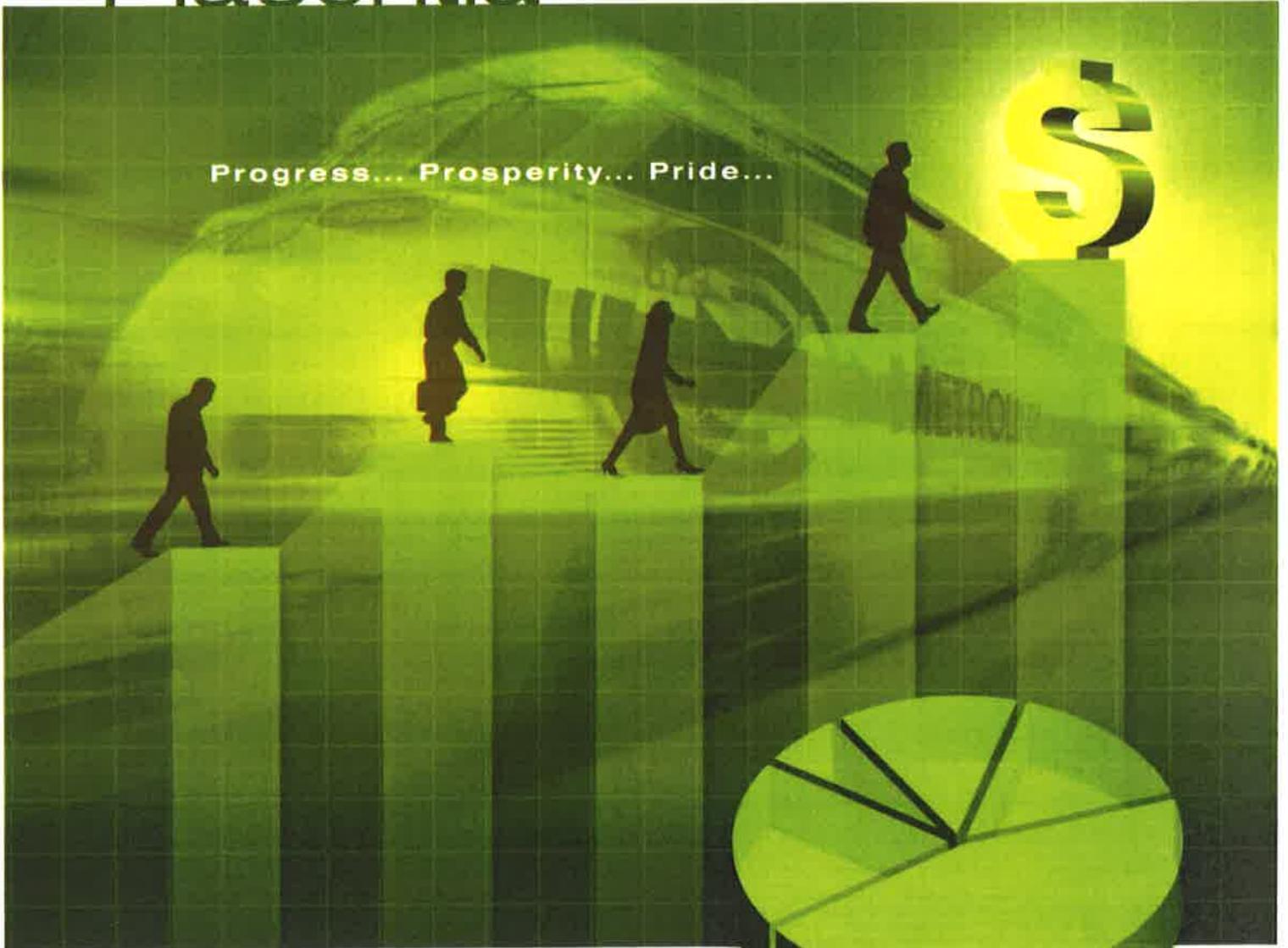


City of
Placentia

Progress... Prosperity... Pride...



FISCAL YEAR 2013-14

ANNUAL BUDGET (DRAFT)

**ANNUAL BUDGET
(DRAFT)**



FISCAL YEAR 2013-14



ANNUAL BUDGET (DRAFT)

**CITY OF PLACENTIA
PROJECTED CHANGE IN FINANCIAL POSITION
FISCAL YEAR 2012-13**



City of Placentia

PROJECTED CHANGE IN FINANCIAL POSITION

Fiscal Year 2012-13

Fund	Fund Balance 06/30/12	Estimated Revenues	Estimated Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/13
	[A]	[B]	[C]	[D]	[B - C + D]	[A + Net]
GENERAL FUND						
101 General Fund	6,270,780	25,301,320	25,413,332	See Below	(895,872)	5,374,908
101 General Fund - Transfer In	-	-	-	4,398,000	-	-
101 General Fund - Transfer Out	-	-	-	(5,181,860)	-	-
115 Economic Uncertainty	500,000	-	-	-	-	500,000
SPECIAL REVENUE FUNDS						
201 Utility User Tax	223,713	2,793,800	-	(2,793,800)	-	223,713
205 State Gas Tax	158,500	1,457,500	-	(920,000)	537,500	696,000
206 Gas Tax Bond	5,137,666	-	481,494	-	(481,494)	4,656,172
210 Measure M	373,934	470,000	-	-	470,000	843,934
215 Air Quality Management	176,488	60,000	11,000	-	49,000	225,488
225 Asset Seizure Fund	182,700	349,500	57,800	-	291,700	474,400
226 Traffic Offender Fund	17,617	13,500	-	-	13,500	31,117
230 Supplemental Law Enforcement	126	92,000	-	-	92,000	92,126
235 Park Development	66,354	-	-	-	-	66,354
240 Sewer Construction	(20,715)	-	-	-	-	(20,715)
245 Storm Drain Construction	42,701	-	-	-	-	42,701
250 Thoroughfare Construction	37,760	-	-	-	-	37,760
255 Underground Utilities	39	-	-	-	-	39
260 Street Lighting District	(393,082)	138,000	369,300	-	(231,300)	(624,382)
265 Landscape Maintenance	554,800	396,000	600,564	-	(204,564)	350,236
270 Housing and Community Dev	(228,939)	135,290	135,000	-	290	(228,649)
280 Miscellaneous Grants	779,966	N/A	N/A	N/A	N/A	N/A
710 Alta Vista District 85-1	-	-	-	-	-	-
715 Community Facilities District	4,793,878	3,103,100	3,191,900	-	(88,800)	4,705,078
Total Special Revenue Funds	11,903,506	9,008,690	4,847,058	(3,713,800)	447,832	11,571,372

City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
 Fiscal Year 2012-13

Fund	Fund Balance 06/30/12 [A]	Estimated Revenues [B]	Estimated Expenditures [C]	Operating Transfer - In/(Out) [D]	Net Increase/ (Decrease) [B - C + D]	Estimated Fund Balance 06/30/13 [A + Net]
CAPITAL PROJECTS						
401 City Capital Projects	(1,584,160)	N/A	N/A	N/A	N/A	N/A
425 Orangethorpe Corridor	365,803	N/A	N/A	N/A	N/A	N/A
Total Capital Projects Funds	(1,218,357)	-	-	-	-	-
ENTERPRISE FUNDS						
501 Refuse Administration	(3,041,677)	2,723,500	2,946,511	(500,000)	(723,011)	(3,764,688)
505 CNG Fueling Station	16,439	92,800	-	(109,000)	(16,200)	239
275 Sewer Maintenance	14,837,369	73,010	708,289	(75,200)	(710,479)	14,126,890
Total Enterprise Funds	11,812,131	2,889,310	3,654,800	(684,200)	(1,449,690)	10,362,441
INTERNAL SERVICE FUNDS (ISF)						
601 Employee Health & Welfare	37,666	-	1,331,833	1,331,833	-	37,666
605 Risk Management	(200,000)	200,000	1,350,840	1,350,840	200,000	-
610 Equipment Replacement	334,255	36,358	-	-	36,358	370,613
615 Information Technology	114,954	-	334,120	334,120	-	114,954
620 Citywide Services	(241)	-	2,165,067	2,165,067	-	(241)
Total Internal Service Funds	286,634	236,358	5,181,860	5,181,860	236,358	522,992
Total	29,554,694	37,435,678	39,097,050	-	(1,661,372)	28,331,713

ANNUAL BUDGET (DRAFT)

ANNUAL BUDGET (DRAFT)

**CITY OF PLACENTIA
PROJECTED CHANGE IN FINANCIAL POSITION
FISCAL YEAR 2013-14**



City of Placentia

PROJECTED CHANGE IN FINANCIAL POSITION

Fiscal Year 2013-14

Fund	Estimated Fund Balance 06/30/13	Budget Revenues	Budget Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/14
	[A]	[B]	[C]	[D]	[B - C + D]	[A + Net]
101 General Fund	5,374,908	26,294,869	25,205,010	See Below	-	5,374,908
101 General Fund - Transfer In	-	-	-	4,134,876	-	-
101 General Fund - Transfer Out	-	-	-	(5,224,735)	-	-
115 Economic Uncertainty	500,000	-	-	-	-	500,000
SPECIAL REVENUE FUNDS						
201 Utility User Tax	223,713	2,849,676	-	(2,849,676)	-	223,713
205 State Gas Tax	696,000	1,457,500	-	(920,000)	537,500	1,233,500
206 Gas Tax Bond	4,656,172	481,844	480,344	-	1,500	4,657,672
210 Measure M	843,934	470,000	-	-	470,000	1,313,934
215 Air Quality Management	225,488	60,000	15,000	-	45,000	270,488
225 Asset Seizure Fund	474,400	500	47,000	-	(46,500)	427,900
226 Traffic Offender Fund	31,117	13,500	-	-	13,500	44,617
230 Supplemental Law Enforcement	92,126	92,000	-	-	92,000	184,126
235 Park Development	66,354	-	-	-	-	66,354
240 Sewer Construction	(20,715)	-	-	-	-	(20,715)
245 Storm Drain Construction	42,701	-	-	-	-	42,701
250 Thoroughfare Construction	37,760	-	-	-	-	37,760
255 Underground Utilities	39	-	-	-	-	39
260 Street Lighting District	(624,382)	138,000	379,700	-	(241,700)	(866,082)
265 Landscape Maintenance	350,236	396,000	565,089	-	(169,089)	181,147
270 Housing and Community Dev	(228,649)	135,290	135,200	-	90	(228,559)
280 Miscellaneous Grants	N/A	N/A	N/A	N/A	N/A	N/A
710 Alta Vista District 85-1	-	-	-	-	-	-
715 Community Facilities District	4,705,078	3,383,000	2,536,850	-	846,150	5,551,228
Total Special Revenue Funds	11,571,372	9,477,310	4,159,183	(3,769,676)	1,548,451	13,119,823

City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
Fiscal Year 2013-14

Fund	Estimated Fund Balance 06/30/13 [A]	Budget Revenues [B]	Budget Expenditures [C]	Operating Transfer - In/(Out) [D]	Net Increase/ (Decrease) [B - C + D]	Estimated Fund Balance 06/30/14 [A + Net]
CAPITAL PROJECTS						
401 City Capital Projects	N/A	N/A	N/A	N/A	N/A	N/A
425 Orangethorpe Corridor	N/A	N/A	N/A	N/A	N/A	N/A
Total Capital Projects Funds	-	-	-	-	-	-
ENTERPRISE FUNDS						
501 Refuse Administration	(3,764,688)	2,723,500	3,000,549	(200,000)	(477,049)	(4,241,737)
505 CNG Fueling Station	239	92,800	5,000	(90,000)	(2,200)	(1,961)
275 Sewer Maintenance	14,126,890	73,010	953,635	(75,200)	(955,825)	13,171,065
Total Enterprise Funds	10,362,441	2,889,310	3,959,184	(365,200)	(1,435,074)	8,927,367
INTERNAL SERVICE FUNDS						
601 Employee Health & Welfare	37,666	-	1,381,500	1,381,500	-	37,666
605 Risk Management	-	-	1,333,010	1,333,010	-	-
610 Equipment Replacement	370,613	-	-	-	-	370,613
615 Information Technology	114,954	-	325,120	325,120	-	114,954
620 Citywide Services	(241)	-	2,208,595	2,208,595	-	(241)
Total Internal Service Funds	522,992	-	5,248,225	5,248,225	-	522,992
Total	28,331,713	38,661,489	38,571,602	23,490	113,377	28,445,090

ANNUAL BUDGET (DRAFT)

ANNUAL BUDGET (DRAFT)

**CITY OF PLACENTIA
EXPENDITURE SUMMARY
(DEPARTMENT/DIVISION)
FISCAL YEAR 2013-14**





**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual	Amended	Estimate	Over/(Under)	Budget	Incr/(Decr)
				2011-12	Budget 2012-13	2012-13	Budget 2012-13	Budget 2013-14	Budget to Estimate
General Fund (101)/(10)									
Legislative	City Council	10	01	154,219	166,773	162,385	(4,388)	193,795	31,410
	City Clerk	10	02	75,750	169,886	138,059	(31,827)	90,790	(47,269)
	City Treasurer	10	03	58,523	63,378	63,045	(333)	63,975	930
	Commission	10	04	2,810	2,798	-	(2,798)	3,000	3,000
	Legal Services	10	05	1,031,261	602,800	653,000	50,200	591,570	(61,430)
				<u>1,322,564</u>	<u>1,005,635</u>	<u>1,016,489</u>	<u>10,854</u>	<u>943,130</u>	<u>(73,359)</u>
Administration	City Administrator	15	11	498,358	632,652	632,203	(449)	604,270	(27,933)
	Personnel	15	12	308,336	335,094	360,860	25,766	318,220	(42,640)
	Records	15	13	69,347	119,915	79,089	(40,826)	88,915	9,826
	Disaster Preparedness	15	14	55,493	62,353	47,840	(14,513)	58,880	11,040
	Neighborhood Services	15	72	224,636	154,896	158,130	3,234	149,500	(8,630)
	Cable & Web Services	15	73	12,353	14,095	14,095	-	14,040	(55)
					<u>1,168,524</u>	<u>1,319,005</u>	<u>1,292,217</u>	<u>(26,788)</u>	<u>1,233,825</u>
Finance	Finance Administration	20	20	153,716	271,470	285,051	13,581	286,145	1,094
	Accounting/Budgeting	20	21	792,737	716,753	661,335	(55,418)	664,430	3,095
	Business Licensing	20	22	N/A	N/A	N/A	N/A	N/A	-
				<u>946,453</u>	<u>988,223</u>	<u>946,386</u>	<u>(41,837)</u>	<u>950,575</u>	<u>4,189</u>
Development	Planning	25	31	180,122	194,332	195,581	1,249	116,030	(79,551)
	Building & Safety	25	32	229,551	275,646	274,716	(930)	273,110	(1,606)
	Code Enforcement	25	33	105,728	109,421	-	(109,421)	-	-
Services	Economic Development	25	34	1,143	12,000	5,000	(7,000)	8,000	3,000
				<u>516,546</u>	<u>591,399</u>	<u>475,298</u>	<u>(116,101)</u>	<u>397,140</u>	<u>(78,158)</u>



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual	Ammended	Estimate	Over/(Under)	Budget	Incr/(Decr)
				2011-12	2012-13	2012-13	2012-13	2013-14	Budget to Estimate
Public Safety	Police Administration	30	40	1,060,392	1,352,429	1,340,993	(11,436)	1,290,070	(50,923)
	Field Services	30	41	6,313,638	6,441,240	6,541,535	100,295	6,964,460	422,925
	Investigations	30	42	1,972,512	1,862,439	1,962,156	99,717	1,630,490	(331,666)
	Support Services	30	43	1,473,441	1,461,899	1,502,430	40,531	1,379,110	(123,320)
	Fire & Paramedic	30	44	4,839,231	4,977,713	4,977,713	-	5,160,000	182,287
	Animal Control	30	45	73,290	100,000	97,000	(3,000)	100,000	3,000
			15,732,504	16,195,720	16,421,827	226,107	16,524,130	102,303	
Engineering Services (Formerly Public Works)	Public Works Admin	35	50	321,351	441,190	428,631	(12,559)	429,220	589
	Engineering	35	51	-	-	-	-	-	-
	Street/Curb/Gutter	35	52	633	-	-	-	-	-
	Parks	35	55	-	-	-	-	-	-
				321,984	441,190	428,631	(12,559)	429,220	589
Maintenance Services	Maint Services Admin	36	50	988,368	956,765	1,021,871	65,106	1,025,714	3,843
	Street Maintenance	36	52	557,437	603,924	561,500	(42,424)	518,000	(43,500)
	Parks Maintenance	36	55	799,782	942,553	883,000	(59,553)	804,000	(79,000)
	Environmental Planning	43	15	-	724	150	(574)	1,100	950
				2,345,587	2,503,966	2,466,521	(37,445)	2,348,814	(117,707)
Community Services	Community Svcs Admin	40	70	116,307	183,149	167,927	(15,222)	174,330	6,403
	Recreation Services	40	71	636,034	639,049	641,199	2,150	685,930	44,731
	Social Services	40	72	1,855	-	-	-	-	-
	Cultural Arts	40	74	6,918	7,126	6,876	(250)	9,205	2,329
	Tri-City Park	40	75	122,018	75,000	75,000	-	-	(75,000)
			883,132	904,324	891,002	(13,322)	869,465	(21,537)	



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual	Amended	Estimate	Over/(Under)	Budget	Incr/(Decr)	
				2011-12	Budget 2012-13	2012-13	Budget 2012-13	Budget 2013-14	Budget to Estimate	
Debt Service	Debt Service	55	25	1,376,311	1,474,961	1,474,961	-	1,508,711	33,750	
Operating Transfers: (ISF/Measure M)										
	Health & Welfare	(601/39)		1,021,346	1,239,470	1,331,833	92,363	1,381,500	49,667	
	Risk Management	(605/40)		1,580,782	1,338,270	1,350,840	12,570	1,333,010	(17,830)	
	Equipment Replace	(610/41)		(19,298)	-	-	-	-	-	
	Info Technology	(615/42)		304,465	339,065	334,120	(4,945)	325,120	(9,000)	
	Citywide Services	(620/43)		1,915,976	2,204,916	2,165,067	(39,849)	2,185,105	20,038	
	Other			2,308,251	-	-	-	-	-	
	Sub-total			7,111,522	5,121,721	5,181,860	60,139	5,224,735	42,875	
TOTAL GENERAL FUND				31,725,126	30,546,144	30,595,192	49,048	30,429,745	(165,447)	
State Gas Tax (205)/(17)										
TOTAL STATE GAS TAX				-	-	-	-	-	-	
Gas Tax Bond (206)/(52)										
Debt Service	Debt Service	55	25	-	481,494	481,494	-	480,344	(1,150)	
TOTAL GAS TAX BOND				-	-	-	-	-	-	
Measure M (210)/(18)										
City Treasurer	City Treas - Measure M	35	67	-	-	-	-	-	-	
TOTAL MEASURE M				-	-	-	-	-	-	



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual	Amended	Estimate	Over/(Under)	Budget	Budget	Incr/(Decr)
				2011-12	2012-13	2012-13	2012-13	2012-13	2013-14	Budget to Estimate
Air Quality Management (215)/(19)										
Maint Services	Environmental Planning	43	15	10,911	11,000	11,000	-	-	15,000	4,000
TOTAL AIR QUALITY MANAGEMENT				10,911	11,000	11,000	-	-	15,000	4,000
Asset Seizure (225)/(21)										
Public Safety	Field Services	30	41	35,461	190,784	57,800	(132,984)	(132,984)	47,000	(10,800)
TOTAL ASSET SEIZURE				35,461	190,784	57,800	(132,984)	(132,984)	47,000	(10,800)
Supplemental Law Enforcement (230)/(22)										
Public Safety	Field Services	30	41	111,696	-	-	-	-	-	-
TOTAL SUPPLEMENTAL LAW ENFORCEMENT				111,696	-	-	-	-	-	-
Park Development (235)/(23)										
Community	Tri-City Park	40	75	25,000	-	-	-	-	-	-
TOTAL PARK DEVELOPMENT				25,000	-	-	-	-	-	-
Street Lighting District (260)/(28)										
Special Districts	Placentia Light Dist	65	60	352,285	380,700	369,300	(11,400)	(11,400)	379,700	10,400
TOTAL STREET LIGHTING DISTRICT				352,285	380,700	369,300	(11,400)	(11,400)	379,700	10,400



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual	Amended	Estimate	Over/(Under)	Budget	Incr/(Decr)
				2011-12	2012-13	2012-13	2012-13	Budget	Budget to Estimate
Landscaping Maintenance (265)/(29)									
Special Districts	Landscaping Maint Dist	65	61	355,584	623,410	600,564	(22,846)	565,089	(35,475)
TOTAL LANDSCAPE MAINTENANCE				355,584	623,410	600,564	(22,846)	565,089	(35,475)
Housing and Community Development (270)/(30)									
Development Svc	HCD Grant Admin	25	35	N/A	135,000	135,000	-	135,000	-
TOTAL HOUSING AND COMM DEVELOPMENT				-	135,000	135,000	-	135,000	-
Sewer Maintenance (275)/(48)									
Engineering Svc	Sewers	35	56	75	-	-	-	-	-
Environ Svc	Sewer Admin	43	56	205,845	309,210	224,316	(84,894)	281,230	56,914
Environ Svc	Sewer Maint	43	76	385,412	664,180	483,973	(180,207)	672,405	188,432
TOTAL SEWER MAINTENANCE				591,332	973,390	708,289	(265,101)	953,635	245,346
Misc State Grants (280/50)									
Administration	Disaster Preparedness	15	14	11,124	22,000	10,000	(12,000)	22,000	12,000
Administration	Environmental Planning	15	15	18,254	-	-	-	-	-
Field Services	Investigations	30	42	-	146,900	152,731	5,831	147,240	(5,491)
Comm Svc	Recreation	40	71	-	44,000	44,000	-	47,000	3,000
Administration	Environmental Planning	43	15	11,038	60,000	5,123	(54,877)	60,000	54,877
TOTAL MISCELLANEOUS GRANTS				40,416	272,900	211,854	(61,046)	276,240	64,386



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual	Ammended	Estimate	Over/(Under)	Budget	Budget	Incr/(Decr)
				2011-12	Budget 2012-13	2012-13	Budget 2012-13	Budget 2013-14	Budget to Estimate	
City Capital Projects (401)/(33)										
Finance	Information Technology	35	23	251,477	126,125	-	(126,125)	-	-	-
	Street/Curb/Gutter	35	52	1,122,195	6,973,680	-	(6,973,680)	-	-	-
Public Works	Facilities	35	54	840,776	492,500	-	(492,500)	-	-	-
	Parks	35	55	574,823	393,000	-	(393,000)	-	-	-
	Sewers	35	56	32,571	460,000	-	(460,000)	-	-	-
Maint Svc	Vehicle/Equip Maint	35	58	254,857	457,514	-	(457,514)	-	-	-
	TOTAL CITY CAPITAL PROJECTS			3,076,699	8,902,819	-	(8,902,819)	-	-	-
Refuse Administration (501)/(37)										
Environ Svc	Refuse Administration	43	86	2,620,083	2,715,265	2,676,840	(38,425)	2,728,840	52,000	
Environ Svc	Refuse Maintenance	43	87	260,054	267,020	269,671	2,651	271,709	2,038	
	TOTAL REFUSE ADMINISTRATION			2,880,137	2,982,285	2,946,511	(35,774)	3,000,549	54,038	
CNG Fueling Station (505)/(38)										
Public Works	CNG Station	35	59	20,749	-	-	-	-	-	-
CNG Fueling	CNG Station	43	59	579	15,000	-	(15,000)	5,000	5,000	
	TOTAL CNG FUELING STATION			21,328	15,000	-	(15,000)	5,000	5,000	
Employee Health & Welfare (601)/(39)										
Employee Benefit:Health and Welfare		50	83	1,067,397	1,239,470	1,331,833	92,363	1,381,500	49,667	
	TOTAL EMPLOYEE HEALTH & WELFARE			1,067,397	1,239,470	1,331,833	92,363	1,381,500	49,667	



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual	Amended	Estimate	Over/(Under)	Budget	Budget	Incr/(Decr)
				2011-12	2012-13	2012-13	Budget 2012-13	Budget 2013-14	Budget to Estimate	
Risk Management (605)/(40)										
Risk	Workers' Comp	45	80	605,188	542,720	579,940	37,220	590,000	590,000	10,060
	Unemployment	45	81	2,622	51,000	76,200	25,200	51,200	51,200	(25,000)
Management	Liability	45	82	871,697	744,550	694,700	(49,850)	691,810	691,810	(2,890)
TOTAL RISK MANAGEMENT				1,479,507	1,338,270	1,350,840	12,570	1,333,010	1,333,010	(17,830)
Equipment Replacement (610)/(41)										
Equipment	Vehicle/Equip Maint	70	58	-	-	-	-	-	-	-
Replacement	Vehicle/Equip Maint	70	68	-	-	-	-	-	-	-
TOTAL EQUIPMENT REPLACEMENT				-	-	-	-	-	-	-
Information Technology (615)/(42)										
Finance	Finance Admin	20	20	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	IT Service	20	23	375,865	339,065	334,120	(4,945)	325,120	325,120	(9,000)
TOTAL IT				375,865	339,065	334,120	(4,945)	325,120	325,120	(9,000)
Citywide Services (620)/(43)										
Administration	Non-Departmental	10	10	1,073,439	1,234,186	1,187,830	(46,356)	1,211,705	1,211,705	23,875
Finance	Reprographics	20	24	-	-	-	-	-	-	-
Engineering	Facilities	35	54	-	-	-	-	-	-	-
Services	Facilities	36	54	447,875	485,643	492,607	6,964	473,470	473,470	(19,137)
(formerly Public Works)	Vehicle/Equip Maint	35	58	162	-	-	-	-	-	-
	Vehicle/Equip Maint	36	58	491,510	485,087	484,630	(457)	499,930	499,930	15,300
TOTAL CITYWIDE SERVICES				2,012,986	2,204,916	2,165,067	(39,849)	2,185,105	2,185,105	20,038



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual 2011-12	Amended Budget 2012-13	Estimate 2012-13	Over/(Under) Budget 2012-13	Budget 2013-14	Incr/(Decr) Budget to Estimate
Special Deposits (701)/(44)									
Administration		15	73	-	58,310	58,640	330	76,010	N/A
TOTAL SPECIAL DEPOSITS				-	58,310	58,640	330	76,010	-

ANNUAL BUDGET (DRAFT)

**CITY OF PLACENTIA
EXPENDITURE SUMMARY
(CATEGORY)**





City of Placentia BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	PERSONNEL			M S & S		
				Actual 2011-12	Estimate 2012-13	Budget 2013-14	Actual 2011-12	Estimate 2012-13	Budget 2013-14
General Fund (101)/(10)	City Council	10	01	52,388	56,080	58,440	101,831	106,305	135,355
	City Clerk	10	02	68,577	74,674	79,620	7,173	63,385	11,170
	City Treasurer	10	03	10,487	18,950	19,820	48,036	44,095	44,155
	Commission	10	04	-	-	-	2,810	-	3,000
	Legal Services	10	05	-	-	-	1,031,261	653,000	591,570
	City Administrator	15	11	455,761	568,978	557,060	42,597	63,225	47,210
	Personnel	15	12	279,820	335,284	290,150	28,516	25,576	28,070
	Records	15	13	65,073	75,149	77,820	4,273	3,940	11,095
	Disaster Preparedness	15	14	52,183	44,640	54,980	3,310	3,200	3,900
	Neighborhood Services	15	72	182,352	155,554	146,580	42,284	2,576	2,920
Administration	Cable & Web Services	15	73	12,353	14,095	14,040	-	-	-
	Finance Administration	20	20	145,015	275,436	277,020	8,701	9,615	9,125
	Accounting/Budgeting	20	21	544,578	430,735	448,830	248,159	230,600	215,600
Finance	Business Licensing	20	22	-	-	-	-	-	-
	Planning	25	31	173,355	102,641	107,010	6,767	92,940	9,020
Development Services	Building & Safety	25	32	205,833	151,291	108,610	23,719	123,425	164,500
	Code Enforcement	25	33	95,714	-	-	10,014	-	-
	Economic Development	25	34	-	-	-	1,143	5,000	8,000
	Police Administration	30	40	975,620	1,209,500	1,149,900	84,772	131,493	140,170
Public Safety	Field Services	30	41	5,818,760	6,004,470	6,413,990	494,878	537,065	550,470
	Investigations	30	42	1,933,545	1,919,330	1,581,140	38,967	42,826	49,350
	Support Services	30	43	1,255,794	1,248,750	1,107,760	217,647	249,180	271,350
	Fire & Paramedic	30	44	-	-	-	4,839,231	4,977,713	5,160,000
	Animal Control	30	45	-	-	-	73,290	97,000	100,000
Engineering Services	Public Works Admin	35	50	157,211	230,016	212,010	164,140	198,265	217,210
	Engineering	35	51	-	-	-	-	-	-
(formerly Public Works)	Street/Curb/Gutter	35	52	-	-	-	633	-	-
	Parks	35	55	-	-	-	-	-	-
Maintenance Services	Maint Services Admin	36	50	966,843	1,001,171	1,004,714	21,525	20,700	21,000
	Street Maintenance	36	52	-	-	-	549,112	561,500	518,000
Services	Parks Maintenance	36	55	-	-	-	799,782	883,000	804,000
	Environmental Planning	43	15	-	-	-	-	150	1,100



City of Placentia BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	PERSONNEL			M S & S		
				Actual 2011-12	Estimate 2012-13	Budget 2013-14	Actual 2011-12	Estimate 2012-13	Budget 2013-14
Community Svcs Admin		40	70	78,863	132,248	137,530	37,444	35,679	36,800
Recreation Services		40	71	537,318	521,528	562,350	98,716	119,671	123,580
Social Services		40	72	1,855	-	-	-	-	-
Cultural Arts		40	74	-	-	-	6,918	6,876	9,205
Tri-City Park		40	75	-	-	-	122,018	75,000	-
Debt Service	Debt Service	55	25	-	-	-	2,500	7,500	6,100
Interfund Transfers:									
Health & Welfare		(601/39)		1,061,073	1,325,633	1,375,300	6,324	6,200	6,200
Risk Management		(605/40)		568,020	614,940	595,000	911,487	735,900	738,010
Equipment Replace		(610/41)		-	-	-	-	-	-
Info Technology		(615/42)		9,864	-	-	374,398	331,120	320,620
Citywide Services		(620/43)		362,530	329,888	286,860	1,650,208	1,835,179	1,898,245
Measure M				-	-	-	-	-	-
TOAL GENERAL FUND				16,070,786	16,840,982	16,666,534	12,104,586	12,278,899	12,256,100
State Gas Tax (205)/(17)									
Street/Curbs/Gutter		35	52	N/A	N/A	N/A	N/A	N/A	N/A
Gas Tax Bond (206)/(52)									
Debt Service	Debt Service	55	25	-	-	-	-	1,500	1,500
Measure M (210)/(18)									
City Treasurer	City Treas -Measure M	35	67	-	-	-	-	-	-
Air Quality Management (215)/(19)									
Maint Services	Environmental Planning	43	15	-	-	-	10,911	11,000	15,000
Asset Seizure (225)/(21)									
Field Services	Field Services	30	41	-	-	-	20,637	24,800	47,000
Supplemental Law Enforcement (230)/(22)									
Public Safety	Field Services	30	41	111,696	-	-	-	-	-
Park Development (235)/(23)									
Tri-City Park	Tri-City Park	40	75	-	-	-	25,000	-	-
Sewer Construction (240)/(24)									
Public Works	Sewers	35	56	N/A	N/A	N/A	N/A	N/A	N/A



**City of Placentia
BUDGET SUMMARY - BY CATEGORY**

Fund/Dept	Division	Dept	Div	PERSONNEL			M S & S		
				Actual 2011-12	Estimate 2012-13	Budget 2013-14	Actual 2011-12	Estimate 2012-13	Budget 2013-14
Environ Svc	Refuse Maint	43	87	90,749	94,171	94,209	169,305	175,500	177,500
CNG Fueling Station (505)/(38)									
Public Works	CNG Station	35	59	-	-	-	10,416	-	-
CNG Fueling	CNG Station	43	59	530	-	-	49	-	5,000
Employee Health & Welfare (601)/(39)									
Employee Benefit Health and Welfare		50	83	1,061,073	1,325,633	1,375,300	6,324	6,200	6,200
Risk Management (605)/(40)									
Risk	Workers' Comp	45	80	566,198	539,940	545,000	38,990	40,000	45,000
Management	Unemployment	45	81	1,822	75,000	50,000	800	1,200	1,200
	Liability	45	82	-	-	-	871,697	694,700	691,810
Equipment Replacement (610)/(41)									
	Vehicle/Equip Maint	70	58	-	-	-	-	-	-
	Vehicle/Equip Maint	70	68	-	-	-	-	-	-
Information Technology (615)/(42)									
	IT Service	20	23	9,864	-	-	374,398	331,120	320,620
Citywide Services (620)/(43)									
Administration	Non-departmental	10	10	27,937	-	-	1,045,502	1,187,830	1,211,705
Finance	Reprographics	20	24	-	-	-	-	-	-
	Facilities	35	54	-	-	-	-	-	-
	Facilities	36	54	272,405	282,508	286,860	175,470	210,099	186,610
Public Works	Vehicle/Equip Maint	35	58	-	-	-	162	-	-
	Vehicle/Equip Maint	36	58	62,188	47,380	-	429,074	437,250	499,930
Special Deposits (701)/(44)									
Administration		15	73	-	-	-	-	58,640	76,010

ANNUAL BUDGET (DRAFT)



**City of Placentia
BUDGET SUMMARY - BY CATEGORY**

Fund/Dept	Division	Dept	Div	----- CAPITAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL BUDGET 2013-14
				Actual 2011-12	Estimate 2012-13	Budget 2013-14	Actual 2011-12	Estimate 2012-13	Budget 2013-14	
General Fund (101)/(10)										
	City Council	10	01	-	-	-	-	-	-	193,795
	City Clerk	10	02	-	-	-	-	-	-	90,790
Legislative	City Treasurer	10	03	-	-	-	-	-	-	63,975
	Commission	10	04	-	-	-	-	-	-	3,000
	Legal Services	10	05	-	-	-	-	-	-	591,570
	City Administrator	15	11	-	-	-	-	-	-	604,270
	Personnel	15	12	-	-	-	-	-	-	318,220
	Records	15	13	-	-	-	-	-	-	88,915
Administration	Disaster Preparedness	15	14	-	-	-	-	-	-	58,880
	Neighborhood Services	15	72	-	-	-	-	-	-	149,500
	Cable & Web Services	15	73	-	-	-	-	-	-	14,040
	Finance Administration	20	20	-	-	-	-	-	-	286,145
Finance	Accounting/Budgeting	20	21	-	-	-	-	-	-	664,430
	Business Licensing	20	22	-	-	-	-	-	-	-
	Planning	25	31	-	-	-	-	-	-	116,030
Development Services	Building & Safety	25	32	-	-	-	-	-	-	273,110
	Code Enforcement	25	33	-	-	-	-	-	-	-
	Economic Development	25	34	-	-	-	-	-	-	8,000
	Police Administration	30	40	-	-	-	-	-	-	1,290,070
	Field Services	30	41	-	-	-	-	-	-	6,964,460
Public Safety	Investigations	30	42	-	-	-	-	-	-	1,630,490
	Support Services	30	43	-	4,500	-	-	-	-	1,379,110
	Fire & Paramedic	30	44	-	-	-	-	-	-	5,160,000
	Animal Control	30	45	-	-	-	-	-	-	100,000
Engineering Services	Public Works Admin	35	50	-	350	-	-	-	-	429,220
	Engineering	35	51	-	-	-	-	-	-	-
(formerly Public Works)	Street/Curb/Gutter	35	52	-	-	-	-	-	-	-
	Parks	35	55	-	-	-	-	-	-	-
Maintenance Services	Maint Services Admin	36	50	-	-	-	-	-	-	1,025,714
	Street Maintenance	36	52	8,325	-	-	-	-	-	518,000
	Parks Maintenance	36	55	-	-	-	-	-	-	804,000
	Environmental Planning	43	15	-	-	-	-	-	-	1,100



**City of Placentia
BUDGET SUMMARY - BY CATEGORY**

Fund/Dept	Division	Dept	Div	----- CAPITAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL BUDGET 2013-14
				Actual 2011-12	Estimate 2012-13	Budget 2013-14	Actual 2011-12	Estimate 2012-13	Budget 2013-14	
Community Services	Community Svcs Admin	40	70	-	-	-	-	-	-	174,330
	Recreation Services	40	71	-	-	-	-	-	-	685,930
	Social Services	40	72	-	-	-	-	-	-	-
	Cultural Arts	40	74	-	-	-	-	-	-	9,205
	Tri-City Park	40	75	-	-	-	-	-	-	-
Debt Service	Debt Service	55	25	-	-	-	-	-	-	1,508,711
Interfund Transfers:										
	Health & Welfare		(601/39)	-	-	-	-	-	-	1,381,500
	Risk Management		(605/40)	-	-	-	-	-	-	1,333,010
	Equipment Replace		(610/41)	-	-	-	-	-	-	-
	Info Technology		(615/42)	(8,397)	3,000	4,500	-	-	-	325,120
	Citywide Services Measure M		(620/43)	248	-	-	-	150,836	-	2,185,105
	TOAL GENERAL FUND			176	7,850	4,500	1,373,811	1,618,297	1,502,611	30,429,745
State Gas Tax (205)/(17)										
	Street/Curbs/Gutter	35	52	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Gas Tax Bond (206)/(52)										
	Debt Service	55	25	-	-	-	-	479,994	478,844	480,344
Measure M (210)/(18)										
	City Treas -Measure M	35	67	-	-	-	-	-	-	-
Air Quality Management (215)/(19)										
	Maint Services Environmental Planning	43	15	-	-	-	-	-	-	15,000
Asset Seizure (225)/(21)										
	Field Services	30	41	14,824	33,000	-	-	-	-	47,000
Supplemental Law Enforcement (230)/(22)										
	Public Safety Field Services	30	41	-	-	-	-	-	-	-
Park Development (235)/(23)										
	Tri-City Park	40	75	-	-	-	-	-	-	-
Sewer Construction (240)/(24)										
	Public Works Sewers	35	56	-	-	-	-	-	-	-



City of Placentia
BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div
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-----CAPITAL OUTLAY-----			
Actual	Estimate	Budget	
2011-12	2012-13	2013-14	

-----DEBT SERVICE-----				TOTAL
Actual	Estimate	Budget	BUDGET	
2011-12	2012-13	2013-14	2013-14	

ANNUAL BUDGET (DRAFT)

Storm Drain Construction (245)/(25)								
Public Works	Storm Drains	35	57					
Thoroughfare Construction (250)/(26)								
Public Works	Thoroughfare Const	35	69					
Street Lighting District (260)/(28)								
Special Districts	Placentia Light Dist	65	60					
Landscape Maintenance (265)/(29)								
Special Districts	Landscape Maint Dist	65	61					
Housing and Community Development (270)/(30)								
Development SelHCD	Grant Admin	25	35					
Sewer Maintenance (275)/(48)								
Public Works	Sewers	35	56					
Sewer	Sewer Admin	43	56					
Sewer	Sewer Maint	43	76					
Misc State Grants (280/50)								
Administration	Disaster Preparedness	15	14					
Administration	Environmental Planning	15	15					
Field Services	Investigations	30	42					
Comm Svc	Recreation	40	71					
Administration	Environmental Planning	43	15					
City Debt Service (301)/(31)								
Debt Service	Debt Service	55	25					
City Capital Projects (401)/(33)								
Finance	Information Technology	35	23	251,477				
	Street/Curb/Gutter	35	52	1,122,195				
	Facilities	35	54	840,776				
Public Works	Parks	35	55	574,823				
	Sewers	35	56	32,571				
Maint Svc	Vehicle/Equip Maint	35	58	254,857				
Refuse Administration (501)/(37)								
Environ Svc	Refuse Admin	43	86					2,728,840



**City of Placentia
BUDGET SUMMARY - BY CATEGORY**

Fund/Dept	Division	Dept	Div	-----CAPITAL OUTLAY-----			-----DEBT SERVICE-----			TOTAL BUDGET 2013-14
				Actual 2011-12	Estimate 2012-13	Budget 2013-14	Actual 2011-12	Estimate 2012-13	Budget 2013-14	
Environ Svc	Refuse Maint	43	87	-	-	-	-	-	-	271,709
CNG Fueling Station (505)/(38)										
Public Works	CNG Station	35	59	10,333	-	-	-	-	-	-
CNG Fueling	CNG Station	43	59	-	-	-	-	-	-	5,000
Employee Health & Welfare (601)/(39)										
Employee Benefit Health and Welfare		50	83	-	-	-	-	-	-	1,381,500
Risk Management (605)/(40)										
Risk	Workers' Comp	45	80	-	-	-	-	-	-	590,000
Management	Unemployment	45	81	-	-	-	-	-	-	51,200
	Liability	45	82	-	-	-	-	-	-	691,810
Equipment Replacement (610)/(41)										
	Vehicle/Equip Maint	70	58	-	-	-	-	-	-	-
	Vehicle/Equip Maint	70	68	-	-	-	-	-	-	-
Information Technology (615)/(42)										
	IT Service	20	23	(8,397)	3,000	4,500	-	-	-	325,120
Citywide Services (620)/(43)										
Administration	Non-departmental	10	10	-	-	-	-	-	-	1,211,705
Finance	Reprographics	20	24	-	-	-	-	-	-	-
	Facilities	35	54	-	-	-	-	-	-	473,470
	Facilities	36	54	-	-	-	-	-	-	-
Public Works	Vehicle/Equip Maint	35	58	-	-	-	-	-	-	499,930
	Vehicle/Equip Maint	36	58	248	-	-	-	-	-	-
Special Deposits (701)/(44)										
Administration		15	73	-	-	-	-	-	-	76,010

**CITY OF PLACENTIA
REVENUE SUMMARY
FISCAL YEAR 2013-14**



**ANNUAL BUDGET (DRAFT)
City of Placentia
REVENUE SUMMARY**

Activity	Actual 2011-12	Budget 2012-13	Estimate 2012-13	Projected 2013-14	% Change *
GENERAL FUND					
Property Taxes	11,160,051	11,591,300	11,400,000	11,514,000	1.00%
Sales & Use Taxes	5,611,105	5,980,000	5,700,000	5,757,000	1.00%
Real Property Taxes	137,564	150,000	150,000	150,000	0.00%
Transient Occupancy Taxes	620,460	650,000	650,000	682,500	5.00%
Franchise Fees	2,056,035	1,980,000	2,100,000	2,100,000	0.00%
Business License	751,271	780,100	780,000	780,100	0.01%
Lease Revenues	912,921	935,360	935,360	869,937	-6.99%
Per Barrel Tax	46,644	48,500	47,000	49,350	5.00%
Permits	974,688	666,500	700,000	717,000	2.43%
Fines, Forfeitures & Penalties	595,239	570,000	600,000	618,000	3.00%
Investment Income	391,869	350,000	350,000	350,000	0.00%
Intergovernmental	54,624	195,600	50,000	50,000	0.00%
Charges for Services	1,363,635	1,915,500	1,501,000	1,303,000	-13.19%
Sale of Real Property	302,119	1,000	1,000	1,000	0.00%
Refunds, Reimbursements & Other	1,529,508	291,000	336,960	107,000	-68.25%
Sub-total	<u>26,507,734</u>	<u>26,104,860</u>	<u>25,301,320</u>	<u>25,048,887</u>	-1.00%
Operating Transfers-In	5,959,674	4,415,200	4,398,000	4,134,876	-5.98%
Contingency (Holding Account)	-	-	-	1,245,982	0.00%
Total General Fund	<u>32,467,408</u>	<u>30,520,060</u>	<u>29,699,320</u>	<u>30,429,745</u>	2.46%
SPECIAL REVENUES					
Economic Uncertainty	-	-	-	-	0.00%
Utility Users Tax Fund	2,851,290	2,710,000	2,793,800	2,849,676	2.00%
Gas Tax Fund	1,462,702	1,408,100	1,457,500	1,457,500	0.00%
Gas Tax Bond Fund	492,037	90,000	619,960	481,844	-22.28%
Measure M Fund	458,321	470,000	470,000	470,000	0.00%
Air Quality Management Fund	64,255	60,000	60,000	60,000	0.00%
Asset Seizure Fund	158,033	-	349,500	500	-99.86%
Traffic Offender Fund	9,338	4,500	13,500	13,500	0.00%
Supplemental Law Enforcement Svc.	100,793	78,103	92,000	92,000	0.00%
Park Development Fund	478,695	50,000	-	-	0.00%
Sewer Construction Fund	25	-	-	-	0.00%
Storm Drain Fund	119	-	-	-	0.00%
Thoroughfare Construction	105	-	-	-	0.00%
Placentia Lighting District	135,187	138,000	138,000	138,000	0.00%
Placentia Landscape District	399,016	232,629	396,000	396,000	0.00%
HCD Grant Fund	185,705	-	135,000	135,000	0.00%
Miscellaneous Grant Fund	1,490,046	272,900	N/A	N/A	0.00%
HCD Rehabilitation Loans	318	290	290	290	0.00%
Alta Vista District 85-1	-	-	-	-	0.00%
Community Facilities District	3,383,498	3,103,100	3,103,100	3,383,000	9.02%
Total Special Revenue	<u>11,669,483</u>	<u>8,617,622</u>	<u>9,628,650</u>	<u>9,477,310</u>	-1.57%

*% Change = Change between Budget 2013-14 and Estimated 2012-13

**ANNUAL BUDGET (DRAFT)
City of Placentia
REVENUE SUMMARY**

Activity	Actual 2011-12	Budget 2012-13	Estimate 2012-13	Projected 2013-14	% Change *
CAPITAL PROJECTS FUND					
Capital Project Fund	2,710,736	8,532,489	N/A	N/A	0.00%
Orangethrope Corridor	365,814	-	-	-	0.00%
Total Capital Projects Fund	3,076,550	8,532,489	-	-	0.00%
ENTERPRISE FUND					
Refuse Fund	2,731,733	2,653,500	2,723,500	2,723,500	0.00%
Compressed Natural Gas	151,011	92,800	92,800	92,800	0.00%
Sewer Maintenance	1,360,356	703,010	73,010	73,010	0.00%
Total Enterprise Fund	4,243,100	3,449,310	2,889,310	2,889,310	0.00%
INTERNAL SERVICE FUNDS					
Employee Health & Welfare	629,326	1,380,800	1,331,833	1,381,500	3.73%
Risk Management	1,592,719	1,315,550	1,350,840	1,333,010	-1.32%
Equipment Replacement	90	-	36,358	-	-100.00%
Information Technology	304,576	333,065	334,120	325,120	-2.69%
Citywide Services	1,916,384	2,271,427	2,165,067	2,208,595	2.01%
Total ISF Fund	4,443,095	5,300,842	5,218,218	5,248,225	0.58%
Total	55,899,636	56,420,323	47,435,498	48,044,590	1.28%

*% Change = Change between Budget 2013-14 and Estimated 2012-13

ANNUAL BUDGET (DRAFT)

**CITY OF PLACENTIA
BUDGET DETAIL
FISCAL YEAR 2013-14**



ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**LEGISLATIVE
CITY COUNCIL
101001**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5005	City Council	9,804	9,000	9,000	9,000	9,000
5105	Health Allocation	33,318	33,590	33,590	31,140	32,700
5110	Life Allocation	63	70	70	70	70
5115	Dental Allocation	1,297	3,720	3,720	3,720	3,900
5120	Optical Allocation	577	620	620	620	640
5135	Medicare	131	130	130	130	130
5159	Medical Opt Out Plan	7,200	9,600	9,600	11,400	12,000
TOTAL SALARIES AND BENEFITS		52,388	56,730	56,730	56,080	58,440
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	-	-	-	24,000
6099	Other Purchased Services	48,000	48,000	48,000	48,000	48,000
6240	Mileage Reimbursement	-	500	500	100	250
6245	Meeting and Conferences	11,597	11,191	10,666	8,000	12,000
6255	Dues and Memberships	40,968	47,700	47,700	47,700	48,100
6301	Special Department Supplies	835	2,332	2,632	2,000	2,500
6320	Books and Periodicals	431	320	545	505	505
TOTAL MATERIALS, SUPPLIES & SERVICES		101,831	110,043	110,043	106,305	135,355
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		154,219	166,773	166,773	162,385	193,795

CITY COUNCIL

SALARY AND BENEFITS:

- 5005 City Council Salaries
Provides for city officials positions
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5159 Medical Opt Out Plan
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance

MATERIAL, SUPPLIES & SERVICES:

- 6001 Management Consulting Services
Provides for fiscal sustainability planning workshop and a community satisfaction survey
- 6099 Other Purchased Services
Provides for a legislative advocacy services and other public relations services
- 6240 Mileage Reimbursement
Provides for mileage reimbursement at the IRS Standard Mileage Rate

CITY COUNCIL

- 6245 Meetings and Conferences
Provides for meetings and conferences for City Council Members. This account includes funds for the League of California Cities Annual Conference, New Mayor and Council Member Academy, local meetings, including the State of the City, and Legislative Action Days.
- 6255 Dues and Memberships
Provides for dues and memberships with the League of California Cities, Santa Ana River Flood, LAFCO, SCAG, OCCOG, and Chamber of Commerce
- 6301 Special Department Supplies
Provides for Mayor's Reception supplies, photographs, City Council uniforms, and other supplies
- 6320 Books and Periodicals
Provides for subscription to the Orange County Register

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



LEGISLATIVE
CITY CLERK
101002

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	47,231	60,500	60,500	55,755	58,830
5005	Part-time Salaries	1,971	12,200	12,200	1,725	1,800
5015	Overtime	83	-	-	550	1,250
5020	Leave Accrual Payout	1,999	-	-	160	-
5105	Health Allocation	11,021	8,470	8,470	9,415	9,600
5110	Life Allocation	140	200	200	123	130
5115	Dental Allocation	510	970	970	415	430
5120	Optical Allocation	151	230	230	130	140
5125	Long-term Disability Insurance	274	270	270	221	230
5135	Medicare	743	1,290	1,290	810	860
5141	Employers PARS/ARS	-	390	390	-	-
5145	Retirement Annuity	4,452	5,640	5,640	5,370	6,350
TOTAL SALARIES AND BENEFITS		68,577	90,160	90,160	74,674	79,620
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	6,000	6,000	-	-
6225	Advertising	4,253	5,000	5,000	5,300	5,000
6240	Mileage Reimbursement	32	100	100	100	100
6245	Meetings and Conferences	2,393	2,891	2,891	2,500	5,000
6255	Dues and Memberships	495	485	485	485	1,070
6290	Department Contract Services	-	25,000	25,000	25,000	-
6299	Other Purchased Services	-	40,250	40,250	30,000	-
TOTAL MATERIALS, SUPPLIES & SERVICES		7,173	79,726	79,726	63,385	11,170
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		75,750	169,886	169,886	138,059	90,790

CITY CLERK

DIVISION 101002

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

CITY CLERK

MATERIAL, SUPPLIES & SERVICES:

- 6225 Advertising
Provides for the publishing of public hearing materials for ordinance summaries and other legally required notices. Amount required varies based on number of public hearings and projects.

- 6240 Mileage Reimbursement
Provides for mileage reimbursement at the IRS Standard Mileage Rate

- 6245 Meetings and Conferences
Provides for meetings and conferences for elected City Clerk, Deputy City Clerk and office staff. This account includes funds for the meetings and conferences to City Clerk's Association of California (CCAC), Orange County City Clerk's Quarterly meetings, Technical Track Series, New Laws and Election Seminar and IIMC Online Course.

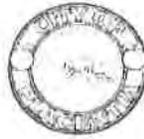
- 6255 Dues and Memberships
Provides for dues and memberships with the following organizations:

International Institute of Municipal Clerks	\$360
City Clerks Association of California	\$310
Total	<u>\$670</u>

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



LEGISLATIVE
CITY TREASURER
101003

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
	SALARIES AND BENEFITS					
5005	City Treasurer	1,176	1,800	1,800	600	600
5105	Health Allocation	7,794	15,600	15,600	16,500	17,290
5110	Life Allocation	7	20	20	20	20
5115	Dental Allocation	257	1,550	1,550	1,550	1,620
5120	Optical Allocation	44	270	270	270	280
5135	Medicare	9	10	10	10	10
5159	Medical Opt Out	1,200	-	-	-	-
	TOTAL SALARIES AND BENEFITS	10,487	19,250	19,250	18,950	19,820
	MATERIAL, SUPPLIES & SERVICES					
6040	Miscellaneous Bank Charges	45,696	43,000	43,000	43,000	43,000
6245	Meetings and Conferences	2,145	933	933	900	1,000
6255	Dues and Memberships	195	195	195	195	155
	TOTAL MATERIALS, SUPPLIES & SERVICES	48,036	44,128	44,128	44,095	44,155
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	OTHER EXPENDITURES					
	TOTAL OTHER EXPENDITURES	-	-	-	-	-
	GRAND TOTAL	58,523	63,378	63,378	63,045	63,975

CITY TREASURER

DIVISION 101003

SALARIES AND BENEFITS:

- 5005 Part-time Salaries
Provides for part-time position in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city official and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

MATERIAL, SUPPLIES & SERVICES:

- 6040 Miscellaneous Bank Charges
Provides for bank analysis and service charges

- 6245 Meeting and Conferences
Provides for meetings & conferences

- 6255 Dues and Memberships
Provides for dues and memberships with California Municipal Treasurer's Association

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**LEGISLATIVE
CITY TREASURER - MEASURE M
183567**

	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
GENERAL FUND					
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS	-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
OTHER EXPENDITURES					
6905 Principal Expense	-	-	-		
6915 Interest Expense	-	-	-		
TOTAL OTHER EXPENDITURES	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**LEGISLATIVE
COMMISSIONS
101004**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6301	Special Department Supplies	2,810	2,798	2,798	-	3,000
TOTAL MATERIALS, SUPPLIES & SERVICES		2,810	2,798	2,798	-	3,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		2,810	2,798	2,798	-	3,000

COMMISSIONS

DIVISION 101004

MATERIAL, SUPPLIES & SERVICES

6301 Special Department Supplies
Provides funds for the annual Commission and Committee Mixer

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**LEGISLATIVE
LEGAL SERVICES
101005**

GENERAL FUND	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
6005 General Legal Services	551,171	450,000	397,800	450,000	500,000
6006 Litigation	477,620	100,000	200,000	200,000	86,570
6299 Other Purchased Services	2,470	5,000	5,000	3,000	5,000
TOTAL MATERIALS, SUPPLIES & SERVICES	1,031,261	555,000	602,800	653,000	591,570
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	1,031,261	555,000	602,800	653,000	591,570

LEGAL SERVICES

DIVISION 101000

MATERIAL, SUPPLIES & SERVICES:

- 6005 General Legal Services
Provides for general legal services provided by the City Attorney under contract as well as use of special counsel when authorized or required by law

- 6006 Litigation
Provides funds for general litigation expenses initiated by the city

- 6299 Other Purchased Services
Provides funds for fees paid to City of Anaheim for prosecution of criminal matters and code enforcement

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**ADMINISTRATION
CITY ADMINISTRATION
101511**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	366,644	406,160	442,160	413,138	413,300
5105	Health Allocation	23,836	46,670	46,670	63,808	53,330
5110	Life Allocation	517	620	620	4,097	4,100
5115	Dental Allocation	1,326	3,710	3,710	4,678	3,710
5120	Optical Allocation	393	790	790	862	700
5125	Long-term Disability Insurance	1,598	1,150	1,150	1,230	1,050
5135	Medicare	5,289	5,900	5,900	7,710	6,770
5145	Retirement Annuity	32,380	38,510	38,510	45,028	44,560
5163	Life Insurance Premiums	7,490	4,800	4,800	6,800	7,140
5170	Sick Leave Buy Back	2,469	2,600	2,600	2,254	2,600
5175	Vacation Leave Buy Back	8,849	9,000	9,000	15,573	16,000
5199	Other Employee Benefits	4,970	3,800	3,800	3,800	3,800
TOTAL SALARIES AND BENEFITS		455,761	523,710	559,710	568,978	557,060
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	29,272	25,000	57,000	49,000	25,000
6099	Other Professional Services	-	-	-	-	5,000
6245	Meeting and Conferences	8,457	6,808	9,983	9,000	9,000
6255	Dues and Memberships	2,678	2,575	2,575	2,575	2,410
6290	Department Contract Services	-	-	-	-	3,000
6301	Special Department Supplies	1,264	1,399	1,399	1,000	1,000
6315	Office Supplies	891	1,585	1,585	1,500	1,500
6320	Books and Periodicals	-	150	150	50	100
6325	Postage	35	250	250	100	200
TOTAL MATERIALS, SUPPLIES & SERVICES		42,597	37,767	72,942	63,225	47,210
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		498,358	561,477	632,652	632,203	604,270

CITY ADMINISTRATION

DIVISION 101511

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

- 5163 Life Insurance Premiums
Provides life insurance for eligible city employees

CITY ADMINISTRATION

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 80-120 hours for all full-time employees

5199 Other Employee Benefits

Provides for fuel allowance and telecommunications allowance for City Administrator

MATERIAL, SUPPLIES & SERVICES:

6001 Management Consulting Services

Provides for management consulting services for various special projects

6245 Meetings and Conferences

Provides for meetings and conferences. This account includes funds for the meetings and conferences to ICMA, League of California Cities, local meetings and travel expenses

6255 Dues and Memberships

Provides for dues and memberships with International City Manager's Association, Orange County City Manager's Association, and California City Management Foundation

CITY ADMINISTRATION

DIVISION 101511

MATERIAL, SUPPLIES & SERVICES continued:

- 6301 Special Department Supplies
Provides for various expenditures for Administration Department

- 6315 Office Supplies
Provides for office supplies for both City Council and Administration

- 6320 Books and Periodicals
Provides for books and publications for City Administrator

- 6325 Postage
Provides for overnight or express mailing expenses

- 6099 Other Professional Services
Provides funds for grant writing services

- 6290 Department Contract Services
Provides funds for grant management services

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**ADMINISTRATION
PERSONNEL
101512**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	213,428	60,500	199,510	199,417	200,850
5005	Part-time Salaries	12,542	15,600	15,600	15,600	15,600
5020	Leave Accrual Payout	-	-	-	8,935	-
5021	Extraordinary Leave Buydown	4,867	-	40,000	41,960	-
5105	Health Allocation	17,231	8,470	8,470	30,426	31,340
5110	Life Allocation	368	160	160	309	320
5115	Dental Allocation	1,076	430	430	2,529	2,610
5120	Optical Allocation	292	140	140	416	430
5125	Long-term Disability Insurance	1,093	720	720	646	670
5135	Medicare	3,360	1,300	1,300	3,120	3,140
5141	Employers' PARS	460	590	590	470	470
5145	Retirement Annuity	19,221	18,860	18,860	19,206	21,660
5163	Life Insurance Premiums	1,515	2,740	2,740	1,960	2,060
5170	Sick Leave Buy Back	4,370	5,500	5,500	4,880	5,500
5175	Leave Buyback	-	5,000	5,000	5,410	5,500
TOTAL SALARIES AND BENEFITS		279,820	120,010	299,020	335,284	290,150
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	195	5,000	5,000	-	-
6099	Other Professional Services	8,911	8,000	8,000	7,000	7,000
6225	Advertising	300	300	300	-	300
6245	Meeting and Conferences	1,966	1,492	2,017	1,400	1,500
6250	Staff Training	10,796	12,660	13,575	11,000	12,000
6255	Dues and Memberships	1,564	1,435	1,435	1,435	2,070
6301	Special Department Supplies	2,901	3,264	3,264	2,358	2,800
6315	Office Supplies	910	933	1,333	1,333	1,300
6320	Books and Periodicals	901	1,450	1,050	1,000	1,000
6325	Postage	72	100	100	50	100
TOTAL MATERIALS, SUPPLIES & SERVICES		28,516	34,634	36,074	25,576	28,070
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		308,336	154,644	335,094	360,860	318,220

PERSONNEL

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5005 Part-time Salaries
Provides for part-time position in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

PERSONNEL

SALARIES AND BENEFITS continued:

- 5163 Life Insurance Premiums
Provides Life Insurance for eligible city officials and employees
- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:
- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
 - B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
 - C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
 - D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.
- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 80-120 hours for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

- 6001 Management Consulting Services
Provides for consulting services to assist with Human Resources
- 6099 Other Professional Services
Provides for employment costs including fingerprinting, employee physicals, psychological exams and applicant testing

PERSONNEL

DIVISION 10/15/12

MATERIAL, SUPPLIES & SERVICES continued:

- 6225 Advertising
Provides for recruitment processes in various professional publications and web-sites

- 6245 Meetings and Conferences
Provides for meetings and conferences relating to human resources and workers' compensation

- 6250 Staff Training
Provides for staff training and related training materials for all City employees does not include POST reimbursable training

- 6255 Dues and Memberships
Provides for dues and memberships with International Personnel Management Association, Orange County Human Resources Consortium, Public Agency Risk Managers Association, National Public Employer Labor Relations Association and Municipal Management Association of Southern California

- 6301 Special Department Supplies
Provides for New Employee recognition, Employee Recognition awards, Employee Service Pins, Employee Recognition programs, and employee identification card supplies

- 6315 Office Supplies
Provides for office supplies for the division

- 6320 Books and Periodicals
Provides for the following publications:
 - ADA Compliance Guide 500.00
 - California Chamber of Commerce Cal-OSHA 450.00
 - Labor Guides/Posters
 - Jobs Available 50.00

PERSONNEL

10/15/2012 10/15/12

MATERIAL, SUPPLIES & SERVICES continued:

6325 Postage
Provides for overnight and express mailing expenses

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**ADMINISTRATION
RECORDS
101513**

GENERAL FUND		Actual	Budget	Amended	Estimate	Approved
		2011-12	2012-13	Budget	2012-13	2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	47,231	60,500	60,500	55,755	58,830
5005	Part-time Salaries	4,324	10,400	10,400	1,900	-
5015	Overtime	83	-	-	750	1,250
5020	Leave Accrual Payout	1,999	-	-	160	-
5105	Health Allocation	5,290	8,470	8,470	9,415	9,600
5110	Life Allocation	129	160	160	123	130
5115	Dental Allocation	143	430	430	415	430
5120	Optical Allocation	88	140	140	130	140
5125	Long-term Disability Insurance	291	270	270	221	230
5135	Medicare	795	1,030	1,030	840	860
5141	Employers' PARS/ARS	161	390	390	70	-
5145	Retirement Annuity	4,540	5,640	5,640	5,370	6,350
TOTAL SALARIES AND BENEFITS		65,073	87,430	87,430	75,149	77,820
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	-	-	-	2,800
6135	Repair/Maint Off Furniture & Equipment	-	-	-	-	-
6230	Printing and Binding	781	1,000	1,000	850	1,000
6255	Dues and Membership	-	215	215	215	220
6290	Department Contract Services	-	25,000	25,000	-	-
6299	Other Purchased Services	2,212	4,255	4,255	1,000	5,000
6315	Office Supplies	1,254	1,865	1,865	1,800	2,000
6325	Postage	26	150	150	75	75
TOTAL MATERIALS, SUPPLIES & SERVICES		4,273	32,485	32,485	3,940	11,095
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		69,347	119,915	119,915	79,089	88,915

RECORDS

DIVISION 101513

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time position in the division
- 5005 Part-time Salaries
Provides for part-time position in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

RECORDS

DIVISION 101513

MATERIAL, SUPPLIES & SERVICES continued:

- 6230 Printing and Binding
Provides for outsource printing and binding expenditures

- 6255 Dues and Memberships
Provides for dues and memberships with the following organizations:
 - Association for Records Managers and Administrators \$220
 - Total \$220

- 6290 Department Contract Services
Provides for contract services to assist with Records Division operations

- 6299 Other Purchased Services
Provides for annual revisions to the Placentia Municipal Code and online services

- 6315 Office Supplies
Provides for office supplies for division

- 6325 Postage
Provides for overnight and express mailing expenses

- 6099 Other Professional Services
Provides for professional services including Gladwell Gov't Services, Inc., and City Clerk Management Services, Inc.

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**ADMINISTRATION
DISASTER PREPAREDNESS
101514**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
	SALARIES AND BENEFITS					
5001	Full-time Salaries	40,594	38,450	38,450	37,800	38,430
5005	Part-time Salaries	39	4,000	4,000	-	-
5015	Overtime	1	-	-	-	-
5105	Health Allocation	5,156	8,050	8,050	3,438	8,860
5110	Life Allocation	99	100	100	31	90
5115	Dental Allocation	293	690	690	199	690
5120	Optical Allocation	90	140	140	52	140
5125	Long-term Disability Insurance	210	170	170	55	160
5135	Medicare	586	600	600	210	560
5141	Employers' PARS/ARS	1	150	150	-	-
5145	Retirement Annuity	3,684	3,500	3,500	1,395	4,150
5170	Sick Leave Buy Back	-	400	400	-	400
5175	Vacation Leave Buy Back	1,431	1,500	1,500	1,460	1,500
	TOTAL SALARIES AND BENEFITS	52,183	57,750	57,750	44,640	54,980
	MATERIAL, SUPPLIES & SERVICES					
6240	Mileage Reimbursement	-	839	-	-	-
6245	Meeting and Conferences	242	-	839	200	900
6255	Dues and Memberships	170	500	500	500	500
6301	Special Department Supplies	2,867	3,264	3,264	2,500	2,500
6315	Office Supplies	30	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	3,310	4,603	4,603	3,200	3,900
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	55,493	62,353	62,353	47,840	58,880

DIASTER PREPAREDNESS

DIVISION 101514

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5005 Part-time Salaries
Provides for a part-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees
- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

DIASASTER PREPAREDNESS

DIVISION 107514

SALARIES AND BENEFITS continued:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 80-120 hours for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6245 Meetings and Conferences

Provides for local meetings and conferences. This account includes funds for the California Emergency Services Association annual conference.

6255 Dues and Memberships

Provides for dues and memberships with the following organizations:

California Emergency Service Association	\$200
National Emergency Management Association	\$300
Total	<u>\$500</u>

6301 Special Department Supplies

Provides for the emergency management supplies for the division programs

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



ADMINISTRATION
DISASTER PREPAREDNESS
501514

		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
MISCELLANEOUS GRANTS						
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6301	Special Department Supplies	11,124	22,000	22,000	10,000	22,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	11,124	22,000	22,000	10,000	22,000
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	11,124	22,000	22,000	10,000	22,000

DIASTER PREPAREDNESS

DIVISION 501614

MATERIAL, SUPPLIES & SERVICES:

6301 Special Department Supplies
Provides for various disaster preparedness grant expenditures

Emergency Management Performance Grants	\$ 8,000
POD Planning Grant	<u>\$14,000</u>
Total	<u>\$22,000</u>

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



ADMINISTRATION
ENVIRONMENTAL PLANNING
501515

		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
MISCELLANEOUS GRANTS						
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6301	Special Department Supplies	18,254	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	18,254	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	18,254	-	-	-	-

ENVIRONMENTAL PLANNING
DIVISION 501515

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**ADMINISTRATION
NEIGHBORHOOD SERVICES
101572**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	71,788	69,900	69,900	70,583	72,000
5005	Part-time Salaries	91,490	61,510	61,510	61,510	52,510
5020	Leave Accrual Payout	-	-	-	339	-
5105	Health Allocation	3,551	9,920	9,920	4,832	4,980
5110	Life Allocation	87	190	190	165	170
5115	Dental Allocation	29	180	180	173	180
5120	Optical Allocation	76	100	100	89	100
5125	Long-term Disability Insurance	368	320	320	289	300
5135	Medicare	2,392	1,080	1,080	1,915	1,770
5141	Employers' PARS/ARS	3,592	2,310	2,310	2,360	2,000
5145	Retirement Annuity	6,578	6,730	6,730	6,798	7,770
5159	Medical Opt Out	2,400	-	-	6,500	4,800
TOTAL SALARIES AND BENEFITS		182,352	152,240	152,240	155,554	146,580
MATERIAL, SUPPLIES & SERVICES						
6135	Repair/Maint Off Furniture & Equipment	-	-	-	-	300
6255	Dues and Memberships	75	-	-	-	-
6301	Special Department Supplies	5,045	877	877	877	870
6315	Office Supplies	1,289	1,679	1,679	1,679	1,700
6325	Postage	59	100	100	20	50
6401	Community Programs	35,817	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		42,284	2,656	2,656	2,576	2,920
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		224,636	154,896	154,896	158,130	149,500

NEIGHBORHOOD SERVICES

DIVISION 101572

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for a part-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

NEIGHBORHOOD SERVICES

DIVISION 101572

MATERIAL, SUPPLIES & SERVICES:

- 6301 Special Department Supplies
Provides for materials, supplies and equipment used for Veteran's Day Event,
Neighborhood Conversations and other special events

- 6315 Office Supplies
Provides for office supplies

- 6325 Postage
Provides for overnight and express mailing expenses

- 6240 Mileage
Provides for reimbursement of mileage on personal vehicles

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



ADMINISTRATION
CABLE & WEB SERVICES
101573

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
	SALARIES AND BENEFITS					
5005	Part-time Salaries	11,645	13,385	13,385	13,385	13,300
5135	Medicare	199	200	200	200	200
5141	Employer's PARS/ARS	510	510	510	510	540
	TOTAL SALARIES AND BENEFITS	12,353	14,095	14,095	14,095	14,040
	MATERIAL, SUPPLIES & SERVICES					
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	12,353	14,095	14,095	14,095	14,040

GENERAL FUND

DIVISION 101573

SALARIES AND BENEFITS:

- 5005 Part-time Salaries
Provides for part-time positions in the division, to support cable & web services

- 5135 Medicare
Provides for the employer share of Medicare

- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



ADMINISTRATION
CABLE & WEB SERVICES
441573

PEG FUNDS		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	39,780	36,050	39,780	53,060
6136	Software Maintenance	-	13,350	17,750	13,350	19,060
6290	Department Contract Services	-	-	-	-	2,350
6301	Special Department Supplies	-	2,510	2,510	2,510	1,540
6315	Office Supplies	-	1,000	-	1,000	-
6365	Computer Software	-	2,000	2,000	2,000	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	58,640	58,310	58,640	76,010
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	58,640	58,310	58,640	76,010

PEG FUNDS

DIVISION 441573

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for consulting services on an as needed basis to maintain, repair or upgrade cable broadcast equipment
- 6136 Software Maintenance
Provides for Granicus software maintenance
- 6301 Special Department Supplies
Provides for cable broadcast and recording supplies
- 6315 Office Supplies
Provides for office supplies for the division
- 6365 Computer Software
Provides for the purchase of computer software

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**FINANCE
ADMINISTRATION
102020**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	120,089	211,850	211,850	212,817	214,740
5020	Leave Accrual Payout	-	-	-	3,824	-
5105	Health Allocation	7,139	18,850	18,850	22,057	22,720
5110	Life Allocation	156	550	550	1,185	1,220
5115	Dental Allocation	487	1,830	1,830	1,770	1,830
5120	Optical Allocation	123	310	310	299	310
5125	Long-term Disability Insurance	525	800	800	708	730
5135	Medicare	1,750	3,120	3,120	3,090	3,120
5145	Retirement Annuity	10,652	20,360	20,360	20,496	23,150
5163	Life Insurance Premiums	1,041	1,050	1,050	1,130	1,200
5175	Vacation Leave Buy Back	3,054	3,100	3,100	8,060	8,000
TOTAL SALARIES AND BENEFITS		145,015	261,820	261,820	275,436	277,020
MATERIAL, SUPPLIES & SERVICES						
6245	Meeting and Conferences	1,281	1,007	1,007	1,000	1,600
6255	Dues and Memberships	1,595	1,520	2,120	2,045	955
6315	Office Supplies	5,662	6,528	6,353	6,400	6,400
6325	Postage	163	170	170	170	170
TOTAL MATERIALS, SUPPLIES & SERVICES		8,701	9,225	9,650	9,615	9,125
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		153,716	271,045	271,470	285,051	286,145

FINANCE ADMINISTRATION

DIVISION 102020

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Funding for full-time employees in the Finance Administration Division is budgeted to this account.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Funding for Long-Term Disability Insurance for eligible employees in the Finance Administration Division is budgeted to this account.
- 5135 Medicare
Funding for the employer's share of Medicare for employees in the Finance Administration Division is budgeted to this account.
- 5145 Retirement Annuity
Funding for retirement costs for eligible employees in the Finance Administration Division is budgeted to this account.
- 5163 Life Insurance Premiums
Funding for Life Insurance for eligible employees not covered by Whole Life Insurance in the Finance Administration Division is budgeted to this account.
- 5175 Vacation Leave Buy Back
Funding for a buy down in employees vacation time in the Finance Administration Division is budgeted to this account.

FINANCE ADMINISTRATION

DIVISION 102020

MATERIAL, SUPPLIES & SERVICES:

6245 Meetings and Conferences

Funding for meeting costs, parking, lunch etc. or conference costs are budgeted to this account. We currently are budgeting for meetings and conferences to California Society of Municipal Finance Officers (CSMFO) and California Municipal Treasurer's Association are budgeted to this account.

6255 Dues and Memberships

Funding for dues and memberships in California Society of Municipal Finance Officers (CSMFO), Government Finance Officers Association (GFOA) and California Municipal Treasurer's Association are budgeted to this account.

6315 Office Supplies

Funding for various office supplies such as paper, pens, pencils, staples etc. are budgeted to this account.

6325 Postage

Funding for Fed-Ex and special mailing expenses is budgeted to this account.

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**FINANCE
ACCOUNTING & BUDGETING
102021**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	385,341	291,910	291,910	280,802	290,860
5005	Part-time Salaries	66,763	32,700	32,700	65,000	67,390
5015	Overtime	-	5,000	5,000	-	5,000
5020	Leave Accrual Payout	-	-	9,580	10,695	-
5105	Health Allocation	36,749	42,720	42,720	27,865	28,270
5110	Life Allocation	1,057	750	750	642	670
5115	Dental Allocation	2,028	3,430	3,430	3,152	3,250
5120	Optical Allocation	597	550	550	527	550
5125	Long-term Disability Insurance	2,235	1,270	1,270	1,138	1,180
5135	Medicare	6,533	4,880	4,880	5,020	5,200
5140	Employers' Social Security	(313)	-	-	-	-
5141	Employers' PARS/ARS	2,537	2,640	2,640	2,200	2,700
5145	Retirement Annuity	35,933	27,580	27,580	27,044	31,360
5159	Medical Opt Out	1,500	1,500	3,000	6,650	7,200
5170	Sick Leave Buy Back	-	1,500	1,500	-	1,500
5175	Vacation Leave Buy Back	3,615	3,700	3,700	-	3,700
TOTAL SALARIES AND BENEFITS		544,578	420,130	431,210	430,735	448,830
MATERIAL, SUPPLIES & SERVICES						
6010	Accounting & Auditing	74,060	99,000	99,000	94,000	86,200
6025	Third Party Administrator	1,447	8,000	8,000	6,500	6,500
6099	Other Professional Services	44,765	43,000	43,000	40,300	31,100
6230	Printing & Binding	3,543	3,500	3,500	3,500	3,500
6250	Staff Training	32	2,798	2,043	3,000	5,000
6296	Administrative Service Fees	124,312	130,000	130,000	83,300	83,300
TOTAL MATERIALS, SUPPLIES & SERVICES		248,159	286,298	285,543	230,600	215,600
CAPITAL OUTLAY						
6855	Furniture & Fixtures	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		792,737	706,428	716,753	661,335	664,430

ACCOUNTING AND BUDGETING

DIVISION 102021

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Funding for full-time employees in the Finance Accounting and Budgeting Division is budgeted to this account.
- 5005 Part-time Salaries
Funding for part-time employees in the Finance Accounting and Budgeting Division is budgeted to this account.
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Funding for Long-Term Disability Insurance for eligible employees in the Finance Accounting and Budgeting Division is budgeted to this account.
- 5135 Medicare
Funding for the employer's share of Medicare for employees in the Finance Accounting and Budgeting Division is budgeted to this account.
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Funding for retirement costs for eligible employees in the Finance Accounting and Budgeting Division are budgeted to this account.

ACCOUNTING AND BUDGETING

DIVISION 102021

SALARIES AND BENEFITS continued:

5159 Medical Opt Out

Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance

5170 Sick Leave Buy Back

Funding for annual buy down of sick leave hours in access of 432 hours for eligible employees of the Finance Accounting and Budgeting Division is budgeted to this account. Buy down is based on years of service as follows:

- Three (3) to six (6) years of service receive a buy back value of 45% of hours in access of 432
- Six (6) to nine (9) years of service receive a buy back value of 55% of hours in access of 432
- Nine (9) to twenty (20) years of service receive a buy back value of 70% of hours in access of 432
- Employees with over twenty (20) years of service receive a buy back value of 75% of hours in access of 432

5175 Vacation Leave Buy Back

Funding for a buy down in employees vacation time in the Finance Accounting and Budgeting Division are budgeted to this account.

MATERIAL, SUPPLIES & SERVICES:

6010 Accounting & Auditing

Funding for contract accounting and auditing services are budgeted to this Account.

6025 Third Party Administrator

Funding for consulting services for the collection of outstanding billings are budgeted to this account.

ACCOUNTING AND BUDGETING

DIVISION 102021

MATERIAL, SUPPLIES & SERVICES continued:

- 6099 Other Professional Services
Funding for contract professional services such as sales and property tax consulting as well as administrative fees that we are mandated to pay to the State of California and County of Orange are budgeted to this account.

- 6230 Printing and Binding
Provides for printing and binding of financial forms and documents

- 6250 Staff Training
Provides for the staff training

- 6296 Administrative Service Fees
Provides for sales tax and property tax administrative fees

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



FINANCE
CITY DEBT SERVICE
105525

CITY DEBT SERVICE		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6030	Trustee Fees	2,500	7,500	7,500	7,500	6,100
TOTAL MATERIALS, SUPPLIES & SERVICE		2,500	7,500	7,500	7,500	6,100
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OTHER EXPENDITURES						
6905	Principal/Bonds/COP's/Leases	50,000	150,000	150,000	150,000	200,000
6915	Interest	323,625	319,875	319,875	319,875	308,625
6935	Lease Expenditure	1,000,186	997,586	997,586	997,586	993,986
TOTAL OTHER EXPENDITURES		1,373,811	1,467,461	1,467,461	1,467,461	1,502,611
GRAND TOTAL		1,376,311	1,474,961	1,474,961	1,474,961	1,508,711

CITY DEBT SERVICE

DIVISION 105525

MATERIAL, SUPPLIES & SERVICES:

- 6030 Trustee Fees
Provides for Trustee fees for the 2009 Lease Revenue Bond
- 6905 Principal Expense
Provides for 2009 Lease Revenue Bond (Working Capital) debt service payment
- 6915 Interest Expense
Provides for 2009 Lease Revenue Bond (Working Capital) debt service payments
- 6935 Lease Expenditures
Provides for 2003 Refunding COP debt service payments (Principal and Interest) as a lease payment to the Successor Agency, formerly the Redevelopment Agency (per Lease Agreement). The Successor Agency is to reimburse the City for additional capital improvements and facilities funded in May and November 2003 projects in the annual amount equal to 87.52% of the 2003 Refunding COP debt service payments paid by the City. (See revenue account 100000-4711 Lease Revenue)

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



FINANCE
CITY DEBT SERVICE
525525

GAS TAX BOND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6030	Trustee Fees	-	1,500	1,500	1,500	1,500
TOTAL MATERIALS, SUPPLIES & SERVICE		-	1,500	1,500	1,500	1,500
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OTHER EXPENDITURES						
6905	Principal/Bonds/COP's/Leases	-	205,000	205,000	205,000	210,000
6915	Interest	-	274,994	274,994	274,994	268,844
TOTAL OTHER EXPENDITURES		-	479,994	479,994	479,994	478,844
GRAND TOTAL		-	481,494	481,494	481,494	480,344

GAS TAX BOND

DIVISION 525525

MATERIAL, SUPPLIES & SERVICES:

- 6030 Trustee Fees
Provides for Trustee fees for the Gas Tax Bond

- 6905 Principal Expense
Provides for Gas Tax Bond debt service payment

- 6915 Interest Expense
Provides for Gas Tax Bond debt service payments

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**DEVELOPMENT SERVICES
PLANNING
102531**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	77,131	72,110	72,110	72,114	73,560
5005	Part-time Salaries	52,462	-	-	1,136	-
5015	Overtime	-	2,500	2,500	-	2,500
5020	Leave Accrual Payout	20,738	-	-	-	-
5105	Health Allocation	10,330	15,930	15,930	19,105	19,680
5110	Life Allocation	201	200	200	167	180
5115	Dental Allocation	553	1,590	1,590	1,541	1,590
5120	Optical Allocation	130	280	280	179	190
5125	Long-term Disability Insurance	424	330	330	296	310
5135	Medicare	2,163	1,050	1,050	1,073	1,070
5141	Employers' PARS/ARS	2,045	-	-	85	-
5145	Retirement Annuity	6,996	6,950	6,950	6,945	7,930
5163	Life Insurance Premiums	182	-	-	-	-
TOTAL SALARIES AND BENEFITS		173,355	100,940	100,940	102,641	107,010
MATERIAL, SUPPLIES & SERVICES						
6230	Printing and Binding	-	400	302	-	-
6245	Meeting and Conferences	45	933	933	1,000	2,000
6255	Dues and Memberships	1,066	750	848	900	920
6257	Permits & Fees	-	500	500	200	-
6290	Department Contract Services	5,049	90,000	90,000	90,000	5,000
6301	Special Department Supplies	54	93	93	90	50
6315	Office Supplies	416	466	466	500	800
6320	Books and Periodicals	138	250	250	250	250
TOTAL MATERIALS, SUPPLIES & SERVICES		6,767	93,392	93,392	92,940	9,020
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		180,122	194,332	194,332	195,581	116,030

PLANNING

DIVISION 102531

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

PLANNING

DIVISION 102531

MATERIAL, SUPPLIES & SERVICES:

- 6245 Meetings and Conferences
Provide for cost of attendance and required continual training for the Associate Planner and Director of Development Services at American Planning Association and Planning Director's Association of Orange County monthly events.
- 6255 Dues and Memberships
Provides for dues and memberships with American Planning Association (State and regional groups) and Planning Director's Association of Orange County
- 6290 Department Contract Services
Provides for contract services for Bruce Ramm for Police Department Security Review of Development Applications
- 6301 Special Department Supplies
Provides for supplies not considered general office to include supplies or materials in support of City-initiated projects or studies (specialty paper, notebooks) and other small supply requirements not otherwise provided for and not common to daily work.
- 6315 Office Supplies
Provides for office supplies common to everyday office work
- 6320 Books and Periodicals
Provides for professional books and publications to include the Community Development & Planning Review and topic-specific books available through the American Planning Association to include new California law updates, AB 32 and SB 375 information and related environmental books.

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



DEVELOPMENT SERVICES
BUILDING
102532

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	62,747	58,370	58,370	58,361	58,370
5005	Part-time Salaries	101,330	21,220	41,220	41,500	22,500
5015	Overtime	4,756	3,000	3,000	5,000	4,600
5020	Leave Accrual Payout	15,779	-	2,250	24,066	-
5105	Health Allocation	7,956	12,400	12,400	12,770	13,160
5110	Life Allocation	173	160	160	135	140
5115	Dental Allocation	457	1,010	1,010	980	1,010
5120	Optical Allocation	130	190	190	179	190
5125	Long-term Disability Insurance	382	270	270	239	250
5135	Medicare	2,465	1,240	1,240	1,580	1,230
5141	Employers' PARS/ARS	3,927	800	800	860	860
5145	Retirement Annuity	5,730	5,620	5,620	5,621	6,300
TOTAL SALARIES AND BENEFITS		205,833	104,280	126,530	151,291	108,610
MATERIAL, SUPPLIES & SERVICES						
6045	Building Inspection Services	21,848	166,000	146,000	120,000	70,000
6245	Meeting and Conferences	798	933	933	1,235	2,000
6255	Dues and Memberships	590	310	310	230	500
6290	Contract Services	-	-	-	-	90,000
6315	Office Supplies	283	373	373	350	500
6320	Books and Periodicals	90	1,500	1,500	1,500	1,500
6360	Uniforms	110	-	-	110	-
TOTAL MATERIALS, SUPPLIES & SERVICES		23,719	169,116	149,116	123,425	164,500
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		229,551	273,396	275,646	274,716	273,110

BUILDING

DIVISION 102832

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

BUILDING

DIVISION 102532

MATERIAL, SUPPLIES & SERVICES:

- 6045 Building & Inspection Services
Provide for contract services for the Building Inspector.

- 6245 Meetings and Conferences
Provide for cost of required continual training for the Development Services Coordinator to include participation in monthly International Code Council meeting dues. Required training is fee recovered through building permit fee for statutory positions.

- 6255 Dues and Memberships
Provides for dues and memberships with the Orange Empire Chapter, California Building Officials (CALBO), International Conference of Building Officials, American Society of Civil Engineers and local building organizations for Building Division staff.

- 6290 Contract Services
Provides for contract services for the Building Official.

- 6315 Office Supplies
Provides for office supplies common to everyday office work

- 6320 Books and Periodicals
Provide for Building Code Books used daily by Development Services staff for the purpose of plan check and inspection to include a complete set of the Building Codes (Electrical, Mechanical, Plumbing, Building and Residential). Additional books include California Green Building Codes and Energy Efficiency/Title 24 codes.

- 6350 Small Tools & Equipment
Provides for tools used in the Building Inspector's daily routine, including batteries, flashlights, tape measures, etc.

- 6360 Uniforms
Provides for cost to cover Building Inspector's work boots.

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**DEVELOPMENT SERVICES
CODE COMPLIANCE
102533**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	38,722	36,780	36,780	-	-
5005	Part-time Salaries	45,521	46,800	46,800	-	-
5015	Overtime	-	-	-	-	-
5020	Leave Accrual Payout	-	-	-	-	-
5105	Health Allocation	4,522	8,050	8,050	-	-
5110	Life Allocation	92	100	100	-	-
5115	Dental Allocation	200	240	240	-	-
5120	Optical Allocation	61	140	140	-	-
5125	Long-term Disability Insurance	193	170	170	-	-
5135	Medicare	1,210	1,260	1,260	-	-
5141	Employer's PARS/ARS	1,770	1,760	1,760	-	-
5145	Retirement Annuity	3,423	3,540	3,540	-	-
TOTAL SALARIES AND BENEFITS		95,714	98,840	98,840	-	-
MATERIAL, SUPPLIES & SERVICES						
6230	Printing and Binding	-	500	500	-	-
6245	Meeting and Conferences	392	1,119	1,119	-	-
6255	Dues and Memberships	150	225	225	-	-
6290	Department Contract Services	9,195	11,000	6,000	-	-
6301	Special Department Supplies	-	-	-	-	-
6315	Office Supplies	183	187	187	-	-
6320	Books and Periodicals	-	-	-	-	-
6325	Postage	39	-	-	-	-
6360	Uniforms	55	1,800	1,800	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		10,014	14,831	9,831	-	-
CAPITAL OUTLAY						
6845	Office Equipment	-	750	750	-	-
TOTAL CAPITAL OUTLAY		-	750	750	-	-
GRAND TOTAL		105,728	114,421	109,421	-	-

CODE COMPLIANCE

DIVISION 102533

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

CODE COMPLIANCE

DIVISION 102533

MATERIAL, SUPPLIES & SERVICES:

- 6230 Printing and Binding
Provides for cost of printing administrative citations/courtesy notices for issuance to property owners for violations of municipal codes
- 6245 Meetings and Conferences
Provides for attendance at the Code Enforcement Conference and the Storm Water Conference.
- 6255 Dues and Memberships
Provides for four (4) PSO's memberships in CASEA along with the Storm Water Association membership
- 6290 Department Contract Services
Provides for third party processing of administrative citations/courtesy notices through Data Ticket, Inc.
- 6360 Uniforms
Provides for boot allowance and purchase of standardized apparel to identify Code Compliance Officers in the field

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



DEVELOPMENT SERVICES
ECONOMIC DEVELOPMENT
102534

		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
GENERAL FUND						
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	1,143	5,000	9,900	2,600	5,000
6245	Meetings & Conferences	-	-	2,000	2,000	2,500
6255	Dues & Memberships	-	-	100	400	500
TOTAL MATERIALS, SUPPLIES & SERVICES		1,143	5,000	12,000	5,000	8,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,143	5,000	12,000	5,000	8,000

ECONOMIC DEVELOPMENT

DIVISION 102634

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for expenditures to support the Economic Development Committee goal to create an Economic Development Strategic Plan and for other related efforts to increase economic development potential for the city

6245 Meetings & Conferences

Provides for participation in CALED economic development conference, training, and regional ICSC conference

6255 Dues & Memberships

Provides for participation in CALED and Downtown Association

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



DEVELOPMENT SERVICES
HCD GRANT ADMIN
302535

HOUSING AND COMMUNITY DEVELOPMENT		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	900	3,000	3,000	3,000	3,000
6401	Community Programs	124,400	132,000	132,000	132,000	132,000
TOTAL MATERIALS, SUPPLIES & SERVICES		125,300	135,000	135,000	135,000	135,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		125,300	135,000	135,000	135,000	135,000

HCD GRANT
ADMINISTRATION
DIVISION 302535

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for housing rehabilitation inspection for grant funded programs

- 6401 Community Programs
Provides for Community Development Block Grants for housing rehabilitation projects

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**PUBLIC SAFETY
POLICE ADMINISTRATION
103040**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	453,632	702,190	702,190	764,854	721,060
5005	Part-time Salaries	227,977	165,080	52,250	52,250	21,650
5015	Overtime	4,708	5,000	5,000	1,000	2,000
5020	Leave Accrual Payout	1,383	-	-	6,899	-
5021	Extraordinary Leave Buydown	8,713	-	-	-	-
5105	Health Allocation	25,753	71,560	71,560	63,324	64,920
5110	Life Allocation	1,206	1,370	1,370	1,411	1,460
5115	Dental Allocation	1,334	4,460	4,460	4,329	4,460
5120	Optical Allocation	417	820	820	697	720
5125	Long-term Disability Insurance	2,410	1,870	1,870	2,060	2,130
5135	Medicare	7,903	12,880	12,880	11,080	11,170
5141	Employers' PARS/ARS	9,059	10,240	10,240	2,090	1,470
5145	Retirement Annuity	211,600	324,260	324,260	257,579	276,240
5159	Medical Opt Out	1,200	6,000	6,000	11,100	11,400
5163	Life Insurance Premiums	2,932	3,000	3,000	3,350	3,520
5170	Sick Leave Buy Back	8,210	8,400	8,400	8,620	8,700
5175	Vacation Leave Buy Back	7,182	7,200	7,200	16,857	17,000
5195	Residence Assistance	-	2,000	2,000	2,000	2,000
TOTAL SALARIES AND BENEFITS		975,620	1,326,330	1,213,500	1,209,500	1,149,900
MATERIAL, SUPPLIES & SERVICES						
6055	Medical Services	32,594	29,860	29,860	29,860	31,000
6099	Other Professional Services	14,334	7,200	7,200	7,200	7,900
6230	Printing and Binding	640	2,000	2,000	700	1,000
6245	Meeting and Conferences	1,750	2,798	2,798	2,798	3,500
6250	Staff Training	5,829	8,393	8,393	8,393	9,000
6255	Dues and Memberships	2,310	2,170	2,170	2,100	2,200
6290	Department Contract Services	4,119	64,200	64,200	60,000	64,200
6299	Other Purchased Services	3,750	3,780	3,780	3,450	3,780
6301	Special Department Supplies	2,430	2,332	2,332	2,332	2,000
6315	Office Supplies	14,022	13,056	11,056	10,500	11,000
6320	Books and Periodicals	2,839	3,000	3,000	2,070	2,500
6325	Postage	407	250	250	200	200
6360	Uniforms	(253)	1,890	1,890	1,890	1,890
TOTAL MATERIALS, SUPPLIES & SERVICES		84,772	140,929	138,929	131,493	140,170
CAPITAL OUTLAY						
6845	Office Equipment	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,060,392	1,467,259	1,352,429	1,340,993	1,290,070

POLICE ADMINISTRATION

DIVISION 103040

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5015 Overtime
Provides for overtime for personnel in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5140 Employer's Social Security
Provides for the employer share of Social Security
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees
- 5159 Medical Opt Out
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance

POLICE ADMINISTRATION

DIVISION 1030-0

SALARIES AND BENEFITS continued:

- 5163 Life Insurance Premiums
Provides Life Insurance for eligible employees

- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:
 - A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
 - B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
 - C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
 - D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees

- 5195 Residence Assistance
Provides for home loans for sworn officers to reside in Placentia

MATERIAL, SUPPLIES & SERVICES:

- 6055 Medical Services
Provides for blood draw and laboratory services for DUI and narcotic influence arrests. Maintenance of department's AED subscription.

- 6099 Other Professional Services
Provides for pre-employment, sexual assault exams, and Child Abuse Support Team interviews

- 6230 Printing and Binding
Provides for printing and binding for the division

- 6245 Meetings and Conferences
Provides for meetings and conferences

POLICE ADMINISTRATION

DIVISION 103040

MATERIAL, SUPPLIES & SERVICES continued:

- 6250 Staff Training
Provides training for all staff assigned to Administration

- 6255 Dues and Memberships
Provides for dues and memberships with California Peace Officers Association, California Police Chief's Association, and Southern California Association of Internal Affairs Investigations

- 6290 Department Contract Services
Provides training management and background investigation services; transcription services for major crimes and internal affairs investigations; cell phone and text message retrieval for investigations; and helicopter assist fees

- 6299 Other Purchased Services
Provides for Police training manual/updates and subscription services for a training management system

- 6301 Special Department Supplies
Provides for plaques, awards, certificates, and special event supplies

- 6315 Office Supplies
Provides for office supplies, printer cartridges and paper

- 6320 Books and Periodicals
Provides for professional books and publications

- 6325 Postage
Provides for postage and related mailing expenses required for legal compliance on parcel and mail

- 6360 Uniforms
Provides for uniforms for command-level staff

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**PUBLIC SAFETY
FIELD SERVICES
103041**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	3,045,491	3,057,660	3,227,840	2,964,767	3,430,000
5005	Part-time Salaries	144,821	-	112,830	112,830	153,950
5015	Overtime	592,381	400,000	400,330	511,660	400,000
5020	Leave Accrual Payout	3,619	-	-	19,040	-
5021	Extraordinary Leave Buydown	20,080	-	-	-	-
5105	Health Allocation	249,052	460,020	460,020	505,519	542,320
5110	Life Allocation	8,398	6,390	6,390	6,157	6,360
5115	Dental Allocation	14,399	42,280	42,280	40,918	43,310
5120	Optical Allocation	4,532	7,690	7,690	7,497	8,120
5125	Long-term Disability Insurance	34,113	12,830	12,830	12,696	13,290
5135	Medicare	53,145	52,360	52,360	58,000	58,450
5140	Employers' Social Security	1,490	-	-	-	-
5141	Employers' PARS/ARS	4,095	-	-	4,520	6,580
5145	Retirement Annuity	1,538,402	1,461,570	1,461,570	1,644,846	1,705,010
5159	Medical Opt Out	2,800	6,000	6,000	10,100	9,600
5170	Sick Leave Buy Back	36,492	37,000	37,000	33,900	37,000
5175	Vacation Leave Buy Back	65,451	66,000	66,000	72,020	-
TOTAL SALARIES AND BENEFITS		5,818,760	5,609,800	5,893,140	6,004,470	6,413,990
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	157,757	174,920	174,920	167,600	174,920
6137	Repair/Maintenance Equipment	645	800	800	400	800
6160	Facility Rental	123,787	125,000	125,000	124,350	125,000
6181	Impound Towing	113,620	155,000	119,000	123,500	125,000
6182	Impound Lien Sales	10,824	20,000	10,000	14,000	10,000
6183	CSUF PD Reimburse	17,653	30,000	30,000	21,000	30,000
6230	Printing and Binding	-	250	250	250	250
6250	Staff Training	23,850	23,315	31,815	31,815	26,000
6255	Dues and Memberships	30	-	-	-	-
6260	Booking Fees	347	1,000	1,000	150	500
6301	Special Department Supplies	19,768	23,315	23,315	22,000	28,000
6360	Uniforms	26,596	32,000	32,000	32,000	30,000
TOTAL MATERIALS, SUPPLIES & SERVICES		494,878	585,600	548,100	537,065	550,470
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		6,313,638	6,195,400	6,441,240	6,541,535	6,964,460

FIELD SERVICES

DIVISION 103041

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division

- 5015 Overtime
Provides for overtime for personnel in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

- 5159 Medical Opt Out
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance

FIELD SERVICES

DIVISION 103041

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for crossing guard services, citation processing, parking citation hearing officer, and traffic bureau crossroad's database

6137 Repair/Maintenance Equipment

Provides for repair/maintenance of lidars and commercial enforcement scales

6160 Facility Rental

Provides for the shared NC SWAT firearm range costs between six (6) agencies; lease of offsite impound lot and property and evidence facility

6181 Impound Towing

Provides for towing fees associated with the Vehicle Impound program. This account is offset by the Vehicle Impound Fees collected.

FIELD SERVICES

DIVISION 103041

MATERIAL, SUPPLIES & SERVICES continued:

- 6182 Impound Lien Sales
Provides for lien sales services by an outside agency. This account is offset by Vehicle Impound Fees collected.
- 6183 CSUF PD Reimburse
Provides for towing fees for contract services to California State University Fullerton Police impounded vehicles
- 6230 Printing and Binding
Provides for Patrol and Traffic Division cards, signs, and reference cards
- 6250 Staff Training
Provides for mandated staff training, including POST requirements, certification mandates, and non-POST training
- 6260 Booking Fees
Provides for booking fees charged by County of Orange for municipal code violations
- 6301 Special Department Supplies
Provides for Police K9, Patrol, and SWAT, Police Explorer, Bike Team supplies, DirectTV for mobile command unit, and armory consumables
- 6360 Uniforms
Provides for supplies of all uniform needs for the Division including uniforms, patches for Patrol, SWAT, Traffic, Reserve Officers, Police Services Officers, and Traffic Cadets

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



PUBLIC SAFETY
FIELD SERVICES
213041

		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
ASSET SEIZURE						
SALARIES AND BENEFITS						
		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6245	Meeting and Conferences	5,757	6,500	6,500	6,300	15,000
6250	Training	1,003	3,000	31,000	3,000	6,000
6301	Special Department Supplies	13,877	17,000	17,000	15,500	26,000
TOTAL MATERIALS, SUPPLIES & SERVICES		20,637	26,500	54,500	24,800	47,000
CAPITAL OUTLAY						
6840	Machinery & Equipment	14,824	32,500	136,284	33,000	-
TOTAL CAPITAL OUTLAY		14,824	32,500	136,284	33,000	-
GRAND TOTAL		35,461	59,000	190,784	57,800	47,000

FIELD SERVICES

DIVISION 213041

MATERIAL, SUPPLIES & SERVICES:

- 6245 Meetings and Conferences
Provides for CNOA conference for SED detectives, Senior Management Institute for Police (SMIP) training for command staff, and various other conferences
- 6250 Staff Training
Provides for narcotics and gang enforcement staff training
- 6301 Special Department Supplies
Provides for undercover funds, crime prevention program supplies, and explorer supplies

CAPITAL OUTLAY:

- 6840 Machinery and Equipment
Provides for refurbishment of men's and supervisor's locker room. Purchase of Digital Information Management System for investigations bureau.

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**PUBLIC SAFETY
FIELD SERVICES
223041**

SUPPLEMENTAL LAW ENFORCEMENT FUNDS		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	67,548	-	-	-	-
5015	Overtime	-	-	-	-	-
5105	Health Allocation	9,366	-	-	-	-
5110	Life Allocation	10	-	-	-	-
5115	Dental Allocation	37	-	-	-	-
5120	Optical Allocation	12	-	-	-	-
5125	Long-term Disability Insurance	36	-	-	-	-
5135	Medicare	36	-	-	-	-
5145	Retirement Annuity	34,651	-	-	-	-
5170						
5175						
TOTAL SALARIES AND BENEFITS		111,696	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		111,696	-	-	-	-

FIELD SERVICES
DIVISION 223041

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



PUBLIC SAFETY
INVESTIGATIONS
103042

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
5001	SALARIES AND BENEFITS Full-time Salaries	959,684	1,013,440	1,013,440	1,015,630	829,000
5005	Part-time Salaries	61,998	-	-	-	15,830
5015	Overtime	171,941	100,000	100,000	201,890	100,000
5020	Leave Accrual Payout	115,018	-	-	61,015	-
5021	Extraordinary Leave Buydown	589	-	-	-	-
5105	Health Allocation	92,163	153,370	153,370	156,791	142,380
5110	Life Allocation	1,896	2,030	2,030	1,444	1,330
5115	Dental Allocation	4,845	12,880	12,880	12,045	10,780
5120	Optical Allocation	1,642	2,620	2,620	2,194	2,000
5125	Long-term Disability Insurance	8,334	4,210	4,210	3,433	3,190
5135	Medicare	19,196	16,710	16,710	16,820	14,270
5140	Employers' Social Security	1,464	-	-	-	-
5141	Employers' PARS/ARS	2,657	-	-	-	640
5145	Retirement Annuity	453,338	473,180	473,180	411,868	422,720
5170	Sick Leave Buy Back	10,940	11,000	11,000	9,550	11,000
5175	Vacation Leave Buy Back	27,840	28,000	28,000	26,650	28,000
TOTAL SALARIES AND BENEFITS		1,933,545	1,817,440	1,817,440	1,919,330	1,581,140
MATERIAL, SUPPLIES & SERVICES						
6165	Vehicle Rental	19,956	27,500	27,500	27,500	30,000
6235	Travel and Meetings	837	2,000	500	40	1,000
6245	Meeting and Conferences	2,000	1,958	1,958	1,958	2,000
6250	Staff Training	7,327	9,326	9,326	8,673	10,000
6255	Dues and Memberships	195	350	350	270	350
6299	Other Purchased Services	1,847	1,500	1,500	1,065	1,500
6301	Special Department Supplies	3,140	1,865	1,865	1,600	2,000
6360	Uniforms	3,664	2,000	2,000	1,720	2,500
TOTAL MATERIALS, SUPPLIES & SERVICE		38,967	46,499	44,999	42,826	49,350
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,972,512	1,863,939	1,862,439	1,962,156	1,630,490

INVESTIGATIONS
DIVISION 103042

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5015 Overtime
Provides for overtime for personnel in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

INVESTIGATIONS

DIVISION 103042

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6165 Vehicle Rental

Provides for the leasing four (4) vehicles to be used as undercover vehicles

6235 Travel

Provides for investigations travel expenses for major cases out of town or out of state

6245 Meetings and Conferences

Provides for meetings and conferences

6250 Staff Training

Provides for training mandated by POST and legislative mandates, as well as ICI courses for investigations.

INVESTIGATIONS
DIVISION 103042

MATERIAL, SUPPLIES & SERVICES continued:

- 6255 Dues and Memberships
Provides for dues and memberships to various organizations, including: California Narcotics Officers Association, California Homicide Investigation Association, and Orange County Gang Investigation Association.
- 6299 Other Purchased Services
Provides for investigative databases such as TLD and Entersect
- 6301 Special Department Supplies
Provides for investigation undercover equipment, long distance support for moving surveillance for homicide and gang investigations, and other miscellaneous supplies
- 6360 Uniforms
Provides for uniform and related equipment needed by general investigations and SED for special operations, and for Class B uniforms to assist patrol.

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



PUBLIC SAFETY
INVESTIGATIONS
503042

		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
MISCELLANEOUS GRANT						
	SALARIES AND BENEFITS					
5001	Full-time Salaries	-	87,440	87,440	85,358	85,360
5015	Overtime	-	-	-	8,000	-
5105	Health Allocation	-	12,040	12,040	13,088	13,490
5110	Life Allocation	-	140	140	117	120
5115	Dental Allocation	-	1,140	1,140	1,098	1,140
5120	Optical Allocation	-	180	180	170	180
5125	Long-term Disability Insurance	-	350	350	318	330
5135	Medicare	-	1,270	1,270	1,240	1,240
5145	Retirement Annuity	-	44,340	44,340	43,342	45,380
	TOTAL SALARIES AND BENEFITS	-	146,900	146,900	152,731	147,240
	MATERIAL, SUPPLIES & SERVICES					
	TOTAL MATERIALS, SUPPLIES & SERVICE	-	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	-	146,900	146,900	152,731	147,240

**MISCELLANEOUS
GRANT**
DIVISION 503042

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**PUBLIC SAFETY
SUPPORT SERVICES
103043**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	866,916	836,020	814,120	725,611	698,990
5005	Part-time Salaries	137,339	77,730	77,730	133,990	65,830
5015	Overtime	49,564	45,000	45,000	101,980	50,000
5105	Health Allocation	79,238	131,560	131,560	153,822	152,040
5110	Life Allocation	2,785	2,110	2,110	1,943	1,830
5115	Dental Allocation	4,808	10,320	10,320	10,012	10,420
5120	Optical Allocation	1,450	2,100	2,100	2,026	2,100
5125	Long-term Disability Insurance	6,367	3,560	3,560	3,441	3,220
5135	Medicare	13,987	13,910	13,910	16,290	13,830
5140	Employers' Social Security	-	4,820	4,820	-	-
5141	Employers' PARS/ARS	5,234	-	-	5,360	4,440
5145	Retirement Annuity	80,857	74,840	74,840	85,485	87,360
5159	Medical Opt Out	-	-	-	3,000	6,000
5170	Sick Leave Buy Back	2,547	4,200	4,200	2,920	4,200
5175	Vacation Leave Buy Back	4,703	7,500	7,500	2,870	7,500
TOTAL SALARIES AND BENEFITS		1,255,794	1,213,670	1,191,770	1,248,750	1,107,760
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	80,233	115,000	115,000	108,675	120,000
6127	Alarm Monitoring	216	-	-	-	-
6137	Repair/Maint Equipment	54,750	60,000	60,000	55,000	55,000
6160	Facility Rental	3,470	4,200	4,200	3,503	4,000
6162	Range Training	5,601	6,500	6,500	5,376	12,000
6245	Meeting and Conferences	414	373	373	316	500
6250	Staff Training	6,013	5,596	5,596	5,332	5,500
6255	Dues and Memberships	80	80	80	80	100
6290	Department Contract Services	17,700	25,700	25,700	25,700	28,750
6299	Other Purchased Services	15,661	15,000	15,000	15,000	15,000
6301	Special Department Supplies	25,355	25,180	25,180	23,000	25,000
6320	Gasoline & Diesel Fuel	700	-	-	-	-
6350	Small Tools & Furnishings	2,259	2,000	2,000	1,936	-
6360	Uniforms	5,195	6,000	6,000	5,262	5,500
TOTAL MATERIALS, SUPPLIES & SERVICES		217,647	265,629	265,629	249,180	271,350
CAPITAL OUTLAY						
6855	Furniture & Fixture	-	4,500	4,500	4,500	-
TOTAL CAPITAL OUTLAY		-	4,500	4,500	4,500	-
GRAND TOTAL		1,473,441	1,483,799	1,461,899	1,502,430	1,379,110

SUPPORT SERVICES

DIVISION 103043

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5015 Overtime
Provides for overtime for personnel in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5140 Employer's Social Security
Provides for the employer share of Social Security
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

SUPPORT SERVICES

DIVISION 103043

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for the following professional services:

Capture Technology Voice Logger	\$4,750
Scientia MDC Service Annual	\$16,000
ILJAOJ JPA	\$17,000
LPR Service Agreement	\$2,000
Computer Aided Dispatch maintenance agreement	\$36,580
Records Management System maintenance agreement	\$12,495
ILJ Date Replication Interface	\$1,985
Trackers Barcode	\$5,000
Response Mobile CAD	\$19,300
Netmotion Wireless	\$1,800
Total	\$116,910

SUPPORT SERVICES

DIVISION 103043

MATERIAL, SUPPLIES & SERVICES:

- 6137 Repair/Maintenance Equipment
Provides for maintenance of communication equipment and security door system
- 6160 Facility Rental
Provides for shooting range rental and range supplies
- 6162 Range Training
Provides for ammunition costs for regular qualification and training for most firearms and rifles
- 6245 Meetings and Conferences
Provides for meetings and conferences
- 6250 Staff Training
Provides for POST mandated, legislative, and Title 15 training
- 6255 Dues and Memberships
Provides for dues and memberships with the California Law Enforcement of Records Supervisors, California Association of Property and Evidence Officers
- 6290 Department Contract Services
Provides for court liaison services contract with La Habra Police Department
- 6299 Other Purchased Services
Provides for teletype agreement, OC Healthcare/OC Fire Hazard fee, and biohazard cleanups at crime/accident scenes
- 6301 Special Department Supplies
Provides for special department supplies for the division

SUPPORT SERVICES

DIVISION 103043

MATERIAL, SUPPLIES & SERVICES continued:

- 6350 Small Tools & Equipment
Provides for departmental small tools and equipment

- 6360 Uniforms
Provides for uniforms for staff

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**PUBLIC SAFETY
FIRE & PARAMEDIC SERVICES
103044**

GENERAL FUND	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
6130 Repair & Maintenance Facilities	7,642	20,000	20,000	20,000	20,000
6190 Fire Authority Services	4,831,589	4,957,713	4,957,713	4,957,713	5,140,000
TOTAL MATERIALS, SUPPLIES & SERVICES	4,839,231	4,977,713	4,977,713	4,977,713	5,160,000
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	4,839,231	4,977,713	4,977,713	4,977,713	5,160,000

FIRE & PARAMEDIC SERVICES

DIVISION 103044

MATERIAL, SUPPLIES & SERVICES:

- 6130 Repair & Maintenance Facilities
Provides for facilities maintenance cost. Currently there are two (2) stations, Station 34 and 35.

- 6190 Fire Authority Services
Provides for Orange County Fire Authority (OCFA) fire and paramedic services to the City

ANNUAL BUDGET (DRAFT)



**Annual Budget
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**PUBLIC SAFETY
ANIMAL CONTROL
103045**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6280	Animal Control Services	73,290	100,000	100,000	97,000	100,000
TOTAL MATERIALS, SUPPLIES & SERVICES		73,290	100,000	100,000	97,000	100,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		73,290	100,000	100,000	97,000	100,000

ANIMAL CONTROL

DIVISION 103045

MATERIAL, SUPPLIES & SERVICES:

6280 Animal Control Services
Provides for animal control services per agreement with County of Orange

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**ENGINEERING SERVICES
ADMINISTRATION**

103550

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	106,424	160,730	160,730	166,920	143,370
5005	Part-time Salaries	14,466	-	-	-	-
5015	Overtime	-	2,500	2,500	2,000	2,500
5020	Leave Accrual Payout	7,611	-	-	6,460	-
5021	Extraordinary Leave Buydown	2,119	-	-	-	-
5105	Health Allocation	8,980	39,340	39,340	29,163	32,640
5110	Life Allocation	284	410	410	387	510
5115	Dental Allocation	494	1,150	1,150	983	1,330
5120	Optical Allocation	222	600	600	551	690
5125	Long-term Disability Insurance	622	680	680	685	900
5135	Medicare	1,861	2,370	2,370	2,450	2,120
5141	Employers' PARS/ARS	578	-	-	-	-
5145	Retirement Annuity	9,896	15,480	15,480	16,077	23,150
5170	Sick Leave Buy Back	2,121	2,600	2,600	2,140	2,600
5175	Vacation Leave Buy Back	1,535	2,200	2,200	2,200	2,200
TOTAL SALARIES AND BENEFITS		157,211	228,060	228,060	230,016	212,010
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	125,790	170,000	169,656	170,000	175,660
6135	Repair/Maint Off Furniture & Equipment	1,522	500	500	500	-
6136	Software Maintenance	6,500	-	-	-	-
6230	Printing and Binding	3,360	500	650	350	500
6245	Meeting and Conferences	749	1,865	1,865	1,865	1,500
6255	Dues and Memberships	988	1,500	1,500	1,500	1,500
6290	Department Contract Services	-	36,000	36,000	22,000	36,000
6315	Office Supplies	976	1,865	1,715	1,500	1,500
6320	Books and Periodicals	-	500	500	250	250
6325	Postage	257	400	400	300	300
6365	Computer Software	24,000	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		164,140	213,130	212,786	198,265	217,210
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	344	350	-
TOTAL CAPITAL OUTLAY		-	-	344	350	-
GRAND TOTAL		321,351	441,190	441,190	428,631	429,220

ADMINISTRATION

DIVISION 103550

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5015 Overtime
Provides for overtime for personnel in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

ADMINISTRATION
DIVISION 103550

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6015 Engineering Services

Provides for the Traffic Engineer, consultant Civil Engineer and professional services (On-Call Consultants) for miscellaneous engineering work to include plan checking, preparation of plans, environmental work, special studies, street maintenance activities, and additional engineering needs.

6135 Repair/Maintenance Office Furniture & Equipment

Provides for repair/maintenance of office equipment

6230 Printing and Binding

Provides for copying, printing and binding drawings, specifications, maps, reports and other documents

ADMINISTRATION

DIVISION 103550

MATERIAL, SUPPLIES & SERVICES continued:

- 6245 Meetings and Conferences
Provides for meetings and conferences. This account includes funds for the attendance at the League of California Cities Officers Institute and Mini Expo, Maintenance Superintendents Association, various Caltrans and OCTA meetings.
- 6255 Dues and Memberships
Provides for dues and memberships with American Public Works Association, Orange County City Engineers Association, Maintenance Superintendents Association
- 6290 Department Contract Services
Provides for engineering contract services
- 6315 Office Supplies
Provides for office supplies to be used by Maintenance and Engineering
- 6320 Book and Periodicals
Provides for new Cal-OSHA Safety Rules and Regulations, as well as "Green Book" Standard Specifications for Public Works Construction
- 6325 Postage
Provides for postage and related mailing expenses

ANNUAL BUDGET (DRAFT)



Annual Budget
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ENGINEERING SERVICES
ENGINEERING
103551

	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
GENERAL FUND					
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS	-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



PUBLIC WORKS
STREET/CURB/GUTTER
103552

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6330	Electricity	633	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		633	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		633	-	-	-	-

ANNUAL BUDGET (DRAFT)



**Annual Budget
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**PUBLIC WORKS
PARK MAINTENANCE
103555**

GENERAL FUND	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS	-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



ENGINEERING SERVICES
SEWERS
483556

SEWER MAINTENANCE		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
5001	SALARIES AND BENEFITS Full-time Salaries	75	-	-	-	-
	TOTAL SALARIES AND BENEFITS	75	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	75	-	-	-	-

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

PUBLIC WORKS
COMPRESSED NATURAL GAS STATION
383559

CNG FUELING STATION		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6025	Third Party Administrator	4,028	-	-	-	-
6330	Electricity	6,388	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		10,416	-	-	-	-
CAPITAL OUTLAY						
6940	Payments to Other Agencies	10,333	-	-	-	-
TOTAL CAPITAL OUTLAY		10,333	-	-	-	-
GRAND TOTAL		20,749	-	-	-	-

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**MAINTENANCE SERVICES
ADMINISTRATION
103650**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	734,354	626,000	626,000	669,885	672,752
5005	Part-time Salaries	-	20,000	20,000	-	-
5015	Overtime	17,926	25,000	25,000	33,049	25,000
5020	Leave Accrual Payout	1,452	-	-	6,150	-
5021	Extraordinary Leave Buydown	2,699	-	-	-	-
5105	Health Allocation	100,889	156,280	156,280	171,547	176,693
5110	Life Allocation	1,763	1,580	1,580	2,590	2,668
5115	Dental Allocation	5,079	9,440	9,440	9,472	9,756
5120	Optical Allocation	1,875	2,500	2,500	2,481	2,556
5125	Long-term Disability Insurance	3,882	2,690	2,690	2,554	2,630
5135	Medicare	10,168	10,360	10,360	10,280	10,120
5145	Retirement Annuity	66,705	58,250	58,250	64,516	72,529
5163	Life Insurance Premium	2,818	2,600	2,600	3,110	3,110
5170	Sick Leave Buy Back	12,554	13,000	13,000	11,667	13,000
5175	Vacation Leave Buy Back	4,679	6,500	6,500	13,870	13,900
TOTAL SALARIES AND BENEFITS		966,843	934,200	934,200	1,001,171	1,004,714
MATERIAL, SUPPLIES & SERVICES						
6315	Office Supplies	2,298	1,865	1,865	1,000	1,000
6355	Small Furniture & Fixture	115	200	200	200	-
6360	Uniforms	19,112	16,500	20,500	19,500	20,000
TOTAL MATERIALS, SUPPLIES & SERVICES		21,525	18,565	22,565	20,700	21,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		988,368	952,765	956,765	1,021,871	1,025,714

ADMINISTRATION

DIVISION 103650

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time salaries in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees
- 5163 Life Insurance Premiums
Provides for Life Insurance Premiums for eligible city officials and employees

ADMINISTRATION

DIVISION 103650

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6315 Office Supplies

Provides for office supplies

6355 Small Furniture and Fixtures

Provides for departmental small furniture and fixtures

6360 Uniforms

Provides for uniforms

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



MAINTENANCE SERVICES
STREET MAINTENANCE
103652

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	90,589	164,620	164,620	130,000	130,000
6132	Repair & Maintenance/Streets	59,226	62,000	62,000	60,000	70,000
6170	Equipment & Tool Rental	-	1,000	1,000	1,000	1,000
6285	Hazardous Materials Disposal	-	1,500	1,500	1,500	1,500
6290	Department Contract Services	341,961	303,500	303,500	303,500	250,000
6301	Special Department Supplies	30,224	37,304	37,304	34,000	37,000
6305	Traffic Control Devices	270	7,500	7,500	5,000	3,500
6310	Street Signs	21,842	25,000	25,000	25,000	25,000
6350	Small Tools & Furnishing	5,000	1,500	1,500	1,500	-
TOTAL MATERIALS, SUPPLIES & SERVICES		549,112	603,924	603,924	561,500	518,000
CAPITAL OUTLAY						
6840	Machinery & Equipment	8,325	-	-	-	-
TOTAL CAPITAL OUTLAY		8,325	-	-	-	-
GRAND TOTAL		557,437	603,924	603,924	561,500	518,000

STREET MAINTENANCE

DIVISION 103652

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for street maintenance activities that include, but not limited to traffic synchronization, traffic signal maintenance and supplemental safety measure maintenance

- 6132 Repair & Maintenance/Streets
Provides for in-house repairs and maintenance of streets and appurtenances

- 6170 Equipment & Tool Rental
Provides for rentals of a concrete mixer, tools and trailers

- 6285 Hazardous Materials Disposal
Provides for disposal of hazardous materials such as paint, asphalt oils, solvents, herbicides and pesticides

- 6290 Department Contract Services
Provides for street maintenance and repair contract services, as well as graffiti abatement, dead animal removal and freezer services

- 6301 Special Department Supplies
Provides for traffic paint, asphalt, concrete, traffic safety devices, sand, gravel, chemicals and other supplies

- 6305 Traffic Control Devices
Provides for cones, traffic barricades, parade barricades, caution tape, and road flares, signs and safety warning devices for schools

STREET MAINTENANCE

DIVISION 103652

MATERIAL, SUPPLIES & SERVICES continued:

- 6310 Street Signs
Provides for sign posts, signs and sign materials for streets, street sweeping, and schools

- 6350 Small Tools and Furnishings
Provides for tarps, shovels, lutes, brooms, hoes, rakes, hammers and other small tools

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**MAINTENANCE SERVICES
PARK MAINTENANCE
103655**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6115	Landscaping	742,396	865,000	824,586	800,000	738,500
6120	R&M/Sewer & Storm Drain	85	-	-	-	-
6130	Repair & Maintenance/Facilities	2,112	15,000	15,000	14,000	15,000
6170	Equipment & Tool Rental	73	1,000	1,000	500	500
6290	Department Contract Services	15,921	25,000	25,000	25,000	15,000
6301	Special Department Supplies	36,449	41,967	71,967	41,000	35,000
6350	Small Tools & Furnishing	2,746	5,000	5,000	2,500	-
TOTAL MATERIALS, SUPPLIES & SERVICES		799,782	952,967	942,553	883,000	804,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		799,782	952,967	942,553	883,000	804,000

PARK MAINTENANCE

DIVISION 103655

MATERIAL, SUPPLIES & SERVICES:

- 6115 Landscaping
Provides for landscaping services for the parks, parkways, medians, and trees
- 6130 Repair & Maintenance/Facilities
Provides for repairs and maintenance of shelters, tables, benches, playgrounds, appurtenances, electrical and lighting
- 6170 Equipment & Tool Rental
Provides for rentals of cement mixers, heavy equipment and other equipment
- 6290 Department Contract Services
Provides for contract services for pest control, irrigations systems and technical consultants
- 6301 Special Department Supplies
Provides for chemicals, paint, plant material, janitorial supplies, flags and other supplies
- 6350 Small Tools and Furnishings
Provides for chain saws, hedge trimmers, edger, mowers, weed eaters, shovels, hoes, sprayers, brooms, and miscellaneous hand tools

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
104315

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6240	Mileage Reimbursement	-	100	100	-	100
6245	Meetings and Conferences	-	187	187	-	200
6255	Dues and Memberships	-	150	150	-	500
6315	Office Supplies	-	187	187	150	200
6320	Books and Periodicals	-	50	50	-	50
6325	Postage	-	50	50	-	50
TOTAL MATERIALS, SUPPLIES & SERVICES		-	724	724	150	1,100
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	724	724	150	1,100

ENVIRONMENTAL
PLANNING

DIVISION 104315

MATERIAL, SUPPLIES & SERVICES:

- 6240 Mileage Reimbursement
Provides for mileage reimbursement
- 6245 Meetings and Conferences
Provides for staff to attend professional and regional meetings
- 6255 Dues and Memberships
Provides for membership to professional organizations (i.e. Fullerton Arboretum)
- 6315 Office Supplies
Provides for office supplies used to support activities related to waste disposal and recycling
- 6320 Books and Periodicals
Provides for professional publications and books
- 6325 Postage
Provides for postage for mailings

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
194315

AIR QUALITY MANAGEMENT DISTRICT		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6136	Software Maintenance	-	-	-	-	4,000
6401	79538 Community Programs	10,911	11,000	11,000	11,000	11,000
TOTAL MATERIALS, SUPPLIES & SERVICES		10,911	11,000	11,000	11,000	15,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		10,911	11,000	11,000	11,000	15,000

ENVIRONMENTAL
PLANNING
DIVISION 194315

MATERIAL, SUPPLIES & SERVICES:

6401 Community Programs

Provides for Senior Transportation program to the Senior Center. This program is funded by OCTA grant (80%) and AQMD funds (20%).

ANNUAL BUDGET (DRAFT)



Annual Budget
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ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
504315

		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
MISCELLANEOUS GRANTS						
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6301	Special Department Supplies	11,038	60,000	60,000	5,123	60,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	11,038	60,000	60,000	5,123	60,000
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	11,038	60,000	60,000	5,123	60,000

ENVIRONMENTAL
PLANNING
DIVISION 504315

MATERIAL, SUPPLIES & SERVICES:

6301 Special Department Supplies
Provides for various grant expenditures.

ANNUAL BUDGET (DRAFT)



Annual Budget
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ENVIRONMENTAL SERVICES
COMPRESSED NATURAL GAS STATION
384359

CNG FUELING STATION		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5105	Health Allocation	326	-	-	-	-
5110	Life Allocation	6	-	-	-	-
5115	Dental Allocation	19	-	-	-	-
5120	Optical Allocation	7	-	-	-	-
5125	Long-term Disability Insurance	25	-	-	-	-
5135	Medicare	21	-	-	-	-
5145	Retirement Annuity	126	-	-	-	-
TOTAL SALARIES AND BENEFITS		530	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	15,000	15,000	-	5,000
6137	Repair Maintenance/Equipment	49	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		49	15,000	15,000	-	5,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		579	15,000	15,000	-	5,000

CNG FUELING STATION

DIVISION 384359

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for specialized services to repair, maintain, and upgrade CNG Station

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**ENVIRONMENTAL SERVICES
SEWERS ADMINISTRATION
484356**

SEWER MAINTENANCE		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	64,382	59,850	59,850	59,605	46,220
5005	Part-time Salaries	14,284	-	-	-	-
5020	Leave Accrual Payout	7,611	-	-	2,920	-
5021	Extraordinary Leave Buydown	815	-	-	-	-
5105	Health Allocation	7,019	11,240	11,240	12,629	6,500
5110	Life Allocation	160	150	150	226	200
5115	Dental Allocation	330	440	440	409	360
5120	Optical Allocation	119	180	180	184	150
5125	Long-term Disability Insurance	385	260	260	223	180
5135	Medicare	1,225	870	870	870	670
5141	Employers' PARS/ARS	571	-	-	-	-
5145	Retirement Annuity	6,059	5,760	5,760	5,740	4,990
5170	Sick Leave Buy Back	-	310	310	310	310
5175	Vacation Leave Buy Back	747	1,400	1,400	1,400	1,400
TOTAL SALARIES AND BENEFITS		103,707	80,460	80,460	84,516	60,980
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	70,952	100,000	100,000	85,000	100,000
6017	Special Studies	14,969	15,000	15,000	10,000	10,000
6099	Other Professional Services	11,408	61,000	61,000	20,000	51,000
6250	Staff Training	-	2,500	2,500	-	2,500
6255	Dues & Memberships	538	750	750	700	750
6257	License and Permits	1,521	11,500	11,500	11,500	18,000
6297	Billing Services	2,750	35,000	35,000	10,000	35,000
6301	Special Department Supplies	-	2,500	2,500	2,500	2,500
6325	Postage	-	500	500	100	500
TOTAL MATERIALS, SUPPLIES & SERVICES		102,138	228,750	228,750	139,800	220,250
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		205,845	309,210	309,210	224,316	281,230

SEWER MAINTENANCE

DIVISION 484358

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

SEWER MAINTENANCE

DIVISION 484358

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6015 Engineering Services

Provides for Contract Civil Engineering services to provide engineering staff augmentation for the analysis, design and implementation of sewer project. This account also provides consulting services for Sewer and Storm Drain compliance and Orange County Sanitation Cooperative Maintenance Agreement.

6017 Special Studies

Provides for studies related to fees, maintenance, sewer flows and/or capacity

6099 Other Professional Services

Provides for implementation of State mandated Fats, Oils, and Grease Program (FOG)

SEWER MAINTENANCE

DIVISION 484358

MATERIAL, SUPPLIES & SERVICES continued:

- 6250 Staff Training
Provides for Sanitary Sewer Management Training

- 6255 Dues and Memberships
Provides for dues and memberships to professional organizations, Southern California Alliance of Publicly Owned Treatment Works (SCAP)

- 6257 License and Permits
Provides for City WDR permit Sewer System and Statewide WDR permit

- 6297 Billing Services
Provides for YLWD and Golden State Water Company to bill customers for sanitary sewer fees

- 6301 Special Department Supplies
Provides for overflow response which includes bags of absorbent, latex gloves, shop rags etc. This will also include public education and outreach.

- 6325 Postage
Provides for postage for division

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**ENVIRONMENTAL SERVICES
SEWERS MAINTENANCE
484376**

SEWER MAINTENANCE		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	207,197	181,150	181,150	190,640	191,420
5015	Overtime	3,176	10,000	10,000	10,000	10,000
5020	Leave Accrual Payout	558	-	-	169	-
5021	Extraordinary Leave Buydown	539	-	-	-	-
5099	Other Salaries & Wages	3,513	-	-	-	-
5105	Health Allocation	28,517	42,340	42,340	44,734	37,091
5110	Life Allocation	477	430	430	1,105	1,067
5115	Dental Allocation	1,259	2,230	2,230	2,219	1,825
5120	Optical Allocation	505	650	650	639	529
5125	Long-term Disability Insurance	1,102	750	750	695	590
5135	Medicare	2,865	2,940	2,940	2,910	2,480
5145	Retirement Annuity	18,864	16,890	16,890	18,360	17,303
5170	Sick Leave Buy Back	2	100	100	72	100
5175	Vacation Leave Buy Back	1,166	1,700	1,700	4,930	5,000
TOTAL SALARIES AND BENEFITS		269,740	259,180	259,180	276,473	267,405
MATERIAL, SUPPLIES & SERVICES						
6120	R & M/Sewers/Storm Drains	119,388	300,000	296,949	200,000	300,000
6175	Office Equipment Rental	2,783	5,000	5,000	5,000	5,000
6999	Contingency	(6,499)	100,000	100,000	2,500	100,000
TOTAL MATERIALS, SUPPLIES & SERVICES		115,672	405,000	401,949	207,500	405,000
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	3,051	-	-
TOTAL CAPITAL OUTLAY		-	-	3,051	-	-
GRAND TOTAL		385,412	664,180	664,180	483,973	672,405

SEWER MAINTENANCE

DIVISION 484376

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division

- 5015 Overtime
Provides for overtime in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:
 - A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
 - B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
 - C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
 - D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

SEWER MAINTENANCE

DIVISION 484376

SALARIES AND BENEFITS continued:

- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

- 6120 R & M/Sewers/Storm Drains
Provides for annual line cleaning, CCTV, and unanticipated sewer projects
- 6175 Office Equipment Rental
Provides for annual maintenance agreements for division copier, plotter, and scanner machines
- 6999 Contingency
Provides for contingency related to sewer emergencies

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**ENVIRONMENTAL SERVICES
REFUSE ADMINISTRATION
374386**

REFUSE ADMINISTRATION		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	108,873	102,460	102,460	101,244	104,310
5005	Part-time Salaries	2,819	10,000	10,000	370	-
5015	Overtime	1	-	-	-	-
5099	Other Salaries & Wages	4,625	-	-	-	-
5021	Extraordinary Leave Buydown	867	-	-	-	-
5105	Health Allocation	11,954	18,100	18,100	13,239	18,890
5110	Life Allocation	237	230	230	230	320
5115	Dental Allocation	637	1,280	1,280	621	1,400
5120	Optical Allocation	196	310	310	187	300
5125	Long-term Disability Insurance	576	410	410	243	450
5135	Medicare	1,632	1,640	1,640	1,030	1,520
5141	Employers' PARS/ARS	-	-	-	15	-
5145	Retirement Annuity	9,914	9,580	9,580	6,756	11,250
5175	Vacation Leave Buy Back	2,279	-	-	2,650	2,700
TOTAL SALARIES AND BENEFITS		144,610	144,010	144,010	126,585	141,140
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	10,000	10,000	-	-
6101	Disposal	2,389,681	2,455,005	2,455,005	2,455,005	2,493,000
6175	Office Equipment Rental	2,140	9,000	9,000	4,500	4,500
6230	Printing and Binding	-	500	500	-	500
6245	Meeting and conferences	775	1,000	1,000	-	200
6255	Dues and Membership	125	250	250	250	1,000
6257	License and Permit	69,408	80,000	80,000	75,000	73,000
6299	Other Purchased Services	3,905	4,000	4,000	4,500	4,500
6301	Special Department Supplies	1,018	1,500	1,500	1,000	1,000
6315	Office Supplies	8,421	10,000	10,000	10,000	10,000
TOTAL MATERIALS, SUPPLIES & SERVICES		2,475,473	2,571,255	2,571,255	2,550,255	2,587,700
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		2,620,083	2,715,265	2,715,265	2,676,840	2,728,840

REFUSE ADMINISTRATION

DIVISION 374386

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

REFUSE ADMINISTRATION

DIVISION 374388

MATERIAL, SUPPLIES & SERVICES:

- 6101 Disposal
Provides for payment to contract for processing and disposal of refuse
- 6175 Office Equipment Rental
Provides for rental of office equipment
- 6230 Printing and Binding
Provides for printing and binding of refuse materials
- 6245 Meeting and Conferences
Provides for meetings and conferences to be attended by staff
- 6255 Dues and Memberships
Provides for dues and memberships related to environmental programs
- 6257 License and Permit
Provides for payment of licenses and permits
- 6299 Other Purchased Services
Provides funds for document destruction and recycling
- 6301 Special Department Supplies
Provides for special programs, Teen Team stipends and special event supplies
- 6315 Office Supplies
Provides for purchase of recycled content office supplies

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**ENVIRONMENTAL SERVICES
REFUSE MAINTENANCE
374387**

REFUSE ADMINISTRATION		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	70,916	66,470	66,470	67,569	67,569
5015	Overtime	1,904	-	-	1,200	-
5105	Health Allocation	7,748	12,070	12,070	11,647	11,996
5110	Life Allocation	132	130	130	830	855
5115	Dental Allocation	319	550	550	532	548
5120	Optical Allocation	129	160	160	155	160
5125	Long-term Disability Insurance	368	240	240	211	217
5135	Medicare	1,059	970	970	1,000	980
5145	Retirement Annuity	6,393	6,290	6,290	6,507	7,284
5163	Life Insurance Premiums	-	740	740	-	-
5170	Sick Leave Buy Back	1,781	1,900	1,900	1,950	2,000
5175	Vacation Leave Buy Back	-	-	-	2,570	2,600
TOTAL SALARIES AND BENEFITS		90,749	89,520	89,520	94,171	94,209
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	169,305	175,000	175,000	175,000	175,000
6285	Hazardous Disposal	-	2,500	2,500	500	2,500
TOTAL MATERIALS, SUPPLIES & SERVICES		169,305	177,500	177,500	175,500	177,500
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		260,054	267,020	267,020	269,671	271,709

REFUSE MAINTENANCE

DIVISION 374387

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

- 5163 Life Insurance Premiums
Provides for Life Insurance Premiums for eligible city official and employees

REFUSE ADMINISTRATION

DIVISION 374387

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for street sweeping services

6285 Hazardous Disposal

Provides for disposal of orphaned waste

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



ENGINEERING SERVICES
PLACENTIA LIGHT DISTRICT
286560

STREET LIGHTING DISTRICT		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6005	Legal Services	-	1,200	1,200	1,200	1,200
6015	Engineering Services	3,250	7,500	7,500	6,500	6,500
6099	Other Professional Services	3,263	-	-	-	-
6130	Repair/Maintenance Facilities	-	20,000	20,000	10,000	20,000
6295	City Administration Services	-	8,500	8,500	8,500	8,500
6325	Postage	-	500	500	100	500
6330	Electricity	345,632	343,000	343,000	343,000	343,000
6335	Water	140	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		352,285	380,700	380,700	369,300	379,700
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		352,285	380,700	380,700	369,300	379,700

PLACENTIA LIGHTING DISTRICT

DIVISION 288580

MATERIAL, SUPPLIES & SERVICES:

- 6005 Legal Services
Provides for legal services in support of the annual renewal of the Placentia Street Lighting District. Legal fees include preparation of resolution, review of documentation and conformance to existing laws

- 6015 Engineering Services
Provides for contract engineering services

- 6130 Repair/Maint Facilities
Provides for maintenance of 14 City owned Santa Fe Street Lights

- 6295 City Administration Services
Provides for annual administration services

- 6325 Postage
Provides for postage for mailings

- 6330 Electricity
Provides for the allocated cost associated with electricity services

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**

**ENGINEERING SERVICES
LANDSCAPE MAINTENANCE DISTRICT
296561**

LANDSCAPE MAINTENANCE DISTRICT		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
	SALARIES AND BENEFITS					
5001	Full-time Salaries	98,100	85,080	85,080	90,499	90,909
5015	Overtime	1,575	2,500	2,500	2,500	2,500
5020	Leave Accrual Payout	224	-	-	87	-
5021	Extraordinary Leave Buydown	360	-	-	-	-
5105	Health Allocation	13,090	20,790	20,790	22,896	50,540
5110	Life Allocation	229	210	210	477	710
5115	Dental Allocation	643	1,130	1,130	1,123	2,550
5120	Optical Allocation	244	330	330	330	740
5125	Long-term Disability Insurance	522	360	360	337	730
5135	Medicare	1,331	1,360	1,360	1,350	2,700
5145	Retirement Annuity	8,906	7,940	7,940	8,715	19,800
5170	Sick Leave Buy Back		410	410	-	410
5175	Vacation Leave Buy Back	759	800	800	1,710	1,710
	TOTAL SALARIES AND BENEFITS	125,983	120,110	120,110	128,314	171,589
	MATERIAL, SUPPLIES & SERVICES					
6005	Legal Services		1,500	1,500	1,500	1,500
6015	Engineering Services	5,500	6,500	6,500	5,500	5,500
6017	Special Studies		10,000	10,000	10,000	10,000
6099	Other Professional Services	2,761	-	-	-	-
6115	Landscaping		140,000	140,000	166,000	166,000
6130	Repair/Maintenance Facilities		20,000	18,800	15,000	20,000
6185	Construction Services		100,000	100,000	100,000	-
6215	Telephone	13,056	15,000	15,000	4,000	10,000
6225	Advertising		500	500	250	500
6295	City Administration Services		25,000	25,000	-	-
6330	Electricity	29,887	30,000	30,000	20,000	30,000
6335	Water	178,397	156,000	156,000	150,000	150,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	229,601	504,500	503,300	472,250	393,500
	CAPITAL OUTLAY					
6845	Office Equipment	-	-	1,200	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	355,584	624,610	623,410	600,564	565,089

LANDSCAPE MAINTENANCE DISTRICT

DIVISION 296561

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

LANDSCAPE MAINTENANCE DISTRICT

DIVISION 296661

SALARIES AND BENEFITS continued:

- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:
- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
 - B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
 - C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
 - D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.
- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

- 6005 Legal Services
Provides for legal services for the division
- 6015 Engineering Services
Provides for contract engineering services.
- 6017 Special Studies
Provides for Water Conservation Project/Design usage analysis.
- 6115 Landscaping
Provides for landscape maintenance services and irrigation/landscape repairs.
- 6130 Repair/Maintenance Facilities
Provides for repairs and maintenance of City owned facilities.

LANDSCAPE MAINTENANCE DISTRICT

DIVISION 296561

MATERIAL, SUPPLIES & SERVICES continued:

- 6185 Construction Services
Provides for construction of City's Water Conservation Program Project. Construction will include update water efficient irrigation systems, xeriscaped parkways, medians, artificial grass, and new plant materials.
- 6215 Telephone
Provides for the allocated cost associated with telephone and cellular services. This account has been transferred to the Non-Departmental Department.
- 6225 Advertising
Provides for legal advertising expenses required by law for public hearing notices
- 6295 City Administration Services
Provides for annual administration services
- 6330 Electricity
Provides for the allocated cost associated with electricity services. This account has been transferred to the Non-Departmental Department.
- 6335 Water
Provides for the allocated cost associated with water services. This account has been transferred to the Non-Departmental Department.

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**COMMUNITY SERVICES
ADMINISTRATION
104070**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	60,048	99,250	99,250	101,192	103,220
5015	Overtime	1,564	2,500	2,500	2,500	-
5105	Health Allocation	3,986	16,060	16,060	15,707	16,180
5110	Life Allocation	143	270	270	233	240
5115	Dental Allocation	314	470	470	453	470
5120	Optical Allocation	123	270	270	263	280
5125	Long-term Disability Insurance	299	450	450	394	410
5135	Medicare	947	1,540	1,540	1,510	1,500
5145	Retirement Annuity	5,673	9,560	9,560	9,746	11,130
5159	Medical Opt Out Plan	2,100	3,000	3,000	250	-
5170	Sick Leave Buy Back	1,555	1,600	1,600	-	1,600
5175	Vacation Leave Buy Back	2,111	2,500	2,500	-	2,500
TOTAL SALARIES AND BENEFITS		78,863	137,470	137,470	132,248	137,530
MATERIAL, SUPPLIES & SERVICES						
6230	Printing and Binding	26,622	28,000	28,000	18,000	19,000
6301	Special Department Supplies	147	-	-	-	-
6315	Office Supplies	1,161	1,679	1,679	1,679	1,800
6325	Postage	9,514	16,000	16,000	16,000	16,000
TOTAL MATERIALS, SUPPLIES & SERVICES		37,444	45,679	45,679	35,679	36,800
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		116,307	183,149	183,149	167,927	174,330

ADMINISTRATION

DIVISION 104070

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees
- 5159 Medical Opt Out Plan
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance

ADMINISTRATION

DIVISION 104070

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6230 Printing and Binding

Provides for preparation and publication of Placentia Quarterly Newsletter for direct mailing to all Placentia residents and businesses. Production includes layout, design, printing, binding, and mail handling 19,500 copies per issue four times a year

ADMINISTRATION

DIVISION 104070

MATERIAL, SUPPLIES & SERVICES continued:

6315 Office Supplies

Requested funds to purchase office supplies for Administration and Recreation Divisions

6325 Postage

Provides for mailing costs associated with the Placentia Quarterly 19,500 copies per issue, four times per year.

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**COMMUNITY SERVICES
RECREATION
104071**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	223,419	172,340	172,340	176,193	192,860
5005	Part-time Salaries	247,417	268,800	268,800	268,800	287,910
5015	Overtime	6,889	7,220	7,220	7,220	6,520
5020	Leave Accrual Payout		-	-	4,970	-
5105	Health Allocation	12,940	21,270	21,270	16,937	17,010
5110	Life Allocation	588	430	430	370	390
5115	Dental Allocation	832	1,030	1,030	998	1,030
5120	Optical Allocation	392	380	380	522	540
5125	Long-term Disability Insurance	1,265	730	730	659	680
5135	Medicare	7,187	6,650	6,650	6,630	7,190
5140	Employer's Social Security	3	-	-	-	-
5141	Employer's PARS/ARS	9,742	11,210	11,210	10,760	11,720
5145	Retirement Annuity	21,315	15,090	15,090	16,969	20,800
5159	Medical Opt Out Plan	4,200	6,000	6,000	10,500	11,400
5175	Vacation Leave Buy Back	1,129	4,300	4,300	-	4,300
TOTAL SALARIES AND BENEFITS		537,318	515,450	515,450	521,528	562,350
MATERIAL, SUPPLIES & SERVICES						
6060	Instructional Services	44,885	43,000	58,000	55,000	53,500
6099	Other Professional Services	9,871	10,000	10,000	10,000	10,000
6130	Repair & Maintenance Facilities	3,178	-	-	-	-
6136	Software Maintenance	1,037	3,825	3,825	3,825	3,825
6230	Printing and Binding	264	500	500	500	500
6240	Mileage Reimbursement	94	150	150	150	150
6245	Meeting and Conferences	1,186	746	746	500	1,800
6250	Staff Training	1,589	1,865	1,865	1,865	1,900
6255	Dues and Memberships	880	875	875	865	1,205
6270	Excursions & Transportation	5,598	7,000	7,000	7,000	7,000
6275	Officiating	2,581	3,700	3,700	2,500	2,500
6299	Other Purchased Services		3,000	3,000	2,842	3,000
6301	Special Department Supplies	24,481	29,424	28,738	29,424	33,000
6315	Office Supplies	51	-	-	-	-
6360	Uniforms	3,021	5,200	5,200	5,200	5,200
TOTAL MATERIALS, SUPPLIES & SERVICES		98,716	109,285	123,599	119,671	123,580
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		636,034	624,735	639,049	641,199	685,930

RECREATION

DIVISION 104071

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division

- 5005 Part-time Salaries
Provides for part-time positions including staff for after school programs, aquatics, sports, special events, facility rentals, and recreation classes. Accounts for approximately 30 part-time staff year round and up to 70 part-time staff seasonally during summer programs.

- 5015 Overtime
Provides for overtime in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS

RECREATION

DIVISION 104071

SALARIES AND BENEFITS continued:

- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.
- 5159 Medical Opt Out Plan
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance
- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

- 6060 Instructional Services
Provides for recreation program contract instructors compensation. This account is funded by program participants. Contractor's receive 65% of the fees paid by program participants. Contract net revenue is approximately \$85,000 annually.
- 6099 Other Professional Services
Provides for kitchen manager position and the daily lunch program at the Senior Center through an agreement with Community SeniorServ
- 6136 Software Maintenance
Provides for annual maintenance agreement for department's CLASS registration software. This account if funded by program participants. A \$3.00 per participant fee is charged for every contract class registration.

RECREATION

DIVISION 104071

MATERIAL, SUPPLIES & SERVICES continued:

- 6230 Printing and Binding
Provides for correspondence, marketing material, related costs for department events and program promotions
- 6240 Mileage Reimbursement
Provides for mileage reimbursement
- 6245 Meetings and Conferences
Provides for training of full-time employees. Includes workshops, trainings and seminars offered by CPRS, SCMAF, NRPA and other professional organizations
- 6250 Staff Training
Provides for part-time staff training courses and training materials for in-service training. Includes instructors to teach CPR, first aid, title 22 and other courses. Training supplies and equipment rental are also included in this account.
- 6255 Dues and Memberships
Provides for dues and memberships of the following organizations:

California Park and Recreation Society (CPRS)
Southern California Municipal Athletic Federation (SCMAF)
Southern California Public Pool Operators Association (SCPPOA)
- 6270 Excursions & Transportation
Provides for admission and transportation to various destinations for adult excursions. This account is funded by program participants.

RECREATION

DIVISION 104071

MATERIAL, SUPPLIES & SERVICES continued:

- 6275 Officiating
Provides for contract officials for youth and teen basketball programs and assigning fees for adult sport programs. Request to be funded by participant fees.

- 6299 Other Purchased Services
Provides for licensing fees for the Movies in the Park program, which is funded by a sponsorship from Placentia Disposal. Also provides for American Red Cross authorized provider fees for the summer Learn-To-Swim program, which is funded by participant fees.

- 6301 Special Department Supplies
Provides for materials, supplies and equipment for sports programs, aquatics, community special events, after school programs, senior center, and other recreation activities. Majority of expenditures are recovered through participant fees.

- 6360 Uniforms
Provides for staff shirts, jackets and sweatshirts for Community Services Leaders. This account also provides for Life Guards and Instructor Guard uniforms. Uniform expenditures are funded by program fees.

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



COMMUNITY SERVICES
RECREATION
504071

MISCELLANEOUS GRANTS					
	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS	-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES					
6401 79538 Community Programs	-	44,000	44,000	44,000	47,000
TOTAL MATERIALS, SUPPLIES & SERVICES	-	44,000	44,000	44,000	47,000
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	-	44,000	44,000	44,000	47,000

RECREATION

DIVISION 504071

MATERIAL, SUPPLIES & SERVICES continued:

6401 Community Programs

Provides for Senior Transportation program to the Senior Center. This is 80% of the funding for the program provided through a grant from OCTA. The additional 20% funding match is through AQMD.

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**COMMUNITY SERVICES
HUMAN SERVICES
104072**

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
	SALARIES AND BENEFITS					
5001	Full-time Salaries	600	-	-	-	-
5005	Part-time Salaries	1,037	-	-	-	-
5135	Medicare	29	-	-	-	-
5140	Employer's Social Security	15	-	-	-	-
5141	Employer's PARS/ARS	62	-	-	-	-
5163	Life Insurance Premiums	112	-	-	-	-
	TOTAL SALARIES AND BENEFITS	1,855	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	1,855	-	-	-	-

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



COMMUNITY SERVICES
CULTURAL ARTS DIVISION
104074

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6265	Entertainment Services	6,450	-	-	-	3,130
6299	Other Purchased Services	311	6,800	6,800	6,550	5,750
6301	Special Department Supplies	157	326	326	326	325
TOTAL MATERIALS, SUPPLIES & SERVICES		6,918	7,126	7,126	6,876	9,205
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		6,918	7,126	7,126	6,876	9,205

CULTURAL ARTS DIVISION

DIVISION 104074

MATERIAL, SUPPLIES & SERVICES:

- 6265 Entertainment Services
Provides for professional sound services for the concerts in the park series

- 6299 Other Purchased Services
Provides for contracted musical entertainment for the Concerts in the Park Series. Approximately \$850 per performing group at 7 concerts.

- 6301 Special Department Supplies
Provides for supplies, paper and materials necessary to implement cultural and arts programs including Photo Contest, Concerts in Park series and other cultural special events

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14



COMMUNITY SERVICES
TRI-CITY PARK
104075

GENERAL FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6499	Other Program Expenditures	122,018	75,000	75,000	75,000	-
TOTAL MATERIALS, SUPPLIES & SERVICES		122,018	75,000	75,000	75,000	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		122,018	75,000	75,000	75,000	-

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**



**COMMUNITY SERVICES
TRI-CITY PARK
234075**

		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
PARK DEVELOPMENT						
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS					
	MATERIAL, SUPPLIES & SERVICES					
6499	Other Program Expenditures	25,000	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	25,000	-	-	-	-
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	25,000	-	-	-	-

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**

**PUBLIC WORKS
INFORMATION TECHNOLOGY
333523**

	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
CITY CAPITAL PROJECTS					
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTLAY					
6017 61087 Technology Master Plan	80,314	15,000	15,000		
6840 30016 IT and Phone System Upgrades	67,740	17,000	17,000		
6845 30023 Police Detective Computers		20,000	20,000		
6899 30014 Redesign City Website		16,525	16,525		
6899 30017 Building Permit Software		45,000	45,000		
6899 Video on Demand Comp - City Website		-	-		
6899 30018 Business License Software		-	-		
6899 30019 Public WiFi Access Pts - City Hall/Powell		6,000	6,000		
6899 30020 Request Partner Annual Subscription		6,600	6,600		
6899 30022 ECS Scanners (Laserfiche Project)		-	-		
6899 Other Capital Outlay	103,423				
TOTAL CAPITAL OUTLAY	251,477	126,125	126,125	-	-
GRAND TOTAL	251,477	126,125	126,125	-	-

CITY CAPITAL PROJECTS

DIVISION 333523

CAPITAL OUTLAY:

- 6017 Technology Master Plan
Provides funds for development of a master plan of all computer equipment
- 6840 IT and Phone System Upgrade Phase II
Provides funds to update the phone and network systems for redundancy and for emergency failover.
- 6845 Police Detective Computers
Provides funds to procure ten (10) laptops for Investigations.
- 6899 Redesign City Website
Provides funds for ongoing improvements of the website for enhanced capabilities that will allow the public to view pertinent information.
- 6899 Building Permit Software
Provides funds for software that will provide Development Services and Finance the opportunity to centralize building information. The Divisions will have the ability to issue permits, track permits, access information to create reports, cross reference information, and allow the building inspector to sign off permits in the field.
- 6899 Public WiFi Access Points
Provides funds for the installation of hardware components, software, and annual service cost for Public WiFi Access points at City Hall and the Edwin T. Powell Building.
- 6899 Request Partner Annual Subscription
Provides funds for software that prepares the City's website to remain in communication with requests, which is useful to respond to City's residents concerns and requests.

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**

**PUBLIC WORKS
STREET/CURB/GUTTER
333552**

CITY CAPITAL PROJECTS		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
CAPTIAL OUTALY						
6130	20018 Repair & Maintenance Facilities	12,510	-	-		
6013	61004 Madison Avenue at Bradford Avenue	1,104	-	-		
6015	61004 Madison Avenue at Bradford Avenue	576,396	-	-		
6120	61004 Madison Avenue at Bradford Avenue		-	-		
6185	Construction Services	532,185				
6185	61004 Madison Avenue at Bradford Avenue		-	-		
6185	61012 Alta Vista (South/West)		-	-		
6185	61015 Alta Vista Street at Rose Drive		-	-		
6185	61016 Rose Drive Reconstruction		100,000	100,000		
6015	61018 Metrolink Station Pkg Structure & Enhance		250,000	250,000		
6185	61020 Richfield Road Widening		299,000	299,000		
6015	61023 Bastanchury/Valencia Ave Left Turn Lane		-	-		
6185	61023 Bastanchury/Valencia Ave Left Turn Lane		-	-		
6185	61031 Placentia Avenue Rehabilitation		-	-		
6185	61034 Valencia Avenue Rehabilitation		650,000	650,000		
6185	61035 Santa Fe Avenue Streetscape Improv		-	-		
6015	61036 Traffic Model and Fee Program		50,000	50,000		
6015	61040 Pinehurst Avenue Drainage Improvements		-	-		
6185	61040 Pinehurst Avenue Drainage Improvements		-	-		
6017	61041 Citywide Energy Audit & Efficiency Study		-	-		
6015	61056 Orangethorpe Corridor Grade Separations		290,000	290,000		
6185	61056 Orangethorpe Corridor Grade Separations		-	-		
6015	61057 Van Buren Street Improvement Project		-	-		
6185	61057 Van Buren Street Improvement Project		-	-		
6015	61058 Slurry Seal Project 2011		-	-		
6185	Slurry Seal Project 2011-12		-	-		
6015	61060 Kraemer Blvd at Chapman Ave Bus Pad		-	-		
6185	61060 Kraemer Blvd at Chapman Ave Bus Pad		-	-		
6015	61061 Richfield Road @ Miraloma Ave and Miraloma Ave @ Van Buren Trf Signals		50,000	50,000		
6017	61086 General Plan Update		50,000	50,000		
6015	61088 Metrolink Station Environ Proc/Certification		75,000	75,000		
6185	61089 Citywide Traffic Signal Sys Battery Backup		-	-		
6185	61095 Rose Drive Yorba Linda Blvd Instersection Imp		300,000	300,000		
6185	61096 Bastanchury Road Signal Coordination		32,980	32,980		
6185	61098 Placentia Avenue Signal Coordination		43,200	43,200		
6185	61102 Pedestrian Accessibility Project Phase II		347,500	347,500		
6185	61105 Citywide Residential Street Rehab		4,000,000	4,000,000		
6185	61114 School Signs Compliance		325,000	325,000		
6185	61115 Speed Limits Update & Signal Comp		18,000	18,000		
6185	68001 Rose Drive Signal Coordination		93,000	93,000		
TOTAL CAPITAL OUTLAY		1,122,195	6,973,680	6,973,680	-	-
GRAND TOTAL		1,122,195	6,973,680	6,973,680	-	-

CITY CAPITAL PROJECTS

DIVISION 333552

CAPITAL OUTLAY:

- 6185 Rose Drive Reconstruction
Provides funds to reconstruct Rose Drive from Imperial Highway to 200 feet south of Golden Avenue.
- 6015 Metrolink Station Parking Structure & Enhancement
Provides funds for a multi-story parking structure in the downtown area on the City-owned lot north of the BNSF right-of-way and east of Melrose Street including an analysis and design for development of a retail plaza.
- 6185 Richfield Road Widening
Provides funds to widen the Richfield Road Bridge over the Atwood Channel to provide two through lanes in each direction, northbound and southbound.
- 6185 Valencia Avenue Rehabilitation
Provides funds to rehabilitate Valencia Avenue from Yorba Linda Boulevard to the north City limits. The project includes pavement reconstruction, grinding and rubberized asphalt overlay, sidewalk and ADA curb ramps.
- 6015 Traffic Model and Fee Program
Provides funds to update the City's traffic modeling data.
- 6015 Orangethorpe Corridor Grade Separations
Provides funds to construct five grade separations at existing at-grade rail crossings within the Orangethorpe railroad corridor. The grade separations are located at Placentia, Kraemer, Orangethorpe, Rose and Lakeview.
- 6015 Richfield Road @ Miraloma Avenue and Miraloma Avenue @ Van Buren Traffic Signal Design
Provides funds for the design of traffic signals at the subject intersections to facilitate safe and efficient movement of vehicles and pedestrians.
- 6017 General Plan Update
Provides funds to update the General Plan every 5 to 7 years, which is required by California State law.

CITY CAPITAL PROJECTS

DIVISION 333552

CAPITAL OUTLAY continued:

- 6015 Metrolink Station Environment Process/Certification
Provides funds for the CEQA update and NEPA certification to apply for state and federal grants.

- 6185 Rose Drive Yorba Linda Boulevard Intersection Improvements
Provides funds to provide an exclusive right turn pocket on the northbound Rose approach including street widening, curb, gutter, sidewalk and appurtenant improvements.

- 6185 Bastanchury Road Signal Coordination
Provides funds for approximately 27 traffic signals along Bastanchury Road.

- 6185 Placentia Avenue Signal Coordination
Provides funds for approximately 19 traffic signals along Placentia.

- 6185 Pedestrian Accessibility Project Phase II
Provides funds for the second phase to achieve accessible and ADA compliant streets and sidewalks citywide.

- 6185 Citywide Residential Street Rehabilitation
Provides funds for slurry seal citywide as well as rehabilitate a few specific Arterials.

- 6185 School Signs Compliance
Provides funds for upgrade (replacement of) existing school signs at 17 schools in Placentia, including a study to review the existing signs and prepare plans for the upgraded signs for each school.

- 6185 Speed Limits Update & Signal Compliance
Provides funds to conduct an Engineering and Traffic Survey (E&TS) to update the speed limits citywide.

- 6185 Rose Drive Signal Coordination
Provides funds for the re-timing and coordination of all traffic signals, installation of video detection and upgrade of traffic signal controllers on Rose Drive from Orangethorpe Avenue to Yorba Linda Boulevard.

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

PUBLIC WORKS
FACILITIES
333554

CITY CAPITAL PROJECTS		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
6185	20018 Energy Efficient Lighting		-	-		
6099	30017 Cost Allocation/User Fee Study		-	-		
6185	50038 Police Department (Prop 69)		-	-		
6185	61006 Vista Verde Mitigation		-	-		
6185	61037 Downtown Parking Structure and Retail Plaza		-	-		
6015	61042 ADA Improvements City Facilities and Parks		-	-		
6185	61042 ADA Improvements City Facilities and Parks		100,000	100,000		
6015	61043 Edwin T. Powell Building Improvements		-	-		
6105	61043 Edwin T. Powell Building Improvements		-	-		
6185	61043 Edwin T. Powell Building Improvements		-	-		
6185	61046 Police Department Back Room Refurbish		-	-		
6015	61049 Kraemer Memorial Park		-	-		
6185	61062 Water Well Relocation - Golden State		-	-		
6185	61063 Public Pkg Lot - 329 & 333 W Santa Fe		-	-		
6015	61066 Civic Center Flooring Replacement & Restroom Renovations		-	-		
6185	61066 Civic Center Flooring Replacement & Restroom Renovations		-	-		
6185	61067 City Council Chambers Lighting Upgrades		-	-		
6105	61068 BACKS Community Building Renovation		-	-		
6185	61068 BACKS Community Building Renovation		-	-		
6185	61069 Table & Chair Replacement (Whitten Ctr)		-	-		
6015	61070 Gomez Committee Center Renovations		-	-		
6105	61070 Gomez Committee Center Renovations		-	-		
6185	61070 Gomez Community Center Renovations		-	-		
6855	61090 Table & Chair Replacement (Phase #2)		-	-		
6185	61091 Koch Park Roof Replacement		30,000	30,000		
6185	61092 Police Facility Refurbishment Project		50,000	50,000		
6185	61093 EOC Upgrade		55,000	55,000		
6185	61103 Tynes Gym Window Renovation		7,500	7,500		
6185	61111 City Facilities Improv per Facility Assmt		250,000	250,000		
6015	Facilities Master Plan		-	-		
6015	Engineering Services	10,571				
6017	Special Studies	4,900				
6099	Other Professional Services	20,031				
6105	Custodial	(344)				

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

PUBLIC WORKS
FACILITIES
333554

CITY CAPITAL PROJECTS		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
6185	Construction Services	799,618				
6355	Small Furniture & Fixture	6,000				
TOTAL CAPITAL OUTLAY		840,776	492,500	492,500	-	-
GRAND TOTAL		840,776	492,500	492,500	-	-

CITY CAPITAL PROJECTS

DIVISION 333554

CAPITAL OUTLAY:

- 6185 ADA Improvements City Facilities and Parks
Provides funds to continue the City's ADA transition plan to ensure that City facilities are fully accessible.
- 6185 Koch Park Roof Replacement
Provides funds to replace the roof at Koch Park Community Center and will repair damage caused by leaking.
- 6185 Police Facility Refurbishment Project
Provides funds to refurbish the Police Administration Office and Conference Area.
- 6185 EOC Upgrade
Provides funds to upgrade the Emergency Operations Center to include state of the art technology and reorganization to provide more efficient use of the limited space that currently exists.
- 6185 Tynes Gym Window Renovation
Provides funds to install a translucent covering on the windows to diffuse direct sunlight into the gymnasium.
- 6185 City Facilities Improvement per Facility Assessment
Provides funds to update facility deficiencies identified in the Facility Condition Assessment report.

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

PUBLIC WORKS
PARKS
333555

	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
CITY CAPITAL PROJECTS					
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTLAY					
6015 61047 Park Lighting Upgrades Citywide	11,347	-	-		
6185 61047 Park Lighting Upgrades Citywide		40,000	40,000		
6185 61048 Youth Sports Automated Lighting System		-	-		
6185 Construction Services	563,476				
6015 61049 Kraemer Memorial Park Restroom Renov		-	-		
6185 61049 Kraemer Memorial Park Restroom Renov		-	-		
6185 61050 Tuffree Park Perimeter Safety Fence		-	-		
6185 61076 Playground Resurfacing City-Wide		11,000	11,000		
6185 61077 Kraemer Park Renovation and Amenities		-	-		
6185 61079 Renovate Tynes Gym Renovation		-	-		
6185 61094 Parque De Los Ninos Improvements		-	-		
6185 61095 McFadden Park Improvements		-	-		
6185 61096 Santa Fe Park Improvements		-	-		
6185 61097 La Placita Parkette		-	-		
6185 61098 Jaycee Parkette		-	-		
6185 61099 Conceptual Landscape Architectural Design		21,500	21,500		
6185 61101 Tuffree Hill Park Drainage/Sidewalk Impr		50,000	50,000		
6185 61103 Tynes Gym Window Renovation		-	-		
6185 61109 Neighborhood Park Fac Access Improv		270,500	270,500		
TOTAL CAPITAL OUTLAY	574,823	393,000	393,000	-	-

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

PUBLIC WORKS
PARKS
333555

	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
CITY CAPITAL PROJECTS					
GRAND TOTAL	574,823	393,000	393,000	-	-

CITY CAPITAL PROJECTS

DIVISION 333555

CAPITAL OUTLAY:

- 6185 Park Lighting Upgrades Citywide
Provides funds for lighting upgrade at City parks to provide a safe and secure environment for park visitors.

- 6185 Playground Resurfacing Citywide
Provides funds to repair sections of damaged surfacing at various sites and not replace the entire rubberized surface area.

- 6185 Conceptual Landscape Architectural Design
Provides funds for conceptual landscape architectural drawings for Goldenrod Park, Koch Park, Parque De Los Ninos, McFadden Park, La Placita Parkette, Jaycee Parkette, Santa Fe Park and Samp Park.

- 6185 Tuffree Hill Park Drainage/Sidewalk Improvement
Provides funds to upgrade the drainage at Tuffree Hill Park.

- 6185 Neighborhood Park Facility and Accessment Improvement
Provides funds to improve public accessibility to Parque De Los Ninos, McFadden Park, Santa Fe Park, La Placita Park.

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**

**PUBLIC WORKS
SEWERS
333556**

	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
CITY CAPITAL PROJECTS					
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTLAY					
6013 61026 City Yard Clarifier and Sewer Improvement	31,391	-	-		
6015 61026 City Yard Clarifier and Sewer Improvement	1,180	-	-		
6185 61026 City Yard Clarifier and Sewer Improvement		215,000	215,000		
6185 61028 Old Town Sewer Rehabilitation		40,000	40,000		
6185 61030 Kraemer Sewer to Yorba Linda to Sheffield		25,000	25,000		
6017 61085 Sewer System Master Plan		180,000	180,000		
TOTAL CAPITAL OUTLAY	32,571	460,000	460,000	-	-
GRAND TOTAL	32,571	460,000	460,000	-	-

CITY CAPITAL PROJECTS

DIVISION 333556

CAPITAL OUTLAY:

- 6185 City Yard Clarifier and Sewer Improvement
Provides funds to eliminate the City Maintenance Yard's connection to the existing septic tank system by connecting directly to the sewer.

- 6185 Old Town Sewer Rehabilitation
Provides funds to update areas of the City that have the potential to fail based on the age of the line and closed circuit television studies.

- 6185 Kraemer Sewer to Yorba Linda to Sheffield
Provides funds for the replacement of an existing City sewer mainline that travels along Kraemer Boulevard and enters Sheffield Street before re-entering Kraemer Boulevard at New Castle Drive.

- 6017 Sewer System Master Plan
Provides funds to update the Sewer Master Plan, which guides the City to plan and prepare for future sewer capacity and rehabilitation efforts.

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**

**PUBLIC WORKS
VEHICLE/EQUIPMENT MAINTENANCE
333558**

	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
CITY CAPITAL PROJECTS					
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTLAY					
6840 Police Department - Glock Duty Weapon		-	-		
6840 61112 Irrigation Software & Controllers		50,000	50,000		
6842 61104 Annual Vehicle Replacement Fund		190,000	190,000		
6842 Vehicles	254,857	-	-		
6842 61081 Utility Truck Maintenance Services		17,500	17,500		
6842 61082 Unassigned Vehicle Replacement		-	-		
6842 61107 Utility Truck - Code Compliance		-	-		
6842 61106 Mobile Emergency Command Vehicle		83,035	83,035		
6842 61113 OCFA Vehicle Replacement		116,979	116,979		
TOTAL CAPITAL OUTLAY	254,857	457,514	457,514	-	-
GRAND TOTAL	254,857	457,514	457,514	-	-

CITY CAPITAL PROJECTS

DIVISION 333558

CAPITAL OUTLAY:

- 6840 Irrigation Software & Controllers
Provides funds for central irrigation control software, modems and hardware for the City's irrigation infrastructure for landscaping throughout the City.
- 6842 Annual Vehicle Replacement Fund
Provides funds for replacement of several Police and Public Works vehicles.
- 6842 Utility Truck Maintenance Services
Provides funds for a Code Compliance Officer vehicle.
- 6842 Mobile Emergency Command Vehicle
Provides funds for the annual payment for the mobile command vehicle.
- 6842 OCFA Vehicle Replacement
Provides funds for the vehicle replacement of Orange County Fire Authority (OCFA) vehicles.

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**

**EMPLOYEE BENEFITS
HEALTH & WELFARE
395083**

HEALTH & WELFARE		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5020	Leave Accrual Payout	-	200,000	93,637	209,000	200,000
5021	Extraordinary Bank Buyback	-	40,000	-	-	40,000
5130	Dental Claim	109,574	130,000	130,000	128,000	130,000
5159	Medical Opt Out Plan	-	20,000	18,500	18,500	20,000
5161	Health Insurance Premiums	912,306	940,000	940,000	925,000	940,000
5162	Dental Insurance Premiums	9,605	15,000	15,000	13,000	15,000
5163	Life Insurance Premiums	9,885	12,000	12,000	10,500	10,500
5164	Optical Insurance Premiums	13,710	16,000	16,000	13,500	14,000
5166	Workers' Comp Premiums	564	-	2,333	2,333	-
5168	PERS Survivor Premiums	5,429	5,800	5,800	5,800	5,800
TOTAL SALARIES AND BENEFITS		1,061,073	1,378,800	1,233,270	1,325,633	1,375,300
MATERIAL, SUPPLIES & SERVICES						
6025	Third Party Administration	6,324	1,000	5,200	5,200	5,200
6055	Medical Services	-	1,000	1,000	1,000	1,000
TOTAL MATERIALS, SUPPLIES & SERVICES		6,324	2,000	6,200	6,200	6,200
CAPTIAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,067,397	1,380,800	1,239,470	1,331,833	1,381,500

HEALTH AND WELFARE

DIVISION 395083

SALARIES AND BENEFITS:

- 5020 Leave Accrual Payout
Provides for eligible leave accruals for employees who separate from the City
- 5021 Extraordinary Bank Buyback
Provides for extraordinary bank buybacks for those employees who accumulated hours in excess of new contractual limits are paid out from this account
- 5130 Dental Claim
Provides for dental claims for eligible retirees
- 5159 Medical Opt Out Plan
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance
- 5161 Health Insurance Premiums
Provides for health insurance for eligible retirees
- 5162 Dental Insurance Premiums
Provides for dental insurance for eligible retirees
- 5163 Life Insurance Premiums
Provides for life insurance for eligible retirees
- 5164 Optical Insurance Premiums
Provides for optical insurance for eligible retirees
- 5168 PERS Survivor Premiums
Provides survivor benefits for eligible retirees dependents

MATERIAL, SUPPLIES & SERVICES:

- 6025 Third Party Administration
Provides funds for the Third Party Administrator who administers and maintains the Flexible Spending Account

HEALTH AND WELFARE

DIVISION 395083

MATERIAL, SUPPLIES & SERVICES:

- 6055 Medical Services
Provides funds for yearly physical exams for Management employees who receive whole life insurance

ANNUAL BUDGET (DRAFT)



Annual Budget
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RISK ADMINISTRATION
WORKERS' COMPENSATION
404580

RISK ADMINISTRATION		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5165	Workers' Compensation Claims	458,265	410,000	387,720	430,000	430,000
5166	Workers' Compensation Premiums	107,933	115,000	115,000	109,940	115,000
TOTAL SALARIES AND BENEFITS		566,198	525,000	502,720	539,940	545,000
MATERIAL, SUPPLIES & SERVICES						
6025	Third Party Administration	38,990	40,000	40,000	40,000	45,000
TOTAL MATERIALS, SUPPLIES & SERVICES		38,990	40,000	40,000	40,000	45,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		605,188	565,000	542,720	579,940	590,000

RISK MANAGEMENT

DIVISION 404580

SALARIES AND BENEFITS:

- 5165 Workers' Compensation Claims
Provides funds for Workers' Compensation Claims

- 5166 Workers' Compensation Premiums
Provides funds for Workers' Compensation insurance annual premiums

MATERIAL, SUPPLIES & SERVICES:

- 6025 Third Party Administration
Provides funds for the Third Party Administrator who administers and maintains the City's Worker's Compensation Claims

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

RISK ADMINISTRATION
UNEMPLOYMENT
404581

RISK ADMINISTRATION		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
	SALARIES AND BENEFITS					
5155	Employee Insurance Claims	1,822	50,000	50,000	75,000	50,000
	TOTAL SALARIES AND BENEFITS	1,822	50,000	50,000	75,000	50,000
	MATERIAL, SUPPLIES & SERVICES					
6025	Third Party Administration	800	1,000	1,000	1,200	1,200
	TOTAL MATERIALS, SUPPLIES & SERVICES	800	1,000	1,000	1,200	1,200
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	2,622	51,000	51,000	76,200	51,200

RISK MANAGEMENT

DIVISION 404581

SALARIES AND BENEFITS:

5155 Employee Insurance Claims
Provides funds for unemployment insurance claims

MATERIAL, SUPPLIES & SERVICES:

6025 Third Party Administration
Provides funds for Third Party Administrator who administers and maintains unemployment insurance claims

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

RISK ADMINISTRATION
LIABILITY
404582

RISK ADMINISTRATION		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Svc	10,234	7,000	6,850	5,000	5,000
6006	Litigation	156,283	100,000	150,000	130,000	100,000
6025	Third Party Administration	18,408	22,000	22,000	20,000	20,000
6201	Liability Insurance Premiums	389,610	420,550	465,550	464,600	466,660
6210	Liability Claims	297,162	150,000	100,000	75,000	100,000
6325	Postage			150	100	150
TOTAL MATERIALS, SUPPLIES & SERVICES		871,697	699,550	744,550	694,700	691,810
CAPTIAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		871,697	699,550	744,550	694,700	691,810

RISK MANAGEMENT

DIVISION 404582

MATERIAL, SUPPLIES & SERVICES:

- 6001 Management Consulting Services
Provides funds for special study related to Risk Management
- 6006 Litigation
Provides funds for legal costs and expenses for lawsuits filed against the City
- 6025 Third Party Administration
Provides funds for Third Party Administrator who administers and maintains the City's liability claims and lawsuits
- 6201 Liability Insurance Premiums
Provides funds for liability insurance premiums for up to \$10,000,000 coverage above the City's self insured amount of \$100,000
- 6210 Liability Claims
Provides funds for liability claim settlements under \$100,000
- 6325 Postage
Provides funds for special mail packages

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**

**EQUIPMENT REPLACEMENT
EQUIPMENT REPLACEMENT/FIELD SERVICES
413041**

EQUIPMENT REPLACEMENT	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-

FISCAL YEAR 2013-14
INTERNAL SERVICE FUND
EQUIPMENT REPLACEMENT/FIELD SERVICES

EQUIPMENT REPLACEMENT/FIELD
SERVICES

DIVISION 413041

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

EQUIPMENT REPLACEMENT
EQUIPMENT REPLACEMENT
417058

EQUIPMENT REPLACEMENT	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-

**FISCAL YEAR 2013-14
INTERNAL SERVICE FUND
EQUIPMENT REPLACEMENT**

EQUIPMENT REPLACEMENT

DIVISION 417058

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

EQUIPMENT REPLACEMENT
EQUIPMENT REPLACEMENT
417068

EQUIPMENT REPLACEMENT	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-

**FISCAL YEAR 2013-14
INTERNAL SERVICE FUND
EQUIPMENT REPLACEMENT**

EQUIPMENT REPLACEMENT

DIVISION 417068

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**

**INFORMATION TECHNOLOGY
INFORMATION TECHNOLOGY
422023**

INFORMATION TECHNOLOGY FUND		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Salaries/Full-Time Regular	143	-	-	-	-
5005	Part-time Salaries	9,257	-	-	-	-
5135	Medicare	135	-	-	-	-
5141	Employers' PARS/ARS	329	-	-	-	-
TOTAL SALARIES AND BENEFITS		9,864	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6135	Repair Maint/Office Furn & Equipment	27,850	20,000	16,000	20,000	20,000
6136	Software Maintenance	187,330	186,000	192,000	186,920	176,420
6255	Dues & Memberships	640	-	-	-	-
6290	Dept Contract Services	155,697	122,200	126,200	122,200	122,200
6301	Special Department Supplies	2,520	1,865	1,865	2,000	2,000
6365	Computer Software	361	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		374,398	330,065	336,065	331,120	320,620
CAPTIAL OUTLAY						
6840	Machinery & Equipment	5,555	3,000	3,000	3,000	4,500
6899	Other Capital Outlay	(13,952)	-	-	-	-
TOTAL CAPITAL OUTLAY		(8,397)	3,000	3,000	3,000	4,500
GRAND TOTAL		375,865	333,065	339,065	334,120	325,120

INFORMATION TECHNOLOGY

DIVISION 422023

MATERIAL, SUPPLIES & SERVICES:

- 6135 Repair Maint/Office Furn & Equipment
Provides funds for annual maintenance for the telephone system and other miscellaneous maintenance agreements
- 6136 Software Maintenance
Provides funds for updates/upgrades to various software systems used by the City, such as Bi-Tech, CLASS, and firewall/virus protection software
- 6290 Department Contract Services
Provides funds for IT support services.
- 6301 Special Department Supplies
Provides funds for backup tapes, flash drives, RAM and small printers

CAPITAL OUTLAY:

- 6840 Machinery & Equipment
Provides for replacement of computer equipment

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

CITYWIDE SERVICES
NON-DEPARTMENTAL
431010

CITYWIDE SERVICES		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
	SALARIES AND BENEFITS					
5150	Tuition Reimbursement	27,937	-	-	-	-
	TOTAL SALARIES AND BENEFITS	27,937	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6137	Repair Maint/Equipment	400	1,500	1,500	1,000	1,500
6175	Office Equipment Rental	38,462	32,800	32,800	39,000	39,000
6215	Telephone	113,631	144,000	144,000	135,000	135,000
6230	Printing & Binding	8,583	10,000	10,000	2,000	6,000
6301	Special Department Supplies	4,763	4,211	4,211	5,000	6,000
6305	Traffic Control Devices	127	-	-	-	-
6325	Postage	23,465	32,000	26,085	23,000	23,000
6330	Electricity	487,737	590,000	529,990	492,000	500,000
6335	Water	339,487	380,000	380,000	380,000	390,000
6340	Natural Gas	7,310	8,600	8,600	7,500	7,875
6350	Small Tools & Furnishings	375	1,500	1,500	1,500	1,500
6410	Property Taxes	2,357	2,500	2,500	1,830	1,830
6999	Contingency	18,805	100,000	93,000	100,000	100,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,045,502	1,307,111	1,234,186	1,187,830	1,211,705
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	1,073,439	1,307,111	1,234,186	1,187,830	1,211,705

NON-DEPARTMENTAL

DIVISION 431010

SALARIES AND BENEFITS:

- 5150 Tuition Reimbursement
Provides funds for tuition reimbursement for eligible employees

MATERIALS, SUPPLIES AND SERVICES:

- 6137 Repair Maint/Equipment
Provides funds for the repair of on-going maintenance of various pieces of Equipment necessary for day-to-day operations
- 6175 Office Equipment Rental
Provides funds for rental of equipment such as fax and copier machines
- 6215 Telephone
Provides funds for telephone costs for each department. This account covers land line phones as well as cell phones for each department.
- 6230 Printing and Binding
Provides funds for consolidated printing and binding costs for each department
- 6301 Special Department Supplies
Provides funds for Employee Appreciation luncheon, bottled water and coffee
- 6325 Postage
Provides funds for postage costs for all departments
- 6330 Electricity
Provides funds for electricity costs for all departments

NON-DEPARTMENTAL

DIVISION 431010

MATERIALS, SUPPLIES AND SERVICES continued:

- 6335 Water
Provides funds for water costs for all departments
- 6340 Natural Gas
Provides funds for natural gas costs for all departments
- 6350 Small Tools and Furnishings
Provides funds for small tools and furnishings
- 6410 Property Taxes
Provides funds for various non-exempt property taxes for all city owned properties. A portion of the property taxes are paid from the Sewer Fund.
- 6999 Contingency
Provides funds for various General Fund related projects that are not anticipated but require action per the direction of the City Council

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**

**CITYWIDE SERVICES
REPROGRAPHICS
432024**

	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
CITYWIDE SERVICES					
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS	-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**

**CITYWIDE SERVICES
FACILITIES MAINTENANCE
433554**

	Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
CITYWIDE SERVICES					
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS	-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

CITYWIDE SERVICES
FACILITIES MAINTENANCE
433654

CITYWIDE SERVICES		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
5001	Full-time Salaries	166,411	149,350	149,350	149,350	149,350
5005	Part-time Salaries	42,421	41,860	41,860	42,000	42,000
5015	Overtime	4,644	5,000	5,000	5,000	5,000
5021	Extraordinary Leave Buydown	870	-	-	-	-
5105	Health Allocation	30,470	48,270	48,270	54,047	55,670
5110	Life Allocation	390	380	380	318	330
5115	Dental Allocation	1,816	4,770	4,770	4,623	4,770
5120	Optical Allocation	543	820	820	788	820
5125	Long-term Disability Insurance	817	640	640	558	580
5135	Medicare	3,036	2,850	2,850	2,850	2,850
5141	Employer's PARS/ARS	1,654	1,570	1,570	1,680	1,680
5145	Retirement Annuity	14,720	13,120	13,120	14,384	16,110
5170	Sick Leave Buy Back	3,411	3,500	3,500	2,760	3,500
5175	Vacation Leave Buy Back	1,202	1,200	1,200	4,150	4,200
TOTAL SALARIES AND BENEFITS		272,405	273,330	273,330	282,508	286,860
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	5,640	5,600	5,600	5,600	-
6127	Alarm Monitoring	7,402	25,000	31,414	25,000	25,000
6130	Repair & Maintenance/Facilities	88,506	100,000	71,490	80,000	56,510
6137	Repair & Maintenance/Equipment	24,668	37,500	37,500	35,000	37,500
6170	Equipment and Tool Rental	-	500	500	100	500
6257	Licenses & Permits	-	500	500	500	500
6290	Department Contract Services	39,498	23,900	52,410	55,000	60,000
6301	Special Department Supplies	808	1,399	1,399	1,399	5,000
6350	Small Tools & Furnishing	2,427	3,500	3,500	1,000	1,600
6399	Other Supplies	6,521	8,000	8,000	6,500	-
TOTAL MATERIALS, SUPPLIES & SERVICES		175,470	205,899	212,313	210,099	186,610
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		447,875	479,229	485,643	492,607	473,470

FACILITIES MAINTENANCE

DIVISION 435254

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5140 Employers' Social Security
Provides for the employer share of Social Security
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

FACILITIES MAINTENANCE

DIVISION 433684

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hours for all full-time employees

FACILITIES MAINTENANCE

DIVISION 433854

MATERIAL, SUPPLIES AND SERVICES continued:

- 6099 Other Professional Services
Provides funds for outsourced facility maintenance services
- 6127 Alarm Monitoring
Provides funds for alarm monitoring services at all City owned facilities
- 6130 Repair and Maintenance/Facilities
Provides funds for elevator maintenance and HVAC repairs or purchases
- 6137 Repair and Maintenance/Equipment
Provides funds for repair and maintenance of equipment at all City facilities
- 6170 Equipment and Tool Rental
Provides funds for rental equipment necessary to perform repairs and ongoing maintenance of City facilities. Rented equipment includes things such as scissor lifts, scaffolding and other specialized equipment.
- 6257 Licenses and Permits
Provides for inspection permits from the County of Orange for City owned Generators. Also provides for State permits related to elevators.
- 6290 Department Contract Services
Provides funds for contract services to repair the City Hall fountains and HVAC and air handler equipment at all City facilities
- 6301 Special Department Supplies
Provides for janitorial supplies, toilet paper, trash liners, cleaners, soaps, mops, buckets, broom etc.
- 6350 Small Tools & Furnishings
Provides funds for various small tools necessary for building maintenance, upkeep and cleaning
- 6399 Other Supplies
Provides funds for undetermined emergency supplies

ANNUAL BUDGET (DRAFT)



Annual Budget
Fiscal Year 2013-14

CITYWIDE SERVICES
VEHICLE MAINTENANCE
433558

CITYWIDE SERVICES		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6301	Special Department Supplies	162	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		162	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		162	-	-	-	-

ANNUAL BUDGET (DRAFT)



**Annual Budget
Fiscal Year 2013-14**

**CITYWIDE SERVICES
FLEET OPERATIONS
433658**

CITYWIDE SERVICES		Actual 2011-12	Budget 2012-13	Amended Budget 2012-13	Estimate 2012-13	Approved 2013-14
	SALARIES AND BENEFITS					
5001	Full-time Salaries	580	-	-	-	-
5005	Part-time Salaries	43,835	-	-	44,930	-
5020	Leave Accrual Payout	15,422	-	-	-	-
5135	Medicare	574	-	-	650	-
5141	Employers' PARS/ARS	1,679	-	-	1,800	-
5145	Retirement Annuity	98	-	-	-	-
	TOTAL SALARIES AND BENEFITS	62,188	-	-	47,380	-
	MATERIAL, SUPPLIES & SERVICES					
6134	Repair & Maintenance/Vehicles	199,676	65,000	65,000	65,000	65,000
6137	Repair & Maintenance/Equipment	4,876	2,500	2,500	2,500	1,500
6255	Dues and Memberships	475	500	500	500	500
6285	Hazardous Material Disposal	-	4,000	4,000	4,000	2,000
6290	Department Contract Services	-	120,200	95,200	70,000	133,430
6301	Special Department Supplies	11,435	16,787	41,787	20,000	22,000
6320	Books & Periodicals	79	100	100	-	-
6340	Natural Gas	132	-	-	-	-
6345	Gasoline & Diesel Fuel	211,167	275,000	275,000	275,000	275,000
6350	Small Tools & Furnishing	1,234	1,000	1,000	250	500
	TOTAL MATERIALS, SUPPLIES & SERVICES	429,074	485,087	485,087	437,250	499,930
	CAPITAL OUTLAY					
6840	Machinery & Equipment	248	-	-	-	-
	TOTAL CAPITAL OUTLAY	248	-	-	-	-
	GRAND TOTAL	491,510	485,087	485,087	484,630	499,930

FLEET OPERATIONS

DIVISION 433858

MATERIAL, SUPPLIES & SERVICES:

- 6134 Repair & Maintenance/Vehicles
Provides for repair parts for vehicles and equipment
- 6137 Repair & Maintenance/Equipment
Provides for repairs and maintenance of shop equipment including tire machines, welders, grinders, compressors, vehicle lifts, overhead reels and other equipment
- 6255 Dues and Memberships
Provides for dues and membership to professional organizations
- 6285 Hazardous Material Disposal
Provides for costs associated with the proper disposal of hazardous materials (waste oil, anti-freeze, etc.) which are disposed by an outside vendor
- 6290 Department Contract Services
Provides for outsourced repair services
- 6301 Special Department Supplies
Provides for supplies needed such as brake cleaner, chemical agents, degreasers, oxygen/acetylene, and other supplies
- 6320 Books & Periodicals
Provides for periodicals and manuals as necessary
- 6345 Gasoline & Diesel Fuel
Provides for unleaded gasoline and diesel fuel for vehicles used for City business and operations
- 6350 Small Tools and Furnishings
Provides for various small tools

ANNUAL BUDGET (DRAFT)



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