



**ANNUAL BUDGET  
FISCAL YEAR 2010-11**

**EMPLOYEE BENEFITS  
HEALTH & WELFARE  
395083**

<b>HEALTH &amp; WELFARE</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
<b>SALARIES AND BENEFITS</b>						
5020	Leave Accrual Payout	-	232,000	232,000	230,000	200,000
5021	Extraordinary Bank Buyback	-	27,790	4,750	17,000	20,000
5130	Dental Claim	97,490	117,520	117,520	190,000	200,000
5145	Retirement Levelization	-	60,000	-	-	-
5153	Unemployment Insurance	-	1,000	1,000	-	-
5159	Medical Opt Out Plan	-	41,000	2,400	15,000	20,000
5161	Health Insurance Premiums	2,385,620	801,200	695,800	701,000	913,490
5162	Dental Insurance Premiums	32,303	38,840	38,840	10,000	15,020
5164	Optical Insurance Premiums	41,100	8,750	8,750	13,700	15,490
5167	LTD Insurance Premiums	112,667	-	-	-	-
<b>TOTAL SALARIES AND BENEFITS</b>		<b>2,669,178</b>	<b>1,328,100</b>	<b>1,101,060</b>	<b>1,176,700</b>	<b>1,384,000</b>
<b>MATERIAL, SUPPLIES &amp; SERVICES</b>						
6055	Medical Services	-	6,700	1,700	1,700	6,000
6025	Third Party Administration	100	-	1,800	700	1,000
6099	Other Professional Services	4,800	-	4,800	-	-
6350	Small Tools and Equipment	-	5,000	-	-	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>4,900</b>	<b>11,700</b>	<b>8,300</b>	<b>2,400</b>	<b>7,000</b>
<b>CAPTIAL OUTLAY</b>						
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>		<b>2,674,078</b>	<b>1,339,800</b>	<b>1,109,360</b>	<b>1,179,100</b>	<b>1,391,000</b>

**HEALTH AND WELFARE**

**DIVISION 395083**

**SALARIES AND BENEFITS:**

- 5020 Leave Accrual Payout  
Provides for eligible leave accruals for employees who separate from the City.
- 5021 Extraordinary Bank Buyback  
Provides for extraordinary bank buybacks.
- 5130 Dental Claim  
Provides for dental claims for eligible retirees.
- 5159 Medical Opt Out Plan  
Provides funds for participants in the medical opt out plan.
- 5161 Health Insurance Premiums  
Provides for health insurance for eligible retirees.
- 5162 Dental Insurance Premiums  
Provides for dental insurance for eligible retirees.
- 5164 Optical Insurance Premiums  
Provides for optical insurance for eligible retirees.

**MATERIAL, SUPPLIES & SERVICES:**

- 6025 Third Party Administration  
Provides funds for the Third Party Administrator who administers and maintains the Flexible Spending Account.
- 6055 Medical Services  
Provides funds yearly physical exams for Management employees who receive whole life insurance.



**ANNUAL BUDGET  
FISCAL YEAR 2010-11**

**RISK ADMINISTRATION  
WORKERS' COMPENSATION  
404580**

<b>RISK ADMINISTRATION</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
	<b>SALARIES AND BENEFITS</b>					
5165	Workers' Compensation Claims	156,675	120,000	120,000	190,000	150,000
5166	Workers' Compensation Premiums	117,299	114,000	114,000	101,520	110,000
	<b>TOTAL SALARIES AND BENEFITS</b>	<b>273,974</b>	<b>234,000</b>	<b>234,000</b>	<b>291,520</b>	<b>260,000</b>
	<b>MATERIAL, SUPPLIES &amp; SERVICES</b>					
6025	Third Party Administration	31,475	30,000	30,000	35,000	35,000
6055	Medical Services	2,455	5,000	5,000	2,000	2,500
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>33,930</b>	<b>35,000</b>	<b>35,000</b>	<b>37,000</b>	<b>37,500</b>
	<b>CAPTIAL OUTALY</b>					
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>GRAND TOTAL</b>	<b>307,904</b>	<b>269,000</b>	<b>269,000</b>	<b>328,520</b>	<b>297,500</b>

**RISK MANAGEMENT**

**DIVISION 404580**

**SALARIES AND BENEFITS:**

- 5165 Workers' Compensation Claims  
Provides funds for Workers' Compensation Claims.
- 5166 Workers' Compensation Premiums  
Provides funds for Workers' Compensation annual premium.

**MATERIAL, SUPPLIES & SERVICES:**

- 6025 Third Party Administration  
Provides funds for the Third Party Administrator who administers and maintains the City's Workers' Compensation Claims.
- 6055 Medical Services  
Provides funds for medical expenses related to Workers' Compensation Claims.



**ANNUAL BUDGET  
FISCAL YEAR 2010-11**

**RISK ADMINISTRATION  
UNEMPLOYMENT  
404581**

<b>RISK ADMINISTRATION</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
	SALARIES AND BENEFITS					
5155	Employee Insurance Claims	47,998	13,500	13,500	108,000	50,000
	<b>TOTAL SALARIES AND BENEFITS</b>	<b>47,998</b>	<b>13,500</b>	<b>13,500</b>	<b>108,000</b>	<b>50,000</b>
	MATERIAL, SUPPLIES & SERVICES					
6025	Third Party Administration	-	-	-	-	-
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	CAPTIAL OUTALY					
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>GRAND TOTAL</b>	<b>47,998</b>	<b>13,500</b>	<b>13,500</b>	<b>108,000</b>	<b>50,000</b>

**RISK MANAGEMENT**

DIVISION 404581

**SALARIES AND BENEFITS:**

5155 Employee Insurance Claims  
Provides funds for unemployment insurance claims.



**ANNUAL BUDGET  
FISCAL YEAR 2010-11**

**RISK ADMINISTRATION  
LIABILITY  
404582**

<b>RISK ADMINISTRATION</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
SALARIES AND BENEFITS						
<b>TOTAL SALARIES AND BENEFITS</b>						
MATERIAL, SUPPLIES & SERVICES						
6005	Legal Services	1,197	-	-	-	-
6006	Litigation	267,185	100,000	100,000	120,000	100,000
6025	Third Party Administration	40,272	35,000	35,000	20,000	25,000
6136	Software Maintenance	427	-	-	-	-
6201	Liability Insurance Premiums	413,767	296,000	418,250	419,000	450,000
6210	Liability Claims	341,580	250,000	127,750	130,000	150,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>1,064,428</b>	<b>681,000</b>	<b>681,000</b>	<b>689,000</b>	<b>725,000</b>
CAPITAL OUTLAY						
<b>TOTAL CAPITAL OUTLAY</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>GRAND TOTAL</b>		<b>1,064,428</b>	<b>681,000</b>	<b>681,000</b>	<b>689,000</b>	<b>725,000</b>

**RISK MANAGEMENT**

**DIVISION 404582**

**MATERIAL, SUPPLIES & SERVICES:**

- 6006 Litigation  
Provides funds for legal costs and expenses for lawsuits filed against the City.
  
- 6025 Third Party Administration  
Provides funds for expenses related to Third Party Administrator who administer and maintain claims and lawsuits filed against the City.
  
- 6201 Liability Insurance Premiums  
Provides funds for liability insurance premiums for to \$10,000,000 coverage above the City's self insured amount of \$100,000.
  
- 6210 Liability Claims  
Provides funds for claim settlements under \$100,000.



**ANNUAL BUDGET  
FISCAL YEAR 2010-11**

**EQUIPMENT REPLACEMENT  
EQUIPMENT REPLACEMENT/FIELD SERVICES  
413041**

<b>EQUIPMENT REPLACEMENT</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
SALARIES AND BENEFITS						
<b>TOTAL SALARIES AND BENEFITS</b>						
MATERIAL, SUPPLIES & SERVICES						
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		-	-	-	-	-
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	-	-	-
6899	Other Capital Outlay	(43,999)	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>(43,999)</b>	-	-	-	-
<b>GRAND TOTAL</b>		<b>(43,999)</b>	-	-	-	-

FISCAL YEAR 2010-11  
INTERNAL SERVICE FUND  
EQUIPMENT REPLACEMENT/FIELD SERVICES

**EQUIPMENT REPLACEMENT/FIELD  
SERVICES**

DIVISION 413041



**ANNUAL BUDGET  
FISCAL YEAR 2010-11**

**EQUIPMENT REPLACEMENT  
EQUIPMENT REPLACEMENT  
417058**

<b>EQUIPMENT REPLACEMENT</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
SALARIES AND BENEFITS						
<b>TOTAL SALARIES AND BENEFITS</b>						
MATERIAL, SUPPLIES & SERVICES						
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		-	-	-	-	-
CAPITAL OUTLAY						
6842	Vehicles	-	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		-	-	-	-	-
<b>GRAND TOTAL</b>		-	-	-	-	-

**FISCAL YEAR 2010-11  
INTERNAL SERVICE FUND  
EQUIPMENT REPLACEMENT**

**EQUIPMENT REPLACEMENT**

DIVISION 417058



**Annual Budget  
Fiscal Year 2010-11**

**EQUIPMENT REPLACEMENT  
EQUIPMENT REPLACEMENT  
417068**

<b>EQUIPMENT REPLACEMENT</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
<b>Appropriations:</b>						
	SALARIES AND BENEFITS					
	<b>TOTAL SALARIES AND BENEFITS</b>					
	MATERIAL, SUPPLIES & SERVICES					
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	-	-	-	-	-
	CAPTIAL OUTALY					
6915	Interest/Bonds/COPs/Leases	4,196	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>4,196</b>	-	-	-	-
	<b>GRAND TOTAL</b>	<b>4,196</b>	-	-	-	-

**FISCAL YEAR 2010-11  
INTERNAL SERVICE FUND  
EQUIPMENT REPLACEMENT**

**EQUIPMENT REPLACEMENT**

DIVISION 417068



**ANNUAL BUDGET  
FISCAL YEAR 2010-11**

**INFORMATION TECHNOLOGY  
INFORMATION TECHNOLOGY  
422023**

<b>INFORMATION TECHNOLOGY FUND</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
<b>SALARIES AND BENEFITS</b>						
5001	Full-time Salaries	26,868	-	-	-	-
5105	Health Allocation	1,777	-	-	-	-
5110	Life Allocation	102	-	-	-	-
5115	Dental Allocation	106	-	-	-	-
5120	Optical Allocation	32	-	-	-	-
5125	Long-term Disability Insurance	233	-	-	-	-
5127	Workers' Comp Allocation	33	-	-	-	-
5135	Medicare	402	-	-	-	-
5145	Retirement Annuity	3,979	-	-	-	-
5153	Unemployment Allocation	17	-	-	-	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	1,010	-	-	-	-
<b>TOTAL SALARIES AND BENEFITS</b>		<b>34,560</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>MATERIAL, SUPPLIES &amp; SERVICES</b>						
6130	Repair & Maintenance Facilities	-	-	-	-	-
6135	Repair Maint/Office Furn & Equipment	16,895	28,000	15,500	15,500	17,500
6136	Software Maintenance	100,326	146,530	146,530	146,530	158,750
6150	Facility Maintenance Allocation	6,000	-	-	-	-
6215	Telephone	3,275	1,600	1,600	-	-
6220	Internet Service Charges	12,035	8,100	8,100	-	-
6255	Dues & Memberships	400	150	150	200	-
6290	Dept Contract Services	93,950	139,980	139,980	111,890	142,230
6301	Special Department Supplies	17	3,100	3,100	3,000	3,000
6315	Office Supplies	86	200	200	200	-
6320	Books & Periodicals	-	-	-	-	-
6350	Small Tools/Equipment	522	500	500	500	-
6365	Computer Software	8,094	10,000	10,000	10,000	13,600
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>241,599</b>	<b>338,160</b>	<b>325,660</b>	<b>287,820</b>	<b>335,080</b>
<b>CAPTIAL OUTLAY</b>						
6840 JL	Machinery & Equipment	51,409	-	-	-	29,450
6845	Office Equipment	671	-	-	-	-
6895	Depreciation	66,032	-	-	-	-
6899	Other Capital Outlay	(11,315)	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>		<b>106,797</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>29,450</b>
<b>GRAND TOTAL</b>		<b>382,955</b>	<b>338,160</b>	<b>325,660</b>	<b>287,820</b>	<b>364,530</b>

**INFORMATION TECHNOLOGY**

DIVISION 422023

**MATERIAL, SUPPLIES & SERVICES:**

- 6135 Repair/Maint. Office Furn & Equipment  
Provides funds for annual maintenance for the telephone system and other miscellaneous maintenance agreements.
  
- 6136 Software Maintenance  
Provides funds for updates/upgrades to various software systems used by the City, such as Bi-Tech, CLASS, and firewall/virus protection software.
  
- 6290 Department Contract Services  
Provides funds for IT support from the City of Brea.
  
- 6301 Special Department Supplies  
Provides funds for backup tapes, flash drives, RAM and small printers.
  
- 6365 Computer Software  
Provides funds for licensing and software for computers.



**ANNUAL BUDGET  
FISCAL YEAR 2010-11**

**CITYWIDE SERVICES  
NON-DEPARTMENTAL  
431010**

<b>CITYWIDE SERVICES</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
	SALARIES AND BENEFITS					
5150	Tuition Reimbursement	-	5,000	5,000	1,700	2,500
	<b>TOTAL SALARIES AND BENEFITS</b>	-	<b>5,000</b>	<b>5,000</b>	<b>1,700</b>	<b>2,500</b>
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Purchased Services	-	1,500	1,500	-	-
6137	Repair Maint/Equipment	-	-	-	-	-
6175	Office Equipment Rental	-	-	-	6,100	26,500
6215	Telephone	-	135,000	133,620	200,000	180,000
6301	Special Department Supplies	-	3,000	3,000	6,000	1,500
6325	Postage	-	500	500	-	22,000
6330	Electricity	-	780,000	680,000	680,000	714,000
6335	Water	-	470,000	470,000	470,000	431,555
6340	Natural Gas	-	227,000	11,000	11,000	11,000
6410	Property Taxes	-	2,100	2,100	2,500	2,500
6999	Contingency	-	100,000	100,000	-	100,000
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	-	<b>1,719,100</b>	<b>1,401,720</b>	<b>1,375,600</b>	<b>1,489,055</b>
	CAPTIAL OUTALY					
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	-	-
	<b>GRAND TOTAL</b>	-	<b>1,724,100</b>	<b>1,406,720</b>	<b>1,377,300</b>	<b>1,491,555</b>

**NON-DEPARTMENTAL**

**DIVISION 431010**

**SALARIES AND BENEFITS:**

- 5150 Tuition Reimbursement  
Provides funds for Tuition Reimbursement for the Gene Stukenschneider Scholarship.

**MATERIALS, SUPPLIES AND SERVICES:**

- 6175 Office Equipment Rental  
Provides funds for rental of equipment such as fax and copier machines.
- 6215 Telephone  
Provides funds for telephone costs for all departments. Prior to Fiscal Year 2010-11, this item used to be in each department's budget. Cellular phones are still budgeted within each department's budget.
- 6301 Special Department Supplies  
Provides funds for Employee Appreciation luncheon, bottled water and coffee.
- 6325 Postage  
Provides for postage costs related to Heritage Festival.
- 6330 Electricity  
Provides funds for electricity costs for all departments. Prior to Fiscal Year 2010-11, this item used to be in each department's budget.
- 6335 Water  
Provides funds for water costs for all departments. Prior to Fiscal Year 2010-11, this item used to be in each department's budget.

**NON-DEPARTMENTAL**

**DIVISION 431010**

**MATERIALS, SUPPLIES AND SERVICES continued:**

- 6340 Natural Gas  
Provides funds for natural gas costs for all departments. Prior to Fiscal Year 2010-11, this item used to be in each department's budget.
  
- 6410 Property Taxes  
Provides funds for property taxes for all city owned properties. Part of the property taxes is paid from Sewer Fund.
  
- 6999 Contingency  
Provides funds for various General Fund related projects that come up during the fiscal year per the direction



**ANNUAL BUDGET  
FISCAL YEAR 2010-11**

**CITYWIDE SERVICES  
REPROGRAPHICS  
432024**

<b>CITYWIDE SERVICES</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
	<b>SALARIES AND BENEFITS</b>					
5001	Full-time Salaries	24,718	-	-	-	-
5015	Overtime	317	-	-	-	-
5105	Health Allocation	5,565	-	-	-	-
5110	Life Allocation	102	-	-	-	-
5115	Dental Allocation	273	-	-	-	-
5120	Optical Allocation	123	-	-	-	-
5125	Long-term Disability Insurance	225	-	-	-	-
5127	Workers' Comp Allocation	31	-	-	-	-
5135	Medicare	371	-	-	-	-
5145	Retirement Annuity	3,610	-	-	-	-
5153	Unemployment Allocation	25	-	-	-	-
5170	Sick Leave Buy Back	971	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
	<b>TOTAL SALARIES AND BENEFITS</b>	<b>36,331</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>MATERIAL, SUPPLIES &amp; SERVICES</b>					
6135	Repair/Maint Off Furn & Equipment	-	150	150	-	-
6137	Repair Maintenance/Equipment	7,296	7,000	7,000	-	-
6150	Facility Maintenance Allocation	19,630	-	-	-	-
6155	Information Technology Allocation	2,600	-	-	-	-
6175	Office Equipment Rental	16,981	19,000	19,000	20,000	-
6240	Mileage Reimbursement	79	200	200	-	-
6301	Special Department Supplies	5,301	6,000	6,000	5,800	-
6315	Office Supplies	64	100	100	100	-
6360	Uniforms	425	600	600	500	-
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>52,376</b>	<b>33,050</b>	<b>33,050</b>	<b>26,400</b>	<b>-</b>
	<b>CAPTIAL OUTLAY</b>					
6840	Machinery & Equipment	1,169	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	<b>1,169</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>GRAND TOTAL</b>	<b>89,876</b>	<b>33,050</b>	<b>33,050</b>	<b>26,400</b>	<b>-</b>

**REPROGRAPHICS**

DIVISION 432024



**Annual Budget  
Fiscal Year 2010-11**

**CITYWIDE SERVICES  
FACILITIES MAINTENANCE  
433554**

<b>CITYWIDE SERVICES</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
	<b>SALARIES AND BENEFITS</b>					
5001	Full-time Salaries	-	-	-	-	-
5005	Part-time Salaries	7,925	-	-	-	-
5015	Overtime	4,407	-	-	-	-
5105	Health Allocation	-	-	-	-	-
5110	Life Allocation	-	-	-	-	-
5115	Dental Allocation	-	-	-	-	-
5120	Optical Allocation	-	-	-	-	-
5125	Long-term Disability Insurance	-	-	-	-	-
5127	Workers' Comp Allocation	-	-	-	-	-
5135	Medicare	-	-	-	-	-
5140	Employers' Social Security	-	-	-	-	-
5145	Retirement Annuity	-	-	-	-	-
5153	Unemployment Allocation	-	-	-	-	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
	<b>TOTAL SALARIES AND BENEFITS</b>	<b>12,332</b>	-	-	-	-
	<b>MATERIAL, SUPPLIES &amp; SERVICES</b>					
6015	Engineering Services	685	-	-	-	-
6127	Alarm Monitoring	13,589	-	-	-	-
6130	Repair & Maintenance/Facilities	82,605	-	-	-	-
6134	Vehicle Repair & Maintenance	2,665	-	-	-	-
6137	Repair & Maintenance/Equipment	42,914	-	-	-	-
6140	Vehicle Maintenance Allocation	710	-	-	-	-
6170	Equipment & Tool Rental	-	-	-	-	-
6212	Insurance Allocation	1,220	-	-	-	-
6215	Telephone	174	-	-	-	-
6257	Licenses & Permits	2,850	-	-	-	-
6301	Special Department Supplies	18,405	-	-	-	-
6345	Gasoline & Diesel Fuel	6,059	-	-	-	-
6350	Small Tools & Equipment	380	-	-	-	-
6360	Uniforms	658	-	-	-	-
6399	Other Supplies	325	-	-	-	-
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>173,239</b>	-	-	-	-
	<b>CAPITAL OUTLAY</b>					
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	-	-
	<b>GRAND TOTAL</b>	<b>185,571</b>	-	-	-	-

**FISCAL YEAR 2010-11  
CITYWIDE SERVICES  
FACILITIES MAINTENANCE**

**FACILITIES MAINTENANCE**

DIVISION 433554

Effective Fiscal Year 2010-11, Facilities Maintenance activities are accounted for in Citywide Services (433654).



**Annual Budget  
Fiscal Year 2010-11**

**CITYWIDE SERVICES  
FACILITIES MAINTENANCE  
433654**

<b>CITYWIDE SERVICES</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
<b>SALARIES AND BENEFITS</b>						
5001	Full-time Salaries	-	127,070	127,070	139,240	138,170
5005	Part-time Salaries	-	20,000	20,000	69,830	74,750
5015	Overtime	-	5,000	5,000	-	5,000
5105	Health Allocation	-	42,930	42,930	45,040	45,820
5110	Life Allocation	-	70	70	40	40
5115	Dental Allocation	-	2,110	2,110	2,140	2,250
5120	Optical Allocation	-	850	850	830	870
5125	Long-term Disability Insurance	-	1,050	1,050	1,080	1,070
5135	Medicare	-	2,100	2,100	2,110	2,470
5140	Employers' Social Security	-	750	750	-	1,240
5145	Retirement Annuity	-	18,340	18,340	17,370	11,740
5170	Sick Leave Buy Back	-	3,230	3,230	3,300	1,230
5175	Vacation Leave Buy Back	-	3,550	3,550	890	-
<b>TOTAL SALARIES AND BENEFITS</b>		<b>-</b>	<b>227,050</b>	<b>227,050</b>	<b>281,870</b>	<b>284,650</b>
<b>MATERIAL, SUPPLIES &amp; SERVICES</b>						
6099	Other Professional Services	-	-	-	-	4,500
6127	Alarm Monitoring	10,098	20,000	20,000	20,000	20,000
6130	Repair & Maintenance/Facilities	-	150,000	150,000	139,100	130,000
6137	Repair & Maintenance/Equipment	28,318	50,000	50,000	50,000	37,500
6170	Equipment & Tool Rental	-	1,000	1,000	1,000	1,000
6301	Special Department Supplies	5,827	30,000	30,000	26,000	27,500
6350	Small Tools & Furnishing	-	1,000	1,000	1,000	3,500
6360	Uniform	516	1,500	1,500	1,500	-
6399	Other Supplies	-	-	-	-	8,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>44,759</b>	<b>253,500</b>	<b>253,500</b>	<b>238,600</b>	<b>232,000</b>
<b>CAPITAL OUTLAY</b>						
6842	Vehicles	20,432	17,500	17,500	20,500	30,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>20,432</b>	<b>17,500</b>	<b>17,500</b>	<b>20,500</b>	<b>30,000</b>
<b>GRAND TOTAL</b>		<b>65,191</b>	<b>498,050</b>	<b>498,050</b>	<b>540,970</b>	<b>546,650</b>

**FACILITIES MAINTENANCE**

DIVISION 433654

**SALARIES AND BENEFITS:**

- 5001 Full-time Salaries  
Provides for full-time positions in the division.
- 5005 Part-time Salaries  
Provides for part-time positions in the division..
- 5015 Overtime  
Provides for overtime in the division.
- 5105 Health Allocation  
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation  
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation  
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation  
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance  
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare  
Provides for the employer share of Medicare.
- 5140 Employers Social Security  
Provides for the employer share of Social Security.
- 5145 Retirement Annuity  
Provides for a retirement plan for eligible city officials and employees.

**FACILITIES MAINTENANCE**

DIVISION 433654

**SALARIES AND BENEFITS continued:**

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

**MATERIAL, SUPPLIES AND SERVICES:**

6099 Other Professional Services

Provides for Elevator Maintenance services.

6127 Alarm Monitoring

Provides for alarm monitoring services at all City owned facilities.

6130 Repair & Maintenance/Facilities

Provides for repairs and maintenance of all facilities.

6137 Repair & Maintenance/Equipment

Provides for repairs and maintenance of HVAC and air handlers.

6170 Equipment & Tool Rental

Provides for rental of equipment to complete various facility maintenance projects. Rental such as scissor lifts, scaffolding, other specialized equipment.

6301 Special Department Supplies

Provides for janitorial supplies, toilet paper, trash liners, cleaners, soaps, mops, buckets, broom etc.

**FISCAL YEAR 2010-11  
CITYWIDE SERVICES  
FACILITIES MAINTENANCE**

**FACILITIES MAINTENANCE**

DIVISION 433654

**MATERIAL, SUPPLIES AND SERVICES continued:**

6350 Small Tools & Furnishings

Provides for small tools and furnishings to complete maintenance and project work. Tools such as hammers, brooms and vacuums.

6399 Other Supplies

Provides for chemical supplies for Gomez and Whitten pools. (Previously included in Community Services Recreation (104071-6399)).



**Annual Budget  
Fiscal Year 2010-11**

**CITYWIDE SERVICES  
VEHICLE MAINTENANCE  
433558**

<b>CITYWIDE SERVICES</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
<b>SALARIES AND BENEFITS</b>						
5001	Full-time Salaries	-	-	-	-	-
5005	Part-time Salaries	-	-	-	-	-
5015	Overtime	1,852	-	-	-	-
5020	Leave Accrual Payout	-	-	-	-	-
5105	Health Allocation	-	-	-	-	-
5110	Life Allocation	-	-	-	-	-
5115	Dental Allocation	-	-	-	-	-
5120	Optical Allocation	-	-	-	-	-
5125	Long-term Disability Insurance	-	-	-	-	-
5127	Workers' Comp Allocation	-	-	-	-	-
5135	Medicare	-	-	-	-	-
5140	Employer's Social Security	-	-	-	-	-
5145	Retirement Annuity	-	-	-	-	-
5153	Unemployment Allocation	-	-	-	-	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
5199	Other Benefits	-	-	-	-	-
<b>TOTAL SALARIES AND BENEFITS</b>		<b>1,852</b>	-	-	-	-
<b>MATERIAL, SUPPLIES &amp; SERVICES</b>						
6101	Disposal	-	-	-	-	-
6134	Vehicle Repair & Maintenance	1,621	-	-	-	-
6137	Repair & Maintenance/Equipment	308	-	-	-	-
6140	Vehicle Maintenance Allocation	6,760	-	-	-	-
6150	Facility Maintenance Allocation	4,505	-	-	-	-
6155	Information Technology Allocation	2,350	-	-	-	-
6212	Insurance Allocation	3,660	-	-	-	-
6235	Travel and Meetings	75	-	-	-	-
6255	Dues and Memberships	-	-	-	-	-
6285	Hazardous Material Disposal	1,391	-	-	-	-
6301	Special Department Supplies	1,209	-	-	-	-
6315	Office Supplies	239	-	-	-	-
6320	Books & Periodicals	42	-	-	-	-
6345	Gasoline & Diesel Fuel	2,653	-	-	-	-
6350	Small Tools & Furnishing	1,745	-	-	-	-
6360	Uniforms	4,462	-	-	-	-
6365	Computer Software	1,995	-	-	-	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>33,015</b>	-	-	-	-



**Annual Budget  
Fiscal Year 2010-11**

**CITYWIDE SERVICES  
VEHICLE MAINTENANCE  
433558**

<b>CITYWIDE SERVICES</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
	CAPITAL OUTLAY					
6840	Machinery & Equipment	-	-	-	-	-
	<b>TOTAL CAPITAL OUTLAY</b>	-	-	-	-	-
	<b>GRAND TOTAL</b>	<b>34,867</b>	-	-	-	-

**VEHICLE MAINTENANCE**

DIVISION 433558

Effective Fiscal Year 2010-11, Vehicle Maintenance activities are accounted for in Citywide Services (433658).



**Annual Budget  
Fiscal Year 2010-11**

**CITYWIDE SERVICES  
FLEET OPERATIONS  
433658**

<b>CITYWIDE SERVICES</b>		<b>Actual 2008-09</b>	<b>Budget 2009-10</b>	<b>Amended Budget 2009-10</b>	<b>Estimate 2009-10</b>	<b>Approved 2010-11</b>
	<b>SALARIES AND BENEFITS</b>					
5001	Full-time Salaries	-	103,690	103,690	161,850	7,900
5005	Part-time Salaries	-	14,510	14,510	-	48,340
5015	Overtime	-	3,000	3,000	-	3,000
5105	Health Allocation	-	21,740	21,740	18,490	-
5110	Life Allocation	-	70	70	70	-
5115	Dental Allocation	-	1,400	1,400	1,420	-
5120	Optical Allocation	-	520	520	500	-
5125	Long-term Disability Insurance	-	1,190	1,190	1,250	-
5135	Medicare	-	2,390	2,390	2,500	820
5140	Employers' Social Security	-	900	900	-	1,500
5145	Retirement Annuity	-	18,460	18,460	20,180	-
5170	Sick Leave Buy Back	-	5,530	5,530	4,040	-
5175	Vacation Leave Buy Back	-	6,040	6,040	6,010	-
	<b>TOTAL SALARIES AND BENEFITS</b>	<b>-</b>	<b>179,440</b>	<b>179,440</b>	<b>216,310</b>	<b>61,560</b>
	<b>MATERIAL, SUPPLIES &amp; SERVICES</b>					
6137	Repair & Maintenance/Equipment	10,211	5,000	5,000	5,000	5,000
6140	Vehicle Maintenance Allocation	-	7,500	7,500	7,500	7,500
6235	Travel and Meetings	-	500	500	500	500
6255	Dues and Memberships	-	800	800	800	800
6285	Hazardous Material Disposal	825	4,000	4,000	4,000	4,000
6301	Special Department Supplies	252	2,000	2,000	2,000	12,000
6320	Books & Periodicals	43	500	500	500	500
6345	Gasoline & Diesel Fuel	17,951	275,000	65,000	65,000	275,000
6365	Computer Software	625	-	-	-	-
6350	Small Tools & Furnishing	581	3,000	3,000	3,000	3,000
6360	Uniforms	2,963	2,500	2,500	2,500	-
6399	Other Supplies	711	10,000	10,000	10,000	-
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>34,162</b>	<b>310,800</b>	<b>100,800</b>	<b>100,800</b>	<b>308,300</b>
	<b>CAPITAL OUTLAY</b>					
6840	Machinery & Equipment	5,574	5,000	5,000	5,000	2,500
	<b>TOTAL CAPITAL OUTLAY</b>	<b>5,574</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>2,500</b>
	<b>GRAND TOTAL</b>	<b>39,736</b>	<b>495,240</b>	<b>285,240</b>	<b>322,110</b>	<b>372,360</b>

**FLEET OPERATIONS**

**DIVISION 433658**

**SALARIES AND BENEFITS:**

- 5001 Full-time Salaries  
Provides for full-time positions in the division.
- 5005 Part-time Salaries  
Provides for part-time positions in the division.
- 5015 Overtime  
Provides for overtime in the division.
- 5135 Medicare  
Provides for the employer share of Medicare.
- 5140 Employer's Social Security  
Provides for the employer share of Social Security

**MATERIAL, SUPPLIES & SERVICES:**

- 6137 Repair & Maintenance/Equipment  
Provides for repairs and maintenance of shop equipment including tire machines, welders, grinders, compressors, vehicle lifts, overhead reels and other equipment.
- 6140 Vehicle Maintenance Allocation  
Provides for repair/maintenance of departmental vehicle(s). This account has been transferred to the Non-Department Department.
- 6235 Travel and Meetings  
Provides for travel and meeting expenses.
- 6255 Dues and Memberships  
Provides for dues and membership fees to professional organizations.

**FLEET OPERATIONS**

**DIVISION 433658**

**MATERIAL, SUPPLIES & SERVICES continued:**

- 6285 Hazardous Material Disposal  
Provides for hazardous materials (i.e. waste oil, anti-freeze etc) to be disposed by an outside vendor.
  
- 6301 Special Department Supplies  
Provides for brake cleaner, chemical agents, degreasers, floor sweep, oxygen/acetylene, soaps and other supplies.
  
- 6320 Books & Periodicals  
Provides for departmental periodicals and manuals.
  
- 6345 Gasoline & Diesel Fuel  
Provides for unleaded gasoline and diesel fuel for City owned vehicles.
  
- 6350 Small Tools and Furnishings  
Provides for tool allowance and shop tools including air hoses, saw blades, grinding wheels, diagnostic meters and specialty hand tools.

**CAPITAL OUTLAY:**

- 6840 Machinery & Equipment  
Provides for a replacement tire machine.