



## Regular Meeting Agenda

December 5, 2017

Placentia City Council

Placentia City Council as Successor to the Placentia

Redevelopment Agency

Placentia Industrial Commercial

Development Authority

Craig S. Green  
Mayor

Chad P. Wanke  
Mayor Pro Tem

Rhonda Shader  
Councilmember

Ward Smith  
Councilmember

Jeremy B. Yamaguchi  
Councilmember

Patrick J. Melia  
City Clerk

Kevin A. Larson  
City Treasurer

Damien R. Arrula  
City Administrator

Christian L. Bettenhausen  
City Attorney

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

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### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING AGENDA- CLOSED SESSION  
December 5, 2017  
5:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Smith  
Councilmember/Board Member Shader  
Councilmember/Board Member Yamaguchi  
Mayor Pro Tem/Board Vice Chair Wanke  
Mayor/Board Chair Green

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9(d)(2):  
**CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION**  
Significant exposure to litigation: (2 cases)
  
2. Pursuant to Government Code Section 54956.9(d)(1):  
**CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**  
Name of Case: 567 Melrose Street, LLC vs City of Placentia, et al;  
Case 30-2017-00909817-CU-EI-CXC

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING AGENDA  
December 5, 2017  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Smith  
Councilmember/Board Member Shader  
Councilmember/Board Member Yamaguchi  
Mayor Pro Tem/Board Vice Chair Wanke  
Mayor/Board Chair Green

**INVOCATION:** Chaplain Ken Milhander

**PLEDGE OF ALLEGIANCE:** Police Chief Darin Lenyi

**PRESENTATION:**

**CLOSED SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

**1. CONSENT CALENDAR (Items 1.a. through 1.f.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Fiscal Impact: None  
Recommended Action: Approve.
  
- 1.b. **City Fiscal Year 2017-18 Register for December 5, 2017**  
**Check Register**  
Fiscal Impact: \$1,232,558.39  
**Electronic Disbursement Register**  
Fiscal Impact: \$748,773.18  
Recommended Action: It is recommended that the City Council:  
1) Receive and file

- 1.c. **Migration of Microsoft Office Services to Microsoft Office 365**  
Fiscal Impact: Current Year Expense: \$36,699  
 Budgeted: \$38,499 IT Software Maintenance  
 Ongoing Annual Expense: \$33,614  
Recommended Action: It is recommended that the City Council:  
 1) Purchase Microsoft Office 365 subscriptions, Microsoft standard licensing for shared City computers, and Advanced Threat Protection Add-on for enhanced e-mail security; and  
 2) Enlist on-site GST staff to perform the implementation; and  
 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.
- 1.d. **Award of Construction Contract for the Placentia Champions Sports Complex Fence Replacement Project**  
Fiscal Impact: Expense: \$30,000 Construction Contract  
 Revenue: \$35,000 Landscape Maintenance District Fund Balance  
 No General Fund Dollars will be utilized on this project  
Recommended Action: It is recommended that the City Council:  
 1) Approve a Public Works Agreement with Wolverine Fence Company, Inc., for construction of the Champions Sports Complex Fence Replacement Project, in a not-to-exceed amount of \$30,000; and;  
 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and  
 3) Approve Resolution No. R-2017-XX, A Resolution of the City Council of the City of Placentia, California authorizing a Budget Amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures.
- 1.e. **Resolution authorizing temporary suspension of regulatory Ordinance Section 10.28.010 to facilitate the Placentia Library District Special Event scheduled for Sunday, March 18, 2018**  
Fiscal Impact: None  
Recommended Action: It is recommended that the City Council:  
 1) Adopt Resolution No. R-2017-XX, A Resolution of the City Council of the City of Placentia, authorizing the temporary suspension of regulatory Ordinance Section 10.28.010 of the Placentia Municipal Code to facilitate the Placentia Library District special event scheduled for Sunday, March 18, 2018.
- 1.f. **Professional Service Agreements with High Peaks Planning LLC, Michael Baker International and KOA Corporation to complete the General Plan Update**  
Fiscal Impact: Budgeted Fiscal Year 2017-18 CIP: \$150,000  
 Encumbered Funds: \$ 68,699  
 CIP Funds Available: \$ 81,301  
 General Plan Update Fee: \$ 14,900  
 General Government Other Expenditure: \$ 14,106  
 Total Cost of the Contracts: \$110,307  
Recommended Action: It is recommended that the City Council:  
 1) Approve a Professional Services Agreement with High Peaks Planning, LLC, to provide professional services related to the General Plan Update for an amount not to exceed \$39,930; and  
 2) Approve a Professional Services Agreement with Michael Baker International to provide professional services related to the General Plan Update for an amount not to exceed \$27,717; and  
 3) Approve a Professional Services Agreement with KOA Corporation to provide professional services related to the General Plan Update for an amount not to exceed \$42,660; and

- 4) Authorize the City Administrator to sign the necessary documents, in a form approved by the City Attorney.

## 2. PUBLIC HEARING:

- 2.a **Introduction and First Reading of Ordinance No. O-2017-XX of the City Council of the City of Placentia, California, repealing Chapter 8.28 of Title 8 of the City of Placentia Municipal Code and replacing it with a new Chapter 8.28 to prohibit smoking of tobacco products and marijuana in all City facilities including the Civic Center complex, City parks and public facilities**  
Fiscal Impact: Expense: \$1,500 one-time expense for installation of signage. Adequate funds budgeted in FY 2017-18 Budget Street Maintenance Account  
Recommended Action: It is recommended that the City Council:
  - 1) Open the Public Hearing concerning Ordinance No. O-2017-XX; and
  - 2) Receive the Staff Report, consider all public testimony, ask any questions of Staff; and
  - 3) Close the Public Hearing; and
  - 4) Find that the adoption of the ordinance is exempt from environmental review under the California Environmental Quality Act (CEQA), pursuant to 14 California Code of Regulations Section 15378(b)(5) because the amendments are not considered a project since the ordinance is a government administrative activity that will not result in direct or indirect physical changes to the environment; and
  - 5) Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2017-XX, an Ordinance of the City Council of the City of Placentia, repealing Chapter 8.28 of Title 8 of the City of Placentia Municipal Code and replacing it with a new Chapter 8.28 to prohibit smoking of tobacco products and marijuana in all city facilities including the civic center complex, city parks and public facilities.

## 3. REGULAR AGENDA:

- 3.a. **Fiscal Year 2016-17 Year- End Closeout & Final Budget Amendments**  
Fiscal Impact: The three additional requested transfers from other funds to the General Fund totaling \$486,704 will result in an anticipated positive General Fund unassigned fund balance in the Comprehensive Annual Financial Report (CAFR) of \$56,211. The remaining recommended budget adjustments will have no impact on the actual fund balances.  
Recommended Action: It is recommended that the City Council:
  - 1) Receive and file the Fiscal Year 2016-17 year-end closeout report; and
  - 2) Approve Budget Resolution R-2017-XX, A Resolution of the City Council of the City of Placentia Authorizing Year-End Amendments to the Fiscal Year 2016-17 Budget.
- 3.b. **Old Town Facade Improvement Program**  
Fiscal Impact: CDBG funds in the amount of \$50,000 for fiscal year 2017-18 no general fund money will be used for this program.  
Recommended Action: it is recommended that the City Council:
  - 1) Adopt Resolution R-2017-XX of the City Council of the City of Placentia, California Finding that the Old Town Facade Improvement Program is Exempt from the California Environmental Quality Act Pursuant to State CEQA Guidelines Section 15301 (Existing Facilities); and Approving the Old Town Facade Improvement Program; and
  - 2) Adopt Resolution R-2017-XX of the City Council of the City of Placentia, California Approving the Waiver of Fees Associated with Minor Architectural Application, Sign Permits, and Planning and Building and Safety Fees for Businesses or Property Owners Participating in the Old Town Facade Improvement Program.

3.c. **Status Update on 5Bars Wireless Marketing Agreement**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council receive and file this report and direct Staff accordingly.

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

*Adjourned In Memory of*

*Jack Welch, Longtime family friend of Mayor Craig Green*

*and*

*Karen Delaney, Daughter of City of Placentia former Mayor and  
Councilmember Norman Eckenrode*

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to Tuesday, December 19, 2017 at 5:00 p.m.

**TENTATIVE AGENDA FORECAST**

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Measure M Annual Report
- First Quarter Financials and Treasurer's Report
- City Council appointments to various agencies
- Amendment to Agreement for Irwin Bornstein

**CERTIFICATION OF POSTING**

I, Rosanna Ramirez, Chief Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the December 5, 2017 meetings of the City Council, Housing Successor Agency, and Industrial Commercial Development Authority was posted on November 30, 2017.

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Rosanna Ramirez, Deputy Director of Administrative Services/  
Chief Deputy City Clerk