



Regular Meeting Agenda

November 3, 2015

Placentia City Council

Placentia City Council as Successor to the Placentia

Redevelopment Agency

Placentia Industrial Commercial

Development Authority

Chad P. Wanke
Mayor

Jeremy B. Yamaguchi
Mayor Pro Tem

Craig S. Green
Council Member

Scott W. Nelson
Council Member

Constance M. Underhill
Council Member

Patrick J. Melia
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
Interim City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117

Fax: (714) 961-0283

Email:
administration@placentia.org

Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA – CLOSED SESSION
November 3, 2015
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Wanke

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CITY COUNCIL:

1. Pursuant to Government Code Section 54956(b)(1):
PERFORMANCE EVALUATION
Title: Interim City Administrator
2. Pursuant to Government Code Section 54957:
PUBLIC EMPLOYEE APPOINTMENT
Title: City Administrator
3. **CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**
Significant Exposure to Litigation Pursuant to California Government Code Section 54956.9(d)(2): (1)
4. Pursuant to Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Damien R. Arrula, Interim City Administrator
Steve Pischel, Dir. Administrative Services
Employee Organizations: Placentia Police Officers Association (PPOA), Placentia Police Management Association (PPMA), and Placentia City Employees Association (PCEA)
5. Pursuant to Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Damien R. Arrula, Interim City Administrator
Steve Pischel, Dir. Administrative Services
Employee Organization: Unrepresented Mid-Management

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
November 3, 2015
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Wanke

INVOCATION: Police Chaplain Gary Drabek

PLEDGE OF ALLEGIANCE:

PRESENTATIONS: None

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

1. CONSENT CALENDAR (Items 1.a. through 1.e.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve.
- 1.b. **Minutes**
City Council/Successor/ICDA Regular Meeting–October 20, 2015
Recommended Action: Approve.
- 1.c. **City Fiscal Year 2015-16 Check Register for November 3, 2015**
Fiscal Impact: \$919,362.35
Recommended Action: It is recommended that the City Council:
1) Receive and file.

- 1.d. **Resolution Authorizing Temporary Suspension of Regulatory Ordinance Sections 23.76.050 and 10.28.010 for the Operation of the Las Posadas and Tamale Festival Scheduled for Wednesday, December 9, 2015**
Fiscal Impact: Expense: \$8,500 (Estimated)
Revenue: \$8,500 (Reimbursement from Placita Santa Fe Merchants)
Recommended Action: It is recommended that the City Council:
- 1) Provide approval for the Placita Santa Fe Merchants Association to hold the Las Posadas and Tamale Festival on December 9, 2015, contingent upon the Merchants Association continuing to work with City Staff to obtain all appropriate permits, and insurance; and agreeing to follow all City regulations for the event and reimburse the City for all event costs; and
 - 2) Adopt Resolution No. 2015-60, A Resolution of the City Council of the City of Placentia, California, Authorizing the Temporary Suspension of Regulatory Ordinance Sections 23.76.050 and 10.28.010 of the Placentia Municipal Code for the Operation of the Las Posadas and Tamale Festival on December 9, 2015 on the 100 and 200 Blocks of Santa Fe Avenue and the 200 Block of Bradford Avenue.
- 1.e. **Professional Services Agreement for Forensic Blood Draw Services Between California Forensic Phlebotomy, Inc., and the City of Placentia**
Fiscal Impact: \$18,500 for Fiscal Year 2015-16 Budget; \$19,000 (estimated) For Fiscal Year 2016-17 Budget; \$19,500 (estimated) for Fiscal Year 2017-18
Recommended Action: It is recommended that the City Council:
- 1) Approve the three year Professional Services Agreement with California Forensic Phlebotomy, Inc.; and
 - 2) Authorize the Interim City Administrator and/or his designee to execute all the necessary documents, subject to City Attorney approval.

2. PUBLIC HEARING:

- 2.a. **Zone Change No. 2015-01**
Fiscal Impact: No City budgets or funds will be directly impacted by the proposed Zoning Change because the fees associated with investigations and research and writing of the staff report for the zone change will be covered by fees paid by the applicant.
Recommended Action: It is recommended that the City Council:
- 1) Continue the Public Hearing to November 17, 2015 at 7:00 p.m.

3. REGULAR AGENDA:

- 3.a. **August 2015 Treasurer's Report (Preliminary)**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
- 1) Receive and file the August 2015 Treasurer's Report (Preliminary).
- 3.b. **Authorized Signers on City Bank Accounts**
Fiscal Impact: Not-To-Exceed \$300
Recommended Action: It is recommended that the City Council:
- 1) Adopt Resolution No. R-2015-61, A Resolution of the City Council of the City of Placentia, California Authorizing Signatures for Checking Accounts; and
 - 2) Authorize the Interim City Administrator and Chief Financial Officer to execute all necessary signature documents required by banking institutions.

SUCCESSOR AGENCY:

- 1) Adopt Resolution No. RSA-2015-04, A Resolution of the City Council of the City of Placentia, California, Acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, Authorizing Signatures for Checking Accounts.

3.c. **Revised Parkway Design Guide**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review and consider adoption of Resolution No. R-2015-62, A Resolution of the City Council of the City of Placentia, Adopting Amendments to the City of Placentia Policy and Procedure Manual Regarding Parkway Design-Policy No. PM 616.

3.d. **Annual Appointments to Fill Vacancies on Various City Commissions and Committees**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council consider the following actions:

- 1) Schedule interviews of applicants (incumbents optional) at the next regularly scheduled City Council meeting to be held on November 17, 2015; and/or
- 2) Make the necessary appointments to fill the vacancies listed below:
 - a. One (1) alternate vacancy on the Economic Development Committee
 - b. Three (3) vacancies on the Financial Audit Oversight Committee
 - c. Two (2) vacancies on the Heritage Committee
 - d. Two (2) vacancies on the Historical Committee
 - e. Three (3) vacancies on the Planning Commission
 - f. Two (2) vacancies on the Traffic Safety Commission; and/or
- 3) Direct Staff to continue the recruitment process and re-solicit for applicants to fill the Commission and Committee vacancies through various media outlets in the City.

3.e. **Continuation of the Citizens Fiscal Sustainability Task Force**

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to November 17, 2015 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- City Investment Policy
- Parking in Lieu Fee/Parking Permit Program Guidelines
- Media Productions RFP
- Veterans Monument Expansion Project
- Resolution Approving and Adopting the Anticipated Disadvantaged Business Enterprise Participation Levels for Federal Fiscal Year 2015-16
- Local Business Purchasing Policy

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Chief Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the November 3, 2015 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on October 29, 2015.

Rosanna Ramirez,
Chief Deputy City Clerk