



**Regular Meeting Agenda**  
**February 15, 2011**  
Placentia City Council  
Placentia Redevelopment Agency

*Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

*Vision Statement*

*The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Scott W. Nelson  
Mayor

Jeremy B. Yamaguchi  
Mayor Pro Tem

Joseph V. Aguirre  
Council Member

Constance M. Underhill  
Council Member

Chad P. Wanke  
Council Member

Patrick J. Melia  
City Clerk

Craig S. Green  
City Treasurer

Troy L. Butzlaff, ICMA-CM  
City Administrator

Andrew V. Arczynski  
City Attorney

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

**Procedures for Addressing the Council/Redevelopment Agency**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Agency Board encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Council and Agency Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND AGENCY BOARD ARE IN SESSION.

**Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**City of Placentia**  
**401 E Chapman Avenue**  
**Placentia, CA 92870**

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**Fax: (714) 961-0283**  
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**PLACENTIA  
CITY COUNCIL AND REDEVELOPMENT AGENCY  
REGULAR MEETING AGENDA – EXECUTIVE SESSION  
February 15, 2011  
5:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Mayor/Agency Chairman Nelson  
Mayor Pro Tem/Agency Vice Chairman Yamaguchi  
Councilmember/Agency Member Aguirre  
Councilmember/Agency Member Underhill  
Councilmember/Agency Member Wanke

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council/Redevelopment Agency Board of Directors concerning any items on the Executive Session Agenda only.

The City Council/Redevelopment Agency Board of Director will recess to the City Council Caucus Room for the purpose of conducting its Executive Session proceedings.

**CITY COUNCIL:**

1. Pursuant to Government Code Section 54956.9(a) for Conference with Legal Counsel Regarding Two (2) Items of Existing Litigation:
  - A. Jose Morales, et al. v City of Placentia, et al., Orange County Superior Court Case No. 30-2011-00437960
  - B. City of Placentia vs. Woodruff, Spradlin & Smart, Orange County Superior Court Case No. 30-2010-00367949
2. Pursuant to Government Code Section 54956.9(b) for Conference with Legal Counsel Regarding Anticipated Litigation – One (1) Item
3. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding the Initiation of Litigation – Two (2) Items
4. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8
  - A. Property: 700 De Jesus Drive, Placentia, CA 92870 APN: 340-461-13  
Agency Negotiator: Troy Butzlaff, City Administrator/Executive Director  
Property Negotiator: Alta Placentia Homeowners Association  
Under Negotiations: Price and Terms of Payment
  - B. Property: 2301 North Kraemer Blvd., Placentia, CA 92870 APN: 336-30-101, 336-30-105, 336-54-111  
City Negotiator: Troy Butzlaff, City Administrator/Executive Director  
Negotiating Party: Orange County  
Under Negotiations: Price and Terms of Payment

**RDA:** None

**RECESS:** - The City Council/Redevelopment Agency will adjourn to their 6:00 p.m. Study Session.

**PLACENTIA  
CITY COUNCIL AND REDEVELOPMENT AGENCY  
REGULAR MEETING AGENDA – STUDY SESSION  
February 15, 2011  
6:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Mayor/Agency Chairman Nelson  
Mayor Pro Tem/Agency Vice Chairman Yamaguchi  
Councilmember/Agency Member Aguirre  
Councilmember/Agency Member Underhill  
Councilmember/Agency Member Wanke

**ORAL COMMUNICATIONS:**

At this time the public is invited to address the City Council/Board of Directors concerning the Study Session agenda items only.

**SS 1. Overview of the Redevelopment Agency**

**SS 2. Pavement Management Program**

**ADJOURNMENT** - The City Council/Redevelopment Agency will recess to their 7:00pm Regular Meeting.

**PLACENTIA  
CITY COUNCIL AND REDEVELOPMENT AGENCY  
REGULAR MEETING AGENDA  
February 15, 2011  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Mayor/Agency Chairman Nelson  
Mayor Pro Tem/Agency Vice Chairman Yamaguchi  
Councilmember/Agency Member Aguirre  
Councilmember/Agency Member Underhill  
Councilmember/Agency Member Wanke

**INVOCATION:** Richard Kryder, Police Chaplain

**PLEDGE OF ALLEGIANCE:**

**PRESENTATIONS:**

- a. Proclamation Designating the Week of February 20-26, 2011, as Placentia Rotary Week in Placentia, California  
Presenter: Mayor Nelson  
Recipient: Hugh Wood, President
  
- b. Proclamation Designating the Month of February 2011, as Career Technical Education Month  
Presenter: Mayor Nelson  
Recipient: Karin Freeman, President of the North Orange County ROP Board of Trustees and Vice-President of the Board of Trustees for Placentia-Yorba Linda Unified School District
  
- c. Presentation of Check for the 2010 Las Posadas and Tamale Festival  
Presenter: Placita Santa Fe Merchants Association

**EXECUTIVE SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council/Redevelopment Agency Board of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council/Redevelopment Agency Board of Directors.

**CITY COUNCIL/AGENCY MEMBER COMMENTS AND REPORTS:**

The purpose of these reports is to provide information on projects and programs that are discussed at interagency board, committee, and commission meetings. No decisions are to be made on these issues. If a Council/Agency Member would like formal action on any of the discussed items it will be placed on a future Council/Agency Agenda.

**1. CONSENT CALENDAR (Items 1.a. through 1.k.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City

Council/Redevelopment Agency or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

**COUNCIL/AGENCY CONSENT CALENDAR:**

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Financial Impact: None  
Recommended Action: Approve
- b. **Minutes**  
**City Council/Agency Regular Meeting – February 1, 2011**  
Recommended Action: Approve
- c. **City Warrant Register for February 2, 2011 through February 15, 2011**  
Financial Impact: \$697,000.45  
Recommended Action: Approve
- d. **Agency Warrant Register for February 2, 2011 through February 15, 2011**  
Financial Impact: \$44,457.70  
Recommended Action: Approve

**COUNCIL CONSENT CALENDAR:**

- e. **Approval of Funding Agreement for Implementation of Water Quality Monitoring, Reporting and Studies for Coyote Creek with the County of Orange and Orange County Flood Control District**  
Financial Impact: Fiscal Year Budget 2011/2012  
Expense \$3,600.00  
Recommendation: It is recommended that the City Council:
  - 1) Approve the attached agreement between the City of Placentia, County of Orange, and Orange County Flood Control District, "Agreement to fund implementation of water quality monitoring, reporting and studies to comply with the requirements of the San Gabriel River/Coyote Creek total maximum daily loads for copper lead and zinc
  - 2) Authorize the Mayor to sign the subject agreement on behalf of the City
- f. **Award of Contract to United Paving Company for Construction of the Van Buren Street Improvement Project and Approval of Plans and Specifications Prepared by Willdan Engineering for the Van Buren Street Improvement Project**  
Financial Impact:  
Expense: \$124,712.90 for construction; budgeted in FY 2010-2011 Budget, Account#333552-6185 J/L 61057  
Revenue: Proposition 1B, Community Development Block Grant  
Recommendation: It is recommended that the City Council:
  - 1) Approve plans and specifications prepared by Willdan Engineering dated December 20, 2010 for the Van Buren Street Improvement Project
  - 2) Award the construction contract to the lowest responsive and responsible bidder, United Paving Company, for an amount not to exceed \$124,712.90
  - 3) Reject all other bids

- 4) Authorize the City Administrator, or his designee, to approve construction change orders pursuant to the requirements set forth in the construction contract and in an aggregate amount not to exceed 15-percent of the project construction costs
  - 5) Authorize the City Administrator to execute contract documents on behalf of the City , in a form approved by the City Attorney
- g. **Approval of Contract Change Order with Avi-Con, Inc. DBA CA Construction for the Edwin T. Powell Building Renovation Project**  
Financial Impact:  
Expense: Not to exceed \$15,000, Account# 333554 – 6185 / 6104340023  
Funding: Park Development  
Recommendation: It is recommended that the City Council:
- 1) Authorize a contract change order to CA Construction in an amount not to exceed \$15,000 for the Edwin T. Powell Building Project
  - 2) Authorize the City Administrator, or his designee, to approve construction change orders pursuant to the requirements set forth in the construction contract
- h. **September and December 2010 Preliminary Financial Update Reports (Fiscal year 2010-11)**  
Financial Impact: None  
Recommendation: It is recommended that the City Council:
- 1) Receive and file both the September and December 2010 Preliminary Financial Update reports
- i. **September – December 2010 Treasurer’s Reports**  
Financial Impact: None  
Recommendation: It is recommended that the City Council:
- 1) Receive and file the Treasurer’s Reports for the period ended December 31, 2010
- j. **Revised Cooperative Agreement with OCTA for Metrolink Station**  
Financial Impact: Expense N/A  
Revenues: Agreement provides up to \$100,000 in cost recovery for City related expenses on the project  
Recommendation: It is recommended that the City Council:
- 1) Rescind the Cooperative Agreement with OCTA that was approved on June 15, 2010
  - 2) Approve a revised Cooperative Agreement with OCTA establishing the specific roles and responsibilities that will be followed in the design, construction, right-of-way acquisition and funding of the Placentia Metrolink Station
  - 3) Authorize the Mayor to execute all documents necessary to effectuate this agreement

**AGENCY CONSENT CALENDAR:**

- k. **Approval of Resolutions making findings for use of Low-Moderate Income Housing Funds for Agency owned properties located at 323 Baker Street and 229 Alta Street**  
Financial Impact: None  
Recommendation: It is recommended that the City Council:

- 1) Adopt Resolution RA-2011-03, A resolution of the Board of Directors of the Redevelopment Agency of the City of Placentia approving the expenditure and making findings for use of Low-Moderate Housing Income Funds for Agency-owned property at 229 Alta Street
- 2) Adopt Resolution RA-2011-04, A resolution of the Board of Directors of the Redevelopment Agency of the City of Placentia approving the expenditure and making findings for use of Low-Moderate Housing Income Funds for Agency-owned property at 323 Baker Street

**2. PUBLIC HEARINGS:**

**COUNCIL:** None

**AGENCY:** None

**3. OLD BUSINESS:** None

**4. NEW BUSINESS:**

**COUNCIL/AGENCY**

a. **Amendment of Chapter 1.10 of Title 1 of the Placentia Municipal Code Relating to Administrative Citations, Procedures for Mailing Courtesy Notices and Length of Appeal**

Financial Impact: Expenditure reduction due to reduce mailing costs

Recommendation: It is recommended that the City Council:

- 1) Approve Ordinance No. O-2011-01, An Ordinance of the City Council of the City of Placentia, California, amending Sections 1.10.040, 1.10.70, 1.10.100 and 1.10.130 of Chapter 1.10 of Title 1 of the Placentia Municipal Code relating to service of administrative citations, pre-citations and courtesy notices, time to appeal and service of hearing officer decisions and notices

b. **Adopting Resolutions of the City of Placentia Approving a City-wide Document Retention Schedule and Amendments to the City Policy and Procedure Manual Regarding Audio Recordings and Records Retention**

Financial Impact: Expense: None

Recommendation: It is recommended that the City Council:

- 1) Adopt Resolutions No. 2011-04, A resolution of the City of Placentia adopting the City-wide retention schedule and authorizing destruction of certain city records
- 2) Adopt Resolution No. 2011-05, A resolution of the City Council of the City of Placentia approving and adopting amendments to the City of Placentia Policy and Procedure Manual regarding audio recordings and records retention

**COUNCIL NEW BUSINESS:** None

**AGENCY NEW BUSINESS:** None

**CITY COUNCIL/AGENCY MEMBER REQUESTS:**

Council/Agency members may make requests or ask questions of staff. If a Council/Agency member would like to have formal action taken on a requested matter, it will be placed on a future Council/Agency Agenda.

**ADJOURNMENT:**

The City Council/Redevelopment Agency Board of Directors will adjourn to March 1, 2011.

**CERTIFICATION OF POSTING**

I, Tania Moreno, Deputy City Clerk for the City of Placentia and Assistant Secretary of the Placentia Redevelopment Agency, hereby certify that the Agenda for the February 15, 2011, meetings of the City Council and Redevelopment Agency was posted on February 10, 2011.

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Tania Moreno, Deputy City Clerk