



Regular Meeting Agenda June 17, 2014

Placentia City Council
Placentia City Council as Successor to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Scott W. Nelson
Mayor

Joseph V. Aguirre
Mayor Pro Tem

Constance M. Underhill
Council Member

Chad P. Wanke
Council Member

Jeremy B. Yamaguchi
Council Member

Patrick J. Melia
City Clerk

Craig S. Green
City Treasurer

Troy L. Butzlaff, ICMA-CM
City Administrator

Andrew V. Arczynski
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

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Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA – EXECUTIVE SESSION
June 17, 2014
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Underhill
Councilmember/Board Member Wanke
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Aguirre
Mayor/Board Chair Nelson

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Executive Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Executive Session proceedings.

CITY COUNCIL:

1. Pursuant to Government Code Section 54956.9(d)(1) for Conference with Legal Counsel Regarding Existing Litigation – Two (2) Items
 - a. Regina Santiago vs. City of Placentia, Orange County Superior Court Case No. 30-2013-00663328-CU-OE-CJC
 - b. City of Placentia v. Chris Becker & Associates, Incorporated, et. al. Orange County Superior Court Case No. 30-2011-00450162
2. Pursuant to Government Code Section 54956.9(d)(2) for Conference with Legal Counsel Regarding Anticipated Litigation – One (1) Item
3. Pursuant to Government Code Section 54956.9(d)(4) for Conference with Legal Counsel Regarding the Initiation of Litigation – Two (2) Items
4. Pursuant to Government Code Section 54957.6 Conference with City Labor Negotiator Concerning Labor Negotiations with the following groups:
 - a. Placentia Police Management Association (PPMA)
 - b. Placentia Police Officers Association (PPOA)
 - c. Placentia City Employees Association (PCEA)

City Representatives: Troy L. Butzlaff, City Administrator
Steve Pischel, Dir. Administrative/Community Services
5. Pursuant to Government Code Section 54957 for Public Employee Performance Evaluation
 - a. City Administrator

SUCCESSOR AGENCY: None

ICDA:

1. Pursuant to Government Code Section 54956.8 Conference with Real Property Negotiator:

- a. Property: 601 W. Orangethorpe Avenue, APN 339-112-03
Agency Negotiator: Troy L. Butzlaff, City Administrator/Executive Director
Negotiating Parties: James Williams, JAW Land and Trading LLC
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
June 17, 2014
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Underhill
Councilmember/Board Member Wanke
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Aguirre
Mayor/Board Chair Nelson

INVOCATION: Police Chaplain Roger Mendoza

PLEDGE OF ALLEGIANCE:

PRESENTATIONS: None

EXECUTIVE SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:

The purpose of these reports is to provide information on projects and programs that are discussed at interagency board, committee, and commission meetings. No decisions are to be made on these issues. If a Council or Board Member would like formal action on any of the discussed items, it will be placed on a future Council or Board Agenda.

1. CONSENT CALENDAR (Items 1.a. through 1.i.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Financial Impact: None
Recommended Action: Approve

- b. **City Fiscal Year 2013-14 Warrant Register for June 4, 2014 through June 17, 2014**
Financial Impact: \$193,828.08
Recommended Action: Approve

COUNCIL CONSENT CALENDAR:

- c. **Adoption of City Council Resolution Approving and Adopting the City of Placentia Policy 421 Pertaining to Workers' Compensation Reserve Policy**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
1) Adopt Resolution R-2014-33, A Resolution of the City Council of the City of Placentia, California, approving and adopting a policy and procedure for Workers' Compensation Reserves
2) Authorize the City Administrator to execute all documents related to the implementation of Workers' Compensation Reserve Policy
- d. **Approval of an Agreement by and between Managed Mobile, Inc. and the City of Placentia for Periodic Maintenance Fleet Services**
Financial Impact: Expense: Not to Exceed \$152,000
Budgeted in FY 2014-15: (Account No.: 103658-6099, 103658-6134 and 103658-6290)
Recommended Action: It is recommended that the City Council:
1) Authorize the City Administrator to enter into an agreement by and between Managed Mobile, Inc. and the City of Placentia for periodic maintenance fleet services in an amount not to exceed \$152,000 in Fiscal Year 2014-15, in a form approved by the City Attorney
- e. **Approve the Metropolitan Urban County Cooperation Agreement between the County of Orange and the City of Placentia for Community Development Block Grant Funds**
Financial Impact: Potential Revenue of up to \$460,690 per Fiscal Year for 2015-16, 2016-17, and 2017-18
Recommended Action: It is recommended that the City Council:
1) Approve a Metropolitan Urban County Cooperation Agreement between the County of Orange and the City of Placentia for Community Development Block Grant Funds
2) Authorize the City Administrator to execute the agreement in a form approved by the City Attorney
- f. **Notice of General Municipal Election - November 4, 2014 Consolidation with Statewide Election and Regulations for Candidates**
Financial Impact: Expense: \$46,500
Budgeted in FY 2014-15: \$46,500 (Account No.: 101002-6299)
Recommended Action: It is recommended that the City Council:
1) Adopt Resolution No. R-2014-34, A Resolution of the City Council of the City of Placentia, California, calling and giving notice for the holding of a General Municipal Election to be held on Tuesday, November 4, 2014 for the election of certain officers as required by the provisions of the laws of the State of California relating to Charter Cities and the Placentia City Charter
2) Adopt Resolution No. R-2014-35, A Resolution of the City Council of the City of Placentia, California, requesting the Board of Supervisors of the County of Orange to consolidate a General Municipal Election to be held on Tuesday, November 4, 2014, with the Statewide General Election, to be held on a date pursuant to §10403 of the California Elections Code
3) Adopt Resolution No. R-2014-36, A Resolution of the City Council of the City of Placentia, California, adopting regulations for candidates to elective

office pertaining to candidates' statements submitted to the voters at an election to be held on Tuesday, November 4, 2014

- g. **Measure M Eligibility Application Package for Fiscal Year 2014-15**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
1) Approve and direct Staff to submit an eligibility package to OCTA that includes a 7-year Capital Improvement Program (CIP)
- h. **Acceptance of Resignation from the Veterans Advisory Committee**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
1) Accept the resignation of Jefferson Kim from the Veteran Advisory Committee
2) Include the vacancy in the Veterans Advisory Committee with the current application/recruitment process

SUCCESSOR AGENCY CONSENT CALENDAR:

- i. **Long Range Property Management Plan for the Successor Agency to the Former Placentia Redevelopment Agency**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
1) Adopt Resolution RSA-2014-03, A Resolution of the City Council of the City of Placentia, California, Acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, approving the Long Range Property Management Plan pursuant to Health and Safety Code Section 34191.5
2) Direct Staff to submit the Long Range Property Management Plan to the Oversight Board for their review and approval

ICDA CONSENT CALENDAR: None

2. PUBLIC HEARINGS:

COUNCIL/SUCCESSOR AGENCY/ICDA: None

COUNCIL:

- a. **Annual Budget for Fiscal Year 2014-15 and Capital Improvement Program (CIP) Budget for FY 2014-21**
Financial Impact:
- | <u>Annual City Budget:</u> | <u>Estimated Revenue</u> | <u>Appropriations</u> |
|---|--------------------------|-----------------------|
| General Fund: | \$29,802,300 | \$29,802,252 |
| Special Revenue Funds: | \$10,401,355 | \$11,002,869 |
| Capital Projects Funds: | \$4,737,180 | \$4,737,180 |
| Enterprise Funds: | \$3,855,500 | \$5,133,930 |
| Internal Service Funds: | \$2,581,920 | \$3,178,601 |
| Capital Improvement Program FY 2014-15: | \$13,837,180 | |
- Recommended Action: It is recommended that the City Council:
1) Open the Public Hearing, receive public testimony, close Public Hearing
2) Adopt Resolution R-2014-37, A Resolution of the City Council of the City of Placentia, California, taking actions necessary to adopt the Fiscal Year 2014-15 Annual Budget
3) Adopt Resolution R-2014-38, A Resolution of the City Council of the City of Placentia, California, taking actions necessary to adopt the Fiscal Years

2014-21 Capital Improvement Program (CIP) Budget with an appropriation of \$13,837,180 for Fiscal Year 2014-15

SUCCESSOR AGENCY: None

ICDA: None

3. OLD BUSINESS:

COUNCIL/SUCCESSOR AGENCY/ICDA OLD BUSINESS: None

COUNCIL OLD BUSINESS:

- a. **Second Reading and Adoption of an Ordinance Amending Section 23.75.010 of Chapter 23.75 of Title 23 (Zoning Ordinance) of the Placentia Municipal Code pertaining to Development Plan Review**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Waive full reading, reading by title only, and conduct second reading and adopt Ordinance O-2014-07, an Ordinance of the City Council of the City of Placentia, California, amending Section 23.75.010 of Chapter 23.75 of Title 23 (Zoning Ordinance) of the Placentia Municipal Code pertaining to development plan review [Zoning Code Amendment 2014-xx]

- b. **Second Reading and Adoption of an Ordinance Amending Section 1.18.020 of Chapter 1.18 of the Placentia Municipal Code Relating to Competitive Design-Build Processes**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Waive full reading, reading by title only, and conduct second reading and adopt Ordinance O-2014-08, an Ordinance of the City Council of the City of Placentia, California, amending Section 1.18.020 of Chapter 1.18 of the Placentia Municipal Code relating to competitive design-build processes

SUCCESSOR AGENCY OLD BUSINESS: None

ICDA OLD BUSINESS: None

4. NEW BUSINESS:

COUNCIL/SUCCESSOR AGENCY/ICDA NEW BUSINESS: None

COUNCIL NEW BUSINESS:

- a. **Adoption of Resolution Authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2014-15**

Financial Impact: To Be Determined

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2014-39, A Resolution of the City Council of the City of Placentia, California, authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2014-15

- b. **GANN Appropriations Limit for Fiscal Year 2014-15**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2014-40, A Resolution of the City Council of the City of Placentia, California, approving and adopting the Annual Appropriations Limit for the Fiscal Year 2014-15 in the amount of \$73,187,786

c. **Appointments to Fill Vacancies on City Commissions and Committees**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Entertain nominations and make necessary appointments to fill positions on the Cultural Arts Commission, Financial Audit Oversight Committee, Planning Commission, Recreation and Parks Commission, Senior Advisory Committee, Traffic Safety Commission, Veterans Advisory Committee and Economic Development Committee
- 2) Direct Staff to re-open the Commission and Committee application/recruitment process for any remaining vacancies

d. **Consideration of Adopting a Burial Flag Program as Recommended by the Veterans Advisory Committee**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt the recommendations of the Veterans Advisory Committee and authorize the City to implement the Burial Flag Program

SUCCESSOR AGENCY NEW BUSINESS: None

ICDA NEW BUSINESS: None

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to July 1, 2014 at 5:00 p.m.

***In
Memory
of
Aino Nylund
Mother-in-law to Financial Audit Oversight
Committee Member Dwayne DeRose***

CERTIFICATION OF POSTING

I, Amy Diaz, Interim Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the June 17, 2014 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on June 12, 2014.

Amy Diaz, Interim Deputy City Clerk

**City of Placentia
Warrant Register
For 06/17/2014**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoiced	PO #	Check #	Check Date
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Grand Total: 193,828.08

Warrant Totals by ID	
AP	183,795.36
EP	10,032.72
IP	0.00
OP	0.00

Fund Name	Warrant Totals by Fund
101-General Fund	97,298.11
225-Asset Seizure	86.00
265-Landscape Maintenance	76.32
275-Sewer Maintenance	6,711.26
280-Misc Grants Fund	100.06
401-City Capital Projects	10,056.03
501-Refuse Administration	48,000.97
615-Information Technology	8,793.80
620-Citywide Services	15,344.00
701-Special Deposits	6,916.27
715-Community Facilities District	445.26

Void Total: 0.00
Warrant Total: 193,828.08

LEGEND	
EP	Electronic Payment
MW IP	Machine Written (Immediate Pay)
MW OH	Machine Written (Open Hold)
RV	Reversed Warrant

Warrant Total: 193,828.08

**1.b.
June 17, 2014**

*Placentia
H. J. [Signature]*

**City of Placentia
Warrant Register
For 06/11/2014**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	ABBA TERMITE & PEST V000087	APRIL BEE TREATMENT SVS	433654-6290 Dept. Contract Services	TK0610A	100.00 22887	P10146	00084190	06/17/2014
MW OH	ADAMSON POLICE V007539	BODY ARMOR-MALONE,STUBER	103041-6360 / 50040-6360 Uniforms	Vendor Total: TK0610A	100.00 2,133.00 INV136778	P09955	00084191	06/17/2014
MW OH	ADAMSON POLICE V007539	BODY ARMOR-MILLSAP	103041-6360 / 50045-6360 Uniforms	TK0610A	783.00 INV136778	P09955	00084191	06/17/2014
MW OH	ALL CITY MANAGEMENT V000005	4/13-26 CROSSING GUARD SVS	103041-6099 Other Professional Services	Vendor Total: TK0610A	2,916.00 4,004.45 35054	P09401	00084192	06/17/2014
MW OH	ALL CITY MANAGEMENT V000005	4/27-5/10 CROSSING GUARD SVS	103041-6099 Other Professional Services	TK0610A	8,030.40 35344	P09401	00084192	06/17/2014
MW OH	ALL CITY MANAGEMENT V000005	5/11-24 CROSSING GUARD SVS	103041-6099 Other Professional Services	TK0610A	8,019.65 35492	P09401	00084192	06/17/2014
MW OH	ALVAREZ, TERESA V009394	CLASS REFUND	100000-4340 / 79348-4340 Recreation Programs	Vendor Total: TK0610A	20,054.50 74.00 2000085.02		00084193	06/17/2014
MW OH	ARAMARK UNIFORM V004232	PW UNIFORMS	103650-6360 Uniforms	Vendor Total: TK0610A	74.00 93.04 528539649	P09047	00084194	06/17/2014
MW OH	ARAMARK UNIFORM V004232	PW UNIFORMS	103650-6360 Uniforms	TK0610A	138.57 528543532	P09047	00084194	06/17/2014
MW OH	ARAMARK UNIFORM V004232	PW UNIFORMS	103650-6360 Uniforms	TK0610A	111.68 528569947	P09047	00084194	06/17/2014
MW OH	ARAMARK UNIFORM V004232	PW UNIFORMS	103650-6360 Uniforms	TK0610A	150.89 528770474	P09047	00084194	06/17/2014
MW OH	ARAMARK UNIFORM V004232	PW UNIFORMS	103650-6360 Uniforms	TK0610A	111.68 528770475	P09047	00084194	06/17/2014
				Vendor Total:	605.86			

**City of Placentia
Warrant Register
For 06/11/2014**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	BANK OF AMERICA V008741	GASOLINE-BUTZLAFF	101511-5199 Other Employee Benefits	ITK060214	55.11	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	FASTRAK-BUTZLAFF	101511-5199 Other Employee Benefits	ITK060214	35.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	MEETING MEAL-BUTZLAFF	101511-6245 Meetings & Conferences	ITK060214	26.45	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	ADMIN SUPPLIES	101511-6301 Special Department Supplies	ITK060214	43.20	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	ADMIN SUPPLIES	101511-6315 Office Supplies	ITK060214	32.67	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PD INTERVIEW PANEL MEALS	101512-6245 Meetings & Conferences	ITK060214	28.19	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	IPAD KEYBOARD-MORENO	101513-6315 Office Supplies	ITK060214	140.39	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	RACES MTG SUPPLIES	101514-6245 Meetings & Conferences	ITK060214	8.48	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	CHAIR RENTAL-STATE OF CITY	101572-6301 Special Department Supplies	ITK060214	50.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	CALED CONF MEAL-LE	102534-6245 Meetings & Conferences	ITK060214	3.13	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	CALED CONF MEAL-LE	102534-6245 Meetings & Conferences	ITK060214	27.87	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	CALED CONF MEAL-LE	102534-6245 Meetings & Conferences	ITK060214	11.01	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	TRANSPORTATION-CALED CONF-LE	102534-6245 Meetings & Conferences	ITK060214	54.28	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	HOTEL-CALED CONF-LE	102534-6245 Meetings & Conferences	ITK060214	249.84	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	CALED CONF MEAL-LE	102534-6245 Meetings & Conferences	ITK060214	35.33	APRIL 14		00084189	05/25/2014

**City of Placentia
Warrant Register
For 06/11/2014**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	BANK OF AMERICA V008741	PD REG FOR STATE OF CITY	103040-6245 Meetings & Conferences	ITK060214	220.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	HOTEL-CHIEFS WORKSHOP-HICKS	103040-6250 Staff Training	ITK060214	314.22	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	TONER	103040-6315 Office Supplies	ITK060214	181.42	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	HOTEL-K9 MNGMT-KENEHAN	103041-6250 Staff Training	ITK060214	401.64	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	TRAINING SUPPLIES	103041-6250 Staff Training	ITK060214	5.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PD SUPPLIES	103041-6301 Special Department Supplies	ITK060214	31.50	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	K9 DOG FOOD	103041-6301 Special Department Supplies	ITK060214	72.82	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PD CADET BADGES	103041-6301 Special Department Supplies	ITK060214	258.14	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PD BADGE-CONNELL	103041-6301 Special Department Supplies	ITK060214	107.58	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	4/25 DUI CHECKPOINT SUPPLIES	103041-6301 Special Department Supplies	ITK060214	11.86	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	4/25 DUI CHECKPOINT MEALS	103041-6301 Special Department Supplies	ITK060214	120.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	MCV APRIL CABLE CHARGES	103041-6301 Special Department Supplies	ITK060214	54.99	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PD JACKET CLEANING-DEAN, BEALS	103041-6360 / 50045-6360 Uniforms	ITK060214	32.43	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	CNOA MEMBERSHIP-REGER	103042-6299 Other Purchased Services	ITK060214	100.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PD CALL OUT MEALS	103042-6250 / 50311-6250 Staff Training	ITK060214	67.96	APRIL 14		00084189	05/25/2014

**City of Placentia
Warrant Register
For 06/11/2014**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	BANK OF AMERICA V008741	PD CALL OUT MEALS	103042-6301 / 50311-6301 Special Department Supplies	ITK060214	151.67	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PD SUPPLIES	103043-6301 Special Department Supplies	ITK060214	39.50	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	DISPATCH CONSOLE FILTERS	103043-6301 / 50080-6301 Special Department Supplies	ITK060214	221.05	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	DISPATCH HEADSET MUTE SWITCH	103043-6301 / 50080-6301 Special Department Supplies	ITK060214	116.32	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	EVIDENCE COLLECTION SUPPLIES	103043-6301 / 50081-6301 Special Department Supplies	ITK060214	277.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PD JAIL BLANKETS	103043-6301 / 50085-6301 Special Department Supplies	ITK060214	189.93	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	GLOVES,BOXES,LABELS FOR PD	103043-6301 / 50100-6301 Special Department Supplies	ITK060214	623.41	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	GLOVES,ENVELOPES,BAGS FOR PD	103043-6301 / 50100-6301 Special Department Supplies	ITK060214	874.29	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	FACILITY REPAIR MATERIALS	103652-6301 Special Department Supplies	ITK060214	79.81	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	TRASHCAN	103652-6301 Special Department Supplies	ITK060214	35.87	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PAD LOCKS FOR PARKS	103652-6301 Special Department Supplies	ITK060214	258.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SIDEWALK CLOSED SIGNS	103652-6310 Street Signs	ITK060214	73.44	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	TABLE REPAIR SUPPLIES	103655-6130 Repair & Maint/Facilities	ITK060214	34.87	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	ICE MACHINE FILTERS	103655-6130 Repair & Maint/Facilities	ITK060214	8.62	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	FAUCET FOR LIBRARY	103655-6130 Repair & Maint/Facilities	ITK060214	79.73	APRIL 14		00084189	05/25/2014

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MW IP	BANK OF AMERICA V008741	SOAP DISPENSER	103655-6130 Repair & Maint/Facilities	ITK060214	176.04	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	ICE MAKER REPAIR SVS	103655-6130 Repair & Maint/Facilities	ITK060214	446.67	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	TRASHCAN REPAIR SUPPLIES	103655-6130 Repair & Maint/Facilities	ITK060214	70.25	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	TABLE REPAIR SUPPLIES	103655-6130 Repair & Maint/Facilities	ITK060214	92.52	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	GOMEZ BLDG REPAIR SUPPLIES	103655-6130 Repair & Maint/Facilities	ITK060214	28.79	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	FIELD LIGHTS FUSES-VALADEZ	103655-6130 Repair & Maint/Facilities	ITK060214	114.75	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	WINDOW FOR GOMEZ CENTER	103655-6130 Repair & Maint/Facilities	ITK060214	152.40	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	RESTROOM REPAIR SUPPLIES	103655-6130 Repair & Maint/Facilities	ITK060214	283.50	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	RESTROOM REPAIR SUPPLIES	103655-6130 Repair & Maint/Facilities	ITK060214	20.15	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	BALLFIELD REPAIR SUPPLIES	103655-6301 Special Department Supplies	ITK060214	378.67	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	DRAG MAT,STRIPER FOR BALLFIELD	103655-6301 Special Department Supplies	ITK060214	559.98	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PAINTING SUPPLIES	103655-6301 Special Department Supplies	ITK060214	35.70	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	ELECTRICAL COVERS/LIGHTS	103655-6301 Special Department Supplies	ITK060214	44.64	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	DRY MIX FOR BALLFIELDS	103655-6301 Special Department Supplies	ITK060214	256.48	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SINK REPAIR SUPPLIES	103655-6301 Special Department Supplies	ITK060214	24.25	APRIL 14		00084189	05/25/2014

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MW IP	BANK OF AMERICA V008741	TONER FOR PW	103655-6301 Special Department Supplies	ITK060214	200.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SOD FOR BALLFIELDS	103655-6301 Special Department Supplies	ITK060214	45.25	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	GRASS MIX FOR KRAEMER	103655-6301 Special Department Supplies	ITK060214	33.24	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	ELECTRICAL COVERS FOR KRAEMER	103655-6301 Special Department Supplies	ITK060214	47.43	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SAFETY PAINT/HOSE WASHERS	103655-6301 Special Department Supplies	ITK060214	23.73	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	TRASH CAN REPAIR SUPPLIES	103655-6301 Special Department Supplies	ITK060214	24.20	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	RESTROOM REPAIR SUPPLIES	103655-6301 Special Department Supplies	ITK060214	31.56	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	RODENT TRAPS FOR WHITTEN	103655-6301 Special Department Supplies	ITK060214	9.21	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	QUICK DRY CEMENT	103655-6301 Special Department Supplies	ITK060214	151.98	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SCPPOA MEMBERSHIP-ORTIZ	104071-6255 Dues & Memberships	ITK060214	13.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SCPPOA MEMBERSHIP-MUNOZ	104071-6255 Dues & Memberships	ITK060214	17.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	REC PROGRAM SUPPLIES	104071-6301 Special Department Supplies	ITK060214	34.95	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	REC PROGRAM SUPPLIES	104071-6301 Special Department Supplies	ITK060214	85.08	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ITK060214	109.09	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	REC PROGRAM SUPPLIES	104071-6301 Special Department Supplies	ITK060214	21.60	APRIL 14		00084189	05/25/2014

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MW IP	BANK OF AMERICA V008741	EASTER EVENT SUPPLIES	104071-6301 Special Department Supplies	ITK060214	27.39	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	EASTER EVENT SUPPLIES	104071-6301 Special Department Supplies	ITK060214	116.32	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SR CENTER EVENT SUPPLIES	104071-6301 / 79278-6301 Special Department Supplies	ITK060214	309.45	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SR CENTER EVENT SUPPLIES	104071-6301 / 79278-6301 Special Department Supplies	ITK060214	234.19	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104071-6301 / 79278-6301 Special Department Supplies	ITK060214	1.98	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SR CENTER NAME BADGES	104071-6301 / 79278-6301 Special Department Supplies	ITK060214	31.40	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SR CENTER NAME BADGES	104071-6301 / 79278-6301 Special Department Supplies	ITK060214	10.34	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	EASTER EVENT SUPPLIES	104071-6301 / 79390-6301 Special Department Supplies	ITK060214	16.91	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	EASTER EVENT SUPPLIES	104071-6301 / 79390-6301 Special Department Supplies	ITK060214	113.95	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	EASTER EVENT SUPPLIES	104071-6301 / 79390-6301 Special Department Supplies	ITK060214	104.50	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	EASTER EVENT SUPPLIES	104071-6301 / 79390-6301 Special Department Supplies	ITK060214	39.33	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	FLASHDRIVE	333523-6899 / 30013-6899 Other Capital Outlay	ITK060214	8.98	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	IPAD CHARGER	333523-6899 / 30013-6899 Other Capital Outlay	ITK060214	15.05	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	LEATHER BAG/KEYBOARD	333523-6899 / 30013-6899 Other Capital Outlay	ITK060214	213.04	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	DVD WRITER	333523-6899 / 30013-6899 Other Capital Outlay	ITK060214	37.79	APRIL 14		00084189	05/25/2014

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MW IP	BANK OF AMERICA V008741	LASER PEN	333523-6899 / 30013-6899 Other Capital Outlay	ITK060214	12.78	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	LASER PEN	333523-6899 / 30013-6899 Other Capital Outlay	ITK060214	12.78	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	HOSE FOR SPRAYER	433558-6134 Vehicle Repair & Maintenance	ITK060214	30.26	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	MOP BUCKET	433654-6130 Repair & Maint/Facilities	ITK060214	64.77	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	RESTROOM REPAIR SUPPLIES	433654-6130 Repair & Maint/Facilities	ITK060214	30.17	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	WINDOWS-TYNES GYM	433654-6137 Repair Maint/Equipment	ITK060214	425.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	FACILITY SUPPLIES	433654-6301 Special Department Supplies	ITK060214	8.63	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	MIRROR FOR PD	433654-6301 Special Department Supplies	ITK060214	35.64	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PW YARD REPAIR MATERIALS	433654-6301 Special Department Supplies	ITK060214	196.41	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	MAINT TRUCK GENERATOR	433654-6350 Small Tools/Equipment	ITK060214	579.94	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	VACUM	433654-6350 Small Tools/Equipment	ITK060214	599.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SED FOR JEEP	433658-6134 Vehicle Repair & Maintenance	ITK060214	831.51	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SED FOR JEEP	433658-6134 Vehicle Repair & Maintenance	ITK060214	831.51	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	CHAINSAW BLADE	433658-6137 Repair Maint/Equipment	ITK060214	39.04	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PD TRUCK REPAIRS	433658-6290 Dept. Contract Services	ITK060214	438.62	APRIL 14		00084189	05/25/2014

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MW IP	BANK OF AMERICA V008741	CHAIR RENTAL-STATE OF CITY	441573-6301 Special Department Supplies	ITK060214	50.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	CDIAC CONF REG-GREEN	476562-6250 Staff Training	ITK060214	150.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	CDIAC CONF HOTEL-GREEN	476562-6250 Staff Training	ITK060214	295.26	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PD RANGE PLAQUE REPAIR	103041-6301 Special Department Supplies	ITK060214	6.50	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SR. CENTER SUPPLIES	0044-2040 / 79278-2040 Special Deposits	ITK060214	159.17	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	SR. CENTER SUPPLIES	0044-2040 / 79278-2040 Special Deposits	ITK060214	143.67	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	CREDIT-CAR SHOW ARTWORK	0044-2067 / 79392-2067 Heritage Committee	ITK060214	-540.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	PC FOUNDATION WEBSITE SUBSCRIP	0044-2068 Placentia Community Foundation	ITK060214	58.98	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	4/1 COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ITK060214	54.82	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	4/1 COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ITK060214	31.82	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	AIRFARE-LEAGUE MTG-NELSON	101001-6245 Meetings & Conferences	ITK060214	484.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	4/15 COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ITK060214	68.75	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	4/15 COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ITK060214	39.38	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	CREDIT-AIRFARE,LEAGUE MTG	101001-6245 Meetings & Conferences	ITK060214	-20.00	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	ADMIN SUPPLIES	101001-6301 Special Department Supplies	ITK060214	27.58	APRIL 14		00084189	05/25/2014

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MW IP	BANK OF AMERICA V008741	ADMIN SUPPLIES	101001-6301 Special Department Supplies	ITK060214	31.21	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	HOTEL-CC CONF, MORENO	101002-6245 Meetings & Conferences	ITK060214	159.95	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	HOTEL-CMTA CONF, GREEN	101003-6245 Meetings & Conferences	ITK060214	716.32	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	GASOLINE-BUTZLAFF	101511-5199 Other Employee Benefits	ITK060214	76.33	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	APRIL PD WATER SERVICE	103041-6301 Special Department Supplies	ITK060214	226.80	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	GASOLINE-BUTZLAFF	101511-5199 Other Employee Benefits	ITK060214	67.27	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	4/6 SHRED EVENT MEALS	103041-6301 Special Department Supplies	ITK060214	35.48	APRIL 14		00084189	05/25/2014
MW IP	BANK OF AMERICA V008741	GASOLINE-BUTZLAFF	101511-5199 Other Employee Benefits	ITK060214	77.03	APRIL 14		00084189	05/25/2014
				Vendor Total:	17,193.13				
MW OH	BATTERY SYSTEMS V002360	CAR BATTERIES, CORES	433658-6134 Vehicle Repair & Maintenance	TK0610A	530.41	11-295780		00084195	06/17/2014
MW OH	BATTERY SYSTEMS V002360	BATTERIES/SUPPLIES	433658-6134 Vehicle Repair & Maintenance	TK0610A	237.30	11-295774	P09294	00084195	06/17/2014
MW OH	BATTERY SYSTEMS V002360	CAR BATTERY	433658-6134 Vehicle Repair & Maintenance	TK0610A	80.00	11-425590	P09294	00084195	06/17/2014
				Vendor Total:	847.71				
MW OH	BELLEVILLE, CYNTHIA V008377	DEPOSIT REFUND-KOCH PARK	100000-4385 / 79172-4385 Facility Rental	TK0610A	150.00	92325		00084196	06/17/2014
MW OH	BLAKE, DENNIS V005625	REFUND-CONFORMITY APPT	100000-4305 Planning Division Fees	TK0610A	388.00	050514		00084197	06/17/2014

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MW OH	CALIFORNIA STATE V004813	P/E 5/24/14 PD DATE 5/30/14	0010-2196 Garnishments W/H	Vendor Total: PY14011	388.00 461.53 2700/1401011		00084162	05/30/2014
MW OH	CALIFORNIA STATE V006510	APRIL CSUF IMPOUND SVS	103041-6183 CSUF PD Reimburse Impound Fees	Vendor Total: TK0610A	461.53 22.50 APRIL 14	P09220	00084198	06/17/2014
MW OH	CALIFORNIA STATE V006510	MAY CSUF IMPOUND SVS	103041-6183 CSUF PD Reimburse Impound Fees	TK0610A	6.81 MAY 14	P09220	00084198	06/17/2014
MW OH	CARWASH OF AMERICA V000771	MAY CAR WASH SVS	433658-6290 Dept. Contract Services	Vendor Total: TK0610A	29.31 504.42 MAY 14		00084199	06/17/2014
MW OH	CARWASH OF AMERICA V000771	APRIL CAR WASH SVS	433658-6290 Dept. Contract Services	TK0610A	358.60 APRIL 14	P08973	00084199	06/17/2014
MW OH	CARWASH OF AMERICA V000771	MARCH CAR WASH SVS	433658-6290 Dept. Contract Services	TK0610A	483.62 MARCH 14	P08973	00084199	06/17/2014
MW OH	CIVIC PLUS V006674	WEBSITE LDAP CHARGES	441573-6136 Software Maintenance	Vendor Total: TK0610A	1,346.64 315.00 145589		00084200	06/17/2014
MW OH	CIVIC PLUS V006674	CITY WEBSITE SVS	441573-6136 Software Maintenance	TK0610A	4,419.45 145955		00084200	06/17/2014
MW OH	CLEAR CHOICE LIEN SALES V005847	APRIL LIEN SERVICES	103041-6182 Lien Services	Vendor Total: TK0610A	4,734.45 100.00 173	P08926	00084201	06/17/2014
MW OH	CLEAR CHOICE LIEN SALES V005847	MAY LIEN SERVICES	103041-6182 Lien Services	TK0610A	75.00 178A	P08926	00084201	06/17/2014
MW OH	CLEAR CHOICE LIEN SALES V005847	MAY LIEN SERVICES	103041-6182 Lien Services	TK0610A	200.00 183B	P08926	00084201	06/17/2014
MW OH	CLEAR CHOICE LIEN SALES V005847	MAY LIEN SERVICES	103041-6182 Lien Services	TK0610A	87.50 189B	P08926	00084201	06/17/2014

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MW OH	CLEAR CHOICE LIEN SALES APRIL LIEN SERVICES V005847		103041-6182 Lien Services	TK0610A	50.00	3453	P08926	00084201	06/17/2014
MW OH	CLEAR CHOICE LIEN SALES MAY LIEN SERVICES V005847		103041-6182 Lien Services	TK0610A	50.00	3455	P08926	00084201	06/17/2014
MW OH	CLEAR CHOICE LIEN SALES APRIL LIEN SERVICES V005847		103041-6182 Lien Services	TK0610A	7.50	6618	P08926	00084201	06/17/2014
MW OH	CLEAR CHOICE LIEN SALES MAY LIEN SERVICES V005847		103041-6182 Lien Services	TK0610A	7.50	6627	P08926	00084201	06/17/2014
MW OH	CLEAR CHOICE LIEN SALES MAY LIEN SERVICES V005847		103041-6182 Lien Services	TK0610A	7.50	6629	P08926	00084201	06/17/2014
			Vendor Total:		585.00				
MW OH	COMMERCIAL AQUATIC V005203	FEB WHITTEN POOL MAINT	433654-6130 Repair & Maint/Facilities	TK0610A	300.00	I14-0476		00084202	06/17/2014
MW OH	COMMERCIAL AQUATIC V005203	MARCH GOMEZ POOL MAINT	433654-6130 Repair & Maint/Facilities	TK0610A	300.00	I14-0748		00084202	06/17/2014
MW OH	COMMERCIAL AQUATIC V005203	MARCH WHITTEN POOL MAINT	433654-6130 Repair & Maint/Facilities	TK0610A	300.00	I14-0749		00084202	06/17/2014
MW OH	COMMERCIAL AQUATIC V005203	MAY WHITTEN POOL MAINT/SVS	433654-6130 Repair & Maint/Facilities	TK0610A	351.35	I14-1276		00084202	06/17/2014
MW OH	COMMERCIAL AQUATIC V005203	MAY GOMEZ POOL MAINT/SVS	433654-6130 Repair & Maint/Facilities	TK0610A	342.91	I14-1277		00084202	06/17/2014
			Vendor Total:		1,594.26				
MW OH	COUNTY OF ORANGE V008881	WATER QUALITY MONITORING	374386-6257 Licenses & Permits	TK0610A	3,267.52	PW103098	P10245	00084203	06/17/2014
MW OH	COUNTY OF ORANGE V008881	SHARED NPDES COSTS	374386-6257 Licenses & Permits	TK0610A	44,429.45	PW103167	P10245	00084203	06/17/2014
			Vendor Total:		47,696.97				
MW OH	CUEVAS, JOSE V007954	PD COPY MACHINE REPAIR	422023-6135 Repair/Maint Off Furn & Equip	TK0610A	292.80	14-21		00084204	06/17/2014

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	D & D SERVICES INC. V007321	APR-JUNE ANIMAL DISPOSAL	103045-6280 Animal Control Services	Vendor Total: TK0610A	292.80 720.00 78303	P09880	00084205	06/17/2014
MW OH	DATA TICKET INC. V006119	APRIL CODE ENFORCE CITATIONS	102021-6099 Other Professional Services	Vendor Total: TK0610A	720.00 2,520.00 53498		00084206	06/17/2014
MW OH	DFS FLOORING INC V000099	MAY CARPET CLEANING SVS	433654-6130 Repair & Maint/Facilities	Vendor Total: TK0610A	2,520.00 605.00 300098-108	P08974	00084207	06/17/2014
MW OH	EDUCATIONAL CREDIT V004608	P/E 5/24/14 PD DATE 5/30/14	0010-2196 Garnishments W/H	Vendor Total: PY14011	605.00 78.82 2711/1401011		00084163	05/30/2014
MW OH	EJ WARD INC V001108	FUEL READER REPAIR	433658-6134 Vehicle Repair & Maintenance	Vendor Total: TK0610B	78.82 1,108.75 0044220-IN	P09289	00084208	06/17/2014
MW OH	EXPRESS EMPLOYMENT V009055	5/5-15 PW MECHANIC SVS	433658-6290 Dept. Contract Services	Vendor Total: TK0610B	1,108.75 2,439.68 14122363-6	P09862	00084209	06/17/2014
MW OH	GREAT WEST V006983	P/E 5/24/14 PD DATE 5/30/14	0048-2172 Deferred Comp Pay. - Gr West	Vendor Total: PY14011	2,439.68 31.78 2607/1401011		00084164	05/30/2014
MW OH	GREAT WEST V006983	P/E 5/24/14 PD DATE 5/30/14	0029-2172 Deferred Comp Pay. - Gr West	Vendor Total: PY14011	9.94 2607/1401011		00084164	05/30/2014
MW OH	GREAT WEST V006983	P/E 5/24/14 PD DATE 5/30/14	0010-2172 Deferred Comp Pay. - Gr West	Vendor Total: PY14011	515.57 2607/1401011		00084164	05/30/2014
MW OH	HALO CONFIDENTIAL V008544	APR PD TRNG MGT/BKGRD SVS	103040-6290 Dept. Contract Services	Vendor Total: TK0610B	557.29 5,332.40 0026	P10244	00084210	06/17/2014
MW OH	HALO CONFIDENTIAL	MAY PD TRNG MGT/BKGRD SVS	103040-6290	Vendor Total: TK0610B	4,250.90 0027	P10244	00084210	06/17/2014

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
	V008544		Dept. Contract Services					
MW OH	HARRIS & ASSOCIATES V007293	PAVEMENT MGMT SERVICES	103550-6015 Engineering Services	Vendor Total: TK0610B	9,583.30 3,890.00 24758	P10066	00084211	06/17/2014
MW OH	HDL COREN & CONE V001564	APR-JUN PROPERTY TAX SVS	102021-6099 Other Professional Services	Vendor Total: TK0610B	3,890.00 3,150.00 0020343-IN		00084212	06/17/2014
MW OH	HUSSAINI, SYEDA V008147	DEPOSIT REFUND-WHITTEN	100000-4385 Facility Rental	Vendor Total: TK0610B	3,150.00 150.00 2000109.002		00084213	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50067-6360 Uniforms	Vendor Total: TK0610B	150.00 134.82 2583		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD SHOULDER PATCH	103041-6360 / 50095-6360 Uniforms	TK0610B	5.00 3229		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103040-6360 / 50040-6360 Uniforms	TK0610B	10.00 3230		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50080-6360 Uniforms	TK0610B	15.00 3246		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50048-6360 Uniforms	TK0610B	15.00 3247		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50130-6360 Uniforms	TK0610B	15.00 3248		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50130-6360 Uniforms	TK0610B	15.00 3249		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50045-6360 Uniforms	TK0610B	503.31 3347		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50080-6360 Uniforms	TK0610B	431.92 3364		00084214	06/17/2014

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	TK0610B	179.29 3747		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD SHOULDER PATCH	103041-6360 / 50065-6360 Uniforms	TK0610B	10.00 3780		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD SHOULDER PATCH	103041-6360 / 50048-6360 Uniforms	TK0610B	5.00 3781		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD SHOULDER PATCH	103041-6360 / 50142-6360 Uniforms	TK0610B	5.00 3782		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD SHOULDER PATCH	103041-6360 / 50065-6360 Uniforms	TK0610B	9.71 3783		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD SHOULDER PATCH	103041-6360 / 50040-6360 Uniforms	TK0610B	20.00 3784		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD SHOULDER PATCH	103041-6360 / 50075-6360 Uniforms	TK0610B	25.00 3785		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD SHOULDER PATCH	103041-6360 / 50040-6360 Uniforms	TK0610B	5.00 3786		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD SHOULDER PATCH	103041-6360 / 50040-6360 Uniforms	TK0610B	5.00 3802		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD SHOULDER PATCH	103041-6360 / 50100-6360 Uniforms	TK0610B	5.00 3803		00084214	06/17/2014
MW OH	KEYSTONE UNIFORMS V009178	PD SHOULDER PATCH	103041-6360 / 50040-6360 Uniforms	TK0610B	5.00 3804		00084214	06/17/2014
				Vendor Total:	1,419.05			
MW OH	KNOTT'S BERRY FARM V000556	P.A.R.K.S EXCURSION	0044-2040 / 79520-2040 Special Deposits	TK0610B	2,310.00 052814		00084215	06/17/2014
				Vendor Total:	2,310.00			
MW OH	KNOWLES-MCNIFF INC V000558	MAY SOFTWARE SUPPORT	422023-6136 Software Maintenance	TK0610B	1,701.00 INV90665		00084216	06/17/2014
				Vendor Total:	1,701.00			
MW OH	LILLEY PLANNING GROUP	4/28-5/9 BLDG INSPECTOR SVS	102532-6290	TK0610B	3,400.00 PLA143	P09113	00084217	06/17/2014

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	V008540		Dept. Contract Services					
MW OH	LILLEY PLANNING GROUP V008540	4/28-5/9 BLDG INSPECTION SVS	102532-6045 Building Inspection Services	TK0610B	1,920.00 PLA143	P09113	00084217	06/17/2014
MW OH	LILLEY PLANNING GROUP V008540	3/31-4/13 PLANNING SVS	33523-6017 / 6108670159-6017 Special Studies	TK0610B	5,150.00 PLSP105	P10247	00084217	06/17/2014
MW OH	LILLEY PLANNING GROUP V008540	4/14-30 PLANNING SVS	33523-6017 / 6108670159-6017 Special Studies	TK0610B	3,467.50 PLSP106	P10247	00084217	06/17/2014
			Vendor Total:		13,937.50			
MW OH	LINCOLN AQUATICS V000575	SWIM PROGRAM SUPPLIES	104071-6301 Special Department Supplies	TK0610B	836.68 SI239254		00084218	06/17/2014
			Vendor Total:		836.68			
MW OH	LUEVANO, LYDIA V009407	DEPOSIT REFUND-WHITTEN	100000-4385 / 79160-4385 Facility Rental	TK0610B	150.00 92327		00084219	06/17/2014
			Vendor Total:		150.00			
MW OH	MANAGEMENT PARTNERS V008226	MAY PLANNING MGMT ASSISTANCE	33523-6017 / 6108670159-6017 Special Studies	TK0610B	658.76 INV01158		00084220	06/17/2014
			Vendor Total:		658.76			
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103550-6315 Office Supplies	TK0610B	46.67 045860I		00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103550-6315 Office Supplies	TK0610B	48.84 045985I		00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102532-6315 Office Supplies	TK0610B	278.06 046147I		00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103550-6315 Office Supplies	TK0610B	34.77 046157I		00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	101512-6315 Office Supplies	TK0610B	16.95 046194I		00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK0610B	35.16 046254I		00084221	06/17/2014

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MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK0610B	22.94	046269I		00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK0610B	17.23	046278I		00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK0610B	26.57	046279I		00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	CREDIT-OFFICE SUPPLIES	102020-6315 Office Supplies	TK0610B	-21.14	046311		00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK0610B	48.76	046312		00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	TK0610B	24.84	046316		00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	RECYCLED PAPER	374386-6315 Office Supplies	TK0610B	244.13	046236	P09977	00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	TONER	103043-6301 Special Department Supplies	TK0610B	1,007.74	046099I	P10243	00084221	06/17/2014
MW OH	OFFICE INDUSTRIES V007477	DR LABELS FOR PD	103043-6301 Special Department Supplies	TK0610B	44.98	046323I	P10243	00084221	06/17/2014
					Vendor Total:	1,876.50			
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0610B	237.60	297340		00084222	06/17/2014
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0610B	395.59	298822		00084222	06/17/2014
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0610B	30.64	292873	P09178	00084222	06/17/2014
MW OH	ONE STOP PARTS SOURCE V007231	CREDIT-VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0610B	-24.72	293026	P09178	00084222	06/17/2014
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0610B	81.00	295544	P09178	00084222	06/17/2014
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134	TK0610B	87.61	299129	P09178	00084222	06/17/2014

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V007231		Vehicle Repair & Maintenance						
MW OH	ONE STOP PARTS SOURCE	VEHICLE PARTS	433658-6134	TK0610B	134.22	299764	P09178	00084222	06/17/2014
	V007231		Vehicle Repair & Maintenance						
			Vendor Total:		941.94				
MW OH	ORANGE COUNTY	P/E 5/24/14 PD DATE 5/30/14	0029-2176	PY14011	8.64	2610/1401011		00084165	05/30/2014
	V000699		PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY	P/E 5/24/14 PD DATE 5/30/14	0037-2176	PY14011	5.77	2610/1401011		00084165	05/30/2014
	V000699		PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY	P/E 5/24/14 PD DATE 5/30/14	0048-2176	PY14011	18.77	2610/1401011		00084165	05/30/2014
	V000699		PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY	P/E 5/24/14 PD DATE 5/30/14	0043-2176	PY14011	19.24	2610/1401011		00084165	05/30/2014
	V000699		PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY	P/E 5/24/14 PD DATE 5/30/14	0010-2176	PY14011	226.56	2610/1401011		00084165	05/30/2014
	V000699		PCEA/OCEA Assoc Dues						
			Vendor Total:		278.98				
MW OH	PARKHOUSE TIRE INC	TIRES	433658-6134	TK0610B	2,143.27	1020132059	P09057	00084223	06/17/2014
	V004472		Vehicle Repair & Maintenance						
			Vendor Total:		2,143.27				
MW OH	PCEA C/O NORTH ORANGE	00E 5/24/14 PD DATE 5/30/14	0037-2176	PY14011	0.60	2615/1401011		00084166	05/30/2014
	V000679		PCEA/OCEA Assoc Dues						
MW OH	PCEA C/O NORTH ORANGE	00E 5/24/14 PD DATE 5/30/14	0048-2176	PY14011	1.95	2615/1401011		00084166	05/30/2014
	V000679		PCEA/OCEA Assoc Dues						
MW OH	PCEA C/O NORTH ORANGE	00E 5/24/14 PD DATE 5/30/14	0010-2176	PY14011	23.55	2615/1401011		00084166	05/30/2014
	V000679		PCEA/OCEA Assoc Dues						
MW OH	PCEA C/O NORTH ORANGE	00E 5/24/14 PD DATE 5/30/14	0029-2176	PY14011	0.90	2615/1401011		00084166	05/30/2014
	V000679		PCEA/OCEA Assoc Dues						
MW OH	PCEA C/O NORTH ORANGE	00E 5/24/14 PD DATE 5/30/14	0043-2176	PY14011	2.00	2615/1401011		00084166	05/30/2014
	V000679		PCEA/OCEA Assoc Dues						
			Vendor Total:		29.00				

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MW OH	PLACENTIA POLICE V000839	P/E 5/24/14 PD DATE 5/30/14	0010-2180 Police Mgmt Assn Dues	PY14011	1,011.59 2625/1401011		00084167	05/30/2014
			Vendor Total:		1,011.59			
MW OH	PLACENTIA POLICE V003519	P/E 5/24/14 PD DATE 5/30/14	0050-2178 Placentia Police Assoc Dues	PY14011	100.06 2620/1401011		00084168	05/30/2014
MW OH	PLACENTIA POLICE V003519	P/E 5/24/14 PD DATE 5/30/14	0010-2178 Placentia Police Assoc Dues	PY14011	3,035.94 2620/1401011		00084168	05/30/2014
			Vendor Total:		3,136.00			
MW OH	RAGGED ROBIN RANCH INC5/12-22 PLANNING SVS V009274		102531-6290 Dept. Contract Services	TK0610B	5,062.50 5-22-2014	P10143	00084224	06/17/2014
			Vendor Total:		5,062.50			
MW OH	REIMER, DEBORAH V009346	5/12-22 BUILDING TECH SVS	102532-6290 Dept. Contract Services	TK0610B	2,901.25 0108	P10115	00084225	06/17/2014
			Vendor Total:		2,901.25			
MW OH	SIGNS BY RON V009408	SIGN FOR CITY HALL	103652-6301 Special Department Supplies	TK0610B	270.20 10086		00084226	06/17/2014
			Vendor Total:		270.20			
MW OH	STANTEC CONSULTING V008895	APRIL TRAFFIC ENGINEERING SVS	333552-6185 / 6111440151-6185 Construction Services	TK0610B	431.42 788357	P09275	00084227	06/17/2014
			Vendor Total:		431.42			
MW OH	STANTEC CONSULTING V008895	APRIL TRAFFIC ENGINEERING SVS	333552-6185 / 6111440011-6185 Construction Services	TK0610B	47.93 788357	P09275	00084227	06/17/2014
			Vendor Total:		47.93			
MW OH	SUNGARD PUBLIC SECTOR V005987	IT REPORT DEVELOPMENT SVS	422023-6290 Dept. Contract Services	TK0610B	3,250.00 82665		00084228	06/17/2014
			Vendor Total:		3,250.00			
MW OH	SYNOPTTEK INC V007863	APRIL IT SUPPORT SVS	422023-6290 Dept. Contract Services	TK0610B	1,250.00 223368	P08929	00084229	06/17/2014
			Vendor Total:		1,250.00			
MW OH	SYNOPTTEK INC V007863	FEB IT SUPPORT SERVICES	422023-6290 Dept. Contract Services	TK0610B	1,800.00 23370	P08929	00084229	06/17/2014
			Vendor Total:		1,800.00			

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MW OH	THE SAUCE CREATIVE V007476	BANNER FOR PARK CONCERTS	104071-6230 Printing & Binding	Vendor Total: TK0610B	3,050.00 360.60 1133		00084230	06/17/2014
MW OH	TRACKER PRODUCTS V005956	PD NETWORK BAR CODE PRINTER	103043-6301 / 50070-6301 Special Department Supplies	Vendor Total: TK0610B	360.60 781.88 15416	P10239	00084231	06/17/2014
MW OH	TRACKER PRODUCTS V005956	PD NON-NETWORK BAR CODE	103043-6301 / 50100-6301 Special Department Supplies	TK0610B	1,291.88 15416	P10239	00084231	06/17/2014
MW OH	TRILLIUM V007952	CNG FUEL	433658-6345 Gasoline & Diesel Fuel	Vendor Total: TK0610B	2,073.76 35.01 INV0008493	P09690	00084232	06/17/2014
MW OH	TRIEPEI SMITH & V007848	5/19-28 IT CONSULTING SVS	422023-6290 Dept. Contract Services	Vendor Total: TK0610B	35.01 500.00 1036	P10126	00084233	06/17/2014
MW OH	VANTAGEPOINT TRANSFER P/E 5/24/14 PD DATE 5/30/14 V007191		0029-2170 Deferred Comp Payable - ICMA	Vendor Total: PY14011	500.00 13.84 2606/1401011		00084169	05/30/2014
MW OH	VANTAGEPOINT TRANSFER P/E 5/24/14 PD DATE 5/30/14 V007191		0048-2170 Deferred Comp Payable - ICMA	PY14011	20.76 2606/1401011		00084169	05/30/2014
MW OH	VANTAGEPOINT TRANSFER P/E 5/24/14 PD DATE 5/30/14 V007191		0010-2170 Deferred Comp Payable - ICMA	PY14011	1,076.32 2606/1401011		00084169	05/30/2014
MW OH	VAZQUEZ, ALMA V007948	DEPOSIT REFUND-BACKS	100000-4385 Facility Rental	Vendor Total: TK0610B	1,110.92 150.00 2000110.002		00084234	06/17/2014
MW OH	WEST COAST ARBORISTS INC/1-15 TREE TRIMMING V001124		103655-6115 Landscaping	Vendor Total: TK0610B	150.00 540.00 96807	P09336	00084235	06/17/2014
MW OH	WEST COAST ARBORISTS INC/1-15 RESIDENTIAL TREE TRIMMI V001124		103655-6115 Landscaping	TK0610B	3,090.00 96808	P09336	00084235	06/17/2014

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		Vendor Total:			3,630.00			
MW OH	WILLDAN ENGINEERING V001127	APRIL ENGINEERING SVS-GIS	484376-6120 R & M/Sewer & Storm Drain	TK0610B	6,532.50	00512761	P10031	00084236 06/17/2014
		Vendor Total:			6,532.50			
MW OH	YORBA REGIONAL ANIMAL K9 VACCINAITONS V008472		213041-6301 Special Department Supplies	TK0610B	86.00	642522		00084237 06/17/2014
		Vendor Total:			86.00			
		Type Total:			183,795.36			
		Warrant Total:			183,795.36			

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EP	ICMA RETIREMENT TRUST V000496	P/E 5/24/14 PD DATE 5/30/14	0010-2170 Deferred Comp Payable - ICMA	PY14011	9,780.72	2995/1401011		00005959	05/30/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 5/24/14 PD DATE 5/30/14	0048-2170 Deferred Comp Payable - ICMA	PY14011	105.50	2995/1401011		00005959	05/30/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 5/24/14 PD DATE 5/30/14	0029-2170 Deferred Comp Payable - ICMA	PY14011	43.00	2995/1401011		00005959	05/30/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 5/24/14 PD DATE 5/30/14	0043-2170 Deferred Comp Payable - ICMA	PY14011	50.00	2995/1401011		00005959	05/30/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 5/24/14 PD DATE 5/30/14	0037-2170 Deferred Comp Payable - ICMA	PY14011	53.50	2995/1401011		00005959	05/30/2014
				Vendor Total:	10,032.72				
				Type Total:	10,032.72				
				Warrant Total:	10,032.72				



TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: MANAGEMENT ANALYST
DATE: JUNE 17, 2014
SUBJECT: **ADOPTION OF CITY COUNCIL RESOLUTION APPROVING AND ADOPTING THE CITY OF PLACENTIA POLICY 421 PERTAINING TO WORKERS' COMPENSATION RESERVE POLICY**

FISCAL
IMPACT: NONE

SUMMARY:

The City of Placentia is a self-insured workers' compensation agency. As a self-insured agency, the City sets aside funding, also known as reserves, to accommodate future costs and unforeseen contingencies. It has been past practice to fully fund our projected workers' compensation liability. After careful evaluation of the City's and other agencies' practices, Staff has concluded that our current practice of fully funding our workers' compensation reserve is extremely conservative. This action would approve a resolution adopting a new policy for setting the funding level for workers' compensation reserves.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution R-2014-__, A Resolution of the City Council of the City of Placentia, California, approving and adopting a policy and procedure for Workers' Compensation Reserves; and
2. Authorize the City Administrator to execute all documents related to the implementation of Workers' Compensation Reserve Policy.

DISCUSSION:

As a self-insured agency, the City has established a separate reserve fund for workers' compensation claims. Although funds are budgeted for losses expected to occur in the current fiscal year, the cashflow payment of those claims generally lag and often are paid over multiple fiscal years. As a result, the remaining unspent funds in a fiscal year are "reserved" in a separate fund to cover existing claims, as well as "incurred-but-not reported" (IBNR) claims. Annually, the City receives a workers' compensation claims summary from the City's third party administrator of Workers' Compensation and Liability programs. Staff identifies the outstanding losses and historically has set aside sufficient reserves to cover 100 percent of our projected claims. This practice is extremely conservative.

Self-insured employers, like the City, must have a financial guarantee with which they securitize their unpaid self-insured workers' compensation liabilities (reserves). In the past, the required contribution was generally 135% of case reserves for losses (medical and indemnity).

Senate Bill 863 (SB 863), which was passed by the Legislature and signed into law by the Governor in 2012, reformed workers' compensation in California by increasing permanent disability benefits for workers while reducing system wide costs to employers. Specifically, SB 863 eliminated the required 135% of case reserves and instead let employers determine the amount of reserves needed through an actuarial study to identify the self-insurer's losses at the undiscounted "actuarial central estimate" level. This change has

1.c.
June 17, 2014

given self-insured employers much greater flexibility in determining the appropriate confidence level for funding their case reserves.

Unlike private self-insurers and self-insurance groups, public entities are not required to perform an annual actuarial study to determine how much funding should be set aside for case reserves. Many cities and other public agencies either fund their case reserves at 100 percent or have adopted a funding policy which allows their governing board to determine a confidence level for funding. A survey of surrounding public agencies has revealed that for those agencies that have adopted a reserve fund policy, their confidence level ranges between 60 percent to 90 percent. For example, the Orange County Fire Authority (OCFA) changed to a self-insured workers' compensation program in January 2002 and set their confidence level at 80 percent. Another example is the City of Anaheim which funds their reserve at the 70-85 percent confidence level.

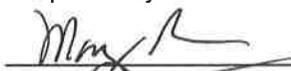
The City does not have a reserve fund policy and currently sets aside 100 percent funding for case reserves. Staff has spoken to our Third Party Administrator (TPA) for workers' compensation claims about our reserves and the TPA believes that the City can comfortably reduce its reserves by up to 10 percent. However, our TPA believes that before reducing our confidence level any further, the City should perform an actuarial study. An actuarial study will review past losses and project the timing and amount of future claim payments to help the City budget and set its reserves more accurately. Staff will work with Bickmore Risk Services on an actuarial study and will re-evaluate the pending Workers' Compensation Policy during the mid-year budget review. Depending upon the results of the actuarial study, Staff may make an updated recommendation to City Council relative to adjusting the funding (confidence) level for workers' compensation.

As a potential budget solution, Staff is recommending that the City Council approve a new Policy No. 421, "Workers' Compensation Reserve Policy" and set a reserve funding confidence level of 90 percent beginning in fiscal year 2014-15. Under this proposed policy, The confidence level for outstanding losses will be reviewed annually and adjusted as appropriate by the City Council.

FISCAL IMPACT:

Adoption of the proposed policy and setting the workers' compensation reserve fund to a 90 percent confidence level will result in a budgetary savings of \$274,000.

Prepared by:



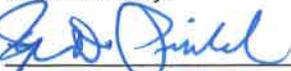
Maggie
Management Analyst

Prepared by:



Sandra Vera
Human Resources Analyst

Reviewed by:



Stephen D. Pischel
Director of Administrative Services/Community Services

Reviewed by:



Linda G. Magnuson
Chief Financial Officer

Reviewed and approved:



Damien R. Arrula
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachment:

1. Resolution approving and adopting Policy No. 421
2. Workers' Compensation Reserve Policy No. 421

RESOLUTION NO. R-2014-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF PLACENTIA APPROVING AND ADOPTING A POLICY
AND PROCEDURE FOR WORKERS' COMPENSATION
RESERVES**

A. Recitals.

(i). The City of Placentia heretofore has adopted policies and procedures for the guidance of all elected and appointed officials, officers and employees of the City as well as to establish policies and procedures for the implementation of provisions of the Placentia Municipal Code.

(ii). The City Administrator has caused the existing Policy and Procedure Manual of the City of Placentia to be carefully reviewed and revised to set forth practices and procedures for the effective governance of the City.

(iii). A full, true and correct copy of the Policy and Procedure Manual of the City of Placentia, dated June 17, 2014, is on file in the office of the City Clerk.

(iv). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. Policy No. PM 421 of the City of Placentia, dated June 17, 2014, on file in the office of the City Clerk, and by this reference incorporated as though fully set forth herein, hereby is adopted as the workers' compensation reserve policy and procedure in the Policy and Procedure Manual of the City of Placentia and the same shall be effective as of July 1, 2014.

3. The Workers' Compensation Reserve Policy and procedure identified in Policy No. PM 421 shall be maintained on file in the Office of the City Clerk and each department of the City shall be provided a copy thereof.

4. Said Policy No. PM 421 may only be amended or revised by resolution of the City Council, except where superseded by an ordinance.

5. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Resolution.

PASSED AND ADOPTED this 17th day of June 2014.

SCOTT W. NELSON, MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 17th day of June 2014, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY

WORKERS' COMPENSATION RESERVE POLICY

PURPOSE

The purpose of this policy is to establish a long-term financial strategy and framework that ensures the viability and sustainability of the programs administered by the City Administrator's Office/Administration (Workers' Compensation Reserve Policy). The policy objectives are:

- To minimize the risk of being underfunded and ensure the long-term financial health of the Workers' Compensation Program by setting aside sufficient reserves to pay for the long-term outstanding liabilities
- To achieve a sound and flexible funding strategy that will provide program stability while allowing the City Council to respond to fiscal challenges in any given fiscal year

POLICY

The policy set forth herein shall be followed in connection with determining an appropriate target funding level for the Workers' Compensation Reserve Policy. The target funding levels for the Internal Service Fund (ISF) shall be 90% of the Expected Level for the Workers' Compensation ISF.

PROCEDURES

I. The Workers' Compensation funding level determinations shall be made by the City Administrator in consultation with the Chief Financial Officer and Administrative Services Director to consider the targets adopted by the City Council.

II. The funding levels for the Workers' Compensation Reserve shall be reviewed and evaluated annually during the budget process.

III. When setting funding level targets for the Workers' Compensation Reserve, consideration shall be given to several factors including, but not limited to:

- a. The ability of the General Fund to meet its financial needs and obligations;
- b. The results presented in the annual actuarial report which calculates the current funding level based on the total outstanding liability and the fund's assets;

- c. The various confidence levels presented in the actuarial report and how the City's funding level compares to similarly sized cities;
- d. The City's current financial condition, operating environment, and additional General Fund reserve amounts;
- e. The higher predictability and long-term nature of claim payments in the Workers' Compensation Reserve which may allow lower funding levels.

IV. The funding level targets shall be set to ensure the long-term financial health of Workers' Compensation Reserve while minimizing volatility and variance in charges to departments.

EXCEPTIONS TO THE POLICY

It is understood that the policy set forth herein shall be followed in connection with determining an appropriate target funding level for the Workers' Compensation Reserve. However, there may be special circumstances requiring an exception or a deviation from the policy. When such exception or deviation is needed, it will be included as a staff recommendation in the yearly budget submitted for approval to the City Council.

DEFINITIONS

Confidence Level – an estimated probability that a given level of funding will be adequate to pay actual claim costs. For example, a 75% confidence level refers to an estimate for which there is a 75% chance that the amount will be sufficient to pay loss costs.

Expected Level – the best estimate of the discounted value of outstanding loss costs. Some years will experience amounts greater than the expected value; others will experience amounts less than the expected value.

Funded Level (Ratio) – the actuarial value of assets divided by the actuarial accrued liability.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: ASSISTANT CITY ADMINISTRATOR
DATE: JUNE 17, 2014
SUBJECT: **APPROVAL OF AN AGREEMENT BY AND BETWEEN MANAGED MOBILE, INC. AND THE CITY OF PLACENTIA FOR PERIODIC MAINTENANCE FLEET SERVICES**

FISCAL
IMPACT: EXPENSE: NOT TO EXCEED \$152,000
BUDGETED IN FY 2014-15: (ACCOUNT NO.: 103658-6099, 103658-6134 and 103658-6290)

SUMMARY:

Preventative maintenance for the City's fleet of vehicles is currently performed by two (2) part-time contract employees. The existing preventative maintenance operation ("PM") of the City's fleet poses several challenges to the City, including limited service hours, CalPERS regulations, consistency in PM scheduling and record-keeping, lack of operational efficiency, and a constrained capacity to meet the City's PM fleet needs.

In order to address the City's PM fleet needs, Staff met with various public and private entities to discuss opportunities to provide PM fleet services. After a thorough review of the available options, Staff is recommending that the City enter into an agreement with Managed Mobile, Inc. for PM fleet services to commence July 1, 2014.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Authorize the City Administrator to enter into an agreement by and between Managed Mobile, Inc. and the City of Placentia for periodic maintenance fleet services in an amount not to exceed \$152,000 in Fiscal Year 2014-15, in a form approved by the City Attorney.

DISCUSSION:

Fleet Background

The Placentia fleet consists of 125 vehicles/equipment spread over five (5) operating departments: Public Works, Police, Development Services, Community Services, and Fleet Operations. The Police (57) and Public Works (60) departments account for the majority of the vehicles/equipment owned by the City. The average age of the Placentia fleet is ten (10) years, with the Police fleet age at 6.14 years and the Public Works fleet at 13.42 years. The City of Anaheim recently conducted an analysis of our vehicle fleet. Based on that analysis, the City has approximately \$2,315,500 in immediate replacement costs (based on industry standard age-based replacement points) this year, and an additional \$410,000 in fiscal year 2014-15 to keep its fleet up to industry standards. Over the next five years (not including the \$2.3 Million in immediate need), the average annual capital outlay would be about \$216,000.

1.d.

June 17, 2014

Existing Fleet Operation

The existing Placentia fleet PM operation is staffed by two (2) former City employees at a total of forty (40) hours per week (20 hours per contract employee). The structure of the current operation is inefficient and does not provide for consistent PM schedules. Specifically, the existing contract staff is unable to keep up with the City's PM fleet needs and on average, is only able to conduct PM service on one (1) vehicle per day (total of 4 per week). This lack of operational efficiency results in other City Staff taking time away from day-to-day tasks to transport vehicles to local dealerships for PM service. This adds significant costs to the maintenance of our fleet. The current PM operation is further complicated by the fact that the two (2) part-time contract staff are retired employees and are subject to CalPERS regulations. Due to the complexity surrounding CalPERS retired annuitants, City Staff is recommending that the City no longer contract with the retired annuitants. Finally, the City does not have an adequate software system for managing our fleet and tracking vehicle usage and maintenance records. The cost of updating our existing software or replacing it with a new application is expensive and without having full-time staff in fleet operations to use and maintain the software the cost-benefit of the software is probably not warranted.

Proposed Operation

In order to address the City's PM fleet needs, Staff solicited proposals from various public and private entities designed to provide a new PM fleet services model. Specifically, the City contacted adjacent cities, a local water district, the local school district, and private entities, which provide fleet services at their brick & mortar facilities.

After a thorough review of proposals and through considerable discussion, Staff is recommending that the City enter into an agreement with Managed Mobile, Inc. for PM fleet services to be provided starting July 1, 2014.

Managed Mobile, Inc. ("MMI") is a mobile (on-site) fleet maintenance provider which maintains over 300 commercial fleets in Southern California. Their certified fleet staff specializes in servicing trucks, trailers and equipment and has prepared a customized Fleet Service Plan to meet the specific operational needs of the City as well as meeting the cost parameters of the City's budget. They differ from brick & mortar service providers in that they conduct their PM services at any location the City desires. This reduces overhead for them and their clients. They currently serve a variety of large clients, including other municipalities such as the City of Chino Hills. MMI has customized fleet management software, which maintains accurate data that is readily accessible to the City's fleet services supervisor, as well as any designated administrator. They continually monitor this data to ensure PM service is being conducted on a consistent basis. In April 2014 Staff met with MMI professional staff and technicians to evaluate a service demonstration conducted by MMI at the City Yard. The purpose of the service demonstration was to assess MMI's mobile equipment, conduct PM service on a couple City vehicles, and determine MMI's PM service capacity. Based upon Staff's review, MMI has the capacity to provide PM service for up to 3-4 fleet vehicles per day. This is a significant increase in operational efficiency when compared to the City's existing PM model of 3-4 vehicles per week.

In addition, to providing an improved service model for the City, MMI recently purchased a property within Placentia and opened a new fleet yard, making them one of the City's newest investors/business partners. Attachment No 1 to this report is a copy of their customized Fleet Service Plan for the City, as well as estimated cost projections.

FISCAL IMPACT:

The City's existing budget for FY 2013-14 for PM services is approximately \$200,000. Based upon the customized Fleet Service Plan prepared by MMI for the City, the total estimated total cost of the MMI agreement is \$151,842, thus saving the City approximately \$50,000 annually in General Fund dollars.

Prepared by:



Damien R. Arrula
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachment:

1. City Fleet Service Plan and Estimated Cost Projections
2. Managed Mobile, Inc. Professional Services Agreement



Managed Mobile, Inc.
Professional On-Site Fleet Maintenance

FLEET SERVICE PLAN

PREPARED FOR:

City of Placentia

Placentia, CA

3/17/2014

- MMI will proactively monitor and track the maintenance requirements of each vehicle in the City of Placentia fleet
- Preventative Maintenance Services
- BIT/DOT inspections
- Scheduled Repairs
- 24/7 emergency breakdown service
- Annual Smoke Opacity Test
- Complete hard copy and digital documentation of all services



Managed Mobile, Inc.
Professional On-Site Fleet Maintenance

Light / Medium Duty Trucks

◆ Preventative Maintenance Services According to PM Schedule Provided:

Light Duty Gas Cars / Trucks / Vans – Up to 8 qts.:

\$120.00* – “A” Service

\$187.50* – “B” Service

\$322.50* (plus fuel filter, trans. filter, & transmission fluid) – “C/D” Services

\$547.50* (plus fuel filter, trans. filter, trans. fluid & freon) – “E” Service

Medium Duty Diesel Trucks – Approximately 28-30 qts.:

\$335.00* – “A/B” Service

\$515.00* (plus transmission filter, & transmission fluid) – “C/D” Services

\$740.00* (plus transmission filter, trans. fluid & freon) – “E” Service

* Pricing includes up to 30 quarts of oil. \$4.12 per quart additional.
Additional charge may apply for trucks equipped with a fuel/water separator.
Replacement of additional filters priced per application.
Additional top-off fluids charged per application.
Misc. Shop Supplies and Materials/Hazardous Waste Disposal \$7.50
Master Cylinder fluid-level check only, not topped - when applicable.

◆ Scheduled On-Site Repairs: \$90.00 per hour labor rate

◆ 24-Hour Emergency Breakdown service:

Monday - Friday, 8am to 5pm: \$90.00 per hour labor rate; 2 hour minimum

Monday - Friday, 5pm to 8am: \$135.00 per hour labor rate; 2 hour minimum

Saturday: \$135.00 per hour labor rate; 2 hour minimum

Sundays / Holidays: \$180.00 per hour labor rate; 2 hour minimum



Managed Mobile, Inc.
Professional On-Site Fleet Maintenance

- ◆ Diesel Smoke Test: SAE J1667 Opacity Snap Idle Test:

\$65.00* - Per Unit

Includes:

- Snap Idle Test
- Printed report record
- *Re-tests priced per application.

- ◆ Lift Gate Lube Service: \$22.50

Other

- ◆ Additional parts, services, or repairs will be priced per application.
- ◆ One hour labor and 10% added to all sub-vendor services coordinated by MMI.
- ◆ Misc. Shop Supplies and Materials/Hazardous Waste Disposal \$7.50 added to all services.
- ◆ All service prices are subject to verification of engine and filter requirements and will be subject to sales tax on parts provided. Prices are subject to change without notice when due to part or lubricant increases from Managed Mobile suppliers.
- ◆ **\$45.00 service call per visit for on-site maintenance services. Amount divided by units serviced per visit. (i.e. \$45.00 / 5 units = \$9.00 service per unit)**



CITY OF PLACENTIA

ESTIMATED COST PROJECTIONS - ON SITE FLEET MAINTENANCE

PMS

	UNITS	B PM PRICE	x PER YEAR	A PM PRICE	x PER YEAR	INSP. PRICE	x PER YEAR	BRAKE INSP	x PER YEAR	TOTALS
Trailers	6			20	1	\$70	1			
Diesel	8	\$265	1	70	1	\$90	2			
Gas	53	\$98	1	70	1	\$70	1	90	1	
										\$ 10,340.00
										\$ 22,017.50

\$ 11,677.50

20% ADDTL - MISC. PM PARTS & SERVICES / MINOR REPAIRS / SMOKE TESTS / SERVICE CALLS: \$ 4,403.50

PROJECTED PREVENTATIVE MAINTENANCE COST: \$ 26,421.00

REPAIRS PROJECTED REPAIR COST - 1 TO 1 OF REPAIR TO PM DOLLARS: \$ 26,421.00

TOTAL PROJECTED MAINTENANCE COST: \$ 52,842.00



CITY OF PLACENTIA

ESTIMATED COST PROJECTIONS - ON SITE FLEET MAINTENANCE

PMS

UNITS	B PM PRICE	x PER YEAR	A PM PRICE	x PER YEAR	INSP. PRICE	x PER YEAR	BRAKE INSP	x PER YEAR	TOTALS
Police	\$188	10							\$ 41,250.00
									\$ -
									\$ 41,250.00

20% ADDTL - MISC. PM PARTS & SERVICES / MINOR REPAIRS / SMOKE TESTS / SERVICE CALLS: \$ 8,250.00

PROJECTED PREVENTATIVE MAINTENANCE COST: \$ 49,500.00

REPAIRS PROJECTED REPAIR COST - 1 TO 1 OF REPAIR TO PM DOLLARS: \$ 49,500.00

TOTAL PROJECTED MAINTENANCE COST: \$ 99,000.00

**PROFESSIONAL SERVICES AGREEMENT
(PERIODIC MAINTENANCE FLEET SERVICES)**

THIS PROFESSIONAL SERVICES AGREEMENT (“Agreement”) is made and entered into this 17th day of June, 2014, by and between the CITY OF PLACENTIA, a California charter city and municipal corporation, (hereinafter referred to as “City”) and MANAGED MOBILE. INC., a California Corporation, (hereinafter referred to as “Consultant”). City and Consultant are sometimes hereinafter individually referred to as “Party” and are hereinafter collectively referred to as the “Parties.”

A. RECITALS

(i). City has determined that there is a need for periodic maintenance fleet services for City vehicles and specified equipment (the “Project”).

(ii). Consultant has submitted to City a proposal to provide periodic maintenance fleet services for City vehicles and specified equipment to City for the Project pursuant to the terms of this Agreement.

(iii). Consultant is qualified by virtue of its experience, training, education, reputation, and expertise to provide these services and has agreed to provide such services as provided herein.

(iv). City desires to retain Consultant to provide such professional services.

NOW, THEREFORE, in consideration of the promises and mutual obligations, covenants, and conditions contained herein, and other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

B. AGREEMENT

1. CONSULTANT SERVICES

1.1. Scope of Services. In compliance with all terms and conditions of this Agreement, Consultant agrees to provide those services specified in Consultant’s proposal (“Proposal”) attached hereto as Exhibit “A” and by reference made a part of this Agreement (the “services” or “work”), which includes the agreed upon schedule of performance and the schedule of fees. Consultant warrants that all services and work shall be performed in a competent, professional, and satisfactory manner in accordance with all standards prevalent in the industry and in keeping with all warranty and manufacturer specifications. In the event of any inconsistency between the terms contained in Consultant’s Proposal and specific terms set forth in the main body of this Agreement, the terms set forth in the main body of this Agreement shall govern.

1.2. Compliance with Law. All services rendered under this Agreement shall be provided by Consultant in accordance with all applicable federal, state, and local laws, statutes, and ordinances and all lawful orders, rules, and regulations promulgated thereunder.

1.3. Licenses and Permits. Consultant shall obtain at its sole cost and expense such licenses, permits, and approvals as may be required by law for the performance of the services required by this Agreement.

1.4. Familiarity with Work. By executing this Agreement, Consultant warrants that it has carefully considered how the work should be performed and fully understands the facilities, difficulties, and restrictions attending performance of the work under this Agreement.

2. TIME FOR COMPLETION.

The time for completion of the services to be performed by Consultant is an essential condition of this Agreement. Consultant shall prosecute regularly and diligently the work of this Agreement according to the agreed upon schedule of performance set forth in Exhibit "A". Consultant shall not be accountable for delays in the progress of its work caused by any condition beyond its control and without the fault or negligence of Consultant. Delays shall not entitle Consultant to any additional compensation regardless of the party responsible for the delay.

3. COMPENSATION OF CONSULTANT

3.1. Compensation of Consultant. For the services rendered pursuant to this Agreement, Consultant shall be compensated and reimbursed in accordance with the schedule of fees set forth in Exhibit "A," but not exceeding the maximum amount of One Hundred Fifty-Two Thousand Dollars, (\$152,000.00).

3.2. Method of Payment. Unless some other method of payment is specified in Exhibit "A", in any month in which Consultant wishes to receive payment, on or about the first business day of such month, Consultant shall submit to the City in a form approved by the City's Finance Director, an invoice for services rendered prior to the date of the invoice. Such requests shall be based upon the amount and value of the services performed by Consultant and accompanied by such reporting data including an itemized breakdown of all costs incurred and tasks performed during the period covered by the invoice, as may be required by the City. City shall use reasonable efforts to make payments to Consultant within forty-five (45) days after receipt of the invoice or a soon thereafter as is reasonably practical. If the City determines that the work under this Agreement or any specified task hereunder is incomplete or that the amount of payment is in excess of the amount considered by City to be adequate, the City Administrator, or his or her designee, may, at his or her discretion, reduce the payment amount accordingly

3.3. Changes in Scope. In the event any change or changes in the scope of services is requested by the City, the Parties shall execute a written amendment to this Agreement, setting forth with particularity all terms of such amendment, including, but not limited to, any additional professional fees. An amendment may be entered into: (a) to provide for revisions or

modifications to documents or other work product or work when documents or other work product or work is required by the enactment or revision of law subsequent to the preparation of any documents, other work product, or work; and/or (b) to provide for additional services not included in this Agreement or not customarily furnished in accordance with generally accepted practice in Consultant's profession.

3.4. Appropriations. This Agreement is subject to and contingent upon funds being appropriated therefore by the City Council of City for each fiscal year covered by the Agreement. If such appropriations are not made, this Agreement shall automatically terminate without penalty to City.

4. PERFORMANCE SCHEDULE

4.1. Time of Essence. Time is of the essence in the performance of this Agreement.

4.2. Schedule of Performance. All services rendered pursuant to this Agreement shall be performed pursuant to the agreed upon schedule of performance set forth in Exhibit "A". The extension of any time period must be approved in writing by the Contract Officer.

4.3. Force Majeure. The time for performance of services to be rendered pursuant to this Agreement may be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of Consultant, including, but not limited to, acts of God or of a public enemy, acts of the government, fires, earthquakes, floods, epidemic, quarantine restrictions, riots, strikes, freight embargoes, and unusually severe weather if Consultant shall within ten (10) days of the commencement of such condition notify the Contract Officer who shall thereupon ascertain the facts and the extent of any necessary delay, and extend the time for performing the services for the period of the enforced delay when and if in the Contract Officer's judgment such delay is justified, and the Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

4.4. Term. Unless earlier terminated as provided elsewhere in this Agreement, this Agreement shall commence upon the effective date of this Agreement and continue in full force and effect until completion of the services, but in no event later than July 1, 2015 except as otherwise provided in the schedule of performance set forth in Exhibit "A" and pursuant to Section 4.2 above, unless extended by mutual written agreement of the Parties. Notwithstanding the foregoing, the Parties may extend the term of this Agreement upon execution of an amendment hereto.

5. COORDINATION OF WORK

5.1. Representative of Consultant. The following principal of Consultant is hereby designated as being the principal and representative of Consultant authorized to act in its behalf with respect to the services and work specified herein and make all decisions in connection therewith: INSERT NAME AND TITLE.

5.2. Contract Officer. The Contract Officer shall be the City Administrator, or his/her designee. It shall be the Consultant's responsibility to keep the Contract Officer, or his/her designee, fully informed of the progress of the performance of the services and Consultant shall refer any decisions that must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer.

5.3. Prohibition Against Subcontracting or Assignment. The experience, knowledge, education, capability, and reputation of Consultant, its principals and employees, were a substantial inducement for City to enter into this Agreement. Therefore, Consultant shall not contract with any other individual or entity to perform in whole or in part the services required hereunder without the express written approval of City. In addition, neither this Agreement nor any interest herein may be assigned or transferred, voluntarily or by operation of law, without the prior written approval of City.

5.4. Independent Contractor. Neither City nor any of its employees shall have any control over the manner, mode, or means by which Consultant, its agents or employees, perform the services required herein, except as otherwise set forth herein. Consultant shall perform all services required herein as an independent contractor of City and shall not be an employee of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role; however, City shall have the right to review Consultant's work product, result, and advice. Consultant shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of City.

5.5. Personnel. Consultant agrees to assign competent, trained personnel to carry out the services to be provided hereunder.

6. INSURANCE AND INDEMNIFICATION

6.1. Insurance. Consultant shall procure and maintain, at its sole cost and expense, policies of insurance as set forth in Exhibit "B", which is attached hereto and is incorporated herein by reference.

6.2. Indemnification. To the fullest extent permitted by law, Consultant shall defend (at Consultant's sole cost and expense), indemnify, protect, and hold harmless City, its elected officials, officers, employees, agents, and volunteers (collectively the "Indemnified Parties"), from and against any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, penalties, and expenses including legal costs and attorney fees (collectively "Claims"), including but not limited to Claims arising from injuries to or death of persons (Consultant's employees included), for damage to property, including property owned by City, from any violation of any federal, state, or local law or ordinance, and from errors and omissions committed by Consultant, its officers, employees, representatives, and agents, which Claims arise out of or are related to Consultant's performance under this Agreement, but excluding such Claims arising from the negligence or willful misconduct of the City, its elected officials, officers, employees, agents, and volunteers. Consultant's liability for indemnification hereunder is in addition to any liability Consultant may

have to City for a breach by Consultant of any of the provisions of this Agreement. Under no circumstances shall the insurance requirements and limits set forth in this Agreement be construed to limit Consultant's indemnification obligation or other liability hereunder. Consultant's indemnification obligation hereunder shall survive the expiration or earlier termination of this Agreement.

6.3. Workers Compensation. In addition to the requirements of Exhibit "B," and prior to commencing work on the Work, CONSULTANT shall furnish to CITY a certificate of insurance as proof that it has taken out full workers' compensation insurance for all persons whom CONSULTANT may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California.

In accordance with the provisions of California Labor Code § 3700, every employer shall secure the payment of compensation to his employees. CONSULTANT prior to commencing work, shall sign and file with CITY a certification as follows:

"I am aware of the provisions of § 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

7. RECORDS AND REPORTS

7.1. Reports. Consultant shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

7.2. Records. Consultant shall keep such books and records as shall be necessary to properly perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all reasonable times, including the right to inspect, copy, audit, and make records and transcripts from such records.

7.3. Ownership of Documents. All drawings, specifications, reports, records, documents, and other materials prepared by Consultant in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Consultant shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights or ownership of the documents and materials hereunder. Consultant may retain copies of such documents for its own use. Consultant shall have an unrestricted right to use the concepts embodied therein.

7.4. Release of Information and Documents. All information gained by Consultant in the performance of this Agreement shall be considered confidential and shall not be released by Consultant without City's prior written authorization. All drawings, specifications, reports,

records, documents, and other materials prepared by Consultant in the performance of services under this Agreement shall not be released publicly without the prior written approval of the Contract Officer.

7.5. Cost Records. Consultant shall maintain all books, documents, papers, employee time sheets, accounting records, and other evidence pertaining to costs incurred while performing under this Agreement and shall make such materials available at its offices at all reasonable times during the term of this Agreement and for three (3) years from the date of final payment for inspection by City and copies thereof shall be promptly furnished to City upon request.

8. ENFORCEMENT OF AGREEMENT

8.1. California Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim, or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Consultant covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2. Waiver. No delay or omission in the exercise of any right or remedy of a non-defaulting party on any default shall impair such right or remedy or be construed as a waiver. No consent or approval of City shall be deemed to waive or render unnecessary City's consent to or approval of any subsequent act of Consultant. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.3. Rights and Remedies are Cumulative. Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.4. Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct, or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain injunctive relief, a declaratory judgment, or any other remedy consistent with the purposes of this Agreement.

8.5. Termination Prior to Expiration of Term. City may terminate this Agreement for its convenience at any time, with or without cause, in whole or in part, upon giving Consultant thirty (30) days written notice, except that where termination is due to the fault of Consultant and constitutes an immediate danger to health, safety, and general welfare, the period of notice shall be such shorter time as may be determined by the City. Upon such notice, City shall pay Consultant for services performed through the date of termination. Upon receipt of such notice, Consultant shall immediately cease all work under this Agreement, unless the notice provides otherwise. If City terminates a portion of this Agreement, such termination shall not make void or invalidate the remainder of this Agreement. Thereafter, Consultant shall have no further

claims against the City under this Agreement. Upon termination of the Agreement pursuant to this section, Consultant shall submit to the City an invoice for work and services performed prior to the date of termination.

9. CITY OFFICERS AND EMPLOYEES; NON-DISCRIMINATION

9.1. Non-Liability of City Officers and Employees. No officer or employee of City shall be personally liable to the Consultant, or any successor-in-interest, in the event of any default or breach by City or for any amount which may become due to the Consultant or its successor, or for breach of any obligation of the terms of this Agreement.

9.2. Covenant Against Discrimination. Consultant covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination or segregation in the performance of or in connection with this Agreement regarding any person or group of persons on account of race, color, creed, religion, sex, marital status, disability, sexual orientation, national origin, or ancestry.

10. MISCELLANEOUS PROVISIONS

10.1. Notice. Any notice, demand, request, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and either served personally or sent by pre-paid, first-class mail to the address set forth below. Either party may change its address by notifying the other party of the change of address in writing. Notice shall be deemed communicated seventy-two (72) hours from the time of mailing if mailed as provided in this Section.

To City:

City of Placentia
401 East Chapman Avenue
Placentia, CA 92870
Attention: City Administrator
Telephone: (714) 993-8117
Facsimile: (714) 961-0283

To Consultant:

[Redacted area containing contact information for the Consultant, including address, attention, telephone, and facsimile numbers.]

10.2. Entire Agreement. This Agreement constitutes the entire agreement between the Parties and supersedes all prior negotiations, arrangements, agreements, representations, and understandings, if any, made by or among the Parties with respect to the subject matter hereof. No amendments or other modifications of this Agreement shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

10.3. Amendment. This Agreement may be amended at any time by the mutual consent of the Parties by an instrument in writing.

10.4. Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement, which shall be interpreted to carry out the intent of the parties hereunder.

10.5. Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by so executing this Agreement the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the Parties have executed and entered into this Agreement as of the date first written above.

“CITY”
CITY OF PLACENTIA, a California charter
City and municipal corporation

By: _____
Troy W. Butzlaff, ICMA-CM
City Administrator

ATTEST:

By: _____
Patrick J. Melia,
City Clerk

APPROVED AS TO FORM:

By: _____
Andrew V. Arczynski,
City Attorney

**“CONSULTANT”
MANAGED MOBILE. INC.,
a California Corporation**

By: _____

Print Name and Title

By: _____

Print Name and Title



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: ASSISTANT CITY ADMINISTRATOR
DATE: JUNE 17, 2014
SUBJECT: **APPROVE THE METROPOLITAN URBAN COUNTY COOPERATION AGREEMENT BETWEEN THE COUNTY OF ORANGE AND THE CITY OF PLACENTIA FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

FISCAL
IMPACT: POTENTIAL REVENUE OF UP TO \$460,690 PER FISCAL YEAR FOR 2015-16, 2016-17, AND 2017-18

SUMMARY:

The County of Orange OC Community Resources (OCCR) is currently in the process of re-qualifying for entitlement status as an Urban County. This entitlement status and the number of cities participating are part of determining Community Development Block Grant (CDBG) funding for an Urban County. The City originally entered into a Cooperation Agreement with the OCCR to participate in the Urban Counties Program in 2006. Under this agreement, the City was required to compete for annual funding among twelve (12) other Orange County cities. Based on this process, City funding has varied over the last few years.

Utilizing the 2010 census data, the City's population of 50,533 qualifies the City to be categorized as a Metropolitan City. As a Metropolitan City, the amount of CDBG funding received would be established and provided directly by the U.S. Department of Housing and Urban Development (HUD). For Fiscal Year (FY) 2015-16, the anticipated funding amount is \$460,690. The City will no longer compete with twelve (12) other Orange County cities to receive CDBG funds through the County. In addition, the City will be able to allocate funding to specific programs that support viable urban communities including economic development, public service programs, public facilities improvements, housing rehabilitation, and staff administration. This action will approve the Metropolitan Urban County Cooperation Agreement between OCCR and the City of Placentia for Community Development Block Grant Funds for FY 2015-16, 2016-17, and 2017-18 respectively.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve a Metropolitan Urban County Cooperation Agreement between the County of Orange and the City of Placentia for Community Development Block Grant Funds; and
2. Authorize the City Administrator to execute the agreement in a form approved by the City Attorney.

DISCUSSION:

The Federal Housing and Community Development Act of 1974, provides CDBG funds for projects that promote the development of viable urban communities by providing suitable living environments for

1.e.

June 17, 2014

persons of low and moderate income. As a Metropolitan City, the City of Placentia will no longer be required to compete with twelve (12) other Orange County cities to apply and receive CDBG funds through the County of Orange. The City's funding allocation will be annually established and received directly by HUD.

Over the last few years, the City's success in receiving funding as part of the competitive CDBG funding process has fluctuated. As illustrated in the following table, CDBG funds received by the County have supported several programs. These programs include the Edwin T. Powell Building Renovation Project, Van Buren Residential Street Improvement Project, Gomez Community Center Renovation Project, Civic Center Restroom and Flooring Renovation Project, Backs Community Building Lighting Upgrade Project, Neighborhood Park Improvement Projects, and the Housing Rehabilitation Program.

Fiscal Year	Program	Amount	Total for Each Fiscal Year
2010-11	Housing Rehabilitation Program	\$150,000	\$525,000
2010-11	Van Buren Street Improvement Project	\$125,000	
2010-11	Neighborhood Facilities Improvement Project	\$250,000	
2011-12	Housing Rehabilitation Program	\$124,905	\$353,898
2011-12	Neighborhood Park Facility	\$228,993	
2012-13	Housing Rehabilitation Program	\$135,000	\$382,500
2012-13	Pedestrian Accessibility Improvement Phase II	\$247,500	
2013-14	Housing Rehabilitation Program	\$135,000	\$135,000
2014-15	Housing Rehabilitation Program	\$135,000	\$485,000
2014-15	Pedestrian Accessibility Improvement Phase III	\$350,000	

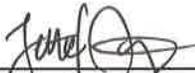
As a Metropolitan City, under the County's Urban County Program, the amount of CDBG funding received would be based on the City's total population as established by HUD. The City will be able to determine the specific programs and projects in which to allocate the funding. Eligible projects and programs must continue to adhere to the established performance objectives set by HUD. This includes creating a suitable living environment that benefits communities, families or individuals that are from designated low to moderate income areas of the City. Projects must also achieve specified performance outcomes such as improving accessibility through removal of physical barriers or promoting livable and viable neighborhoods by providing a benefit to low to moderate income residents.

Under the County's Urban County Program, the County will agree to file, on behalf of the City, several HUD mandated reports including the Annual Action Plan (AAP), Five Year Consolidated Plan FY 2015 – 2020, Consolidated Annual Performance and Evaluation Report (CAPER), Analysis of Impediments (AI), Citizen Participation Plan (CPP), and the Integrated Disbursement and Information System (IDIS) management report. Based on the intensive reporting requirements, the City will allocate ten percent (10%) of its allocation toward OCCR's administrative cost per fiscal year for the administration and filing of the required HUD reports. In addition, the City must pay a one-time fee of \$5,350 to OCCR in FY 2015-16 for the preparation and filing of the following HUD reports: 1) Five Year Consolidated Plan and, 2) Analysis of Impediments. The total CDBG amount provided to OCCR for FY 2015-16 is \$51,419. The remaining CDBG amount of \$409,271 will be allocated to the City for specific programs that support

viable urban communities, including economic development, public service programs, public facilities improvements, housing rehabilitation, and City Staff administration.

The proposed Agreement is for a three year period starting in FY 2015-16 through FY 2017-18. The Agreement will be automatically extended for an additional three (3) year period unless either party provides written notice to not participate in a new qualification (funding) period.

Prepared by:



Jeannette Ortega
Neighborhood Services Coordinator

Reviewed by:



Stephen D. Pischel
Director of Administrative Services and
Community Services

Reviewed and approved:



Damien R. Arrula
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachment:

1. Metropolitan Urban County Cooperation Agreement FY 2015-16 to FY 2017-18

**COOPERATION AGREEMENT BETWEEN
COUNTY OF ORANGE
OC COMMUNITY RESOURCES
AND
CITY OF PLACENTIA**

THIS AGREEMENT is entered into this _____ day of _____, _____

BY AND BETWEEN

CITY of PLACENTIA, a municipal corporation, hereinafter referred to as "CITY",

AND

COUNTY OF ORANGE, a political subdivision of the State of California and recognized Urban County under the Federal Housing and Community Development Act of 1974 (Public Law 93-383), as amended, hereinafter referred to as "COUNTY".

RECITALS

WHEREAS, Title I of the Housing and Community Development Act of 1974 (Public Law 93-383), as amended, hereinafter referred to as ACT, makes available to the COUNTY as an Urban County, and to cities under 50,000 in population, grants through the Community Development Block Grant Program (hereinafter referred to as "COB"), and the HOME Investment Partnership Program (hereinafter referred to as "HOME"), and any subsequent United States Department of Housing and Urban Development (hereinafter referred to as "HUD") Program which may become available to the COUNTY to be used for eligible housing and community development activities; and

WHEREAS, COUNTY has provided notice to CITY that the City's population is over 50,000 and that CITY meets "metropolitan city" status under the Act. As a metropolitan city, CITY has the option to:

- 1) Defer metropolitan city status and remain part of the Urban County, or to accept such status and become a joint recipient with the Urban County, or
- 2) Accept its metropolitan city status, but not to enter into an agreement with the Urban County; and

WHEREAS, CITY has determined to accept such status and become a joint recipient with the Urban County; and

WHEREAS, the ACT requires such cities and the COUNTY to enter into cooperation agreements in order for the cities to be included as part of the Urban County COB and HOME Programs; and

WHEREAS, the COUNTY and CITY desire to cooperate to undertake, or assist in undertaking, community development and lower income housing assistance activities, which might include, but are not limited to, (1) acquisition of property for disposition for private reuse, specifically for low – and moderate – income housing, (2) direct rehabilitation of or financial assistance to housing, (3) low rent housing activities, (4) disposition of land to private developers for appropriate redevelopment, and (5) condemnation of property for low income housing;

NOW, THEREFORE, the parties agree as follows:

1. This Agreement shall constitute a cooperation agreement between the parties within the meaning of Section 102 (a) (b) of the ACT. The parties agree to cooperate to the undertake, or assist in undertaking activities which might include, but are not limited to, (1) acquisition of property for disposition for private reuse, specifically for low – and moderate –income housing, (2) direct rehabilitation of or financial assistance to housing, (3) low rent housing activities, (4) disposition of land to private developers for appropriate redevelopment, and (5) condemnation of property for low income housing - community.

2. COUNTY shall have the authority to carry out activities, which will be funded from annual COB or HOME Program funds appropriated for Federal Fiscal Years 2015-2016, 2016-2017 and 2017-2018 and from any program income generated from the expenditure of such funds.

3. COUNTY shall have final responsibility for selecting activities and annually filing the grant application (i.e. Annual Action Plan) with HUD. In the

preparation of said application, COUNTY shall give due consideration to CITY'S analysis of community development needs and proposed activities.

4. COUNTY certifies that it is following an adopted Consolidated Plan as required by 24 CFR Part 91 and 24 CFR Part 570.306.

5. Since HUD will not accept an agreement including a provision for veto or other restriction which would allow any party to obstruct implementation of the Consolidated Plan, both COUNTY and CITY shall attempt to fulfill housing goals established by the HUD approved Consolidated Plan for the period of this Agreement.

6. CITY acknowledges that it has adopted and is enforcing:

a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

b. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions.

c. A policy to undertake or assist in undertaking, community renewal and lower-income housing assistance activities.

7. COUNTY and CITY agree to take all actions necessary to ensure compliance with the Urban County's certification required by Section 104 (b) of Title I of the Housing Community Development Act of 1974, as amended, including Title VI of the Civil Rights Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, and other applicable laws. Failure by CITY to comply with these provisions or to affirmatively further fair housing within its own jurisdiction or CITY action which impedes the COUNTY'S actions to comply with the COUNTY'S fair housing certification, may constitute noncompliance with the Urban County COB and HOME Programs, which may cause funding sanctions or other remedial actions by HUD and / or COUNTY.

8. In the event COUNTY'S Urban County application is approved by HUD, COUNTY shall contract with the CITY to utilize any such grant funds received from HUD which are attributable to activities administered by CITY, unless another form of allocation is required by HUD.

9. This Agreement shall cover Program Years 41, 42 and 43 (Fiscal Years 2015-2016, 2016-2017 and 2017-2018, respectively) of COB and HOME program applications, including any subsequent Supplemental sources (Paragraph 23 of this Agreement). In no event shall this Agreement be terminated by either party before June 30, 2018, except as allowed in legislation enacted by the U.S. Congress for termination or withdrawal from the Urban County Program and as permitted by HUD.

10. In accordance with HUD Notice CPD-14-07, this agreement will be automatically extended for an additional three (3) year period (i.e. from July 1, 2018 to June 30, 2021) unless COUNTY or CITY provides written notice that it elects not to participate in a new qualification period, COUNTY shall notify CITY in writing of its right not to participate any longer than the date specified in HUD's Urban County Qualification Notice for the next qualification period.

11. CITY and COUNTY agree to adopt amendment(s) to this Agreement as may be required by HUD to meet any new Urban County Qualification requirement(s) subsequent to June 30, 2018. The COUNTY will notify CITY of its right to terminate its participation in the program based on the adoption of any such amendment. If either CITY or COUNTY refuses to adopt any such amendment, this automatic renewal provision herein will be void.

12. The eligible activities to be undertaken during the term of this Agreement will be chosen by CITY from those authorized by HUD Rules and Regulations governing the COB and HOME Programs and any regulations which may be applicable to future Supplemental Federal Programs.

13. The parties agree to comply with the requirement(s) of the COB and HOME Programs, including laws and policies applicable to said Programs.

14. CITY acknowledges by its execution of COB and HOME cooperation agreement(s) the included unit of general local government it:

a. May not apply for grants from appropriations under the Small Cities or State COB Program for fiscal years during the period in which it participates in the COUNTY'S COB program and;

b. May not participate in a HOME consortium except through the Urban County, regardless of whether the Urban County currently received a HOME formula allocation.

c. May not terminate or withdraw from the Cooperation Agreement while it remains in effect until the COB and HOME funds and income received with respect to the three - year qualification period (and any successive qualification periods under agreements that provide for automatic renewals) are expended and the funded activities completed.

15. a. CITY must inform COUNTY, through periodic reports requested by COUNTY, of any income generated by the expenditure of Program funds received by the CITY. Pursuant to applicable federal requirements, such program income must be paid to the COUNTY. CITY may retain such program income only if agreed upon by COUNTY and used exclusively for eligible activities as determined by the COUNTY and in accordance with all COB and HOME Program requirements as may then apply.

b. CITY shall keep and maintain appropriate records on the use of program income as required by COUNTY as the COUNTY has the responsibility of monitoring and reporting program income to HUD.

c. In the event of close - out or change in status of CITY, any program income at that time or received subsequent to the close - out or change in status shall be paid by CITY to the COUNTY within ninety (90) days after expiration of the term of this Agreement.

16. a. Any proposed modification or change of use of any real property acquired or improved in whole or in part by the CITY using COB funds (from the use planned at the time of acquisition or improvement), including disposition, must be reported by CITY to the COUNTY. COUNTY may approve the proposed modification or change of use. CITY shall not implement the modification or change in use without COUNTY approval.

b. Should the disposition, sale or transfer of such real property acquired or improved in whole or in part using COB or HOME Program funds result in a use which does not qualify under COB or HOME Program regulations, the CITY shall reimburse COUNTY in the amount equal to the then current fair market value

of the property (less any portion thereof attributable to expenditure of non - COB/HOME funds).

c. Any program income generated from the disposition, transfer or sale of such property prior to or subsequent to the close - out, change of status or termination of this cooperation agreement between the COUNTY and CITY may be either used by CITY for other specific eligible activities in the CITY or paid to the COUNTY for other eligible Urban County activities, as determined in advance of the expenditure at the discretion of the COUNTY.

17. a. CITY shall indemnify, hold harmless, and defend with counsel approved in writing by COUNTY, its officers, agents and employees against all liability, claims, losses, demands and actions for injury to or death of persons or damage to property arising out of or alleged to arise out of or in consequence of this Agreement including attorneys' fees, provided such liability, claims, demands, losses or actions are due to the acts or omissions of CITY, its officers, agents or employees in the performance of this Agreement, including any activities conducted by CITY under its application.

b. In addition, CITY shall indemnify, defend with counsel approved in writing by COUNTY, and hold harmless COUNTY against any liability, claims, losses, demands, and actions including attorneys' fees incurred by COUNTY as a result of a determination by HUD that activities undertaken by CITY under City's application failed to comply with any laws, regulations, or policies applicable thereto or that any funds forwarded to CITY under this Agreement were improperly expended.

c. The provisions of Section 2778 of the California Civil Code, as said section exists on the effective date of this Agreement, shall be applicable to the above indemnification provisions. Transmittal to CITY of any pleadings served upon COUNTY shall be deemed to be a request to defend.

18. a. COUNTY shall indemnify, hold harmless and defend with counsel approved in writing by CITY, its officers, agents and employees against all liability, claims, losses, demands and actions for injury to or death of persons or damage to property arising out of or alleged to arise out of or in consequence of this Agreement, provided such liability, claims, demands, losses or actions are due to

the acts or omissions of COUNTY, its officers, agents or employees in the performance of this Agreement, including any activities conducted by COUNTY under its application.

b. In addition, COUNTY shall indemnify defend with counsel approved in writing by CITY, and hold harmless CITY against any liability, claims, losses, demands, and actions including attorneys' fees incurred by CITY as a result of a determination by HUD that activities undertaken by COUNTY under COUNTY'S application failed to comply with any laws, regulations, or policies applicable thereto or that any funds forwarded to COUNTY under this Agreement were improperly expended.

c. The provisions of Section 2778 of the California Civil code, as said sections exists on the effective date of this Agreement, shall be applicable to the above indemnification provisions. Transmittal to COUNTY of any pleadings served upon CITY shall be deemed to be a request to defend.

19. COUNTY shall have the right to periodically audit CITY'S records to determine compliance with this Agreement.

20. CITY shall forward to COUNTY a copy of each annual audit of the CITY conducted by an independent public auditor during the period of this Agreement as soon as the audit report becomes available. COUNTY shall have the right to ensure that necessary corrective actions are made by CITY for any audit findings pertinent to CITY handling of COB Program funding pursuant to federal requirements.

21. No COB or HOME Program funds shall be expended on any activity, which does not affirmatively further fair housing goals within CITY.

22. Pursuant to 24 CFR Part 570.501(b) of COB and 24 CFR Part 92.504 of HOME program regulations, CITY is subject to all requirements applicable to subrecipients, including the requirement of a written agreement set forth in 24 CFR Part 570.503 COB and 24 CFR Parts 92.505-509 of HOME program regulations.

23. This Cooperation Agreement shall apply to any supplemental program, which HUD makes available through the COB or the HOME Programs.

24. SPECIAL PROVISION: METRO-CITY/URBAN COUNTY Joint Recipients. Subsequent to the execution of this Agreement, if CITY becomes recognized by

HUD as an "Entitlement" or "Metropolitan City" with a population in excess of 50,000 and CITY elects to participate in the Urban County Program:

a. The CITY is a part of the Urban County Program for purposes of planning and implementation for the entire period of the Urban County qualification under Fiscal Years 2015-2016, 2016-2017 and 2017-2018, for the COB and HOME Programs. HUD will treat CITY as any other unit of general local government that is a part of the Urban County Program.

b. HUD shall determine the grant amount to which CITY is entitled. COUNTY will be the grant recipient.

c. The CITY allocation will be that portion of the total annual COB allocation as specified by written notice from HUD, less an amount to be negotiated (City/County split of the 20% administration funding allowed by HUD) retained by the COUNTY for costs of administrating the COB/HOME Program.

d. All other terms and conditions applicable to Urban County participants apply to the Metro - City including the automatic renewal provisions (Paragraphs 10) unless renewal is prohibited by HUD.

IN WITNESS WHEREOF, CITY has caused this Agreement to be executed by its City Manager and attested by its City Clerk; COUNTY has caused this Agreement to be executed by the Director of OC Community Resources; each having been duly authorized by the City Council and the County Board of Supervisors, respectively.

ATTEST:

CITY OF _____, a municipal Corporation in the State of California

By: _____

Name:

Title:

Date: _____

By: _____

Name:

Title: City Clerk

Date: _____

COUNTY OF ORANGE, a political subdivision of the State of California

By: _____

Director,

OC Community Resources

Date: _____



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF ADMINISTRATIVE SERVICES/COMMUNITY SERVICES

DATE: JUNE 17, 2014

SUBJECT: NOTICE OF GENERAL MUNICIPAL ELECTION – NOVEMBER 4, 2014
CONSOLIDATION WITH STATEWIDE ELECTION AND REGULATIONS FOR
CANDIDATES

FISCAL
IMPACT: EXPENSE: \$46,500
BUDGETED IN FY 2014-15: \$46,500 (ACCOUNT NO.: 101002-6299)

SUMMARY:

In accordance with the California Elections Code, resolutions are presented pertinent to the calling and notice of the General Municipal Election, establishing regulations for candidates' statements, and submitting a request to the Orange County Board of Supervisors for consolidation of the General Municipal Election with the Statewide Election.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2014-___, A Resolution of the City Council of the City of Placentia, California, calling and giving notice for the holding of a General Municipal Election to be held on Tuesday, November 4, 2014, for the election of certain officers as required by the provisions of the laws of the State of California relating to Charter Cities and the Placentia City Charter; and
2. Adopt Resolution No. R-2014-___, A Resolution of the City Council of the City of Placentia, California, requesting the Board of Supervisors of the County of Orange to consolidate a General Municipal Election to be held on Tuesday, November 4, 2014, with the Statewide General Election, to be held on the date pursuant to §10403 of the California Elections Code; and
3. Adopt Resolution No. R-2014-___, A Resolution of the City Council of the City of Placentia, California, adopting regulations for candidates for elective office pertaining to candidates' statements submitted to the voters at an election to be held on Tuesday, November 4, 2014.

1.f.
June 17, 2014

DISCUSSION:

On November 4, 2014, a Statewide Election will be held. In order for the City of Placentia to conduct the General Municipal Election in conjunction with Statewide General Election, the proposed resolutions need to be adopted.

The City of Placentia has three (3) elected offices that will appear on the November 4, 2014 Ballot including two (2) Members of the City Council and the City Clerk position. Each of these offices is for a full term of four (4) years. The nomination period for candidates is July 14, 2014 through August 8, 2014, at 5:00 p.m. If an incumbent does not run for office, the nomination period will be extended to August 13, 2014, by 5:00 p.m. for candidates other than incumbents. The City Clerk's Office shall furnish a nomination packet to all interest persons during normal business hours throughout the nomination period.

FISCAL IMPACT:

Estimated: \$46,500
Budgeted in FY 2014-15: \$46,500 (ACCOUNT NO.: 101002-6299)

Consolidated Election (Est. \$43,000 Registered Voters) \$34,000 - \$43,000
Translation Services (Notice of Election- four languages) \$1,200
Legal Publications \$2,000
Martin & Chapman Co. (Election Materials) \$200
Supplies - Binders & Index Dividers \$100

Prepared and submitted by:

Reviewed and approved:



Stephen D. Pischel
Director of Administrative Services/
Community Services

Damien R. Arrula
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachments:

1. Resolution calling and giving notice for election
2. Resolution requesting the Board to consolidate municipal election with statewide election
3. Resolution adopting regulations for candidates for elective office

RESOLUTION NO. R-2014-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO CHARTER CITIES AND THE PLACENTIA CITY CHARTER

A. Recitals.

(i). Under the provisions of the laws of the State of California and the Placentia City Charter, a General Municipal Election shall be held on November 4, 2014, for the election of Municipal Officers; and

(ii). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. That pursuant to the requirements of the Placentia City Charter, there is called and ordered to be held in the City of Placentia, California, on Tuesday, November 4, 2014, a General Municipal Election for the purpose of electing two (2) Members of the City Council for full terms of four (4) years and a City Clerk for a full term of four (4) years.

3. That the ballots to be used at the election shall be in the form and content as required by law.

4. That the City Clerk is authorized, instructed and directed to coordinate with the County of Orange Registrar of Voters, procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct the election.

5. That the polls for the election shall be open at seven (7) o'clock a.m. of the day of the election and shall remain open

continuously from that time until eight (8) o'clock p.m. of the same day when the polls shall be closed, pursuant to California Elections Code § 10242, except as provided in § 14401 of the Elections Code of the State of California.

6. That in all particulars not recited in this resolution, the election shall be held and conducted as provided by law for holding municipal elections.

7. That the notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

8. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

9. The City Council authorizes the City Clerk to administer said election and all reasonable and actual election expenses shall be paid by the City upon presentation of a properly submitted bill.

PASSED, ADOPTED AND APPROVED THIS 17th day of June, 2014.

SCOTT W. NELSON,
MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, PATRICK J. MELIA, CITY CLERK of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 17th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY

RESOLUTION NO. R-2014-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014, WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE ELECTIONS CODE.

A. Recitals.

(i). The City Council of the City of Placentia called a General Municipal Election to be held on Tuesday, November 4, 2014, for the purpose of the election of two (2) Members of the City Council and a City Clerk each for full terms of four (4) years; and

(ii). It is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the City the precincts, polling places and election officers of the two (2) elections be the same, and that the county election department of the County of Orange canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

(iii). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. That pursuant to the requirements of § 10403 of the Elections Code, the Board of Supervisors of the County of Orange is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 4, 2014, for the purpose of the election of two (2) Members of the City Council and a City Clerk each for full terms of four (4) years.

3. That the county election department is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one (1) election, and only one (1) form of ballot shall be used. The election will be held and conducted in accordance with the

provisions of law regulating the statewide of special election.

4. That the Board of Supervisors is requested to issue instructions to the county election department to take any and all steps necessary for the holding of the consolidated election.

5. That the City of Placentia recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for any costs.

6. That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the county election department of the County of Orange.

7. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, ADOPTED AND APPROVED this 17th day of June, 2014.

SCOTT W. NELSON,
MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 17th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY

RESOLUTION NO. R-2014-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 4, 2014.

A. Recitals.

(i). § 13307 of the Election Code of the State of California provides that the governing body of any local agency adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidates statement.

(ii). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. GENERAL PROVISIONS. That pursuant §13307 of the Elections Code of the State of California, each candidate for elective office to be voted for at an Election to be held in the City of Placentia on November 4, 2014, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

3. FOREIGN LANGUAGE POLICY.

A. Pursuant to the Federal Voting Rights Act, candidates statements will be translated into all languages required by the County of Orange ("County"). The County is required to translate candidates statements into the following languages: Spanish, Korean, Chinese, and Vietnamese.

B. The County will print and mail sample ballots and candidates statements to all voters in Spanish, Korean, Chinese, and Vietnamese or the County will mail separate sample ballots and candidates statements in Spanish, Korean, Chinese, and Vietnamese to only those voters who are on the County voter file as having requested a sample ballot in a particular language. The County will make the sample ballots and candidates statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

4. PAYMENT.

A. Translations.

1. The candidate shall be required to pay for the cost of translating the candidates statement into any required foreign language as specified in (A) and (B) of §3, above, pursuant to Federal and/or State law.

2. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language that is not required as specified in (A) and (B) of §3 above, pursuant to Federal and/or State law, but is requested as an option by the candidate.

B. Printing.

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the main voter pamphlet.

2. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language required in A of §3 above, in the main voter pamphlet.

3. The candidate shall be required to pay for the cost of printing the candidates statement in a foreign language requested by the candidate per B of §3 above, in the main voter

pamphlet.

The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidates statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated *pro rata* share as a condition of having his or her statement included in the voter pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may, on a *pro rata* basis, bill the candidate for additional actual expense or refund any excess paid depending on the final actual cost. In the event of underpayment, the clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within thirty (30) days of the election.

5. MISCELLANEOUS.

A. All translations shall be provided by professionally-certified translators.

B. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

6. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

7. That the City Clerk shall provide each candidate or the candidates representative a copy of this Resolution at the time nominating petitions are issued.

8. That all previous resolutions establishing Council policy on payment for candidates statements are repealed.

9. That this resolution shall apply only to the election to be held on November 4, 2014, and shall then be repealed.

10. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of

original resolutions and hereby is directed to file a certified copy of this Resolution with the Board of Supervisors and the County Election Department of the County of Orange.

PASSED, ADOPTED AND APPROVED this 17th day of June, 2014.

SCOTT W. NELSON,
MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, PATRICK J. MELIA, CITY CLERK of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 17th day of June, 2014, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: PUBLIC WORKS MANAGER

DATE: JUNE 17, 2014

SUBJECT: **MEASURE M ELIGIBILITY APPLICATION PACKAGE FOR FISCAL YEAR 2014-15**

FISCAL
IMPACT: NONE

SUMMARY:

On November 7, 2006, Orange County voters approved Renewed Measure M. Renewed Measure M (RMM) is a 30-year, multi-billion dollar program extension of the original Measure M with a new slate of transportation projects and programs. It is anticipated that Placentia will receive approximately \$763,691 in local fair share RMM funds for Fiscal Year 2014-15. This action will approve and adopt required documents for submittal of a Measure M eligibility package to Orange County Transportation Authority (OCTA).

RECOMMENDATION:

It is recommended that City Council take the following action:

1. Approve and direct Staff to submit an eligibility package to OCTA that includes a 7-year Capital Improvement Program (CIP).

DISCUSSION:

The eligibility package that the City submits to OCTA includes all required information.

Eligibility:

All of the requirements set out in the OCTA Ordinance No. 2 must be met in order for the City to maintain eligibility for local fair share RMM funds. This year, the City's application must include the following items:

1. Submittal of Measure M Eligibility Checklist for Fiscal Year 2014-15.
2. Approval of a 7-year CIP that includes all transportation projects funded partially or wholly by Measure M dollars.
3. Approval of Maintenance of Effort (MOE) Reporting Form and supporting budget documents.

1.g.
June 17, 2014

4. Local Pavement Management Plan Final Report and Certification.
5. Land Use Planning Strategies Letter.
6. Notification Letter for update of Local Signal Synchronization Plan, Local Signal Synchronization Plan Consistency Review Checklist, and Local Signal Synchronization Plan.

Process for Determining Measure M Eligibility:

The following process has been established by OCTA for determining an agency's eligibility to receive RMM funds:

- Agencies submit Measure M packages to OCTA.
- OCTA staff reviews packages.
- Citizen's Oversight Committee determines eligibility by reviewing certain components of the eligibility package.
- OCTA approves eligibility for agencies to receive Measure M Funds.

If the package is found non-eligible by OCTA staff, the City will have 30 days to respond and appeal the staff findings. The matter then goes to the Technical Advisory Committee for review and recommendation with the final decision resting with OCTA. The following briefly describes each component of the eligibility package:

Measure M Eligibility Checklist:

The Measure M Growth Management Program requires the City's annual eligibility application to include a checklist that is used by OCTA staff and the Citizens Oversight Committee to determine compliance with program requirements. The attached checklist is located with the eligibility package and demonstrates that the City is in compliance with the program.

7-Year Capital Improvement Program (CIP):

This document is a detailed listing of capital projects scheduled for construction during the seven (7) year period. It includes budget and schedule details for reconstruction and paving projects, intersection improvements, and traffic signal projects. The CIP provides a means to merge projects into the annual City budget process. Many of the projects listed are funded in part or total by various grants that staff has obtained. The CIP is located within the eligibility package.

Maintenance of Effort (MOE):

The Measure M program requires the City to support the ongoing “maintenance of effort” requirement that funds for local streets and roads projects may only be used to supplement, not replace, existing local revenues being used for transportation projects.

The City cannot redirect funds currently being used for transportation projects to other uses and replace the redirected funds with Measure M funds. The attached maintenance of effort reporting form is located within the eligibility package and documents the City’s consistency with this requirement.

Pavement Management Plan:

The Local Pavement Management Plan (PMP) is a system to monitor the condition of and perform periodic maintenance and rehabilitation of streets, roads, and highways. As a condition of obtaining and remaining eligible for Measure M funds, OCTA requires each local entity to certify its PMP every two years. Each jurisdiction must provide OCTA with the Measure M Local Pavement Management Certification and an executive summary as part of their eligibility package. A copy of the PMP is located in the Engineering Division for review.

Land Use Planning Strategies Letter:

The City is required to provide a letter outlining the approach to land use planning strategies or policies that accommodate transit and non-motorized transportation that is supported with excerpts from its General Plan. Policy summaries that directly tie land use planning to alternative modes are required.

Update of Local Signal Synchronization Plan:

The City’s Local Signal Synchronization Plan (LSSP) is due for an update by June 30, 2014. The LSSP is an important planning tool and is a requirement to maintain eligibility for RMM funds. The 2014 LSSP includes performance reporting elements not contained in the initial plans prepared in 2010. The key elements of the 2014 LSSP update include: enhanced “Goals” section, system map, near-term and long range planning budget, signal inventory and performance reporting. The updated plan is located in the Engineering Division with the City’s Traffic Engineer. A letter is included with the eligibility package acknowledging the plan is updated.

FISCAL IMPACT:

Receipt of the City’s \$763,691 in local fair share RMM funds is critical in providing the City with enough funds to to complete much-needed transportation infrastructure projects slated within

the City's CIP. In addition, the RMM funds assist the City in leveraging other transportation funding resources, such as grants, which will reduce the City's need to rely upon its General Fund for any transportation related infrastructure projects.

Submitted by:

Reviewed and approved:

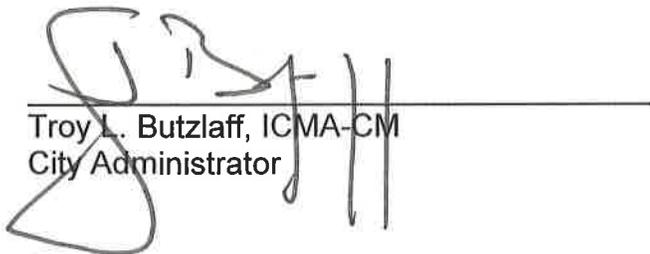


Michael A. McConaha
Public Works Manager



Damien R. Arrula
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachments:

1. Attachment 1 – RMM Eligibility Package

The People are the City

Mayor

SCOTT W. NELSON

Mayor Pro Tem

JOSEPH V. AGUIRRE

Councilmembers:

CONSTANCE M. UNDERHILL

CHAD P. WANKE

JEREMY B. YAMAGUCHI



City Clerk:

PATRICK J. MELIA

City Treasurer:

CRAIG S. GREEN

City Administrator

TROY L. BUTZLAFF, ICMA-CM

401 East Chapman Avenue – Placentia, California 92870

June 25, 2014

Mr. Roger Lopez
Local Measure M Programs
Orange County Transportation Authority
550 South Main Street
Orange, CA 92863--1584

Dear Mr. Lopez:

SUBJECT: 2014/2015 MEASURE M ELIGIBILITY PACKAGE

Enclosed is the City of Placentia draft eligibility package.

The enclosed package contains the following items:

- Measure M Eligibility Checklist for FY 2014/2015.
- Measure M Seven-Year Capital Improvement Program.
- Maintenance of Effort Reporting Form and City budget sections pertaining to the MOE expenditures.
- Pavement Management Plan (PMP).
- Land Use Planning Strategies Letter.
- Notification Letter for update of Local Signal Synchronization Plan and Local Signal Synchronization Plan Consistency Review Checklist.

If you need more information, please call me at (714) 993-8120.

Sincerely,

Michael McConaha
Senior Management Analyst

MEASURE M ELIGIBILITY CHECKLIST FOR
FY 2014/2015



Appendix D: Eligibility Checklist

Responsibility: Cities, County

Jurisdiction: City of Placentia

Capital Improvement Program	YES	NO	N/A
1. Did you submit your draft Renewed Measure M seven-year Capital Improvement Program (CIP) to OCTA by June 30?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
a. Did you utilize the required Web Smart CIP?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
b. Have you indicated what percentage of funding will come from each source for each of the projects?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
c. Have you listed projects in current year dollars?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
d. Did you include all projects that are partially, fully, or potentially funded by Measure M?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
e. The council approval date to adopt the final 7-Year CIP is: <u>6/17/2014</u> (Must be prior to July 31)			

Maintenance of Effort	YES	NO	N/A
2. Did you submit your Maintenance of Effort certification form (Appendix I) and supporting budget documentation to OCTA by June 30?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
a. Did you use the Maintenance of Effort Reporting Form included in the M2 Eligibility Guidelines?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Pavement Management Program	YES	NO	N/A
3. Did you submit a Pavement Management Program (PMP) update to OCTA for this eligibility cycle?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Did you use the current PMP Certification form (Appendix F)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the PMP consistent with the OCTA Countywide Pavement Management Program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. If you answered "no" or "n/a" to question 3, did you submit a PMP Update to OCTA through the previous eligibility cycle by June 30?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Resolution of Master Plan of Arterial Highways (MPAH) Consistency	YES	NO	N/A
5. Did you submit a resolution demonstrating consistency with the MPAH?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Have you enclosed a figure representing your most current circulation element?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Do you have a current Local Signal Synchronization Plan that is consistent to the Regional Traffic Signal Synchronization Master Plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Time Limits For Use of Net Revenues	YES	NO	N/A
8. Has your jurisdiction observed the time limits for the use of net revenues over the last year per the requirements outlined in the ordinance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Supplanting of Developer Commitments	YES	NO	N/A
9. Has your jurisdiction insured they have not supplanted developer commitments for transportation projects and funding with Measure M funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	



Appendix D: Eligibility Checklist

Mitigation Fee Program	YES	NO	N/A
10. Does your jurisdiction currently have a defined development impact mitigation fee program in place?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If you answered yes to question 10, have you included a copy of your current impact fee schedule; or	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. If you answered yes to question 10, have you provided OCTA with a copy of your mitigation fee nexus study; or	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. If you answered yes to question 10, have you included a copy of your council approved policy; or	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. If you answered yes to question 10, have you provided OCTA with a copy of your council resolution approving the mitigation fee program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Planning Strategies	YES	NO	N/A
11. Does your jurisdiction consider as part of its General Plan, land use planning strategies that accommodate transit and non-motorized transportation ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
12. Have you provided a letter identifying land use planning strategies that accommodate transit and non-motorized transportation consideration in the general plan?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Traffic Forums	YES	NO	N/A
13. Did representatives of your jurisdiction participate in the regional traffic forum(s)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
a. If you answered yes, provide date of attendance: <u>10/16/2013, 2/13/2014</u>			

Congestion Management Program	YES	NO	N/A
14. Has your jurisdiction completed the required CMP checklist? (Appendix C)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Submitted By:

Michael McConaha
Name (Print)

Signature
Public Works Manager

Title

City of Placentia

Jurisdiction

6/17/2014

Date

mmconaha@placentia.org

Contact E-mail

CIP ADOPTION

The Placentia City Council Staff Report has been Certified by our City Clerk indicating City Council approval of the CIP as required by the Measure M Eligibility Package.

Measure M

Seven Year Capital Improvement Program (Sorted by Project Name)
Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia
 Project Name: Alta Vista Street Resurfacing
 Project Limits: Alta Vista Street from Kraemer Boulevard to Van Buren Street.
 Project Number: n/a
 Type of Work: Road Maintenance
 Additional TOW: Rehabilitation of roadway
 Project Description: The project work includes spot pavement repair, pavement grind and rubberized asphalt overlay.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	100.00	\$100,000	\$102,160	To be determined based upon funding availability
		\$100,000	\$102,160	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$10,000	\$0	\$0	\$0	\$0	\$0	\$10,000	\$10,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$0	\$90,000	\$0	\$0	\$0	\$0	\$0	\$90,000	\$92,160
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$ 102,160

Agency: Placentia
 Project Name: Arterial Maintenance
 Project Limits: Citywide
 Project Number: n/a
 Type of Work: Road Maintenance
 Additional TOW: Rehabilitation of roadway
 Project Description: Citywide arterial maintenance program. Projects are selected on an annual basis.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Gas Tax	50.00	\$284,350	\$287,762	
M2 Fairshare	50.00	\$284,350	\$287,762	
		\$568,700	\$575,524	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$284,350	\$284,350	\$0	\$0	\$0	\$0	\$0	\$568,700	\$575,524
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$284,350	\$284,350	\$0	\$0	\$0	\$0	\$0	\$568,700	\$ 575,524

Measure M

Seven Year Capital Improvement Program (Sorted by Project Name)
Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia

Project Name: Bastanchury Road Rehabilitation

Project Limits: Bastanchury Road from the west City boundary to the east City boundary.

Project Number: n/a

Type of Work: Road Maintenance

Additional TOW: Rehabilitation of roadway

Project Description: The project work includes pavement rehabilitation, grinding and rubberized asphalt overlay.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	57.00	\$456,000	\$456,000	Possible Measure M Funding
Other	18.00	\$144,000	\$144,000	RAC State - Rubberized Asphalt Concrete
Gas Tax	18.00	\$144,000	\$144,000	
Developer	7.00	\$56,000	\$56,000	
		\$800,000	\$800,000	

Project Phase	14/15		15/16		16/17		17/18		18/19		19/20		20/21		Estimated Cost	Projected Cost
E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$800,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$800,000	\$800,000	\$800,000
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$800,000	\$0	\$800,000	\$800,000	\$800,000											

Agency: Placentia

Project Name: Bastanchury Road Traffic Signalization

Coordination Project

Project Limits: Regional Project: Placentia has six signals between Placentia Avenue and McCormack Lane

Project Number: 11-FULL-TSP-3549

Type of Work: Traffic Signals

Additional TOW: Interconnect traffic signals to improve coordination and communication
The project includes approximately twenty-seven traffic signals along Bastanchury Road and will regionally coordinate each.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
AB2766	4.89	\$32,980	\$32,980	City match
M2 TSSP	80.00	\$540,000	\$540,000	11-FULL-TSP-3549
Other	15.11	\$102,020	\$102,020	Other cities share of match
		\$675,000	\$675,000	

Project Phase	14/15		15/16		16/17		17/18		18/19		19/20		20/21		Estimated Cost	Projected Cost
E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
O&M	\$675,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$675,000	\$675,000	\$675,000
	\$675,000	\$0	\$675,000	\$675,000	\$675,000											

Measure M

Seven Year Capital Improvement Program (Sorted by Project Name)
Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia
 Project Name: Chapman Avenue Rehabilitation
 Project Limits: Placentia Avenue to Davis Way
 Project Number: n/a
 Type of Work: Road Maintenance
 Additional TOW: Rehabilitation of roadway

Project Description: The project includes pavement reconstruction, grinding and rubberized asphalt overlay, sidewalk and ADA curb ramps.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	100.00	\$1,450,000	\$1,450,000	To be determined based upon funding availability
		\$1,450,000	\$1,450,000	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$1,420,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,420,000	\$1,420,000
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,450,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,450,000	\$1,450,000

Agency: Placentia
 Project Name: Citywide Residential Street Maintenance
 Project Limits: Citywide
 Project Number: n/a
 Type of Work: Road Maintenance
 Additional TOW: Slurry seal of roadway
 Project Description: Pavement maintenance on residential streets.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	100.00	\$1,019,200	\$1,019,200	Possible Measure M Fairshare and Gas Tax Funds
		\$1,019,200	\$1,019,200	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$10,000	\$90,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$100,000	\$800,000	\$0	\$0	\$0	\$0	\$0	\$900,000	\$919,200
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$110,000	\$890,000	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$1,019,200

Measure M

Seven Year Capital Improvement Program (Sorted by Project Name)
Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia
 Project Name: Citywide sidewalk & Curb maintenance
 Project Limits: Various
 Project Number: n/a
 Type of Work: Pedestrian
 Additional TOW: Reconstruction or rehabilitation of sidewalk
 Project Description: Remove and replace damaged sidewalks for safety and liability prevention.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	100.00	\$1,000,000	\$1,032,659	
		\$1,000,000	\$1,032,659	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$50,000	\$50,000	\$0	\$0	\$0	\$0	\$100,000	\$100,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$0	\$450,000	\$450,000	\$0	\$0	\$0	\$0	\$900,000	\$932,659
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$1,000,000	\$1,032,659

Agency: Placentia
 Project Name: Golden Avenue Bridge Design and Rehabilitation
 Project Limits: Golden Avenue bridge structure over the Carbon Canyon Channel.
 Project Number: n/a
 Type of Work: Other
 Additional TOW: Other

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Other	100.00	\$3,667,000	\$3,815,519	HRR, Developer, possible M2 Fairshare and Gas Tax
		\$3,667,000	\$3,815,519	

Project Description: The project will involve the preliminary engineering for the demolition and replacement of the Golden Avenue bridge structure over the Carbon Canyon Channel. The ultimate project will replace a bridge that is 80 ft. wide with a span of some 75 ft.

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$100,000	\$421,000	\$0	\$0	\$0	\$0	\$0	\$521,000	\$521,000
R	\$0	\$175,000	\$0	\$0	\$0	\$0	\$0	\$175,000	\$179,200
C/I	\$0	\$0	\$2,971,000	\$0	\$0	\$0	\$0	\$2,971,000	\$3,115,319
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$100,000	\$596,000	\$2,971,000	\$0	\$0	\$0	\$0	\$3,667,000	\$3,815,519

Measure M

Seven Year Capital Improvement Program (Sorted by Project Name)
Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia
 Project Name: Jefferson Street Rehabilitation
 Project Limits: Jefferson Street from the north City limit to 150' south of Carlsbad.
 Project Number:
 Type of Work: Road Maintenance
 Additional TOW: Rehabilitation of roadway
 Project Description: Rehabilitation of roadway.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	100.00	\$480,000	\$501,859	To be determined based upon funding availability
		\$480,000	\$501,859	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$30,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$0	\$0	\$450,000	\$0	\$0	\$0	\$0	\$450,000	\$471,859
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$480,000	\$0	\$0	\$0	\$0	\$480,000	\$ 501,859

Agency: Placentia
 Project Name: Kraemer Blvd. Rehabilitation
 Project Limits: North to South City Limits
 Project Number: n/a
 Type of Work: Road Maintenance
 Additional TOW: Rehabilitation of roadway
 Project Description: Resurface roadway throughout segment to extend service life.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
M2 Fairshare	25.00	\$675,000	\$690,600	
Unfunded	75.00	\$2,025,000	\$2,071,800	AHRP, Gas Tax
		\$2,700,000	\$2,762,400	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$0	\$2,600,000	\$0	\$0	\$0	\$0	\$0	\$2,600,000	\$2,662,400
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$2,700,000	\$0	\$0	\$0	\$0	\$0	\$2,700,000	\$ 2,762,400

Measure M

Seven Year Capital Improvement Program (Sorted by Project Name)
Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia
 Project Name: Kraemer Blvd/Alta Vista St. Dual Left Turn Lanes
 Project Limits: Kraemer Boulevard at Alta Vista Street
 Project Number: n/a

Type of Work: Intersection

Additional TOW: Add left turn lane(s) to intersection

Project Description: The project includes traffic signal modifications to provide dual northbound left turn lanes to increase traffic flow.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	100.00	\$30,000	\$30,624	To be determined based upon funding availability
		\$30,000	\$30,624	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$4,000	\$0	\$0	\$0	\$0	\$0	\$4,000	\$4,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$0	\$26,000	\$0	\$0	\$0	\$0	\$0	\$26,000	\$26,624
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	\$ 30,624

Agency: Placentia
 Project Name: Kraemer Boulevard Signal Coordination
 Project Limits: North City limit to South City Limit
 Project Number: 13-OCTA-TSP-3666
 Type of Work: Traffic Signals
 Additional TOW: Coordinate signals within project limits
 Project Description: Signal coordination upgrades

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
M2 TSSP	79.00	\$2,426,801	\$2,426,801	Measure M-TSP
Another Agency	15.00	\$460,785	\$460,785	
AB2766	6.00	\$184,314	\$184,314	
		\$3,071,900	\$3,071,900	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$3,041,900	\$0	\$0	\$0	\$0	\$0	\$0	\$3,041,900	\$3,041,900
O&M	\$0	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$30,000	\$30,000
	\$3,041,900	\$15,000	\$15,000	\$0	\$0	\$0	\$0	\$3,071,900	\$ 3,071,900

Measure M

Seven Year Capital Improvement Program (Sorted by Project Name)
Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia

Project Name: Madison Avenue Rehabilitation

Project Limits: Madison Avenue from the west City limit to
Lawanda Place and from Bradford Avenue to
Kraemer Blvd.

Type of Work: Road Maintenance

Additional TOW: Rehabilitation of roadway

Project Description: The project work includes pavement
reconstruction, grinding and rubberized asphalt
overlay, sidewalk and ADA curb ramps.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	100.00	\$575,000	\$388,200	To be determined based upon funding availability
		\$575,000	\$588,200	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$25,000	\$0	\$0	\$0	\$0	\$0	\$25,000	\$25,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$0	\$550,000	\$0	\$0	\$0	\$0	\$0	\$550,000	\$563,200
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$575,000	\$0	\$0	\$0	\$0	\$0	\$575,000	\$ 588,200

Agency: Placentia

Project Name: Orangethorpe Avenue Widening and
Rehabilitation

Project Limits: Between Malrose Street and Kraemer Blvd.

Type of Work: n/a

Additional TOW: Road Widening

Project Description: Add 2 lanes to existing roadway in project limits

Project Description: Street Widening and Rehabilitation Work

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Gas Tax	75.00	\$4,275,000	\$4,468,090	Possible Gas Tax
Unfunded	25.00	\$1,425,000	\$1,489,363	Possible M2 ACE
		\$5,700,000	\$5,957,453	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$0	\$400,000	\$0	\$0	\$0	\$0	\$400,000	\$400,000
R	\$0	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000	\$524,288
C/I	\$0	\$0	\$4,800,000	\$0	\$0	\$0	\$0	\$4,800,000	\$5,033,165
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$0	\$5,700,000	\$0	\$0	\$0	\$0	\$5,700,000	\$ 5,957,453

Measure M

Seven Year Capital Improvement Program (Sorted by Project Name)
Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia
 Project Name: Pedestrian Accessibility Project Phase III
 Project Limits: Citywide
 Project Number:
 Type of Work: Pedestrian
 Additional TOW: Installation of ADA access ramps

Project Description: Project is a third phase to achieve accessible and ADA compliant streets and sidewalks citywide. The work includes construction and improvement of curb ramps, sidewalks and other appurtenant street improvements.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Other	83.33	\$350,000	\$350,000	CDBG
Gas Tax	16.67	\$70,000	\$70,000	Possible Gas Tax and Measure M Fairshare Funds
		\$420,000	\$420,000	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$40,000	\$0	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$380,000	\$0	\$0	\$0	\$0	\$0	\$0	\$380,000	\$380,000
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$420,000	\$0	\$0	\$0	\$0	\$0	\$0	\$420,000	\$ 420,000

Agency: Placentia
 Project Name: Pedestrian Accessibility Project Phase IV
 Project Limits: Various City location
 Project Number:
 Type of Work: Pedestrian
 Additional TOW: Installation of ADA access ramps

Project Description: This project will modify curbs at various locations throughout the City to comply with ADA regulations. This has been an ongoing project, funded primarily with Community Development Block Grants (CDBG).

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	100.00	\$510,800	\$510,800	Possible CDBG or M2 Funds
		\$500,000	\$510,800	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$0	\$450,000	\$0	\$0	\$0	\$0	\$0	\$450,000	\$460,800
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$500,000	\$0	\$0	\$0	\$0	\$0	\$500,000	\$ 510,800

Measure M

Seven Year Capital Improvement Program (Sorted by Project Name)
Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia
 Project Name: Placentia Avenue at Bastanchury Road Intersection Improvements
 Project Limits: Placentia Avenue at Bastanchury Road

Project Number: n/a

Type of Work: Intersection

Additional TOW: Add right turn lane(s) to intersection

Project Description: Provides an exclusive northbound to eastbound right turn lane. The work includes minor street widening, curb, gutter, sidewalk, striping and minor traffic signal modifications.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	100.00	\$126,000	\$128,664	Possible M2 Funds
		\$126,000	\$128,664	

Project Phase	2015					2021					Estimated Cost	Projected Cost
	14/15	15/16	16/17	17/18	18/19	19/20	20/21	20/21	20/21			
E	\$0	\$15,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,000	\$15,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$0	\$111,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$111,000	\$113,664
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$126,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$126,000	\$ 128,664

Agency: Placentia
 Project Name: Placentia Avenue Rehabilitation - Chapman Ave. to 150' s/o Ruby Drive
 Project Limits: Placentia Avenue from Chapman Avenue to 150' south of Ruby Drive
 Project Number: n/a

Type of Work: Road Maintenance

Additional TOW: Rehabilitation of roadway

Project Description: The project works includes pavement rehabilitation, grinding and rubberized asphalt overlay.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	100.00	\$730,000	\$730,000	Possible AHRP, Gas Tax, Measure M Fairshare
		\$730,000	\$730,000	

Project Phase	2015					2021					Estimated Cost	Projected Cost
	14/15	15/16	16/17	17/18	18/19	19/20	20/21	20/21	20/21			
E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$730,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$730,000	\$730,000
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$730,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$730,000	\$ 730,000

Measure M
 Seven Year Capital Improvement Program (Sorted by Project Name)
 Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia
 Project Name: Placentia Avenue Traffic Signalization
 Coordination Project
 Project Limits: The City of Placentia has nine signals on Placentia Avenue.
 Project Number: n/a

Type of Work: Traffic Signals

Additional TOW: Interconnect traffic signals to improve coordination and communication

Project Description: The regional project will include nineteen traffic signals. The project will enhance countywide traffic flow and coordinate traffic signals across jurisdictional boundaries.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
AB2766	9.00	\$42,750	\$42,750	City match
M2 TSSP	80.00	\$380,000	\$380,000	12-FULL-TSP-3611
Other	11.00	\$52,250	\$52,250	Other cities match
		\$475,000	\$475,000	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$475,000	\$0	\$0	\$0	\$0	\$0	\$0	\$475,000	\$475,000
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$475,000	\$0	\$0	\$0	\$0	\$0	\$0	\$475,000	\$ 475,000

Agency: Placentia
 Project Name: Richfield Road at Orchard Drive Traffic Signal
 Project Limits: Richfield Road and Orchard Drive
 Project Number: 6117
 Type of Work: Traffic Signals
 Additional TOW: Install new traffic signal and equipment
 Project Description: Installation of a traffic signal at Richfield Road and Orchard Drive

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Other	100.00	\$350,000	\$350,000	150,000
General Fund	0.00	\$0	\$0	
		\$350,000	\$350,000	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	\$350,000
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$350,000	\$0	\$0	\$0	\$0	\$0	\$0	\$350,000	\$ 350,000

Measure M
 Seven Year Capital Improvement Program (Sorted by Project Name)
 Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia
 Project Name: Richfield Road Rehabilitation
 Project Limits: Richfield Road from the north City limit to the south City limit.
 Project Number: n/a

Type of Work: Road Maintenance

Additional TOW: Rehabilitation of roadway

Project Description: The project work includes pavement reconstruction, grinding and rubberized asphalt overlay, sidewalk and ADA curb ramps.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Unfunded	100.00	\$800,000	\$818,480	To be determined based upon funding availability
		\$800,000	\$818,480	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$0	\$770,000	\$0	\$0	\$0	\$0	\$0	\$770,000	\$788,480
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$800,000	\$0	\$0	\$0	\$0	\$0	\$800,000	\$ 818,480

Agency: Placentia
 Project Name: Richfield Road Widening
 Project Limits: Richfield Road Bridge over the Atwood Channel
 Project Number: n/a
 Type of Work: Road Widening
 Additional TOW: Add 1 lane to existing roadway in project limits

Project Description: The project will provide two through lanes in each direction, northbound and southbound. The works includes bridge widening, curb and gutter, sidewalk and pavement.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Gas Tax	16.00	\$58,240	\$58,240	
Other	84.00	\$305,760	\$305,760	OCTA Cooperative Agreement
		\$364,000	\$364,000	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$364,000	\$0	\$0	\$0	\$0	\$0	\$0	\$364,000	\$364,000
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$364,000	\$0	\$0	\$0	\$0	\$0	\$0	\$364,000	\$ 364,000

Measure M

Seven Year Capital Improvement Program (Sorted by Project Name)
Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia
 Project Name: Rose Drive Regional Traffic Signalization Coordination Project
 Project Limits: The City of Placentia has seven signals between Orangethorpe Avenue and Yorba Linda
 Project Number: Budgetary TSP-3557
 Type of Work: Traffic Signals

Additional TOW: Interconnect traffic signals to improve coordination and communication
 Project Description: The regional project will include forty-three traffic signals along Tustin/Rose Drive. The project enhance countywide traffic flow and coordinate traffic signals across jurisdictional boundaries.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
AB2766	2.00	\$17,320	\$17,320	City match
M2 TSSP	80.00	\$692,800	\$692,800	11-OCTA-TSP-3557
Other	18.00	\$155,880	\$155,880	Other cities match
		\$866,000	\$866,000	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$854,000	\$0	\$0	\$0	\$0	\$0	\$0	\$854,000	\$854,000
O&M	\$6,000	\$6,000	\$0	\$0	\$0	\$0	\$0	\$12,000	\$12,000
	\$860,000	\$6,000	\$0	\$0	\$0	\$0	\$0	\$866,000	\$ 866,000

Agency: Placentia
 Project Name: Rose Drive Rehabilitation
 Project Limits: Rose Drive from Castner Drive to Yorba Linda Boulevard
 Project Number: n/a
 Type of Work: Road Maintenance
 Additional TOW: Rehabilitation of roadway

Project Description: The work includes pavement reconstruction, grinding and rubberized asphalt overlay, sidewalk and ADA curb ramps.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Untunded	100.00	\$2,250,400	\$2,250,400	To be determined based upon funding availability
		\$2,200,000	\$2,250,400	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$0	\$2,100,000	\$0	\$0	\$0	\$0	\$0	\$2,100,000	\$2,150,400
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$0	\$2,200,000	\$0	\$0	\$0	\$0	\$0	\$2,200,000	\$ 2,250,400

Measure M

Seven Year Capital Improvement Program (Sorted by Project Name)
Fiscal Years 2014/2015 through 2020/2021

Agency: Placentia
 Project Name: Santa Fe Avenue Streetscape Improvements Phase 1
 Project Limits: Main Street to Bradford Avenue
 Project Number: 61035
 Type of Work: Pedestrian
 Additional TOW: Installation of pedestrian amenities including water fountains or lighting
 Project Description: Street reconstruction, curb, sidewalks and pedestrian friendly features.

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Other	100.00	\$1,100,000	\$1,100,000	Unfunded
		\$1,100,000	\$1,100,000	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$1,100,000
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$1,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$1,100,000	\$1,100,000

Agency: Placentia
 Project Name: Westgate Metrolink Station and Parking Structure
 Project Limits: Crowther/Bradford/Melrose
 Project Number:
 Type of Work: New Facility
 Additional TOW: New rail station
 Project Description: Develop Metrolink Station platforms and parking structure

FUND NAME	PERCENT	ESTIMATED COST	PROJECTED COST	NOTES
Other	25.00	\$2,275,000	\$2,275,000	OCTA Cooperative Agreement
Developer	75.00	\$6,825,000	\$6,825,000	
		\$9,100,000	\$9,100,000	

Project Phase	14/15	15/16	16/17	17/18	18/19	19/20	20/21	Estimated Cost	Projected Cost
E	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
R	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
C/I	\$9,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$9,100,000	\$9,100,000
O&M	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	\$9,100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$9,100,000	\$9,100,000

MAINTENANCE OF EFFORT DOCUMENTATION

The City of Placentia may use \$546,000.00 from the City's General Fund on Maintenance Of Effort Expenditures in the 2014/2015 Fiscal Year. This amount meets the Maintenance of Effort Benchmark Requirement of \$546,000.00. The following forms provided to OCTA for Measure M Eligibility are from the City's 2014/2015 Fiscal Year Budget and was approved by the City Council on June 17, 2014.



Appendix I: Maintenance of Effort Reporting Form

Jurisdiction: City of Placentia

Type of GENERAL FUND Transportation Expenditures:

Please attach supporting budget documentation for each line item listed below.

MAINTENANCE	Total Expenditure
Repair & Maintenance of Streets - 103652-6132	\$ 70,000.00
Other Professional Services - 103652-6099	\$ 130,000.00
Full-Time Salaries - 103650-5001	\$ 38,000.00
Subtotal Maintenance	\$ 238,000.00

CONSTRUCTION	Total Expenditure
Engineering Services - 103550-6015	\$ 212,000.00
Department Contract Services - 103550-6290	\$ 36,000.00
Subtotal Construction	\$ 248,000.00

ADMINISTRATIVE/OTHER	Total Expenditure
Special Department Supplies - 103652-6301	\$ 35,000.00
Street Signs - 103652-6310	\$ 25,000.00
Subtotal Administration/Other	\$ 60,000.00

Total General Fund Transportation Expenditures	\$ 546,000.00
(Less Total MOE Exclusions*)	(~)
MOE Expenditures	\$ 546,000.00
MOE Benchmark Requirement	\$ 546,000.00
(Shortfall) / Surplus	\$ -

Certification:

I hereby certify that the City of Placentia has budgeted and will meet the Maintenance of Effort requirement for Fiscal Year 2014/2015.

Linda D. Magnuson
Signature (Finance Director)

CFO
Title

6/5/14
Date



**Annual Budget
Fiscal Year 2014-15**



**MAINTENANCE SERVICES
STREET MAINTENANCE
103652**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						-
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	105,283	130,000	130,000	150,000	130,000
6116	Tree Maintenance					75,000
6132	Repair & Maintenance/Streets	39,594	70,000	70,000	70,000	70,000
6170	Equipment & Tool Rental	539	1,000	1,000	300	1,000
6285	Hazardous Materials Disposal	777	1,500	1,500	500	1,500
6290	Department Contract Services	263,751	250,000	250,000	235,000	235,000
6301	Special Department Supplies	24,745	37,000	37,000	35,000	35,000
6305	Traffic Control Devices	435	3,500	3,500	3,000	3,500
6310	Street Signs	25,468	25,000	25,000	25,000	25,000
6350	Small Tools & Furnishing	1,402	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		461,994	518,000	518,000	518,800	576,000
CAPITAL OUTLAY						
6840	Machinery & Equipment					
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		461,994	518,000	518,000	518,800	576,000

STREET MAINTENANCE

DIVISION 103852

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for street maintenance activities that include, but not limited to traffic synchronization, traffic signal maintenance and supplemental safety measure maintenance

6132 Repair & Maintenance/Streets

Provides for in-house repairs and maintenance of streets and appurtenances

6170 Equipment & Tool Rental

Provides for rentals of a concrete mixer, tools and trailers

6285 Hazardous Materials Disposal

Provides for disposal of hazardous materials such as paint, asphalt oils, solvents, herbicides and pesticides

6290 Department Contract Services

Provides for street maintenance and repair contract services, as well as graffiti abatement, dead animal removal and freezer services

6301 Special Department Supplies

Provides for traffic paint, asphalt, concrete, traffic safety devices, sand, gravel, chemicals and other supplies

6305 Traffic Control Devices

Provides for cones, traffic barricades, parade barricades, caution tape, and road flares, signs and safety warning devices for schools

**FISCAL YEAR 2014-15
MAINTENANCE SERVICES
STREET MAINTENANCE**

STREET MAINTENANCE

DIVISION 103652

MATERIAL, SUPPLIES & SERVICES continued:

6310 Street Signs

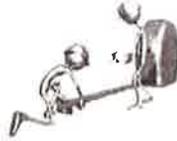
Provides for sign posts, signs and sign materials for streets, street sweeping, and schools

6350 Small Tools and Furnishings

Provides for tarps, shovels, lutes, brooms, hoes, rakes, hammers and other small tools



**Annual Budget
Fiscal Year 2014-15**



**MAINTENANCE SERVICES
ADMINISTRATION
103650**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	620,329	672,752	672,752	650,000	593,950
5005	Part-time Salaries	-	-	-	-	17,600
5015	Overtime	22,649	25,000	25,000	20,000	25,000
5020	Leave Accrual Payout	12,159	-	-	24,536	-
5105	Health Allocation	153,602	176,693	176,693	160,000	144,000
5110	Life Allocation	1,393	2,668	2,668	2,668	1,300
5115	Dental Allocation	9,591	9,756	9,756	9,756	9,250
5120	Optical Allocation	2,461	2,556	2,556	2,556	2,260
5125	Long-term Disability Insurance	2,525	2,630	2,630	2,630	2,230
5135	Medicare	9,214	10,120	10,120	10,120	7,300
5141	Employer PARS/ARS	-	-	-	-	620
5145	Retirement Annuity	58,920	72,529	72,529	72,529	68,440
5163	Life Insurance Premium	2,861	3,110	3,110	3,110	3,110
5170	Sick Leave Buy Back	11,667	13,000	13,000	12,110	13,000
5175	Vacation Leave Buy Back	13,868	13,900	13,900	7,120	13,900
TOTAL SALARIES AND BENEFITS		921,239	1,004,714	1,004,714	977,135	901,960
MATERIAL, SUPPLIES & SERVICES						
6315	Office Supplies	1,210	1,000	1,000	1,000	1,000
6360	Uniforms	18,732	20,000	20,000	18,000	20,000
TOTAL MATERIALS, SUPPLIES & SERVICES		19,942	21,000	21,000	19,000	21,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		941,181	1,025,714	1,025,714	996,135	922,960

ADMINISTRATION

DIVISION 103650

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time salaries in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees
- 5163 Life Insurance Premiums
Provides for Life Insurance Premiums for eligible city officials and employees



**Annual Budget
Fiscal Year 2014-15**



**ENGINEERING SERVICES
ADMINISTRATION**

103550

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	170,014	143,370	122,485	159,750	115,230
5005	Part-time Salaries	6,383	-	-	12,500	15,410
5015	Overtime	-	2,500	2,500	2,500	2,500
5020	Leave Accrual Payout	6,456	-	-	2,460	-
5105	Health Allocation	28,832	32,640	32,640	33,700	18,550
5110	Life Allocation	366	510	510	365	260
5115	Dental Allocation	860	1,330	1,330	1,620	1,530
5120	Optical Allocation	466	690	690	500	310
5125	Long-term Disability Insurance	653	900	900	700	420
5135	Medicare	2,594	2,120	2,120	2,620	1,900
5141	Employers' PARS/ARS	250	-	-	-	580
5145	Retirement Annuity	15,979	23,150	23,150	18,000	13,280
5159	Employee Medical Opt Out	3,150	-	-	1,380	-
5170	Sick Leave Buy Back	2,135	2,600	2,600	1,810	2,600
5175	Vacation Leave Buy Back	2,197	2,200	2,200	3,296	2,200
TOTAL SALARIES AND BENEFITS		240,335	212,010	191,125	241,201	174,770
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	103,970	175,660	175,660	150,000	212,000
6135	Repair/Maint Off Furniture & Equipment	339	-	-	-	-
6136	Software Maintenance	-	-	-	-	-
6230	Printing and Binding	339	500	500	400	500
6245	Meeting and Conferences	1,578	1,500	1,500	800	1,000
6255	Dues and Memberships	1,480	1,500	1,500	1,150	1,000
6290	Department Contract Services	16,640	36,000	56,885	55,445	36,000
6315	Office Supplies	1,192	1,500	1,500	1,200	1,500
6320	Books and Periodicals	136	250	250	100	250
6325	Postage	125	300	300	100	300
6365	Computer Software	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		125,799	217,210	238,095	209,195	252,550
CAPITAL OUTLAY						
6840	Machinery & Equipment	187	-	-	-	-
TOTAL CAPITAL OUTLAY		187	-	-	-	-
GRAND TOTAL		366,321	429,220	429,220	450,396	427,320

ADMINISTRATION

DIVISION 103860

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6015 Engineering Services

Provides for the Traffic Engineer, consultant Civil Engineer and professional services (On-Call Consultants) for miscellaneous engineering work to include plan checking, preparation of plans, environmental work, special studies, street maintenance activities, and additional engineering needs.

6135 Repair/Maintenance Office Furniture & Equipment

Provides for repair/maintenance of office equipment

6230 Printing and Binding

Provides for copying, printing and binding drawings, specifications, maps, reports and other documents

ADMINISTRATION

DIVISION 103850

MATERIAL, SUPPLIES & SERVICES continued:

- 6245 Meetings and Conferences
Provides for meetings and conferences. This account includes funds for the attendance at the League of California Cities Officers Institute and Mini Expo, Maintenance Superintendents Association, various Caltrans and OCTA meetings.
- 6255 Dues and Memberships
Provides for dues and memberships with American Public Works Association, Orange County City Engineers Association, Maintenance Superintendents Association
- 6290 Department Contract Services
Provides for engineering contract services
- 6315 Office Supplies
Provides for office supplies to be used by Maintenance and Engineering
- 6320 Book and Periodicals
Provides for new Cal-OSHA Safety Rules and Regulations, as well as "Green Book" Standard Specifications for Public Works Construction
- 6325 Postage
Provides for postage and related mailing expenses

LOCAL PAVEMENT MANAGEMENT PLAN



Appendix F: Pavement Management Plan Certification

The City/County of Placentia certifies that it has a Pavement Management Plan in conformance with the criteria stated in the Orange County Transportation Authority Ordinance No. 3. This ordinance requires that a Local Pavement Management Plan be in place and maintained to qualify for allocation of revenues generated from Measure M.

The plan was developed by Harris & Associates * using the Micropaver pavement management system, and contains, at a minimum, the following elements:

- Inventory of MPAH and local routes reviewed and updated biennially. The last update of the inventory was completed on February, 2014 for Arterial (MPAH) streets and June, 2011 for local streets.
- Assessment of pavement condition for all routes in the system, updated biennially. The last field review of pavement condition was completed February, 2014
- Percentage of all sections of pavement needing:
Preventive Maintenance 54.00%, Rehabilitation 35%, Reconstruction 11.00%
- Budget needs for preventative maintenance, rehabilitation and/or reconstruction of deficient sections of pavement for:
Current biennial period \$1,998,210, Following biennial period \$1,997,939
- Funds budgeted or available for Preventative Maintenance, Rehabilitation and/or Reconstruction.
Current biennial period \$1,500,000, Following biennial period \$ 1,500,000.00
- Backlog by year of unfunded pavement rehabilitation, restoration, and reconstruction needs.
- The Local Pavement Management Plan is consistent with countywide pavement condition assessment standards as described in the OCTA Countywide Pavement Management Program Guidelines adopted by the OCTA Board of Directors on May 24, 2010 as amended on December 10, 2012.

* An electronic copy of the Local Pavement Management Plan with Micro Paver compatible files must be submitted with the certification statement.

A copy of this certification is being provided to the Orange County Transportation Authority.

Submitted by:

Michael McConaha

Name (Print)

City of Placentia

Jurisdiction

Signed

17-Jun-14

Date

Public Works Manager

Title

**ARTERIAL AND RESIDENTIAL STREET MAINTENANCE PROJECTS PROPOSED FOR
14/15 FISCAL YEAR**

ARTERIAL:

Bastanchury Rd Rehabilitation – Kraemer Blvd. to East City Limits	Cost \$1,000,000.00
Placentia Ave. Rehabilitation – Chapman Ave. to 150 ft s/o Ruby Drive -	Cost \$ 750,000.00
Chapman Ave. Rehabilitation – Placentia Ave. to Davis Way	Cost\$1,650,000.00

Total Project Costs: \$3,400,000

RESIDENTIAL STREET:

The following projects are proposed for residential street maintenance and rehabilitation during the 14/15 fiscal year:

San Jose Street Project – 36' x 482' = 17,352 sq. ft. -	Cost \$ 30,366.00
San Fernando Project – 36' x 480' = 17,280 sq. ft. -	Cost \$ 30,240.00
San Ansenmo Project – 34' x 836' = 28,424 sq. ft. -	Cost \$ 49,742.00
Central Project – 48' x 1,752' = 84,096 sq. ft. -	Cost \$147,168.00
Stratford Project – 34' x 175' = 5,950 sq. ft. -	Cost \$ 10,412.50
Avon Pl. Project – Stratford to Pembroke Ln. – 26' x 130' = 3,380 sq. ft. -	Cost \$ 5,915.00
Avon Pl. Project – Doverfield to Stratford – 34' x 250' = 8,500 sq. ft. -	Cost \$ 14,875.00
Pembroke Ln. Project – Avon Pl. to Manchester – 26' x 745' = 19,370 sq. ft. -	Cost \$ 33,897.50

Total Sq. Ft. = 184,352

Total Cost = \$322,616

EXECUTIVE SUMMARY

The Pavement Management Program (PMP) for the City of Placentia provides a current inventory, with condition and preservation requirements for the roadways, and a forecasting of the budget needs.

While the following recommendations have been generated by the Pavement Management Program, they are for planning purposes only and are not intended to replace sound engineering judgment. Final project recommendations should be weighed against the actual approach the City wishes to utilize in scheduling the workloads for contracting purposes. In addition, an engineering review of the pavement condition may indicate that a particular pavement section needs attention earlier than the other roads in its localized area. This may happen during the design review, particularly when it is apparent that a street can be saved from more costly maintenance treatments if preservation treatment is applied.

The use of the word Arterial in this report refers to roadways identified in the OCTA Master Plan of Arterial Highways (MPAH).

In Fiscal Year 2012-2013 the City of Placentia expended nearly \$5.7 million in residential street rehabilitation utilizing Gas Tax Bond funding. The total project encompassed 40.5 centerline miles of residential roadways. The FY 12-13 Citywide Pavement Rehabilitation Project allowed the City to repair and rehabilitate over 49% of the City’s total residential streets. All these improvements alleviate long-term maintenance and rehabilitation efforts. The overriding design principles established and provided for the project were:

- Save the most roadway segments possible from deteriorating below a Pavement Condition Index (PCI) of 60 in order to avoid deterioration to conditions that require more costly repairs.
- Improvement recommendations to be made based on a Zone by Zone basis using the 29 established residential zones.
- Once a residential zone was selected for rehabilitation, all residential streets within the zone shall be improved.

Pavement Management Index Before and After Citywide Street Rehabilitation Project

Residential and Arterial Road Comparison

Total Citywide PCI Comparison Before (2012)	Total Citywide PCI Comparison After	Residential PCI Before (2012)	Residential PCI After	Arterial PCI Before (2012)	Arterial PCI After
66	69	69	73	61	62

*Note: Residential last inspection date – Nov. 2010
Arterial last inspection date – Feb. 2014
Work History updated 2013 and 2014*

Current Conditions and Budget Scenarios

◆ **Replacement value & quantity of pavement**

The entire pavement network within the City of Placentia has **131.26** centerline miles of paved surfaced street segments. This equates to 24.5 million square feet of pavement. The estimated replacement value of this pavement is \$112.3 million.

Residential Streets – consist of Residential low volume streets (**85.13** centerline miles).

Arterial Streets – consist of Major Arterials, Primary Arterials and Secondary Arterial streets (**46.14** centerline miles) as identified by OCTA’s Master Plan of Arterial Highways (MPAH)

◆ **Condition of City’s pavement**

The overall condition of the City of Placentia’s road network is “**Fair**”, with an average weighted “**Pavement Condition Index**” (PCI) of **69**, with 100 being a brand new street and 0 being a badly deteriorated street with virtually no remaining life. **Residential Streets** are “**Fair**” with an average weighted PCI of **73** and **Arterial Streets** are “**Fair**” with an average weighted PCI of **62**. Weighted PCI’s are determined by taking the PCI for each street segment, multiplying by the area, adding the resulting product of all segments and dividing by the total area.

◆ **Recommended preservation program and costs.**

Strategies were developed based on a seven (7) year maintenance cycle. The objective of each strategy is to reduce the backlog of street preservation work over the next 7 years and increase or maintain the overall condition of the roadway network. These strategies involve using both slurry seal and pavement resurfacing as preservation components. The strategies are useful in choosing and developing a maintenance program that match available funding levels or determining needed funding levels based on desired results (target PCI).

Key Assumptions and Terms:

- 1.) Preventative pavement maintenance will continue to be a priority and pavement maintenance funding will not decrease during the analysis period.
- 2.) A recommended funding level based on maintaining an average PCI of 73 was developed for residential, 62 for arterial and 69 for overall PCI.
- 3.) A recommended funding level to prevent an average PCI of 60 was developed for Residential and Arterial Street.
- 4.) 3% annual inflation was applied to all pavement treatment unit costs.
- 5.) Deferred maintenance, or backlog, is the work that is recommended and would ideally be performed with an unlimited budget, but due to budget limitations must be deferred to a later time.

Pavement maintenance funding scenario results:

In developing an annual expenditure level required to maintain the street network at its current average PCI level, four (4) budget scenarios were studied, as follows:

UNLIMITED FUNDING LEVEL - This scenario represents the street maintenance required to get streets in a Fair to Very Good condition in the first year of the scenario and maintain that level over a seven (7) year period.

Residential Streets - If the City could expend an unlimited amount of funding, keeping preventative maintenance in mind, the cost to maintain the streets in Very Good condition would be approximately \$10.7 million in the first year or an average of \$2.44 million per year for seven years.

Arterial Streets - If the City could expend an unlimited amount of funding, keeping preventative maintenance in mind, the cost to maintain the streets in Very Good condition would be approximately \$14.5 million in the first year or an average of \$2.55 million per year for seven years.

Residential & Arterial Streets - If the City could expend an unlimited amount of funding, keeping preventative maintenance in mind, the cost to maintain all streets in Very Good condition would be approximately \$25.2 million in the first year or an average of \$4.99 million per year for seven years.

RECOMMENDED FUNDING (MAINTAIN CURRENT WEIGHTED AVG. PCI) – This scenario represents the recommended funding to reach and maintain the street average PCI over the next 7 years.

Residential - In order to reach and maintain the residential street average PCI at 73 over the next 7 years, approximately \$1.8 million per year would need to be budgeted. The amount of deferred maintenance (i.e. backlog of work not funded) would remain constant at an average of approximately \$9 million over the next 7 years.

Arterial Streets - In order to reach and maintain the arterial street average PCI at 62 over the next 7 years, approximately \$1.2 million per year would need to be budgeted. The amount of deferred maintenance (i.e. backlog of work not funded) would remain constant at an average of approximately \$15.5 million over the next 7 years.

Residential & Arterial Streets - In order to reach and maintain the citywide street average PCI at 69 over the next 7 years, approximately \$3 million per year would need to be budgeted. The amount of deferred maintenance (i.e. backlog of work not funded) will remain constant at an average of approximately \$24.5 million over the next 7 years.

ZERO FUNDING LEVEL - This scenario represents what would happen to the overall condition of the pavement network and the impact on deferred maintenance (or “backlog”) if no dollars were budgeted for maintenance and repair over the next 7 years.

Residential - If no funding is expended, the City’s residential pavement condition will decrease to an average PCI of 52 by the seventh year of the program. The deferred maintenance will increase from \$10.7 million to \$32.4 million within 7 years.

Arterial Streets - If no funding is expended, the City's arterial pavement condition will decrease to an average PCI of 39 by the seventh year of the program. The deferred maintenance will increase from \$14.5 million to \$28.3 million within 7 years.

Residential & Arterial Streets - If no funding is expended, the City's overall pavement condition will decrease to an average PCI of 47 by the seventh year of the program. The deferred maintenance will increase from \$25.2 million to \$60.7 million within 7 years.

RECOMMENDED FUNDING LEVEL (PREVENT AVERAGE BELOW PCI OF 60) - This scenario represents the recommended funding to prevent the street average PCI from reaching 60 by the 7th year. A PCI of 60 was used because it is considered a lower maintenance threshold. If the average PCI drops below 60, future maintenance will likely require more costly treatments such as heavy overlays or reconstructions. If the average PCI can be maintained above 60 less costly conventional maintenance treatments such as overlays and slurry seals can typically be utilized.

Residential - In order to prevent the street average PCI from reaching 60 by the 7th year, approximately \$0.5 million per year would need to be budgeted. The amount of deferred maintenance on streets will increase from \$10.2 million to \$21.1 million and the average pavement condition index will decrease from 73 to 60. In this scenario, the software program has selected a work program which would maintain the network as close to the critical condition as possible based on available funding.

Arterial Streets - In order to prevent the street average PCI from reaching 60 by the 7th year, approximately \$1.5 million per year would need to be budgeted. The amount of deferred maintenance on streets will increase from \$13 million to \$14.2 million and the average pavement condition index will increase from 62 to 67. In this scenario, the software program has selected a work program which would maintain the network as close to the critical condition as possible based on available funding.

Residential & Arterial Streets - In order to prevent the street average PCI from reaching 60 by the 7th year, approximately \$2.0 million per year would need to be budgeted. The amount of deferred maintenance on streets will increase from \$23.2 million to \$36.1 million and the average pavement condition index will decrease from 69 to 63. In this scenario, the software program has selected a work program which would maintain the network as close to the critical condition as possible based on available funding.

Quality Control & Quality Assurance QA/QC -Per OCTA requirements, Quality Control & Quality Assurance (QC/QA) procedures are outlined in this report to insure that all procedures used to collect distress data comply with OCTA's guidelines and result in the delivery of a quality data product. Quality control checks are critical on projects such as these when large amount of data needs to be collected and processed. The QC program will be implemented at various stages of the project and include corrective actions when deficiencies are encountered.

Calendar and Project Schedule - Per OCTA guidelines all streets identified in the Master Plan for Arterial Highways (MPAH) must be surveyed at least once every two years. All local streets must be surveyed at least once every six years. The residential streets were last inspected in November of 2010. Given this requirement the next re-inspection and Pavement management Program (PMP) update of the Both Residential and Arterial streets will need to be completed by June of 2016. The following is the existing three (3) year Pavement Management Program and CIP schedule:

January 2014	Begin design of annual CIP for City wide street rehabilitation.
February 2014	Begin Pavement Management Program (PMP) updates of all <i>Arterial</i> streets, Includes re-inspections and draft report.
March 2014	Complete CIP contract documents, advertise and award annual CIP project.
June 2014	Approve updated report and submit to OCTA for approval and Measure M2 eligibility. Report to include update of <i>Arterial</i> streets.
June 2014	Complete construction of annual street rehabilitation CIP by June 30th
January 2015	Begin design of annual CIP for City wide street rehabilitation.
March 2015	Complete CIP contract documents, advertise and award annual CIP project
June 2015	Complete construction of annual street rehabilitation CIP by June 30th
January 2016	Begin design of annual CIP for City wide street rehabilitation.
February 2016	Begin Pavement Management Program (PMP) update of both <i>Residential and Arterial</i> streets, Includes complete re-inspections and draft report.
March 2016	Complete CIP contract documents, advertise and award annual CIP project
June 2016	Approve updated report and submit to OCTA for approval and Measure M2 eligibility. Report to include update of both <i>Arterial and Residential</i> streets.
June 2016	Complete construction of annual street rehabilitation CIP by June 30th
	Repeat 6 year cycle

This report contains additional information presented in the sections described as follows:

- Section I is an introduction to the system, current conditions, strategies and recommendations.
- Section II is the methodology used to field survey, deterioration curves, maintenance, and budgets.
- Section III is the Condition Distribution Report.
- Section IV is the PCI Report.
- Section V is the Work Programs.
- Section VI is the Work History Report.

SECTION I
INTRODUCTION

NEED FOR PAVEMENT MANAGEMENT SYSTEM

A Citywide Pavement Management Program will assist City personnel by providing current technical data to maintain a desirable level of pavement performance, while optimizing the expenditure of limited fiscal resources.

Specifically, the program provides administrators and maintenance personnel with:

- A current inventory of all public roadways
- The current pavement condition for all public roadways
- A project listing of all pavement needing maintenance, rehabilitation, or replacement
- A forecast of budget needs for maintenance, rehabilitation, or replacement of deficient sections

THE PAVEMENT NETWORK

The entire pavement network within the City of Placentia is comprised of 131.26 centerline (CL) miles of paved surfaces. 85.13 miles of Residential Streets low volume streets and 46.14 miles of Arterial Streets which consist of Major Arterials, Primary Arterials and Secondary Arterial streets as identified by OCTA’s Master Plan of Arterial Highways (MPAH). To assist in planning maintenance needs, the City’s road system data was compiled. The following is a summary of the mileage, area, and replacement value of pavement.

Classification		Square Feet	CLine Miles	Lane Miles	Unit Cost for Replacement	Total Replacement Value	Percent of Replacement Value
Local	Residential	15,767,918	85.13	171.03	\$ 4.59	\$ 72,374,744	64.42%
MPAH	Major Arterial	575,792	1.88	6.71	\$ 4.59	\$ 2,642,885	2.35%
	Primary Arterial	2,973,029	15.14	30.27	\$ 4.59	\$ 13,646,203	12.15%
	Secondary Arterial	4,113,625	23.59	47.72	\$ 4.59	\$ 18,881,539	16.81%
	Collector	1,047,420	5.53	8.37	\$ 4.59	\$ 4,807,658	4.28%
TOTALS		24,477,784	131.26	264.10		\$ 112,353,029	100%

CURRENT CONDITIONS

As part of the development of the Pavement Management Program for the City of Placentia, a visual survey of all pavement segments in the pavement network was conducted to assess the existing surface condition. The guidelines specified in ASTM D6433-11 and as developed by the Army Corps. Of Engineers inspection manuals entitled *Paver Distress Identification Manual for Asphalt-Surfaced Roads and Paver Distress Identification Manual for Concrete Surface Roads and Parking Lot*, both dated June 2009, were used as the basis of the visual survey. Upon completion of this survey, a Pavement Condition Index (PCI) was calculated for each segment in the network to reflect overall pavement condition. The PCI system is a rating mechanism used to describe the condition of the City’s pavement and has been adopted as the nation’s standard rating system by AASHTO. Ranging between "0" and "100," a PCI of "0" would correspond to a badly deteriorated pavement with virtually no remaining life, while a PCI of "100" would correspond to a pavement with proper engineering design and construction at the beginning of its life cycle. Refer to graphs in Section III for a summary of current conditions.

The table below relates PCI ranges to general pavement condition definitions.

<u>PCI RANGE</u>	<u>CONDITION</u>
86 – 100	Very Good
75 – 85	Good
60 – 74	Fair
41 – 59	Poor
0 – 40	Very Poor

PCI Ranges*

* These are the ranges used by OCTA, per table 2.2. of OCTA's Countywide Pavement Management Program Guidelines Manual, dated December 2012

The overall condition of the City of Placentia's road network based on Standard Deterioration and current conditions is "Fair" with an Avg. Weighted PCI of 69 (Residential PCI is 73 "Fair" condition & Arterial PCI is 62 "Fair" condition). Weight PCI's are determined by taking the PCI for each street segment, multiplying by the area, adding the resulting product of all segments and dividing by the total area.

OVERALL STRATEGY

Based on the results of the condition survey, pavement maintenance/rehabilitation strategies were developed. A listing of the rehabilitation and maintenance activities utilized in the strategy development is presented in Section II. Each activity is representative of the types of work that have been programmed as part of the long-term rehabilitation and maintenance requirements of the City's street network.

Based on current and projected pavement rehabilitation and maintenance needs, annual work programs have been prepared. The tables and charts in Section II show the projected work program totals along with the total deferred maintenance for each year.

All repair activities were based on distresses observed at the time of the field survey.

SECTION II METHODOLOGY

The following section provides a description of the methodology and rationale utilized in determining the recommended actions identified in this report.

Field Survey

An inventory of street data for each public roadway within the City of Placentia was verified. Data was categorized by street and “maintenance” segment. Maintenance segment limits were identified by determining the logical maintenance practices that would apply to each street and may vary from street to street, i.e. intersection to intersection, change in pavement width, drainage conditions, crown of the roadway, etc. per the City’s established segment limits. All new inspection data collected was entered into the APWA MicroPAVER version 6.5 pavement management software.

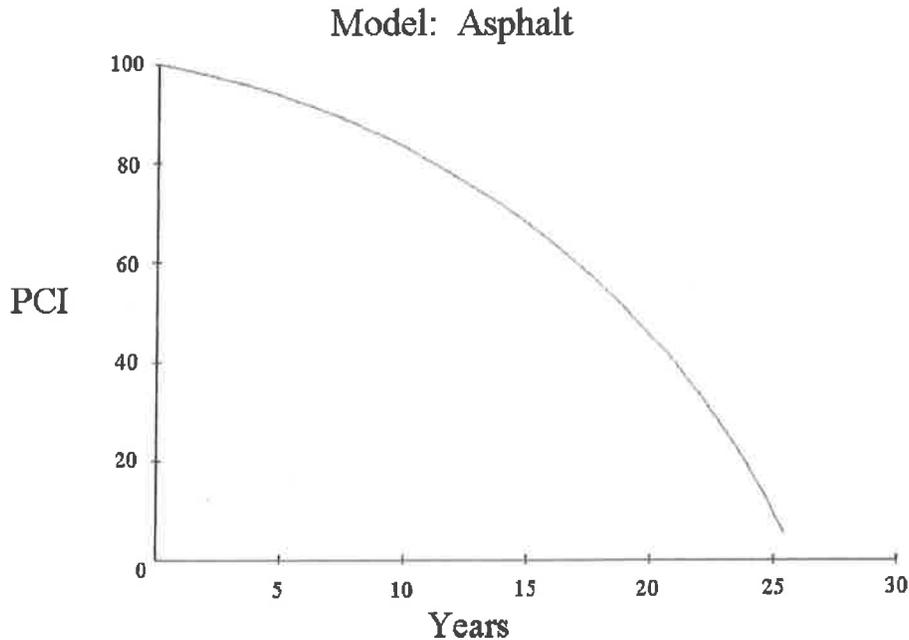
After the data entry procedures were completed, a resultant distress rating was calculated for each segment. The distress rating is calculated using an algorithm developed by the Army Corps of Engineers that is recommended by the American Public Works Association and incorporated within the MicroPAVER software. The algorithm begins by giving each pavement section a score of 100 then deducting point values based on the pavement distress found within the section weighted by the quantity of distress. The Army Corps has assigned deduct values based on severity (low, moderate, or high) and the density of each distress.

The algorithm weighs the total deducts within a section and calculates a total distress rating between 0 (very poor) and 100 (very good).

The PCI is an overall measure of the condition of the road surface based on this scale. The summary of all road condition data and the representative PCI's are located in the Condition Data Report in Section IV.

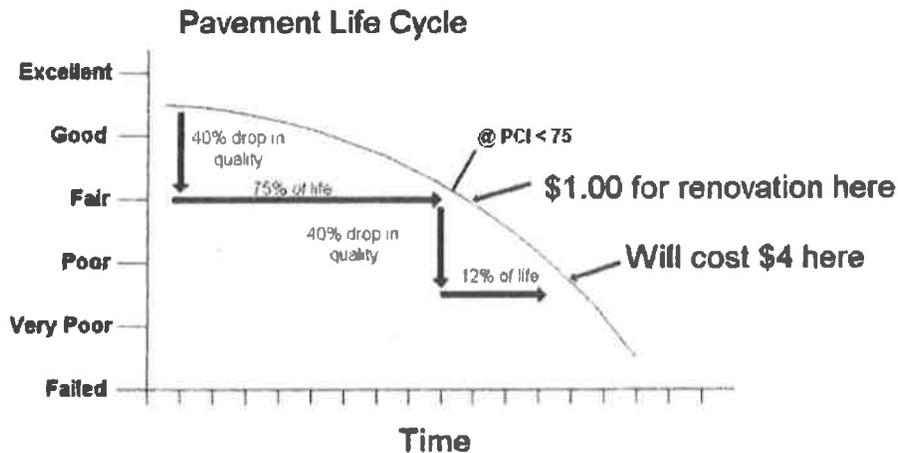
Once the PCI has been established for a pavement section, the analysis and workload predictions can be commenced. Predictions on future pavement performance are based on a pavement deterioration curves researched and developed by the Army Corps of Engineers and used in the MircoPaver software program.

The deterioration curves below show the expected deterioration rate for typical asphalt (AC).



**Standard Deterioration Curve for Asphalt Concrete (AC) Pavements
 Expected Useful Life of Approximately 25 Years**

As a pavement ages, the system predicts the PCI of the pavement based on the deterioration curves. The next step in the analysis is to determine at what point simple maintenance has become major rehabilitation.



As you can see by the above graphic, by doing preventative maintenance on a pavement earlier in the pavements life, a substantial amount of money can be saved.

MAINTENANCE STRATEGY ASSIGNMENTS

The PCI is used by the system to schedule each pavement segment for maintenance activities. The Micro PAVER program recommends a specific maintenance activity based on the PCI and budget constraints. The Micro PAVER system generates work based on categories of maintenance, such as global and major maintenance. Maintenance activities per category are defined as follows:

Preventative Maintenance (85-100) - Maintenance treatments generally utilized as "holding action" solutions to delay the need for pavement structural strengthening.

Generally they include the following activities: patching, crack sealing and leveling courses.

Global Maintenance (75-100) - surface treatments generally utilized to provide new wearing surfaces and extend pavement life.

Surface treatments applied to pavements with minimal surface distress to provide new wearing surfaces and extend pavement life. Generally it consists of a sealant or thin overlay. The typical cost for a slurry seal is \$0.30 per square foot.

Major Maintenance (0-74) – The applications of treatments that are more cost-effective alternatives to reconstruction of the entire pavement surfaces, but provide the required structural support. Major maintenance also includes reconstruction, if required.

The Micro PAVER system derives costs for major maintenance based on cost by condition ranges. The following are updated costs developed by Harris & Associates based on ENR Cost Index data over the past 5 years:

Condition	Unit Cost	Possible Major Maintenance
0	\$4.59	Reconstruction
10	\$4.59	
20	\$4.59	
30	\$4.59	
40	\$2.07	Thick Overlay
50	\$2.07	
60	\$1.81	Thin Overlay
70	\$1.81	
80	\$0.30	Slurry Seal
90	\$0.00	No Major Maintenance
100	\$0.00	

- **AC Overlay (60-74)** - Placement of a layer of hot-mixed asphalt concrete (1.5 to 3.0 inches in thickness) over the existing pavement surface. Cold planing is performed prior to the overlay to reduce the total height of asphalt and assure alignment with existing gutter line. This also includes "dig-outs" and crack sealing prior to the application of an overlay. This treatment provides a new wearing surface and increased structural strength to the pavement section.

- Asphalt Rubber Hot Mix (ARHM)(41-59) – Rubberized asphalt has several advantages over a conventional overlay. These include performance and environmental impacts. Specifically, using crumb rubber modified binders in pavement applications benefit local agencies by:
 - Pavement resisting cracks by being more flexible;
 - Providing cost savings due to longer life cycles and decreased maintenance;
 - Improving skid resistance;
 - Decreasing noise; and
 - Providing long lasting color contrast from marking and striping

- Reconstruction PCI < 40 – Removal of the existing pavement section to a prescribed depth, followed by the placement of a conventional flexible pavement section (i.e. aggregate subbase, aggregate base, and asphalt concrete) or a full depth asphalt section. Each classification of road has a typical design cross-section based upon anticipated traffic loading.

MAINTENANCE & REPAIR DECISIONS

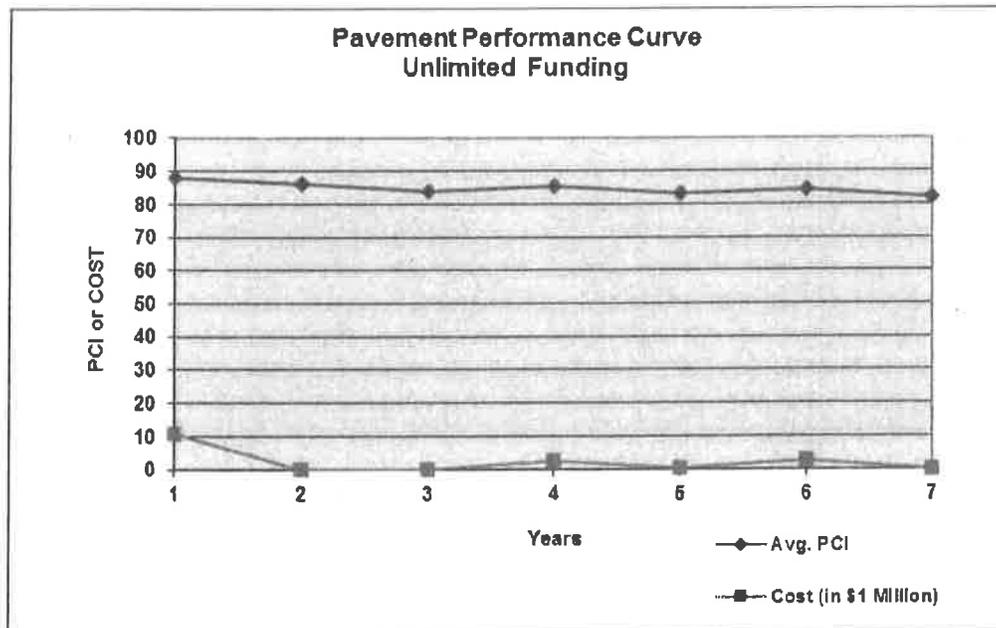
Once the activities were chosen and unit costs were defined, budgets and work assignments were generated for each work program on an annual basis. Using the pavement deterioration curves for each type of pavement surface and class of road, both current year and future years work requirements for each pavement segment within the City were determined. The current PCI is reduced annually based on the deterioration curve, maintenance activities increase the PCI value as they are applied to the segment. The overall program is dynamic in that each strategy consists of a cyclic series of actions that simulates pavement's anticipated life cycle.

PROJECTED WORK PROGRAMS

In developing an annual expenditure level required to maintain the street network at its current average PCI level, four (4) budget scenarios were studied for residential, arterial and overall:

UNLIMITED FUNDING LEVEL (Residential) - This scenario represents the street maintenance required to get residential streets in a Fair to Very Good condition in the first year of the scenario and maintain that level over a seven (7) year period. If the City could expend an unlimited amount of funding, keeping preventative maintenance in mind, the cost to maintain the streets in Very Good condition would be approximately \$10.7 million in the first year. (Application interval is 5 years).

FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	∞	\$10,728,939	\$0	73	88
2015-16	∞	\$158,593	\$0	86	86
2016-17	∞	\$141,581	\$0	84	84
2017-18	∞	\$2,670,190	\$0	81	85
2018-19	∞	\$300,047	\$0	83	83
2019-20	∞	\$2,820,683	\$0	81	84
2020-21	∞	\$226,691	\$0	82	82
7-Year Total		\$17,046,724	\$0		
Annual Avg:		\$2,435,246			

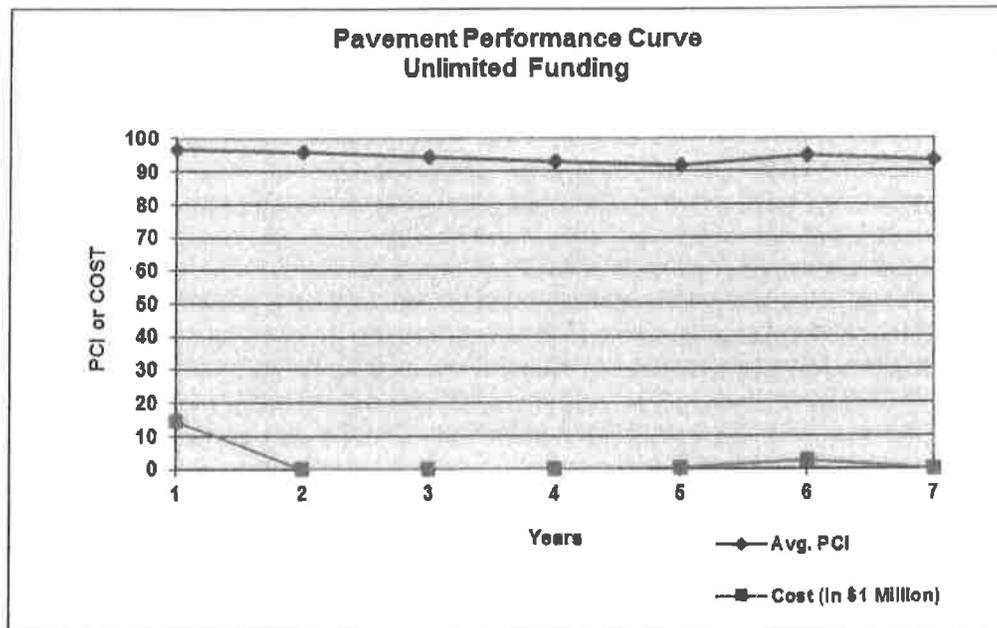


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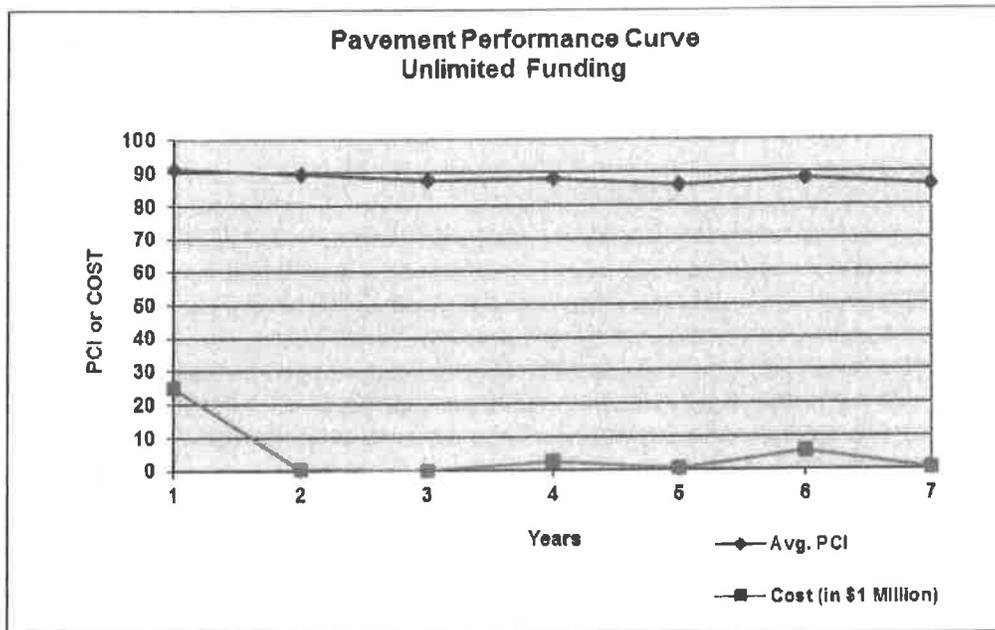
UNLIMITED FUNDING LEVEL (Arterial) - This scenario represents the street maintenance required to get arterial streets in a Fair to Very Good condition in the first year of the scenario and maintain that level over a seven (7) year period. If the City could expend an unlimited amount of funding, keeping preventative maintenance in mind, the cost to maintain the streets in Very Good condition would be approximately \$14.5 million in the first year. (Application interval is 5 years).

FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	∞	\$14,464,256	\$0	62	97
2015-16	∞	\$141,622	\$0	95	96
2016-17	∞	\$16,423	\$0	94	94
2017-18	∞	\$119,687	\$0	93	93
2018-19	∞	\$242,726	\$0	91	92
2019-20	∞	\$2,734,743	\$0	90	95
2020-21	∞	\$149,364	\$0	93	93
7-Year Total		\$17,868,821	\$0		
Annual Avg:		\$2,552,689			



UNLIMITED FUNDING LEVEL (Residential & Arterial) - This scenario represents the street maintenance required to get streets in a Fair to Very Good condition in the first year of the scenario and maintain that level over a seven (7) year period. If the City could expend an unlimited amount of funding, keeping preventative maintenance in mind, the cost to maintain the streets in Very Good condition would be approximately \$25.2 million in the first year. (Application interval is 5 years).

FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	∞	\$25,193,194	\$0	69	91
2015-16	∞	\$300,215	\$0	89	90
2016-17	∞	\$158,004	\$0	87	88
2017-18	∞	\$2,789,877	\$0	85	88
2018-19	∞	\$542,773	\$0	86	86
2019-20	∞	\$5,555,427	\$0	84	88
2020-21	∞	\$376,055	\$0	86	86
7-Year Total		\$34,915,546	\$0		
Annual Avg:		\$4,987,935			



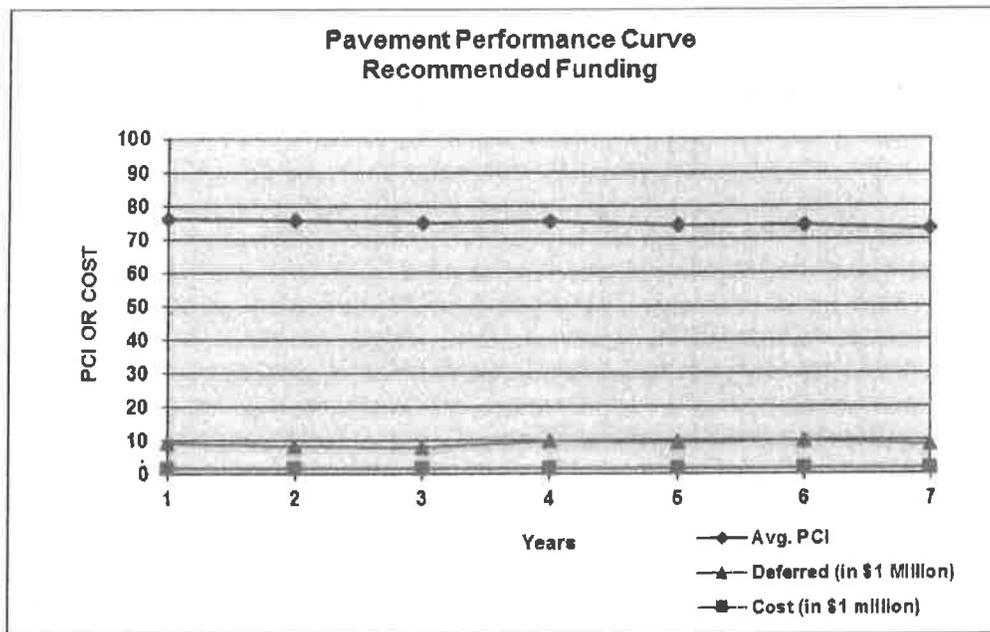
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RECOMMENDED FUNDING (MAINTAIN CURRENT WEIGHTED AVG. PCI OF 73)

Residential – In order to reach and maintain the street average PCI at 73 over the next 7 years, approximately \$1.8 million per year would need to be budgeted. The amount of deferred maintenance (i.e. backlog of work not funded) will remain constant at an average of approximately \$9 million over the next 7 years.

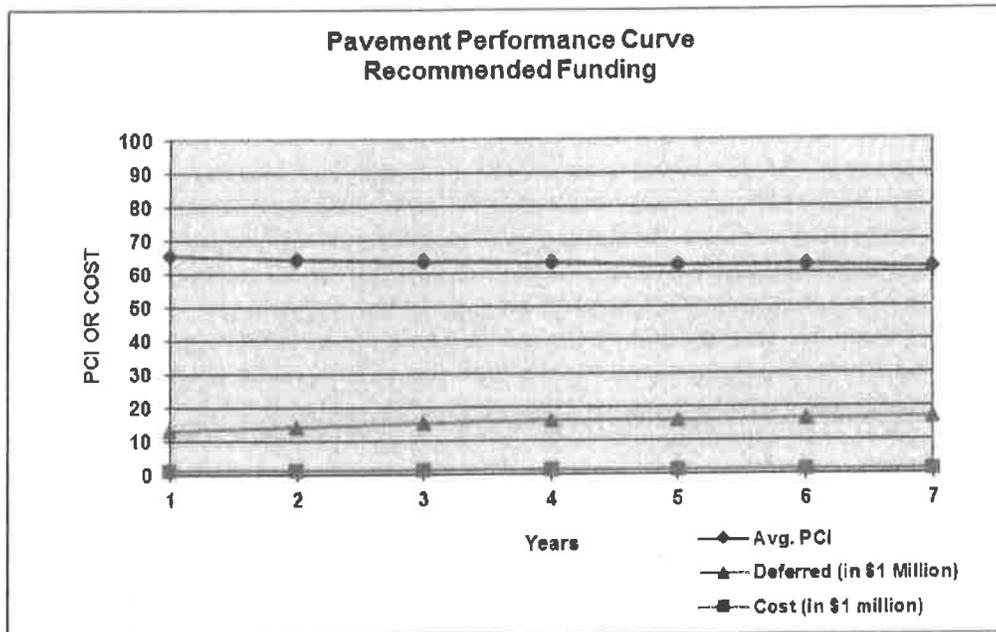
FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	\$1,805,181	\$1,805,181	\$8,923,758	73	76
2015-16	\$1,799,857	\$1,799,857	\$8,397,439	73	76
2016-17	\$1,804,721	\$1,804,721	\$7,810,705	73	75
2017-18	\$1,805,502	\$1,805,502	\$9,900,058	72	75
2018-19	\$1,802,645	\$1,802,645	\$9,551,762	72	74
2019-20	\$1,805,287	\$1,805,287	\$9,677,406	71	74
2020-21	\$1,781,668	\$1,781,668	\$8,716,584	71	73
7-Year Total	\$12,604,861	\$12,604,861			
Annual Avg:		\$1,800,694			



RECOMMENDED FUNDING (MAINTAIN CURRENT WEIGHTED AVG. PCI OF 62)

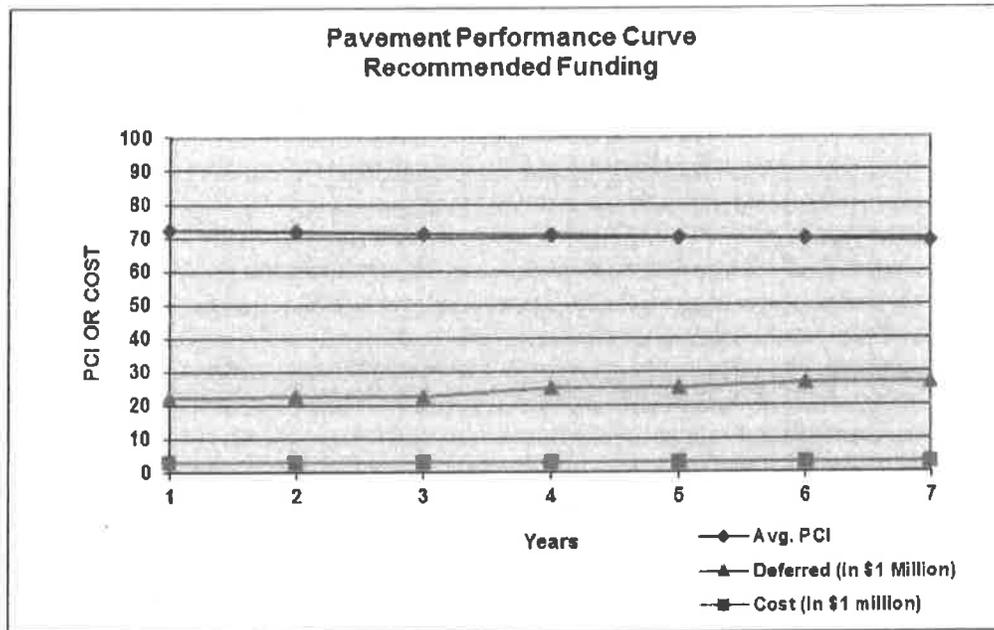
Arterial – In order to reach and maintain the street average PCI at 62 over the next 7 years, approximately \$1.2 million per year would need to be budgeted. The amount of deferred maintenance (i.e. backlog of work not funded) will remain constant at an average of approximately \$15.5 million over the next 7 years.

FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	\$1,212,308	\$1,212,308	\$13,251,948	62	65
2015-16	\$1,212,596	\$1,212,596	\$14,476,056	62	64
2016-17	\$1,203,843	\$1,203,843	\$15,442,338	61	64
2017-18	\$1,195,802	\$1,195,802	\$16,001,232	60	63
2018-19	\$1,189,132	\$1,189,132	\$16,087,490	60	63
2019-20	\$1,204,123	\$1,204,123	\$16,589,983	60	63
2020-21	\$1,208,098	\$1,208,098	\$17,011,598	60	62
7-Year Total	\$8,425,902	\$8,425,902			
Annual Avg:		\$1,203,700			



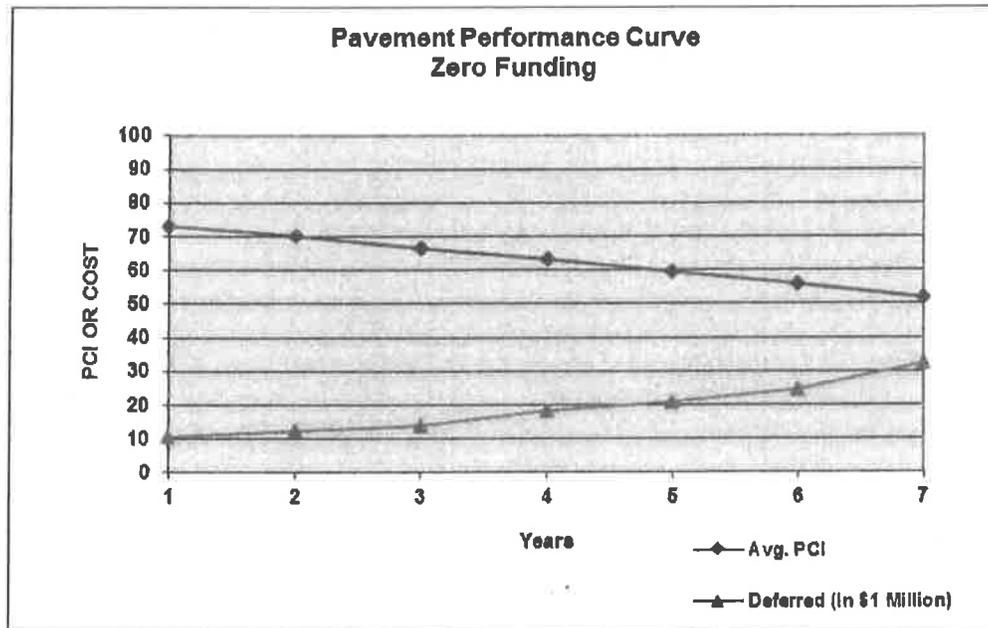
RECOMMENDED FUNDING (MAINTAIN CURRENT WEIGHTED AVG. PCI OF 69)
Residential & Arterial – In order to reach and maintain the street average PCI at 69 over the next 7 years, approximately \$3 million per year would need to be budgeted. The amount of deferred maintenance (i.e. backlog of work not funded) will remain constant at an average of approximately \$24.5 million over the next 7 years.

FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	\$3,050,765	\$3,050,765	\$22,142,430	69	72
2015-16	\$3,051,507	\$3,051,507	\$22,664,401	69	72
2016-17	\$3,046,812	\$3,046,812	\$22,835,615	69	71
2017-18	\$3,049,759	\$3,049,759	\$25,325,845	68	71
2018-19	\$3,050,968	\$3,050,968	\$25,116,268	68	70
2019-20	\$3,051,408	\$3,051,408	\$26,719,739	67	70
2020-21	\$3,048,549	\$3,048,549	\$26,834,059	67	69
7-Year Total	\$21,349,768	\$21,349,768			
Annual Avg:		\$3,049,967			



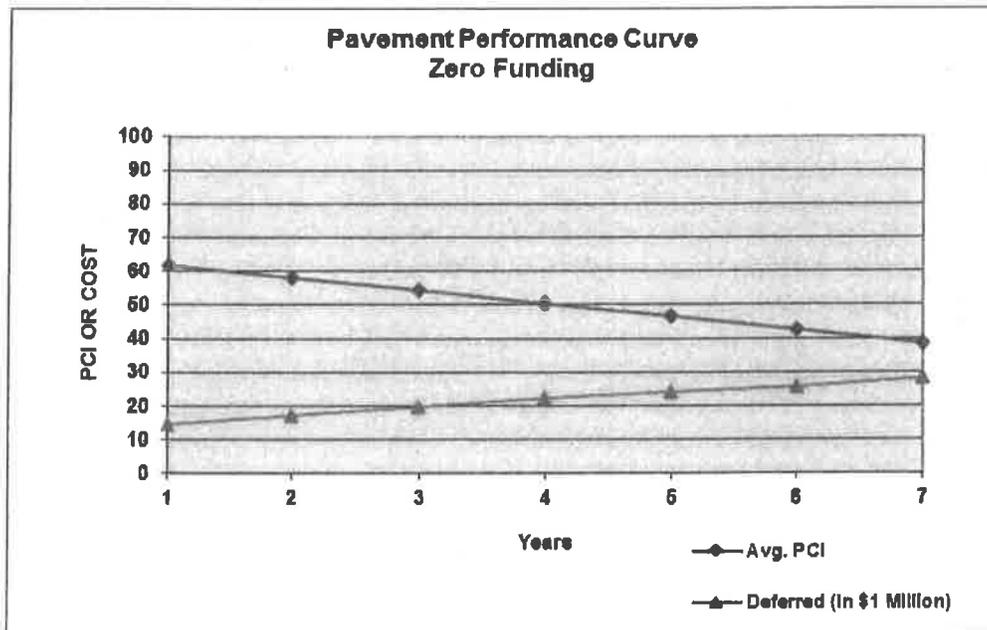
ZERO FUNDING LEVEL (Residential) – This scenario represents what would happen to the condition of the residential pavement network and the impact on deferred maintenance (or “backlog”) if no dollars were budgeted for maintenance and repair over the next 7 years. If no funding is expended, the City’s residential pavement condition will decrease to an average PCI of 52 by the seventh year of the program. The deferred maintenance will increase from \$10.7 million to \$32.4 million within 7 years.

FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	\$0	\$0	\$10,728,939	73	73
2015-16	\$0	\$0	\$12,324,491	70	70
2016-17	\$0	\$0	\$13,862,037	67	67
2017-18	\$0	\$0	\$18,354,346	63	63
2018-19	\$0	\$0	\$20,794,655	59	59
2019-20	\$0	\$0	\$24,391,638	56	56
2020-21	\$0	\$0	\$32,397,653	52	52
7-Year Total	\$0	\$0			



ZERO FUNDING LEVEL (Arterial) – This scenario represents what would happen to the condition of the arterial pavement network and the impact on deferred maintenance (or “backlog”) if no dollars were budgeted for maintenance and repair over the next 7 years. If no funding is expended, the City’s arterial pavement condition will decrease to an average PCI of 39 by the seventh year of the program. The deferred maintenance will increase from \$14.5 million to \$28.3 million within 7 years.

FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	\$0	\$0	\$14,464,256	62	62
2015-16	\$0	\$0	\$17,215,661	58	58
2016-17	\$0	\$0	\$19,708,421	54	54
2017-18	\$0	\$0	\$22,190,865	50	50
2018-19	\$0	\$0	\$24,116,424	47	47
2019-20	\$0	\$0	\$25,835,005	43	43
2020-21	\$0	\$0	\$28,330,631	39	39
7-Year Total	\$0	\$0			

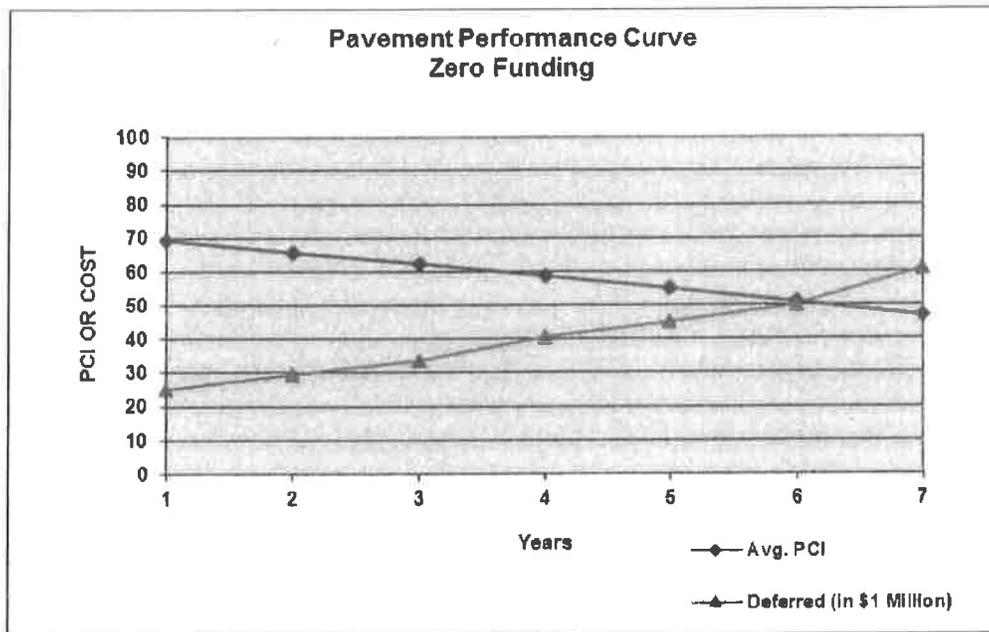


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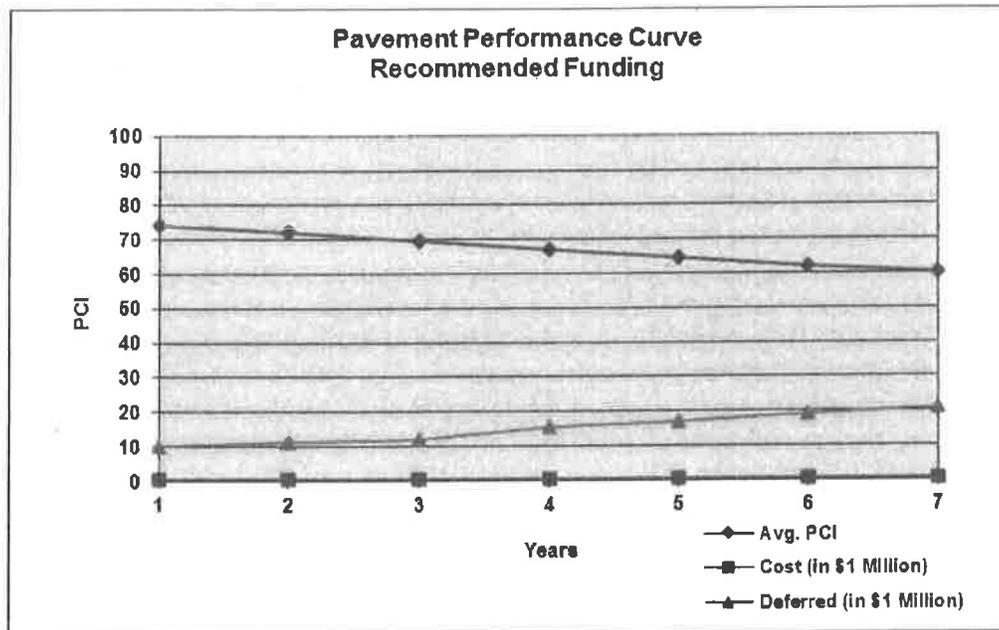
ZERO FUNDING LEVEL (Residential & Arterial) – This scenario represents what would happen to the overall condition of the pavement network and the impact on deferred maintenance (or “backlog”) if no dollars were budgeted for maintenance and repair over the next 7 years. If no funding is expended, the City’s pavement condition will decrease to an average PCI of 47 by the seventh year of the program. The deferred maintenance will increase from \$25.2 million to \$60.7 million within 7 years.

FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	\$0	\$0	\$25,193,194	69	69
2015-16	\$0	\$0	\$29,540,152	66	66
2016-17	\$0	\$0	\$33,570,458	62	62
2017-18	\$0	\$0	\$40,545,212	59	59
2018-19	\$0	\$0	\$44,911,079	55	55
2019-20	\$0	\$0	\$50,226,643	51	51
2020-21	\$0	\$0	\$60,728,284	47	47
7-Year Total	\$0	\$0			



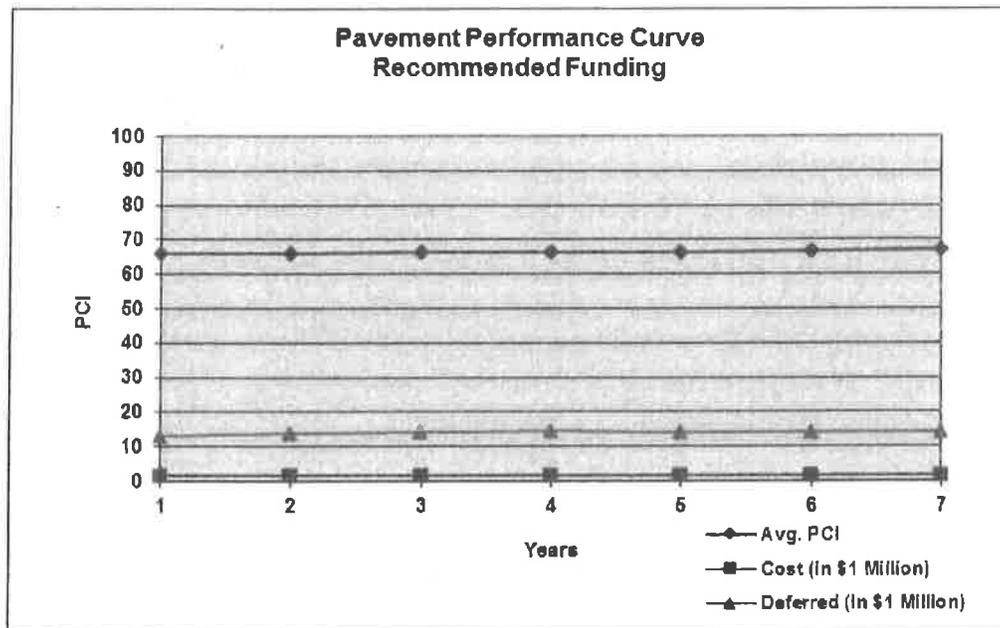
RECOMMENDED FUNDING LEVEL (PREVENT AVERAGE PCI OF 60) Residential – In order to prevent the street average PCI from reaching 60 by the 7th year, approximately \$0.5 million per year would need to be budgeted. The amount of deferred maintenance on streets will increase from \$10.2 million to \$21.1 million and the average pavement condition index will decrease from 73 to 60. In this scenario, the software program has selected a work program which would maintain the network as close to the critical condition as possible based on available funding.

FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	\$499,901	\$499,901	\$10,229,037	73	74
2015-16	\$499,361	\$499,361	\$11,080,241	71	72
2016-17	\$494,339	\$494,339	\$11,963,992	69	70
2017-18	\$499,720	\$499,720	\$15,603,950	66	67
2018-19	\$499,946	\$499,946	\$17,102,384	64	65
2019-20	\$499,403	\$499,403	\$19,108,030	61	62
2020-21	\$499,909	\$499,909	\$21,143,151	59	60
7-Year Total	\$3,492,579	\$3,492,579			
Annual Avg:		\$498,940			



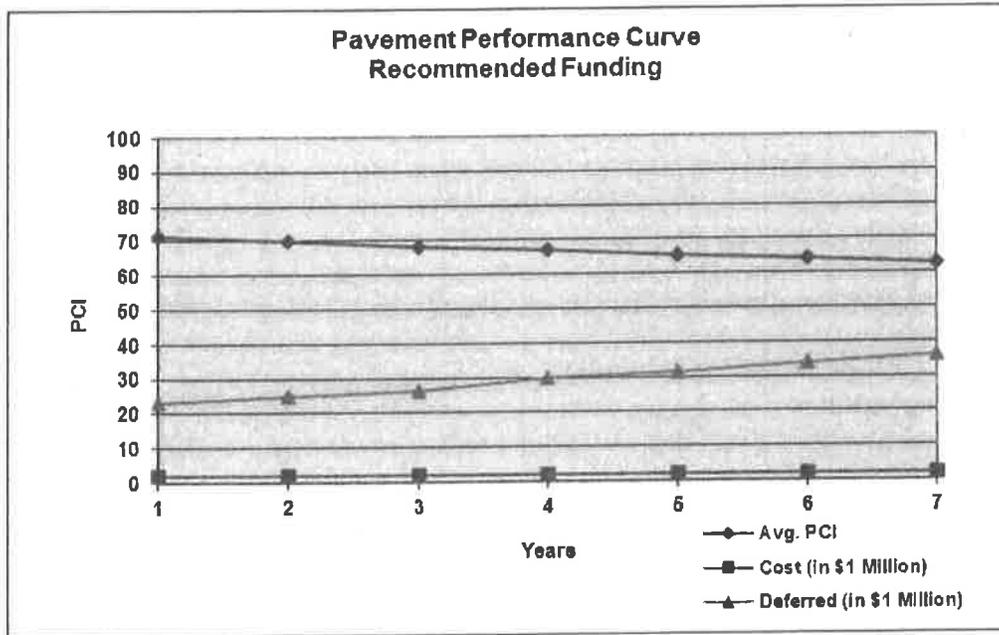
RECOMMENDED FUNDING LEVEL (PREVENT AVERAGE PCI OF 60) Arterial – In order to prevent the street average PCI from reaching 60 by the 7th year, approximately \$1.5 million per year would need to be budgeted. The amount of deferred maintenance on streets will increase from \$13 million to \$14.2 million and the average pavement condition index will increase from 62 to 67. In this scenario, the software program has selected a work program which would maintain the network as close to the critical condition as possible based on available funding.

FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	\$1,497,402	\$1,497,402	\$12,966,854	62	66
2015-16	\$1,491,712	\$1,491,712	\$13,873,658	62	66
2016-17	\$1,494,604	\$1,494,604	\$14,322,014	63	66
2017-18	\$1,471,277	\$1,471,277	\$14,494,926	63	66
2018-19	\$1,495,395	\$1,495,395	\$14,203,955	63	66
2019-20	\$1,497,309	\$1,497,309	\$14,363,805	64	67
2020-21	\$1,487,189	\$1,487,189	\$14,235,613	64	67
7-Year Total	\$10,434,887	\$10,434,887			
Annual Avg:		\$1,490,698			



RECOMMENDED FUNDING LEVEL (PREVENT AVERAGE PCI OF 60) Residential & Arterial – In order to prevent the street average PCI from reaching 60 by the 7th year, approximately \$2.0 million per year would need to be budgeted. The amount of deferred maintenance on streets will increase from \$23.2 million to \$36.1 million and the average pavement condition index will decrease from 69 to 63. In this scenario, the software program has selected a work program which would maintain the network as close to the critical condition as possible based on available funding.

FY	Budget	Work Program	Deferred	Average Condition (Before)	Average Condition (After)
2014-15	\$1,998,210	\$1,998,210	\$23,194,985	69	71
2015-16	\$1,997,939	\$1,997,939	\$24,972,474	68	70
2016-17	\$1,995,141	\$1,995,141	\$26,350,673	67	68
2017-18	\$1,999,936	\$1,999,936	\$30,159,922	65	67
2018-19	\$1,999,420	\$1,999,420	\$31,370,732	64	65
2019-20	\$1,998,123	\$1,998,123	\$34,174,846	62	64
2020-21	\$1,992,550	\$1,992,550	\$36,074,898	61	63
7-Year Total	\$13,981,319	\$13,981,319			
Annual Avg:		\$1,997,331			



PAVEMENT MANAGEMENT PROGRAM REPORTS

In addition to the annual budgets, this report contains a comprehensive assemblage of pavement management reports ranging from summary reports to annual street maintenance and rehabilitation schedules. Collectively, as well as individually, the reports represent reasonable projections of pavement maintenance needs and performance based on visual condition assessments, unit cost estimates, and pavement deterioration models.

It is important to note that pavement segment dimensions and surface area, along with the action and repair costs, as presented on the reports, are accurate within tolerable limits. This is noteworthy due to the "implied" accuracy of reporting length and width to the nearest foot, surface area to the nearest square foot, and action and repair unit costs and project estimates to the nearest penny and dollar, respectively.

SYSTEM MAINTENANCE

City personnel need to maintain their commitment to the preventive maintenance system, while working toward reducing the City's present backlog of rehabilitation projects.

In order to ensure that report outputs are accurate and credible, it is essential that the integrity of all data files be maintained. This will require performing all necessary updates when changes are made to scheduling scenarios, unit cost information, historical data, etc. In addition, the entire pavement network will have to be re-inventoried and re-inspection at regular intervals, Arterial every 2 years and Local every 6 years (OCTA requirements). This will not only allow work to be scheduled based on the most current condition data available, but will provide City personnel with a means to monitor actual rates of pavement deterioration so appropriate modifications can be made to the system curves.

PAVEMENT MANAGEMENT QA/QC PLAN

1. INTRODUCTION

When performing data collection in any field, the need for quality control is paramount as it is essential for accurate planning, analysis and design. This is particularly true for collecting pavement distress data for a pavement management system.

The QC/QA Plan establishes minimum quality standards for performance and procedures for updates of the pavement management system.

1.1 Objectives

This document constitutes of a formal Quality Control Plan (QCP) for the City of Placentia. It was initially prepared on May 2010 and last revised on May 2013.

Specifically, it is intended for the 2014 Pavement Management Update. The focus is on the collection of network-level pavement distress data (defined by NCHRP Synthesis 401 *Quality Management of Pavement Data Collection*, as "Network-level data collection involves collection of large quantities of pavement condition data, which is often converted to individual condition indices or aggregated into composite condition indices").

This document also addresses the QC plan requirements of the Orange County Transportation Authority (OCTA)'s "Countywide Pavement Management Program - Guidelines Manual" (section 2.4), adopted in May 2010.

1.2 Structure of QC Plan

The following components are addressed in this QC Plan:

- Condition survey procedures used
- Accuracy required for data collection
- Inspector qualifications and experience
- Safety

2. QUALITY CONTROL PLAN

2.1 Condition Survey Procedures

The governing document in performing condition surveys for the City is ASTM D6433 "*Standard Practice for Roads and Parking Lots Pavement Condition Index Surveys.*" Both asphalt concrete (AC) and Portland cement concrete (PCC) pavements are included in this protocol. The following distresses are collected for each pavement type.

Asphalt Concrete (AC) Pavements

1. Alligator (fatigue) cracking
2. Bleeding
3. Block cracking
4. Bumps and sags
5. Corrugation
6. Depression
7. Edge cracking
8. Joint reflection cracking
9. Lane/Shoulder drop off
10. Longitudinal & Transverse cracking
11. Patching and utility cut patching
12. Polished aggregate
13. Potholes
14. Railroad crossing
15. Rutting
16. Shoving
17. Slippage cracking
18. Swell
19. Weathering
20. Raveling

Portland Cement Concrete (Jointed)

1. Blowup/buckling
2. Corner breaks
3. Divided slab
4. Durability ("D") cracking
5. Faulting
6. Joint seal damage
7. Lane/shoulder drop off
8. Linear cracking
9. Patching (large) and utility cuts
10. Patching (small)
11. Polished aggregate
12. Popouts
13. Pumping
14. Punchout
15. Railroad crossing
16. Scaling, map cracking and crazing
17. Shrinkage cracks
18. Spalling (corner)
19. Spalling (joint)

At a minimum the inspectors were primarily concerned with eight distresses: alligator cracking, block cracking, edge cracking, longitudinal and transverse cracking, patches or utility repairs, bleeding, weathering and rutting.

Any exceptions to the above procedures are discussed before any surveys are performed. They are documented in the paragraphs below.

All surveys are performed as windshield surveys, and a minimum 10% sampling rate is utilized. Field crews are typically composed of a one-person crew on residential streets and some collectors, and up to two-person crews for major arterials, depending on traffic volumes and speeds. The safety of field personnel is paramount in all instances.

The sample unit selected must be representative of the entire pavement section. This assumes that the section is homogenous; if it is not homogeneous, then the section must be split according to the criteria agreed upon by the agency. Typically, the criteria used are:

- Pavement condition
- Construction age, if known
- Maintenance history, if known
- Traffic volumes (or functional classification as a surrogate)
- Surface types (e.g. asphalt concrete or Portland cement concrete)
- Geometric elements (e.g. widths)

Any modifications to the section inventory data are documented in the pavement management report.

A sample unit must be between $2,500 \pm 1,000$ square feet in conformance with ASTM D6433 protocols. Typical sample unit dimensions are 100 feet long by the width of the street. Streets that are wider than 40 feet wide will have shorter lengths (generally 50 feet) or if they are divided by a raised median, separate sample units will be taken in each direction.

Any pavement areas that are not representative of the section will be noted and surveyed as an additional sample unit.

2.2 Accuracy Required for Data Collection

The accuracy required for data collection has two components, both of which are further described in the following paragraphs.

- Re-inspections
- PCI comparisons with past surveys

2.2.1 Random and Systematic Re-Inspections

A minimum of 5% of the total sample units will be re-inspected and this 5% will be selected based on both a random and systematic basis. All re-inspections are made by an engineer or inspector other than the original inspector.

Random Re-inspections

Random re-inspections will include a representative selection across the following categories:

- Functional classes (i.e. arterials, collectors, locals);
- Surface types (e.g. asphalt concrete or Portland cement concrete);
- Pavement conditions (e.g. good, fair, poor);
- Inspectors;
- Geographical areas, if applicable.

Systematic Re-inspections

For systematic re-inspections, this could be due to noticed trends such as specific treatment types (e.g. open-graded mixes), a specific inspector or geographical area. In such cases, more than 5% will be re-inspected.

Acceptability Criteria

At the time of re-inspection, the actual distresses will be re-inspected and verified, and any corrections made, if necessary. Distress types and severities must be the same, and re-measured quantities within $\pm 10\%$ of the original measured quantity.

If corrections are required on more than 10% of the re-inspected sample unit, then an additional 5% will be re-inspected. This will continue until more than 95% of the re-inspected sections meet the acceptability criteria.

2.2.2 PCI Comparison with Past Surveys

As another level of quality control, the new PCIs are compared with the previous PCIs. If they differ by more than ± 10 PCI points, these sections are automatically flagged for further investigation.

If PCI Increases 10 points

The section is investigated to see if a maintenance and rehabilitation event has occurred since the last survey, but which has not been recorded. Typically, it may include activities such as:

- Crack sealing activities - changes medium or high severity cracking to low severity
- Patching activities - alligator cracking that has been removed and patched, so that the resultant PCI is increased.
- Surface seals
- Overlay
- Others

Therefore, an up to date maintenance and rehabilitation history file in the MicroPAVER data base is desirable, both for historical accuracy as well as to provide additional quality control.

If PCI decreases 10 points

The section is checked to see if the average deterioration rate (usually 3 to 4 points per year) is exceeded. If the drop in PCI is within range of what is acceptable, no further action is required. If the drop is more than the acceptable range, a re-inspection will be performed. The default performance curves in the MicroPAVER program form the basis for what is acceptable.

2.3 Inspectors Qualifications and Experience

On October 9, 2013, OCTA started a process to prequalify pavement inspectors in accordance with the Countywide Pavement Management Program Guidelines. Our field inspector, Mike DeVila, conducted field surveys and submitted to OCTA to gain prequalification certification. Upon completion of the process it was determined the Mike did not meet the requirements to gain prequalification status with OCTA. Per OTCA, “It should be noted that local agencies may use any consultant to prepare pavement management plans. Pavement management plans prepared by consultants not pre-qualified should include resumes of inspectors to show appropriate pavement inspection experience and qualifications.” The following is a brief resume of Mike DeVila’s PMP experience.

Mr. DeVila has worked on the pavement management field since 2002, having performed inspections on thousands of miles of public roads. Mike has performed inspections using both windshield and sample section methods and has experience in the use of the MicroPAVER and Street Saver PMP software. Mr. DeVila undergoes inspection training approximately every three years, and last received training from OCTA in November of 2012. Mike and other Harris staff are schedule to receive updated training from OCTA in December of 2014 and perform prequalification testing again in winter of 2015.

In addition to performing pavement inspections, Mr. DeVila has worked on all other aspects of pavement management including such duties as data entry, analyzing/projecting budget forecasts for planning, preparing graphs and tables of PMP data and linking PMP data to GIS systems. Mr. DeVila is also responsible for performing basic engineering assignments as related to specific projects. These assignments can include field data collection, database manipulation, AutoCAD drafting, GIS, calculations, reports, infrastructure evaluations and construction cost estimating.

Mr. DeVila has performed inspections and pavement management reports for the following agencies:

<i>Agency/ City</i>	<i>Year of Project</i>	<i>Discription</i>	<i>Program Used</i>
Alameda County	2014		SweetSaver MTC
Beverly Hills	2008	Citywide PMP, 152 miles	MicroPaver
Carpettara	2004	Citywide PMP, 28 miles	MicroPaver
Cypress	2013	Citywide PMP, 112 miles	MicroPaver
Encindas	2014	Citywide PMP, 168 miles	StreetSaver MTC
Glendale	2007		MicroPaver
Goleta	2003	Citywide PMP, 86 miles	MicroPaver
Inglewood	2013	Citywide PMP 186 miles	MicroPaver
La Palma	2002, 2005, 2006, 2007, 2009, 2014	Citywide, Multiple Years	MicroPaver
Menifee	2011	Citywide PMP, 286 miles	MicroPaver
Oceanside	2005		MicroPaver
Ontario	2005		MicroPaver
Palm Desert	2007		MicroPaver
Palos Verves Estates	2003, 2011	Citywide, Multiple Years	MicroPaver
Placenta	2006, 2008, 2010, 2012, 2013, 2014	Citywide, Multiple Years, 131 miles	MicroPaver
Pomona	2010	Arterial/Collector PMP Update, 100 miles	MicroPaver
Rancho Palos Verdes	2004	Citywide PMP, 144 miles	MicroPaver
Rialto	2013, 2014	Citywide PMP, 301 miles	MicroPaver
Santa Barbara	2003	Citywide PMP, 256 miles	MicroPaver
Solana Beach	2012	Citywide PMP Update, 42 miles	MicroPaver
Temple City	2013	Citywide PMP Update, 71 miles	MicroPaver
Ventura	2003		MicroPaver
Westminster	2006		MicroPaver
Yorba Linda	2002, 2004, 2006, 2008, 2010, 2012 2014	Citywide PMP, 213 miles	MicroPaver

3. SAFETY PROCEDURES

Harris administers a health and safety program in compliance with the Cal OSHA Title VIII, Section 3203. The program is documented in Harris & Associates Injury and Illness Prevention Program.

Generally, the safety procedures include

- Inspectors to wear a Class 2 or 3 safety vest at all times;
- Flashing beacon on all vehicles utilized for surveys; and
- Stopped vehicles to be parked at locations away from moving traffic (e.g. nearby parking, shoulders, etc.).

On streets where there is a high volume of traffic or high speeds, additional measures may be necessary, such as:

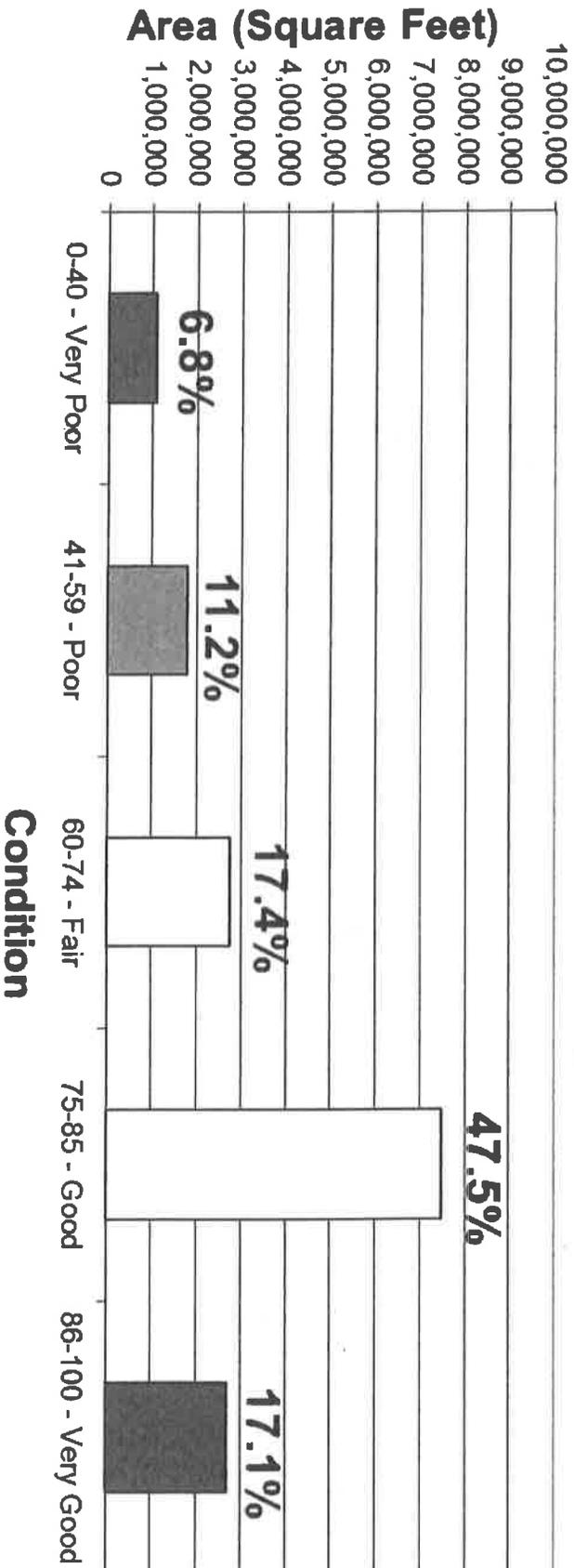
- Surveys to occur during off-peak periods or on weekends;
- Additional inspector to watch out for traffic; and
- Traffic flaggers in extreme cases.

SECTION III

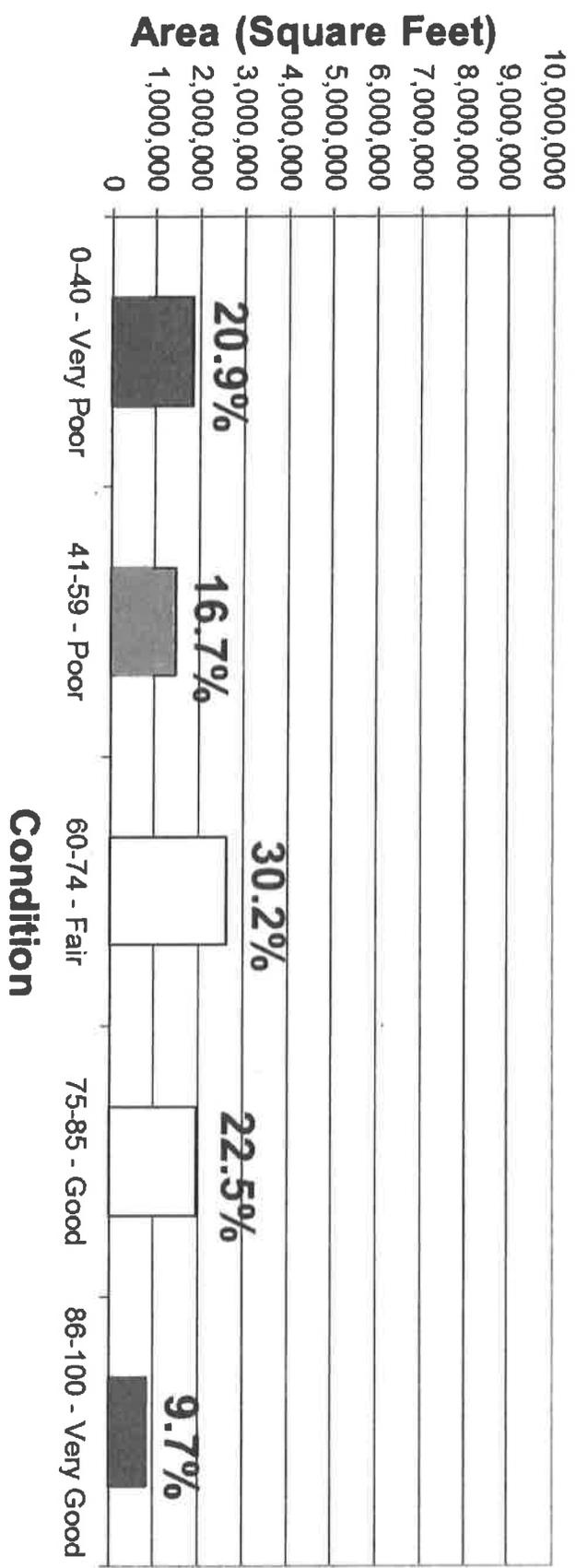
CONDITION DISTRIBUTION REPORT

This report graphically depicts the distribution of the pavement condition throughout the street network by Army Corp of Engineers condition groups. The condition ranges from a PCI of 0 “Very Poor” to 100 “Very Good”, with a “Very Good” condition corresponding to a pavement at the beginning of its life cycle, and a “Very Poor” condition representing a badly deteriorated pavement with virtually no remaining life. The table on the following page shows the general pavement condition.

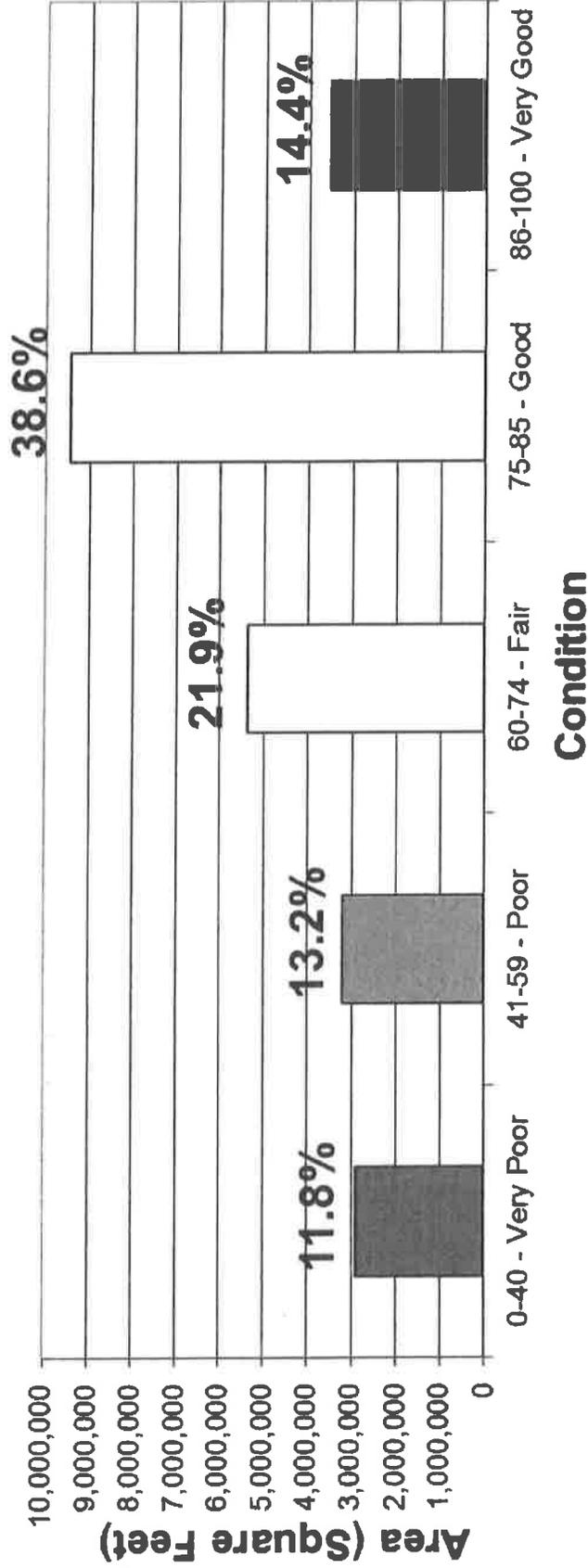
System Condition Distribution (Residential Streets) Avg. Condition: 73



**System Condition Distribution
 (Arterial Streets)
 Avg. Condition: 62**



System Condition Distribution (Residential & Arterial Streets) Avg. Condition: 69



SECTION IV PAVEMENT CONDITION INDEX (PCI) REPORT

Listed alphabetically by street name and by PCI, the report provides the City with a listing of pertinent inventory and pavement condition data for each pavement section within the City's pavement network. The Pavement Condition Index (PCI) Report notes the names, limits, classification, dimension, pavement class and PCI as of the last inspection for each pavement section.

Detailed common descriptions of the information appearing on this report are presented below:

Street Name - The name of each pavement section appears in this column. Generally, the pavement section name is taken directly from a street sign; however, where no street signs are posted, the name appearing on the network map is noted instead.

Section - The section number along each branch assigned to each pavement segment

From - A description of the beginning limit of each pavement section appears in this column. The limit will note the side of the boundary street from which the segment was taken (e.g., "N/S MAIN ST" refers to the north side of the intersection at Main St). If the beginning limit exists between intersections, then the beginning limit description may be an address, post mile marker, or a distance from a known point of reference (e.g., "500' N/O MAIN ST").

To - A description of the ending limit of each pavement section appears in this column. The description may consist of a street name, an address, or a distance from a known point of reference as described in the above section.

Surface - A code is assigned to each pavement section to describe surface type.

<u>CODE</u>	<u>DESCRIPTION</u>
AAC/AC	Asphalt Concrete

Rank - The rank of each pavement section appears in this column. Typically, street segments are classified according to traffic volume or the agency's circulation element.

<u>CODE</u>	<u>DESCRIPTION</u>
B	Major Arterial
C	Collector
E	Residential
P	Primary Arterial
S	Secondary Arterial
O	Alley

Zone – The designated Maintenance Areas within the City (if applicable).

Lanes – The number of lanes in the pavement section.

Length – The length of the pavement section in linear feet (LF).

Width – The width of the pavement in linear feet (LF).

Area – The area of the pavement section in square feet (SF). The length time the width plus any additional pavement area from turn pockets, pullouts, cul-de-sacs, or other variations in the configuration of the pavement segment.

Insp. Date - The date each pavement section was last inspected.

PCI - Pavement Condition Indexes were calculated for pavement sections based on severity and extent of distress manifestations observed within the pavement section. Ranging between 0 and 100, a PCI of "100" corresponds to a pavement at the beginning of its life cycle, while a PCI of "0" corresponds to a badly deteriorated pavement which is at or near the end of its life cycle.

LAND USE PLANNING STRATEGIES LETTER

The People are the City

Mayor
SCOTT W. NELSON

Mayor Pro Tem
JOSEPH V. AGUIRRE

Councilmembers:
CONSTANCE M. UNDERHILL
CHAD P. WANKE
JEREMY B. YAMAGUCHI



City Clerk:
PATRICK J. MELIA

City Treasurer:
CRAIG S. GREEN

City Administrator
TROY L. BUTZLAFF, ICMA-CM

401 East Chapman Avenue – Placentia, California 92870

June 17, 2014

Ms. May Hout
Orange County Transportation Authority
P.O. Box 14184
Orange, CA 92863-1584

SUBJECT: CITY OF PLACENTIA STRATEGIES THAT ACCOMMODATE TRANSIT AND NON-MOTORIZED TRANSPORTATION

Dear Ms. Hout:

The following excerpts of the City of Placentia's General Plan (GP) satisfy the item related to Renewed Measure M (M2) Eligibility for Fiscal Year 2014/2015: "to consider, as part of the Eligible Jurisdiction's General Plan, land use strategies that accommodate transit and non-motorized transportation". No changes have been made since last year's submittal. The GP contains the Circulation Element and associated transportation control measures. The relevant sections are attached to this letter. The CE covers transit and non-motorized transportation items.

The General Plan's emphasis is on Transportation Control Measures (TCM's) to reduce traffic congestion and improve air quality, which in turn will increase housing option and employment opportunities.

Appendix D, titled "Transportation Control Measures/Growth Management Strategies Matrix", contains listed goals, objectives, and policies to assist in meeting strategies that will accommodate transit and non-motorized items in the near future. The matrix includes the following:

- Requires bicycle parking facilities in all new non-residential development.
- Requires bicycle parking facilities, lockers, and showers in non-residential development of 100,000 sq. ft. or more.
- Requires new residential subdivisions of 500 units or more to include supportive commercial users designed to be convenient to bicycles and pedestrians.
- Requires an articulated pedestrian and/or bicycle path with access to all street frontages in a new office park complex of 250,000 sq. ft. or other land use that occupies more than 40 acres.
- Requires employers of 100 or more to contribute to a lunch time (or all day) shuttle that accesses shopping centers, special event centers, and other contributing employers within a specified zone.

- Requires special event centers with 1,500 or more seats and regional shopping centers of 500,000 sq. ft. to designate parking facilities and spaces that can be used as park'n'ride lots.

The General Plan is used to implement developments such as the Clementine Properties. The development included fifty one (51) single family homes and three (3) live-work units on 4.1 acres of land located at the south-east corner of Bradford Avenue and Santa Fe Avenue. The homes are located in the same area as the City's historic old town that includes numerous shopping and dining opportunities. Additionally, the future Metrolink Station will be built within walking distance making the Clementine Properties a true live and work environment utilizing growth management strategies.

The City of Placentia is the process of updating its General Plan. The plan is intended to be completed in early 2015. The current General Plan and Circulation Element will be updated with the latest circulation element information and transportation control measures. The current General plan and Circulation Element are available for reference and review at Placentia City Hall. Please let me know if you have any questions and/or concerns regarding the subject issue. I can be reached at (714) 993-8120 or by email at mmcconaha@placentia.org.

Sincerely,

Michael McConaha
Public Works Manager

LOCAL SIGNAL SYNCHRONIZATION PLAN

The People are the City

Mayor
SCOTT W. NELSON
Mayor Pro Tem
JOSEPH V. AGUIRRE

Councilmembers:
CONSTANCE M. UNDERHILL
CHAD P. WANKE
JEREMY B. YAMAGUCHI



City Clerk:
PATRICK J. MELIA
City Treasurer:
CRAIG S. GREEN
City Administrator
TROY L. BUTZLAFF, ICMA-CM

401 East Chapman Avenue – Placentia, California 92870

June 30, 2014

Orange County Transportation Authority
ATTN: Anup Kulkarni
Regional Modeling and Traffic Operations
Planning Division
P.O. Box 14184
Orange, CA 92863-1584

Subject: Local Signal Synchronization Plan Submittal as Part of the Measure M2 Eligibility Process

Dear Mr. Kulkarni:

The City of Placentia is pleased to submit its Local Signal Synchronization Plan as part of the Measure M2 eligibility process. The submittal includes the following components:

1. A completed "Local Signal Synchronization Plan Consistency Review Checklist" form establishing consistency between the Local Signal Synchronization Plan and the City's updated Local Signal Synchronization Plan.

The City looks forward to continuing the implementation of the beneficial programs and construction projects required and made possible by Measure M2.

If you have any questions, please call me at 714-993-8120 should you have any questions.

Sincerely,

Michael McConaha
Public Works Manager

Enclosures

- A. Local Signal Synchronization Plan Consistency Review Checklist
- B. Updated Local Signal Synchronization Plan

The People are the City

Mayor
SCOTT W. NELSON
Mayor Pro Tem
JOSEPH V. AGUIRRE

Councilmembers:
CONSTANCE M. UNDERHILL
CHAD P. WANKE
JEREMY B. YAMAGUCHI



City Clerk:
PATRICK J. MELIA
City Treasurer:
CRAIG S. GREEN
City Administrator
TROY L. BUTZLAFF, ICMA-CM

401 East Chapman Avenue – Placentia, California 92870

LOCAL SIGNAL SYNCHRONIZATION PLAN CONSISTENCY REVIEW CHECKLIST

The Local Agency Name: City of Placentia Plan Date: 6/17/2014

Local agencies must submit a copy of the Local Signal Synchronization Plan, a completed consistency review checklist, and any supporting documentation. Complete the table below.

Complete the table below:

Local Agency Statement	Page(s) in LSSP	Yes – No
1) Signal synchronization goals of the agency are consistent with those outlined as part of the Regional Traffic Signal Synchronization Master Plan. Include information on how the traffic signal synchronization street routes and traffic signals may be coordinated with traffic signals on the street routes in adjoining jurisdictions.	Section 1	Yes
2) Traffic signal synchronization street routes are identified, including all corridors along the regional signal synchronization network located within the local agency.	Section 2	Yes
3) Traffic signal inventory for all traffic signal synchronization street routes.	Section 3	Yes
4) Three-year plan separately showing costs, available funding, and phasing for capital, operations, and maintenance of signal synchronization along the traffic signal synchronization street routes and traffic signals. Include a separate planning level estimate of complete system implementation cost.	Section 4	Yes
5) Signal synchronization review, revision, and assessment of synchronization activities along the traffic signal synchronization street routes and traffic signals.	Section 5	Yes

I certify that the above statements are true to the best of my knowledge.

Signature 6/17/2014
Date

Michael McConaha, Public Works Manager, City of Placentia
Printed Name, Title, & Local Agency



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
 VIA: CITY ADMINISTRATOR
 FROM: DIRECTOR OF ADMINISTRATIVE SERVICES AND COMMUNITY SERVICES
 DATE: JUNE 17, 2014
 SUBJECT: **ACCEPTANCE OF RESIGNATION FROM THE VETERANS ADVISORY COMMITTEE**
 FISCAL IMPACT: NONE

SUMMARY:

On June 2, 2014, the City received an email from Mr. Jefferson Kim, Veterans Advisory Committee member, indicating his intent to resign from the Committee. This action accepts with regret the resignation of Mr. Jefferson Kim from the Veterans Advisory Committee.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Accept the resignation of Jefferson Kim from the Veterans Advisory Committee; and
2. Include the vacancy in the Veterans Advisory Committee with the current application/recruitment process.

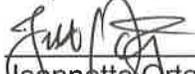
DISCUSSION:

Mr. Jefferson Kim has been a member of the Veterans Advisory Committee since 2011 Mr. Kim expressed his gratitude for the time spent on the Committee; however, due to his personal commitments, he has submitted his resignation from the Veterans Advisory Committee. An appointment for this vacancy is anticipated to be made as part of the current application/recruitment process.

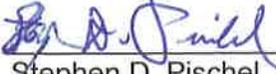
FISCAL IMPACT:

None.

Prepared by:


 Jeannette Ortega
 Neighborhood Services Coordinator

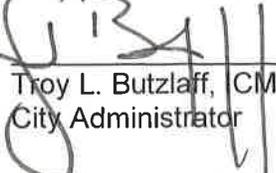
Reviewed by:


 Stephen D. Pischel
 Director of Administrative Services and
 Community Services

Reviewed and approved:


 Damien R. Arrula
 Assistant City Administrator

Reviewed and approved:


 Troy L. Butzlaff, CMA-CM
 City Administrator

Attachment:

1. Resignation Email

1.h.

June 17, 2014

From: [Jefferson Kim](#)
To: [Ortega, Jeannette](#)
Subject: Resignation as Veterans Advisory Committee Member
Date: Monday, June 02, 2014 4:09:30 PM
Attachments: [image006.png](#)

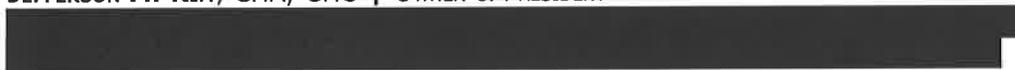
Would you be able to pass along this message to tonight's meeting?

"I, Jefferson Kim, do hereby resign my position as a committee member to the Veterans Advisory Committee for the City of Placentia effective immediately. I was honoured to serve in the capacity, but I feel my life priorities do not allow me to continue and serve in good conscience. Thank you for all your hard work, and I feel confident that the Veterans Advisory Committee will continue and operate effectively in your capable and competent hands."

--



JEFFERSON M. KIM, CHA, CHO | OWNER & PRESIDENT





Successor Agency to the Redevelopment Agency of the City of Placentia

AGENDA REPORT

TO: SUCCESSOR AGENCY BOARD

FROM: CITY ADMINISTRATOR

VIA: ASSISTANT CITY ADMINISTRATOR

DATE: JUNE 17, 2014

SUBJECT: **LONG RANGE PROPERTY MANAGEMENT PLAN FOR THE SUCCESSOR AGENCY TO THE FORMER REDEVELOPMENT AGENCY OF THE CITY OF PLACENTIA**

FISCAL
IMPACT: NONE

SUMMARY:

Pursuant to Health and Safety Code ("HSC") § 34191.5, the Successor Agency to the former Placentia Redevelopment Agency ("Successor Agency") is required to prepare a Long Range Property Management Plan ("PMP"). This action respectfully requests the Successor Agency to approve the PMP and direct Staff to transmit it to the Oversight Board for formal approval and submission to the Department of Finance ("DOF").

RECOMMENDATION:

It is recommended that the City Council, acting in its capacity as the Successor Agency to the Redevelopment Agency of the City of Placentia, take the following actions:

1. Adopt Resolution RSA-2014-_____, A Resolution of the City Council of the City of Placentia, California, Acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, approving the Long Range Property Management Plan Pursuant to Health and Safety Code Section 34191.5; and
2. Direct Staff to submit the Long Range Property Management Plan to the Oversight Board for review and approval.

DISCUSSION:

Pursuant to Health and Safety Code § 34191.5, within six months after receiving a Finding of Completion from the DOF, all successor agencies for former redevelopment agencies that owned property as of the time of redevelopment dissolution in 2011 are required to prepare a PMP. The PMP governs the disposition and use of property held by the former redevelopment agency pursuant to legal requirements contained in the law. The Successor Agency has prepared the PMP, which provides the information required pursuant to Health and Safety Code § 34191.5(c) (part of Assembly Bill 1484).

1.i.

June 17, 2014

The PMP specifically includes pertinent data, such as the date and purpose of acquisition, parcel characteristics, estimate of the current value and any lease, rental or other revenues, histories of environmental contamination, a description of each property's potential for transit-oriented development and the advancement of the City's planning objectives, and previous development proposals. Finally, the PMP addresses the use or disposition of each property.

Permissible uses include retention for governmental use, retention for future development, sale of the property, or use of property to fulfill an enforceable obligation. The former Redevelopment Agency of the City of Placentia ("Redevelopment Agency") is currently the owner of record on title of two (2) properties, which specifically fall under the category of Governmental Use. The two properties are public parking lots that were acquired and developed prior to redevelopment dissolution for governmental purposes and serve as a public benefit.

Subject to the review of the PMP as hereby transmitted to the Successor Agency on June 17, 2014, it is respectfully requested that the Successor Agency approve and adopt the resolution, as submitted hereto as Attachment No. 1, approving the PMP and authorizing the transmittal of the PMP to the Oversight Board and DOF for their approval. A copy of the PMP can be seen as Attachment No. 2 to this report.

FISCAL IMPACT:

The costs associated with the preparation and submittal of this document are to be paid through Redevelopment Property Tax Trust Fund dollars received by the Successor Agency for approved enforceable obligations and an administrative cost allowance budget.

Prepared and submitted by:

Reviewed and approved:



Damien R. Arrula,
Assistant City Administrator



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachments:

1. Resolution RSA-2014- _____, approving the Long Range Property Management Plan
2. Long Range Property Management Plan

RESOLUTION NO. RSA-2014-XXX

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA, CALIFORNIA, ACTING AS THE SUCCESSOR
AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF
PLACENTIA, APPROVING THE LONG RANGE PROPERTY
MANAGEMENT PLAN PURSUANT TO HEALTH AND SAFETY CODE
§ 34191.5**

A. Recitals.

(i). On December 29, 2011, the California Supreme Court delivered its decision in *California Redevelopment Association v. Matosantos*, finding ABx1 26 ("Dissolution Act") largely constitutional.

(ii). The Dissolution Act and the California Supreme Court's decision in *California Redevelopment Association v. Matosantos*, all California redevelopment agencies, including the Redevelopment Agency of the City of Placentia ("former Agency"), were dissolved on February 1, 2012.

(iii). On January 17, 2012, the Placentia City Council adopted Resolution No. R-2012-03 accepting for the City the role of Successor Agency to the former agency ("Successor Agency"). Under the Dissolution Act, the City, in its capacity as Successor Agency, must prepare a long range property management plan ("PMP") that addresses the disposition and use of the real properties of the former redevelopment agency for consideration by a local oversight board and State Department of Finance ("DOF").

(iv). The PMP shall be submitted to the Oversight Board and DOF within six (6) months after receiving a Finding of Completion from DOF.

(v). The PMP shall include an inventory of all properties in the Community Redevelopment Property Trust fund, which serves as the repository of the former Agency's real properties.

(vi). The PMP has been prepared by the Successor Agency staff and is consistent with the provisions of the Dissolution Act, Health and Safety Code Section 34191.5.

(vii). The Successor Agency approves the Long Range Property Management Plan, as attached hereto as Attachment 1, and directs the Successor Agency staff to transmit it to the

Oversight Board and DOF as required by Health and Safety Code § 34191.5.

(viii). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF PLACENTIA, DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The City Council, acting in its capacity as the Successor Agency, approves and adopts the Long Range Property Management Plan as required by HSC § 34191.5.

3. In retaining the responsibilities of the Redevelopment Agency of the City of Placentia as provided in California Health and Safety Code § 34191.5, the City Council expressly determines, recognizes, reaffirms, and ratifies the statutory limitation on the City and the City Council's liability in retaining the responsibilities of the Redevelopment Agency of the City of Placentia under AB 1X 26. Nothing in this Resolution shall be construed as a commitment, obligation, or debt of the City or any resources, funds, or assets of the City to fund the City's service as the Successor Agency to the Redevelopment Agency of the City of Placentia as provided in this Resolution.

4. The City Administrator, or his designee, hereby is authorized and directed to submit the PMP to the Oversight Board for approval and transmittal to all required County and State agencies as well as to post the PMP on the Successor Agency's website.

PASSED, APPROVED and ADOPTED this 17th day of June, 2014.

SCOTT W. NELSON, CHAIRMAN

Attest:

PATRICK J. MELIA,
SECRETARY

I, PATRICK J. MELIA, Secretary of the Successor Agency to the Redevelopment Agency of the City of Placentia do hereby certify that the foregoing Resolution No. was adopted at a regular meeting of the Board of Directors held on the 17th day of June, 2014 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

PATRICK J. MELIA, SECRETARY

Approved as to Form:

ANDREW V. ARCZYNSKI,
GENERAL COUNSEL

LONG-RANGE PROPERTY MANAGEMENT PLAN

CITY OF PLACENTIA SUCCESSOR AGENCY



Prepared By:

DRAFT



KOSMONT COMPANIES
865 S. Figueroa Street, #3500
Los Angeles, CA 90017
Telephone: (213) 417-3300
www.kosmont.com

JUNE 2014

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1.0 Introduction

1.1 Background & Purpose

Health and Safety Code Section 34191.5, added by Assembly Bill ("AB") 1484 (signed into law on June 27, 2012), requires each Successor Agency ("SA") to prepare and approve a Long-Range Property Management Plan ("PMP") that addresses the disposition and use of the real properties of the former redevelopment agency. Properties held by a successor agency cannot be disposed of until the State Department of Finance ("DOF") has approved the PMP. This document is the PMP for the Successor Agency to the former Placentia Redevelopment Agency ("Successor Agency").

1.2 Legal Requirements

Pursuant to Health and Safety Code section 34191.5, a successor agency that holds property owned by a former redevelopment agency is required to submit a PMP to the State Department of Finance ("DOF") for approval within six months after it receives a "Finding of Completion" from the DOF. Prior to the submittal of the PMP to the DOF, the oversight board to the successor agency must review and approve the PMP. AB 1484 requires that the PMP include the following components:

1. Inventory of all properties in the Community Redevelopment Property Trust Fund ("Property Trust Fund"), established to serve as the repository of the former redevelopment agency's real properties. This inventory shall include the following information:

- a. Date of acquisition of the property and the value of the property at that time, and an estimate of the current value of the property.
- b. Purpose for which the property was acquired.
- c. Parcel data, including address, lot size, and current zoning in the former redevelopment agency redevelopment plan or specific, community, or general plan.
- d. Estimate of the current value of the parcel including, if available, any appraisal information.
- e. Estimate of any lease, rental, or any other revenues generated by the property, and a description of the contractual requirements for the disposition of those funds.
- f. History of environmental contamination, including designation as a brownfield site, and related environmental studies, and history of any remediation efforts.
- g. Description of the property's potential for transit-oriented development and the advancement of the planning objectives of the successor agency

- h. Brief history of previous development proposals and activity, including the rental or lease of property.
2. Address the use or disposition of all the properties in the Property Trust Fund. Permissible uses include:
- a. Retention for governmental use pursuant to subdivision (a) of Section 34181;
 - b. Retention for future development;
 - c. Sale of the property; or
 - d. Use of property to fulfill an enforceable obligation.
3. Separately identify and list properties in the Property Trust Fund dedicated to governmental use purposes and properties retained for purposes of fulfilling an enforceable obligation. With respect to the use or disposition of all other properties, all the following shall apply:
- a. If the plan directs the use or liquidation of the property for a project identified in an approved redevelopment plan, the property shall be transferred to the city, county, or city and county.
 - b. If the plan directs the liquidation of the property or the use of revenues generated from the property, such as lease or parking revenues, for any purpose other than to fulfill an enforceable obligation or other than that specified in subsection 3(a) above, the proceeds from the sale shall be distributed as property tax to the taxing agencies.
 - c. Property shall not be transferred to a successor agency, city, county, or city and county, unless the PMP has been approved by the oversight board and DOF.

1.3 Successor Agency Property Summary

The former Placentia Redevelopment Agency is the owner of two (2) properties in the City of Placentia that are now retained and controlled by the Successor Agency. Details are provided in Attachment No. 1, which is the Property Inventory Data Worksheet that was provided by the DOF. The following table includes a brief summary of basic property information as well as the permissible use category that the Successor Agency has selected for each property:

#	Address/Description	APN	Permissible Use			
			Gov. Use	Future Development	Sale	Enf. Oblig.
1	Property: 234 S. Main St.	339-365-09	X			
2	Property: 234 S. Melrose St.	339-364-09	X			



The analyses, projections, assumptions, rates of return, and any examples presented herein are for illustrative purposes and are not a guarantee of actual and/or future results. Project pro forma and tax analyses are projections only. Actual results may differ materially from those expressed in this analysis.

2.0 Long-Range Property Management Plan (PMP)

All properties listed below are proposed to be transferred to the City of Placentia (“City”) pursuant to Health and Safety Code Section 34181 (a), which allows properties of a former redevelopment agency to be transferred to a public jurisdiction. A description of all properties, including the legally required information, aerial maps, and photographs of each property, are presented in this section.

Property #1: 234 S Main Street – Parking Lot



Photograph 1: The photograph above depicts a view of the thirteen car parking lot from S. Main Street.



Photograph 2: This photograph provides an aerial view of the property, which is indicated by the red outline.

One of the many elements critical to the revitalization of the Old Town area in the City of Placentia has been the provision of conveniently located public parking. Prior to dissolution, the former Placentia Redevelopment Agency (“Redevelopment Agency”) created the off-alley thirteen space parking lot in Old Town to serve this purpose (Attachment No. 2). The property is specifically located at 234 S. Main Street, which is immediately behind downtown businesses along Santa Fe Avenue.

The Redevelopment Agency developed and has since used the subject property as a governmental purpose (providing public parking), which the Successor Agency contends is a public benefit and should continue to remain available to the public. The economic success of the downtown businesses in the Old Town area as well as the retention of existing businesses

is dependent on the City's ability to provide free parking to customers and residents in and around Downtown Placentia.

The Successor Agency proposes to transfer the subject property to the City as a governmental use to ensure that these properties are maintained for their specified public uses.

Parcel Data	
Address	234 S. Main St
APN	339-365-09
Lot Size	0.09 acres
Use	Public Parking Lot
Zoning	SF-C Santa Fe Commercial
General Plan	C - Commercial
Current Title	Placentia Redevelopment Agency
Future Title	City of Placentia

Acquisition & Valuation Information	
Acquisition Date	02/20/2002
Value at Time of Purchase	\$227,000
Funding Source	Tax Increment
Purpose	Property was specifically purchased to provide public parking to support and provide a public benefit to the businesses, customers, and residents in and around the Downtown Placentia area.
Estimate of Current Value	258,361
Method of Valuation	Book Value

Revenues Generated by Property & Contractual Requirements	
City / Successor Agency Lease Agreement	No revenue is generated. The parking is free to the public. The City currently maintains the public parking lots.

History of Environmental Contamination, Remediation Efforts and Other Deficiencies	
None	There is no known history of environmental contamination or remediation on this site.

Transit-Oriented Development & Advancement of Agency Planning Objectives

Potential for TOD	Not applicable
Agency Planning Objectives	Ensure the City's General Plan goal of: <i>Assist local merchants that wish to revitalize older retail shopping centers through various strategies that might include: assistance in providing parking and/or the establishment of business improvement districts.</i>

Recommendation for Disposition

Retain for Government Use	Property to be transferred to the City of Placentia to continue to provide public parking to support and provide a public benefit to the businesses, customers, and residents in and around the Downtown Placentia area.
----------------------------------	--

Property #2: 234 S. Melrose St.



Photograph 3: The photograph above provides a view of the property from S. Melrose St.



Photograph 4: The photograph provides an aerial view of the property as indicated by the red border.

The revitalization of the Old Town area in the City of Placentia has been, as previously stated, the provision of conveniently located public parking. Prior to dissolution, the former Placentia Redevelopment Agency ("Redevelopment Agency") acquired the subject property in 2002 (Attachment No. 2) and created the off-alley thirteen space parking lot in Old Town. The property is specifically located at 234 S. Melrose Street, which is immediately behind downtown businesses along Santa Fe Avenue.

The Redevelopment Agency developed and has since used the subject property as a governmental purpose (providing public parking) and is considered to be a public benefit, which should remain available to the public. The economic success of the downtown businesses in the Old Town area as well as the retention of existing businesses is dependent on the City's ability to provide free parking to customers and residents in and around Downtown Placentia.

The Successor Agency proposes to transfer the subject property to the City as a governmental use to ensure that these properties are maintained for their specified public uses.

Parcel Data	
Address	234 S. Melrose St.
APN	339-364-09
Lot Size	0.09 acres
Use	Public Parking Lot
Zoning	SF-C Santa Fe Commercial
General Plan	C - Commercial
Current Title	Placentia Redevelopment Agency
Future Title	City of Placentia

Acquisition & Valuation Information	
Purchase Date	08/28/2002
Purchase Price	\$223,000
Funding Source	Tax Increment
Purpose	Property was specifically purchased to provide public parking to support and provide a public benefit to the businesses, customers, and residents in and around the Downtown Placentia area.
Estimate of Current Value	248,692
Method of Valuation	Book Value

Revenues Generated by Property & Contractual Requirements	
City / Successor Agency Lease Agreement	No revenue is generated. The parking is free to the public. The City currently maintains the public parking lots.

History of Environmental Contamination, Remediation Efforts and Other Deficiencies	
None	There is no known history of environmental contamination or remediation on this site.

Transit-Oriented Development & Advancement of Agency Planning Objectives

Potential for TOD	Not applicable
Agency Planning Objectives	Ensure the City's General Plan goal of: <i>Assist local merchants that wish to revitalize older retail shopping centers through various strategies that might include: assistance in providing parking and/or the establishment of business improvement districts.</i>

Recommendation for Disposition

Retain for Government Use	Property to be transferred to the City of Placentia to continue to provide public parking to support and provide a public benefit to the businesses, customers, and residents in and around the Downtown Placentia area.
----------------------------------	--

3.0 Attachments

Attachment No. 1: Property Data Inventory Worksheet

Attachment No. 2: Placentia Redevelopment Agency Agenda Report & Resolution (9.25.2002)

Attachment No. 3: Finding of Completion (Placentia Successor Agency)

Attachment No. 4: Oversight Board Resolution Approving the PMP

Attachment No. 5: DOF Long Range Property Management Plan Checklist



The analyses, projections, assumptions, rates of return, and any examples presented herein are for illustrative purposes and are not a guarantee of actual and/or future results. Project pro forma and tax analyses are projections only. Actual results may differ materially from those expressed in this analysis.

865 South Figueroa Street, 35th Floor Los Angeles California 90017 ph 213.417.3300 fax 213.417.3311

LONG RANGE PROPERTY MANAGEMENT PLAN: PROPERTY INVENTORY DATA

HSC 34191.5 (c)(1)(C)		HSC 34191.5 (c)(2)					HSC 34191.5 (c)(1)(A)			HSC 34191.5 (c)(1)(B)		HSC 34191.5 (c)(1)(E)		HSC 34191.5 (c)(1)(F)		HSC 34191.5 (c)(1)(G)		HSC 34191.5 (c)(1)(H)			
Address or Description	APN	Property Type	Permissible Use	If Sale of Property, specify intended use proceeds	Permissible Use Detail	Acq. Date	Value at Time of Acq.	Estimated Current Value	Date of Estimated Current Value	Estimated Current Value Basis	Prop. Sale Value	Prop. Sale Date	Purpose for which property was acquired	Lot Size	Current Zoning	Annual Estimate of Income/Revenue	Are there any contractual requirements for use of Income/Revenue?	Has there been historic environmental contamination, studies, and/or remediation, and designation as a brownfields site for the property?	Does the property have the potential as a transit oriented development?	Were there advancements to the successor agency's planning objectives?	Does the property have a history of previous development proposals and activity?
1 234 S Main Street	339-385-09	Parking Lot/Structure	Governmental Use	Not Applicable	Property to be transferred to the City of Placentia to continue to provide public parking to support the Downtown Placentia area.	2/20/2002	227,000	258,361	6/30/2013	Book	Not Applicable	Not Applicable	To provide public parking to support and provide a public benefit to the customers, and businesses around the Downtown Placentia area.	0.09 Acres	SP-C, Santa Fe Commercial	0	No	No	No	No	Yes
2 334 S Main St	339-384-09	Parking Lot/Structure	Governmental Use	Not Applicable	Property to be transferred to the City of Placentia to continue to provide public parking to support the Downtown Placentia area.	9/29/2002	223,000	246,692	6/30/2013	Book	Not Applicable	Not Applicable	To provide public parking to support and provide a public benefit to the customers and residents in and around the Downtown Placentia area.	0.09 Acres	SP-C, Santa Fe Commercial	0	No	No	No	No	Yes



Placentia Redevelopment Agency

AGENDA REPORT

TO: EXECUTIVE DIRECTOR
 FROM: PUBLIC WORKS DEPARTMENT
 DATE: SEPTEMBER 25, 2002
 SUBJECT: REQUEST OF FUNDS FOR THE DEMOLITION AND ASBESTOS TESTING OF A RESIDENTIAL PARCEL AT 234 MELROSE STREET AND THE CONSTRUCTION OF A TWELVE-SPACE PARKING LOT FOR PUBLIC USE
 FINANCIAL IMPACT: \$44,000.00 (REDEVELOPMENT AGENCY - RESTRICTED FUNDS FOR HOUSING AND COMMUNITY INFRASTRUCTURE IMPROVEMENTS) FUND NO. 950, PROJECT NO: 200005

INTRODUCTION:

The Agency recently approved the acquisition of a residential parcel located at 234 Melrose Street. The Agency purchased the property with the intent to construct a twelve-space public parking lot. Approval is recommended at this time for the demolition of the single family residence currently located on the lot, the necessary asbestos testing and the construction of a twelve space parking lot.

The intent of the project is to quickly improve upon the appearance and function of the Santa Fe area.

DISCUSSION:

The Melrose Street underpass is due to begin construction this month. The Agency has identified "low hanging fruit" that would enhance the appearance and function of the Santa Fe area. Parking was a major element. This particular parcel would be utilized for a twelve-space parking lot identical to the recently completed parking lot at 234 Main Street.

The parking lot plan would include installation of landscaping, irrigation systems as well as ample lighting.

Project Budget:

Below is the estimated cost for the various project elements. Funding is available for this effort from the recently financed Redevelopment Agency bonds, which are restricted funds that must be used for housing and community infrastructure projects located inside and in proximity to the Agency boundaries. This project meets this criteria.

Item	Cost
Demolition - Melrose Street House	\$ 15,000.00
Asbestos Report & Abatement	\$ 4,000.00
Parking Lot Construction	\$ 25,000.00
TOTAL	\$44,000.00

In summary, completion of this project will add much needed parking to the Santa Fe area. Construction contract bids will be brought back for Agency consideration in the next thirty days.

ACTION:

Approved [] Denied
 Receive & File
 Continued to _____
 RA-2002-12

VOTE: 5-0
 FILE# 716

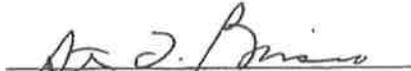
AGENDA ITEM NO.: RA2
 COUNCIL MEETING DATE: OCT 01 2002

EXECUTIVE DIRECTOR
SEPTEMBER 25, 2002
PAGE TWO

RECOMMENDATION:

It is recommended that the Agency approve the implementation of the Ilsted Improvement project and approve the attached resolution to amend the budget to fund them.

Respectfully submitted:


STEVEN L. BRISCO
Finance Director

Reviewed and Approved:


CHRISTOPHER BECKER
Director of Public Works


for ROBERT D'AMATO
Executive Director

CB/kik

Attachment: As stated

PW#02-53

RESOLUTION NO. RA-2002-12

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE REDEVELOPMENT AGENCY OF THE CITY OF PLACENTIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2002/03 IN THE AGGREGATE AMOUNT OF (\$44,000) IN COMPLIANCE WITH STATE LAW REQUIRING SUFFICIENT APPROPRIATIONS FOR ACTUAL EXPENDITURES.

WHEREAS, appropriations are the legal authority for governments to spend, and they are estimated in advance of actual expenditures, and from time to time they must be adjusted when the expenditures are subsequently known.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE REDEVELOPMENT AGENCY OF THE CITY OF PLACENTIA DOES RESOLVE THAT THE FISCAL YEAR 2002/03 BUDGET, RESOLUTION RA-2002-07, BE AMENDED TO INCLUDE THE FOLLOWING AMENDMENTS AND INCLUDE THEM AS THOUGH THEY WERE ADOPTED AS PART OF THE INITIAL APPROPRIATIONS.

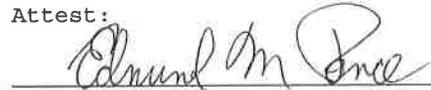
Fund	Description	Department	Object	Project	Increase (Decrease)
APPROPRIATIONS					
RDA	Demolition of existing structure, asbestos report and abatement and parking lot construction	Redevelopment	7303	200005	\$ 44,000

PASSED AND ADOPTED THIS 1ST DAY OF OCTOBER, 2002.



Chris Lowe, Chairman

Attest:


Edmund M. Ponce, Secretary

I, Edmund M. Ponce, Secretary of the Redevelopment Agency of the City of Placentia, do hereby certify that the foregoing resolution was introduced and adopted at a regular meeting of the Redevelopment Agency held on the 1st day of October, 2002 by the following vote:

AYES: AGENCY MEMBERS: BRADY, DICKINSON, ECKENRODE, UNDERHILL, LOWE
NOES: AGENCY MEMBERS: NONE
ABSENT: AGENCY MEMBERS: NONE
ABSTAIN: AGENCY MEMBERS: NONE



Edmund M. Ponce, Secretary

APPROVED AS TO FORM:


Thomas F. Nixon
Redevelopment Agency Attorney



October 18, 2013

Mr. Kenneth A. Domer, Assistant City Administrator
City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Dear Mr. Domer:

Subject: Request for a Finding of Completion

The California Department of Finance (Finance) has completed the Finding of Completion for the City of Placentia Successor Agency.

Finance has completed its review of your documentation, which may have included reviewing supporting documentation submitted to substantiate payment or obtaining confirmation from the county auditor-controller. Pursuant to Health and Safety Code (HSC) section 34179.7, we are pleased to inform you that Finance has verified that the Agency has made full payment of the amounts determined under HSC section 34179.6, subdivisions (d) or (e) and HSC section 34183.5.

This letter serves as notification that a Finding of Completion has been granted. The Agency may now do the following:

- Place loan agreements between the former redevelopment agency and sponsoring entity on the ROPS, as an enforceable obligation, provided the oversight board makes a finding that the loan was for legitimate redevelopment purposes per HSC section 34191.4 (b) (1). Loan repayments will be governed by criteria in HSC section 34191.4 (a) (2).
- Utilize proceeds derived from bonds issued prior to January 1, 2011 in a manner consistent with the original bond covenants per HSC section 34191.4 (c).

Additionally, the Agency is required to submit a Long-Range Property Management Plan to Finance for review and approval, per HSC section 34191.5 (b), within six months from the date of this letter.

Please direct inquiries to Andrea Scharffer, Staff Finance Budget Analyst, or Chris Hill, Principal Program Budget Analyst, at (916) 445-1546.

Sincerely,

JUSTYN HOWARD
Assistant Program Budget Manager

cc: Mr. Troy Butzlaff, City Administrator, City of Placentia
Ms. Karen Ogawa, Finance Director, City of Placentia
Mr. Frank Davies, Property Tax Manager, Orange County



LONG-RANGE PROPERTY MANAGEMENT PLAN CHECKLIST

Instructions: Please use this checklist as a guide to ensure you have completed all the required components of your Long-Range Property Management Plan. Upon completion of your Long-Range Property Management Plan, email a PDF version of this document and your plan to:

Redevelopment_Administration@dof.ca.gov

The subject line should state “[Agency Name] Long-Range Property Management Plan”. The Department of Finance (Finance) will contact the requesting agency for any additional information that may be necessary during our review of your Long-Range Property Management Plan. Questions related to the Long-Range Property Management Plan process should be directed to (916) 445-1546 or by email to Redevelopment_Administration@dof.ca.gov.

Pursuant to Health and Safety Code 34191.5, within six months after receiving a Finding of Completion from Finance, the Successor Agency is required to submit for approval to the Oversight Board and Finance a Long-Range Property Management Plan that addresses the disposition and use of the real properties of the former redevelopment agency.

GENERAL INFORMATION:

Agency Name: **Placentia Redevelopment Agency**

Date Finding of Completion Received: October 18, 2013

Date Oversight Board Approved LRPMP:

Long-Range Property Management Plan Requirements

For each property the plan includes the date of acquisition, value of property at time of acquisition, and an estimate of the current value.

Yes No

For each property the plan includes the purpose for which the property was acquired.

Yes No

For each property the plan includes the parcel data, including address, lot size, and current zoning in the former agency redevelopment plan or specific, community, or general plan.

Yes No

For each property the plan includes an estimate of the current value of the parcel including, if available, any appraisal information.

Yes No

For each property the plan includes an estimate of any lease, rental, or any other revenues generated by the property, and a description of the contractual requirements for the disposition of those funds.

Yes No

For each property the plan includes the history of environmental contamination, including designation as a brownfield site, any related environmental studies, and history of any remediation efforts.

Yes No

For each property the plan includes a description of the property's potential for transit-oriented development and the advancement of the planning objectives of the successor agency.

Yes No

For each property the plan includes a brief history of previous development proposals and activity, including the rental or lease of the property.

Yes No

For each property the plan identifies the use or disposition of the property, which could include 1) the retention of the property for governmental use, 2) the retention of the property for future development, 3) the sale of the property, or 4) the use of the property to fulfill an enforceable obligation.

Yes No

The plan separately identifies and list properties dedicated to governmental use purposes and properties retained for purposes of fulfilling an enforceable obligation.

Yes No

ADDITIONAL INFORMATION

- If applicable, please provide any additional pertinent information that we should be aware of during our review of your Long-Range Property Management Plan.

Agency Contact Information

Name: Troy Butzlaff
Title: City Administrator
Phone: 714-993-8118
Email: tbutzlaff@placentia.org
Date: 6.3.14

Name: Damien R. Arrula
Title: Assistant City Administrator
Phone: 714-993-8148
Email: darrula@placentia.org
Date: 6.3.14

Department of Finance Local Government Unit Use Only

DETERMINATION ON LRPMP: APPROVED DENIED

APPROVED/DENIED BY: _____ DATE: _____

APPROVAL OR DENIAL LETTER PROVIDED: YES DATE AGENCY NOTIFIED: _____



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF FINANCIAL OFFICER

DATE: JUNE 17, 2014

SUBJECT: ANNUAL BUDGET FOR FISCAL YEAR 2014-15, AND CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET FOR 2014-21

FINANCIAL IMPACT:

ANNUAL CITY BUDGET	Estimated Revenue	Appropriations
General Fund	\$29,802,300	\$29,802,252
Special Revenue Funds	10,401,355	11,002,869
Capital Projects Funds	4,737,180	4,737,180
Enterprise Funds	3,855,500	5,133,930
Internal Service Funds	2,581,920	3,178,601
	\$51,378,255	\$53,854,832
 CAPITAL IMPROVEMENT PROGRAM - FY 14-15		 \$13,837,180

SUMMARY:

The City's budget is an important policy document. It serves as an annual financial plan, identifying the spending priorities for the organization. The budget is used to balance available resources with community needs, as determined by the City Council. It also serves as a tool for communicating the City's financial strategies and for ensuring accountability.

The City's operating budget is a plan for one specified fiscal year. The fiscal year for this budget begins on July 1, 2014 and ends on June 30, 2015. An overview of the City's Fiscal Year (FY) 2014-15 Preliminary Operating Budget and FY 2014-2021 Capital Improvement Budget (CIP) was provided to the City Council on May 27, 2014 and again on June 10, 2014. At both meetings several cost savings measures were discussed with the City Council, direction was provided to Staff, and various revisions were made to the final budget document. This action will approve resolutions adopting the City's FY 2014-15 Budget and CIP budget for FY 2014-21.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the Public Hearing, receive public testimony, close Public Hearing; and
2. Adopt Resolution R-2014 - ____, A Resolution of the City Council of the City of Placentia, California, taking actions necessary to adopt the Fiscal Year 2014-15 Annual Budget; and

2.a.

June 17, 2014

3. Adopt Resolution R-2014 - ____, A Resolution of the City Council of the City of Placentia, California, taking actions necessary to adopt the Fiscal Year 2014-21 Capital Improvement Program (CIP) Budget with an appropriation of \$13,837,180 for Fiscal Year 2014-15

DISCUSSION:

The City is required to adopt a budget by July 1st of each year which establishes appropriations and estimated revenues for the FY. The proposed FY 2014-15 budget is the culmination of many months of work by City Staff with direction and input from the City Council.

BUDGET DEVELOPMENT

The City Administrator is responsible for the development of a proposed budget for consideration by the City Council. The budget development process typically begins in January with a mid-year update of the current year budget and the General Fund revenue forecast, which establishes a general framework under which to develop budget guidelines for the upcoming FY.

The primary goals in developing the operating budget have been to ensure public safety, maintain the City's sizeable infrastructure, and maintain core services to residents and businesses in the face of dwindling revenues. As in prior years, the City's budget was developed utilizing the Zero-Based Budgeting (ZBB) model. The ZBB model is an approach to budgeting in which each budgeted year's activities are evaluated in a self-contained fashion, with little or no weight given to the precedents of past years. ZBB is contrasted to incremental budgeting, in which the budget justification is focused on the difference between the current year and the proposed budget year.

In addition to using a ZBB approach to budgeting, the following fiscal policies have been developed by the City Administrator to provide each department a consistent and strategic approach in preparing the City's Annual Operating Budget. These policies are intended to serve as guidelines for measuring financial performance, justifying programs and services and setting future budgetary goals.

- Do not use "one-time money" for ongoing operations.
- Budget decisions will be made as a whole, in context, with no special requests considered in isolation.
- The perception of funding actions, as well as the fiscal impact will be considered before expenditures are made.
- Make strategic use of volunteers, partnerships and collaborations, including with other public agencies, to meet community needs and/or provide services.
- The Annual Operating Budget shall be prepared such that current revenues plus net operating transfers will be sufficient to support current expenditures.
- Review options for consolidation of functions that reduce operational costs and improve efficiency.

- Expenditures from all operating funds shall not exceed the budgeted appropriations (as amended) for these funds.
- When capital projects are considered, all associated costs should be identified in order to properly assess future financial impacts.
- Any necessary reduction in permanent positions will be accomplished first through attrition and retirements, with layoffs used only as a last resort.
- Each enterprise fund should reflect the true cost of operation, including direct and indirect costs of services provided by the General Fund.
- The use of reserves, including the Economic Uncertainty Fund, does not provide a viable solution to the revenue/expenditure gap.
- Once adopted, the annual budget should be amended only when urgency requires, and then by identifying specific funding sources for these new priorities.

OPERATING BUDGET

The General Fund is the primary revenue source and operating fund for most of the services the City typically provides, such as public safety (police and fire), street and park maintenance, and community services, as well as most administrative functions.

Taxes provide the majority of the General Fund revenues. Property, sales and transient occupancy taxes comprise 62.8%, or \$18.7 million of the \$29,802,300 million in resources provided to the General Fund. Licenses, permits and franchise fees represent 12.8% (\$3.8 million) of revenues. Interfund transfers from other funds make up another 14.7% (\$4.4 million) with the remaining, 9.7% (\$2.9 million) coming from fines, interest, rent and other miscellaneous sources.

The Fiscal Year 2014-15 General Fund budget includes \$29,802,252 in appropriations. Personnel costs, which include salaries and benefits, represent 48.2% of the total expenditures. Operational costs, which include materials, services and supplies, account for \$11,506,774 or 38.6% of the budget. Capital Outlay and Debt Service costs total \$1,082,512. Overall expenditures have decreased by 5% from FY12-13 as a result of several cost cutting measures.

In keeping with the Council's highest priorities, public safety (e.g., police and fire) represents 56% of the General Fund budget. Public Works, which includes streets and parks maintenance, make up 10% of the General Fund operating costs. Operating transfers, which are comprised of information technology expense, insurance, and risk management expenses, represent 9.5% of the budget. Administration, Finance (excluding debt service), Development Services and Community Services make up a combined 12.3% of the budget. Debt service represents 3.6% of the expenditure budget.

Despite a projected deficit of \$1.7 million, Staff, through a combination of cost savings measures and improved revenue estimates, has prepared a balanced City operating budget for City Council's consideration. Some of the key budget adjustments and solutions used to balance the budget include:

- Reduction in Workers Compensation & Liability Insurance reserves (\$478,500)
- Personnel changes including unfunding positions, delayed hiring, and conversion of positions from full-time to part-time (\$805,000)
- Reduction in school crossing guard program (\$100,000)
- Reduction in fleet maintenance contract and fuel (\$100,000)
- Reduction in management consulting, professional services and litigation services (\$85,000)
- Reduction in Police overtime (\$60,000)

While the proposed budget is balanced and maintains a modest reserve in both the Economic Uncertainty Fund and Working Capital Reserve Fund, much work lies ahead to address the fundamental structural imbalance that continues to plague the City's financial sustainability. Based on our initial estimates, expenditures will continue to exceed available revenues by \$1.4 Million as we enter FY 2015-16.

The full operating budget, which provides expenditure detail by fund, is available for public inspection on the City's website or in the City Clerk's Office.

CAPITAL IMPROVEMENT PROGRAM

The seven-year Capital Improvement Program (CIP) is a systematic evaluation and prioritization of capital projects. The CIP serves as a guide for the efficient and effective implementation of public improvements, outlining a timeline and a funding schedule of capital projects over a seven-year time span. As part of the CIP process, capital improvement projects are evaluated to determine the estimated cost and prioritized to take full advantage of federal, state, OCTA or any other outside funding opportunities. The CIP Budget is accounted for in the City Capital Projects Fund, which is included in the City's Annual Budget. For FY 2014-15 a total of 47 projects representing \$13,837,180 (\$4,737,180 funded) are being proposed.

Some of the key projects in FY 2013-14 include:

- \$964,000 in street, sidewalk, curb and gutter improvements.
- \$252,540 in traffic signalization coordination and traffic control master unit improvements.
- \$418,500 in OCTA Cooperative Funding for Project Support Services to complete the Orangethorpe Grade Separation Projects.
- \$364,000 in OCTA Cooperative Funding to complete the widening of Richfield Road south of the railroad tracks.
- \$232,000 for intersection improvements at Rose Drive and Yorba Linda Boulevard utilizing State-Local Partnership Program Funds (Proposition 1B), Measure M, and private developer funds.
- \$194,200 to upgrade or replace existing school signs at 17 schools in Placentia utilizing State Safe Route To School funds.

- \$237,500 for a new traffic signal at Richfield Road and Orchard Drive.
- \$420,000 for ADA improvements that include curb ramps utilizing Community Development Block Grant funding.
- \$228,500 in needed technology related improvements including upgrades to the City's IT system, telephone and network upgrades and computer upgrades.
- \$365,000 in Major Studies that include Sewer System Master Plan, General Plan Update and Environmental Clearance, and Downtown Vision Master Plan.

Some of the projects are listed but not funded; however are being proposed due to their importance in fulfilling City goals and objectives. These projects include:

- \$500,000 for the Packing House Demolition
- \$1,100,000 for the development of the Placentia Metrolink Station Parking Lot.
- \$7,500,000 for the Downtown Parking Structure and Retail Plaza.

Staff will continually monitor the finances of the City and keep the City Council apprised of any significant changes and/or threats to the City's financial condition. During the fiscal year it may be necessary to adjust the budget for any unforeseen circumstances. A mid-year review of the budget will be conducted and any changes will be presented to the City Council.

Submitted by:

Reviewed and Approved:


Linda G. Magnuson
Chief Financial Officer


Damien R. Arrula
Assistant City Administrator

Reviewed and Approved:


Troy L. Butzlaff, ICMA-CM
City Administrator

Attachments:

1. Resolution Adopting the Fiscal Year 2014-15 Annual Budget
2. Resolution Adopting the Fiscal Year 2014-21 Capital Improvement Program Budget

RESOLUTION NO. R-2014-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF PLACENTIA TAKING ACTIONS NECESSARY TO
ADOPT THE FISCAL YEAR 2014-15 ANNUAL BUDGET.

A. Recitals.

(i). The City Administrator, in accordance with Article XII, Sections 1202 and 1203 of the City Charter, has prepared and submitted a proposed annual budget for Fiscal Year 2014-15.

(ii). the City Council has reviewed the proposed budget and conducted a Public Hearing on said budget.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In All respects as set forth in the Recitals, Part A., of this Resolution.

2. The City Council of the City of Placentia does hereby approve and adopt the Fiscal Year 2014-15 Budget, a full, true and correct copy of which is on file in the Office of the City Clerk, hereby is adopted as such budget for such period.

PASSED, ADOPTED AND APPROVED this 17th day of June, 2014.

SCOTT W. NELSON, MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK
STATE OF CALIFORNIA
COUNTY OF ORANGE
CITY OF PLACENTIA

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PALCENTIA, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution, was duly passed, approved and adopted by City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 17th day of June, 2014, and the same was passed and adopted by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY

RESOLUTION NO. R-2014-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA TAKING ACTIONS NECESSARY TO ADOPT THE FISCAL YEARS 2014-21 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET WITH AN APPROPRIATION OF \$13,837,180 FOR FISCAL YEAR 2014-15

A. Recitals.

(i). The Capital Improvement Program budget on file with the City Clerk incorporates the various anticipated revenues and expenditures of the City of Placentia for the Fiscal Years 2014-21 as known at this time, and the same would constitute a proper budget for the City for such period.

(ii). The Capital Improvement Program was presented to Planning Commission at the regularly scheduled meeting on May 13, 2014. Said Planning Commission found the Capital Improvement Program to be in conformance with the City's adopted General Plan.

(iii). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The budget for the City of Placentia for the Fiscal Years 2014-21, in the amount of \$13,837,180 , as set forth in the budget on file with the City Clerk and made a part hereof, is hereby adopted as such budget for such period.

PASSED, ADOPTED AND APPROVED this 17th day of June, 2014.

SCOTT W. NELSON,
MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE
CITY OF PLACENTIA

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution, was duly passed, approved and adopted by City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 17th day of June, 2014, and the same was passed and adopted by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY

The People are the City



Mayor
SCOTT W. NELSON

City Administrator
TROY L. BUTZLAFF, ICMA-CM

Councilmembers:
JOSEPH V. AGUIRRE
CONSTANCE UNDERHILL
CHAD P. WANKE
JEREMY B. YAMAGUCHI

401 East Chapman Avenue – Placentia, California 92870

June 5, 2014

Honorable Mayor and Members of the City Council:

Attached please find the Fiscal Year (FY) 2014-15 City of Placentia Preliminary Budget. This document includes the General Fund budget as well as budgets for the various special funds of the City including the City Capital Improvement Projects Fund. These budgets include anticipated revenue and expenditures as well as the projected fund balances. During the June 10th City Council meeting, a Powerpoint presentation will be provided which will outline by Department, significant changes from FY 2013-14 to FY 2014-15 and cost savings measures implemented to resolve the \$1.7 million deficit. A full budget message will be provided to you with the budget when it is presented for adoption at the June 17, 2014 City Council meeting.

Should you have any questions or need additional information prior to the June 10th City Council meeting, please do not hesitate to contact Chief Financial Officer, Linda Magnuson or City Administrator, Troy Butzlaff.

Thank you for your continued support and leadership.

Respectfully submitted,

Linda G. Magnuson
Chief Financial Officer

City of Placentia

PROJECTED CHANGE IN FINANCIAL POSITION

Fiscal Year 2014-15

Fund	Estimated Fund Balance 06/30/14 [A]	Estimated Revenues [B]	Estimated Expenditures [C]	Operating Transfer - In/(Out) [D]	Net Increase/ (Decrease) [B - C + D]	Estimated Fund Balance 06/30/15 [A + Net]
GENERAL FUND						
101 General Fund - Uncommitted FB	1,438,440	25,423,400	26,968,632	1,545,280	48	1,438,488
101 General Fund - Restricted FB	3,867,631					3,867,631
115 Economic Uncertainty	500,000				-	500,000
	<u>5,806,071</u>	<u>25,423,400</u>	<u>26,968,632</u>	<u>1,545,280</u>	<u>48</u>	<u>5,806,119</u>
SPECIAL REVENUE FUNDS						
201 Utility User Tax	807,364	2,950,000		(3,100,000)	(150,000)	657,364
205 Gas Tax	354,732	1,314,700		(1,352,600)	(37,900)	316,832
206 Gas Tax Bond	636,539	-	479,544	477,600	(1,944)	634,595
210 Measure M	475,285	481,500		(286,146)	195,354	670,639
215 Air Quality Management	229,186	62,500	11,000	(277,540)	(226,040)	3,146
225 Asset Seizure Fund	343,000	60,600	91,520	(303,500)	(334,420)	8,580
226 Traffic Offender Fund	40,105	9,050		-	9,050	49,155
230 Supplemental Law Enforcement	100	100,000		(100,000)	-	100
235 Park Development	102,797	291,720		(48,500)	243,220	346,017
245 Storm Drain Construction	42,806	-		(41,250)	(41,250)	1,556
250 Thoroughfare Construction	37,854	-		(37,854)	(37,854)	(0)
260 Street Lighting District	(146,950)	138,000	392,850		(254,850)	(401,800)
265 Landscape Maintenance	(453,651)	396,000	521,210		(125,210)	(578,861)
270 CDBG Fund	0	485,000	135,000	(350,000)	-	-
280 Miscellaneous Grants	190,312	1,020,285	281,755	(463,275)	275,255	465,567
715 Community Facilities District	3,534,783	3,092,000	3,206,925		(114,925)	3,419,858
Total Special Revenue Funds	<u>6,194,263</u>	<u>10,401,355</u>	<u>5,119,804</u>	<u>(5,883,065)</u>	<u>(601,514)</u>	<u>5,592,749</u>

City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
 Fiscal Year 2014-15

Fund	Estimated Fund Balance 06/30/14 [A]	Estimated Revenues [B]	Estimated Expenditures [C]	Operating Transfer - In/(Out) [D]	Net Increase/ (Decrease) [B - C + D]	Estimated Fund Balance 06/30/15 [A + Net]
CAPITAL PROJECTS						
401 City Capital Projects	(\$0)	2,326,115	4,737,180	2,411,065	-	(0)
Total Capital Projects Funds	(0)	2,326,115	4,737,180	2,411,065	-	(0)
ENTERPRISE FUNDS						
501 Refuse Administration	(3,564,910)	2,852,500	2,960,810	(200,000)	(308,310)	(3,873,220)
505 CNG Fueling Station	298,414	99,000	85,320	(90,000)	(76,320)	222,094
275 Sewer Maintenance	13,535,059	904,000	1,432,600	(365,200)	(893,800)	12,641,259
Total Enterprise Funds	10,268,563	3,855,500	4,478,730	(655,200)	(1,278,430)	8,990,133
INTERNAL SERVICE FUNDS (ISF)						
601 Employee Health & Welfare	213,936		1,381,500	1,381,500	-	213,936
605 Risk Management	(\$0)		1,351,010	872,510	(478,500)	(478,500)
610 Equipment Replacement	\$156,037		109,481	(8,700)	(118,181)	37,856
615 Information Technology	\$18,935		336,610	336,610	-	18,935
620 Citywide Services						
Total Internal Service Funds	388,908	-	3,178,601	2,581,920	(596,681)	(207,773)
Total	22,657,804	42,006,370	44,482,947	-	(2,476,577)	20,181,227

REVENUE SUMMARY

(Including Transfers)

Activity	Actual 2012-13	Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND				
Property Taxes	11,388,951	11,514,000	11,708,500	11,837,000
Sales & Use Taxes	5,518,907	5,757,000	5,692,820	5,879,000
Real Property Transfer Tax	163,136	150,000	160,000	170,000
Transient Occupancy Taxes	787,645	682,500	780,000	770,000
Franchise Fees	2,185,826	2,100,000	2,200,000	2,250,000
Business License	781,866	780,100	980,350	808,000
Lease Revenues	1,007,629	869,937	1,010,000	608,000
Per Barrel Tax	47,389	49,350	49,350	50,000
Permits	427,487	717,000	669,000	756,400
Fines, Forfeitures & Penalties	468,228	618,000	465,000	475,000
Investment Income	160,852	350,000	209,000	175,000
Intergovernmental	127,714	50,000	39,427	37,000
Charges for Services	1,467,035	1,303,000	1,510,960	1,500,000
Sale of Property	1,411	1,000	-	1,000
Refunds, Reimbursements & Other	2,632,974	1,352,982	92,500	107,000
Sub-total	<u>27,167,050</u>	<u>26,294,869</u>	<u>25,566,907</u>	<u>25,423,400</u>
Operating Transfers-In	2,905,919	4,134,876	5,165,210	4,378,900
Total General Fund	<u>30,072,969</u>	<u>30,429,745</u>	<u>30,732,117</u>	<u>29,802,300</u>
SPECIAL REVENUES				
Economic Uncertainty				
Utility Users Tax Fund	2,863,211	2,909,676	2,950,000	2,950,000
Gas Tax Fund	1,110,444	1,457,500	1,475,600	1,314,700
Gas Tax Bond Fund	480,912	481,844	480,364	477,600
Measure M Fund	460,268	470,000	480,500	481,500
Air Quality Management Fund	62,142	60,000	62,500	62,500
Asset Seizure Fund	374,455	500	69,805	60,600
Traffic Offender Fund	14,438	13,500	8,050	9,050
Supplemental Law Enforcement Svc.	100,104	92,000	100,100	100,000
Park Development Fund	8,635	-	94,528	291,720
Storm Drain Fund	105	-	-	-
Thoroughfare Construction	93	-	-	-
Placentia Lighting District	134,232	138,000	838,000	138,000
Placentia Landscape District	396,432	396,000	396,600	396,000
Community Dev. Block Grant Fd	325,568	135,000	25,410	485,000
Miscellaneous Grant Fund	2,555,038	2,568,085	296,941	958,235
Community Facilities District	2,950,522	3,383,000	3,097,000	3,092,000
Total Special Revenue	<u>11,836,599</u>	<u>12,105,105</u>	<u>10,375,398</u>	<u>10,816,905</u>

FY 2014-15 Preliminary Budget

*% Change = Change between Budget 2013-14 and Estimated 2012-13

06/10/2014

REVENUE SUMMARY

(Including Transfers)

Activity	Actual 2012-13	Budget 2013-14	Estimate 2013-14	Proposed 2014-15
CAPITAL PROJECTS FUND				
Capital Project Fund	7,771,595	5,104,485	3,153,679	4,737,180
Total Capital Projects Fund	7,771,595	5,104,485	3,153,679	4,737,180
ENTERPRISE FUND				
Refuse Fund	2,749,180	2,723,500	2,820,500	2,852,500
Compressed Natural Gas	410,043	92,800	92,800	99,000
Sewer Maintenance	881,324	703,010	904,010	904,000
Total Enterprise Fund	4,040,547	3,519,310	3,817,310	3,855,500
INTERNAL SERVICE FUNDS				
Employee Health & Welfare	1,086,233	1,357,769	1,357,769	1,381,500
Risk Management	2,253,029	1,333,010	1,267,930	873,010
Equipment Replacement	46,466	-	-	-
Information Technology	417,837	325,120	-	336,610
Citywide Services	2,244,641	2,208,836	-	-
Total ISF Fund	6,048,205	5,224,735	2,625,699	2,591,120
Total	59,769,915	56,383,380	50,704,204	51,803,005

FY 2014-15 Preliminary Budget
06/10/2014

*% Change = Change between Budget 2013-14 and Estimated 2012-13

City of Placentia

GENERAL FUND SUMMARY

	Actual 2012-13	Budget 2013-14	Estimate 2013-14	Proposed 2014-15
REVENUE				
Property Taxes	11,388,951	11,514,000	11,708,500	11,837,000
Sales & Use Taxes	5,518,907	5,757,000	5,692,820	5,879,000
Real Property Transfer Tax	163,136	150,000	160,000	170,000
Transient Occupancy Taxes	787,645	682,500	780,000	770,000
Franchise Fees	2,185,826	2,100,000	2,200,000	2,250,000
Business License	781,866	780,100	980,350	808,000
Lease Revenues	1,007,629	869,937	1,010,000	608,000
Per Barrel Tax	47,389	49,350	49,350	50,000
Permits	427,487	717,000	669,000	756,400
Fines, Forfeitures & Penalties	468,228	618,000	465,000	475,000
Investment Income	160,852	350,000	209,000	175,000
Intergovernmental	127,714	50,000	39,427	37,000
Charges for Services	1,467,035	1,303,000	1,510,960	1,500,000
Sale of Property	1,411	1,000	-	1,000
Refunds, Reimbursements & Other	2,632,974	1,352,982	92,500	107,000
Sub-total	27,167,050	26,294,869	25,566,907	25,423,400
Operating Transfers-In	2,905,919	4,134,876	5,165,210	4,378,900
	30,072,969	30,429,745	30,732,117	29,802,300
EXPENDITURES				
Legislative	907,086	919,035	797,211	850,760
Administration	1,336,765	1,307,683	1,308,157	1,346,460
Finance	2,437,770	2,460,620	2,428,899	1,962,492
Development Services	411,127	420,869	495,887	573,730
Public Safety	16,523,124	16,786,878	16,392,000	16,662,603
Engineering	366,321	429,220	450,396	427,320
Maintenance Services*	3,087,866	3,321,114	3,179,645	2,986,000
Community Services	877,340	869,465	857,520	875,867
Environmental Services	2,129	1,100	-	1,100
General Government*	1,114,844	1,170,144	1,193,160	1,282,300
	27,064,372	27,686,128	27,102,875	26,968,632
Operating Transfers - Out	4,026,394	3,989,599	3,575,819	2,833,620
	31,090,766	31,675,727	30,678,694	29,802,252
Ending Increase (Decrease) in Fund Bal.	(1,017,797)	(1,245,982)	53,423	48



**Annual Budget
Fiscal Year 2014-15**



**LEGISLATIVE
DEPARTMENTAL
SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries	51,550	58,830	58,830	58,830	-
5005	Part-time Salaries	11,468	11,400	11,400	11,400	11,400
5015	Overtime	608	1,250	1,250	1,250	-
5020	Leave Accrual Payout	155	-	155	155	-
5105	Health Allocation	61,332	59,590	59,590	46,990	56,830
5110	Life Allocation	192	220	220	220	230
5115	Dental Allocation	5,960	5,950	5,950	5,950	5,700
5120	Optical Allocation	1,083	1,060	1,060	1,060	1,060
5125	Long-term Disability Insurance	200	230	230	230	250
5135	Medicare	909	1,000	1,000	1,000	1,000
5145	Retirement Annuity	4,824	6,350	6,350	6,350	-
5159	Medical Opt Out Plan	11,400	12,000	12,000	12,000	12,000
TOTAL SALARIES AND BENEFITS		149,681	157,880	158,035	145,435	88,470
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	24,000	-	-	15,000
6005	General Legal Services	416,060	500,000	500,000	485,000	500,000
6006	Litigation	145,614	86,570	86,570	500	50,000
6040	Miscellaneous Bank Charges	40,803	43,000	42,330	35,000	34,800
6099	Other Professional Services	48,000	48,000	48,000	48,000	48,000
6225	Advertising	5,269	5,000	5,000	4,000	5,000
6240	Mileage Reimbursement	92	350	350	50	350
6245	Meeting and Conferences	10,969	18,000	18,670	13,670	16,100
6255	Dues and Memberships	46,247	49,325	49,325	47,805	35,965
6290	Department Contract Services	18,725	-	-	-	-
6299	Other Purchased Services	24,114	5,000	5,000	15,346	54,820
6301	Special Department Supplies	985	5,500	5,500	2,150	2,000
6320	Books and Periodicals	527	505	255	255	255
TOTAL MATERIALS, SUPPLIES & SERVICES		757,405	785,250	761,000	651,776	762,290
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GENERAL FUND - GRAND TOTAL		907,086	943,130	919,035	797,211	850,760



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**LEGISLATIVE
CITY COUNCIL
101001**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
5005	Part Time Salaries - City Council	9,053	9,000	9,000	9,000	9,000
5105	Health Allocation	31,137	32,700	32,700	20,050	32,700
5110	Life Allocation	52	70	70	70	70
5115	Dental Allocation	3,713	3,900	3,900	3,900	3,900
5120	Optical Allocation	611	640	640	640	640
5135	Medicare	130	130	130	130	130
5159	Medical Opt Out Plan	11,400	12,000	12,000	12,000	12,000
TOTAL SALARIES AND BENEFITS		56,096	58,440	58,440	45,790	58,440
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services		24,000	-	-	15,000
6099	Other Professional Services	48,000	48,000	48,000	48,000	48,000
6240	Mileage Reimbursement	-	250	250	-	250
6245	Meeting and Conferences	8,331	12,000	12,000	7,000	9,600
6255	Dues and Memberships	45,687	48,100	48,100	46,600	35,100
6301	Special Department Supplies	985	2,500	2,500	500	2,000
6320	Books and Periodicals	527	505	255	255	255
TOTAL MATERIALS, SUPPLIES & SERVICES		103,530	135,355	111,105	102,355	110,205
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		159,626	193,795	169,545	148,145	168,645



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**LEGISLATIVE
CITY CLERK
101002**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries	51,550	58,830	58,830	58,830	-
5005	Part-time Salaries - City Clerk	1,811	1,800	1,800	1,800	1,800
5015	Overtime	608	1,250	1,250	1,250	-
5020	Leave Accrual Payout	155	-	155	155	-
5105	Health Allocation	13,731	9,600	9,600	9,600	6,840
5110	Life Allocation	126	130	130	130	140
5115	Dental Allocation	706	430	430	430	180
5120	Optical Allocation	209	140	140	140	140
5125	Long-term Disability Insurance	200	230	230	230	250
5135	Medicare	770	860	860	860	860
5145	Retirement Annuity	4,824	6,350	6,350	6,350	-
TOTAL SALARIES AND BENEFITS		74,690	79,620	79,775	79,775	10,210
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	-	-	-	-
6225	Advertising	5,269	5,000	5,000	4,000	5,000
6240	Mileage Reimbursement	92	100	100	50	100
6245	Meetings and Conferences	2,242	5,000	5,000	5,000	5,000
6255	Dues and Memberships	405	1,070	1,070	1,050	710
6290	Department Contract Services	18,725	-	-	-	-
6299	Other Purchased Services	21,709	-	-	10,346	49,820
TOTAL MATERIALS, SUPPLIES & SERVICES		48,442	11,170	11,170	20,446	60,630
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		123,132	90,790	90,945	100,221	70,840



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**LEGISLATIVE
CITY TREASURER
101003**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
5005	Part Time Salaries - City Treasurer	604	600	600	600	600
5105	Health Allocation	16,464	17,290	17,290	17,340	17,290
5110	Life Allocation	14	20	20	20	20
5115	Dental Allocation	1,541	1,620	1,620	1,620	1,620
5120	Optical Allocation	263	280	280	280	280
5135	Medicare	9	10	10	10	10
5159	Medical Opt Out	-	-	-	-	-
TOTAL SALARIES AND BENEFITS		18,895	19,820	19,820	19,870	19,820
MATERIAL, SUPPLIES & SERVICES						
6040	Miscellaneous Bank Charges	40,803	43,000	42,330	35,000	34,800
6245	Meetings and Conferences	396	1,000	1,670	1,670	1,500
6255	Dues and Memberships	155	155	155	155	155
TOTAL MATERIALS, SUPPLIES & SERVICES		41,354	44,155	44,155	36,825	36,455
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		60,249	63,975	63,975	56,695	56,275



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**LEGISLATIVE
COMMISSIONS
101004**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6301	Special Department Supplies	-	3,000	3,000	1,650	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	3,000	3,000	1,650	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	3,000	3,000	1,650	-

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**LEGISLATIVE
LEGAL SERVICES
101005**

	Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND					
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
	-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES					
6005	416,060	500,000	500,000	485,000	500,000
6006	145,614	86,570	86,570	500	50,000
6299	2,405	5,000	5,000	5,000	5,000
TOTAL MATERIALS, SUPPLIES & SERVICES					
	564,079	591,570	591,570	490,500	555,000
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY					
	-	-	-	-	-
GRAND TOTAL					
	564,079	591,570	591,570	490,500	555,000

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**ADMINISTRATION
DEPARTMENTAL SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
	SALARIES AND BENEFITS					
5001	Full-time Salaries	802,114	783,410	708,410	708,410	850,580
5005	Part-time Salaries	94,476	81,410	81,410	80,110	105,330
5015	Overtime	296	1,250	1,250	1,250	1,220
5020	Leave Accrual Payout	23,337	-	24,923	24,923	-
5021	Extraordinary Leave Buydown	41,957	-	-	-	-
5105	Health Allocation	96,947	108,110	108,110	99,780	116,000
5110	Life Allocation	1,195	4,810	4,810	4,810	1,380
5115	Dental Allocation	7,140	7,620	7,620	7,410	6,500
5120	Optical Allocation	1,463	1,510	1,510	1,510	1,590
5125	Long-term Disability Insurance	2,315	2,410	2,410	2,410	2,680
5135	Medicare	13,251	13,300	13,300	13,275	13,050
5141	Employers' PARS	3,542	3,010	3,010	2,950	3,750
5145	Retirement Annuity	73,343	84,490	84,490	82,930	97,970
5159	Medical Opt Out	4,500	4,800	4,800	4,800	-
5162	Dental Insurance Premiums	445	-	-	-	-
5163	Life Insurance Premiums	8,954	9,200	9,200	9,200	9,060
5170	Sick Leave Buy Back	7,131	8,500	8,500	13,850	8,500
5175	Vacation Leave Buy Back	22,435	23,000	23,000	22,381	23,000
5199	Other Employee Benefits	4,511	3,800	3,800	3,800	4,000
	TOTAL SALARIES AND BENEFITS	1,209,352	1,140,630	1,090,553	1,083,799	1,244,610
	MATERIAL, SUPPLIES & SERVICES					
6001	Management Consulting Services	75,965	25,000	126,244	150,000	20,000
6099	Other Professional Services	7,500	14,800	39,800	35,208	11,600
6135	Repair/Maint Off Furniture & Equipment	-	300	300	300	300
6225	Advertising	-	300	300	300	790
6230	Printing and Binding	844	1,000	1,000	1,000	1,750
6240	Mileage Reimbursement	(26)	-	-	-	-
6245	Meeting and Conferences	13,264	11,400	11,335	9,300	17,250
6250	Staff Training	10,197	12,000	12,000	10,000	15,000
6255	Dues and Memberships	4,216	5,200	5,200	4,695	7,410
6290	Department Contract Services	-	3,000	756	750	3,000
6299	Other Purchased Services	810	5,000	5,000	3,600	7,600
6301	Special Department Supplies	4,626	7,170	7,170	2,870	7,800
6315	Office Supplies	5,102	6,500	6,500	5,000	6,700
6320	Books and Periodicals	1,110	1,100	1,100	1,050	1,600
6325	Postage	103	425	425	285	500
6401	Community Programs	-	-	-	-	550
	TOTAL MATERIALS, SUPPLIES & SERVICES	123,711	93,195	217,130	224,358	101,850
	CAPITAL OUTLAY					
6855	Furniture & Fixtures	3,702	-	-	-	-
	TOTAL CAPITAL OUTLAY	3,702	-	-	-	-
	GRAND TOTAL - GENERAL FUND	1,336,765	1,233,825	1,307,683	1,308,157	1,346,460

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**ADMINISTRATION
DEPARTMENTAL SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
PEG FEES						
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	53,060	53,060	53,060	53,100
6136	Software Maintenance	-	19,060	19,060	19,060	18,810
6137	Repair/Maint Equip	-	-	910	910	-
6290	Department Contract Services	-	2,350	2,100	2,350	2,115
6301	Special Department Supplies	-	1,540	1,540	1,790	1,000
6315	Office Supplies	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	76,010	76,670	77,170	75,025
GRAND TOTAL - PEG FUND		-	76,010	76,670	77,170	75,025
MISCELLANEOUS GRANTS FUND						
MATERIAL, SUPPLIES & SERVICES						
6301	Special Department Supplies	-	22,000	22,000	9,800	22,000
TOTAL MATERIALS, SUPPLIES & SERVICES		-	22,000	22,000	9,800	22,000
GRAND TOTAL - MISC GRANTS FUND		-	22,000	22,000	9,800	22,000
INFORMATION TECHNOLOGY FUND						
SALARIES AND BENEFITS						
5005	Part-time Salaries	92	-	-	-	-
5135	Medicare	3	-	-	-	-
5141	Employers' PARS/ARS	7	-	-	-	-
TOTAL SALARIES & BENEFITS		102	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6135	Repair Maint/Office Furn & Equipment	16,524	20,000	9,000	9,000	17,000
6136	Software Maintenance	218,909	176,420	169,420	159,420	191,510
6290	Dept Contract Services	100,098	122,200	122,200	112,200	118,600
6301	Special Department Supplies	1,482	2,000	5,000	4,000	5,000
TOTAL MATERIALS, SUPPLIES & SERVICES		337,013	320,620	305,620	284,620	332,110
CAPITAL OUTLAY						
6840	Machinery & Equipment	3,617	4,500	19,500	19,500	4,500
TOTAL CAPITAL OUTLAY		3,617	4,500	19,500	19,500	4,500
GRAND TOTAL - INFORMATION TECH FND		340,732	325,120	325,120	304,120	336,610
		1,677,497	1,656,955	1,731,473	1,699,247	1,780,095

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**ADMINISTRATION
CITY ADMINISTRATION
101511**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5001	Full-time Salaries	433,689	413,300	338,300	338,300	399,400
5020	Leave Accrual Payout	13,578	-	21,441	21,441	-
5105	Health Allocation	47,822	53,330	53,330	45,000	48,760
5110	Life Allocation	532	4,100	4,100	4,100	570
5115	Dental Allocation	3,614	3,710	3,710	3,500	3,750
5120	Optical Allocation	709	700	700	700	670
5125	Long-term Disability Insurance	1,021	1,050	1,050	1,050	1,000
5135	Medicare	6,403	6,770	6,770	6,770	6,600
5145	Retirement Annuity	39,184	44,560	44,560	43,000	46,020
5162	Dental Insurance Premiums	445	-	-	-	-
5163	Life Insurance Premiums	7,439	7,140	7,140	7,140	7,000
5170	Sick Leave Buy Back	2,254	2,600	2,600	8,850	2,600
5175	Vacation Leave Buy Back	15,573	16,000	16,000	12,900	16,000
5199	Other Employee Benefits	4,511	3,800	3,800	3,800	4,000
	TOTAL SALARIES AND BENEFITS	576,774	557,060	503,501	496,551	536,370
	MATERIAL, SUPPLIES & SERVICES					
6001	Management Consulting Services	75,965	25,000	126,244	150,000	10,000
6099	Other Professional Services	-	5,000	30,000	28,000	3,000
6245	Meeting and Conferences	12,279	9,000	8,935	8,000	10,450
6255	Dues and Memberships	2,277	2,410	2,410	2,260	4,520
6290	Department Contract Services	-	3,000	756	750	3,000
6301	Special Department Supplies	396	1,000	1,000	200	1,000
6315	Office Supplies	796	1,500	1,500	1,000	1,500
6320	Books and Periodicals	143	100	100	50	100
6325	Postage	38	200	200	50	200
	TOTAL MATERIALS, SUPPLIES & SERVICES	91,894	47,210	171,145	190,310	33,770
	CAPITAL OUTLAY					
6855	Furniture & Fixtures	3,702	-	-	-	-
	TOTAL CAPITAL OUTLAY	3,702	-	-	-	-
	GRAND TOTAL	672,370	604,270	674,646	686,861	570,140



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**ADMINISTRATION
HUMAN RESOURCES
101512**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	206,881	200,850	200,850	200,850	212,360
5005	Part-time Salaries	12,652	15,600	15,600	15,600	19,220
5020	Leave Accrual Payout	8,935	-	2,842	2,842	-
5021	Extraordinary Leave Buydown	41,957	-	-	-	-
5105	Health Allocation	27,853	31,340	31,340	31,340	28,960
5110	Life Allocation	307	320	320	320	270
5115	Dental Allocation	2,530	2,610	2,610	2,610	1,530
5120	Optical Allocation	416	430	430	430	420
5125	Long-term Disability Insurance	653	670	670	670	750
5135	Medicare	3,324	3,140	3,140	3,140	2,990
5141	Employers' PARS	501	470	470	470	720
5145	Retirement Annuity	18,971	21,660	21,660	21,660	24,470
5163	Life Insurance Premiums	1,515	2,060	2,060	2,060	2,060
5170	Sick Leave Buy Back	4,877	5,500	5,500	5,000	5,500
5175	Vacation Leave Buyback	5,408	5,500	5,500	7,300	5,500
TOTAL SALARIES AND BENEFITS		336,780	290,150	292,992	294,292	304,750
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	-	-	-	10,000
6099	Other Professional Services	7,500	7,000	7,000	6,700	7,000
6225	Advertising	-	300	300	300	790
6245	Meeting and Conferences	883	1,500	1,500	1,200	5,900
6250	Staff Training	10,197	12,000	12,000	10,000	15,000
6255	Dues and Memberships	1,474	2,070	2,070	2,070	2,470
6301	Special Department Supplies	2,962	2,800	2,800	1,500	2,800
6315	Office Supplies	1,069	1,300	1,300	1,000	1,300
6320	Books and Periodicals	967	1,000	1,000	1,000	1,500
6325	Postage	33	100	100	100	100
TOTAL MATERIALS, SUPPLIES & SERVICES		25,085	28,070	28,070	23,870	46,860
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		361,865	318,220	321,062	318,162	351,610



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**ADMINISTRATION
RECORDS
101513**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5001	Full-time Salaries	51,077	58,830	58,830	58,830	125,200
5005	Part-time Salaries	1,888	-	-	-	-
5015	Overtime	296	1,250	1,250	1,250	1,220
5020	Leave Accrual Payout	155	-	155	155	-
5105	Health Allocation	7,297	9,600	9,600	9,600	13,170
5110	Life Allocation	110	130	130	130	270
5115	Dental Allocation	168	430	430	430	350
5120	Optical Allocation	118	140	140	140	260
5125	Long-term Disability Insurance	197	230	230	230	470
5135	Medicare	760	860	860	860	860
5141	Employers' PARS/ARS	71	-	-	-	-
5145	Retirement Annuity	4,780	6,350	6,350	6,350	14,420
	TOTAL SALARIES AND BENEFITS	66,917	77,820	77,975	77,975	156,220
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	-	2,800	2,800	508	1,600
6230	Printing and Binding	844	1,000	1,000	1,000	1,750
6255	Dues and Membership	215	220	220	215	220
6290	Department Contract Services	-	-	-	-	-
6299	Other Purchased Services	810	5,000	5,000	3,600	7,600
6315	Office Supplies	1,686	2,000	2,000	1,500	2,000
6325	Postage	-	75	75	115	150
	TOTAL MATERIALS, SUPPLIES & SERVICES	3,555	11,095	11,095	6,938	13,320
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	70,472	88,915	89,070	84,913	169,540



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**ADMINISTRATION
DISASTER PREPAREDNESS
101514**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	38,384	38,430	38,430	38,430	39,620
5005	Part-time Salaries	-	-	-	-	20,330
5020	Leave Accrual Payout	330	-	145	145	-
5105	Health Allocation	8,135	8,860	8,860	8,860	8,210
5110	Life Allocation	82	90	90	90	90
5115	Dental Allocation	655	690	690	690	690
5120	Optical Allocation	130	140	140	140	140
5125	Long-term Disability Insurance	146	160	160	160	160
5135	Medicare	572	560	560	560	570
5141	Employers' PARS/ARS	-	-	-	-	720
5145	Retirement Annuity	3,621	4,150	4,150	4,150	4,560
5170	Sick Leave Buy Back	-	400	400	-	400
5175	Vacation Leave Buy Back	1,454	1,500	1,500	2,181	1,500
TOTAL SALARIES AND BENEFITS		53,509	54,980	55,125	55,406	76,990
MATERIAL, SUPPLIES & SERVICES						
6240	Mileage Reimbursement	(26)	-	-	-	-
6245	Meeting and Conferences	102	900	900	100	900
6255	Dues and Memberships	175	500	500	150	200
6301	Special Department Supplies	504	2,500	2,500	300	2,500
6315	Office Supplies	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		755	3,900	3,900	550	3,600
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		54,264	58,880	59,025	55,956	80,590



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**ADMINISTRATION
NEIGHBORHOOD SERVICES**

101572

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	72,083	72,000	72,000	72,000	74,000
5005	Part-time Salaries	75,196	52,510	52,510	52,510	52,510
5020	Leave Accrual Payout	339	-	340	340	-
5105	Health Allocation	5,840	4,980	4,980	4,980	16,900
5110	Life Allocation	164	170	170	170	180
5115	Dental Allocation	173	180	180	180	180
5120	Optical Allocation	90	100	100	100	100
5125	Long-term Disability Insurance	298	300	300	300	300
5135	Medicare	2,123	1,770	1,770	1,770	1,830
5141	Employers' PARS/ARS	2,792	2,000	2,000	2,000	1,840
5145	Retirement Annuity	6,787	7,770	7,770	7,770	8,500
5159	Medical Opt Out	4,500	4,800	4,800	4,800	-
TOTAL SALARIES AND BENEFITS		170,385	146,580	146,920	146,920	156,340
MATERIAL, SUPPLIES & SERVICES						
6135	Repair/Maint Off Furniture & Equipment	-	300	300	300	300
6255	Dues and Memberships	75	-	-	-	-
6301	Special Department Supplies	764	870	870	870	1,500
6315	Office Supplies	1,551	1,700	1,700	1,500	1,900
6325	Postage	32	50	50	20	50
6401	Community Programs	-	-	-	-	550
TOTAL MATERIALS, SUPPLIES & SERVICES		2,422	2,920	2,920	2,690	4,300
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		172,807	149,500	149,840	149,610	160,640

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**ADMINISTRATION
CABLE & WEB SERVICES
101573**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5005	Part-time Salaries	4,740	13,300	13,300	12,000	13,270
5135	Medicare	69	200	200	175	200
5141	Employer's PARS/ARS	178	540	540	480	470
	TOTAL SALARIES AND BENEFITS	4,987	14,040	14,040	12,655	13,940
	MATERIAL, SUPPLIES & SERVICES					
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	4,987	14,040	14,040	12,655	13,940

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**INFORMATION TECHNOLOGY
INFORMATION TECHNOLOGY
421523**

INFORMATION TECHNOLOGY FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5005	Part-time Salaries	92	-	-	-	-
5135	Medicare	3	-	-	-	-
5141	Employers' PARS/ARS	7	-	-	-	-
	TOTAL SALARIES AND BENEFITS	102	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6135	Repair Maint/Office Furn & Equipment	16,524	20,000	9,000	9,000	17,000
6136	Software Maintenance	218,909	176,420	169,420	159,420	191,510
6290	Dept Contract Services	100,098	122,200	122,200	112,200	118,600
6301	Special Department Supplies	1,482	2,000	5,000	4,000	5,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	337,013	320,620	305,620	284,620	332,110
	CAPTIAL OUTLAY					
6840	Machinery & Equipment	3,617	4,500	19,500	19,500	4,500
	TOTAL CAPITAL OUTLAY	3,617	4,500	19,500	19,500	4,500
	GRAND TOTAL	340,732	325,120	325,120	304,120	336,610



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**ADMINISTRATION
CABLE & WEB SERVICES
441573**

PEG FUNDS		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	53,060	53,060	53,060	53,100
6136	Software Maintenance	-	19,060	19,060	19,060	18,810
6137	Repair/Maint Equip	-	-	910	910	-
6290	Department Contract Services	-	2,350	2,100	2,350	2,115
6301	Special Department Supplies	-	1,540	1,540	1,790	1,000
6315	Office Supplies	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	76,010	76,670	77,170	75,025
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	76,010	76,670	77,170	75,025



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**ADMINISTRATION
DISASTER PREPAREDNESS
501514**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
MISCELLANEOUS GRANTS						
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
6301	MATERIAL, SUPPLIES & SERVICES Special Department Supplies	-	22,000	22,000	9,800	22,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	22,000	22,000	9,800	22,000
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	-	22,000	22,000	9,800	22,000



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**FINANCE
DEPARTMENTAL SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries	504,005	505,600	480,600	461,039	455,350
5005	Part-time Salaries	65,145	67,390	67,390	88,000	70,000
5015	Overtime	-	5,000	5,000	-	-
5020	Leave Accrual Payout	14,520	-	26,334	27,469	-
5105	Health Allocation	68,928	50,990	50,990	49,770	56,210
5110	Life Allocation	1,157	1,890	1,890	1,200	990
5115	Dental Allocation	5,399	5,080	5,080	5,700	4,410
5120	Optical Allocation	892	860	860	950	780
5125	Long-term Disability Insurance	1,918	1,910	1,910	1,900	1,500
5135	Medicare	8,384	8,320	8,320	9,390	8,610
5141	Employers' PARS/ARS	2,236	2,700	2,700	2,900	2,450
5145	Retirement Annuity	47,252	54,510	54,510	44,100	52,470
5159	Medical Opt Out	6,650	7,200	7,200	4,300	-
5163	Life Insurance Premiums	1,041	1,200	1,200	800	1,200
5170	Sick Leave Buy Back	-	1,500	1,500	707	1,500
5175	Vacation Leave Buy Back	8,057	11,700	11,700	7,863	11,700
TOTAL SALARIES AND BENEFITS		735,584	725,850	727,184	706,088	667,170
MATERIAL, SUPPLIES & SERVICES						
6010	Accounting & Auditing	83,625	86,200	86,200	86,200	85,000
6025	Third Party Administrator	2,872	6,500	6,500	6,500	5,400
6030	Trustee Fees	3,250	6,100	6,100	6,000	7,500
6099	Other Professional Services	50,422	31,100	31,100	25,000	22,400
6230	Printing & Binding	857	3,500	3,500	2,000	2,000
6245	Meeting and Conferences	711	1,600	1,800	1,600	1,300
6250	Staff Training	257	5,000	5,000	2,500	2,500
6255	Dues and Memberships	2,235	955	955	900	1,110
6315	Office Supplies	7,185	6,400	6,200	4,000	4,000
6296	Administrative Service Fees	83,280	83,300	83,300	85,400	86,000
6325	Postage	31	170	170	100	100
TOTAL MATERIALS, SUPPLIES & SERVICES		234,725	230,825	230,825	220,200	217,310
OTHER EXPENDITURES						
6905	Principal/Bonds/COP's/Leases	150,000	200,000	200,000	200,000	300,000
6915	Interest	319,875	308,625	308,625	308,625	293,625
6935	Lease Expenditure	997,586	993,986	993,986	993,986	484,387
TOTAL CAPITAL OUTLAY		1,467,461	1,502,611	1,502,611	1,502,611	1,078,012
GRAND TOTAL - GENERAL FUND		2,437,770	2,459,286	2,460,620	2,428,899	1,962,492

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**FINANCE
DEPARTMENTAL SUMMARY**

	Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GAS TAX BOND					
6030	Trustee Fees	3,904	1,500	1,500	2,000
6905	Princlpal/Bonds/COP's/Leases	205,000	210,000	210,000	215,000
6915	Interest	274,994	268,844	268,844	262,544
GRAND TOTAL - GAS TAX BOND FUND		483,898	480,344	480,344	479,544
SUCCESSOR AGENCY					
6001	Management Consulting Services	35,446	-	54,770	-
6005	Legal Services	4,990	-	-	52,000
6010	Accounting & Auditing Services	5,700	-	-	-
6030	Trustee Fees	7,432	-	7,550	3,500
6040	Misc Bank Charges	-	-	-	2,000
6099	Other Professional Services	100,624	-	12,000	63,000
6410	Property Taxes	-	-	24,115	-
6897	Amortization	70,771	-	-	-
6905	Principal/Bonds & COP's	3,295,000	-	740,000	715,000
6915	Interest/Bonds & COP's	1,241,058	-	829,535	735,512
6925	Issuance Costs	-	-	34,627	-
6935	Lease Expenditure	985,588	-	1,019,940	573,936
6999	Other Expenditure	23,983	-	-	-
GRAND TOTAL - SUCCESSOR AGENCY		5,770,592	-	2,722,537	2,144,948
		8,692,260	2,939,630	2,940,964	5,631,780
				5,631,780	4,586,984

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**FINANCE
ADMINISTRATION
102020**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	132,281	214,740	189,740	75,000	236,550
5020	Leave Accrual Payout	3,824	-	26,334	26,334	-
5105	Health Allocation	14,347	22,720	22,720	7,500	18,700
5110	Life Allocation	170	1,220	1,220	100	320
5115	Dental Allocation	1,335	1,830	1,830	800	1,530
5120	Optical Allocation	227	310	310	120	250
5125	Long-term Disability Insurance	382	730	730	200	550
5135	Medicare	2,056	3,120	3,120	3,120	3,380
5145	Retirement Annuity	12,194	23,150	23,150	6,000	27,260
5163	Life Insurance Premiums	1,041	1,200	1,200	800	1,200
5175	Vacation Leave Buy Back	8,057	8,000	8,000	2,221	8,000
TOTAL SALARIES AND BENEFITS		175,914	277,020	278,354	122,195	297,740
MATERIAL, SUPPLIES & SERVICES						
6245	Meeting and Conferences	711	1,600	1,800	1,600	1,300
6255	Dues and Memberships	1,905	955	955	900	1,110
6315	Office Supplies	6,982	6,400	6,200	4,000	4,000
6325	Postage	31	170	170	100	100
TOTAL MATERIALS, SUPPLIES & SERVICES		9,629	9,125	9,125	6,600	6,510
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		185,543	286,145	287,479	128,795	304,250



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**FINANCE
ACCOUNTING & BUDGETING
102021**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	371,724	290,860	290,860	386,039	218,800
5005	Part-time Salaries	65,145	67,390	67,390	88,000	70,000
5015	Overtime	-	5,000	5,000	-	-
5020	Leave Accrual Payout	10,696	-	-	1,135	-
5105	Health Allocation	54,581	28,270	28,270	42,270	37,510
5110	Life Allocation	987	670	670	1,100	670
5115	Dental Allocation	4,064	3,250	3,250	4,900	2,880
5120	Optical Allocation	665	550	550	830	530
5125	Long-term Disability Insurance	1,536	1,180	1,180	1,700	950
5135	Medicare	6,328	5,200	5,200	6,270	5,230
5141	Employers' PARS/ARS	2,236	2,700	2,700	2,900	2,450
5145	Retirement Annuity	35,058	31,360	31,360	38,100	25,210
5159	Medical Opt Out	6,650	7,200	7,200	4,300	-
5170	Sick Leave Buy Back	-	1,500	1,500	707	1,500
5175	Vacation Leave Buy Back	-	3,700	3,700	5,642	3,700
TOTAL SALARIES AND BENEFITS		559,670	448,830	448,830	583,893	369,430
MATERIAL, SUPPLIES & SERVICES						
6010	Accounting & Auditing	83,625	86,200	86,200	86,200	85,000
6025	Third Party Administrator	2,872	6,500	6,500	6,500	5,400
6099	Other Professional Services	50,422	31,100	31,100	25,000	22,400
6230	Printing & Binding	857	3,500	3,500	2,000	2,000
6250	Staff Training	257	5,000	5,000	2,500	2,500
6255	Dues & Memberships	330	-	-	-	-
6296	Administrative Service Fees	83,280	83,300	83,300	85,400	86,000
6315	Office Supplies	203	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		221,846	215,600	215,600	207,600	203,300
CAPITAL OUTLAY						
6855	Furniture & Fixtures	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		781,516	664,430	664,430	791,493	572,730



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**FINANCE
CITY DEBT SERVICE
105525**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
CITY DEBT SERVICE						
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6030	Trustee Fees	3,250	6,100	6,100	6,000	7,500
	TOTAL MATERIALS, SUPPLIES & SERVICE	3,250	6,100	6,100	6,000	7,500
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	OTHER EXPENDITURES					
6905	Principal/Bonds/COP's/Leases	150,000	200,000	200,000	200,000	300,000
6915	Interest	319,875	308,625	308,625	308,625	293,625
6935	Lease Expenditure	997,586	993,986	993,986	993,986	484,387
	TOTAL OTHER EXPENDITURES	1,467,461	1,502,611	1,502,611	1,502,611	1,078,012
	GRAND TOTAL	1,470,711	1,508,711	1,508,711	1,508,611	1,085,512



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**FINANCE
CITY DEBT SERVICE
525525**

GAS TAX BOND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6030	Trustee Fees	3,904	1,500	1,500	1,500	2,000
	TOTAL MATERIALS, SUPPLIES & SERVICE	3,904	1,500	1,500	1,500	2,000
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	OTHER EXPENDITURES					
6905	Prncipal/Bonds/COP's/Leases	205,000	210,000	210,000	210,000	215,000
6915	Interest	274,994	268,844	268,844	268,844	262,544
	TOTAL OTHER EXPENDITURES	479,994	478,844	478,844	478,844	477,544
	GRAND TOTAL	483,898	480,344	480,344	480,344	479,544



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**FINANCE
SUCCESSOR AGENCY
547525**

SUCCESSOR AGENCY		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	35,446	-	-	54,770	-
6005	Legal Services	4,990	-	-	-	52,000
6010	Accounting & Auditing Services	5,700	-	-	-	-
6030	Trustee Fees	7,432	-	-	7,550	3,500
6040	Misc Bank Charges	-	-	-	-	2,000
6099	Other Professional Services	100,624	-	-	12,000	63,000
6410	Property Taxes	-	-	-	24,115	-
TOTAL MATERIALS, SUPPLIES & SERVICE		154,192	-	-	98,435	120,500
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OTHER EXPENDITURES						
6897	Amortization	70,771	-	-	-	-
6905	Principal/Bonds & COP's	3,295,000	-	-	740,000	715,000
6915	Interest/Bonds & COP's	1,241,058	-	-	829,535	735,512
6925	Issuance Costs	-	-	-	34,627	-
6935	Lease Expenditure	985,588	-	-	1,019,940	573,936
6999	Other Expenditure	23,983	-	-	-	-
TOTAL OTHER EXPENDITURES		5,616,400	-	-	2,624,102	2,024,448
GRAND TOTAL		5,770,592	-	-	2,722,537	2,144,948



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**DEVELOPMENT SERVICES
DEPARTMENTAL SUMMARY**

COMMUNITY DEVELOPMENT BLOCK GRANT		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries	136,477	131,930	78,732	78,732	89,690
5005	Part-time Salaries	38,421	22,500	22,500	22,500	14,500
5015	Overtime	5,308	7,100	4,600	5,305	-
5020	Leave Accrual Payout	24,413	-	21,135	21,135	-
5105	Health Allocation	28,897	32,840	18,404	18,404	10,190
5110	Life Allocation	299	320	320	200	130
5115	Dental Allocation	1,959	2,600	1,582	1,225	930
5120	Optical Allocation	357	380	380	223	130
5125	Long-term Disability Insurance	548	560	560	336	220
5135	Medicare	2,670	2,300	2,300	1,925	200
5141	Employers' PARS/ARS	1,549	860	860	860	525
5145	Retirement Annuity	13,110	14,230	14,230	8,716	10,340
TOTAL SALARIES AND BENEFITS		254,008	215,620	165,603	159,561	126,855
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	-	14,400	14,400	-
6045	Building Inspection Services	106,857	70,000	70,000	45,000	50,000
6099	Other Professional Services	8,304	5,000	3,896	3,885	48,600
6130	Repair & Maint/Facilities	-	-	-	14,886	-
6225	Advertising & Publishing	-	-	-	-	10,000
6230	Printing and Binding	22	-	-	-	-
6245	Meeting and Conferences	1,400	6,500	6,241	2,000	10,760
6255	Dues and Memberships	1,273	1,920	1,920	1,600	2,595
6257	Permits & Fees	82	-	-	-	-
6290	Contract Services	37,186	95,000	154,579	250,986	317,400
6301	Special Department Supplies	68	50	50	-	50
6315	Office Supplies	815	1,300	1,300	500	1,300
6320	Books and Periodicals	829	1,750	1,751	1,740	1,670
6325	Postage	283	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		157,119	181,520	254,137	334,997	442,375
CAPITAL OUTLAY						
6720	Buildings	-	-	-	200	-
6855	Furniture & Fixtures	-	-	1,129	1,129	4,500
TOTAL CAPITAL OUTLAY		-	-	1,129	1,329	4,500
GRAND TOTAL - GENERAL FUND		411,127	397,140	420,869	495,887	573,730



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**DEVELOPMENT SERVICES
DEPARTMENTAL SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
COMMUNITY DEVELOPMENT BLOCK GRANT						
COMMUNITY DEV BLOCK GRANT FD						
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	450	3,000	3,000	3,000	3,000
6401	Community Programs	134,566	132,000	132,000	132,000	132,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	135,016	135,000	135,000	135,000	135,000
	GRAND TOTAL - HOUSING & COMM DEV	135,016	135,000	135,000	135,000	135,000
	TOTAL ALL FUNDS - DEVELOPMENT SVCS	546,143	532,140	555,869	630,887	708,730



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**DEVELOPMENT SERVICES
PLANNING
102531**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5001	Full-time Salaries	75,849	73,560	39,565	39,565	37,250
5005	Part-time Salaries	1,136	-	-	-	-
5015	Overtime	-	2,500	-	-	-
5020	Leave Accrual Payout	347	-	9,754	9,754	-
5105	Health Allocation	16,496	19,680	10,134	10,134	3,470
5110	Life Allocation	167	180	180	100	50
5115	Dental Allocation	980	1,590	572	572	310
5120	Optical Allocation	179	190	190	104	40
5125	Long-term Disability Insurance	296	310	310	176	80
5135	Medicare	1,120	1,070	1,070	695	-
5141	Employers' PARS/ARS	85	-	-	-	-
5145	Retirement Annuity	7,358	7,930	7,930	4,375	4,300
	TOTAL SALARIES AND BENEFITS	104,013	107,010	69,705	65,475	45,500
	MATERIAL, SUPPLIES & SERVICES					
6001	Management Consulting Services			14,400	14,400	
6230	Printing and Binding	22	-	-	-	-
6245	Meeting and Conferences	402	2,000	1,766	500	1,000
6255	Dues and Memberships	848	920	920	600	600
6257	Permits & Fees	82	-	-	-	-
6290	Contract Services	37,186	5,000	13,593	110,000	157,000
6301	Special Department Supplies	68	50	50	-	50
6315	Office Supplies	462	800	800	300	800
6320	Books and Periodicals	384	250	89	162	370
	TOTAL MATERIALS, SUPPLIES & SERVICES	39,454	9,020	31,618	125,962	159,820
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	143,467	116,030	101,323	191,437	205,320



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**DEVELOPMENT SERVICES
BUILDING
102532**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	60,628	58,370	39,167	39,167	-
5005	Part-time Salaries	37,285	22,500	22,500	22,500	14,500
5015	Overtime	5,308	4,600	4,600	5,305	-
5020	Leave Accrual Payout	24,066	-	11,381	11,381	-
5105	Health Allocation	12,401	13,160	8,270	8,270	-
5110	Life Allocation	132	140	140	100	-
5115	Dental Allocation	979	1,010	1,010	653	-
5120	Optical Allocation	178	190	190	119	-
5125	Long-term Disability Insurance	252	250	250	160	-
5135	Medicare	1,550	1,230	1,230	1,230	200
5141	Employers' PARS/ARS	1,464	860	860	860	525
5145	Retirement Annuity	5,752	6,300	6,300	4,341	-
TOTAL SALARIES AND BENEFITS		149,995	108,610	95,898	94,086	15,225
MATERIAL, SUPPLIES & SERVICES						
6045	Building Inspection Services	106,857	70,000	70,000	45,000	50,000
6245	Meeting and Conferences	933	2,000	2,000	500	2,250
6255	Dues and Memberships	425	500	500	500	540
6290	Contract Services	-	90,000	140,986	140,986	160,400
6315	Office Supplies	353	500	500	200	500
6320	Books and Periodicals	445	1,500	1,500	1,416	300
TOTAL MATERIALS, SUPPLIES & SERVICES		109,013	164,500	215,486	188,602	213,990
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		259,008	273,110	311,384	282,688	229,215



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**DEVELOPMENT SERVICES
ECONOMIC DEVELOPMENT
102534**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries				-	52,440
5020	Leave Accrual Payout				-	-
5105	Health Allocation				-	6,720
5110	Life Allocation				-	80
5115	Dental Allocation				-	620
5120	Optical Allocation				-	90
5125	Long-term Disability Insurance				-	140
5135	Medicare				-	-
5141	Employers' PARS/ARS				-	-
5145	Retirement Annuity				-	6,040
TOTAL SALARIES AND BENEFITS						66,130
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	8,304	5,000	3,896	3,885	48,600
6130	Repair & Maint/Facilities	-	-	-	14,886	-
6225	Advertising & Publishing	-	-	-	-	10,000
6245	Meetings & Conferences	65	2,500	2,475	1,000	7,510
6255	Dues & Memberships	-	500	500	500	1,455
6320	Books & Periodicals	-	-	162	162	1,000
6325	Postage	283	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES						68,565
CAPITAL OUTLAY						
6720	Buildings				200	
6855	Furniture & Fixtures			1,129	1,129	4,500
TOTAL CAPITAL OUTLAY						4,500
GRAND TOTAL						139,195



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**DEVELOPMENT SERVICES
CDBG Administration
302535**

COMMUNITY DEVELOPMENT BLOCK GRANT		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	450	3,000	3,000	3,000	3,000
6401	Community Programs	134,566	132,000	132,000	132,000	132,000
TOTAL MATERIALS, SUPPLIES & SERVICES		135,016	135,000	135,000	135,000	135,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		135,016	135,000	135,000	135,000	135,000



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**PUBLIC SAFETY
DEPARTMENTAL SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries	5,680,812	5,679,050	5,679,050	5,213,000	5,309,570
5005	Part-time Salaries	218,489	257,260	257,260	261,450	481,030
5015	Overtime	855,932	552,000	679,770	922,000	735,850
5020	Leave Accrual Payout	233,643	-	121,951	329,066	-
5105	Health Allocation	742,480	901,660	901,660	714,000	845,180
5110	Life Allocation	9,685	10,980	10,980	10,980	9,525
5115	Dental Allocation	52,789	68,970	68,970	53,760	59,920
5120	Optical Allocation	11,543	12,940	12,940	10,580	12,020
5125	Long-term Disability Insurance	23,072	21,830	21,830	21,170	24,610
5135	Medicare	94,286	97,720	97,720	74,800	98,360
5140	Employers' Social Security	646	-	-	-	-
5141	Employers' PARS/ARS	7,277	13,130	13,130	10,630	19,305
5145	Retirement Annuity	2,387,789	2,491,330	2,491,330	2,433,500	2,365,800
5159	Medical Opt Out	26,100	27,000	27,000	25,700	7,420
5163	Life Insurance Premiums	3,565	3,520	3,520	3,520	3,980
5170	Sick Leave Buy Back	54,982	60,900	56,400	50,230	60,900
5175	Vacation Leave Buy Back	118,388	52,500	52,500	126,690	142,500
5195	Residence Assistance	2,000	2,000	2,000	2,000	2,000
TOTAL SALARIES AND BENEFITS		10,523,478	10,252,790	10,498,011	10,263,076	10,177,970
MATERIAL, SUPPLIES & SERVICES						
6020	Other Professional Consulting	400	-	-	-	-
6055	Medical Services	25,999	31,000	31,000	17,400	19,500
6099	Other Professional Services	266,025	302,820	302,820	293,971	225,145
6130	Repair & Maintenance Facilities	19,323	20,000	20,000	20,666	20,000
6137	Repair/Maintenance Equipment	63,853	55,800	55,800	45,400	45,400
6160	Facility Rental	131,508	129,000	133,500	130,716	132,630
6162	Range Training	5,838	12,000	12,000	11,782	14,000
6165	Vehicle Rental	27,500	30,000	30,000	30,881	39,700
6181	Impound Towing	83,808	125,000	125,000	58,060	60,000
6182	Impound Lien Sales	7,553	10,000	10,000	5,828	6,500
6183	CSUF PD Reimburse	13,572	30,000	30,000	8,324	8,300
6190	Fire Authority Services	4,976,100	5,140,000	5,140,000	5,127,063	5,449,280
6230	Printing and Binding	198	1,250	1,250	450	3,400
6235	Travel and Meetings	348	1,000	1,000	1,916	1,000
6245	Meeting and Conferences	5,183	6,000	6,000	4,522	7,000
6250	Staff Training	40,261	50,500	48,500	37,948	49,500
6255	Dues and Memberships	2,690	2,650	2,650	2,730	3,565
6260	Booking Fees	47	500	500	500	500
6280	Animal Control Services	105,595	100,000	100,000	96,794	128,323
6290	Department Contract Services	92,171	92,950	92,950	93,266	127,550
6299	Other Purchased Services	17,059	20,280	20,280	15,855	19,500
6301	Special Department Supplies	53,781	57,000	70,027	68,249	63,700



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**PUBLIC SAFETY
DEPARTMENTAL SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
6315	Office Supplies	11,855	11,000	13,000	13,000	13,000
6320	Books and Periodicals	2,724	2,500	2,500	2,352	2,500
6325	Postage	147	200	200	236	250
6323	Photo Services & Supplies	284	-	-	-	-
6345	Gasoline & Diesel Fuel	63	-	-	-	-
6350	Small Tools & Furnishings	1,937	-	-	-	-
6360	Uniforms	39,402	39,890	39,890	41,015	44,390
	TOTAL MATERIALS, SUPPLIES & SERVICES	5,995,224	6,271,340	6,288,867	6,128,924	6,484,633
	CAPITAL OUTLAY					
6855	Furniture & Fixture	4,422	-	-	-	-
	TOTAL CAPITAL OUTLAY	4,422	-	-	-	-
	GRAND TOTAL - GENERAL FUND	16,523,124	16,524,130	16,786,878	16,392,000	16,662,603
ASSET SEIZURE FUND						
	MATERIAL, SUPPLIES & SERVICES					
6245	Meeting and Conferences	6,442	15,000	15,000	12,850	21,000
6250	Training	15,835	6,000	6,000	5,314	8,000
6301	Special Department Supplies	28,603	26,000	26,000	25,818	26,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	50,880	47,000	47,000	43,982	55,000
	CAPITAL OUTLAY					
6840	Machinery & Equipment	138,069	-	31,871	29,680	36,520
	TOTAL CAPITAL OUTLAY	138,069	-	31,871	29,680	36,520
	GRAND TOTAL - ASSET SEIZURE FUND	188,949	47,000	78,871	73,662	91,520
MISCELLANEOUS GRANT FUND						
	SALARIES AND BENEFITS					
5001	Full-time Salaries	86,511	85,360	85,360	85,360	87,550
5015	Overtime	9,295	-	-	-	-
5105	Health Allocation	10,887	13,490	13,490	13,490	12,983
5110	Life Allocation	107	120	120	120	130
5115	Dental Allocation	1,007	1,140	1,140	1,140	1,140
5120	Optical Allocation	156	180	180	180	180
5125	Long-term Disability Insurance	348	330	330	330	410
5135	Medicare	1,362	1,240	1,240	1,240	1,240
5145	Retirement Annuity	42,442	45,380	45,380	45,380	43,470
	TOTAL MATERIALS, SUPPLIES & SERVICES	152,115	147,240	147,240	147,240	147,103
	GRAND TOTAL - ASSET SEIZURE FUND	152,115	147,240	147,240	147,240	147,103
	TOTAL ALL FUNDS - PUBLIC SAFETY	16,864,188	16,718,370	17,012,989	16,612,902	16,901,226



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**PUBLIC SAFETY
POLICE ADMINISTRATION
103040**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	726,409	721,060	721,060	660,000	553,100
5005	Part-time Salaries	25,746	21,650	21,650	19,500	22,000
5015	Overtime	2,179	2,000	2,000	6,000	5,000
5020	Leave Accrual Payout	9,319	-	11,002	12,385	-
5105	Health Allocation	55,479	64,920	64,920	55,000	71,520
5110	Life Allocation	1,430	1,460	1,460	1,460	1,270
5115	Dental Allocation	2,803	4,460	4,460	4,460	4,900
5120	Optical Allocation	700	720	720	720	900
5125	Long-term Disability Insurance	2,061	2,130	2,130	2,130	1,880
5135	Medicare	8,605	11,170	11,170	8,500	11,050
5141	Employers' PARS/ARS	993	1,470	1,470	1,470	825
5145	Retirement Annuity	318,912	276,240	276,240	336,600	254,120
5159	Medical Opt Out	11,800	11,400	11,400	8,600	7,420
5163	Life Insurance Premiums	3,565	3,520	3,520	3,520	3,520
5170	Sick Leave Buy Back	8,619	8,700	8,700	5,850	8,700
5175	Vacation Leave Buy Back	16,857	17,000	17,000	17,000	17,000
5195	Residence Assistance	2,000	2,000	2,000	2,000	2,000
TOTAL SALARIES AND BENEFITS		1,197,477	1,149,900	1,160,902	1,145,195	965,205
MATERIAL, SUPPLIES & SERVICES						
6055	Medical Services	25,999	31,000	31,000	17,400	19,500
6099	Other Professional Services	7,062	7,900	7,900	11,315	10,000
6230	Printing and Binding	198	1,000	1,000	200	200
6245	Meeting and Conferences	1,995	3,500	3,500	2,220	3,000
6250	Staff Training	8,210	9,000	7,000	7,650	9,000
6255	Dues and Memberships	2,100	2,200	2,200	2,300	2,540
6290	Department Contract Services	60,673	64,200	64,200	64,624	84,500
6299	Other Purchased Services	3,491	3,780	3,780	3,200	3,500
6301	Special Department Supplies	2,858	2,000	2,000	2,000	2,000
6315	Office Supplies	11,689	11,000	13,000	13,000	13,000
6320	Books and Periodicals	2,724	2,500	2,500	2,352	2,500
6325	Postage	130	200	200	236	250
6360	Uniforms	1,888	1,890	1,890	1,890	1,890
TOTAL MATERIALS, SUPPLIES & SERVICES		129,017	140,170	140,170	128,387	151,880
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,326,494	1,290,070	1,301,072	1,273,582	1,117,085



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**PUBLIC SAFETY
FIELD SERVICES
103041**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5001	Full-time Salaries	3,312,220	3,430,000	3,430,000	3,250,000	2,847,640
5005	Part-time Salaries	68,559	153,950	153,950	153,950	28,320
5015	Overtime	556,929	400,000	527,770	610,000	465,850
5020	Leave Accrual Payout	119,798	-	-	180,115	-
5105	Health Allocation	436,515	542,320	542,320	467,000	397,190
5110	Life Allocation	5,235	6,360	6,360	6,360	4,670
5115	Dental Allocation	31,213	43,310	43,310	35,000	30,220
5120	Optical Allocation	7,152	8,120	8,120	7,060	5,900
5125	Long-term Disability Insurance	13,374	13,290	13,290	13,290	12,220
5135	Medicare	55,664	58,450	58,450	47,000	49,150
5140	Employers' Social Security	646	-	-	-	-
5141	Employers' PARS/ARS	1,565	6,580	6,580	4,560	800
5145	Retirement Annuity	1,619,319	1,705,010	1,705,010	1,657,500	1,508,120
5159	Medical Opt Out	11,000	9,600	9,600	10,500	-
5170	Sick Leave Buy Back	33,900	37,000	32,500	32,470	37,000
5175	Vacation Leave Buy Back	72,013	-	-	87,675	90,000
	TOTAL SALARIES AND BENEFITS	6,345,102	6,413,990	6,537,260	6,562,480	5,477,080
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	159,728	174,920	174,920	164,400	-
6137	Repair/Maintenance Equipment	-	800	800	400	-
6160	Facility Rental	127,308	125,000	129,500	129,216	131,130
6181	Impound Towing	83,808	125,000	125,000	58,060	-
6182	Impound Lien Sales	7,553	10,000	10,000	5,828	-
6183	CSUF PD Reimburse	13,572	30,000	30,000	8,324	-
6230	Printing and Binding	-	250	250	250	250
6250	Staff Training	20,016	26,000	26,000	21,698	23,000
6255	Dues and Memberships	-	-	-	-	-
6260	Booking Fees	47	500	500	500	500
6301	Special Department Supplies	27,470	28,000	28,000	27,390	27,700
6315	Office Supplies	166	-	-	-	-
6325	Postage	17	-	-	-	-
6360	Uniforms	28,513	30,000	30,000	30,000	26,500
	TOTAL MATERIALS, SUPPLIES & SERVICES	468,198	550,470	554,970	446,066	209,080
	CAPITAL OUTLAY					
6840	Machinery & Equipment	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	6,813,300	6,964,460	7,092,230	7,008,546	5,686,160



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**PUBLIC SAFETY
INVESTIGATIONS
103042**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	825,518	829,000	829,000	740,000	762,260
5005	Part-time Salaries	-	15,830	15,830	-	16,570
5015	Overtime	185,426	100,000	100,000	143,000	125,000
5020	Leave Accrual Payout	104,353	-	17,040	42,657	-
5105	Health Allocation	123,017	142,380	142,380	105,000	122,860
5110	Life Allocation	1,304	1,330	1,330	1,330	1,115
5115	Dental Allocation	8,921	10,780	10,780	8,000	10,060
5120	Optical Allocation	1,780	2,000	2,000	1,500	1,840
5125	Long-term Disability Insurance	3,490	3,190	3,190	3,050	3,440
5135	Medicare	15,574	14,270	14,270	11,000	13,110
5140	Employers' Social Security	-	-	-	-	-
5141	Employers' PARS/ARS	-	640	640	-	620
5145	Retirement Annuity	371,683	422,720	422,720	377,400	345,680
5170	Sick Leave Buy Back	9,550	11,000	11,000	10,550	11,000
5175	Vacation Leave Buy Back	26,650	28,000	28,000	16,915	28,000
TOTAL SALARIES AND BENEFITS		1,677,266	1,581,140	1,598,180	1,460,402	1,441,555
MATERIAL, SUPPLIES & SERVICES						
6020	Other Professional Consulting	400	-	-	-	-
6165	Vehicle Rental	27,500	30,000	30,000	30,881	39,700
6235	Travel and Meetings	348	1,000	1,000	1,916	1,000
6245	Meeting and Conferences	1,642	2,000	2,000	1,897	2,000
6250	Staff Training	6,891	10,000	10,000	5,000	8,000
6255	Dues and Memberships	410	350	350	350	350
6299	Other Purchased Services	1,836	1,500	1,500	1,455	4,000
6301	Special Department Supplies	2,055	2,000	2,000	1,564	2,000
6323	Photo Services & Supplies	284	-	-	-	-
6345	Gasoline & Diesel Fuel	63	-	-	-	-
6360	Uniforms	2,012	2,500	2,500	2,398	2,500
TOTAL MATERIALS, SUPPLIES & SERVICE		43,441	49,350	49,350	45,461	59,550
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,720,707	1,630,490	1,647,530	1,505,863	1,501,105



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**PUBLIC SAFETY
SUPPORT SERVICES
103043**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	810,416	698,990	698,990	563,000	607,310
5005	Part-time Salaries	123,353	65,830	65,830	88,000	185,630
5015	Overtime	111,398	50,000	50,000	163,000	140,000
5020	Leave Accrual Payout	-	-	93,909	93,909	-
5105	Health Allocation	126,591	152,040	152,040	87,000	131,880
5110	Life Allocation	1,708	1,830	1,830	1,830	1,400
5115	Dental Allocation	9,831	10,420	10,420	6,300	7,220
5120	Optical Allocation	1,899	2,100	2,100	1,300	1,570
5125	Long-term Disability Insurance	4,133	3,220	3,220	2,700	4,180
5135	Medicare	13,889	13,830	13,830	8,300	13,920
5140	Employers' Social Security	-	-	-	-	-
5141	Employers' PARS/ARS	4,657	4,440	4,440	4,600	7,630
5145	Retirement Annuity	77,258	87,360	87,360	62,000	73,140
5159	Medical Opt Out	3,300	6,000	6,000	6,600	-
5170	Sick Leave Buy Back	2,913	4,200	4,200	1,360	4,200
5175	Vacation Leave Buy Back	2,868	7,500	7,500	5,100	7,500
TOTAL SALARIES AND BENEFITS		1,294,214	1,107,760	1,201,669	1,094,999	1,185,580
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	99,235	120,000	120,000	118,256	127,275
6137	Repair/Maint Equipment	63,853	55,000	55,000	45,000	45,000
6160	Facility Rental	4,200	4,000	4,000	1,500	1,500
6162	Range Training	5,838	12,000	12,000	11,782	14,000
6245	Meeting and Conferences	279	500	500	405	500
6250	Staff Training	5,144	5,500	5,500	3,600	5,500
6255	Dues and Memberships	80	100	100	80	100
6290	Department Contract Services	26,071	28,750	28,750	28,642	31,050
6299	Other Purchased Services	11,732	15,000	15,000	11,200	12,000
6301	Special Department Supplies	20,404	25,000	38,027	37,295	28,000
6350	Small Tools & Furnishings	1,937	-	-	-	-
6360	Uniforms	6,661	5,500	5,500	6,727	7,500
TOTAL MATERIALS, SUPPLIES & SERVICES		245,434	271,350	284,377	264,487	272,425
CAPITAL OUTLAY						
6855	Furniture & Fixture	4,422	-	-	-	-
TOTAL CAPITAL OUTLAY		4,422	-	-	-	-
GRAND TOTAL		1,544,070	1,379,110	1,486,046	1,359,486	1,458,005



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**PUBLIC SAFETY
FIRE & PARAMEDIC SERVICES
103044**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6130	Repair & Maintenance Facilities	19,323	20,000	20,000	20,666	20,000
6190	Fire Authority Services	4,976,100	5,140,000	5,140,000	5,127,063	5,449,280
TOTAL MATERIALS, SUPPLIES & SERVICES		4,995,423	5,160,000	5,160,000	5,147,729	5,469,280
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		4,995,423	5,160,000	5,160,000	5,147,729	5,469,280



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**PUBLIC SAFETY
ANIMAL CONTROL
103045**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6280	Animal Control Services	105,595	100,000	100,000	96,794	128,323
	TOTAL MATERIALS, SUPPLIES & SERVICES	105,595	100,000	100,000	96,794	128,323
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	105,595	100,000	100,000	96,794	128,323



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**PUBLIC SAFETY
CODE ENFORCEMENT
103046**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5001	Full-time Salaries	6,249	-	-	-	202,030
5005	Part-time Salaries	831	-	-	-	38,140
5015	Overtime	-	-	-	-	-
5020	Leave Accrual Payout	173	-	-	-	-
5105	Health Allocation	878	-	-	-	58,330
5110	Life Allocation	8	-	-	-	460
5115	Dental Allocation	21	-	-	-	2,440
5120	Optical Allocation	12	-	-	-	750
5125	Long-term Disability Insurance	14	-	-	-	1,380
5135	Medicare	554	-	-	-	3,480
5141	Employers' PARS/ARS	62	-	-	-	1,430
5145	Retirement Annuity	617	-	-	-	23,300
5159	Medical Opt Out	-	-	-	-	-
5163	Life Insurance Premiums	-	-	-	-	460
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
5195	Residence Asslstance	-	-	-	-	-
	TOTAL SALARIES AND BENEFITS	9,419	-	-	-	332,200
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	-	-	-	-	-
6230	Printing & Binding	-	-	-	-	2,800
6245	Meetings & Conferences	1,267	-	-	-	1,500
6250	Staff Training	-	-	-	-	1,500
6255	Dues and Memberships	100	-	-	-	375
6290	Department Contract Services	5,427	-	-	-	12,000
6301	Special Department Supplies	994	-	-	-	1,500
6360	Uniforms	328	-	-	-	1,500
	TOTAL MATERIALS, SUPPLIES & SERVICES	8,116	-	-	-	21,175
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	17,535	-	-	-	353,375



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**PUBLIC SAFETY
TRAFFIC
103047**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5001	Full-time Salaries	-	-	-	-	337,230
5005	Part-time Salaries	-	-	-	-	190,370
5015	Overtime	-	-	-	-	-
5020	Leave Accrual Payout	-	-	-	-	-
5105	Health Allocation	-	-	-	-	63,400
5110	Life Allocation	-	-	-	-	610
5115	Dental Allocation	-	-	-	-	5,080
5120	Optical Allocation	-	-	-	-	1,060
5125	Long-term Disability Insurance	-	-	-	-	1,510
5135	Medicare	-	-	-	-	7,650
5141	Employers' PARS/ARS	-	-	-	-	8,000
5145	Retirement Annuity	-	-	-	-	161,440
5159	Medical Opt Out	-	-	-	-	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
	TOTAL SALARIES AND BENEFITS	-	-	-	-	776,350
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	-	-	-	-	87,870
6137	Repair/Maintenance Services	-	-	-	-	400
6181	Impound Towing	-	-	-	-	60,000
6182	Impound Lien Sales	-	-	-	-	6,500
6183	CSUF PD Reimbursement	-	-	-	-	8,300
6230	Printing & Binding	-	-	-	-	150
6250	Staff Training	-	-	-	-	2,500
6255	Dues & Memberships	-	-	-	-	200
6301	Special Department Supplies	-	-	-	-	2,500
6360	Uniforms	-	-	-	-	4,500
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	172,920
	CAPITAL OUTLAY	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	-	-	-	-	949,270



**Annual Budget
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**PUBLIC SAFETY
FIELD SERVICES
213041**

ASSET SEIZURE		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6245	Meeting and Conferences -	6,442	15,000	15,000	12,850	21,000
6250	Training	15,835	6,000	6,000	5,314	8,000
6301	Special Department Supplies	28,603	26,000	26,000	25,818	26,000
TOTAL MATERIALS, SUPPLIES & SERVICES		50,880	47,000	47,000	43,982	55,000
CAPITAL OUTLAY						
6840	Machinery & Equipment	138,069	-	31,871	29,680	36,520
TOTAL CAPITAL OUTLAY		138,069	-	31,871	29,680	36,520
GRAND TOTAL		188,949	47,000	78,871	73,662	91,520



**Annual Budget
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**PUBLIC SAFETY
FIELD SERVICES
223041**

SUPPLEMENTAL LAW ENFORCEMENT FUNDS	Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS		-			
TOTAL SALARIES AND BENEFITS	-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	-	-	-	-	-



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**PUBLIC SAFETY
INVESTIGATIONS
503042**

MISCELLANEOUS GRANT		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	86,511	85,360	85,360	85,360	87,550
5015	Overtime	9,295	-	-	-	-
5105	Health Allocation	10,887	13,490	13,490	13,490	12,983
5110	Life Allocation	107	120	120	120	130
5115	Dental Allocation	1,007	1,140	1,140	1,140	1,140
5120	Optical Allocation	156	180	180	180	180
5125	Long-term Disability Insurance	348	330	330	330	410
5135	Medicare	1,362	1,240	1,240	1,240	1,240
5145	Retirement Annuity	42,442	45,380	45,380	45,380	43,470
TOTAL SALARIES AND BENEFITS		152,115	147,240	147,240	147,240	147,103
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICE		-	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		152,115	147,240	147,240	147,240	147,103



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**ENGINEERING SERVICES
DEPARTMENTAL SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries	170,014	143,370	122,485	159,750	115,230
5005	Part-time Salaries	6,383	-	-	12,500	15,410
5015	Overtime	-	2,500	2,500	2,500	2,500
5020	Leave Accrual Payout	6,456	-	-	2,460	-
5105	Health Allocation	28,832	32,640	32,640	33,700	18,550
5110	Life Allocation	366	510	510	365	260
5115	Dental Allocation	860	1,330	1,330	1,620	1,530
5120	Optical Allocation	466	690	690	500	310
5125	Long-term Disability Insurance	653	900	900	700	420
5135	Medicare	2,594	2,120	2,120	2,620	1,900
5141	Employers' PARS/ARS	250	-	-	-	580
5145	Retirement Annuity	15,979	23,150	23,150	18,000	13,280
5159	Employee Medical Opt Out	3,150	-	-	1,380	-
5170	Sick Leave Buy Back	2,135	2,600	2,600	1,810	2,600
5175	Vacation Leave Buy Back	2,197	2,200	2,200	3,296	2,200
TOTAL SALARIES AND BENEFITS		240,335	212,010	191,125	241,201	174,770
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	103,970	175,660	175,660	150,000	212,000
6135	Repair/Maint Off Furniture & Equipment	339	-	-	-	-
6136	Software Maintenance	-	-	-	-	-
6230	Printing and Binding	339	500	500	400	500
6245	Meeting and Conferences	1,578	1,500	1,500	800	1,000
6255	Dues and Memberships	1,480	1,500	1,500	1,150	1,000
6290	Department Contract Services	16,640	36,000	56,885	55,445	36,000
6315	Office Supplies	1,192	1,500	1,500	1,200	1,500
6320	Books and Periodicals	136	250	250	100	250
6325	Postage	125	300	300	100	300
6365	Computer Software	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		125,799	217,210	238,095	209,195	252,550
CAPITAL OUTLAY						
6840	Machinery & Equipment	187	-	-	-	-
TOTAL CAPITAL OUTLAY		187	-	-	-	-
GRAND TOTAL - GENERAL FUND		366,321	429,220	429,220	450,396	427,320

FY 2014-15 Preliminary Budget
June 10, 2014



**Annual Budget
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**ENGINEERING SERVICES
DEPARTMENTAL SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
STREET LIGHTING DISTRICT						
6005	Legal Services	1,500	1,200	1,200	-	1,200
6015	Engineering Services	6,022	6,500	6,500	6,500	19,650
6130	Repair/Maintenance Facilities	-	20,000	20,000	5,000	20,000
6295	City Administration Services	-	8,500	8,500	-	8,500
6325	Postage	25	500	500	-	500
6330	Electricity	364,053	343,000	343,000	343,000	343,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	371,600	379,700	379,700	354,500	392,850
	GRAND TOTAL - STREET LIGHTING DIST	371,600	379,700	379,700	354,500	392,850
LANDSCAPE MAINTENANCE DISTRICT						
	SALARIES AND BENEFITS					
5001	Full-time Salaries	86,157	90,909	90,909	90,909	77,950
5015	Overtime	2,062	2,500	2,500	2,500	2,500
5020	Leave Accrual Payout	1,626	-	-	-	-
5105	Health Allocation	20,428	50,540	50,540	50,540	19,200
5110	Life Allocation	183	710	710	710	170
5115	Dental Allocation	1,144	2,550	2,550	2,550	1,110
5120	Optical Allocation	323	740	740	740	300
5125	Long-term Disability Insurance	335	730	730	730	300
5135	Medicare	1,244	2,700	2,700	2,700	1,130
5145	Retirement Annuity	8,148	19,800	19,800	19,800	9,000
5170	Sick Leave Buy Back	-	410	410	410	400
5175	Vacation Leave Buy Back	1,709	1,710	1,710	1,710	1,500
	TOTAL SALARIES AND BENEFITS	123,359	173,299	173,299	173,299	113,560
	MATERIAL, SUPPLIES & SERVICES					
6005	Legal Services	1,500	1,500	1,500	-	1,500
6015	Engineering Services	6,023	5,500	5,500	5,500	19,650
6017	Special Studies	-	10,000	10,000	-	10,000
6115	Landscaping	165,810	166,000	166,000	166,000	166,000
6130	Repair/Maintenance Facilities	15,769	20,000	20,000	5,000	20,000
6185	Construction Services	63,119	-	-	-	-
6215	Telephone	5,877	10,000	10,000	8,000	10,000
6225	Advertising	-	500	500	500	500
6330	Electricity	4,178	30,000	30,000	10,000	30,000
6335	Water	196,616	150,000	150,000	150,000	150,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	458,892	393,500	393,500	345,000	407,650
	GRAND TOTAL - LANDSCAPE MAINT DIST	582,251	566,799	566,799	518,299	521,210
	ENGINEERING - TOTAL	1,320,172	1,375,719	1,375,719	1,323,195	1,341,380

FY 2014-15 Preliminary Budget
June 10, 2014



**Annual Budget
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**ENGINEERING SERVICES
ADMINISTRATION
103550**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	170,014	143,370	122,485	159,750	115,230
5005	Part-time Salaries	6,383	-	-	12,500	15,410
5015	Overtime	-	2,500	2,500	2,500	2,500
5020	Leave Accrual Payout	6,456	-	-	2,460	-
5105	Health Allocation	28,832	32,640	32,640	33,700	18,550
5110	Life Allocation	366	510	510	365	260
5115	Dental Allocation	860	1,330	1,330	1,620	1,530
5120	Optical Allocation	466	690	690	500	310
5125	Long-term Disability Insurance	653	900	900	700	420
5135	Medicare	2,594	2,120	2,120	2,620	1,900
5141	Employers' PARS/ARS	250	-	-	-	580
5145	Retirement Annuity	15,979	23,150	23,150	18,000	13,280
5159	Employee Medical Opt Out	3,150	-	-	1,380	-
5170	Sick Leave Buy Back	2,135	2,600	2,600	1,810	2,600
5175	Vacation Leave Buy Back	2,197	2,200	2,200	3,296	2,200
TOTAL SALARIES AND BENEFITS		240,335	212,010	191,125	241,201	174,770
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	103,970	175,660	175,660	150,000	212,000
6135	Repair/Maint Off Furniture & Equipment	339	-	-	-	-
6136	Software Maintenance	-	-	-	-	-
6230	Printing and Binding	339	500	500	400	500
6245	Meeting and Conferences	1,578	1,500	1,500	800	1,000
6255	Dues and Memberships	1,480	1,500	1,500	1,150	1,000
6290	Department Contract Services	16,640	36,000	56,885	55,445	36,000
6315	Office Supplies	1,192	1,500	1,500	1,200	1,500
6320	Books and Periodicals	136	250	250	100	250
6325	Postage	125	300	300	100	300
6365	Computer Software	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		125,799	217,210	238,095	209,195	252,550
CAPITAL OUTLAY						
6840	Machinery & Equipment	187	-	-	-	-
TOTAL CAPITAL OUTLAY		187	-	-	-	-
GRAND TOTAL		366,321	429,220	429,220	450,396	427,320



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**ENGINEERING SERVICES
PLACENTIA LIGHT DISTRICT
286560**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
STREET LIGHTING DISTRICT						
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6005	Legal Services	1,500	1,200	1,200	-	1,200
6015	Engineering Services	6,022	6,500	6,500	6,500	19,650
6099	Other Professional Services	-	-	-	-	-
6130	Repair/Maintenance Facilities	-	20,000	20,000	5,000	20,000
6295	City Administration Services	-	8,500	8,500	-	8,500
6325	Postage	25	500	500	-	500
6330	Electricity	364,053	343,000	343,000	343,000	343,000
6335	Water	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		371,600	379,700	379,700	354,500	392,850
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		371,600	379,700	379,700	354,500	392,850



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**ENGINEERING SERVICES
LANDSCAPE MAINTENANCE DISTRICT
296561**

LANDSCAPE MAINTENANCE DISTRICT		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	86,157	90,909	90,909	90,909	77,950
5015	Overtime	2,062	2,500	2,500	2,500	2,500
5020	Leave Accrual Payout	1,626	-	-	-	-
5105	Health Allocation	20,428	50,540	50,540	50,540	19,200
5110	Life Allocation	183	710	710	710	170
5115	Dental Allocation	1,144	2,550	2,550	2,550	1,110
5120	Optical Allocation	323	740	740	740	300
5125	Long-term Disability Insurance	335	730	730	730	300
5135	Medicare	1,244	2,700	2,700	2,700	1,130
5145	Retirement Annuity	8,148	19,800	19,800	19,800	9,000
5170	Sick Leave Buy Back	-	410	410	410	400
5175	Vacation Leave Buy Back	1,709	1,710	1,710	1,710	1,500
TOTAL SALARIES AND BENEFITS		123,359	173,299	173,299	173,299	113,560
MATERIAL, SUPPLIES & SERVICES						
6005	Legal Services	1,500	1,500	1,500	-	1,500
6015	Engineering Services	6,023	5,500	5,500	5,500	19,650
6017	Special Studies	-	10,000	10,000	-	10,000
6115	Landscaping	165,810	166,000	166,000	166,000	166,000
6130	Repair/Maintenance Facilities	15,769	20,000	20,000	5,000	20,000
6185	Construction Services	63,119	-	-	-	-
6215	Telephone	5,877	10,000	10,000	8,000	10,000
6225	Advertising	-	500	500	500	500
6295	City Administration Services	-	-	-	-	-
6330	Electricity	4,178	30,000	30,000	10,000	30,000
6335	Water	196,616	150,000	150,000	150,000	150,000
TOTAL MATERIALS, SUPPLIES & SERVICES		458,892	393,500	393,500	345,000	407,650
CAPITAL OUTLAY						
6845	Office Equipment	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		582,251	566,799	566,799	518,299	521,210



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**MAINTENANCE SERVICES
DEPARTMENTAL SUMMARY**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5001	Full-time Salaries	771,248	822,102	822,102	799,350	706,920
5005	Part-time Salaries	74,939	42,000	42,000	42,000	101,780
5015	Overtime	27,263	30,000	30,000	25,000	30,000
5020	Leave Accrual Payout	12,159	-	-	24,536	-
5105	Health Allocation	203,090	232,363	232,363	215,670	179,970
5110	Life Allocation	1,711	2,998	2,998	2,998	1,540
5115	Dental Allocation	14,214	14,526	14,526	14,526	12,490
5120	Optical Allocation	3,249	3,376	3,376	3,376	2,810
5125	Long-term Disability Insurance	3,083	3,210	3,210	3,210	2,650
5135	Medicare	12,331	12,970	12,970	12,970	10,620
5140	Social Security	754	-	-	-	-
5141	Employer PARS/ARS	2,159	1,680	1,680	1,680	3,650
5145	Retirement Annuity	73,312	88,639	88,639	88,639	81,460
5163	Life Insurance Premium	2,861	3,110	3,110	3,110	3,110
5170	Sick Leave Buy Back	14,425	16,500	16,500	15,610	16,500
5175	Vacation Leave Buy Back	18,013	18,100	18,100	11,320	18,100
	TOTAL SALARIES AND BENEFITS	1,234,811	1,291,574	1,291,574	1,263,995	1,171,600
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	109,409	130,000	130,000	150,000	130,000
6115	Landscaping	718,896	738,500	698,500	630,000	415,000
6116	Tree Maintenance	-	-	-	-	150,000
6127	Alarm Monitoring	22,886	25,000	29,000	25,000	25,000
6130	Repair & Maintenance/Facilities	101,850	71,510	91,456	72,000	95,000
6132	Repair & Maintenance/Streets	39,594	70,000	70,000	70,000	70,000
6134	Repair & Maintenance/Vehicles	42,375	65,000	65,000	65,000	75,000
6137	Repair & Maintenance/Equipment	34,051	39,000	26,297	38,500	39,000
6170	Equipment & Tool Rental	1,577	2,000	2,000	1,200	2,000
6255	Dues and Memberships	475	500	500	250	500
6257	Licenses & Permits	200	500	500	500	1,000
6285	Hazardous Materials Disposal	5,400	3,500	3,500	2,000	3,000
6290	Department Contract Services	395,976	458,430	478,430	437,500	428,500
6301	Special Department Supplies	113,149	99,000	107,757	100,000	104,000
6305	Traffic Control Devices	435	3,500	3,500	3,000	3,500
6310	Street Signs	25,468	25,000	25,000	25,000	25,000
6315	Office Supplies	1,210	1,000	1,000	1,000	1,000
6345	Gasoline & Diesel Fuel	205,915	275,000	275,000	275,000	225,000
6350	Small Tools & Furnishing	3,545	2,100	2,100	1,700	1,900
6360	Uniforms	22,709	20,000	20,000	18,000	20,000
6399	Other Supplies	7,935	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,853,055	2,029,540	2,029,540	1,915,650	1,814,400
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	3,087,866	3,321,114	3,321,114	3,179,645	2,986,000



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**MAINTENANCE SERVICES
ADMINISTRATION
103650**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	620,329	672,752	672,752	650,000	601,540
5005	Part-time Salaries	-	-	-	-	17,600
5015	Overtime	22,649	25,000	25,000	20,000	25,000
5020	Leave Accrual Payout	12,159	-	-	24,536	-
5105	Health Allocation	153,602	176,693	176,693	160,000	145,290
5110	Life Allocation	1,393	2,668	2,668	2,668	1,310
5115	Dental Allocation	9,591	9,756	9,756	9,756	9,400
5120	Optical Allocation	2,461	2,556	2,556	2,556	2,280
5125	Long-term Disability Insurance	2,525	2,630	2,630	2,630	2,260
5135	Medicare	9,214	10,120	10,120	10,120	7,300
5141	Employer PARS/ARS	-	-	-	-	620
5145	Retirement Annuity	58,920	72,529	72,529	72,529	69,310
5163	Life Insurance Premium	2,861	3,110	3,110	3,110	3,110
5170	Sick Leave Buy Back	11,667	13,000	13,000	12,110	13,000
5175	Vacation Leave Buy Back	13,868	13,900	13,900	7,120	13,900
TOTAL SALARIES AND BENEFITS		921,239	1,004,714	1,004,714	977,135	911,920
MATERIAL, SUPPLIES & SERVICES						
6315	Office Supplies	1,210	1,000	1,000	1,000	1,000
6360	Uniforms	18,732	20,000	20,000	18,000	20,000
TOTAL MATERIALS, SUPPLIES & SERVICES		19,942	21,000	21,000	19,000	21,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		941,181	1,025,714	1,025,714	996,135	932,920



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**MAINTENANCE SERVICES
STREET MAINTENANCE
103652**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	105,283	130,000	130,000	150,000	130,000
6116	Tree Maintenance	-	-	-	-	75,000
6132	Repair & Maintenance/Streets	39,594	70,000	70,000	70,000	70,000
6170	Equipment & Tool Rental	539	1,000	1,000	300	1,000
6285	Hazardous Materials Disposal	777	1,500	1,500	500	1,500
6290	Department Contract Services	263,751	250,000	250,000	235,000	235,000
6301	Special Department Supplies	24,745	37,000	37,000	35,000	35,000
6305	Traffic Control Devices	435	3,500	3,500	3,000	3,500
6310	Street Signs	25,468	25,000	25,000	25,000	25,000
6350	Small Tools & Furnishing	1,402	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		461,994	518,000	518,000	518,800	576,000
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		461,994	518,000	518,000	518,800	576,000



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**MAINTENANCE SERVICES
FACILITIES MAINTENANCE
103554**

(formerly Citywide Services - Fund 43)

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	150,919	149,350	149,350	149,350	105,380
5005	Part-time Salaries	29,224	42,000	42,000	42,000	84,180
5015	Overtime	4,614	5,000	5,000	5,000	5,000
5105	Health Allocation	49,488	55,670	55,670	55,670	34,680
5110	Life Allocation	318	330	330	330	230
5115	Dental Allocation	4,623	4,770	4,770	4,770	3,090
5120	Optical Allocation	788	820	820	820	530
5125	Long-term Disability Insurance	558	580	580	580	390
5135	Medicare	2,778	2,850	2,850	2,850	3,320
5141	Employer's PARS/ARS	1,110	1,680	1,680	1,680	3,030
5145	Retirement Annuity	14,392	16,110	16,110	16,110	12,150
5170	Sick Leave Buy Back	2,758	3,500	3,500	3,500	3,500
5175	Vacation Leave Buy Back	4,145	4,200	4,200	4,200	4,200
TOTAL SALARIES AND BENEFITS		265,715	286,860	286,860	286,860	259,680
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	4,126	-	-	-	-
6127	Alarm Monitoring	22,886	25,000	29,000	25,000	25,000
6130	Repair & Maintenance/Facilities	94,824	56,510	76,456	57,000	80,000
6137	Repair & Maintenance/Equipment	33,883	37,500	24,797	37,500	37,500
6170	Equipment and Tool Rental	475	500	500	500	500
6257	Licenses & Permits	200	500	500	500	1,000
6290	Department Contract Services	45,531	60,000	80,000	60,000	71,000
6301	Special Department Supplies	-	5,000	13,757	13,000	14,000
6350	Small Tools & Furnishing	1,000	1,600	1,600	1,200	1,400
6399	Other Supplies	7,935	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		210,860	186,610	226,610	194,700	230,400
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		476,575	473,470	513,470	481,560	490,080



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**MAINTENANCE SERVICES
PARK MAINTENANCE
103655**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6115	Landscaping	718,896	738,500	698,500	630,000	415,000
6116	Tree Maintenance	-	-	-	-	75,000
6130	Repair & Maintenance/Facilities	7,026	15,000	15,000	15,000	15,000
6170	Equipment & Tool Rental	563	500	500	400	500
6290	Department Contract Services	5,303	15,000	15,000	7,500	7,500
6301	Special Department Supplies	57,391	35,000	35,000	32,000	35,000
6350	Small Tools & Furnishing	961	-	-	-	-
6360	Uniforms	3,977	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		794,117	804,000	764,000	684,900	548,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		794,117	804,000	764,000	684,900	548,000



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**MAINTENANCE SERVICES
FLEET OPERATIONS
103658**

(Formerly Citywide Services)

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries		-	-	-	-
5005	Part-time Salaries	45,715	-	-	-	-
5135	Medicare	339	-	-	-	-
5140	Social Security	754	-	-	-	-
5141	Employers' PARS/ARS	1,049	-	-	-	-
5145	Retirement Annuity	-	-	-	-	-
TOTAL SALARIES AND BENEFITS		47,857	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	-	-	-	30,000
6134	Repair & Maintenance/Vehicles	42,375	65,000	65,000	65,000	75,000
6137	Repair & Maintenance/Equipment	168	1,500	1,500	1,000	1,500
6255	Dues and Memberships	475	500	500	250	500
6285	Hazardous Material Disposal	4,623	2,000	2,000	1,500	1,500
6290	Department Contract Services	81,391	133,430	133,430	135,000	85,000
6301	Special Department Supplies	31,013	22,000	22,000	20,000	20,000
6345	Gasoline & Diesel Fuel	205,915	275,000	275,000	275,000	225,000
6350	Small Tools & Furnishing	182	500	500	500	500
TOTAL MATERIALS, SUPPLIES & SERVICES		366,142	499,930	499,930	498,250	439,000
CAPITAL OUTLAY						
6840	Machinery & Equipment					-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		413,999	499,930	499,930	498,250	439,000



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**COMMUNITY SERVICES
DEPARTMENTAL SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries	282,543	296,080	296,080	296,080	283,213
5005	Part-time Salaries	272,916	287,910	287,910	287,910	323,808
5015	Overtime	7,959	6,520	6,520	6,520	9,600
5020	Leave Accrual Payout	4,970	-	-	-	-
5105	Health Allocation	27,982	33,190	33,190	33,190	31,840
5110	Life Allocation	598	630	630	630	590
5115	Dental Allocation	1,916	1,500	1,500	1,500	2,400
5120	Optical Allocation	785	820	820	820	760
5125	Long-term Disability Insurance	1,092	1,090	1,090	1,090	1,010
5135	Medicare	8,126	8,690	8,690	8,690	8,140
5141	Employer's PARS/ARS	10,117	11,720	11,720	11,720	10,140
5145	Retirement Annuity	26,685	31,930	31,930	31,930	32,700
5159	Medical Opt Out Plan	10,800	11,400	11,400	11,400	-
5170	Sick Leave Buy Back	1,294	1,600	1,600	530	2,200
5175	Vacation Leave Buy Back	-	6,800	6,800	-	6,500
TOTAL SALARIES AND BENEFITS		657,783	699,880	699,880	692,010	712,901
MATERIAL, SUPPLIES & SERVICES						
6060	Instructional Services	53,012	53,500	53,500	53,500	53,500
6099	Other Professional Services	9,703	10,000	10,000	10,000	10,000
6136	Software Maintenance	3,825	3,825	3,825	3,825	-
6160	Facility Rental	(633)	-	-	-	-
6220	Internet Service Charges	(70)	-	-	-	-
6230	Printing and Binding	17,342	19,500	19,500	19,500	19,500
6240	Mileage Reimbursement	124	150	150	75	150
6245	Meeting and Conferences	342	1,800	1,800	1,800	800
6250	Staff Training	2,208	1,900	1,900	1,900	1,900
6255	Dues and Memberships	905	1,205	1,205	1,205	1,205
6265	Entertainment Services	-	3,130	3,130	3,130	3,130
6270	Excursions & Transportation	9,747	7,000	7,000	7,000	7,000
6275	Officiating	311	2,500	2,500	2,500	2,000
6299	Other Purchased Services	9,393	8,750	8,750	8,750	8,750
6301	Special Department Supplies	26,070	33,325	33,325	33,325	34,831
6315	Office Supplies	1,606	1,800	1,800	1,800	1,800
6325	Postage	11,800	16,000	16,000	12,000	13,000
6360	Uniforms	5,071	5,200	5,200	5,200	5,400
6499	Other Program Expenditures	68,801	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		219,557	169,585	169,585	165,510	162,966
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL - GENERAL FUND		877,340	869,465	869,465	857,520	875,867



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**COMMUNITY SERVICES
DEPARTMENTAL SUMMARY**

	Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
MISCELLANEOUS GRANT FUND					
MATERIAL, SUPPLIES & SERVICES					
6401 79538 Community Programs	-	47,000	47,000	47,000	52,050
TOTAL MATERIALS, SUPPLIES & SERVICES	-	47,000	47,000	47,000	52,050
GRAND TOTAL - MISC GRANT FD	-	47,000	47,000	47,000	52,050
TOTAL - COMMUNITY SERVICES	877,340	916,465	916,465	904,520	927,917



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**COMMUNITY SERVICES
ADMINISTRATION
104070**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	46,426	103,220	103,220	103,220	117,101
5015	Overtime	-	-	-	-	-
5105	Health Allocation	7,126	16,180	16,180	16,180	14,410
5110	Life Allocation	107	240	240	240	200
5115	Dental Allocation	213	470	470	470	390
5120	Optical Allocation	124	280	280	280	220
5125	Long-term Disability Insurance	183	410	410	410	330
5135	Medicare	657	1,500	1,500	1,500	1,510
5145	Retirement Annuity	4,308	11,130	11,130	11,130	13,500
5159	Medical Opt Out Plan	250	-	-	-	-
5170	Sick Leave Buy Back	-	1,600	1,600	-	1,600
5175	Vacation Leave Buy Back	-	2,500	2,500	-	2,500
TOTAL SALARIES AND BENEFITS		59,394	137,530	137,530	133,430	151,761
MATERIAL, SUPPLIES & SERVICES						
6230	Printing and Binding	17,075	19,000	19,000	19,000	19,000
6255	Dues and Memberships	-	-	-	-	490
6315	Office Supplies	1,606	1,800	1,800	1,800	1,800
6325	Postage	11,800	16,000	16,000	12,000	13,000
TOTAL MATERIALS, SUPPLIES & SERVICES		30,481	36,800	36,800	32,800	34,290
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		89,875	174,330	174,330	166,230	186,051



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**COMMUNITY SERVICES
RECREATION
104071**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5001	Full-time Salaries	235,517	192,860	192,860	192,860	166,112
5005	Part-time Salaries	272,758	287,910	287,910	287,910	323,808
5015	Overtime	7,959	6,520	6,520	6,520	9,600
5020	Leave Accrual Payout	4,970	-	-	-	-
5105	Health Allocation	20,856	17,010	17,010	17,010	17,430
5110	Life Allocation	491	390	390	390	390
5115	Dental Allocation	1,703	1,030	1,030	1,030	2,010
5120	Optical Allocation	661	540	540	540	540
5125	Long-term Disability Insurance	909	680	680	680	680
5135	Medicare	7,467	7,190	7,190	7,190	6,630
5141	Employer's PARS/ARS	10,111	11,720	11,720	11,720	10,140
5145	Retirement Annuity	22,377	20,800	20,800	20,800	19,200
5159	Medical Opt Out Plan	10,550	11,400	11,400	11,400	-
5170	Sick Leave Buyback	1,294	-	-	530	600
5175	Vacation Leave Buy Back	-	4,300	4,300	-	4,000
	TOTAL SALARIES AND BENEFITS	597,623	562,350	562,350	558,580	561,140
	MATERIAL, SUPPLIES & SERVICES					
6060	Instructional Services	53,012	53,500	53,500	53,500	53,500
6099	Other Professional Services	9,703	10,000	10,000	10,000	10,000
6136	Software Maintenance	3,825	3,825	3,825	3,825	-
6230	Printing and Binding	267	500	500	500	500
6240	Mileage Reimbursement	124	150	150	75	150
6245	Meeting and Conferences	342	1,800	1,800	1,800	800
6250	Staff Training	2,208	1,900	1,900	1,900	1,900
6255	Dues and Memberships	905	1,205	1,205	1,205	715
6270	Excursions & Transportation	9,747	7,000	7,000	7,000	7,000
6275	Officiating	311	2,500	2,500	2,500	2,000
6299	Other Purchased Services	2,843	3,000	3,000	3,000	3,000
6301	Special Department Supplies	25,799	33,000	33,000	33,000	34,331
6360	Uniforms	5,071	5,200	5,200	5,200	5,400
	TOTAL MATERIALS, SUPPLIES & SERVICES	114,157	123,580	123,580	123,505	119,296
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	711,780	685,930	685,930	682,085	680,436



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**COMMUNITY SERVICES
HUMAN SERVICES
104072**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5001	Full-time Salaries	600	-	-	-	-
5005	Part-time Salaries	158	-	-	-	-
5135	Medicare	2	-	-	-	-
5140	Employer's Social Security	-	-	-	-	-
5141	Employer's PARS/ARS	6	-	-	-	-
5163	Life Insurance Premiums	-	-	-	-	-
	TOTAL SALARIES AND BENEFITS	766	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6160	Facility Rental	(633)	-	-	-	-
6220	Internet Service Charges	(70)	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	(703)	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	63	-	-	-	-



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**COMMUNITY SERVICES
CULTURAL ARTS DIVISION
104074**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6265	Entertainment Services	-	3,130	3,130	3,130	3,130
6299	Other Purchased Services	6,550	5,750	5,750	5,750	5,750
6301	Special Department Supplies	271	325	325	325	500
TOTAL MATERIALS, SUPPLIES & SERVICES		6,821	9,205	9,205	9,205	9,380
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		6,821	9,205	9,205	9,205	9,380



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**COMMUNITY SERVICES
TRI-CITY PARK
104075**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS					
	MATERIAL, SUPPLIES & SERVICES					
6499	Other Program Expenditures	68,801	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	68,801	-	-	-	-
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	68,801	-	-	-	-



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**COMMUNITY SERVICES
RECREATION
504071**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
MISCELLANEOUS GRANTS						
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6401	79538 Community Programs	-	47,000	47,000	47,000	52,050
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	47,000	47,000	47,000	52,050
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	-	47,000	47,000	47,000	52,050



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**ENVIRONMENTAL SERVICES
DEPARTMENTAL SUMMARY
SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
GENERAL FUND						
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6240	Mileage Reimbursement	-	100	100	-	100
6245	Meetings and Conferences	-	200	200	-	200
6255	Dues and Memberships	-	500	500	-	500
6315	Office Supplies	-	200	200	-	200
6320	Books and Periodicals	-	50	50	-	50
6325	Postage	-	50	50	-	50
6999	Other Expenditure	2,129	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		2,129	1,100	1,100	-	1,100
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL - GENERAL FUND		2,129	1,100	1,100	-	1,100
AIR QUALITY MANAGEMENT DISTRICT						
MATERIAL, SUPPLIES & SERVICES						
6136	Software Maintenance	-	4,000	4,000	-	-
6401	79538 Community Programs	9,982	11,000	11,000	11,000	11,000
TOTAL MATERIALS, SUPPLIES & SERVICES		9,982	15,000	15,000	11,000	11,000
GRAND TOTAL - AQMD		9,982	15,000	15,000	11,000	11,000
MISCELLANEOUS GRANTS FUND						
SALARIES AND BENEFITS						
5001	Full Time Salaries	1,722	-	-	-	-
TOTAL SALARIES & BENEFITS		1,722	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6301	Special Department Supplies	17,235	60,000	60,000	12,000	60,000
6401	Community Programs	34,343	44,000	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		51,578	104,000	60,000	12,000	60,000
GRAND TOTAL - MISC GRANTS		53,300	104,000	60,000	12,000	60,000



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**ENVIRONMENTAL SERVICES
DEPARTMENTAL SUMMARY
SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
CNG FUELING STATION FUND						
6099	MATERIAL, SUPPLIES & SERVICES Other Professional Services	-	5,000	5,000	-	6,500
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	5,000	5,000	-	6,500
	GRAND TOTAL - CNG FUELING STN	-	5,000	5,000	-	6,500
SEWER MAINTENANCE						
	SALARIES AND BENEFITS					
5001	Full-time Salaries	246,998	237,640	237,640	237,640	190,140
5005	Part-time Salaries	6,430	-	-	-	-
5015	Overtime	3,647	10,000	10,000	10,000	10,000
5020	Leave Accrual Payout	5,398	-	-	-	-
5099	Other Salaries & Wages	(3,936)	-	-	-	-
5105	Health Allocation	52,100	43,591	43,591	43,591	38,860
5110	Life Allocation	495	1,267	1,267	1,267	400
5115	Dental Allocation	2,646	2,185	2,185	2,185	2,130
5120	Optical Allocation	810	679	679	679	650
5125	Long-term Disability Insurance	918	770	770	770	700
5135	Medicare	3,726	3,150	3,150	3,150	2,760
5141	Employers' PARS/ARS	249	-	-	-	-
5145	Retirement Annuity	23,260	22,293	22,293	22,293	21,910
5170	Sick Leave Buy Back	72	410	410	410	400
5175	Vacation Leave Buy Back	6,327	6,400	6,400	6,400	6,400
	TOTAL SALARIES AND BENEFITS	349,140	328,385	328,385	328,385	274,350
	MATERIAL, SUPPLIES & SERVICES					
6015	Engineering Services	57,792	100,000	100,000	100,000	108,000
6017	Special Studies	12,223	10,000	10,000	10,000	15,000
6099	Other Professional Services	11,090	51,000	51,000	51,000	51,000
6120	R & M/Sewers/Storm Drains	191,012	300,000	300,000	250,000	300,000
6136	Software Maintenance	348	-	-	-	-
6175	Office Equipment Rental	-	5,000	5,000	5,000	5,000
6999	Contingency	1,400	100,000	100,000	10,000	100,000
6250	Staff Training	-	2,500	2,500	-	2,500
6255	Dues & Memberships	538	750	750	550	750
6257	License and Permits	1,521	18,000	18,000	18,000	18,000
6297	Billing Services	3,000	35,000	35,000	10,000	35,000
6301	Special Department Supplies	673	2,500	2,500	2,500	2,500
6325	Postage	-	500	500	-	500
	TOTAL MATERIALS, SUPPLIES & SERVICES	279,597	625,250	625,250	457,050	638,250



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**ENVIRONMENTAL SERVICES
DEPARTMENTAL SUMMARY
SUMMARY**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
6840	CAPITAL OUTLAY					
	Machinery & Equipment	1,687	-	-	-	-
	TOTAL CAPITAL OUTLAY	1,687	-	-	-	-
	GRAND TOTAL - SEWER MAINT FUND	630,424	953,635	953,635	785,435	912,600
REFUSE ADMINISTRATION FUND						
	SALARIES AND BENEFITS					
5001	Full-time Salaries	174,373	171,879	171,879	171,879	127,180
5005	Part-time Salaries	467	-	-	-	-
5015	Overtime	1,325	-	-	-	-
5020	Leave Accrual Payout	7,532	-	-	-	-
5099	Other Salaries & Wages	(9,790)	-	-	-	-
5105	Health Allocation	29,252	30,886	30,886	30,886	21,790
5110	Life Allocation	299	1,175	1,175	1,175	260
5115	Dental Allocation	1,753	1,948	1,948	1,948	1,290
5120	Optical Allocation	445	460	460	460	360
5125	Long-term Disability Insurance	579	667	667	667	460
5135	Medicare	2,643	2,500	2,500	2,500	1,850
5141	Employers' PARS/ARS	18	-	-	-	-
5145	Retirement Annuity	16,223	18,534	18,534	18,534	14,670
5170	Sick Leave Buy Back	1,943	2,000	2,000	2,000	700
5175	Vacation Leave Buy Back	5,208	5,300	5,300	5,300	3,500
	TOTAL SALARIES AND BENEFITS	232,270	235,349	235,349	235,349	172,060
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	169,939	175,000	175,000	175,000	175,000
6101	Disposal	2,444,466	2,493,000	2,493,000	2,493,000	2,512,000
6175	Office Equipment Rental	3,710	4,500	4,500	17,000	9,000
6230	Printing and Binding	-	500	500	-	500
6245	Meeting and conferences	-	200	200	-	200
6255	Dues and Membership	25	1,000	1,000	550	550
6257	License and Permit	63,958	73,000	72,000	72,968	73,000
6285	Hazardous Disposal	3,744	2,500	2,500	-	2,500
6299	Other Purchased Services	3,823	4,500	4,500	4,000	4,500
6301	Special Department Supplies	219	1,000	1,000	100	1,500
6315	Office Supplies	11,280	10,000	10,000	8,000	10,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	2,701,164	2,765,200	2,764,200	2,770,618	2,788,750
	GRAND TOTAL - REFUSE ADMIN FUND	2,933,434	3,000,549	2,999,549	3,005,967	2,960,810
	ENVIRONMENTAL SVC - TOTAL ALL FUNDS	3,629,269	4,079,284	4,034,284	3,814,402	3,952,010



**Annual Budget
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**ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
104315**

GENERAL FUND		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6240	Mileage Reimbursement	-	100	100	-	100
6245	Meetings and Conferences	-	200	200	-	200
6255	Dues and Memberships	-	500	500	-	500
6315	Office Supplies	-	200	200	-	200
6320	Books and Periodicals	-	50	50	-	50
6325	Postage	-	50	50	-	50
6999	Other Expenditure	2,129	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		2,129	1,100	1,100	-	1,100
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		2,129	1,100	1,100	-	1,100



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**ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
194315**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
AIR QUALITY MANAGEMENT DISTRICT						
	MATERIAL, SUPPLIES & SERVICES					
6136	Software Maintenance	-	4,000	4,000	-	-
6401 79538	Community Programs	9,982	11,000	11,000	11,000	11,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	9,982	15,000	15,000	11,000	11,000
	GRAND TOTAL - AQMD	9,982	15,000	15,000	11,000	11,000



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**ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
504315**

MISCELLANEOUS GRANTS		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5001	Full Time Salaries	1,722				
	TOTAL SALARIES AND BENEFITS	1,722	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6301	Special Department Supplies	17,235	60,000	60,000	12,000	60,000
6401	Community Programs	34,343	44,000	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	51,578	104,000	60,000	12,000	60,000
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	53,300	104,000	60,000	12,000	60,000



**Annual Budget
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**ENVIRONMENTAL SERVICES
COMPRESSED NATURAL GAS STATION
384359**

CNG FUELING STATION		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	5,000	5,000	-	6,500
6137	Repair Maintenance/Equipment	-	-	-	-	-
	Contract services tax credit					
TOTAL MATERIALS, SUPPLIES & SERVICES		-	5,000	5,000	-	6,500
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	5,000	5,000	-	6,500



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**ENVIRONMENTAL SERVICES
SEWERS ADMINISTRATION
484356**

SEWER MAINTENANCE		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	60,722	46,220	46,220	46,220	49,710
5005	Part-time Salaries	6,383	-	-	-	-
5020	Leave Accrual Payout	2,919	-	-	-	-
5105	Health Allocation	11,113	6,500	6,500	6,500	4,850
5110	Life Allocation	118	200	200	200	90
5115	Dental Allocation	401	360	360	360	320
5120	Optical Allocation	172	150	150	150	100
5125	Long-term Disability Insurance	221	180	180	180	150
5135	Medicare	992	670	670	670	720
5141	Employers' PARS/ARS	249	-	-	-	-
5145	Retirement Annuity	5,680	4,990	4,990	4,990	5,730
5170	Sick Leave Buy Back	-	310	310	310	300
5175	Vacation Leave Buy Back	1,400	1,400	1,400	1,400	1,400
TOTAL SALARIES AND BENEFITS		90,370	60,980	60,980	60,980	63,370
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	57,792	100,000	100,000	100,000	108,000
6017	Special Studies	12,223	10,000	10,000	10,000	15,000
6099	Other Professional Services	11,090	51,000	51,000	51,000	51,000
6250	Staff Training	-	2,500	2,500	-	2,500
6255	Dues & Memberships	538	750	750	550	750
6257	License and Permits	1,521	18,000	18,000	18,000	18,000
6297	Billing Services	3,000	35,000	35,000	10,000	35,000
6301	Special Department Supplies	673	2,500	2,500	2,500	2,500
6325	Postage	-	500	500	-	500
TOTAL MATERIALS, SUPPLIES & SERVICES		86,837	220,250	220,250	192,050	233,250
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		177,207	281,230	281,230	253,030	296,620



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**ENVIRONMENTAL SERVICES
SEWERS MAINTENANCE
484376**

SEWER MAINTENANCE		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	186,276	191,420	191,420	191,420	140,430
5005	Part-time Salaries	47	-	-	-	-
5015	Overtime	3,647	10,000	10,000	10,000	10,000
5020	Leave Accrual Payout	2,479	-	-	-	-
5099	Other Salaries & Wages	(3,936)	-	-	-	-
5105	Health Allocation	40,987	37,091	37,091	37,091	34,010
5110	Life Allocation	377	1,067	1,067	1,067	310
5115	Dental Allocation	2,245	1,825	1,825	1,825	1,810
5120	Optical Allocation	638	529	529	529	550
5125	Long-term Disability Insurance	697	590	590	590	550
5135	Medicare	2,734	2,480	2,480	2,480	2,040
5145	Retirement Annuity	17,580	17,303	17,303	17,303	16,180
5170	Sick Leave Buy Back	72	100	100	100	100
5175	Vacation Leave Buy Back	4,927	5,000	5,000	5,000	5,000
TOTAL SALARIES AND BENEFITS		258,770	267,405	267,405	267,405	210,980
MATERIAL, SUPPLIES & SERVICES						
6120	R & M/Sewers/Storm Drains	191,012	300,000	300,000	250,000	300,000
6136	Software Maintenance	348	-	-	-	-
6175	Office Equipment Rental	-	5,000	5,000	5,000	5,000
6999	Contingency	1,400	100,000	100,000	10,000	100,000
TOTAL MATERIALS, SUPPLIES & SERVICES		192,760	405,000	405,000	265,000	405,000
CAPITAL OUTLAY						
6840	Machinery & Equipment	1,687	-	-	-	-
TOTAL CAPITAL OUTLAY		1,687	-	-	-	-
GRAND TOTAL		453,217	672,405	672,405	532,405	615,980



**Annual Budget
Fiscal Year 2014-15**



**ENVIRONMENTAL SERVICES
REFUSE ADMINISTRATION
374386**

REFUSE ADMINISTRATION		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	103,355	104,310	104,310	104,310	99,150
5005	Part-time Salaries	467	-	-	-	-
5015	Overtime	-	-	-	-	-
5020	Leave Accrual Payout	7,532	-	-	-	-
5099	Other Salaries & Wages	(9,790)	-	-	-	-
5105	Health Allocation	18,299	18,890	18,890	18,890	16,110
5110	Life Allocation	191	320	320	320	190
5115	Dental Allocation	1,220	1,400	1,400	1,400	1,130
5120	Optical Allocation	289	300	300	300	260
5125	Long-term Disability Insurance	362	450	450	450	340
5135	Medicare	1,532	1,520	1,520	1,520	1,440
5141	Employers' PARS/ARS	18	-	-	-	-
5145	Retirement Annuity	9,637	11,250	11,250	11,250	11,430
5175	Vacation Leave Buy Back	2,646	2,700	2,700	2,700	2,700
TOTAL SALARIES AND BENEFITS		135,758	141,140	141,140	141,140	132,750
MATERIAL, SUPPLIES & SERVICES						
6101	Disposal	2,444,466	2,493,000	2,493,000	2,493,000	2,512,000
6175	Office Equipment Rental	3,710	4,500	4,500	17,000	9,000
6230	Printing and Binding	-	500	500	-	500
6245	Meeting and conferences	-	200	200	-	200
6255	Dues and Membership	25	1,000	1,000	550	550
6257	License and Permit	63,958	73,000	72,000	72,968	73,000
6299	Other Purchased Services	3,823	4,500	4,500	4,000	4,500
6301	Special Department Supplies	219	1,000	1,000	100	1,500
6315	Office Supplies	11,280	10,000	10,000	8,000	10,000
TOTAL MATERIALS, SUPPLIES & SERVICES		2,527,481	2,587,700	2,586,700	2,595,618	2,611,250
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		2,663,239	2,728,840	2,727,840	2,736,758	2,744,000



**Annual Budget
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**ENVIRONMENTAL SERVICES
REFUSE MAINTENANCE
374387**

REFUSE ADMINISTRATION		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5001	Full-time Salaries	71,018	67,569	67,569	67,569	28,030
5015	Overtime	1,325	-	-	-	-
5105	Health Allocation	10,953	11,996	11,996	11,996	5,680
5110	Life Allocation	108	855	855	855	70
5115	Dental Allocation	533	548	548	548	160
5120	Optical Allocation	156	160	160	160	100
5125	Long-term Disability Insurance	217	217	217	217	120
5135	Medicare	1,111	980	980	980	410
5145	Retirement Annuity	6,586	7,284	7,284	7,284	3,240
5170	Sick Leave Buy Back	1,943	2,000	2,000	2,000	700
5175	Vacation Leave Buy Back	2,562	2,600	2,600	2,600	800
TOTAL SALARIES AND BENEFITS		96,512	94,209	94,209	94,209	39,310
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	169,939	175,000	175,000	175,000	175,000
6285	Hazardous Disposal	3,744	2,500	2,500	-	2,500
TOTAL MATERIALS, SUPPLIES & SERVICES		173,683	177,500	177,500	175,000	177,500
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		270,195	271,709	271,709	269,209	216,810



**Annual Budget
Fiscal Year 2014-15**

**RISK ADMINISTRATION
SUMMARY**

RISK ADMINISTRATION		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5155	Employee Insurance Claims	33,915	50,000	50,000	30,000	50,000
5165	Workers' Compensation Claims	1,196,774	430,000	419,166	419,166	156,000
5166	Workers' Compensation Premiums	109,933	115,000	125,834	125,834	126,000
	TOTAL SALARIES AND BENEFITS	1,340,622	595,000	595,000	575,000	332,000
	MATERIAL, SUPPLIES & SERVICES					
6001	Management Consulting Svc	2,900	5,000	5,000	3,500	10,000
6006	Litigation	184,356	100,000	100,000	100,000	100,000
6025	Third Party Administration	66,052	66,200	66,200	64,400	68,200
6201	Liability Insurance Premiums	471,442	466,660	466,660	445,000	466,660
6210	Liability Claims	(12,250)	100,000	100,000	80,000	(104,000)
6325	Postage	77	150	150	30	150
	TOTAL MATERIALS, SUPPLIES & SERVICES	712,577	738,010	738,010	692,930	541,010
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	2,053,199	1,333,010	1,333,010	1,267,930	873,010



RISK ADMINISTRATION		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5165	Workers' Compensation Claims	1,196,774	430,000	419,166	419,166	156,000
5166	Workers' Compensation Premiums	109,933	115,000	125,834	125,834	126,000
TOTAL SALARIES AND BENEFITS		1,306,707	545,000	545,000	545,000	282,000
MATERIAL, SUPPLIES & SERVICES						
6025	Third Party Administration	47,202	45,000	45,000	45,000	45,000
TOTAL MATERIALS, SUPPLIES & SERVICES		47,202	45,000	45,000	45,000	45,000
CAPTIAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,353,909	590,000	590,000	590,000	327,000



**Annual Budget
Fiscal Year 2014-15**

**RISK ADMINISTRATION
UNEMPLOYMENT
404581**

RISK ADMINISTRATION		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5155	Employee Insurance Claims	33,915	50,000	50,000	30,000	50,000
	TOTAL SALARIES AND BENEFITS	33,915	50,000	50,000	30,000	50,000
	MATERIAL, SUPPLIES & SERVICES					
6025	Third Party Administration	840	1,200	1,200	1,200	1,200
	TOTAL MATERIALS, SUPPLIES & SERVICES	840	1,200	1,200	1,200	1,200
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	34,755	51,200	51,200	31,200	51,200



**Annual Budget
Fiscal Year 2014-15**

**RISK ADMINISTRATION
LIABILITY
404582**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
RISK ADMINISTRATION						
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Svc	2,900	5,000	5,000	3,500	10,000
6006	Litigation	184,356	100,000	100,000	100,000	100,000
6025	Third Party Administration	18,010	20,000	20,000	18,200	22,000
6201	Liability Insurance Premiums	471,442	466,660	466,660	445,000	466,660
6210	Liability Claims	(12,250)	100,000	100,000	80,000	(104,000)
6325	Postage	77	150	150	30	150
TOTAL MATERIALS, SUPPLIES & SERVICES		664,535	691,810	691,810	646,730	494,810
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		664,535	691,810	691,810	646,730	494,810



**Annual Budget
Fiscal Year 2014-15**

**EMPLOYEE BENEFITS
HEALTH & WELFARE
395083**

HEALTH & WELFARE		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
SALARIES AND BENEFITS						
5020	Leave Accrual Payout	-	200,000	-	-	200,000
5021	Extraordinary Bank Buyback	-	40,000	40,000	40,000	40,000
5130	Dental Claim	145,257	130,000	130,000	130,000	130,000
5145	Retirement PERS	89,352	-	-	-	-
5159	Medical Opt Out Plan	-	20,000	20,000	20,000	20,000
5161	Health Insurance Premiums	875,109	940,000	940,000	940,000	940,000
5162	Dental Insurance Premiums	8,231	15,000	15,000	15,000	15,000
5163	Life Insurance Premiums	8,716	10,500	10,500	10,500	10,500
5164	Optical Insurance Premiums	12,673	14,000	14,000	14,000	14,000
5166	Workers' Comp Premiums	2,333	-	-	-	-
5168	PERS Survivor Premiums	5,904	5,800	5,800	5,800	5,800
TOTAL SALARIES AND BENEFITS		1,147,575	1,375,300	1,175,300	1,175,300	1,375,300
MATERIAL, SUPPLIES & SERVICES						
6025	Third Party Administration	6,032	5,200	5,200	5,200	5,200
6055	Medical Services	-	1,000	1,000	1,000	1,000
TOTAL MATERIALS, SUPPLIES & SERVICES		6,032	6,200	6,200	6,200	6,200
CAPTIAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,153,607	1,381,500	1,181,500	1,181,500	1,381,500



**Annual Budget
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**GENERAL GOVERNMENT
NON-DEPARTMENTAL
109595**

(Formerly Citywide Services)

GENERAL FUND (FORMERLY CITYWIDE SERVICES)		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	SALARIES AND BENEFITS					
5150	Tuition Reimbursement	8,430	-	-	15,000	15,000
	TOTAL SALARIES AND BENEFITS	8,430	-	-	15,000	15,000
	MATERIAL, SUPPLIES & SERVICES					
6137	Repair Maint/Equipment	-	1,500	1,500	-	1,000
6175	Office Equipment Rental	35,564	39,000	39,000	34,000	35,000
6215	Telephone	135,046	135,000	135,000	124,000	125,000
6230	Printing & Binding	7,542	6,000	8,000	8,000	8,000
6301	Special Department Supplies	3,757	6,000	6,000	5,700	5,700
6325	Postage	26,291	23,000	23,000	23,000	25,000
6330	Electricity	495,442	500,000	468,785	513,160	515,000
6335	Water	373,963	390,000	390,000	442,270	443,000
6340	Natural Gas	6,570	7,875	7,875	7,800	7,900
6350	Small Tools & Furnishings	1,076	1,500	500	-	-
6410	Property Taxes	1,829	1,830	1,830	1,630	1,700
6999	Contingency	19,334	100,000	88,654	18,600	100,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,106,414	1,211,705	1,170,144	1,178,160	1,267,300
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	1,114,844	1,211,705	1,170,144	1,193,160	1,282,300

FY 2014-15 Preliminary Budget
June 10, 2014



TRANSFERS - OUT		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
	Internal Service Funds					
8039	ISF - Employee Health & Welfare	1,089,601	1,357,769	1,357,769	1,357,769	1,381,500
8040	ISF - Risk Management	2,250,825	1,333,010	1,333,010	1,267,930	872,510
8042	ISF - Information Technology	417,777	325,120	325,120	260,000	336,610
	ISF - Citywide Svcs (moved to General Fd)	2,244,641	2,208,836	2,208,836	-	
	EF - Street Lighting Dist				700,000	
8033	CIP - Technology Fee Projects					38,000
8033	CIP - General Plan Fee Projects					205,000
		6,002,844	5,224,735	5,224,735	3,585,699	2,833,620



SPECIAL REVENUE FUNDS



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**SPECIAL REVENUE FUND
UTILITY USERS TAX
(201, 16)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	223,713	647,040	647,040	707,040	807,364
4050	Utility User Tax	2,863,211	2,909,676	2,909,676	2,950,000	2,950,000
TOTAL ESTIMATED RESOURCES		\$3,086,924	\$3,556,716	\$3,556,716	\$3,657,040	\$3,757,364
APPROPRIATIONS						
	TRANSFERS OUT					
8010	Transfer to the General Fund	2,439,884	2,849,676	2,849,676	2,849,676	3,100,000
	Subtotal	2,439,884	2,849,676	2,849,676	2,849,676	3,100,000
TOTAL APPROPRIATIONS		2,439,884	2,849,676	2,849,676	2,849,676	3,100,000
FUND BALANCE RESERVES @ END OF FY		\$647,040	\$707,040	\$707,040	\$807,364	\$657,364



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**SPECIAL REVENUE FUND
GAS TAX FUND
(205, 17)**

	Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15	
ESTIMATED RESOURCES						
	Fund Balance Reserves	158,500	\$636,519	\$636,519	636,519	354,732
4079	State Gas Tax (2103)	380,621	700,000	700,000	704,900	546,800
4080	State Gas Tax (2105)	212,486	240,000	240,000	252,200	251,300
4082	State Gas Tax (2106)	162,472	170,000	170,000	201,100	200,350
4084	State Gas Tax (2107)	351,362	340,000	340,000	309,900	308,750
4086	State Gas Tax (2107.5)	1,750	7,500	7,500	7,500	7,500
4601	Interest Earnings	1,754	-	-	-	-
	TOTAL ESTIMATED RESOURCES	\$1,268,945	\$2,094,019	\$2,094,019	\$2,112,119	\$1,669,432
APPROPRIATIONS						
	TRANSFERS OUT					
8010	Transfer out - General Fund	-	920,000	920,000	920,000	805,000
8033	Transfer out - CIP	152,432	54,500	354,500	358,543	70,000
8052	Transfer out - Gas Tax Bnd Debt Svc	479,994	480,344	480,344	478,844	477,600
	Subtotal	632,426	1,454,844	1,754,844	1,757,387	1,352,600
	TOTAL APPROPRIATIONS	632,426	1,454,844	1,754,844	1,757,387	1,352,600
FUND BALANCE RESERVES @ END OF FY						
		\$636,519	\$639,175	\$339,175	\$354,732	\$316,832



**Annual Budget
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**SPECIAL REVENUE FUND
GAS TAX BOND FUND
(206, 52)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget 2013-14	2013-14	2014-15
ESTIMATED RESOURCES						
	Fund Balance Reserves	5,137,667	\$483,983	\$483,983	636,519	636,539
7017	Transfer in Gas Tax Fund	479,994	480,344	480,344	480,344	477,600
4601	Interest Earnings	918	1,500	1,500	20	-
TOTAL ESTIMATED RESOURCES		\$5,618,579	\$965,827	\$965,827	\$1,116,883	\$1,114,139
APPROPRIATIONS						
MATERIAL, SUPPLIES & SERVICES						
6030	Trustee Fees	3,904	1,500	1,500	1,500	2,000
6905	Bond Principal - COP/Leases	205,000	210,000	210,000	210,000	215,000
6915	Interest - COP/Leases	274,994	268,844	268,844	268,844	262,544
	Subtotal	483,898	480,344	480,344	480,344	479,544
TRANSFERS OUT						
6950	61105 CIP - Citywide Street Improvements	4,650,698	-	-	-	-
	Subtotal	4,650,698	-	-	-	-
TOTAL APPROPRIATIONS		5,134,596	480,344	480,344	480,344	479,544
FUND BALANCE RESERVES @ END OF FY		\$483,983	\$485,483	\$485,483	\$636,539	\$634,595



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**SPECIAL REVENUE FUND
MEASURE M FUND
210, 18**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	373,935	\$483,620	\$483,620	483,620	\$475,285
4092	Measure M Turnback Revenue	458,881	470,000	470,000	479,000	480,000
4601	Interest Revenue	1,386	-	-	1,500	1,500
TOTAL ESTIMATED RESOURCES		\$834,203	\$953,620	\$953,620	\$964,120	\$956,785
APPROPRIATIONS						
TRANSFERS OUT						
8033	Transfer out - CIP	350,583	530,085	530,085	488,835	286,146
	Subtotal	350,583	530,085	530,085	488,835	286,146
TOTAL APPROPRIATIONS		350,583	530,085	530,085	488,835	286,146
FUND BALANCE RESERVES @ END OF FY		\$483,620	\$423,535	\$423,535	\$475,285	\$670,639



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**SPECIAL REVENUE FUND
Air Quality Improvement Fd - AB2766
(215, 19)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	176,489	\$190,886	\$190,886	\$190,886	\$229,186
4220	AB2766 Air Quality	61,624	60,000	60,000	62,000	62,000
4601	Interest Earnings	518	-	-	500	500
TOTAL ESTIMATED RESOURCES		\$238,631	\$250,886	\$250,886	\$253,386	\$291,686
APPROPRIATIONS						
MATERIALS ,SUPPLIES & SERVICES						
6136	Software Maint		4,000	4,000		
6401	Community Programs	9,982	11,000	11,000	11,000	11,000
	Subtotal	9,982	15,000	15,000	11,000	11,000
TRANSFERS OUT						
8033	Transfer out - CIP	37,763	96,180	96,180	13,200	277,540
	Subtotal	37,763	96,180	96,180	13,200	277,540
TOTAL APPROPRIATIONS		47,745	111,180	111,180	24,200	288,540
FUND BALANCE RESERVES @ END OF FY		\$190,886	\$139,706	\$139,706	\$229,186	\$3,146



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**SPECIAL REVENUE FUND
Asset Seizure Fund
(225, 21)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	182,700	\$368,206	\$368,206	\$368,206	\$343,000
4335	Alarm System Monitoring	3,347	-	-	-	-
4425	Narcotics Seizure/State	13,706	-	-	5,652	10,000
4430	Narcotics Seizure/Federal	303,948	-	-	53,258	50,000
4435	15% Asset Seizure Set Aside	52,716	-	-	10,396	-
4601	Interest Earnings	738	500	500	500	600
TOTAL ESTIMATED RESOURCES		\$557,155	\$368,706	\$368,706	\$438,011	\$403,600
APPROPRIATIONS						
MATERIALS ,SUPPLIES & SERVICES						
6245	Meetings & Conferences	6,442	15,000	15,000	12,850	21,000
6250	Staff Training	15,835	6,000	6,000	5,314	8,000
6301	Special Department Supplies	28,603	26,000	26,000	25,818	26,000
6840	Machinery & Equipment	138,069		66,871	42,270	36,520
		188,949	47,000	113,871	86,252	91,520
TRANSFERS OUT						
8033	Transfer out - CIP		237,000	237,000	8,759	303,500
Subtotal			237,000	237,000	8,759	303,500
TOTAL APPROPRIATIONS		188,949	284,000	350,871	95,011	395,020
FUND BALANCE RESERVES @ END OF FY		\$368,206	\$84,706	\$17,835	\$343,000	\$8,580



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**SPECIAL REVENUE FUND
Traffic Offender Fund
(226, 51)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	17,617	\$32,055	\$32,055	\$32,055	\$40,105
4601	Interest Earnings	66	-	-	50	50
4334	DUI Release Fee	14,372	13,500	13,500	8,000	9,000
TOTAL ESTIMATED RESOURCES		\$32,055	\$45,555	\$45,555	\$40,105	\$49,155
APPROPRIATIONS						
Subtotal		-	-	-	-	-
TOTAL APPROPRIATIONS		-	-	-	-	-
FUND BALANCE RESERVES @ END OF FY		\$32,055	\$45,555	\$45,555	\$40,105	\$49,155



**Annual Budget
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**SPECIAL REVENUE FUND
Supplemental Law Enforcement Fund
(230, 22)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	127	\$0	\$0	\$0	\$100
4205	State Grants	100,000	92,000	92,000	100,000	100,000
4601	Interest Earnings	104	-	-	100	-
TOTAL ESTIMATED RESOURCES		\$100,231	\$92,000	\$92,000	\$100,100	\$100,100
APPROPRIATIONS						
TRANSFERS OUT						
8010	Transfer out - General Fund	100,231			100,000	100,000
	Subtotal	100,231	-	-	100,000	100,000
TOTAL APPROPRIATIONS		100,231	-	-	100,000	100,000
FUND BALANCE RESERVES @ END OF FY		\$0	\$92,000	\$92,000	\$100	\$100



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**SPECIAL REVENUE FUND
Park Development Fund
(235, 23)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	66,354	\$8,269	\$8,269	\$8,269	\$102,797
4601	Interest Earnings	366	-	-	200	-
4805	Park in-lieu Fees	-	-	-	94,328	291,720
4710	Reimbursements/Other Revenue	8,269	-	-	-	-
TOTAL ESTIMATED RESOURCES		\$74,989	\$8,269	\$8,269	\$102,797	\$394,517
APPROPRIATIONS						
TRANSFERS OUT						
8033	Transfer out - CIP	66,720	48,500	48,500	-	48,500
	Subtotal	66,720	48,500	48,500	-	48,500
TOTAL APPROPRIATIONS		66,720	48,500	48,500	-	48,500
FUND BALANCE RESERVES @ END OF FY		\$8,269	(\$40,231)	(\$40,231)	\$102,797	\$346,017



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**SPECIAL REVENUE FUND
Storm Drain Construction Fund
(245, 25)**

	Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
ESTIMATED RESOURCES					
Fund Balance Reserves	42,701	\$42,806	\$42,806	\$42,806	\$42,806
Interest Earnings	105				
TOTAL ESTIMATED RESOURCES	\$42,806	\$42,806	\$42,806	\$42,806	\$42,806
APPROPRIATIONS					
6950 TRANSFERS OUT					41,250
Transfer out - CIP					41,250
TOTAL APPROPRIATIONS	-	-	-	-	41,250
FUND BALANCE RESERVES @ END OF FY	\$42,806	\$42,806	\$42,806	\$42,806	\$1,556



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**SPECIAL REVENUE FUND
Thoroughfare Construction Fund
(250, 26)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	37,761	\$37,854	\$37,854	\$37,854	\$37,854
4601	Interest Earnings	93				
TOTAL ESTIMATED RESOURCES		\$37,854	\$37,854	\$37,854	\$37,854	\$37,854
APPROPRIATIONS						
	TRANSFERS OUT					
8033	Transfer out - CIP					37,854
TOTAL APPROPRIATIONS		-	-	-	-	37,854
FUND BALANCE RESERVES @ END OF FY		\$37,854	\$37,854	\$37,854	\$37,854	(\$0)



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**SPECIAL REVENUE FUND
Landscape Maintenance District
(265, 29)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	554,801	\$368,982	\$368,982	\$368,982	(\$453,651)
4501	Street Light Assessments	2,574	6,000	6,000	6,000	6,000
4520	Landscape Maint Assessments	392,574	390,000	390,000	390,000	390,000
	Interest Earnings	1,284				
TOTAL ESTIMATED RESOURCES		\$951,233	\$764,982	\$764,982	\$764,982	(\$57,651)
APPROPRIATIONS						
	SALARIES AND BENEFITS	86,157	90,909	90,909	90,909	77,950
5001	Full-time Salaries	2,062	2,500	2,500	2,500	2,500
5015	Overtime	1,626	-	-	-	-
5020	Leave Accrual Payout	20,428	50,540	50,540	50,540	19,200
5105	Health Allocation	183	710	710	710	170
5110	Life Allocation	1,144	2,550	2,550	2,550	1,110
5115	Dental Allocation	323	740	740	740	300
5120	Optical Allocation	335	730	730	730	300
5125	Long-term Disability Insurance	1,244	2,700	2,700	2,700	1,130
5135	Medicare	8,148	19,800	19,800	19,800	9,000
5145	Retirement Annuity	-	410	410	410	400
5170	Sick Leave Buy Back	1,709	1,710	1,710	1,710	1,500
	Subtotal	123,359	173,299	173,299	173,299	113,560
6005	Legal Services	1,500	1,500	1,500	-	1,500
6015	Engineering Services	6,023	5,500	5,500	5,500	19,650
6017	Special Studies	-	10,000	10,000	-	10,000
6115	Landscaping	165,810	166,000	166,000	166,000	166,000
6130	Repair/Maintenance Facilities	15,769	20,000	20,000	5,000	20,000
6185	Construction Services	63,119	-	-	-	-
6215	Telephone	5,877	10,000	10,000	8,000	10,000
6225	Advertising	-	500	500	500	500
6295	City Administration Services	-	-	-	-	-
6330	Electricity	4,178	30,000	30,000	10,000	30,000
6335	Water	196,616	150,000	150,000	150,000	150,000
	Transfer-out General Fund				700,334	
	Subtotal	458,892	393,500	393,500	1,045,334	407,650
TOTAL APPROPRIATIONS		582,251	566,799	566,799	1,218,633	521,210
FUND BALANCE RESERVES @ END OF FY		\$368,982	\$198,183	\$198,183	(\$453,651)	(\$578,861)



**Annual Budget
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**SPECIAL REVENUE FUND
Community Development Block Grant (CDBG) Fd
(Formerly Housing & Community Dev Fund)
(270, 30)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	(228,939)	(\$38,387)	(\$38,387)	(\$38,387)	\$0
4201	Federal Grants	135,000	-	-	38,387	485,000
4950	Interfund Transfer	190,568	135,000	135,000	135,000	-
TOTAL ESTIMATED RESOURCES		\$96,629	\$96,613	\$96,613	\$135,000	\$485,000
APPROPRIATIONS						
MATERIALS, SUPPLIES & SERVICES						
6099	Other Professional Services	450	3,000	1,200	3,000	3,000
6401	Community Programs	134,566	132,000	77,209	132,000	132,000
8033	Transfer out - CIP Fund	-	-	-	-	350,000
	Subtotal	135,016	135,000	78,409	135,000	485,000
TOTAL APPROPRIATIONS		135,016	135,000	78,409	135,000	485,000
FUND BALANCE RESERVES @ END OF FY		(\$38,387)	(\$38,387)	\$18,204	\$0	\$0



**Annual Budget
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**SPECIAL REVENUE FUND
Misc Grants
(280, 50)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	779,967	\$329,321	\$329,321	\$329,321	\$190,312
4201	Federal Grants	377,915	147,500	147,500	147,500	157,705
4205	State Grants	446,855	2,420,585	2,420,585	13,944	240,580
4210	County Grants	296,582	-	-	135,497	22,000
4506	CFD Surplus	700,000	-	-	-	600,000
4710	Reimbursements/Other Revenue	-	-	-	-	-
4950	Interfund Transfer In	733,686	-	-	-	-
TOTAL ESTIMATED RESOURCES		\$3,335,005	\$2,897,406	\$2,897,406	\$626,262	\$1,210,597
APPROPRIATIONS						
TRANSFERS OUT						
5001	Full-time Salaries	88,233	85,360	85,360	79,600	87,550
5015	Overtime	9,295	-	-	-	-
5105	Health Insurance Allocation	10,887	13,490	13,490	11,250	12,565
5110	Life Insurance Allocation	107	120	120	110	120
5115	Dental Insurance Allocation	1,007	1,140	1,140	1,010	1,100
5120	Optical Insurance Allocation	156	180	180	155	170
5125	LTD Insurance Allocation	348	330	330	320	400
5135	Medicare	1,362	1,240	1,240	1,240	1,270
5145	Retirement	42,442	45,380	45,380	41,270	44,530
6401	Community Programs	34,343	-	-	-	52,050
6840	Machinery & Equipment	14,676	-	-	-	-
6842	Vehicles	138,386	-	-	-	-
6301	Special Department Supplies	17,235	22,000	4,054	4,054	82,000
8033	Transfer out - CIP	2,647,207	2,282,670	2,282,670	296,941	463,275
TOTAL APPROPRIATIONS		3,005,684	2,451,910	2,433,964	435,950	745,030
FUND BALANCE RESERVES @ END OF FY		\$329,321	\$445,496	\$463,442	\$190,312	\$465,567



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**SPECIAL REVENUE FUND
COMMUNITY FACILITIES DISTRICT
(715, 47)**

	Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
ESTIMATED RESOURCES					
	4,793,879	\$4,510,369	\$4,510,369	\$4,510,369	\$3,534,783
4001 Fund Balance Reserves	2,900,075	2,920,000	2,920,000	3,000,000	3,000,000
4010 Current Year-Secured	13,215	71,000	71,000	42,000	42,000
4040 Prior Yrs-Secured/Unsecured	3,920	32,000	32,000	20,000	20,000
4601 Prop Tax/Penalty & Interest	33,311	360,000	360,000	35,000	30,000
4601 Interest Earnings					
TOTAL ESTIMATED RESOURCES	\$7,744,401	\$7,893,369	\$7,893,369	\$7,607,369	\$6,626,783
APPROPRIATIONS					
6005 Legal Services	5,000	-	-	8,075	8,000
6030 Trustee Fees	7,608	-	-	13,650	14,000
6099 Other Professional Services	5,081	-	-	-	-
6250 Staff Training	-	-	-	296	-
6290 Department Contract Services	24,443	-	-	-	-
6899 Other Capital Outlay	700,000	-	-	400,000	600,000
6905 Principal/Bonds/COPs/Leases	2,050,000	-	-	2,175,000	2,315,000
6915 Interest/Bonds/COPs/Leases	441,900	-	-	361,850	269,925
6950 Transfer out - CIP	-	1,129,135	1,129,135	1,113,715	-
TOTAL APPROPRIATIONS	3,234,032	1,129,135	1,129,135	4,072,586	3,206,925
FUND BALANCE RESERVES @ END OF FY	\$4,510,369	\$6,764,234	\$6,764,234	\$3,534,783	\$3,419,858



CITY CAPITAL PROJECTS FUND



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**CAPITAL PROJECTS FUND
Capital Improvement Projects
(401, 33)**

	Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
ESTIMATED RESOURCES					
Fund Balance	(1,584,161)	(\$1,139,355)	(\$1,139,355)	(\$1,139,355)	(\$0)
4201 Federal Grants	-	-	-	257,397	-
4205 State Grants	-	-	-	201,892	424,780
4210 County Grants	30,384	-	-	-	1,638,500
4055 PEG Funds	-	-	-	-	20,500
4710 Reimbursements/Other Revenue	4	-	-	63,750	-
4299 Other Intergovernmental Revenue	-	-	-	-	20,000
Traffic Mitigation Fees	-	-	-	-	222,335
4950 Transfer in - Misc	7,741,207	5,104,485	5,404,485	2,630,640	-
7017 Transfer In Gas Tax	-	-	-	-	70,000
7018 Transfer in Measure M	-	-	-	-	286,146
7049 Transfer in Thoroughfare Const	-	-	-	-	37,854
7030 Transfer in - CDBG	-	-	-	-	350,000
7050 Transfer In - Misc Grants	-	-	-	-	463,275
7019 Transfer In - AB2766	-	-	-	-	277,540
7048 Transfer In - Sewer Fund	-	-	-	-	290,000
7045 Transfer In - Stormdrain Fund	-	-	-	-	41,250
7023 Transfer in - Park Development	-	-	-	-	48,500
7021 Transfer in - Asset Forfeiture	-	-	-	-	303,500
7010 Transfer In - Gen Fund Tech Fee	-	-	-	-	38,000
7010 Transfer In - Gen Fund GP Fee	-	-	-	-	205,000
TOTAL ESTIMATED RESOURCES	\$6,187,434	\$3,965,130	\$4,265,130	\$2,014,324	\$4,737,180
APPROPRIATIONS					
Transfer out	276,004	-	-	-	-
6015 Engineering Services	376,678	302,000	302,000	99,100	553,335
6099 Other Prof Svcs	-	7,000	7,000	-	-
6185 Construction Services	6,469,966	4,076,680	4,076,680	1,252,385	2,489,740
6365 Computer Software	-	80,000	80,000	8,664	-
6710 Land	-	-	300,000	304,043	-
6899 Other Capital Outlay	15,593	81,000	81,000	931	1,051,700
6840 Machinery & Equipment	36,011	944,000	944,000	18,980	82,000
6842 Vehicles	142,840	325,635	325,635	277,378	195,405
6017 Special Studies	9,697	430,000	430,000	52,843	365,000
Subtotal	7,326,789	6,246,315	6,546,315	2,014,324	4,737,180
TOTAL APPROPRIATIONS	7,326,789	6,246,315	6,546,315	2,014,324	4,737,180
FUND BALANCE RESERVES @ END OF FY	(\$1,139,355)	(\$2,281,185)	(\$2,281,185)	(\$0)	(\$0)

**CITY OF PLACENTIA
CAPITAL IMPROVEMENT PLAN
FY 2014-15**

	Funding							Classification			
	Project Total	OCTA Coop	Gas Tax	Measure M	RAC	CDBG	T-fair Const	Developer	Project Total	6015	6185
Streets & Streetscapes											
Orangethorpe Cor Grade Separations	418,500	418,500							418,500	418,500	
Richfield Rd Widening	364,000	320,000		44,000					364,000		364,000
Bastanchury Rehab	600,000			212,146	250,000		37,854	100,000	600,000		600,000
Golden Ave Bridge	79,835							79,835	79,835	79,835	
Ped Access Proj III	420,000		70,000			350,000			420,000		420,000
	1,882,335	738,500	70,000	256,146	250,000	350,000		179,835	1,882,335	498,335	1,384,000
	Project Total	5R25	CFD	AB2766	OCTA Coop	City of YL		Developer	Project Total	6015	6185
Traffic Operations											
School Signs	194,200	174,780	19,420						194,200		194,200
Bastanchury TS Coord	31,480			31,480					31,480		31,480
Rose Dr TS Coord	8,700			8,700					8,700		8,700
Placentia Ave TS Coord	42,800			42,800					42,800		42,800
Richfield rd @ Orchard	237,500			25,000	150,000	20,000		42,500	237,500		237,500
Kraemer TS Coord	168,550			168,550					168,550		168,550
	684,240	174,780	19,420	277,540	150,000	20,000		42,500	684,240	0	684,240
	Project Total	Sewer Fd	Stormdrn Const	CA Used Ofl					Project Total	6015	6185
Sewer /Storm Drain											
Old Town Sewer Rehab	40,000	40,000							40,000	40,000	
Corp YD Bin & Clarifier Coverings	50,000	50,000							50,000	15,000	35,000
Catch Basin Filters	55,000		41,250	13,750					55,000		55,000
	145,000	90,000	41,250	13,750					145,000	55,000	90,000
	Project Total	Park Dev Fd	Asset Forfeiture	CFD	PEG	Gen Fd-Tech			Project Total	6015	6185
Municipal Bldgs & Fac											
Koch Park Roof	30,000	30,000							30,000		30,000
Tynes Window	7,500	7,500							7,500		7,500
Police Admin Office	50,000		50,000						50,000		50,000
Police Locker Rooms	150,000		150,000						150,000		150,000
120 S Bradford	50,000			50,000					50,000		50,000
City Hall Meeting Room	25,000				12,500	12,500			25,000		25,000
Audio Imp - City Council Chambers	8,000				8,000				8,000		8,000
	320,500	37,500	200,000	50,000	20,500	12,500			320,500	0	320,500
	Project Total	Park Dev Fd	Asset Forfeiture	Sewer Fd	CFD	Gen Fd-Tech Fee			Project Total	6015	6185
Parks											
Playground Resurfacing	11,000	11,000							11,000		11,000
	11,000	11,000							11,000	0	11,000
	Project Total	OCTA	Asset Forfeiture	Sewer Fd	CFD	Gen Fd-Tech Fee			Project Total	6015	6185
Technology											
Metrolink Stn & Surveillance Cameras	750,000	750,000							750,000		750,000
CAD/RMS Upgrade to ICS IMTX	20,000		20,000						20,000		20,000
Mobile Data Computer (MDC) Upgrade	36,000		36,000						36,000		36,000
Digital Info Mgt System (DIWS)	37,000		37,000						37,000		37,000
Storm Drain GIS Layer	50,000			50,000					50,000		50,000
Server Virtualization	35,000				35,000				35,000		35,000
Computer Replacement Plan	36,000				25,000	11,000			36,000		36,000



ENTERPRISE FUNDS



**Annual Budget
Fiscal Year 2014-15**

**ENTERPRISE FUND
Sewer Maintenance Fund
(275, 48)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
ESTIMATED RESOURCES						
	Fd Bal Reserves/Retained Earnings	14,837,370	\$14,096,694	\$14,096,694	\$14,096,694	\$13,535,059
4601	Interest Earnings	4,753	3,000	3,000	4,000	4,000
4388	Sewer Maintenance Fee	876,569	700,000	700,000	900,000	900,000
TOTAL ESTIMATED RESOURCES		\$15,718,692	\$14,799,694	\$14,799,694	\$15,000,694	\$14,439,059
APPROPRIATIONS						
SALARIES AND BENEFITS						
5001	Full-time Salaries	246,998	237,640	237,640	237,640	190,140
5015	Overtime	3,647	10,000	10,000	10,000	10,000
5005	Part-time Salaries	6,430	-	-	-	-
5020	Leave Accrual Payout	5,398	-	-	-	-
5099	Other Salaries & Wages	(3,936)	-	-	-	-
5105	Health Allocation	52,100	43,591	43,591	43,591	38,860
5110	Life Allocation	495	1,267	1,267	1,267	400
5115	Dental Allocation	2,646	2,185	2,185	2,185	2,130
5120	Optical Allocation	810	679	679	679	650
5125	Long-term Disability Insurance	918	770	770	770	700
5135	Medicare	3,726	3,150	3,150	3,150	2,760
5141	Employers' PARS/ARS	249	-	-	-	-
5145	Retirement Annuity	23,260	22,293	22,293	22,293	21,910
5170	Sick Leave Buy Back	72	410	410	410	400
5175	Vacation Leave Buy Back	6,327	6,400	6,400	6,400	6,400
	Subtotal	349,140	328,385	328,385	328,385	274,350
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	57,792	100,000	100,000	100,000	108,000
6017	Special Studies	12,223	10,000	10,000	10,000	15,000
6099	Other Professional Services	11,090	51,000	51,000	51,000	51,000
6120	R & M/Sewers/Storm Drains	191,012	300,000	300,000	250,000	300,000
6136	Software Maintenance	348	-	-	-	-
6175	Office Equipment Rental	-	5,000	5,000	5,000	5,000
6250	Staff Training	-	2,500	2,500	-	2,500
6255	Dues & Memberships	538	750	750	550	750
6257	License and Permits	1,521	18,000	18,000	18,000	18,000
6297	Billing Services	3,000	35,000	35,000	10,000	35,000
6895	Depreciation Expense	513,182	-	-	520,000	520,000
6999	Contingency	1,400	100,000	100,000	10,000	100,000
6301	Special Department Supplies	673	2,500	2,500	2,500	2,500
6325	Postage	-	500	500	-	500
	Subtotal	792,779	625,250	625,250	977,050	1,158,250
CAPITAL OUTLAY						
6840	Machinery & Equipment	1,687	-	-	-	-
	Subtotal	1,687	-	-	-	-



**Annual Budget
Fiscal Year 2014-15**

**ENTERPRISE FUND
Sewer Maintenance Fund
(275, 48)**

	Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
TRANSFERS OUT					
8010 Transfer out - General Fund		75,200	75,200	75,200	75,200
8033 Transfer out - CIP	478,392	319,800	319,800	85,000	290,000
	478,392	395,000	395,000	160,200	365,200
TOTAL APPROPRIATIONS	1,621,998	1,348,635	1,348,635	1,465,635	1,797,800
FUND BALANCE RESERVES @ END OF FY	\$14,096,694	\$13,451,059	\$13,451,059	\$13,535,059	\$12,641,259



**Annual Budget
Fiscal Year 2014-15**

**ENTERPRISE FUND
Refuse Administration Fund
(501, 37)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget 2013-14	2013-14	2014-15
ESTIMATED RESOURCES						
	Fd Bal Reserves/Retained Earnings	(3,041,677)	(\$3,225,931)	(\$3,225,931)	(\$3,225,931)	(\$3,564,910)
4601	Interest Earnings	633	-	-	500	500
4354	City Admin Fee	300,723	340,000	340,000	340,000	340,000
4358	Contractor	2,447,824	2,383,500	2,383,500	2,493,000	2,512,000
TOTAL ESTIMATED RESOURCES		(\$292,497)	(\$502,431)	(\$502,431)	(\$392,431)	(\$712,410)
APPROPRIATIONS						
SALARIES AND BENEFITS						
5001	Full-time Salaries	174,373	171,879	171,879	150,000	127,180
5005	Part-time Salaries	467	-	-	-	-
5015	Overtime	1,325	-	-	-	-
5020	Leave Accrual Payout	7,532	-	-	-	-
5099	Other Salaries & Wages	(9,790)	-	-	-	-
5105	Health Allocation	29,252	30,886	30,886	25,200	21,790
5110	Life Allocation	299	1,175	1,175	350	260
5115	Dental Allocation	1,753	1,948	1,948	1,600	1,290
5120	Optical Allocation	445	460	460	460	360
5125	Long-term Disability Insurance	579	667	667	550	460
5135	Medicare	2,643	2,500	2,500	2,000	1,850
5141	Employers' PARS/ARS	18	-	-	-	-
5145	Retirement Annuity	16,223	18,534	18,534	15,000	14,670
5170	Sick Leave Buy Back	1,943	2,000	2,000	1,890	700
5175	Vacation Leave Buy Back	5,208	5,300	5,300	4,811	3,500
	Subtotal	232,270	235,349	235,349	201,861	172,060
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	169,939	175,000	175,000	175,000	175,000
6101	Disposal	2,444,466	2,493,000	2,493,000	2,493,000	2,512,000
6175	Office Equipment Rental	3,710	4,500	4,500	17,000	9,000
6230	Printing & Binding	-	500	500	-	500
6245	Meetings & Conferences	-	200	200	-	200
6255	Dues & Memberships	25	1,000	1,000	550	550
6257	License and Permits	63,958	73,000	72,000	72,968	73,000
6285	Hazardous Disposal	3,744	2,500	2,500	-	2,500
6299	Other Purchased Services	3,823	4,500	4,500	4,000	4,500
6301	Special Department Supplies	219	1,000	1,000	100	1,500
6315	Office Supplies	11,280	10,000	10,000	8,000	10,000
	Subtotal	2,701,164	2,765,200	2,764,200	2,770,618	2,788,750
Transfers Out						
6950	Transfer out - General Fund	-	200,000	200,000	200,000	200,000
	Subtotal	-	200,000	200,000	200,000	200,000
TOTAL APPROPRIATIONS		2,933,434	3,200,549	3,199,549	3,172,479	3,160,810
FUND BALANCE RESERVES @ END OF FY		(\$3,225,931)	(\$3,702,980)	(\$3,701,980)	(\$3,564,910)	(\$3,873,220)

FY 2014-15 Preliminary Budget
June 10, 2014



**Annual Budget
Fiscal Year 2014-15**

**ENTERPRISE FUND
CNG Fueling Station
(505, 38)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
ESTIMATED RESOURCES						
	Fd Bal Reserves/Retained Earnings	16,439	\$289,414	\$289,414	\$289,414	\$298,414
4601	Interest Earnings	109	-	-	-	-
4710	Reimbursements/Other Revenues	334,933	17,800	17,800	24,000	24,000
4711	Lease Revenue	75,000	75,000	75,000	75,000	75,000
	TOTAL ESTIMATED RESOURCES	\$426,482	\$382,214	\$382,214	\$388,414	\$397,414
APPROPRIATIONS						
TRANSFERS OUT						
8010	Transfers Out - General Fund	-	90,000	90,000	90,000	90,000
			90,000	90,000	90,000	90,000
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	5,000	5,000	-	6,500
6895	Depreciation Expense	78,814	-	-	-	78,820
6940	Payments to Other Agencies	58,254	-	-	-	-
	Subtotal	137,068	5,000	5,000	-	85,320
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	-	-	-
	Subtotal	-	-	-	-	-
	TOTAL APPROPRIATIONS	137,068	95,000	95,000	90,000	175,320
	FUND BALANCE RESERVES @ END OF FY	\$289,414	\$287,214	\$287,214	\$298,414	\$222,094



INTERNAL SERVICE FUNDS



**Annual Budget
Fiscal Year 2014-15**

**INTERNAL SERVICE FUND
Employee Health & Welfare
(601, 26)**

	Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
ESTIMATED RESOURCES					
Fund Balance Reserves	37,667	\$37,667	\$37,667	\$37,667	\$213,936
4710 Reimbursements/Other Revenue	1,456	-	-	-	-
4715 ISF Health Ins Reimbursement	(84,767)	-	-	-	-
4720 ISF Dental Ins Reimbursement	77,969	-	-	-	-
4725 ISF Life Ins Reimbursements	(608)	-	-	-	-
4730 ISF LTD Ins Reimbursements	2,422	-	-	-	-
4740 ISF Employee Optical Costs	162	-	-	-	-
7010 Transfer In - General Fund	1,089,601	1,357,769	1,357,769	1,357,769	1,381,500
TOTAL ESTIMATED RESOURCES	1,123,900	1,395,436	1,395,436	1,395,436	1,595,436
APPROPRIATIONS					
SALARIES AND BENEFITS					
5001 Salaries/Full Time Regular	(64,260)	-	-	-	-
5005 Salaries.Part Time	(518)	-	-	-	-
5015 Overtime	(2,594)	-	-	-	-
5020 Leave Accrual Payout	-	200,000	-	-	200,000
5021 Extraordinary Bank Buyback	-	40,000	40,000	40,000	40,000
5105 Health Insurance Allocation	(2)	-	-	-	-
5130 Dental Claim	145,257	130,000	130,000	130,000	130,000
5145 Retirement PERS	89,352	-	-	-	-
5159 Medical Opt Out Plan	-	20,000	20,000	20,000	20,000
5161 Health Insurance Premiums	875,109	940,000	940,000	940,000	940,000
5162 Dental Insurance Premiums	8,231	15,000	15,000	15,000	15,000
5163 Life Insurance Premiums	8,716	10,500	10,500	10,500	10,500
5164 Optical Insurance Premiums	12,673	14,000	14,000	14,000	14,000
5166 Workers' Comp Premiums	2,333	-	-	-	-
5168 PERS Survivor Premiums	5,904	5,800	5,800	5,800	5,800
	1,080,201	1,375,300	1,175,300	1,175,300	1,375,300
MATERIAL, SUPPLIES & SERVICES					
6025 Third Party Administration	6,032	5,200	5,200	5,200	5,200
6055 Medical Services	-	1,000	1,000	1,000	1,000
	6,032	6,200	6,200	6,200	6,200
TOTAL APPROPRIATIONS	1,086,233	1,381,500	1,181,500	1,181,500	1,381,500
FUND BALANCE RESERVES @ END OF FY	\$37,667	\$13,936	\$213,936	\$213,936	\$213,936

FY 2014-15 Preliminary Budget
June 10, 2014



**Annual Budget
Fiscal Year 2014-15**

**INTERNAL SERVICE FUND
Risk Management
(605, 40)**

		Actual	Budget	Amended	Estimate	Proposed
		2012-13	2013-14	Budget	2013-14	2014-15
				2013-14		
ESTIMATED RESOURCES						
	Fund Balance Reserves	(200,000)	(\$0)	(\$0)	(\$0)	(\$0)
4710	Reimbursement/Other Revenue	2,204	-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
7010	Transfer In - General Fund	2,250,825	1,333,010	1,333,010	1,267,930	872,510
TOTAL ESTIMATED RESOURCES		2,053,029	1,333,010	1,333,010	1,267,930	872,510
APPROPRIATIONS						
SALARIES AND BENEFITS						
5155	Employee Insurance Claims	33,915	50,000	50,000	30,000	50,000
5165	Workers' Compensation Claims	1,196,774	430,000	419,166	419,166	430,000
5166	Workers' Compensation Premiums	109,933	115,000	125,834	125,834	126,000
		1,340,622	595,000	595,000	575,000	606,000
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Svc	2,900	5,000	5,000	3,500	10,000
6006	Litigation	184,356	100,000	100,000	100,000	100,000
6025	Third Party Administration	66,052	66,200	66,200	64,400	68,200
6055	Medical Services	(170)				
6201	Liability Insurance Premiums	471,442	466,660	466,660	445,000	466,660
6210	Liability Claims	(12,250)	100,000	100,000	80,000	100,000
6325	Postage	77	150	150	30	150
		712,407	738,010	738,010	692,930	745,010
TOTAL APPROPRIATIONS		2,053,029	1,333,010	1,333,010	1,267,930	1,351,010
FUND BALANCE RESERVES @ END OF FY		(\$0)	(\$0)	(\$0)	(\$0)	(\$478,500)



**Annual Budget
Fiscal Year 2014-15**

**INTERNAL SERVICE FUND
Equipment Replacement Fund
(615, 41)**

		Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
ESTIMATED RESOURCES						
	Fund Balance Reserves	334,255	\$266,037	\$266,037	\$266,037	\$156,037
4710	Reimbursements/Other Revenue	16,133	-	-	-	-
4750	Sale of Surplus Property	30,333	-	-	-	-
TOTAL ESTIMATED RESOURCES		380,721	266,037	266,037	266,037	156,037
APPROPRIATIONS						
6895	Depreciation Expense	114,684	-	-	110,000	109,481
8010	Transfer out - General Fund					8,700
		114,684	-	-	110,000	118,181
TOTAL APPROPRIATIONS		114,684	-	-	110,000	118,181
FUND BALANCE RESERVES @ END OF FY		\$266,037	\$266,037	\$266,037	\$156,037	\$37,856



**Annual Budget
Fiscal Year 2014-15**

**INTERNAL SERVICE FUND
Information Technology Fund
(615, 42)**

	Actual 2012-13	Budget 2013-14	Amended Budget 2013-14	Estimate 2013-14	Proposed 2014-15
ESTIMATED RESOURCES					
	114,955	\$114,955	\$114,955	\$114,955	\$18,935
4710	59	-	-	-	-
4750	-	-	-	-	-
7010	417,777	325,120	325,120	260,000	336,610
TOTAL ESTIMATED RESOURCES	532,792	440,075	440,075	374,955	355,545
APPROPRIATIONS					
5005	92	-	-	-	-
5135	3	-	-	-	-
5141	7	-	-	-	-
6135	16,524	20,000	9,000	9,000	17,000
6136	218,909	176,420	169,420	159,420	191,510
6290	100,098	122,200	122,200	112,200	118,600
6301	1,482	2,000	5,000	4,000	5,000
6840	3,617	4,500	19,500	19,500	4,500
6895	77,105	-	51,900	51,900	-
	417,837	325,120	377,020	356,020	336,610
TOTAL APPROPRIATIONS	417,837	325,120	377,020	356,020	336,610
FUND BALANCE RESERVES @ END OF FY	\$114,955	\$114,955	\$63,055	\$18,935	\$18,935



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CONTRACT CITY PLANNER

DATE: JUNE 17, 2014

SUBJECT: **SECOND READING AND ADOPTION OF AN ORDINANCE AMENDING SECTION 23.75.010 OF CHAPTER 23.75 OF TITLE 23 (ZONING ORDINANCE) OF THE PLACENTIA MUNICIPAL CODE PERTAINING TO DEVELOPMENT PLAN REVIEW**

FISCAL
IMPACT: None

SUMMARY:

The proposed zoning code amendment updates Section 23.75.010 – Development Plan Review of the Placentia Municipal Code (PMC) to exempt from the Planning Commission review process, small additions, commercial or industrial projects of less than one acre, and multi-family projects of four or less units. This action would allow projects to be reviewed and approved by Staff; even so, such proposed expansions would continue to be subject to all City development standards and processes.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Waive full reading, reading by title only, and conduct second reading and adopt Ordinance O-2014-07, an Ordinance of the City Council of the City of Placentia amending Section 23.75.010 of Chapter 23.75 of Title 23 (Zoning Ordinance) of the Placentia Municipal Code pertaining to development plan review. [Zoning Code Amendment 2014-XX]”:

DISCUSSION:

Currently, the PMC requires that all development projects receive Planning Commission review in a noticed public hearing to make a finding that the proposed development meets the intent and provisions of the City’s zoning code. Per Section 23.75.010, exceptions to this requirement are:

- a. Exterior additions of less than two hundred fifty (250) square feet to buildings in commercial and industrial zones;

3.a.

June 17, 2014

- b. Construction of one (1) single-family residence on a legal parcel within the residential agricultural district, single-family residential district, or low-medium density residential district; and
- c. Accessory buildings or buildings less than two hundred fifty (250) square feet in all zones.

All projects, whether or not exempted from the public Development Plan Review (DPR) process, are required to meet all development regulations. The PMC as written requires that relatively minor investments and/or smaller projects which meet all regulations must go through the time and expense of a public hearing before the Planning Commission.

The DPR code section was last amended in 2009. At that time, exemptions (b) and (c) shown above for single-family residences and small accessory buildings were added. To further streamline the DPR process and encourage investment, it is recommended that the types of development projects exempt from DPR be expanded in the following ways:

1. Modify the exemption for exterior additions in the commercial and industrial zones from less than 250 square feet to less than 10% of the total square footage of an existing building.
2. Exempt construction of commercial or industrial facilities on parcels of one acre or less.
3. Exempt construction of four or less dwelling units in a residential zone;
4. Modify the exemption for accessory buildings from less than 250 square feet to less than 500 square feet.

The recommended zoning code amendment (ZCA) modifications will allow relatively minor expansions and/or small projects to be reviewed administratively. After staff review of exempted DPR projects, if all development regulations are met and no other discretionary actions are required, the projects could then proceed into plan check. If, however, there are code deviations or a use proposed that is not allowed by right within the zoning district, the project would be noticed for Planning Commission consideration.

At the June 3, 2014 City Council meeting during the open hearing of the first reading, testimony was received and concerns from the public were expressed if the proposed changes would affect the transparency associated with approving projects at a public hearing and how the change also affects public notification. Staff indicated that any and all development needing a special or conditional use permit would continue to require a publically noticed hearing by Planning Commission and/or City Council and all projects in the City are presented in the City news letter to make sure the community is aware of all building activity. Concerns were also expressed that the current City review process is too costly and uncertain which generates a chilling effect on investment and expansions of existing projects and businesses. Staff pointed out that the proposed change in our DPR process sends a signal to the investment community that the City is looking to improve its development process to recruit and retain businesses. In addition to facilitating a streamlined DPR process, the proposed ZCA will expedite permit

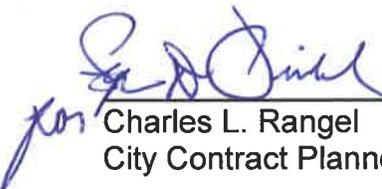
processing, and save applicants considerable time and expense during the City development review process.

FISCAL IMPACT:

There is no direct financial impact to the City by adopting the proposed ZCA. The economic development objective of the amendment is to spur development, and recruit and retain businesses, thereby increasing property values and the overall economic health of the City.

Prepared by:

Reviewed and approved:

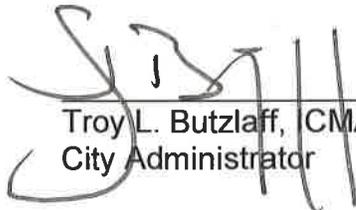


Charles L. Rangel
City Contract Planner



Damien R. Arrula
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, CMA-CM
City Administrator

Attachments:

1. ZCA 2014-02
Ordinance No. O-2014-07, An Ordinance of the City Council of the City of Placentia amending Section 23.75.010 of Chapter 23.75 of Title 23 (Zoning Ordinance) of the Placentia Municipal Code pertaining to Development Plan Review [Zoning Code Amendment 2014-XX].

ORDINANCE NO. O-2014-XX

AN ORDINANCE OF THE CITY COUNCIL OF
THE CITY OF PLACENTIA AMENDING SECTION
23.75.010 OF CHAPTER 23.75 OF TITLE 23
(ZONING ORDINANCE) OF THE PLACENTIA MUNICIPAL
CODE PERTAINING TO DEVELOPMENT PLAN REVIEW
[Zoning Code Amendment 2014-XX]

City Attorney's Summary

This Ordinance amends § 23.75.010 of Chapter 23.75 of Title 23 of the Placentia Municipal Code revising the development review procedure for small projects meeting all development standards, including additions and accessory buildings in all zones.

A. Recitals.

(i). The City Council desires to enable the development of new, small scope projects and in-fill projects as well as additions and accessory buildings.

(ii). Such development projects which meet all zoning and related criteria and regulations should be allowed to proceed without being subjected to time consuming and costly review procedures.

(iii). The City desires to amend the provisions of § 23.75.010 of Chapter 23.75 of Title 23 of the Placentia Municipal Code ("Zoning Ordinance") to ensure prompt review and approval of such projects.

(iv). On XXXXXXXX XX, 2014, the Planning Commission of the City of Placentia conducted, and concluded, a duly noticed public hearing, as required by law, to amend the Zoning Ordinance to comport with California law and recommended adoption of this Ordinance to the City Council [Zoning Code Amendment 2014-XX].

(v). This City Council has reviewed and considered all elements of amendments to the Zoning Code as recommended by the Planning Commission, including written staff reports and verbal testimony presented during a duly noticed public hearing, which hearing was concluded prior to the adoption of this Ordinance.

(vi). All legal prerequisites to the adoption of this Ordinance have occurred.

B. Ordinance.

NOW, THEREFORE, the City Council of the City of Placentia does hereby find, determine and ordain as follows:

SECTION 1. In all respects, as set forth in the Recitals, Part A, of this Ordinance.

SECTION 2. The City Council hereby finds and certifies that the amendments set forth below have been reviewed and considered in accordance with the provisions of the California Environmental Quality Act of 1970, as amended, the Guidelines promulgated thereunder and City Guidelines and, further, finds that it can be seen with certainty that there is no possibility that the amendments set forth below may have a significant effect on the environment and said amendments are therefore not subject to the requirements of the California Environmental Quality act pursuant to the provisions of §15061(b)(3) of Division 6 of Title 14 of the California Code of Regulations and hereby directs that a Notice of Exemption be filed with the Orange County Clerk/Recorder, as required by law.

SECTION 3. Section 23.75.010 of Chapter 23.90 of Title 23 of the Placentia Municipal Code, hereby is amended to read, in words and figures, as follows:

"Section 23.75.010 - Development Plan Review.

"(a). Construction of new buildings in all zones, and exterior additions to existing buildings in all commercial and industrial zones shall require that the planning commission first make a finding that the proposed new building/exterior addition is in conformity with both the intent and provisions of this title. Structures associated with the drilling for and/or production, handling, storage, extraction and removal of oil, gas and other hydrocarbons shall be subject to development plan review regardless of the zone within which they are located.

"(b). Exceptions.

"(1). Exterior additions less than ten percent (10%) of total square footage of existing buildings in commercial and industrial zones may be approved pursuant to the provisions of § 23.75.015 of this code.

"(2). Construction of commercial or industrial facilities on a legal parcel consisting of one (1) acre or less as long as all development standards of the zoning district are met and upon approval pursuant to the provisions of § 23.75.015 of this code.

"(3). Construction of four or less dwelling units in a residential zone as long as all development standards of the zoning district are met and upon approval pursuant to the provisions of § 23.75.015 of this code.

"(4). Accessory buildings or buildings less than five hundred (500) square feet in all zones subject to compliance with all development standards and upon approval pursuant to the provisions of § 23.75.015 of this code."

SECTION 4. Penalty for Violation.

It shall be unlawful for any person, firm, partnership or corporation to violate any provision or to fail to comply with any of the requirements of this Ordinance hereby adopted. Any person, firm, partnership or corporation violating any provision of this Ordinance or failing to comply with any of its requirements shall be deemed guilty of a misdemeanor and upon conviction thereof shall be punished by a fine not exceeding One Thousand Dollars (\$1,000.00), or by imprisonment not exceeding six (6) months, or by both such fine and imprisonment. Each and every person, firm, partnership, or corporation shall be deemed guilty of a separate offense for each and every day or any portion thereof during which any violation of any of the provisions of this Ordinance is committed, continued or permitted by such person, firm, partnership or corporation, and shall be deemed punishable therefore as provided in this Ordinance.

SECTION 5. Civil Remedies Available.

The violation of any of the provisions of this Ordinance hereby adopted shall constitute a nuisance and may be abated by the City through civil process by means of restraining order, preliminary or permanent injunction or in any other manner provided by law for the abatement of such nuisances.

SECTION 6. Severability.

The City Council declares that, should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences and words of this Ordinance shall remain in full force and effect.

SECTION 7. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

PASSED and ADOPTED this 17th day of June, 2014.

SCOTT W. NELSON, MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

I, PATRICK J. MELIA, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council held on the 3rd day of June, 2014 and was finally adopted at a regular meeting held on the 17th day of June, 2014, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM

ANDREW V. ARCZYNSKI,
CITY ATTORNEY



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CITY ATTORNEY

DATE: JUNE 17, 2014

SUBJECT: **SECOND READING AND ADOPTION OF AN ORDINANCE AMENDING SECTION 1.18.020 OF CHAPTER 1.18 OF THE PLACENTIA MUNICIPAL CODE RELATING TO COMPETITIVE DESIGN-BUILD PROCESSES**

FINANCIAL
IMPACT: EXPENSE: N/A

SUMMARY:

The City Charter contains provisions in § 608 authorizing the City Council to utilize "best value processes," including, but not limited to use of, design-build and construction manager at risk approaches when such procedures are approved and adopted by ordinance. Such procedures are intended for use where the City Council finds such processes will reduce project cost, expedite project completion, or provide unique design features. In 2010 the City Council approved an ordinance adding Chapter 1.18 to the Placentia Municipal Code to implement the provisions of the Charter. In reviewing this Chapter of the Municipal Code, Staff has determined that there are instances where a design-build process could be advantageous and cost-effective on smaller projects that are less than \$2 Million in value. This action would approve an amendment adding language to Section 1.18.020 of Chapter 1.18 of the City's Municipal Code enabling the City Council to take advantage of design-build and construction manager at risk approaches to public projects when the City Council determines it is in the City's best interest to utilize design-build and construction manager at risk approaches.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Waive full reading, reading by title only, and conduct second reading and adopt Ordinance O-2014-08, an Ordinance of the City Council of the City of Placentia, California, amending Section 1.18.020 of Chapter 1.18 of the Placentia Municipal Code relating to competitive design-build processes.

DISCUSSION:

The City Charter allows for the use of "best value processes," including, but not limited to, the use of, design-build and construction manager at risk approaches in lieu of standard public works bidding procedures. However, in order to take advantage of such processes, the Charter requires the City Council to adopt, by ordinance, procedures to implement the authorization. Recent discussions pertaining to significant projects, including the Metrolink Station and related parking structures, have revealed the fact that such processes may also be applicable to smaller projects in order to take advantage of such approaches to specialized public works.

As noted, there are circumstances where utilizing a design-build approach provides for a superior final project and often results in substantial savings in time and money. Design-build projects can more

3.b.

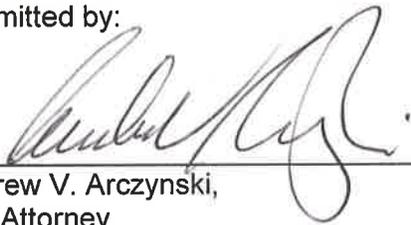
June 17, 2014

effectively coordinate the various professionals and trades involved in the design and construction of public projects and, when properly vetted prior to award of a final contract, ensure that the team with which the City contracts has the background, experience and financial wherewithal to cause the project to be completed in a timely fashion. The draft ordinance presented for consideration requires that any project proposed to utilize the design-build process be first presented to the City Council for preliminary approval and requires staff to provide information regarding the proposed project, as well as the criteria for selection. Staff believes that certain projects which will likely be presented for consideration and funding, such as the Emergency Operations Center and parking lots in the downtown area would likely benefit from the design-build process and result in potential cost savings.

In order to take advantage of the Charter authorization, staff recommends the proposed ordinance (Attachment No.1) to provide appropriate direction in the preparation, review and ultimate award of future projects valued at lesser amounts than currently specified (\$2,000,000.00). The proposed ordinance amendment continues the objective, systematic approach for approval of important projects.

The City Council reviewed and considered Ordinance No. O-2014-08 during the June 3, 2014 City Council meeting and introduced the Ordinance for first reading at that time. In order to take advantage of the provisions of the City Charter authorizing design-build contracts, it is recommended that Ordinance No. O-2014-08 be introduced for second reading, by title only, and adopted.

Submitted by:



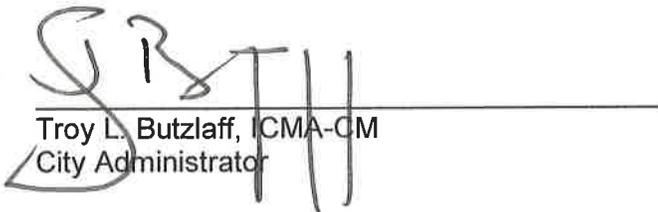
Andrew V. Arczynski,
City Attorney

Reviewed and approved:



Damien R. Arrula
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

ATTACHMENTS:

1. Design-Build Contracts Ordinance Amendment

ORDINANCE NO.0-2014-

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA, CALIFORNIA, AMENDING SECTION 1.18.020
OF CHAPTER 1.18 OF THE PLACENTIA MUNICIPAL CODE
RELATING TO COMPETITIVE DESIGN-BUILD PROCESSES

City Attorney's Summary

This Ordinance amends § 1.18.020 of Chapter 1.18 of the Placentia Municipal Code to implement the provisions of § 608 of the Charter of the City of Placentia to enable the City Council to take advantage of design-build and construction manager at risk approaches to public projects when the City Council determines it is in the City's best interests to utilize design-build and construction manager at risk approaches.

A. Recitals.

(i). Section 608 of the Charter of the City of Placentia provides, in relevant part, that contracts on public works and projects shall be let pursuant to competitive bidding procedures except where best value processes, including but not limited to use of design-build and construction manager at risk approaches, adopted by the City Council by ordinance in such cases as the City Council finds such processes will reduce project cost, expedite project completion, or provide unique design features.

(ii). The City Council desires to establish policies and procedures to utilize best value processes in specified circumstances.

(iii). All legal prerequisites to the adoption of this ordinance have occurred.

B. Ordinance.

The City Council of the City of Placentia does ordain as follows:

Section 1. In all respects as set forth in the Recitals, Part A., of this Ordinance.

Section 2. Section 1.18.020 of Chapter 1.18 of the Placentia Municipal Code hereby is amended to read, in words and figures, as follows:

"1.18.020 Purpose.

"The purpose of this chapter is to implement the provisions of § 608 of the Charter of the City of Placentia which authorizes the use of design-build and construction manager at risk approaches to public works, when, by ordinance, the City Council of the City of Placentia finds such processes will reduce project cost, expedite project completion, or provide unique design features. It defines 'design-build' as a procurement process in which both the design and construction of the public works project are procured from a single entity.

"The City Council desires that any 'design-build' contract awarded hereunder be the result of a competitive, objective process. The intent of this Chapter is to set forth the requirements, including the competitive process, the City will follow whenever it awards a 'design-build' contract pursuant to the Charter § 608 exemption from competitive bidding for such contracts.

"The design-build approach authorized by § 608 of the Charter and implemented by the provisions of this Chapter shall only apply to public works and public projects when approved by affirmative vote of the City Council."

Section 3. Severability.

The City Council declares that, should any provision, section, paragraph, sentence or word of this Ordinance be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive legislation, the remaining provisions, sections, paragraphs, sentences and words of this Ordinance shall remain in full force and effect.

Section 4. The Mayor shall sign and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and

posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

PASSED and ADOPTED this 17th day of June, 2014.

SCOTT W. NELSON,
MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

I, PATRICK J. MELIA, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council held on the 3rd day of June, 2014 and was finally adopted at a regular meeting held on the 17th day of June, 2014, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF ADMINISTRATIVE SERVICES AND COMMUNITY SERVICES

DATE: JUNE 17, 2014

SUBJECT: **ADOPTION OF RESOLUTION AUTHORIZING THE POSITION ALLOCATION PLAN AND COMPENSATION PLAN FOR FISCAL YEAR 2014-15**

FINANCIAL
IMPACT: EXPENSE: TO BE DETERMINED

SUMMARY:

A significant component of the annual budget is the Position Allocation Plan and Compensation Plan. The Position Allocation Plan identifies the City's staffing structure including approved funded and unfunded positions. The Compensation Plan includes the salary schedules for all full and part-time positions. This action approves the updated plans which are part of the FY 2014-15 annual budget.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Adopt Resolution R-2014-___ authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2014-15.

DISCUSSION:

Each year, as part of the City's budget process, personnel allocations and compensation levels are reviewed and analyzed. Any changes are then incorporated into the Position Allocation Plan and Compensation Plan which is included with the annual budget.

The attached Resolution identifies the specific recommendations for upcoming FY 2014-15 as well as the Position Allocation Plan and Compensation Plan/Salary Schedule (Appendices "A" and "B").

The Position Allocation Plan for FY 2014-15 will include a total of 105 full-time positions, which is a reduction from the FY 2013-14 Position Allocation Plan request of 120 full-time employees. Due to the City's fiscal condition, a combination of held or converted positions, unfunded positions, and position adjustments are proposed as a component to balancing the FY 2014-15 Annual Budget. A summary of the personnel changes are outlined below.

Personnel Changes:

Held or Converted to Part-time

- 1 – Police Services Supervisor (under filled by part-time)
- 1 – Crime Prevention Officer (under filled by part-time)
- 1 – Dispatcher/Police Clerk (convert to 2 part-time)
- 1 – Police Services Officer (convert to 2 part-time)
- 1 – Community Services Officer (convert to 1 part-time)

Unfunded

- 1 – Chief of Police
- 1 – Police Captain

4.a.

June 17, 2014

- 1 – Police Sergeant
- 6 – Police Officers (including Detectives)
- 1 – Public Works Management Analyst
- 3 – Maintenance Workers
- 1 – Associate Planner (contracted)
- 1 – Development Services Coordinator (contracted)
- 1 – Public Works Director

Position Adjustments

- 1 – Management Analyst to Sr. Management Analyst
- 1 – Sr. Management Analyst to Public Works Manager
- 1 – Deputy Director of C.S. to Director of Community Services
- 1 – Accountant to Senior Accountant

Title Changes

- 1 – Director of Admin/Comm Services to Director of Administrative Services
- 1 – Neighborhood Services Coordinator to Neighborhood Services Supervisor

Funding Allocation Change

- 1 – Management Analyst (Finance) to Management Analyst (Admin/PW/DS)

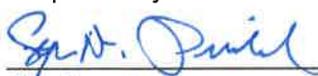
The updated Compensation Plan/Salary Schedule includes all current funded and unfunded full-time positions as well as the part-time compensation rates. The part-time salary schedule has been modified to reflect the State of California minimum wage increase which goes into effect July 1, 2014.

Both the Position Allocation Plan and the Compensation Plan/Salary Schedule are attached for City Council review and approval.

FISCAL IMPACT:

The sum total of personnel changes will have an expense associated with them; however all of those changes are built within the corresponding FY14-15 budget. In addition, until such time as all positions are filled, it will be difficult to determine the exact cost of these personnel changes due to Staff attrition, retirements and other factors affecting employment. Generally speaking the reduction from 120 full-time employees to 105 full-time employees represents a significant personnel savings and provides for even greater operational efficiency than that proposed in FY 13-14.

Prepared by:



Stephen D. Pischel
Director of Administrative Services
and Community Services

Reviewed by:



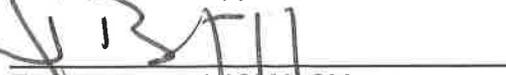
Linda G. Magnuson
Chief Financial Officer

Reviewed and approved:



Damien R. Arrula
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachments:

1. Resolution including Appendix "A" (Position Allocation Plan) and Appendix "B" (Compensation Plan/Salary Schedule)

RESOLUTION NO. R-2014-_____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA AUTHORIZING THE POSITION ALLOCATION PLAN AND COMPENSATION PLAN FOR FISCAL YEAR 2014-15.

A. Recitals.

(i). The City of Placentia Position Allocation Plan and Compensation Plan, effective July 1, 2014 for Fiscal Year 2014-15, are components of the annual budget process.

(ii). The City Council desires to amend said Position Allocation Plan and Compensation Plan in accordance with the provisions of the Fiscal Year 2014-15 Budget, effective July 1, 2014.

(iii). All legal prerequisites to the adoption of this resolution have occurred.

B. Resolution

NOW, THEREFORE, BE IT RESOLVED that the CITY COUNCIL OF THE CITY OF PLACENTIA does hereby resolve as follows:

1. The Position Allocation Plan and Compensation Plan are being updated to reflect approved changes by the City Council in the context of the Fiscal Year 2014-15 Annual Budget. When the City Council approves a new position or the City Administrator amends a position between updates of the Plan, such a change shall constitute a revision to the City's Position Allocation Plan that shall be reflected in the next update of the Resolution adopting the Plan. Compensation and benefits not specifically amended by this Resolution shall remain in full force and effect.

2. The proposed Position Allocation Plan for positions in City services for Fiscal Year 2014-15 is attached hereto as Appendix "A" (Position Allocation Plan) and the proposed Compensation Plan - Salary Schedule is attached hereto as Appendix "B" and hereby are approved.

PASSED, ADOPTED AND APPROVED this 17th day of June 2014.

SCOTT W. NELSON, MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, PATRICK J. MELIA, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Placentia, held on the 17th day of June 2014, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY



**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2014/2015**

	APPROVED 2013/2014	CURRENT 2013/2014	PROPOSED 2014/2015	VACANT UNFUNDED
LEGISLATIVE				
MAYOR	1	1	1	
CITY COUNCIL	4	4	4	
PLANNING COMMISSION	7	7	7	
CULTURAL ARTS COMMISSION	9	9	5	
RECREATION & PARKS COMMISSION	7	7	7	
TRAFFIC SAFETY COMMISSION	7	7	7	
ALTERNATE	0	0	0	
TOTALS	35	35	31	
CITY CLERK'S OFFICE				
CITY CLERK	1	1	1	
CITY TREASURER'S OFFICE				
CITY TREASURER	1	1	1	
TOTALS	2	2	2	
ADMINISTRATION				
CITY ADMINISTRATOR	1	1	1	
ASSISTANT CITY ADMINISTRATOR	1	1	1	
DIRECTOR OF ADMINISTRATIVE SERVICES	1	1	1	
CHIEF DEPUTY CITY CLERK	0	0	0	
DEPUTY CITY CLERK	1	1	1	
NEIGHBORHOOD SERVICES SUPERVISOR	1	1	1	
SR. MANAGEMENT ANALYST	0	0	1	
MANAGEMENT ANALYST	1	1	1	
HUMAN RESOURCES ANALYST	1	1	1	
EXEC. ASST. TO THE CITY ADMINISTRATOR	1	1	1	
CITY CLERK SPECIALIST	1	1	1	
TOTALS	9	9	10	
FINANCE				
CHIEF FINANCIAL OFFICER	1	1	1	
FINANCE SERVICES MANAGER	1	1	1	
SENIOR ACCOUNTANT	0	0	1	
MANAGEMENT ANALYST	1	1	0	
ACCOUNTANT	1	1	0	
ACCOUNTING TECHNICIAN	3	3	3	
TOTALS	7	7	6	
DEVELOPMENT SERVICES				
ASSOCIATE PLANNER	1	0.5	0	1
DEVELOPMENT SERVICES COORDINATOR	1	0.5	0	1
TOTALS	2	1	0	2



**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2014/2015**

POLICE SERVICES	APPROVED	CURRENT	PROPOSED	VACANT
	2013/2014	2013/2014	2014/2015	UNFUNDED
CHIEF OF POLICE	1	1	0	1
DEPUTY POLICE CHIEF	1	1	1	
CAPTAIN	0	0	0	1
LIEUTENANT	3	3	3	
SERGEANT	10	10	10	1
MANAGEMENT ANALYST	1	1	1	
CRIME ANALYST	1	1	1	
ENVRNMENTL. & CODE COMP. SUPERVISOR	1	1	1	
POLICE OFFICER	34	33	32	6
POLICE SERVICES SUPERVISOR	2	1	1	1
POLICE DISPATCHER / RECORDS CLERK	10	10	9	
ADMINISTRATIVE ASSISTANT	1	1	1	
POLICE CIVILIAN INVESTIGATOR	1	1	1	
PROPERTY TECHNICIAN	1	1	1	
CRIME PREV. OFCR. / COMM. RELATIONS COORD.	0	0	0	1
POLICE ACADEMY TRAINEE	1.25	1.00	1	
POLICE SERVICES OFFICER	4	3	3	
COMMUNITY SERVICES OFFICER	2	1.5	1	
TOTALS	74	70.50	67	11

PUBLIC WORKS				
ADMINISTRATION				
DIRECTOR OF PUBLIC WORKS	1	1	0	
ADMINISTRATIVE ASSISTANT	1	1	1	
SUBTOTALS	2	2	1	
ENGINEERING				
PUBLIC WORKS MANAGER	0	0	1	
SENIOR MANAGEMENT ANALYST	1	1	0	
ENGINEERING TECHNICIAN	1	0	0	
MANAGEMENT ANALYST	1	0.50	0	
SUBTOTALS	3	1.50	1	
MAINTENANCE SERVICES				
PUBLIC WORKS SUPERINTENDENT	1	1	1	
MAINTENANCE CREWLEADER	2	2	2	
FACILITY MAINTENANCE TECHNICIAN	2	2	2	
MAINTENANCE WORKER	11	11	8	3
CUSTODIAN	2	2	2	
OFFICE ASSISTANT	1	1	1	
SUBTOTALS	19	19	16	3
TOTALS	24	23	18	3



**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2014/2015**

	APPROVED 2013/2014	CURRENT 2013/2014	PROPOSED 2014/2015	VACANT UNFUNDED
COMMUNITY SERVICES				
DIRECTOR OF COMMUNITY SERVICES	0	0	1	
DEPUTY DIRECTOR OF COMMUNITY SERVICES	1	1	0	
COMMUNITY SERVICES COORDINATOR	3	3	3	
TOTALS	4	4	4	
SUMMARY				
FULL-TIME PERSONNEL	120.00	115	105.00	16
ELECTED & APPOINTED PERSONNEL	37	37	33	0

APPENDIX "B"
PLACENTIA CITY EMPLOYEES ASSOCIATION (PCEA)
JOB CLASS AND SALARY SCHEDULE
July 1, 2014

<u>SAL SCH</u>	<u>STEP</u>	<u>HOURLY</u>	<u>BIWEEKLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>	
18.52	A	15.00622	1,200.50	2,601.08	31,212.94	Office Assistant
	B	15.81656	1,265.32	2,741.54	32,898.44	
	C	16.67065	1,333.65	2,889.58	34,674.95	
	D	17.57087	1,405.67	3,045.62	36,547.41	
	E	18.51970	1,481.58	3,210.08	38,520.98	
19.01	A	15.40770	1,232.62	2,670.67	32,048.01	Planning Aide
	B	16.23966	1,299.17	2,814.87	33,778.49	
	C	17.11654	1,369.32	2,966.87	35,602.40	
	D	18.04080	1,443.26	3,127.07	37,524.86	
	E	19.01499	1,521.20	3,295.93	39,551.18	
19.83	A	16.07029	1,285.62	2,785.52	33,426.20	Custodian
	B	16.93809	1,355.05	2,935.94	35,231.23	
	C	17.85275	1,428.22	3,094.48	37,133.72	
	D	18.81680	1,505.34	3,261.58	39,138.94	
	E	19.83291	1,586.63	3,437.70	41,252.46	
20.53	A	16.63261	1,330.61	2,882.99	34,595.83	Account Clerk
	B	17.53077	1,402.46	3,038.67	36,464.00	
	C	18.47743	1,478.19	3,202.75	38,433.05	
	D	19.47521	1,558.02	3,375.70	40,508.44	
	E	20.52687	1,642.15	3,557.99	42,695.88	
21.87	A	17.71715	1,417.37	3,070.97	36,851.67	Office Specialist
	B	18.67388	1,493.91	3,236.81	38,841.67	
	C	19.68227	1,574.58	3,411.59	40,939.12	
	D	20.74511	1,659.61	3,595.82	43,149.83	
	E	21.86535	1,749.23	3,789.99	45,479.92	
22.91	A	18.56744	1,485.40	3,218.36	38,620.28	Community Svcs. Officer /Police Svcs. Officer
	B	19.57008	1,565.61	3,392.15	40,705.77	
	C	20.62686	1,650.15	3,575.32	42,903.87	
	D	21.74071	1,739.26	3,768.39	45,220.68	
	E	22.91471	1,833.18	3,971.88	47,662.59	
23.52	A	19.05452	1,524.36	3,302.78	39,633.40	Crime Prev. Officer/ Maint Wrkr
	B	20.08346	1,606.68	3,481.13	41,773.60	
	C	21.16795	1,693.44	3,669.11	44,029.33	
	D	22.31104	1,784.88	3,867.25	46,406.97	
	E	23.51589	1,881.27	4,076.09	48,913.05	
23.98	A	19.43391	1,554.71	3,368.54	40,422.53	Admin Assistant
	B	20.48334	1,638.67	3,550.45	42,605.35	
	C	21.58944	1,727.16	3,742.17	44,906.04	
	D	22.75527	1,820.42	3,944.25	47,330.96	
	E	23.98405	1,918.72	4,157.24	49,886.82	
24.12	A	19.54028	1,563.22	3,386.98	40,643.78	Building Permit Tech/ Accounting Tech.
	B	20.59546	1,647.64	3,569.88	42,838.56	
	C	21.70761	1,736.61	3,762.65	45,151.83	
	D	22.87982	1,830.39	3,965.84	47,590.03	
	E	24.11533	1,929.23	4,179.99	50,159.88	

APPENDIX "B"
PLACENTIA CITY EMPLOYEES ASSOCIATION (PCEA)
JOB CLASS AND SALARY SCHEDULE
July 1, 2013

<u>SAL SCH</u>	<u>STEP</u>	<u>HOURLY</u>	<u>BIWEEKLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>	
25.67	A	20.79890	1,663.91	3,605.14	43,261.71	Community Services Coord./ City Clerk Specialist
	B	21.92204	1,753.76	3,799.82	45,597.84	
	C	23.10583	1,848.47	4,005.01	48,060.13	
	D	24.35355	1,948.28	4,221.28	50,655.38	
	E	25.66864	2,053.49	4,449.23	53,390.78	
25.78	A	20.88969	1,671.18	3,620.88	43,450.56	Facility Maint. Tech
	B	22.01769	1,761.42	3,816.40	45,796.80	
	C	23.20663	1,856.53	4,022.48	48,269.80	
	D	24.45979	1,956.78	4,239.70	50,876.37	
	E	25.78067	2,062.45	4,468.65	53,623.79	
25.93	A	21.01084	1,680.87	3,641.88	43,702.55	Equip Mech.
	B	22.14543	1,771.63	3,838.54	46,062.49	
	C	23.34128	1,867.30	4,045.82	48,549.86	
	D	24.60171	1,968.14	4,264.30	51,171.56	
	E	25.93020	2,074.42	4,494.57	53,934.81	
26.46	A	21.43932	1,715.15	3,716.15	44,593.79	Maint. Crew Leader
	B	22.59704	1,807.76	3,916.82	47,001.84	
	C	23.81728	1,905.38	4,128.33	49,539.94	
	D	25.10341	2,008.27	4,351.26	52,215.09	
	E	26.45899	2,116.72	4,586.22	55,034.70	
27.02	A	21.89395	1,751.52	3,794.95	45,539.41	Human Resources Tech
	B	23.07622	1,846.10	3,999.88	47,998.54	
	C	24.32236	1,945.79	4,215.88	50,590.51	
	D	25.63575	2,050.86	4,443.53	53,322.36	
	E	27.02014	2,161.61	4,683.49	56,201.89	
27.23	A	22.06671	1,765.34	3,824.90	45,898.75	Facilities Main. Tech. II/ Sr. Eng.Aide
	B	23.25834	1,860.67	4,031.45	48,377.34	
	C	24.51429	1,961.14	4,249.14	50,989.73	
	D	25.83810	2,067.05	4,478.60	53,743.25	
	E	27.23337	2,178.67	4,720.45	56,645.40	
27.79	A	22.52140	1,801.71	3,903.71	46,844.52	Police Dispatcher/ Records Clerk
	B	23.73755	1,899.00	4,114.51	49,374.11	
	C	25.01938	2,001.55	4,336.69	52,040.31	
	D	26.37043	2,109.63	4,570.87	54,850.50	
	E	27.79444	2,223.56	4,817.70	57,812.43	
28.06	A	22.73492	1,818.79	3,940.72	47,288.63	Code Enf. Officer/ Development Svcs. Coordinator
	B	23.96261	1,917.01	4,153.52	49,842.23	
	C	25.25659	2,020.53	4,377.81	52,533.71	
	D	26.62045	2,129.64	4,614.21	55,370.54	
	E	28.05795	2,244.64	4,863.38	58,360.53	
28.36	A	22.97657	1,838.13	3,982.61	47,791.27	Police Property Tech
	B	24.21730	1,937.38	4,197.67	50,371.98	
	C	25.52503	2,042.00	4,424.34	53,092.06	
	D	26.90338	2,152.27	4,663.25	55,959.03	
	E	28.35616	2,268.49	4,915.07	58,980.81	

APPENDIX "B"
PLACENTIA CITY EMPLOYEES ASSOCIATION (PCEA)
JOB CLASS AND SALARY SCHEDULE
July 1, 2014

<u>SAL SCH</u>	<u>STEP</u>	<u>HOURLY</u>	<u>BIWEEKLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>	
28.77	A	23.31380	1,865.10	4,041.06	48,492.70	Environ. Compliance Officer
	B	24.57274	1,965.82	4,259.27	51,111.30	
	C	25.89967	2,071.97	4,489.28	53,871.31	
	D	27.29825	2,183.86	4,731.70	56,780.36	
	E	28.77236	2,301.79	4,987.21	59,846.50	
29.15	A	23.61577	1,889.26	4,093.40	49,120.80	Planner I (Asst. Planner)
	B	24.89102	1,991.28	4,314.44	51,773.32	
	C	26.23514	2,098.81	4,547.42	54,569.09	
	D	27.65184	2,212.15	4,792.99	57,515.83	
	E	29.14504	2,331.60	5,051.81	60,621.69	
29.36	A	23.78731	1,902.98	4,123.13	49,477.60	Exec. Asst. to the City Admin.
	B	25.07182	2,005.75	4,345.78	52,149.39	
	C	26.42570	2,114.06	4,580.45	54,965.46	
	D	27.85269	2,228.22	4,827.80	57,933.60	
	E	29.35673	2,348.54	5,088.50	61,061.99	
30.62	A	24.80769	1,984.62	4,300.00	51,600.00	Building Inspector
	B	26.14730	2,091.78	4,532.20	54,386.38	
	C	27.55925	2,204.74	4,776.94	57,323.24	
	D	29.04745	2,323.80	5,034.89	60,418.70	
	E	30.61601	2,449.28	5,306.78	63,681.30	
30.97	A	25.09055	2,007.24	4,349.03	52,188.34	Sr. Building Inspector
	B	26.44544	2,115.64	4,583.88	55,006.52	
	C	27.87349	2,229.88	4,831.40	57,976.86	
	D	29.37866	2,350.29	5,092.30	61,107.61	
	E	30.96511	2,477.21	5,367.29	64,407.42	
31.76	A	25.73473	2,058.78	4,460.69	53,528.24	Police Civilian Invest.
	B	27.12441	2,169.95	4,701.56	56,418.77	
	C	28.58913	2,287.13	4,955.45	59,465.39	
	D	30.13294	2,410.64	5,223.04	62,676.52	
	E	31.76012	2,540.81	5,505.09	66,061.04	
33.35	A	27.02300	2,161.84	4,683.99	56,207.84	Police Services Supervisor Pol Dispatch/ & Records Sprvsr
	B	28.48224	2,278.58	4,936.92	59,243.06	
	C	30.02028	2,401.62	5,203.52	62,442.18	
	D	31.64137	2,531.31	5,484.50	65,814.05	
	E	33.35000	2,668.00	5,780.67	69,368.00	

Placentia City Employees Association (PCEA) Unit employees pay 7% Employee Contribution rate towards PERS Retirement

APPENDIX "B"
PLACENTIA POLICE OFFICERS ASSOCIATION (PPOA)
Effective July 1, 2014

<u>SAL</u> <u>SCH</u>	<u>STEP</u>	<u>HOURLY</u>	<u>BIWEEKLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>	<u>PERS ANNUALLY</u>	
36.40	A	29.49169	2,359.34	5,111.89	61,342.72	66,863.56	
	B	31.08427	2,486.74	5,387.94	64,655.28	70,474.26	
	C1	32.76288	2,621.03	5,678.90	68,146.79	74,280.00	
	C2	33.58195	2,686.56	5,820.87	69,850.46	76,137.00	
	C3	34.40108	2,752.09	5,962.85	71,554.25	77,994.13	
	D1	34.53207	2,762.57	5,985.56	71,826.71	78,291.11	Police Officer
	D2	35.39538	2,831.63	6,135.20	73,622.38	80,248.39	
	D3	36.25874	2,900.70	6,284.85	75,418.17	82,205.81	
	E1	36.39681	2,911.74	6,308.78	75,705.36	82,518.84	
	E2	37.30673	2,984.54	6,466.50	77,597.99	84,581.81	
	E3	38.21671	3,057.34	6,624.23	79,490.75	86,644.92	
C0000		21.95672	1,756.54	3,805.83	45,669.98	45,669.98	Pol Acad Trainee

APPENDIX "B"
PLACENTIA POLICE MANAGEMENT ASSOCIATION (PPMA)
JOB CLASS AND SALARY SCHEDULE
Effective July 1, 2014

<u>SAL SCH</u>	<u>STEP</u>	<u>HOURLY</u>	<u>BIWEEKLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>	<u>PERS ANNUALLY</u>	
45.95	A	37.23020	2,978.42	6,453.23	77,438.82	84,408.31	
	B	39.24063	3,139.25	6,801.71	81,620.51	88,966.36	
	C1	41.35963	3,308.77	7,169.00	86,028.02	93,770.54	
	C2	42.39367	3,391.49	7,348.24	88,178.83	96,114.92	
	C3	43.42761	3,474.21	7,527.45	90,329.42	98,459.07	Sergeant
	D1	43.59304	3,487.44	7,556.13	90,673.53	98,834.15	
	D2	44.68293	3,574.63	7,745.04	92,940.49	101,305.13	
	D3	45.77270	3,661.82	7,933.93	95,207.21	103,775.86	
	E1	45.94707	3,675.77	7,964.16	95,569.90	104,171.19	
	E2	47.09580	3,767.66	8,163.27	97,959.27	106,775.60	
E3	48.24442	3,859.55	8,362.37	100,348.40	109,379.76		
57.44	A	46.54631	3,723.70	8,068.03	96,816.33	105,529.80	
	B	49.05981	3,924.78	8,503.70	102,044.41	111,228.41	Lieutenant
	C	51.70904	4,136.72	8,962.90	107,554.81	117,234.74	
	D	54.50133	4,360.11	9,446.90	113,362.77	123,565.42	
	E	57.44440	4,595.55	9,957.03	119,484.36	130,237.95	
66.67	A	54.02264	4,321.81	9,363.92	112,367.09	122,480.13	
	B	56.93986	4,555.19	9,869.58	118,434.91	129,094.05	Captain
	C	60.01461	4,801.17	10,402.53	124,830.39	136,065.13	
	D	63.25540	5,060.43	10,964.27	131,571.23	143,412.64	
	E	66.67119	5,333.70	11,556.34	138,676.08	151,156.93	

APPENDIX "B"
COMPENSATION PLAN/SALARY SCHEDULE
MANAGEMENT AND MID-MANAGEMENT EMPLOYEES
Effective July 1, 2014

Executive Management Staff

Job Class	Base Rate/CP *
City Administrator**	16,204.03
Police Chief	13,620.87
Assistant City Administrator	12,807.00
Director of Administrative Services	11,430.50
Director of Community Services	11,430.50
Chief Financial Officer	11,430.50
Director of Public Works	11,430.50

Mid-Management Staff

Class Title	Base Rate/CP*
Accountant	5,368.29
Associate Civil Engineer	6,792.93
Associate Planner	5,891.51
Chief Building Official	8,161.10
Chief Deputy City Clerk	5,996.15
Deputy Chief of Police	12,780.13
Deputy City Clerk	5,203.52
Deputy Director of Community Svcs.	8,108.53
Environmental & Code Comp. Supv.	6,000.82
Finance Services Manager	7,833.39
Human Resources Analyst	5,710.62
Management Analyst	5,710.62
Neighborhood Svcs. Supervisor	5,710.62
Public Works Manager	8,907.49
Public Works Superintendent	6,701.41
Senior Accountant	6,600.84
Senior Management Analyst	6,657.56

NOTE:

1. All job classes on this salary schedule shall be ineligible for overtime credit.

2. Per City Council Resolution * (83-R-125, 86-R-129, 88-R-112) 20% below the base/rate control point to 10% above the base/rate control point based upon performance

** City Administrator base rate set by contract with City Council

CITY OF PLACENTIA

July 1, 2014

CURRENT PAY RATES

Part-Time Positions

SECTION 1

The compensation of part-time employees of the City of Placentia shall be set forth in the table herein below:

Rate Per Hour

Class Code	Class Title	Statistical Code	A	B	C	D	E	F
7100	Admin. Intern.	E	11.03	11.55	12.08			
A190	Code Enforcement Officer	B	18.00	18.90	19.85	20.84	21.88	
7200	Clerical Aide	F	13.75	14.03	14.30			
A196	Production Coordinator	E	18.86	19.88	20.96	22.09	23.34	
A195	Production Assistant	E	11.50	12.75	14.00	15.25	16.50	
7800	Maintenance Aide	H	11.03	11.55	12.08			
8000	Police Cadet	E	11.50	11.66	11.83			
7900	Pol Reserve Off – Level 1	D	18.00	22.00				
7600	Lifeguard	E	9.66	9.87	10.08	10.29		
7500	Instructor Guard	E	10.50	10.71	10.92	11.13		
8900	Sr. Instr. Guard - Pool Manager	E	11.34	11.55	11.76	11.97		
8100	Com. Serv. Leader	E	9.00	9.15	9.30	9.45		
9000	Sr. Com. Serv. Leader	E	9.66	9.87	10.08	10.29		
8200	Com. Serv. Specialist	E	10.71	10.92	11.13	11.34		
7700	Sr. Com. Serv. Specialist	E	11.66	12.18	12.71			
8700	Program Coordinator - Sr. Citizen Prog. Speclst. - Ed./Tutor Speclst.	B	13.02	13.55	14.07	14.60	15.12	

SECTION 2

Part-time employees may progress to the next salary step after satisfactorily completing a minimum of four hundred (400) hours of work at the current salary step, *except* for Community Services Leader, the required hours shall be six hundred (600) hours from Step A to Step B, only.

SECTION 3

The following classes are elected or appointed by City Council:

Class Code	Class Title	Salary
9100	Mayor/Councilmembers	\$150.00 per month
9300	City Attorney	BY CONTRACT
9400	City Clerk	\$150.00 per month
9500	City Treasurer	\$ 50.00 per month
9600	Board Member	\$ 5.00 per meeting, not to exceed \$10.00 per month
9700	Commissioner	
9701	Cultural Arts	Suspended Stipends
9702	Planning	Suspended Stipends
9703	Recreation & Parks	Suspended Stipends
9704	Traffic Safety	Suspended Stipends
9800	Committee Member	None



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL/AGENCY BOARD
VIA: CITY ADMINISTRATOR/EXECUTIVE DIRECTOR
FROM: CHIEF FINANCIAL OFFICER
DATE: JUNE 17, 2014
SUBJECT: **GANN APPROPRIATION LIMIT FOR FISCAL YEAR 2014-15**
FINANCIAL
IMPACT: NONE

SUMMARY:

Pursuant to State Law each local government must adopt an Annual Appropriation Limit annually. This action will approve a resolution adopting the City's Annual Appropriation Limit as required by law.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Adopt Resolution R-2014- ____, A Resolution of the City Council of the City of Placentia, California, approving and adopting the Annual Appropriations Limit for the Fiscal Year 2014-15 in the amount of \$73,187,786.

DISCUSSION:

In 1980, California voters adopted Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, placing limits on the amount of tax proceeds that State and local agencies can appropriate each year. The City's limit is adjusted each year for inflation, population, and other factors.

On June 5, 1990, Proposition 111 was voted into California Law. Among other provisions, Proposition 111 provided for changes in the calculation of the Gann Appropriation Limit. The annual adjustments to the spending limit were liberalized by Proposition 111 to be more closely linked to the rate of economic growth. Beyond local inflation and population factors, the provisions allow a City to use the higher of the percentage growth in personal income or the percent increase in the local tax roll due to non-residential property construction. Additionally, cities can choose to use the rate of change in population either within the City or County, whichever is higher. The City utilized elements of these adjustment factors in calculating the annual Gann Appropriation Limit.

4.b.

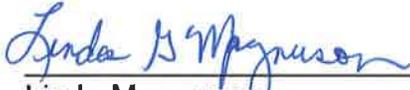
June 17, 2014

FISCAL IMPACT:

None

Submitted by:

Reviewed and Approved:

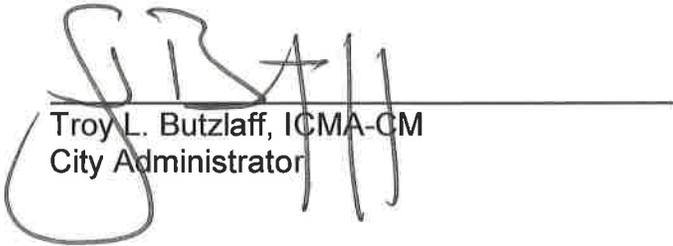


Linda Magnuson
Chief Financial Officer



Damien R. Arrula
Assistant City Administrator

Reviewed and Approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachment:

1. Resolution adopting the Annual Appropriations Limit for Fiscal Year 2014-15
2. GANN Limit Information

RESOLUTION NO. R-2014-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA APPROVING AND ADOPTING THE ANNUAL APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2014-15 IN THE AMOUNT OF \$73,187,786

A. Recitals.

(i). The voters of California on November 6, 1979, added Article XIII B to the State Constitution placing various limitations on the appropriations of the State and local governments.

(ii). Article XIII B provides that the appropriations limit for the Fiscal Year 2014-15 is calculated by adjusting the base year appropriation of Fiscal Year 1978/1979 for changes in the cost of living and population.

(iii). The City of Placentia has complied with all of the provisions of Article XIII B in determining the appropriations limit for the Fiscal Year 2014-15;

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

1. That the appropriations subject to limitation in Fiscal Year 2014-15 shall be based on the 2013-14 appropriation limit of \$73,086,087 as established by Resolution No. R-2013-32, and recomputed based on Proposition 111 guidelines and adjusted by the California Per Capita Income change of -0.23% and the City population change of + 0.37% as reported by the State Department of Finance on May 1, 2014, thus creating a new appropriations limit for Fiscal Year 2014-15 in the amount of \$73,187,786.

PASSED, ADOPTED AND APPROVED this 17th day of June, 2014.

SCOTT W. NELSON, MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution, was duly passed, approved and adopted by City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 17th day of June, 2014, and the same was passed and adopted by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY

CITY OF PLACENTIA
APPROPRIATION LIMIT
FISCAL YEAR 2005-06 THROUGH 2014-15

<u>FISCAL YEAR</u>	<u>APPROPRIATION LIMIT</u>	<u>APPROPRIATION SUBJECT TO LIMIT</u>	<u>MARGIN</u>
2005-06	52,330,847	18,516,316	33,814,531
2006-07	55,589,137	20,413,030	35,176,107
2007-08	58,533,765	21,843,089	36,690,676
2008-09	61,667,521	22,421,312	39,246,209
2009-10	62,688,973	19,586,051	43,102,922
2010-11	63,835,073	19,477,250	44,357,823
2011-12	65,895,395	20,709,740	45,185,655
2012-13	68,988,230	21,930,541	47,057,689
2013-14	73,086,087	21,811,162	51,274,925
2014-15	73,187,786	22,470,336	50,717,450

CITY OF PLACENTIA
 APPROPRIATION LIMIT
 FISCAL YEARS 2005-06 THROUGH 2014-15

<u>FISCAL YEAR</u>	<u>PRIOR YEAR'S APPROPRIATION LIMIT</u>	<u>CITY'S POPULATION GROWTH</u>	<u>COUNTY'S POPULATION GROWTH</u>	<u>CALIF. PER CAPITA INCOME</u>	<u>% CHANGE NON-RESID. CONSTR.</u>	<u>ADJUSTED LIMIT</u>
2005-06	\$49,160,285	0.77%	1.13%	5.26%	N/A	\$52,330,847
2006-07	\$52,330,847	2.18%	0.83%	3.96%	N/A	\$55,589,137
2007-08	\$55,589,137	0.53%	0.84%	4.42%	N/A	\$58,533,765
2008-09	\$58,533,765	0.72%	1.02%	4.29%	N/A	\$61,667,521
2009-10	\$61,667,521	1.03%	1.02%	0.62%	N/A	\$62,688,973
2010-11	\$62,688,973	0.84%	1.01%	0.98%	N/A	\$63,835,073
2011-12	\$63,835,073	0.27%	0.70%	2.51%	N/A	\$65,895,395
2012-13	\$65,895,395	0.84%	0.89%	3.77%	N/A	\$68,988,230
2013-14	\$68,988,230	1.29%	0.78%	5.12%	N/A	\$73,086,087
2014-15	\$73,086,087	0.37%	0.93%	-0.23%	N/A	\$73,187,786



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: DIRECTOR OF ADMINISTRATIVE SERVICES/COMMUNITY SERVICES
DATE: JUNE 17, 2014
SUBJECT: **APPOINTMENTS TO FILL VACANCIES ON CITY COMMISSIONS AND COMMITTEES**

FISCAL
IMPACT: NONE

SUMMARY:

Each Fiscal Year the City conducts a recruitment to fill expiring terms and vacancies on City Commissions and Committees. There are currently three (3) vacancies on the Cultural Arts Commission, two (2) vacancies on the Financial Audit Oversight Committee, two (2) on the Planning Commission, two (2) on the Recreation and Parks Commission, two (2) on the Senior Advisory Committee, two (2) on the Traffic Safety Commission, one (1) on the Veterans Advisory Committee, and two (2) vacancies on the Economic Development Committee Alternates that need to be filled.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Entertain nominations and make necessary appointments to fill positions on the Cultural Arts Commission, Financial Audit Oversight Committee, Planning Commission, Recreation and Parks Commission, Senior Advisory Committee, Traffic Safety Commission, Veterans Advisory Committee and Economic Development Committee; and
2. Direct Staff to re-open the Commission and Committee application/recruitment process for any remaining vacancies.

DISCUSSION:

In May 2014, the City opened the recruitment to fill vacancies on eight (8) key Commissions and Committees. The deadline date to receive applications for the Commissions and Committees was June 2, 2014. The City Clerk's Office received a total of twelve (12) applicants including six (6) new applicants and six (6) incumbents. On June 10, 2014, the City Council interviewed three (3) new applicants seeking appointment to open positions on the Cultural Arts Commission, Financial Audit Oversight Committee, Planning Commission, Recreation and

4.c.

June 17, 2014

Commission, Senior Advisory Committee, and Traffic Safety Commission. A full summary of the Commissions, Committees, vacancies and applicants can be seen as Attachment No. 1 to this report.

Donald Palmer, a new applicant who applied for the Senior Advisory Committee, Wayne Langford, a new applicant who applied for the Traffic Safety Commission, and Jerold Britain, a new applicant who applied for the Traffic Safety Commission, were unable to attend their scheduled interviews, but still indicated interest in serving on their prospective Commission and Committee. If the City Council desires to consider Mr. Palmer, Mr. Langford and Mr. Britain's applications, they may be considered in the second set of interviews, if scheduled. Staff recommends that City Council make appointments to the various Commissions and Committees from the new applicants and incumbents which have expressed an interest in serving.

In addition, due to the number of remaining vacancies, Staff is recommending to reopen the application process for the remaining vacancies, conduct a second set of interviews, and entertain nominations and make the additional necessary appointments at a future date.

To help ensure that all Commissions and Committees can operate effectively and with a full complement of members, it is vital that all vacant positions be filled.

FISCAL IMPACT:

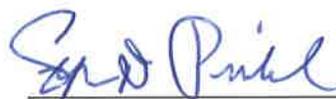
None

Prepared by:



Amy Diaz
Interim Deputy City Clerk

Reviewed by:



Stephen D. Pischel
Director of Administrative Services/
Community Services

Reviewed and approved:



Damien R. Arrula
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachment:

1. Summary of Commissions, Committees; Vacancies and Applicants

SUMMARY OF COMMISSIONS, COMMITTEES, VACANCIES AND APPLICANTS

Cultural Arts Commission One (1) Four-Year Term Two (2) Three-Year Terms

New Applicants:

Sergio Hidalgo
Richard Pana 2nd Choice
Devon Gray 2nd Choice

Financial Audit Oversight Committee Two (2) Two-Year Terms

Incumbent Applicants:

Dwayne DeRose

New Applicants:

Heritage Festival Committee No vacancies

Historical Committee No vacancies

Planning Commission Two (2) Four-Year Terms

Incumbent Applicants:

Frank Perez

New Applicants:

Sergio Hidalgo 2nd Choice
Devon Gray 3rd Choice

Recreation and Parks Commission Two (2) Four-Year Terms

Incumbent Applicants:

Mary Granger
Todd Emrick

New Applicants:

Devon Gray 4th Choice

Senior Advisory Committee Two (2) Non-Expiring Terms

Incumbent Applicants:

New Applicants:

Donald Palmer
Richard Pana 3rd Choice

Traffic Safety Commission Two (2) Four-Year Terms

Incumbent Applicants:

Arinder Chadha
Miguel Hernandez

New Applicants:

Wayne Langford
Jerold Brittain
Devon Gray

Veterans Advisory Committee One (1) Non-Expiring Term

Incumbent Applicants:

New Applicants:

Economic Development Committee Two (2) Two-Year Terms (Alternate)

Incumbent Applicants:

New Applicants:



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: DIRECTOR OF ADMINISTRATIVE SERVICES AND COMMUNITY SERVICES
DATE: JUNE 17, 2014
SUBJECT: **CONSIDERATION OF ADOPTING A BURIAL FLAG PROGRAM AS RECOMMENDED BY THE VETERANS ADVISORY COMMITTEE**
FISCAL IMPACT: NONE

SUMMARY:

Over the course of the past year, the Veterans Advisory Committee has been working to establish a Burial Flag Program ("Program"). The proposed Program would allow the families of deceased Veterans to fly a burial flag, which is provided by the applicant, at the Placentia Civic Center Veterans Memorial for a designated amount of time established by the Veterans Advisory Committee. At their June 2, 2014 meeting, members of the Veterans Advisory Committee finalized program guidelines, application process and made the recommendation to present this program to the City Council for consideration. This action will adopt the recommendations of the Veterans Advisory Committee and authorize the City to implement the Burial Flag Program.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Adopt the recommendations of the Veterans Advisory Committee and authorize the City to implement the Burial Flag Program.

DISCUSSION:

The City of Placentia has a long standing tradition that values freedom and works continuously to honor the men and women who have served our nation with their military service. The City's Veterans Advisory Committee works on the City's annual Veterans Day Observance Ceremony, supports community activities such as Flag Day, and serves in an advisory capacity to the City Council on Veterans' affairs within the community. Committee Members have recommended exploring additional methods to further illustrate Placentia's appreciation of its veterans for their service and sacrifice for our Country.

The Veterans Advisory Committee discussed and is recommending that a Burial Flag Program be established. Under this Program the City would fly a burial flag, which is provided by the family of a deceased veteran, at the Placentia Civic Center Veterans Memorial for a designated

4.d.

June 17, 2014

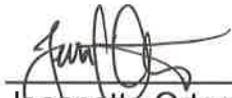
amount of time established by the Veterans Advisory Committee. Following that period of time, the flag will be lowered by a volunteer honor guard with the option of the burial flag being returned to the family or retired with dignity and respect. After the burial flag has been lowered, a flag will be raised to commemorate and honor all Veterans or another burial flag will be raised.

The Veterans Advisory Committee recommends that the City Council adopt the proposed Burial Flag Program.

FISCAL IMPACT

There is no impact to the General Fund.

Prepared by:



Jeannette Ortega
Neighborhood Services Coordinator

Reviewed by:



Stephen D. Pischel
Director of Administrative Services and
Community Services

Reviewed and approved:



Damien R. Arrula
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachments:

1. Burial Flag Program Application & Guidelines



City of Placentia

VETERANS ADVISORY COMMITTEE Burial Flag Program



In June of 2014, the City of Placentia, in conjunction with the Veterans Advisory Committee, established the Burial Flag Program to honor and recognize Placentia Veterans. To qualify, the applicant must demonstrate proof of honoree's residency in Placentia and proof of military service. The application will be reviewed by the Veterans Advisory Committee. Applicant must provide an official government issued burial flag. For more information about this program, please call Placentia City Hall at (714) 993-8171.

APPLICANT'S INFORMATION

Please type or print legibly.

Applicant's Name: Relationship to Honoree:

Address:

Telephone: Cell Phone:

Email Address:

HONOREE'S INFORMATION

Honoree's Name: Date of Birth/Death: -

Branch of Service: Army Marine Navy Air Force Coast Guard

Rank / Unit: Periods of Military Duty: -

War Service:

Please attach proof of honoree's Placentia residency and military service.

FLAG REQUEST

Flag Request: Yes, please **return** the flag to the applicant. No, please **retire** the flag.

BURIAL FLAG FLYING PROTOCOL

Burial Flags are flown behind the Veterans Memorial at the Placentia Civic Center located at 401 E. Chapman Avenue, Placentia, CA 92870. Duration of the Burial Flag flown will vary based upon the applications received. The City is not responsible for any wear and tear of the burial flag. The applicant will be notified of the time and date when a volunteer honor guard will raise and lower the flag.

Applicant Signature: _____ Date: _____

FOR OFFICE USE ONLY: Denied Approved and Date of Installation _____
Date Returned to Applicant _____

Applicant should retain a copy of this application for his/her records.

City of Placentia
VETERANS ADVISORY COMMITTEE
Burial Flag Program

Guidelines

The Burial Flag Program allows the families of deceased Placentia veterans to fly the burial flag of their loved ones at the Placentia Civic Center Veterans Memorial.

- Applications received on a first come first serve basis.
- Applicants must provide proof of honoree's residency in Placentia and military service.
- Veterans Advisory Committee will review all applications received.
- Veterans Advisory Committee will approve or disapprove applications.
- Official government issued burial flag is to be provided by applicant.
- Size of burial flag must be 5' x 9.5'.
- Veterans Advisory Committee will coordinate the honor guard to raise/lower the flag.
- Burial Flags will be flown in front of the Veterans Memorial at the Placentia Civic Center.
- Veterans Advisory Committee will coordinate with the applicants on receiving the flag and the date and time of the raising/ lowering of the flag.
- Veterans Advisory Committee will coordinate the returning of the flag to the applicant or retire the flag.
- The City Liaison to the Veterans Advisory Committee will maintain the original application.