



Regular Meeting Agenda

December 15, 2015

Placentia City Council

Placentia City Council as Successor to the Placentia

Redevelopment Agency

Placentia Industrial Commercial

Development Authority

Jeremy B. Yamaguchi
Mayor

Craig S. Green
Mayor Pro Tem

Scott W. Nelson
Council Member

Constance M. Underhill
Council Member

Chad P. Wanke
Council Member

Patrick J. Melia
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
Interim City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
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Placentia, CA 92870

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Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA- CLOSED SESSION
DECEMBER 15, 2015
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Green
Mayor/Board Chair Yamaguchi

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CITY COUNCIL:

1. Pursuant to Government Code Section 54956.8:
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 207-209 W. Crowther Ave APN: 339-402-05; 07; 08; 11
Agency Negotiator: Damien R. Arrula, Interim City Administrator
Negotiating Parties: Patrick Helgeson, Newport Equities
Under Negotiations: Price and Terms of Payment
2. **CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**
Significant Exposure to Litigation Pursuant to California Government Code Section 54956.9(d)(1): Pike v. City of Placentia; Case CV-08-08586 DSF
3. Pursuant to Government Code Section 54956.8:
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 321 S. Main Street APN: 339-393-09
Agency Negotiator: Damien R. Arrula, Interim City Administrator
Negotiating Parties: Placita Santa Fe Downtown Merchants
Under Negotiations: Price and Terms of Payment
4. **CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION**
Significant Exposure to Litigation Pursuant to California Government Code Section 54956.9(d)(2): (2)
5. Pursuant to Government Code Section 54957.6:
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Damien R. Arrula, Interim City Administrator
Steve Pischel, Dir. Administrative Services
Employee Organizations: Placentia City Employees Association (PCEA), Placentia Police Officers Association (PPOA), and Placentia Police Management Association (PPMA)

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
DECEMBER 15, 2015
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Green
Mayor/Board Chair Yamaguchi

INVOCATION: Police Chaplain Ken Milhandler

PLEDGE OF ALLEGIANCE:

PRESENTATIONS: None

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

1. CONSENT CALENDAR (Items 1.a. through 1.l.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve.
- 1.b. **Minutes**
City Council/Successor/ICDA Regular Meeting–November 17, 2015
Recommended Action: Approve.
- 1.c. **City Fiscal Year 2015-16 Check Register for December 15, 2015**
Fiscal Impact: \$377,292.96
Recommended Action: It is recommended that the City Council:
1) Receive and file.

- 1.d. **Award of Contract for the Installation of Electric Vehicle Charging Stations**
Fiscal Impact: Expense: \$ 37,310 Total Installation Expense
Revenue: \$90,000 Grant from South Coast Air Quality Management District Mobile Source Reduction Committee
Recommended Action: It is recommended that the City Council:
- 1) Authorize the Interim City Administrator to accept and enter into an agreement for the \$90,000 Air Quality Management District Mobile Source Reduction Committee grant for the installation of electric vehicle charging stations, in a form approved by the City Attorney; and
 - 2) Accept the bid submitted by Brea Electric as the lowest responsive, responsible bidder in the amount of \$37,310, and award it a contract for this work; and
 - 3) Adopt Resolution No. R-2015-69, A Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2015-16 in the aggregate amount of \$37,310 in compliance with City Charter §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
 - 4) Authorize the Interim City Administrator or designee to execute documents on behalf of the City, in a form approved by the City Attorney.
- 1.e. **Amendment No. 1 to Professional Services Agreement with Albert Grover & Associates for Traffic Engineering Services**
Fiscal Impact: Expense: \$90,000
Budgeted: \$90,000 (Account No.: 103550-6015)
Recommended Action: It is recommended that the City Council:
- 1) Approve Amendment No. 1 to Professional Services Agreement with Albert Grover & Associates extending the term of the existing agreement to provide traffic engineering services for an additional year from December 16, 2015 to December 15, 2016; and
 - 2) Authorize the Interim City Administrator to execute Amendment No. 1; and
 - 3) Authorize the Interim City Administrator to approve the second and final available contract term extension based on consultant performance, in a form approved by the City Attorney.
- 1.f. **Urban Areas Security Initiative (UASI) Agreement between the City of Santa Ana and the City of Placentia**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
- 1) Approve the Agreement with the City of Santa Ana; and
 - 2) Authorize the Interim City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.
- 1.g. **Revised Effective Date to an Amendment of the Waste Disposal Agreement (WDA) Between the County of Orange and the City of Placentia**
Fiscal Impact: Expense: \$0
Offsetting Revenue: \$0
Recommended Action: It is recommended that the City Council:
- 1) Adopt Resolution No. R-2015-70, A Resolution of the City Council of the City of Placentia, California, Approving an Amendment to the 2009 Waste Disposal Agreement with the County of Orange.

- 1.h. **Extension of Agreement with Government Staffing Services, Inc., dba MuniTemps**
Fiscal Impact: Expense: FY 2015-16 Amount not-to-exceed \$39,000
Recommended Action: It is recommended that the City Council:
 1) Approve the Agreement Extension with Government Staffing Services, Inc., dba MuniTemps, for Fiscal Year 2015-16 for temporary City staffing services in an amount not-to-exceed \$39,000.
- 1.i. **Agreement for Media Production Services With Empire Media Productions**
Fiscal Impact: Expense: Amount not-to-exceed \$55,800 annually from January 1, 2016 to June 30, 2018
 Budgeted: \$55,800, (Budgeted FY 2015-16 Account No.: 581573-6099)
Recommended Action: It is recommended that the City Council:
 1) Approve a Professional Services Agreement with Empire Media Productions for Media Production Services in an amount not-to-exceed \$55,800 annually from January 1, 2016 to June 30, 2018 with two (2) additional one (1) year extension options; and
 2) Authorize the Interim City Administrator to execute the Professional Services Agreement in a form approved by the City Attorney; and
 3) Authorize the Interim City Administrator to approve the two (2) additional one (1) year contract term extensions based upon consultant performance, in a form approved by the City Attorney.
- 1.j. **Purchase of Replacement Desktop Computers**
Fiscal Impact: Not-To-Exceed \$30,000
 Offsetting Revenue: Budgeted \$30,000 (333523-6899/30029-6899)
Recommended Action: It is recommended that the City Council:
 1) Authorize the use of the NASPO Cooperative Program for the purchase of 40 HP Computers and necessary equipment from GST in an amount not-to-exceed \$30,000.
- 1.k. **Response to 2014-2015 Grand Jury Report, "The Orange County Animal Shelter: The Facility, The Function The Future."**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
 1) Authorize the Mayor to execute the letter to the Presiding Judge of the Superior Court, that responds to the findings and recommendations to the 2014-2015 Orange County Grand Jury Report entitled "The Orange County Animal Shelter: the Facility, the Function, the Future."
- 1.l. **Resolution Approving Statement of Investment Policy for 2016**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
 1) Adopt Resolution No. R-2015-71, A Resolution of the City Council of the City of Placentia, Acknowledging the Receipt and Filing of the Annual Statement of Investment Policy for the Year 2016.

2. **PUBLIC HEARING:** None

3. **REGULAR AGENDA:**

- 3.a. **Memorandum of Understanding between the City and the Placentia City Employee Association**
Fiscal Impact: \$63,790 (Estimated) for Fiscal Year 2015-16, \$48,154 (Estimated) for Fiscal Year 2016-17
 Offsetting Revenue: FY 2014-15 Salary Savings

Recommended Action: It is recommended that the City Council:

- 1) Approve the proposed Memorandum of Understanding with the Placentia City Employees Association as outlined in Exhibit 1; and
- 2) Approve Resolution, R-2015-68, A Resolution of the City Council of the City of Placentia, California, Authorizing a Budget Amendment in Fiscal Year 2015-16 in Compliance with the City Charter of the City of Placentia §§ 1206 and 1209 Pertaining to Appropriating for Actual Expenditures; and
- 3) Authorize the Director of Administrative Services and Finance Services Manager to sign the document on behalf of the City Council and Interim City Administrator.

3.b. **Appointments to Fill Vacancies on Various City Commission and Committees**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Make the necessary appointments to fill the vacancies listed below:
 - a. Three (3) vacancies on the Financial Audit Oversight Committee
 - b. Two (2) vacancies on the Heritage Committee
 - c. Two (2) vacancies on the Historical Committee
 - d. Three (3) vacancies on the Planning Commission
 - e. One (1) vacancy on the Recreation & Parks Commission
 - f. Two (2) vacancies on the Traffic Safety Commission
 - g. Two (2) vacancies on the Economic Development; and
- 2) Direct Staff to continue the Commission and Committee Application/Recruitment process for any remaining vacancies.

3.c. **Annual City Council Appointment to Various Intergovernmental Agencies, Associations and City Subcommittees**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review the attached list of current appointments to the various intergovernmental agencies, associations, and City subcommittees and make appointments as desired; and
- 2) Adopt Resolution No. R-2015-72, A Resolution of the City Council of the City of Placentia, California, Designating and Appointing its Representative to the Orange County Fire Authority's Board of Directors; and
- 3) Direct Staff to notify the various intergovernmental agencies, associations, and City subcommittees of the City Council appointments.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to January 5, 2016 at 5:30 p.m.

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Chief Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the December 15, 2015 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on December 10, 2015.

Rosanna Ramirez, Chief Deputy City Clerk