



Regular Meeting Agenda

June 2, 2015

Placentia City Council
Placentia City Council as Successor to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Chad P. Wanke
Mayor

Jeremy B. Yamaguchi
Mayor Pro Tem

Craig S. Green
Council Member

Scott W. Nelson
Council Member

Constance M. Underhill
Council Member

Patrick J. Melia
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
Acting City Administrator

Andrew V. Arczynski
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117

Fax: (714) 961-0283

Email:

administration@placentia.org

Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA – CLOSED SESSION
June 2, 2015
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Wanke

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CITY COUNCIL:

1. Pursuant to Government Code Section 54957.6:
CONFERENCE WITH CITY LABOR NEGOTIATOR
Agency Designated Representatives: Damien R. Arrula, Acting City Administrator
Steve Pischel, Dir. Administrative Services
Employee Organizations: Placentia Police Officers Association (PPOA), Placentia Police Management Association (PPMA), and Placentia City Employees Association (PCEA)
2. Initiation of Litigation Pursuant to California Government Code Subdivision (d) of Section 54956.9:(2)
3. Pursuant to Government Code Section 54956.8:
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 480 S. Placentia Avenue APN: 339-443-03
Agency Negotiator: Damien R. Arrula, Acting City Administrator
Negotiating Parties: Larry West, Partner, Premier Automotive
Under Negotiations: Price and Terms of Payment
4. Pursuant to Government Code Section 54956.8:
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 207-209 W. Crowther Ave APN: 339-402-05; 07; 08; 11
Agency Negotiator: Damien R. Arrula, Acting City Administrator
Negotiating Parties: Patrick Helgeson, Newport Equities
Under Negotiations: Price and Terms of Payment
5. Pursuant to Government Code Section 54957(b)(1):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Attorney

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
June 2, 2015
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Wanke

INVOCATION: Police Chaplain Ciro Beltran

PLEDGE OF ALLEGIANCE:

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

1. CONSENT CALENDAR (Items 1.a. through 1.h.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve.

- 1.b **City Fiscal Year 2014-15 Check Register for June 2, 2015**
Fiscal Impact: \$696,458.38
Recommended Action: It is recommended that the City Council:
1) Receive and file.

- 1.c **Agreement for Court Liaison Services between the City of La Habra and the City of Placentia**
Fiscal Impact: Not to exceed \$31,015 for Fiscal Year 2015-2016
Recommended Action: It is recommended that the City Council:
1) Approve the Agreement for Court Liaison Services with the City of La Habra; and
2) Authorize the Acting City Administrator and/or his designee to execute all the necessary documents in a form approved by the City Attorney.

- 1.d. **Developer Requested Amendment No. 2 to the ENA with Newport Equities, LLC., extending the term until July 24, 2015**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
 1) Approve Amendment No. 2 to Exclusive Negotiating Agreement (ENA) with Newport Equities, LLC., extending the term until July 24, 2015 to allow the parties to continue their negotiations and to facilitate the preparation of a Purchase and Sale Agreement for the Packing House site; and
 2) Authorize the Mayor to execute Amendment No. 2 to the ENA in a form approved by the City Attorney.
- 1.e. **Solid Waste Handling Services Rate Adjustment and Related Resolutions for Fiscal Year 2015-16**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
 1) Adopt Resolution No. R-2015-XX, A Resolution of the City Council of the City of Placentia, California approving rates for solid waste handling services; and
 2) Adopt Resolution No. R-2015-XX, A Resolution of the City Council of the City of Placentia, California authorizing and determining residential solid waste handling service charges and directing placement thereof on the Orange County tax rolls; and
 3) Approve Amendment No. 5 to the Amended, Revised and Restated Agreement for Solid Waste Handling Services; and
 4) Authorize the Acting City Administrator to execute all the necessary documents in a form approved by the City Attorney.
- 1.f. **Professional Services Agreement with Silver & Wright, LLP for Special Legal Services Related to Receiverships**
Fiscal Impact: Blended Rate of \$195 per hour for all attorney services and \$110 per hour for paralegal and clerk services not to exceed \$25,000 for Fiscal Year 2015-2016
Recommended Action: It is recommended that the City Council:
 1) Approve the Agreement with Silver & Wright, LLP for Special Legal Services related to Receiverships; and
 2) Authorize the Acting City Administrator and/or his designee to execute all the necessary documents in a form approved by the City Attorney.
- 1.g. **Renewal of Contract with HdL Coren & Cone for Property Tax Analysis and Auditing Services**
Fiscal Impact: Expense: Annual Cost of \$13,860 Plus 25% of Misallocated Current Secured Property Tax
Recommended Action: It is recommended that the City Council:
 1) Approve the Agreement for Property Tax Consulting/Audit Services with HdL Coren & Cone for property tax analysis and auditing services; and
 2) Authorize the Acting City Administrator and/or his designee to execute all necessary documents in a form approved by the City Attorney.
- 1.h. **Amendment No. 1 to Media Production Services Agreement**
Fiscal Impact: Expense: Not to exceed \$55,800 Annually (Account No. 441573-6099)
 Revenue: Public, Educational, and Governmental (PEG) Funds
Recommended Action: It is recommended that the City Council:
 1) Approve Amendment No. 1 to Consulting Services Agreement with Empire Media Productions for Media Production Services; and

- 2) Authorize the Acting City Administrator to execute agreement and extensions permitted therein on behalf of the City, in a form approved by the City Attorney.

2. PUBLIC HEARINGS:

2.a. Annual Levy of Assessment for the City of Placentia Street Lighting District 81-1

Fiscal Impact: (Recouped through Assessments): \$153,697.47

Single Family Residential: \$27.38/Parcel

Commercial Industrial: \$164.28/Acre

Tentative/Final Map: \$8.21/Unit

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning the levy and collection of assessments within the Placentia Street Lighting District No. 81-1; and
- 2) Receive the staff report and consider all objections to the assessment; and
- 3) Close the Public Hearing; and
- 4) Adopt Resolution No. R-2015-XX, "A Resolution of the City Council of the City of Placentia approving Engineer's Report, confirming diagram and assessment and ordering levy of continued assessments for Fiscal Year 2015-16 for Placentia Street Lighting District No. 81-1."

2.b. Annual Levy of Assessment for the City of Placentia Landscape Maintenance District 92-1

Fiscal Impact: (Recouped through Assessments): \$427,925.94

Single Family Residential: \$154.87/Parcel

Commercial Industrial: \$1,548.70/Acre

Multiple Family Residential: \$108.41/Unit

Undeveloped: \$774.35/Parcel

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning the levy and collection of assessments within the Landscape Maintenance District No. 92-1; and
- 2) Receive the staff report and consider all objections to the assessment; and
- 3) Close the Public Hearing; and
- 4) Adopt Resolution No. R-2015-XX, "A Resolution of the City Council of the City of Placentia approving Engineer's Report, confirming diagram and assessment and ordering levy of continued assessments for Fiscal Year 2015-16 for Placentia Landscape Maintenance District No. 92-1."

3. REGULAR AGENDA:

3.a. Presentation and discussion of the Draft Proposed Fiscal Year 2015-16 Budget including Capital Improvement Budget (CIP) and Special Funds

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review and discuss the Draft Proposed Fiscal Year 2015-16 Budget; and
- 2) Provide input and direction for final budget adoption at the City Council meeting of June 16, 2015.

3.b. Citywide Parking In-Lieu Fee Program

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Direct Staff to prepare a Parking In-Lieu Fee Ordinance and program materials for consideration by the Planning Commission and City Council.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to June 16, 2015 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Agreement with Evan Brooks Associates for preparation of the Placentia Old Town Santa Fe District Revitalization Plan
- Contract Amendment to H.R. Green for on-call plan check and project management services for the OC Bridges Projects
- Public Hearing to adopt the City's Budget
- Gann Limit Resolution
- City Council to go dark during the month of August 2015
- Economic Development Marketing presentation
- Facility Use and Athletic Field Use Policies Revision
- One OC Presidential Volunteer Service Awards
- Presentation by Golden State Water Company and Yorba Linda Water District

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Interim Chief Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the June 2, 2015 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on May 28, 2015.

Rosanna Ramirez,
Interim Chief Deputy City Clerk



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: ACTING CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: JUNE 2, 2015

SUBJECT: AGREEMENT FOR COURT LIAISON SERVICES BETWEEN THE CITY OF LA HABRA AND THE CITY OF PLACENTIA

FISCAL

IMPACT: TOTAL CONTRACT COST IS NOT-TO-EXCEED \$31,015.00 FOR SERVICES BEGINNING JULY 1, 2015 THROUGH JUNE 30, 2016

SUMMARY:

This agreement continues services provided by the City of La Habra to act as the court liaison on behalf of the City of Placentia. This service has been provided for over 15 years and has been a cost effective means of handling and processing subpoenas in all criminal and civil matters as well as processing and tracking all criminal cases for the City of Placentia.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve the Agreement for Court Liaison Services with the City of La Habra; and
2. Authorize the Acting City Administrator and/or his designee to execute all the necessary documents in a form approved by the City Attorney.

DISCUSSION:

Over the past several years, the City of Placentia has entered into agreements for the City of La Habra to provide court liaison services to the City which includes the handling and processing of subpoenas in all criminal and civil matters as well as processing and tracking of all criminal cases. This agreement also allows the court liaison officer to act as an intermediary between the Court, the City of Placentia and any other court or subpoenaing agency.

Utilizing the method of handling and processing subpoenas as well as tracking criminal cases has been a very cost effective and efficient means for the Police Department and there has been no increase in cost for this service for the past several years. Staff is recommending entering into the agreement with City of La Habra for the specified court liaison services.

FISCAL IMPACT:

The total cost for this service is \$31,015. Funding for this project is General Fund and is included in the proposed Fiscal Year 2015-2016 budget.

Prepared by:

Reviewed and approved:

Sharlyn de la Paz
Management Analyst

Ward L. Smith
Chief of Police

Reviewed and approved:

Reviewed and approved:

Linda G. Magnuson
Chief Financial Officer

Damien R. Arrula
Acting City Administrator

Attachment:

1. Agreement for Court Liaison Services

AGREEMENT FOR LAW ENFORCEMENT SERVICES

This agreement for Law Enforcement Services ("Agreement" hereinafter) is made and entered into this 1st day of July, 2015 by and between the City of La Habra, a municipal corporation ("La Habra" hereinafter) and the City of Placentia, a municipal corporation ("Placentia" hereinafter).

RECITALS

- A. In August of 1999, Placentia and La Habra entered into an agreement under which La Habra provided Placentia "court liaison" services at the North Justice Center and which term expired on June 30, 2015; and
- B. After June 30, 2015 the parties understand and agree that the terms and conditions of the 1999 agreement continued to bind the parties and that the term of the agreement automatically renewed on a month to month basis; and
- C. Placentia desires to continue the use of services of the La Habra court liaison officer in order to improve the economy and efficiency of their organization; and
- D. La Habra desires and is willing to continue providing court liaison services to Placentia for handling and processing of subpoenas in all criminal and civil matters as well as processing, and tracking of all criminal cases in accordance with the provisions of this Agreement; and
- E. The parties desire to enter into this new agreement to expressly set forth their understanding of the terms and conditions of the parties and to provide for a new term; and

AGREEMENT

NOW, THEREFORE, La Habra and Placentia agree as follows:

1. General Provisions.

- A. The Police Chief of La Habra and the Police Chief of Placentia are designated by the parties as those persons with the authority to implement the provisions of this Agreement and to ensure compliance with the terms and provisions hereof. The Chief of Police of La Habra and his or her staff have authority and control over the day to day operations of the court liaison officer and the manner and means of implementing this Agreement.
- B. Any notice, report, correspondence or otherwise, permitted or required to be given under the terms and provisions of this Agreement must be given either by personal delivery, as the situation warrants, or by enclosing the

same in a sealed envelope, postage prepaid and depositing the same in the United States Mail address as follows:

If to La Habra:

CITY OF LA HABRA
Attn: Chief of Police/City Manager
150 N. Euclid St.
La Habra, CA 90631

If to Placentia:

CITY OF PLACENTIA
Attn: Chief of Police/City Manager
401 E. Chapman Ave.
Placentia, CA 92870

Any modification to the addresses provided above, must be made by the giving of written notice of such modification to the other party which notice will call specific attention to this Agreement.

- C. With regard to any public or private grants pertaining to services of facilities hereunder, La Habra and Placentia will cooperate in the preparation and submission of applications therefore and the subsequent administration thereof.
- D. The Chief of Police of La Habra, in cooperation with the Chief of Police of Placentia or their designees, may from time to time confer and propose modifications to this Agreement in order to maximize the benefits accruing to the parties hereto.
- E. Placentia agrees that the service provisions expressed hereunder will be governed by the terms of the La Habra Police Department's current policy and procedure manual.
- F. La Habra will provide the services of a court liaison officer ("Court Liaison Officer") for handling Placentia Police Department cases, citations, and paperwork to be submitted to the North Justice Center hereinafter referred to as "Court", and any and all subpoenas directed to Placentia and/or its personnel.

2. Service Provisions: Duties and responsibilities of Placentia.

- A. Placentia will deliver all cases and/or related paperwork, to be submitted to the Court, to the Court Liaison Officer in a reasonable and timely manner with respect to any and all deadlines/times frames which may affect the filing/processing of the items delivered.
- B. All cases delivered by Placentia to the Court Liaison Officer must be complete with regard to any and all forms and/or bail required by the District Attorney's office and/or the Court.
- C. All items submitted will be separated as follows:

- 1.) All items for submission to the Court's Traffic Division including:
 - a.) Traffic citations with transmittal list.
 - b.) Miscellaneous paperwork requested by the Traffic Division.
 - 2.) All items for submission to the Court's District Attorney's Office with transmittal disk or list including all transported cases.
 - 3.) All items for submission to the Court's Criminal Operations Division.
 - 4.) All items for submission to the City of Anaheim's City Attorney for municipal violations.
- D. Any case, citation, or subpoena returned and/or delivered to Placentia will be processed in a timely manner. Any case returned for further information and/or correction should be re-submitted to the Court Liaison Officer as soon as reasonably possible. Any subpoena delivered to Placentia will be delivered to the party to whom it is intended immediately. Any notification of unavailability and/or an inability to serve a subpoena will be given to the Court Liaison Officer as soon as such problem is discovered.
- E. The Placentia Police Department will furnish the Court Liaison Officer with a complete vacation schedule, phone list, and any other documents necessary to enable the Court Liaison staff to properly process subpoenas and contact personnel. Any change in any of these items will be immediately reported to the Court Liaison Office.

3. Service Provision – Duties and responsibilities of La Habra.

- A. All cases submitted to the Court Liaison Officer will be reviewed for completeness by the Court Liaison staff. After review, the case will either be forwarded to the District Attorney's Office for filing or returned to Placentia for any necessary information.
- B. Subpoenas:
- 1.) Receipt of Subpoenas: The Court Liaison Officer will be responsible for the processing of all subpoenas directed to Placentia and/or its personnel. The Court Liaison Officer is the sole designated recipient of subpoenas. The Court Liaison Officer will screen subpoenas at the time of receipt for any legal/procedural correctness and completeness as well as any conflicts with any vacation.

- 2.) Service of Subpoenas: All Police employees receive subpoenas via electronic mail from the Integrated Law and Justice System and either accept or reject the subpoena by clicking onto the appropriate response. Court liaison will leave a daily list for the Watch Commander as a courtesy to show who is “on call”.
 - 3.) Prior-to-Date Activity: Prior to the date of subpoena, the Court Liaison Office will review pre-trial proceedings and court calendars for cases scheduled at the Court to recall any unnecessary subpoenas.
 - 4.) Scheduled Cases: The Court Liaison Officer will periodically check with the Court to ascertain the status of any scheduled case. Upon learning the disposition of a case the Court Liaison Officer will notify Placentia of the disposition of scheduled cases in a mutually agreed upon manner.
 - 5.) Payroll Matters: The Court Liaison Officer will maintain an accurate record of on-call and call-in time due to employees of Placentia Police Department in accordance with Placentia’s policies and/or procedures and will submit a report on such time to Placentia within two court days of the court date.
 - 6.) Subpoena Duces Tecums/Discovery requests: The Court Liaison Officer will accept all Subpoena Duces Tecums and Discovery requests directed to Placentia. Upon receipt the Court Liaison Officer will review the request with the Deputy District Attorney assigned to the case (where applicable) prior to submission to Placentia for compliance. The Court Liaison Officer will also screen each request in accordance with Placentia’s policies and procedures regarding such requests.
- C. The Court Liaison Officer will act as an intermediary between Placentia and the Court and any other court or subpoenaing agency. The Court Liaison Officer will be available to act as an intermediary for questions from the Placentia Police Department and its employees directed to the Court or other agency. The Court Liaison Officer will also be available to act as an intermediary for questions directed to Placentia by the Court or another agency. The Court Liaison officer may, upon request, act on behalf of the Placentia Police Department at the Court.

4. Mutual Agreements.

- A. Subpoena:

- 1.) **Mandatory Appearance:** Subpoenas for North Justice Center, Traffic Division are always mandatory appearance as are subpoenas for parole hearings, depositions, and any other subpoena which specifically states "Mandatory Appearance" or words to that effect. In cases of a mandatory appearance subpoena, the employee subpoenaed must appear on or before the time specified at the place specified. In the event that this is not possible the employee must contact the Court Liaison Officer and/or the issuing party/agency to notify them of the reason for non-attendance as soon as is reasonably possible.
- 2.) **On-Call Subpoenas:** Subpoenas issued by any Court are considered to be "On-Call" unless otherwise stated. The Court Liaison Officer will monitor on-call cases and will notify employees if and when they are needed. All employees on-call on a given day must be readily available by telephone and are responsible for notifying the Court Liaison Officer of any change in telephone number. Upon being called into a court the employee must be able to arrive within a reasonable period of time, generally within one hour. Employees will be notified and taken off call in a mutually agreed upon manner when a case settles or is taken off calendar.
- 3.) **DMV Hearings:** The Department of Motor Vehicles uses two methods for conducting its administrative hearings. The first is by mandatory appearance at the listed DMV branch office. The second is by telephonic hearing where an employee receives a subpoena for telephone hearing where the employee must be available by telephone at the time specified and for one hour following that time. Once the DMV has connected all other parties the hearing officer will contact the Court Liaison Officer. The Court Liaison Officer will then call the employee and connect the two calls disconnecting himself/herself.
- 4.) **Trailing Cases:** A trailing case is a case where an employee is on-call on a case on a date following the original subpoena date but under the authority of the original subpoena. Generally, this lasts no longer than ten (10) court days beyond the original subpoena date. Employees may be trailed day by day or from one date to another date. This is done when a case is preparing for trial and while it is in trial. Once an employee testifies at a trial they may be ordered by the Judge to remain on-call until the completion of the case. This is also considered trailing. Any employee who is so ordered must notify the Court Liaison Officer of such order. Employees who are trailed will follow the same procedures as on-call subpoenas.

B. Cases:

- 1.) In-Custody Cases: The Court Liaison Office will present in-custody adult misdemeanor cases to the District Attorney's Office. No follow up will be required if all necessary paperwork is provided in a timely fashion before the filing deadlines set by the Court
- 2.) Out-of custody Cases: The Court Liaison will deliver all out-of-custody adult misdemeanor cases received from the Placentia Police Department, to the District Attorney's Office after each case is successfully screened.
- 3.) Placentia Police employees presenting cases: When a Placentia employee presents an adult case to the District Attorney's Office a copy of any complaint/rejection shall be left for the Court Liaison Officer.

- C. Procedure Adaptation: The Court Liaison Officer will provide Placentia with assistance in the adaptation of any policy/procedure relating to Court matters upon request.

5. **Fees and Charges.**

- A. Placentia will pay La Habra, for the Court Liaison services described in this Agreement, a fee in the amount of Thirty One Thousand and Fifteen Dollars (\$31,015.00).
- B. La Habra will bill Placentia for services rendered on a quarterly basis. Placentia agrees to pay the charges reflected in such invoice within thirty (30) days of receipt.
- C. On or before April 1 of every year this Agreement remains in effect, La Habra and Placentia may modify the annual fee that is to be paid by written mutual agreement.

6. **Liability and Indemnity.**

- A. Placentia is not liable for payment of any salary; wage or other compensation for benefits to any La Habra Police Department personnel (sworn or civilian employees) performing services hereunder. It is understood and agreed by the parties that La Habra Police Department personnel performing services on behalf of Placentia in accordance with the terms of this Agreement are employees of La Habra acting on behalf of Placentia pursuant to this Agreement.

- B. La Habra agrees to maintain worker's compensation insurance, or a self insured plan, covering all La Habra Police Department personnel.
- C. Placentia agrees to and will defend, indemnify and hold free and harmless La Habra and its elected and appointed officials, officers and employees with respect to any and all claims, judgments or liabilities for personal injury, wrongful death and/or property damage arising from any act, or omission to act, by any Placentia officer, employee, or agent in the performance of this Agreement.
- D. La Habra agrees to and will defend, indemnify and hold free and harmless Placentia and its elected and appointed officials, officers and employees with respect to any and all claims, judgments or liabilities for personal injury, wrongful death and/or property damage arising from any act, or omission to act, by any La Habra officer, employee, or agent in the performance of this Agreement.
- E. In the event any legal action or proceeding is brought by either party to this Agreement regarding the provisions of this Agreement, or the interpretation thereof, the prevailing party in such action or proceeding will be awarded reasonable attorneys fees as may be determined by the Court.

7. Term of agreement.

- A. The term of this Agreement will commence on July 1, 2015 and will continue until June 30, 2016.
- B. This Agreement and each and every term and provision hereof may be extended by mutual written agreement.

8. Termination.

- A. Either party may terminate this Agreement by giving a Notice of Termination to the other party ninety (90) days prior to the effective date of termination.
- B. In the event La Habra and Placentia are unable to mutually agree by or before April 1 of any year on a revised annual fee for services rendered, then the Agreement automatically terminates on June 30 of that year.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date and year set forth above.

CITY OF PLACENTIA

By: _____
City Manager
City of Placentia

By: _____
City Clerk
City of Placentia

APPROVED AS TO FORM:

By: _____
City Attorney
City of Placentia

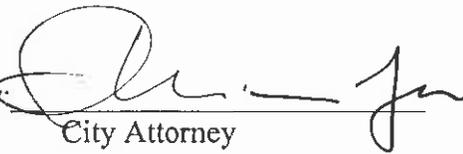
CITY OF LA HABRA

By: 

City Manager
City of La Habra

By: Jammaria O. Mason
City Clerk 5/4/15
City of La Habra

APPROVED AS TO FORM:

By: 

City Attorney
City of La Habra



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

FROM: ACTING CITY ADMINISTRATOR

DATE: JUNE 2, 2015

SUBJECT: **DEVELOPER REQUESTED AMENDMENT NO. 2 TO THE ENA WITH NEWPORT EQUITIES, LLC, EXTENDING THE TERM UNTIL JULY 24, 2015**

FISCAL
IMPACT: NONE

SUMMARY:

The City is owner of a 2± acre site located at 207-209 and 211 West Crowther Avenue which is commonly known as the "Packing House" site. Last year, the City Council approved an Exclusive Negotiating Agreement (ENA) with Newport Equities, LLC., a Southern California based residential developer, regarding a possible development opportunity involving the Packing House site. The ENA provided an initial period of 90 days which could be extended administratively for an additional 120 day period by the City Administrator. On August 28, 2014, the City approved an extension through December 26, 2014 to enable the parties to continue their negotiations. At the December 16, 2014 City Council Meeting, Council agreed to extend the negotiating period for an additional ninety (90) days. Although significant progress has been made with the developer and a tentative agreement on the purchase of the Packing House site has been reached, the parties need additional time to complete their negotiations. The ENA provides that the City Council may grant additional extensions if needed. This action approves Amendment No. 2 to the ENA with Newport Equities LLC., extending the negotiating period until July 24, 2015.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve Amendment No. 2 to the Exclusive Negotiating Agreement ("ENA") with Newport Equities LLC., extending the term until July 24, 2015 to allow the parties to continue their negotiations and to facilitate the preparation of a Purchase and Sale Agreement for the Packing House site; and
2. Authorize the Mayor to execute Amendment No. 2 to the ENA in a form approved by the City Attorney.

DISCUSSION:

On May 20, 2014, the City approved an Exclusive Negotiation Agreement (“ENA”) with a private developer, Newport Equities, LLC., to negotiate a potential development agreement to facilitate the construction of a 5-story, Type III apartment building configured as a “wrap” style building with a centralized parking structure on City-owned property located at 207-209 and 211 West Crowther Avenue (“Project”).

On December 16, 2014 City Council approved Amendment No. 1 for an additional ninety (90) day extension. Pursuant to Section 3.3 of the ENA, the City Council may approve additional extensions to allow the parties additional time to conclude their negotiations on the Project. The ENA provides that the City Council may grant an extension beyond the 120 days if needed by the parties to complete negotiations. Although significant progress with the developer has been made and a tentative agreement has been reached, additional time is needed for the parties to conclude their negotiations on the Project. Staff believes that the additional extension should be sufficient to enable the parties to finish the negotiation period for the next phase of the Project.

Prepared by:

Reviewed and Approved by:

Jeannette Ortega
Neighborhood Services Manager

Damien R. Arrula
Acting City Administrator

Attachment:

1. Amendment No. 2 to Exclusive Negotiating Agreement

SECOND AMENDMENT TO EXCLUSIVE NEGOTIATION AGREEMENT

THIS SECOND AMENDMENT TO EXCLUSIVE NEGOTIATION AGREEMENT ("**Second Amendment**") is entered into as of June 2, 2015 by and between the CITY OF PLACENTIA, a charter city and municipal corporation ("City") and NEWPORT EQUITIES, LLC, a California limited liability company ("Developer").

R E C I T A L S:

A. City and Developer are parties to that certain Exclusive Negotiation Agreement executed May 29, 2014, as amended by that certain Amendment to Exclusive Negotiation Agreement dated December 16, 2014 (collectively, the "ENA"), concerning real property owned by City, located in the City of Placentia, County of Orange, California, as more particularly described in the ENA.

B. City and Developer now desire to amend the ENA in accordance with the terms of this Second Amendment.

C. All capitalized terms not otherwise specifically defined in this Second Amendment shall have meanings ascribed to such terms in the ENA.

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter set forth and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, City and Developer hereby agree as follows:

1. The phrase "...sixty (60) days..." appearing twice in the sixth line of Section 3.2 of the ENA are hereby deleted, in both instances, in their entirety and are hereby replaced with the phrase "...one hundred twenty (120) days..." in both instances in said Section.

2. City and Developer ratify and confirm all terms, conditions and provisions of the ENA and agree that, except to the extent as specifically changed and modified by this Second Amendment and to the extent necessary to interpret the ENA in accordance with these changes and modifications, the ENA shall remain unchanged, unmodified and unaffected in each and every respect and in full force and effect.

3. This Second Amendment may be executed in any number of counterparts, each of which, when executed and delivered, shall be an original, and such counterparts together constitute one and the same instrument. Signature pages may be detached from the counterparts and attached to a single copy of this document to physically form one document.

4. Facsimile and electronic transmission (e-mail) copies of this Second Amendment and the signatures thereon shall have the same force and effect as if the same were originals.

IN WITNESS WHEREOF, the parties have executed this Second Amendment as of the date first written above.

"City":

CITY OF PLACENTIA,
a charter city and municipal corporation

By: _____
Name: Chad P. Wanke
Its: Mayor

Attest:

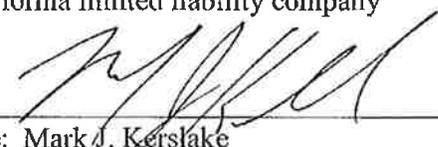
By: _____
City Clerk

Approved as to Form:

By: _____
City Attorney

"Developer":

NEWPORT EQUITIES, LLC
a California limited liability company

By:  _____
Name: Mark J. Kerlake
Its: Chief Executive Officer



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: ACTING CITY ADMINISTRATOR

FROM: SENIOR MANAGEMENT ANALYST

DATE: JUNE 2, 2015

SUBJECT: **SOLID WASTE HANDLING SERVICES RATE ADJUSTMENT AND RELATED RESOLUTIONS FOR FISCAL YEAR 2015-16**

FISCAL

IMPACT: EXPENSE: N/A
OFFSETTING REVENUE: N/A

SUMMARY:

The City previously entered into a Franchise Agreement with Republic Waste Services (Republic) of Southern California, LLC, for solid waste and recycling services. Solid waste rates are reviewed annually to determine if any adjustments are required. The last residential rate adjustment took place on July 1, 2014. Republic is proposing an adjustment to residential and commercial rates effective July 1, 2015. The recommended action approves solid waste handling rates for both residential and commercial customers, authorizes the placement of revised residential rates on the County of Orange tax roll for 2015-16, and approves an amendment to the Agreement which includes the proposed rate schedule.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2015-XX, A Resolution of the City Council of the City of Placentia, California approving rates for solid waste handling services; and
2. Adopt Resolution No. R-2015-XX, A Resolution of the City Council of the City of Placentia, California authorizing and determining residential solid waste handling service charges and directing placement thereof on the Orange County tax rolls; and
3. Approve Amendment No. 5 to the Amended, Revised and Restated Agreement for Solid Waste Handling Services; and
4. Authorize the Acting City Administrator to execute all the necessary documents in a form approved by the City Attorney.

DISCUSSION:

In accordance with the City's current Franchise with Republic, the company is entitled to an annual rate adjustment for inflation. The agreed upon methodology for making this adjustment is determined by the Consumer Price Index (CPI) as stated in § 24.3 of the Agreement. Republic is allowed to adjust the rates in July based on any change in the CPI for all Urban Consumers for the twelve (12) month period ending January 31st of each year. The change in CPI for the most recent twelve (12) month period was .0%. Adjustment to the residential and commercial rates would go into effect July 1, 2015.

Another component of the rate includes landfill "tipping fees," which are passed through directly to the customer. Beginning in 2010, the County of Orange (County) increased the landfill gate tipping fees from \$22.00 per ton to \$31.37 per ton. This year, the County has increased the fee to \$32.90, which represents a 0.22% increase. The proposed 2015-16 residential and commercial rate schedule reflects this increase in costs associated with the disposal of refuse at landfills operated and maintained by the County.

The City Council Recycling Subcommittee, which is comprised of Councilmembers Underhill and Green, met with representatives from Republic and City staff on May 13, 2015 to discuss the proposed schedule of rates. The Recycling Subcommittee discussed the justification for the increase and found that it is consistent with the Agreement. The total adjusted rate, which includes the tipping fee increase, will increase residential rates by \$0.05 per month. Commercial rates will experience an average increase of 0.10%. Staff is recommending the City Council adopt the attached Resolutions and Amendment to the Franchise Agreement.

Prepared by:

Reviewed and approved:

Eddie De La Torre
Senior Management Analyst

Stephen D. Pischel
Director of Administrative Services

Reviewed and approved:

Damien R. Arrula
Acting City Administrator

Attachments:

1. Resolution Approving Rates
2. Resolution Authorizing Residential Billing on the Orange County Tax Roll
3. Amendment No. 5 to amended, revised, and restated agreement for solid waste handling services
4. Exhibit "A"- Rate Summary

**RESOLUTION NO. R-2015-
A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF PLACENTIA, CALIFORNIA APPROVING
RATES FOR SOLID WASTE HANDLING SERVICES**

A. Recitals.

(i). The Legislature of the State of California, by enactment of the California Integrated Waste Management Act of 1989 ("AB 939"), has declared that it is in the public interest to authorize and require local agencies to make adequate provision for the disposal of all solid waste within their jurisdictions.

(ii). Pursuant to California Public Resources Code §40059 (a)(1), the City Council of the City of Placentia has determined that the public health, safety, and welfare require that an exclusive franchise agreement be awarded to qualified solid waste enterprise for solid waste handling services within the City of Placentia ("City").

(iii). City and Contractor are mindful of the provisions of the laws governing the safe collection, transport, recycling, and disposal of solid waste, including AB 939, the Resource Conservation and Recovery Act ("RCRA"), and the Comprehensive Environmental Response, Compensation, and Liability Act ("CERCLA"), all as may be amended from time to time hereinafter.

(iv). City desires, among other things, to ensure adequate landfill space remains available to meet the public's need for the safe handling and disposal of solid waste, and further desires to ensure its citizens do not incur undue costs in safely disposing of solid waste and has entered into that certain waste disposal agreement by and among various Orange County cities, including City, and the County of Orange, relating to the use of County landfills for the disposal of solid waste. Contractor has proposed to provide such services and take such actions as are necessary or desirable to ensure City complies with its obligations pursuant to the County Agreement, as the same may be amended from time to time hereinafter.

(v.). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., above.

2. Solid waste handling service charges for residential and commercial services as set forth in "Exhibit A," attached hereto and incorporated by this reference as though fully set forth herein.

APPROVED and ADOPTED this 2nd day of June 2015.

CHAD P. WANKE,
MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA DO HEREBY CERTIFY that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 2nd day of June 2015 by the following vote:

AYES:COUNCILMEMBERS:

NOES:COUNCILMEMBERS:

ABSENT:COUNCILMEMBERS:

ABSTAIN:COUNCILMEMBERS:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY

**RESOLUTION NO. R-2015-
A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF PLACENTIA, CALIFORNIA AUTHORIZING AND
DETERMINING RESIDENTIAL SOLID WASTE HANDLING
SERVICE CHARGES AND DIRECTING PLACEMENT
THEREOF ON THE ORANGE COUNTY TAX ROLLS**

A. Recitals.

(i). Section 8.04.240 of the Placentia Municipal Code provides that the City Council may, by resolution, cause solid waste handling service charges be collected with the Orange County tax bills.

(ii). The City Council has received and analyzed proposed refuse collection charges for residential services and has determined appropriate residential solid waste handling service charges to be set for the 2015-16 Fiscal Year.

(iii). The City Council has determined that residential solid waste and handling service charges collected via the tax rolls affords the least costly mechanism for the residential taxpayers of the City of Placentia and users of the solid waste handling services.

(iv). All legal prerequisites to the adoption of this Resolution have occurred.

A. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., above.

2. Solid waste handling service charges for residential services as set forth in Exhibit "A," attached hereto and incorporated by this reference as though fully set forth herein.

3. Solid waste handling service charges for residential services be placed on the Orange County Property Tax Rolls for the Fiscal Year 2015-16, and such charges be collected in the same manner as the Property Tax.

4. A copy of this Resolution shall forthwith be transmitted by the City Clerk to the Auditor-Controller of the County of Orange.

PASSED, ADOPTED and APPROVED this 2nd day of June 2015.

CHAD P. WANKE,
MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA DO HEREBY CERTIFY that the foregoing Resolution No. was adopted at a regular meeting of the City Council held on the 2nd day of June 2015 by the following vote:

AYES:COUNCILMEMBERS:

NOES:COUNCILMEMBERS:

ABSENT:COUNCILMEMBERS:

ABSTAIN:COUNCILMEMBERS:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY

**AMENDMENT NO. 5 TO AMENDED, REVISED AND RESTATED
AGREEMENT FOR SOLID WASTE HANDLING SERVICES**

This Amendment No. 5 to that certain Amended, Revised and Restated Agreement for Solid Waste Handling Services (“Amendment”) is made and entered into as of the 2nd day of June, 2015, by and between City of Placentia, a Charter City and municipal corporation (“City”) and Republic Waste Services of Southern California, LLC, a wholly owned subsidiary of Republic Services, Inc. a Delaware Limited Liability Company, doing business as Placentia Disposal (“Contractor”). City and Contractor are sometimes hereinafter individually referred to as “Party” and collectively as the “Parties”.

A. Recitals.

(i). CITY and Contractor previously entered into that certain Amended, Revised and Restated Agreement for Solid Waste Handling Services, effective July 20, 2010 (“Agreement”) whereby Contractor is to provide solid waste handling services for City’s residents and commercial, industrial and municipal entities and agencies within the City.

(ii). City and Contractor have determined that this Amendment is required to provide for increased costs and expenses to be incurred in connection with solid waste handling services for City’s residents and commercial, industrial and municipal entities and agencies within the City.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein the Parties agree as follows:

B. Agreement.

1. In all respects as set forth in the Recitals, Part A., above.
2. Contractor shall continue to provide solid waste handling services for City’s residents and commercial, industrial and municipal entities and agencies within the City in accordance with the Agreement.
3. Exhibit “A” of the Agreement hereby is amended to reflect the rates and charges permitted to be charged by Contractor during the 2015-16 Fiscal Year as set forth in Exhibit “A” hereto captioned “City of Placentia Rate Summary – Effective July 1, 2015.”
4. All of the terms, conditions and provisions of the Agreement, unless specifically modified herein, shall continue in full force and effect.

5. In the event of any conflict or inconsistency between the provisions of this Amendment and the provisions of the Agreement, the provisions of this Amendment shall be controlling.

6. The Agreement, together with this Amendment, shall constitute the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or among the Parties with respect to the subject matter hereof. No amendments or other modifications of the Agreement, as hereby amended, shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

7. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 5 to the Agreement to be executed as of the date first written above.

CONTRACTOR

CITY

By: _____
Dan Capener,
General Manager

By: _____
Damien Arrula
Acting City Administrator

ATTEST:

By: _____
Patrick J. Melia,
City Clerk

APPROVED AS TO FORM:

By: _____
Andrew V. Arczynski,
City Attorney

CITY OF PLACENTIA EXHIBIT "A"
RATE SUMMARY - EFFECTIVE JULY 1, 2015

	Service Fee	Landfill	Total Rate
Residential			
<u>Single Family</u>	\$19.81	\$3.08	\$22.89
Additional Containers			
Black "Trash" Container	\$5.21	\$3.08	\$8.29
Brown "Yard Waste" Container	\$4.52	n/a	\$4.52
Green "Recycling" Container	\$0.00	n/a	\$0.00
Pull Out Service			
Extra Dump - All Three Containers	\$22.60	n/a	\$22.60
Exchange of All Three Containers	\$34.96	n/a	\$34.96
Container Replacement - Misuse	\$61.84	n/a	\$61.84
Bulky Item Collection			
Additional Pick-ups over 3x p/Year	\$43.75	n/a	\$43.75
Charge for Each Item over 10	\$6.25	n/a	\$6.25
Additional Gas Recovery Fee	\$43.75	n/a	\$43.75
Temp Three Yard Container			
3 Days + Dump	\$80.87	\$5.45	\$86.32
Each Additional Day Rental	\$6.61	n/a	\$6.61
<u>Commercial</u>			
Commercial Barrel (Each)			
1 x p/wk (Max of Four)	\$17.40	\$5.70	\$23.10
Two Yard Containers			
One Pick-up Only	\$104.13	\$15.77	\$119.90
Non-Scheduled Pick-up	\$49.54	\$3.64	\$53.18
Three Yard Containers			
First Pick-up	\$130.26	\$23.63	\$153.89
Each Additional Pick-up Freq.	\$70.38	\$23.63	\$94.01
Non-Scheduled Pick-up	\$60.90	\$5.45	\$66.35
Three Yard Manure Containers			
First Pick-up	\$130.26	\$35.60	\$165.86
Each Additional Pick-up Freq.	\$70.38	\$35.60	\$105.98
Non-Scheduled Pick-up	\$60.89	\$5.45	\$66.34
Three Yard Compactors			
First Pick-up	\$160.71	\$58.34	\$219.05
Each Additional Pick-up Freq.	\$101.03	\$58.34	\$159.37
Non-Scheduled Pick-up	\$92.54	\$13.46	\$106.00
Four Yard Containers			
First Pick-up	\$143.29	\$31.89	\$175.18
Each Additional Pick-up Freq.	\$77.42	\$31.89	\$109.31
Non-Scheduled Pick-up	\$66.98	\$7.36	\$74.34
Six Yard Containers			
First Pick-up	\$149.80	\$47.27	\$197.07
Each Additional Pick-up Freq.	\$80.94	\$47.27	\$128.21
Non-Scheduled Pick-up	\$70.04	\$10.91	\$80.95
Three Yard Construction Bins			
First Pick-up	\$169.74	\$23.63	\$193.37
Each Additional Pick-up Freq.	\$82.87	\$23.63	\$106.50
Non-Scheduled Pick-up	\$60.90	\$5.45	\$66.35

CITY OF PLACENTIA EXHIBIT "A"
RATE SUMMARY - EFFECTIVE JULY 1, 2015

	Service Fee	Landfill	Total Rate
<u>Commercial Continued</u>			
Three Yard "Recycle" Bins			
First Pick-up	\$46.24	n/a	\$46.24
Each Additional Pick-up Freq.	\$46.24	n/a	\$46.24
Non-Scheduled Pick-up	\$60.90	n/a	\$60.90
Contaminated Bin (Trash)	\$66.22	n/a	\$66.22
Surcharge - Sunday Service	\$12.15	n/a	\$12.15
Bin Exchange after One-Time p/Year	\$77.06	n/a	\$77.06
Redelivery of Bin(s) - Non-Payment	\$78.13	n/a	\$78.13
Locking Latch Bins			
Set-up One Time Cost	\$92.72	n/a	\$92.72
Monthly Maintenance Fee p/Tip Freq.	\$2.06	n/a	\$2.06
Special Access / Code or Key Fee	\$10.28	n/a	\$10.28
Container Steam Cleaning after 1x p/Year	\$98.97	n/a	\$98.97
Clean-Up & Disposal "Over the Top"	\$35.97	n/a	\$35.97
Commercial Bulky-Item Pick-ups			
Basic Charge - Two Items	\$43.75	n/a	\$43.75
Charge for Each Item over Two	\$6.25	n/a	\$6.25
Additional Fee Gas Recovery	\$43.75	n/a	\$43.75
<u>Industrial Roll-Off Services</u>			
<u>Permanent Services</u>			
15-Yard Demo Container	\$344.18	\$197.40	\$541.58
15-Yard Demo Container - Clean Inerts	\$313.39	n/a	\$313.39
30-Yard Drop Off Container	\$325.40	\$164.50	\$489.90
30-Yard Container - Green Waste	\$451.63	n/a	\$451.63
40-Yard Compactor	\$408.80	\$230.30	\$639.10
<u>Temporary Services</u>			
15-Yard Demo Container	\$351.51	\$197.40	\$548.91
15-Yard Demo Container - Clean Inerts	\$323.66	n/a	\$323.66
30-Yard Drop Off Container	\$341.85	\$164.50	\$506.35
30-Yard Container - Green Waste	\$461.91	n/a	\$461.91
Overweight Surcharge p/Ton (Actual Weight over 8 Tons)			
Trash Loads	\$16.72	\$32.90	\$49.62
Clean Inerts	\$30.83	n/a	\$30.83
Green Waste	\$40.36	n/a	\$40.36
Saturday Service - Per Pull	\$32.61	n/a	\$32.61
Mandatory Signature Required - Per Pull	\$5.14	n/a	\$5.14
Additional Days - Temp R/O Per Day	\$12.48	n/a	\$12.48
Stand-By Hourly Rate	\$78.13	n/a	\$78.13
Heavy-Duty Truck Service - Per Pull	\$359.62	n/a	\$359.62
R/O Container Steam Cleaning after 1x/Year	\$102.75	n/a	\$102.75
Storage Container Rental / Delivery p/Mo.	\$81.17	n/a	\$81.17
Storage Container Return - Per Mile	\$1.13	n/a	\$1.13



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: ACTING CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: JUNE 2, 2015

**SUBJECT: PROFESSIONAL SERVICES AGREEMENT WITH SILVER & WRIGHT, LLP
FOR SPECIAL LEGAL SERVICES RELATED TO RECEIVERSHIPS**

FISCAL

IMPACT: For all legal services provided by Silver & Wright, LLP, the City will compensate the law firm at the blended rate of \$195.00 per hour for all attorney services and \$110.00 per hour for paralegal and clerk services respectively. Attorney's fees shall not exceed \$25,000.00 for Fiscal Year 2015-2016 without authorization from the City Council.

OFFSETTING

REVENUE: The City will recover its fees and costs directly from the settlement or judgment in the receivership action, or directly from the receivership estate.

INTRODUCTION:

Upon direction of the City, Silver & Wright, LLP will file receivership actions in court under the California Health & Safety Code and obtain appointment of receivers under court order to rehabilitate commercial and residential properties within the City which have been identified as public nuisances and hazards and where the property owner has neglected or refused to take corrective action. These designated properties have a negative impact on the surrounding neighborhoods and substantially endanger the health and safety of the public at large due to extensive violations of the Placentia Municipal Code, California Health and Safety Code, California Building Code, and the Uniform Housing Code.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve the Agreement with Silver & Wright, LLP for Special Legal Services Related to Receiverships; and
2. Authorize the Acting City Administrator and/or his designee to execute all the necessary documents in a form approved by the City Attorney.

DISCUSSION:

A Health and Safety Receivership is a legal process through which control of real property is temporarily taken from the owner and placed with a court appointed officer known as a "Receiver". Receiverships are used primarily for abandoned and substandard properties where the owner has a history of noncompliance with a local enforcement agency's orders to abate or in situations where emergency circumstances are discovered that pose immediate threats to the health and safety of others. In these receiverships, the Receiver takes control over the property, prevents the owner from interfering, and hires contractors to completely rehabilitate the property. All costs are paid from the property itself by a "Super-Priority" lien that supersedes all other debts, including any mortgages. A receivership is an immediate, comprehensive, and systematic process that virtually eliminates substandard properties at no expense to the referring agency/prevaling party.

There are two main sections of the California Health and Safety Receivership statute that allow for a City that successfully petitions to appoint a receiver to recover the costs incurred. The first is Health and Safety Code § 17980.7(c)(11), which allows for a prevailing party to recover reasonable attorney's fees and court costs as may be fixed by the court. Generally a city whose petition to appoint a Receiver was granted is considered the prevailing party.

The second method of recovering costs is Health and Safety Code § 17980.7(d)(1), which provides that if a property is properly noticed as a nuisance under Health and Safety Code § 17980.6, that upon the entry of any order or judgment, the court then shall order the owner to pay all of the reasonable and actual enforcement costs. This includes the legal costs of bringing the receivership on board as well as costs for staff time. These costs are to be paid upon the entry of any order, which could mean the appointment order itself.

Receiverships have several benefits:

- Guaranteed compliance.
- Cost neutral for the City of Placentia.
- Receiver and contractor costs are paid directly from the property.
- Removes the City out of the business of demolishing or rehabilitating property.
- Court orders continued compliance and applicable City inspections of the property.
- Substantial increase in property value.
- Aids in decreasing criminal and transient activity.
- Communicates to the community the City is taking cleanup action and protecting local residents from dangerous and unhealthy properties.

By authorizing the Acting City Administrator to enter into the agreement for receivership legal services with Silver & Wright, LLP, the City will have a cost-neutral remedy that will allow for the rehabilitation of a designated nuisance property, funded directly by the nuisance property itself, as well as reimbursement of all enforcement expenses, litigation costs, attorney's fees, and staff costs out of the receivership estate. It is anticipated that the legal fees incurred will be reimbursed within six (6) to nine (9) months of the receivership order or judgment. It is the City's

goal to correct substandard properties with the objective of improving the community at no overall cost to the City.

Prepared by:

Reviewed and approved:

Eric Point
Lieutenant

Ward L. Smith
Chief of Police

Reviewed and approved:

Reviewed and approved:

Linda G. Magnuson
Chief Financial Officer

Damien R. Arrula
Acting City Administrator

Attachments:

1. Agreement with Silver & Wright, LLP for Special Legal Services Related to Receiverships
2. Exhibit A: Silver & Wright, LLP Literature on Receiverships

**AGREEMENT BETWEEN SILVER & WRIGHT, LLP
AND THE CITY OF PLACENTIA
FOR MUNICIPAL CODE ENFORCEMENT LEGAL SERVICES**

1. PARTIES AND DATE.

This agreement ("Agreement") is made and entered into on _____ by and between the CITY OF PLACENTIA ("City"), a California municipal corporation, and SILVER & WRIGHT LLP, a California limited liability partnership engaged in the practice of law in the State of California ("Law Firm"). Law Firm and the City are sometimes individually referred to herein as "Party" and collectively as "Parties." In consideration of the mutual promises set forth herein, the parties agree to the terms of this Agreement as set forth herein.

2. RECITALS.

2.1 The City wishes to engage the services of Law Firm to provide municipal code enforcement services as described further in this Agreement. Law Firm wishes to provide all such services and has the necessary expertise and competency to provide such services.

3. TERMS.

3.1 Scope of Services. Law Firm shall provide legal advice, representation and assistance to the City regarding receivership/code enforcement actions, as assigned to Law Firm by the City.

3.2 Responsibilities of Attorneys and Client. Law Firm shall fully cooperate with the City and will keep the City and its staff informed of the status and progress of all pending matters and all legal matters of importance with which Law Firm is involved. Law Firm will manage and control the delivery of all legal services described hereunder in a professional, competent, and cost-effective manner. The City agrees to provide all information and documentation necessary for the attorneys at Law Firm to perform their obligations under this Agreement.

3.3 Compensation. For all legal services provided in this Agreement the City will compensate Law Firm at the blended rate of \$195 per hour for all attorney services and \$110 per hour for paralegals and clerks. Law Firm will charge in increments of one tenth of an hour, rounded up to the nearest one tenth of an hour for each particular activity, and Law Firm's rates will automatically increase by three percent every year beginning January 1, 2016 to offset rising legal costs.

3.4 Cost Reimbursement. The City shall reimburse Law Firm for all out-of-pocket expenses incurred by Law Firm in providing legal services under this Agreement, including charges for printing and copying expenses at \$.15 for black and white copies and \$.60 for color copies, postage, research, litigation costs, courier and messenger services and automobile mileage at the current IRS rate for travel on behalf of the City. However, no separate charge shall be made by Law Firm for secretarial or word processing services.

3.5 Statements and Billing. Law Firm shall submit monthly invoices to the City indicating attorney fees and costs incurred for the legal services provided under this Agreement. The monthly invoice shall describe the nature of the work performed, the attorney performing the work and the time spent for each task as well as the nature of any reimbursable expenses incurred. Travel time shall be separately stated and identified in all of Law Firm's monthly invoices to the City. Upon the request of and as directed by the City Manager or his/her designee, Law Firm shall generate separate invoices pertaining to specific accounts, matters and/or departments. The City shall process and cause such invoices to be paid promptly, typically within thirty (30) days of receipt. If no attorneys' fees or costs are incurred for a particular month, or if they are minimal, the statement may be held and combined with that for the following month.

3.6 Prohibition Against Subcontracting or Assignment. The experience, knowledge, capability, and reputation of the attorneys at Law Firm were a substantial inducement for the City to enter into this Agreement. Therefore, Law Firm shall not contract with any other person or entity to perform, in whole or in part, the legal services required under this Agreement without the written approval of the City. In addition, neither this Agreement, nor any interest herein, may be transferred, assigned, conveyed, hypothecated, or encumbered voluntarily, or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of the City.

3.7 Conflicts of Interest. Law Firm shall comply with all applicable laws and professional rules and standards relating to any known conflict of interest involving the City and matters upon which Law Firm is providing legal services under this Agreement. Law Firm shall not reveal confidential information of the City except with the consent of the City Council or as otherwise required by law. Law Firm shall notify the City Council of any conflict of interest related to matters upon which it is providing legal services under this Agreement upon discovery of any such conflicts. In the event that such conflict is not or cannot be waived or resolved City shall retain legal counsel and Law Firm shall assist and cooperate with legal counsel retained by the City Council on the matter for which the conflict arose.

A. Law Firm represents that neither Law Firm for any of its attorneys or other persons employed by Law Firm have any material financial interest, direct or indirect, in any contract or decision made by or on behalf of City that may be affected by the services to be provided to City pursuant to this Agreement, other than a financial interest that is similar, in all material respects, to the interests of the general public.

B. If Law Firm or an attorney or other person employed by Law Firm acquires such an interest while this Agreement remains in effect, Law Firm will immediately disclose such interest to the City, and the interested individual shall not participate in or influence the performance of the services to be provided to the City pursuant to this Agreement.

3.8 Client Files.

A. At the conclusion of this Agreement, the original client files for the work performed under this Agreement for the City shall be made available to City. Law Firm will be entitled to make copies of the client files. At the conclusion of this Agreement, (whether or not City takes possession of the client files), City shall take possession of any and all original

documents that may be in the client files and Law Firm shall have no further responsibility with regard to such documents.

B. If City does not take possession of the client files at the conclusion of the Agreement, Law Firm shall store such client files for a period of at least one (1) year. At any time after the conclusion of such one (1) year period, Law Firm may send to City a notice, advising of Law Firm's intention to dispose of the client files. The City shall have ninety (90) days from the date of such notice to take possession of the client files. If City does not take possession of the client files during that time, City agrees that Law Firm may dispose of the client files without further notice, provided Law Firm has no reason to believe that the items proposed to be destroyed are things required by law to be maintained or that would be reasonably necessary to the City to establish a right or a defense to a claim. If Law Firm has reason to believe that the files contain items that are required by law to be retained or that the City will reasonably need to establish a right or a defense to a claim, Law Firm will inspect the files for such items and will retain the items for the period required by law or according to the reasonably foreseeable needs of the City, at the discretion of the City Manager.

3.9 Independent Contractor. No employment relationship is created by this Agreement. Law Firm shall perform all legal services required under this Agreement as an independent contractor of the City and shall remain a wholly independent contractor of the City with only such obligations as are required under this Agreement. Neither the City, nor any of its employees, shall have any control over the manner, mode, or means by which Law Firm, its agents or employees, render the legal services required under this Agreement or its internal employment or compensation decisions, except as otherwise set forth herein.

3.10 Term; Termination of Agreement. The term of this Agreement shall commence on the Effective Date set forth in this Agreement and shall continue in full force and effect until terminated as provided herein. City or Law Firm may terminate this Agreement at any time, with or without cause, on written notice to the other party. City shall provide ten (10) days' written notice to Law Firm. Law Firm shall provide thirty (30) days' written notice to City prior to termination of this Agreement. In the event of such termination, Law Firm shall comply with all provisions of the Rules of Professional Conduct for the termination of a client relationship and the City shall pay Law Firm professional fees and costs, in accordance with this Agreement, for all services provided and costs incurred through the date of termination of this Agreement. The City agrees to execute, upon request, a stipulation in such form as to permit Law Firm to withdraw as attorneys of record in any legal action then pending. Law Firm shall cooperate to transition representation to a new attorney or firm in an expedient manner and make available to the City, or to counsel designated by the City, all documents and records of the legal services provided to the City and shall assist to the fullest extent possible in the orderly transition of all pending matters to the City's new counsel.

3.11 Insurance Coverage. Law Firm shall carry errors and omissions insurance of not less than Two Million Dollars (\$2,000,000) per year in the aggregate, and any additional insurance required by the State of California. Consultant shall furnish to the City proof of insurance required by this Agreement upon request, and shall notify the City of any changes to the insurance.

3.12 Amendment; Modification. This agreement may be modified through a written instrument signed by both parties or by an oral agreement to the extent it is carried out.

3.13 Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings, or agreements.

3.14 Time of Performance; Efficiency of Services; Cooperation. The services of Law Firm shall be performed expeditiously in light of the purposes of this Agreement. Law Firm shall follow all procedures as established by the City consistent with its duties. Law Firm shall work cooperatively with appropriate City staff and keep them informed on all matters of importance as they arise.

3.15 Non-Discrimination. In the performance of this Agreement, Law Firm shall not discriminate against any employee or applicant for employment because of race, religious creed, color, sex, national origin, ancestry, physical disability, mental disability, marital status, age, sexual orientation, or medical condition.

3.16 Waiver. No delay or omission to exercise any right, power or remedy accruing to City under this Agreement shall impair any right, power or remedy of City, nor shall it be construed as a waiver of, or consent to, any breach or default. No waiver of any breach, any failure of a condition, or any right or remedy under this Agreement: (1) shall be deemed effective unless it is in writing and signed by City; (2) shall be deemed to be a waiver of, or consent to, any other breach, failure of a condition, or right or remedy; or (3) shall be deemed to constitute a continuing waiver unless the writing expressly so states.

3.17 Governing Law and Interpretation. This Agreement shall be construed and enforced in accordance with the laws of the State of California, without regard to conflict of law principles. The section captions and headings in this Agreement have been inserted for convenience only, and shall not be considered or referred to in resolving questions of interpretation or construction.

3.18 Attorney Fees. In any litigation, arbitration or other proceeding by which one party either seeks to enforce its rights under this Agreement (whether in contract, tort or both) or seeks a declaration of any rights or obligations under this Agreement, the prevailing party shall be awarded reasonable attorney fees, together with costs and expenses, to resolve the dispute and to enforce the final judgment.

3.19 Severability. If any portion or all of this Agreement is held to be unenforceable for any reason, the remainder of that provision and the remainder of the Agreement shall remain in full force and effect.

3.20 Notices. All notices permitted or required under this Agreement shall be given to

the respective parties at the following address, or at such other address as the respective parties may provide in writing for this purpose:

To Law Firm:

7 Corporate Park
Suite 120
Irvine, CA 92606
(949) 385-6431
(Fax) (949) 385-6428
Attn: Matthew Silver

To City:

401 East Chapman Avenue
Placentia, CA 92870
(714) 993-8117
Attn: City Administrator

Such notice shall be deemed made when personally delivered or when mailed, forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed to the party at its applicable address. Actual notice shall be deemed adequate notice on the date actual notice occurred, regardless of the method of service.

3.21 Confidentiality. The parties agree to keep this Agreement confidential to the greatest extent permissible under the law. This Agreement is exempt from disclosure under the Public Records Act pursuant to Government Code sections 6254(k) and 6255(a), Evidence Code sections 952 and 954, and Business and Professions Code section 6149.

3.22 Indemnification. Law Firm shall defend, indemnify and hold the City, its officials, officers, employees, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of any negligent errors, omissions or inaction of Law Firm, its officials, officers, employees, agents, Law Firms, and contractors arising out of performance of Law Firm's services as provided in this Agreement. This Section 3.21 shall survive the expiration or termination of this Agreement.

3.23 Counterparts. This Agreement may be signed in counterparts, each of which shall constitute an original.

CITY OF PLACENTIA

SILVER & WRIGHT LLP

By: _____
Damien Arrula
City Administrator

By: _____
Matthew R. Silver
Partner



SILVER & WRIGHT LLP

Attorneys at Law



Receiverships: From Substandard to “The Standard”...At No Cost

In one California city, a property owner ignored the city’s notices and repair orders for over a decade. The owner was a hoarder and the property had become such an eyesore and fire hazard that the neighbors could not even enjoy their own homes. The city needed to take action quickly to finally rid itself of this problem.

On behalf of the city, the attorneys at Silver & Wright LLP filed a receivership action under the California Health & Safety Code and obtained appointment of a receiver. Tasked with correcting every violation on the property, the receiver hired contractors, relocated the tenant and began work within a few weeks. In a few months, the property was completely rehabilitated and the jewel of the neighborhood...with all costs to the city reimbursed.

Elsewhere, a multi-acre hotel complex with several buildings sat vacant and dilapidated for years. Once the city’s main hotspot, the hotel had become substandard and gutted. It was a source of crime and blight. The city had tried everything – fines, citations, notices of violation, orders to demolish and even a prior lawsuit. Yet the owner and tenant did nothing. This continued even after a transient burned down one of the buildings. The city hired the attorneys at Silver & Wright to obtain a receiver over the hotel complex. Despite opposition from the owner and tenant, the city successfully persuaded the court to appoint a receiver,

who immediately began drafting plans to rid the city of this blight.

In a receivership, the receiver takes total control over the property, prevents the owner from interfering and hires contractors to completely fix the property. All costs are paid from the property itself by a super-priority lien that jumps even in front of mortgages.

Receiverships have several benefits:

- Guaranteed compliance
- Cost neutral for the city
- Receiver and contractor costs are paid directly from the property
- Leave the city out of the business of demolishing or rehabilitating property
- Court orders requiring continued compliance and city inspections
- Substantial increase in property values and decrease in criminal activity

The examples above are just the tip of the iceberg. At Silver & Wright, we have unmatched success in obtaining and managing receiverships, and have the experience to help your city as well.

To learn more or for training for your jurisdiction contact: **Matthew Silver** at (714) 717-3554; msilver@silverwrightlaw.com, or **Curtis Wright** at (909) 833-5420; cwright@silverwrightlaw.com



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: ACTING CITY ADMINISTRATOR

FROM: CHIEF FINANCIAL OFFICER

DATE: JUNE 2, 2015

SUBJECT: RENEWAL OF CONTRACT WITH HdL COREN & CONE FOR PROPERTY TAX ANALYSIS AND AUDITING SERVICES

FISCAL
IMPACT: EXPENSE: ANNUAL COST OF \$13,860.00 PLUS 25% OF MISALLOCATED CURRENT SECURED PROPERTY TAX

SUMMARY:

City staff relies on accurate, thorough property tax collection information to estimate revenues for budget purposes, assess progress in collecting property tax revenues throughout the year, and to monitor economic trends of local real estate. Additionally, City staff must be sure that real estate parcels are recorded in the correct tax revenue area (TRA) by the County of Orange so that property tax allocation that is due to the City will not be paid to another agency in error. The specialized skills and equipment needed to undertake such analysis is beyond the scope of City staff and the cost of specialized software is prohibitively expensive. Therefore, it is more practical to hire contractors with the appropriate skills, training, and equipment to perform property tax analysis for the City.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve the Agreement for Property Tax Consulting/Audit Services with HdL Coren & Cone for property tax analysis and auditing services; and
2. Authorize the Acting City Administrator and/or his designee to execute all the necessary documents in a form approved by the City Attorney.

DISCUSSION:

The County of Orange makes property tax collection data available to local government agencies for analysis and tracking purposes. However, additional analysis of the data is needed before meaningful reports can be created for use by staff. Additionally, if recording errors are made by the County it can lead to allocations of property tax to the wrong agency. If the errors can be identified and brought to the attention of County staff, the allocations can be recovered and reallocated to the correct agency.

HdL Coren & Cone (Contractor), a California Corporation, is qualified to perform such specialized analysis. The City has used their services for the past twelve (12) years with exceptional results. Many other local cities also use HdL Coren & Cone and have experienced similar results in recovering misallocated property tax

The annual cost for basic service is \$13,860.00 per year plus 25% of misallocated tax revenue recovered as a result of property tax audit findings, for the first three (3) years of the contract. In the fourth (4th) year of the contract the Base Fixed Services Fee shall be adjusted by the California Consumer Price Index (CCPI) for all urban consumers as determined by the California Department of Industrial Relations as measured February of the first year to February of third year of this Contract. The revised Base Fixed Services Fee including the CCPI adjustment shall apply to the 4th and 5th years of the Contract.

The amount of erroneously allocated property tax may not be as much as in the past, but enough may be identified and recovered to pay the Contractor's annual service fee. In addition, other property tax analysis services are included in the basic contract amount and would otherwise require separate payment. The cost for this service has been included in the 2015-2016 fiscal year budget.

FISCAL IMPACT:

Fiscal Year 2015-2016	\$13,860.00 Plus 25% of Misallocated Current Secured Property Tax
Fiscal Year 2016-2017	\$13,860.00 Plus 25% of Misallocated Current Secured Property Tax
Fiscal Year 2017-2018	\$13,860.00 Plus 25% of Misallocated Current Secured Property Tax
Fiscal Year 2018-2019	\$13,860.00 Plus CCPI adjustment, Plus 25% of Misallocated Current Secured Property Tax
Fiscal Year 2019-2020	\$13,860.00 Plus CCPI adjustment, Plus 25% of Misallocated Current Secured Property Tax

Submitted by:

Reviewed and approved:

Linda G. Magnuson
Chief Financial Officer

Damien R. Arrula
Acting City Administrator

Attachment:

1. Agreement for Property Tax Consulting/Audit Services

CITY OF PLACENTIA
AGREEMENT FOR PROPERTY TAX
CONSULTING/AUDIT SERVICES

This AGREEMENT (the "Agreement") is made and entered into as of the ____ day of _____, 2015 by and between the CITY OF PLACENTIA, a municipal corporation hereinafter called CITY, and HdL Coren & Cone, a California Corporation hereinafter called CONTRACTOR.

RECITALS

WHEREAS, property tax revenues can be verified and potentially increased through a system of continuous monitoring, identification and reconciliation to county records; and

WHEREAS, an effective program of property tax management will assist the CITY in fiscal, economic and community development planning; and

WHEREAS, CITY desires the property tax data based reports and data analysis required to effectively manage the CITY property tax base and identify and recover revenues misallocated within the CITY, or to other jurisdictions; and

WHEREAS, CONTRACTOR is a state-wide expert in such data analysis with over 190 public agency clients for whom such services are performed and has the programs, equipment, data and personnel required to deliver the property tax services referenced herein;

WHEREAS, CITY prefers to pay for certain of such services through a contingency arrangement where payment is made from monies recovered and CONTRACTOR is willing to base its compensation on such a risk-based formula.

NOW, THEREFORE, CITY and CONTRACTOR, for the consideration hereinafter described, mutually agree as follows:

1.0 DEFINITIONS

For purposes of this Agreement, the following terms shall have the meaning stated below:

Audit Review: "Audit" or "Audit Review" shall mean the comparison of databases to ensure that parcels are correctly coded with the appropriate tax rate area to return revenue to the client city or redevelopment agency. Audits include the secured and unsecured tax rolls and where secured records are corrected; the corresponding unsecured records related to those properties are also corrected. A review of the calculation methodologies developed by auditor/controller offices in the administration of property tax revenues or tax increment revenues is made to ensure compliance. New annexations and newly created redevelopment project areas are audited the 1st or 2nd year after the area's adoption due to the timing of LAFCO and the State Board of Equalization in assigning new tax rate areas and county processing of those changes.

County: "County" shall mean the County in which the CITY is located.

Database: "Database" shall mean a computerized listing of property tax parcels and information compiled for CITY from information provided by the County.

Days: "Days" shall mean calendar days.

Project Area: "Project Area(s)" shall mean the project areas of former redevelopment agency

Property Tax Roll: "Property Tax Roll" shall mean the assessed values of parcels on the secured and unsecured lien date rolls as reported by the County.

Proprietary Information: "Proprietary Information" shall be the reports, technical information, compilations of data, methodologies, formula, software, programs, technologies and other processes previously designed and developed by CONTRACTOR and used in the performance of the services hereunder.

Successor Agency: "Successor Agency" means the City's administration pursuant to Section 34176 of the Health and Safety Code of the former community redevelopment agency of CITY).

Recovered/Reallocated Revenue: "Recovered or Reallocated Revenue" shall mean additional revenue received as a result of an audit or review of properties submitted for correction or for corrections due erroneous calculations or incorrect methods of distributing revenue discovered by the CONTRACTOR and then made by county agencies which result in a return of additional revenue to the city/agency. Reviews of city administered pass throughs are performed to ensure the correctness of distributions being made to participating agencies.

Scope of Services: "Scope of Services" shall mean all of the Base Services specified in Section 2.0, the Optional Services in Section 3.0, the Additional Services in Section 4.0, or any other services rendered hereunder.

TRA: "Tax Rate Area" shall mean the area subject to the tax rate.

2.0 BASE SERVICES

The CONTRACTOR shall perform all of the following duties as part of the Base Services provided hereunder, unless otherwise specified in writing by the Contract Officer:

2.1 Analysis And Identification Of Misallocation Errors (Contingent Fee)

(a) In the first year of this Agreement, and as necessary thereafter but not less than once every five (5) years, CONTRACTOR shall conduct an analysis to identify and verify in the CITY parcels on the secured Property Tax Roll which are not properly attributed to a CITY, and will provide the correct TRA designation to the proper County agency.

Typical errors include parcels assigned to incorrect TRAs within the CITY or an adjacent city, and TRAs allocated to wrong taxing agencies.

(b) CONTRACTOR shall annually reconcile the annual auditor-controller assessed valuations report to the assessor's lien date rolls and identify discrepancies.

(c) CONTRACTOR shall annually review parcels on the unsecured Property Tax Roll to identify inconsistencies such as value variations, values being reported to a mailing address rather than the situs address, and errors involving TRAs (to the extent records are available).

(d) CONTRACTOR may audit general fund or tax increment property tax revenue or other revenues attributable to the SUCCESSOR AGENCY and CITY, districts, (including but not limited base year value audits; administration of tax sharing agreements; tax increment allocation reviews; county allocation and payments reviews).

2.2 Annual Services (Fixed Fee)

Annually, after the Property Tax Roll is available:

(a) CONTRACTOR shall establish a Database for CITY available through CONTRACTOR's online property tax application.

(b) Utilizing the Database, CONTRACTOR will provide:

(1) A listing of the major property owners in the CITY, including the assessed value of their property.

(2) A listing of the major property tax payers, including an estimate of the property taxes.

(3) A listing of property tax transfers which occurred since the prior lien date.

(4) A comparison of property within the CITY by county-use code designation.

(5) A listing by parcel of new construction activity between tax years to provide reports for use in the CITY's preparation of Gann (Propositions 4 and 111) State Appropriation Limit calculations.

(6) Calculate an estimate of property tax revenue anticipated to be received for the fiscal year by the CITY. This estimate is based upon the initial information provided by the County and is subject to modification. This estimate shall not be used to secure the indebtedness of the CITY.

(7) Development of forecast of estimated general fund property tax revenue for future fiscal years.

(8) Development of historical trending reports involving taxable assessed values for the CITY, median and average sales prices, foreclosure activity and related economics trends.

(9) Upon written request, analyses based on geographic areas designated by the CITY to include assessed valuations and square footage computations for use in community development planning.

2.3 Successor Agency Services

Successor Agency Services including but not limited to:

- (a) Tax increment projections
- (b) Cash flows for the Successor Agency by Project Area
- (c) Assistance with Redevelopment Obligation Payment Schedules
- (d) Assistance in providing property tax information for the taxing agencies receiving property tax revenues from former Project Areas
- (e) Estimates of property tax revenues to be received by the taxing entities from former Project Areas
- (f) Provide property tax information to the Oversight Board at the direction of the Successor Agency
- (g) Provide access to the Oversight Board to City and former redevelopment agency documents at the direction of the Successor Agency
- (h) Monitor the County distribution of tax-sharing revenues to the taxing entities of the former redevelopment agency
- (i) Coordinate with the Auditor-Controller the relationship between the tax-sharing, debt service and other obligations of former redevelopment agency
- (j) Prepare as needed an assessment resources available to the Successor Agency to meet the long term obligations of the former redevelopment agency

2.4 Quarterly Services/Monthly Services (Fixed Fee)

The CONTRACTOR shall perform the following services quarterly:

- (a) A listing of property tax appeals filed on properties in the CITY (selected counties).
- (b) A listing of property transfers that have occurred since the last report.
- (c) Monthly update of CONTRACTOR'S web-based software program to include parcel transfer data and, in select counties, appeal updates.

2.5 On-Going Consultation (Fixed Fee)

During the term of this Agreement, CONTRACTOR will serve as the CITY's resource staff on questions relating to property tax and assist in estimating current year property tax revenues. On-going consultation would include, but not be limited to, inquiries resolved through use of the CITY's database.

3.0 OPTIONAL SERVICES

The following services are available on a time and materials basis:

3.1 Specified Data

Generation of specialized data-based reports or the development of special geo-based designations from CITY maps or geographic areas which would require additional programming, the purchase of additional data, costs for county staff research, additional historical parcel tracking by CONTRACTOR or similar matters not necessary to carry out services outlined in Section 2.0.

3.2 County Research

Any research with County agencies for which CONTRACTOR does not have a current database.

3.3 Specialized Services

Other services for which the CONTRACTOR has expertise as requested by the CITY.

3.3 Additional Meetings Requested

Meetings in excess of the annual meeting to review the analysis of property tax data, trending information, and other findings with CITY shall be considered an Optional Service.

4.0 ADDITIONAL SERVICES

CITY shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written order is first given by the Contract Officer to the Contractor, incorporating therein any material adjustment in the contract and/or the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor. Any increase in compensation of up to \$25,000, or in the time to perform of up to one hundred eighty (180) days may be approved by the Contract Officer. Any greater increases, taken either separately or cumulatively must be approved by the City Council. It is expressly understood by Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein.

5.0 OBLIGATIONS OF THE PARTIES WITH RESPECT TO SERVICES

5.1 City Materials and Support

CITY agrees to provide the following information:

1. Current CITY maps;
2. A copy of reports received by the CITY annually from the Auditor-Controller's office detailing assessed values (secured, unsecured and utilities), as well as unitary values for reconciliation analysis;
3. Parcel listing and maps of CITY parcel annexations since the lien date roll;
4. A listing of the CITY levies assessment districts and direct assessments.
5. SUCCESSOR AGENCY formation documents, debt service schedules, plan caps, DDA/OPA agreements.
6. Remittance Advices

5.2 Compliance with Law

All services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the CITY and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered.

5.3 License, Permits, Fees and Assessments

CONTRACTOR shall obtain such licenses, permits and approvals (collectively the "Permits") as may be required by law for the performance of the services required by this Agreement. CITY shall assist CONTRACTOR in obtaining such Permits, and CITY shall absorb all fees, assessments and taxes which are necessary for any Permits required to be issued by CITY.

5.4 Further Responsibilities of Parties

Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other.

6.0 CONSIDERATION

6.1 Base Fixed Fee Services

CONTRACTOR shall provide the Base Services described in Section 2.0 above, for a fixed annual fee of \$13,860.00 (invoiced quarterly).

The fee for the first 3 years of this Contract shall be the annual fixed fee as noted. In the fourth (4th) year of the contract the Base Fixed Services Fee shall be adjusted by the California Consumer Price Index (CCPI) for all urban consumers as determined by the California Department of Industrial Relations as measured February of the first year to February of third year of this Contract. The revised Base Fixed Services Fee including the CCPI adjustment shall apply to the 4th and 5th years of the Contract. If this Contract is extended month to month as provided for in Section 7.4, the Base Fixed Fee shall be adjusted annually by the California Consumer Price Index (CCPI) for all items as determined by the California Department of Industrial Relations as measured February to February by the California All Urban Consumers index.

Base Contingent Fee Services

For Base Services pursuant to Section 2.1 which are payable on a contingent basis, CONTRACTOR shall receive 25 percent of general fund or tax increment property tax revenue or other revenues attributable to SUCCESSOR AGENCY, CITY, districts, or funds recovered or reallocated which are directly or indirectly the result of an audit, analysis or consultation performed by CONTRACTOR (including but not limited to base year value audits; administration of tax sharing agreements; tax increment allocation reviews; county allocation reviews). CONTRACTOR shall separate and support said reallocation and provide CITY with an itemized invoice showing all amounts due as a result of revenue recovery or reallocation. CITY shall pay audit fees after Contractor's submittal of evidence that corrections have been made by the appropriate agency. Payment to CONTRACTOR shall be made within thirty (30) days after CITY receives its first remittance advice during the fiscal year for which the correction applies.

6.2 Optional Services

Fees for Optional Services as outlined in Services in Section 3.0 above (except Section 3.4) shall be billed at the following hourly rates:

Partner	\$225 per hour
Principal	\$195 per hour
Programmer	\$150 per hour
Associate	\$150 per hour
Senior Analyst	\$100 per hour
Analyst	\$ 65 per hour
Administrative	\$ 45 per hour

Hourly rates are exclusive of expenses and are subject to adjustment by CONTRACTOR annually. On July 1st of each year CONTRACTOR shall provide CITY with an updated schedule of hourly rates. The rates will not be increased by more than five percent (5%) per year. In addition, expenses for Optional Services shall be billed at 1.15 times actual incurred costs.

6.3 Indirect Expenses

Except as specified above, no other charges shall be made for direct or indirect expenses incurred by CONTRACTOR in performing the services in the Scope of Services including for administrative overhead, salaries of CONTRACTOR'S employees, travel expenses or similar matters.

6.4 Due Date

All fees are due 30 days immediately following billing. All amounts that are not paid when due shall accrue interest from the due date at the rate of one percent per month (12% per annum).

7.0 TERM PERFORMANCE SCHEDULE

7.1 Time of Essence

Time is of the essence in the performance of this Agreement.

7.2 Schedule of Performance

CONTRACTOR shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "A", and incorporated herein by this reference. When requested by the CONTRACTOR, extensions to the time period(s) specified in the Schedule of Performance may be approved in writing by the Contract Officer but not exceeding one hundred eighty (180) days cumulatively.

7.3 Force Majeure

The time period(s) specified in the Schedule of Performance for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the CONTRACTOR, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the CITY, if the CONTRACTOR shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes of the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified.

7.4 Term

Unless earlier terminated in accordance with Section 8.11 of this Agreement, this Agreement shall continue in full force and effect for five (5) years.

Representative of Contractor

The following principals of CONTRACTOR are hereby designated as being the principals and representatives of CONTRACTOR authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Paula Cone
HdL COREN & CONE
1340 Valley Vista Drive, Suite 200
Diamond Bar, CA 91765

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for CITY to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of CONTRACTOR and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the foregoing principals may not be replaced nor may their responsibilities be substantially reduced by CONTRACTOR without the express written approval of CITY.

7.5 Contract Officer

The Contract Officer shall be such person as may be designated by the City Administrator of CITY. It shall be the CONTRACTOR'S responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the CONTRACTOR shall refer any decisions which must be made by CITY to the Contract Officer. Unless otherwise specified herein, any approval of CITY required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority to sign all documents on behalf of the CITY required hereunder to carry out the terms of this Agreement.

7.6 Prohibition Against Subcontracting or Assignment

The experience, knowledge, capability and reputation of CONTRACTOR, its principals and employees were a substantial inducement for the CITY to enter into this Agreement. Therefore, CONTRACTOR shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of the CITY. In addition, neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of CITY. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than fifty percent (50%) of the present ownership and/or control of CONTRACTOR, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the CONTRACTOR or any surety of CONTRACTOR of any liability hereunder without the express consent of CITY.

7.7 Independent Contractor

Neither the CITY nor any of its employees shall have any control over the manner, mode or means by which CONTRACTOR, its agents or employees, perform the services required herein, except as otherwise set forth herein. CITY shall have no voice in the selection, discharge, supervision or control of CONTRACTOR'S employees, servants, representatives or agents, or in fixing their number, compensation or hours of service. CONTRACTOR shall perform all services required herein as an independent CONTRACTOR of CITY and shall remain at all times as to CITY a wholly independent CONTRACTOR with only such obligations as are consistent with that role. CONTRACTOR shall not at any time or in any manner represent that it or any of its agents or employees are agents or employees of CITY. CITY shall not in any way or for any purpose become or be deemed to be a partner of CONTRACTOR in its business or otherwise or a joint venturer or a member of any joint enterprise with CONTRACTOR.

INSURANCE AND INDEMNIFICATION

7.8 Insurance

The CONTRACTOR shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to CITY, during the entire term of this Agreement including any extension thereof, the following policies of insurance:

(a) Comprehensive General Liability Insurance. The policy of insurance shall be in an amount not less than either (i) a combined single limit of \$1,000,000 for bodily injury, death and property damage or (ii) bodily injury limits of \$500,000 per person, \$1,000,000 per occurrence and \$1,000,000 products and completed operations and property damage limits of \$500,000 per occurrence and \$500,000 in the aggregate.

(b) Worker's Compensation Insurance. A policy of worker's compensation insurance in such amount as will fully comply with the laws of the State of California and which shall indemnify, insure and provide legal defense for both the CONTRACTOR and the CITY against any loss, claim or damage arising from any injuries or occupational diseases occurring to any worker employed by or any persons retained by the CONTRACTOR in the course of carrying out the work or services contemplated in this Agreement.

(c) Automotive Insurance. A policy of comprehensive automobile liability insurance written on a per occurrence basis in an amount not less than either (i) bodily injury liability limits of \$250,000 per person and \$500,000 per occurrence and property damage liability limits of \$100,000 per occurrence and \$250,000 in the aggregate or (ii) combined single limit liability of \$500,000. Said policy shall include coverage for owned, non-owned, leased and hired cars.

(d) Errors and Omissions (Professional Liability). A policy of professional liability issuance written on a claims made basis in an amount not less than One Million Dollars (\$1,000,000).

7.9 General Requirements. All of the above policies of insurance shall be primary insurance and shall name the CITY, its officers, employees and agents as additional insureds. The insurer shall waive all rights of subrogation and contribution it may have against the CITY, its officers, employees and agents and their respective insurers. All of said policies of

insurance shall provide that said insurance may not be amended or cancelled without providing thirty (30) days prior written notice by registered mail to the CITY. In the event any of said policies of insurance are cancelled, the CONTRACTOR shall, prior to the cancellation date, submit new evidence of insurance in conformance with this Section 9.0 to the Contract Officer. No work or services under this Agreement shall commence until the CONTRACTOR has provided the CITY with Certificates of Insurance or appropriate insurance binders evidencing the above insurance coverages and said Certificates of Insurance or binders are approved by the CITY.

7.10 Indemnification

CONTRACTOR agrees to indemnify the CITY, its officers, agents and employees against, and will hold and save them and each of them harmless from, any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising out of or in connection with the negligent performance of the work, operations or activities of CONTRACTOR, its agents, employees, subcontractors, or invitees, provided for herein, or arising from the negligent acts or omissions of CONTRACTOR hereunder, or arising from CONTRACTOR'S negligent performance of or failure to perform any term, provision, covenant or condition of this Agreement, whether or not there is concurrent passive or active negligence on the part of the CITY, its officers, agents or employees but excluding such claims or liabilities arising from the sole negligence or willful misconduct of the CITY, its officers, agents or employees, who are directly responsible to the CITY.

7.11 Sufficiency of Insurer or Surety

Insurance or bonds required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the CITY due to unique circumstances. In the event the Risk Manager of CITY ("Risk Manager") determines that the work or services to be performed under this Agreement creates an increased or decreased risk of loss to the CITY, the CONTRACTOR agrees that the minimum limits of the insurance policies and the performance bond required by this Section 9.0 may be changed accordingly upon receipt of written notice from the Risk Manager; provided that the CONTRACTOR shall have the right to appeal a determination of increased coverage by the Risk Manager to the CITY Council of CITY within 10 days of receipt of notice from the Risk Manager.

8.0 RECORDS AND REPORTS

8.1 Reports

CONTRACTOR shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require.

8.2 Records

CONTRACTOR shall keep, and require subcontractors to keep, such books and records as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of CITY, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the CITY shall have access to such records in the event any audit is required.

8.3 Non-Disclosure of Proprietary Information

In performing its duties under this Agreement, CONTRACTOR will produce reports, technical information and other compilations of data to CITY. These reports, technical information and compilations of data are derived by CONTRACTOR using methodologies, formulae, programs, techniques and other processes designed and developed by CONTRACTOR at a substantial expense. CONTRACTOR'S reports, technical information, compilations of data, methodologies, formulae, software, programs, techniques and other processes designed and developed by CONTRACTOR shall be referred to as Proprietary Information. CONTRACTOR'S Proprietary Information is not generally known by the entities with which CONTRACTOR competes.

CONTRACTOR desires to protect its Proprietary Information. Accordingly, CITY agrees that neither it nor any of its employees, agents, independent contractors or other persons or organizations over which it has control, will at any time during or after the term of this Agreement, directly or indirectly use any of CONTRACTOR'S Proprietary Information for any purpose not associated with CONTRACTOR'S activities. Further, CITY agrees that it nor any of its employees, agents, independent contractors or other persons or organizations over which it has control, will disseminate or disclose any of CONTRACTOR'S Proprietary Information to any person or organization not connected with CONTRACTOR, without the express written consent of CONTRACTOR. The CITY also agrees that consistent with its obligations under the California Public Records Act and related disclosure laws, it will undertake all necessary and appropriate steps to maintain the proprietary nature of CONTRACTOR'S Proprietary Information.

Any use of the Proprietary Information or any other reports, records, documents or other materials prepared by CONTRACTOR hereunder for other projects and/or use of uncompleted documents without specific written authorization by the CONTRACTOR will be at the CITY's sole risk and without liability to CONTRACTOR, and the CITY shall indemnify the CONTRACTOR for all damages resulting therefrom.

8.4 Release of Documents Pursuant to Public Records Act

Notwithstanding any other provision in this Agreement, all obligations relating to disclosure of Proprietary Information remain subject to the Freedom of Information Act or California Public Records Act, Cal. Gov't Code §§ 6250 et seq. (collectively, the "PRA"). The Parties intend that if CITY is served with a request for disclosure under the PRA, or any similar statute, the CITY in good faith will make the determination as to whether the material is

discloseable or exempt under the statute, and shall resist the disclosure of Proprietary Information which is exempt from disclosure to the extent allowable under the law. CITY shall advise CONTRACTOR in writing five (5) days prior to the intended disclosure of any decision to disclose Proprietary Information, and the reasons therefore, and if CONTRACTOR then timely advises CITY in writing that it objects to the disclosure, CITY shall not disclose the information. In such case, CONTRACTOR shall then be solely liable for defending the non-disclosure and shall indemnify and hold CITY harmless for such nondisclosure.

ENFORCEMENT OF AGREEMENT

8.5 California Law

This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Los Angeles, State of California, or any other appropriate court in such county, and CONTRACTOR covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.6 Disputes

In the event of any dispute arising under this Agreement, the injured party shall notify the injuring party in writing of its contentions by submitting a claim therefor. The injured party shall continue performing its obligations hereunder so long as the injuring party commences to cure such default within ten (10) days of service of such notice and completes the cure of such default within forty-five (45) days after service of the notice, or such longer period as may be permitted by the injured party; provided that if the default is an immediate danger to the health, safety and general welfare, such immediate action may be necessary. Compliance with the provisions of this Section shall be a condition precedent to termination of this Agreement for cause and to any legal action, and such compliance shall not be a waiver of any party's right to take legal action in the event that the dispute is not cured, provided that nothing herein shall limit CITY's or the CONTRACTOR'S right to terminate this Agreement without cause pursuant to Section 11.6.

8.7 Waiver

No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.8 Rights and Remedies are Cumulative

Except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or

different times, of any other rights or remedies for the same default or any other default by the other party.

8.9 Legal Action

8.10 In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

8.11 Termination Prior to Expiration of Term

This Section shall govern any termination of this Agreement. The Parties reserve the right to terminate this Agreement at any time, with or without cause, upon forty-five (45) days' written notice to the non-terminating party, except that where termination is for cause, the Parties will comply with the dispute resolution process in Section 11.2. Upon issuance of any notice of termination, CONTRACTOR shall immediately cease all services hereunder except such as may be specifically approved by the Contract Officer. The CONTRACTOR shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination and for any services authorized by the Contract Officer thereafter. In the event of termination without cause pursuant to this Section, the terminating party need not provide the non-terminating party with the opportunity to cure pursuant to Section 11.2.

8.12 Attorneys' Fees

If either party to this Agreement is required to initiate or defend or made a party to any action or proceeding in any way connected with this Agreement, the prevailing party in such action or proceeding, in addition to any other relief which may be granted, whether legal or equitable, shall be entitled to reasonable attorney's fees. Attorney's fees shall include attorney's fees on any appeal, and in addition a party entitled to attorney's fees shall be entitled to all other reasonable costs for investigating such action, taking depositions and discovery and all other necessary costs the court allows which are incurred in such litigation. All such fees shall be deemed to have accrued on commencement of such action and shall be enforceable whether or not such action is prosecuted to judgment.

9.0 CITY OFFICERS AND EMPLOYEES: NON-DISCRIMINATION

9.1 Non-liability of CITY Officers and Employees

No officer or employee of the CITY shall be personally liable to the CONTRACTOR, or any successor in interest, in the event of any default or breach by the CITY or for any amount which may become due to the CONTRACTOR or to its successor, or for breach of any obligation of the terms of this Agreement.

9.2 Conflict of Interest

No officer or employee of the CITY shall have any financial interest, direct or indirect, in this Agreement nor shall any such officer or employee participate in any decision relating to the

10.4 Severability

In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

10.5 Corporate Authority

The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

CITY OF PLACENTIA

City Administrator

CONTRACTOR:

HdL COREN & CONE
A California Corporation

APPROVED AS TO FORM:

EXHIBIT "A"

SCHEDULE OF PERFORMANCE

TIMELINE FOR DELIVERABLES

July/August	Data available for purchase from counties
September 30	Dataset and software available for installation on city computers
September-October	Unsecured audits performed and forwarded to county assessor
October-February	Delivery of preliminary property tax reports
December-June	Monthly data updates – Database/software Appeals quarterly updates emailed in counties where the data is available
March	Appeals quarterly updates emailed in counties where the data is available
March/April	General Fund Budget Projections
April/May	Final Books – Addendums emailed to clients
June	Appeals quarterly updates emailed in counties where the data is available
Ongoing	Secured Audits – City Revenue audits of City, and District receipts for correctness Property sales reports City and Successor Agency mid-year budget reviews and budget projections Analytical work at the request of clients



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: ACTING CITY ADMINISTRATOR

FROM: DIRECTOR OF ADMINISTRATIVE SERVICES

DATE: JUNE 2, 2015

SUBJECT: **AMENDMENT NO. 1 FOR MEDIA PRODUCTION SERVICES**

FISCAL

IMPACT: EXPENSE: NOT TO EXCEED \$55,800 ANNUALLY (ACCOUNT NO. 441573-6099)

REVENUE: PUBLIC, EDUCATIONAL, AND GOVERNMENTAL (PEG) FUNDS

SUMMARY:

Empire Media Productions, which is owned by Mr. Daniel Fenstermaker, has been providing media production services for the City since Fiscal Year 2011-12. Funding for this service has been allocated through the use of Public, Education, and Government (PEG) Funds. Empire Media Productions has requested an extension of their current agreement. This action approves an amendment to the agreement for media production services with Empire Media Productions for a Media Production Coordinator and a Media Production Assistant.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Approve Amendment No. 1 to Consulting Services Agreement with Empire Media Productions for Media Production Services; and
2. Authorize the Acting City Administrator to execute agreement and extensions permitted therein on behalf of the City, in a form approved by the City Attorney.

DISCUSSION:

The City has been utilizing Empire Media Productions since Fiscal Year 2011-12. Empire Media Production serves as the City's contractual media and cable production services. The firm has delivered media services in a high quality and professional manner. Empire Media Productions assists the City with live broadcasting of City Council Meetings, special events such as the Heritage Festival, and various other special projects. In addition, the firm utilizes personal and computer software equipment to assist with our media production efforts.

As illustrated in the attached letter of intent, the contract amount for the Media Production Coordinator is proposed for an average of twenty-eight (28) hours a week at \$30.00 per hour. In addition, the contract amount for the Media Production Assistant is proposed for an average of twelve (12) hours per week at \$23.00 per hour. The Fiscal Year 2015-16 and the two preceding Fiscal Years will appropriate \$55,800 of PEG Funds for professional services under the Administration, Cable and Web Services Division. The Statewide Franchise Agreement requires cable service providers such as Time Warner Cable and AT&T U-verse to assess a one-percent (1%) PEG Fee on their customers. The PEG Fee is provided to cities for equipment, contracted personnel, and capital improvements of cable and broadcast systems that are used to communicate information to the public. Funding for Media Production Services will come solely from restricted PEG Funds.

Prepared by:

Reviewed and approved:

Jeannette Ortega
Neighborhood Services Manager

Stephen D. Pischel
Director of Administrative Services

Reviewed by:

Damien R. Arrula
Acting City Administrator

Attachments:

1. Empire Media Productions Letter of Intent
2. Amendment No. 1 to Consulting Services Agreement

EMPIRE MEDIA PRODUCTIONS

Monday, May 25, 2015

Damien R. Arrula
Acting City Administrator
City of Placentia
401 East Chapman Ave.
Placentia, Ca 92870

680 Birchwood Lane
Corona, Ca 92882
(714) 393-7883
dan@empiremediaproductions.org

Dear Mr. Damien R. Arrula,

It has been the pleasure of Empire Media Productions to service the City of Placentia's media production needs for the past four years. We would like to express our gratitude to you and your organization's continued loyalty to our company and reaffirm our desire to continue this great working relationship well into the future.

With regards to a new contract, Empire Media Productions is seeking a 3 year contract beginning July 1, 2015 and continue though June 30, 2018. The current contract we have in place is designed with mostly on-site Media Production Assistants in mind. However, with the ever changing needs of government access media, as well as Audio Visual improvement needs to Placentia's infrastructure, we feel that the City of Placentia would benefit much more from a stronger Media Production Coordinator presence. We are aware of the many burdens on the City of Placentia's General Fund. For the benefit of both parties, Empire Media Productions proposes lowering the hourly rate of Media Production Coordinator from \$32.15/hr to \$30/hr and Media Production Assistant to from \$25/hr to \$23/hr for the entirety of this proposed contract. (Please see attached rate schedule)

We at Empire Media Productions would be happy to sit down with you and your staff to further discuss this proposal and any other ideas you may have. Once again, we want to thank you for the opportunity to serve the great City of Placentia, and express our deepest commitment to seeing this partnership's continued success.

Sincerely yours,

Daniel Fenstermaker
Owner, Empire Media Productions

Attachment: Proposed Contract Rate Schedule & Total Cost Per Year

**AMENDMENT NO. 1 TO
CONSULTING SERVICES AGREEMENT**

This Amendment No. 1 to Consulting Services Agreement is made and entered into effective the 2nd day of June, 2015, by and between the CITY OF PLACENTIA, a Charter City and municipal corporation (“CITY”), and Daniel Fenstermaker, dba Empire Media Productions, (“CONSULTANT”) (“Amendment”). CITY and CONSULTANT are sometimes hereinafter individually referred to as “Party” and or collectively referred to as the “Parties.”

A. RECITALS:

(i). CITY and CONSULTANT previously entered into that certain Consultant Services Agreement dated June 4, 2013 (“Agreement”) through which CONSULTANT provides services pertaining to Audio Visual production services and related activities as set forth in Exhibit “A” to the Agreement.

(ii). The Parties seek to extend the services to be provided in accordance with said Exhibit “A” and the rate schedule appended hereto as Exhibit “B.”

(iii). All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Section 1.(b). of the Agreement hereby is amended to read, in words and figures, as follows:

“(b). Scope of Services: The provision of operation and maintenance of the media productions, Scope of Services attached to this Agreement as Exhibit ‘A’ and the rate schedule appended hereto as Exhibit ‘B’,” each of which is incorporated herein by reference (“Services”), which includes the agreed upon schedule of performance and the schedule of fees. CONSULTANT warrants that all Services and work shall be performed in a competent, professional, and satisfactory manner. In the event of any inconsistency between the terms contained in the Scope of Services and the terms set forth in this Agreement, the terms set forth in this Agreement shall govern.”

1. Section 2. of the Agreement hereby is amended to read, in words and figures, as follows:

“2. Term: This Agreement shall be effective as of July 1, 2015. CONSULTANT shall provide Services under this Agreement through June 30, 2018. The term of this Agreement may be extended on an annual basis as mutually agreed upon in writing by both the CITY and CONSULTANT.”

3. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 1 to the Consulting Services Agreement are to be executed as of the day and year first above written.

CONSULTANT
Empire Media Productions

CITY OF PLACENTIA
A Charter City and
municipal corporation

By: _____
Daniel Fenstermaker.
Owner

By: _____
Chad P. Wanke,
Mayor

ATTEST:

By: _____
Patrick J. Melia, City Clerk

APPROVED AS TO FORM:

By: _____
Andrew V. Arczynski,
City Attorney

EXHIBIT A

SCOPE OF SERVICES

- Act as Technical Director of City Council and Planning Commission Meetings, as well as any other meetings and/or events that may take place in the Placentia City Council Chambers, by preparing and operating video and other related technical equipment for live and taped television productions and by providing technical support for such audio/video documentation and/or sound enhancement.
- Maintain Placentia's Community Television (Placentia's Government Access Channel).
- Maintain Placentia's City Council webcast meetings live on the internet by working with Granicus, Inc., a leading provider of streaming media solutions to local government.
- Assist the City Clerk and City Attorney's Offices with maintaining and making readily available records of past City Council and Planning Commission Meetings.
- Assist Placentia's various departments on the promotion and/or documentation of various City programs and events (i.e. Heritage Festival, Veterans Day Observance Ceremony, Winter Holiday Celebration, Annual State of the City, Public Service Recognition Week, Concerts in the Park, Movies in the Park, Placentia Farmers Market, etc.).
- Assist Placentia Police Department on producing various types of training videos and demonstrations.
- Assist with the maintenance of the City of Placentia's website.
- Assist with any other Media Productions of similar scope (such as: Audio/Video, Information Technology, Graphic Design, Website, or Social Media) as requested from City

EMPIRE MEDIA PRODUCTIONS

DANIEL FENSTERMAKER
 680 Birchwood Lane
 Corona, CA 92882
 (714) 393-7883
 dan@empiremediaproductions.org

Proposed Contract Rate Schedule & Total Cost Per Year

Current Contract Rate Schedule for Fiscal Years 2013-14 and 2014-15

Position	Rate/Hour	Average Hrs/Day	Average Cost/Day	Average Cost/Week	Average Cost/Year (50 Weeks)
Media Production Coordinator	\$ 31.21	N/A	N/A	\$ 61.06	\$ 3,053.00
Media Production Assistant	\$ 25.00	10.0	\$ 250.00	\$ 1,000.00	\$ 50,000.00
Total Cost		10.0	\$ 250.00	\$ 1,061.06	\$ 53,053.00

Proposed Contract Rate Schedule for Fiscal Years 2015-16, 2016-17, and 2017-18

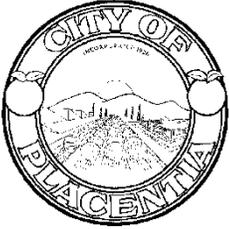
Position	Rate/Hour	Average Hrs/Day	Average Cost/Day	Average Cost/Week	Average Cost/Year (50 Weeks)
Media Production Coordinator	\$ 30.00	7.0	\$ 210.00	\$ 840.00	\$ 42,000.00
Media Production Assistant	\$ 23.00	3.0	\$ 69.00	\$ 276.00	\$ 13,800.00
Total Cost		10.0	\$ 279.00	\$ 1,116.00	\$ 55,800.00

Media Production Assistant Scope of Work

- Any and all day to day duties of Placentia Government Media Production
- Routine maintenance of City equipment
- Routine updating of public information on the City's PEG channel and website
- Assisting City Clerk's Office with Public Records Requests
- Assisting City Clerk's Office with City Council Meeting Agenda Postings as well as Meeting Archiving
- Production of any and all Official City Meetings that might require any audio and/or video broadcasting, recording and/or record keeping
- Media Production in the promotion and coverage of any City sponsored events
- Providing Media Production as part of any City sponsored events

Media Production Coordinator Scope of Work

- Any and all duties mentioned above as well as:
- Supervision and scheduling of any and all Media Production Assistants
- Assisting in overseeing any capital improvement projects pertaining to audio visual upgrades within City of Placentia Facilities
- Weekly meetings and briefings with Placentia City Staff
- Consultation regarding any kind of media needs the agency may have



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: ACTING CITY ADMINISTRATOR

FROM: PUBLIC WORKS MANAGER

DATE: JUNE 2, 2015

SUBJECT: **PUBLIC HEARING TO PROVIDE FOR THE ANNUAL LEVY OF ASSESSMENT FOR THE CITY OF PLACENTIA STREET LIGHTING DISTRICT 81-1**

FISCAL
IMPACT: (RECOUPED THROUGH ASSESSMENTS): \$153,697.47
SINGLE FAMILY RESIDENTIAL: \$27.38/PARCEL
COMMERCIAL/INDUSTRIAL: \$164.28/ACRE
TENTATIVE/FINAL MAP: \$8.21/UNIT

SUMMARY:

The City of Placentia administers Street Lighting District 81-1. Property owners in the district pay an assessment on their property tax bill for the maintenance of lighting. Each year, the City Council must order the preparation of an Engineer's Report which determines the amount of the assessment to be levied and reconfirms the boundaries and composition of the district. Based on the Engineer's Report the rate for Fiscal Year 2015-16 for Street Lighting District 81-1 will remain the same at \$27.38 per parcel, which is the maximum allowed by law for this district without a new vote of the residents to approve a rate adjustment. This action requests that the City Council open the public hearing to receive testimony and upon conclusion of the public hearing adopt a resolution approving the Engineer's Report and setting the annual levy of assessment for Fiscal Year 2015-16.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning the levy and collection of assessments within the Placentia Street Lighting District No. 81-1; and
2. Receive the staff report and consider all objections to the assessment; and
3. Close the Public Hearing; and

4. Adopt Resolution No. R-2015-XX, "A Resolution of City Council of the City of Placentia approving Engineer's Report, confirming diagram and assessment and ordering levy of continued assessments for Fiscal Year 2015-2016 for Placentia Street Lighting District No. 81-1."

DISCUSSION:

The Landscaping and Lighting Act of 1972 (Streets and Highways Code §§ 22500-22647) requires that the City undertake certain proceedings for any fiscal year during which assessments are to be levied and collected upon private property. These proceedings are usually accomplished at two separate Council meetings.

On May 5, 2015, the City Council adopted a resolution declaring its intention to provide for the Annual Levy of Assessments for Street Lighting District No. 81-1 and setting the time and date for a public hearing.

The Annual Levy of Assessments is for the purpose of providing street light, energy and maintenance and means of assessment for same as shown in the attachments.

Documents to provide for the Annual Levy have been prepared by the Assessment Engineer contracted with the City and herewith presented for City Council approval as follows:

- Resolution confirming a Diagram and Assessment, providing for Annual Assessment Levy (Exhibit 1)
- Engineer's Report and Assessment Diagram (Exhibit 2)
- Assessment Roll (On File With The City Clerk)

Staff is recommending that Council proceed with the Public Hearing and adoption of the Resolution.

Although verbal testimony may be taken, protests must be in writing and filed with the City Clerk. No written protests have been filed as of the date of this report. The City Clerk will bring to Council's attention any written protest received subsequently.

FISCAL IMPACT:

The proposed Assessment Units ("AU") for FY 2015-2016, have increased from those of FY 2014-2015 due to newly developing properties. The Assessments are currently at the maximum allowable rate without a vote of property owners as required by Proposition 218. The estimated revenue is \$153,697. Expenditures are estimated to be \$378,875. This leaves a shortfall of \$225,178 which may be subsidized by the General Fund.

Prepared by:

Reviewed and approved:

Michael McConaha
Public Works Manager

Damien R. Arrula
Acting City Administrator

Attachments:

1. Resolution
2. Engineer's Report & Assessment Diagram
3. Assessment Roll (on file with City Clerk)

RESOLUTION NO. R-2015-

**A RESOLUTION OF CITY COUNCIL OF THE CITY OF
PLACENTIA APPROVING ENGINEER'S REPORT,
CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING
LEVY OF CONTINUED ASSESSMENTS FOR FISCAL YEAR
2015-16 FOR PLACENTIA STREET LIGHTING DISTRICT
NO. 81-1.**

A. Recitals.

(i). By its Resolution No. R-2015-14, A Resolution Directing Preparation of Annual Report ("Report") for the Street Lighting District No. 81-1 ("Assessment District"), this Council designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972.

(ii). The Report was duly made and filed with the City Clerk and duly considered by this Council and found to be sufficient in every particular, whereupon it was determined that the Report should stand as the Report for all subsequent proceedings under and pursuant to the aforesaid Resolution, and that June 2, 2015 at the hour of 7:00 p.m. in the Placentia City Council Chambers, 401 East Chapman Avenue, Placentia, California, were appointed as the time and place for a hearing by this Council on the question of the levy of the proposed continued assessments, notice of which hearing was given as required by law.

(iii). At the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy of the continued assessments were fully heard and considered by this Council, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Council thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Report to pay the costs and expenses thereof.

B. Resolution.

NOW, THEREFORE, the City Council of the City of Placentia does hereby find, determine and resolve as follows:

1. The facts set forth in the Recitals, Part A., of this Resolution, are true and correct.

2. The public interest, convenience and necessity require that the levy be made.

3. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the City Clerk, which map is made a part hereof by reference thereto.

4. The Report as a whole and each part thereof, to wit:

(a). The Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;

(b). The diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and

(c). The assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto

are finally approved and confirmed.

6. Final adoption and approval of the Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the Report as hereinabove determined and ordered, is intended to and shall refer and apply to the Report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Council.

7. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2015-16 is hereby levied. For further particulars pursuant to the provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of the Report.

8. Based on the oral and documentary evidence, including the Report, offered and received at the hearing, this Council expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.

9. The City Council of the City of Placentia hereby certifies that the assessments to be placed on the 2015-16 property tax bills meet the requirements of Proposition 218 that added Articles XIIIIC and XIIIID to the California Constitution.

10. Immediately upon the adoption of this resolution, but in no event later than August 10th, 2015 following such adoption, the Engineer of Work shall file a certified copy of the diagram and assessment and a certified copy of this Resolution with the Auditor of the County of Orange. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the City of Placentia.

11. The moneys representing assessments collected by the County shall be deposited in the City Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for maintenance, servicing, construction or installation of the improvements.

PASSED, ADOPTED AND APPROVED this 2nd day of June, 2015.

CHAD P. WANKE,
MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA DO
HEREBY CERTIFY that the foregoing Resolution was adopted at a
regular meeting of the City Council held on the 2nd day of June,
2015 by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY



CITY OF PLACENTIA
STREET LIGHTING DISTRICT No. 81-1

ENGINEER'S REPORT

APRIL 2015

FISCAL YEAR 2015/2016

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972 AND
ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:
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CITY OF PLACENTIA

Chad P. Wanke, Mayor
Jeremy B. Yamaguchi, Mayor Pro Tem
Craig Green, Councilmember
Scott W. Nelson, Councilmember
Constance Underhill, Councilmember

ACTING CITY ADMINISTRATOR

Damien Arrula

PUBLIC WORKS MANAGER

Michael McConaha

CITY ATTORNEY

Andrew V. Arczynski

ENGINEER OF WORK

SCI Consulting Group
Lead Assessment Engineer, Jerry Bradshaw, P.E.

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INTRODUCTION

OVERVIEW

The City of Placentia (the "City") serves and maintains streetlights and associated improvements (the "Improvements") in certain parts of the City. In order to fund the maintenance and operation (the "Services") of these projects and improvements, the City has formed Street Lighting District No. 81-1 ("District"). This Engineer's Report ("Report") was prepared to establish the budget for maintenance and operation of the Improvements (as described below) that will be funded by the 2015-16 assessments and other revenue, and to determine the general and special benefits received from the Improvements by property within the District and the method of assessment apportionment to lots and parcels. This Report and the assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIII D of the California Constitution (the "Article").

ENGINEER'S REPORT AND CONTINUATION OF ASSESSMENTS

The assessment has been continued for over 30 years. In each subsequent year for which the assessments will be continued, the Placentia City Council (the "Council") must direct the preparation of an Engineer's Report, budgets, and proposed assessments for the upcoming fiscal year. After the report is completed, the City Council may preliminarily approve the Engineer's Report and the continued assessments and establish the date for a public hearing on the continuation of the assessments. Accordingly, this Engineer's Report (the "Report") was prepared pursuant to the direction of the City Council.

As required by the Act, this Report includes plans and specifications, a diagram or map of the District, the benefits received by property from the Improvements within the District, and the method of assessment apportionment to lots and parcels within the District.

If the Council approves this Engineer's Report and the continuation of the Assessments by resolution, a notice of public hearing must be published in a local newspaper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is typically used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the Assessments. This hearing is currently scheduled for June 2, 2015. At this hearing, the Council will consider approval of a resolution confirming the continuation of the Assessments for fiscal year 2015-16. If so confirmed and approved, the Assessments would be submitted to the Orange County Auditor/Controller for inclusion on the property tax rolls for fiscal year 2015-16.

Beginning in 2014, SCI Consulting Group became the Assessment Engineer for the District. To maintain an accurate reference and legally defensible record of the District, pertinent language used in previous engineer's reports has been retained herein and is cited in italics as appropriate.

STREET LIGHTING DISTRICT BACKGROUND

Street Lighting District No. 81-1 was formed in 1981. Prior to that, the County of Orange had established and maintained street lighting assessment districts within the City of Placentia. After the passage of Proposition 13 in 1978, the County decided to cease annexations to its existing districts. In response to that, the City formed its own district (No. 81-1) to allow for future development to be included in an assessment district providing street lighting services.

The portions of the City previously included in the County's street light assessment remained under the County's jurisdiction until 1996, when the City took over management of those areas. However, they were not annexed into District No. 81-1, and continue to be funded and operated separately from the District. Therefore, those areas and the parcels therein are not included in this report or the assessment calculations herein.

LEGISLATIVE ANALYSIS

PROPOSITION 218

The Right to Vote on Taxes Act was approved by the voters of California on November 6, 1996, and is now Article XIIC and XIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services, improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("*SVTA*"). This ruling is the most significant court case in further legally clarifying the substantive assessment requirements of Proposition 218. Several of the most important elements of the ruling included further emphasis that:

- Benefit assessments are for special benefits to property, not general benefits.
- The services and/or improvements funded by assessments must be clearly defined.
- Assessment districts must be drawn to contain all parcels that receive a special benefit from a proposed public improvement.
- Assessments paid in each assessment district must be proportional to the special benefit received by each such parcel from the improvements and services funded by the assessment.

This Engineer's Report and the process used to establish the continuation of the assessments for fiscal year 2015/2016 are consistent with the *SVTA* decision and with the requirements of Article XIIC and XIID of the California Constitution based on the following factors:

1. The District is drawn to include the entire City; although only parcels deriving special benefits are included in the assessment rolls. Thus, zones of benefit are not required and the assessment revenue derived from real property in the District is extended only on the Improvements in the District.
2. The Improvements which are constructed and maintained with assessment proceeds in the District are located in close proximity to the real property subject to the assessment. The Improvements provide illumination to streets and sidewalks enabling improved access to the residents of such assessed property. The proximity of the Improvements to the assessed parcels and the improved access and increased safety provided to of the residents of the assessed parcels by the Improvements provides a special benefit to the parcel being assessed pursuant to the factors outlined by the Supreme Court in that decision.
3. Due to their proximity to the assessed parcels, the Improvements financed with assessment revenues in the District benefit the properties in that District in a manner different in kind from the benefit that other parcels of real property in the City derive from such Improvements, and the benefits conferred on such property in the District are more extensive than a general increase in property values.
4. The assessments paid in the District are proportional to the special benefit that each parcel within that Assessment District receives from the Improvements because:
 - a. The specific lighting Improvements and maintenance and utility costs thereof in the District and the costs thereof are specified in this Report; and
 - b. Such Improvement and maintenance costs in the District are allocated among different types of property located within the District, and equally among those properties which have similar characteristics, such as single-family residential parcels, multi-family residential parcels, commercial parcels, industrial parcels, etc.

DAHMS V. DOWNTOWN POMONA PROPERTY

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona in *Dahms v. Downtown Pomona Property ("Dahms")*. On July 22, 2009, the California Supreme Court denied review. In *Dahms* the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON

On December 31, 2009, in *Bonander v. Town of Tiburon* ("*Bonander*"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE

On May 26, 2010 the 4th District Court of Appeals issued a decision in the *Steven Beutz v. County of Riverside* ("*Beutz*"). This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services was not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO

On September 22, 2011, the San Diego Court of Appeal issued a decision on the *Golden Hill Neighborhood Association v. City of San Diego* appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in *Beutz*, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIC and XIID of the California Constitution and with the *SVTA* decision because the Improvements to be funded are clearly defined; the Improvements are directly available to and will directly benefit property in the District; and the Improvements provide a direct advantage to property in the District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with *Beutz*, *Dahms* and *Greater Golden Hill* because the Improvements will directly benefit property in the District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and Services and proportional special benefit to each property, rather than the proportional cost to the District to provide the Improvements to specific properties.

PLANS AND SPECIFICATIONS

The work and Improvements proposed to be undertaken by the City and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the District defined in the Method of Assessment herein. Consistent with the Act, the Improvements are generally described as follows:

Facilities and Improvements

The facilities and improvements within the District are defined as street light standards, their appurtenances and energy and maintenance costs to operate them. Street lighting systems in the District consist of Edison-owned lights as of the date of this report, as shown below.

TABLE 1 – DISTRICT FACILITIES

	No. of Lights	Size of Lumens	Type of Light	Owner
	31	5800	Sodium Vapor	S.C.E.
	43	9500	Sodium Vapor	S.C.E.
	222	16000	Sodium Vapor	S.C.E.
	518	22000	Sodium Vapor	S.C.E.
Total	814			

Scope of Work

Southern California Edison company (S.C.E) shall be the supplier of electrical energy for all of the above listed street lights as well as providing needed maintenance and replacements for those street lights owned by S.C.E. Costs for electrical energy and maintenance of S.C.E-owned street lights shall be billed to the City by S.C.E. The City shall disburse payments to S.C.E. from the Special Fund established for the District. Costs incurred by the City for: administration, engineering, operations and other related requirements shall be paid from the District's Special Fund for those costs.

Changes and Modifications to the District

Modifications to the District structure could include but are not limited to:

- *Substantial changes or expansion of the improvements provided*
- *Substantial changes in the service provided*

- *Modifications or restructuring of the district including annexation or detachment of specific parcels*
- *Revisions in the method of apportionment*
- *Proposed new or increased assessments ¹*

¹ From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Street Lighting District No. 81-1, dated June 4, 2013.

FISCAL YEAR 2015-16 ESTIMATE OF COST AND BUDGET

BUDGET FOR FISCAL YEAR 2015-16

The 1972 Act provides that the total costs for providing the maintenance and servicing of the District Improvements and facilities can be recovered in the assessment spread including incidental expenses. The latter can include engineering fees, legal fees, printing, mailing, postage, publishing and all other costs identified with the District proceedings.

An estimate of District costs for fiscal year 2015-16 for the maintenance and servicing of the Improvements is provided below.

TABLE 2 – FY 2015-16 ESTIMATE OF COSTS

Expenditure Item	Amount
Legal Services	\$ 1,200
Engineering Services	8,875
Other Professional Services	0
Repair / Maintenance Services	10,000
City Administrative Services	8,500
Postage	300
Electricity	350,000
Estimated Expenditures	<u>\$ 378,875</u>
Revenue Item	Amount
Direct Benefit Assessments FY 2015/16	\$ 153,697
General Fund Contribution	225,178
Estimated Revenues	<u>\$ 378,875</u>
Budget Allocation to Parcels	Amount
Total Assessment Budget ¹	\$ 153,697
Total Assessment Units (AUs)	5,613.494
Assessment per Assessment Unit (AU) ²	<u>\$ 27.38</u>

Notes to Estimate of Costs:

1. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the Fiscal Year, June 30, must be carried over to the next Fiscal Year. The District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining balance would

either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

2. The rate shown here is for an Assessment Unit (single family home or its equivalent). For the definition of the term AU and rates for other types of property, see the section titled, "Method of Assessment" and the sections following it in this report.

METHOD OF ASSESSMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of the Improvements throughout the District and the Assessment methodology used to apportion the total Assessment to properties within the Assessment District.

The District consists of certain assessor parcels within the boundaries as defined by the Assessment Diagram referenced in this report and the parcels identified by the Assessor Parcel Numbers listed with the levy roll. The parcel list includes all privately and publically owned parcels as shown. The method used for apportioning the Assessment is based on the proportional special benefits to be derived by the properties in the District over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the Improvements, and the second step is to allocate the Assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the Assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. Moreover, such benefit is not based on any one property owner's use of the Improvements or a property owner's specific demographic status. With reference to the requirements for Assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements.

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that Assessments must be based on the special benefit to property and that the special benefits must exceed the cost of the assessment:

No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel.

The *SVTA* decision clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits.

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

- A. Creation of individual lots for residential and commercial use that, in absence of the Assessments, would not have been created
- B. Improved visibility and safety
- C. Improved access
- D. Improved community character and vitality

SPECIAL BENEFIT

The special benefits from the Improvements are further detailed below:

CREATION OF INDIVIDUAL LOTS FOR RESIDENTIAL AND COMMERCIAL USE THAT, IN ABSENCE OF THE ASSESSMENTS, WOULD NOT HAVE BEEN CREATED

In most of the District, the original owner/developer(s) of the property within the District agreed unanimously to the Assessments. The Assessments provide the necessary funding for public improvements that were required as a condition of development and subdivision approval. Therefore, such Assessments allowed the original property to be subdivided and for development of the parcels to occur. As parcels were sold, new owners were informed of the Assessments through the title reports, and in some cases, through Department of Real Estate "White Paper" reports that the parcels were subject to assessment. Purchase of property was also an "agreement" to pay the Assessment. Therefore, in absence of the Assessments, the lots within most of the District would not have been created. These parcels, and the improvements that were constructed on the parcels, receive direct advantage and special benefit from the Assessments.

IMPROVED VISIBILITY AND SAFETY

Well maintained, effective street lighting provides special benefit to proximate parcels, within the range of the light, because it allows for safer and improved use of the property in the evenings and at night. Street lighting provides special benefit as it increases neighborhood safety and reduces the likelihood of crime on the proximate parcels. Over time, the Improvements continue to confer a particular and distinct special benefit upon parcels within the District because of the nature of the Improvements. The proper maintenance of the streetlights and appurtenant facilities reduces property-related crimes, especially vandalism, against assessed properties in the District.

IMPROVED ACCESS

Well maintained, effective street lighting enhances ingress, egress and accessibility of all forms to the assessed parcels in the evening and at night by increasing visibility. Improved

visibility also helps prevent local and pedestrian traffic accidents related to the assessed parcels.

IMPROVED COMMUNITY CHARACTER AND VITALITY

Well maintained, effective street lighting promotes evening and nighttime social interaction of residents and customers of businesses and industry. This creates a positive atmosphere and enhanced community image in the evening and at night for the assessed parcels.

All of the above-mentioned items also contribute to a specific enhancement to each of the parcels within the District. The proximate street lights clearly make each parcel safer, more visible, more accessible, more useful, more valuable and more desirable; and this further strengthens the basis of these Assessments.

GENERAL VERSUS SPECIAL BENEFIT

The proceeds from the District are used to fund Improvements and increased levels of maintenance to the public facilities that serve and benefit the assessed properties in the District. In absence of the District, such Improvements would not be properly maintained. Therefore, the District's purpose is to ensure that the necessary and beneficial public facilities for property in the District are properly maintained and repaired over time. The assessments will ensure that street lighting and associated improvements within and adjacent to the District are functional, well maintained and safe. These public resources directly benefit the property in the District and will confer distinct and special benefits to the assessed properties within the District. Moreover, in absence of the assessments, a condition of development would not be met and future construction in the District could be denied. The creation of individual lots, if any, and the approval for construction in the District, is the overriding clear and distinct special benefit conferred exclusively on property in the District and not enjoyed by other properties outside the District. Therefore, the assessments solely provide special benefit to assessed property in the District over and above the general benefits conferred to the public at large or properties outside the District.

Although the Improvements maintained by the Services may be available to the general public at large, the Improvements and Services are specifically designed, located and created to provide additional and improved resources for property inside the District, and not the public at large. Other properties that are outside the District do not enjoy the unique proximity and other special benefit factors described previously. These Improvements and Services are of special benefit to properties located within the District because they provide a direct advantage to properties in the District that would not be provided in absence of the Assessments. Any general benefits to surrounding properties outside of the District, if any there were, are collateral and conferred concomitantly.

QUANTIFICATION OF GENERAL BENEFIT

Although the analysis used to support these assessments concludes that the benefits are solely special, as described above, consideration is made for the suggestion that a portion

of the benefits are general. General benefits cannot be funded by these assessments – the funding must come from other sources.

The maintenance and servicing of these improvements is also partially funded, directly and indirectly from other sources including the City of Placentia, Orange County, and the State of California. This funding comes in the form of grants, development fees, special programs, and general funds, as well as direct maintenance and servicing of other co-located facilities (e.g., curbs, gutters, streets, drainage systems, etc.). This funding from other sources more than compensates for general benefits, if any, received by the properties within the District.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer's Report, and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer's Report fund Improvements and Services directly provided within the District, and every benefiting property in the District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments.

STEP 1 – CALCULATE GENERAL BENEFIT

The General Benefits from this assessment may be quantified as illustrated in the following table.

TABLE 3 – CALCULATION OF GENERAL BENEFIT

Benefit Factor	Relative Weight	General Benefit Contribution	Relative General Benefit
Creation of individual lots for development or approval of building permits	85	0%	0
Improved nighttime visibility and safety	5	25%	1.25
Improved Access	5	25%	1.25
Improved Community Character and Vitality	5	25%	1.25
Total	100		3.75
Total Calculated General Benefit			3.75%

As a result, the City of Placentia will contribute at least 2.5% of the total budget from sources other than the assessment. This contribution offsets any general benefits from the Assessment Services.

STEP 2 – CALCULATE THE CURRENT GENERAL BENEFIT CONTRIBUTION FROM THE CITY

This general benefit contribution is the sum of the following components:

The City of Placentia owns, maintains, rehabilitates and replaces curb and gutter along the border of the District improvements. This curb and gutter serves to support, contain, retain, manage irrigation flow and growth, and provide a boundary for the Improvements. The contribution from the City of Placentia towards general benefit from the maintenance, rehabilitation, and replacement of the curb and gutter is conservatively estimated to be 1%.

The City of Placentia owns and maintains a storm drainage system along the border of the District Improvements. This system serves to prevent flooding and associated damage to the improvements, and manage urban runoff including local pollutants loading from the Improvements. The contribution from the City of Placentia towards general benefit from the maintenance, and operation of the local storm drainage system is conservatively estimated to be 1%.

The City of Placentia owns and maintains local public streets along the border of the District Improvements. These public streets provide access to the Improvements for its enjoyment as well as efficient maintenance. The contribution from the City of Placentia towards general benefit from the maintenance of local public streets is conservatively estimated to be 1%.

The value of the construction of the improvements can be quantified and monetized as an annuity. Since this construction was performed and paid for by non-assessment funds, this “annuity” can be used to offset general benefit costs, and is conservatively estimated to contribute 10%.

Therefore the total General Benefit is conservatively quantified at 2.5% which is more than offset by the total non-assessment contribution towards general benefit of 13%.

METHOD OF APPORTIONMENT

The development of an Assessment methodology requires apportioning to determine the relative special benefit for each property. As the District was formed by a different engineer of record, the precise language from the most recent Engineer’s Report is included below:

The methodology used fairly distributes the cost of the street lighting system in relation to the benefits received. For Fiscal Year 2015/16 there are 3,948 parcels of property in the District, grouped into one of three benefit zones for assessment purposes. The District was originally established with five benefit zones (A through E) to distinguish variations in benefit. However, Zone C is no longer applicable. The five benefit zones originally established for the District include the following:

Zone A: Single Family residential, whether detached or condominium.

Zone B: Commercial, industrial, churches, apartments, etc., either developed or in process of development.

Zone C: Parcels in the former Santa Fe Lighting District No. 1. This zone designation was originally established to distinguish specific non-residential parcels that were previously part of the Santa Fe Lighting District No. 1 and were annexed to this District. Originally, the assessments for these parcels included a temporary loan. The loan recoupment has been satisfied and these parcels are now included as part of Zone B.

Zone D: Parcels that have a recorded tentative or final map, but are not yet developed.

Zone E: Open Space, street areas, or landscape strip parcels are considered to receive no benefit. Parcels within this zone are exempt from assessment.

The basic methodology of apportionment developed for this District in 1981/1982 is based on assessment unit. This methodology assigns each residential parcel in Zone A one assessment unit (AU). The relationship between residential parcels in Zone A and acreage parcels in Zone B was established at a six to one ratio based on general density figures for the City. Zone C originally designated parcels that were part of the former Santa Fe Street Lighting District No. 1. The assessments for parcels in Zone C originally included the conversion improvement costs associated with these parcels and were spread over a two-year period. These conversion costs have been satisfied and the Zone C parcels are now included in Zone B. Zone C has been eliminated. Zone D designates parcels where the final tract or parcel maps have been approved and recorded, however construction is not yet in progress. This zone is assessed at 30% of one assessment unit per parcel or proposed parcels based on the approved tract map, whichever is the greater of the two.²

ANNUAL ASSESSMENT CALCULATION

For fiscal year 2015-16, the amount of Assessments for the District is not increased from prior years. The calculations for maintenance, service and incidentals follows:

² From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Street Lighting District No. 81-1, dated June 4, 2013. Zone E was reported to have 33 parcels, but they were not identified in the accompanying data. Therefore those parcels are not included in the current data. Because they are exempt from assessment, there is no effect on the assessment apportionment calculations.

TABLE 4 – ASSESSMENT CALCULATION

Zone	Quantity		AU Ratio Factor		Assessment Units
A	3,677 parcels	x	1.00	=	3,677.000 AU
B	315.749 acres	x	6.00	=	1,894.494 AU
D	140 units	x	0.30	=	42.000 AU
TOTAL Assessment Units					5,613.494 AU

AU Cost	\$153,697.47 / 5,613.494 AU = \$27.38 /AU
----------------	--------------------------------------------------

Zone Assessments					
<u>Zone A</u>	<u>Each parcel is assessed at one assessment unit:</u>				
	\$27.38	x	1.00	=	27.38 /Parcel
<u>Zone B</u>	<u>Each acre is assessed at six assessment units:</u>				
	\$27.38	x	6.00	=	164.28 /Acre
<u>Zone D</u>	<u>Each unit or parcel (the greater) is assessed at 0.30 assessment units</u>				
	\$27.38	x	0.30	=	8.21 /Unit

DURATION OF ASSESSMENT

The District was formed or annexed in previous years. It is proposed that the Assessments be continued every year after their formation or annexation, so long as the public Improvements need to be maintained and improved, and the City requires funding from the Assessments for these Improvements in the Assessment Districts. As noted previously, the Assessment can continue to be levied annually after the City Council approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the City Council must hold an annual public hearing to continue the Assessment.

APPEALS AND INTERPRETATION

Any property owner who feels that the assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment, may file a written appeal with the City of Placentia Public Works department. Any such

appeal is limited to correction of an assessment during the then current or, if before July 1, the upcoming fiscal year. Upon the filing of any such appeal, the City of Placentia City Engineer or his or her designee will promptly review the appeal and any information provided by the property owner. If the City Engineer of the City of Placentia or her or his designee finds that the assessment should be modified, the appropriate changes shall be made to the assessment roll. If any such changes are approved after the assessment roll has been filed with the County for collection, the City Engineer or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the City Engineer or her or his designee shall be referred to the Public Works Manager, whose decision shall be final.

ASSESSMENT STATEMENT

WHEREAS, the City of Placentia directed the undersigned Engineer of Work to prepare and file a report presenting an estimate of costs, a diagram for the District, and an assessment of the estimated costs of the Improvements upon all assessable parcels within the District;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under the Act, Article XIID of the California Constitution, and the order of the Placentia City Council, hereby makes the following assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the District.

The amount to be paid for the Improvements and the expense incidental thereto, to be paid by the District for the fiscal year 2015-16 is generally as follows:

**TABLE 5 – FY 2015-16 SUMMARY COSTS ESTIMATE
FOR STREET LIGHTING DISTRICT No. 81 -1**

Operating Expenses	\$	360,000
Capital Expenses		0
Administration and Project Management		18,875
Total for Services	\$	<u>378,875</u>
Less General Fund Contribution	\$	(225,178)
Less Other Revenue		0.00
Amount to (from) Dedicated Reserves		0.00
Net Amount to Assessments	\$	<u>153,697</u>

As required by the Act, an Assessment Diagram of the District is hereto attached and incorporated herein by reference. The distinctive number of each parcel or lot of land in the District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion the net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within the District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Estimate of Cost and Method of Assessment in the Report.

The Assessments are made upon the parcels or lots of land within the District in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Orange for the Fiscal Year 2015-16. For a more particular description of said property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the fiscal year 2015-16 for each parcel or lot of land within the District.

Dated: April 22, 2015

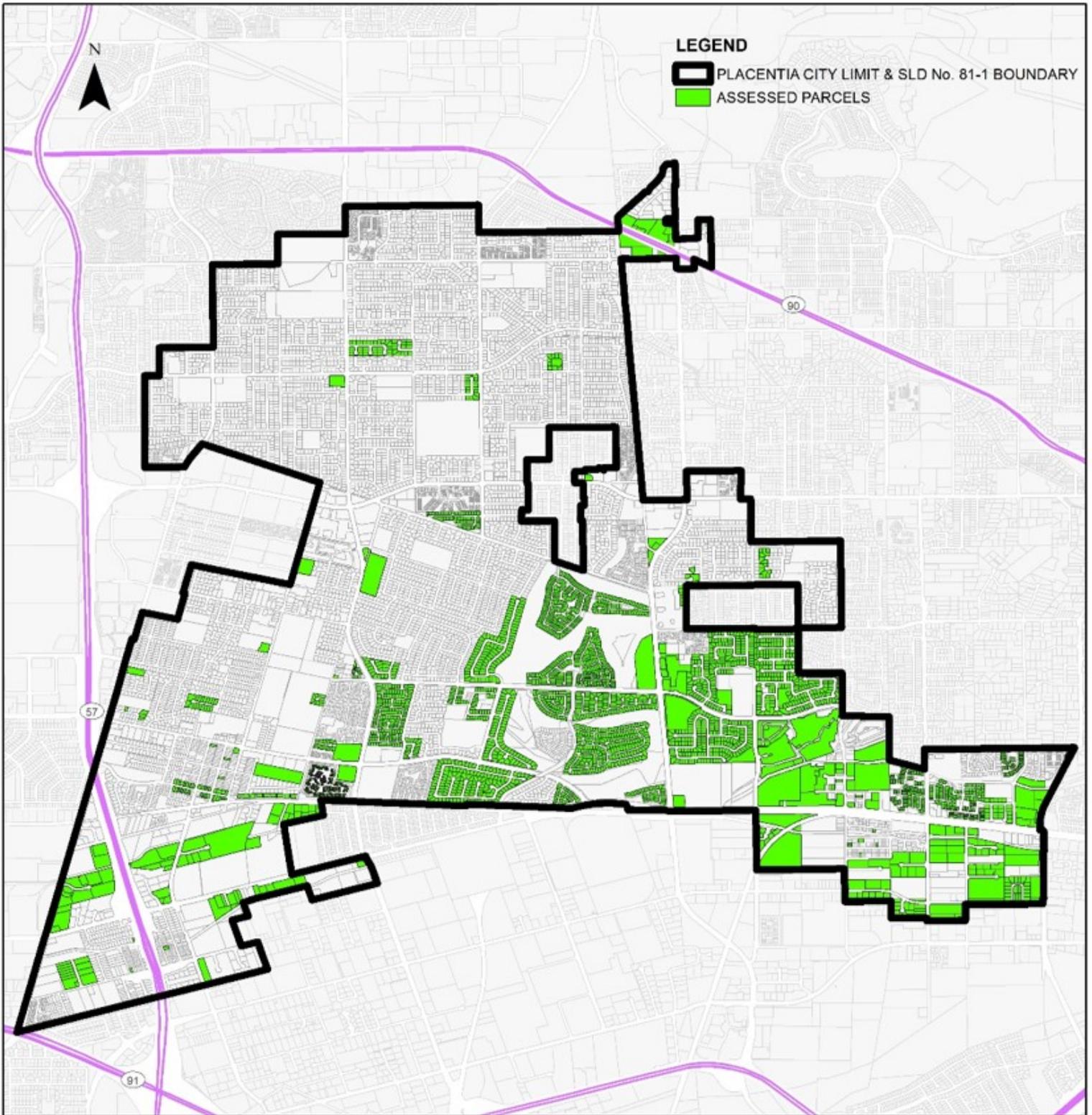


Engineer of Work

By 
Jerry Bradshaw, License No. C048845

ASSESSMENT DIAGRAM

The District boundary is conterminous with the City Limits. The parcels to be assessed in Street Lighting District No. 81-1 are shown on the Assessment Diagram, which is on file with the City Clerk of the City of Placentia, and includes all those properties included in the original formation of the District and subsequent annexations. The following Assessment Diagram is for general location only and is not to be considered the official boundary map. The lines and dimensions of each lot or parcel within the District are those lines and dimensions as shown on the maps of the Assessor of the County of Orange, for Fiscal Year 2015-16, and are incorporated herein by reference, and made a part of this Diagram and this Report.



PREPARED BY SCI CONSULTING GROUP
4745 MANGELS BLVD
FAIRFIELD CA 94534
(707)430-4300

**CITY OF PLACENTIA STREET LIGHTING DISTRICT No. 81-1
ASSESSMENT DIAGRAM**

CITY OF PLACENTIA
STREET LIGHTING DISTRICT No. 81-1
ENGINEER'S REPORT, FY 2015-16



ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the District and the amount of the Assessment) will be filed with the City Clerk and is, by reference, made part of this Report and is available for public inspection during normal office hours at the City Hall at 401 East Chapman Avenue, Placentia, California 92870.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: ACTING CITY ADMINISTRATOR

FROM: PUBLIC WORKS MANAGER

DATE: JUNE 2, 2015

SUBJECT: **PUBLIC HEARING TO PROVIDE FOR THE ANNUAL LEVY OF ASSESSMENT FOR CITY OF PLACENTIA LANDSCAPE MAINTENANCE DISTRICT NO. 92-1**

FISCAL

IMPACT: (RECOUPED THROUGH ASSESSMENTS): \$427,925.94
SINGLE FAMILY RESIDENTIAL: \$154.87/PARCEL
COMMERCIAL/INDUSTRIAL: \$1,548.70/ACRE
MULTIPLE FAMILY RESIDENTIAL: \$108.41/UNIT
UNDEVELOPED: \$774.35/PARCEL

SUMMARY:

The City of Placentia administers Landscape Maintenance District No. 92-1. Property owners in the district pay an assessment on their property tax bill for the maintenance of common area landscaping. Each year, the City Council must order the preparation of an Engineer's Report which determines the amount of the assessment to be levied and reconfirms the boundaries and composition of the district. Based on the Engineer's Report the rate for 2015-16 for Landscape Maintenance District No. 92-1 will remain the same at \$154.87 per parcel, which is the maximum allowed by law for this district without a new vote of the residents to approve a rate adjustment. This action requests that the City Council open the public hearing to receive testimony and upon conclusion of the public hearing adopt resolutions approving the Engineer's Report and setting the annual levy of assessment for Fiscal Year 2015-16.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning the levy and collection of assessments within the Landscape Maintenance District No. 92-1;
2. Receive the staff report and consider all objections to the assessment; and
3. Close the Public Hearing; and

4. Adopt Resolution No. R-2015-___, "A Resolution of City Council of the City of Placentia approving Engineer's Report, confirming diagram and assessment and ordering levy of continued assessments for Fiscal Year 2015-2016 for Placentia Landscape Maintenance District No. 92-1."

DISCUSSION:

The Landscaping and Lighting Act of 1972 (Streets and Highways Code § 22500-22647) requires that the City undertake certain proceedings for any fiscal year during which assessments are to be levied and collected upon private property. These proceedings are usually accomplished at two separate Council meetings.

On May 5, 2015, the City Council adopted a resolution declaring its intention to provide for the Annual Levy of Assessments for Landscape Maintenance District 92-1 and setting the time and date for a public hearing.

The Annual Levy of Assessments is for the purpose of providing landscape maintenance and means of assessment for same as shown in the attachments.

Documents to provide for the Annual Levy have been prepared by the Assessment Engineer contracted with the City and herewith presented for City Council approval as follows:

- Resolution confirming a Diagram and Assessment, providing for Annual Assessment Levy (Exhibit 1)
- Engineer's Report and Assessment Diagram (Exhibit 2)
- Assessment Roll (On File With The City Clerk)

Staff is recommending that Council proceed with the Public Hearing and adoption of the Resolutions.

Although verbal testimony may be taken, protests must be in writing and filed with the City Clerk. No written protests have been filed as of the date of this report. The City Clerk will bring to Council's attention any written protest received subsequently.

FISCAL IMPACT:

The proposed Assessment Units ("AU") for FY 2015-16, have not changed from those of FY 2014-2015. The Assessments are currently at the maximum allowable rate without a vote of property owners as required by Proposition 218. The estimated revenues from assessments are \$427,925.94, which is sufficient to cover the annual cost to maintain and service the facilities within the maintenance district. The General Fund will not be required to subsidize the cost of the Landscape Maintenance District.

Prepared by:

Reviewed and approved:

Michael McConaha
Public Works Manager

Damien R. Arrula
Acting City Administrator

Attachments:

1. Resolution
2. Engineer's Report & Assessment Diagram
3. Assessment Roll (on file with City Clerk)

RESOLUTION NO. R-2015-

**A RESOLUTION OF CITY COUNCIL OF THE CITY OF
PLACENTIA APPROVING ENGINEER'S REPORT,
CONFIRMING DIAGRAM AND ASSESSMENT AND ORDERING
LEVY OF CONTINUED ASSESSMENTS FOR FISCAL YEAR
2015-16 FOR PLACENTIA LANDSCAPE MAINTENANCE
DISTRICT NO. 92-1.**

A. Recitals.

(i). By its Resolution No. R-2015-16, A Resolution Directing Preparation of Annual Report for the Landscape Maintenance District No. 92-1 (the "Assessment District"), this Council designated SCI Consulting Group as Engineer of Work and ordered said Engineer to make and file a report in writing in accordance with and pursuant to the Landscaping and Lighting Act of 1972.

(ii). The report was duly made and filed with the City Clerk and duly considered by this Council and found to be sufficient in every particular, whereupon it was determined that the report should stand as the Engineer's Report for all subsequent proceedings under and pursuant to the aforesaid resolution, and that June 2, 2015 at the hour of 7:00 p.m. in the Placentia City Council Chambers, 401 East Chapman Avenue, Placentia, California, were appointed as the time and place for a hearing by this Council on the question of the levy of the proposed continued assessments, notice of which hearing was given as required by law.

(iii). At the appointed time and place the hearing was duly and regularly held, and all persons interested and desiring to be heard were given an opportunity to be heard, and all matters and things pertaining to the levy of the continued assessments were fully heard and considered by this Council, and all oral statements and all written protests or communications were duly heard, considered and overruled, and this Council thereby acquired jurisdiction to order the levy and the confirmation of the diagram and assessment prepared by and made a part of the Engineer's Report to pay the costs and expenses thereof.

B. Resolution.

NOW, THEREFORE, the City Council of the City of Placentia does hereby find, determine and resolve as follows:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct.

2. The public interest, convenience and necessity require that the levy be made.

3. The Assessment District benefited by the improvements and assessed to pay the costs and expenses thereof, and the exterior boundaries thereof, are as shown by a map thereof filed in the office of the City Clerk, which map is made a part hereof by reference thereto.

4. The Engineer's Report as a whole and each part thereof, to wit:

- (a) The Engineer's estimate of the itemized and total costs and expenses of maintaining the improvements and of the incidental expenses in connection therewith;
- (b) The diagram showing the assessment district, plans and specifications for the improvements to be maintained and the boundaries and dimensions of the respective lots and parcels of land within the Assessment District; and
- (c) The assessment of the total amount of the cost and expenses of the proposed maintenance of the improvements upon the several lots and parcels of land in the Assessment District in proportion to the estimated special benefits to be received by such lots and parcels, respectively, from the maintenance, and of the expenses incidental thereto;

are finally approved and confirmed.

6. Final adoption and approval of the Engineer's Report as a whole, and of the plans and specifications, estimate of the costs and expenses, the diagram and the assessment, as contained in the report as hereinabove determined and ordered, is intended to and shall refer and apply to the report, or any portion thereof as amended, modified, or revised or corrected by, or pursuant to and in accordance with, any resolution or order, if any, heretofore duly adopted or made by this Council.

7. The assessment to pay the costs and expenses of the maintenance of the improvements for fiscal year 2015-16 is hereby levied. For further particulars pursuant to the

provisions of the Landscaping and Lighting Act of 1972, reference is hereby made to the Resolution Directing Preparation of Engineer's Report.

8. Based on the oral and documentary evidence, including the Engineer's Report, offered and received at the hearing, this Council expressly finds and determines (a) that each of the several lots and parcels of land will be specially benefited by the maintenance of the improvements at least in the amount if not more than the amount, of the assessment apportioned against the lots and parcels of land, respectively, and (b) that there is substantial evidence to support, and the weight of the evidence preponderates in favor of, the aforesaid finding and determination as to special benefits.

9. The City of Placentia City Council hereby certifies that the assessments to be placed on the 2015-16 property tax bills meet the requirements of Proposition 218 that added Articles XIIIIC and XIIIID to the California Constitution.

10. Immediately upon the adoption of this resolution, but in no event later than August 10th following such adoption, the Engineer of Work shall file a certified copy of the diagram and assessment and a certified copy of this resolution with the Auditor of the County of Orange. Upon such filing, the County Auditor shall enter on the County assessment roll opposite each lot or parcel of land the amount of assessment thereupon as shown in the assessment. The assessments shall be collected at the same time and in the same manner as County taxes are collected and all laws providing for the collection and enforcement of County taxes shall apply to the collection and enforcement of the assessments. After collection by the County, the net amount of the assessments, after deduction of any compensation due the County for collection, shall be paid to the City of Placentia.

11. The moneys representing assessments collected by the County shall be deposited in the City Treasury to the credit of the improvement fund previously established under the distinctive designation of the Assessment District. Moneys in the improvement fund shall be expended only for maintenance, servicing, construction or installation of the improvements.

PASSED, ADOPTED AND APPROVED this 2nd day of June, 2015.

SCOTT NELSON, MAYOR
CITY OF PLACENTIA

ATTEST:

PATRICK J. MELIA, CITY CLERK

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA DO
HEREBY CERTIFY that the foregoing Resolution was adopted at a
regular meeting of the City Council held on the 2nd day of June,
2015 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY

RESOLUTION NO.
PAGE 4 OF 4



CITY OF PLACENTIA

LANDSCAPE MAINTENANCE DISTRICT No. 92-1

ENGINEER'S REPORT

FISCAL YEAR 2015-16

APRIL 2015

PURSUANT TO THE LANDSCAPING AND LIGHTING ACT OF 1972,
GOVERNMENT CODE AND ARTICLE XIID OF THE CALIFORNIA CONSTITUTION

ENGINEER OF WORK:

SCIConsultingGroup

4745 MANGELS BOULEVARD

FAIRFIELD, CALIFORNIA 94534

PHONE 707.430.4300

FAX 707.430.4319

WWW.SCI-CG.COM

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CITY OF PLACENTIA

CITY COUNCIL

Chad P. Wanke, Mayor
Jeremy B. Yamaguchi, Mayor Pro Tem
Craig Green, Councilmember
Scott W. Nelson, Councilmember
Constance Underhill, Councilmember

ACTING CITY ADMINISTRATOR

Damien Arrula

PUBLIC WORKS MANAGER

Michael McConaha

CITY ATTORNEY

Andrew V. Arczynski

ENGINEER OF WORK

SCI Consulting Group
Lead Assessment Engineer, Jerry Bradshaw, P.E.

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92-1..... 29

INTRODUCTION

OVERVIEW

The City of Placentia (the "City") services and maintains perimeter and median landscaping, and other improvements ("Improvements") to various parts of the City. In order to fund the maintenance and operation (the "Services") of these projects and improvements, the City has formed Landscape Maintenance District No. 92-1, ("District"). This Engineer's Report ("Report") was prepared to establish the budget for the Improvements (as described below) that will be funded by the 2015-16 assessments and other revenue, and to determine the general and special benefits received from the Improvements by property within the District and the method of assessment apportionment to lots and parcels. This Report and the assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIID of the California Constitution (the "Article").

ENGINEER'S REPORT AND CONTINUATION OF ASSESSMENTS

The assessment has been continued for over 20 years. In each subsequent year for which the assessments will be continued, the Placentia City Council (the "Council") must direct the preparation of an Engineer's Report, budgets, and proposed assessments for the upcoming fiscal year. After the report is completed, the City Council may preliminarily approve the Engineer's Report and the continued assessments and establish the date for a public hearing on the continuation of the assessments. Accordingly, this Engineer's Report (the "Report") was prepared pursuant to the direction of the City Council.

As required by the Act, this Report includes plans and specifications, a diagram or map of the District, the benefits received by property from the Improvements within the District, and the method of assessment apportionment to lots and parcels within the District.

If the Council approves this Engineer's Report and the continuation of the Assessments by resolution, a notice of public hearing must be published in a local newspaper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is typically used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the Assessments. This hearing is currently scheduled for June 2, 2015. At this hearing, the Council will consider approval of a resolution confirming the continuation of the Assessments for fiscal year 2015-16. If so confirmed and approved, the Assessments would be submitted to the Orange County Auditor/Controller for inclusion on the property tax rolls for fiscal year 2015-16.

Beginning in 2014, SCI Consulting Group became the Assessment Engineer for the District. To maintain an accurate reference and legally defensible record of the District, pertinent

language used in previous engineer's reports has been retained herein and is cited in italics as appropriate.

LEGISLATIVE ANALYSIS

PROPOSITION 218

The Right to Vote on Taxes Act was approved by the voters of California on November 6, 1996, and is now Article XIIC and XIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services and improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY (2008) 44 CAL. 4TH 431

In July of 2008, the California Supreme Court issued its ruling on the *Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority* ("SVTA"). This ruling is significant in that the Court clarified how Proposition 218 made changes to the determination of special benefit. The Court also found that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Improvement District
- The assessment paid by property should be proportional to the special benefits it receives from the Improvements

This Engineer's Report and the process used to establish the continuation of the assessments for fiscal year 2015-16 are consistent with the *SVTA* decision and with the requirements of Article XIIC and XIID of the California Constitution based on the following factors:

1. The District is drawn to include the entire City; although only parcels deriving special benefits are included in the assessment rolls. Thus, zones of benefit are not required and the assessment revenue derived from real property in the District is expended only on the Improvements in the District.
2. The Improvements which are constructed and maintained with assessment proceeds in the District are located in close proximity to the real property subject to the assessment. The Improvements provide landscaping and other services to the residents of such assessed property. The proximity of the Improvements to the assessed parcels provides a special benefit to the parcel being assessed pursuant to the factors outlined by the Supreme Court in that decision.
3. Due to their proximity to the assessed parcels, the Improvements financed with assessment revenues in the District benefit the properties in that District in a manner

different in kind from the benefit that other parcels of real property in the City derive from such Improvements, and the benefits conferred on such property in the District are more extensive than a general increase in property values.

4. The assessments paid in the District are proportional to the special benefit that each parcel within that Assessment District receives from the Improvements because:
 - a. The specific landscaping Improvements and maintenance and utility costs thereof in the District are specified in this Report; and
 - b. Such Improvement and maintenance costs in the District are allocated among different types of property located within the District, and equally among those properties which have similar characteristics, such as single-family residential parcels, multi-family residential parcels, commercial parcels, industrial parcels, etc.

DAHMS V. DOWNTOWN POMONA PROPERTY (2009) 174 CAL. APP. 4TH 708

In *Dahms v. Downtown Pomona Property* ("Dahms") the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON (2009) 180 CAL. APP. 4TH 103

Bonander v. Town of Tiburon ("Bonander"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based on the costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE (2010) 184 CAL. APP. 4TH 1516

Steven Beutz v. County of Riverside ("Beutz") the Court overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO (2011) 199 CAL. APP. 4TH 416

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second,

the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the *SVTA* decision and with the requirements of Article XIII C and XIII D of the California Constitution because the Improvements to be funded are clearly defined; the benefiting property in the District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the District and such special benefits provide a direct advantage to property in the District that is not enjoyed by the public at large or other property.

This Engineer's Report is consistent with *Beutz, Dahms* and *Greater Golden Hill* because the Improvements will directly benefit property in the District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with *Bonander* because the Assessments have been apportioned based on the overall cost of the Improvements and Services proportional special benefit to each property, rather than the proportional cost to the District to provide the Improvements to specific properties.

PLANS & SPECIFICATIONS

The City maintains landscaping and other improvements in locations within the District's boundaries. The work and improvements to be undertaken by the Landscape Maintenance District No. 92-1 and the cost thereof paid from the levy of the annual Assessment provide special benefit to Assessor Parcels within the District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

ENTRANCE SIGNS

The entrance signs with landscape improvements to be maintained are to be located at the following locations within the District:

- Central Avenue at Chapman Avenue (n/e corner)
- Central Avenue at Gordon Drive
- Central Avenue at Buck Place
- Buena Vista Street at Dressel Drive
- Buena Vista Street at Petry Drive
- Alta Vista Street at Chang Drive
- Alta Vista Street at Swail Drive
- Alta Vista Street at Tebay Drive

ISLANDS

The landscaped islands to be maintained by the District are located as follows:

- Kraemer Blvd. from Alta Vista Street to n/o City Hall
- Connecticut Way e/o Kraemer Blvd
- Rose Drive from Alta Vista Street to Buena Vista Street

PARKWAY VISTAS

The landscaped parkway vistas to be maintained by the District are located as follows:

- Kraemer Blvd. e/s (n/o City Hall to Connecticut Way)
- Kraemer Blvd. e/s (Connecticut Way to Alta Vista St.)
- Alta Vista Street n/s (from 900' w/o to 800' e/o Dunnivant Dr.)
- Alta Vista Street n/s (Rose Dr. to Jefferson St.)
- Alta Vista Street n/s (Jefferson St. to Van Buren St.)
- Alta Vista Street s/s (Kraemer Blvd. to All America Way)
- Alta Vista Street s/s (Central Ave. to Dunnivant Dr.)
- Alta Vista Street s/s (Dunnivant Dr. to Rose Dr.)
- Alta Vista Street s/s (Rose Dr. to Jefferson St.)
- Alta Vista Street s/s (Jefferson St. to Van Buren St.)
- Rose Drive w/s (Alta Vista St. to 500'+ n/o Orangethorpe Ave.)
- Rose Drive e/s (Alta Vista St. to north boundary of Shopping Center)

- Rose Drive e/s (Alta Vista St. to 200' s/o Castner Dr.)

UNOCAL/FIELDSTONE OIL WELL LOTS – RIGHT-OF-WAY SCREEN PLANTING

The landscaped screen planting areas to be maintained by the District are located as follows:

- Dressel Drive / Howard Place
- Mykannen Circle / Cisneros Lane
- Tidland Circle
- Nevin Lane / Tucker Place
- Nevin Lane / Evans Lane
- Gerhold Lane
- Hill Street / Granger Drive
- Larson Lane / Evans Lane

STREET RIGHT-OF-WAY LANDSCAPING

The street landscaping to be maintained by the District is located as follows:

- Jefferson Street e/s (Alta Vista St. to Garten Dr.)
- Buena Vista s/s (320'± w/o Petry Dr. to 500'± e/o Dressel Dr.)
- Van Buren Street w/s (750' n/o Alta Vista St. to Orchard Dr.)
- Chang Drive (Alta Vista St. to Evans Ln.)
- Dressel Drive (Buena Vista St. to Munoz Pl.)
- Central Avenue (Alta Vista St. to Chapman Ave.)
- Chapman Avenue (Central Ave. to 1130'± east)
- Chapman Avenue (Mission Way to All America Way)
- All America Way w/s (City Hall to Alta Vista St.)
- All America Way e/s (Chapman Ave. 100'± s/o Dartmouth Dr.)
- Van Buren Street e/s (Richfield Channel to 200' s/o Alta Vista St.)
- Dunnavant Drive (Alta Vista to 1300'± south) (does not include Lot "F", Tract 15139)
- Other minor areas that front non-contiguous assessed parcels

EASEMENTS – PUBLIC STORM DRAIN AND SEWER

Landscaped easements to be maintained by the District are located as follows:

- At various locations within TM 14161 (Fieldstone and Van Daele Tracts and TM 15699 Placentia Development Company)
- Does not include Lot "F," Tract 15139

PLACENTIA CHAMPIONS SPORTS COMPLEX

Maintenance and service includes (but is not limited to) the following:

- Payments for electrical energy and water usage
- Repair, replacement or enhancement of community building, parking lots, fencing, signage, lighting and fixed recreational structures such as playgrounds, play fields, courts, walkways, dugouts, bleachers, scoreboards, restrooms, drinking fountains, picnic tables and shelters, and ancillary items such as storage and utility structures
- Irrigation, cultivation, pest control and replacement of plant material, trees, shrubs, ground cover, turf, supplies
- Personnel, utility and equipment costs
- Contract services where applicable

Installation, maintenance and servicing of Improvements, may include, but are not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, sidewalks, parking lots, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, other recreational facilities, security patrols to protect the Improvements, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the District.

As applied herein, "Installation" means the construction of Improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, walkways and drainage, lights, playground equipment, play courts, playing fields, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing, or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing

of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment (Streets & Highways Code §22526).

Modifications to the District structure could include, but are not limited to, substantial changes or expansion of the Improvements provided, substantial changes in the service provided, modifications or restructuring of the District including annexation or detachment of specific parcels, revisions in the method of apportionment, or proposed new or increased assessments.

The assessment proceeds will be exclusively used for Improvements within the District plus incidental expenses.

FISCAL YEAR 2015-16 ESTIMATE OF COST AND BUDGET

BUDGET FOR FISCAL YEAR 2015-16

The 1972 Act provides that the total costs for providing the maintenance and servicing of the District Improvements and facilities can be recovered in the assessment spread including incidental expenses. The latter can include engineering fees, legal fees, printing, mailing, postage, publishing and all other costs identified with the District proceedings.

An estimate of District costs for fiscal year 2015-16 for the maintenance and servicing of the Improvements is provided below.

TABLE 1 – FY 2015-16 ESTIMATE OF COSTS

Expenditure Item	Amount
Salaries & Benefits	\$ 88,301
Legal Services	1,500
Engineering Services	8,875
Special Studies	0
Other Professional Services	0
Landscaping	105,000
Repair / Maintenance Services	12,000
Construction Services	0
Telephone	6,000
Advertising	250
City Administrative Services	0
Electricity	6,000
Water	200,000
Estimated Expenditures	<u>\$ 427,926</u>
Revenue Item	Amount
Direct Benefit Assessments FY 2014/15	\$ 427,926
General Fund Contribution	0
Amount from (to) Dedicated Reserves	0
Estimated Revenues	<u>\$ 427,926</u>
Budget Allocation to Parcels	Amount
Total Assessment Budget ¹	\$ 427,926
Total Assessment Units (AUs)	2,763.130
Assessment per Assessment Unit (AU) ²	<u>\$ 154.87</u>

Notes to Estimate of Costs:

1. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the Fiscal Year, June 30, must be carried over to the next Fiscal Year. The District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.
2. The rate shown here is for an Assessment Unit (single family home or its equivalent). For the definition of the term AU and rates for other types of property, see the section titled, "Method of Assessment" and the sections following it in this report.

METHOD OF ASSESSMENT APPORTIONMENT

METHOD OF APPORTIONMENT

This section of the Engineer's Report explains the benefits to be derived from the Improvements and the methodology used to apportion the total assessment to properties within the District.

The District consists of certain assessor parcels within the boundaries as defined by the Assessment Diagram referenced in this report and the parcels identified by the Assessor Parcel Numbers listed with the levy roll. The parcel list includes all privately and publically owned parcels as shown. The method used for apportioning the Assessment is based upon the relative special benefits to be derived by the properties in the District over and above general benefits conferred on real property or to the public at large. The Assessment is apportioned to lots and parcels in proportion to the relative special benefit from the Improvements. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the Improvements and the second step is to allocate the Assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the Assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."

Proposition 218, as codified in Article XIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

- A. Proximity to Improved Landscaped Areas and Other Public Improvements within the District.
- B. Access to Improved landscaped areas and Other Public Improvements within the District.
- C. Improved Views within the District.
- D. Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.
- E. Creation of individual lots for residential and commercial use that, in absence of the Assessments, would not have been created.

In this case, the recent SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties from similar improvements in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).

Proximity, improved access and views, in addition to the other special benefits listed herein further strengthen the basis of these assessments.

Moreover, the Dahms decision further clarified that certain services and improvements funded by assessments, that are over and above what otherwise would be provided and that other property in general and the public do not share or receive are 100% special benefit. The assessment-funded services upheld by Dahms included streetscape maintenance and security services.

SPECIAL BENEFIT

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED LANDSCAPED AREAS WITHIN THE DISTRICT

Only the specific properties within close proximity to the Improvements are included in the District. The District has been narrowly drawn to include the properties that receive special

benefits from the Improvements. Therefore, property in the District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the District do not share.

In absence of the Assessments, the Improvements would not be provided and the public improvements funded in the District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the Assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the District, they provide a direct advantage and special benefit to property in the District.

ACCESS TO IMPROVED LANDSCAPED AREAS WITHIN THE DISTRICT

Since the parcels in the District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved landscaping areas and other public improvements that are provided by the Assessments. This is a direct advantage and special benefit to property in the District.

IMPROVED VIEWS WITHIN THE ASSESSMENT DISTRICTS

The City, by maintaining permanent public improvements funded by the Assessments in the District, provides improved views to properties in the District. The properties in the District enjoy close and unique proximity, access and views of the specific Improvements funded in the District; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the District, the residential, commercial and other benefiting properties in the District do not have large outdoor areas and green spaces. The Improvements within the District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct advantage and special benefit of properties in the District because such properties have uniquely good and close proximity to the Improvements.

CREATION OF INDIVIDUAL LOTS FOR RESIDENTIAL AND COMMERCIAL USE THAT, IN ABSENCE OF THE ASSESSMENTS, WOULD NOT HAVE BEEN CREATED

In most of the District, the original owner/developer(s) of the property within the District agreed unanimously to the Assessments. The Assessments provide the necessary funding for public improvements that were required as a condition of development and subdivision approval. Therefore, such Assessments allowed the original property to be subdivided and for development of the parcels to occur. As parcels were sold, new owners were informed

of the Assessments through the title reports, and in some cases, through Department of Real Estate "White Paper" reports that the parcels were subject to assessment. Purchase of property was also an "agreement" to pay the Assessment. Therefore, in absence of the Assessments, the lots within most of the District would not have been created. These parcels, and the improvements that were constructed on the parcels, receive direct advantage and special benefit from the Assessments.

GENERAL VERSUS SPECIAL BENEFIT

Article XIII C of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to "separate the general benefits from the special benefits conferred on a parcel." The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. An assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

Total Benefit	=	General Benefit	+	Special Benefit
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There is no widely-accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

In this Report, the general benefit is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The Assessment will fund Improvements "over and above" this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District that is Indirect and Derivative	+	Benefit to the Public at Large
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Special benefit, on the other hand, is defined in the state constitution as "a particular and distinct benefit over and above general benefits conferred on real property located in the

district or to the public at large." The SVTA v. SCCOSA decision indicates that a special benefit is conferred to a property if it "receives a direct advantage from the improvement (e.g., proximity to a park)." In these Assessments, as noted, properties in the District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special, and is only minimally received by property outside the Districts or the public at large.

BENEFIT FINDING

The District contains the Placentia Champions Sports Complex, which is distinct from other landscape improvements in the District. Due to significantly different characteristics between the two types of improvements, benefits will be discussed and calculated separately under the categories of "Park Improvements" and "Landscaping Improvements."

PARK IMPROVEMENTS - QUANTIFICATION OF GENERAL BENEFIT

In this section, the general benefit from park Improvements is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment. This Park section is focused on the Placentia Champions Sports Complex. Other District Improvements are discussed below in "*Landscaping Improvements - Quantification of General Benefit.*"

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICTS

For the purposes of calculating benefit to properties outside the District, the Park will be considered as a neighborhood park inasmuch as it provides amenities for nearby properties. While it functions as a community (or even regional) facility for organized sports such as baseball and soccer, the general benefit derived from those activities will be discussed under the "*Benefit to the General Public*" below.

Properties within the District receive much of the special benefits from the park Improvements because properties in the District enjoy unique close proximity and access to the park Improvements that is not necessarily enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the park Improvements, but outside of the boundaries of the District, may receive some benefit from the park Improvements. Since this benefit is conferred to properties outside the District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

Since the properties outside the District but within the effective proximity radii are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is a form of general benefit to other property. A 50% reduction factor is applied to these properties because they are all on only one side of the Improvements and properties in the District enjoy the advantage of over twice the average proximity to the park

Improvements. The general benefit to property outside of the District is calculated as follows with the parcel and data analysis performed by SCI Consulting Group.

ASSUMPTIONS:

- 651 parcels outside the District but within 0.5 miles of the Park
- 2,214 parcels in the District
- 50% relative benefit compared to property with the District

CALCULATION:

General Benefit to property outside the District =
 $651 / (651 + 2,214) * 0.5 = 11.36\%$

BENEFIT TO PROPERTY *INSIDE* THE ASSESSMENT DISTRICTS THAT IS *INDIRECT AND DERIVATIVE*

The “indirect and derivative” benefit to property within the District is particularly difficult to calculate. A solid argument can be presented that all benefit within the District is special, because the Improvements are clearly “over and above” and “particular and distinct” when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the District.

Nevertheless, the SVTA vs. SCCOSA decision indicates there may be general benefit “conferred on real property located in the district” A measure of the general benefits to property within the Assessment area is the percentage of land area within or directly abutting the District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties used for regional purposes could provide indirect benefits to the public at large. Approximately 2.91% of the land area in the District is used for such regional purposes, so this is a measure of the general benefits to property within the District.

BENEFIT TO THE PUBLIC AT LARGE

The general benefit to the public at large can be estimated by the proportionate amount of time that the District’s parks facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the District. In this District, there is only one park facility: Placentia Champions Sports Complex (“Complex”). The Complex serves the needs of many people in two primary ways: as a neighborhood park serving nearby residents for shorter and more frequent visits; and as a community or regional park serving people from all over Placentia and the surrounding areas as a destination for organized sports such as soccer and baseball league play. The general benefit of the former was discussed above; the general benefit of the latter is discussed here.

When the Complex functions as a community or regional park, it becomes a destination for longer and less frequent visits (for example, scheduled league play). Of the five ways benefits are conferred (proximity, access, views, extension of a property’s green space, and

creation of lots), the community or regional function confers benefits only in the "access" and "extension of a property's green space" categories (proximity does not apply as these trips are from outside the District; people do not come for the views; and the facility was not tied to the creation of faraway lots). Therefore the general benefit is no more than 40%. That figure, however, is reduced by the percentage that the community or regional park benefits property owners within the district (special benefit). The City estimates that approximately 71% of participants in these organized sports are from the City of Placentia. However, only 15.11% of Placentia parcels lie inside the district, so it is estimated that (15% of 71% =) 10.73% of the users are from within the District. Conversely, 89.27% are from outside the District. Therefore (40% x 89.27% =) 35.71% of the benefits from the Parks Improvements are general benefits to the public at large

TOTAL PARK IMPROVEMENTS GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 49.98% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

PARKS GENERAL BENEFIT CALCULATION	
	11.36% (Outside the District)
+	2.91% (Property within the District)
+	35.71% (Public at Large)
=	49.98% (Total General Benefit)

LANDSCAPING AND OTHER IMPROVEMENTS - QUANTIFICATION OF GENERAL BENEFIT

In this section, the general benefit from landscaping and other types of Improvements (other than park Improvements) is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICTS

Properties within the District receive almost all of the special benefits from the other Improvements because properties in the District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments. The general benefit to property outside of the District is calculated with the parcel and data analysis performed by SCI Consulting Group.

Since the properties outside the District but with frontage abutting the Improvements cannot be assessed by the District, this is a form of general benefit to other property. The primary way that parcels outside the district benefit by the Improvements is from views. Therefore, parcels that abut the landscape areas and are not separated from the Improvements by a

privacy fence are counted for this general benefit. The general benefit to property outside of the District is calculated as follows.

ASSUMPTIONS:

- 22 parcels outside the District
- 2,214 parcels in the District

CALCULATION:

$$\text{General Benefit to property outside the District} = \frac{22}{22+2,214} = 0.98\%$$

BENEFIT TO PROPERTY *INSIDE* THE ASSESSMENT DISTRICTS THAT IS *INDIRECT AND DERIVATIVE*

The “indirect and derivative” benefit to property within the District is particularly difficult to calculate. A solid argument can be presented that all benefit within the District is special, because the other Improvements are clearly “over and above” and “particular and distinct” when compared with the baseline level of service and the unique proximity, access and views of the other Improvements enjoyed by benefiting properties in the District.

Nevertheless, the SVTA vs. SCCOSA decision indicates there may be general benefit “conferred on real property located in the district” A measure of the general benefits to property within the Assessment area is the percentage of land area within or directly abutting the District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties used for regional purposes could provide indirect benefits to the public at large. Approximately 2.91% of the land area in the District is used for such regional purposes, so this is a measure of the general benefits to property within the District.

BENEFIT TO THE PUBLIC AT LARGE

The general benefit to the public at large can be estimated by the proportionate amount of time that the District’s other Improvements including landscaping are used and enjoyed by individuals who are not residents, employees, customers or property owners in the District. It should be noted that these other Improvements do not attract the public at large in the same way as park improvements – and they confer far less benefit to the public at large than do similar park improvements. In essence, the public does not visit an area to enjoy setback landscaping in the same way as they may visit a park.

One way to measure the special benefit to the general public is by the car trips through an area with Improvements. Of the five ways benefits are conferred (proximity, access, views, extension of a property’s green space, and creation of lots), the only benefit that is conferred by way of pass-by car trips is views, which accounts for 10% of the total benefits, since views are less critically important and are enjoyed much less often to the average non-resident driver than to a resident.

Next, the views factors are weighted by the relevant number of car trips. Using the lane miles as representative of pass-by traffic, an analysis shows that 90% of the lane miles are on arterial or collector streets where the general public has views of the landscaping. Therefore (90% of 10% =) 9.0% of the benefits from the other Improvements are general benefits to the public at large.

TOTAL OTHER IMPROVEMENTS GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 12.89% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

LANDSCAPING GENERAL BENEFIT CALCULATION	
	0.98% (Outside the District)
+	2.91% (Property within the District)
+	9.00% (Public at Large)
=	<u>12.89%</u> (Total General Benefit)

TOTAL COMBINED GENERAL BENEFITS

The total general benefit for Parks is 49.98% and for Landscaping and other Improvements is 12.89%. The City estimates that approximately 20% of its District budget is for Parks and the remainder is for Landscaping and other Improvements. It is reasonable to assume that the ratio will remain relatively constant in the foreseeable future barring significant modifications to the Improvements. Therefore, using those proportions to calculate a weighted average of the general benefits for each type of Improvement, the resulting total combined general benefit is $(0.20 \times 49.98\%) + (0.80 \times 12.89\%) = 20.31\%$.

Although this analysis finds that 20.31% of the assessment may provide general benefits from the Improvements, the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 21%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other general benefits.

FINAL STEP – CALCULATE THE CURRENT GENERAL BENEFIT CONTRIBUTION FROM THE CITY

This general benefit cannot be funded from the Assessments; it must be funded from other sources such as the City's General Fund or other non-District funds. These contributions can also be in the form of in-lieu contributions to the installation and maintenance of the Improvements such as other City assets that support and protect the Improvements. The City of Placentia will contribute both monetary and in-lieu resources to ensure that the general benefits conferred by the proposed Improvements are not funded by the District's Assessments.

A summary and quantification of these other contributions from the City is discussed below:

The City of Placentia owns, maintains, rehabilitates and replaces curb and gutter along the border of the District Improvements. This curb and gutter serves to support, contain, retain, manage irrigation flow and growth, and provide a boundary for the Improvements. The contribution from the City towards general benefit from the maintenance, rehabilitation, and replacement of the curb and gutter is conservatively estimated to be 5%.

The City owns and maintains a storm drainage system along the border of the District Improvements. This system serves to prevent flooding and associated damage to the Improvements, and manage urban runoff including local pollutants loading from the Improvements. The contribution from the City towards general benefit from the maintenance, and operation of the local storm drainage system is conservatively estimated to be 5%.

The City owns and maintains local public streets along the border of the District Improvements. These public streets provide access to the Improvements for its enjoyment as well as efficient maintenance. The contribution from the City towards general benefit from the maintenance of local public streets is conservatively estimated to be 5%.

The value of the construction of the improvements can be quantified and monetized as an annuity. Since this construction was performed and paid for by non-assessment funds, this "annuity" can be used to offset general benefit costs, and is conservatively estimated to contribute 10%.

The total General Benefit is liberally quantified at 21% which is entirely offset by the conservatively quantified total non-assessment contribution towards general benefit described above of 25%. Therefore, no additional General Benefit must be funded by the City.

METHOD OF APPORTIONMENT

The development of an Assessment methodology requires apportioning to determine the relative special benefit for each property. As the District was formed by a different engineer of record, the precise language from the most recent Engineer's Report is included below:

It has been determined that the improvements provide a specific and special benefit to all assessed parcels of land in the development area. Landscaping and irrigation of street rights-of-way, entryways, islands, sewer and storm drain easements, areas surrounding existing oil wells and the parkway vistas aesthetically enhances the development areas. The landscaped pedestrian corridor along Alta Vista Street also provides pedestrian access throughout the development area. The aesthetic enhancement and use of the parkway vistas increases the desirability of the properties located within the boundaries of the District mainly because of the property's close proximity and accessibility to the improvements. Therefore, maintenance of these public improvements renders a special and direct benefit to the parcels located throughout the District and the levy of a special assessment for the maintenance of the improvements is deemed appropriate.

The method of apportionment (Method of Assessment) set forth in the Report is based on the premise that each assessed property receives special benefits from the landscape improvements within the District, and the assessment obligation for each parcel reflects that parcel's proportional special benefits as compared to other properties that receive special benefits.

The assessment method used in spreading the annual landscape maintenance costs is based on an assessment unit (AU) factor as follows:

*Each **Single Family Detached Residential Unit** is considered to be one AU and is assessed the cost attributable to one AU.*

***Multi-Family Residential Units** are assessed 0.70 or 70% of an AU since they have a higher density than Single Family Detached Units (number of dwelling units/acres). The decrease in assessment is a direct result of the reduced amount of assessable acreage per Multi-Family Unit and the reduction in occupancy per unit.*

*In converting **Developed Commercial, Industrial, Institutional and Other Non-Residential** properties to AUs, the factor used is based on the City of Placentia average single-family residential density of ten dwelling units per acre. Therefore, the parcels in this Class will be assessed 10 AU per acre or any portion thereof. These properties benefit from the maintenance of improvements because of the enhanced desirability resulting from well-kept landscape areas. Improved aesthetic appeal also increases the draw of businesses to purchase or lease property and the increased opportunity to draw clientele.*

***Assessable Undeveloped Acreage** also benefits from the maintenance and service of the landscape improvements. This benefit comes in the form of enhanced desirability due to the improved aesthetics of the area resulting from improvements. The enhanced aesthetics increases the desirability of the property to future homeowners and future commercial property owners or lessors. However, because the property is vacant, less use will be made of the improvements. It is reasonable to derive that vacant property, when compared to developed property, receives about half of the benefit of developed properties, therefore the Single Family Residence acreage equivalent used for developed non-residential properties of 10 AU per acres is reduced to 5 AU per acre for undeveloped land.¹*

Further clarification on the four benefit classes is provided below:

¹ From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Landscape Maintenance District No. 92-1, dated June 4, 2013

Class I - Single family detached residential, including condominium form of ownership of single-family detached dwellings.

Class II - Developed commercial, industrial, and institutional where a map or a building permit for construction has been issued as of March 15 of the prior Fiscal Year.

Class III – Multi-family residential and attached residential, approved project where a map has been recorded or a building permit for construction of dwelling units has been issued as of March 15 of the prior Fiscal Year.

Class IV – Undeveloped and all other properties that are not in Class I, II, or III regardless if they have been approved for future development or are in the process of securing development approval as of June 15 of the prior Fiscal Year.²

ANNUAL ASSESSMENT CALCULATION

For fiscal year 2015-16 the amount of Assessments for the District is not increased from prior years. The Calculations for maintenance, service and incidentals follows:

² From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Landscape Maintenance District No. 92-1, dated June 4, 2013

Table 2 – ASSESSMENT CALCULATION

Class	Description	Quantity	AU Ratio Factor			Assessment Units
I	Single Family	1,988 parcels	x	1.00	=	1,988.000 AU
II	Comm, Indust	27.927 acres	x	10.00	=	279.270 AU
III	Multi-Family	648 units	x	0.70	=	453.600 AU
IV	Undeveloped	8.452 acres	x	5.00	=	42.260 AU
TOTAL Assessment Units						2,763.130 AU

Proposed Assessment Rate		
\$427,925.94 / 2,763.130 AU = \$154.87 /AU		

Class Assessments		
<u>Class I</u>	Single Family	<u>Each parcel is assessed at one assessment unit:</u> \$ 154.87 x 1.00 = \$ 154.87 /Parcel
<u>Class II</u>	Comm, Indust	<u>Each Acre is assessed at 10 assessment units:</u> \$ 154.87 x 10.00 = \$ 1,548.70 /Acre
<u>Class III</u>	Multi-Family	<u>Each Unit is assessed at 0.70 assessment units:</u> \$ 154.87 x 0.70 = \$ 108.41 /Unit
<u>Class IV</u>	Undeveloped	<u>Each Acre is assessed at 5 assessment units:</u> \$ 154.87 x 5.00 = \$ 774.35 /Acre

DURATION OF ASSESSMENT

The District was formed or annexed in previous years. It is proposed that the Assessments be continued every year after their formation or annexation, so long as the public Improvements need to be maintained and improved, and the City requires funding from the Assessments for these Improvements in the District. As noted previously, the Assessment can continue to be levied annually after the City Council approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the City Council must hold an annual public hearing to continue the Assessment.

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the Assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the City of Placentia City Administrator or his or her designee. Any such appeal is limited to correction of an Assessment during the then-current Fiscal

Year and applicable law. Upon the filing of any such appeal, the City Administrator or his or her designee will promptly review the appeal and any information provided by the property owner. If the City Administrator or his or her designee finds that the Assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the City Administrator or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the City Administrator or his or her designee shall be referred to the Placentia City Council, and the decision of the City Council shall be final.

ASSESSMENT FUNDS MUST BE EXPENDED WITHIN THE DISTRICT AREA

The net available Assessment funds, after incidental, administrative, financing and other costs shall be expended exclusively for Improvements within the boundaries of the District or as described herein, and appropriate incidental and administrative costs as defined in the Plans and Specifications section.

ASSESSMENT

WHEREAS, the City of Placentia directed the undersigned engineer of Work to prepare and file a report presenting an estimate of costs, a Diagram for the District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the District;

NOW, THEREFORE, the undersigned, by virtue of the power vested in me under the Act, Article XIID of the California Constitution, and the order of the Placentia City Council, hereby makes the following Assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the District.

The amount to be paid for said Improvements and the expense incidental thereto, to be paid by the District for the Fiscal Year 2015-16 is generally as follows:

TABLE 3 – FY 2015-16 SUMMARY COST ESTIMATE FOR LANDSCAPE MAINTENANCE DISTRICT NO. 92 -1

Salaries & Benefits	\$ 88,301
Operating Expenses	329,000
Capital Expenses	0
Administration and Project Management	10,625
Total for Services	<u>\$ 427,926</u>
Less General Fund Contribution	0
Less Other Revenue	0
Amount to (from) Dedicated Reserves	(0)
Net Amount to Assessments	<u><u>\$ 427,926</u></u>

As required by the Act, an Assessment Diagram of the District is hereto attached and incorporated herein by reference. The distinctive number of each parcel or lot of land in the District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion the net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within the District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Estimate of Cost and Method of Assessment in the Report.

The Assessment is made upon the parcels or lots of land within the District in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.



Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Orange for the Fiscal Year 2015-16. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby will place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the Fiscal Year 2015-16 for each parcel or lot of land within the District.

Dated: April 22, 2015

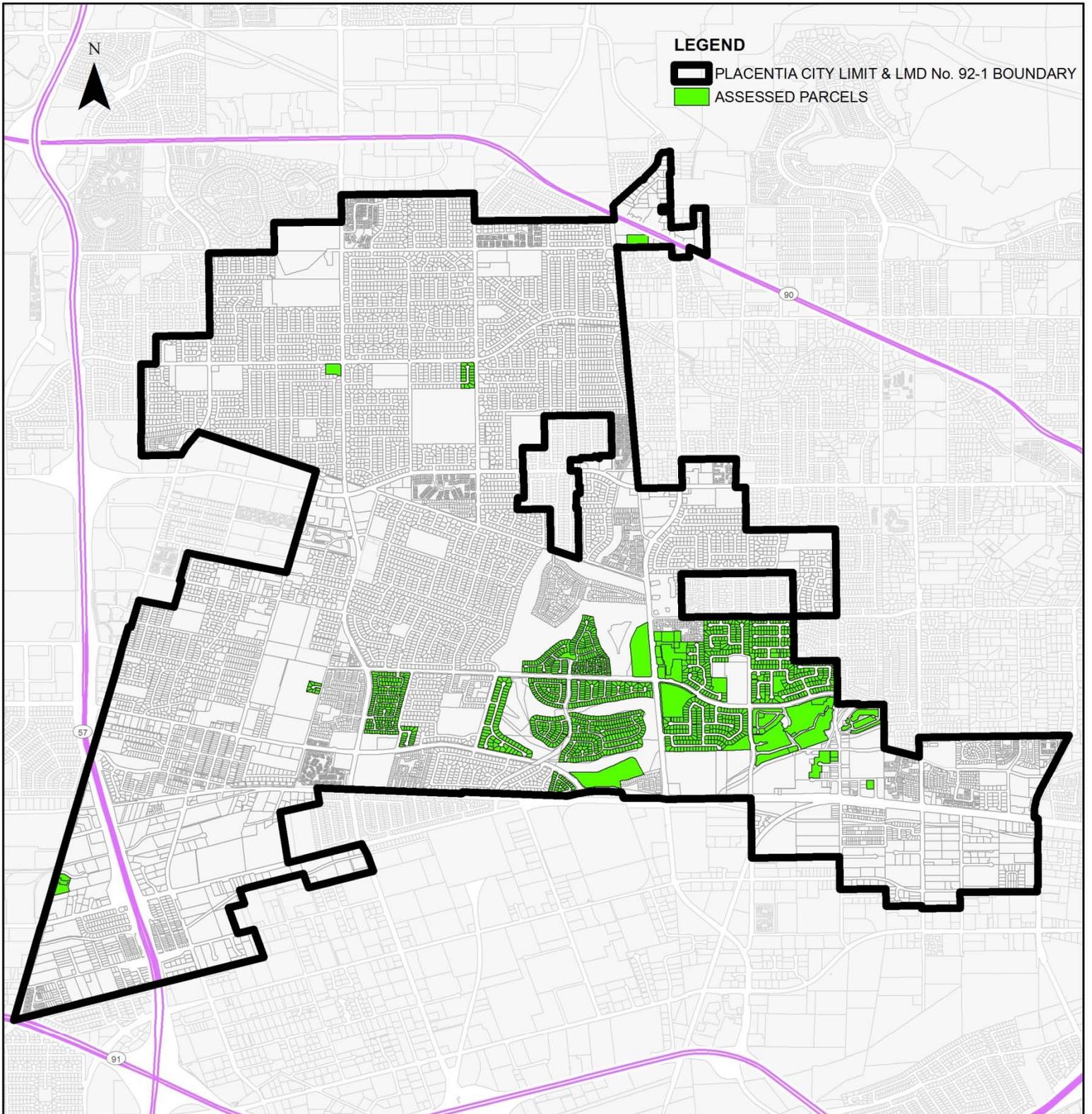
Engineer of Work



By 
Jerry Bradshaw, License No. C048845

ASSESSMENT DIAGRAM

The District boundary is conterminous with the City Limits. The parcels to be assessed in Landscape Maintenance District No. 92-1 are shown on the Assessment Diagram, which is on file with the City Clerk of the City of Placentia, and includes all those properties included in the original formation of the District and subsequent annexations. The following Assessment Diagram is for general location only and is not to be considered the official boundary map. The lines and dimensions of each lot or parcel within the District are those lines and dimensions as shown on the maps of the Assessor of the County of Orange, for Fiscal Year 2015-16, and are incorporated herein by reference, and made a part of this Diagram and this Report.



ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the District and the amount of the Assessment) will be filed with the City Clerk and is, by reference, made part of this Report and is available for public inspection during normal office hours at the City Hall at 401 East Chapman Avenue, Placentia, California 92870.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference made part of this Report. These records shall govern for all details concerning the description of the lots or parcels.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: ACTING CITY ADMINISTRATOR

FROM: CHIEF FINANCIAL OFFICER

DATE: JUNE 2, 2015

SUBJECT: **PRESENTATION OF THE DRAFT PROPOSED FY 2015-16 BUDGET INCLUDING CAPITAL IMPROVEMENT BUDGET (CIP) AND SPECIAL FUNDS**

FISCAL

IMPACT: None at this time.

SUMMARY:

In compliance with the City Charter Section 1203, the Proposed Draft Budget for Fiscal Year 2015-16 is being presented for City Council Review. The full budget including all funds and CIP is being presented at this time with the eventual adoption slated for June 16, 2015.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Review and discuss the Draft Proposed FY 2015-16 Budget; and
2. Provide input and direction for final budget adoption at the City Council Meeting of June 16, 2015.

DISCUSSION:

The proposed budget shows General Fund estimated revenue of \$26,516,811 and transfers in of \$4,984,574 for a total of \$31,501,385 in operating resources. Expenditures are shown at \$28,588,859 with transfers out of \$2,843,475 for a total of \$31,424,834 in appropriations. The net change in fund balance from operations is projected to be \$76,551.

While the proposed draft budget for Fiscal Year 2015-16 is balanced, the City continues to have a \$6.1 million structural budget deficit. Over the course of the next fiscal year, the City will continue to work with the community to address funding for the following essential service areas:

- Paving, maintaining and repairing local streets.
- Providing quick responses to 9-1-1 emergencies.
- Providing fire protection services.

- Reducing gang activity and drug-related crimes.
- Providing police services, including crime prevention and investigations.
- Keeping public areas such as landscapes, parks and recreation centers clean, safe and up-to-date.

In addition the City will be examining how to address deferred maintenance of infrastructure in order to avoid additional costs in the future.

Prepared by:

Reviewed and approved:

Linda G. Magnuson
Chief Financial Officer

Damien R. Arrula
Acting City Administrator

Attachments:
Proposed Fiscal Year 2015-16 Budget

City of Placentia

FY2015-16

Preliminary Budget Presentation

June 02, 2015



Budget Presentation Outline

- General Fund Budget Summary
- Personnel Allocation Overview
- Analysis of Contract Services
- City Departments Overview
- Cost Savings Measures Summary
- Capital Improvement Program Overview
- Special Funds Summary

General Fund Budget Summary

Fiscal Year 2015-16

Revenues	26,516,811
Transfers-in from Other Funds	4,984,574
Subtotal	31,501,385
Expenditures	28,588,859
Transfers-out to Other Funds	2,835,975
Subtotal	31,424,834
Net Change in Fund Balance	76,551
07/01/15 Estimated Unassigned Fund Balance Reserve	1,497,620
06/30/16 Estimated Unassigned Fund Balance Reserve	1,574,171

Ongoing Fiscal Needs

- Even with past budget cuts, the City has a \$6.1 Million structural budget deficit.
- The City has worked hard to balance the budget and minimize cuts to essential city services. We have used one-time funds and grants to address this year's budget gap, but this is not sustainable.
- The City has already reduced costs by:
 - Reducing essential services such as street and pothole repair, police and public safety services
 - Contracting out services wherever fiscally prudent
 - Freezing cost of living adjustments for all employee groups
 - Requiring all employees to contribute the full employee share towards their retirement
- The City's reserves are only at 3%, instead of the recommended 20%.

Key Infrastructure and Service Needs

- Paving, maintaining and repairing local streets.
- Providing quick responses to 9-1-1 emergencies.
- Providing fire protection services.
- Reducing gang activity and drug-related crimes.
- Providing police services, including crime prevention and investigations
- Keeping public areas such as landscapes, parks and recreation centers clean, safe and up-to-date

City Personnel Allocation Overview

Personnel Enhancements

Current Positions	Proposed Full-Time Positions
Human Resources Technician P-T	Human Resources Technician
Management Analyst 0.5 - Dev. Svcs.	Economic Development Manager (Partial Grant Funded)
Management Analyst 0.5 - Administration	Management Assistant - Administration
Management Analyst & Clerical Aide - Finance P-T	Management Analyst - Finance
Contract Senior Planner	Planning Manager
Contractor Permit Technician P-T	Permit Technician
Contract Building Inspector P-T	Building Inspector
Property Technician P-T	Police Services Supervisor – Property & Evidence
Environmental/Code Compliance Supervisor	Code Enforcement Supervisor
2 Community Services Officers -Traffic P-T	Community Services Officer - Traffic
Administrative Assistant – Public Works	Senior Administrative Assistant – Public Works / Dev. Svcs.
Management Analyst - Public Works (Unfunded)	Management Analyst - Public Works /Comm. Svcs.
Neighborhood Services Manager	Community Services Supervisor
NS Specialist & CS Coordinator P-T	Community Services Coordinator (Grant Funded)

Personnel Overview

	Fiscal Year 2014-15	Fiscal Year 2015-16
Total FTEs	105	115

- Reallocated resources from contract services
- Utilized special non-general fund resources as appropriate
- Converted part-time positions to full-time for improved customer service & productivity.
- Continued to utilize part-time and seasonal staff to support operations
- Increase in PERs rate, however new employees hired at new PEPRAs rate
- Minimum Wage Increase in January 1, 2016
- **Net General Fund Increase in Salary & Benefits of 0.2% (\$35,265)**

Analysis of Contract Services

Overview of Current Contracted Services

- Engineering
- **Planning**
- **Permitting**
- **Inspection Services**
- Legal Services
- Street Sweeping
- Landscape Maintenance
- CNG Operations
- **Graffiti Removal/Downtown Clean Up**
- HVAC Maintenance
- Tree Trimming
- Fleet Maintenance
- Alarm Monitoring
- Traffic Signal Maintenance
- Sewer Maintenance
- Recreation Classes & Sports Programs
- Human Services (Friendly Center/Non-Profit Partners)
- Media Production & Cable Services
- Information Technology Services
- **Lobbyist Services**
- Computer Aided Dispatch
- Fire Services
- Animal Control
- Police Investigative Support Services
- Employee Background Investigations
- Towing
- Enforcement Collections
- Crossing Guards

Analysis of Contract Services

Graffiti Removal/Downtown Clean Up

Clean City Contract – 3 Full Time Staff (40 hrs/wk)

Services	Monthly Cost	Annual Cost	Monthly Service
Graffiti removal, downtown clean up, & dead animal removal	\$17,606	\$211,276	173 Hours

Clean City Proposed Amended Contract – 2 Part Time Staff (25 hrs/wk)

Services	Monthly Cost	Annual Cost	Monthly Service
Less frequent graffiti removal, downtown clean up, & dead animal removal	\$7,200	\$86,400	108 Hours

City Public Works – 4 Part Time Maintenance Aides (50 hrs/wk)

Services	Monthly Cost	Annual Cost	Monthly Service
Graffiti removal, downtown clean up, dead animal removal, custodial, supplemental park & street maintenance	\$7,113	\$85,351	217 Hours

Net Savings \$125,000 Per Year

Analysis of Contract Services Building and Planning

Contract Position	Contract Cost	Contract Service Hours/Week	City FTE Position	CITY FTE Cost	City FTE Service Hours/Week	Savings
Senior Planner	\$132,840	41	Planning Manager	\$120,000	40	\$12,840
Permit Technician	\$79,500	24	Permit Technician	\$67,909	40	\$11,591
Building Inspector	\$48,000	24	Building Inspector	\$80,616	40	Offset by Permit Activity

- Planning Manager is a mid-management position and does not accrue contract hourly costs for Planning Commission Meetings, community workshops/study sessions on new developments, and City Council Meetings
- Permit Technician position will allow Development Services Counter to remain open during all City Hall operating hours, which will improve customer service, provide more time for development activity and economic development
- Building Inspector position will provide increased hours of inspection services in support of development and be available to assist w/after hour emergency inspections and code enforcement

City Department Overviews

General Fund

Departmental Expenditure Summary

	Actual 2013-14	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	Budget % Change
Legislative	769,176	850,760	696,954	749,435	-11.91%
Administration	1,684,620	1,777,758	1,652,932	1,554,696	-12.55%
Finance	2,443,857	1,964,891	1,957,096	2,288,105	16.45%
Development Services	413,136	632,050	526,505	875,770	38.56%
Maintenance Services	11,349,281	11,697,624	11,218,258	11,019,165	-5.80%
Public Safety - Police	5,147,729	5,469,280	5,469,280	5,824,210	6.49%
Public Safety - Fire	175,390	128,323	128,323	200,860	56.53%
Public Safety - Animal Control	448,259	427,320	421,180	411,085	-3.80%
Engineering	2,842,191	2,986,000	2,616,625	2,964,760	-0.71%
Community Services	866,547	879,060	869,498	1,190,073	35.38%
Environmental Services	-	1,100	-	99,450	8940.91%
General Government	1,247,471	1,288,360	1,232,170	1,411,250	9.54%

Legislative Department

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
City Council	154,970	168,645	168,645	194,245	190,150	12.75%
City Clerk	112,852	70,840	70,840	40,965	17,915	-74.71%
City Treasurer	56,352	56,436	56,275	56,744	51,370	-8.72%
Commissions	1,361	0	0	0	-	0.00%
Legal Services	443,641	555,000	555,000	405,000	490,000	-11.71%
	769,176	850,921	850,760	696,954	749,435	-11.91%

Budget Highlights:

- City Clerk Division is reduced due to election costs in FY 2014-15.
- Reduction in Legal Services to coincide with estimated costs in FY 2014-15
- Includes full premium for ACC-OC membership

Administration Department

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
City Administration	736,281	570,140	632,590	590,850	544,180	-13.98%
Human Resources	280,523	351,610	357,110	325,051	414,855	16.17%
Records	124,125	169,540	169,540	169,405	192,075	13.29%
Disaster Preparedness	54,694	80,590	80,590	67,410	61,150	-24.12%
Information Technology	312,474	336,610	336,610	336,610	323,576	-3.87%
Neighborhood Services	164,742	160,640	187,378	149,643	0	-100.00%
Cable & Web Services	11,781	13,940	13,940	13,963	18,860	35.29%
	1,684,620	1,683,070	1,777,758	1,652,932	1,554,696	-12.55%

Budget Highlights:

- Reduction due to reallocation of Neighborhood Services Division to Community Services Department
- Grant funding for part-time position in Disaster Preparedness
- Reduction in Information Technology Contract Services

Finance Department

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
Administration	937,246	876,980	879,379	871,584	899,480	2.29%
City Debt Service	1,506,611	1,085,512	1,085,512	1,085,512	1,388,625	27.92%
	2,443,857	1,962,492	1,964,891	1,957,096	2,288,105	16.45%

Budget Highlights:

- Increase in Debt Service Payment on Working Capital Deficit Bond
- Lease Payment on City-Wide Phone System

Development Services Department

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
Planning	140,678	205,320	231,420	205,975	259,590	12.17%
Building	250,854	229,215	229,215	198,410	251,340	9.65%
Economic Development	21,604	139,195	171,415	122,120	364,840	112.84%
	413,136	573,730	632,050	526,505	875,770	38.56%

Budget Highlights:

- Expanded Development Services Counter Hours
- Part-time Associate Planner
- Wayfinding Signage Design
- Program Expansion in Economic Development
- Emphasis on Advanced Planning

Public Safety - Police Department

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
Police Administration	1,276,286	1,117,085	1,113,834	1,145,925	1,137,600	2.13%
Field Services	7,183,163	5,686,160	6,164,260	5,790,535	5,519,580	-10.46%
Investigations	1,487,171	1,501,105	1,540,200	1,537,055	1,559,670	1.26%
Support Services	1,402,661	1,458,005	1,458,005	1,427,260	1,614,225	10.71%
Code Enforcement	0	353,375	353,375	323,823	232,165	-34.30%
Traffic	0	949,270	1,067,950	1,011,660	955,925	-10.49%
Total	11,349,281	11,065,000	11,697,624	11,236,258	11,019,165	-5.80%

Budget Highlights:

- Reallocation of funds from Field Services to Support Services for lease agreement payments.
- Fill unfunded Police Services Supervisor for Property/Evidence in Support Services
- Reclassified Code Enforcement Supervisor position & add two part-time CE Officers
- Reduction in Traffic due to crossing guard contract for only five locations.
- Fill full-time Traffic Community Service Officer and eliminate part-time Community Service Officer positions.

Public Safety – Fire & Paramedic Services

OCFA

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
Fire & Paramedic Services	5,147,729	5,469,280	5,469,280	5,451,280	5,677,850	3.81%
Vehicle Replacement Assessment					146,360	0.00%
Total	5,147,729	5,469,280	5,469,280	5,451,280	5,824,210	6.49%

Budget Highlights:

- Fire & Paramedic Services Increase per contract with OCFA
- Vehicle Replacement Assessment previously paid through CIP fund and now allocated to General Fund

Public Safety – Animal Control Services

OC Animal Care

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
Animal Control	175,390	128,323	128,323	128,323	200,860	56.53%
Total	175,390	128,323	128,323	128,323	200,860	56.53%

Budget Highlights:

- Change in County practices of recording revenues from accrual basis to cash basis.
- Change is a result of the reduction in revenue available to offset costs.
- County write-off of uncollected fee revenues estimated at \$450,000.
- Actual cost dependent upon fee revenue initially credited.

Public Works Engineering Services

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
Administration	448,259	427,320	427,320	421,180	411,085	-3.80%
Total	448,259	427,320	427,320	421,180	411,085	-3.80%

Budget Highlights:

- Reduction of Contract Engineering Supplemental Services & Studies

Public Works Maintenance Services

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
Administration	806,519	932,920	932,920	727,490	601,570	-35.52%
Street Maintenance	524,233	576,000	576,000	504,020	927,670	61.05%
Facilities Maintenance	469,714	490,080	490,080	508,040	542,520	10.70%
Park Maintenance	661,215	548,000	548,000	445,505	490,500	-10.49%
Fleet Operations	380,510	439,000	439,000	431,570	402,500	-8.31%
Total	2,842,191	2,986,000	2,986,000	2,616,625	2,964,760	-0.71%

Budget Highlights

- Street Maintenance staff reallocation from Administration
- Street Sweeping Services cost from Refuse Fund to Street Maintenance
- Transfer of Gas Tax and M2 funding to offset cost of Street Maintenance
- Facility Maintenance Division increase due to Minimum Wage increase (Maintenance Aides)
- Reallocation of Park Maintenance resources to Street Maintenance
- Fleet Maintenance reduced for anticipated fuel & repair cost savings for Electric Vehicles

Community Services Department

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
Administration	169,341	186,051	186,051	186,051	181,900	-2.23%
Recreation	689,156	681,629	683,629	676,997	893,950	30.77%
Neighborhood Services	0	0	0	0	44,500	0.00%
Cultural Arts	8,050	9,380	9,380	6,450	7,950	-15.25%
Farmer's Market	0	0	0	0	35,699	0.00%
FaCT Grant	0	0	0	0	26,074	0.00%
Total	866,547	877,060	879,060	869,498	1,190,073	35.38%

Budget Highlights:

- Added Neighborhood Services Division, FaCT Grant, and USDA Grant services
- \$165,000 in New Grant Funding from CDBG, FaCT, and USDA
- Minimum Wage Increase in January 1, 2016
- \$400,000 Annual Recreation revenue from classes, programs, events, and rental fees
- \$400,000 New In-Kind Partnership Services from Friendly Center, FaCT, Muckenthaler, Boys & Girls Club

Environmental Services

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
Environmental Services	0	1,100	1,100	0	99,450	8940.91%
	0	1,100	1,100	0	99,450	8940.91%

Budget Highlights:

- Reallocation County of Orange NPDES Permit from Refuse Fund

General Government Department

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16	% Change
Non-Departmental	1,247,471	1,282,300	1,288,360	1,232,170	1,412,250	9.62%
	1,247,471	1,282,300	1,288,360	1,232,170	1,412,250	9.62%

Budget Highlights:

- Reallocation of supply expenditures from Refuse Fund
- Funding for Alternative Health & Wellness Program

Cost Savings Measures Summary

Cost Saving Measures Implemented

Increase Transfers In Including:	FY14-15	FY15-16	Difference
UUT, Gas Tax, SLEF, CDBG, FaCT	\$ 4,610,969	\$ 5,008,085	\$ 397,116
Grant, Public Sfty Assmt Dist, Sewer, CFD, Measure M, CNG			
Reduction in Contract Services (Lobbyist/Planning/Graffiti Removal)			\$ 162,431
Savings Reducing from 122 to 115 positions			\$ 979,053
Savings from not including a 5% COLA			\$ 515,700
Total			\$ 2,054,300

Capital Improvement Program Overview



Capital Improvement Program Summary

CIP FY 2015-2022

Seven-Year CIP
142 Projects

Total Estimated
Cost \$263,019,470

CIP FY 2015/16

37 Projects
Proposed

Total Estimated
Cost \$5,232,725

Annual Unfunded - Four Million Dollars -(\$4,000,000)

Proposed FY 2015-2022 CIP Totals By Category

Category	Total Estimated Cost	Proposed FY 2015/16	Structural Deficit (Unfunded)
Streets and Streetscapes	\$207,699,100	\$2,418,500	\$3,000,000
Traffic Operations	\$6,975,900	\$138,723	
Transportation and Parking Facilities	\$10,213,350	\$0	
Sewer	\$8,345,000	\$90,000	
Storm Drain	\$6,282,000	\$96,000	
Municipal Buildings & Facilities	\$15,902,000	\$752,302	\$813,000
Parks	\$1,911,180	\$463,000	
Technology	\$4,245,340	\$889,200	
Vehicles and Equipment	\$669,600	\$0	\$216,000
Major Studies	\$776,000	\$385,000	
Grand Total	\$262,907,070	\$5,232,725	\$4,029,000

Streets and Streetscapes

Total Funding Request \$2,418,500

Projects	Restricted Funding Sources	Funding Request
Orangethorpe Grade Seps – Major Crossings	OCTA Coop.	\$418,500
Golden Avenue Bridge Design & Rehab.	Private Developer, Measure M Fair Share, Federal Bridge Funding	\$250,000
Placentia Ave. Rehabilitation – Chapman to Ruby Drive	Arterial Pavement Management, Measure M2 Fairshare	\$1,500,000
Pedestrian Accessibility Project Phase IV	CDBG	\$50,000
Citywide Slurry Seal	OCTA Coop.	\$200,000

Traffic Operations

Total Funding Request \$138,723

Projects	Restricted Funding Sources	Funding Request
Bastanchury Road Traffic Signalization Coordination Project	M2 Fairshare	\$26,880
Rose Drive Traffic Signalization Coordination Project	M2 Fairshare	\$5,693
Placentia Avenue Traffic Signalization Coordination Project	AB 2766	\$21,400
Kraemer Blvd. Signal Coordination Project	AB 2766	\$84,750

Sewer

Total Funding Request \$90,000

Projects	Restricted Funding Sources	Funding Request
Old Town Sewer Rehabilitation	Sewer Maintenance Fund	\$40,000
City Yard Bin & Clarifier Coverings	Sewer Maintenance Fund	\$50,000

Storm Drain

Total Funding Request \$96,000

Projects	Restricted Funding Sources	Funding Request
Catch Basin Filters Citywide	Measure M2, California Used Oil Recycling Grant	\$96,000

Municipal Buildings and Facilities

Total Funding Request \$752,302

Projects	Restricted Funding Sources	Funding Request
Tynes Gym Window Replacement	Park Development Fund	\$15,000
Police Facility Refurbishment (Admin. Office & Conference Area)	Asset Forfeiture Funds	\$50,000
Police Department Men's and Supervisors' Locker Room Refurbishment	Asset Forfeiture Funds	\$150,000
BACKS Community Building Renovation – Phase 2	CDBG/Park	\$154,302
Police Department Front Lobby/Public Restroom Renovation/Bullet Proof Door	Asset Forfeiture Funds, Safety Mitigation Funds	\$75,000

Municipal Buildings & Facilities – cont'd.

Total Funding Request \$752,302

Projects	Restricted Funding Sources	Funding Request
Whitten Community Center Solar Energy Project	Park Development Fund	\$30,000
Fire Station 34 & 35 Solar Energy Projects	Safety Mitigation Fund	\$60,000
Police Department & Emergency Operations Center Solar Energy Project	Asset Forfeiture Funds, Safety Mitigation Funds	\$200,000
City Hall/Community Meeting Rooms Modernization	Technology Fee, PEG	\$18,000

Parks

Total Funding Request \$350,600

Projects	Restricted Funding Sources	Funding Request
Playground Resurfacing City-Wide	Park Development Fund	\$11,000
Park Lighting Upgrades Citywide	Park Development Fund	\$150,000
Outdoor Exercise Equipment at City Parks	Park Development St. Jude Grant	\$152,000
Champions Sports Complex Improvements	CFD	\$150,000

Technology

Total Funding Request \$904,200

Projects	Restricted Funding Sources	Funding Request
Metrolink Station & City Surveillance Cameras	OCTA Coop.	\$750,000
Mobile Data Computer (MDC) Upgrade	Asset Forfeiture Funds	\$36,000
Storm Drain GIS Layer	Sewer Maintenance Fund	\$20,000
Computer Replacement Plan	Technology Fee	\$36,000
Microfiche to Digital	Technology Fee	\$7,000
800 MHz CCCS Next Generation	Safety Mitigation Fund	\$30,200
Access Control Equipment	Safety Mitigation Fund	\$10,000

Major Studies

Total Funding Request \$490,000

Projects	Restricted Funding Sources	Funding Request
Sewer System Master Plan	Sewer Maintenance Fund	\$100,000
General Plan Update & Environmental Clearance	General Plan Update Fee	\$100,000
Old Town Santa Fe District Revitalization Plan Phase II	M2 Fairshare	\$20,000
HUD CDBG Chapman Corridor Blight Study	CDBG	\$15,000
Chapman Corridor Specific Plan	CDBG, Gas Tax, M2 Fairshare	\$150,000

Special Funds Summary

Special Revenue Fund Overview

Fund	Estimated Fund Balance 06/30/15	Estimated Revenues	Estimated Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/16
Special Revenue Funds	10,180,700	9,938,563	7,858,118	(6,840,148)	(4,759,703)	5,420,997
Capital Projects Funds	125,000	2,494,500	5,232,725	2,613,225	(125,000)	-
Enterprise Funds	13,523,270	3,837,000	4,210,817	(843,200)	(1,217,017)	12,306,253
Internal Service Funds (ISF)	2,208,425	10,000	2,488,800	2,459,100	(19,700)	2,188,725

Next Budgetary Step

June
16th

- Public Hearing to adopt Budget

Questions and Answers



PROPOSED ANNUAL BUDGET



FISCAL YEAR 2015-16

**Chad P. Wanke
Mayor**

**Jeremy B. Yamaguchi
Mayor Pro Tem**

**Constance Underhill
Councilmember**

**Scott W. Nelson
Councilmember**

**Craig S. Green
Councilmember**

**Kevin A. Larson
City Treasurer**

**Patrick J. Melia
City Clerk**



GENERAL FUND

City of Placentia

GENERAL FUND SUMMARY

	Actual 2013-14	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
REVENUE				
Property Taxes	11,804,239	12,047,000	12,267,000	12,617,700
Sales & Use Taxes	5,847,742	6,078,450	6,121,450	6,320,500
Real Property TransferTax	186,353	170,000	180,000	170,000
Transient Occupancy Taxes	775,422	770,000	820,000	820,000
Franchise Fees	2,228,217	2,250,000	2,250,000	2,260,000
Business License	903,656	808,000	900,000	900,000
Lease Revenues	1,015,157	608,000	608,000	658,000
Per Barrel Tax	45,748	50,000	50,000	50,000
Permits	691,291	756,400	809,400	635,400
Fines, Forfeitures & Penalties	459,123	415,000	428,000	435,000
Investment Income	206,104	175,000	167,000	104,000
Intergovernmental	80,249	345,877	139,926	112,211
Charges for Services	1,443,196	1,702,200	1,383,775	1,321,000
Sale of Property	1	1,000	1,000	1,000
Refunds, Reimbursements & Other	405,746	450,176	149,050	112,000
Sub-total	26,092,243	26,627,103	26,274,601	26,516,811
Operating Transfers-In	3,326,298	4,610,969	3,922,900	4,984,574
	29,418,541	31,238,072	30,197,501	31,501,385
EXPENDITURES				
Legislative	769,176	850,760	696,954	749,435
Administration	1,684,620	1,777,758	1,652,932	1,554,696
Finance	2,443,857	1,964,891	1,957,096	2,288,105
Development Services	413,136	632,050	526,505	875,770
Public Safety - Police	11,349,281	11,697,624	11,218,258	11,019,165
Public Safety - Fire	5,147,729	5,469,280	5,469,280	5,824,210
Public Safety - Animal Control	175,390	128,323	128,323	200,860
Engineering	448,259	427,320	421,180	411,085
Maintenance Services	2,842,191	2,986,000	2,616,625	2,964,760
Community Services	866,547	879,060	869,498	1,190,073
Environmental Services	-	1,100	-	99,450
General Government	1,247,471	1,288,360	1,232,170	1,411,250
	27,387,657	28,102,526	26,788,822	28,588,859
Operating Transfers - Out				
Risk Management Fund	3,326,298	873,010	873,010	1,189,600
Health & Welfare Fund		1,231,500	1,151,500	1,269,500
Capital Improvement Projects Fund		586,176	243,000	148,000
Infotechnology Fund		336,610		
Street Lighting District Fund	830,663	239,800	239,800	228,875
	4,156,961	3,267,096	2,507,310	2,835,975
	31,544,618	31,369,622	29,296,132	31,424,834
Ending Increase (Decrease) in Fund Bal.	(2,126,077)	(131,550)	901,369	76,551



**Annual Budget
Fiscal Year 2015-16**



**LEGISLATIVE
DEPARTMENTAL
SUMMARY**

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS					
5001	59,088	-	-	-	-
5005	11,469	11,400	11,400	11,400	11,400
5015	1,686	-	-	-	-
5020	3,256	-	-	-	-
5105	56,741	56,830	56,830	59,095	61,400
5110	206	230	230	140	140
5115	5,986	5,700	5,700	4,895	5,300
5120	1,093	1,060	1,060	810	890
5125	229	250	250	-	-
5135	1,095	1,000	1,000	170	170
5145	6,328	-	-	-	-
5159	12,750	12,000	12,000	15,700	16,800
TOTAL SALARIES AND BENEFITS	159,927	88,470	88,470	92,210	96,100
MATERIAL, SUPPLIES & SERVICES					
6001	-	15,000	15,000	25,000	50,000
6005	437,061	500,000	500,000	375,000	400,000
6006	145	50,000	50,000	25,000	40,000
6040	34,911	34,800	34,800	44,000	41,000
6099	48,000	48,000	48,000	48,000	-
6225	5,304	5,000	5,000	5,000	5,000
6240	33	350	350	150	350
6245	16,879	16,261	16,100	15,500	16,810
6255	47,633	35,965	35,965	36,814	48,375
6299	17,122	54,820	54,820	28,520	50,000
6301	1,903	2,000	2,000	1,500	1,500
6320	258	255	255	260	300
TOTAL MATERIALS, SUPPLIES & SERVICES	609,249	762,451	762,290	604,744	653,335
GENERAL FUND - GRAND TOTAL	769,176	850,921	850,760	696,954	749,435



**Annual Budget
Fiscal Year 2015-16**



**LEGISLATIVE
CITY COUNCIL
101001**

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS					
5005	Part Time Salaries - City Council	9,054	9,000	9,000	9,000
5105	Health Allocation	22,906	32,700	32,700	44,920
5110	Life Allocation	52	70	70	70
5115	Dental Allocation	3,713	3,900	3,900	4,345
5120	Optical Allocation	612	640	640	800
5135	Medicare	130	130	130	130
5159	Medical Opt Out Plan	12,750	12,000	12,000	8,400
TOTAL SALARIES AND BENEFITS		49,217	58,440	58,440	70,685
MATERIAL, SUPPLIES & SERVICES					
6001	Management Consulting Services		15,000	15,000	25,000
6099	Other Professional Services	48,000	48,000	48,000	-
6240	Mileage Reimbursement	-	250	250	250
6245	Meeting and Conferences	10,370	9,600	9,600	13,000
6255	Dues and Memberships	46,583	35,100	35,100	47,500
6301	Special Department Supplies	542	2,000	2,000	1,500
6320	Books and Periodicals	258	255	255	300
TOTAL MATERIALS, SUPPLIES & SERVICES		105,753	110,205	110,205	123,560
GRAND TOTAL		154,970	168,645	168,645	190,150

CITY OF PLACENTIA

CITY COUNCIL (101001)

BUDGET DISCUSSION

FY15-16

TOTAL BUDGET	\$	190,150
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SALARIES & BENEFITS

Salaries & Benefits (5005-5159)	Amount Budgeted:	77,850
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Part Time

City Council

5.0 PT

MATERIAL, SUPPLIES & SERVICES

Management Consulting Services (6001)	Amount Budgeted:	50,000
Consulting Services for special studies/surveys	50,000	

Other Professional Services (6099)	Amount Budgeted:	-
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Mileage Reimbursement (6240)	Amount Budgeted:	250
Reimbursement to Council personal vehicle usage.	250	
Current IRS rate \$0.575/mile - 86 miles per Council Member		

Meeting and Conferences (6245)	Amount Budgeted:	12,750
League Conference - San Jose (2 attending)	3,000	
New Mayor & Councilmember Academy-Sacramento (1 attending)	1,200	
Legislative Action Days-Sacramento (1 attending)	1,000	
League Board of Directors Meetings (1 attending); 4 meetings/yr	1,800	
Council Meetings Supplies & Dinners (30 x \$125)	3,750	
Local Meetings Including State of the City	2,000	

Dues and Memberships (6255)	Amount Budgeted:	47,500
OCCOG - annual membership and demographic study	6,400	
League of CA Cities	17,000	
Association of CA Cities - Orange County	13,000	
Santa Ana River Flood Protection Agency	1,300	
LAFCO	5,000	
Chamber of Commerce (In Kind Donation)	0	
SCAG	4,800	

CITY OF PLACENTIA

CITY COUNCIL (101001)

BUDGET DISCUSSION

FY15-16

Special Department Supplies (6301)	Amount Budgeted:	1,500
Mayor's Reception	300	
Council Photographs/Reframing	300	
City Council special department supplies including outgoing Mayor's gift & plaque; name badges	300	
State of City Supplies	0	
Commissions/Committee Photographs/Reframing	600	
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Books and Periodicals (6320)	Amount Budgeted:	300
OC Register Annual Subscription, 7 - Day Delivery	300	



**Annual Budget
Fiscal Year 2014-15**



**LEGISLATIVE
CITY CLERK
101002**

		Amended				
		Actual	Budget	Budget	Estimate	Proposed
		2013-14	2014-15	2014-15	2014-15	2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	59,088	-	-		
5005	Part-time Salaries - City Clerk	1,811	1,800	1,800	1,800	1,800
5015	Overtime	1,686	-	-		
5020	Leave Accrual Payout	3,256	-	-		
5105	Health Allocation	16,495	6,840	6,840	6,950	6,700
5110	Life Allocation	140	140	140	70	70
5115	Dental Allocation	732	180	180	550	550
5120	Optical Allocation	218	140	140	90	90
5125	Long-term Disability Insurance	229	250	250	-	-
5135	Medicare	956	860	860	30	30
5145	Retirement Annuity	6,328	-	-		
TOTAL SALARIES AND BENEFITS		90,939	10,210	10,210	9,490	9,240
MATERIAL, SUPPLIES & SERVICES						
6225	Advertising	5,304	5,000	5,000	5,000	5,000
6240	Mileage Reimbursement	33	100	100	50	100
6245	Meetings and Conferences	4,839	5,000	5,000	2,000	2,880
6255	Dues and Memberships	1,050	710	710	905	695
6299	Other Purchased Services	10,687	49,820	49,820	23,520	-
TOTAL MATERIALS, SUPPLIES & SERVICES		21,913	60,630	60,630	31,475	8,675
GRAND TOTAL		112,852	70,840	70,840	40,965	17,915

CITY OF PLACENTIA

CITY CLERK (101002)

BUDGET DISCUSSION

FY15-16

TOTAL BUDGET	\$	17,915
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SALARIES & BENEFITS

Salaries & Benefits (5005-5159)	Amount Budgeted:	9,240
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Part Time

City Clerk

1.0 PT

MATERIAL, SUPPLIES & SERVICES

Advertising (6225)	Amount Budgeted:	5,000
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Legal publications

5,000

Amount varies based on number of public hearings,
ord summaries, projects, etc.

Mileage Reimbursement (6240)	Amount Budgeted:	100
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Meeting and Conferences (6245)	Amount Budgeted:	2,880
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CCAC -Southern Div.Nuts & Bolts (2 x \$175) in Brea

350

CCAC Annual Conf (April)

850

TTC (\$1500 + travel & room)

League New Law & Election Seminar (Dec) La Jolla

900

OC Clerk Network Group Mtg.(\$45/mtg x 4/yr.)

180

SCCCA 5 mtgs/yr @40 ea x 3

600

Dues and Memberships (6255)	Amount Budgeted:	695
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CCAC (CC/CDCC/CCS)

310

IIMC (CC/CDCC/CCS)

385

Other Purchased Services (6299)	Amount Budgeted:	-
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Elections occur every two (2) years. Next election will occur 2016.



**Annual Budget
Fiscal Year 2014-15**



**LEGISLATIVE
CITY TREASURER
101003**

		Amended				
		Actual	Budget	Budget	Estimate	Proposed
		2013-14	2014-15	2014-15	2014-15	2015-16
SALARIES AND BENEFITS						
5005	Part Time Salaries - City Treasurer	604	600	600	600	600
5105	Health Allocation	17,340	17,290	17,290	7,225	
5110	Life Allocation	14	20	20		
5115	Dental Allocation	1,541	1,620	1,620		
5120	Optical Allocation	263	280	280		
5135	Medicare	9	10	10	10	10
5159	Medical Opt Out Plan				4,200	8,400
TOTAL SALARIES AND BENEFITS		19,771	19,820	19,820	12,035	9,010
MATERIAL, SUPPLIES & SERVICES						
6040	Miscellaneous Bank Charges	34,911	34,800	34,800	44,000	41,000
6245	Meetings and Conferences	1,670	1,661	1,500	500	1,180
6255	Dues and Memberships		155	155	209	180
TOTAL MATERIALS, SUPPLIES & SERVICES		36,581	36,616	36,455	44,709	42,360
GRAND TOTAL		56,352	56,436	56,275	56,744	51,370

CITY OF PLACENTIA
CITY TREASURER (101003)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	51,370
SALARIES & BENEFITS		
Salaries & Benefits (5005-5159)	Amount Budgeted:	9,010
Part Time		
City Treasurer	1.0 PT	
MATERIAL, SUPPLIES & SERVICES		
Misc Bank Charges (6240)	Amount Budgeted:	41,000
Banking charges - \$3,700/mo - offset by credits from e-payables (approx \$16,000)	41,000	
Meeting and Conferences (6245)	Amount Budgeted:	1,180
CMTA Conference	1,000	
CMTA Meetings	180	
Dues and Memberships (6255)	Amount Budgeted:	180
CMTA	180	



**Annual Budget
Fiscal Year 2014-15**



**LEGISLATIVE
LEGAL SERVICES
101005**

		Amended				
		Actual	Budget	Budget	Estimate	Proposed
		2013-14	2014-15	2014-15	2014-15	2015-16
MATERIAL, SUPPLIES & SERVICES						
6005	General Legal Services	437,061	500,000	500,000	375,000	400,000
6006	Litigation	145	50,000	50,000	25,000	40,000
6299	Other Purchased Services	6,435	5,000	5,000	5,000	50,000
TOTAL MATERIALS, SUPPLIES & SERVICES		443,641	555,000	555,000	405,000	490,000
GRAND TOTAL		443,641	555,000	555,000	405,000	490,000

CITY OF PLACENTIA
CITY ATTORNEY (101005)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$ 490,000	
MATERIAL, SUPPLIES & SERVICES		
General Legal Services (6005)	Amount Budgeted:	400,000
Provides for general legal services provided by the City Attorney under contract as well as use of special counsel when authorized or required by law.	375,000	
Expenditures in 2014-15 include: Andrew Arckzynski Burke Williams Sorenson Attorney Services for Receiverships	25,000	
Litigation (6006)	Amount Budgeted:	40,000
Provides funds for general litigation	40,000	
Other Purchased Services (6299)	Amount Budgeted:	50,000
Provides funds for fees paid to the City Anaheim for prosecution of criminal matters and code enforcement	5,000	
Receiverships	45,000	



		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	726,876	850,580	796,580	744,620	790,210
5005	Part-time Salaries	96,768	105,330	105,330	43,490	41,130
5015	Overtime	2,024	1,220	1,220	4,500	3,000
5020	Leave Accrual Payout	29,080	-	50,000	77,869	-
5105	Health Allocation	91,274	116,000	116,000	98,150	120,290
5110	Life Allocation	1,003	1,380	1,380	980	1,430
5115	Dental Allocation	5,278	6,500	6,500	6,110	8,160
5120	Optical Allocation	1,234	1,590	1,590	1,410	1,850
5125	Long-term Disability Insurance	1,899	2,680	2,680	1,790	2,870
5135	Medicare	12,586	13,050	13,050	12,813	12,120
5141	Employers' PARS	3,505	3,750	3,750	3,210	3,310
5145	Retirement Annuity	81,575	97,970	97,970	85,550	116,200
5159	Medical Opt Out	2,250	-	-	4,200	-
5163	Life Insurance Premiums	7,927	9,060	9,060	6,050	-
5170	Sick Leave Buy Back	13,822	8,500	8,500	-	8,000
5175	Vacation Leave Buy Back	22,378	23,000	40,950	35,357	21,000
5199	Other Employee Benefits	3,427	4,000	4,000	3,000	-
TOTAL SALARIES AND BENEFITS		1,102,906	1,244,610	1,258,560	1,129,099	1,129,570
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	176,067	20,000	20,000	25,000	17,000
6099	Other Professional Services	51,318	11,600	65,600	77,600	14,500
6135	Repair/Maint Off Furniture & Equipment	6,517	17,300	14,260	14,380	6,000
6136	Software Maintenance	171,832	191,510	191,510	191,510	200,000
6225	Advertising	300	790	5,790	5,500	790
6230	Printing and Binding	1,000	1,750	1,750	1,600	1,275
6245	Meeting and Conferences	10,870	17,250	17,250	16,150	15,600
6250	Staff Training	10,198	15,000	14,800	10,000	19,680
6255	Dues and Memberships	4,483	7,410	7,650	7,505	8,395
6290	Department Contract Services	113,017	121,600	121,600	121,600	104,136
6299	Other Purchased Services	3,069	7,600	7,600	3,000	7,675
6301	Special Department Supplies	7,218	12,800	18,126	18,526	14,275
6315	Office Supplies	5,618	6,700	6,900	6,000	5,100
6320	Books and Periodicals	1,000	1,600	1,600	1,000	850
6325	Postage	246	500	500	200	350
6401	Community Programs	-	550	16,962	16,962	-
6840	Machinery & Equipment	18,961	4,500	7,300	7,300	9,500
TOTAL MATERIALS, SUPPLIES & SERVICES		581,714	438,460	519,198	523,833	425,126
GRAND TOTAL - GENERAL FUND		1,684,620	1,683,070	1,777,758	1,652,932	1,554,696



		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	363,142	399,400	399,400	360,000	355,410
5005	Part time Wages	84				23,200
5015	Overtime	332				
5020	Leave Accrual Payout	22,381	-	50,000	65,550	
5105	Health Allocation	40,978	48,760	48,760	37,650	45,390
5110	Life Allocation	421	570	570	450	550
5115	Dental Allocation	2,585	3,750	3,750	2,500	2,250
5120	Optical Allocation	536	670	670	650	780
5125	Long-term Disability Insurance	769	1,000	1,000	750	1,130
5135	Medicare	5,655	6,600	6,600	6,000	5,500
5141	Employers' PARS/ARS	3				870
5145	Retirement Annuity	36,499	46,020	46,020	40,000	57,080
5163	Life Insurance Premiums	6,286	7,000	7,000	4,500	
5170	Sick Leave Buy Back	8,847	2,600	2,600	-	3,000
5175	Vacation Leave Buy Back	12,897	16,000	28,450	28,450	16,000
5199	Other Employee Benefits	3,427	4,000	4,000	3,000	
TOTAL SALARIES AND BENEFITS		504,842	536,370	598,820	549,500	511,160
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	176,067	10,000	10,000	19,000	10,000
6099	Other Professional Services	40,869	3,000	3,000	3,000	3,000
6245	Meeting and Conferences	8,963	10,450	10,450	10,000	8,000
6255	Dues and Memberships	2,260	4,520	4,520	4,150	4,420
6290	Department Contract Services	2,181	3,000	3,000	3,000	3,000
6301	Special Department Supplies	153	1,000	1,000	900	2,900
6315	Office Supplies	939	1,500	1,500	1,200	1,500
6320	Books and Periodicals	-	100	100	-	100
6325	Postage	7	200	200	100	100
TOTAL MATERIALS, SUPPLIES & SERVICES		231,439	33,770	33,770	41,350	33,020
GRAND TOTAL		736,281	570,140	632,590	590,850	544,180

CITY OF PLACENTIA
CITY ADMINISTRATION (101511)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$ 544,180	
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SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	511,160
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MATERIAL, SUPPLIES & SERVICES		
Management Consulting Services (6001)	Amount Budgeted:	10,000
<i>Special Study/Projects</i>	10,000	
<hr/>		
Other Professional Services (6099)	Amount Budgeted:	3,000
Grant Writing Services-Blais & Associates	3,000	
<hr/>		
Meeting and Conferences (6245)	Amount Budgeted:	8,000
Annual League of California Cities Conference-San Jose, September 30-October 1, 2015	2,000	
City Managers Department Meeting-Indian Wells, February 3-5, 2016	1,000	
Misc. Meetings and Travel Expenses	5,000	
ICMA Conference	0	
<hr/>		
Dues and Memberships (6255)	Amount Budgeted:	4,420
ICMA-City Administrator & Assistant CA (2 x \$1,620)	3,240	
OCCMA-City Administrator & Assistant CA (2 x \$380)	720	
California City Management Foundation	400	
International Council of Shopping Centers	0	
Notary-Executive Assistant	60	
<hr/>		
Department Contract Services (6290)	Amount Budgeted:	3,000
Grant Management Services-Blais & Associates	3,000	
\$250 per month retainer		
<hr/>		
Special Department Supplies (6301)	Amount Budgeted:	2,900
Various Expenditures for Administration Department	900	
Supplies for Community Workshops and Outreach	1,000	
Veterans Observance Ceremony	1,000	

CITY OF PLACENTIA
CITY ADMINISTRATION (101511)
BUDGET DISCUSSION
FY15-16

Office Supplies (6315)	Amount Budgeted:		1,500
General Office Supplies for Council, Admin., Disaster, Risk Management , PIO		1,500	

Books and Periodicals (6320)	Amount Budgeted:		100
Books and Publications for City Administrator		100	

Postage (6325)	Amount Budgeted:		100
Special Handling Items (FedEx/USPS)		100	



		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	166,237	212,360	212,360	190,000	260,450
5005	Part-time Salaries	20,672	19,220	19,220	19,220	-
5020	Leave Accrual Payout	2,842	-	-	9,594	
5105	Health Allocation	18,550	28,960	28,960	25,300	42,120
5110	Life Allocation	210	270	270	150	480
5115	Dental Allocation	1,566	1,530	1,530	2,290	3,520
5120	Optical Allocation	250	420	420	380	570
5125	Long-term Disability Insurance	476	750	750	360	1,040
5135	Medicare	2,916	2,990	2,990	3,050	3,780
5141	Employers' PARS	775	720	720	720	1,770
5145	Retirement Annuity	24,077	24,470	24,470	23,050	37,910
5163	Life Insurance Premiums	1,641	2,060	2,060	1,550	
5170	Sick Leave Buy Back	4,975	5,500	5,500	-	5,000
5175	Vacation Leave Buyback	7,300	5,500	11,000	6,887	5,000
TOTAL SALARIES AND BENEFITS		252,487	304,750	310,250	282,551	361,640
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	10,000	10,000	6,000	7,000
6099	Other Professional Services	9,941	7,000	7,000	10,000	10,000
6225	Advertising	300	790	790	500	790
6245	Meeting and Conferences	1,833	5,900	5,900	5,900	5,200
6250	Staff Training	10,198	15,000	14,800	10,000	19,680
6255	Dues and Memberships	1,833	2,470	2,470	2,700	2,720
6301	Special Department Supplies	1,529	2,800	2,800	4,800	5,375
6315	Office Supplies	1,275	1,300	1,500	1,500	1,600
6320	Books and Periodicals	1,000	1,500	1,500	1,000	750
6325	Postage	127	100	100	100	100
TOTAL MATERIALS, SUPPLIES & SERVICES		28,036	46,860	46,860	42,500	53,215
GRAND TOTAL		280,523	351,610	357,110	325,051	414,855

CITY OF PLACENTIA
HUMAN RESOURCES (101512)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$ 414,855	
<hr/>		
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	361,640
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MATERIAL, SUPPLIES & SERVICES		
Management Consulting Services (6001)	Amount Budgeted:	7,000
Provides for consulting services to with special Human Resources projects such as, Class/Comp, Studies/Projects, Actuarials, etc.	7,000	
<hr/>		
Other Professional Services (6099)	Amount Budgeted:	10,000
Employment Costs including fingerprints, employee physicals, psychological exams and applicant tests.		
Police Candidates, 30 @ \$49 (DOJ Fee)	1,470	
All Others, 50* @ \$32.00 (DOJ Fee)	1,600	
Psych Exams (\$400 each)	3,600	
Employee Physicals - Respirator Questionnaire	3,330	
<hr/>		
Advertising (6225)	Amount Budgeted:	790
Provides for recruitment processes:		
CPOA, Western Cities	600	
Jobs Available	190	
<hr/>		
Meeting and Conferences (6245)	Amount Budgeted:	5,200
Provides for HR and WC division staff;	1,100	
PERS PAC Retirement Seminar	400	
SCPMA HR Conference	300	
IPMA - HR Annual Conference (2)	1,000	
PELRAC Conference (Annual)	600	
HR Academy series certificate	1,000	
COSIPA WC Conference	800	
<hr/>		
Staff Training (6250)	Amount Budgeted:	19,680
Provides for staff training and materials for all		

CITY OF PLACENTIA
HUMAN RESOURCES (101512)
BUDGET DISCUSSION
FY15-16

city employees;

Women Leading Government - 4 sessions \$390 each	1,560
MMASC Conference	2,470
Human Resources Consortium (LCW)	3,000
Leadership Training (Mgmt, Mid-Mgmt Employees)	2,000
Coaching/Development	3,000
Developmental Training - Comp. Programs/Writing	2,000
MMASC Workshops/Prof. Devlpmnt - Mid Managers	2,000
Customer Service Training/Seminar	1,000
LCW webinar series \$65 each x10	650
Risk Management Training	1,900
Notary Public Errors & Omissions Insurance	100

Dues and Memberships (6255)	Amount Budgeted:	2,720
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Provides for dues and memberships for:	
International Personnel Management Association	360
CALPACS	300
Public Agency Risk Managers Association	100
MMASC - City Wide (approx 11 members)	850
NPELRA	180
OCHRC	280
COSIPA	100
Women Leading Govt (approx 6 members)	300
SCPMA (2)	100
SCPLRC	150

Special Department Supplies (6301)	Amount Budgeted:	5,375
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Employee Recognition, Customer Service Awards	755
Employee of the Quarter, Employee of the Year Gift Cards	200
Employee Service Awards	1,970
Engraving/Plaque - Employee of the Year	200
Retiree Recognitions	250
Supplies - Employee ID Cards	500
Recruitment Rater Supplies	1,500

Office Supplies (6315)	Amount Budgeted:	1,600
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HR Office Supplies	1,600
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Books and Periodicals (6320)	Amount Budgeted:	750
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ADA Compliance Guide	0
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CITY OF PLACENTIA
HUMAN RESOURCES (101512)
BUDGET DISCUSSION
FY15-16

CA Chamber of Commerce Cal-OSHA	450
Jobs Available	0
PERS PAC Publication	300

Postage (6325)	Amount Budgeted:	100
Special Handling		100



		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	86,388	125,200	71,200	72,250	133,140
5005	Part-time Salaries	2,987	-	-	500	
5015	Overtime	1,670	1,220	1,220	4,500	3,000
5020	Leave Accrual Payout	3,256	-	-		
5105	Health Allocation	11,662	13,170	13,170	7,600	24,080
5110	Life Allocation	126	270	270	120	300
5115	Dental Allocation	319	350	350	310	1,720
5120	Optical Allocation	233	260	260	130	360
5125	Long-term Disability Insurance	221	470	470	220	530
5135	Medicare	1,335	860	860	1,060	1,980
5145	Retirement Annuity	9,089	14,420	14,420	7,100	14,150
5159	Employee Medical Opt Out				4,200	
TOTAL SALARIES AND BENEFITS		117,286	156,220	102,220	97,990	179,260
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	508	1,600	55,600	64,600	1,500
6230	Printing and Binding	1,000	1,750	1,750	1,600	1,275
6255	Dues and Membership	215	220	220	215	215
6290	Department Contract Services	-	-	-		-
6299	Other Purchased Services	3,069	7,600	7,600	3,000	7,675
6315	Office Supplies	1,935	2,000	2,000	2,000	2,000
6325	Postage	112	150	150		150
TOTAL MATERIALS, SUPPLIES & SERVICES		6,839	13,320	67,320	71,415	12,815
GRAND TOTAL		124,125	169,540	169,540	169,405	192,075

CITY OF PLACENTIA

RECORDS (101513) BUDGET DISCUSSION FY15-16

TOTAL BUDGET	\$	192,075	
<hr/>			
SALARIES & BENEFITS			
Salaries & Benefits (5001-5199)	Amount Budgeted:		179,260
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MATERIAL, SUPPLIES & SERVICES			
Other Professional Services (6099)	Amount Budgeted:		1,500
Martin & Chapman Annual Subscription (election)		500	
Records Management/Retention Consultant		1,000	
<hr/>			
Printing & Binding (6230)	Amount Budgeted:		1,275
Minute/Reso/Ord Books (5 x \$175 ea.= \$875)		875	
Permanent Record Paper-2 reams (\$250 +shipping and tax)		400	
<hr/>			
Dues and Memberships (6255)	Amount Budgeted:		215
ARMA-S.Pischel membership		215	
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Department Contract Services (6290)	Amount Budgeted:		-
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Other Purchased Services (6299)	Amount Budgeted:		7,675
City Municipal Code codification			
350 page supplement		6,500	
CodeAlert-\$30/ord. approx 12/yr		360	
CodeAlert-\$25/mo.		300	
internet storage & maintenance & shipping		515	
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Office Supplies (6315)	Amount Budgeted:		2,000
Agenda prep materials & supplies for record maint.		2,000	
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Postage (6325)	Amount Budgeted:		150
Misc.		150	
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		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	38,096	39,620	39,620	40,870	41,210
5005	Part-time Salaries	-	20,330	20,330	6,000	
5015	Overtime	22				
5020	Leave Accrual Payout	262	-	-	2,500	
5105	Health Allocation	8,071	8,210	8,210	8,800	8,700
5110	Life Allocation	80	90	90	90	100
5115	Dental Allocation	635	690	690	660	670
5120	Optical Allocation	126	140	140	130	140
5125	Long-term Disability Insurance	142	160	160	160	170
5135	Medicare	581	570	570	680	600
5141	Employers' PARS/ARS	-	720	720	150	
5145	Retirement Annuity	4,058	4,560	4,560	5,900	7,060
5170	Sick Leave Buy Back	-	400	400	-	
5175	Vacation Leave Buy Back	2,181	1,500	1,500	20	
TOTAL SALARIES AND BENEFITS		54,254	76,990	76,990	65,960	58,650
MATERIAL, SUPPLIES & SERVICES						
6245	Meeting and Conferences	74	900	900	250	900
6255	Dues and Memberships	175	200	200	200	600
6301	Special Department Supplies	191	2,500	2,500	1,000	1,000
TOTAL MATERIALS, SUPPLIES & SERVICES		440	3,600	3,600	1,450	2,500
GRAND TOTAL		54,694	80,590	80,590	67,410	61,150

CITY OF PLACENTIA
DISASTER PREPAREDNESS (101514)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	61,150
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SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	58,650
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MATERIAL, SUPPLIES & SERVICES		
Meetings & Conferences (6245)	Amount Budgeted:	900
<i>CESA Conference</i>	750	
Local emergency management mtgs	150	
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Dues and Memberships (6255)	Amount Budgeted:	600
National Emergency Management Association	300	
California Emergency Services Association	300	
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Special Departmental Supplies (6301)	Amount Budgeted:	1,000
Emergency Management supplies	1,000	
CERT Program supplies		
RACES equipment		
Special event supplies (National night out, Heritage)		



	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
MATERIAL, SUPPLIES & SERVICES					
6135 Repair Maintenance Ofc Furniture	6,103	17,000	13,960	13,960	6,000
6136 Software Maintenance	171,832	191,510	191,510	191,510	200,000
6245 Meeting and Conferences	-	-	-	-	1,500
6255 Dues and Memberships	-	-	240	240	440
6290 Department Contract Services	110,836	118,600	118,600	118,600	101,136
6301 Special Department Supplies	4,742	5,000	5,000	5,000	5,000
6840 Machinery & Equipment	18,961	4,500	7,300	7,300	9,500
TOTAL MATERIALS, SUPPLIES & SERVICES	312,474	336,610	336,610	336,610	323,576
GRAND TOTAL	312,474	336,610	336,610	336,610	323,576

CITY OF PLACENTIA
INFORMATION TECHNOLOGY (10523)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	323,576
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SALARIES & BENEFITS

Salaries & Benefits (5001-5199)	Amount Budgeted:	-
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MATERIAL, SUPPLIES & SERVICES

Repair Maint/office furniture & Equip (6135)	Amount Budgeted:	6,000
Maintenance & repair pf printers, laserfiche, PA system and workstations		6,000

Software Maintenance (6136)	Amount Budgeted:	200,000
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Laserfiche - Document management	\$	2,500
Firewall Maint (Sonic/Watchguard)	\$	3,000
Bi-tech - Accounting system	\$	76,644
Licenses (NT, Exchange etc)	\$	10,000
Backup Software	\$	5,000
KnowlsMcNiff		
Ecivis - Online grants management software	\$	-
ESRI - Arc Editor	\$	4,800
Granicus -Live and on-demand streaming media	\$	15,000
Business License (HDL)	\$	10,000
Permit Software License	\$	10,000
ECS Imaging - Document management	\$	10,430
Class - Recreation class scheduling	\$	-
PubWorks - Job Request Form	\$	3,218
PubWorks - Mobile Application	\$	5,975
AllData	\$	1,800
Ward Fueling	\$	1,000
SecureOne Eset - Antivirus protection	\$	3,169
VM-Ware/ Virtualization software support	\$	7,500
GeoTrust - Secure Sockets Layer certificate for SAN	\$	628
Network Solutions - Website domain	\$	-
Cisco Smartnet Support - Cisco phones	\$	10,000
DataQuick - Property Data	\$	1,566
Cybernetics - SANS support services	\$	3,070

CITY OF PLACENTIA
INFORMATION TECHNOLOGY (10523)
BUDGET DISCUSSION
FY15-16

Public Contract - Contract Management	\$	2,700
Miscellaneous and various licenses (SSL certificates)	\$	12,000

Meeting and Conferences (6245)	Amount Budgeted:	1,500
MISAC Conference		1,500

Dues and Memberships (6255)	Amount Budgeted:	440
MISAC		440

Department Contract Services (6290)	Amount Budgeted:	101,136
IT Support Services and IT consultant		86,136
		15,000

Special Department Supplies (6301)	Amount Budgeted:	5,000
Backup tapes, flash drives, RAM , small equipment and misc. items		5,000

Machinery & Equipment (6840)	Amount Budgeted:	9,500
Provides for replacement computer equipment including licenses		5,000
ID card Printer		4,500



**Annual Budget
Fiscal Year 2015-16**



**ADMINISTRATION
NEIGHBORHOOD SERVICES**

101572

		Actual	Budget	Amended	Estimate	Proposed
		2013-14	2014-15	Budget	2014-15	2015-16
				2014-15		
SALARIES AND BENEFITS						
5001	Full-time Salaries	73,013	74,000	74,000	81,500	-
5005	Part-time Salaries	61,824	52,510	52,510	4,500	-
5020	Leave Accrual Payout	339	-	-	225	-
5105	Health Allocation	12,013	16,900	16,900	18,800	-
5110	Life Allocation	166	180	180	170	-
5115	Dental Allocation	173	180	180	350	-
5120	Optical Allocation	89	100	100	120	-
5125	Long-term Disability Insurance	291	300	300	300	-
5135	Medicare	1,937	1,830	1,830	1,830	-
5141	Employers' PARS/ARS	2,309	1,840	1,840	1,840	-
5145	Retirement Annuity	7,852	8,500	8,500	9,500	-
5159	Medical Opt Out	2,250	-	-	-	-
TOTAL SALARIES AND BENEFITS		162,256	156,340	156,340	119,135	-
MATERIAL, SUPPLIES & SERVICES						
6135	Repair/Maint Off Furniture & Equipment	414	300	300	420	-
6225	Advertising/Promotional			5,000	5,000	-
6301	Special Department Supplies	603	1,500	6,826	6,826	-
6315	Office Supplies	1,469	1,900	1,900	1,300	-
6325	Postage		50	50	-	-
6401	Community Programs	-	550	16,962	16,962	-
TOTAL MATERIALS, SUPPLIES & SERVICES		2,486	4,300	31,038	30,508	-
GRAND TOTAL		164,742	160,640	187,378	149,643	-



**Annual Budget
Fiscal Year 2015-16**



**ADMINISTRATION
CABLE & WEB SERVICES
101573**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
	SALARIES AND BENEFITS					
5005	Part-time Salaries	11,201	13,270	13,270	13,270	17,930
5135	Medicare	162	200	200	193	260
5141	Employer's PARS/ARS	418	470	470	500	670
	TOTAL SALARIES AND BENEFITS	11,781	13,940	13,940	13,963	18,860
	GRAND TOTAL	11,781	13,940	13,940	13,963	18,860

CITY OF PLACENTIA

Cable & Web Svc (101573)

BUDGET DISCUSSION

FY15-16

TOTAL BUDGET	\$	18,860
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SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	18,860



**Annual Budget
Fiscal Year 2015-16**



**FINANCE
DEPARTMENTAL SUMMARY**

		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
	SALARIES AND BENEFITS					
5001	Full-time Salaries	474,169	455,350	455,350	455,350	553,340
5005	Part-time Salaries	84,813	70,000	70,000	70,000	-
5020	Leave Accrual Payout	27,469	-	-	5,214	-
5105	Health Allocation	70,891	56,210	56,210	57,800	56,260
5110	Life Allocation	1,100	990	990	990	1,050
5115	Dental Allocation	5,219	4,410	4,410	3,600	3,590
5120	Optical Allocation	902	780	780	710	760
5125	Long-term Disability Insurance	1,760	1,500	1,500	1,450	1,570
5135	Medicare	8,298	8,610	8,610	8,000	8,030
5141	Employers' PARS/ARS	3,146	2,450	2,450	2,700	-
5145	Retirement Annuity	48,106	52,470	52,470	52,470	78,950
5159	Medical Opt Out	4,300	-	-	1,700	5,100
5163	Life Insurance Premiums	520	1,200	1,200	2,170	-
5170	Sick Leave Buy Back	707	1,500	1,500	-	-
5175	Vacation Leave Buy Back	7,863	11,700	11,700	8,340	10,000
	TOTAL SALARIES AND BENEFITS	739,263	667,170	667,170	670,494	718,650
	MATERIAL, SUPPLIES & SERVICES					
6010	Accounting & Auditing	71,050	85,000	85,000	85,000	56,300
6025	Third Party Administrator	5,125	5,400	7,799	8,000	8,000
6030	Trustee Fees	4,000	7,500	7,500	7,500	7,500
6099	Other Professional Services	28,346	22,400	22,400	22,400	28,000
6230	Printing & Binding	767	2,000	2,000	600	-
6245	Meeting and Conferences	1,862	1,300	1,300	750	2,000
6250	Staff Training	-	2,500	2,500	1,000	2,000
6255	Dues and Memberships	900	1,110	1,110	900	930
6296	Administrative Service Fees	85,399	86,000	86,000	79,380	80,000
6315	Office Supplies	4,448	4,000	4,000	3,000	3,500
6325	Postage	86	100	100	60	100
	TOTAL MATERIALS, SUPPLIES & SERVICES	201,983	217,310	219,709	208,590	188,330
	OTHER EXPENDITURES					
6905	Principal/Bonds/COP's/Leases	200,000	300,000	300,000	300,000	525,000
6915	Interest	308,625	293,625	293,625	293,625	271,125
6935	Lease Expenditure	993,986	484,387	484,387	484,387	585,000
	TOTAL CAPITAL OUTLAY	1,502,611	1,078,012	1,078,012	1,078,012	1,381,125
	GRAND TOTAL - GENERAL FUND	2,443,857	1,962,492	1,964,891	1,957,096	2,288,105



**Annual Budget
Fiscal Year 2015-16**



**FINANCE
ADMINISTRATION
102020**

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS					
5001 Full-time Salaries	474,169	455,350	455,350	455,350	553,340
5005 Part-Time Salaries	84,813	70,000	70,000	70,000	
5020 Leave Accrual Payout	27,469	-	-	5,214	
5105 Health Allocation	70,891	56,210	56,210	57,800	56,260
5110 Life Allocation	1,100	990	990	990	1,050
5115 Dental Allocation ,	5,219	4,410	4,410	3,600	3,590
5120 Optical Allocation	902	780	780	710	760
5125 Long-term Disability Insurance	1,760	1,500	1,500	1,450	1,570
5135 Medicare	8,298	8,610	8,610	8,000	8,030
5141 Employers' PARS/ARS	3,146	2,450	2,450	2,700	
5145 Retirement Annuity	48,106	52,470	52,470	52,470	78,950
5159 Medical Opt Out	4,300			1,700	5,100
5163 Life Insurance Premiums	520	1,200	1,200	2,170	
5170 Sick Leave Buy Back	707	1,500	1,500	-	
5175 Vacation Leave Buy Back	7,863	11,700	11,700	8,340	10,000
TOTAL SALARIES AND BENEFITS	739,263	667,170	667,170	670,494	718,650
MATERIAL, SUPPLIES & SERVICES					
6010 Accounting & Auditing	71,050	85,000	85,000	85,000	56,300
6025 Third Party Administrator	5,125	5,400	7,799	8,000	8,000
6099 Other Professional Services	28,346	22,400	22,400	22,400	28,000
6230 Printing & Binding	767	2,000	2,000	600	-
6245 Meeting and Conferences	1,862	1,300	1,300	750	2,000
6250 Staff Training		2,500	2,500	1,000	2,000
6255 Dues and Memberships	900	1,110	1,110	900	930
6296 Administrative Service Fees	85,399	86,000	86,000	79,380	80,000
6315 Office Supplies	4,448	4,000	4,000	3,000	3,500
6325 Postage	86	100	100	60	100
TOTAL MATERIALS, SUPPLIES & SERVICES	197,983	209,810	212,209	201,090	180,830
GRAND TOTAL	937,246	876,980	879,379	871,584	899,480

CITY OF PLACENTIA

FINANCE (102020) BUDGET DISCUSSION FY15-16

TOTAL BUDGET	\$	899,480	
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SALARIES & BENEFITS			
Salaries & Benefits (5001-5199)	Amount Budgeted:		718,650
Full Time	FTE		
Finance Director	0.80		
Finance Services Manager	1.00		
Senior Accountant	1.00		
Management Analyst	1.00		
Accounting Technician	3.00		
Part Time			

MATERIAL, SUPPLIES & SERVICES			
Accounting & Auditing (6010)	Amount Budgeted:		56,300
Annual audit & CAFR preparation		56,300	

Third Party Administrator (6025)	Amount Budgeted:		8,000
A/R Collection		500	
Credit Card Processing - Business License		7,000	
Business License Collection		500	

Other Professional Services (6099)	Amount Budgeted:		28,000
Property Tax Services		13,860	
Bond Disclosures		5,000	
Sales Tax Services		5,750	
Arbitrage Rebate Services		2,800	
Webinar Services		590	
Miscellaneous			

Printing & Binding (6230)	Amount Budgeted:		
Budget Printing			0

CITY OF PLACENTIA

FINANCE (102020)

BUDGET DISCUSSION

FY15-16

Meeting and Conferences (6245)	Amount Budgeted:	2,000
CSMFO - Conference - Anaheim	750	
CSMFO - Meetings	250	
CMTA Conference	1,000	
Staff Training (6250)	Amount Budgeted:	2,000
Bi-tech	1,000	
GASB Updates	500	
Tax Update	500	
Dues and Memberships (6255)	Amount Budgeted:	930
GFOA	600	
CSMFO	330	
Administrative Service Fees (6296)	Amount Budgeted:	80,000
Property Tax Administration Fees	80,000	
Office Supplies (6315)	Amount Budgeted:	3,500
AP & Payroll checks, business license forms, binders, & misc office supplies.	3,500	
Postage (6325)	Amount Budgeted:	100
Special mailing of reports to State & other agencies	100	



**Annual Budget
Fiscal Year 2015-16**



**FINANCE
CITY DEBT SERVICE
105525**

		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
MATERIAL, SUPPLIES & SERVICES						
6030	Trustee Fees	4,000	7,500	7,500	7,500	7,500
TOTAL MATERIALS, SUPPLIES & SERVICES		4,000	7,500	7,500	7,500	7,500
OTHER EXPENDITURES						
6905	Principal/Bonds/COP's/Leases	200,000	300,000	300,000	300,000	525,000
6915	Interest	308,625	293,625	293,625	293,625	271,125
6935	Lease Expenditure	993,986	484,387	484,387	484,387	585,000
TOTAL OTHER EXPENDITURES		1,502,611	1,078,012	1,078,012	1,078,012	1,381,125
GRAND TOTAL		1,506,611	1,085,512	1,085,512	1,085,512	1,388,625

CITY OF PLACENTIA

DEBT SERVICE (105525)

BUDGET DISCUSSION

FY15-16

TOTAL BUDGET	\$	1,388,625	
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MATERIAL, SUPPLIES & SERVICES			
Trustee Fees (6030)	Amount Budgeted:		7,500
Trustee Fees related to the 2009 Lease Revenue Bond		7,500	

OTHER EXPENDITURES			
Principal/Bonds/COPs/Leases (6905)	Amount Budgeted:		525,000
Principal payment for the 2009 Lease Revenue Bond		525,000	

Interest Expense (6915)	Amount Budgeted:		271,125
Interest payments for the 2009 Lease Revenue Bond		271,125	

Lease Expenditures (6935)	Amount Budgeted:		585,000
Reimb to S.A. for 2003 COP		489,000	
120 S. Bradford Lease		60,000	
Phone System Lease		36,000	



**Annual Budget
Fiscal Year 2015-16**



**DEVELOPMENT SERVICES
DEPARTMENTAL SUMMARY**

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS					
5001	78,733	89,690	89,690	83,000	390,150
5005	18,763	14,500	14,500	17,420	53,230
5015	5,306	-	-	250	-
5020	21,135	-	-	4,340	-
5105	18,404	10,190	10,190	8,300	72,930
5110	177	130	130	40	790
5115	1,225	930	930	650	4,200
5120	223	130	130	125	650
5125	335	220	220	120	1,460
5135	1,750	200	200	1,250	6,440
5141	700	525	525	40	2,000
5145	8,716	10,340	10,340	8,200	61,960
5175	1,178	-	-	-	-
TOTAL SALARIES AND BENEFITS					
	156,645	126,855	126,855	123,735	593,810
MATERIAL, SUPPLIES & SERVICES					
6001	13,987	-	-	-	-
6045	48,090	50,000	50,000	47,260	-
6099	3,885	48,600	87,420	50,000	138,000
6130	14,885	-	-	-	-
6225	-	10,000	6,400	5,700	14,740
6245	605	10,760	9,408	4,740	7,700
6255	615	2,595	2,595	140	1,340
6230					1,000
6290	169,822	317,400	343,608	292,200	114,580
6301	-	50	294	320	-
6315	958	1,300	2,300	2,410	2,500
6320	1,657	1,670	1,670	-	300
6325	-	-	-	-	1,800
TOTAL MATERIALS, SUPPLIES & SERVICES					
	254,504	442,375	503,695	402,770	281,960
CAPITAL OUTLAY					
6720	198	-	-	-	-
6855	1,789	4,500	1,500	-	-
TOTAL CAPITAL OUTLAY					
	1,987	4,500	1,500	-	-
GRAND TOTAL - GENERAL FUND					
	413,136	573,730	632,050	526,505	875,770



**Annual Budget
Fiscal Year 2015-16**



**DEVELOPMENT SERVICES
PLANNING
102531**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
	SALARIES AND BENEFITS					
5001	Full-time Salaries	39,565	37,250	37,250	35,400	133,070
5005	Part-time Salaries	-	-	-	970	35,350
5015	Overtime	-	-	-	-	-
5020	Leave Accrual Payout	9,754	-	-	1,040	-
5105	Health Allocation	10,134	3,470	3,470	3,000	20,610
5110	Life Allocation	100	50	50	-	150
5115	Dental Allocation	572	310	310	300	1,190
5120	Optical Allocation	104	40	40	45	150
5125	Long-term Disability Insurance	176	80	80	50	290
5135	Medicare	695	-	-	550	2,450
5141	Employers' PARS/ARS	-	-	-	40	1,330
5145	Retirement Annuity	4,375	4,300	4,300	3,200	12,020
	TOTAL SALARIES AND BENEFITS	65,475	45,500	45,500	44,595	206,610
	MATERIAL, SUPPLIES & SERVICES					
6001	Management Consulting Services	13,987	-	-	-	-
6225	Advertising/Promotional	-	-	-	-	3,500
6245	Meeting and Conferences	145	1,000	648	80	-
6255	Dues and Memberships	-	600	600	-	600
6290	Contract Services	60,393	157,000	183,208	160,000	46,080
6301	Special Department Supplies	-	50	294	320	-
6315	Office Supplies	599	800	800	980	1,000
6320	Books and Periodicals	79	370	370	-	-
6325	Postage	-	-	-	-	1,800
	TOTAL MATERIALS, SUPPLIES & SERVICES	75,203	159,820	185,920	161,380	52,980
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	140,678	205,320	231,420	205,975	259,590

CITY OF PLACENTIA
DEVELOPMENT SERVICES - PLANNING (102531)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$ 259,590	
<hr/>		
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	206,610
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MATERIAL, SUPPLIES & SERVICES		
Management Consulting Services (6001)	Amount Budgeted:	-
Advertising/Promotional	Amount Budgeted:	3,500
Posting legal notices for projects.	3,500	
Meeting and Conferences (6245)	Amount Budgeted:	-
Dues and Memberships (6255)	Amount Budgeted:	600
American Planning Association	600	
Contract Services (6290)	Amount Budgeted:	46,080
Contract Planning Services	46,080	
Special Department Supplies (6301)	Amount Budgeted:	-
Office Supplies (6315)	Amount Budgeted:	1,000
Office Supplies	1,000	
Books and Periodicals (6320)	Amount Budgeted:	-
Postage (6325)	Amount Budgeted:	1,800
Postage for project notice and General Plan	1,800	



**Annual Budget
Fiscal Year 2015-16**



**DEVELOPMENT SERVICES
BUILDING
102532**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	39,168	-	-		108,100
5005	Part-time Salaries	18,763	14,500	14,500	16,450	17,880
5015	Overtime	5,306	-	-	250	
5020	Leave Accrual Payout	11,381	-	-	700	
5105	Health Allocation	8,270	-	-		24,080
5110	Life Allocation	77	-	-		230
5115	Dental Allocation	653	-	-		1,640
5120	Optical Allocation	119	-	-		180
5125	Long-term Disability Insurance	159	-	-		420
5135	Medicare	1,055	200	200		1,830
5141	Employers' PARS/ARS	700	525	525		670
5145	Retirement Annuity	4,341	-	-		24,970
5175	Leave Buyback	1,178	-	-		
TOTAL SALARIES AND BENEFITS		91,170	15,225	15,225	17,400	180,000
MATERIAL, SUPPLIES & SERVICES						
6045	Building Inspection Services	48,090	50,000	50,000	47,260	-
6245	Meeting and Conferences	25	2,250	1,250	60	500
6255	Dues and Memberships	365	540	540	60	540
6290	Contract Services	109,429	160,400	160,400	132,200	68,500
6315	Office Supplies	359	500	1,500	1,430	1,500
6320	Books and Periodicals	1,416	300	300	-	300
TOTAL MATERIALS, SUPPLIES & SERVICES		159,684	213,990	213,990	181,010	71,340
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		250,854	229,215	229,215	198,410	251,340

CITY OF PLACENTIA
DEVELOPMENT SERVICES - BUILDING (102532)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	251,340	
<hr/>			
SALARIES & BENEFITS			
Salaries & Benefits (5001-5199)	Amount Budgeted:		180,000
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MATERIAL, SUPPLIES & SERVICES			
Building Inspection Services (6045)	Amount Budgeted:		-
<hr/>			
Meeting and Conferences (6245)	Amount Budgeted:		500
ICC Meetings \$30 x 12 = \$360		500	
Calbo - Meetings \$120			
<hr/>			
Dues and Memberships (6255)	Amount Budgeted:		540
ICC - Orang County Chapter - \$240/year		540	
Calbo - Calif. Bldg. Official - \$300/year			
<hr/>			
Contract Services (6290)	Amount Budgeted:		68,500
Contract Chief Building Official \$68 per hour, 20 hours per week.		68,500	
<hr/>			
Office Supplies (6315)	Amount Budgeted:		1,500
		1,500	
<hr/>			
Books and Periodicals (6320)	Amount Budgeted:		300
		300	
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**Annual Budget
Fiscal Year 2015-16**



**DEVELOPMENT SERVICES
ECONOMIC DEVELOPMENT
102534**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	-	52,440	52,440	47,600	148,980
5020	Leave Accrual Payout	-	-	-	2,600	
5105	Health Allocation	-	6,720	6,720	5,300	28,240
5110	Life Allocation	-	80	80	40	410
5115	Dental Allocation	-	620	620	350	1,370
5120	Optical Allocation	-	90	90	80	320
5125	Long-term Disability Insurance	-	140	140	70	750
5135	Medicare	-	-	-	700	2,160
5141	Employers' PARS/ARS	-	-	-	-	-
5145	Retirement Annuity	-	6,040	6,040	5,000	24,970
TOTAL SALARIES AND BENEFITS		-	66,130	66,130	61,740	207,200
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	3,885	48,600	87,420	50,000	138,000
6130	Repair & Maint/Facilities	14,885	-	-	-	-
6225	Advertising & Publishing	-	10,000	6,400	5,700	11,240
6230	Printing & Binding	-	-	-	-	1,000
6245	Meetings & Conferences	435	7,510	7,510	4,600	7,200
6255	Dues & Memberships	250	1,455	1,455	80	200
6320	Books & Periodicals	162	1,000	1,000	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		19,617	68,565	103,785	60,380	157,640
CAPITAL OUTLAY						
6720	Buildings	198	-	-	-	-
6855	Furniture & Fixtures	1,789	4,500	1,500	-	-
TOTAL CAPITAL OUTLAY		1,987	4,500	1,500	-	-
GRAND TOTAL		21,604	139,195	171,415	122,120	364,840

CITY OF PLACENTIA
DEVELOPMENT SERVICES - ECONOMIC DEVELOPMENT (102534)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$ 364,840	
<hr/>		
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	207,200
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MATERIAL, SUPPLIES & SERVICES		
Other Professional Services (6099)	Amount Budgeted:	138,000
Economic Development Consultants	78,000	
Wayfinding Signage Design	60,000	
<hr/>		
Advertising & Publishing (6225)	Amount Budgeted:	11,240
GoPlacentia.org Website	8,000	
Adobe Illustrator	240	
Economic Incentive Programs (Green Bucks)	500	
Shopping & Dining Guide	2,500	
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Printing & Binding (6230)	Amount Budgeted:	1,000
Promotional & Marketing Materials	1,000	
<hr/>		
Meetings & Conferences (6245)	Amount Budgeted:	7,200
ICSC - Western Division (3)	3,100	
ICSC - Recon (2)	3,600	
Miscellaneous Meetings	500	
<hr/>		
Dues & Memberships (6255)	Amount Budgeted:	200
ICSC (2)	200	
<hr/>		
Books & Periodicals (6320)	Amount Budgeted:	-
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**Annual Budget
Fiscal Year 2015-16**



**PUBLIC SAFETY
DEPARTMENTAL SUMMARY**

		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Projected 2015-16
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries	5,391,979	5,309,570	5,309,570	4,877,470	5,427,960
5005	Part-time Salaries	264,370	481,030	481,030	356,690	438,320
5015	Overtime	978,365	735,850	840,950	980,555	700,150
5020	Leave Accrual Payout	380,999	-	407,950	392,625	28,000
5105	Health Allocation	712,658	845,180	845,180	845,180	801,960
5110	Life Allocation	11,031	9,525	9,525	9,525	9,640
5115	Dental Allocation	47,102	59,920	59,920	59,920	63,270
5120	Optical Allocation	10,300	12,020	12,020	12,020	12,240
5125	Long-term Disability Insurance	21,679	24,610	24,610	24,610	26,580
5135	Medicare	93,293	98,360	98,360	98,360	115,180
5140	Employers' Social Security	2,409	-	-	-	-
5141	Employers' PARS/ARS	8,060	19,305	19,305	19,305	16,690
5145	Retirement Annuity	2,349,947	2,365,800	2,365,800	2,365,800	2,184,800
5159	Medical Opt Out	29,900	7,420	7,420	16,720	30,600
5163	Life Insurance Premiums	2,983	3,980	3,980	3,980	1,910
5170	Sick Leave Buy Back	50,183	60,900	60,900	19,890	60,900
5175	Vacation Leave Buy Back	126,614	142,500	156,700	137,338	142,500
5195	Residence Assistance	2,000	2,000	2,000	4,000	2,000
TOTAL SALARIES AND BENEFITS		10,483,872	10,177,970	10,705,220	10,223,988	10,062,700
MATERIAL, SUPPLIES & SERVICES						
6055	Medical Services	21,144	19,500	19,500	20,625	21,500
6099	Other Professional Services	286,676	225,145	321,680	339,995	155,675
6130	Repair & Maintenance Facilities	20,666	20,000	20,000	2,000	20,000
6137	Repair/Maintenance Equipment	52,667	45,400	46,160	53,890	52,900
6160	Facility Rental	128,521	132,630	132,630	153,010	133,600
6162	Range Training	11,782	14,000	14,000	14,000	22,800
6165	Vehicle Rental	31,938	39,700	49,700	47,415	47,500
6181	Impound Towing	42,573	60,000	60,000	60,000	80,000
6182	Impound Lien Sales	6,570	6,500	6,500	6,500	6,500
6183	CSUF PD Reimburse	7,063	8,300	8,300	8,300	8,300
6190	Fire Authority Services	5,127,063	5,449,280	5,449,280	5,449,280	5,657,850
6230	Printing and Binding	-	3,400	3,400	3,200	3,550
6235	Travel and Meetings	-	1,000	1,000	-	1,000
6245	Meeting and Conferences	3,994	7,000	6,945	3,335	5,500
6250	Staff Training	36,169	49,500	50,500	46,125	54,850
6255	Dues and Memberships	2,730	3,565	3,965	3,965	4,985
6260	Booking Fees	-	500	500	500	-
6280	Animal Control Services	175,390	128,323	128,323	128,323	200,860
6290	Department Contract Services	95,613	127,550	124,544	121,045	220,150
6299	Other Purchased Services	18,622	19,500	19,500	16,545	-
6301	Special Department Supplies	68,282	63,700	63,440	54,895	77,700



**Annual Budget
Fiscal Year 2015-16**



**PUBLIC SAFETY
DEPARTMENTAL SUMMARY**

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Projected 2015-16
6315 Office Supplies	11,109	13,000	13,000	12,970	13,500
6320 Books and Periodicals	2,351	2,500	2,500	2,655	2,155
6325 Postage	218	250	250	580	300
6360 Uniforms	37,387	44,390	44,390	42,720	44,000
TOTAL MATERIALS, SUPPLIES & SERVICES	6,188,528	6,484,633	6,590,007	6,591,873	6,835,175
CAPITAL OUTLAY					
6855 Furniture & Fixture	-	-	-	-	-
Vehicle Replacement Assessment					146,360
TOTAL CAPITAL OUTLAY	-	-	-	-	146,360
GRAND TOTAL - GENERAL FUND	16,672,400	16,662,603	17,295,227	16,815,861	17,044,235



**Annual Budget
Fiscal Year 2015-16**



**PUBLIC SAFETY
POLICE ADMINISTRATION
103040**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
	SALARIES AND BENEFITS					
5001	Full-time Salaries	672,539	553,100	553,100	497,050	544,440
5005	Part-time Salaries	20,349	22,000	22,000	22,000	32,320
5015	Overtime	6,310	5,000	5,000	17,150	17,150
5020	Leave Accrual Payout	13,769	-	-	65,600	
5105	Health Allocation	53,658	71,520	71,520	71,520	73,660
5110	Life Allocation	1,317	1,270	1,270	1,270	1,290
5115	Dental Allocation	3,162	4,900	4,900	4,900	5,580
5120	Optical Allocation	640	900	900	900	1,060
5125	Long-term Disability Insurance	1,891	1,880	1,880	1,880	1,910
5135	Medicare	7,794	11,050	11,050	11,050	8,990
5141	Employers' PARS/ARS	753	825	825	825	1,220
5145	Retirement Annuity	321,033	254,120	254,120	254,120	258,810
5159	Medical Opt Out	9,900	7,420	7,420	7,420	8,400
5163	Life Insurance Premiums	2,983	3,520	3,520	3,520	1,910
5170	Sick Leave Buy Back	5,829	8,700	8,700	8,700	8,700
5175	Vacation Leave Buy Back	16,934	17,000	17,000	17,000	17,000
5195	Residence Assistance	2,000	2,000	2,000	4,000	2,000
	TOTAL SALARIES AND BENEFITS	1,140,861	965,205	965,205	988,905	984,440
	MATERIAL, SUPPLIES & SERVICES					
6055	Medical Services	21,144	19,500	19,500	20,625	21,500
6099	Other Professional Services	11,025	10,000	10,855	12,125	12,500
6230	Printing and Binding	-	200	200	150	200
6245	Meeting and Conferences	1,727	3,000	3,000	2,325	3,000
6250	Staff Training	4,390	9,000	7,000	8,050	7,500
6255	Dues and Memberships	2,300	2,540	2,940	2,865	3,560
6290	Department Contract Services	74,824	84,500	81,494	86,080	84,000
6299	Other Purchased Services	3,990	3,500	3,500	3,500	-
6301	Special Department Supplies	1,782	2,000	2,500	2,500	2,600
6315	Office Supplies	11,109	13,000	13,000	12,970	13,500
6320	Books and Periodicals	2,351	2,500	2,500	2,500	2,000
6325	Postage	218	250	250	580	300
6360	Uniforms	565	1,890	1,890	2,750	2,500
	TOTAL MATERIALS, SUPPLIES & SERVICES	135,425	151,880	148,629	157,020	153,160
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	1,276,286	1,117,085	1,113,834	1,145,925	1,137,600

CITY OF PLACENTIA
PUBLIC SAFETY - POLICE ADMIN (103040)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	1,137,600
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SALARIES & BENEFITS		
<hr/>		
MATERIAL, SUPPLIES & SERVICES		
<hr/>		
Medical Services (6055)	Amount Budgeted:	21,500
DUI and Narcotic - Blood draws		
180 x \$105.00 = \$18,900	18,500	
Devices for Life (AED) Annual DFL Legal Compliance		3,000
2 year service / supplies for 9 AED's		
<hr/>		
Other Professional Services (6099)	Amount Budgeted:	12,500
Pre-employment polygraph exams		
45 @ \$125 = \$5,625.00	4,750	
Sexual Assault Exams (SART)		
7 @ \$750 = \$5,250	4,500	
Child Abuse Support Team (CAST)		
5 @ \$650 = \$3,250	3,250	
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Printing and Binding (6230)	Amount Budgeted:	200
Special projects - Professional Standards Bureau/Community Programs		200
Department forms update		
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Meeting and Conferences (6245)	Amount Budgeted:	3,000
International Association of Chiefs of Police (IACP)		3,000
California Police Chiefs Associations (CPCA)		
Chief & Lieutenant		
California Peace Officer Association (CPOA)		
OCCPSA		
Media Relations		
<hr/>		
Staff Training (6250)	Amount Budgeted:	7,500
Peace Officer Standards and Testing (POST)		7,500
includes Community Oriented Policing, Title XV		
(custody/inmate contact and supervision).		
leadership, management, supervision, legal		
updates).		

CITY OF PLACENTIA
PUBLIC SAFETY - POLICE ADMIN (103040)
BUDGET DISCUSSION
FY15-16

Dues and Memberships (6255)	Amount Budgeted:		3,560
California Peace Officer Association 14@ \$125		1,750	
California Police Chiefs Association		630	
International Association of Chief of Police		300	
Southern California Association of Internal Affairs Investigations		175	
Orange County Training Managers Association (OCTMA)		100	
Municipal Management Association of Southern California		75	
Southern California Chaplains Associations 7 Chaplains @ \$40 each		280	
Police Executive Research Forum		200	
FBI - LEEDA		50	
<hr/>			
Department Contract Services (6290)	Amount Budgeted:		84,000
Training Management and background investigation services (HALO)			
Transcription services (Cron & Associates)			
Booking Camera Services (Hunter Systems Group)			
RAN-AFIS : Cal-ID, Random Access Network, Automated Fingerprinted ID Systems (84,500)		80,300	
Lexipol - Daily Training Bulletins. Annual subscription for Traiing Management System software for Personnel Standards Bureau to POST compliance (training \$1,850; annual subscription (\$2,700)		3,700	
<hr/>			
Other Purchased Services (6299)	Amount Budgeted:		-
<hr/>			
Special Department Supplies (6301)	Amount Budgeted:		2,600
Miscellaneous Supplies: awards, certificates, refreshments, special event misc., badge replacement		2,600	
<hr/>			
Office Supplies (6315)	Amount Budgeted:		13,500
Office supplies - pens, papers, notepads Toner & Ink Supplies		13,500	
<hr/>			
Books and Periodicals (6320)	Amount Budgeted:		2,000
Golden West College - Legal Updates DVD		700	

CITY OF PLACENTIA
PUBLIC SAFETY - POLICE ADMIN (103040)
BUDGET DISCUSSION
FY15-16

CopWare	600
Penal Code Books/Update	700

Postage (6325)	Amount Budgeted:	300
Postage for UPS, FedEx for grants, leigal compliance DNA collectios, etc.		300

Uniforms (6360)	Amount Budgeted:	2,500
Uniform and Equipment needs for command level officers and administrative staff		2,500



**Annual Budget
Fiscal Year 2015-16**



**PUBLIC SAFETY
FIELD SERVICES
103041**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	3,410,656	2,847,640	2,847,640	2,623,050	3,053,150
5005	Part-time Salaries	149,655	28,320	28,320	12,390	
5015	Overtime	624,085	465,850	570,950	581,000	400,000
5020	Leave Accrual Payout	214,887	-	370,000	267,855	
5105	Health Allocation	469,667	397,190	397,190	397,190	430,970
5110	Life Allocation	7,574	4,670	4,670	4,670	5,070
5115	Dental Allocation	29,944	30,220	30,220	30,220	37,070
5120	Optical Allocation	7,066	5,900	5,900	5,900	6,600
5125	Long-term Disability Insurance	13,768	12,220	12,220	12,220	14,820
5135	Medicare	59,810	49,150	49,150	49,150	68,500
5140	Employers' Social Security	1,846	-	-	-	
5141	Employers' PARS/ARS	4,130	800	800	800	
5145	Retirement Annuity	1,635,894	1,508,120	1,508,120	1,508,120	1,275,050
5159	Medical Opt Out	13,250	-	-	-	
5170	Sick Leave Buy Back	32,466	37,000	37,000	190	37,000
5175	Vacation Leave Buy Back	87,674	90,000	90,000	63,760	90,000
TOTAL SALARIES AND BENEFITS		6,762,372	5,477,080	5,952,180	5,556,515	5,418,230
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	159,622	-	-	-	-
6137	Repair/Maintenance Equipment	-	-	760	760	-
6160	Facility Rental	127,308	131,130	131,130	153,010	500
6181	Impound Towing	42,573	-	-	-	-
6182	Impound Lien Sales	6,570	-	-	-	-
6183	CSUF PD Reimburse	7,063	-	-	-	-
6230	Printing and Binding	-	250	250	250	250
6250	Staff Training	23,747	23,000	26,000	26,000	31,850
6255	Dues and Memberships	-	-	-	-	250
6260	Booking Fees	-	500	500	500	-
6301	Special Department Supplies	25,714	27,700	26,940	27,000	42,000
6360	Uniforms	28,194	26,500	26,500	26,500	26,500
TOTAL MATERIALS, SUPPLIES & SERVICES		420,791	209,080	212,080	234,020	101,350
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		7,183,163	5,686,160	6,164,260	5,790,535	5,519,580

CITY OF PLACENTIA
PUBLIC SAFETY - POLICE FIELD SERVICES (103041)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$ 5,519,580	
<hr/>		
SALARIES & BENEFITS		
<hr/>		
MATERIAL, SUPPLIES & SERVICES		
Facility Rental (6160)	Amount Budgeted:	500
Firearms Training Rental \$55/hr - SWAT	500	
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Printing and Binding (6230)	Amount Budgeted:	250
Printing for Patrol cards, signs, reference cards	250	
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Staff Training (6250)	Amount Budgeted:	31,850
Mandated staff training including POST requirements, certification materials and non-POST training; 2 sergeants - Supervisory Leadership Institute or Leadership Academy; First Aid/CPR	24,000	
K-9 Training	1,600	
K-9 Handler's Training	5,500	
California Parole, Probation & Correctional Officers Assn Annual Conference - 2 PSO's)	750	
<hr/>		
Dues and Memberships (6255)	Amount Budgeted:	250
CA Assoc of Tactical Officers - Team Membership	100	
Ntnl Tactical Officers Assoc - Team Membership	150	
<hr/>		
Booking Fees (6260)	Amount Budgeted:	-
County of Orange Booking Fees	0	
<hr/>		
Special Department Supplies (6301)	Amount Budgeted:	42,000
Supplies and equipment for Police Services Dogs, Explorers, Bike. Police Service Dogs includes food, vet fees and medicine, boarding costs, training equipment.	28,000	

CITY OF PLACENTIA
PUBLIC SAFETY - POLICE FIELD SERVICES (103041)
BUDGET DISCUSSION
FY15-16

Reserve ammunition,	
DirectTV - Mobile Command Post Vehicle	
8 - Glock 22 firearms	3,500
New K-9 police dog	10,500

Uniforms (6360)	Amount Budgeted:	26,500
Uniforms for Patrol, SWAT, Reserve Officers, Police Service Officers, Cadets, Volunteers		26,500
Patches		
Bulletproof Vests		



**Annual Budget
Fiscal Year 2015-16**



**PUBLIC SAFETY
INVESTIGATIONS
103042**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
	SALARIES AND BENEFITS					
5001	Full-time Salaries	731,202	762,260	762,260	721,150	711,180
5005	Part-time Salaries	-	16,570	16,570	19,885	85,070
5015	Overtime	177,047	125,000	125,000	154,045	135,000
5020	Leave Accrual Payout	42,658	-	29,150	45,345	20,000
5105	Health Allocation	104,104	122,860	122,860	122,860	95,730
5110	Life Allocation	1,047	1,115	1,115	1,115	1,010
5115	Dental Allocation	7,786	10,060	10,060	10,060	7,430
5120	Optical Allocation	1,393	1,840	1,840	1,840	1,230
5125	Long-term Disability Insurance	3,026	3,440	3,440	3,440	3,150
5135	Medicare	13,323	13,110	13,110	13,110	14,360
5141	Employers' PARS/ARS	-	620	620	620	3,190
5145	Retirement Annuity	333,091	345,680	345,680	345,680	372,670
5170	Sick Leave Buy Back	10,536	11,000	11,000	11,000	11,000
5175	Vacation Leave Buy Back	16,914	28,000	28,000	28,000	28,000
	TOTAL SALARIES AND BENEFITS	1,442,127	1,441,555	1,470,705	1,478,150	1,489,020
	MATERIAL, SUPPLIES & SERVICES					
6165	Vehicle Rental	31,938	39,700	49,700	47,415	47,500
6235	Travel and Meetings	-	1,000	1,000	-	1,000
6245	Meeting and Conferences	1,917	2,000	1,945	500	1,000
6250	Staff Training	4,800	8,000	8,000	2,460	5,000
6255	Dues and Memberships	350	350	350	405	500
6290	Department Contract Services	-	-	-	-	11,150
6299	Other Purchased Services	1,774	4,000	4,000	4,250	-
6301	Special Department Supplies	2,043	2,000	2,000	1,755	2,000
6360	Uniforms	2,222	2,500	2,500	2,120	2,500
	TOTAL MATERIALS, SUPPLIES & SERVICES	45,044	59,550	69,495	58,905	70,650
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	1,487,171	1,501,105	1,540,200	1,537,055	1,559,670

CITY OF PLACENTIA
PUBLIC SAFETY - POLICE INVESTIGATIONS (103042)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	1,559,670	
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SALARIES & BENEFITS			
Salaries & Benefits (5001-5199)	Amount Budgeted:		1,489,020
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MATERIAL, SUPPLIES & SERVICES			
Vehicle Rental (6165)	Amount Budgeted:		47,500
Special Enforcement Vehicles - Leased Vehicles (\$49,700)		47,500	
<hr/>			
Travel and Meetings (6235)	Amount Budgeted:		1,000
Travel expenses for hotel, airfare, car rental for major cases requiring out-of-town and state travel		1,000	
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Meeting and Conferences (6245)	Amount Budgeted:		1,000
California Homicide Investigators Association		500	
California Gang Officers's Association		500	
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Staff Training (6250)	Amount Budgeted:		5,000
State mandated POST Training and legislative mandates, Crime Analyst, Civilian Investigator (\$10,000)		5,000	
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Dues and Memberships (6255)	Amount Budgeted:		500
		500	
OC Auto Theft Investigators Association			
California Homicide Investigators Association			
So Cal Gang Investigators Association			
OC Gang Investigators Association			
OC Narcotics Association (3 Detectives)			
<hr/>			
Department Contract Services (6290)	Amount Budgeted:		11,150
Thomas Reuters West			
12 @ \$150 = \$1,800		1,800	
Investigative Databases			
Transunion Risk		1,400	
CellUBrite		3,700	

CITY OF PLACENTIA
PUBLIC SAFETY - POLICE INVESTIGATIONS (103042)
BUDGET DISCUSSION
FY15-16

DIMS

4,250

Other Purchased Services (6299)	Amount Budgeted:		-
Special Department Supplies (6301)	Amount Budgeted:		2,000
Special undercover equipment, covert surveillance, electronics and batteries (\$2,500)		2,000	
Uniforms (6360)	Amount Budgeted:		2,500
Uniform and related equipment for General Investigations and SED needed for special operations and Class B uniform. Includes Crime Analyst and Civilian Investigator (\$3,000)		2,500	



**Annual Budget
Fiscal Year 2015-16**



**PUBLIC SAFETY
SUPPORT SERVICES
103043**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	577,582	607,310	607,310	549,580	684,280
5005	Part-time Salaries	94,366	185,630	185,630	151,330	117,760
5015	Overtime	170,923	140,000	140,000	181,860	120,000
5020	Leave Accrual Payout	109,685	-	-	1,110	
5105	Health Allocation	85,229	131,880	131,880	131,880	103,790
5110	Life Allocation	1,093	1,400	1,400	1,400	1,440
5115	Dental Allocation	6,210	7,220	7,220	7,220	8,200
5120	Optical Allocation	1,201	1,570	1,570	1,570	1,760
5125	Long-term Disability Insurance	2,994	4,180	4,180	4,180	4,330
5135	Medicare	12,366	13,920	13,920	13,920	13,540
5140	Employers' Social Security	563	-	-	-	
5141	Employers' PARS/ARS	3,177	7,630	7,630	7,630	4,660
5145	Retirement Annuity	59,929	73,140	73,140	73,140	100,140
5159	Medical Opt Out	6,750	-	-	9,300	22,200
5170	Sick Leave Buy Back	1,352	4,200	4,200	-	4,200
5175	Vacation Leave Buy Back	5,092	7,500	7,500	9,470	7,500
TOTAL SALARIES AND BENEFITS		1,138,512	1,185,580	1,185,580	1,143,590	1,193,800
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	116,029	127,275	127,275	144,320	143,175
6137	Repair/Maint Equipment	52,667	45,000	45,000	52,730	52,500
6160	Facility Rental	1,213	1,500	1,500	-	133,100
6162	Range Training	11,782	14,000	14,000	14,000	22,800
6245	Meeting and Conferences	350	500	500	510	750
6250	Staff Training	3,232	5,500	5,500	5,500	5,500
6255	Dues and Memberships	80	100	100	120	100
6290	Department Contract Services	20,789	31,050	31,050	27,915	28,000
6299	Other Purchased Services	12,858	12,000	12,000	8,795	-
6301	Special Department Supplies	38,743	28,000	28,000	22,280	27,000
6360	Uniforms	6,406	7,500	7,500	7,500	7,500
TOTAL MATERIALS, SUPPLIES & SERVICES		264,149	272,425	272,425	283,670	420,425
CAPITAL OUTLAY						
6855	Furniture & Fixture					
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,402,661	1,458,005	1,458,005	1,427,260	1,614,225

CITY OF PLACENTIA
PUBLIC SAFETY - SUPPORT SERVICES (103043)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	1,614,225
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SALARIES & BENEFITS

Salaries & Benefits (5001-5199)	Amount Budgeted:	1,193,800
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MATERIAL, SUPPLIES & SERVICES

Other Professional Services (6099)	Amount Budgeted:	143,175
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Software agreements for computer aided dispatch (CAD) system, records management systems (RMS) and Integrated Law and Justice (ILJ).		
Capture Technology Voice Logger - 3 Yr agreement	7,100	
ILJAOJ JPA (Agency - \$11,500, Capital Agency \$3,800)	15,000	
LPR Service Agreement	2,000	
CAD Maintenance Agreement	42,000	
RMS Maintenance Agreement	14,000	
Response Mobile CAD	21,800	
IIL - data replication interface	2,000	
Scientia MDC Service Annual Agreement	16,000	
Tracker Barcode System	5,200	
2FA One Authentication Software Agreement	1,200	
Other Professional Services	2,000	
OCATTS teletype agreement	9,500	
Orange County Health Care/Fire Hazard Fee	375	
Biohazard Clean-ups at crime/accidents 5 @ \$1,000	5,000	

Repair/Maint Equipment (6137)	Amount Budgeted:	52,500
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All maintenance costs for communications equipment	52,500	
Includes base station radio, mobile radios, video monitoring equipment, security door systems.		
800 Mhz backbone maintenance agreement and		
800 Mhz - county-wide maintenance cost shared by each city based on number of in service radios		

Facility Rental (6160)	Amount Budgeted:	133,100
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Lease for Property and Evidence Impound Lot (166 La Jolla)		
6 pmts @ \$11,036.27 = \$66,218 July - Dec 2015	133,100	

CITY OF PLACENTIA
PUBLIC SAFETY - SUPPORT SERVICES (103043)
BUDGET DISCUSSION
FY15-16

6 pmts @ \$11,146.63 = \$66,880 Jan - June 2016

Range Training (6162)	Amount Budgeted:	22,800
Supplies for range qualifications and training ammunition and training simmunitions	18,000	
Qualifications occur 6 times per year. (\$20,000)		
Firearms Training Rental \$55/hr - Annual Qualifications	4,800	
Meeting and Conferences (6245)	Amount Budgeted:	750
Bi-monthly California Association for Property & Evidence (CAPE) Supervisors Meeting (\$200)		
CAPE Conference (\$800)	750	
Staff Training (6250)	Amount Budgeted:	5,500
POST mandated and legislative training including perishable skills, advanced training, non-POST courses first aid, CPR, civil liability for Dispatch and Property/Evidence.	5,500	
Dues and Memberships (6255)	Amount Budgeted:	100
California Law Enforcement Asssn of Records Supervisor (CLEARs)	50	
California Assn of Property & Evidence Officers (CAPE)	50	
Department Contract Services (6290)	Amount Budgeted:	28,000
City of La Habra - Court Liaison Services (\$31,050)	28,000	
Other Purchased Services (6299)	Amount Budgeted:	-
Special Department Supplies (6301)	Amount Budgeted:	27,000
Crime scene investigation collection supplies, jail supplies (\$28,000)	26,000	
Dispatchers replacement headsets	1,000	
Uniforms (6360)	Amount Budgeted:	7,500
Uniform and equipment for full-time and part-time employees and uniform cleaning allowance for full-time employees \$250 each	7,500	



GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6130	Repair & Maintenance Facilities	20,666	20,000	20,000	2,000	20,000
6190	Fire Authority Services	5,127,063	5,449,280	5,449,280	5,449,280	5,657,850
TOTAL MATERIALS, SUPPLIES & SERVICES		5,147,729	5,469,280	5,469,280	5,451,280	5,677,850
CAPITAL OUTLAY						
Vehicle Replacement Assessment						146,360
TOTAL CAPITAL OUTLAY		-	-	-	-	146,360
GRAND TOTAL		5,147,729	5,469,280	5,469,280	5,451,280	5,824,210

CITY OF PLACENTIA
PUBLIC SAFETY - FIRE & PARAMEDIC SERVICES (103044)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	5,824,210
MATERIAL, SUPPLIES & SERVICES		
Repair & Maintenance/Facilities (6130)	Amount Budgeted:	20,000
Facility Maintenance Charge		20,000
Fire Authority Services (6190)	Amount Budgeted:	5,657,850
Basic Contract Charge		5,657,850
CAPITAL OUTLAY		
Vehicle Replacement Fund	Amount Budgeted:	146,360
OCFA Assessment		146,360



**Annual Budget
Fiscal Year 2015-16**



**PUBLIC SAFETY
ANIMAL CONTROL
103045**

		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
GENERAL FUND						
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6280	Animal Control Services	175,390	128,323	128,323	128,323	200,860
	TOTAL MATERIALS, SUPPLIES & SERVICES	175,390	128,323	128,323	128,323	200,860
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	175,390	128,323	128,323	128,323	200,860

CITY OF PLACENTIA
PUBLIC SAFETY - ANIMAL CONTROL (103045)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	200,860
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MATERIAL, SUPPLIES & SERVICES

Animal Control Services (6280)	Amount Budgeted:	200,860
Animal Services Contract		197,920
Animal Pickup		2,940



**Annual Budget
Fiscal Year 2015-16**



**PUBLIC SAFETY
CODE ENFORCEMENT
103046**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
	SALARIES AND BENEFITS					
5001	Full-time Salaries	-	202,030	202,030	167,230	62,450
5005	Part-time Salaries	-	38,140	38,140	34,980	108,810
5015	Overtime	-	-	-	10,200	-
5020	Leave Accrual Payout	-	-	-	3,900	-
5105	Health Allocation	-	58,330	58,330	58,330	12,300
5110	Life Allocation	-	460	460	460	120
5115	Dental Allocation	-	2,440	2,440	2,440	460
5120	Optical Allocation	-	750	750	750	270
5125	Long-term Disability Insurance	-	1,380	1,380	1,380	400
5135	Medicare	-	3,480	3,480	3,480	2,490
5141	Employers' PARS/ARS	-	1,430	1,430	1,430	4,080
5145	Retirement Annuity	-	23,300	23,300	23,300	10,760
5159	Medical Opt Out	-	-	-	-	-
5163	Life Insurance Premiums	-	460	460	460	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	4,943	-
	TOTAL SALARIES AND BENEFITS	-	332,200	332,200	313,283	202,140
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	-	-	-	-	-
6230	Printing & Binding	-	2,800	2,800	-	300
6245	Meetings & Conferences	-	1,500	1,500	-	750
6250	Staff Training	-	1,500	1,500	1,615	2,000
6255	Dues and Memberships	-	375	375	375	375
6290	Department Contract Services	-	12,000	12,000	7,050	22,000
6301	Special Department Supplies	-	1,500	1,500	-	2,600
6360	Uniforms	-	1,500	1,500	1,500	2,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	21,175	21,175	10,540	30,025
	CAPITAL OUTLAY	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	-	353,375	353,375	323,823	232,165

CITY OF PLACENTIA
PUBLIC SAFETY - CODE ENFORCEMENT (103046)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	232,165
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SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	202,140
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MATERIAL, SUPPLIES & SERVICES		
Other Professional Services (6099)	Amount Budgeted:	-
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Printing & Binding (6230)	Amount Budgeted:	300
Materials for special projects or presentations	300	
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Meetings & Conferences (6245)	Amount Budgeted:	750
California Area Code Enforcement Officers Annual Conference	750	
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Staff Training (6250)	Amount Budgeted:	2,000
California Area Code Enforcement Officers Training	300	
Customer Driven Code Enforcement	400	
Managerial Leadership/Strategic Leadership	200	
Basic Code Enforcement Training	300	
Intermediate Code Enforcement Training	400	
Advanced Code Enforcement Training	400	
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Dues and Memberships (6255)	Amount Budgeted:	375
California Area Code Enforcement Officers Membership 1 - Code Enforcement Supervisor; 4 - Code Enf Officer @ 75	375	
<hr/>		
Department Contract Services (6290)	Amount Budgeted:	22,000
Code Enforcement Citation Processing	12,000	
Code Enforcement Management System and Annual Maintenance	10,000	

CITY OF PLACENTIA
PUBLIC SAFETY - CODE ENFORCEMENT (103046)
BUDGET DISCUSSION
FY15-16

Special Department Supplies (6301)	Amount Budgeted:		2,600
Code Enforcement supplies and tools		500	
Recurring Data Plans for Ipads 5@ \$420 = \$2,100		2,100	

Uniforms (6360)	Amount Budgeted:		2,000
Uniforms & Equipment for Code Enforcement Officers		2,000	



**Annual Budget
Fiscal Year 2015-16**



**PUBLIC SAFETY
TRAFFIC
103047**

		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries	-	337,230	337,230	319,410	372,460
5005	Part-time Salaries	-	190,370	190,370	116,105	94,360
5015	Overtime	-	-	-	36,300	28,000
5020	Leave Accrual Payout	-	-	8,800	8,815	8,000
5105	Health Allocation	-	63,400	63,400	63,400	85,510
5110	Life Allocation	-	610	610	610	710
5115	Dental Allocation	-	5,080	5,080	5,080	4,530
5120	Optical Allocation	-	1,060	1,060	1,060	1,320
5125	Long-term Disability Insurance	-	1,510	1,510	1,510	1,970
5135	Medicare	-	7,650	7,650	7,650	7,300
5141	Employers' PARS/ARS	-	8,000	8,000	8,000	3,540
5145	Retirement Annuity	-	161,440	161,440	161,440	167,370
5159	Medical Opt Out	-	-	-	-	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	14,200	14,165	-
TOTAL SALARIES AND BENEFITS		-	776,350	799,350	743,545	775,070
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	87,870	183,550	183,550	-
6137	Repair/Maintenance Equipment	-	400	400	400	400
6181	Impound Towing	-	60,000	60,000	60,000	80,000
6182	Impound Lien Sales	-	6,500	6,500	6,500	6,500
6183	CSUF PD Reimbursement	-	8,300	8,300	8,300	8,300
6230	Printing & Binding	-	150	150	2,800	2,800
6250	Staff Training	-	2,500	2,500	2,500	3,000
6255	Dues & Memberships	-	200	200	200	200
6290	Department Contract Services	-	-	-	-	75,000
6301	Special Department Supplies	-	2,500	2,500	1,360	1,500
6320	Books & Periodicals	-	-	-	155	155
6360	Uniforms	-	4,500	4,500	2,350	3,000
TOTAL MATERIALS, SUPPLIES & SERVICES		-	172,920	268,600	268,115	180,855
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	949,270	1,067,950	1,011,660	955,925

CITY OF PLACENTIA
PUBLIC SAFETY - TRAFFIC (103047)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	955,925
<hr/>		
SALARIES & BENEFITS		
<hr/>		
MATERIAL, SUPPLIES & SERVICES		
Other Professional Services (6099)	Amount Budgeted:	-
<hr/>		
Repair/Maintenance Services (6137)	Amount Budgeted:	400
Repair and maintenance of radar and LIDAR speed measuring devices (\$300)	300	
Additional Batteries (\$100)	100	
<hr/>		
Impound Towing (6181)	Amount Budgeted:	80,000
Pass-through for towing fees associated with impound lot	80,000	
<hr/>		
Impound Lien Sales (6182)	Amount Budgeted:	6,500
Pass-through costs associated with lien paperwork and sales of impounded vehicles	6,500	
<hr/>		
CSUF PD Reimbursement (6183)	Amount Budgeted:	8,300
Pass-through account for towing and lien fees for contract services to Cal State Fullerton	8,300	
<hr/>		
Printing & Binding (6230)	Amount Budgeted:	2,800
Printing and Binding for Traffic investigations (\$150)	100	
Printing of Citations (\$2,800)	2,300	
Printing of Parking Permits (\$500)	400	
<hr/>		
Staff Training (6250)	Amount Budgeted:	3,000
POST mandated training and non-POST training	3,000	
<hr/>		
Dues & Memberships (6255)	Amount Budgeted:	200
Orange County Traffic Officer's Association	200	

CITY OF PLACENTIA
PUBLIC SAFETY - TRAFFIC (103047)
BUDGET DISCUSSION
FY15-16

Department Contract Services (6290)	Amount Budgeted:	75,000
Crossing Guard Services (\$53,000 - Placentia)	53,000	
Parking Citation Processing	20,000	
Parking Citation Hearing Officer	2,000	
Special Department Supplies (6301)	Amount Budgeted:	1,500
Supplies necessary for Traffic Bureau includes PAS devices mouthpieces, DUI Trailer, equipment and checkpoints. TCA equipment for street sweeping program and field operations. (\$2,500)	1,500	
Books and Periodicals (6320)	Amount Budgeted:	155
California Vehicle Code - DMV	155	
Uniforms (6360)	Amount Budgeted:	3,000
Traffic Personnel Uniforms and equipment (\$4,500)	3,000	



**Annual Budget
Fiscal Year 2015-16**



**ENGINEERING SERVICES
DEPARTMENTAL SUMMARY**

		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries	157,864	115,230	115,230	115,230	132,500
5005	Part-time Salaries	12,546	15,410	15,410	15,410	20,040
5015	Overtime	2,667	2,500	2,500	2,500	-
5020	Leave Accrual Payout	-	-	-	-	-
5105	Health Allocation	33,156	18,550	18,550	18,550	29,300
5110	Life Allocation	365	260	260	260	350
5115	Dental Allocation	1,622	1,530	1,530	1,530	2,070
5120	Optical Allocation	498	310	310	310	470
5125	Long-term Disability Insurance	677	420	420	420	580
5135	Medicare	2,570	1,900	1,900	1,900	2,220
5141	Employers' PARS/ARS	452	580	580	580	760
5145	Retirement Annuity	17,106	13,280	13,280	13,280	22,760
5159	Employee Medical Opt Out	1,380	-	-	-	-
5170	Sick Leave Buy Back	1,810	2,600	2,600	2,600	-
5175	Vacation Leave Buy Back	3,295	2,200	2,200	2,200	-
TOTAL SALARIES AND BENEFITS		236,008	174,770	174,770	174,770	211,050
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	161,159	212,000	211,340	211,340	160,000
6230	Printing and Binding	424	500	500	110	110
6245	Meeting and Conferences	513	1,000	750	810	750
6255	Dues and Memberships	1,145	1,000	1,200	1,440	1,000
6290	Department Contract Services	47,885	36,000	36,000	30,940	37,000
6315	Office Supplies	999	1,500	1,500	600	600
6320	Books and Periodicals	-	250	960	1,140	500
6325	Postage	126	300	300	30	75
6365	Computer Software	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		212,251	252,550	252,550	246,410	200,035
GRAND TOTAL - GENERAL FUND		448,259	427,320	427,320	421,180	411,085



**Annual Budget
Fiscal Year 2015-16**



**ENGINEERING SERVICES
ADMINISTRATION
103550**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	157,864	115,230	115,230	115,230	132,500
5005	Part-time Salaries	12,546	15,410	15,410	15,410	20,040
5015	Overtime	2,667	2,500	2,500	2,500	
5020	Leave Accrual Payout	-	-	-	-	
5105	Health Allocation	33,156	18,550	18,550	18,550	29,300
5110	Life Allocation	365	260	260	260	350
5115	Dental Allocation	1,622	1,530	1,530	1,530	2,070
5120	Optical Allocation	498	310	310	310	470
5125	Long-term Disability Insurance	677	420	420	420	580
5135	Medicare	2,570	1,900	1,900	1,900	2,220
5141	Employers' PARS/ARS	452	580	580	580	760
5145	Retirement Annuity	17,106	13,280	13,280	13,280	22,760
5159	Employee Medical Opt Out	1,380	-	-	-	-
5170	Sick Leave Buy Back	1,810	2,600	2,600	2,600	
5175	Vacation Leave Buy Back	3,295	2,200	2,200	2,200	
TOTAL SALARIES AND BENEFITS		236,008	174,770	174,770	174,770	211,050
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	161,159	212,000	211,340	211,340	160,000
6230	Printing and Binding	424	500	500	110	110
6245	Meeting and Conferences	513	1,000	750	810	750
6255	Dues and Memberships	1,145	1,000	1,200	1,440	1,000
6290	Department Contract Services	47,885	36,000	36,000	30,940	37,000
6315	Office Supplies	999	1,500	1,500	600	600
6320	Books and Periodicals	-	250	960	1,140	500
6325	Postage	126	300	300	30	75
6365	Computer Software	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		212,251	252,550	252,550	246,410	200,035
GRAND TOTAL		448,259	427,320	427,320	421,180	411,085

CITY OF PLACENTIA
PUBLIC WORKS - ENGINEERING (103550)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$ 411,085	
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SALARIES & BENEFITS		
<hr/>		
MATERIAL, SUPPLIES & SERVICES		
<hr/>		
Engineering Services (6015)	Amount Budgeted:	160,000
Traffic Engineer-\$90,000 (14 hr/wk)	90,000	
City Engineer - \$25,000 (approx 18 hours/week)	25,000	
NPDES	25,000	
Oncall Engineering Studies	20,000	
<hr/>		
Printing and Binding (6230)	Amount Budgeted:	110
Cover costs of copying, printing, binding, drawings, specifications, maps reports, printing CIP	110	
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Meeting and Conferences (6245)	Amount Budgeted:	750
OCTA, Caltrans, Public Works Superintendent, APWA	750	
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Dues and Memberships (6255)	Amount Budgeted:	1,000
MMASC, APWA	1,000	
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Department Contract Services (6290)	Amount Budgeted:	37,000
Contract Public Works Inspector	33,000	
Addnl Contract Public Works Inspector	4,000	
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Office Supplies (6315)	Amount Budgeted:	600
Office Supplies	600	
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Books and Periodicals (6320)	Amount Budgeted:	500
Cal-OSHA, Green Book	500	
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Postage (6325)	Amount Budgeted:	75
Mailing expenses, overnight expenses to State and County Agencies	75	
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**Annual Budget
Fiscal Year 2015-16**



**MAINTENANCE SERVICES
DEPARTMENTAL SUMMARY**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
	SALARIES AND BENEFITS					
5001	Full-time Salaries	662,427	706,920	706,920	609,500	729,300
5005	Part-time Salaries	34,476	101,780	101,780	73,200	162,490
5015	Overtime	5,527	30,000	30,000	25,600	26,000
5020	Leave Accrual Payout	24,536	-	-	-	-
5105	Health Allocation	181,199	179,970	179,970	182,010	206,750
5110	Life Allocation	1,415	1,540	1,540	1,640	1,660
5115	Dental Allocation	12,176	12,490	12,490	16,000	13,140
5120	Optical Allocation	2,775	2,810	2,810	3,340	3,210
5125	Long-term Disability Insurance	2,553	2,650	2,650	2,860	2,870
5135	Medicare	10,345	10,620	10,620	10,540	12,420
5140	Social Security	-	-	-	-	-
5141	Employer PARS/ARS	576	3,650	3,650	2,740	5,840
5145	Retirement Annuity	70,705	81,460	81,460	77,300	116,380
5163	Life Insurance Premium	2,651	3,110	3,110	-	-
5170	Sick Leave Buy Back	15,005	16,500	16,500	-	-
5175	Vacation Leave Buy Back	10,102	18,100	18,100	12,520	-
	TOTAL SALARIES AND BENEFITS	1,036,468	1,171,600	1,171,600	1,017,250	1,280,060
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	182,617	130,000	130,000	105,000	100,000
6115	Landscaping	609,555	415,000	415,000	378,000	415,000
6116	Tree Maintenance	-	150,000	150,000	91,095	120,000
6127	Alarm Monitoring	22,368	25,000	25,000	15,200	15,500
6130	Repair & Maintenance/Facilities	82,109	95,000	95,000	99,830	90,000
6132	Repair & Maintenance/Streets	45,982	70,000	70,000	70,000	70,000
6134	Repair & Maintenance/Vehicles	60,996	75,000	75,000	66,290	70,000
6137	Repair & Maintenance/Equipment	25,604	39,000	39,000	18,840	26,500
6170	Equipment & Tool Rental	1,692	2,000	2,000	370	2,000
6255	Dues and Memberships	-	500	500	-	250
6257	Licenses & Permits	-	1,000	1,000	970	1,500
6285	Hazardous Materials Disposal	2,094	3,000	3,000	-	250
6290	Department Contract Services	435,605	428,500	428,500	392,700	423,000
6301	Special Department Supplies	96,547	104,000	104,000	101,820	103,000
6305	Traffic Control Devices	2,772	3,500	3,500	3,630	3,500
6310	Street Signs	21,351	25,000	25,000	17,250	22,000
6315	Office Supplies	982	1,000	1,000	1,070	1,000
6345	Gasoline & Diesel Fuel	197,935	225,000	225,000	220,000	200,000
6350	Small Tools & Furnishing	1,462	1,900	1,900	210	1,200
6360	Uniforms	16,052	20,000	20,000	17,100	20,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,805,723	1,814,400	1,814,400	1,599,375	1,684,700
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	2,842,191	2,986,000	2,986,000	2,616,625	2,964,760



**Annual Budget
Fiscal Year 2015-16**



**MAINTENANCE SERVICES
ADMINISTRATION
103650**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	519,213	601,540	601,540	467,500	394,220
5005	Part-time Salaries	19,348	17,600	17,600	-	-
5015	Overtime	-	25,000	25,000	21,000	10,500
5020	Leave Accrual Payout	24,536	-	-	-	-
5105	Health Allocation	129,264	145,290	145,290	127,800	100,270
5110	Life Allocation	1,097	1,310	1,310	1,240	790
5115	Dental Allocation	7,553	9,400	9,400	10,200	7,350
5120	Optical Allocation	1,987	2,280	2,280	2,360	1,490
5125	Long-term Disability Insurance	1,995	2,260	2,260	2,160	1,360
5135	Medicare	7,781	7,300	7,300	7,240	5,870
5141	Employer PARS/ARS	-	620	620	-	-
5145	Retirement Annuity	54,830	69,310	69,310	59,000	58,720
5163	Life Insurance Premium	2,651	3,110	3,110	-	-
5170	Sick Leave Buy Back	12,113	13,000	13,000	-	-
5175	Vacation Leave Buy Back	7,117	13,900	13,900	10,820	-
TOTAL SALARIES AND BENEFITS		789,485	911,920	911,920	709,320	580,570
MATERIAL, SUPPLIES & SERVICES						
6315	Office Supplies	982	1,000	1,000	1,070	1,000
6360	Uniforms	16,052	20,000	20,000	17,100	20,000
TOTAL MATERIALS, SUPPLIES & SERVICES		17,034	21,000	21,000	18,170	21,000
CAPITAL OUTLAY		-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		806,519	932,920	932,920	727,490	601,570

CITY OF PLACENTIA
PUBLIC WORKS - MAINTENANCE ADMIN (103650)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	601,570
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SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	580,570
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MATERIAL, SUPPLIES & SERVICES		
Office Supplies (6315)	Amount Budgeted:	1,000
Office supplies include pens, paper, binders, copying map, etc.	1000	
Uniforms (6360)	Amount Budgeted:	20,000
Uniforms, boot allowances, and safety apparel for maintenance workers	20,000	
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**Annual Budget
Fiscal Year 2015-16**



**MAINTENANCE SERVICES
STREET MAINTENANCE
103652**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries					188,640
5005	Part-time Salaries					56,610
5015	Overtime					10,500
5020	Leave Accrual Payout					
5105	Health Allocation					54,360
5110	Life Allocation					550
5115	Dental Allocation					4,240
5120	Optical Allocation					930
5125	Long-term Disability Insurance					950
5135	Medicare					2,890
5141	Employer PARS/ARS					2,070
5145	Retirement Annuity					32,430
5163	Life Insurance Premium					
TOTAL SALARIES AND BENEFITS		-	-	-	-	354,170
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	182,617	130,000	130,000	105,000	100,000
6116	Tree Maintenance	-	75,000	75,000	75,330	90,000
6132	Repair & Maintenance/Streets	45,982	70,000	70,000	70,000	70,000
6170	Equipment & Tool Rental	1,000	1,000	1,000	-	1,000
6285	Hazardous Materials Disposal	1,050	1,500	1,500	-	-
6290	Department Contract Services	232,537	235,000	235,000	205,000	243,000
6301	Special Department Supplies	36,924	35,000	35,000	27,810	44,000
6305	Traffic Control Devices	2,772	3,500	3,500	3,630	3,500
6310	Street Signs	21,351	25,000	25,000	17,250	22,000
TOTAL MATERIALS, SUPPLIES & SERVICES		524,233	576,000	576,000	504,020	573,500
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		524,233	576,000	576,000	504,020	927,670

CITY OF PLACENTIA
PUBLIC WORKS - STREET MAINTENANCE (103652)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$ 927,670	
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	354,170
MATERIAL, SUPPLIES & SERVICES		
Other Professional Services (6099)	Amount Budgeted:	100,000
Traffic signal maintenance	55,000	
Emergency Repairs	20,000	
BNSF Railway Quiet Zone Cost Share	25,000	
Tree Maintenance (6116)	Amount Budgeted:	90,000
Trimming of City trees along major arterials - Gas Tax Contribution	90,000	
Repair & Maintenance/Streets (6132)	Amount Budgeted:	70,000
Traffic striping \$35,000, miscellaneous concrete work: (\$35,000) sidewalks, curb/gutter, and ADA curb ramps	70,000	
Equipment & Tool Rental (6170)	Amount Budgeted:	1,000
Tool rentals, grinders, concrete cutter, etc.	1,000	
Hazardous Materials Disposal (6285)	Amount Budgeted:	-
Removal of oil, pain lubricants, and other hazardous materials from Corporation Yard	0	
Department Contract Services (6290)	Amount Budgeted:	243,000
Street Sweeping	180,000	
Contractual graffiti removal, maintenance, and cleaning of the downtown area. Includes dead animal removal and freezer services	63,000	
Special Department Supplies (6301)	Amount Budgeted:	44,000
Traffic paint, asphalt, concrete traffic safety devices, sand, gravel, chemicals , graffiti removal equipment, and other supplies	44,000	

CITY OF PLACENTIA
PUBLIC WORKS - STREET MAINTENANCE (103652)
BUDGET DISCUSSION
FY15-16

Traffic Control Devices (6305)	Amount Budgeted:		3,500
Cones, traffic barricades, caution tape, roadflares, signs, and safety warning devices for school zones		3,500	

Street Signs (6310)	Amount Budgeted:		22,000
Signs, sign posts, sign material, sign brackets, bolts, nuts, and washers		22,000	



GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	143,214	105,380	105,380	142,000	146,440
5005	Part-time Salaries	15,128	84,180	84,180	73,200	105,880
5015	Overtime	5,527	5,000	5,000	4,600	5,000
5105	Health Allocation	51,935	34,680	34,680	54,210	52,120
5110	Life Allocation	318	230	230	400	320
5115	Dental Allocation	4,623	3,090	3,090	5,800	1,550
5120	Optical Allocation	788	530	530	980	790
5125	Long-term Disability Insurance	558	390	390	700	560
5135	Medicare	2,564	3,320	3,320	3,300	3,660
5141	Employer's PARS/ARS	576	3,030	3,030	2,740	3,770
5145	Retirement Annuity	15,875	12,150	12,150	18,300	25,230
5170	Sick Leave Buy Back	2,892	3,500	3,500	-	-
5175	Vacation Leave Buy Back	2,985	4,200	4,200	1,700	-
TOTAL SALARIES AND BENEFITS		246,983	259,680	259,680	307,930	345,320
MATERIAL, SUPPLIES & SERVICES						
6127	Alarm Monitoring	22,368	25,000	25,000	15,200	15,500
6130	Repair & Maintenance/Facilities	69,625	80,000	80,000	90,180	80,000
6137	Repair & Maintenance/Equipment	25,565	37,500	37,500	17,400	25,000
6170	Equipment and Tool Rental	313	500	500	-	500
6257	Licenses & Permits	-	1,000	1,000	970	1,500
6290	Department Contract Services	87,665	71,000	71,000	59,000	60,000
6301	Special Department Supplies	15,967	14,000	14,000	17,360	14,000
6350	Small Tools & Furnishing	1,228	1,400	1,400	-	700
TOTAL MATERIALS, SUPPLIES & SERVICES		222,731	230,400	230,400	200,110	197,200
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		469,714	490,080	490,080	508,040	542,520

CITY OF PLACENTIA
PUBLIC WORKS - FACILITIES MAINTENANCE (103554)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	542,520	
SALARIES & BENEFITS			
Salaries & Benefits (5001-5199)	Amount Budgeted:		345,320
MATERIAL, SUPPLIES & SERVICES			
Alarm Monitoring (6127)	Amount Budgeted:		15,500
Alarm monitoring, emergency response alarms, police department cameras; pump stations		15,500	
Repair & Maintenance/Facilities (6130)	Amount Budgeted:		80,000
City owned building maintenance. Citywide plumbing, fire extinguisher maintenance. Repairs to door locks, rekeys, windows, elevator repairs		80,000	
Repair & Maintenance/Equipment (6137)	Amount Budgeted:		25,000
Repairs and maintenance of equipment.		25,000	
Equipment and Tool Rental (6170)	Amount Budgeted:		500
Rental of equipment includes scissor lifts, scaffolding, and other specialized equipment		500	
Licenses & Permits (6257)	Amount Budgeted:		1,500
Permits for Bradford Bridge elevators, three grade separation pump stations, AQMD, Fire and BNSF license agreements		1,500	
Department Contract Services (6290)	Amount Budgeted:		60,000
Contract HVAC maintenance. Emergency response. Bradford Pedestrian Bridge elevator maintenance. Maintenance agreements for grade separations		60,000	
Special Department Supplies (6301)	Amount Budgeted:		14,000
Janitorial supplies, toilet paper, trash liners, cleaners soaps, mops, brooms, toilet brushes, emergency supplies, etc		14,000	
Small Tools & Furnishing (6350)	Amount Budgeted:		700
Tools include hammers, screwdrivers, drills, saws, nail guns, brooms and vacuums, carpet cleaning machines and floor buffers		700	



**Annual Budget
Fiscal Year 2015-16**



**MAINTENANCE SERVICES
PARK MAINTENANCE
103655**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6115	Landscaping	609,555	415,000	415,000	378,000	415,000
6116	Tree Maintenance	-	75,000	75,000	15,765	30,000
6130	Repair & Maintenance/Facilities	12,484	15,000	15,000	9,650	10,000
6170	Equipment & Tool Rental	379	500	500	370	500
6290	Department Contract Services	7,214	7,500	7,500	5,670	5,000
6301	Special Department Supplies	31,583	35,000	35,000	36,050	30,000
TOTAL MATERIALS, SUPPLIES & SERVICES		661,215	548,000	548,000	445,505	490,500
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		661,215	548,000	548,000	445,505	490,500

CITY OF PLACENTIA
PUBLIC WORKS - PARK MAINTENANCE (103655)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	490,500
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	-
Full Time		
Part Time		
MATERIAL, SUPPLIES & SERVICES		
Landscaping (6115)	Amount Budgeted:	415,000
Contractual services for landscaping, parks, parkways, medians and trees	415,000	
Tree Maintenance (6116)	Amount Budgeted:	30,000
Trimming and maintenance of park trees	30,000	
Repair & Maintenance/Facilities (6130)	Amount Budgeted:	10,000
Repairs and maintenance of shelters, tables, benches, playground appurtenances, electrical and lighting	10,000	
Equipment & Tool Rental (6170)	Amount Budgeted:	500
Rentals of cement mixers, heavy equipment, aerial trucks, and water trucks	500	
Department Contract Services (6290)	Amount Budgeted:	5,000
Contracts for backflow testing, pest control, irrigation valves, and other related services	5,000	
Special Department Supplies (6301)	Amount Budgeted:	30,000
Chemicals, paints, plant material, flags, fertilizers, herbicides, and other supplies	30,000	



GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	30,000	30,000	18,890	-
6134	Repair & Maintenance/Vehicles	60,996	75,000	75,000	66,290	70,000
6137	Repair & Maintenance/Equipment	39	1,500	1,500	1,440	1,500
6255	Dues and Memberships	-	500	500	-	250
6285	Hazardous Material Disposal	1,044	1,500	1,500	-	250
6290	Department Contract Services	108,189	85,000	85,000	104,140	115,000
6301	Special Department Supplies	12,073	20,000	20,000	20,600	15,000
6345	Gasoline & Diesel Fuel	197,935	225,000	225,000	220,000	200,000
6350	Small Tools & Furnishing	234	500	500	210	500
TOTAL MATERIALS, SUPPLIES & SERVICES		380,510	439,000	439,000	431,570	402,500
CAPITAL OUTLAY						
6840	Machinery & Equipment					-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		380,510	439,000	439,000	431,570	402,500

CITY OF PLACENTIA
PUBLIC WORKS - FLEET MAINTENANCE (103658)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	402,500	
<hr/>			
SALARIES & BENEFITS			
Salaries & Benefits (5001-5199)	Amount Budgeted:		-
<hr/>			
MATERIAL, SUPPLIES & SERVICES			
Other Professional Services (6099)	Amount Budgeted:		-
<hr/>			
Repair & Maintenance/Vehicles (6134)	Amount Budgeted:		70,000
Repair parts for vehicles and equipment, Fairway Ford, speciality shops		70,000	
<hr/>			
Repair & Maintenance/Equipment (6137)	Amount Budgeted:		1,500
Repairs and maintenance of shop equipment, machines, welders, grinders, compressors, vehicle lifts, overhauled reels, and other equipment		1,500	
<hr/>			
Dues and Memberships (6255)	Amount Budgeted:		250
APWA, National Association of Fleet Administrators, Municipal Equipment Superintendents		250	
<hr/>			
Hazardous Material Disposal (6285)	Amount Budgeted:		250
Collection of waste oil, antifreeze, solvents, other hazardous materials		250	
<hr/>			
Department Contract Services (6290)	Amount Budgeted:		115,000
Contract services with Mobile Management, routines vehicle maintenance and oil changes		115,000	
<hr/>			
Special Department Supplies (6301)	Amount Budgeted:		15,000
Break cleaners, chemical agents, degreasers, floor sweep, oxygen/acetylene, soaps, and other supplies		15,000	
<hr/>			
Gasoline & Diesel Fuel (6345)	Amount Budgeted:		200,000
Gasoline, diesel fuel, oils and lubricants		200,000	
<hr/>			
Small Tools & Furnishing (6350)	Amount Budgeted:		500

CITY OF PLACENTIA
PUBLIC WORKS - FLEET MAINTENANCE (103658)
BUDGET DISCUSSION
FY15-16

Shop tools including air hoses, saw blades, grinding
wheels, diagnostic meters, and speciality hand
tools

500



**Annual Budget
Fiscal Year 2015-16**



**COMMUNITY SERVICES
DEPARTMENTAL SUMMARY**

		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
GENERAL FUND						
SALARIES AND BENEFITS						
5001	Full-time Salaries	284,123	283,213	283,213	283,213	409,800
5005	Part-time Salaries	316,682	323,808	323,808	323,808	436,055
5015	Overtime	7,955	9,600	9,600	9,600	9,600
5020	Leave Accrual Payout	-	-	-	-	-
5105	Health Allocation	28,615	31,840	31,840	31,840	43,390
5110	Life Allocation	604	590	590	590	780
5115	Dental Allocation	2,460	2,400	2,400	2,400	3,600
5120	Optical Allocation	784	760	760	760	1,010
5125	Long-term Disability Insurance	1,064	1,010	1,010	1,010	1,300
5135	Medicare	9,593	8,140	8,140	8,140	12,270
5141	Employer's PARS/ARS	11,826	11,333	11,333	11,333	15,448
5145	Retirement Annuity	29,854	32,700	32,700	32,700	51,250
5159	Medical Opt Out Plan	12,375	-	-	-	21,900
5170	Sick Leave Buy Back	528	2,200	2,200	2,200	-
5175	Vacation Leave Buy Back	-	6,500	6,500	6,500	-
TOTAL SALARIES AND BENEFITS		706,463	714,094	714,094	714,094	1,006,404
MATERIAL, SUPPLIES & SERVICES						
6060	Instructional Services	53,895	53,500	53,500	53,500	53,500
6099	Other Professional Services	8,980	10,000	10,000	6,670	5,000
6135	Repair/Maint Off Furniture & Equipment	-	-	-	-	1,500
6136	Software Maintenance	4,016	-	-	-	-
6215	Telephone	-	-	-	-	1,000
6230	Printing and Binding	19,718	19,500	19,500	19,500	24,139
6240	Mileage Reimbursement	-	150	150	150	150
6245	Meeting and Conferences	1,052	800	2,800	2,800	1,800
6250	Staff Training	1,426	1,900	1,900	1,900	1,900
6255	Dues and Memberships	1,190	1,205	1,205	1,205	1,680
6265	Entertainment Services	3,150	3,130	3,130	3,050	4,050
6270	Excursions & Transportation	7,142	7,000	7,000	4,600	4,750
6275	Officiating	671	2,000	3,700	3,700	3,500
6299	Other Purchased Services	7,683	8,750	8,750	6,250	6,400
6301	Special Department Supplies	32,821	34,831	33,131	31,879	36,600
6315	Office Supplies	1,443	1,800	1,800	1,800	3,700
6325	Postage	11,800	13,000	13,000	13,000	14,000
6360	Uniforms	5,097	5,400	5,400	5,400	5,700
6401	Community Programs	-	-	-	-	14,300
TOTAL MATERIALS, SUPPLIES & SERVICES		160,084	162,966	164,966	155,404	183,669
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL GENERAL FUND		866,547	877,060	879,060	869,498	1,190,073



**Annual Budget
Fiscal Year 2015-16**



**COMMUNITY SERVICES
ADMINISTRATION
104070**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
	SALARIES AND BENEFITS					
5001	Full-time Salaries	105,963	117,101	117,101	117,101	114,290
5005	Part-time Salaries					
5015	Overtime	-	-	-	-	
5020	Leave Accrual Payout					
5105	Health Allocation	17,176	14,410	14,410	14,410	17,380
5110	Life Allocation	237	200	200	200	160
5115	Dental Allocation	453	390	390	390	1,000
5120	Optical Allocation	263	220	220	220	140
5125	Long-term Disability Insurance	394	330	330	330	200
5135	Medicare	1,517	1,510	1,510	1,510	1,660
5141	Employer's PARS/ARS					
5145	Retirement Annuity	11,269	13,500	13,500	13,500	14,430
5159	Medical Opt Out Plan	-	-	-	-	-
5170	Sick Leave Buy Back	-	1,600	1,600	1,600	
5175	Vacation Leave Buy Back	-	2,500	2,500	2,500	
	TOTAL SALARIES AND BENEFITS	137,272	151,761	151,761	151,761	149,260
	MATERIAL, SUPPLIES & SERVICES					
6230	Printing and Binding	18,826	19,000	19,000	19,000	16,300
6255	Dues and Memberships	-	490	490	490	540
6315	Office Supplies	1,443	1,800	1,800	1,800	1,800
6325	Postage	11,800	13,000	13,000	13,000	14,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	32,069	34,290	34,290	34,290	32,640
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	169,341	186,051	186,051	186,051	181,900

CITY OF PLACENTIA
COMMUNITY SERVICES - ADMINISTRATION (104070)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	181,900
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	149,260
MATERIAL, SUPPLIES & SERVICES		
Printing and Binding (6230)	Amount Budgeted:	16,300
Contract for Quarterly Newsletter includes printing, collating, stapling, & bundling. 18,000 - newsletters / 4x per year	16,300	
Dues and Memberships (6255)	Amount Budgeted:	540
Memberships for Director including: NRPA (\$150), CPRS (\$165), MMASC (\$75) CPRS Agency Membership (\$150)	540	
Office Supplies (6315)	Amount Budgeted:	1,800
Materials & Office Supplies for the entire department	1,800	
Postage (6325)	Amount Budgeted:	14,000
Quarterly Newsletter mailing to approximately 17,170 homes 4 times per year. (\$0.20 each)	14,000	



**Annual Budget
Fiscal Year 2015-16**



**COMMUNITY SERVICES
RECREATION
104071**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries	178,160	166,112	166,112	166,112	295,510
5005	Part-time Salaries	316,682	323,808	323,808	323,808	362,920
5015	Overtime	7,955	9,600	9,600	9,600	9,600
5020	Leave Accrual Payout	-	-	-	-	-
5105	Health Allocation	11,439	17,430	17,430	17,430	26,010
5110	Life Allocation	367	390	390	390	620
5115	Dental Allocation	2,007	2,010	2,010	2,010	2,600
5120	Optical Allocation	521	540	540	540	870
5125	Long-term Disability Insurance	670	680	680	680	1,100
5135	Medicare	8,076	6,630	6,630	6,630	9,550
5141	Employer's PARS/ARS	11,826	11,333	11,333	11,333	12,710
5145	Retirement Annuity	18,585	19,200	19,200	19,200	36,820
5159	Medical Opt Out Plan	12,375	-	-	-	21,900
5170	Sick Leave Buyback	528	600	600	600	-
5175	Vacation Leave Buy Back	-	4,000	4,000	4,000	-
TOTAL SALARIES AND BENEFITS		569,191	562,333	562,333	562,333	780,210
MATERIAL, SUPPLIES & SERVICES						
6060	Instructional Services	53,895	53,500	53,500	53,500	53,500
6099	Other Professional Services	8,980	10,000	10,000	6,670	5,000
6136	Software Maintenance	4,016	-	-	-	-
6230	Printing and Binding	892	500	500	500	1,300
6240	Mileage Reimbursement	-	150	150	150	150
6245	Meeting and Conferences	1,052	800	2,800	2,800	1,800
6250	Staff Training	1,426	1,900	1,900	1,900	1,900
6255	Dues and Memberships	1,190	715	715	715	1,140
6270	Excursions & Transportation	7,142	7,000	7,000	4,600	4,750
6275	Officiating	671	2,000	3,700	3,700	3,500
6299	Other Purchased Services	2,783	3,000	3,000	3,000	3,000
6301	Special Department Supplies	32,821	34,331	32,631	31,729	32,000
6360	Uniforms	5,097	5,400	5,400	5,400	5,700
TOTAL MATERIALS, SUPPLIES & SERVICES		119,965	119,296	121,296	114,664	113,740
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		689,156	681,629	683,629	676,997	893,950

CITY OF PLACENTIA
COMMUNITY SERVICES - RECREATION (104071)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	893,950
SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	780,210
MATERIAL, SUPPLIES & SERVICES		
Instructional Services (6060)	Amount Budgeted:	53,500
Payment for Contract Recreation Class Instructors based Contractors receive 60-65% of fees paid by participants. Total Contract class revenue is approx. \$85K & offsets entire expense.	53,500	
Other Professional Services (6099)	Amount Budgeted:	5,000
Provides for contributions to non-profit partner agencies such as Community SeniorServ, Muckenthaler, and Boys and Girls Club. Expense is less than 5% match of in-kind services provided by partner agencies.	5,000	
Software Maintenance (6136)	Amount Budgeted:	-
No Longer Needed.	0	
Printing and Binding (6230)	Amount Budgeted:	1,300
Staff manuals, marketing pieces, misc. correspondence Banners (date changes, etc.)	1,300	
Mileage Reimbursement (6240)	Amount Budgeted:	150
Reimbursement for Staff mileage	150	
Meeting and Conferences (6245)	Amount Budgeted:	1,800
Local and regional department meetings and conferences including CPRS, SCMAF, ACTIVE, Red Cross, and SCPPOA.	1,800	
Staff Training (6250)	Amount Budgeted:	1,900
Required Certifications for recreation and lifeguard staff including CPR, First Aid, WSI, Title 22, and training materials for new/seasonal staff	1,900	
Dues and Memberships (6255)	Amount Budgeted:	1,140
CPRS Membership (5 @ \$175)	875	
SCMAF (3 @ \$75)	225	

CITY OF PLACENTIA
COMMUNITY SERVICES - RECREATION (104071)
BUDGET DISCUSSION
FY15-16

SSCPOA Agency Membership (\$40)		40	
Excursions & Transportation (6270)	Amount Budgeted:		4,750
Funds provide for the purchase of tickets for various excursions offered to adults throughout the year. Funds offset by fee collected by excursion participants.		4,750	
Officiating (6275)	Amount Budgeted:		3,500
Provides officials/referrees for Youth Basketball, Adult Basketball, & Adult Futsal Programs.		3,500	
Other Purchased Services (6299)	Amount Budgeted:		3,000
Licensing Fee for Movies in the Park (7 movies x \$300)		2,100	
American Red Cross authorization fee to provide swim lessons (\$900)		900	
Special Department Supplies (6301)	Amount Budgeted:		32,000
Supplies and Material for Various programs including:			
Movies in the Park	\$	2,300.00	
Santa Visits (Candy Canes)	\$	100.00	
Youth Basketball	\$	2,500.00	
Recreational Swim (Gomez & Whitten)	\$	1,000.00	
Learn-to-Swim Program	\$	1,250.00	
Adult Basketball	\$	1,730.00	
Adult Futsal	\$	1,830.00	
Event Supplies Heritage	\$	2,000.00	
DD Dance	\$	340.00	
Volunteen Program	\$	200.00	
Merchant Event Supplies (Reimbursed by Merchants)	\$	3,000.00	
PARK's Special Event Supplies	\$	5,000.00	
Community Center Equipment (balls, jump ropes, cones, etc.)	\$	2,500.00	
Community Center Arts and Crafts	\$	2,000.00	
Community Services Department First Aid Supplies	\$	1,000.00	
Replacement of special event supplies (ez ups, cones, fencing, etc.)	\$	1,000.00	
Senior Center Supplies	\$	4,250.00	
Uniforms (6360)	Amount Budgeted:		5,700
Lifeguard uniforms (men's and women's suits, rash guards)	\$	2,500.00	
Lifeguard t-shirts 50 x \$6	\$	300.00	
Field Ambassador jackets (8 x \$50)	\$	400.00	
Staff shirts (polo shirts for Rec & NS Divisions) 140 x \$19	\$	2,000.00	
Staff hats and visors (70 x \$10)	\$	500.00	



**Annual Budget
Fiscal Year 2014-15**



**COMMUNITY SERVICES
NEIGHBORHOOD SERVICES
104072 (Previously 101572)**

		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries					-
5005	Part-time Salaries					39,310
5015	Overtime					
5020	Leave Accrual Payout					
5105	Health Allocation					-
5110	Life Allocation					-
5115	Dental Allocation					-
5120	Optical Allocation					-
5125	Long-term Disability Insurance					-
5135	Medicare					570
5141	Employer's PARS/ARS					1,470
5145	Retirement Annuity					-
5159	Medical Opt Out Plan		-	-	-	-
5170	Sick Leave Buyback					
5175	Vacation Leave Buy Back					
TOTAL SALARIES AND BENEFITS		-	-	-	-	41,350
MATERIAL, SUPPLIES & SERVICES						
6135	Repair/Maint Off Furniture & Equipment					-
6301	Special Department Supplies					1,500
6315	Office Supplies					1,650
6325	Postage					-
6401	Community Programs					-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	3,150
GRAND TOTAL		-	-	-	-	44,500

CITY OF PLACENTIA
Neighborhood Svcs (104072)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	44,500
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SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	-
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MATERIAL, SUPPLIES & SERVICES		
Repair/Maint Office Furniture/Equip (6135)	Amount Budgeted:	-
Lease for copy/fax/printer machine at Whitten Community Center including maintenance & ink	<i>Moved to FaCT Grant Budget</i>	
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Special Departmental Supplies (6301)	Amount Budgeted:	1,500
Supplies for Neighborhood Services events and programs such as food distribution, health fair, parenting classes, health service programs, and community outreach.		
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Office Supplies (6315)	Amount Budgeted:	1,650
Materials & Office Supplies for the Division and the Neighborhood Services Office		
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Postage (6325)	Amount Budgeted:	-
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Community Programs (6401)	Amount Budgeted:	-
Moved to Farmers Market Budget		
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**Annual Budget
Fiscal Year 2015-16**



**COMMUNITY SERVICES
CULTURAL ARTS DIVISION
104074**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6265	Entertainment Services	3,150	3,130	3,130	3,050	4,050
6299	Other Purchased Services	4,900	5,750	5,750	3,250	3,400
6301	Special Department Supplies	-	500	500	150	500
TOTAL MATERIALS, SUPPLIES & SERVICES		8,050	9,380	9,380	6,450	7,950
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		8,050	9,380	9,380	6,450	7,950

CITY OF PLACENTIA
COMMUNITY SERVICES - CULTURAL ARTS (104074)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	7,950
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SALARIES & BENEFITS		
Salaries & Benefits (5001-5199)	Amount Budgeted:	-
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MATERIAL, SUPPLIES & SERVICES		
Entertainment Services (6265)	Amount Budgeted:	4,050
Provides professional sound services for the concerts in the park series (\$675 x 6 concerts)	4,050	
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Other Purchased Services (6299)	Amount Budgeted:	3,400
Provides the contract entertainment for the Concerts in the Park Series. Approximately \$850 per group x 4 concerts. (Cultural securing sponsors for up to 3 concerts that will offset expense)	3,400	
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Special Department Supplies (6301)	Amount Budgeted:	500
Supplies, paper and materials necessary to implement cultural arts programs such as the Photo Contest, CAPES, Concerts in the Park and other special events.	500	
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	Amount Budgeted:	-
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**Annual Budget
Fiscal Year 2015-16**



**COMMUNITY SERVICES
FARMERS MARKET
104075**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
	SALARIES AND BENEFITS					
5005	Part-time Salaries					11,654
5135	Medicare					169
5141	Employer's PARS/ARS					437
	TOTAL SALARIES AND BENEFITS	-	-	-	-	12,260
	MATERIAL, SUPPLIES & SERVICES					
6230	Printing & Binding					6,539
6301	Special Department Supplies					2,600
6401	Community Programs					14,300
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	23,439
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	-	-	-	-	35,699

CITY OF PLACENTIA
COMMUNITY SERVICES - FARMERS MARKER (104075)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	35,699
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SALARIES & BENEFITS

Salaries & Benefits (5001-5199)	Amount Budgeted:	12,260
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CS Leaders to work at weekly Farmers Market and Program Coordinator to assist with Community Outreach.

MATERIAL, SUPPLIES & SERVICES

Printing & Binding (6230)	Amount Budgeted:	6,539
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Promotional Materials for the Farmers Market including Printing in Placentia Quarterly, transit shelter billboards and printing in newspaper publications

Special Department Supplies (6301)	Amount Budgeted:	2,600
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Materials and supplies to support health and wellness outreach efforts and supplies for weekly Farmers Market booth.

Community Programs (6401)	Amount Budgeted:	14,300
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Shuttle Service to transport residents to the Farmers Market including but not limited to older adults, disabled & low income residents.

	Amount Budgeted:	-
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**Annual Budget
Fiscal Year 2015-16**



**COMMUNITY SERVICES
FACT GRANT
104077**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
SALARIES AND BENEFITS						
5001	Full-time Salaries					
5005	Part-time Salaries					22,171
5015	Overtime					
5020	Leave Accrual Payout					
5105	Health Allocation					
5110	Life Allocation					
5115	Dental Allocation					
5120	Optical Allocation					
5125	Long-term Disability Insurance					
5135	Medicare					321
5141	Employer's PARS/ARS					831
5145	Retirement Annuity					
5159	Medical Opt Out Plan					
5170	Sick Leave Buyback					
5175	Vacation Leave Buy Back					
TOTAL SALARIES AND BENEFITS		-	-	-	-	23,324
MATERIAL, SUPPLIES & SERVICES						
6135	Repair/Maint Off Furniture & Equipment					1,500
6215	Telephone/Internet service					1,000
6315	Office Supplies					250
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	2,750
CAPTIAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	-	-	-	26,074

CITY OF PLACENTIA
COMMUNITY SERVICES - FACT GRANT (104077)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	26,074
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SALARIES & BENEFITS

Salaries & Benefits (5001-5199)	Amount Budgeted:	23,324
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CS Staff for Whitten Center Afterschool Program and to assist with parenting classes and events for the FaCT Grant.

MATERIAL, SUPPLIES & SERVICES

Repair/Maint Off Furniture & Equipment (6135)	Amount Budgeted:	1,500
Lease for copy/fax/printer machine at Whitten Community Center including maintenance & ink		

Telephone/Internet Service (6135)	Amount Budgeted:	1,000
Service for Whitten Community Center		

Office Supplies (6315)	Amount Budgeted:	250
Supplies to support FaCT programs & services		

	Amount Budgeted:	-
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**Annual Budget
Fiscal Year 2015-16**



**ENVIRONMENTAL SERVICES
DEPARTMENTAL SUMMARY
SUMMARY**

		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
GENERAL FUND						
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6240	Mileage Reimbursement	-	100	100	-	-
6245	Meetings and Conferences	-	200	200	-	200
6255	Dues and Memberships	-	500	500	-	1,100
6257	Licenses & Permits	-	-	-	-	95,400
6285	Hazardous Waste Disposal	-	-	-	-	2,500
6315	Office Supplies	-	200	200	-	200
6320	Books and Periodicals	-	50	50	-	-
6325	Postage	-	50	50	-	50
6999	Other Expenditure	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	1,100	1,100	-	99,450
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL - GENERAL FUND		-	1,100	1,100	-	99,450



**Annual Budget
Fiscal Year 2015-16**



**ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
104315**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Adopted 2015-16
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6240	Mileage Reimbursement	-	100	100		-
6245	Meetings and Conferences	-	200	200		200
6255	Dues and Memberships	-	500	500		1,100
6257	Licenses & Permits					95,400
6285	Hazardous Waste Disposal					2,500
6315	Office Supplies	-	200	200		200
6320	Books and Periodicals	-	50	50		-
6325	Postage	-	50	50		50
6999	Other Expenditure	-	-	-		-
TOTAL MATERIALS, SUPPLIES & SERVICES		-	1,100	1,100	-	99,450
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	1,100	1,100	-	99,450

CITY OF PLACENTIA
ENVIRONMENTAL SERVICES - ENV PLANNING (104315)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$	99,450	
SALARIES & BENEFITS			
Salaries & Benefits (5001-5199)	Amount Budgeted:		-
MATERIAL, SUPPLIES & SERVICES			
Mileage Reimbursement (6240)	Amount Budgeted:		-
Meetings and Conferences (6245)	Amount Budgeted:		200
Professional and regional meetings		200	
Dues and Memberships (6255)	Amount Budgeted:		1,100
Provides funds for annual memberships			
CASQA membership for environmental services		550	
APWA Certified Stormwater Manager Test		550	
License and Permit (6257)	Amount Budgeted:		95,400
County of Orange TMDL agreement		3,700	
SWRCB Annual Permit		12,500	
County of Orange Water Quality Implementation Agreement		700	
County of Orange NPDES shared cost		76,000	
Hazardous Waste Disposal (6285)			2,500
Funds requested for disposal of orphaned waste and hazardous waste		2,500	
Office Supplies (6315)	Amount Budgeted:		200
Office Supplies for Environmental		200	
Postage (6325)	Amount Budgeted:		50
provides for special handling of mail		50	



**Annual Budget
Fiscal Year 2015-16**

**GENERAL FUND
NON-DEPARTMENTAL
109595**

GENERAL FUND		Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
	MATERIAL, SUPPLIES & SERVICES					
5150	Tuition Reimbursement	21,335	15,000	15,000	15,000	15,000
5022	Alternative Health & Wellness Program					88,000
5169	STD Ins Premium	-	-	28,090	28,090	29,000
6001	Management Consulting Services	-	-	31,190	31,190	30,000
6137	Repair Maint/Equipment	-	1,000	1,000	1,000	22,000
6175	Office Equipment Rental	33,024	35,000	35,000	35,000	39,700
6215	Telephone	149,648	125,000	125,000	125,000	130,000
6230	Printing & Binding	7,941	8,000	8,000	8,000	4,600
6301	Special Department Supplies	5,989	5,700	5,700	5,700	12,400
6315	Office Supplies					13,500
6325	Postage	24,821	25,000	29,000	29,000	30,000
6330	Electricity	531,608	515,000	483,810	500,000	500,000
6335	Water	412,018	443,000	443,000	370,000	380,000
6340	Natural Gas	7,540	7,900	7,900	8,550	8,550
6410	Property Taxes	1,627	1,700	8,300	8,270	8,500
6999	Contingency	51,920	100,000	67,370	67,370	100,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	1,247,471	1,282,300	1,288,360	1,232,170	1,411,250
	GRAND TOTAL	1,247,471	1,282,300	1,288,360	1,232,170	1,411,250

CITY OF PLACENTIA
GENERAL GOVERNMENT (109595)
BUDGET DISCUSSION
FY15-16

TOTAL BUDGET	\$ 1,411,250	
MATERIAL, SUPPLIES & SERVICES		
Tuition Reimbursement (5150)	Amount Budgeted:	15,000
	15,000	
Alternative Health & Wellness Program (5022)	Amount Budgeted:	88,000
Anticipated payout	88,000	
STD Ins Premium (5169)	Amount Budgeted:	29,000
	29,000	
Management Consulting Services (6001)	Amount Budgeted:	30,000
Utility Audit Services	30,000	
Repair Maint of Equipment (6137)	Amount Budgeted:	22,000
Miscellaneous	1,000	
Print Management Program	21,000	
Office Equipment Rental (6175)	Amount Budgeted:	39,700
Postage Equipment Lease	4,700	
Copy Machines	35,000	
Telephone	Amount Budgeted:	130,000
Telephone Services including data lines	130,000	
Printing & Binding	Amount Budgeted:	4,600
Printing of forms, business cards, envelopes	4,000	
Printing of budget	600	
Special Departmental Supplies (6301)	Amount Budgeted:	12,400
Public Service Recognition Week	1,500	
Employee Holiday Luncheon	1,500	

CITY OF PLACENTIA
GENERAL GOVERNMENT (109595)
BUDGET DISCUSSION
FY15-16

Employee Appreciation Luncheon		1,000	
Sparkletts Water		1,500	
Coffee/Coffee Supplies		6,000	
Refreshments-Council Meetings & Misc. Meetings		900	
Office Supplies (6315)	Amount Budgeted:		13,500
AP & Payroll checks, business license forms, binders, & misc office supplies		3,500	
Copy Paper		10,000	
Postage (6325)	Amount Budgeted:		30,000
Citywide Postage		30,000	
Electricity (6330)	Amount Budgeted:		500,000
		500,000	
Water (6335)	Amount Budgeted:		380,000
		380,000	
Natural Gas (6340)	Amount Budgeted:		8,550
		8,550	
Property Tax (6410)	Amount Budgeted:		8,500
Property tax on property leased for non governmental purposes		8,500	
Other Expenditures (6999)	Amount Budgeted:		100,000
Contingency for unanticipated expenditures		100,000	



SPECIAL REVENUE FUNDS



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
UTILITY USERS TAX
(201, 16)**

	Actual 2013-14	Budget 2014-15	Amended Budget 2014-15	Estimate 2014-15	Proposed 2015-16
ESTIMATED RESOURCES					
Fund Balance Reserves	647,040	\$223,787	\$223,787	\$223,787	\$73,787
160000 4050 Utility User Tax	2,799,848	2,950,000	2,950,000	2,950,000	2,950,000
TOTAL ESTIMATED RESOURCES	\$3,446,888	\$3,173,787	\$3,173,787	\$3,173,787	\$3,023,787
APPROPRIATIONS					
TRANSFERS OUT					
169999 8010 Transfer to the General Fund	3,223,101	3,100,000	3,100,000	3,100,000	2,950,000
Subtotal	3,223,101	3,100,000	3,100,000	3,100,000	2,950,000
TOTAL APPROPRIATIONS	3,223,101	3,100,000	3,100,000	3,100,000	2,950,000
FUND BALANCE RESERVES @ END OF FY	\$223,787	\$73,787	\$73,787	\$73,787	\$73,787

**CITY OF PLACENTIA
UTILITY USERS TAX FUND (201,16)
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$3,023,787
ESTIMATED RESOURCES		
Fund Balance Reserves	Amount Budgeted:	73,787
Projected	73,787	
Utility User Tax (160000-4050)	Amount Budgeted:	2,950,000
Based on history	2,950,000	
TOTAL APPROPRIATIONS		\$2,950,000
TRANSFER OUT		
Transfer to General Fund (169999-8010)	Amount Budgeted:	2,950,000
Amount available for transfer	2,950,000	
FUND BALANCE RESERVES - ENDING		\$73,787



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
GAS TAX FUND
(205, 17)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	636,519	\$545,649	\$545,649	\$545,649	272,148
170000	4079	State Gas Tax (2103)	699,328	546,800	546,800	530,240	236,900
170000	4080	State Gas Tax (2105)	345,847	251,300	251,300	299,500	298,850
170000	4082	State Gas Tax (2106)	175,731	200,350	200,350	199,770	158,850
170000	4084	State Gas Tax (2107)	368,462	308,750	308,750	377,400	408,550
170000	4086	State Gas Tax (2107.5)	7,500	7,500	7,500	13,250	7,500
170000	4601	Interest Earnings	464	-	-	-	-
TOTAL ESTIMATED RESOURCES			\$2,233,851	\$1,860,349	\$1,860,349	\$1,965,809	\$1,382,798
APPROPRIATIONS							
Public Works - Street/Curb/Gutter							
173552	6840	Machinery & Equipment			30,417	30,417	
Subtotal			-	-	30,417	30,417	-
TRANSFERS OUT							
179999	8010	Transfer out - General Fund	-	805,000	980,000	549,000	850,000
179999	8033	Transfer out - CIP	1,205,602	70,000	524,443	632,688	50,000
179999	8052	Transfer out - Gas Tax Bnd Debt Sv	482,600	477,600	477,600	481,556	481,944
Subtotal			1,688,202	1,352,600	1,982,043	1,663,244	1,381,944
TOTAL APPROPRIATIONS			1,688,202	1,352,600	2,012,460	1,693,661	1,381,944
FUND BALANCE RESERVES @ END OF FY			\$545,649	\$507,749	(\$152,111)	\$272,148	\$854

**CITY OF PLACENTIA
GAS TAX FUND (205,17)
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$1,382,798	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		272,148
Projected		272,148	
<hr/>			
Gas Tax Revenue	Amount Budgeted:		1,110,650
State Gas Tax - 2103 (170000-4079)		236,900	
State Gas Tax - 2105 (170000-4080)		298,850	
State Gas Tax - 2106 (170000-4082)		158,850	
State Gas Tax - 2107 (170000-4084)		408,550	
State Gas Tax - 2107.5 (170000-4086)		7,500	
Based on DOF Estimates			
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TOTAL APPROPRIATIONS		\$1,381,944	
TRANSFER OUT			
Transfer to General Fund (179999-8010)	Amount Budgeted:		850,000
Street Maintenance in Gen Fund -(103652)		850,000	
<hr/>			
Transfer to CIP Fund (179999-8033)	Amount Budgeted:		50,000
Chapman Corridor Specific Plan		50,000	
<hr/>			
Transfer to Gas Tax Bond Fund (179999-8052)	Amount Budgeted:		481,944
Debt Service on 2011 Gas Tax Bond		478,944	
Trustee & Reporting Fees		3,000	
<hr/>			
FUND BALANCE RESERVES - ENDING		\$854	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
GAS TAX BOND FUND
(206, 52)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	483,983	\$485,134	\$485,134	\$485,134	\$483,190
520000	7017	Transfer in Gas Tax Fund	482,600	477,600	477,600	477,600	481,944
520000	4601	Interest Revenue	508	-	-	-	500
TOTAL ESTIMATED RESOURCES			\$967,091	\$962,734	\$962,734	\$962,734	\$965,634
APPROPRIATIONS							
MATERIAL, SUPPLIES & SERVICES							
525525	6030	Trustee Fees	3,113	2,000	2,000	2,000	3,000
525525	6905	Bond Principal - COP/Leases	210,000	215,000	215,000	215,000	225,000
525525	6915	Interest - COP/Leases	268,844	262,544	262,544	262,544	253,944
		Subtotal	481,957	479,544	479,544	479,544	481,944
TOTAL APPROPRIATIONS			481,957	479,544	479,544	479,544	481,944
FUND BALANCE RESERVES @ END OF FY			\$485,134	\$483,190	\$483,190	\$483,190	\$483,690

**CITY OF PLACENTIA
GAS TAX BOND FUND (206,52)
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$965,634	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		483,190
Projected		483,190	
Transfer in - Gas Tax Fund (520000-7017)		Amount Budgeted:	481,944
Bond payment		478,944	
Trustee Fees		3,000	
Interest Revenue (520000-4601)	Amount Budgeted:		500
Interest on trustee invested funds		500	
TOTAL APPROPRIATIONS		\$481,944	
Trustee Fees (525525-6030)	Amount Budgeted:		3,000
		3,000	
Principal/Bonds/COPs/Leases (525525-6905)	Amount Budgeted:		225,000
2011 Gas Tax Bond		225,000	
Interest/Bonds/COPs/Leases (525525-6915)	Amount Budgeted:		253,944
Interest Expense		253,944	
FUND BALANCE RESERVES - ENDING		\$483,690	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Housing Successor Agency Fund
(207, 53)**

		Actual	Budget	Amended	Estimate	Proposed
		2013-14	2014-15	Budget	2014-15	2015-16
ESTIMATED RESOURCES						
	Fund Balance Reserves	1,675,626	1,675,626	1,675,626	1,675,626	1,675,626
530000	4711 Lease Revenue	21,041	20,000	20,000	10,700	11,700
TOTAL ESTIMATED RESOURCES		\$1,696,667	\$1,695,626	\$1,695,626	\$1,686,326	\$1,687,326
APPROPRIATIONS						
MATERIALS, SUPPLIES & SERVICES						
TOTAL APPROPRIATIONS						
		-	-	-	-	-
FUND BALANCE RESERVES @ END OF FY		\$1,696,667	\$1,695,626	\$1,695,626	\$1,686,326	\$1,687,326
	Less Land Held for Resale	(1,948,103)	(1,948,103)	(1,948,103)	(1,948,103)	(1,948,103)
AVAILABLE FUND BALANCE RESERVES @ END OF FY		(\$251,436)	(\$252,477)	(\$252,477)	(\$261,777)	(\$260,777)

**CITY OF PLACENTIA
HOUSING SUCCESSOR AGENCY FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES	\$1,687,326	
ESTIMATED RESOURCES		
Fund Balance Reserves	Amount Budgeted:	1,675,626
		1,675,626
Lease Revenue	Amount Budgeted:	11,700
Rent payment - 229 Alta (\$675 per month)		8,100
Rent payment - 336 W. Santa Fe (\$300 per month)		3,600
TOTAL APPROPRIATIONS		
MATERIALS, SUPPLIES AND SERVICES	Amount Budgeted:	-
FUND BALANCE RESERVES - ENDING	\$1,687,326	
Less Land Held for Resale	(1,948,103)	
AVAILABLE FUND BALANCE RESERVES	(\$260,777)	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Successor Agency - Ret Obligation Fund
(208, 54)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
ESTIMATED RESOURCES							
		Fund Balance Reserves					
540000	4601	Interest Earnings	30,195	50,000	50,000	150	150
540000	4710	Reimbursements/Other Revenue	2,080,917	2,000,000	2,000,000	1,839,700	1,900,000
540000	4711	Lease Revenue	993,986	484,400	484,400	484,400	489,000
TOTAL ESTIMATED RESOURCES			3,105,098	\$2,534,400	\$2,534,400	\$2,324,250	\$2,389,150
APPROPRIATIONS							
MATERIALS, SUPPLIES & SERVICES							
540000	6030	Trustee Fees	7,550	3,500	3,500	3,500	6,550
540000	6099	Other Professional Services	33,600	63,000	63,000	63,000	60,000
540000	6905	Principal	740,000	715,000	715,000	715,000	790,000
540000	6915	Interest	254,000	735,525	735,525	735,525	715,411
TOTAL APPROPRIATIONS			1,035,150	1,517,025	1,517,025	1,517,025	1,571,961
FUND BALANCE RESERVES @ END OF FY			2,069,948	\$1,017,375	\$1,017,375	\$807,225	\$817,189

**CITY OF PLACENTIA
 SUCCESSOR AGENCY RETIREMENT OBLIGATION FUND
 BUDGET DISCUSSION
 FY15-16**

TOTAL RESOURCES	\$2,389,150	
ESTIMATED RESOURCES		
Fund Balance Reserves	Amount Budgeted:	-
Projected		-
Revenues	Amount Budgeted:	2,389,150
Interest Earnings		150
ROPS		1,900,000
Lease Revenue (2003 COP)		489,000
TOTAL APPROPRIATIONS	\$1,571,961	
MATERIALS, SUPPLIES AND SERVICES	Amount Budgeted:	1,571,961
Trustee Fees		6,550
Other Professional Services		60,000
Principal (2003 COP & 2013 TARB)		790,000
Interest (2003 COP & 2013 TARB)		715,411
FUND BALANCE RESERVES - ENDING	\$817,189	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
MEASURE M FUND
210, 18**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	483,620	\$393,206	\$393,206	\$393,206	\$844,706
180000	4092	Measure M Turnback Revenue	738,629	480,000	807,000	807,000	810,000
180000	4210	County Grants					124,550
180000	4601	Interest Revenue	510	1,500	1,500	1,500	1,500
TOTAL ESTIMATED RESOURCES			\$1,222,759	\$874,706	\$1,201,706	\$1,201,706	\$1,780,756
APPROPRIATIONS							
MATERIAL, SUPPLIES & SERVICES							
184071	6401	Community Programs					52,550
185525	6905	Debt Service - Principal	226,116	-	230,000	230,000	230,000
185525	6915	Debt Service - Interest	37,714	-	37,000	37,000	37,000
189999	8010	Transfer out - General Fund					249,100
189999	8033	Transfer out - CIP	565,723	286,146	346,146	90,000	799,573
TOTAL APPROPRIATIONS			829,553	286,146	613,146	357,000	1,368,223
FUND BALANCE RESERVES @ END OF FY			\$393,206	\$588,560	\$588,560	\$844,706	\$412,533

**CITY OF PLACENTIA
MEASURE M FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$1,780,756	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		844,706
Projected		844,706	
Measure M - Local Fair Share Funds		Amount Budgeted:	810,000
Measure M2		810,000	
Measure M - County Grants		Amount Budgeted:	124,550
Senior Mobility Program		52,550	
Environmental Grant		72,000	
Interest Revenue (180000-4601)	Amount Budgeted:		1,500
		1,500	
TOTAL APPROPRIATIONS		\$1,368,223	
MATERIALS, SUPPLIES & SERVICES			
Community Programs (184071-6401, 79538)	Amount Budgeted:		52,550
Senior Mobility Program using contracted transportation company provide round trip transportation for older adults from their homes to the Senior Center. Measure M Funds from OCTA 80% of program cost		52,550	
Debt Service - Principal (185525-6901)	Amount Budgeted:		230,000
OCTA Advance		230,000	
Debt Service - Interest (185525-6915)	Amount Budgeted:		37,000
OCTA Advance		37,000	
TRANSFER OUT			
Transfer out - General Fund (189999-8010)	Amount Budgeted:		249,100
Traffic Engineer		90,000	
Street Maintenance		52,000	
Personnel		107,100	

**CITY OF PLACENTIA
MEASURE M FUND
BUDGET DISCUSSION
FY15-16**

Transfer out - CIP (189999-8033)	Amount Budgeted:	799,573
Placentia Ave Rehabilitation	500,000	
Golden Ave Bridge	125,000	
Bastanchury TS Coord	26,880	
Rose Dr TS Coord	5,693	
Catch Basin Filters	72,000	
Old Town Santa Fe District Plan	20,000	
Chapman Corridor Specific Plan	50,000	

FUND BALANCE RESERVES - ENDING	\$412,533
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**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Public Education Government Access (PEG) Fund
(211,58)
(Formerly held in Trust & Agency Fund)**

		Actual	Budget	Amended	Estimate	Proposed
		2013-14	2014-15	Budget	2014-15	2015-16
				2014-15		
ESTIMATED RESOURCES						
	Fund Balance Reserves					\$259,540
580000	PEG Fees					96,000
TOTAL ESTIMATED RESOURCES		\$0	\$0	\$0	\$0	\$355,540
APPROPRIATIONS						
TRANSFERS OUT						
589999	8033 Transfer out - CIP	-			-	13,000
TOTAL APPROPRIATIONS		-	-	-	-	13,000
FUND BALANCE RESERVES @ END OF FY		\$0	\$0	\$0	\$0	\$342,540

**CITY OF PLACENTIA
PUBLIC EDUCATION GOVERNMENT (PEG) ACCESS FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$355,540	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		259,540
Projected		259,540	
PEG Fees (580000-XXXX)	Amount Budgeted:		96,000
Received Quarterly from Cable Franchisees		96,000	
TOTAL APPROPRIATIONS		\$13,000	
TRANSFER OUT			
Transfer out - CIP Fund (589999-8033)	Amount Budgeted:		13,000
City Hall/Community Meeting Rooms Upgrades		13,000	
FUND BALANCE RESERVES - ENDING		\$342,540	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Air Quality Improvement Fund - AB2766
(215, 19)**

		Actual	Budget	Amended	Estimate	Proposed
		2013-14	2014-15	Budget	2014-15	2015-16
				2014-15		
ESTIMATED RESOURCES						
	Fund Balance Reserves	190,886	\$229,737	\$229,737	\$229,737	\$277,737
4220	AB2766 Air Quality	64,225	62,000	62,000	62,000	63,000
4601	Interest Earnings	353	500	500		
TOTAL ESTIMATED RESOURCES		\$255,464	\$292,237	\$292,237	\$291,737	\$340,737
APPROPRIATIONS						
MATERIALS ,SUPPLIES & SERVICES						
194315	6401 Community Programs	5,636	11,000	11,000	5,000	11,000
192534	6401 Community Programs					40,000
199595	6165 Vehicle Lease					18,712
Subtotal		5,636	11,000	11,000	5,000	69,712
CAPITAL OUTLAY						
199595	6730 Improvements other than buildings					30,000
Subtotal		-	-	-	-	30,000
TRANSFERS OUT						
199999	8033 Transfer out - CIP	20,091	277,540	277,540	9,000	106,150
Subtotal		20,091	277,540	277,540	9,000	106,150
TOTAL APPROPRIATIONS		25,727	288,540	288,540	14,000	205,862
FUND BALANCE RESERVES @ END OF FY		\$229,737	\$3,697	\$3,697	\$277,737	\$134,875

**CITY OF PLACENTIA
AIR QUALITY IMPROVEMENT FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$340,737
ESTIMATED RESOURCES		
Fund Balance Reserves	Amount Budgeted:	277,737
Projected		277,737
AB2766 - Air Quality	Amount Budgeted:	63,000
Air Quality Fees collected on Motor Vehicle License Fees		63,000
TOTAL APPROPRIATIONS		\$205,862
MATERIALS ,SUPPLIES & SERVICES		
Community Programs (194315-6401)	Amount Budgeted:	11,000
Senior Mobility Program		11,000
Community Programs (192534-6401)	Amount Budgeted:	40,000
Low Emission Vehicle Purchase Rebate		40,000
Vehicle Lease (199595-6165)	Amount Budgeted:	18,712
Lease of 10 Electric Vehicles		18,712
CAPITAL OUTLAY		
Improvements other than Buildings	Amount Budgeted:	30,000
Recharging Stations for Electric Vehicles 10 stations @ \$3,000 ea		30,000
TRANSFER OUT		
Transfer to CIP Fund (199999-8033)	Amount Budgeted:	106,150
Placentia Ave TS Coord		21,400
Kraemer TS Coord		84,750
FUND BALANCE RESERVES - ENDING		\$134,875



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Asset Seizure Fund
(225, 21)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	368,205	\$350,752	\$350,752	\$350,752	\$390,352
210000	4425	Narcotics Seizure/State	9,602	10,000	10,000	10,000	10,000
210000	4430	Narcotics Seizure/Federal	89,649	50,000	125,000	150,000	125,000
210000	4435	15% Asset Seizure Set Aside	16,818	-	30,000	30,000	30,000
210000	4601	Interest Revenue	636	600	600	600	600
TOTAL ESTIMATED RESOURCES			\$484,910	\$411,352	\$516,352	\$541,352	\$555,952
APPROPRIATIONS							
MATERIALS ,SUPPLIES & SERVICES							
213041	6245	Meetings & Conferences	13,729	21,000	21,000	-	20,000
213041	6250	Staff Training	5,601	8,000	8,000	5,000	16,000
213041	6301	Special Department Supplies	14,315	26,000	26,000	15,000	26,000
213041	6840	Machinery & Equipment	55,234	36,520	48,520	40,000	97,100
Subtotal			88,879	91,520	103,520	60,000	159,100
TRANSFERS OUT							
219999	8033	Transfer out - CIP	45,279	303,500	303,500	91,000	373,500
Subtotal			45,279	303,500	303,500	91,000	373,500
TOTAL APPROPRIATIONS			134,158	395,020	407,020	151,000	532,600
FUND BALANCE RESERVES @ END OF FY			\$350,752	\$16,332	\$109,332	\$390,352	\$23,352

**CITY OF PLACENTIA
ASSET SEIZURE FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$555,952	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		390,352
Projected		390,352	
Narcotics Seizure - State (210000-4425)	Amount Budgeted:		10,000
Estimated based on history		10,000	
Narcotics Seizure - Federal (210000-4430)	Amount Budgeted:		125,000
Estimated based on history		125,000	
15% Asset Seizure Set Aside (210000-4435)	Amount Budgeted:		30,000
Estimated based on history		30,000	
Interest Revenue (210000-4601)	Amount Budgeted:		600
		600	
TOTAL APPROPRIATIONS		\$532,600	
MATERIALS ,SUPPLIES & SERVICES			
Meetings & Conferences (213041-6245)	Amount Budgeted:		20,000
California Narcotics Officer Association		20,000	
Senior Management Institute for Police			
Other Conferences for Command Staff			
Staff Training (213041-6250)	Amount Budgeted:		16,000
Narcotics Enforcement Training		6,000	
K-9 Annual Training (Greenleaf)		10,000	
Special Department Supplies (213041-6301)	Amount Budgeted:		26,000
UC Funds		10,000	
Perkins Funds		6,000	
Crime Prevention Program		6,500	
Explorers		3,500	
Machinery & Equipment (213041-6840)	Amount Budgeted:		97,100
Command Boxes for Patrol		27,000	
Rifle Mounts for Patrol Vehicles and Command			
Vehicles and installation		25,000	

**CITY OF PLACENTIA
ASSET SEIZURE FUND
BUDGET DISCUSSION
FY15-16**

Audio/Visual Mounted Projectors	5,100
Mobile Case Management Systems	5,000
Taser Replacement	20,000
Rifle Purchases	15,000

TRANSFER OUT	Amount Budgeted:	373,500
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Transfer out - CIP Fund

Police Facility Refurb Office/Conf Area	50,000
PD Supervisor's Locker Room	150,000
PD Front Lobby/Public Restroom	37,500
PD & EOC Solar Energy Project	100,000
Mobile Data Computer Upgrade	36,000

FUND BALANCE RESERVES - ENDING	\$23,352
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**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Traffic Offender Fund
(226, 51)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	32,056	\$40,261	\$40,261	\$40,261	\$52,311
510000	4334	DUI Release Fee	8,145	9,000	9,000	12,000	12,000
510000	4601	Interest Revenue	60	50	50	50	50
TOTAL ESTIMATED RESOURCES			\$40,261	\$49,311	\$49,311	\$52,311	\$64,361
APPROPRIATIONS							
TOTAL APPROPRIATIONS			-	-	-	-	-
FUND BALANCE RESERVES @ END OF FY			\$40,261	\$49,311	\$49,311	\$52,311	\$64,361

**CITY OF PLACENTIA
TRAFFIC OFFENDER FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$64,361	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		52,311
Projected		52,311	
DUI Release Fee (510000-4334)	Amount Budgeted:		12,000
Estimated based on history		12,000	
Interest Revenue (210000-4601)	Amount Budgeted:		50
		50	
TOTAL APPROPRIATIONS		\$0	
TRANSFER OUT	Amount Budgeted:		0
Transfer out - CIP Fund			
FUND BALANCE RESERVES - ENDING		\$64,361	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Supplemental Law Enforcement Fund
(230, 22)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15	2014-15	2015-16
ESTIMATED RESOURCES							
		Fund Balance Reserves	-	\$106	\$106	\$106	\$3,151
220000	4205	State Grants	103,157	100,000	100,000	103,045	100,000
220000	4601	Interest Revenue	106	-	-	-	-
TOTAL ESTIMATED RESOURCES			\$103,263	\$100,106	\$100,106	\$103,151	\$103,151
APPROPRIATIONS							
		TRANSFERS OUT					
229999	8010	Transfer out - General Fund	103,157	100,000	100,000	100,000	103,000
TOTAL APPROPRIATIONS			103,157	100,000	100,000	100,000	103,000
FUND BALANCE RESERVES @ END OF FY			\$106	\$106	\$106	\$3,151	\$151

**CITY OF PLACENTIA
 SUPPLEMENTAL LAW ENFORCEMENT FUND
 BUDGET DISCUSSION
 FY15-16**

TOTAL RESOURCES		\$103,151
ESTIMATED RESOURCES		
Fund Balance Reserves	Amount Budgeted:	3,151
Projected		3,151
State Grants (220000-4205)	Amount Budgeted:	100,000
State Guaranteed Funding		100,000
Interest Revenue (210000-4601)	Amount Budgeted:	0
TOTAL APPROPRIATIONS		\$103,000
TRANSFER OUT		
Transfer out - General Fund	Amount Budgeted:	103,000
Partial Funding of an Officer		103,000
FUND BALANCE RESERVES - ENDING		\$151



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Park Development Fund
(235, 23)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	8,269	\$89,541	\$89,541	\$89,541	\$332,761
230000	4601	Interest Revenue	96	-	-	-	100
230000	4805	Park in-lieu Fees	123,352	291,720	291,720	291,720	280,000
TOTAL ESTIMATED RESOURCES			\$131,717	\$381,261	\$381,261	\$381,261	\$612,861
APPROPRIATIONS							
		TRANSFERS OUT					
239999	8033	Transfer out - CIP	42,176	48,500	48,500	48,500	306,000
TOTAL APPROPRIATIONS			42,176	48,500	48,500	48,500	306,000
FUND BALANCE RESERVES @ END OF FY			\$89,541	\$332,761	\$332,761	\$332,761	\$306,861

**CITY OF PLACENTIA
PARK DEVELOPMENT FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$612,861	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		332,761
Projected		332,761	
Interest Revenue (210000-4601)	Amount Budgeted:		100
		100	
Park in Lieu Fees (230000-4805)	Amount Budgeted:		280,000
		280,000	
TOTAL APPROPRIATIONS		\$306,000	
TRANSFER OUT			
Transfer out - CIP Fund (230000-8033)	Amount Budgeted:		306,000
Tynes Window Renovation		15,000	
Backs Building Renovation		50,000	
Community Center Energy Project		30,000	
Playground Resurfacing		11,000	
Park Lighting Upgrades		150,000	
Outdoor Exercise Equipment @ Parks		50,000	
FUND BALANCE RESERVES - ENDING		\$306,861	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Sewer Construction Fund
(240, 24)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	-	\$0	\$0	\$0	\$17,168
250000	4601	Interest Revenue	-	-	-	-	-
250000	4075	Acreage Tax	-	-	-	17,168	17,000
TOTAL ESTIMATED RESOURCES			\$0	\$0	\$0	\$17,168	\$34,168
APPROPRIATIONS							
TRANSFERS OUT							
259999	8033	Transfer out - CIP	-	-	-	-	-
TOTAL APPROPRIATIONS			-	-	-	-	-
FUND BALANCE RESERVES @ END OF FY			\$0	\$0	\$0	\$17,168	\$34,168

**CITY OF PLACENTIA
SEWER CONSTRUCTION FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$34,168	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		17,168
Projected		17,168	
Acreage Tax (250000-4075)	Amount Budgeted:		17,000
Anticipated Revenue		17,000	
TOTAL APPROPRIATIONS		\$0	
TRANSFER OUT			
Transfer out - CIP (259999-8033)	Amount Budgeted:		0
FUND BALANCE RESERVES - ENDING		\$34,168	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Public Safety Mitigation Fee Fund
(241-57)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	-	\$0	\$0	\$51,408	\$185,061
570000	4331	Public Safety Mitigation Fee	-	-	-	133,653	133,700
TOTAL ESTIMATED RESOURCES			\$0	\$0	\$0	\$185,061	\$318,761
APPROPRIATIONS							
		TRANSFERS OUT					
579999	8033	Transfer out - CIP	-	-	-	-	237,700
TOTAL APPROPRIATIONS			-	-	-	-	237,700
FUND BALANCE RESERVES @ END OF FY			\$0	\$0	\$0	\$185,061	\$81,061

**CITY OF PLACENTIA
PUBLIC SAFETY MITIGATION FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$318,761	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		185,061
Projected		185,061	
Public Safety Mitigation Revenue (570000-4331)	Amount Budgeted:		133,700
Anticipated Revenue		133,700	
TOTAL APPROPRIATIONS		\$237,700	
TRANSFER OUT			
Transfer out - CIP (579999-8033)	Amount Budgeted:		237,700
PD Front Lobby /Public Restroom		37,500	
Fire Station Solar Energy Projects		60,000	
PD & Emergency Operations Center Solar Energy Project		100,000	
800 MHz CCCS Next Generation		30,200	
Access Control Expansion		10,000	
FUND BALANCE RESERVES - ENDING		\$81,061	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Storm Drain Construction Fund
(245, 25)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	42,806	\$42,879	\$42,879	\$42,879	\$47,747
250000	4601	Interest Revenue	73	-	-	-	-
250000	4075	Acreage Tax	-	-	70,000	51,000	50,000
TOTAL ESTIMATED RESOURCES			\$42,879	\$42,879	\$112,879	\$93,879	\$97,747
APPROPRIATIONS							
TRANSFERS OUT							
259999	8033	Transfer out - CIP		41,250	41,250	46,132	-
TOTAL APPROPRIATIONS			-	41,250	41,250	46,132	-
FUND BALANCE RESERVES @ END OF FY			\$42,879	\$1,629	\$71,629	\$47,747	\$97,747

**CITY OF PLACENTIA
STORM DRAIN CONSTRUCTION FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$97,747
ESTIMATED RESOURCES		
Fund Balance Reserves Projected	Amount Budgeted:	47,747
		47,747
Acreage Tax (250000-4075) Anticipated Revenue	Amount Budgeted:	50,000
		50,000
TOTAL APPROPRIATIONS		\$0
TRANSFER OUT		
Transfer out - CIP (259999-8033)	Amount Budgeted:	0
FUND BALANCE RESERVES - ENDING		\$97,747



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Thoroughfare Construction Fund
(250, 26)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
ESTIMATED RESOURCES							
		Fund Balance Reserves	37,854	\$37,918	\$37,918	\$37,918	\$107,918
260000	4601	Interest Earnings	64	-	-	-	-
260000	4075	Acreage Tax	-	-	70,000	70,000	70,000
TOTAL ESTIMATED RESOURCES			\$37,918	\$37,918	\$107,918	\$107,918	\$177,918
APPROPRIATIONS							
TRANSFERS OUT							
269999	8033	Transfer out - CIP	-	37,854	37,854	-	-
TOTAL APPROPRIATIONS			-	37,854	37,854	-	-
FUND BALANCE RESERVES @ END OF FY			\$37,918	\$64	\$70,064	\$107,918	\$177,918

**CITY OF PLACENTIA
THOROUGHFARE CONSTRUCTION FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$177,968	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		107,918
Projected		107,918	
Interest Revenue (260000-4601)	Amount Budgeted:		50
		50	
Acreage Tax (260000-4075)	Amount Budgeted:		70,000
		70,000	
TOTAL APPROPRIATIONS		\$0	
TRANSFER OUT			
Transfer out - CIP Fund (269999-8033)	Amount Budgeted:		0
FUND BALANCE RESERVES - ENDING		\$177,968	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Street Lighting District
(260, 28)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget 2014-15	2014-15	2015-16
ESTIMATED RESOURCES							
		Fund Balance Reserves	(630,451)	(\$29,236)	(\$29,236)	(\$29,236)	\$0
280000	4501	Street Light Assessments	135,177	138,000	150,000	150,000	150,000
289999	7010	Transfer in - General Fund	830,663	-	239,800	249,236	228,875
TOTAL ESTIMATED RESOURCES			\$335,389	\$108,764	\$360,564	\$370,000	\$378,875
APPROPRIATIONS							
MATERIALS, SUPPLIES & SERVICES							
286560	6005	Legal Services	-	1,200	1,200	-	1,200
286560	6015	Engineering Services	6,516	19,650	19,650	-	8,875
286560	6130	Repair/Maintenance Facilities	191	20,000	20,000	-	10,000
286560	6295	City Administration Services	-	8,500	8,500	-	8,500
286560	6325	Postage	-	500	500	-	300
286560	6330	Electricity	357,918	343,000	343,000	370,000	350,000
TOTAL APPROPRIATIONS			364,625	392,850	392,850	370,000	378,875
FUND BALANCE RESERVES @ END OF FY			(\$29,236)	(\$284,086)	(\$32,286)	\$0	\$0

**CITY OF PLACENTIA
STREET LIGHTING DISTRICT
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES	\$378,875	
ESTIMATED RESOURCES		
Fund Balance Reserves Projected	Amount Budgeted:	0
Street Lighting Assessments (280000-4501) Special Assessment	Amount Budgeted:	150,000
Transfer in - General Fund (289999-7010) General Fund Subsidy	Amount Budgeted:	228,875
TOTAL APPROPRIATIONS	\$378,875	
MATERIALS SUPPLIES & SERVICES		
Legal Services (286560-6005)	Amount Budgeted:	1,200
Engineering Services (286560-6015) Assessment Engineering Svcs	Amount Budgeted:	8,875
Repair/Maintenance Facilities (286560-6130)	Amount Budgeted:	10,000
City Administration Services (286560-6285)	Amount Budgeted:	8,500
Postage (286560-6325)	Amount Budgeted:	300
Electricity (286560-6330)	Amount Budgeted:	350,000
FUND BALANCE RESERVES - ENDING	\$0	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Public Safety CFD 2014-1
(261, 55)**

		Actual	Budget	Amended	Estimate	Proposed
		2013-14	2014-15	Budget	2014-15	2015-16
				2014-15		
ESTIMATED RESOURCES						
	Fund Balance Reserves					4,050
4525	Public Safety Assessments				4,050	17,501
TOTAL ESTIMATED RESOURCES		\$0	\$0	\$0	\$4,050	\$21,551
APPROPRIATIONS						
MATERIALS, SUPPLIES & SERVICES						
556562	6015 Engineering Services					3,250
TRANSFER OUT						
559999	8010 Transfer out - General Fund	-			-	6,700
TOTAL APPROPRIATIONS		-	-	-	-	9,950
FUND BALANCE RESERVES @ END OF FY		\$0	\$0	\$0	\$4,050	\$11,601

**CITY OF PLACENTIA
PUBLIC SAFETY CFD 2014-1
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$21,551	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		4,050
Projected		4,050	
Special Assessment - Secured Property Tx	Amount Budgeted:		17,501
Olson Project		7,805	
Beazer		9,697	
TOTAL APPROPRIATIONS		\$9,950	
MATERIALS, SUPPLIES AND SERVICES	Amount Budgeted:		3,250
Engineering Services (556562-6015)		3,250	
TRANSFER OUT			
Transfer out - General Fund (269999-8010)	Amount Budgeted:		6,700
		6,700	
FUND BALANCE RESERVES - ENDING		\$11,601	



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Landscape Maintenance District
(265, 29)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
ESTIMATED RESOURCES							
		Fund Balance Reserves	368,982	\$244,668	\$244,668	\$244,668	\$152,138
290000	4520	Landscape Maint Assessments	397,987	396,000	396,000	420,000	420,000
290000	4601	Interest Revenue	743	-	-	-	-
290000	7010	Transfer in - General Fund	-	-	-	-	-
TOTAL ESTIMATED RESOURCES			\$767,712	\$640,668	\$640,668	\$664,668	\$572,138
APPROPRIATIONS							
SALARIES AND BENEFITS							
296561	5001	Full-time Salaries	77,198	77,950	77,950	77,950	75,690
296561	5015	Overtime	2,143	2,500	2,500	2,500	2,500
296561	5020	Leave Accrual Payout	5,688	-	-	-	-
296561	5105	Health Allocation	18,424	19,200	19,200	19,200	19,648
296561	5175	Vacation Leave Buy Back	746	1,500	1,500	1,500	-
		Subtotal	115,120	113,560	113,560	113,560	113,401
MATERIAL, SUPPLIES & SERVICES							
296561	6005	Legal Services	-	1,500	1,500	1,500	1,500
296561	6015	Engineering Services	22,366	19,650	19,650	19,650	8,875
296561	6017	Special Studies	22,072	10,000	76,680	67,000	-
296561	6115	Landscaping	85,194	166,000	99,320	99,320	105,000
296561	6130	Repair/Maintenance Facilities	17,331	20,000	20,000	15,000	12,000
296561	6215	Telephone	6,827	10,000	10,000	6,000	6,000
296561	6225	Advertising	-	500	500	500	250
296561	6330	Electricity	4,890	30,000	30,000	10,000	6,000
296561	6335	Water	249,244	150,000	150,000	180,000	200,000
		Subtotal	407,924	407,650	407,650	398,970	339,625
TOTAL APPROPRIATIONS			523,044	521,210	521,210	512,530	453,026
FUND BALANCE RESERVES @ END OF FY			\$244,668	\$119,458	\$119,458	\$152,138	\$119,112

**CITY OF PLACENTIA
LANDSCAPE MAINTENANCE DISTRICT
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$572,138	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		152,138
Projected		152,138	
Street Lighting Assessments (290000-4501)	Amount Budgeted:		420,000
Special Assessment		420,000	
Transfer in - General Fund (299999-7010)	Amount Budgeted:		0
General Fund Subsidy			
TOTAL APPROPRIATIONS		\$453,026	
SALARIES & BENEFITS	Amount Budgeted:		113,401
MATERIALS SUPPLIES & SERVICES			
Legal Services (296561-6005)	Amount Budgeted:		1,500
		1,500	
Engineering Services (296561-6015)	Amount Budgeted:		8,875
Assessment Engineering Svcs		8,875	
Landscaping (296561-6115)	Amount Budgeted:		105,000
		105,000	
Repair/Maintenance Facilities (296561-6130)	Amount Budgeted:		12,000
		12,000	
Telephone (296561-6215)	Amount Budgeted:		6,000
Lines for irrigation controllers		6,000	
Advertising (296561-6225)	Amount Budgeted:		250
		250	
Electricity (296561-6330)	Amount Budgeted:		6,000
		6,000	

**CITY OF PLACENTIA
LANDSCAPE MAINTENANCE DISTRICT
BUDGET DISCUSSION
FY15-16**

Water (296561-6335)

Amount Budgeted:

200,000

200,000

FUND BALANCE RESERVES - ENDING

\$119,112



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
Community Development Block Grant (CDBG) Fund
(270, 30)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	(38,387)	(\$38,387)	(\$38,387)	(\$38,387)	\$126,785
300000	4201	Federal Grants	135,000	485,000	485,000	485,000	445,618
309999	7045	Transfer in - HCD Rehab Loans				165,172	
TOTAL ESTIMATED RESOURCES			\$96,613	\$446,613	\$446,613	\$611,785	\$572,403
APPROPRIATIONS							
MATERIALS, SUPPLIES & SERVICES							
302535	6099	Other Professional Services	1,200	3,000	3,000	3,000	22,675
3025XX	6401	Community Programs	133,800	132,000	132,000	132,000	112,675
TRANSFER OUT							
309999	8010	Transfer out - General Fund					106,054
309999	8033	Transfer out - CIP Fund	-	350,000	350,000	350,000	219,302
TOTAL APPROPRIATIONS			135,000	485,000	485,000	485,000	460,706
FUND BALANCE RESERVES @ END OF FY			(\$38,387)	(\$38,387)	(\$38,387)	\$126,785	\$111,697

**CITY OF PLACENTIA
COMMUNITY DEVELOPMENT BLOCK GRAND (CDBG) FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$572,403	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		126,785
Projected		126,785	
FEDERAL GRANTS (300000-4201)		Amount Budgeted:	445,618
CDBG Grant Revenue		445,618	
TOTAL APPROPRIATIONS		\$460,706	
MATERIALS SUPPLIES & SERVICES			
Other Professional Services (302535-6099)	Amount Budgeted:		22,675
Nghbrhd Revitalization, Energy Conservation, Econ Development		22,675	
Community Programs (302535-6401)	Amount Budgeted:		62,675
Housing Rehab Grant Program		40,000	
Housing Rehab - Multi Units		22,675	
Community Programs (302534-6401)	Amount Budgeted:		50,000
Job Creatioin & Business Incentive Program		50,000	
TRANSFER OUT			
Transfer out - General Fund (309999-8010)	Amount Budgeted:		106,054
Administration		39,212	
Neighborhood Services Support		26,842	
Senior Services Support		40,000	
Transfer out - CIP Fund (309999-8033)	Amount Budgeted:		219,302
Ped Access Project Phase IV		50,000	
Backs Building Renovation		104,302	
HUD CDBG Chapman Corridor Light Study		15,000	
Chapman Corridor Specific Plan		50,000	
FUND BALANCE RESERVES - ENDING		\$111,697	



**Annual Budget
Fiscal Year 2015-16**

SPECIAL REVENUE FUND

**Misc Grants
(280, 50)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	246,266	271,736	271,736	271,736	304,686
500000	4201	Federal Grants	4,050	157,705	157,705	7,150	8,000
500000	4205	State Grants	42,420	240,580	240,580	28,000	30,000
TOTAL ESTIMATED RESOURCES			\$292,736	\$670,021	\$670,021	\$306,886	\$342,686
APPROPRIATIONS							
MATERIALS, SUPPLIES & SERVICES							
500000	6301	Special Department Supplies	21,000	82,000	82,000	2,200	38,000
TOTAL APPROPRIATIONS			21,000	82,000	82,000	2,200	38,000
FUND BALANCE RESERVES @ END OF FY			\$271,736	\$588,021	\$588,021	\$304,686	\$304,686

**CITY OF PLACENTIA
MISC GRANTS FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		342,686
ESTIMATED RESOURCES		
Fund Balance Reserves	Amount Budgeted:	304,686
Projected		304,686
Grant Revenue	Amount Budgeted:	38,000
Federal Grant - EMPG		8,000
State Grant - CA Beverage Container & Oil Pay Prg		30,000
TOTAL APPROPRIATIONS		38,000
MATERIALS, SUPPLIES AND SERVICES	Amount Budgeted:	38,000
Special Department Supplies		38,000
FUND BALANCE RESERVES - ENDING		304,686



**Annual Budget
Fiscal Year 2015-16**

**SPECIAL REVENUE FUND
COMMUNITY FACILITIES DISTRICT
(715, 47)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	4,511,627	4,684,463	4,684,463	4,684,463	\$4,569,838
470000	4001	Current Year-Secured	3,045,844	3,000,000	3,000,000	3,000,000	-
470000	4010	Prior Yrs-Secured/Unsecured	42,621	42,000	42,000	42,000	-
470000	4040	Prop Tax/Penalty & Interest	15,695	20,000	20,000	20,000	-
470000	4601	Interest Earnings	32,328	30,000	30,000	30,000	-
TOTAL ESTIMATED RESOURCES			7,648,115	\$7,776,463	\$7,776,463	\$7,776,463	\$4,569,838
APPROPRIATIONS							
476562	6005	Legal Services	-	8,000	8,000	8,000	8,000
476562	6030	Trustee Fees	8,075	14,000	14,000	14,000	15,000
476562	6099	Other Professional Services	17,986	-	-	-	-
476562	6250	Staff Training	741	-	-	-	-
476562	6295	City Admin Services	-	-	202,000	202,000	-
476562	6899	Other Capital Outlay	400,000	600,000	600,000	400,000	-
476562	6905	Principal/Bonds/COPs/Leases	2,175,000	2,315,000	2,315,000	2,315,000	4,085,000
476562	6915	Interest/Bonds/COPs/Leases	361,850	269,925	269,925	267,625	109,350
479999	8010	Transfer out - General Fund	-	-	-	-	67,000
479999	8033	Transfer out - CIP Fund	-	-	-	-	150,000
TOTAL APPROPRIATIONS			2,963,652	3,206,925	3,408,925	3,206,625	4,434,350
FUND BALANCE RESERVES @ END OF FY			4,684,463	\$4,569,538	\$4,367,538	\$4,569,838	\$135,488

**CITY OF PLACENTIA
COMMUNITY FINANCING DISTRICT
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$4,569,838	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		4,569,838
Projected		\$4,569,838	
TOTAL APPROPRIATIONS		4,434,350	
MATERIALS, SUPPLIES AND SERVICES			
Legal Services (476562-6005)	Amount Budgeted:		8,000
		8,000	
Trustee Fees (476562-6030)	Amount Budgeted:		15,000
		15,000	
Principal/Bonds/COPs/Leases (476562-6905)	Amount Budgeted:		4,085,000
		4,085,000	
Interest/Bonds/COPs/Leases (476562-6915)	Amount Budgeted:		109,350
		109,350	
Transfer out General Fund (479999-8010)	Amount Budgeted:		67,000
City Administration Services		67,000	
Transfer out - CIP Fund (479999-8033)	Amount Budgeted:		150,000
Champions Park Sports Complex Improvements		150,000	
FUND BALANCE RESERVES - ENDING		\$135,488	



ENTERPRISE FUNDS



**Annual Budget
Fiscal Year 2015-16**

**ENTERPRISE FUND
Sewer Maintenance Fund
(275, 48)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fd Bal Reserves/Retained Earnings	14,096,693	\$13,907,034	\$13,907,034	\$13,907,034	\$13,580,238
480000	4388	Sewer Maintenance Fee	883,793	900,000	900,000	885,000	885,000
480000	4601	Interest Revenue	1,660	4,000	4,000	4,000	2,000
TOTAL ESTIMATED RESOURCES			14,982,146	\$14,811,034	\$14,811,034	\$14,796,034	\$14,467,238
APPROPRIATIONS							
SALARIES AND BENEFITS							
4843XX	5001	Full-time Salaries	210,414	190,140	190,140	185,000	273,247
4843XX	5015	Overtime	3,708	10,000	10,000	5,000	10,000
4843XX	5005	Part-time Salaries	-	-	-	-	-
4843XX	5020	Leave Accrual Payout	6,934	-	-	7,500	-
4843XX	5099	Other Salaries & Wages	-	-	-	-	-
4843XX	5105	Health Allocation	43,065	38,860	38,860	37,800	58,956
4843XX	5110	Life Allocation	418	400	400	400	736
4843XX	5115	Dental Allocation	2,198	2,130	2,130	1,960	4,810
4843XX	5120	Optical Allocation	678	650	650	600	1,058
4843XX	5125	Long-term Disability Insurance	785	700	700	650	1,403
4843XX	5135	Medicare	3,249	2,760	2,760	2,960	4,107
4843XX	5141	Employers' PARS/ARS	-	-	-	-	-
4843XX	5145	Retirement Annuity	21,976	21,910	21,910	21,810	41,971
4843XX	5159	Employee Medical Opt Out Plan	300	-	-	-	-
4843XX	5170	Sick Leave Buy Back	-	400	400	-	-
4843XX	5175	Vacation Leave Buy Back	3,580	6,400	6,400	5,290	-
Subtotal			297,305	274,350	274,350	268,970	396,288
MATERIAL, SUPPLIES & SERVICES							
484356	6015	Engineering Services	52,796	108,000	108,000	70,500	125,000
484356	6017	Special Studies	15,243	15,000	15,000	15,000	20,000
484356	6099	Other Professional Services	19,736	51,000	51,000	15,000	51,000
484376	6120	R & M/Sewers/Storm Drains	142,005	300,000	279,360	138,000	300,000
484356	6136	Software Maintenance	-	-	-	-	10,000
484376	6175	Office Equipment Rental	2,141	5,000	5,000	5,000	5,000
484356	6250	Staff Training	-	2,500	2,500	2,500	2,500
484356	6255	Dues & Memberships	538	750	750	538	750
484356	6257	License and Permits	1,940	18,000	18,000	2,088	18,000
484356	6297	Billing Services	3,000	35,000	35,000	3,000	3,000
484356	6895	Depreciation Expense	515,100	520,000	520,000	520,000	520,000
484376	6999	Contingency	20,385	100,000	120,640	100,000	100,000
484356	6301	Special Department Supplies	431	2,500	2,500	-	2,500
484356	6325	Postage	-	500	500	-	500
Subtotal			773,315	1,158,250	1,158,250	871,626	1,158,250
TRANSFER OUT							
489999	8010	Transfer out - General Fund	-	75,200	75,200	75,200	75,200
489999	8033	Transfer out - CIP	4,492	290,000	290,000	-	210,000
			4,492	365,200	365,200	75,200	285,200
TOTAL APPROPRIATIONS			1,075,112	1,797,800	1,797,800	1,215,796	1,839,738
FUND BALANCE RESERVES @ END OF FY			\$13,907,034	\$13,013,234	\$13,013,234	\$13,580,238	\$12,627,500

**CITY OF PLACENTIA
SEWER MAINTENANCE FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$14,467,238	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		13,580,238
Projected		13,580,238	
Sewer Maintenance Fee (480000-4388)	Amount Budgeted:		885,000
Special Assessment		885,000	
Interest Revenue (480000-4601)	Amount Budgeted:		2,000
		2,000	
TOTAL APPROPRIATIONS		\$1,839,738	
SALARIES AND BENEFITS	Amount Budgeted:		396,288
MATERIALS SUPPLIES & SERVICES			
Engineering Services (484356-6015)	Amount Budgeted:		125,000
Contract Civil Engineering Services		103,000	
Consulting Svcs for WDRs & implementation of sewer projects		22,000	
Special Studies (484356-6017)	Amount Budgeted:		20,000
Studies related to fees, maintenance, sewer flows &/or capacity		20,000	
Other Professional Services (484356-6099)	Amount Budgeted:		51,000
Implementation of Fats, Oils, and Grease Program (FOG). Includes inspections, enforcement, and public education materials		51,000	
R & M/Sewers/Storm Drains (484356-6120)	Amount Budgeted:		300,000
Sewer line cleaning/CCTV and unanticipated sewer maintenance.		300,000	
Software Maintenance (484356-6136)	Amount Budgeted:		10,000
ArcEditor license to update Sewer GIS Layer. GIS support and updates.		10,000	

**CITY OF PLACENTIA
SEWER MAINTENANCE FUND
BUDGET DISCUSSION
FY15-16**

Office Equipment Rental (484356-6175)	Amount Budgeted:		5,000
Annual maintenance agreements for copier and scanner machines. Includes emergency repairs.		5,000	

Staff Training (484356-6250)	Amount Budgeted:		2,500
Training opportunities required by the Regional Water Quality Control Board		2,500	

Dues & Memberships(484356-6255)	Amount Budgeted:		750
Membership to Southern California Alliance of Publicly Owned Treatment Works (SCAP).		750	

Licenses & Permits (484356-6257)			18,000
City's Wasted Discharge Requirements (WDR) Permits.		18,000	

Billing Services (484356-6297)	Amount Budgeted:		3,000
YLWD and Golden State Water Company billing services for City's sewer fee		3,000	

Depreciation Expense (484356-6895)	Amount Budgeted:		520,000
		520,000	

Contingency (484356-6999)	Amount Budgeted:		100,000
Contingency related to emergency overflow response & repairs.		100,000	

Special Department Supplies (484356-6301)	Amount Budgeted:		2,500
Overflow response equipment. Public education and outreach materials for businesses, residents, and schools		2,500	

Postage (484356-6325)	Amount Budgeted:		500
Letters and correspondents that are sent to other agencies, businesses, and residents		500	

TRANSFER OUT			
Transfer out - General Fund (489999-8010)	Amount Budgeted:		75,200
Administration		75,200	

Transfer out - CIP Fund (489999-8033)	Amount Budgeted:		210,000
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CITY OF PLACENTIA
SEWER MAINTENANCE FUND
BUDGET DISCUSSION
FY15-16

Storm Drain GIS Layer	20,000
Sewer System Master Plan	100,000
Old Town Sewer Rehab	40,000
Corp Yared Bin & Clarifier Coverings	50,000

FUND BALANCE RESERVES - ENDING	\$12,627,500
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**Annual Budget
Fiscal Year 2015-16**

**ENTERPRISE FUND
Refuse Administration Fund
(501, 37)**

		Actual	Budget	Amended	Estimate	Adopted
		2013-14	2014-15	Budget 2014-15	2014-15	2015-16
ESTIMATED RESOURCES						
	Fd Bal Reserves/Retained Earnings	(3,225,933)	(\$3,310,893)	(\$3,310,893)	(\$3,310,893)	(\$549,821)
	Adjustment to Beginning Fund Bal.	-	-	-	2,763,872	-
370000	4601 Interest Revenue	-	500	500	500	-
370000	4354 City Admin Fee	359,024	340,000	360,000	360,000	350,000
370000	4358 Contractor	2,505,904	2,512,000	2,512,000	2,512,000	2,525,000
TOTAL ESTIMATED RESOURCES		(\$361,005)	(\$458,393)	(\$438,393)	\$2,325,479	\$2,325,179
APPROPRIATIONS						
SALARIES AND BENEFITS						
3743XX	5001 Full-time Salaries	142,168	127,180	127,180	127,180	93,204
3743XX	5005 Part-time Salaries	51	-	-	-	-
3743XX	5015 Overtime	1,925	-	-	-	-
3743XX	5020 Leave Accrual Payout	16,601	-	-	-	-
3743XX	5099 Other Salaries & Wages	(22,758)	-	-	-	-
3743XX	5105 Health Allocation	24,640	21,790	21,790	21,500	14,169
3743XX	5110 Life Allocation	259	260	260	230	169
3743XX	5115 Dental Allocation	1,500	1,290	1,290	1,170	988
3743XX	5120 Optical Allocation	385	360	360	330	210
3743XX	5125 Long-term Disability Insurance	499	460	460	420	297
3743XX	5135 Medicare	2,401	1,850	1,850	1,850	1,351
3743XX	5141 Employers' PARS/ARS	2	-	-	-	-
3743XX	5145 Retirement Annuity	14,754	14,670	14,670	14,900	13,841
3743XX	5159 Employee Medical Opt Out Plan	120	-	-	-	-
3743XX	5170 Sick Leave Buy Back	1,890	700	700	-	-
3743XX	5175 Vacation Leave Buy Back	4,811	3,500	3,500	1,900	-
	Subtotal	189,248	172,060	172,060	169,480	124,229
MATERIAL, SUPPLIES & SERVICES						
374387	6099 Other Professional Services	173,458	175,000	-	-	-
374386	6001 Management Consulting Services	1,000	-	-	-	-
374386	6101 Disposal	2,492,585	2,512,000	2,512,000	2,523,000	2,525,000
374386	6175 Office Equipment Rental	12,382	9,000	9,000	11,320	-
374386	6230 Printing & Binding	-	500	500	-	-
374386	6245 Meetings & Conferences	-	200	200	-	-
374386	6255 Dues & Memberships	1,000	550	550	500	550
374386	6257 License and Permits	66,199	73,000	73,000	73,000	-
374387	6285 Hazardous Disposal	-	2,500	2,500	2,500	2,500
374386	6299 Other Purchased Services	3,904	4,500	4,500	4,000	4,000
374386	6301 Special Department Supplies	71	1,500	1,500	1,500	-
374386	6315 Office Supplies	10,041	10,000	10,000	10,000	-
	Subtotal	2,760,640	2,788,750	2,613,750	2,625,820	2,532,050
Transfers Out						
379999	6950 Transfer out - General Fund	-	200,000	80,000	80,000	-
	Subtotal	-	200,000	80,000	80,000	-
TOTAL APPROPRIATIONS		2,949,888	3,160,810	2,865,810	2,875,300	2,656,279
FUND BALANCE RESERVES @ END OF FY		(\$3,310,893)	(\$3,619,203)	(\$3,304,203)	(\$549,821)	(\$331,100)

**CITY OF PLACENTIA
REFUSE ADMINISTRATION FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$2,325,179	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		(549,821)
Projected		(549,821)	
City Administration Fee (370000-4354)	Amount Budgeted:		350,000
Special Assessment		350,000	
Refuse Contractor Fees(370000-4358)	Amount Budgeted:		2,525,000
		2,525,000	
TOTAL APPROPRIATIONS		\$2,656,279	
SALARIES AND BENEFITS	Amount Budgeted:		124,229
MATERIALS SUPPLIES & SERVICES			
Other Professional Services (374386-6099)	Amount Budgeted:		0
Management Consulting Services (374386-6001)	Amount Budgeted:		0
Contract Disposal Services (374386-6101)	Amount Budgeted:		2,525,000
		2,525,000	
Office Equipment Rental (374386-6175)	Amount Budgeted:		0
Printing & Binding (374386-6230)	Amount Budgeted:		0
Meetings & Conferences (374386-6245)	Amount Budgeted:		0
Dues & Memberships(374386-6255)	Amount Budgeted:		550
Fullerton Aboretum Composting		550	
Licenses & Permits (374386-6257)	Amount Budgeted:		0

**CITY OF PLACENTIA
REFUSE ADMINISTRATION FUND
BUDGET DISCUSSION
FY15-16**

Hazardous Disposal (374386-6285)	Amount Budgeted:		2,500
		2,500	
Other Purchased Services (374386-6301)	Amount Budgeted:		4,000
Shredding Svcs		4,000	
Special Department Supplies (374386-6301)	Amount Budgeted:		0
Office Supplies (374386-6315)	Amount Budgeted:		0
TRANSFER OUT			
Transfer out - General Fund (379999-8010)	Amount Budgeted:		0
Administration		0	
FUND BALANCE RESERVES - ENDING	(\$331,100)		



**Annual Budget
Fiscal Year 2015-16**

**ENTERPRISE FUND
CNG Fueling Station
(505, 38)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fd Bal Reserve/Retained Earnings	289,415	\$483,753	\$483,753	\$483,753	\$492,853
380000	4601	Interest Revenue	630	-	600	100	-
380000	4710	Reimbursements/Other Revenues	118,708	24,000	24,000	24,000	-
380000	4711	Lease Revenue	75,000	75,000	75,000	75,000	75,000
TOTAL ESTIMATED RESOURCES			\$483,753	\$582,753	\$583,353	\$582,853	\$567,853
APPROPRIATIONS							
TRANSFERS OUT							
389999	8010	Transfers Out - General Fund	-	90,000	90,000	90,000	558,000
			-	90,000	90,000	90,000	558,000
MATERIAL, SUPPLIES & SERVICES							
384359	6895	Other Professional Services	-	6,500	6,500	-	-
384359	6940	Depreciation Expense	-	78,820	78,820	-	-
Subtotal			-	85,320	85,320	-	-
TOTAL APPROPRIATIONS			-	175,320	175,320	90,000	558,000
FUND BALANCE RESERVES @ END OF FY			\$483,753	\$407,433	\$408,033	\$492,853	\$9,853

**CITY OF PLACENTIA
CNG FUELING STATION
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$567,853	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		492,853
Projected		492,853	
Interest Revenue (380000-4601)	Amount Budgeted:		0
		0	
Lease Revenue (380000-4711)	Amount Budgeted:		75,000
		75,000	
TOTAL APPROPRIATIONS		\$558,000	
TRANSFER OUT			
Transfer out - General Fund (389999-8010)	Amount Budgeted:		558,000
		558,000	
FUND BALANCE RESERVES - ENDING		\$9,853	



INTERNAL SERVICE FUNDS



**Annual Budget
Fiscal Year 2015-16**

**INTERNAL SERVICE FUND
Employee Health & Welfare
(601, 39)**

			Actual	Budget	Amended	Estimate	Adopted
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	37,666	\$19,722	\$19,722	\$19,722	\$19,722
390000	4710	Reimbursements/Other Revenue	14,797	-	-	-	-
390000	4715	ISF Health Ins Reimbursement	(116,970)	-	-	-	-
390000	4720	ISF Dental Ins Reimbursement	71,281	-	-	-	-
390000	4725	ISF Life Ins Reimbursements	292	-	-	-	-
390000	4730	ISF LTD Ins Reimbursements	1,014	-	-	-	-
390000	4740	ISF Employee Optical Costs	(1,117)	-	-	-	-
399999	7010	Transfer In - General Fund	999,278	1,381,500	1,231,500	1,151,500	1,269,500
TOTAL ESTIMATED RESOURCES			1,006,242	1,401,222	1,251,222	1,171,222	1,289,222
APPROPRIATIONS							
SALARIES AND BENEFITS							
395083	5001	Salaries/Full Time Regular	(72,617)	-	-	-	-
395083	5005	Salaries.Part Time	(267)	-	-	-	-
395083	5015	Overtime	(2,529)	-	-	-	-
395083	5020	Leave Accrual Payout	-	200,000	50,000	50,000	150,000
395083	5021	Extraordinary Bank Buyback	673	40,000	40,000	40,000	50,000
395083	5130	Dental Claim	107,859	130,000	130,000	115,000	120,000
395083	5145	Retirement PERS	31,214	-	-	-	-
395083	5159	Medical Opt Out Plan	-	20,000	20,000	-	-
395083	5161	Health Insurance Premiums	886,435	940,000	940,000	880,000	900,000
395083	5162	Dental Insurance Premiums	6,785	15,000	14,320	14,320	9,000
395083	5163	Life Insurance Premiums	10,703	10,500	10,500	10,500	12,500
395083	5164	Optical Insurance Premiums	12,746	14,000	14,000	14,000	14,000
395083	5168	PERS Survivor Premiums	-	5,800	6,480	6,480	7,000
			981,002	1,375,300	1,225,300	1,130,300	1,262,500
MATERIAL, SUPPLIES & SERVICES							
395083	6025	Third Party Administration	5,518	5,200	5,200	5,200	6,000
395083	6055	Medical Services	-	1,000	1,000	1,000	1,000
			5,518	6,200	6,200	6,200	7,000
TOTAL APPROPRIATIONS			986,520	1,381,500	1,231,500	1,136,500	1,269,500
FUND BALANCE RESERVES @ END OF FY			\$19,722	\$19,722	\$19,722	\$34,722	\$19,722

**CITY OF PLACENTIA
EMPLOYEE HEALTH & WELFARE FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$1,289,222	
ESTIMATED RESOURCES			
Fund Balance Reserves	Amount Budgeted:		19,722
Projected		19,722	
Transfer in - General Fund (399999-7010)	Amount Budgeted:		1,269,500
		1,269,500	
TOTAL APPROPRIATIONS		\$1,269,500	
SALARIES & BENEFITS			
Leave Accrual Payout (395083-5020)	Amount Budgeted:		150,000
Estimated		150,000	
Extraordinary Leave Bank Buyback (395083-5005)	Amount Budgeted:		50,000
		50,000	
Dental Claim (395083-5130)	Amount Budgeted:		120,000
Dental PPO - Self Insured Claims		120,000	
Medical Opt Out Plan (395083-5159)	Amount Budgeted:		0
Health Insurance Premiums (395083-5161)	Amount Budgeted:		900,000
Retiree Health Benefits		900,000	
Dental Insurance Premiums (395083-5162)	Amount Budgeted:		9,000
Retiree Dental Benefits		9,000	
Life Insurance Premiums (395083 - 5163)	Amount Budgeted:		12,500
Retiree Life Insurance Benefits		12,500	
Optical Insurance Premiums (395083-5164)	Amount Budgeted:		14,000
Retiree Optical Benefits		14,000	
PERS Survivor Premiums (395083-5168)	Amount Budgeted:		7,000
		7,000	

**CITY OF PLACENTIA
EMPLOYEE HEALTH & WELFARE FUND
BUDGET DISCUSSION
FY15-16**

MATERIALS, SUPPLIES, & SERVICES

Third Party Administration (395083-6025)	Amount Budgeted:		6,000
		6,000	

Medical Services (395083-6055)	Amount Budgeted:		1,000
Management Health Annual Physicals		1,000	

FUND BALANCE RESERVES - ENDING	\$19,722
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**Annual Budget
Fiscal Year 2015-16**

**INTERNAL SERVICE FUND
Risk Management
(605, 40)**

			Actual	Budget	Amended	Estimate	Adopted
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	2,954,095	2,685,407	2,685,407	2,685,407	2,088,158
400000	4710	Reimbursement/Other Revenue	-	-	-	21,789	-
409999	7010	Transfer In - General Fund	906,277	872,510	873,010	873,010	1,189,600
TOTAL ESTIMATED RESOURCES			3,860,372	3,557,917	3,558,417	3,580,206	3,277,758
APPROPRIATIONS							
SALARIES AND BENEFITS							
404581	5155	Employee Insurance Claims	30,493	50,000	50,000	50,000	50,000
404580	5165	Workers' Compensation Claims	264,623	430,000	409,052	700,000	400,000
404580	5166	Workers' Compensation Premiums	130,554	126,000	146,948	146,948	150,000
			425,670	606,000	606,000	896,948	600,000
MATERIAL, SUPPLIES & SERVICES							
404582	6001	Management Consulting Svc	3,426	10,000	10,000	5,000	5,000
404582	6006	Litigation	178,656	100,000	100,000	65,000	65,000
404582	6025	Third Party Administration	67,576	68,200	68,200	25,000	25,000
404582	6201	Liability Insurance Premiums	451,345	466,660	466,660	450,000	450,000
404582	6210	Liability Claims	48,280	100,000	100,000	50,000	50,000
404582	6325	Postage	12	150	150	100	100
			749,295	745,010	745,010	595,100	595,100
TOTAL APPROPRIATIONS			1,174,965	1,351,010	1,351,010	1,492,048	1,195,100
FUND BALANCE RESERVES @ END OF FY			\$2,685,407	\$2,206,907	\$2,207,407	\$2,088,158	\$2,082,658

**CITY OF PLACENTIA
RISK MANAGEMENT FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$3,277,758	
ESTIMATED RESOURCES			
Fund Balance Reserves Projected	Amount Budgeted:	2,088,158	2,088,158
Transfer in - General Fund	Amount Budgeted:	1,189,600	1,189,600
TOTAL APPROPRIATIONS		\$1,195,100	
SALARIES & BENEFITS			
Employee Insurance Claims (404581-5155)	Amount Budgeted:	50,000	50,000
Worker's Compensation Claims (404581-5165)	Amount Budgeted:	400,000	400,000
Worker's Compensation Premiums	Amount Budgeted:	150,000	150,000
MATERIALS, SUPPLIES & SERVICES			
Management Consulting Services (404581-6001)	Amount Budgeted:	5,000	5,000
Litigation (404581-6006)	Amount Budgeted:	65,000	65,000
Third Party Administration (404581-6025)	Amount Budgeted:	25,000	25,000
Liability Insurance Premiums (404581-6201)	Amount Budgeted:	450,000	450,000
Liability Claims (404581-6210)	Amount Budgeted:	50,000	50,000
Postage (404581-6325)	Amount Budgeted:	100	100
FUND BALANCE RESERVES - ENDING		\$2,082,658	



**Annual Budget
Fiscal Year 2015-16**

**INTERNAL SERVICE FUND
Equipment Replacement Fund
(610, 41)**

			Actual	Budget	Amended	Estimate	Proposed
			2013-14	2014-15	Budget	2014-15	2015-16
					2014-15		
ESTIMATED RESOURCES							
		Fund Balance Reserves	266,036	163,245	163,245	163,245	100,545
410000	4710	Reimbursements/Other Revenue	9,625	-	40,000	40,000	-
410000	4750	Sale of Surplus Property	-	-	-	15,000	10,000
TOTAL ESTIMATED RESOURCES			275,661	163,245	203,245	218,245	110,545
APPROPRIATIONS							
410000	6842	Vehicles	-	-	40,000	38,230	-
410000	6895	Depreciation Expense	112,416	109,481	109,481	99,000	24,200
419999	8010	Transfer out - General Fund	-	10,000	18,700	18,700	-
			112,416	119,481	168,181	155,930	24,200
TOTAL APPROPRIATIONS			112,416	119,481	168,181	155,930	24,200
Capitalize Vehicle Purchase to F.B.						38,230	
FUND BALANCE RESERVES @ END OF FY			\$163,245	\$43,764	35,064	100,545	\$86,345

**CITY OF PLACENTIA
EQUIPMENT REPLACEMENT FUND
BUDGET DISCUSSION
FY15-16**

TOTAL RESOURCES		\$110,545	
ESTIMATED RESOURCES			
Fund Balance Reserves Projected	Amount Budgeted:	100,545	100,545
Sale of Surplus Property (410000-4750)	Amount Budgeted:	10,000	10,000
TOTAL APPROPRIATIONS		\$24,200	
MATERIALS, SUPPLIES & SERVICES			
Depreciation Expense (410000-6895)	Amount Budgeted:	24,200	24,200
FUND BALANCE RESERVES - ENDING		\$86,345	



CITY CAPITAL PROJECTS FUND

CITY OF PLACENTIA
FY 2015-16 CAPITAL IMPROVEMENT PLAN

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		Funding								Classification		
JL	Project Total	OCTA Coop	Gas Tax	Measure M	APM	CDBG	Fullerton	Developer	6015	6185		
Streets & Streetscapes												
	Orangethorpe Cor Grade Separations	333552-6185	61056	418,500	418,500					418,500		
	Citywide Slurry Seal Project	333552-6185		200,000	200,000					200,000		
	Placentia Ave. Rehab	333552-6185		1,500,000	500,000	500,000	500,000			1,500,000		
	Golden Ave Bridge	333552-6185	61116	250,000	125,000			125,000		250,000		
	Ped Access Project Phase IV	333552-6185		50,000						50,000		
				2,418,500	618,500	0	625,000	500,000	50,000	500,000	125,000	
									0	2,418,500		
				Project Total	Measure M	AB2766						
									6015	6185		
Traffic Operations												
	Bastanchury TS Coord	333552-6185	61096	26,880	26,880					26,880		
	Rose Dr TS Coord	333552-6185	61097	5,693	5,693					5,693		
	Placentia Ave TS Coord	333552-6185	61098	21,400		21,400				21,400		
	Kraemer TS Coord	333552-6185	61120	84,750		84,750				84,750		
				138,723	32,573	106,150				0	138,723	
				Project Total	Sewer Fd	Measure M	CA Used Oil					
									6015	6185		
Sewer /Storm Drain												
	Old Town Sewer Rehab	333556-6015	61028	40,000	40,000					40,000		
	Corp YD Bin & Clarifier Coverings	333556-6015	61121	50,000	50,000					15,000	35,000	
	Catch Basin Filters	333557-6185	61122	96,000		72,000	24,000				96,000	
				186,000	90,000	72,000	24,000			55,000	131,000	
				Project Total	Park Dev Fd	Asset Forfeiture	CDBG	PS Mitigation	General Fund	PEG		
										6015	6185	
Municipal Bldgs & Fac												
	Tynes Gym Window Renovation	333554-6185		15,000	15,000						15,000	
	Police Facility Refurb Office/Conf Area	333554-6185		50,000		50,000					50,000	
	PD Supervisor's Locker Rooms	333554-6185		150,000		150,000					150,000	
	Backs Renovation	333554-6185		154,302	50,000		104,302				154,302	
	PD Front Lobby/Public Restroom	333554-6185		75,000		37,500		37,500			75,000	
	Community Center Energy Project	333554-6185		30,000	30,000						30,000	
	Fire Station 34 & 35 Energy Project	333554-6185		60,000				60,000			60,000	
	EOC Energy Project	333554-6185		200,000		100,000		100,000			200,000	
	City Hall & Com Mtg Rooms Modernization	333554-6185		18,000					5,000	13,000	18,000	
				752,302	95,000	337,500	104,302	197,500	5,000	13,000	0	752,302
				Project Total	OCTA	Asset Forfeiture	Sewer Fd	PS Mitigation	Gen Fd-Tech Fee			
										6015	6899	
Technology												
	MetroLink Stn & Surveillance Cameras	333523-6899	30014	750,000	750,000						750,000	
	Mobile Data Computer (MDC) Upgrade	333523-6899	30023	36,000		36,000					36,000	
	Storm Drain GIS Layer	333523-6899	30026	20,000			20,000				20,000	
	Computer Replacement Plan	333523-6899	30029	36,000					36,000		36,000	
	Microfiche to Digital	333523-6899	30030	7,000					7,000		7,000	
	800 MHz CCCS Next Generation	333523-6899		30,200				30,200			30,200	
	Access Control Expansion	333523-6899		10,000				10,000			10,000	
				889,200	750,000	36,000	20,000	40,200	43,000		0	889,200
				Project Total	Park Dev Fd	St. Jude Grant	CFD				6015	6185
Parks												
	Playground Resurfacing	333555-6185		11,000	11,000						11,000	
	Park Lighting Upgrades	333555-6185		150,000	150,000						150,000	
	Outdoor Exercise Equipment at Parks	333555-6185		152,000	50,000	102,000					152,000	
	Champions Sports Complex Improvements	333555-6185		150,000			150,000				150,000	
				463,000	211,000	102,000	150,000				0	463,000

FY 2015-2022
Capital Improvement Program
Streets and Streetscapes
Project Totals

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022	Funding Sources*
1	61056	Orangethorpe Corridor Grade Separations - Major Crossings	\$ 905,500	\$ 277,000	\$ 35,000	\$ 418,500	\$ -	OCTA
2	61116	Golden Avenue Bridge Design and Rehabilitation	\$ 3,667,600	\$ -	\$ -	\$ 250,000	\$ 3,417,600	PD, M2, FBF
3	61033	Placentia Avenue Rehabilitation - Chapman Ave to 150' s/o Ruby Drive	\$ 1,500,000	\$ -	\$ -	\$ 1,500,000	\$ 1,500,000	APM, M2
4		Pedestrian Accessibility Project Phase IV	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -	CDBG
5		Citywide Slurry Seal Project	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ 200,000	OCTA
6	61032	Bastanchury Road Rehabilitation	\$ 800,000	\$ -	\$ -	\$ -	\$ 800,000	
7		Pedestrian Accessibility Project Phase V	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000	
8	61035	Santa Fe Avenue Streetscape Improvements Phase 1	\$ 1,100,000	\$ -	\$ -	\$ -	\$ 1,100,000	
9		WAY Finding Signage	\$ 210,000	\$ -	\$ -	\$ -	\$ 210,000	
10		Citywide Aterial & Residential Street Slurry Seal/Rehabilitation Project	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	
11	61059	Chapman Avenue Rehabilitation - Placentia Ave. to Davis Way	\$ 1,450,000	\$ -	\$ -	\$ -	\$ 1,450,000	
12		Citywide Bus Benches and Trash Receptacles	\$ 105,000	\$ -	\$ -	\$ -	\$ 105,000	
13		Citywide Curb & Gutter and Sidewalk Repair	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	
14		Richfield Road Rehabilitation	\$ 800,000	\$ -	\$ -	\$ -	\$ 800,000	
15		Madison Ave Rehabilitation - West City Limits to Lawanda Pl & Bradford Ave to Kraemer Blvd	\$ 575,000	\$ -	\$ -	\$ -	\$ 575,000	
16	61022	Chapman Avenue Banner Poles	\$ 22,000	\$ -	\$ -	\$ -	\$ 20,000	
17		Chapman Avenue Median Modifications	\$ 58,000	\$ -	\$ -	\$ -	\$ 58,000	
18		Rose Drive Rehabilitation	\$ 2,200,000	\$ -	\$ -	\$ -	\$ 2,200,000	
19		Bradford Avenue Resurfacing	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	
20		Placentia Avenue at Bastanchury Road Intersection Improvements	\$ 126,000	\$ -	\$ -	\$ -	\$ 126,000	
21		Orangethorpe Widening and Rehabilitation	\$ 5,700,000	\$ -	\$ -	\$ -	\$ 5,700,000	
22		Kraemer Boulevard Rehabilitation	\$ 2,700,000	\$ -	\$ -	\$ -	\$ 2,700,000	
23		Alta Vista Street Resurfacing	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
24		Jefferson Street Rehabilitation	\$ 480,000	\$ -	\$ -	\$ -	\$ 480,000	
25		Palm Drive Widening	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
26		Orangethorpe Corridor Grade Separations - Minor Crossings	\$ 182,200,000	\$ -	\$ -	\$ -	\$ 181,060,000	
Totals			\$ 207,699,100	\$ 277,000	\$ 35,000	\$ 2,418,500	\$ 205,351,600	

***Funding Source Codes**

OCTA (CA) - Orange County Transportation Authority Cooperative Agreement
GT - Gas Tax Bond
CFD - Community Facilities District Capital Project Reserve
APM - Arterial Pavement Management Funding

CDBG - Community Development Block Grant
PD - Private Developer
M2 - OCTA Measure M2 Fair Share Funds
CR - California ReLeaf 2013 Urban Forestry and Education Grant Program

SLPP - State-Local Partnership Program
RAC - State - Rubberized Asphalt Concrete
FBF - Federal Bridge Funding

FY 2015-2022
Capital Improvement Program
 Streets and Streetscapes
 Orangethorpe Corridor Grade Separations - Major Crossings

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
1	61056	Orangethorpe Corridor Grade Separations - Major Crossings OCTA Cooperative Agreement	\$ 905,500	\$ 277,000	\$ 35,000	\$ 418,450	\$ -
Total			\$ 905,500	\$ 277,000	\$ 35,000	\$ 418,450	\$ -



Description: This project OCTA will construct five grade separations at existing at-grade rail crossings within the Orangethorpe railroad corridor. The grade separations are located at Placentia, Kraemer, Orangethorpe, Rose, and Lakeview.

Justification: Freight train traffic is projected to significantly increase over the next twenty years and vehicular traffic will also steadily increase along this already congested route. If the at-grade crossings remain, vehicular traffic in the area will experience major congestion and gridlock in the near future. The project is needed to alleviate the current and potential traffic impacts and enhance safety at existing at-grade rail crossings at the intersections within the Orangethorpe railroad corridor. Funding has not yet been secured for the minor crossings.

Schedule: The project will be constructed over the next 2 to 3 years.

Operating Budget Impact: There will be additional future operating costs to maintain the new bridge structures, walls, traffic signals and roadways.

Project Accounts: 333552
 6105615155-6015 (Engineering OCTA Cooperative Agreement - \$418,500)

Revenue Accounts:
 500000-4210 (County Grants)

FY 2015-2022
Capital Improvement Program
 Streets and Streetscapes
 Golden Avenue Bridge Design and Rehabilitation

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
2	61116	Golden Avenue Bridge Design and Rehabilitation					
		Private Development	\$ 125,000	\$ -	\$ -	\$ 125,000	\$ -
		Measure M II Fair Share	\$ 295,674	\$ -	\$ -	\$ 125,000	\$ 170,674
		HBRRP Bridge Funding	\$ 3,246,926	\$ -	\$ -	\$ -	\$ 3,246,926
Total			\$ 3,667,600	\$ -	\$ -	\$ 250,000	\$ 3,417,600



Description: This project will involve the preliminary engineering for the demolition and replacement of the Golden Avenue bridge structure over the Carbon Canyon Channel. The ultimate project will replace a bridge that is 80 ft. wide with a span of some 75 ft. to forge the gap. The project also includes street widening at the approaches, sidewalk, and curb and gutter that meet all American Disability Act (ADA) standards. The project will also provide for lighting near the approaches of the bridge.

Justification: This concrete bridge was built in 1934 and the US Department of Transportation National Bridge Inventory lists the bridge status as obsolete with a sufficiency rating of 46.8. The US D.O.T. recommends repairs or replacement of a bridge when the sufficiency rating is 80 or less.

Schedule: Preliminary Engineering for the project will be completed in 2016/2017 Fiscal Year.

Operating Budget Impact: Negligible.

Project Accounts: 333552
 6111640998 - 6015 (Design Developer Funds - \$125,000)
 (M2 -\$125,000)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
Streets and Streetscapes
Placentia Avenue Rehabilitation - Chapman Ave to 150' s/o Ruby Drive

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
3	61033	Placentia Avenue Rehabilitation - Chapman Ave to 150' s/o Ruby Drive					
		Measure M II Fair Share	\$ 500,000		\$ -	\$ 500,000	\$ -
		Arterial Pavement Management Program	\$ 500,000		\$ -	\$ 500,000	\$ -
		Fullerton	\$ 500,000	\$ -	\$ -	\$ 500,000	\$ -
Total			\$ 1,500,000	\$ -	\$ -	\$ 1,500,000	\$ -



Description: This project will rehabilitate Placentia Avenue from Chapman Avenue to 150' south of Ruby Drive. The work includes pavement reconstruction, grinding and rubberized asphalt overlay, sidewalk and ADA curb ramps. The project has already been designed and is a shelf ready project for when funding becomes available.

Justification: The roadway has deteriorated to a point in which maintenance efforts are no longer satisfactory to keep the facility in good repair. The Pavement Condition Index (PCI) for this segment of roadway ranges from 0 (failed) to 17 (very poor).

Schedule: This project is scheduled to be completed in 2015/2016 Fiscal Year.

Operating Budget Impact: Negligible.

Project Accounts: 333552

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Streets and Streetscapes
 Pedestrian Accessibility Project Phase IV

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
4		Pedestrian Accessibility Project Phase IV					
		Community Development Block Grant	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -
Total			\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -



Description: This project is a fourth phase for pedestrian accessibility improvements to achieve accessible and ADA compliant streets and sidewalks citywide. The work includes construction and improvement of curb ramps, sidewalks and other appurtenant street improvements.

Justification: This is the fourth project in a program to correct deficiencies identified in the City's ADA Transition plan and additional improvements that achieve accessible and ADA compliance.

Schedule: This project is scheduled to be completed in Fiscal Year 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts: 333552
 40202 - 6185 (CDBG - \$50,000)

Revenue Accounts: 500000 - 4210 (County Grants)

FY 2015-2022
Capital Improvement Program
 Streets and Streetscapes
 Citywide Arterial & Residential Street Rehabilitation Project

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
5		Citywide Slurry Seal Project	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -
		OCTA Cooperative Agreement					
Total			\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -



Description: This project includes preventative maintenance of arterial and residential streets citywide. The work includes Type II and Type III slurry seal and crack sealing. This work is intended to be accomplished over a couple of years and streets will be selected and prioritized based on a combination of factors including pavement condition, City maintenance records, geographical location, and community requests. Recommended streets will be brought before City Council for approval.

Justification: Many of the City's residential streets are aging and a comprehensive preventative maintenance program is needed to keep these roadways in adequate repair and prevent further deterioration and potential pavement failure.

Schedule: This project is scheduled to be started in Fiscal Year 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts: 333552

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
Traffic Operations
Project Totals

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022	Funding Sources*
1	61096	Bastanchury Road Traffic Signalization Coordination Project	\$ 675,000	\$ 32,980	\$ 1,500	\$ 26,880	\$ -	M2, TSLP
2	61097	Rose Drive Traffic Signalization Coordination Project	\$ 854,000	\$ 20,000	\$ 11,300	\$ 5,693	\$ -	M2, TSLP
3	61098	Placentia Avenue Traffic Signalization Coordination Project	\$ 475,000	\$ 43,200	\$ 400	\$ 21,400	\$ 21,400	AB2766, TSLP
4	61120	Kraemer Boulevard Signal Coordination	\$ 3,041,900	\$ -	\$ -	\$ 84,750	\$ 84,750	AB2766, TSLP
5	61061	Richfield Rd at Miraloma Ave & Miraloma Ave at Van Buren St Traffic Signals	\$ 315,000	\$ 50,000	\$ -	\$ -	\$ 315,000	
6	61023	Bastanchury Rd/Valencia Ave Left Turn Lane	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ 75,000	
7		Citywide Traffic Signal System Battery Backup	\$ 410,000	\$ 100,000	\$ -	\$ -	\$ 310,000	
8	61024	Kraemer Boulevard / Alta Vista Street Dual Left Turn Lanes	\$ 30,000	\$ 30,000	\$ -	\$ -	\$ 30,000	
9		Traffic Sign Retroreflectivity Compliance	\$ 300,000	\$ -	\$ -	\$ -	\$ 300,000	
10		Street Name Sign Compliance	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	
11		Lakeview Avenue at Miraloma Traffic Signal	\$ 170,000	\$ -	\$ -	\$ -	\$ 170,000	
12		Van Buren Street at Orchard Drive Traffic Signal	\$ 170,000	\$ -	\$ -	\$ -	\$ 170,000	
13		Placentia Avenue at Santa Fe Avenue Traffic Signal	\$ 165,000	\$ -	\$ -	\$ -	\$ 165,000	
14		Kraemer Boulevard at Connecticut Way Traffic Signal	\$ 235,000	\$ -	\$ -	\$ -	\$ 235,000	
Totals			\$ 6,975,900	\$ 351,180	\$ 13,200	\$ 138,723	\$ 1,936,150	

***Funding Source Codes**

TSLP - Traffic Light Synchronization Program (OCTA M2)

CFD - Community Facilities District Capital Project Reserve

SRTS - State Safe Routes To School Funds

AB 2766 - AB 2766 Subvention Funds

Prop 1B - Proposition 1B State Funds

M2 - OCTA Measure M2 Fair Share Funds/Project P - Traffic Signal Synchronization Funds

FY 2015-2022
Capital Improvement Program
 Traffic Operations
 Bastanchury Road Traffic Signalization Coordination Project

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
1	61096	Bastanchury Road Traffic Signalization Coordination Project					
		Project P/Regional Traffic Light Synchronization Program	\$ 540,000	\$ -	\$ -	\$ -	\$ -
		Fullerton and Yorba Linda Agency Match	\$ 102,020	\$ -	\$ -	\$ -	\$ -
		Placentia Agency Match Utilizing M2 Fairshare Funds	\$ 32,980	\$ 32,890	\$ 1,500	\$ 26,880	\$ -
Total			\$ 675,000	\$ 32,890	\$ 1,500	\$ 26,880	\$ -



Description: The project will include approximately twenty-seven (27) traffic signals along Bastanchury Road. The City of Placentia has six signals between Placentia Avenue and McCormack Lane that will be upgraded. The project will enhance countywide traffic flow and reduce congestion by coordinating traffic signals across jurisdictional boundaries.

Justification: The OCTA, City of Fullerton, City of Placentia and City of Yorba Linda have determined the Bastanchury Road Traffic Light Synchronization TLSP Project to be a project worth funding under Measure M2. In addition to signal synchronization timing development and implementation, the City of Placentia will receive four new upgraded controllers and switches for improved traffic signal communications. An allocation for central system software and equipment at City Hall is also included.

Schedule: All components of the project will be implemented during the 2015/2016 fiscal year.

Operating Budget Impact: Negligible. Traffic signal maintenance is included in the Public Works operating budget.

Project Accounts: 333552
 6109640019-6185 (Construction M2 Fairshare Funds - \$26,880)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Traffic Operations
 Rose Drive Traffic Signalization Coordination Project

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
2	61097	Rose Drive Traffic Signalization Coordination Project					
		Project P/Regional Traffic Light Synchronization Program	\$ 683,200	\$ -	\$ -	\$ -	\$ -
		Santa Ana, Orange, Anaheim, Caltrans Agency Match	\$ 150,800	\$ -	\$ -	\$ -	\$ -
		Placentia Agency Match Utilizing M2 Fairshare Funds	\$ 20,000	\$ 20,000	\$ 11,300	\$ 5,693	\$ -
Total			\$ 854,000	\$ 20,000	\$ 11,300	\$ 5,693	\$ -



Description: The project will include approximately forty-three (43) traffic signals along Tustin Avenue/Rose Drive. The City of Placentia has seven signals between Orangethorpe Avenue and Yorba Linda Boulevard that will be upgraded. The project will enhance countywide traffic flow and reduce congestion by coordinating traffic signals across jurisdictional boundaries.

Justification: The OCTA, Caltrans and cities of Santa Ana, Tustin, Orange, Anaheim, and Placentia have determined the Tustin Avenue/Rose Drive Regional Traffic Light Synchronization TLSP Project to be a project worth funding under Measure M2. In addition to signal synchronization timing development and implementation, the City of Placentia will receive seven new upgraded controllers and switches for improved traffic communications. An allocation for central system software and equipment at City Hall is also included.

Schedule: All components of the project will be implemented during the 2015/2016 fiscal year.

Operating Budget Impact: Negligible. Traffic signal maintenance is included in the Public Works operating budget.

Project Accounts: 333552
 6109740019-6185 (Construction M2 Fairshare Funds - \$5,693)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Traffic Operations
 Placentia Avenue Traffic Signalization Coordination Project

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
3	61098	Placentia Avenue Traffic Signalization Coordination Project					
		Project P/Regional Traffic Light Synchronization Program	\$ 380,000	\$ -	\$ -	\$ -	\$ -
		Fullerton and Anaheim Agency Match	\$ 51,800	\$ -	\$ -	\$ -	\$ -
		Placentia Agency Match Utilizing AB2766 Funds	\$ 43,200	\$ 43,200	\$ -	\$ 21,400	\$ 21,400
Total			\$ 475,000	\$ 43,200	\$ -	\$ 21,400	\$ 21,400



Description: The project will include approximately nineteen (19) traffic signals along Placentia Avenue. The City of Placentia has nine signals between Bastanchury Road and Palm Drive and Fender Avenue and Via Burton/La Jolla Avenue that will be upgraded. The project will enhance countywide traffic flow and reduce congestion by coordinating traffic signals across jurisdictional boundaries.

Justification: The cities of Fullerton, Anaheim and Placentia have determined the Placentia Avenue Regional Traffic Light Synchronization TLSP Project to be a project worth funding under Measure M2. In addition to signal synchronization timing development and implementation, the City of Placentia will receive eight new upgraded controllers and switches for improved traffic communications. An allocation for central system software and equipment at City Hall is also included.

Schedule: All components of the project will be implemented during the 2015/2016 fiscal year.

Operating Budget Impact: Negligible. Traffic signal maintenance is included in the Public Works operating budget.

Project Accounts: 333552
 6109840019-6185 (Construction AB 2766 Funds - \$21,400)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Traffic Operations
 Kraemer Boulevard Signal Coordination

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
4	61120	Kraemer Boulevard Signal Coordination					
		Project P/Regional Traffic Light Synchronization Program	\$ 2,433,520	\$ -	\$ -	\$ -	\$ -
		Anaheim, Brea, Orange, Santa Ana Agency Match	\$ 438,820	\$ -	\$ -	\$ -	\$ -
		Placentia Agency Match Utilizing AB2766 Funds/M2 Fair Share	\$ 169,560	\$ -	\$ -	\$ 84,750	\$ 84,750
Total			\$ 3,041,900	\$ -	\$ -	\$ 84,750	\$ 84,750



Description: This project includes the re-timing and coordination of all traffic signals, installation of video detection and upgrade of traffic signal controllers on Kraemer Boulevard from Lambert Road in the City of Brea to Dyer Road in the City of Santa Ana. A total of 57 intersections will receive signal coordination improvements.

Justification: This project will improve traffic flow by providing synchronization of traffic signals, and by reducing pollution and traffic congestion during peak hours. This project is a potential candidate for funding under OCTA's Measure M2 program.

Schedule: All components of the project will be implemented during the 2015/2016 fiscal year. Signal maintenance will be paid by Project P funding through the 2016/2017 fiscal year.

Operating Budget Impact: Negligible. Traffic signal maintenance is included in the Public Works operating budget.

Project Accounts: 333552
 6112040019-6185 (Construction AB 2766 Funds - \$84,750)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Sewer
 Project Totals

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022	Funding Sources*
1	61028	Old Town Sewer Rehabilitation - Design	\$ 2,040,000	\$ 40,000	\$ -	\$ 40,000	\$ 2,000,000	Sewer Fund
2	61121	Corporate Yard Bin & Clarifier Coverings	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	Sewer Fund
3		Citywide Sewer Rehabilitation - Phase 1	\$ 1,035,000	\$ -	\$ -	\$ -	\$ 1,035,000	
4		Citywide Sewer Rehabilitation - Phase 2	\$ 970,000	\$ -	\$ -	\$ -	\$ 970,000	
5		Citywide Master Plan Sewer Capacity Enhancements	\$ 4,250,000	\$ -	\$ -	\$ -	\$ 4,250,000	
Totals			\$ 8,345,000	\$ 90,000	\$ -	\$ 90,000	\$ 8,255,000	

*Funding Source Codes

Sewer Fund - Sanitary Sewer Maintenance Fund

FY 2015-2022
Capital Improvement Program
 Sewer
 Old Town Sewer Rehabilitation - Design

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
1	61028	Old Town Sewer Rehabilitation - Design					
		Sanitary Sewer Maintenance Fund	\$ 2,040,000	\$ 40,000	\$ -	\$ 40,000	\$ 2,000,000
Total			\$ 2,040,000	\$ 40,000	\$ -	\$ 40,000	\$ 2,000,000



Description: This area consists of locations outside of the Walnut Sewer and Storm Drain Project. Infrastructure in the oldest part of the City has outlasted its useful life and needs repair and/or replacement. This project will provide design and have the project shelf ready when funding is secured.

Justification: This project will update areas of the City that have the potential to fail based on the age of the line and closed circuit television (CCTV) studies.

Schedule: The project is scheduled to commence when funding is secured, however it will be designed and shelf ready.

Operating Budget Impact: Negligible. Potential to reduce sewer maintenance and operations costs due to replacement of obsolete lines.

Project Accounts: 333556
 6102815024-6015 (Engineering Sewer Construction - \$40,000)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Sewer
 Corporate Yard Bin & Clarifier Coverings

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
2	61121	City Yard Bin & Clarifier Coverings					
		Sanitary Sewer Maintenance Fund	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -
Total			\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -



Description: This project provides coverings for the trash bin and corporate yard clarifier. Coverings will keep debris and excess rainwater from entering the corporate yard clarifier.

Justification: This project is necessary to prevent debris from entering the sanitary sewer and local flood control channel. Debris that is not captured leaves the City at risk for fines from the Regional Water Quality Control Board.

Schedule: All components of the project will be implemented during the 2015/2016 fiscal year.

Operating Budget Impact: This project will reduce overall maintenance costs by implementing a standard sewer system and eliminating the existing septic system.

Project Accounts: 333556
 6112140024-6185 (Construction Sewer Construction - \$50,000)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
Storm Drain
Project Totals

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022	Funding Sources*
1		Catch Basin Filters Citywide Project Phase II	\$ 455,000	\$ 61,000	\$ 61,000	\$ 96,000	\$ 325,000	M2, UO
2		Catch Basin Reconstruction - Citywide	\$ 360,000	\$ -	\$ -	\$ -	\$ 360,000	
3		Primrose Avenue Storm Drain Extension	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
4		Bradford Avenue Storm Drain Improvements - Madison Avenue to Tiger Lane	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	
5		Drainage Area A-2 Storm Drain Improvements	\$ 342,000	\$ -	\$ -	\$ -	\$ 342,000	
6		Drainage Area A-7 Storm Drain Improvements	\$ 1,195,000	\$ -	\$ -	\$ -	\$ 1,195,000	
7		Drainage Area A-8 Storm Drain Improvements	\$ 2,080,000	\$ -	\$ -	\$ -	\$ 2,080,000	
8		Drainage Area A-9 Storm Drain Improvements	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000	
9		Drainage Area C-1 Storm Drain Improvements	\$ 1,100,000	\$ -	\$ -	\$ -	\$ 1,100,000	
Totals			\$ 6,282,000	\$ 61,000	\$ 61,000	\$ 96,000	\$ 6,152,000	

*Funding Source Codes

M2 - OCTA Measure M2 - Grant

UO - California Used Oil Recycling Grant

**FY 2015-2022
Capital Improvement Program
Storm Drain
Catch Basin Filters Citywide**

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
1		Catch Basin Filters Citywide					
		OCTA Measure M2 - Grant	\$ 56,250	\$ 61,000	\$ 61,000	\$ 72,000	\$ -
		California Used Oil Recycling Grant	\$ 18,750	\$ -	\$ -	\$ 24,000	\$ -
		Unfunded	\$ 325,000	\$ -	\$ -	\$ -	\$ 325,000
Total			\$ 400,000	\$ 61,000	\$ 61,000	\$ 96,000	\$ 325,000



Description: This is a second project that includes filter systems installed inside catch basins Citywide, which will remove pollutants from urban runoff.

Justification: To comply with existing and future MS4 permit regulations developed by the Regional Water Quality Control Board. This project is a candidate for potential funding under OCTA Measure M2.

Schedule: A portion of the project will be completed during 2015/2016 fiscal year. Other elements will wait until additional funding is acquired.

Operating Budget Impact: Potential additional maintenance costs to regularly maintain catch basin filters Citywide.

Project Accounts:

333556

(Construction Measure M2 Grant - \$72,000)

(Construction California Used Oil Payment Program - \$24,000)

Revenue Accounts:

500000-4210

(County Grants)

FY 2015-2022
Capital Improvement Program
Municipal Buildings and Facilities
Project Totals

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022	Funding Sources*
1	61103	Tynes Gym Window Renovation	\$ 15,000	\$ 7,500	\$ -	\$ 15,000	\$ -	Park
2	61092	Police Facility Refurbishment of Police Admin. Office and Conference Area	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -	AFF
3	61125	Police Department Men's and Supervisors' Locker Rooms Refurbishment	\$ 150,000	\$ 150,000	\$ -	\$ 150,000	\$ -	AFF
4		BACKS Community Building Renovation - Phase 2 Renovations	\$ 1,200,000	\$ -	\$ -	\$ 154,302	\$ 1,045,660	CDBG/Park
5		Police Department Front Lobby/Public Restroom Renovation/Bullet Proof Door	\$ 75,000	\$ -	\$ -	\$ 75,000	\$ -	AFF/SMF
6		Whitten Community Center Solar Energy Project	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -	Park
7		Fire Station 34 & 35 Solar Energy Project	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -	SMF
8		Police Department & EOC Solar Energy Project	\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -	AFF/SMF
9	62003	City Hall Meeting Room Modernization	\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -	Tech/PEG
10	61093	EOC Upgrade	\$ 375,000	\$ 55,000	\$ -	\$ -	\$ 150,000	
11	61111	City Facility Improvements Per Facilities Condition Assessment	\$ 1,300,000	\$ -	\$ -	\$ -	\$ 1,300,000	
12	61124	Council Chambers Remodel	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000	
13		Covered Awnings - Police Rear Lot	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	
14	61042	ADA Improvements City Facilities	\$ 200,000	\$ -	\$ -	\$ -	\$ 100,000	
15	61079	Renovate Tynes Gymnasium Lighting	\$ 30,000	\$ -	\$ -	\$ -	\$ 30,000	
16		BACKS Community Building Renovation - Phase 3 Expansion	\$ 2,124,000	\$ -	\$ -	\$ -	\$ 2,124,000	
17	61074	Tynes Gym Renovation	\$ 175,000	\$ -	\$ -	\$ -	\$ 175,000	
18	61081	Fire Station 34 Wall Replacement	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000	
19		City Corporate Yard Main Building Roof Replacement	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	
20		Photovoltaic Upgrades to City Hall and Police Department	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	
21		Veterans Monument Expansion	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	
22		City Hall Auditorium	\$ 60,000	\$ -	\$ -	\$ -	\$ 60,000	
23		City Hall Roof Repair/Replacement	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	
24		Corporation Yard Refuse Collection Area	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000	
25		Community Meeting Room Weatherization	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	
26		Fire Station 35 Relocation and Upgrades	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000	
27		Fire Station 34 Upgrades and Expansion	\$ 4,000,000	\$ -	\$ -	\$ -	\$ 4,000,000	
Totals			\$ 15,902,000	\$ 262,500	\$ -	\$ 752,302	\$ 14,824,660	

***Funding Source Codes**

CFD - Community Facilities District Capital Project Reserve
Park - Park Development Fund
AFF - Asset Forfeiture Funds
EMPG - Emergency Management Performance Grant
TECH. - Technology Fee
PYL - Placentia-Yorba Linda Unified School District
NPYO - Non Profit Youth Organizations
TBD - To Be Determined
SMF - Safety Mitigation Fund

TECH. - Technology Fee
PEG - Public, Education, and Government (PEG) Funds
SMF - Safety Mitigation Fee

FY 2015-2022
Capital Improvement Program
Municipal Buildings & Facilities
Tynes Gym Window Renovation

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
1	61103	Tynes Gym Window Renovation					
		Park Development Fund	\$ 7,500	\$ 7,500	\$ -	\$ 15,000	\$ -
Total			\$ 7,500	\$ 7,500	\$ -	\$ 15,000	\$ -



Description: This project includes installing a translucent covering on the windows to diffuse direct sunlight into the gymnasium.

Justification: Tynes Gymnasium has large windows on the east and west facing gymnasium walls. The windows help light the facility; however, the direct sunlight is problematic because it creates significant glare. Diffusing the light by covering the windows with a translucent film will eliminate the problem with glare while maintaining the benefits of natural sunlight.

Schedule: This project is scheduled to be completed in Fiscal Year 2015-16.

Operating Budget Impact: Negligible.

Project Accounts:

6110340023-6185 (Construction Park Development Fund - \$15,000)

Revenue Accounts:

N/A

FY 2015-2022
Capital Improvement Program
Municipal Buildings & Facilities
Police Facility Refurbishment of Police Administration Office and Conference Area

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
2	61092	Police Facility Refurbishment of Police Administration Office and Conference Area					
		Asset Forfeiture Funds	\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -
Total			\$ 50,000	\$ 50,000	\$ -	\$ 50,000	\$ -



Description: The project will refurbish the Police Administration Office and Conference Area (Four Command Staff Offices, Clerical Staff work area, and Chief's Conference Room)

Justification: The Police Administration Offices have never had a major refurbishment and still have 70s era furniture; file cabinets in disrepair; the area hosts citizens, vendors, and officials from other government entities and depicts an unprofessional atmosphere to work in. The works areas provide a poor work environment and representation to guests and dignitaries, lack confidentiality, lack storage capabilities, and offer poor ergonomics.

Schedule: This project is scheduled to commence in FY 2015/16.

Operating Budget Impact: \$1,500 (Miscellaneous Public Works expenses - paint, electrical, etc.)



Project Accounts: 333554
6109240021-6185 (Construction Asset Forfeiture - \$50,000)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
Municipal Buildings & Facilities
Police Department Men's and Supervisors' Locker Rooms Refurbishment

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
3	61125	Police Department Men's and Supervisors' Locker Rooms Refurbishment					
		Asset Forfeiture Funds	\$ 150,000	\$ 150,000	\$ -	\$ 150,000	\$ -
Total			\$ 150,000	\$ 150,000	\$ -	\$ 150,000	\$ -



Description: The project will refurbish both the Men's and Supervisors' Locker Rooms; replace existing old lockers which are in a state of disrepair, with new lockers. The Sergeant's locker room will be reconfigured to allow for more space. The women's locker room was redone in 2010.

Justification: Both locker rooms contain lockers from the 70s which are worn and in disrepair creating poor and unprofessional working conditions. The locker areas have broken lockers with parts no longer replaceable, contain exposed and jagged edges.

Schedule: This project will be scheduled to commence in FY 2015/2016.

Operating Budget Impact: \$1,500 (Miscellaneous Public Works expenses - paint, electrical, etc.)



Project Accounts: 333554
6109240021-6185 (Construction Asset Forfeiture - \$150,000)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
Municipal Buildings & Facilities
BACKS Community Building Renovation - Phase 2

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
4	61068	BACKS Community Building Renovation - Phase 2 Minor Renovations					
		CDBG	\$ 104,350	\$ -	\$ -	\$ 104,302	\$ -
		Park	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -
		Unfunded	\$ 1,045,650	\$ -	\$ -	\$ -	\$ 1,045,650
Total			\$ 1,045,650	\$ -	\$ -	\$ 154,302	\$ 1,045,650



Description: This project is designed to improve public accessibility at the Backs Community Building. The project includes restrooms improvements to provide ADA accessible sinks and toilets, ADA accessible restroom stalls, and flooring. In addition there will be improvements to the doors and entryways. This community facility is a valuable community asset and hosts several community services programs including afterschool programs and community workshops.

Justification: The BACKS building is used for City of Placentia events, community services programs, rentals for meetings and special occasions. The project is necessary to improve safety and accessibility throughout the facility. This project was identified in the City of Placentia Park and Facility Development Study conducted by the Recreation and Parks Commission.

Schedule: This project will be scheduled to commence in FY 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts: 333554
61068-6185 (Construction Park Funds - \$50,000)
61068-6185 (CDBG Funds - \$104,302)

Revenue Accounts:
N/A

FY 2015-2022
Capital Improvement Program
Municipal Buildings & Facilities
Police Department Front Lobby/Public Restroom ADA Renovation/Bullet Proof Door

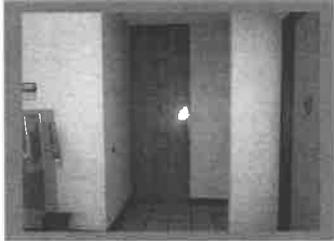
Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
5		Police Department Front Lobby/Public Restroom ADA Renovation/Bullet Proof Door					
		Asset Forfeiture Fund	\$ 37,500	\$ -	\$ -	\$ 37,500	\$ -
		Safety Mitigation Fund	\$ 37,500	\$ -	\$ -	\$ 37,500	\$ -
Total			\$ 75,000	\$ -	\$ -	\$ 75,000	\$ -



Description: The project will refurbish the front lobby of the Police Department; new tile flooring; paint, make the restrooms ADA compliant; replace the front doors from swing-outs to sliders.

Justification: The Police Lobby was not included in the City Hall Lobby refurbishment; Spanish tile floors are outdated; unsightly, and a slip and fall hazard; front doors swing open and create a hazard to citizens entering the Police Department, they need to be replaced with sliding doors such as the ones at City Hall.

Schedule: This project will be scheduled to commence in FY 2015/2016.



Operating Budget Impact: Negligible.

Project Accounts: 333554
-6185 (Construction Asses: Forfeiture - \$37,500)
6109240021-6185 (Construction - Safety Mitigation Fund - \$37,500)

Revenue Accounts:
N/A

FY 2015-2022
Capital Improvement Program
Municipal Buildings & Facilities
Whitten Community Center Solar Energy Project

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
6		Whitten Community Center Solar Energy Project					
		Park	\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -
Total			\$ 30,000	\$ -	\$ -	\$ 30,000	\$ -



Description: This project is designed to efficiently provide electricity to the Whitten Community Center Building. As electricity costs rise and solar panel technology has improved, it is now cost effective to upgrade City facilities with conservation improvements.

Justification: The City's facilities do have energy conservation technology. The costs for energy continue to rise and place a burden on the City's general fund. This energy project will upgrade a City facility with solar panels to conserve energy and lower costs.

Schedule: This project will be scheduled to commence in FY 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts: 333554
61068-6185 (Construction Park Funds - \$30,000)

Revenue Accounts:
N/A

FY 2015-2022
Capital Improvement Program
Municipal Buildings & Facilities
Fire Station 34 & 35 Solar Energy Project

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
7		Fire Station 34 & 35 Solar Energy Project Safety Mitigation Fund	\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -
Total			\$ 60,000	\$ -	\$ -	\$ 60,000	\$ -



Description: This project is designed to efficiently provide electricity at Fire Station #34 and #35. As electricity costs rise and solar panel technology has improved, it is now cost effective to upgrade the fire stations with conservation improvements.

Justification: The City's fire stations do have energy conservation technology. The costs for energy continue to rise and place a burden on the City's general fund. This energy project will upgrade Fire Stations #34 and #35 with solar panels to conserve energy and lower costs.

Schedule: This project will be scheduled to commence in FY 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts: 333554
61068-6185 (Safety Mitigation Funds - \$60,000)

Revenue Accounts:

N/A

FY 2015-2022
Capital Improvement Program
Municipal Buildings & Facilities
Police Department & EOC Solar Energy Project

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
8		Police Department & EOC Solar Energy Project					
		Asset Forfeiture Fund	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -
		Safety Mitigation Funds	\$ 100,000	\$ -	\$ -	\$ 100,000	\$ -
Total			\$ 200,000	\$ -	\$ -	\$ 200,000	\$ -



Description: This project is designed to efficiently provide electricity to the City's Emergency Operation Center (EOC). As electricity costs rise and solar panel technology has improved, it is now cost effective to upgrade the EOC with energy conservation improvements.

Justification: The City's EOC does not have energy conservation technology. The costs for energy continue to rise and place a burden on the City's general fund. This energy project will upgrade the City's EOC with solar panels to conserve energy and lower costs.

Schedule: This project will be scheduled to commence in FY 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts:

333554
61068-6185 (Asset Forfeiture Funds - \$100,000)
61068-6185 (Safety Mitigation Funds - \$100,000)

Revenue Accounts:

N/A

FY 2015-2022
Capital Improvement Program
Municipal Buildings & Facilities
City Hall Meeting Room Modernization

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
9	62003	City Hall Meeting Room Modernization					
		Technology Fee	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -
		Public, Education, Government (PEG) Funds	\$ 13,000	\$ -	\$ -	\$ 13,000	\$ -
Total			\$ 18,000	\$ -	\$ -	\$ 18,000	\$ -



Description: This project will renovate the front glass meeting room in front of the Engineering Division, as well as other City Hall meeting rooms. The rooms are used extensively for daily conferences, commissions, and overflow for the City Council meetings. The room will also be used to promote economic development for the City and allow for the meetings with potential investors for a variety of development opportunities. The meeting rooms will also be used for trainings and have connectivity to the internet and other City functions. The renovations will include needed building maintenance, screens, televisions, projectors, internet capability and necessary computer equipment.

Justification: The front glass meeting room, as well as others located around City Hall, have many issues related to their conditions and functional use. Several areas of the rooms leak during rain events and do not contain proper security measures. Additionally, the rooms contain inadequate technology to provide trainings, view powerpoints or the internet.

Schedule: It is anticipated the conference rooms will be renovated in Winter 2015.

Operating Budget Impact: Ongoing maintenance and support for the facility will be minimal once improvements are made.



Project Accounts: 333554
6200340400-6899 (PEG Local Grant Funds - \$13,000)
6200340158-6899 (Technology Fee - \$5,000)

Revenue Accounts:
N/A

FY 2015-2022
Capital Improvement Program
Parks
Project Totals

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022	Funding Sources*
1	61076	Playground Resurfacing City-Wide	\$ 11,000	\$ 11,000	\$ -	\$ 11,000	\$ -	Park
2	61047	Park Lighting Upgrades Citywide	\$ 363,180	\$ -	\$ -	\$ 150,000	\$ 50,000	Park
3		Outdoor Exercise Equipment at City Parks	\$ 152,000	\$ -	\$ -	\$ 152,000	\$ -	SJMC, Park
4		Champions Sports Complex Improvements	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	CFD
5	61101	Tuffree Hill Park Drainage and Sidewalk Improvements	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	
6	61127	Replace Gomez and Whitten Pool Filter	\$ 55,000	\$ -	\$ -	\$ -	\$ 55,000	
7	61075	Park Security Cameras	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	
8	61071	Youth Sports Fields Lighting Systems Upgrades	\$ 40,000	\$ -	\$ -	\$ -	\$ 40,000	
9	61073	Wagner Park Playground Renovation	\$ 120,000	\$ -	\$ -	\$ -	\$ 120,000	
10	61078	Goldenrod Playground Renovation	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	
11		Kraemer Memorial Park Lighting Project	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
12		Sidewalk Improvements at Arroyo Verde Park	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000	
13	61080	Santa Fe Playground Renovation	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	
14	61051	Tuffree Hill Park Tennis Courts Renovation	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	
15		Koch Park Playground Renovation	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	
16		Preventive Maintenance of Park Sidewalks and Parking Lots Citywide	\$ 125,000	\$ -	\$ -	\$ -	\$ 125,000	
17		Park Identification Signs Citywide	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
Totals			\$ 1,911,180	\$ 11,000	\$ -	\$ 463,000	\$ 1,285,000	

***Funding Source Codes**

Park - Park Development Fund/Quimby Funds

CFD - Community Facility District Funds

SJMC - St. Jude Medical Center Grant Funding

FY 2015-2022
Capital Improvement Program
Parks
Playground Resurfacing City-Wide

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
1	61076	Playground Resurfacing City-Wide Park Development Fund	\$ 11,000	\$ 11,000	\$ -	\$ 11,000	\$ -
Total			\$ 11,000	\$ 11,000	\$ -	\$ 11,000	\$ -



Description: The rubberized playground surfacing is in need of repair at most of the park sites throughout the City. This project would only repair sections of damaged surfacing at various sites and not replace the entire rubberized surface area.

Justification: Damaged playground surfacing can be a safety issue. Replacing damaged areas of surfacing will improve playground areas and improve the aesthetics of park sites.

Schedule: This project is scheduled to be completed in Fiscal Year 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts: 333555
6107640023-6185 (Construction Park Development Fund - \$11,000)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
Parks
Park Lighting Upgrades Citywide

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
2	61047	Park Lighting Upgrades Citywide Park Development Fund	\$ 363,180	\$ -	\$ -	\$ 150,000	\$ 50,000
Total			\$ 363,180	\$ -	\$ -	\$ 150,000	\$ 50,000



Description: Adequate and proper lighting in City parks is necessary to provide a safe and secure environment for park visitors. This is a problem at many of the City's park sites. To create safer park environments, existing lighting must be upgraded, broken lights must be fixed and new lights installed. Failure to upgrade and maintain proper lighting will create safety concerns for park users. Proper lighting in City parks may also reduce ongoing problems with vandalism.

Justification: Proper lighting at City Parks is important for public safety. Adequate lighting will also strengthen security and reduce vandalism. New lighting will also increase the aesthetics of each park and create community pride.

Schedule: This project is scheduled to be completed over the next few fiscal years.

Operating Budget Impact: Negligible.

Project Accounts: 333555
40023-6185 (Construction Park Development Fund - \$150,000)

Revenue Accounts: N/A

**FY 2015-2022
Capital Improvement Program
Parks
Outdoor Exercise Equipment at City Parks**

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
3		Outdoor Exercise Equipment at City Parks					
		St. Jude Medical Center Grant Funds	\$ 102,000	\$ -	\$ -	\$ 102,000	\$ -
		Park Development Fund	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -
Total			\$ 152,000	\$ -	\$ -	\$ 152,000	\$ -



Description: This project will purchase and install outdoor exercise equipment at Kraemer Memorial Park and McFadden Park through a Healthy Initiatives grant from St. Jude Medical Center. The project would maximize the use of the current space, provide a nice amenity for parents and families that do not have access or cannot afford memberships to gyms, and deter graffiti and other negative activities from occurring at the park.

Justification: The Grant provided by St. Jude Medical Center was specifically designated to improve Health and Wellness Opportunities in low-income areas of the community. McFadden Park is adjacent to two of Placentia's Title I schools Melrose Elementary and Valadez Middle School Academy along with Placentia Headstart. The areas surrounding McFadden Park are Community Development Block Grant (CDBG) low income census tracts with many families sharing homes and apartments with very limited outdoor activity space. The grant will enable the City to improve the area outdoor exercise equipment to encourage families and parents that travel through the park to take time after dropping off or picking up their children from adjacent schools to spend a few minutes a day exercising. The grant would also allow for installation of similar outdoor exercise equipment at Kraemer Memorial Park.

Schedule: This project is scheduled to be completed in Fiscal Year 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts:

333555
40023-6185 (Construction Park Development Fund - \$50,000)
-6185 (Construction Park St. Jude Medical Center Grant Funds - \$102,000)

Revenue Accounts:

N/A

**FY 2015-2022
Capital Improvement Program
Parks
Champions Sports Complex Improvements**

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
4		Champion Sports Complex Improvements	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -
		Community Facilities District					
Total			\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -



Description: This project will upgrade several areas of Champions Sports Complex. Improvements will include park equipment, railings, pathways, and provide for a tot lot area.

Justification: Champions Sports Complex is host to many leagues and is used extensively by the local neighborhoods. The complex is in need of maintenance and improvements to continue to be a safe place to visit and play. Many areas have been difficult to maintain over time. This project will make necessary improvements for the public to enjoy the many activities the complex has to offer.

Schedule: This project is scheduled to be completed in Fiscal Year 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts: 333555
-6185 (Construction Community Facilities District - \$150,000)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Technology
 Project Totals

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022	Funding Sources*
1	30014	Metrolink Station & City Surveillance Cameras	\$ 750,000	\$ 750,000	\$ -	\$ 750,000	\$ -	OCTA (CA)
2	30023	Mobile Data Computer (MDC) Upgrade	\$ 108,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	AFF
3	30026	Storm Drain GIS Layer	\$ 50,000	\$ 50,000	\$ 30,000	\$ 20,000	\$ -	Sewer Fund
4	30038	Computer Replacement Plan	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 150,000	TECH
5	30030	Microfiche to Digital	\$ 107,000	\$ 7,000	\$ -	\$ 7,000	\$ 100,000	TECH
6	62005	800 MHz CCCS Next Generation	\$ 1,546,990	\$ 18,200	\$ 18,200	\$ 30,200	\$ 1,498,590	SMF
7		Access Control Expansion	\$ 24,000	\$ -	\$ -	\$ 10,000	\$ 14,000	SMF
8		Granicus - Workflow	\$ 25,000	\$ -	\$ -	\$ -	\$ 25,000	
9		City Facilities Security Cameras Upgrade Phase I	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	
10		Laserfiche Avante Upgrade	\$ 28,000	\$ -	\$ -	\$ -	\$ 28,000	
11		SAN Replacement and SAN Switches	\$ 72,000	\$ -	\$ -	\$ -	\$ 72,000	
12		Upgrade Cisco CUCM (Unity and Call Manager) servers and software	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000	
13	30025	City Boundary Map Book	\$ 60,000	\$ 20,000	\$ -	\$ -	\$ 60,000	
14	30017	Building Permit Software	\$ 75,000	\$ 75,000	\$ 20,000	\$ -	\$ 55,000	
15		Citywide Fleet and Fuel Services Software	\$ 7,500	\$ -	\$ -	\$ -	\$ 7,500	
16		Community Services iPad Equipped with Keyboards	\$ 1,000	\$ -	\$ -	\$ -	\$ 1,000	
17		Disaster Preparedness Information Technology Plan	\$ 47,650	\$ -	\$ -	\$ -	\$ 47,650	
18		CAD Mapping and GEO Server	\$ 107,200	\$ -	\$ -	\$ -	\$ 107,200	
19		Placentia Metrolink Station Homeland Security	\$ 1,000,000	\$ -	\$ -	\$ -	\$ 1,000,000	
20		Server Room Relocation	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
Totals			\$ 4,245,340	\$ 1,025,000	\$ 140,200	\$ 889,200	\$ 3,401,940	

*Funding Source Codes

CFD - Community Facilities District Capital Project Reserve

TECH. - Technology Fee

AFF - Asset Forfeiture Funds

OCTA (CA) - Orange County Transportation Authority Cooperative Agreement

Sewer Fund - Sewer Maintenance Fund

SMF - Safety Mitigation Fund

FY 2015-2022
Capital Improvement Program
 Technology
 Metrolink Station & City Surveillance Cameras

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
1	30014	Metrolink Station City Surveillance Cameras OCTA Cooperative Agreement	\$ 750,000	\$ 750,000	\$ -	\$ 750,000	\$ -
Total			\$ 750,000	\$ 750,000	\$ -	\$ 750,000	\$ -



Description: The City of Placentia has evaluated both standardization and expansion of camera systems across the entire City. The effort is being driven, in part, by a substantial OCTA grant that can help fund the creation of a core camera infrastructure that the City can then, potentially, leverage for other camera solutions throughout the City.

Justification: OCTA has a \$750,000 grant available for the City to leverage that can pay for both capital costs and operating costs associated with a camera system at the new parking structure. This could provide the basis for broader use of cameras throughout the City that act as a force multiplier.

Schedule: This project is scheduled to be completed in Fiscal Year 2015/2016.

Operating Budget Impact: There will be additional future operating costs to maintain the camera system.

Project Accounts: 333523
 3001440155-6899 (Construction OCTA Cooperative Agreement - \$750,000)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Technology
 Mobile Data Computer (MDC) Upgrade

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
2	30023	Mobile Data Computer (MDC) Upgrade					
		Asset Forfeiture Funds	\$ 108,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000
Total			\$ 108,000	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000



Description: This is identified to ensure the health of our MDC fleet and proactively replace the MDCs on a regular basis. The MDCs are mission critical equipment for the police force and they also are exposed to environments that cause increased wear and tear on the PCs. The MDC Upgrade will proactively upgrade six (6) MDCs per year. With this rotation, all MDCs will be refreshed every three years.

Justification: By proactively replacing the MDC units, the risk of having multiple units in a year fail will be minimized and not have the proper funding budgeted. The MDCs are estimated at \$4,000 per unit. This does not include software upgrades or other improvements. The technology currently used by the Police Department presents Department of Justice compliance issues. This project is requested by the Information Technology Committee.

Schedule: This project is scheduled to be completed over the next few fiscal years.

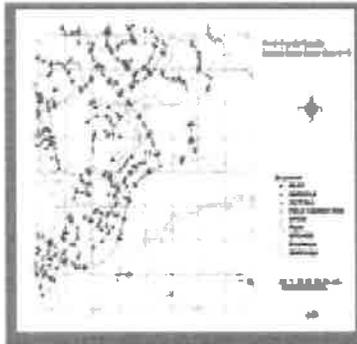
Operating Budget Impact: Negligible.

Project Accounts: 333523
 3002340021-6899 (Construction Asset Forfeiture - \$36,000)

Revenue Accounts: N/A

**FY 2015-2022
Capital Improvement Program
Technology
Storm Drain GIS Layer**

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
3	30026	Storm Drain GIS Layer					
		Sewer Fund	\$ 50,000	\$ 50,000	\$ 30,000	\$ 20,000	\$ -
Total			\$ 50,000	\$ 50,000	\$ 30,000	\$ 20,000	\$ -



Description: This project provides a GIS layer that will allow immediate access to storm drain atlas maps. The GIS will identify all storm drain and catch basins. Identifying these locations is critical to accurately respond to sewer spills and illegal dumping that may occur near storm drain inlets.

Justification: A Storm Drain GIS Layer is required by the State Regional Water Quality Control Board and is critical to respond to sewer spills. The City must identify where the storm drains lead to accurately capture materials that enter the system. The City could be held liable for significant fines from the State should a sewer spill occur and the materials are not removed from the storm drain system appropriately.

Schedule: This project is scheduled to be completed in Fiscal Year 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts: 333523
3002615024-6899 (Construction Sewer Fund - \$20,000)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Technology
 Computer Replacement Plan

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
4	30038	Computer Replacement Plan					
		CFD	\$ 25,000	\$ -	\$ -	\$ -	\$ -
		Technology Fee	\$ 11,000	\$ -	\$ -	\$ 36,000	\$ -
		Unfunded	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
Total			\$ 186,000	\$ -	\$ -	\$ 36,000	\$ 150,000



Description: The project will continue the City's computer replacement plan. XP computers are no longer being supported by Microsoft. The project plans to replace all xp computers in FY 2015-16.

Justification: This project replaces xp workstations which are no longer supported by Microsoft.

Schedule: This project is scheduled to be completed over several Fiscal Years with a first phase was completed in 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts: 333523

3003840158-6899 (Technology Fee - \$36,000)

Revenue Accounts: N/A

**FY 2015-2022
Capital Improvement Program**
Technology
Microfiche to Digital

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
5	30030	Microfiche to Digital					
		Tech Fee	\$ 107,000	\$ 7,000	\$ -	\$ 7,000	\$ 100,000
Total			\$ 107,000	\$ 7,000	\$ -	\$ 7,000	\$ 100,000



Description: This project will convert microfiche, microfilm and hard copy plans to digital format.

Justification: The project reduces hard copy files, saving space and takes older film and makes it easier to search the files. This will compliment the new GIS and Permit Tracking Software.

Schedule: This project is scheduled to be completed over several Fiscal Years with a second phase complete in Fiscal Year 2015/2016.

Operating Budget Impact: Negligible.

Project Accounts: 333523
3003040158-6899 (Construction Tech Fee - \$7,000)

Revenue Accounts: N/A

**FY 2015-2022
Capital Improvement Program
Technology
800 MHz CCCS Next Generation**

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
6	62005	800 MHz CCCS Next Generation					
		Safety Mitigation Fund	\$ 1,546,990	\$ 18,200	\$ 18,200	\$ 30,200	\$ 1,498,590
Total			\$ 1,546,990	\$ 18,200	\$ 18,200	\$ 30,200	\$ 1,498,590



Description: This project is the continuous process to upgrade the communication equipment within dispatch from the current system to the CCCS Next Generation System. This is a county-wide project that affects every OC agency because the current system in place has an expected end life in 2015.

Justification: The current OC communications system had an expected lifetime for over 20 years and this will be up in 2015. The equipment used today is obsolete and unsustainable for any longer duration. It requires all agencies within the county to upgrade their base stations, handheld radios, and vehicle radios. Currently, over 75% of the handheld radios cannot be upgraded to be compatible and will need to be replaced after the system upgrade is completed.

Schedule: This second phase of implementation of the project. The project will continue over the next few fiscal years.

Operating Budget Impact: Negligible.

Project Accounts: 333523
6200550011-6899 (Construction SMF - \$30,200)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Technology
 Access Control Expansion

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
7		Access Control Expansion					
		Safety Mitigation Fund	\$ 10,000	\$ -	\$ -	\$ 10,000	\$ -
		Unfunded	\$ 14,000	\$ -	\$ -	\$ -	\$ 14,000
Total			\$ 24,000	\$ -	\$ -	\$ 10,000	\$ 14,000



Description: This project will continue with the conversion of access points from standard key entry to fob access. The project will also include the installation of control pads at identified locations, including the Police Department front lobby.

Justification: With the recent upgrade of the antiquated access control software, it was identified that there is a need for additional doors to be incorporated into the system.

Schedule: This project is scheduled to be started in Fiscal Year 2015/2016 and completed the following fiscal year.

Operating Budget Impact: Negligible.

Project Accounts: 333523
 6899 Safety Mitigation Fee - \$10,000

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Major Studies
 Project Totals

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022	Funding Sources*
1	61085	Sewer System Master Plan	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ -	Sewer Fund
2	61086	General Plan Update & Environmental Clearance	\$ 250,000	\$ 250,000	\$ 45,000	\$ 100,000	\$ -	GP
3	62010	Old Town Santa Fe District Revitalization Plan Phase II	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -	M2
4		HUD CDBG Chapman Corridor Blight Study	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -	CDBG
5		Chapman Corridor Specific Plan	\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -	CDBG/GT/M2
6		Streetscape Water Conservation Standard	\$ 20,000	\$ -	\$ -	\$ -	\$ 20,000	
7		Urban Forest Management Plan	\$ 71,000	\$ -	\$ -	\$ -	\$ 71,000	
8		Storm Drain Master Plan	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000	
Totals			\$ 776,000	\$ 350,000	\$ 45,000	\$ 385,000	\$ 241,000	

***Funding Source Codes**

- Sewer Fund - Sewer Maintenance Fund
- GP - General Plan Update Fee
- AB 2766 - AB 2766 Subvention Funds
- CFD - Community Facilities District Capital Project Reserve
- M2 - OCTA Measure M2 Fair Share Funds

**FY 2015-2022
Capital Improvement Program
Major Studies
Sewer System Master Plan**

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
1	61085	Sewer System Master Plan					
		Sanitary Sewer Maintenance Fund	\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ -
Total			\$ 100,000	\$ 100,000	\$ -	\$ 100,000	\$ -



Description: An updated Sewer Master Plan is used as a guide by the City to plan and prepare for future sewer capacity and rehabilitation efforts.

Justification: The City is required by the Waste Discharge Requirements to provide for future capital improvements. The City updated a Master Plan in 2005, however it did not review all aspects of the City's sewer infrastructure system to provide a long term capital improvement plan.

Schedule: This project is tentatively scheduled to be completed in Fiscal Year 2015/2016.

Operating Budget Impact: None.

Project Accounts: 333556
6108570024-6017 (Special Studies Sewer Maintenance Fund - \$100,000)

Revenue Accounts: N/A

**FY 2015-2022
Capital Improvement Program
Major Studies
General Plan Update & Environmental Clearance**

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
2	61086	General Plan Update & Environmental Clearance					
		General Plan Update Fee	\$ 250,000	\$ 250,000	\$ 45,000	\$ 100,000	\$ -
Total			\$ 250,000	\$ 250,000	\$ 45,000	\$ 100,000	\$ -



Description: California State law require cities to adopt a General Plan that provides a policy framework for the long-term physical development of the community. The General Plan is a means to express the community's development goals and provide specific public policy related to the public and private uses of the community's land resources. It is a comprehensive and long-term document that provides the primary guidance for specific projects, policy actions or programs occurring in the future.

Justification: Except for the Housing Element, which is required by California State law to be updated every 5 to 7 years, the General Plan has not undergone a comprehensive update since the 1970's. It is critical to have an updated General Plan to pass threshold review to apply and compete for Federal and State grants.

Schedule: City staff will prepare the required General Plan update in Fiscal Year 2015/2016.

Operating Budget Impact: None.

Project Accounts: 332531
6108670159-6017 (Special Studies General Plan Update Fee - \$100,000)

Revenue Accounts: N/A

FY 2015-2022
Capital Improvement Program
 Major Studies
 Old Town Santa Fe District Revitalization Plan Phase II

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
3	62010	Old Town Santa Fe District Revitalization Plan Phase II					
		Measure M2	\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -
Total			\$ 20,000	\$ -	\$ -	\$ 20,000	\$ -



Description: The Old Town Santa Fe District Revitalization Plan Phase II provides a guide for future redevelopment and improvements in the City historic downtown area.

Justification: The plan is necessary to provide the framework and consistency for future redevelopment, infrastructure, and aesthetics for the downtown area. The plan shows the needs and desires of the area for that accompanies future economic growth. It will be used in a variety of ways to promote the downtown area, including economic development.

Schedule: City staff will prepare the Downtown Vision Master Plan in Fiscal Year 2015/2016.

Operating Budget Impact: None.

Project Accounts: 332531
 6201070020-6017 (Measure M2 - \$20,000)

Revenue Accounts: N/A

**FY 2015-2022
Capital Improvement Program
Major Studies
HUD CDBG Chapman Corridor Blight Study**

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
4		HUD CDBG Chapman Corridor Blight Study					
		CDBG	\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -
	Total		\$ 15,000	\$ -	\$ -	\$ 15,000	\$ -



Description: This project provides a study of the current conditions along Chapman Avenue, as well as recommendations for necessary improvements to meet future improvements along the corridor.

Justification: As Chapman Avenue is the main corridor from the 57 freeway and will be a key arterial to visit the future Metrolink Station and downtown area, it is necessary to review the current standards along Chapman Avenue.

Schedule: City staff will prepare the Light Study in Fiscal Year 2015/2016.

Operating Budget Impact: None.

Project Accounts:

332531
70020-6017 (CDBG - \$15,000)

Revenue Accounts:

N/A

FY 2015-2022
Capital Improvement Program
Major Studies
Chapman Corridor Specific Plan

Project No.	Account No.	Title	Total Estimated Cost	Appropriated Prior Year	Expenditures Prior Year	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
5		Chapman Corridor Specific Plan					
		Measure M Fairshare Funds	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -
		CDBG	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -
		Gas Tax	\$ 50,000	\$ -	\$ -	\$ 50,000	\$ -
Total			\$ 150,000	\$ -	\$ -	\$ 150,000	\$ -



Description: This project provides a specific plan for future redevelopment along Chapman Avenue.

Justification: As Chapman Avenue is the main corridor from the 57 freeway and will be a key arterial to visit the future Metrolink Station and downtown area, it is necessary to consider the opportunities for redevelopment along Chapman Avenue. Chapman Avenue has been developed through the decades and there is no consistency from Placentia Avenue to Kraemer Boulevard. There are many areas that need to be redeveloped and encourage people to visit the corridor.

Schedule: City staff will prepare the Specific Plan in Fiscal Year 2015/2016.

Operating Budget Impact: None.

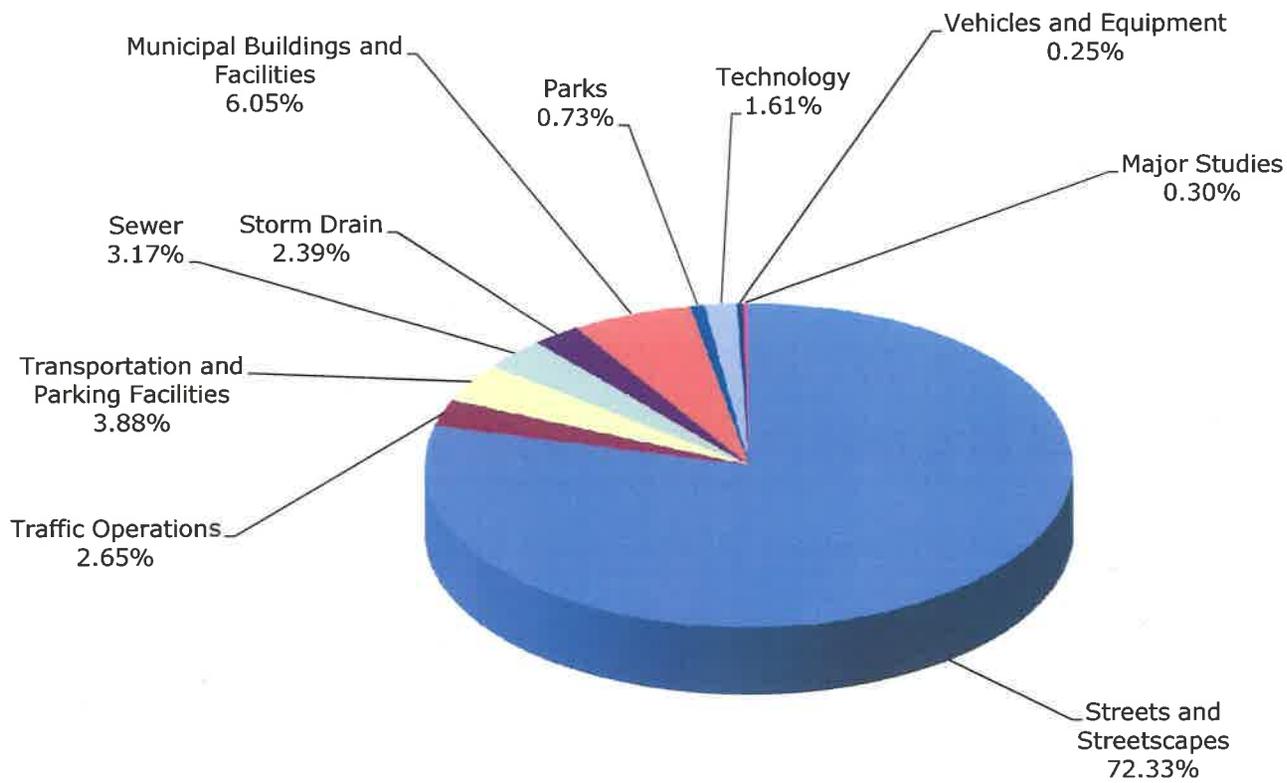
Project Accounts: 332531
-6017 (Measure M Fairshare - \$50,000)
-6017 (CDBG - \$50,000)
-6017 (Gas Tax - \$50,000)

Revenue Accounts: N/A

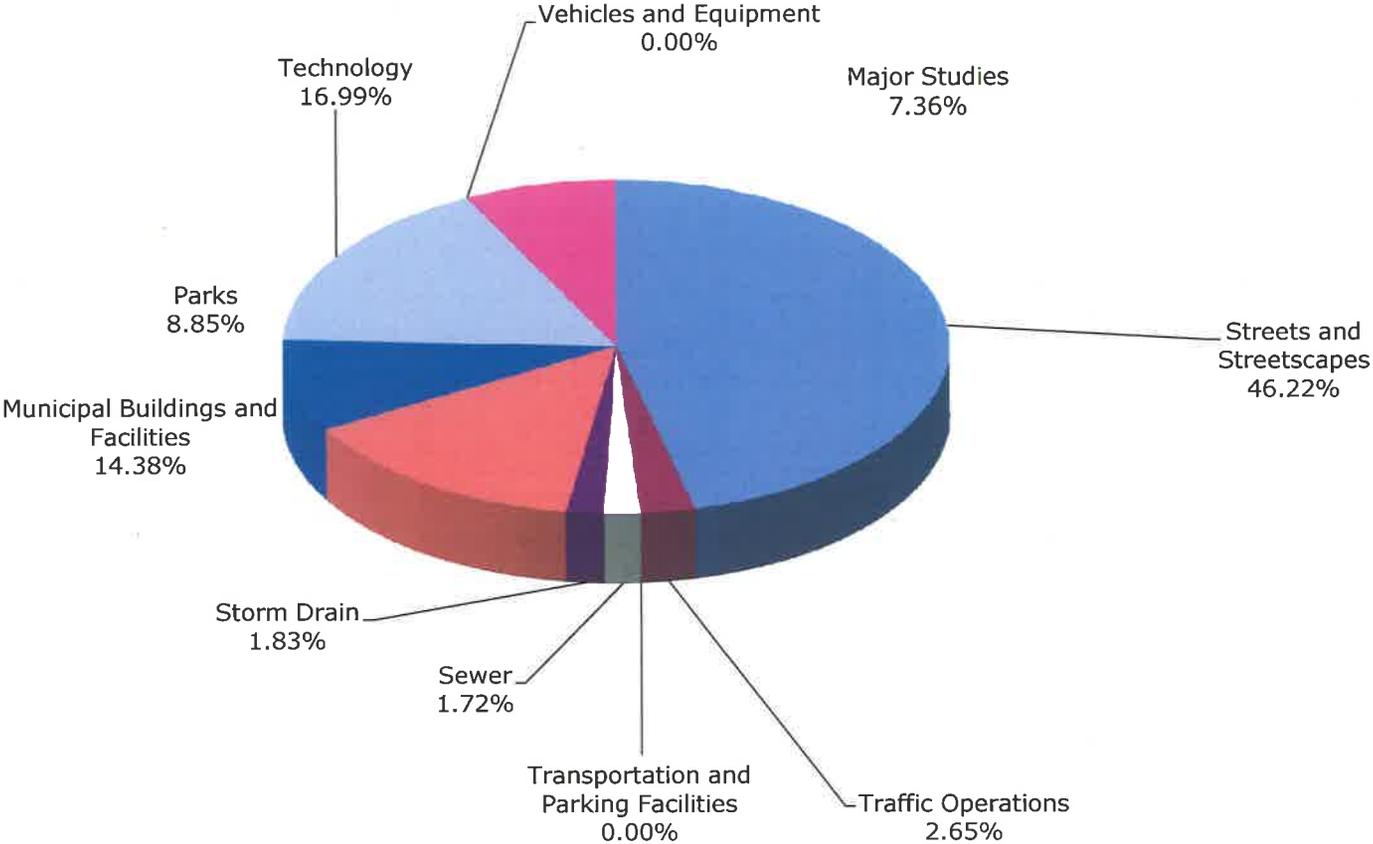
FY 2015-2022
Capital Improvement Program
 Totals By Category
 Category Totals

Category	Total Estimated Cost	Proposed FY 2015/2016	Future Estimated FY 2016 to 2022
Streets and Streetscapes	\$ 207,699,100	\$ 2,418,500	\$ 205,351,600
Traffic Operations	\$ 6,975,900	\$ 138,723	\$ 1,936,150
Transportation and Parking Facilities	\$ 10,213,350	\$ -	\$ 10,213,250
Sewer	\$ 8,345,000	\$ 90,000	\$ 8,255,000
Storm Drain	\$ 6,282,000	\$ 96,000	\$ 6,152,000
Municipal Buildings and Facilities	\$ 15,902,000	\$ 752,302	\$ 14,824,660
Parks	\$ 1,911,180	\$ 463,000	\$ 1,285,000
Technology	\$ 4,245,340	\$ 889,200	\$ 3,401,940
Vehicles and Equipment	\$ 669,600	\$ -	\$ 669,600
Major Studies	\$ 776,000	\$ 385,000	\$ 241,000
Grand Total	\$ 263,019,470	\$ 5,232,725	\$ 252,330,200

Total Estimated Cost



Proposed FY 2015/2016



Proposed Projects FY 2015/2016

Total Number of Projects: 37

Total Dollar Amount: \$5,232,725

Category		Proposed FY 2015/2016
Streets and Streetscapes	\$	2,418,500
Traffic Operations	\$	138,723
Transportation and Parking Facilities	\$	-
Sewer	\$	90,000
Storm Drain	\$	96,000
Municipal Buildings and Facilities	\$	752,302
Parks	\$	463,000
Technology	\$	889,200
Vehicles and Equipment	\$	-
Major Studies	\$	385,000
	\$	5,232,725



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: ACTING CITY ADMINISTRATOR

FROM: TRAFFIC ENGINEER

DATE: JUNE 2, 2015

SUBJECT: **CITYWIDE PARKING IN-LIEU FEE PROGRAM**

FISCAL
IMPACT: NONE

SUMMARY:

All new developments, regardless of land use or project type, within the City's boundaries require parking to be provided on private property. In some key locations throughout the City such as the Old Town Santa Fe District there is a lack of available private parking, and therefore new developments cannot occur and businesses cannot open. In order to provide a framework for economic development to occur and new businesses to fill vacancies, the City should establish a Parking In-Lieu Fee Program. Parking in-lieu fee programs allow applicants for development projects or new businesses or property owners to pay a designated fee (or "in-lieu") instead of providing off-street private parking spaces required by the City's Zoning Code. This recommendation will provide direction from City Council to have Staff prepare a Parking In-Lieu Fee Ordinance and program materials.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Direct Staff to prepare a Parking In-Lieu Fee Ordinance and program materials for consideration by the Planning Commission and City Council.

DISCUSSION:

Parking consulting firm Nelson Nygaard was retained by the City to examine the availability of parking within the Old Town Santa Fe District and to develop a Parking In-Lieu Fee Program for the City. The purpose of an in-lieu fee program is not to impose an additional fee or burden on development, but to provide an alternative economic development path for projects having difficulty meeting minimum parking requirements on-site due to space constraints, financial feasibility, or both. As such, in-lieu fees can be an economic development tool facilitating otherwise unfeasible projects and should be strictly voluntary in nature.

In general, the Parking In-Lieu Fee Program should be closely coordinated with the development of the 2015 Placentia Old Town Santa Fe District Revitalization Plan and with any potential changes to parking policy and/or parking management.

The parking in-lieu fee is proposed at \$4,000 per space. This would be a “universal” voluntary fee amount and would be consistently applied regardless of land use or project location within the proposed district. The new fee would not offer any discounts for certain land uses (i.e. residential). While the fee (\$4,000) per space is less than the amount the City pays to create surface parking (\$15,000) or parking structure parking (\$25,000-\$30,000) it is designed to allow businesses to open by meeting their parking space requirements. The business or property owner would retain the in-lieu credits for the proposed business/property location in perpetuity and if a future use would require additional spaces, the business and/or property owner would only be required to purchase the balance of spaces needed.

The fee would only be applied to new businesses whom are unable to meet parking requirements in commercial zones, including the Old Town Santa Fe District. In order to create additional flexibility in the program, Staff is recommending that the fee be allowed to be financed at zero percent interest over a two-year period should businesses or property owners wish to not pay the “lump sum” amount.

Proceeds from the fee will be used for parking-related expenditures derived from the project area in which the business located. Examples of eligible expenditures include, acquiring new property for public parking, construction of parking lots, parking maintenance, parking management including circulation and wayfinding signage.

Parking-in-lieu fee programs are very common in cities which have downtowns that have little or no private parking; however require private parking in order to meet the requirements of their zoning code. A list of cities surveyed are included in the attached presentation.

Prepared by:

Reviewed and approved by:

Mark Miller
Traffic Engineer

Michael McConaha
Public Works Manager

Reviewed and approved by:

Damien R. Arrula
Acting City Administrator

Attachments:

1. Exhibit 1 – Placentia Parking In-Lieu Fee Study – Existing Conditions Final
2. Exhibit 2 – Task 3 – Placentia Parking In-Lieu Fee Program Final
3. Exhibit 3 – Power Point – Parking In-Lieu Fee Study



MEMORANDUM

To: City of Placentia

From: Nelson\Nygaard

Date: February 4, 2015

Subject: Placentia Parking In-lieu Fee Study – Existing Conditions FINAL

EXECUTIVE SUMMARY

- 1. The supply of on-street and off-street parking exceeds demand.** A total of 401¹ existing spaces within the study area were sufficient to accommodate peak demand of 195 vehicles.
- 2. On-street and off-street parking are distributed relatively evenly across the study area.** Publically available off-street spaces are readily available both in the downtown core and around the proposed station area to the south. On-street parking is limited to the downtown core to the north of the railway tracks.
- 3. On-street utilization exceeds off-street utilization at all times.** On-street parking occupancy was higher than occupancy for off-street spaces during all count periods. Average utilization of on-street spaces was 57%, or 20% higher than the average utilization for off-street spaces.
- 4. Peak parking demand remains consistent throughout the week.** A combined peak demand for both on-street and off-street spaces occurred at 1 p.m. during weekday and weekend counts.
- 5. Publically available off-street lots have low to moderate rates of utilization.** The highest utilized public lot experienced an average occupancy of 60% throughout a weekday, with the three public facilities experiencing an average peak utilization of 59%. The highest observed occupancy at a public lot during a weekday was 85%, typically considered an optimal ratio to provide adequate supply and robust turnover. On weekends, public lots experienced a much lower average occupancy of 31% throughout the day, with the highest utilization observed for a specific lot at 69%.
- 6. Availability of existing supply may not meet future demand.** Current on-street and off-street supply is adequate for existing demand. However, the construction of the Metrolink station and associated transit-oriented developments will generate new demand for parking. In addition, City staff members have indicated that residential on-street parking has become a significant issue as garages are being converted into living units and residential densities for existing uses are increasing.

The City needs to further develop and refine its parking policies and management efforts to ensure it can develop new public supply and better manage existing supply to meet increased activity.

¹ The total parking supply will change in 2015, as discussed in this memorandum.

OVERVIEW OF STUDY AREA

Downtown Placentia is located in the southwest corner of the city, in northern Orange County, roughly three and a half miles northeast of Downtown Anaheim. The core of the city's central business district, often referred to as Old Town Placentia or Placita Santa Fe, is primarily comprised of low-rise retail and dining establishments with a limited mix of residential units. The area quickly transitions to residential uses to the north, west, and east. The area to the south (separated from the downtown by railway tracks) is primarily characterized by manufacturing and warehousing.

In August 2014, the Orange County Transportation Authority (OCTA) approved \$23 million in funding for the design and construction of a new Metrolink commuter rail station to serve the Old Town Santa Fe district.² The project, which is anticipated to go out to bid in late 2015, is expected to take up to two years to complete. As discussed below, the station will include approximately 300 new parking spaces. In addition, a 193-unit, market rate residential development has been proposed for construction at 205 West Crowther Avenue.

The study area (Figure 1) for this analysis is bounded by Melrose Street to the west, Alta Street to the east, Crowther Avenue to the South, and Aguirre Lane from Santa Fe Avenue to Bradford Avenue from which Center Street becomes the northern boundary.³ Crowther Avenue and Melrose Street are classified as secondary arterial streets with two travel lanes in each direction and will provide the primary north/south and east/west vehicular access to the proposed Metrolink station.⁴

Figure 1 Study Area



Source: Google Imagery, 2014.

² <http://www.placentia.org/index.aspx?nid=187>

³ *Downtown Parking Occupancy Count 2010 Update*. Walker Parking Consultants, 2011.

⁴ *Placentia Metrolink Station: Opportunities for Transit and Pedestrian Friendly Design*, Compass Blueprint.

PLANNING CONTEXT

There are two existing studies that frame the approach to transportation and land use planning within the study area. These studies have not been formally adopted, yet provide valuable context. These studies are described below.

Placentia-Westgate Specific Plan (2006)

This planning effort aimed to foster a positive travel environment for pedestrians, cyclists, and automobiles by developing new policies and guidelines for circulation, street design, transit, and parking. Fundamental to the plan is recognition that the creation of a “Park-Once” environment should be integral in the successful revitalization of Downtown Placentia. Park-once environments, through a compact mixture of pedestrian-oriented uses and integrated parking management, allow users to link multiple trips by foot, reducing vehicle movements and lowering the effective parking supply needed to accommodate demand. In addition, the benefits of such an environment can be further strengthened by allowing for the sharing of parking between different land uses that experience different times of peak demand.⁵

In order to reduce parking demand and facilitate development within the study area, the Plan proposes a six-step parking and transportation plan⁶. None of the identified strategies were formally adopted and have not been implemented within the study area. These include:

1. Make better use of existing parking areas and vacant lots
2. Put customers first
3. Abolish minimum parking requirements and establish a market for parking
4. Form a Transportation District
5. Implement full package of transportation demand strategies
6. Build public parking garages

Placentia Metrolink Station Compass Blueprint

This study was created as part of a wider regional strategy initiated by the Southern California Association of Governments (SCAG) to promote a stronger link between transportation and land use planning. The purpose of this study was to provide concepts and strategies for addressing long-range needs for parking, pedestrian circulation, multi-modal transit access, commercial intensification, and public gathering areas in the vicinity of the proposed Placita Santa Fe Metrolink station. Highlighted below are the recommendations (not formally adopted) related to parking from the report:

1. The design of public spaces and the buildings and parking structures that frame them must be carefully integrated to promote activity.
2. Consider joint venturing with private developers to build mixed-use developments with parking for Placita Santa Fe retail on City-owned land.
3. Facilitate pedestrian connectivity between the Metrolink station, associated parking lots and structures, and Placita Santa Fe.

⁵ *Placentia-Westgate Specific Plan*. Moule & Polyzoides Architects and Urbanists, 2006.

⁶ *Placentia-Westgate Specific Plan*. Moule & Polyzoides Architects and Urbanists, 2006.

4. Facilitate pedestrian access on west side of Melrose Avenues with a pedestrian bridge connected to a parking structure north of the tracks.

Placentia Old Town Santa Fe District Revitalization Plan (2015)

The City also recently issued an RFP to develop a comprehensive plan that provides clear vision and achievable action items to catalyze public and private investment within the City's historic downtown core. In framing the intended scope of the Plan, the City highlighted some key objectives, as summarized below. City staff anticipates that a contract will be awarded in early 2015.

- Create a strong sense of community identity and sense of place while establishing a renewed theme for the downtown.
- Promote the use of the proposed Metrolink Station as an alternative mode of transportation.
- Enhance vibrancy and economic vitality through an emphasis on unique and independent retailers and business.
- Craft diverse economic, housing, and entertainment opportunities.
- Reinforce retail, entertainment, dining and active street fronts to provide an attractive pedestrian oriented environment.
- Boost the attractiveness of the area for local residents and visitors alike.
- Strengthen the City's tax base.

REGULATORY FRAMEWORK

Zoning Code

Development within the study area must meet the following off-street parking requirements, as defined in Chapter 23.78 of the City of Placentia Municipal Code.

Minimum parking requirements for commercial and industrial zones⁷

- **C-O, C-1, C-2, T-C:** Four (4) spaces per one thousand (1,000) square feet of gross floor area
- **M:** Two (2) spaces per thousand (1,000) square feet of unit area for up to twenty thousand (20,000) square feet and each thousand (1,000) square feet of outside storage area. In addition four (4) spaces per thousand (1,000) square feet of office area in excess of twenty-five percent (25%) of the total square feet of the unit.
- **SF-C:** Three (3) spaces per one thousand (1,000) square feet of gross floor area shall be provided on site plus one additional space for each residential unit.

Within the study area, a majority of the parcels to the north of the railway tracks are zoned as SF-C (Santa Fe commercial district), with a few parcels along South Bradford Ave. zoned as either C-1 (Neighborhood commercial district) or C-2 (Community commercial district). The remaining parcels within the study area that exist to the south of the railway tracks are zoned as M (Manufacturing district).

⁷ City of Placentia Municipal Code, §23.78.030

Additional provisions⁸

- The minimum requirements for parcels zoned as SF-C include language that allows for public off-site parking to count for some or all required spaces when the Planning Commission finds that practical difficulties exist which may preclude the reasonable provision of the required number spaces. Off-site allowances to date have been determined on an ad hoc basis.
- Beyond the stipulations for parcels zoned as SF-C (above), the code does not include provisions for shared parking for the zoning designations that exist within the study area.
- The code does not include language for TDM-based reductions in the event that a development implements programs that are proven to reduce parking demand.

Existing Parking Management Policies

The City does not charge for on-street parking within the study area. Instead, demand for on-street parking is primarily managed through the use of time limits, which vary throughout downtown from one hour to two hours. For on-street spaces located along West Santa Fe Ave., 2-hour parking is permitted between the hours of 6 a.m. to 9 p.m. daily, with “no parking” enforced between the hours of 2 a.m. and 6 a.m.

In addition to on-street spaces, off-street parking at the three public lots within the study area is free, with time limits ranging from 2-4 hours. The remaining majority of off-street spaces are restricted for customer/visitor parking with a few spaces allocated for ADA access. The 31-space off-street lot at 116 Santa Fe Ave. abutting the railway tracks is unregulated.

⁸ City of Placentia Municipal Code, §23.78.030

PARKING IN-LIEU FEE STUDY | EXISTING CONDITIONS – FINAL
City of Placentia

Figure 3 Study Area Parking Regulations



Figure 4 Study Area Parking Types and Regulations

Location	Private	Public						Total	% of parking
	Customer Only / Reserved	Unregulated	1 Hour	2 Hour	4 Hour	ADA	Loading		
On-Street	0	23	24	75	0	0	1	123	30%
	0%	19%	20%	61%	0%	0%	1%	100%	
Off-Street	159	43 ¹²	0	26	56	6	0	290	70%
	55%	15%	0%	9%	19%	2%	0%	100%	
Total	159	54	24	101	56	6	1	413	100%
	38%	13%	6%	24%	14%	1%	0%	100%	

¹² Assumes new 12-space lot will have no time restrictions.

Estimated Changes to Parking Supply

Under a cooperative agreement between the City and the OCTA, the City will be required to provide parking to serve commuters utilizing the proposed Metrolink station.¹³ Since the release of SCAG's Compass Blueprint in 2001 (which was not formerly adopted), the number of spaces has changed and several designs/stall figurations have been proposed to meet future parking demand at and around the site.

- **Placentia Metro Station Compass Blueprint (Not Adopted)**
 - Three surface lots will initially supply a total of 433 parking spaces;
 - Once funding is obtained, a three story 498-space parking structure will be constructed with an 82-space surface lot. The two remaining surface lots (located north of the station) will be deemed surplus to requirements.
- **City of Placentia Parking Structure Feasibility Study**
 - Three surface lots will initially supply a total of 443 parking spaces;
 - Construction of a new parking structure (approximately 350 spaces) will displace 56 surface lot stalls; this will reduce supply of surface lot spaces to 360;
 - The new parking structure will eliminate demand for surface lot spaces located along Crowther Avenue, which is furthest from the station. These spaces will be eliminated for redevelopment leaving a remaining 267 surface lot spaces in addition to the supply created by the new parking structure.
 - City staff has indicated that the most recent plan from OCTA is to develop at least 300 spaces dedicated to Metrolink passengers on weekdays. It has yet to be determined whether the spaces will be in a surface lot, on-street, a parking structure, or combination.
- A new 12-space surface lot is under construction at 235 South Bradford. Another parcel has been acquired but no developments plans have been finalized.
- 40-space lot south of the tracks will close in 2015.
- A proposed residential development at 205 West Crowther Ave. will add approximately 338 private parking spaces to the area.

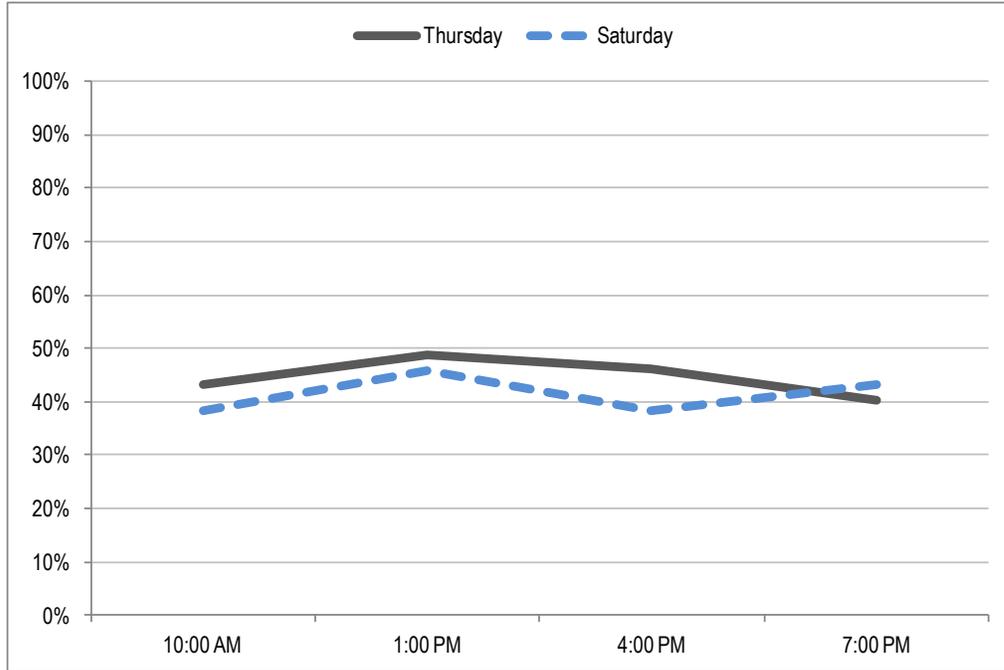
PARKING UTILIZATION

The parking utilization figures in this report are derived from parking counts performed on Thursday, January 6th and Saturday, January 8th, 2011 by Walker Parking Consultants. During the course of the counts the highest observed occupancy was 195 vehicles, which occurred at 1 p.m. on Thursday. During the peak period, 74 vehicles were parked in on-street spaces, with 121 vehicles parked in off-street lots. As shown in Figure 5, the overall peak occupancy rate for the study area was 49%.

Figure 6 and Figure 7 represent peak hour utilization (1 p.m.) for both on-street and off-street spaces within the study area on a Thursday and a Saturday, respectively.

¹³ *City of Placentia Parking Structure Feasibility Analysis*. Walker Parking Consultants, 2011.

Figure 5 Combined Off-Street and On-Street Parking Utilization



As shown in Figure 5, peak occupancy rates for on-street spaces varied block by block. The area with the highest demand was the frontage of businesses on the southern side of the 100 block of West Santa Fe Ave. and the eastern side of South Main St., where 87% of spaces were occupied. Off-street locations were underutilized with the exception of a private lot owned by an automobile service facility located at 214 South Bradford Ave. that was observed to be 83% occupied.

Figure 6 Weekday Peak-hour Demand (1 p.m.)¹⁴



As shown in Figure 7, peak occupancy rates for both on-street and off-street spaces were low on Saturday. All on-street segments were less than 75% occupied, while off-street utilization was low to moderate with the exception of two private lots that are associated with apartment units, which were observed at full occupancy. The two publically available lots within the business district were 66% occupied.

¹⁴ On-street utilization rates represent an aggregation of block face segments by block group due to availability of the original dataset.

Figure 7 Weekend Peak-hour Parking Demand (1 p.m.)¹⁵



When split by parking type over both days, the highest observed occupancy rate was 65% for on-street spaces and 44% for off-street spaces. Figure 8 and Figure 9 represent the combined utilization trends over the course of the two study days for off-street and on-street supply respectively.

From the data gathered in these counts and the subsequent analysis of the results, it can be reasonably stated that the City does not have a pressing parking demand issue or an inadequate supply of on-street or off-street spaces under existing conditions. Under the highest peak conditions observed on Thursday at 1 p.m., 113 combined on-street and off-street spaces remained available. According to the OCTA, the new Metrolink station will generate approximately 500 daily boardings.¹⁶ Under these circumstances newly generated parking demand will need to be met by new facilities constructed as part of the station development or new public supply in combination with improved management of existing supply.

¹⁵ On-street utilization rates represent an aggregation of block face segments by block group due to constraints in the original dataset

¹⁶ *Downtown Parking Occupancy Count 2010 Update*. Walker Parking Consultants, 2011.

PARKING IN-LIEU FEE STUDY | EXISTING CONDITIONS – FINAL
City of Placentia

Figure 8 Off-Street Utilization

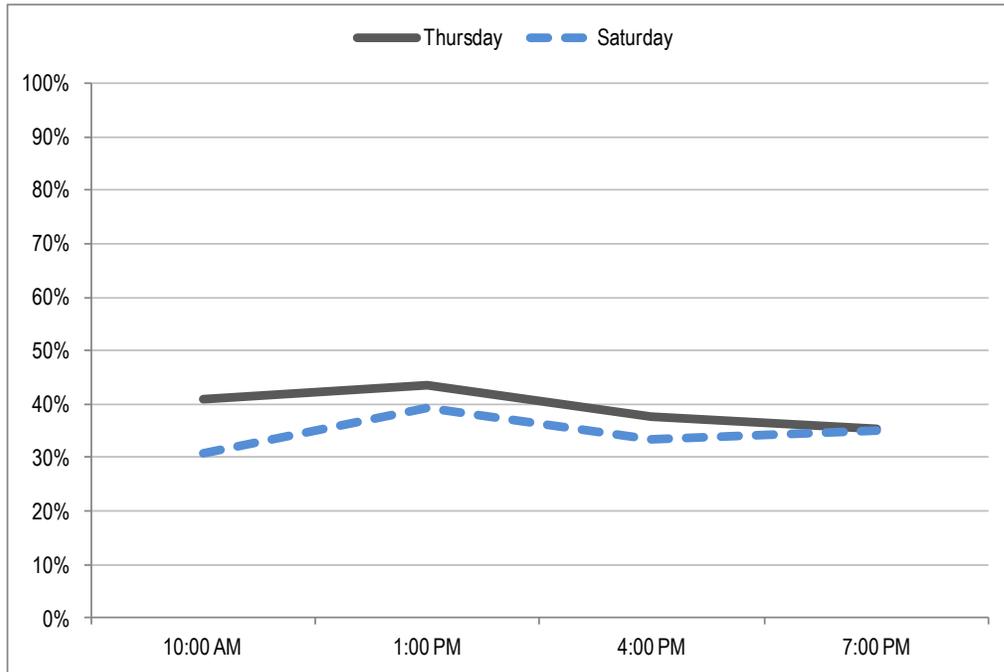
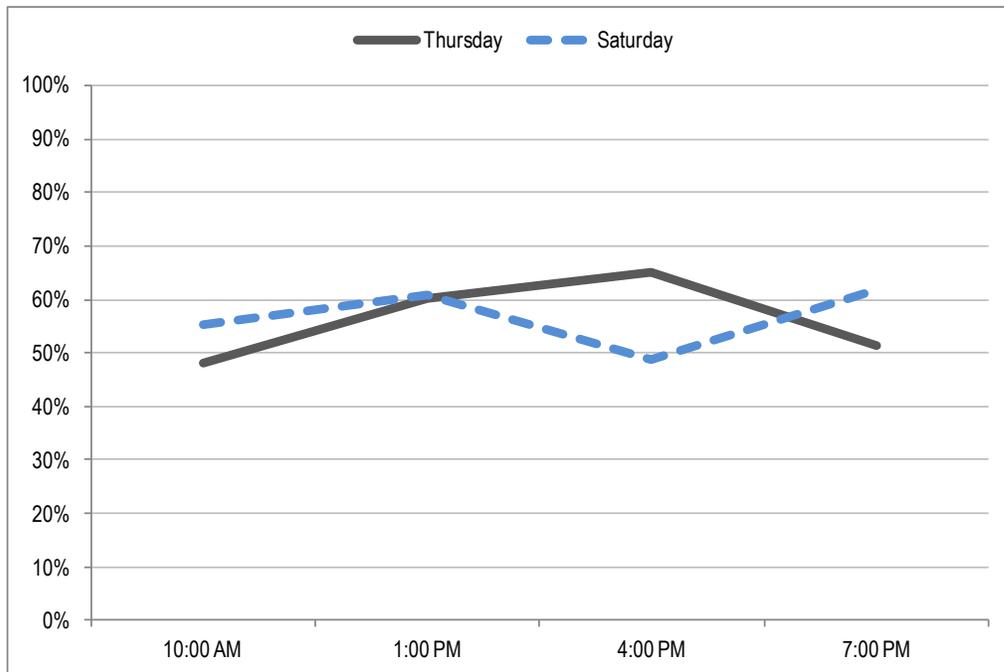


Figure 9 On-Street Utilization



RESIDENTIAL PARKING DEMAND

While not formally documented or studied as part of this project or the 2011 data collection effort, City staff members have indicated increasing parking challenges associated with residential demand for on-street parking. In short, there are more vehicles per residence and fewer vehicles stored on-site due to the conversion of garages into living units, spillover demand from nearby uses (such as CSU Fullerton), and increasing residential densities. This is a particular challenge in the Sante Fe district as residents are parking their vehicles on downtown streets, impacting access to commercial and retail uses. The City has sought to address this issue with time limits and a residential permit program, but managing residential demand for limited on-street spaces remains a challenge. The recommendations outlined in the Task 4 memorandum offer some potential solutions.



MEMORANDUM

To: City of Placentia
From: Nelson\Nygaard
Date: April 9, 2015
Subject: Task 3 – Placentia Parking In-Lieu Fee Program FINAL

EXECUTIVE SUMMARY

This report provides a discussion of parking in-lieu fees and proposes policy concepts and program elements for a parking in-lieu fee for the City of Placentia. The recommendations include:

- The in-lieu fee program should be strictly *voluntary* in nature and should not be classified as a development impact fee.
- All land uses, new development, changes of use, additions, and renovations within the City of Placentia should be eligible for the in-lieu fee program.
- The initial in-lieu fee should be set at a \$4,000 per space. The City Council should retain discretion to change the fee amount on an as-needed basis.
- The in-lieu fee should be adjusted annually based on the Los Angeles-Riverside-Orange County Consumer Price Index.
- The City should allow developers to choose between a one-time payment or a quarterly payment plan over two years for the payment of in-lieu fees.
- The City should allow for up to 100% of minimum parking requirements to be met through in-lieu fees.
- The parking in-lieu fee program should allow for the most flexible use of revenue as possible.
- The City should enact clear code language that allows for flexibility to implement and manage the program in the most effective manner possible.

OVERVIEW OF PARKING IN-LIEU FEES

Parking in-lieu fee programs allow applicants for development projects or conversion of uses to pay a designated fee instead (or “in-lieu”) of providing off-street parking spaces required by the zoning code.¹ The purpose of an in-lieu program is not to impose an additional fee or burden on development, but to provide an alternative for projects having difficulty meeting minimum requirements on-site due to space constraints, financial feasibility, or both. As such, in-lieu fees can be seen as an economic development tool, facilitating otherwise unfeasible projects.

¹ Shoup, Donald. *The High Cost of Free Parking*. American Planning Association, 2011.

It is important to emphasize that parking in-lieu fee programs are strictly *voluntary* in nature and should not be considered development impact fees. The fee is voluntary because a developer, property owner, or lessee has a choice to build the required on-site parking or pay the fee instead. As such, courts have not required parking in-lieu fees to meet the legal requirements of the California Mitigation Fee Act (AB 1600, 1987, Gov. Code § 66000)².

In-lieu parking fees have many benefits for both cities and developers. If providing all of the required parking on-site would be prohibitively expensive or difficult given a parcel's design characteristics, then developers have the option to pay the fee instead, thereby facilitating economic growth. In addition, since the fees can be used to pay for parking spaces in public facilities, in-lieu fees are one of the best mechanisms to facilitate shared parking between uses, thereby maximizing use of existing parking supply and avoiding decentralized surface lots or garages. Finally, revenue generated by in-lieu fees can be utilized to finance other parking management solutions and Transportation Demand Management (TDM) initiatives to further reduce the need for additional parking supply.

Where appropriate, in-lieu fee programs can achieve many beneficial outcomes related to good urban form, economic vitality, and sustainability. These include³:

- **Flexibility:** Developers are given the option to opt out of providing the required minimum amount of parking spaces which may prove to be too difficult or expensive for construction or adaptation of existing uses;
- **Shared Parking and Mobility Improvements:** Revenue generated from in-lieu fees can go towards provision of shared public parking supply, as well as transportations improvement and/or streetscape enhancements that improve both mobility and economic vitality;
- **Park Once:** The opportunity for shared and consolidated parking supply presented by in-lieu fees allows for more drivers to park once and visit multiple sites on foot, reducing vehicle travel and stimulating economic activity for local businesses;
- **Historic Preservation:** Traditional parking requirements can discourage adaptive reuse of older buildings. By removing the mandate to provide all parking spaces on-site, in-lieu fees make it easier to restore historic buildings and revitalize older business districts;
- **Fewer Variances:** Developers often request variances from cities when providing the required amount of off-street parking proves too difficult. These variances weaken general plans, require costly administration, and create an unequal climate for development. By reducing instances of variance requests, in-lieu fees foster a more equitable and efficient environment for development;
- **Better Urban Design:** By eliminating the need for parking lots in front of businesses, in-lieu fees allow for continuous storefronts and building frontages that are not disassociated from the sidewalk by dead space and vehicular movements. In addition, in-lieu fees give developers greater opportunity to undertake infill and redevelopment projects, while architects have greater freedom to design more aesthetically pleasing buildings that consume less land.

² Based on the best information available to Nelson\Nygaard and our experience with ILFs, and should not be considered legal advice.

³ Shoup, Donald. *The High Cost of Free Parking*. American Planning Association, 2011.

Key Considerations with In-Lieu Fees

In-lieu fees require careful consideration, particularly on a few key issues. First, setting the level of the in-lieu fee can be complicated, requiring a fee that is high enough to generate revenue for completing parking and mobility projects without being so high that a developer would rather simply build isolated parking on-site. If the fee is set too high, it could be cost-prohibitive for potential developers and deter actual development. However, if the fee is set too low, then it will not be able to adequately fund projects to provide new public parking or enhanced mobility.

Secondly, in-lieu fee revenue is highly dependent on the overall health of the development market. If no projects are being built, then there is no chance for payment of in-lieu fees. If a city is seeking to finance new public parking facilities, in-lieu fees may not be the most stable revenue source. As a result, in-lieu fees should not be primarily seen as a financing tool for new parking supply or mobility improvements, but rather as an economic tool to facilitate development.

Finally, in-lieu fees should be viewed as one element of a broader effort to manage parking (see discussion of potential parking management and policies in Task 4 memorandum). The effectiveness of an in-lieu fee is directly correlated to overall parking policy and management. For example, if minimum parking requirements were to be completely eliminated in the study area, as was recommended in the Placentia-Westgate Specific Plan in 2006 (not formally adopted), the in-lieu fee would become irrelevant. Similarly, the use of in-lieu fee revenue to build new public parking supply is only as effective as the on-the-ground management efforts to direct motorists to that shared supply of parking.

In-lieu Fees in Selected California Cities

Voluntary in-lieu parking fee programs have existed for decades in more than a dozen cities in California, both large and small. As shown in Figure 1, in-lieu fee amounts reflect the local development markets, varying costs of development, and differing mobility goals across the state. Therefore, what is appropriate in one location is not necessarily applicable to another.

While many cities have in-lieu fee programs, cities in general have had mixed success in generating the amount of revenue required to actually build additional parking. This is the result of the challenge of setting an in-lieu fee high enough to account for construction costs of parking, but low enough to ensure that the fee is still economically attractive to developers. Given that in-lieu fees are inherently tied to the development market, most fee programs have not generated substantial amounts of revenue in recent years.

Most cities dedicate revenue to fund construction, operation, or maintenance of parking facilities, yet there are some cities (such as Ventura, Berkeley, and Santa Monica) that also use in-lieu fee revenue to fund other mobility programs. Figure 1 illustrates the wide range of fee amounts, fee adjustments, and revenue expenditures for in-lieu fees in California.

PLACENTIA PARKING IN-LIEU FEE STUDY | IN-LIEU FEE PROGRAM - FINAL
City of Placentia

Figure 1 In-Lieu Fees in Selected California Cities⁴

City	Fee Amount	Fee Adjustment	Fee Revenue Expenditures	Year Initiated
Beverly Hills	Rodeo: \$47,007.40	Annually based on CPI (not to exceed 10%)	Used to construct parking garages on City owned lands and in partnership with private development	1978
	Beverly: \$37,605.80			
	Other CBD: \$28,284.60			
	Restaurant expansion: \$11,675			
Culver City	Case-by-case based on assessed value for specified land use (parking lease is \$80 per space per year)	Based on LA County assessed property value	Held in a fund for development of public parking facilities (but so far developers have opted to lease private spaces instead of participating in the in-lieu program)	N/A
Davis	\$8,000	As-needed	Held in consolidated off-site parking fund program for construction of public parking resources and parking structures downtown	1970's
	\$4,000 (Central Commercial & Mixed Use)			
Emeryville	\$7,500	As-needed	Dedicated to construct parking. No revenue has been generated by the fee.	1993
Hermosa Beach	\$29,500	As-needed	Used for construction of parking garages	1980's
Huntington Beach	\$27,350	Annually based on CPI (not to exceed 3%)	Used to provide additional parking opportunities or reduce parking demand downtown (shuttles, valet parking, bike valet, street re-striping), and design/engineering costs for new parking	1993
Millbrae	\$14,234	Annually based on CPI	Used to improve parking in the city's commercial district. Has been used to enhance and modify the city's three municipal lots and re-stripe the downtown area	1987
Mountain View	\$26,000	As needed based on cost of construction	Used to construct parking garages in downtown, provide shared parking facilities	1988
Palo Alto	\$67,100	Annually based on construction cost index	Used for construction of public parking spaces within the assessment district	1995
Old Pasadena	\$151.07 per space per year	Annually based on CPI	Used to build parking garages	1987
Pismo	\$36,000	As-needed	Used for parking improvements inc. property	2005

⁴ Fee amounts based on most recent data available.

PLACENTIA PARKING IN-LIEU FEE STUDY | IN-LIEU FEE PROGRAM - FINAL
City of Placentia

City	Fee Amount	Fee Adjustment	Fee Revenue Expenditures	Year Initiated
Beach	Temporarily reduced to \$9,600 until 2016		acquisition, construction, lot lease fees, maintenance and downtown paid parking	
San Luis Obispo	New construction: \$17,072	Annually based on CPI	Placed in Parking Enterprise Fund for operations, maintenance and new construction of parking facilities	1987
	Change of use: \$4,100			
Santa Monica	\$1.50 per square foot per year (expires 2016, \$20,000 thereafter)	Annually based on CPI	Flexible use of fee for new construction, leasing private spaces, restriping, trip reduction measures and contributions to TMA	Mid-1980s
Ventura	\$24,445	N/A	Funds parking and transportation management strategies contained in the Downtown Parking Management Plan.	N/A
Walnut Creek	\$26,537 per space, 90% for 1st space, 75% for 2nd space, 50% for 3rd space, 25% for each remaining space.	Annually based on Construction Cost Index	Construction of new parking in the downtown area.	1975
West Hollywood	\$382.50 per parking credit per year	Annually based on CPI	Held in Parking Improvement Fund for maintenance and repair on public parking, and construction of new parking facilities	2012 change

PROPOSED PARKING IN-LIEU FEE PROGRAM

Outlined below is the proposed parking in-lieu fee program for the City of Placentia. In general, the in-lieu fee program should be closely coordinated with the development of the 2015 Placentia Old Town Santa Fe District Revitalization Plan and with any potential changes to parking policy and/or management (see Task 4 memorandum).

Type of Fee

The in-lieu fee program should be strictly *voluntary* in nature and should not be considered a development impact fee. A developer would only pay the fee if the applicant chooses not to provide all or a portion of the required parking spaces on-site. The in-lieu fee should be on a per parking space basis.

Eligibility and Area of Applicability

All new development (regardless of land use or project type) within the proposed boundaries should be eligible to utilize the parking in-lieu fee program. The boundaries for the parking in-lieu fee should be coterminous with the city boundaries. The boundary could be revised at a later date at the discretion of City Council.

Fee Amount

It is important to emphasize that the purpose of an in-lieu fee program is not to generate *all* of the revenue required to replace parking on a “one-to-one” basis. Simply setting the in-lieu fee to the full costs of construction typically offers little value. Many cities that set their fee in this manner have had little success in generating revenue, as it offers limited financial incentive to developers to participate in the program and pay the in-lieu fee. Furthermore, in-lieu fees should be used to develop publicly available shared parking. Because shared parking spaces have higher turnover and a lower cost per parked vehicle, the fee charged to a developer or property owner should not simply reflect one-to-one construction costs.

While the fee should not equate to the exact cost of construction of an off-street parking space, the fee should generate enough revenue to help fund a sufficient number of shared public parking spaces and/or other multimodal access projects and programs to accommodate projected demand for access to the new development. Developers, property owners, or lessees will have a reasonable expectation that the fee will support access to their building or use.

It is recommended that the City adopt an initial parking in-lieu fee at \$4,000 per space. This would be a “universal” fee amount and would be consistently applied regardless of land use or project location within the proposed district. In other words, the new fee would not offer any discounts for certain land uses (i.e. residential). This initial recommendation is based on professional judgment and experiences of cities with similar development contexts. Additional economic analysis is recommended to determine the exact fee rate that is consistent with the local development context and appropriate for the City of Placentia.

Fee Amount Adjustments

The new parking in-lieu fee should be linked to a construction cost index and adjusted automatically on an annual basis. While some cities adjust parking in-lieu fee amounts on an “as-needed” basis, most readjust the rate based on the local Consumer Price Index (CPI). CPIs act as a measure of average change over time in the prices paid by urban consumers for goods and services in a particular Metropolitan Statistical Area (MSA). Readjusting in-lieu fees to the local CPI helps to ensure the program is dynamic and in concert with current real-estate markets. Therefore, it is recommended that the in-lieu fee be adjusted annually based on the Los Angeles-Riverside-Orange County CPI.

In addition to consistent annual inflation adjustments, the City should retain the flexibility to revise the fee amount on an as-needed basis by City Council to respond to the development market and ensure that the fee maintains its effectiveness. The code language for the in-lieu fee should include provisions for such flexibility.

Fee Payment Options

In-lieu fees are typically structured as either a fixed one-time fee per space or an annual fee per space. The one-time option provides upfront payments to the city at a time that closer aligns with parking impact, though the payment is unlikely to result in the creation of new parking supply until well after. On the other hand, the annual payment option provides flexibility and a lower barrier of entry to developers or lessees, as well as a steady income stream to the city so long as the business remains operational.

Lump-Sum Fee Payment

Most in-lieu fee programs require an upfront, one-time payment. This option helps to ensure that the project sponsor is fully responsible for meeting the parking requirements. This option is also the most straightforward and limits the City's administrative burden. A large upfront payment, however, may present a more significant financial burden to developers and may impact project financing. Payments would be due prior to the certificate of occupancy is issued.

Annualized Payment

A number of cities allow project sponsors to pay in-lieu fees on an equal installment basis, with the first payment due prior to the certificate of occupancy being issued. The City of Placentia could secure subsequent payments via bonds, deposits, a form of credit, or a deed of trust. In addition, future installments should be adjusted to account for inflation. This option provides additional flexibility to developers, but would increase City administrative costs.

It is recommended that the City allow the developer to choose between one of two payment options: 1) an upfront, one-time "lump-sum" payment; or 2) a quarterly installment plan over two years.

Expenditure of In-Lieu Fees

In many cities, all in-lieu fee revenue that is generated is dedicated strictly to building and/or maintaining new public parking facilities. The rationale behind this policy choice is clear – substitute the required spaces not provided on-site as part of expanded public parking supply. However, there is an inherent challenge with such a narrowly defined in-lieu fee program, as in-lieu fee revenue *itself* will likely not cover the full costs of building new parking⁵. Furthermore, because the use of in-lieu fees is directly correlated to the overall health of the development market, revenue streams can be unpredictable and do not typically serve as a steady source of funding. The uncertainty of in-lieu fee revenue can be especially problematic if in-lieu fees are being used as a revenue base for bond financing.

Recognizing that the construction of parking supply through in-lieu fees can be problematic, some cities throughout California are exploring more cost-effective methods for providing public parking, as well as allowing for flexible spending on projects and programs that reduce vehicle trips and parking demand. For example, the City of Glendale has evaluated the possibility of depositing its in-lieu fee revenue in a Downtown Transportation Fund for increasing public parking capacity and for projects that reduce overall parking demand, including improved transit services⁶. The City of Berkeley revised its Downtown Plan to specifically allow in-lieu fee revenue to be used "to provide enhanced transit services."⁷ Vancouver, British Columbia offers another example, as revenue collected from residential in-lieu fees is applied exclusively to pedestrian and bicyclist improvements.

It is recommended that the new in-lieu fee program allow for the most flexible use of revenue as possible. Ultimately, the City may choose to spend all of its in-lieu fee revenue on new parking,

⁵ Additional funding mechanisms for parking construction are discussed in the Task 4 memorandum.

⁶ City of Glendale Municipal Code, Chapter 30.32

⁷ City of Berkeley Downtown Area Plan, AC-7, 2012.

but the program should be designed to offer flexibility to allow the city to meet its overall goals. Outlined below are potential expenditure options for parking in-lieu fees:

- Expand public parking supply through construction of new facilities;
- Expand public parking supply by leasing existing and available spaces from willing private property owners;
- Streetscape and landscape improvements that create a more appealing and walkable built environment;
- TDM projects and programs that reduce vehicle trips and demand for parking, including but not limited to:
 - Enhanced parking enforcement
 - Bicycle infrastructure and parking improvements
 - Pedestrian infrastructure and sidewalk improvements
 - Transportation Management Association (TMA) initiatives that help manage carpools, transit, and vanpools on a district-wide level
 - Subsidized transit passes for residents or employees

Decisions regarding the use of fee revenues should be based on assessment of current parking utilization rates and the projected needs for multimodal access to new and existing development in the area, as well as the City’s broader transportation demand management goals.

Change of Use

Uses on a given parcel are not static, but often turn over. This is particularly true in retail, entertainment, shopping, and dining districts as consumer preferences change and evolve over time. For example, a retail space may go out of business and a new restaurant may seek to fill that vacant space. Based on the parking requirements in Placentia, as in most jurisdictions, going from a retail use to a restaurant use would be increasing the “intensity” of the use and require more on-site parking.⁸

In many instances, providing additional parking spaces as a result of a change of use proves to be infeasible either from a financial or site design perspective. Instead of providing new spaces on-site, parking in-lieu fees offer a potential alternative means by which the parking requirement could be met. However, it is also important to note that in many cases of change of use, the in-lieu fees themselves may still present an insurmountable financial burden to the project applicant.

Some jurisdictions have sought to address this problem by exempting nonconforming parcels at change of use, especially those below a given square footage, from meeting minimum parking requirements (discussed in additional detail in Task 4). If such a code revision was made, this element of an in-lieu fee program would no longer apply.

It is recommended that all changes of use within the proposed district (including additions or renovations) be eligible for the parking in-lieu fee program. If a change of use triggers higher parking requirement, applicants would be eligible to pay the ILF for all or a portion of difference

⁸ Per the Placentia Municipal Code, the minimum parking requirements for commercial land uses are four spaces per 1,000 square feet of gross floor area. For eating and drinking establishments the minimum requirements are one space for each 60 square feet of customer area plus one space for each 400 square feet of noncustomer area. Under these requirements, conversion of a 2,000 square foot retail space to a restaurant with 1,200 square feet of dining space and 800 square feet of kitchen space would require provision of an additional 14 parking spaces.

in required parking. If an applicant or business turns over during the payment period of the ILF, a proportional credit would be applied to future applicants (depending on the proposed use).

Percent of Required Parking

Some cities limit the degree to which required parking can be substituted with a parking in-lieu fee. For example, for a project that exceeds a certain floor area ratio (FAR) within the downtown district, the City of Hermosa Beach stipulates that a maximum of 75% of the required parking spaces can be provided via the in-lieu fee. The remainder must be provided on-site.

Parking in-lieu fees should be primarily used as a mechanism to “right-size” a development’s provision of parking for actual market demand. Therefore, by allowing up to 100% of the parking requirements for new development, additions, renovations, or change of use to be met by in-lieu fees, developers retain the flexibility needed to provide the right amount of parking at each unique development site.

It is recommended that the City allow up to 100% of parking requirements for new developments, additions, renovations, and changes of use to be met through in-lieu fees.

Payer Rights and City Obligations

Parking in-lieu fees may result in confusion regarding the rights of the payer and the obligation of the City to those paying the fee. More specifically, by paying the fee a developer or property owner may believe that their project, or future tenants, is guaranteed to a certain amount of future public parking spaces. Such an expectation or provision undermines the rationale behind in-lieu fees - to ensure greater availability of a shared pool of public parking.

It is recommended that the City include ordinance language designed to clarify expectations around the program while ensuring that the City has the flexibility to implement and manage the program in the most effective manner possible.

Code provisions should include:

- The fee shall be non-refundable and payment of the fee does not carry any other guarantees, rights, or privileges to the payer.
- Payment of the fee does not represent an obligation of the City to provide parking spaces through the construction of a new garage or any other particular means.
- Payment of the fee does not represent an obligation of the City to provide parking spaces within any particular proximity to the project for which the payment was made.
- Payment of the fee does not represent an obligation of the City to make available parking spaces within any particular amount of time.
- Payment of the fee does not entitle the applicant, his/her tenants, or his/her clients to free use of any public parking spaces.
- Payment of the fee does not entitle the applicant, his/her tenants, or his/her clients to exclusive or private use of any public parking spaces.

Parking In-lieu Fee Study

City of Placentia

June 2, 2015

Agenda

- **Study Objectives**
- **Review Existing Conditions Analysis**
- **Overview of Parking In-lieu Fee Program**
- **Questions/Discussion/Next Steps**

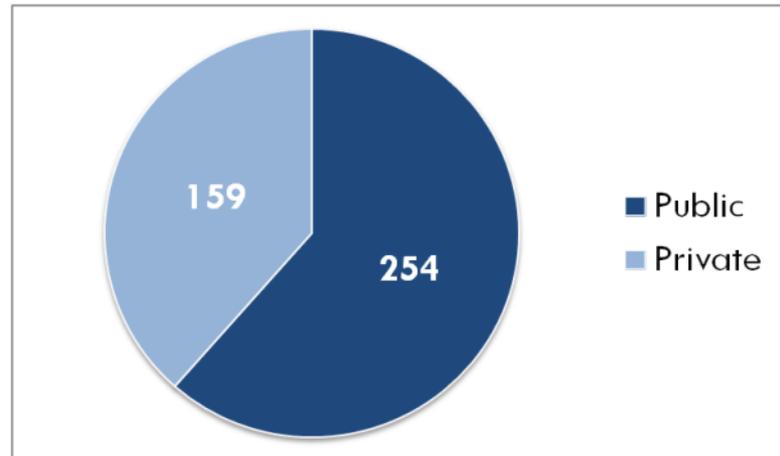
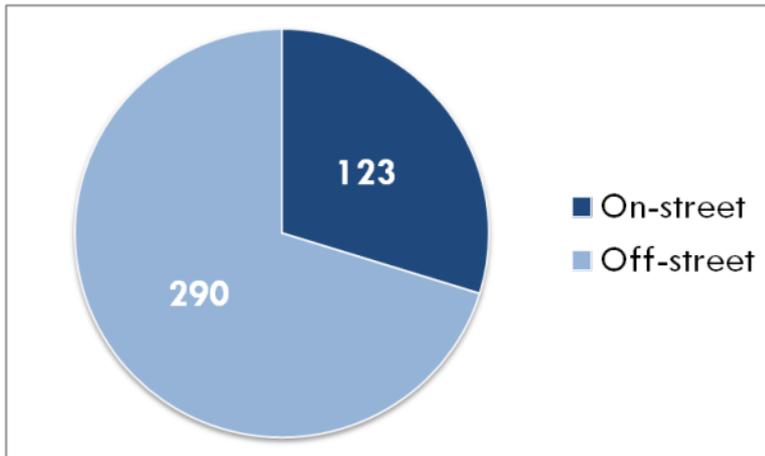
Study Objectives

- 1. Understand parking behavior and challenges in Placentia, with focus on downtown**
- 2. Develop a parking in-lieu fee program to improve flexibility for developers and businesses**
- 3. Develop framework for improved parking management**

Existing Conditions

Downtown Parking Inventory

Location	Private	Public						Total	% of parking
	Customer Only / Reserved	Unregulated	1 Hour	2 Hour	4 Hour	ADA	Loading		
On-Street	0	23	24	75	0	0	1	123	30%
	0%	19%	20%	61%	0%	0%	1%	100%	
Off-Street	159	43	0	26	56	6	0	290	70%
	55%	15%	0%	9%	19%	2%	0%	100%	
Total	159	66	24	101	56	6	1	413	100%
	38%	16%	6%	24%	14%	1%	0%	100%	



Downtown Parking Inventory



Parking Regulations



Peak-hour Parking Demand



Weekday Peak-hour (1 p.m.)

Data from January 2011

Key Findings and Issues

- Data suggests that overall supply is adequate to accommodate existing demand, but challenges exist
- Data suggests that there is limited on-site private parking to meet private businesses and multi-family residential municipal code requirements
- Increasing residential demand for on-street parking impacts downtown businesses
- Supply is projected to change and parking demand is likely to increase with Metrolink and new development
- Parking code lacks flexibility and impacts business viability → ad hoc process for approvals
- Development of a parking-in lieu fee program to spur economic development and create future parking

Proposed Parking In-lieu Fee Program

What is an ILF?

- **Voluntary payment “in-lieu” of providing required on-site parking. ILFs are NOT considered impact fees.**
- **One tool to improve parking and project feasibility**
 - Constrained project site
 - Historic/adaptive reuse
 - Financial burden of building, operating, and maintaining parking
- **Fewer variances equals:**
 - More developer certainty
 - Reduced staff time
- **Fee should reflect local development context**
- **Revenue is used to fund shared pool of public parking and/or mobility improvements**

Example

- **11,000 square foot commercial building**
- **City code requires 4 spaces per 1,000 square feet**
- **44 spaces required**
- **Developer has proposed 37 on-site spaces, but cannot accommodate 7 spaces**
- **Developer chooses to pay a per space fee in-lieu of building remaining 7 required on-site spaces**
- **Revenue is used by City to create public parking and/or improve parking management**

Where do ILFs exist? Selected CA examples...

City	Fee Amount per Space	Fee Adjustment	Revenue Expenditures	Year Initiated
Culver City	Case-by-case based on assessed value for specified land use (parking lease is \$80 per space per year)	Based on LA County assessed property value	Held in a fund for development of public parking facilities (but so far developers have opted to lease private spaces instead of participating in the in-lieu program)	N/A
Davis	\$8,000	As-needed	Held in consolidated off-site parking fund program for construction of public parking resources and parking structures downtown	1970's
	\$4,000 (Central Commercial & Mixed Use)			
Emeryville	\$7,500	As-needed	Dedicated to construct parking. No revenue has been generated by the fee.	1993
Huntington Beach	\$27,350	Annually based on CPI (not to exceed 3%)	Used to provide additional parking opportunities or reduce parking demand downtown (shuttles, valet parking, bike valet, street re-striping), and design/engineering costs for new parking	1993
Millbrae	\$14,234	Annually based on CPI	Used to improve parking in the city's commercial district. Has been used to enhance and modify the city's three municipal lots and re-stripe the downtown area	1987
Pismo Beach	\$36,000	As-needed	Used for parking improvements inc. property acquisition, construction, lot lease fees, maintenance and downtown paid parking	2005
	Temporarily reduced to \$9,600 until 2016			
San Luis Obispo	New construction: \$17,072	Annually based on CPI	Placed in Parking Enterprise Fund for operations, maintenance and new construction of parking facilities	1987
	Change of use: \$4,100			
Santa Monica	\$1.50 per square foot per year (expires 2016, \$20,000 thereafter)	Annually based on CPI	Flexible use of fee for new construction, leasing private spaces, restriping, trip reduction measures and contributions to TMA	Mid-1980s
Ventura	\$24,445	N/A	Funds parking and transportation management strategies contained in the Downtown Parking Management Plan.	N/A
West Hollywood	\$382.50 per parking credit per year	Annually based on CPI	Held in Parking Improvement Fund for maintenance and repair on public parking, and construction of new parking facilities	Updated in 2012

Proposed Program Elements

■ Type of Fee

- Voluntary
- Per space fee
- All land uses eligible

■ Area of Applicability

- Applicable to whole city
- Ideal for Old Town
- Council has discretion to revise boundaries

■ Fee Amount

- \$4,000 per space
- Council has discretion to revise fee

■ Fee Amount Adjustments

- Adjust automatically based on CPI

Proposed Program Elements

■ Fee Payment Options

- Option 1: Lump-sum
- Option 2: Quarterly payments over 2 years (inflation adjusted)

■ Change of Use

- If change of use triggers higher parking requirement, applicant would be eligible to pay per space fee
- If business turns over during payment period, proportional credit would be applied to future applicants (depending on proposed use)

■ Percent of Required Parking

- Up to 100% of required parking is eligible

Proposed Program Elements

■ Revenue Expenditures

- Flexible use of revenue
- New parking supply
- Shared parking
- Parking management
- Mobility/streetscape improvements

Proposed Program Elements

■ Rights and Obligations

- The fee shall be non-refundable and payment of the fee does not carry any other guarantees, rights, or privileges to the payer.
- City not obligated to build a specific parking facility or locate parking in a particular location.
- City not obligated to make available parking spaces within any particular amount of time.
- Payment of the fee does not entitle the applicant, his/her tenants, or his/her clients to free use of any public parking spaces.
- Payment of the fee does not entitle the applicant, his/her tenants, or his/her clients to exclusive or private use of any public parking spaces.

Next Steps

- **Revise code language**
- **Develop administrative and management procedures**

QUESTIONS/COMMENTS?