



Regular Meeting Agenda

February 3, 2015

Placentia City Council

Placentia City Council as Successor to the

Placentia Redevelopment Agency

Placentia Industrial Commercial

Development Authority

Chad P. Wanke
Mayor

Jeremy B. Yamaguchi
Mayor Pro Tem

Craig S. Green
Council Member

Scott W. Nelson
Council Member

Constance M. Underhill
Council Member

Patrick J. Melia
City Clerk

Kevin A. Larson
City Treasurer

Troy L. Butzlaff, ICMA-CM
City Administrator

Andrew V. Arczynski
City Attorney

City of Placentia
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Placentia, CA 92870

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Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA – EXECUTIVE SESSION
February 3, 2015
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Wanke

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Executive Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Executive Session proceedings.

CITY COUNCIL:

1. Pursuant to Government Code Section 54956.9(d)(2) for Conference with Legal Counsel Regarding Anticipated Litigation – One (1) Item
2. Pursuant to Government Code Section 54956.9(d)(4) for Conference with Legal Counsel Regarding the Initiation of Litigation – Two (2) Items
3. Pursuant to Government Code Section 54956.8 Conference with Real Property Negotiator:
 - a. Property: 207-209 W. Crowther Ave APN: 339-402-05; 07; 08; 11
City Negotiator: Troy L. Butzlaff, City Administrator
Negotiating Parties: Patrick Helgeson, Newport Equities
Under Negotiations: Price and Terms of Payment
4. Pursuant to Government Code Section 54957(b)(1) for Performance Evaluation of Public Employees:
 - a. City Administrator
 - b. City Attorney

SUCCESSOR AGENCY: None

ICDA: None

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
February 3, 2015
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Wanke

INVOCATION: Police Chaplain Ciro Beltran

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

- a. **Recognition of Outgoing City Administrator Troy L. Butzlaff**
Recipient: City Administrator Troy L. Butzlaff
Presenters: Mayor Wanke and Assistant City Administrator Arrula

- b. **Recognition of Rosalina Davis For Her Contributions to the 2014 Las Posadas and Tamale Festival**
Recipient: Placita Santa Fe Merchants President Rosalina Davis
Presenter: Mayor Wanke

- c. **Orange County Human Relations Annual Report**
Presenter: Orange County Human Relations Board of Directors Member Sean Thomas

EXECUTIVE SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:

The purpose of these reports is to provide information on projects and programs that are discussed at interagency board, committee, and commission meetings. No decisions are to be made on these issues. If a Council or Board Member would like formal action on any of the discussed items, it will be placed on a future Council or Board Agenda.

1. CONSENT CALENDAR (Items 1.a. through 1.h.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve.
- b. **Minutes**
City Council/Successor/ICDA Regular Meeting – November 25, December 2, December 9, and December 16, 2014
Recommended Action: Approve.
- c. **City Fiscal Year 2014-15 Check Register for February 3, 2015**
Fiscal Impact: \$612,887.13
Recommended Action: It is recommended that the City Council:
1) Receive and file.

COUNCIL CONSENT CALENDAR:

- d. **Approve Amendment No. 3 to Cooperative Agreement C-9-0412 Between the Orange County Transportation Authority and the City of Placentia for the Orange County Gateway/Orangethorpe Corridor Grade Separation Projects**
Fiscal Impact: \$125,000 additional funds in City support and services costs to be reimbursed by Orange County Transportation Authority for a total amount of \$1,030,500
Recommended Action: It is recommended that the City Council:
1) Approve Amendment No. 3 to Cooperative Agreement C-9-0412, in a form approved by the City Attorney, between the City of Placentia and the Orange County Transportation Authority for the design, right-of-way acquisition and construction phases of the Orange County Gateway/Orangethorpe Corridor Grade Separation Projects; and
2) Authorize the Mayor to execute the Cooperative Agreement on behalf of the City.
- e. **Approval of Plans and Specifications and Award of Construction Contract to CLS Constructors, Inc. for the Pedestrian Accessibility-Project Phase III**
Fiscal Impact: Expense: \$378,605 for Construction Services
Offsetting Revenue: \$420,000 CDBG Funds & Gas Tax Funds
Budgeted: \$378,605 (Account No.: 333552-6185 J/L 62001)
Recommended Action: It is recommended that the City Council:
1) Approve the plans and specifications prepared by Onward Engineering and dated December 3, 2014, for the Pedestrian Accessibility Phase III Project; and
2) Accept the proposal submitted by CLS Constructors, Inc., the lowest responsive and responsible bidder, in the amount of \$315,505.00, and award CLS Constructors, Inc. a construction contract; and
3) Reject all of the other bids; and
4) Authorize the City Administrator, or his designee, to approve construction change orders pursuant to the requirements set forth in the construction contract in an aggregate amount not to exceed \$63,100 (20% of the project construction contract amount).
- f. **Approval of an Additional Contract Contingency of \$4,000 to the Pedestrian Signal Replacement Project Contract**
Fiscal Impact: Expense: \$4,000 for Construction Services
Offsetting Revenue: \$4,000 Safe Routes to School Grant Funding

Budgeted: \$4,000 (Account No.: 333552-6185 J/L 61114)

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator, or his designee, to approve construction change orders pursuant to the requirements set forth in the construction contract in an aggregate amount of \$4,000.00 beyond the previously-approved \$5,721.

g. **Acceptance of Construction Work for the Richfield Road and Orchard Drive Traffic Signal Project**

Fiscal Impact: Expense: \$213,753

Offsetting Revenue: \$150,000 OCTA Cooperative Agreement Funds and \$20,000 Yorba Linda, \$49,086 Placentia

Budgeted: \$213,753 (Account No.: 333552-6185 J/L 61117)

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by Steiny and Company, for construction of the Richfield Road and Orchard Drive Traffic Signal Project in the total amount of \$213,753; and
- 2) Authorize the City Engineer to file a Notice of Completion with the Orange County Clerk Recorder's Office for the project; and
- 3) Authorize the City Engineer to release retention funds in accordance with the terms of the contract.

h. **Approval of 2015 Heritage Festival Date, Location, Parade Route, and Expenditure Amount**

Fiscal Impact: \$25,000 Estimated Net Expenditures for Fiscal Year 2015-16

Recommended Action: It is recommended that the City Council:

- 1) Approve the Heritage Festival Committee's recommendation of event date, location, parade route, and estimated net expenditure amount of \$25,000 for the 2015 Heritage Festival.

2. PUBLIC HEARING:

COUNCIL:

a. **Public Hearing and Consideration to Approve Proposed Programs and Activities that will be Submitted to the County of Orange for Community Development Block Grant (CDBG) Funding for Fiscal Year 2015-16**

Fiscal Impact: CDBG Funds in the Amount of \$460,690 for Fiscal Year 2015-16

Recommended Action: It is recommended that the City Council:

- 1) Open the hearing, receive public testimony, close the public hearing; and
- 2) Authorize the City Administrator to submit the application to the County of Orange to receive Community Development Block Grant Funds to support public service programs, public facilities improvements, housing needs, economic development and administrative expenses in the amount of \$460,690.

3. OLD BUSINESS:

CITY COUNCIL OLD BUSINESS:

a. **Approval to Adopt Revised Economic Development Branding Logo and Tagline**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve the revised Branding Logo and Tagline for Marketing Materials related to Economic Development.

4. NEW BUSINESS:

COUNCIL NEW BUSINESS:

a. **Approval of Cost Reduction Consulting Services with Procure America and Spyglass Group, LLC**

Fiscal Impact: Approximate Cost Savings: \$115,350 Annually Total (FY 2014-15 \$62,370)

Approximate Expenditure: \$57,675 Annually Total (FY 2014-15 \$31,190)

Recommended Action: It is recommended that the City Council:

- 1) Authorize the cost reduction consulting services with Procure America and Spyglass Group LLC; and
- 2) Adopt Resolution No. R-2015-02, A Resolution of the City Council of the City of Placentia, California, authorizing a Budget Amendment in Fiscal Year 2014-15 adjusting the General Fund appropriations with a net of zero in compliance with City Charter §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
- 3) Authorize the City Administrator, or his designee, to execute all applicable documents in a form approved by the City Attorney.

b. **Overview of Position Allocation Plan for Fiscal Year 2014-15**

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to February 17, 2015 at 5:30 p.m.

***In
Memory
of
Alien Olivas
Aunt to Former Councilmember Joseph V. Aguirre,
and Long time Placentia Resident***

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

February 17, 2015

- Oath of Office- City Treasurer
- Notice of Completion for 235 Bradford Avenue Parking Lot Project
- Resolution of Intent to Annex Territory to Community Facilities District No. 2014-01
- Approval of Final Tract Map 17145, Including a Conditional Acceptance of the Offer of Dedication, Approval of the Subdivision Improvement Agreement, and Acceptance of the Subdivision Improvement Bonds
- Placentia Old Town Santa Fe District Revitalization Plan

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Interim Chief Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the February 3, 2015 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on January 28, 2015.

Rosanna Ramirez,
Interim Chief Deputy City Clerk