



Regular Meeting Agenda February 20, 2018

Placentia City Council
Placentia City Council as Successor to the Placentia
Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Chad P. Wanke
Mayor

Rhonda Shader
Mayor Pro Tem

Craig S. Green
Councilmember

Ward L. Smith
Councilmember

Jeremy B. Yamaguchi
Councilmember

Patrick J. Melia
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117
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Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA- CLOSED SESSION
February 20, 2018
5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Shader
Mayor/Board Chair Wanke

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
Pursuant to Government Code Section 54957(b)(1):
Title: City Administrator
 2. Pursuant to Government Code Section 54956.9(d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation: (2 Cases)
 3. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 207-209 W. Crowther Avenue APN: 339-402-05; 07; 08; 11
City Negotiator: Damien R. Arrula, City Administrator
Negotiating Parties: Placentia Mutual Properties, LLC
Under Negotiations: Price and Terms of Payment
 4. Pursuant to Government Code Section 54956.8:
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: APN: 346-241-02
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Parties: Orange County Flood Control District & Mercy Housing California
Under Negotiation: Price and Terms of Payment
- HOUSING SUCCESSOR AGENCY**
5. Pursuant to Government Code Section 54956.8:
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: APN: 346-241-02
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Parties: Orange County Flood Control District & Mercy Housing California
Under Negotiation: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
February 20, 2018
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Shader
Mayor/Board Chair Wanke

INVOCATION: Chaplain Kenneth Curry

PLEDGE OF ALLEGIANCE:

PRESENTATION:

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.j.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve.

**1.b. City Fiscal Year 2017-18 Register for February 20, 2018
Check Register**

Fiscal Impact: \$558,982.79

Electronic Disbursement Register

Fiscal Impact: \$759,447.08

Recommended Action: It is recommended that the City Council:

1) Receive and file.

- 1.c. **Resolution Authorizing Application for the Mobile Source Air Pollution Reduction Review Committee’s 2017 Local Government Partnership Program**
Fiscal Impact: Revenue: \$68,060 MSRC Grant Funds (FY 2018-19 Capital Improvement Program Budget)
Recommended Action: It is recommended that the City Council:
- 1) Adopt Resolution No. R-2018-XX, A Resolution of the City Council of the City of Placentia, authorizing an application for funding and execution of a Grant Agreement for the 2017 Mobile Source Air Pollution Reduction Review’s Local Government Partnership Program; and
 - 2) Acknowledge receipt of the attached MSRC-supplied presentation on clean transportation; and
 - 3) Authorize the proposed project and allocate the necessary matching funds; and
 - 4) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.
- 1.d. **Acceptance of Construction Work and Notice of Completion for the OCTA M2 Environmental Cleanup Program Tier 1 Grant Catch Basin Insert Project Phase 4**
Fiscal Impact:
- | | | |
|----------|-----------|--------------------------------------|
| Expense: | \$200,000 | Construction Services |
| Revenue: | \$160,000 | OCTA M2 Environmental Cleanup Grant |
| | \$ 38,000 | Used Oil Payment Program Grant Funds |
| | \$ 2,000 | General Fund |
- Recommended Action: It is recommended that the City Council:
- 1) Accept the work performed by G2 Construction, Inc., for construction of the OCTA M2 Environmental Cleanup Program Tier 1 Grant Catch Basin Insert Project Phase 4 in the total amount of \$200,000; and
 - 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk Recorder’s Office for the Project; and
 - 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.
- 1.e. **Lease of IH700 Digital Mailing System with Neopost USA Inc.**
Fiscal Impact: Fiscal Year 2017-2018 Cost: \$ 2471.25
60 Month Lease Total Cost: \$29,655.00
Recommended Action: It is recommended that the City Council:
- 1) Approve a sixty (60) month lease for an IN/IH700 Digital Mailing System with Neopost USA Inc. in the amount of \$29,655; and
 - 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney
- 1.f. **Declaration of Intention to Form Community Facilities District No. 2018-01 (TOD Maintenance Services) to Fund Certain Public Services for the Transit Oriented District Area and Authorizing and Directing Certain Related Actions**
Fiscal Impact: There are no direct fiscal impacts to the City’s budget associated with the recommended actions.
Recommended Action: It is recommended that the City Council:
- 1) Accept the Petition, Consent and Waiver from the landowner requesting the formation of a Community Facilities District (CFD) to fund maintenance services within the TOD project area; and
 - 2) Adopt Resolution No. R-2018-XX Declaring the Intention to Establish Community Facilities District (CFD) No. 2018-01 (TOD Maintenance Services) and Authorize the Levy of a Special Tax to fund certain public services for the TOD Area; and

HOUSING SUCCESSOR AGENCY CONSENT CALENDAR:

- 1.j. **Approval of Loan Commitment in Housing Successor Agency Affordable Housing Funds Utilizing Proceeds from the Sale of Housing Successor Agency Property located at 229 Alta St. (APN: 339-061-10) and as Necessary, 229 Main St. (APN: 339-364-18) to Mercy Housing California for the Placentia Veterans Village Development**

Fiscal Impact: Expense: \$500,000 HSA Low/Mod Income Housing Fund

Offsetting Revenue: \$500,000 HSA Sale of the Property of Properties

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution RSA-2018-XX, A Resolution of the City Council of the City of Placentia, California, Acting as the Housing Successor Agency to the Placentia Redevelopment Agency of the City of Placentia Approving the Execution of a Loan Commitment Letter of \$500,000 of Housing Successor Agency Low and Moderate Income Housing Fund Anticipated from the Sale of Housing Successor Agency Property located at 229 Alta Street and 229 Main Street, as necessary; and
- 2) Authorize the City Administrator/Executive Director and City Attorney to draft loan agreements for future City Council consideration in an amount of \$500,000 for the Placentia Veterans Village.

2. PUBLIC HEARING:

- 2.a. **Public Hearing No. 2 Regarding the Transition from At-Large to By-District Elections**

Fiscal Impact: To be determined

Recommended Action: It is recommended that the City Council:

- 1) Open and conduct Public Hearing No. 2 to receive public comments regarding the criteria and factors that go into the drawing of maps of single-member voting districts, the composition of the districts, and other matters related to the election of members of City Council by district; and
- 2) Receive the Staff Report, consider all the public testimony, ask questions of Staff; and
- 3) Close the Public Hearing.

- 2.b. **Public Hearing and Consideration of Proposed Programs and Activities to Be Submitted to the County of Orange for Community Development Block Grant (CDBG) Funding for Fiscal Year 2018-19**

Fiscal Impact: CDBG Funds in the Amount of \$404,792 for Fiscal Year 2018-19

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing to consider proposed programs and activities for the Community Development Block Grant Funding for Fiscal Year 2018-19; and
- 2) Receive the Staff report and consider all public testimony; and
- 3) Close the Public Hearing; and
- 4) Authorize the City Administrator to submit an application to the County of Orange to receive Community Development Block Grant Funds to support public service programs, public facilities improvements, housing needs and administrative expenses in the amount of \$404,792 for Fiscal Year 2018-19.

- 2.c. **Continuance of Public Hearing on Resolution of Necessity**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Continue the Resolution of Necessity hearing to March 6, 2018 to provide further opportunity for discussions with City Council.

3. REGULAR AGENDA:

3.a. Fiscal Recap of 2017 Heritage Festival, and Approval of 2018 Event and Change to Parade Route

Fiscal Impact: 2017 Expense: \$91,478
2017 Revenue: \$40,930
2017 Net Cost: \$50,548 City General Fund

2018 Expense: \$51,000 Estimated Expenditures for FY 2018-19

Recommended Action: It is recommended that the City Council:

- 1) Approve the Heritage Festival Committee's recommendation of event date, and location for the 2018 Heritage Parade and Festival; and
- 2) Consider the Heritage Festival Committee's recommendation to shorten the route of the 2018 Heritage Parade; and
- 3) Consider the Heritage Festival Committee's request for the City to fund \$51,000 for the 2018 Heritage Festival in the FY 2018-19 budget.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to Tuesday, March 6, 2018 at 5:00 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Continuance of Public Hearing on Resolution of Necessity
- Award of Construction Contract for Pedestrian Accessibility Project Phase VI
- Agreement for Engineering Design Services for TOD Sewer Line Upgrade
- Cooperative Agreement with Anaheim for Wall Monitoring and Survey Services and Pavement Repairs to Kraemer Boulevard
- Notice of Completion of Police Station Lobby ADA Improvement Project

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Chief Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the February 20, 2018 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on February 15, 2018.

Rosanna Ramirez, Acting Director of Administrative Services/
Chief Deputy City Clerk

City of Placentia
Check Register
 For 02/20/2018

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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Grand Total: 558,982.79

Check Totals by ID

AP	558,982.79
EP	0.00
IP	0.00
OP	0.00

Fund Name	<u>Check Totals by Fund</u>
101-General Fund (0010)	392,401.27
208-Sccssr Agncy Ret Oblg (0054)	2,548.20
211-PEG Fund (0058)	5,222.50
225-Asset Seizure (0021)	21,801.84
228-NOC-Public Safety Grant(0061)	117.32
265-Landscape Maintenance (0029)	38,239.21
275-Sewer Maintenance (0048)	707.55
401-City Capital Projects (0033)	93,808.62
501-Refuse Administration (0037)	295.87
601-Employee Health & Wlfre (0039)	402.45
605-Risk Management (0040)	40.00
701-Special Deposits (0044)	3,397.96

Void Total: 0.00
Check Total: 558,982.79

Check Total: 558,982.79

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

1.b.
February 20, 2018

**City of Placentia
Check Register
For 02/14/2018**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	GST V009410	MICROSOFT EXCHANGE ONLINE	101523-6136 Software Maintenance	AP013118	3,129.00	IN15255	P11237	00096730	01/31/2018
					Check Total:	3,129.00			
MW OH	INTERNAL REVENUE V003686	4TH QUARTER TAX 941	0010-2110 Federal Income Tax W/H	AP013118	380.02	123117		00096731	01/31/2018
					Check Total:	380.02			
MW OH	1ST LIGHT ENERGY INC V010702	80% BLDG PERMIT REFUND	100000-4164 Electrical Permits	AP020118	47.90	B17-1017		00096732	02/01/2018
MW OH	1ST LIGHT ENERGY INC V010702	80% BLDG PERMIT REFUND	100000-4160 Building Permits	AP020118	197.47	B17-1017		00096732	02/01/2018
					Check Total:	245.37			
MW OH	ADAMS, STEPHANIE V009598	12/6-20 SR CNTR INSTRUCTOR PMT	104071-6060 Instructional Services	AP020118	135.00	01242018		00096733	02/01/2018
					Check Total:	135.00			
MW OH	ALLDATA V005990	VEHICLE MAINT SOFTWARE	103658-6301 Special Department Supplies	AP020118	1,500.00	600725		00096734	02/01/2018
					Check Total:	1,500.00			
MW OH	AMERICAN OFFICE V009212	NEIGHBORHOOD SVS CLIENT CHAIR	104077-6301 Special Department Supplies	AP020118	364.20	9411		00096735	02/01/2018
					Check Total:	364.20			
MW OH	AMERICAN OFFICE V009212	MODEL K513 DESK	103654-6130 Repair & Maint/Facilities	AP020118	237.05	9397		00096736	02/01/2018
					Check Total:	237.05			
MW OH	AT & T MOBILITY V008709	12/8-1/7 IPAD CHARGES	109595-6215 Telephone	AP020118	587.46	X01152018		00096737	02/01/2018
					Check Total:	587.46			
MW OH	BARRIOS, BILDA V010703	DEPOSIT REFUND - KRAEMER PARK	100000-4385 Facility Rental	AP020118	100.00	2001972.002		00096738	02/01/2018
					Check Total:	100.00			

City of Placentia
Check Register
For 02/14/2018

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	BOA ARCHITECTURE V010118	INPECTION SERVICES - PD LOBBY	103550-6015 / 62014-6015 Engineering Services	AP020118	3,000.00	16-2741-3CASP	P11183	00096739	02/01/2018
MW OH	BOA ARCHITECTURE V010118	CASP INSPECTIONS & REPORTS	103550-6015 / 62014-6015 Engineering Services	AP020118	3,500.00	16-2734-6CASP	P11238	00096739	02/01/2018
Check Total:					6,500.00				
MW OH	CALBO V000200	CALBO MEMBERSHIP - SPECTOR	102532-6255 Dues & Memberships	AP020118	295.00	11198		00096740	02/01/2018
MW OH	CALBO V000200	EDUCATION WEEK REG - BURNETT	102532-6250 Staff Training	AP020118	645.00	11198		00096740	02/01/2018
Check Total:					940.00				
MW OH	CALIFORNIA NEWSPAPER V009955	OCT LEGAL ADVERTISING	101002-6225 Advertising/Promotional	AP020118	3,681.00	0000350956		00096741	02/01/2018
MW OH	CALIFORNIA NEWSPAPER V009955	DEC LEGAL ADVERTISING	102534-6225 Advertising/Promotional	AP020118	591.00	0000361336		00096741	02/01/2018
MW OH	CALIFORNIA NEWSPAPER V009955	DEC LEGAL ADVERTISING	101002-6225 Advertising/Promotional	AP020118	2,598.00	0000361336		00096741	02/01/2018
Check Total:					6,870.00				
MW OH	CALIFORNIA PEACE V000208	DEPARTMENT MEMBERSHIP DUES	103040-6255 Dues & Memberships	AP020118	1,150.00	81380		00096742	02/01/2018
Check Total:					1,150.00				
MW OH	CALIFORNIA STATE V010097	DEC NEW HIRE LIVE SCAN SVS	101512-6099 Professional Services	AP020118	113.00	ASR15384		00096743	02/01/2018
Check Total:					113.00				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP020118	317.26	71697630		00096744	02/01/2018
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP020118	241.23	71698913		00096744	02/01/2018
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP020118	316.48	71698914		00096744	02/01/2018

**City of Placentia
Check Register
For 02/14/2018**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
				Check Total:	874.97			
MW OH	CANON FINANCIAL SERVICES V008867	CAN COPIER LEASE PMT	109595-6175 Office Equipment Rental	AP020118	1,933.06 18180184		00096745	02/01/2018
MW OH	CANON FINANCIAL SERVICES V008867	CAN COPIER LEASE PAYMENT	109595-6175 Office Equipment Rental	AP020118	262.62 18180185		00096745	02/01/2018
				Check Total:	2,195.68			
MW OH	CITY OF FULLERTON V000385	SWAT TRAINING	103041-6160 Facility Rental	AP020118	431.67 AR157349		00096746	02/01/2018
				Check Total:	431.67			
MW OH	COMMERCIAL AQUATIC V005203	JAN GOMEZ POOL CHEMICALS	103654-6130 Repair & Maint/Facilities	AP020118	438.00 I18-0156		00096747	02/01/2018
				Check Total:	438.00			
MW OH	CORELOGIC SOLUTIONS LLC V010428	SPATIAL PARCELS	101523-6136 Software Maintenance	AP020118	972.00 500181		00096748	02/01/2018
				Check Total:	972.00			
MW OH	CSULB FOUNDATION V003930	FIELD TRAINING REG - GLOE	213041-6250 Staff Training	AP020118	316.00 AG020518		00096749	02/01/2018
MW OH	CSULB FOUNDATION V003930	BASIC EVIDENCE REG - SERVIN	213041-6250 Staff Training	AP020118	95.00 CS020518		00096749	02/01/2018
MW OH	CSULB FOUNDATION V003930	BASIC EVIDENCE REG - REID	213041-6250 Staff Training	AP020118	95.00 VR020518		00096749	02/01/2018
				Check Total:	506.00			
MW OH	DEPARTMENT OF V009290	7/1/17-6/30/18 ASSESSMENTS	404580-5165 Workers' Compensation Claims	AP020118	40.00 OSIP 64753A		00096750	02/01/2018
				Check Total:	40.00			
MW OH	EMPIRE MEDIA V010651	JAN MEDIA PRODUCTION SVS	581573-6099 Professional Services	AP020118	3,865.50 0018	P11213	00096751	02/01/2018
				Check Total:	3,865.50			
MW OH	FEDEX	SHIPPING CHARGES	103550-6325	AP020118	27.40 5-975-73189		00096752	02/01/2018

**City of Placentia
Check Register
For 02/14/2018**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000394		Postage						
MW OH	FEDEX V000394	SHIPPING CHARGES	101512-6325 Postage	AP020118	20.89	5-975-73189		00096752	02/01/2018
MW OH	FEDEX V000394	SHIPPING CHARGES	103550-6325 Postage	AP020118	38.89	5-996-96986		00096752	02/01/2018
Check Total:					87.18				
MW OH	FIS V008518	DEC B/L INTERCHANGE FEES	102020-6025 Third Party Administration	AP020118	627.64	34435651		00096753	02/01/2018
Check Total:					627.64				
MW OH	FLORES, JOSE V004651	PD TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP020118	12.81	JF012518		00096754	02/01/2018
Check Total:					12.81				
MW OH	GLOE, ADAM V002828	PD TRAINING MEALS	213041-6250 Staff Training	AP020118	24.00	AG020518		00096755	02/01/2018
Check Total:					24.00				
MW OH	GOLDSTONE K-9 LLC V009944	MONTHLY K9 MAINT TRAINING	213041-6250 Staff Training	AP020118	315.00	PPD 2017-60		00096756	02/01/2018
Check Total:					315.00				
MW OH	IMPERIAL SPRINKLER V006506	BRASS INLINE VALVE ELECTRIC	103655-6301 Special Department Supplies	AP020118	183.74	3182041-00		00096757	02/01/2018
MW OH	IMPERIAL SPRINKLER V006506	O RING COVER	103655-6301 Special Department Supplies	AP020118	9.78	3182041-01		00096757	02/01/2018
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP020118	282.16	3207456-00		00096757	02/01/2018
Check Total:					475.68				
MW OH	INTERNATIONAL INSTITUTE V000506	MEMBERSHIP - RAMIREZ	101002-6255 Dues & Memberships	AP020118	115.00	123117		00096758	02/01/2018
MW OH	INTERNATIONAL INSTITUTE V000506	MEMBERSHIP - O'LEARY	101002-6255 Dues & Memberships	AP020118	100.00	123117A		00096758	02/01/2018

**City of Placentia
Check Register
For 02/14/2018**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	INTERNATIONAL INSTITUTE V000506	MEMBERSHIP - MELIA	101002-6255 Dues & Memberships	AP020118	215.00	123117B		00096758	02/01/2018
					Check Total:	430.00			
MW OH	IRVINE, JEFFREY V009851	PD TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP020118	12.81	JI012518		00096759	02/01/2018
					Check Total:	12.81			
MW OH	KENEHAN, KELLY V010421	1/14-27 DISABILITY PENSION PMT	103041-5001 Salaries/Full-Time Regular	AP020118	1,968.37	003		00096760	02/01/2018
					Check Total:	1,968.37			
MW OH	KOSMONT COMPANIES V006131	NOV SUCCESSOR AGENCY SUPPORT	547525-6099 Professional Services	AP020118	1,001.00	0031 1502.9	P11208	00096761	02/01/2018
MW OH	KOSMONT COMPANIES V006131	DEC SUCCESSOR AGENCY SUPPORT	547525-6099 Professional Services	AP020118	1,358.50	0032 1502.9	P11208	00096761	02/01/2018
					Check Total:	2,359.50			
MW OH	LEGAL SHIELD V008104	DEC LEGAL SERVICES	0010-2192 Police Legal Services	AP020118	204.40	013118A		00096762	02/01/2018
MW OH	LEGAL SHIELD V008104	DEC LEGAL SERVICES	0048-2192 Police Legal Services	AP020118	27.82	013118A		00096762	02/01/2018
MW OH	LEGAL SHIELD V008104	DEC LEGAL SERVICES	0021-2192 Police Legal Services	AP020118	1.44	013118A		00096762	02/01/2018
MW OH	LEGAL SHIELD V008104	DEC LEGAL SERVICES	0029-2192 Police Legal Services	AP020118	5.27	013118A		00096762	02/01/2018
MW OH	LEGAL SHIELD V008104	DEC LEGAL SERVICES	0037-2192 Police Legal Services	AP020118	2.17	013118A		00096762	02/01/2018
					Check Total:	241.10			
MW OH	LEHR AUTO V009930	INSTALL EQUIPMENT IN PD UNITS	103040-6299 Other Purchased Services	AP020118	300.00	03 302579		00096763	02/01/2018
MW OH	LEHR AUTO V009930	INSTALL EQUIPMENT IN PD UNITS	103040-6299 Other Purchased Services	AP020118	1,308.35	03 302592		00096763	02/01/2018

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MW OH	LEHR AUTO V009930	INSTALL EQUIPMENT IN PD UNITS	103040-6299 Other Purchased Services	AP020118	350.00 03 302618		00096763	02/01/2018
MW OH	LEHR AUTO V009930	INSTALL EQUIPMENT IN PD UNITS	103040-6299 Other Purchased Services	AP020118	1,356.24 03 302619		00096763	02/01/2018
MW OH	LEHR AUTO V009930	INSTALL EQUIPMENT IN PD UNITS	103040-6299 Other Purchased Services	AP020118	375.00 03 302620		00096763	02/01/2018
MW OH	LEHR AUTO V009930	INSTALL EQUIPMENT IN PD UNITS	103040-6299 Other Purchased Services	AP020118	1,608.85 03 302621		00096763	02/01/2018
MW OH	LEHR AUTO V009930	INSTALL EQUIPMENT IN PD UNITS	103040-6299 Other Purchased Services	AP020118	280.00 03 302639		00096763	02/01/2018
MW OH	LEHR AUTO V009930	INSTALL EQUIPMENT IN PD UNITS	103040-6299 Other Purchased Services	AP020118	1,401.70 03 302648		00096763	02/01/2018
					Check Total:	6,980.14		
MW OH	MACCUBBIN, MICHAEL V007311	PD TRAINING MELAS, MILEAGE	213041-6250 Staff Training	AP020118	12.81 MM012518		00096764	02/01/2018
					Check Total:	12.81		
MW OH	MAILFINANCE V008685	11/22-2/21 POST MACHINE LEASE	109595-6325 Postage	AP020118	1,341.89 H6958622		00096765	02/01/2018
					Check Total:	1,341.89		
MW OH	MALONE, SEAN V010704	12/31-1/13 DISABILITY PENSION	103041-5001 Salaries/Full-Time Regular	AP020118	1,625.35 001		00096766	02/01/2018
MW OH	MALONE, SEAN V010704	1/14-27 DISABILITY PENSION PMT	103041-5001 Salaries/Full-Time Regular	AP020118	1,625.35 002		00096766	02/01/2018
					Check Total:	3,250.70		
MW OH	MARTIN & CHAPMAN CO V000618	RESOLUTION PAPER	101002-6299 Other Purchased Services	AP020118	189.00 2018026		00096767	02/01/2018
					Check Total:	189.00		
MW OH	MC ELHINNEY, JAMES V003620	PD TRAINING MEALS, MILEAGE	103041-6250 Staff Training	AP020118	260.00 JM020518		00096768	02/01/2018

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				Check Total:	260.00				
MW OH	MEDPOST URGENT CARE V010705	DEC NEW EMPLOYEE PHYSICALS	101512-6099 Professional Services	AP020118	170.00	011825846		00096769	02/01/2018
				Check Total:	170.00				
MW OH	MUNITEMPS V009595	1/8-18 CODE ENFORCEMENT SVS	103046-6099 Professional Services	AP020118	2,688.00	127984		00096770	02/01/2018
				Check Total:	2,688.00				
MW OH	MURRAY & ASSOCIATES, V004697	EXECUTIVE SEARCH SVS - FINANCE	101512-6001 Management Consulting Services	AP020118	3,524.45	7494	P11230	00096771	02/01/2018
MW OH	MURRAY & ASSOCIATES, V004697	EXECUTIVE SEARCH SVS - FINANCE	101512-6001 Management Consulting Services	AP020118	933.75	7537	P11230	00096771	02/01/2018
MW OH	MURRAY & ASSOCIATES, V004697	EXECUTIVE SEARCH SVS - FINANCE	101512-6001 Management Consulting Services	AP020118	15,956.43	7558	P11230	00096771	02/01/2018
				Check Total:	20,414.63				
MW OH	NIEVES, MIGUEL V002675	BOOT ALLOWANCE	103650-6360 Uniforms	AP020118	150.00	71514A		00096772	02/01/2018
				Check Total:	150.00				
MW OH	OFFICE INDUSTRIES V007477	BUSINESS LICENSE CERTIFICATES	102020-6315 Office Supplies	AP020118	487.20	61111		00096773	02/01/2018
MW OH	OFFICE INDUSTRIES V007477	RECYCLED PAPER	109595-6315 Office Supplies	AP020118	191.80	61143		00096773	02/01/2018
MW OH	OFFICE INDUSTRIES V007477	RECYCLED PAPER	109595-6315 Office Supplies	AP020118	191.80	61173		00096773	02/01/2018
				Check Total:	870.80				
MW OH	ORTEGA, ELENA V010663	DEPOSIT REFUND - BACKS	100000-4385 Facility Rental	AP020118	150.00	2001970.002		00096774	02/01/2018
				Check Total:	150.00				
MW OH	PACIFIC COMPLIANCE V009292	GAS TANK INSPECTION	103658-6301 Special Department Supplies	AP020118	1,500.00	3420		00096775	02/01/2018

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MW OH	PACIFIC COMPLIANCE V009292	UST SECONDARY CONTAINMENT	103658-6301 Special Department Supplies	AP020118	1,530.00	3457		00096775	02/01/2018
Check Total:					3,030.00				
MW OH	PARS V006999	NOV AGENCY BASE FEES	109595-6295 City Admin Services	AP020118	400.00	39325-A		00096776	02/01/2018
Check Total:					400.00				
MW OH	PISCHEL, STEVE V002520	ICMA LOAN REPAYMENT	0010-2170 Deferred Comp Payable - ICMA	AP020118	170.59	020218A		00096777	02/01/2018
Check Total:					170.59				
MW OH	PLACENTIA YORBA LINDA V000794	C.A.P.E.S GRANT	0044-2059 Community Services Deposits	AP020118	3,284.96	012218		00096778	02/01/2018
Check Total:					3,284.96				
MW OH	PRINCIPAL FINANCIAL V000844	JAN LIFE INSURANCE PREMIUMS	101512-5163 Life Insurance Premiums	AP020118	126.23	124120891000-00		00096779	02/01/2018
MW OH	PRINCIPAL FINANCIAL V000844	JAN LIFE INSURANCE PREMIUMS	104070-5163 Life Insurance Premiums	AP020118	111.78	124120891000-00		00096779	02/01/2018
MW OH	PRINCIPAL FINANCIAL V000844	JAN LIFE INSURANCE PREMIUMS	395083-5163 Life Insurance Premiums	AP020118	402.45	124120891000-00		00096779	02/01/2018
MW OH	PRINCIPAL FINANCIAL V000844	JAN LIFE INSURANCE PREMIUMS	102531-5163 Life Insurance Premiums	AP020118	124.06	124120891000-00		00096779	02/01/2018
MW OH	PRINCIPAL FINANCIAL V000844	JAN LIFE INSURANCE PREMIUMS	103040-5163 Life Insurance Premiums	AP020118	96.88	124120891000-00		00096779	02/01/2018
MW OH	PRINCIPAL FINANCIAL V000844	JAN LIFE INSURANCE PREMIUMS	103550-5163 Life Insurance Premiums	AP020118	133.41	124120891000-00		00096779	02/01/2018
MW OH	PRINCIPAL FINANCIAL V000844	JAN LIFE INSURANCE PREMIUMS	101511-5163 Life Insurance Premiums	AP020118	69.83	124120891000-00		00096779	02/01/2018
Check Total:					1,064.64				
MW OH	R H F INC V003206	RECERT NHTSA/IACP SPEC	103047-6137 Repair Maint/Equipment	AP020118	85.00	72476		00096780	02/01/2018

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MW OH	R H F INC V003206	RECERT NHTSA/IACP SPEC	103047-6137 Repair Maint/Equipment	AP020118	85.00 72477		00096780	02/01/2018
					Check Total:	170.00		
MW OH	REESE, STACY V009331	WINTER INSTRUCTOR PAYMENT	104071-6060 Instructional Services	AP020118	295.75 WINTER 18		00096781	02/01/2018
					Check Total:	295.75		
MW OH	REID, VINCENT V010700	PD TRAINING MEALS	213041-6250 Staff Training	AP020118	8.00 VR020518		00096782	02/01/2018
					Check Total:	8.00		
MW OH	SA AQUATICS V002842	DEC CITY HALL FOUNTAIN MAINT	103654-6130 Repair & Maint/Facilities	AP020118	142.50 204748		00096783	02/01/2018
MW OH	SA AQUATICS V002842	DEC CITY HALL FOUNTAIN MAINT	0010-1220 Accts Rec/Plac Library Dist	AP020118	142.50 204748		00096783	02/01/2018
					Check Total:	285.00		
MW OH	SAN DIEGO POLICE EQUIP. V000984	AMMO	103043-6162 Range Training	AP020118	452.07 630646		00096784	02/01/2018
					Check Total:	452.07		
MW OH	SECOND HARVEST FOOD V005571	JAN FOOD DELIVERIES	104071-6301 Special Department Supplies	AP020118	30.00 460814		00096785	02/01/2018
					Check Total:	30.00		
MW OH	SERVIN, CRISTAL V010701	PD TRAINING MEALS	213041-6250 Staff Training	AP020118	8.00 CS020518		00096786	02/01/2018
					Check Total:	8.00		
MW OH	SIMPLEX GRINNELL V008625	QUARTERLY ALARM MONITORING	103654-6127 Alarm Monitoring	AP020118	3,587.32 79822292		00096787	02/01/2018
					Check Total:	3,587.32		
MW OH	SOUTHERN CALIFORNIA V000910	DEC-JAN ELECTRICAL CHARGES	0010-1228 AR/County of Orange	AP020118	16.20 011118		00096788	02/01/2018
MW OH	SOUTHERN CALIFORNIA	DEC-JAN ELECTRICAL CHARGES	0010-1226	AP020118	113.81 011118		00096788	02/01/2018

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	V000910		AR/City of Yorba Linda					
MW OH	SOUTHERN CALIFORNIA V000910	DEC-JAN ELECTRICAL CHARGES	0010-1232 Accts Rec/City of Anaheim	AP020118	54.66 011118		00096788	02/01/2018
MW OH	SOUTHERN CALIFORNIA V000910	DEC-JAN ELECTRICAL CHARGES	109595-6330 / 61140-6330 Electricity	AP020118	54.65 011118		00096788	02/01/2018
MW OH	SOUTHERN CALIFORNIA V000910	DEC-JAN ELECTRICAL CHARGES	109595-6330 Electricity	AP020118	6,604.39 011118		00096788	02/01/2018
MW OH	SOUTHERN CALIFORNIA V000910	DEC-JAN ELECTRICAL CHARGES	296561-6330 Electricity	AP020118	1,362.89 011118		00096788	02/01/2018
Check Total:					8,206.60			
MW OH	SPARKLETTS V000967	WHITTEN, SR CENTER WATER SVS	104071-6301 Special Department Supplies	AP020118	17.89 14974536 011018		00096789	02/01/2018
MW OH	SPARKLETTS V000967	WHITTEN, SR CENTER WATER SVS	104071-6301 Special Department Supplies	AP020118	62.87 15169979 011318		00096789	02/01/2018
Check Total:					80.76			
MW OH	TIME WARNER CABLE V004450	1/22-2/21 10MB YARD	109595-6215 Telephone	AP020118	1,217.98 0347700011518		00096790	02/01/2018
MW OH	TIME WARNER CABLE V004450	1/22-2/21 FRIENDLY CNTR CABLE	109595-6215 Telephone	AP020118	79.99 0431975011118		00096790	02/01/2018
MW OH	TIME WARNER CABLE V004450	1/22-2/21 PW YARD CABLE	109595-6215 Telephone	AP020118	109.07 3371383011118		00096790	02/01/2018
MW OH	TIME WARNER CABLE V004450	1/22-2/21 CITY HALL CABLE	109595-6215 Telephone	AP020118	317.73 52862011218		00096790	02/01/2018
Check Total:					1,724.77			
MW OH	TOLEDO, MANUEL A V004294	WINTER INSTRUCTOR PAYMENT	104071-6060 Instructional Services	AP020118	936.00 WINTER 18		00096791	02/01/2018
Check Total:					936.00			
MW OH	TURBO DATA SYSTEMS INC V001238	DEC CITATION PROCESSING	103047-6290 Dept. Contract Services	AP020118	2,437.72 27269	P11207	00096792	02/01/2018

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				Check Total:	2,437.72				
MW OH	VAYHINGER, RITA V009961	EXCURSION REFUND	100000-4340 / 79506-4340 Recreation Programs	AP020118	90.00	2001968.002		00096793	02/01/2018
				Check Total:	90.00				
MW OH	VIVANT SOLAR V010630	80% BLDG PERMIT REFUND	100000-4164 Electrical Permits	AP020118	148.74	B17-1222		00096794	02/01/2018
MW OH	VIVANT SOLAR V010630	80% BLDG PERMIT REFUND	100000-4160 Building Permits	AP020118	197.47	B17-1222		00096794	02/01/2018
				Check Total:	346.21				
MW OH	WATERLOGIC AMERICAS LLC V010708	ANNUAL USAGE TAX	103041-6301 Special Department Supplies	AP020118	43.76	111349		00096795	02/01/2018
				Check Total:	43.76				
MW OH	WEST COAST LIGHTS & SIRENS V006106	INSTALL EQUIPMENT IN PD UNITS	213041-6840 Machinery & Equipment	AP020118	2,184.00	15609		00096796	02/01/2018
MW OH	WEST COAST LIGHTS & SIRENS V006106	INSTALL EQUIPMENT IN PD UNITS	213041-6840 Machinery & Equipment	AP020118	2,367.62	15761		00096796	02/01/2018
MW OH	WEST COAST LIGHTS & SIRENS V006106	INSTALL EQUIPMENT IN PD UNITS	213041-6840 Machinery & Equipment	AP020118	228.18	15767		00096796	02/01/2018
MW OH	WEST COAST LIGHTS & SIRENS V006106	INSTALL EQUIPMENT IN PD UNITS	213041-6840 Machinery & Equipment	AP020118	692.41	15796		00096796	02/01/2018
				Check Total:	5,472.21				
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP020118	112.04	602734		00096797	02/01/2018
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP020118	56.02	605512		00096797	02/01/2018
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP020118	112.04	605672		00096797	02/01/2018
				Check Total:	280.10				
MW OH	CALIFORNIA STATE	P/E 1/27/18 PD DATE 2/2/18	0037-2196	PY18003	69.23	2700/1801003		00096798	02/02/2018

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	V004813		Garnishments W/H						
MW OH	CALIFORNIA STATE V004813	P/E 1/27/18 PD DATE 2/2/18	0029-2196 Garnishments W/H	PY18003	64.15	2700/1801003		00096798	02/02/2018
MW OH	CALIFORNIA STATE V004813	P/E 1/27/18 PD DATE 2/2/18	0010-2196 Garnishments W/H	PY18003	443.99	2700/1801003		00096798	02/02/2018
MW OH	CALIFORNIA STATE V004813	P/E 1/27/18 PD DATE 2/2/18	0048-2196 Garnishments W/H	PY18003	156.46	2700/1801003		00096798	02/02/2018
				Check Total:	733.83				
MW OH	FRANCHISE TAX BOARD V000404	P/E 1/27/18 PD DATE 2/2/18	0048-2196 Garnishments W/H	PY18003	6.00	2710/1801003		00096799	02/02/2018
MW OH	FRANCHISE TAX BOARD V000404	P/E 1/27/18 PD DATE 2/2/18	0029-2196 Garnishments W/H	PY18003	6.00	2710/1801003		00096799	02/02/2018
MW OH	FRANCHISE TAX BOARD V000404	P/E 1/27/18 PD DATE 2/2/18	0010-2196 Garnishments W/H	PY18003	48.00	2710/1801003		00096799	02/02/2018
				Check Total:	60.00				
MW OH	ORANGE COUNTY V000699	P/E 1/27/18 PD DATE 2/2/18	0048-2176 PCEA/OCEA Assoc Dues	PY18003	21.41	2610/1801003		00096800	02/02/2018
MW OH	ORANGE COUNTY V000699	P/E 1/27/18 PD DATE 2/2/18	0029-2176 PCEA/OCEA Assoc Dues	PY18003	7.59	2610/1801003		00096800	02/02/2018
MW OH	ORANGE COUNTY V000699	P/E 1/27/18 PD DATE 2/2/18	0037-2176 PCEA/OCEA Assoc Dues	PY18003	2.40	2610/1801003		00096800	02/02/2018
MW OH	ORANGE COUNTY V000699	P/E 1/27/18 PD DATE 2/2/18	0010-2176 PCEA/OCEA Assoc Dues	PY18003	257.20	2610/1801003		00096800	02/02/2018
				Check Total:	288.60				
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 1/27/18 PD DATE 2/2/18	0029-2176 PCEA/OCEA Assoc Dues	PY18003	0.79	2615/1801003		00096801	02/02/2018
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 1/27/18 PD DATE 2/2/18	0010-2176 PCEA/OCEA Assoc Dues	PY18003	26.73	2615/1801003		00096801	02/02/2018
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 1/27/18 PD DATE 2/2/18	0048-2176	PY18003	2.23	2615/1801003		00096801	02/02/2018

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	V000679		PCEA/OCEA Assoc Dues						
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 1/27/18 PD DATE 2/2/18	0037-2176 PCEA/OCEA Assoc Dues	PY18003	0.25	2615/1801003		00096801	02/02/2018
				Check Total:	30.00				
MW OH	PLACENTIA POLICE V000839	P/E 1/27/18 PD DATE 2/2/18	0010-2180 Police Mgmt Assn Dues	PY18003	804.14	2625/1801003		00096802	02/02/2018
				Check Total:	804.14				
MW OH	PLACENTIA POLICE V003519	P/E 1/27/18 PD DATE 2/2/18	0010-2178 Placentia Police Assoc Dues	PY18003	2,260.89	2620/1801003		00096803	02/02/2018
MW OH	PLACENTIA POLICE V003519	P/E 1/27/18 PD DATE 2/2/18	0061-2178 Placentia Police Assoc Dues	PY18003	117.32	2620/1801003		00096803	02/02/2018
				Check Total:	2,378.21				
MW OH	VANTAGEPOINT TRANSFER V007191	P/E 1/27/18 PD DATE 2/2/18	0029-2170 Deferred Comp Payable - ICMA	PY18003	60.11	2606/1801003		00096804	02/02/2018
MW OH	VANTAGEPOINT TRANSFER V007191	P/E 1/27/18 PD DATE 2/2/18	0054-2170 Deferred Comp Payable - ICMA	PY18003	34.20	2606/1801003		00096804	02/02/2018
MW OH	VANTAGEPOINT TRANSFER V007191	P/E 1/27/18 PD DATE 2/2/18	0010-2170 Deferred Comp Payable - ICMA	PY18003	2,818.98	2606/1801003		00096804	02/02/2018
MW OH	VANTAGEPOINT TRANSFER V007191	P/E 1/27/18 PD DATE 2/2/18	0048-2170 Deferred Comp Payable - ICMA	PY18003	147.78	2606/1801003		00096804	02/02/2018
MW OH	VANTAGEPOINT TRANSFER V007191	P/E 1/27/18 PD DATE 2/2/18	0037-2170 Deferred Comp Payable - ICMA	PY18003	28.41	2606/1801003		00096804	02/02/2018
				Check Total:	3,089.48				
MW OH	ALL CITY MANAGEMENT V000005	12/31-1/13 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP020818	1,578.50	52600	P11103	00096805	02/08/2018
				Check Total:	1,578.50				
MW OH	AT & T V008736	FEB HVAC INTERNET	109595-6215 Telephone	AP020818	49.00	FEB HAVAC 18		00096806	02/08/2018
				Check Total:	49.00				

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MW OH	AT&T V004144	NOV-JAN PHONE CHARGES	296561-6215 Telephone	AP020818	556.21 012818		00096807	02/08/2018
MW OH	AT&T V004144	NOV-JAN PHONE CHARGES	109595-6215 Telephone	AP020818	2,271.49 012818		00096807	02/08/2018
MW OH	AT&T V004144	NOV-JAN PHONE CHARGES	0010-1232 Accts Rec/City of Anaheim	AP020818	7.79 012818		00096807	02/08/2018
					Check Total:	2,835.49		
MW OH	BARAJAS, ANGELA V010721	DEPOSIT REFUND - KOCH PARK	100000-4385 Facility Rental	AP020818	100.00 2001978.002		00096808	02/08/2018
					Check Total:	100.00		
MW OH	BCSRA V007687	FUTSAL OFFICIATOR SVS	104071-6275 / 79105-6275 Officiating	AP020818	184.00 67		00096809	02/08/2018
					Check Total:	184.00		
MW OH	BERUMEN, ROSA V009801	DEPOSIT REFUND - KRAEMER PARK	100000-4385 Facility Rental	AP020818	100.00 2001979.002		00096810	02/08/2018
					Check Total:	100.00		
MW OH	BUSHMAN, JOHN V010720	HERITAGE REIMBURSEMENT	0044-2065 Historical Committee	AP020818	13.00 10142017		00096811	02/08/2018
					Check Total:	13.00		
MW OH	CACEO V009954	MEMBERSHIP - EADY	103046-6255 Dues & Memberships	AP020818	95.00 300007860		00096812	02/08/2018
					Check Total:	95.00		
MW OH	CARD QUEST INC. V004355	BOSCH CARDS PACKAGE	101523-6301 Special Department Supplies	AP020818	242.00 102072		00096813	02/08/2018
					Check Total:	242.00		
MW OH	COMERICA BANK V010722	TRAFFIC MNGMT CNTR EQUIPMENT	103652-6301 Special Department Supplies	AP020818	650.21 INV1653711		00096814	02/08/2018
					Check Total:	650.21		
MW OH	CONSTRUCTION EXAM	BLDG PERMIT TECH REG - POINT	102532-6250	AP020818	695.00 02012018		00096815	02/08/2018

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	V010712		Staff Training						
				Check Total:	695.00				
MW OH	COUNTS UNLIMITED INC V009712	TRAFFIC DATA COLLECTION	332531-6017 / 61086-6017 Special Studies	AP020818	150.00	17602	P11232	00096816	02/08/2018
MW OH	COUNTS UNLIMITED INC V009712	TRAFFIC DATA COLLECTION	332531-6017 / 61086-6017 Special Studies	AP020818	6,560.00	17718	P11232	00096816	02/08/2018
				Check Total:	6,710.00				
MW OH	COUNTY OF ORANGE V008881	JAN OCATS TELEPHONE SVS	103043-6137 Repair Maint/Equipment	AP020818	784.00	SH 49110	P11124	00096817	02/08/2018
				Check Total:	784.00				
MW OH	CSULB FOUNDATION V003930	PD TRAINING REG - CONROY	213041-6250 Staff Training	AP020818	146.00	1597		00096818	02/08/2018
				Check Total:	146.00				
MW OH	DRABEK, GARY V004197	JAN RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	AP020818	200.00	020418		00096819	02/08/2018
				Check Total:	200.00				
MW OH	EVANS GUN WORLD V003336	1/9 & 1/29 RANGE FEES	103043-6162 Range Training	AP020818	247.50	1257		00096820	02/08/2018
				Check Total:	247.50				
MW OH	FERGUSON, DONNA V010714	DEPOSIT REFUND - BACK BLDG	100000-4385 Facility Rental	AP020818	150.00	2001975.002		00096821	02/08/2018
				Check Total:	150.00				
MW OH	GST V009410	LCD MONITOR & SPEAKERS	101523-6136 Software Maintenance	AP020818	418.15	INV15086		00096822	02/08/2018
MW OH	GST V009410	ZAGG KEYBOARD/COVER CASE	101523-6136 Software Maintenance	AP020818	271.06	INV15356		00096822	02/08/2018
				Check Total:	689.21				
MW OH	HARDY, KIMBERLY V010717	80% BLDG PERMIT REFUND	100000-4160 Building Permits	AP020818	282.38	B18-1405		00096823	02/08/2018

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				Check Total:	282.38				
MW OH	HAZ PARTY RENTALS V000462	VETERAN'S DAY EVENT RENTALS	101511-6301 Special Department Supplies	AP020818	25.08	35112		00096824	02/08/2018
				Check Total:	25.08				
MW OH	HEALTHPOINTE MEDICAL V010713	JAN NEW EMPLOYEE PHYSICALS	101512-6099 Professional Services	AP020818	181.00	30601-2390603		00096825	02/08/2018
				Check Total:	181.00				
MW OH	HOME DEPOT CREDIT V010624	CHRISTMAS TREE LIGHTS	103654-6301 Special Department Supplies	AP020818	60.24	1012634		00096826	02/08/2018
MW OH	HOME DEPOT CREDIT V010624	CHRISTMAS LIGHTS	103654-6301 Special Department Supplies	AP020818	130.25	2024663		00096826	02/08/2018
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Supplies	AP020818	84.44	3023331		00096826	02/08/2018
MW OH	HOME DEPOT CREDIT V010624	CONCRETE	103652-6301 Special Department Supplies	AP020818	78.74	4013364		00096826	02/08/2018
MW OH	HOME DEPOT CREDIT V010624	PD WALL INSTALLATION SUPPLIES	103654-6301 Special Department Supplies	AP020818	38.90	8200752		00096826	02/08/2018
MW OH	HOME DEPOT CREDIT V010624	GRAFFITI CREW SUPPLIES	103652-6301 Special Department Supplies	AP020818	523.15	8220727		00096826	02/08/2018
MW OH	HOME DEPOT CREDIT V010624	LATE CHARGE	103652-6301 Special Department Supplies	AP020818	35.00	FCH-00644591		00096826	02/08/2018
				Check Total:	950.72				
MW OH	ICMA RETIREMENT TRUST V010029	P/E 1/27/18 PD 2/2/18	0029-2170 Deferred Comp Payable - ICMA	AP020818	55.00	020218A		00096827	02/08/2018
MW OH	ICMA RETIREMENT TRUST V010029	P/E 1/27/18 PD 2/2/18	0054-2170 Deferred Comp Payable - ICMA	AP020818	74.40	020218A		00096827	02/08/2018
MW OH	ICMA RETIREMENT TRUST V010029	P/E 1/27/18 PD 2/2/18	0048-2170 Deferred Comp Payable - ICMA	AP020818	85.00	020218A		00096827	02/08/2018
MW OH	ICMA RETIREMENT TRUST	P/E 1/27/18 PD 2/2/18	0010-2170	AP020818	1,270.64	020218A		00096827	02/08/2018

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	V010029		Deferred Comp Payable - ICMA						
MW OH	ICMA RETIREMENT TRUST V010029	P/E 1/27/18 PD 2/2/18	0037-2170 Deferred Comp Payable - ICMA	AP020818	22.50	020218A		00096827	02/08/2018
Check Total:					1,507.54				
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 1/27/18 PD 2/2/18	0054-2131 Employer PARS/ARS Payable	AP020818	80.10	020218A		00096828	02/08/2018
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 1/27/18 PD 2/2/18	0048-2131 Employer PARS/ARS Payable	AP020818	260.85	020218A		00096828	02/08/2018
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 1/27/18 PD 2/2/18	0037-2131 Employer PARS/ARS Payable	AP020818	170.91	020218A		00096828	02/08/2018
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 1/27/18 PD 2/2/18	0010-2131 Employer PARS/ARS Payable	AP020818	1,277.75	020218A		00096828	02/08/2018
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 1/27/18 PD 2/2/18	0029-2131 Employer PARS/ARS Payable	AP020818	112.82	020218A		00096828	02/08/2018
Check Total:					1,902.43				
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	499.88	700005675		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103040-6360 / 50090-6360 Uniforms	AP020818	217.61	700005725		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	524.66	700005734		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	137.32	700005761		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	293.53	700005762		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	2.16	700005763		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103047-6360 / 50045-6360 Uniforms	AP020818	310.27	700005870		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS	PD UNIFORMS	103043-6360 / 50080-6360	AP020818	108.82	700005999		00096829	02/08/2018

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	V009178		Uniforms						
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103040-6360 / 50040-6360 Uniforms	AP020818	78.65	700006033		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	296.28	700006283		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	727.72	700006332		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	93.73	700006748		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103047-6360 / 50045-6360 Uniforms	AP020818	86.20	700006833		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	129.28	700006834		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	207.94	700006835		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50043-6360 Uniforms	AP020818	253.17	700006837		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	114.19	700006839		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103042-6360 / 50072-6360 Uniforms	AP020818	160.52	700006841		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103042-6360 / 50072-6360 Uniforms	AP020818	4.31	700006842		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	58.17	700006843		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	185.31	700006844		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	124.97	700006968		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS	PD UNIFORMS	103043-6360 / 50080-6360	AP020818	4.31	700007009		00096829	02/08/2018

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	V009178		Uniforms						
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	2.16	700007010		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	392.15	700007078		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	168.08	700007233		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50130-6360 Uniforms	AP020818	179.90	700007321		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	86.20	700007497		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103043-6360 / 50080-6360 Uniforms	AP020818	86.20	700007498		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	140.05	700007554		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50130-6360 Uniforms	AP020818	165.90	700007576		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50130-6360 Uniforms	AP020818	268.25	700007733		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	373.85	700007875		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	540.27	700008097		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	80.80	700008098		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	19.37	700008099		00096829	02/08/2018
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS	103041-6360 / 50040-6360 Uniforms	AP020818	1,269.61	700008126		00096829	02/08/2018
Check Total:					8,391.79				

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MW OH	KIDZ LOVE SOCCER V008469	WINTER INSTRUCTOR PAYMENT	104071-6060 Instructional Services	AP020818	1,754.40	WINTER 2018		00096831	02/08/2018
					Check Total:	1,754.40			
MW OH	KING CIVIL ENGINEERING V003097	FIELD TOPOGRAPHY 312 S MELROSE	09595-6999 Other Expenditure	AP020818	4,460.00	5005		00096832	02/08/2018
					Check Total:	4,460.00			
MW OH	KOSMONT COMPANIES V006131	NOV REAL ESTATE ADVISORY SVS	102534-6099 Professional Services	AP020818	1,430.00	1705.4-007	P11170	00096833	02/08/2018
MW OH	KOSMONT COMPANIES V006131	DEC REAL ESTATE ADVISORY SVS	102534-6099 Professional Services	AP020818	8,231.60	1705.4-008	P11170	00096833	02/08/2018
					Check Total:	9,661.60			
MW OH	KOSMONT REALTY CORP V009555	PUBLIC ASSET BROKER OPINION OF	109595-6999 Other Expenditure	AP020818	4,500.00	002-1711.4	P11240	00096834	02/08/2018
					Check Total:	4,500.00			
MW OH	MAKENA SOLUTIONS LLC V009574	WINTER INSTRUCTOR PAYMENT	104071-6060 Instructional Services	AP020818	261.60	WINTER 2018		00096835	02/08/2018
					Check Total:	261.60			
MW OH	MARTIN, BLAKE V010719	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP020818	100.00	30-17-170		00096836	02/08/2018
					Check Total:	100.00			
MW OH	MCKENZIE, TOM V006560	PD SUPPLIES REIMBURSEMENT	103041-6301 Special Department Supplies	AP020818	80.62	TM11918		00096837	02/08/2018
					Check Total:	80.62			
MW OH	MEJIA, KATHY V010715	CLASS REFUND	100000-4340 / 79348-4340 Recreation Programs	AP020818	107.00	2001980.002		00096838	02/08/2018
					Check Total:	107.00			
MW OH	MENELY, RICKI V003570	CAR BATTERY REIMBURSEMENT	103658-6301 Special Department Supplies	AP020818	242.35	136229		00096839	02/08/2018
					Check Total:	242.35			

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MW OH	METZ, ROBIN V003957	BASKETBALL OFFICIATING FEES	104071-6275 / 79364-6275 Officiating	AP020818	25.00	212018		00096840	02/08/2018
				Check Total:	25.00				
MW OH	MMASC V008471	MEMBERSHIP - V. ORTIZ	101512-6255 Dues & Memberships	AP020818	85.00	011218		00096841	02/08/2018
				Check Total:	85.00				
MW OH	MUNOZ, AILEEN V010724	SUPPLIES REIMBURSEMENT	101512-6301 Special Department Supplies	AP020818	35.77	1172018		00096842	02/08/2018
				Check Total:	35.77				
MW OH	NICHOLS CONSULTING V009681	SB 90 CONSULTING SVS	103040-6290 Dept. Contract Services	AP020818	500.00	2018-9830101-01		00096843	02/08/2018
				Check Total:	500.00				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102531-6315 Office Supplies	AP020818	7.61	61190		00096844	02/08/2018
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103652-6301 Special Department Supplies	AP020818	10.62	B61134-1		00096844	02/08/2018
				Check Total:	18.23				
MW OH	OLD V & V MANUFACTURING V010400	BADGE NUMBER BANNER CHANGES	103040-6299 Other Purchased Services	AP020818	99.02	46157	P11174	00096845	02/08/2018
				Check Total:	99.02				
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP020818	52.58	708451		00096846	02/08/2018
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP020818	26.09	711875		00096846	02/08/2018
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP020818	221.01	712068		00096846	02/08/2018
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP020818	15.72	712118		00096846	02/08/2018
MW OH	ONE STOP PARTS SOURCE	VEHICLE PARTS	103658-6134	AP020818	23.75	712123		00096846	02/08/2018

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	V007231		Vehicle Repair & Maintenance						
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP020818	17.82	713328		00096846	02/08/2018
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP020818	139.50	713479		00096846	02/08/2018
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP020818	49.11	713633		00096846	02/08/2018
MW OH	ONE STOP PARTS SOURCE V007231	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP020818	168.74	714664		00096846	02/08/2018
MW OH	ONE STOP PARTS SOURCE V007231	CREDIT - VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP020818	-168.74	716053		00096846	02/08/2018
MW OH	ONE STOP PARTS SOURCE V007231	CREDIT - VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP020818	-28.83	716359		00096846	02/08/2018
MW OH	ONE STOP PARTS SOURCE V007231	CREDIT - VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP020818	-67.49	717438		00096846	02/08/2018
				Check Total:	449.26				
MW OH	PATRICKS' MUSIC SCHOOL V006887	WINTER INSTRUCTOR PAYMENT	104071-6060 Instructional Services	AP020818	404.95	WINTER 2018		00096847	02/08/2018
				Check Total:	404.95				
MW OH	REVENUE & COST V010695	COST ALLOCATION PLAN/FEE STUDY	102020-6099 Professional Services	AP020818	6,500.00	8707	P11227	00096848	02/08/2018
				Check Total:	6,500.00				
MW OH	RODRIGUEZ, DANIEL V010392	GASOLINE REIMBURSEMENT	103658-6345 Gasoline & Diesel Fuel	AP020818	20.00	DR011818		00096849	02/08/2018
				Check Total:	20.00				
MW OH	SESAC INC V008428	YEARLY MUSIC LICENSE	581573-6290 Dept. Contract Services	AP020818	1,357.00	10138845		00096850	02/08/2018
				Check Total:	1,357.00				
MW OH	SMITH, DONNA	WINTER INSTRUCTOR PAYMENT	104071-6060	AP020818	666.25	WINTER 2018		00096851	02/08/2018

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	V001269		Instructional Services						
				Check Total:	666.25				
MW OH	SPRINT V006126	JAN PD FRAME RELAY SVS	109595-6215 Telephone	AP020818	669.70	32120170000346		00096852	02/08/2018
				Check Total:	669.70				
MW OH	SUPERION LLC V005987	CORE-IFAS LICENSE FEE	333523-6899 / 30050-6899 Other Capital Outlay	AP020818	39,422.00	200689	P11235	00096853	02/08/2018
MW OH	SUPERION LLC V005987	ANNUAL SUBSCRIPTION FEE	333523-6899 / 30051-6899 Other Capital Outlay	AP020818	39,845.00	201187	P11236	00096853	02/08/2018
MW OH	SUPERION LLC V005987	BUDGET BUILDER IMPLEMENTATION	333523-6899 / 30051-6899 Other Capital Outlay	AP020818	3,850.00	202443	P11236	00096853	02/08/2018
				Check Total:	83,117.00				
MW OH	THE PUBLIC GROUP LLC V009635	NOV RECORDS MANAGEMENT	101513-6299 Other Purchased Services	AP020818	80.00	856213		00096854	02/08/2018
MW OH	THE PUBLIC GROUP LLC V009635	DEC RECORDS MANAGEMENT	101513-6299 Other Purchased Services	AP020818	80.00	856275		00096854	02/08/2018
				Check Total:	160.00				
MW OH	THOMSON REUTERS - WEST V009649	DEC PD INFORMATION CHARGES	103042-6290 Dept. Contract Services	AP020818	197.00	837477153		00096855	02/08/2018
				Check Total:	197.00				
MW OH	TIME WARNER CABLE V004450	FEB 10MB/FIBER CHARGES	109595-6215 Telephone	AP020818	1,324.50	0335200012118		00096856	02/08/2018
MW OH	TIME WARNER CABLE V004450	FEB PD CABLE CHARGES	109595-6215 Telephone	AP020818	133.62	421042012218		00096856	02/08/2018
				Check Total:	1,458.12				
MW OH	TRANSUNION RISK & V009317	JAN DATABASE TRANSACTIONS	103042-6290 Dept. Contract Services	AP020818	113.25	020118		00096857	02/08/2018
				Check Total:	113.25				
MW OH	TRIFYTT SPORTS	WINTER INSTRUCTOR PAYMENT	104071-6060	AP020818	1,382.40	WINTER 2018		00096858	02/08/2018

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	V004975		Instructional Services						
				Check Total:	1,382.40				
MW OH	UC REGENTS V010486	CAST EXAM DR17-4118	103040-6099 Professional Services	AP020818	650.00	11803		00096859	02/08/2018
				Check Total:	650.00				
MW OH	UNCAPHER, JOSEPH V010667	BASKETBALL OFFICIATING FEES	104071-6301 / 79364-6275 Special Department Supplies	AP020818	50.00	110717		00096860	02/08/2018
				Check Total:	50.00				
MW OH	UNIQUE PRINTING V010259	CITY CHRISTMAS CARDS	103040-6230 Printing & Binding	AP020818	202.58	38629		00096861	02/08/2018
				Check Total:	202.58				
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 1/27/18 PD 2/2/18	0010-2126 Employee PARS/ARS W/H	AP020818	1,222.21	020218A		00096862	02/08/2018
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 1/27/18 PD 2/2/18	0010-2131 Employer PARS/ARS Payable	AP020818	1,222.21	020218A		00096862	02/08/2018
				Check Total:	2,444.42				
MW OH	V & V MANUFACTURING INC V010393	INØD BADGE NUMBER BANNER	103040-6299 Other Purchased Services	AP020818	361.50	46114		00096863	02/08/2018
				Check Total:	361.50				
MW OH	VACCARO, FRANK V004321	PYB OFFICIATING FEES	104071-6275 / 79376-6275 Officiating	AP020818	336.00	322B		00096864	02/08/2018
				Check Total:	336.00				
MW OH	VERIZON WIRELESS V008735	12/21-1/20 PD AIRCARDS	109595-6215 Telephone	AP020818	1,632.93	9800237636		00096865	02/08/2018
MW OH	VERIZON WIRELESS V008735	12/21-1/20 CA IPAD CHARGES	109595-6215 Telephone	AP020818	38.01	9800237637		00096865	02/08/2018
MW OH	VERIZON WIRELESS V008735	12/21-1/20 COUNCIL IPAD CHARGE	109595-6215 Telephone	AP020818	106.92	9800237638		00096865	02/08/2018
MW OH	VERIZON WIRELESS	12/21-1/20 KRAEMER PUMP STATIO	109595-6215	AP020818	19.01	9800242747		00096865	02/08/2018

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Check Register
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V008735		Telephone						
MW OH	VERIZON WIRELESS V008735	12/21-1/20 KRAEMER PUMP STATIO	0010-1232 Accts Rec/City of Anaheim	AP020818	19.00	9800242747		00096865	02/08/2018
				Check Total:	1,815.87				
MW OH	YAMAGUCHI, BRIAN V003248	JAN RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	AP020818	200.00	020418		00096866	02/08/2018
				Check Total:	200.00				
MW OH	ZERO ENERGY V010716	80% BLDG PERMIT REFUND	100000-4160 Building Permits	AP020818	197.47	B17-1179		00096867	02/08/2018
MW OH	ZERO ENERGY V010716	80% BLDG PERMIT REFUND	100000-4164 Electrical Permits	AP020818	148.74	B17-1179		00096867	02/08/2018
				Check Total:	346.21				
MW OH	ANTHEM LIFE INSURANCE V000046	FEB LIFE INSURANCE	103040-5110 Life Ins Allocation	AP020918	5.00	020118		00096868	02/08/2018
				Check Total:	5.00				
MW OH	AT&T V004144	NOV-JAN PHONE CHARGES	0010-1220 Accts Rec/Plac Library Dist	AP020918	10.13	012018		00096869	02/08/2018
MW OH	AT&T V004144	NOV-JAN PHONE CHARGES	0010-1232 Accts Rec/City of Anaheim	AP020918	7.46	012018		00096869	02/08/2018
MW OH	AT&T V004144	NOV-JAN PHONE CHARGES	109595-6215 Telephone	AP020918	6,455.07	012018		00096869	02/08/2018
MW OH	AT&T V004144	NOV-JAN PHONE CHARGES	296561-6215 Telephone	AP020918	655.56	012018		00096869	02/08/2018
				Check Total:	7,128.22				
MW OH	BURNETT, ROBERT V010718	NPDES CONF HOTEL,PARKING	102534-6245 Meetings & Conferences	AP020918	189.34	365795		00096870	02/08/2018
				Check Total:	189.34				
MW OH	CANON FINANCIAL SERVICES V008867	FEB FAX MACHINE LEASE PMT	109595-6175 Office Equipment Rental	AP020918	70.21	18229907		00096871	02/08/2018

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Check Register
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	70.21				
MW OH	CBE V008124	12/20-1/19 COPIER OVERAGES	109595-6175 Office Equipment Rental	AP020918	1,088.80	IN1977774		00096872	02/08/2018
				Check Total:	1,088.80				
MW OH	COUNTY OF ORANGE V008881	JAN-MAR 800MHZ COST	103043-6137 Repair Maint/Equipment	AP020918	6,687.00	SC 10734	P11126	00096873	02/08/2018
				Check Total:	6,687.00				
MW OH	DENNIS AND DEBORAH V007072	166 LA JOLLA LEASE PAYMENT	103043-6160 Facility Rental	AP020918	17,224.50	JAN-MAR 2018	P11246	00096874	02/08/2018
				Check Total:	17,224.50				
MW OH	ENTERPRISE FLEET V003312	JAN PD LEASE VEHICLES PMT	103042-6165 / 50070-6165 Vehicle Rental	AP020918	5,749.36	FBN3383568	P11095	00096875	02/08/2018
				Check Total:	5,749.36				
MW OH	EVERBANK COMMERCIAL V009592	PRINTER MANAGEMENT SVS	109595-6137 Repair Maint/Equipment	AP020918	2,017.64	5009105	P11102	00096876	02/08/2018
				Check Total:	2,017.64				
MW OH	FEDEX V000394	SHIPPING CHARGES	102020-6325 Postage	AP020918	45.65	6-075-17852		00096877	02/08/2018
				Check Total:	45.65				
MW OH	FLEET SERVICES INC V000400	MCV REPAIRS	213041-6301 Special Department Supplies	AP020918	15,282.76	01S50018	P11229	00096878	02/08/2018
				Check Total:	15,282.76				
MW OH	GOLDEN STATE WATER V000928	NOV-JAN WATER CHARGES	109595-6335 Water	AP020918	23,392.83	012518		00096879	02/08/2018
MW OH	GOLDEN STATE WATER V000928	NOV-JAN WATER CHARGES	296561-6335 Water	AP020918	19,241.30	012518		00096879	02/08/2018
				Check Total:	42,634.13				
MW OH	GONZALES, ANDREW A V010615	PLANNING CONF PARKING	102531-6245 Meetings & Conferences	AP020918	34.00	10030722621706		00096880	02/08/2018

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Check Register
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	34.00				
MW OH	GST V009410	JAN IT SERVICES	101523-6290 Dept. Contract Services	AP020918	8,278.00	INV15333	P11159	00096881	02/08/2018
				Check Total:	8,278.00				
MW OH	HDL COREN & CONE V001564	QUARTERLY PROPERTY TAX	102020-6099 Professional Services	AP020918	3,465.00	0024912-IN	P11092	00096882	02/08/2018
				Check Total:	3,465.00				
MW OH	JONES LANG LASALLE V009915	BNSF EXTENSION 500 S. MELROSE	102531-6099 / 45057-6099 Professional Services	AP020918	800.00	17-57177		00096883	02/08/2018
				Check Total:	800.00				
MW OH	KNOWLES-MCNIFF INC V000558	JAN SOFTWARE MAINTENANCE	101523-6136 Software Maintenance	AP020918	4,394.25	INV91100	P11086	00096884	02/08/2018
				Check Total:	4,394.25				
MW OH	LEXIPOL LLC V003511	DTB SUBSCRIPTION,POLICY MANUAL	03040-6290 Dept. Contract Services	AP020918	7,792.00	22903	P11228	00096885	02/08/2018
				Check Total:	7,792.00				
MW OH	MERCHANTS LANDSCAPE V010092	DEC LANDSCAPE SERVICES	103652-6115 Landscaping	AP020918	19,058.00	51163	P11144	00096886	02/08/2018
MW OH	MERCHANTS LANDSCAPE V010092	DEC LANDSCAPE SERVICES - LMD	296561-6115 Landscaping	AP020918	16,111.52	51163	P11144	00096886	02/08/2018
MW OH	MERCHANTS LANDSCAPE V010092	DEC LANDSCAPE SVS - LIBRARY	0010-1220 Accts Rec/Plac Library Dist	AP020918	11,430.00	51163	P11144	00096886	02/08/2018
				Check Total:	46,599.52				
MW OH	MOHAWK COMMERCIAL INC V010633	COUNCIL CHAMBER CARPET	333554-6185 / 61124-6185 Construction Services	AP020918	295.19	C1612802	P11239	00096887	02/08/2018
MW OH	MOHAWK COMMERCIAL INC V010633	COUNCIL CHAMBER CARPET	333554-6185 / 61124-6185 Construction Services	AP020918	723.32	C1612803	P11239	00096887	02/08/2018
MW OH	MOHAWK COMMERCIAL INC V010633	COUNCIL CHAMBER CARPET	333554-6185 / 61124-6185 Construction Services	AP020918	2,963.11	C1612804	P11239	00096887	02/08/2018

**City of Placentia
Check Register
For 02/14/2018**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	3,981.62				
MW OH	ODYSSEY POWER COPR V010391	CITY HALL GENERATOR MAINT	103654-6130 Repair & Maint/Facilities	AP020918	365.00	80894		00096888	02/08/2018
				Check Total:	365.00				
MW OH	ORANGE COUNTY V007306	2nd QTR ANIMAL CARE SERVICES	103045-6280 Animal Control Services	AP020918	86,703.00	AC1890048	P11122	00096889	02/08/2018
				Check Total:	86,703.00				
MW OH	SAGECREST PLANNING AND V010576	DIAN BLDG INSPECTOR SVS	102532-6045 Building Inspection Services	AP020918	1,250.00	1067		00096890	02/08/2018
MW OH	SAGECREST PLANNING AND V010576	DIAN BLDG INSPECTOR SVS	102532-6290 Dept. Contract Services	AP020918	176.00	1067		00096890	02/08/2018
MW OH	SAGECREST PLANNING AND V010576	DIAN BLDG OFFICIAL SVS	102532-6290 Dept. Contract Services	AP020918	6,080.00	1067	P11220	00096890	02/08/2018
MW OH	SAGECREST PLANNING AND V010576	DIAN PW INSPECTOR SVS	103550-6290 Dept. Contract Services	AP020918	3,220.00	1067	P11220	00096890	02/08/2018
				Check Total:	10,726.00				
MW OH	SO CAL GAS V000909	DEC-JAN GAS CHARGES	109595-6340 Natural Gas	AP020918	104.56	012318		00096891	02/08/2018
				Check Total:	104.56				
MW OH	THE KARAGINES FAMILY V007073	166 LA JOLLA LEASE PAYMENT	103043-6160 Facility Rental	AP020918	17,224.50	JAN-MAR 2018	P11247	00096892	02/08/2018
				Check Total:	17,224.50				
MW OH	WANKE, CHAD P. V007435	MAYOR ACADEMY	101001-6245 Meetings & Conferences	AP020918	1,018.71	020718		00096893	02/08/2018
				Check Total:	1,018.71				
MW OH	YORBA LINDA WATER V001148	DEC-JAN WATER CHARGES	109595-6335 Water	AP020918	1,436.37	011518		00096894	02/08/2018
				Check Total:	1,436.37				
				Type Total:	558,982.79				

**City of Placentia
Check Register
For 02/14/2018**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	558,982.79				

City of Placentia
Electronic Disbursement Register
For 02/20/2018

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
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Grand Total: 448,830.51

EDR Totals by ID

AP	0.00
EP	448,830.51
IP	0.00
OP	0.00

Fund Name	<u>EDR Totals by Fund</u>
101-General Fund (0010)	271,903.32
208-Sccssr Agncy Ret Oblg (0054)	1,041.21
211-PEG Fund (0058)	120.28
225-Asset Seizure (0021)	2,432.12
228-NOC-Public Safety Grant(0061)	4,607.45
265-Landscape Maintenance (0029)	1,606.71
275-Sewer Maintenance (0048)	7,447.77
501-Refuse Administration (0037)	3,348.20
601-Employee Health & Wlfre (0039)	155,383.87
701-Special Deposits (0044)	939.58

Void Total: 0.00
EDR Total: 448,830.51

Electronic Disbursement Sub Totals:	448,830.51
ACH Payroll Direct Deposit for 02/02/18:	310,616.57
Electronic Disbursement Total:	759,447.08

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Electronic Disbursement Register
For 02/14/2018

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	ICMA RETIREMENT TRUST V000496	P/E 1/27/18 PD DATE 2/2/18	0029-2170 Deferred Comp Payable - ICMA	PY18003	115.91	2995/1801003		00010249	02/02/2018
EP	ICMA RETIREMENT TRUST V000496	P/E 1/27/18 PD DATE 2/2/18	0010-2170 Deferred Comp Payable - ICMA	PY18003	33,653.93	2995/1801003		00010249	02/02/2018
EP	ICMA RETIREMENT TRUST V000496	P/E 1/27/18 PD DATE 2/2/18	0037-2170 Deferred Comp Payable - ICMA	PY18003	1,096.76	2995/1801003		00010249	02/02/2018
EP	ICMA RETIREMENT TRUST V000496	P/E 1/27/18 PD DATE 2/2/18	0061-2170 Deferred Comp Payable - ICMA	PY18003	556.88	2995/1801003		00010249	02/02/2018
EP	ICMA RETIREMENT TRUST V000496	P/E 1/27/18 PD DATE 2/2/18	0048-2170 Deferred Comp Payable - ICMA	PY18003	1,092.16	2995/1801003		00010249	02/02/2018
EP	ICMA RETIREMENT TRUST V000496	P/E 1/27/18 PD DATE 2/2/18	0054-2170 Deferred Comp Payable - ICMA	PY18003	74.40	2995/1801003		00010249	02/02/2018
Check Total:					36,590.04				
EP	AMERICAN FIDELITY V010011	P/E 1/27/18 PD 2/2/18	0010-2188 Health Care SSA	ACH020218	557.19	020218A		00010250	02/02/2018
EP	AMERICAN FIDELITY V010011	P/E 1/27/18 PD 2/2/18	0010-2155 Per Sec Plan - Opt. Life	ACH020218	35.10	020218A		00010250	02/02/2018
EP	AMERICAN FIDELITY V010011	P/E 1/27/18 PD 2/2/18	0010-2190 Dependent Care SSA	ACH020218	56.25	020218A		00010250	02/02/2018
EP	AMERICAN FIDELITY V010011	P/E 1/27/18 PD 2/2/18	395000-2187 Voluntary Plan Life	ACH020218	497.49	020218A		00010250	02/02/2018
EP	AMERICAN FIDELITY V010011	P/E 1/27/18 PD 2/2/18	0029-2188 Health Care SSA	ACH020218	8.54	020218A		00010250	02/02/2018
EP	AMERICAN FIDELITY V010011	P/E 1/27/18 PD 2/2/18	0029-2190 Dependent Care SSA	ACH020218	12.50	020218A		00010250	02/02/2018
EP	AMERICAN FIDELITY V010011	P/E 1/27/18 PD 2/2/18	0037-2188 Health Care SSA	ACH020218	11.74	020218A		00010250	02/02/2018
EP	AMERICAN FIDELITY V010011	P/E 1/27/18 PD 2/2/18	0037-2190 Dependent Care SSA	ACH020218	18.75	020218A		00010250	02/02/2018
EP	AMERICAN FIDELITY	P/E 1/27/18 PD 2/2/18	0048-2188	ACH020218	11.26	020218A		00010250	02/02/2018

City of Placentia
Electronic Disbursement Register
For 02/14/2018

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
	V010011		Health Care SSA					
EP	AMERICAN FIDELITY V010011	P/E 1/27/18 PD 2/2/18	0048-2190 Dependent Care SSA	ACH020218	37.50 020218A		00010250	02/02/2018
EP	AMERICAN FIDELITY V010011	P/E 1/27/18 PD 2/2/18	0054-2188 Health Care SSA	ACH020218	16.25 020218A		00010250	02/02/2018
Check Total:					1,262.57			
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0010-2140 Employee PERS W/H	ACH020218	-649.79 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0010-2145 Employee PERS Payback W/H	ACH020218	227.21 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0010-2150 Survivor Benefit Package	ACH020218	114.73 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0010-2150 Survivor Benefit Package	ACH020218	-0.79 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0010-2165 PERS Employer Payable	ACH020218	30.12 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0010-2195 PERS Uniform	ACH020218	22.93 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0029-2140 Employee PERS W/H	ACH020218	888.93 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0029-2145 Employee PERS Payback W/H	ACH020218	7.30 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0029-2150 Survivor Benefit Package	ACH020218	1.19 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0029-2165 PERS Employer Payable	ACH020218	0.37 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0029-2195 PERS Uniform	ACH020218	0.35 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0037-2140 Employee PERS W/H	ACH020218	1,044.45 020218A		00010251	02/02/2018

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For 02/14/2018

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0037-2145 Employee PERS Payback W/H	ACH020218	4.13	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0037-2150 Survivor Benefit Package	ACH020218	1.05	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0037-2165 PERS Employer Payable	ACH020218	0.37	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0048-2140 Employee PERS W/H	ACH020218	3,848.89	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0048-2145 Employee PERS Payback W/H	ACH020218	7.30	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0048-2150 Survivor Benefit Package	ACH020218	4.54	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0048-2165 PERS Employer Payable	ACH020218	4.45	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0010-2140 Employee PERS W/H	ACH020218	143,494.10	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0048-2195 PERS Uniform	ACH020218	1.46	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	395083-5145 Retirement PERS	ACH020218	-83,415.09	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0054-2140 Employee PERS W/H	ACH020218	425.38	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0054-2140 Employee PERS W/H	ACH020218	-114.67	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0054-2150 Survivor Benefit Package	ACH020218	0.56	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0054-2150 Survivor Benefit Package	ACH020218	-0.14	020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0061-2140 Employee PERS W/H	ACH020218	3,274.82	020218A		00010251	02/02/2018

City of Placentia
Electronic Disbursement Register
For 02/14/2018

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0061-2150 Survivor Benefit Package	ACH020218	1.39 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	PERS P/E 1/27/18 PD 2/2/18	0061-2195 PERS Uniform	ACH020218	0.61 020218A		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	2018 REPLACEMENT CHARGES	395083-6025 Third Party Administration	ACH020218	1,176.36 10000001515209		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	JANUARY 2018 UAL PAYMENT	395083-5145 Retirement PERS	ACH020218	48,075.03 10000001515648		00010251	02/02/2018
EP	CALIFORNIA PUBLIC V010053	JANUARY 2018 UAL PAYMENT	395083-5145 Retirement PERS	ACH020218	189,050.08 10000001515649		00010251	02/02/2018
Check Total:					307,527.62			
EP	EMPLOYMENT V010052	P/E 1/27/18 PD 2/2/18	0010-2135 Calif Income Tax W/H	ACH020218	17,819.57 020218A		00010252	02/02/2018
EP	EMPLOYMENT V010052	P/E 1/27/18 PD 2/2/18	0029-2135 Calif Income Tax W/H	ACH020218	125.48 020218A		00010252	02/02/2018
EP	EMPLOYMENT V010052	P/E 1/27/18 PD 2/2/18	0061-2135 Calif Income Tax W/H	ACH020218	178.01 020218A		00010252	02/02/2018
EP	EMPLOYMENT V010052	P/E 1/27/18 PD 2/2/18	0037-2135 Calif Income Tax W/H	ACH020218	321.09 020218A		00010252	02/02/2018
EP	EMPLOYMENT V010052	P/E 1/27/18 PD 2/2/18	0048-2135 Calif Income Tax W/H	ACH020218	594.98 020218A		00010252	02/02/2018
EP	EMPLOYMENT V010052	P/E 1/27/18 PD 2/2/18	0054-2135 Calif Income Tax W/H	ACH020218	161.63 020218A		00010252	02/02/2018
Check Total:					19,200.76			
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0010-2115 Employee Medicare W/H	ACH020218	6,196.53 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0010-2120 Employer Medicare Payable	ACH020218	6,196.53 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0010-2125 Employee Social Sec W/H	ACH020218	18.60 020218A		00010253	02/02/2018

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EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0010-2130 Employer Soc Sec Payable	ACH020218	18.60 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0010-2110 Federal Income Tax W/H	ACH020218	43,710.27 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0029-2110 Federal Income Tax W/H	ACH020218	340.22 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0061-2120 Employer Medicare Payable	ACH020218	88.40 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0029-2115 Employee Medicare W/H	ACH020218	52.96 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0029-2120 Employer Medicare Payable	ACH020218	52.96 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0037-2110 Federal Income Tax W/H	ACH020218	685.00 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0037-2115 Employee Medicare W/H	ACH020218	82.43 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0037-2120 Employer Medicare Payable	ACH020218	82.43 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0048-2110 Federal Income Tax W/H	ACH020218	1,434.03 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0048-2115 Employee Medicare W/H	ACH020218	205.60 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0048-2120 Employer Medicare Payable	ACH020218	205.60 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0054-2110 Federal Income Tax W/H	ACH020218	383.00 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0054-2115 Employee Medicare W/H	ACH020218	47.40 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0054-2120 Employer Medicare Payable	ACH020218	47.40 020218A		00010253	02/02/2018

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EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0061-2110 Federal Income Tax W/H	ACH020218	418.94 020218A		00010253	02/02/2018
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/27 PD 2/2/18	0061-2115 Employee Medicare W/H	ACH020218	88.40 020218A		00010253	02/02/2018
Check Total:					60,355.30			
EP	BANK OF AMERICA V008741	P.A.R.K.S EXCURSION	0044-2059 Community Services Deposits	ACH012218	479.88 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	0044-2064 Senior Advisory Committee	ACH012218	139.78 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH012218	114.17 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH012218	99.52 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH012218	137.38 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH012218	84.46 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	AIRFARE-COUNCIL ACADEMY	101001-6245 Meetings & Conferences	ACH012218	519.96 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	MAYOR RECEPTION SUPPLIES	101001-6301 Special Department Supplies	ACH012218	111.64 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	101001-6301 Special Department Supplies	ACH012218	6.44 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	MAYORS RECEPTION SUPPLIES	101001-6301 Special Department Supplies	ACH012218	185.93 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	MAYORS RECEPTION SUPPLIES	101001-6301 Special Department Supplies	ACH012218	61.95 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	MAYORS RECEPTION SUPPLIES	101001-6301 Special Department Supplies	ACH012218	31.90 DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA	MAYORS RECEPTION SUPPLIES	101001-6301	ACH012218	28.99 DECEMBER 17		00010254	01/23/2018

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	OCCMA LUNCHEON REG	101511-6245 Meetings & Conferences	ACH012218	65.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	LEAGUE CONF REG - ARRULA	101511-6245 Meetings & Conferences	ACH012218	650.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH012218	45.24	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	WORKING LUNCH	101511-6245 Meetings & Conferences	ACH012218	3.76	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH012218	35.13	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH012218	20.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CREDIT - LEAGUE CONF REG	101511-6245 Meetings & Conferences	ACH012218	-325.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	AIRFARE-BUSINESS TRIP ARRULA	101511-6245 Meetings & Conferences	ACH012218	519.96	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	P.A.R.K.S EXCURSION	0044-2059 Community Services Deposits	ACH012218	319.92	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	AIRFARE-BUSINESS TRIP ORTEGA	101511-6245 Meetings & Conferences	ACH012218	519.96	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	COUNCIL CHAMPER USB CABLE	581573-6301 Special Department Supplies	ACH012218	93.33	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	101511-6301 Special Department Supplies	ACH012218	45.04	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	MISC SUPPLIES	101511-6301 Special Department Supplies	ACH012218	9.70	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101511-6315 Office Supplies	ACH012218	55.47	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA	OFFICE SUPPLIES	101511-6315	ACH012218	47.40	DECEMBER 17		00010254	01/23/2018

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	V008741		Office Supplies						
EP	BANK OF AMERICA V008741	HR TRAINING MEALS	101512-6245 Meetings & Conferences	ACH012218	64.58	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	PD/HR TRAINING MEALS	101512-6245 Meetings & Conferences	ACH012218	105.27	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	NOTARY OATH & BOND FILING	101512-6245 Meetings & Conferences	ACH012218	34.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	COSIPA MEMBERSHIP	101512-6255 Dues & Memberships	ACH012218	150.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	HOLIDAY LUNCHEON SUPPLIES	101512-6301 Special Department Supplies	ACH012218	629.75	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH012218	40.93	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH012218	15.17	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH012218	102.57	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CREDIT - OFFICE SUPPLIES	101512-6315 Office Supplies	ACH012218	-102.57	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	IT SUPPLIES	101523-6301 Special Department Supplies	ACH012218	922.97	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	IT SUPPLIES	101523-6301 Special Department Supplies	ACH012218	34.99	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	PRINTER SUPPLIES	101523-6301 Special Department Supplies	ACH012218	166.08	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CRM NAMING AWARD	101523-6301 Special Department Supplies	ACH012218	50.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	IT SUPPLIES	101523-6840 Machinery & Equipment	ACH012218	473.55	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA	IT EQUIPMENT	101523-6840	ACH012218	1,428.90	DECEMBER 17		00010254	01/23/2018

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	V008741		Machinery & Equipment						
EP	BANK OF AMERICA V008741	CSMFO MEETING REG - REYNOLDS	102020-6245 Meetings & Conferences	ACH012218	50.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	BLACK INK CARTRIDGE	102020-6315 Office Supplies	ACH012218	23.69	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	PDAOC MEETING REG - LAMBERT	102531-6245 Meetings & Conferences	ACH012218	11.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	PLANNING STAFF LUNCHEON REG	102531-6245 Meetings & Conferences	ACH012218	90.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	APA MEMBERSHIP - BECK	102531-6255 Dues & Memberships	ACH012218	95.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	PD BUSINESS MTG LUNCH	103040-6245 Meetings & Conferences	ACH012218	29.56	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	NC SWAT LUNCHEON	103041-6301 Special Department Supplies	ACH012218	210.11	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	NC SWAT LUNCHEON	103041-6301 Special Department Supplies	ACH012218	64.65	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	RANGE RIFLE TOOLS	103041-6301 Special Department Supplies	ACH012218	119.95	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CRIME SCENE SHIELDS	103041-6301 / 50040-6301 Special Department Supplies	ACH012218	456.13	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	BATTERIES FOR PD	103041-6301 / 50100-6301 Special Department Supplies	ACH012218	328.05	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	PRINTER TONER	103042-6301 Special Department Supplies	ACH012218	101.27	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	ACADEMY AMMO	103043-6162 Range Training	ACH012218	40.95	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	WIPES FOR JAIL	103043-6301 / 50080-6301 Special Department Supplies	ACH012218	13.71	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA	GLOVES,BUBBLE WRAP, TAPE	103043-6301 / 50100-6301	ACH012218	623.59	DECEMBER 17		00010254	01/23/2018

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	CACEO MEMBERSHIP - PIVAROFF	103046-6250 Staff Training	ACH012218	85.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	12/15 DUI CHECKPOINT SUPPLIES	103047-6301 / 50029-6301 Special Department Supplies	ACH012218	11.18	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	12/15 DUI CHECKPOINT SUPPLIES	103047-6301 / 50029-6301 Special Department Supplies	ACH012218	160.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	12/15 DUI CHECKPOINT SUPPLIES	103047-6301 / 50029-6301 Special Department Supplies	ACH012218	18.94	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	ICSC CONF REG - ESTEVEZ	103550-6245 Meetings & Conferences	ACH012218	640.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	AIRFARE BUSINESS MTG ESTEVEZ	103550-6245 Meetings & Conferences	ACH012218	519.96	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	PD LOBBY SIGN	103652-6301 Special Department Supplies	ACH012218	61.48	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	FACILITY MAINT SUPPLIES	103654-6130 Repair & Maint/Facilities	ACH012218	100.46	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	IT SERVER ROOM SUPPLIES	103654-6130 Repair & Maint/Facilities	ACH012218	211.70	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	DRY WALL	103654-6130 Repair & Maint/Facilities	ACH012218	111.93	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	IT SERVER ROOM PAINT	103654-6130 Repair & Maint/Facilities	ACH012218	62.12	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	FACILITIES SUPPLIES	103654-6301 Special Department Supplies	ACH012218	43.07	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	TRANSMISSION MOUNT	103658-6134 Vehicle Repair & Maintenance	ACH012218	26.51	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	PD VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	ACH012218	625.68	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA	STEERING LINKS, TRANS MOUNT	103658-6134	ACH012218	326.09	DECEMBER 17		00010254	01/23/2018

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	V008741		Vehicle Repair & Maintenance						
EP	BANK OF AMERICA V008741	STEERING LINKS, TRANS MOUNT	103658-6134 Vehicle Repair & Maintenance	ACH012218	625.68	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	GASOLINE FOR PD VEHICLE	103658-6345 Gasoline & Diesel Fuel	ACH012218	20.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	AIRFARE BUSINESS TRIP GONZALEZ	104070-6245 Meetings & Conferences	ACH012218	467.96	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	ASLA MEMBERSHIP - GONZALEZ	104070-6255 Dues & Memberships	ACH012218	497.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH012218	233.29	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	TABLE CLOTH CLEANING SVS	104071-6301 Special Department Supplies	ACH012218	34.50	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH012218	93.05	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	TABLE CLOTH CLEANING SVS	104071-6301 Special Department Supplies	ACH012218	37.50	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	PYB JERSEYS	104071-6301 Special Department Supplies	ACH012218	1,653.45	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	TAMALE FESTIVAL SUPPLIES	104071-6301 Special Department Supplies	ACH012218	33.15	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	TAMALE FESTIVAL SUPPLIES	104071-6301 Special Department Supplies	ACH012218	37.55	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH012218	95.62	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	DD DANCE SUPPLIES	104071-6301 / 79460-6301 Special Department Supplies	ACH012218	160.53	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH012218	207.62	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA	P.A.R.K.S SUPPLIES	104071-6301	ACH012218	109.29	DECEMBER 17		00010254	01/23/2018

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	SR CENTER XMAS SUPPLIES	104071-6301 Special Department Supplies	ACH012218	108.57	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	TAMALE FESTIVAL SUPPLIES	104071-6301 / 79398-6301 Special Department Supplies	ACH012218	374.72	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	TAMALE FESTIVAL SUPPLIES	104071-6301 / 79398-6301 Special Department Supplies	ACH012218	155.64	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	TAMALE FESTIVAL SUPPLIES	104071-6301 / 79398-6301 Special Department Supplies	ACH012218	126.39	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	TAMALE FESTIVAL TRASH BAGS	104071-6301 / 79398-6301 Special Department Supplies	ACH012218	59.77	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CCB STAFF MEALS	104072-6301 Special Department Supplies	ACH012218	84.80	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CCB EVENT SUPPLIES	104077-6301 Special Department Supplies	ACH012218	41.80	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CCB EVENT SUPPLIES	104077-6301 Special Department Supplies	ACH012218	42.67	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CUPS, PLATES, NAPKINS, WATER	104077-6301 Special Department Supplies	ACH012218	142.79	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH012218	15.32	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH012218	15.03	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	OPENGOV INTRO MEETING MEALS	109595-6301 Special Department Supplies	ACH012218	364.39	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	DEC BIRTHDAYS SUPPLIES	109595-6301 Special Department Supplies	ACH012218	18.63	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	HOLIDAY LUNCHEON RAFFLE PRIZES	109595-6301 Special Department Supplies	ACH012218	300.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA	HOLIDAY LUNCHEON DECCO	109595-6301	ACH012218	8.23	DECEMBER 17		00010254	01/23/2018

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	EMPLOYEE BREAK ROOM SUPPLIES	109595-6301 Special Department Supplies	ACH012218	217.46	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	HOLIDAY LUNCHEON SUPPLIES	109595-6301 Special Department Supplies	ACH012218	34.64	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	HOLIDAY LUNCHEON RAFFLE PRIZES	109595-6301 Special Department Supplies	ACH012218	441.23	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	HOLIDAY LUNCHEON SUPPLIES	109595-6301 Special Department Supplies	ACH012218	270.98	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	HOLIDAY LUNCHEON SUPPLIES	109595-6301 Special Department Supplies	ACH012218	12.91	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	HOLIDAY LUNCHEON RAFFLE PRIZES	109595-6301 Special Department Supplies	ACH012218	353.95	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	MISC SUPPLIES	109595-6301 Special Department Supplies	ACH012218	6.99	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	MISC SUPPLIES	109595-6301 Special Department Supplies	ACH012218	35.33	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	COUNCIL CHAMBER TRASH CAN	109595-6999 Other Expenditure	ACH012218	411.84	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	HOTEL SWAT TRAINING	213041-6250 Staff Training	ACH012218	578.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CREDIT - PD TRAINING	213041-6250 Staff Training	ACH012218	-111.50	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CAPE TRAINING REG - HOPLEY	213041-6250 Staff Training	ACH012218	225.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CAPE TRAINING REG - TORRES	213041-6250 Staff Training	ACH012218	300.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	SLI PD TRAINING HOTEL - GLOE	213041-6250 Staff Training	ACH012218	364.32	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA	SHIPPING CHARGES - MDC TRAYS	213041-6840	ACH012218	176.30	DECEMBER 17		00010254	01/23/2018

City of Placentia
Electronic Disbursement Register
For 02/14/2018

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V008741		Machinery & Equipment						
EP	BANK OF AMERICA V008741	MDC TRAY UPGRADE	213041-6840 Machinery & Equipment	ACH012218	900.00	DECEMBER 17		00010254	01/23/2018
EP	BANK OF AMERICA V008741	CITY HALL PANDORA MUSIC	581573-6290 Dept. Contract Services	ACH012218	26.95	DECEMBER 17		00010254	01/23/2018
Check Total:					23,894.22				
Type Total:					448,830.51				
Check Total:					448,830.51				



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: FEBRUARY 20, 2018

SUBJECT: **RESOLUTION AUTHORIZING APPLICATION FOR THE MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE'S 2017 LOCAL GOVERNMENT PARTNERSHIP PROGRAM**

FISCAL
IMPACT: REVENUE: \$68,060 MSRC GRANT FUNDS (FY 2018-19 CAPITAL IMPROVEMENT PROGRAM BUDGET)

SUMMARY:

The Mobile Source Air Pollution Reduction Review Committee (MSRC) has created a new Local Government Partnership Program (Program). The Program benefits local jurisdictions by reserving funds (minimum \$50,000 per city/county) to implement high priority clean air mobile source projects. The City of Placentia will receive a \$68,060 allocation following the application process. To receive funding, the City Council must adopt a resolution that acknowledges receipt of the attached MSRC Clean Transportation Presentation; authorizes proposed purchases/project(s); allocates necessary matching funds and enters into an agreement with the MSRC.

Upon securing the MSRC funds, Staff proposes to submit an application to replace the City's aging aerial bucket truck, a 1990 Ford F-550, with an approved equivalent medium-duty or heavy-duty zero emission truck. This vehicle is regularly used by the Public Works Department for Citywide street maintenance activities, special events and emergency response during storm events. The truck is well past its useful service life for a heavy-duty City maintenance vehicle and has required numerous repairs. This purchase will be brought back before the City Council for review and consideration

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2018-XX, A Resolution of the City Council of the City of Placentia Authorizing an Application for Funding and Execution of a Grant Agreement for the 2017 Mobile Source Air Pollution Reduction Review's Local Government Partnership Program; and
2. Acknowledge receipt of the attached MSRC-supplied presentation on Clean Transportation; and

1.c.
February 20, 2018

3. Authorize the proposed project and allocate the necessary matching funds; and
4. Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

DISCUSSION:

The Program provides additional funding, beyond funding provided via the AB 2766 Subvention Fund Program, to assist local agencies in implementing high-priority clean air programs that are consistent with the stated goals in the 2016 Air Quality Management Plan (AQMP). The 2016 AQMP is the regional blueprint for achieving Federal air quality standards and recognizes the critical importance of working with other agencies to develop funding and incentives that encourage the accelerated transition to cleaner vehicles and mobility strategies. As a means to “jumpstart” the awareness of, and, most importantly, the implementation of proven air quality improvement measures as outlined in the 2016 AQMP, the MSRC is offering to partner directly with cities and counties within the South Coast Air Quality Management District (SCAQMD) through this program. The Program emphasizes an accelerated transition to zero and near-zero vehicles along with essential supporting infrastructure. Funding is provided on a reserved basis (not a competitive basis) for all local agencies that participate in the AB 2766 Motor Vehicle Subvention Fund program. The City of Placentia has a reserved funding amount of \$68,060.

It is preferred that jurisdictions use their AB 2766 Subvention Funds as matching funds for their MSRC project expenses. AB 2766 funds are annual allocations from motor vehicle registration fees that cities receive through SCAQMD for projects that reduce air pollution. In previous years, the City used AB 2766 funds to purchase electric vehicles and fund traffic signal synchronization projects. MSRC wants to pair funding with AB 2766 allocations to leverage both funding sources for clean transportation purchases/projects. The deadline to apply for the funding from MSRC is March 2, 2018.

Eligible Projects

There are five (5) project categories that are eligible for grant funding assistance through the Program, including:

- 1) Light-duty Zero Emission Vehicle Purchases or Leases
- 2) Medium & Heavy-Duty Zero Emission Vehicle Purchases
- 3) Near-Zero Emission Heavy Duty Alternative Fuel Vehicle Purchases
- 4) Electric Vehicle Charging Infrastructure (EVCI) Installation
- 5) Alternative Fuel Refueling Infrastructure; New Construction or Expansion

Staff proposes to submit an application to replace the City’s aging aerial bucket truck, a 1990 Ford F-550, with an approved equivalent medium-duty or heavy-duty zero emission truck. This vehicle is used by the Public Works Department for Citywide street maintenance activities, special events and emergency response during storm events. The truck is well past its useful service life for a heavy-duty City maintenance vehicle and has required numerous repairs.

Under the category for Medium & Heavy-Duty Zero Emission Vehicle Purchases, the MSRC funding will cover up to 50% of the net purchase price for medium and heavy duty fleet

trucks/vehicles or up to \$100,000 per vehicle, whichever is less. Since the MSRC has reserved a total of \$68,060 for the City of Placentia, the City would only be eligible for a total reimbursement of \$68,060. As part of this grant, the City would have to meet funding match requirements. Staff is proposing to use the end year Fiscal Year 2017-18 fund balance of the City's Air Quality Improvement (AB 2766 Subvention) Fund as a match.

MSRC encourages cities to use AB 2766 Subvention Funds as a match but there is no restriction on the source of match funding brought to a project by a participating city. The City of Placentia would use AB 2766 funds and other available grant funding through the California Air Resources Board that currently provide rebates towards electric and alternative fuel vehicle purchasing.

MSRC co-funded projects cannot commence until all contracts are in place to guarantee reimbursement. Upon approval by the MSRC, a sole-source contract will be negotiated between SCAQMD on behalf of the MSRC and each participating city. Under the Program, all projects must be completed within 60 months (5 years) of contract execution. MSRC funds will be distributed on a reimbursement basis upon completion of the approved project and submittal of all required reports and invoices.

Following adoption of the attached resolution by the City Council, the next steps to receive MSRC funding include the following:

- Submittal of signed resolution and online application for the Program. The timeframe for approval of application by the MSRC is three (3) to four (4) months.
- Once approved, a funding agreement with MSRC will be presented to the City Council, and the appropriate funds will be allocated in the proposed Fiscal Year 2018–19 Capital Improvement Program Budget.
- Staff will solicit bids for a medium-duty or heavy-duty aerial lift truck and present a purchase request to the City Council for its consideration and approval.

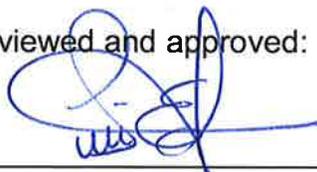
FISCAL IMPACT:

There is no direct fiscal impact associated with the recommended actions at this time. If the City's grant application is approved, the awarded funds in the amount of \$68,060 will be proposed for adoption in next fiscal year's Capital Improvement Program budget and presented to the City Council for its consideration as part of the annual budget preparation process.

Prepared by:


Elsa Y. Robinson
Management Analyst

Reviewed and approved:


Luis Estevez
Director of Public Works

Reviewed and approved:



Shally Lin
Senior Financial Advisor

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. MSRC Local Government Partnership Program Presentation
2. Resolution No. R-2018-XX



LOCAL GOVERNMENT PARTNERSHIP PROGRAM

A Funding Opportunity to Improve Air Quality
in Your Community

Mobile Source Air Pollution Reduction Review Committee, aka “The MSRC”

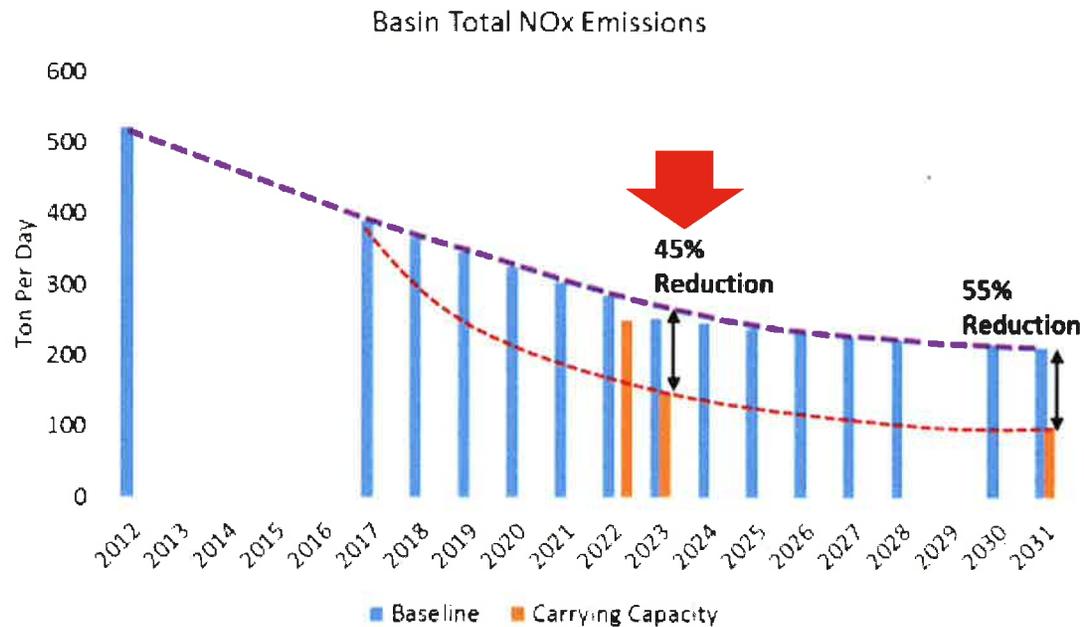
- The MSRC was Established by the California Legislature in 1990
- Sole Mission is to Invest Funds to Reduce Air Pollution Generated by Mobile Sources (i.e., cars, trucks, buses, etc.)
 - ⇒ *Funds Generated by Surcharge on Motor Vehicle Registrations*
- The MSRC Works Closely with the South Coast Air Quality Management District; However, the MSRC is NOT a Regulatory Agency
 - ⇒ *The MSRC Invests in Clean Air Projects that Support SCAQMD Objectives & Priorities*

SIGNIFICANT AIR QUALITY CHALLENGES IN OUR REGION...

Standard	Concentration	Classification	Latest Attainment Year
2008 8-hour Ozone	75 ppb	Extreme	2031
2012 Annual PM2.5	12 $\mu\text{g}/\text{m}^3$	Moderate	2021
2006 24-hour PM2.5	35 $\mu\text{g}/\text{m}^3$	Serious	2025
1997 8-hour Ozone	80 ppb	Serious	2019
1979 1-hour Ozone	120 ppb	Extreme	2023

- **ACCORDING TO THE SOUTH COAST AQMD...**
 - South Coast Region is **EXTREME NON-ATTAINMENT** for OZONE
 - Ozone Causes **RESPIRATORY AILMENTS** and is a Primary Component of **SMOG**

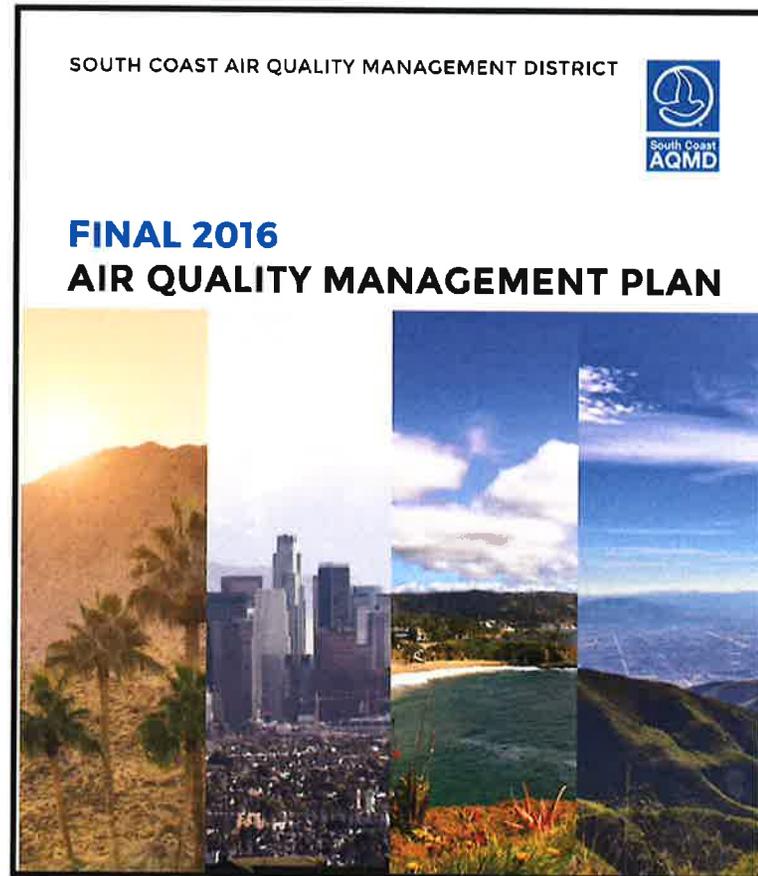
MANDATORY AIR POLLUTION REDUCTIONS ARE NEEDED NOW...



- **NOx** is a Precursor to Ozone (SMOG) Formation...
- *From Today's Levels – NOx Emissions Need to be Reduced 45% by 2023 – That's Only a Few Years Away...*

HOW DO WE REDUCE NO_x EMISSIONS BY 45%?

By Implementing the
Clean Air Measures
Outlined in the South Coast
AQMD's 2016 Air Quality
Management Plan



- **The AQMP is the Roadmap for How to Meet Our Mandated Clean Air Obligations**

THE MSRC IS PARTNERING WITH THE SOUTH COAST AQMD AND WANTS TO PARTNER WITH YOU...

...To Implement High Priority AQMP Strategies

- ✓ AQMP includes Traditional Regulatory Measures & Incentive-based Strategies
- ✓ Incentive-Based Programs will Accelerate the Introduction of Key AQMP Technologies including Zero & Near-Zero Emission Vehicles

The MSRC Has Reserved Incentive Funding for Your Jurisdiction under the Local Government Partnership Program

This is a great opportunity to receive funding to implement projects your jurisdiction needs to be part of our clean air future

Participation is 100% voluntary

Funding is already reserved for your jurisdiction

Please ask your staff to work with the MSRC to develop projects that jumpstart implementation of the AQMP & help improve air quality for all residents

RESOLUTION NO. R-2018-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT FOR THE MOBILE SOURCE AIR POLLUTION REDUCTION REVIEW COMMITTEE'S 2017 LOCAL GOVERNMENT PARTNERSHIP PROGRAM.

A. Recitals

(i). WHEREAS, the Mobile Source Air Pollution Reduction Review Committee (MSRC) has created a new Local Government Partnership Program (Program) to emphasize an accelerated transition to zero and near-zero emission vehicles along with essential supporting infrastructure for jurisdictions within the South Coast Air Quality Management District (SCAQMD); and

(ii). WHEREAS, the Program sets aside a pro-rate share of MSRC funding for each city and county within the SCAQMD that participate in the AB 2766 Motor Vehicle Registration Fee Program, directly supports the implementation of SCAQMD's 2016 Air Quality Management Plan, educates local government leadership on the District's air quality challenges, and leverages other sources of available funding; and

(iii). WHEREAS, the City of Placentia (City) is an eligible jurisdiction under the MSRC's Program as an agency that already participates in the SCAQMD's AB 2766 Motor Vehicle Subvention Fund Program; and

(iv). WHEREAS, the City is eligible for a Program grant match of \$68,060 under the Program to implement meaningful air pollution reduction projects; and

(v). WHEREAS, to receive funding, the City must adopt a resolution that acknowledges receipt of the MSRC-supplied presentation from City Staff; authorizes the proposed Program-eligible project; and allocates the necessary matching funds to implement the proposed project.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The City Council authorizes and approves the filing of a grant application for up to \$68,060 matching funds for the proposed project .

2. The City Council acknowledges receipt of the MSRC-supplied PowerPoint Presentation from City Staff at the February 20, 2018 City Council meeting.

3. The City Council authorizes the allocation of the necessary matching funds from the AB 2766 Fund and as necessary, in excess of the MSRC final grant amount, as required by the Program, to offset costs associated with the proposed project.

4. The City Council authorizes the City Administrator, or his/her designee, as agent to execute and submit all grant documents, including, but not limited to, grant applications, grant agreements, payment requests, etc., which may be necessary for the completion of the grant application process and oversight of the grant, if awarded.

APPROVED and ADOPTED this 20th day of February 2018.

Chad P. Wanke, Mayor

ATTEST:

Patrick J. Melia, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA DO HEREBY CERTIFY that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 20th day of February 2018 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Patrick J. Melia, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: DIRECTOR OF PUBLIC WORKS
DATE: FEBRUARY 20, 2018
SUBJECT: **ACCEPTANCE OF CONSTRUCTION WORK AND NOTICE OF COMPLETION FOR THE OCTA M2 ENVIRONMENTAL CLEANUP PROGRAM TIER 1 GRANT CATCH BASIN INSERT PROJECT PHASE 4**

FISCAL
IMPACT: EXPENSE: \$200,000 FOR CONSTRUCTION SERVICES
REVENUE: \$160,000 OCTA M2 ENVIRONMENTAL CLEANUP GRANT
\$ 38,000 USED OIL PAYMENT PROGRAM GRANT FUNDS
\$ 2,000 GENERAL FUND

SUMMARY:

On November 21, 2017, City Council awarded a contract to G2 Construction, Inc., for construction of the Orange County Transportation Authority (OCTA) Measure M2 Environmental Cleanup Program Tier 1 Grant Catch Basin Insert Project, Phase 4. This action concludes the Project and authorizes filing a Notice of Completion with the Orange County Clerk Recorder's Office in the amount of \$200,000.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Accept the work performed by G2 Construction, Inc., for construction of the OCTA M2 Environmental Cleanup Program Tier 1 Grant Catch Basin Insert Project Phase 4 in the total amount of \$200,000; and
2. Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk Recorder's Office for the Project; and
3. Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

DISCUSSION:

The City was awarded a grant from the OCTA Measure M2 Environmental Clean Up Program for this project. The City's grant application was approved for installation of automatic retractable screens with connector pipe screens at 95 catch basins located throughout the City (the "Project").

1.d.
February 20, 2018

Subsequently, on November 21, 2017 the City Council awarded a contract to G2 Construction, Inc., in the amount of \$200,000 for construction of this Project. The City also used additional grant funds from the State of California Used Oil Payment Program to help fund this Project.

These screens are designed to cover the entire existing catch basin curb openings to prevent trash and debris from entering the storm drain system. In a rain event, the locking mechanism that secures the screen is automatically opened, which eliminates potential flooding and enables the water to flow into the storm drain system. With the installation of the automatic retractable screens, the City expects a ninety percent (90%) reduction in transportation-related stormdrain pollution after implementing the Project. This includes the most visible forms of pollutants such as litter and debris (plastics, food containers, bags, bottles), trash (paper, cigarette butts), and vegetative debris (leaves, branches, landscaping), which currently enters the City's stormdrain system, and ultimately drains to the ocean.

Work on this project was completed on January 18, 2018. The City is prepared to accept the contractor's work and file a Notice of Completion with the Orange County Clerk Recorder's Office for this Project. In addition, the Director of Public Works is prepared to release \$10,000, which is the amount held in retention 35 days after the filing of the Notice of Completion.

FISCAL IMPACT:

The City utilized \$160,000 from the OCTA M2 Environmental Cleanup Program Tier 1 Grant Program which required a twenty-five percent (25%) local match in which the City used \$38,000 from the Used Oil Payment Program Grant funds and \$2,000 from the General Funds to fulfill the match requirement.

Submitted by:



Masoud Sepahi, P.E.
City Engineer

Reviewed and approved:



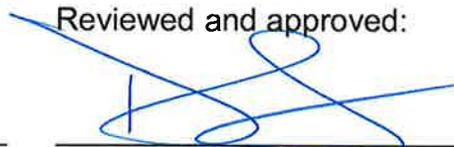
Luis Estevez
Director of Public Works

Reviewed and approved:



Shally Lin
Senior Financial Advisor

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Notice of Completion

RECORDING REQUESTED BY

AND WHEN RECORDED MAIL TO

Name City Clerk
Street City of Placentia
Address 401 E. Chapman Ave.
City & State Placentia, CA 92870

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Free Recording Per Government Code Section 27383 & 6103.

City Council Approval:

Deputy City Clerk

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for Complete requirements.)

Notice is hereby given that:

- 1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of Placentia
3. The full address of the owner is 401 East Chapman Avenue
Placentia, CA 92870

- 4. The nature of the interest or estate of the owner is: In fee.

N/A

(If other than fee, strike "In fee" and insert, for example, 'purchaser under contract of purchase,' or "lessee")

- 5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are: NAMES ADDRESSES

N/A

- 6. A work of improvement on the property hereinafter described was completed on January 17, 2018. The work done was:

The Catch Basin Insert Project Phase 4 - The project consisted of installation of automatic retractable screens for catch basin located within the City.

The name of the contractor, if any, for such work of improvement was G2 Construction, Inc.

- 7. 1352 E. Borchard Avenue, Santa Ana, CA 92705

11/21/2017

(If no contractor for work of improvement as a whole, insert "none".)

(Date of Contract)

- 8. The property on which said work of improvement was completed is in the city of Placentia

County of Orange, State of California, and is described as follows: OCTA M2 Environmental Cleanup Program Tier 1 Grant Project Phase 4

- 9. The street address of said property is "none"

(If no street address has been officially assigned, insert "none".)

CITY OF PLACENTIA

Dated: 02/20/2018

Verification for Individual Owner

Signature of owner or corporate officer of owner named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the City Administrator the declarant of the foregoing ("President of", "Manager of", "Owner of", etc.)

Notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on February 20, 2018, at Placentia, California.

(Date of Signature.)

(City where signed.)

(Personal signature of the individual who is swearing that the contents of the notice of completion are true.)-



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: ACTING DIRECTOR OF ADMINISTRATIVE SERVICES

DATE: FEBRUARY 20, 2018

SUBJECT: **LEASE OF IH700 DIGITAL MAILING SYSTEM WITH NEOPOST USA INC.**

FISCAL

IMPACT: FISCAL YEAR 2017-2018 COST: \$ 2,471.25
60 MONTH LEASE TOTAL COST: \$29,655.00

SUMMARY:

The City leases a postage machine for the City's mailing needs. The current lease has expired. Staff researched vendors of mailing machines for the best price and the best product that meets the City's needs. Neopost USA Inc. (Neopost) is not only a lower price but also most closely meets the City's postage and mailing needs.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve a sixty (60) month lease for an IN/IH700 Digital Mailing System with Neopost USA Inc. in the amount of \$29,655; and
2. Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

DISCUSSION:

The City has been leasing mailing equipment from Neopost USA Inc. for the past five years. The lease on the current equipment has expired. Over the past five years, Neopost has provided excellent customer service to the City, most often providing service the same day a service call is placed. It should be noted that over the term of the current lease, service calls have averaged two a year, and those have primarily been preventive maintenance service calls. Neopost has an office located in Orange County and the sales person regularly checks in with City Staff to keep current with the City's mailing needs.

Because of ever evolving technology in mailing machines and the United States Post Office automating several of their procedures involving certified mail and receipts for registered mail, it is not cost effective for the City to purchase mailing equipment. Leasing the equipment is the most cost effective and allows the City to upgrade the equipment as technology and mailing systems advance.

1.e.
February 20, 2018

The two main mail machine companies on the market today are Neopost and Pitney Bowes. Staff attended demonstrations from both companies and were in agreement that Neopost offered the product that best suits the City's needs. There are other mail machines on the market, however they are not designed for the high amount of mail that is processed each business day. Neopost was also the lower cost of the two companies. Below is the total cost of a five year lease:

Neopost USA Inc.	\$29,655
Pitney Bowes	\$44,836

Staff is recommending to lease a digital mailing system from Neopost due to lower price, the City's past positive experience with Neopost, and their high level of customer service.

ALTERNATIVE OPTIONS:

Not replacing the existing mailing machine would require Staff to purchase postage stamps and weigh each piece of mail to insure proper postage. New postage equipment performs both of these functions simultaneously. The newer mailing systems offer Electronic Certified or Registered Mail options that will save Staff time and money.

FISCAL IMPACT:

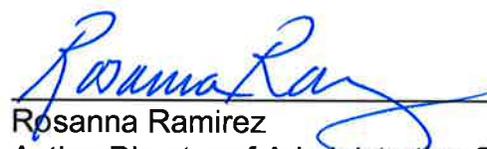
This is a sixty (60) month lease for a cost of \$494.25 per month. The fiscal impact for the remaining 2017-2018 Fiscal Year is \$2,471.25. This has been previously budgeted in the 2017-2018 General Fund Budget. The remaining \$27,183.75 would be budgeted in subsequent fiscal years at a cost of \$5,931 per Fiscal Year.

Prepared by:



Matthew Reynolds
Senior Management Analyst

Reviewed and approved:



Rosanna Ramirez
Acting Director of Administrative Services

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Neopost USA Inc. IN/IH700 Pricing and Information
2. Pitney Bowes SendPro P1500 Pricing and Information
3. Government Product Lease Agreement

ATTACHMENT #1



Promotional Upgrade Offer For City of Placentia

Send
Receive
Connect

Prepared by:
Gary Goodson
Senior Account Manager
949-790-6300
ggoodson@priorityneopost.com

Financial Consideration

Send
Receive
Connect

Equipment Recommendation:	List Pricing	Discounted Gov't Pricing
IN/IH700 Digital Mailing System w/ Remote Scale	\$8,225	\$5,333
Dynamic Inline Scale For Processing Mixed Size & Weight Mail	\$4,750	\$3,039
DS35/M1500 2.5 Station Desktop Folder Inserter	\$4,961	\$3,182
ConnectSuite Electronic Certified Solution	\$1,650	\$1,425
60 Month Lease (includes equipment, maintenance, meter rental, & software subscription)		\$494.25

*****SPECIAL DISCOUNTED WSCA-NASPO GOVERNMENT PRICING*****

*****Negotiated Contract Pricing – Up To 35% Discounts*****

*****FREE Rate Change Updates For Lease Term - \$600 Value*****

*****First Year FREE Maintenance – Spread Over Lease Term – Up To \$2,200 Value*****

Government Account Pricing includes:

- * Delivery, installation & operator training
- * Pricing does not include applicable sales tax
- * Promotional pricing good through November 15, 2017

Local Valued Government Accounts

Send
Receive
Connect

City of Whittier – EJ Boranian (562)567-9870
City of Santa Fe Springs – Paul Martinez (562)409-7535
City of Brea – Daniel Dische (714)990-7780
City of Yorba Linda – Sophia Leung (714)961-7142
City of Placentia
City of Irvine
City of Santa Ana
City of La Habra
City of Garden Grove
City of Anaheim (just switched from Pitney Bowes)

Brea-Olinda School District – Barbara Ott (714)990-7800
Placentia-Yorba Linda Unified School District – Robert Arauz (714)985-8495
Irvine Unified School District
Garden Grove Unified School District
Saddleback Unified School District
Magnolia School District
Anaheim City Elementary School District
Capistrano Unified School District
Chino Valley Unified School District
Newport Mesa Unified School District
Lowell Joint School District
Orange County Department of Education

IN-700
SERIES

Mailing Systems

The Powerful Choice For Optimizing Mail Center Management



Join us on     


NEOPOST
Send. Receive. Connect.

The Powerful Choice For Optimizing Mail Center Management

When it comes to meeting your most demanding mailing needs, nothing delivers like the Neopost IN-700 Series. Available in two models, the IN-700 and IN-750 are true representations of our next generation mailing systems.

The sleek and modern design depicts clean lines and bold edges while maintaining the Neopost commitment to build and ship products in the most ecological manner. With the IN-700 Series, you get access to a growing suite of services and apps to improve postal, parcel and related digital communications.



Experience Full IM[®]pb Benefits!

Neopost offers two online shipping solutions that meet the latest Intelligent Mail[®] Package Barcode (IM[®]pb) requirements. Based on your shipping volumes, NeoShip and EMS provide the tools you need to create compliant labels and optimize savings.

Maximize Control of Shipping and Mailing Operations

Neopost's optional EMS software offers a host of tools to manage costs, streamline operations and help build and maintain customer relationships. This technology can analyze your company's mail and shipping operations, pinpoint incorrect addresses and lost packages, identify where money is being wasted, as well as offer new methods for increasing efficiency with respect to mail processing operations and account chargeback. EMS offers:

- Rate shopping (available on EMS multi-carrier only)
- Address correction and validation services
- Work ahead
- Scan & drop
- A comprehensive reporting package



Environmental Commitment

The IN-700 Series carries Neopost's Eco-Label which aims to provide a clear and consistent set of environmental performance criteria used in the design phase of our products.

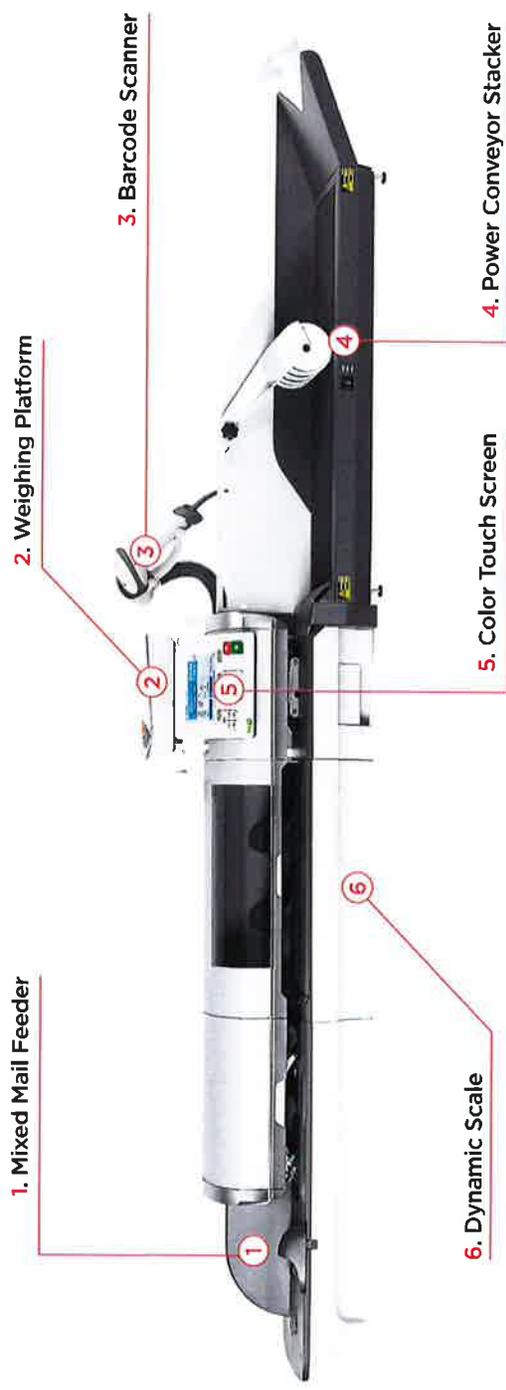


How We Reduce Our Environmental Footprint:

- Neopost limits the machine weight and the amount of raw materials used for production.
- The volume of our packaging is kept to a minimum and is 100% cardboard and recyclable.
- Packaging for the IN-700 Series represents less than 20% of the total weight of the packed product.
- The user-friendly sleep mode helps reduce energy consumption.
- We develop our products to ensure a minimum recyclability rate of 75%.

The IN-700 Series is compliant with environmental Regulations and ENERGY STAR

Performance and Productivity



1. Mixed Mail Feeder

Eliminate hand sorting by size or weight. Self-aligning rollers prevent jams or misprints. The 700 Series is among the strongest performers in the market, processing up to 140 lpm (IN-700) and 175 lpm (IN-750).



2. Weighing Platform

10, 30 or 70 lb. platforms handle even the heaviest parcels and oversized packages with ease. Add differential weighing to reduce manual processing and handling.



4. Power Conveyor Stacker

Keep mail flowing to achieve maximum throughput by reducing the number of starts and stops.



5. Color Touch Screen

Enhance operations and minimize keystrokes with an easy-to-read color touch screen. Large, descriptive prompts and menu keys make navigation a breeze. The Rate Wizard provides concise step-by-step instructions, making USPS rate selection easy.



3. Barcode Scanner

Save time and eliminate errors using a barcode scanner for department/account entry and processing USPS® Extra Services.



6. Dynamic Scale

Accurately weighs, rates and classifies mail at speeds up to 75 lpm (IN-700) and 110 lpm (IN-750). Reliable sensors detect dimensions to ensure compliance to USPS Shape-Based Pricing requirements.

Specifications

Processing speed (batch) IN-700	Up to 140 lpm
Processing speed (batch) IN-750	Up to 175 lpm (postcard)
Dynamic weighing speed IN-700	Up to 75 lpm
Dynamic weighing speed IN-750	Up to 110 lpm (postcard)
Envelope minimum	3.5" x 5"
Envelope maximum	10" x 13"
Envelope thickness	Up to 5/8"
Envelope orientation	Landscape or portrait
Internal tape dispenser	Standard
Job imprint memories	9
Ad slogans	10
Personalized text messages	10 custom
Incoming date stamp	Standard
Default rate settings	Standard
Postage meter tapes	Yes, integrated automatic label dispenser
4-digit PIN code	50
Accounts/departments	70 standard
Rate wizard	Standard
Rate shortcut keys	6
Automatic postal rates download	Standard
Low-ink email alerts	Standard
Online postage usage reporting	Standard
Options	
Dynamic scale	Available
Differential weighing	Available
External weighing platform	Optional 10, 30 or 70 lb.
Accounts/departments upgrade	100, 300 or 500
Barcode scanner	Available
External USB report printer	Available
Connectivity	LAN standard Modern available
USB-memory key	Available
NeoShip	Available
EMS (Enhanced Mailing & Shipping)	Available
ARM (Account Report Manager)	Available
E-Services with ERR App	Available
System Dimensions	Length x Depth x Height
IN-700/IN-750 with catch tray (no DWP)	50" x 18" x 13"
IN-700/IN-750 with dynamic scale & catch tray	67" x 18" x 13"



We've Got You Covered

Neopost maintains a network of offices across the country to provide local

customer support and trained technicians who are ready to assist you. You can be confident that when you need knowledgeable support or expert service, the point-of-contact will be a Neopost office in your area consisting of a team of local professionals.

Why Choose Neopost?

Neopost is a global leader in mailing solutions, shipping services and digital communications. We believe that people are the key to business success. That's why our products and services are tailored to help your organization improve the quality of its interactions and bring people closer together.

In this age of multichannel communications, we guide and empower you to interact in new and innovative ways. We advise you on how to create cost-cutting synergies. We deliver global coverage with a strong local presence, offering you continual support by phone, onsite or online.

Today, Neopost is present in 31 countries and has a network of partners in more than 90 countries. We promote responsible business and sustainable development through our products and outreach programs. Our 6,200 employees worldwide are committed to making your interactions more responsive and more powerful – offering you a competitive edge that will open up a wealth of business opportunities.

Find out more at neopostusa.com



NEOPOST

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1.800.NEOPOST (636.7678)

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1	T6CS	Receiving - Standard
1	T6WE	Tethered Wedge Scanner for SSTO
1	APKE	SendPro P Receiving Feature
1	PTJ1	Postal Shipping
1	PTJ8	SENDPRO MAILING INCLUDED W/ HW
1	PTJ4	Multicarrier Sending App w/HW or Meter
1	APK3	SendPro P Series High Cap Label Printer
1	PTJN	SINGLE USER ACCESS
1	PTJR	50 User Access with Hardware or Meter
1	PTK1	WEB BROWSER INTEGRATION
1	PTK3	Connect+ Meter Integration
1	APKF	SendPro P Shipping Feature
1	STDLSA	Standard SLA-Equipment Service Agreement (for SendPro P Series)
1	RELAY3000	Relay 3000 Inserting System
1	TI30	TI30 - Relay 3000 Inserting System
1	F391550	F391550 - Relay Localization Kit - US
1	STDLSA	Standard SLA-Equipment Service Agreement (for Relay 3000 Inserting System)

Your Payment Plan

Initial Term: 60 months	Initial Payment Amount:	
Number of Months	Monthly Amount	Billed Quarterly at*
60	\$ 747.28	\$ 2,241.84

*Does not include any applicable sales, use, or property taxes which will be billed separately.

- Tax Exempt Certificate Attached
- Tax Exempt Certificate Not Required
- Purchase Power® transaction fees included
- Purchase Power® transaction fees extra

Sales Information

Michael Gibson	michael.gibson@pb.com
Account Rep Name	Email Address

This Quotation is for budgeting and planning purposes only and is not legally binding. The supply of any goods or services is subject to a separate written order which will be issued by Pitney Bowes and will be subject to the terms and conditions incorporated therein.



Shipping & Mailing
Postage Meters

SendPro™ P1500

Be more productive by making your job simpler.

Streamline your office workflow.

Shipping and receiving packages and sending daily letter mail are all a necessary part of doing business. Yet, these seemingly simple tasks can be complicated processes that demand proper attention.

The SendPro P1500 simplifies the process by integrating mailing, shipping and receiving into a single system. With this integration, the P1500 provides a simpler, more streamlined way to send letter mail and large envelopes as well as ship packages using your USPS®, FedEx® and UPS® business accounts. With the receiving application, you can accurately log all of your incoming packages' information so that you have a history of every package that has been delivered to your office.

Plus, with sending costs rising and shipping becoming more complex, the P1500 can also quickly improve productivity and cost efficiency in your office.

Mail, ship and track with ease.

For letter mail, the SendPro P1500 will seal and print postage for your short and longer runs. It can automatically process up to 5/8" thick at up to 120 letters per minute.

With the Weigh-on-the-Way® feature, sorting mixed size mail is no longer necessary. The P1500 can process a stack of mixed size mail at up to 60 letters per minute applying the correct postage for each piece.

For package shipments, the P1500 allows you to review services provided by USPS, FedEx or UPS in order to pick which one is best for you. With the integrated scale and label printer, you can weigh, rate and ship right from your system. Now, you can get your packages delivered with the best cost and delivery options available.



For more information, visit us online: pitneybowes.com

Desktop shipping

The SendPro™ P1500 enables users outside the mail area to ship packages from their individual PCs. Office workers simply log in to send or track a package delivery. The optional integrated scale and label printer allow your office staff to weigh, rate and print professional shipping labels. No matter how many people in your office ship, equip them all with desktop capabilities that link to a central, controlled account that captures shipping history, carrier spend and package tracking details.

Manage inbound deliveries.

Automate and streamline the receipt and management of incoming packages using your P1500 and its integrated barcode scanner. The P1500 instantly logs package information, including carrier, recipient, sender, tracking number and date and time of receipt, keeping a history report of all your incoming packages so you know when each package was delivered. You also have the option to automatically alert the intended recipient with email notifications, making the entire process more accurate and efficient.

Simple user display

The modern, color touch screen display of the P1500 enables anyone in your office to pick the ideal service and complete each job quickly and accurately. The system guides the user with its easy-to-follow menus for processing mail and shipments with each of the three carriers: USPS®, FedEx® and UPS®.

Flexible printing

The P1500 also gives you unique control over envelope printing. From any desktop PC, you can upload your graphics to print a business logo, return address, or promotional

message in full color on outbound envelopes. Print just one or print a thousand. The savings add up. Its quick changeover gives you printing flexibility and can eliminate the premiums you pay for special envelope stock.

Specifications

Max processing speed (letters per minute)	Up to 60 WOW, and 120 non-WOW
Weigh-on-the-Way® (WOW)	Standard: Up to 16 oz. (500 g). Shape based rating is automatic.
Envelope processing	Thickness: feed and seal up to 5/8" Media size: 3 1/2" x 5" up to 10" x 14" Envelope flap depth: min. 1", max. 3 7/8"
Shipping: USPS-approved IMpb label printing	Standard: Print USPS shipping labels from attached adhesive label printer using Commercial Base Pricing discounts.
Shipping: Integrated FedEx and UPS	Optional: FedEx and UPS with existing business account. Print shipping labels from attached adhesive label printer.
Shipping: Desktop access	Optional: Integrated scale and printer attach to any PC with a USB connection.
Receiving: Inbound Package Management	Included: integrated software with reporting from base system. Optional: Scanning hardware, number of recipients, email notification capability.
Full color printing	Optional: Print return address, custom logo or promotional message. CMYK @ 1200 dpi
Envelope sealing system	Pump-fed pad; closed flap feeding. Seal only mode.
Weighing (large envelopes and packages)	10 lb. Standard. Additional options up to 70 lb. Differential weighing optional.
Postage accounting	Optional: Up to 100, 500, 1000, 2000, 3000 max accounts for postal meter analytics.
Expanded analytics	Optional: INVIEW® Analytics (web-based), Business Manager, SendSuite® shipping solutions
Package tape printing	Adhesive roll tape (for large envelopes and packages using non-discounted USPS Retail rates)
Color touch screen display	Standard: 10.2" (WSVGA); Optional: 15" detachable display (XGA)
Peripheral hardware options	Account barcode scanner, laser report printer, wireless keyboard (for quick alpha-numeric entries)
Dimensions	53"L x 25"D x 24"H (with Basic Apps Display). Drop Stacker adds 12" to L. Color adds 6.5" to L. 15" Display adds 2" to H.



United States
3001 Summer Street
Stamford, CT 06926-0700



Section (A) Office Information

Office Number: 2740	Office Name: Neopost West	Office Phone #: 949 790 6300	Date Submitted: 2/13/2018
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Section (B) Billing Information

Company Name (Full legal name): City of Placentia		
DBA:		
Billing Address: 401 E Chapman Ave		
Billing City: Placentia	State: CA	ZIP Code + 4: 92870 6101
Billing Contact Name: Matt Reynolds	Contact Phone Number: 714 993 8117	
Billing Contact Title: Senior Management Analyst	Contact Fax Number:	
Billing Contact email Address: mreynolds@placentia.org	Purchase Order Number:	

Section (C) Installation Information (if different than Billing Information)

Company Name (Full legal name): Same		
Installation Address (No PO Boxes or General Delivery):		
Installation City:	State:	ZIP Code + 4:
Installation Contact Name:	Phone Number:	
Installation Contact Title:	Fax Number:	
Installation Contact email Address:		
Main Post Office Name / Mail Drop off:	Post Office 5-Digit ZIP Code:	

Section (D) Products

Quantity	Model / Part Number	Description (Include Serial Number, if applicable) <input type="checkbox"/> See additional listed products on attached continuation schedule.
1	IH700	Digital Mailing System w/10lb Scale
2	IHDS7	IH700 Dynamic Scale
3	M1500	2.5 Station Desktop Folder Inserter
4	DT-ECERT1KAS	ConnectSuite E-Certify Solution up to 1,000 per year

Section (E) Lease Payment Information & Lease Payment Schedule

Tax Status: <input checked="" type="checkbox"/> Taxable <input type="checkbox"/> Tax-Exempt (Certificate attached)	Period	# of Months	Monthly Payment (plus applicable taxes)
	First	60	\$494.25
	Next		
	Next		
Billing Frequency: <input type="checkbox"/> Monthly <input checked="" type="checkbox"/> Quarterly <input type="checkbox"/> Annually	Current Lease Number: H12071915		
	<input type="checkbox"/> ACH (Customer to submit authorization form)		
Billing Method: <input type="checkbox"/> Standard <input type="checkbox"/> Arrears			

Section (F) Postage Meter & Postage Funding Information

Meter Model: IH700AI	Machine Model: IH700
Postage Funding Method: <input type="checkbox"/> Bill Me <input type="checkbox"/> Prepay By Check <input type="checkbox"/> ACH Debit (Submit Customer authorization form) <input type="checkbox"/> OMAS <input type="checkbox"/> CPU (include authorization form)	Postage Funding Account: <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing Account TMS Account # 117474 POC Account #
Agency Code Sub Agency Code	
Service Products (Check all that apply) <input checked="" type="checkbox"/> Online Postal Rates iMeter™ App (SP10) <input type="checkbox"/> Online Postal Expense Manager iMeter™ App (SP20/NeoStats) <input type="checkbox"/> Online E-Services iMeter™ App (SP30) <input type="checkbox"/> Online E-Services with Electronic Return Receipt iMeter™ App (SP35) <input type="checkbox"/> NeoShip BASIC – Requires NeoFunds/TotalFunds (EP70) <input type="checkbox"/> NeoShip PLUS – Requires NeoFunds/TotalFunds (EP70PLUS) <input type="checkbox"/> NeoShip ADVANCED - Requires NeoFunds/TotalFunds (NEOSHIPADV) <input type="checkbox"/> NeoShip Install & User Guide (EP70GUIDES) <input type="checkbox"/> RunMyMail <input checked="" type="checkbox"/> Maintenance <input checked="" type="checkbox"/> Installation & Training <input type="checkbox"/> Software Support (Maintenance)	
Covered Product:	

Section (G) Approval

Existing customers who currently fund the Postage account by ACH Debit will not be converted to NeoFunds/TotalFunds unless initialed here _____.

This document consists of a Government Product Lease ("Lease") with MailFinance Inc.; and a Postage Meter Rental Agreement ("Rental Agreement"), Maintenance Agreement, and an Online Services and Software Agreement with Neopost USA Inc.; and a NeoFunds/TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable terms and conditions (version DirectGovLease-V04-16), which are also available at <http://portal.neopostinc.com/terms/DirectGovLease-V04-16.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Authorized Signature _____	Print Name and Title _____	Date Accepted _____
Accepted by Neopost USA and its Affiliates _____		Date Accepted _____



GOVERNMENT PRODUCT LEASE AGREEMENT

In this Government Product Lease Agreement (the "Lease"), the words "You" and "Your" mean the lessee, which is the entity that is identified as the Customer on the Government Product Lease Agreement Order Form ("Order Form"). "We," "Us" and "Our" mean the lessor, MailFinance Inc. "Supplier" refers to either Neopost USA Inc., or any other third party that has manufactured, or is providing services related to, the Products.

1. Lease of Products. THIS LEASE IS UNCONDITIONAL AND NON-CANCELABLE (except as provided in Section 24, below) during the Initial Term (as defined below). You agree to lease from Us the equipment, embedded software, Software, services and other products listed on the Order Form, together with all existing accessories, embedded software programs, attachments, replacements, updates, additions and repairs, (collectively the "Products") upon the terms stated herein. For the avoidance of doubt, postage meters for use in mailing machines are excluded from the definition of Products. The term "Software" means any software that is subject to this Lease, other than software programs that are embedded in the hardware. Software is subject to the additional terms as may be provided by the Supplier.

2. Promise to Pay. You promise to pay to Us the lease payment shown on the Order Form ("Lease Payment") in accordance with the payment schedule set forth thereon, plus all other amounts stated in this Lease.

3. Initial Term; Renewal.

3.1 FMV Lease. The Initial Term of this Lease will begin on the date the Products are installed and will continue for the number of months shown on the applicable Order Form ("Initial Term"). Unless You have opted for an LTOP Lease as described in Section 23, You must notify Us in writing at least thirty (30) days before the end of the Initial Term that You intend to either: (i) return the Products at the end of the Initial Term; or (ii) purchase the Products pursuant to Section 22. If You have not opted for an LTOP lease and You fail to give us such notice, then this Lease will automatically renew for consecutive periods of one (1) month each (each a "Renewal Period"). The amount You pay for the Products will remain unchanged during each Renewal Period. We will not notify You that the Initial Term or any Renewal Period is ending. You may terminate this Lease at the conclusion of any Renewal Period by giving Us thirty (30) days prior written notice of Your intent to do so. If You notify Us in writing that You intend to terminate the Lease, as set forth above, You shall either return the Products pursuant to Section 12 of this Lease or purchase the products pursuant to Section 22.

3.2 LTOP Lease. If you have opted for an LTOP Lease as described in Section 23, then the term of this Lease will begin on the date the Products are installed and will continue for the number of months shown on the applicable Order Form ("Initial Term"). At the conclusion of the Initial Term of an LTOP Lease, we shall: (i) transfer title of all hardware Products to You as set forth in Section 23; and (ii) Your license to use any Software Products shall continue without the need to make any further license payments to Us.

4. Payments. Lease Payments, and other charges provided for herein, are payable in arrears periodically as stated on the Order Form. You agree to make Lease Payments to Us at the address specified on Our invoices, or at any other place designated by Us within thirty (30) days of the date of Our invoice.

5. Delivery and Location of Products. The Products will be delivered to You at the installation address specified on the Order Form ("Installation Address") or, if no such location is specified, to Your billing address. Your acceptance of the Products occurs upon delivery of the Products. You shall not remove the Products from the Installation Address unless You first get Our written permission to do so.

6. Ownership, Use, and Maintenance of Products. We will own and have title to the Products during the Lease. You agree that the Products are and shall remain Our personal property. You authorize Us to record (and amend, if appropriate) a UCC financing statement to protect Our interests. You represent that the Products will be used solely for commercial purposes and not for personal, family or household purposes. At Your own cost, You agree to maintain the Products in accordance with the applicable operation manuals and to keep the Products in good working order, ordinary wear and tear excepted.

7. Assignment of Supplier's Warranties. We hereby assign to You any warranties relating to the Products that We may have received from the Supplier.

8. Relationship of the Parties. You agree that You, not We, selected the Products and the Supplier, and that We are a separate company from the Supplier and that the Supplier is not Our agent. IF YOU ARE A PARTY TO ANY POSTAGE METER RENTAL, MAINTENANCE, SERVICE, SUPPLIES OR OTHER CONTRACT WITH ANY SUPPLIER, WE ARE NOT A PARTY THERETO, AND SUCH CONTRACT IS NOT PART OF THIS LEASE (EVEN THOUGH WE MAY, AS A CONVENIENCE TO YOU AND THE SUPPLIER, BILL AND COLLECT MONIES OWED BY YOU TO THEM).

9. Default. You will be in default under this Lease if You fail to pay any amount within ten (10) days of the due date or fail to perform or observe any other obligation in this Lease. If You default, We may, without notice to You, do any one or more of the following, at Our option, concurrently or separately: (A) cancel this Lease; (B) require You to return the Products pursuant to Section 12 below; (C) take possession of and/or render the Products unusable, and for such purposes You hereby authorize Us and Our designees to enter Your premises, with prior reasonable notice or other process of law; and (D) require You to pay to Us, on demand as liquidated damages and not as a penalty, an amount equal to the sum of: (i) all Lease Payments and other amounts then due and past due; (ii) all remaining Lease Payments for the then-current term, together with any taxes due or to become due during such term (which You agree is a reasonable estimate of Our damages); and (iii) in the event that You failed to promptly return the Products to Us, an amount equal to the remaining value of the Products at the end of the then-current term, as reasonably determined by Us. To the extent allowable by law, You shall also pay all Our costs in enforcing Our rights under this Lease, including reasonable attorneys' fees and expenses that We incur to take possession, store, repair, or dispose of the Products, as well as any other expenses that We may incur to collect amounts owed to Us. We are not required to re-lease or sell the Products if We repossess them. These remedies shall be cumulative and not exclusive, and shall be in addition to any and all other remedies available to Us.

10. Finance Lease. You agree that this Lease is a "finance lease" as defined in Article 2A of the Uniform Commercial Code ("UCC"). To the extent permitted by law, You hereby waive any and all rights and remedies conferred upon You under UCC Sections 2A-303 and 2A-508 through 2A-522, or any similar laws.



11. Loss; Damage; Insurance. You shall: (i) bear the risk of loss and damage to the Product(s) during the Initial Term and any Renewal Period; and (ii) keep the Product(s) insured, at Your expense, against all risks of loss and damage in an amount at least equal to its full replacement cost.

12. Return of Products. Unless You take title to the tangible Products pursuant to Section 22 or Section 23, then You are required to return such Products under this Lease. In such a case, at the end of the Lease, You shall, after receiving an Equipment Return Authorization ("ERA") number from Us, promptly send the Products, at Your expense plus shipping and handling costs, to any location(s) that We designate in the contiguous United States. The Products must be properly packed for shipment with the ERA number clearly visible, freight prepaid and fully insured, and must be received in good condition, less normal wear and tear.

13. Assignment. YOU SHALL NOT SELL, TRANSFER, ASSIGN, SUBLEASE, PLEDGE OR OTHERWISE ENCUMBER (COLLECTIVELY, "TRANSFER") THE PRODUCTS OR THIS LEASE IN WHOLE OR IN PART.

14. Disclaimer of Warranties. WE MAKE NO REPRESENTATIONS OR WARRANTIES OF ANY KIND, EXPRESS OR IMPLIED, REGARDING ANY MATTER WHATSOEVER, INCLUDING, BUT NOT LIMITED TO, THE SUITABILITY OF THE PRODUCT(S), ITS CONDITION, ITS MERCHANTABILITY, ITS FITNESS FOR A PARTICULAR PURPOSE, ITS FREEDOM FROM INFRINGEMENT, OR OTHERWISE. WE PROVIDE THE PRODUCTS TO YOU "AS IS," "WHERE IS" AND "WITH ALL FAULTS."

15. Limitation of Liability. WE SHALL NOT BE LIABLE TO YOU AND YOU SHALL NOT MAKE A CLAIM AGAINST US FOR ANY LOSS, DAMAGE (INCLUDING INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES), OR EXPENSE OF ANY KIND ARISING DIRECTLY OR INDIRECTLY FROM THE DELIVERY, INSTALLATION, USE, RETURN, LOSS OF USE, DEFECT, MALFUNCTION, OR ANY OTHER MATTER RELATING TO THE PRODUCTS (COLLECTIVELY, "PRODUCT MATTERS"). NOTWITHSTANDING ANY OTHER PROVISION OF THIS LEASE, EXCEPT FOR DIRECT DAMAGES RESULTING FROM PERSONAL INJURY OR DAMAGE TO TANGIBLE PROPERTY CAUSED BY OUR GROSS NEGLIGENCE OR WILLFUL MISCONDUCT, THE MAXIMUM OUR LIABILITY TO YOU FOR DAMAGES HEREUNDER SHALL NOT EXCEED THE TOTAL OF THE AMOUNTS PAID TO US HEREUNDER BY YOU.

16. Notice. All notices related to this Lease to Us shall be made by You, or an attorney representing You. Notice of non-renewal of this Lease shall be made as outlined in Section 3 herein by calling 1-800-NEOPOST (636-7678). All other notices, requests and other communications hereunder shall be in writing and sent to: MailFinance Inc., 478 Wheelers Farms Road, Milford, CT 06461 ("Notice Address"). Such notices shall be considered given when: (i) delivered personally, or (ii) sent by commercial overnight courier with written confirmation of delivery. In the event that We do not accept Your offer to enter this Lease, then You have the right to a written statement that specifies the reasons that Your offer was not accepted. You can request such a statement by writing to Us at the Notice Address.

17. Integration. The Lease represents the final and only agreement between You and Us. There are no unwritten oral agreements between You and Us. The Lease can be changed only by a written agreement between You and Us. Any additional terms and conditions referenced on any Purchase Order shall be void and have no effect on this Lease.

18. Severability. In the event any provision of this Lease shall be deemed to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions shall not in any way be affected or impaired thereby. The parties agree to replace any invalid provision with a valid provision, which most closely approximates the intent and economic effect of the invalid provision.

19. Waiver or Delay. A waiver of any default hereunder or of any term or condition of this Lease shall not be deemed to be a continuing waiver or a waiver of any other default or any other term or condition, but shall apply solely to the instance to which such waiver is directed. We may accept late payments, partial payments, checks, or money orders marked "payment in full," or with a similar notation, without compromising any rights under this Lease.

20. Survival of Obligations. Your obligations under this Lease shall survive any expiration or termination of any government procurement contract that may be related to it. Any obligations and duties which by their nature extend beyond the expiration or termination of this Lease shall survive the expiration or termination of this Lease.

21. Choice of Law; Venue; and Attorney's Fees. This Lease shall be governed under the laws of the State of Connecticut, without regard to conflicts of law, and jurisdiction shall lie exclusively in a court of competent jurisdiction in New Haven County, Connecticut. In any litigation or other proceeding by which one party either seeks to enforce its rights under this Lease (whether in contract, tort, or both) or seeks a declaration of any rights or obligations under this Lease, to the extent allowable by law, the prevailing party shall be awarded its reasonable attorney fees, and costs and expenses incurred.

22. FMV Leases. If this Lease is a fair market value lease, as indicated by the lease rate that has been used by Us to calculate Your Lease Payment then, unless You are in default, You may elect to purchase the hardware Products at the end of this Lease on an "as is, where is" basis for their fair market value, as reasonably determined by Us. In the event that You elect to do so, You must give us sixty (60) days prior written notice of Your election to purchase such Products.

23. LTOP Leases. If this Lease is a lease to purchase, as indicated by the lease rate that has been used by Us to calculate Your Lease Payments then, at the end of the Initial Term and after You have made all of the Lease Payments, We shall transfer title to all hardware Products that are subject to this Lease to You on an "as is, where is" basis.

24. Termination.

24.1 Non-Appropriation.

a. You warrant and represent that You intend to enter into this Lease for at least the entire Initial Term and that You are doing so for an essential government purpose. You agree that, prior to the expiration of the Initial Term, you shall not terminate this Lease in order to obtain the same or similar Products from another vendor.

b. You may terminate this Lease at the end of Your current fiscal year, or at the end of any subsequent fiscal year, if appropriated funds are not available to You for the Lease Payments that will be due in the next fiscal year. In the event of such a non-appropriation, then You shall provide written notice to Us that states:

Sufficient funds have not been and will not be appropriated for the remaining payments due under the Lease. I confirm that we will not replace the Products with similar



equipment from any other party in the succeeding fiscal year.

24.2 Convenience. You may terminate this Lease at anytime and for any reason or for no reason ("Termination for Convenience"); provided that You comply with the provisions of this paragraph. In the event of a Termination for Convenience, You shall pay Us a termination charge equal to the net present value of the periodic payments remaining in the Initial Term or, if applicable, the then-current Renewal Term, discounted to the present value at an interest rate equal to six percent (6%) per annum. Such amount must be received by Us within thirty (30) days of the effective date of the termination.

25. Additional Postage Meter Terms. If the Products require a postage meter, then You agree that Neopost USA's Postage Meter Rental Agreement shall govern your rental of such postage meter.

POSTAGE METER RENTAL AGREEMENT

1. Incorporation of Certain Terms. Customer acknowledges that: (i) it has entered a Government Product Lease Agreement with MailFinance Inc. (the "Lease"); and (ii) if the Products that are subject to the Lease includes a mailing machine, then the terms of this Postage Meter Rental Agreement ("Rental Agreement") shall govern its rental of the Postage Meter (as defined below) for such machine. Any defined terms in the Lease shall have the same meanings in this Rental Agreement, except that "We," "Us," and "Our," refers to Neopost USA Inc., and any reference to "Products" shall refer to the Postage Meter. Sections 11, 12 and 14 through 25 of the Lease are hereby incorporated into this Rental Agreement, except that any reference in those sections to the "Lease" refer to this Rental Agreement.

2. Provisions as to Use. You acknowledge that: (i) as required by United States Postal Service ("USPS") regulations, the postage meter(s) identified on the Order Form (the "Postage Meter") is being rented to You and that it is Our property; (ii) the Postage Meter will be surrendered by You upon demand by Us; (iii) You are responsible for the control and use of the Postage Meter; (iv) You will comply with all applicable laws regarding Your use or possession of the Postage Meter; (v) the use of the Postage Meter is subject to the conditions established from time to time by the United States Postal Service; and (vi) the Postage Meter is to be used only for generating an indicia to evidence the prepayment of postage and to account for postal funds. It is a violation of Federal law to misuse or tamper with the Postage Meter and, if You do so, We may terminate this Rental Agreement upon notice to You.

3. Rental Fee, Term, and Taxes. The rental fee for the Postage Meter rental during the Initial Term is included in the Lease Payment. For each Renewal Term, You agree to pay Our then-current fee for the Postage Meter rental. The Postage Meter rental fee does not include the cost of consumable supplies. The term of the rental shall be equal to the term of the Lease and is NON-CANCELABLE. You agree to pay all applicable taxes related to Your acquisition, possession, and/or use of the Postage Meter including all property taxes on the Postage Meter. Furthermore, You agree to pay the applicable fee to cover Our expenses associated with the administration, billing and tracking of such charges and taxes. Notwithstanding the foregoing, in the event You are tax exempt, upon providing Us a certificate, You will not be required to pay any taxes covered by such

certificate. You agree that you will return the Postage Meter at the end of the Lease term and that You will do so in the manner set forth in Section 12 of the Lease. Furthermore, You agree that if you fail to return a postage meter within thirty (30) days of receipt of the Equipment Return Authorization from Us, then You will pay a postage meter replacement fee of one thousand dollars (\$1,000).

4. Postage Meter Maintenance, Inspections, and Location. We will keep the Postage Meter in good working condition during the term of this Rental Agreement. The United States Postal Service regulations may require Us to periodically inspect the Postage Meter. You agree to cooperate with Us regarding such inspections. We may, from time to time, access and download information from Your Postage Meter to provide Us with information about Your postage usage and We may share that information with Our distributors and other third parties and You hereby authorize Us to do so. You agree to promptly update Us whenever there is any change in Your name, address, telephone number, the licensing post office, or the location of the Postage Meter.

5. Postage Advances. We do not sell postage. In the event You require an emergency advance for postage, We, at Our sole discretion, may advance You money to reset the Postage Meter. If We do provide such an advance, You agree to repay Us within five (5) days from the time of such advance: (i) the amount of the emergency advance; and (ii) the then-current advance fee.

6. Default. In the event You fail to perform in accordance with the terms set forth in this Rental Agreement, or any other Agreement with Us or any of Our affiliates, including, but not limited to, MailFinance Inc., and Mailroom Finance, Inc., then We may, without notice: (i) repossess the Postage Meter(s); (ii) disable the Postage Meter; (iii) immediately terminate this Rental Agreement; and (iv) pursue any remedies available to Us at law or in equity. Furthermore, upon the return of the Postage Meter, You hereby authorize Us to offset any amount of postage remaining in the Postage Meter, prior to any refund to You, against any amount due to Us or any of Our affiliates. To the extent allowable by law, You shall also pay all of Our costs in enforcing Our rights under this Rental Agreement, including reasonable attorneys' fees and expenses that We incur to take possession, store, or repair, the Postage Meter, as well as any other expenses that We may incur to collect amounts owed to Us. These remedies shall be cumulative and not exclusive, and shall be in addition to any and all other remedies available to Us.

7. Rate Updates.

A. Maintenance of Postal Rates. It is Your sole responsibility to ensure that correct amounts are applied as payment for mailing and shipping services. We shall not be responsible for returns for delivery delays, refusals, or any other problems caused by applying the incorrect rate to mail or packages.

B. Rate Updates with Online Services. If the Order Form indicates that You are enrolled in Our Online Services program, then We will make available periodic updates for Your covered Products and/or Postage Meter, including updates to maintain accurate USPS rates for the USPS services that are compatible with such Products or Postage Meter. **The rate updates that are offered with Our Online Services program are only available for products that are Integrated (as defined below) into Your mailing machine.** For the purposes of this section, "Integrated" means that the



covered hardware cannot properly operate on a stand-alone basis and it has been incorporated into the mail machine. Products that are not Integrated including, but not limited to, all Software and scales with "ST-77," or "SE" in the model number will not receive updated rates as part of Our Online Services program (collectively "Excluded Products").

- C. Rate Updates with Rate Change Protection and Software Advantage. If You have any of Our Excluded Products, You may have elected to purchase Rate Change Protection ("RCP") from Us for Your hardware products or Software Advantage for Your Software. If the Order Form indicates that You have selected RCP or Software Advantage, We will make available the following updates for Your covered Products or Software: (i) updates to maintain accurate rates for the services offered by the USPS and other couriers that are compatible with Your covered Products or Software; and (ii) updates for major zip or zone changes that are compatible with Your covered Products or Software. If any reprogramming is required because You have moved the Products or Postage Meter to a new location, none of the services described in this Section cover the cost to do so. If You have not selected RCP or Software Advantage, You agree that We may send You periodic rate updates as needed and You agree to either: (i) promptly pay the then-current price for such update; or (ii) return the unused, update to Us within ten (10) business days of receiving it. Customers with an outstanding Accounts Receivable balance may not receive a rate update until the open balance is resolved.

8. United states postal service acknowledgement of deposit requirement. By signing this Postage Meter Rental Agreement, You acknowledge and agree that You have read the United States Postal Service Acknowledgement of Deposit (the "Acknowledgement") and will comply with its terms and conditions, as it may be amended from time to time.

9. Additional united states postal service terms.

- A. By signing this Postage Meter Rental Agreement, You acknowledge that You are also entering into an Agreement with the United States Postal Service ("USPS") in accordance with the Domestic Mail Manual ("DMM") 604.4, Postage Payment Methods, Postage Meters and PC Postage Products (collectively, "Postage Evidencing Systems" or "PES") and accept responsibility for control and use of the PES contained therein.
- B. You also acknowledge You have read the DMM 604.4, Postage Payment Methods, Postage Meters and PC Postage Products (Postage Evidencing Systems) and agree to abide by all rules and regulations governing its use.
- C. Failure to comply with the rules and regulations contained in the DMM or use of the PES in any fraudulent or unlawful scheme or enterprise may result in the revocation of this Rental Agreement.
- D. You further acknowledge that any use of this PES that fraudulently deprives the USPS of revenue can cause You to be subject to civil and criminal penalties applicable to fraud and/or false claims against the United States. The submission of a false, fictitious or fraudulent statement can result in imprisonment of up to five (5) years and fines of up to \$10,000 (18 U.S.C. 1001). In addition, a civil penalty of up to

\$5,000 and an additional assessment of twice the amount falsely claimed may be imposed (3 U.S.C. 3802).

- E. You further understand that the rules and regulations regarding use of this PES as documented in the USPS Domestic Mail Manual may be updated from time to time by the USPS and it is Your obligation to comply with any current or future rules and regulations regarding its use.
- F. You are responsible for immediately reporting (within seventy-two hours or less) the theft or loss of the postage meter that is subject to this Rental Agreement. Failure to comply with this notification provision in a timely manner may result in the denial of refund of funds remaining on the postage meter at the time of the loss or theft.

NeoFunds®/TotalFunds® ACCOUNT AGREEMENT

1. Incorporation of Certain Terms. You acknowledge that You have entered a Government Product Lease Agreement with MailFinance Inc. (the "Lease") and a Postage Meter Rental Agreement with Neopost USA Inc. (the "Rental Agreement"). If you have an eligible postage meter, then you will have access to a NeoFunds postage funding account (for Neopost POC accounts) or a TotalFunds postage funding account (for Hasler TMS accounts) and this NeoFunds/TotalFunds Account Agreement ("Account Agreement") shall govern Your use of such account. Any defined terms in the Lease or Rental Agreement shall have the same meanings in this NeoFunds Agreement, except that "We," "Us," and "Our," refer to Mailroom Finance, Inc., an affiliate of Neopost USA Inc. Sections 14 through 20 of the Lease are hereby incorporated into this Account Agreement except that any reference in those sections to the "Lease" refers to this Account Agreement.

2. Establishment and Activation of Account. You hereby authorize Us, to establish an account in Your name ("Account") for funding the purchase of postage from the United State Postal Service ("USPS") for use in the postage meter. Your Account may also be used to purchase supplies, pay for the Postage Meter rental, and obtain certain other products and services from Neopost USA. The establishment of Your Account shall be subject to Our approval of Your creditworthiness. Any use of the Account shall constitute Your acceptance of all the terms and conditions of this Account Agreement and all other documents executed or provided in connection with the Account. The Account may not be used for personal, family, or household purposes.

3. Operation of Account. Each time an employee or agent of Yours with the express, implied, or apparent authority to do so (each an "Authorized User") uses the Account to receive a postage meter reset or obtain other products or services that Neopost USA Inc. is authorized to provide, Neopost USA Inc. will notify Us of the amount to be applied to Your Account balance. If the Account is used to obtain postage, then We will transfer the requested amount of postage to the USPS on Your behalf and Your Account will be charged for the amount of postage requested and any related fees, if applicable. You can continue to pre-pay the USPS for postage and understand that pre-paid postage funds will be used first to pay for my postage meter resets. You further understand that NeoFunds/TotalFunds will provide additional available postage funds when Your pre-paid account balance is zero (\$0). When You request a postage meter reset, if You have the funds on account with the USPS, those funds



automatically will be withdrawn first to pay for postage, and any additional amounts due for postage and related fees will be billed through the NeoFunds/TotalFunds Account under the terms and conditions of this Account Agreement. If the Account is used to acquire products or services from that Neopost USA is authorized to provide, then We shall pay the applicable amount to Neopost USA Inc. and add such amount to Your Account balance.

4. Payment Terms. You will receive a billing statement for each billing cycle in which You have any activity on Your Account. Payments are due on the due date shown on Your billing statement. You may pay the entire balance due or a portion of the balance, provided that You pay at least the minimum payment amount shown on Your statement. However, if You have exceeded the Account Limit, then You must pay the entire amount of any overage, as well as the minimum payment amount shown on Your statement. Whenever there is an unpaid balance outstanding on Your Account which is not paid in full by the due date shown on Your billing statement, We will charge You, and You agree to pay, interest on the unpaid balance of the Account for each day from the date the transaction is posted to Your Account until the date the unpaid balance is paid in full, at the Annual Percentage Rate (as defined below). The Account balance that is subject to a finance charge each day will include outstanding balances, minus any payments and credits received by Us on Your Account that day. The Annual Percentage Rate applicable to Your Account will be equal to the lesser of eighteen percent (18.00%) per annum or the maximum permitted by law. Each payment will be applied to reduce the outstanding balance of Your Account and replenish the amount available to You. We may refuse to extend further credit if the amount of a requested charge plus Your existing balance exceeds Your Account Limit.

5. Account Limit and Account Fees. You agree that We will establish a credit limit on Your Account (the "Account Limit"). The exact amount of the Account Limit will be indicated on Your invoice. We may, in Our sole discretion, allow Your balance to exceed the Account Limit. In the event We do so, You agree to pay Us an additional fee equal to one percent (1%) of the amount by which the Account Limit is exceeded for each transaction that You initiate after Your Account has reached the Account Limit. Such amount will be charged to Your Account on the date that the relevant transaction(s) occurs. Unless prohibited by applicable law, You agree to pay the amounts set forth in this Account Agreement, which may include, without limitation, the amounts specified above, a fee for a late payment, a fee for any checks that are returned as a result of insufficient funds, and a fee for any ACH direct debit transactions which are rejected, and an annual account fee. All such fees shall be added to Your Account balance.

6. Cancellation and Suspension. We may at any time close or suspend Your Account or temporarily refuse to allow further charges to Your Account. You can cancel Your Account at any time by notifying Us in writing at the address provided on Your Account statement of Your desire to do so. No cancellation or suspension will affect Your obligation to pay any amounts You then owe under this Account Agreement. We will notify You of the Account balance in the event of any termination and all outstanding obligations will survive the termination of this Account Agreement by either party.

7. Default. We may declare You in default if You: (i) have made any misrepresentations to Us; (ii) at any time, have done or allowed anything that indicates to Us that You may

be unable or unwilling to repay the balance of Your Account as required under this Account Agreement; or (iii) are in default under this Account Agreement or any lease, rental, or other agreement with Us, Neopost USA Inc., or their affiliates. If You are in default, or upon any cancellation of Your Account, We shall not be obligated to continue to provide the Account service or extend further credit under this Account Agreement. If We are required to take collection action or any other legal action under this Account Agreement, You shall pay upon demand by Us all court and collection costs, along with reasonable attorney's fees. These remedies shall be cumulative and not exclusive, and shall be in addition to any and all other remedies available to Us.

8. Remedies. If We have declared that You are in default under this Account Agreement, then We may: (i) declare all agreements You have with Us in default and due and payable at once without notice or demand; (ii) refuse to make further advances on Your behalf to reset Your postage meter; and (iii) exercise any other rights that We may have. In addition, You agree that any default under this Account Agreement shall constitute a default under any agreement You may have with any of Our affiliates, including, but not limited to, Neopost USA Inc., MailFinance Inc.

9. Amendments. We may amend this Account Agreement, or any of its provisions, including without limitation any fees and charges and/or the Annual Percentage Rate, at any time by at least thirty (30) days written notice to You, and such written notice may be included in Your billing statement. Any such amendment will become effective on the date stated in the notice and will apply to any transactions after such date, as well as to any outstanding balance on Your Account.

10. Notice: Any notice required to be given under this Account Agreement by either party hereto shall be given if to You, at the address shown on Your Order Form, and if to Us at 478 Wheelers Farms Road, Milford, CT 06461.

11. Miscellaneous. You understand that We may obtain credit reports in connection with Your Account now and in the future. This Account Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without reference to its conflict-of-laws rules, and any applicable federal laws. The sole jurisdiction and venue for actions related to the subject matter hereof shall be in a State or Federal Court within the State of Texas.

MAINTENANCE AGREEMENT

1. Incorporation of Certain Terms. You acknowledge that You have entered a Government Product Lease Agreement with MailFinance Inc. (the "Lease"). Any defined terms in the Lease shall have the same meanings in this Maintenance Agreement, except that "We," "Us," and "Our," refer to Neopost USA Inc. Sections 13 through 24 of the Lease are hereby incorporated into this Maintenance Agreement, except that any reference in those sections to the "Lease" refers to this Maintenance Agreement.

2. Neopost's Terms and Conditions for Maintenance Services. If the Order Form indicates that You have purchased maintenance services, then Neopost USA Inc., or one of its affiliates, will provide maintenance services for the Products in accordance with Neopost USA Inc.'s then-current maintenance terms and pricing for the level of maintenance services that You have purchased. Those services will be provided for the entire term of the Lease and are NON-CANCELABLE. The current version of those terms and conditions are available at www.neopostusa.com/maintenanceagreementV0613. You



agree that You have access to such terms and that they are incorporated into this Maintenance Agreement by this reference, and that You shall be bound by such terms as if they were fully stated herein. **Notwithstanding the foregoing, maintenance services are not available on HD Office Printer Series products.**

3. Auto Ink Program. If the Order Form indicates that You have elected to participate in Our Auto Ink Program (the "Program"), then you hereby authorize Us to ship You a new ink cartridge for the Product whenever the Product indicates that the then-current ink cartridge reaches twenty percent (20%) of its capacity. You authorize Us to charge the then-current fee for such cartridge (plus applicable taxes and shipping charges) to Your NeoFunds or TotalFunds Account, You may opt out of the Program at any time by sending an email to CIMneworders@neopost.com.

ONLINE SERVICES AND SOFTWARE AGREEMENT

1. Incorporation of Certain Terms. You acknowledge that You have entered a Government Product Lease Agreement with MailFinance Inc. (the "Lease"). Any defined terms in the Lease shall have the same meanings in this Online Services and Software Agreement ("OSS Agreement"), except that "We," "Us," and "Our," refer to Neopost USA Inc. Sections 13 through 24 of the Lease are hereby incorporated into this OSS Agreement, except that any reference in those sections to the "Lease" refer to this OSS Agreement.

2. License Grant and Additional Terms. In exchange for the license fees that are included in Your Lease Payment, We hereby grant to You a nonexclusive, nontransferable license to use the Software products, including related documentation, described on the Order Form solely for Your own use on or with the Products. You warrant and represent that You will not sell, transfer, disclose or otherwise make available such Software products or copies thereof to third parties; provided, however, that the Software products may be used by Your employees or independent contractors using the Products. No title or ownership of the Software products or any portion thereof is transferred to You. You acknowledge and agree that there may be additional terms and conditions that apply to Your use of any Software provided by Us. Such terms may be provided with the Software, or made available at www.neopostusa.com/softwareterms and may be supplemented by Us or third party licensors, from time to

time, by notice to You. You acknowledge and agree that You have access to the appropriate version(s) of the applicable terms provided at the address above and corresponding to Software described on the Order Form at the time you enter this OSS Agreement. Such terms are incorporated herein by this reference and You agree to be bound by such terms as if they were fully stated herein.

3. Software Support. Unless otherwise specified in the applicable Software terms, if You have purchased support for the Software, We will provide the following for a period of one (1) year: (i) software updates and, if applicable, carrier rate updates that keep You current and compliant with supported carrier rates, fees, zone schedules, label, barcode and forms changes; (ii) updates to the Software; (iii) corrective bug fixes as released; and (iv) technical support for the Software (collectively "Software Maintenance"). At the conclusion of each year of Software Maintenance, the Software Maintenance will automatically renew for additional one-year periods at Our then-current fee for such services unless you give us at least sixty (60) days prior written notice that you wish to cancel the Software Maintenance. You acknowledge that the Software may fail to comply with applicable regulations if you do not have Software Maintenance and that We shall not have any liability in connection with any such failure. If You allow the Software Maintenance to lapse, You may reinstate such services; provided that you pay all fees that would have been due from the expiration of Your last Software Maintenance period through the reinstatement date, plus a 15% administrative surcharge.

4. Use of Websites. Neopost USA Inc. and/or any of Our affiliates, suppliers, including, but not limited to, MailFinance Inc. may, from time to time, make certain websites available to You in order to provide You with certain services ("Websites"). If You access any such Websites, You acknowledge and agree that Your use of the Website is subject to the terms of use and/or license terms in effect at the time You use the Website. Such terms are available on the Websites for Your review. You acknowledge and agree that such terms may be supplemented and modified from time to time ("Supplemental Terms"). Your use of a Website after Supplemental Terms have been issued will signify Your acceptance of those terms. In the event of a conflict between the terms of this OSS Agreement and the Supplemental Terms, the Supplemental Terms shall control.

WSCA PO Instructions - City of Placentia

Send
Receive
Connect

All leased WSCA purchase orders must be made payable to MailFinance- Please send all purchase orders directly to Gary Goodson at g.goodson@neopost.com

Please make PO payable to:

MailFinance

478 Wheelers Farm Rd

Milford CT 06461

In Body of Purchase Order Please Enter Equipment Below & WSCA Contract #:

IH700 Digital Mailing System w/10lb Scale

Dynamic Inline Scale

ConnectSuite e-Certify Solution Subscription – up to 1,000 per year

M1500 2.5 Station Desktop Folder Inserter

60 month lease term – billed quarterly

Months 1-60 = \$494.25 per month

Maintenance, meter rental, & rate changes included

WSCA Contract # ADSP016-169901

PO must be made out to MailFinance

PO must acknowledge the entire term of the lease

¹



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: FEBRUARY 20, 2018

SUBJECT: **DECLARATION OF INTENTION TO FORM COMMUNITY FACILITIES DISTRICT NO. 2018-01 (TOD MAINTENANCE SERVICES) TO FUND CERTAIN PUBLIC SERVICES FOR THE TRANSIT ORIENTED DISTRICT AREA AND AUTHORIZING AND DIRECTING CERTAIN RELATED ACTIONS**

FISCAL

IMPACT: There are no direct fiscal impacts to the City's budget associated with the recommended actions

SUMMARY:

A Declaration of Intention to form a new Community Facilities District (CFD) within the City's Transit Oriented District (TOD) is presented to the City Council for its consideration for the purpose of establishing a sustainable funding source to pay for ongoing maintenance and repairs of future public streetscape improvements constructed within the TOD project area. The first TOD project to be approved by the City Council is the Integral/Lyon Living Project and is considered the TOD "catalyst" project site. As required in the development agreement for this project, the property owner is required to form and annex itself into the proposed maintenance services CFD in accordance with the Mello-Roos Community Facilities Act of 1982. Future TOD projects will be required to annex into the CFD as well as a condition of receiving land entitlements. Integral/Lyon Living has signed the Petition, Consent and Waiver requesting the formation of the CFD and is presented to the City Council for acceptance. Should the City Council approve the recommended actions noted below, a public hearing will be held on April 3, 2018 at 7:00 p.m. to formally establish the CFD.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Accept the Petition, Consent and Waiver from the landowner requesting the formation of a Community Facilities District ("CFD") to fund maintenance services within the TOD project area; and
2. Adopt Resolution No. R-2018-XX Declaring the Intention to Establish Community Facilities District (CFD) No. 2018-01 (TOD Maintenance Services) and Authorize the Levy of a Special Tax to Fund Certain Public Services for the TOD Area; and

1.f.
February 20, 2018

3. Set a public hearing for April 3, 2018, at 7:00 p.m. for public comment on the City's intention to form of a CFD for the TOD Area and the levy of special taxes to fund certain services; and
4. Direct the City Clerk to publish a notice of public hearing for the formation of the CFD.

DISCUSSION:

On April 4, 2017, the City Council approved General Plan Amendment 2017-01 and Zone Change 2017-01 creating the City's Transit Oriented District (TOD). This action was the culmination of several years of planning effort and public outreach to create a new TOD project area immediately adjacent to the City's planned Metrolink Station. As part of that approval, the City Council also adopted private and public realm development standards as well as a detailed TOD streetscape master plan. The public realm standards in conjunction with the streetscape master plan provide for detailed design standards to be used by the City and private developers to construct various public amenities within the TOD project area. These amenities include wider sidewalks, parkway trees and landscaping, landscaped medians, pedestrian amenities such as benches and trash cans, decorative combination street/pedestrian lights and decorative crosswalks. City Council and the public were advised at that time that the streetscape improvements would be funded and constructed by developers or through development impact fees. Also envisioned at that time was the establishment of a Community Facilities District (District) funded by property owners located within the District to create a sustainable funding source to pay for ongoing maintenance and future repairs of the new streetscape improvements.

The process to create the new District began with the City Council's approval of the TOD "catalyst" project site which is the Integral/Lyon Living Project, also known as "The Herald." On September 12, 2017, the City Council approved the land entitlements needed for this project along with a development agreement. The agreement requires Integral/Lyon Living to be the first project to create and annex itself into the new District. Once established, all future TOD developers will be required to annex their properties into the newly formed District as a condition of approval for receiving their entitlements.

In 1978, California voters enacted Proposition 13, which limited the ability of local public agencies to increase property taxes based on a property's assessed value. In 1982, the Mello-Roos Community Facilities Act of 1982 ("Act") was created to provide an alternate method of financing public infrastructure and services. Under the Act, a CFD may fund public improvements with a useful life of five (5) years or more, such as park and recreational facilities, streets, sewer systems, schools, libraries, childcare facilities and other basic infrastructure. CFDs may also fund the maintenance and servicing of public landscape areas, parks, street lights, roads, storm drain systems, and police and fire services to maintain service levels.

The City will own and maintain all the new public amenities within the TOD which include road and street lighting facilities, landscape corridors, storm water basins, and pedestrian amenities. In order to provide funding for these services, the formation of a Mello-Roos CFD and the levy of an annual special tax are proposed for the residential and nonresidential development within the TOD project area.

Tonight, the City Council is being asked to consider adoption of a resolution declaring its intention to establish the CFD (Attachment 2). Adoption of the resolution will commence the proceedings necessary to establish a CFD to provide funding for the required services.

Each fiscal year, the City will determine the special tax requirement and associated annual special tax rates for the CFD based upon maintenance and servicing costs within the Project. The special tax will be levied and collected in perpetuity, unless and until such time the City determines that the revenue is no longer needed.

The Act provides that a public hearing must be held on the establishment of a CFD. In order to consolidate and expedite the formation process to two (2) City Council meetings, the participating landowner (Integral/Lyon Living) has signed a Petition, Consent, and Waiver (Attachment 1) confirming their participation in the formation of the CFD and waiving certain timing and noticing requirements for a typical special tax election. Accordingly, the landowner has agreed to submit their ballots no later than April 3, 2018 at 4:30 p.m., so that the election results will be available at that meeting.

The Resolution of Intention also directs Staff to prepare a Special Tax Report (Attachment 3) on the proposed CFD providing a description of the services to be funded by the CFD and an estimate of the fair and reasonable cost of the services and incidental expenses for the CFD. The Special Tax Report also includes a map showing the boundaries of the proposed CFD and the affected assessor's parcels. The estimated cost to maintain the public improvements within the TOD CFD amounts to \$117,500 in 2018 dollars. In addition, a 5% contingency amount has been built into the CFD cost along with an annual 10% CFD administration fee which brings the total annual TOD CFD revenues to \$135,800. The total annual CFD cost will be apportioned across the planned net residential unit build-out of the TOD project area and planned office and retail uses. Lastly, the CFD cost will be adjusted annually based on the Consumer Price Index.

Should the Council approve the recommended actions, the following additional steps to complete the formation of the CFD would need to be taken:

- The City Clerk records the boundary map with the County Recorder.
- A landowner special tax election ballot is mailed to the landowner (Integral/Lyon Living) within the CFD, who will be asked to vote on whether they approve or disapprove of the formation of the CFD.
- The public hearing will be held on April 3, 2018 at 7:00 p.m.
- The City Council adopts a Resolution Calling a Landowner Special Tax Election for the Formation of the CFD.
- The election is held at 7:00 PM on April 3, 2018, at which time the City Clerk opens the ballot, tallies the vote and announces the results of the election.
- The City Council adopts a Resolution of Formation of the CFD.

- The City Council adopts a Resolution Declaring Results of the Landowner Special Tax Election, Determining Validity of Prior Proceedings, and Directing Recording of the Notice of Special Tax Lien.

Upon the final approval of the CFD, a notice of special tax lien will be recorded with the County Recorder, resulting in a permanent lien on the assessor's parcels within the CFD. The lien continues in perpetuity unless the City terminates the special tax obligation by later City Council actions in accordance with the Act.

FISCAL IMPACT:

There is no direct fiscal impact to the City's budget associated with the recommended actions noted above. Formation of this CFD will generate approximately \$135,800 in new sustainable revenues each year at full project build-out that will be used to fund the ongoing cost of maintenance and repairs of all public improvements within the TOD project area.

Prepared by:



Luis Estevez
Director of Public Works

Reviewed and approved:



Shally Lin
Senior Financial Advisor

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Petition, Consent and Waiver from the Landowner
2. Resolution No. R-2018-XX
3. Preliminary Special Tax Report for the TOD CFD

PETITION, CONSENT AND WAIVER

**PETITION, CONSENT AND WAIVER OF OWNERS OF PROPERTY
REGARDING PROPOSED FORMATION OF CITY OF PLACENTIA COMMUNITY
FACILITIES DISTRICT NO. 2018-01 (TOD MAINTENANCE SERVICES) REGARDING
CERTAIN TIME LIMITS AND PROCEDURAL REQUIREMENTS WITH RESPECT TO
A SPECIAL LANDOWNER'S ELECTION**

To: Honorable City Council
City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870
Attn: Patrick Melia, City Clerk

Council Members:

The undersigned is the owner (or duly authorized representative thereof) of all of the real property identified in Exhibit A and hereby requests that the City of Placentia (the "City") initiate formation proceedings to Community Facilities District No. 2018-01 (TOD Area) (the "CFD") pursuant to the Mello-Roos Community Facilities Act of 1982, as amended (Sections 53311, et seq., California Government Code) (the "Act"), and hereby respectfully petitions and shows as follows:

1. The undersigned requests that the property identified in Exhibit A be included in the formation of the CFD as shown on a map of the proposed boundaries to be filed with the City Clerk and that the City take all steps necessary to complete the formation of the CFD and to levy a special tax therein for the purpose of financing the public services (the "Services") described in Exhibit B attached hereto and incorporated herein by reference.
2. The undersigned hereby certifies that as of the date indicated above his/her signature, the landowner listed herein is the owner of the property within the proposed boundaries of the CFD described in Exhibit A hereto (the "Property"). The undersigned further certifies that there have been no persons residing and registered to vote within the Property for each of the ninety (90) days preceding the date of this Petition, Consent and Waiver.
3. The undersigned hereby acknowledges that inclusion of the Property in the formation of the CFD is voluntary.
4. In furtherance of this waiver, we agree that the election may be conducted by mailed or hand-delivered ballot to be returned as quickly as possible to the office of the City Clerk and that the results of said election be canvassed and reported to you as soon as possible, and to the extent permitted by law.

5. In accordance with the provisions of the Act, and specifically Sections 53326(a) and 53327(b) thereof allowing certain time and conduct requirements relative to a special landowner election to be waived with the unanimous consent of all the landowners to be included in a community facilities district and concurrence of the election official conducting the election, the undersigned (i) expressly consents to the conduct of the special election at the earliest possible time following the adoption by the Council of a resolution of intention to form the CFD and (ii) expressly waives any requirement to have the special election conducted within the time periods specified in Section 53326 of the Act or in the California Elections Code.
6. The undersigned waives any requirements for the mailing of the ballot for the special election and expressly agrees that said election may be conducted by mailed or hand-delivered ballot to be returned as quickly as possible to the designated election official, being the office of the City Clerk at the same meeting of the Council as the public hearing of the formation of the CFD.
7. The undersigned expressly waives all applicable waiting periods for the election and waives the requirement for analysis and arguments relating to the special election, as set forth in Section 53327 of the Act, and consents to not having such materials provided to the landowner in the ballot packet, and expressly waives any requirements as to the form of the ballot.
8. The undersigned expressly waives all notice requirements relating to hearings and special elections, whether by posting, publishing or mailing, and whether such requirements are found in the California Elections Code, the California Government Code or other laws or procedures, including, but limited to any notice provided for by compliance with the provisions of Section 4101 of the California Elections Code.
9. The undersigned hereby consents to and expressly waives any and all claims based on any irregularity, error, mistake or departure from the provisions of the Act or other laws of the State and any and all laws and requirements incorporated therein, and no step or action in any proceedings relative to the CFD or the special election therein shall be invalidated or affected by any such irregularity, error, mistake or departure.
10. The undersigned hereby declares under penalty of perjury to be the owner of record or the authorized representative of the landowner.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

CIVIL CODE § 1189

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
County of Orange)

On January 29, 2018 before me, Stephanie Johnson, Notary Public
Date Here Insert Name and Title of the Officer

personally appeared Michael A. Bammetler
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.



Signature Stephanie Johnson
Signature of Notary Public

Place Notary Seal Above

OPTIONAL

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

Corporate Officer -- Title(s): _____

Partner -- Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other: _____

Signer Is Representing: _____

Signer's Name: _____

Corporate Officer -- Title(s): _____

Partner -- Limited General

Individual Attorney in Fact

Trustee Guardian or Conservator

Other: _____

Signer Is Representing: _____

Respectfully submitted as of this day of ^{29th} January 2018.

By: Michael A. Barmettler

Signature: 

Title: Secretary of Managing Member

The address of the above owner for purposes of receiving all notices and ballots is:

The Herald - Placentia Owner, LLC
c/o Lyon Living
4901 Birch Street
Newport Beach, CA 92660.
Attn: Mike Barmettler

Filed in the Office of the City Clerk of the City of Placentia this day of _____
20__.

City Clerk

EXHIBIT A

DESCRIPTION OF LANDOWNER PROPERTIES

**CITY OF PLACENTIA
Community Facilities District No. 2018-01
(TOD Maintenance Services)**

<u>Assessor's Parcel Number</u>	<u>Acres</u>	<u>Property Owner</u>
339-091-08	0.82	The Herald – Placentia Owner, LLC
339-091-09	2.21	The Herald – Placentia Owner, LLC

EXHIBIT B

DESCRIPTION OF SERVICES TO BE FINANCED BY THE CFD

**CITY OF PLACENTIA
Community Facilities District No. 2018-01
(TOD Maintenance Services)**

The types of services to be funded by the CFD ("Services") shall include the annual operation, maintenance and servicing, including repair and replacement of street and street lighting facilities, storm drain facilities, landscape corridors, street signage, tree maintenance, utility costs, and open space areas; any incidental expenses authorized by the Act; and any other miscellaneous or incidental services identified by the City necessary to provide the described Services herein including the collection and accumulation of funds to pay for anticipated Service, future repairs and replacements and cost shortfalls.

Resolution No. R-2018-XX

RESOLUTION DECLARING THE INTENTION TO ESTABLISH COMMUNITY FACILITIES DISTRICT 2018-01 AND AUTHORIZE THE LEVY OF A SPECIAL TAX THEREIN TO FUND CERTAIN PUBLIC SERVICES FOR THE TOD AREA

**CITY OF PLACENTIA
Community Facilities District No. 2018-01
(TOD Maintenance Services)**

RESOLVED by the City Council (the "Council") of the City of Placentia (the "City"), County of Orange, State of California, that:

WHEREAS, under the Mello-Roos Community Facilities Act of 1982, as amended (the "Act"), Chapter 2.5 of Part 1 of Division 2 of Title 5, commencing at Section 53311, of the California Government Code, this Council is authorized to establish a Community Facilities District and to act as the legislative body for such Community Facilities District; and

WHEREAS, the City desires to proceed with the establishment of a Community Facilities District in order to fund the annual operation, maintenance and servicing, including repair and replacement of street and street lighting facilities, storm drain facilities, landscape corridors, street signage, tree maintenance, utility costs, and open space areas within the TOD Area development project; and

WHEREAS, on November 5, 2013, by Resolution No. R-2013-54, the Council adopted local goals and policies concerning the use of the Act; and

WHEREAS, the Council having received petitions from ONE HUNDRED PERCENT (100%) of the landowners in the proposed Community Facilities District requesting that the City initiate proceedings for the establishment of a Community Facilities District pursuant to the Act, for the purposes of paying the costs of services to be provided by the City for the additional services authorized to be financed pursuant to Sections 53313 and 53313.5 of the California Government Code that are necessary to meet increased demands placed upon the City as a result of the development of said real property ("Property"), and agreeing to the services to be provided by the City and the costs incidental thereto; and

WHEREAS, the City Clerk has certified that the petition presented to the Council complies with the requirements of Sections 53318 and 53319 of the California Government Code.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1. Acceptance of Petitions. The Petitions including Consent and Waivers of the landowners of the Property comprising the proposed CFD is hereby accepted, and the Council hereby determines that the public convenience and necessity require proceedings be undertaken to authorize the establishment of the CFD pursuant to the Act.

Section 2. Name of CFD. The name proposed for the Community Facilities District is the City of Placentia Community Facilities District No. 2018-01 (TOD Maintenance Services) (the "CFD").

Section 3. Boundaries Described. The proposed boundaries of the CFD are as shown on the map on file with the City Clerk, which boundaries are hereby preliminarily approved and to which map reference is hereby made for further particulars. The City Clerk is hereby directed to record, or cause to be recorded, said map of the boundaries of the CFD in the office of the County Recorder of Orange County within fifteen days of the date of adoption of this Resolution, but in any event at least fifteen days prior to the public hearing specified in Section 8 below.

Section 4. Services. The type of services proposed to be funded by the CFD and pursuant to the Act shall consist of those items listed as Services (the "Services") on Exhibit A attached hereto and hereby incorporated herein.

Section 5. Special Tax. Except to the extent that funds are otherwise available to the CFD to pay for the Services, a special tax (the "Special Tax") sufficient to pay the costs thereof, secured by recordation of a continuing lien against all nonexempt real property in the CFD, will be levied annually within the CFD in perpetuity, and collected in the same manner as ordinary ad valorem property taxes, or in such other manner as this Council or its designee shall determine, including direct billing of the affected property owners.

The proposed rate and method of apportionment of the Special Tax among the parcels of real property within the CFD in sufficient detail to allow each landowner within the proposed CFD to estimate the maximum amount such owner will have to pay are described in Exhibit B attached hereto and hereby incorporated herein.

Under no circumstances will the special tax to be levied against any parcel subject to the foregoing sentence be increased as a consequence of delinquency or default by the owner of any other parcel or parcels within the CFD by more than 10 percent. As specified by the Act, for purposes of this paragraph, a parcel shall be considered "used for private residential purposes" not later than the date on which an occupancy permit for private residential use is issued.

Section 6. Voting Procedure. The levy of the Special Tax shall be subject to the approval of the qualified electors of the CFD at a special election. The proposed voting procedure shall be by mailed or hand-delivered ballot among the landowners in the proposed CFD, with each owner having one vote for each acre or a portion of an acre such owner owns in the CFD. The Council hereby determines that the Services are necessary to meet increased demands placed upon the City as the result of

development occurring within the CFD.

Section 7. CFD Public Hearing Report. The City's Director of Public Works, as the officer having charge and control of the Services in and for the CFD, or the designee of such official, is hereby directed to study said proposed Services and to make, or cause to be made, and file with the City Clerk a report in writing ("CFD Public Hearing Report") presenting the following information: (a) A description of the Services by type which will be required to adequately meet the needs of the CFD; (b) An estimate of the fair and reasonable cost of the Services including the cost of incidental expenses in connection therewith. The CFD Public Hearing Report shall be made a part of the record of the public hearing specified below.

Section 8. Public Hearing. On April 3, 2018 at 7 p.m., or as soon as possible thereafter, in the City Council Chambers, located at 401 East Chapman Avenue, Placentia, CA 92870, this Council, as legislative body for the CFD, will conduct a public hearing on the establishment of the CFD and consider and finally determine whether the public interest, convenience, and necessity require the formation of the CFD and the levy of the Special Tax.

Section 9. Notice of Hearing. The City Clerk is hereby directed to cause notice of the public hearing to be given by publication one time in a newspaper published in the area of the CFD. The publication shall be completed at least two weeks (14 days) before the date of the public hearing referenced in Section 8. The notice shall be substantially in the form specified in Section 53322 of the Act, with the form summarizing the provisions hereof hereby specifically approved.

Section 10. Effective Date. This Resoluton shall take effect immediately upon its adoption.

APPROVED and ADOPTED this 20th day of February 2018.

Chad P. Wanke, Mayor
City Of Placentia

ATTEST:

Patrick J. Melia, City Clerk
City Of Placentia

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA DO HEREBY CERTIFY that the foregoing Resolution No. R-2018-XX was adopted at a regular meeting of the City Council held on the 20th day of February 2018 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Patrick J. Melia, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

EXHIBIT A

DESCRIPTION OF SERVICES TO BE FUNDED BY THE CFD

**CITY OF PLACENTIA
Community Facilities District No. 2018-01
(TOD Maintenance Services)**

The types of services to be funded by the CFD ("Services") shall include the annual operation, maintenance and servicing, including repair and replacement of street and street lighting facilities, storm drain facilities, landscape corridors, street signage, tree maintenance, utility costs, and open space areas; any incidental expenses authorized by the Act; and any other miscellaneous or incidental services identified by the City necessary to provide the described Services herein including the collection and accumulation of funds to pay for anticipated Service, future repairs and replacements and cost shortfalls.

The use of special tax proceeds shall be restricted to Services provided within the TOD area.

EXHIBIT B

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

CITY OF PLACENTIA Community Facilities District No. 2018-01 (TOD Maintenance Services)

A Special Tax authorized under the Mello-Roos Community Facilities Act of 1982 applicable to the land in the Community Facilities District No. 2018-01 (the "CFD") of the City of Placentia (the "City") shall be levied and collected according to the tax liability determined by the City through the application of the appropriate amount or rate described herein.

A. DEFINITIONS

"Acre" means each acre of the land area making up an Assessor's Parcel as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Map or other recorded County parcel map.

"Act" means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Code of the State of California.

"Administrative Expenses" means the actual or estimated costs incurred by the City to determine, levy and collect the Special Taxes, including the proportionate amount of the salaries and benefits of City employees whose duties are directly related to administration of the CFD and the fees of Special Tax levy administrator, other consultants, legal counsel, the costs of collecting installments of the Special Taxes upon the County tax rolls and any other incidental costs authorized by the Act.

"Annexation Parcel" means any Parcel that is annexed to the CFD after it is formed.

"Annual Escalation Factor" means an amount equal to the percentage increase during the preceding year in the Consumer Price Index for All Urban Consumers in the Los Angeles-Riverside-Orange County metropolitan area (CPI-U), as published by the U.S. Department of Labor, Bureau of Labor Statistics, (or if this index ceases publication, an equivalent index), or 3 percent, whichever is greater.

"Assessor's Parcel" or **"Parcel"** means a lot or parcel shown on an Assessor's Parcel Map with an assigned Assessor's Parcel number.

“Assessor’s Parcel Number” means, with respect to an Assessor’s Parcel, that number assigned to such Assessor’s Parcel by the County for purposes of identification.

“Annual Special Tax” means the annual Special Tax, determined in accordance with Section D below to be levied in the CFD in any Fiscal Year on any Assessor’s Parcel.

“Base Year” means the Fiscal Year ending June 30, 2019.

“Certificate of Occupancy” means a permit issued by the City authorizing the occupancy of a new Residential Unit or new Nonresidential Building Area.

“CFD Administrator” means an official of the City, or designee thereof, responsible for determining and providing for the levy and collection of the Special Tax.

“CFD” or “CFD No. 2018-01” means Community Facilities District No. 2018-01 (TOD Area Maintenance) of the City of Placentia.

“City” means the City of Placentia.

“Council” means the City Council of the City of Placentia, acting as the legislative body of the City and the CFD.

“County” means the County of Orange, California.

“County Assessor” means the Orange County Assessor.

“Developed Property” means, in any Fiscal Year, all Taxable Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year. These Assessor’s Parcels can be classified into one of following groups: Single Family Detached, Single Family Attached, Multi-Family Residential, Retail/Other, Office, and Industrial.

“Existing Developed Property” means Residential Units and Nonresidential Building Area for which a building permit has been issued prior to January 1, 2018.

“Fiscal Year” means the period starting July 1 and ending the following June 30.

“Future Annexation Area” means the territory designated for potential future annexation to the CFD as shown in the “Map of Proposed Boundaries of the Community Facilities District No. 2018-01.”

“Industrial Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for manufacturing construction.

“Land Use Classification” means any of the classes listed in Section B(1).

“Maximum Special Tax” means the greatest amount of Special Tax, determined in accordance with Sections B and C below that can be levied in the CFD in any Fiscal Year on any Assessor’s Parcel.

“Multi-Family Residential Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued for construction of a structure with more than one Residential Unit after December 31, 2017 and prior to May 1 of the preceding Fiscal Year. This category includes but is not limited to apartment buildings, duplexes, triplexes, fourplexes, and condominiums.

“Nonresidential Building Area” means the “chargeable covered and enclosed space” as defined by California Government Code section 65995(b)(2) to be constructed on Retail/Other Property, Office Property and Industrial Property.

“Office Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for general, professional and medical office construction.

“Public Property” means any property within the boundaries of the CFD that is either (i) owned by the federal government, the State of California, the County, another public agency, or a private nonprofit organization that owns and is responsible for conservation of open space areas or (ii) encumbered by an easement owned by any such public agency or private organization which easement makes the development of such property impractical. Notwithstanding the foregoing, a leasehold or other possessory interest in any such property which is subject to taxation pursuant to Section 53340.1 of the Act shall not constitute “Public Property.”

“Residential Unit” means each separate residential dwelling unit on an Assessor's Parcel that comprises an independent facility capable of conveyance or rental as distinct from adjacent residential dwelling units. An accessory residential dwelling unit that shares a Parcel with a Single Family Detached Residential Unit shall not be considered as a Residential Unit for the purposes of this RMA.

“Retail/Other Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued for the retail, commercial, or other nonresidential construction after December 31, 2017 and prior to May 1 of the preceding Fiscal Year and is not Industrial Property or Office Property.

“RMA” means this Rate and Method of Apportionment of Special Tax.

“Services” means the services authorized to be funded by the CFD as described in the Resolution of Intention for the CFD.

“Single-Family Attached Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for construction of a residential structure consisting of two or more Residential Units that share common walls, have separate Assessor’s Parcel Numbers assigned to them (except for a duplex Residential Unit which may share an Assessor’s Parcel Number with another duplex Residential Unit).

“Single-Family Detached Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for construction of a single-family Residential Unit that does not share a common wall with another Residential Unit.

“Special Tax” means a Special Tax levied in any Fiscal Year to pay the Special Tax Requirement.

“Special Tax Requirement” means the amount required in any Fiscal Year for the CFD to 1) provide the Services; 2) pay for reasonable Administrative Expenses; 3) pay any amounts required to establish or replenish any reserve funds, and 4) cure any delinquencies in the payment of Special Taxes which have occurred in the prior Fiscal Year or pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year.

“State” means the State of California.

“Taxable Property” means any Assessor’s Parcel that is not Tax-Exempt Property.

“Tax-Exempt Property” means any Parcel within the CFD which is not Developed Property or Undeveloped Property, and includes Public Property and Existing Developed Property.

“Undeveloped Property” means any Assessor’s Parcel which is not Tax-Exempt Property, and for which no Certificate of Occupancy has been approved and issued by June 30 of the previous Fiscal Year.

B. DETERMINATION OF MAXIMUM SPECIAL TAX

The Maximum Special Tax shall be calculated as follows:

- 1. **Classification of Parcels.** Each Fiscal Year, using the Definitions above and the Parcel records of the County Assessor’s Secured Tax Roll of July 1, the City shall cause each Parcel of land in the CFD to be classified as Developed Property, Undeveloped Property, or Tax-Exempt Property. The City shall cause all Developed Property to be further classified as Single Family Detached Property, Single Family Attached Property, Multi-Family Property, Retail/Other Property, Office Property and Industrial Property.
- 2. **Assignment of Maximum Special Tax.** Each Fiscal Year, the Base Year Maximum Tax shown below shall be escalated as specified in Section C, Annual Adjustment of Maximum Special Tax, to determine the Maximum Special Tax for the upcoming Fiscal Year for each Land Use Classification.

Land Use Classification	Base Year Maximum Tax
Developed Single Family Detached Property	\$138 per Residential Unit
Developed Single Family Attached Property	\$112 per Residential Unit
Developed Multi-Family Property	\$127 per Residential Unit
Developed Retail/Other Property	\$0.09 per square foot of Nonresidential Building Area
Developed Office Property	\$0.13 per square foot of Nonresidential Building Area
Developed Industrial Property	\$0.06 per square foot of Nonresidential Building Area
Undeveloped Property	\$0
Tax-Exempt Property	\$0

- 3. **Conversion of a Tax-Exempt Property to a Taxable Property.** If a Tax-Exempt Property is not needed for public use and is converted to private use, it shall become subject to the Special Tax.
- 4. **Multiple Land Use Classifications.** In some instances, an Assessor’s Parcel may contain more than one Land Use Classification. The Maximum Special Tax that can be levied on an Assessor’s Parcel shall be the sum of the Maximum Special Taxes that can be levied for all Land Use Classes located on that Assessor’s Parcel. The CFD Administrator shall determine the allocation to each Land Use Classification.
- 5. **Existing Developed Property.** Residential Units and Nonresidential Building Area for which a building permit has been issued prior to January 1, 2018 is exempt from the Special Tax.

6. Annexed Property. Each Assessor's Parcel of Developed Property that is annexed into the CFD shall be subject to the Special Tax in effect during the current Fiscal Year.

C. ANNUAL ADJUSTMENT OF MAXIMUM SPECIAL TAX

Beginning in January 2019 and each January thereafter, the Maximum Special Tax shall be adjusted each fiscal year in an amount equal to the percentage increase during the preceding year in the Consumer Price Index for All Urban Consumers in the Los Angeles-Riverside-Orange County metropolitan area (CPI-U), as published by the U.S. Department of Labor, Bureau of Labor Statistics, (or if this index ceases publication, an equivalent index), or three (3) percent, whichever is greater. Each annual adjustment of the Maximum Special Tax shall become effective for the following Fiscal Year.

D. DETERMINATION OF THE ANNUAL SPECIAL TAX

Commencing with the Base Year, and for each subsequent Fiscal Year, the Council shall determine the Special Tax Requirement and shall levy the Annual Special Tax on each Assessor's Parcel of Developed Property at up to one hundred percent of the applicable Maximum Special Tax to fund the Special Tax Requirement.

Under no circumstances will the Annual Special tax levied against any Assessor's Parcel of Developed Property increase by more than ten (10) percent as a consequence of delinquency or default by the owner of any other Assessor's Parcel within the CFD.

Subject to the preceding, the amount of Annual Special Tax levied upon any Developed Property and Undeveloped Property in any Fiscal Year shall not exceed the Maximum Special Tax for such Fiscal Year as computed herein.

E. DURATION OF THE SPECIAL TAX

Assessor's Parcels in the CFD shall remain subject to the Special Tax in perpetuity. If the Special Tax ceases to be levied, the City or its designee shall direct the County Recorder to record a Notice of Cessation of Special Tax. Such notice will state that the obligation to pay the Special Tax has ceased and that the lien imposed by the Notice of Special Tax Lien is extinguished.

F. PREPAYMENT OF SPECIAL TAX

Prepayment of the Special Tax is not authorized.

G. APPEALS AND INTERPRETATION PROCEDURE

Any property owner who feels that the portion of the Special Tax levied on the subject property is in error, may file a written appeal no later than April 10 of the Fiscal Year in which the levy occurred, with the Public Works Director or his or her designee, appealing the levy of the Special Tax on the subject property. Public Works Director or his or her designee will promptly review the appeal, and, if necessary, meet with the applicant, and decide the merits of the appeal. If the findings of the Public Works Director or his or her designee verify that the Special Tax levied should be modified, the Special Tax levy for future Fiscal Years shall be corrected, and a credit against future Special Taxes shall be arranged, if applicable. Any overcharges shall be corrected solely by means of adjustments to future Special Tax levies; no cash refunds shall be made. Any dispute over the decision of the Public Works Director or his or her designee shall be referred to the Public Works Director, and the Council and the decision of the Council shall be final and binding on all parties.

Interpretation may be made by resolution of the Council for purposes of clarifying any vagueness or uncertainty as it relates to the application of the Special Tax rate, or application of the method of apportionment, or classification of properties or any definition applicable to the CFD.

H. COLLECTION OF THE SPECIAL TAX

The Special Tax shall be collected each year in the same manner and at the same time as ad valorem property taxes are collected and shall be subject to the same penalties and lien priorities in the case of delinquency as is provided for ad valorem taxes. The City shall cause the actions required above to be done for each Fiscal Year in a timely manner to assure that the schedule of the Special Taxes to be collected are received by the County Auditor for inclusion with billings for such ad valorem taxes for the applicable Fiscal Year. However, the CFD Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the City or as otherwise determined appropriate by the CFD Administrator.



CITY OF PLACENTIA

**PRELIMINARY SPECIAL TAX REPORT
COMMUNITY FACILITIES DISTRICT No. 2018-01
(TOD MAINTENANCE SERVICES)**

FEBRUARY 2018

PREPARED FOR:

**CITY COUNCIL
CITY OF PLACENTIA**

PREPARED BY:

**SCI Consulting Group**

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CITY OF PLACENTIA

CITY COUNCIL

Craig Green, Mayor
Chad Wanke, Mayor Pro Tempore
Rhonda Shader, Councilmember
Ward Smith, Councilmember
Jeremy Yamaguchi, Councilmember

CITY ADMINISTRATOR

Damien Arrula

DIRECTOR OF PUBLIC WORKS

Luis Estevez

DIRECTOR OF DEVELOPMENT SERVICES

Joseph Lambert

DIRECTOR OF ECONOMIC DEVELOPMENT

Jeannette Ortega

CITY ATTORNEY

Christian Bettenhausen

SPECIAL TAX CONSULTANT

Blair Aas, SCI Consulting Group

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INTRODUCTION

The City of Placentia ("City") desires to redevelop the area south and west of the planned Metrolink Station, commonly referred to as the Packing House area, into a modern walkable, vibrant, and sustainable transit-oriented development ("TOD area"). The TOD area will include a mixture of new high-density housing, office, retail and other amenities integrated into a walkable neighborhood and located within a half-mile of a new public train station. Once fully redeveloped, the TOD area would include up to 1,000 multifamily units, 60,000 square feet of retail / commercial area, and 15,000 square feet of office space.

The City will own and maintain the streets and street lighting facilities, flood and storm protection facilities, stormwater treatment facilities, landscape corridors, and open space areas within the TOD area. To provide funding for these services, the formation of a Mello-Roos Community Facilities District ("CFD") and the levy of an annual special tax are proposed on the new residential and nonresidential development within the CFD.

On February 20, 2018, the Placentia City Council ("Council") will consider adoption of a resolution declaring its intent to establish a CFD in connection with the TOD area, authorizing the levy of the special tax therein, and schedule a public hearing on the matter for April 2018. This Preliminary CFD Special Tax Report ("Report") was prepared pursuant to California Government Code § 53321.5. The purpose of this Report is to provide the following information at the public hearing:

- Describe the Services to be funded by the CFD; and
- Provide an estimate of the fair and reasonable cost of the Services and incidental expenses for the CFD.

Additionally, the Report details the allocation of annual costs and special tax on residential and nonresidential land uses in the CFD.

Four important exhibits are attached to this Report. Exhibit A shows the boundaries of the Project and the proposed boundaries of the CFD. Exhibit B is the description of landowner property(ies) included in the formation of the proposed CFD and the future annexation area. Exhibit C describes the Services will be financed by the proposed CFD. Exhibit D details the rate and method of apportionment of the proposed special tax.

DESCRIPTION OF CFD BOUNDARIES AND FUTURE ANNEXATION AREA

All territory within the TOD area is planned to be included in the CFD. The CFD formation will initially include one new multifamily development project. Integral Communities, in partnership with Lyon Living, has submitted a preliminary site plan to build a five-story, 215-unit luxury apartment complex on 3.03 acres on Crowther Avenue in the TOD area. The territory designated for potential future annexation to the CFD will include all other territory within the TOD area and may be annexed in the CFD after the filing of a development plan.

The boundaries of CFD No. 2018-01 are described in Exhibit "A," a reduced scale map entitled "Map of Proposed Boundaries of Community Facilities District No. 2018-01." The boundaries of the Future Annexation Area for the CFD are included as well. The parcels of real property within the CFD are described more particularly on the assessor's parcel maps that are on file in the Office of the Orange County Assessor or on maps filed with the County Recorder in connection with lot line adjustments and are incorporated into this Report by reference. Exhibit B lists the landowners and their respective assessor's parcel numbers that will participate in the initial formation.

A full-scale map will be on file in the Office of the City Clerk and recorded with the County Recorder upon adoption of a Resolution of Intention to form the CFD by the City Council.

DESCRIPTION OF SERVICES AND ANNUAL COST

The types of services to be funded by the CFD ("Services") shall generally include the annual operation, maintenance, and servicing, including repair and replacement of street and street lighting facilities, storm drain facilities, landscape corridors, street signage, tree maintenance, utility costs, and open space areas. A portion of the special taxes proceeds will be placed in a sinking fund to be used by the City to fund future replacement costs. The Special Tax will fund Services that are in addition to those provided in or required for the territory within the CFD and will not be replacing Services already available. The list of authorized Services to be funded by the CFD are further described in Exhibit C.

As shown in Figure 1 below, the total annual maintenance costs (in 2018 dollars) for the Services required to meet the needs of the CFD at buildout are estimated to be \$117,500 annually. The cost for annual CFD administration and other incidental costs is 10 percent of the total Services costs or approximately \$12,400 annually.

FIGURE 1 – ESTIMATE OF ANNUAL COSTS

Cost Component	Quantity		Unit Cost	Unit	Annual Cost
	Calc	a			
City Maintenance Employee		1.0	\$65,000	FTE	\$65,000
Lanscaping and Tree Maintenance		12	\$833	Monthly	\$10,000
Catch Basin / Storm Drain Maintenance		12	\$625.00	Monthly	\$7,500
Lighting/Electricity Utility Costs and Maintenance		12	\$708.33	Monthly	\$8,500
Irrigation Utility Costs		12	\$542	Monthly	\$6,500
Electricity Utility and Maintenance Costs for Gateway Entry Monuments		12	\$416.67	Monthly	\$5,000
Repair/replace/maintain sidewalk furnishings and signage		12	\$416.67	Monthly	\$5,000
Maintenance equipment/tools/supplies		12	\$833.33	Monthly	\$10,000
Total Annual Costs					\$117,500

Source: City of Placentia

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

The special taxes within the CFD will be levied according to formulas and provisions of the Rate and Method of Apportionment of Special Tax (the "RMA") which is attached as Exhibit D. Special taxes will be collected annually for new residential development per dwelling unit and new retail/other, office and industrial development on a building area square footage basis.

To determine the annual maximum special tax, the annual maximum costs are allocated to each land use based on equivalent dwelling unit ("EDU") factors. The determination of the EDU factors and total EDUs for each land use are provided in the subsequent figures.

FIGURE 2 – DETERMINATION OF EDU FACTOR

Land Use Category	Unit		EDU Factor
	Unit	Density ¹	
	Calc	a	d = c / 3.4
Single-Family Detached Housing	DU	3.40	1.00
Single-Family Attached Housing	DU	2.76	0.81
Multi-Family Housing	DU	3.13	0.92
Retail/Other	KBSF	2.33	0.69
Office	KBSF	3.33	0.98
Industrial	KBSF	1.67	0.49

Notes:

¹ Persons per unit is based on census data from the 2010 U.S. Census. All nonresidential density figures from 2001 "Employment Density Study" prepared by The Natelson Company, Inc. for the Southern California Association of Governments expressed in terms of the number of employees per 1,000 square feet of building area.

FIGURE 3 – DETERMINATION OF BUILDOUT EDUS

Land Use Category	Unit	Buildout	EDU Factor	Buildout
		Units		EDUs
	Calc	a	b	c = a * b
Single Family Detached Housing	DU	0	1.00	0
Single Family Attached Housing	DU	0	0.81	0
Multi-Family Housing	DU	1,000	0.92	921
Retail/Other	KBSF	60	0.69	41
Office	KBSF	15	0.98	15
Industrial	KBSF	0	0.49	0
Total		1,075		977

Sources: City of Placentia; SCI Consulting Group

FIGURE 4 – MAXIMUM ANNUAL CFD COSTS PER EDU

Cost Component	Annual Services Cost
Services	\$117,500
Contingency (5%)	\$5,900
Annual CFD Administration (10%)	\$12,400
Total Annual Cost	\$135,800
Total Buildout EDUs	977
Total Cost per EDU	\$139.00

Source: City of Placentia; SCI Consulting Group

Figure 5 on the following page shows the allocation of the total maximum annual cost among the different land uses within the proposed CFD. The maximum special taxes for residential development are \$138 per single-family detached home, \$112 per single-family attached home, and \$127 per multifamily unit. The maximum special taxes for nonresidential development will be levied per square foot of building area. They are \$0.09 for retail/other property; \$0.13 for office property and \$0.06 for industrial property.

Undeveloped property, developed property prior to the formation of the CFD, and Tax-Exempt Property shall not be subject to the special tax.

It is estimated that the maximum special tax revenue at buildout of the TOD area would be \$134,350 in 2018 dollars.

FIGURE 5 – DETERMINATION OF RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

Land Use Category	Unit	EDU Factor	Annual Service Cost per EDU	Maximum Annual Tax Rate	Buildout Units	Maximum Annual Special Tax	
	<i>Calc</i>	<i>Res</i>	a	b	d = a * b	e	f = d * e
		<i>Nonres</i>	a	b	d = (a * b)/1000	e	f = d * e
Single Family Detached Housing	DU	1.00	\$139.00	\$138	0	\$0	
Single Family Attached Housing	DU	0.81	\$139.00	\$112	0	\$0	
Multi-Family Housing	DU	0.92	\$139.00	\$127	1,000	\$127,000	
Retail/Other	KBSF/BSF	0.69	\$139.00	\$0.09	60	\$5,400	
Office	KBSF/BSF	0.98	\$139.00	\$0.13	15	\$1,950	
Industrial	KBSF/BSF	0.49	\$139.00	\$0.06	0	\$0	
Total Maximum Annual Special Tax						\$134,350	

OVERVIEW OF THE PROPOSED CFD SPECIAL TAX

This section provides an overview of the structure and administration procedures of the CFD Special Tax. The specific administrative requirements are detailed in Exhibit C - Description of Services to be funded by the CFD and Exhibit D – Rate and Method of Apportionment of the Special Tax.

USE OF SPECIAL TAX PROCEEDS

The special tax will be used solely for the annual operation, maintenance and servicing, including repair and replacement of street and street lighting facilities, storm drain facilities, landscape corridors, street signage, tree maintenance, utility costs, and open space areas; and any incidental expenses authorized by the Act. Additionally, any other miscellaneous or incidental services identified by the City necessary to provide the described Services herein including the collection and accumulation of funds to pay for anticipated Service, future repairs and replacements and cost shortfalls. The special tax will fund Services that are in addition to those provided in or required for the territory with the CFD and will not be replacing services already available.

ANNUAL SPECIAL TAX FORMULA

Commencing with FY 2018-19, and for each subsequent Fiscal Year, the Council will determine the Special Tax Requirement and will levy the Annual Special Tax on each Assessor's Parcel of Developed Property at up to one hundred percent of the applicable Maximum Special Tax to fund the Special Tax Requirement

ANNUAL INFLATIONARY ADJUSTMENT

The CFD special tax will be annually adjusted for inflation by the annual change in the Los Angeles-Riverside-Orange County Consumer Price Index, or three (3) percent, whichever is greater.

PREPAYMENT OF SPECIAL TAX

Prepayment of the CFD special tax is not authorized.

DURATION OF THE SPECIAL TAX

The CFD special tax will be levied and collected annually beginning in Fiscal Year 2018-19 in perpetuity or until the City determines it no longer needs the special tax proceeds to fund the authorized services of the CFD.

MANNER OF COLLECTION

The special tax will be collected in the same manner and at the same time as ad valorem property taxes. At the City's option, the special tax may be billed directly to property owners.

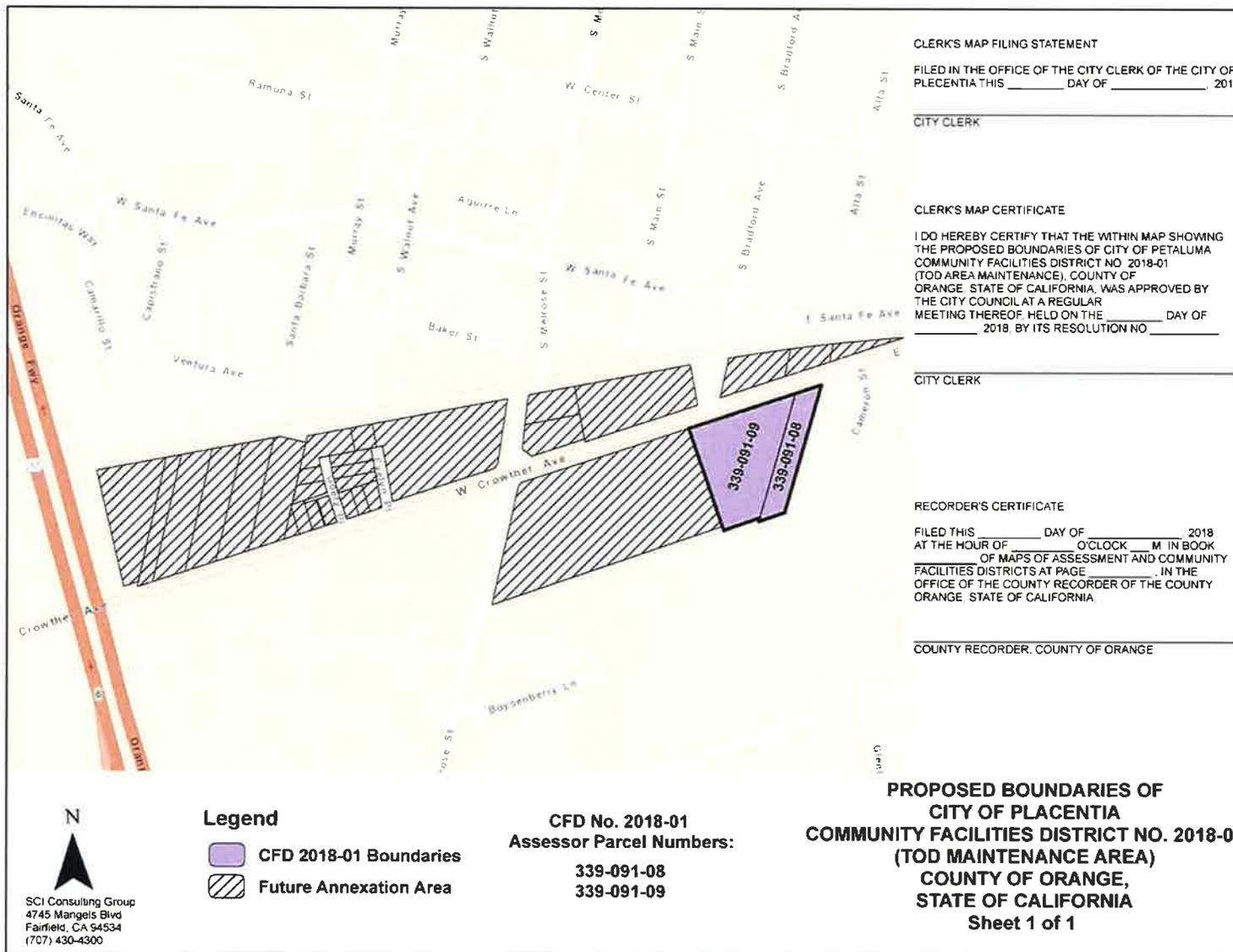
ANNUAL REPORT

In accordance with Government Code § 53343.1, the Public Works Director, or his or her designee, will file a report with the Council no later 120 days after the last day of each fiscal year. In general, the annual report shall contain (a) the amount of special taxes collected for the year; (b) the amount of special tax proceeds expended for Services and with an identification of the categories of each type of service funded with amounts expended in each category; (c) the amount of special tax proceeds expended on administrative and other incidental costs; (d) and other information required by the Act.

EXHIBIT A – PROPOSED BOUNDARIES OF CFD AND FUTURE ANNEXATION AREA

CITY OF PLACENTIA Community Facilities District No. 2018-01 (TOD Area Maintenance)

The proposed boundaries of CFD No. 2018-01 include all land on which the Special Tax may be levied. The boundaries of the Future Annexation Area for the CFD are the boundaries of the TOD area. A reduced scale map showing the boundaries of CFD No. 2018-01 is provided herein. A full-scale map is on file with the City Clerk and is recorded with the County Recorder of the County of Orange in Book ___ of Maps of Assessment and Community Facilities District at Page ___.



SCI Consulting Group
4745 Mangels Blvd
Fairfield, CA 94534
(707) 430-4300

Legend

- CFD 2018-01 Boundaries
- Future Annexation Area

CFD No. 2018-01
Assessor Parcel Numbers:

339-091-08
339-091-09

CLERK'S MAP FILING STATEMENT

FILED IN THE OFFICE OF THE CITY CLERK OF THE CITY OF
PLACENTIA THIS _____ DAY OF _____, 2018

CITY CLERK

CLERK'S MAP CERTIFICATE

I DO HEREBY CERTIFY THAT THE WITHIN MAP SHOWING
THE PROPOSED BOUNDARIES OF CITY OF PETALUMA
COMMUNITY FACILITIES DISTRICT NO. 2018-01
(TOD AREA MAINTENANCE), COUNTY OF
ORANGE, STATE OF CALIFORNIA, WAS APPROVED BY
THE CITY COUNCIL AT A REGULAR
MEETING THEREOF HELD ON THE _____ DAY OF
_____ 2018 BY ITS RESOLUTION NO. _____

CITY CLERK

RECORDER'S CERTIFICATE

FILED THIS _____ DAY OF _____, 2018
AT THE HOUR OF _____ O'CLOCK _____ M IN BOOK
_____ OF MAPS OF ASSESSMENT AND COMMUNITY
FACILITIES DISTRICTS AT PAGE _____ IN THE
OFFICE OF THE COUNTY RECORDER OF THE COUNTY
ORANGE, STATE OF CALIFORNIA

COUNTY RECORDER, COUNTY OF ORANGE

**PROPOSED BOUNDARIES OF
CITY OF PLACENTIA
COMMUNITY FACILITIES DISTRICT NO. 2018-01
(TOD MAINTENANCE AREA)
COUNTY OF ORANGE,
STATE OF CALIFORNIA
Sheet 1 of 1**

EXHIBIT B – DESCRIPTION OF LANDOWNER PROPERTIES

CITY OF PLACENTIA Community Facilities District No. 2018-01 (TOD Area Maintenance)

<u>Assessor's Parcel Number</u>	<u>Acres</u>	<u>Property Owner</u>
339-091-08	0.82	Integral Communities
339-091-09	2.21	Integral Communities
Total Acres	3.03	
Total Landowner Votes	4	

FUTURE ANNEXATION AREA Community Facilities District No. 2018-01 (TOD Area Maintenance)

<u>Assessor's Parcel Numbers</u>			
339-063-01	339-401-04	339-401-12	339-402-10
339-063-02	339-401-06	339-401-13	339-431-01
339-063-03	339-401-07	339-401-14	339-431-02
339-091-20	339-401-08	339-401-15	339-431-03
339-401-01	339-401-09	339-401-16	339-431-04
339-401-02	339-401-10	339-402-05	339-431-05
339-401-03	339-401-11	339-402-08	339-431-06

EXHIBIT C – DESCRIPTION OF SERVICES TO BE FUNDED BY THE CFD

**CITY OF PLACENTIA
Community Facilities District No. 2018-01
(TOD Area Maintenance)**

The types of services to be funded by the CFD ("Services") shall include the annual operation, maintenance and servicing, including repair and replacement of street and street lighting facilities, storm drain facilities, landscape corridors, street signage, tree maintenance, utility costs, and open space areas; any incidental expenses authorized by the Act; and any other miscellaneous or incidental services identified by the City necessary to provide the described Services herein including the collection and accumulation of funds to pay for anticipated Service, future repairs and replacements and cost shortfalls.

EXHIBIT D – RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

CITY OF PLACENTIA Community Facilities District No. 2018-01 (TOD Area Maintenance)

A Special Tax authorized under the Mello-Roos Community Facilities Act of 1982 applicable to the land in the Community Facilities District No. 2018-01 (the “CFD”) of the City of Placentia (the “City”) shall be levied and collected according to the tax liability determined by the City through the application of the appropriate amount or rate described herein.

A. DEFINITIONS

“**Acre**” means each acre of the land area making up an Assessor’s Parcel as shown on an Assessor’s Parcel Map, or if the land area is not shown on an Assessor’s Parcel Map, the land area shown on the applicable Final Map or other recorded County parcel map.

“**Act**” means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Code of the State of California.

“**Administrative Expenses**” means the actual or estimated costs incurred by the City to determine, levy and collect the Special Taxes, including the proportionate amount of the salaries and benefits of City employees whose duties are directly related to administration of the CFD and the fees of Special Tax levy administrator, other consultants, legal counsel, the costs of collecting installments of the Special Taxes upon the County tax rolls and any other incidental costs authorized by the Act.

“**Annexation Parcel**” means any Parcel that is annexed to the CFD after it is formed.

“**Annual Escalation Factor**” means an amount equal to the percentage increase during the preceding year in the Consumer Price Index for All Urban Consumers in the Los Angeles-Riverside-Orange County metropolitan area (CPI-U), as published by the U.S. Department of Labor, Bureau of Labor Statistics, (or if this index ceases publication, an equivalent index), or 3 percent, whichever is greater.

“**Assessor’s Parcel**” or “**Parcel**” means a lot or parcel shown on an Assessor’s Parcel Map with an assigned Assessor’s Parcel number.

“**Assessor’s Parcel Number**” means, with respect to an Assessor’s Parcel, that number assigned to such Assessor’s Parcel by the County for purposes of identification.

“Annual Special Tax” means the annual Special Tax, determined in accordance with Section D below to be levied in the CFD in any Fiscal Year on any Assessor's Parcel.

“Base Year” means the Fiscal Year ending June 30, 2019.

“Certificate of Occupancy” means a permit issued by the City authorizing the occupancy of a new Residential Unit or new Nonresidential Building Area.

“CFD Administrator” means an official of the City, or designee thereof, responsible for determining and providing for the levy and collection of the Special Tax.

“CFD” or “CFD No. 2018-01” means Community Facilities District No. 2018-01 (TOD Area Maintenance) of the City of Placentia.

“City” means the City of Placentia.

“Council” means the City Council of the City of Placentia, acting as the legislative body of the City and the CFD.

“County” means the County of Orange, California.

“County Assessor” means the Orange County Assessor.

“Developed Property” means, in any Fiscal Year, all Taxable Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year. These Assessor's Parcels can be classified into one of following groups: Single Family Detached, Single Family Attached, Multi-Family Residential, Retail/Other, Office, and Industrial.

“Existing Developed Property” means Residential Units and Nonresidential Building Area for which a building permit has been issued prior to January 1, 2018.

“Fiscal Year” means the period starting July 1 and ending the following June 30.

“Future Annexation Area” means the territory designated for potential future annexation to the CFD as shown in the “Map of Proposed Boundaries of the Community Facilities District No. 2018-01.”

“Industrial Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for manufacturing construction.

“Land Use Classification” means any of the classes listed in Section B(1).

“Maximum Special Tax” means the greatest amount of Special Tax, determined in accordance with Sections B and C below that can be levied in the CFD in any Fiscal Year on any Assessor’s Parcel.

“Multi-Family Residential Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued for construction of a structure with more than one Residential Unit after December 31, 2017 and prior to May 1 of the preceding Fiscal Year. This category includes but is not limited to apartment buildings, duplexes, triplexes, fourplexes, and condominiums.

“Nonresidential Building Area” means the “chargeable covered and enclosed space” as defined by California Government Code section 65995(b)(2) to be constructed on Retail/Other Property, Office Property and Industrial Property.

“Office Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for general, professional and medical office construction.

“Public Property” means any property within the boundaries of the CFD that is either (i) owned by the federal government, the State of California, the County, another public agency, or a private nonprofit organization that owns and is responsible for conservation of open space areas or (ii) encumbered by an easement owned by any such public agency or private organization which easement makes the development of such property impractical. Notwithstanding the foregoing, a leasehold or other possessory interest in any such property which is subject to taxation pursuant to Section 53340.1 of the Act shall not constitute “Public Property.”

“Residential Unit” means each separate residential dwelling unit on an Assessor’s Parcel that comprises an independent facility capable of conveyance or rental as distinct from adjacent residential dwelling units. An accessory residential dwelling unit that shares a Parcel with a Single Family Detached Residential Unit shall not be considered as a Residential Unit for the purposes of this RMA.

“Retail/Other Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued for the retail, commercial, or other nonresidential construction after December 31, 2017 and prior to May 1 of the preceding Fiscal Year and is not Industrial Property or Office Property.

“RMA” means this Rate and Method of Apportionment of Special Tax.

“Services” means the services authorized to be funded by the CFD as described in the Resolution of Intention for the CFD.

“Single-Family Attached Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for construction of a residential structure consisting of two or more Residential Units that share common walls, have separate Assessor’s Parcel Numbers assigned to them (except for a duplex Residential Unit which may share an Assessor’s Parcel Number with another duplex Residential Unit).

“Single-Family Detached Property” means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for construction of a single-family Residential Unit that does not share a common wall with another Residential Unit.

“Special Tax” means a Special Tax levied in any Fiscal Year to pay the Special Tax Requirement.

“Special Tax Requirement” means the amount required in any Fiscal Year for the CFD to 1) provide the Services; 2) pay for reasonable Administrative Expenses; 3) pay any amounts required to establish or replenish any reserve funds, and 4) cure any delinquencies in the payment of Special Taxes which have occurred in the prior Fiscal Year or pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year.

“State” means the State of California.

“Taxable Property” means any Assessor’s Parcel that is not Tax-Exempt Property.

“Tax-Exempt Property” means any Parcel within the CFD which is not Developed Property or Undeveloped Property, and includes Public Property and Existing Developed Property.

“Undeveloped Property” means any Assessor’s Parcel which is not Tax-Exempt Property, and for which no Certificate of Occupancy has been approved and issued by June 30 of the previous Fiscal Year.

B. DETERMINATION OF MAXIMUM SPECIAL TAX

The Maximum Special Tax shall be calculated as follows:

1. **Classification of Parcels.** Each Fiscal Year, using the Definitions above and the Parcel records of the County Assessor's Secured Tax Roll of July 1, the City shall cause each Parcel of land in the CFD to be classified as Developed Property, Undeveloped Property, or Tax-Exempt Property. The City shall cause all Developed Property to be further classified as Single Family Detached Property, Single Family Attached Property, Multi-Family Property, Retail/Other Property, Office Property and Industrial Property.
2. **Assignment of Maximum Special Tax.** Each Fiscal Year, the Base Year Maximum Tax shown below shall be escalated as specified in Section C, Annual Adjustment of Maximum Special Tax, to determine the Maximum Special Tax for the upcoming Fiscal Year for each Land Use Classification.

Land Use Classification	Base Year Maximum Tax
Developed Single Family Detached Property	\$138 per Residential Unit
Developed Single Family Attached Property	\$112 per Residential Unit
Developed Multi-Family Property	\$127 per Residential Unit
Developed Retail/Other Property	\$0.09 per square foot of Nonresidential Building Area
Developed Office Property	\$0.13 per square foot of Nonresidential Building Area
Developed Industrial Property	\$0.06 per square foot of Nonresidential Building Area
Undeveloped Property	\$0
Tax-Exempt Property	\$0

3. **Conversion of a Tax-Exempt Property to a Taxable Property.** If a Tax-Exempt Property is not needed for public use and is converted to private use, it shall become subject to the Special Tax.
4. **Multiple Land Use Classifications.** In some instances, an Assessor's Parcel may contain more than one Land Use Classification. The Maximum Special Tax that can be levied on an Assessor's Parcel shall be the sum of the Maximum Special Taxes that can be levied for all Land Use Classes located on that Assessor's Parcel. The CFD Administrator shall determine the allocation to each Land Use Classification.
5. **Existing Developed Property.** Residential Units and Nonresidential Building Area for which a building permit has been issued prior to January 1, 2018 is exempt from the Special Tax.

6. Annexed Property. Each Assessor's Parcel of Developed Property that is annexed into the CFD shall be subject to the Special Tax in effect during the current Fiscal Year.

C. ANNUAL ADJUSTMENT OF MAXIMUM SPECIAL TAX

Beginning in January 2019 and each January thereafter, the Maximum Special Tax shall be adjusted each fiscal year in an amount equal to the percentage increase during the preceding year in the Consumer Price Index for All Urban Consumers in the Los Angeles-Riverside-Orange County metropolitan area (CPI-U), as published by the U.S. Department of Labor, Bureau of Labor Statistics, (or if this index ceases publication, an equivalent index), or three (3) percent, whichever is greater. Each annual adjustment of the Maximum Special Tax shall become effective for the following Fiscal Year.

D. DETERMINATION OF THE ANNUAL SPECIAL TAX

Commencing with the Base Year, and for each subsequent Fiscal Year, the Council shall determine the Special Tax Requirement and shall levy the Annual Special Tax on each Assessor's Parcel of Developed Property at up to one hundred percent of the applicable Maximum Special Tax to fund the Special Tax Requirement.

Under no circumstances will the Annual Special tax levied against any Assessor's Parcel of Developed Property increase by more than ten (10) percent as a consequence of delinquency or default by the owner of any other Assessor's Parcel within the CFD.

Subject to the preceding, the amount of Annual Special Tax levied upon any Developed Property and Undeveloped Property in any Fiscal Year shall not exceed the Maximum Special Tax for such Fiscal Year as computed herein.

E. DURATION OF THE SPECIAL TAX

Assessor's Parcels in the CFD shall remain subject to the Special Tax in perpetuity. If the Special Tax ceases to be levied, the City or its designee shall direct the County Recorder to record a Notice of Cessation of Special Tax. Such notice will state that the obligation to pay the Special Tax has ceased and that the lien imposed by the Notice of Special Tax Lien is extinguished.

F. PREPAYMENT OF SPECIAL TAX

Prepayment of the Special Tax is not authorized.

G. APPEALS AND INTERPRETATION PROCEDURE

Any property owner who feels that the portion of the Special Tax levied on the subject property is in error, may file a written appeal no later than April 10 of the Fiscal Year in which the levy occurred, with the Public Works Director or his or her designee, appealing the levy of the Special Tax on the subject property. Public Works Director or his or her designee will promptly review the appeal, and, if necessary, meet with the applicant, and decide the merits of the appeal. If the findings of the Public Works Director or his or her designee verify that the Special Tax levied should be modified, the Special Tax levy for future Fiscal Years shall be corrected, and a credit against future Special Taxes shall be arranged, if applicable. Any overcharges shall be corrected solely by means of adjustments to future Special Tax levies; no cash refunds shall be made. Any dispute over the decision of the Public Works Director or his or her designee shall be referred to the Public Works Director, and the Council and the decision of the Council shall be final and binding on all parties.

Interpretation may be made by resolution of the Council for purposes of clarifying any vagueness or uncertainty as it relates to the application of the Special Tax rate, or application of the method of apportionment, or classification of properties or any definition applicable to the CFD.

H. COLLECTION OF THE SPECIAL TAX

The Special Tax shall be collected each year in the same manner and at the same time as ad valorem property taxes are collected and shall be subject to the same penalties and lien priorities in the case of delinquency as is provided for ad valorem taxes. The City shall cause the actions required above to be done for each Fiscal Year in a timely manner to assure that the schedule of the Special Taxes to be collected are received by the County Auditor for inclusion with billings for such ad valorem taxes for the applicable Fiscal Year. However, the CFD Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the City or as otherwise determined appropriate by the CFD Administrator.

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Proclamation

WHEREAS, the month of February has been designated Career Technical Education Month by the Association for Career and Technical Education; and

WHEREAS, profound economic and technological changes in our society are rapidly reflected in the structure and nature of work, thereby placing new and additional responsibilities on our educational system; and

WHEREAS, career and technical education opportunities at North Orange County Regional Occupational Program provide the citizens of Placentia with a school-to-careers connection and is the backbone of a strong, well-educated workforce, which fosters productivity in business and industry and contributes to our city's leadership in the marketplace; and

WHEREAS, North Orange County Regional Occupational Program's career and technical education gives high school students in our city experience in practical, meaningful applications of basic skills such as reading, writing and mathematics, thus improving the quality of their education and giving all students leadership opportunities in their fields and in their communities; and

WHEREAS, career and technical education offers individuals lifelong opportunities to learn new skills, which provide them with career choices and potential satisfaction; and

WHEREAS, the ever-increasing cooperative efforts of career and technical educators with business and industry stimulate the growth and vitality of our city's economy and that of the entire nation by preparing graduates for career fields forecast to experience the largest and fastest growth in the next decade.

*NOW, THEREFORE, the City Council of the City of Placentia does hereby proclaim February 2018 as **Career and Technical Education Month** in the City of Placentia and urges all citizens to become familiar with the services and benefits offered by North Orange County Regional Occupational Program and other career and technical education programs in our city and surrounding communities, and to support and participate in these programs to enhance their individual work skills and productivity.*

Dated this 20th day of February 2018.

Chad P. Wanke, Mayor

ATTEST:

Patrick J. Melia, City Clerk

1.g.
February 20, 2018



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: FEBRUARY 20, 2018

SUBJECT: **AMENDMENT TO NORTH ORANGE COUNTY PUBLIC SAFETY TASK FORCE PROGRAM GRANT FUNDING BUDGET AND PURCHASE OF POLICE VEHICLES AND EQUIPMENT**

FISCAL

IMPACT:	EXPENSE: \$	192,500	PD PERSONNEL (FISCAL YEAR 2017-18)
	\$	94,500	VEHICLES
	\$	14,000	EQUIPMENT
	\$	9,000	UNIFORMS
	\$	224,000	COMMUNITY-BASED ORGANIZATIONS (FY 17-18)
	REVENUE: \$	534,000	CORRECTIONS PLANNING & PROGRAMS

SUMMARY:

On September 12, 2017, City Council approved the acceptance of State funding for law enforcement needs pertaining to youth violence and homelessness. Staff from the Law Enforcement community and City Management from the cities of Placentia, Fullerton, Brea, Anaheim, Stanton, and Buena Park worked with Senator Josh Newman's Office to secure funding to create a North Orange County Public Safety Task Force (Public Safety Task Force).

The Public Safety Task Force created the Gang Prevention and Homeless Intervention Regional Pilot Program (Pilot Program) for consideration by the Board of State and Community Corrections (BSCC) under the Corrections Planning and Programs (CPP) division. This framework also included participation by Community Based Organizations (CBOs) to assist with violence prevention, intervention and suppression activities. Since receiving these funds from BSCC, the guidelines have been extended to include police vehicles, uniforms and safety equipment. This action approves the grant funding allocation to include police vehicles, uniforms, safety equipment and salaries and amends the budget to reflect the aforementioned purchases.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Approve the acceptance of the grant funding allocation to include police vehicles, uniforms, safety equipment, and salaries; and

1.h.
February 20, 2018

2. Approve the purchase of two (2) new 2018 Dodge Charger Pursuit Patrol V-6 Sedans from Bravo CDJR, which is part of Wondries Fleet Group in Alhambra. The purchase price is not-to-exceed \$58,500; and
3. Approve the use of West Coast Lights & Sirens, Inc. as the designated provider for the purchase and installation of the required emergency equipment and custom graphics, in an amount not-to-exceed \$16,000; and
4. Approve a purchase amount not-to-exceed \$20,000 for vehicle radios from Motorola, including radio installation; and
5. Approve Resolution No. R-2018-XX, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
6. Direct the Chief of Police or his designee to complete the necessary reporting documentation as required by the grant program; and
7. Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

DISCUSSION:

On September 12, 2017, City Council approved the acceptance of State funding for law enforcement needs pertaining to youth violence and homelessness. Staff from the Law Enforcement community and City Management from the cities of Placentia, Fullerton, Brea, Anaheim, Stanton, and Buena Park worked with Senator Josh Newman's Office to secure funding to create a North Orange County Public Safety Task Force (Public Safety Task Force). The Public Safety Task Force created the Gang Prevention and Homeless Intervention Regional Pilot Program (Pilot Program) for consideration by the Board of State and Community Corrections (BSCC) under the Corrections Planning and Programs (CPP) division. This framework also included participation by Community Based Organizations (CBOs) to assist with violence prevention, intervention and suppression activities. Since receiving these funds from BSCC, the guidelines have been extended to include police vehicles, uniforms and safety equipment.

Public Safety Task Force operations will often require Placentia personnel to work outside of their regularly assigned duties and hours. This additional field work creates the need for additional police vehicles. Like existing vehicles in the police fleet, Task Force vehicles must be equipped with emergency lighting, specialized equipment, and radios. These additional activities will strain an already limited fleet of police vehicles, which are largely allocated for patrol use. The Placentia Police Department (Department) intends to purchase two (2) vehicles to be utilized for Task Force purposes using the aforementioned State funding. This action will approve the budget amendment to the BSCC grant fund and corresponding purchase of police vehicles, uniforms, and safety equipment for Task Force purposes.

VEHICLES

The Department contacted Bravo CDJR (Chrysler, Jeep, Dodge, Ram), a division of Wondries Fleet Group in Alhambra, California, for a bid on two (2) police vehicles. Wondries is a NJPA (National Joint Powers Alliance) approved dealer. The NJPA is an industry leading dealer network which guarantees fair and competitive vehicle pricing to California State and Local Government agencies. The use of these contracts is optional and the City's procurement policy permits the use of NJPA for these purchases. The attached quote is for two (2) 2018 Dodge Charger Pursuit Patrol V-6 Sedans, which have been made available at NJPA guaranteed pricing under the Los Angeles County Sheriff purchase order #17369005-1.

In selecting the aforementioned vehicles, Department Staff evaluated available vehicle platforms from all three major producers of police vehicles including: Dodge, Ford and Chevrolet. The Chevrolet Caprice, which is part of the current Department fleet, is no longer available for police use. Additionally, six (6) new Ford Interceptor SUVs were recently purchased and have been outfitted for the current fleet. The Dodge Charger Pursuit has been in police use since 2006. Many current reports on reliability and maintenance during the lifespan of the vehicle have been favorable to the Charger. Policing agencies are opting for the Charger due to its reliability and favorable fuel economy. The interior space is comparable in size with the proven Chevy Caprice vehicles in our fleet. Additionally, the Ford Interceptor SUV is approximately \$7,000.00 more expensive than the Dodge Charger. Based on price, performance, fuel economy, durability, and overall lifetime cost of the vehicle, the Dodge Charger was found to be the best overall purchase for Task Force operations. Additionally, each patrol car will require emergency equipment to be installed for use in operations and it is recommended that our current specialized fleet vendor, West Coast Lights & Siren (WCLS), be utilized to be consistent with Department operations. WCLS has provided a competitive bid for the conversion of these vehicles and has been utilized for many prior conversions of Department vehicles. Additionally, two (2) Motorola vehicle "Hot Red" radios will also need to be purchased and installed into these new vehicles.

UNIFORMS & EQUIPMENT

The Department is outfitting Task Force Officers with new uniforms and ballistic armored plate carrier vests. Uniforms, police belts and equipment pouches are purchased through an existing established vendor that supplies all of our uniforms and uniform equipment. Modular ballistic vests are also being purchased from London Bridge Training, which only provides this type of unique vest and is therefore a sole-source purchase. These specialized vests allow Task Force Officers to combine both their existing ballistic kevlar panels and ceramic ballistic plates all in one vest carrier.

Below is a summary of new BSCC grant funding allocations for the City of Placentia for Fiscal Year 2017-18. No changes have been made to the community-based organizations. The final amount of the award remains the same.

Law Enforcement Gang Prevention/Homeless Outreach	Annual Cost	Opportunities/Objectives
Homeless Liaison Officer	\$136,750	Focus on homeless and homeless related calls for service. Partner with other local area Homeless Liaison Officers
Part Time Gang Officer	\$55,750	Focus on gang related activity and partner with other local area gang detectives
Vehicle Purchases	\$94,500	Two (2) Dodge Chargers, fully outfitted
Equipment Purchases	\$14,000	Ballistic armored plate carrier vests
Uniform Purchases	\$9,000	
TOTAL PLACENTIA POLICE	\$310,000	For Fiscal Year 2017-18

Community Organizations	Based	Annual Cost	Opportunities/Objectives
Placentia Police Explorer Program		\$112,000 (50%)	Provide expanded programming for at-risk kids within the North Orange County Task Force region. Reduce the pull of the gang lifestyle on a vulnerable population/age group through a fun, safe and rewarding program focusing on discipline and service.
Boys and Girls Club of Brea- Placentia-Yorba Linda		\$56,000 (25%)	Add capacity within the established Boys and Girls Club-Brea-Placentia-Yorba Linda to deliver safe, positive, healthy and productive alternatives to more at-risk children in the North Orange County Task Force region.
Lot 318		\$56,000 (25%)	Expand youth programming for kids who are in high crime areas with limited resources. As a strong predictor for future offenders, reaching the children in these households early provides the necessary tools and confidence leading to better outcomes for them as adults.
TOTAL FOR CBOs		\$224,000	FY 2017-18

ALTERNATIVE OPTIONS:

An alternative option is to not purchase Task Force vehicles, relying on existing vehicles from the patrol fleet. When considering that our current fleet is allocated for the existing patrol personnel and assignments, Task Force field work will create vehicle shortages and the additional demand on the existing fleet will cause overuse and accelerated wear and mileage on patrol vehicles. Unfortunately, this approach does not address the increased fleet needs that the Task Force creates.

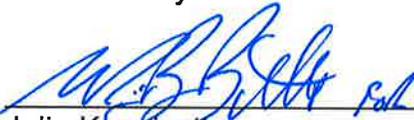
FISCAL IMPACT:

The Task Force has been awarded \$20,000,000 from the BSCC under the CPP. The City of Placentia has received \$310,000 in General Fund revenue for Fiscal Year 2017-18 for youth violence prevention, homeless outreach, and reentry offenders. These funds will be used to pay

for approved positions, vehicle purchases, equipment purchases, and uniform purchases in the Fiscal Year 2017-18 Operating Budget. The CBOs have received a total of \$224,000 for Fiscal Year 2017-18.

The total cost for these vehicles is \$94,500. The Department recommends that the BSCC grant Fund for the Public Safety Task Force funding (Account 613041-6842) be used for the purchase of these vehicles and equipment. It is anticipated that the amount needed to purchase and outfit the two (2) vehicles and associated equipment purchases will not exceed the amount requested.

Submitted by:



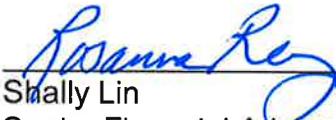
Julie Kennicutt
Senior Management Analyst

Reviewed and approved:



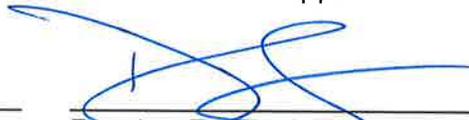
Darin Lenyi
Chief of Police

Reviewed and approved:



Shally Lin
Senior Financial Advisor

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Previously approved Agenda Report dated September 12, 2017
2. Wondries Fleet Group Estimate (Los Angeles County Purchase Order 17369005-1)
3. West Coast Lights and Siren Estimate
4. Motorola Estimate
5. Resolution No. R-2018-XX



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: CHIEF OF POLICE
DATE: SEPTEMBER 12, 2017
SUBJECT: **NORTH ORANGE COUNTY PUBLIC SAFETY TASK FORCE PROGRAM
FUNDING BY THE BOARD OF STATE AND COMMUNITY CORRECTIONS**

FISCAL

IMPACT: EXPENSE: \$ 310,000 PD PERSONNEL (FY 17-18)
\$ 224,000 COMMUNITY-BASED ORGANIZATIONS (FY 17-18)
REVENUE: \$ 534,000 CORRECTIONS PLANNING & PROGRAMS

SUMMARY:

For the past few months, Staff from the Law Enforcement community and City Management from the cities of Placentia, Fullerton, Brea, Anaheim, Stanton, and Buena Park have been working with Senator Josh Newman's Office on securing State funding to address youth violence prevention, homeless outreach, and reentry offenders in their respective communities. Working with Townsend Public Affairs, Inc. the cities developed a framework for addressing these concerns by creating a North Orange County Public Safety Task Force (Task Force). The Task Force focused on the aforementioned safety concerns in North Orange County. This framework also included participation by Community Based Organizations (CBOs) to assist with violence prevention, intervention and suppression activities. The Task Force created the Gang Prevention and Homeless Intervention Regional Pilot Program (Pilot Program) for consideration by the Board of State and Community Corrections (BSCC) under the Corrections Planning and Programs (CPP). In June 2017, the Task Force received confirmation that \$20,000,000 had been included into the State Budget Legislation package to fund the Task Force and the Pilot Program. In August 2017 the Task Force was expanded to include the cities of Cypress, La Palma, La Habra and Yorba Linda. The funding is designed to be provided over a 4-year term; however only the first year's funds are guaranteed to the City. For the first year, the City will receive \$310,000 in funds for PD personnel and \$224,000 in funds to provide community-based organizations. Based upon this recognition, the City will make all necessary adjustments to its budget(s), should the City not receive funds or receive a lower amount of funds in future years.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Authorize the City's participation in the North Orange County Public Safety Coordinating and Advisory Council; and
2. Authorize the City Administrator to execute the necessary documents and accept the program funds.

3.a.

September 12, 2017

DISCUSSION:

The Board of State and Community Corrections (BSCC) under the Corrections Planning and Programs (CPP) has approved the North Orange County Public Safety Task Force (Task Force) aimed at addressing youth violence prevention, homeless outreach, and reentry offenders. The Task Force is comprised of ten (10) cities, including Placentia, Fullerton, Brea, Anaheim, Stanton, Cypress, Yorba Linda, La Habra, La Palma and Buena Park. The uses of these funds are limited to two (2) categories: law enforcement operations and Community-Based Organizations (CBOs). Preference is given to projects that have a regional impact.

Of the total \$20 million in program funds, 40% of the funds are to be allocated to law enforcement curbing youth violence and homeless outreach and 60% of the funds are to be allocated to CBOs with mutual objectives. In addition, the Task Force identified funding for a Task Force Law Enforcement Officer and Program Administrator. The overall program funding is appropriated over a four (4) year period to the ten (10) cities for encumbrance or expenditure until June 30, 2021.

Below is a preliminary budget and project recommendations for the City of Placentia for Fiscal Year 2017-18.

Law Enforcement Gang Prevention/Homeless Outreach	Estimated Annual Cost	Opportunities/Objectives
Homeless Liaison Officer	\$207,000	Focus on homeless and homeless related calls for service. Partner with other local area Homeless Liaison Officers.
Full Time Gang Officer	\$103,000	Focus on gang related activity and partner with other local area gang detectives.
TOTAL PLACENTIA POLICE	\$310,000	FY 2017-18
Community Based Organizations	Estimated Annual Cost	Opportunities/Objectives
Placentia Police Explorer Program	\$112,000 (50%)	Provide expanded programming for at-risk kids within the North Orange County Task Force region. Reduce the pull of the gang lifestyle on a vulnerable population/age group through a fun, safe and rewarding program focusing on discipline and service.
Boys and Girls Club of Brea- Placentia-Yorba Linda	\$56,000 (25%)	Add capacity within the established Boys and Girls Club-Brea-Placentia-Yorba Linda to deliver safe, positive, healthy and productive alternatives to more at-risk children in the North Orange County Task Force region.
Lot 318	\$56,000 (25%)	Expand youth programming for kids who are in high crime areas with limited resources. As a strong predictor for future offenders, reaching the children in these households early provides the necessary tools and confidence leading to better outcomes for them as adults.
TOTAL FOR CBOs	\$224,000	FY 2017-18. Subject to Decrease

FISCAL IMPACT:

The North Orange County Public Safety Task Force has been awarded \$20,000,000 from the BSCC under the CPP. The City of Placentia is tentatively scheduled to receive approximately \$310,000 in General Fund revenue for Fiscal Year 2017-18 for youth violence prevention, homeless outreach, and reentry offenders. These funds will be used to pay for vacant/unfilled, approved positions in the Fiscal Year 2017-18 Operating Budget. The CBOs are tentatively scheduled to receive a total of \$224,000 for Fiscal Year 2017-18. The annual funding amounts are subject to change based on the inclusion of additional cities and funding availability. In the event that the funds are modified or eliminated, the Police Department personnel budget will be adjusted accordingly without impacting the General Fund.

Submitted by:



Jeannette Ortega
Assistant to the City Administrator/
Economic Development Manager

Reviewed and approved:



Darin Lenyi
Chief of Police

Reviewed and approved:



Shally Lin
Interim Finance Director

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Power Point Presentation
2. Operational Agreement
3. AB 97

BRAVO CDJR OF ALHAMBRA

January 16, 2018

Lt. Brad Butts
Placentia police Dept.
401 E Chapman Ave
Placentia, Ca 92870

Delivery Via Email

Dear, Lt. Butts

In response to your inquiry, we are pleased to submit the following for your consideration:

Bravo CDJR of Alhambra, will sell, service and deliver at Placentia, new/unused 2018 Dodge Charger Pursuit Patrol V-6 sedans responding to your requirement with the attached specifications for \$ 22,935.00 plus State Sales Tax, and \$8.75 tire tax (non-taxable). These vehicles are available under the Los Angeles County PO# 17369005-1.

Selling Price	22,935.00
Level 3 Ballistic doors	4,184.00
Sub Total	27,119.00
Sales Tax 7.75%	2,101.72
Tire tax	8.75
Total	29,229.47

2 UNITS X 29,229.47 = 58,458.94

Kevin Buzzard
National Law Enforcement Sales Manager
National Auto Fleet Group
Wondries Fleet Group
626-656-8431 O
714-2641867 C
562-684-4672 F
Buzzard5150@gmail.com

1100 W Main St, Alhambra, CA 91801
626-591-2400



Prepared By:
 Kevin Buzzard
 Wonries Fleet Group
 Select

2018 Dodge Charger

• VEHICLE REPORT

2018 Dodge Charger LDDE48 4dr RWD Sedan Police

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

SELECTED MODEL

Code	Description
LDDE48	2018 Dodge Charger 4dr RWD Sedan Police

SELECTED VEHICLE COLORS

Code	Description
-	Interior: BLACK
-	Exterior 1: PITCH BLACK CLEARCOAT
-	Exterior 2: No color has been selected.

SELECTED OPTIONS

Code	Description	Class
PACKAGES		
27A	Quick Order Package 27A	OPT
EMISSIONS		
NAS	50 State Emissions	OPT
POWERTRAIN		
ERB	Engine: 3.6L V6 24V VVT	STD
DGJ	Transmission: 5-Speed Automatic (W5A580)	STD
WHEELS & TIRES		
TWW	Tires: P225/60R18 BSW Performance	STD
WEJ	Wheels: 18" x 7.5" Steel	STD
SEATS & SEAT TRIM		
X5	Heavy Duty Cloth Bucket Seats w/Vinyl Rear Power 6-Way Driver Seat	OPT

Prepared By:
 Kevin Buzzard
 Wonries Fleet Group
 Select

2018 Dodge Charger

• VEHICLE REPORT

2018 Dodge Charger LDDE48 4dr RWD Sedan Police

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

SELECTED OPTIONS

Code	Description	Class
OTHER OPTIONS		
APA	Monotone Paint Application	STD
UAG	Radio: Uconnect 4 w/7" Display	STD
MDA	Front License Plate Bracket	OPT
FLEET OPTIONS		
	FCA 5 yr/100,000 Mile Powertrain Limited Warranty <i>All properly reported FCA Group LLC commercial fleet vehicles (NVDR type sale 3 and type sale 5) receive the 3 year 36,000 mile Basic Limited Warranty and the 5 year 100,000 mile Fleet Powertrain coverage. The 5 year/100,000 mile Fleet Powertrain coverage will go with the vehicle, so there will be no need to do warranty transfers and there will be no charge to second/subsequent owners to continue the warranty beyond the original owner. THIS LIMITED WARRANTY IS PROVIDED TO OWNERS of a Chrysler, Dodge, Jeep and Ram vehicle (excluding vehicles equipped with diesel engines) who purchased it through FCA US LLC specifically for Fleet Government Bid/Leases and Fleet Commercial/Lease orders only.</i>	OPT
LNF	Black Left Spot Lamp	OPT
CW6	Deactivate Rear Doors/Windows	OPT
XDV	Drive Side Ballistic Door Panel	OPT
GXF	Entire Fleet Alike Key (FREQ 1)	OPT
AWC	Fleet Safety Group <i>Blind Spot Power Fold Pursuit Mirrors; Blind Spot & Cross Path Detection; Exterior Mirrors w/Heating Element; ParkSense Rear Park Assist System</i>	OPT
	Discount	
LNA	Matching Right Spot Lamp	OPT
XDG	Passenger Side Ballistic Door Panel	OPT
INTERIOR COLORS FOR : PRIMARY W/POLICE RWD		
X9	Black	OPT
EXTERIOR COLORS FOR : PRIMARY W/POLICE RWD		

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

2018 Dodge Charger

• VEHICLE REPORT

2018 Dodge Charger 400 4dr RWD Sedan F0136

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

SELECTED OPTIONS

Code	Description	Class
EXTERIOR COLORS FOR : PRIMARY W/POLICE RWD (Continued)		
PX8	Pitch Black Clearcoat	OPT

OPTIONS TOTAL

Prepared By:
Kevin Buzzard
Wonries Fleet Group
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2018 Dodge Charger

• VEHICLE REPORT

2018 Dodge Charger LDDE48 4dr RWD Sedan Police

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

STANDARD EQUIPMENT

Powertrain

- Pentastar 300hp 3.6L DOHC 24 valve V-6 engine with variable valve control, SMPI
- Recommended fuel : premium unleaded
- Emissions Type: LEV II
- 5 speed automatic transmission with overdrive, AUTOSTICK sequential sport shift
- Rear-wheel drive
- Fuel Economy City: 17mpg
- Fuel Economy Highway: 26mpg
- Fuel Tank Capacity: 18.5gal.

Suspension/Handling

- Front independent short and long arm suspension with anti-roll bar, gas-pressurized shocks
- Rear independent multi-link suspension with HD anti-roll bar, air shocks
- Rear auto-leveling suspension
- HD suspension
- Electric power-assist rack-pinion steering
- Front and rear 18" x 7.5" black steel wheels with chrome hub covers
- P225/60WR18.0 BSW performance front and rear tires

Body Exterior

- 4 doors
- Driver and passenger power remote heated door mirrors

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

2018 Dodge Charger

• **VEHICLE REPORT**

2018 Dodge Charger LDDE48 4dr RWD Sedan Police

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

STANDARD EQUIPMENT

Body Exterior (Continued)

- *Body-colored door mirrors*
- *Body-colored bumpers*
- *Clearcoat paint*

Convenience

- *Dual zone front manual air conditioning with air filter*
- *Cruise control with steering wheel controls*
- *Power windows*
- *Driver and passenger 1-touch down*
- *Driver and passenger 1-touch up*
- *Remote power door locks with illuminated entry*
- *Manual tilt steering wheel*
- *Manual telescopic steering wheel*
- *Day-night rearview mirror*
- *Wireless phone connectivity*
- *2 1st row LCD monitors*
- *Front and rear cupholders*
- *Dual visor vanity mirrors*
- *Driver and passenger door bins*
- *Rear door bins*

Prepared By:
Kevin Buzzard
Wonries Fleet Group
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2018 Dodge Charger

• **VEHICLE REPORT**

2018 Dodge Charger LDDE48 4dr RWD Sedan Police

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STANDARD EQUIPMENT

Lighting, Visibility and Instrumentation (Continued)

- *Variable intermittent front windshield wipers*
- *Speed sensitive wipers*
- *Rear window defroster*
- *Light tinted windows*
- *Tachometer*
- *Compass*
- *Outside temperature display*
- *Low tire pressure warning*
- *Trip computer*
- *ParkSense parking sensors*
- *Trip odometer*
- *Blind spot sensor*
- *Rear camera*

Safety and Security

- *4-wheel ABS brakes*
- *Brake assist*
- *4-wheel disc brakes*
- *Electronic stability*
- *ABS and driveline traction control*

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

2018 Dodge Charger

• VEHICLE REPORT

2018 Dodge Charger LDDE48 4dr RWD Sedan Police

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

STANDARD EQUIPMENT

Safety and Security (Continued)

- Dual front impact airbag supplemental restraint system
- Dual seat mounted side impact airbag supplemental restraint system
- Curtain 1st and 2nd row overhead airbag supplemental restraint system
- Airbag supplemental restraint system occupancy sensor
- Remote activated perimeter/approach lighting
- Power remote door locks with panic alarm
- Manually adjustable front head restraints with anti-whiplash
- Fixed rear head restraints

Specs and Dimensions

- Engine displacement: 3.6L
- Engine horsepower: 300hp @ 6,400RPM
- Engine torque: 264 lb.-ft. @ 4,200RPM
- Bore x stroke : 3.78" x 3.27"
- Compression ratio: 10.20:1
- Gear ratios (1st): 3.59
- Gear ratios (2nd): 2.19
- Gear ratios (3rd): 1.41
- Gear ratios (4th): 1.00
- Gear ratios (5th): 0.83

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

2018 Dodge Charger

• VEHICLE REPORT

2018 Dodge Charger LDD648 4dr RWD Sedan Police

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

STANDARD EQUIPMENT

Specs and Dimensions (Continued)

- Gear ratios (reverse): 3.16
- GVWR: 5,250lbs.
- Towing capacity: 1,000lbs.
- Exterior length: 198.4"
- Exterior body width: 75.0"
- Exterior height: 58.2"
- Wheelbase: 120.2"
- Front track: 63.4"
- Rear track: 63.8"
- Turning radius: 18.8'
- Min ground clearance: 5.1"
- Front legroom: 41.8"
- Rear legroom: 40.1"
- Front headroom: 38.6"
- Rear headroom: 36.6"
- Front hiproom: 56.2"
- Rear hiproom: 56.1"
- Front shoulder room: 59.5"
- Rear shoulder room: 57.9"

Prepared By:
Kevin Buzzard
Worries Fleet Group
Select

2018 Dodge Charger

• VEHICLE REPORT

2018 Dodge Charger LDD48-4d- RWD Sedan Police

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

STANDARD EQUIPMENT

Specs and Dimensions (Continued)

- *Passenger volume: 104.7cu.ft.*
- *Interior cargo volume: 16.1cu.ft.*
- *Interior maximum cargo volume: 16.1cu.ft.*

Prepared By:
 Kevin Buzzard
 Wonries Fleet Group
 Select

2018 Dodge Charger

• VEHICLE REPORT

2018 Dodge Charger LDDE48 4dr RWD Sedan Police

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

WINDOW STICKER

Code	Model	MSRP
LDDE48	2018 Dodge Charger LDDE48 4dr RWD Sedan Police	\$32,020.00
Code	Options	MSRP
27A	QUICK ORDER PACKAGE 27A	\$0.00
NAS	50 STATE EMISSIONS	\$0.00
ERB	ENGINE: 3.6L V6 24V VVT	\$0.00
DGJ	TRANSMISSION: 5-SPEED AUTOMATIC (W5A580)	\$0.00
TWW	TIRES: P225/60R18 BSW PERFORMANCE	\$0.00
WEJ	WHEELS: 18" X 7.5" STEEL	\$0.00
X5	HEAVY DUTY CLOTH BUCKET SEATS W/VINYL REAR	\$120.00
UAG	RADIO: UCONNECT 4 W/7" DISPLAY	\$0.00
MDA	FRONT LICENSE PLATE BRACKET	\$0.00
LNF	BLACK LEFT SPOT LAMP	\$210.00
CW6	DEACTIVATE REAR DOORS/WINDOWS	\$75.00
XDV	DRIVE SIDE BALLISTIC DOOR PANEL	\$2,350.00
GXF	ENTIRE FLEET ALIKE KEY (FREQ 1)	\$140.00
AWC	FLEET SAFETY GROUP	\$595.00
	Discount	-595.00
LNA	MATCHING RIGHT SPOT LAMP	\$210.00
XDG	PASSENGER SIDE BALLISTIC DOOR PANEL	\$2,350.00
JPS	POWER 6-WAY DRIVER SEAT	\$0.00

Prepared By:
Kevin Buzzard
Wonries Fleet Group
Select

2018 Dodge Charger

• VEHICLE REPORT

2018 Dodge Charger LDD040 4dr RWD Sedan Police

WARNING - THIS VEHICLE IS NOT YET COMPLETELY CONFIGURED

WINDOW STICKER

<i>X9</i>	<i>(0 I) BLACK</i>	<i>\$0.00</i>
<i>PX8</i>	<i>(0 P) PITCH BLACK CLEARCOAT</i>	<i>\$0.00</i>
SUBTOTAL		\$37,475.00
<i>Advert/Adjustments</i>		<i>\$0.00</i>
<i>Destination Charge</i>		<i>\$1,095.00</i>
TOTAL PRICE		\$38,570.00

Est City: 17.00 mpg

Est Highway: 26.00 mpg

Est Highway Cruising Range: 481.00 mi



LOS ANGELES COUNTY
SHERIFF
PURCHASE ORDER

780053



FOR VENDOR PAYMENT INQUIRIES PLEASE REFER TO https://lancounty.comptroller.com/external/PaymentProcess-ClientContacts.pdf		ORDER NUMBER DPO-SIL-17569005-1	AWARD DATE 07/06/17		
BILL TO SHERIFF COMM & FLEET MGMT BUREAU 15757 114 N. EASTERN AVENUE DOOR #50 LOS ANGELES CA 90062		ALL ITEMS AND CONDITIONS IN THE SPECIFICATION ARE PART OF THIS ORDER AS IF FULLY REPRODUCED HEREIN ADDRESS ALL INQUIRIES AND CORRESPONDENCE TO Contact : Marmca Valencia Phone : 323-267-2288 Email : mvalencia@sil.lacounty.gov			
VENDOR NAME, STREET, CITY, STATE, ZIP CODE B & W AUTOMOTIVE INC 1100 MAIN STREET ALHAMBRA CA 91801		SHIP FOB DESTINATION TO (UNLESS SPECIFIED OTHERWISE) COMM & FLEET MGMT BUREAU 15757 114 N. EASTERN AVENUE DOOR #50 LOS ANGELES CA 90062 PROCUREMENT ORDER # : 1762310 CONTACT FOR DELIVERY INSTRUCTIONS (NAME, TEL, PHONE) COMM AND FLEET MGMT BUREAU			
DELIVERY DATE 12/04/17	FOB POINT FOB Destination, Freight Paid and Allowed		VENDOR NUMBER 075737	CONTRACT NUMBER	TOTAL AMOUNT OF ORDER \$58,340.60
DATE PRINTED 07/06/2017	VENDOR NO 075737	TERMS PROMPT PAYMENT DISCOUNT: 30.00% TERM: 10 DAYS	TERMS DISCOUNT: 0.00% DAYS: 0	TERMS DISCOUNT: 0.00% DAYS: 0	TERMS DISCOUNT: 0.00% DAYS: 0
LINE NO	COMMODITY/SERVICE DESCRIPTION	QUANTITY	UOM	UNIT PRICE	EXTENDED AMOUNT
1	NOTICE TO VENDORS: ALL ITEMS LISTED ON VENDOR PACKING SLIPS AND INVOICES MUST REFLECT THE CORRESPONDING PURCHASE ORDER COMMODITY LINE NUMBER. ALSO, THE ORDER NUMBER MUST BE REFERENCED ON ALL PACKING SLIPS AND INVOICES. COMMODITY CODE : 070 06-00-000000 SUPPLIER PART NO: SALES TAX AMOUNT: STOCK ITEM DESCRIPTION: DESCRIPTION: VEHICLE - SEDAN - POLICE PACKAGE - STREET APPEARANCE - 3.6 LITER V6 ENGINE - 5 SPEED AUTOMATIC TRANSMISSION - AS PER ATTACHED SPECIFICATIONS LABELED EXHIBIT A **VEHICLE OFFERED** 2018 DODGE CHARGER 27 A	200000	EA	\$26,770.000000	\$5,340.60
					\$4,952.45
LA County is pleased to provide online access to the new Vendor Self-Service (VSS) Portal: http://lancounty.comptroller.com . Go to the portal home page to find out more about the benefits to vendors who do business with the County.					
COUNTY OF LOS ANGELES					

STANDARD TERMS & CONDITIONS

REQUEST FOR BID

SO NO : RFB-IS-17201839-1

COMPANY NAME :

B & W AUTOMOTIVE INC.

BID DUE: 07/01/17 12:00:00 PM

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CONTRACTOR to cure such default within ninety (90) calendar days of written notice shall be grounds upon which COUNTY may terminate this Contract/Purchase Order pursuant to "VENDOR'S RESPONSIBILITY AND DEBARMENT" and pursue debarment of CONTRACTOR, pursuant to County Code, Chapter 2.202.

32. PAYROLL RECORDS: Whenever required, the Contractor shall comply with the requirements of Section 1776 of the Labor Code, State of California, including maintaining payroll records as enumerated in Subdivision (a). The Contractor and the Contractor's subcontractors shall be responsible to maintain, and make readily available for inspection purposes, a copy of all certified payroll records for each work project associated with or obtained by the County under this or any future or successive County Agreement, Contract or Purchase Order. All certified payroll records shall indicate that the wage rates are not less than those determined by the State Division of Industrial Relations, and that the classifications set forth for each laborer or mechanic conform with the work that he/she performed. The Contractor shall be responsible for the submission of copies of payrolls for all subcontractors, upon request by the County, asking him and/or relating to any Agreement formulated as a result of this inquiry.

Certified Payroll shall be submitted upon request and shall include:

- A. Original Document
- B. Company Name & Address
- C. Account Number/Project Number
- D. Project Name and Address
- E. Authorizing County Department and Purchase Order or Contract Number
- F. Period of Time in Which Work is Being Performed
- G. Employee Name, Address and Social Security Number
- H. Work Classification, Including Sub-classification
- I. Hours Paid
- J. Rate of pay
- K. Deductions
- L. Payroll Check Number
- M. Benefits
- N. Signature of Employee Authorized to Certify Payroll

Prevailing Wage Scale

Whenever required:

- A. The Contractor shall comply with all provisions of the Labor Code of the State of California.
- B. Under the provisions of said Labor Code, the State Department of Industrial Relations will ascertain the prevailing hourly rate in (dollars) and cents and cents portion thereof for each craft, classification or type of workers or mechanics needed to execute any Contract that may be awarded by the County.
- C. Paragraphs of the current Prevailing Wage Scale, which are applicable to the work contemplated under these specifications, are to be maintained in the Department, and must be posted at the project site by the Contractor or his/her subcontractor.
- D. Current prevailing wage rate may be obtained at:

www.dir.ca.gov/DIR/SR/PWD/Apprenticeship
 Division of Labor Standards Enforcement
 455 Golden Gate Avenue, 9th Floor
 San Francisco, CA 94142 (415) 703-4310

Records Retention and Audit, Federal or State Funded Purchases.

The Vendor shall maintain in good and legible condition all books, documents, papers, and records related to its performance under this Purchase Order or Agreement. Such records shall be complete and available to Los Angeles County, the State of California and officials of the Federal Government or its duly authorized representatives, during the term of the Contract and for a period of at least three years following the County's final payment under the Purchase Order or Agreement, unless other matters, such as an audit or litigation, are not closed. All Purchase Order or Agreement-related books, documents, papers, and records related to the Vendor's performance under the Purchase Order or Agreement must be retained in a manner described above until all such other matters are closed, regardless of the duration.

FEDERAL EARNED INCOME CREDIT

The Contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the federal income tax laws. Such notice shall be provided in accordance with the requirements set forth in Internal Revenue Service Notice No. 1015.

RECYCLED BOND PAPER

Consistent with the Board of Supervisors' policy to reduce the amount of office waste deposited at the County landfills, the Contractor agrees to use recycled content paper (min 30% post-consumer waste) to the maximum extent possible on this Solicitation Response.

PARTICIPATING MUNICIPALITIES

At County's sole discretion and option, County may inform other public agencies that they may acquire items listed in this agreement or purchase order. Such acquisition(s) shall be at the prices stated herein, and shall be subject to Vendor's acceptance. In no event shall County be considered a dealer, marketer, agent or other representative of Vendor.

OFFICE COPY

STANDARD TERMS & CONDITIONS

REQUEST FOR BID

SO NO : RFB-IS-17201839-1

COMPANY NAME :

B & W AUTOMOTIVE INC.

BID DUE: 07/03/17 12:00:00 PM

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Public entity purchase orders complete with terms and conditions shall be submitted by the public entity.

Vendor authorizes County's use of Vendor's name, trademarks and Vendor provided materials in County's presentation and promotional regarding the availability of use for this agreement.

County will not be liable or responsible for any obligations, including but not limited to payment for any item ordered by public entities.

County makes no representation or guarantee as to any minimum to be purchased by County or public entities.

Do you agree to the aforementioned? Yes No

Priority Clause (Disastrous Events):

Unless legally prohibited, Vendor shall provide priority to the County of Los Angeles for the purchase and delivery of all agreement items during disastrous events, including but not limited to earthquakes, floods, fire, and acts of terrorism to ensure the County has sufficient resources needed to sustain its business functions.

Signature (Authorized Representative):

Print: JOHN OVIYACH

Title: FLEET SALES MANAGER

Date: 6/30/17

VENDOR'S RESPONSIBILITY AND DEBARMENT

A responsible Vendor is a Vendor who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity and experience to satisfactorily perform the requirements of the Purchase Order. It is the County's policy to conduct business only with responsible vendors.

The Vendor is hereby notified that, in accordance with Chapter 2.202 of the County Code, if the County acquires information concerning the performance of the Vendor on this or other Purchase Orders which indicates that the Vendor is not responsible, the County may, in addition to other remedies provided in the Purchase Order, debar the Vendor from bidding on any County Contract Purchase Orders for a specified period of time not to exceed five (5) years, and terminate any or all existing Contract Purchase Orders the Vendor may have with the County.

The County may debar a Vendor if the Board of Supervisors finds, in its discretion, that the Vendor has done any of the following: (1) violated any term of Contract Purchase Order with the County, (2) committed any act or omission which negatively reflects on the Vendor's quality, fitness or capacity to perform a Contract Purchase Order with the County or any other public entity, or engaged in a pattern or practice which negatively reflects on same, (3) committed an act or offense which indicates a lack of business integrity or business honesty, or (4) made or admitted a false claim against the County or any other public entity.

If there is evidence that the Vendor may be subject to debarment, the Purchasing Agent will notify the Vendor in writing of the evidence that is the basis for the proposed debarment and will advise the Vendor of the scheduled date for debarment hearing before the Contractor Hearing Board.

The Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. The Vendor and the Vendor's representative shall be given an opportunity to submit evidence at that hearing. After the hearing, the Contractor Hearing Board shall prepare a proposed decision, which shall contain a recommendation regarding whether the Vendor should be debarred, and, if so, the appropriate length of time of debarment. If the vendor fails to avail itself of the opportunity to submit evidence to the Contractor Hearing Board, the Vendor may be deemed to have waived all rights of appeal.

A record of the hearing, the proposed decision and any other recommendation of the Contractor Hearing Board shall be presented to the Board of Supervisors. The Board of Supervisors shall have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.

These terms shall also apply to the subcontractors of County Contractor/Vendor.

COUNTY'S PREFERENCE PROGRAMS

The County of Los Angeles has three preference programs - Local Small Business Enterprise (LSBE), Disabled Veterans Business Enterprise (DVBE), and Social Enterprise (SE). The Board of Supervisors encourages business participation in the County's contracting process by constantly streamlining and simplifying our selection process and expanding opportunities for these businesses to compete for County opportunities.

The Preference Programs (LSBE, DVBE, and SE) require the business to complete a certification process. The business must be certified by the Department of Consumer and Business Affairs as meeting the requirements of each program prior to requesting the Preference in a solicitation. To apply for certification as a LSBE, DVBE or SE, contact the Department of Consumer and Business Affairs at <http://webpda.commerce.net>.

OFFICE COPY

WEST COAST LIGHTS & SIRENS, INC.

601 COLUMBIA AVENUE
 UNIT "B"
 RIVERSIDE, CA 92507

Phone # 9517799257 trish@wcls.us
 Fax # 951-779-9256 WCLS.US



PROPOSAL

Date	Estimate #
1/15/2018	6892

Name / Address
CITY OF PLACENTIA 401 EAST CHAPMAN AVE. PLACENTIA, CA 92870 ATTN: ACCOUNTS PAYABLE



Item	Description	Qty	Cost	Total
	>> INSTALL THE FOLLOWING EQUIPMENT IN 2018 DODGE CHARGER >> INSTALL CUSTOMER SUPPLIED RADIO W/ CONTROL HEAD IN MIC			
75.00/HOUR	LABOR	32	75.00	2,400.00
ES100C	ES100C SPEAKER W/O BRACKET	1	156.00	156.00T
FSB-TAR11	SPEAKER MOUNT FOR FORD SEDAN	1	21.84	21.84T
SSP3000B	SMART SIREN PLATINUM	1	821.60	821.60T
C-VS-0809-CHGR-2-...	CENTER CONSOLE FOR DODGE CHARGER	1	294.29	294.29T
JOB MATERIALS	SILSS-1393869610 R/W &B/W FULL FLOOD FRONT(WINDSHIELD)	1	795.00	795.00T
MPS600U-BA	6-LED LIGHTHEAD, (BLUE/AMBER)MICROPULSE ULTRA(REAR DECK LIGHTS)	2	65.00	130.00T
MPSM6-LB	FEDERAL SIGNAL SINGLE L-BRACKETS	2	8.58	17.16T
Z8554057A	FLASHER, HIGH SIDE INTELLI-FI ASH FOR ARJENT	1	96.67	96.67T
2016DGRFHSLAS...	REAR TAIL LIGHT FLASHER	1	18.47	18.47T
C-TSM-CHGR-D-1	DIVER SIDE TRUNK TRAY FOR 2011-16 DODGE CHARGER	1	163.63	163.63T
7615	AUTOMATIC TIMER DISCONNECT	1	87.73	87.73T
5025B	FUSE BLOCK STBLADE 6 CIRC W/GRND/CVR	1	22.02	22.02T
5028B	FUSE BLOCK ST BLADE 6 WITHOUT GROUND CIRCUIT	1	19.51	19.51T
7187B	100 AMP THERMAL CIRCUIT BREAKER (SURFACE MOUNT)	1	28.13	28.13T
FABRICATED	FABRICATION-MOUNT FOR SIREN SWITCH	1	45.00	45.00T
MM-SNGL	MAGNETIC MIC CONVERSION KIT	1	31.51	31.51T
JOB MATERIALS	MISC. PARTS, WIRE, ZIP TIES, CLAMPS, FASTENERS, RELAYS, ETC.	1	125.00	125.00T

Project

Subtotal
Sales Tax (7.75%)
Total



QUOTE FOR (1) VEHICLE

WEST COAST LIGHTS & SIRENS, INC.

601 COLUMBIA AVENUE
 UNIT "B"
 RIVERSIDE, CA 92507

Phone # 9517799257 trish@wcls.us
 Fax # 951-779-9256 WCLS.US



PROPOSAL

Date	Estimate #
1/15/2018	6892

Name / Address
CITY OF PLACENTIA 401 EAST CHAPMAN AVE. PLACENTIA, CA 92870 ATTN: ACCOUNTS PAYABLE



				Project
Item	Description	Qty	Cost	Total
FABRICATED	FABRICATION-GUN RACK FOR TRUNK 870 / ADJUSTABLE LOCK(TRUNK MOUNT)	1	185.00	185.00T
SC-6	XL HANDCUFF STYLE GUN LOCK	1	128.50	128.50T
SC-1901	SOLID ALUMINUM BUTT PLATE	1	19.50	19.50T
USGT	GUN LOCK TIMER	1	37.45	37.45T
CCAS-SB-7-800	STI-CO STINGER INTERNAL PEEL AND STICK ANTENNA 760-896 MHZ.	1	90.48	90.48T
BK1211CGR15	PB450L4 PUSH BUMPER W/MICROPLUSE LIGHT 2 FORWARD 2 ON EACH SIDE 15-18 CHARGER	1	682.80	682.80T
SHIPPING	SHIPPING	1	68.93	68.93
JOB MATERIALS	INSTALLATION OF GRAPHICS	1	1,000.00	1,000.00T



PROPOSAL IS VALID FOR 30 DAYS

CALIFORNIA CERTIFIED SMALL BUSINESS #49878

NOTE: SALES TAX WILL BE CHARGED ON ANY INSTALLATION LABOR ON A VEHICLE WITH 500 MILES OR LESS PER NEW CALIFORNIA STATE BOF REGULATIONS.

Subtotal	\$7,486.22
Sales Tax (7.75%)	\$388.84
Total	\$7,875.06





Motorola Solutions
10680 Treceña Street, Suite 200
San Diego, Ca 92131

Attention: Kim Caplan
Phone: 858-442-3979
Kim.Caplan@motorolasolutions.com

Quote:011618PPDHRR

PREPARED FOR: Brad Butts
AGENCY: Placentia Police Department

Equipment Details and Pricing

Qty:	Model	Description	List Price	Price Book	2017 PROMO	Extended
MOBILE HOT RED RECEIVER RADIO						
HOT RED RECEIVER GREEN RADIO MOBILE						
2	M25URS9PW1 N	APX6500 700/800 MHZ MID POWER MOBILE 10-35 WATT	\$15,214.00	\$10,193.38	\$9,128.40	\$18,256.80
2	G51	ADD: SMARTZONE OPERATION				
2	G806	ADD: ASTRO DIGITAL CAI OPERATION				
2	GA00805	ADD: APX 07 CONTROL HEAD				
2	G444	ADD: CONTROL HEAD SOFTWARE				
2	G851	ADD: AES/DES-XL/DES-OFB ENCRYPTION				
2	G361	ADD:P25 TRUNKING				
2	G67	ADD: REMOTE MOUNT MID POWER				
2	G335	ADD: ANT 1/4 WAVE 762-870 MHZ				
2	W22	ADD: PALM MICROPHONE				
2	B18	ADD: AUXILIARY SPKR 7.5 WATT				
2	W599	ADD: 8 MODE DIRECT ENTRY				
2	GA001115	ADD: DUAL RADIO STACKABLE MID POWER TRUNNION				
2	G996	ADD: PROGRAMMING OVER P25 (OTAP)				
2	G298	ENH: ASTRO 25 OTAR W/ MULTIKEY				
2	GA01113AA	ENH: DUAL RADIO OPERATION (PRIMARY RADIO)				
2	GA00235	ADD: NO GPS ANTENNA NEEDED				
2	G24	ADD: 3 YEAR SERVICE FROM THE START LITE				
HOT RED RECEIVER RED RADIO MOBILE						
2	M25URS9PW1 N	APX6500 700/800 MHZ MID POWER MOBILE 10-35 WATT				
2	G51	ADD: SMARTZONE OPERATION				
2	G806	ADD: ASTRO DIGITAL CAI OPERATION				
2	G361	ADD:P25 TRUNKING				
2	G88	ADD: NO CONTROL HEAD NEEDED				
2	G851	ADD: AES/DES-XL/DES-OFB ENCRYPTION				
2	G298	ENH: ASTRO 25 OTAR W/ MULTIKEY				
2	G444	ADD: CONTROL HEAD SOFTWARE				
2	G67	ADD: REMOTE MOUNT MID POWER				
2	G335	ADD: ANT 1/4 WAVE 762-870 MHZ				
2	G90	ADD: NO MICROPHONE NEEDED				
2	B18	ADD: AUXILIARY SPKR 7.5 WATT				
2	G996	ADD: PROGRAMMING OVER P25 (OTAP)				
2	GA01117AA	ENH: DUAL RADIO OPERATION (SECONDARY RADIO)				
2	GA00235	ADD: NO GPS ANTENNA NEEDED				
2	G24	ADD: 3 YEAR SERVICE FROM THE START LITE				

Pricing per Orange County Price Book Agreement # MA-060-15011560

QUOTE TERMS AND CONDITIONS:

- 1) Quotes are exclusive of all installation and programming charges(unless expressly stated) and all applicable taxes
- 2) Purchaser will be responsible for shipping costs, which will be added to the invoice
- 3) Prices quoted are valid for thirty (30) days from the date of this quote
- 4) Unless otherwise stated, payment will be due within thirty days after invoice
- 5) The information provided in this quote is provided for budgetary purposes only, and does not constitute an offer to sell or license any Motorola product

Subtotal	<u>\$18,256.80</u>
Tax	<u>\$1,414.90</u>
Shipping	<u>\$0.00</u> Included
Total	\$19,671.70

RESOLUTION NO. R-2018-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2017-18 IN COMPLIANCE WITH CITY CHARTER OF THE CITY OF PLACENTIA §§ 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES.

A. Recitals.

(i). The adopted budget for the 2017-18 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). City Charter of the City of Placentia § 1206 authorizes the City Council to amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the budget. All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.
2. The adopted budget for Fiscal Year 2017-18, Resolution No. R-2017-35, is hereby amended to reflect the following expenditure of funds from the Account specified to the Account specified:

Fund	Description	Department	GL Account	Amount	Type
NOC-Public Safety Grant	State Grants	Police	610000-4205	534,000.00	Revenue
NOC-Public Safety Grant	Salaries/Full-Time Regular	Police	613041-5001	192,500.00	Expense
NOC-Public Safety Grant	Vehicles	Police	613041-6842	94,500.00	Expense
NOC-Public Safety Grant	Equipment	Police	613041-6840	14,000.00	Expense
NOC-Public Safety Grant	Uniforms	Police	613041-6360	9,000.00	Expense
NOC-Public Safety Grant	Community Programs	Police	613041-6401	224,000.00	Expense

3. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, ADOPTED AND APPROVED THIS 20TH DAY OF FEBRUARY, 2018.

Chad P. Wanke, Mayor

ATTEST:

Patrick J. Melia, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 20th day of February, 2018 by the following vote:

Patrick J. Melia, City Clerk

APPROVED AS TO FORM:

Christian Bettenhausen, City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: FEBRUARY 20, 2018

SUBJECT: **UPDATED DEVELOPMENT PROJECT MITIGATED FEE DEFERRAL LOAN WITH MERCY HOUSING CALIFORNIA FOR THE PLACENTIA VETERANS VILLAGE DEVELOPMENT**

FISCAL IMPACT: PRIOR EXPENSE: \$305,653 (Prior Development Impact Fees Deferral)
CURRENT EXPENSE: \$582,850 (Current Development Impact Fees Deferral)
OFFSETTING REVENUE: \$582,850 (Development Project Mitigated Fee Loan)
NO GENERAL FUND DOLLARS WILL BE USED FOR THIS PROJECT

SUMMARY:

The City has partnered with the County of Orange, Mercy Housing California, and New Directions for Veterans to plan, design, construct and administer the Placentia Veterans Village, a state-of-the-art development that will bring permanent supportive housing to military veterans who are homeless or disabled (the "Development"). The Development site is a 3.65-acre unimproved site comprised of two parcels, one is owned by the Orange County Flood Control District and the adjacent parcel is owned by a private party. The current property is vacant and has frequently been used for illegal dumping. The new Development will improve the property significantly while addressing a need in Orange County and throughout the nation.

On January 17, 2017, the City Council approved a Development Agreement with Mercy Housing California for a residual receipts loan amount of up to \$450,000 in deferral of impact fees (Development Project Mitigated Fee Loan). This action approves a loan commitment letter to increase the Development Project Mitigated Fee Loan to the sum of \$582,850. This action will reflect an increase in deferral of impact fees from the prior development impact fee amount of \$305,653 to the current development impact fee amount of \$582,850, to be consistent with the City's existing development impact fee schedule. This change will increase the project's Tax Credit Allocation Committee (TCAC) score to be more competitive with other housing developments applying for TCAC funds.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Approve Resolution R-2018-XX, A Resolution of the City Council of the City of Placentia, California, Approving the Execution of a Loan Commitment Letter of \$582,850 in Development Project Mitigated Fee Loan; and

1.i.
February 20, 2018

2. Authorize the City Administrator and City Attorney to amend the Development Agreement with Mercy Housing California for future City Council consideration in an amount of \$582,850 for the Placentia Veterans Village to reflect the City's updated development impact fees for the project.

DISCUSSION:

The City has partnered with the County of Orange, Mercy Housing California, and New Directions for Veterans to plan, design, construct and administer the Placentia Veterans Village, a state-of-the-art development that will bring permanent supportive housing to military veterans who are homeless or disabled. Mercy Housing California, an experienced owner of service enriched housing for veterans, will develop, own and manage the Placentia Veterans Village (the "Development"). The Development site is a 3.65-acre unimproved site comprised of two parcels, one is owned by the Orange County Flood Control District and the adjacent parcel is owned by a private party. The Development is located adjacent to a newly constructed street located near the intersection of Orangethorpe Avenue and Lakeview Avenue. The current property is vacant and has frequently been used for illegal dumping. The new Development will improve the property significantly while addressing a need in Orange County and throughout the nation.

The Development will include fifty (50) furnished apartment homes (forty-nine (49) for veterans and one (1) for one-site management unit), a courtyard, community garden, recreation room, energy efficient design and appliances, computer room, and resident services offices. The state-of-the-art development will be LEED Gold, utilizing energy efficient design principles and building materials.

On January 17, 2017, the City Council approved a Development Agreement with Mercy Housing California for a residual receipts loan amount of up to \$450,000 in deferral of impact fees (Development Project Mitigated Fee Loan). This action approves a loan commitment letter to increase the Development Project Mitigated Fee Loan to the sum of \$582,850. This action will reflect an increase in deferral of impact fees from the prior development impact fee amount of \$305,653 to the current development impact fee amount of \$582,850, to be consistent with the City's existing development impact fee schedule. All of the other terms associated with the Development Project Mitigated Fee Loan amount shall remain the same.

The increased commitment of \$582,850 from the Development Project Mitigated Fee Loan and the subsequent commitment letter will provide an opportunity for Mercy Housing to competitively apply for tax credit financing from California Tax Credit Allocation Committee (TCAC) in February 2018, and if necessary, apply for funding under the Veterans Housing and Homeless Prevention Program (VHHP), administered by the California Department of Housing and Community Development (HCD).

FISCAL IMPACT:

This action will reflect an increase in deferral of impact fees from the prior development impact fee amount of \$305,653 to the current development impact fee amount of \$582,850, to be consistent with the City's existing development impact fee schedule. All other loan terms will remain the same.

Prepared by:



Jeannette Ortega
Assistant to the City Administrator/
Economic Development Manager

Reviewed and approved:



Joseph M. Lambert
Director of Development Services

Reviewed and approved:



Shally Lin
Senior Financial Consultant

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Commitment Letter
2. Resolution No. R-2018-XX

The People are the City



Mayor
CHAD P. WANKE

Mayor Pro Tem
RHONDA SHADER

Councilmembers:
CRAIG S. GREEN
WARD L. SMITH
JEREMY B. YAMAGUCHI

City Clerk:
PATRICK J. MELIA

City Treasurer
KEVIN A. LARSON

City Administrator
DAMIEN R. ARRULA

401 East Chapman Avenue – Placentia, California 92870

February 20, 2018

Mercy Housing
1500 South Grand Avenue, Suite 100
Los Angeles, CA 90015
Attention: Ed Holder

SUBJECT: Placentia Veterans Village
50-Unit Affordable Housing Development

Dear Mr. Holder:

Mercy Housing California, a California non-profit public benefit corporation ("Developer") requested financial assistance in connection with the proposed development of a 50 unit affordable housing development to be located in the City of Placentia, California (terminus of Orangeview Avenue with no street address) (the "Project"). The City of Placentia ("City") and the Housing Successor Agency to the Redevelopment Agency of the City of Placentia ("Housing Successor") has reviewed the Developer's request for assistance and at the City Council/Housing Successor Agency meeting on February 20, 2018, the Housing Successor authorized and approved issuance of this commitment letter evidencing the amount of \$500,000 of funds to the Project (the "Agency Assistance"), which Agency Assistance shall be funded exclusively from the Housing Successor's Low and Moderate Income Housing Fund (the "LMIHF"). The City, Housing Successor and the Developer have mutually agreed upon the commitment of Agency Assistance in the amount of Five Hundred Thousand Dollars (\$500,000).

The purpose of this letter is to provide a pre-commitment from the Housing Successor for a loan of Five Hundred Thousand Dollars (\$500,000) ("Agency Loan") from the LMIHF held by the Housing Successor. The Housing Successor intends that this letter evidence the Housing Successor's commitment of the Agency Assistance to the Developer for the Project subject to the conditions described below. Issuance of the Agency Assistance is subject to the Developer and Housing Successor entering into a loan agreement that sets forth the terms of repayment along with other terms for the Agency Loan.

In relation to this Agency Loan, on January 17, 2017 the City Council approved a Development Agreement that provides a loan to the Developer, a principal amount not to exceed the sum of Four Hundred Fifty Thousand Dollars (\$450,000) so that the Developer can meet its Development Project Mitigation Fee obligations. At the City Council/Housing Authority meeting on February 20, 2018, the City Council authorized and approved increasing this principal amount to the sum of Five Hundred Eighty Two Thousand Eight Hundred and Fifty Dollars (\$582,850) (collectively "The Development Project Mitigated Fee Loan"). Accordingly, the City and the Developer have mutually agreed upon the commitment of City's assistance to increase the Development Project

Mitigated Fee Loan to \$582,850. The Development Project Mitigated Fee Loan Note shall be for a term of fifty-five (55) years from the date of the issuance of a certificate of occupancy for the Housing Project and shall bear two-percent (2%) simple interest. The Development Project Mitigation Fee Loan Promissory Note shall be payable from fifty percent (50%) of the Residual Receipts of the Housing Project (to be shared pro-rata with other Housing Project lenders whose loans are payable from Residual Receipts), until the Development Project Mitigation Fee Loan Note has been paid in full. The Developer and City will enter into an amendment to the Development Agreement to reflect the increased Development Project Mitigated Fee Loan amount.

The Developer's Project is intended to serve, in part, a target population of Low, Very-Low and Extremely-Low income persons using LMIHF from the Housing Successor, pursuant to California Health and Safety Code Section 34176.1. Section 34176.1(a)(3)(A) provides that the housing successor shall expend all funds remaining in the Low and Moderate Income Housing Asset Fund after the expenditures allowed pursuant to paragraphs (1) and (2) for the development of housing affordable to and occupied by households earning 80 percent or less of the area median income ("AMI"), with at least 30 percent of these remaining funds expended for the development of rental housing affordable to and occupied by households earning 30 percent or less of the AMI and no more than 20 percent of these remaining funds expended for the development of housing affordable to and occupied by households earning between 60 percent and 80 percent of the AMI.

If the Housing Successor fails to comply with the Extremely-Low Income requirement (30% AMI) in any five-year report, then the Housing Successor must ensure that at least 50% of the funds remaining in the LMIHF be expended in each fiscal year following the latest fiscal year following the report on households earning 30% or less of the AMI until the Housing Successor demonstrates compliance with the Extremely-Low Income requirement. In order for the Housing Successor to meet this five-year Extremely Low Income Test, the Housing Successor and the Developer have mutually agreed that at least 50% of the units in the project will be affordable to and occupied by households earning 30% or less of the AMI.

The Agency Loan, will have the following terms:

- Five Hundred Thousand Dollars (\$500,000) principal amount;
- Two-percent (2%) simple interest per annum;
- Repayment from 50% of Residual Receipts (pro-rata with payments due in connection with other financing provided by the City) (after payment of operating expenses, debt service, any deferred developer fee, and partnership fees to be described in the Agreement) with the remaining 50% to be disbursed to the Developer;
- Remaining principal and accrued interest due upon the 55th anniversary of the issuance of Certificate of Occupancy and/or final building permits or earlier upon sale, refinancing or default; and

- Cost savings from the Project, if any, will be applied first to pay down the Loan, subject to compliance with the Tax Credit Allocation Committee ("TCAC") Regulations and California Health and Safety Code.

The Housing Successor's obligation to provide the Agency Loan to the Project are subject to each of the following conditions:

1. Review and approval of the documents evidencing the Loan by the Housing Successor of the City of Placentia.
2. Compliance with California Health and Safety Code and applicable regulations set forth in Section 34176.
3. Compliance with and completion of an environmental review of the Project pursuant to the California Environmental Quality Act ("CEQA") and approval thereof.
4. The funding of \$500,000 is from the Low and Moderate Income Housing Asset Fund which requires legal restrictions which the Housing Successor cannot amend or repeal. 49 of the 50 "Housing Units" at the Project shall and will be restricted to "Affordable Rent" as defined by the TCAC Regulations for a period not less than 55 years pursuant to conditions, covenants and restrictions recorded against the Project in the Official Records, County of Orange, California. 26 of the 50 Housing Units at the Project shall and will be restricted to households earning 30% or less of the AMI. In the event that the Housing Successor uses funds that are not so restricted, the Housing Successor and the Developer may reasonably determine that a lesser number of Housing Units at the Project should be restricted to households earning 30% or less of AMI is necessary to cause the Project to be competitive for tax credit financing and/or to be financially viable. One (1) Housing Unit will be rented to an on-site property manager; the manager's unit will not be rent-restricted.
5. The Loan Agreement shall include, but not be limited to, each of the following conditions being met prior to the disbursement of any portion of the Agency Loan:
 - a. All grading permits shall have been issued and the City shall have issued a letter stating that building permits are ready to issue, subject only to payment of fees and the completion of grading of the Project site.
 - b. Developer shall have secured all necessary financing and funding for the construction and operation of the Project. Such financing and funding shall be sufficient to pay all Project development costs, through lease-up, as set forth in a final budget consistent with the approved Proforma (or as otherwise approved by the City/Housing Successor).
 - c. The Developer shall have provided evidence to the City/Housing Successor that the Developer has obtained insurance policies and certificates or endorsements acceptable to the City/Housing Successor, as described in the Loan Agreement.
 - d. The Developer shall have provided construction security in favor of the Housing Successor, which may include a completion guarantee from Mercy Housing California

and/or a letter of credit and/or performance & payment bonds from the general contractor for the Project (or some combination of these), in an amount sufficient to ensure the Project will be completed and placed in service within the time set forth in the Project schedule approved by the City/Housing Successor.

- e. Developer shall submit and obtain Executive Director of the Housing Successor's approval of the construction contract, Developer's limited partnership agreement for the limited partnership entity to be formed to own and operate the Project, and management, marketing and tenant selection plans for the Project.
6. The Housing Successor's obligation to provide the Loan is and shall remain subject to all covenants, conditions, and restrictions set forth in the Loan Agreement, and in particular Housing Successor's analysis of the available funding sources and development and operating costs of the Project and the overall economic feasibility of the Project.

This commitment letter for the Project will expire two (2) years from the date of its issuance. If you have any questions or require additional information regarding this letter, please contact Jeannette Ortega, Assistant to the City Administrator by telephone at (714) 993-8264 or by email at jortega@placentia.org.

Sincerely,

Damien R. Arrula
City Administrator/Executive Director
City of Placentia/Housing Successor to the Redevelopment Agency of the City of Placentia

RESOLUTION NO. R-2018-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, APPROVING THE EXECUTION OF A LOAN COMMITMENT LETTER OF \$582,850 OF DEVELOPMENT PROJECT MITIGATED FEE LOAN

A. Recitals.

(i.) The City is partnering with the County of Orange, Mercy Housing California, and New Directions for Veterans to plan, design, construct and administer the Placentia Veterans Village, a state-of-the-art development that will bring permanent supportive affordable housing to military veterans who are homeless or disabled;

(ii.) This 50-unit apartment complex in the City of Placentia provides housing for homeless and disadvantaged military veterans and provides a service-enriched environment to facilitate Veterans Administrative benefits to the residents;

(iii.) On January 17, 2017 the City Council approved a Development Agreement that provides a loan to the Developer, a principal amount of Four Hundred Fifty Thousand Dollars (\$450,000) so that the Developer can meet its Development Project Mitigation Fee obligations;

(iv.) The principal amount of the Development Project Mitigation Fee Loan has been increased to the sum of Five Hundred Eighty Two Thousand Eight Hundred and Fifty Dollars (\$582,850);

(v.) The appropriation of \$582,850 in the Development Project Mitigated Fee Loan will be allocated to the Placentia Veterans Village as set forth in the Commitment Letter attached hereto as Exhibit "A";

(vi.) All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

- (1.) In all respects as set forth in the Recitals, Part A., of this Resolution.
- (2.) The City Administrator, or his designee, hereby is authorized and directed to take all actions necessary and appropriate to carry out this Resolution.
- (3.) The Mayor shall sign this resolution, and the Clerk shall attest and certify to the passage and adoption thereof.

(4.) The City Council declares that, should any provision, section, paragraph, sentence or word of this resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive or inconsistent legislation, the remaining provisions, sections, paragraphs, sentences and words of this resolution shall remain in full force and effect.

PASSED AND ADOPTED this 20th day of February, 2018.

Chad Wanke, Mayor

ATTEST:

Patrick J. Melia, City Clerk

STATE OF CALIFORNIA
CITY OF PLACENTIA

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 20th day of February, 2018 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Patrick J. Melia, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Exhibit A: Commitment Letter

The People are the City



Mayor

CHAD P. WANKE

Mayor Pro Tem

RHONDA SHADER

Councilmembers:

CRAIG S. GREEN

WARD L. SMITH

JEREMY B. YAMAGUCHI

City Clerk:

PATRICK J. MELIA

City Treasurer

KEVIN A. LARSON

City Administrator

DAMIEN R. ARRULA

401 East Chapman Avenue – Placentia, California 92870

February 20, 2018

Mercy Housing
1500 South Grand Avenue, Suite 100
Los Angeles, CA 90015
Attention: Ed Holder

SUBJECT: Placentia Veterans Village
50-Unit Affordable Housing Development

Dear Mr. Holder:

Mercy Housing California, a California non-profit public benefit corporation ("Developer") requested financial assistance in connection with the proposed development of a 50 unit affordable housing development to be located in the City of Placentia, California (terminus of Orangeview Avenue with no street address) (the "Project"). The City of Placentia ("City") and the Housing Successor Agency to the Redevelopment Agency of the City of Placentia ("Housing Successor") has reviewed the Developer's request for assistance and at the City Council/Housing Successor Agency meeting on February 20, 2018, the Housing Successor authorized and approved issuance of this commitment letter evidencing the amount of \$500,000 of funds to the Project (the "Agency Assistance"), which Agency Assistance shall be funded exclusively from the Housing Successor's Low and Moderate Income Housing Fund (the "LMIHF"). The City, Housing Successor and the Developer have mutually agreed upon the commitment of Agency Assistance in the amount of Five Hundred Thousand Dollars (\$500,000).

The purpose of this letter is to provide a pre-commitment from the Housing Successor for a loan of Five Hundred Thousand Dollars (\$500,000) ("Agency Loan") from the LMIHF held by the Housing Successor. The Housing Successor intends that this letter evidence the Housing Successor's commitment of the Agency Assistance to the Developer for the Project subject to the conditions described below. Issuance of the Agency Assistance is subject to the Developer and Housing Successor entering into a loan agreement that sets forth the terms of repayment along with other terms for the Agency Loan.

In relation to this Agency Loan, on January 17, 2017 the City Council approved a Development Agreement that provides a loan to the Developer, a principal amount not to exceed the sum of Four Hundred Fifty Thousand Dollars (\$450,000) so that the Developer can meet its Development Project Mitigation Fee obligations. At the City Council/Housing Authority meeting on February 20, 2018, the City Council authorized and approved increasing this principal amount to the sum of Five Hundred Eighty Two Thousand Eight Hundred and Fifty Dollars (\$582,850) (collectively "The Development Project Mitigated Fee Loan"). Accordingly, the City and the Developer have mutually agreed upon the commitment of City's assistance to increase the Development Project

Mitigated Fee Loan to \$582,850. The Development Project Mitigated Fee Loan Note shall be for a term of fifty-five (55) years from the date of the issuance of a certificate of occupancy for the Housing Project and shall bear two-percent (2%) simple interest. The Development Project Mitigation Fee Loan Promissory Note shall be payable from fifty percent (50%) of the Residual Receipts of the Housing Project (to be shared pro-rata with other Housing Project lenders whose loans are payable from Residual Receipts), until the Development Project Mitigation Fee Loan Note has been paid in full. The Developer and City will enter into an amendment to the Development Agreement to reflect the increased Development Project Mitigated Fee Loan amount.

The Developer's Project is intended to serve, in part, a target population of Low, Very-Low and Extremely-Low income persons using LMIHF from the Housing Successor, pursuant to California Health and Safety Code Section 34176.1. Section 34176.1(a)(3)(A) provides that the housing successor shall expend all funds remaining in the Low and Moderate Income Housing Asset Fund after the expenditures allowed pursuant to paragraphs (1) and (2) for the development of housing affordable to and occupied by households earning 80 percent or less of the area median income ("AMI"), with at least 30 percent of these remaining funds expended for the development of rental housing affordable to and occupied by households earning 30 percent or less of the AMI and no more than 20 percent of these remaining funds expended for the development of housing affordable to and occupied by households earning between 60 percent and 80 percent of the AMI.

If the Housing Successor fails to comply with the Extremely-Low Income requirement (30% AMI) in any five-year report, then the Housing Successor must ensure that at least 50% of the funds remaining in the LMIHF be expended in each fiscal year following the latest fiscal year following the report on households earning 30% or less of the AMI until the Housing Successor demonstrates compliance with the Extremely-Low Income requirement. In order for the Housing Successor to meet this five-year Extremely Low Income Test, the Housing Successor and the Developer have mutually agreed that at least 50% of the units in the project will be affordable to and occupied by households earning 30% or less of the AMI.

The Agency Loan, will have the following terms:

- Five Hundred Thousand Dollars (\$500,000) principal amount;
- Two-percent (2%) simple interest per annum;
- Repayment from 50% of Residual Receipts (pro-rata with payments due in connection with other financing provided by the City) (after payment of operating expenses, debt service, any deferred developer fee, and partnership fees to be described in the Agreement) with the remaining 50% to be disbursed to the Developer;
- Remaining principal and accrued interest due upon the 55th anniversary of the issuance of Certificate of Occupancy and/or final building permits or earlier upon sale, refinancing or default; and

- Cost savings from the Project, if any, will be applied first to pay down the Loan, subject to compliance with the Tax Credit Allocation Committee ("TCAC") Regulations and California Health and Safety Code.

The Housing Successor's obligation to provide the Agency Loan to the Project are subject to each of the following conditions:

1. Review and approval of the documents evidencing the Loan by the Housing Successor of the City of Placentia.
2. Compliance with California Health and Safety Code and applicable regulations set forth in Section 34176.
3. Compliance with and completion of an environmental review of the Project pursuant to the California Environmental Quality Act ("CEQA") and approval thereof.
4. The funding of \$500,000 is from the Low and Moderate Income Housing Asset Fund which requires legal restrictions which the Housing Successor cannot amend or repeal. 49 of the 50 "Housing Units" at the Project shall and will be restricted to "Affordable Rent" as defined by the TCAC Regulations for a period not less than 55 years pursuant to conditions, covenants and restrictions recorded against the Project in the Official Records, County of Orange, California. 26 of the 50 Housing Units at the Project shall and will be restricted to households earning 30% or less of the AMI. In the event that the Housing Successor uses funds that are not so restricted, the Housing Successor and the Developer may reasonably determine that a lesser number of Housing Units at the Project should be restricted to households earning 30% or less of AMI is necessary to cause the Project to be competitive for tax credit financing and/or to be financially viable. One (1) Housing Unit will be rented to an on-site property manager; the manager's unit will not be rent-restricted.
5. The Loan Agreement shall include, but not be limited to, each of the following conditions being met prior to the disbursement of any portion of the Agency Loan:
 - a. All grading permits shall have been issued and the City shall have issued a letter stating that building permits are ready to issue, subject only to payment of fees and the completion of grading of the Project site.
 - b. Developer shall have secured all necessary financing and funding for the construction and operation of the Project. Such financing and funding shall be sufficient to pay all Project development costs, through lease-up, as set forth in a final budget consistent with the approved Proforma (or as otherwise approved by the City/Housing Successor).
 - c. The Developer shall have provided evidence to the City/Housing Successor that the Developer has obtained insurance policies and certificates or endorsements acceptable to the City/Housing Successor, as described in the Loan Agreement.
 - d. The Developer shall have provided construction security in favor of the Housing Successor, which may include a completion guarantee from Mercy Housing California

and/or a letter of credit and/or performance & payment bonds from the general contractor for the Project (or some combination of these), in an amount sufficient to ensure the Project will be completed and placed in service within the time set forth in the Project schedule approved by the City/Housing Successor.

- e. Developer shall submit and obtain Executive Director of the Housing Successor's approval of the construction contract, Developer's limited partnership agreement for the limited partnership entity to be formed to own and operate the Project, and management, marketing and tenant selection plans for the Project.
6. The Housing Successor's obligation to provide the Loan is and shall remain subject to all covenants, conditions, and restrictions set forth in the Loan Agreement, and in particular Housing Successor's analysis of the available funding sources and development and operating costs of the Project and the overall economic feasibility of the Project.

This commitment letter for the Project will expire two (2) years from the date of its issuance. If you have any questions or require additional information regarding this letter, please contact Jeannette Ortega, Assistant to the City Administrator by telephone at (714) 993-8264 or by email at jortega@placentia.org.

Sincerely,

Damien R. Arrula
City Administrator/Executive Director
City of Placentia/Housing Successor to the Redevelopment Agency of the City of Placentia



Housing Successor Agency to the Redevelopment Agency of the City of Placentia

AGENDA REPORT

TO: HOUSING SUCCESSOR AGENCY

VIA: CITY ADMINISTRATOR/EXECUTIVE DIRECTOR

FROM: HOUSING SUCCESSOR AGENCY STAFF

DATE: FEBRUARY 20, 2018

SUBJECT: **APPROVAL OF LOAN COMMITMENT IN HOUSING SUCCESSOR AGENCY AFFORDABLE HOUSING FUNDS UTILIZING PROCEEDS FROM THE SALE OF HOUSING SUCCESSOR AGENCY PROPERTY LOCATED AT 229 ALTA ST. (APN: 339-061-10) AND AS NECESSARY, 229 MAIN ST. (APN: 339-364-18) TO MERCY HOUSING CALIFORNIA FOR THE PLACENTIA VETERANS VILLAGE DEVELOPMENT**

FISCAL

IMPACT: EXPENSE: \$500,000 (HSA Low/Mod Income Housing Fund)
OFFSETTING REVENUE: \$500,000 (HSA Sale of the Property or Properties)

SUMMARY:

The City has partnered with the County of Orange, Mercy Housing California, and New Directions for Veterans to plan, design, construct and administer the Placentia Veterans Village, a state-of-the-art development that will bring permanent supportive housing to military veterans who are homeless or disabled. The development site is a 3.65-acre unimproved site comprised of two parcels, one is owned by the Orange County Flood Control District and the adjacent parcel is owned by a private party. The current property is vacant and has frequently been used for illegal dumping. The new Development will improve the property significantly while addressing a need in Orange County and throughout the nation. This action approves a loan commitment letter of \$500,000 from the Housing Successor Agency Low and Moderate Income Housing Fund anticipated from the sale of Housing Successor Agency property located at 229 Alta Street (APN 339-061-10) and 229 Main Street (APN 339-364-18), as necessary in the City of Placentia.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Approve Resolution RSA-2018-XX, A Resolution of the City Council of the City of Placentia, California, Acting as the Housing Successor Agency to the Placentia Redevelopment Agency of the City of Placentia Approving the Execution of a Loan Commitment Letter of \$500,000 of Housing Successor Agency Low and Moderate Income Housing Fund Anticipated from the Sale of Housing Successor Agency Property located at 229 Alta Street and 229 Main Street, as necessary; and

1.j.
February 20, 2018

2. Authorize the City Administrator/Executive Director and City Attorney to draft loan agreements for future City Council consideration in an amount of \$500,000 for the Placentia Veterans Village.

DISCUSSION:

The City has partnered with the County of Orange, Mercy Housing California, and New Directions for Veterans to plan, design, construct and administer the Placentia Veterans Village, a state-of-the-art development that will bring permanent supportive housing to military veterans who are homeless or disabled. Mercy Housing California, an experienced owner of service enriched housing for veterans, will develop, own and manage the Placentia Veterans Village (the "Development"). The Development site is a 3.65-acre unimproved site comprised of two parcels, one is owned by the Orange County Flood Control District and the adjacent parcel is owned by a private party. The Development is located adjacent to a newly constructed street located near the intersection of Orangethorpe Avenue and Lakeview Avenue. The current property is vacant and has frequently been used for illegal dumping. The new Development will improve the property significantly while addressing a need in Orange County and throughout the nation.

The Development will include fifty (50) furnished apartment homes (forty-nine (49) for veterans and one (1) for one-site management unit), a courtyard, community garden, recreation room, energy efficient design and appliances, computer room, and resident services offices. The state-of-the-art development will be LEED Gold, utilizing energy efficient design principles and building materials.

On January 17, 2017, the City Council approved a Development Agreement and residual receipts loan for deferral of development impact fees (DIFs) in the amount of up to \$450,000. The final dollar amount of deferral in DIFs was \$305,653. Under separate action tonight, the City Council will consider an increase to the deferral of DIFs to \$582,850. This action will bring the loan up to date with the City's current DIFs, which have been amended since the time of the original development agreement.

The additional potential \$500,000 from the sale of Housing Successor Agency properties and the increase in the deferral of DIFs, along with the attached commitment letter will provide an opportunity for Mercy Housing to competitively apply for tax credit financing from California Tax Credit Allocation Committee (TCAC) in February 2018, and if necessary, apply for funding under the Veterans Housing and Homeless Prevention Program (VHHP), administered by the California Department of Housing and Community Development (HCD).

Before its dissolution in 2012, the Placentia Redevelopment Agency ("RDA") acquired and maintained the properties located at 229 Alta Street and 229 Main Street for low and moderate income housing purposes. Upon dissolution, the subject properties were transferred to the Housing Successor Agency as part of the Successor Agency's Housing Asset Transfer form, which was approved by the Oversight Board and State Department of Finance in 2012. The property at 229 Alta Street is currently a small single-family residence leased on a month-to-month basis. The lease agreement stipulates that the lease may be terminated by written 30-day notice, subject to the limitations provided by state or local laws. The property at 229 Main Street is currently vacant and undeveloped.

Under the dissolution law, the Housing Successor Agency is authorized to sell 229 Alta Street and if necessary, 229 Main Street. The sale and disposition of the subject property or properties is governed by ABx1 26, AB 1484, and SB 107 ("Dissolution Act"). The City has retained a brokerage firm, with expertise and knowledge of RDA dissolution, to assist Staff in the sale of 229 Alta Street and 229 Main Street to qualified buyers. The anticipated sale price of 229 Alta Street is approximately \$500,000, however, if in fact the property sells for a lower amount or the amount net of brokerage costs is less than \$500,000, the Housing Successor Agency shall be able to use the proceeds from the sale of 229 Main Street. The property located at 229 Alta Street has not been actively marketed to date and is currently undergoing an appraisal to substantiate the current fair market value. The proceeds of the sale of the subject properties, net of any costs associated with the sale, will be placed in the Low and Moderate Income Housing Fund and appropriated to Mercy Housing California for the development of the Placentia Veterans Village in the amount of \$500,000.

FISCAL IMPACT:

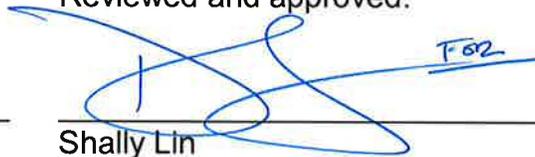
This item is a Commitment letter of \$500,000 of Housing Successor Agency Low and Moderate Income Housing Fund anticipated from the sale of Housing Successor Agency property located at 229 Alta Street and 229 Main Street, as necessary. Upon completion of the sale of 229 Alta Street and 229 Main Street, as needed, an appropriation adjustment will be made for the Mercy Housing Placentia Veterans Village in the Housing Successor Agency Low and Moderate Income Housing Fund.

Submitted by:



Jeannette Ortega
Assistant to the City Administrator/
Economic Development Manager/
Staff to Housing Successor Agency

Reviewed and approved:



Shally Lin
Senior Financial Consultant/
Interim Staff to Housing Successor Agency

Reviewed and approved:



Damien R. Arrula
City Administrator/Executive Director

Attachments:

1. Commitment Letter
2. Resolution No. RSA-2018-XX

The People are the City



Mayor
CHAD P. WANKE

Mayor Pro Tem
RHONDA SHADER

Councilmembers:
CRAIG S. GREEN
WARD L. SMITH
JEREMY B. YAMAGUCHI

City Clerk:
PATRICK J. MELIA

City Treasurer
KEVIN A. LARSON

City Administrator
DAMIEN R. ARRULA

401 East Chapman Avenue – Placentia, California 92870

February 20, 2018

Mercy Housing
1500 South Grand Avenue, Suite 100
Los Angeles, CA 90015
Attention: Ed Holder

SUBJECT: Placentia Veterans Village
50-Unit Affordable Housing Development

Dear Mr. Holder:

Mercy Housing California, a California non-profit public benefit corporation ("Developer") requested financial assistance in connection with the proposed development of a 50 unit affordable housing development to be located in the City of Placentia, California (terminus of Orangeview Avenue with no street address) (the "Project"). The City of Placentia ("City") and the Housing Successor Agency to the Redevelopment Agency of the City of Placentia ("Housing Successor") has reviewed the Developer's request for assistance and at the City Council/Housing Successor Agency meeting on February 20, 2018, the Housing Successor authorized and approved issuance of this commitment letter evidencing the amount of \$500,000 of funds to the Project (the "Agency Assistance"), which Agency Assistance shall be funded exclusively from the Housing Successor's Low and Moderate Income Housing Fund (the "LMIHF"). The City, Housing Successor and the Developer have mutually agreed upon the commitment of Agency Assistance in the amount of Five Hundred Thousand Dollars (\$500,000).

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Mitigated Fee Loan to \$582,850. The Development Project Mitigated Fee Loan Note shall be for a term of fifty-five (55) years from the date of the issuance of a certificate of occupancy for the Housing Project and shall bear two-percent (2%) simple interest. The Development Project Mitigation Fee Loan Promissory Note shall be payable from fifty percent (50%) of the Residual Receipts of the Housing Project (to be shared pro-rata with other Housing Project lenders whose loans are payable from Residual Receipts), until the Development Project Mitigation Fee Loan Note has been paid in full. The Developer and City will enter into an amendment to the Development Agreement to reflect the increased Development Project Mitigated Fee Loan amount.

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If the Housing Successor fails to comply with the Extremely-Low Income requirement (30% AMI) in any five-year report, then the Housing Successor must ensure that at least 50% of the funds remaining in the LMIHF be expended in each fiscal year following the latest fiscal year following the report on households earning 30% or less of the AMI until the Housing Successor demonstrates compliance with the Extremely-Low Income requirement. In order for the Housing Successor to meet this five-year Extremely Low Income Test, the Housing Successor and the Developer have mutually agreed that at least 50% of the units in the project will be affordable to and occupied by households earning 30% or less of the AMI.

The Agency Loan, will have the following terms:

- Five Hundred Thousand Dollars (\$500,000) principal amount;
- Two-percent (2%) simple interest per annum;
- Repayment from 50% of Residual Receipts (pro-rata with payments due in connection with other financing provided by the City) (after payment of operating expenses, debt service, any deferred developer fee, and partnership fees to be described in the Agreement) with the remaining 50% to be disbursed to the Developer;
- Remaining principal and accrued interest due upon the 55th anniversary of the issuance of Certificate of Occupancy and/or final building permits or earlier upon sale, refinancing or default; and

- Cost savings from the Project, if any, will be applied first to pay down the Loan, subject to compliance with the Tax Credit Allocation Committee ("TCAC") Regulations and California Health and Safety Code.

The Housing Successor's obligation to provide the Agency Loan to the Project are subject to each of the following conditions:

1. Review and approval of the documents evidencing the Loan by the Housing Successor of the City of Placentia.
2. Compliance with California Health and Safety Code and applicable regulations set forth in Section 34176.
3. Compliance with and completion of an environmental review of the Project pursuant to the California Environmental Quality Act ("CEQA") and approval thereof.
4. The funding of \$500,000 is from the Low and Moderate Income Housing Asset Fund which requires legal restrictions which the Housing Successor cannot amend or repeal. 49 of the 50 "Housing Units" at the Project shall and will be restricted to "Affordable Rent" as defined by the TCAC Regulations for a period not less than 55 years pursuant to conditions, covenants and restrictions recorded against the Project in the Official Records, County of Orange, California. 26 of the 50 Housing Units at the Project shall and will be restricted to households earning 30% or less of the AMI. In the event that the Housing Successor uses funds that are not so restricted, the Housing Successor and the Developer may reasonably determine that a lesser number of Housing Units at the Project should be restricted to households earning 30% or less of AMI is necessary to cause the Project to be competitive for tax credit financing and/or to be financially viable. One (1) Housing Unit will be rented to an on-site property manager; the manager's unit will not be rent-restricted.
5. The Loan Agreement shall include, but not be limited to, each of the following conditions being met prior to the disbursement of any portion of the Agency Loan:
 - a. All grading permits shall have been issued and the City shall have issued a letter stating that building permits are ready to issue, subject only to payment of fees and the completion of grading of the Project site.
 - b. Developer shall have secured all necessary financing and funding for the construction and operation of the Project. Such financing and funding shall be sufficient to pay all Project development costs, through lease-up, as set forth in a final budget consistent with the approved Proforma (or as otherwise approved by the City/Housing Successor).
 - c. The Developer shall have provided evidence to the City/Housing Successor that the Developer has obtained insurance policies and certificates or endorsements acceptable to the City/Housing Successor, as described in the Loan Agreement.
 - d. The Developer shall have provided construction security in favor of the Housing Successor, which may include a completion guarantee from Mercy Housing California

and/or a letter of credit and/or performance & payment bonds from the general contractor for the Project (or some combination of these), in an amount sufficient to ensure the Project will be completed and placed in service within the time set forth in the Project schedule approved by the City/Housing Successor.

- e. Developer shall submit and obtain Executive Director of the Housing Successor's approval of the construction contract, Developer's limited partnership agreement for the limited partnership entity to be formed to own and operate the Project, and management, marketing and tenant selection plans for the Project.
6. The Housing Successor's obligation to provide the Loan is and shall remain subject to all covenants, conditions, and restrictions set forth in the Loan Agreement, and in particular Housing Successor's analysis of the available funding sources and development and operating costs of the Project and the overall economic feasibility of the Project.

This commitment letter for the Project will expire two (2) years from the date of its issuance. If you have any questions or require additional information regarding this letter, please contact Jeannette Ortega, Assistant to the City Administrator by telephone at (714) 993-8264 or by email at jortega@placentia.org.

Sincerely,

Damien R. Arrula
City Administrator/Executive Director
City of Placentia/Housing Successor to the Redevelopment Agency of the City of Placentia

RESOLUTION NO. RSA-2018-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ACTING AS THE HOUSING SUCCESSOR AGENCY TO THE PLACENTIA REDEVELOPMENT AGENCY OF THE CITY OF PLACENTIA APPROVING THE EXECUTION OF A LOAN COMMITMENT LETTER OF \$500,000 OF HOUSING SUCCESSOR AGENCY LOW AND MODERATE INCOME HOUSING FUND ANTICIPATED FROM THE SALE OF HOUSING SUCCESSOR AGENCY PROPERTY LOCATED AT 229 ALTA STREET AND 229 MAIN STREET, AS NECESSARY

A. Recitals.

(i.) The City is partnering with the County of Orange, Mercy Housing California, and New Directions for Veterans to plan, design, construct and administer the Placentia Veterans Village, a state-of-the-art development that will bring permanent supportive affordable housing to military veterans who are homeless or disabled;

(ii.) This 50-unit apartment complex in the City of Placentia provides housing for homeless and disadvantaged military veterans and provides a service-enriched environment to facilitate Veterans Administrative benefits to the residents;

(iii.) On December 29, 2011, the California Supreme Court rendered its decision in *California Redevelopment Association v. Matosantos*, upholding ABx1 26 (“Dissolution Act”);

(iv.) As a result of the California Supreme Court’s decision, all redevelopment agencies in the State of California, including the Redevelopment Agency for the City of Placentia (“former RDA”) dissolved as of February 1, 2012;

(v.) On January 17, 2012, the Placentia City Council adopted Resolution No. R-2012—03 accepting the City of Placentia’s role as Successor Agency to the former Placentia Redevelopment Agency (“Successor Agency”);

(vi.) As of and after February 1, 2012 all assets, properties, and contracts of the former RDA were transferred, by operation of law, to the Successor Agency;

(vii.) Pursuant to the Dissolution Act, on or about January 17, 2012, the Placentia City Council approved Resolution No. R-2012-04 to elect to retain all housing assets and assume the affordable housing functions of the former Agency as of February 1, 2012 as Housing Successor Agency to the former RDA (“Housing Successor”);

(viii.) On July 18, 2017, the Placentia City Council adopted Resolution No. RSA-2017—04 extending the time period to an additional five years in which certain property

must be developed for affordable housing in accordance with Health & Safety Code Section 33334.16.;

(ix.) The Housing Successor Agency owns real property located at 229 Alta Street in Placentia, California, designated as APN 339-061-10 and 229 Main Street in Placentia, California, designated as APN 339-364-18 (the "Properties"); and

(x.) Housing Successor Agency desires to sell the Properties and appropriate \$500,000 from the sale to the Housing Successor Agency Low and Moderate Income Housing Fund; and

(xi.) The appropriation of \$500,000 in the Housing Successor Agency Low and Moderate Income Housing Fund will be allocated to the Placentia Veterans Village as set forth in the Commitment Letter attached hereto as Exhibit "A".

(xii.) All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL ACTING AS HOUSING SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

(1.) The Housing Successor Agency hereby authorizes and directs staff to take all actions necessary under the Dissolution Act for approval of the sale of the aforementioned property.

(2.) The Housing Successor Agency Chair shall sign this resolution, and the Clerk shall attest and certify to the passage and adoption thereof.

(3.) The Housing Successor Agency declares that, should any provision, section, paragraph, sentence or word of this resolution be rendered or declared invalid by any final court action in a court of competent jurisdiction, or by reason of any preemptive or inconsistent legislation, the remaining provisions, sections, paragraphs, sentences and words of this resolution shall remain in full force and effect.

PASSED AND ADOPTED this 20th day of February, 2018.

Chad Wanke, Housing Successor Agency Chair

ATTEST:

Patrick J. Melia, Housing Successor Agency Clerk

STATE OF CALIFORNIA
CITY OF PLACENTIA

I, Patrick J. Melia, Secretary of the Housing Successor Agency to the Redevelopment Agency of the City of Placentia do hereby certify that the foregoing Resolution No. RSA-2018-XX was adopted at a regular meeting of the City Council acting as the Housing Successor Agency to the Redevelopment Agency of the City of Placentia held on the 20th day of February, 2018 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Patrick J. Melia, Housing Successor Agency Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, General Counsel

Exhibit A: Commitment Letter

The People are the City



Mayor

CHAD P. WANKE

Mayor Pro Tem

RHONDA SHADER

Councilmembers:

CRAIG S. GREEN

WARD L. SMITH

JEREMY B. YAMAGUCHI

City Clerk:

PATRICK J. MELIA

City Treasurer

KEVIN A. LARSON

City Administrator

DAMIEN R. ARRULA

401 East Chapman Avenue – Placentia, California 92870

February 20, 2018

Mercy Housing
1500 South Grand Avenue, Suite 100
Los Angeles, CA 90015
Attention: Ed Holder

SUBJECT: Placentia Veterans Village
50-Unit Affordable Housing Development

Dear Mr. Holder:

Mercy Housing California, a California non-profit public benefit corporation ("Developer") requested financial assistance in connection with the proposed development of a 50 unit affordable housing development to be located in the City of Placentia, California (terminus of Orangeview Avenue with no street address) (the "Project"). The City of Placentia ("City") and the Housing Successor Agency to the Redevelopment Agency of the City of Placentia ("Housing Successor") has reviewed the Developer's request for assistance and at the City Council/Housing Successor Agency meeting on February 20, 2018, the Housing Successor authorized and approved issuance of this commitment letter evidencing the amount of \$500,000 of funds to the Project (the "Agency Assistance"), which Agency Assistance shall be funded exclusively from the Housing Successor's Low and Moderate Income Housing Fund (the "LMIHF"). The City, Housing Successor and the Developer have mutually agreed upon the commitment of Agency Assistance in the amount of Five Hundred Thousand Dollars (\$500,000).

The purpose of this letter is to provide a pre-commitment from the Housing Successor for a loan of Five Hundred Thousand Dollars (\$500,000) ("Agency Loan") from the LMIHF held by the Housing Successor. The Housing Successor intends that this letter evidence the Housing Successor's commitment of the Agency Assistance to the Developer for the Project subject to the conditions described below. Issuance of the Agency Assistance is subject to the Developer and Housing Successor entering into a loan agreement that sets forth the terms of repayment along with other terms for the Agency Loan.

In relation to this Agency Loan, on January 17, 2017 the City Council approved a Development Agreement that provides a loan to the Developer, a principal amount not to exceed the sum of Four Hundred Fifty Thousand Dollars (\$450,000) so that the Developer can meet its Development Project Mitigation Fee obligations. At the City Council/Housing Authority meeting on February 20, 2018, the City Council authorized and approved increasing this principal amount to the sum of Five Hundred Eighty Two Thousand Eight Hundred and Fifty Dollars (\$582,850) (collectively "The Development Project Mitigated Fee Loan"). Accordingly, the City and the Developer have mutually agreed upon the commitment of City's assistance to increase the Development Project

Mitigated Fee Loan to \$582,850. The Development Project Mitigated Fee Loan Note shall be for a term of fifty-five (55) years from the date of the issuance of a certificate of occupancy for the Housing Project and shall bear two-percent (2%) simple interest. The Development Project Mitigation Fee Loan Promissory Note shall be payable from fifty percent (50%) of the Residual Receipts of the Housing Project (to be shared pro-rata with other Housing Project lenders whose loans are payable from Residual Receipts), until the Development Project Mitigation Fee Loan Note has been paid in full. The Developer and City will enter into an amendment to the Development Agreement to reflect the increased Development Project Mitigated Fee Loan amount.

The Developer's Project is intended to serve, in part, a target population of Low, Very-Low and Extremely-Low income persons using LMIHF from the Housing Successor, pursuant to California Health and Safety Code Section 34176.1. Section 34176.1(a)(3)(A) provides that the housing successor shall expend all funds remaining in the Low and Moderate Income Housing Asset Fund after the expenditures allowed pursuant to paragraphs (1) and (2) for the development of housing affordable to and occupied by households earning 80 percent or less of the area median income ("AMI"), with at least 30 percent of these remaining funds expended for the development of rental housing affordable to and occupied by households earning 30 percent or less of the AMI and no more than 20 percent of these remaining funds expended for the development of housing affordable to and occupied by households earning between 60 percent and 80 percent of the AMI.

If the Housing Successor fails to comply with the Extremely-Low Income requirement (30% AMI) in any five-year report, then the Housing Successor must ensure that at least 50% of the funds remaining in the LMIHF be expended in each fiscal year following the latest fiscal year following the report on households earning 30% or less of the AMI until the Housing Successor demonstrates compliance with the Extremely-Low Income requirement. In order for the Housing Successor to meet this five-year Extremely Low Income Test, the Housing Successor and the Developer have mutually agreed that at least 50% of the units in the project will be affordable to and occupied by households earning 30% or less of the AMI.

The Agency Loan, will have the following terms:

- Five Hundred Thousand Dollars (\$500,000) principal amount;
- Two-percent (2%) simple interest per annum;
- Repayment from 50% of Residual Receipts (pro-rata with payments due in connection with other financing provided by the City) (after payment of operating expenses, debt service, any deferred developer fee, and partnership fees to be described in the Agreement) with the remaining 50% to be disbursed to the Developer;
- Remaining principal and accrued interest due upon the 55th anniversary of the issuance of Certificate of Occupancy and/or final building permits or earlier upon sale, refinancing or default; and

- Cost savings from the Project, if any, will be applied first to pay down the Loan, subject to compliance with the Tax Credit Allocation Committee ("TCAC") Regulations and California Health and Safety Code.

The Housing Successor's obligation to provide the Agency Loan to the Project are subject to each of the following conditions:

1. Review and approval of the documents evidencing the Loan by the Housing Successor of the City of Placentia.
2. Compliance with California Health and Safety Code and applicable regulations set forth in Section 34176.
3. Compliance with and completion of an environmental review of the Project pursuant to the California Environmental Quality Act ("CEQA") and approval thereof.
4. The funding of \$500,000 is from the Low and Moderate Income Housing Asset Fund which requires legal restrictions which the Housing Successor cannot amend or repeal. 49 of the 50 "Housing Units" at the Project shall and will be restricted to "Affordable Rent" as defined by the TCAC Regulations for a period not less than 55 years pursuant to conditions, covenants and restrictions recorded against the Project in the Official Records, County of Orange, California. 26 of the 50 Housing Units at the Project shall and will be restricted to households earning 30% or less of the AMI. In the event that the Housing Successor uses funds that are not so restricted, the Housing Successor and the Developer may reasonably determine that a lesser number of Housing Units at the Project should be restricted to households earning 30% or less of AMI is necessary to cause the Project to be competitive for tax credit financing and/or to be financially viable. One (1) Housing Unit will be rented to an on-site property manager; the manager's unit will not be rent-restricted.
5. The Loan Agreement shall include, but not be limited to, each of the following conditions being met prior to the disbursement of any portion of the Agency Loan:
 - a. All grading permits shall have been issued and the City shall have issued a letter stating that building permits are ready to issue, subject only to payment of fees and the completion of grading of the Project site.
 - b. Developer shall have secured all necessary financing and funding for the construction and operation of the Project. Such financing and funding shall be sufficient to pay all Project development costs, through lease-up, as set forth in a final budget consistent with the approved Proforma (or as otherwise approved by the City/Housing Successor).
 - c. The Developer shall have provided evidence to the City/Housing Successor that the Developer has obtained insurance policies and certificates or endorsements acceptable to the City/Housing Successor, as described in the Loan Agreement.
 - d. The Developer shall have provided construction security in favor of the Housing Successor, which may include a completion guarantee from Mercy Housing California

and/or a letter of credit and/or performance & payment bonds from the general contractor for the Project (or some combination of these), in an amount sufficient to ensure the Project will be completed and placed in service within the time set forth in the Project schedule approved by the City/Housing Successor.

- e. Developer shall submit and obtain Executive Director of the Housing Successor's approval of the construction contract, Developer's limited partnership agreement for the limited partnership entity to be formed to own and operate the Project, and management, marketing and tenant selection plans for the Project.
6. The Housing Successor's obligation to provide the Loan is and shall remain subject to all covenants, conditions, and restrictions set forth in the Loan Agreement, and in particular Housing Successor's analysis of the available funding sources and development and operating costs of the Project and the overall economic feasibility of the Project.

This commitment letter for the Project will expire two (2) years from the date of its issuance. If you have any questions or require additional information regarding this letter, please contact Jeannette Ortega, Assistant to the City Administrator by telephone at (714) 993-8264 or by email at jortega@placentia.org.

Sincerely,

Damien R. Arrula
City Administrator/Executive Director
City of Placentia/Housing Successor to the Redevelopment Agency of the City of Placentia



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: CHIEF DEPUTY CITY CLERK
DATE: FEBRUARY 20, 2018
SUBJECT: **PUBLIC HEARING NO. 2 REGARDING THE TRANSITION FROM AT-LARGE TO BY-DISTRICT ELECTIONS**

FISCAL
IMPACT: To be determined

SUMMARY:

In December 2015, the City received a demand letter from the Mexican American Legal Defense Education Fund (MALDEF) alleging the City's "at-large" election system violates the California Voting Rights Act (CVRA). After analyzing other cities' losses under similar threats, the City entered into a settlement agreement with Joseph V. Aguirre in February 2016, which was subsequently amended. In compliance with the settlement agreement, at the City's General Municipal Election held November 8, 2016, a measure was placed on the ballot asking the voters of Placentia whether to amend the City Charter to require that the City Council establish five equal, geographically based districts from which Councilmembers will be elected by the residents of those districts to serve four year terms. The charter amendment was approved by 59% of the voters.

The process to transition to districts is set forth in the Elections Code. District boundary maps will be drawn by a professional demographer in consultation with the City's Legal Counsel and City Clerk, based on criteria in the Amended Settlement Agreement with Joseph V. Aguirre, criteria in the law, and public input. Two public hearings are required prior to the maps being drawn and two public hearings are required after the maps and the proposed sequence of elections are published for a specified time period. The tentative schedule for the public hearings is as follows:

Public Meetings	Date
Public Hearing #1 – Council Meeting (Completed)	Tuesday, February 6, 2018
Public Hearing #2 – Council Meeting	Tuesday, February 20, 2018
Public Hearing #3 – Council Meeting	Tuesday, March 20, 2018
Community Forum Location – Backs Community Building @ Kraemer Park	Wednesday, March 28, 2018
Public Hearing #4 – Council Meeting Introduction of Ordinance Establishing District Plan	Tuesday, April 17, 2018
Second Reading of Ordinance Establishing District Plan	Tuesday, May 1, 2018

While not mandatorily required, in an effort to obtain additional public input, the City will be conducting a community forum on Wednesday, March 28, 2018 at the Backs Community Building at Kraemer Park to gather community input. Tonight's hearing will be the second of four public hearings in which the City Council will receive public comments regarding the criteria and factors that go into the drawing of maps of single-member voting districts, the composition of the districts, and other matters related to the election of members of City Council by-district. This hearing will display the City's online redistricting tool, provided by the City's districting consultant (National Demographics Corporation, or NDC). The online tool is available to the community as a link from the City website.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open and Conduct Public Hearing No. 2 to receive public comments regarding the criteria and factors that go into the drawing of maps of single-member voting districts, the composition of the districts, and other matters related to the election of members of City Council by district; and
2. Receive the Staff Report, consider all public testimony, ask questions of Staff; and
3. Close the Public Hearing.

DISCUSSION:

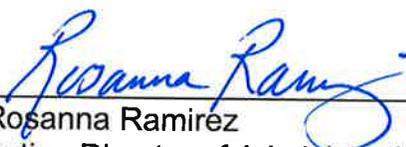
In December 2015, the City received a demand letter from the Mexican American Legal Defense Education Fund (MALDEF) alleging the City's "at-large" election system violates the California Voting Rights Act (CVRA). After analyzing other cities' losses under similar threats, the City entered into a settlement agreement with Joseph V. Aguirre in February 2016, which was subsequently amended in July 2016. The terms of the settlement agreement are that City Council will place a Charter Amendment Measure on a Statewide General Election Ballot on or before July 1, 2016, asking voters of Placentia whether the Placentia City Charter should be amended to change from an at-large method of election to a by-district method of election with the actual district lines being established by Ordinance and requiring by-district elections for the November 2018 City Council elections and thereafter.

On November 8, 2016 voters approved charter amendment Measure NN by 59% thus changing Placentia City Council elections to a by-district method of election. The settlement agreement also states that upon adoption of the Charter Amendment Measure by the voters, Placentia shall contract with a demographer to design one or more electoral maps to create at least one (1) electoral district in which Latinos constitute a majority of the citizen voting age population according to the most recently available estimates from the Census Bureau's American Community Survey. The final district map plans shall be adopted and submitted to the Orange County Registrar of Voters by the deadline for use in the November 2018 Election.

FISCAL IMPACT:

There will a fiscal impact to the City which will consist of the following: a demographer, special legal counsel, newspaper publishing of public hearing notices for a total of 5 languages, translation of public hearing notices and agendas into four (4) different languages (Spanish, Vietnamese, Korean, and Chinese), online districting tool, and conducting a public forum for community input. The final cost to the City will not be realized until the completion of the Council district boundaries in May 2018.

Prepared by:



Rosanna Ramirez
Acting Director of Administrative Services/
Chief Deputy City Clerk

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Amended Settlement Agreement with Joseph V. Aguirre
2. Ballot Measure Establishing By-District Elections
3. Notice of Public Hearing and Translations

AMENDED SETTLEMENT AGREEMENT

This Settlement Agreement (hereinafter "Agreement") is entered into as of July 19, 2016, by and between CITY OF PLACENTIA, a California charter law municipal corporation, ("Placentia") and JOSEPH V. AGUIRRE, an individual ("Plaintiffs"). Placentia and Plaintiffs are collectively hereinafter referred to as the "Parties."

WHEREAS, Placentia currently utilizes an at-large method of electing its five city council members ("Placentia's Election System"); and,

WHEREAS, Plaintiffs allege that Placentia's Election System violates the California Voting Rights Act (the "CVRA"), and are prepared to file a lawsuit seeking to enjoin Placentia from conducting further at-large elections (the "Litigation"); and,

WHEREAS, Placentia denies that Placentia's Election System violates any provision of the CVRA or any other provision of law and asserts that Placentia's Election System is legal in all respects and further denies any wrongdoing whatsoever in connection with the manner in which it has conducted its city council elections; and,

WHEREAS, On February 23, 2016, the Parties executed a Settlement Agreement relating to the CVRA claims and potential Litigation; and

WHEREAS, Since execution of the original Settlement Agreement, circumstances have changed and the parties desire to enter into an Amended Settlement Agreement ("Amended Agreement"); and

WHEREAS, On or before July 19, 2016, the Placentia City Council will place on its agenda for action a resolution to place a City sponsored initiative measure ("Charter Amendment Measure") on the November 8, 2016 Statewide General Election Ballot asking the voters of Placentia whether the Placentia City Charter should be amended to change from an at-large method of election to a by-district method of election with the districts established by Ordinance for City Council elections following a public hearing; and,

WHEREAS, The Parties stipulate that if the Charter Amendment Measure to change the method of election does not pass based on the results of the November 2016 general election provided for herein, a second measure will be placed on the November 2018 Statewide General Election Ballot asking the voters of Placentia whether the Placentia City Charter should be amended to change from an at-large method of election to a by-district method of election with the districts established by Ordinance for City Council elections following a public hearing; and

WHEREAS, The Parties stipulate that if the Charter Measure to change the method of election does not pass based on the results of the November 2018 general election, Plaintiffs explicitly retain and do not waive their right to take legal action against Placentia under the CVRA, the Federal Voting Rights Act ("FVRA") and any and all other state and federal voting rights laws; and,

WHEREAS, The Parties now desire to settle and resolve any and all claims arising out of the Litigation; and,

WHEREAS, The Parties warrant and represent that each is the sole owner and holder of all rights, interests, and claims asserted against the other, and that each has the full right, power, and authority to settle and compromise all claims asserted in the Litigation without the consent of any other person or entity; and,

WHEREAS, The Parties acknowledge the terms of this Agreement are contractual and not merely recitals, and the Parties further acknowledge that they are bound by this Agreement and their respective obligations as set forth herein.

NOW, THEREFORE, for value received and in consideration of the mutual covenants and conditions as set forth below, the Parties agree as follows:

1. **Charter Amendment Measure to be Placed on Ballot.** On or before July 19, 2016, the City Council of Placentia ("City Council") will place on its agenda for action a resolution to place a Charter Amendment Measure on the Statewide General Election Ballot on November 8, 2016 asking whether the Placentia City Charter should be amended to change from an at-large method of election to a by-district method of election with the actual district lines being established by Ordinance and requiring by-district elections for the November 2018 City Council elections and thereafter. The City Council shall adopt the draft Charter Amendment Measure and related documents so that they are submitted to the Orange County Registrar of Voters before the deadline to place on the ballot for voters in the City of Placentia for the general election.
2. **Ballot Argument in Favor of Charter Amendment Measure.** On or before the statutory deadline for submitting arguments, the City Council shall authorize, pursuant to California Elections Code Section 9282(b), the City Council with up to five Members thereof as signatories to file jointly a written Argument in Favor of the Charter Amendment Measure. Should the City Council or any member(s) thereof determine to submit a written argument in favor of the Charter Amendment Measure, it shall be made available for public review prior to City Council action. The City Council agrees that it shall not file a ballot Argument against the Charter Amendment Measure pursuant to California Elections Code Section 9282(b). No City Council member shall sign a ballot argument or rebuttal opposing the Charter Amendment using that Member's title as a City Council Member for identification purposes in the signature block. Other than as provided in this paragraph, nothing in this Amended Agreement limits the right of any City Council Member personally to campaign for or against the Ballot measure as permitted by law.
3. **Second Ballot Measure.** If the ballot measure does not pass at the November 2016 election, on or before August 1, 2018, the City Council of Placentia ("City Council") will place on its agenda for action a resolution to place a second Charter Amendment Measure on the Statewide General Election Ballot at the November 2018 general election asking whether the Placentia City Charter should be amended to change from an at-large method of election to a by-district method of election with the actual district lines being established by Ordinance and requiring by-district elections for the November 2020 City Council elections and thereafter. The

City Council shall adopt the draft Charter Amendment Measure and related documents so that they are submitted to the Orange County Registrar of Voters before the deadline to place on the ballot for voters in the City of Placentia for the November 2018 general election.

4. **Electoral District Map.** The intent of the Parties is that the electoral map shall include one electoral district in which Latinos constitute a majority of the citizen voting age population according to the most recently available relevant estimates from the Census Bureau's American Community Survey, drawn in a manner consistent with applicable law. The boundaries of the electoral district map required by Paragraph 1 shall be drawn in accordance with the criteria set forth in the following order of priority:

- i. Districts shall contain reasonably equal total population;
- ii. Districts shall comply with applicable federal and state law, including, without limitation, the CVRA, the Constitution of the United States and of the State of California, and the federal Voting Rights Act of 1965, as amended, 52 U.S.C. §§ 10301, et seq.;
- iii. Districts shall be geographically contiguous and drawn to encourage geographic compactness; and
- iv. Districts shall be drawn with respect for geographic integrity of any neighborhood and any community of interest, including racial, ethnic, and language minorities, to the extent possible without violating the requirements of any of the preceding provisions.

5. **Process for Developing Electoral District Map.** If the Charter Amendment Measure is adopted by the voters, Placentia shall contract a demographer to design one or more electoral maps in accordance with the provisions in paragraph 4, above. The process for developing the electoral district map will include, at a minimum, two public hearings on a proposal to establish the district boundaries prior to a public hearing at which the City Council votes to approve the electoral district map. Placentia will maintain information on its website for the districting process where notices, agendas, and proposed maps, among other items, will be posted. Official required notices and agendas will be translated into all languages required under the federal Voting Rights Act.

6. **Final Approval and Adoption of District Boundaries.** If the Charter Amendment Measure passes in November 2016, then by May 1, 2018, Placentia shall approve and adopt one of the final district map plans from the draft map plans. If the Charter Amendment Measure passes in November 2018, then by May 1, 2020, Placentia shall approve and adopt of the final district map plans from the draft map plans. The City Council reserves the right to make modifications and adjustments to the map if the reason for doing so is to ensure full compliance with the requirements of either the CVRA or FVRA and related court decisions.

7. **Single-Member By-District Elections.** It is further agreed that in the November 2018 general city council member election or the November 2020 general city council member election, whichever is applicable, Placentia shall select at least two electoral districts to be filled.

Among the districts which will have council member seats filled in the first single-member by-district election, the district with the highest percentage of Latino citizen voting age population shall be designated to elect a council member.

8. **By-District Election Implementation.** Following Placentia's adoption of a final districting plan, as provided above, Placentia shall submit the district plans to the Orange County Elections Department to implement the new by-district election method in time for Placentia's November general election at which the first single-district by-district city council elections is to occur as provided above.

9. **Attorneys' Fees and Costs.** Placentia shall be solely responsible for all costs and expenses related to the creation and implementation of its by-district election plan. Placentia has previously paid to Plaintiffs' counsel the amount of \$20,000 in settlement of all costs, expenses and fees associated with the litigation prepared in this matter and avoided by the Settlement Agreement and the Amended Agreement and any activities associated with the Settlement Agreement and Amended Agreement, except for any costs and/or attorneys' fees incurred in enforcing this Amended Agreement, if any.

10. **Release.** Upon taking the actions described herein, and unless expressly reserved in this Amended Agreement, the Parties hereby release and forever discharge each other and each other's respective directors, officers, employees, attorneys, successors and assigns, from any and all claims, demands, suits, rights, actions, causes of action, expenses, interest, costs, damages, attorneys' fees, liability or obligation of any kind, whenever or however derived, whether known or unknown, foreseen or unforeseen, suspected or unsuspected, in any way relating to or connected with the proposed Litigation.

11. **Amendments to be in Writing.** No supplement, modification, waiver or amendment with respect to this Agreement shall be binding unless executed in writing and signed by the party against whom enforcement of such supplement, modification, waiver or amendment is sought. This Amended Agreement is intended to supersede and replace the Settlement Agreement dated February 23, 2016.

12. **Integrated Agreement.** All agreements, covenants and representations, oral or written, of the Parties concerning the subject matter of this Amended Agreement are contained herein. No other agreements, covenants or representations, oral or written, have been made by any party to any other party concerning the subject matter of this Amended Agreement. All prior and contemporaneous conversations, negotiations, possible and alleged agreements, representations and covenants concerning the subject matter of this Amended Agreement are merged herein. This is a fully integrated document.

13. **Further Actions.** The Parties hereto agree to execute all further and additional documents, and undertake such further acts, as shall be reasonable, convenient, necessary or desirable to carry out the provisions of this Amended Agreement, and the Parties further agree to cooperate with each other to effectuate the intent of this Amended Agreement.

14. **Prior Review by Legal Counsel.** The Parties acknowledge the opportunity that this Amended Agreement be reviewed by their respective attorneys and that it has been approved as to form. They further agree that this Amended Agreement is to be construed and interpreted without regard to the identity of the party drafting this Amended Agreement.

15. **Governing Law.** This Amended Agreement shall in all respects be interpreted, enforced and governed by and under the laws of the State of California applicable to such instruments, persons, transactions and subject matter which have legal contexts and relationship solely within the State of California.

16. **Severability.** If any term or provision of this Amended Agreement, or the application thereof, to any persons or circumstances shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each such term or provision of this Amended Agreement shall be valid and be enforced to the fullest extent permitted by law.

17. **Multiple Originals.** This Amended Agreement may be executed in multiple counterparts, each of which so fully executed counterpart shall be deemed an original. No counterpart shall be deemed to be an original or presumed delivered unless and until the counterpart executed by the other party to this Amended Agreement is in the physical possession of the party seeking enforcement thereof.

18. **Authority to Execute.** Each party hereto expressly warrants and represents that he/she/they has/have the authority to execute this Amended Agreement on behalf of his/her/their corporation, partnership, business entity, or governmental entity and warrants and represents that he/she/they has/have the authority to bind his/her/their entity to the performance of its obligations hereunder.

19. **Enforcement—Attorneys' Fees.** Should any of the Parties reasonably retain counsel for the purpose of enforcing or preventing the breach of any provision of this Amended Agreement, including but not limited to instituting any action or proceeding to enforce any provision of this Amended Agreement, the prevailing party shall be entitled to be reimbursed by the losing party for all costs and expenses incurred thereby, including but not limited to reasonable attorneys' fees, costs and expenses.

IN WITNESS WHEREOF this Amended Settlement Agreement has been executed by the authorized representatives of the parties hereto.

Dated: July 19, 2016

CITY OF PLACENTIA


By: Jeremy B. Yamaguchi
Mayor

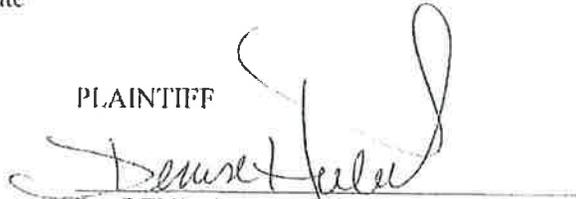
APPROVED AS TO FORM:


CHRISTIAN L. BETTENHAUSEN
City Attorney

7/20/16
Date

Dated: July 19 2016

PLAINTIFF



By: DENISE HULETT
MEXICAN MERICAN LEGAL DEFENSE
AND EDUCATIONAL FUND

Attorney for Plaintiff
JOSEPH V. AGUIRRE

ORDINANCE NO. O-2016-05

AN ORDINANCE OF THE PEOPLE OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING SECTIONS 600 AND 601 OF THE CHARTER OF THE CITY OF PLACENTIA TO ESTABLISH BY-DISTRICT ELECTION OF COUNCIL MEMBERS.

A. Recitals.

WHEREAS, Placentia's City Charter, enacted by voters in 1965, provides for five city council members to be elected at large, with staggered terms of office, at municipal elections held on the second Tuesday in November of even numbered years; and

WHEREAS, both state and federal law have changed since the adoption of the City's Charter, requiring a variety of actions to ensure fair and equal access to the electoral system by all citizens; and

WHEREAS, the City takes special steps at each City election to ensure compliance with the federal and California Voting Rights Act, preparation and distribution of ballot materials, registration and vote-by-mail materials, and election related information in five different languages, publicizing the city elections, and promotion of registration and voting by all those eligible; and

WHEREAS, a Placentia citizen has recently raised concerns about whether the City's electoral system violates the California Voting Rights Act; and

WHEREAS, the City Council agreed to place a proposed ballot measure before the City's voters to decide whether to amend the City's Charter to provide for district voting rather than at large voting.

B. Resolution.

NOW THEREFORE THE PEOPLE OF THE CITY OF PLACENTIA, CALIFORNIA, DO ORDAIN AS FOLLOWS:

SECTION 1.

Section 600 of the Placentia Charter is repealed and replaced in its entirety with the following:

SECTION 600. Number and Term.

- A. Council Terms. There shall be a City Council consisting of five members elected from the City by district, at the times and in the manner in this Charter provided. The term of office for members of the City Council shall be four years, or in the case of an appointment or election to an unexpired term of office, the term of office shall be equal to the unexpired term of office, and until their respective successors

qualify. No person shall serve more than three consecutive terms of office as a member of the City Council, including any portion of an unexpired term of office to which such person has been appointed or elected. The term limit provisions of this section shall apply prospectively only and shall apply only to terms of office commencing on or after the date this amendment to the City Charter was approved by the City's electorate. (Amended by the electorate of the city at an election held on November 5, 2002.)

- B. Regular Election. The regular election of the City Council members shall be held on the first Tuesday, following the first Monday, in November of each even-numbered year. The candidates receiving the highest number of votes shall be elected. The term of all members shall commence at the first regular Council meeting following the certification of the election results and each member shall serve until a successor is elected and qualified. Any ties in voting shall be settled by the casting of lots. (Amended by the electorate of the city at an election held November 5, 1985.)
- C. Council Districts. The City is hereby divided into five (5) Council districts, to be determined by the City Council in any manner provided by law. Candidates for Council seats shall be nominated and elected by such district and shall be residents of such district.
- D. Changes in Boundaries of Council Districts. The boundaries of said Council districts, but not the number thereof, may be changed by ordinance adopted by the Council by a three-fifths (3/5) vote of all its members; provided, that districts established by the Council shall be as nearly equal in population and as geographically compact as practical. Boundaries shall be evaluated within at least one (1) year subsequent to the availability of the information from each decennial United States census or on another basis adopted by three-fifths (3/5) vote of the total membership of the Council; however, the Council shall not change the boundaries of districts more than once in any two-year period and no such change shall be made within the period of one hundred eighty (180) days preceding a general municipal election. The preceding limitations shall not apply to changes made necessary by changes to the City boundaries. After the Council has once exercised its power to change the boundaries of districts, these changes shall immediately be reflected in the district boundaries specified by ordinance adopted by the Council.
- E. Current Office Holders. The five members of the city council in office at the time this section takes effect shall continue in office until their terms expire.
- F. Council Elections Sequenced. The members of the Council of the second and fourth Council districts shall be elected commencing in the year 2018 to the Council seats then open, and in each fourth year thereafter. The members of the Council of the first, third and fifth Council districts shall be elected commencing in the year 2020 to the Council seats then open, and in each fourth year thereafter.

SECTION 2.

Section 601 of the Placentia Charter is repealed and replaced in its entirety with the following:

SECTION 601. Eligibility.

No person shall be eligible to hold office as a member of the City Council unless he shall be a qualified elector at the time of his nomination, and shall have been a resident of the City for at least that minimum period provided for under State law for General law cities next preceding the date of his election or appointment. Each member of the Council must also be a resident of the council district from which the member is nominated at the times the member is nominated and elected. In the event any member of the Council shall cease to be a resident of the district from which the member (or, in the case of an appointee, a predecessor) was nominated, the office shall immediately become vacant and shall be filled in the same manner as herein provided for other vacancies by a resident of that district. If a member of the Council ceases to be a resident of the district from which the member (or, in the case of an appointee, a predecessor) was nominated solely because of a change in the boundaries of any district as in this Charter provided, the member shall not lose office during that term by reason of such change. (Amended by the electorate of the city at the election held April 3, 1976: amended by Assembly Concurrent Resolution No. 96 Paragraph 1, ratified by the qualified electors of the city at a general municipal election held April 11, 1972)

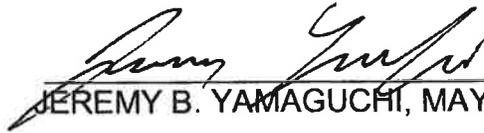
SECTION 3.

Should any section, subsection, clause or provision of this ordinance for any reason be held to be invalid, such invalidity shall not affect the validity of the remaining portions of this ordinance, it being hereby expressly declared that this ordinance, and each and every section, subsection, sentence, clause and phrase hereof would have been prepared, proposed, approved, adopted and/or ratified irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases of this ordinance be declared invalid.

SECTION 4.

After this ordinance amending the charter as provided for herein is approved by a majority vote of the voters, the Mayor and City Clerk shall certify that the charter amendment was submitted to the voters of the city and that it was approved by a majority vote. One copy of the approved charter amendment shall be filed with the County Recorder's office and one shall be kept in the City's archive. A third copy of the charter amendment shall be submitted by the City Clerk to the Secretary of State with (1) copies of all publications and notices in connection with the calling of the election; (2) certified copies of any arguments for or against the charter proposal which were mailed to the voters; (3) a certified abstract of the vote at the election on the charter amendment. The City Clerk shall certify to the passage and adoption of this ordinance and shall cause the same to be published in the manner required by law. The charter amendment approved by this Ordinance will go into effect immediately after it has been filed and accepted by the Secretary of State.

PASSED, APPROVED, AND ADOPTED by the people of the City of Placentia at the general election held on the 8th day of November, 2016.


JEREMY B. YAMAGUCHI, MAYOR

ATTEST:


PATRICK J. MELIA, CITY CLERK



I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing ordinance was passed, approved and adopted by the People of the City of Placentia at the general election held on November 8, 2016.


PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:


CHRISTIAN L. BETTENHAUSEN, CITY ATTORNEY

**CITY OF PLACENTIA
NOTICE OF PUBLIC HEARING**

NOTICE IS HEREBY GIVEN that the City Council of the City of Placentia will hold public hearings in the Council Chambers of the Placentia City Hall, 401 East Chapman Avenue on the following dates:

Tuesday, February 6, 2018, at 7:00 p.m., or as soon thereafter as the matter may be heard, in which the Council will hold the first of a series of four public hearings to receive public comments and input regarding the composition of potential Council election district boundaries.

Tuesday, February 20, 2018, at 7:00 p.m., or as soon thereafter as the matter may be heard, in which the Council will hold the second of a series of four public hearings to receive public comments and input regarding the composition of potential council election district boundaries. Following the public hearing, draft maps of potential Council election district boundaries will be published and additional public hearings scheduled.

All interested parties are invited to attend the public hearing and express opinions or submit information. The public hearings may be continued from time to time, as necessary, by giving notice at the aforementioned hearing.

Copies of the Staff Report for the first public hearing will be available for public inspection in the City Clerk's Office at the City of Placentia City Hall on and after Thursday, February 1, 2018 or by visiting the City's website at www.placentia.org. Copies of the Staff Report for the second public hearing will be available for public inspection at the above listed locations on and after Thursday, February 15, 2018. If you have any questions, please contact the City Clerk's Office at 714-993-8231.

Information about district elections, why the City is making this change, and the process is available on the City website.

If a person wishes to challenge, in court, any action the City Council may take regarding the subject matter of the public hearing, then that person may be limited to raising only those issues raised at the subject public hearing or in written correspondence timely delivered to the City Clerk at, or prior to, the public hearing.

FURTHER INFORMATION on these items may be obtained at the City Clerk's Office or by telephone: (714) 993-8231.

Rosanna Ramirez
Chief Deputy City Clerk
City of Placentia

PUBLISHED: January 26, 2018
POSTED: January 25, 2018

**CIUDAD DE PLACENTIA
AVISO DE AUDIENCIA PÚBLICA**

POR MEDIO DEL PRESENTE SE NOTIFICA que el Concejo Municipal de la ciudad de Placentia celebrará audiencias públicas en la Cámara del Concejo en la Municipalidad de Placentia, 401 East Chapman Avenue, en las fechas siguientes:

Martes 6 de febrero de 2018 a las 7:00 de la tarde o tan pronto como sea posible conocer la cuestión, día en el cual el Concejo celebrará la primera de una serie de cuatro audiencias públicas para recibir comentarios de la comunidad con respecto a la formación de una posible delimitación de distritos electorales del Concejo.

Martes 20 de febrero de 2018 a las 7:00 de la tarde o tan pronto como sea posible conocer la cuestión, día en el cual el Concejo celebrará la segunda de una serie de cuatro audiencias públicas para recibir comentarios de la comunidad con respecto a la formación de una posible delimitación de distritos electorales del Concejo. Después de la audiencia pública, se publicarán mapas preliminares de una posible delimitación de distritos electorales del Concejo y se programarán otras audiencias públicas.

Se invita a todas las personas interesadas a asistir a la audiencia pública y expresar opiniones o presentar información. Las audiencias públicas se podrán postergar en ocasiones según sea necesario, mediante notificación en la audiencia antes mencionada.

El público podrá examinar copias del Informe de Personal de la primera audiencia pública en la Secretaría de la Municipalidad de la ciudad de Placentia a partir del jueves 1 de febrero de 2018, inclusive, o si visita la página electrónica de la Ciudad en www.placentia.org. El público podrá examinar copias del Informe de Personal de la segunda audiencia pública en los lugares antes mencionados a partir del jueves 15 de febrero de 2018, inclusive. Si tiene alguna pregunta, no dude en comunicarse con la Secretaría Municipal llamando al número 714-993-8231.

En la página electrónica de la Ciudad puede encontrar información sobre las elecciones distritales, el motivo por el cual la Ciudad está efectuando este cambio, y el proceso.

Las personas que deseen impugnar en un tribunal alguna medida que pueda tomar el Concejo Municipal con respecto al tema de referencia de la audiencia pública estarán limitadas a plantear únicamente las cuestiones que se planteen en dicha audiencia pública o mediante correspondencia por escrito que se entregue de forma oportuna a la Secretaría Municipal antes de la audiencia pública, inclusive.

PUEDE OBTENER MÁS INFORMACIÓN sobre estos temas en la Secretaría Municipal o por teléfono si llama al número (714) 993-8231.

Rosanna Ramirez
Subsecretaria Municipal en Jefe
Ciudad de Placentia

PUBLICACIÓN IMPRESA: 26 de enero de 2018
PUBLICACIÓN DIGITAL: 25 de enero de 2018

THÀNH PHỐ PLACENTIA
THÔNG BÁO ĐIỀU TRẦN CÔNG CỘNG

THEO ĐÂY LÀ THÔNG BÁO là Hội Đồng Thành Phố của Thành Phố Placentia sẽ mở các buổi điều trần công cộng tại Phòng Họp Hội Đồng trong Tòa Thị Chính Placentia, 401 East Chapman Avenue vào những ngày sau đây:

Thứ Ba, 6 Tháng Hai, 2018, lúc 7:00 tối, hoặc sau đó không lâu khi có thể, Hội Đồng sẽ mở buổi đầu tiên trong một loạt gồm bốn buổi điều trần công cộng để công chúng nhận xét và đóng góp ý kiến về phạm vi đường biên có thể áp dụng cho các địa hạt bầu cử Hội Đồng Thành Phố.

Thứ Ba, 20 Tháng Hai, 2018, lúc 7:00 tối, hoặc sau đó không lâu khi có thể, Hội Đồng sẽ mở buổi thứ nhì trong một loạt gồm bốn buổi điều trần công cộng để công chúng nhận xét và đóng góp ý kiến về phạm vi đường biên có thể áp dụng cho các địa hạt bầu cử Hội Đồng Thành Phố. Sau buổi điều trần công cộng này thì sẽ có ấn hành bản thảo bản đồ phạm vi đường biên có thể áp dụng cho các địa hạt bầu cử và sắp xếp lịch trình cho những buổi điều trần công cộng kế tiếp.

Chúng tôi mời tất cả những thành phần quan tâm đến tham dự buổi điều trần công cộng này và trình bày ý kiến hoặc nộp dữ kiện. Những buổi điều trần công cộng có thể thỉnh thoảng được tiếp tục, nếu cần, bằng cách thông báo tại buổi điều trần nói trên.

Bản sao Phúc Trình Nhân Viên cho buổi điều trần công cộng đầu tiên sẽ được để tại Văn Phòng Thư Ký Thành Phố tại Tòa Thị Chính Placentia cho công chúng xem xét vào hoặc sau ngày Thứ Năm, 1 Tháng Hai, 2018 hoặc bằng cách đến website của Thành Phố tại www.placentia.org. Bản sao Phúc Trình Nhân Viên cho buổi điều trần công cộng thứ nhì cho công chúng xem xét sẽ được để tại các địa điểm nêu trên vào hoặc sau ngày Thứ Năm, 15 Tháng Hai, 2018. Nếu quý vị có bất cứ thắc mắc gì, xin liên lạc với Văn Phòng Thư Ký Thành Phố tại số 714-993-8231.

Dữ kiện về các cuộc bầu cử địa hạt, lý do tại sao Thành Phố đưa ra thay đổi này, và tiến trình đều có để trên website của Thành Phố.

Nếu một người muốn phản đối, tại tòa, bất cứ hành động nào Hội Đồng Thành Phố có thể áp dụng về vấn đề điều trần công cộng, thì người đó có thể chỉ được nêu những vấn đề được nêu tại buổi điều trần công cộng hoặc liên lạc bằng thư gửi kịp thời đến tay Thư Ký Thành Phố tại, hoặc trước khi có, buổi điều trần công cộng.

Quý vị có thể hỏi **THÊM CHI TIẾT** về những mục này tại Văn Phòng Thư Ký Thành Phố hoặc bằng điện thoại: (714) 993-8231.

Rosanna Ramirez

Trưởng Phòng Phó Thư Ký Thành Phố
Thành Phố Placentia

ÁN HÀNH: 26 Tháng Giêng, 2018
ĐĂNG: 25 Tháng Giêng, 2018

플라센시아시
공청회 공지

플라센시아 시의회는 401 East Chapman Avenue 에 위치한 플라센시아 시청 의회 회의실에서 다음과 같은 날짜에 공청회를 개최할 것을 이에 **공지**합니다.

2018 년 2 월 6 일 화요일 오후 7 시 또는 그 직후 안건의 논의가 가능할 시 잠재적 시의회 선거 구역 경계선의 구성에 대한 주민의 논평과 의견을 수렴하기 위해 시의회는 일련의 4 회 공청회 중 첫 공청회를 개최합니다.

2018 년 2 월 20 일 화요일 오후 7 시 또는 그 직후 안건의 논의가 가능할 시 잠재적 시의회 선거 구역 경계선의 구성에 대한 주민의 논평과 의견을 수렴하기 위해 시의회는 일련의 4 회 공청회 중 두 번째 공청회를 개최합니다. 공청회 이후, 잠재적 시의회 선거 구역 경계선 제안 확정 초안이 공표될 것이며 추가 공청회가 예정될 것입니다.

이해관계자 모두는 공청회에 참여하셔서 의견을 발표하시거나 자료 접수를 하시기 바랍니다. 필요한 때에 따라 상기 공청회에서 공지하고 공청회는 계속될 수 있습니다.

첫 공청회의 직원 보고서 사본은 주민 열람을 위해 2018 년 2 월 1 일 목요일 이후부터 플라센시아 시청 시 서기관 사무실에 비치될 것이며 시 웹사이트인 www.placentia.org을 방문하셔도 됩니다. 두 번째 공청회의 직원 보고서 사본은 2018 년 2 월 15 일 목요일 이후부터 상기 명시된 곳에서 열람할 수 있도록 비치될 것입니다. 만약 문의가 있으시다면 시 서기관 사무실을 714-993-8231 로 연락하시기 바랍니다.

구역 선거, 왜 시에서 이러한 변경을 이행하는지, 또는 절차에 대한 안내는 시 웹사이트에서 찾아보실 수 있습니다.

공청회가 개최되는 안건에 대해 시의회가 택하는 조치에 대해 법원에 이의를 제기하실 분은 대상 공청회에서 논의된 사안에 대해서만 이의를 제기할 수 있거나, 서면으로 시 서기관에게 적절한 시간 내 또는 공청회 개시 전에 서신을 전달해야 하는 제한을 받을 수 있습니다.

상기 내용에 대한 더 많은 안내 사항은 시 서기관 사무실이나 전화 (714) 993-8231 로 문의하시면 됩니다.

로산나 라미레즈 (Rosanna Ramirez)

시 서기관 보좌 (Chief Deputy City Clerk)

플라센시아시

공표 날짜: 2018 년 1 월 26 일

공시: 2018 년 1 월 25 일

普拉森舍市
公開聽證會通知

特此通知，普拉森舍市議會將於下列日期在市政廳議會大廳（401 East Chapman Avenue）舉行公開聽證會：

2018年2月6日（星期二）晚7時或此後最早適當時間：舉行第一次公開聽證會，就可能的議會選區邊界的構成聽取公眾意見和建議。為此將總共舉行四次公開聽證會。

2018年2月20日（星期二）晚7時或此後最早適當時間：舉行第二次公開聽證會，就可能的議會選區邊界的構成聽取公眾意見和建議。為此將總共舉行四次公開聽證會。在本次公開聽證會結束後，將發佈可能的市議會選區邊界草圖，並安排進一步公開聽證會。

歡迎所有感興趣的人士出席公開聽證會，並發表意見或提供資訊。根據需要，可在上述會議上發出通知，不定期舉行更多場公開聽證會。

自**2018年2月1日（星期四）**起，公眾可在普拉森舍市政廳市書記官辦公室查閱第一次公開聽證會的工作人員報告，亦可上網查閱：www.placentia.org。自**2018年2月15日（星期四）**起，公眾可在同一地點查閱第二次公開聽證會的工作人員報告。如果您有任何疑問，請與市書記官辦公室聯絡，電話號碼**714-993-8231**。

如果需要瞭解有關區級選舉的資訊、本市作出此項改變的原因以及相關程式，請在市政府網站上查閱。

如果有人想要在法庭上質疑市議會就公開聽證涉及的事項可能採取的任何行動，該人士可能僅限於提出在相關公開聽證會上曾經提出的問題或者以書面信函在聽證會上或會前提交市書記官的問題。

如果需要就上述事項瞭解**更多資訊**，可前往市書記官辦公室查閱，或電洽：**(714) 993-8231**。

Rosanna Ramirez
首席代理市書記官
普拉森舍市

發佈日期： 2018年1月26日

張貼日期： 2018年1月25日



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: FEBRUARY 20, 2018

SUBJECT: **PUBLIC HEARING AND CONSIDERATION OF PROPOSED PROGRAMS AND ACTIVITIES TO BE SUBMITTED TO THE COUNTY OF ORANGE FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING FOR FISCAL YEAR 2018-19**

FISCAL
IMPACT: CDBG FUNDS IN THE AMOUNT OF \$404,792 FOR FISCAL YEAR 2018-19

SUMMARY:

The Federal Housing and Community Development Act of 1974 provides Community Development Block Grant (CDBG) funds for projects that promote the development of viable urban communities by providing suitable living environments for persons of low and moderate income. As a Metropolitan City, the City does not compete with eleven (11) other County cities to apply and receive CDBG funds through the County of Orange. The amount of CDBG funding received by the City is established and provided directly by the U.S. Department of Housing and Urban Development (HUD) via the County of Orange. Since the funding allocation varies from year to year, the funding allocation will be presented to the City Council on an annual basis.

For Fiscal Year 2018-19, the anticipated funding amount is \$404,792, of which the City will receive \$364,313 directly. Eligible funding programs and activities must adhere to National Objectives established by HUD and the County's Consolidated Plan. The program and projects must achieve a specified performance outcome such as improving accessibility through removal of physical barriers or promoting livable and viable neighborhoods by providing a benefit to low to moderate income residents. This action will conduct a Public Hearing on the proposed programs and activities and authorize the City Administrator, or designee, to submit the application to the County to receive CDBG funds for the programs and activities described herein.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the Public Hearing to consider proposed programs and activities for the Community Development Block Grant Funding for Fiscal Year 2018-19; and
2. Receive the Staff report and consider all public testimony; and
3. Close the Public Hearing; and

2.b.
February 20, 2018

4. Authorize the City Administrator to submit an application to the County of Orange to receive Community Development Block Grant Funds to support public service programs, public facilities improvements, housing needs and administrative expenses in the amount of \$404,792 for Fiscal Year 2018-19.

DISCUSSION:

The Federal Housing and Community Development Act of 1974 provides CDBG funds for projects that promote the development of viable urban communities by providing suitable living environments for persons of low and moderate income. As a Metropolitan City, the City will no longer compete with eleven (11) other County cities to apply and receive CDBG funds through the County. The City's funding allocation will be established annually by HUD. Eligible programs and activities must adhere to the established performance objectives established by HUD and conform to the priority levels set by the County. This includes creating a suitable living environment that benefits communities, families or individuals that are from designated low to moderate income areas of the City. Projects must also achieve specified performance outcomes such as improving accessibility through removal of physical barriers or promoting livable and viable neighborhoods by providing a benefit to low to moderate income residents.

As indicated in the chart below, the CDBG amount of \$364,313 will be allocated to the City and will serve as a direct offset and/or supplement to the General Fund for specific programs and activities that support viable urban communities. The remaining \$40,479 will be provided to the County to cover costs related to preparation of the Annual Action Plan (AAP), Consolidated Annual Performance and Evaluation Report (CAPER), and other administrative costs.

CDBG ALLOCATION TO THE CITY OF PLACENTIA		
Activity	Program	Allocation
Housing Needs	Housing Rehabilitation Program	\$12,500
	Job Creation and Business Incentive Program	\$50,000
	Façade Improvement Program	\$50,000
Public Facilities/Non-Housing Rehabilitation	Sidewalk, Curb & Gutters (ADA Improvements) Pedestrian Accessibility Improvement Phase VII	\$50,000
	Neighborhood Facilities (Parque del Arroyo Verde: ADA improvements in the Restrooms and Picnic Tables, and Security Lighting)	\$101,334
Public Services (Mandated 15% of CDBG Funds)	Senior Services Salaries (Lunch Program)	\$20,000
	Public Services Salaries (Neighborhood Services)	\$40,000
Administration - City	Assistant to the City Administrator/Economic Development Manager Salary for Administering CDBG	\$40,479
Total CDBG Allocation to the City		\$364,313
CDBG ALLOCATION TO THE COUNTY		
Activity	Program	Allocation
Administration - County	County Staff - Maximum HUD Allocation	\$40,479
Total CDBG Allocation to the County		\$40,479
TOTAL CDBG FUNDING ALLOCATION		\$404,792

Program Activities

Housing Needs: The goal is to preserve and rehabilitate existing ownership housing stock. Due to the large percentage of the City's housing stock exceeding 50 years old, measures must be taken to preserve the quality and livability of existing residential units. Many of these housing units are owned by low-moderate income persons, often elderly or disabled residents, who are unable to adequately care for their homes. Minor exterior rehabilitation efforts are often necessary to provide exterior repairs, weatherization, or clean-up improvements to maintain the quality of living conditions or for health and safety issues.

In addition, the Job Creation and Business Incentive Program will be implemented in an effort to create jobs for affordable income persons, expand economic opportunities within the community, and generate sales tax for the business and surrounding businesses. The program is designed to assist new or expanding businesses by providing them with financial assistance. Financial assistance is in the form of a grant that is predicated on the creation of new jobs for low income persons. Maximum funding assistance under the program is \$25,000; however discretion is given to the City to make a recommendation for an amount higher than \$25,000 should certain findings be made that demonstrate the business provides a unique and significant tax benefit to the community.

Lastly, the Façade Improvement Program will be implemented in an effort to remove blight and provide for the expansion of the City's tax base through the use of CDBG funds for eligible façade improvements to local businesses. The funds can be used for exterior improvements among the aging commercial buildings in the Old Town Placentia area. The program will be designed to promote Placentia as a positive venue for quality business, incentivize business improvements and attraction to enhance local economic growth, and ensure that government regulations promote a favorable business climate.

Public Facilities/Non-Housing Rehabilitation: The goal is to provide adequate ADA accessibility among identified public areas in the City. Title II of the American with Disabilities Act (ADA) requires all public entities to give individuals with disabilities an equal opportunity to benefit from all of their programs, services, and activities. Several of Placentia's public buildings, parks, and facilities, constructed prior to the enactment of ADA in 1990, have noted items requiring retrofit in order to remove possible barriers. The City has identified the Parque del Arroyo Verde located at 1001 E. Palm Drive as a public park facility to improve ADA accessibility. In particular, the restrooms do not allow full access to the disabled and there is a need to improve the picnic tables for ADA accessibility. Lastly exterior security lighting along the perimeter of the park is needed to improve public safety in the area.

Lastly, the City has initiated an annual Pedestrian Accessibility and Improvement Program based on the mandated Transition Plan of 2011. The plan suggests a continued phased analysis of sites to identify and prioritize any deficiencies. As a result of the Transition Plan, the need to provide adequate ADA accessibility in public areas and neighborhood facilities has become a high priority for the City.

Public Services: HUD requires 15% of the total CDBG funding allocation to be designated to public services. Based on the community need and HUD requirements, there is a high priority

need to continue to support public services for senior and youth populations. The City's continuing Senior Lunch Program provides a local community benefit to the senior and disabled population by providing daily nutritional meals supplemented by much needed social interaction. The program serves an average of 450 lunches a month to senior and disabled residents in Placentia and the surrounding communities. The majority of attendees are over the age of 65 years, live alone, and are considered low-income. The City also provides several neighborhood services programs including free food distribution and human services referrals in areas designated as low-to-moderate income. These neighborhood services programs insure that comprehensive and coordinated resources are available to support family needs.

Administrative Costs: HUD approves the allocation of 20% of the total CBDG funding for administrative costs. Per the current agreement with the County of Orange, the 20% will be equally divided between the City and the County. The County will file, on behalf of the City, several HUD mandated reports including the AAP, CAPER, Analysis of Impediments (AI), Citizen Participation Plan (CPP), and the Integrated Disbursement and Information System (IDIS) management. The City's administrative costs will be for the monitoring and reporting of the programs and activities. Specifically, the submittal of quarterly expenditure reports, financial activity, contracts, summary of accomplishments for each of the programs and activities.

FISCAL IMPACT:

Submittal of the proposed CDBG program and activities to the County will have a positive financial impact. The City will receive \$364,313 in CDBG funds for FY 2018-19 for the implementation of specific programs and activities that will have a positive impact on our community while serving as a direct offset and/or supplement to the City's General Fund.

Prepared by:



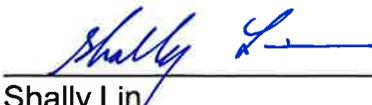
Jeannette Ortega
Assistant to the City Administrator/
Economic Development Manager

Reviewed and approved:



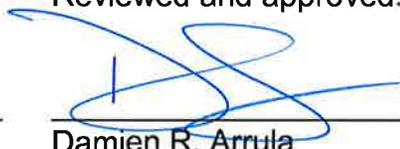
Joseph M. Lambert
Director of Development Services

Reviewed and approved:



Shally Lin
Senior Financial Advisor

Reviewed and approved:



Damien R. Arrula
City Administrator



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

FROM: CITY ATTORNEY

DATE: FEBRUARY 20, 2018

SUBJECT: **CONTINUANCE OF PUBLIC HEARING ON RESOLUTION OF NECESSITY**

FISCAL
IMPACT: NONE

SUMMARY:

This item concerns a Resolution of Necessity hearing related to the City's acquisition of certain easements on property located at 567 Melrose Street in the City of Placentia. The City along with its licensee, Lamar Outdoor Advertising, Inc. ("Lamar"), constructed a digital billboard on a small landlocked parcel owned by the City that is abutted by the 57 Freeway on one side and property owned by 567 Melrose Street. LLC. ("Melrose") on the other. The billboard serves as a city-entry sign to welcome visitors to the City, post important public service alerts and announcements, to promote business and commerce, and to elevate city-spirit and morale. The billboard also generates much needed public revenue for City services and programs. The operation of the billboard requires various easements over and across the Melrose parcel, including (1) an Access Easement; (2) an Electrical Easement; (3) an Aerial Easement; and (4) a Temporary Construction Easement.

RECOMMENDATION:

The City Attorney recommends a short two week continuance of the Resolution of Necessity hearing from today to March 6, 2018 to provide further opportunity for discussions with the City Council.

Prepared by:

Reviewed and approved:

Handwritten signature of Carrie A. Raven in blue ink.

Carrie A. Raven
Deputy City Attorney

Handwritten signature of Christian L. Bettenhausen in blue ink.

For Christian L. Bettenhausen,
City Attorney

2.c.
February 20, 2018



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF COMMUNITY SERVICES

DATE: FEBRUARY 20, 2018

SUBJECT: **FISCAL RECAP OF 2017 HERITAGE FESTIVAL AND APPROVAL OF 2018 EVENT AND CHANGE TO PARADE ROUTE**

FISCAL 2017 EXPENSE: \$91,478
IMPACT: 2017 REVENUE: \$40,930
2017 NET COST: \$50,548 CITY GENERAL FUND
2018 EXPENSE: \$51,000 ESTIMATED EXPENDITURES FOR FY 2018-19

SUMMARY:

The City of Placentia Community Services Department serves as the liaison to the Heritage Festival Committee (Committee), and monitors all expenses and revenues associated with the Heritage Festival. The total expenses of the 2017 event, including Staff costs, media production, and supplies, was \$91,478. Revenue from the event was generated from vendor applications, and entry fees for band review and car show, totaling \$40,930. The event's net cost to the City was \$50,548.

The Committee is requesting approval of the event date, location, and parade route for the 2018 Heritage Festival (Festival). The Committee requests to conduct the event with a change to the parade route to ensure better efficiencies, reduce costs and provide a better overall quality experience for the community and parade participants. Included in this request is a tentative event date of Saturday, October 13, 2018 and an estimated net cost of \$51,000. This action approves the date, location, and estimated net expenditure amount, along with the proposed changes for the parade route.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Approve the Heritage Festival Committee's recommendation of event date, and location for the 2018 Heritage Parade and Festival; and
2. Consider the Heritage Festival Committee's recommendation to shorten the route of the 2018 Heritage Parade; and
3. Consider the Heritage Festival Committee's request for the City to fund \$51,000 for the 2018 Heritage Festival in the FY 2018-19 budget.

3.a.
February 20, 2018

DISCUSSION:

The Community Services Department (the Department) serves as the liaison to the Committee and closely monitors all expenses and revenues associated with the Heritage Festival. The Committee worked with Staff to plan and organize the 53rd Annual Heritage Festival which was held on Saturday, October 14, 2017. The total expenses of the 2017 event, including Staff costs, media production, and supplies, was \$91,478. Revenue from the event was generated from vendor applications, and entry fees for band review and car show, totaling \$40,930. The event's net cost to the City was \$50,548.

Public Safety Background

In 2015, a heat wave on the day of the Heritage event resulted in 64 calls for heat-related emergency service with 26 band members transported to local hospitals for heat-related illnesses. In 2016, there were 24 public safety incidents reported, of which 8 were heat-related. Of those, three (3) were band members and one (1) was transported to a local hospital. During the 2017 event, there were 13 heat-related calls for emergency services and of those, two (2) were transported to local hospitals.

In an effort to address the aforementioned public safety concerns, merge the band review participants more smoothly into the parade, and provide a better overall quality experience for the community and parade participants, the Committee recommends that the 2018 Parade Route be slightly shortened, and offers the following option for consideration.

2018 Proposed Parade Route Changes

The Committee, along with Placentia Police Department and Orange County Fire Authority, are recommending a change to the parade route for 2018. The reason for the recommended modification to the route is to lessen the number of parade participants affected by extreme heat issues, as has been the case for the past three (3) years, and to also make the parade length more reasonable to its participants. The total parade route distance would be reduced from 1.28 miles to 1.10 miles, (or 300 meters less). The parade would begin at the intersection of Kraemer Boulevard and Yorba Linda Boulevard. The parade would start at 9:15 a.m. (instead of 9:30 a.m.) and travel north on Kraemer Boulevard in the southbound lanes, ending at the Festival location at Tri-City Park. Shortening of the route will also result in less 'gaps' between parade entries, while providing viewing opportunities along Kraemer Boulevard at Bradford Park.

In an effort to maintain a high level of entertainment within the parade, the Committee is continuing to recommend the inclusion of a band review, with a few noted adjustments. The band review would start at 9:00 a.m. at Palm Drive and Yorba Linda Boulevard. Bands would travel west on Yorba Linda Boulevard and feed into the parade north on Kraemer Boulevard in the southbound lanes, ending at the Festival location at Tri-City Park. The non-competing bands would be staged in the westbound lanes of Yorba Linda Boulevard and the competing bands would be staged in the eastbound lanes of Yorba Linda Boulevard. The bands would join the main body of the parade at the intersection of Kraemer Boulevard and Yorba Linda Boulevard. The total distance of the band review portion of the parade will be reduced from 0.54 miles to 0.38 miles. The buses of the non-competing bands would travel north onto Brookhaven Avenue to their parking destination on Golden Avenue.

Activities proposed for this year's event will continue to include a craft fair, food vendors, business expo, game area, display booths, beer and wine garden, concert, car show and entertainment. Last year's addition of the Family Fun Zone was popular with festival participants and will be included again. The pancake breakfast will begin at 7:00 a.m. with the other Festival activities scheduled to begin at 10:00 a.m. and conclude at 3:00 p.m. Once City Council direction is provided, the planning process for the 2018 Festival will continue over the next several months including choosing an event theme.

FISCAL IMPACT

2017 Heritage Festival Costs

The total cost of the 2017 Heritage Festival was \$91,478. This included all Staff costs for Police Department, Public Works, and Community Services. 2017 was the first year that Police Department costs were coded directly to the Heritage budget, which resulted in the primary cost increase. The Committee spent \$50,548 from the Heritage Division budget in Community Services, which is a City account funded by Heritage Festival revenues and Community Services Department General Fund dollars. Event revenue for 2017 was \$40,930, raised through vendor applications; car show and band entries, and donations. The City's funding for the 2017 event was \$35,000, with remaining subsidy from Community Services General Fund dollars. Historically, the City has always subsidized the Heritage Festival. 2017 revenue was \$5,000 less than the previous year. In response to this, Staff will work with the Committee to establish revenue goals for the 2018 event.

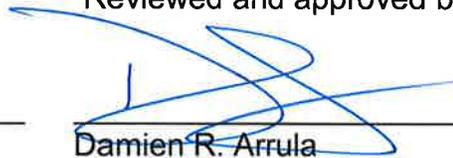
The cost for the materials, services and supplies required for the event, including items such as traffic control barricades; tables; chairs; porta potties; electrical equipment; entertainment; and marketing material is estimated to be \$53,140, based on prior year expenditures. The Community Services, Police, and Public Works Departments' personnel support for the Festival and Parade is estimated to be \$37,388, based on prior year expenditures. The Festival and Parade generates approximately \$40,930 in revenue through participation fees, vendor fees, and various sponsorships and donations. After deducting revenue collected from the event the net cost for the event is approximately \$50,548. The 2018 funding request from the Committee is \$51,000.

Prepared by:



Sandra J. Gorzalez
Director of Community Services

Reviewed and approved by:



Damien R. Arrula
City Administrator

Attachment

1. PowerPoint Presentation
2. 2017 Event Expense Sheet



HERITAGE FESTIVAL

Fiscal Recap of 2017 and Approval of 2018 Event

City Council Meeting
February 20, 2018

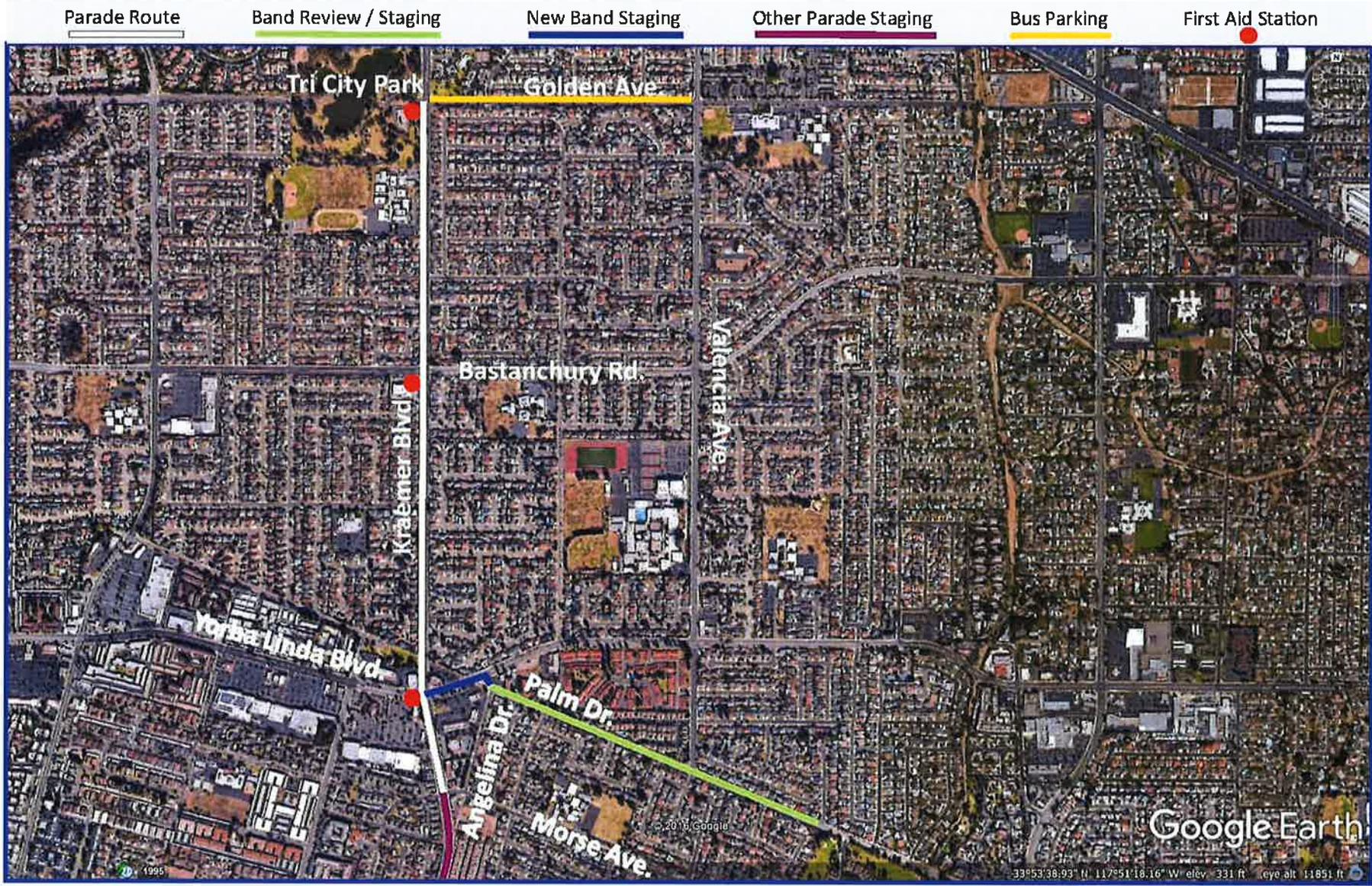


2018 Proposed Festival

- Date: October 13, 2018
- Theme: Coincide with the Mayoral State of the City Address theme, same as last year's 'We're getting better and we're moving forward' (to be determined)
- Parade Route: Adjustments are recommended



Heritage Festival Parade Route 2018



Heritage Festival Parade Route 2018

Parade Route



Band Staging



Band Review



Band Review Staging



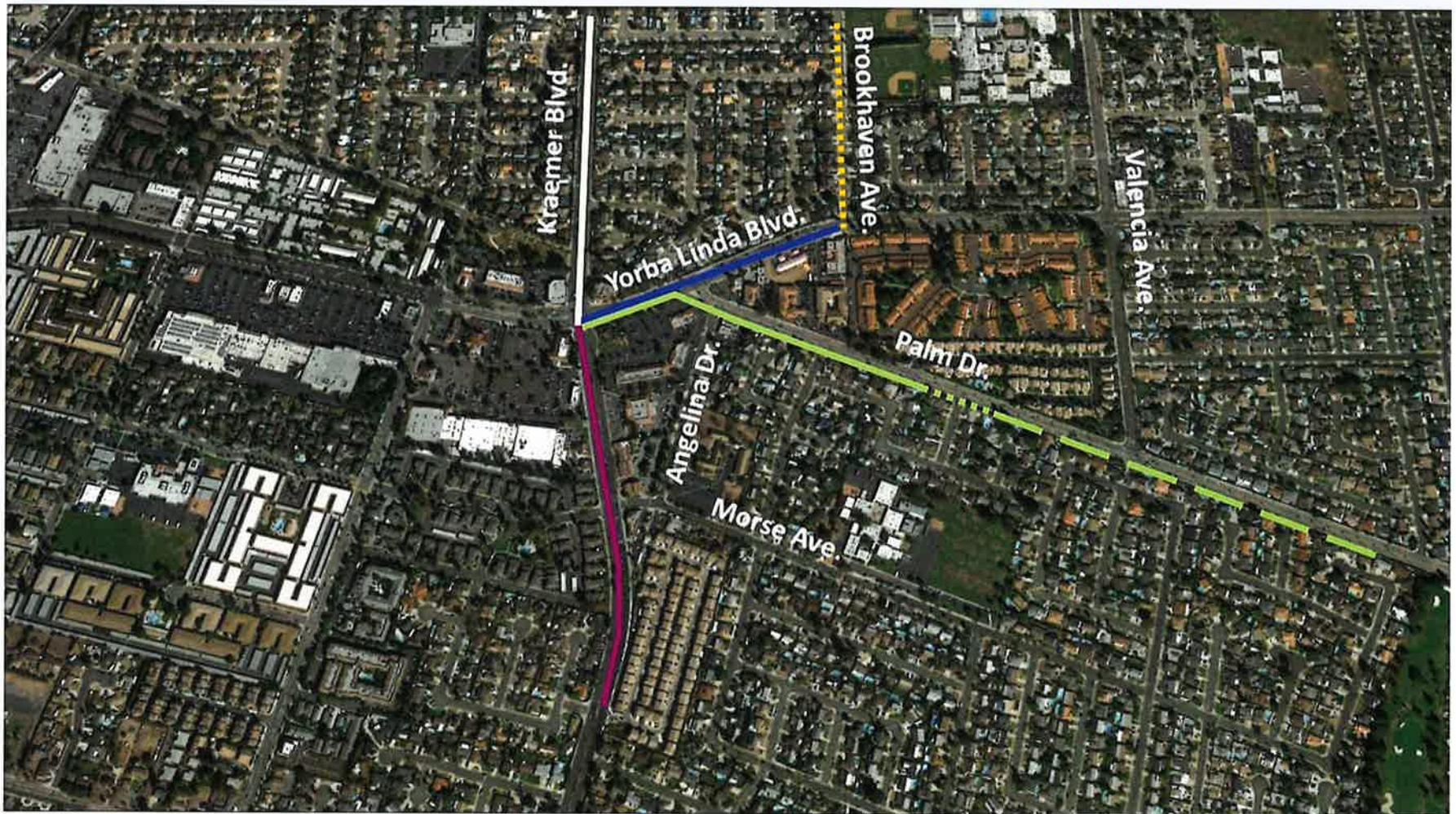
Non-Competing Band Staging



Other Parade Staging



Bus Exit Route Non-Competing Bands



2018 Heritage Festival Event

- Add more inflatable attractions
- Continue to provide entertainers at the event
- Add more “Penny Arcade” games
- Games and inflatables will be run by Community Services for better cost controls and revenue generation
- Keep face painters and balloon artists in games area
- Keep the concert during the event



Event Budget

2017				
Event Cost		Revenue Total		Net Cost to the City
\$91,478	Expenditures include staff costs, (Public Works, Community Services, and Police), media productions and supplies.	\$40,930	Generated from vendor applications, and entry fees for band review and car show.	\$50,548

2018
Event Funding Request
\$51,000

- Placentia Police costs were directly coded to the Heritage Festival event budget in 2017, therefore resulting in the primary cost increase
- Less available Police Explorers
- Shuttle services cost increase due to unavailable City bus and an extra shuttle was added to the route
- \$5,000 less event revenue was generated
- Increase for radio rentals for key event personnel to ensure adequate communication during the event
- Additional golf cart rentals for key event personnel
- Replacement of damaged and dated event banners
- Additional costs for parade event signage for event dignitaries
- Increase in entertainment cost for additional Family Fun activities
- Purchase of water for all Band participants



Questions?





HERITAGE FESTIVAL 2017

104076-6099- Other Professional Services	Amount	Description
Total Expenditures	\$10,372.25	Provided for entertainers, contractors and hired agents for event and also included the cost of band review judges for SCSBOA, and shuttle services.
104076-6230- Printing and Binding	Amounts	Description
Total Expenditures	\$7,423.36	Purchased event flyers, posters, banners, and advertisements. Also provided for costs of date changes on banners. Purchased new street banner, pole banners and provided for design costs.
104076-6299 - Other Purchased Services	Amount	Description
Total Expenditures	\$16,911.32	Provided for rentals of event equipment including, electrical, generators, street closure equipment, tables, canopies, chairs and Porta Potties.
104076-6301 Special Department Supplies	Amount	Description
Total Expenditures	\$19,371.70	Provided for purchases of special events supplies. Included, small tools, equipment, car show/band supplies, awards, lunch, snacks, water for all staff/volunteers, trophies, certificates and committee supplies.
104076-6315 Office Supplies	Amount	Description
Total Expenditures	\$0.00	Provided for purchases of event office supplies. Included, paper, poster boards, pens, pencils, markers, file boxes and file folders.
104076- 6325 Postage	Amount	Description
Total Expenditures	\$112.00	Provided for postage costs of mailing vendor applications, vendor packets, parade packets, and shipping costs for band review trophies.
TOTALS	Amount	Description
Staff costs	\$37,287.37	City Staff costs (Public Works, Community Services, Police)
Expenditures	\$54,190.63	This includes all supplies/equipment costs outlined above
Total Costs	\$91,478.00	Total Event Cost
Revenue	\$40,930.00	Revenue collected from booth fees, sponsorships, donations and entry fees
Net Total 2017 Festival	\$50,548.00	Net cost to the City