

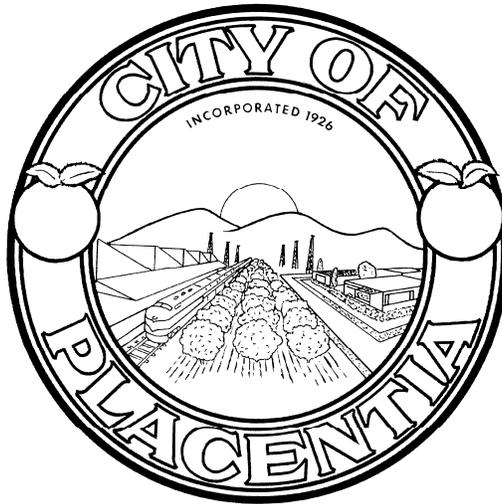
City of
Placentia

Investing in the Future



FISCAL YEAR 2011-12

ANNUAL BUDGET



**FISCAL YEAR
2011-12**

ELECTED OFFICIALS



Scott W. Nelson
Mayor



Jeremy B. Yamaguchi
Mayor Pro Tem



Joseph V. Aguirre
Councilmember



Constance Underhill
Councilmember



Chad P. Wanke
Councilmember



Craig S. Green
City Treasurer



Patrick Melia
City Clerk

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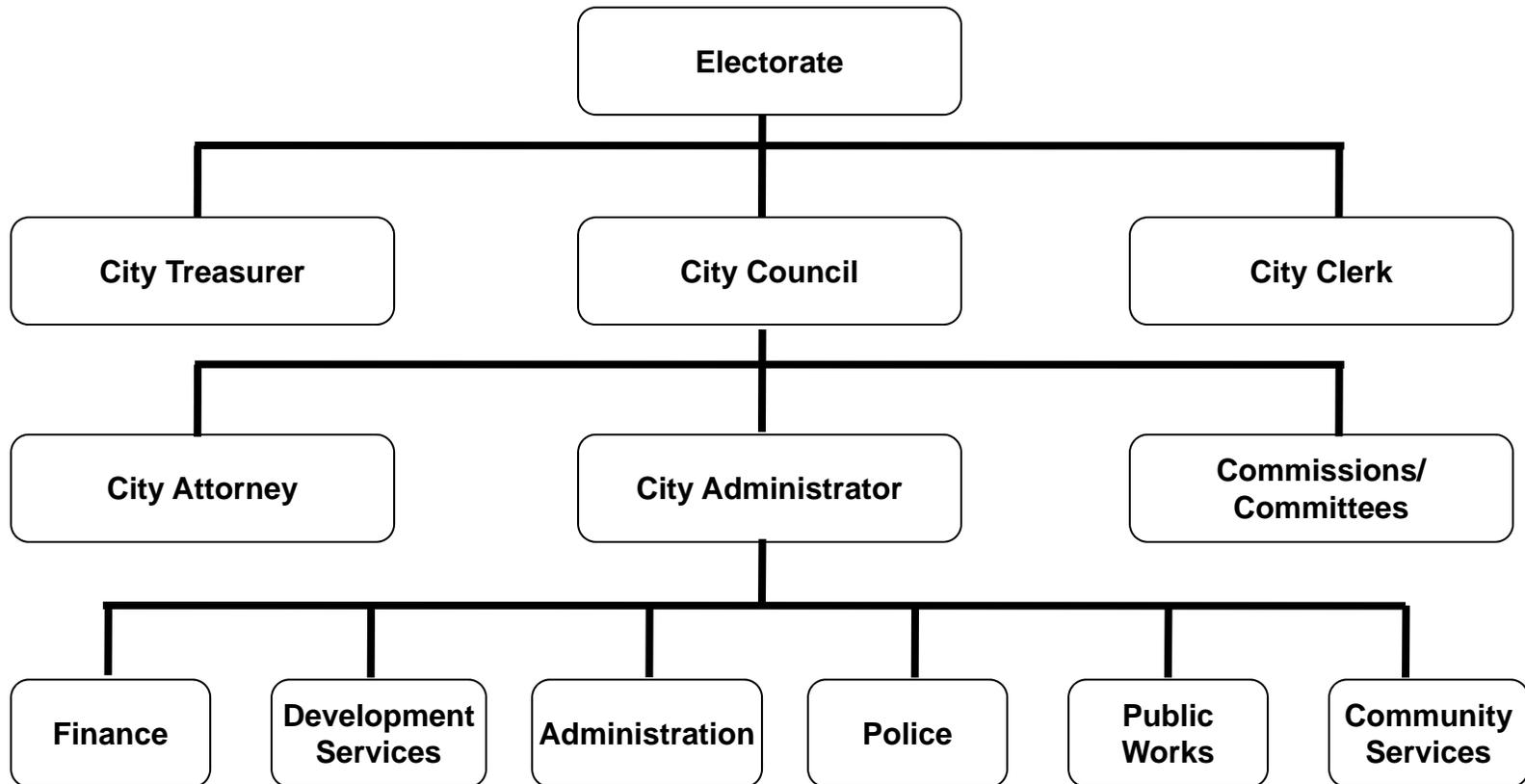
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PLACENTIA MUNICIPAL ORGANIZATION



**CITY OF PLACENTIA
PROJECTED CHANGE IN FINANCIAL POSITION
FISCAL YEAR 2010-11**



City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
Fiscal Year 2010-11

Fund	Estimated Fund Balance 06/30/10	Estimated Revenues	Estimated Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/11
	[A]	[B]	[C]	[D]	[B - C + D]	[A + Net]
GENERAL FUND						
101 General Fund	2,215,054	24,864,624	23,402,562	See Below	1,271,861	3,486,915
101 General Fund - Transfer In	-	-	-	5,254,554	-	-
101 General Fund - Transfer Out	-	-	-	(5,444,755)	-	-
115 Economic Uncertainty	500,000	-	-	-	-	500,000
SPECIAL REVENUE FUNDS						
201 Utility User Tax	-	2,600,000	-	(2,600,000)	-	-
205 State Gas Tax	718,351	1,368,300	-	(1,675,053)	(306,753)	411,598
206 Gas Tax Bond	-	5,737,820	-	-	5,737,820	5,737,820
210 Measure M	2,283	500,000	557,069	150,836	93,767	96,050
215 Air Quality Management	239,638	60,000	-	(28,686)	31,314	270,952
225 Asset Seizure Fund	82,097	59,650	54,200	(887)	4,563	86,660
226 Traffic Offender Fund	5,951	3,010	-	-	3,010	8,961
230 Supplemental Law Enforcement	21,612	100,000	114,580	-	(14,580)	7,032
235 Park Development	414,206	150,000	50,000	(199,666)	(99,666)	314,540
240 Sewer Construction	161	12,000	-	-	12,000	12,161
245 Storm Drain Construction	696	41,900	-	-	41,900	42,596
250 Thoroughfare Construction	2,601	35,100	-	-	35,100	37,701
255 Underground Utilities	39	-	-	-	-	39
260 Street Lighting District	16,599	138,200	348,900	-	(210,700)	(194,101)
265 Landscape Maintenance	394,926	397,500	489,770	-	(92,270)	302,656
270 Housing and Community Dev	(182,678)	148,500	148,500	-	-	(182,678)
280 Miscellaneous Grants	(1,178,402)	2,074,392	-	(1,574,392)	500,000	(678,402)
710 Alta Vista District 85-1	123,029	241,161	-	(364,000)	(122,839)	189

City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
Fiscal Year 2010-11

Fund	Estimated Fund Balance 06/30/10	Estimated Revenues	Estimated Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/11
	[A]	[B]	[C]	[D]	[B - C + D]	[A + Net]
715 Community Facilities District	4,210,935	3,101,000	2,326,528	(242,592)	531,880	4,742,816
Total Special Revenue Funds	<u>4,872,044</u>	<u>16,768,533</u>	<u>4,089,547</u>	<u>(6,534,440)</u>	<u>6,144,546</u>	<u>11,016,590</u>
CAPITAL PROJECTS						
401 City Capital Projects	(499,678)	-	2,439,069	2,439,069	-	(499,678)
425 Orangethorpe Corridor	(1,934,204)	346,160	-	-	346,160	(1,588,044)
Total Capital Projects Funds	<u>(2,433,883)</u>	<u>346,160</u>	<u>2,439,069</u>	<u>2,439,069</u>	<u>346,160</u>	<u>(2,087,723)</u>
ENTERPRISE FUNDS						
501 Refuse Administration	1,256,243	2,857,720	2,794,290	(500,000)	(436,570)	819,673
505 CNG Fueling Station	262,272	45,000	283,020	-	(238,020)	24,252
275 Sewer Maintenance	15,865,790	803,000	749,543	(85,200)	(31,743)	15,834,047
Total Enterprise Funds	<u>17,384,304</u>	<u>3,705,720</u>	<u>3,826,853</u>	<u>(585,200)</u>	<u>(706,333)</u>	<u>16,677,971</u>
INTERNAL SERVICE FUNDS (ISF)						
601 Employee Health & Welfare	(25,522)	-	1,373,330	1,373,330	-	(25,522)
605 Risk Management	1	-	1,556,600	1,556,600	-	1
610 Equipment Replacement	98,543	47,680	-	(45,583)	2,097	100,640
615 Information Technology	266,828	-	367,150	367,150	-	266,828
620 Citywide Services	306,874	-	2,151,839	2,151,839	-	306,874
Total Internal Service Funds	<u>646,724</u>	<u>47,680</u>	<u>5,448,919</u>	<u>5,403,336</u>	<u>2,097</u>	<u>648,821</u>

City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
Fiscal Year 2010-11

Fund	Estimated Fund Balance 06/30/10	Estimated Revenues	Estimated Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/11
	[A]	[B]	[C]	[D]	[B - C + D]	[A + Net]
REDEVELOPMENT AGENCY FUNDS						
305 RDA Debt Service	(2,335,841)	5,186,480	2,460,664	(830,037)	1,895,779	(440,062)
405 Low & Moderate Housing	2,225,218	985,420	708,291	(1,689,336)	(1,412,207)	813,011
410 RDA Capital Projects	1,258,123	310,593	615,857	(50,551)	(355,815)	902,308
Total Redevelopment Funds	<u>1,147,500</u>	<u>6,482,493</u>	<u>3,784,812</u>	<u>(2,569,924)</u>	<u>127,757</u>	<u>1,275,257</u>
Total City and RDA (excluding ISF)	23,185,019	52,167,530	37,542,843	(2,037,360)	7,183,991	30,369,010

**CITY OF PLACENTIA
PROJECTED CHANGE IN FINANCIAL POSITION
FISCAL YEAR 2011-12**



City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
Fiscal Year 2011-12

Fund	Estimated Fund Balance 06/30/11	Budget Revenues	Budget Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/12
	[A]	[B]	[C]	[D]	[B - C + D]	[A + Net]
101 General Fund	3,486,915	24,320,940	24,851,278	See Below	(1,282,624)	2,204,291
101 General Fund - Transfer In	-	-	-	4,742,764	-	-
101 General Fund - Transfer Out	-	-	-	(5,495,050)	-	-
SPECIAL REVENUE FUNDS						
201 Utility User Tax	-	2,660,000	-	(2,660,000)	-	-
205 State Gas Tax	411,598	1,408,100	-	(920,000)	488,100	899,698
206 Gas Tax Bond	5,737,820	90,000	-	(2,500,000)	(2,410,000)	3,327,820
210 Measure M	96,050	500,000	-	(50,000)	450,000	546,050
215 Air Quality Management	270,952	60,000	15,000	(275,125)	(230,125)	40,827
225 Asset Seizure Fund	86,660	-	58,000	(17,500)	(75,500)	11,160
226 Traffic Offender Fund	8,961	3,010	-	-	3,010	11,971
230 Supplemental Law Enforcement	7,032	-	-	-	-	7,032
235 Park Development	314,540	50,000	25,000	(524,500)	(499,500)	(184,960)
240 Sewer Construction	12,161	12,000	-	-	12,000	24,161
245 Storm Drain Construction	42,596	41,900	-	-	41,900	84,496
250 Thoroughfare Construction	37,701	20,000	-	-	20,000	57,701
255 Underground Utilities	39	-	-	-	-	39
260 Street Lighting District	(194,101)	138,200	380,700	-	(242,500)	(436,601)
265 Landscape Maintenance	302,656	397,500	625,890	(30,000)	(258,390)	44,266
270 Housing and Community Dev	(182,678)	150,000	150,000	-	-	(182,678)
280 Miscellaneous Grants	(678,402)	3,616,600	-	(3,616,600)	-	(678,402)
710 Alta Vista District 85-1	189	-	-	-	-	189
715 Community Facilities District	4,742,816	3,101,000	2,433,894	(568,000)	99,106	4,841,922
Total Special Revenue Funds	<u>11,016,590</u>	<u>12,248,310</u>	<u>3,688,484</u>	<u>(11,161,725)</u>	<u>(2,601,899)</u>	<u>8,414,691</u>

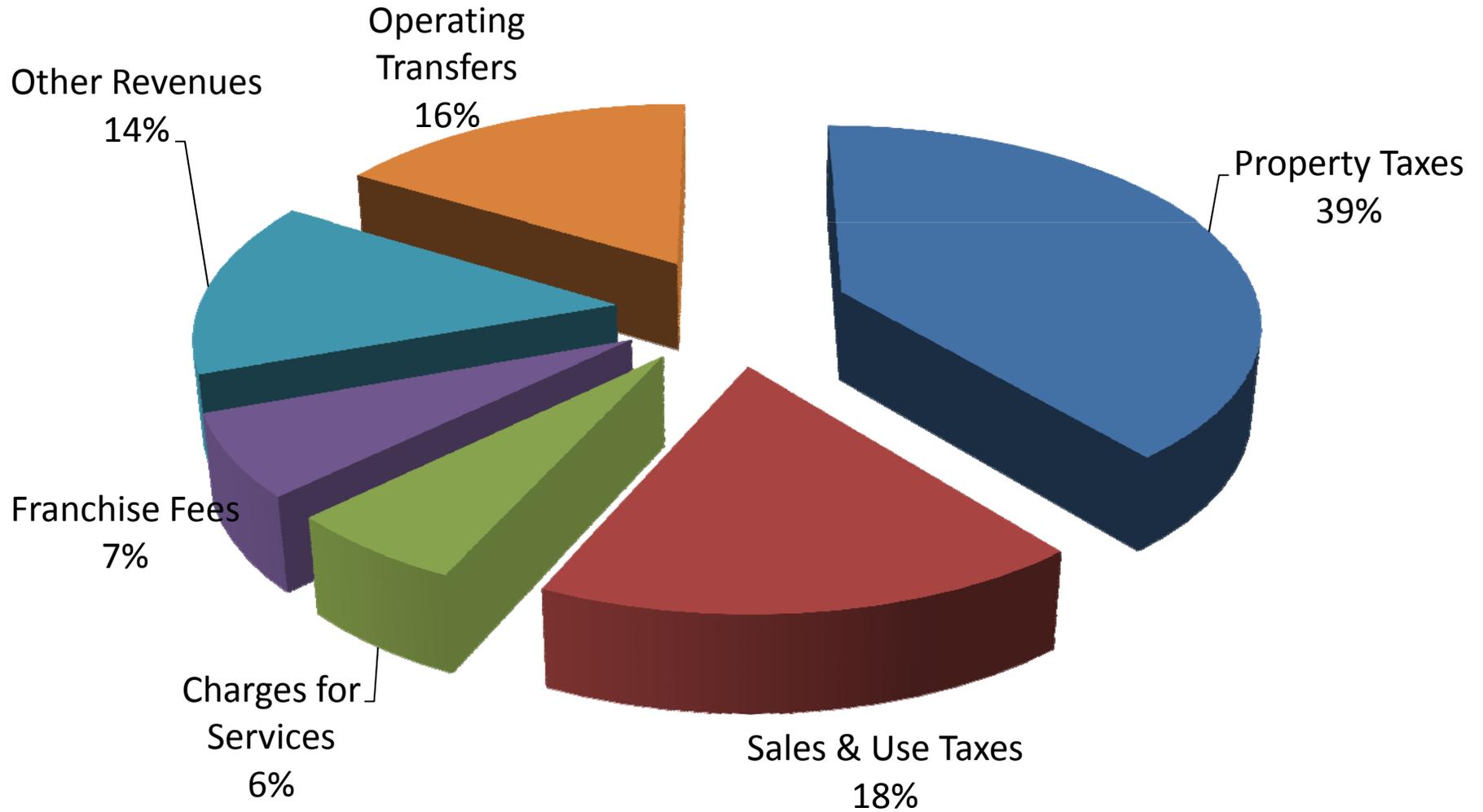
City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
Fiscal Year 2011-12

Fund	Estimated Fund Balance 06/30/11	Budget Revenues	Budget Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/12
	[A]	[B]	[C]	[D]	[B - C + D]	[A + Net]
CAPITAL PROJECTS						
401 City Capital Projects	(499,678)		5,628,725	8,131,725	2,503,000	2,003,322
425 Orangethorpe Corridor	(1,588,044)	-	-	-	-	(1,588,044)
Total Capital Projects Funds	(2,087,723)	-	5,628,725	8,131,725	2,503,000	415,277
ENTERPRISE FUNDS						
501 Refuse Administration	819,673	2,697,500	2,937,720	(562,500)	(802,720)	16,953
505 CNG Fueling Station	24,252	210,000	15,000	(210,000)	(15,000)	9,252
275 Sewer Maintenance	15,834,047	803,000	1,046,120	(542,700)	(785,820)	15,048,227
Total Enterprise Funds	16,677,971	3,710,500	3,998,840	(1,315,200)	(1,603,540)	15,074,431
INTERNAL SERVICE FUNDS						
601 Employee Health & Welfare	(25,522)	-	1,440,900	1,440,900	-	(25,522)
605 Risk Management	1	-	1,499,500	1,499,500	-	1
610 Equipment Replacement	100,640	24,720	-	(20,000)	4,720	105,360
615 Information Technology	266,828	-	353,650	353,650	-	266,828
620 Citywide Services	306,874	-	2,201,000	2,201,000	-	306,874
Total Internal Service Funds	648,821	24,720	5,495,050	5,475,050	4,720	653,541
REDEVELOPMENT AGENCY FUNDS						
305 RDA Debt Service	(440,062)	3,438,186	3,311,623	(726,977)	(600,414)	(1,040,476)
405 Low & Moderate Housing	813,011	1,083,800	379,000	(82,336)	622,464	1,435,475
410 RDA Capital Projects	902,308	100,000	390,429	(50,551)	(340,980)	561,328
Total Redevelopment Funds	1,275,257	4,621,986	4,081,052	(859,864)	(318,930)	956,327
Total City and RDA (excluding ISF)	30,369,010	44,901,736	42,248,379	(482,300)	(3,303,993)	27,065,018

**CITY OF PLACENTIA
REVENUE SUMMARY
FISCAL YEAR 2011-12**



GENERAL FUND REVENUE SUMMARY
FISCAL YEAR 2011-12
\$29,063,704



City of Placentia REVENUE SUMMARY

Activity	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Budget 2011-12	% Change *
GENERAL FUND					
Property Taxes	11,166,493	11,149,670	11,261,260	11,374,900	1.01%
Sales & Use Taxes	4,143,124	4,369,000	4,891,000	5,130,000	4.89%
Real Property Taxes	146,290	150,000	115,000	150,000	30.43%
Transient Occupancy Taxes	562,247	580,000	591,940	600,000	1.36%
Franchise Fees	1,203,320	1,680,000	2,254,500	1,944,000	-13.77%
Business License	767,176	664,067	718,400	718,400	0.00%
Lease Revenues	827,499	869,324	869,324	935,360	7.60%
Per Barrel Tax	48,500	40,000	48,500	48,500	0.00%
Permits	462,744	478,000	596,500	545,000	-8.63%
Fines, Forfeitures & Penalties	814,746	806,000	602,000	622,000	3.32%
Investment Income	292,314	190,000	215,000	215,000	0.00%
Intergovernmental	399,686	163,000	371,600	195,600	-47.36%
Charges for Services	1,345,115	1,834,600	1,701,600	1,736,180	2.03%
Sale of Real Property	386,410	1,000	1,000	1,000	0.00%
Refunds, Reimbursements & Other	3,238,605	618,400	627,000	105,000	-83.25%
Sub-total	<u>25,804,269</u>	<u>23,593,061</u>	<u>24,864,624</u>	<u>24,320,940</u>	-2.19%
Operating Transfers-In	5,084,603	4,890,554	5,254,554	4,742,764	-9.74%
Total General Fund	<u>30,888,872</u>	<u>28,483,615</u>	<u>30,119,178</u>	<u>29,063,704</u>	-3.50%
SPECIAL REVENUES					
Economic Uncertainty	500,000	-	-	-	N/A
Utility Users Tax Fund	2,700,804	2,600,000	2,600,000	2,660,000	2.31%
Gas Tax Fund	2,077,159	1,337,970	1,368,300	1,408,100	2.91%
Gas Tax Bond	-	-	5,737,820	90,000	-98.43%
Measure M Fund	693,119	557,069	500,000	500,000	0.00%
Air Quality Management Fund	59,379	65,000	60,000	60,000	0.00%
Asset Seizure Fund	31,161	-	59,650	-	-100.00%
Traffic Offender Fund	2,708	3,000	3,010	3,010	0.00%
Supplemental Law Enforcement Svc.	142,365	100,000	100,000	-	-100.00%
Park Development Fund	38,169	20,000	150,000	50,000	-66.67%
Sewer Construction Fund	-	-	12,000	12,000	0.00%
Storm Drain Fund	-	-	41,900	41,900	0.00%
Thoroughfare Construction	5	-	35,100	20,000	-43.02%
Placentia Lighting District	131,943	129,000	138,200	138,200	0.00%
Placentia Landscape District	394,751	380,730	397,500	397,500	0.00%
HCD Grant Fund	-	150,000	-	-	N/A
Miscellaneous Grant Fund	1,521,544	-	2,074,392	3,616,600	74.35%
Special Deposit	-	-	120	120	0.00%
HCD Rehabilitation Loans	491	-	250	250	0.00%
Alta Vista District 85-1	687	-	-	-	N/A
Community Facilities District	3,182,226	2,326,000	3,101,000	3,101,000	0.00%
Total Special Revenue	<u>11,476,511</u>	<u>7,668,769</u>	<u>16,379,242</u>	<u>12,098,680</u>	-26.13%

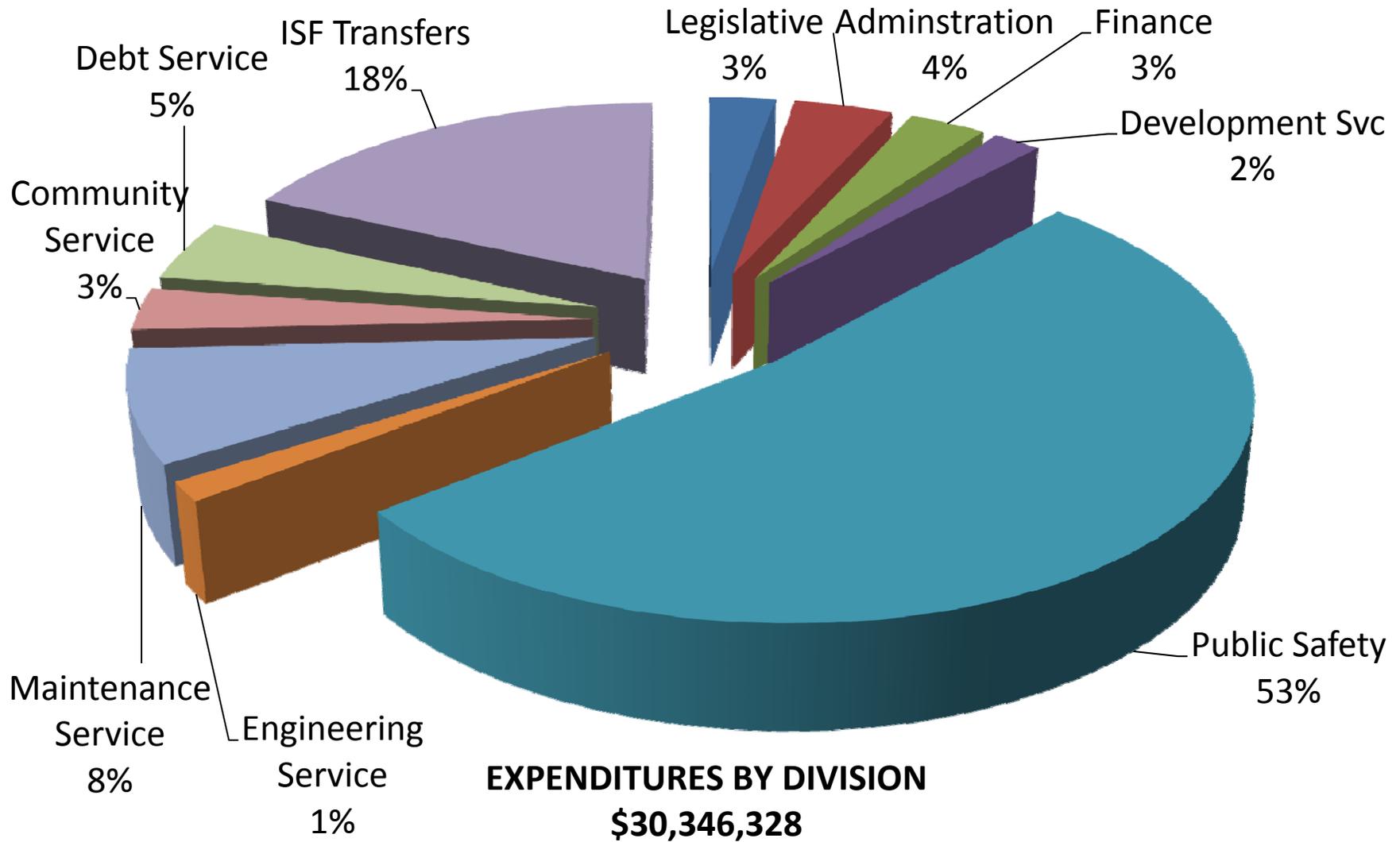
City of Placentia REVENUE SUMMARY

Activity	Actual 2009-10	Budget 2010-11	Estimate 2010-11	Budget 2011-12	% Change *
CAPITAL PROJECTS FUND					
Capital Project Fund	3,136,332	-	2,439,069	8,159,725	234.54%
Orangethrope Corridor	565,824	-	346,160	-	0.00%
Total Capital Projects Fund	3,702,156	-	2,785,229	8,159,725	192.96%
ENTERPRISE FUND					
Refuse Fund	3,018,055	2,959,000	2,857,720	2,697,500	-5.61%
Compressed Natural Gas	417,144	360,000	45,000	210,000	366.67%
Sewer Maintenance	1,402,438	800,000	803,000	803,000	0.00%
Total Enterprise Fund	4,837,637	4,119,000	3,705,720	3,710,500	0.13%
INTERNAL SERVICE FUNDS					
Employee Health & Welfare	915,799	1,337,500	1,373,330	1,440,900	4.92%
Risk Management	1,443,297	1,072,500	1,556,600	1,499,500	-3.67%
Equipment Replacement	83,160	-	47,680	24,720	-48.15%
Information Technology	173,460	364,530	367,150	353,650	-3.68%
Citywide Services	2,213,881	2,551,880	2,151,839	2,201,000	2.28%
Total ISF Fund	4,829,597	5,326,410	5,496,599	5,519,770	0.42%
REDEVELOPMENT AGENCY					
RDA Debt Service	3,455,904	3,551,386	5,186,480	3,438,186	-33.71%
Low & Moderate Housing	488,466	620,000	985,420	1,083,800	9.98%
RDA Capital Projects	3,424,793	784,000	310,593	100,000	-67.80%
Total RDA Fund	7,369,163	4,955,386	6,482,493	4,621,986	
Total City and RDA (excluding ISF)	58,274,339	45,226,770	59,471,862	57,654,595	-3.06%

**CITY OF PLACENTIA
EXPENDITURE SUMMARY
FISCAL YEAR 2011-12**



GENERAL FUND EXPENDITURE SUMMARY FISCAL YEAR 2011-12





City of Placentia
EXPENDITURE SUMMARY
(Department/Division)

Fund/Dept	Division	Actual 2009-10	Amended		Over/(Under)		Incr/(Decr) Budget to Estimate
			Budget 2010-11	Estimate 2010-11	Budget 2010-11	Budget 2011-12	
General Fund (101)/(10)							
Legislative	City Council	141,649	165,785	160,895	(4,890)	155,035	(5,860)
	City Clerk	72,906	136,521	95,411	(41,110)	99,700	4,289
	City Treasurer	311,026	57,005	49,460	(7,545)	46,110	(3,350)
	City Treas -Measure M Commission	-	-	-	-	-	-
		490	-	-	-	2,000	2,000
	Legal Services	497,260	500,000	500,000	-	515,000	15,000
	Comm Program Support	-	-	-	-	-	-
		1,023,331	859,311	805,766	(53,545)	817,845	12,079
Administration	City Administrator	419,240	372,675	379,343	6,668	464,399	85,056
	Personnel	301,810	304,288	306,110	1,822	347,160	41,050
	Records	89,088	96,293	71,170	(25,123)	109,530	38,360
	Disaster Preparedness	48,247	59,759	53,565	(6,194)	58,250	4,685
	Environmental Planning	487	-	-	-	-	-
	Neighborhood Services	297	243,672	227,892	(15,780)	240,065	12,173
	Cable & Web Services	25,875	34,250	27,860	(6,390)	12,990	(14,870)
		885,043	1,110,938	1,065,940	(44,998)	1,232,394	166,454
Finance	Finance Administration	230,836	175,940	151,530	(24,410)	180,880	29,350
	Accounting/Budgeting	590,958	694,030	701,275	7,245	773,750	72,475
	Business Licensing	N/A	N/A	N/A	N/A	N/A	-
		821,794	869,970	852,805	(17,165)	954,630	101,825



City of Placentia
EXPENDITURE SUMMARY
(Department/Division)

Fund/Dept	Division	Amended			Over/(Under)		Incr/(Decr)
		Actual 2009-10	Budget 2010-11	Estimate 2010-11	Budget 2010-11	Budget 2011-12	Budget to Estimate
Development Services	Planning	324,257	144,205	161,280	17,075	190,383	29,103
	Building & Safety	249,193	227,510	190,620	(36,890)	280,390	89,770
	Code Enforcement	35,012	165,845	135,155	(30,690)	115,585	(19,570)
	Economic Development	300	-	-	-	5,000	5,000
		608,762	537,560	487,055	(50,505)	591,358	104,303
Public Safety	Police Administration	1,129,994	950,808	986,432	35,624	1,213,297	226,865
	Field Services	6,228,954	5,757,448	6,078,814	321,366	6,173,875	95,061
	Investigations	1,926,132	1,606,082	1,996,880	390,798	2,020,980	24,100
	Support Services	1,462,853	1,513,733	1,486,737	(26,996)	1,577,700	90,963
	Fire & Paramedic	4,568,834	4,834,173	4,592,110	(242,063)	4,888,590	296,480
	Animal Control	82,434	160,000	110,000	(50,000)	110,000	-
		15,399,200	14,822,244	15,250,973	428,729	15,984,442	733,469
Engineering Services (formerly Public Works)	Public Works Admin	545,769	487,415	390,280	(97,135)	439,900	49,620
	Engineering	4,391	-	-	-	-	-
	Street/Curb/Gutter	273,490	-	-	-	-	-
	Parks	269,167	-	-	-	-	-
	Right of Way Infrastr	N/A	-	-	-	-	-
		1,092,816	487,415	390,280	(97,135)	439,900	49,620
Maintenance Services	Maint Services Admin	361,216	1,018,248	947,580	(70,668)	1,053,940	106,360
	Street Maintenance	129,544	474,354	490,500	16,146	589,000	98,500
	Parks Maintenance	1,109,244	880,878	820,500	(60,378)	856,000	35,500
	Environmental Planning	N/A	N/A	N/A	N/A	650	650
		1,600,005	2,373,480	2,258,580	(114,900)	2,499,590	241,010



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Actual	Amended		Over/(Under)		Incr/(Decr)
		2009-10	Budget 2010-11	Estimate 2010-11	Budget 2010-11	Budget 2011-12	Budget to Estimate
Community Services	Community Svcs Admin	107,532	118,888	129,525	10,637	119,300	(10,225)
	Recreation Services	646,057	675,822	646,708	(29,114)	711,408	64,700
	Social Services	173,857	-	-	-	-	-
	Cable & WEB Services	420	-	-	-	-	-
	Cultural Arts	9,581	19,570	7,390	(12,180)	16,600	9,210
	Tri-City Park	-	100,000	100,000	-	100,000	-
		937,447	914,279	883,623	(30,656)	947,308	63,685
Debt Service	Debt Service	1,445,717	1,397,540	1,407,540	10,000	1,383,811	(23,729)
Operating Transfers: (ISF/Measure M)							
	Health & Welfare	1,044,348	1,391,000	1,373,330	(17,670)	1,440,900	67,570
	Risk Management	1,397,332	1,163,630	1,556,600	392,970	1,499,500	(57,100)
	Equipment Replace	256,337	-	-	-	-	-
	Info Technology	271,671	364,530	367,150	2,620	353,650	(13,500)
	Citywide Services	2,007,672	2,459,683	1,996,839	(462,844)	2,201,000	204,161
	Measure M	-	67,869	150,836	82,967	-	(150,836)
	Sub-total	4,977,360	5,446,712	5,444,755	(1,957)	5,495,050	50,295
		28,791,474	28,819,448	28,847,317	27,869	30,346,328	1,499,010



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Actual 2009-10	Amended Budget 2010-11	Estimate 2010-11	Over/(Under) Budget 2010-11	Budget 2011-12	Incr/(Decr) Budget to Estimate
State Gas Tax (205)/(17)							
Engineering	Street/Curbs/Gutter	39,056	-	-	-	-	-
		39,056	-	-	-	-	-
Measure M (210)/(18)							
City Treasurer	City Treas -Measure M	692,869	557,069	557,069	-	-	(557,069)
		692,869	557,069	557,069	-	-	(557,069)
Air Quality Management (215)/(19)							
Public Safety	Field Services	-	-	-	-	-	-
Engineering	CNG Station	-	-	-	-	-	-
Maint Services	Environmental Planning	-	-	-	-	15,000	15,000
	Street/Curbs/Gutter	N/A	30,000	-	(30,000)	-	-
		-	30,000	-	(30,000)	15,000	15,000
Asset Seizure (225)/(21)							
Public Safety	Field Services	108,842	204,501	54,200	(150,301)	58,000	3,800
		108,842	204,501	54,200	(150,301)	58,000	3,800
Supplemental Law Enforcement (230)/(22)							
Public Safety	Field Services	114,682	134,940	114,580	(20,360)	-	(114,580)
		114,682	134,940	114,580	(20,360)	-	(114,580)



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Actual 2009-10	Amended Budget 2010-11	Estimate 2010-11	Over/(Under) Budget 2010-11	Budget 2011-12	Incr/(Decr) Budget to Estimate
Park Development (235)/(23)							
Community	Tri-City Park	37,516	62,500	50,000	(12,500)	25,000	(25,000)
		37,516	62,500	50,000	(12,500)	25,000	(25,000)
Street Lighting District (260)/(28)							
Special Districts	Placentia Light Dist	198,687	171,700	348,900	177,200	380,700	31,800
		198,687	171,700	348,900	177,200	380,700	31,800
Landscape Maintenance (265)/(29)							
Special Districts	Landscape Maint Dist	249,358	531,310	489,770	(41,540)	625,890	136,120
		249,358	531,310	489,770	(41,540)	625,890	136,120
Housing and Community Development (270)/(30)							
Development Serv	HCD Grant Admin	N/A	150,000	148,500	(1,500)	150,000	1,500
		-	150,000	148,500	(1,500)	150,000	1,500
Sewer Maintenance (275)/(48)							
Engine	Sewers	514,111	9,520	9,513	(7)	-	(9,513)
Environ Svc	Sewer Admin	N/A	414,439	277,410	(137,029)	370,440	93,030
Environ Svc	Sewer Maint	N/A	544,641	462,620	(82,021)	675,680	213,060
		514,111	968,601	749,543	(219,058)	1,046,120	296,577



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Actual 2009-10	Amended Budget 2010-11	Estimate 2010-11	Over/(Under) Budget 2010-11	Budget 2011-12	Incr/(Decr) Budget to Estimate
Misc State Grants (280/50)							
Administration	Disaster Preparedness	N/A	-	-	-	35,000	35,000
Administration	Environmental Planning	N/A	-	-	-	60,000	60,000
		-	-	-	-	95,000	95,000
RDA Debt Service (305)/(32)							
Redevelopment A	Debt Service	3,942,542	2,438,324	2,705,341	267,017	3,556,000	850,659
		3,942,542	2,438,324	2,705,341	267,017	3,556,000	850,659
City Capital Projects (401)/(33)							
Finance	Information Technology	125,420	136,475	108,125	(28,350)	281,125	173,000
Public Works	Street/Curb/Gutter	-	4,823,611	1,619,865	(3,203,746)	3,268,600	1,648,735
	Facilities	-	3,365,000	409,477	(2,955,523)	3,061,500	2,652,023
	Parks	-	821,000	221,414	(599,586)	928,500	707,086
	Sewers	-	650,000	10,000	(640,000)	430,000	420,000
Maint Svc	Vehicle/Equip Maint	-	174,000	70,186	(103,814)	190,000	119,814
		125,420	9,970,086	2,439,068	(7,531,018)	8,159,725	5,720,657
Low & Moderate Housing (405)/(34)							
Redevelopment	Debt Service	N/A	N/A	N/A	N/A	N/A	N/A
Agency	RDA Capital Projects	996,788	995,966	790,627	(205,339)	461,336	(329,291)
		996,788	995,966	790,627	(205,339)	461,336	(329,291)



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Actual 2009-10	Amended Budget 2010-11	Estimate 2010-11	Over/(Under) Budget 2010-11	Budget 2011-12	Incr/(Decr) Budget to Estimate
RDA Administration (410)/(35)							
Redevelopment Agency	RDA Capital Projects	1,735,284	918,135	666,408	(251,727)	440,980	(225,428)
		1,735,284	918,135	666,408	(251,727)	440,980	(225,428)
Refuse Administration (501)/(37)							
Engine	Refuse Management	2,117,855	-	-	-	-	-
Environ Svc	Refuse Administration	212,709	2,687,413	2,542,480	(144,933)	2,670,270	127,790
Environ Svc	Refuse Maintenance	262,568	315,502	251,810	(63,692)	267,450	15,640
		2,593,133	3,002,916	2,794,290	(208,626)	2,937,720	143,430
CNG Fueling Station (505)/(38)							
Public Works	CNG Station	24,838	-	-	-	-	-
CNG Fueling	CNG Station	N/A	399,396	283,020	(116,376)	15,000	(268,020)
		24,838	399,396	283,020	(116,376)	15,000	(268,020)
Employee Health & Welfare (601)/(39)							
Employee Benefit:	Health and Welfare	1,044,348	1,391,000	1,373,330	(17,670)	1,440,900	67,570
		1,044,348	1,391,000	1,373,330	(17,670)	1,440,900	67,570



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

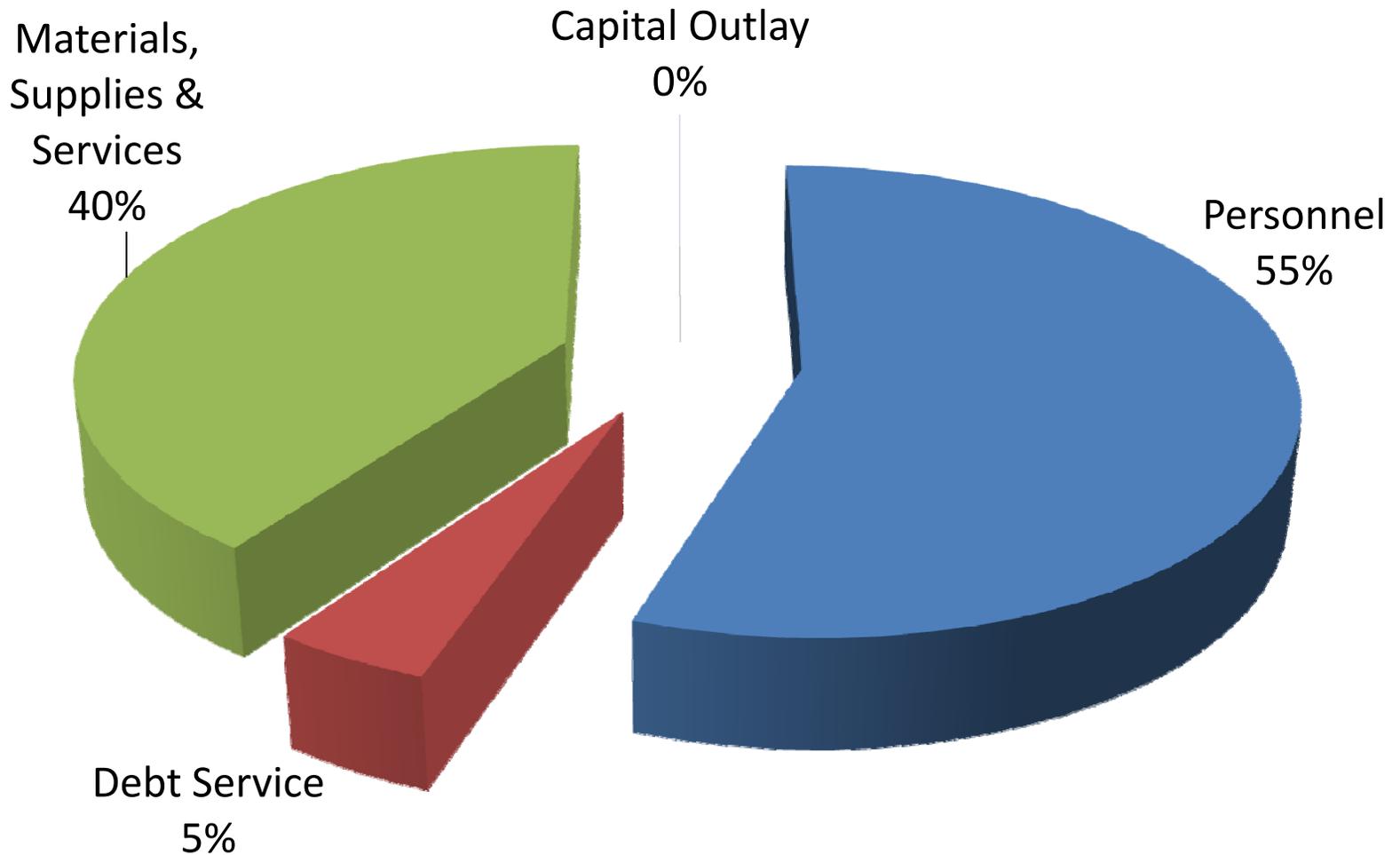
Fund/Dept	Division	Actual 2009-10	Amended Budget 2010-11	Estimate 2010-11	Over/(Under) Budget 2010-11	Budget 2011-12	Incr/(Decr) Budget to Estimate
Risk Management (605)/(40)							
Risk Management	Workers' Comp	637,884	297,500	677,600	380,100	645,000	(32,600)
	Unemployment	76,037	128,000	128,000	-	112,500	(15,500)
	Liability	683,411	738,130	751,000	12,870	742,000	(9,000)
		1,397,332	1,163,630	1,556,600	392,970	1,499,500	(57,100)
Equipment Replacement (610)/(41)							
Equipment	Vehicle/Equip Maint	255,316	-	-	-	-	-
Replacement	Vehicle/Equip Maint	1,021	-	-	-	-	-
		256,337	-	-	-	-	-
Information Technology (615)/(42)							
Finance	Finance Admin	N/A	N/A	N/A	N/A	N/A	N/A
	IT Service	271,671	364,530	367,150	2,620	353,650	(13,500)
		271,671	364,530	367,150	2,620	353,650	(13,500)



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Actual 2009-10	Amended Budget 2010-11	Estimate 2010-11	Over/(Under) Budget 2010-11	Budget 2011-12	Incr/(Decr) Budget to Estimate
Citywide Services (620)/(43)							
Administration	Non-Departmental	1,208,121	1,504,855	1,119,269	(385,586)	1,332,000	212,731
Finance	Reprographics	39,278	33,050	26,400	(6,650)	-	(26,400)
Engineering	Facilities	124,080	-	-	-	-	-
Services	Facilities	231,926	548,633	516,240	(32,393)	506,150	(10,090)
(formerly Public Works)	Vehicle/Equip Maint	124,580	-	-	-	-	-
	Vehicle/Equip Maint	279,688	373,145	334,930	(38,215)	362,850	27,920
		2,007,672	2,459,683	1,996,839	(462,844)	2,201,000	204,161
Special Deposits (701)/(44)							
Administration		N/A	N/A	N/A	N/A	73,600	N/A
		-	-	-	-	73,600	-

GENERAL FUND EXPENDITURE SUMMARY FISCAL YEAR 2011-12



EXPENDITURES BY CATEGORY
\$30,346,328



City of Placentia BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	----- PERSONNEL -----			----- M S & S -----		
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12
General Fund (101)/(10)									
	City Council	10	01	44,330	39,110	38,510	97,319	121,785	116,525
	City Clerk	10	02	59,395	28,251	80,830	13,510	67,160	18,870
	City Treasurer	10	03	10,361	11,050	4,530	42,207	38,410	41,580
Legislative	City Treas -Measure M Commission	35	67	-	-	-	-	-	-
		10	04	-	-	-	490	-	2,000
	Legal Services	10	05	-	-	-	497,260	500,000	515,000
	Comm Program Support	10	06	-	-	-	-	-	-
	City Administrator	15	11	386,764	333,020	417,749	32,476	46,323	46,650
	Personnel	15	12	273,734	269,960	299,020	28,076	36,150	48,140
	Records	15	13	79,639	55,070	92,630	9,449	16,100	16,900
Administration	Disaster Preparedness	15	14	47,883	49,670	52,200	364	3,895	6,050
	Environmental Planning	15	15	300	-	-	187	-	-
	Neighborhood Services	15	72	297	172,847	193,490	-	55,045	46,575
	Cable & Web Services	15	73	25,604	27,860	12,990	271	-	-
	Finance Administration	20	20	218,991	140,570	168,940	11,845	10,960	11,940
Finance	Accounting/Budgeting	20	21	389,844	412,990	514,250	201,114	287,835	259,500
	Business Licensing	20	22	N/A					
	Development Svcs Admin	25	30	N/A					
Development Services	Planning	25	31	317,894	152,010	178,833	2,838	8,050	11,550
	Building & Safety	25	32	247,989	176,160	163,030	1,204	14,460	117,360
	Code Enforcement	25	33	21,023	112,800	95,910	13,989	22,355	19,675
	Economic Development	25	34	-	-	-	300	-	5,000
	Administration	30	10	N/A					
	Police Administration	30	40	1,030,127	899,347	1,115,477	99,867	87,085	97,820
	Field Services	30	41	5,646,821	5,511,454	5,604,660	532,902	567,360	569,215
Public Safety	Investigations	30	42	1,855,506	1,955,070	1,975,980	70,626	41,810	45,000
	Support Services	30	43	1,269,126	1,245,070	1,333,250	193,727	241,667	244,450
	Fire & Paramedic	30	44	-	-	-	4,568,834	4,592,110	4,888,590
	Animal Control	30	45	-	-	-	82,434	110,000	110,000
	Public Works Admin	35	50	352,957	222,480	221,200	187,186	167,800	218,700
	Engineering	35	51	4,391	-	-	-	-	-
	Street/Curb/Gutter	35	52	265,335	-	-	8,155	-	-



**City of Placentia
BUDGET SUMMARY - BY CATEGORY**

Fund/Dept	Division	Dept	Div	----- PERSONNEL -----			----- M S & S -----		
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12
Engineering	Sidewalks	35	53	N/A					
Services	Facilities	35	54	N/A					
(formerly Public Works)	Parks	35	55	253,735	-	-	15,432	-	-
	Sewers	35	56	N/A					
	Storm Drains	35	57	N/A					
	Vehicle/Equip Maint	35	58	N/A					
	Right of Way Infrastr	35	66	-	-	-	87,573	-	-
	Transportation	35	90	N/A					
	Maintenance	Maint Services Admin	36	50	327,070	934,620	1,039,440	34,146	12,960
Services	Street Maintenance	36	52	8,590	-	-	120,955	490,500	589,000
	Parks Maintenance	36	55	162,766	-	-	942,020	820,500	856,000
	Sewer Maintenance	36	56	N/A					
	Storm Drain Maint	36	57	N/A					
	Fleet Operations	36	58	N/A					
	Environmental Planning	43	15	-	-	-	-	-	650
Community	Community Svcs Admin	40	70	71,506	89,760	74,090	36,026	39,765	45,210
	Recreation Services	40	71	530,624	541,867	600,308	115,433	104,841	111,100
	Social Services	40	72	122,041	-	-	51,816	-	-
	Cable & WEB Services	40	73	420	-	-	-	-	-
	Cultural Arts	40	74	-	-	-	9,581	7,390	16,600
Tri-City Park	40	75	-	-	-	-	100,000	100,000	
Debt Service	Debt Service	55	25	-	-	-	-	10,000	10,000
Transportation	Transportation	60	90	N/A					
Interfund Transfers:									
	Health & Welfare	(601/39)		1,043,637	1,370,120	1,437,600	711	3,210	3,300
	Risk Management	(605/40)		675,959	766,000	715,000	721,373	790,600	784,500
	Equipment Replace	(610/41)		-	-	-	-	-	-
	Info Technology	(615/42)		3,914	-	-	266,238	338,150	353,650
	Citywide Services	(620/43)		422,601	378,670	365,200	1,585,071	1,588,169	1,833,300
	Measure M			-	-	-	-	-	-
TOAL GENERAL FUND				16,171,173	15,895,826	16,795,117	10,683,003	11,342,445	12,174,900



City of Placentia
BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	----- PERSONNEL -----			----- M S & S -----			
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12	
State Gas Tax (205)/(17)										
	Engineering	35	51	N/A						
Public Works	Street/Curbs/Gutter	35	52		-	-	-	39,056	-	-
	CNG Station	35	59	N/A						
Measure M (210)/(18)										
City Treasurer	City Treas -Measure M	35	67		-	-	-	-	-	-
Public Works	Engineering	35	51	N/A						
Air Quality Management (215)/(19)										
Public Safety	Field Services	30	41		-	-	-	-	-	-
Public Works	Street/Curbs/Gutter	35	52	N/A						
	CNG Station	35	59		-	-	-	-	-	-
Maint Services	Environmental Planning	43	15		-	-	-	-	-	15,000
	Street/Curbs/Gutter	36	52		-	-	-	-	-	-
Asset Seizure (225)/(21)										
Public Safety	Police Administration	30	40	N/A						
	Field Services	30	41		-	-	-	22,443	22,700	25,500
Supplemental Law Enforcement (230)/(22)										
Public Safety	Field Services	30	41		114,682	114,580	-	-	-	-
Park Development (235)/(23)										
	Facilities	40	54	N/A						
Community	Parks	40	55	N/A						
Services	Recreation Services	40	71	N/A						
	Tri-City Park	40	75		-	-	-	37,516	50,000	25,000
	Capital Outlay	40	85	N/A						
Sewer Construction (240)/(24)										
Public Works	Sewers	35	56	N/A						
Storm Drain Construction (245)/(25)										
Public Works	Storm Drains	35	57	N/A						
Thoroughfare Construction (250)/(26)										
Public Works	Thoroughfare Const	35	69	N/A						
Street Lighting District (260)/(28)										
Special Districts	Placentia Light Dist	65	60		-	-	-	198,687	348,900	380,700
Landscape Maintenance (265)/(29)										
Special Districts	Landscape Maint Dist	65	61		68,429	115,020	141,390	180,929	374,750	484,500



City of Placentia
BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	----- PERSONNEL -----			----- M S & S -----		
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12
Housing and Community Development (270)/(30)									
Development Ser	HCD Grant Admin	25	35	N/A					
Sewer Maintenance (275)/(48)									
Public Works	Sewers	35	56	1,740	-	-	330	9,513	-
Sewer	Sewer Admin	43	56	157,219	154,310	141,690	55,438	123,100	228,750
Sewer	Sewer Maint	43	76	137,749	257,620	268,180	163,386	200,000	407,500
Misc State Grants (280/50)									
Engineering Serv	Environmental Planning	15	15	-	-	-	22,870	-	-
City Debt Service (301)/(31)									
Debt Service	Debt Service	55	25	N/A					
RDA Debt Service (305)/(32)									
Redevelopment	Debt Service	75	25	-	-	-	169,358	267,017	267,017
City Capital Projects (401)/(33)									
Finance	Information Technology	35	23	-	-	-	-	-	-
	Street/Curb/Gutter	35	52	-	-	-	-	-	-
Public Works	Facilities	35	54	-	-	-	-	-	-
	Parks	35	55	-	-	-	-	-	-
	Sewers	35	56	-	-	-	-	-	-
Maint Svc	Vehicle/Equip Maint	35	58	-	-	-	-	-	-
Low & Moderate Housing (405)/(34)									
Redevelopment	Debt Service	75	25						
Agency	RDA Capital Projects	75	36	23,740	32,918	-	709,719	337,313	241,336
RDA Capital Projects (410)/(35)									
Redevelopment /	RDA Capital Projects	75	36	369,391	246,042	165,400	1,138,692	420,366	275,580
OnTrac Capital Projects (420)/(36)									
	OnTrac Trench	80	65	N/A					
OnTrac	Transportation	80	90	N/A					
	Quiet Zone	80	91	N/A					
	TOD	80	92	N/A					
Orangethorpe Corridor (425)/(49)									
Public Works	Transportation	35	90	-	-	-	-	-	-



City of Placentia
BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	----- PERSONNEL -----			----- M S & S -----		
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12
Refuse Administration (501)/(37)									
Administration	Environmental Plan	15	15	N/A					
	Refuse Management	15	86	N/A					
Public Works	Refuse Management	35	86	7,042	-	-	2,110,812	-	-
Environ Svc	Refuse Admin	43	86	137,908	153,180	151,570	74,801	2,389,300	2,518,700
Environ Svc	Refuse Maint	43	87	125,233	86,810	87,950	137,335	165,000	179,500
CNG Fueling Station (505)/(38)									
Public Works	CNG Station	35	59	25	-	-	24,813	-	-
CNG Fueling	CNG Station	43	59	94,847	57,420	-	211,698	225,600	15,000
Employee Health & Welfare (601)/(39)									
Employee Benefi	Health and Welfare	50	83	1,043,637	1,370,120	1,437,600	711	3,210	3,300
Risk Management (605)/(40)									
Risk	Workers' Comp	45	80	599,922	638,000	605,000	37,962	39,600	40,000
Management	Unemployment	45	81	76,037	128,000	110,000	-	-	2,500
	Liability	45	82	-	-	-	683,411	751,000	742,000
Equipment Replacement (610)/(41)									
Administration	City Administrator	15	11	N/A					
Finance	Finance Admin	20	20	N/A					
Development Ser	Planning	25	31	N/A					
Public Safety	Field Services	30	41	-	-	-	-	-	-
	Public Works Admin	35	50	N/A					
Public Works	Street/Curb/Gutter	35	52	N/A					
	Equipment Replacemt	35	68	N/A					
Equipment	Administration	70	10	N/A					
Replacement	Vehicle/Equip Maint	70	58	-	-	-	-	-	-
	Vehicle/Equip Maint	70	68	-	-	-	-	-	-
Information Technology (615)/(42)									
Finance	Finance Admin	20	20	N/A					
	IT Service	20	23	3,914	-	-	266,238	338,150	353,650



City of Placentia
BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	----- PERSONNEL -----			----- M S & S -----		
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12
Citywide Services (620)/(43)									
Administration	Non-departmental	10	10	2,204	7,000	7,500	1,205,916	1,112,269	1,324,500
Finance	Reprographics	20	24	(395)	-	-	39,673	26,400	-
	Facilities	35	54	163,926	-	-	(39,845)	-	-
Public Works	Facilities	36	54	45,761	297,240	305,650	165,733	189,000	200,500
	Vehicle/Equip Maint	35	58	124,239	-	-	341	-	-
	Vehicle/Equip Maint	36	58	86,866	74,430	52,050	213,253	260,500	308,300
H.C.D. Rehabilitation Loans (705)/(45)									
Development Ser	HCD Grant Admin	25	35	N/A					
Alta Vista District 85-1 (710)/(46)									
Special District	Debt Service	65	25	N/A					
	Alta Vista AD	65	63	N/A					
Community Facilities District (715)/(47)									
Special District	Comm Facility District	65	62	N/A					



**City of Placentia
BUDGET SUMMARY - BY CATEGORY**

Fund/Dept	Division	Dept	Div	----- CAPITAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12	BUDGET 2011-12
General Fund (101)/(10)										
	City Council	10	01	-	-	-	-	-	-	155,035
	City Clerk	10	02	-	-	-	-	-	-	99,700
	City Treasurer	10	03	-	-	-	258,458	-	-	46,110
Legislative	City Treas -Measure M Commission	35	67	-	-	-	-	-	-	-
	Legal Services	10	04	-	-	-	-	-	-	2,000
	Comm Program Support	10	05	-	-	-	-	-	-	515,000
	City Administrator	10	06	-	-	-	-	-	-	-
	Personnel	15	11	-	-	-	-	-	-	464,399
	Records	15	12	-	-	-	-	-	-	347,160
Administration	Disaster Preparedness	15	13	-	-	-	-	-	-	109,530
	Environmental Planning	15	14	-	-	-	-	-	-	58,250
	Neighborhood Services	15	15	-	-	-	-	-	-	-
	Cable & Web Services	15	72	-	-	-	-	-	-	240,065
	Finance Administration	15	73	-	-	-	-	-	-	12,990
Finance	Accounting/Budgeting	20	20	-	-	-	-	-	-	180,880
	Business Licensing	20	21	-	450	-	-	-	-	773,750
	Development Svcs Admin	20	22	-	-	-	-	-	-	-
	Planning	25	30	-	-	-	-	-	-	-
Development Services	Building & Safety	25	31	3,525	1,220	-	-	-	-	190,383
	Code Enforcement	25	32	-	-	-	-	-	-	280,390
	Economic Development	25	33	-	-	-	-	-	-	115,585
	Administration	25	34	-	-	-	-	-	-	5,000
	Police Administration	30	10	-	-	-	-	-	-	-
	Field Services	30	40	-	-	-	-	-	-	1,213,297
Public Safety	Investigations	30	41	49,231	-	-	-	-	-	6,173,875
	Support Services	30	42	-	-	-	-	-	-	2,020,980
	Fire & Paramedic	30	43	-	-	-	-	-	-	1,577,700
	Animal Control	30	44	-	-	-	-	-	-	4,888,590
	Public Works Admin	30	45	-	-	-	-	-	-	110,000
	Engineering	35	50	5,625	-	-	-	-	-	439,900
	Street/Curb/Gutter	35	51	-	-	-	-	-	-	-
		35	52	-	-	-	-	-	-	-



**City of Placentia
BUDGET SUMMARY - BY CATEGORY**

Fund/Dept	Division	Dept	Div	----- CAPITAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL	
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12	BUDGET 2011-12	
Engineering	Sidewalks	35	53							-	
Services	Facilities	35	54							-	
(formerly Public Works)	Parks	35	55	-	-	-	-	-	-	-	
	Sewers	35	56							-	
	Storm Drains	35	57							-	
	Vehicle/Equip Maint	35	58							-	
	Right of Way Infrastr	35	66	-	-	-	-	-	-	-	
	Transportation	35	90							-	
	Maint Services Admin	36	50	-	-	-	-	-	-	1,053,940	
Maintenance Services	Street Maintenance	36	52	-	-	-	-	-	-	589,000	
	Parks Maintenance	36	55	4,459	-	-	-	-	-	856,000	
	Sewer Maintenance	36	56							-	
	Storm Drain Maint	36	57							-	
	Fleet Operations	36	58							-	
	Environmental Planning	43	15	-	-	-	-	-	-	650	
	Community Svcs Admin	40	70	-	-	-	-	-	-	119,300	
Community Services	Recreation Services	40	71	-	-	-	-	-	-	711,408	
	Social Services	40	72	-	-	-	-	-	-	-	
	Cable & WEB Services	40	73	-	-	-	-	-	-	-	
	Cultural Arts	40	74	-	-	-	-	-	-	16,600	
	Tri-City Park	40	75	-	-	-	-	-	-	100,000	
Debt Service	Debt Service	55	25	-	-	-	1,445,717	1,397,540	1,373,811	1,383,811	
Transportation	Transportation	60	90							-	
Interfund Transfers:											
	Health & Welfare	(601/39)		-	-	-	-	-	-	-	1,440,900
	Risk Management	(605/40)		-	-	-	-	-	-	-	1,499,500
	Equipment Replace	(610/41)		256,337	-	-	-	-	-	-	-
	Info Technology	(615/42)		1,519	29,000	-	-	-	-	-	353,650
	Citywide Services	(620/43)		-	30,000	2,500	-	-	-	-	2,201,000
	Measure M			-	-	-	692,869	150,836	-	-	-
											-
TOAL GENERAL FUND				320,696	60,670	2,500	2,397,044	1,548,376	1,373,811	30,346,328	



City of Placentia
BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	----- CAPITAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12	BUDGET 2011-12
State Gas Tax (205)/(17)										
	Engineering	35	51							
Public Works	Street/Curbs/Gutter	35	52	-	-	-	-	-	-	-
	CNG Station	35	59							
Measure M (210)/(18)										
City Treasurer	City Treas -Measure M	35	67	-	-	-	692,869	557,069	-	-
Public Works	Engineering	35	51							
Air Quality Management (215)/(19)										
Public Safety	Field Services	30	41	-	-	-	-	-	-	-
	Street/Curbs/Gutter	35	52							
Public Works	CNG Station	35	59	-	-	-	-	-	-	-
	Environmental Planning	43	15	-	-	-	-	-	-	-
Maint Services	Street/Curbs/Gutter	36	52	-	-	-	-	-	-	-
Asset Seizure (225)/(21)										
Public Safety	Police Administration	30	40							
	Field Services	30	41	86,399	31,500	32,500	-	-	-	58,000
Supplemental Law Enforcement (230)/(22)										
Public Safety	Field Services	30	41	-	-	-	-	-	-	-
Park Development (235)/(23)										
	Facilities	40	54							
	Parks	40	55							
Community Services	Recreation Services	40	71							
	Tri-City Park	40	75	-	-	-	-	-	-	25,000
	Capital Outlay	40	85							
Sewer Construction (240)/(24)										
Public Works	Sewers	35	56							
Storm Drain Construction (245)/(25)										
Public Works	Storm Drains	35	57							
Thoroughfare Construction (250)/(26)										
Public Works	Thoroughfare Const	35	69							
Street Lighting District (260)/(28)										
Special Districts	Placentia Light Dist	65	60	-	-	-	-	-	-	380,700
Landscape Maintenance (265)/(29)										
Special Districts	Landscape Maint Dist	65	61	-	-	-	-	-	-	625,890



City of Placentia
BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	----- CAPITAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12	BUDGET 2011-12
Housing and Community Development (270)/(30)										
Development Ser	HCD Grant Admin	25	35							-
Sewer Maintenance (275)/(48)										
Public Works	Sewers	35	56	512,041	-	-	-	-	-	-
Sewer	Sewer Admin	43	56	-	-	-	-	-	-	370,440
Sewer	Sewer Maint	43	76	5,316	5,000	-	-	-	-	675,680
Misc State Grants (280/50)										
Engineering Serv	Environmental Planning	15	15	-	-	-	-	-	-	-
City Debt Service (301)/(31)										
Debt Service	Debt Service	55	25							-
RDA Debt Service (305)/(32)										
Redevelopment	Debt Service	75	25	-	-	-	1,820,896	1,315,000	1,850,720	2,117,737
City Capital Projects (401)/(33)										
Finance	Information Technology	35	23	125,420	108,125	281,125	-	-	-	281,125
	Street/Curb/Gutter	35	52	-	#####	3,268,600	-	-	-	3,268,600
Public Works	Facilities	35	54	-	409,477	3,061,500	-	-	-	3,061,500
	Parks	35	55	-	221,414	928,500	-	-	-	928,500
	Sewers	35	56	-	10,000	430,000	-	-	-	430,000
Maint Svc	Vehicle/Equip Maint	35	58	-	70,186	190,000	-	-	-	190,000
Low & Moderate Housing (405)/(34)										
Redevelopment	Debt Service	75	25							-
Agency	RDA Capital Projects	75	36	50,000	200,396	-	-	-	-	241,336
RDA Capital Projects (410)/(35)										
Redevelopment /	RDA Capital Projects	75	36	227,200	-	-	-	-	-	440,980
OnTrac Capital Projects (420)/(36)										
	OnTrac Trench	80	65							-
OnTrac	Transportation	80	90							-
	Quiet Zone	80	91							-
	TOD	80	92							-
Orangethorpe Corridor (425)/(49)										
Public Works	Transportation	35	90	-	-	-	-	-	-	-



City of Placentia
BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	----- CAPITAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12	BUDGET 2011-12
Refuse Administration (501)/(37)										
Administration	Environmental Plan	15	15							-
	Refuse Management	15	86							-
Public Works	Refuse Management	35	86	-	-	-	-	-	-	-
Environ Svc	Refuse Admin	43	86	-	-	-	-	-	-	2,670,270
Environ Svc	Refuse Maint	43	87	-	-	-	-	-	-	267,450
CNG Fueling Station (505)/(38)										
Public Works	CNG Station	35	59	-	-	-	-	-	-	-
CNG Fueling	CNG Station	43	59	-	-	-	-	-	-	15,000
Employee Health & Welfare (601)/(39)										
Employee Benefi	Health and Welfare	50	83	-	-	-	-	-	-	1,440,900
Risk Management (605)/(40)										
Risk	Workers' Comp	45	80	-	-	-	-	-	-	645,000
Management	Unemployment	45	81	-	-	-	-	-	-	112,500
	Liability	45	82	-	-	-	-	-	-	742,000
Equipment Replacement (610)/(41)										
Administration	City Administrator	15	11							-
Finance	Finance Admin	20	20							-
Development Ser	Planning	25	31							-
Public Safety	Field Services	30	41	-	-	-	-	-	-	-
	Public Works Admin	35	50							-
Public Works	Street/Curb/Gutter	35	52							-
	Equipment Replacemt	35	68							-
Equipment	Administration	70	10							-
Replacement	Vehicle/Equip Maint	70	58	255,316	-	-	-	-	-	-
	Vehicle/Equip Maint	70	68	1,021	-	-	-	-	-	-
Information Technology (615)/(42)										
Finance	Finance Admin	20	20							-
	IT Service	20	23	1,519	29,000	-	-	-	-	353,650



City of Placentia
BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	----- CAPITAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL
				Actual 2009-10	Estimate 2010-11	Budget 2011-12	Actual 2009-10	Estimate 2010-11	Budget 2011-12	BUDGET 2011-12
Citywide Services (620)/(43)										
Administration	Non-departmental	10	10	-	-	-	-	-	-	1,332,000
Finance	Reprographics	20	24	-	-	-	-	-	-	-
	Facilities	35	54	-	-	-	-	-	-	-
Public Works	Facilities	36	54	20,432	30,000	-	-	-	-	506,150
	Vehicle/Equip Maint	35	58	-	-	-	-	-	-	-
	Vehicle/Equip Maint	36	58	(20,432)	-	2,500	-	-	-	362,850
H.C.D. Rehabilitation Loans (705)/(45)										
Development Ser	HCD Grant Admin	25	35							-
Alta Vista District 85-1 (710)/(46)										
Special District	Debt Service	65	25							-
	Alta Vista AD	65	63							-
Community Facilities District (715)/(47)										
Special District	Comm Facility District	65	62							



**ANNUAL BUDGET
FISCAL YEAR 2011-12**

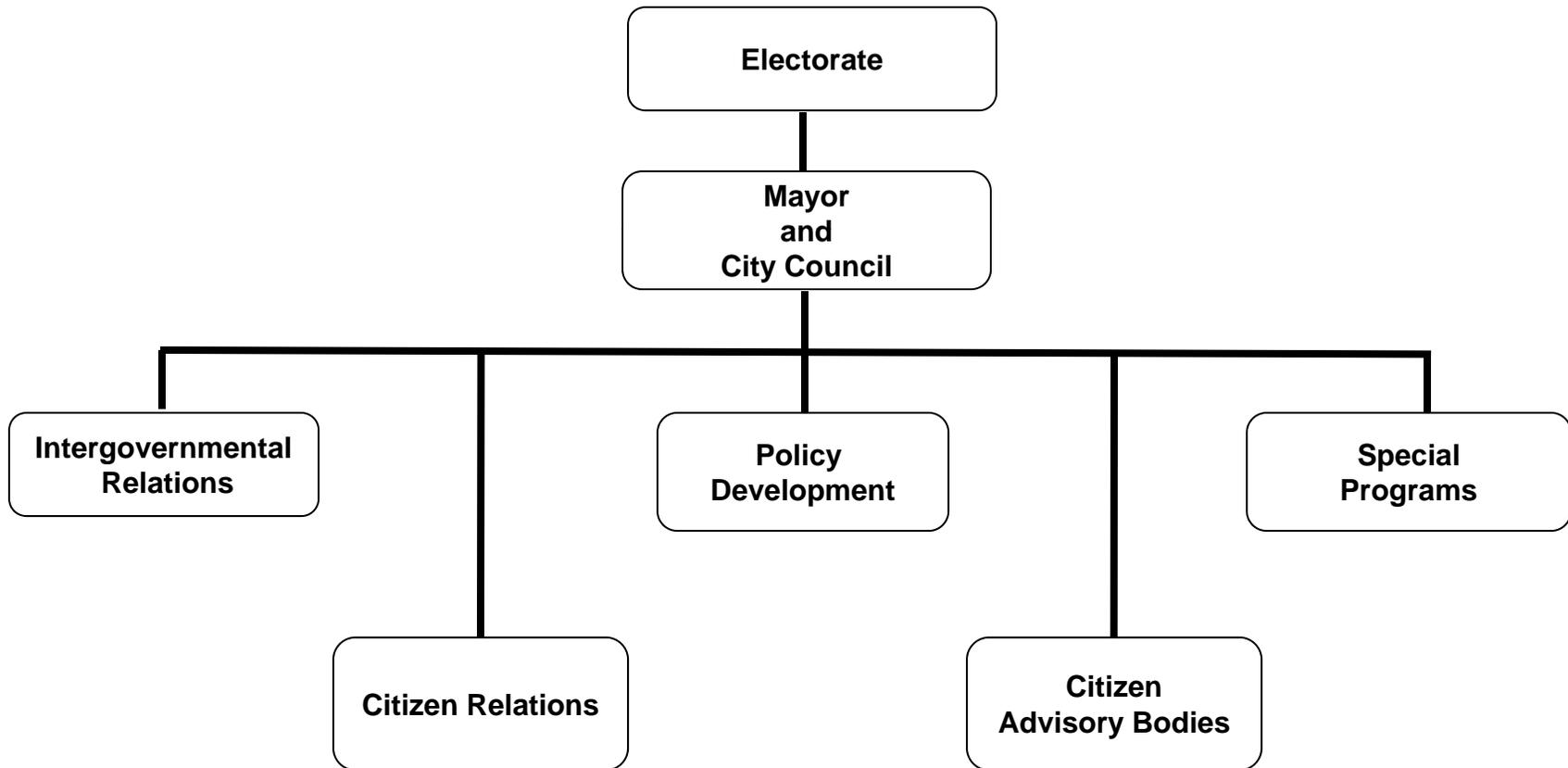
**BUDGET TRANSFERS
FISCAL YEAR 2011-12**

FUND	TRANSFER FROM	TRANSFER TO	PURPOSE
General Fund	\$ 5,495,050		City operations
Employee Health & Welfare		\$ 1,440,900	
Risk Management		\$ 1,499,500	
Information Technology		\$ 353,650	
Citywide Services		\$ 2,201,000	
Utility User Tax	\$ 2,660,000		City operations
State Gas Tax	\$ 920,000		
Refuse Administration	\$ 500,000		
Sewer Maintenance	\$ 75,200		
CNG	\$ 210,000		
General Fund		\$ 4,365,200	
RDA Debt Service	\$ 244,677		RDA administrative
Low & Moderate Housing	\$ 82,336		overhead
RDA Capital Projects	\$ 50,551		
General Fund		\$ 377,564	
RDA Debt Service	\$ 482,600		20% set-aside for Low and
Low & Moderate Housing		\$ 482,600	Moderate Housing
Air Quality Management	\$ 275,125		Various Capital Improvement Projects (See City Capital Projects Department Budget for detail projects by Funding Sources)
Asset Seizure Fund	\$ 17,500		
Community Facilities District	\$ 568,000		
Equipment Replacement Fund	\$ 20,000		
Gas Tax Bond	\$ 2,500,000		
Landscape Maintenance District	\$ 30,000		
Miscellaneous Grants	\$ 3,616,600		
Park Development	\$ 524,500		
Prop 1 B	\$ 50,000		
Refuse Administration	\$ 62,500		
Sewer Maintenance	\$ 467,500		
City Capital Projects		\$ 8,131,725	

**CITY OF PLACENTIA
BUDGET DETAIL
FISCAL YEAR 2011-12**



OFFICE OF THE MAYOR AND CITY COUNCIL



MAYOR AND CITY COUNCIL

The Mayor is the chief elected officer of the City and is appointed by the City Council from its members. The Mayor presides over City Council meetings and exercises those powers established in the City Charter. The Mayor Pro Tempore acts in the Mayor's absence. The City Council is the governing body of the City and exercises legal powers designated in the City Charter. The Mayor and City Council are active in the areas listed below.

INTERGOVERNMENTAL RELATIONS

The Mayor and City Council hold a number of special assignments and appointments to various boards and commissions dealing with other government agencies including Criminal Justice Council, Orange County Sanitation District, Vector Control District, Orange County Transit Authority, Santa Ana River Flood Protection Agency, Southern California Association of Governments (SCAG), League of California Cities, Orange County Human Relations Agency, Tri-City Park Authority, and other county, state and federal agencies.

POLICY DEVELOPMENT

The Mayor and City Council set overall policy and direction for the City. They exercise planning in the areas of operational and financial management, analyze public issues, conduct public hearings and study sessions for the citizens and set policy through ordinances, resolutions, and motions. The City's programs and services are established by the adoption of the annual budget. New programs and services can only be approved by the City Council.

SPECIAL PROGRAMS

The City's elected officials are involved in a variety of special programs and events to enhance the image of the City and involve citizens in their government. These programs include the Mayor's Golf Tournament, the Heritage Festival and Parade, Get Fit 5K, Holiday Home Decorating Contest and Employee Recognition Program. New events are implemented by the City Council, upon recommendation from advisory bodies, community members and City staff serving the City Council. City Council offers ongoing support to the Chamber of Commerce and the Placita Santa Fe Merchants Association. Priority projects include completion of the Specific Plan, Santa Fe Revitalization, Orangethorpe Corridor and Metrolink projects, and continued fiscal recovery planning and implementation.

CITIZEN RELATIONS

In an effort to create an open government, and be responsive to the concerns of citizens, the Mayor and City Council are actively involved in ongoing programs promoting citizen relations. These programs include the Dial-Ur-Mayor Program, Placentia Quarterly newsletter and website, conducting Town Hall meetings, issuance of commendations and proclamations, public speaking engagements and presentations. News releases and public notices are issued to make citizens aware of programs, events and activities.

CITIZEN ADVISORY BODIES

The Mayor and City Council actively seek the advice of citizens individually and via appointed advisory bodies. These groups include the Planning Commission, Recreation and Parks Commission, Traffic Safety Commission, Cultural Arts Commission, Historical Committee, Veterans Committee, Senior Advisory Committee, Recycling Committee, and Audit Oversight Committee. Issues are referred to these advisory bodies for analysis and recommendation on a course of action to the City Council. Recommendations are advisory only, final decisions are made by City Council unless otherwise set by the Charter, Municipal Code and/or State or Federal regulations.

CITY CLERK

The City Clerk is an elected position and, by Charter, carries out those programs outlined below. The City Clerk's primary responsibilities encompass attending City Council meetings, maintaining official city records, attesting to City Council actions and other official acts.

CITY COUNCIL MEETINGS

The City Clerk attends all City Council meetings, unless excused, and directs the taking of official minutes. The City Clerk certifies completed minutes and acts as Clerk to the City Council.

OFFICIAL CITY RECORDS

The City Clerk ensures that books of all certified minutes, resolutions, ordinances, and other official city documents are maintained. The office also maintains copies of all agreements and contracts entered into by the City.

OFFICIAL ACTS

The City Clerk administers oaths, certifies documents, acts as custodian of City Seal, and conducts election activities, for both general and special elections.

CITY TREASURER

The City Treasurer is an election position and, by charter, is custodian of all public funds belonging to, or under the control of, the City or any office, department, or agency thereof.

INVESTMENTS

In order to maintain a good investment program, the City Treasurer must have a good cash flow analysis of funds coming into the City, as well as funds being paid out. The City Treasurer can then place the funds in various legal investments that will yield the highest return to the City over the terms of the investments.

CITY ATTORNEY

The City Attorney is the legal counsel to the City of Placentia, its elected officials, the Redevelopment Agency, and the Planning Commission. The City Attorney is primarily responsible for legal documents, legal advice, litigation, and attending public meetings.

LEGAL DOCUMENTS

The City Attorney prepares some and reviews all legal documents presented to the City Council, Redevelopment Agency, and the Planning Commission. Typical legal documents pertaining to City business include agreements, ordinances, resolutions, contracts, and franchises. Agreements, contracts and franchises bind the City to a future course of action with other parties. Ordinances are used to adopt laws. Resolutions are used to set forth Council policies.

LEGAL ADVICE

The City Attorney provides legal counsel to the Mayor and City Council, Redevelopment Agency, and the various department personnel in the process of conducting City business. Legal opinions are most frequently rendered on planning matters, personnel issues, real estate negotiations, new legislation affecting the City, and the operation of municipal elections. The City Attorney is available on a regular basis at City Hall to meet with staff and Council.

LITIGATION

The City Attorney represents the City in court actions and lawsuits, is responsible for the prosecution of violations of the Municipal Code, represents the City's management staff in grievance arbitrations, and frequently holds legal conferences to avoid litigation actions. The City Attorney attempts to resolve all legal matters in an amicable manner to avoid lengthy and costly litigation proceedings.

PUBLIC MEETINGS

The City Attorney attends all regular and special meetings of the City Council and the Redevelopment Agency. The City Attorney may attend other meetings as required. The City Attorney reviews all legal documents prior to public consideration and is available to advise the City's elected and appointed officials as requested.

SPECIAL COUNSEL

City utilizes outside Counsel for Workers' Compensation, Redevelopment Agency and significant risk management litigation.



**Annual Budget
Fiscal Year 2011-12**



**LEGISLATIVE
CITY COUNCIL
101001**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5005	City Council	5,324	9,000	9,000	-	-
5105	Health Allocation	32,790	32,730	32,730	30,970	30,970
5110	Life Allocation	82	120	120	90	90
5115	Dental Allocation	1,606	1,500	1,500	1,750	1,750
5120	Optical Allocation	200	1,000	1,000	900	900
5135	Medicare	135	130	130	-	-
5145	Retirement Annuity	56	770	770	-	-
5150	Tuition Reimbursement	537	-	-	-	-
5159	Medical Opt Out Plan	3,600	4,800	4,800	5,400	4,800
	TOTAL SALARIES AND BENEFITS	44,330	50,050	50,050	39,110	38,510
	MATERIAL, SUPPLIES & SERVICES					
6001	Management Consulting Services	-	-	-	3,850	4,000
6099	Other Purchased Services	44,000	48,000	47,000	48,000	48,000
6235	Travel and Meetings	(60)	-	-	-	-
6240	Mileage Reimbursement	-	250	250	250	500
6245	Meeting and Conferences	6,057	17,500	15,980	15,980	16,500
6255	Dues and Memberships	44,532	42,900	45,900	47,100	42,900
6301	Special Department Supplies	1,580	6,000	6,000	6,000	4,000
6315	Office Supplies	340	-	-	-	-
6320	Books and Periodicals	285	585	605	605	625
6405	Contributions and Donations	585	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	97,319	115,235	115,735	121,785	116,525
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	141,649	165,285	165,785	160,895	155,035

CITY COUNCIL
DIVISION 101001

SALARY AND BENEFITS:

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5159 Medical Opt Out Plan
Provides for medical opt out (\$100/\$200 per month) for City Officials and employees opting out of the City paid medical insurance.

MATERIAL, SUPPLIES & SERVICES:

- 6001 Management Consulting Services
Provides for management consulting services for various special projects
- 6099 Other Purchased Services
Provides for a legislative advocacy services and other public relations services.
- 6240 Mileage Reimbursement
Provides for mileage reimbursement at the IRS Standard Mileage Rate.

CITY COUNCIL
DIVISION 101001

- 6245 Meetings and Conferences
Provides for meetings and conferences for City Council Members. This account includes funds for the League of California Cities annual conference, new Mayor, City Council Forum, and Legislative Action Days.

- 6255 Dues and Memberships
Provides for dues and memberships with the League of California Cities, Orange County League of California Cities, Santa Ana River Flood, LAFCO, SCAG, OCCOG, and Chamber of Commerce.

- 6301 Special Department Supplies
Provides for Mayor's Reception supplies, photographs, City Council uniforms, and other supplies.

- 6320 Books and Periodicals
Provides for subscription to the Los Angeles Times and Orange County Register.



**Annual Budget
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**LEGISLATIVE
CITY CLERK
101002**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	34,192	19,250	17,450	14,230	61,610
5005	Part-time Salaries	1,800	-	1,800	1,800	1,800
5020	Leave Accrual Payout	2,772	-	-	-	-
5105	Health Allocation	14,902	6,135	6,135	9,740	8,910
5110	Life Allocation	186	15	2,715	80	250
5115	Dental Allocation	624	755	755	570	840
5120	Optical Allocation	76	200	200	140	190
5125	Long-term Disability Insurance	363	160	160	120	490
5135	Medicare	616	280	280	230	920
5140	Employer's Social Security	-	-	-	120	120
5145	Retirement Annuity	3,864	2,325	2,325	1,221	5,700
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
	TOTAL SALARIES AND BENEFITS	59,395	29,120	31,820	28,251	80,830
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	4,335	36,000	35,941	28,000	10,000
6225	Advertising	7,364	9,900	9,900	5,000	5,000
6240	Mileage Reimbursement	57	100	100	100	150
6245	Meetings and Conferences	1,039	3,500	3,500	2,300	3,020
6255	Dues and Memberships	715	760	760	760	700
6299	Other Purchased Services	-	54,500	54,500	31,000	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	13,510	104,760	104,701	67,160	18,870
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	72,906	133,880	136,521	95,411	99,700

CITY CLERK
DIVISION 101002

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employer's Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

CITY CLERK
DIVISION 101002

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
City Clerk's Officer other professional services.

- 6225 Advertising
Provides for the publishing of public hearing materials for ordinance summaries and other legally required notices. Amount required varies based on number of public hearings and projects.

- 6240 Mileage Reimbursement
Provides for mileage reimbursement at the IRS Standard Mileage Rate.

- 6245 Meetings and Conferences
Provides for meetings and conferences for elected City Clerk, Deputy City Clerk and office staff. This account includes funds for the meetings and conferences to City Clerks Association of California (CCAC), Orange County City Clerk's Quarterly meetings, Technical Track Series, New Laws and Election Training and IIMC Online Course.

- 6255 Dues and Memberships
Provides for dues and memberships with the following organizations:

International Institution of Municipal Clerks	\$250
City Clerks Association of California	\$225
Association for Records and Information Management	<u>\$225</u>
Total	<u>\$700</u>



**Annual Budget
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**LEGISLATIVE
CITY TREASURER
101003**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5005	City Treasurer	(520)	1,800	1,800	1,800	1,800
5105	Health Allocation	10,776	15,200	15,200	7,380	-
5110	Life Allocation	23	-	-	20	20
5115	Dental Allocation	-	860	860	-	-
5120	Optical Allocation	69	290	290	140	-
5135	Medicare	9	30	30	30	30
5145	Retirement Annuity	4	280	280	280	280
5159	Medical Opt Out	-	-	-	1,400	2,400
5161	Health Insurance Premiums	-	11,700	11,700	-	-
TOTAL SALARIES AND BENEFITS		10,361	30,160	30,160	11,050	4,530
MATERIAL, SUPPLIES & SERVICES						
6005	Legal Services	-	7,500	7,500	-	-
6040	Miscellaneous Bank Charges	42,207	16,000	16,000	36,910	40,000
6245	Meetings & Conferences	-	-	-	1,500	1,500
6255	Dues and Memberships	-	-	-	-	80
TOTAL MATERIALS, SUPPLIES & SERVICES		42,207	23,500	23,500	38,410	41,580
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OTHER EXPENDITURES						
6905	Principal/Bonds/COP's/Leases	-	90,000	1,455	-	-
6915	Interest	258,458	15,000	1,890	-	-
6925	Issuance Cost	-	-	-	-	-
TOTAL OTHER EXPENDITURES		258,458	105,000	3,345	-	-
GRAND TOTAL		311,026	158,660	57,005	49,460	46,110

CITY TREASURER
DIVISION 101003

SALARIES AND BENEFITS:

- 5005 Part-time Salaries
Provides for part-time position in the division.
- 5110 Life Allocation
Provides for Life Insurance for eligible city official and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.
- 5159 Medical Opt Out
Provides for medical opt out (\$100/\$200 per month) for City Officials and employees opting out of the City paid medical insurance.

MATERIAL, SUPPLIES & SERVICES:

- 6040 Miscellaneous Bank Charges
Provides for bank analysis and service charges.
- 6245 Meeting and Conferences
Provides for meetings & conferences.
- 6255 Dues and Memberships
Provides for dues and memberships with California Municipal Treasurer's Association.



**Annual Budget
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**LEGISLATIVE
CITY TREASURER - MEASURE M
183567**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OTHER EXPENDITURES						
6905	Principal Expense	645,000	535,000	535,000	535,000	-
6915	Interest Expense	47,869	22,069	22,069	22,069	-
TOTAL OTHER EXPENDITURES		692,869	557,069	557,069	557,069	-
GRAND TOTAL		692,869	557,069	557,069	557,069	-

CITY TREASURER
DIVISION 183567



**Annual Budget
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**LEGISLATIVE
COMMISSIONS
101004**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6255	Dues and Memberships	190	-	-	-	-
6301	Special Department Supplies	300	-	-	-	2,000
TOTAL MATERIALS, SUPPLIES & SERVICES		490	-	-	-	2,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		490	-	-	-	2,000

COMMISSIONS
DIVISION 101004

MATERIAL, SUPPLIES & SEVICES

6301 Special Department Supplies
Provides funds for the annual Commission and Committee Mixer.



**Annual Budget
Fiscal Year 2011-12**



**LEGISLATIVE
LEGAL SERVICES
101005**

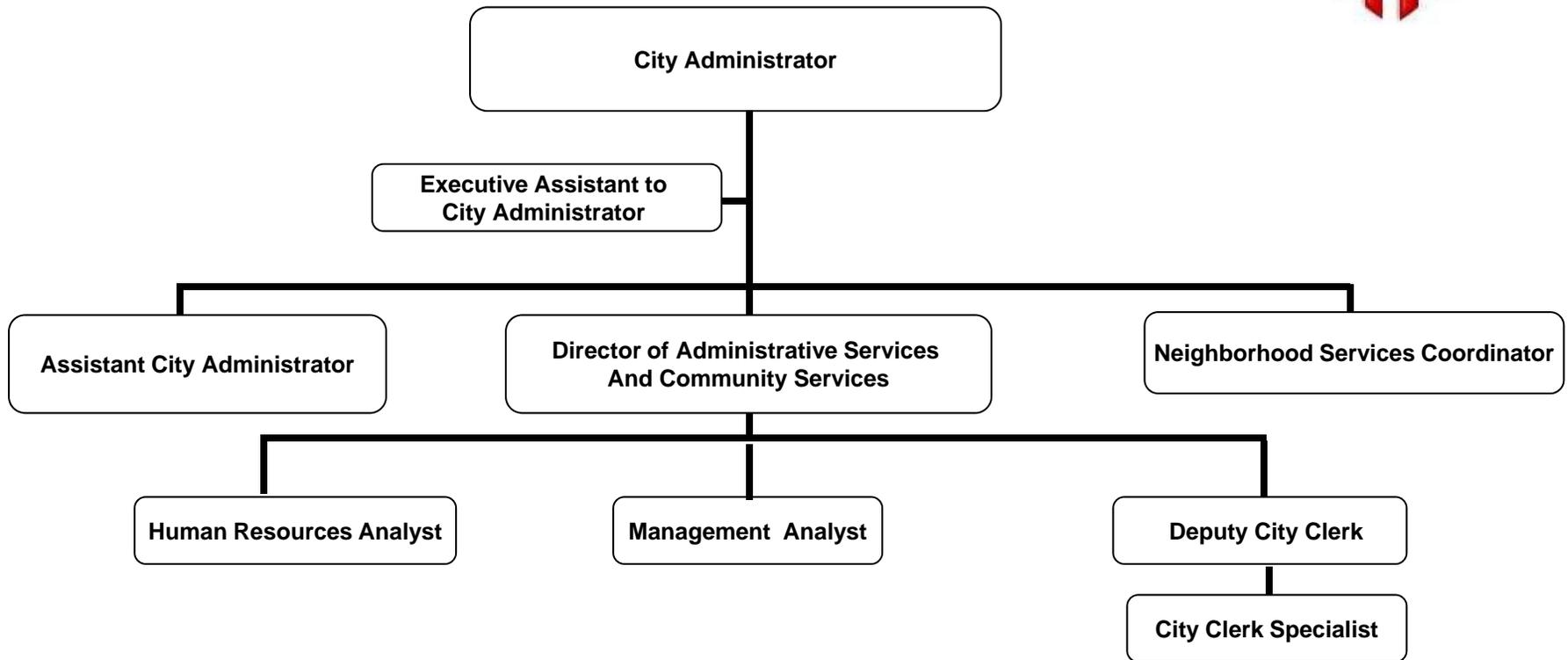
GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6005	General Legal Services	497,232	450,000	500,000	500,000	460,000
6006	Litigation	-	-	-	-	50,000
6299	Other Purchased Services	27	-	-	-	5,000
TOTAL MATERIALS, SUPPLIES & SERVICES		497,260	450,000	500,000	500,000	515,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		497,260	450,000	500,000	500,000	515,000

LEGAL SERVICES
DIVISION 101005

MATERIAL, SUPPLIES & SERVICES:

- 6005 General Legal Services
Provides for general legal services provided by the City Attorney under contract as well as use of special counsel when authorized or required by law.
- 6006 Litigation
Provides funds for general litigation expenses.
- 6299 Other Purchased Services
Provides funds for fees paid to City of Anaheim for prosecution of criminal matters and code enforcement.

ADMINISTRATION



Additional part-time positions not included

* Denotes 960 Employee
 ** Part-Time Employee
 *** Contractor

ADMINISTRATION DEPARTMENT

The Administration Department's primary role is management of the City. City Administration is responsible for support to the City Council, coordination of all City departments, implementation/monitoring of the budget, keeping City Council informed of the condition of the City, intergovernmental relations, and public information. The various divisions of Administration include Personnel, Administration, City Clerk/Central Records, Emergency Preparedness, Environmental Planning, Neighborhood Services and Special Projects. The City Administrator is Executive Director of the Redevelopment Agency and Director of Emergency Services. The Director of Administrative Services serves as Director of Personnel, Emergency Services Coordinator and provides supervision over the Chief Deputy City Clerk and Central Records Division, and the Management Analyst (Environmental Planning/Emergency Management). The purpose of each division is detailed below:

Personnel Division provides centralized human resources services for the City in the areas of employee relations, recruitment/testing, hiring and training, classification, salary and benefits, disciplinary actions, retirements and related issues. Personnel administers the Equal Employment Opportunity Plan, Employee Safety Program, Employee Development Program, Employee Health and Welfare programs, and Worker's Compensation Claims.

City Clerk/Central Records Division provides support to the City Clerk and City Council. The Chief Deputy City Clerk prepares and distributes City Council agendas, packets with supporting documentation, legal notices, and minutes, maintains official City records, coordinates records retention program, coordinates electronic records imaging program, coordinates Municipal Code codification and City Policy Manual implementation/updates, assists the public, coordinates municipal elections, and conducts special studies as needed.

Emergency Preparedness (Emergency Management) maintains plans for mitigation, preparedness, response and recovery to natural and man-made disasters and emergencies, provides and/or coordinates training, drills/exercises for all Departments; provides public assistance and information programs; coordinates intergovernmental cooperation, prepares and coordinates pertinent grant and funding requests and implementation; and coordinates CERT and RACES activities.

Environmental Planning designs, implements and coordinates various programs dealing with solid waste management (AB 939 compliance through: Source Reduction, Recycling, Composting, Special Waste, Household Hazardous Waste, e-waste/u-waste disposal), and related issues. Provides public education and information programs, coordinates public and private sector issues, monitors and evaluates programs; coordinates Recycle Placentia Teen Team and Recycle Committee activities, including rate review and bi-monthly staff meetings with contractor, Placentia Disposal, Inc. The Division also facilitates grant opportunities including Used Oil Block Grant funds and community events including confidential document destruction/e-waste/u-waste and compost give-away programs.

ADMINISTRATION DEPARTMENT

Neighborhood Services is a unit of the City Administrator's Office and is dedicated to working on the problems/challenges in the community that require teamwork and coordination across all City departments. The goal of the Neighborhood Services Team is to provide a direct communication link between the Community, the City Council, and City Departments. In addition, Neighborhood Services serves to support neighborhood empowerment activities, coordinates the implementation of solutions to neighborhood and community issues, and works to strengthen neighborhoods.

The Neighborhood Services Division is also responsible for overseeing the coordination of the City's Human Services activities including senior services and community assistance programs and services. The Division serves to facilitate the provision of human and social services through a combination of direct service and information and referral to other social service agencies and local non-profit organizations.



**Annual Budget
Fiscal Year 2011-12**



**ADMINISTRATION
CITY ADMINISTRATION
101511**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	309,696	258,530	259,241	254,460	322,512
5105	Health Allocation	24,808	27,530	27,530	29,460	35,870
5110	Life Allocation	647	70	621	620	746
5115	Dental Allocation	686	1,610	1,610	1,360	2,928
5120	Optical Allocation	158	510	510	520	503
5125	Long-term Disability Insurance	2,058	1,610	1,610	2,280	2,025
5135	Medicare	3,626	3,910	3,910	3,690	3,920
5145	Retirement Annuity	24,872	21,150	21,150	22,030	29,970
5163	Life Insurance Premiums	6,269	3,370	3,370	3,450	3,874
5170	Sick Leave Buy Back	1,833	100	100	2,520	2,600
5175	Vacation Leave Buy Back	12,110	-	-	8,830	9,000
5199	Other Employee Benefits	-	-	3,800	3,800	3,800
	TOTAL SALARIES AND BENEFITS	386,764	318,390	323,452	333,020	417,749
	MATERIAL, SUPPLIES & SERVICES					
6001	Management Consulting Services	-	15,000	30,673	30,673	30,000
6099	Other Professional Services	21,390	-	-	-	-
6175	Office Equipment Rental	(337)	-	-	-	-
6215	Telephone	1,200	-	-	-	-
6235	Travel and Meetings	995	-	-	-	-
6245	Meeting and Conferences	4,945	5,000	10,000	8,000	8,000
6255	Dues and Memberships	(2,153)	3,000	3,000	3,000	4,000
6301	Special Department Supplies	1,982	2,500	2,500	2,000	2,000
6315	Office Supplies	1,184	2,000	2,000	2,200	2,000
6320	Books and Periodicals	28	250	250	150	150
6325	Postage	703	800	800	300	500
6345	Gasoline & Diesel Fuel	2,539	2,600	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	32,476	31,150	49,223	46,323	46,650
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	419,240	349,540	372,675	379,343	464,399

CITY ADMINISTRATION
DIVISION 101511

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.
- 5163 Life Insurance Premiums
Provides life insurance for eligible city employees.

CITY ADMINISTRATION
DIVISION 101511

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

5199 Other Employee Benefits

Provides for fuel allowance and telecommunications allowance for City Administrator.

MATERIAL, SUPPLIES & SERVICES:

6001 Management Consulting Services

Provides for management consulting services for various special projects.

6245 Meetings and Conferences

Provides for meetings and conferences. This account includes funds for the meetings and conferences to ICMA, League of California Cities, local meetings and travel expenses.

6255 Dues and Memberships

Provides for dues and memberships with International City Manager's Association, Orange County City Manager's Association, California City Management Foundation and National Notary Association.

CITY ADMINISTRATION
DIVISION 101511

MATERIAL, SUPPLIES & SERVICES continued:

- 6301 Special Department Supplies
Provides for various expenditures for Administration Department.
- 6315 Office Supplies
Provides for office supplies for both City Council and Administrative Services.
- 6320 Books and Periodicals
Provides for books and publications for City Administrator.
- 6325 Postage
Provides for overnight or express mailing expenses.



**Annual Budget
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**ADMINISTRATION
PERSONNEL
101512**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	192,035	187,820	188,638	190,370	204,450
5005	Part-time Salaries	13,214	13,120	13,120	13,120	13,120
5015	Overtime	-	-	-	2,500	2,500
5020	Leave Accrual Payout	313	-	-	-	-
5105	Health Allocation	25,251	29,270	29,270	25,290	26,130
5110	Life Allocation	542	70	70	490	2,180
5115	Dental Allocation	1,093	860	860	1,310	11,080
5120	Optical Allocation	152	550	550	450	530
5125	Long-term Disability Insurance	1,852	1,540	1,540	1,670	1,590
5135	Medicare	3,182	3,070	3,070	2,990	3,310
5140	Employers' Social Security	558	-	-	820	820
5145	Retirement Annuity	20,653	15,850	15,850	16,450	18,640
5150	Tuition Reimbursement	1,201	-	2,650	2,650	2,650
5163	Life Insurance Premiums	2,865	1,430	1,430	1,520	1,520
5170	Sick Leave Buy Back	5,133	1,740	1,740	5,330	5,500
5175	Leave Buyback	5,691	-	-	5,000	5,000
TOTAL SALARIES AND BENEFITS		273,734	255,320	258,788	269,960	299,020
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	12,000	12,000	12,000	20,000
6099	Other Professional Services	10,032	8,000	8,000	6,000	6,000
6225	Advertising	641	1,000	1,000	500	500
6235	Travel and Meetings	14	-	-	-	-
6245	Meeting and Conferences	1,166	2,000	2,000	1,000	2,000
6250	Staff Training	9,976	12,250	12,250	8,000	12,250
6255	Dues and Memberships	1,204	1,500	1,500	1,500	1,690
6301	Special Department Supplies	2,908	5,500	5,500	4,000	4,000
6315	Office Supplies	675	1,500	1,500	1,500	-
6320	Books and Periodicals	902	1,550	1,550	1,550	1,600
6325	Postage	558	200	200	100	100
TOTAL MATERIALS, SUPPLIES & SERVICES		28,076	45,500	45,500	36,150	48,140
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		301,810	300,820	304,288	306,110	347,160

PERSONNEL
DIVISION 101512

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5005 Part-time Salaries
Provides for part-time position in the division.
- 5015 Overtime
Provides for overtime in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employers' Social Security
Provides for employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

PERSONNEL
DIVISION 101512

SALARIES AND BENEFITS continued:

- 5150 Tuition Reimbursement
Provides for educational reimbursement for the division.
- 5163 Life Insurance Premiums
Provides Life Insurance for eligible city officials and employees.
- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:
- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
 - B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
 - C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
 - D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.
- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

- 6001 Management Consulting Services
Provides for consulting services to assist with Human Resources.
- 6099 Other Professional Services
Provides for non-medical employment costs including fingerprinting and applicant testing. This accounts also accounts for salary and benefit survey fees and consulting services for negotiations and MOU revisions.

PERSONNEL
DIVISION 101512

MATERIAL, SUPPLIES & SERVICES continued:

- 6225 Advertising
Provides for recruitment processes in various professional publications and web-sites.
- 6245 Meetings and Conferences
Provides for meetings and conferences relating to human resources and workers' compensation.
- 6250 Staff Training
Provides for staff training and related training materials for all City employees.
- 6255 Dues and Memberships
Provides for dues and memberships with International Personnel Management Association, Orange County League Employee Relations Committee, Public Agency Risk Managers Association, S. C. Labor Relations Council and PERS PAC.
- 6301 Special Department Supplies
Provides for New Employee recognition, Employee Recognition awards, Employee Service Recognition and Suggestion programs, Employee Recognition programs, and employee identification card supplies.
- 6315 Office Supplies
Provides for office supplies for the division.
- 6320 Books and Periodicals
Provides for the following publications:
 - ADA Compliance Guide
 - California Chamber of Commerce Cal-OSHA
 - Labor Guides/Posters
 - Leave & Disability Coordination Handbook Renewal
 - FLSA Handbook Renewal
 - Jobs Available

PERSONNEL
DIVISION 101512

MATERIAL, SUPPLIES & SERVICES continued:

6325 Postage
Provides for overnight and express mailing expenses.



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**ADMINISTRATION
RECORDS
101513**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	53,095	48,620	49,009	40,320	61,610
5005	Part-time Salaries	3,548	10,400	11,560	6,780	10,400
5015	Overtime	555	-	2,500	2,500	2,500
5020	Leave Accrual Payout	2,772	-	-	-	-
5105	Health Allocation	11,212	3,505	6,205	-	8,910
5110	Life Allocation	216	15	15	160	250
5115	Dental Allocation	345	650	650	200	840
5120	Optical Allocation	66	200	200	80	190
5125	Long-term Disability Insurance	500	410	410	360	490
5135	Medicare	911	820	820	720	1,090
5140	Employers' Social Security	30	650	650	420	650
5141	Employers' PARS/ARS	114	-	-	-	-
5145	Retirement Annuity	6,275	3,415	3,415	3,530	5,700
	TOTAL SALARIES AND BENEFITS	79,639	68,685	75,434	55,070	92,630
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	-	6,000	10,000	6,000	6,000
6135	Repair/Maint Off Furniture & Equipment	597	800	859	850	-
6230	Printing and Binding	335	500	500	500	1,900
6299	Other Purchased Services	6,952	6,700	6,700	6,700	6,700
6315	Office Supplies	1,006	1,500	2,500	1,750	2,000
6325	Postage	560	300	300	300	300
	TOTAL MATERIALS, SUPPLIES & SERVICES	9,449	15,800	20,859	16,100	16,900
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	89,088	84,485	96,293	71,170	109,530

RECORDS
DIVISION 101513

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time position in the division.
- 5005 Part-time Salaries
Provides for part-time position in the division.
- 5015 Overtime
Provides for overtime in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employers' Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

RECORDS
DIVISION 101513

MATERIAL, SUPPLIES & SERVICES continued:

- 6099 Other Professional Services
Provides for professional services consultant to provide records management, services retention schedule and development of records management program. Based on recommendations and needs assessment, capital equipment and record management digitization equipment, etc. would be determined and bid through the Capital Improvements Programs (CIP).

- 6230 Printing and Binding
Provides for outsource printing and binding expenditures.

- 6299 Other Purchased Services
Provides for annual revisions to the Placentia Municipal Code and online services.

- 6315 Office Supplies
Provides for office supplies for division.

- 6325 Postage
Provides for overnight and express mailing expenses.



**Annual Budget
Fiscal Year 2011-12**



**ADMINISTRATION
DISASTER PREPAREDNESS
101514**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	34,186	41,770	41,859	36,820	37,500
5005	Part-time Salaries	134	-	-	-	-
5105	Health Allocation	7,121	7,430	7,430	7,460	7,730
5110	Life Allocation	136	30	30	140	160
5115	Dental Allocation	325	430	430	370	740
5120	Optical Allocation	46	150	150	140	140
5125	Long-term Disability Insurance	303	350	350	320	290
5135	Medicare	531	640	640	-	570
5141	Employers' PARS/ARS	5	-	-	-	-
5145	Retirement Annuity	3,738	3,530	3,530	3,180	3,370
5170	Sick Leave Buy Back	-	400	400	-	400
5175	Vacation Leave Buy Back	1,358	-	-	1,240	1,300
TOTAL SALARIES AND BENEFITS		47,883	54,730	54,819	49,670	52,200
MATERIAL, SUPPLIES & SERVICES						
6240	Mileage Reimbursement	-	50	50	-	50
6245	Meeting and Conferences	36	1,500	1,500	500	1,500
6255	Dues and Memberships	300	640	640	640	700
6301	Special Department Supplies	234	2,500	2,500	2,500	3,500
6315	Office Supplies	-	250	250	250	250
6325	Postage	7	-	-	5	50
6330	Electricity	(213)	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		364	4,940	4,940	3,895	6,050
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		48,247	59,670	59,759	53,565	58,250

DIASTER PREPAREDNESS
DIVISION 101514

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.
- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

DIASTER PREPAREDNESS

DIVISION 101514

SALARIES AND BENEFITS continued:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back
 Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

6240 Mileage Reimbursement
 Provides for mileage reimbursement at the IRS Standard Mileage Rate.

6245 Meetings and Conferences
 Provides for local meetings and conferences. This account includes funds for the California Emergency Services Association annual conference.

6255 Dues and Memberships
 Provides for dues and memberships with the following organizations:

California Emergency Service Association	\$200
National Emergency Management Association	\$300
Intern. Association of Emergency Managers	\$200
Total	\$700

DISASTER PREPAREDNESS
DIVISION 101514

MATERIAL, SUPPLIES & SERVICES continued:

- 6301 Special Department Supplies
Provides for the emergency management supplies for the division programs.
- 6315 Office Supplies
Provides for office supplies for the division.
- 6325 Postage
Provides for overnight and express mailing expenses.



MISCELLANEOUS GRANTS		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6301	Special Department Supplies	-	34,980	34,980	10,000	35,000
TOTAL MATERIALS, SUPPLIES & SERVICES		-	34,980	34,980	10,000	35,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	34,980	34,980	10,000	35,000

FISCAL YEAR 2011-12
ADMINISTRATION
DISASTER PREPAREDNESS

DIASTER PREPAREDNESS
DIVISION 501514

MATERIAL, SUPPLIES & SERVICES:

6301 Special Department Supplies
Provides for various disaster preparedness grant expenditures. Previously included in Miscellaneous Grants Environmental Planning (501515-6301).

Emergency Management Performance Grants (2004-2009)	\$20,296
Emergency Operations Planning Grant	\$ 7,771
Citizens Corporation Grants	\$ 6,933
Total	<u>\$35,000</u>



**Annual Budget
Fiscal Year 2011-12**



**ADMINISTRATION
ENVIRONMENTAL PLANNING
101515**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
5001	SALARIES AND BENEFITS Full-time Salaries	300	-	-	-	-
TOTAL SALARIES AND BENEFITS		300	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6315	Office Supplies	144	-	-	-	-
6325	Postage	42	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		187	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		487	-	-	-	-

**FISCAL YEAR 2011-12
ADMINISTRATION
ENVIRONMENTAL PLANNING**

**ENVIRONMENTAL
PLANNING**
DIVISION 101515

Effective Fiscal Year 2011-12 all expenditures moved to Refuse Administration (374836).
Balance of program expenditures in Environmental Planning Miscellaneous Grants (504315).



**Annual Budget
Fiscal Year 2011-12**



**ADMINISTRATION
ENVIRONMENTAL PLANNING
501515**

MISCELLANEOUS GRANTS		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6020	Other Professional Consulting	7,500	-	-	-	-
6137	Repair Maint/Equipment	800	-	-	-	-
6301	Special Department Supplies	14,570	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		22,870	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		22,870	-	-	-	-

FISCAL YEAR 2011-12
ADMINISTRATION
ENVIRONMENTAL PLANNING

**ENVIRONMENTAL
PLANNING**
DIVISION 501515



**Annual Budget
Fiscal Year 2011-12**



**ADMINISTRATION
NEIGHBORHOOD SERVICES
101572**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	297	60,960	60,960	47,970	71,900
5005	Part-time Salaries	-	95,082	105,082	105,082	88,650
5105	Health Allocation	-	4,550	4,550	5,350	15,440
5110	Life Allocation	-	30	30	220	300
5115	Dental Allocation	-	430	430	295	1,700
5120	Optical Allocation	-	110	110	120	280
5125	Long-term Disability Insurance	-	500	500	490	580
5135	Medicare	-	2,330	2,330	2,200	2,330
5140	Employer's Social Security	-	6,120	6,120	6,520	5,500
5145	Retirement Annuity	-	5,130	5,130	4,600	6,810
TOTAL SALARIES AND BENEFITS		297	175,242	185,242	172,847	193,490
MATERIAL, SUPPLIES & SERVICES						
6135	Repair/Maint Off Furniture & Equipment	-	250	250	250	250
6240	Mileage Reimbursement	-	500	500	200	500
6245	Meeting and Conference	-	600	600	250	500
6255	Dues and Memberships	-	100	100	65	65
6301	Special Department Supplies	-	5,000	7,000	4,000	5,000
6315	Office Supplies	-	1,800	1,800	1,800	1,800
6320	Books and Periodicals	-	250	250	250	250
6325	Postage	-	100	100	400	100
6350	Small Tools & Furnishings	-	200	200	200	-
6401	Community Programs	-	47,630	47,630	47,630	38,110
TOTAL MATERIALS, SUPPLIES & SERVICES		-	56,430	58,430	55,045	46,575
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		297	231,672	243,672	227,892	240,065

**NEIGHBORHOOD
SERVICES**
DIVISION 101572

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division.
- 5005 Part-time Salaries
Provides for a part-time positions in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employer Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

**NEIGHBORHOOD
SERVICES**

DIVISION 101572

MATERIAL, SUPPLIES & SERVICES:

- 6135 Repair/Maintenance Office Furniture & Equipment
Provides for repair and maintenance of office furniture and equipment.
- 6240 Mileage Reimbursement
Provides for mileage reimbursement at the IRS Standard Mileage Rate.
- 6245 Meeting & Conference
Provides for meetings and conferences.
- 6255 Dues and Memberships
Provides for dues and memberships in Municipal Management Association of Southern California.
- 6301 Special Department Supplies
Provides for materials, supplies and equipment used in daily programs at the Senior Center and Cathy Torrez Learning Center. Includes supplies necessary for City Services Academy, Neighborhood Conversations and other special events.
- 6315 Office Supplies
Provides for office supplies.
- 6320 Books and Periodicals
Provides for Human Resource directories, volunteer newsletter subscription and professional publications.
- 6325 Postage
Provides for overnight and express mailing expenses.

FISCAL YEAR 2011-12
ADMINISTRATION
NEIGHBORHOOD SERVICES

NEIGHBORHOOD
SERVICES
DIVISION 101572

MATERIAL, SUPPLIES & SERVICES continued:

- 6401 Community Programs
Provides for Senior Transportation program to the Senior Center. This program is funded by OCTA grant.



**Annual Budget
Fiscal Year 2011-12**



**ADMINISTRATION
CABLE & WEB SERVICES
101573**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	201	-	-	-	-
5005	Part-time Salaries	23,970	32,490	32,490	26,100	12,060
5135	Medicare	348	540	540	540	180
5140	Employer's Social Security	472	1,220	1,220	1,220	750
5141	Employer's PARS/ARS	613	-	-	-	-
	TOTAL SALARIES AND BENEFITS	25,604	34,250	34,250	27,860	12,990
	MATERIAL, SUPPLIES & SERVICES					
6301	Special Department Supplies	271	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	271	-	-	-	-
	CAPTIAL OUTALY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	25,875	34,250	34,250	27,860	12,990

GENERAL FUND
DIVISION 101573

SALARIES AND BENEFITS:

- 5005 Part-time Salaries
Provides for part-time positions in the division, to support cable & web services.

- 5135 Medicare
Provides for the employer share of Medicare.

- 5140 Social Security
Provides for the employer share of Social Security.



**Annual Budget
Fiscal Year 2011-12**



**ADMINISTRATION
CABLE & WEB SERVICES
441573**

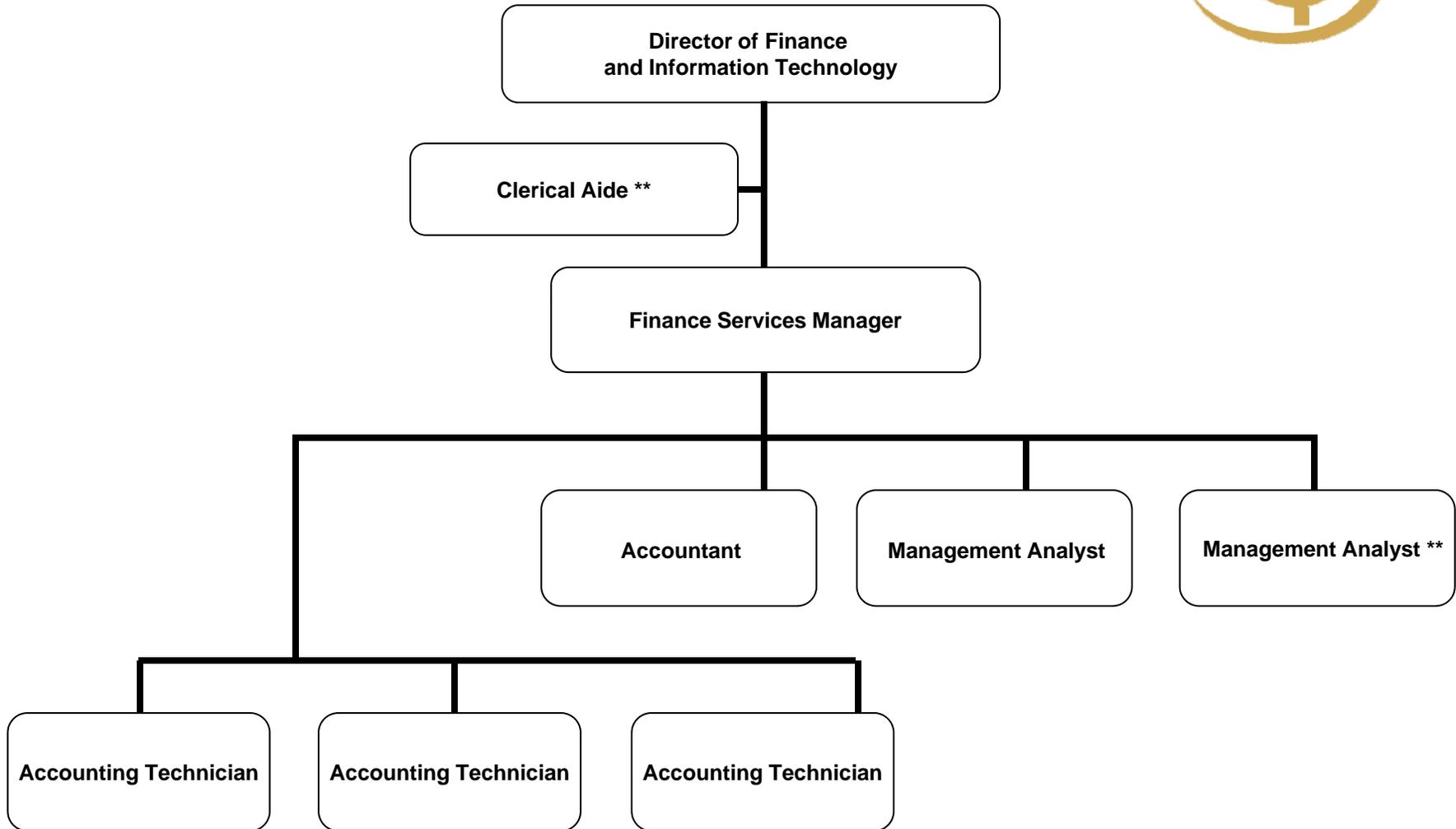
PEG FUNDS		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	-	-	-	51,600
6136	Software Maintenance	-	-	-	-	14,000
6301	Special Department Supplies	-	-	-	-	5,000
6315	Office Supplies	-	-	-	-	1,000
6350	Small Tools/Equipment	-	-	-	-	-
6365	Computer Software	-	-	-	-	2,000
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	73,600
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	-	-	-	73,600

PEG FUNDS
DIVISION 441573

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for consulting services on a as needed basis to maintain, repair or upgrade cable broadcast equipment.
- 6136 Software Maintenance
Provides for Granicus software maintenance.
- 6301 Special Department Supplies
Provides for cable broadcast and recording supplies.
- 6315 Office Supplies
Provides for office supplies for the division.
- 6365 Computer Software
Provides for the purchase of computer software.

FINANCE



❖ 1 vacant unfunded Administrative Assistant position
Additional part-time positions not included

* Denotes 960 Employee
** Part-Time Employee
*** Contractor

FINANCE DEPARTMENT

The Finance Department's primary role in City government is to safeguard City assets, assure timely payment of financial obligations and provide financial guidance to Council and all other City departments. The Finance Department defines and monitors internal financial controls, purchase goods and services, pays employees and vendors, prepares the City Administrator's budget and prepares and analyzes various financial reports. Finance Department staff is also responsible for information technology duties.



**Annual Budget
Fiscal Year 2011-12**



**FINANCE
ADMINISTRATION
102020**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	134,950	196,020	111,800	111,880	132,780
5005	Part-time Salaries	1,284	-	-	-	-
5020	Leave Accrual Payout	46,497	-	-	-	-
5105	Health Allocation	12,201	29,460	29,460	11,720	14,440
5110	Life Allocation	418	1,070	1,070	320	1,110
5115	Dental Allocation	386	1,850	1,850	700	1,530
5120	Optical Allocation	81	520	520	220	260
5125	Long-term Disability Insurance	1,371	1,600	1,600	1,000	1,050
5135	Medicare	2,777	-	-	1,690	1,960
5140	Employers' Social Security	80	-	-	-	-
5145	Retirement Annuity	16,311	16,650	16,650	9,650	12,360
5159	Medial Opt Out Plan	320	-	-	-	-
5163	Life Insurance Premiums	2,315	1,050	1,050	1,050	1,050
5175	Vacation Leave Buy Back	-	-	-	2,340	2,400
	TOTAL SALARIES AND BENEFITS	218,991	248,220	164,000	140,570	168,940
	MATERIAL, SUPPLIES & SERVICES					
6235	Travel and Meetings	28	-	-	-	-
6245	Meeting and Conferences	69	1,080	1,080	100	1,080
6255	Dues and Memberships	195	760	760	760	760
6315	Office Supplies	6,659	5,400	9,600	10,000	10,000
6320	Books and Periodicals	126	-	-	-	-
6325	Postage	4,769	500	500	100	100
	TOTAL MATERIALS, SUPPLIES & SERVICES	11,845	7,740	11,940	10,960	11,940
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	230,836	255,960	175,940	151,530	180,880

FINANCE ADMINISTRATION
DIVISION 102020

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for employer share of Medicare.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.
- 5163 Life Insurance Premiums
Provides for Life Insurance premiums for eligible employees.
- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

FINANCE ADMINISTRATION
DIVISION 102020

MATERIAL, SUPPLIES & SERVICES:

- 6245 Meetings and Conferences
Provides for meetings and conferences. This account includes funds for the meetings and conferences to California Society of Municipal Finance Officers (CSMFO) and California Municipal Treasurer's Association.

- 6255 Dues and Memberships
Provides for dues and memberships with California Society of Municipal Finance Officers (CSMFO), Government Finance Officers Association (GFOA), National Notary Association and California Municipal Treasurer's Association.

- 6315 Office Supplies
Provides for office supplies.

- 6325 Postage
Provides for Fed-Ex and special mailing expenses.



GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	195,795	176,000	277,375	245,690	330,150
5005	Part-time Salaries	61,005	72,990	72,990	86,320	86,320
5015	Overtime	4,412	5,000	5,000	4,500	5,000
5020	Leave Accrual Payout	44,938	-	-	-	-
5105	Health Allocation	38,047	26,850	26,850	34,990	32,740
5110	Life Allocation	754	90	90	850	1,370
5115	Dental Allocation	1,317	1,500	1,500	950	3,470
5120	Optical Allocation	201	420	420	660	600
5125	Long-term Disability Insurance	2,019	1,230	1,230	2,310	2,640
5135	Medicare	4,561	4,650	4,650	4,930	6,180
5140	Employers' Social Security	2,922	2,900	2,900	5,360	5,360
5141	Employers' PARS/ARS	1,689	-	-	-	-
5145	Retirement Annuity	24,524	12,940	12,940	21,670	31,120
5150	Tuition Reimbursement	4,487	4,500	4,500	1,500	4,500
5170	Sick Leave Buy Back	1,346	1,500	1,500	-	1,500
5175	Vacation Leave Buy Back	1,826	-	-	3,260	3,300
	TOTAL SALARIES AND BENEFITS	389,844	310,570	411,945	412,990	514,250
	MATERIAL, SUPPLIES & SERVICES					
6010	Accounting & Auditing	45,228	115,000	115,000	120,000	99,500
6025	Third Party Administrator	1,778	-	-	-	2,000
6099	Other Professional Services	46,696	25,000	51,185	51,185	40,900
6230	Printing & Binding	2,774	3,650	3,650	3,650	4,100
6250	Staff Training	-	3,000	1,800	3,000	3,000
6255	Dues and Memberships	110	-	-	-	-
6296	Administrative Service Fees	102,627	110,000	110,000	110,000	110,000
6301	Special Department Supplies	1,901	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	201,114	256,650	281,635	287,835	259,500
	CAPITAL OUTLAY					
6855	Furniture & Fixtures	-	-	450	450	-
	TOTAL CAPITAL OUTLAY	-	-	450	450	-
	GRAND TOTAL	590,958	567,220	694,030	701,275	773,750

ACCOUNTING AND BUDGETING

DIVISION 102021

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5015 Overtime
Provides for overtime in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employer's Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

ACCOUNTING AND BUDGETING

DIVISION 102021

SALARIES AND BENEFITS continued:

- 5150 Tuition Reimbursement
Provides for tuition reimbursement for eligible employees.
- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:
- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
 - B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
 - C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
 - D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.
- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

- 6010 Accounting & Auditing
Provides for accounting and auditing services.
- 6025 Third Party Administrator
Provides for consulting services for collections of outstanding billings.
- 6099 Other Professional Services
Provides for sales tax and property tax consulting services, County and Sales Tax administrative fees.

ACCOUNTING AND BUDGETING

DIVISION 102021

MATERIAL, SUPPLIES & SERVICES continued:

- 6230 Printing and Binding
Provides for printing and binding of financial forms and documents.

- 6250 Staff Training
Provides for the staff training.

- 6296 Administrative Service Fees
Provides for sales tax and property tax administrative fees.



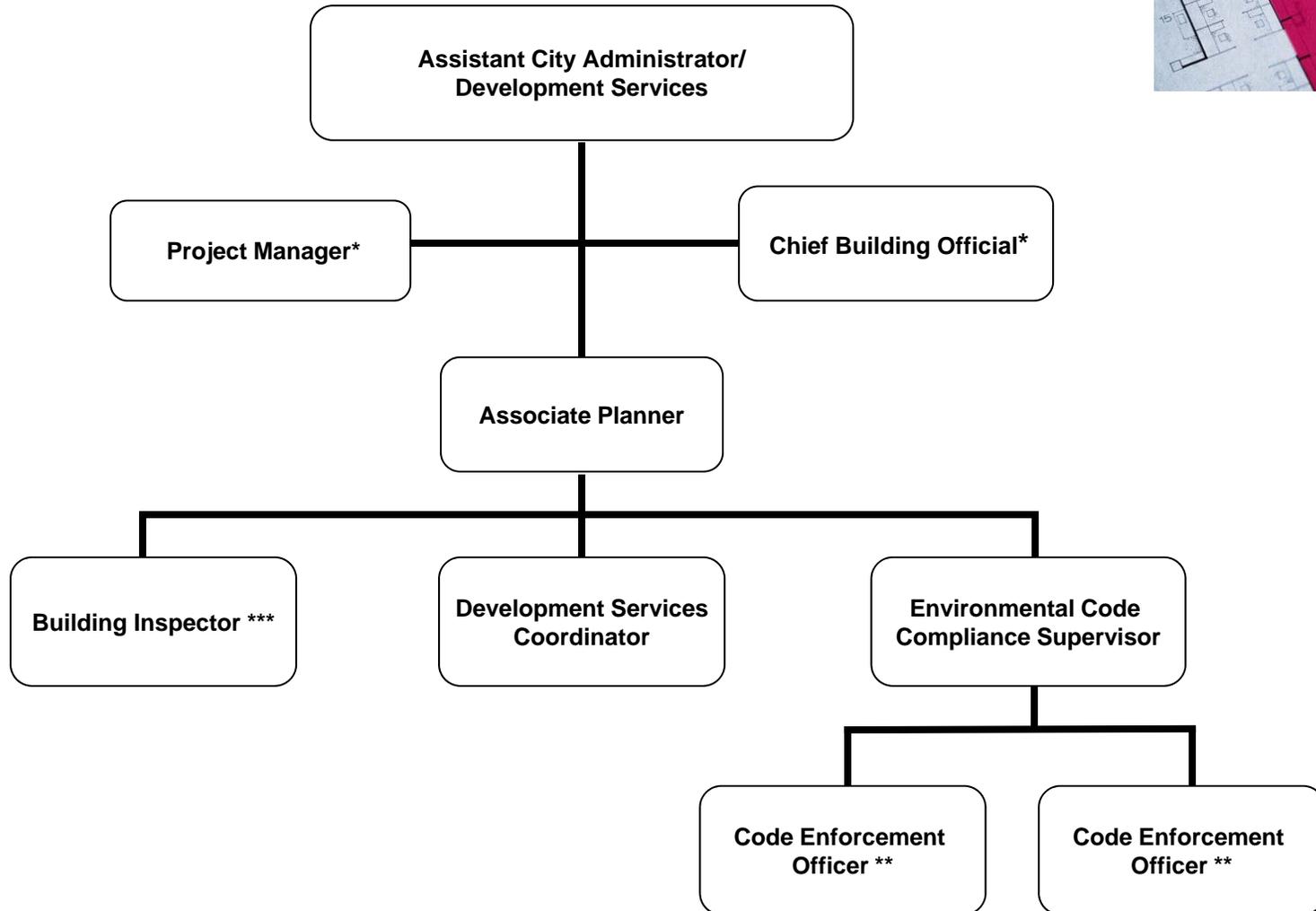
CITY DEBT SERVICE		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6030	Trustee Fees	-	-	-	10,000	10,000
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	10,000	10,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OTHER EXPENDITURES						
6905	Principal/Bonds/COP's/Leases	-	75,000	75,000	75,000	50,000
6915	Interest	302,727	329,250	329,250	329,250	323,625
6925	Issuance Cost	145,353	-	-	-	-
6935	Lease Expenditure	997,636	993,290	993,290	993,290	1,000,186
TOTAL OTHER EXPENDITURES		1,445,717	1,397,540	1,397,540	1,397,540	1,373,811
GRAND TOTAL		1,445,717	1,397,540	1,397,540	1,407,540	1,383,811

CITY DEBT SERVICE
DIVISION 105525

MATERIAL, SUPPLIES & SERVICES:

- 6030 Trustee Fees
Provides for Trustee fees for the 2009 Lease Revenue Bond.
- 6905 Principal Expense
Provides for 2009 Lease Revenue Bond (Working Capital) debt service payment.
- 6915 Interest Expense
Provides for 2009 Lease Revenue Bond (Working Capital) debt service payments.
- 6935 Lease Expenditures
Provides for 2003 Refunding COP debt service payments (Principal and Interest) as a lease payment to the Redevelopment Agency (per Lease Agreement). The Redevelopment Agency is to reimburse the City for additional capital improvements and facilities funded in May and November 2003 projects in the annual amount equal to 87.52% of the 2003 Refunding COP debt service payments paid by the City. (See revenue account 100000-4711 Lease Revenue)

DEVELOPMENT SERVICES



Additional part-time positions not included

* Denotes 960 Employee
 ** Part-Time Employee
 *** Contractor

DEVELOPMENT SERVICES

The Department of Development Services' primary roles are to oversee all land use matters and activities in the City. The Department evaluates and makes recommendations to the Planning Commission and City Council on discretionary items including, but not limited to General Plan Amendments, Zone Changes, Tentative Maps, Development Plan Reviews for residential, commercial and industrial projects, Use Permits, Variances and Special Use Permit. Additionally, the Department evaluates development proposals against the California Environmental Quality Act (CEQA) for compliance.

In addition, the Department is responsible for administering building and safety code requirements, as well as, redevelopment, housing code enforcement, economic development and the administration of Community Development Block Grants (CDBG). Furthermore, the Department provides staff support to the Economic Development Committee, Chamber of Commerce, Placentia Santa Fe Merchants and Historical Committee.



**Annual Budget
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**DEVELOPMENT SERVICES
PLANNING
102531**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	222,569	64,710	65,560	65,560	72,703
5005	Part-time Salaries	187	45,740	45,740	55,400	72,360
5015	Overtime	4,651	-	-	2,500	2,500
5105	Health Allocation	47,132	11,405	11,405	15,440	15,440
5110	Life Allocation	783	740	740	310	310
5115	Dental Allocation	2,145	940	940	1,210	1,210
5120	Optical Allocation	204	410	410	200	200
5125	Long-term Disability Insurance	2,193	330	330	590	590
5135	Medicare	3,634	1,630	1,630	1,790	2,140
5140	Employers' Social Security	406	390	390	3,440	4,490
5141	Employers' PARS/ARS	26	-	-	-	-
5145	Retirement Annuity	26,023	3,360	3,360	5,570	6,890
5163	Life Insurance Premiums	2,430	1,300	1,300	-	-
5170	Sick Leave Buy Back	3,629	-	-	-	-
5175	Vacation Leave Buy Back	1,881	-	-	-	-
TOTAL SALARIES AND BENEFITS		317,894	130,955	131,805	152,010	178,833
MATERIAL, SUPPLIES & SERVICES						
6017	Special Studies	704	-	-	-	-
6225	Advertising	-	-	-	-	500
6230	Printing and Binding	-	1,000	1,000	1,000	500
6235	Travel and Meetings	39	-	-	-	-
6245	Meeting and Conferences	40	1,500	1,500	1,500	-
6255	Dues and Memberships	1,355	1,200	1,200	1,200	800
6257	Permits & Fees	150	500	500	100	200
6290	Department Contract Services	(1,495)	-	5,000	2,000	8,000
6301	Special Department Supplies	-	-	-	-	400
6315	Office Supplies	759	1,500	1,500	1,500	500
6320	Books and Periodicals	307	500	500	500	400
6325	Postage	978	1,000	1,000	250	250
6350	Small Tools & Furnishings	-	200	200	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		2,838	7,400	12,400	8,050	11,550
CAPITAL OUTLAY						
6365	Computer Software	3,525	-	-	-	-
6855	Office Furniture	-	-	-	1,220	-
TOTAL CAPITAL OUTLAY		3,525	-	-	1,220	-
GRAND TOTAL		324,257	138,355	144,205	161,280	190,383

PLANNING

DIVISION 102531

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5015 Overtime
Provides for overtime in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employer's Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

PLANNING

DIVISION 102531

MATERIAL, SUPPLIES & SERVICES:

- 6225 Advertising
Provides funds for required newspaper advertising for General Plan and Zoning Code updates as well as City initiated community participation events for legally required planning processes.
- 6230 Printing and Binding
Provides for printing of various City maps to include Zoning Map, density maps and related maps for the General Plan. Includes printing and binding of Zoning Code books. Planning Commission Guidebooks, and various planning related documents.
- 6255 Dues and Memberships
Provides for dues and memberships with American Planning Association, Urban Land Institute, Planning Director's Association of Orange County and American Planning Association (APA).
- 6257 Permits & Fees
Provides for County related fees for City-initiated planning activities to include environmental documentation, Notices of Determination, Certificate of Compliance.
- 6290 Department Contract Services
Provides for cost recoverable contract services to include external legal counsel for wireless facilities location and lease review.
- 6301 Special Department Supplies
Provides for supplies not considered general office to include supplies or materials in support of City-initiated projects or studies (specialty paper, notebooks) and other small supply requirements not otherwise provided for and not common to daily work.
- 6315 Office Supplies
Provides for office supplies.

PLANNING

DIVISION 102531

MATERIAL, SUPPLIES & SERVICES continued:

6320 Books and Periodicals

Provides for professional books and publications to include the Community Development & Planning Review and topic-specific books available through the American Planning Association to include new California law updates, AB 32 and SB 327 information and related environmental books.

6325 Postage

Provides for Fed-Ex/special mailing expenses.



**Annual Budget
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**DEVELOPMENT SERVICES
BUILDING
102532**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	112,168	57,240	57,970	48,250	61,290
5005	Part-time Salaries	62,724	99,340	99,340	99,340	73,630
5015	Overtime	2,862	3,000	3,000	3,000	3,000
5020	Leave Accrual Payout	21,375	-	-	-	-
5105	Health Allocation	24,553	10,500	10,500	11,040	11,880
5110	Life Allocation	626	30	30	210	220
5115	Dental Allocation	1,303	650	650	560	1,080
5120	Optical Allocation	90	200	200	200	200
5125	Long-term Disability Insurance	1,418	480	480	480	410
5135	Medicare	1,631	2,350	2,350	2,190	1,960
5140	Employers' Social Security	898	6,160	6,160	6,160	4,570
5141	Employers' PARS/ARS	1,768	-	-	-	-
5145	Retirement Annuity	14,068	4,870	4,870	4,730	4,790
5170	Sick Leave Buy Back	2,506	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
	TOTAL SALARIES AND BENEFITS	247,989	184,820	185,550	176,160	163,030
	MATERIAL, SUPPLIES & SERVICES					
6045	Building Inspection Services	-	7,500	37,500	10,000	113,000
6245	Meeting and Conferences	25	1,000	1,000	1,000	1,000
6255	Dues and Memberships	780	1,000	1,000	1,000	850
6315	Office Supplies	107	400	400	400	400
6320	Books and Periodicals	-	1,700	1,700	1,700	2,000
6325	Postage	102	-	-	-	-
6350	Small Tools & Equipment	191	250	250	250	-
6360	Uniforms	-	110	110	110	110
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,204	11,960	41,960	14,460	117,360
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	249,193	196,780	227,510	190,620	280,390

BUILDING
DIVISION 102532

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5015 Overtime
Provides for overtime in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employers' Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

BUILDING
DIVISION 102532

MATERIAL, SUPPLIES & SERVICES:

- 6045 Building & Inspection Services
Provide for contract inspection services for Union Point residential project and on-call inspections in addition to substitution for the Chief Building Official and Building Inspector in their absence.

- 6245 Meetings and Conferences
Provide for cost of required continual training for the Chief Building Official, Building Inspector, and Permit Technician and monthly International Code Council meeting dues.

- 6255 Dues and Memberships
Provides for dues and memberships with the Orange Empire Chapter, California Building Officials (CALBO), International Conference of Building Officials, and American Society of Civil Engineers.

- 6315 Office Supplies
Provide for general office supplies to support daily operations to include pens, files, paper clips, staples and other necessary work accoutrements.

- 6320 Books and Periodicals
Provide for Building Code Books used daily by Development Services staff for the purpose of plan check and inspection to include a complete set of the 2010 Building Codes (Electrical, Mechanical, Plumbing, Building and Residential). Additional books include California Green Building Codes and Energy Efficiency/Title 24 codes.

- 6360 Uniforms
Provides for uniform (safety boots) for Building Inspector's use.



**Annual Budget
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**DEVELOPMENT SERVICES
CODE COMPLIANCE
102533**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	76	60,640	60,640	63,010	33,090
5005	Part-time Salaries	20,051	42,240	42,240	21,000	46,800
5015	Overtime	-	2,500	2,500	2,500	-
5105	Health Allocation	-	15,200	15,200	15,440	7,720
5110	Life Allocation	-	30	30	250	130
5115	Dental Allocation	-	860	860	1,700	850
5120	Optical Allocation	-	290	290	280	140
5125	Long-term Disability Insurance	-	500	500	480	250
5135	Medicare	186	1,560	1,560	1,260	1,160
5140	Employer's Social Security	581	2,620	2,620	1,300	2,910
5141	Employer's PARS/ARS	130	-	-	-	-
5145	Retirement Annuity	-	5,150	5,150	5,580	2,860
	TOTAL SALARIES AND BENEFITS	21,023	131,590	131,590	112,800	95,910
	MATERIAL, SUPPLIES & SERVICES					
6135	Repair & Maintenance Equipment	-	100	-	100	-
6230	Printing and Binding	75	1,500	1,500	1,500	1,500
6245	Meeting and Conferences	-	500	500	500	1,000
6255	Dues and Memberships	75	125	225	225	225
6290	Department Contract Services	8,152	20,000	20,000	12,000	12,000
6301	Special Department Supplies	1,200	500	950	500	-
6315	Office Supplies	575	500	500	500	300
6320	Books and Periodicals	-	450	-	450	150
6325	Postage	3,892	5,000	10,000	6,000	4,000
6350	Small Tools & Furnishings	20	250	250	250	-
6360	Uniforms	-	330	330	330	500
	TOTAL MATERIALS, SUPPLIES & SERVICES	13,989	29,255	34,255	22,355	19,675
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	35,012	160,845	165,845	135,155	115,585

CODE COMPLIANCE

DIVISION 102533

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employer's Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

CODE COMPLIANCE

DIVISION 102533

MATERIAL, SUPPLIES & SERVICES:

- 6230 Printing and Binding
Provides for cost of printing administrative citations/courtesy notices for issuance to property owners for violations of municipal codes.

- 6245 Meetings and Conferences
Provides for attendance at meetings and conferences related to Code Enforcement to include required 832 PC certification (Basic/Intermediate/Advance) and refresher courses as well as California Association of Code Enforcement Officer (CACEO) courses for supervisory duties and line officer training. Monthly Orange County chapter CACEO meetings are included for continued education and networking.

- 6255 Dues and Memberships
Provides for CACEO membership for all full-time and part-time officers. Membership within CACEO provides for discounted costs on required training, books and periodicals.

- 6290 Department Contract Services
Provides for third party processing of administrative citations/courtesy notices through Data Ticket, Inc.

- 6315 Office Supplies
Provides for office supplies.

- 6320 Books and Periodicals
Provides for copies of the Uniform Housing Code Book and Code Enforcement new law books.

- 6325 Postage
Provides for Fed-Ex/special mailing expenses.

- 6360 Uniforms
Provides for boot allowance and purchase of standardized polo shirts to identify Code Enforcement Officers in the field.



GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	-	-	-	5,000
6225	Advertising	300	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		300	-	-	-	5,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		300	-	-	-	5,000

ECONOMIC DEVELOPMENT
DIVISION 102534

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for quarterly business highlights, website and professional services related to City-wide economic development services.



HOUSING AND COMMUNITY DEVELOPMENT		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Profession Services	1,950	3,000	3,000	1,500	3,000
6401	Community Programs	145,801	147,000	147,000	147,000	147,000
TOTAL MATERIALS, SUPPLIES & SERVICES		147,751	150,000	150,000	148,500	150,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		147,751	150,000	150,000	148,500	150,000

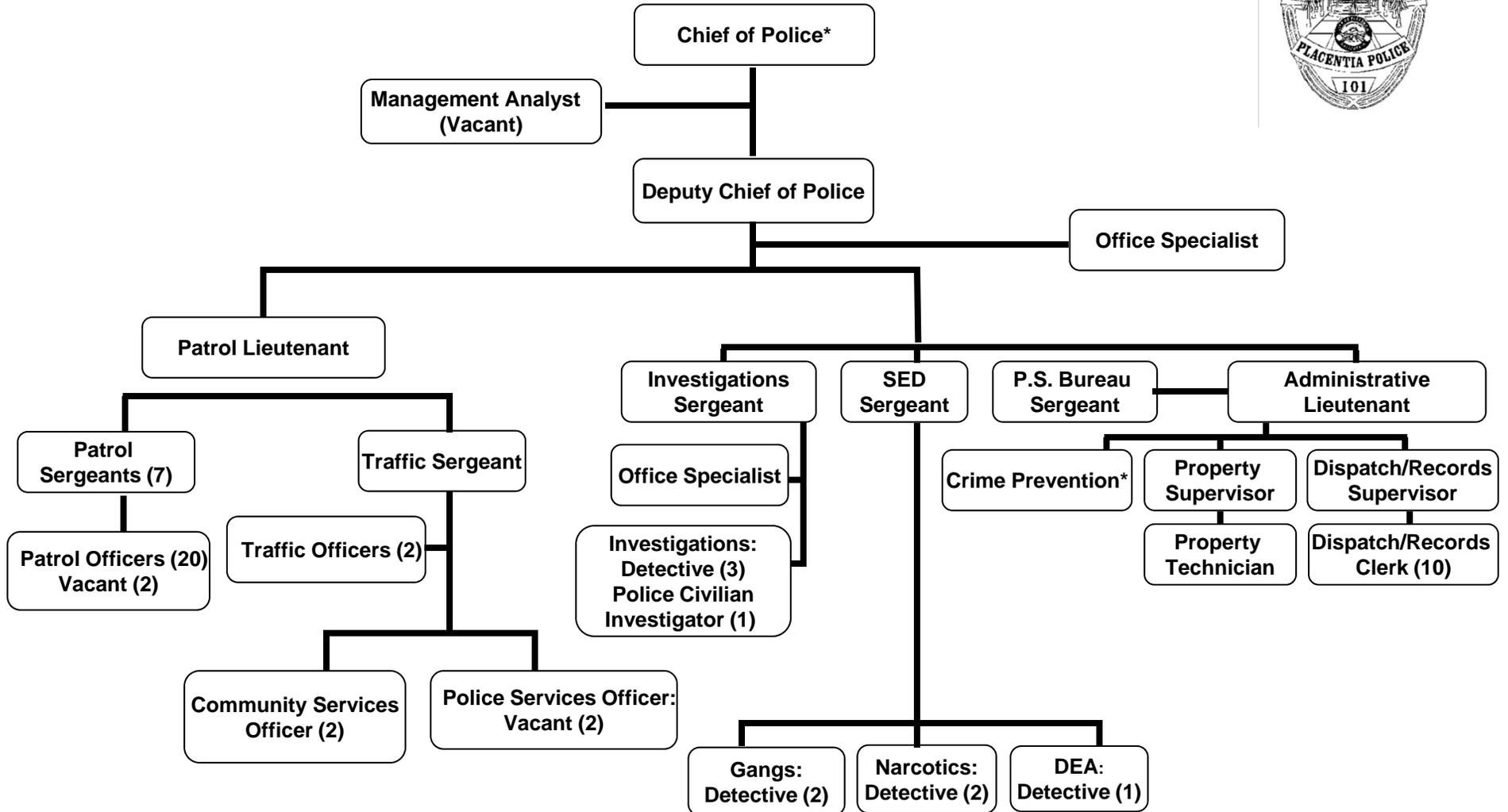
**HCD GRANT
ADMINISTRATION**
DIVISION 302535

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for housing rehabilitation inspection for grant funded programs.

- 6401 Community Programs
Provides for Community Development Block Grants for housing rehabilitation projects.

POLICE DEPARTMENT



❖ 11 vacant unfunded positions: Captain, Sergeant, Police Officer (7), Crime Prevention Officer, Community Services Officer
 Additional part-time positions not included

* Denotes 960 Employee
 ** Part-Time Employee
 *** Contractor

POLICE DEPARTMENT

The Placentia Police Department's mission is to protect and serve the community and provide a safe environment by:

- Enforcing the law fairly and consistently
- Maintaining the highest professional standards through education and training
- Encouraging problem solving through community involvement

To accomplish these goals the Police Department's functions are budgeted into four divisions: Administration, Field Services, Investigations, and Support Services. The Administration division includes: Asset Seizure, Local Law Enforcement Block Grant and the Supplemental Law Enforcement Grant Funds. Field Services division includes: Patrol, Traffic, SWAT, Canine, School Resource Officers, Reserves, Volunteers and Police Explorers. Investigations division includes: General Investigations, Special Enforcement (Gangs and Narcotics) and the Orange County Auto Theft Task Force. Support Services division includes: Records/Communications, Jail, Crime Prevention, Property/Evidence, Personnel and Training.



**Annual Budget
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**PUBLIC SAFETY
POLICE ADMINISTRATION
103040**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	516,342	460,420	461,743	448,217	573,047
5005	Part-time Salaries	143,755	120,666	120,666	169,310	154,120
5015	Overtime	2,565	1,500	1,500	2,500	2,500
5020	Leave Accrual Payout	39,775	-	-	-	-
5105	Health Allocation	53,369	58,780	58,780	42,110	44,660
5110	Life Allocation	1,983	210	210	1,790	2,240
5115	Dental Allocation	1,521	3,590	3,590	2,290	3,400
5120	Optical Allocation	308	1,030	1,030	790	810
5125	Long-term Disability Insurance	4,931	3,490	3,490	400	4,370
5135	Medicare	7,462	10,990	10,990	9,100	10,710
5140	Employer's Social Security	-	9,650	9,650	10,500	9,560
5141	Employer's PARS/ARS	3,485	-	-	-	-
5145	Retirement Annuity	218,156	165,640	165,640	199,940	294,660
5163	Life Insurance Premiums	3,686	-	-	-	3,000
5170	Sick Leave Buy Back	9,041	3,480	3,480	8,400	8,400
5175	Vacation Leave Buy Back	19,747	-	-	-	-
5195	Residence Assistance	4,000	-	-	4,000	4,000
	TOTAL SALARIES AND BENEFITS	1,030,127	839,446	840,769	899,347	1,115,477
	MATERIAL, SUPPLIES & SERVICES					
6055	Medical Services	28,504	27,500	27,500	29,100	29,100
6099	Other Professional Services	5,447	11,500	11,500	6,500	13,200
6134	Vehicle Repair & Maintenance	313	-	-	-	-
6135	Repair/Maint Off Furn & Equip	-	300	300	-	-
6140	Vehicle Maintenance Allocation	469	-	-	-	-
6175	Office Equipment Rental	11,181	13,000	13,000	-	-
6230	Printing and Binding	-	-	-	-	4,500
6235	Travel and Meetings	210	-	-	-	-
6245	Meeting and Conferences	1,464	1,750	1,750	1,000	1,750
6250	Staff Training	7,268	6,000	10,935	9,800	6,000
6255	Dues and Memberships	5,511	2,034	2,034	2,105	2,400
6290	Department Contract Services	2,805	5,500	5,500	2,800	2,800
6299	Other Purchased Services	75	3,780	3,780	3,780	3,780
6301	Special Department Supplies	2,124	2,000	2,000	2,500	2,500
6315	Office Supplies	17,555	18,000	18,000	13,000	15,000
6320	Books and Periodicals	3,384	3,500	3,500	3,400	3,400
6325	Postage	10,074	8,100	8,100	11,300	11,500
6345	Gasoline & Diesel Fuel	2,789	-	-	-	-
6350	Small Tools & Furnishings	153	250	250	250	-
6360	Uniforms	541	1,890	1,890	1,550	1,890
	TOTAL MATERIALS, SUPPLIES & SERVICES	99,867	105,104	110,039	87,085	97,820



**Annual Budget
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**PUBLIC SAFETY
POLICE ADMINISTRATION
103040**

GENERAL FUND	Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	1,129,994	944,550	950,808	986,432	1,213,297

POLICE ADMINISTRATION
DIVISION 103040

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5015 Overtime
Provides for overtime for personnel in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employer's Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

POLICE ADMINISTRATION
DIVISION 103040

SALARIES AND BENEFITS continued:

- 5163 Life Insurance Premiums
Provides Life Insurance for eligible employees.
- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:
- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
 - B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
 - C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
 - D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.
- 5195 Residence Assistance
Provides for home loans for sworn officers to reside in Placentia.

MATERIAL, SUPPLIES & SERVICES:

- 6055 Medical Services
Provides for blood draw and laboratory services for DUI and narcotic influence arrests. Maintenance of department's AED subscription.
- 6230 Printing and Binding
Provides for printing and binding for the division.
- 6175 Office Equipment Rental
Provides for the lease of a copier machine.
- 6245 Meetings and Conferences
Provides for meetings and conferences.

POLICE ADMINISTRATION
DIVISION 103040

MATERIAL, SUPPLIES & SERVICES continued:

- 6250 Staff Training
Provides for Leadership/Manager block and Public Records Act training and other training sessions.
- 6255 Dues and Memberships
Provides for dues and memberships with California Peace Officers Association, California Chief's Association, and Orange County Human Relations Commission.
- 6290 Department Contract Services
Provides for transcription of major crimes/internal audit, shred documents and helicopter assistance.
- 6299 Other Purchased Services
Provides for Police training manual/updates and subscription services for a training management system.
- 6301 Special Department Supplies
Provides for award ceremony and special events supplies.
- 6315 Office Supplies
Provides for office supplies, printer cartridges and paper.
- 6320 Books and Periodicals
Provides for professional books and publications.
- 6325 Postage
Provides for postage and related mailing expenses required for legal compliance on parcel and mail.
- 6360 Uniforms
Provides for uniforms for staff.



**Annual Budget
Fiscal Year 2011-12**



**PUBLIC SAFETY
FIELD SERVICES
103041**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	50040 Full-time Salaries	2,762,719	2,763,324	2,838,018	2,649,834	2,987,375
5005	50045 Part-time Salaries	181,296	247,030	247,030	233,800	247,030
5015	Overtime	562,353	390,000	485,129	579,300	300,000
5020	Leave Accrual Payout	72,692	-	-	93,830	-
5021	Extraordinary Leave Buydown	10,454	-	-	18,700	-
5105	Health Allocation	399,093	404,742	404,742	387,735	420,440
5110	Life Allocation	9,872	918	918	7,519	8,100
5115	Dental Allocation	13,969	24,231	24,231	34,585	39,050
5120	Optical Allocation	2,330	7,869	7,869	6,613	7,050
5125	Long-term Disability Insurance	53,758	21,449	21,449	21,149	23,020
5135	Medicare	50,080	51,790	51,790	50,900	51,995
5140	Employers' Social Security	4,368	13,505	13,505	14,500	15,320
5141	Employers' PARS/ARS	4,097	-	-	-	-
5145	Retirement Annuity	1,418,238	1,204,344	1,204,344	1,365,839	1,453,980
5150	Tuition Reimbursement	646	-	-	-	-
5170	50040 Sick Leave Buy Back	29,896	15,280	15,280	35,310	36,000
5170	50045 Sick Leave Buy Back	-	2,430	2,430	-	-
5175	50040 Vacation Leave Buy Back	70,961	-	-	11,840	15,300
TOTAL SALARIES AND BENEFITS		5,646,821	5,146,912	5,316,735	5,511,454	5,604,660
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	164,181	171,300	171,300	165,000	167,000
6130	Repair & Maintenance/Facilities	31	-	21,800	13,100	-
6134	Vehicle Repair & Maintenance	8,346	-	-	-	-
6137	Repair/Maintenance Equipment	669	895	895	700	895
6140	Vehicle Maintenance Allocation	29,977	-	-	-	-
6160	Facility Rental	20,000	750	750	120,000	125,460
6175	Office Equipment Rental	-	-	-	-	-
6181	Impound Towing	157,803	135,000	113,200	168,000	180,000
6182	Impound Lien Sales	15,099	20,000	20,000	15,800	20,000
6183	CSUF PD Reimburse	18,501	-	-	-	-
6185	Construction Services	65	-	-	-	-
6230	Printing and Binding	-	250	250	-	250
6235	Travel and Meetings	219	-	-	-	-
6245	Meeting and Conferences	-	500	500	-	-
6250	Staff Training	15,375	28,000	27,565	21,000	25,000
6255	Dues and Memberships	110	250	250	110	110
6260	Booking Fees	860	1,500	1,500	750	1,500
6301	Special Department Supplies	18,144	21,000	41,653	31,650	21,000
6315	Office Supplies	36	-	-	-	-
6345	Gasoline & Diesel Fuel	55,491	-	-	-	-
6350	Small Tools & Furnishings	465	750	750	750	-
6360	Uniforms	27,530	32,300	32,300	30,500	28,000



**Annual Budget
Fiscal Year 2011-12**



**PUBLIC SAFETY
FIELD SERVICES
103041**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
TOTAL MATERIALS, SUPPLIES & SERVICES		532,902	412,495	432,713	567,360	569,215
CAPITAL OUTLAY						
6840	Machinery & Equipment	8,281	-	8,000	-	-
6842	Vehicles	40,950	-	-	-	-
TOTAL CAPITAL OUTLAY		49,231	-	8,000	-	-
GRAND TOTAL		6,228,954	5,559,407	5,757,448	6,078,814	6,173,875

FIELD SERVICES
DIVISION 103041

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5015 Overtime
Provides for overtime for personnel in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employer's Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

FIELD SERVICES
DIVISION 103041

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for crossing guard services, citation processing and parking citation hearing officer.

6137 Repair/Maintenance Equipment

Provides for repair/maintenance of lidar and radar guns.

6160 Facility Rental

Provides for the shared firearm range costs between six (6) agencies.

6181 Impound Towing

Provides for towing fees associated with the Vehicle Impound program. This account is offset by the Vehicle Impound Fees collected.

FIELD SERVICES
DIVISION 103041

MATERIAL, SUPPLIES & SERVICES continued:

- 6182 Impound Lien Sales
Provides for lien sales services by an outside agency. This account is offset by Vehicle Impound Fees collected.
- 6230 Printing and Binding
Provides for Patrol and Traffic Division cards, signs and reference cards.
- 6250 Staff Training
Provides for mandated staff training, including POST requirements, certification and non-POST training.
- 6255 Dues and Memberships
Provides for dues and memberships with the various professional organizations.
- 6260 Booking Fees
Provides for booking fees charged by County of Orange.
- 6301 Special Department Supplies
Provides for Police K9, Patrol and SWAT, Police Explorer, Bike Team supplies and armory consumables.
- 6360 Uniforms
Provides for supplies of all uniform needs for the Division including uniforms, patches for Patrol, SWAT, Traffic, and uniformed Reserve Officers.



**Annual Budget
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**PUBLIC SAFETY
FIELD SERVICES
193041**

AIR QUALITY MANAGEMENT	Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS	-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-

**AIR QUALITY
MANAGEMENT**
DIVISION 193041



**Annual Budget
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**PUBLIC SAFETY
FIELD SERVICES
213041**

ASSET SEIZURE		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	-	83,236	83,236	-	-
5105	Health Allocation	-	15,595	15,595	-	-
5110	Life Allocation	-	20	20	-	-
5115	Dental Allocation	-	860	860	-	-
5120	Optical Allocation	-	288	288	-	-
5125	Long-term Disability Insurance	-	613	613	-	-
5135	Medicare	-	1,380	1,380	-	-
5145	Retirement Annuity	-	35,368	35,368	-	-
5170	Sick Leave Buy Back	-	5,641	5,641	-	-
		-	143,001	143,001	-	-
MATERIAL, SUPPLIES & SERVICES						
6245	Meeting and Conferences	8,553	6,000	6,000	2,000	6,000
6250	Training	365	7,000	7,000	5,700	2,500
6301	Special Department Supplies	11,559	17,000	17,000	15,000	17,000
6360	Uniforms	1,966	-	-	-	-
		22,443	30,000	30,000	22,700	25,500
TOTAL MATERIALS, SUPPLIES & SERVICES						
CAPITAL OUTLAY						
6840	Machinery & Equipment	52,317	31,500	31,500	31,500	32,500
6842	Vehicles	34,082	-	-	-	-
		86,399	31,500	31,500	31,500	32,500
TOTAL CAPITAL OUTLAY						
GRAND TOTAL		108,842	204,501	204,501	54,200	58,000

FIELD SERVICES
DIVISION 213041

MATERIAL, SUPPLIES & SERVICES:

- 6245 Meetings and Conferences
Provides for meetings and conferences

- 6250 Staff Training
Provides for Narcotics staff training and K9 narcotic Detection Course.

- 6301 Special Department Supplies
Provides for undercover funds and crime prevention program supplies.

CAPITAL OUTLAY:

- 6855 Furniture and Fixtures
Provides funds to replace existing work stations and file cabinets in the Sergeant's Office / Report Writing Room. This item is included in the CIP 2011-12 Budget.



**Annual Budget
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**PUBLIC SAFETY
FIELD SERVICES
223041**

SUPPLEMENTAL LAW ENFORCEMENT FUNDS		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	62,189	79,530	79,530	63,540	-
5015	Overtime	5,074	5,000	5,000	2,500	-
5105	Health Allocation	8,858	8,400	8,400	8,340	-
5110	Life Allocation	140	10	10	130	-
5115	Dental Allocation	441	530	530	450	-
5120	Optical Allocation	25	160	160	150	-
5125	Long-term Disability Insurance	822	660	660	610	-
5135	Medicare	1,062	1,280	1,280	1,010	-
5145	Retirement Annuity	32,305	37,180	37,180	34,570	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	3,765	2,190	2,190	3,280	-
	TOTAL SALARIES AND BENEFITS	114,682	134,940	134,940	114,580	-
	MATERIAL, SUPPLIES & SERVICES					
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	114,682	134,940	134,940	114,580	-

FIELD SERVICES
DIVISION 223041



**Annual Budget
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**PUBLIC SAFETY
INVESTIGATIONS
103042**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	898,648	839,150	840,708	1,003,200	1,031,410
5005	Part-time Salaries	136,575	161,610	161,610	130,740	162,270
5015	Overtime	163,163	122,300	122,300	147,500	100,000
5020	Leave Accrual Payout	1,769	-	-	-	-
5021	Extraordinary Leave Buydown	12,581	-	-	-	-
5105	Health Allocation	133,467	118,920	118,920	144,450	147,620
5110	Life Allocation	2,685	300	300	2,630	2,580
5115	Dental Allocation	5,290	7,080	7,080	6,490	12,390
5120	Optical Allocation	819	2,380	2,380	2,820	2,540
5125	Long-term Disability Insurance	14,307	5,810	5,810	14,680	7,440
5135	Medicare	17,327	6,880	6,880	-	-
5135	Medicare	-	-	-	18,920	19,100
5140	Employers' Social Security	3,350	9,404	9,404	8,110	10,060
5141	Employers' PARS/ARS	3,095	10,020	10,020	-	-
5145	Retirement Annuity	420,607	272,510	272,510	452,500	457,370
5170	Sick Leave Buy Back	7,057	3,970	3,970	9,810	9,900
5175	Vacation Leave Buy Back	34,765	-	-	13,220	13,300
	TOTAL SALARIES AND BENEFITS	1,855,506	1,560,334	1,561,892	1,955,070	1,975,980
	MATERIAL, SUPPLIES & SERVICES					
6134	Vehicle Repair & Maintenance	6,602	-	-	-	-
6140	Vehicle Maintenance Allocation	5,673	-	-	-	-
6165	Vehicle Rental	25,280	23,800	23,800	24,010	24,100
6235	Travel and Meetings	181	3,000	3,000	250	1,000
6245	Meeting and Conferences	239	2,000	2,000	2,000	2,000
6250	Staff Training	4,265	6,000	6,000	6,150	7,500
6255	Dues and Memberships	-	400	400	400	400
6299	Other Purchased Services	1,425	1,990	1,990	1,500	1,500
6301	Special Department Supplies	3,768	3,500	3,500	3,500	3,500
6345	Gasoline & Diesel Fuel	14,882	-	-	-	-
6350	Small Tools & Equipment	7,407	500	500	500	-
6360	Uniforms	904	3,000	3,000	3,500	5,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	70,626	44,190	44,190	41,810	45,000
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	1,926,132	1,604,524	1,606,082	1,996,880	2,020,980

INVESTIGATIONS
DIVISION 103042

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5015 Overtime
Provides for overtime for personnel in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employer's Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

INVESTIGATIONS
DIVISION 103042

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

6165 Vehicle Rental

Provides for the leasing four (4) vehicles from a local dealership to be used as an undercover vehicle.

6235 Travel and Meetings

Provides for the local meeting and seminar expenses.

6245 Meetings and Conferences

Provides for meetings and conferences.

6250 Staff Training

Provides for mandated staff training, including POST requirements, legislative mandates and ICI core courses in investigation.

INVESTIGATIONS
DIVISION 103042

MATERIAL, SUPPLIES & SERVICES continued:

- 6255 Dues and Memberships
Provides for dues and memberships to the California Narcotics Officers Association, California Homicide Investigation Association, and Orange County Gang Investigation Association.

- 6299 Other Purchased Services
Provides for GPS and tracking software.

- 6301 Special Department Supplies
Provides for investigation undercover equipment, long distance support for moving surveillance for homicide, gang investigations and miscellaneous supplies.

- 6360 Uniforms
Provides for uniforms, patches for division. New hires uniforms and equipment are accounted for in this account.



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**PUBLIC SAFETY
SUPPORT SERVICES
103043**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	740,919	-	-	828,830	828,830
5001	Full-time Salaries	-	662,670	673,668	-	-
5001	Full-time Salaries	-	120,060	120,060	-	-
5005	Part-time Salaries	160,142	151,180	151,180	120,000	197,180
5015	Overtime	38,568	58,000	58,000	58,000	45,000
5020	Leave Accrual Payout	34,088	-	-	-	-
5021	Extraordinary Leave Buydown	6,796	-	-	-	-
5105	Health Allocation	115,892	125,970	125,970	113,850	127,070
5105	Health Allocation	-	5,950	5,950	-	-
5110	Life Allocation	3,550	270	270	4,430	3,250
5110	Life Allocation	-	30	30	-	-
5115	Dental Allocation	4,677	8,100	8,100	6,180	12,050
5115	Dental Allocation	-	430	430	-	-
5120	Optical Allocation	687	2,620	2,620	2,160	2,150
5120	Optical Allocation	-	110	110	-	-
5125	Long-term Disability Insurance	8,249	5,830	5,830	10,210	6,260
5125	Long-term Disability Insurance	-	520	520	-	-
5135	Medicare	14,388	13,360	13,360	14,770	15,600
5135	Medicare	-	1,740	1,740	-	-
5140	Employers' Social Security	6,177	5,670	5,670	7,440	10,370
5141	Employers' PARS/ARS	4,175	-	-	-	-
5145	Retirement Annuity	112,061	60,760	60,760	67,600	73,790
5145	Retirement Annuity	-	5,720	5,720	-	-
5170	Sick Leave Buy Back	3,547	1,600	1,600	4,120	4,200
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	15,211	-	-	7,480	7,500
5175	Vacation Leave Buy Back	-	-	-	-	-
TOTAL SALARIES AND BENEFITS		1,269,126	1,230,590	1,241,588	1,245,070	1,333,250
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	52,059	87,055	87,055	87,000	88,550
6134	Vehicle Repair & Maintenance	-	-	-	-	-
6127	Alarm Monitoring	388	2,400	2,400	1,295	2,400
6137	Repair/Maint Equipment	51,518	73,300	73,300	65,800	60,000
6140	Vehicle Maintenance Allocation	675	-	-	-	-
6160	Facility Rental	3,676	4,840	4,840	4,300	4,300
6162	Range Training	6,438	6,500	6,500	6,500	6,500
6175	Office Equipment Rental	651	750	122	122	-
6215	Telephone	(753)	-	-	-	-
6235	Travel and Meetings	8	-	-	-	-
6245	Meeting and Conferences	45	1,000	1,000	500	500
6250	Staff Training	4,949	6,500	6,500	1,000	4,000
6255	Dues and Memberships	35	200	200	100	100



**Annual Budget
Fiscal Year 2011-12**



**PUBLIC SAFETY
SUPPORT SERVICES
103043**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
6290	Department Contract Services	23,600	24,600	24,600	24,600	24,600
6299	Other Purchased Services	13,621	15,000	15,000	13,750	14,000
6301	Special Department Supplies	28,880	34,000	37,628	30,000	30,000
6315	Office Supplies	170	-	-	-	-
6345	Gasoline & Diesel Fuel	1,291	-	-	-	-
6350	Small Tools & Furnishings	799	5,000	2,000	2,000	2,500
6355	Small Furniture & Fixture	1,375	1,000	1,000	1,000	1,000
6360	Uniforms	4,302	10,000	10,000	3,700	6,000
6399	Other Supplies	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		193,727	272,145	272,145	241,667	244,450
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,462,853	1,502,735	1,513,733	1,486,737	1,577,700

SUPPORT SERVICES
DIVISION 103043

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5015 Overtime
Provides for overtime for personnel in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employer's Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

SUPPORT SERVICES

DIVISION 103043

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for the following professional services:

Capture Technology Voice Logger	\$4,760
Scientia MDC Service Annual	\$16,000
ILJAOC JPA	\$12,160
LPR Service Agreement	\$2,000
Computer Aided Design maintenance agreement	\$34,840
Records Management System maintenance agreement	\$11,900
ILJ Date Replication Interface	\$1,890
Trackers Barcode	\$5,000
Total	\$88,550

SUPPORT SERVICES

DIVISION 103043

MATERIAL, SUPPLIES & SERVICES:

- 6127 Alarm Monitoring
Provides for quarterly monitoring for impound yard.
- 6137 Repair/Maintenance Equipment
Provides for maintenance of communication equipment and security door system.
- 6160 Facility Rental
Provides for the shared firearm range costs between six (6) agencies.
- 6162 Range Training
Provides for ammunition costs for regular qualification and training for most firearms and rifles.
- 6245 Meetings and Conferences
Provides for meetings and conferences.
- 6250 Staff Training
Provides for mandated staff training, including POST requirements, legislative mandates and other training courses.
- 6255 Dues and Memberships
Provides for dues and memberships with the California Law Enforcement Association, California Association of Property and Evidence Officers.

SUPPORT SERVICES

DIVISION 103043

MATERIAL, SUPPLIES & SERVICES continued:

- 6290 Department Contract Services
Provides for La Habra Police Department for court liaison services.

- 6299 Other Purchased Services
Provides for teletype agreement, radio repair, AED support and bio hazardous removal fees.

- 6301 Special Department Supplies
Provides for special department supplies for the division.

- 6350 Small Tools & Equipment
Provides for departmental small tools and equipment.

- 6355 Small Furniture & Fixtures
Provides for replacement chairs.

- 6360 Uniforms
Provides for uniforms for staff.



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**PUBLIC SAFETY
FIRE & PARAMEDIC SERVICES
103044**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	6,192	6,200	6,200	6,200	-
6190	Fire Authority Services	4,562,642	4,807,973	4,807,973	4,562,060	4,868,590
6130	Repair & Maintenance Facilities	-	20,000	20,000	23,850	20,000
TOTAL MATERIALS, SUPPLIES & SERVICES		4,568,834	4,834,173	4,834,173	4,592,110	4,888,590
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		4,568,834	4,834,173	4,834,173	4,592,110	4,888,590

FIRE & PARAMEDIC SERVICES

DIVISION 103044

MATERIAL, SUPPLIES & SERVICES:

- 6190 Fire Authority Services
Provides for Orange County Fire Authority (OCFA) fire and paramedic services to the City.

- 6130 Repair & Maintenance Facilities
Provides for facilities maintenance cost. Currently there are two (2) stations, Station 34 and 35.



**Annual Budget
Fiscal Year 2011-12**



**PUBLIC SAFETY
ANIMAL CONTROL
103045**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6280	Animal Control Services	82,434	160,000	160,000	110,000	110,000
TOTAL MATERIALS, SUPPLIES & SERVICES		82,434	160,000	160,000	110,000	110,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		82,434	160,000	160,000	110,000	110,000

ANIMAL CONTROL

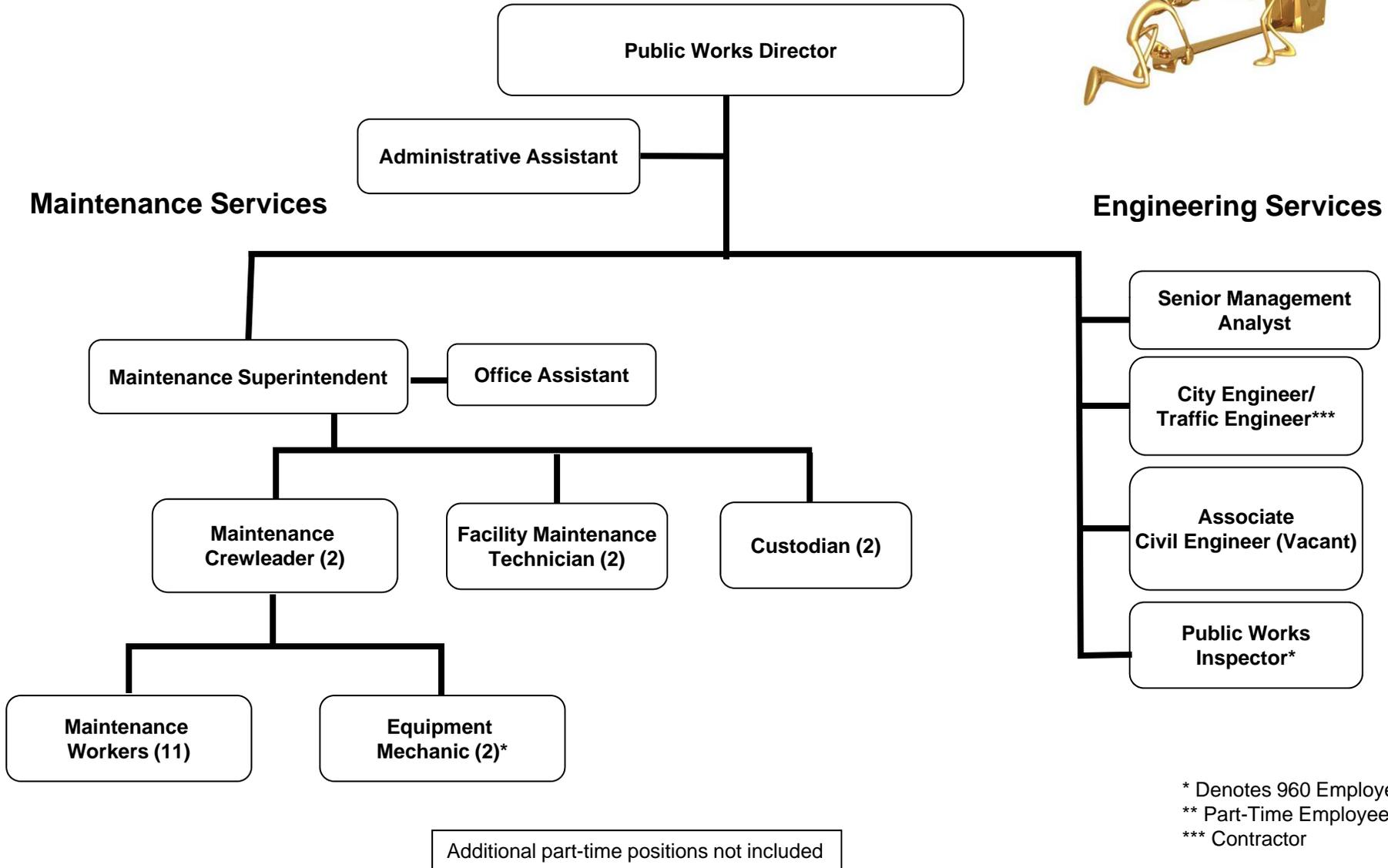
DIVISION 103045

MATERIAL, SUPPLIES & SERVICES:

6280 Animal Control Services

Provides for animal control services per agreement with County of Orange.

PUBLIC WORKS



* Denotes 960 Employee
 ** Part-Time Employee
 *** Contractor

ENGINEERING SERVICES

Public Works Department's primary role is to provide engineering services/project management for capital improvement projects, traffic operations, management and development coordination and review.



**Annual Budget
Fiscal Year 2011-12**



**ENGINEERING SERVICES
ADMINISTRATION
103550**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	265,038	168,790	169,765	146,610	141,640
5005	Part-time Salaries	-	27,450	27,450	27,450	27,450
5015	Overtime	-	2,500	2,500	2,500	2,500
5105	Health Allocation	42,410	41,710	41,710	19,260	23,710
5110	Life Allocation	933	90	90	620	620
5115	Dental Allocation	446	1,170	1,170	1,050	1,130
5120	Optical Allocation	214	460	460	340	420
5125	Long-term Disability Insurance	2,478	1,670	1,670	1,390	1,200
5135	Medicare	4,010	3,300	3,300	2,630	2,560
5140	Employers' Social Security	-	-	-	1,700	1,700
5145	Retirement Annuity	30,487	17,210	17,210	14,240	13,470
5163	Life Insurance Premiums	470	-	-	-	-
5170	Sick Leave Buy Back	4,025	790	790	2,570	2,600
5175	Vacation Leave Buy Back	2,445	-	-	2,120	2,200
TOTAL SALARIES AND BENEFITS		352,957	265,140	266,115	222,480	221,200
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	178,578	205,000	199,400	150,000	205,000
6135	Repair/Maint Off Furniture & Equipment	-	750	750	500	500
6215	Telephone	1,135	-	-	-	-
6230	Printing and Binding	525	3,000	8,600	8,600	3,000
6245	Meeting and Conferences	205	3,000	3,000	3,000	3,500
6250	Staff Training	1,340	1,000	439	500	-
6255	Dues and Memberships	1,537	1,300	2,061	2,000	2,500
6315	Office Supplies	2,871	6,000	5,700	2,000	2,500
6320	Books and Periodicals	61	500	300	300	800
6325	Postage	933	500	800	800	800
6350	Small Tools & Furnishings	-	250	250	100	100
TOTAL MATERIALS, SUPPLIES & SERVICES		187,186	221,300	221,300	167,800	218,700
CAPITAL OUTLAY						
6845	Office Equipment	5,625	-	-	-	-
TOTAL CAPITAL OUTLAY		5,625	-	-	-	-
GRAND TOTAL		545,769	486,440	487,415	390,280	439,900

ADMINISTRATION
DIVISION 103550

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division.
- 5005 Part-time Salaries
Provides for a part-time position in the division.
- 5015 Overtime
Provides for overtime for personnel in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employers' Social Security
Provides for employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

ADMINISTRATION
DIVISION 103550

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

6015 Engineering Services

Provides for the Traffic Engineer, consultant Civil Engineer and professional services (On-Call Consultants) for miscellaneous engineering work to include plan checking, preparation of plans, environmental work, special studies, street maintenance activities, and additional engineering needs.

6135 Repair/Maintenance Office Furniture & Equipment

Provides for repair/maintenance of office equipment.

6230 Printing and Binding

Provides for copying, printing and binding drawings, specifications, maps, reports and other documents.

ADMINISTRATION
DIVISION 103550

MATERIAL, SUPPLIES & SERVICES continued:

- 6245 Meetings and Conferences
Provides for meetings and conferences. This account includes funds for the attendance at the League of California Cities Officers Institute and Mini Expo, Maintenance Superintendents Association, various Caltrans and OCTA meetings.

- 6255 Dues and Memberships
Provides for dues and memberships with American Public Works Association, Orange County City Engineers Association, Maintenance Superintendents Association and National Association of Fleet Administrators and Municipal Equipment Superintendents.

- 6315 Office Supplies
Provides for office supplies to be used by Maintenance and Engineering.

- 6320 Book and Periodicals
Provides for new Cal-OSHA Safety Rules and Regulations, as well as "Green Book" Standard Specifications for Public Works Construction.

- 6325 Postage
Provides for postage and related mailing expenses.

- 6350 Small Tools & Furnishings
Provides for departmental small tools and furnishings.



**Annual Budget
Fiscal Year 2011-12**



**ENGINEERING SERVICES
ENGINEERING
103551**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	144	-	-	-	-
5005	Part-time Salaries	1,797	-	-	-	-
5015	Overtime	-	-	-	-	-
5105	Health Allocation	892	-	-	-	-
5110	Life Allocation	33	-	-	-	-
5115	Dental Allocation	32	-	-	-	-
5120	Optical Allocation	-	-	-	-	-
5125	Long-term Disability Insurance	75	-	-	-	-
5127	Worker's Comp Allocation	-	-	-	-	-
5135	Medicare	137	-	-	-	-
5140	Employers' Social Security	111	-	-	-	-
5145	Retirement Annuity	1,169	-	-	-	-
5153	Unemployment Allocation	-	-	-	-	-
	TOTAL SALARIES AND BENEFITS	4,391	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	4,391	-	-	-	-

ENGINEERING
DIVISION 103551

Effective Fiscal Year 2009-10, all activities are recorded in Division Administration (103550).



**Annual Budget
Fiscal Year 2011-12**



**PUBLIC WORKS
STREET/CURB/GUTTER
103552**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	166,614	-	-	-	-
5005	Part-time Salaries	-	-	-	-	-
5015	Overtime	7,356	-	-	-	-
5020	Leave Accrual Payout	9,370	-	-	-	-
5105	Health Allocation	47,641	-	-	-	-
5110	Life Allocation	776	-	-	-	-
5115	Dental Allocation	1,040	-	-	-	-
5120	Optical Allocation	108	-	-	-	-
5125	Long-term Disability Insurance	1,731	-	-	-	-
5128	Workers' Comp Allocation	-	-	-	-	-
5135	Medicare	3,205	-	-	-	-
5140	Employers' Social Security	-	-	-	-	-
5145	Retirement Annuity	27,494	-	-	-	-
5153	Unemployment Allocation	-	-	-	-	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
TOTAL SALARIES AND BENEFITS		265,335	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6305	Traffic Control Devices	3,530	-	-	-	-
6310	Street Signs	(37)	-	-	-	-
6315	Office Supplies	4,661	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		8,155	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		273,490	-	-	-	-

STREET/CURB/GUTTER
DIVISION 103552

Effective Fiscal Year 2009-10, all activities are recorded in Department Maintenance Services (103652).



STATE GAS TAX		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6132	Repair & Maintenance/Streets	9,056	-	-	-	-
6185	Construction Services	30,000	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		39,056	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		39,056	-	-	-	-

STREET MAINT
DIVISION 173552

Effective Fiscal Year 2009-10, all activities are recorded in Department Maintenance Services (173652).



**Annual Budget
Fiscal Year 2011-12**



**PUBLIC WORKS
PARK MAINTENANCE
103555**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	101,546	-	-	-	-
5005	Part-time Salaries	69,265	-	-	-	-
5015	Overtime	968	-	-	-	-
5020	Leave Accrual Payout	14,501	-	-	-	-
5105	Health Allocation	34,907	-	-	-	-
5110	Life Allocation	515	-	-	-	-
5115	Dental Allocation	987	-	-	-	-
5120	Optical Allocation	107	-	-	-	-
5125	Long-term Disability Insurance	1,149	-	-	-	-
5135	Medicare	2,361	-	-	-	-
5140	Employers' Social Security	1,776	-	-	-	-
5141	Employers' PARS/ARS	1,523	-	-	-	-
5145	Retirement Annuity	20,012	-	-	-	-
5170	Sick Leave Buy Back	3,143	-	-	-	-
5175	Vacation Leave Buy Back	975	-	-	-	-
TOTAL SALARIES AND BENEFITS		253,735	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6115	Landscaping	13,531	-	-	-	-
6301	Special Department Supplies	1,901	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		15,432	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		269,167	-	-	-	-

PARK MAINTENANCE
DIVISION 103555

Effective Fiscal Year 2009-10, all activities are recorded in Department Maintenance Services (103655).



SEWER MAINTENANCE		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	(828)	-	-	-	-
5005	Part-time Salaries	378	-	-	-	-
5015	Overtime	373	-	-	-	-
5105	Health Allocation	805	-	-	-	-
5110	Life Allocation	21	-	-	-	-
5125	Long-term Disability Insurance	63	-	-	-	-
5135	Medicare	91	-	-	-	-
5140	Employers' Social Security	23	-	-	-	-
5145	Retirement Annuity	813	-	-	-	-
TOTAL SALARIES AND BENEFITS		1,740	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6017	Special Studies	330	-	-	-	-
6120	R & M/Sewers/Storm Drains	-	-	9,520	9,513	-
TOTAL MATERIALS, SUPPLIES & SERVICES		330	-	9,520	9,513	-
CAPITAL OUTLAY						
6895	Depreciation	512,041	-	-	-	-
TOTAL CAPITAL OUTLAY		512,041	-	-	-	-
GRAND TOTAL		514,111	-	9,520	9,513	-

**FISCAL YEAR 2011-12
ENGINEERING SERVICES
SEWERS**

SEWERS
DIVISION 483556

Effective Fiscal Year 2009-10, all activities are recorded in Environmental Services Department (494356).



CNG FUELING STATION		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
5001	SALARIES AND BENEFITS Full-time Salaries	25	-	-	-	-
	TOTAL SALARIES AND BENEFITS	25	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6025	Third Party Administrator	11,514	-	-	-	-
6040	Misc Bank Charges	434	-	-	-	-
6137	Repair Maintenance/Equipment	814	-	-	-	-
6330	Electricity	12,050	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	24,813	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	24,838	-	-	-	-

FISCAL YEAR 2011-12
PUBLIC WORKS
COMPRESSED NATURAL GAS STATION

CNG FUELING STATION

DIVISION 383559

Effective Fiscal Year 2011-12, all activities are recorded in Department Maintenance Services (383659).



GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6305	Traffic Control Devices	87,573	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		87,573	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		87,573	-	-	-	-

**FISCAL YEAR 2011-12
ENGINEERING SERVICES
RIGHT OF WAY INFRASTRUCTURE**

RIGHT OF WAY INFRASTRUCTURE

DIVISION 103566

Effective Fiscal Year 2009-10, all activities are recorded in Maintenance Services Street Maintenance (103652).



**Annual Budget
Fiscal Year 2011-12**



**ENGINEERING SERVICES
REFUSE MANAGEMENT
373586**

REFUSE ADMINISTRATION		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	(1,357)	-	-	-	-
5015	Overtime	527	-	-	-	-
5105	Health Allocation	4,703	-	-	-	-
5110	Life Allocation	75	-	-	-	-
5115	Dental Allocation	106	-	-	-	-
5125	Long-term Disability Insurance	177	-	-	-	-
5135	Medicare	260	-	-	-	-
5145	Retirement Annuity	2,552	-	-	-	-
TOTAL SALARIES AND BENEFITS		7,042	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	(293,816)	-	-	-	-
6005	Legal Services	19,664	-	-	-	-
6101	Disposal	2,174,182	-	-	-	-
6103	Green Waste	210,583	-	-	-	-
6175	Office Equipment Rental	199	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		2,110,812	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		2,117,855	-	-	-	-

**FISCAL YEAR 2011-12
ENGINEERING SERVICES
REFUSE MANAGEMENT**

REFUSE MANAGEMENT

DIVISION 373586

Effective Fiscal Year 2011-12, all activities are recorded in Environmental Services Department (374386).



**Annual Budget
Fiscal Year 2011-12**



**ENGINEERING SERVICES
PLACENTIA LIGHT DISTRICT
286560**

STREET LIGHTING DISTRICT		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6005	Legal Services	462	1,200	1,200	-	1,200
6015	Engineering Services	1,875	6,500	6,500	3,300	7,500
6017	Special Studies	9,761	-	-	3,800	-
6130	Repair/Maint Facilities	8,659	20,000	20,000	10,000	20,000
6295	City Administration Services	-	8,500	8,500	5,000	8,500
6325	Postage	-	500	500	-	500
6330	Electricity	177,930	135,000	135,000	326,800	343,000
TOTAL MATERIALS, SUPPLIES & SERVICES		198,687	171,700	171,700	348,900	380,700
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		198,687	171,700	171,700	348,900	380,700

PLACENTIA LIGHT DISTRICT

DIVISION 286560

MATERIAL, SUPPLIES & SERVICES:

- 6005 Legal Services
Provides for legal services in support of the annual renewal of the Placentia Street Lighting District. Legal fees include preparation of resolution, review of documentation and conformance to existing laws.

- 6015 Engineering Services
Provides for contract engineering services.

- 6130 Repair/Maint Facilities
Provides for maintenance of 14 City owned Santa Fe Street Lights.

- 6295 City Administration Services
Provides for annual administration services.

- 6325 Postage
Provides for postage and related mailing expenses.

- 6330 Electricity
Provides for the allocated cost associated with electricity services.



**Annual Budget
Fiscal Year 2011-12**

**ENGINEERING SERVICES
LANDSCAPE MAINTENANCE DISTRICT
296561**

LANDSCAPE MAINTENANCE DISTRICT		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	52,525	104,840	104,840	83,070	102,350
5015	Overtime	269	-	-	-	-
5105	Health Allocation	9,408	27,150	27,150	19,260	23,560
5110	Life Allocation	172	1,120	1,120	620	620
5115	Dental Allocation	341	1,380	1,380	1,050	1,950
5120	Optical Allocation	99	510	510	500	430
5125	Long-term Disability Insurance	439	870	870	650	820
5135	Medicare	786	1,520	1,520	1,220	1,530
5145	Retirement Annuity	4,390	9,010	9,010	7,930	8,920
5170	Sick Leave Buy Back	-	410	410	-	410
5175	Vacation Leave Buy Back	-	-	-	720	800
TOTAL SALARIES AND BENEFITS		68,429	146,810	146,810	115,020	141,390
MATERIAL, SUPPLIES & SERVICES						
6005	Legal Services	-	1,500	1,500	1,500	1,500
6015	Engineering Services	1,625	6,500	6,500	4,000	6,500
6017	Special Studies	9,011	-	-	2,750	10,000
6115	Landscaping	1,923	140,000	140,000	140,000	140,000
6130	Repair/Maintenance Facilities	-	20,000	20,000	20,000	20,000
6137	Repair/Maintenance Equipment	-	10,000	10,000	-	-
6185	Construction Services	-	-	-	-	100,000
6215	Telephone	7,548	5,000	5,000	5,000	5,000
6225	Advertising	-	500	500	500	500
6295	City Administration Services	-	25,000	25,000	25,000	25,000
6330	Electricity	42,186	20,000	20,000	20,000	20,000
6335	Water	118,636	156,000	156,000	156,000	156,000
TOTAL MATERIALS, SUPPLIES & SERVICES		180,929	384,500	384,500	374,750	484,500
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		249,358	531,310	531,310	489,770	625,890

LANDSCAPE MAINTENANCE DISTRICT

DIVISION 296561

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

LANDSCAPE MAINTENANCE DISTRICT

DIVISION 296561

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

6005 Legal Services

Provides for legal services for the division

6015 Engineering Services

Provides for contract engineering services.

6017 Special Studies

Provides for Water Conservation Project/Design usage analysis.

6115 Landscaping

Provides for landscape maintenance services and irrigation/landscape repairs.

6130 Repair/Maintenance Facilities

Provides for repairs and maintenance of City owned facilities.

LANDSCAPE MAINTENANCE DISTRICT

DIVISION 296561

MATERIAL, SUPPLIES & SERVICES continued:

- 6185 Construction Services
Provides for construction of City's Water Conservation Program Project. Construction will include update water efficient irrigation systems, xeriscaped parkways, medians, artificial grass, and new plant materials.

- 6215 Telephone
Provides for the allocated cost associated with telephone and cellular services. This account has been transferred to the Non-Departmental Department.

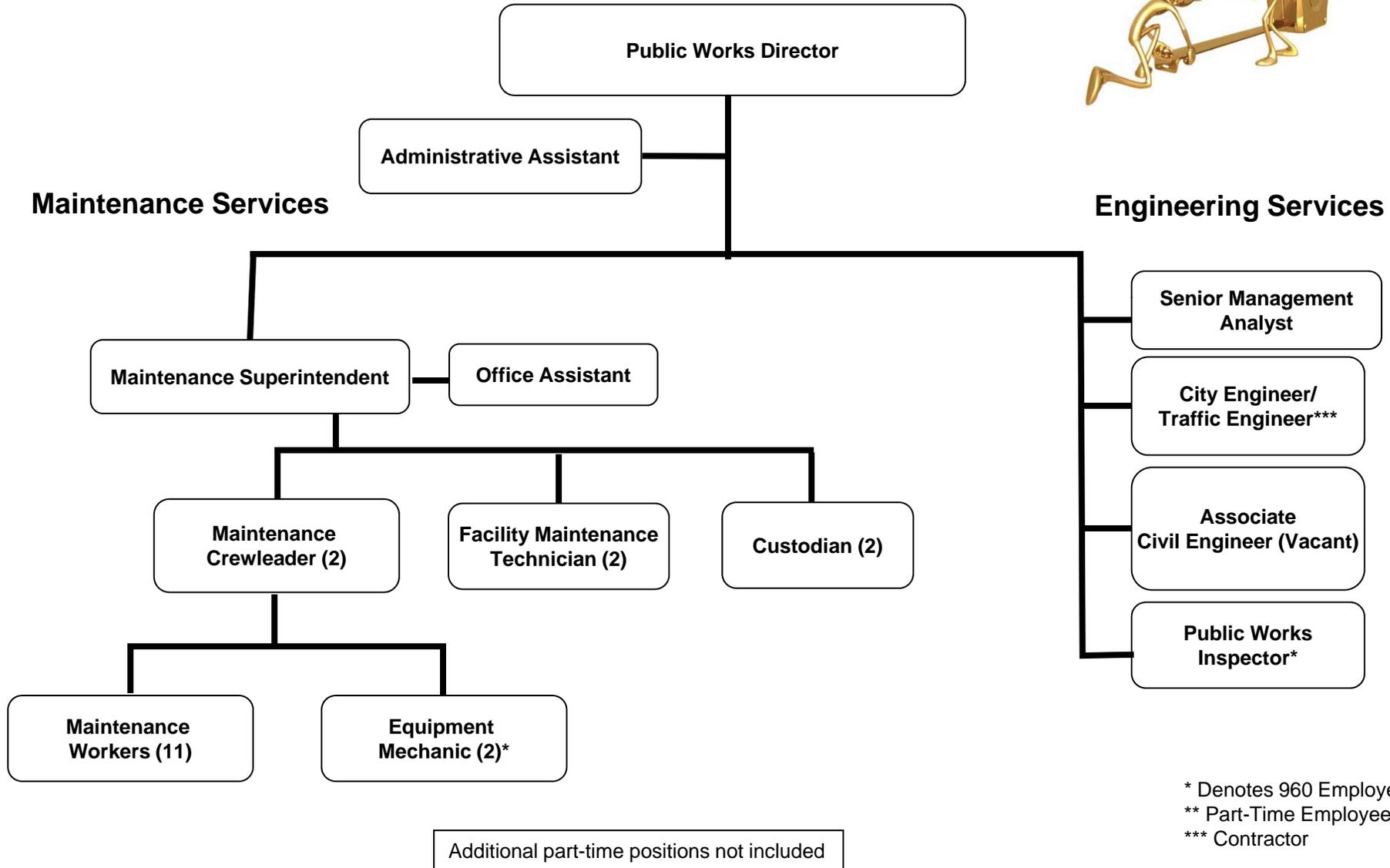
- 6225 Advertising
Provides for legal advertising expenses required by law for public hearing notices.

- 6295 City Administration Services
Provides for annual administration services.

- 6330 Electricity
Provides for the allocated cost associated with electricity services. This account has been transferred to the Non-Departmental Department.

- 6335 Water
Provides for the allocated cost associated with water services. This account has been transferred to the Non-Departmental Department.

PUBLIC WORKS



* Denotes 960 Employee
 ** Part-Time Employee
 *** Contractor

MAINTENANCE SERVICES

Maintenance Services Department's primary role is to manage and maintain City owned parks, infrastructure, facilities, vehicles and equipment. In addition, the department is responsible for providing inspection and enforcement for refuse management and storm water compliance issues.



**Annual Budget
Fiscal Year 2011-12**



**MAINTENANCE SERVICES
ADMINISTRATION
103650**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	242,887	678,690	710,768	633,400	703,120
5005	Part-time Salaries	-	-	20,000	20,000	20,000
5015	Overtime	2,862	45,000	45,000	32,000	25,000
5105	Health Allocation	53,555	133,240	133,240	148,350	169,830
5110	Life Allocation	869	390	390	620	3,040
5115	Dental Allocation	2,062	7,530	7,530	6,630	13,670
5120	Optical Allocation	640	2,830	2,830	2,830	3,030
5125	Long-term Disability Insurance	1,984	5,560	5,560	5,620	5,490
5135	Medicare	2,953	11,110	11,110	9,470	11,360
5145	Retirement Annuity	18,555	57,600	57,600	55,370	64,450
5159	Medical Opt Out Plan	-	1,800	1,800	-	-
5163	Life Insurance Premium	705	890	890	890	950
5170	Sick Leave Buy Back	-	4,530	4,530	13,000	13,000
5175	Vacation Leave Buy Back	-	-	-	6,440	6,500
	TOTAL SALARIES AND BENEFITS	327,070	949,170	1,001,248	934,620	1,039,440
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Purchased Services	30,000	-	-	-	-
6135	Repair/Maint Off Furniture & Equipment	889	1,000	1,000	-	500
6301	Special Department Supplies	1,983	1,500	1,500	110	-
6315	Office Supplies	1,239	1,500	1,500	700	1,000
6320	Books and Periodicals	35	500	500	-	-
6325	Postage	-	250	250	150	-
6355	Small Furniture & Fixture	-	250	250	-	1,000
6360	Uniforms	-	12,000	12,000	12,000	12,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	34,146	17,000	17,000	12,960	14,500
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	361,216	966,170	1,018,248	947,580	1,053,940

ADMINISTRATION

DIVISION 103650

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division.
- 5005 Part-time Salaries
Provides for part-time salaries in the division.
- 5015 Overtime
Provides for overtime in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.
- 5163 Life Insurance Premiums
Provides for Life Insurance Premiums for eligible city officials and employees.

ADMINISTRATION

DIVISION 103650

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

6135 Repair/Maintenance Office Furniture & Equipment

Provides for repair/maintenance of office equipment.

6301 Special Department Supplies

Effective Fiscal Year 2011-12, this activity is included in Refuse Administration (374386) division.

6315 Office Supplies

Provides for office supplies.

6355 Small Furniture and Fixtures

Provides for departmental small furniture and fixtures.

6360 Uniforms

Provides for uniforms.



**Annual Budget
Fiscal Year 2011-12**



**MAINTENANCE SERVICES
STREET MAINTENANCE
103652**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5170	Sick Leave Buy Back	5,342	-	-	-	-
5175	Vacation Leave Buy Back	3,248	-	-	-	-
TOTAL SALARIES AND BENEFITS		8,590	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	(4,847)	100,000	100,000	100,000	125,000
6125	Sidewalk Replacement	333	-	-	-	-
6132	Repair & Maintenance/Streets	805	50,000	50,000	50,000	70,000
6170	Equipment & Tool Rental	101	3,000	3,000	1,000	1,000
6285	Hazardous Materials Disposal	2,301	4,500	4,500	3,000	3,000
6290	Department Contract Services	68,342	30,000	205,000	225,000	303,500
6301	Special Department Supplies	31,511	64,354	64,354	65,000	45,000
6305	Traffic Control Devices	2,557	25,000	25,000	25,000	15,000
6310	Street Signs	15,928	20,000	20,000	20,000	25,000
6350	Small Tools & Furnishing	1,130	2,500	2,500	1,500	1,500
6360	Uniforms	2,795	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		120,955	299,354	474,354	490,500	589,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		129,544	299,354	474,354	490,500	589,000

STREET MAINTENANCE

DIVISION 103652

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for street maintenance activities that include, but not limited to traffic synchronization, traffic signal maintenance and supplemental safety measure maintenance.

- 6132 Repair & Maintenance/Streets
Provides for in-house repairs and maintenance of streets and appurtenances.

- 6170 Equipment & Tool Rental
Provides for rentals of a concrete mixer and trailers.

- 6285 Hazardous Materials Disposal
Provides for disposal of hazardous materials such as paint, asphalt oils, solvents, herbicides and pesticides.

- 6290 Department Contract Services
Provides for street maintenance and repair contract services, as well as graffiti abatement, and the Melrose Pump Station.

- 6301 Special Department Supplies
Provides for traffic paint, asphalt, concrete, traffic safety devices, sand, gravel, chemicals and other supplies.

- 6305 Traffic Control Devices
Provides for cones, traffic barricades, parade barricades, caution tape, and road flares.

STREET MAINTENANCE

DIVISION 103652

MATERIAL, SUPPLIES & SERVICES continued:

- 6310 Street Signs
Provides for sign posts, signs and sign materials for streets, street sweeping, and schools.

- 6350 Small Tools and Furnishings
Provides for tarps, shovels, lutes, brooms, hoes, rakes, hammers and other small tools.



AQMD FUNDS		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
6842	Vehicles	-	30,000	30,000	-	-
TOTAL CAPITAL OUTLAY		-	30,000	30,000	-	-
GRAND TOTAL		-	30,000	30,000	-	-

**FISCAL YEAR 2011-12
MAINTENANCE SERVICES
STREET MAINTENANCE**

AQMD FUNDS

DIVISION 193652



**Annual Budget
Fiscal Year 2011-12**



**MAINTENANCE SERVICES
PARK MAINTENANCE
103655**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	111,708	-	-	-	-
5005	Part-time Salaries	-	-	-	-	-
5015	Overtime	2,922	-	-	-	-
5105	Health Allocation	23,193	-	-	-	-
5110	Life Allocation	474	-	-	-	-
5115	Dental Allocation	293	-	-	-	-
5120	Optical Allocation	31	-	-	-	-
5125	Long-term Disability Insurance	1,060	-	-	-	-
5135	Medicare	1,738	-	-	-	-
5140	Employer's Social Security	-	-	-	-	-
5145	Retirement Annuity	16,094	-	-	-	-
5170	Sick Leave Buy Back	3,843	-	-	-	-
5175	Vacation Leave Buy Back	1,408	-	-	-	-
	TOTAL SALARIES AND BENEFITS	162,766	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6115	Landscaping	854,178	764,378	764,378	765,000	765,000
6130	Repair & Maintenance/Facilities	11,170	20,000	20,000	15,000	15,000
6170	Equipment & Tool Rental	76	1,500	1,500	500	1,000
6199	Other Purchased Property Services	7,846	15,000	15,000	15,000	-
6257	Licenses & Permits	761	-	-	-	-
6285	Hazardous Material Disposal	1,500	-	-	-	-
6290	Department Contract Services	-	-	-	-	25,000
6301	Special Department Supplies	58,983	75,000	75,000	20,000	45,000
6350	Small Tools & Furnishing	3,884	5,000	5,000	5,000	5,000
6360	Uniforms	3,622	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	942,020	880,878	880,878	820,500	856,000
	CAPITAL OUTLAY					
6840	Machinery & Equipment	4,459	-	-	-	-
	TOTAL CAPITAL OUTLAY	4,459	-	-	-	-
	GRAND TOTAL	1,109,244	880,878	880,878	820,500	856,000

PARK MAINTENANCE

DIVISION 103655

MATERIAL, SUPPLIES & SERVICES:

- 6115 Landscaping
Provides for landscaping services for the parks, parkways, medians, and trees. (Includes \$100,000 contribution to Tri-City Park).
- 6130 Repair & Maintenance/Facilities
Provides for repairs and maintenance of shelters, tables, benches, playgrounds, appurtenances, electrical and lighting.
- 6170 Equipment & Tool Rental
Provides for rentals of cement mixers, heavy equipment and other equipment.
- 6290 Department Contract Services
Provides for contract services for pest control, irrigations systems and technical consultants.
- 6301 Special Department Supplies
Provides for chemicals, paint, plant material, janitorial supplies, flags and other supplies.
- 6350 Small Tools and Furnishings
Provides for chain saws, hedge trimmers, edger, mowers, weed eaters, shovels, hoes, sprayers, brooms, and miscellaneous hand tools.



**Annual Budget
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**ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
104315**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6240	Mileage Reimbursement	-	-	-	-	50
6245	Meetings and Conferences	-	-	-	-	100
6255	Dues and Memberships	-	-	-	-	150
6315	Office Supplies	-	-	-	-	200
6320	Books and Periodicals	-	-	-	-	50
6325	Postage	-	-	-	-	100
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	650
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	-	-	-	650

**ENVIRONMENTAL
PLANNING**

DIVISION 104315

MATERIAL, SUPPLIES & SERVICES:

- 6240 Mileage Reimbursement
Provides for mileage reimbursement.
- 6245 Meetings and Conferences
Provides for staff to attend professional and regional meetings.
- 6255 Dues and Memberships
Provides for membership to professional organizations (i.e. Groundwater Foundation and Blue Planet Foundation).
- 6315 Office Supplies
Provides for office supplies used to support activities related to waste disposal and recycling.
- 6320 Books and Periodicals
Provides for professional publications and books.
- 6325 Postage
Provides for postage for mailings.



**Annual Budget
Fiscal Year 2011-12**



**ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
194315**

AIR QUALITY MANAGEMENT DISTRICT		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6401	Community Programs	-	-	-	-	15,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	15,000
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	-	-	-	-	15,000

**ENVIRONMENTAL
PLANNING**

DIVISION 194315

MATERIAL, SUPPLIES & SERVICES:

- 6401 Community Programs
Provides funds for environmental community programs.



**Annual Budget
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**ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
504315**

MISCELLANEOUS GRANTS		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6301	Special Department Supplies	-	-	-	8,200	60,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	8,200	60,000
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	-	-	-	8,200	60,000

FISCAL YEAR 2011-12
ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING

**ENVIRONMENTAL
PLANNING**

DIVISION 504315

MATERIAL, SUPPLIES & SERVICES:

- 6301 Special Department Supplies
Provides for various environmental grant expenditures.



**Annual Budget
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**ENVIRONMENTAL SERVICES
SEWERS ADMINISTRATION
484356**

SEWER MAINTENANCE		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	119,113	129,270	130,359	116,990	103,070
5005	Part-time Salaries	-	2,820	2,820	2,820	2,820
5015	Overtime	1,054	2,000	2,000	2,000	2,000
5020	Leave Accrual Payout	4,930	-	-	-	-
5105	Health Allocation	15,637	33,920	33,920	16,440	17,290
5110	Life Allocation	393	80	80	450	610
5115	Dental Allocation	92	1,750	1,750	750	1,520
5120	Optical Allocation	90	590	590	230	320
5125	Long-term Disability Insurance	998	1,120	1,120	1,070	960
5127	Workers' Comp Allocation	-	-	-	-	-
5135	Medicare	1,741	2,040	2,040	1,790	1,560
5140	Employers' Social Security	-	-	-	180	180
5145	Retirement Annuity	12,196	11,460	11,460	10,190	9,650
5159	Employee Medical Opt Out Plan	160	240	240	-	-
5170	Sick Leave Buy Back	-	310	310	-	310
5175	Vacation Leave Buy Back	815	-	-	1,400	1,400
TOTAL SALARIES AND BENEFITS		157,219	185,600	186,689	154,310	141,690
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	31,418	84,000	84,000	84,000	100,000
6017	Special Studies	5,313	30,000	30,000	15,000	15,000
6099	Other Professional Services	-	-	-	10,000	61,000
6120	R & M/Sewers/Storm Drains	15,386	-	-	-	-
6250	Staff Training	845	2,500	2,500	500	2,500
6255	Dues & Memberships	-	750	750	600	750
6257	License and Permits	1,226	11,500	11,500	10,500	11,500
6297	Billing Services	-	35,000	35,000	-	35,000
6299	Other Purchased Services	1,250	61,000	61,000	-	-
6301	Special Department Supplies	-	2,500	2,500	2,000	2,500
6325	Postage	-	500	500	500	500
TOTAL MATERIALS, SUPPLIES & SERVICES		55,438	227,750	227,750	123,100	228,750
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		212,657	413,350	414,439	277,410	370,440

SEWER MAINTENANCE

DIVISION 484356

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5015 Overtime
Provides for overtime in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employers' Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

SEWER MAINTENANCE

DIVISION 484356

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

6015 Engineering Services

Provides for Contract Civil Engineering services to provide engineering staff augmentation for the analysis, design and implementation of sewer project. This account also provides consulting services for Sewer and Storm Drain compliance and Orange County Sanitation Cooperative Maintenance Agreement.

6017 Special Studies

Provides for studies related to fees, maintenance, sewer flows and/or capacity.

6099 Other Professional Services

Provides for consulting services for Sewer and Storm Drain compliance and OCSD Cooperative Agreements.

SEWER MAINTENANCE

DIVISION 484356

MATERIAL, SUPPLIES & SERVICES continued:

- 6250 Staff Training
Provides for Sanitary Sewer Management Training.

- 6255 Dues and Memberships
Provides for dues and memberships to professional organizations.

- 6257 License and Permits
Provides for City WDR permit Sewer System and Statewide WDR permit.

- 6297 Billing Services
Provides for YLWD and Golden State Water Company to bill customers for sanitary sewer fees.

- 6301 Special Department Supplies
Provides for overflow response which includes bags of absorbent, latex gloves, shop rags etc. This will also include public education and outreach.

- 6325 Postage
Provides for postage for division.



**Annual Budget
Fiscal Year 2011-12**

**ENVIRONMENTAL SERVICES
COMPRESSED NATURAL GAS STATION
384359**

CNG FUELING STATION		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	70,788	44,360	44,416	41,990	-
5015	Overtime	-	5,000	5,000	5,000	-
5020	Leave Accrual Payout	4,930	-	-	-	-
5105	Health Allocation	6,639	8,560	8,560	4,370	-
5110	Life Allocation	193	60	60	100	-
5115	Dental Allocation	335	420	420	240	-
5120	Optical Allocation	57	160	160	90	-
5125	Long-term Disability Insurance	599	580	580	400	-
5135	Medicare	1,134	720	720	700	-
5145	Retirement Annuity	6,640	5,980	5,980	3,650	-
5159	Medical Opt Out Plan	160	-	-	-	-
5170	Sick Leave Buy Back	2,284	-	-	-	-
5175	Vacation Leave Buy Back	1,085	-	-	880	-
TOTAL SALARIES AND BENEFITS		94,847	65,840	65,896	57,420	-
MATERIAL, SUPPLIES & SERVICES						
6025	Third Party Administrator	942	-	-	-	-
6099	Other Professional Services	-	15,000	15,000	5,000	15,000
6137	Repair Maintenance/Equipment	35,760	55,000	55,000	20,000	-
6215	Telephone	-	750	750	-	-
6301	Special Department Supplies	204	1,000	1,000	600	-
6310	Street Signs/Signage	-	1,500	1,500	-	-
6325	Postage	-	250	250	-	-
6330	Electricity	23,911	60,000	60,000	-	-
6340	Natural Gas	150,882	200,000	200,000	200,000	-
TOTAL MATERIALS, SUPPLIES & SERVICES		211,698	333,500	333,500	225,600	15,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		306,544	399,340	399,396	283,020	15,000

FISCAL YEAR 2011-12
ENVIRONMENTAL SERVICES
COMPRESSED NATURAL GAS STATION

CNG FUELING STATION

DIVISION 384359

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for specialized services to repair, maintain, and upgrade CNG Station.



**Annual Budget
Fiscal Year 2011-12**



**ENVIRONMENTAL SERVICES
SEWERS MAINTENANCE
484376**

SEWER MAINTENANCE		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	101,140	219,180	220,961	190,440	194,760
5015	Overtime	1,237	-	-	-	-
5105	Health Allocation	22,188	43,630	43,630	42,150	44,200
5110	Life Allocation	352	1,150	1,150	690	1,500
5115	Dental Allocation	457	2,320	2,320	690	3,190
5120	Optical Allocation	219	860	860	790	810
5125	Long-term Disability Insurance	835	1,820	1,820	1,700	1,510
5135	Medicare	1,420	3,180	3,180	2,790	2,850
5145	Retirement Annuity	9,653	18,780	18,780	16,680	17,560
5170	Sick Leave Buy Back	-	1,460	1,460	50	100
5175	Vacation Leave Buy Back	249	-	-	1,640	1,700
TOTAL SALARIES AND BENEFITS		137,749	292,380	294,161	257,620	268,180
MATERIAL, SUPPLIES & SERVICES						
6120	R & M/Sewers/Storm Drains	163,386	250,000	250,000	200,000	300,000
6175	Office Equipment Rental	-	-	-	-	7,500
6999	Contingency	-	-	-	-	100,000
TOTAL MATERIALS, SUPPLIES & SERVICES		163,386	250,000	250,000	200,000	407,500
CAPITAL OUTLAY						
6845	Office Equipment	5,316	5,000	480	5,000	-
TOTAL CAPITAL OUTLAY		5,316	5,000	480	5,000	-
GRAND TOTAL		306,451	547,380	544,641	462,620	675,680

SEWER MAINTENANCE

DIVISION 484376

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.

- 5135 Medicare
Provides for the employer share of Medicare.

- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:
 - A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
 - B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
 - C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
 - D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

SEWER MAINTENANCE

DIVISION 484376

SALARIES AND BENEFITS continued:

- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

- 6120 R & M/Sewers/Storm Drain
Provides for annual line cleaning, quarterly hot spots and line intrusions.
- 6175 Office Equipment Rental
Provides for emergency sewer repairs and capital improvement needs.
- 6999 Contingency
Provides for emergency sewer repairs.



**Annual Budget
Fiscal Year 2011-12**



**ENVIRONMENTAL SERVICES
REFUSE ADMINISTRATION
374386**

REFUSE ADMINISTRATION		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	99,466	114,070	114,618	113,590	99,610
5005	Part-time Salaries	-	-	500	500	10,000
5015	Overtime	1,053	-	-	-	-
5020	Leave Accrual Payout	4,930	-	-	-	-
5105	Health Allocation	16,527	27,530	27,530	20,660	23,060
5110	Life Allocation	322	80	80	410	820
5115	Dental Allocation	403	2,110	2,110	2,100	2,260
5120	Optical Allocation	106	390	390	320	440
5125	Long-term Disability Insurance	844	940	940	1,050	1,080
5135	Medicare	2,313	-	-	1,700	1,640
5140	Employers' Social Security	-	-	-	-	620
5145	Retirement Annuity	10,150	9,690	9,690	9,870	9,040
5159	Medical Opt Out Plan	160	240	240	-	-
5170	Sick Leave Buy Back	-	710	710	-	-
5175	Vacation Leave Buy Back	1,635	2,930	2,930	2,980	3,000
TOTAL SALARIES AND BENEFITS		137,908	158,690	159,738	153,180	151,570
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	5,000	10,000	12,000	10,000
6005	Legal Services	50,940	50,000	44,500	10,000	15,000
6101	Disposal	-	1,950,000	2,350,000	2,270,000	2,383,500
6102	Landfill Costs	-	400,000	-	-	-
6137	Repair Maint/Equipment	3,113	-	-	-	-
6175	Office Equipment Rental	9,485	9,000	9,000	9,000	9,000
6230	Printing and Binding	124	500	500	500	500
6245	Meeting and conferences	200	3,000	3,000	300	3,000
6255	Dues and Membership	363	175	175	500	500
6257	License and Permit	17	89,500	89,500	70,000	80,000
6285	Hazardous Disposal	2,037	-	-	-	-
6299	Other Purchased Services	4,873	4,000	4,000	-	-
6301	Special Department Supplies	64	4,500	4,500	4,500	4,500
6315	Office Supplies	3,585	12,000	12,000	12,000	12,000
6325	Postage	-	-	-	-	200
6360	Uniform	-	500	500	500	500
TOTAL MATERIALS, SUPPLIES & SERVICES		74,801	2,528,175	2,527,675	2,389,300	2,518,700
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		212,709	2,686,865	2,687,413	2,542,480	2,670,270

REFUSE ADMINISTRATION

DIVISION 374386

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employers' Social Security
Provides for the employer share of Social Security
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.
- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

REFUSE ADMINISTRATION

DIVISION 374386

MATERIAL, SUPPLIES & SERVICES:

- 6001 Management Consulting Services
Provides to assist with environmental programs.
- 6005 Legal Services
Provides for legal services related to refuse issues.
- 6101 Disposal
Provides for payment to contract for processing and disposal of refuse.
- 6175 Office Equipment Rental
Provides for rental of office equipment.
- 6230 Printing and Binding
Provides for printing and binding of refuse materials.
- 6245 Meeting and Conferences
Provides for meetings and conferences to be attended by staff.
- 6255 Dues and Memberships
Provides for dues and memberships IN CASCEO, MMACE and Fullerton Arboretum Membership.
- 6257 License and Permit
Provides for payment of licenses and permits.
- 6301 Special Department Supplies
Provides for special programs, Teen Team stipends and special event supplies.
- 6315 Office Supplies
Provides for purchase of recycled content office supplies.

REFUSE ADMINISTRATION

DIVISION 374386

MATERIAL, SUPPLIES & SERVICES continued:

6325 Postage
Provides for postage in the division.

6360 Uniforms
Provides for uniforms and boot allowance.



**Annual Budget
Fiscal Year 2011-12**



**ENVIRONMENTAL SERVICES
REFUSE MAINTENANCE
374387**

REFUSE ADMINISTRATION		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	82,124	53,610	54,032	64,940	65,360
5015	Overtime	5,083	-	-	-	-
5105	Health Allocation	23,398	37,040	37,040	11,020	11,580
5110	Life Allocation	301	30	30	200	230
5115	Dental Allocation	487	430	430	400	700
5120	Optical Allocation	91	150	150	200	210
5125	Long-term Disability Insurance	717	440	440	590	500
5135	Medicare	1,243	790	790	1,270	980
5145	Retirement Annuity	10,983	4,560	4,560	5,620	5,750
5163	Life Insurance Premiums	-	740	740	730	740
5170	Sick Leave Buy Back	806	190	190	1,840	1,900
5175	Vacation Leave Buy Back	-	100	100	-	-
TOTAL SALARIES AND BENEFITS		125,233	98,080	98,502	86,810	87,950
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	120,279	210,000	210,000	165,000	175,000
6257	Licenses & Permits	17,056	-	-	-	-
6285	Hazardous Disposal	-	2,500	2,500	-	2,500
6290	Department Contract Services	-	-	-	-	-
6301	Special Department Supplies	-	4,500	4,500	-	2,000
TOTAL MATERIALS, SUPPLIES & SERVICES		137,335	217,000	217,000	165,000	179,500
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		262,568	315,080	315,502	251,810	267,450

REFUSE MAINTENANCE

DIVISION 374387

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.
- 5163 Life Insurance Premiums
Provides for Life Insurance Premiums for eligible city official and employees.

REFUSE ADMINISTRATION

DIVISION 374387

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for street sweeping services.

6285 Hazardous Disposal

Provides for disposal of orphan waste.

6301 Special Department Supplies

Provides for special programs and special event supplies.

**CITY OF PLACENTIA
CIP ESTIMATE
FISCAL YEAR 2010-11**



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2010-11 (ESTIMATE)**

PROJECT	AB2766	ARRA (EECBG)	ASSET SEIZURE	CDBG	CFD	GMA
Source of Funds	190000- 6950	500000- 4201/6950	213000- 6950	500000- 4201/6950	503901- 6950	500000- 4210/6950
STREETS & STREETSCAPES						
Madison Avenue at Bradford Avenue					78,841	180,000
Alta Vista (South/West)					(6,920)	
Alta Vista Street at Rose Drive						
Rose Drive Reconstruction						
Placentia Avenue Rehabilitation		74,796				
Orangethorpe Corridor Grade Separations						
Van Buren Street Improvement Project				112,294		
Slurry Seal Project 2011					10,000	
Kraemer Blvd at Chapman Ave Bus Pad	5,561					
TRAFFIC OPERATIONS						
Rose Drive Signal Coordination						
TRANSIT						
Metrolink Station Pkg Structure & Enhance					4,769	
SEWER						
Lyons Way/Central Avenue Sewer Rehabilitation						
MUNICIPAL BUILDINGS & FACILITIES						
Police Department (Prop 69)						
Edwin T. Powell Building Improvements				135,000	10,999	
Police Department Back Room Refurbish			887			
Public Pkg Lot - 329 & 333 W Santa Fe					7,375	

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2010-11 (ESTIMATE)**

PROJECT	AB2766	ARRA (EECBG)	ASSET SEIZURE	CDBG	CFD	GMA
Civic Center Flooring Replacement & Restroom Renovations				25,000	13,000	
BACKS Community Building Renovation						
Table & Chair Replacement (Whitten Ctr)					14,924	
Gomez Commtty Center Renovations						
PARKS						
Kraemer Memorial Park Restroom Renov						
Tuffree Park Perimeter Safety Fence						
TECHNOLOGY						
IT and Phone System Upgrades					85,000	
Redesign City Website	16,525					
Request Partner Annual Subscription	6,600					
VEHICLES AND EQUIPMENT						
Utility Truck Maintenance Services					24,604	
Unassigned Vehicle Replacement						
TOTAL	28,686	74,796	887	272,294	242,592	180,000

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2010-11 (ESTIMATE)**

PROJECT	IIP/SIP	OCTA COOP	PARK DEVELOPMENT	PROP 1B	PROP 42 (COUNTY)	PROP 69 (COUNTY)
Source of Funds	500000-4210/6950	500000-4210/6950	230000-6950	170000-4091/6950	500000-4210/6950	500000-4210/6950
STREETS & STREETSCAPES						
Madison Avenue at Bradford Avenue				317,264		
Alta Vista (South/West)						
Alta Vista Street at Rose Drive	4,948					
Rose Drive Reconstruction						
Placentia Avenue Rehabilitation						
Orangethorpe Corridor Grade Separations		230,209				
Van Buren Street Improvement Project				19,999		
Slurry Seal Project 2011					120,000	
Kraemer Blvd at Chapman Ave Bus Pad						
TRAFFIC OPERATIONS						
Rose Drive Signal Coordination	23,105					
TRANSIT						
Metrolink Station Pkg Structure & Enhance						
SEWER						
Lyons Way/Central Avenue Sewer Rehabilitation						
MUNICIPAL BUILDINGS & FACILITIES						
Police Department (Prop 69)						10,040
Edwin T. Powell Building Improvements			157,252			
Police Department Back Room Refurbish						
Public Pkg Lot - 329 & 333 W Santa Fe						

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2010-11 (ESTIMATE)**

PROJECT	IIP/SIP	OCTA COOP	PARK DEVELOP- MENT	PROP 1B	PROP 42 (COUNTY)	PROP 69 (COUNTY)
Civic Center Flooring Replacement & Restroom Renovations						
BACKS Community Building Renovation			3,000			
Table & Chair Replacement (Whitten Ctr)						
Gomez Comnty Center Renovations			32,000			
PARKS						
Kraemer Memorial Park Restroom Renov						
Tuffree Park Perimeter Safety Fence			7,414			
TECHNOLOGY						
IT and Phone System Upgrades						
Redesign City Website						
Request Partner Annual Subscription						
VEHICLES AND EQUIPMENT						
Utility Truck Maintenance Services						
Unassigned Vehicle Replacement						
TOTAL	28,053	230,209	199,666	337,263	120,000	10,040

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2010-11 (ESTIMATE)**

PROJECT	PEG	RDA	REFUSE	SR2S	EQUIPMENT REPLACEMENT	SEWER MAINTENANCE
Source of Funds	0044-2041	350000-6950	370000-6950	500000-4205/6950	4100000 - 6950	480000-6950
STREETS & STREETSCAPES						
Madison Avenue at Bradford Avenue				445,000		
Alta Vista (South/West)						
Alta Vista Street at Rose Drive						
Rose Drive Reconstruction						
Placentia Avenue Rehabilitation						
Orangethorpe Corridor Grade Separations						
Van Buren Street Improvement Project						
Slurry Seal Project 2011						
Kraemer Blvd at Chapman Ave Bus Pad						
TRAFFIC OPERATIONS						
Rose Drive Signal Coordination						
TRANSIT						
Metrolink Station Pkg Structure & Enhance						
SEWER						
Lyons Way/Central Avenue Sewer Rehabilitation						10,000
MUNICIPAL BUILDINGS & FACILITIES						
Police Department (Prop 69)						
Edwin T. Powell Building Improvements						
Police Department Back Room Refurbish						
Public Pkg Lot - 329 & 333 W Santa Fe						

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2010-11 (ESTIMATE)**

PROJECT	PEG	RDA	REFUSE	SR2S	EQUIPMENT REPLACEMENT	SEWER MAINTENA NCE
Civic Center Flooring Replacement & Restroom Renovations						
BACKS Community Building Renovation						
Table & Chair Replacement (Whitten Ctr)						
Gomez Commtty Center Renovations						
PARKS						
Kraemer Memorial Park Restroom Renov						
Tuffree Park Perimeter Safety Fence						
TECHNOLOGY						
IT and Phone System Upgrades						
Redesign City Website						
Request Partner Annual Subscription						
VEHICLES AND EQUIPMENT						
Utility Truck Maintenance Services						
Unassigned Vehicle Replacement					45,583	
TOTAL	-	-	-	445,000	45,583	10,000

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2010-11 (ESTIMATE)**

PROJECT	STATE PARK GRANT	TOTAL PROJECT
Source of Funds	500000- 4205/6950	
STREETS & STREETSAPES		
Madison Avenue at Bradford Avenue		1,021,105
Alta Vista (South/West)		(6,920)
Alta Vista Street at Rose Drive		4,948
Rose Drive Reconstruction		-
Placentia Avenue Rehabilitation		74,796
Orangethorpe Corridor Grade Separations		230,209
Van Buren Street Improvement Project		132,293
Slurry Seal Project 2011		130,000
Kraemer Blvd at Chapman Ave Bus Pad		5,561
TRAFFIC OPERATIONS		
Rose Drive Signal Coordination		23,105
TRANSIT		
Metrolink Station Pkg Structure & Enhance		4,769
SEWER		
Lyons Way/Central Avenue Sewer Rehabilitation		10,000
MUNICIPAL BUILDINGS & FACILITIES		
Police Department (Prop 69)		10,040
Edwin T. Powell Building Improvements		303,251
Police Department Back Room Refurbish		887
Public Pkg Lot - 329 & 333 W Santa Fe		7,375

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2010-11 (ESTIMATE)**

PROJECT	STATE PARK GRANT	TOTAL PROJECT
Civic Center Flooring Replacement & Restroom Renovations		38,000
BACKS Community Building Renovation		3,000
Table & Chair Replacement (Whitten Ctr)		14,924
Gomez Commtty Center Renovations		32,000
		-
PARKS		-
Kraemer Memorial Park Restroom Renov	214,000	214,000
Tuffree Park Perimeter Safety Fence		7,414
TECHNOLOGY		
IT and Phone System Upgrades		85,000
Redesign City Website		16,525
Request Partner Annual Subscription		6,600
VEHICLES AND EQUIPMENT		
Utility Truck Maintenance Services		24,604
Unassigned Vehicle Replacement		45,583
TOTAL	214,000	2,439,069

**CITY OF PLACENTIA
CIP BUDGET
FISCAL YEAR 2011-12**



**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	AB2766	ARRA (EECBG)	Asset Forfeiture	CDBG	CFD	EMPG	GMA
Source of Funds	190000- 6950	500000- 4201/6950	210000 - 6950	500000- 4201/6950	503901- 6950	500000 - 4201	500000- 4210/6950
STREETS & STREETSCAPES							
Orangehorpe Corridor Grade Seperations - Major Crossings							
Kraemer Bouelvard at Chapman Avenue Bus Pad	55,000						
Santa Fe Avenue Streetscapes							
Slurry Seal FY 2011-12							
Metrolink Station Environmental Process/Certification							
Annual Pedestrian Accessibility Project					50,000		
TRAFFIC OPERATIONS							
Rose Drive Signal Coordination							83,000
Richfield Road at Miraloma Avenue and Richfield Road at Van Buren Street Traffic Signals							
Traffic Model and Fee Program	75,000						
Traffic Signal Battery Backup							
Bastanchury/Valencia Left Turn Lane	75,000						
TRANSPORTATION AND PARKING FACILITIES							
Water Well Relocation - Golden State Water							
Downtown Parking Structure and Retail Plaza							
SEWER							
City Yard Clarifier & Sewer Improvements							

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	AB2766	ARRA (EECBG)	Asset Forfeiture	CDBG	CFD	EMPG	GMA
STORM DRAIN							
Pinehurst Avenue Drainage Improvements					25,000		
MUNICIPAL BUILDINGS & FACILITIES							
ADA Improvements City Facilities and Parks					25,000		
Public Parking Lot - 329 & 333 West Santa Fe					50,000		
Civic Center Flooring Replacment and Restroom Renovations				96,000	28,000		
Backs Community Building Renovation				30,000			
Table and Chair Replacment (Phase #2)					12,000		
Gomez Community Center Renovation				150,000			
Koch Park Roof Replacement							
Police Facility Refurbishment Project			17,500		15,000		
EOC Upgrade					25,000	5,000	
Citywide Energy Audit & Efficiency Study		50,000					
PARKS							
Park Lighting Upgrades Citywide		20,000					
Kraemer Memorial Park Restroom Renov				120,000			
Playground Resurfacing City-Wide							
Renovate Tynes Gym Renovation		15,000					
Parque De Los Ninos Improvements				68,000			
McFadden Park Improvements				60,000			
Santa Fe Park Improvements				45,000			

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	AB2766	ARRA (EECBG)	Asset Forfeiture	CDBG	CFD	EMPG	GMA
La Placita Parkette				30,000			
Jaycee Parkette				30,000			
Conceptual Landscape Architectural Design							
Tuffree Hill Park Drainage/Sidewalk Impr							
Tynes Gym Window Renovation							
TECHNOLOGY							
IT and Phone System Upgrades					170,000		
Redesign City Website	16,525						
Building Permit Software (Tech Fee)	22,000						
Public WiFi Access Pts - City Hall/Powell (PEG)							
ECS Scanners (Laserfiche Project)					23,000		
Request Partner Annual Subscription	6,600						
VEHICLES AND EQUIPMENT							
Tri-Plex Mower							
Unassigned Vehicle Replacement							
Utility Truck - Code Enforcement							
Mobile Emergency Command Vehicle					65,000		
MAJOR STUDIES							
Sewer System Master Plan							
General Plan Update	25,000				25,000		
Facilities Master Plan					40,000		
Technology Master Plan					15,000		

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	AB2766	ARRA (EECBG)	Asset Forfeiture	CDBG	CFD	EMPG	GMA
TOTAL	275,125	85,000	17,500	629,000	568,000	5,000	83,000

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	OCTA COOP	PARK STATE GRANT	PROP 1B	TECH FEE/PEG	REFUSE	GAS TAX BOND
Source of Funds	500000-4210/6950	500000-4205/6950	170000-6905	TRUST & AGENCY	370000 - 6950	XX0000 - 6950
STREETS & STREETSCAPES						
Orangehorpe Corridor Grade Seperations - Major Crossings	480,600					
Kraemer Bouelvard at Chapman Avenue Bus Pad						
Santa Fe Avenue Streetscapes						1,100,000
Slurry Seal FY 2011-12						1,000,000
Metrolink Station Environmental Process/Certification	75,000					
Annual Pedestrian Accessibility Project						
TRAFFIC OPERATIONS						
Rose Drive Signal Coordination						
Richfield Road at Miraloma Avenue and Richfield Road at Van Buren Street Traffic Signals			50,000			
Traffic Model and Fee Program						
Traffic Signal Battery Backup						100,000
Bastanchury/Valencia Left Turn Lane						
TRANSPORTATION AND PARKING FACILITIES						
Water Well Relocation - Golden State Water	2,100,000					
Downtown Parking Structure and Retail Plaza						300,000
SEWER						
City Yard Clarifier & Sewer Improvements						

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	OCTA COOP	PARK STATE GRANT	PROP 1B	TECH FEE/PEG	REFUSE	GAS TAX BOND
STORM DRAIN						
Pinehurst Avenue Drainage Improvements						
MUNICIPAL BUILDINGS & FACILITIES						
ADA Improvements City Facilities and Parks						
Public Parking Lot - 329 & 333 West Santa Fe					25,000	
Civic Center Flooring Replacment and Restroom Renovations						
Backs Community Building Renovation						
Table and Chair Replacment (Phase #2)						
Gomez Community Center Renovation						
Koch Park Roof Replacement						
Police Facility Refurbishment Project						
EOC Upgrade						
Citywide Energy Audit & Efficiency Study						
PARKS						
Park Lighting Upgrades Citywide		20,000				
Kraemer Memorial Park Restroom Renov		139,000				
Playground Resurfacing City-Wide						
Renovate Tynes Gym Renovation						
Parque De Los Ninos Improvements						
McFadden Park Improvements						
Santa Fe Park Improvements						

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	OCTA COOP	PARK STATE GRANT	PROP 1B	TECH FEE/PEG	REFUSE	GAS TAX BOND
La Placita Parkette						
Jaycee Parkette						
Conceptual Landscape Architectual Design						
Tuffree Hill Park Drainage/Sidewalk Impr						
Tynes Gym Window Renovation						
TECHNOLOGY						
IT and Phone System Upgrades						
Redesign City Website						
Building Permit Software (Tech Fee)				22,000		
Public WiFi Access Pts - City Hall/Powell (PEG)				6,000		
ECS Scanners (Laserfiche Project)						
Request Partner Annual Subscription						
VEHICLES AND EQUIPMENT						
Tri-Plex Mower						
Unassigned Vehicle Replacement					20,000	
Utility Truck - Code Enforcement					17,500	
Mobile Emergency Command Vehicle						
MAJOR STUDIES						
Sewer System Master Plan						
General Plan Update						
Facilities Master Plan						
Technology Master Plan						

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	OCTA COOP	PARK STATE GRANT	PROP 1B	TECH FEE/PEG	REFUSE	GAS TAX BOND
TOTAL	2,655,600	159,000	50,000	28,000	62,500	2,500,000

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	SEWER MAINTENA NCE	PARK DEVELOPME NT	EQUIPMENT REPLACEME NT	LANDSCAPE MAINTENA NCE DISTRICT	TOTAL PROJECT	TOTAL BY CATEGORY
Source of Funds	480000- 6950	230000 - 6950	4100000 - 6950	290000 - 6950		
STREETS & STREETSCAPES						
Orangehorpe Corridor Grade Seperations - Major Crossings					480,600	
Kraemer Bouelvard at Chapman Avenue Bus Pad					55,000	
Santa Fe Avenue Streetscapes					1,100,000	
Slurry Seal FY 2011-12					1,000,000	
Metrolink Station Environmental Process/Certification					75,000	
Annual Pedestrian Accessibility Project					50,000	2,760,600
TRAFFIC OPERATIONS						
Rose Drive Signal Coordination					83,000	
Richfield Road at Miraloma Avenue and Richfield Road at Van Buren Street Traffic Signals					50,000	
Traffic Model and Fee Program					75,000	
Traffic Signal Battery Backup					100,000	
Bastanchury/Valencia Left Turn Lane					75,000	383,000
TRANSPORTATION AND PARKING FACILITIES						
Water Well Relocation - Golden State Water					2,100,000	
Downtown Parking Structure and Retail Plaza					300,000	2,400,000
SEWER						
City Yard Clarifier & Sewer Improvements	250,000				250,000	250,000

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	SEWER MAINTENANCE	PARK DEVELOPMENT	EQUIPMENT REPLACEMENT	LANDSCAPE MAINTENANCE DISTRICT	TOTAL PROJECT	TOTAL BY CATEGORY
STORM DRAIN						
Pinehurst Avenue Drainage Improvements					25,000	25,000
MUNICIPAL BUILDINGS & FACILITIES						
ADA Improvements City Facilities and Parks					25,000	
Public Parking Lot - 329 & 333 West Santa Fe					75,000	
Civic Center Flooring Replacement and Restroom Renovations					124,000	
Backs Community Building Renovation					30,000	
Table and Chair Replacement (Phase #2)					12,000	
Gomez Community Center Renovation		113,000			263,000	
Koch Park Roof Replacement		30,000			30,000	
Police Facility Refurbishment Project					32,500	
EOC Upgrade					30,000	
Citywide Energy Audit & Efficiency Study					50,000	671,500
PARKS						
Park Lighting Upgrades Citywide		110,000			150,000	
Kraemer Memorial Park Restroom Renov		80,000			339,000	
Playground Resurfacing City-Wide		20,000			20,000	
Renovate Tynes Gym Renovation		15,000			30,000	
Parque De Los Ninos Improvements		10,000			78,000	
McFadden Park Improvements		10,000			70,000	
Santa Fe Park Improvements		7,500			52,500	

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	SEWER MAINTENANCE	PARK DEVELOPMENT	EQUIPMENT REPLACEMENT	LANDSCAPE MAINTENANCE DISTRICT	TOTAL PROJECT	TOTAL BY CATEGORY
La Placita Parkette		5,000			35,000	
Jaycee Parkette		5,000			35,000	
Conceptual Landscape Architectural Design		61,500			61,500	
Tuffree Hill Park Drainage/Sidewalk Impr		50,000			50,000	
Tynes Gym Window Renovation		7,500			7,500	928,500
TECHNOLOGY						
IT and Phone System Upgrades					170,000	
Redesign City Website					16,525	
Building Permit Software (Tech Fee)					44,000	
Public WiFi Access Pts - City Hall/Powell (PEG)					6,000	
ECS Scanners (Laserfiche Project)					23,000	
Request Partner Annual Subscription					6,600	266,125
VEHICLES AND EQUIPMENT						
Tri-Plex Mower				30,000	30,000	
Unassigned Vehicle Replacement	20,000		20,000		60,000	
Utility Truck - Code Enforcement	17,500				35,000	
Mobile Emergency Command Vehicle					65,000	190,000
MAJOR STUDIES						
Sewer System Master Plan	180,000				180,000	
General Plan Update					50,000	
Facilities Master Plan					40,000	
Technology Master Plan					15,000	285,000

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROGRAM
FISCAL YEAR 2011-12**

PROJECT	SEWER MAINTENANCE	PARK DEVELOPMENT	EQUIPMENT REPLACEMENT	LANDSCAPE MAINTENANCE DISTRICT	TOTAL PROJECT	TOTAL BY CATEGORY
TOTAL	467,500	524,500	20,000	30,000	8,159,725	8,159,725



CITY CAPITAL PROJECTS		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
6017	61087 Technology Master Plan	-	15,000	15,000	-	15,000
6840	30016 IT and Phone System Upgrades	108,895	52,850	52,850	85,000	170,000
6899	30014 Redesign City Website	16,525	16,525	16,525	16,525	16,525
6899	30017 Building Permit Software	-	27,500	27,500	-	44,000
6899	30018 Video on Demand Comp - City Website	-	12,000	12,000	-	-
6899	30019 Public WiFi Access Pts - City Hall/Powell	-	6,000	6,000	-	6,000
6899	ECS Scanners (Laserfiche Project)	-	-	-	-	23,000
6899	30020 Request Partner Annual Subscription	-	6,600	6,600	6,600	6,600
TOTAL CAPITAL OUTLAY		125,420	136,475	136,475	108,125	281,125
GRAND TOTAL		125,420	136,475	136,475	108,125	281,125

CITY CAPITAL PROJECTS

DIVISION 333523

CAPITAL OUTLAY:

- 6017 Technology Master Plan
Provides funds for development of a master plan of all computer equipment.

- 6840 IT and Phone System Upgrade
Provides funds to increase the capacity and current capabilities of the City's IT system and upgrade the phone system. Equipment utilized in maintaining the City's Information Technology continues to exceed its lifespan. Once the equipment has exceeded the allotted extensions of warranty the equipment must be replaced. IT has the inventory of equipment that is due for replacement.

- 6899 Redesign City Website
Provides funds for ongoing improvements of the website and continue to provide the public with updated information through a variety of techniques.

- 6899 Building Permit Software
Provides funds for software that will provide Building Services and Finance the opportunity to centralize building information. The Divisions will have the ability to issue permits, track permits, access information to create reports, cross reference information, and allow the building inspector to sign off permits in the field.

- 6899 Public WiFi Access Points
Provides funds for the installation of hardware components, software, and annual service cost for Public WIFI Access points at City Hall and the Edwin T. Powell Building.

- 6899 ECS Scanners (Laserfiche Project)
Provides funds for scanners will provide all departments the opportunity to keep documents electronically for easy access and future reference.

CITY CAPITAL PROJECTS

DIVISION 333523

CAPITAL OUTLAY (CONTINUED):

6899 Request Partner Annual Subscription

Provides funds for software that prepares the City's website to remain in communication with requests, which is useful to respond to City's residents concerns and requests,



**Annual Budget
Fiscal Year 2011-12**

**PUBLIC WORKS
STREET/CURB/GUTTER
333552**

CITY CAPITAL PROJECTS		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
CAPITAL OUTLAY						
6013	61004 Madison Avenue at Bradford Avenue	-	80,000	80,000	78,841	-
6015	61004 Madison Avenue at Bradford Avenue	-	70,000	70,000	42,264	-
6185	61004 Madison Avenue at Bradford Avenue	-	1,193,576	1,193,576	900,000	-
6185	61012 Alta Vista (South/West)	-	-	-	(6,920)	-
6185	61015 Alta Vista Street at Rose Drive	-	149,067	149,067	4,948	-
6185	61018 Metrolink Station Pkg Structure & Enhance	-	500,000	500,000	4,769	-
6015	61023 Bastanchury/Valencia Ave Left Turn Lane	-	6,000	6,000	-	6,000
6185	61023 Bastanchury/Valencia Ave Left Turn Lane	-	69,000	69,000	-	69,000
6015	61024 Kraemer/Alta Vista Dual Left Turn Lanes	-	4,000	4,000	-	-
6185	61024 Kraemer/Alta Vista Dual Left Turn Lanes	-	26,000	26,000	-	-
6185	61031 Placentia Avenue Rehabilitation	-	-	-	74,796	-
6185	61035 Santa Fe Avenue Streetscape Improv	-	-	-	-	1,100,000
6015	61036 Traffic Model and Fee Program	-	35,000	35,000	-	75,000
6015	61040 Pinehurst Avenue Drainage Improvements	-	8,000	8,000	-	-
6185	61040 Pinehurst Avenue Drainage Improvements	-	92,000	92,000	-	25,000
6017	61041 Citywide Energy Audit & Efficiency Study	-	50,000	50,000	-	50,000
6015	61056 Orangethorpe Corridor Grade Separations	-	470,000	470,000	193,403	480,600
6185	61056 Orangethorpe Corridor Grade Separations	-	-	-	36,806	-
6015	61057 Van Buren Street Improvement Project	-	20,000	20,000	19,999	-
6185	61057 Van Buren Street Improvement Project	-	165,000	165,000	112,294	-
6015	61058 Slurry Seal Project 2011	-	-	-	20,000	-
6185	61058 Slurry Seal Project 2011	-	-	-	110,000	-
6185	61105 Slurry Seal Project 2011-12	-	-	-	-	1,000,000
6015	61059 Chapman Avenue Rehabilitation -	-	50,000	50,000	-	-
6185	61059 Placentia Ave. to Davis Way	-	1,400,000	1,400,000	-	-
6185	61060 Kraemer Blvd at Chapman Ave Bus Pad	-	55,000	55,000	5,561	55,000
6015	61061 Richfield Road @ Miraloma Ave and Miraloma Ave @ Van Buren Trf Signals	-	50,000	50,000	-	50,000
6017	61083 Westgate Specific Plan & EIR	-	75,000	75,000	-	-
6017	61086 General Plan Update	-	50,000	50,000	-	50,000
6015	61088 Metrolink Station Environ Proc/Certification	-	-	-	-	75,000
6185	61089 Citywide Traffic Signal Sys Battery Backup	-	-	-	-	100,000
6185	61094 Bradford Bridge #2	-	-	103,191	-	-
6185	61102 Annual Pedestrian Accessibility Project	-	-	-	-	50,000
6185	68001 Rose Drive Signal Coordination	-	102,777	102,777	23,105	83,000
TOTAL CAPITAL OUTLAY		-	4,720,420	4,823,611	1,619,865	3,268,600
GRAND TOTAL		-	4,720,420	4,823,611	1,619,865	3,268,600

CITY CAPITAL PROJECTS

DIVISION 333552

CAPITAL OUTLAY:

- 6015 Bastanchury/Valencia Avenue Left Turn Lane (JL 61023)
6185 Provides funds for dual north bound left turn lanes to increase traffic flow.

- 6185 Santa Fe Avenue Streetscape Improvements (JL 61035)
Provides funds to convert Santa Fe Avenue to a one-way street with diagonal parking and the work includes street reconstruction, new curb, gutter and sidewalks, corner “bulb-outs”, pedestrian lighting, landscaping, hardscape improvements, decorative crosswalks, street furniture, entry monumentation, drainage improvements and other appurtenant work.

- 6015 Traffic Model and Fee Program (JL 61036)
Provides funds for model traffic flows.

- 6015 Pinehurst Avenue Drainage Improvements (JL 61040)
6185 Provides funds for drainage improvements at the east terminus of Pinehurst Avenue to prevent localized flooding during heavy rain events.

- 6185 Citywide Energy Audit & Efficiency Study (JL 61041)
Provides funds for a Citywide Energy Audit and Efficiency Study will begin the implementation of the City’s Energy Efficiency and Conservation Strategy to reduce carbon emissions and create more sustainable energy usage in City operations. The audit will identify physical changes to the City’s infrastructure and energy uses, to which upgrades and efficiencies can then be made. The study is funded by U.S. Department of Energy and made possible by the American Recovery and Reinvestment Act of 2009.

CITY CAPITAL PROJECTS

DIVISION 333552

CAPITAL OUTLAY continued:

- 6015 Orangethorpe Corridor Grade Separations (Major Crossings) (JL 61056)
Provides funds to construct five grade separations at existing at-grade rail crossings within the Orangethorpe railroad corridor. The grade separations are located at Placentia Avenue, Kraemer Boulevard, Orangethorpe Avenue, Tustin Avenue/Rose Drive at Lakeview Avenue.

- 6185 Slurry Seal Project 2011-12 (JL 61105)
Provides funds for an annual project to slurry seal arterial and local streets citywide. The work includes crack sealing, spot repair and placement of Type II and Type III slurry seal. The streets to be included in the project will be selected based on a combination of factors including the City's maintenance records, geographical location and the City's bi-yearly pavement management report.

- 6185 Kraemer Boulevard @ Chapman Avenue Bus Pad (JL 61060)
Provides funds to reconstruct a bus pad on Kraemer Boulevard on the eastside of the street after Chapman. The bus stop is heavily used and is located along side the west side of City Hall. The work includes pavement reconstruction, grinding and concrete.

- 6015 Richfield Road @ Miraloma Avenue and Richfield Avenue @ Van Buren Traffic Signals (JL 61061)
Provides funds for installation of traffic signals at the subject intersections to facilitate safe and efficient movement of vehicles and pedestrians.

- 6017 General Plan Update (JL61086)
Provides funds for a General Plan, which California State law requires cities to adopt, that provides a policy framework for the long-term physical development of the community. The General Plan is a means to express the community's development goals and provide specific public policy related to the public and private uses of the community's land resources. It is a comprehensive and long-term document that provides the primary guidance for specific projects, policy actions or programs occurring in the future.

CITY CAPITAL PROJECTS

DIVISION 33352

CAPITAL OUTLAY continued:

- 6015 Metrolink Station Environmental Process/Certification (JL 61088)
Provides funds for completion of NEPA certification and funds for design changes as needed.

- 6185 Citywide Traffic Signal System Battery Backup (JL 61089)
Provides funds for installation of battery backup system at each traffic signal citywide.

- 6185 Annual Pedestrian Accessibility Project (JL 61102)
Provides funds for annual pedestrian accessibility improvement program to achieve accessible and ADA compliant streets and sidewalks citywide. The work includes construction and improvement of curb ramps, sidewalks and other appurtenant street improvements.

- 6185 Rose Drive Signal Coordination (JL 68001)
Provides funds to re-time and coordinate all traffic signals, installation of video detection and upgrade of traffic signal controllers on Rose Drive from Orangethorpe Avenue to Yorba Linda Boulevard.



**Annual Budget
Fiscal Year 2011-12**

**PUBLIC WORKS
FACILITIES
333554**

		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
CITY CAPITAL PROJECTS						
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
6185	20018 Energy Efficient Lighting	-	-	60,000	-	-
6185	50038 Police Department (Prop 69)	-	-	-	10,040	-
6185	61037 Downtown Parking Structure and Retail Pla	-	-	-	-	300,000
6015	61042 ADA Improvements City Facilities and Parks	-	5,000	5,000	-	-
6185	61042 ADA Improvements City Facilities and Parks	-	45,000	45,000	-	25,000
6015	61043 Edwin T. Powell Building Improvements	-	20,000	14,000	56,933	-
6185	61043 Edwin T. Powell Building Improvements	-	230,000	256,000	246,318	-
6185	61046 Police Department Back Room Refurbish	-	-	-	887	-
6185	61062 Water Well Relocation - Golden State	-	2,250,000	2,250,000	-	2,100,000
6185	61063 Public Pkg Lot - 329 & 333 W Santa Fe	-	50,000	50,000	7,375	75,000
6185	61064 Public Pkg Lot - 229 S Main Street	-	50,000	50,000	-	-
6185	61065 Police Department	-	5,000	5,000	-	-
6015	61066 Civic Center Flooring Replacement & Restroom Renovations	-	-	13,000	13,000	-
6185	61066 Civic Center Flooring Replacement & Restroom Renovations	-	55,000	42,000	25,000	124,000
6185	61067 City Council Chambers Lighting Upgrades	-	25,000	25,000	-	-
6015	61068 BACKS Community Building Renovation	-	-	3,000	3,000	-
6185	61068 BACKS Community Building Renovation	-	122,000	119,000	-	30,000
6185	61069 Table & Chair Replacement (Whitten Ctr)	-	15,000	15,000	14,924	-
6015	61070 Gomez Committee Center Renovations	-	-	32,000	32,000	45,000
6185	61070 Gomez Community Center Renovations	-	123,000	288,000	-	218,000
6185	61081 Fire Station 34 Wall Replacement	-	13,000	13,000	-	-
6855	61090 Table & Chair Replacement (Phase #2)	-	-	-	-	12,000
6185	61091 Koch Park Roof Replacement	-	-	30,000	-	30,000
6185	61092 Police Facility Refurbishment Project	-	-	-	-	32,500
6185	61093 EOC Upgrade	-	-	-	-	30,000
6185	70012 Facility Park Improvements	-	-	50,000	-	-
6015	Facilities Master Plan	-	-	-	-	40,000
TOTAL CAPITAL OUTLAY		-	3,008,000	3,365,000	409,477	3,061,500
GRAND TOTAL		-	3,008,000	3,365,000	409,477	3,061,500

CITY CAPITAL PROJECTS

DIVISION 333554

CAPITAL OUTLAY:

- 6185 Downtown Parking Structure and Retail Plaza (JL 61037)
Provides funds for a multi-story parking structure in the downtown area on the City-owned lot north of the BNSF right-of-way and east of Melrose Street. This project will also provide analysis and design for development of a retail plaza.
- 6185 ADA Improvements City Facilities and Parks (JL 61042)
Provides funds for the first in a proposed annual pedestrian accessibility improvement program to achieve accessible and ADA compliant City facilities and parks. The work includes construction and improvement of building upgrades, ramps, sidewalks and other appurtenant improvements. Future Improvements include upgrades to the Police entry area (restrooms and lobby).
- 6185 Water Well Relocation – Golden State (JL 61062)
Provides funds to relocate the current Golden State Water Company's well located at the intersection of Bradford Avenue and Crowther Avenue to another suitable location. The relocation is required to provide adequate public space related to the forthcoming Placentia Metrolink Station.
- 6185 Public Parking Lot – 329 & 333 West Santa Fe (JL 61063)
Provides funds to pave public parking lot for Metrolink Station and Downtown Placentia.
- 6185 Civic Center Flooring Replacement & Restroom Renovations (JL 61066)
Provides funds for the replacement of the tile flooring in City Hall with a more modern, traversable and durable type of flooring and to improve the main public restrooms. Project work will include removal and replacement of approximately 2,200 square feet of tile and renovating the men's and women's restrooms at the front of the Civic Center.
- 6185 BACKS Community Building Renovation (JL 61068)
Provides funds completely renovate the BACKS Building to meet current building standards, ADA requirements and community needs.

CITY CAPITAL PROJECTS

DIVISION 333554

CAPITAL OUTLAY continued:

- 6185 Gomez Community Center Renovations (JL 61070)
Provides funds to involves improving the Gomez Center's restrooms, lighting, electrical, entryways, doorways, surrounding sidewalk, and creating additional usable space.
- 6855 Table & Chair Replacement (Phase #2)(JL 61090)
Provides funds for replacing the worn and dated tables and chairs in the City's primary rental locations. Regular incremental replacement of tables and chairs has been delayed for the past 3 years due to ongoing budgetary constraints. (Gomez Center and Powell Building)
- 6185 Koch Park Roof Replacement (JL 61091)
Provides funds for roof replacement at Koch Park Community Center.
- 6185 Police Facility Refurbishment Project (JL 61092)
Provides funds for refurbishment/replacement of existing work stations with modern work stations and file cabinetry anchored into the existing work space making the area safe for personnel to utilize for daily operations. The project will also provide Sergeants a work station to write evaluations and counsel subordinates confidentially.
- 6185 EOC Upgrade (JL 61093)
Provides funds to upgrade the Emergency Operations Center (EOC) to include state of the art technology and reorganization to provide more efficient use of the limited space that currently exists.
- 6015 Facilities Master Plan
Provides funds for a facilities master plan for all building requirements and plans for renovation.



**Annual Budget
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**PUBLIC WORKS
PARKS
333555**

		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
CITY CAPITAL PROJECTS						
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
6015	61047 Park Lighting Upgrades Citywide	-	10,000	10,000	-	10,000
6185	61047 Park Lighting Upgrades Citywide	-	140,000	140,000	-	140,000
6185	61048 Youth Sports Automated Lighting System	-	-	-	-	-
6015	61049 Kraemer Memorial Park Restroom Renov	-	15,000	62,000	62,000	-
6185	61049 Kraemer Memorial Park Restroom Renov	-	185,000	185,000	152,000	60,000
6185	61050 Tuffree Park Perimeter Safety Fence	-	10,000	10,000	7,414	-
6185	61072 Tri City Park Improvements	-	100,000	100,000	-	-
6185	61075 Park Security Cameras	-	20,000	20,000	-	-
6185	61076 Playground Resurfacing City-Wide	-	20,000	20,000	-	20,000
6185	61077 Kraemer Park Renovation and Amenities	-	60,000	274,000	-	279,000
6185	61079 Renovate Tynes Gym Renovation	-	-	-	-	30,000
6185	61094 Parque De Los Ninos Improvements	-	-	-	-	78,000
6185	61095 McFadden Park Improvements	-	-	-	-	70,000
6185	61096 Santa Fe Park Improvements	-	-	-	-	52,500
6185	61097 La Placita Parkette	-	-	-	-	35,000
6185	61098 Jaycee Parkette	-	-	-	-	35,000
6185	61099 Conceptual Landscape Architectural Design	-	-	-	-	61,500
6185	61101 Tuffree Hill Park Drainage/Sidewalk Impr	-	-	-	-	50,000
6185	61103 Tynes Gym Window Renovation	-	-	-	-	7,500
TOTAL CAPITAL OUTLAY		-	560,000	821,000	221,414	928,500
GRAND TOTAL		-	560,000	821,000	221,414	928,500

CITY CAPITAL PROJECTS

DIVISION 333555

CAPITAL OUTLAY:

- 6015 Parking Lighting Upgrades Citywide (JL 61047)
- 6185 Provides funds for adequate and proper lighting in City parks is necessary to provide a safe and secure environment for park visitors. This is a problem at many of the City's park sites. To create safer park environments, existing lighting must be upgraded, broken lights must be fixed and new lights installed. Failure to upgrade and maintain proper lighting will create safety concerns for park users. Proper lighting in City parks may also reduce ongoing problems with vandalism.

- 6185 Kraemer Memorial Park Restroom Renovation (JL 61049)
Provides funds for renovation of restrooms at Kraemer Memorial Park. The current state of the restroom building is in poor shape and is not adequate for the volume of use. This project will also include construction of new sidewalks leading to the restrooms necessary for ADA compliance.

- 6185 Playground Resurfacing City-Wide (JL 61076)
Provides funds to repair sections of damaged surfacing at various park sites and not replace the entire rubberized surface area.

- 6185 Kraemer Park Renovation and Amenities (JL 61077)
Provides funds for replacement of restrooms at Kraemer Memorial Park. The current state of the restroom building is in poor shape and is not adequate for the volume of use. This project will also include construction of new sidewalks leading to the restrooms necessary for ADA compliance.

- 6185 Renovate Tynes Gym Renovation (JL 61079)
Provides funds to renovate the lighting fixtures in Tynes Gymnasium and remove part of a ceiling that currently drips. The existing fixtures are outdated and the wrong type required to illuminate an athletic area. This project would also involve upgrading the lighting to energy efficient lighting.

CITY CAPITAL PROJECTS

DIVISION 333555

CAPITAL OUTLAY continued:

6185 Parque De Los Ninos Improvement (JL 61094)

Provides funds to design to improve public accessibility to Parque De Los Ninos located at 1701 Atwood Avenue. The project includes upgrading lighting fixtures in and around the park focusing on park walkways, resurfacing athletic courts, installing new basketball standards, installing new drinking fountains, a new pedestrian bridge, and installing new benches and tables. This neighborhood park is a valuable community asset in the Atwood area of the Community. This park hosts many community service programs including afterschool programs, summer youth activities, and a summer aquatics program.

6185 McFadden Park Improvements (JL 61095)

Provides funds to designed to improve public accessibility to McFadden Park located at 900 S. Melrose Street. The project includes upgrading lighting fixtures in and around the park focusing on park walkways, resurfacing athletic courts, installing new basketball standards, installing new drinking fountains, a new pedestrian bridge, and installing new benches and tables. This neighborhood park is a valuable community asset in the La Jolla area of the Community. This park hosts many community service programs including afterschool programs, summer youth activities, and a summer aquatics program.

6185 Santa Fe Park Improvements (JL 61096)

Provides funds to designed to improve public accessibility to Santa Fe Park located at 550 W. Santa Fe Avenue. The project includes upgrading lighting fixtures in and around the park focusing on park walkways, installing new drinking fountains, and installing new benches and tables. This neighborhood park is a valuable community asset in the Downtown Santa Fe area of the Community.

6185 La Placita Parkette (JL 61097)

Provides funds to designed to improve public accessibility to La Placita Parkette. The project includes upgrading lighting fixtures in and around the park focusing on park walkways, installing new drinking fountains, and installing new benches and tables. This neighborhood park is a valuable community asset.

CITY CAPITAL PROJECTS

DIVISION 333555

CAPITAL OUTLAY continued:

- 6185 Jaycee Parkette (JL 61097)
Provides funds to designed to improve public accessibility to Jaycee Parkette located at 500 Kansas Street. The project includes upgrading lighting fixtures in and around the park focusing on park walkways, installing new drinking fountains, and installing new benches and tables. This parkette is a valuable community asset in the southwest corner of Placentia.

- 6185 Conceptual Landscape Architectural Design (JL 61099)
Provides for conceptual landscape architectural drawings for Goldenrod Park, Koch Park, Parque De Los Ninos, McFadden Park, La Placita Parkette, Jaycee Parkette, Santa Fe Park, and Samp Park. The drawing will provide a direction for future projects and park planning.

- 6185 Tuffree Hill Park Drainage/Sidewalk Improvements (JL 61101)
Provides for the drainage at Tuffree Hill park is in need of improvement. This project would reconstruct the main park drain located adjacent to the south baseball field. The cover on this drain blocks debris and causes flooding throughout the park and the gymnasium. Currently, this drain cover is removed by Public Works during heavy rain storms and is a safety hazard when the cover is removed. This project would also include improving some of the smaller dains and saw cutting concrete and installing drainage lines in front of the Tynes restrooms and back door of the gymnasium. Some of the sidewalks are in poor shape at Tuffree Hill Park. This projects would rehab approximately 100 linear feet of sidewalk. Complete drainage improvement and sidewalk improvement at the same time would be the more cost efficient method.

- 6185 Tynes Gym Window Renovation (JL 61103)
Provides for renovation of the lighting fixtures in Tynes Gymnasium and remove part of a ceiling that currently drips. The existing fixtures are outdated and the wrong type required to illuminate an athletic area. This project would also involve upgrading the lighting to energy efficient lighting.



	Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
CITY CAPITAL PROJECTS					
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTLAY					
6013 61026 City Yard Clarifier and Sewer Improvement	-	10,000	10,000	-	10,000
6015 61026 City Yard Clarifier and Sewer Improvement	-	15,000	15,000	-	15,000
6185 61026 City Yard Clarifier and Sewer Improvement	-	225,000	225,000	-	225,000
6015 61052 Lyons Way/Central Avenue Sewer Rehab	-	20,000	20,000	-	-
6185 61052 Lyons Way/Central Avenue Sewer Rehab	-	230,000	230,000	10,000	-
6017 61085 Sewer System Master Plan	-	150,000	150,000	-	180,000
TOTAL CAPITAL OUTLAY	-	650,000	650,000	10,000	430,000
GRAND TOTAL	-	650,000	650,000	10,000	430,000

CITY CAPITAL PROJECTS

DIVISION 333556

CAPITAL OUTLAY:

- 6013 City Yard Clarifier and Sewer Improvements (JL 61026)
- 6015 Provides for elimination of the City Maintenance Yard's connection to the existing
- 6185 septic tank system by connecting directly to the sewer.

- 6017 Sewer System Master Plan (JL 61085)
Provide funds for replacement of sewer lines as determined by the City's Sewer System Master Plan. Sewer lines with average usage that exceeds 50% of capacity need to be replaced over time to meet demand.



CITY CAPITAL PROJECTS	Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTALY					
6840 Police Department - Glock Duty Weapon	-	19,000	19,000	-	-
6840 61104 Tri-Plex Mower	-	-	-	-	30,000
6842 61054 Sidewalk Sweepers	-	60,000	60,000	-	-
6842 61081 Utility Truck Maintenance Services	-	35,000	35,000	24,604	-
6842 61082 Unassigned Vehicle Replacement	-	60,000	60,000	45,583	60,000
6842 61107 Utility Truck - Code Compliance	-	-	-	-	35,000
6842 61106 Mobile Emergency Command Vehicle	-	-	-	-	65,000
TOTAL CAPITAL OUTLAY	-	174,000	174,000	70,186	190,000
GRAND TOTAL	-	174,000	174,000	70,186	190,000

CITY CAPITAL PROJECTS

DIVISION 333558

CAPITAL OUTLAY:

6840 Tri-Plex Mower (JL 61104)

Provides funds for the purchase of a self-contained scrubber/sweeper machine will enable the cleaning of sidewalks and walkways without generating or releasing hazardous materials into the storm drain system. Acquisition of a scrubber/sweeper machine is a fundamental component of our proposed Downtown Strike Force effort. In conjunction with landscape and lighting improvements, enhanced graffiti removal efforts, and re-design of streetscape, traffic control, and pedestrian walkways. A scrubber/sweeper will provide the finishing touch by facilitating a routine cleaning program in the downtown commercial corridor.

6842 Unassigned Vehicle Replacement (JL 61082)

Provides funds for replacement of vehicle(s) based on priority and City needs.

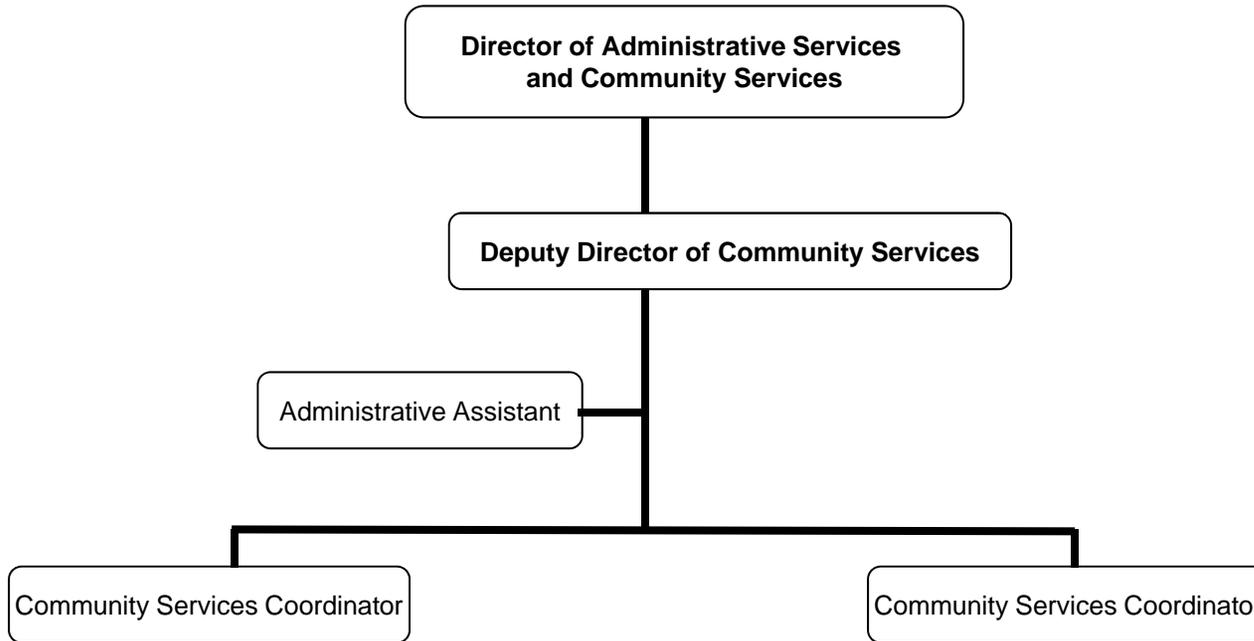
6842 Utility Truck – Code Compliance (JL 61107)

Provides funds for replacement of vehicle(s) based on priority and City needs.

6842 Mobile Emergency Command Vehicle (JL 61106)

Provides funds for mobile command center which can be used during times of disaster, emergency incidents, and community events. A Mobile Command Vehicle (MCV) is a self-supporting command center built on a recreational vehicle platform of a determined length and powered by a diesel engine. The vehicle is configured to City specifications and provides multiple workstations with IT capabilities, conference room, televisions, satellite, phone, radio, and computer communications along with a galley, generator, AC/heat, lighting, restroom, and other amenities for long term operations.

COMMUNITY SERVICES



❖ 1 vacant unfunded Community Services Coordinator position
Additional part-time positions not included

* Denotes 960 Employee
** Part-Time Employee
*** Contractor

COMMUNITY SERVICES

The Community Services Department's primary roles are to manage and coordinate the delivery of recreation services and cultural arts programs to the community. To achieve this end, the Department serves as liaison to the Recreation and Parks Commission, Cultural Arts Commission, Heritage Festival Committee, Chamber of Commerce/Santa Fe Merchants Association, Sports Advisory Committee, Veterans Advisory Committee, Tri-City Park Authority, Placentia Community Chorus, and the Senior Citizens Advisory Committee. The purpose of each division is detailed below:

Recreation Services Division provides educational, recreational and leisure opportunities for the residents of the community by coordinating the planning and implementation of after-school activities for youth and teens, provides classes for all ages, sports programs for youths and adults, and community wide special events. The Division works closely with the School District and community organization to meet the needs of the community in a cost effective manner while at the same time avoiding duplication of services. Major community wide events include the Heritage Festival and Parade, Get Fit 5K, Easter Egg-Citement (suspended for 2010), Movies in the Park, and the Veterans' Day Observance Program. The Division is also responsible for the preparation and publication of the City's newsletter, *The Placentia Quarterly*.

Cultural Arts Division coordinates the implementation of cultural and fine arts activities, events, and projects throughout the community. Special programs provided include the Photography Contest, Cultural Arts Projects for Every Student (CAPES) Scholarship Program, and the annual Winter Holidays Celebration. The Division's most high profile and successful activity is the Summer Concerts in the Parks series. The series is held at Tri-City Park on a weekly basis during the months of July and August. The Recreation Division serves as liaison to the Cultural Arts Commission who provide direction and programming assistance to insure the programs ultimate success.



**Annual Budget
Fiscal Year 2011-12**



**COMMUNITY SERVICES
ADMINISTRATION
104070**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	50,787	56,440	57,167	53,480	54,880
5015	Overtime	1,316	1,360	4,360	4,360	2,500
5105	Health Allocation	8,364	6,000	6,000	19,260	5,940
5110	Life Allocation	216	30	30	620	620
5115	Dental Allocation	160	650	650	1,050	590
5120	Optical Allocation	63	200	200	340	110
5125	Long-term Disability Insurance	477	470	470	1,390	410
5135	Medicare	799	900	900	870	870
5145	Retirement Annuity	6,788	4,800	4,800	5,100	4,770
5159	Medical Opt Out Plan	500	1,200	1,200	1,200	1,200
5163	Life Insurance Premiums	169	-	-	-	-
5170	Sick Leave Buy Back	313	700	700	1,150	1,200
5175	Vacation Leave Buy Back	1,554	-	-	940	1,000
TOTAL SALARIES AND BENEFITS		71,506	72,750	76,477	89,760	74,090
MATERIAL, SUPPLIES & SERVICES						
6230	Printing and Binding	20,210	20,400	23,000	22,540	26,000
6255	Dues and Memberships	-	-	-	-	210
6301	Special Department Supplies	-	250	250	250	500
6315	Office Supplies	2,505	3,000	3,000	2,475	2,500
6325	Postage	13,310	14,500	16,161	14,500	16,000
TOTAL MATERIALS, SUPPLIES & SERVICES		36,026	38,150	42,411	39,765	45,210
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		107,532	110,900	118,888	129,525	119,300

ADMINISTRATION

DIVISION 104070

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5015 Overtime
Provides for overtime in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.
- 5159 Medical Opt Out Plan
Provides for medical opt out (\$100/\$200 per month) for City Officials and employees opting out of the City paid medical insurance.

ADMINISTRATION

DIVISION 104070

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

6230 Printing and Binding

Provides for preparation and publication of Placentia Quarterly Newsletter for direct mailing to all Placentia residents and businesses. Production includes layout/design, printing bindery and mail handling (19,500 copies per issue). Revenues of \$10,732 will be received through Library District contribution of \$2,683 per quarterly edition.

6255 Dues and Memberships

Provides for dues and membership with National Recreation and Parks Association, California Parks and Recreation Society, Southern California Municipal Athletic Federation and Women in Leisure Services.

6301 Special Department Supplies

Provides for miscellaneous project supplies.

ADMINISTRATION

DIVISION 104070

MATERIAL, SUPPLIES & SERVICES continued:

- 6315 Office Supplies
Requested funds to purchase office supplies for Administration and Recreation Divisions.

- 6325 Postage
Provides for mailing costs associated with the Placentia Quarterly.



**Annual Budget
Fiscal Year 2011-12**



**COMMUNITY SERVICES
RECREATION
104071**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	224,281	230,020	231,964	209,060	217,308
5005	Part-time Salaries	223,541	247,732	251,492	251,492	287,300
5015	Overtime	7,071	7,215	7,215	7,215	7,220
5105	Health Allocation	20,102	7,550	7,550	19,260	25,790
5110	Life Allocation	786	110	110	620	1,060
5115	Dental Allocation	1,342	2,140	2,140	1,050	3,030
5120	Optical Allocation	216	660	660	340	520
5125	Long-term Disability Insurance	1,795	2,100	2,100	1,390	2,040
5135	Medicare	6,800	7,410	7,410	6,850	7,490
5140	Employer's Social Security	8,387	16,051	16,051	15,600	17,820
5141	Employer's PARS/ARS	3,180	-	-	-	-
5145	Retirement Annuity	29,322	21,740	21,740	19,890	24,030
5159	Medical Opt Out Plan	3,800	4,800	4,800	4,800	2,400
5175	Vacation Leave Buy Back	-	-	-	4,300	4,300
	TOTAL SALARIES AND BENEFITS	530,624	547,528	553,232	541,867	600,308
	MATERIAL, SUPPLIES & SERVICES					
6060	Instructional Services	45,164	35,000	41,000	40,995	45,000
6099	Other Professional Services	900	900	900	-	-
6130	Repair & Maintenance Facilities	13,829	16,000	16,000	2,700	3,500
6134	Vehicle Repair & Maintenance	-	-	-	-	-
6136	Software Maintenance	7,340	3,650	3,650	3,700	3,700
6140	Vehicle Maintenance Allocation	91	-	-	-	-
6225	Advertising	170	-	-	-	-
6230	Printing and Binding	-	500	500	450	500
6240	Mileage Reimbursement	-	300	300	-	300
6245	Meeting and Conferences	461	2,000	2,000	2,000	1,500
6250	Staff Training	3,065	2,000	2,000	2,000	2,000
6255	Dues and Memberships	817	940	940	1,840	1,900
6270	Excursions & Transportation	5,005	12,000	12,000	6,180	10,400
6275	Officiating	1,626	6,000	6,000	5,600	5,000
6299	Other Purchased Services	1,997	350	2,450	1,876	2,100
6301	Special Department Supplies	25,660	29,650	29,650	32,300	30,000
6315	Office Supplies	654	-	-	-	-
6360	Uniforms	2,903	5,200	5,200	5,200	5,200
6399	Other Supplies	5,751	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	115,433	114,490	122,590	104,841	111,100
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	646,057	662,018	675,822	646,708	711,408

RECREATION

DIVISION 104071

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5015 Overtime
Provides for overtime in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employers' Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

RECREATION

DIVISION 104071

SALARIES AND BENEFITS continued:

- 5159 Medical Opt Out Plan
Provides for medical opt out (\$100/\$200 per month) for City Officials and employees opting out of the City paid medical insurance.

- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees.

MATERIAL, SUPPLIES & SERVICES:

- 6060 Instructional Services
Provides for recreation program contract instructors compensation. This account is funded by program participants. Contractor's receive 65% of the fees paid by program participants. Contract revenue is approximately \$60,000 annually.

- 6130 Repair & Maintenance Facilities
Provides for gymnasium equipment such as cleaning supplies, gym floor supplies, rims, backboards, gym padding, etc.

- 6136 Software Maintenance
Provides for annual maintenance agreement for department's CLASS registration software. This account if funded by program participants. A \$3.00 per participant fee is charged for every contract class registration.

- 6230 Printing and Binding
Provides for correspondence, marketing material, related costs for department events and program promotions.

RECREATION

DIVISION 104071

MATERIAL, SUPPLIES & SERVICES continued:

- 6240 Mileage Reimbursement
Provides for mileage reimbursement.
- 6245 Meetings and Conferences
Provides for training of full-time employees. Includes workshops, trainings and seminars offered by CPRS, SCMAF, NRPA and other professional organizations.
- 6250 Staff Training
Provides for part-time staff training courses and training materials for in-service training. Includes instructors to teach CPR, first aid, title 22 and other courses. Training supplies and equipment rental are also included in this account.
- 6255 Dues and Memberships
Provides for dues and memberships of the following organizations:
- California and Pacific Southwest Recreation (CPRS)
Southern California Municipal Athletic Federation (SCMAF)
SCPPOA Agency Membership
- This account also provides for American Red Cross authorized provider fees for the Summer Learn to Swim program. This expenditure is funded by the program registration fees.
- 6270 Excursions & Transportation
Provides for admission and transportation to various destinations for adult excursions. This account is funded by program participants.
- 6275 Officiating
Provides for contract officials for youth and teen basketball programs and assigning fees for adult sport programs. Request to be funded by participant fees.

RECREATION

DIVISION 104071

MATERIAL, SUPPLIES & SERVICES continued:

- 6299 Other Purchased Services
Provides for licensing fees for the Movies in the Park program. This expenditure is funded by a sponsorship from Placentia Disposal.

- 6301 Special Department Supplies
Provides for materials, supplies and equipment used for Recreation division programs and special events.

- 6360 Uniforms
Provides for staff shirts, jackets and sweatshirts for Community Services Leaders. This account also provides for Life Guards and Instructor Guard uniforms. Uniform expenditures are funded by program fees.



**Annual Budget
Fiscal Year 2011-12**



**COMMUNITY SERVICES
HUMAN SERVICES
104072**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	15,942	-	-	-	-
5005	Part-time Salaries	95,757	-	-	-	-
5015	Overtime	-	-	-	-	-
5020	Leave Accrual Payout	-	-	-	-	-
5105	Health Allocation	1,254	-	-	-	-
5110	Life Allocation	85	-	-	-	-
5115	Dental Allocation	26	-	-	-	-
5120	Optical Allocation	13	-	-	-	-
5125	Long-term Disability Insurance	194	-	-	-	-
5135	Medicare	1,666	-	-	-	-
5140	Employer's Social Security	2,835	-	-	-	-
5141	Employer's PARS/ARS	1,875	-	-	-	-
5145	Retirement Annuity	1,721	-	-	-	-
5153	Unemployment Allocation	-	-	-	-	-
5163	Life Insurance Premiums	671	-	-	-	-
	TOTAL SALARIES AND BENEFITS	122,041	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6160	Facility Rental	1,267	-	-	-	-
6301	Special Department Supplies	1,956	-	-	-	-
6315	Office Supplies	1,402	-	-	-	-
6325	Postage	666	-	-	-	-
6401	Community Programs	46,526	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	51,816	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	173,857	-	-	-	-

HUMAN SERVICES

DIVISION 104072

Effective Fiscal Year 2010-11, Human Services activities are accounted for in Administration Department Neighborhood Services Division (101572).



**Annual Budget
Fiscal Year 2011-12**



**COMMUNITY SERVICES
CABLE & WEB SERVICES
104073**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5005	Part-time Salaries	362	-	-	-	-
5135	Medicare	11	-	-	-	-
5140	Employer's Social Security	43	-	-	-	-
5141	Employer's PARS/ARS	3				
	TOTAL SALARIES AND BENEFITS	420	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
	CAPTIAL OUTALY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	420	-	-	-	-

**FISCAL YEAR 2011-12
COMMUNITY SERVICES
CABLE & WEB SERVICES**

CABLE & WEB SERVICES

DIVISION 104073

Effective Fiscal Year 2010-11, Cable & Web services activities are accounted for in Administration Department (101573).



**Annual Budget
Fiscal Year 2011-12**



**COMMUNITY SERVICES
CULTURAL ARTS DIVISION
104074**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5005	Part-time Salaries	-	2,100	2,100	-	-
5135	Medicare	-	30	30	-	-
5140	Employer's Social Security	-	130	130	-	-
TOTAL SALARIES AND BENEFITS		-	2,260	2,260	-	-
MATERIAL, SUPPLIES & SERVICES						
6170	Equipment & Tool Rental	1,049	-	-	-	-
6265	Entertainment Services	-	8,000	8,000	-	8,000
6299	Other Purchased Services	7,710	7,400	8,410	6,755	7,700
6301	Special Department Supplies	772	900	900	635	900
6405	Contributions and Donations	50	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		9,581	16,300	17,310	7,390	16,600
CAPTIAL OUTALY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		9,581	18,560	19,570	7,390	16,600

CULTURAL ARTS DIVISION

DIVISION 104074

MATERIAL, SUPPLIES & SERVICES:

- 6265 Entertainment Services
Provides for sound services for Concerts in the Park.

- 6299 Other Purchased Services
Provides for contract entertainment for the Concert in Parks series. This account includes the cost for Music License with ASCAP and BMI.

- 6301 Special Department Supplies
Provides for supplies, paper and materials necessary to implement cultural and arts programs including Photo Contest, Concerts in Park series and other cultural special events.



**Annual Budget
Fiscal Year 2011-12**



**COMMUNITY SERVICES
TRI-CITY PARK
104075**

GENERAL FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6499	Other Program Expenditures	-	100,000	100,000	100,000	100,000
TOTAL MATERIALS, SUPPLIES & SERVICES		-	100,000	100,000	100,000	100,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	100,000	100,000	100,000	100,000

TRI-CITY PARK

DIVISION 104075

MATERIAL, SUPPLIES & SERVICES:

- 6499 Contributions to Other Agencies
Provides for contribution to Tri-City Park Authority.



PARK DEVELOPMENT		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6115	Landscaping	37,516	-	-	-	-
6499	Other Program Expenditures	-	50,000	50,000	50,000	25,000
TOTAL MATERIALS, SUPPLIES & SERVICES		37,516	50,000	50,000	50,000	25,000
CAPITAL OUTLAY						
6842	Vehicles	-	12,500	12,500	-	-
TOTAL CAPITAL OUTLAY		-	12,500	12,500	-	-
GRAND TOTAL		37,516	62,500	62,500	50,000	25,000

TRI-CITY PARK

DIVISION 234075

MATERIAL, SUPPLIES & SERVICES:

6499 Contribution to Other Agencies
Provides for contribution to Tri-City Park Authority.



**Annual Budget
Fiscal Year 2011-12**

**EMPLOYEE BENEFITS
HEALTH & WELFARE
395083**

HEALTH & WELFARE		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5020	Leave Accrual Payout	-	200,000	200,000	200,000	200,000
5021	Extraordinary Bank Buyback	-	20,000	20,000	27,030	28,000
5130	Dental Claim	212,651	200,000	200,000	175,000	190,000
5159	Medical Opt Out Plan	2,400	20,000	20,000	20,000	20,000
5161	Health Insurance Premiums	783,072	913,490	913,490	900,000	950,000
5162	Dental Insurance Premiums	11,165	15,020	15,020	14,500	15,000
5163	Life Insurance Premiums	2,933	-	-	12,500	13,000
5164	Optical Insurance Premiums	27,183	15,490	15,490	15,490	16,000
5168	PERS Survivor Premiums	4,234	-	5,600	5,600	5,600
TOTAL SALARIES AND BENEFITS		1,043,637	1,384,000	1,389,600	1,370,120	1,437,600
MATERIAL, SUPPLIES & SERVICES						
6025	Third Party Administration	711	1,000	1,000	1,210	1,300
6055	Medical Services	-	6,000	400	2,000	2,000
TOTAL MATERIALS, SUPPLIES & SERVICES		711	7,000	1,400	3,210	3,300
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,044,348	1,391,000	1,391,000	1,373,330	1,440,900

HEALTH AND WELFARE

DIVISION 395083

SALARIES AND BENEFITS:

- 5020 Leave Accrual Payout
Provides for eligible leave accruals for employees who separate from the City.
- 5021 Extraordinary Bank Buyback
Provides for extraordinary bank buybacks.
- 5130 Dental Claim
Provides for dental claims for eligible retirees.
- 5159 Medical Opt Out Plan
Provides funds for participants in the medical opt out plan.
- 5161 Health Insurance Premiums
Provides for health insurance for eligible retirees.
- 5162 Dental Insurance Premiums
Provides for dental insurance for eligible retirees.
- 5163 Life Insurance Premiums
Provides for life insurance for eligible retirees.
- 5164 Optical Insurance Premiums
Provides for optical insurance for eligible retirees.
- 5168 PERS Survivor Premiums
Provides survivor benefits for eligible retirees dependents.

MATERIAL, SUPPLIES & SERVICES:

- 6025 Third Party Administration
Provides funds for the Third Party Administrator who administers and maintains the Flexible Spending Account.

HEALTH AND WELFARE

DIVISION 395083

MATERIAL, SUPPLIES & SERVICES:

6055 Medical Services

Provides funds yearly physical exams for Management employees who receive whole life insurance.



RISK ADMINISTRATION		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5165	Workers' Compensation Claims	501,071	150,000	150,000	530,000	480,000
5166	Workers' Compensation Premiums	98,851	110,000	110,000	108,000	125,000
TOTAL SALARIES AND BENEFITS		599,922	260,000	260,000	638,000	605,000
MATERIAL, SUPPLIES & SERVICES						
6025	Third Party Administration	37,328	35,000	35,000	39,600	40,000
6055	Medical Services	634	2,500	2,500	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		37,962	37,500	37,500	39,600	40,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		637,884	297,500	297,500	677,600	645,000

RISK MANAGEMENT

DIVISION 404580

SALARIES AND BENEFITS:

- 5165 Workers' Compensation Claims
Provides funds for Workers' Compensation Claims.

- 5166 Workers' Compensation Premiums
Provides funds for Workers' Compensation annual premium.

MATERIAL, SUPPLIES & SERVICES:

- 6025 Third Party Administration
Provides funds for the Third Party Administrator who administers and maintains the City's Workers' Compensation Claims.



RISK ADMINISTRATION		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5155	Employee Insurance Claims	76,037	50,000	128,000	128,000	110,000
	TOTAL SALARIES AND BENEFITS	76,037	50,000	128,000	128,000	110,000
	MATERIAL, SUPPLIES & SERVICES					
6025	Third Party Administration	-	-	-	-	2,500
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	2,500
	CAPTIAL OUTALY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	76,037	50,000	128,000	128,000	112,500

RISK MANAGEMENT

DIVISION 404581

SALARIES AND BENEFITS:

5155 Employee Insurance Claims
Provides funds for unemployment insurance claims.

MATERIAL, SUPPLIES & SERVICES:

6025 Third Party Administration
Provides funds for Third Party Administrator who administers and maintains unemployment claims.



RISK ADMINISTRATION		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Svc	-	-	-	-	10,000
6005	Legal Services	11,648	-	-	-	-
6006	Litigation	130,712	100,000	82,000	100,000	100,000
6025	Third Party Administration	18,356	25,000	25,000	20,000	25,000
6136	Software Maintenance	-	-	-	-	-
6201	Liability Insurance Premiums	424,957	450,000	481,130	456,000	457,000
6210	Liability Claims	97,738	150,000	150,000	175,000	150,000
TOTAL MATERIALS, SUPPLIES & SERVICES		683,411	725,000	738,130	751,000	742,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		683,411	725,000	738,130	751,000	742,000

RISK MANAGEMENT

DIVISION 404582

MATERIAL, SUPPLIES & SERVICES:

- 6001 Management Consulting Services
Provides funds for special study related to Risk Management.
- 6006 Litigation
Provides funds for legal costs and expenses for lawsuits filed against the City.
- 6025 Third Party Administration
Provides funds for expenses related to Third Party Administrator who administer and maintain claims and lawsuits filed against the City.
- 6201 Liability Insurance Premiums
Provides funds for liability insurance premiums for to \$10,000,000 coverage above the City's self insured amount of \$100,000.
- 6210 Liability Claims
Provides funds for claim settlements under \$100,000.



EQUIPMENT REPLACEMENT		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
6842	Vehicles	190,262	-	-	-	-
6895	Depreciation	224,752	-	-	-	-
6899	Other Capital Outlay	(159,698)	-	-	-	-
TOTAL CAPITAL OUTLAY		255,316	-	-	-	-
GRAND TOTAL		255,316	-	-	-	-

**FISCAL YEAR 2011-12
INTERNAL SERVICE FUND
EQUIPMENT REPLACEMENT**

EQUIPMENT REPLACEMENT

DIVISION 417058



EQUIPMENT REPLACEMENT		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
6915	Interest/Bonds/COPs/Leases	1,021	-	-	-	-
TOTAL CAPITAL OUTLAY		1,021	-	-	-	-
GRAND TOTAL		1,021	-	-	-	-

**FISCAL YEAR 2011-12
INTERNAL SERVICE FUND
EQUIPMENT REPLACEMENT**

EQUIPMENT REPLACEMENT

DIVISION 417068



**Annual Budget
Fiscal Year 2011-12**

**INFORMATION TECHNOLOGY
INFORMATION TECHNOLOGY
422023**

INFORMATION TECHNOLOGY FUND		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	697	-	-	-	-
5005	Part-time Salaries	2,579	-	6,000	-	-
5105	Health Allocation	157	-	-	-	-
5110	Life Allocation	9	-	-	-	-
5115	Dental Allocation	11	-	-	-	-
5120	Optical Allocation	-	-	-	-	-
5125	Long-term Disability Insurance	19	-	-	-	-
5135	Medicare	83	-	-	-	-
5141	Employers' PARS/ARS	97	-	-	-	-
5145	Retirement Annuity	262	-	-	-	-
TOTAL SALARIES AND BENEFITS		3,914	-	6,000	-	-
MATERIAL, SUPPLIES & SERVICES						
6135	Repair Maint/Office Furn & Equipment	8,221	17,500	17,500	17,500	17,500
6136	Software Maintenance	140,162	158,750	158,750	162,550	186,650
6220	Internet Service Charges	400	-	-	-	-
6290	Dept Contract Services	105,237	142,230	136,230	142,000	147,000
6301	Special Department Supplies	295	3,000	3,000	2,500	2,500
6350	Small Tools/Equipment	49	-	-	-	-
6365	Computer Software	11,875	13,600	13,600	13,600	-
TOTAL MATERIALS, SUPPLIES & SERVICES		266,238	335,080	329,080	338,150	353,650
CAPITAL OUTLAY						
6840	Machinery & Equipment	7,496	29,450	29,450	29,000	-
6895	Depreciation	70,064	-	-	-	-
6899	Other Capital Outlay	(76,041)	-	-	-	-
TOTAL CAPITAL OUTLAY		1,519	29,450	29,450	29,000	-
GRAND TOTAL		271,671	364,530	364,530	367,150	353,650

INFORMATION TECHNOLOGY

DIVISION 422023

MATERIAL, SUPPLIES & SERVICES:

- 6135 Repair Maint/Office Furn & Equipment
Provides funds for annual maintenance for the telephone system and other miscellaneous maintenance agreements.

- 6136 Software Maintenance
Provides funds for updates/upgrades to various software systems used by the City, such as Bi-Tech, CLASS, and firewall/virus protection software.

- 6290 Department Contract Services
Provides funds for IT support from the City of Brea.

- 6301 Special Department Supplies
Provides funds for backup tapes, flash drives, RAM and small printers.



**Annual Budget
Fiscal Year 2011-12**

**CITYWIDE SERVICES
NON-DEPARTMENTAL
431010**

CITYWIDE SERVICES		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5150	Tuition Reimbursement	2,204	2,500	7,500	7,000	7,500
	TOTAL SALARIES AND BENEFITS	2,204	2,500	7,500	7,000	7,500
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Purchased Services	1,750	-	-	-	-
6137	Repair Maint/Equipment	495	-	-	500	2,500
6175	Office Equipment Rental	6,820	26,500	26,500	28,500	30,000
6215	Telephone	209,173	180,000	180,000	100,000	160,000
6230	Printing & Binding	-	-	13,969	13,969	16,000
6301	Special Department Supplies	3,805	1,500	2,800	2,800	5,000
6325	Postage	16	22,000	19,000	23,000	23,000
6330	Electricity	603,930	714,000	710,031	530,000	641,000
6335	Water	367,338	431,555	431,555	300,000	330,000
6340	Natural Gas	10,989	11,000	11,000	11,000	12,000
6350	Small Tools & Furnishings	-	-	-	-	2,500
6410	Property Taxes	1,600	2,500	2,500	2,500	2,500
6999	Contingency	-	100,000	100,000	100,000	100,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,205,916	1,489,055	1,497,355	1,112,269	1,324,500
	CAPTIAL OUTALY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	1,208,121	1,491,555	1,504,855	1,119,269	1,332,000

NON-DEPARTMENTAL

DIVISION 431010

SALARIES AND BENEFITS:

- 5150 Tuition Reimbursement
Provides funds for Tuition Reimbursement for the Gene Stukenschneider Scholarship.

MATERIALS, SUPPLIES AND SERVICES:

- 6137 Repair Maint/Equipment
Provides funds for the repair, maintenance of equipment.
- 6175 Office Equipment Rental
Provides funds for rental of equipment such as fax and copier machines.
- 6215 Telephone
Provides funds for telephone costs for all departments. Prior to Fiscal Year 2011-12, this item used to be in each department's budget. Cellular phones are still budgeted within each department's budget.
- 6230 Printing and Binding
Provides funds for printing and binding.
- 6301 Special Department Supplies
Provides funds for Employee Appreciation luncheon, bottled water and coffee.
- 6325 Postage
Provides funds for postage costs for all departments. Prior to Fiscal Year 2011-12, this item used to be in each departments budget.
- 6330 Electricity
Provides funds for electricity costs for all departments. Prior to Fiscal Year 2011-12, this item used to be in each department's budget.

NON-DEPARTMENTAL

DIVISION 431010

MATERIALS, SUPPLIES AND SERVICES continued:

- 6335 Water
Provides funds for water costs for all departments. Prior to Fiscal Year 2011-12, this item used to be in each department's budget.

- 6340 Natural Gas
Provides funds for natural gas costs for all departments. Prior to Fiscal Year 2011-12, this item used to be in each department's budget.

- 6340 Small Tools and Furnishings
Provides funds for small tools and furnishings.

- 6410 Property Taxes
Provides funds for property taxes for all city owned properties. Part of the property taxes is paid from Sewer Fund.

- 6999 Contingency
Provides funds for various General Fund related projects that come up during the fiscal year per the direction.



**Annual Budget
Fiscal Year 2011-12**

**CITYWIDE SERVICES
REPROGRAPHICS
432024**

CITYWIDE SERVICES		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	(1,435)	-	-	-	-
5015	Overtime	257	-	-	-	-
5105	Health Allocation	598	-	-	-	-
5110	Life Allocation	8	-	-	-	-
5115	Dental Allocation	-	-	-	-	-
5120	Optical Allocation	-	-	-	-	-
5125	Long-term Disability Insurance	18	-	-	-	-
5127	Workers' Comp Allocation	-	-	-	-	-
5135	Medicare	17	-	-	-	-
5145	Retirement Annuity	141	-	-	-	-
5153	Unemployment Allocation	-	-	-	-	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
	TOTAL SALARIES AND BENEFITS	(395)	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6135	Repair/Maint Off Furn & Equipment	53	150	150	-	-
6137	Repair Maintenance/Equipment	-	7,000	7,000	-	-
6150	Facility Maintenance Allocation	-	-	-	-	-
6155	Information Technology Allocation	-	-	-	-	-
6175	Office Equipment Rental	34,977	19,000	19,000	20,000	-
6240	Mileage Reimbursement	-	200	200	-	-
6301	Special Department Supplies	3,773	6,000	6,000	5,800	-
6315	Office Supplies	59	100	100	100	-
6360	Uniforms	811	600	600	500	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	39,673	33,050	33,050	26,400	-
	CAPTIAL OUTLAY					
6840	Machinery & Equipment	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	39,278	33,050	33,050	26,400	-

REPROGRAPHICS

DIVISION 432024



**Annual Budget
Fiscal Year 2011-12**

**CITYWIDE SERVICES
FACILITIES MAINTENANCE
433554**

CITYWIDE SERVICES		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	98,441	-	-	-	-
5005	Part-time Salaries	-	-	-	-	-
5015	Overtime	4,568	-	-	-	-
5105	Health Allocation	36,206	-	-	-	-
5110	Life Allocation	532	-	-	-	-
5115	Dental Allocation	1,342	-	-	-	-
5120	Optical Allocation	137	-	-	-	-
5125	Long-term Disability Insurance	1,173	-	-	-	-
5127	Workers' Comp Allocation	-	-	-	-	-
5135	Medicare	1,731	-	-	-	-
5140	Employers' Social Security	-	-	-	-	-
5145	Retirement Annuity	15,578	-	-	-	-
5153	Unemployment Allocation	-	-	-	-	-
5170	Sick Leave Buy Back	3,333	-	-	-	-
5175	Vacation Leave Buy Back	886	-	-	-	-
	TOTAL SALARIES AND BENEFITS	163,926	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6130	Repair & Maintenance/Facilities	(40,049)	-	-	-	-
6301	Special Department Supplies	203	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	(39,845)	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	124,080	-	-	-	-

**FISCAL YEAR 2011-12
CITYWIDE SERVICES
FACILITIES MAINTENANCE**

FACILITIES MAINTENANCE

DIVISION 433554

Effective Fiscal Year 2010-11, Facilities Maintenance activities are accounted for in Citywide Services (433654).



**Annual Budget
Fiscal Year 2011-12**

**CITYWIDE SERVICES
FACILITIES MAINTENANCE
433654**

CITYWIDE SERVICES		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	34,201	138,170	140,153	144,610	149,250
5005	Part-time Salaries	-	74,750	74,750	74,750	74,750
5015	Overtime	522	5,000	5,000	5,000	5,000
5105	Health Allocation	7,393	45,820	45,820	44,760	46,300
5110	Life Allocation	125	40	40	550	580
5115	Dental Allocation	346	2,250	2,250	2,090	3,920
5120	Optical Allocation	137	870	870	830	830
5125	Long-term Disability Insurance	278	1,070	1,070	1,220	1,110
5135	Medicare	405	2,470	2,470	3,300	3,370
5140	Employers' Social Security	-	1,240	1,240	4,640	4,640
5145	Retirement Annuity	2,354	11,740	11,740	12,670	13,000
5170	Sick Leave Buy Back	-	1,230	1,230	2,820	2,900
5175	Vacation Leave Buy Back	-	-	-	-	-
	TOTAL SALARIES AND BENEFITS	45,761	284,650	286,633	297,240	305,650
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	-	4,500	4,500	2,000	4,500
6127	Alarm Monitoring	20,265	20,000	20,000	20,000	20,000
6130	Repair & Maintenance/Facilities	60,416	130,000	130,000	100,000	100,000
6137	Repair & Maintenance/Equipment	65,473	37,500	37,500	30,000	37,500
6170	Equipment & Tool Rental	-	1,000	1,000	500	500
6290	Department Contract Services	-	-	-	-	25,000
6301	Special Department Supplies	18,767	27,500	27,500	25,000	1,500
6350	Small Tools & Furnishing	-	3,500	3,500	3,500	3,500
6360	Uniform	812	-	-	-	-
6399	Other Supplies	-	8,000	8,000	8,000	8,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	165,733	232,000	232,000	189,000	200,500
	CAPITAL OUTLAY					
6842	Vehicles	20,432	30,000	30,000	30,000	-
	TOTAL CAPITAL OUTLAY	20,432	30,000	30,000	30,000	-
	GRAND TOTAL	231,926	546,650	548,633	516,240	506,150

FACILITIES MAINTENANCE

DIVISION 433654

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division.
- 5005 Part-time Salaries
Provides for part-time positions in the division.
- 5015 Overtime
Provides for overtime in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5140 Employers' Social Security
Provides for the employer share of Social Security.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

FACILITIES MAINTENANCE

DIVISION 433654

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

MATERIAL, SUPPLIES AND SERVICES:

6099 Other Professional Services

Provides for elevator maintenance services.

6127 Alarm Monitoring

Provides for alarm monitoring services at all City owned facilities.

6130 Repair & Maintenance/Facilities

Provides for repairs and maintenance of all facilities.

6137 Repair & Maintenance/Equipment

Provides for repairs and maintenance of equipment used to repair all facilities.

6170 Equipment & Tool Rental

Provides for rental of equipment to complete various facility maintenance projects. Rental such as scissor lifts, scaffolding, other specialized equipment.

6290 Department Contract Services

Provides for contract services for fountain, HVAC and air handler maintenance services.

FACILITIES MAINTENANCE

DIVISION 433654

MATERIAL, SUPPLIES AND SERVICES continued:

- 6301 Special Department Supplies
Provides for janitorial supplies, toilet paper, trash liners, cleaners, soaps, mops, buckets, broom etc.

- 6350 Small Tools & Furnishings
Provides for small tools and furnishings to complete maintenance and project work. Tools such as hammers, brooms and vacuums.

- 6399 Other Supplies
Provides for chemical supplies for Gomez and Whitten pools. (Previously included in Community Services Recreation (104071-6399)).



**Annual Budget
Fiscal Year 2011-12**

**CITYWIDE SERVICES
VEHICLE MAINTENANCE
433558**

CITYWIDE SERVICES		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	82,008	-	-	-	-
5015	Overtime	528	-	-	-	-
5105	Health Allocation	11,362	-	-	-	-
5110	Life Allocation	375	-	-	-	-
5115	Dental Allocation	790	-	-	-	-
5120	Optical Allocation	35	-	-	-	-
5125	Long-term Disability Insurance	845	-	-	-	-
5135	Medicare	834	-	-	-	-
5145	Retirement Annuity	13,689	-	-	-	-
5170	Sick Leave Buy Back	4,041	-	-	-	-
5175	Vacation Leave Buy Back	9,370	-	-	-	-
5199	Other Benefits	363	-	-	-	-
TOTAL SALARIES AND BENEFITS		124,239	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6235	Travel and Meetings	75	-	-	-	-
6301	Special Department Supplies	266	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		341	-	-	-	-
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		124,580	-	-	-	-

VEHICLE MAINTENANCE

DIVISION 433558

Effective Fiscal Year 2011-12, Vehicle Maintenance activities are accounted for in Citywide Services (433658).



**Annual Budget
Fiscal Year 2011-12**

**CITYWIDE SERVICES
FLEET OPERATIONS
433658**

CITYWIDE SERVICES		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
	SALARIES AND BENEFITS					
5001	Full-time Salaries	70,104	7,900	7,900	22,070	
5005	Part-time Salaries	-	48,340	49,125	48,340	48,340
5015	Overtime	-	3,000	3,000	-	-
5105	Health Allocation	7,347	-	-	-	-
5110	Life Allocation	228	-	-	-	-
5115	Dental Allocation	557	-	-	-	-
5120	Optical Allocation	82	-	-	-	-
5125	Long-term Disability Insurance	512	-	-	-	-
5135	Medicare	776	820	820	1,020	710
5140	Employers' Social Security	-	1,500	1,500	3,000	3,000
5145	Retirement Annuity	5,633	-	-	-	-
5175	Vacation Leave Buy Back	1,628	-	-	-	-
	TOTAL SALARIES AND BENEFITS	86,866	61,560	62,345	74,430	52,050
	MATERIAL, SUPPLIES & SERVICES					
6137	Repair & Maintenance/Equipment	-	5,000	5,000	1,000	5,000
6140	Vehicle Maintenance Allocation	231,227	7,500	7,500	-	7,500
6235	Travel and Meetings	(75)	500	500	-	500
6255	Dues and Memberships	75	800	800	-	800
6285	Hazardous Material Disposal	2,218	4,000	4,000	3,000	4,000
6301	Special Department Supplies	1,937	12,000	12,000	6,000	12,000
6320	Books & Periodicals	43	500	500	-	500
6345	Gasoline & Diesel Fuel	(33,842)	275,000	275,000	250,000	275,000
6350	Small Tools & Furnishing	1,874	3,000	3,000	500	3,000
6360	Uniforms	4,972	-	-	-	-
6399	Other Supplies	4,824	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	213,253	308,300	308,300	260,500	308,300
	CAPITAL OUTLAY					
6840	Machinery & Equipment	5,574	2,500	2,500	-	2,500
6895	Depreciation	-	-	-	-	-
6899	Other Capital Outlay	(26,006)	-	-	-	-
	TOTAL CAPITAL OUTLAY	(20,432)	2,500	2,500	-	2,500
	GRAND TOTAL	279,688	372,360	373,145	334,930	362,850

FLEET OPERATIONS

DIVISION 433658

SALARIES AND BENEFITS:

- 5005 Part-time Salaries
Provides for part-time positions in the division.

- 5135 Medicare
Provides for the employer share of Medicare.

- 5140 Employer's Social Security
Provides for the employer share of Social Security.

MATERIAL, SUPPLIES & SERVICES:

- 6137 Repair & Maintenance/Equipment
Provides for repairs and maintenance of shop equipment including tire machines, welders, grinders, compressors, vehicle lifts, overhead reels and other equipment.

- 6140 Vehicle Maintenance Allocation
Provides for repair/maintenance of departmental vehicle(s). This account has been transferred to the Non-Department Department.

- 6235 Travel and Meetings
Provides for travel and meeting expenses.

- 6255 Dues and Memberships
Provides for dues and membership fees to professional organizations.

FLEET OPERATIONS

DIVISION 433658

MATERIAL, SUPPLIES & SERVICES continued:

- 6285 Hazardous Material Disposal
Provides for hazardous materials (i.e. waste oil, anti-freeze, etc) to be disposed by an outside vendor.
- 6301 Special Department Supplies
Provides for brake cleaner, chemical agents, degreasers, floor sweep, oxygen/acetylene, soaps and other supplies.
- 6320 Books & Periodicals
Provides for departmental periodicals and manuals.
- 6345 Gasoline & Diesel Fuel
Provides for unleaded gasoline and diesel fuel for City owned vehicles.
- 6350 Small Tools and Furnishings
Provides for tool allowance and shop tools including air hoses, saw blades, grinding wheels, diagnostic meters and specialty hand tools.

CAPITAL OUTLAY:

- 6840 Machinery & Equipment
Provides for a replacement tire machine.



**Annual Budget
Fiscal Year 2011-12**

**REDEVELOPMENT AGENCY
DEBT SERVICE
327525**

		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
RDA DEBT SERVICES						
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-		
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	4,750	-	-	22,340	22,340
6296	Administrative Service Fee	-	-	-	244,677	244,677
6410	Property Taxes	5,708	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		10,458	-	-	267,017	267,017
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OTHER EXPENDITURES						
6905	Principal Expense	730,000	705,000	705,000	705,000	785,000
6915	Interest Expense	1,090,896	610,000	610,000	610,000	1,065,720
6920	Interest/Other Debt	158,900	-	-	-	-
6925	Issuance Costs	-	-	-	-	-
6930	Pass-Thru Payments	1,079,156	254,000	254,000	254,000	254,000
6935	Lease Expenditures	873,131	869,324	869,324	869,324	1,184,263
TOTAL OTHER EXPENDITURES		3,932,084	2,438,324	2,438,324	2,438,324	3,288,983
GRAND TOTAL		3,942,542	2,438,324	2,438,324	2,705,341	3,556,000

RDA DEBT SERVICE

DIVISION 327525

OTHER EXPENDITURES:

- 6905 Principal Expense
Provides funds for the 2002 TAB Series B and 2003 COP principal expense.

- 6915 Interest Expense
Provides funds for the 2002 TAB Series B and 2003 COP interest expense.

- 6930 Pass-Thru Payments
Provides funds for the Statutory Pass Through Agreements (tax sharing) with other levels of government to include Placentia Yorba Linda Unified School District, community college district and various special district and County of Orange agencies.

- 6935 Lease Expenditures
Provides funds for lease payment to City for 87.52% of the 2003 COP debt service payment, the 132 Crowther lease (\$150,000) and interest expense payment for 312 Melrose and 110 Bradford lease to City (\$158,900).



**Annual Budget
Fiscal Year 2011-12**

**REDEVELOPMENT AGENCY
CAPITAL PROJECTS
357536**

RDA ADMINISTRATION		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	255,503	150,000	150,000	201,230	139,240
5005	Part-time Salaries	9,361	-	-	17,210	-
5020	Leave Accrual Payout	28,290	13,000	13,000	-	-
5105	Health Allocation	25,828	13,500	13,500	-	9,220
5110	Life Allocation	719	350	350	-	430
5115	Dental Allocation	635	325	325	-	750
5120	Optical Allocation	187	85	85	-	150
5125	Long-term Disability Insurance	3,128	1,525	1,525	-	1,070
5135	Medicare	5,624	2,700	2,700	3,170	2,020
5140	Employers' Social Security	371	-	-	-	-
5141	Employees PARS/ARS	9	-	-	-	-
5145	Retirement Annuity	35,399	12,000	12,000	16,970	12,520
5159	Employee Medical Opt Out Plan	800	-	-	-	-
5175	Vacation Leave Buy Back	3,539	2,000	2,000	7,462	-
TOTAL SALARIES AND BENEFITS		369,391	195,485	195,485	246,042	165,400
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	79,237	50,000	50,000	25,000	50,000
6005	Legal Services	95,812	25,000	25,000	8,000	15,000
6010	Accounting & Auditing Services	8,203	10,000	10,000	7,630	7,630
6030	Trustee Fees	15,650	-	-	-	-
6099	Other Professional Services	122,408	150,000	150,000	125,000	125,000
6197	Purchased Appraisal Services	16,750	5,000	5,000	2,250	-
6199	Other Purchased Property Services	2,100	-	-	-	-
6212	Insurance Allocation	-	15,000	15,000	-	-
6255	Dues & Memberships	2,320	2,400	2,400	2,320	2,400
6295	City Administrative Services	600,000	-	-	-	-
6296	Administrative Service Fee	72,237	50,550	50,550	50,550	50,550
6301	Special Department Supplies	350	500	500	-	-
6315	Office Supplies	65	50	50	-	-
6325	Postage	236	250	250	81	-
6401	Community Programs (Façade Program)	5,000	25,000	25,000	25,000	-
6410	Property Taxes	36,666	30,000	30,000	21,960	25,000
6499	Other Program Expenditures	-	50,000	50,000	2,575	-
TOTAL MATERIALS, SUPPLIES & SERVICES		1,057,033	413,750	413,750	270,366	275,580
CAPITAL OUTLAY						
6710	Land	158,000	-	-	-	-
6830	Land Acquisition	69,200	-	-	-	-
TOTAL CAPITAL OUTLAY		227,200	-	-	-	-



**Annual Budget
Fiscal Year 2011-12**

**REDEVELOPMENT AGENCY
CAPITAL PROJECTS
357536**

		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
RDA ADMINISTRATION						
OTHER EXPENDITURES						
6930	Pass-Thru Payments	-	-	-		
6935	Lease Expenditures	37,500	308,900	308,900	150,000	-
6999	Other Expenditures	44,160	-	-	-	-
TOTAL OTHER EXPENDITURES		81,660	308,900	308,900	150,000	-
GRAND TOTAL		1,735,284	918,135	918,135	666,408	440,980

RDA ADMINISTRATION

DIVISION 357536

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time position allocations in the division.
- 5020 Leave Accrual Payout
Provides for eligible leave accruals for employees who separate from the City.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

RDA ADMINISTRATION

DIVISION 357536

MATERIAL, SUPPLIES & SERVICES:

- 6001 Management Consulting Services
Provides funds for services provided by consultants for the real estate advisory services contract.
- 6005 Legal Services
Provides funds for accounting and expenditures for legal services for capital projects and administrative items by the Redevelopment Counsel and California Redevelopment Association legal defense costs for the State lawsuit appeal.
- 6010 Accounting & Auditing Services
Provides funds for external auditing services for the Redevelopment Agency.
- 6099 Other Professional Services
Provides funds for relocation expenses related to purchase of 207 Crowther (commercial packing house building) per State relocation law and expenses related to the General Plan update to include special studies performed by third parties.
- 6255 Dues and Memberships
Provides funds for membership to the California Redevelopment Agency.
- 6296 Administrative Service Fee
Provides funds for administrative fees paid to City for shared overhead costs.
- 6410 Property Taxes
Provide funds for property taxes for Agency owned properties (132 Crowther and 207 Crowther).
- 6099 Other Professional Services
Provides funds for Property Tax Administrative Fee (as promulgated by Senate Bill 2557) to the County of Orange.
- 6296 Administrative Service Fee
Provides funds for City for allocated overhead costs related to redevelopment use of City facilities and resources.



**Annual Budget
Fiscal Year 2011-12**

**REDEVELOPMENT AGENCY
LOW & MODERATE HOUSING
347536**

LOW & MODERATE HOUSING		Actual 2009-10	Budget 2010-11	Amended Budget 2010-11	Estimate 2010-11	Approved 2011-12
SALARIES AND BENEFITS						
5001	Full-time Salaries	19,113	22,000	22,000	27,021	-
5005	Part-time Salaries	1,001	-	-	-	-
5105	Health Allocation	1,092	1,600	1,600	2,600	-
5110	Life Allocation	73	150	150	110	-
5115	Dental Allocation	(40)	75	75	141	-
5120	Optical Allocation	9	25	25	56	-
5125	Long-term Disability Insurance	168	185	185	252	-
5127	Workers' Compensation	-	-	-	-	-
5135	Medicare	345	315	315	413	-
5140	Employers' Social Security	62	-	-	-	-
5145	Retirement Annuity	1,917	2,000	2,000	2,325	-
5153	Unemployment Allocation	-	-	-	-	-
TOTAL SALARIES AND BENEFITS		23,740	26,350	26,350	32,918	-
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	-	55,000	40,000	30,000
6005	Legal Fees	-	20,000	20,000	17,000	10,000
6030	Trustee Fees	2,900	-	-	-	-
6099	Other Professional Services	1,500	-	-	3,000	55,000
6115	Landscape	-	5,000	5,000	-	-
6130	Repair & Maint/Facilities	71,945	15,000	55,000	30,250	5,000
6197	Purchased Appraisal Services	750	3,000	3,000	1,000	1,000
6199	Other Purchased Property Service	32,620	10,000	30,000	1,977	5,000
6257	Licenses & Permits	-	-	-	-	-
6296	Administrative Service Fee	82,336	82,336	82,336	82,336	82,336
6330	Electricity	-	-	-	-	-
6335	Water	946	-	-	-	-
6401	Community Programs	-	-	-	-	-
6402	Emergency Rental Assistance	-	-	2,000	1,750	3,000
6410	Property Taxes	9,223	-	-	-	-
6499	Other Program Expenditures	507,500	50,000	197,280	160,000	50,000
TOTAL MATERIALS, SUPPLIES & SERVICES		709,719	185,336	449,616	337,313	241,336
CAPITAL OUTLAY						
6720	Buildings	50,000	200,000	300,000	200,396	-
TOTAL CAPITAL OUTLAY		50,000	200,000	300,000	200,396	-
OTHER EXPENDITURES						
6905	Principal Expense	55,000	55,000	55,000	55,000	55,000
6915	Interest Expense	158,329	165,000	165,000	165,000	165,000
TOTAL OTHER EXPENDITURES		213,329	220,000	220,000	220,000	220,000
GRAND TOTAL		996,788	631,686	995,966	790,627	461,336

LOW & MODERATE

DIVISION 347536

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees.
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees.
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees.
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees.
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees.
- 5135 Medicare
Provides for the employer share of Medicare.
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.

MATERIAL, SUPPLIES & SERVICES:

- 6001 Management Consulting Services
Provides funds for services provided by consultants for real estate advisory services and affordable housing assistance related to affordable housing provision

LOW & MODERATE

DIVISION 347536

MATERIAL, SUPPLIES & SERVICES:

- 6005 Legal Fees
Provides for legal services for low and moderate income housing fund projects by the Redevelopment Counsel.
- 6099 Other Professional Services
Provides funds for other professional services to include paying for relocation expenses related to purchase of 207 Crowther (commercial packing house building) as required by State law.
- 6130 Repair & Maint/Facilities
Provides funds for maintenance of Redevelopment Agency owned and rental properties.
- 6197 Purchased Appraisal Services
Provides funds for appraisal services for Agency-owned property to be sold (229 Alta & 229 Main).
- 6199 Other Purchased Property Service
Provides funds for property services to include Consensys Property Management for property management of residential and commercial Agency-owned properties.
- 6296 Administrative Service Fee
Provides funds for administrative fees paid to City for shared overhead costs.
- 6402 Emergency Rental Assistance
Provides funds for emergency rental assistance as a means of preserving affordable housing opportunities per the adopted Housing Element and Five Year Implementation Plan.

LOW & MODERATE

DIVISION 347536

MATERIAL, SUPPLIES & SERVICES continued:

- 6499 Other Program Expenditures
Provides funds for on-going efforts to maintain affordable housing program files and expected costs related transition of the Atwood properties, 229 Main Street and 229 Alta Street disposition.

OTHER EXPENDITURES:

- 6905 Principal Expense
Provides funds for the 2002 Tax Allocation Bond Series A principal expense.
- 6915 Interest Expense
Provides funds for the 2002 Tax Allocation Bond Series A interest expense.



**ANNUAL BUDGET
FISCAL YEAR 2011-12**

		PERSONNEL				
		ACTUAL 2009-10	APPROVED 2010-11	CURRENT 2010-11	APPROVED 2011-12	VACANT UNFUNDED
LEGISLATIVE						
	MAYOR	1	1	1	1	
	CITY COUNCIL	4	4	4	4	
	PLANNING COMMISSION	7	7	7	7	
	CULTURAL ARTS COMMISSION	7	7	7	7	
	RECREATION & PARKS COMMISSION	7	7	7	7	
	TRAFFIC SAFETY COMMISSION	7	7	7	7	
	ALTERNATE	0	0	0	0	
	SUB-TOTALS	<u>33</u>	<u>33</u>	<u>33</u>	<u>33</u>	<u>0</u>
	CITY CLERK'S OFFICE					
	CITY CLERK	1	1	1	1	
	CITY TREASURER'S OFFICE					
	CITY TREASURER	1	1	1	1	
	TOTALS	<u>35</u>	<u>35</u>	<u>35</u>	<u>35</u>	<u>0</u>
COMMUNITY SERVICES						
	DEPUTY DIRECTOR OF COMMUNITY SERVICES	0	0	0	1	
	RECREATION SERVICES MANAGER	1	1	1	0	
	COMMUNITY SERVICES COORDINATOR	2.5	2.5	2.5	2	1
	ADMINISTRATIVE ASSISTANT	1	1	1	1	
	TOTALS	<u>4.5</u>	<u>4.5</u>	<u>4.5</u>	<u>4</u>	<u>1</u>



**ANNUAL BUDGET
FISCAL YEAR 2011-12**

	PERSONNEL				
	ACTUAL 2009-10	APPROVED 2010-11	CURRENT 2010-11	APPROVED 2011-12	VACANT UNFUNDED
ADMINISTRATION					
CITY ADMINISTRATOR	1	1	1	1	
ASSISTANT CITY ADMINISTRATOR	1	1	1	1	
DIRECTOR ADMINSTRATIVE SERVICES/ COMMUNITY SERVICES	1	1	1	1	
CHIEF DEPUTY CITY CLERK	0.75	0.5	0	0	
DEPUTY CITY CLERK	0	0	0.5	1	
NEIGHBORHOOD SERVICES MANAGER	1	1	1	0	
NEIGHBORHOOD SERVICES COORDINATOR	0	0	0	1	
MANAGEMENT ANALYST	1	1	1	1	
HUMAN RESOURCES ANALYST	0	0	0	1	
HUMAN RESOURCES TECHNICIAN	0.75	1	1	0	
EXECUTIVE ASSISTANT TO THE CITY ADMINISTRATOR	1	1	1	1	
CITY CLERK SPECIALIST	0	0	0	1	
OFFICE SPECIALIST	0.5	0.5	0.5	0	
TOTALS	<u>8</u>	<u>8</u>	<u>8</u>	<u>9</u>	<u>0</u>



**ANNUAL BUDGET
FISCAL YEAR 2011-12**

	PERSONNEL				
	ACTUAL 2009-10	APPROVED 2010-11	CURRENT 2010-11	APPROVED 2011-12	VACANT UNFUNDED
DEVELOPMENT SERVICES					
DEVELOPMENT SERVICES MANAGER	1	0	0	0	
CHIEF BUILDING OFFICIAL	0.5 **	0	0	0	
ASSOCIATE PLANNER	1	1	1	1	
CODE ENFORCEMENT OFFICER	1	1	1	0	
ENVIRONMENTAL & CODE COMP SUPV	0	0	0	1	
BUILDING PERMIT TECHNICIAN	1	0	0	0	
ADMINISTRATIVE ASSISTANT	0.5	1	1	0	
DEVELOPMENT SERVICES COORDINATOR	0	0	0	1	
TOTALS	<u>4.5</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>0</u>
FINANCE					
DIRECTOR OF FINANCE & INFORMATION TECHNOLOGY	1	1	1	1	
ASSISTANT DIRECTOR OF FINANCE/ CONTROLLER	0.75	0	0	0	
FINANCE SERVICES MANAGER	0	1	1	1	
SENIOR ACCOUNTANT	1	0	0	0	
MANAGEMENT ANALYST	0	1 *	1	1	
ACCOUNTANT	0	0.5	1	1.0	
ADMINISTRATIVE ASSISTANT	1	1	1	0	1
ACCOUNTING TECHNICIAN	1.5	3	2	3	
REPROGRAPHICS & PURCHASING TECH.	1	0	0	0	
ACCOUNT CLERK	0.5	0	0	0	
TOTALS	<u>6.75</u>	<u>7.5</u>	<u>7.0</u>	<u>7.0</u>	<u>1</u>

* Management Analyst Position approved after adoption of 2010-11 Budget

** 960 Employee



**ANNUAL BUDGET
FISCAL YEAR 2011-12**

	PERSONNEL				
	ACTUAL 2009-10	APPROVED 2010-11	CURRENT 2010-11	APPROVED 2011-12	VACANT UNFUNDED
PUBLIC WORKS					
<u>ADMINISTRATION</u>					
DIRECTOR OF PUBLIC WORKS	1	1	1	1	
ADMINISTRATIVE ASSISTANT	1	1	1	1	
SUBTOTALS	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>0</u>
<u>ENGINEERING</u>					
ASSOCIATE CIVIL ENGINEER	0.75	1	1	1	
SENIOR MANAGEMENT ANALYST	1	1	1	1	
PUBLIC WORKS INSPECTOR	1	0	0	0	
ENVIRONMENTAL COMPLIANCE OFFICER	1	1	1	0	
SUBTOTALS	<u>3.75</u>	<u>3</u>	<u>3</u>	<u>2</u>	<u>0</u>
<u>MAINTENANCE SERVICES</u>					
PUBLIC WORKS SUPERINTENDENT	1	1	1	1	
PUBLIC WORKS SUPERVISOR	1	0	0	0	
EQUIPMENT MAINTENANCE SUPERVISOR	1	0	0	0	
MAINTENANCE CREWLEADER	2	2	2	2	
FACILITY MAINTENANCE TECHNICIAN	2	2	2	2	
EQUIPMENT MECHANIC	2	0	0	0	
MAINTENANCE WORKER	10	11	12	12	
CUSTODIAN	2	2	2	2	
OFFICE ASSISTANT	1	1	1	1	
SUBTOTALS	<u>22</u>	<u>19</u>	<u>20</u>	<u>20</u>	<u>0</u>
TOTALS	<u><u>27.75</u></u>	<u><u>24</u></u>	<u><u>25</u></u>	<u><u>24</u></u>	<u><u>0</u></u>



**ANNUAL BUDGET
FISCAL YEAR 2011-12**

	PERSONNEL				
	ACTUAL 2009-10	APPROVED 2010-11	CURRENT 2010-11	APPROVED 2011-12	VACANT UNFUNDED
POLICE SERVICES					
CHIEF OF POLICE	0.5	0	0	1	
DEPUTY POLICE CHIEF	0	0	0	1	
CAPTAIN	1	1	1	0	1
LIEUTENANT	3	3	3	3	
SERGEANT	10	10	10	10	1
MANAGEMENT ANALYST	0	0	0	1	
POLICE OFFICER	32	32	32	32	7
POLICE SERVICES SUPERVISOR	2	2	2	2	
POLICE DISPATCHER / RECORDS CLERK	10	10	10	10	
ADMINISTRATIVE ASSISTANT	1	1	1	0	
OFFICE SPECIALIST	2	2	2	2	
POLICE CIVILIAN INVESTIGATOR	1	1	1	1	
PROPERTY TECHNICIAN	1	1	1	1	
CRIME PREV. OFCR. / COMM. RELATIONS COORD.	0	0	0	0	1
POLICE ACADEMY TRAINEE	0	0	0	0	
POLICE SERVICES OFFICER	0	0	0	2	
COMMUNITY SERVICES OFFICER	1.5	2	2	2	1
TOTALS	<u>65.0</u>	<u>65</u>	<u>65</u>	<u>68</u>	<u>11</u>
SUMMARY					
FULL-TIME PERSONNEL	116.5	112.0	112.5	115.0	13
ELECTED & APPOINTED PERSONNEL	35	35	35	35	0



**ANNUAL BUDGET
FISCAL YEAR 2011-12**

GANN APPROPRIATION LIMIT

APPROPRIATION LIMIT

Fiscal Year	Prior Year's Appropriation Limit	City's Population Growth	County's Population Growth
2002-03	\$44,155,511	3.02%	2.06%
2003-04	\$44,911,297	1.88%	1.65%
2004-05	\$46,812,585	1.68%	1.42%
2005-06	\$49,160,285	0.77%	1.13%
2006-07	\$52,330,847	2.18%	0.83%
2007-08	\$55,589,137	0.53%	0.84%
2008-09	\$58,533,765	0.72%	1.02%
2009-10	\$61,667,521	1.03%	1.02%
2010-11	\$62,688,973	0.84%	1.01%
2011-12	\$62,835,073	0.27%	0.70%

Fiscal Year	California Per Capita Income	% Change Non-residential Construction	Adjusted Limit
2002-03	(1.27%)	N/A	\$44,911,297
2003-04	2.31%	N/A	\$46,812,585
2004-05	3.28%	N/A	\$49,160,285
2005-06	5.26%	N/A	\$52,330,847
2006-07	3.96%	N/A	\$55,589,137
2007-08	4.42%	N/A	\$58,533,765
2008-09	4.29%	N/A	\$61,667,521
2009-10	0.62%	N/A	\$62,688,973
2010-11	0.98%	N/A	\$63,835,073
2011-12	2.51%	N/A	\$65,895,395

APPROPRIATION MARGIN

Fiscal Year	Appropriation Limit	Appropriation Subject to Limit	Margin
2002-03	\$44,911,297	\$16,576,844	\$28,334,453
2003-04	\$46,812,585	\$16,899,630	\$29,912,955
2004-05	\$49,160,285	\$17,320,014	\$31,840,271
2005-06	\$52,330,847	\$18,516,316	\$33,814,531
2006-07	\$55,589,137	\$20,413,030	\$35,176,107
2007-08	\$58,533,765	\$21,843,089	\$36,690,676
2008-09	\$61,667,521	\$22,421,312	\$39,246,209
2009-10	\$62,688,973	\$19,586,051	\$43,102,922
2010-11	\$63,835,073	\$19,477,250	\$44,357,823
2011-12	\$65,895,395	\$20,709,740	\$45,185,655

APPENDIX A FUND DESCRIPTIONS

GENERAL OPERATING FUND

Accounts for all operating costs of the City: salaries, benefits, materials, supplies and services, and capital outlays relating to departmental operating costs. Revenue source: Property Tax, Sales Tax, other taxes, State fees and miscellaneous.

PARK DEVELOPMENT FUND

By State law, this fund can be used only for park development and rehabilitation. Maintenance of developed parks must come from the General Operating Fund. Revenue source: In-lieu fees charged to developers on a per unit basis.

UTILITY TAX FUND

By Council direction, can be used to pay civic center/police station bond debt service payments, capital equipment replacement, special capital projects or general City operations support. Revenue source: Utility Users Tax on electricity, telephone, gas, and cable TV.

PLACENTIA LIGHTING DISTRICT

Special street lighting district established to provide street lighting in certain areas of the city not covered by the County lighting district. Revenue source: Special assessment on property owners.

GAS TAX FUNDS

Can be used for construction of new streets, traffic signals, and maintenance of streets. Revenue source: City's share of Gas Tax/Measure M charged at the pumps. A portion of the funds comes from the County; balance of the funds comes from the State.

SUPPLEMENTAL LAW ENFORCEMENT FUND

Funds must be utilized for front line municipal police services. Monies are received from the County of Orange pursuant to Assembly Bill 3229.

AIR QUALITY FUND

Funds are to be used to reduce air pollution from mobile sources pursuant to Assembly Bill 2766. Revenue source: Motor vehicle registration fees. Monies are received from the South Coast Air Quality Management District.

LANDSCAPE MAINTENANCE DIST. 92-1

Special landscape maintenance district established to provide for the maintenance, operation and administration of landscape improvements in certain areas of the city. Revenue source: Special assessment on property owners.

HCD FUND

To account for the Community Development Block Grant established by the Federal Housing and Community Development Act.

CAPITAL PROJECTS FUND

To account for construction of capital projects of the city.

ORANGETHORPE CORRIDOR FUND

To account for the grants relating to the capital projects associated with the railroad.

REFUSE FUND

To account for the provision of refuse services to the residents of the City. All activities necessary to provide such services are accounted for in this fund including but not limited to, administration, operation, acquisition of equipment, and related debt service.

APPENDIX A FUND DESCRIPTIONS

MEASURE M FUND

Revenues for this fund are derived from the one-half cent sales tax approved by Orange County voters in November 1990. Monies must be expended for countywide transportation improvements.

SEWER CONSTRUCTION FUND

By State law, sewer funds can be used only for sewer construction within the city. Revenue source: Acreage fees placed on developers at time of development.

STORM DRAIN CONSTRUCTION FUND

By State law, funds can be used only for storm drain construction. The city is divided into eight storm drain areas – A through H. Each area is independent of the other, and funds can be expended only within the area collected. Revenue source: Same as above.

THOROUGHFARE CONSTRUCTION FUND

By ordinance, can be used only for traffic signal, bridge and culvert construction. Revenue source: Acreage fees placed on developers at time of development.

ASSET SEIZURE FUND

This fund can only be used for the City's K-9 program, the S.A.F.E. program (Skills and Assets For Excellence) and for salaries of narcotic enforcement investigators. Revenue source: The City's share of forfeited assets attributed to narcotics dealing.

COMPRESSED NATURAL GAS

To account for the activity of a compressed natural gas station located within the city.

SEWER MAINTENANCE FUND

To account for the operations and maintenance of the sewer system located within the City including administration and capital improvements.

INTERNAL SERVICE FUNDS

To account for the financing of goods and services provided by one City department to others, or to other governmental units, on a cost-reimbursement basis. This includes worker's compensation, health and welfare insurance, unemployment insurance, liability insurance, depreciation, information technology, reprographics, vehicle maintenance and building maintenance.

REDEVELOPMENT AGENCY ADMINISTRATION

Established in accordance with the California Health and Safety Code to provide capital improvements to designated blighted areas of the city.

LOW AND MODERATE INCOME HOUSING

To account for the 20% set-aside of tax increment to provide low and moderate income housing.

REDEVELOPMENT AGENCY DEBT SERVICE FUND

To accumulate monies for the payment of interest and principal on the Redevelopment Agency Certificates of Participation. Debt service is financed via property tax revenues.

APPENDIX B

GLOSSARY OF BUDGET AND FINANCE TERMINOLOGY

Abatement: A complete or partial cancellation of a levy imposed by a governmental unit. Abatements usually apply to tax levies, special assessments, and service charges.

Accounting Period: A period at the end of which, and for which, financial statements are prepared. See also Fiscal Period.

Accounting System: The total structure of records and procedures that discover, record, classify, and report information on the financial position and operations of a governmental unit or any of its funds, balanced account groups, and organizational components.

Accounts Receivable: Amounts owing on open account from private persons, firms, or corporations for goods and services furnished by a governmental unit (but not including amounts due from other funds of the same governmental unit). Note: Although taxes and assessments receivable are covered by this term, they should each be recorded and reported separately in *Taxes Receivable* and *Special Assessments Receivable* accounts. Similarly, amounts due from other funds or from other governmental units should be reported separately.

Accrual Basis: The basis of accounting under which revenues are recorded when earned and expenditures (or expenses) are recorded as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or the payment of cash may take place, in whole or in part, in another accounting period. See also Accrue and Levy.

Accrue: To record revenues when earned and to record expenditures (or expenses) as soon as they result in liabilities for benefits received, notwithstanding that the receipt of cash or payment of cash may take place, in whole or in part, in another accounting period. See also Accrual Basis, Accrued Expenses, and Accrued Revenue.

Accrued Expenses: Expenses incurred during the current accounting period but not payable until a subsequent accounting period. See also Accrual Basis and Accrue.

Accrued Revenue: Revenue earned during the current accounting period but not to be collected until a subsequent accounting period. See also Accrual Basis and Accrue.

Activity: A specific and distinguishable line of work performed by one or more organizational components of a governmental unit for the purpose of accomplishing a function for which the governmental unit is responsible. For example, "Food Inspection" is an activity performed in the discharge of the "Health" function. See also Function.

Allocate: To divide a lump-sum appropriation into parts that are designated for expenditure by specific organization units and/or for specific purposes, activities, or objects. See also Allocation.

Allocation: A part of a lump-sum appropriation that is designated for expenditure by specific organization units and/or for special purposes, activities, or objects. In federal usage, a transfer of obligation authority from one agency to another. See also Allocate.

Amortization: (1) Gradual reduction, redemption, or liquidation of the balance of an account according to a specified schedule of times and amounts. (2) Provision for the extinguishment of a debt by means of a Debt Service Fund.

Annuity: A series of equal money payments made at equal intervals during a designated period of time. In governmental accounting, the most frequent annuities are accumulations of debt service funds for term bonds and payments to retired employees or their beneficiaries under public employee retirement systems.



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Appropriation: An authorization granted by a legislative body to incur liabilities for purposes specified in the appropriation act.

Note: An appropriation is usually limited in amount and as to the time when it may be expended.

Assess: To value property officially for the purpose of taxation.

Note: The term is also sometimes used to denote the levy of taxes, but such usage is not correct because it fails to distinguish between the valuation process and the tax levy process

Assessed Valuation: A valuation set on real estate or other property by a government as a basis for levying taxes

Assessment: (1) The process of making the official valuation of property for purposes of taxation. (2) The valuation placed on property as a result of this process.

Assets: Probable future economic benefits obtained or controlled by a particular entity as a result of past transactions or events.

Audit: The examination of documents, records, reports, systems of internal control, accounting and financial procedures, and other evidence for one or more of the following purposes:

- a. To determine whether the financial statements, or other financial reports and related items, are fairly presented in accordance with generally accepted accounting principles or other established or stated criteria.
- b. To determine whether the entity has complied with laws and regulations and other specific financial compliance requirements that may have a material effect on the financial statements, or that may affect other financial reports or the economy, efficiency, or effectiveness of program activities.
- c. To determine whether the entity is acquiring, protecting, and using its resources economically and efficiently.
- d. To determine whether the desired program results or benefits established by the legislature or other authorizing body are being achieved.

Auditor's Opinion, or Auditor's Report: A statement signed by an auditor stating that he has examined the financial statements in accordance with generally accepted auditing standards (with exceptions, if any) and expressing his opinion on the financial condition and results of operations of some or all of the fund types and account groups of the reporting entity, as appropriate.

Balance Sheet: A statement that discloses the assets, liabilities, reserves, and equities of a fund, governmental unit, or nonprofit entity at a specified date, properly classified to exhibit financial position of the fund or unit at that date.

Basis of Accounting: The standard (or standards) used to determine the point in time when assets, liabilities, revenues, and expenses (expenditures) should be measured and recorded as such in the accounts of an entity. See Accrual Basis, Cash Basis, and Modified Accrual Basis.

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Book Value: Value as shown by books of account.

Note: In the case of assets subject to reduction by valuation allowances, "book value" refers to cost or stated value less the appropriate allowance. Sometimes a distinction is made between "gross book value" and "net book value," the former designating value before deduction of related allowances and the latter after their deduction. In the absence of any modifier, however, the term *book value* is understood to be synonymous with *net book value*.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year.

Budget Document: The instrument used by the budget making authority to present a comprehensive financial program to the appropriating body. The budget document usually consists of three parts. The first part contains a message from the budget making authority, together with a summary of the proposed expenditures and the means of financing them. The second consists of schedules supporting the summary. These schedules show in detail the information as to past years' actual revenues, expenditures, and other data used in making the estimates. The third part is composed of drafts of the appropriation, revenue, and borrowing measures necessary to put the budget into effect.

Budget Message: A general discussion of the proposed budget as presented in writing by the budget making authority to the legislative body. The budget message should contain an explanation of the principal budget items, an outline of the governmental unit's experience during the past period and its financial status at the time of the message, and recommendations regarding the financial policy for the coming period.

Budgetary Control: The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues.

Buildings: A fixed asset account that reflects the acquisition value of permanent structures used to house persons and property owned by a governmental unit. If buildings are purchased or constructed, this account includes the purchase or contract price of all permanent buildings and fixtures attached to and forming a permanent part of such buildings. If buildings are acquired by gift, the account reflects their appraised value at time of acquisition.

CAFR: See Comprehensive Annual Financial Report.

Capital Assets: See Fixed Assets.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current fiscal period. It is usually a part of the current budget. If a Capital Program is in operation, it will be the first year thereof. A Capital Program is sometimes referred to as a Capital Budget. See also Capital Program.

Capital Expenditures: See Capital Outlays.

Capital Outlays: Expenditures that result in the acquisition of or addition to fixed assets.

Capital Program: A plan for capital expenditures to be incurred each year over a fixed period of years to meet capital needs arising from the long-term work program or otherwise. It sets forth each project or other contemplated expenditure in which the government is to have a part and specifies the full resources estimated to be available to finance the projected expenditures.

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Capital Projects Fund: A fund created to account for all resources to be used for the construction or acquisition of designated fixed assets by a governmental unit except those financed by proprietary or fiduciary funds.

Cash: Currency, coin, checks, money orders, and bankers' drafts on hand or on deposit with an official or agent designated as custodian of cash and bank deposits.

Note: All cash must be accounted for as a part of the fund to which it belongs. Any restrictions or limitations as to its availability must be indicated in the records and statements. It is not necessary, however, to have a separate bank account for each fund unless required by law.

Cash Basis: The basis of accounting under which revenues are recorded when received in cash and expenditures (or expenses) are recorded when cash is disbursed.

Cash Equivalent: Short-term, highly liquid investments that are both readily convertible into known amounts of cash and so near their maturity that they present insignificant risk of changes in value due to changes in interest rates.

Certificate of Participation (COP): A long-term debt instrument authorized for construction of municipal facilities, typically issued by a quasi-independent authority but secured by a long-term lease with a general purpose local government.

Comprehensive Annual Financial Report (CAFR): A governmental unit's official annual report prepared and published as a matter of public record. In addition to the general purpose financial statements, the CAFR should contain introductory material, schedules to demonstrate legal compliance, and statistical tables specified in the GASB Codification.

Construction Work in Progress: The cost of construction work that has been started but not yet completed.

Contingent Fund: Assets or other resources set aside to provide for unforeseen expenditures or for anticipated expenditures of uncertain amount.

Contingent Liabilities: Items that may become liabilities as a result of conditions undetermined at a given date, such as guarantees, pending lawsuits, judgments under appeal, unsettled disputed claims, unfilled purchase orders, and uncompleted contracts.

Contingent liabilities of the latter two types are disclosed in balance sheets of governmental funds as Reserve for Encumbrances; other contingent liabilities are disclosed in notes to the financial statements.

Contributions: Amounts given to an individual or to an organization for which the donor receives no direct private benefits. Contributions may be in the form of pledges, cash, securities, materials, services, or fixed assets.

Cost: The amount of money or money's worth exchanged for property or services.

Note: Costs may be incurred even before money is paid; that is, as soon as a liability is incurred. Ultimately, however, money or money's worth must be given in exchange. Again, the cost of some property or service may, in turn, become a part of the cost of another property or service. For example, the cost of part or all of the materials purchased at a certain time will be reflected in the cost of articles made from such materials or in the cost of those services in the rendering of which the materials were used.

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Cost Accounting: That branch of accounting that provides for the assembling and recording of all the elements of cost incurred to accomplish a purpose, to carry on an activity or operation, or to complete a unit of work or a specific job.

Cost Determination: The use of statistical procedures to determine or estimate the cost of goods or services, as opposed to accumulating such costs in a formal cost accounting system.

CSMFO: California Society of Municipal Finance Officers.

Current: A term that, applied to budgeting and accounting, designates the operations of the present fiscal period as opposed to past or future periods.

Current Assets: Those assets that are available or can be made readily available to meet the cost of operations or to pay current liabilities. Some examples are cash, temporary investments, and taxes receivable that will be collected within 60 days from the balance sheet date.

Current Liabilities: Liabilities payable within a relatively short period of time, usually no longer than a year.

Current Resources: Resources to which recourse can be had to meet current obligations and expenditures. Examples are estimated revenues of a particular period not yet realized, transfers from other funds authorized but not received, and, in the case of certain funds, bonds authorized and unissued.

Current Revenue: Revenues of a governmental unit available to meet expenditures of the current fiscal year. See Revenue.

Current Taxes: (1) Taxes levied and becoming due during the current fiscal period, from the time the amount of tax levy is first established to the date on which a penalty for nonpayment is attached. (2) Taxes levied in the preceding fiscal period but becoming due in the current fiscal period, from the time they become due until a penalty for nonpayment is attached.

Data Processing: (1) The preparation and handling of information and data from source media through prescribed procedures to obtain such end results as classification, problem solution, summarization, and reports. (2) Preparation and handling of financial information wholly or partially by use of computers.

Debt: A liability resulting from the borrowing of money or from the purchase of goods and services. Debts of governmental units include bonds, time warrants, notes, and floating debt. See also Notes Payable, Long-Term Debt, and General Long-Term Debt.

Debt Limit: The maximum amount of gross or net debt that is legally permitted.

Debt Margin: The difference between the amount of the debt limit and the net amount of outstanding indebtedness subject to the limitation.

Debt Service Fund: A fund established to finance and account for the payment of interest and principal on all tax supported debt, serial and term, including that payable from special assessments.

Default: Failure of a debtor to pay interest or repay the principal of debt when legally due.

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Deficit: (1) The excess of liabilities and reserved equity of a fund over its assets. (2) The excess of expenditures over revenues during an accounting period; or in the case of Enterprise and Internal Service Funds, the excess of expense over revenue during an accounting period.

Depreciation: (1) Expiration of the service life of fixed assets, other than wasting assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, and obsolescence. (2) The portion of the cost of a fixed asset, other than a wasting asset, that is charged as an expense during a particular period.

Note: In accounting for depreciation, the cost of a fixed asset, less any salvage value, is prorated over the estimated service life of such an asset, and each period is charged with a portion of such cost. Through this process the cost of the asset less salvage value is ultimately charged off as an expense.

Designated: Assets, or equity, set aside by action of the governing board are *designated*; as distinguished from assets or equity set aside in conformity with requirements of donors, grantors, or creditors, which are properly referred to as *restricted*.

Direct Cost: A cost incurred because of some definite action by or for an organization unit, function, activity, project, cost center, or pool; a cost identified specifically with a cost objective.

Direct Expenses: Those expenses that can be charged directly as a part of the cost of a product or service, or of a department or operating unit, as distinguished from overhead and other indirect costs that must be prorated among several products or services, departments, or operating units.

Disbursements: Payments in cash.

Donated Assets: Noncash contributions. Donated assets may be in the form of securities, land, buildings, equipment, or materials.

Effective Interest Rate: The rate of earning on a bond investment based on the actual price paid for the bond, the maturity date, and the length of time between interest dates, in contrast with the nominal interest rate.

Encumbrances: An account used to record the estimated amount of purchase orders, contracts, or salary commitments chargeable to an appropriation. The account is credited when goods or services are received and the actual expenditure of the appropriation is known.

Enterprise Fund: A fund established to finance and account for the acquisition, operation, and maintenance of governmental facilities and services that are entirely or predominantly self-supporting by user charges; or where the governing body of the governmental unit has decided periodic determination of revenues earned, expenses incurred, and/or net income is appropriate. Government-owned utilities and hospitals are ordinarily accounted for by enterprise funds.

Equipment: Tangible property of a more or less permanent nature (other than land, buildings, or improvements other than buildings) that is useful in carrying on operations. Examples are machinery, tools, trucks, cars, furniture, and furnishings.

Equity Transfer: Nonrecurring or nonroutine transfers of equity between funds. Also referred to as Residual Equity Transfer.

Estimated Expenditures: The estimated amounts of expenditures included in budgeted appropriations. See also Appropriations.

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Estimated Other Financing Sources: Amounts of financial resources estimated to be received or accrued during a period by a governmental or similar type fund from interfund transfers or from the proceeds of noncurrent debt issuances.

Estimated Other Financing Uses: Amounts of financial resources estimated to be disbursed or accrued during a period by a governmental or similar type fund for transfer to other funds.

Estimated Revenue: For revenue accounts kept on an accrual basis, this term designates the amount of revenue estimated to accrue during a given period regardless of whether or not it is all to be collected during the period. For revenue accounts kept on a cash basis, the term designates the amount of revenue estimated to be collected during a given period. Under the modified accrual basis, estimated revenues include both cash and accrual basis revenues. See also Revenue, Cash Basis, Accrual Basis, and Modified Accrual Basis.

Estimated Revenue Receipts: A term used synonymously with estimated revenue by some governmental units reporting their revenues on a cash basis. See also Revenue.

Estimated Uncollectible Accounts Receivable (Credit): That portion of accounts receivable that it is estimated will never be collected. The account is deducted from the Accounts Receivable account on the balance sheet in order to arrive at the net amount of accounts receivable.

Expenditures: Expenditures are recorded when liabilities are incurred pursuant to authority given in an appropriation. If the accounts are kept on the accrual basis or the modified accrual basis, this term designates the cost of goods delivered or services rendered, whether paid or unpaid, including expenses, provision for debt retirement not reported as a liability of the fund from which retired, and capital outlays. Where the accounts are kept on the cash basis, the term designates only actual cash disbursements for these purposes.
Note: Encumbrances are not expenditures.

Expenses: Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges presumed to benefit the current fiscal period.

Financial Audit: One of the two major types of audits defined by the U.S. General Accounting Office (see Performance Audit for the other major type). A financial audit provides an auditor's opinion that financial statements present fairly an entity's financial position and results of operations in conformity with generally accepted accounting principles or that other financial reports comply with specified finance-related criteria.

Financial Condition: The probability that a government will meet its financial obligations as they become due *and* its service obligations to constituencies, both currently and in the future. See Financial Position.

Financial Position: The adequacy of cash and short-term claims to cash to meet current obligations and those expected in the near future. See Financial Condition.

Fiscal Agent: A bank or other corporate fiduciary that performs the function of paying, on behalf of the governmental unit, or other debtor, interest on debt or principal of debt when due.

Fiscal Period: Any period at the end of which a governmental unit determines its financial position and the results of its operations.

Fiscal Year: A 12-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations.

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Fixed Assets: Assets of a long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

Note: The term does not indicate the immobility of an asset, which is the distinctive character of "fixture".

Franchise: A special privilege granted by a government permitting the continuing use of public property, such as city streets, and usually involving the elements of monopoly and regulation.

Full Faith and Credit: A pledge of the general taxing power for the payment of debt obligations.

Note: Bonds carrying such pledges are usually referred to as general obligation bonds.

Function: A group of related activities aimed at accomplishing a major service or regulatory responsibility for which a governmental unit is responsible. For example, public health is a function. See also Activity and Object.

Fund: A fiscal and accounting entity with a self balancing set of accounts recording cash and other financial resources, together with all related liabilities, and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. See General Fixed Assets Account Group and General Long-Term Debt Account group.

Fund Accounting: An accounting system organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures, or expenses, as appropriate. Resources are allocated to and accounted for in individual funds based upon purposes for which they are to be spent and the means by which spending activities are controlled. Fund accounting is used by states and local governments and by not-for-profit organizations that need to account for resources the use of which is restricted by donors or grantors.

Fund Balance: The portion of Fund Equity available for appropriation.

Fund Balance Sheet: A balance sheet for a single fund. See Fund and Balance Sheet.

Fund Equity: The excess of fund assets and resources over fund liabilities. A portion of the equity of a governmental fund may be reserved or designated; the remainder is referred to as Fund Balance.

Fund Type: A classification of funds that are similar in purpose and character.

GASB: See Governmental Accounting Standards Board.

General Fixed Assets: Those fixed assets of a governmental unit that are not accounted for by a proprietary or fiduciary fund.

General Fixed Assets Account Group (GFAAG): A self-balancing group of accounts set up to account for the general fixed assets of a governmental unit. See General Fixed Assets.

General Fund: A fund used to account for all transactions of a governmental unit that are not accounted for in another fund.

Note: The General Fund is used to account for the ordinary operations of a governmental unit that are financed from taxes and other general revenues.

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General Long-Term Debt: Long-term debt legally payable from general revenues and backed by the full faith and credit of a governmental unit. See Long-Term Debt.

General Long-Term Debt Account Group (GLTDAG): A self-balancing group of accounts set up to account for the general long-term debt of a governmental unit. See General Long-Term Debt.

General Obligation Bonds: Bonds for whose payment the full faith and credit of the issuing body is pledged. More commonly, but not necessarily, general obligation bonds are considered to be those payable from taxes and other general revenues. See also Full Faith and Credit.

Generally Accepted Accounting Principles (GAAP): The body of accounting and financial reporting standards, conventions, and practices that have authoritative support from standards-setting bodies such as the Governmental Accounting Standards Board and the Financial Accounting Standards Board, or for which a degree of consensus exists among accounting professionals at a given point in time. Generally accepted accounting principles are continually evolving as changes occur in the reporting environment.

GFOA: See Government Finance Officers Association.

Government Finance Officers Association: Formerly Municipal Finance Officers Association of the United States and Canada. Sponsored the National Council on Governmental Accounting. Administers the Certificate of Achievement program and other programs to encourage excellence in financial reporting and budgeting by state and local governments.

Governmental Accounting: The composite activity of analyzing, recording, summarizing, reporting, and interpreting the financial transactions of governmental units and agencies. The term generally is used to refer to accounting for state and local governments, rather than the U.S. federal government.

Governmental Accounting Standards Board: The independent agency established under the Financial Accounting Foundation in 1984 as the official body designated to set accounting and financial reporting standards for state and local governments.

Governmental Funds: A generic classification used by the GASB to refer to all funds other than proprietary and fiduciary funds. The General Fund, special revenue funds, capital projects funds, and debt service funds are the types of funds referred to as "governmental funds."

Historical Cost: The amount paid, or liability incurred, by an accounting entity to acquire an asset and make it ready to render the services for which it was acquired.

Improvements: Buildings, other structures, and other attachments or annexations to land that are intended to remain so attached or annexed, such as sidewalks, trees, drives, tunnels, drains, and sewers.

Note: Sidewalks, curbing, sewers, and highways are sometimes referred to as "betterments," but the term *improvements other than buildings* is preferred. Infrastructure Assets is a term also used.

Improvements Other than Buildings: A fixed asset account that reflects the acquisition value of permanent improvements, other than buildings, that add value to land. Examples of such improvements are fences, retaining walls, sidewalks, pavements, gutters, tunnels, and bridges. If the improvements are purchased or constructed, this account contains the purchase or contract price. If improvements are obtained by gift, it reflects fair value at time of acquisition.

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Income: A term used in accounting for governmental enterprises to represent the excess of revenues earned over the expenses incurred in carrying on the enterprise's operations. It should not be used without an appropriate modifier, such as Operating, Nonoperating, or Net. See also Operating Income, Nonoperating Income, and Net Income. Note: The term Income should not be used in lieu of Revenue in nonenterprise funds.

Indirect Cost: A cost incurred which cannot be identified specifically with a cost objective, but rather benefits multiple cost objectives (e.g., a hospital cafeteria, central data processing department, and general management costs).

Infrastructure Assets: Roads, bridges, curbs and gutters, streets, sidewalks, drainage systems, and lighting systems installed for the common good.

Interfund Accounts: Accounts in which transactions between funds are reflected. See Interfund Transfers.

Interfund Loans: Loans made by one fund to another.

Interfund Transfers: Amounts transferred from one fund to another.

Intergovernmental Revenue: Revenue from other governments. Grants, shared revenues, and entitlements are types of intergovernmental revenue.

Interim Borrowing: (1) Short-term loans to be repaid from general revenues during the course of a fiscal year. (2) Short-term loans in anticipation of tax collections or bonds issuance. See Tax Anticipation Notes and Revenue Anticipation Notes.

Interim Statement: A financial statement prepared before the end of the current fiscal year and covering only financial transactions during the current year to date. See also Statements.

Internal Control: A plan of organization under which employees' duties are so arranged and records and procedures so designed as to make it possible to exercise effective accounting control over assets, liabilities, revenues, and expenditures. Under such a system, the work of employees is subdivided so that no single employee performs a complete cycle of operations. Thus, for example, an employee handling cash would not post the accounts receivable records. Moreover, under such a system, the procedures to be followed are definitely laid down and require proper authorizations by designated officials for all actions to be taken.

Internal Service Fund A fund established to finance and account for services and commodities furnished by a designated department or agency to other departments and agencies within a single governmental unit, or to other governmental units. Amounts expended by the fund are restored thereto either from operating earnings or by transfers from other funds, so that the original fund capital is kept intact. Formerly called a Working Capital Fund or Intragovernmental Service Fund.

Inventory: A detailed list showing quantities, descriptions, and values of property and frequently also units of measure and unit prices.

Investment in General Fixed Assets: An account in the general fixed assets group of accounts that represents the governmental unit's equity in general fixed assets. The balance of this account is subdivided according to the source of funds that financed the asset acquisition, such as general fund revenues, special assessments, etc.

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Investments: Securities and real estate held for the production of income in the form of interest, dividends, rentals, or lease payments. The term does not include fixed assets used in governmental operations.

Judgment: An amount to be paid or collected by a governmental unit as the result of a court decision, including a condemnation award in payment for private property taken for public use.

Land: A fixed asset account that reflects the carrying value of land owned by a governmental unit. If land is purchased, this account shows the purchase price and costs such as legal fees, filling and excavation costs, and the like, that are incurred to put the land in condition for its intended use. If land is acquired by gift, the account reflects its appraised value at time of acquisition.

Lapse: (Verb) As applied to appropriations, this term denotes the automatic termination of an appropriation. Note: Except for indeterminate appropriations and continuing appropriations, an appropriation is made for a certain period of time. At the end of this period, any unexpended and unencumbered balance thereof lapses, unless otherwise provided by law.

Leasehold: The right to the use of real estate by virtue of a lease, usually for a specified term of years, for which a consideration is paid.

Legal Opinion: (1) The opinion of an official authorized to render it, such as an attorney general or city attorney, as to legality. (2) In the case of municipal bonds, the opinion of a specialized bond attorney as to the legality of a bond issue.

Levy: (Verb) To impose taxes, special assessments, or service charges for the support of governmental activities. (Noun) The total amount of taxes, special assessments, or service charges imposed by a governmental unit.

Liabilities: Probable future sacrifices of economic benefits arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Note: The term does not include encumbrances.

Line Item Budget: A detailed expense or expenditure budget, generally classified by object within each organizational unit, and, often, classified within each object as to authorized number of employees at each salary level within each job classification, etc.

Long-Term Debt: Debt with a maturity of more than one year after the date of issuance.

Machinery and Equipment: See Equipment.

Modified Accrual Basis: Under the modified accrual basis of accounting, required for use by governmental funds, revenues are recognized in the period in which they become available and measurable, and expenditures are recognized at the time a liability is incurred pursuant to appropriation authority.

Net Assets: The difference between total assets and total liabilities. Equivalent to the fund equity of a fund, the equity of a not-for-profit organization, or the owners' equity of a business.

Net Income: A term used in accounting for governmental enterprises to designate the excess of total revenues over total expenses for an accounting period. See also Income, Operating Revenues, Operating Expense, Nonoperating Income, and Nonoperating Expenses.

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Net Profit: See Net Income.

Revenue: See Net Income.

Net Revenue Available for Debt Service: Gross operating revenues of an enterprise less operating and maintenance expenses but exclusive of depreciation and bond interest. "Net Revenue" as thus defined is used to compute "coverage" of revenue bond issues.

Note: Under the laws of some states and the provisions of some revenue bond indentures, net revenues used for computation of coverage are required to be on a cash basis rather than an accrual basis.

Nominal Interest Rate: The contractual interest rate shown on the face and in the body of a bond and representing the amount of interest to be paid, in contrast to the effective interest rate.

Nonoperating Expenses: Expenses incurred for nonoperating properties or in the performance of activities not directly related to supplying the basic service by a governmental enterprise. An example of a nonoperating expense is interest paid on outstanding revenue bonds.

Nonoperating Income: Income of governmental enterprises that is not derived from the basic operations of such enterprises. An example is interest on investments or on bank time deposits.

Notes Payable: In general, an unconditional written promise signed by the maker to pay a certain sum in money on demand or at a fixed or determinable time either to the bearer or to the order of a person designated therein.

Notes Receivable: A note payable held by a governmental unit.

Object: As used in expenditure classification, this term applies to the article purchased or the service obtained (as distinguished from the results obtained from expenditures). Examples are personal services, contractual services, materials, and supplies. See also Activity, Character, Function, and Object Classification.

Object Classification: A grouping of expenditures on the basis of goods or services purchased; for example, personal services, materials, supplies, and equipment.

Obsolescence: The decrease in the value of fixed assets resulting from economic, social, technological, or legal changes.

Operating Budget: A budget that applies to all outlays other than capital outlays. See Budget.

Operating Expenses: (1) As used in the accounts of governmental enterprises, the term means those costs that are necessary to the maintenance of the enterprise, the rendering of services, the sale of merchandise, the production and disposition of commodities produced, and the collection of enterprise revenues. (2) The term is also sometimes used to describe expenses for general governmental purposes.

Operating Income: Income of a governmental enterprise derived from the sale of its goods and/or services. For example, income from the sale of water by a municipal water utility is operating income. See also Operating Revenues.

Operating Lease: A rental-type lease in which the risks and benefits of ownership are substantively retained by the lessor, and which does not meet the criteria defined in applicable accounting and reporting standards as a capital lease.

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Operating Revenues: Revenues derived from the operation of governmental enterprises character.

Operating Statement: A statement summarizing the financial operations of a governmental unit for an accounting period as contrasted with a balance sheet that shows financial position at a given moment in time.

Operating Transfers: Legally authorized interfund transfers (from a fund receiving revenue to the fund that is to make the expenditures). See also Residual Equity Transfer

Ordinance: A formal legislative enactment by the council or governing body of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, it has the full force and effect of law within the boundaries of the municipality to which it applies.

Note: The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or charter will specify or imply those legislative actions that must be by ordinance and those that may be by resolution. Revenue-raising measures, such as the imposition of taxes, special assessments, and service charges, universally require ordinances.

Original Cost: The total of assets given and/or liabilities assumed to acquire an asset. In utility accounting, the original cost is the cost to the first owner who dedicated the plant to service of the public.

Other Financing Sources: An operating statement classification in which financial inflows other than revenues are reported; for example, proceeds of long-term debt, operating transfers-in, etc.

Other Financing Uses: An operating statement classification in which financial outflows other than expenditures are reported; for example, operating transfers-out.

Overhead: Those elements of cost necessary in the production of an article or the performance of a service that are of such a nature that the amount applicable to the product or service cannot be determined accurately or readily. Usually they relate to those objects of expenditures that do not become an integral part of the finished product or service, such as rent, heat, light, supplies, management, or supervision.

Pay-As-You-Go-Basis: A term used to describe the financial policy of a governmental unit that finances all of its capital outlays from current revenues rather than by borrowing. A governmental unit that pays for some improvements from current revenues and others by borrowing is said to be on a partial or modified pay-as-you-go basis.

Performance Audit: One of the two major types of audit defined by the U.S. General Accounting Office (see Financial Audit for the other type). A performance audit provides an auditor's independent determination (but not an opinion) of the extent to which government officials are efficiently, economically, and effectively carrying out their responsibilities.

PERS: See Public Employee Retirement Systems.

Petty Cash: A sum of money set aside for the purpose of making change or paying small obligations for which the issuance of a formal voucher and check would be too expensive and time consuming. Sometimes called a petty cash fund, with the term fund here being used in the commercial sense of earmarked liquid assets.

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Pooled Investments: In order to simplify portfolio management, obtain a greater degree of investment diversification for individual endowments or trusts, and reduce brokerage, taxes, and bookkeeping expenses, investments may be merged, or *pooled*.

Prepaid Expenses: Expenses entered in the accounts for benefits not yet received. Prepaid expenses differ from deferred charges in that they are spread over a shorter period of time than deferred charges and are regularly recurring costs of operations. Examples of prepaid expenses are prepaid rent, prepaid interest, and premiums on unexpired insurance.

Prepayment of Taxes: The deposit of money with a governmental unit on condition that the amount deposited is to be applied against the tax liability of a designated taxpayer after the taxes have been levied and such liability has been established. See also Deferred Revenues.

Primary Government: A state government or general purpose local government. Also, a special purpose government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments.

Prior-Years' Encumbrances: See Reserve for Encumbrances-Prior Year.

Prior-Years' Tax Levies: Taxes levied for fiscal periods preceding the current one.

Private Trust Fund: A trust fund that will ordinarily revert to private individuals or will be used for private purposes; for example, a fund that consists of guarantee deposits.

Pro Forma: For form's sake; an indication of form; an example. The term is used in conjunction with a noun to denote merely a sample form, document, statement, certificate, or presentation, the contents of which may be either wholly or partially hypothetical, actual facts, estimates, or proposals.

Program Budget: A budget wherein inputs of resources and outputs of services are identified by programs without regard to the number of organizational units involved in performing various aspects of the program.

Project: A plan of work, job, assignment, or task. Also used to refer to a job or task.

Property Taxes: Taxes levied by a legislative body against agricultural, commercial, residential, or personal property pursuant to law and in proportion to the assessed valuation of said property, or other appropriate basis.

Proprietary Accounts: Those accounts that show actual financial position and operations, such as actual assets, liabilities, reserves, fund balances, revenues, and expenditures, as distinguished from budgetary accounts.

Proprietary Fund: Sometimes referred to as "income-determination" or "commercial-type" funds of a state or local governmental unit. Examples are enterprise funds and internal service funds.

Public Employee Retirement Systems: The organizations that collect retirement and other employee benefit contributions from government employers and employees, manage assets, and make payments to qualified retirees, beneficiaries, and disabled employees.

Purchase Order: A document that authorizes the delivery of specified merchandise or the rendering of certain services and the making of a charge for them.

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Quasi-external Transaction: Transactions between funds that are similar to and accounted for the same as if the other party to the transaction had been an external entity. An example is the purchase of supplies by the General Fund from an internal service fund. This transaction results in an expenditure by the General Fund and a revenue to the internal service fund.

Realize: To convert goods or services into cash or receivables. Also to exchange for property that is a current asset or can be converted immediately into a current asset. Sometimes applied to conversion of noncash assets into cash.

Rebates: Abatements or refund.

Receipts: This term, unless otherwise qualified, means cash received.

Refund: (Noun) An amount paid back or credit allowed because of an overcollection or on account of the return of an object sold. (Verb) To pay back or allow credit for an amount because of an overcollection or because of the return of an object sold. (Verb) To provide for the payment of a loan through cash or credit secured by a new loan.

Refunding Bonds: Bonds issued to retire bonds already outstanding. The refunding bonds may be sold for cash and outstanding bonds redeemed in cash, or the refunding bonds may be exchanged with holders of outstanding bonds.

Reimbursement: Cash or other assets received as a repayment of the cost of work or services performed or of other expenditures made for or on behalf of another governmental unit or department or for an individual, firm, or corporation.

Replacement Cost: The cost as of a certain date of a property that can render similar service (but need not be of the same structural form) as the property to be replaced. See also Reproduction Cost.

Reporting Entity: The primary government and all related component units, if any, combined in accordance with GASB Codification Section 2100 constitute the governmental reporting entity.

Reproduction Cost: The cost as of a certain date of reproducing an exactly similar property new in the same place.

Note: Sometimes this term is designated as "reproduction cost new" to distinguish it from "depreciated reproduction cost," which is the reproduction cost of a given property less the estimated amount of accumulated depreciation applicable to it. In the absence of any modifier, however, the term *reproduction cost* is understood to be synonymous with *reproduction cost new*. See also Replacement Cost.

Repurchase Agreement: An agreement wherein a governmental unit transfers cash to a financial institution in exchange for U.S. government securities, and the financial institution agrees to repurchase the same securities at an agreed-upon price.

Requisition: A written demand or request, usually from one department to the purchasing officer or to another department, for specified articles or services.

Reserve: An account that records a portion of the fund equity that must be segregated for some future use and that is, therefore, not available for further appropriation or expenditure. See Reserve for Inventory.

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Reserve for Encumbrances-Prior Year: Encumbrances outstanding at the end of a fiscal year are designated as pertaining to appropriations of a year prior to the current year in order that related expenditures may be matched with the appropriations of the prior year rather than an appropriation of the current year.

Reserve for Inventory: A segregation of a portion of fund equity to indicate that assets equal to the amount of the reserve are invested in inventories and are, therefore, not available for appropriation.

Residual Equity Transfer: Nonrecurring or nonroutine transfers of equity between funds (e.g., transfers of residual balances of discontinued funds to the General Fund or a Debt Service Fund). See also Equity Transfer.

Resolution: A special or temporary order of a legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute. See also Ordinance.

Resources: Legally budgeted revenues of a state or local government that have not been recognized as revenues under the modified accrual basis of accounting as of the date of an interim balance sheet.

Restricted Assets: Assets (usually of an enterprise fund) that may not be used for normal operating purposes because of the requirements of regulatory authorities, provisions in bond indentures, or other legal agreements, but that need not be accounted for in a separate fund.

Restricted Fund: A fund established to account for assets the use of which is limited by the requirements of donors or grantors. Hospitals may have three types of restricted funds: specific purpose funds, endowment funds, and plant replacement and expansion funds. The governing body or administration cannot restrict the use of assets, they may *only designate* the use of assets.

Retained Earnings: The accumulated earnings of an Enterprise or Internal Service Fund that have been retained in the fund and are not reserved for any specific purpose.

Revenue: Additions to fund financial resources other than from interfund transfers and debt issue proceeds.

Revenue Anticipation Notes, or RANS: Notes issued in anticipation of the collection of revenues, usually from specified sources, and to be repaid upon the collection of the revenues.

Revenue Bonds: Bonds whose principal and interest are payable exclusively from earnings of a public enterprise. In addition to a pledge of revenues, such bonds sometimes contain a mortgage on the enterprise's property and are then known as mortgage revenue bonds.

Revenues Budget: A legally adopted budget authorizing the collection of revenues from specified sources and estimating the amounts to be collected during the period from each source.

Schedules: (1) The explanatory or supplementary statements that accompany the balance sheet or other principal statements periodically prepared from the accounts. (2) The accountant's or auditor's principal work papers covering his examination of the books and accounts. (3) A written enumeration or detailed list in orderly form.

Securities: Bonds, notes, mortgages, or other forms of negotiable or nonnegotiable instruments. See also Investments.

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Service Efforts and Accomplishments: A conceptualization of the resources consumed (inputs), tasks performed (outputs), and goals attained (outcomes), and the relationship among these items, in providing services in selected areas (e.g., police protection, solid waste garbage collection, and elementary and secondary education).

Short-Term Debt: Debt with a maturity of one year or less after the date of issuance. Short-term debt usually includes floating debt, bond anticipation notes, tax anticipation notes, and interim warrants.

Single Audit: An audit prescribed by federal law for state and local governmental units, colleges and universities, and not-for-profit organizations that receive federal financial assistance above a specified amount. Such an audit is to be conducted in conformity with Office of Management and Budget Circular A-128 for state and local governments and Circular A-133 for colleges and universities and other not-for-profit organizations. Such an audit is conducted on an organization-wide basis rather than on the former grant-by-grant basis. The Single Audit Act of 1984 and the two circulars cited above impose uniform, and rigorous, requirements for conducting and reporting on single audits.

Special Assessment: A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service that is presumed to be a general benefit to the public and of special benefit to such properties.

Special Assessment Bonds: Bonds payable from the proceeds of special assessments. If the bonds are payable only from the collections of special assessments, they are known as "special-special assessment bonds." If, in addition to the assessments, the full faith and credit of the governmental unit is pledged, they are known as "general obligation special assessment bonds."

Special Assessment Roll: The official list showing the amount of special assessments levied against each property presumed to be benefited by an improvement or service.

Special District An independent unit of local government organized to perform a single governmental function or a restricted number of related functions. Special districts usually have the power to incur debt and levy taxes; however, certain types of special districts are entirely dependent on enterprise earnings and cannot impose taxes. Examples of special districts are water districts, drainage districts, flood control districts, hospital districts, fire protection districts, transit authorities, port authorities, and electric power authorities.

Statements: (1) Used in a general sense, statements are all of those formal written presentations that set forth financial information. (2) In technical accounting usage, statements are those presentations of financial data that show the financial position and the results of financial operations of a fund, a group of accounts, or an entire governmental reporting entity, or component unit thereof, for a particular accounting period.

Stores: Materials and supplies on hand in storerooms, subject to requisition and use.

Subsidiary Ledger: A group of subsidiary accounts the sum of the balances of which is equal to the balance of the related control account.

Subvention: A grant.

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Surety Bond: A written promise to pay damages or to indemnify against losses caused by the party or parties named in the document, through nonperformance or through defalcation. An example is a surety bond given by a contractor or by an official handling cash or securities.

Surplus: Now generally obsolete in accounting usage. See Fund Balance, Retained Earnings, and Investment in General Fixed Assets.

Tax Anticipation Notes, or TANS: Notes (sometimes called warrants) issued in anticipation of collection of taxes, usually retirable only from tax collections, and frequently only from the proceeds of the tax levy whose collection they anticipate.

Tax Increment Debt: Debt secured by an incremental tax earmarked for servicing the debt, such as a half-cent sales tax.

Tax Roll: The official list showing the amount of taxes levied against each taxpayer or property. Frequently, the tax roll and the assessment roll are combined, but even in these cases the two can be distinguished.

Transfers: See Operating Transfers and Residual Equity Transfers.

Trial Balance: A list of the balances of the accounts in a ledger kept by double entry, with the debit and credit balances shown in separate columns. If the totals of the debit and credit columns are equal or their net balance agrees with a control account, the ledger from which the figures are taken is said to be "in balance."

Trust Fund: A fund consisting of resources received and held by the governmental unit as trustee, to be expended or invested in accordance with the conditions of the trust. See also Private Trust Fund.

Trust and Agency Funds: See Trust Fund.

Unearned Income: See Deferred Revenues.

Unencumbered Appropriation: That portion of an appropriation not yet expended or encumbered.

Unexpended Appropriation: That portion of an appropriation that has not been expended.

User Charge: A charge levied against users of a service or purchasers of a product of an enterprise fund or an internal service fund.

Warrant: An order drawn by the legislative body or an officer of a governmental unit on its treasurer, directing the latter to pay a specified amount to the person named or to the bearer. It may be payable on demand, in which case it usually circulates the same as a bank check; or it may be payable only out of certain revenues when and if received, in which case it does not circulate as freely.

Warrants Payable: The amount of warrants outstanding and unpaid.

Working Capital Fund: See Internal Service Fund.

Yield Rate: See Effective Interest Rate.