

Business License

The City of Placentia welcomes new business enterprises and values the businesses that have made Placentia their home.

Any individual, sole proprietor, partnership, corporation or entity that wishes to conduct business within the City of Placentia must secure a building and zoning approval and business license.

According to Placentia's Municipal Code section 6.04.030, no person shall engage in business or transact and carry on a business, trade, profession, calling, or occupation in the City without first having procured a City business license.

Please contact the City with any questions and for additional information on acquiring or renewing your business license.



The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Building and Planning Counter Hours

Monday to Thursday
7:30 am-2:00 p.m.

Important Telephone Numbers

| | |
|----------------------|--------------|
| Administration | 714.993.8117 |
| Building Department | 714.993.8127 |
| Development Services | 714.993.8124 |
| Finance Department | 714.993.8237 |
| Police Department | 714.993.8164 |

City Hall Hours: 7:30 am—6:00 pm
Monday to Thursday

City Hall, 401 East Chapman Avenue, Placentia, CA 92870
www.placentia.org

City of Placentia

City of Placentia

All American City

**New
In-City
Business**

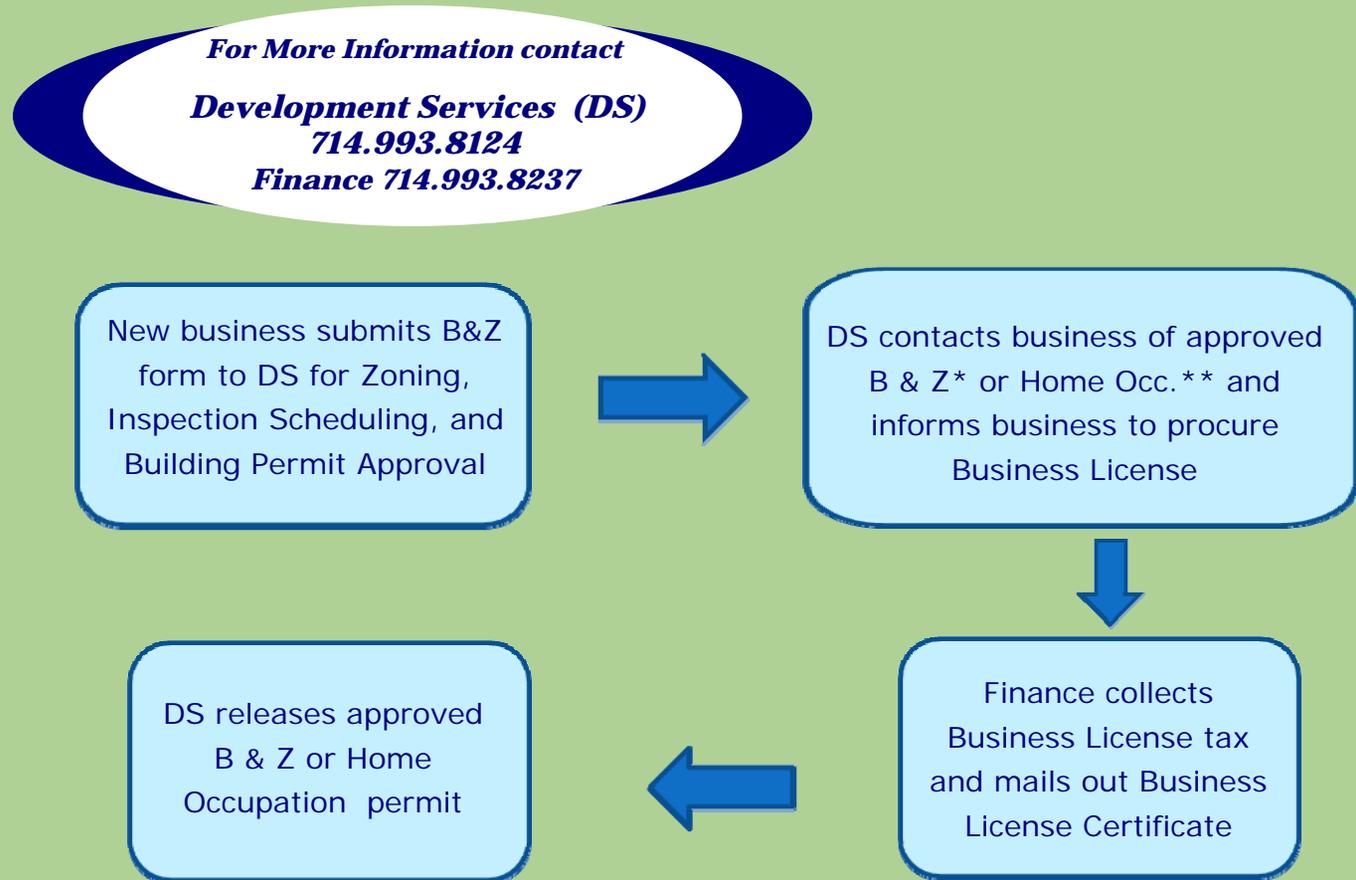


THE PROCESS

1. Complete B & Z or Home Occupation form at Development Services counter
2. Business pays for inspection and B & Z
3. Commercial location: Building Inspector inspects site and approves B & Z
4. Home-based: Home Occupation approved over the counter
5. Business completes Business License application*** and pays for business license tax and/or other fees (if applicable) with the Finance Department
6. Development Services releases approved B & Z or Home Occupation permit to open new business

*** Other permits may require additional review and approval by various departments

NEW IN-CITY BUSINESS WORKFLOW



* B & Z: Planning confirms proper use of commercial site (planning and zoning clearance) and a Building Inspector will confirm building and business use are in compliance with City and State building codes.

** Home Occ.: Home Occupation Permits of the Placentia Municipal Code (PMC) allows incidental and limited non-residential activities within dwelling units. A home occupation shall be secondary to the dwelling unit's primary function as a residence and be compatible with the neighborhood within which it is located.

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 Placentia, CA 92870

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