



Regular Meeting Agenda

January 20, 2015

Placentia City Council

Placentia City Council as Successor to the

Placentia Redevelopment Agency

Placentia Industrial Commercial

Development Authority

Chad P. Wanke
Mayor

Jeremy B. Yamaguchi
Mayor Pro Tem

Craig S. Green
Council Member

Scott W. Nelson
Council Member

Constance M. Underhill
Council Member

Patrick J. Melia
City Clerk

Kevin A. Larson
City Treasurer

Troy L. Butzlaff, ICMA-CM
City Administrator

Andrew V. Arczynski
City Attorney

City of Placentia
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Placentia, CA 92870

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Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA – EXECUTIVE SESSION
January 20, 2015
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Wanke

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Executive Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Executive Session proceedings.

CITY COUNCIL:

1. Pursuant to Government Code Section 54956.9(d)(2) for Conference with Legal Counsel Regarding Anticipated Litigation – One (1) Item
2. Pursuant to Government Code Section 54956.9(d)(4) for Conference with Legal Counsel Regarding the Initiation of Litigation – Two (2) Items
3. Pursuant to Government Code Section 54957(b)(1) for Performance Evaluation of Public Employees:
 - a. City Administrator
 - b. City Attorney

SUCCESSOR AGENCY: None

ICDA: None

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
January 20, 2015
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Wanke

INVOCATION: Police Chaplain Kenneth Curry

PLEDGE OF ALLEGIANCE:

PUBLIC OATH OF OFFICE:

- a. City Treasurer Kevin A. Larson

PRESENTATIONS:

- a. **Recognition of 2014 Employee of the Year**
Recipient: Public Works Maintenance Crewleader Joseph Higgins
Presenters: Mayor Wanke and City Administrator Butzlaff

- b. **Recognition of Employee Service Awards for 2014**
Presenters: Mayor Wanke and City Administrator Butzlaff

5 Year Recognition

Police Dispatcher/Records Clerk Katherine Craddock
Police Officer Michael MacCubbin
Administrative Assistant Alicia Feldstein
City Attorney Andrew V. Arczynski

10 Year Recognition

Police Officer Jason Reger
Police Officer Ricki Menely
Police Officer Jose Flores
Maintenance Worker Jose Ruiz
Police Dispatcher/Records Clerk Janice Kuhn

15 Year Recognition

Executive Assistant to the City Administrator Maria Perez
Police Officer Zachary Palumbo
Senior Management Analyst Eduardo De La Torre
Police Sergeant Adam Gloe

20 Year Recognition

Police Officer Andrew Dean
Maintenance Crewleader Joseph Higgins
Program Coordinator Artie Pineda

25 Year Recognition

Facilities Maintenance Technician Arnie Ruiz
Police Sergeant Michael Busse

EXECUTIVE SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:

The purpose of these reports is to provide information on projects and programs that are discussed at interagency board, committee, and commission meetings. No decisions are to be made on these issues. If a Council or Board Member would like formal action on any of the discussed items, it will be placed on a future Council or Board Agenda.

1. CONSENT CALENDAR (Items 1.a. through 1.h.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve.
- b. **Minutes**
City Council/Successor/ICDA Regular Meeting – November 25, December 2, December 9, 2014
Recommended Action: Approve.
- c. **City Fiscal Year 2014-15 Check Register for January 20, 2015**
Fiscal Impact: \$2,716,679.12
Recommended Action: It is recommended that the City Council:
1) Receive and file.

COUNCIL CONSENT CALENDAR:

- d. **November 2014 Treasurer's Report**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
1) Receive and File the November 2014 Treasurer's Report.

- e. **Acceptance of Resignation From the Financial Audit Oversight Committee**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
 1) Accept the Resignation of Mr. Kevin Larson from the Financial Audit Oversight Committee; and
 2) Update the City's Master Commission/Committee Vacancy List to Include the Vacancy on the Financial Audit Oversight Committee.
- f. **Extension of Lease Agreement with American Tower Company for Metro PCS Wireless Communication Facility at 2101 N. Tuffree Boulevard (APN: 336-141-28) AKA Tuffree Park**
Fiscal Impact: Revenue: \$22,000 One Time Payment in Fiscal Year 2014-15 \$28,000 Annually with 4% Increase Each Year
Recommended Action: It is recommended that the City Council:
 1) Approve a Lease Agreement Extension with American Tower Company, in a Form Approved by the City Attorney, for Five (5) Additional Five (5) Year Renewal Periods; and
 2) Authorize the City Administrator to Execute the Lease, Applicable Documents and Renewal Terms.
- g. **Recommendation to Approve Amendment No. 4 to Cooperative Agreement No. C-2-1330 Between Orange County Transportation Authority and the City of Placentia for the Richfield Road Widening Project and Richfield Road/ Orchard Drive Traffic Signal Project**
Fiscal Impact: Expense: \$869,000 for Professional and Construction Services Offsetting Revenue: \$555,000 OCTA, \$294,000 City of Placentia, \$20,000 City of Yorba Linda
Recommended Action: It is recommended that the City Council:
 1) Approve Amendment No. 4 to Cooperative Agreement No. C-2-1330 Between the City of Placentia and the Orange County Transportation Authority for the Richfield Road Widening Project; and
 2) Authorize the Mayor to Execute Amendment No. 4 to Cooperative Agreement No. C-2-1330 on Behalf of the City, in a Form Approved by the City Attorney.
- h. **Approval of Additional Contract Contingency With Unlimited Environmental, Inc. for the Demolition and Clean Up of the Placentia Packing House in the Amount of \$86,500 for a Contract Total of \$429,676**
Fiscal Impact: Expense: \$86,500 for Construction Services Offsetting Revenue: \$429,676 Developer Funding Budgeted: \$429,676 (Account No.: 333552-6185 J/L 61133)
Recommended Action: It is recommended that the City Council:
 1) Authorize the City Administrator, or His Designee, to Approve Construction Change Orders Pursuant to the Requirements Set Forth in the Construction Contract in an Aggregate Amount of \$86,500 Beyond the Previously-Approved \$44,762; and
 2) Adopt Resolution No. R-2015-01, A Resolution of the City Council of the City of Placentia, California, Authorizing a Budget Amendment in Fiscal Year 2014-15 Increasing the Appropriation and Offsetting Revenue Budgets In the Capital Projects Fund in the Amount of \$86,500.00 in Compliance with City Charter §§ 1206 and 1209 Pertaining to Appropriations for Actual Expenditures.

2. PUBLIC HEARINGS: None

3. OLD BUSINESS:

- a. **Discussion and Direction Regarding Auditor's Draft Annual Report and Other Related Budget Matters** *(Continued from the January 13, 2015 City Council Study Session)*

4. NEW BUSINESS:

COUNCIL NEW BUSINESS:

- a. **Retirement and Ownership Transfer of Police Service Dog**

Fiscal Impact: Expense: \$0

Offsetting Revenue: \$1

Recommended Action: It is recommended that the City Council:

- 1) Accept, with gratitude, Police Service Dog "Falkon's" Service Retirement from the Placentia Police Department; and
- 2) Approve the Release and Waiver of Liability and Indemnity Agreement Authorizing the Transfer of Ownership of Retired Police Service Dog "Falkon" to Lieutenant Point; and
- 3) Authorize the City Administrator, or His Designee, to Execute an Agreement with Lieutenant Point to Purchase Police Service Dog "Falkon" in the Amount of One Dollar (\$1.00), in a Form Approved by the City Attorney.

- b. **Appointments to Fill Vacancies on Various City Commissions and Committees**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Make the Necessary Appointments to Fill the Vacancies Listed Below:
 - a. Three (3) vacancies on the Economic Development Committee
 - b. Two (2) vacancies on the Financial Audit Oversight Committee
 - c. One (1) vacancy on the Planning Commission
 - d. One (1) vacancy on the Senior Advisory Committee
 - e. Two (2) vacancies on the Veterans Advisory Committee; and
- 2) Direct Staff to Continue the Commission and Committee Application/Recruitment Process for Any Remaining Vacancies.

- c. **Appointments to Citizens Fiscal Sustainability Task Force**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Consider Direct Appointments by Each Councilmember, One Appointment per Member, to the Citizens Fiscal Sustainability Task Force; and
- 2) Conduct Recruitment for the Two (2) At-Large Members through the City's Commission/Committee Application Process.

- d. **Approval to Adopt Branding Logo and Tagline for Marketing Materials Related to Economic Development**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review the Powerpoint Presentation Regarding the Branding Logo and Tagline as Presented by Staff; and
- 2) Approve the Branding Logo and Tagline for Marketing Materials Related to Economic Development.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to January 27, 2015 at 5:30 p.m.

*In
Memory
of*

Floyd Farano

Former Planning Commissioner and Economic Development Committee Member

Mr. Cardenas

Father to Public Works Superintendent Joel Cardenas

William Heaton

***Former Cultural Arts Commissioner, Financial Audit Oversight Committee Member
and the Placentia Community Foundation Member***

Edwin Bailey

Stepfather to Chief Financial Officer Linda Magnuson

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

January 27, 2015

- City Attorney Interviews

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Interim Chief Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the January 20, 2015 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on January 15, 2015.

Rosanna Ramirez,
Interim Chief Deputy City Clerk