



## Regular Meeting Agenda July 15, 2014

Placentia City Council  
Placentia City Council as Successor to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial  
Development Authority

Scott W. Nelson  
Mayor

Joseph V. Aguirre  
Mayor Pro Tem

Constance M. Underhill  
Council Member

Chad P. Wanke  
Council Member

Jeremy B. Yamaguchi  
Council Member

Patrick J. Melia  
City Clerk

Craig S. Green  
City Treasurer

Troy L. Butzlaff, ICMA-CM  
City Administrator

Andrew V. Arczynski  
City Attorney

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

**Phone: (714) 993-8117**

**Fax: (714) 961-0283**

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**administration@placentia.org**

**Website: www.placentia.org**

### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING AGENDA – EXECUTIVE SESSION  
July 15, 2014  
5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Underhill  
Councilmember/Board Member Wanke  
Councilmember/Board Member Yamaguchi  
Mayor Pro Tem/Board Vice Chair Aguirre  
Mayor/Board Chair Nelson

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council and Boards of Directors concerning any items on the Executive Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Executive Session proceedings.

**CITY COUNCIL:**

1. Pursuant to Government Code Section 54956.9(d)(2) for Conference with Legal Counsel Regarding Anticipated Litigation – Two (2) Items
2. Pursuant to Government Code Section 54956.9(d)(4) for Conference with Legal Counsel Regarding the Initiation of Litigation – Three (3) Items
3. Pursuant to Government Code Section 54957.6 Conference with City Labor Negotiator Concerning Labor Negotiations with the following groups:
  - a. Placentia Police Management Association (PPMA)
  - b. Placentia Police Officers Association (PPOA)
  - c. Placentia City Employees Association (PCEA)

City Representatives: Troy L. Butzlaff, City Administrator  
Steve Pischel, Dir. Administrative Services
4. Pursuant to Government Code Section 54957 for Public Employee Performance Evaluation
  - a. City Administrator

**SUCCESSOR AGENCY:** None

**ICDA:**

1. Pursuant to Government Code Section 54956.8 Conference with Real Property Negotiator:

- a. Property: 207 W. Chapman Avenue, APN 339-033-21  
Agency Negotiator: Troy L. Butzlaff, City Administrator/Executive Director  
Negotiating Parties: Nedra Crocker  
Under Negotiations: Price and Terms of Payment

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING AGENDA  
July 15, 2014  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Underhill  
Councilmember/Board Member Wanke  
Councilmember/Board Member Yamaguchi  
Mayor Pro Tem/Board Vice Chair Aguirre  
Mayor/Board Chair Nelson

**INVOCATION:** Police Chaplain Ciro Beltran

**PLEDGE OF ALLEGIANCE:**

**PRESENTATIONS:**

- a. **Presentation- Republic Services Donation**  
Recipients: Mayor Nelson and Director of Community Services Director Nicks  
Presenter: Mark McGee, Republic Services Representative
- b. **Commendation- Osher Lifelong Living Learning Institute (Cal State Fullerton) 35<sup>th</sup> Anniversary**  
Recipient: William Mills, Vice President of External Relation  
Presenter: Mayor Nelson
- c. **Business Recognition- King's Teriyaki Grill and Residence Inn by Marriot**  
Recipients: Kirk Lee, King's Teriyaki Grill owner, and Steve Ashe, General Manager Residence Inn by Marriot  
Presenters: Mayor Nelson and City Administrator Butzlaff

**EXECUTIVE SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

**CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:**

The purpose of these reports is to provide information on projects and programs that are discussed at interagency board, committee, and commission meetings. No decisions are to be made on these issues. If a Council or Board Member would like formal action on any of the discussed items, it will be placed on a future Council or Board Agenda.

**1. CONSENT CALENDAR (Items 1.a. through 1.n.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

**COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:**

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Financial Impact: None  
Recommended Action: Approve
- b. **City Fiscal Year 2013-14 Warrant Register for June 18, 2014 through July 15, 2014**  
Financial Impact: \$2,157,020.18  
Recommended Action: Approve
- c. **City Fiscal Year 2014-15 Warrant Register for July 1, 2014 through July 15, 2014**  
Financial Impact: \$255,089.47  
Recommended Action: Approve

**COUNCIL CONSENT CALENDAR:**

- d. **December 2013 - May 2014 Treasurer's Reports**  
Financial Impact: Expense: None  
Recommended Action: It is recommended that the City Council:  
1) Receive and file the December 2013 - May 2014 Treasurer's Reports
- e. **Warrant Register Process**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:  
1) Receive and File- Check Register Process
- f. **Declaration of Surplus Property**  
Financial Impact: Revenue realized from the sale of surplus property will be deposited in the City's equipment Replacement Fund (Account No.: 410000-4750)  
Recommended Action: It is recommended that the City Council:  
1) Declare the attached list of equipment as surplus property  
2) Authorize their sale at public auction
- g. **Approve Award of Contract for Tree Trimming Services**  
Financial Impact: Expense: Amount not-to-exceed \$150,000  
Budgeted: \$75,000 (Account No.: 103652-6116) \$75,000 (Account No.: 103655-6116)  
Recommended Action: It is recommended that the City Council:  
1) Approve an agreement with West Coast Arborist, Inc for Tree Trimming Services in an amount not-to-exceed \$150,000 per year for an initial two (2) years with the option to extend the agreement for two (2) additional one (1) year terms  
2) Authorize the City Administrator and/or his designee to execute all applicable documents, in a form approved by the City Attorney

- h. **Approval of Memorandum of Understanding between the City and the Placentia Police Management Association**  
Financial Impact: Expense: \$53,000 estimated in Fiscal Year 2014-15  
 Savings: Estimated \$140,000 Annually, Savings from Employee Contributions to Retirement; Additional ongoing and long term savings through implementation of MOU Amendments  
Recommended Action: It is recommended that the City Council:
- 1) Approve the proposed Memorandum of Understanding with the Placentia Police Management Association
  - 2) Authorize the Director of Administrative Services and Finance Services Manager to sign the document on behalf of the City Council and City Administrator
  - 3) Adopt Resolution No. R-2014-41, A Resolution of the City Council of the City of Placentia, California, for paying and reporting the value of Employer Paid Member Contributions for the Placentia Police Management Association (PPMA) Members
- i. **Crowther Avenue Parking Restriction Removal**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:
- 1) Adopt Resolution No. R-2014-42, A Resolution of the City Council of the City of Placentia, California, removing the existing parking restriction on Crowther Avenue
- j. **Approval of Sewer System Management Plan (SSMP) Update**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:
- 1) Approve the City's Sewer Management Plan update as required by the California State Water Resources Control Board
- k. **Approve Amendment No. 2 to Master Funding Agreement No. C-1-2778 between the Orange County Transportation Authority and the City of Placentia for M2 Comprehensive Transportation Funding Programs**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:
- 1) Approve Amendment No. 2 to Master Funding Agreement No. C-1-2778 for the Comprehensive Transportation Funding Programs, Measure M2 Projects
  - 2) Authorize the Mayor to execute Amendment No. 2 to the Master Funding Agreement on behalf of the City, in a form approved by the City Attorney
- l. **Recommendation to Approve Professional Services Agreement with Charles Rangel for Contract Planning and Development Services**  
Financial Impact: Expense: Amount not-to-Exceed \$157,000  
 Budgeted In: (Account No.: 102531-6290)  
Recommended Action: It is recommended that the City Council:
- 1) Approve the Professional Services Agreement with Charles Rangel to provide professional contract planning services related to the Planning Division
  - 2) Authorize the City Administrator to execute the agreement on behalf of the City, in a form approved by the City Attorney

- m. **Recommendation to Approve Professional Services Agreement with Deborah Reimer for Contract Building Support Services**  
Financial Impact: Expense: Amount not-to-Exceed \$78,000  
 Budgeted In: (Account No.: 102532-6290)  
Recommended Action: It is recommended that the City Council:
- 1) Approve the Professional Services Agreement with Deborah Reimer to provide professional building support services related to the Building Division
  - 2) Authorize the City Administrator to execute the agreement on behalf of the City, in a form approved by the City Attorney
- n. **Recommendation to Accept Interest in Real Property APNs: 340-401-51, 340-421-13, 340-413-05, 340-412-21**  
Financial Impact: None  
Recommended Action: It is recommended that the City Council:
- 1) Authorize the City Engineer to sign a Certificate of Acceptance, in a form acceptable to the City Attorney, accepting interest in real property for APNs 340-401-51, 340-421-13, 340-413-05, and 340-412-21 consistent with offers of dedication as shown on recorded Tract Map No. 9113 and Tract Map No. 8459 of official County Records

**SUCCESSOR AGENCY CONSENT CALENDAR:** None

**ICDA CONSENT CALENDAR:** None

**2. PUBLIC HEARINGS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA:** None

**COUNCIL:** None

**SUCCESSOR AGENCY:** None

**ICDA:** None

**3. OLD BUSINESS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA OLD BUSINESS:** None

**COUNCIL OLD BUSINESS:**

a. **Appointments to Fill Vacancies on City Commissions and Committees**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Entertain nominations and make necessary appointments to fill positions on the Cultural Arts Commission, Financial Audit Oversight Committee, Planning Commission, Recreation and Parks Commission, Senior Advisory Committee, Traffic Safety Commission, Veterans Advisory Committee and Economic Development Committee
- 2) Direct Staff to re-open the Commission and Committee application/recruitment process for any remaining vacancies

**SUCCESSOR AGENCY OLD BUSINESS:** None

**ICDA OLD BUSINESS:** None

**4. NEW BUSINESS:**

**COUNCIL/SUCCESSOR AGENCY/ICDA NEW BUSINESS:** None

**COUNCIL NEW BUSINESS:**

**SUCCESSOR AGENCY NEW BUSINESS:** None

**ICDA NEW BUSINESS:** None

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to July 22, 2014 at 6:00 p.m.

***In  
Memory  
of  
Janice Fogarty  
Cousin to City Councilmember Chad Wanke***

**CERTIFICATION OF POSTING**

I, Amy Diaz, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the July 15, 2014 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on July 10, 2014.

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Amy Diaz, Deputy City Clerk

**PRESENTATION – REPUBLIC SERVICES DONATION  
CITY COUNCIL MEETING JULY 15, 2014**

Mayor Nelson to introduce Republic Services Municipal Relationship Manager Mark McGee who will make presentation of a ceremonial check in the amount of \$15,000 to Director of Community Services Nicks and Mayor Nelson.

The check includes a donation of \$10,000 to the Placentia Community Foundation, of which the Mayor is a Board Member and \$5,000 for the City's Movies in the Park program.

**Presenter: Republic Services Representative Mark McGee**

**Recipients: Mayor Nelson and Director of Community Services Nicks on behalf of the Placentia Community Foundation and the City of Placentia**

**Presentation A  
July 15, 2014**

**BUSINESS RECOGNITION – KING’S TERIYAKI GRILL  
CITY COUNCIL MEETING JULY 15, 2014**

City Administrator Butzlaff to introduce Mr. Kirk Lee, owner.

King’s Teriyaki Grill had a re-grand opening on June 28<sup>th</sup> at their new location, 1205 E. Yorba Linda Blvd. in the Rose Linda Center by Walgreens and Big Lots. The business has been in the City since 1989 with its former location at 1208 E. Orangethorpe Ave. Due to OCTA bridge projects, the business closed two years ago. Mr. Kirk Lee enjoyed doing business in Placentia and is happy to be able to open a new location in the City again.

A Certificate of Recognition was presented at the Re-Grand Opening.

**Recipient: Kirk Lee, King’s Teriyaki Grill owner**

**Presenter: Mayor Nelson and City Administrator Butzlaff**

**Presentation B  
July 15, 2014**

**BUSINESS RECOGNITION – RESIDENCE INN BY MARRIOTT  
CITY COUNCIL MEETING JULY 15, 2014**

City Administrator Butzlaff to introduce Mr. Steve Ashe, General Manager, and Ms. Nancy Medrano, Assistant General Manager.

Residence Inn by Marriott, located at 700 W. Kimberly Ave., ongoing efforts to help protect the environment have earned the extended-stay hotel a GreenPartner in TripAdvisor's GreenLeaders Program. TripAdvisor (world's top travel website)-certified GreenLeaders have met or exceeded strict standards developed by national and international green industry experts including the U.S. Environmental Protection Agency's Energy Star Program, U.S. Green Building Council's LEED Certification Program and United Nations Environment Program. Residence Inn has implemented a towel and linen reuse program, installing energy-efficient light bulbs, actively tracking energy usage, recycling and educating staff and guests on eco-friendly practices.

Mayor Nelson to provided Business Recognition Certificate to General Manager Steve Ashe and Assistant General Manager Nancy Medrano

**Presenters: Mayor Nelson and City Administrator Butzlaff**

**Recipients: General Manager Steve Ashe and Assistant General Manager Nancy Medrano**

**COMMENDATION- OSHER LIFELONG INSTITUTE (CAL STATE FULLERTON) 35<sup>TH</sup>  
ANNIVERSARY  
CITY COUNCIL MEETING- JULY 15, 2014**

Mayor Nelson to introduce William Mills, Vice President of External Relation.

Osher Lifelong Living Institute (OLLI) was founded in 1979 at Cal State Fullerton (CSUF) as 'Continuing Learning Experience' by seniors who wanted to continue a productive and active life after retirement. It has continued to grow and it now celebrating its 35<sup>th</sup> anniversary.

In the spring semester, OLLI-CSUF offered 143 courses in such curricular areas as the arts languages, economics, humanities, social sciences, healthy living and science and technology. OLLI membership is currently 1500 strong.

Mayor Nelson to provide Commendation Certificate to Osher Lifelong Living Institute

**Presenter: Mayor Nelson**

**Recipient: William Mills, Vice President of External Relation**

**Presentation C  
July 15, 2014**

**City of Placentia**  
**Warrant Register**  
**For 07/15/2014**  
**FY 13/14**

Type      Vendor Name/ID      Description      Account/Description      Batch ID      Amount Invoice#      PO #      Check #      Check Date

Grand Total:      2,157,020.18

Warrant Totals by ID	
AP	2,121,504.74
EP	35,515.44
IP	0.00
OP	0.00

Fund Name	Warrant Totals by Fund
101-General Fund (0010)	1,565,949.14
208-Secssr Agency Ret Oblig (0054)	17,967.49
215-Air Quality Management (0019)	3,981.67
225-Asset Seizure (0021)	13,233.90
260-Street Lighting District (0028)	29,955.08
265-Landscape Maintenance (0029)	28,313.33
270-HCD Fund (0030)	44,915.00
275-Sewer Maintenance (0048)	7,205.34
280-Misc Grants Fund (0050)	15,620.76
401-City Capital Projects (0033)	70,819.05
501-Refuse Administration (0037)	220,102.19
601-Employee Health & Wifre (0039)	4,766.80
605-Risk Management (0040)	19,929.67
615-Information Technology (0042)	17,042.73
620-Citywide Services (0043)	83,055.15
701-Special Deposits (0044)	14,162.88

Void Total:      0.00  
Warrant Total:      2,157,020.18

LEGEND	
EP	Electronic Payment
MW IP	Machine Written (Immediate Pay)
MW OH	Machine Written (Open Hold)
RV	Reversed Warrant

Warrant Total:      2,157,020.18

*Reviewed & approved  
The Mayor  
07/09/2014*

07/09/2014 :Date  
14:26:36 :Time

**1.b.**  
**July 15, 2014**

**City of Placentia  
Warrant Register  
For 07/09/2014**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	A-1 AUTO BODY AND V005848	APRIL CSUFPPD TOWING SVS	103041-6181 Towing Services	TK0702A	165.00	APR 14 CSUFPPD		00084431	07/02/2014
MW OH	A-1 AUTO BODY AND V005848	APRIL TOWING SVS	103041-6181 Towing Services	TK0702A	1,790.25	APRIL 14		00084431	07/02/2014
MW OH	A-1 AUTO BODY AND V005848	DEC CSUFPPD TOWING SVS	103041-6181 Towing Services	TK0702A	511.50	DEC 13 CSUFPPD		00084431	07/02/2014
MW OH	A-1 AUTO BODY AND V005848	JAN CSUFPPD TOWING SVS	103041-6181 Towing Services	TK0702A	676.50	JAN 14 CSUFPPD		00084431	07/02/2014
MW OH	A-1 AUTO BODY AND V005848	MARCH CSUFPPD TOWING SVS	103041-6181 Towing Services	TK0702A	2,194.50	MAR 14		00084431	07/02/2014
MW OH	A-1 AUTO BODY AND V005848	MAY CSUFPPD TOWING SVS	103041-6181 Towing Services	TK0702A	165.00	MAY 14		00084431	07/02/2014
MW OH	A-1 AUTO BODY AND V005848	NOV CSUFPPD TOWING SVS	103041-6181 Towing Services	TK0702A	495.00	NOV 13		00084431	07/02/2014
MW OH	A-1 AUTO BODY AND V005848	OCT CSUFPPD TOWING SVS	103041-6181 Towing Services	TK0702A	90.75	OCT 13 CSUFPPD		00084431	07/02/2014
MW IP	A-1 FENCE COMPANY V007378	TEMPORARY FENCE RENTAL	103652-6301 Special Department Supplies		<b>6,088.50</b>				
				Vendor Total:	1,364.00	60805		00084246	06/12/2014
MW OH	ABBA TERMITE & PEST V000087	BEE REMOVAL AT LIBRARY	433654-6290 Dept. Contract Services	TK0625A	245.00	23258		00084299	06/26/2014
MW OH	ABBA TERMITE & PEST V000087	MAY BEE TREATMENT SVS	433654-6290 Dept. Contract Services	TK0625A	100.00	23221	P10146	00084299	06/26/2014
MW OH	ABBA TERMITE & PEST V000087	MAY BEE TREATMENT SVS	433654-6290 Dept. Contract Services	TK0625A	100.00	23222	P10146	00084299	06/26/2014
				Vendor Total:	445.00				
MW OH	ADAMS, ED V001652	SPRING INSTRUCTOR PAYMENT	104071-6060 Instructional Services	TK0709A	589.20	SPRING 14		00084476	07/15/2014

**City of Placentia  
Warrant Register  
For 07/09/2014**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW IP	ADAMSON POLICE V007559	ALS DUTY HOLSTERS	103041-6301 / 50040-6301 Special Department Supplies	Vendor Total: ITK061214	589.20 745.20 INV139938	P10213	00084247	06/12/2014
MW OH	ALL CITY MANAGEMENT V000005	5/25-6/7 CROSSING GUARD SVS	103041-6099 Other Professional Services	Vendor Total: TK0625A	745.20 7,101.89 35689	P09401	00084300	06/26/2014
MW OH	ALL PRO ROOFING V009418	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	Vendor Total: TK0625A	7,101.89 100.00 301436		00084301	06/26/2014
MW OH	ALLDATA V005990	ON LINE VEHICLE REPAIR MANUAL	433658-6301 Special Department Supplies	Vendor Total: TK0625A	100.00 1,500.00 21774039		00084302	06/26/2014
MW OH	ANAHEIM FULLERTON V006631	APRIL TOWING SVS	103041-6181 Towing Services	Vendor Total: TK0702A	1,500.00 1,922.25 APRIL 14		00084432	07/02/2014
MW IP	ANTHEM LIFE INSURANCE V000046	JUNE OPTIONAL LIFE INSURANCE	0010-2186 Optional Life Insurance	Vendor Total: ITK061214	1,922.25 5.00 060214A		00084248	06/12/2014
MW OH	ARAMARK UNIFORM V004232	PW UNIFORMS	103650-6360 Uniforms	Vendor Total: TK0625A	5.00 150.89 528787004	P09047	00084303	06/26/2014
MW OH	ARAMARK UNIFORM V004232	PW UNIFORMS	103650-6360 Uniforms	TK0625A	64.25 528787005	P09047	00084303	06/26/2014
MW OH	ARAMARK UNIFORM V004232	PW UNIFORMS	103650-6360 Uniforms	TK0625D	153.62 528803910	P09047	00084303	06/26/2014
MW OH	ARAMARK UNIFORM V004232	PW UNIFORMS	103650-6360 Uniforms	TK0625D	111.68 528803911	P09047	00084303	06/26/2014
MW OH	ARAMARK UNIFORM V004232	PW UNIFORMS	103650-6360 Uniforms	TK0625D	150.89 528820961	P09047	00084303	06/26/2014

**City of Placentia  
Warrant Register  
For 07/09/2014**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ARAMARK UNIFORM V004232	PW UNIFORMS	103650-6360 Uniforms	TK0625D	64.25	528820962	P09047	00084303	06/26/2014
MW OH	AT & T MOBILITY V008709	MAY IPAD CHARGES	431010-6215 Telephone	<b>Vendor Total:</b> TK0625D	<b>695.58</b> 188.83	060714		00084304	06/26/2014
MW IP	AT&T V004144	MAY-JUNE PHONE CHARGES	296561-6215 Telephone	<b>Vendor Total:</b> ITK061214	<b>188.83</b> 63.90	060314		00084249	06/12/2014
MW IP	AT&T V004144	MAY-JUNE PHONE CHARGES	0010-1220 Accts Rec/Plac Library Dist	ITK061214	8.18	060314		00084249	06/12/2014
MW IP	AT&T V004144	MAY-JUNE PHONE CHARGES	431010-6215 Telephone	ITK061214	814.26	060314		00084249	06/12/2014
MW IP	AT&T V004144	MAY-JUNE PHONE CHARGES	431010-6215 Telephone	ITK061914	202.31	060614		00084282	06/19/2014
MW IP	AT&T V004144	MAY-JUNE PHONE CHARGES	296561-6215 Telephone	ITK061914	49.67	060614		00084282	06/19/2014
MW OH	ATHENS SERVICES V006622	MAY STREET SWEEPING	374387-6099 Other Professional Services	<b>Vendor Total:</b> TK0625A	<b>1,138.32</b> 11,393.20	3899190514	P09060	00084305	06/26/2014
MW IP	BANK OF AMERICA V008741	CITY VEHICLE REPAIRS	433654-6134 Vehicle Repair & Maintenance	<b>Vendor Total:</b> ITK0623A	<b>11,393.20</b> 1,584.70	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	GRINDER PARTS	433654-6301 Special Department Supplies	ITK0623A	900.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	GRINDER PARTS	433654-6301 Special Department Supplies	ITK0623A	900.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	5/6 COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ITK0623A	103.30	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA	5/6 COUNCIL SUPPLIES	101001-6245	ITK0623A	32.52	MAY 14		00084298	06/23/2014

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	V008741		Meetings & Conferences						
MW IP	BANK OF AMERICA V008741	5/6 COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ITK0623A	65.34	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	5/20 COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ITK0623A	58.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	MISC COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ITK0623A	4.81	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	5/20 COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ITK0623A	34.51	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	5/27 STUDY SESSION SUPPLIES	101001-6245 Meetings & Conferences	ITK0623A	35.43	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	5/27 STUDY SESSION SUPPLIES	101001-6245 Meetings & Conferences	ITK0623A	44.51	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	5/27 STUDY SESSION SUPPLIES	101001-6245 Meetings & Conferences	ITK0623A	8.02	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	MISC COUNCIL SUPPLIES	101001-6301 Special Department Supplies	ITK0623A	29.46	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	GASOLINE-BUTZLAFF	101511-5199 Other Employee Benefits	ITK0623A	77.84	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	GASOLINE-BUTZLAFF	101511-5199 Other Employee Benefits	ITK0623A	80.34	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	GASOLINE-BUTZLAFF	101511-5199 Other Employee Benefits	ITK0623A	76.81	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	GASOLINE-BUTZLAFF	101511-5199 Other Employee Benefits	ITK0623A	73.48	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	BUSINESS MTG LUNCH-BUTZLAFF	101511-6245 Meetings & Conferences	ITK0623A	42.10	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	COFFEE WITH CA EVENT	101511-6245 Meetings & Conferences	ITK0623A	12.58	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA	AIRFARE-DE LA TORRE,LAWCX	MITG01511-6245	ITK0623A	444.00	MAY 14		00084298	06/23/2014

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	V008741		Meetings & Conferences						
MW IP	BANK OF AMERICA V008741	PD INTERVIEW PANEL MEALS	101512-6245 Meetings & Conferences	ITK0623A	67.81	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	PD INTERVIEW PANEL MEALS	101512-6245 Meetings & Conferences	ITK0623A	14.10	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	PD INTERVIEW PANEL MEALS	101512-6245 Meetings & Conferences	ITK0623A	34.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	REC STAFF TRAINING MEALS	101512-6245 Meetings & Conferences	ITK0623A	157.86	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	ON LINE CLASS REG	101512-6250 Staff Training	ITK0623A	55.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	RETIREMENT PLAQUE	101512-6301 Special Department Supplies	ITK0623A	114.62	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	CONVERSION FOXPRO TO IFIS	101512-6301 Special Department Supplies	ITK0623A	59.98	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	OCEMO CONF MEAL-DE LA TORRE	101514-6245 Meetings & Conferences	ITK0623A	9.17	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	RACES MEETING SUPPLIES	101514-6245 Meetings & Conferences	ITK0623A	8.48	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	CERT EXERCISE SUPPLIES	101514-6301 Special Department Supplies	ITK0623A	84.34	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	ON LINE FINANCE MEETING	102021-6099 Other Professional Services	ITK0623A	49.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	MEETING LUNCH-ARRULA	102531-6245 Meetings & Conferences	ITK0623A	35.02	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	BLDG CODE COUNCIL MEMBERSHIP	102532-6255 Dues & Memberships	ITK0623A	125.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	BUSINESS CARD SCANNER-ACA	102534-6855 Furniture & Fixtures	ITK0623A	140.48	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	CHAIR FOR ACA	102534-6855	ITK0623A	323.99	MAY 14		00084298	06/23/2014

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	V008741		Furniture & Fixtures						
MW IP	BANK OF AMERICA V008741	REFRIDGERATOR & FAN-ACA	102534-6855 Furniture & Fixtures	ITK0623A	196.16	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	COURT PARKING-HICKS	103040-6245 Meetings & Conferences	ITK0623A	7.50	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	SHIPPING CHARGES	103041-6301 Special Department Supplies	ITK0623A	19.99	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	SHIPPING CHARGES	103041-6301 Special Department Supplies	ITK0623A	19.99	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	5/18 SWAT CALL OUT SUPPLIES	103041-6301 Special Department Supplies	ITK0623A	27.90	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	DUI CHECKPOINT SIGN BRACES	103041-6301 Special Department Supplies	ITK0623A	64.80	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	DUI CHECKPOINT SUPPLIES	103041-6301 Special Department Supplies	ITK0623A	11.86	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	5/23 DUI CHECKPOINT SUPPLIES	103041-6301 Special Department Supplies	ITK0623A	14.47	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	5/23 DUI CHECKPOINT MEALS	103041-6301 Special Department Supplies	ITK0623A	120.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	PD VEHICLE FUEL	103041-6301 Special Department Supplies	ITK0623A	28.78	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	PD VEHICLE FUEL	103041-6301 Special Department Supplies	ITK0623A	30.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	MAY MCV CABLE CHARGES	103041-6301 Special Department Supplies	ITK0623A	54.99	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	PD EXECT MEMBERSHIP: PASCARELLI	103042-6299 Other Purchased Services	ITK0623A	160.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	TV FOR PD BRIEFING ROOM	103043-6301 Special Department Supplies	ITK0623A	360.39	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA	TV RECYCLE FEE	103043-6301	ITK0623A	1.00	MAY 14		00084298	06/23/2014

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	V008741		Special Department Supplies						
MW IP	BANK OF AMERICA V008741	SPRAY CHALK FOR PD	103043-6301 / 50045-6301 Special Department Supplies	ITK0623A	23.26	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	SPRAY CHALK FOR PD	103043-6301 / 50045-6301 Special Department Supplies	ITK0623A	80.70	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	BATTERIES FOR PD	103043-6301 / 50100-6301 Special Department Supplies	ITK0623A	129.95	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	BARRIER TAPE/GSR KITS	103043-6301 / 50100-6301 Special Department Supplies	ITK0623A	151.50	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	EVIDENCE SUPPLIES FOR PD	103043-6301 / 50100-6301 Special Department Supplies	ITK0623A	911.26	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	JAIL BLANKETS	103043-6301 / 50100-6301 Special Department Supplies	ITK0623A	184.56	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	BATTERIES FOR PD	103043-6301 / 50100-6301 Special Department Supplies	ITK0623A	128.88	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	PAINT FOR TRAFFIC DIV	103043-6301 / 50100-6301 Special Department Supplies	ITK0623A	24.31	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	NARC TEST KITS	103043-6301 / 50100-6301 Special Department Supplies	ITK0623A	505.49	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	MEGAPHONE FOR PD	103043-6301 / 50100-6301 Special Department Supplies	ITK0623A	79.85	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	WHITEBOARD FOR PW	103550-6315 Office Supplies	ITK0623A	37.36	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	GROUND LIGHTS FOR CITY HALL	103652-6301 Special Department Supplies	ITK0623A	57.83	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	BROCHURE EXCHANGE REG	104071-6245 Meetings & Conferences	ITK0623A	22.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	LIFEGUARD TRAINING CERTS	104071-6250 / 79514-6250 Staff Training	ITK0623A	245.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA	5/6 DD DANCE SUPPLIES	104071-6301	ITK0623A	70.33	MAY 14		00084298	06/23/2014

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	V008741		Special Department Supplies						
MW IP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ITK0623A	12.83	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	SR. CENTER SUPPLIES	104071-6301 Special Department Supplies	ITK0623A	112.21	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	CPR/IST AID TRAINING MATERIALS	104071-6301 Special Department Supplies	ITK0623A	17.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	SR. CENTER SUPPLIES	104071-6301 Special Department Supplies	ITK0623A	19.38	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ITK0623A	9.37	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	CPR/IST AID TRAINING MATERIALS	104071-6301 Special Department Supplies	ITK0623A	96.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	POOL SUPPLIES	104071-6301 Special Department Supplies	ITK0623A	28.84	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	PUBLIC SVS REC WEEK SUPPLIES	104071-6301 Special Department Supplies	ITK0623A	25.92	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	CPR/IST AID TRAINING MATERIALS	104071-6301 Special Department Supplies	ITK0623A	224.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	CPR/IST AID TRAINING SUPPLIES	104071-6301 Special Department Supplies	ITK0623A	210.87	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	HELIUM TANK RENTAL	104071-6301 Special Department Supplies	ITK0623A	106.60	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ITK0623A	131.50	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	GRINDER PARTS	433654-6301 Special Department Supplies	ITK0623A	289.81	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	REC MARKETING SUPPLIES	104071-6301 Special Department Supplies	ITK0623A	47.50	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	GAS ISLAND REPAIRS	433654-6301	ITK0623A	144.00	MAY 14		00084298	06/23/2014

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	V008741		Special Department Supplies						
MW IP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301	ITK0623A	127.35	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	SR. CENTER SUPPLIES	104071-6301 Special Department Supplies	ITK0623A	221.78	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	CLEANING SVS-REC TABLE CLOTHS	104071-6301 Special Department Supplies	ITK0623A	52.50	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ITK0623A	28.08	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	SR. CENTER SUPPLIES	104071-6301 / 79278-6301 Special Department Supplies	ITK0623A	51.84	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	MAY SR. CENTER WATER SVS	104071-6301 / 79278-6301 Special Department Supplies	ITK0623A	72.82	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	LIFEGUARD UNIFORMS	104071-6360 Uniforms	ITK0623A	635.31	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	HAZ MAT UNIFORMS FOR PD	213041-6840 Machinery & Equipment	ITK0623A	287.59	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	FILE RETENTION APPT-ACA	333523-6365 Computer Software	ITK0623A	5.99	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	MICROSOFT OFFICE SUITE-ACA	333523-6365 Computer Software	ITK0623A	99.99	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	DROPBOX SUBSCRIPTION-ACA	333523-6365 Computer Software	ITK0623A	99.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	SURFACE PRO FOR REC SOFTWARE	333523-6899 / 30032-6899 Other Capital Outlay	ITK0623A	646.92	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	SURFACE PRO COVER	333523-6899 / 30032-6899 Other Capital Outlay	ITK0623A	86.39	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	BACK-UP PROJECTOR	422023-6301 Special Department Supplies	ITK0623A	485.99	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA	PUBLIC SVS REC WEEK CATERING	431010-6301	ITK0623A	1,265.54	MAY 14		00084298	06/23/2014

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	V008741		Special Department Supplies						
MW IP	BANK OF AMERICA V008741	MISC SUPPLIES	431010-6301 Special Department Supplies	ITK0623A	57.97	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	LOCK & KEYS-120 BRADFORD	433654-6290 Dept. Contract Services	ITK0623A	398.67	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	LIGHTS FOR ARROYO VERDE	433654-6290 Dept. Contract Services	ITK0623A	174.36	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	LIGHT BALLASTS-ARROYO VERDE	433654-6290 Dept. Contract Services	ITK0623A	247.38	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	RESTROOM REPAIR SUPPLIES	433654-6290 Dept. Contract Services	ITK0623A	94.68	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	PAPER DISPENSER	433654-6290 Dept. Contract Services	ITK0623A	108.00	MAY 14		00084298	06/23/2014
MW IP	BANK OF AMERICA V008741	PW SUPPLIES FOR PARKS	433654-6290 Dept. Contract Services	ITK0623A	185.68	MAY 14		00084298	06/23/2014
				<b>Vendor Total:</b>	<b>16,566.37</b>				
MW OH	BATTERY SYSTEMS V002360	CAR BATTERY	433658-6134 Vehicle Repair & Maintenance	TK0625A	91.43	11-427013		00084306	06/26/2014
				<b>Vendor Total:</b>	<b>91.43</b>				
MW OH	BCSRA V007687	FUTSAL OFFICIATING SVS	104071-6275 / 79105-6275 Officiating	TK0625A	120.00	43		00084307	06/26/2014
				<b>Vendor Total:</b>	<b>120.00</b>				
MW IP	BEE MAN, THE V000117	BEE REMOVAL-1651 VALENCIA	103655-6130 Repair & Maint/Facilities	ITK061214	250.00	82691	P09691	00084250	06/12/2014
				<b>Vendor Total:</b>	<b>250.00</b>				
MW OH	BEST BEST & KRIEGER LLP V009431	MAY LEGAL SERVICES	404582-6006 / 10038-6006 Litigation	TK0702A	1,821.95	724738		00084433	07/02/2014
				<b>Vendor Total:</b>	<b>1,821.95</b>				
MW OH	BLAIS & ASSOCIATES	APRIL GRANT RESEARCH	101511-6290	TK0625A	297.50	04-2014-PL1		00084308	06/26/2014

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	V008128		Dept. Contract Services					
MW OH	BLANCO, SALVADOR V002120	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	<b>Vendor Total:</b> TK0625D	297.50 150.00 92356		00084309	06/26/2014
MW IP	BREA ELECTRIC COMPANY V007990	ELECTRICAL REPAIRS-KRAEMER	103655-6115 Landscaping	<b>Vendor Total:</b> ITK061214	150.00 795.00 20856		00084251	06/12/2014
MW OH	BURKE WILLIAMS & V006247	MAY LEGAL SERVICES	101005-6005 Legal Services	<b>Vendor Total:</b> TK0625A	795.00 4,667.36 17770	P08928	00084310	06/26/2014
MW OH	CALIFORNIA FORENSIC V000232	MAY BLOOD DRAWS	103040-6055 Medical Services	<b>Vendor Total:</b> TK0625A	4,667.36 2,322.00 05.30.14		00084311	06/26/2014
MW OH	CALIFORNIA STATE V004813	P/E 6/7/14 PD DATE 6/13/14	0010-2196 Garnishments W/H	<b>Vendor Total:</b> PY14112	2,322.00 461.53 2700/1401012		00084238	06/13/2014
MW OH	CALIFORNIA STATE V004813	P/E 6/21/14 PD DATE 6/27/14	0010-2196 Garnishments W/H	<b>Vendor Total:</b> PY14013	461.53 461.53 2700/1401013		00084396	06/27/2014
MW OH	CALPERS LONG-TERM CARE V000845	P/E 6/21/14 PD DATE 6/27/14	0010-2160 PERS Long Term Care	<b>Vendor Total:</b> PY14013	923.06 86.16 2630/1401013		00084397	06/27/2014
MW IP	CANON FINANCIAL SERVICES V008867	ONE COPIER LEASE-CITY CLERK	374386-6175 Office Equipment Rental	<b>Vendor Total:</b> ITK061914	86.16 429.30 13886478		00084283	06/19/2014
MW IP	CANON FINANCIAL SERVICES V008867	ONE COPIER LEASE-CITY CLERK	431010-6175 Office Equipment Rental	<b>Vendor Total:</b> ITK061914	429.31 429.31 13886478		00084283	06/19/2014
MW IP	CANON SOLUTIONS AMERICA V008809	ONE COPIER USAGE	431010-6175 Office Equipment Rental	<b>Vendor Total:</b> ITK061914	858.61 353.78 4013118143		00084284	06/19/2014

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MW IP	CANON SOLUTIONS AMERICA V008809	AMERICAN COPIER USAGE	431010-6175 Office Equipment Rental	ITK061914	258.41	4013115924	P09904	00084284	06/19/2014
MW OH	CARL WARREN & CO V008011	JUNE 3RD PARTY LIABILITY CLAIM	404582-6025 Third Party Administration	<b>Vendor Total:</b> TK0625A	<b>612.19</b> 1,481.00	1598682	P09119	00084312	06/26/2014
MW OH	CARRASCO, KARLA V009219	DEPOSIT REFUND-BACKS	100000-4385 Facility Rental	<b>Vendor Total:</b> TK0625D	<b>1,481.00</b> 100.00	2000140.002		00084313	06/26/2014
MW OH	CBE V008124	APRIL COPIER LEASE-WHITTEN	101572-6135 Repair/Maint Off Furn & Eqp	<b>Vendor Total:</b> TK0702A	<b>100.00</b> 37.29	IN1590277		00084434	07/02/2014
MW IP	CBE V008124	MAY COPIER LEASE-ADMIN	431010-6175 Office Equipment Rental	ITK061214	309.28	IN1597146		00084252	06/12/2014
MW IP	CBE V008124	MAY COPIER LEASE-REC	431010-6175 Office Equipment Rental	ITK061214	327.15	IN1597147		00084252	06/12/2014
MW IP	CBE V008124	MAY COPIER LEASE-WHITTEN	101572-6135 Repair/Maint Off Furn & Eqp	ITK061214	45.09	IN1597148		00084252	06/12/2014
MW OH	CDW GOVERNMENT INC V003755	PHONES	501514-6301 Special Department Supplies	<b>Vendor Total:</b> TK0709A	<b>718.81</b> 1,409.40	MQ66019		00084477	07/15/2014
MW OH	CDW GOVERNMENT INC V003755	PHONES	501514-6301 Special Department Supplies	TK0709A	359.64	MS38904		00084477	07/15/2014
MW OH	CDW GOVERNMENT INC V003755	PHONES	501514-6301 Special Department Supplies	TK0709A	1,978.02	MT91019		00084477	07/15/2014
MW OH	CDW GOVERNMENT INC V003755	CISCO SMARTNET WARRANTY	333523-6840 / 30016-6840 Machinery & Equipment	TK0702A	523.80	MT22343	P10203	00084435	07/02/2014
MW OH	CDW GOVERNMENT INC V003755	ADOBE PRO	333523-6899 Other Capital Outlay	TK0702A	273.00	MQ28393	P10212	00084435	07/02/2014
MW OH	CDW GOVERNMENT INC	HP CARTRIDGES COLOR	102531-6315	TK0702A	334.80	MN48840	P10229	00084435	07/02/2014

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	V003755		Office Supplies					
MW OH	CDW GOVERNMENT INC V003755	HP CARTRIDGES BLACK	102531-6315 Office Supplies	TK0702A	86.40 MN48840	P10229	00084435	07/02/2014
MW OH	CDW GOVERNMENT INC V003755	COLOR PRINTER FOR ACA	333523-6899 / 30013-6899 Other Capital Outlay	TK0702A	412.96 MN48840	P10229	00084435	07/02/2014
MW OH	CDW GOVERNMENT INC V003755	EOC COMPUTERS	501514-6301 Special Department Supplies	TK0709A	7,140.46 MP78218	P10249	00084477	07/15/2014
			<b>Vendor Total:</b>		<b>12,518.48</b>			
MW OH	CLEAN CITY V007411	MAY GRAFFITI REMOVAL SVS	103652-6290 Dept. Contract Services	TK0625A	19,273.00 684	P09090	00084314	06/26/2014
			<b>Vendor Total:</b>		<b>19,273.00</b>			
MW OH	CLEAR CHOICE LIEN SALES V005847	MAY LIEN SERVICES	103041-6182 Lien Services	TK0702A	87.50 194C	P08926	00084436	07/02/2014
MW OH	CLEAR CHOICE LIEN SALES V005847	MAY LIEN SERVICES	103041-6182 Lien Services	TK0702A	50.00 199D	P08926	00084436	07/02/2014
MW OH	CLEAR CHOICE LIEN SALES V005847	JUNE LIEN SERVICES	103041-6182 Lien Services	TK0702A	25.00 201B	P08926	00084436	07/02/2014
MW OH	CLEAR CHOICE LIEN SALES V005847	JUNE LIEN SERVICES	103041-6182 Lien Services	TK0702A	87.50 204B	P08926	00084436	07/02/2014
MW OH	CLEAR CHOICE LIEN SALES V005847	JUNE LIEN SERVICES	103041-6182 Lien Services	TK0702A	125.00 209D	P08926	00084436	07/02/2014
MW OH	CLEAR CHOICE LIEN SALES V005847	MAY LIEN SERVICES	103041-6182 Lien Services	TK0702A	25.00 3458	P08926	00084436	07/02/2014
MW OH	CLEAR CHOICE LIEN SALES V005847	MAY LIEN SERVICES	103041-6182 Lien Services	TK0702A	15.00 6641	P08926	00084436	07/02/2014
MW OH	CLEAR CHOICE LIEN SALES V005847	JUNE LIEN SERVICES	103041-6182 Lien Services	TK0702A	15.00 6651	P08926	00084436	07/02/2014
			<b>Vendor Total:</b>		<b>430.00</b>			
MW OH	COLOSO, DORIS	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385	TK0625D	150.00 92356		00084315	06/26/2014

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	V009365		Facility Rental						
MW OH	COMMERCIAL AQUATIC V005203	JUNE WHITTEN POOL MAINT	433654-6130 Repair & Maint/Facilities	<b>Vendor Total:</b> TK0625A	<b>150.00</b> 600.00	113-1437		00084316	06/26/2014
MW OH	COMMERCIAL AQUATIC V005203	WHITTEN POOL CHEMICAL SVS	433654-6137 Repair Maint/Equipment	TK0625A	423.52	114-1487		00084316	06/26/2014
MW OH	COUNTRY CARE PET RESOR V004422	6/12-17 K9 BOARDING-HABO	213041-6301 Special Department Supplies	<b>Vendor Total:</b> TK0702A	<b>1,023.52</b> 168.00	0849		00084437	07/02/2014
MW OH	COUNTY OF ORANGE V007152	MAY OCATS SERVICES	103043-6299 Other Purchased Services	<b>Vendor Total:</b> TK0625A	<b>168.00</b> 784.00	SH36571	P08923	00084317	06/26/2014
MW OH	COUNTY OF ORANGE V007152	MAY OCATS SERVICES	103043-6299 Other Purchased Services	TK0702A	784.00	SH36788	P08923	00084438	07/02/2014
MW OH	CRIME SCENE STERI-CLEAN V009010	6/7 HAZ MAT CLEAN UP	103043-6299 Other Purchased Services	<b>Vendor Total:</b> TK0625A	<b>1,568.00</b> 750.00	33330		00084318	06/26/2014
MW OH	CTS LANGUAGE LINK V007142	2014 NOTICE OF ELECTION	101002-6299 Other Purchased Services	<b>Vendor Total:</b> TK0702A	<b>750.00</b> 340.67	77587		00084439	07/02/2014
MW OH	DARKE, MARIETTA V009412	CLASS REFUND	100000-4340 / 79348-4340 Recreation Programs	<b>Vendor Total:</b> TK0625A	<b>340.67</b> 64.00	2000128.002		00084319	06/26/2014
MW OH	DATA TICKET INC. V006119	APR CODE ENFROC CITATION SVS	103041-6301 Special Department Supplies	<b>Vendor Total:</b> TK0625A	<b>64.00</b> 587.18	53442		00084320	06/26/2014
MW OH	DATA TICKET INC. V006119	MAY AR COLLECTIONS	102021-6099 Other Professional Services	TK0709A	4.95	54081		00084478	07/15/2014
				<b>Vendor Total:</b>	<b>592.13</b>				

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MW OH	DATAQUICK V000297	MAY GIS DATA SVS	422023-6136 Software Maintenance	TK0625A	130.50	B1-2300853		00084321	06/26/2014
			<b>Vendor Total:</b>		<b>130.50</b>				
MW OH	DEPARTMENT OF JUSTICE V000213	MAY LIVESCAN SVS	0044-2054 FBI Livescan	TK0709A	136.00	037730		00084479	07/15/2014
MW OH	DEPARTMENT OF JUSTICE V000213	MAY LIVESCAN SVS	0044-2053 DOJ Livescan	TK0709A	542.00	037730		00084479	07/15/2014
MW OH	DEPARTMENT OF JUSTICE V000213	MAY LIVESCAN SVS	101512-6099 Other Professional Services	TK0709A	580.00	037730		00084479	07/15/2014
			<b>Vendor Total:</b>		<b>1,258.00</b>				
MW IP	DISTINGUISHED PEST V003466	QUARTERLY RODENT CONTROL	433654-6130 Repair & Maint/Facilities	ITK061214	1,145.00	11113	P08965	00084253	06/12/2014
			<b>Vendor Total:</b>		<b>1,145.00</b>				
MW OH	DIVISION OF THE STATE V008904	SB1186 2ND QTR TAXES	0044-2032 SB 1186 BL State Fee	TK0709A	233.40	063014		00084480	07/15/2014
			<b>Vendor Total:</b>		<b>233.40</b>				
MW OH	DRABEK, GARY V004197	MAY RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	TK0625A	200.00	MAY 14	P08873	00084322	06/26/2014
			<b>Vendor Total:</b>		<b>200.00</b>				
MW OH	DUDEK & ASSOCIATES INC V004114	MAY ENGINEERING SVS	484356-6017 Special Studies	TK0625A	390.00	20142344	P10054	00084323	06/26/2014
MW OH	DUDEK & ASSOCIATES INC V004114	APR RFP PREP-SEWER MASTER PLAN	33556-6017 / 6108570024-6017 Special Studies	TK0625A	1,650.00	20141950	P10189	00084323	06/26/2014
MW OH	DUDEK & ASSOCIATES INC V004114	APR ENGINEERING SVS-SEWER REHA	84376-6120 R & M/Sewer & Storm Drain	TK0625A	3,160.00	20141951	P10217	00084323	06/26/2014
			<b>Vendor Total:</b>		<b>5,200.00</b>				
MW OH	DURATECH USA INC V009370	COLUMBITECH MOBILE VPN SERVER	13041-6840 Machinery & Equipment	TK0625A	12,591.00	4112R	P10197	00084324	06/26/2014
			<b>Vendor Total:</b>		<b>12,591.00</b>				

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MW OH	EDUCATIONAL CREDIT V004608	P/E 6/7/14 PD DATE 6/13/14	0010-2196 Garnishments W/H	PY14112	78.82	2711/1401012		00084239	06/13/2014
MW IP	EMPIRE PIPE CLEANING ANIEMERGENCY PLUMBING SVS V003109		484376-6999 Other Expenditure	<b>Vendor Total:</b> ITK061214	<b>78.82</b> 780.00	9551	P09198	00084254	06/12/2014
MW OH	EMPIRE PIPE CLEANING ANIEMERGENCY SEWER SVS V003109		484376-6999 Other Expenditure	TK0625A	1,440.00	9548	P09198	00084325	06/26/2014
MW OH	ENTERPRISE FLEET SERVICES/ONE PD LEASE VEHICLE CHARGES V003312		103042-6165 / 50070-6165 Vehicle Rental	<b>Vendor Total:</b> TK0625A	<b>2,220.00</b> 3,551.90	FBN2571060	P10265	00084326	06/26/2014
MW OH	EXPRESS EMPLOYMENT V009055	5/19-29 VEHICLE MAINT SVS	433658-6290 Dept. Contract Services	<b>Vendor Total:</b> TK0625A	<b>3,551.90</b> 2,439.68	14191124-8	P09971	00084327	06/26/2014
MW OH	EXPRESS EMPLOYMENT V009055	6/2-12 VEHICLE MAINT SVS	433658-6290 Dept. Contract Services	TK0625A	3,049.60	14249004-4	P09971	00084327	06/26/2014
MW OH	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6290 Dept. Contract Services	<b>Vendor Total:</b> TK0625A	<b>5,489.28</b> 179.71	197867	P09197	00084328	06/26/2014
MW OH	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6290 Dept. Contract Services	TK0625A	118.12	C67392	P09197	00084328	06/26/2014
MW OH	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6290 Dept. Contract Services	TK0625A	137.46	C68579	P09197	00084328	06/26/2014
MW OH	FEDEX V000394	SHIPPING CHARGES	103040-6325 Postage	<b>Vendor Total:</b> TK0625A	<b>435.29</b> 27.84	1/315-28838		00084329	06/26/2014
MW OH	FEDEX V000394	SHIPPING CHARGES	101512-6325 Postage	TK0625A	24.16	2-670-72558		00084329	06/26/2014
MW OH	FEDEX V000394	SHIPPING CHARGES	103550-6325 Postage	TK0625A	66.26	2-677-75306		00084329	06/26/2014

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MW OH	FENSTERMAKER, DANIEL V005067	JUNE MEDIA SERVICES	441573-6099 Other Professional Services	TK0702A	3,837.25 PLA-14-006	P09962	00084440	07/02/2014
				<b>Vendor Total:</b>	<b>118.26</b>			
MW IP	FERGUSON PRAET & V000396	NOV LEGAL SERVICES	404582-6006 / 10036-6006 Litigation	ITK061914	1,124.94 17747		00084285	06/19/2014
				<b>Vendor Total:</b>	<b>3,837.25</b>			
MW IP	FERGUSON PRAET & V000396	DEC LEGAL SERVICES	404582-6006 / 10036-6006 Litigation	ITK061914	1,015.12 17813		00084285	06/19/2014
MW IP	FERGUSON PRAET & V000396	JAN LEGAL SERVICES	404582-6006 / 10036-6006 Litigation	ITK061914	1,328.11 17951		00084285	06/19/2014
MW IP	FERGUSON PRAET & V000396	FEB LEGAL SERVICES	404582-6006 / 10036-6006 Litigation	ITK061914	296.17 18048		00084285	06/19/2014
MW IP	FERGUSON PRAET & V000396	MARCH LEGAL SERVICES	404582-6006 / 10036-6006 Litigation	ITK061914	82.33 18095		00084285	06/19/2014
MW OH	FERGUSON PRAET & V000396	APRIL LEGAL SERVICES	404582-6006 / 10031-6006 Litigation	TK0625A	129.50 18234		00084330	06/26/2014
				<b>Vendor Total:</b>	<b>3,976.17</b>			
MW OH	FERNANDEZ, ANTHONY V008849	SWIM LESSON REFUND	100000-4340 / 79510-4340 Recreation Programs	TK0702A	40.00 2000149.002		00084441	07/02/2014
				<b>Vendor Total:</b>	<b>40.00</b>			
MW IP	FIDELITY SECURITY LIFE V008132	JUNE VISION INSURANCE	395083-5164 Optical Insurance Premiums	ITK061214	1,078.05 7988322		00084255	06/12/2014
MW IP	FIDELITY SECURITY LIFE V008132	JUNE VISION INSURANCE	395000-4740 ISF Employee Optical Costs	ITK061214	1,671.10 7988322		00084255	06/12/2014
				<b>Vendor Total:</b>	<b>2,749.15</b>			
MW OH	FILLERS, JACOB V009181	FIELD SOBRIETY-MEAL,MILEAGE	103041-6250 Staff Training	TK0625A	90.21 312		00084331	06/26/2014
MW OH	FORENSIC NURSE RESPONSE	EXAM	103040-6055	TK0709A	850.00 06-22-14		00084481	07/15/2014
				<b>Vendor Total:</b>	<b>90.21</b>			

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	V009442		Medical Services					
MW OH	FORENSIC NURSE V009316	CAST INTERVIEW	103040-6099 Other Professional Services	<b>Vendor Total:</b> TK0625D	<b>850.00</b> 650.00 3042		00084332	06/26/2014
MW OH	FORREST, RON V009419	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	<b>Vendor Total:</b> TK0625A	<b>650.00</b> 100.00 301437		00084333	06/26/2014
MW OH	FUN WITH HORSES V002779	SPRING INSTRUCTOR PAYMENT	104071-6060 Instructional Services	<b>Vendor Total:</b> TK0625D	<b>100.00</b> 429.00 SPRING 14		00084334	06/26/2014
MW OH	GARCIA, RAQUEL V009413	FACILITY RENTAL REFUND	100000-4385 Facility Rental	<b>Vendor Total:</b> TK0625B	<b>429.00</b> 125.00 200129.002		00084335	06/26/2014
MW OH	GARCIA-CUENCA, MARIA V009133	DEPOSIT REFUND-BACKS BLDG	100000-4385 / 79161-4385 Facility Rental	<b>Vendor Total:</b> TK0625B	<b>125.00</b> 150.00 92338		00084336	06/26/2014
MW OH	GAS CO, THE V009099	MAY-JUNE GAS CHARGES	431010-6340 Natural Gas	<b>Vendor Total:</b> TK0625D	<b>150.00</b> 642.04 062314		00084337	06/26/2014
MW OH	GERL-FIT COMPANY LLC V009235	SPRING INSTRUCTOR PAYMENT	104071-6060 Instructional Services	<b>Vendor Total:</b> TK0702A	<b>642.04</b> 318.60 SPRING 14		00084442	07/02/2014
MW OH	GOLDEN STAR TECHNOLOGYY V009410	MANTEC BACK-UP SYSTEM	422023-6136 Software Maintenance	<b>Vendor Total:</b> TK0625B	<b>318.60</b> 4,342.32 JA108704	P10258	00084338	06/26/2014
MW IP	GOLDEN STATE WATER V000928	MARCH-MAY WATER CHARGES	431010-6335 Water	<b>Vendor Total:</b> ITK061214	<b>4,342.32</b> 4,805.27 052814		00084256	06/12/2014
MW IP	GOLDEN STATE WATER	MARCH-MAY WATER CHARGES	296561-6335	ITK061214	14,943.11 052814		00084256	06/12/2014

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	V000928		Water						
MW OH	GOLDEN STATE WATER V000928	APRIL-JUNE WATER CHARGES	431010-6335 Water	ITK061914	5,310.79	061114		00084286	06/19/2014
MW OH	GOLDEN STATE WATER V000928	APRIL-JUNE WATER CHARGES	431010-6215 Telephone	TK0625D	24,134.46	061914		00084339	06/26/2014
MW OH	GOLDEN STATE WATER V000928	APRIL-JUNE WATER CHARGES	296561-6335 Water	TK0625D	5,723.57	061914		00084339	06/26/2014
				<b>Vendor Total:</b>	<b>54,917.20</b>				
MW OH	GRANICUS INC. V007659	JUNE SOFTWARE MGMT	441573-6136 Software Maintenance	TK0625D	129.03	55114		00084340	06/26/2014
				<b>Vendor Total:</b>	<b>129.03</b>				
MW OH	GREAT WEST V006983	P/E 6/7/14 PD DATE 6/13/14	0029-2172 Deferred Comp Pay. - Gr West	PY14112	9.94	2607/1401012		00084240	06/13/2014
MW OH	GREAT WEST V006983	P/E 6/7/14 PD DATE 6/13/14	0010-2172 Deferred Comp Pay. - Gr West	PY14112	515.57	2607/1401012		00084240	06/13/2014
MW OH	GREAT WEST V006983	P/E 6/7/14 PD DATE 6/13/14	0048-2172 Deferred Comp Pay. - Gr West	PY14112	31.78	2607/1401012		00084240	06/13/2014
MW OH	GREAT WEST V006983	P/E 6/21/14 PD DATE 6/27/14	0029-2172 Deferred Comp Pay. - Gr West	PY14013	9.94	2607/1401013		00084398	06/27/2014
MW OH	GREAT WEST V006983	P/E 6/21/14 PD DATE 6/27/14	0010-2172 Deferred Comp Pay. - Gr West	PY14013	634.35	2607/1401013		00084398	06/27/2014
MW OH	GREAT WEST V006983	P/E 6/21/14 PD DATE 6/27/14	0048-2172 Deferred Comp Pay. - Gr West	PY14013	21.12	2607/1401013		00084398	06/27/2014
				<b>Vendor Total:</b>	<b>1,222.70</b>				
MW OH	GUITERREZ, MARIA V009423	DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385 Facility Rental	TK0625D	150.00	92358		00084341	06/26/2014
MW OH	HALO CONFIDENTIAL V008544	JUN PD TRAINING MNGMT/BGI SVS	103040-6290 Dept. Contract Services	TK0709A	2,910.00	0028	P10244	00084482	07/15/2014

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MW OH	HENSEL DIVERSIFIED V007413	HOUSING REHAB-255 SILVERLAKE	302535-6401 Community Programs	TK0625D	10,730.00 52814	P10263	00084342	06/26/2014
			<b>Vendor Total:</b>		<b>2,910.00</b>			
MW OH	HORIZONS CONSTRUCTION V009391	CITY WIDE SIDEWALK REPAIRS	103652-6132 Repair & Maintenance/Streets	TK0625B	10,864.00 PLACENTIA-1	P10250	00084343	06/26/2014
			<b>Vendor Total:</b>		<b>10,730.00</b>			
MW OH	HOYT ROOFS INC V003476	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	TK0625B	100.00 301434		00084344	06/26/2014
MW OH	HOYT ROOFS INC V003476	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	TK0625B	100.00 301435		00084344	06/26/2014
			<b>Vendor Total:</b>		<b>200.00</b>			
MW OH	HR GREEN INC. V007928	MARCH-APRIL ENGINEERING SVS	333552-6015 / 6103815011-6015 Engineering Services	TK0625B	525.00 92315	P09377	00084345	06/26/2014
MW OH	HR GREEN INC. V007928	APRIL-MAY ENGINEERING SVS	333552-6015 / 6103815011-6015 Engineering Services	TK0625B	350.00 92451	P09377	00084345	06/26/2014
MW OH	HR GREEN INC. V007928	APRIL ENGINEERING SVS-OC	333552-6015 / 6105615155-6015 Engineering Services	TK0625B	4,275.00 92314	P09870	00084345	06/26/2014
MW OH	HR GREEN INC. V007928	MAY ENGINEERING SVS- OC	333552-6015 / 6105615155-6015 Engineering Services	TK0625B	3,643.75 92450	P09870	00084345	06/26/2014
			<b>Vendor Total:</b>		<b>8,793.75</b>			
MW OH	I BEST CONSTRUCTION V009425	HOUSING REHAB-161	302535-6401 Community Programs	TK0709A	12,281.00 1	P10269	00084483	07/15/2014
MW OH	I BEST CONSTRUCTION V009425	HOUSING REHAB-825 CARDINAL	302535-6401 Community Programs	TK0709A	9,304.00 2	P10270	00084483	07/15/2014
			<b>Vendor Total:</b>		<b>21,585.00</b>			
MW IP	ICMA RETIREMENT TRUST V000496	ICMA CONTRIBUTION-FILLERS	0010-2170 Deferred Comp Payable - ICMA	ITK061214	150.00 6914A		00084257	06/12/2014
			<b>Vendor Total:</b>		<b>150.00</b>			

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MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6290 Dept. Contract Services	TK0625B	127.58	1987523-00		00084346	06/26/2014
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6290 Dept. Contract Services	TK0625B	55.15	1987523-01		00084346	06/26/2014
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6290 Dept. Contract Services	TK0625B	309.72	1990778-00		00084346	06/26/2014
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6290 Dept. Contract Services	TK0625B	124.71	2000739-00		00084346	06/26/2014
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6290 Dept. Contract Services	TK0625B	138.51	2005360-00		00084346	06/26/2014
				<b>Vendor Total:</b>	<b>755.67</b>				
MW OH	INTERNAL CONTROL V000504	JUNE PRE-EMPLOYMENT EXAMS	103040-6099 Other Professional Services	TK0709A	875.00	10611		00084484	07/15/2014
				<b>Vendor Total:</b>	<b>875.00</b>				
MW OH	J KIM ELECTRIC INC V009249	HOUSING REHAB-805 ORIOLE AVE	302535-6401 Community Programs	TK0625B	2,150.00	2014-0501-20		00084347	06/26/2014
				<b>Vendor Total:</b>	<b>2,150.00</b>				
MW OH	JOHN L HUNTER & V008757	MAY NPDES INSPECTION SVS	103550-6290 Dept. Contract Services	TK0702A	3,007.50	PLANP0514	P10139	00084443	07/02/2014
				<b>Vendor Total:</b>	<b>3,007.50</b>				
MW OH	JP CONSTRUCTION V009035	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	TK0625B	100.00	301430		00084348	06/26/2014
MW OH	JP CONSTRUCTION V009035	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	TK0625B	100.00	301431		00084348	06/26/2014
				<b>Vendor Total:</b>	<b>200.00</b>				
MW IP	KEEN, DAVID V004024	DISABILITY PENSION PMT	103041-5001 Salaries/Full-Time Regular	ITK061214	10,089.36	061214		00084258	06/12/2014
MW OH	KEEN, DAVID V004024	6/8-21 DISABILITY PENSION PMT	103041-5001 Salaries/Full-Time Regular	TK0625D	1,681.56	062114		00084349	06/26/2014

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MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	<b>Vendor Total:</b> TK0625B	11,770.92 305.08 3875		00084350	06/26/2014
MW OH	KIM IRON WORKS INC V009389	IRON FENCING FOR A/C UNITS	103655-6301 Special Department Supplies	<b>Vendor Total:</b> TK0625B	305.08 3,680.00 9117622	P10231	00084351	06/26/2014
MW OH	KOA CORPORATION V006654	MARCH-MAY TRAFFIC STUDY SVS	0044-2048 / 45040-2048 Engineering Plan Check Deposit	<b>Vendor Total:</b> TK0702A	3,680.00 350.00 JB33016X7		00084444	07/02/2014
MW IP	KOSMONT COMPANIES V006131	APRIL REAL ESTATE ADVISORY SVS	40000-6001 Management Consulting Services	<b>Vendor Total:</b> ITK061214	350.00 3,302.05 0040		00084259	06/12/2014
MW OH	LARSON, MELISSA V009427	CLASS REFUND	100000-4340 / 79348-4340 Recreation Programs	<b>Vendor Total:</b> TK0709A	3,302.05 122.00 2000154.002		00084485	07/15/2014
MW IP	LEGAL SHIELD V008104	JUNE LEGAL SERVICES	0010-2192 Police Legal Services	<b>Vendor Total:</b> ITK061914	122.00 408.68 61714A		00084287	06/19/2014
MW IP	LEGAL SHIELD V008104	JUNE LEGAL SERVICES	0043-2192 Police Legal Services	ITK061914	14.96 61714A		00084287	06/19/2014
MW IP	LEGAL SHIELD V008104	JUNE LEGAL SERVICES	0048-2192 Police Legal Services	ITK061914	26.03 61714A		00084287	06/19/2014
MW IP	LEGAL SHIELD V008104	JUNE LEGAL SERVICES	0037-2192 Police Legal Services	ITK061914	14.93 61714A		00084287	06/19/2014
MW IP	LEGAL SHIELD V008104	JUNE LEGAL SERVICES	0029-2192 Police Legal Services	ITK061914	6.60 61714A		00084287	06/19/2014
MW IP	LEU, BIING V009409	REFUND-B/L OVERPAYMENT	100000-4130 Rental Property	<b>Vendor Total:</b> ITK061214	471.20 4,182.01 061214		00084260	06/12/2014

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MW IP	LIDGARD AND ASSOCIATES APPRAISAL SVS: 120 S. BRADFORD V005804		431010-6999 Other Expenditure	Vendor Total: ITK061914	4,182.01	P10259	00084288	06/19/2014
MW IP	LIEBERT CASSIDY V000597	APRIL LEGAL SERVICES	404582-6006 / 10035-6006 Litigation	Vendor Total: ITK061214	2,650.00	P10251	00084261	06/12/2014
MW OH	LILLEY PLANNING GROUP V008540	5/12-22 BLDG INSPECTION SVS	102532-6045 Building Inspection Services	Vendor Total: TK0625B	11,050.55	P09113	00084352	06/26/2014
MW OH	LILLEY PLANNING GROUP V008540	5/12-29 PLANNER SVS	102532-6290 Dept. Contract Services	TK0625B	1,920.00	P09113	00084352	06/26/2014
MW OH	LILLEY PLANNING GROUP V008540	5/12-23 PW INSPECTOR SVS	103550-6290 Dept. Contract Services	TK0625B	3,332.00	P10173	00084352	06/26/2014
MW OH	LILLEY PLANNING GROUP V008540	MAY GENERAL PLAN SVS	333523-6017 / 6108670159-6017 Special Studies	TK0625B	1,680.00	P10247	00084352	06/26/2014
MW OH	LILLEY PLANNING GROUP V008540	MAY GENERAL PLAN SVS	333523-6017 / 6108670159-6017 Special Studies	TK0625B	4,890.00	P10247	00084352	06/26/2014
MW OH	LINCOLN AQUATICS V000575	AQUATICS PROGRAM SUPPLIES	104071-6360 Uniforms	Vendor Total: TK0625B	13,644.50	P10247	00084353	06/26/2014
MW OH	LOR GEOTECHNICAL GROUMAY-JUNE COMPACTION TESTING V008473		333552-6185 / 6105640155-6185 Construction Services	Vendor Total: TK0625B	836.68	P09806	00084354	06/26/2014
MW OH	LOZOYA, ITZEL V009414	DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385 Facility Rental	Vendor Total: TK0625B	6,510.40	P09806	00084355	06/26/2014
MW OH	MAEDA, MITSUO V009438	CLASS REFUND	100000-4340 / 79510-4340 Recreation Programs	Vendor Total: TK0709A	100.00	P10173	00084486	07/15/2014

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MW OH	MANAGEMENT PARTNERS V008226	5/22-29 GENERAL PLAN SVS	333523-6017 / 6108670159-6017 Special Studies	TK0625B	1,408.76 01196		00084356	06/26/2014
			<b>Vendor Total:</b>		<b>210.00</b>			
MW OH	MANAGEMENT PARTNERS V008226	6/3-13 INTERIM PLANNING MGMT	101511-6001 Management Consulting Services	TK0625D	1,179.38 01219		00084356	06/26/2014
			<b>Vendor Total:</b>		<b>2,588.14</b>			
MW IP	MARIPOSA LANDSCAPES IN V000647	IN MAY LANDSCAPE MAINT	103655-6115 Landscaping	ITK061214	41,247.78 64345	P10194	00084262	06/12/2014
MW IP	MARIPOSA LANDSCAPES IN V000647	IN MAY LANDSCAPE MAINT-LIBRARY	0010-1220 Accts Rec/Plac Library Dist	ITK061214	1,452.49 64345	P10194	00084262	06/12/2014
MW IP	MARIPOSA LANDSCAPES IN V000647	IN MAY LANDSCAPE MAINT-LMD	296561-6115 Landscaping	ITK061214	7,099.50 64346	P10194	00084262	06/12/2014
			<b>Vendor Total:</b>		<b>49,799.77</b>			
MW OH	MARTINEZ, AUSTIN V004930	FIELD SOBRIETY-MEAL, MILEAGE	103041-6250 Staff Training	TK0625B	90.21 412		00084357	06/26/2014
			<b>Vendor Total:</b>		<b>90.21</b>			
MW OH	MARTINEZ, JOSE V009424	DEPOSIT REFUND-BACKS	100000-4385 Facility Rental	TK0625D	150.00 2000105.002		00084358	06/26/2014
			<b>Vendor Total:</b>		<b>150.00</b>			
MW OH	MARTINEZ, STEVE V006490	MARCH RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	TK0625B	200.00 MARCH 14	P08874	00084359	06/26/2014
MW OH	MARTINEZ, STEVE V006490	MAY RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	TK0625B	200.00 MAY 14	P08874	00084359	06/26/2014
			<b>Vendor Total:</b>		<b>400.00</b>			
MW IP	MC FADDEN-DALE V000635	VEHICLE PARTS	433658-6301 Special Department Supplies	ITK061214	35.37 150459/5		00084263	06/12/2014
MW IP	MC FADDEN-DALE V000635	VEHICLE PARTS	433658-6301 Special Department Supplies	ITK061214	20.09 150963/5		00084263	06/12/2014
MW OH	MC FADDEN-DALE	PW PARTS	433658-6301	TK0625B	25.49 152069/5		00084360	06/26/2014

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	V000635		Special Department Supplies					
MW OH	MENDOZA, JESUS V001427	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	TK0709A	150.00 92385		00084487	07/15/2014
				<b>Vendor Total:</b>	<b>80.95</b>			
MW OH	MIDWEST ENVIRONMENTALDEMO-CLEAN UP-235 S. BRADFORD V009349		333552-6185 / 6113240017-6185 Construction Services	TK0625B	1,189.76 C144-026R	P10176	00084361	06/26/2014
				<b>Vendor Total:</b>	<b>150.00</b>			
MW IP	MOORE, MIKE V004408	3/2-6/7 TEMP DISABILITY BENEFIT	103041-5001 Salaries/Full-Time Regular	ITK061914	2,652.54 061214		00084289	06/19/2014
				<b>Vendor Total:</b>	<b>1,189.76</b>			
MW OH	NORCO DELIVERY SERVICES\$SHIPPING CHARGES V007294		103550-6325 Postage	TK0625B	19.22 611050		00084362	06/26/2014
				<b>Vendor Total:</b>	<b>2,652.54</b>			
MW OH	OCLEAAA V009443	PD EXPLORER AWARDS REG	103041-6301 Special Department Supplies	TK0709A	220.00 2014 AWARDS		00084488	07/15/2014
				<b>Vendor Total:</b>	<b>19.22</b>			
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	101513-6315 Office Supplies	TK0625D	43.19 045935I		00084363	06/26/2014
				<b>Vendor Total:</b>	<b>220.00</b>			
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103650-6315 Office Supplies	TK0625B	7.17 046366I	P08944	00084363	06/26/2014
				<b>Vendor Total:</b>	<b>43.19</b>			
MW OH	OFFICE INDUSTRIES V007477	RECYCLED PAPER	374386-6315 Office Supplies	TK0625B	244.13 046349	P09977	00084363	06/26/2014
				<b>Vendor Total:</b>	<b>7.17</b>			
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	104070-6315 Office Supplies	TK0625B	359.59 046378	P10122	00084363	06/26/2014
				<b>Vendor Total:</b>	<b>244.13</b>			
MW OH	OH, MYUNG V009430	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	TK0709A	150.00 92384		00084489	07/15/2014
				<b>Vendor Total:</b>	<b>654.08</b>			
				<b>Vendor Total:</b>	<b>150.00</b>			

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MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0625C	39.01	292450		00084364	06/26/2014
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0625C	6.80	301402		00084364	06/26/2014
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0625C	11.39	301646		00084364	06/26/2014
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0625C	2.75	302646		00084364	06/26/2014
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0625C	51.06	304425		00084364	06/26/2014
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0625C	30.30	304543		00084364	06/26/2014
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0625C	9.19	304900		00084364	06/26/2014
MW OH	ONE STOP PARTS SOURCE V007231	CREDIT-VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	TK0625C	-110.19	3093		00084364	06/26/2014
					<b>Vendor Total:</b>	<b>40.31</b>			
MW OH	ORANGE COUNTY V000699	P/E 6/7/14 PD DATE 6/13/14	0037-2176 PCEA/OCEA Assoc Dues	PY14112	5.77	2610/1401012		00084241	06/13/2014
MW OH	ORANGE COUNTY V000699	P/E 6/7/14 PD DATE 6/13/14	0010-2176 PCEA/OCEA Assoc Dues	PY14112	226.58	2610/1401012		00084241	06/13/2014
MW OH	ORANGE COUNTY V000699	P/E 6/7/14 PD DATE 6/13/14	0048-2176 PCEA/OCEA Assoc Dues	PY14112	18.75	2610/1401012		00084241	06/13/2014
MW OH	ORANGE COUNTY V000699	P/E 6/7/14 PD DATE 6/13/14	0043-2176 PCEA/OCEA Assoc Dues	PY14112	19.24	2610/1401012		00084241	06/13/2014
MW OH	ORANGE COUNTY V000699	P/E 6/7/14 PD DATE 6/13/14	0029-2176 PCEA/OCEA Assoc Dues	PY14112	8.64	2610/1401012		00084241	06/13/2014
MW OH	ORANGE COUNTY V000699	P/E 6/21/14 PD DATE 6/27/14	0029-2176 PCEA/OCEA Assoc Dues	PY14013	8.65	2610/1401013		00084399	06/27/2014
MW OH	ORANGE COUNTY V000699	P/E 6/21/14 PD DATE 6/27/14	0037-2176	PY14013	5.77	2610/1401013		00084399	06/27/2014

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	V000699		PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY V000699	P/E 6/21/14 PD DATE 6/27/14	0010-2176	PY14013	226.58	2610/1401013		00084399	06/27/2014
			PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY V000699	P/E 6/21/14 PD DATE 6/27/14	0043-2176	PY14013	19.24	2610/1401013		00084399	06/27/2014
			PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY V000699	P/E 6/21/14 PD DATE 6/27/14	0048-2176	PY14013	18.74	2610/1401013		00084399	06/27/2014
			PCEA/OCEA Assoc Dues						
			<b>Vendor Total:</b>		<b>557.96</b>				
MW IP	ORANGE COUNTY FIRE V000704	PLAN CHECK CHARGES	0044-2055 Or Co Fire Auth/Pln Rev Depos	ITK061214	471.00	PC188565		00084264	06/12/2014
MW IP	ORANGE COUNTY FIRE V000704	PLAN CHECK CHARGES	0044-2055 Or Co Fire Auth/Pln Rev Depos	ITK061214	471.00	PC188566		00084264	06/12/2014
MW IP	ORANGE COUNTY FIRE V000704	FACILITIES MAINT 4TH QTR	103044-6130 Repair & Maint/Facilities	ITK061914	5,222.00	S279547	P10253	00084290	06/19/2014
MW IP	ORANGE COUNTY FIRE V000704	VEHICLE REPLACEMENT 4TH QTR	333538-6842 / 61113-6842 Vehicles	ITK061914	35,292.50	S279547	P10253	00084290	06/19/2014
MW IP	ORANGE COUNTY FIRE V000704	FIRE/PARAMEDIC 4TH QTR CHARGES	03044-6190 Fire Authority Services	ITK061914	1,281,765.75	S279547	P10253	00084290	06/19/2014
			<b>Vendor Total:</b>		<b>1,323,222.25</b>				
MW OH	ORANGE COUNTY REGISTERMAY V003211	LEGAL ADVERTISING	101002-6225 Advertising/Promotional	TK0625D	735.07	06232014		00084365	06/26/2014
MW IP	ORANGE COUNTY V007306	MAY PARKING CITATIONS	0044-2038 Parking Fines	ITK061914	6,487.50	61214A		00084291	06/19/2014
MW OH	ORIGINAL WATERMEN V006320	AQUATIC STAFF UNIFORMS	104071-6360 Uniforms	TK0702A	2,022.25	29580		00084445	07/02/2014
MW OH	OVERLAND PACIFIC &	APRIL RELOCATION ASSISTANCE	540000-6099	TK0625C	1,675.00	1404127		00084366	06/26/2014

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	V002804		Other Professional Services						
MW OH	PACIFIC MH CONSTRUCTION	HOUSING REHAB-805 ORIOLE AVE	302535-6401	<b>Vendor Total:</b> TK0709A	<b>1,675.00</b> 10,450.00	187367	P10268	00084490	07/15/2014
	V009236		Community Programs						
MW OH	PAK WEST PAPER & V000815	JANITORIAL SUPPLIES	433654-6290 Dept. Contract Services	<b>Vendor Total:</b> TK0625C	<b>10,450.00</b> 1,461.26	PINV142844		00084367	06/26/2014
MW OH	PALAFIX, ANGELICA V009429	DEPOSIT REFUND-KRAEMER	100000-4385 Facility Rental	<b>Vendor Total:</b> TK0702A	<b>1,461.26</b> 100.00	200158.002		00084446	07/02/2014
MW OH	PAPCO IRRIGATION V000799	TRACE UNDERGROUND WIRES	103655-6290 Dept. Contract Services	<b>Vendor Total:</b> TK0702A	<b>100.00</b> 210.00	10978	P08972	00084447	07/02/2014
MW OH	PAPCO IRRIGATION V000799	TRACE UNDERGROUND WIRES	103655-6290 Dept. Contract Services	<b>Vendor Total:</b> TK0702A	<b>180.00</b> 180.00	10979	P08972	00084447	07/02/2014
MW OH	PARKHOUSE TIRE INC V004472	TIRES	433658-6134 Vehicle Repair & Maintenance	<b>Vendor Total:</b> TK0625D	<b>390.00</b> 335.34	1020132802		00084368	06/26/2014
MW IP	PARS V006999	JUNE TRUST ADMIN SVS	395083-6025 Third Party Administration	<b>Vendor Total:</b> ITK061914	<b>335.34</b> 400.00	29013		00084292	06/19/2014
MW OH	PARTS SOURCE V000817	VEHICLE/EQUIP PARTS	433658-6134 Vehicle Repair & Maintenance	<b>Vendor Total:</b> TK0625C	<b>400.00</b> 2.22	63817	P09179	00084369	06/26/2014
MW OH	PCEA C/O NORTH ORANGE V000679	06/7/14 PD DATE	0010-2176 PCEA/OCEA Assoc Dues	<b>Vendor Total:</b> PY14112	<b>2.22</b> 23.55	2615/1401012		00084242	06/13/2014
MW OH	PCEA C/O NORTH ORANGE V000679	06/7/14 PD DATE	0048-2176 PCEA/OCEA Assoc Dues	<b>Vendor Total:</b> PY14112	<b>1.95</b> 1.95	2615/1401012		00084242	06/13/2014

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MW OH	PCEA C/O NORTH ORANGE V000679	00E 6/7/14 PD DATE 6/13/14	0043-2176 PCEA/OCEA Assoc Dues	PY14112	2.00	2615/1401012		00084242	06/13/2014
MW OH	PCEA C/O NORTH ORANGE V000679	00E 6/7/14 PD DATE 6/13/14	0037-2176 PCEA/OCEA Assoc Dues	PY14112	0.60	2615/1401012		00084242	06/13/2014
MW OH	PCEA C/O NORTH ORANGE V000679	00E 6/7/14 PD DATE 6/13/14	0029-2176 PCEA/OCEA Assoc Dues	PY14112	0.90	2615/1401012		00084242	06/13/2014
MW OH	PCEA C/O NORTH ORANGE V000679	00E 6/21/14 PD DATE 6/27/14	0029-2176 PCEA/OCEA Assoc Dues	PY14013	0.90	2615/1401013		00084400	06/27/2014
MW OH	PCEA C/O NORTH ORANGE V000679	00E 6/21/14 PD DATE 6/27/14	0048-2176 PCEA/OCEA Assoc Dues	PY14013	1.95	2615/1401013		00084400	06/27/2014
MW OH	PCEA C/O NORTH ORANGE V000679	00E 6/21/14 PD DATE 6/27/14	0010-2176 PCEA/OCEA Assoc Dues	PY14013	23.55	2615/1401013		00084400	06/27/2014
MW OH	PCEA C/O NORTH ORANGE V000679	00E 6/21/14 PD DATE 6/27/14	0043-2176 PCEA/OCEA Assoc Dues	PY14013	2.00	2615/1401013		00084400	06/27/2014
MW OH	PCEA C/O NORTH ORANGE V000679	00E 6/21/14 PD DATE 6/27/14	0037-2176 PCEA/OCEA Assoc Dues	PY14013	0.60	2615/1401013		00084400	06/27/2014
				<b>Vendor Total:</b>	<b>58.00</b>				
MW OH	PENA-PASCUAL, SANTANA V009415	DEPOSIT REFUND-BACKS	100000-4385 Facility Rental	TK0625C	150.00	2000134.002		00084370	06/26/2014
				<b>Vendor Total:</b>	<b>150.00</b>				
MW IP	PINEDA, MATEO V002647	BOOT REIMBURSEMENT	103650-6360 Uniforms	ITK061214	53.63	052914		00084265	06/12/2014
				<b>Vendor Total:</b>	<b>53.63</b>				
MW OH	PLACENTIA POLICE V000839	P/E 6/7/14 PD DATE 6/13/14	0010-2180 Police Mgmt Assn Dues	PY14112	1,011.59	2625/1401012		00084243	06/13/2014
MW OH	PLACENTIA POLICE V000839	P/E 6/21/14 PD DATE 6/27/14	0010-2180 Police Mgmt Assn Dues	PY14013	1,011.59	2625/1401013		00084401	06/27/2014
				<b>Vendor Total:</b>	<b>2,023.18</b>				
MW OH	PLACENTIA POLICE	P/E 6/7/14 PD DATE 6/13/14	0050-2178	PY14112	100.06	2620/1401012		00084244	06/13/2014

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	V003519		Placentia Police Assoc Dues						
MW OH	PLACENTIA POLICE V003519	P/E 6/7/14 PD DATE 6/13/14	0010-2178	PY14112	3,035.94	2620/1401012		00084244	06/13/2014
MW OH	PLACENTIA POLICE V003519	P/E 6/21/14 PD DATE 6/27/14	0010-2178	PY14013	3,024.64	2620/1401013		00084402	06/27/2014
MW OH	PLACENTIA POLICE V003519	P/E 6/21/14 PD DATE 6/27/14	0050-2178	PY14013	100.06	2620/1401013		00084402	06/27/2014
			Placentia Police Assoc Dues						
			431010-6230	<b>Vendor Total:</b>	<b>6,260.70</b>				
MW OH	PLACENTIA-YORBA LINDA V000795	PRINTING SERVICES	Printing & Binding	TK0625C	108.81	411454	P08890	00084371	06/26/2014
			100000-4166	<b>Vendor Total:</b>	<b>108.81</b>				
MW OH	PRAK, GREG V009411	BUILDING PERMIT REFUND	Heat/Ventilation Air Cond	TK0625C	126.00	8-14-381		00084372	06/26/2014
MW OH	PRAK, GREG V009411	BUILDING PERMIT REFUND	10% CBSC Collect Fees	TK0625C	0.10	8-14-381		00084372	06/26/2014
MW OH	PRAK, GREG V009411	BUILDING PERMIT REFUND	0044-2030	TK0625C	0.76	8-14-381		00084372	06/26/2014
			Strong Motion Fees/Res.						
MW OH	PRAK, GREG V009411	BUILDING PERMIT REFUND	0044-2031	TK0625C	0.04	8-14-381		00084372	06/26/2014
			Strong Motion Admin						
MW OH	PRAK, GREG V009411	BUILDING PERMIT REFUND	0044-2036	TK0625C	0.90	8-14-381		00084372	06/26/2014
			CBSC State Fee						
MW OH	PRAK, GREG V009411	BUILDING PERMIT REFUND	0044-2049	TK0625C	5.00	8-14-381		00084372	06/26/2014
			Health & Safety Collection						
MW OH	PRAK, GREG V009411	BUILDING PERMIT REFUND	100000-4160	TK0625C	323.50	8-14-381		00084372	06/26/2014
			Building Permits						
MW OH	PRAK, GREG V009411	BUILDING PERMIT REFUND	100000-4162	TK0625C	192.00	8-14-381		00084372	06/26/2014
			Plumbing Permits						
MW OH	PRAK, GREG V009411	BUILDING PERMIT REFUND	100000-4164	TK0625C	183.00	8-14-381		00084372	06/26/2014
			Electrical Permits						
MW OH	PRAK, GREG	BUILDING PERMIT REFUND	100000-4303	TK0625C	13.28	8-14-381		00084372	06/26/2014

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	V009411		Technology Fee						
MW OH	PRAK, GREG V009411	BUILDING PERMIT REFUND	100000-4302 General Plan Update Fee	TK0625C	17.20	8-14-381		00084372	06/26/2014
				<b>Vendor Total:</b>	<b>861.78</b>				
MW IP	PRINCIPAL FINANCIAL V000844	MAY LIFE INSURANCE PREMIUMS	395083-5163 Life Insurance Premiums	ITK061914	402.45	124125488000-00		00084293	06/19/2014
MW IP	PRINCIPAL FINANCIAL V000844	MAY LIFE INSURANCE PREMIUMS	103040-5163 Life Insurance Premiums	ITK061914	154.30	124125488000-00		00084293	06/19/2014
MW IP	PRINCIPAL FINANCIAL V000844	MAY LIFE INSURANCE PREMIUMS	101511-5163 Life Insurance Premiums	ITK061914	221.48	124125488000-00		00084293	06/19/2014
MW IP	PRINCIPAL FINANCIAL V000844	MAY LIFE INSURANCE PREMIUMS	101512-5163 Life Insurance Premiums	ITK061914	126.23	124125488000-00		00084293	06/19/2014
				<b>Vendor Total:</b>	<b>904.46</b>				
MW IP	PRINCIPAL LIFE V008141	JUNE DENTAL PREMIUMS	395000-4720 ISF Dental Ins Reimbursement	ITK061914	517.44	JUNE 2014		00084294	06/19/2014
MW IP	PRINCIPAL LIFE V008141	JUNE DENTAL PREMIUMS	395083-5162 Dental Insurance Premiums	ITK061914	697.76	JUNE 2014		00084294	06/19/2014
				<b>Vendor Total:</b>	<b>1,215.20</b>				
MW IP	PSYCH CONSULT ASSOC. INC V009259	MAY PRE EMPLOYMENT EXAM	101512-6099 Other Professional Services	ITK061214	350.00	521194		00084266	06/12/2014
				<b>Vendor Total:</b>	<b>350.00</b>				
MW OH	RAGGED ROBIN RANCH INC V009274	6/9-19 PLANNING SVS	102531-6290 Dept. Contract Services	TK0709A	6,000.00	6-19-2014	P10143	00084491	07/15/2014
MW OH	RAGGED ROBIN RANCH INC V009274	5/27-6/5 PLANNING SVS	102531-6290 Dept. Contract Services	TK0625C	5,437.50	6-5-2014	P10143	00084373	06/26/2014
				<b>Vendor Total:</b>	<b>11,437.50</b>				
MW OH	REIMER, DEBORAH V009346	5/27-6/5 BUILDING TECH SVS	102532-6290 Dept. Contract Services	TK0625C	2,543.75	0109	P10115	00084374	06/26/2014
MW OH	REIMER, DEBORAH	6/9-19 BUILDING TECH SVS	102532-6290	TK0709A	2,956.25	0110	P10115	00084492	07/15/2014

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	V009346		Dept. Contract Services						
MW OH	REPUBLIC WASTE SERVICES V007205	MAY REFUSE COLLECTION	374386-6101 Disposal	TK0702A	207,715.41	MAY 14	P09118	00084448	07/02/2014
				<b>Vendor Total:</b>	<b>5,500.00</b>				
MW OH	REYES, HENRY V009440	DEPOSIT REFUND-WHITTEN	100000-4385 Facility Rental	TK0709A	150.00	2000156.002		00084493	07/15/2014
				<b>Vendor Total:</b>	<b>207,715.41</b>				
MW OH	RIVAS, RUBIA V004557	6/8-21 PERS REIMURSEMENT	0010-2140 Employee PERS W/H	TK0709A	469.41	070114A		00084494	07/15/2014
MW OH	RIVAS, RUBIA V004557	6/17-18 COURT STAND BY PAY	103041-5015 / 50043-5015 Overtime	TK0709A	200.00	07072014		00084494	07/15/2014
				<b>Vendor Total:</b>	<b>669.41</b>				
MW IP	RODRIGUEZ, EDWARD V003419	BOOT REIMBURSEMENT	103650-6360 Uniforms	ITK061214	75.01	052914		00084267	06/12/2014
				<b>Vendor Total:</b>	<b>75.01</b>				
MW OH	ROTARY CLUB OF V003446	LIGHT USE REFUND	100000-4385 / 79161-4385 Facility Rental	TK0702A	132.00	92379		00084449	07/02/2014
MW OH	ROTARY CLUB OF V003446	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	TK0702A	100.00	92381		00084449	07/02/2014
				<b>Vendor Total:</b>	<b>232.00</b>				
MW OH	ROYAL ROOFING V009420	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	TK0625C	100.00	301411		00084375	06/26/2014
MW OH	ROYAL ROOFING V009420	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	TK0625C	100.00	301432		00084375	06/26/2014
				<b>Vendor Total:</b>	<b>200.00</b>				
MW IP	SA AQUATICS V002842	MARCH FOUNTAIN MAINT	433654-6290 Dept. Contract Services	ITK061214	142.50	203811	P09293	00084268	06/12/2014
MW IP	SA AQUATICS	MARCH FOUNTAIN MAINT	0010-1220	ITK061214	142.50	203811	P09293	00084268	06/12/2014

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	V002842		Accts Rec/Plac Library Dist						
MW IP	SA AQUATICS V002842	APRIL FOUNTAIN MAINT	0010-1220 Accts Rec/Plac Library Dist	ITK061214	142.50	203844	P09293	00084268	06/12/2014
MW IP	SA AQUATICS V002842	APRIL FOUNTAIN MAINT	433654-6290 Dept. Contract Services	ITK061214	142.50	203844	P09293	00084268	06/12/2014
MW OH	SA AQUATICS V002842	MAY FOUNTAIN MAINT	0010-1220 Accts Rec/Plac Library Dist	TK0625C	142.50	203862	P09293	00084376	06/26/2014
MW OH	SA AQUATICS V002842	MAY FOUNTAIN MAINT	433654-6290 Dept. Contract Services	TK0625C	142.50	203862	P09293	00084376	06/26/2014
				<b>Vendor Total:</b>	<b>855.00</b>				
MW OH	SANTIAGO ROOFING V001614	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	TK0625C	100.00	301441		00084377	06/26/2014
				<b>Vendor Total:</b>	<b>100.00</b>				
MW OH	SCRUGGS, MARK V009416	CLASS REFUND	100000-4340 / 79370-4340 Recreation Programs	TK0625C	80.00	92340		00084378	06/26/2014
				<b>Vendor Total:</b>	<b>80.00</b>				
MW IP	SHRED-IT LOS ANGELES V000905	5/21 SHRED DOCUMENT SVS	374386-6299 Other Purchased Services	ITK061214	92.74	9403671531	P08883	00084269	06/12/2014
MW IP	SHRED-IT LOS ANGELES V000905	6/4 SHRED DOCUMENT SVS	374386-6299 Other Purchased Services	ITK061214	92.74	9403734007	P08883	00084269	06/12/2014
				<b>Vendor Total:</b>	<b>185.48</b>				
MW OH	SIEMENS INDUSTRY INC V008785	JUNE INTERSECTION MAINT	0010-1224 AR/City of Fullerton	TK0709A	2,200.00	400118992	P09324	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	JUNE INTERSECTION MAINT	103652-6099 Other Professional Services	TK0709A	2,200.00	400118992	P09324	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	FEB INTERSECTION MAINT	0010-1226 AR/City of Yorba Linda	TK0709A	356.25	400119361	P09324	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	FEB INTERSECTION MAINT	103652-6099 Other Professional Services	TK0709A	1,068.75	400119361	P09324	00084495	07/15/2014

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MW OH	SIEMENS INDUSTRY INC V008785	DEC TRAFFIC SIGNAL MAINT	0010-1232 Accts Rec/Other Agencies	TK0709A	182.38	400117314	P09325	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	DEC TRAFFIC SIGNAL MAINT	0010-1228 AR/County of Orange	TK0709A	28.05	400117314	P09325	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	DEC TRAFFIC SIGNAL MAINT	0010-1226 AR/City of Yorba Linda	TK0709A	127.50	400117314	P09325	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	DEC TRAFFIC SIGNAL MAINT	0010-1224 AR/City of Fullerton	TK0709A	176.80	400117314	P09325	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	DEC TRAFFIC SIGNAL MAINT	103652-6099 Other Professional Services	TK0709A	4,170.27	400117314	P09325	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	FEB TRAFFIC SIGNAL MAINT	0010-1228 AR/County of Orange	TK0709A	28.05	400120916	P09325	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	FEB TRAFFIC SIGNAL MAINT	0010-1224 AR/City of Fullerton	TK0709A	176.80	400120916	P09325	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	FEB TRAFFIC SIGNAL MAINT	0010-1226 AR/City of Yorba Linda	TK0709A	127.50	400120916	P09325	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	FEB TRAFFIC SIGNAL MAINT	0010-1232 Accts Rec/Other Agencies	TK0709A	182.38	400120916	P09325	00084495	07/15/2014
MW OH	SIEMENS INDUSTRY INC V008785	FEB TRAFFIC SIGNAL MAINT	103652-6099 Other Professional Services	TK0709A	4,170.27	400120916	P09325	00084495	07/15/2014
				<b>Vendor Total:</b>	<b>15,195.00</b>				
MW OH	SIMPLEX GRINNELL V008625	QTRLY ALARM MONITORING	433654-6127 Alarm Monitoring	TK0625C	1,032.50	76856870	P09052	00084379	06/26/2014
MW IP	SIMPLEX GRINNELL V008625	EMERGENCY ALARM REPAIR	433654-6127 Alarm Monitoring	ITK061214	1,447.43	80167690	P09052	00084270	06/12/2014
				<b>Vendor Total:</b>	<b>2,479.93</b>				
MW IP	SOUTHERN CALIFORNIA V000910	MAY-JUNE ELECTRICAL CHARGES	431010-6330 Electricity	ITK061214	12,795.28	061014		00084271	06/12/2014
MW IP	SOUTHERN CALIFORNIA V000910	MAY-JUNE ELECTRICAL CHARGES	296561-6330 Electricity	ITK061214	99.12	061014		00084271	06/12/2014

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MW IP	SOUTHERN CALIFORNIA V000910	MAY-JUNE ELECTRICAL CHARGES	286560-6330 Electricity	ITK061214	29,955.08	061014		00084271	06/12/2014
MW IP	SOUTHERN CALIFORNIA V000910	MAY-JUNE ELECTRICAL CHARGES	296561-6330 Electricity	ITK061914	175.21	061714		00084295	06/19/2014
MW IP	SOUTHERN CALIFORNIA V000910	MAY-JUNE ELECTRICAL CHARGES	431010-6330 Electricity	ITK061914	323.03	061714		00084295	06/19/2014
MW IP	SOUTHERN CALIFORNIA V000910	MAY-JUNE ELECTRICAL CHARGES	0010-1226 AR/City of Yorba Linda	ITK061914	121.04	061714		00084295	06/19/2014
MW IP	SOUTHERN CALIFORNIA V000910	MAY-JUNE ELECTRICAL CHARGES	0010-1228 AR/County of Orange	ITK061914	15.06	061714		00084295	06/19/2014
				<b>Vendor Total:</b>	<b>43,483.82</b>				
MW IP	SPARKLETTIS V000967	MAY WATER DELIVERY	431010-6301 Special Department Supplies	ITK061214	99.28	4106122 051714	P08884	00084272	06/12/2014
MW OH	SPARKLETTIS V000967	JUNE WATER DELIVERY	431010-6301 Special Department Supplies	TK0709A	163.48	4106122 061714	P08884	00084496	07/15/2014
				<b>Vendor Total:</b>	<b>262.76</b>				
MW IP	SPRINT V006126	MAY RELAY SERVICES	431010-6215 Telephone	ITK061214	609.89	95051141000736		00084273	06/12/2014
				<b>Vendor Total:</b>	<b>609.89</b>				
MW IP	ST JUDE HERITAGE V003499	MAY MEDICAL SVS	101512-6099 Other Professional Services	ITK061214	270.00	33867		00084274	06/12/2014
				<b>Vendor Total:</b>	<b>270.00</b>				
MW OH	SUMMIT FINANCIAL V009432	BIKE TEAM UNIFORMS	103041-6360 / 50120-6360 Uniforms	TK0702A	1,499.07	63399		00084450	07/02/2014
				<b>Vendor Total:</b>	<b>1,499.07</b>				
MW OH	SYNOPTEK INC V007863	MAY IT SUPPORT SVS	422023-6290 Dept. Contract Services	TK0625C	6,026.25	223536	P08929	00084380	06/26/2014
MW OH	SYNOPTEK INC V007863	SSL CERTIFICATE RENEWAL	441573-6136 Software Maintenance	TK0625C	74.00	223417	P09127	00084380	06/26/2014

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MW IP	SYNOPTEK INC V007863	MAY ANTI-VIRUS PROTECTION	422023-6136 Software Maintenance	ITK061214	450.00	223537	P09748	00084275	06/12/2014
MW OH	SYNOPTEK INC V007863	COMPUTER REPLACEMENT PROJECT	222023-6290 Dept. Contract Services	TK0625C	2,250.00	223538	P10220	00084380	06/26/2014
MW OH	SYNOPTEK INC V007863	PD BACK-UP SERVER	422023-6840 Machinery & Equipment	TK0625C	2,607.67	223418	P10266	00084380	06/26/2014
			<b>Vendor Total:</b>		<b>11,407.92</b>				
MW IP	T-MOBILE V004339	MAY CELL PHONE CHARGES	431010-6215 Telephone	ITK061214	639.13	060214		00084276	06/12/2014
MW IP	T-MOBILE V004339	MAY CELL PHONE CHARGES	431010-6215 Telephone	ITK061214	1,124.87	060314		00084276	06/12/2014
			<b>Vendor Total:</b>		<b>1,764.00</b>				
MW OH	TEAM ATHLETICS V009428	ADULT SPORTS UNIFORMS	104071-6301 / 79364-6301 Special Department Supplies	TK0702A	710.64	12963		00084451	07/02/2014
MW OH	TETRAS CONSTRUCTION V009392	RELOCATION ASSIST-METROLINK	540000-6099 Other Professional Services	TK0625C	12,990.44	060414	P10257	00084381	06/26/2014
			<b>Vendor Total:</b>		<b>710.64</b>				
MW OH	THEEMLING, KATHRYN V009422	DEMOLITION BOND REFUND	0044-2033 Construction & Demo Deposit	TK0625C	250.00	401412		00084382	06/26/2014
MW OH	TORRES, SAL V009270	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	TK0625C	100.00	301427		00084383	06/26/2014
MW OH	TORRES, SAL V009270	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	TK0625C	100.00	301428		00084383	06/26/2014
			<b>Vendor Total:</b>		<b>200.00</b>				
MW IP	TOVAR, MANUEL V003703	BOOT REIMBURSEMENT	103650-6360 Uniforms	ITK061214	87.36	052914		00084277	06/12/2014
			<b>Vendor Total:</b>		<b>87.36</b>				

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MW OH	TRAFFIC MANAGEMENT V008463	STREET SIGN BRACKETS	103652-6310 Street Signs	TK0702A	1,400.59 189989		00084452	07/02/2014
MW OH	TRAFFIC MANAGEMENT V008463	SIGN SUPPLIES	103652-6305 Traffic Control Devices	TK0625C	1,342.98 196604		00084384	06/26/2014
MW OH	TRAFFIC MANAGEMENT V008463	SIGN SUPPLIES	103652-6305 Traffic Control Devices	TK0625C	111.56 196668		00084384	06/26/2014
			<b>Vendor Total:</b>		<b>2,855.13</b>			
MW OH	TRILLIUM V007952	MAY CNG FUEL	433658-6345 Gasoline & Diesel Fuel	TK0625C	84.34 INV0008715	P09690	00084385	06/26/2014
MW OH	TRIEPEI SMITH & V007848	6/4-12 IT CONSULTING	422023-6290 Dept. Contract Services	TK0625D	406.25 1056		00084386	06/26/2014
MW OH	TRIEPEI SMITH & V007848	6/19-26 IT CONSULTING SVS	422023-6290 Dept. Contract Services	TK0702A	343.75 1082	P10126	00084453	07/02/2014
			<b>Vendor Total:</b>		<b>750.00</b>			
MW OH	TURBO DATA SYSTEMS INC V001238	MAY CITATION PROCESSING	103041-6099 Other Professional Services	TK0625C	1,123.45 21509	P08918	00084387	06/26/2014
			<b>Vendor Total:</b>		<b>1,123.45</b>			
MW OH	UNITED RENTALS V001082	TRENCHER RENTAL	433654-6170 Equipment & Tool Rental	TK0625D	129.21 120129802-001		00084388	06/26/2014
MW OH	UNITED RENTALS V001082	AERIAL LIFT RENTAL	433654-6290 Dept. Contract Services	TK0702A	479.76 120135939-001		00084454	07/02/2014
MW OH	UNITED RENTALS V001082	AERIAL LIFT RENTAL	103652-6170 Equipment & Tool Rental	TK0702A	925.00 120135939-001		00084454	07/02/2014
MW OH	UNITED RENTALS V001082	PW EQUIPMENT RENTAL	433654-6170 Equipment & Tool Rental	TK0625D	183.59 120169312-001		00084388	06/26/2014
			<b>Vendor Total:</b>		<b>1,717.56</b>			
MW IP	US BANK PARS #6746022400 V008781	PARS/ARS P/E 6/7 PD 6/13	0010-2131 Employer PARS/ARS Payable	ITK061914	1,005.80 61214J		00084296	06/19/2014

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MW IP	US BANK PARS #6746022400 V008781	PARS/ARS P/E 6/7 PD 6/13	0010-2126 Employee PARS/ARS W/H	ITK061914	1,005.80	61214J		00084296	06/19/2014
MW IP	US BANK PARS #6746022400 V008781	PARS/ARS P/E 6/7 PD 6/13	0043-2131 Employer PARS/ARS Payable	ITK061914	25.03	61214J		00084296	06/19/2014
MW IP	US BANK PARS #6746022400 V008781	PARS/ARS P/E 6/7 PD 6/13	0043-2126 Employee PARS/ARS W/H	ITK061914	25.03	61214J		00084296	06/19/2014
MW OH	US BANK PARS #6746022400 V008781	PARS/ARS P/E 6/21 PD 6/27	0043-2131 Employer PARS/ARS Payable	TK0709A	21.46	62614J		00084497	07/15/2014
MW OH	US BANK PARS #6746022400 V008781	PARS/ARS P/E 6/21 PD 6/27	0010-2126 Employee PARS/ARS W/H	TK0709A	1,211.60	62614J		00084497	07/15/2014
MW OH	US BANK PARS #6746022400 V008781	PARS/ARS P/E 6/21 PD 6/27	0010-2131 Employer PARS/ARS Payable	TK0709A	1,211.60	62614J		00084497	07/15/2014
MW OH	US BANK PARS #6746022400 V008781	PARS/ARS P/E 6/21 PD 6/27	0043-2126 Employee PARS/ARS W/H	TK0709A	21.46	62614J		00084497	07/15/2014
MW OH	US BANK PARS #6746022400 V008781	PARS/ARS	0010-2126 Employee PARS/ARS W/H	TK0702A	7.48	63014		00084455	07/02/2014
MW OH	US BANK PARS #6746022400 V008781	PARS/ARS	0010-2131 Employer PARS/ARS Payable	TK0702A	7.48	63014		00084455	07/02/2014
MW OH	US BANK PARS #6746022400 V008781	PARS/ARS	0010-2131 Employer PARS/ARS Payable	TK0702A	7.01	71414A		00084455	07/02/2014
MW OH	US BANK PARS #6746022400 V008781	PARS/ARS	0010-2126 Employee PARS/ARS W/H	TK0702A	7.01	71414A		00084455	07/02/2014
				<b>Vendor Total:</b>	<b>4,556.76</b>				
MW OH	VANTAGEPOINT TRANSFER P/E 6/7/14 PD DATE 6/13/14 V007191		0029-2170 Deferred Comp Payable - ICMA	PY14112	13.84	2606/1401012		00084245	06/13/2014
MW OH	VANTAGEPOINT TRANSFER P/E 6/7/14 PD DATE 6/13/14 V007191		0048-2170 Deferred Comp Payable - ICMA	PY14112	20.76	2606/1401012		00084245	06/13/2014
MW OH	VANTAGEPOINT TRANSFER P/E 6/7/14 PD DATE 6/13/14 V007191		0010-2170 Deferred Comp Payable - ICMA	PY14112	1,076.32	2606/1401012		00084245	06/13/2014
MW OH	VANTAGEPOINT TRANSFER P/E 6/21/14 PD DATE 6/27/14 V007191		0048-2170	PY14013	20.76	2606/1401013		00084403	06/27/2014

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V007191		Deferred Comp Payable - ICMA						
MW OH	VANTAGEPOINT TRANSFER P/E 6/21/14 PD DATE 6/27/14		0029-2170	PY14013	13.84	2606/1401013		00084403	06/27/2014
	V007191		Deferred Comp Payable - ICMA						
MW OH	VANTAGEPOINT TRANSFER P/E 6/21/14 PD DATE 6/27/14		0010-2170	PY14013	1,076.32	2606/1401013		00084403	06/27/2014
	V007191		Deferred Comp Payable - ICMA						
			<b>Vendor Total:</b>		<b>2,221.84</b>				
MW OH	VARENHORST, ANN	HERITAGE VENDOR REFUND	0044-2067	TK0709A	75.00	070214		00084498	07/15/2014
	V009439		Heritage Committee						
			<b>Vendor Total:</b>		<b>75.00</b>				
MW IP	VULCAN MATERIALS	PAVING ASPHALT	103652-6301	ITK061214	501.08	70352223		00084278	06/12/2014
	V001102		Special Department Supplies						
MW IP	VULCAN MATERIALS	PAVING ASPHALT	103652-6301	ITK061214	371.17	70375282		00084278	06/12/2014
	V001102		Special Department Supplies						
MW IP	VULCAN MATERIALS	PAVING ASPHALT	103652-6301	ITK061214	297.73	70380999		00084278	06/12/2014
	V001102		Special Department Supplies						
			<b>Vendor Total:</b>		<b>1,169.98</b>				
MW OH	WEST COAST ARBORISTS IN/6/1-15 RESIDENTAL TREE TRIMMING		103655-6115	TK0702A	240.00	97497		00084456	07/02/2014
	V001124		Landscaping						
MW OH	WEST COAST ARBORISTS IN/6/1-15 TREE TRIMMING		103655-6115	TK0702A	1,680.00	97494	P09336	00084456	07/02/2014
	V001124		Landscaping						
			<b>Vendor Total:</b>		<b>1,920.00</b>				
MW OH	WESTERN TRANSIT	JUNE 13 SR. TRANSPORTATION SVS	504071-6401 / 79538-6401	TK0625C	3,723.12	2.1977	P09779	00084389	06/26/2014
	V008280		Community Programs						
MW OH	WESTERN TRANSIT	MAY 13 SR. TRANSPORTATION SVS	194315-6401 / 79538-6401	TK0625C	3,981.67	2.2210	P09779	00084389	06/26/2014
	V008280		Community Programs						
			<b>Vendor Total:</b>		<b>7,704.79</b>				
MW OH	WEX BANK	JUNE PD GASOLINE	433658-6345	TK0702A	1,288.82	37233244	P10238	00084457	07/02/2014
	V007269		Gasoline & Diesel Fuel						
			<b>Vendor Total:</b>		<b>1,288.82</b>				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	WHIPPLE, LINDSAY V009214	SPRING INSTRUCTOR PAYMENT	104071-6060 Instructional Services	TK0702A	315.00 SPRING 14		00084458	07/02/2014
				<b>Vendor Total:</b>	<b>315.00</b>			
MW OH	WILLDAN ENGINEERING V001127	APRIL TRAFFIC ENGINEERING SVS	103550-6015 Engineering Services	TK0625C	4,480.00 00612629	P09219	00084390	06/26/2014
MW OH	WILLDAN ENGINEERING V001127	MAY ENGINEERING SVS-GIS	484376-6120 R & M/Sewer & Storm Drain	TK0625C	812.50 00512864	P10031	00084390	06/26/2014
MW IP	WILLDAN ENGINEERING V001127	TRAFFIC ENGINEERING	333552-6017 / 6108670159-6017 Special Studies	ITK061214	1,750.00 00612458	P10216	00084279	06/12/2014
MW OH	WILLDAN ENGINEERING V001127	APR TRAFFIC ENGR-GENERAL PLAN	333552-6017 / 6108670159-6017 Special Studies	TK0625C	1,680.00 00612631	P10216	00084390	06/26/2014
				<b>Vendor Total:</b>	<b>8,722.50</b>			
MW OH	WILLDAN ENGINEERING V007112	APRIL DESIGN SVS-PARKING LOT	103550-6015 Engineering Services	TK0702A	6,055.50 00512793	P10262	00084459	07/02/2014
				<b>Vendor Total:</b>	<b>6,055.50</b>			
MW OH	WILLIAMS ARCHITECTS V007445	CONSTRUCTION DOC PREP	333554-6185 / 61124-6185 Construction Services	TK0625C	3,683.33 11401		00084391	06/26/2014
				<b>Vendor Total:</b>	<b>3,683.33</b>			
MW OH	WILMES LLC V009421	PLAYGROUND INSPECTIONS	404582-6001 Management Consulting Services	TK0625C	1,600.00 1306		00084392	06/26/2014
				<b>Vendor Total:</b>	<b>1,600.00</b>			
MW OH	WM CURBSIDE INC V000230	MARCH-MAY USED OIL PICK UP	504315-6301 / 20040-6301 Special Department Supplies	TK0625D	810.00 582-2960-0	P09044	00084393	06/26/2014
				<b>Vendor Total:</b>	<b>810.00</b>			
MW IP	YORBA LINDA WATER V001148	MAY-JUNE WATER CHARGES	431010-6335 Water	ITK061914	1,262.77 060914		00084297	06/19/2014
MW OH	YORBA LINDA WATER V001148	MAY-JUNE WATER CHARGES	431010-6335 Water	TK0625D	1,778.76 062314		00084394	06/26/2014
				<b>Vendor Total:</b>	<b>3,041.53</b>			

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	YORBA LINDA WATER V006633	MAY SEWER CHARGES	484356-6297 Billing Services	ITK061214	250.00	71033		00084280	06/12/2014
MW OH	YORBA REGIONAL ANIMAL K9 MEDICAL SVS-BUDDY V008472		213041-6301 Special Department Supplies	<b>Vendor Total:</b> TK0625C	<b>250.00</b> 187.31	061214		00084395	06/26/2014
MW OH	YOUNG REMBRANDTS V005204	SPRING INSTRUCTOR PAYMENT	104071-6060 Instructional Services	<b>Vendor Total:</b> TK0702A	<b>187.31</b> 44.85	SPRING 14		00084460	07/02/2014
MW IP	ZUMAR INDUSTRIES INC V001156	STREET SIGNS	103652-6310 Street Signs	<b>Vendor Total:</b> ITK061214	<b>44.85</b> 3,017.97	0152533		00084281	06/12/2014
MW IP	ZUMAR INDUSTRIES INC V001156	STREET SIGNS	103652-6310 Street Signs	ITK061214	1,096.21	0152480	P08976	00084281	06/12/2014
<b>Vendor Total:</b>					<b>4,114.18</b>				
<b>Type Total:</b>					<b>2,121,504.74</b>				
<b>Warrant Total:</b>					<b>2,121,504.74</b>				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	ICMA RETIREMENT TRUST V000496	P/E 6/7/14 PD DATE 6/13/14	0037-2170 Deferred Comp Payable - ICMA	PY14112	53.50	2995/1401012		00005960	06/13/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 6/7/14 PD DATE 6/13/14	0048-2170 Deferred Comp Payable - ICMA	PY14112	105.50	2995/1401012		00005960	06/13/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 6/7/14 PD DATE 6/13/14	0043-2170 Deferred Comp Payable - ICMA	PY14112	50.00	2995/1401012		00005960	06/13/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 6/7/14 PD DATE 6/13/14	0029-2170 Deferred Comp Payable - ICMA	PY14112	43.00	2995/1401012		00005960	06/13/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 6/7/14 PD DATE 6/13/14	0010-2170 Deferred Comp Payable - ICMA	PY14112	10,280.72	2995/1401012		00005960	06/13/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 6/21/14 PD DATE 6/27/14	0029-2170 Deferred Comp Payable - ICMA	PY14013	43.00	2995/1401013		00006052	06/27/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 6/21/14 PD DATE 6/27/14	0010-2170 Deferred Comp Payable - ICMA	PY14013	24,730.72	2995/1401013		00006052	06/27/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 6/21/14 PD DATE 6/27/14	0048-2170 Deferred Comp Payable - ICMA	PY14013	105.50	2995/1401013		00006052	06/27/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 6/21/14 PD DATE 6/27/14	0037-2170 Deferred Comp Payable - ICMA	PY14013	53.50	2995/1401013		00006052	06/27/2014
EP	ICMA RETIREMENT TRUST V000496	P/E 6/21/14 PD DATE 6/27/14	0043-2170 Deferred Comp Payable - ICMA	PY14013	50.00	2995/1401013		00006052	06/27/2014

**Vendor Total: 35,515.44**

**Type Total: 35,515.44**

**Warrant Total: 35,515.44**

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FY 14/15

<u>Type</u>	<u>Vendor Name/ID</u>	<u>Description</u>	<u>Batch ID</u>	<u>Amount Invoice#</u>	<u>PO #</u>	<u>Check #</u>	<u>Check Date</u>
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**Grand Total: 255,089.47**

<u>Warrant Totals by ID</u>	
AP	197,968.03
EP	57,121.44
IP	0.00
OP	0.00

<u>Fund Name</u>		<u>Warrant Totals by Fund</u>
101-General Fund (0010)		48,705.49
401-City Capital Projects (0033)		6,001.84
501-Refuse Administration (0037)		607.19
601-Employee Health & Wlfre (0039)		190,456.28
605-Risk Management (0040)		228.67
701-Special Deposits (0044)		9,090.00

Void Total: 0.00  
Warrant Total: 255,089.47

LEGEND	
EP	Electronic Payment
MW IP	Machine Written (Immediate Pay)
MW OH	Machine Written (Open Hold)
RV	Reversed Warrant

Warrant Total: 255,089.47

*Reversed & Approved  
Tim Powers*

**1.C.**

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ALLIANCE AUDIO V009043	25% SOUND EQUIPMENT RENTAL	104074-6265 Entertainment Services	TK0709B	862.50	2406A		00084461	07/09/2014
MW OH	ALLIANCE AUDIO V009043	SOUND EQUIPMENT RENTAL	104074-6265 Entertainment Services	TK0701A	3,450.00	2406	P10276	00084404	07/01/2014
		<b>Vendor Total:</b>			<b>4,312.50</b>				
MW OH	ANTHEM LIFE INSURANCE V000046	JULY LIFE INSURANCE	0010-2186 Optional Life Insurance	TK0709B	5.00	07114A		00084462	07/09/2014
MW OH	BEACHAMP, BOB V007720	HERITAGE CAR SHOW PRIZES	0044-2067 / 79392-2067 Heritage Committee	TK0701A	500.00	070114		00084405	07/01/2014
		<b>Vendor Total:</b>			<b>500.00</b>				
MW OH	BLACKMAN, HAILE V007717	7/10 CONCERT IN THE PARK	104074-4705 / 79484-4705 Donations & Contributions	TK0709B	-900.00	071014		00084463	07/09/2014
MW OH	BLACKMAN, HAILE V007717	7/10 CONCERT IN THE PARK	104074-6299 / 79484-6299 Other Purchased Services	TK0709B	900.00	071014		00084463	07/09/2014
MW OH	BLACKMAN, HAILE V007717	7/10 CONCERT IN THE PARK	0044-2040 / 79484-2040 Special Deposits	TK0709B	900.00	071014		00084463	07/09/2014
		<b>Vendor Total:</b>			<b>900.00</b>				
MW OH	CALIFORNIA DENTAL V008102	JULY DENTAL INSURANCE	395083-5162 Dental Insurance Premiums	TK0701A	164.42	JULY 2014		00084406	07/01/2014
MW OH	CALIFORNIA DENTAL V008102	JULY DENTAL INSURANCE	395000-4720 ISF Dental Ins Reimbursement	TK0701A	723.30	JULY 2014		00084406	07/01/2014
		<b>Vendor Total:</b>			<b>887.72</b>				
MW OH	CALIFORNIA PUBLIC V006234	JULY MEDICAL PREMIUMS	395083-5161 Health Insurance Premiums	TK0701A	13,020.08	10000001430897		00084407	07/01/2014
MW OH	CALIFORNIA PUBLIC V006234	JULY MEDICAL PREMIUMS	395000-4715 ISF Health Ins Reimbursement	TK0701A	116,588.64	10000001430897		00084407	07/01/2014
		<b>Vendor Total:</b>			<b>129,608.72</b>				
MW OH	CANON FINANCIAL SERVICES	JULY PD FAX LEASE	109595-6175	TK0709B	15.09	13935095	P10290	00084464	07/09/2014

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V008867		Office Equipment Rental						
MW OH	CANON FINANCIAL SERVICES	JULY PD FAX LEASE	374386-6175	TK0709B	15.08	13935095	P10290	00084464	07/09/2014
	V008867		Office Equipment Rental						
MW OH	CANON FINANCIAL SERVICES	JULY COPIER LEASE	374386-6175	TK0709B	250.00	13935096	P10291	00084464	07/09/2014
	V008867		Office Equipment Rental						
MW OH	CANON FINANCIAL SERVICES	JULY COPIER LEASE	109595-6175	TK0709B	250.00	13935096	P10291	00084464	07/09/2014
	V008867		Office Equipment Rental						
				<b>Vendor Total:</b>	<b>530.17</b>				
MW OH	CARDENAS, JOEL	JULY MONTHLY EXPENSES	103650-5001	TK0701A	50.00	JULY 14		00084408	07/01/2014
	V002648		Salaries/Full-Time Regular						
				<b>Vendor Total:</b>	<b>50.00</b>				
MW OH	CENTERFOLD	8/7 CONCERT IN THE PARK	104074-4705 / 79484-4705	TK0709B	-850.00	080714		00084465	07/09/2014
	V009436		Donations & Contributions						
MW OH	CENTERFOLD	8/7 CONCERT IN THE PARK	104074-6299 / 79484-6299	TK0709B	850.00	080714		00084465	07/09/2014
	V009436		Other Purchased Services						
MW OH	CENTERFOLD	8/7 CONCERT IN THE PARK	0044-2040 / 79484-2040	TK0709B	850.00	080714		00084465	07/09/2014
	V009436		Special Deposits						
				<b>Vendor Total:</b>	<b>850.00</b>				
MW OH	DE LA PAZ, SHARLYN	JULY MONTHLY EXPENSES	103040-5001	TK0701A	50.00	JULY 14		00084409	07/01/2014
	V009396		Salaries/Full-Time Regular						
				<b>Vendor Total:</b>	<b>50.00</b>				
MW OH	DE LA TORRE, EDUARDO	JULY MONTHLY EXPENSES	101511-5001	TK0701A	5.00	JULY 14		00084410	07/01/2014
	V003527		Salaries/Full-Time Regular						
MW OH	DE LA TORRE, EDUARDO	JULY MONTHLY EXPENSES	101514-5001	TK0701A	20.00	JULY 14		00084410	07/01/2014
	V003527		Salaries/Full-Time Regular						
MW OH	DE LA TORRE, EDUARDO	JULY MONTHLY EXPENSES	374386-5001	TK0701A	25.00	JULY 14		00084410	07/01/2014
	V003527		Salaries/Full-Time Regular						
				<b>Vendor Total:</b>	<b>50.00</b>				
MW OH	DOO-WAH RIDERS	7/14 CONCERT IN THE PARK	104074-6299 / 79484-6299	TK0709B	850.00	071714		00084466	07/09/2014

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	V004225		Other Purchased Services					
MW OH	DOO-WAH RIDERS V004225	7/17 CONCERT IN THE PARK	0044-2040 / 79484-2040 Special Deposits	TK0709B	850.00 071714		00084466	07/09/2014
MW OH	DOO-WAH RIDERS V004225	7/17 CONCERT IN THE PARK	104074-4705 / 79484-4705 Donations & Contributions	TK0709B	-850.00 071714		00084466	07/09/2014
			<b>Vendor Total:</b>		<b>850.00</b>			
MW OH	FIDELITY SECURITY LIFE V008132	JULY VISION PREMIUMS	395083-5164 Optical Insurance Premiums	TK0709B	1,150.90 8200061		00084467	07/09/2014
MW OH	FIDELITY SECURITY LIFE V008132	JULY VISION PREMIUMS	395000-4740 ISF Employee Optical Costs	TK0709B	1,687.50 8200061		00084467	07/09/2014
			<b>Vendor Total:</b>		<b>2,838.40</b>			
MW OH	GE CAPITAL V008085	JULY COPIER LEASE-REC	374386-6175 Office Equipment Rental	TK0709B	145.03 60929496	P10279	00084468	07/09/2014
MW OH	GE CAPITAL V008085	JULY COPIER LEASE-REC	109595-6175 Office Equipment Rental	TK0709B	145.03 60929496	P10279	00084468	07/09/2014
MW OH	GE CAPITAL V008085	JULY COPIER LEASE-ADMIN	109595-6175 Office Equipment Rental	TK0709B	164.58 60939718	P10280	00084468	07/09/2014
MW OH	GE CAPITAL V008085	JULY COPIER LEASE-ADMIN	374386-6175 Office Equipment Rental	TK0709B	164.58 60939718	P10280	00084468	07/09/2014
			<b>Vendor Total:</b>		<b>619.22</b>			
MW OH	HENDRICKSON, ERIC V007376	JULY MONTHLY EXPENSES	102021-5001 Salaries/Full-Time Regular	TK0701A	50.00 JULY 14		00084411	07/01/2014
			<b>Vendor Total:</b>		<b>50.00</b>			
MW OH	INTERNATIONAL V000513	2014/15 MEMBERSHIP	101511-6255 Dues & Memberships	TK0701A	1,400.00 070114		00084412	07/01/2014
MW OH	KEY GOVERNMENT FINANCE V007864	JULY PHONE SYSTEM LEASE	333523-6840 / 30016-6840 Machinery & Equipment	TK0701A	3,000.92 153495001407	P10273	00084413	07/01/2014
MW OH	KEY GOVERNMENT FINANCE V007864	AUG PHONE SYSTEM LEASE	333523-6840 / 30016-6840	TK0701A	3,000.92 153495001408	P10273	00084413	07/01/2014

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	V007864		Machinery & Equipment						
MW OH	KNOTT'S BERRY FARM V000556	P.A.R.K.S EXCURSION	0044-2040 / 79541-2040 Special Deposits	Vendor Total: TK0701A	6,001.84 3,190.00	070114	P10271	00084414	07/01/2014
MW OH	LE-NGUYEN, MAGGIE V007345	JULY MONTHLY EXPENSES	101511-5001 Salaries/Full-Time Regular	Vendor Total: TK0701A	3,190.00 35.00	JULY 14		00084415	07/01/2014
MW OH	LE-NGUYEN, MAGGIE V007345	JULY MONTHLY EXPENSES	103650-5001 Salaries/Full-Time Regular	TK0701A	5.00	JULY 14		00084415	07/01/2014
MW OH	LE-NGUYEN, MAGGIE V007345	JULY MONTHLY EXPENSES	102534-5001 Salaries/Full-Time Regular	TK0701A	10.00	JULY 14		00084415	07/01/2014
MW OH	LIMA, IRMA V009441	DEPOSIT REFUND-WHITTEN	100000-4385 Facility Rental	Vendor Total: TK0709B	50.00 150.00	2000164.002		00084469	07/09/2014
MW OH	MAKOWSKI, ROBERT V005712	JULY MONTHLY EXPENSES	374386-5001 Salaries/Full-Time Regular	Vendor Total: TK0701A	150.00 7.50	JULY 14		00084416	07/01/2014
MW OH	MAKOWSKI, ROBERT V005712	JULY MONTHLY EXPENSES	103041-5001 Salaries/Full-Time Regular	TK0701A	42.50	JULY 14		00084416	07/01/2014
MW OH	MCCONAHA, MICHAEL V002517	JULY MONTHLY EXPENSES	103550-5001 Salaries/Full-Time Regular	Vendor Total: TK0701A	50.00 50.00	JULY 14		00084417	07/01/2014
MW OH	MCKINNEY, STEVE V007108	HERITAGE CAR SHOW PRIZES	0044-2067 / 79392-2067 Heritage Committee	Vendor Total: TK0701A	50.00 500.00	070114		00084418	07/01/2014
MW OH	NATIONAL NOTARY ASSN V000681	MEMBERSHIP-PEREZ	101511-6255 Dues & Memberships	Vendor Total: TK0701A	500.00 179.00	070114		00084419	07/01/2014
				Vendor Total:	179.00				

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MW OH	NGUYEN, MICHAEL V005291	JULY MONTHLY EXPENSES	102021-5001 Salaries/Full-Time Regular	TK0701A	50.00	JULY 14		00084420	07/01/2014
			<b>Vendor Total:</b>		<b>50.00</b>				
MW OH	ORANGE COUNTY CITY V009426	MEMBERSHIP-BUTZLAFF,ARRULA	101511-6255 Dues & Memberships	TK0701A	720.00	070114		00084421	07/01/2014
			<b>Vendor Total:</b>		<b>720.00</b>				
MW OH	ORTEGA, JEANNETTE V007724	JULY MONTHLY EXPENSES	101572-5001 Salaries/Full-Time Regular	TK0701A	50.00	JULY 14		00084422	07/01/2014
			<b>Vendor Total:</b>		<b>50.00</b>				
MW OH	PLACENTIA SYMPHONIC V003553	7/31 CONCERT IN THE PARK	104074-4705 / 79484-4705 Donations & Contributions	TK0709B	-650.00	073114		00084470	07/09/2014
MW OH	PLACENTIA SYMPHONIC V003553	7/31 CONCERT IN THE PARK	0044-2040 / 79484-2040 Special Deposits	TK0709B	650.00	073114		00084470	07/09/2014
MW OH	PLACENTIA SYMPHONIC V003553	7/31 CONCERT IN THE PARK	104074-6299 / 79484-6299 Other Purchased Services	TK0709B	650.00	073114		00084470	07/09/2014
			<b>Vendor Total:</b>		<b>650.00</b>				
MW OH	RODRIGUEZ, NORMA V009435	8/4 CONCERT IN THE PARK	104074-6299 / 79484-6299 Other Purchased Services	TK0709B	800.00	080414		00084471	07/09/2014
MW OH	RODRIGUEZ, NORMA V009435	8/4 CONCERT IN THE PARK	104074-4705 / 79484-4705 Donations & Contributions	TK0709B	-800.00	080414		00084471	07/09/2014
MW OH	RODRIGUEZ, NORMA V009435	8/4 CONCERT IN THE PARK	0044-2040 / 79484-2040 Special Deposits	TK0709B	800.00	080414		00084471	07/09/2014
			<b>Vendor Total:</b>		<b>800.00</b>				
MW OH	SIGALOS, DENNIS A. V007072	JULY-SEPT LEASE PAYMENT-166 E.	103041-6160 Facility Rental	TK0701A	15,913.50	070114	P10275	00084423	07/01/2014
			<b>Vendor Total:</b>		<b>15,913.50</b>				
MW OH	SMITH, WARD V002806	JULY MONTHLY EXPENSES	103040-5001 Salaries/Full-Time Regular	TK0701A	50.00	JULY 14		00084424	07/01/2014
			<b>Vendor Total:</b>		<b>50.00</b>				

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MW OH	TALX UC eXpress V002944	JUNE-AUG UNEMPLOYMENT MGMT	404581-6025 Third Party Administration	TK0709B	228.67	1604636		00084472	07/09/2014
				<b>Vendor Total:</b>	<b>228.67</b>				
MW OH	THE BEATLESS V009437	8/7 CONCERT IN THE PARK	104074-6299 / 79484-6299 Other Purchased Services	TK0709B	850.00	080714		00084473	07/09/2014
MW OH	THE BEATLESS V009437	8/7 CONCERT IN THE PARK	0044-2040 / 79484-2040 Special Deposits	TK0709B	850.00	080714		00084473	07/09/2014
MW OH	THE BEATLESS V009437	8/7 CONCERT IN THE PARK	104074-4705 / 79484-4705 Donations & Contributions	TK0709B	-850.00	080714		00084473	07/09/2014
				<b>Vendor Total:</b>	<b>850.00</b>				
MW OH	THE KARAGINES FAMILY V007073	JULY-SEPT LEASE PAYMENT-166 E.	103041-6160 Facility Rental	TK0701A	15,913.50	070114	P10274	00084425	07/01/2014
				<b>Vendor Total:</b>	<b>15,913.50</b>				
MW OH	TIME WARNER CABLE V004450	JULY CABLE CHARGES	109595-6215 Telephone	TK0709B	143.33	062214		00084474	07/09/2014
MW OH	TIME WARNER CABLE V004450	JULY P 10MB DEDICATED ACCESS	109595-6215 Telephone	TK0709B	1,169.96	062514		00084474	07/09/2014
MW OH	TIME WARNER CABLE V004450	JULY P 10MB DEDICATED ACCESS	109595-6215 Telephone	TK0709B	1,786.50	070114		00084474	07/09/2014
				<b>Vendor Total:</b>	<b>3,099.79</b>				
MW OH	TRAINING INNOVATIONS INSOFWARE SUPPORT	SUBSCRIPTION	03040-6299 Other Purchased Services	TK0701A	600.00	14-134		00084426	07/01/2014
				<b>Vendor Total:</b>	<b>600.00</b>				
MW OH	UNITED STATES POSTAL V001085	PRESORTED MAIL CHARGES	104070-6325 Postage	TK0701A	220.00	PI		00084427	07/01/2014
MW OH	UNITED STATES POSTAL V001085	PERMIT #26 QUARTERLY POSTAGE	104070-6325 Postage	TK0709B	5,000.00	070114	P10272	00084475	07/09/2014
				<b>Vendor Total:</b>	<b>5,220.00</b>				
MW OH	URBAN, ASHLEY	JULY MONTHLY EXPENSES	103042-5001	TK0701A	50.00	JULY 14		00084428	07/01/2014

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	V004861		Salaries/Full-Time Regular						
MW OH	VERA, SANDRA V009293	JULY MONTHLY EXPENSES	101512-5001 Salaries/Full-Time Regular	TK0701A	50.00	50.00 JULY 14		00084429	07/01/2014
			<b>Vendor Total:</b>		<b>50.00</b>				
MW OH	WOMEN LEADING V007615	MEMBERSHIP-M. LE	101512-6245 Meetings & Conferences	TK0701A	50.00	50.00 070114		00084430	07/01/2014
			<b>Vendor Total:</b>		<b>50.00</b>				
			<b>Type Total:</b>		<b>197,968.03</b>				
			<b>Warrant Total:</b>		<b>197,968.03</b>				

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EP	ACOSTA, JOAQUIN E000017	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	188.23	JULY 14		00005961	07/01/2014
			<b>Vendor Total:</b>		<b>188.23</b>				
EP	ALDWIR, MAMOUN E000113	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	1,069.64	JULY 14		00005962	07/01/2014
			<b>Vendor Total:</b>		<b>1,069.64</b>				
EP	ANDERSON, MARLA E000071	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	800.48	JULY 2014		00005963	07/01/2014
			<b>Vendor Total:</b>		<b>800.48</b>				
EP	ARMSTRONG, JOHN T E000046	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	1,293.35	JULY 14		00005964	07/01/2014
			<b>Vendor Total:</b>		<b>1,293.35</b>				
EP	BABCOCK, CHARLES A E000015	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	278.00	JULY 14		00005965	07/01/2014
			<b>Vendor Total:</b>		<b>278.00</b>				
EP	BEALS, SHARLENE E000076	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	188.23	JULY 14		00005966	07/01/2014
			<b>Vendor Total:</b>		<b>188.23</b>				
EP	BONESCHANS, DENNIS E000020	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	188.23	JULY 14		00005967	07/01/2014
			<b>Vendor Total:</b>		<b>188.23</b>				
EP	BUNNELL, DONALD E000062	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	495.46	JULY 14		00005968	07/01/2014
			<b>Vendor Total:</b>		<b>495.46</b>				
EP	BURGNER, ARTHUR E000074	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	495.46	JULY 14		00005969	07/01/2014
			<b>Vendor Total:</b>		<b>495.46</b>				
EP	CHANDLER, JOHN P E000109	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	1,008.00	JULY 14		00005970	07/01/2014
			<b>Vendor Total:</b>		<b>1,008.00</b>				

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				<b>Vendor Total:</b>	<b>1,008.00</b>			
EP	CHANG, ROBERT E000107	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	1,326.00 JULY 14		00005971	07/01/2014
				<b>Vendor Total:</b>	<b>1,326.00</b>			
EP	COBBETT, GEOFFREY E000007	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	787.42 JULY 14		00005972	07/01/2014
				<b>Vendor Total:</b>	<b>787.42</b>			
EP	COOK, ARLENE M E000018	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	495.46 JULY 14		00005973	07/01/2014
				<b>Vendor Total:</b>	<b>495.46</b>			
EP	D'AMATO, ROBERT E000056	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	495.46 JULY 14		00005974	07/01/2014
				<b>Vendor Total:</b>	<b>495.46</b>			
EP	DAVID, PRESTON E000112	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	795.34 JULY 14		00005975	07/01/2014
				<b>Vendor Total:</b>	<b>795.34</b>			
EP	DAVIS, CAROLYN E000005	AUG MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	495.46 JULY 14		00005976	07/01/2014
				<b>Vendor Total:</b>	<b>495.46</b>			
EP	DELOS SANTOS, JAMIE E000045	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	993.00 JULY 14		00005977	07/01/2014
				<b>Vendor Total:</b>	<b>993.00</b>			
EP	DICKSON, ROBERTA JO E000011	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	188.23 JULY 14		00005978	07/01/2014
				<b>Vendor Total:</b>	<b>188.23</b>			
EP	DOWNEY, CAROL E000082	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R070114	495.46 JULY 14		00005979	07/01/2014
				<b>Vendor Total:</b>	<b>495.46</b>			
EP	ECKENRODE, NORMAN	AUG MEDICAL REIMBURSEMENT	395083-5161	R070114	495.46 JULY 14		00005980	07/01/2014

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	E000029		Health Insurance Premiums					
EP	ELSTRO, ANN M E000027	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	495.46 495.46 JULY 14		00005981	07/01/2014
EP	ESCOBOSA, LILLIAN E000055	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	495.46 495.46 JULY 14		00005982	07/01/2014
EP	ESPINOZA, ROSALINDA E000016	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	495.46 437.00 JULY 14		00005983	07/01/2014
EP	FISCHER, HAROLD A E000023	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	437.00 672.00 JULY 14		00005984	07/01/2014
EP	FRICKE, JUERGEN E000075	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	672.00 672.00 JULY 14		00005985	07/01/2014
EP	FULLER, GLENN H E000081	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	672.00 659.00 JULY 14		00005986	07/01/2014
EP	GALLANT, KAREN E000008	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	659.00 659.00 JULY 14		00005987	07/01/2014
EP	GARNER, JO ANN E000047	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	659.00 495.46 JULY 14		00005988	07/01/2014
EP	GARNER, KITTY E000080	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	495.46 993.00 JULY 14		00005989	07/01/2014

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EP	GOMEZ, DANIEL E000049	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	993.00 495.46 JULY 14		00005990	07/01/2014
EP	GRIMM, DENNIS L E000042	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	495.46 442.00 JULY 14		00005991	07/01/2014
EP	HOCH, ELEANOR M E000078	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	442.00 188.23 JULY 14		00005992	07/01/2014
EP	HOLTSLAW, KATHERINE E000121	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	188.23 437.00 JULY 14		00005993	07/01/2014
EP	IRVINE, SUZETTE E000019	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	437.00 800.48 JULY 14		00005994	07/01/2014
EP	JENKINS, ROBERT E000084	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	800.48 495.46 JULY 14		00005995	07/01/2014
EP	JOHNSON, SHARON E000099	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	495.46 495.46 JULY 14		00005996	07/01/2014
EP	JONES, ROBERT E000053	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	495.46 179.21 JULY 14		00005997	07/01/2014
EP	JUDD, TERRELL E000115	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	179.21 1,069.64 JULY 14		00005998	07/01/2014
EP	KIRKLAND, RICHARD L	JULY MEDICAL REIMBURSEMENT	395083-5161	Vendor Total: R070114	1,069.64 338.17 JULY 14		00005999	07/01/2014

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	E000110		Health Insurance Premiums						
EP	LITTLE, DIANE M E000098	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	<b>338.17</b> 442.00	JULY 14		00006000	07/01/2014
EP	LOOMIS, CORINNE E000122	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	<b>442.00</b> 338.17	JULY 14		00006001	07/01/2014
EP	LOWREY, B J E000041	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	<b>338.17</b> 272.00	JULY 14		00006002	07/01/2014
EP	MAERTZWEILER, MICHAEL E000032	LAUG MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	<b>272.00</b> 495.46	JULY 14		00006003	07/01/2014
EP	MANNING, VEDA M E000063	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	<b>495.46</b> 188.23	JULY 14		00006004	07/01/2014
EP	MARMOLEJO, PACO E000068	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	<b>188.23</b> 1,326.00	JULY 14		00006005	07/01/2014
EP	MILANO, JAMES E000054	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	<b>1,326.00</b> 495.46	JULY 14		00006006	07/01/2014
EP	MILLER, RICHARD E000106	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	<b>495.46</b> 1,008.00	JULY 14		00006007	07/01/2014
EP	MONTOOTH, MARLENE E000021	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	<b>Vendor Total:</b> R070114	<b>1,008.00</b> 188.23	JULY 14		00006008	07/01/2014

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EP	MOORE, LARRY W E000044	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	188.23 188.23 JULY 14		00006009	07/01/2014
EP	NAJERA, ROBERT JR E000065	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	188.23 795.34 JULY 14		00006010	07/01/2014
EP	NISSEN, JANICE E000073	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	795.34 188.23 JULY 14		00006011	07/01/2014
EP	OLEA, ARLENE J E000014	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	188.23 1,069.64 JULY 14		00006012	07/01/2014
EP	PALMER, GEORGE E000094	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	1,069.64 830.00 JULY 14		00006013	07/01/2014
EP	PASCUA, RAYNALD E000114	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	830.00 1,326.00 JULY 14		00006014	07/01/2014
EP	PASPALL, MIHAJO E000085	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	1,326.00 477.42 JULY 14		00006015	07/01/2014
EP	PEREZ, ROBERT E000111	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	477.42 179.21 JULY 14		00006016	07/01/2014
EP	PICHON, WALTER E000103	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	179.21 208.36 JULY 14		00006017	07/01/2014
EP	PONCE, EDMUND M	AUG MEDICAL REIMBURSEMENT	395083-5161	Vendor Total: R070114	208.36 188.23 JULY 14		00006018	07/01/2014

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	E000040		Health Insurance Premiums					
EP	REDIFER, KIM R E000022	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	188.23 830.00 JULY 14		00006019	07/01/2014
EP	RENDEN, BRIAN E000083	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	830.00 820.82 JULY 14		00006020	07/01/2014
EP	REYES, ROGER T E000024	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	820.82 800.48 JULY 14		00006021	07/01/2014
EP	RICE, RUSSELL J E000059	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	800.48 993.00 JULY 14		00006022	07/01/2014
EP	RISHER, THOMAS A E000013	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	993.00 807.00 JULY 14		00006023	07/01/2014
EP	RITCHIE, SYLVIA E000072	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	807.00 495.46 JULY 14		00006024	07/01/2014
EP	RIVERA, AIDA E000026	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	495.46 188.23 JULY 14		00006025	07/01/2014
EP	ROACH, MICHAEL E000105	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	188.23 1,008.00 JULY 14		00006026	07/01/2014
EP	ROBB, SANDRA E000043	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	1,008.00 495.46 JULY 14		00006027	07/01/2014

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EP	ROBERTSON, JAMES S E000093	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	495.46 188.23 JULY 14		00006028	07/01/2014
EP	ROKOSZ, KEN A E000035	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	188.23 338.17 JULY 14		00006029	07/01/2014
EP	ROSE, RICHARD D E000050	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	338.17 919.30 JULY 14		00006030	07/01/2014
EP	SALE, LEE R E000031	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	919.30 495.46 JULY 14		00006031	07/01/2014
EP	SANCHEZ, LAURA E000058	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	495.46 188.23 JULY 14		00006032	07/01/2014
EP	SANGOLUISA, ZORA G E000048	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	188.23 188.23 JULY 14		00006033	07/01/2014
EP	SCHLIEDER, BEVERLY E000120	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	188.23 1,326.00 JULY 14		00006034	07/01/2014
EP	SCHULTZ, DANIEL E000070	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	1,326.00 179.21 JULY 14		00006035	07/01/2014
EP	SOMOYA, JOHN P E000089	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	179.21 659.00 JULY 14		00006036	07/01/2014
EP	SOTO, PHILIP J	JULY MEDICAL REIMBURSEMENT	395083-5161	Vendor Total: R070114	659.00 495.46 JULY 14		00006037	07/01/2014

**City of Placentia  
Warrant Register  
For 07/09/2014**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	E000052		Health Insurance Premiums						
EP	SPRAGUE, GARY A E000064	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	495.46 1,313.00	JULY 14		00006038	07/01/2014
EP	STEPHEN, JEFFREY E000119	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	1,313.00 1,326.00	JULY 14		00006039	07/01/2014
EP	TAYLOR, DAVID M E000088	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	1,326.00 1,008.00	JULY 14		00006040	07/01/2014
EP	THOMANN, DARYLL L E000101	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	1,008.00 495.46	JULY 14		00006041	07/01/2014
EP	TOTH, STEVE E000067	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	495.46 830.00	JULY 14		00006042	07/01/2014
EP	TRIFOS, WILLIAM E000104	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	830.00 1,212.00	JULY 14		00006043	07/01/2014
EP	VALENTINE, THOMAS E000118	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	1,212.00 1,313.00	JULY 14		00006044	07/01/2014
EP	VERSTYNEN, WILLIAM E000092	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	1,313.00 350.91	JULY 14		00006045	07/01/2014
EP	WAHL, KATHLEEN A E000030	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	350.91 188.23	JULY 14		00006046	07/01/2014

**City of Placentia  
Warrant Register  
For 07/09/2014**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
EP	WIEST, STEPHEN E000079	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	188.23 495.46 JULY 14		00006047	07/01/2014
EP	WORDEN, LARRY M E000116	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	495.46 1,102.77 JULY 14		00006048	07/01/2014
EP	YAMAGUCHI, BRIAN E000123	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	1,102.77 1,313.00 JULY 14		00006049	07/01/2014
EP	ZAMORA, JERRY E000037	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	1,313.00 830.00 JULY 14		00006050	07/01/2014
EP	ZINN, JOHN E000009	JULY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R070114	830.00 795.34 JULY 14		00006051	07/01/2014
				Vendor Total:	795.34			
				Type Total:	57,121.44			
				Warrant Total:	57,121.44			



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL  
VIA: CITY ADMINISTRATOR  
FROM: CHIEF FINANCIAL OFFICER  
DATE: JULY 15, 2014  
SUBJECT: DECEMBER 2013 - MAY 2014 TREASURER'S REPORTS

FISCAL  
IMPACT: EXPENSE: NONE

### SUMMARY:

The Finance Department prepares a monthly Treasurer's Report, to be approved by the City Treasurer, which presents the City's investment portfolio. The Finance Department has prepared and the City Treasurer has reviewed and approved the Treasurer's Reports for the months of December 2013 – May 2014. This action by the City Council receives and files the Treasurer's Reports.

### RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Receive and file the December 2013 – May 2014 Treasurer's Reports.

### DISCUSSION:

Government Code § 53646 states that the Treasurer or Chief Financial Officer of the City may render a report on investments at least quarterly to the legislative body. The attached Treasurer's Reports present the City's investment portfolio for all funds managed by the City and investments held by trustees for the months of December 2013 – May 2014. The City Treasurer has reviewed and signed the attached reports.

Submitted by:

Linda Magnuson  
Chief Financial Officer

Reviewed and approved:

Damien R. Arrula  
Assistant City Administrator

Reviewed and approved:

Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachments:

1. December 2013 – May 2014 Treasurer's Reports

**1.d.**  
**July 15, 2014**

# **City of Placentia**

## **CITY TREASURER'S REPORT**

---

**DECEMBER 2013**

**Fiscal Year 2013-14**



**CITY OF PLACENTIA TREASURER'S REPORT  
SUMMARY OF CASH & INVESTMENTS  
AS OF DECEMBER 31, 2013**

<b>CASH &amp; INVESTMENTS HELD BY CITY</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
<b><u>Invested</u></b>				
Local Agency Investment Fund	18.88%	0.27%	\$ 1,071,966.07	\$ 1,071,966.07
<b><u>Non-Invested</u></b>				
Checking Accounts	81.12%		\$ 4,605,579.86	\$ 4,605,579.86
<b>Total Cash &amp; Investments Held by City</b>	<b>100.00%</b>		<b>\$ 5,677,545.93</b>	<b>\$ 5,677,545.93</b>

<b>CASH &amp; INVESTMENTS HELD BY FISCAL AGENT</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
Money Market Mutual Funds & Treasury Obligations	100.00%	0.20%	\$ 17,693,860.95	\$ 17,693,860.95
<b>Total Cash &amp; Investments Held by FA</b>	<b>100.00%</b>		<b>\$ 17,693,860.95</b>	<b>\$ 17,693,860.95</b>

<b>TOTAL CASH AND INVESTMENTS</b>	
Cash & Investments Held by City and Fiscal Agent - Market Value	\$ 23,371,406.88

**CITY OF PLACENTIA TREASURER'S REPORT  
CASH AND INVESTMENT DETAIL - CITY  
AS OF DECEMBER 31, 2013**

HELD BY CITY							
Agency	Investment Description	Coupon Rate	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>CASH:</b>							
Bank of America - General Checking	Account No. 143128-0221	N/A	N/A	Varies	On Demand	\$ 4,348,362.47	\$ 4,348,362.47
Wells Fargo - HCD Rehabilitation	Account No. 7001183	N/A	N/A	Varies	On Demand	\$ 154,578.50	\$ 154,578.50
Wells Fargo - HCD Rehabilitation	Account No. 7601008	N/A	N/A	Varies	On Demand	\$ 147.85	\$ 147.85
Bank of America - Workers' Comp	Account No. 143188-0525	N/A	N/A	Varies	On Demand	\$ 94,177.97	\$ 94,177.97
Bank of America - Healthcare	Account No. 143138-0513	N/A	N/A	Varies	On Demand	\$ 8,313.07	\$ 8,313.07
Total Cash						\$ 4,605,579.86	\$ 4,605,579.86
<b>INVESTMENTS:</b>							
Local Agency Investment Fund	City Account No. 98-30-678	N/A	0.26%	Varies	On Demand	\$ 1,071,966.07	\$ 1,071,966.07
<b>TOTAL CASH &amp; INVESTMENTS HELD BY CITY</b>						<b>\$ 5,677,545.93</b>	<b>\$ 5,677,545.93</b>

**CITY OF PLACENTIA TREASURER'S REPORT**

**INVESTMENT DETAIL - HELD BY TRUSTEE**

**AS OF DECEMBER 31, 2013**

**HELD BY TRUSTEE**

Agency	Investment Description	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>2011 Gas Tax Certificates of Participation</b>						
Wells Fargo	Wells Fargo Money Market	0.03%	N/A	N/A	\$ 483,976.07	\$ 483,976.07
<b>2003 Certificate of Participation</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 1,507,444.55	\$ 1,507,444.55
<b>2013 Tax Allocation Refunding Bond</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 5,655.00	\$ 5,655.00
<b>2002 Tax Allocation Bond Series A</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 2,506,466.70	\$ 2,506,466.70
<b>2002 Tax Allocation Bond Series B</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 3,760,682.84	\$ 3,760,682.84
<b>2009 Subordinate Tax Allocation Notes</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 7,114,853.54	\$ 7,114,853.54
<b>2009 Special Tax Revenue Refunding Bonds</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 971,752.05	\$ 971,752.05
<b>1996 Special Tax Refunding Bonds</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 33.34	\$ 33.34
<b>2001 Special Tx Revenue Series A</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 326,848.14	\$ 326,848.14
US Bank	Bayerische Landesbank Inv Agreement	5.21%	N/A	N/A	\$ 571,500.00	\$ 571,500.00
<b>2009 Lease Revenue Bond</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 444,648.72	\$ 444,648.72
<b>TOTAL INVESTMENTS HELD BY TRUSTEE</b>					<b>\$17,693,860.95</b>	<b>\$17,693,860.95</b>

*\*This is a fixed-interest investment agreement entered into in 2001 that holds the reserve requirement for the 2001 Special Tax Revenue Series A bond.*

# CITY OF PLACENTIA TREASURER'S REPORT



## CASH BALANCES AS OF DECEMBER 31, 2013

CITY		
101	General Fund	(579,156.36)
114	Cash Basis Fund	-
115	Economic Uncertainty	500,000.00
201	Utility User Tax	443,978.41
205	State Gas Tax	504,843.97
206	Gas Tax Bond Fund	(134,415.05)
207	Housing Authority	(11,573.14)
210	Measure M	639,035.95
215	Air Quality Management	205,837.27
225	Asset Seizure	372,842.58
226	Traffic Offender Fund	35,328.92
230	Supplemental Law Enforcement	50,684.12
235	Park Development	11,896.99
240	Sewer Construction	-
245	Storm Drain Construction	42,806.23
250	Thoroughfare Construction	37,853.51
255	Underground Utilities	39.78
260	Street Lighting District	(108,666.09)
265	Landscape Maintenance	395,232.87
270	Housing and Community Development	(77,042.10)
275	Sewer Maintenance	1,613,627.70
280	Miscellaneous Grants	735,391.22
401	City Capital Projects	(1,478,664.94)
425	Orangethorpe Corridor	-
501	Refuse Administration	(106,185.84)
505	CNG Fueling Station	364,413.83
601	Employee Health & Welfare	(542,399.38)
605	Risk Management	2,067,164.55
610	Equipment Replacement	46,555.27
615	Information Technology	(77,056.63)
620	Citywide Services	(766,358.95)
701	Special Deposits	1,041,151.43
705	H.C.D. Rehabilitation Loans	10,404.32
710	Alta Vista District 85-1	-
715	Community Facilities District	1,550,456.74
	Sub-Total	6,788,027.18
SUCCESSOR AGENCY TO THE RDA		
208	Successor Agency Retirement Fund	(1,669,558.36)
	Sub-Total	(1,669,558.36)
105	Pooled Cash (Investments)	(1,067,816.04)
	TOTAL CASH	\$ 4,050,652.78

**CITY OF PLACENTIA TREASURER'S REPORT**  
**CERTIFICATION**  
**AS OF DECEMBER 31, 2013**

**TREASURER'S REPORT**

3 Month Projected Cash Requirements (Jan - Mar): \$9,960,000

3 Month Projected Cash Revenues (Jan - Mar): \$9,850,000

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months and that all investments are in compliance with the City's Investment Policy.

Submitted By:

  
\_\_\_\_\_  
Linda Magnuson, Chief Financial Officer

Approved By:

  
\_\_\_\_\_  
Craig Green, City Treasurer



**CITY OF PLACENTIA TREASURER'S REPORT**  
**DEFICIT CASH TRANSFERS**  
**AS OF DECEMBER 31, 2013**

**DEFICIT CASH BALANCES**

Fund	Deficit Amount	Economic Uncertainty	Measure M	Landscape Maintenance	Sewer Maintenance	Misc Grants	Risk Management	Total Funding Source
General Fund	(579,156.36)						579,156.36	579,156.36
Gas Tax Bond Fund	(134,415.05)						134,415.05	134,415.05
Housing Authority	(11,573.14)						11,573.14	11,573.14
Street Lighting District	(108,666.09)						108,666.09	108,666.09
HCD Fund	(77,042.10)						77,042.10	77,042.10
City Capital Projects	(1,478,664.94)				743,273.72	735,391.22		1,478,664.94
Refuse Administration	(106,185.84)				106,185.84			106,185.84
Employee Health & Welfare	(542,399.38)						542,399.38	542,399.38
Information Technology	(77,056.63)						77,056.63	77,056.63
Citywide Services	(766,358.95)				266,358.95		500,000.00	766,358.95
Successor Agency Ret Fund	(1,669,558.36)							
<b>Total Transfers</b>	<b>(5,551,076.84)</b>				1,115,818.51	735,391.22	2,030,308.75	3,881,518.48
Cash Balance Before Transfer		500,000.00	639,035.95	395,232.87	1,613,627.70	735,391.22	2,067,164.55	5,950,452.29
Cash Available After Transfer		500,000.00	639,035.95	395,232.87	497,809.19	-	36,855.80	2,068,933.81

# **City of Placentia**

## **CITY TREASURER'S REPORT**

---

**JANUARY 2014**

**Fiscal Year 2013-14**



**CITY OF PLACENTIA TREASURER'S REPORT  
SUMMARY OF CASH & INVESTMENTS  
AS OF JANUARY 31, 2014**

<b>CASH &amp; INVESTMENTS HELD BY CITY</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
<b><u>Invested</u></b>				
Local Agency Investment Fund	33.15%	0.27%	\$ 3,073,174.73	\$ 3,073,174.73
<b><u>Non-Invested</u></b>				
Checking Accounts	66.85%		\$ 6,196,328.92	\$ 6,196,328.92
<b>Total Cash &amp; Investments Held by City</b>	<b>100.00%</b>		<b>\$ 9,269,503.65</b>	<b>\$ 9,269,503.65</b>

<b>CASH &amp; INVESTMENTS HELD BY FISCAL AGENT</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
Money Market Mutual Funds	32.33%	0.03%	\$ 3,439,258.10	\$ 3,439,258.10
Treasury Funds	0.78%	0.03%	\$ 83,081.01	\$ 83,081.01
Certificates of Indebtedness	66.89%		\$ 7,114,853.54	\$ 7,114,853.54
<b>Total Cash &amp; Investments Held by FA</b>	<b>100.00%</b>		<b>\$ 10,637,192.65</b>	<b>\$ 10,637,192.65</b>

<b>TOTAL CASH AND INVESTMENTS</b>	
Cash & Investments Held by City and Fiscal Agent - Market Value	\$ 19,906,696.30

**CITY OF PLACENTIA TREASURER'S REPORT  
CASH AND INVESTMENT DETAIL - CITY  
AS OF JANUARY 31, 2014**

HELD BY CITY							
Agency	Investment Description	Coupon Rate	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>CASH:</b>							
Bank of America - General Checking	Account No. 143128-0221	N/A	N/A	Varies	On Demand	\$ 5,939,832.14	\$ 5,939,832.14
Wells Fargo - HCD Rehabilitation	Account No. 7001183	N/A	N/A	Varies	On Demand	\$ 154,578.50	\$ 154,578.50
Wells Fargo - HCD Rehabilitation	Account No. 7601008	N/A	N/A	Varies	On Demand	\$ 147.85	\$ 147.85
Bank of America - Workers' Comp	Account No. 143188-0525	N/A	N/A	Varies	On Demand	\$ 94,369.14	\$ 94,369.14
Bank of America - Healthcare	Account No. 143138-0513	N/A	N/A	Varies	On Demand	\$ 7,401.29	\$ 7,401.29
Total Cash						\$ 6,196,328.92	\$ 6,196,328.92
<b>INVESTMENTS:</b>							
Local Agency Investment Fund	City Account No. 98-30-678	N/A	0.26%	Varies	On Demand	\$ 3,073,174.73	\$ 3,073,174.73
<b>TOTAL CASH &amp; INVESTMENTS HELD BY CITY</b>						<b>\$ 9,269,503.65</b>	<b>\$ 9,269,503.65</b>

# CITY OF PLACENTIA TREASURER'S REPORT

## INVESTMENT DETAIL - HELD BY TRUSTEE

AS OF JANUARY 31, 2014

HELD BY TRUSTEE						
Agency	Investment Description	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>2011 Gas Tax Certificates of Participation</b>						
Wells Fargo	Wells Fargo Money Market	0.03%	N/A	N/A	\$ 483,980.97	\$ 483,980.97
<b>2003 Certificate of Participation</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 640,478.58	\$ 640,478.58
<b>2013 Tax Allocation Refunding Bond</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 83,081.01	\$ 83,081.01
<b>2009 Subordinate Tax Allocation Notes</b>						
US Bank	US Treasury State & Local Govt Certificate of Indebtedness	N/A	N/A	N/A	\$ 7,114,853.54	\$ 7,114,853.54
<b>2009 Special Tax Revenue Refunding Bond</b>						
US Bank	US Bank Money Market	0.01%	N/A	N/A	\$ 971,757.02	\$ 971,757.02
<b>1996 Special Tax Refunding Bonds</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 33.34	\$ 33.34
<b>2001 Special Tax Revenue Series A</b>						
US Bank	First American Treasury Fund	0.03%	N/A	N/A	\$ 326,848.14	\$ 326,848.14
US Bank	Bayerische Landesbank Investment Agreement*	5.21%	N/A	N/A	\$ 571,500.00	\$ 571,500.00
<b>2009 Lease Revenue Bond</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 444,660.05	\$ 444,660.05
<b>TOTAL INVESTMENTS HELD BY TRUSTEE</b>					<b>\$10,637,192.65</b>	<b>\$10,637,192.65</b>

\*This is a fixed-interest investment agreement entered into in 2001 that holds the reserve requirement for the 2001 Special Tax Revenue Series A bond.

# CITY OF PLACENTIA TREASURER'S REPORT



## CASH BALANCES AS OF JANUARY 31, 2014

CITY		
101	General Fund	1,957,474.32
114	Cash Basis Fund	-
115	Economic Uncertainty	500,000.00
201	Utility User Tax	718,534.61
205	State Gas Tax	606,234.67
206	Gas Tax Bond Fund	(134,415.05)
207	Housing Authority	(8,544.34)
210	Measure M	725,646.91
215	Air Quality Management	205,837.27
225	Asset Seizure	363,198.13
226	Traffic Offender Fund	35,614.92
230	Supplemental Law Enforcement	61,667.45
235	Park Development	11,896.99
245	Storm Drain Construction	42,806.23
250	Thoroughfare Construction	37,853.51
255	Underground Utilities	39.78
260	Street Lighting District	(135,639.84)
265	Landscape Maintenance	372,294.27
270	Housing and Community Development	(51,632.10)
275	Sewer Maintenance	1,653,148.33
280	Miscellaneous Grants	728,759.14
401	City Capital Projects	(1,677,885.97)
501	Refuse Administration	(70,556.71)
505	CNG Fueling Station	364,413.83
601	Employee Health & Welfare	(749,709.43)
605	Risk Management	2,050,684.21
610	Equipment Replacement	46,555.27
615	Information Technology	(84,380.46)
620	Citywide Services	(940,490.53)
701	Special Deposits	1,043,519.22
705	H.C.D. Rehabilitation Loans	10,404.32
710	Alta Vista District 85-1	-
715	Community Facilities District	1,597,699.51
	Sub-Total	9,281,028.46
SUCCESSOR AGENCY TO THE RDA		
208	Successor Agency Retirement Fund	(541,555.34)
	Sub-Total	(541,555.34)
105	Pooled Cash (Investments)	(3,073,298.01)
	TOTAL CASH	\$ 5,666,175.11



## CITY OF PLACENTIA TREASURER'S REPORT

CERTIFICATION  
AS OF JANUARY 31, 2014

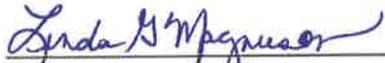
### TREASURER'S REPORT

3 Month Projected Cash Requirements (Feb-Apr): \$9,710,000

3 Month Projected Cash Revenues (Feb-Apr): \$10,950,000

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months and that all investments are in compliance with the City's Investment Policy.

Submitted By:

  
Linda Magnuson, Chief Financial Officer

Approved By:

  
Craig Green, City Treasurer



**CITY OF PLACENTIA TREASURER'S REPORT**  
**DEFICIT CASH TRANSFERS**  
**AS OF JANUARY 31, 2014**

**DEFICIT CASH BALANCES**

Fund	Deficit Amount	Economic Uncertainty	Measure M	Landscape Maintenance	Sewer Maintenance	Misc Grants	Risk Management	Total Funding Source
Gas Tax Bond Fund	(134,415.05)			134,415.05				134,415.05
Housing Authority	(8,544.34)						8,544.34	8,544.34
Street Lighting District	(135,639.84)						135,639.84	135,639.84
HCD Fund	(51,632.10)						51,632.10	51,632.10
City Capital Projects	(1,677,885.97)					728,759.14		1,677,885.97
Refuse Administration	(70,556.71)						70,556.71	70,556.71
Employee Health & Welfare	(749,709.43)						749,709.43	749,709.43
Information Technology	(84,380.46)						84,380.46	84,380.46
Citywide Services	(940,490.53)						940,490.53	940,490.53
Successor Agency Ret Fund	(541,555.34)							
<b>Total Transfers</b>	<b>(4,394,809.77)</b>	-	-	-	1,083,541.88	728,759.14	2,040,953.41	<b>3,853,254.43</b>
Cash Balance <i>Before</i> Transfer		500,000.00	725,646.91	372,294.27	1,653,148.33	728,759.14	2,050,684.21	<b>6,030,532.86</b>
Cash Available <i>After</i> Transfer		500,000.00	725,646.91	372,294.27	569,606.45	-	9,730.80	<b>2,177,278.43</b>

# **City of Placentia**

## **CITY TREASURER'S REPORT**

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**FEBRUARY 2014**

**Fiscal Year 2013-14**



**CITY OF PLACENTIA TREASURER'S REPORT  
SUMMARY OF CASH & INVESTMENTS  
AS OF FEBRUARY 28, 2014**

<b>CASH &amp; INVESTMENTS HELD BY CITY</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
<b><u>Invested</u></b>				
Local Agency Investment Fund	66.08%	0.27%	\$ 6,073,174.73	\$ 6,073,174.73
<b><u>Non-Invested</u></b>				
Checking Accounts	33.92%		\$ 3,117,543.34	\$ 3,117,543.34
<b>Total Cash &amp; Investments Held by City</b>	<b>100.00%</b>		<b>\$ 9,190,718.07</b>	<b>\$ 9,190,718.07</b>

<b>CASH &amp; INVESTMENTS HELD BY FISCAL AGENT</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
Money Market Mutual Funds	100.00%	0.20%	\$ 3,632,146.10	\$ 3,632,146.10
Treasury Funds	0.00%	0.20%	\$ 0.09	\$ 0.09
<b>Total Cash &amp; Investments Held by FA</b>	<b>100.00%</b>		<b>\$ 3,632,146.19</b>	<b>\$ 3,632,146.19</b>

<b>TOTAL CASH AND INVESTMENTS</b>	
Cash & Investments Held by City and Fiscal Agent - Market Value	\$ 12,822,864.26

**CITY OF PLACENTIA TREASURER'S REPORT  
CASH AND INVESTMENT DETAIL - CITY  
AS OF FEBRUARY 28, 2014**

HELD BY CITY							
Agency	Investment Description	Coupon Rate	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>CASH:</b>							
Bank of America - General Checking	Account No. 143128-0221	N/A	N/A	Varies	On Demand	\$ 2,907,726.28	\$ 2,907,726.28
Wells Fargo - HCD Rehabilitation	Account No. 7001183	N/A	N/A	Varies	On Demand	\$ 154,578.50	\$ 154,578.50
Wells Fargo - HCD Rehabilitation	Account No. 7601008	N/A	N/A	Varies	On Demand	\$ 147.85	\$ 147.85
Bank of America - Workers' Comp	Account No. 143188-0525	N/A	N/A	Varies	On Demand	\$ 46,247.54	\$ 46,247.54
Bank of America - Healthcare	Account No. 143138-0513	N/A	N/A	Varies	On Demand	\$ 8,843.17	\$ 8,843.17
Total Cash						\$ 3,117,543.34	\$ 3,117,543.34
<b>INVESTMENTS:</b>							
Local Agency Investment Fund	City Account No. 98-30-678	N/A	0.26%	Varies	On Demand	\$ 6,073,174.73	\$ 6,073,174.73
<b>TOTAL CASH &amp; INVESTMENTS HELD BY CITY</b>						<b>\$ 9,190,718.07</b>	<b>\$ 9,190,718.07</b>

## CITY OF PLACENTIA TREASURER'S REPORT

### INVESTMENT DETAIL - HELD BY TRUSTEE

AS OF FEBRUARY 28, 2014

HELD BY TRUSTEE						
Agency	Investment Description	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>2011 Gas Tax Certificates of Participation</b>						
Wells Fargo	Wells Fargo Money Market	0.03%	N/A	N/A	\$ 483,980.98	\$ 483,980.98
<b>2003 Certificate of Participation</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 640,495.61	\$ 640,495.61
<b>2013 Tax Allocation Refunding Bond</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 0.09	\$ 0.09
<b>2009 Special Tax Revenue Refunding Bond</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 971,761.99	\$ 971,761.99
<b>1996 Special Tax Refunding Bonds</b>						
US Bank	Invesco Pers Treasury	0.03%	N/A	N/A	\$ 178,165.84	\$ 178,165.84
<b>2001 Special Tax Revenue Series A</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 341,570.30	\$ 341,570.30
US Bank	Bayerische Landesbank Investment Agreement*	0.05%	N/A	N/A	\$ 571,500.00	\$ 571,500.00
<b>2009 Lease Revenue Bond</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 444,671.38	\$ 444,671.38
<b>TOTAL INVESTMENTS HELD BY TRUSTEE</b>					<b>\$ 3,632,146.19</b>	<b>\$ 3,632,146.19</b>

\*This is a fixed-interest investment agreement entered into in 2001 that holds the reserve requirement for the 2001 Special Tax Revenue Series A bond.

# CITY OF PLACENTIA TREASURER'S REPORT



## CASH BALANCES AS OF FEBRUARY 28, 2014

CITY		
101	General Fund	2,660,590.80
114	Cash Basis Fund	-
115	Economic Uncertainty	500,000.00
201	Utility User Tax	129,916.27
205	State Gas Tax	471,819.62
206	Gas Tax Bond Fund	-
207	Housing Authority	(8,010.25)
210	Measure M	725,646.91
215	Air Quality Management	205,837.27
225	Asset Seizure	364,056.99
226	Traffic Offender Fund	35,757.92
230	Supplemental Law Enforcement	66,911.13
235	Park Development	77,200.99
245	Storm Drain Construction	42,806.23
250	Thoroughfare Construction	37,853.51
255	Underground Utilities	39.78
260	Street Lighting District	(165,398.07)
265	Landscape Maintenance	344,089.49
270	Housing and Community Development	(57,111.58)
275	Sewer Maintenance	1,663,822.85
280	Miscellaneous Grants	706,068.24
401	City Capital Projects	(1,507,958.64)
501	Refuse Administration	(88,129.50)
505	CNG Fueling Station	364,413.83
601	Employee Health & Welfare	(704,229.39)
605	Risk Management	1,946,453.94
610	Equipment Replacement	46,555.27
615	Information Technology	(107,273.57)
620	Citywide Services	(1,076,350.47)
701	Special Deposits	1,104,451.43
705	H.C.D. Rehabilitation Loans	10,404.32
715	Community Facilities District	1,419,647.84
	Sub-Total	9,209,883.16
SUCCESSOR AGENCY TO THE RDA		
208	Successor Agency Retirement Fund	(552,386.21)
	Sub-Total	(552,386.21)
105	Pooled Cash (Investments)	(6,073,174.73)
	TOTAL CASH	\$ 2,584,322.22

**CITY OF PLACENTIA TREASURER'S REPORT**  
**CERTIFICATION**  
**AS OF FEBRUARY 28, 2014**

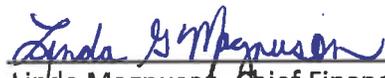
**TREASURER'S REPORT**

3 Month Projected Cash Requirements (March - May): \$9,750,000

3 Month Projected Cash Revenues (March - May): \$13,780,000

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months and that all investments are in compliance with the City's Investment Policy.

Submitted By:

  
Linda Magnuson, Chief Financial Officer

Approved By:

  
Craig Green, City Treasurer



# **City of Placentia**

## **CITY TREASURER'S REPORT**

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**MARCH 2014**

**Fiscal Year 2013-14**



**CITY OF PLACENTIA TREASURER'S REPORT  
SUMMARY OF CASH & INVESTMENTS  
AS OF MARCH 31, 2014**

<b>CASH &amp; INVESTMENTS HELD BY CITY</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
<b><u>Invested</u></b>				
Local Agency Investment Fund	69.50%	0.27%	\$ 6,073,174.73	\$ 6,073,174.73
<b><u>Non-Invested</u></b>				
Checking Accounts	30.50%		\$ 2,665,207.28	\$ 2,665,207.28
<b>Total Cash &amp; Investments Held by City</b>	<b>100.00%</b>		<b>\$ 8,738,382.01</b>	<b>\$ 8,738,382.01</b>

<b>CASH &amp; INVESTMENTS HELD BY FISCAL AGENT</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
Money Market Mutual Funds & Treasury Obligations	100.00%	Varies	\$ 3,928,900.89	\$ 3,928,900.89
<b>Total Cash &amp; Investments Held by FA</b>	<b>100.00%</b>		<b>\$ 3,928,900.89</b>	<b>\$ 3,928,900.89</b>

<b>TOTAL CASH AND INVESTMENTS</b>	
Cash & Investments Held by City and Fiscal Agent - Market Value	\$ 12,667,282.90

**CITY OF PLACENTIA TREASURER'S REPORT**  
**CASH AND INVESTMENT DETAIL - CITY**  
**AS OF MARCH 31, 2014**

HELD BY CITY							
Agency	Investment Description	Coupon Rate	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>CASH:</b>							
Bank of America - General Checking	Account No. 143128-0221	N/A	N/A	Varies	On Demand	\$ 2,415,473.13	\$ 2,415,473.13
Wells Fargo - HCD Rehabilitation	Account No. 7001183	N/A	N/A	Varies	On Demand	\$ 154,578.50	\$ 154,578.50
Wells Fargo - HCD Rehabilitation	Account No. 7601008	N/A	N/A	Varies	On Demand	\$ 147.85	\$ 147.85
Bank of America - Workers' Comp	Account No. 143188-0525	N/A	N/A	Varies	On Demand	\$ 95,007.80	\$ 95,007.80
Bank of America - Healthcare	Account No. 143138-0513	N/A	N/A	Varies	On Demand	\$ -	\$ -
<b>Total Cash</b>						<b>\$ 2,665,207.28</b>	<b>\$ 2,665,207.28</b>
<b>INVESTMENTS:</b>							
Local Agency Investment Fund	City Account No. 98-30-678	N/A	0.26%	Varies	On Demand	\$ 6,073,174.73	\$ 6,073,174.73
<b>TOTAL CASH &amp; INVESTMENTS HELD BY CITY</b>						<b>\$ 8,738,382.01</b>	<b>\$ 8,738,382.01</b>



# CITY OF PLACENTIA TREASURER'S REPORT

INVESTMENT DETAIL - HELD BY TRUSTEE  
AS OF MARCH 31, 2014

HELD BY TRUSTEE						
Agency	Investment Description	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>2011 Gas Tax Certificates of Participation</b>						
Wells Fargo	Wells Fargo Money Market	0.03%	N/A	N/A	\$ 483,980.99	\$ 483,980.99
<b>2003 Certificate of Participation</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 640,510.35	\$ 640,510.35
<b>2013 Tax Allocation Refunding Bond</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 455,000.12	\$ 455,000.12
<b>2009 Special Tax Revenue Refunding Bond</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 971,766.48	\$ 971,766.48
<b>1996 Special Tax Refunding Bonds</b>						
US Bank	Invesco Pers Treasury	0.03%	N/A	N/A	\$ 33.53	\$ 33.53
<b>2001 Special Tax Revenue Series A</b>						
US Bank	First American Treasury Fund	0.03%	N/A	N/A	\$ 361,427.80	\$ 361,427.80
US Bank	First American Treasury Fund	5.21%	N/A	N/A	\$ 571,500.00	\$ 571,500.00
<b>2009 Lease Revenue Bond</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 444,681.62	\$ 444,681.62
<b>TOTAL INVESTMENTS HELD BY TRUSTEE</b>					<b>\$ 3,928,900.89</b>	<b>\$ 3,928,900.89</b>

\*This is a fixed-interest investment agreement entered into in 2001 that holds the reserve requirement for the 2001 Special Tax Revenue Series A bond.

# CITY OF PLACENTIA TREASURER'S REPORT



## CASH BALANCES AS OF MARCH 31, 2014

CITY		
101	General Fund	1,436,499.04
114	Cash Basis Fund	-
115	Economic Uncertainty	500,000.00
201	Utility User Tax	359,652.13
205	State Gas Tax	589,749.85
206	Gas Tax Bond Fund	-
207	Housing Authority	(7,176.91)
210	Measure M	803,108.18
215	Air Quality Management	220,252.95
225	Asset Seizure	356,054.49
226	Traffic Offender Fund	36,329.92
230	Supplemental Law Enforcement	95,971.88
235	Park Development	102,596.99
245	Storm Drain Construction	42,806.23
250	Thoroughfare Construction	37,853.51
255	Underground Utilities	39.78
260	Street Lighting District	(190,968.20)
265	Landscape Maintenance	335,623.42
270	Housing and Community Development	(70,936.58)
275	Sewer Maintenance	1,711,634.98
280	Miscellaneous Grants	695,620.03
401	City Capital Projects	(1,573,337.72)
501	Refuse Administration	(364,567.63)
505	CNG Fueling Station	364,413.83
601	Employee Health & Welfare	(725,068.19)
605	Risk Management	1,870,724.38
610	Equipment Replacement	46,555.27
615	Information Technology	(127,881.09)
620	Citywide Services	(1,180,899.51)
701	Special Deposits	1,093,111.78
705	H.C.D. Rehabilitation Loans	10,404.32
715	Community Facilities District	1,574,497.73
	Sub-Total	<u>8,042,664.86</u>
SUCCESSOR AGENCY TO THE RDA		
208	Successor Agency Retirement Fund	<u>(1,021,186.21)</u>
	Sub-Total	<u>(1,021,186.21)</u>
105	Pooled Cash (Investments)	<u>(6,073,174.73)</u>
	TOTAL CASH	<u>\$ 948,303.92</u>

**CITY OF PLACENTIA TREASURER'S REPORT**  
**CERTIFICATION**  
**AS OF MARCH 31, 2014**

**TREASURER'S REPORT**

3 Month Projected Cash Requirements (April - June): \$17,970,000

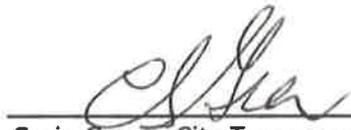
3 Month Projected Cash Revenues (April - June): \$10,900,000

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months and that all investments are in compliance with the City's Investment Policy.

Submitted By:

  
Linda Magnuson, Chief Financial Officer

Approved By:

  
Craig Green, City Treasurer



# CITY OF PLACENTIA TREASURER'S REPORT

## DEFICIT CASH TRANSFERS AS OF MARCH 31, 2014

### DEFICIT CASH BALANCES

Fund	Deficit Amount	Economic Uncertainty	Measure M	Landscape Maintenance	Sewer Maintenance	Misc Grants	Risk Management	Total Funding Source
Housing Authority	(7,176.91)						7,176.91	7,176.91
Street Lighting District	(190,968.20)						190,968.20	190,968.20
HCD Fund	(70,936.58)						70,936.58	70,936.58
City Capital Projects	(1,573,337.72)					695,620.03	877,717.69	1,573,337.72
Refuse Administration	(364,567.63)				530,735.47		364,567.63	364,567.63
Employee Health & Welfare	(725,068.19)						194,332.72	725,068.19
Information Technology	(127,881.09)						127,881.09	127,881.09
Citywide Services	(1,180,899.51)				1,180,899.51			1,180,899.51
Successor Agency Ret Fund	(1,021,186.21)							
<b>Total Transfers</b>	<b>(5,262,022.04)</b>					695,620.03	1,833,580.82	4,240,835.83
Cash Balance Before Transfer		500,000.00	803,108.18	335,623.42	1,711,634.98	695,620.03	1,870,724.38	5,916,710.99
Cash Available After Transfer		500,000.00	803,108.18	335,623.42	-	-	37,143.56	1,675,875.16

# **City of Placentia**

## **CITY TREASURER'S REPORT**

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**APRIL 2014**

**Fiscal Year 2013-14**



**CITY OF PLACENTIA TREASURER'S REPORT  
SUMMARY OF CASH & INVESTMENTS  
AS OF APRIL 30, 2014**

<b>CASH &amp; INVESTMENTS HELD BY CITY</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
<b><u>Invested</u></b>				
Local Agency Investment Fund	90.53%	0.23%	\$ 11,073,174.73	\$ 11,073,174.73
<b><u>Non-Invested</u></b>				
Checking Accounts	9.47%		\$ 1,158,828.15	\$ 1,158,828.15
<b>Total Cash &amp; Investments Held by City</b>	<b>100.00%</b>		<b>\$ 12,232,002.88</b>	<b>\$ 12,232,002.88</b>

<b>CASH &amp; INVESTMENTS HELD BY FISCAL AGENT</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
Money Market Mutual Funds & Treasury Obligations	100.00%	Varies	\$ 3,928,935.05	\$ 3,928,935.05
<b>Total Cash &amp; Investments Held by FA</b>	<b>100.00%</b>		<b>\$ 3,928,935.05</b>	<b>\$ 3,928,935.05</b>

<b>TOTAL CASH AND INVESTMENTS</b>	
Cash & Investments Held by City and Fiscal Agent - Market Value	\$ 16,160,937.93

**CITY OF PLACENTIA TREASURER'S REPORT  
CASH AND INVESTMENT DETAIL - CITY  
AS OF APRIL 30, 2014**

HELD BY CITY							
Agency	Investment Description	Coupon Rate	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>CASH:</b>							
Bank of America - General Checking	Account No. 143128-0221	N/A	N/A	Varies	On Demand	\$ 899,840.12	\$ 899,840.12
Wells Fargo - HCD Rehabilitation	Account No. 7001183	N/A	N/A	Varies	On Demand	\$ 154,578.50	\$ 154,578.50
Wells Fargo - HCD Rehabilitation	Account No. 7601008	N/A	N/A	Varies	On Demand	\$ 147.85	\$ 147.85
Bank of America - Workers' Comp	Account No. 143188-0525	N/A	N/A	Varies	On Demand	\$ 98,134.51	\$ 98,134.51
Bank of America - Healthcare	Account No. 143138-0513	N/A	N/A	Varies	On Demand	\$ 6,127.17	\$ 6,127.17
<b>Total Cash</b>						<b>\$ 1,158,828.15</b>	<b>\$ 1,158,828.15</b>
<b>INVESTMENTS:</b>							
Local Agency Investment Fund	City Account No. 98-30-678	N/A	0.23%	Varies	On Demand	\$ 11,073,174.73	\$ 11,073,174.73
<b>TOTAL CASH &amp; INVESTMENTS HELD BY CITY</b>						<b>\$ 12,232,002.88</b>	<b>\$ 12,232,002.88</b>



# CITY OF PLACENTIA TREASURER'S REPORT

INVESTMENT DETAIL - HELD BY TRUSTEE

AS OF APRIL 30, 2014

HELD BY TRUSTEE						
Agency	Investment Description	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>2011 Gas Tax Certificates of Participation</b>						
Wells Fargo	Wells Fargo Money Market	0.03%	N/A	N/A	\$ 483,981.00	\$ 483,981.00
<b>2003 Certificate of Participation</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 640,526.67	\$ 640,526.67
<b>2013 Tax Allocation Refunding Bond</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 455,001.55	\$ 455,001.55
<b>2009 Special Tax Revenue Refunding Bond</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 971,771.45	\$ 971,771.45
<b>1996 Special Tax Refunding Bonds</b>						
US Bank	Invesco Pers Treasury	0.03%	N/A	N/A	\$ 33.63	\$ 33.63
<b>2001 Special Tax Revenue Series A</b>						
US Bank	First American Treasury Fund	0.03%	N/A	N/A	\$ 361,427.80	\$ 361,427.80
US Bank	Bayerische Landesbank Investment Agreement*	5.21%	N/A	N/A	\$ 571,500.00	\$ 571,500.00
<b>2009 Lease Revenue Bond</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 444,692.95	\$ 444,692.95
<b>TOTAL INVESTMENTS HELD BY TRUSTEE</b>					<b>\$ 3,928,935.05</b>	<b>\$ 3,928,935.05</b>

\*This is a fixed-interest investment agreement entered into in 2001 that holds the reserve requirement for the 2001 Special Tax Revenue Series A bond.

# CITY OF PLACENTIA TREASURER'S REPORT



## CASH BALANCES AS OF APRIL 30, 2014

CITY		
101	General Fund	4,209,249.70
114	Cash Basis Fund	-
115	Economic Uncertainty	500,000.00
201	Utility User Tax	582,125.52
205	State Gas Tax	804,268.87
206	Gas Tax Bond Fund	-
207	Housing Authority	(5,321.81)
210	Measure M	803,108.18
215	Air Quality Management	220,252.95
225	Asset Seizure	351,804.27
226	Traffic Offender Fund	37,044.92
230	Supplemental Law Enforcement	95,971.88
235	Park Development	102,596.99
245	Storm Drain Construction	42,806.23
250	Thoroughfare Construction	37,853.51
255	Underground Utilities	39.78
260	Street Lighting District	(169,924.11)
265	Landscape Maintenance	443,936.41
270	Housing and Community Development	(75,936.58)
275	Sewer Maintenance	1,704,179.59
280	Miscellaneous Grants	581,839.99
401	City Capital Projects	(1,594,946.03)
501	Refuse Administration	548,800.26
505	CNG Fueling Station	364,413.83
601	Employee Health & Welfare	(960,505.27)
605	Risk Management	1,848,914.48
610	Equipment Replacement	46,555.27
615	Information Technology	(149,201.75)
620	Citywide Services	(1,378,297.02)
701	Special Deposits	990,263.32
705	H.C.D. Rehabilitation Loans	10,404.32
715	Community Facilities District	2,720,132.93
	Sub-Total	12,712,430.63
SUCCESSOR AGENCY TO THE RDA		
208	Successor Agency Retirement Fund	(1,052,414.41)
	Sub-Total	(1,052,414.41)
105	Pooled Cash (Investments)	(11,073,174.73)
	TOTAL CASH	\$ 586,841.49

**CITY OF PLACENTIA TREASURER'S REPORT**  
**CERTIFICATION**  
**AS OF APRIL 30, 2014**

TREASURER'S REPORT

3 Month Projected Cash Requirements (May - July): \$11,740,000

3 Month Projected Cash Revenues (May - July): \$10,550,000

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months and that all investments are in compliance with the City's Investment Policy.

Submitted By:



Linda Magnuson, Chief Financial Officer

Approved By:



Craig Green, City Treasurer

**CITY OF PLACENTIA TREASURER'S REPORT**  
**DEFICIT CASH TRANSFERS**  
**AS OF APRIL 30, 2014**

**DEFICIT CASH BALANCES**

Fund	Deficit Amount	Economic Uncertainty	Measure M	Landscape Maintenance	Sewer Maintenance	Misc Grants	Risk Management	Total Funding Source
Housing Authority	(5,321.81)				5,321.81			5,321.81
Street Lighting District	(169,924.11)				169,924.11			169,924.11
HCD Fund	(75,936.58)				75,936.58			75,936.58
City Capital Projects	(1,594,946.03)		800,000.00		213,106.04	581,839.99		1,594,946.03
Employee Health & Welfare	(960,505.27)				639,089.56		321,415.71	960,505.27
Information Technology	(149,201.75)						149,201.75	149,201.75
Citywide Services	(1,378,297.02)						1,378,297.02	1,378,297.02
Successor Agency Ret Fund	(1,052,414.41)							
<b>Total Transfers</b>	<b>(5,386,546.98)</b>	-	800,000.00	-	1,103,378.10	581,839.99	1,848,914.48	4,334,132.57
				<b>NO FUNDING SOURCE AVAILABLE</b>				
<b>Cash Balance Before Transfer</b>		500,000.00	803,108.18	443,936.41	1,704,179.59	581,839.99	1,848,914.48	5,881,978.65
<b>Cash Available After Transfer</b>		500,000.00	3,108.18	443,936.41	600,801.49	-	-	1,547,846.08

# **City of Placentia**

## **CITY TREASURER'S REPORT**

---

**MAY 2014**

**Fiscal Year 2013-14**



**CITY OF PLACENTIA TREASURER'S REPORT  
SUMMARY OF CASH & INVESTMENTS  
AS OF MAY 31, 2014**

<b>CASH &amp; INVESTMENTS HELD BY CITY</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
<b><u>Invested</u></b>				
Local Agency Investment Fund	75.73%	0.23%	\$ 10,073,174.73	\$ 10,073,174.73
<b><u>Non-Invested</u></b>				
Checking Accounts	24.27%		\$ 3,227,890.72	\$ 3,227,890.72
<b>Total Cash &amp; Investments Held by City</b>	<b>100.00%</b>		<b>\$ 13,301,065.45</b>	<b>\$ 13,301,065.45</b>

<b>CASH &amp; INVESTMENTS HELD BY FISCAL AGENT</b>				
	Percent of Portfolio	Current Yield	Cost	Market Value
Money Market Mutual Funds & Treasury Obligations	100.00%	Varies	\$ 4,624,660.25	\$ 4,624,660.25
<b>Total Cash &amp; Investments Held by FA</b>	<b>100.00%</b>		<b>\$ 4,624,660.25</b>	<b>\$ 4,624,660.25</b>

<b>TOTAL CASH AND INVESTMENTS</b>	
Cash & Investments Held by City and Fiscal Agent - Market Value	\$ 17,925,725.70

**CITY OF PLACENTIA TREASURER'S REPORT  
CASH AND INVESTMENT DETAIL - CITY  
AS OF MAY 31, 2014**

HELD BY CITY							
Agency	Investment Description	Coupon Rate	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>CASH:</b>							
Bank of America - General Checking	Account No. 143128-0221	N/A	N/A	Varies	On Demand	\$ 2,994,219.47	\$ 2,994,219.47
Wells Fargo - HCD Rehabilitation	Account No. 7001183	N/A	N/A	Varies	On Demand	\$ 154,578.50	\$ 154,578.50
Wells Fargo - HCD Rehabilitation	Account No. 7601008	N/A	N/A	Varies	On Demand	\$ 147.85	\$ 147.85
Bank of America - Workers' Comp	Account No. 143188-0525	N/A	N/A	Varies	On Demand	\$ 78,944.90	\$ 78,944.90
Bank of America - Healthcare	Account No. 143138-0513	N/A	N/A	Varies	On Demand	\$ -	\$ -
<b>Total Cash</b>						<b>\$ 3,227,890.72</b>	<b>\$ 3,227,890.72</b>
<b>INVESTMENTS:</b>							
Local Agency Investment Fund	City Account No. 98-30-678	N/A	0.23%	Varies	On Demand	\$ 10,073,174.73	\$ 10,073,174.73
<b>TOTAL CASH &amp; INVESTMENTS HELD BY CITY</b>						<b>\$ 13,301,065.45</b>	<b>\$ 13,301,065.45</b>

## CITY OF PLACENTIA TREASURER'S REPORT

INVESTMENT DETAIL - HELD BY TRUSTEE

AS OF MAY 31, 2014

HELD BY TRUSTEE						
Agency	Investment Description	Current Yield	Purchase Date	Maturity Date	Purchase Price	Market Value
<b>2011 Gas Tax Certificates of Participation</b>						
Wells Fargo	Wells Fargo Money Market	0.03%	N/A	N/A	\$ 831,052.83	\$ 831,052.83
<b>2003 Certificate of Participation</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 640,542.46	\$ 640,542.46
<b>2013 Tax Allocation Refunding Bond</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 455,003.80	\$ 455,003.80
<b>2009 Special Tax Revenue Refunding Bond</b>						
US Bank	First American Treasury Fund	0.01%	N/A	N/A	\$ 971,776.26	\$ 971,776.26
<b>1996 Special Tax Refunding Bonds</b>						
US Bank	Invesco Pers Treasury	0.03%	N/A	N/A	\$ 33.63	\$ 33.63
<b>2001 Special Tax Revenue Series A</b>						
US Bank	First American Treasury Fund	0.03%	N/A	N/A	\$ 361,427.80	\$ 361,427.80
US Bank	Bayerische Landesbank Investment Agreement*	5.21%	N/A	N/A	\$ 571,500.00	\$ 571,500.00
<b>2009 Lease Revenue Bond</b>						
US Bank	US Bank Money Market	0.03%	N/A	N/A	\$ 793,323.47	\$ 793,323.47
<b>TOTAL INVESTMENTS HELD BY TRUSTEE</b>					<b>\$ 4,624,660.25</b>	<b>\$ 4,624,660.25</b>

\*This is a fixed-interest investment agreement entered into in 2001 that holds the reserve requirement for the 2001 Special Tax Revenue Series A bond.

# CITY OF PLACENTIA TREASURER'S REPORT



## CASH BALANCES AS OF MAY 31, 2014

CITY		
101	General Fund	6,018,849.43
114	Cash Basis Fund	-
115	Economic Uncertainty	500,000.00
201	Utility User Tax	788,473.29
205	State Gas Tax	946,554.62
206	Gas Tax Bond Fund	(348,184.82)
207	Housing Authority	(2,364.01)
210	Measure M	876,426.99
215	Air Quality Management	220,252.95
225	Asset Seizure	373,606.91
226	Traffic Offender Fund	38,484.92
230	Supplemental Law Enforcement	103,157.38
235	Park Development	127,992.99
245	Storm Drain Construction	42,806.23
250	Thoroughfare Construction	37,853.51
255	Underground Utilities	39.78
260	Street Lighting District	(198,318.25)
265	Landscape Maintenance	417,978.14
270	Housing and Community Development	(91,386.58)
275	Sewer Maintenance	1,740,944.31
280	Miscellaneous Grants	581,806.00
401	City Capital Projects	(1,720,216.26)
501	Refuse Administration	161,507.54
505	CNG Fueling Station	364,413.83
601	Employee Health & Welfare	(1,064,945.19)
605	Risk Management	1,809,489.81
610	Equipment Replacement	56,180.27
615	Information Technology	(172,558.99)
620	Citywide Services	(1,551,827.36)
701	Special Deposits	1,195,623.59
705	H.C.D. Rehabilitation Loans	10,404.32
715	Community Facilities District	2,751,007.13
	Sub-Total	14,014,052.48
SUCCESSOR AGENCY TO THE RDA		
208	Successor Agency Retirement Fund	(1,075,689.88)
	Sub-Total	(1,075,689.88)
105	Pooled Cash (Investments)	(10,073,174.73)
	TOTAL CASH	\$ 2,865,187.87

**CITY OF PLACENTIA TREASURER'S REPORT**  
**CERTIFICATION**  
**AS OF MAY 31, 2014**

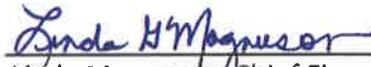
**TREASURER'S REPORT**

3 Month Projected Cash Requirements (June - August): \$11,530,000

3 Month Projected Cash Revenues (June - August): \$8,200,000

In compliance with the California Government Code Section 53646 et seq., I hereby certify that sufficient investment liquidity and anticipated revenues are available to meet the City's expenditure requirements for the next six months and that all investments are in compliance with the City's Investment Policy.

Submitted By:

  
Linda Magnuson, Chief Financial Officer

Approved By:

  
Craig Green, City Treasurer



# CITY OF PLACENTIA TREASURER'S REPORT

## DEFICIT CASH TRANSFERS

### AS OF MAY 31, 2014

DEFICIT CASH BALANCES	
Fund	Deficit Amount
Housing Authority	(2,364.01)
Gas Tax Bond Fund	(348,184.82)
Street Lighting District	(198,318.25)
HCD Fund	(91,386.58)
City Capital Projects	(1,720,216.26)
Employee Health & Welfare	(1,064,945.19)
Information Technology	(172,558.99)
Citywide Services	(1,551,827.36)
Successor Agency Ret Fund	(1,075,689.88)
<b>Total Transfers</b>	<b>(6,225,491.34)</b>

Economic Uncertainty	Measure M	Gas Tax	Sewer Maintenance	Misc Grants	Risk Management	Total Funding Source
		<b>348,184.82</b>			<b>2,364.01</b>	<b>2,364.01</b>
	<b>876,426.99</b>		<b>858,493.47</b>	<b>581,806.00</b>	<b>261,983.27</b>	<b>1,720,216.26</b>
		<b>NO FUNDING SOURCE AVAILABLE</b>	<b>882,450.84</b>		<b>206,451.72</b>	<b>1,064,945.19</b>
	876,426.99	348,184.82	1,740,944.31	581,806.00	1,602,439.34	<b>4,801,616.64</b>
500,000.00	876,426.99	946,554.62	1,740,944.31	581,806.00	1,809,489.81	<b>6,455,221.73</b>
500,000.00	-	598,369.80	-	-	207,050.47	<b>1,653,605.09</b>

Cash Balance Before Transfer

Cash Available After Transfer



# Placentia City Council

## **AGENDA REPORT**

TO: CITY COUNCIL  
VIA: CITY ADMINISTRATOR  
FROM: CHIEF FINANCIAL OFFICER  
DATE: JULY 15, 2014  
SUBJECT: **WARRANT REGISTER PROCESS**  
FISCAL  
IMPACT: NONE

### **SUMMARY**

The Warrant Register is a listing of all payments made by the City. Although it has been the City's practice to present the City's Warrant Register to the City Council for its review and approval, neither State law nor the City's Charter require the City Council's approval of warrants since the approval for the expenditure has been obtained through the budget and contract approval process. To better streamline the process for ratification of budgeted warrants and demands, the Finance Department plans to modify its accounts payable process to a weekly check run. Instead of a Warrant Register, which is an obsolete term, a Check Register of all payments made will continue to be provided to the City Council every two weeks as a receive and file item to provide for continued public transparency. This item is for informational purposes only so no formal action is required.

### **RECOMMENDATION:**

It is recommended that the City Council take the following action:

1. Receive and File – Check Register Process

### **DISCUSSION:**

It has been the City's past practice to present the City's Warrant Register to the City Council for its review and approval. With the exception of a few checks, most of these warrants or checks have been held for payment until after the Warrant Register has been presented at the City Council meeting and approved. This process has slowed down the City's payment process and in the certain cases, due to cancelled City Council meetings, caused delays in payment to vendors. This has strained the City's relationship with some vendors to the point where the several of them now request payment upon delivery of services/goods.

The City's Charter does not require the City Council's approval of warrants since the approval for the expenditure has been obtained through the budget and contract approval process. The Warrant Register is just included in the City Council Agendas for transparency purposes. In fact,

**1.e.**

**July 15, 2014**

Government Code §37208 (c) allows for budgeted payrolls and demands paid by warrants or checks to be presented to the City Council for ratification and approval in the form of an audited and Comprehensive Annual Financial Report (CAFR). Several cities throughout California have implemented this practice as a cost-savings measure. Staff is not suggesting this process, but believes that our current warrant process can be streamlined and made much more efficient.

To this end, the Finance Department will be changing its accounts payable process to a weekly check run. The Warrant Register, which will be renamed Check Register, will continue to be included on the City Council agendas for transparency purposes to show what payments have been made by the City. Staff believes that the modified process will enhance the timeliness of payments to vendors and continue to provide full transparency to the public of the payments made by the City.

**FINANCIAL IMPACT:**

The modified process will greatly improve the City's ability to process payments and in turn help the City avoid late fees and other interest charges assessed by some vendors due to the length of time it takes to currently process payments.

Prepared by:

  
\_\_\_\_\_  
Linda G. Magnuson  
Chief Financial Officer

Reviewed and approved:

  
\_\_\_\_\_  
Damien R. Arrula  
Assistant City Administrator

Reviewed and approved:

  
\_\_\_\_\_  
Troy L. Butzlaff, ICMA-CM  
City Administrator



# Placentia City Council

## AGENDA REPORT

**TO:** CITY COUNCIL

**VIA:** CITY ADMINISTRATOR

**FROM:** PUBLIC WORKS MANAGER

**DATE:** JULY 15, 2014

**SUBJECT:** DECLARATION OF SURPLUS PROPERTY

**FISCAL**

**IMPACT:** REVENUE REALIZED FROM THE SALE OF SURPLUS PROPERTY WILL BE DEPOSITED IN THE CITY'S EQUIPMENT REPLACEMENT FUND (ACCOUNT NO.: 410000-4750)

**SUMMARY:**

The City's vehicle and equipment inventory is reviewed annually as part of the budget process to determine whether or not individual assets have exceeded their economic life-cycle or usefulness. Items determined to be in need of replacement or retirements are then sold at public auction. Sale proceeds shall be deposited into the City's Equipment Replacement Fund. This action authorizes disposal of items listed in the table below.

**RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Declare the attached list of equipment as surplus property; and
2. Authorize their sale at public auction.

**DISCUSSION:**

Vehicles and equipment are periodically examined to determine whether or not they should be kept in service for another year, replaced, re-assigned, or disposed. A variety of factors have been established within City Policy # 826 to objectively evaluate vehicles and equipment for replacement and/or disposal. Some of the basic factors utilized to make that determination include user-department operating requirements, vehicle mileage, age, maintenance costs, operating costs, and resale value of the vehicle and/or equipment to be replaced. The following items have been evaluated and are being recommended for disposal at this time:

**1.f.**  
**July 15, 2014**

UNIT NUMBER	MODEL YEAR	DESCRIPTION	V.I.N.	ASSIGNED DEPARTMENT
102095	1995	1995 GMC "Jimmy"	1GKCS18W752512047	PUBLIC WORKS
253102	2002	CHEVY "ASTRO"	1GNDM19X92B115450	POLICE
103090	1990	FORD "RANGER"	1FTCR10X0LUB85444	PUBLIC WORKS
104380	1980	CHEVY "TANKER"	C17DFAV131472	PUBLIC WORKS
250400	2000	CHEVY "MALIBU"	1G1ND52J2Y6201641	POLICE
253600	2000	CHEVY "MALIBU"	1G1ND52J3Y6140428	PUBLIC WORKS
25-715	2005	Honda ST 1300 Motorcycle	JH2SC51755M300195	POLICE
25-717	2005	Honda ST 1300 Motorcycle	JH2SC51765M300075	POLICE

**FISCAL IMPACT:**

All funds derived from the sale of surplus equipment will be deposited into the City's Equipment Replacement Fund (Account No. 410000-4750). Funds received are not available for uses other than equipment replacement without City Council approval.

Submitted by:

Reviewed and approved:

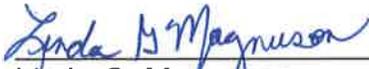
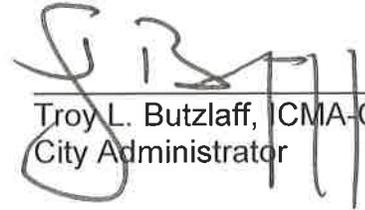



Michael McConaha  
 Public Works Manager

Damien R. Arrula  
 Assistant City Administrator

Reviewed and approved:

Reviewed and approved:

Linda G. Magnuson  
 Chief Financial Officer

Troy L. Butzlaff, CMA-CM  
 City Administrator

Attachments: None



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL  
VIA: CITY ADMINISTRATOR  
FROM: DIRECTOR OF COMMUNITY SERVICES  
DATE: JULY 15, 2014  
SUBJECT: **APPROVE AWARD OF CONTRACT FOR TREE TRIMMING SERVICES**

FISCAL  
IMPACT: EXPENSE: Amount not-to-exceed \$150,000  
BUDGETED: \$ 75,000 (ACCOUNT NO.: 103652-6116)  
\$ 75,000 (ACCOUNT NO.: 103655-6116)

### **SUMMARY:**

The City's current agreement for Tree Trimming Services ends in August 2014. The City issued a notice requesting proposals for tree trimming services and proposals were received on July 2, 2014 from five (5) contractors. The proposals were thoroughly evaluated by an evaluation panel using the criteria outlined in the request for proposal (RFP). West Coast Arborist, Inc. received the highest score and is the recommended contractor. This action will award an agreement to West Coast Arborist, Inc. for provision of tree trimming services as directed by the City in an amount not-to-exceed \$150,000 per year for an initial two (2) year term beginning August, 2014 with the option to extend the service agreement by two (2) additional one (1)-year terms.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve an agreement with West Coast Arborist, Inc for tree trimming services in an amount not-to-exceed \$150,000 per year for an initial two (2) years with the option to extend the agreement for two (2) additional one (1) year terms; and
2. Authorize the City Administrator and/or his designee to execute all applicable documents in a form approved by the City Attorney.

### **DISCUSSION:**

The City currently uses a contractor to maintain trees on arterial roadways, City parks, and public property overseen by the City. The current service contract includes regular tree pruning and vine trimming along with as needed services for tree removal, tree planting, emergency call outs, and arborists services. The current agreement for tree trimming service ends in August 2014 and in order to ensure the highest quality and best value for contract services, Staff released an RFP for Tree Trimming Services on June 9, 2014. The City received five (5)

**1.g.**  
**July 15, 2014**

proposals from contractors that provide tree trimming services by the established deadline of July 2, 2014. The proposals were then scored and ranked by an evaluation panel consisting of City Staff from Community Services, Public Works, and Administration departments. Staff evaluated each proposal based on background experience of proposer, technical qualifications, cost estimate provided, and management plan to provide tree trimming services (see Attachment No. 1. Evaluation Matrix). Based on this detailed evaluation, the contractor that received the highest score is West Coast Arborist, Inc.

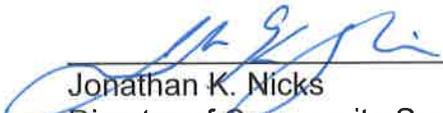
West Coast Arborist, Inc. (WCA) has forty-one (41) years of experience providing tree trimming services to over two hundred (200) municipalities throughout California, Arizona, and Nevada. WCA currently provides services to several other nearby jurisdictions including the cities of Newport Beach, Fullerton, Huntington Beach, Anaheim, Buena Park, and Tustin. WCA has also been providing consistent professional tree trimming services to the City of Placentia since 1997. In addition to having the most experience and best technical qualifications, WCA also provided the least expensive pricing on the majority of services requested (see Attachment No. 2. Price Comparison Matrix). Based on WCA's extensive background, past experience providing services to the City and their cost effective price structure, Staff recommends awarding a contract to WCA for tree trimming services.

**FINANCIAL IMPACT:**

The agreement with West Coast Arborist, Inc. is for a not to exceed amount of \$150,000 per year for an initial two-year term with the option to extend the agreement by two (2) additional one (1) year terms. The funding for tree trimming services has been approved in the Fiscal Year 2014-15 budget with \$75,000 allocated in the Street Maintenance Account No. 103652-6116 and \$75,000 allocated in the Park Maintenance Account No. 103655-6116.

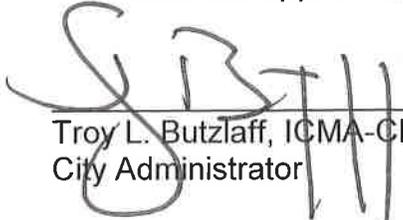
Prepared by:

Reviewed and approved:

  
Jonathan K. Nicks  
Director of Community Services

  
Damien R. Arrula  
Assistant City Administrator

Reviewed and approved:

  
Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachments:

1. Proposal Evaluation Matrix
2. Price Comparison Matrix
3. Agreement with West Coast Arborists, Inc. for Tree Trimming Services

**TREE TRIMMING RFP JULY 2, 2014 - PRICE COMPARISON**

<u>DESCRIPTION</u>	<u>UNIT</u>	<u>WCA</u>	<u>Tree Pros</u>	<u>Great Scott</u>	<u>Mariposa</u>	<u>Anthony's</u>
Grid Tree Pruning	per tree	\$ 45.00	\$ 56.00	\$ 59.00	\$ 135.00	\$ 150.00
<b>Tree Crew Rental (3 man crew)</b>	per hour	\$ 150.00	\$ 195.00	\$ 195.00	\$ 175.00	\$ 150.00
<b>Emergency Call Out (3 man crew)</b> (After work hours, holidays, & weekends)	per hour	\$ 150.00	\$ 240.00	\$ 225.00	\$ 275.00	\$ 300.00
<b>Crown Reduction Pruning</b>	per tree	\$ 90.00	\$ 220.00	\$ 129.00	\$ 225.00	\$ 150.00
<b>Palm Tree Skinning</b>	linear foot	\$ 10.00	\$ 10.00	\$ 11.00	\$ 15.00	\$ 18.00
<b>Special Request Tree Pruning</b> (Average height of tree)						
Small Trees - up to 25'	per tree	\$ 90.00	\$ 65.00	\$ 59.00	\$ 100.00	\$ 38.00
Medium Trees - 25' - 50'	per tree	\$ 90.00	\$ 125.00	\$ 109.00	\$ 175.00	\$ 75.00
Large Trees - 50' and taller	per tree	\$ 90.00	\$ 210.00	\$ 159.00	\$ 275.00	\$ 250.00
Palm Trees	per tree	\$ 90.00	\$ 65.00	\$ 49.00	\$ 110.00	\$ 50.00
<b>Tree Removals</b>						
Complete Tree and Stump Removal	per diameter inch	\$ 19.00	\$ 17.00	\$ 22.00	\$ 33.00	\$ 10.00
Tree Removal Only	per diameter inch	\$ 12.00	\$ 13.00	\$ 16.00	\$ 24.00	\$ 10.00
Stump Grinding Only	per diameter inch	\$ 7.00	\$ 6.00	\$ 8.00	\$ 9.00	\$ 10.00
Palm Removals	brown trunk height	\$ 19.00	\$ 15.00	\$ 39.00	\$ 950.00	\$ 15.00
<b>Tree Planting</b>						
24" box	per tree	\$ 220.00	\$ 189.00	\$ 225.00	\$ 325.00	\$ 250.00
36" box	per tree	\$ 540.00	\$ 449.00	\$ 695.00	\$ 850.00	\$ 350.00
48" box	per tree	\$ 740.00	\$ 749.00	\$ 895.00	\$ 2,200.00	\$ 450.00
<b>Fichus Pruning</b>	per hour	\$ 50.00	\$ 62.50	\$ 65.00	\$ 175.00	\$ 150.00
<b>Root Pruning</b>	Describe methods in proposal	\$ 12.00	\$ 10.00	\$ 12.00	\$ 15.00	\$ 150.00
<b>Mulch Program</b>	per square yard	\$ 5.00	\$ 25.00	\$ 10.00	Included	per hour
<b>Arborist Services</b>	per hour	\$ 100.00	\$ 175.00	\$ 65.00	\$ 95.00	\$ 150.00

**TREE TRIMMING REQUEST FOR PROPOSALS JULY 2, 2014**  
**EVALUATION MATRIX**

Criteria	Max Points	WCA	Great Scott	Mariposa	Tree Pros Inc.	Anthony's
<b>Background and Experience of Firm</b> Length of time providing services, Qualifications, Dependability, Number of Employees & Training Program Age, type, and condition of equipment.	35	34.00	31.00	26.33	21.67	7.33
<b>Technical Qualifications</b> Understanding of Scope of Work, Qualifications of Personnel, Current service contracts that are similar	20	19.00	15.67	14.67	14.33	4.33
<b>Cost Estimate</b>	20	20.00	16.67	12.33	13.33	12.33
<b>Management Plan</b> Performance schedule and methodology Number of crews and on-site abrorrist Customer service & responding to issues	25	23.67	22.67	18.33	15.33	3.33
<b>Total Score</b>	100	96.67	86.00	71.67	64.67	27.33

**CITY OF PLACENTIA  
TREE TRIMMING SERVICES AGREEMENT**

This Agreement is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the City of Placentia, a Municipal Corporation and Charter City (hereinafter referred to as "CITY") and West Coast Arborist, Inc., a corporation (hereinafter referred to as "CONSULTANT").

**A. Recitals.**

(i). CITY has heretofore issued its Request for Proposal pertaining to the performance of professional services with respect to the preparation of Tree Trimming Services ("Project" hereinafter), a full, true and correct copy of which is attached hereto as Exhibit "A" and by this reference made a part hereof.

(ii). CONSULTANT has now submitted its proposal for the performance of such services, a full, true and correct copy of said proposal is attached hereto as Exhibit "B" and by this reference made a part hereof.

(iii). CITY desires to retain CONSULTANT to perform professional services necessary to render advice and assistance to CITY with regard to the Project.

(iv). CONSULTANT represents that it is qualified to perform such services and is willing to perform such professional services as hereinafter defined.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein it is agreed by and between CITY and CONSULTANT as follows:

**B. Agreement.**

**1. Definitions:** The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:

(a). Administrator: The City Administrator of CITY or his or her designee.

(b). Project: The preparation of tree trimming services as described in Exhibit "A" hereto including, but not limited to, the preparation of all requisite maps, surveys, reports, plans, models, computer files, and documents, the presentation, both oral and in writing, of such maps, surveys, reports, plans, models, computer files, and documents to CITY as required and attendance at any and all work sessions, public hearings and other meetings conducted by CITY with respect to the Project.

(c). Services: Such professional services as are necessary to be performed by CONSULTANT in order to complete the Project.

(d). Completion of Project: The date of completion of all phases of the Project, including any and all maps, surveys, reports, plans, models, computer files, and documents, the presentation, both oral and in writing, of such maps, surveys, reports, plans, models, computer files, and documents regarding the final approval of the Project as set forth in Schedule of Performance in Exhibit "A" hereto.

**2. CONSULTANT Services:** (a). CONSULTANT shall forthwith undertake and complete the Project in accordance with Exhibits "A" and "B" hereto and all in accordance with Federal, State and CITY statutes, regulations, ordinances and guidelines, all to the reasonable satisfaction of CITY. CONSULTANT is bound by the contents of CITY's Request for Proposal, Exhibit "A" hereto and incorporated herein by this reference, and the contents of the proposal submitted by CONSULTANT, Exhibit "B" hereto. In the event of conflict, the provisions of CITY's Request for Proposals and this Agreement shall take precedence over those contained in CONSULTANT's proposals.

(b). CONSULTANT shall supply copies of all requisite maps, surveys, reports, plans, models, computer files, and documents (hereinafter collectively referred to as "Documents") including all supplemental technical documents, as described in Exhibits "A" and "B" to CITY within the time specified in Exhibit "A". Copies of the Documents shall be in such numbers as are required by Exhibit "A". CITY may thereafter review and forward to CONSULTANT comments regarding said Documents and CONSULTANT shall thereafter make such revisions to said Documents as are deemed necessary. CITY shall receive revised Documents in such form and in the quantities determined necessary by CITY. The time limits set forth pursuant to this § 2.B.2.(b) may be extended upon prior written approval of CITY.

(c). CONSULTANT shall, at CONSULTANT's sole cost and expense, secure and hire such other persons as may, in the opinion of CONSULTANT, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONSULTANT, CONSULTANT hereby warrants that such persons shall be fully qualified to perform services required hereunder. CONSULTANT further agrees that no subcontractor shall be retained by CONSULTANT except upon the prior written approval of CITY.

**3. Payment for Services:** (a). To pay CONSULTANT a maximum sum of \$150,000 per year for the performance of the services required hereunder. This sum shall cover the cost of all staff time and all other direct and indirect costs or fees, including the work of employees, consultants and subcontractors to CONSULTANT. Payment to CONSULTANT, by CITY, shall be made in accordance with the schedule set forth below.

(b). Payments to CONSULTANT shall be made by CITY in accordance with the invoices submitted by CONSULTANT, on a monthly basis, and such invoices shall be paid within a reasonable time after said invoices are received by CITY. All charges shall be in accordance with CONSULTANT's proposal either with respect to hourly rates or lump sum amounts for individual tasks. In no event, however, will said invoices exceed 95% of individual task totals described in Exhibits "A" and "B".

(c). CONSULTANT agrees that, in no event, shall CITY be required to pay to CONSULTANT any sum in excess of 95% of the maximum payable hereunder prior to receipt by CITY of all final Documents, together with all supplemental technical documents, as described herein, acceptable in form and content to CITY. Final payment shall be made not later than 60 days after presentation of final Documents and acceptance thereof by CITY.

(d). Additional services: Payment for additional services requested, in writing, by CITY, and not included in CONSULTANT's proposal as set forth in Exhibit "B" shall be paid on a reimbursement basis in accordance with the fee schedule set forth in said Exhibit "B." Any additional services must be approved, in advance, in writing, by the Administrator. Charges for additional services shall be invoiced on a monthly basis and shall be paid by CITY within a reasonable time after said invoices are received by CITY.

**4. CITY Assistance to CONSULTANT:** CITY agrees to provide to CONSULTANT:

(a). Information and assistance as set forth in Exhibit "A" hereto.

(b). Photographically reproducible copies of maps and other information, if available, which CONSULTANT considers necessary in order to complete the Project.

(c). Such information as is generally available from CITY files applicable to the Project.

(d). Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONSULTANT's responsibility to make all initial contact with respect to the gathering of such information.

**5. Records and Documents:** (a). CONSULTANT shall maintain complete and accurate records with respect to time, sales, costs, expenses, receipts and other such information required by CITY that relate to the performance of services under this Agreement. CONSULTANT shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible to the Administrator. CONSULTANT shall provide free access to the Administrator at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; shall permit CITY to make transcripts therefrom as necessary; and shall allow the inspection of all work, data, documents, proceedings, payroll documents, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b). Upon completion of, or in the event of termination or suspension of this Agreement, all original Documents notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of CITY and may be used, reused, or otherwise disposed of by CITY without the permission of CONSULTANT. With respect to computer files, CONSULTANT shall make available to CITY, at the CONSULTANT'S office and upon reasonable written request by CITY, the necessary

computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

**6. Suspension or Termination:** (a). CITY may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon CONSULTANT at least ten (10) days prior written notice. Upon receipt of said notice, CONSULTANT shall immediately cease all work under this Agreement, unless the notice provides otherwise. If CITY suspends or terminates a portion of this Agreement, such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b). In the event this Agreement is terminated pursuant to this § 6, CITY shall pay to CONSULTANT the actual value of the work performed up to the time of termination, provided that the work performed is of value to CITY. Upon termination of the Agreement pursuant to this Section, CONSULTANT will submit an invoice to the CITY pursuant to § 3 and shall provide to CITY any and all Documents, whether in draft or final form, prepared by CONSULTANT as of the date of termination. CONSULTANT may not terminate this Agreement except for cause.

**7. Default of CONSULTANT:** (a). CONSULTANT's failure to comply with the provisions of this Agreement shall constitute a default. In the event CONSULTANT is in default for cause under the terms of this Agreement, CITY shall have no obligation or duty to continue compensating CONSULTANT for any work performed after the date of default and CITY may terminate this Agreement immediately by written notice to CONSULTANT. If such failure by CONSULTANT to make progress in the performance of work hereunder arises out of causes beyond CONSULTANT's control, and without fault or negligence of CONSULTANT, the same shall not be considered a default.

(b). If the Administrator determines CONSULTANT is in default in the performance of any of the terms or conditions of this Agreement, the Administrator shall cause to be served upon CONSULTANT written notice of default. CONSULTANT shall have ten (10) calendar days after service of said notice in which to cure the default by rendering satisfactory performance. In the event that CONSULTANT fails to cure its default within such period of time, CITY shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

**8. Notices and Designated Representatives:** Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in this § 8. The below-named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

To City:	City of Placentia 401 E. Chapman Ave. Placentia, California 92870-6101 Attention: City Administrator
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To Consultant: West Coast Arborist Inc.  
2200 E. Via Burton St.  
Anaheim, CA 92806  
Attention: Patrick Mahoney, President

Any such notices, demands, invoices and written communications, by mail, shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States mail, postage prepaid and properly addressed as set forth above.

**9. Insurance:** (a). CONSULTANT shall neither commence work under this Agreement until it has obtained all insurance required hereunder in a company or companies acceptable to CITY nor shall CONSULTANT allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. CONSULTANT shall take out and maintain at all time during the term of this Agreement policies of insurance as required by Exhibit "C," attached hereto and by this reference herein incorporated.

(b). Minimum insurance limits shall be as specified in the Request for Proposals, Exhibit "A."

(c). In addition to the requirements of Exhibit "C," and prior to commencing work on the Project, CONSULTANT shall furnish to CITY a certificate of insurance as proof that it has taken out full workers' compensation insurance for all persons whom CONSULTANT may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California.

(d). In accordance with the provisions of California Labor Code § 3700, every employer shall secure the payment of compensation to his employees. CONSULTANT, prior to commencing work, shall sign and file with CITY a certification as follows:

"I am aware of the provisions of § 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

(e). CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of CITY to inform CONSULTANT of non-compliance with any insurance requirement in no way imposes any additional obligations on CITY nor does it waive any rights hereunder in this or any other regard.

(f). CONSULTANT may effect for its own account insurance not required under this Agreement.

**10. Indemnification:** CONSULTANT shall defend, indemnify and save harmless CITY, its elected and appointed officials, officers, agents and employees ("Indemnitees"), from all liability from loss, damage or injury to persons or property, including the payment by

CONSULTANT of any and all legal costs and attorneys' fees, in any manner arising out of the acts and/or omissions of CONSULTANT pursuant to this Agreement, including, but not limited to, all consequential damages, to the maximum extent permitted by law. In furtherance thereof, CONSULTANT agrees as follows:

(a). Indemnification for Professional Liability. Where the law establishes a professional standard of care for CONSULTANT's services, to the fullest extent permitted by law, CONSULTANT shall defend, indemnify, protect and hold harmless the Indemnitees from and against any and all claims, charges, complaints, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, including but not limited to the extent same are caused or contributed to in whole or in part whether actual or threatened which relate to or arise out of any act, omission, occurrence, condition, event, transaction, or thing which was done, occurred, or omitted to be done ("Claims"), by CONSULTANT, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement without regard to whether such Claims arise under federal, state, or local constitutions, statutes, rules or regulations, or the common law. With respect to the design of public improvements, CONSULTANT shall not be liable for any injuries or property damage resulting from the reuse of the design at a location other than that specified in Exhibit "A" without the written consent of CONSULTANT.

(b). Indemnification for Other Than Professional Liability. In addition to indemnification related to the performance of professional services and to the full extent permitted by law, CONSULTANT shall further indemnify, protect, defend and hold harmless the Indemnitees from and against any liability (including Claims) where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by CONSULTANT or by any individual or entity for which CONSULTANT is legally liable, including but not limited to officers, agents, employees or subcontractors of CONSULTANT.

(c). General Indemnification Provisions. CONSULTANT agrees to obtain executed indemnity agreements which indemnify, protect, defend and hold harmless the Indemnitees from liability, with provisions identical to those set forth here in this § 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required, this failure shall be a material breach of this Agreement, and Consultant agrees to be fully responsible according to the terms of this entire § 10. CITY shall have no obligation to ensure compliance with this Section by CONSULTANT and failure to do so will in no way act as a waiver. This obligation to indemnify and defend is binding on the successors, assigns or heirs of Consultant, and shall survive the termination of this Agreement or this Section.

(d). Obligation to Defend. It shall be the sole responsibility and duty of CONSULTANT to fully pay for and indemnify the Indemnitees for the costs of defense, including but not limited to attorneys' fees and costs, for all Claims against CITY and the Indemnitees, whether covered or uncovered by CONSULTANT's insurance, against the CITY and/or the Indemnitees which

arise out of any type of omission or error, negligent or wrongful act, of CONSULTANT, its officers, agents, employees, or subcontractors. CITY shall have the right to select defense counsel.

**11. Assignment:** No assignment of this Agreement or of any part or obligation of performance hereunder shall be made, either in whole or in part, nor any monies due hereunder, by CONSULTANT without the prior written consent of CITY.

**12.. Licenses/Certifications:** At all times during the term of this Agreement, CONSULTANT shall keep and maintain, in full force and effect, all licenses or certifications required of CONSULTANT by law for the performance of the services described in this Agreement.

**13. Legal Responsibilities:** (a). Legal Requirements. CONSULTANT shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. CONSULTANT shall at all times observe and comply with all such laws and regulations. Neither CITY, nor its elected or appointed officers, employees or agents shall be liable at law or in equity occasioned by failure of CONSULTANT to comply with this Section.

(b). Non-liability of City Officers and Employees. No elected or appointed officer, official, employee or agent of CITY shall be personally liable to CONSULTANT, or any successor-in-interest, in the event of any default or breach by CITY or for any amount which may become due to CONSULTANT or to its successor, or for breach of any obligation of the terms of this Agreement.

(c). Undue Influence. CONSULTANT declares and warrants that no undue influence or pressure is used against or in concert with any elected or appointed officer, official, employee or agent of CITY in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No elected or appointed officer, official, employee or agent of CITY will receive compensation, directly or indirectly, from CONSULTANT, or from any officer, employee or agent of CONSULTANT, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling CITY to any and all remedies at law or in equity.

(d). No Benefit to Employees. No elected or appointed officer, official, employee or agent of CITY, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Project during his/her tenure, or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Project performed under this Agreement.

(e). Pursuant to the City's Conflict of Interest Code, the City Administrator may determine that the person(s) performing work hereunder may act in a decision making capacity

thereby requiring said person(s) to file an appropriate Conflict of Interest Statement in accordance with the City's Conflict of Interest Code.

(f). Nondiscrimination. In connection with its performance under this Agreement, CONSULTANT shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, marital status, ancestry, or national origin. CONSULTANT shall ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, color, sex, age, marital status, ancestry, or national origin. Such actions shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, or selection for training, including apprenticeship.

**14. Patent/Copyright:** (a). To the fullest extent permissible under law, and in lieu of any other warranty by CITY or CONSULTANT against patent or copyright infringement, statutory or otherwise, it is agreed that CONSULTANT shall defend at its expense any claim or suit against CITY on account of any allegation that any item furnished under this Agreement, or the normal use or sale thereof arising out of the performance of this Agreement, infringes upon any presently existing U.S. letters patent or copyright and CONSULTANT shall pay all costs and damages finally awarded in any such suit or claim, provided that CONSULTANT is promptly notified in writing of the suit or claim and given authority, information and assistance at CONSULTANT'S expense for the defense of same, and provided such suit or claim arises out of, pertains to, or is related to the negligence, recklessness or willful misconduct of CONSULTANT. However, CONSULTANT will not indemnify CITY if the suit or claim results from: (1). CITY's alteration of a deliverable, such that CITY's alteration of such deliverable created the infringement upon any presently existing U.S. letters patent or copyright; or (2). the use of a deliverable in combination with other material not provided by CONSULTANT when it is such use in combination which infringes upon an existing U.S. letters patent or copyright.

(b). CONSULTANT shall have sole control of the defense of any such claim or suit and all negotiations for settlement thereof and CONSULTANT shall not be obligated to indemnify CITY under any settlement made without CONSULTANT's consent or in the event CITY fails to cooperate in the defense of any suit or claim, provided, however, that such defense shall be at CONSULTANT's expense. If the use or sale of such item is enjoined as a result of the suit or claim, CONSULTANT, at no expense to CITY, shall obtain for CITY the right to use and sell the item, or shall substitute an equivalent item acceptable to CITY and extend this patent and copyright indemnity thereto.

**15. Release of Information/Conflict of Interest:** (a). All information gained by CONSULTANT in performance of this Agreement shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. CONSULTANT, its officers, employees, agents, or subconsultants, shall not, without written authorization from the Administrator or unless requested by CITY's City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any project or property located within the CITY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.

(b). CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any project or property located within the CITY. CITY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding. CONSULTANT agrees to cooperate fully with CITY and to provide the opportunity to review any response to discovery requests provided by Consultant. However, CITY's right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

**16. Independent Contractor:** The Parties hereto agree that CONSULTANT and its employees, officers and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of CITY.

**17. Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of California.

**18. Attorneys' Fees:** In the event any legal proceeding is instituted to enforce any term or provision of the Agreement, the prevailing party in said legal proceeding shall be entitled to recover attorneys' fees and costs from the opposing party in an amount determined by the court to be reasonable.

**19. Authority to Execute:** The person or persons executing this Agreement on behalf of CONSULTANT warrant(s) and represent(s) that he/she has the authority to execute this Agreement on behalf of CONSULTANT and has the authority to bind CONSULTANT to the performance of CONSULTANT's obligations hereunder.

**20. Entire Agreement:** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party which is not embodied herein nor any other agreement, statement, or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement shall be effective only if it is in writing signed by all parties.

[ALL SIGNATURES APPEAR ON PAGE 10]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first set forth above:

West Coast Arborist, Inc.

\_\_\_\_\_  
Patrick Mahoney, President

\_\_\_\_\_  
Victor Gonzalez, Vice President

CITY

Approved as to form:

\_\_\_\_\_  
Troy L. Butzlaff, ICMA-CM  
City Administrator

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Andrew V. Arczynski,  
City Attorney

# **CITY OF PLACENTIA**

**COMMUNITY SERVICES DEPARTMENT**



## **REQUEST FOR PROPOSAL**

**TREE TRIMMING SERVICES**

**JUNE 2014**

**CITY OF PLACENTIA**  
**REQUEST FOR PROPOSAL**

**ABOUT THE CITY**

The City of Placentia is located in Northern Orange County and encompasses approximately 7.1 square miles. The City, home to approximately 51,000 residents, is primarily a bedroom community with over 63% of the land area zoned residential, 10% zoned manufacturing, 5% commercial and the remainder schools, open space, and public right-of-way. Placentia was incorporated in 1926.

The proposer's principal contact with the City of Placentia will be the Director of Community Services (*or a designated representative*) who will coordinate assistance to be provided by the City of Placentia.

City Hall is located at 401 East Chapman Avenue, Placentia, California 92870. The telephone number for Community Services is (714) 993-8232, and the fax number is (714) 528-4640. The City website address is: [www.placentia.org](http://www.placentia.org)

**CITY OF PLACENTIA  
NOTICE INVITING SEALED PROPOSALS**

**NOTICE IS HEREBY GIVEN** that separate sealed proposals will be received in the Office of the Community Services Director, until **3:00 p.m. on Tuesday, July 2, 2014** for provision of the following:

**TREE TRIMMING SERVICES**

Detailed information and specifications may be obtained from the Community Services Department, 401 East Chapman Avenue, Placentia, California or may be downloaded from the City of Placentia Website at [www.placentia.org/treetrimming](http://www.placentia.org/treetrimming). Said specifications, proposal forms and contract documents are hereby referred to and incorporated herein, and made a part hereof by reference and all proposals must strictly comply therewith. All proposals must be on forms furnished by the City, sealed and clearly identified by proposal number, proposer name, and address.

The award, if made, will be made to the most qualified proposer having the most responsive proposal and in the City's judgment, provides the best value to the City. The City of Placentia reserves the right to reject any and all proposals and to waive minor irregularities. No proposal surety is required.

The City of Placentia hereby notifies all proposers that it will ensure that minority business enterprises will be afforded full opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, sex, or national origin in consideration of the award.

**REGISTRATION:**

If you are interested in submitting a proposal, it is **IMPERATIVE** that you contact Jonathan Nicks, Deputy Director of Community Services, via email at [jnicks@placentia.org](mailto:jnicks@placentia.org) or by phone at (714) 993-8232 to officially register as a bidder for this specific solicitation with your company name, address, phone, fax, contact person and email address. Failure to officially register may result in **not** receiving addenda for the proposal.

**DATED: June 9, 2014**

**PUBLISH: June 9, 2014**

**CLOSING: July 2, 2014**

## Proposal Schedule

Notice is hereby given that proposals will be received in the Office of the Community Services Director at City Hall, 401 East Chapman Avenue, Placentia, CA 92870 until **3:00 p.m. on July 2, 2014**. Four (4) copies of firm's proposal are required.

- RFP Issued June 9, 2014
- Request for Information Deadline June 23, 2014
- **Proposal Due Date July 2, 2014 at 3:00 p.m.**
- Anticipated Award Date July 15, 2014 (City Council Meeting)

## General Information

The City seeks proposals from outside firms to provide Tree Maintenance services on an as needed and as requested basis. See attached inventory (*Exhibit "B"*). As trees have not been consistently pruned on a defined schedule, some trees will require more work than others. Proposed unit pricing must take this into account and no adjustments will be made to the proposed unit pricing after contract is executed.

- A. Period of Performance – The City desires to award a contract with a term of two (2) years and with the ability to extend the term of the agreement for a maximum of two (2) one-year extension terms in the sole and absolute discretion of the City based on a multiplicity of factors, including but not limited to performance. City also requires that any agreement be structured in a manner so as to permit City to terminate the agreement prior to the expiration of the four-year initial term or any extension term to respond to changing economic conditions, changes in the law and/or judicial interpretations of the law which may impact the City's ability to contract-out such services.
- B. Request for Information – Questions regarding this RFP are for clarification purposes only and are to be directed by e-mail to: Jonathan Nicks, Director of Community Services, at [jnicks@placentia.org](mailto:jnicks@placentia.org). The deadline to submit questions will be June 23, 2014.
- C. Submission Deadline – Proposals must be received, in a sealed envelope with the words "City of Placentia Tree Trimming Services" clearly labeled along with the name and address of the firm, by the office of the Community Services Director at City Hall 401 E. Chapman Avenue, Placentia, CA 92870 by 3:00 p.m. on July 2, 2014
- D. Late Submittals – It is strongly recommended that proposals be delivered in-person or via personal courier by or before the submission deadline. Proposals received after the specified submission deadline will be disqualified and not considered. Proposals postmarked prior to the applicable deadline date but received after the deadline will also be disqualified and not considered. Proposers are responsible to ensure the timely submission of their proposal. Proposals may not be submitted by via facsimile or electronic mail.

- E. Withdrawal or Modifications – A proposal may be withdrawn or changed by a written and signed request by the firm prior to the final deadline. If firms do not make this request before the final deadline, the firm shall be obligated to fulfill the terms of their proposal as submitted. In the event a proposer seeks to withdraw and modify a proposal, the modified proposal must be submitted before the applicable submission deadline.
- F. Addenda – In the event that any portion of this RFP is changed, the City will provide addenda via e-mail to all firms who have registered with the Community Services Department. To register to receive addenda please send your contact information including e-mail address to Jonathan Nicks, Director of Community Services at [jnicks@placentia.org](mailto:jnicks@placentia.org). Failure to officially register may result in not receiving addenda for the proposal. Addenda will also be available on the City website at [www.placentia.org/treetrimming](http://www.placentia.org/treetrimming). The signed addenda must be included with the RFP submittal. Submittals received without the applicable addenda may be rejected as incomplete.
- G. Responsiveness – All submittals will be reviewed by the City to determine compliance with all requirements and instructions as specified in the RFP. Firms are notified that failure to comply with any part of the RFP may result in the rejection of the submittal as non-responsive.

The City also reserves the right, at its sole and absolute discretion to waive minor administrative irregularities or errors.

- H. Costs – The City will not be liable for any costs incurred by the Proposer in preparing and responding to this RFP. The Proposer shall not include any pre-contractual expenses as part of the proposed cost. The costs incurred by the Proposer in preparing and responding to this RFP are non-refundable.
- I. Legal Authorization – All forms and documentation included in this RFP must be signed and dated by a person authorized to legally bind the Proposer to a contractual relationship with the City.
- J. Conflict of Interest – Proposer is required to issue a brief statement disclosing potentially conflicting interests including:
  - a. Any litigation involving the Proposer or the Proposer's personnel which is adverse to the City; and
  - b. Consulting services currently being provided or provided within the last four years to any person, corporation, partnership, or other entity that made application to the City for a discretionary land use entitlement or City project.
- K. Rejection of Submittals – The City reserves the right at its sole discretion to reject any and all submittals received without penalty as result of this RFP.

- a. A proposal may be immediately rejected if:
  - i. It contains misrepresentative or misleading information;
  - ii. It is received at any time after the exact date and time set for receipt of proposals;
  - iii. It does not meet the required specifications or terms and conditions as prescribed;
  - iv. It is not prepared in the format outlined in this RFP;
  - v. It is signed by an individual not authorized to represent the Proposer;
  - vi. Proposer is involved in outstanding litigation that could impinge on its ability to complete the responsibilities and obligations of the proposal;
  - vii. Any other reason in the City's sole and absolute discretion.
  
- L. No Guarantee of Contract – No guarantee is made that any contract will be awarded in response to this RFP.
  
- M. Insurance Coverage – If a Proposer is selected, all insurance documentation will be provided to the City prior to the execution of a contract at the expense of the Proposer. All insurance requirements are included as a provision of the contract.
  
- N. Sub-consultants – Proposer shall identify any sub-consultants and describe the responsibilities that will be assigned to them. The same level of references and background information required for Proposers shall be required of sub-consultants.
  
- O. Acceptance of Conditions – Proposer shall include a statement offering the acceptance of all conditions listed in the RFP document which shall be submitted with the proposal.
  
- P. Public Record – All proposals submitted in response to this RFP will become the property of the City upon submission and a matter of public record pursuant to applicable law. City reserves the right to make copies of all proposals available for inspection and copying by interested members of the public as records of the City and City shall be under no obligation to the Proposer to withhold such records. In so far as a proposal contains information that the Proposer regards as proprietary and confidential, it shall be the responsibility of the Proposer (and not the City) to specifically identify which items of information are proprietary and clearly identify in writing which specific pieces of information are proprietary. It shall be insufficient for the Proposer to merely identify the entire proposal or an entire page or set of pages of proprietary. With respect to information deemed

proprietary, the procedures set forth under subsection (T) below shall be observed. Not-to-exceed sums, hourly rates and the like that may be set forth in a proposal shall not constitute proprietary information nor shall any information readily available to the general public or any other information not regarded as proprietary and confidential under federal or state law.

- Q. Right to Request Additional Information – During the evaluation process the City reserves the right, where it may serve the City's best interest, to request additional information or clarifications from Proposers, or to allow corrections of errors or omissions. At the discretion of the City, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.
- R. Additional Services – The Scope of Work describes the minimum baseline level of services required for the services contemplated under this RFP, however, cost-effective proposals that exceed the minimum levels of service are welcome. Upon final selection of the firm, the Scope of Work may be modified and refined during negotiations with the City to account for the performance of services that exceed the baseline level called for under this RFP.
- S. Conflict of Interest – By signing the Agreement, the successful Proposer declares and warrants that no elected or appointed official, officer or employee of the City has been or shall be compensated, directly or indirectly, in connection with the award of the Agreement or any work for the proposed project. For the term of the Agreement, no elected or appointed official, officer or employee of the City, during the term of his/her service with the City and for two (2) years following his/her termination of office or employment with the City, shall have any direct interest in the Agreement, or obtain any present, anticipated or future material benefit arising therefrom.
- T. Confidential Information – City reserves the right to make copies of a Proposer's proposal available for inspection and copying by members of the public, (including proposals which may contain information the Proposer regards as proprietary in nature), unless the City's legal counsel determines that the information which the Proposer regards as proprietary may be withheld pursuant to applicable provisions of the California Public Records Act (Govt. Code Section 6250 et seq.) or other applicable state or federal law. In the event City proposes to disclose records containing information the Proposer has specifically identified as being proprietary and confidential, City shall notify the Proposer in writing of its intent to release such information and the Proposer shall have five (5) working days after City's issuance of its notice to give City written notice of Proposer's objection to the City's release of proprietary information. City will not release the proprietary information after receipt of the objection notice from the Proposer unless: (i) the objection notice is not received by the City until after the close of business on the 5th day following City's issuance of the notice of intent to disclose; (ii) ordered to release the information by a court of competent jurisdiction; or (iii) the Proposer's objection notice fails to include a fully executed indemnification agreement wherein the Proposer agrees indemnify, defend and

hold harmless the City, and its elected and appointed officials, officers, directors, employees and agents from and against all liability, loss, cost or expense (including attorneys' fees) arising out of any legal action brought to compel the release of records containing the proprietary information which the Proposer wishes to withhold. Again, the Proposer must specifically identify the information it deems proprietary.

- U. Error in Submitted Proposals – If an error is discovered in a Contractor's proposal, the City may, at its sole option, retain the proposal and allow the proposer to submit certain arithmetic corrections. The City may, at its sole option, allow the Contractor to correct obvious clerical errors. In determining if a correction will be allowed, the City will consider the conformance of the proposal to the format and content required by this RFP, the significance and magnitude of the correction, and any unusual complexity of the format and content required by the solicitation.

### **Terms and Conditions**

- A. Certification – By submitting a proposal, Proposer certifies that it has fully read and understands this RFP and has full knowledge of the nature, scope and scale of services and tasks that are to be performed under this RFP. Proposer also certifies that its proposal was prepared without prior understanding, agreement or connection with any other Proposer submitting a proposal from this RFP, and is in all respects fair and without collusion or fraud, so that all proposals will result from free, open and competitive proposing among all Proposers.
- B. Reserving Rights – The City reserves the right to reject any and all proposals received as a result of this RFP. City's potential award of a contract will not be based on any single factor nor will it be based solely or exclusively on the lowest cost proposal. If a contract is awarded, it will be awarded to the proposer who in the judgment of the City has presented an optimal balance of relevant experience, technical expertise, technological innovation, price, quality of service, work history and other factors which the City may consider relevant and important in determining which proposal is best for the City.
- C. Assignment and Guarantee – No assignment by the Proposer of the contract or any part thereof, or of funds to be received hereunder, is binding unless the City has given written consent before such assignment. There is also no guarantee of a minimal amount of work or compensation for any Proposer selected for contract negotiations.
- D. Financial Responsibility for Proposal Costs – The City accepts no financial responsibility for any costs incurred by the Proposer in responding to this RFP. Proposals will become the property of the City and may be used by the City in any way deemed appropriate. Received proposals will not be returned to the Proposer.

- E. Clarification – Should discrepancies or omissions be found in this RFP or should there be a need to clarify this RFP, questions or comments should be emailed to Jonathan Nicks, Director of Community Services at [jnicks@placentia.org](mailto:jnicks@placentia.org). The City shall not be responsible for, nor be bound by, any oral instructions, interpretations or explanations issued by the City.
- F. Discrimination – The Proposer and all subcontractors must not discriminate, nor permit discrimination against any person on the grounds of race, national origin, sex, handicap, sexual orientation, or veteran status in their employment practices, in any of their contractual arrangements, in all services and accommodations they offer the public or in their business operations.
- G. Indemnification – Proposer, at its own expense and without exception, shall indemnify, defend and pay all damages, costs, expenses, including attorney fees, and otherwise hold harmless the City, its employees and agents from any liability of any nature or kind in regard to the preparation or presentation of a proposal in response to this RFP.
- H. Gratuity Prohibition – Proposer shall not offer any gratuities, favors or anything of monetary value to any official, employee or agent of the City for the purpose of influencing consideration of this proposal.
- I. Contract Provisions – If a contract is awarded, the selected Contractor will be required to adhere to a set of general contract provisions which will become a part of any formal agreement. See Exhibit “C” - Sample Contract for provisions. Exceptions will not be granted.

### **Examination of RFP Documents**

By submitting a response, the Proposer represents that the proposed project and the contents of this RFP have been thoroughly examined and the Proposer is able to perform quality work to achieve the City’s objective.

### **Work Standards**

Proposers are advised that all work to be conducted under the contract to be entered into pursuant to this RFP shall be completed in accordance with specifications and guidelines described in exhibit “A” included herein and all applicable local, state and federal laws, rules, and regulations.

### **Presentation**

Proposals shall be typed and submitted on 8 ½” x 11” size paper, using a simple method of fastening.

## **Proposal Content**

Proposals shall be to the point and contain only relevant information. Factors to be considered include the following:

- 1. Background and Experience of Proposer 35%**
  - A. Length of time the proposer has been providing tree trimming services.
  - B. Qualifications of firm.
  - C. Number of employees.
  - D. Age and type of equipment.
  - E. Employee training program.
  - F. Dependability of past service (*relations with existing accounts*).
  - G. Condition of equipment.
  
- 2. Technical 20%**
  - A. Proposer's understanding of the scope of work.
  - B. Qualifications and experience of Proposer's personnel assigned to the contract.
  - C. Identify other similar tree trimming service contracts the proposer is currently performing.
  - D. Completeness and presentation of proposal packet.
  
- 3. Cost Estimate 20%**
  - A. Is the estimate adequate to provide appropriate equipment?
  - B. Is the estimate adequate to enable proposer to meet personnel and operations costs?
  - C. Does the estimate provide adequate supervision?
  - D. Are the proposed rates competitive with the average market rates for similar services?
  
- 4. Management Plan 25%**
  - A. Number of crews and on-site qualified arborists assigned.
  - B. Performance schedule and methodology.
  - C. Describe process the Proposer will follow in responding to complaints.

## **EVALUATION AND SELECTION PROCESS**

The City will review proposals and interview the most qualified proposers.

### **A. Submittal Review**

Each submittal package will be reviewed to determine if it complies with and contains all information required by this RFP. Failure to meet the requirements may be cause for eliminating the submittal from further consideration.

### **B. Submittal Evaluation**

An Evaluation Committee will review and evaluate those submittals complying with the requirements of the proposal. The qualifications, based on the evaluation, will focus on the major items as noted in the evaluation criteria. The Committee may request additional or supplemental information as necessary. After reviewing the proposals, the Committee may conduct interviews with the top two or three candidates. It is anticipated that the selected firm will be recommended for approval at the City Council meeting in July 15, 2014 and upon the City Council approval, the City will enter into a professional services agreement with the successful firm to initiate services. It is the City's expectation that the successful firm will be available to attend the July 15, 2014 meeting to answer questions that may arise during the meeting.

If negotiations fail with the selected firm, the City will have the option to commence negotiations with the next qualified candidate. Once a firm is selected and an agreement is executed, the firm will be obligated to provide the necessary contractual requirements as identified in the City's professional services agreement, with services to begin after approval and execution of said contract. The City reserves the right not to proceed with the update process for any reason, as determined by the City Council.

### **C. Selection**

If awarded, the contract will be made in the best interest of the City with the Proposer that, in the City's judgment, provides the best value to the City. The successful firm will be selected and a contract negotiated.

## **Scope of Services**

The selected Proposer shall use and furnish at its own expense all labor, equipment and materials necessary for the satisfactory performance of the tree trimming work set forth herein. The Scope of Work will consist of the following tasks. These tasks are described in more detail in "Exhibit A" Pruning Standards which is incorporated into this RFP by reference. The tasks will be conducted at various locations within the Placentia city limits. Locations include, but are not limited to, parks, parkways, and streets (see Exhibit B Tree Inventory). Working Hours: Street and Parkway areas- between the hours of 9:00 A.M. and 4:00 P.M., Park Areas- between the hours of 8:00 A.M. and 5:00 P. M.

### **A. Tree-Trimming services will include the following:**

- 1. Task 1: Tree Trimming and Removal.** Trimming of a wide variety of City-owned trees in accordance with City requirements. Removal of City-owned trees in accordance with City requirements, and at the direction of the Director of Community Services or his designee (all references hereafter to the Director of Community Services include his designee).
- 2. Task 2: Stump Grinding and Removal.** Removal and/or grinding of tree stumps as necessary, and in accordance with City requirements.
- 3. Task 3: Respond to After-hours Emergency Call-outs.** As directed by the Director of Community Services, respond to emergency requests for tree services after normal business hours for property or life safety purposes.
- 4. Task 4: Hauling and Disposal of All Wood Debris.** Provide proper hauling and disposal of all wood debris.

### **B. Licenses**

The selected Proposer must have a current City business license before services are rendered.

### **C. Proposal Submittal Date:**

3:00 p.m. on July 2, 2014

**Proposer's Qualifications**

The following statements as to experience and financial qualifications of the proposer must be submitted as part of this proposal and the truthfulness and accuracy of the information is guaranteed by the Proposer.

**Proposer's Experience**

The Proposer's experience in work of a nature similar to that covered in this proposal extends over a period of \_\_\_\_\_ years.

The Proposer has never failed to satisfactorily complete a contract awarded to him, except as follows: (list all exceptions and reasons therefore).

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**Financial References**

Reference is hereby made to the following bank or banks as to the financial responsibility of the Proposer:

Name and Address of Financial Institution

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## PROPOSAL RESPONSE FORM TREE TRIMMING SCHEDULE OF PRICING

The Contractor proposes to furnish all materials, supplies, equipment, and/or services set forth herein, subject to all conditions outlined in the RFP, at prices indicated below (including prevailing wage):

<u>DESCRIPTION</u>	<u>UNIT</u>	<u>COST</u>
<b>Grid Tree Pruning</b>	per tree	\$ _____
<b>Crown Reduction Pruning</b>	per tree	\$ _____
<b>Palm Tree Skinning</b>	linear foot	\$ _____
<b>Special Request Tree Pruning</b> (Average height of tree)		
Small Trees - up to 25'	per tree	\$ _____
Medium Trees - 25' – 50'	per tree	\$ _____
Large Trees - 50' and taller	per tree	\$ _____
Palm Trees	specify per tree or brown trunk height (bth)	\$ _____
<b>Tree Removals</b>		
Complete Tree and Stump Removal	per diameter inch	\$ _____
Tree Removal Only	per diameter inch	\$ _____
Stump Grinding Only	per diameter inch	\$ _____
Palm Removals	specify per tree or brown trunk height (bth)	\$ _____
<b>Tree Crew Rental (3 man crew)</b>	per hour	\$ _____
<b>Emergency Call Out (3 man crew)</b> (After work hours, holidays, & weekends)	per hour	\$ _____
<b>Tree Planting</b> (Contractor provides trees, labor, and all other materials)		
24" box	per tree	\$ _____
36" box	per tree	\$ _____
48" box	per tree	\$ _____
<b>Fichus Pruning</b>	per hour	\$ _____
<b>Root Pruning</b>	Describe methods in proposal	\$ _____
<b>Mulch Program</b>	Describe in proposal	\$ _____
<b>Arborist Services</b>	per hour	\$ _____

**SIGNATURE OF PROPOSER**

Proposer hereby offers to furnish all labor, materials, equipment, tools, transportation and services necessary to complete the work in accordance with the Specifications and to complete all requirements for the sums quoted in this Proposal.

In Witness hereof, the undersigned represents and warrants that they have the right, power, and legal authority to enter into and execute this document on behalf of the Proposer, and have caused this document to be executed by setting here unto their name, title and signature.

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Name of Firm

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Name of Firm Representative

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Signature of Firm Representative

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Title

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Date of Proposal

**THIS PROPOSAL MUST BE SIGNED BY THE PROPOSER**

**TREE TRIMMING SERVICES**

**PW-12-05**

**PROPOSAL RATING SCALE**

**Firm:** \_\_\_\_\_

<b>DESCRIPTION</b>	<b>SCORE</b>	<b>WEIGHT</b>	<b>TOTAL</b>
1. Background and Experience		35%	
2. Technical		20%	
3. Cost		20%	
4. Management Plan		25%	

Score:

0 = unacceptable    1 = Poor    2 = Fair    3 = Satisfactory

4 = Good    5 = Outstanding

\_\_\_\_\_  
**Signature of Rater**

\_\_\_\_\_  
**Date**

## **EXHIBIT "A"**

### **PRUNING STANDARDS FOR TREES IN THE CITY OF PLACENTIA**

Pruning can either help or hurt trees. When appropriate practices are used, pruning can provide significant benefits. When inappropriate practices are used, significant harm can follow. For the long-term health and structural stability of trees in Placentia, it is critical that pruning practices conform to professional standards established by the tree care industry.

This document identifies basic standards for tree pruning in the City of Placentia. These standards apply to all those working on public trees<sup>1</sup>, including City of Placentia employees and managers, private contractors, property owners, and residents.

#### **Foundation for the Standards**

The City of Placentia recognizes the most current editions of the following benchmark standards for tree pruning (see References):

1. American National Standards Institute (ANSI) A300 Pruning Standards
2. ANSI Z133.1 Safety Standards
3. ISA Best Management Practices: Tree Pruning

City arborists, managers, related personnel and contractors should obtain copies of the above publications and apply the standards and guidelines when engaged in pruning operations in Placentia. Copies of these documents can be obtained from the International Society of Arboriculture (see Resources). Occupational health and safety standards in the workplace shall be observed at all times.

For street trees, Chapter 14.12 of the Placentia Municipal Code establishes responsibilities regarding planting, maintenance (including pruning), and removal.

#### **A. Pruning Needs, Objectives, and Plans**

In Placentia, there is a great diversity of trees, including conifer, broadleaf evergreen, and deciduous species. For each species, there exists substantial variation in age, size, condition, and structure of individual trees. This species diversity and tree variability creates challenges with regard to tree care practices, and in particular for pruning. Pruning needs can vary substantially depending on these factors: some trees will need little or no pruning, while others will need substantial pruning. In addition, some trees need to be pruned to improve structure, while others may need branches removed to manage pest problems or provide clearance from overhead utility lines.

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<sup>1</sup> "Public trees" shall mean all trees located on public property and in the public right-of-way.

To ensure that pruning is appropriate for the species and tree/site conditions, it is important to have a clear understanding of the specific needs of the tree and the objectives for pruning. Pruning objectives include the following:

- Improve structural strength and reduce failure potential (including dead branch removal)
- Prevent or mitigate a pest problem
- Improve aesthetic characteristics
- Provide clearance for pedestrians, vehicles, and structures
- Improve safety and security for residents and visitors
- Repair structural damage from wind loading
- Reduce maintenance costs (i.e., when applied to young trees)
- Influence flowering and fruiting of some species

*Standard 1: For commercial contractors, a written plan of work shall be prepared that clearly identifies the tree species, location, need for pruning, pruning objectives, pruning specifications, and the scope of pruning. A checklist format can be used. Where multiple reasons for pruning exist, they should be prioritized from highest to lowest. A separate plan is needed for each tree. For groups of trees of the same species with similar pruning needs, one plan will suffice.*

*For all city departments and agencies, work plans shall be developed either for individual trees or for groups of trees, such as trees along streets, in parks, or on the grounds of public buildings. Plans shall include species, location, need for pruning, pruning objectives, pruning specifications, and the scope of pruning. Pruning plans shall be specific for the species to be pruned.*

*Work plans shall be available at work sites during pruning operations.*

## **B. Pruning Practices**

### **1. PRUNING CUTS**

Pruning is a wounding process that causes some level of injury to trees. It is important to make pruning cuts that minimize injury or the potential for injury. For instance, cuts should be made on branches in a manner that ensures rapid and complete wound closure, thus reducing the potential for decay. Information on appropriate branch removal practices and the size and location of cuts is found in *ANSI A300 Part 1 (Pruning)* and *Best Management Practices: Tree Pruning* (see References).

Note that flush cuts increase the potential for decay and reduce the formation of callus tissue above and below the wound (woundwood). In some cases, flush cuts can stimulate vigorous but incomplete callus development. Conversely, leaving branch stubs prevents wound closure and increases the potential for decay. These types of pruning cuts should be avoided.

*Standard 2: All pruning cuts shall conform to ANSI A300 standards (Part 1: Pruning). Do not make flush cuts or leave branch stubs.*

## 2. AMOUNT OF PRUNING

Removal of live branches and associated leaf area can have a negative impact on the health of trees. When relatively large amounts of leaf area are removed, the capacity of a tree to produce energy for growth and pest resistance is diminished. Pruning should be limited to that amount needed to accomplish the pruning objective. In some cases, it may be best to complete pruning over a two- or three-year period rather than do all that is needed in one year.

In addition, excessive pruning or over thinning stimulates water sprout development in many species. Water sprouts are usually weakly attached and prone to breaking at the point of attachment. Crown density can increase substantially due to water sprout production, resulting in a loss of tree form and reduction in light penetration. Also, excessive pruning can lead to sunburn injury to bark tissue of branches and the trunk.

*Standard 3: Not more than 25% of the crown shall be removed within an annual growing season. The percentage of foliage removed shall be adjusted according to age, health, and species considerations. Stressed trees are less tolerant of pruning and leaf area removal should be minimal. In cases where more than 25% of the crown needs to be removed, such as to reduce the potential for structural failure, a qualified arborist<sup>2</sup> shall make an assessment of the amount of pruning needed to abate the hazard. When possible, such pruning should be scheduled over a two- or three-year period. Pruning should be minimal on species prone to water sprout development. For such species, pruning during the summer months may reduce the potential for water sprout development (see Standard 4). For species susceptible to sunburn injury, pruning shall not expose bark tissue of the trunk and scaffold branches to sunlight levels that lead to injury.*

## 3. WHEN TO PRUNE

In Placentia, the time of year to prune can vary depending on pruning needs, objectives, and species. Generally, trees can be pruned throughout the year, but the following times need to be avoided: 1) when leaves are forming or falling, and 2) when pest problems may result from pruning (e.g., insect infestation or disease infection). In addition, care should be taken to avoid pruning tree parts when birds (or other wildlife species) are actively nesting.

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<sup>2</sup> “Qualified arborist” shall mean arboriculture professionals with any one of the following certifications or credentials: ISA Certified Arborist, ISA Board Certified Master Arborist, ASCA Registered Consulting Arborist, and individuals holding a college degree (4-year) in Arboriculture, Urban Forestry, or closely-related discipline, with 3 years of documented field experience in urban tree care.

*Standard 4. Generally, pruning can be done throughout the year. For some trees, however, certain periods or seasons need to be avoided. For species susceptible to particular insect or disease problems, avoid pruning at times of the year when the problem will be exacerbated (e.g., do not prune pines during the spring and summer months in order to minimize the potential for bark beetle infestations). For trees with a notable flowering trait, avoid pruning prior to or during flowering periods (unless flowers cause allergic reactions). Pruning to remove dead, diseased, or broken branches can be done at any time of year. Pruning during the summer months can be used as a strategy to reduce water sprout development in certain species.*

*For deciduous species, do not prune during bud swell, bud break, or leaf expansion in the spring. Do not prune from the time leaves begin to turn color in the fall through the leaf drop period. Do not prune during times of the year that may initiate or exacerbate a pest problem (e.g., do not prune elms during the summer months to avoid Dutch elm disease infection and transmission).*

*Broadleaf-evergreen species (such as Eucalyptus spp., Ficus spp., Acacia spp., and Myoporum spp.) can be pruned throughout the year. Avoid pruning during periods that stimulate substantial water sprout development. For species prone to foliar diseases, avoid pruning at times when disease-susceptible new growth can be stimulated by pruning.*

*For conifers, pruning during the winter months (November through February) is generally recommended. Do not prune during periods of needle formation and enlargement (except for specialty-pruned conifers that are pruned during growth periods to create a bona fide horticultural form). For species susceptible to bark beetle infestations (e.g., Pinus spp.), do not prune when beetles are active (typically March through October in Placentia).*

#### 4. WOUND TREATMENTS

Over the years, wound dressings and paints have been used to treat or cover pruning wounds. Dressings are no longer recommended, however, because there is no scientific evidence to indicate that these treatments reduce decay or accelerate wound closure. In addition, some dressings may cause tree injury. Until scientific studies find clear benefits to using these materials, pruning wound treatments are viewed as being unnecessary.

*Standard 5. Pruning wound treatments (dressings and paints) shall not be used.*

## 5. PRUNING AND CLIMBING EQUIPMENT (pruners, saws, and spikes)

To promote callus development and wound closure, it is important to make clean pruning cuts. Bark surrounding the cut should not be torn, shredded, stripped away, or otherwise separated from the wood. This can be accomplished by using pruning equipment that is sharp and sized appropriately for the job. Clean, well-maintained equipment (blades, chains, bars, and air/fuel filters) produces cleaner cuts with less effort, improves worker safety, and reduces the potential for the spread of pathogens.

In addition, injury to bark tissue can occur from the use of climbing spikes (gaffs, climbing spurs) and tie ropes. Resulting wounds can lead to localized bark death and wood decay, and can serve as entry courts for insects and pathogens. Wounds from ropes can be reduced by the use of friction savers at the tie point.

*Standard 6. Pruning equipment shall be sharp and sized appropriately for the pruning cut. Avoid the use of any pruning and climbing equipment that may cause damage to bark tissue. Spikes (climbing spurs) shall not be used for climbing trees unless the tree is being removed, or when limbs are more than throwline-distance apart and there is no other means of climbing the tree. Pruning tools shall be treated with a disinfectant (such as Lysol) when pruning trees infected with a pathogen that may be transmitted (on tools) from one tree to another of the same species, such as elms (*Ulmus spp.*). Disinfectants should be used before and after pruning individual trees.*

## C. Pruning Mature Trees

### 1. PRUNING TYPES

As noted in section A, trees are pruned to achieve various objectives. To meet the objective(s) identified for a mature tree, several different types of pruning can be employed: cleaning, thinning, raising, reduction, and restoration. Each of these pruning types is described in the following publications: *ANSI A300 Standards* and *Best Management Practices: Tree Pruning* (see References). It is important to be familiar with each type to develop a plan of work for pruning a mature tree.

Since these pruning types are used to achieve specific objectives, it is also important to select the appropriate type to match the objective. For example, if the height or spread of a tree needs to be reduced to improve structural strength, then crown reduction pruning should be selected. Or, if the density of the crown needs to be reduced for pest management purposes, then branch removal pruning (thinning) should be selected.

The City of Placentia requires tree clearances for the following situations: pedestrians on sidewalks, foliage obstructing streetlights and signals, and vehicles on roadways. Street trees should be pruned to maintain a 14-foot vertical clearance over curbing, and 8-foot

clearance over sidewalks. To avoid excessive pruning to achieve these clearance requirements, pruning should be initiated when the tree is young, and continued through maturity. Pruning over several seasons to achieve these results is preferable to single-season pruning. In certain cases, such as to abate safety hazards, pruning may be needed that exceeds standards for canopy removal in a season (see *Standard 3*). In such cases, pruning shall be conducted under the supervision of a qualified arborist.

*Standard 7: In Placentia, all those engaged in tree pruning operations shall be familiar with each of the pruning types. Selection of the pruning type(s) shall be based on pruning objectives (see Standard 1). Refer to publications cited in section C1 for descriptions of pruning types. Clearance pruning that does not comply with Standards 3 and 4 shall be conducted only under the supervision of a qualified arborist (see footnote 1).*

## 2. TOPPING AND HEADING CUTS

Topping is the reduction of a tree's size using heading cuts that shorten limbs or branches back to a predetermined crown limit. Topping is not an acceptable pruning practice (see *ANSI A300 Standards*).

Heading is defined as cutting a currently growing or one-year-old shoot back to a bud, or cutting an older branch or stem back to a stub in order to meet a defined structural objective, or cutting an older branch or stem back to a lateral branch (see *ANSI A300 Standards*).

When pruning mature trees, heading cuts should be avoided for the following reasons:

- Vigorous shoots can be stimulated to grow just below the heading cut. Typically, these shoots are weakly attached, poorly tapered, and have a high failure potential.
- Wood decay can develop in the cut branch or stem. Often, decay extends well into the branch or stem and reduces its structural strength. This increases failure potential.
- The tree's natural form can be lost in many cases, particularly when relatively large diameter cuts are made.

In very limited cases, heading cuts may be appropriate for mature trees, such as:

- To reduce tree height or branch end weights. Note: This approach should be employed **only** in cases where there is a high risk of structural failure and thinning cuts (reduction cuts) cannot be used. Also, follow-up pruning to minimize risk associated with weakly-attached shoots will be needed.
- To achieve a specialty tree form using the pruning technique called "pollarding". Pollarding uses heading cuts to shorten branches to a predetermined length when the tree is young. Thereafter, it requires the removal of all of the current season's growth that forms near the cut branch ends. Eventually, tissues at the end of the branch develop to form enlarged and rounded structures, referred to as "knuckles". Pollarding is typically reserved for certain deciduous species, such as London plane (*Platanus x acerifolia*) and elm (*Ulmus spp.*). Generally, pollarding is not recommended because it requires a high level of maintenance (annual

pruning) and tree benefits are reduced by the annual reduction of canopy size. Pollarding is not appropriate for conifers and broadleaf evergreen species.

*Standard 8: Heading cuts shall not be used when pruning mature trees, except in very limited cases. Whenever possible, use reduction cuts to reduce height and branch removal cuts (thinning cuts) to reduce branch end weights. When reduction and branch removal cuts are not possible (such as when interior lateral branches are not present) and tree hazard potential is high, then heading cuts may be needed, but their use should be minimized. The practice of pollarding shall be limited in application to London plane tree (*Platanus x acerifolia*) and elm (*Ulmus spp.*), and only when initiated on young trees (i.e., not after they reach a juvenile or mature stage).*

### 3. STRESSED TREES

Old, unhealthy, and stressed trees require special pruning consideration. Such trees do not tolerate the loss of leaf area as well as more vigorous trees: they take longer to recover from pruning, and their capacity to respond to pests and other injuries can be impaired. Removal of live branches and associated leaf area should be minimized or avoided. Generally, pruning should be limited to the removal of dead branches and significant structural defects.

*Standard 9: For old, unhealthy, and stressed trees, pruning should be limited to the removal of dead branches and structural defects. Removal of live branches should be avoided or minimized.*

### 4. UTILITY PRUNING

Pruning trees to maintain clearance from voltage distribution lines is a requirement for the local utility (Southern California Edison). This is a highly specialized area of pruning that requires extensive training in safe work practices and appropriate pruning techniques. Guidelines providing detailed information regarding appropriate pruning practices for utility line clearance (such as lateral or directional pruning) are given in the Utility Pruning section of the *ANSI A300 Pruning Standards* (see References).

*Standard 10: Utility pruning requires extensive training in safe work practices and specialized pruning techniques. Prior to pruning trees for line clearance, all workers shall have documented training that meets utility and tree industry standards. Pruning practices shall follow guidelines described in ANSI A300 Pruning Standards (see References). A plan of work that incorporates these practices shall be developed prior to pruning.*

## **D. Pruning Young and Juvenile Trees**

Multiple benefits can be achieved by pruning trees during their formative years. These include:

- The establishment of strong structure with a commensurate reduction in failure potential as the tree matures.
- Reduction of long-term maintenance costs.
- Enhancement of tree longevity and extension of long-term environmental and social benefits.

Young trees need to have a strong, well-established central leader, strong branch attachments, adequate spacing/distribution of scaffold branches, and temporary branches retained both between scaffolds and below the lowest scaffold. Although these structural characteristics should be established as soon as possible, training of young trees is an on-going process for most species.

*Standard 11: Trees should be structurally pruned when they are young. Follow guidelines in: Training Young Trees for Structure and Form (see References). Young trees will need follow-up pruning, preferably three times in the first five years, and then periodically as they develop through the juvenile phase into maturity.*

## **E. Palm Pruning**

Several species of palms are planted in Placentia's urban forest. Being monocots, these trees have a different anatomy and form than conifer, broadleaf evergreen, or deciduous species. As a result, they require special care, particularly in regard to pruning. Generally, only dead fronds (palm leaves) should be removed. The removal of live fronds should be limited to those that are broken or severely chlorotic. Fronds should be removed carefully to avoid damage to living tissue. To avoid transmitting disease-causing organisms on pruning tools, it is important to disinfect tools before and after pruning individual trees. Although this applies to many palm species, it is particularly important for Canary Island date palm (*Phoenix canariensis*) to avoid the spread of Fusarium wilt (*Fusarium oxysporum* f. sp. *canariensis*).

*Standard 12: Palm pruning should be limited to the removal of dead, broken, and strongly chlorotic fronds. Live, healthy fronds should not be removed. Fronds should be severed close to the petiole base without damaging living trunk tissue. Palm fruit, flowers, and loose petiole bases should be removed if deemed to be a safety risk. A disinfectant (such as Clorox or rubbing alcohol) shall be used on pruning tools before and after pruning individual trees. Climbing spikes or spurs shall not be used to climb palms for pruning.*

## **F. Root Pruning**

In urban settings, trees may require root pruning, typically to address conflicts with infrastructure elements (sidewalks and curbs). Since this practice results in the loss of roots, both tree health and structural stability are affected. As a result, it is critical to be fully aware of practices used to minimize root-pruning impacts. Keep in mind that certain trees should not be root pruned, such as trees in poor condition or trees that are

leaning. In addition, some species do not respond well to root pruning, such as pepper tree (*Schinus spp.*), tulip tree (*Liriodendron tulipifera*), camphor (*Cinnamomum camphora*), Chinese evergreen elm (*Ulmus parvifolia*), and callery pear (*Pyrus calleryana*).

To minimize root-pruning impacts, a tree assessment should be conducted prior to pruning. Both tree and site conditions need to be evaluated to determine the potential for injury and structural stability loss. Following the assessment, a plan should be developed that identifies the maximum allowable size of roots to be cut, allowable proximity to the trunk for cuts, time of year when root cutting is allowable, and the most suitable method for making cuts. Both the assessment and plan should be completed by a qualified arborist. For more information on root pruning, review the following publication: *Reducing Infrastructure Damage by Tree Roots: A Compendium of Strategies* (see References).

*Standard 13. Root pruning should be considered only when other options for correcting a conflict between roots and infrastructure are deemed not practical. For trees requiring root pruning, a tree assessment shall be conducted and a root-pruning plan shall be developed by a qualified arborist (see footnote 1). Avoid root pruning during times of the year when wind loads on trees are greatest, such as during the winter months. Crown pruning prior to or following root pruning shall be done only in cases where the potential for structural failure may increase substantially because of root pruning.*

## References

ANSI A300 (Part 1)-2001 Pruning: Tree Care Operations - Tree, Shrub and Other Woody Plant Maintenance - Standard Practices (revision and redesignation of ANSI A300-1995, includes supplements). American National Standards Institute, Washington, DC.

ANSI Z133.1-2006. Standards for Arboricultural Operations: Safety Requirements. American National Standards Institute, Washington, DC.

Best Management Practices: Tree Pruning. 2002. Gilman, E. and S. Lilly. International Society of Arboriculture. Champaign, IL.

Reducing Infrastructure Damage by Tree Roots: A Compendium of Strategies. Costello, L. and K. S. Jones. 2003. Western Chapter of the International Society of Arboriculture. Cohasset, CA.

Training Young Trees for Structure and Form. Costello, L.R. 2001. Arborist News 10(2): 25-31.

## Resources

International Society of Arboriculture  
P.O. Box 3129, Champaign, IL 61826  
[isa@isa-arbor.com](mailto:isa@isa-arbor.com)  
<http://www.isa-arbor.com/>  
<http://secure.isa-arbor.com/store/>

American National Standards Institute  
1819 L Street, NW Suite 600  
Washington, DC 20036  
(202) 293-8020  
<http://www.ansi.org/>

Department of Public Works, Bureau of Urban Forestry  
(415) 554-6700  
<http://www.sfgov.org/sfdpw/trees>

Department of the Environment  
(415) 355-3700  
<http://www.sfenvironment.com/>

## EXHIBIT "B"



### TREE INVENTORY

<u>Botanical Name</u>	<u>Common Name</u>	<u>Total</u>
<u>Pinus canariensis</u>	CANARY ISLAND PINE	<u>667</u>
<u>Eucalyptus citriodora</u>	LEMON-SCENTED GUM	<u>408</u>
<u>Magnolia grandiflora</u>	SOUTHERN MAGNOLIA	<u>675</u>
<u>Liquidambar styraciflua</u>	AMERICAN SWEETGUM	<u>825</u>
<u>Podocarpus gracilior</u>	FERN PINE	<u>452</u>
<u>Platanus racemosa</u>	CALIFORNIA SYCAMORE	<u>311</u>
<u>Cupaniopsis anacardioides</u>	CARROTWOOD	<u>337</u>
<u>Lophostemon confertus</u>	BRISBANE BOX	<u>347</u>
<u>Lagerstroemia indica</u>	CAPE MYRTLE	<u>816</u>
<u>Eucalyptus camaldulensis</u>	RED GUM	<u>82</u>
<u>Platanus acerifolia</u>	LONDON PLANE	<u>120</u>
<u>Pinus halepensis</u>	ALEPPO PINE	<u>98</u>
<u>Quercus ilex</u>	HOLLY OAK	<u>108</u>
<u>Eucalyptus erythrocorys</u>	RED-CAP GUM	<u>44</u>
<u>Ulmus parvifolia</u>	CHINESE ELM	<u>96</u>
<u>Fraxinus uhdei</u>	SHAMEL ASH	<u>22</u>
<u>Cinnamomum camphora</u>	CAMPHOR TREE	<u>116</u>
<u>Quercus agrifolia</u>	COAST LIVE OAK	<u>18</u>
<u>Eucalyptus sideroxylon</u>	RED IRONBARK	<u>23</u>
<u>Jacaranda mimosifolia</u>	JACARANDA	<u>103</u>
<u>Melaleuca quinquenervia</u>	CAJEPUT TREE	<u>50</u>
<u>Pinus pinea</u>	ITALIAN STONE PINE	<u>12</u>
<u>Schinus molle</u>	CALIFORNIA PEPPER	<u>18</u>
<u>Citrus sinensis</u>	ORANGE	<u>48</u>
<u>Liquidambar styraciflua</u>		
<u>'Rotundiloba'</u>	ROUND-LEAFED SWEETGUM	<u>101</u>
<u>Cedrus deodara</u>	DEODAR CEDAR	<u>22</u>
<u>Bauhinia variegata</u>	PURPLE ORCHID TREE	<u>91</u>
<u>Eucalyptus polyanthemos</u>	SILVER DOLLAR GUM	<u>22</u>
<u>Geijera parviflora</u>	AUSTRALIAN WILLOW	<u>98</u>
<u>Pittosporum undulatum</u>	VICTORIAN BOX	<u>26</u>
<u>Pyrus calleryana 'Redspire'</u>	REDSPIRE PEAR	<u>117</u>
<u>Koelreuteria paniculata</u>	GOLDENRAIN TREE	<u>67</u>
<u>Koelreuteria bipinnata</u>	CHINESE FLAME TREE	<u>37</u>
<u>Pyrus calleryana</u>	ORNAMENTAL PEAR	<u>84</u>
<u>Schinus terebinthifolius</u>	BRAZILIAN PEPPER	<u>14</u>

<u>Brachychiton populneus</u>	BOTTLE TREE	49
<u>Chorisia speciosa</u>	SILK-FLOSS TREE	25
<u>Ficus benjamina</u>	WEeping FIG	39
<u>Alnus rhombifolia</u>	WHITE ALDER	17
<u>Ficus microcarpa 'Nitida'</u>	INDIAN LAUREL FIG	16
<u>Tabebuia avellanedae</u>	LAVENDER TRUMPET TREE	44
<u>Sequoia sempervirens</u>	COAST REDWOOD	10
<u>Albizia julibrissin</u>	SILK TREE	31
<u>Pistacia chinensis</u>	CHINESE PISTACHE	46
<u>Brachychiton acerifolius</u>	AUSTRALIAN FLAME TREE	49
<u>Ficus rubiginosa</u>	RUSTY LEAF FIG	6
<u>Ginkgo biloba</u>	MAIDENHAIR TREE	31
<u>Ilex altaclarensis 'Wilsonii'</u>	WILSON HOLLY	26
<u>Grevillea robusta</u>	SILK OAK	8
<u>Stenocarpus sinuatus</u>	FIREWHEEL TREE	27
<u>Cupressus sempervirens</u>	ITALIAN CYPRESS	7
<u>Podocarpus nagi</u>	PODOCARPUS NAGI	11
<u>Casuarina cunninghamiana</u>	RIVER SHE-OAK	5
<u>Callistemon viminalis</u>	WEeping BOTTLEBRUSH	7
<u>Fraxinus oxycarpa 'Raywood'</u>	RAYWOOD ASH	24
<u>Prunus cerasifera</u>	PURPLE-LEAF PLUM	47
<u>Chionanthus retusus</u>	CHINESE FRINGE TREE	29
<u>Eucalyptus ficifolia</u>	RED FLOWERING GUM	14
<u>Fraxinus spp.</u>	ASH	1
<u>Ceratonia siliqua</u>	CAROB	1
<u>Casimiroa edulis</u>	WHITE SAPOTE	1
<u>Viburnum tinus</u>	LAURUSTINUS	11
<u>Pittosporum tobira</u>	MOCK ORANGE	8
<u>Pinus thunbergiana</u>	JAPANESE BLACK PINE	8
<u>Sapium sebiferum</u>	CHINESE TALLOW TREE	16
<u>Fraxinus velutina</u>	ARIZONA ASH	4
<u>Calodendrum capense</u>	CAPE CHESTNUT	15
<u>Syzygium paniculatum</u>	BRUSH CHERRY	9
<u>Pyrus kawakamii</u>	EVERGREEN PEAR	5
<u>Pinus pinaster</u>	CLUSTER PINE	8
<u>Prunus persica</u>	PEACH	13
<u>Zelkova serrata</u>	SAWTOOTH ZELKOVA	9
<u>Eucalyptus torquata</u>	CORAL GUM	1
<u>Acer saccharinum</u>	SILVER MAPLE	3
<u>Podocarpus macrophyllus</u>	YEW PINE	11
<u>Araucaria heterophylla</u>	NORFOLK ISLAND PINE	7
<u>Umbellularia californica</u>	CALIFORNIA BAY	4
<u>Nerium oleander</u>	OLEANDER	20
<u>Tabebuia chrysotricha</u>	GOLDEN TRUMPET TREE	12
<u>Magnolia grandiflora 'Majestic Beauty'</u>	MAJESTIC BEAUTY MAGNOLIA	7
<u>Metrosideros excelsus</u>	NEW ZEALAND CHRISTMAS TREE	8

<u>Ligustrum lucidum</u>	GLOSSY PRIVET	<u>3</u>
<u>Cedrus spp.</u>	CEDAR	<u>3</u>
<u>Olea europaea</u>	OLIVE	<u>3</u>
<u>Ulmus parvifolia 'True Green'</u>	TRUE GREEN ELM	<u>7</u>
<u>Chitalpa tashkentensis</u>	CHITALPA	<u>9</u>
<u>Other tree</u>	OTHER TREE	<u>7</u>
<u>Eucalyptus globulus</u>	BLUE GUM	<u>3</u>
<u>Eucalyptus maculata</u>	SPOTTED GUM	<u>1</u>
<u>Yucca gloriosa</u>	SPANISH DAGGER	<u>1</u>
<u>Pittosporum viridiflorum</u>	CAPE PITTOSPORUM	<u>1</u>
<u>Juniperus chinensis 'Torulosa'</u>	HOLLYWOOD JUNIPER	<u>3</u>
<u>Robinia pseudoacacia 'Purple Robe'</u>	PURPLE ROBE LOCUST	<u>3</u>
<u>Photinia fraseri</u>	FRASERS PHOTINIA	<u>4</u>
<u>Pinus torreyana</u>	TORREY PINE	<u>1</u>
<u>Betula spp.</u>	BIRCH	<u>5</u>
<u>Melia azedarach</u>	CHINABERRY	<u>2</u>
<u>Yucca spp.</u>	YUCCA	<u>6</u>
<u>Betula pendula</u>	EUROPEAN WHITE BIRCH	<u>6</u>
<u>Lagerstroemia indica 'Tuscarora'</u>	CRAPE MYRTLE TUSCARORA	<u>6</u>
<u>Bauhinia blakeana</u>	HONG KONG ORCHID TREE	<u>6</u>
<u>Bauhinia spp.</u>	ORCHID TREE	<u>6</u>
<u>Musa spp.</u>	BANANA	<u>6</u>
<u>Koelreuteria spp.</u>	KOELREUTERIA	<u>5</u>
<u>Eriobotrya deflexa</u>	BRONZE LOQUAT	<u>4</u>
<u>Ficus elastica</u>	RUBBER TREE	<u>2</u>
<u>Fraxinus velutina 'Modesto'</u>	MODESTO ASH	<u>3</u>
<u>Erythrina caffra</u>	KAFFIRBOOM CORAL TREE	<u>2</u>
<u>Pyrus calleryana 'Aristocrat'</u>	ARISTOCRAT PEAR	<u>8</u>
<u>Ginkgo biloba 'Autumn Gold'</u>	AUTUMN GOLD GINKGO	<u>4</u>
<u>Diospyros kaki</u>	JAPANESE PERSIMMON	<u>3</u>
<u>Eriobotrya japonica</u>	EDIBLE LOQUAT	<u>3</u>
<u>Juglans spp.</u>	WALNUT	<u>1</u>
<u>Quercus suber</u>	CORK OAK	<u>1</u>
<u>Carya illinoensis</u>	PECAN	<u>1</u>
<u>Calocedrus decurrens</u>	INCENSE CEDAR	<u>1</u>
<u>Eucalyptus spp.</u>	EUCALYPTUS	<u>1</u>
<u>Araucaria columnaris</u>	STAR PINE	<u>1</u>
<u>Psidium guajava</u>	GUAVA	<u>1</u>
<u>Magnolia stellata</u>	MAGNOLIA	<u>1</u>
<u>Cunonia capensis</u>	AFRICAN RED ALDER	<u>1</u>
<u>Magnolia soulangiana</u>	SAUCER MAGNOLIA	<u>2</u>
<u>Acer negundo</u>	BOX ELDER	<u>1</u>
<u>Callistemon spp.</u>	BOTTLEBRUSH	<u>2</u>
<u>Punica granatum</u>	POMEGRANATE	<u>2</u>
<u>Juniperus chinensis</u>	CHINESE JUNIPER	<u>2</u>
<u>Pittosporum rhombifolium</u>	QUEENSLAND PITTOSPORUM	<u>2</u>

<u>Agathis robusta</u>	QUEENSLAND KAURI	<u>3</u>
<u>Eugenia aggregata</u>	CHERRY OF THE RIO GRANDE	<u>3</u>
<u>Hibiscus syriacus</u>	ROSE-OF-SHARON	<u>3</u>
<u>Ligustrum confusum</u>	PRIVET	<u>3</u>
<u>Cycas revoluta</u>	SAGO PALM	<u>2</u>
<u>Prunus armeniaca</u>	APRICOT	<u>2</u>
<u>Lagerstroemia indica 'Pink'</u>	CRAPE MYRTLE PINK	<u>2</u>
<u>Hibiscus rosa-sinensis</u>	CHINESE HIBISCUS	<u>2</u>
<u>Malus floribunda</u>	CRABAPPLE	<u>2</u>
<u>Persea americana</u>	AVOCADO	<u>1</u>
<u>Cornus spp.</u>	DOGWOOD	<u>1</u>
<u>Nolina stricta</u>	PONYTAIL TREE	<u>1</u>
<u>Acacia melanoxylon</u>	BLACK ACACIA	<u>1</u>
<u>Pyrus calleryana 'Chanticleer'</u>	CHANTICLEER PEAR	<u>1</u>
<u>Pittosporum spp.</u>	PITTOSPORUM	<u>1</u>
<u>Prunus blireiana</u>	FLOWERING PLUM	<u>1</u>
<u>Morus alba</u>	WHITE MULBERRY	<u>2</u>
<u>Brachychiton discolor</u>	PINK FLAME TREE	<u>1</u>
<u>Gleditsia triacanthos</u>	HONEY LOCUST	<u>1</u>
<u>Picea spp.</u>	SPRUCE	<u>1</u>
<u>Citrus limon</u>	LEMON	<u>1</u>
<u>Xylosma congestum</u>	XYLOSMA	<u>1</u>
<u>Pithecellobium dulce</u>	GUAMUCHIL	<u>1</u>
<u>Ficus spp.</u>	FIG	<u>1</u>
<u>Tecomaria capensis</u>	CAPE HONEYSUCKLE	<u>1</u>
<u>Prunus campanulata</u>	FLOWERING CHERRY	<u>1</u>
<u>Celtis sinensis</u>	CHINESE HACKBERRY	<u>1</u>
<u>Malus sylvestris</u>	EDIBLE APPLE	<u>1</u>
<u>Calocedrus spp.</u>	INCENSE CEDAR	<u>1</u>
<u>Lagerstroemia indica 'Purple'</u>	CRAPE MYRTLE PURPLE	<u>1</u>
<u>Ailanthus altissima</u>	TREE OF HEAVEN	<u>1</u>

**Palm Trees:**

<u>Phoenix canariensis</u>	CANARY ISLAND DATE PALM	67
<u>Syagrus romanzoffianum</u>	QUEEN PALM	658
<u>Washingtonia robusta</u>	MEXICAN FAN PALM	318
<u>Phoenix dactylifera</u>	DATE PALM	54
<u>Archontophoenix cunninghamiana</u>	KING PALM	124
<u>Phoenix roebelenii</u>	PYGMY DATE PALM	116
<u>Trachycarpus fortunei</u>	WINDMILL PALM	115
<u>Washingtonia filifera</u>	CALIFORNIA FAN PALM	9
<u>Neodypsis decaryi</u>	TRIANGLE PALM	3
<u>Brahea edulis</u>	GUADALUPE PALM	1
<u>Chamaerops humilis</u>	MEDITERRANEAN FAN PALM	1

**Totals: 8,882**



**City of Placentia  
COMMUNITY SERVICES DEPARTMENT**

**DATE:** JUNE 24, 2014

**SUBJECT:** REQUEST FOR PROPOSALS  
TREE TRIMMING SERVICES

Interested Parties:

This letter comprises **Addendum No. 1** to the above Request for Proposal issued by the City of Placentia. Please take note of the following clarifications:

- 1. Does the City plan to include the trimming of vines in this RFP, is so will it be under the crew rental hourly rate?**  
Yes, trimming of vines is part of the scope of work and should be incorporated into the "Tree Crew Rental (3 man crew)" on the schedule of prices on page 14.
- 2. Please clarify the following: Fichus Pruning per hour \$ \_\_\_\_\_ on Page 14 of the RFP.**  
Pruning of fichus trees in the City per "Exhibit A" Pruning Standards of the RFP.
- 3. Please clarify: Mulch Program Describe in proposal \$ \_\_\_\_\_ on Page 14 of the RFP.**  
Proposals should describe the type of mulch program they will offer the City including acquiring, delivering, and installing mulch in a per square yard pricing amount.
- 4. Who is the current contractor?**  
West Coast Arborist Inc.
- 5. What are the current contractor prices?**  
The previous Request for Proposals for Tree Trimming services issued by the City in 2012 requested proposers to only provide a rate per tree for services. The current contractor submitted a rate of \$39 per tree.
- 6. What was the total amount charged by the current contractor to the City for the last Fiscal Year, 2013-14?**  
The City has not completed Fiscal Year 2013-14 and has not been completely invoiced by the current contractor for all services scheduled or requested during Fiscal Year 2013-14, so a total amount cannot be given at this time. As of the date of this addendum, the current contractor has invoiced and been paid for approximately \$106,000 in services.



**City of Placentia  
COMMUNITY SERVICES DEPARTMENT**

**7. What is the budget for Fiscal Year 2014-15?**

The approved budget is \$150,000. As stated in page 4 of the RFP services will be provided "on an as needed and as requested basis." The City does not have a guaranteed minimum or maximum service amount and funding appropriations for this service may change if there is an adjustment in available funding.

**8. Indicate the names of the personnel that will be in charge of evaluating the RFP.**

As stated on Page 11 of the RFP an "An Evaluation Committee will review and evaluate those submittals complying with the requirements of the proposal." The evaluation committee will be comprised of designated City staff.

Jonathan Nicks  
Director of Community Services



**City of Placentia  
COMMUNITY SERVICES DEPARTMENT**

**DATE: JUNE 24, 2014**  
**SUBJECT: REQUEST FOR PROPOSALS  
TREE TRIMMING SERVICES**

**ADDENDUM ACKNOWLEDGEMENT:**

Proposer Firm Name: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

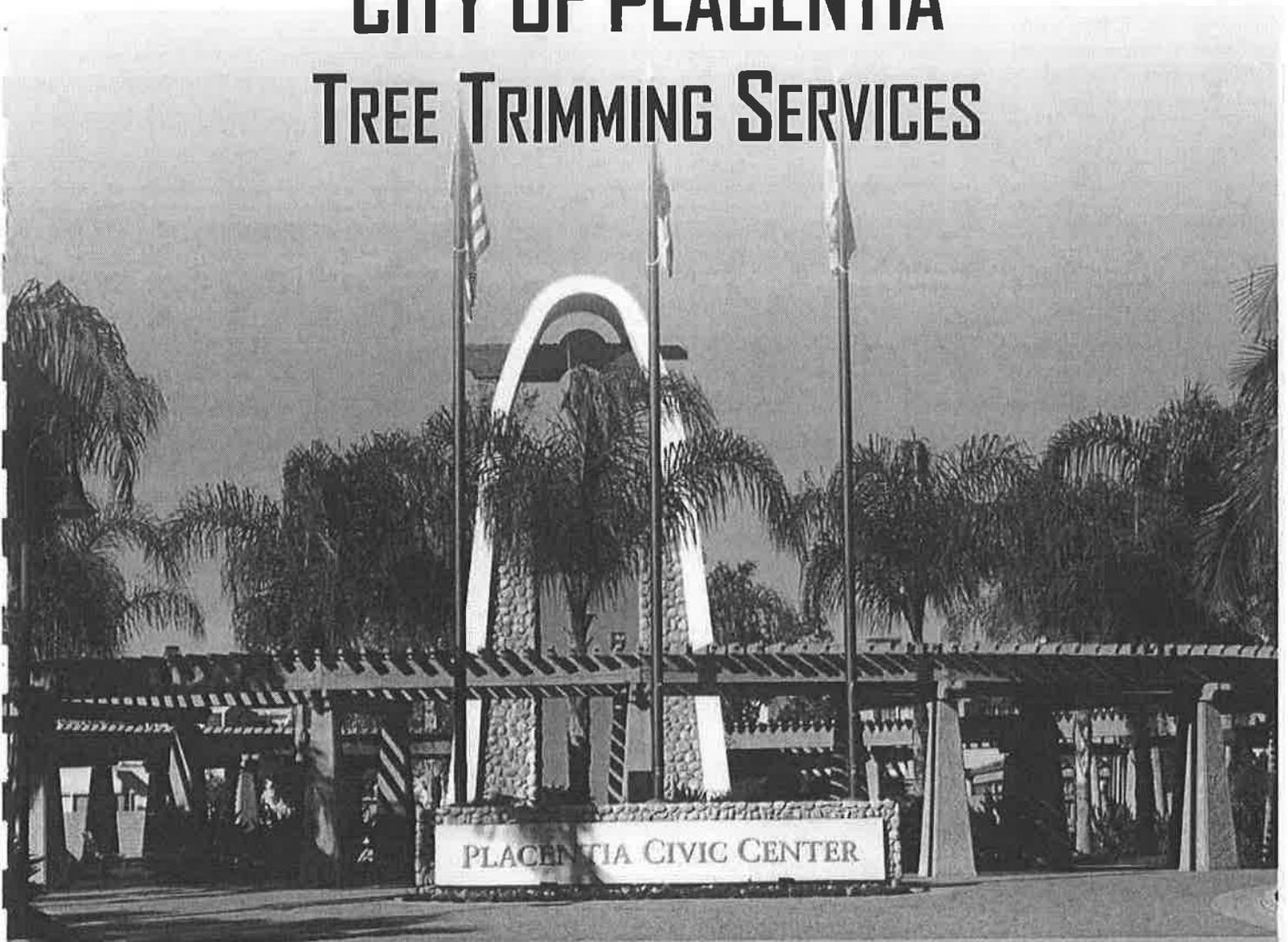
Date: \_\_\_\_\_

Acknowledgment of Receipt of **Addendum No. 1** is required by signing and including this acknowledgment with your proposal. Failure to acknowledge this Addendum may result in your proposal being deemed non-responsive.



ORIGINAL

# CITY OF PLACENTIA TREE TRIMMING SERVICES



Bid Due: July 2, 2014 @ 3:00 PM



ORIGINAL

Tree Care Professionals Serving Communities Who Care About Trees

www.WCAINC.com

July 2, 2014

City of Placentia

**Attn: Jonathan Nicks, Director of Community Services**

401 E. Chapman Avenue  
Placentia, CA 92870

**RE: RFP – City of Placentia Tree Trimming Services**

**Due: Wednesday, July 2, 2014 at 3:00 PM**

To whom it may concern;

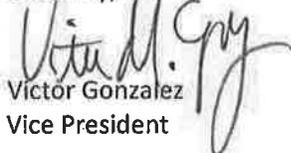
Thank you for allowing West Coast Arborists, Inc. (WCA) with the opportunity to submit a proposal for tree maintenance services for the City of Placentia. WCA is a family-owned and operated company employing over 700 full-time employees providing various tasks to achieve one goal: serving communities who care about trees and landscape. We have reviewed, understand, and agree to the terms and conditions described in this RFP. We also hereby acknowledge that we meet the minimum requirements and responded to each of these requirements to the best of our ability.

WCA's corporate values include listening to customers and employees that will help to improve services offered. By establishing clear goals and expectations for the organization, supporting its diverse teams, and exchanging frequent feedback from customers and employees. WCA's top management team has created a culture where employees become accountable for actions and results.

WCA has a 41-year track record of working for more than 200 California, Arizona and Nevada municipalities and various public agencies. Our company has been in business since 1972 and is licensed by the California State Contractors License Boards under license #366764. We have held this license in good standing since 1976. The license specializes in Class C61 (Tree Service) as well as Class C27 (Landscaping). We currently employ over 40 Certified Arborists and over 100 Certified Tree workers, as recognized by the Western Chapter of the International Society of Arboriculture. Should we be awarded this project, we shall use full-time, in-house employees; no subcontractors will be used.

Our employees operate from one of our seven California offices: Anaheim, Ventura, San Diego, Riverside, Fresno, San Jose and Stockton serving over 220 municipalities. For questions related to this proposal and who has the authority to negotiate, please contact Victor Gonzalez, V.P. Marketing at (714) 991-1900 or at [vgonzalez@wcainc.com](mailto:vgonzalez@wcainc.com). Randy Thompson, Area Manager, will be assigned to this project should WCA be awarded this contract. He can be reached at (714) 920-1273 or [rthompson@wcainc.com](mailto:rthompson@wcainc.com).

Sincerely,

  
Victor Gonzalez  
Vice President

**West Coast Arborists, Inc.**

2200 E. Via Burton Street • Anaheim, CA 92806 • 714.991.1900 • 800.521.3714 • Fax 714.956.3745

## PROPOSAL RESPONSE FORM TREE TRIMMING SCHEDULE OF PRICING

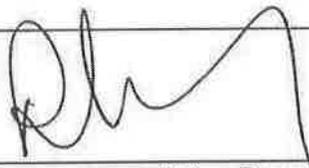
The Contractor proposes to furnish all materials, supplies, equipment, and/or services set forth herein, subject to all conditions outlined in the RFP, at prices indicated below (including prevailing wage):

<u>DESCRIPTION</u>	<u>UNIT</u>	<u>COST</u>
<b>Grid Tree Pruning</b>	per tree	\$ <u>45.00</u>
<b>Crown Reduction Pruning</b>	per tree	\$ <u>90.00</u>
<b>Palm Tree Skinning</b>	linear foot	\$ <u>10.00</u>
<b>Special Request Tree Pruning</b> (Average height of tree)		
Small Trees - up to 25'	per tree	\$ <u>90.00</u>
Medium Trees - 25' - 50'	per tree	\$ <u>90.00</u>
Large Trees - 50' and taller	per tree	\$ <u>90.00</u>
Palm Trees	specify per tree or brown trunk height (bth)	\$ <u>90.00/ tree</u>
<b>Tree Removals</b>		
Complete Tree and Stump Removal	per diameter inch	\$ <u>19.00</u>
Tree Removal Only	per diameter inch	\$ <u>12.00</u>
Stump Grinding Only	per diameter inch	\$ <u>7.00</u>
Palm Removals	specify per tree or brown trunk height (bth)	\$ <u>19.00/ brown trunk height</u>
<b>Tree Crew Rental (3 man crew)</b>	per hour	\$ <u>150.00</u>
<b>Emergency Call Out (3 man crew)</b> (After work hours, holidays, & weekends)	per hour	\$ <u>150.00</u>
<b>Tree Planting</b> (Contractor provides trees, labor, and all other materials)		
24" box	per tree	\$ <u>220.00</u>
36" box	per tree	\$ <u>540.00</u>
48" box	per tree	\$ <u>740.00</u>
<b>Fichus Pruning</b>	per hour	\$ <u>50.00</u>
<b>Root Pruning</b> *Please see pg. 27 in the attached.	Describe methods in proposal	\$ <u>12.00</u>
<b>Mulch Program</b> *Please see pg. 39 in the attached.	Describe in proposal	\$ <u>5.00/ square yard</u>
<b>Arborist Services</b>	per hour	\$ <u>100.00</u>

**SIGNATURE OF PROPOSER**

Proposer hereby offers to furnish all labor, materials, equipment, tools, transportation and services necessary to complete the work in accordance with the Specifications and to complete all requirements for the sums quoted in this Proposal.

In Witness hereof, the undersigned represents and warrants that they have the right, power, and legal authority to enter into and execute this document on behalf of the Proposer, and have caused this document to be executed by setting here unto their name, title and signature.

<u>West Coast Arborists, Inc.</u>	
Name of Firm	
<u>Patrick Mahoney</u>	
Name of Firm Representative	Signature of Firm Representative
<u>President</u>	<u>7/2/14</u>
Title	Date of Proposal

**THIS PROPOSAL MUST BE SIGNED BY THE PROPOSER**



**City of Placentia  
COMMUNITY SERVICES DEPARTMENT**

**DATE:** JUNE 24, 2014

**SUBJECT:** REQUEST FOR PROPOSALS  
TREE TRIMMING SERVICES

Interested Parties:

This letter comprises **Addendum No. I** to the above Request for Proposal issued by the City of Placentia. Please take note of the following clarifications:

- 1. Does the City plan to include the trimming of vines in this RFP, is so will it be under the crew rental hourly rate?**  
Yes, trimming of vines is part of the scope of work and should be incorporated into the "Tree Crew Rental (3 man crew)" on the schedule of prices on page 14.
- 2. Please clarify the following: Fichus Pruning per hour \$\_\_\_\_\_ on Page 14 of the RFP.**  
Pruning of fichus trees in the City per "Exhibit A" Pruning Standards of the RFP.
- 3. Please clarify: Mulch Program Describe in proposal \$\_\_\_\_\_ on Page 14 of the RFP.**  
Proposals should describe the type of mulch program they will offer the City including acquiring, delivering, and installing mulch in a per square yard pricing amount.
- 4. Who is the current contractor?**  
West Coast Arborist Inc.
- 5. What are the current contractor prices?**  
The previous Request for Proposals for Tree Trimming services issued by the City in 2012 requested proposers to only provide a rate per tree for services. The current contractor submitted a rate of \$39 per tree.
- 6. What was the total amount charged by the current contractor to the City for the last Fiscal Year, 2013-14?**  
The City has not completed Fiscal Year 2013-14 and has not been completely invoiced by the current contractor for all services scheduled or requested during Fiscal Year 2013-14, so a total amount cannot be given at this time. As of the date of this addendum, the current contractor has invoiced and been paid for approximately \$106,000 in services.



**City of Placentia  
COMMUNITY SERVICES DEPARTMENT**

**7. What is the budget for Fiscal Year 2014-15?**

The approved budget is \$150,000. As stated in page 4 of the RFP services will be provided "on an as needed and as requested basis." The City does not have a guaranteed minimum or maximum service amount and funding appropriations for this service may change if there is an adjustment in available funding.

**8. Indicate the names of the personnel that will be in charge of evaluating the RFP.**

As stated on Page 11 of the RFP an "An Evaluation Committee will review and evaluate those submittals complying with the requirements of the proposal." The evaluation committee will be comprised of designated City staff.

Jonathan Nicks  
Director of Community Services

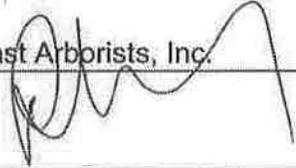


**City of Placentia  
COMMUNITY SERVICES DEPARTMENT**

**DATE:** JUNE 24, 2014  
**SUBJECT:** REQUEST FOR PROPOSALS  
TREE TRIMMING SERVICES

**ADDENDUM ACKNOWLEDGEMENT:**

Proposer Firm Name: West Coast Arborists, Inc.

Authorized Signature:   
Patrick Mahoney, President

Date: 7/2/14

Acknowledgment of Receipt of **Addendum No. 1** is required by signing and including this acknowledgment with your proposal. Failure to acknowledge this Addendum may result in your proposal being deemed non-responsive.

**Proposer's Qualifications**

The following statements as to experience and financial qualifications of the proposer must be submitted as part of this proposal and the truthfulness and accuracy of the information is guaranteed by the Proposer.

**Proposer's Experience**

The Proposer's experience in work of a nature similar to that covered in this proposal extends over a period of 42 years.

The Proposer has never failed to satisfactorily complete a contract awarded to him, except as follows: (list all exceptions and reasons therefore).

No exceptions

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**Financial References**

Reference is hereby made to the following bank or banks as to the financial responsibility of the Proposer:

Name and Address of Financial Institution

Wells Fargo

18401 Von Karman, Suite 440, Irvine, CA 92612

Ian Dibblee - (949)756-3584

## GENERAL BUSINESS STATEMENT

West Coast Arborists, Inc., is committed to successfully completing each project in accordance with the specifications, budget, schedule and with the highest quality of service. Our customers' satisfaction is a direct result of our means to carry out each project. Listed below are some of our corporate capabilities, which not only provide a sense of comfort and confidence to our customers, but also assure them of our continuous ability to carry out the duties of managing their urban forest.

- In business continuously and actively since 1972
- Contractor's License C61 & C27
- Over \$2,000,000 line of credit available
- Fully insured with insurance up to \$5 million; Bonded by CBIC, an A+ rated company
- Over 750 employees
- Over 75 Certified Arborists
- Over 125 Certified Treeworkers
- Over 240 contracts with public agencies
- Prune an average of 500,000 trees annually over past 3 years
- Remove an average of 18,000 trees annually over past 3 years
- Plant an average of 14,000 trees annually over past 3 years
- Inventory an average of 250,000 trees annually over past 3 years
- Root pruning is cautiously performed with experienced crews (pg. 27)
- Recycling program complies with landfill diversion and specializes in repurposing tree waste (pg. 39)
- Drug-free workplace
- 14,000 sq. ft. Headquarters located in Anaheim, *company-owned*
- Nursery license through the Department of Agriculture
- Federal Tax ID #95-3250682, current on all taxes and filings with state and federal government
- Sales volume over \$65 million annually
- Retained earnings of over \$7 million
- Fleet of approximately 750 modern vehicles
  - over 200 aerial towers
  - over 125 dump/chipper trucks
  - over 30 roll off trucks
- Active member
  - International Society of Arboriculture (ISA)
  - Maintenance Superintendents Association (MSA)
  - California Landscape Contractors Association (CLCA)
  - Tree Care Industry Association (TCIA) Listed below are key statistics regarding our operations.
  - Street Tree Seminar (STS)

**Proposal Content**

Proposals shall be to the point and contain only relevant information. Factors to be considered include the following:

<b>1.</b>	<b>Background and Experience of Proposer</b>	<b>35%</b>	
A.	Length of time the proposer has been providing tree trimming services.....		1
B.	Qualifications of firm. ....		1-2
C.	Number of employees.....		3-10
D.	Age and type of equipment. ....		11-12
E.	Employee training program. ....		13-19
F.	Dependability of past service ( <i>relations with existing accounts</i> ). ....		21-22
G.	Condition of equipment. ....		23-24
<b>2.</b>	<b>Technical</b>	<b>20%</b>	
A.	Proposer's understanding of the scope of work. ....		25-44
B.	Qualifications and experience of Proposer's personnel assigned to the contract. ....		45-46
C.	Identify other similar tree trimming service contracts the proposer is currently performing. ....		47-48
D.	Completeness and presentation of proposal packet.		
<b>3.</b>	<b>Cost Estimate</b>	<b>20%</b>	
A.	Is the estimate adequate to provide appropriate equipment?		Separate Sealed Envelope
B.	Is the estimate adequate to enable proposer to meet personnel and operations costs?		
C.	Does the estimate provide adequate supervision?		
D.	Are the proposed rates competitive with the average market rates for similar services?		
<b>4.</b>	<b>Management Plan</b>	<b>25%</b>	
A.	Number of crews and on-site qualified arborists assigned. ....		51
B.	Performance schedule and methodology. ....		53
C.	Describe process the Proposer will follow in responding to complaints. ....		55

## MISSION STATEMENT

*"Tree care professionals serving communities who care about trees."*

## INTRODUCTION

West Coast Arborist's (WCA) is a family-owned and operated company employing nearly 750 full-time employees providing various tasks to achieve one goal: serving communities who care about trees. We are proudly serving over 200 municipalities and public agencies. We provide superior and safe operations seven days a week 24 hours a day throughout California, Arizona, and Nevada. Operations are managed from the following offices:

Anaheim, CA (Corporate Office)  
Fresno, CA  
Las Vegas, NV

Mesa, AZ  
Riverside, CA  
San Diego, CA

San Jose, CA  
Stockton, CA  
Ventura, CA

## OUR VISION

As a corporate citizen, WCA's responsibility and accountability are to the communities where we do business. We hold ourselves to the highest standards of ethical conduct and environmental responsibility, communicating openly with our customers and the communities in which we work. It is our goal and vision to lead the industry in state-of-the-art urban tree care services.

## 100% CUSTOMER SATISFACTION

Customer satisfaction is our top priority. We guarantee your complete satisfaction with all aspects of our services. Our dedication to customer service has earned WCA a reputation unequalled in the industry for dependability, integrity, quality and courtesy.

We authorize our employees to do whatever is necessary to achieve the highest quality results. We know that high quality work saves our customers precious time and is far more cost effective if we do our work properly the first time. We are committed to courteous and prompt customer service to fully resolve any problem.

## COMPANY INFORMATION

President: Patrick Mahoney  
Organization Type: Corporation  
Established: 1972  
Federal Tax ID: 95-3250682

## CONTRACT ADMINISTRATION

Corporate Office  
Victor Gonzalez, Vice President, Marketing  
2200 E. Via Burton St.  
Anaheim, CA 92806

Phone: (714) 991-1900  
Fax: (714) 991-1027  
Email: vgonzalez@wcainc.com

## FIELD MANAGEMENT

Randy Thompson, Area Manager  
Email: rthompson@wcainc.com

Juan Martinez, Site Supervisor  
Email: jmartinez@wcainc.com

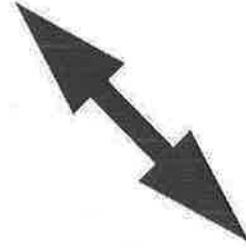
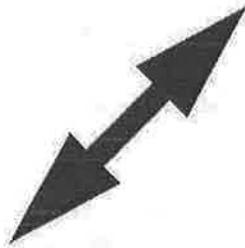
Ashley Manos, Customer Service Representative  
Email: amanos@wcainc.com

**1A/1B. QUALIFICATIONS OF FIRM**

**INTERACTIVE PARTNERSHIP IN URBAN TREE CARE**

We believe in an Interactive Partnership where municipalities can confidently rely on WCA to assist them with any of their tree care needs. Our goals in urban tree care are to extend the life of all trees, preserve public safety, and produce a reliable source of shade, beauty, and the many benefits that result from healthy trees in parks and City right-of-ways.

**COMMUNITY**



**CITY ADMINISTRATORS**



- City Council**
- Public Works Department**
- Public Works Commission**
- Street Maintenance Department**
- Parks Commission**



**WCA RESOURCES**



- Cost effectiveness**
- Increased service levels**
- Precise scheduling of work**
- WCISA certified staff**
- State-of-the-art technology**

WCA is committed to a pro-active policy that reflects our sense of corporate and social responsibility. We have the qualifications, equipment, and corporate capabilities to meet the community's environmental and public safety needs. Our certified teams ensure the community that the work performed will be in accordance with industry standards. Our large fleet of equipment allows us to dedicate specific pieces to the City. Our support staff aids the field team with tailored information and database access which provides communities with a comprehensive urban tree care program.

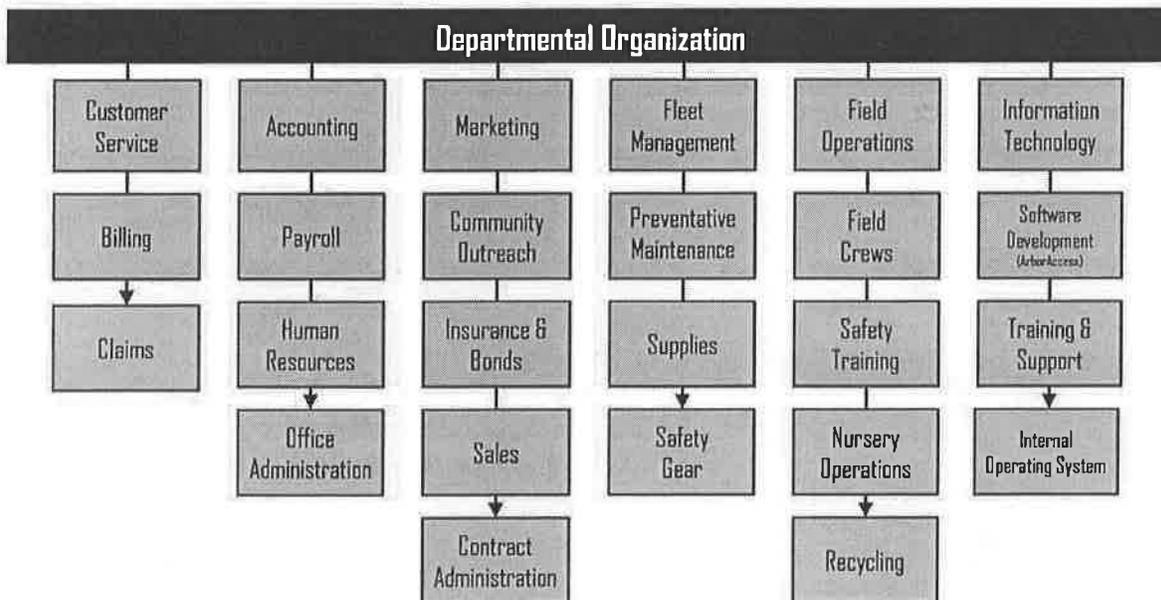
**WCA WORK FORCE**

WCA actively maintains ongoing processes to assure that only qualified and competent staff provides safe and quality tree maintenance services. These skilled employees can only be achieved through both training and work experience. We believe that essential experience should always be obtained through qualified supervision; this includes both basic and extended skills. WCA makes every attempt to ensure that this is undertaken before career advancement, leading a crew, or performing work.

The work performed on this contract is routine, recurring and usual. The work includes watering, trimming, pruning, planting, removal and replacement of trees and plants, and servicing of irrigation. The rates included in the Cost Proposal are based on prevailing wage determination "Landscape Maintenance Laborer."

**EVALUATION**

WCA employees are evaluated through an internal mechanism supervised by the Management Team. Each employee performs his duties according to a criteria-based job description that reflects safety, quality workmanship, productivity, appropriateness of care, problem solving and customer service. A performance appraisal is conducted for each employee upon completion of the probationary period and at least annually thereafter. Each worker is also required to complete a competency assessment and orientation upon hire and annually thereafter in selected areas to assure that ongoing requirements are met and opportunities for improvement are identified.



**PATRICK D. MAHONEY**  
President



**Professional Registration**  
ISA, Certified Arborist #WE-1172A

Mr. Mahoney founded West Coast Arborists, Inc. in 1972. As President and Chief Executive Officer, Mr. Mahoney oversees the complete operation of the company. Under his direction the company has grown from 3 employees and 2 trucks to over 750 employees with a 700 plus unit fleet. In December of 2009, the Anaheim Chamber of Commerce honored Patrick as the "Business Champion of the Year" for 2009. The Business Champion of the Year Award recognizes an individual who uses their professional expertise and talents in activities that promote business and the Anaheim community.

**Professional Affiliation**

- Founder - Southern California Tree Trimmers Jamboree*
- Past President and Honorary Lifetime Member - Western Chapter ISA*
- Served 1989-97 - ISA Certification Committee*
- Award of Merit - Western Chapter ISA, 1997*
- Award of Achievement - ISA, 1998*
- Society of Commercial Arborists*
- Municipal Arborists Association*
- Street Tree Seminar*
- Tree Care Industry Association*
- Maintenance Superintendents Association*
- Utility Arborists Association*
- California Oak Foundation*

**ROSE M. EPPERSON**  
Vice President



**Professional Registration**  
B.S., Business Administration, Argosy University, Costa Mesa, CA  
American Society of Consulting Arborists, Executive  
ISA, Certified Arborist #WE-1045A

Mrs. Epperson has been with WCA since August 1979, and she has been a director at WCA since 1992. Her experience lies in accounting and administration. She is responsible for administrative and accounting functions on a corporate level. She has been involved in the implementation and management of our computerized accounting, estimating and job costing programs.

**RICHARD MAHONEY**  
 Vice President



**Professional Registration**

**B.S., Business Administration, University of Houston, Houston, TX  
 ISA, Certified Arborist #WE-1171A**

Mr. Mahoney has been with WCA since 1974 and has over 35 years experience in the tree care industry. He is responsible for internal operations, management of our fleet including maintenance and repairs, as well as overseeing facilities, supplies and purchasing. Prior to his present position with WCA, he spent two years as Vice President of Operations for Golden Coast Environmental Services, a computer oriented urban forestry consulting firm in Irvine, CA. With an extensive background in information systems management, he oversees the computer operations of WCA. He has also served as a member of the Board of Directors since 1978.

**RANDY THOMPSON**  
 Vice President/ Area Manager



**Professional Registration**

**ISA Certified Arborist #WE-1043A  
 TCIA, Certified Tree Care Safety Professional, #771  
 Wildlife Training Institute, Certified Wildlife Protector #581**

Mr. Thompson has been with WCA since 1978. He has over 30 years experience in the arboriculture field. He is responsible for estimating, scheduling, contract administration, personnel and daily operation. He is responsible for field operations, customers service, and management of crews throughout Orange County. Through his employment he has gained valuable experience in computer estimating, tree inventory systems, and costing programs which are essential in the efficient operation of tree crews.

**ANDREW R. TROTTER**  
 Vice President, Field Operations Manager



**Professional Registration**

**California Urban Forests Council, Certified Urban Forester #103  
 ISA, Certified Utility Arborist #WE-642AU  
 Wildlife Training Institute, Certified Wildlife Protector #533  
 TCIA, Certified Tree Care Safety Professional, #142**

Mr. Trotter has been with WCA since August of 1982. Prior to that, he had eight years experience in the tree care industry. After working as a Foreman for eight years, Mr. Trotter was promoted to Field Operations Manager in March of 1990. As Field Operations Manager, he supervises all of the field operations as well as oversees our safety, training, nursery and wood recycling facility. He has been an industry leader in many key projects including United Voices for Healthier Communities Great Clean Air Planting Project, Toolkit for Developing Urban Forest Management Plans and the Western Chapter ISA's annual "Workday" fundraiser.

**DEBORAH DEPASQUALE**

Vice President, Contract Service



**Professional Registration**

**B.A., Entrepreneurial Management minor in Political Science,  
California State University Fullerton, Fullerton, CA  
ISA, Certified Arborist #WE-3812A  
Employee of the Year, WCA 1995**

Executive for a finance company for five years. Her responsibilities include managing Customer Service, Billing, Administration and Human Resources. Ms. DePasquale has over 20 years computer experience and 17 years in the tree care industry.

Ms. DePasquale has been with WCA since November of 1993. Before that time, she worked as a consultant for WCA and was a Senior Account

**CHRISTOPHER CRIPPEN**

Vice President, MIS



**Professional Registration**

Microsoft Certified Professional

and over 14 years experience in the tree care industry.

Mr. Crippen has been with WCA since October of 1995. At that time, he had four years experience as a computer programmer for an insurance company. He supports the tree inventory software created by WCA, as well as customizes each software package for each City. In addition, he maintains the inventory databases compiled by the Inventory Specialists. He has over 18 years computer programming experience

**VICTOR GONZALEZ**

Vice President, Marketing



**Professional Registration**

**B.S., Engineering Technology - Construction Management, California State University, Long Beach, Long Beach, CA  
ISA, Certified Arborist #WE-7175A  
ATSSA, Certified Traffic Control Designer #00236811  
TCIA, Certified Tree Care Safety Professional, #761  
Employee of the Year, WCA 2009**

Mr. Gonzalez has been with WCA since June of 1999. During the previous two years, he worked as a Public Works Inspector for a private engineering firm serving cities in Orange and Los Angeles Counties. Before that time, he served the City of Bellflower for four years as an Executive Assistant to the Director of Public Services. His responsibilities included contract administration, project management, and customer service. He has over seven years of city government and public works experience and 11 years in the tree care industry. He is a member of the firm's Management Team that provides strategic leadership and business development. He leads the sales force in developing its customer base and strategic marketing plans. He oversees the procurement of company's annual insurance policy coverage and nearly 200 contracts.

**STEVE BROWN**

*Inventory Supervisor*



**Professional Registration**

**B. S., Ornamental Horticulture, Cal Poly Pomona, Pomona, CA**

Mr. Brown has been with WCA since November of 2000. Before that time he worked for Davey Resource Group as a Project Manager and for Golden Coast Environmental Services as an Inventory Supervisor. His responsibilities include planning and implementation of street tree inventories, performing quality control on tree inventory data and supervision of tree inventory data collection staff. He also provides technical support for our inventory software program, ArborAccess and performs Geographic Information Systems (GIS) functions. Mr. Brown has over 20 years of experience in the tree care industry.

**BRIAN KOCH**

*Inventory Specialist*



**Professional Registration**

**B.S., Ornamental Horticulture, Cal Poly Pomona, Pomona, CA  
ISA, Certified Arborist #WE-341A**

Mr. Koch has been with WCA since November of 2000. He has over 25 years experience in the tree care industry. As a Data Collector he has inventoried trees throughout North America including Hawaii. His responsibilities include collecting tree site information for building databases. In addition, he develops master street tree planting programs and recommends species. Mr. Koch is member of the ISA and the Southern California Turfgrass Council.

**RENE PORTILLO**

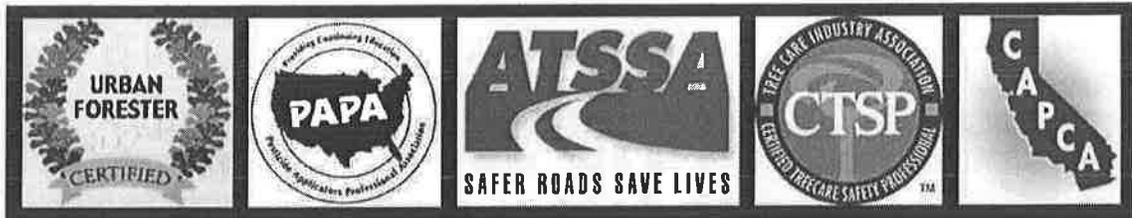
*Safety Trainer*



**Professional Registration**

**ISA, Certified Utility Arborist #WE-2038AU  
ISA, Certified Tree Worker #579C  
TCIA, Certified Tree Care Safety Professional #CTSP-137  
NCCCO, Certified Crane Operator #051223269  
ATSSA, Certified Traffic Control Supervisor #00227843**

Mr. Portillo has been with WCA since September of 1993. As the Safety Trainer, he is responsible development, implementation and review of in-house training programs utilized for new hire and existing employees. These programs include administering certification training, crew leader training, commercial license, etc. He is also responsible for the Injury and Illness Prevention Program (IIPP), crew safety audits as well as follows up on safety improvement plans if accidents or incidents occur. Mr. Portillo has over 18 years experience in the tree care industry.



### ISA CERTIFIED BOARD MASTER ARBORIST

The ISA Board Certified Master Arborist is the highest level of certification offered by the ISA. This certification recognizes those who have reached the pinnacle of their profession.

Christian Bonner, Certified Board Master Arborist #60648M

### CERTIFIED URBAN FORESTER

The California Urban Forests Council's Certified Urban Forester program recognizes, encourages, and enhances the education, experience and professional status of urban forestry professionals, while providing agencies, organizations, and companies that utilize their services a benchmark for identifying qualified professionals.

Andrew Trotter, Certified Urban Forester #103

### CERTIFIED TREE CARE SAFETY PROFESSIONAL

The Tree Care Industry Association (TCIA) accredits tree companies, develops safety and education programs, establishes standards of tree care practice and provides management information for arboricultural firms around the world. Our purpose for having Certified Tree Care Safety Professionals (CTSP) is to improve worker safety by empowering and encouraging the development of a culture of safety. Currently, WCA has the greatest number of CTSP's in the state of California and they are listed as follows:

Andrew Trotter CTSP-142	J. Alonso Garcia CTSP-301	J. Manuel Perez CTSP-575	Michael Palat CTSP-302	Veronica King CTSP-140
David Cooper CTSP-574	J. Chuck Working CTSP-141	Joe Bartolo CTSP-303	Randy Thompson CTSP-771	Victor Gonzalez CTSP-761
Ernesto Macias CTSP-1115	Jason Pinegar CTSP-250	J. Nick Alago CTSP-259	Rene Portillo CTSP-137	
Herminio Padilla CTSP-139	Jason Davlin CTSP-570	Juan Marquez CTSP-143	Robert Thompson CTSP-755	
H. Angel Rincon CTSP-763	Jimmy Russo CTSP-573	Lorenzo Perez CTSP-312	Steve Hunt CTSP-564	

### UTILITY LINE CLEARANCE TREE WORKERS

The State's Occupational Safety and Health Administration (Cal/OSHA) requires employers of line clearance tree trimmers and aerial lift operators to ensure that their workers have received specific training in accordance with the American National Standard's Institute Z133.2 guidelines. We have an extensive training program that aids in the continued development of our 60 Utility Line Clearance Tree Workers. A listing of names can be provided upon request.

### PEST CONTROL APPLICATOR/ DEPT. PESTICIDE REGULATION

Eric Carlson DAL 133595	Jason Davlin DAL 126078	Kelley Gilleran DAL 125243
Erick Serrano DAL 114846	Jeffery Williams DAL 125244	Shawn Guzik DAL 105201

### ATSSA CERTIFIED TRAFFIC CONTROL

The American Traffic Safety Services Association (ATSSA) provides quality roadway safety education and training. Their progressive and innovative approach to training and education has made them the state-recognized leader in traffic control safety. The following employees hold designated certifications:

Rene Portillo, Supervisor # 227843	Herminio Padilla, Technician #228618	Romualdo Gaeta, Technician #233729
Jason Pinegar, Designer #236727	J. Chuck Working, Technician #228622	
Victor Gonzalez, Designer #236811	Juan Marquez, Technician #228625	

## CERTIFIED ARBORISTS

International Society of Arboriculture Arborist Certification provides an educationally challenging program designed to upgrade the knowledge and proficiency levels in the tree care profession. Having an ISA Certified Arborist oversee the project is vital for the quality and craftsmanship of proper urban tree care.



Adan Reynaga	WE-7786	Felix Hernandez	WE-2037	John Pineda	WE-10367	Michael Palat	WE-6541 *UM
Al Epperson	WE-07198 *U	Filandro Manjivar	WE-7014 *U	Jorge Magana	WE-3460	Nicholas Dirks	WE-9709 *UM
Andrew Trotter	WE-0642 *U	Gerardo Perez	WE-9131	Jose G Mendez	WE-6475	Patrick Mahoney	WE-1172
Arlene Biscan	WE-9806	Glenn Whitlock Reeve	WE-10177	Jose Garcia	WE-8704	Randy Thompson	WE-1043
Austin Godfrey	WE-10382	Gonzalo Regalado	WE-9952	Jose Luis Abalos	WE-8734	Rebecca Mejia	WE-2355
Brian Koch	WE-0341	Hector Montes	WE-8079 *U	Jose Cortez-Torres	WE-8539 *U	Reid M. Kallenberg	WE-10176
Calvin Haupt	WE-7634	Herminio Padilla	WE-7552 *M	J. Manuel Perez	WE-0818	Rene Portillo	WE-2038 *U
Carlos Bracamontes	WE-8557	H. Angel Rincon	WE-8710	Joseph Bartolo	WE-2034 *U	Rene Rosales	WE-7941
Christian Bonner	WE-8064 *M	Ignacio Lopez	WE-7329 *U	J. Nick Alago	WE-4396 *U	Richard Mahoney	WE-1171
Cristan Angelo Falco	WE-7490	J. Alonso Garcia	WE-8499	Juan Ortiz	WE-8514	Robert Thompson	WE-0915 *U
Daniel Chavarria	WE-10292	Jaime R. Hernandez	WE-5297	Juan Ixta	WE-10144	Rodney Morgan	WE-9546 *U
Daniel Dominguez	WE-3332	James Dalton	WE-10049	Kelley Gilleran	WE-7061	Rose Epperson	WE-1045
David Cooper	WE-04997	J. Chuck Working	WE-1592	Kris Burbidge	WE-9566 *UM	Sean P. Sullivan	WE-10050
Deborah Depasquale	WE-3812	Jason Pinegar	WE-2039 *U	Laonel Cortez	WE-8625	Shawn Guzik	WE-3182 *U
Eleuterio Lira	WE-1906	Jason Davlin	WE-7628	Lorenzo Perez	WE-7443	Steve Hunt	WE-1044
Eric Carlson	WE-9837	Javier Vasquez	WE-10278	Manuel Briano	WE-8791	Timothy Crothers	WE-7655 *U
Erick Serrano	WE-6750	Jeffrey Williams	WE-1100	Marco P. Jimenez	WE-8621	Victor Gonzalez	WE-7175 *M
Ernesto Macias	WE-7120 *UM	Jeffrey Richardson	WE-9580 *U	Mateo Arvizu	WE-1015	Wallace Burch	WE-0713
Eugene Barrientos	WE-8701 *U	Jesus Raya	WE-3449	Michael Morris	WE-1095	William Ponce	WE-6461

\*U denotes Utility Specialist designation  
\*M denotes Municipal designation

## CERTIFIED TREE WORKERS

The purpose of the ISA Tree Worker Certification is to establish a meaningful standard of skill and work quality, to establish and measure a level of training and knowledge, and to promote safe work practices. In an effort to provide the best possible urban tree care, WCA hires, trains and assigns Certified Tree Workers for our projects. This ensures that a minimum level of training and knowledge for arboriculture has been obtained and that safe work practices and overall safety will be performed.



Jose Abalos	1472C	Camerino Coronel	1297C	Jose Jimenez	1076C	Josafat Montoya	1788C	Daniel Rivas	1609C
Jose Aguayo	1050C	Jose Coronel	0851C	Samuel Jimenez	2033C	Michael Morris	0240C	Joel Rivera	1206C
Delfino Aguilar-Morales	1046C	Leonel Cortez	1188C	Francisco Jimenez	0375C	Rene Nunez	1410C	Adam Rodriguez	0493C
Nelson Aguirre	1460C	Jose Cortez-Torres	1770C	Jorge Jimenez	0990C	Gerardo Orduno	1961C	Jose Rodriguez	0594C
Ariel Alonso	0489C	Pedro Cuevas	1001C	Demetrio Lira	1694C	Joel Ortiz	0993C	Andres Roman	1967C
Jose Alvarez	1497C	Nieves Da Paz	988C	Eleuterio Lira	0426C	Juan Ortiz	1505C	Rene Rosales	1259C
Mateo Arvizu	2014C	Jorge Duenos	1002C	Alfredo Lopez	0925C	Demetrio Dseguera	1008C	Isaias Sanchez	1073C
Miguel Avalos	1896C	J. Refugio Escamilla	1268C	Armando Lopez	1256C	Marco Padilla	1603C	Salustio Sanchez	1508C
Salvador Avelar	1278C	Faustino Espinoza	1510C	Austin Lopez	1698C	Aurelio Paz-Guzman	1191C	Enrique Sandoval	1272C
Eduardo Avila	0420C	Romualdo Gaeta	0368C	Francisco Lopez	0992C	Juan Pena-Arias	0371C	Emigdio Serrano-Perez	1856C
Manuel Barragan	1461C	Gabriel Gamino	1051C	Juan Lopez	1431C	Celestino Perez	1120C	Salomon Silva	0859C
Martin Barrera	1136C	Felix Garcia	1003C	Sergio Lopez-Rivera	1103C	Gerardo Perez	1948C	Armando Soto	1944C
Eugene Barrientos	1722C	J. Sincorro Garcia	1990C	Isaias Macias	1665C	Jose Juan Perez	1933C	Raul Tapia	1950C
Juan Becerra	0637C	Pedro Garcia	1921C	Miguel Macias	1024C	Jose Manuel Perez	0352C	Juan Tellez	1656C
Manuel Briano	1606C	Ramon Gomez	1984C	Jose Mancilla	1298C	Lorenzo Perez	7081C	Robert Thompson	0219C
Wallace Burch	0329C	Ventura Gomez	1900C	Juan Marquez	0430C	Luis Perez	1996C	Julio Yaquez	2032C
Jose Cancino	1663C	Antonio Gradilla	0971C	Eduardo Martinez	1087C	Rene Portillo	0579C	Jose Vega	1164C
Manuel Candelario	0577C	Raymundo Gutierrez	1074C	Joel Martinez	1447C	Francisco Ramirez	1009C	Marco Vergara	1455C
Eligio Cardoso	1070C	Fausta Guzman	116C	Hugo Mendoza-Dorantes	1956C	Carlos Ramos	2015C	Francisco Villanueva	1522C
Agustin Carrillo	1097C	Felix Hernandez	0424C	Filandro Manjivar	1075C	Gonzalo Regalado	0495C	Casario Wenceslao	1011C
Ranulfo Castaneda	1923C	Pedro Hernandez	1503C	Santo Manjivar	1007C	Adan Reynaga	0435C	Jeffery Williams	0437C
Antonio Castellanos	0491C	Steve Hunt	0425C	Hector Montes	1296C	Marcos Richard-Martinez	1661C	J. Charles Working	0647C
Humberto Chavarria	1498C	Carlos Ixta	1052C	Jesus Montes	0583C	H. Angel Rincon	0614C	Jeime Zamora Jr.	1919C

**WILDLIFE PROTECTION PLAN**



A single violation of the Migratory Bird Treaties Act of 1918 (MBTA, 16 U.S.C. 703-711) carries with it a \$1,000 fine or 6 months in jail. The MBTA makes it unlawful to take, possess, buy, sell, purchase, or barter any migratory bird listed in 50 C.F.R. Part 10, including feathers, or other parts, nests, eggs, or products except as allowed by implementing regulations (50 C.F.R. Part 21). In addition, Sections 3505, 3503.5, and 3800 of the California Department of Fish and Game Code prohibit taking, possessing, or destroying birds, their nests or eggs. Disturbances that cause nest abandonment and/or loss of reproductive effort (e.g. killing or abandonment of eggs or young) may be considered taking and are potentially punishable by fines and/or imprisonment. The Endangered Species Act also protects listed animals; it is unusual to encounter listed species in urban setting. Avoiding violation of the taking provision generally requires that the project-related disturbances of active nests and territories be reduced or eliminated during the nesting cycle. A typical birdnesting cycle can begin in Spring and end in early Summer. WCA will make every attempt to protect all birds (including Migratory Birds), animals, and nests within trees. Listed below are steps to follow:

**STANDARD PRUNING**

1. Before commencing work, a visual inspection of the entire tree will be performed. Crews will check for any sign of birds nesting within the tree and for other wildlife nearby.
2. Should there be any sign of bird nesting or other wildlife within or near a tree, the Foreman will further check to see if it is an active or inactive nest.
3. If the nest is inactive, the crew will prune the tree around the nest location without disturbing its shelter and protection from weather elements and potential predators. The Foreman will notify the Agency's Inspector about the existing nest.
4. If the nest is active, the Foreman will attempt to prune the tree around the nest location without disturbing its shelter and protection from weather elements and potential predators. If this cannot be done, the Foreman will notify his Area Manager, Customer Service Representative and the Agency's Inspector. A request for further direction will be made to the Inspector.

**WHEN FINDING A BIRD OR NEST**

1. If you find a young bird that has been displaced from its nest and appears to be healthy, carefully place the bird back in its nest.
2. If the entire nest has fallen, try to place it back where it came from. If you cannot reach the nest, leave the bird where you found it so that its mother can take care of it. If the bird is in an unsafe location (on the street or sidewalk) place it in a safer location, close enough so that its mother can still find it.
3. If you find a bird that is need of assistance, place it in a clean cardboard box lined with either a clean towel or paper towels. Be sure to place air holes in the box before you place the bird inside.
4. Do not attempt to feed the bird and do not force it to drink.
5. Contact your Customer Service Representative who will in turn contact the nearest wildlife rehabilitation facility, or the State of California Department of Fish and Game as soon as possible.

David Cooper	CWP 538	Rene Portillo	CWP 567	Randy Thompson	CWP 581
Michael Palat	CWP 575	Jimmy Russo	CWP 579	Andrew Trotter	CWP 533

**INTRODUCTION**

Our modern fleet consists of over 700 vehicles that undergo daily inspection by each driver. All equipment is kept serviced and free of graffiti at all times and is painted and detailed on a regular basis. We have a credit line of \$2 million dollars for the acquisition of new equipment.

WCA's policy is that all employees hold a valid, insurable Driver's License. We are enrolled in the DMV's Employee Pull Notice Program which provides us with a means of promoting driver safety through ongoing review of the driving records of commercial drivers.



**EQUIPMENT MAINTENANCE FACILITY**

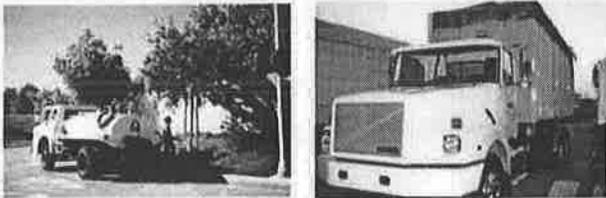
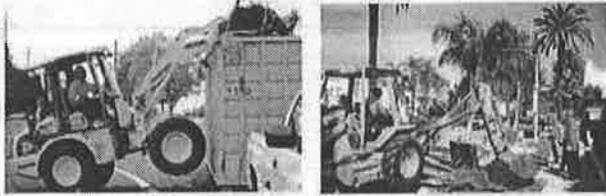
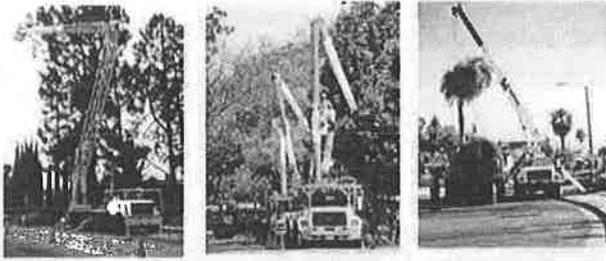
- We have a state-of-the-art full service Maintenance Department at our corporate headquarters
- WCA has 32 full-time mechanics on staff, 6 saw mechanics and a full-time Preventive Maintenance Manager
- 90-day detailed inspections are performed by the WCA Maintenance Department
- Aerial lift safety inspections occur annually

**CHP BIENNIAL INSPECTION OF TERMINALS CERTIFICATION**

We have successfully been awarded the CHP Biennial Inspection Award of Recognition for the fourth inspection in a row. This inspection has assisted our company in instituting several safety programs, as well as our Preventative Maintenance Program utilized by our in-house fleet department. The inspection reviews our vehicle maintenance and repair records, our procedural methods and policies for vehicle maintenance and operations. This certification ensures that our vehicles operate safely.



# 1D. AGE & TYPE OF EQUIPMENT



## EQUIPMENT LIST SUMMARY

• Prius	25
• Pick Up Trucks	213
• Aerial Lift Devices	233
• Arrowboards	51
• ATVs	2
• Back Hoes	1
• Brush Chippers	157
• Cranes	4
• Chipper Trucks	129
• Flat Beds	28
• Forklifts	5
• Stump Grinders	43
• Loaders	53
• Rubber Track Loader	1
• Root Pruners	2
• Rolloff Trucks	35
• Saw Mill	1
• Log Skidder	1

# EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
101	2004 LANDROVER	RANGE ROVER	5JKJ905
107	2006 MERCEDES	R500	5SSR376
121	1990 FORD	F250 WATER TRUCK	3X67137
130	1992 FORD	F250 WATER TRUCK	4N14605
131	1993 FORD	F250 WATER TRUCK	4S11465
132	1992 FORD	F250 PICKUP	4S11463
136	1993 FORD	F350 FLATBED	4P99742
141	1994 FORD	F250 PICKUP	4T91082
142	1994 FORD	F150 PICKUP	4W84896
144	1994 FORD	F150 PICKUP	7C40079
148	1995 FORD	F150 PICKUP	5A95366
149	1995 FORD	F350 FLATBED	5A16687
150	1995 FORD	F150 PICKUP	5B49828
151	1995 FORD	F250 PICKUP	5B49829
152	1995 FORD	F250 PICKUP	5B56164
155	1995 FORD	F150 PICKUP	5C68613
156	1995 FORD	F150 PICKUP	7C40077
159	1995 FORD	F250 PICKUP	5E72895
160	1996 DODGE	RAM 2500 PICKUP	5F61700
163	1996 DODGE	RAM 3500 PICKUP	8C22771
164	1996 DODGE	RAM 1500 PICKUP	5E73607
165	1996 DODGE	RAM 2500 PICKUP	5F71113
167	1996 DODGE	RAM 2500 PICKUP	5G97188
168	1996 DODGE	RAM 2500 WATER TRUCK	5J03502
170	1996 FORD	F250 PICKUP	5H39553
172	1990 FORD	F250 PICKUP	4A86791
173	1997 DODGE	1500 PICKUP	6X78824
174	1997 DODGE	1500 PICKUP	7L79481
175	1997 CHEVROLET	3500 CHASSIS CAB	7M88683
176	1998 DODGE	RAM 1500 PICKUP	7R91119
177	1998 DODGE	RAM 1500 PICKUP	5R47647
178	1998 DODGE	RAM 1500 PICKUP	8D26440
179	1998 DODGE	RAM 2500 PICKUP	5R56347
180	1998 DODGE	RAM 1500 PICKUP	5R63338
181	1998 DODGE	RAM 1500 PICKUP	5R65534
182	1998 DODGE	RAM 1500 PICKUP	8D25846
183	1998 DODGE	RAM 2500 PICKUP	5S71211
184	1998 DODGE	RAM 2500 PICKUP	5S71212
185	1998 DODGE	RAM 2500 PICKUP	5U12891
186	1998 DODGE	RAM 2500 PICKUP	5U18285
187	1998 FORD	F250 PICKUP	5V12485
188	1998 DODGE	RAM 1500 PICKUP	8D26441
189	1998 DODGE	RAM 1500 PICKUP	5V25270
190	1999 FORD	F250 PICKUP	5W29558
191	1999 FORD	F450 FLATBED	5X26748
192	1999 FORD	F450 FLATBED	5X26747
193	1999 DODGE	RAM 2500 PICKUP	5X31875
194	1999 DODGE	RAM 2500 PICKUP	5X32353
196	1999 DODGE	RAM 2500 PICKUP	5X99557
197	1999 DODGE	RAM 2500 PICKUP	5X67736



# EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
198	1999 DODGE	RAM 2500 PICKUP	7E00000
199	1999 DODGE	RAM 2500 PICKUP	5Y30688
200	1999 DODGE	RAM 2500 PICKUP	7R91488
201	1999 DODGE	RAM 2500 PICKUP	5Z22764
202	1999 DODGE	RAM 2500 PICKUP	8B15567
203	1999 DODGE	RAM 2500 PICKUP	6A52649
204	1999 DODGE	RAM 2500 PICKUP	7J02758
205	1999 DODGE	RAM 2500 PICKUP	6B55891
206	1999 DODGE	RAM 2500 PICKUP	6U03612
207	1999 DODGE	RAM 2500 PICKUP	6C87220
209	2000 DODGE	RAM 2500 PICKUP	8B92256
210	2000 DODGE	RAM 2500 PICKUP	6D46235
211	2000 DODGE	DAKOTA SPORT	6D46236
212	2000 DODGE	RAM 2500 PICKUP	6E29503
213	2000 DODGE	RAM 2500 PICKUP	6E29084
215	2000 DODGE	RAM 2500 PICKUP	6L99627
216	2000 DODGE	RAM 2500 PICKUP	7L79480
217	2000 DODGE	RAM 2500 PICKUP	6E79747
218	2000 DODGE	RAM 2500 PICKUP	7H37811
219	2000 DODGE	RAM 2500 PICKUP	6L99628
220	2001 DODGE	RAM 2500 PICKUP	6K78702
221	2001 DODGE	RAM 2500 PICKUP	6K78701
222	2001 DODGE	RAM 2500 PICKUP	6K82087
223	2001 DODGE	RAM 2500 PICKUP	6K82089
224	2001 DODGE	RAM 2500 PICKUP	6L31931
225	2001 DODGE	RAM 2500 PICKUP	6L49027
226	2001 DODGE	RAM 2500 PICKUP	6L54340
227	2001 DODGE	RAM 2500 PICKUP	6N59836
228	2001 DODGE	RAM 2500 PICKUP	6P56709
229	2001 DODGE	RAM 2500 PICKUP	6P63627
230	2001 DODGE	RAM 2500 PICKUP	6U04374
231	2001 DODGE	RAM 2500 PICKUP	6R39194
232	2001 DODGE	RAM 2500 PICKUP	6R45204
233	2001 DODGE	RAM 2500 PICKUP	6S47744
234	2001 DODGE	RAM 2500 PICKUP	8E71004
235	2002 DODGE	RAM 2500 PICKUP	6U22925
236	2002 DODGE	RAM 2500 PICKUP	7S47086
237	2001 DODGE	RAM 2500 PICKUP	6V03277
238	2001 DODGE	RAM 2500 PICKUP	7Z41391
239	2002 DODGE	RAM 2500 PICKUP	6V62377
240	2002 DODGE	RAM 2500 PICKUP	8F91543
241	2002 DODGE	RAM 2500 PICKUP	6W79687
242	2002 DODGE	DAKOTA SXT	6W56334
243	2002 DODGE	RAM 2500 PICKUP	7L20198
244	2002 DODGE	RAM 2500 PICKUP	6Y26300
245	2002 DODGE	RAM 2500 PICKUP	6Y84156
246	2002 DODGE	RAM 2500 PICKUP	6Z02584
247	2002 DODGE	RAM 2500 PICKUP	6Z06982
248	2003 FORD	F250 SUPER DUTY	6Z91783
249	2003 DODGE	DAKOTA SXT	7A94073



# EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
250	2003 DODGE	RAM 2500 PICKUP	7U19345
251	2003 DODGE	RAM 2500 PICKUP	7B43356
252	2003 DODGE	RAM 2500 PICKUP	7B43358
253	2003 DODGE	RAM 2500 PICKUP	7B43363
254	2003 DODGE	RAM 2500 PICKUP	7B43360
255	2003 DODGE	RAM 2500 PICKUP	7B64238
256	2003 DODGE	RAM 2500 PICKUP	8D26443
257	2003 DODGE	RAM 2500 PICKUP	7B43369
258	2003 DODGE	RAM 2500 PICKUP	7B43365
259	2003 DODGE	RAM 2500 PICKUP	7F72142
260	2003 DODGE	RAM 2500 PICKUP	7F72136
261	2003 DODGE	RAM 2500 PICKUP	7F72138
262	2003 DODGE	RAM 2500 PICKUP	7F72137
263	2004 FORD	F250 SUPER DUTY	7H52854
264	2004 DODGE	RAM 2500 PICKUP	7K03518
266	2003 DODGE	RAM 2500 PICKUP	7K03519
267	2004 DODGE	RAM 2500 PICKUP	7L78674
268	2004 DODGE	RAM 2500 PICKUP	7M13362
269	2004 DODGE	RAM 2500 PICKUP	7M13361
270	2004 DODGE	RAM 2500 PICKUP	7N94341
271	2004 DODGE	RAM 2500 PICKUP	7N94343
272	2004 DODGE	RAM 2500 PICKUP	7N94342
273	2004 DODGE	RAM 2500 PICKUP	7P81047
274	2004 DODGE	RAM 2500 PICKUP	7P80964
275	2005 DODGE	RAM 2500 PICKUP	7S26398
276	2005 DODGE	RAM 2500 PICKUP	8D26439
277	2005 DODGE	RAM 2500 SLT	7T52922
278	2005 DODGE	RAM 2500 SLT	7U55885
279	2005 DODGE	RAM 2500 SLT	7V08557
280	2005 DODGE	RAM 2500 SLT	7W79662
281	2005 DODGE	RAM 2500 SLT	7Y78799
282	2006 DODGE	RAM 2500 SLT	7Z42151
283	2006 DODGE	RAM 2500 SLT	7Z81956
284	2002 CHEVY	HD2500 6' UNTILITY	8E70829
285	2006 DODGE	RAM 2500 SLT	8A74407
286	2006 DODGE	RAM 2500 SLT	8b588793
287	2006 DODGE	RAM 2500 SLT	8C35917
288	2006 DODGE	RAM 2500 SLT	8C53173
289	2006 DODGE	RAM 2500 SLT	8D03731
290	2006 DODGE	RAM 2500 SLT	8D77257
291	2005 DODGE	RAM 1500 SLT	7R57233
292	2005 DODGE	RAM 1500 SLT	7R25578
293	2005 DODGE	RAM 1500 SLT	7R01679
294	2005 DODGE	RAM 1500 SLT	7R51942
295	2005 DODGE	RAM 1500 SLT	7P75200
296	2004 DODGE	RAM 1500 SLT	7K07601
297	2005 DODGE	RAM 1500 SLT	7U44207
298	2005 DODGE	RAM 1500 SLT	8D25848
299	2005 DODGE	RAM 1500 SLT	7R35204
300	2005 DODGE	RAM 1500 SLT	7S61481



# EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
301	2004 DODGE	RAM 1500 SLT	7K24052
302	2006 DODGE	RAM 2500 SLT	8E44353
303	2005 DODGE	RAM 1500 SLT	7P76618
304	2005 DODGE	RAM 1500 SLT	7P88098
305	2004 DODGE	RAM 1500 SLT	8D25847
306	2005 DODGE	RAM 1500 SLT	7429347
307	2005 DODGE	RAM 1500 SLT	7R31661
308	2005 DODGE	RAM 1500 SLT	7R10562
309	2005 DODGE	RAM 1500 SLT	7G55174
310	2005 DODGE	RAM 1500 SLT	7S61501
311	2005 DODGE	RAM 1500 SLT	7P56392
312	2006 DODGE	RAM 2500 XLT	8F19390
313	2006 DODGE	RAM 2500	8F41544
314	2007 DODGE	RAM 2500	8G07898
315	2007 DODGE	RAM 2500	NEW
A17	1990 FORD	F700 W/52' HI-RANGER	4A48637
A18	1990 FORD	F700 W/52' HI-RANGER	7L79478
A23	1992 FORD	F700 W/66' HI-RANGER	4P15714
A24	1993 FORD	F600 W/52' HI-RANGER	4R59138
A25	1993 FORD	F600 W/52' HI-RANGER	6U04375
A27	1993 FORD	F700 W/52' HI-RANGER	4R59682
A28	1993 FORD	F700 W/52' HI-RANGER	4R59681
A32	1994 FORD	F700 W/55' HI-RANGER	4T68880
A33	1994 FORD	F700 W/55' HI-RANGER	4T68879
A34	1994 FORD	F700 W/55' HI-RANGER	4V65533
A35	1994 FORD	F700 W/55' HI-RANGER	4V65790
A38	1995 FORD	F700 W/55' HI-RANGER	7S47891
A39	1995 FORD	F700 W/55' HI-RANGER	4Z12736
A40	1995 FORD	F700 W/55' HI-RANGER	4Z12820
A41	1995 FORD	F700 W/55' HI-RANGER	4Z67378
A42	1995 FORD	F700 W/55' HI-RANGER	8B41185
A43	1995 FORD	F700 W/55' HI-RANGER	5B96794
A44	1995 FORD	F700 W/55' HI-RANGER	5B96793
A45	1995 FORD	F700 W/55' HI-RANGER	5B96891
A46	1995 FORD	F700 W/55' HI-RANGER	7M89380
A47	1996 FORD	F700 W/55' HI-RANGER	5E73265
A48	1996 FORD	F700 W/55' HI-RANGER	5E73284
A50	1996 FORD	F700 W/55' HI-RANGER	5E73426
A51	1997 FORD	F700 W/55' HI-RANGER	5J12699
A52	1997 FORD	F700 W/55' HI-RANGER	5J12751
A53	1997 FORD	F700 W/55' HI-RANGER	5J12750
A54	1996 FORD	F700 W/55' HI-RANGER	5H97567
A55	1998 FORD	F700 W/55' HI-RANGER	6M30454
A56	1998 FORD	F700 W/55' HI-RANGER	5N54737
A57	1998 FORD	F700 W/55' HI-RANGER	7R91937
A58	1998 FORD	F700 W/55' HI-RANGER	5N54736
A59	1998 FORD	F700 W/55' HI-RANGER	7S45657
A60	1998 FORD	F700 W/55' HI-RANGER	5M98962
A61	1998 FORD	F700 W/55' HI-RANGER	5M98960
A62	1998 FORD	F700 W/55' HI-RANGER	5M98961



# EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
A64	1987 FORD	F80 W/90' HI-RANGER	5S13925
A65	1998 FORD	F700 W/55' HI-RANGER	5S77933
A66	1998 FORD	F700 W/55' HI-RANGER	5S77931
A67	1998 FORD	F700 W/55' HI-RANGER	5S77934
A68	1998 FORD	F700 W/55' HI-RANGER	5S77932
A69	1999 GMC	C6500 SFB 55' HI-RANGER	5Z21164
A70	1999 GMC	C6500 SFB 55' HI-RANGER	5Z21163
A71	1999 GMC	C6500 SFB 55' HI-RANGER	5Z21165
A72	1998 GMC	C6500 SFB 55' HI-RANGER	5Y43394
A73	1999 GMC	C6500 SFB 55' HI-RANGER	5Z20711
A74	1999 GMC	C6500 SFB 55' HI-RANGER	5Z20710
A75	1999 GMC	C6500 SFB 55' HI-RANGER	6A38379
A76	1999 GMC	C6500 SFB 55' HI-RANGER	6A38378
A77	1999 GMC	C6500 SFB 55' HI-RANGER	6B30732
A78	1999 GMC	C6500 SFB 55' HI-RANGER	5Z86359
A79	1999 GMC	C6500 SFB 55' HI-RANGER	6B30730
A80	1999 GMC	C6500 SFB 55' HI-RANGER	6B30733
A81	1999 GMC	C6500 SFB 55' HI-RANGER	6B30731
A82	1999 GMC	C6500 SFB 55' HI-RANGER	6B30735
A83	1999 GMC	C6500 SFB 55' HI-RANGER	6B30737
A84	1999 GMC	C6500 SFB 55' HI-RANGER	6A13717
A85	1999 GMC	C6500 SFB 55' HI-RANGER	6B30734
A86	1999 GMC	C6500 SFB 55' HI-RANGER	6G12287
A87	1999 GMC	C6500 SFB 55' HI-RANGER	6A67031
A88	2000 GMC	C6500 SFB 55' HI-RANGER	6D81804
A89	2000 GMC	C6500 SFB 55' HI-RANGER	6A86238
A90	2000 GMC	C6500 SFB 55' HI-RANGER	6H13611
A91	1992 INTERNATIONAL	W/90' HI-RANGER	6H31390
A92	1999 GMC	C6500 SFB 55' HI-RANGER	6D83116
A93	1999 GMC	C6500 SFB 55' HI-RANGER	7L79479
A94	2000 GMC	C6500 SFB 55' HI-RANGER	6H13610
A95	2000 GMC	C6500 SFB 55' HI-RANGER	8B15566
A96	2000 GMC	C6500 SFB 55' HI-RANGER	7L20196
A97	2000 GMC	C6500 SFB 55' HI-RANGER	6G12355
A99	2000 GMC	C6500 SFB 55' HI-RANGER	6G12788
A100	2000 GMC	C6500 SFB 55' HI-RANGER	6G31652
A101	2000 GMC	C6500 SFB 55' HI-RANGER	6G12789
A102	2000 GMC	C6500 SFB 55' HI-RANGER	6G12786
A103	2000 GMC	C6500 SFB 55' HI-RANGER	6G12787
A104	2000 GMC	C6500 SFB 55' HI-RANGER	6G12790
A105	2000 GMC	C7500 XT W/55' HI-RANGER	7R90863
A106	2000 GMC	C7500 XT W/55' HI-RANGER	6K06028
A107	2000 GMC	C7500 XT W/55' HI-RANGER	6K05648
A108	2000 GMC	C7500 XT W/55' HI-RANGER	6K05647
A109	2000 GMC	C7500 XT W/55' HI-RANGER	6K06032
A110	2000 GMC	C7500 XT W/55' HI-RANGER	6K06029
A111	2000 GMC	C7500 XT W/55' HI-RANGER	6K05646
A112	2000 GMC	C7500 XT W/55' HI-RANGER	6K06030
A113	2001 GMC	C6500 W/60' HI-RANGER	6N44911
A114	2001 GMC	C6500 W/60' HI-RANGER	6N44916



# EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
A115	2001 GMC	C6500 W/60' HI-RANGER	6N44914
A116	2001 GMC	C6500 W/60' HI-RANGER	6N44915
A117	2001 GMC	C6500 W/60' HI-RANGER	6N44912
A118	2001 GMC	C6500 W/60' HI-RANGER	6N44913
A119	2001 GMC	C6500 W/60' HI-RANGER	6P24975
A12	1988 CHEVROLET	C60 W/52' HI-RANGER	7C40435
A120	2001 GMC	C6500 W/60' HI-RANGER	6P24976
A121	2001 GMC	C6500 W/60' HI-RANGER	6P24967
A122	2001 GMC	C6500 W/60' HI-RANGER	6P24971
A123	2001 GMC	C6500 W/60' HI-RANGER	6P24970
A125	2002 GMC	C6500 W/60' HI-RANGER	6U44381
A126	2002 GMC	C6500 W/60' HI-RANGER	6U44382
A127	2002 GMC	C6500 W/60' HI-RANGER	6U44383
A128	2002 GMC	C6500 W/60' HI-RANGER	6U44379
A129	2002 GMC	C6500 W/60' HI-RANGER	6X82935
A130	2002 GMC	C6500 W/60' HI-RANGER	7A66862
A131	1995 IHC	W/90' HI-RANGER	7D00020
A132	2004 GMC	C7500 COMBO W/55'	7L76859
A133	2004 GMC	C7500 COMBO W/55'	7R39375
A134	1997 GMC	C7500 TECO W/65'	7R39378
A135	1997 GMC	C7500 TECO W/65'	7R39376
A136	1997 GMC	C7500 TECO W/65'	8B41183
A137	1997 GMC	C7500 TECO W/65'	7R39379
A138	2005 GMC	C7500 W/60FT HIRANGER	7S45592
A139	2005 GMC	C7500 W/60FT HIRANGER	7X93124
A140	1996 INTNL W/90FT	4900 DT466	7V87097
A141	2001 INTERNATIONAL	W/65' HIRANGER	8C69242
A142	1992 FORD F900	W/90 FT HIRANGER	7Z19008
A143	1987 INTRNTNL 1954	W/90 FT HIRANGER	9D51435
A144	2006 GMC	C7500 W/60FT HIRANGER	8C69377
A145	2006 GMC	C7500 W/60FT HIRANGER	8C69376
A146	2006 GMC	C7500 HI RANGER 55'	8D44494
A147	1998 GMC	C7500 HIRANGER	NEW
A148	1998 GMC	C7500	NEW
A149	1998 GMC	C7500 COMBO	NEW
A150	1989 INTERNATIONAL	1954 AERIAL W/52FT	NEW
A151	1989 INTERNATIONAL	1447 AERIAL W/52FT	8E71026
A152	1989 INTERNATIONAL	1954 AERIAL W/52 FT	8F92506
AB03	1994 STARLITE	SOLAR PRO ARROWBOARD	SE448917
AB05	1994 STARLITE	SOLAR PRO ARROWBOARD	SE448978
AB06	1994 STARLITE	SOLAR PRO ARROWBOARD	SE448979
AB07	1995 STARLITE	SOLAR PRO ARROWBOARD	SE448981
AB08	1995 STARLITE	SOLAR PRO ARROWBOARD	SE535341
AB09	1996 STARLITE	SOLAR PRO ARROWBOARD	SE480084
AB11	1996 STARLITE	SOLAR PRO ARROWBOARD	SE480085
AB13	1998 STARLITE	SOLAR PRO ARROWBOARD	SE480083
AB14	1998 STARLITE	SOLAR PRO ARROWBOARD	SE481156
AB15	1998 STARLITE	SOLAR PRO ARROWBOARD	SE480159
AB16	1998 STARLITE	SOLAR PRO ARROWBOARD	SE481158
AB17	1998 STARLITE	SOLAR PRO ARROWBOARD	SE489566



# EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
AB18	1999 STARLITE	SOLAR PRO ARROWBOARD	SE480104
AB19	1999 STARLITE	SOLAR PRO ARROWBOARD	SE480103
AB20	1999 STARLITE	SOLAR PRO ARROWBOARD	SE480161
AB21	1999 STARLITE	SOLAR PRO ARROWBOARD	SE480160
AB22	1999 STARLITE	SOLAR PRO ARROWBOARD	SE480167
AB23	1999 STARLITE	SOLAR PRO ARROWBOARD	SE480166
AB24	1999 STARLITE	SOLAR PRO ARROWBOARD	SE481423
AB25	1999 STARLITE	SOLAR PRO ARROWBOARD	SE481424
AB26	2000 STARLITE	SOLAR PRO ARROWBOAR	SE518600
AB27	2000 STARLITE	SOLAR PRO ARROWBOAR	SE518599
AB28	2002 SOLARTECH	ARROWBOARD	NEW
AB29	2002 SOLARTECH	ARROWBOARD	NEW
AB30	2002 WANCO	ARROWBOARD WTSP55	SE518598
AB31	2002 WANCO	ARROWBOARD WTSP55	SE518597
ATV1	1989 HONDA	TRX300 FOURTRAX	F21J16
ATV2	1998 HONDA	TRX300 FOURTRAX	F21J15
BH01	CATERPILLAR	416 BACKHOE	SE480082
BOX	2004	BOX	1BOX
C17	1990 VERMEER	1600A BRUSH CHIPPER	SE413141
C18	1990 VERMEER	1600A BRUSH CHIPPER	SE414673
C21	1993 VERMEER	1600A BRUSH CHIPPER	SE421835
C28	1994 VERMEER	1600A BRUSH CHIPPER	SE436833
C30	1994 VERMEER	1600A BRUSH CHIPPER	SE435860
C32	1994 VERMEER	1600A BRUSH CHIPPER	SE444897
C34	1994 VERMEER	1600A BRUSH CHIPPER	SE440414
C35	1995 VERMEER	1600A BRUSH CHIPPER	SE518507
C36	1995 VERMEER	1600A BRUSH CHIPPER	SE448224
C37	1995 VERMEER	1600A BRUSH CHIPPER	SE448202
C38	1995 VERMEER	1600A BRUSH CHIPPER	SE448942
C40	1997 VERMEER	1600A BRUSH CHIPPER	SE469062
C41	1997 VERMEER	1600A BRUSH CHIPPER	SE546759
C42	1997 VERMEER	1600A BRUSH CHIPPER	SE471073
C43	1997 VERMEER	1600A BRUSH CHIPPER	SE482664
C44	1997 VERMEER	1600A BRUSH CHIPPER	SE469983
C45	1998 VERMEER	1800A BRUSH CHIPPER	SE482663
C46	1998 VERMEER	1600A BRUSH CHIPPER	SE486813
C47	1998 VERMEER	1600A BRUSH CHIPPER	SE486829
C48	1998 VERMEER	1800A BRUSH CHIPPER	SE518596
C49	1998 VERMEER	1800A BRUSH CHIPPER	SE546885
C51	1998 VERMEER	1800A BRUSH CHIPPER	SE535170
C52	1998 VERMEER	1600A BRUSH CHIPPER	SE488520
C53	1998 VERMEER	1600A BRUSH CHIPPER	SE488521
C54	1999 VERMEER	1800A BRUSH CHIPPER	SE546631
C55	1999 VERMEER	1800A BRUSH CHIPPER	SE482840
C56	1999 VERMEER	1800A BRUSH CHIPPER	SE546879
C57	2000 VERMEER	BC1000 BRUSH CHIPPER	SE488642
C58	2000 VERMEER	BC1000 BRUSH CHIPPER	SE546886
C59	2000 VERMEER	BC1000 BRUSH CHIPPER	SE530959
C60	2000 VERMEER	BC1000 BRUSH CHIPPER	SE546880
C62	2000 VERMEER	BC1000 BRUSH CHIPPER	SE503089



# EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
C63	2000 VERMEER	BC1000 BRUSH CHIPPER	SE503090
C64	2000 VERMEER	BC1000 BRUSH CHIPPER	SE503091
C65	2000 VERMEER	BC1000 BRUSH CHIPPER	SE503087
C66	2000 VERMEER	BC1000 BRUSH CHIPPER	SE481821
C67	2000 VERMEER	BC1000 BRUSH CHIPPER	SE503551
C68	2000 VERMEER	BC1000 BRUSH CHIPPER	SE503550
C69	2000 VERMEER	BC1000 BRUSH CHIPPER	SE481822
C70	2000 VERMEER	BC1000 BRUSH CHIPPER	SE495031
C72	2000 VERMEER	BC1000 BRUSH CHIPPER	SE495028
C73	2000 VERMEER	BC1000 BRUSH CHIPPER	SE495025
C74	2000 VERMEER	BC1000 BRUSH CHIPPER	SE495026
C76	2000 VERMEER	BC1000 BRUSH CHIPPER	SE495033
C77	2000 VERMEER	BC1000 BRUSH CHIPPER	SE495034
C78	2000 VERMEER	BC1000 BRUSH CHIPPER	SE495032
C79	2000 VERMEER	BC1000 BRUSH CHIPPER	SE495029
C80	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499058
C81	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499056
C82	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499055
C83	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499894
C84	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499057
C85	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499053
C86	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499067
C87	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499054
C88	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499063
C89	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499064
C90	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499189
C91	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499195
C92	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499194
C93	2001 VERMEER	BC1000 BRUSH CHIPPER	SE499196
C94	2002 VERMEER	BC1000 BRUSH CHIPPER	SE517942
C95	2002 VERMEER	BC1000 BRUSH CHIPPER	SE517947
C96	2002 VERMEER	BC1000 BRUSH CHIPPER	SE517948
C97	2002 VERMEER	BC1000 BRUSH CHIPPER	SE517949
C98	2003 VERMEER	BC1000 BRUSH CHIPPER	SE531611
C99	2003 VERMEER	BC1000 BRUSH CHIPPER	SE525443
C100	2003 VERMEER	BC1000 BRUSH CHIPPER	SE525448
C101	2003 VERMEER	BC1000 BRUSH CHIPPER	SE525446
C102	2003 VERMEER	BC1000 BRUSH CHIPPER	SE529694
C103	2003 VERMEER	BC1000 BRUSH CHIPPER	SE529698
C104	2004 VERMEER	BC1400 BRUSH CHIPPER	SE543459
C105	2004 VERMEER	BC1400 BRUSH CHIPPER	SE543460
C106	2004 VERMEER	BC1400 BRUSH CHIPPER	SE543461
C107	2006 VERMEER	BC1400XL BRUSH CHIPPER	NEW
C108	2004 VERMEER	BC1400 BRUSH CHIPPER	SE543475
C109	2004 VERMEER	BC1400 BRUSH CHIPPER	SE543474
C110	2004 VERMEER	BC1400 BRUSH CHIPPER	SE543462
C111	2005 VERMEER	BC 1400XL	SE548586
C112	2005 VERMEER	BC 1400XL	SE548587
C113	2005 VERMEER	BC1400	SE555989
C114	2005 VERMEER	1400XL BRUSH CHIPPER	SE556030



# EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
C115	2005 VERMEER	1400XL BRUSH CHIPPER	SE556029
C116	2005 VERMEER	1400XL BRUSH CHIPPER	SE556032
C117	2005 VERMER	1400XL BRUSH CHIPPER	SE556031
C118	2006 VERMEER	BC 1400XL CHIPPER	NEW
C119	2006 VERMEER	BC 1400XL	SE558696
C120	2006 VERMEER	BC 1400XL	SE558695
C121	2006 VERMEER	BC 1800XL	SE558742
C122	2007 VERMEER	BC 1800XL	NEW
CR01	1986 FORD	F800 W/60' CRANE	2S79739
CR02	1994 FORD	L8000 W/90' CRANE	7R90398
CR03	1999 STERLING	32Z W/120' CRANE	6A86742
CR04	1999 STERLING	DIGGER DEERICK	9D86012
D20	1992 FORD	F450 CHIPPER TRUCK	4P90141
D21	1992 FORD	F450 CHIPPER TRUCK	4J93135
D22	1992 CHEVROLET	3500 STUMP TRUCK	7A66091
D23	1992 GMC KODIAK	C70 CHIPPER TRUCK	4S57854
D24	1992 GMC KODIAK	C70 CHIPPER TRUCK	4S57853
D25	1992 GMC KODIAK	C70 CHIPPER TRUCK	4S95646
D26	1993 FORD	F350 STUMP TRUCK	4T90888
D30	1993 FORD	F700 CHIPPER TRUCK	4R59812
D31	1994 FORD	F700 CHIPPER TRUCK	5B97193
D32	1995 FORD	F700 CHIPPER TRUCK	4X96631
D33	1995 FORD	F700 CHIPPER TRUCK	8B41184
D34	1995 FORD	F700 CHIPPER TRUCK	4X96632
D35	1995 FORD	F700 CHIPPER TRUCK	4X96636
D36	1995 FORD	F700 CHIPPER TRUCK	5B08808
D37	1995 FORD	F700 CHIPPER TRUCK	7S45903
D38	1995 FORD	F700 CHIPPER TRUCK	5B08809
D39	1995 FORD	F700 CHIPPER TRUCK	5B08806
D40	1996 FORD	F700 CHIPPER TRUCK	5F21722
D41	1996 FORD	F700 CHIPPER TRUCK	5F36040
D42	1996 FORD	F700 CHIPPER TRUCK	5F36042
D43	1996 FORD	F700 CHIPPER TRUCK	5F36041
D44	1996 FORD	F700 CHIPPER TRUCK	5H58179
D45	1996 FORD	F700 CHIPPER TRUCK	5J61760
D46	1996 FORD	F700 CHIPPER TRUCK	5J61759
D47	1996 FORD	F700 CHIPPER TRUCK	5J61758
D48	1998 FORD	F700 CHIPPER TRUCK	8A16090
D49	1998 FORD	F700 CHIPPER TRUCK	5R17609
D50	1998 FORD	F700 CHIPPER TRUCK	7R90541
D51	1998 FORD	F700 CHIPPER TRUCK	5R17612
D52	1987 FORD	F700 CHIPPER TRUCK	7C40078
D53	1987 FORD	F700 CHIPPER TRUCK	5X99626
D54	1987 FORD	F700 CHIPPER TRUCK	2U19388
D55	1987 FORD	F700 CHIPPER TRUCK	3G91395
D56	1987 FORD	F700 CHIPPER TRUCK	5X99585
D57	1997 FORD	F450 STUMP TRUCK	5S92449
D58	1999 GMC	C6500 CHIPPER TRUCK	5Z21166
D59	1999 GMC	C6500 CHIPPER TRUCK	5Z21160
D60	1999 GMC	C6500 CHIPPER TRUCK	5Z21162



# EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
D61	1999 GMC	C6500 CHIPPER TRUCK	5Z09113
D62	1999 GMC	C6500 CHIPPER TRUCK	5Z81104
D63	1999 GMC	C6500 CHIPPER TRUCK	5Z81102
D64	1999 GMC	C6500 CHIPPER TRUCK	5Z81111
D65	1999 GMC	C6500 CHIPPER TRUCK	7R91118
D66	1999 FORD	F550 CHIPPER TRUCK	6E46801
D67	1999 FORD	F550 STUMP TRUCK	6E61096
D68	1999 FORD	F550 STUMP TRUCK	6E53827
D69	2000 GMC	C6500 CHIPPER TRUCK	7K97311
D70	2000 GMC	C6500 CHIPPER TRUCK	6A86777
D71	2000 GMC	C6500 CHIPPER TRUCK	7S47088
D72	2000 GMC	C6500 CHIPPER TRUCK	6C38283
D73	2000 GMC	C6500 CHIPPER TRUCK	7L20197
D74	2000 GMC	C6500 CHIPPER TRUCK	6D81801
D75	2000 GMC	C6500 CHIPPER TRUCK	6C87054
D76	2000 GMC	C6500 CHIPPER TRUCK	6D83106
D77	2000 GMC	C6500 CHIPPER TRUCK	6D82367
D78	2000 GMC	C6500 CHIPPER TRUCK	8D26442
D79	2000 GMC	C6500 CHIPPER TRUCK	6D83529
D80	2000 GMC	C6500 CHIPPER TRUCK	6D83530
D81	2001 GMC	C6500 CHIPPER TRUCK	6M56817
D82	2001 GMC	C6500 CHIPPER TRUCK	7R90540
D83	2001 GMC	C6500 CHIPPER TRUCK	6N44909
D84	2001 GMC	C6500 CHIPPER TRUCK	6N44910
D85	2001 GMC	C6500 CHIPPER TRUCK	6P24969
D86	2001 GMC	C6500 CHIPPER TRUCK	6P24972
D87	2001 GMC	C6500 CHIPPER TRUCK	6P24973
D88	2001 GMC	C6500 CHIPPER TRUCK	6P24974
D89	2002 GMC	C6500 CHIPPER TRUCK	6U44380
D90	2002 GMC	C6500 CHIPPER TRUCK	6U44377
D91	2002 GMC	C6500 CHIPPER TRUCK	6U44376
D92	2002 GMC	C6500 CHIPPER DUMP	6U44378
D93	2005 GMC	C7500 DUMP TRUCK	7V37339
D94	2005 GMC	C7500 DUMP TRUCK	7U20785
D95	1999 GMC	C6500	8E71003
D96	2002 GMC	C6500	7Z52091
D97	2002 GMC	C6500	7Z52093
D98	1999 GMC	C6500	6C65040
D99	1992 FORD	F700	8E32870
D100	2007 GMC	C7500	NEW
D101	2007 GMC	C7500	NEW
FB04	1995 FORD	F700 STAKEBED	5B08805
FB05	1996 FORD	F450 STAKEBED	7D43913
FB06	1997 GMC	C6500 STAKEBED	7L78005
FB07	1997 GMC	C6500 STAKEBED	7L78006
FB08	1999 FORD	F550 STAKEBED	5Y28433
FB09	1999 FORD	F550 STAKEBED	5Y28369
FB10	2000 GMC	C6500 STAKEBED	6C38297
FB11	2000 GMC	C6500 STAKEBED	7C04935
FB12	2001 GMC	C6500 STAKEBED	6N44989



## EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
FB13	2004 FORD	F450 STAKEBED	NEW
FB14	2000 GMC	3500HD	6F66372
FL02	1999 NISSAN	FORKLIFT	N/A
FL03	2001 CATERPILLAR	GP25K FORKLIFT	N/A
G14	1995 VERMEER	1102 STUMP GRINDER	SE535575
G15	1997 VERMEER	1102 STUMP GRINDER	SE518506
G18	1998 VERMEER	1102 STUMP GRINDER	SE535576
G19	1998 VERMEER	1102 STUMP GRINDER	SE568758
G20	1998 VERMEER	752 STUMP GRINDER	SE488500
G22	1999 VERMEER	752 STUMP GRINDER	SE518503
G23	2000 VERMEER	1102 STUMP GRINDER	SE530984
G24	2000 VERMEER	752 STUMP GRINDER	SE499994
G25	2001 VERMEER	752 GRINDER	SE499089
G26	2002 VERMEER	752 STUMP GRINDER	SE517946
G27	2002 DOSKO	691 STUMP GRINDER	N/A
G28	2002 VERMEER	752 STUMP GRINDER	SE517944
G29	2002 VERMEER	1102 STUMP GRINDER	SE525454
G30	2002 VERMEER	752 STUMP GRINDER	SE527767
G31	2002 VERMEER	130 STUMP CUTTER	N/A
G32	2004 VERMEER	752 STUMP GRINDER	SE54856
G33	2005 VERMEER	SC752	SE552802
G35	2005 VERMEER	SC1102	SE558509
G36	2005 VERMEER	SC1102A	SE556120
G37	2005 VERMEER	SC 802	SE556137
G38	2005 VERMEER	SC 802	SE556133
G39	2006 VERMEER	SC1102A	SE558633
G40	2007 VERMEER	SC802	NEW
H01	NYLE	L500 HUMIDIFIER (LUMBER DRYER)	N/A
L04	1983 CATERPILLAR	910 SKIP LOADER	SE450186
L05	1984 CATERPILLAR	910 SKIP LOADER	SE535577
L06	1980 CATERPILLAR	910 SKIP LOADER	SE444899
L09	1979 CATERPILLAR	910 SKIP LOADER	SE464671
L10	1980 CATERPILLAR	910 SKIP LOADER	SE464670
L11	1981 CATERPILLAR	910 SKIP LOADER	SE464672
L12	1981 CATERPILLAR	910 SKIP LOADER	SE464679
L18	1991 CATERPILLAR	910 SKIP LOADER	SE480078
L19	1991 CATERPILLAR	910 SKIP LOADER	SE480081
L20	1997 JCB	530 LOAD ALL	SE480089
L21	1994 CATERPILLAR	910 SKIP LOADER	SE531040
L22	1997 CATERPILLAR	910 SKIP LOADER	SE480107
L23	1994 CATERPILLAR	910 SKIP LOADER	SE546645
L24	1994 CATERPILLAR	910 SKIP LOADER	SE518502
L25	1988 CATERPILLAR	910 SKIP LOADER	SE535173
L26	1994 CATERPILLAR	910 SKIP LOADER	SE535174
L27	1993 CATERPILLAR	910 SKIP LOADER	SE535175
L28	1994 CATERPILLAR	910 SKIP LOADER	SE535176
L29	2002 BOBCAT	753T LOADER	SE535177
L30	1994 CATERPILLAR	910 SKIP LOADER	SE535178
L31	1996 CATERPILLAR	910 SKIP LOADER	SE535179
L32	1994 CATERPILLAR	910 SKIP LOADER	SE500035



# EQUIPMENT LIST

<i>Eq #</i>	<i>Year/Make</i>	<i>Model</i>	<i>License</i>
L33	2004 BOBCAT	LOADER S175	NEW
L34	1976 JOHN DEERE	440A SKIDDER T5ABR	NEW
L35	2005 BOB CAT	S185 TURBO	NEW
L36	2005 CATERPILLAR	287 SKID STEER LOADER	N/A
L37	1994 CAT 910E	WHEEL LOADER	-
L38	1991 CAT 910	WHEEL LOADER	-
L39	1980 CATERPILLAR	910 SKIP LOADER	NEW
L40	2006 BOBCAT	S185	NEW
LS02	-	LOG SPLITTER	NONE
R04	1985 PETERBILT	ROLL OFF	3Y47750
R07	1994 WHITEGMC	ROLL OFF	7S45904
R08	1994 WHITEGMC	ROLL OFF	6H14148
R09	1995 WHITEGMC	ROLL OFF	5C24968
R10	1989 WHITEVOLVO	ROLL OFF	5D92493
R11	1988 IHC	ROLL OFF	5F50001
R12	1988 IHC	ROLL OFF	5F50002
R13	1988 IHC	ROLL OFF	5M30285
R14	1998 VOLVO	ROLL OFF	5P86958
R15	1998 VOLVO	ROLL OFF	5R63451
R16	1999 VOLVO	ROLL OFF	5V54456
R17	1998 VOLVO	ROLL OFF	5X82782
R18	1999 VOLVO	ROLL OFF	5Z30490
R19	1991 VOLVO	ROLL OFF	6J32232
R20	1994 VOLVO	ROLL OFF	7H37810
R21	1992 VOLVO	ROLL OFF	6S82913
R22	1992 VOLVO	ROLL OFF	6X07085
R23	1993 VOLVO	ROLL OFF	7E16019
R24	1999 FREIGHTLINER	ROLLOFF	8B16160
R25	1999 FREIGHTLINER	ROLLOFF FLD12064ST	8A16317
R26	1999 FREIGHTLINER	ROLLOFF	9D87960
RP01	2000 VERMEER	ROOT PRUNER	N/A
RP02	2004 VERMEER	ROOT PRUNER	NEW
SM01	1999 WOODMIZER	SAW MILL	SE480158
T01	1990 TRAILER	UTILITY	1CW1160
T02	1989 TRAILER	CARRIER	4BR7739
T03	1990 VERMEER	TRAILER	4CH9142
T04	1989 TRAILER	ZIEMAN (ATV1)	4BW1331
T05	1997 TRAILER	ZIEMAN (ATV2)	4BW1791
T06	2000 TRAILER	BUTLER	4BR7739
T07	1986 DICO	CAR TRAILOR	2FK3138
T08	2005 VERMER	TLR30 TRAILER	4FW9802
T09	2004 BUTLER	RP02 TRAILER	4FH6872
T10	2003 CARSON	FRESNO BOBCAT TRAILOR	4FR1289
T11	2005 CARSON	16 TRAILER	4GU5073
T12	2008 CARSON	FLATBED TRAILER 7X16	4HP9546
T13	2006 BIGTEX	BIGTEX TRAILER	4HV4927



### EMPLOYEE TRAINING PROGRAM

West Coast Arborists, Inc. provides an extensive in-house training curriculum for all employees to broaden their knowledge of the arboriculture field of study. Included in this training are the ISA standards, both Treeworker and Arborist study programs, and a variety of Tree Care Industry Association home study programs. We also offer training courses to our staff in areas of customer service satisfaction, maintaining professional conduct, and Qualified Line Clearance Trimmer Training.



### SAFETY PROGRAM



Safety standards are top priority at West Coast Arborists, Inc. Our line of work demands that all work is performed in a manner that provides the maximum safety to the general public as well as our employees. Our crews are instructed to follow the safety standards of ANSI Z133.1 as well as Cal-OSHA requirements. We have one of the most extensive safety training programs in the industry. We provide our employees with state-of-the-art training tools and instructional sessions company wide. Our insurance carriers and Cal-OSHA have recognized us repeatedly for outstanding safety training efforts. We have a full time Safety Trainer that is professionally trained in the field of horticulture. He brings several years experience to the company as well as expertise in training new and existing employees. He administers I.S.A. certification training, in-house crew leader training programs, and new hire orientation training.

### SAFETY TRAINING

- **Bi-weekly Tailgate Safety Meetings** - for each crew.
- **Safety Team** - a ten person committee that reviews and discusses safety procedures, problems and incentives.
- **Injury & Illness Prevention Program** - integral to overall safety program.
- **On the Job Training Programs** - New employees are assigned a "buddy" with experience to assist them.
- **Training with Video** - Programs included are Professional Tree Care, Electrical Hazards, Aerial Rescue, Chipper Safety, Chain Saw Safety and Pruning Technique. Video presentations in cooperation with Tree Care Industry Association.
- **Leadership Training Programs** - Continued training and study, utilizing the Crew Leader Home Study Program, available through Tree Care Industry Association.
- **Certification Training** - Continued study sessions are held in preparation for the International Society of Arboriculture Certification Programs.
- **Safety Incentive Programs** -
  - Safety Bonus Program rewards employees on a company-wide, quarterly basis for time without accidents.
  - Christmas Bonus Program enables employees to earn credit for safe operations throughout the year.
  - Crew lunches are provided for work-groups with outstanding safety practices and records.
  - Safety Lottery is held monthly which recognizes individuals with outstanding safety records.



## QUARTERLY SAFETY SESSIONS

Our safety sessions are designed to incorporate ANSI Z133.1 safety standards, Cal-OSHA safety standards, and common safe work procedures within our industry. Each session is presented in English and Spanish to ensure a clear technical understanding of the material being covered. Upon completion of the safety session our employees undergo an examination of the topic covered in order to gauge their comprehension and retention of the material. Each session includes a roundtable discussion on current safety issues and program content. Some of our existing programs are as follows:

### SAFE & EFFICIENT CHAINSAW OPERATION

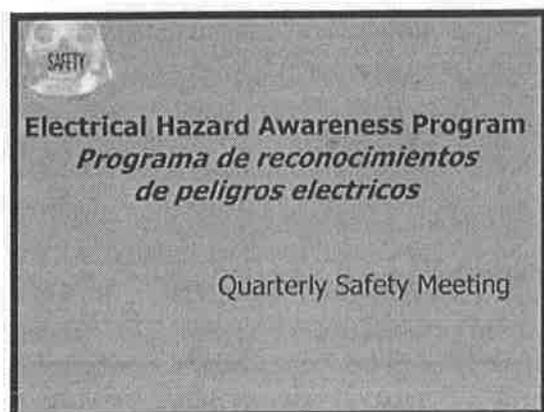
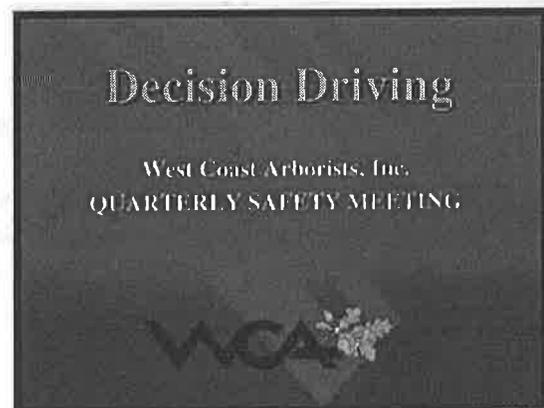
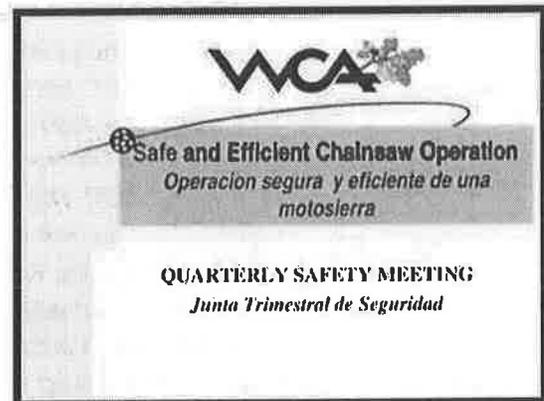
- How to select a chain saw
- Personal Protective Equipment
- Chain Saw Safety Features
- Transporting the chain saw
- Starting Techniques
- How to Properly Hold a chain saw
- Cutting Techniques
- Reactive Forces
- How to Avoid Kickback

### DECISION DRIVING

- Critical Types of Accidents
- Seeing
- Hearing
- Feeling
- Decision-Making Process
- 5 Step Sequence
- Following Distance
- Look Ahead Capacity
- Size Up the Whole Scene
- Stopping Distance
- Decision Space
- Following Distance

### ELECTRICAL HAZARD AWARENESS PROGRAM

- Safety Standards for Line Clearance Trimming
- Electrical Hardwire Recognition
- Recognizing Electrical Hazards
- Aerial Rescue Techniques
- Work Practices Around Electrical Conductors



## QUARTERLY SAFETY SESSIONS (continued)

### PREVENTATIVE MAINTENANCE

- Daily Vehicle Inspection
- Aerial Lifts
- Roll Offs
- Dump Trucks
- Loaders
- Chippers
- Stump Grinders

### SIX STAR SERVICE - REMOVALS

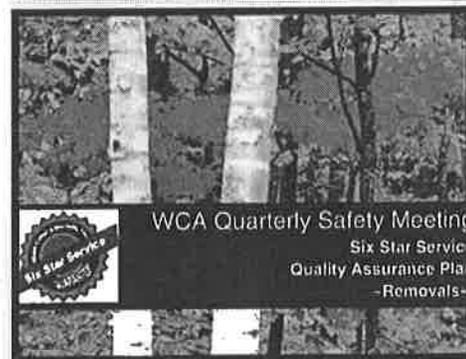
- Planning
- Protecting
- Proper Cuts
- Action
- Clean Up
- Final Inspection

### CPR & FIRST AID

- Emergency Action Steps
- Cuts & Bruises
- Choking & Abdominal Thrust
- Rescue Breathing
- Cardio-Pulmonary Resuscitation
- Transportation Guidelines

### TRAFFIC CONTROL

- General Information
- Planning
- Working in Residential areas, Schools & Parks
- Lane Closures
- Vehicle Parking & Pedestrian Safety
- Special Conditions, Median & Flagger Control



## **INJURY & ILLNESS SAFETY PROGRAM SAFETY MANAGEMENT RESPONSIBILITY**

West Coast Arborists, Inc. is committed to maintaining an effective Injury and Illness Prevention Safety Program. While safety has been a longstanding part of our company operations, our formal Safety Program is revised as necessary and fully implemented. All major elements of our Safety Program are updated as needed for refinements and improvements. As a minimum, the Safety Program is reviewed annually. Primary responsibility for implementation, management and administration of the Safety Program is vested with the Field Operations Manager. Policy administration and technical oversight is delegated to the Safety Trainer.

## **HAZARD IDENTIFICATION PROCESS**

Facility and process reviews are excellent management tools for keeping informed on overall work conditions. Our system for identifying and evaluation workplace hazards, including scheduled periodic inspections to identify unsafe conditions and work priorities is as follows:

- WCA's Insurance Carrier conduct safety program audits annually in January to ensure consistent and effective program maintenance.
- WCA Supervisors conduct monthly location safety audits (self-inspections). A standard checklist is used to facilitate these inspections.
- Employees are encouraged to bring hazardous conditions to the attention of their supervisors/managers or top management through the use of a safety suggestion box. These suggestions are reviewed and responded to by our Safety Committee.
- Facility inspections are reported to and evaluated by the Safety Committee. Serious hazards are reported and acted upon immediately; minor conditions are addressed through our standard facility maintenance process. Results of finding and corrective actions are shared with employees at safety meetings, through bulletin boards, or at safety talks.

## **EMPLOYEE SAFETY TRAINING**

It is in our Company's best interest to make every reasonable effort and available means to keep our personnel trained and informed in safe work practices. Safety training is provided initially as part of the employees' personnel orientation process and subsequently by the employee's supervisor. Key elements of our company's safety training program include:

- Review of the company's safety policy during initial employee orientation.
- Review of the company's safety rules and safe work practices with the employee by their Supervisor prior to the commencement of work.
- Supervisory and management training as part of the Safety Committee meetings and/or through special sessions and seminars.
- Documentation of formal safety education and training as part of our Company's Employee Training Program.



## SAFETY COMMUNICATIONS

Safety communications are critical to providing employees with instructional updates about our company safety program. It also provides an avenue by which employees can provide feedback and input which is useful in developing new safety programs. Our system for communication with employees on Occupational Health and Safety matters includes:

- Periodic memos or other correspondence to employees from the company President, Safety Team and/or Safety Trainer.
- Safety slogan announcements which are posted on the employee's bulletin board and reiterated at Safety Meetings.
- Safety Suggestion Box which allows employees to offer anonymous comments and suggestions related to health or safety matters without the fear of reprisals.
- Injury free work days are posted in production areas acknowledges the safety performance of the general employee team.
- Safety materials are posted on bulletin boards and/or in employee lunchrooms.
- WCA Supervisors conduct periodic safety meetings (bi-weekly), providing employees with on-going opportunities for discussing safety issues.
- Formal safety reviews are conducted monthly, as part of our Safety Committee Meetings.
- The company's Injury and Illness Prevention Safety Program addresses regulated safety issues and promotes employee involvement and input.
- Safety incentives are maintained to encourage positive behavior of employees. These include:
  - *Employee of the Month Program - which incorporates safety criteria in the selection process.*
  - *Safety Lottery - which allows eligible employees from each shift to participate in a monthly drawing based upon their accident free experience.*
  - *Quarterly Drawings - for all employees achieving accident free performance for a three (3) month period.*
  - *Safety Suggestion Award - to recognize employee suggestions which are selected for improving safety or health in the workplace.*



## **SAFETY PROGRAM CONFORMANCE**

Pro-active management includes Supervisory leadership and control to change unproductive activities. Conformance with safety policies, rules and regulations is a necessary component of our Safety Program which is monitored by all Supervisors. Our system for ensuring that all employees comply with safe and healthful work practices includes the following activities:

- Employee safety responsibilities are communicated during initial orientation by use of our Company Safety Rules and Safe Work Practices.
- Safety rules and regulations are reviewed with employees by Supervisors and part of the documented Employee Safety Training Process.
- Safety and Health Committee members review all safety matters pertaining to policy, administration or program development.
- Documented verbal warnings and reprimands are issued and carried out by Supervisors.
- Supervisors understand and enforce safety rules as a part of their job, and handle these no differently than any other work rule enforcement. This process may involve coaching, counseling, verbal or written reprimands and discipline in the form of suspension and/or termination.



## **SAFETY COMMITTEE**

Safety Committees are the core of most effective and viable Safety Programs. These are crucial to providing policy oversight, reviewing program effectiveness and initiating program changes or corrections. Our Company's Safety Committee serves as the leadership group for evaluating and addressing all safety and health matters. In conforming to Cal-OSHA requirements, the Safety and Health Committee carries out various safety management duties, including, but limited to:

- Scheduling and conducting periodic worksite inspections. Results of such inspections are submitted to the Safety Committee members and discussed through resolution by the Chairperson.
- Reviewing causes of incidents resulting in injury, illness or adverse exposure.
- Investigating any alleged hazardous conditions brought to the attention of any Safety Committee member by Supervisors or employees.
- Evaluating suggestions for achieving improvements in safety or health matters.
- Sponsoring special safety campaigns and other informational program activities.

The above activities are undertaken by our Company to ensure that a safe and healthful working environment is provided for all employees. The safety and health of our employees continues to be the first consideration in the operation of our business.

## ARBORICULTURE TRAINING PROGRAMS

At West Coast Arborists, Inc. we pride ourselves on professional knowledge within our industry. We have over one hundred thirty International Society of Arboriculture certified personnel. We offer several training programs to ensure continuing education of our staff. Our full time Safety Trainer, Mr. Rene Portillo, is also a Certified Arborist. He brings several years experience to his position and is an integral part of our training program. He administers ISA certification training (arborist and treeworker), in-house crew leader training, and bi-weekly foreman's meeting training.



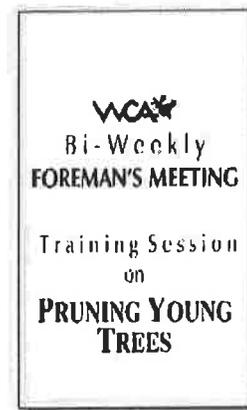
This training session has been pivotal in the success of our arboricultural training. We believe if our crew performs these six steps then they have been successful in proper pruning. These guidelines incorporate ANSI A300, Western Chapter International Society of Arboriculture, and specifications set forth by the City. The stations are as follows:



- Station #1 - Proper Cuts
- Station #2 - Shape All Trees
- Station #3 - Don't Top Trees
- Station #4 - Raising
- Station #5 - Thinning
- Station #6 - Final Inspection

We hold monthly Foreman's meetings to communicate important company information as well as educate the Foremen on consistent safety procedures in the following areas:

- Best Management Practices
- Know the Work Zone
- Tree Hazard Evaluation
- Communication
- Employee Management
- Job Briefing
- Job Management
- Jobsite Evaluation
- Interoffice Communication
- Pruning Young Trees
- Recycling
- Safety
- Traffic Control
- Tree Inventory
- Vehicle Maintenance
- Chipper Safety and Maintenance





DEPENDABILITY OF PAST SERVICE

Please reference Section 2C.

1F. DEPENDABILITY OF PAST SERVICE



**CONDITION OF EQUIPMENT**

Please reference Section 10.



## INTRODUCTION

As a full-service tree maintenance company WCA is qualified and prepared to provide the most effective and efficient means of the tree care services. All work performed will adhere to industry ISA and ANSI standards. Descriptions of some of the most common services are provided below.

## PRUNING

The results of using this pro-active tree maintenance strategy are long term reduced costs, increased public safety, content residents, and an increased value of an essential City asset. Prior to commencement of work, WCA will post door hangers informing residents of the work that is to be performed. These notices will be delivered within the time specified by the City.

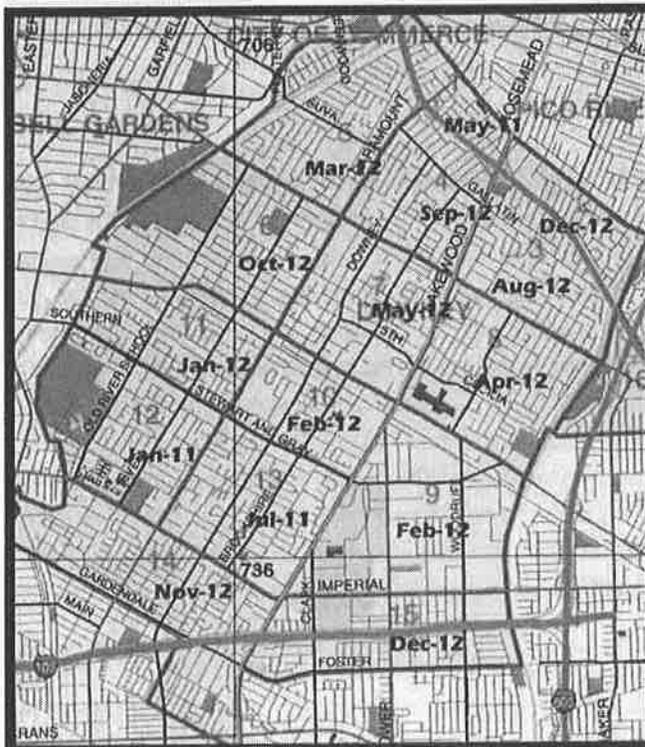
The objectives of tree pruning are:

- Reduce the risk of failure
- Provide clearance
- Reduce shade and wind resistance
- Maintain health
- Influence flower or fruit production
- Improve a view
- Improve aesthetics

WCA crews working in the City of Fullerton



## BENEFITS OF A GRID PRUNING PROGRAM



We can assist the City with updating or establishing grids for a long-term pruning program. Maintenance should be performed throughout the entire fiscal year on a consistent basis. Regardless of the amount of a community's tree management budget, systematic tree maintenance reduces costs in the long term.

**Improved Public Relations:** Citizens can be informed in advance when their trees are scheduled for service. This is a pro-active approach to manage the community's urban forest.

**Equal Service:** Every citizen receives service whether requested or not. Maintenance is not dependent on a formal request or individual. This helps reduce the need for "emergency" or "service request" pruning, and can prevent liability problems (such as dead or weak branches).

2A. SCOPE OF WORK (SERVICES TO BE PERFORMED)

# 2A. SCOPE OF WORK (SERVICES TO BE PERFORMED)

**Preventive Maintenance:** All city trees receive routine maintenance; problems are corrected before they reach crisis levels.

**Improved Health:** Grid/area pruning improves the health of the tree population through routinely pruning weakened or pest infested branches and developing sound and vigorously growing crowns.

**Maintain a Capital Asset:** The urban forest is one of the Cities most valuable and overlooked capital assets. By investing in the systematic maintenance concept the City is maintaining its overall and real financial value to the community.

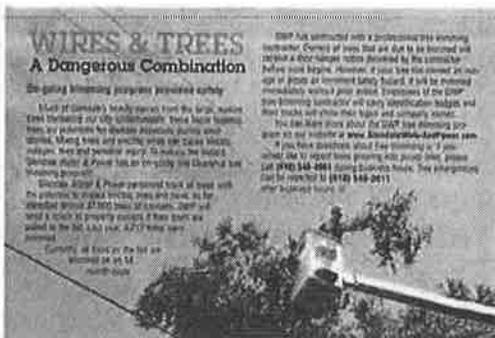
**Reduced Liability:** Due to the efficiency of grid trimming, all trees are services in a timely manner reducing liability exposure.

**Efficient Record Keeping:** The Foreman is able to update tree characteristic information on trees that our crew maintains in the City over the trim cycle period. Records are maintained for current status and returned to the City for their files.

## CLEARANCE PRUNING

In addition to providing complete pruning operations, our highly trained staff will also perform clearance pruning services, which consist of removing branches to provide a fourteen (14) foot clearance from the top of the curb when practical, or as specified by the City. This operation also involves clearing limbs or branches away from wires, lights, building, and/or traffic signal devices. Also, we will remove all trunk sprouts and suckers and clear limbs to provide for pedestrian travel. All work will be performed in accordance with I.S.A. Standards, ANSA A300 Standards and City specifications.

## LINE CLEARANCE PRUNING



An on-going trimming program provides safety when it come to tree and utility lines. Trees that interfere or have the probability of interfering with utility lines will be trimmed in a manner to achieve the required clearances as specified by the City in accordance with the California Public Utilities Commission. In addition to abiding by the clearance specifications set forth in General Order 95, utility line clearance pruning will be performed to protect the current health and condition of the tree and to maintain its symmetry. Limbs overhanging primary conductors will be removed, and natural pruning techniques that utilize the

least number of cuts will be made to direct growth away from the utility lines.

## SMALL TREE CARE

We support the City's belief that proper pruning and care during the early stages of the tree's life will save money in the future, and create a safer, more beautiful, healthy, easy-to-maintain tree. We believe that tree care that is performed early will affect its shape, strength and life span. Our specialized Small Tree Care Team consists of certified personnel trained to perform the following:

- Selective structural pruning
- Removal of dead, interfering, split and/or broken limbs
- Pre-conditioning the water retention basin built around the tree
- Staking or re-staking
- Adjusting tree ties
- Adjusting trunk protectors
- Weed abatement



As the trees we plant mature, it is apparent that the trees and adjacent parkways will require certain maintenance needs. Therefore WCA will work with City staff to establish a Small Tree Care Maintenance Program to address the tree and parkway maintenance requirements on an individual basis. Each tree is inspected to determine specific needs and maintenance activities are then performed accordingly.

#### **PALM TRUNK SKINNING**

Palm tree skinning consists of the removal of dead frond bases (only), at the point they make contact with the trunk without damage to the live trunk tissue.

#### **REMOVAL OPERATIONS**

Removals will be completed per monthly lists compiled and submitted by the City or on an "as needed" basis after the trees have been marked. With a minimum of forty-eight hours advanced notice, WCA will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines.

The removal process consists of lowering limbs delicately onto the ground to prevent any hardscape damage. Immediately following the removal, the stump will be ground down in accordance with ANSI Z133 Standards.

#### **ROOT PRUNING**

We strongly recommend against any root pruning, however, should you want to proceed, we recommend that it should not be done any closer than 3 times the diameter of the trunk. Roots will be pruned to a depth of approximately 12 inches by cleanly slicing through the roots, so as not to tear or vibrate the root causing damage to the tree. The excavated area will be backfilled and debris will be hauled away. Once root pruning is complete, the adjacent tree should be pruned to reduce the overall weight while providing a balanced and aesthetically pleasing tree.

#### **TREE PLANTING**

We can replace trees that have been removed and plant new trees in accordance with City specifications. Trees will be planted by lists compiled and submitted monthly or on an "as-needed" basis. We are prepared financially and logistically to acquire and purchase selected tree species for tree planting in the City.

We have the capability to send notices via U.S. Mail informing residents of the work that is to be performed if requested by the City. These notices can include a photo of the new tree that is to be planted or the residents may view the specie at [www.WCAINC.com](http://www.WCAINC.com). At a minimum of forty-eight hours in advance we will inform Underground Service Alert (USA) of the location of work for the purpose of identifying any and all utility lines.

## 2A. SCOPE OF WORK (SERVICES TO BE PERFORMED)

Once the City approves the trees to be planted, we will plant in accordance with ISA Standards, ANSI A300 Standards and City specifications. A well-trained planting team will perform the soil preparation and installation of the tree.

### TREE WATERING

Tree watering will be performed by a full-time, WCA team member on various routes, and young trees when requested by the City. This team will also be responsible for reporting special care needs to the Small Tree Care Team. This could include reporting weeds, soil that has settled, and/or staking and tying needs.

### EMERGENCY RESPONSE



West Coast Arborists has an Area Manager on call 24 hours a day, 7 days a week, including holidays. The toll free number is 866-LIMB-DOWN (866-546-2369). This number will be provided to the City, Police Department and Fire Department. We will be prepared for emergency calls on a 7-day, 24-hour basis. Our emergency response team will do what is necessary to render the hazardous tree or tree-related condition safe until the following workday.

### CREW RENTAL

There are many services that we provide to agencies that don't necessarily involve tree maintenance. Because of our commitment to customer satisfaction and our vast amount of resources, which includes specialty equipment, and qualified personnel, WCA responds to various miscellaneous requests. Some examples of these services are flag hanging, holiday light installation, changing ballpark lights, and miscellaneous use of our aerial towers and cranes. These types of services are performed on a crew rental basis, which consists of any number of men with necessary equipment. Special tree trimming projects are also performed under an hourly crew rental.



Holiday lighting project in the City of Mission Viejo

### SPECIALTY EQUIPMENT RENTAL

Should the City encounter projects that may require specialty equipment, we have the ability to dispatch one of our Hi-Ranger aerial towers with a reach of 95 feet and/or one of our high-capacity cranes with a reach of more than 100 feet. We also have a number of roll-off boxes, trucks and loaders for special projects requiring hauling of debris.

### CONSULTING ARBORIST/INSPECTION

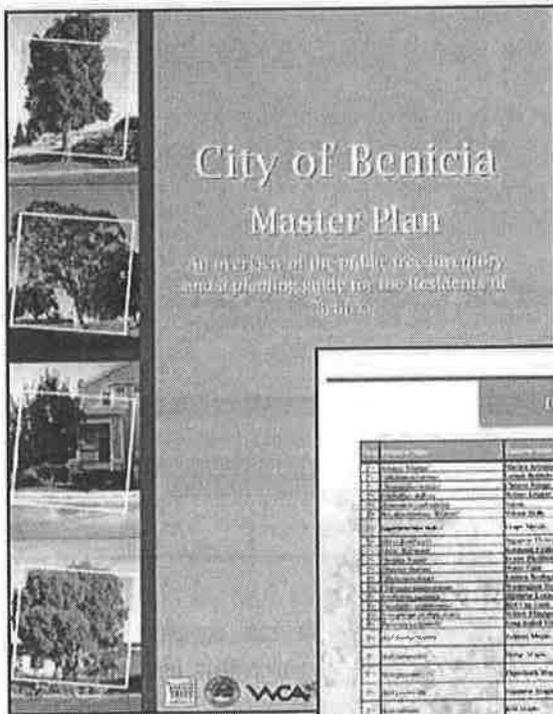
The need for special reporting is increasing. We have a full-time Consulting Arborist on staff that can prepare detailed arborist reports, tree evaluations and site inspections based on your specific needs. Reporting can be generated on as little as one tree to an entire urban forest population and is handled on a case-by-case basis.

### DATA ENTRY

Due to the large amount of information we process, we have a full-time Data Entry department that is capable of taking on extra projects. Projects of this nature include inputting of work history performed by City crews or conversion of data to assimilate into ArborAccess.

## MASTER STREET TREE PLAN

The trees in each City are a valuable aesthetic and economical resource. The goal of the Master Street Tree Plan is to develop an effective tree care program consistent with the City's objectives and to provide options to minimize costs. These are intended to protect the value of existing trees and provide a method of enhancement for the future. Preservation of urban trees is improved with the assistance of modern data management. Accurate analysis of the present tree population permits forecasting for future maintenance activities. This element of the project considers the intent for the community development, the physical condition of the forest, and the existing tree site environment. Survey results and discussion in this report focus on physical and environmental conditions with additional maintenance considerations. WCA's custom method of collecting tree data results in a wealth of information. In your City, as in most communities, there is no shortage of special considerations for applying collected data to recommendations. The fundamental basis for tree management in your City is the preservation of the urban forest and maintaining the desired character of the community. The Master Street Tree Plan also entails incorporating the existing species and recommending new ones based on the conditions exclusive to that site. This is beneficial for future development, tree planting opportunities and tree grant requirements.



### Tree Palette

Tree ID	Species	DBH	Height	Condition	Notes
1	Almond	12	25	Good	
2	Amelanchier	10	20	Good	
3	Apple	15	30	Good	
4	Aspen	18	35	Good	
5	Bald Cypress	20	40	Good	
6	Basswood	14	28	Good	
7	Beech	16	32	Good	
8	Birch	12	25	Good	
9	Bur Oak	18	35	Good	
10	Cashew	10	20	Good	
11	Cherry	14	28	Good	
12	Chestnut	16	32	Good	
13	Cottonwood	20	40	Good	
14	Cypress	18	35	Good	
15	Deciduous Quercus	14	28	Good	
16	Elm	16	32	Good	
17	European Larch	12	25	Good	
18	Flowering Dogwood	10	20	Good	
19	Ginkgo	14	28	Good	
20	Gum	18	35	Good	
21	Hickory	16	32	Good	
22	Honey Locust	12	25	Good	
23	Japanese Cedar	10	20	Good	
24	Japanese Maple	12	25	Good	
25	Juniper	14	28	Good	
26	Larch	16	32	Good	
27	Linden	12	25	Good	
28	Live Oak	18	35	Good	
29	Magnolia	14	28	Good	
30	Maple	16	32	Good	
31	Metopium	10	20	Good	
32	Mountain Ash	12	25	Good	
33	Mountain Laurel	10	20	Good	
34	Myrtle	12	25	Good	
35	Norfolk Island	10	20	Good	
36	Oak	18	35	Good	
37	Osage	14	28	Good	
38	Palm	10	20	Good	
39	Pine	12	25	Good	
40	Redwood	20	40	Good	
41	Rose	10	20	Good	
42	Sycamore	18	35	Good	
43	Taxus	14	28	Good	
44	Tulip	12	25	Good	
45	Walnut	16	32	Good	
46	Willow	14	28	Good	
47	Yew	12	25	Good	
48	Yucca	10	20	Good	
49	Zelkova	12	25	Good	
50	Other	10	20	Good	

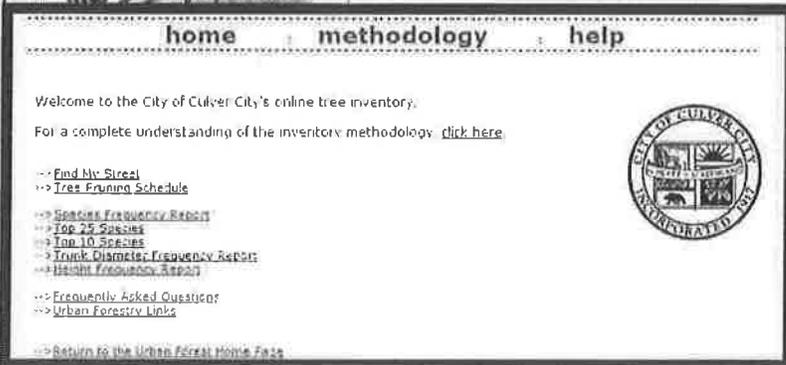
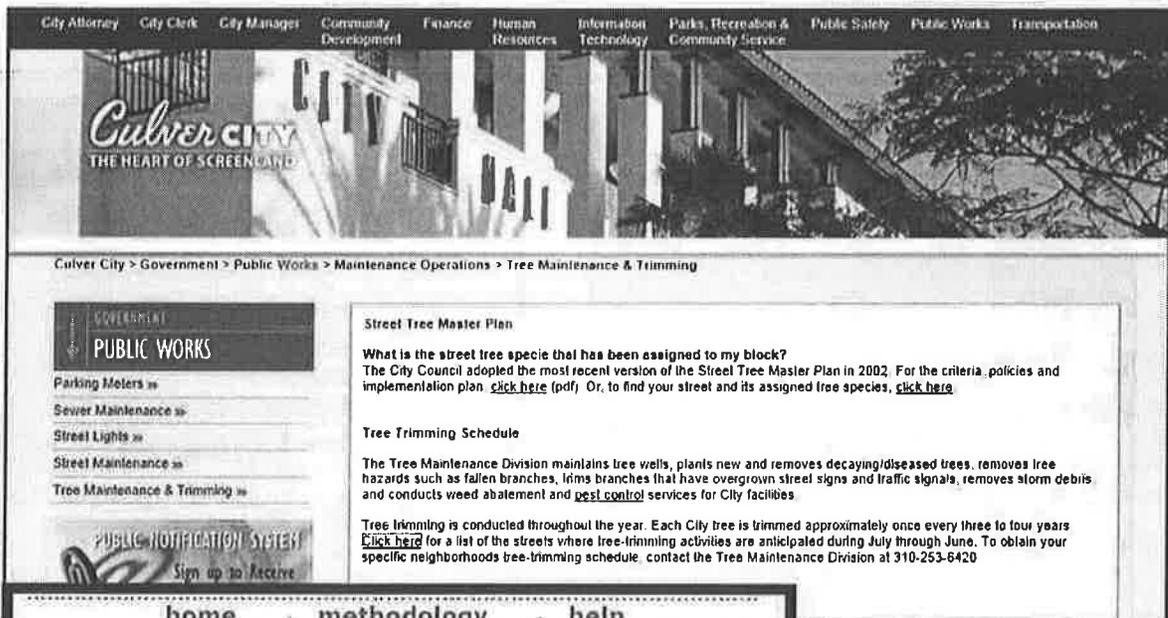
2A. SCOPE OF WORK (SERVICES TO BE PERFORMED)

2A. SCOPE OF WORK (SERVICES TO BE PERFORMED)

WEBPAGE DEVELOPMENT

Understanding the City's strive to expand and automate its service to the citizens by use of the City's website, WCA can establish and maintain informational pages on our website relative to the City's tree division & operation. A link on the City's website would interface with our website and the information displayed can include the following:

- Photos of tree species found within the City and currently listed on the City's tree palette
- Species Frequency Reports including DSH, and Height reports from the inventory
- Maps of the City, and zones
- Tree trimming specifications
- Tree planting specifications
- Tree Ordinance
- Contact information with e-mail addresses



We can complete the Webpage Development component at an hourly rate. Annual maintenance of the website will be included in the annual software maintenance agreement.

### **INTRODUCTION**

West Coast Arborists includes with its comprehensive tree maintenance program a well defined quality control plan that incorporates certified personnel assigned to this project, safety, pruning specifications and guidelines, equipment, hours of operation, public relations, traffic control, work descriptions and communication systems. We believe in following this plan to help ensure the quality of work and the level of service expected.

### **PROJECT AREA MANAGER**

The Project Area Manager for this contract will be Ernesto Macias, he holds ISA Certified Arborist number WE-712DAU. Mr. Macias will provide exclusive field supervision and crew management to the City for the length of the contract. They will be the central point of contact with the City and will work cooperatively with City staff, local residents and business owners. Our Project Area Managers have successfully worked with several cities and established a familiarity with the community and logistics of each City respectively.

### **Daily Supervision**

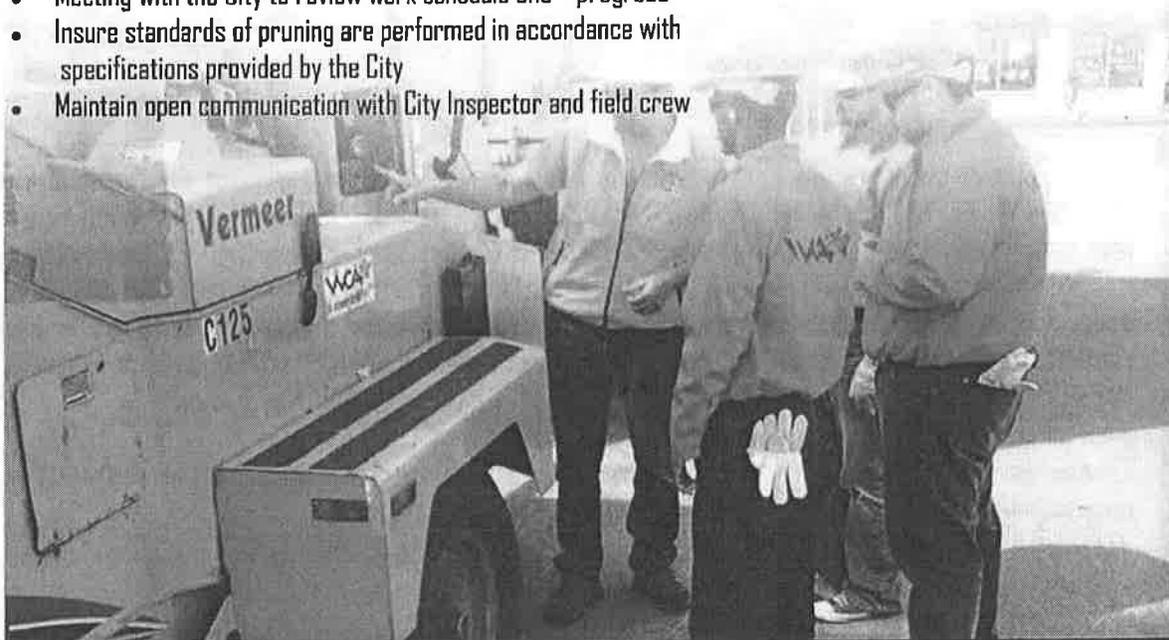
Daily supervision will consist of, but is not limited to:

- Report to the City Inspector with location of crew and maintain an open line of communication
- Supervise crew personnel to insure proper pruning standards are followed in a safe manner
- Traffic control setup and maintenance of coned area
- Insure City streets are left free of any debris at end of each work day
- Maintain record of work completed each day
- Maintain good public relations at all times
- Immediate notification to City Inspector upon damage of personal property including a plan for corrective measures to take place within 48 hours

### **Weekly Supervision**

Weekly supervision will consist of, but is not limited to:

- Weekly inspection of work completed
- Meeting with the City to review work schedule and progress
- Insure standards of pruning are performed in accordance with specifications provided by the City
- Maintain open communication with City Inspector and field crew





#### PROJECT WORK FORCE

- WCA is a professional organization and employs only the highest standard of tree care professionals
  - All employees will comply with any applicable laws of the State, County, City and/or political subdivision of such state without limitations while under contract
  - WCA does not discriminate against employees or applicants because of race, color, religion, sex, pregnancy, national origin, ancestry, age, marital status, or physical handicap
  - Equal opportunity will be extended to all persons in all aspects of the employer-employee relationship, including but not limited to hiring, transfer, promotion, training, compensation, layoff, recall or termination
- Employment decisions comply with all applicable laws prohibiting discrimination and comply with Title VII of the Civil Rights Act of 1992 and all federal, state and municipal laws pertaining thereto
  - Any employee who is found to be incompetent, troublesome, disorderly or otherwise objectionable, or who fails or refuse to perform work properly and acceptable, will immediately be removed from working on this project

#### HOURS OF WORK AND OPERATION

All regular tree care will be performed between the hours of 7:00 a.m. and 5:00 p.m., Monday through Friday. In accordance with the City's specifications, we are prepared to perform work during the weekend and evenings. With our large number of employees, we are able to create special weekend teams and night teams that are accustomed to performing during those shifts. Oftentimes these special shifts help to alleviate traffic and pedestrian congestion that may otherwise occur during normal business hours.

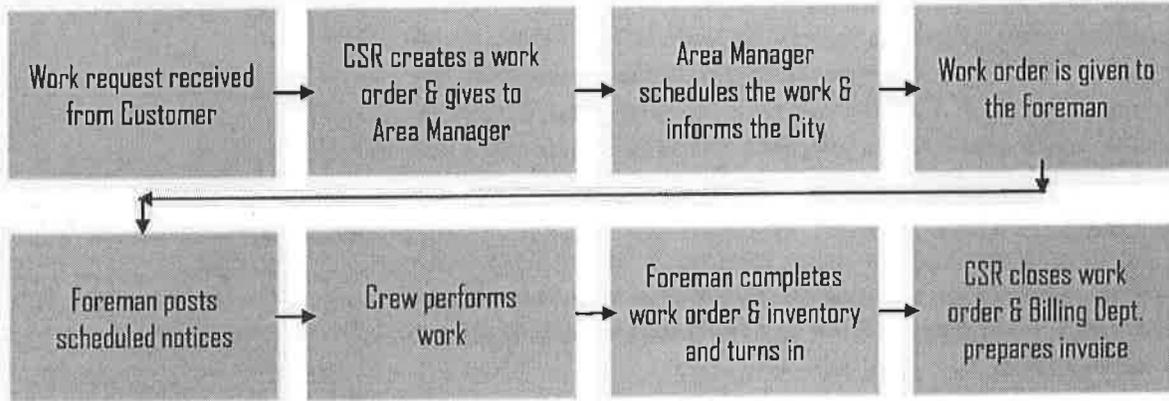
#### SCHEDULING OF WORK

The project shall conform to the City's schedule of performance. We recommend equal distribution of work throughout the course of the fiscal year. West Coast Arborists, Inc. will notify the City of any changes in the start date of each tree maintenance operation at least 24 hours in advance, weather permitting. Our company tracks lists according to work type and prioritizes accordingly. West Coast Arborists, Inc. will provide door hangers that explain the tree maintenance process (acceptable to the City) and distribute the notifications to citizens prior to the start of pruning operations in said area. Work shall be conducted in a cooperative manner as to cause the least amount of possible interference with or annoyance to others. Service request pruning is done on an "as needed" basis and is performed to rectify and immediate problem, a full trim will be completed during the grid pruning cycle. The Area Manager is responsible for scheduling the work, a detailed workflow process is shown on the following page, outlining how work is processed and scheduled

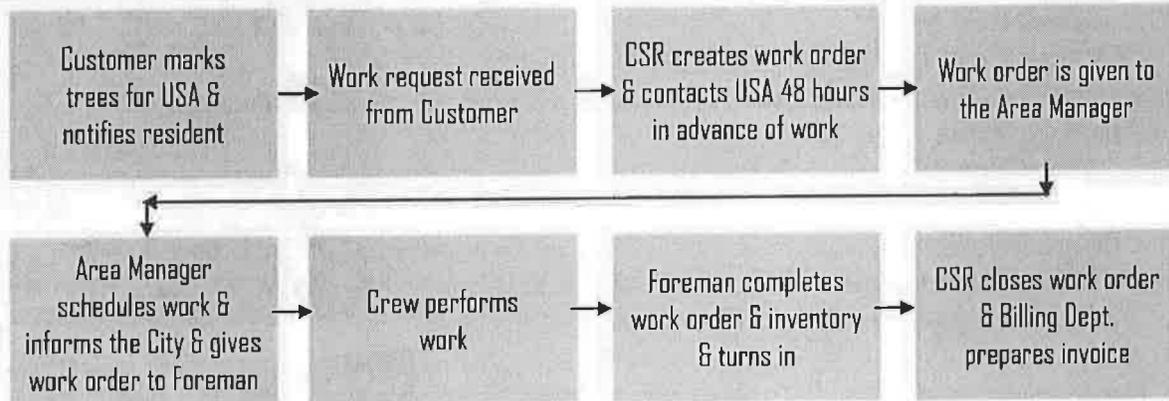
**THE WORKFLOW PROCESS**

When work is ordered from WCA we follow standard procedures for each. Shown below are flowcharts for pruning, removals and planting:

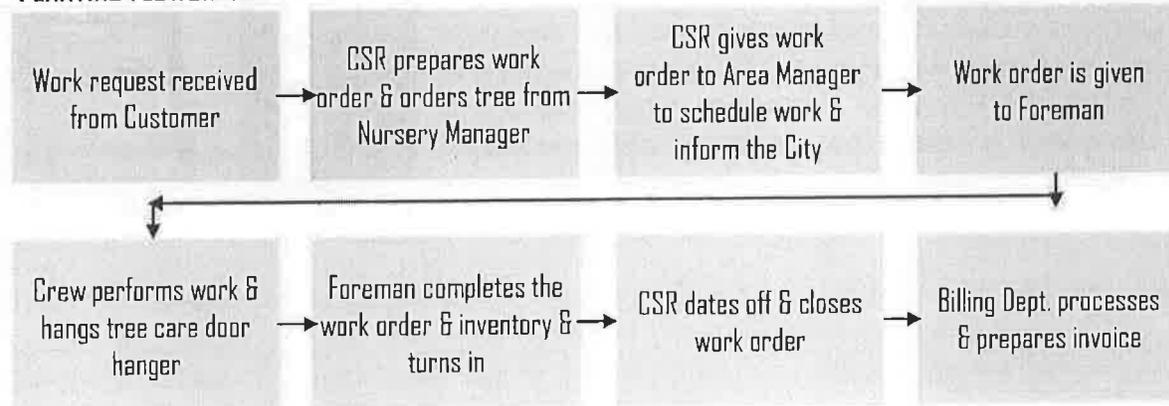
**GRID PRUNING FLOWCHART**



**REMOVAL FLOWCHART**



**PLANTING FLOWCHART**



**PUBLIC NOTIFICATION**

Prior to commencement of grid pruning, WCA will prepare a sample door hanger notice and present it to City staff for approval. Upon approval, we will have the pruning door hangers printed and post them within twenty-four (24) hours prior to the commencement of work, or as directed by the City. Tree planting door hangers will be hung after the tree has been planted. When requiring a response pertaining to tree planting, we will send a letter along with a return postcard to the resident and respectfully request their input. The City should notify WCA if they would like a mailer sent. We will print all notices (and photos for tree planting operations) and distribute them to the residents utilizing a mail addressing software program. Each notice will be sent utilizing City letterhead and envelopes. For special projects and/or routine maintenance, we can also submit a press release to the community newspaper for a more comprehensive outreach. We understand the City may modify the procedure to which to notify residents.

**COMMUNICATION SYSTEMS**

- WCA uses a technologically modern and reliable communications system
- NEXTEL® Digital Radio/Blackberry® email and Internet issued to Area Managers and management team
- NEXTEL® Digital Radio issued to Foremen for maintaining communication with the City and WCA office
- Unlimited access to voicemail message boxes that immediately page the NEXTEL® Digital Phone Systems

Another recent achievement that affects job performance and efficiency includes WCA's introduction of Sprint's HTC EVO View 4G Tablet™ that will be used by all of Management and the Field Foremen for the purpose of inputting data such as tree inventory, daily work records, timesheets, photos, and billing information. It will also be used as a navigational device and a communication device. This alleviates the need to handwrite all data, reduces time required to deliver data to the corporate or regional offices, and improves customer service and response time.

*Tree Care Professionals Serving Communities Who Care About Trees*

**TREE MAINTENANCE NOTICE**

The City has awarded the pruning of parkway trees to West Coast Arborists, Inc., a private contractor. WCA will be pruning trees in front of your property within the next couple of days. Between the hours of 7:00 am and 5:00 pm there will be No Parking signs posted due to the danger of falling limbs. Please do not park on the street until after the trees have been pruned and the area cleaned. Additionally, due to the hazard of falling limbs, we ask that you clear your front yard of cars, furniture and other valuables during the pruning operation. The tree operations are being performed by skilled pruning crews certified by the International Society of Arboriculture, under City supervision, and is part of the City's continuing program to provide the best possible service to its residents. Your cooperation in this effort is very much appreciated. If you have any questions, please contact your local WCA office.



### PERMITS AND LICENSING

WCA will procure a City Business License and any "no-fee" permits prior to commencement of work. Permits (i.e., encroachment, traffic control, etc.) requiring fees will be charged back to the agency.

### RIGHT-OF-WAY

All work will be performed in the public right-of-way. Employees will not utilize private property for eating, coffee breaks or any other reason or use water or electricity from such property without prior written permission of owner.

### COOPERATION AND COLLATERAL WORK

WCA will give right to operate within the project area to the City workers and contractors, utility companies, street sweepers, and others as needed in a cooperative effort to minimize interference in daily operations.

### PROJECT SITE MAINTENANCE

Work site will be left free of debris at the end of each workday. We will not discharge smoke, dust, or any other air contaminants in quantities that violate the regulations of any legally constituted authority.

### PROTECTION OF PUBLIC AND PRIVATE PROPERTY

WCA will provide all safety measures necessary to protect the public and worker within the work area. We will maintain good public relations at all times. The work will be conducted in a manner which will cause the least possible interference or annoyance to the public.

### PUBLIC CONVENIENCE AND SAFETY

WCA will comply with any and all local sound control and noise level rules, regulations, and ordinances which apply to any work performed in the City. All work will cease by 5:00 pm or as directed by the City. Emergency services will be excluded from these time restraints.

### TRAFFIC CONTROL

Traffic control procedures will be set-up in accordance with the Work Area Traffic Control Handbook (W.A.T.C.H.) and State Manual of Traffic Controls as well as the City Traffic and Safety Operating Rules. WCA will make adequate provisions to insure the normal flow of traffic over the public streets and park roads. Every effort will be made to keep commercial driveways and passageways open to the public during business hours. High visibility arrowboard(s) will be used when needed. Prior to use, the City will approve traffic safety equipment and devices. Pedestrian and vehicular traffic shall be allowed to pass through the work areas only under conditions of safety and with as little inconvenience and delay as possible. Unless the work area is totally barricaded or otherwise kept safe, at least one worker will serve to coordinate safe operations on the ground at all times when work operations are in progress.



**CUSTOMER SERVICE DEPARTMENT**

As we work with or near the public, WCA is mindful that we will most likely be the first person the public contacts. We have seven (7) full-time Customer Service Representatives throughout our operation. Each is trained in the best approach in addressing concerned residents. When speaking with a resident it is important not to disrupt them, be honest, respectful and calm. Always smile and keep the tone of your voice level. Empathizing with the residents (placing yourself in their shoes) helps to resolve the matter more quickly.



West Coast Arborists' Claims Coordinator

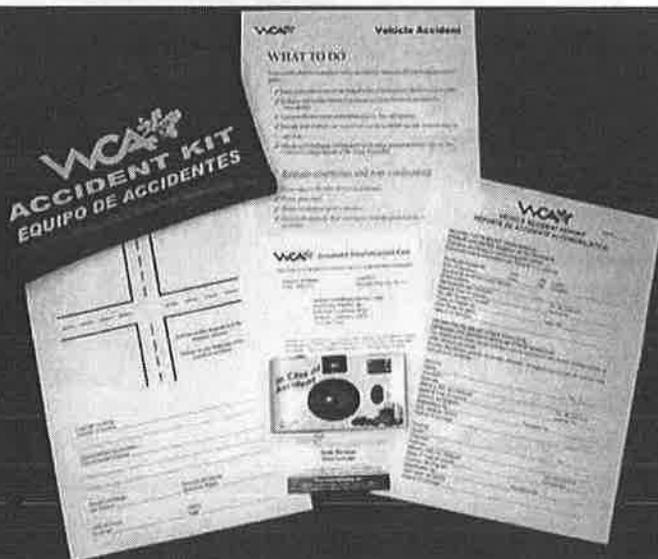
Should there be any property damage, we adhere to specific procedures to resolve the problem. The Foreman on the job site will notify the resident and the Inspector immediately.

**Complaints and Damage Resolution**

If the resident is not at home, then we will leave a WCA card with instructions to call our Claims Coordinator in our corporate office. The ultimate goal at each work site is to leave the property in the same condition as before we entered it. West Coast Arborists, Inc. will notify the City Representative immediately upon damage of personal property including plans for corrective measures to take place within 48 hours.

All WCA vehicles are equipped with an Accident Kit should anything happen during the work day. Each kit has an Incident Report, an Accident Report, an Injury Report, a camera, First Aid instructions and protocol for contacting the corporate office. A computerized log of all incidents is maintained to include the date, time of occurrence, location, problem and action to be taken pursuant thereto or reasoning for non-action.

West Coast Arborists' Accident Kit that is in each company vehicle



Any activities found by the City to be unacceptable will be rectified immediately. All other complaints will be abated or resolved within twenty-four (24) hours of the occurrence. We have teams specifically assigned for handling damage to properties, both private and public. Through our communication system, we have the ability to dispatch either of these teams and have them respond immediately to the site for proper repair. We pride ourselves on professional workmanship to avoid these types of incidents, however, should one occur, we take all appropriate measures to resolve the matter in a timely and efficient manner.

**PRUNING STANDARDS**

West Coast Arborists, Inc. will perform all tree maintenance in accordance with the Standards adopted by the American National Standard for Tree Care Operations (ANSI A300) and the Best Management Practices, a supplement from the International Society of Arboriculture Pruning Standards. Final pruning cut will be made without leaving stubs. Cuts will be made in a manner to promote fast callous growth. Representative photographs depicting "before and after" trimming are included in this proposal. West Coast Arborists, Inc. will clean all job sites when work is completed, including the raking of leaves, twigs, etc. from the lawn and parkway and the sweeping of streets. All resulting debris will be removed from the work site daily and properly disposed of at the end of each work day.



WCA crews in action at our state's Capitol building

Benefits of proper tree pruning include reduced risk of branch and stem breakage, better clearance for vehicles and pedestrians, improved health and appearance, enhanced view, increased flowering. When improperly performed, pruning can harm the tree's health, stability, and appearance. Several consequences occur when pruning is not performed at all. These consequences include development of low limbs; weak, co-dominant stems; defects such as included bark; and accumulation of dead branches. Formation of co-dominant stems and defects such as included bark can lead to increased risk of breakage.

No tree should be pruned without first establishing clearly defined objectives. Seven main objectives are described, along with pruning types that help meet those objectives. These objectives serve as examples and can be expanded or shortened to meet site conditions and customer expectations. Even with proper pruning cuts, if the wrong branches-or too many branches-are removed, nothing of merit has been accomplished.



**Objectives of pruning:**

- Reduce risk of failure
- Provide clearance
- Reduce shade and wind resistance
- Maintain health
- Influence flower or fruit production
- Improve a view
- Improve aesthetics



Nine pruning types are used in arboriculture to achieve the objective of the tree's owner or manager. Pruning types include structural, cleaning, thinning, raising, reducing, restoring, and pollarding. Pruning palms and conifers and pruning for utility line clearance are other types of pruning.

**ASSEMBLY BILL 939 (AB939)**

The management of solid waste has become a major issue throughout the country. Not only are we producing an increasing amount of solid waste each year, but we are running out of places to put it. Because of the concern about water and air pollution associated with landfills, the opportunities to develop additional disposal capacity are limited.

For example; to address these issues, the Governor of California signed into law on September 29, 1989, Assembly Bill 939 (AB 939). The law fundamentally restructured the state's approach to solid waste management. AB 939 established an integrated waste management hierarchy in the following order of importance:

- Source reduction
- Recycling and composting
- Environmentally safe transformation and land disposal of solid wastes

AB 939 requires that each California county and incorporated city prepare a Source Reduction and Recycling Elements (SRRE) report which shows how they will meet solid waste diversion goals of 50 percent by the year 2000 and beyond.

West Coast Arborists, Inc., offers a multitude of waste diversion opportunities to cities including mulch, compost, firewood and logs to lumber. In an effort to provide cities with valued information pursuant to state and local requirements, we provide immediate reporting capabilities through ArborAccess at no additional cost.

**SAMPLE RECYCLING REPORT**

City of San Diego				Green Waste Recycling Report	
From 1/1/2012 to 1/31/2012					
Date	Job #	Truck	Recycling Site	Material	Weight in Tons
01/04/12	20589	D37	CITY OF SAN DIEGO	CHIP	1.00
01/05/12	20589	D37	CITY OF SAN DIEGO	CHIP	1.00
01/06/12	19714	D37	CITY OF SAN DIEGO	CHIP	1.00
01/09/12	19714	D37	CITY OF SAN DIEGO	CHIP	2.00
01/09/12	20572	D106	CITY OF SAN DIEGO	CHIP	3.50
01/10/12	19714	D37	CITY OF SAN DIEGO	CHIP	1.00
01/10/12	20572	D106	OTAY LANDFILL	PALM	1.01
01/10/12	20613	D36	CITY OF SAN DIEGO	CHIP	5.00
01/10/12	20613	D36	OTAY LANDFILL	PALM	0.85
01/11/12	19714	D37	CITY OF SAN DIEGO	CHIP	2.00
01/11/12	20572	D106	CITY OF SAN DIEGO	CHIP	4.00
01/12/12	19714	D37	CITY OF SAN DIEGO	CHIP	1.00
01/12/12	20615	D36	CITY OF SAN DIEGO	CHIP	5.00
01/13/12	19714	D37	CITY OF SAN DIEGO	CHIP	1.00
01/13/12	20170	D106	INLAND PACIFIC RESOURCE RECOVERY, INC	LOGS	5.00
01/13/12	20615	D36	CITY OF SAN DIEGO	CHIP	4.30
01/16/12	20863	D37	SYCAMORE LANDFILL	PALM	0.72
01/18/12	20614	D36	CITY OF SAN DIEGO	CHIP	5.00

## RECYCLING PROGRAM

WCA's commitment to be a socially responsible corporate partner to our customers and communities is exemplified in our Recycling Program. With the steadily-increasing concern for the ecological health of our communities, WCA has embarked on a landfill diversion process where all material is taken to recycling facilities where it is used in the production of soil amendments. We are committed to taking all recyclable materials removed from the trees trimmed for the duration of this project to a recycling center for processing. Verification of amounts recycled will be obtained and reported by WCA via ArborAccess for the purpose of meeting the goals of the State for reducing landfill usage.

<p><b>WCA PLACENTIA NURSERY</b>                  9900 S. Placentia Ave.                  Placentia, CA 92870</p>	<p><b>WCA BREA NURSERY</b>                  1750 N. Puente St.                  Brea, CA 92821</p>	<p><b>IRVINE RECYCLING CENTER</b>                  16301 Bate Parkway                  Irvine, CA 92618</p>
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## RECYCLED PRODUCTS:

### MULCH



Based on the City's direction, mulch will be acquired from our local nursery in Placentia or one of our other locations located in the county. Delivery will be made to the City designated site. Material will be installed as specified by City staff and spread to the desired depth (typically 3-6 inches).

Mulch is made from coarse ground branches and leaves. Fresh mulch will deplete nitrogen from the surface of the soil which will reduce unwanted weeds. Once the mulch has decayed, it returns nitrogen which helps build the quality of soil for plants. A large amount of tree debris is processed by WCA and used in large scale mulching projects for establishing native plants in open space areas.



### COMPOST

Compost is made from fine ground branches, leaves or other organic material. When mixed with oxygen and water, the organic material will decay or "compost." A finished compost is excellent for turning into the top layer of soil and will add nitrogen and increase the water holding capacity of soil. You can make compost at home in a pile in your yard or in a bin that you make or purchase. Large scale composting is done at regional recycling facilities.



### FIREWOOD

WCA will haul debris including various types of wood to our recycling center in Irvine or third party recycling centers in San Bernardino, Riverside, and Orange counties. These sites process material including splitting wood for firewood. At the City's request, WCA can unload non-split wood at City designated sites.



### LOGS TO LUMBER

Currently WCA is looking for new and better ideas for the use of tree logs. An old idea with a new approach is converting city trees into usable lumber. WCA worked on a twelve month trial program with the California Department of Forestry and Fire Protection to create an environmentally sound and socially responsible alternative to importing lumber from other areas, reducing our demand on trees from natural forests. WCA has demonstrated its wood, hand-crafting ability by offering sturdy and beautiful wooden benches for city use, exemplifying our commitment to the environment.



## ARBORACCESS ONLINE: TREE INVENTORY SOFTWARE

### BENEFITS

- Ease of Use
- Database View
- Tree Detail Form
- Searching Database
- Track Order Management
- Map View
- Compatibility Upgrades



### ARBORACCESS ONLINE

ArborAccess Online is an Internet driven program that was developed by tree care professionals at West Coast Arborists and was based on the tree maintenance needs of our customers. The user-friendly program allows customers to store, retrieve, update, delete and add tree records and work histories. The information contained in ArborAccess Online is live data that can also be linked directly to a GIS program, such as ArcView, for geo-coding purposes and can assist your agency in meeting GASB34 requirements. The information management possibilities for data integration are endless for urban forestry management programs that use similar management methods and resources.

### COMPUTER SOFTWARE SPECIFICATIONS

The software program organizes your tree inventory and provides an interface that is easy to use and understand. By utilizing ArborAccess Online and incorporating tree maintenance, the tree inventory is automatically updated with each billing cycle. This process eliminates the hassle of dual inputting by the Association and WCA. There are several features that can be generated to assist you with ordering and tracking work, resident requests, maintenance scheduling, and budget projections. In addition, ArborAccess Online provides an unlimited resource of information on your Association's urban forest.

### SOFTWARE TRAINING

Our IT Department is based out of our corporate office in Anaheim, CA. Local satellite offices are located throughout the state of California in: Stockton, San Jose, Fresno, Ventura, Riverside, and San Diego. Each office has the ability to provide software training to customers. We are available to provide training sessions on-site at the customer's discretion. On-site training is proven to be effective as it provides a guided hands-on experience. We also offer periodic customer workshops for larger groups who can also earn International Society of Arboriculture continuing education credits (CEU's) for Certified Arborists and Tree Workers. Additionally, unlimited telephone and or email technical support is available to answer questions and aid Association staff in the use of the software system. The success of any urban forest program depends on the proper management of information. Software training and support is included in the cost associated with the inventory data collection.

### BILLING

West Coast Arborists has a state-of-the-art invoicing system that is updated on a daily basis. Progress billings will be submitted to the Association on a bi-weekly basis, unless otherwise requested. Invoices will reflect an amount complete for the billing period, along with a year-to-date total for that job. Each billing will include a listing of completed work by address, tree species, work performed and appropriate data acceptable to the Association. This information will be supplied in hardcopy and immediately accessible on ArborAccess Online. Job balances reflecting the percent of completion for each job can be viewed on ArborAccess Online.

**LIST TRACKING SYSTEM**

The List Tracking Report is a useful tool in the management of incoming work. This report allows us to track specific jobs as they are ordered by the Association. Proper use of this system enables the Association and WCA to track the completion of work that is ordered. Also, projected work schedules and trim cycles may be calculated on real time by reviewing how long the project took in the past.

List Management									
AS Bldg    *   Create a new list									
<input type="checkbox"/>	List Name	Work Type	Crew	Created By	Create	Sent	Complete	Size	
<input type="checkbox"/>	<a href="#">Grid #34 2011</a>	WCA Trim	WCA	ontarionick	9/4/2011	9/4/2011		1120	
<input type="checkbox"/>	<a href="#">OCT STUMP LIST FY 1112</a>	WCA Removal	WCA	mikem	9/2/2011			0	
<input type="checkbox"/>	<a href="#">OCT SR TRIM LIST FY 1112</a>	WCA Trim	WCA	mikem	9/2/2011			21	
<input type="checkbox"/>	<a href="#">OCT REMOVAL LIST FY 1112</a>	WCA Removal	WCA	mikem	9/2/2011			25	
<input type="checkbox"/>	<a href="#">Grid #12 2011</a>	WCA Trim	WCA	ontarionick	8/8/2011	8/8/2011		1542	
<input type="checkbox"/>	<a href="#">SEP STUMP LIST FY 1112</a>	WCA Removal	WCA	mikem	8/1/2011	9/2/2011		1	
<input type="checkbox"/>	<a href="#">SEP REMOVAL LIST FY 1112</a>	WCA Removal	WCA	mikem	8/1/2011	9/2/2011		56	
<input type="checkbox"/>	<a href="#">SEP SR TRIM LIST FY 1112</a>	WCA Trim	WCA	mikem	8/1/2011	9/2/2011		41	
<input type="checkbox"/>	<a href="#">AUG REMOVAL LIST FY 1112</a>	WCA Removal	WCA	mikem	7/11/2011	8/1/2011	8/11/2011	25	
<input type="checkbox"/>	<a href="#">AUG STUMP LIST FY 1112</a>	WCA Removal	WCA	mikem	7/11/2011	8/1/2011	8/23/2011	13	

**SAMPLE MANAGEMENT TOOLS:**

**DETAILED TREE SITE CHARACTERISTICS**

The state-of-the-art technology provides a valuable tool to urban forestry professionals by displaying tree site specifics along with a representative photograph of the species type and a recommended maintenance field. ArborAccess' built-in quality control features assist in data accuracy. As maintenance is performed, the work history is automatically updated via downloads that accompany bi-weekly invoices. This process assists the Association in elimination of dual-inputting and helps keep the tree inventory current.



[view more details](#)  
[show map and 360° panorama](#)  
[print](#)

Street: 705 FOOTHILL RD /N  
 Species: *Phoenix canariensis*, CANARY ISLAND DATE PALM  
 DBH/Height: 31+/45-60  
 Parkway Size: Unknown

**WCA Work History**

Date	Work Type	Amount	Job#	Species (if removed)
11/1/2010	Prune - Crew	Hourly	16437	
7/28/2010	Date Palm Pruning	\$125.00	16437	
8/4/2009	Date Palm Pruning	\$125.00	14161	
7/29/2008	Date Palm Pruning	\$125.00	12286	
10/16/2007	Date Palm Pruning	\$125.00	10808	
11/9/2006	Date Palm Pruning	\$125.00	9523	
12/6/2005	Date Palm Pruning	\$125.00	8307	
10/31/2005	Prune - Crew	Hourly	8307	
9/22/2003	Date Palm Trim	\$125.00	6057	
8/14/2002	Date Palm Trim	\$125.00	5141	

### ACCURATE MAINTENANCE RECORDS

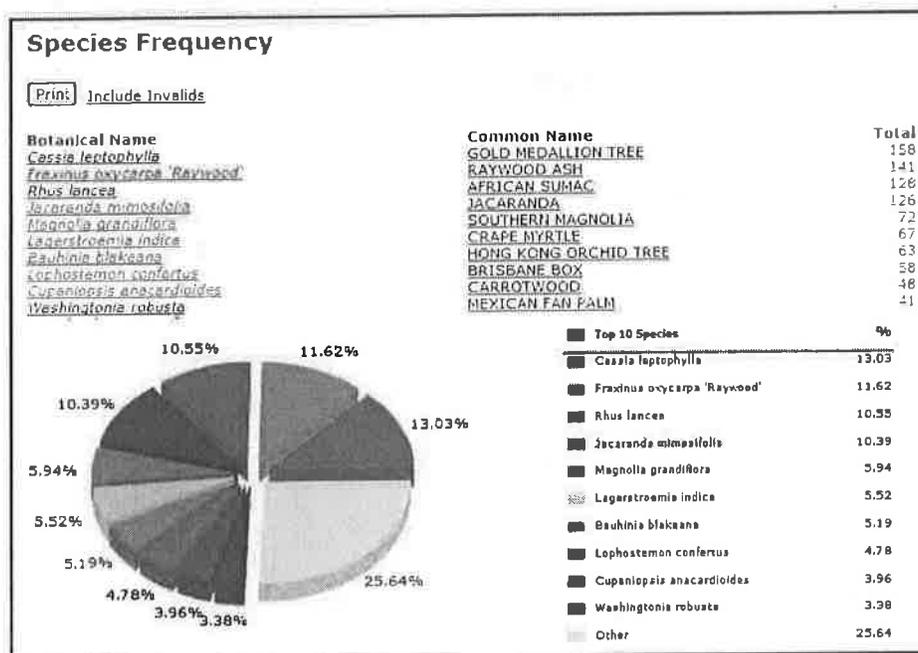
Accurate maintenance records for each location can assist the Association with liability claims. Providing a detailed history of the maintenance performed at each location can display the effort the Association puts forth in maintaining its urban forest. By linking the tree maintenance to the tree inventory it eliminates the task of having to go through the data entry process because the records are updated concurrently with each billing cycle. In order to maintain accurate maintenance records, it is imperative that work requests are pulled from the system prior to the work being performed, otherwise inventory accuracy is not guaranteed.

### DETAILED REPORTING OPTIONS REPORTING FEATURES

Several types of reports can be generated within ArborAccess, depending on the type of information needed. Some report samples are:

- Inventory
- Work Summary
- View Invoices
- Job Balance
- Greenwaste
- Work History
- DBH Frequency
- Height Frequency
- District Frequency
- Species Frequency
- Work Type by District Frequency
- All Trees at an Address
- Estimated Tree Value

The Species Frequency Report can assist your agency in identifying the tree population within the urban forest. This type of information is valuable in the event of an insect infestation, deadly disease, or even estimating future maintenance costs. In addition, an analysis can be performed to evaluate the history of the performance of a particular species within your Association.



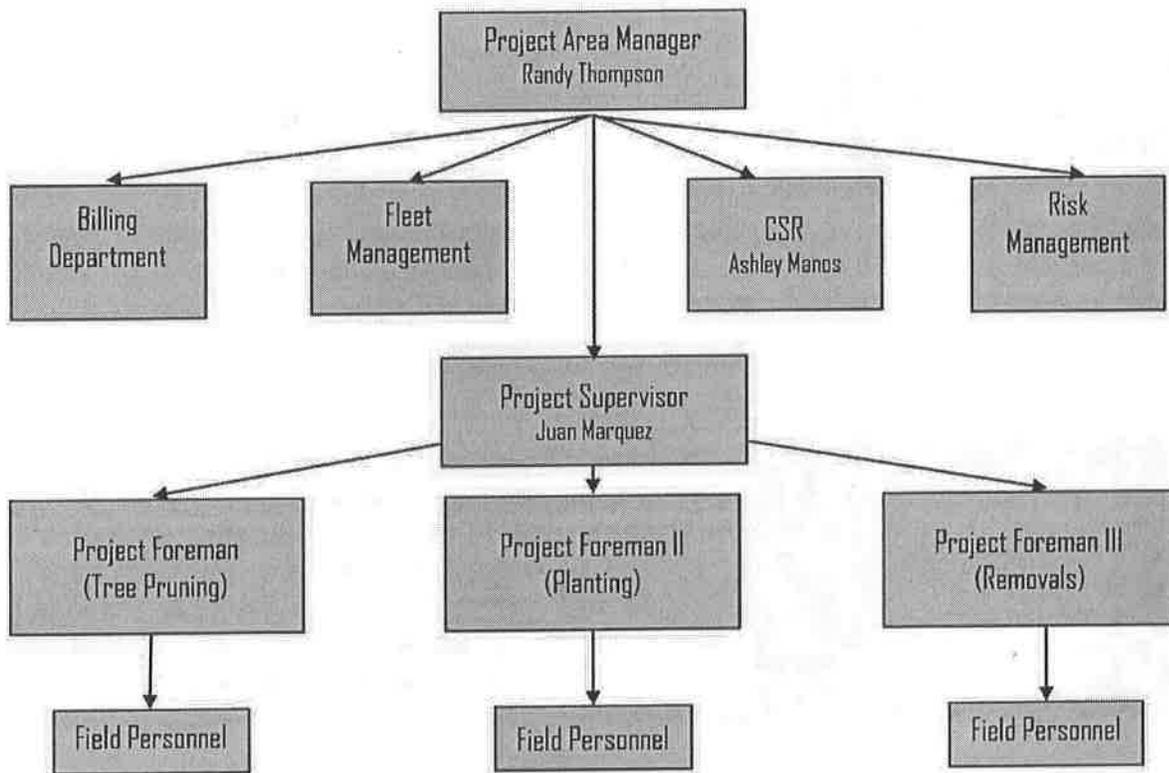
# 2A. SCOPE OF WORK (INVENTORY SOFTWARE)

## MUNICIPAL EXPERIENCE: GPS TREE INVENTORIES

Agoura Hills	Fillmore	Rosemead
Anaheim	Fontana	Rossmore
Anaheim Resort Hotel District	Goleta	San Dimas
Artesia	Highland	San Fernando
Azusa	Imperial Beach	San Gabriel
Bellflower	Indio	San Juan Capistrano
Beverly Hills	Irwindale	San Ramon
Brentwood	La Mirada	Santa Barbara
Buena Park	Laguna Hills	Santa Maria
Calabasas	Lakewood	Santa Monica
California Villas HOA	Los Angeles Convention Center	Santee
Palm Desert	Madera	Seal Beach
Camarillo	Menlo Park	Solana Beach
Carlsbad	Mission Viejo	Spectrum Property Services (Ventura)
Carpentaria	Morgan Hill	Temecula
Catalina Island Company	Newport Beach	Tempe, Arizona
Claremont	Ontario	Torrance
Claremont Unified School District	Padre Dam MWD (Santee Lakes)	Tracy
Coronado	Paramount	Tulare County
Costa Mesa	Placentia	Tustin
Covina	Pleasanton	Upland
Culver City	Port of Long Beach	Ventura
Dana Point	Poway	Vista
Diamond Bar	Rancho Mirage	Walnut
Dublin	Redlands	Westminster
El Cajon	Redondo Beach	Yorba Linda Assessment
Emeryville	Riverside	
Encinitas	Rolling Hills Estates	

## MUNICIPAL EXPERIENCE: TEXT-BASED TREE INVENTORIES

Alhambra	La Verne	Pomona
Azusa Unified School District	Lawndale	Rancho Palos Verdes
Azusa Water & Power	Leisure Village Camarillo	Rialto
Brea	Lomita	Santa Fe Springs
Cerritos	Manhattan Beach	Santa Paula
Chino Hills	Maywood	Soledad
Commerce	Montclair	Temple City
Downey	Monterey	Vernon
El Segundo	Monterey Park	West Covina
Fountain Valley	Moorpark	West Covina Unified School District
Glendale	Norco	Whittier
Hollister	Norwalk	Yorba Linda Parks
Inglewood	Ojai	
La Puente	Pico Rivera	



**2B. QUALIFICATIONS & EXPERIENCE**

**RANDY THOMPSON**  
Area Manager, Orange County



**Professional Registration**  
**ISA Certified Arborist #WE-1043A**  
**TCIA, Certified Tree Care Safety Professional, #771**  
**Wildlife Training Institute, Certified Wildlife Protector #581**

Mr. Thompson has been with WCA since 1978. He has over 30 years experience in the arboriculture field. He is responsible for estimating, scheduling, contract administration, personnel and daily operation. He is responsible for field operations, customers service, and management of crews throughout Orange County. Through his employment he has gained valuable experience in computer estimating, tree inventory systems, and costing programs which are essential in the efficient operation of tree crews.

**JUAN MARQUEZ**  
Site Supervisor, Orange County County



As Site Supervisor, Mr. Marquez is a full-time employee and speaks fluent English. He is responsible for reviewing the day's activities, assisting the Area Manager in scheduling, and insuring proper safety procedures are being followed. As Supervisor, Mr. Marquez is to communicate with city officials and other interested parties on a daily basis. Report and resolve malfunctions, damage, or industrial injury. He assists in employee training programs, maintains records, and files daily reports and receipts.

**ASHLEY MANOS**  
Customer Service Representative, Orange County



As the CSR (Customer Service Representative), Ms. Manos is responsible for providing support to the Area Manager, Site Supervisor and crew. The CSR is to act as a liaison between the company and it's clients as well as the general public. The CSR is responsible for responding to Customer Service inquires and facilitating contracting functions, such as: mapping, underground service alert, data entry, field book preparation, list preparation, public relations, errands, etc.

**CURRENT CONTRACT WORK EXPERIENCE**

West Coast Arborists understands the challenge that many cities face to reduce the cost of tree maintenance services, while increasing the level of performance. Utilizing our services as a valuable, cost-effective resource, cities are able to provide better services to their community. These contracts cover a range of services from providing emergency response to maintaining the City's entire urban forest.

**City of Newport Beach**

**Since 1993-2013**



WCA provided complete tree maintenance services for the City. After an in depth study of the City's General Services Department, the City reviewed and agreed to seek out cost saving measures while maintaining an expected level of service to the community. While under contract, we pruned approximately 8,000 trees annually and performed other various services including but not limited to removals, planting and emergency urban forestry services.

Annual Budget: \$1,000,000  
 Contact: Dan Sereno, Parks & Trees Superintendent  
 Address: 592 Superior Ave., Newport Beach, CA 92663  
 Phone: (949) 644-3069  
 Email: jconway@newportbeachca.gov

**City of Fullerton**

**Since 1998**



As part of the tree care service, WCA updates the City's own tree inventory. As part of this program, we collect and provide to the City an automated record of the work completed and submit it to the City for updates. Together, we are able to prune trees more efficiently, while the City is able to maintain accurate work records and monitor predictable tree trimming schedules and guarantee the residents and businesses top quality tree care.

Annual Budget: \$900,000  
 Contact: Dennis Quinlivan, Landscape Maintenance Superintendent  
 Address: 116 S. Basque Ave., Fullerton, CA 92633  
 Phone: (714) 738-6805  
 Email: dennis@ci.fullerton.ca.us

**City of Huntington Beach**

**Since 1995**



We provide complete urban forestry management for the more than 60,000 trees, including tree pruning, removals, planting, and emergency services. In an effort to maintain a sustainable urban forest, we also provide inventory updates to the City's own inventory database. We have performed successfully in the City for four years.

Annual Budget: \$985,000  
 Contact: Randy Menzel, Tree Supervisor  
 Address: P.O. Box 190, Huntington Beach, CA 92648  
 Phone: (714) 596-4316  
 Email: rmenzel@surfcity-hb.org

City of Anaheim

Since 2007



The City of Anaheim maintains their large tree population of 102,014 by utilizing the Call Management feature on ArborAccess, our inventory and management system. Since they began utilizing this feature there has been 12,329 records input into the system. These records are based on resident inquiries. During the 08/09 fiscal year 12,329 call records were input alone.

Annual Budget: \$1,500,000  
Contact: Dan Debassio, Public Works Superintendent  
Address: 1426 East Vermont, Anaheim, CA 92805  
Phone: (714) 765-4461  
Email: ddebassio@anaheim.net

City of Tustin

Since 1993



WCA has operated in the City of Tustin since 1993. The City and WCA has formed a successful corporate partnership. We provide complete urban forestry management for more than 15,000 City-owned trees, including tree pruning, removals, planting, and emergency services.

Annual Budget: \$390,000  
Contact: Jason Churchill, Field Services Manager  
Address: 300 Centennial Way, Tustin, CA 92780  
Phone: (714) 573-3023  
Email: pmadsen@tustinca.org

**COST ESTIMATE**

Please reference separate sealed envelope.

**3. COST ESTIMATE**

1875

1875

## NUMBER OF CREWS/ ON SITE ARBORISTS

One crew for each of the following crew-types will be designated to the City:

- Foreman/Qualified Arborist
- Trimmer
- Groundman
- Groundman
- Pick-up
- Aerial truck
- Dump truck
- Brush chipper

Additional crews, equipment, or personnel can be assigned if needed.

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PERFORMANCE SCHEDULE & METHODOLOGY

**City of Placentia**  
4 Year Tree Maintenance Schedule

Grid Tree Trimming		2014-2015	2015-2016	2016-2017	2017-2018
DISTRICT	TOTAL TREES	DISTRICT TRIMMING	DISTRICT TRIMMING	DISTRICT TRIMMING	DISTRICT TRIMMING
1	97	97			
2	160	160			
3	237	237			
4	164	164			
5	147	147			
6	93	93			
7	203	203			
8	266	266			
9	91	91			
10	180	180			
11	204	69	135		
12	152		152		
13	94		94		
14	303		303		
15	188		188		
16	661		661		
17	846		174	672	
18	43			43	
19	42			42	
20	265			265	
21	122			122	
22	241			241	
23	24			24	
24	330			298	32
25	100				100
26	313				313
27	8				8
28	57				57
29	73				73
30	1,123				1,123
Parks	1,083	270	270	270	270
Total	7,910				
Total Annual Trims		1,977	1,977	1,977	1,976

WCA, Inc. believes in a joint effort in the care of the City's Urban Forest. A "team effort" involving City staff, field workers, Project Managers and Supervisors will enhance the success of the tree maintenance program. As the potential vendor for the City's tree contract, we request the following from City staff:

- Assign work through ArborAccess which will help manage the work assigned and reduce unneeded paperwork.
- Appropriately mark trees scheduled for removal or planting.
- Review and approve submitted invoices in a timely manner.
- Assist with residential concerns.
- Coordinate work assignments for field crews.
- Evaluate trees recommended for removal or inspection
- Maintain open line of communication with field crews and supervisors.



## CUSTOMER COMPLAINT PROCESS

Please reference Section 2A, page 36.



Contractors License



State Of California  
**CONTRACTORS STATE LICENSE BOARD**  
**ACTIVE LICENSE**



License Number **366764** Entity **CORP**

Business Name **WEST COAST ARBORISTS INC**

Classification(s) **C61/D49 C27**

Expiration Date **12/31/2014**

[www.cslb.ca.gov](http://www.cslb.ca.gov)



**CORPORATE CAPABILITIES**

Evidence of Insurance

**Certificate of Insurance**  
 THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON YOU THE CERTIFICATE HOLDER. THIS CERTIFICATE IS NOT AN INSURANCE POLICY AND DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW. POLICY LIMITS ARE NO LESS THAN THOSE LISTED, ALTHOUGH POLICIES MAY INCLUDE ADDITIONAL SUBLIMITS/LIMITS NOT LISTED BELOW.

**This is to Certify that**

WEST COAST ARBORISTS, INC  
 2200 EAST VIA BURTON  
 ANAHEIM CA 92806

NAME AND ADDRESS OF INSURED



**Liberty Mutual.**  
**INSURANCE**

is, at the issue date of this certificate, insured by the Company under the policy(ies) listed below. The Insurance afforded by the listed policy(ies) is subject to all their terms, exclusions and Conditions and is not altered by any requirement, term or condition of any contract or other document with respect to which this certificate may be issued.

TYPE OF POLICY	EXP DATE		POLICY NUMBER	LIMIT OF LIABILITY		
	<input type="checkbox"/> CONTINUOUS	<input type="checkbox"/> EXTENDED				
<b>WORKERS COMPENSATION STATUTORY</b>	<input checked="" type="checkbox"/> POLICY TERM	7/1/2015	WA7-66D-039499-074	COVERAGE AFFORDED UNDER WC LAW OF THE FOLLOWING STATES: CA, NV, AZ	<b>EMPLOYERS LIABILITY</b> Bodily Injury by Accident: <b>\$1,000,000</b> Each Accident Bodily Injury By Disease: <b>\$1,000,000</b> Policy Limit Bodily Injury By Disease: <b>\$1,000,000</b> Each Person	
<b>COMMERCIAL GENERAL LIABILITY</b> <input checked="" type="checkbox"/> OCCURRENCE <input type="checkbox"/> CLAIMS MADE	7/1/2015		TB2-661-039499-014	General Aggregate	<b>\$2,000,000</b>	
	RETRO DATE <input type="text"/> <input type="text"/>			Products / Completed Operations Aggregate	<b>\$2,000,000</b>	
				Each Occurrence	<b>\$1,000,000</b>	
				Personal & Advertising Injury	<b>\$1,000,000</b> Per Person / Organization	
				Other FIRE DAMAGES \$100,000	Other MEDICAL PAYMENTS \$5,000	
<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> OWNED <input checked="" type="checkbox"/> NON-OWNED <input checked="" type="checkbox"/> HIRED	7/1/2015		AS7-661-039499-034	<b>\$2,000,000</b> Each Accident—Single Limit B.I. And P.D. Combined		
				Each Person		
				Each Accident or Occurrence		
				Each Accident or Occurrence		
<b>OTHER Umbrella Excess Liability</b>	7/1/2014 - 7/1/2015		TH7-661-039499-044	<b>\$5,000,000 PER OCCURRENCE/AGGREGATE</b>		
<b>ADDITIONAL COMMENTS</b>						

\* If the certificate expiration date is continuous or extended term, you will be notified if coverage is terminated or reduced before the certificate expiration date.

NOTICE OF CANCELLATION: (NOT APPLICABLE UNLESS A NUMBER OF DAYS IS ENTERED BELOW.) BEFORE THE STATED EXPIRATION DATE THE COMPANY WILL NOT CANCEL OR REDUCE THE INSURANCE AFFORDED UNDER THE ABOVE POLICIES UNTIL AT LEAST 30 DAYS NOTICE OF SUCH CANCELLATION HAS BEEN MAILED TO:

Liberty Mutual Insurance Group

Certificate Holder  
 Evidence Only  
 2200 E Via Burton  
 Anaheim CA 92806

*Elaine Ulan*

Elaine Ulan  
 AUTHORIZED REPRESENTATIVE  
 Los Angeles / 0603 818 W 7th Street, Suite 850 0564408  
 Los Angeles CA 90017 213-624-1171 6/25/2014  
 OFFICE PHONE DATE ISSUED

This certificate is executed by LIBERTY MUTUAL INSURANCE GROUP as respects such insurance as is afforded by those Companies NM 772 07-10  
 CERT NO.: 20661416 CLIENT CODE: LM\_2819 Nicholas Misoni 6/25/2014 5:35:04 PM (EDT) Page 1 of 1  
 LDI COI 268896 02 11







## OFFICE LOCATIONS

FRESNO, CA  
5424 N. Barcus St.  
Fresno, CA 93722

LAS VEGAS, NV  
270 Commerce Park Ct.  
North Las Vegas, NV 89032

MESA, AZ  
625 W. Southern Ave., Ste. E  
Mesa, AZ 85210

RIVERSIDE, CA  
21718 Walnut Ave.  
Grand Terrace, CA 92313

**ANAHEIM**  
**(CORPORATE HEADQUARTERS)**  
**2200 E. Via Burton**  
**Anaheim, CA 92806**

SAN DIEGO, CA  
8524 Commerce Avenue, Suite B  
San Diego, CA 92121

SAN JOSE, CA  
390 Martin Ave.  
Santa Clara, CA 95050

STOCKTON, CA  
436 W. Scotts Ave.  
Stockton, CA 95203

VENTURA, CA  
11405 Nardo St.  
Ventura, CA 93004



*Tree Care Professionals Serving Communities Who Care About Trees*



## INSURANCE REQUIREMENTS FOR CITY CONTRACTS

### *Instructions to Contractors/Vendors/Service Providers:*

Prior to commencing any work, all contractors, vendors and service providers shall procure and maintain, at their own cost and expense for the duration of their contract with the City, appropriate insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work or services. **Any insurance proceeds available to City in excess of the limits and coverage required in this Agreement and which is applicable to a given loss, will be available to City.**

**Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to the required general liability policy, shall be delivered to City at or prior to the execution of the contract. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under the contract and to pay the premium. Any premium so paid by City shall be charged to and promptly paid by the contractor, vendor or service provider or deducted from sums due the contractor, vendor or service provider, at City's option.**

The types of insurance required and the coverage amounts are specified below:

### **A. Minimum Scope of Insurance Required**

1. **General Liability Insurance** is required whenever the City is at risk of third-party claims which may arise out of work or presence of a contractor, vendor and service provider on City premises. At a minimum this policy shall:
  - be written on a per occurrence basis; and
  - include products and completed operations liability, independent contractors liability, broad form contractual liability, and cross liability protection.
  - **General Liability Insurance shall be provided using Insurance Services Office "Commercial General Liability" policy form CG 00 01 or equivalent as approved by Risk Manager. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another.**
  
2. **Automobile Liability Insurance** is required only when vehicles are used by a contractor, vendor or service provider in their scope of work or when they are driven off-road on City property. Compliance with California law requiring auto liability insurance is mandatory and cannot be waived. At a minimum this policy shall:

- be written on a per occurrence basis;
- include coverage for Bodily Injury and Property Damage, Owned, Non-owned and Hired Vehicles; and
- include coverage for owned, non-owned, leased and hired vehicles.
- **Automobile Liability Insurance shall be on ISO Business Auto Coverage form CA 00 01, including symbol 1 (Any Auto), or equivalent as approved by the Risk Manager.**

If an automobile is not used in connection with the services provided by the contractor, vendor or service provider, a written request to waive this requirement must be made to the Risk Manager.

3. **Workers' Compensation and Employer's Liability Insurances** is required for any contractor, vendor or service provider that has any employees at any time during the period of this contract. Contractors with no employees must complete a Request for Waiver of Workers' Compensation Insurance Requirement form available from the City's Risk Manager. At a minimum, this policy shall:

- provide statutory requirements of the State of California; and
- include \$1,000,000 Employer's Liability.

4. **Errors and Omissions (if applicable)** coverage is required for licensed or other professional contractors doing design, architectural, engineering or other services that warrant such insurance. At a minimum this policy shall:

- cover liability for malpractice or errors and omissions made in the course of rendering professional services.
- **be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under the contract. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of the contract.**

B. Minimum Limits of Insurance Coverage Required

Under \$25,000	Limits TBD by Risk Manager
Over \$25,000 to \$5,000,000	\$1 Million per Occurrence/\$1 Million Aggregate
Over \$5 Million	Limits TBD by Risk Manager

Umbrella excess liability may be used to reach the limits required by the specific contract.

**Excess or Umbrella Liability Insurance (Over Primary) if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Any such coverage provided under an umbrella liability policy shall include a drop down provision providing primary coverage above a maximum \$25,000 self-insured retention for liability not covered by primary but covered by the umbrella. Coverage shall be provided on a "pay on behalf" basis, with defense costs payable in addition to policy limits. Each such policy shall**

**contain a provision obligating insurer at the time insured's liability is determined, not requiring actual payment by the insured first. There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to City for injury to employees of contractor, vendor or service provider, subconsultants, subcontractors or others involved in the work. The scope of coverage provided is subject to approval of City following receipt of proof of insurance as required herein.**

Additional insurance requirements may be imposed by the City for services or products that have a higher risk. Refer to the City's Risk Manager for information of the insurance requirements for the following types of services or products:

1. Construction contracts which are awarded or administered through City departments other than the Public Works Department;
2. Medical, excavation, drilling, trenching or shoring services, or services involving explosives or pyrotechnics;
3. Environmental consulting, engineering or related services or operations;
4. Custom manufactured products;
5. Products or services involving firearms, tobacco, alcohol, or controlled substances;
6. Any unusual or high-risk activities, operations or products.

C. General Standards for Insurance Policies:

All insurance policies shall meet the following general standards:

1. Insurance carrier is to be placed with duly licensed or approved non-admitted insurers in the State of California.
2. Insurers must have a Best's rating of B+, Class VII or higher (this rating includes those insurers with a minimum policyholder's surplus of \$50 to \$100 million). Exceptions to the Best's rating may be considered when an insurance carrier meets all other standards and can satisfy surplus amounts equivalent to a B+, Class VII rating.
3. Certificate must include evidence of the amount of any deductible or self-insured retention under the policy.

D. Verification of Insurance Coverage:

All individuals, contractors, agencies, and organizations conducting business for the City shall provide proof of insurance by submitting one of the following: (1) an approved General and/or Auto Liability Endorsement Form for the City of Placentia; or (2) an acceptable Certificate of Liability Insurance Coverage with an approved Additional Insured Endorsement (see attached) with the following endorsements stated on the certificate:

1. *"The City of Placentia, its elected and appointed officers, officials, employees and agents are named as an additional insureds"* ("as it relates to a specific contract" or "for any and all work performed with the City" may be included in this statement).

2. *“This insurance is primary and non-contributory over any insurance or self-insurance the City may have”* (“as it relates to a specific contract” or “for any and all work performed with the City” may be included in this statement). **See Example A below.**

As an alternative to the non-contributory endorsement, the City will accept a waiver of subrogation endorsement on the General Liability policy. At a minimum, this endorsement shall include the following language:

*“This insurance company agrees to waive all rights of subrogation against the City of Placentia, its elected and appointed officers, officials and employees for losses paid under the terms of this policy which arise from the work performed by the named insured for the City.”*

3. *“The insurance afforded by this policy shall not be cancelled except after thirty days prior written notice by certified mail return receipt requested has been given to the City.”* Language such as, “endeavor to” mail and “but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representative” is not acceptable and must be crossed out. **See Example B below.**

The Workers’ Compensation and Employers’ Liability policies shall contain waiver of subrogation clause in favor of City, its elected and appointed officers, officials, employees, agents and volunteers. **See Example C below.**

In addition to the endorsements listed above, the City of Placentia shall be named the certificate holder on the policy.

All certificates and endorsements are to be received and approved by the City before work commences. All certificates of insurance must be authorized by a person with authority to bind coverage, whether that is the authorized agent/broker or insurance underwriter. Failure to obtain the required documents prior to the commencement of work shall not waive the contractor’s obligation to provide them.

E. Acceptable Alternatives to Insurance Industry Certificates of Insurance:

The City will accept either a CG 20 10 10 01 or a CG 20 33 10 01 (or some form specific to a particular insurance company that has similar wording) as long as the form is accompanied by a CG 20 37 10 01. In addition, the City will accept the following:

- A copy of the full insurance policy which contains a thirty (30) days’ cancellation notice provision (ten (10) days for non-payment of premium) and additional insured and/or loss-payee status, when appropriate, for the City.
- Binders and Cover Notes are also acceptable as interim evidence for up to 90 days from date of approval

F. Endorsement Language for Insurance Certificates

**Example A:**

THE INSURANCE SHALL BE PRIMARY WITH RESPECT TO THE INSURED SHOWN IN THE SCHEDULE ABOVE, OR IF EXCESS, SHALL STAND IN AN UNBROKEN CHAIN OF COVERAGE EXCESS OF THE NAMED INSURED'S SCHEDULED UNDERLYING PRIMARY COVERAGE. IN EITHER EVENT, ANY OTHER INSURANCE MAINTAINED BY THE INSURED SCHEDULED ABOVE SHALL BE IN EXCESS OF THIS INSURANCE AND SHALL NOT BE CALLED UPON TO CONTRIBUTE WITH IT.

**Example B:**

SHOULD ANY OF THE ABOVE-REFERENCED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS\* WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED HEREIN BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

*\*The broker/agent can include a qualifier stating "10 days notice for nonpayment of premium."*

**Example C:**

IT IS UNDERSTOOD AND AGREED THAT THE COMPANY WAIVES THE RIGHT OF SUBROGATION AGAINST THE ABOVE ADDITIONAL INSURED (S), BUT ONLY WITH RESPECT TO THE JOB OR PREMISES DESCRIBED IN THE CERTIFICATE ATTACHED HERETO.

G. Alternative Programs/Self-Insurance. Under certain circumstances, the City may accept risk financing mechanisms such as Risk Retention Groups, Risk Purchasing Groups, off-shore carriers, captive insurance programs and self-insurance programs as verification of insurance coverage. These programs are subject to separate approval once the City has reviewed the relevant audited financial statements and made a determination that the program provides sufficient coverage to meet the City's requirements.

H. Waiver or Modification of the Insurance Requirements.

Any waiver or modification of the insurance requirements can only be made by the City's Risk Manager or designee at City's discretion. If you do not believe that the insurance requirements apply to you (e.g., you do not have employees and therefore are not subject to the State's workers' compensation insurance requirements; you do not drive an automobile in connection with the services you provide to the City; professional liability or errors and omissions liability insurance is not available for the type of services you are performing, etc.), please submit a written request for waiver or modification of the insurance requirements and the reasons underlying your request to the Risk Manager. All requests for a wavier or modification will be reviewed and a final determination rendered by the Risk Manager.



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF ADMINISTRATIVE SERVICES

DATE: JULY 15, 2014

SUBJECT: **APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY AND THE PLACENTIA POLICE MANAGEMENT ASSOCIATION**

FISCAL  
IMPACT: EXPENSE: \$53,000 ESTIMATED IN FISCAL YEAR 2014-15  
SAVINGS: ESTIMATED \$140,000 ANNUALLY, SAVINGS FROM EMPLOYEE CONTRIBUTIONS TO RETIREMENT; ADDITIONAL ONGOING AND LONG TERM SAVINGS THROUGH IMPLEMENTATION OF MOU AMENDMENTS

### **SUMMARY:**

The Meet and Confer process between the City and the Placentia Police Management Association (PPMA) has been concluded. This action approves the Memorandum of Understanding (MOU) with the PPMA for a two (2) year term expiring June 30, 2015.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve the proposed Memorandum of Understanding with the Placentia Police Management Association; and
2. Authorize the Director of Administrative Services, and Finance Services Manager to sign the document on behalf of the City Council, and City Administrator; and
3. Adopt Resolution No. R-2014-xx, A Resolution of the City Council of the City of Placentia, California, for paying and reporting the value of Employer Paid Member Contributions for the Placentia Police Management Association (PPMA) Members.

### **DISCUSSION:**

The Memorandum of Understanding (MOU) between the City, and the Placentia Police Management Association (PPMA) expired on June 30, 2013. The City's Chief Negotiator, Scott Grossberg, the Director of Administrative Services, and the Finance Services Manager have been meeting with the PPMA Board and their representative since June 18, 2013. With City Council direction, the negotiations process has been successfully completed between the

**1.h.**  
**July 15, 2014**

parties. The provisions of the proposed MOU include the following compensation and benefit adjustments:

1. Term of the agreement – July 1, 2013 through June 30, 2015.
2. PPMA members to the full pay nine (9%) percent of the Public Employees Retirement System (PERS) employee contribution rate beginning the pay period beginning August 3, 2014.
3. Members will receive a one-time inflationary adjustment of four (4%) percent retroactive to July 1, 2013 to be paid on July 25, 2014.
4. Effective July 1, 2014, current bi-lingual pay to change from five (5%) percent premium pay to a flat dollar amount of \$165/month.
5. Implement Alternative Health and Wellness Program for employee sick leave management and control. Implement Short Term Disability Program.

Although there is short term cost of approximately \$53,000, the new MOU will create ongoing, long-term savings in the areas of retirement contributions, specialty pay, and sick leave costs.

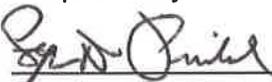
In order to implement the additional employee contribution to PERS, a resolution implementing revisions to the paying and reporting of Employer Paid Member Contributions (EMPC) is necessary.

Upon City Council approval, the PPMA MOU will go into effect on July 15, 2014 with retroactivity to July 1, 2013.

**FISCAL IMPACT:**

It is anticipated that a cost of approximately \$53,000 will be incurred for Fiscal Year 2014-15. Significant ongoing and long-term savings will be seen through the implementation of the amendments to the MOU between the City and the PPMA.

Prepared by:



Stephen D. Pischel  
Director of Administrative Services

Reviewed and approved:



Linda G. Magnuson  
Chief Financial Officer

Reviewed and approved:



Damien R. Arrula  
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM  
City Administrator

**Attachments:**

1. Proposed amendments to the Memorandum of Understanding between the City of Placentia and the Placentia Police Management Association
2. Resolution, R-2014-xx approving MOU amendments between the Parties

## CONFIDENTIAL TENTATIVE AGREEMENT

The following represents the substantive terms of a two-year contract between Placentia PMA and the City of Placentia, subject to ratification by the City Council and the membership of PPMA. All provisions of the existing contract between the parties shall remain unchanged, in full force and effect, except as modified, below:

### **Term**

Two year term July 1, 2013 to June 30, 2015.

### **PERS Contribution**

Effective the first full pay period following PPMA ratification and City Council approval of the terms and conditions of this mediated agreement, and ongoing, each unit member shall pay his or her 9% member contribution to CalPERS.

### **PERS Pension Reform**

Effect any language changes required by AB340 for "new members" as that term is employed in the California Public Employees' Pension Reform Act of 2013.

### **One-Time Inflationary Adjustment**

Effective the first full pay period following PPMA ratification and City Council approval of the terms and conditions of this mediated agreement, each unit member shall receive a 4% one-time inflationary adjustment retroactive to July 1, 2013. The one-time adjustment is calculated on the employee's base salary and additional pays as they exist as of June 22, 2014. The 4% is calculated from July 1, 2013 to June 30, 2014 (12 months). This is non-base building. (non-COLA).

### **Modified Alternative Health & Wellness Program**

- Implement City's proposed Modified Alternative Health & Wellness Program (details below).
- City to concomitantly implement a short-term disability program for non-industrial illnesses or injuries, eligibility for which is determined by the plan. The plan shall provide eligible employees 66 2/3% of the employee's pre-disability base salary following a fourteen (14) day waiting period and for a maximum of eleven (11) weeks. Premiums for this shall be borne by the City.

### **Overview of Alternative Health & Wellness Program**

- All current sick leave banks will be frozen at the employee's current hours and be moved into the AHW (Alternative Health and Wellness) sick bank.
- Employees can use the AHW sick bank hours for sick leave or elect to participate in the annual Sick leave buy down. Employees can buy down a maximum of 96 hours per year or, upon separation, buy down their AHW sick bank hours according to the reimbursement rate shown in the following table.
- AHW increases the Sick Leave Buy Down Program rate by 10%.

Years of Service	NewRate	Previous Rate
0 to 3 years	0%	0%
Over 3 to 6 years	55%	45%
Over 6 to 9 years	65%	55%
Over 9 to 20 years	80%	70%
Over 20 years	85%	75%
Retirement	100%	100%

**Sick Leave Hours**

- At the beginning of each fiscal year, 96 hours will be allocated to each employee for sick leave. The employee can keep up to 192 hours in the sick leave bank and will be allocated up to 96 hours each year up to the 192 hour cap. The hours in this bank have no cash value and cannot be bought down either annually or at time of separation.

**Incentive Plan**

- \$250 per fiscal year will be given to all employees for participating in the Alternative Health & Wellness Program.
- In addition to the \$250, Employees who use less than 13 hours of the allocated 96 hours at the end of each fiscal year will be given \$1,000. Additionally, the employee may convert 24 hours of unused AHW sick time to their Vacation Leave balance, converted at the aforementioned reimbursement rate (see above).
- In addition to the \$250, Employees who use more than 13 hours but less than 26 hours of the allocated 96 hours at the end of each fiscal year will be given \$500. Additionally, the employee may convert 12 hours of unused AHW sick time to their Vacation Leave balance, converted at the aforementioned reimbursement rate (see above).
- Employees who use more than 26 hours of the allocated 96 hours at the end of each fiscal year will be given no additional cash beyond the \$250 allocation.

**Bi-Lingual Pay**

Effective the first full pay period commencing on or after July 1, 2014, change Bi-lingual pay from 5% to \$165/month.

**Update MOU Language**

Incorporate all recently and current negotiated changes into the MOU.

**Conditions**

- (A) The parties understand that the City Council, in Closed Session, will be reviewing the

general terms and conditions of the mediated settlement agreement for preliminary acceptance at the next regularly scheduled Council Meeting.

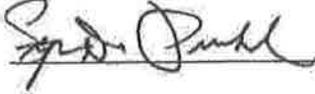
- (B) The parties understand that, only if the City Council has previously accepted the general terms and conditions as contemplated above, and a majority of the PPMA approves the terms and conditions of this mediated settlement, the City Council must then consider this mediated agreement for public approval.

Dated:

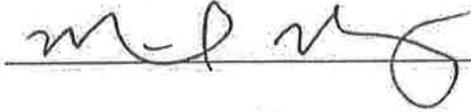
**CITY OF PLACENTIA**

Scott J. Grossberg, Esq., Chief Negotiator

\_\_\_\_\_  
Stephen D. Pischel



\_\_\_\_\_  
Michael Nguyen



**PLACENTIA POLICE MANAGERS ASSOCIATION**

Robert Wexler, Esq., Chief Negotiator

\_\_\_\_\_  
Michael Busse



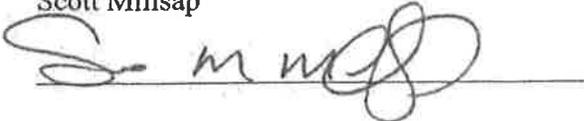
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Scott Millsap



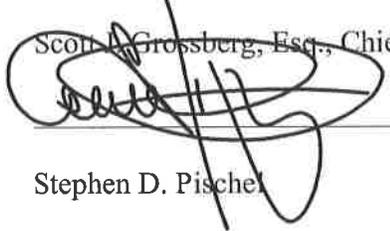
acceptance at the next regularly scheduled Council Meeting.

- (B) The parties understand that, only if the City Council has previously accepted the general terms and conditions as contemplated above, and a majority of the PPMA approves the terms and conditions of this mediated settlement, the City Council must then consider this mediated agreement for public approval.

Dated:

**CITY OF PLACENTIA**

Scott A. Grossberg, Esq., Chief Negotiator



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Stephen D. Pischel

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Michael Nguyen

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**PLACENTIA POLICE MANAGERS ASSOCIATION**

Robert Wexler, Esq., Chief Negotiator

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- (B) The parties understand that, only if the City Council has previously accepted the general terms and conditions as contemplated above, and a majority of the PPMA approves the terms and conditions of this mediated settlement, the City Council must then consider this mediated agreement for public approval.

Dated:

**CITY OF PLACENTIA**

Scott J. Grossberg, Esq., Chief Negotiator

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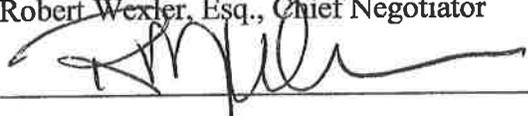
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Michael Nguyen

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**PLACENTIA POLICE MANAGERS ASSOCIATION**

Robert Wexler, Esq., Chief Negotiator



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Michael Busse

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Eric Point

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Richard Pascarella

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Scott Millsap

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RESOLUTION NO. R-2014-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS FOR THE PLACENTIA POLICE MANAGEMENT ASSOCIATION ("PPMA") MEMBERS

A. Recitals.

(i). The governing body of the City of Placentia has the authority to implement California Government Code §20636(c)(4) pursuant to §20691.

(ii). The governing body of the City of Placentia has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation.

(iii). One of the steps in the procedures to implement §20691 is the adoption by the governing body of the City of Placentia of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions ("EPMC").

(iv). The governing body of the City of Placentia has identified the following conditions for the purpose of its election to pay EPMC:

- This benefit shall apply to all employees of the Placentia Police Management Association.

- This benefit shall consist of paying 0% of the normal contributions as EPMC, and reporting the same percent (0) of compensation earnable \*\*{excluding California Government Code §20636(c) (4)} as additional compensation.

- The effective date of this Resolution shall be August 3, 2014.

(v). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, IT HEREBY IS FOUND, DETERMINED AND RESOLVED by the City Council of the City of Placentia as follows:

1. In all respects as set forth in the Recitals, Part A., above.

2. The City Council elects to pay and report the value of EPMC, as set forth above.

3. The City Clerk shall certify as to the adoption of this Resolution and forthwith transmit a full, true and correct copy hereof to the California Public Employees Retirement System.

PASSED, APPROVED, AND ADOPTED this 15<sup>th</sup> day of July, 2014.

---

SCOTT W. NELSON,  
MAYOR

ATTEST:

---

PATRICK J. MELIA,  
CITY CLERK

STATE OF CALIFORNIA  
COUNTY OF ORANGE  
CITY OF PLACENTIA

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution, was duly passed, approved and adopted by the City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 15<sup>TH</sup> day of July, 2014, and that the same was passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

PATRICK J. MELIA,  
CITY CLERK

APPROVED AS TO FORM:

---

ANDREW V. ARCZYNSKI,  
CITY ATTORNEY

\*\*Note: Payment of EPMC and reporting the value of EPMC on compensation earnable is on pay rate and special compensation except special compensation delineated in California Government Code §20636(c)(4) which is the monetary value of EPMC on compensation earnable.



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL  
VIA: CITY ADMINISTRATOR  
FROM: TRAFFIC ENGINEER  
DATE: JULY 15, 2014  
SUBJECT: **CROWTHER AVENUE PARKING RESTRICTION REMOVAL**  
FINANCIAL  
IMPACT: NONE

### **SUMMARY:**

Staff is proposing to remove a portion of the existing 'No Stopping Any Time' restriction on the north side of Crowther Avenue west of Melrose Street, thereby providing 210 feet of on-street parking. The ten (10) new on-street parking spaces will partially compensate the adjacent property for parking spaces that will be lost when the City demolishes the former packing house on the northeast corner of Crowther Avenue and Melrose Street.

### **RECOMMENDATION:**

It is recommended that City Council take the following action:

1. Adopt Resolution R-2014-xx, A Resolution of the City Council of the City of Placentia, California, removing the existing parking restriction on Crowther Avenue.

### **DISCUSSION:**

Staff is requesting that on-street parking be restored on the north side of Crowther Avenue, in the widened section west of Melrose Street (see Exhibits 1, 2 and 3), providing ten (10) parking spaces. The restored parking spaces would be in front of the former packing house on the northwest corner of Crowther Avenue and Melrose Street that was converted to leased commercial units (341 and 355 W. Crowther Avenue and 404 Evelyn Place) ("West Packing House"). The additional parking spaces would help make up for parking that will be lost in the parking lot of the former packing house on the northeast corner of Melrose Street and Crowther Avenue (207, 209 and 211 W. Crowther Avenue) ("East Packing House").

In 2009 the City purchased the East Packing House (207, 209 and 211 W. Crowther Avenue) from the owner of the West Packing House. As a condition of the purchase and sale agreement, the City is required to provide fifteen (15) off-street parking spaces in the parking lot of the East Packing House. The City is in the process of demolishing the East Packing House resulting in the loss of the fifteen (15) off-street parking spaces for West Packing House. The

**1.i.**

**July 15, 2014**

restored on-street parking is designed to help off-set the spaces that will be lost until additional parking can be secured in the future.

An analysis of the intersection of Crowther Avenue and Melrose Street indicated that the intersection would continue to operate at an acceptable level of service both now and in the future. The removal of the parking restriction can be implemented by removing the 'No Stopping Any Time' signs, as shown on Exhibit 3, and re-striping the westbound lanes of Crowther Avenue east and west of Melrose Street, as shown on Exhibits 4 and 5.

Traffic Safety Commission Recommendation

On June 16, 2014, the Traffic Safety Commission voted 6-0-1 (Stafford absent) to recommend approval of removing the parking restriction on Crowther Avenue.

**FISCAL IMPACT:**

None

Prepared by:

 (FOR)

Ruth Smith, PE  
Traffic Engineer

Reviewed and approved:



Damien R. Arrula  
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachments:

1. Exhibit 1 "Vicinity Map"
2. Exhibit 2 "Location Map"
3. Exhibit 3 "Existing Land Configurations & Proposed Parking Change"
4. Exhibit 4 "Proposed Lane Modifications East of Melrose Street"
5. Exhibit 5 "Proposed Lane Modifications West of Melrose Street"

**EXHIBIT 1**  
**VICINITY MAP**

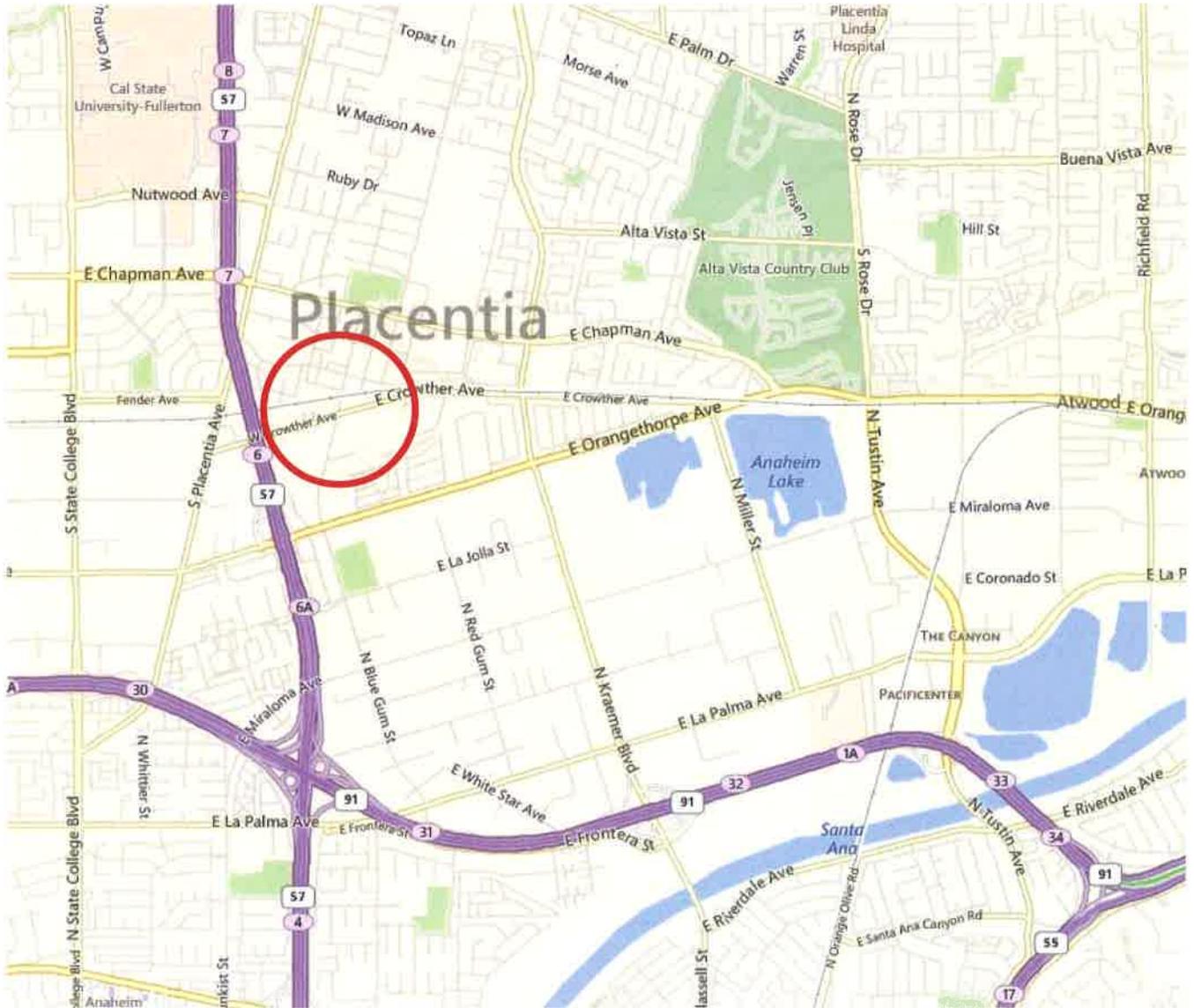
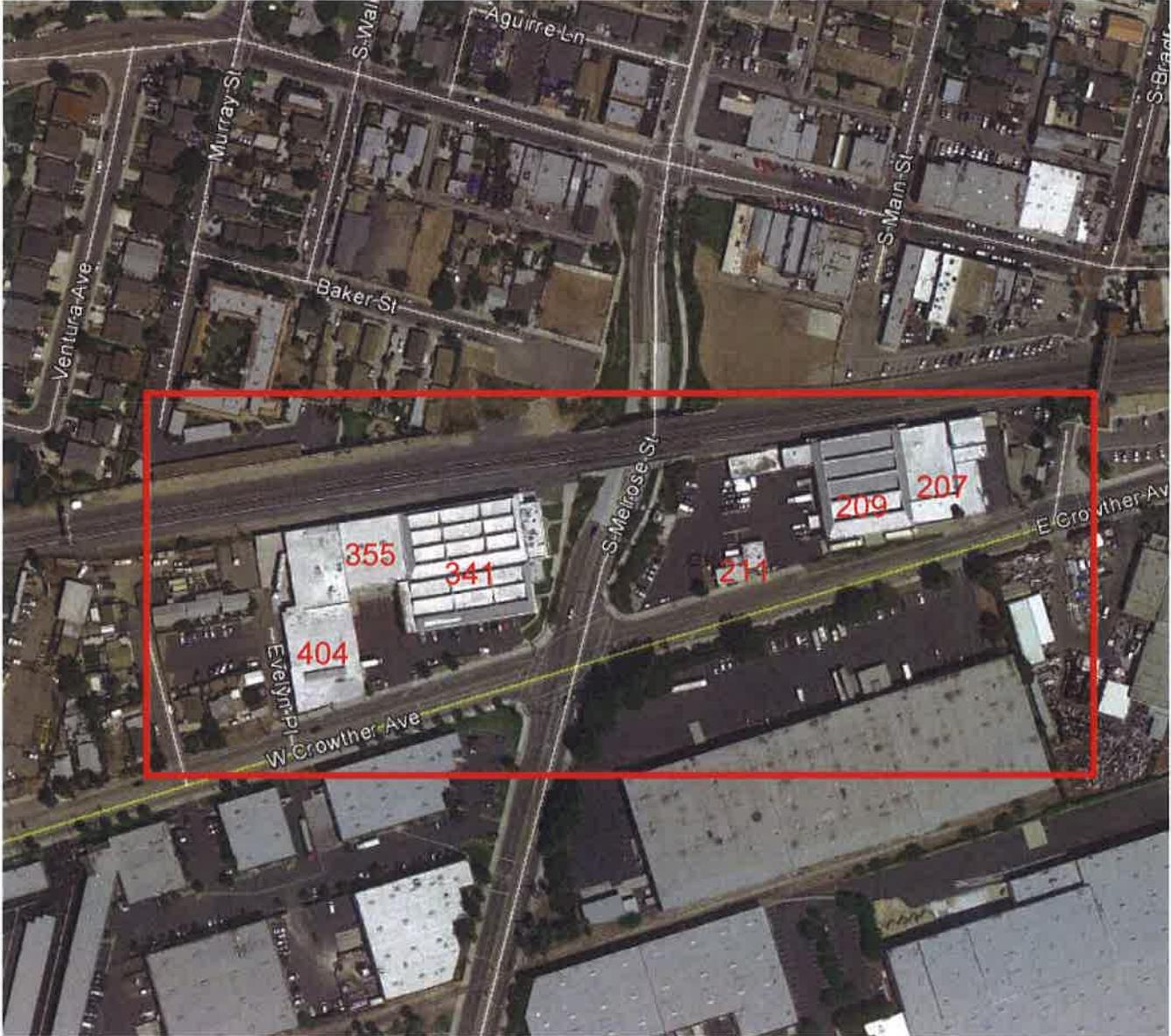
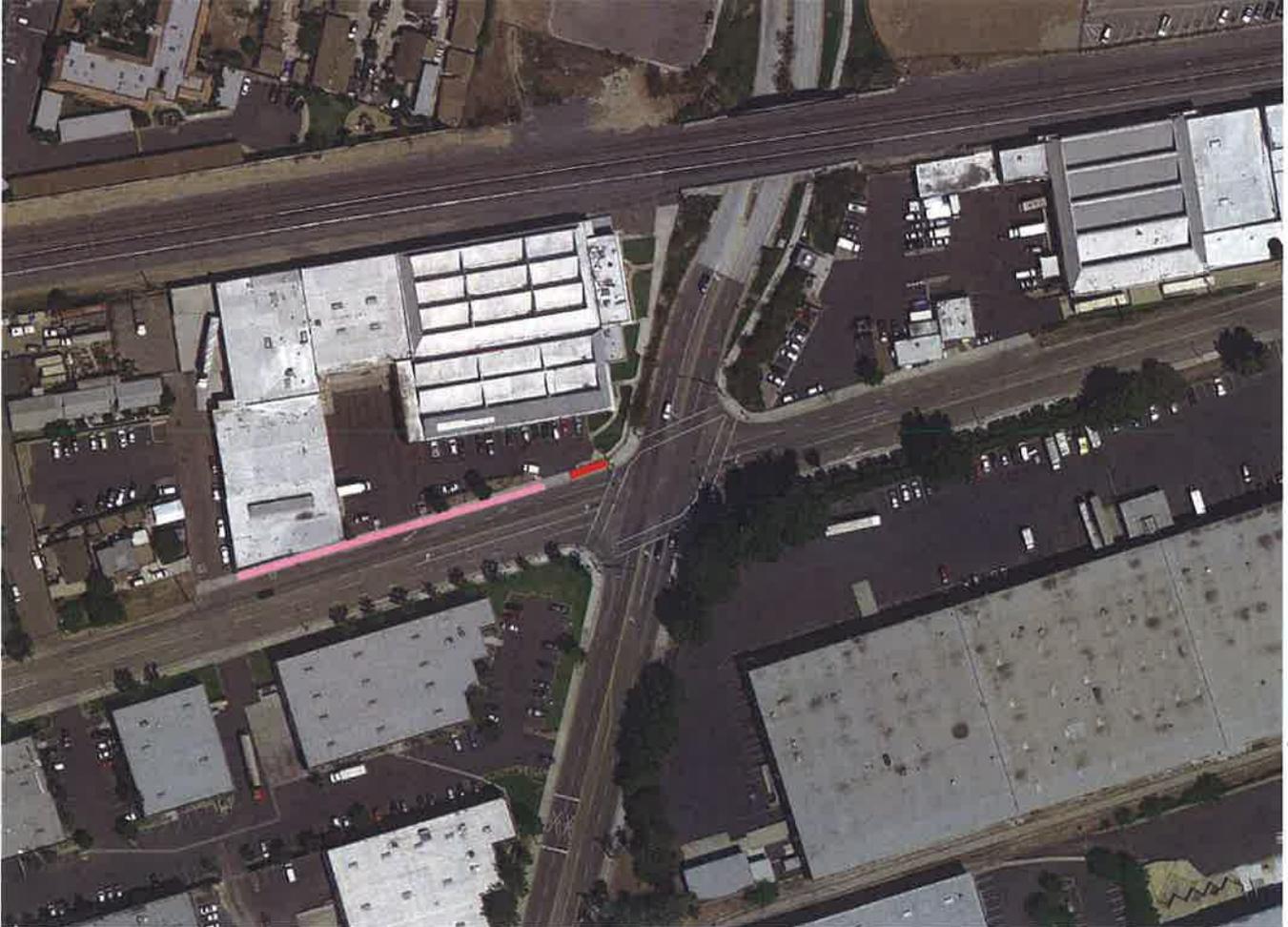


EXHIBIT 2  
LOCATION MAP



### EXHIBIT 3

## EXISTING LANE CONFIGURATIONS & PROPOSED PARKING CHANGE



#### LEGEND:

-  = Proposed Removal of No Stopping Any Time Restriction
-  = Proposed Red Curb for No Stopping Any Time

**EXHIBIT 4**

**PROPOSED LANE MODIFICATIONS EAST OF MELROSE STREET**



**EXHIBIT 5**

**PROPOSED LANE MODIFICATIONS WEST OF MELROSE STREET**



**LEGEND:**

\_\_\_\_\_ = Remove Lane Line and Merge Arrows  
 = Remove Lane Line and Merge Arrows



# Placentia City Council

## AGENDA REPORT

**TO:** CITY COUNCIL  
**VIA:** CITY ADMINISTRATOR  
**FROM:** PUBLIC WORKS MANAGER  
**DATE:** JULY 15, 2014  
**SUBJECT:** APPROVAL OF SEWER SYSTEM MANAGEMENT PLAN (SSMP) UPDATE  
**FISCAL IMPACT:** NONE

### SUMMARY:

On May 2, 2006, the California State Water Resources Control Board (State Board) established statewide Waste Discharge Requirements (WDRs) for all collection agencies and cities. Accordingly, the City approved the Sewer System Management Plan (SSMP) at a public meeting on July 21, 2009, thereby remaining in compliance with the State Board's mandate. The State Board requires the SSMP to be audited every two (2) years and reapproved at a public meeting every five (5) years. This action will approve the update to the SSMP.

### RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Approve the City's Sewer System Management Plan update as required by the California State Water Resources Control Board.

### DISCUSSION:

In 2002, the Santa Ana Regional Water Quality Control Board (Region 8) established a regulation for management, operations, and maintenance of the City's sewer collection system. This program and plan successfully reduced sanitary sewer spills in Orange County and established several reporting and management plans for sewer system operators such as the City of Placentia. Due to the success of the regulation established by Region 8, the State decided to use it as a model to establish a statewide permit that requires each collection agency and city to follow similar standards and requirements.

On May 2, 2006, the Region 8 requirements were rescinded in-lieu of the updated state guidelines. The statewide permit required the approval of a SSMP by August 2, 2009. Since the City was in full compliance with the previous Region 8 mandate which included the creation and adoption of an SSMP, City staff recommended an updated SSMP be adopted per the State requirements. The City of Placentia's plan includes the following sections: Prohibitions and Provisions, Goals, Description of the Organization, Legal Authority, Operations and

**1.j.**  
**July 15, 2014**

Maintenance, Design and Performance Provisions, Overflow Emergency Response Plan, Fats, Oils, and Grease Control Program, System Evaluation and Capacity Assurance Plan, Monitoring, Measurement, Program Audits, Communications, and General Compliance Requirements. The intent of the SSMP is to provide a framework on how to manage the City's sewer system to eliminate all sewer overflows.

The WDR mandate requires the SSMP to be audited every two years and reapproved at a public meeting every five (5) years. The reapproval is due to the State in August 2014. The SSMP updates include minor changes to details regarding management, operation, and maintenance of the City's sanitary sewer collection system. Since implementation in 2002, sewer lines are cleaned on an annual basis and sewer spills have been dramatically reduced. As a result of the SSMP's significant size, a copy available on file at the Engineering Division Office for review.

**FISCAL IMPACT:**

None.

Prepared by:

Reviewed and approved:

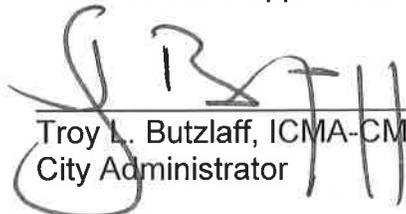


Michael McConaha  
Public Works Manager



Damien R. Arrula  
Assistant City Administrator

Reviewed and approved:

  
Troy L. Butzlaff, ICMA-CM  
City Administrator



# Placentia City Council

## AGENDA REPORT

**TO:** CITY COUNCIL  
**VIA:** CITY ADMINISTRATOR  
**FROM:** PUBLIC WORKS MANAGER  
**DATE:** JULY 15, 2014  
**SUBJECT:** APPROVE AMENDMENT NO. 2 TO MASTER FUNDING AGREEMENT NO. C-1-2778 BETWEEN THE ORANGE COUNTY TRANSPORTATION AUTHORITY AND THE CITY OF PLACENTIA FOR M2 COMPREHENSIVE TRANSPORTATION FUNDING PROGRAMS

**FISCAL IMPACT:** NONE

### **SUMMARY:**

On November 6, 1990, Orange County voters approved Measure M, which authorized the imposition of a one-half percent sales tax for a 20-year period effective April 1, 1991, to provide funding for regional and local transportation projects. On November 7, 2006, voters approved Renewed Measure M (M2). M2 is a 30-year, multi-billion dollar program extension of the original Measure M with a new slate of transportation projects and programs. The Orange County Transportation Authority (OCTA) requires each agency to enter into a Master Funding Agreement (MFA) to insure that projects are implemented as agreed and is required for the City to maintain its funding eligibility. Additionally, each agency must formally approve all necessary amendments of the funding agreement. It is anticipated that Placentia will receive approximately \$770,995 in fair share funds this year. This action will approve an amendment to the Master Funding Agreement between the OCTA and the City of Placentia that defines the specific terms, conditions, and funding responsibilities for the Comprehensive Transportation Funding Programs (CTFP) Measure M2 projects.

### **RECOMMENDATION:**

It is recommended that City Council take the following actions:

1. Approve Amendment No. 2 to Master Funding Agreement No. C-1-2778 for the Comprehensive Transportation Funding Programs, Measure M2 Projects; and
2. Authorize the Mayor to execute Amendment No. 2 to the Master Funding Agreement on behalf of the City, in a form approved by the City Attorney.

**1.k.**

**July 15, 2014**

**DISCUSSION:**

The OCTA Board of Directors approved the Renewed Measure M Eligibility Guidelines – Local Agency Preparation Manual on January 25, 2010 and subsequent amendments on March 14, 2011 and April 11, 2011. The OCTA Board of Directors approved an MFA with each agency on August 30, 2011. The City receives local fair share and other Measure M2 funds thus requiring an executed MFA and Amendments that define the specific terms and conditions and funding responsibilities between OCTA and the City for CTFP and Local Fair Share Program revenues.

Amendment No. 2 changes an amendment approved by the City Council on August 20, 2014, to now be identified as Amendment No. 1. Amendment No. 2 also allows OCTA to inspect and audit all work, materials, payroll, contracts, books, accounts, and other data and records of the City for a period of five (5) years after final payment by OCTA for CTFP projects. Local Fair Share program funds can also be inspected and audited for a period of five (5) years after expenditure of funds or five (5) years after final payment of debt service where local fair share revenues were pledged, whichever is longer. Amendment No. 2 to the MFA can be seen as Attachment No. 1 to this report.

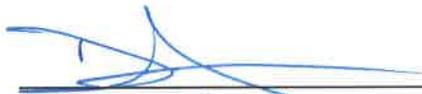
**FISCAL IMPACT:**

In order to receive \$770,995 in M2 fair share funds this year the City is required to execute an Amendment to the MFA with OCTA.

Prepared by:

  
\_\_\_\_\_  
Michael McConaha  
Public Works Manager

Reviewed and approved:

  
\_\_\_\_\_  
Damien R. Arrula  
Assistant City Administrator

Reviewed and approved:

  
\_\_\_\_\_  
Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachments:

1. Amendment No. 2 To Master Funding Agreement No. C-1-2778

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**AMENDMENT NO. 2 TO  
MASTER FUNDING AGREEMENT NO. C-1-2778  
BETWEEN  
ORANGE COUNTY TRANSPORTATION AUTHORITY  
AND  
CITY OF PLACENTIA  
FOR  
M2 COMPREHENSIVE TRANSPORTATION FUNDING PROGRAMS**

**THIS AMENDMENT NO. 2** is effective this \_\_\_\_ day of \_\_\_\_\_ 2014, by and between the Orange County Transportation Authority, 550 South Main Street, P.O. Box 14184, Orange, California 92863-1584, a public corporation of the State of California (hereinafter referred to as "AUTHORITY"), and the City of Placentia, 401 E. Chapman Ave. Placentia, CA 92870, a municipal corporation (hereinafter referred to as "AGENCY") each individually known as "Party" and collectively known as the "Parties".

**WITNESSETH:**

**WHEREAS**, by Agreement No. C-1-2778 dated August 30, 2011, as last changed by Amendment No. 2 (Revised) dated August 20, 2013, AUTHORITY and AGENCY entered into a Master Funding Agreement that defines the specific terms and conditions and funding responsibilities between AUTHORITY and AGENCY for Comprehensive Transportation Funding Programs (CTFP) and Local Fair Share Program Net Revenues;

**WHEREAS**, currently Letter Agreements and Amendments to the Master Funding Agreement (Amendments) are numbered sequentially as issued; and

**WHEREAS**, the Letter Agreements are sub-agreements to the Master Funding Agreement; and

**WHEREAS**, the AUTHORITY and AGENCY desire to separate the Letter Agreements from the Amendments and assign separate numbering conventions to each; and

/

**AMENDMENT NO. 2 TO  
AGREEMENT NO. C-1-2778**

1           **WHEREAS**, due to the change in the numbering convention for the Letter Agreements and  
2 Amendments, this Amendment No. 2 will revise the numbering for Amendments to Agreement No. C-1-  
3 2778 issued to date as follows: Amendment No. 2 (Revised) dated August 20, 2013 is changed to  
4 Amendment No. 1, with the subsequent Amendments to the Master Funding Agreement to be  
5 numbered sequentially beginning with this Amendment No. 2; and

6           **WHEREAS**, the next Letter Agreement to be issued will be No. 2 with Attachment A-2; and

7           **WHEREAS**, AUTHORITY is revising the audit language with no change to the maximum  
8 cumulative obligation; and

9           **NOW, THEREFORE**, it is mutually understood and agreed by AUTHORITY and AGENCY that  
10 agreement No. C-1-2778 is hereby amended in the following particulars only:

11           1. Amend **ARTICLE 5. DELEGATED AUTHORITY**, page 6 of 10, to delete in its entirety and  
12 in lieu thereof insert:

13           “The actions required to be taken by AGENCY in the implementation of this Agreement are  
14 delegated to its Director of Public Services, or his/her designee, and the actions required to be taken by  
15 AUTHORITY in the implementation of this Agreement are delegated to AUTHORITY’s Chief Executive  
16 Officer or designee.”

17           2. Amend **ARTICLE 6. AUDIT AND INSPECTION**, page 6 of 10, last changed by Amendment  
18 No. 2 dated August 20, 2013 (Revised) (now identified as Amendment No. 1), to delete in its entirety  
19 and in lieu thereof insert:

20           “AUTHORITY and AGENCY shall maintain a complete set of records in accordance with  
21 generally accepted accounting principles. Upon reasonable notice, AGENCY shall permit the  
22 authorized representatives of the AUTHORITY to inspect and audit all work, materials, payroll,  
23 contracts, books, accounts, and other data and records of AGENCY for a period of five (5) years after  
24 final payment by AUTHORITY for CTFP projects. For the Local Fair Share program, upon reasonable  
25 notice, AGENCY shall permit the authorized representatives of the AUTHORITY to inspect and audit all  
26 work, materials, payroll, contracts, books, accounts, and other data and records of AGENCY for a

1 period of five (5) years after expenditure of funds or five (5) years after final payment of debt service  
2 where local fair share revenues were pledged, whichever is longer. AUTHORITY shall have the right to  
3 reproduce any such books, records, and accounts. The above provision with respect to audits shall  
4 extend to and/or be included in contracts with AGENCY's contractor(s)."

5 3. Amend **ARTICLE 8. ADDITIONAL PROVISIONS**, page 9 of 10, Paragraph L, to update  
6 AUTHORITY's contact information.

7 **To AGENCY:**

**To AUTHORITY:**

8 City of Placentia  
9 401 E. Chapman Ave.  
10 Placentia, CA 92870

Orange County Transportation Authority  
550 South Main Street  
P.O. Box 14184  
Orange, CA 92863-1584

11  
12 ATTENTION: Michael McConaha  
13 Public Works Manager  
14 Tel: (714) 993-8131  
15 E-mail: mmconaha@placentia.org

ATTENTION: Michael Le  
Associate Contract Administrator  
Tel:(714) 560 – 5314  
E-mail: mle1@octa.net

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**AMENDMENT NO. 2 TO  
AGREEMENT NO. C-1-2778**

1 The balance of Agreement No. C-1-2778 remains unchanged

2 **IN WITNESS WHEREOF**, the parties hereto have caused this Amendment No. 2 to Agreement  
3 C-1-2778 to be executed as of the date first above written.

4 **CITY OF PLACENTIA**

**ORANGE COUNTY TRANSPORTATION AUTHORITY**

5 By: \_\_\_\_\_

By: \_\_\_\_\_

6 Scott W. Nelson  
7 Mayor

Meena Katakia  
Manager, Capital Projects

8 **ATTEST:**

**APPROVED AS TO FORM:**

9 By: \_\_\_\_\_

By: \_\_\_\_\_

10 Patrick J. Melia  
11 City Clerk

Kennard R. Smart, Jr.  
General Counsel

12 **APPROVED AS TO FORM:**

13  
14 By: \_\_\_\_\_

15 Andrew V. Arczynski  
16 City Attorney

17 Dated: \_\_\_\_\_

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# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: ASSISTANT CITY ADMINISTRATOR

DATE: JULY 15, 2014

SUBJECT: **RECOMMENDATION TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH CHARLES RANGEL FOR CONTRACT PLANNING AND DEVELOPMENT SERVICES**

FISCAL  
IMPACT: EXPENSE: NOT-TO-EXCEED \$157,000  
BUDGETED IN: (ACCOUNT NO: 102531-6290)

### **SUMMARY:**

In December, 2013 the City Administrator approved a Letter of Agreement with a planning consultant, Charles Rangel, to provide planning services. On February 18, 2014, the City Council increased the scope of the agreement with an amount not-to-exceed \$46,000 to continue planning services until the end of the fiscal year 2014. This action will approve an agreement with Mr. Rangel to continue these services through the end of the fiscal year 2014-15.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve the Professional Services Agreement with Charles Rangel to provide professional contract planning services related to the Planning Division; and
2. Authorize the City Administrator to execute the agreement on behalf of the City, in the form approved by the City Attorney.

### **DISCUSSION:**

As a result of budget cuts and staff attrition, the Planning Department has no full-time staff and is completely dependent on contractual staff services to perform planning services including review of planning applications, General Plan and Zoning Code determinations, public counter assistance, and staffing of the Planning Commission.

In December 2013, Mr. Rangel was retained under Letter Agreement to provide contract planning services on an interim basis. Mr. Rangel has extensive land use/development

**1.I.**  
**July 15, 2014**

experience in both the public and private sectors. He has held planning positions with private developers, as well as served as Community Development Director for the City of Chino Hills. Mr. Rangel was recognized with the Distinguished Leadership Award by the American Planning Association in 2011.

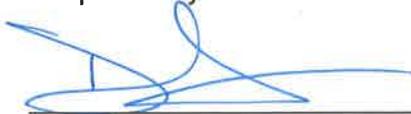
Staff is currently reviewing the service model options for planning and building services to determine whether to continue to contract for services or to hire in-house staff. Until such a time as a determination is made, the City still needs an experienced professional to provide planning services. It is recommended that the City continue to utilize Mr. Rangel as a contract planner through the end of the fiscal year 2014-15 to ensure continuity of service to the community during this review.

In addition to Mr. Rangel's services the agreement and not-to-exceed budget will provide for a contract Planning Technician position for up to 20 hrs. per week. The Planning Technician will assist in routing zoning inquiries as well as public counter and coordination of review of development applications.

**FISCAL IMPACT:**

Funding is included in the Fiscal Year 2014-15 General Fund budget, (Account No.: 102531-6290.) Even with the cost of contract planning services, the City will realize savings by not filling existing vacant positions in the Planning Division.

Prepared by:



Damien R. Arrula  
Assistant City Administrator

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM  
City Administrator

**Attachment:**

1. Professional Services Agreement

**CITY OF PLACENTIA  
CONSULTING SERVICES AGREEMENT**

This Agreement is made and entered into this 1<sup>st</sup> day of July, 2014, by and between the City of Placentia, a Charter City and municipal corporation (hereinafter "CITY") and Ragged Robin Ranch, a California Corporation (hereinafter "CONSULTANT").

**A. Recitals.**

(i). CITY requires professional services pertaining to current and advance planning as well as planning and development process management relating to the CITY's development services and planning operations ("Work" hereinafter).

(ii). CITY desires to retain CONSULTANT to perform professional services necessary to render advice and assistance to CITY with regard to the Work.

(iii). CONSULTANT is qualified to perform such services and is willing to perform such professional services as hereinafter defined.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein it is agreed by and between CITY and CONSULTANT as follows:

**B. Agreement.**

**1. Definitions:** The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:

(a). **Administrator:** The City Administrator of CITY or his or her designee.

(b). **Scope of Services:** The provision of current and advance planning as well as planning and development process management relating to the CITY's development services and planning operations services, per the Scope of Services attached to this Agreement as Exhibit "A" and incorporated herein by reference ("services"). CONSULTANT warrants that all services and work shall be performed in a competent, professional, and satisfactory manner in accordance with all standards prevalent in the industry. In the event of any inconsistency between the terms contained in the Scope of Services and the terms set forth in this Agreement, the terms set forth in this Agreement shall govern.

**2. Hours of Service:** CONSULTANT shall task Charles Rangel to be present daily at CITY's City Hall from 8:00 a.m. to 3:30 p.m., plus attendance at Planning Commission meetings, and/or other meetings as directed by the City Administrator to coincide with CITY's hours of operation (Monday – Thursday) approximately thirty (30) hours per week.

**3. Payment for Services:** CITY shall pay CONSULTANT a maximum sum of \$67.50 per hour for Senior Planner services and maximum sum of \$40 per hour for Planning Technician services for a total sum not to exceed amount of \$157,000 for the performance of the services. Said sum shall cover the cost of all staff time and all other direct and indirect costs or fees, including the work of employees, consultants and subcontractors to CONSULTANT. Payment to CONSULTANT, by CITY, shall be made bi-weekly based upon time records submitted for approval. CONSULTANT shall maintain timekeeping records with regard to project-specific services in order that CITY may charge back costs incurred hereunder to specific projects.

**4. CITY Assistance to CONSULTANT:** CITY agrees to provide to CONSULTANT (a). Information and assistance available to City pertaining to projects. (b). Photographically reproducible copies of maps and other information, if available, which CONSULTANT considers necessary in order to complete the Work. (c). Such information as is generally available from CITY files applicable to the Work. (d). Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONSULTANT's responsibility to make all initial contact with respect to the gathering of such information.

**5. Records and Documents:** (a). CONSULTANT shall maintain complete and accurate records with respect to time and project related documents and other such information required by CITY that relate to the performance of services under this Agreement. CONSULTANT shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible to the Administrator. CONSULTANT shall provide free access to the Administrator at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; shall permit CITY to make transcripts therefrom as necessary; and shall allow the inspection of all work, data, documents, proceedings, payroll documents, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b). Upon completion of, or in the event of termination or suspension of this Agreement, all original Documents notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of CITY and may be used, reused, or otherwise disposed of by CITY without the permission of CONSULTANT. With respect to computer files, CONSULTANT shall make available to CITY, at CONSULTANT'S office and upon reasonable written request by CITY, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

**6. Suspension or Termination:** (a). CITY may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon CONSULTANT at least ten (10) days prior written notice. Upon receipt of said notice, CONSULTANT shall immediately cease all work under this Agreement,

unless the notice provides otherwise. If CITY suspends or terminates a portion of this Agreement, such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b). In the event this Agreement is terminated pursuant to this Section, CITY shall pay to CONSULTANT the actual value of the work performed up to the time of termination, provided that the work performed is of value to CITY. Upon termination of the Agreement pursuant to this Section, CONSULTANT will submit an invoice to CITY pursuant to § 3 and shall provide to CITY any and all Documents, whether in draft or final form, prepared by CONSULTANT as of the date of termination. CONSULTANT may not terminate this Agreement except for cause.

**7. Default of CONSULTANT:** (a). CONSULTANT's failure to comply with the provisions of this Agreement shall constitute a default. In the event CONSULTANT is in default for cause under the terms of this Agreement, CITY shall have no obligation or duty to continue compensating CONSULTANT for any work performed after the date of default and CITY may terminate this Agreement immediately by written notice to CONSULTANT. If such failure by CONSULTANT to make progress in the performance of work hereunder arises out of causes beyond CONSULTANT's control, and without fault or negligence of CONSULTANT, the same shall not be considered a default.

(b) If the Administrator determines CONSULTANT is in default in the performance of any of the terms or conditions of this Agreement, the Administrator shall cause to be served upon CONSULTANT written notice of default. CONSULTANT shall have ten (10) calendar days after service of said notice in which to cure the default by rendering satisfactory performance. In the event that CONSULTANT fails to cure its default within such period of time, CITY shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

**8. Notices and Designated Representatives:** Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in this Section 8. The below-named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

To City: City of Placentia  
401 E. Chapman Ave.  
Placentia, California 92870-6101  
Attention: City Administrator

To Consultant: Ragged Robin Ranch  
Charles Rangel, President  
10115 Victoria Ave.  
Riverside, CA 92503

Any such notices, demands, invoices and written communications, by mail, shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States mail, postage prepaid and properly addressed as set forth above.

**9. Insurance:** (a). CONSULTANT shall neither commence work under this Agreement until it has obtained all insurance required hereunder in a company or companies acceptable to CITY nor shall CONSULTANT allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. CONSULTANT shall take out and maintain at all time during the term of this Agreement policies of insurance as required by Exhibit "B," attached hereto and by this reference herein incorporated.

(b). Minimum insurance limits shall be as specified in Exhibit "B."

(c). In addition to the requirements of Exhibit "B," and prior to commencing work on the Work, CONSULTANT shall furnish to CITY a certificate of insurance as proof that it has taken out full workers' compensation insurance for all persons whom CONSULTANT may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California.

(d). In accordance with the provisions of California Labor Code § 3700, every employer shall secure the payment of compensation to his employees. CONSULTANT prior to commencing work, shall sign and file with CITY a certification as follows:

"I am aware of the provisions of § 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

(e). CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of CITY to inform CONSULTANT of non-compliance with any insurance requirement in no way imposes any additional obligations on CITY nor does it waive any rights hereunder in this or any other regard.

(f). CONSULTANT may effect for CONSULTANT's own account insurance not required under this Agreement.

**10. Indemnification:** CONSULTANT shall defend, indemnify and save harmless CITY, its elected and appointed officials, officers, agents and employees ("Indemnitees"), from all liability from loss, damage or injury to persons or property, including the payment by CONSULTANT of any and all legal costs and attorneys' fees, in any manner arising out of the acts and/or omissions of CONSULTANT pursuant to

this Agreement, including, but not limited to, all consequential damages, to the maximum extent permitted by law. In furtherance thereof, CONSULTANT agrees as follows:

(a). To the full extent permitted by law, CONSULTANT shall indemnify, protect, defend and hold harmless the Indemnitees from and against any liability (including Claims) where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by CONSULTANT or by any individual or entity for which CONSULTANT is legally liable, including but not limited to officers, agents, employees or subcontractors of CONSULTANT.

(b). **Obligation to Defend.** It shall be the sole responsibility and duty of CONSULTANT to fully pay for and indemnify the Indemnitees for the costs of defense, including but not limited to attorney's fees and costs, for all Claims against CITY and the Indemnitees, whether covered or uncovered by CONSULTANT's insurance, against the City and/or the Indemnitees which arise out of any type of omission or error, negligent or wrongful act, of CONSULTANT, its officers, agents, employees, or subcontractors. CITY shall have the right to select defense counsel.

**11. Assignment:** Because of the specialized nature of the services to be rendered pursuant to this Agreement, only Charles Rangel shall perform the services described in this Agreement, except as may be approved, in writing, by CITY's City Administrator.

**12. Release of Information/Conflict of Interest:** (a). All information gained by CONSULTANT in performance of this Agreement shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. CONSULTANT shall not, without written authorization from the Administrator or unless requested by CITY's City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any work or property located within the CITY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.

(b). CONSULTANT shall promptly notify CITY should CONSULTANT be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any work or property located within the CITY. CITY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding. CONSULTANT agrees to cooperate fully with CITY and to provide the opportunity to review any response to discovery requests provided by Consultant. However, CITY's right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

**13. Independent Contractor:** The Parties hereto agree that CONSULTANT is an independent contractor under this Agreement and shall not be construed for any purpose to be employees of CITY.

**14. Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of California.

**15. Attorney's Fees:** In the event any legal proceeding is instituted to enforce any term or provision of the Agreement, the prevailing party in said legal proceeding shall be entitled to recover attorneys' fees and costs from the opposing party in an amount determined by the court to be reasonable.

**15. Entire Agreement:** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party which is not embodied herein nor any other agreement, statement, or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement shall be effective only if it is in writing signed by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first set forth above:

CONSULTANT

\_\_\_\_\_  
Ragged Robin Ranch  
Charles Rangel, President

CITY

\_\_\_\_\_  
Troy L. Butzlaff, ICMA-CM  
City Administrator

ATTEST: \_\_\_\_\_  
City Clerk

Approved as to form:

\_\_\_\_\_  
Andrew V. Arczynski,  
City Attorney



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: ASSISTANT CITY ADMINISTRATOR

DATE: JULY 15, 2014

SUBJECT: **RECOMMENDATION TO APPROVE PROFESSIONAL SERVICES AGREEMENT WITH DEBORAH REIMER FOR CONTRACT BUILDING SUPPORT SERVICES**

FISCAL  
IMPACT: EXPENSE: NOT-TO-EXCEED \$78,000  
BUDGETED IN: (ACCOUNT NO.: 102532-6290)

### **SUMMARY:**

In February 2014 the City Administrator approved a Letter of Agreement with a building technician consultant, Deborah Reimer, to provide temporary staffing services as Development Services Coordinator in the City's Building Division for an amount not-to-exceed \$6,500 per month until the end of the fiscal year 2013-14. This action will approve a Professional Services Agreement with Ms. Reimer to continue these services through the end of the fiscal year 2014-15.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve the Professional Services Agreement with Deborah Reimer to provide professional building support services related to the Building Division; and
2. Authorize the City Administrator to execute the agreement on behalf of the City, in a form approved by the City Attorney.

### **DISCUSSION:**

The position of Development Services Coordinator within the Building Division is currently vacant. This position serves a critical function and is responsible for the coordination of work flow and collaboration between divisions/departments, as well as a number of duties ranging from providing customer service at the public counter, processing of building permits and applications, coordination of building inspections, routing and approval of plans, and providing support to the Chief Building Official.

**1.m.**  
**July 15, 2014**

In February 2014, Ms. Reimer was retained under Letter Agreement to serve as the Development Services Coordinator on an interim basis. Ms. Reimer has prior experience in Building Division operations from her many years of employment with the City of Chino Hills, as well as her work as a permit expeditor serving the development industry.

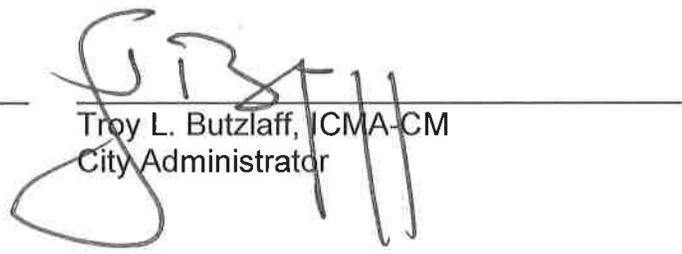
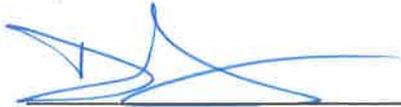
As a cost savings measure the City Administrator has determined to leave the Development Services Coordinator position vacant and to continue utilizing contractual staffing. It is recommended that Ms. Reimer continue to provide services through the end of the fiscal year 2014-15 to ensure continuity of service to the community.

**FISCAL IMPACT:**

Funding is included in the Fiscal Year 2014-15 General Fund budget, (Account No.: 102532-6290.) Even with the cost for contract staffing, the City will realize significant savings by not backfilling the current Development Services Coordinator position.

Prepared by:

Reviewed and approved:



Damien R. Arrula  
Assistant City Administrator

Troy L. Butzlaff, ICMA-CM  
City Administrator

**Attachment:**

1. Professional Services Agreement

**CITY OF PLACENTIA  
CONSULTING SERVICES AGREEMENT**

This Agreement is made and entered into this 15<sup>th</sup> day of July, 2014 by and between the City of Placentia, a Municipal Corporation and Charter City (hereinafter "CITY") and Deborah Reimer [*a sole proprietorship*] (hereinafter "CONSULTANT").

**A. Recitals.**

(i). CITY requires professional services pertaining to providing building technician services.

("Work" hereinafter).

(ii). CONSULTANT has now submitted a proposal for the performance of such services, pursuant to the terms and provisions hereof.

(iii). CITY desires to retain CONSULTANT to perform professional services necessary to render advice and assistance to CITY with regard to the Work.

(iv). CONSULTANT represents that it is qualified to perform such services and is willing to perform such professional services as hereinafter defined.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein it is agreed by and between CITY and CONSULTANT as follows:

**B. Agreement.**

**1. Definitions:** The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:

(a). Administrator: The City Administrator of CITY or his or her designee.

(b). Scope of Services: The provision of building technician services, Scope of Services attached to this Agreement as Exhibit "A" and incorporated herein by reference (the "services"), which includes the agreed upon schedule of performance and the schedule of fees. Consultant warrants that all services and work shall be performed in a competent, professional, and satisfactory manner in accordance with all standards prevalent in the industry. In the event of any inconsistency between the terms contained in the Scope of Services and the terms set forth in this Agreement, the terms set forth in this Agreement shall govern.

**2. Time of Completion:** (a). The time for completion of the services is an essential condition of this Agreement. CONSULTANT shall prosecute regularly and diligently the Work in accordance with the agreed-upon schedule of performance set forth in Exhibit "A." CONSULTANT shall not be accountable for delays in the progress

of its work caused by any condition beyond CONSULTANT's control and without the fault or negligence of CONSULTANT. Delays shall not entitle CONSULTANT to any additional compensation regardless of the party responsible for the delay.

(b). CONSULTANT shall supply copies of all requisite maps, surveys, reports, plans, models, computer files, and documents (hereinafter collectively referred to as "Documents") including all supplemental technical documents, as described in Exhibit "A" to CITY within the time specified herein. Copies of the Documents shall be in such numbers as are required by Exhibit "A."

(c). CONSULTANT shall, at CONSULTANT's sole cost and expense, secure and hire such other persons as may, in the opinion of CONSULTANT, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONSULTANT, CONSULTANT hereby warrants that such persons shall be fully qualified to perform services required hereunder. CONSULTANT further agrees that no subcontractor shall be retained by CONSULTANT except upon the prior written approval of CITY.

**3. Payment for Services:** (a). CITY shall pay CONSULTANT a maximum sum of \$78,000 for the performance of the services. This sum shall cover the cost of all staff time and all other direct and indirect costs or fees, including the work of employees, consultants and subcontractors to CONSULTANT. Payment to CONSULTANT, by CITY, shall be made in accordance with the schedule set forth below.

(b). Payments to CONSULTANT shall be made by CITY in accordance with the invoices submitted by CONSULTANT, on a monthly basis, and such invoices shall be paid within a reasonable time after said invoices are received by CITY. All charges shall be in accordance with Exhibit "A" either with respect to hourly rates or lump sum amounts for individual tasks. In no event, however, will said invoices exceed 95% of individual task totals described in Exhibit "A."

(c). CONSULTANT agrees that, in no event, shall CITY be required to pay to CONSULTANT any sum in excess of 95% of the maximum payable hereunder prior to receipt by CITY of all final Documents, together with all supplemental technical documents, as described herein, and the Work is completed, acceptable in form and content to CITY. Final payment shall be made not later than 60 days after presentation of final Documents and acceptance thereof by CITY.

(d). Additional services: Payment for additional services requested, in writing, by CITY, and not included in CONSULTANT's proposal as set forth in Exhibit "A" shall be paid on a reimbursement basis in accordance with the fee schedule set forth in said Exhibit "A." Any such additional services must be approved, in advance, in writing, by the Administrator. Charges for additional services shall be invoiced on a monthly basis and shall be paid by CITY within a reasonable time after said invoices are received by CITY.

**4. CITY Assistance to CONSULTANT:** CITY agrees to provide to CONSULTANT:

- (a). Information and assistance as set forth in Exhibit "A" hereto.
- (b). Photographically reproducible copies of maps and other information, if available, which CONSULTANT considers necessary in order to complete the Work.
- (c). Such information as is generally available from CITY files applicable to the Work.
- (d). Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONSULTANT's responsibility to make all initial contact with respect to the gathering of such information.

**5. Records and Documents:** (a). CONSULTANT shall maintain complete and accurate records with respect to time, sales, costs, expenses, receipts and other such information required by CITY that relate to the performance of services under this Agreement. CONSULTANT shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible to the Administrator. CONSULTANT shall provide free access to the Administrator at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; shall permit CITY to make transcripts therefrom as necessary; and shall allow the inspection of all work, data, documents, proceedings, payroll documents, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b). Upon completion of, or in the event of termination or suspension of this Agreement, all original Documents notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of CITY and may be used, reused, or otherwise disposed of by CITY without the permission of CONSULTANT. With respect to computer files, CONSULTANT shall make available to CITY, at the CONSULTANT'S office and upon reasonable written request by CITY, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

**6. Suspension or Termination:** (a). CITY may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon CONSULTANT at least ten (10) days prior written notice. Upon receipt of

said notice, CONSULTANT shall immediately cease all work under this Agreement, unless the notice provides otherwise. If CITY suspends or terminates a portion of this

Agreement, such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b). In the event this Agreement is terminated pursuant to this Section, CITY shall pay to CONSULTANT the actual value of the work performed up to the time of termination, provided that the work performed is of value to CITY. Upon termination of the Agreement pursuant to this Section, CONSULTANT will submit an invoice to CITY pursuant to § 3 and shall provide to CITY any and all Documents, whether in draft or final form, prepared by CONSULTANT as of the date of termination. CONSULTANT may not terminate this Agreement except for cause.

**7. Default of CONSULTANT:** (a). CONSULTANT's failure to comply with the provisions of this Agreement shall constitute a default. In the event CONSULTANT is in default for cause under the terms of this Agreement, CITY shall have no obligation or duty to continue compensating CONSULTANT for any work performed after the date of default and CITY may terminate this Agreement immediately by written notice to CONSULTANT. If such failure by CONSULTANT to make progress in the performance of work hereunder arises out of causes beyond CONSULTANT's control, and without fault or negligence of CONSULTANT, the same shall not be considered a default.

(b). If the Administrator CONSULTANT is in default in the performance of any of the terms or conditions of this Agreement, the Administrator shall cause to be served upon CONSULTANT written notice of default. CONSULTANT shall have ten (10) calendar days after service of said notice in which to cure the default by rendering satisfactory performance. In the event that CONSULTANT fails to cure its default within such period of time, CITY shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

**8. Notices and Designated Representatives:** Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in this § 8. The below-named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

To City: City of Placentia  
401 E. Chapman Ave.  
Placentia, California 92870-6101  
Attention: City Administrator

To Consultant: Deborah Reimer  
8352 Renwick Drive  
Corona, CA 92883

Any such notices, demands, invoices and written communications, by mail, shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States mail, postage prepaid and properly addressed as set forth above.

**9. Insurance:** (a). CONSULTANT shall neither commence work under this Agreement until it has obtained all insurance required hereunder in a company or companies acceptable to CITY nor shall CONSULTANT allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. CONSULTANT shall take out and maintain at all time during the term of this Agreement policies of insurance as required by Exhibit "B," attached hereto and by this reference herein incorporated.

(b). Minimum insurance limits shall be as specified in Exhibit "A."

(c). In addition to the requirements of Exhibit "B," and prior to commencing work on the Work, CONSULTANT shall furnish to CITY a certificate of insurance as proof that it has taken out full workers' compensation insurance for all persons whom CONSULTANT may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California.

(d). In accordance with the provisions of California Labor Code § 3700, every employer shall secure the payment of compensation to his employees. CONSULTANT prior to commencing work, shall sign and file with CITY a certification as follows:

"I am aware of the provisions of § 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

(e). CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of CITY to inform CONSULTANT of non-compliance with any insurance requirement in no way imposes any additional obligations on CITY nor does it waive any rights hereunder in this or any other regard.

(f). CONSULTANT may effect for its own account insurance not required under this Agreement.

**10. Indemnification:** CONSULTANT shall defend, indemnify and save harmless CITY, its elected and appointed officials, officers, agents and employees ("Indemnitees"), from all liability from loss, damage or injury to persons or property, including the payment by CONSULTANT of any and all legal costs and attorneys' fees, in any manner arising out of the acts and/or omissions of CONSULTANT pursuant to this Agreement, including, but not limited to, all consequential damages, to the maximum extent permitted by law. In furtherance thereof, CONSULTANT agrees as follows:

(a). Indemnification for Professional Liability. Where the law establishes a professional standard of care for CONSULTANT's services, to the fullest extent permitted by law, CONSULTANT shall defend, indemnify, protect and hold harmless the Indemnitees from and against any and all claims, charges, complaints, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, including but not limited to the extent same are caused or contributed to in whole or in part whether actual or threatened which relate to or arise out of any act, omission, occurrence, condition, event, transaction, or thing which was done, occurred, or omitted to be done ("Claims"), by CONSULTANT, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement without regard to whether such Claims arise under federal, state, or local constitutions, statutes, rules or regulations, or the common law. With respect to the design of public improvements, CONSULTANT shall not be liable for any injuries or property damage resulting from the reuse of the design at a location other than that specified in Exhibit "A" without the written consent of CONSULTANT.

(b). Indemnification for Other Than Professional Liability. In addition to indemnification related to the performance of professional services and to the full extent permitted by law, CONSULTANT shall further indemnify, protect, defend and hold harmless the Indemnitees from and against any liability (including Claims) where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by CONSULTANT or by any individual or entity for which CONSULTANT is legally liable, including but not limited to officers, agents, employees or subcontractors of CONSULTANT.

(c). General Indemnification Provisions. CONSULTANT agrees to obtain executed indemnity agreements which indemnify, protect, defend and hold harmless the Indemnitees from liability, with provisions identical to those set forth here in this § 10 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required, such failure shall be deemed a material breach of this Agreement, and Consultant agrees to be fully responsible according to the terms of this entire § 10. CITY shall have no obligation to ensure compliance with this Section by CONSULTANT and failure to do so will in no way act as a waiver. This obligation to indemnify and defend is binding on the successors, assigns or heirs of Consultant, and shall survive the termination of this Agreement or this § 10.

(d). Obligation to Defend. It shall be the sole responsibility and duty of CONSULTANT to fully pay for and indemnify the Indemnitees for the costs of defense, including but not limited to attorney's fees and costs, for all Claims against CITY and the Indemnitees, whether covered or uncovered by CONSULTANT's insurance, against the City and/or the Indemnitees which arise out of any type of omission or error, negligent or

wrongful act, of CONSULTANT, its officers, agents, employees, or subcontractors. CITY shall have the right to select defense counsel.

**11. Assignment:** Because of the specialized nature of the services to be rendered pursuant to this Agreement, only Deborah Reimer shall perform the services described in this Agreement. Deborah Reimer may use assistants, under direct supervision, to perform some of the services under this Agreement. CONSULTANT shall provide CITY fourteen (14) days' notice prior to the departure of Deborah Reimer from CONSULTANT's employ. Should he/she leave CONSULTANT's employ, CITY shall have the option to immediately terminate this Agreement, within three (3) days of the close of said notice period. Upon termination of this Agreement, CONSULTANT's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between CITY and CONSULTANT.

**12. Licenses/Certifications:** At all times during the term of this Agreement, CONSULTANT shall keep and maintain, in full force and effect, all licenses or certifications required of CONSULTANT by law for the performance of the services described in this Agreement.

**13. Legal Responsibilities:** (a). Legal Requirements. CONSULTANT shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. CONSULTANT shall at all times observe and comply with all such laws and regulations. Neither CITY, nor its elected or appointed officers, employees or agents shall be liable at law or in equity occasioned by failure of CONSULTANT to comply with this Section.

(b). Non-liability of City Officers and Employees. No elected or appointed officer, official, employee or agent of CITY shall be personally liable to CONSULTANT, or any successor-in-interest, in the event of any default or breach by CITY or for any amount which may become due to CONSULTANT or to its successor, or for breach of any obligation of the terms of this Agreement.

(c). Undue Influence. CONSULTANT declares and warrants that no undue influence or pressure is used against or in concert with any elected or appointed officer, official, employee or agent of CITY in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No elected or appointed officer, official, employee or agent of CITY will receive compensation, directly or indirectly, from CONSULTANT, or from any officer, employee or agent of CONSULTANT, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling CITY to any and all remedies at law or in equity.

(d). No Benefit to Employees. No elected or appointed officer, official, employee or agent of CITY, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Work during his/her tenure, or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Work performed under this Agreement.

(e). Pursuant to the City's Conflict of Interest Code, the City Administrator may determine that the person(s) performing work hereunder may act in a decision making capacity thereby requiring said person(s) to file an appropriate Conflict of Interest Statement in accordance with the City's Conflict of Interest Code.

(f). Nondiscrimination. In connection with its performance under this Agreement, CONSULTANT shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, marital status, ancestry, or national origin. CONSULTANT shall ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, color, sex, age, marital status, ancestry, or national origin. Such actions shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, or selection for training, including apprenticeship.

**14. Patent/Copyright:** (a). To the fullest extent permissible under law, and in lieu of any other warranty by CITY or CONSULTANT against patent or copyright infringement, statutory or otherwise, it is agreed that CONSULTANT shall defend at its expense any claim or suit against CITY on account of any allegation that any item furnished under this Agreement, or the normal use or sale thereof arising out of the performance of this Agreement, infringes upon any presently existing U.S. letters patent or copyright and CONSULTANT shall pay all costs and damages finally awarded in any such suit or claim, provided that CONSULTANT is promptly notified in writing of the suit or claim and given authority, information and assistance at CONSULTANT'S expense for the defense of same, and provided such suit or claim arises out of, pertains to, or is related to the negligence, recklessness or willful misconduct of CONSULTANT. However, CONSULTANT will not indemnify CITY if the suit or claim results from: (1) CITY's alteration of a deliverable, such that CITY's alteration of such deliverable created the infringement upon any presently existing U.S. letters patent or copyright; or (2) the use of a deliverable in combination with other material not provided by CONSULTANT when it is such use in combination which infringes upon an existing U.S. letters patent or copyright.

(b). CONSULTANT shall have sole control of the defense of any such claim or suit and all negotiations for settlement thereof and CONSULTANT shall not be obligated to indemnify CITY under any settlement made without CONSULTANT's consent or in the event CITY fails to cooperate in the defense of any suit or claim, provided, however, that such defense shall be at CONSULTANT's expense. If the use or sale of such item is enjoined as a result of the suit or claim, CONSULTANT, at no expense to CITY, shall

obtain for CITY the right to use and sell the item, or shall substitute an equivalent item acceptable to CITY and extend this patent and copyright indemnity thereto.

**15. Release of Information/Conflict of Interest:** (a). All information gained by CONSULTANT in performance of this Agreement shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. CONSULTANT, its officers, employees, agents, or subconsultants, shall not, without written authorization from the Administrator or unless requested by CITY's City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any work or property located within the CITY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.

(b). CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any work or property located within the CITY. CITY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding. CONSULTANT agrees to cooperate fully with CITY and to provide the opportunity to review any response to discovery requests provided by Consultant. However, CITY's right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

**16. Damages:** In the event CONSULTANT fails to submit to CITY the completed Work, together with all documents and supplemental material required hereunder, in public hearing form to the reasonable satisfaction of CITY, within the time set forth herein, or as may be extended by written consent of the parties hereto, CONSULTANT shall pay to CITY, as liquidated damages and not as a penalty, the sum of \_\_\_\_\_ dollars (\$ ) per day for each day CONSULTANT is in default, which sum represents a reasonable endeavor by the parties hereto to estimate a fair compensation for the foreseeable losses that might result from such a default in performance by CONSULTANT, and due to the difficulty which would otherwise occur in establishing actual damages resulting from such default, unless said default is caused by CITY or by acts of God, acts of the public enemy, fire, floods, epidemics, or quarantine restrictions.

**17. Independent Contractor:** The Parties hereto agree that CONSULTANT and its employers, officers and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of CITY.

**18. Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the State of California.

**19. Attorney's Fees:** In the event any legal proceeding is instituted to enforce any term or provision of the Agreement, the prevailing party in said legal proceeding shall be entitled to recover attorneys' fees and costs from the opposing party in an amount determined by the court to be reasonable.

**20. Authority to Execute:** The person or persons executing this Agreement on behalf of CONSULTANT warrant(s) and represent(s) that he/she has the authority to execute this Agreement on behalf of CONSULTANT and has the authority to bind CONSULTANT to the performance of CONSULTANT's obligations hereunder.

**21. Entire Agreement:** This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party which is not embodied herein nor any other agreement, statement, or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement shall be effective only if it is in writing signed by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first set forth above:

CONSULTANT

\_\_\_\_\_  
Deborah Reimer

CITY

\_\_\_\_\_  
Scott W. Nelson, Mayor

Approved as to form:

ATTEST:

\_\_\_\_\_  
Patrick J. Melia, City Clerk

\_\_\_\_\_  
Andrew V. Arczynski,  
City Attorney



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CITY ENGINEER

DATE: JULY 15, 2014

SUBJECT: **RECOMMENDATION TO ACCEPT INTEREST IN REAL PROPERTY**  
**APNs: 340-401-51, 340-421-13, 340-413-05, 340-412-21**

FINANCIAL  
IMPACT: NONE

### **SUMMARY:**

During the 1970's the City was deeded certain parcels for parkway landscaping purposes through the recordation of subdivision maps. Staff has discovered that formal transfer of the properties from the previous property owner to the City never occurred. The City has maintained the parkway areas for many years through the City Landscape Maintenance District (LMD) No. 92-1. This action will authorize the City Engineer to sign a Certificate of Acceptance to clarify City ownership of the parcels.

### **RECOMMENDATION:**

It is recommended that the City Council take the following action:

1. Authorize the City Engineer to sign a Certificate of Acceptance, in a form acceptable to the City Attorney, accepting interest in real property for APNs 340-401-51, 340-421-13, 340-413-05, and 340-412-21 consistent with offers of dedication as shown on recorded Tract Map No. 9113 and Tract Map No. 8459 of official County Records.

### **DISCUSSION:**

It was recently discovered that certain parkway areas previously dedicated by a developer to the City sometime in the 1970's were never formally accepted by the City. The parcels are described in Attachment No. 1 to this report. Also attached (Attachment No. 3) for reference are assessor maps to assist with locating the remnant parcels.

This action conveys these parcels and accepts the improvements as follows: APN 340-401-51 located along the south side of Alta Vista near All American Way, APNs 340-412-21 and 340-413-05 located along the north side of Chapman Avenue near Mission Way, and APN 340-421-13 located along the north side of Chapman Avenue near Central Avenue. These parcels are part of the LMD No. 92-1 and the City is actively maintaining the parkway areas. Based upon the aforementioned information, Staff believes that the City should formally accept the interest in

**1.n.**  
**July 15, 2014**

the real property, thereby confirming the original intent of the arrangement between the previous property owner and the City.

**FISCAL IMPACT:**

None

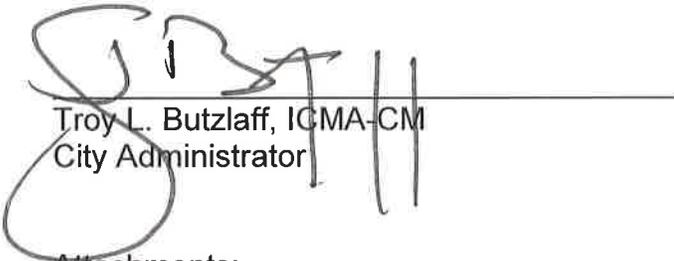
Prepared by:

  
\_\_\_\_\_  
Jim Smith  
City Engineer

Reviewed and approved:

  
\_\_\_\_\_  
Damien R. Arrula  
Assistant City Administrator

Reviewed and approved:

  
\_\_\_\_\_  
Troy L. Butzlaff, ICMA-CM  
City Administrator

Attachments:

1. Quitclaim Deed
2. Certificate of Acceptance
3. APN maps for location reference

Order No.  
Escrow No.  
Loan No.

**WHEN RECORDED, MAIL TO:**

Shapell Industries, Inc.  
11280 Corbin Avenue  
Porter Ranch, California 91326  
Attn: Caren Petroff

SPACE ABOVE THIS LINE FOR RECORDER'S USE

This document is recorded at the request of and for the benefit of the City of Irvine, and therefore is exempt from the payment of a recording fee pursuant to California Government Code §§ 6103 and 27383 and from payment of documentary transfer tax pursuant to California Revenue and Taxation Code § 11922.

The Undersigned

Signature of Declarant or Agent determining tax – Firm Name

APN(s): 340-401-51, 340-421-13, 340-413-05; 340-412-21

**QUITCLAIM DEED**

SHAPELL INDUSTRIES, INC., a Delaware corporation formerly known as S & S Construction Co., a California corporation, hereby REMISES, RELEASES AND QUITCLAIMS to

THE CITY OF PLACENTIA,

the real property in the City of Placentia, County of Orange, State of California, described as follows: See *Exhibit "I"* attached hereto and incorporated herein by this reference.

Dated: \_\_\_\_\_, 2014

SHAPELL INDUSTRIES, INC., a Delaware corporation

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

STATE OF CALIFORNIA        )  
  ) ss  
COUNTY OF LOS ANGELES    )

On \_\_\_\_\_, 2014, before me, \_\_\_\_\_,  
Notary Public, personally appeared \_\_\_\_\_

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same  
in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument  
the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that  
the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_

(SEAL)

**Exhibit "1"**  
**to**  
**Quitclaim Deed**

**LEGAL DESCRIPTION**

All of that certain real property located in the City of Placentia, County of Orange, State of California, described as follows:

**PARCEL 1:**

LOT A OF TRACT NORTH 9113, AS SHOWN ON A MAP RECORDED IN BOOK 374, PAGES 21, 22 AND 23 OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY. EXCEPTING THEREFROM ALL PETROLEUM, OIL, GAS, ASPHALTUM AND OTHER HYDROCARBON SUBSTANCES LYING BELOW A DEPTH OF 500 FEET MEASURED VERTICALLY FROM THE SURFACE OF SAID LAND BUT WITHOUT THE RIGHT OF SURFACE AND SUBSURFACE ENTRY ABOVE THE DEPTH OF 500 FEET MEASURED VERTICALLY FROM THE SURFACE THEREOF.

**PARCEL 2:**

LOT B OF TRACT NO. 8459, AS PER MAP RECORDED IN BOOK 382, PAGES 25, 26 AND 27 OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY. EXCEPTING THEREFROM ALL PETROLEUM, OIL, GAS, ASPHALTUM AND OTHER HYDROCARBON SUBSTANCES LYING BELOW A DEPTH OF 500 FEET MEASURED VERTICALLY FROM THE SURFACE OF SAID LAND BUT WITHOUT THE RIGHT OF SURFACE AND SUBSURFACE ENTRY ABOVE A DEPTH OF 500 FEET MEASURED VERTICALLY FROM THE SURFACE THEREOF BY DEED RECORDED AUGUST 21, 1979 IN BOOK 13196, PAGE 1300 OF OFFICIAL RECORDS.

**PARCEL 3:**

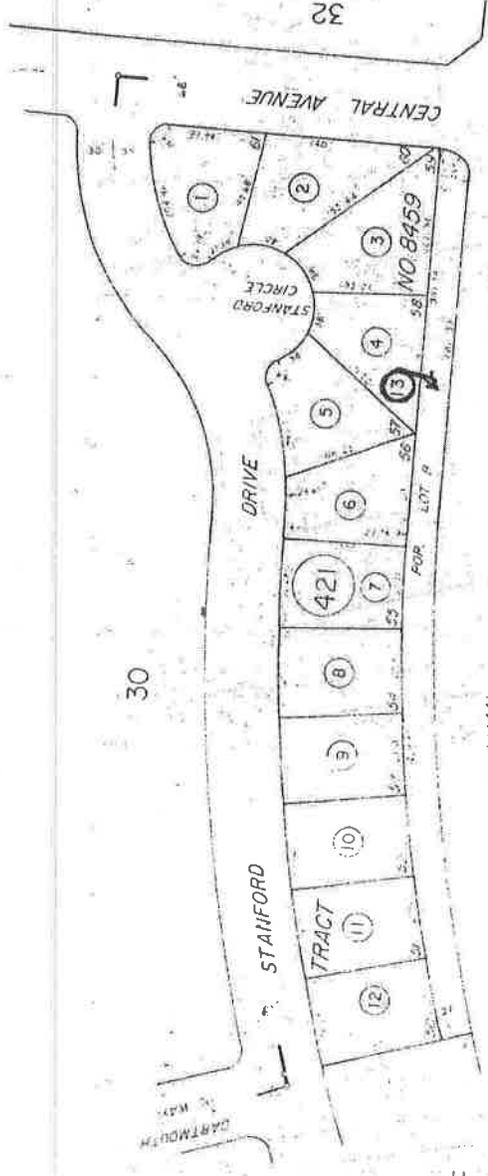
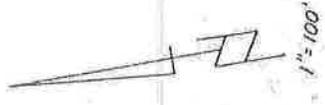
LOT A OF TRACT NO. 8459, AS PER MAP RECORDED IN BOOK 382, PAGES 25, 26 AND 27 OF MISCELLANEOUS MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY. EXCEPTING THEREFROM ALL PETROLEUM, OIL, GAS, ASPHALTUM AND OTHER HYDROCARBON SUBSTANCES LYING BELOW A DEPTH OF 500 FEET MEASURED VERTICALLY FROM THE SURFACE OF SAID LAND BUT WITHOUT THE RIGHT OF SURFACE AND SUBSURFACE ENTRY ABOVE A DEPTH OF 500 FEET MEASURED VERTICALLY FROM THE SURFACE THEREOF BY DEED RECORDED AUGUST 21, 1979 IN BOOK 13196, PAGE 1300 OF OFFICIAL RECORDS.



340-45

340-42

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MARCH 1977

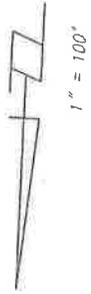
TRACT NO. 8459 M.M. 382-25, 26, 27

NOTE: ASSESSOR'S BLOCK & PARCEL NUMBERS

ASSESSOR'S BLOCK

340-40

340-41



42

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64

62

31

\* PRIVATE STREET

THIS MAP WAS PREPARED FOR ORANGE COUNTY, CALIFORNIA, BY THE PLANNING AND ENGINEERING DEPARTMENT OF THE COUNTY OF ORANGE. THE PLANNING AND ENGINEERING DEPARTMENT OF THE COUNTY OF ORANGE MAKES NO GUARANTEE AS TO THE ACCURACY OF THE INFORMATION CONTAINED HEREIN. THE USER OF THIS MAP ASSUMES ANY LIABILITY FOR THE USE OF THIS MAP. THE COUNTY OF ORANGE DOES NOT ASSUME ANY LIABILITY FOR THE USE OF THIS MAP.

ASSESSOR'S MAP  
 BOOK 340 PAGE 41

NOTE - ASSESSOR'S BLOCK &  
 PARCEL NUMBERS  
 SHOWN IN CIRCLES

TRACT NO. 8459 M.M. 382-25 to 27 inc.  
 TRACT NO. 15508 M.M. 766-13, 14

MARCH 1977

THIS MAP WAS PREPARED FOR ORANGE COUNTY, CALIFORNIA, BY THE PLANNING AND ENGINEERING DEPARTMENT OF THE COUNTY OF ORANGE. THE PLANNING AND ENGINEERING DEPARTMENT OF THE COUNTY OF ORANGE MAKES NO GUARANTEE AS TO THE ACCURACY OF THE INFORMATION CONTAINED HEREIN. THE USER OF THIS MAP ASSUMES ANY LIABILITY FOR THE USE OF THIS MAP. THE COUNTY OF ORANGE DOES NOT ASSUME ANY LIABILITY FOR THE USE OF THIS MAP.

ALL RIGHTS RESERVED.  
 NO WARRANTY IS MADE BY THE COUNTY ASSESSOR FOR THE ACCURACY OF THE INFORMATION CONTAINED HEREIN.  
 THE COUNTY ASSUMES NO LIABILITY FOR DAMAGES OF ANY KIND, INCLUDING CONSEQUENTIAL DAMAGES, ARISING FROM THE USE OF THIS INFORMATION.  
 COUNTY OF ORANGE, CALIFORNIA

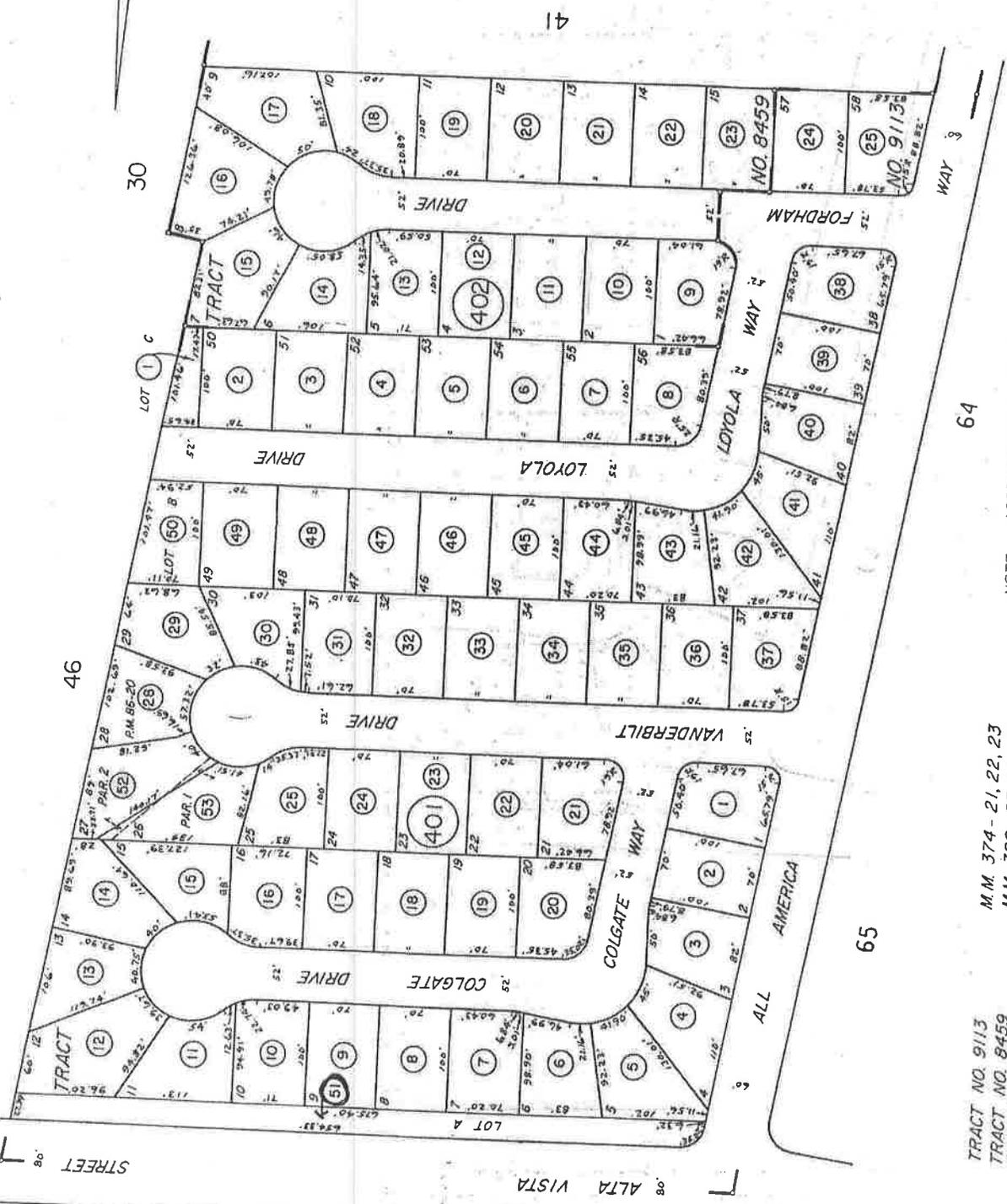
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1-1-98

THIS MAP WAS PREPARED FOR ORANGE COUNTY AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF THE COUNTY ASSESSOR'S OFFICE.  
 COUNTY OF ORANGE, CALIFORNIA

21

340-40



MARCH 1977

TRACT NO. 9113  
 TRACT NO. 8459  
 PARCEL MAP

M.M. 374-21, 22, 23  
 M.M. 382-25, 26, 27  
 P.M. 86-20

NOTE - ASSESSOR'S BLOCK & PARCEL NUMBERS SHOWN IN CIRCLES

ASSESSOR'S MAP  
 BOOK 340 PAGE 40  
 COUNTY OF ORANGE





# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF ADMINISTRATIVE SERVICES

DATE: JULY 15, 2014

SUBJECT: **APPOINTMENTS TO FILL VACANCIES ON CITY COMMISSIONS AND COMMITTEES**

FISCAL  
IMPACT: NONE

### **SUMMARY:**

Each Fiscal Year the City conducts a recruitment to fill expiring terms and vacancies on City Commissions and Committees. There are currently three (3) vacancies on the Cultural Arts Commission, two (2) vacancies on the Financial Audit Oversight Committee, two (2) on the Planning Commission, two (2) on the Recreation and Parks Commission, two (2) on the Senior Advisory Committee, two (2) on the Traffic Safety Commission, one (1) on the Veterans Advisory Committee, and two (2) vacancies on the Economic Development Committee Alternates that need to be filled.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Entertain nominations and make necessary appointments to fill positions on the Cultural Arts Commission, Financial Audit Oversight Committee, Planning Commission, Recreation and Parks Commission, Senior Advisory Committee, Traffic Safety Commission, Veterans Advisory Committee and Economic Development Committee; and
2. Direct Staff to re-open the Commission and Committee application/recruitment process for any remaining vacancies.

### **DISCUSSION:**

In May 2014, the City opened the recruitment to fill vacancies on eight (8) key Commissions and Committees. The deadline date to receive applications for the Commissions and Committees was June 2, 2014. The City Clerk's Office received a total of twelve (12) applicants including six (6) new applicants and six (6) incumbents. On June 10, 2014, the City Council interviewed three (3) new applicants seeking appointment to open positions on the Cultural Arts Commission, Financial Audit Oversight Committee, Planning Commission, Recreation and

**3.a.**  
**July 15, 2014**

Parks Commission, Senior Advisory Committee, and Traffic Safety Commission. A full summary of the Commissions, Committees, vacancies and applicants can be seen as Attachment No. 1 to this report.

Donald Palmer, a new applicant who applied for the Senior Advisory Committee, Wayne Langford, a new applicant who applied for the Traffic Safety Commission, and Jerold Britain, a new applicant who applied for the Traffic Safety Commission, were unable to attend their scheduled interviews, but still indicated interest in serving on their prospective Commission and Committee. If the City Council desires to consider Mr. Palmer, Mr. Langford and Mr. Brittain's applications, they may be considered in the second set of interviews, if scheduled. Staff recommends that City Council make appointments to the various Commissions and Committees from the new applicants and incumbents which have expressed an interest in serving.

In addition, due to the number of remaining vacancies, Staff is recommending to reopen the application process for the remaining vacancies, conduct a second set of interviews, and entertain nominations and make the additional necessary appointments at a future date.

To help ensure that all Commissions and Committees can operate effectively and with a full complement of members, it is vital that all vacant positions be filled.

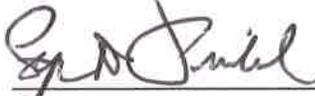
**FISCAL IMPACT:**

None

Prepared by:

  
\_\_\_\_\_  
Amy Diaz  
Deputy City Clerk

Reviewed by:

  
\_\_\_\_\_  
Stephen D. Pischel  
Director of Administrative Services

Reviewed and approved:

  
\_\_\_\_\_  
Damien R. Arrula  
Assistant City Administrator

Reviewed and approved:

  
\_\_\_\_\_  
Troy L. Butzlaff, ICMA-CM  
City Administrator

**Attachment:**

1. Summary of Commissions, Committees; Vacancies and Applicants

# SUMMARY OF COMMISSIONS, COMMITTEES, VACANCIES AND APPLICANTS

## **Cultural Arts Commission One (1) Four-Year Term Two (2) Three-Year Terms**

### New Applicants:

Sergio Hidalgo  
Richard Pana 2<sup>nd</sup> Choice  
Devon Gray 2<sup>nd</sup> Choice

## **Financial Audit Oversight Committee Two (2) Two-Year Terms**

### Incumbent Applicants:

Dwayne DeRose

### New Applicants:

## **Heritage Festival Committee No vacancies**

## **Historical Committee No vacancies**

## **Planning Commission Two (2) Four-Year Terms**

### Incumbent Applicants:

Frank Perez

### New Applicants:

Sergio Hidalgo 2<sup>nd</sup> Choice  
Devon Gray 3<sup>rd</sup> Choice

## **Recreation and Parks Commission Two (2) Four-Year Terms**

### Incumbent Applicants:

Mary Granger  
Todd Emrick

### New Applicants:

Devon Gray 4<sup>th</sup> Choice

## **Senior Advisory Committee Two (2) Non-Expiring Terms**

### Incumbent Applicants:

### New Applicants:

Donald Palmer  
Richard Pana 3<sup>rd</sup> Choice

## **Traffic Safety Commission Two (2) Four-Year Terms**

### Incumbent Applicants:

Arinder Chadha  
Miguel Hernandez

### New Applicants:

Wayne Langford  
Jerold Brittain  
Devon Gray

## **Veterans Advisory Committee One (1) Non-Expiring Term**

### Incumbent Applicants:

### New Applicants:

## **Economic Development Committee Two (2) Two-Year Terms (Alternate)**

### Incumbent Applicants:

### New Applicants: