



# Heritage Festival Committee Agenda

September 28, 2016 – 6:30 p.m.

Adjourned Regular Meeting

Heritage Festival Committee

**Janice Lacher**  
Chair

**Bruce Hunt**  
Vice Chair

**Carole Nixon**  
Treasurer

**Dwayne De Rose**

**Frank Perez**

**Vacant**

**Vacant**

## **Procedures for Addressing the Heritage Festival Committee**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Heritage Festival Committee encourages free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, Heritage Festival Committee discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMITTEE IS IN SESSION.

## **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

**City of Placentia**  
401 E Chapman Avenue  
City of Placentia, CA 92870

**Community Services Department**  
Phone: (714) 993-8184  
Fax: (714) 961-0283  
Website: [www.placentia.org](http://www.placentia.org)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

**SPECIAL MEETING**

September 28, 2016, 6:30 p.m. – Placentia City Hall

**MEETING CALLED TO ORDER**

**PLEDGE OF ALLEGIANCE**

**EXECUTIVE COMMITTEE**

- ROLL CALL:**
- Chair / Janice Lacher
  - Vice Chair / Bruce Hunt
  - Treasurer / Carole Nixon
  - Dwayne De Rose
  - Frank Perez
  - Vacant
  - Vacant

**ORAL COMMUNICATIONS**

At this time, the public is invited to address the Heritage Festival Committee concerning any agenda item, which is not a public hearing item or other items under the jurisdiction of the Heritage Festival Committee.

**COMMITTEE COMMENTS AND REPORTS**

The purpose of these reports is to provide information on projects that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Committee member would like formal action on any of the discussed items, it will be placed on a future Agenda.

**HERITAGE FESTIVAL AGENDA**

1. Treasurer’s Report – Carole Nixon to provide an updated Treasurer’s report.
2. Sub- Committee Reports – Sub-Committee chairpersons to review areas of responsibilities for discussion.
  - a. Car show- Bruce/Frank
  - b. Parade/Band review- Carole/Janice
  - c. Food- Carole
  - d. Crafts- Carole
  - e. Games- Volunteer needed
  - f. Entertainment- Volunteer needed
  - g. Non-Profit Volunteer needed
  - h. Business Expo/Home based Volunteer needed
3. Staff Comments – Staff to review areas of responsibilities.

<b>Actions</b>	
Carole	Notify bands of Event date arrival directions.
Staff	Follow up with CSUF volunteers.  Follow up with Bubble Rollers vendor  Follow up with PD on placement of Police Explorers during the parade
Frank	Follow up with contact for water donation.
Janice	Follow up and contact Grand Marshals

4. Agenda Building – Staff and committee to review agenda items for the next meeting.

**ADJOURNMENT**

The Heritage Festival Committee Adjourn to an Adjourned Regular Meeting on Wednesday, October 5, 2016 at 6:30 p.m. in the front conference room located at City Hall, 401 East Chapman Avenue, Placentia.

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**CERTIFICATION OF POSTING**

I, Veronica Ortiz, Community Services Supervisor/Heritage Festival Staff Liaison, hereby certify that the Agenda for the September 28, 2016 special meeting of the Heritage Festival Committee was posted on September 22, 2016.

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Veronica Ortiz

Community Services Supervisor/Heritage Festival Committee Staff Liaison