



Regular Meeting Agenda

April 2, 2019

Placentia City Council
Placentia City Council Acting as Successor Agency to
the Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Rhonda Shader
Mayor

Ward L. Smith
Mayor Pro Tem

Craig S. Green
Councilmember

Chad P. Wanke
Councilmember

Jeremy B. Yamaguchi
Councilmember

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117
Fax: (714) 961-0283
Email:
administration@placentia.org
Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION**

April 2, 2019

**5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Wanke
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Smith
Mayor/Board Chair Shader

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Damien R. Arrula, City Administrator
Rosanna Ramirez, Director of Administrative Services
Employee Organizations: Placentia City Employees Association (PCEA), Placentia Police Officers Association (PPOA), Placentia Police Management Association (PPMA), and Unrepresented Employees
2. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
Name of Case: Joseph V. Aguirre vs City of Placentia, *et al.*
Orange County Superior Case No. 30-2018-00999734-CU-BC-CJC
3. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
Name of Case: Orange County Catholic Worker, *et al.* vs Orange County, *et al.*
Case No. 8-18-CV-00155 DOC (JDE)
4. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 527 Fee Ana Street APN: 346-015-07
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Parties: OERP, LLC
Under Negotiations: Price and Terms of Payment
5. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
City of Placentia vs Onward Engineering, *et. al.*;
Case 30-2018-01040701

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA**

**April 2, 2019
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Wanke
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Smith
Mayor/Board Chair Shader

INVOCATION: Chaplain Gary Drabek

PLEDGE OF ALLEGIANCE: Girl Scouts of Orange County, Placentia Service Unit Honor Guard

PRESENTATIONS:

- a. **Presentation on Status of George Key Ranch by Steve Adamson, Orange County Historical Commission Member**
Presenter: Commissioner Steve Adamson
- b. **Proclamation Recognizing "Mayor's Do the Right Thing" Award to Letty Gali**
Recipient: Letty Gali
Presenter: Mayor Shader
- c. **Presentation of Championship Medals for the 2018/2019 Youth Basketball League**
Recipients: Placentia Youth Basketball Champion Teams
Presenter: Mayor Shader and Community Services Coordinator Matthew Brand
- d. **Recognition of the City of Placentia's 2019 Baker to Vegas Team**
Recipients: Participants in the Baker to Vegas Relay Race
Presenters: Mayor Shader and Chief Lenyi

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.h.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve

**1.b. City Fiscal Year 2018-19 Register for April 2, 2019
Check Register**

Fiscal Impact: \$461,550.65

Electronic Disbursement Register

Fiscal Impact: \$597,530.20

Recommended Action: It is recommended that the City Council:

- 1) Receive and file

1.c. 2019 Heritage Festival Event Theme

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve the Heritage Festival Committee's recommendation of 'Do the Right Thing' event theme for the 2019 Heritage Parade and Festival.

1.d. Award of Contract to Axis General Construction, Inc. for Storm Water Pump Station Maintenance Services

Fiscal Impact: Expense: \$37,907.64 Annual Contract Amount
To Be Budgeted: \$ 6,317.94 FY 2018-19 Operating Budget

Recommended Action: It is recommended that the City Council:

- 1) Approve a Maintenance Services Agreement with Axis General Construction, Inc. for Storm Water Pump Station Maintenance Services in an amount not-to-exceed \$37,907.64 per year for an initial three-year contract term ending April 1, 2022, with the option to extend for one (1) additional two-year term; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the annual contract not-to-exceed amount; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
- 4) Authorize the City Administrator to approve the eligible contract term extension for one (1) additional two-year term based upon contractor performance and at the discretion of the City.

1.e. Amendment No. 2 to Professional Services Agreement with Halo Confidential Services

Fiscal Impact: Expense: Not-to-Exceed an Additional \$30,000

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to the Professional Services Agreement with Halo Confidential Services for an additional not-to-exceed amount of \$30,000; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1.f. **Resolution Establishing Federal Funding Disadvantaged Business Enterprise (DBE) Participation Level Goals for Fiscal Year 2019-20**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2019-07, A resolution of the City Council of the City of Placentia approving and adopting the anticipated Disadvantaged Business Enterprise (DBE) participation levels for Federal Fiscal Year (FFY) 2019-20; and
- 2) Authorize the City Administrator to execute Exhibit 9B and all other DBE documents as required.

1.g. **Resolution Adopting Fiscal Year 2019-20 Project List for Compliance with SB 1, the Road Repair and Accountability Act of 2017**

Fiscal Impact: There is no direct fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution No. R-2019-08, A resolution of the City Council of the City of
- 2) Placentia, California adopting the List of Projects for Fiscal Year 2019-20 funded by SB 1: The Road Repair and Accountability Act 2017; and
- 3) Direct Staff to submit the project list to the California Transportation Commission.

1.h. **Amendment No. 3 to the Exclusive Negotiating Agreement with USA Properties Fund, LLC for Real Property Located at 207-209 West Crowther Avenue**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 3 to the Exclusive Negotiating Agreement ("ENA") with USA Properties Fund, Inc. for real property located at 207-209 West Crowther Avenue; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary ENA documents, in a form approved by the City Attorney.

2. PUBLIC HEARING: None

3. REGULAR AGENDA:

3.a. **Memorandum of Understanding for North Orange County Service Planning Area Regional Homelessness Efforts**

Fiscal Impact: No General Fund dollars will be used for the execution of this Memorandum of Understanding.

Recommended Action: It is recommended that the City Council:

- 1) Approve the Memorandum of Understanding for the North Orange County Service Planning Area; and
- 2) Authorize the City Administrator and/or his designee to approve non-substantive changes as needed and execute the agreement on behalf of the City in a form approved by the City Attorney.

3.b. **Consideration of Appointment to Fill City Clerk Vacancy**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council discuss:

- 1) The selection process for an appointment to fill the City Clerk vacancy for a term ending November 2020 and provide direction to Staff.

3.c. **Mid-Year Budget Review for Fiscal Year 2018-19**

Fiscal Impact: See summary.

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the Fiscal Year 2018-19 Mid-Year Budget review report; and
- 2) Approve Budget Resolution No. R-2019-09, A resolution of the City Council of the City of Placentia authorizing the Mid-Year Amendment of the Fiscal Year 2018-19 Budget; and
- 3) Approve Resolution No. R-2019-10, A resolution of the City of Placentia amending the Position Allocation Plan for fiscal Year 2018-19.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

Adjourned in Memory of

Ronald Hood, father of Mayor Rhonda Shader

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to Tuesday, April 16, 2019 at 5:00 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Notice of Completion for Powell Building ADA Improvement Project
- Prop 218 Refuse Rate Increase Resolution
- SoCal Gas Energy Resolution
- Resolution Establishing the Placentia Enhanced Infrastructure Financing District (EIFD) Public Financing Authority (PFA) as the Governing Board of the Placentia EIFD and Approving the Appointments to the PFA
- Urban Forest Management Program
- Citywide Pavement Maintenance and Rehabilitation Program

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Director of Administrative Services of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the April 2, 2019 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on March 28, 2019.

Rosanna Ramirez, Director of Administrative Services

City of Placentia
Check Register
For 04/02/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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Grand Total: 461,550.65

Check Totals by ID

AP	461,550.65
EP	0.00
IP	0.00
OP	0.00

Void Total: 0.00

Check Total: 461,550.65

Fund Name

Check Totals by Fund

101-General Fund (0010)	215,424.59
205-State Gas Tax (0017)	1,400.00
208-Scssr Agncy Ret Oblg (0054)	2,305.14
209-State Gas Tax - RMRA (0060)	1,500.00
210-Measure M (0018)	5,182.02
211-PEG Fund (0058)	9,079.99
215-Air Quality Management (0019)	870.50
224-Asset Seiz 15% Training (0073)	478.92
227-Explorer Grant NOC (0076)	10.14
228-NOC-Public Safety Grant(0061)	85.22
229-Comm Trans Hous Grant (0062)	408.84
233-Gen Plan Update Fees (0074)	548.00
247-TOD Sewer Impact Fees (0071)	26,248.35
260-Street Lighting Distrc (0028)	30,317.88
265-Landscape Maintenance (0029)	4,102.36
270-CDBG Fund (0030)	826.56
275-Sewer Maintenance (0048)	2,360.04
280-Misc Grants Fund (0050)	6,181.55
501-Refuse Administration (0037)	24,206.08
601-Employee Health & Wlfre (0039)	5,001.34
605-Risk Management (0040)	119,627.59
701-Special Deposits (0044)	5,385.54

Check Total: 461,550.65

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

User: Teri Knutson
Report: AP1400M <3.01>: AP: Warrant List - Machine

03/26/2019 :Date

09:33:06 :Time

1. b.
April 2, 2019

City of Placentia
Check Register
For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ADMINSURE V004980	MARCH WORKERS COMP PMT	404580-5165 Workers' Compensation Claims	AP031419	3,453.84	11791		00100668	03/14/2019
Check Total:					3,453.84				
MW OH	ALL CITY MANAGEMENT V000005	2/10-23 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP031419	2,714.60	59963	P11361	00100669	03/14/2019
Check Total:					2,714.60				
MW OH	ANTHEM LIFE INSURANCE V000046	MARCH LIFE INSURANCE PMT	103040-5110 Life Ins Allocation	AP031419	5.00	030119A		00100670	03/14/2019
Check Total:					5.00				
MW OH	AT & T V008736	MARCH POWELL BLDG INTERNET	109595-6215 Telephone	AP031419	50.00	MARCH 2019		00100671	03/14/2019
MW OH	AT & T V008736	MARCH HVAC INTERNET SVS	109595-6215 Telephone	AP031419	40.00	MARCH HVAC		00100671	03/14/2019
MW OH	AT & T V008736	MARCH PD YARD INTERNET	109595-6215 Telephone	AP031419	61.07	MARCH PD 19		00100671	03/14/2019
Check Total:					151.07				
MW OH	AXXESS DOOR CORP V011113	PD LOBBY DOOR REPAIRS	103654-6130 Repair & Maint/Facilities	AP031419	190.00	JOB1481		00100672	03/14/2019
MW OH	AXXESS DOOR CORP V011113	PD LOBBY DOOR REPAIRS	103654-6130 Repair & Maint/Facilities	AP031419	591.50	JOB1484		00100672	03/14/2019
Check Total:					781.50				
MW OH	CALIFORNIA FORENSIC V000232	FEB BLOOD DRAWS	103040-6055 Medical Services	AP031419	775.25	02.28.19	P11362	00100673	03/14/2019
Check Total:					775.25				
MW OH	CALIFORNIA NEWSPAPER V009955	FEB LEGAL ADVERTISEMENT	713811-6185 Construction Services	AP031419	360.00	0000427835		00100674	03/14/2019
MW OH	CALIFORNIA NEWSPAPER V009955	FEB LEGAL ADVERTISEMENT	103654-6301 Special Department Supplies	AP031419	261.00	0000427835		00100674	03/14/2019
MW OH	CALIFORNIA NEWSPAPER	FEB LEGAL ADVERTISEMENT	0044-2042 / 45062-2042	AP031419	986.64	0000427835		00100674	03/14/2019

City of Placentia
Check Register
For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V009955		Construction Deposits						
MW OH	CALIFORNIA NEWSPAPER V009955	FEB LEGAL ADVERTISEMENT	102534-6230 Printing & Binding	AP031419	290.00	0000427835		00100674	03/14/2019
MW OH	CALIFORNIA NEWSPAPER V009955	FEB LEGAL ADVERTISEMENT	101002-6225 Advertising/Promotional	AP031419	420.00	0000427835		00100674	03/14/2019
MW OH	CALIFORNIA NEWSPAPER V009955	FEB LEGAL ADVERTISEMENT	101905-6185 Construction Services	AP031419	302.00	0000427835		00100674	03/14/2019
Check Total:					2,619.64				
MW OH	CALIFORNIA STATE V006510	AUG CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP031419	17.88	18-840		00100675	03/14/2019
MW OH	CALIFORNIA STATE V006510	AUG CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP031419	242.87	18-881		00100675	03/14/2019
MW OH	CALIFORNIA STATE V006510	AUG CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP031419	236.63	18-903		00100675	03/14/2019
MW OH	CALIFORNIA STATE V006510	AUG CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP031419	42.87	18-915		00100675	03/14/2019
Check Total:					540.25				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6132 Repair & Maintenance/Streets	AP031419	327.83	72115063		00100676	03/14/2019
MW OH	CALMAT CO. V010007	ASPHALT	103652-6132 Repair & Maintenance/Streets	AP031419	327.83	72120574		00100676	03/14/2019
Check Total:					655.66				
MW OH	CARL WARREN & CO V008011	FEB 3RD PARTY LIABILITY SVS	404582-6025 Third Party Administration	AP031419	1,603.00	1869231		00100677	03/14/2019
Check Total:					1,603.00				
MW OH	CBE V008124	FEB COPIER OVERAGES	109595-6175 Office Equipment Rental	AP031419	62.72	IN2120989		00100678	03/14/2019
Check Total:					62.72				
MW OH	CCP INDUSTRIES INC	SAFETY GLASSES	103652-6301	AP031419	129.16	IN02273442		00100679	03/14/2019

City of Placentia
Check Register
For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010526		Special Department Supplies						
				Check Total:	129.16				
MW OH	CITY OF ANAHEIM V010186	JAN-FEB ELECTRICAL COSTS	109595-6330 Electricity	AP031419	61.01	021519		00100680	03/14/2019
				Check Total:	61.01				
MW OH	CITY OF BREA V000125	PLANNING DEPT FORMS	102532-6315 Office Supplies	AP031419	507.54	ASCS000989		00100681	03/14/2019
MW OH	CITY OF BREA V000125	BUSINESS CARDS - SEPAHI	103550-6230 Printing & Binding	AP031419	15.16	ASCS000991		00100681	03/14/2019
				Check Total:	522.70				
MW OH	CITY OF PLACENTIA V000773	NOTICE OF EXEMPTION FEE	102531-6225 / 45062-6225 Advertising/Promotional	AP031419	50.00	022819		00100682	03/14/2019
MW OH	CITY OF PLACENTIA V000773	BUSINESS MTG PARKING	101511-6245 Meetings & Conferences	AP031419	5.00	022819		00100682	03/14/2019
MW OH	CITY OF PLACENTIA V000773	STAFF BIRTHDAY EVENT SUPPLIES	101512-6301 Special Department Supplies	AP031419	26.98	022819		00100682	03/14/2019
				Check Total:	81.98				
MW OH	CITY ON THE HILL CATHOLIC V011114	PERMIT OVERCHARGE REFUND	100000-4385 Facility Rental	AP031419	792.00	2002451.002		00100683	03/14/2019
				Check Total:	792.00				
MW OH	CIVIC PLUS V006674	WEBSITE HOSTING,SSL CERT FEE	581573-6136 Software Maintenance	AP031419	7,074.24	183633		00100684	03/14/2019
				Check Total:	7,074.24				
MW OH	COMLOCK V003166	KEYS, REKEY DOOR HANDLE	103654-6301 Special Department Supplies	AP031419	42.52	815072		00100685	03/14/2019
MW OH	COMLOCK V003166	KEYS	103654-6301 Special Department Supplies	AP031419	31.79	815115		00100685	03/14/2019
MW OH	COMLOCK V003166	KEYS	103654-6301 Special Department Supplies	AP031419	17.51	815148		00100685	03/14/2019

City of Placentia
Check Register
For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	91.82				
MW OH	COMMERCIAL AQUATIC V005203	POOL CHEMICALS	103654-6290 Dept. Contract Services	AP031419	137.43	I19-0515		00100686	03/14/2019
MW OH	COMMERCIAL AQUATIC V005203	POOL CHEMICALS	103654-6290 Dept. Contract Services	AP031419	447.32	I19-0714		00100686	03/14/2019
				Check Total:	584.75				
MW OH	COUNTY OF ORANGE V008881	FEB OCATS/CLETS SVS	103043-6099 Professional Services	AP031419	1,104.51	SH 52645	P11450	00100687	03/14/2019
				Check Total:	1,104.51				
MW OH	DEAN, ANDREW V003077	PD TRAINING MEALS, MILEAGE	103041-6250 Staff Training	AP031419	97.96	031219		00100688	03/14/2019
				Check Total:	97.96				
MW OH	DFS FLOORING INC V000099	FEB CARPET CLEANING SVS	103654-6290 Dept. Contract Services	AP031419	665.00	305857-39		00100689	03/14/2019
				Check Total:	665.00				
MW OH	DUDEK & ASSOCIATES INC V004114	JAN SEWER ENGINEERING SVS	713811-6185 Construction Services	AP031419	11,688.75	20190105	P11429	00100690	03/14/2019
				Check Total:	11,688.75				
MW OH	EJ WARD INC V001108	CVR KIT FOR PD VEHICLE	103658-6301 Special Department Supplies	AP031419	380.83	0066194-IN		00100691	03/14/2019
				Check Total:	380.83				
MW OH	FIFTH AVENUE CLEANERS V010431	FEB PD DRY CLEANING SVS	103040-6290 Dept. Contract Services	AP031419	409.34	FEBRUARY 19		00100692	03/14/2019
				Check Total:	409.34				
MW OH	FM THOMAS AIR V010634	HVAC SYSTEM MAINT	103654-6290 Dept. Contract Services	AP031419	940.91	39551	P11358	00100693	03/14/2019
MW OH	FM THOMAS AIR V010634	HVAC SYSTEM MAINT	103654-6290 Dept. Contract Services	AP031419	142.74	39552	P11358	00100693	03/14/2019
				Check Total:	1,083.65				

City of Placentia
Check Register
For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	GAITHERS, DOROTHY V011103	BUSINESS LICENSE OVERPAYMENT	100000-4101 Gross Receipts	AP031419	17.00	021919		00100694	03/14/2019
Check Total:					17.00				
MW OH	GOLDEN STATE WATER V000928	DEC-FEB WATER CHARGES	296561-6335 Water	AP031419	2,791.88	022119		00100695	03/14/2019
MW OH	GOLDEN STATE WATER V000928	DEC-FEB WATER CHARGES	109595-6335 / 21010-6335 Water	AP031419	222.39	022119		00100695	03/14/2019
MW OH	GOLDEN STATE WATER V000928	DEC-FEB WATER CHARGES	109595-6335 Water	AP031419	14,893.76	022119		00100695	03/14/2019
Check Total:					17,908.03				
MW OH	GOOD TIMES TRAVEL INC V010819	1/19 EXCURSION PAYMENT	0044-2056 CS Good Times Travel Deposits	AP031419	198.00	CP011919		00100696	03/14/2019
MW OH	GOOD TIMES TRAVEL INC V010819	1/26 EXCURSION PAYMENT	0044-2056 CS Good Times Travel Deposits	AP031419	846.00	CP012619		00100696	03/14/2019
Check Total:					1,044.00				
MW OH	GST V009410	FEB IT SERVICES & MAINT	101523-6290 Dept. Contract Services	AP031419	8,278.00	INV30744	P11379	00100697	03/14/2019
Check Total:					8,278.00				
MW OH	HADLEY TOW V010433	APRIL TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	079557		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JULY TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	083794		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JULY TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	084044		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JULY TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75	084654		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JUNE TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	087264		00100698	03/14/2019
MW OH	HADLEY TOW	JAN TOWING SERVICES	103047-6181	AP031419	101.75	092884		00100698	03/14/2019

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	V010433		Towing Services						
MW OH	HADLEY TOW V010433	JAN TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	092963		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JAN TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	093226		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JAN TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75	093726		00100698	03/14/2019
MW OH	HADLEY TOW V010433	FEB TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75	094701		00100698	03/14/2019
MW OH	HADLEY TOW V010433	FEB TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	094861		00100698	03/14/2019
MW OH	HADLEY TOW V010433	FEB TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	095538		00100698	03/14/2019
MW OH	HADLEY TOW V010433	FEB TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	095584		00100698	03/14/2019
MW OH	HADLEY TOW V010433	FEB TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	095635		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MARCH TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75	096256		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MARCH TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	096525		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MARCH TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	097139		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MARCH TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	097244		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MARCH TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	097315		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MARCH TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	097494		00100698	03/14/2019
MW OH	HADLEY TOW	APRIL TOWING SERVICES	103047-6181	AP031419	101.75	097791		00100698	03/14/2019

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	V010433		Towing Services					
MW OH	HADLEY TOW V010433	APRIL TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75 097843		00100698	03/14/2019
MW OH	HADLEY TOW V010433	APRIL TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75 097967		00100698	03/14/2019
MW OH	HADLEY TOW V010433	APRIL TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00 098792		00100698	03/14/2019
MW OH	HADLEY TOW V010433	APRIL TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00 099175		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MAY TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00 099404		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MAY TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00 099550		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MAY TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00 100207		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MAY TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75 100397		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JUNE TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75 101152		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JUNE TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00 101736		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JUNE TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00 101776		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JUNE TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00 102165		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JUNE TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75 102195		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JUNE TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00 102417		00100698	03/14/2019
MW OH	HADLEY TOW	JUNE TOWING SERVICES	103047-6181	AP031419	185.00 102543		00100698	03/14/2019

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	V010433		Towing Services						
MW OH	HADLEY TOW V010433	JULY TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75	104314		00100698	03/14/2019
MW OH	HADLEY TOW V010433	AUG TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	104856		00100698	03/14/2019
MW OH	HADLEY TOW V010433	AUG TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	104920		00100698	03/14/2019
MW OH	HADLEY TOW V010433	AUG TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	106241		00100698	03/14/2019
MW OH	HADLEY TOW V010433	SEPT TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75	106802		00100698	03/14/2019
MW OH	HADLEY TOW V010433	SEPT TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	107091		00100698	03/14/2019
MW OH	HADLEY TOW V010433	SEPT TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	107189		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MAY TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75	108315		00100698	03/14/2019
MW OH	HADLEY TOW V010433	SEPT TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	108318		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JULY TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	108322		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JULY TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75	108325		00100698	03/14/2019
MW OH	HADLEY TOW V010433	AUG TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	108327		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JULY TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	170736		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JULY TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	170739		00100698	03/14/2019
MW OH	HADLEY TOW	NOV TOWING SERVICES	103047-6181	AP031419	185.00	187473		00100698	03/14/2019

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	V010433		Towing Services						
MW OH	HADLEY TOW V010433	JULY TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	188258		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MARCH TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	220586		00100698	03/14/2019
MW OH	HADLEY TOW V010433	MARCH TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	221783		00100698	03/14/2019
MW OH	HADLEY TOW V010433	APRIL TOWING SERVICES	103047-6181 Towing Services	AP031419	185.00	221793		00100698	03/14/2019
MW OH	HADLEY TOW V010433	JUNE TOWING SERVICES	103047-6181 Towing Services	AP031419	101.75	248042		00100698	03/14/2019
Check Total:					9,028.00				
MW OH	HEALTHPOINTE MEDICAL V010713	1/22 PRE-EMPLOYMENT EXAM	101512-6099 Professional Services	AP031419	290.00	30601-2798574		00100700	03/14/2019
Check Total:					290.00				
MW OH	ICMA RETIREMENT TRUST V010029	P/E 3/9/19 PD 3/15/19	0010-2170 Deferred Comp Payable - ICMA	AP031419	2,444.19	031519A		00100701	03/14/2019
MW OH	ICMA RETIREMENT TRUST V010029	P/E 3/9/19 PD 3/15/19	0037-2170 Deferred Comp Payable - ICMA	AP031419	145.75	031519A		00100701	03/14/2019
MW OH	ICMA RETIREMENT TRUST V010029	P/E 3/9/19 PD 3/15/19	0048-2170 Deferred Comp Payable - ICMA	AP031419	233.26	031519A		00100701	03/14/2019
MW OH	ICMA RETIREMENT TRUST V010029	P/E 3/9/19 PD 3/15/19	0054-2170 Deferred Comp Payable - ICMA	AP031419	238.70	031519A		00100701	03/14/2019
MW OH	ICMA RETIREMENT TRUST V010029	P/E 3/9/19 PD 3/15/19	0029-2170 Deferred Comp Payable - ICMA	AP031419	82.63	031519A		00100701	03/14/2019
Check Total:					3,144.53				
MW OH	IPMA-HR V000507	AGENCY MEMBERSHIP	101512-6255 Dues & Memberships	AP031419	405.00	INV-43162-X1L5		00100702	03/14/2019
Check Total:					405.00				

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MW OH	IVY-IT INC V011068	INSTALL SYNTHETIC IVY	302535-6401 Community Programs	AP031419	826.56	J129		00100703	03/14/2019
Check Total:					826.56				
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT P/E 3/9 PD 3/15	0048-2131 Employer PARS/ARS Payable	AP031419	280.32	031519A		00100704	03/14/2019
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT P/E 3/9 PD 3/15	0054-2131 Employer PARS/ARS Payable	AP031419	95.39	031519A		00100704	03/14/2019
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT P/E 3/9 PD 3/15	0010-2131 Employer PARS/ARS Payable	AP031419	1,180.13	031519A		00100704	03/14/2019
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT P/E 3/9 PD 3/15	0037-2131 Employer PARS/ARS Payable	AP031419	187.38	031519A		00100704	03/14/2019
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT P/E 3/9 PD 3/15	0029-2131 Employer PARS/ARS Payable	AP031419	78.03	031519A		00100704	03/14/2019
Check Total:					1,821.25				
MW OH	JONES & MAYER V009822	LEGAL SERVICES	109595-6999 Other Expenditure	AP031419	2,793.75	90919	P11459	00100705	03/14/2019
MW OH	JONES & MAYER V009822	LEGAL SERVICES	109595-6999 Other Expenditure	AP031419	350.00	90919A	P11460	00100705	03/14/2019
Check Total:					3,143.75				
MW OH	KEYSER MARSTON V010468	FEB PROFESSIONAL SVS	0044-2042 Construction Deposits	AP031419	945.00	0033257		00100706	03/14/2019
Check Total:					945.00				
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - LOMELI	103041-6360 Uniforms	AP031419	94.79	700025381		00100707	03/14/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - SERVIN	103043-6360 / 50100-6360 Uniforms	AP031419	183.15	700026427		00100707	03/14/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - THOMAS	103041-6360 / 50130-6360 Uniforms	AP031419	6.47	700026487		00100707	03/14/2019
MW OH	KEYSTONE UNIFORMS	PD UNIFORMS - HERNANDEZ	103043-6360 / 50080-6360	AP031419	392.11	700026510		00100707	03/14/2019

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	V009178		Uniforms						
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - HURTADO	103041-6360 / 50044-6360 Uniforms	AP031419	9.70	700026624		00100707	03/14/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - MCKENZIE	103041-6360 / 50040-6360 Uniforms	AP031419	290.88	700026666		00100707	03/14/2019
Check Total:					977.10				
MW OH	LEGAL SHIELD V008104	FEB LEGAL SERVICES	0037-2192 Police Legal Services	AP031419	2.68	030519A		00100708	03/14/2019
MW OH	LEGAL SHIELD V008104	FEB LEGAL SERVICES	0029-2192 Police Legal Services	AP031419	5.18	030519A		00100708	03/14/2019
MW OH	LEGAL SHIELD V008104	FEB LEGAL SERVICES	0010-2192 Police Legal Services	AP031419	150.91	030519A		00100708	03/14/2019
MW OH	LEGAL SHIELD V008104	FEB LEGAL SERVICES	0048-2192 Police Legal Services	AP031419	25.41	030519A		00100708	03/14/2019
MW OH	LEGAL SHIELD V008104	FEB LEGAL SERVICES	0076-2192 Police Legal Services	AP031419	0.29	030519A		00100708	03/14/2019
MW OH	LEGAL SHIELD V008104	FEB LEGAL SERVICES	0073-2192 Police Legal Services	AP031419	0.92	030519A		00100708	03/14/2019
MW OH	LEGAL SHIELD V008104	FEB LEGAL SERVICES	0061-2192 Police Legal Services	AP031419	0.91	030519A		00100708	03/14/2019
Check Total:					186.30				
MW OH	M JACK BROOKS JD V010723	FEB SR HR ANALYST SVS	101512-6099 Professional Services	AP031419	7,437.50	022019 PHR		00100709	03/14/2019
Check Total:					7,437.50				
MW OH	MC FADDEN-DALE V000635	FACILITY MAINT SUPPLIES	103654-6130 Repair & Maint/Facilities	AP031419	93.06	359051/5		00100710	03/14/2019
MW OH	MC FADDEN-DALE V000635	VEHCILE MAINT SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP031419	38.14	359682/5		00100710	03/14/2019
MW OH	MC FADDEN-DALE	FACILITY MAINT SUPPLIES	103654-6130	AP031419	75.85	361681/5		00100710	03/14/2019

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	V000635		Repair & Maint/Facilities						
MW OH	MC FADDEN-DALE V000635	FACILITY MAINT SUPPLIES	103654-6130 Repair & Maint/Facilities	AP031419	11.21	361795/5		00100710	03/14/2019
MW OH	MC FADDEN-DALE V000635	VEHICLE MAINT SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP031419	6.63	362607/5		00100710	03/14/2019
MW OH	MC FADDEN-DALE V000635	FACILITY MAINT SUPPLIES	103654-6130 Repair & Maint/Facilities	AP031419	46.12	362610/5		00100710	03/14/2019
MW OH	MC FADDEN-DALE V000635	VEHICLE MAINT SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP031419	29.74	363147/5		00100710	03/14/2019
MW OH	MC FADDEN-DALE V000635	FACILITY MAINT SUPPLIES	103654-6130 Repair & Maint/Facilities	AP031419	51.88	363432/5		00100710	03/14/2019
Check Total:					352.63				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103550-6315 Office Supplies	AP031419	17.47	62935		00100711	03/14/2019
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP031419	202.09	62936		00100711	03/14/2019
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102532-6315 Office Supplies	AP031419	42.34	62942		00100711	03/14/2019
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102532-6315 Office Supplies	AP031419	37.96	62949		00100711	03/14/2019
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102531-6315 Office Supplies	AP031419	8.54	62952		00100711	03/14/2019
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102531-6315 Office Supplies	AP031419	32.00	62960		00100711	03/14/2019
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP031419	163.52	62971		00100711	03/14/2019
Check Total:					503.92				
MW OH	ORANGE COUNTY V000698	Q2 OCHCA FOG/BMP INSPECTIONS	103593-6099 Professional Services	AP031419	9.54	56363		00100712	03/14/2019
MW OH	ORANGE COUNTY	Q1 OCHCA FOG/BMP INSPECTIONS	103593-6099	AP031419	437.86	56363		00100712	03/14/2019

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	V000698		Professional Services						
				Check Total:	447.40				
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP031419	274.94	1020207425		00100713	03/14/2019
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP031419	295.77	1020207825		00100713	03/14/2019
				Check Total:	570.71				
MW OH	PLACENTIA, CITY OF V000782	1/7-1/11 WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP031419	13,398.16	010719-011119		00100714	03/14/2019
MW OH	PLACENTIA, CITY OF V000782	1/14-1/18 WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP031419	6,932.84	011419-011819		00100714	03/14/2019
MW OH	PLACENTIA, CITY OF V000782	1/28-2/1 WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP031419	11,938.48	012819-020119		00100714	03/14/2019
MW OH	PLACENTIA, CITY OF V000782	2/14 WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP031419	1,380.93	021419-021419		00100714	03/14/2019
MW OH	PLACENTIA, CITY OF V000782	2/21 WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP031419	703.76	022119-022119		00100714	03/14/2019
MW OH	PLACENTIA, CITY OF V000782	2/28-3/1 WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP031419	8,101.57	022819-030119		00100714	03/14/2019
MW OH	PLACENTIA, CITY OF V000782	3/7-3/8 WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP031419	2,535.09	030719-030819		00100714	03/14/2019
MW OH	PLACENTIA, CITY OF V000782	12/31-1/4 WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP031419	5,343.53	123118-010419		00100714	03/14/2019
				Check Total:	50,334.36				
MW OH	PRINCIPAL LIFE V008141	MARCH DENTAL INSURANCE PMT	395083-5162 Dental Insurance Premiums	AP031419	959.20	MARCH 2019		00100715	03/14/2019
MW OH	PRINCIPAL LIFE V008141	MARCH DENTAL INSURANCE PMT	395000-4720 ISF Dental Ins Reimbursement	AP031419	1,024.60	MARCH 2019		00100715	03/14/2019
				Check Total:	1,983.80				

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MW OH	QUALITY AUTO GLASS V002245	REPLACE WINDSHIELD	103658-6134 Vehicle Repair & Maintenance	AP031419	278.32	11473		00100716	03/14/2019
Check Total:					278.32				
MW OH	RELIANCE STANDARD LIFE FEB LTD INSURANCE PREMIUM V008214		109595-5169 STD Ins Premium	AP031419	5,270.05	030719 LTD		00100717	03/14/2019
MW OH	RELIANCE STANDARD LIFE FED STD INSURANCE PREMIUM V008214		109595-5169 STD Ins Premium	AP031419	2,676.78	030719 STD		00100717	03/14/2019
Check Total:					7,946.83				
MW OH	SA AQUATICS V002842	JAN FOUNTAIN MAINT	103654-6290 Dept. Contract Services	AP031419	142.50	204955		00100718	03/14/2019
MW OH	SA AQUATICS V002842	JAN FOUNTAIN MAINT	103654-6290 / 21008-6290 Dept. Contract Services	AP031419	142.50	204955		00100718	03/14/2019
Check Total:					285.00				
MW OH	SAGECREST PLANNING AND FEB PLAN CHECK SVS V010576		102532-6290 Dept. Contract Services	AP031419	3,320.00	1323	P11447	00100719	03/14/2019
Check Total:					3,320.00				
MW OH	SEAN MYERS V011115	IMPOUND LOT INSPECTION SVS	103654-6301 Special Department Supplies	AP031419	240.00	18015		00100720	03/14/2019
Check Total:					240.00				
MW OH	SO CAL GAS V000909	JAN-FEB GAS CHARGES	109595-6340 Natural Gas	AP031419	91.20	022819		00100721	03/14/2019
Check Total:					91.20				
MW OH	SO CAL LAND MAINTENANCE FEB PARK MAINT SVS V011102		103655-6115 Landscaping	AP031419	17,883.09	8075	P11483	00100722	03/14/2019
Check Total:					17,883.09				
MW OH	SOUTHERN CALIFORNIA V000910	JAN-MARCH ELECTRICAL CHARGES	109595-6330 Electricity	AP031419	12,926.91	030119		00100723	03/14/2019
MW OH	SOUTHERN CALIFORNIA V000910	JAN-MARCH ELECTRICAL CHARGES	109595-6330 / 21008-6330 Electricity	AP031419	2,824.26	030119		00100723	03/14/2019

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MW OH	SOUTHERN CALIFORNIA V000910	JAN-MARCH ELECTRICAL CHARGES	286560-6330 Electricity	AP031419	30,317.88	030119		00100723	03/14/2019
MW OH	SOUTHERN CALIFORNIA V000910	JAN-MARCH ELECTRICAL CHARGES	296561-6330 Electricity	AP031419	182.91	030119		00100723	03/14/2019
MW OH	SOUTHERN CALIFORNIA V000910	JAN-MARCH ELECTRICAL CHARGES	109595-6330 / 21010-6330 Electricity	AP031419	259.75	030119		00100723	03/14/2019
MW OH	SOUTHERN CALIFORNIA V000910	JAN-MARCH ELECTRICAL CHARGES	109595-6330 / 21009-6330 Electricity	AP031419	50.18	030119		00100723	03/14/2019
Check Total:					46,561.89				
MW OH	SUNTREK INDUSTRIES INC V011074	SOLAR PROJECT PMT	104071-6301 Special Department Supplies	AP031419	223.00	24980		00100724	03/14/2019
MW OH	SUNTREK INDUSTRIES INC V011074	SOLAR PROJECT PMT	504070-6099 Professional Services	AP031419	6,000.00	24980		00100724	03/14/2019
Check Total:					6,223.00				
MW OH	TALX UC eXpress V002944	3/1-5/31 UNEMPLOYMENT ADMIN	404581-6025 Third Party Administration	AP031419	303.88	2478613		00100725	03/14/2019
Check Total:					303.88				
MW OH	TIME WARNER CABLE V004450	3/14-4/13 PD INTERNET SVS	109595-6215 Telephone	AP031419	619.00	528002030419		00100726	03/14/2019
Check Total:					619.00				
MW OH	TOWNSEND PUBLIC AFFAIRS V004165	MARCH LEGISLATIVE ADVOCACY	101001-6001 Management Consulting Services	AP031419	5,000.00	14620	P11349	00100727	03/14/2019
Check Total:					5,000.00				
MW OH	TURBO DATA SYSTEMS INC V001238	FEB CITATION PROCESSING SVS	103047-6290 Dept. Contract Services	AP031419	1,044.67	29787	P11364	00100728	03/14/2019
Check Total:					1,044.67				
MW OH	UNDERGROUND SERVICE V010637	FEB DIG ALERT SVS	484356-6301 Special Department Supplies	AP031419	10.00	120190519A		00100729	03/14/2019
MW OH	UNDERGROUND SERVICE	STATE REGULATORY FEE	484356-6301	AP031419	57.07	18DSBFEE994		00100729	03/14/2019

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	V010637		Special Department Supplies						
MW OH	UNDERGROUND SERVICE V010637	MARCH DIG ALERT SVS	484356-6301 Special Department Supplies	AP031419	201.40	220190514		00100729	03/14/2019
Check Total:					268.47				
MW OH	US BANK PARS #6746022400 V008781	PARS 3/9/19 PD 3/15/19	0050-2126 Employee PARS/ARS W/H	AP031419	81.19	031519A		00100730	03/14/2019
MW OH	US BANK PARS #6746022400 V008781	PARS 3/9/19 PD 3/15/19	0010-2131 Employer PARS/ARS Payable	AP031419	858.22	031519A		00100730	03/14/2019
MW OH	US BANK PARS #6746022400 V008781	PARS 3/9/19 PD 3/15/19	0062-2131 Employer PARS/ARS Payable	AP031419	29.45	031519A		00100730	03/14/2019
MW OH	US BANK PARS #6746022400 V008781	PARS 3/9/19 PD 3/15/19	0062-2126 Employee PARS/ARS W/H	AP031419	29.45	031519A		00100730	03/14/2019
MW OH	US BANK PARS #6746022400 V008781	PARS 3/9/19 PD 3/15/19	0050-2131 Employer PARS/ARS Payable	AP031419	81.19	031519A		00100730	03/14/2019
MW OH	US BANK PARS #6746022400 V008781	PARS 3/9/19 PD 3/15/19	0010-2126 Employee PARS/ARS W/H	AP031419	858.22	031519A		00100730	03/14/2019
Check Total:					1,937.72				
MW OH	CALIFORNIA STATE V004813	PE 3/9/19 PD 3/15/19	0010-2196 Garnishments W/H	PY19006	1,028.75	2700/1901006		00100731	03/15/2019
MW OH	CALIFORNIA STATE V004813	PE 3/9/19 PD 3/15/19	0048-2196 Garnishments W/H	PY19006	156.46	2700/1901006		00100731	03/15/2019
MW OH	CALIFORNIA STATE V004813	PE 3/9/19 PD 3/15/19	0029-2196 Garnishments W/H	PY19006	18.00	2700/1901006		00100731	03/15/2019
MW OH	CALIFORNIA STATE V004813	PE 3/9/19 PD 3/15/19	0037-2196 Garnishments W/H	PY19006	69.23	2700/1901006		00100731	03/15/2019
Check Total:					1,272.44				
MW OH	FRANCHISE TAX BOARD V000404	PE 3/9/19 PD 3/15/19	0029-2196 Garnishments W/H	PY19006	6.00	2710/1901006		00100732	03/15/2019
MW OH	FRANCHISE TAX BOARD	PE 3/9/19 PD 3/15/19	0010-2196	PY19006	48.00	2710/1901006		00100732	03/15/2019

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	V000404		Garnishments W/H						
MW OH	FRANCHISE TAX BOARD V000404	PE 3/9/19 PD 3/15/19	0048-2196 Garnishments W/H	PY19006	6.00	2710/1901006		00100732	03/15/2019
Check Total:					60.00				
MW OH	ORANGE COUNTY V000699	PE 3/9/19 PD 3/15/19	0029-2176 PCEA/OCEA Assoc Dues	PY19006	6.72	2610/1901006		00100733	03/15/2019
MW OH	ORANGE COUNTY V000699	PE 3/9/19 PD 3/15/19	0010-2176 PCEA/OCEA Assoc Dues	PY19006	344.32	2610/1901006		00100733	03/15/2019
MW OH	ORANGE COUNTY V000699	PE 3/9/19 PD 3/15/19	0048-2176 PCEA/OCEA Assoc Dues	PY19006	21.64	2610/1901006		00100733	03/15/2019
MW OH	ORANGE COUNTY V000699	PE 3/9/19 PD 3/15/19	0050-2176 PCEA/OCEA Assoc Dues	PY19006	0.10	2610/1901006		00100733	03/15/2019
MW OH	ORANGE COUNTY V000699	PE 3/9/19 PD 3/15/19	0037-2176 PCEA/OCEA Assoc Dues	PY19006	2.40	2610/1901006		00100733	03/15/2019
Check Total:					375.18				
MW OH	PCEA C/O NORTH ORANGE V000679	PE 3/9/19 PD 3/15/19	0050-2176 PCEA/OCEA Assoc Dues	PY19006	0.01	2615/1901006		00100734	03/15/2019
MW OH	PCEA C/O NORTH ORANGE V000679	PE 3/9/19 PD 3/15/19	0029-2176 PCEA/OCEA Assoc Dues	PY19006	0.70	2615/1901006		00100734	03/15/2019
MW OH	PCEA C/O NORTH ORANGE V000679	PE 3/9/19 PD 3/15/19	0010-2176 PCEA/OCEA Assoc Dues	PY19006	35.79	2615/1901006		00100734	03/15/2019
MW OH	PCEA C/O NORTH ORANGE V000679	PE 3/9/19 PD 3/15/19	0037-2176 PCEA/OCEA Assoc Dues	PY19006	0.25	2615/1901006		00100734	03/15/2019
MW OH	PCEA C/O NORTH ORANGE V000679	PE 3/9/19 PD 3/15/19	0048-2176 PCEA/OCEA Assoc Dues	PY19006	2.25	2615/1901006		00100734	03/15/2019
Check Total:					39.00				
MW OH	PLACENTIA POLICE V000839	PE 3/9/19 PD 3/15/19	0010-2180 Police Mgmt Assn Dues	PY19006	861.15	2625/1901006		00100735	03/15/2019
MW OH	PLACENTIA POLICE	PE 3/9/19 PD 3/15/19	0062-2180	PY19006	7.68	2625/1901006		00100735	03/15/2019

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	V000839		Police Mgmt Assn Dues						
				Check Total:	868.83				
MW OH	PLACENTIA POLICE V003519	PE 3/9/19 PD 3/15/19	0010-2178 Placentia Police Assoc Dues	PY19006	2,048.25	2620/1901006		00100736	03/15/2019
MW OH	PLACENTIA POLICE V003519	PE 3/9/19 PD 3/15/19	0061-2178 Placentia Police Assoc Dues	PY19006	84.31	2620/1901006		00100736	03/15/2019
MW OH	PLACENTIA POLICE V003519	PE 3/9/19 PD 3/15/19	0050-2178 Placentia Police Assoc Dues	PY19006	19.06	2620/1901006		00100736	03/15/2019
MW OH	PLACENTIA POLICE V003519	PE 3/9/19 PD 3/15/19	0062-2178 Placentia Police Assoc Dues	PY19006	330.19	2620/1901006		00100736	03/15/2019
MW OH	PLACENTIA POLICE V003519	PE 3/9/19 PD 3/15/19	0076-2178 Placentia Police Assoc Dues	PY19006	9.85	2620/1901006		00100736	03/15/2019
				Check Total:	2,491.66				
MW OH	VANTAGEPOINT TRANSFER V007191	PE 3/9/19 PD 3/15/19	0062-2170 Deferred Comp Payable - ICMA	PY19006	12.07	2606/1901006		00100737	03/15/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 3/9/19 PD 3/15/19	0010-2170 Deferred Comp Payable - ICMA	PY19006	2,583.39	2606/1901006		00100737	03/15/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 3/9/19 PD 3/15/19	0029-2170 Deferred Comp Payable - ICMA	PY19006	71.35	2606/1901006		00100737	03/15/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 3/9/19 PD 3/15/19	0054-2170 Deferred Comp Payable - ICMA	PY19006	17.40	2606/1901006		00100737	03/15/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 3/9/19 PD 3/15/19	0037-2170 Deferred Comp Payable - ICMA	PY19006	8.12	2606/1901006		00100737	03/15/2019
MW OH	VANTAGEPOINT TRANSFER V007191	PE 3/9/19 PD 3/15/19	0048-2170 Deferred Comp Payable - ICMA	PY19006	172.48	2606/1901006		00100737	03/15/2019
				Check Total:	2,864.81				
MW OH	WANKE, CHAD P. V007435	LEAGUE POLICY MTG	101001-6245 Meetings & Conferences	AP032019	1,317.23	032019		00100738	03/20/2019
				Check Total:	1,317.23				

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MW OH	ADASSI, FATIMA V010315	PARKING CITATION REFUND	100000-4410 City Ord Fines (Parking)	AP032119	43.00	18003849B		00100739	03/21/2019
Check Total:					43.00				
MW OH	AT & T V008736	MARCH TEEN CENTER INTERNET	109595-6215 Telephone	AP032119	61.07	MARCH T/C 19		00100740	03/21/2019
Check Total:					61.07				
MW OH	AT&T V004144	JAN-MARCH PHONE CHARGES	109595-6215 / 21008-6215 Telephone	AP032119	10.36	022719		00100741	03/21/2019
MW OH	AT&T V004144	JAN-MARCH PHONE CHARGES	109595-6215 Telephone	AP032119	3,761.99	022719		00100741	03/21/2019
MW OH	AT&T V004144	JAN-MARCH PHONE CHARGES	296561-6215 Telephone	AP032119	377.00	022719		00100741	03/21/2019
MW OH	AT&T V004144	JAN-MARCH PHONE CHARGES	109595-6215 / 21009-6215 Telephone	AP032119	10.36	022719		00100741	03/21/2019
Check Total:					4,159.71				
MW OH	AT&T MOBILITY V011025	OCT PD CELL PHONE CHARGES	109595-6215 Telephone	AP032119	1,264.73	14290569		00100742	03/21/2019
MW OH	AT&T MOBILITY V011025	NOV PD CELL PHONE CHARGES	109595-6215 Telephone	AP032119	1,326.31	14398578		00100742	03/21/2019
MW OH	AT&T MOBILITY V011025	DEC PW CELL PHONE CHARGES	109595-6215 Telephone	AP032119	269.67	14501753		00100742	03/21/2019
MW OH	AT&T MOBILITY V011025	DEC PD CELL PHONE CHARGES	109595-6215 Telephone	AP032119	1,395.90	14507523		00100742	03/21/2019
MW OH	AT&T MOBILITY V011025	JAN PW CELL PHONE CHARGES	109595-6215 Telephone	AP032119	1,410.33	14611462		00100742	03/21/2019
MW OH	AT&T MOBILITY V011025	JAN PD CELL PHONE CHARGES	109595-6215 Telephone	AP032119	1,395.05	14617233		00100742	03/21/2019
MW OH	AT&T MOBILITY V011025	FEB PW CELL PHONE CHARGES	109595-6215 Telephone	AP032119	1,406.14	14722077		00100742	03/21/2019

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Check Total:					8,468.13				
MW OH	ATHENS SERVICES V006622	JAN STREET SWEEPING SVS	374386-6290 Dept. Contract Services	AP032119	10,824.64	6219275	P11440	00100743	03/21/2019
MW OH	ATHENS SERVICES V006622	FEB STREET SWEEPING SVS	374386-6290 Dept. Contract Services	AP032119	12,865.63	6340177	P11440	00100743	03/21/2019
Check Total:					23,690.27				
MW OH	BUTTS, MICHAEL V005479	PD TRAINING MEALS	733041-6250 Staff Training	AP032119	178.00	031819		00100744	03/21/2019
Check Total:					178.00				
MW OH	CALIFORNIA STATE V006510	OCT CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP032119	15.00	18-1074		00100745	03/21/2019
MW OH	CALIFORNIA STATE V006510	JAN CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP032119	113.37	18-1103		00100745	03/21/2019
MW OH	CALIFORNIA STATE V006510	JAN CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP032119	342.88	18-1221		00100745	03/21/2019
Check Total:					471.25				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6132 Repair & Maintenance/Streets	AP032119	427.23	72111570		00100746	03/21/2019
MW OH	CALMAT CO. V010007	ASPHALT	103652-6132 Repair & Maintenance/Streets	AP032119	330.25	72123994		00100746	03/21/2019
Check Total:					757.48				
MW OH	CANON FINANCIAL SERVICES V008867	MARCH COPIER CHARGES	109595-6175 Office Equipment Rental	AP032119	3,164.82	19851317		00100747	03/21/2019
MW OH	CANON FINANCIAL SERVICES V008867	MARCH COPIER USAGE	109595-6175 Office Equipment Rental	AP032119	262.12	19851320		00100747	03/21/2019
Check Total:					3,426.94				
MW OH	CITY OF BREA V000125	BUSINESS CARDS - RODSTEIN	102534-6230 Printing & Binding	AP032119	13.57	ASCS000990		00100748	03/21/2019
MW OH	CITY OF BREA	BUSINESS CARDS - COUNCIL	101511-6315	AP032119	16.09	ASCS000990		00100748	03/21/2019

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	V000125		Office Supplies						
				Check Total:	29.66				
MW OH	CIVIL SOURCE INC V010462	JAN STREET REHAB MGMNT SVS	601906-6185 Construction Services	AP032119	1,500.00	116621	P11432	00100749	03/21/2019
MW OH	CIVIL SOURCE INC V010462	JAN ADA RAMP ENG DESIGN SVS	101905-6185 Construction Services	AP032119	2,890.00	116257	P11433	00100749	03/21/2019
MW OH	CIVIL SOURCE INC V010462	JAN ADA RAMP ENG DESIGN SVS	181905-6185 Construction Services	AP032119	1,700.00	116257	P11433	00100749	03/21/2019
MW OH	CIVIL SOURCE INC V010462	JAN ADA RAMP ENG DESIGN SVS	171905-6185 Construction Services	AP032119	1,400.00	116257	P11433	00100749	03/21/2019
				Check Total:	7,490.00				
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032119	25.00	190B		00100750	03/21/2019
MW OH	CLEAR CHOICE LIEN SALES FEB CSUF PD LIEN SVS V005847		103047-6183 CSUF PD Reimburse Impound Fees	AP032119	12.50	193B		00100750	03/21/2019
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032119	25.00	193C		00100750	03/21/2019
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032119	25.00	197C		00100750	03/21/2019
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032119	25.00	202A		00100750	03/21/2019
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032119	100.00	206A		00100750	03/21/2019
MW OH	CLEAR CHOICE LIEN SALES FEB LIEN SERVICES V005847		103047-6182 Lien Services	AP032119	45.00	3693		00100750	03/21/2019
				Check Total:	257.50				
MW OH	DEPARTMENT OF JUSTICE V000213	FEB LIVESCAN PROCESSING	101512-6099 Professional Services	AP032119	719.00	360595		00100751	03/21/2019
MW OH	DEPARTMENT OF JUSTICE	FEB LIVESCAN PROCESSING	0044-2054	AP032119	17.00	360595		00100751	03/21/2019

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	V000213		FBI Livescan						
MW OH	DEPARTMENT OF JUSTICE V000213	FEB LIVESCAN PROCESSING	0044-2053 DOJ Livescan	AP032119	164.00	360595		00100751	03/21/2019
Check Total:					900.00				
MW OH	DISTINGUISHED PEST V003466	QUARTERLY PEST CONTROL SVS	103654-6290 Dept. Contract Services	AP032119	1,235.00	15731		00100752	03/21/2019
Check Total:					1,235.00				
MW OH	DUDEK & ASSOCIATES INC V004114	FEB SEWER SYSTEM AUDIT SVS	484356-6120 R & M/Sewer & Storm Drain	AP032119	1,193.75	20191075	P11359	00100753	03/21/2019
MW OH	DUDEK & ASSOCIATES INC V004114	DEC SEWER ENGINEERING SVS	713811-6185 Construction Services	AP032119	14,199.60	20188663	P11429	00100753	03/21/2019
Check Total:					15,393.35				
MW OH	EMPIRE MEDIA V010651	JAN MEDIA PRODUCTION SVS	581573-6099 Professional Services	AP032119	2,005.75	0065	P11370	00100754	03/21/2019
MW OH	EMPIRE MEDIA V010651	JAN MEDIA PRODUCTION SVS	101573-6099 Professional Services	AP032119	2,095.75	0065	P11370	00100754	03/21/2019
Check Total:					4,101.50				
MW OH	ENTERPRISE FLEET V003312	MARCH PD VEHICLE LEASE PMT	103042-6165 / 50070-6165 Vehicle Rental	AP032119	4,775.81	FBN3663111	P11371	00100755	03/21/2019
Check Total:					4,775.81				
MW OH	FACTORY MOTOR PARTS V010842	OIL FILTERS	103658-6134 Vehicle Repair & Maintenance	AP032119	28.39	102-068836		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTER	103658-6134 Vehicle Repair & Maintenance	AP032119	14.57	102-068865		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	SPARK PLUGS	103658-6134 Vehicle Repair & Maintenance	AP032119	22.67	102-068881		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	CERAMIC PADS	103658-6134 Vehicle Repair & Maintenance	AP032119	54.67	102-068924		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS	FUEL FILTER	103658-6134	AP032119	8.86	102-069444		00100756	03/21/2019

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	V010842		Vehicle Repair & Maintenance						
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTER, OIL FILTER	103658-6134 Vehicle Repair & Maintenance	AP032119	28.28	102-069480		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	FAST MOTOR FLUSH	103658-6134 Vehicle Repair & Maintenance	AP032119	22.50	102-069538		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	METALLIC BRAKE PAD	103658-6134 Vehicle Repair & Maintenance	AP032119	76.65	102-069825		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTER	103658-6134 Vehicle Repair & Maintenance	AP032119	17.00	102-069949		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	WEAR PADS, AIR FILTER	103658-6134 Vehicle Repair & Maintenance	AP032119	102.65	102-070060		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTERS	103658-6134 Vehicle Repair & Maintenance	AP032119	79.98	12-3027276		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	SLOTTED & DRILLED ROTOR	103658-6134 Vehicle Repair & Maintenance	AP032119	455.01	12-3029281		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTER	103658-6134 Vehicle Repair & Maintenance	AP032119	21.85	12-3035435		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	ENGINE FLUSH, FI KIT	103658-6134 Vehicle Repair & Maintenance	AP032119	49.57	12-3035887		00100756	03/21/2019
MW OH	FACTORY MOTOR PARTS V010842	CERAMIC PADS	103658-6134 Vehicle Repair & Maintenance	AP032119	33.34	164-005025		00100756	03/21/2019
Check Total:					1,015.99				
MW OH	FAIRWAY FORD V000376	VEHICLE MAINT	103658-6134 Vehicle Repair & Maintenance	AP032119	1,045.25	16131		00100757	03/21/2019
Check Total:					1,045.25				
MW OH	FEDEX V000394	SHIPPING CHARGES	101511-6325 Postage	AP032119	34.93	6-476-93030		00100758	03/21/2019
Check Total:					34.93				
MW OH	FIDELITY SECURITY LIFE	MARCH VISION INSURANCE PMT	395083-5164	AP032119	1,209.29	163808357		00100759	03/21/2019

City of Placentia
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For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V008132		Optical Insurance Premiums						
MW OH	FIDELITY SECURITY LIFE V008132	MARCH VISION INSURANCE PMT	395000-4740 ISF Employee Optical Costs	AP032119	1,808.25	163808357		00100759	03/21/2019
				Check Total:	3,017.54				
MW OH	FM THOMAS AIR V010634	HVAC COMPRESSOR REPAIRS	103654-6290 Dept. Contract Services	AP032119	1,199.22	39584	P11358	00100760	03/21/2019
				Check Total:	1,199.22				
MW OH	FONTAINE V010459	C & D DEPOSIT REFUND	0044-2033 Construction & Demo Deposit	AP032119	100.00	050517A		00100761	03/21/2019
MW OH	FONTAINE V010459	BLDG PERMIT REFUND	100000-4160 Building Permits	AP032119	311.20	050517A		00100761	03/21/2019
				Check Total:	411.20				
MW OH	GOLDEN STATE WATER V000928	WATER LINE TESTING	103652-6301 Special Department Supplies	AP032119	1.00	030119		00100762	03/21/2019
				Check Total:	1.00				
MW OH	GOOD TIMES TRAVEL INC V010819	3/14 EXCURSION PMT	0044-2056 CS Good Times Travel Deposits	AP032119	1,050.00	CP031419		00100763	03/21/2019
				Check Total:	1,050.00				
MW OH	HEALTHPOINTE MEDICAL V010713	FEB PRE EMPLOYMENT PHYSICALS	101512-6099 Professional Services	AP032119	1,678.00	30601-2811380		00100764	03/21/2019
				Check Total:	1,678.00				
MW OH	HIGH PEAKS PLANNING LLC V010423	FEB GENERAL PLAN UPDATE SVS	749822-6017 Special Studies	AP032119	548.00	GPU 2019-14	P11448	00100765	03/21/2019
				Check Total:	548.00				
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP032119	197.17	3644301-01		00100766	03/21/2019
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	296561-6130 Repair & Maint/Facilities	AP032119	451.78	3655276-00		00100766	03/21/2019
MW OH	IMPERIAL SPRINKLER	IRRIGATION SUPPLIES	296561-6130	AP032119	30.18	3655606-00		00100766	03/21/2019

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Check Register
For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V006506		Repair & Maint/Facilities						
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP032119	908.25	3661133-00		00100766	03/21/2019
Check Total:					1,587.38				
MW OH	JONES & MAYER V009822	OCT LEGAL SERVICES	0044-2042 / 45077-2042 Construction Deposits	AP032119	1,078.90	89427		00100767	03/21/2019
MW OH	JONES & MAYER V009822	OCT LEGAL SERVICES	101005-6005 Legal Services	AP032119	22.34	89452		00100767	03/21/2019
MW OH	JONES & MAYER V009822	OCT LEGAL SERVICES	101005-6005 Legal Services	AP032119	159.37	89457		00100767	03/21/2019
MW OH	JONES & MAYER V009822	OCT LEGAL SERVICES	547525-6005 Legal Services	AP032119	288.35	89458		00100767	03/21/2019
Check Total:					1,548.96				
MW OH	KOSMONT COMPANIES V006131	FEB CONSULTING SVS	547525-6099 Professional Services	AP032119	1,665.30	1502.9 046	P11396	00100768	03/21/2019
Check Total:					1,665.30				
MW OH	LIEBERT CASSIDY V000597	ERC MEMBERSHIP	101512-6255 Dues & Memberships	AP032119	405.00	111918		00100769	03/21/2019
Check Total:					405.00				
MW OH	MAILFINANCE V008685	JAN-APR POSTAGE MACHINE LEASE	109595-6175 Office Equipment Rental	AP032119	1,559.88	N7616009		00100770	03/21/2019
Check Total:					1,559.88				
MW OH	MC ELHINNEY, JAMES V003620	PD TRAINING MEALS	733041-6250 Staff Training	AP032119	150.00	031819		00100771	03/21/2019
Check Total:					150.00				
MW OH	MC FADDEN-DALE V000635	FACILITY MAINT SUPPLIES	103652-6301 Special Department Supplies	AP032119	55.28	363879/5		00100772	03/21/2019
MW OH	MC FADDEN-DALE V000635	VEHICLE MAINT SUPPLIES	103658-6134 Vehicle Repair & Maintenance	AP032119	19.51	363918/5		00100772	03/21/2019

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Check Register
For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	74.79				
MW OH	NICKEY PETROLEUM V000696	GASOLINE	103658-6345 Gasoline & Diesel Fuel	AP032119	24,764.69	342876	P11377	00100773	03/21/2019
				Check Total:	24,764.69				
MW OH	ODYSSEY POWER COPR V010391	GENERATOR MAINT	103654-6130 Repair & Maint/Facilities	AP032119	809.10	90892		00100774	03/21/2019
				Check Total:	809.10				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP032119	130.50	62982		00100775	03/21/2019
				Check Total:	130.50				
MW OH	PARS V006999	JAN PARS ARS FEES	109595-6295 City Admin Services	AP032119	604.24	42473		00100776	03/21/2019
MW OH	PARS V006999	JAN REP FEES	109595-6295 City Admin Services	AP032119	400.00	42530		00100776	03/21/2019
				Check Total:	1,004.24				
MW OH	PARTS SOURCE V000817	BRAKE HYDRALIC HOSE	103658-6134 Vehicle Repair & Maintenance	AP032119	22.44	80139		00100777	03/21/2019
MW OH	PARTS SOURCE V000817	COOLANT HOSE	103658-6134 Vehicle Repair & Maintenance	AP032119	30.23	99723		00100777	03/21/2019
				Check Total:	52.67				
MW OH	PLACENTIA, CITY OF V000782	WORKERS COMP CLAIMS	404580-5165 Workers' Compensation Claims	AP032119	63,932.51	03202019		00100778	03/21/2019
				Check Total:	63,932.51				
MW OH	POINT, ERIC V002831	PD TRAINING MEALS	733041-6250 Staff Training	AP032119	150.00	031819		00100779	03/21/2019
				Check Total:	150.00				
MW OH	POWERSTRIDE BATTERY COBATTERY V000785		103658-6134 Vehicle Repair & Maintenance	AP032119	99.00	C 66372		00100780	03/21/2019
				Check Total:	99.00				

**City of Placentia
Check Register
For 03/26/2019**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	PRESTIGE PROPERTY V011116	POWELL BLDG CLEANING SVS	104071-6301 Special Department Supplies	AP032119	1,425.00	241477		00100781	03/21/2019
Check Total:					1,425.00				
MW OH	PRO FORCE LAW V003428	SIG SIMS AMMO	103043-6162 Range Training	AP032119	768.20	367548		00100782	03/21/2019
Check Total:					768.20				
MW OH	SAFETY-KLEEN CORP V000959	VEHICLE PARTS CLEANER	103658-6301 Special Department Supplies	AP032119	291.58	79240224		00100783	03/21/2019
Check Total:					291.58				
MW OH	SECO ELECTRIC & LIGHTING V010182	UNDERPASS LIGHT REPAIRS	103654-6130 Repair & Maint/Facilities	AP032119	662.07	5253		00100784	03/21/2019
Check Total:					662.07				
MW OH	SECOND HARVEST FOOD V005571	MARCH FOOD BANK DELIVERY	104072-6301 Special Department Supplies	AP032119	30.00	554305		00100785	03/21/2019
Check Total:					30.00				
MW OH	SELMAN CHEVROLET V009997	REPLACE OIL SENSOR	103658-6134 Vehicle Repair & Maintenance	AP032119	366.03	CVCS796528		00100786	03/21/2019
Check Total:					366.03				
MW OH	SPARKLETTS V000967	FEB SR CENTER WATER SVS	104079-6299 Other Purchased Services	AP032119	78.62	14974536	030619	00100787	03/21/2019
Check Total:					78.62				
MW OH	SUPERION LLC V005987	1/27-2/16 BI-TECH UPGRADE SVS	106902-6899 Other Capital Outlay	AP032119	3,615.00	228224	P11446	00100788	03/21/2019
MW OH	SUPERION LLC V005987	DEV FOR ONESOLUTION FINANCE	106902-6899 Other Capital Outlay	AP032119	300.00	228227	P11446	00100788	03/21/2019
Check Total:					3,915.00				
MW OH	WAXIE SANITARY SUPPLY V001132	CLEANING SUPPLIES	103654-6301 Special Department Supplies	AP032119	940.56	77997321		00100789	03/21/2019
Check Total:					940.56				

City of Placentia
Check Register
For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	WEST COAST ARBORISTS INC V001124	03/16-28 TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP032119	1,178.00	145501	P11372	00100790	03/21/2019
Check Total:					1,178.00				
MW OH	WEST COAST LIGHTS & SIRENS V006106	EXTRA LIGHT FOR PD VEHICLE	103043-6301 Special Department Supplies	AP032119	115.57	18049		00100791	03/21/2019
Check Total:					115.57				
MW OH	WESTERN TRANSIT V008280	FEB SR. TRANSPORTATION SVS	184071-6401 / 79538-6401 Community Programs	AP032119	3,482.02	2.3002	P11404	00100792	03/21/2019
MW OH	WESTERN TRANSIT V008280	FEB SR. TRANSPORTATION SVS	194315-6401 Community Programs	AP032119	870.50	2.3002	P11404	00100792	03/21/2019
Check Total:					4,352.52				
MW OH	WM CURBSIDE INC V000230	FEB USED OIL PICK-UP	374386-6285 Hazardous Materials Disposal	AP032119	100.00	0000744-4793-9		00100793	03/21/2019
Check Total:					100.00				
MW OH	YORBA LINDA WATER V001148	JAN-FEB WATER SERVICE	109595-6335 Water	AP032119	722.05	021819		00100794	03/21/2019
Check Total:					722.05				
MW OH	MIDAMERICA V008972	PE 03/21/19 PD 03/21/19	0010-2173 401A Special Pay Program	PY19107	14,164.34	2800/1901107		00100795	03/26/2019
Check Total:					14,164.34				
Type Total:					461,550.65				
Check Total:					461,550.65				

City of Placentia
Electronic Disbursement Register
For 04/02/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
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Grand Total: 597,530.20

EDR Totals by ID

AP	0.00
EP	597,530.20
IP	0.00
OP	0.00

Fund Name

EDR Totals by Fund

101-General Fund (0010)	237,353.07
208-Sccssr Agency Ret Oblg (0054)	1,955.98
211-PEG Fund (0058)	26.95
224-Asset Seiz 15% Training (0073)	700.00
227-Explorer Grant NOC (0076)	191.73
228-NOC-Public Safety Grant(0061)	3,538.53
229-Comm Trans Hous Grant (0062)	7,593.21
265-Landscape Maintenance (0029)	1,639.16
275-Sewer Maintenance (0048)	8,714.50
280-Misc Grants Fund (0050)	956.66
501-Refuse Administration (0037)	1,915.84
601-Employee Health & Wlfre (0039)	332,747.62
701-Special Deposits (0044)	196.95

Void Total: 0.00

EDR Total: 597,530.20

Electronic Disbursement Sub Totals: 597,530.20

ACH Payroll Direct Deposit for 03/29/19: 315,819.61

Electronic Disbursement Total: 597,530.20

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

User: Teri Knutson

03/26/2019 :Date

Report: AP1400E <3.01>: AP: Warrant List - Electronic

09:36:13 :Time

City of Placentia
Electronic Disbursement Register
For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	MARCH MEDICAL INSURANCE	395000-4715 ISF Health Ins Reimbursement	ACH031219	143,309.63	10000001558625		00011688	03/12/2019
EP	CALIFORNIA PUBLIC V010053	MARCH MEDICAL INSURANCE	395083-5161 Health Insurance Premiums	ACH031219	14,904.16	10000001558625		00011688	03/12/2019
Check Total:					158,213.79				
EP	ICMA RETIREMENT TRUST V000496	PE 3/9/19 PD 3/15/19	0029-2170 Deferred Comp Payable - ICMA	PY19006	140.38	2995/1901006		00011689	03/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 3/9/19 PD 3/15/19	0037-2170 Deferred Comp Payable - ICMA	PY19006	183.50	2995/1901006		00011689	03/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 3/9/19 PD 3/15/19	0010-2170 Deferred Comp Payable - ICMA	PY19006	13,167.40	2995/1901006		00011689	03/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 3/9/19 PD 3/15/19	0048-2170 Deferred Comp Payable - ICMA	PY19006	738.01	2995/1901006		00011689	03/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 3/9/19 PD 3/15/19	0076-2170 Deferred Comp Payable - ICMA	PY19006	24.83	2995/1901006		00011689	03/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 3/9/19 PD 3/15/19	0050-2170 Deferred Comp Payable - ICMA	PY19006	21.28	2995/1901006		00011689	03/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 3/9/19 PD 3/15/19	0054-2170 Deferred Comp Payable - ICMA	PY19006	257.45	2995/1901006		00011689	03/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 3/9/19 PD 3/15/19	0061-2170 Deferred Comp Payable - ICMA	PY19006	518.05	2995/1901006		00011689	03/15/2019
EP	ICMA RETIREMENT TRUST V000496	PE 3/9/19 PD 3/15/19	0062-2170 Deferred Comp Payable - ICMA	PY19006	611.63	2995/1901006		00011689	03/15/2019
Check Total:					15,662.53				
EP	AMERICAN FIDELITY V010011	P/E 2/23/19 PD 3/1/19	0010-2188 Health Care SSA	ACH031919	321.87	030119		00011690	03/13/2019
EP	AMERICAN FIDELITY V010011	P/E 2/23/19 PD 3/1/19	0010-2190 Dependent Care SSA	ACH031919	68.75	030119		00011690	03/13/2019
EP	AMERICAN FIDELITY V010011	P/E 2/23/19 PD 3/1/19	0010-2155 Per Sec Plan - Opt. Life	ACH031919	35.10	030119		00011690	03/13/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	AMERICAN FIDELITY V010011	P/E 2/23/19 PD 3/1/19	0029-2188 Health Care SSA	ACH031919	9.59	030119		00011690	03/13/2019
EP	AMERICAN FIDELITY V010011	P/E 2/23/19 PD 3/1/19	395000-2187 Voluntary Plan Life	ACH031919	474.85	030119		00011690	03/13/2019
EP	AMERICAN FIDELITY V010011	P/E 2/23/19 PD 3/1/19	0037-2188 Health Care SSA	ACH031919	16.83	030119		00011690	03/13/2019
EP	AMERICAN FIDELITY V010011	P/E 2/23/19 PD 3/1/19	0037-2190 Dependent Care SSA	ACH031919	18.75	030119		00011690	03/13/2019
EP	AMERICAN FIDELITY V010011	P/E 2/23/19 PD 3/1/19	0048-2188 Health Care SSA	ACH031919	15.01	030119		00011690	03/13/2019
EP	AMERICAN FIDELITY V010011	P/E 2/23/19 PD 3/1/19	0048-2190 Dependent Care SSA	ACH031919	37.50	030119		00011690	03/13/2019
EP	AMERICAN FIDELITY V010011	P/E 2/23/19 PD 3/1/19	0054-2188 Health Care SSA	ACH031919	32.50	030119		00011690	03/13/2019
Check Total:					1,030.75				
EP	EMPLOYMENT V010052	STATE TAX 3RD QTR BUYBACKS	0010-2135 Calif Income Tax W/H	ACH032019	1,635.00	030719		00011691	03/21/2019
EP	EMPLOYMENT V010052	STATE TAX 3RD QTR BUYBACKS	0010-2135 Calif Income Tax W/H	ACH032019	2,505.53	032119		00011691	03/21/2019
Check Total:					4,140.53				
EP	INTERNAL REVENUE V010054	FED/MED/SS 3RD QTR BUYBACKS	0010-2110 Federal Income Tax W/H	ACH032019	4,542.00	030719		00011692	03/21/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS 3RD QTR BUYBACKS	0010-2120 Employer Medicare Payable	ACH032019	263.46	030719		00011692	03/21/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS 3RD QTR BUYBACKS	0010-2115 Employee Medicare W/H	ACH032019	263.46	030719		00011692	03/21/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS 3RD QTR BUYBACKS	0010-2110 Federal Income Tax W/H	ACH032019	9,862.79	032119		00011692	03/21/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS 3RD QTR BUYBACKS	0010-2115 Employee Medicare W/H	ACH032019	788.38	032119		00011692	03/21/2019

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For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
EP	INTERNAL REVENUE V010054	FED/MED/SS 3RD QTR BUYBACKS	0010-2120 Employer Medicare Payable	ACH032019	993.76 032119		00011692	03/21/2019
Check Total:					16,713.85			
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0010-2150 Survivor Benefit Package	ACH032119	96.62 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0010-2165 PERS Employer Payable	ACH032119	132.42 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0010-2195 PERS Uniform	ACH032119	19.50 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0010-2140 Employee PERS W/H	ACH032119	121,775.93 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0029-2140 Employee PERS W/H	ACH032119	998.06 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	395083-5145 Retirement PERS	ACH032119	-63,135.52 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0029-2150 Survivor Benefit Package	ACH032119	1.05 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0029-2195 PERS Uniform	ACH032119	0.30 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0037-2140 Employee PERS W/H	ACH032119	1,062.14 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0037-2150 Survivor Benefit Package	ACH032119	1.02 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0048-2140 Employee PERS W/H	ACH032119	5,036.05 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0048-2150 Survivor Benefit Package	ACH032119	4.50 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0048-2195 PERS Uniform	ACH032119	1.47 031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC	PERS P/E 3/9 PD 3/15	0050-2140	ACH032119	69.46 031519		00011693	03/22/2019

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Electronic Disbursement Register
For 03/26/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010053		Employee PERS W/H						
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0050-2150 Survivor Benefit Package	ACH032119	0.20	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0050-2195 PERS Uniform	ACH032119	0.05	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0054-2140 Employee PERS W/H	ACH032119	742.72	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0054-2150 Survivor Benefit Package	ACH032119	0.65	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0061-2140 Employee PERS W/H	ACH032119	2,468.88	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0061-2150 Survivor Benefit Package	ACH032119	1.02	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0061-2195 PERS Uniform	ACH032119	0.55	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0062-2140 Employee PERS W/H	ACH032119	4,058.28	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0062-2150 Survivor Benefit Package	ACH032119	4.55	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0062-2195 PERS Uniform	ACH032119	0.66	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0076-2140 Employee PERS W/H	ACH032119	44.74	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0076-2150 Survivor Benefit Package	ACH032119	0.13	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/9 PD 3/15	0076-2195 PERS Uniform	ACH032119	0.02	031519		00011693	03/22/2019
EP	CALIFORNIA PUBLIC V010053	MARCH UAL PAMENT	395083-5145 Retirement PERS	ACH032119	61,853.37	10000001559767		00011693	03/22/2019
EP	CALIFORNIA PUBLIC	MARCH UAL PAYMENT	395083-5145	ACH032119	111,193.16	10000001559769		00011693	03/22/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010053		Retirement PERS						
Check Total:					246,431.98				
EP	EMPLOYMENT V010052	STATE TAX P/E 3/9 PD 3/15	0029-2135 Calif Income Tax W/H	ACH032119	108.12	031519		00011694	03/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 3/9 PD 3/15	0037-2135 Calif Income Tax W/H	ACH032119	144.91	031519		00011694	03/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 3/9 PD 3/15	0010-2135 Calif Income Tax W/H	ACH032119	14,033.28	031519		00011694	03/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 3/9 PD 3/15	0048-2135 Calif Income Tax W/H	ACH032119	455.69	031519		00011694	03/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 3/9 PD 3/15	0076-2135 Calif Income Tax W/H	ACH032119	32.21	031519		00011694	03/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 3/9 PD 3/15	0050-2135 Calif Income Tax W/H	ACH032119	35.45	031519		00011694	03/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 3/9 PD 3/15	0054-2135 Calif Income Tax W/H	ACH032119	245.79	031519		00011694	03/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 3/9 PD 3/15	0061-2135 Calif Income Tax W/H	ACH032119	127.49	031519		00011694	03/22/2019
EP	EMPLOYMENT V010052	STATE TAX P/E 3/9 PD 3/15	0062-2135 Calif Income Tax W/H	ACH032119	674.61	031519		00011694	03/22/2019
Check Total:					15,857.55				
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0010-2115 Employee Medicare W/H	ACH032119	5,394.66	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0010-2120 Employer Medicare Payable	ACH032119	5,394.66	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0029-2110 Federal Income Tax W/H	ACH032119	287.68	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0029-2115 Employee Medicare W/H	ACH032119	46.99	031519		00011695	03/22/2019
EP	INTERNAL REVENUE	FED/MED/SS P/E 3/9 PD 3/15	0029-2120	ACH032119	46.99	031519		00011695	03/22/2019

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	V010054		Employer Medicare Payable						
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0037-2110 Federal Income Tax W/H	ACH032119	363.45	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0037-2115 Employee Medicare W/H	ACH032119	62.62	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0037-2120 Employer Medicare Payable	ACH032119	62.62	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0048-2110 Federal Income Tax W/H	ACH032119	1,176.76	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0048-2115 Employee Medicare W/H	ACH032119	202.50	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0048-2120 Employer Medicare Payable	ACH032119	202.50	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0050-2110 Federal Income Tax W/H	ACH032119	192.01	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0050-2115 Employee Medicare W/H	ACH032119	43.43	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0050-2120 Employer Medicare Payable	ACH032119	43.43	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0054-2110 Federal Income Tax W/H	ACH032119	550.87	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0054-2115 Employee Medicare W/H	ACH032119	63.00	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0054-2120 Employer Medicare Payable	ACH032119	63.00	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0061-2110 Federal Income Tax W/H	ACH032119	296.10	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0010-2110 Federal Income Tax W/H	ACH032119	37,520.12	031519		00011695	03/22/2019
EP	INTERNAL REVENUE	FED/MED/SS P/E 3/9 PD 3/15	0061-2115	ACH032119	63.22	031519		00011695	03/22/2019

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	V010054		Employee Medicare W/H						
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0076-2120 Employer Medicare Payable	ACH032119	8.33	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0061-2120 Employer Medicare Payable	ACH032119	63.22	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0062-2110 Federal Income Tax W/H	ACH032119	1,698.58	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0062-2115 Employee Medicare W/H	ACH032119	272.45	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0062-2120 Employer Medicare Payable	ACH032119	272.45	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0076-2110 Federal Income Tax W/H	ACH032119	73.14	031519		00011695	03/22/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/9 PD 3/15	0076-2115 Employee Medicare W/H	ACH032119	8.33	031519		00011695	03/22/2019
Check Total:					54,473.11				
EP	ACOSTA, JOAQUIN E000017	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	206.00	APRIL 19		00011696	04/01/2019
Check Total:					206.00				
EP	ALDWIR, MAMOUN E000113	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,535.05	APRIL 19		00011697	04/01/2019
Check Total:					1,535.05				
EP	ANDERSON, MARLA E000071	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011698	04/01/2019
Check Total:					549.00				
EP	ARMSTRONG, JOHN T E000046	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	854.82	APRIL 19		00011699	04/01/2019
Check Total:					854.82				
EP	AUDISS, JAY SCOTT	APRIL MEDICAL REIMBURSEMENT	395083-5161	ACH040119	1,836.00	APRIL 19		00011700	04/01/2019

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	E000125		Health Insurance Premiums						
				Check Total:	1,836.00				
EP	BABCOCK, CHARLES A E000015	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	351.00	APRIL 19		00011701	04/01/2019
				Check Total:	351.00				
EP	BEALS, SHARLENE E000076	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	206.00	APRIL 19		00011702	04/01/2019
				Check Total:	206.00				
EP	BERMUDEZ, ALBERT E000124	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	500.00	APRIL 19		00011703	04/01/2019
				Check Total:	500.00				
EP	BONESCHANS, DENNIS E000020	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	206.00	APRIL 19		00011704	04/01/2019
				Check Total:	206.00				
EP	BUNNELL, DONALD E000062	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011705	04/01/2019
				Check Total:	549.00				
EP	BURGNER, ARTHUR E000074	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011706	04/01/2019
				Check Total:	549.00				
EP	BUSSE, MICHAEL E000131	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,406.00	APRIL 19		00011707	04/01/2019
				Check Total:	1,406.00				
EP	CHANDLER, JOHN P E000109	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,406.00	APRIL 19		00011708	04/01/2019
				Check Total:	1,406.00				
EP	CHANG, ROBERT E000107	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,303.00	APRIL 19		00011709	04/01/2019

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				Check Total:	1,303.00				
EP	COBBETT, GEOFFREY E000007	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011710	04/01/2019
				Check Total:	549.00				
EP	COOK, ARLENE M E000018	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011711	04/01/2019
				Check Total:	549.00				
EP	D'AMATO, ROBERT E000056	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	206.00	APRIL 19		00011712	04/01/2019
				Check Total:	206.00				
EP	DAVID, PRESTON E000112	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	891.00	APRIL 19		00011713	04/01/2019
				Check Total:	891.00				
EP	DAVIS, CAROLYN E000005	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011714	04/01/2019
				Check Total:	549.00				
EP	DELOS SANTOS, JAMIE E000045	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	492.63	APRIL 19		00011715	04/01/2019
				Check Total:	492.63				
EP	DICKSON, ROBERTA JO E000011	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	206.00	APRIL 19		00011716	04/01/2019
				Check Total:	206.00				
EP	DOWNEY, CAROL E000082	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011717	04/01/2019
				Check Total:	549.00				
EP	ECKENRODE, NORMAN E000029	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011718	04/01/2019
				Check Total:	549.00				
EP	ESCOBOSA, LILLIAN	APRIL MEDICAL REIMBURSEMENT	395083-5161	ACH040119	549.00	APRIL 19		00011719	04/01/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000055		Health Insurance Premiums						
				Check Total:	549.00				
EP	ESPINOZA, ROSALINDA E000016	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	585.11	APRIL 19		00011720	04/01/2019
				Check Total:	585.11				
EP	FRICKE, JUERGEN E000075	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	835.00	APRIL 19		00011721	04/01/2019
				Check Total:	835.00				
EP	FULLER, GLENN H E000081	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	835.00	APRIL 19		00011722	04/01/2019
				Check Total:	835.00				
EP	GALLANT, KAREN E000008	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011723	04/01/2019
				Check Total:	549.00				
EP	GARNER, JO ANN E000047	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011724	04/01/2019
				Check Total:	549.00				
EP	GARNER, KITTY E000080	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	854.82	APRIL 19		00011725	04/01/2019
				Check Total:	854.82				
EP	GOMEZ, DANIEL E000049	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011726	04/01/2019
				Check Total:	549.00				
EP	GRIMM, DENNIS L E000042	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	599.00	APRIL 19		00011727	04/01/2019
				Check Total:	599.00				
EP	HOLTSCLAW, KATHERINE E000121	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	492.63	APRIL 19		00011728	04/01/2019

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				Check Total:	492.63				
EP	IRVINE, SUZETTE E000019	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011729	04/01/2019
				Check Total:	549.00				
EP	JENKINS, ROBERT E000084	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	584.82	APRIL 19		00011730	04/01/2019
				Check Total:	584.82				
EP	JOHNSON, SHARON E000099	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011731	04/01/2019
				Check Total:	549.00				
EP	JONES, ROBERT E000053	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	163.37	APRIL 19		00011732	04/01/2019
				Check Total:	163.37				
EP	JUDD, TERRELL E000115	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,308.00	APRIL 19		00011733	04/01/2019
				Check Total:	1,308.00				
EP	KIRKLAND, RICHARD L E000110	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	163.37	APRIL 19		00011734	04/01/2019
				Check Total:	163.37				
EP	LITTLE, DIANE M E000098	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	599.00	APRIL 19		00011735	04/01/2019
				Check Total:	599.00				
EP	LOOMIS, CORINNE E000122	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	586.00	APRIL 19		00011736	04/01/2019
				Check Total:	586.00				
EP	LOWREY, B J E000041	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	351.00	APRIL 19		00011737	04/01/2019
				Check Total:	351.00				
EP	MAERTZWEILER, MICHAEL	MAY MEDICAL REIMBURSEMENT	395083-5161	ACH040119	549.00	APRIL 19		00011738	04/01/2019

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	E000032		Health Insurance Premiums						
				Check Total:	549.00				
EP	MANNING, VEDA M E000063	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	206.00	APRIL 19		00011739	04/01/2019
				Check Total:	206.00				
EP	MILANO, JAMES E000054	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011740	04/01/2019
				Check Total:	549.00				
EP	MILLER, RICHARD E000106	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,158.00	APRIL 19		00011741	04/01/2019
				Check Total:	1,158.00				
EP	MOORE, LARRY W E000044	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	206.00	APRIL 19		00011742	04/01/2019
				Check Total:	206.00				
EP	OLEA, ARLENE J E000014	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011743	04/01/2019
				Check Total:	549.00				
EP	PALMER, GEORGE E000094	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,158.00	APRIL 19		00011744	04/01/2019
				Check Total:	1,158.00				
EP	PASCARELLA, RICHARD E000129	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,836.00	APRIL 19		00011745	04/01/2019
				Check Total:	1,836.00				
EP	PASCUA, RAYNALD E000114	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,738.89	APRIL 19		00011746	04/01/2019
				Check Total:	1,738.89				
EP	PASPALL, MIHAJLO E000085	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	462.74	APRIL 19		00011747	04/01/2019

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				Check Total:	462.74				
EP	PEREZ, ROBERT E000111	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	163.37	APRIL 19		00011748	04/01/2019
				Check Total:	163.37				
EP	PICHON, WALTER E000103	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	258.83	APRIL 19		00011749	04/01/2019
				Check Total:	258.83				
EP	PINEDA, MATEO E000127	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	511.48	APRIL 19		00011750	04/01/2019
				Check Total:	511.48				
EP	PISCHEL, STEPHEN E000130	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,306.22	APRIL 19		00011751	04/01/2019
				Check Total:	1,306.22				
EP	REDIFER, KIM R E000022	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	835.00	APRIL 19		00011752	04/01/2019
				Check Total:	835.00				
EP	RENDEN, BRIAN E000083	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	832.98	APRIL 19		00011753	04/01/2019
				Check Total:	832.98				
EP	REYES, ROGER T E000024	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011754	04/01/2019
				Check Total:	549.00				
EP	REYNOLDS, MATTHEW E000132	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	586.00	APRIL 19		00011755	04/01/2019
				Check Total:	586.00				
EP	RICE, RUSSELL J E000059	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,406.00	APRIL 19		00011756	04/01/2019
				Check Total:	1,406.00				
EP	RISHER, THOMAS A	APRIL MEDICAL REIMBURSEMENT	395083-5161	ACH040119	549.00	APRIL 19		00011757	04/01/2019

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	E000013		Health Insurance Premiums						
				Check Total:	549.00				
EP	RIVERA, AIDA E000026	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	206.00	APRIL 19		00011758	04/01/2019
				Check Total:	206.00				
EP	ROACH, MICHAEL E000105	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,406.00	APRIL 19		00011759	04/01/2019
				Check Total:	1,406.00				
EP	ROBB, SANDRA E000043	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011760	04/01/2019
				Check Total:	549.00				
EP	ROKOSZ, KEN A E000035	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	586.00	APRIL 19		00011761	04/01/2019
				Check Total:	586.00				
EP	ROSE, RICHARD D E000050	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	908.00	APRIL 19		00011762	04/01/2019
				Check Total:	908.00				
EP	SALE, LEE R E000031	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011763	04/01/2019
				Check Total:	549.00				
EP	SANCHEZ, LAURA E000058	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	206.00	APRIL 19		00011764	04/01/2019
				Check Total:	206.00				
EP	SCHLIEDER, BEVERLY E000120	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,518.00	APRIL 19		00011765	04/01/2019
				Check Total:	1,518.00				
EP	SMITH, WARD E000128	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,836.00	APRIL 19		00011766	04/01/2019

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				Check Total:	1,836.00				
EP	SOMOYA, JOHN P E000089	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	835.00	APRIL 19		00011767	04/01/2019
				Check Total:	835.00				
EP	SOTO, PHILIP J E000052	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011768	04/01/2019
				Check Total:	549.00				
EP	SPRAGUE, GARY A E000064	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,406.00	APRIL 19		00011769	04/01/2019
				Check Total:	1,406.00				
EP	STEPHEN, JEFFREY E000119	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,498.44	APRIL 19		00011770	04/01/2019
				Check Total:	1,498.44				
EP	TAYLOR, DAVID M E000088	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	599.00	APRIL 19		00011771	04/01/2019
				Check Total:	599.00				
EP	TAYLOR, LINDA E000126	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	500.00	APRIL 19		00011772	04/01/2019
				Check Total:	500.00				
EP	THOMANN, DARYLL L E000101	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011773	04/01/2019
				Check Total:	549.00				
EP	TRIFOS, WILLIAM E000104	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,588.00	APRIL 19		00011774	04/01/2019
				Check Total:	1,588.00				
EP	VALENTINE, THOMAS E000118	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,406.00	APRIL 19		00011775	04/01/2019
				Check Total:	1,406.00				
EP	VERSTYNEN, WILLIAM	APRIL MEDICAL REIMBURSEMENT	395083-5161	ACH040119	163.37	APRIL 19		00011776	04/01/2019

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	E000092		Health Insurance Premiums						
				Check Total:	163.37				
EP	WAHL, KATHLEEN A E000030	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	206.00	APRIL 19		00011777	04/01/2019
				Check Total:	206.00				
EP	WIEST, STEPHEN E000079	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	549.00	APRIL 19		00011778	04/01/2019
				Check Total:	549.00				
EP	WORDEN, LARRY M E000116	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	533.75	APRIL 19		00011779	04/01/2019
				Check Total:	533.75				
EP	YAMAGUCHI, BRIAN E000123	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,406.00	APRIL 19		00011780	04/01/2019
				Check Total:	1,406.00				
EP	ZAMORA, JERRY E000037	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	835.00	APRIL 19		00011781	04/01/2019
				Check Total:	835.00				
EP	ZINN, JOHN E000009	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040119	1,101.28	APRIL 19		00011782	04/01/2019
				Check Total:	1,101.28				
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	4.85	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	28.13	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	25.61	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	10.33	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	DISPATCH STAFF MEALS	103040-6301	ACH032519	13.66	FEBRUARY 19		00011783	03/26/2019

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	28.24	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	30.58	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	12.68	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	SHREDDER FOR PD	103040-6301 Special Department Supplies	ACH032519	277.75	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	23.25	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	16.57	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	24.33	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	30.35	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	25.11	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	16.90	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	13.24	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	20.02	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	27.87	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	15.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	DISPATCH STAFF MEALS	103040-6301	ACH032519	12.66	FEBRUARY 19		00011783	03/26/2019

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	15.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	20.95	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	11.62	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	16.90	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	11.05	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	11.05	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	12.55	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	5.25	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	10.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	SHIPPING CHARGES	103040-6325 Postage	ACH032519	31.10	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PD TRAINING REG - HURTADO	103041-6250 Staff Training	ACH032519	18.40	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	GETAC #7 REPAIRS	103041-6301 Special Department Supplies	ACH032519	379.95	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PD UNIFORMS - HURTADO	103041-6360 Uniforms	ACH032519	268.30	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PD UNIFORM - HURTADO	103041-6360 Uniforms	ACH032519	140.06	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	SWAT UNIFORM	103041-6360	ACH032519	139.18	FEBRUARY 19		00011783	03/26/2019

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	V008741		Uniforms						
EP	BANK OF AMERICA V008741	MCV REPAIRS	103041-6842 Vehicles	ACH032519	351.06	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CRIME ANALYSIS SOFTWARE	103042-6290 Dept. Contract Services	ACH032519	15.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	HEATERS FOR PD	103042-6301 Special Department Supplies	ACH032519	211.56	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	COMPUTER FOR CELLEBRITE	103042-6301 Special Department Supplies	ACH032519	272.60	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	RANGE SUPPLIES	103043-6162 Range Training	ACH032519	28.61	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	RANGE SUPPLIES	103043-6162 Range Training	ACH032519	101.20	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PD AUDIT TEAM MEALS	103043-6301 Special Department Supplies	ACH032519	65.45	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PRINTER INK	103043-6301 Special Department Supplies	ACH032519	240.80	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	FEB OC ENGINEER'S MTG ESTEVEZ	103550-6245 Meetings & Conferences	ACH032519	30.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	ICSC CONF REG - ESTEVEZ	103550-6245 Meetings & Conferences	ACH032519	660.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	MMASC FORUM REG - ROBINSON	103550-6245 Meetings & Conferences	ACH032519	100.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	NATIONAL PW WEEK SUPPLIES	103593-6315 Office Supplies	ACH032519	113.27	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	NATIONAL PW WEEK SUPPLIES	103593-6315 Office Supplies	ACH032519	35.19	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	MELROSE PUMP STATION KEYS	103652-6301 Special Department Supplies	ACH032519	86.20	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	ORGANIC ASPHALT REMOVER	103652-6301	ACH032519	186.20	FEBRUARY 19		00011783	03/26/2019

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	RESTROOM FAUCET	103654-6130 Repair & Maint/Facilities	ACH032519	372.82	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	HEATERS FOR CITY HALL	103654-6130 Repair & Maint/Facilities	ACH032519	115.96	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	NUMBER STENCIL SET	103654-6130 Repair & Maint/Facilities	ACH032519	10.76	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	HEATERS FOR CITY HALL	103654-6130 Repair & Maint/Facilities	ACH032519	63.06	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	FACILITY REPAIRS SUPPLIES	103654-6301 Special Department Supplies	ACH032519	161.27	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DRINKING FAUCET	103655-6130 Repair & Maint/Facilities	ACH032519	231.60	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	TUFFFREE SNACK SHACK REPAIRS	103655-6130 Repair & Maint/Facilities	ACH032519	13.81	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	ICE MACHINE REPAIR SVS	103655-6130 Repair & Maint/Facilities	ACH032519	193.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PW UNIFORM CLEANING SVS	103655-6301 Special Department Supplies	ACH032519	99.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	AMERICAN FLAGS FOR CITY HALL	103655-6301 Special Department Supplies	ACH032519	64.65	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CITY WIDE AMERICAN FLAGS	103655-6301 Special Department Supplies	ACH032519	431.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	SPARK PLUG REMOVER	103658-6350 Small Tools/Equipment	ACH032519	59.95	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	FEB REC SCHEDULING SOFTWARE	104070-6099 Professional Services	ACH032519	104.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	REC WORKING LUNCH	104070-6245 Meetings & Conferences	ACH032519	36.90	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	PROP 6 TRAINING MEALS	104070-6245	ACH032519	24.76	FEBRUARY 19		00011783	03/26/2019

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	V008741		Meetings & Conferences						
EP	BANK OF AMERICA V008741	CSUF MTG PARKING - ZAMBRANO	104070-6245 Meetings & Conferences	ACH032519	4.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CSUF MTG PARKING - GONZALEZ	104070-6245 Meetings & Conferences	ACH032519	2.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CSUF MTG PARKING - ORTIZ	104070-6245 Meetings & Conferences	ACH032519	4.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CSUF MTG PARKING - ZAMBRANO	104070-6245 Meetings & Conferences	ACH032519	4.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CSUF MTG PARKING - ORTIZ	104070-6245 Meetings & Conferences	ACH032519	4.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CSUF MTG PARKING - GONZALEZ	104070-6245 Meetings & Conferences	ACH032519	2.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	104070-6315 Office Supplies	ACH032519	231.66	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	104070-6315 Office Supplies	ACH032519	43.84	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	104070-6315 Office Supplies	ACH032519	20.89	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	104070-6315 Office Supplies	ACH032519	7.31	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CREDIT - OFFICE SUPPLIES	104071-6301 Special Department Supplies	ACH032519	-14.98	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	152.84	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	153.01	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	22.87	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	P.A.R.K.S SUPPLIES	104071-6301	ACH032519	55.42	FEBRUARY 19		00011783	03/26/2019

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	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	ICSC CONF REG - ORTEGA	102534-6245 Meetings & Conferences	ACH032519	660.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	16.75	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	42.84	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	103.90	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CTLC & DD DANCE SUPPLIES	104071-6301 Special Department Supplies	ACH032519	108.14	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PAPER	104071-6301 Special Department Supplies	ACH032519	18.31	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	34.39	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PIZZA FOR CTLC PROGRAM	104071-6301 Special Department Supplies	ACH032519	21.55	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	26.10	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	97.73	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PIZZA FOR CTLC PROGRAM	104071-6301 Special Department Supplies	ACH032519	53.88	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	28.98	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	168.91	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	252.65	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	P.A.R.K.S SUPPLIES	104071-6301	ACH032519	27.07	FEBRUARY 19		00011783	03/26/2019

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	V008741		Special Department Supplies					
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	58.12 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	67.15 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	FEB VOLUNTEERMATCH SVS	104071-6301 Special Department Supplies	ACH032519	9.95 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH032519	8.79 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104079-6301 Special Department Supplies	ACH032519	20.57 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104079-6301 Special Department Supplies	ACH032519	103.62 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	BROWN BAG MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH032519	13.60 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	BROWN BAG MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH032519	50.00 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	BROWN BAG MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH032519	146.02 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	NAVIGATION MTG STAFF MEALS	109595-6301 Special Department Supplies	ACH032519	74.90 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	BROWN BAG MEETING MEALS	109595-6301 Special Department Supplies	ACH032519	517.52 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	OFFICE SIGNS	109595-6999 Other Expenditure	ACH032519	383.72 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	BINDERS & DIVIDERS	109595-6999 Other Expenditure	ACH032519	132.25 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	BINDERS & DIVIDERS	109595-6999 Other Expenditure	ACH032519	127.90 FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	BINDERS & DIVIDERS	109595-6999	ACH032519	214.26 FEBRUARY 19		00011783	03/26/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V008741		Other Expenditure						
EP	BANK OF AMERICA V008741	SEWER MAN HOLE COVERS	484356-6120 R & M/Sewer & Storm Drain	ACH032519	844.51	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	SR CENTER COFFEE SUPPLIES	0044-2064 Senior Advisory Committee	ACH032519	105.94	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	SR CENTER BINGO PRIZES	0044-2064 Senior Advisory Committee	ACH032519	91.01	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CREDIT - CONF REG	101001-6245 Meetings & Conferences	ACH032519	-75.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	ICSC CONF REG - SHADER	101001-6245 Meetings & Conferences	ACH032519	660.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	ICSC CONF REG - WANKE	101001-6245 Meetings & Conferences	ACH032519	660.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH032519	152.33	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH032519	65.62	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	OCFA AWARDS REG - GREEN	101001-6245 Meetings & Conferences	ACH032519	110.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH032519	90.25	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH032519	162.64	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	FEB OC REGISTER SUBSCRIPTION	101001-6320 Books & Periodicals	ACH032519	10.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	ICSC CONF REG - ARRULA	101511-6245 Meetings & Conferences	ACH032519	660.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH032519	94.94	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	BUSINESS MEETING LUNCH	101511-6245	ACH032519	39.99	FEBRUARY 19		00011783	03/26/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V008741		Meetings & Conferences						
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH032519	49.87	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH032519	69.82	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CM CONF UBER SVS - ARRULA	101511-6245 Meetings & Conferences	ACH032519	2.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	OCCMA MTG LUNCH - ORTEGA	101511-6245 Meetings & Conferences	ACH032519	52.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CM CONF UBER SVS - ARRULA	101511-6245 Meetings & Conferences	ACH032519	8.48	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	OCCMA MTG LUNCH - KRAUSE	101511-6245 Meetings & Conferences	ACH032519	52.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CM CONF MEAL - ARRULA	101511-6245 Meetings & Conferences	ACH032519	15.63	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CM CONF BEVERAGE - ARRULA	101511-6245 Meetings & Conferences	ACH032519	3.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CM CONF HOTEL - ARRULA	101511-6245 Meetings & Conferences	ACH032519	595.10	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH032519	54.46	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING LUNCH	101511-6245 Meetings & Conferences	ACH032519	70.94	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	STAFF SUPPLIES	101511-6245 Meetings & Conferences	ACH032519	11.15	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	NAVIGATION CNTR MTG SUPPLIES	101511-6301 Special Department Supplies	ACH032519	29.10	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	NAVIGATION CNTR MTG SUPPLIES	101511-6301 Special Department Supplies	ACH032519	45.24	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	NAVIGATION CNTR MTG SUPPLIES	101511-6301	ACH032519	72.39	FEBRUARY 19		00011783	03/26/2019

User: Teri Knutson

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	DEC-FEB STAFF B-DAY SUPPLIES	101512-6301 Special Department Supplies	ACH032519	19.99	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DEC-FEB STAFF B-DAY SUPPLIES	101512-6301 Special Department Supplies	ACH032519	59.16	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	ID BADGE SUPPLIES	101512-6301 Special Department Supplies	ACH032519	220.30	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PLAQUE FOR D. ARRULA	101512-6301 Special Department Supplies	ACH032519	177.50	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	MANAGEMENT RETREAT SUPPLIES	101512-6301 Special Department Supplies	ACH032519	100.48	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	MANAGEMENT RETREAT SUPPLIES	101512-6301 Special Department Supplies	ACH032519	3.23	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH032519	18.30	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	MANAGEMENT RETREAT SUPPLIES	101512-6301 Special Department Supplies	ACH032519	51.29	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	MANAGEMENT RETREAT MEALS	101512-6301 Special Department Supplies	ACH032519	102.13	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	MANAGEMENT RETREAT SUPPLIES	101512-6301 Special Department Supplies	ACH032519	16.95	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	MANAGEMENT RETREAT SUPPLIES	101512-6301 Special Department Supplies	ACH032519	19.99	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	BINDERS FOR COUNCIL	101513-6315 Office Supplies	ACH032519	93.10	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	EARTHQUAKE EXERCISE SUPPLIES	101514-6301 Special Department Supplies	ACH032519	20.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	EARTHQUAKE EXERCISE SUPPLIES	101514-6301 Special Department Supplies	ACH032519	33.90	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	EARTHQUAKE EXERCISE SUPPLIES	101514-6301	ACH032519	129.24	FEBRUARY 19		00011783	03/26/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V008741		Special Department Supplies						
EP	BANK OF AMERICA V008741	FEB AMAZON PRIME MEMBERSHIP	101523-6255 Dues & Memberships	ACH032519	14.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	AMAZON PRIME MEMBERSHIP	101523-6255 Dues & Memberships	ACH032519	128.22	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CREDIT AMAZON PRIME	101523-6255 Dues & Memberships	ACH032519	-14.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	IPEN	101523-6301 Special Department Supplies	ACH032519	31.99	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	IPAD CASE	101523-6301 Special Department Supplies	ACH032519	52.99	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CSMFO MTG REG - KRAUSE	102020-6245 Meetings & Conferences	ACH032519	40.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CSMFO MTG REG - WONG, CHAO	102020-6245 Meetings & Conferences	ACH032519	80.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	FLSA TRAINING REG - MANABAT	102020-6250 Staff Training	ACH032519	550.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	FLSA TRAINING REG - CHAO	102020-6250 Staff Training	ACH032519	550.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CSMFO MEMBERSHIP - WONG	102020-6255 Dues & Memberships	ACH032519	110.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	UNIFORM ALTERATIONS	102020-6315 Office Supplies	ACH032519	20.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	NAME BADGES	102534-6230 Printing & Binding	ACH032519	21.99	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	103040-6245 Meetings & Conferences	ACH032519	46.47	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	MMMAC MEMBERSHIP - KENNICUTTI	103040-6255 Dues & Memberships	ACH032519	85.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	FBI ACADEMY MEMBERSHIP LENYI	103040-6255	ACH032519	120.00	FEBRUARY 19		00011783	03/26/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V008741		Dues & Memberships						
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	21.52	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	10.14	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	16.46	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	22.26	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CREDIT DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	-4.20	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	16.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	ICSC CONF REG - LAMBERT	102534-6245 Meetings & Conferences	ACH032519	660.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	25.56	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CREDIT - CLI TRAINING HOTEL	733041-6250 Staff Training	ACH032519	-2,500.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	13.99	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	13.99	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	DISPATCH STAFF MEALS	103040-6301 Special Department Supplies	ACH032519	18.50	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PRINTER INK	103040-6301 Special Department Supplies	ACH032519	549.39	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	504077-6315 Office Supplies	ACH032519	129.63	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA	OFFICE SUPPLIES	504077-6315	ACH032519	421.72	FEBRUARY 19		00011783	03/26/2019

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V008741		Office Supplies						
EP	BANK OF AMERICA V008741	FEB CITY HALL MUSIC	581573-6290 Dept. Contract Services	ACH032519	26.95	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	PD TRAINING REG - BUTTS	733041-6250 Staff Training	ACH032519	475.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CLI TRAINING HOTEL - KENNICUTT	733041-6250 Staff Training	ACH032519	2,500.00	FEBRUARY 19		00011783	03/26/2019
EP	BANK OF AMERICA V008741	CAPE TRAINING REG - KENNICUTT	733041-6250 Staff Training	ACH032519	225.00	FEBRUARY 19		00011783	03/26/2019
Check Total:					20,858.14				
Type Total:					597,530.20				
Check Total:					597,530.20				



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF COMMUNITY SERVICES

DATE: APRIL 2, 2019

SUBJECT: **2019 HERITAGE FESTIVAL EVENT THEME**

FISCAL
IMPACT: None

SUMMARY:

The Heritage Festival Committee (Committee) seeks approval of the 2019 Heritage Parade and Festival event theme. The Committee plans to continue the tradition of matching the Mayoral State of the City theme. For 2019, 'Do the Right Thing' is proposed as the theme for the parade and festival.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Approve the Heritage Festival Committee's recommendation of 'Do the Right Thing' event theme for the 2019 Heritage Parade and Festival.

DISCUSSION:

The Committee and the City of Placentia Community Services Department have been working collaboratively to plan the 2019 Heritage Parade and Festival event. At the February 19, 2019 City Council meeting, the Council approved the 2019 Heritage Parade and Festival event date, time, location, and budget. At that time, the event theme had not yet been discussed by the Committee.

Over the past three (3) years the Committee has matched the theme of the event to the Mayoral State of the City address. At the March 13, 2019 Heritage Festival meeting, the Committee voted unanimously to recommend that the parade and festival theme once again match this year's Mayoral State of the City theme. The Committee proposes 'Do the Right Thing' for consideration as the 2019 Heritage Parade and Festival event theme.

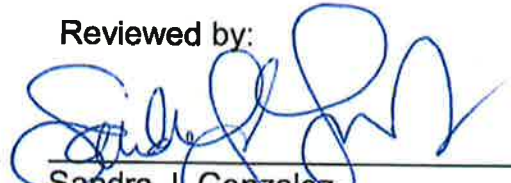
1. c.
April 2, 2019

Prepared by:



Veronica Ortiz
Community Services Supervisor

Reviewed by:



Sandra J. Gonzalez
Director of Community Services

Reviewed and approved by:



Damien R. Arrula
City Administrator



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: APRIL 2, 2019

SUBJECT: **AWARD OF CONTRACT TO AXIS GENERAL CONSTRUCTION, INC. FOR STORM WATER PUMP STATION MAINTENANCE SERVICES**

FISCAL

IMPACT: EXPENSE: \$ 37,907.64 ANNUAL CONTRACT AMOUNT
TO BE BUDGETED: \$ 6,317.94 FY 2018-19 OPERATING BUDGET

SUMMARY:

This proposed agreement provides for Storm Water Pump Station Maintenance Services for the City's storm water pump stations located at the Kraemer, Melrose and Placentia Railroad Grade Separations. The scope of work for this contract includes monthly, quarterly, and annual pump station system preventative maintenance along with extraordinary repairs and emergency response. The City recently issued a Notice Inviting Bids for these services and bids were received on January 15, 2019 from two (2) contractors. Axis General Construction, Inc. (Axis General) was deemed the lowest responsive and responsible bidder. This proposed action will award a three-year agreement with a potential two-year extension to Axis General for an annual not-to-exceed amount of \$37,907.64 or \$113,722.92 for a cumulative not-to-exceed three-year contract amount.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve a Maintenance Services Agreement with Axis General Construction, Inc. for Storm Water Pump Station Maintenance Services in an amount not-to-exceed \$37,907.64 per year for an initial three-year contract term ending April 1, 2022, with the option to extend for one (1) additional two-year term; and
2. Authorize the City Administrator to approve contract change orders up to 10% of the annual contract not-to-exceed amount; and
3. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and

**1. d.
April 2, 2019**

4. Authorize the City Administrator to approve the eligible contract term extension for one (1) additional two-year term based upon contractor performance and at the discretion of the City.

DISCUSSION:

The City has three (3) storm water pump stations located on Melrose Street, Kraemer Boulevard, and Placentia Avenue. These three pump stations convey storm flows from beneath the railroad bridges which are pumped uphill through the storm drain system until it reaches gravity flow downstream. Routine preventative maintenance of the City's pump stations can minimize flood risk, reduce associated street maintenance costs, and improve traffic safety conditions during rainy weather conditions.

The contract scope of work will provide for routine maintenance of each pump station such as the cleaning of wet wells, flow monitoring, and the inspection and/or repairs of sump and main pumps. The station's electrical systems and variable frequency drives and back-up generators also require routine preventative maintenance. The contractor will also provide extraordinary repairs as needed on a time and materials basis along with providing after-hours emergency response.

On January 15, 2019, the City received two (2) bids from contractors to provide Storm Water Pump Station Maintenance Services and a summary of those bid amounts are noted in the table below. Six (6) different contractors downloaded the contract bid specifications for these services.

Contractor	Bid Amount
Axis General Construction, Inc.	\$ 37,907.64
Cali Agua, Inc.	\$ 123,411.00

Staff reviewed the bids received for mathematical and other errors and it was determined that the apparent low bid was submitted by Axis General. After examining the two bids received by the respective contractors, Staff followed up with the high bidder to determine why there was such a wide disparity between their bid and the low bidder's amount. It was determined that the difference between bids is attributed to Cali Agua including additional services not requested or included in the contract scope of work such as infrared pump readings and building maintenance. To verify the validity of the lowest bid, Staff set up a post-bid meeting with Axis General to ensure they could properly fulfill the expectations of the maintenance agreement for the price they submitted. Additionally, Staff conducted a reference check on Axis General who received favorable reviews from other clients including Disneyland, Anaheim Convention Center, and the City of Anaheim. Based upon the bid amount received, the follow-up meeting and the reference check, Staff recommends the City Council award an initial three-year contract term with one (1) potential two-year extension to Axis General for an annual not-to-exceed amount of \$37,907.64.

FISCAL IMPACT:

The agreement with Axis General is for an annual not-to-exceed amount of \$37,907.64. The term of the agreement is three (3) years for a cumulative three-year not-to-exceed contract amount of \$113,722.92, with the option to extend for one (1) additional two-year term based upon contractor performance and at the discretion of the City. If the contract is approved, Axis General will provide these services beginning in May 2019.

Staff is proposing to budget \$6,317.94 as part of the upcoming Fiscal Year 2018-19 Mid-Year Budget review to fund the maintenance service contract for the two remaining months (May and June) of the fiscal year. The annual contract amounts will be included in upcoming fiscal year operating budgets.

Prepared by:

 3/26/19

Joel Cardenas
Public Works Superintendent

Reviewed and approved:



Luis Estevez
Director of Public Works

Reviewed and approved:



Kim Krause
Finance Director

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Maintenance Services Agreement with Axis General

**CITY OF PLACENTIA
MAINTENANCE SERVICES AGREEMENT
WITH
AXIS GENERAL CONSTRUCTION, INC.**

THIS AGREEMENT is made and entered into this 2nd day of April, 2019 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and Axis General Construction Inc., a California Corporation ("Contractor").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of Contractor as an independent contractor to provide storm water pump station maintenance, as more fully described herein; and

B. WHEREAS, Contractor represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Contractor desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONTRACTOR

1.1. Scope of Services. Contractor shall provide the professional services described in Contractor's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Contractor pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional Contractors in similar fields and circumstances in accordance with sound professional practices. Contractor also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Contractor's performance of this Agreement. Contractor shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Contractor shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Contractor to comply with this section.

1.3. Performance to Satisfaction of City. Contractor agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

- (a) Meet with Contractor to review the quality of the work and resolve the

matters of concern;

- (b) Require Contractor to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Contractor warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Contractor shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Contractor's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Contractor shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Contractor agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Contractor shall, in all solicitations and advertisements for employees placed by, or on behalf of Contractor shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Contractor shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Contractor acknowledges that City may enter into agreements with other Contractors for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Contractor may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Contractor's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Contractor may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Contractor in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and

employees of City. Contractor covenants that all data, documents, discussion, or other information developed or received by Contractor or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Contractor without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Contractor's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Contractor shall be paid in accordance with the fee schedule set forth in Exhibit "A." Contractor's total compensation shall not exceed Thirty-Seven Thousand Nine Hundred Seven Dollars and Sixty-Four Cents (\$37,907.64) per year, or a cumulative amount of One Hundred Thirteen Thousand Seven Hundred Twenty-Two Dollars and Ninety-Two Cents (\$113,722.92) over the initial three-year contract term.

2.2. Additional Services. Contractor shall not receive compensation for any services provided outside the scope of services specified in the Contractor's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Contractor performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee based upon the Contractor's standard hourly rates shall be paid to the Contractor for such additional services. Such increase in additional fees shall be limited to 25% of the total contract sum or \$25,000 whichever is more. The City Engineer is authorized to approve a Change Order for such additional services.

2.3. Method of Billing. Contractor may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Contractor's services which have been completed to City's sole satisfaction. City shall pay Contractor's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Contractor's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A." The Project Schedule may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of

performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Contractor is encountered, a time extension may be mutually agreed upon in writing by the City and the Contractor. The Contractor shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 36 months, ending on April 1, 2022, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. The Contract may also be extended for an additional two-year term based on the City's discretion and contractor performance.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Contractor. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Contractor shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Contractor defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Contractor fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Contractor, if the latter should:

- a. Be adjudged a bankrupt;
- b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;
- c. Make a general assignment for the benefit of creditors;
- d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;
- e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or
- f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Contractor for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Contractor. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Contractor in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Contractor, at no cost to City. Any use of uncompleted documents without specific written authorization from Contractor shall be at City's sole risk and without liability or legal expense to Contractor.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Contractor shall obtain, maintain, and keep in full force and effect during the life of this Agreement all the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Broad-form commercial general liability, in a form at least as broad as ISO form #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Contractor maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Contractor.
- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, each incident for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of \$1,000,000 per accident for any employee or employees of Contractor. Contractor agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Contractor for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Contractor shall file with the Public Works Director/City Engineer the following signed certification:

I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Contractor shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the Public Works Director/City Engineer before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the Contractor to comply with this section.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Contractor under this Agreement are adequate to protect Contractor. If Contractor believes that any such insurance coverage is insufficient, Contractor shall provide, at its own expense, such additional insurance as Contractor deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions as worded below:

- (a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Contractor pursuant to its contract with the City; products and completed operations of the Contractor; premises owned, occupied or used by the Contractor; automobiles owned, leased, hired, or borrowed by the Contractor."
- (b) Notice: "Contractor shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Contractor shall forthwith obtain and submit proof of substitute insurance. Should Contractor fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Contractor's sole cost and expense."
- (c) Other insurance: "The Contractor's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."

- (d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.
- (e) The Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "B" and incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Contractor may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Contractor shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Contractor in the performance of this Agreement. It shall be the Contractor's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Contractor shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Contractor shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Contractor without the express written approval by the City. Contractor or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONTRACTOR:

Axis General Construction, Inc.
4771 Lavell Dr, Yorba Linda, CA,
92886
Tel: 714-396-8322

Attn: Christopher Purzycki,
President

IF TO CITY:

City of Placentia
401 E. Chapman
Placentia, CA 92870
Tel: 714-993-8245

Attn: Joel Cardenas, Public
Works Superintendent

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Contractor agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Contractor shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Contractor's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Contractor of Contractor's obligation to perform all other obligations to be performed by Contractor hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Contractor agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Contractor's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of the performance of the Contractor, its employees,

and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees based upon the work performed by the Contractor, its employees, and/or authorized subcontractors under this Agreement, whether or not the Contractor, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Contractor's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Contractor is and shall be acting at all times as an independent contractor and not as an employee of City. Contractor shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Contractor or any of Contractor's employees, except as set forth in this Agreement. Contractor shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Contractor shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Contractor and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Contractor shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Contractor further agrees to indemnify and hold City harmless from any failure of Contractor to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Contractor under this Agreement any amount due to City from Contractor as a result of Contractor's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Contractor or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Contractor agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Contractor. City shall indemnify and hold harmless Contractor from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Contractor. Contractor shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Contractor or Contractor's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Contractor has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Contractor, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Contractor informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Contractor and its officers, employees, associates and subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Contractor and its officers, employees, associates and subcontractors shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Contractor shall be responsible for its work and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Contractor occurs, then Contractor shall, at no cost to City, provide all necessary design drawings, estimates and other Contractor professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Contractor will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Contractor's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts,

each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

Damien R. Arrula, City Administrator

Date: _____

ATTEST:

City Clerk and ex-officio Clerk
of the City of Placentia

CONTRACTOR

Signature

Date: _____

Name and Title

Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Rosanna Ramirez, Risk Management

Date: _____

APPROVED AS TO CONTENT:

Joel Cardenas, Project Manager

Date: _____

DEPARTMENTAL APPROVAL:

Luis Estevez, Director of Public Works

Date: _____

EXHIBIT A

CONTRACTOR'S PROPOSAL AND SCOPE OF WORK

Section C

PROPOSAL

Bidders Name AXIS GENERAL CONSTRUCTION, INC.

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF PLACENTIA:

The undersigned, as bidder, declares that: (1)-this proposal is made without collusion with any other person, firm or corporation, and that the only persons or parties interested as principals are those named herein as sworn in the attached Non-Collusion Affidavit; (2)-bidder has carefully examined the Specifications, Instructions To Bidders, Proposal, Notice Inviting Sealed Bids and all other contract documents and information furnished therefore and the site of the proposed work; and (3)-bidder has investigated and is satisfied as to the conditions to be encountered, the character, quality and quantities of work to be performed and materials to be furnished. Furthermore, bidder agrees that submission of this proposal shall be conclusive evidence that such examination and investigation have been made and agrees, in the event this contract be awarded to bidder, to enter into a contract with the City Council of the CITY OF PLACENTIA, to perform said proposed work in accordance with the Plans, if any, and the terms of the Specifications, in the time and manner therein prescribed, and to furnish or provide all materials, labor, tools, equipment, apparatus and other means necessary so to do, except such thereof as may otherwise be furnished or provided under the terms of said Specifications, for the following stated unit prices or lump sum price as submitted on the Bid Sheet herein.

The bidder shall submit as part of this proposal a completed copy of the Contractor's Industrial Safety Record. This Safety Record must include all construction work undertaken in the State of California by the bidder and any partnership, joint venture or corporation that any principal of the bidder participated in as a principal or owner for the last five calendar years and the current calendar year prior to the date of bid submittal. Separate information shall be submitted for each such partnership, joint venture, or corporate or individual bidder. The bidder may attach any additional information or explanation of data which he would like to be taken into consideration in evaluating the safety record. An explanation of the circumstances surrounding any and all fatalities must be attached.

Accompanying this proposal is (Circle one "cash", "a Cashier's Check", "a certified check", or "a Bidder's Bond in the form furnished by the City", as the case may be) in the amount of \$~~3790.80~~ ^{3790.80} an amount equal to at least ten percent (10%) of the total aggregate bid price based on the quantities shown and the unit prices quoted. The undersigned bidder agrees that should bidder be awarded the Contract on the basis hereof and thereafter fail or refuse to enter into a Contract and provide the required evidence of insurance and bonds within 15 calendar days after written notice of the award, the cash, check or bond shall be forfeited to the city in accordance with Public Contract Code section -20172, except as otherwise provided in Public Contract Code section -20174. The undersigned agrees that in the event of such failure, the actual amount of damages to the City would be impractical and extremely difficult to determine.

In compliance with the Notice Inviting Sealed Bids, the undersigned hereby agrees to enter into a contract to furnish all labor, materials and supplies for this project in accordance with the Specifications, Plans other Contract Documents which are on file in the office of the City Engineer of the CITY OF PLACENTIA, to the satisfaction and under the direction of the Director of Public Works, at the following prices: The contractor shall perform all work under this contract for a period of thirty-six (36) months. The term of this contract may be extended for one additional two-year term, based on performance and at the option of the City starting from the day after the issuance of the Notice to Proceed.

**City of PLACENTIA
California
BID FOR
STORM WATER PUMP STATIONS MAINTENANCE SERVICES**

ITEM NO.	ITEM DESCRIPTION	EST. QTY.	UNIT PRICE	ITEM COST
1.	Kraemer Boulevard Pump Station; Monthly, Quarterly and Annual Maintenance Services	12	\$ 1,053.00	\$ 12,636.00
2.	Melrose Street Pump Station; Monthly, Quarterly, and Annual Maintenance Services	12	\$ 1053.00	\$ 12,636.00
3.	Placentia Avenue Pump Station; Monthly, Quarterly, and Annual Maintenance Services	12	\$ 1053.00	\$ 12,636.00
Grand Total Bid Amount:				\$ 37,908.00

Labor Rates for Extraordinary Work

Normal Business Hours Rate

\$ 130.00

Emergency After-Hours Rate

\$ 182.50

NOTE: The City reserves the right to award a contract to the lowest responsible bidder in parts or in its entirety and reserves the right to reject all bids and re-advertises, as appears to be in the best interests of the City. A bid is required for this entire work, the estimated quantities set forth in this Bid Sheet being solely for the purpose of comparing bids, and final compensation under the Contract will be based upon the actual quantities of work satisfactorily completed. The unit and/or lump sum prices bid shall include all appurtenant expenses, taxes, royalties, and fees. In the case of discrepancies in the amount bid, unit prices shall govern over extended amounts, and words shall govern over figures. The City reserves the right to increase or decrease the amount of any quantity shown and to delete any item from the Contract.

The undersigned bidder agrees that, if awarded the Contract, bidder will complete all work according to the contract documents. The undersigned bidder is licensed in accordance with the requirements of the Business and Professions Code, California Contractor's License No. 924887, Class B, C16, C36, D21 (REQUIRED AT TIME OF AWARD).

**City of PLACENTIA
California
BID FOR
STORM WATER PUMP STATIONS MAINTENANCE SERVICES**

ITEM NO.	ITEM DESCRIPTION	EST. QTY.	UNIT PRICE	ITEM COST
1.	Kraemer Boulevard Pump Station: Monthly Maintenance Services	12	\$ 743.29	\$ 8919.48
2.	Kraemer Boulevard Pump Station: Quarterly Maintenance Services	4	\$ 743.29	\$ 2973.16
3.	Kraemer Boulevard Pump Station: Annual Maintenance Services	1	\$ 743.29	\$ 743.29
4.	Melrose Street Pump Station: Monthly Maintenance Services	12	\$ 743.29	\$ 8919.48
5.	Melrose Street Pump Station: Quarterly Maintenance Services	4	\$ 743.29	\$ 2973.16
6.	Melrose Street Pump Station: Annual Maintenance Services	1	\$ 743.29	\$ 743.29
7.	Placentia Avenue Pump Station: Monthly Maintenance Services	12	\$ 743.29	\$8919.48
8.	Placentia Avenue Pump Station: Quarterly Maintenance Services	4	\$ 743.29	\$ 2973.16
9.	Placentia Avenue Pump Station: Annual Maintenance Services	1	\$ 743.29	\$ 743.29
Grand Total Bid Amount:				\$ 37,907.64

Labor Rates for Extraordinary Work

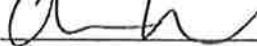
Normal Business Hours Rate

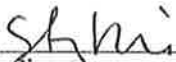
\$ 130.00

Emergency After-Hours Rate

\$ 182.50

Legal Business Name of Bidder AXIS GENERAL CONSTRUCTION, INC.
Business Address 4771 LAVELL DR. YORBA LINDA, CA 92886
Business Tel. No. 714.398.8322

	1/15/2019	President
Signature	Date	Title

	1/15/19	Secretary
Signature	Date	Title

Signature	Date	Title
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If bidder is an individual, name and signature of individual must be provided, and, if he is doing business under a fictitious name, the fictitious name must be set forth. If bidder is a partnership or joint venture, legal name of partnership/joint venture must be provided, followed by signatures of all of the partners/joint venturers or of fewer than all of the partners/joint venturers if submitted with evidence of authority to act on behalf of the partnership/joint venture. If bidder is a corporation, legal name of corporation must be provided, followed by signatures of the corporation President or Vice President and Secretary or Assistant Secretary, and the corporate seal. Signatures of partners, joint venturers, or corporation officers must be acknowledged before a Notary Public, who must certify that such partners, joint venturers, or officers are known to him or her to be such, and, in the case of a corporation, that such corporation executed the instrument pursuant to its bylaws or a resolution of its Board of Directors.

SECTION D

GENERAL PROVISIONS

REQUIREMENTS: PERSONNEL, EQUIPMENT, MATERIALS, SUPERVISION AND

CONTRACT SCOPE OF WORK

- a) Work will ordinarily be performed between the hours of 7:30 AM and 5:30 PM, Monday through Friday. During emergencies, work may be required at other than normal hours. The Contractor must receive the approval of the Director of Public Works or his/her authorized representative prior to commencing work during hours outside those stated above.
- b) Contractor shall maintain an adequate crew of at least two experienced employees to perform the services required.
- c) Contractor will be required to supply a list of equipment owned and available for work.
- d) Contractor will be required to supply a list of references for similar work performed.
- e) Contractor will be required to supply list of sub-contractors if applicable.
- f) Contractor may be required to supply additional experience references if requested by City.
- g) Contractor shall provide City with required proof of liability insurance, workman's compensation insurance, vehicle insurance, and City business license as noted in the contract.
- h) Contractor shall be responsible for Contractor's compliance in all respects with the prevailing wage rates to all the laborers involved, and with California Labor Code Section 1770 et seq., including the keeping of all records required by the provisions of Labor Code Section 1776 and the implementing administrative regulations. The City shall be a third-party beneficiary of the forgoing covenant with rights to enforce the same as against the Contractor.
- i) Hourly rates and unit prices quoted shall include all safety equipment required. **Traffic control may be required on some sites and shall be included in quoted prices.**
- j) Hourly rates charged for emergency work and extraordinary work/repairs shall be for actual time spent on the job site. Travel time to the job site will not be paid. No additional truck or equipment charges shall be allowed. Costs for all equipment and vehicles used for this contract shall be incorporated into the unit bid pricing provided in the bid schedule. All extraordinary work and emergency/after-hours repair work shall be paid on a time and materials basis at the specified hourly rates included in the bid schedule. Payment for materials and supplies used for extraordinary work or repairs shall be based on the

contractor's cost for said material and supplies with a maximum 15% contractor markup. All invoices for extraordinary and repair work shall include back up documents/invoices of contractor-supplied materials used on extraordinary and repair work.

- k) The Proposal will be awarded based on an analysis of Proposal Prices; Statement of Experience, Statement of Equipment, List of Sub-Contractors/Vendors and all provisions noted in the Instructions to Proposers and General Provisions and Specifications sections of the Specification Package. The City may award to one or more contractors as required to meet its needs.
- l) At any time prior to Proposal date, Contractor may inspect City property for further information, if desired. City representatives will be available if desired to answer questions.
- m) Contractor shall protect any and all private property adjacent to work areas. Any damage to private property resulting directly or indirectly from Contractor's actions shall be the responsibility of the Contractor.
- n) All employees of Contractor shall wear a uniform or shirt that clearly identifies the company.
- o) All employees of Contractor shall wear an orange safety vest whenever working in City streets, or within 10 feet of City streets.
- p) Contractor must be able to provide a list of employee's names, dates worked, and hours worked on each date if requested by the City.

PERSONNEL

The contractor shall use and furnish all labor necessary for the satisfactory performance for the work set forth in this contract.

(a) Contractor's Laborers

The Contractor agrees to require his/her laborers to present a neat appearance at all times while engaged in the performance of their duties and maintain good bearing and deportment toward the public. Should for any reason an employee be unsatisfactory in the opinion of the Public Works Director or authorized representative, the Contractor, when notified in writing, shall cause that employee to be removed from the job and replaced by a satisfactory laborer.

(b) Laborer Attire

The Contractor shall require each of his/her employees to adhere to basic standards of working attire. These are to include uniforms, with the Contractor's company name or insignia clearly visible, proper shoes and other gear required by State Safety Regulations, and proper wearing of clothing, which includes that shirts shall be worn at all times, buttoned and tucked in.

(c) Typical Tasks

Contractor shall supply laborers with the skills to perform various semi-skilled duties in connection with pump stations maintenance.

(d) Experience

Supervisors/foremen shall have a minimum of five (5) years of experience in the pump stations maintenance field.

(e) Licenses

Laborers will be required to possess a valid and current California Driver License, including all insurances as required by the City.

(f) Knowledge and Abilities

The Contractor's representative shall have a general knowledge of the pump stations maintenance industry, including suitable experience in the field to perform the required work in a safe and thoughtful manner

EQUIPMENT

The contractor shall use and furnish all equipment necessary for the satisfactory performance of the work set forth in this contract.

(a) Vehicles

Contractor shall display the name of their firm on any/all vehicles used or otherwise by the Contractor's employees. The firm name shall be in letters large enough to be easily legible from a distance of fifty (50) feet during the course of their work.

(b) Maintenance

All equipment used by the Contractor shall be kept in a neat and clean appearance and maintained in top mechanical condition. All equipment shall be properly adjusted, from an operational safety standpoint.

(c) Storage of Equipment

The Contractor is required to supply storage for equipment that is used in the City. Equipment shall not be stored in the public right of way or on any other City property without written authorization from the Public Works Director or authorized representative.

MATERIALS

The Contractor is required to supply storage for materials that are used in the City. Material shall not be stored in the public right of way or any other City property without written authorization from the Public Works Director or authorized representative.

SUPERVISION

The Contractor shall provide such adequate supervision as to furnish ongoing supervision of workmanship and adherence to schedules by the laborers performing the work under contract. The field supervisor or their representative shall check with the Public Works Director or an authorized representative weekly as to (1) schedule of work; (2) complaints, and (3) adequacy of performance. The Contractor shall submit such reports as the City may require ensuring compliance with scheduled work. The Contractor's field supervisor shall be onsite while work is in progress.

TELEPHONE, ELECTRONIC MAIL, AND EMERGENCY SERVICE CONTACT INFORMATION

The Contractor shall provide the City at all times throughout the duration of this contract emergency telephone numbers of at least two (2) qualified persons who can be called for emergency conditions at any time that Contractor's representatives are not immediately available at the job site. An alternate emergency number shall be provided in case no answer is received at the first number. The emergency number shall be used to contact the representative of the Contractor who can take the necessary action required to alleviate an emergency condition which threatens to cause damage to any City property.

In addition, the Contractor shall employ person(s) to answer telephone and e-mail complaints, requests for service, etc. (an answering service will not be considered sufficient for this purpose) during normal City working hours. Normal City working hours is 7:30 A.M. to 5:30 P.M., Monday through Friday.

Contractor is required to maintain an office within the Orange County area. Contractor is further required to provide the City with a 24-hour emergency number for contact outside normal working hours. The response to an emergency call-out by the Contractor shall not be more than thirty minutes and shall be considered part of the normal contract except when delayed by problems caused by vehicle accidents or Acts of God.

SPECIAL CONTRACT PROVISIONS

SCOPE OF WORK

METHODS / PROCEDURES:

1. Wet wells shall be pumped out and cleaned at least twice a year, or more often if necessary.
2. Inspection of pumps (submersible and dry) shall be performed quarterly. Inspection of the impeller should be performed quarterly or when motor hours are not within 10 percent of each other.
3. Inspection of the check valves shall be performed at least twice a year, to insure proper working order.
4. Cleaning and inspections of floats shall be performed four (4) times a year to assure proper performance.
5. Inspection of the light and alarm systems shall be performed quarterly.
6. Installation of an hour meter on each motor will give one an accurate record of how often each motor is cycling; and hence, the amount of water being pumped through the system. It is recommended to alternate lead pumps at least quarterly. A log book of motor hours, dates and maintenance performed shall be kept.
7. Installation of a flow meter on each pump will give one an accurate record of how much flow is being processed through the system. A log book of flow records, dates and maintenance performed shall be kept onsite.
8. Amp and vibration readings shall be taken at least once a month on each motor in the on-site pump station. If the readings do not meet the manufacturer's specifications, it is an indication that debris is lodged in the propeller within the motor, or that water has entered the motor housing or the wiring.
9. An annual inspection of all electrical motor control equipment shall be performed to find poor connections and worn parts. This inspection shall include infrared testing and panel maintenance.
10. During routine inspections, the emergency backup generator needs to be visually checked for fuel level, battery, and general condition. At least quarterly, the generator shall be operated, under load, to ensure proper operation and per operating permit requirements. This test is to be conducted by tripping power to the station and observing a successful transfer to generator power for at least 15 minutes.

-Pump Station Inspection Schedule

QUARTERLY

1. Visually inspect the station for vandalism.
2. Clean up any trash or debris material.
3. Record pump hours for each pump.
4. Run each pump by hand / manual control and watch level control go up and down to ensure pumps are operating properly.
5. Wash and clean the wet well using a vac-con truck annually.
6. Place pump controls back in auto position prior to leaving station.
7. Visually inspect emergency generator for fuel and ability to operate properly.
8. Test all panel lights and change as needed to ensure proper operation.
9. Generator is to be operated, under load, for 15 minutes. This test is to be conducted by tripping power to the station and observing a successful transfer to generator power. Emergency generators are to be operated per manufacturer's requirement and in compliance with any City, County, or State Agency operating permit.
10. Lock up station, including exterior power panels if required, prior to leaving.
11. Complete all required paper work.

MONTHLY

1. Open wet well and visually inspect the pumping of each pump.
2. Completely pump down the wet well to its lowest point and make a visual inspection.
3. Hose the wet well down during the pump down process.
4. Inspect wet well for any build up on surface, clean when needed.
5. Pumps and piping are checked visually for defects.
6. Power backup generator needs to be checked, and started (fuel level, battery and general condition).

OTHER DUTIES

1. Assist maintenance staff as needed for repair work requirements.
2. Respond to all pump station alarms or call for service from City Staff.
3. Maintain all required pump station field logs.
4. Report all problems with pump station to the P.W. Superintendent.
5. Record all problems or observations at the pump station in the pump station journal.
6. Must respond within 30 minutes for emergency call outs.

Payment for all monthly, quarterly and annual maintenance services shall be based on the monthly unit bid price payment amount provided by contractor for each City pump station.

Pump Station Inspection Log

Pump Rating (gpm):

Date of most recent pump calibration:

[illegible]

Operator Notes:

Authorization of Work

Work will not be performed without prior approval and only as authorized by the Public Works Director or authorized representative.

Progress of Work

Work shall proceed in an orderly manner. Wherever possible, repair work shall be completely finished prior to workmen proceeding to the next location. Any exceptions shall be approved by the Public Works Director or authorized representative.

Alterations

The City reserves the right to increase or decrease the quantity of any item or portion of the work or to omit portions of the work as may be deemed necessary or advisable by the City. The Public Works Director or authorized representative may make such alterations or deviations, additions to, or omissions from these specifications, as may be determined during the progress of the work to be necessary and advisable for the proper completion thereof. Such alterations or deviations, additions or omissions shall in no way affect or make void the contract. Upon written order of the Public Works Director or authorized representative, Contractor shall proceed with the work as increased, decreased or altered.

Acceptance of Work Done

The Public Works Director or authorized representative will make inspections and determine that the work has been completed in all respects in accordance with these specifications.

Billing Form, Records and Reports

The contractor shall maintain a record of all work performed, including but not limited to location and types and amounts maintained/installed/removed. This record shall list the date(s) of the service and/or work performed. A copy of such record shall be provided to the City upon completion of each Work Order.

The contractor shall return appropriate and completed Work Orders showing the date and inventory of work performed and it shall be attached to each invoice.

Contractor shall provide a billing form and progress payment form approved by the Public Works Director or authorized representative.

Extra Work

1. Extra work will not be performed without prior approval by the Public Works Director or authorized representative unless a condition exists wherein it appears there is danger of injury to persons or damage to property.

2. Extra work may be required by the Public Works Director or authorized representative as a result of acts of God, vandalism, theft, civil disturbances, accidents, or improvements.

Protection of Private Property

The Contractor must remain within the maintenance areas to the best of his ability. The Contractor must protect all existing private property.

Protection of Maintenance Areas

Contractor shall protect property and facilities adjacent to the maintenance areas and all property and facilities within the maintenance areas. After completion of project, the maintenance area shall be clean and in a presentable condition. All public or privately-owned improvements and facilities shall be restored to their original condition and location. In the event improvements of the facilities are damaged, they shall be replaced with new materials equal or better to the original. Contractor shall repair such damage at their expense.

Nothing herein shall be construed to entitle the Contractor to the exclusive use of any public street; way or parking area during performance of the contract work, and Contractor shall conduct his/her operations so as not to interfere with the authorized work of utility companies or other agencies in such streets, ways or parking areas.

Withholding of Payment

If, in the event that inadequacies/deficiencies are determined by the Public Works Director or authorized representative, the Contractor will have 24 hours from the time such items have been determined to be corrected as necessary. If Contractor fails to correct within 24 hours, Contractor shall be fined the amount previously determined at the time of the initial inspection. Deductions from the monthly payment due, for work not performed, will be based upon the bid worksheets, which are to be submitted at the time of bid.

Meetings

Contractors shall provide the Public Works Director or authorized representative with a contact person(s) and a phone number to reach the contract representative at all times, 24 hours per day.

Contractor shall appoint and identify to Public Works Director or authorized representative a "site supervisor." This site supervisor shall meet with staff one (1) time per week at a time and place agreed upon by both parties for as long as the contract is in effect to discuss any problems/concerns which may arise and any goals for the day/week.

EXHIBIT B
CERTIFICATES OF INSURANCE AND ENDORSEMENTS



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

03/01/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CBIA Insurance Agency 8001 CANOGA AVE, SUITE A CANOGA PARK CA 91304 INSURED Axis General Construction, Inc. 1100 E Arlee Place Anaheim CA 92805	CONTACT NAME: Eric Lanzillotta PHONE (A/C, No, Ext): (877) 900-2242 FAX (A/C, No): (866) 518-4627 E-MAIL ADDRESS: certs@cbiamember.com <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: KINSALE INSURANCE COMPANY</td> <td>38920</td> </tr> <tr> <td>INSURER B: INFINITY SELECT INSURANCE CO</td> <td>20260</td> </tr> <tr> <td>INSURER C: STATE COMPENSATION INSURANCE FUND (SCI</td> <td>35076</td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: KINSALE INSURANCE COMPANY	38920	INSURER B: INFINITY SELECT INSURANCE CO	20260	INSURER C: STATE COMPENSATION INSURANCE FUND (SCI	35076	INSURER D:		INSURER E:		INSURER F:	
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INSURER D:															
INSURER E:															
INSURER F:															

COVERAGES
CERTIFICATE NUMBER:
REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ Excluded
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	☐ POLICY ☒ PRO-JECT ☐ LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
B	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☐ ANY AUTO						BODILY INJURY (Per person) \$
	☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS			504-61002-9571-001	11/09/2018	11/09/2019	BODILY INJURY (Per accident) \$
	☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
							\$
A	☒ UMBRELLA LIAB						EACH OCCURRENCE \$ 1,000,000
	☐ EXCESS LIAB						AGGREGATE \$ 1,000,000
	☐ DED ☐ RETENTIONS \$			0100025653-4	12/28/2018	12/28/2019	PR/COMP OPS AGG \$ 1,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						☒ PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N					E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below	Y	N/A	9105705-2018	07/07/2018	07/07/2019	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

City of Placentia, its elected and appointed boards, officers, officials, agents, employees, and volunteers are listed as Additional Insured with respects to General Liability per endorsements CG 20 10 07 04 and CG 20 37 07 04 attached.

Primary and Non-Contributory applies to General Liability per endorsement CAS5003 0110 attached.

Waiver of Subrogation applies to General Liability per endorsement CAS4002 0110 attached.

CERTIFICATE HOLDER
CANCELLATION

City of Placentia 401 E Chapman Placentia CA 92870	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS
SCHEDULED PERSON OR ORGANIZATION**

<i>Attached To and Forming Part of Policy</i> 0100025645-4	<i>Effective Date of Endorsement</i> 12/28/2018 12:01AM at the Named Insured address shown on the Declarations	<i>Named Insured</i> AXIS General Construction Inc
<i>Additional Premium:</i> \$0	<i>Return Premium:</i> \$0	

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE	
Name of Additional Insured Person(s) or Organization(s):	Location(s) of Covered Operations
Blanket, as required by written contract	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED - OWNERS, LESSEES OR
CONTRACTORS - COMPLETED OPERATIONS**

<i>Attached To and Forming Part of Policy</i> 0100025645-4	<i>Effective Date of Endorsement</i> 12/28/2018 12:01AM at the Named Insured address shown on the Declarations	<i>Named Insured</i> AXIS General Construction Inc
<i>Additional Premium:</i> \$0		<i>Return Premium:</i> \$0

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name of Additional Insured Person(s) or Organization(s)	Location and Description of Completed Operations
Blanket, as required by written contract	
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for “bodily injury” or “property damage” caused, in whole or in part, by “your work” at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the “products-completed operations hazard”.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - PRIMARY AND NON-CONTRIBUTORY ENDORSEMENT

<i>Attached To and Forming Part of Policy</i> 0100025645-4	<i>Effective Date of Endorsement</i> 12/28/2018 12:01AM at the Named Insured address shown on the Declarations	<i>Named Insured</i> AXIS General Construction Inc
<i>Additional Premium:</i> \$0		<i>Return Premium:</i> \$0

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE
ENVIRONMENTAL CONTRACTING AND PROFESSIONAL SERVICES LIABILITY COVERAGE
PRODUCTS POLLUTION LIABILITY COVERAGE
PREMISES ENVIRONMENTAL LIABILITY INSURANCE COVERAGE**

The insurance provided to Additional Insureds shall be excess with respect to any other valid and collectible insurance available to the Additional Insured unless the written contract specifically requires that this insurance apply on a primary and non-contributory basis, in which case this insurance shall be primary and non-contributory.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US-BLANKET

<i>Attached To and Forming Part of Policy</i> 0100025645-4	<i>Effective Date of Endorsement</i> 12/28/2018 12:01AM at the Named Insured address shown on the Declarations	<i>Named Insured</i> AXIS General Construction Inc
<i>Additional Premium:</i> \$0	<i>Return Premium:</i> \$0	

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE**

SECTION IV – CONDITIONS, 8. Transfer of Rights of Recovery against Others to Us is amended by the addition of the following:

We waive any right of recovery we may have against persons or organizations because of payments we make for injury or damage arising out of "your work" done under a written contract with that person or organization wherein you have agreed to provide this waiver.

ALL OTHER TERMS AND CONDITIONS OF THE POLICY REMAIN UNCHANGED.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: APRIL 2, 2019

SUBJECT: **AMENDMENT NO. 2 TO PROFESSIONAL SERVICES AGREEMENT WITH HALO CONFIDENTIAL SERVICES**

FISCAL

IMPACT: EXPENSE: NOT-TO-EXCEED AN ADDITIONAL \$30,000

SUMMARY:

In July 2017 the City entered into a Professional Services Agreement with Halo Confidential Services (Halo) for background screening and training services. This action would increase the amount previously budgeted for these services by utilizing the salary savings in the Police Administration budget.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve Amendment No. 2 to the Professional Services Agreement with Halo Confidential Services for an additional not-to-exceed amount of \$30,000; and
2. Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

DISCUSSION:

Halo has provided background screenings and training services for the City and the Police Department for the past ten years. The level of services provided to the City by Halo has consistently been both extremely professional and of the highest quality. During the FY 18-19 budget development process, the City decreased the annual budget for Halo with the anticipation of assigning the training services to the PSB Sergeant with the help of an Office Assistant. Unfortunately, in order to balance the budget, additional reductions were necessary and the aforementioned vacant Office Assistant position was eliminated, which has caused the department to fall behind on recruiting. The City continues to have mandatory training needs in order to be compliant and additional vendor assistance is needed at this time.

1. e.
April 2, 2019

FISCAL IMPACT:

The amendment with Halo is for an additional not-to-exceed amount of \$30,000, bringing the total contract not-to-exceed amount to \$84,500. This additional cost will be funded by transferring unspent budget from vacant positions (salary savings) to the professional services budget.

Prepared by:



Julie Kennicutt
Senior Management Analyst

Reviewed and approved:



Darin Lenyi
Chief of Police

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Amendment No. 2 to Professional Services Agreement with Halo Confidential Services
2. Professional Services Agreement with Halo Confidential Services

**AMENDMENT NO. 2 TO
PROFESSIONAL SERVICES AGREEMENT
WITH HALO CONFIDENTIAL SERVICES**

This Amendment No. 2 ("Amendment") to Professional Services Agreement is made and entered into effective the 2nd day of April, 2019, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("CITY"), and HALO CONFIDENTIAL SERVICES (hereinafter "CONSULTANT"). CITY and CONSULTANT are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. Recitals.

(i). CITY and CONSULTANT entered into a Professional Services Agreement ("Agreement") effective July 1, 2017 through which CONSULTANT has been providing professional services as more fully explained in the Scope of Services attached to the Agreement as Exhibit "A."

(ii). The Parties now seek to amend the Agreement to increase compensation.

(iii). All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Section 2.1, Paragraph 1 of the Agreement is hereby amended to read as follows:

Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A." Consultant's total compensation shall not exceed an additional thirty thousand dollars (\$30,000.00) for the remainder of Fiscal Year 2018-2019.

2. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

3. The Agreement, all amendments together with this Amendment No. 2 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 2 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

4. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 2 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 2 to the Consulting Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

CITY OF PLACENTIA

By: _____
Jon Strash, Owner

By: _____
Damien R. Arrula
City Administrator

ATTEST: _____
City Clerk

APPROVED AS TO FORM:

By: _____
Christian L. Bettenhausen
City Attorney

**CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
HALO CONFIDENTIAL SERVICES**

THIS AGREEMENT is made and entered into this 1st day of July, 2017 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and Halo Confidential Services ("Consultant").

WITNESSETH:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide background screenings and training services as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

- (a) Meet with Consultant to review the quality of the work and resolve the matters of concern;
- (b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and

employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A." Consultant's total compensation shall not exceed sixty thousand dollars (\$60,000.00) per year for three years.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 25% of the total contract sum or \$25,000 whichever is more. The City Administrator is authorized to approve a Change Order for such additional services.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within thirty (30) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A." The Project Schedule may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time

extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 36 months, ending on June 30, 2020, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination by City. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

- a. Be adjudged a bankrupt;
- b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;
- c. Make a general assignment for the benefit of creditors;
- d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;
- e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or
- f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees

set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no additional cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Broad-form commercial general liability, in a form at least as broad as ISO form #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit.
- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, each incident for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of \$1,000,000 per accident. Consultant agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Consultant shall file with the Director of Administrative Services the following signed certification:

I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of

Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the Director of Administrative Services before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the consultant to comply with this section.

- (d) Professional errors and omissions ("E&O") liability insurance with policy limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. Architects' and engineers' coverage shall be endorsed to include contractual liability. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions:

- (a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- (b) Notice: "Consultant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Consultant's sole cost and expense."
- (c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."
- (d) Any failure to comply with the reporting provisions of the policies shall not

- affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.
- (e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance shall be attached hereto as Exhibit "B" and incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

HALO Confidential Services
PO Box 1028
Claremont, CA 91711
Tel: 909-210-0172

Attn: Jon Strash

IF TO CITY:

City of Placentia
401 E. Chapman
Placentia, CA 92870
Tel: 714-993-8200

Attn: Julie Kennicutt

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply without any advance showing of negligence or wrongdoing by the Consultant, its employees, and/or authorized subcontractors, but shall be required whenever any claim, action, complaint, or suit asserts as its basis the negligence, errors, omissions or misconduct of the Consultant, its employees, and/or authorized subcontractors, and/or whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees based upon the work performed by the Consultant, its employees, and/or authorized

subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or

organization without the prior consent of City, but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the

terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

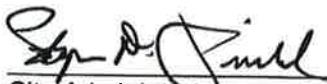
6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said

parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

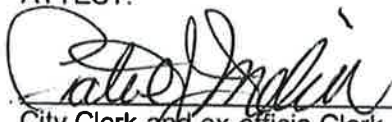
CITY OF PLACENTIA,
A municipal corporation



City Administrator

Date: 8/10/17

ATTEST:



City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT



Signature

Date: August 9, 2017

JON T. STRASH, OWNER

Name and Title

569-15-3302

Social Security or Taxpayer ID Number

APPROVED AS TO FORM:



City Attorney

Date: 8/10/17

APPROVED AS TO INSURANCE:



Risk Management

Date: 8/10/17

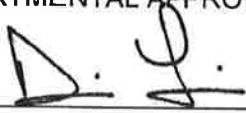
APPROVED AS TO CONTENT:



Date: 08/09/17

Project Manager

DEPARTMENTAL APPROVAL:



Darin Lenyi
Chief of Police

Date: 8-10-17

EXHIBIT A

CONSULTANT'S PROPOSAL



CITY OF PLACENTIA
401 E. Chapman Ave. Placentia, CA 92870
(714) 993-8164

JULY 2017
Background Screening
Pricing Tiers A-B

TIER A (Sworn/Reserve/Safety Dispatcher/Expertise Civilians) \$1,400*

-POST required backgrounds. National criminal background check, as well as county and state criminal records, SSN verification, address history, sexual offender registry. Background reports include, when available, a criminal and sex offender check, lawsuits, judgments, liens, bankruptcies, home value & property ownership, address history, phone numbers, relatives and associates, neighbors, marriage/divorce records and more **(additional TLO cost \$11.50)**

-5 local county superior court records searches for Los Angeles, Orange, Riverside, San Bernardino, San Diego, and other previous counties they resided in, including out-of-state if available; criminal and civil searches; driving record **(additional court cost if any, ie: LA Ct = \$1 ea)**

-Separate Attorney General Meagan's Law search for sexual registrants (name and address)

-Various other searches such as Google, White Pages, USS, MySpace, Face Book, social networks, etc

-Contact employer references and personal references

-Credit report review

-Interview applicant as needed and Report on findings; complete Background Notebook

Partial A **\$1,000***

-If Applicant fails portion of screening, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

TIER B (Basic Civilian- Cadet, PSO, Secretary) **\$1,200***

Partial B **\$800***

-If Applicant fails portion of screening early on, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

**All-inclusive expenses except as noted and Placentia PD to provide 3-ring binders, dividers, mailings, forms/paper, polygraph, Live Scan, notary; if outside of local area or more detailed screening, Placentia covers the time/cost. If applicant withdraws or is disqualified early on, depending on amount of time (normally less than 8 hrs.) and cost involved, HALO may charge Placentia by the hourly rate of \$50 per hour plus costs of mileage (.56 per mile), actual costs of data searches, and any other costs, not to exceed \$800. If additional investigators are needed, their time will be charged at \$35 per hour. Late fees of simple 10% will be charged if an invoice is not paid within 31 days of dated invoice, and for each 30-day period thereafter. Reports may be withheld and additional BGI's frozen if no payment is received.*
July 2017

TIER A (Non-Police Mid-Manager, Manager, Director) **\$1,400***

- Background Investigation. Includes Application/Personal History Statement review/interviews, notarized releases/waivers*, Live Scan*, Photograph, Pre-investigative Questionnaire, review of Polygraph* if requested, Social Media search, TLO & Online Data Search* (at actual cost), Automated Search/DMV via Dispatch, Police Agency Contact inquiries, Military verification, Original Document verification: Birth, Social Security, CDL, diplomas and degrees, transcripts, marriages/divorces/dependents, judgments, vehicle insurance, vehicle registration, proof of citizenship/naturalization, credit report/review, any involved police reports.

*Online data search includes national criminal background check, as well as county and state criminal records, SSN verification, address history, sexual offender registry. When available, a criminal and sex offender check, lawsuits, judgments, liens, bankruptcies, home value & property ownership, address history, phone numbers, relatives and associates, neighbors, marriage/divorce records and more **(additional TLO actual cost: \$11.50; plus any additionally requested searches).**

-5 local county superior court records searches for Los Angeles, Orange, Riverside, San Bernardino, San Diego, and other previous counties they resided in, including out-of-state if available; criminal and civil searches; driving record **(additional court cost if any, i.e.: LA Ct = \$1 each name).**

-Separate Attorney General Meagan's Law search for sexual registrants (name and address); Various other searches such as Google, White Pages, USS, MySpace, Face Book, LinkedIn, social networks, etc.

-Interview applicant as needed and Report on findings; complete Background Notebook

Partial A **\$1,000***

-If Applicant fails portion of screening, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

TIER B (Basic Civilian- Cadet, PSO, Secretary) **\$1,200***

Partial B **\$800***

-If Applicant fails portion of screening early on, which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

Additional Services may be provided on an hourly basis plus costs, per the above, based on City/Client needs. (\$45-\$60/hour plus expenses).

**All-inclusive expenses except as noted and Placentia to provide 3-ring binders, dividers, mailings, forms/paper, polygraph, Live Scan, notary; if outside of local area or more detailed screening, Placentia covers the time/cost. If applicant withdraws or is disqualified early on, depending on amount of time (normally less than 8 hrs.) and cost involved, HALO may charge Placentia by the hourly rate of \$60 per hour plus costs of mileage (.56 per mile), actual costs of data searches, and any other costs, not to exceed \$1,000. If additional investigators are needed, their time will be charged at \$35 per hour. Late fees of simple 10% will be charged if an invoice is not paid within 31 days of dated invoice, and for each 30-day period thereafter. Reports may be withheld and additional BGI's frozen if no payment is received.*

July 2017



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: APRIL 2, 2019

SUBJECT: **RESOLUTION ESTABLISHING FEDERAL FUNDING DISADVANTAGED BUSINESS ENTERPRISE (DBE) PARTICIPATION LEVEL GOALS FOR FISCAL YEAR 2019-20**

FISCAL
IMPACT: NONE

SUMMARY:

In order to maintain eligibility to receive Federal transportation funds, the City is required to establish an Annual Anticipated Disadvantaged Business Enterprise Participation Level (AADPL), and a corresponding Availability Advisory Percentage for Disadvantaged Business Enterprise (DBE) participation. This process requires that the City make a good faith effort to attract qualified minority or female-owned businesses to bid on City projects. This action adopts a resolution setting DBE participation level goals for Federal Fiscal Year 2019-20. The City has been awarded Federal transportation grant funding for the design and construction of the Golden Avenue Bridge Replacement Project and will also be using Federal funding for an upcoming Highway Safety Improvement Project for which the City recently received funding from the State.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution R-2019-XX, A resolution of the City Council of the City of Placentia approving and adopting the anticipated Disadvantaged Business Enterprise (DBE) participation levels for Federal Fiscal Year (FFY) 2019-20; and
2. Authorize the City Administrator to execute Exhibit 9B and all other DBE documents as required.

DISCUSSION:

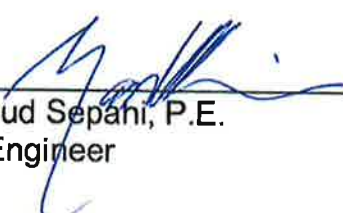
The DBE program as required by 49 CFR Part 26 defines disadvantaged businesses and percentage goals for Federally funded or assisted public works contracts to be awarded each year. Caltrans is responsible for local agency oversight on DBE program implementation, and as such, has the responsibility of overseeing the City's DBE Program. The DBE Program is intended

1. f.
April 2, 2019

to ensure a level playing field among the construction contracting community, and foster equal opportunity in Federal-aid contracts. The City of Placentia has implemented a wholly race-neutral DBE program in accordance with directives issued by Caltrans. Each year, the City is required to submit an approved resolution (Attachment 1) and the AADPL calculation and methodology used in establishing the City's anticipated DBE percentage goal specifically for each Federally-funded project in order to maintain eligibility for Federal funding. The methodology and calculation used to determine the AADPL is outlined in Local Agency DBE Annual Submittal Form (Attachment 2).

In past years the City set an Annual Anticipated DBE percentage goal for the entire Federal Fiscal Year. The "DBE Availability Advisory Percentages" represent the level of DBE participation that could reasonably be expected on individual Federal-aid contracts. The City currently has two (2) Federally-funded transportation projects. A Professional Services Agreement for Engineering Design Services for the Highway Safety Improvement Project (HSIP) for which the City received grant funding is expected to be presented to the City Council for its consideration in early summer 2019. A Construction Services Contract for the Golden Avenue Bridge Replacement Project is anticipated to be presented for Council consideration in mid-2020. The DBE goal for the Golden Avenue Bridge project will be 20% and the DBE goal for the Highway Safety Improvement Program is 10%.

Prepared by:



Masoud Sepahi, P.E.
City Engineer

Reviewed and approved:



Luis Estevez
Director of Public Works

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution R-2019-XX
2. Local Agency DBE Annual Submittal Exhibit 9-B

RESOLUTION NO. R-2019-07

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA APPROVING AND ADOPTING THE
ANTICIPATED DISADVANTAGED BUSINESS
ENTERPRISE ("DBE") PARTICIPATION LEVELS FOR
FEDERAL FISCAL YEAR ("FFY") 2019/20**

A. Recitals.

(i) The City Council of the City of Placentia, California (the "City") hereby finds, determines, declares, and resolves as follows:

(ii) The City is required to develop and submit an Anticipated DBE Participation Level for each project that utilizes Federal Funding, including DBE Availability Advisory Percentages for DOT-assisted contracts, as a condition of federal financial assistance, pursuant to the State of California's Department of Transportation's ("Caltrans") Race-Conscious Program directives; and

(iii) In accordance with DBE regulations, the City of Placentia has developed a narrowly tailored Anticipated DBE Participation Level of 10% for the Highway Safety Improvement (HSIP) and 20% for the construction of the Golden Avenue Bridge Replacement Project for FFY 2019/20; and

(iv) City Council adoption is required to adopt this resolution to ensure compliance with Department of Transportation federal funding requirements, provisions and financial responsibilities.

B. Resolution.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Placentia does hereby adopt the Anticipated DBE Participation Level goals of 10% for the Highway Safety Improvement ("HSIP") project and 20% for the construction of the Golden Avenue Bridge Replacement Project for FFY 2019/20; authorize the Mayor to execute this resolution and submit such along with any other relevant information to Caltrans on behalf of the City of Placentia; and authorize the Mayor or City Administrator to execute any implementing documents on behalf of the City.

PASSED and ADOPTED this 2nd day of April 2019.

Rhonda Shader, Mayor

ATTEST:

City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, _____, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 2nd day of April 2019 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

EXHIBIT 9-B LOCAL AGENCY DBE ANNUAL SUBMITTAL FORM

Monroe Johnson
Office of Local Assistance
Caltrans – District 12
3347 Michelson Drive, Suite 100
Irvine, CA 92612-8894

The information for Exhibit 9-B presented herein, in accordance with Title 49 of the Code of Federal Regulations (CFR), Part 26, and the State of California Department of Transportation (Caltrans) Disadvantaged Business Enterprise (DBE) Program Plan.

The City of City of Placentia
submits our annual 9-B information for the Federal Fiscal Year 2019/2020, beginning on October 1 and ending on
September 30.

Disadvantaged Business Enterprise Liaison Officer (DBELO)

The City of Placentia (DBELO) is Luis Estevez, 401 East Chapman Avenue, Placentia, CA 92870, phone number 714-993-8120, fax number 714-961-0283 and email address is lestevez@placentia.org.

Planned Race-neutral Measures

Race-neutral means include, but are not limited to, the following:

1. Arranging solicitations, times for the presentation of bids, quantities, specifications, and delivery schedules in ways that facilitate DBE, and other small businesses, participation (e.g., unbundling large contracts to make them more accessible to small businesses, requiring or encouraging prime contractors to subcontract portions of work that they might otherwise perform with their own forces);
2. Providing assistance in overcoming limitations such as inability to obtain bonding or financing (e.g., by such means as simplifying the bonding process, reducing bonding requirements, eliminating the impact of surety costs from bids, and providing services to help DBEs, and other small businesses, obtain bonding and financing);
3. Providing technical assistance and other services;
4. Carrying out information and communication programs on contracting procedures and specific contract opportunities (e.g., ensuring the inclusion of DBEs, and other small businesses, on recipient mailing lists of bidders; ensuring the dissemination to bidders on prime contracts of lists of potential subcontractors; provision of information in languages other than English, where appropriate);
5. Implementing a supportive services program to develop and improve immediate and long-term business management, record keeping, and financial and accounting capability for DBEs and other small businesses;
6. Providing services to help DBEs, and other small businesses, improve long-term development, increase opportunities to participate in a variety of types of work, handle increasingly significant projects, and achieve eventual self-sufficiency;
7. Establishing a program to assist new, start-up firms, particularly in fields in which DBE participation has historically been low;
8. Ensuring distribution of your DBE directory, through print and electronic means, to the widest feasible universe of potential prime contractors; and
9. Assisting DBEs, and other small businesses, to develop their capability to utilize emerging technology and conduct business through electronic media.

Prompt Pay

Federal regulation 49 CFR 26.29 requires one of three methods be used in federal-aid contracts to ensure prompt and full payment of any retainage kept by the prime contractor or subcontractor to a subcontractor. (Attached is a listing of the three methods. On the attachment, please designate which prompt payment provision the local agency will use.)

Prompt Pay Enforcement Mechanism

49 CFR 26.29(d) requires providing appropriate means to enforce prompt payment. These means may include appropriate penalties for failure to comply with the terms and conditions of the contract. The means may also provide that any delay or postponement of payment among the parties may take place only for good cause with the local agency's prior written approval.

The City of Placentia shall require contractors and subcontractors to be timely paid as set forth in Section 7108.5 of the California Business and Professions Code concerning prompt payment to subcontractors. The 10-days are applicable unless a longer period is agreed to in writing. Any delay or postponement of payment over 30 days may take place only for good cause and with the agency's prior written approval. Any violation of Section 7108.5 shall subject the violating contractor or subcontractor to the penalties, sanctions, and other remedies of that Section. This requirement shall not be construed to limit or impair any contractual, administrative, or judicial remedies, otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the contractor, deficient subcontractor performance, and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.

(Signature)

(Date)

Damien R. Arrula, City Administrator,

714-993-8236

(Print Name and Title)

(Phone Number)

ADMINISTERING AGENCY

(Authorized Governing Body Representative)

(Signature of Caltrans District Local Assistance Engineer)

(Date)

Distribution: (1) Original – DLAE
(2) Signed copy by the DLAE – Local Agency

(Attachment)

**Prompt Payment of Withheld Funds to
Subcontractors**

Federal regulation (49 CFR 26.29) requires one of the following three methods be used in federal-aid contracts to ensure prompt and full payment of any retainage kept by the prime contractor or subcontractor to a subcontractor.

Please check the box of the method chosen by the local agency to ensure prompt and full payment of any retainage.

- ☐ **Method 1:** No retainage will be held by the agency from progress payments due to the prime contractor. Prime contractors and subcontractors are prohibited from holding retainage from subcontractors. Any delay or postponement of payment may take place only for good cause and with the agency's prior written approval. Any violation of these provisions shall subject the violating contractor or subcontractor to the penalties, sanctions, and other remedies specified in Section 7108.5 of the California Business and Professions Code. This requirement shall not be construed to limit or impair any contractual, administrative or judicial remedies, otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the contractor, deficient subcontractor performance and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.
- ☐ **Method 2:** No retainage will be held by the agency from progress payments due to the prime contractor. Any retainage kept by the prime contractor or by a subcontractor must be paid in full to the earning subcontractor in 30 days after the subcontractor's work is satisfactorily completed. Any delay or postponement of payment may take place only for good cause and with the agency's prior written approval. Any violation of these provisions shall subject the violating contractor or subcontractor to the penalties, sanctions, and remedies specified in Section 7108.5 of the California Business and Professions Code. This requirement shall not be construed to limit or impair any contractual, administrative or judicial remedies, otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the contractor, deficient subcontractor performance and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.
- ☒ **Method 3:** The agency shall hold retainage from the prime contractor and shall make prompt and regular incremental acceptances of portions, as determined by the agency of the contract work and pay retainage to the prime contractor based on these acceptances. The prime contractor or subcontractor shall return all monies withheld in retention from all subcontractors within 30 days after receiving payment for work satisfactorily completed and accepted including incremental acceptances of portions of the contract work by the agency. Any delay or postponement of payment may take place only for good cause and with the agency's prior written approval. Any violation of these provisions shall subject the violating prime contractor to the penalties, sanctions, and other remedies specified in Section 7108.5 of the California Business and Professions Code. This requirement shall not be construed to limit or impair any contractual, administrative or judicial remedies otherwise available to the contractor or subcontractor in the event of a dispute involving late payment or nonpayment by the contractor; deficient subcontractor performance and/or noncompliance by a subcontractor. This clause applies to both DBE and non-DBE subcontractors.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: APRIL 2, 2019

SUBJECT: **RESOLUTION ADOPTING FISCAL YEAR 2019-20 PROJECT LIST FOR COMPLIANCE WITH SB 1, THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

FISCAL

IMPACT: There is no direct fiscal impact associated with the recommended actions.

SUMMARY:

The State Legislature approved Senate Bill (SB) 1, the "Road Repair and Accountability Act of 2017," in the Fiscal Year (FY) 2016-17 Legislative session. The Act provides local governments in California with a new annual revenue stream to fund road maintenance and other related transportation projects. An attempt to repeal SB 1 via Proposition 6 in 2018 was rejected by California voters protecting a vital revenue source for local government to maintain and improve public infrastructure. The City expects to receive a total of \$896,029 in Road Maintenance and Rehabilitation Account (RMRA) funds under this program in FY 2019-20 that will be used to repair and maintain Placentia's streets. Cities and counties receiving these funds must submit a list of proposed projects along with an adopted resolution to the California Transportation Commission each year. Attachment 2 outlines the streets proposed to be included in next year's project.

In addition to reporting new SB 1-funded projects each year, cities and counties are also required to report any carryover projects that will not be completed by the end of the fiscal year as originally programmed. Attachment 2 is a map of residential streets included as part of the FY 2018-19 Residential Street Rehabilitation Project and Attachment 3 shows the location of the City's future Metrolink Station and Parking Structure Project. This fiscal year's Street Rehabilitation Project is currently out to bid, and work is expected to begin in June. A total of \$327,000 in RMRA funds were previously budgeted to the City's cost share for the new train station and parking structure. However, since that project has yet to break ground, the remaining budget of those funds will be carried forward into FY 2019-20.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve Resolution No. R-2019-XX, A resolution of the City Council of the City of

1. g.
April 2, 2019

Placentia, California adopting the List of Projects for Fiscal Year 2019-20 funded by SB 1: The Road Repair and Accountability Act 2017; and

2. Direct Staff to submit the project list to the California Transportation Commission.

DISCUSSION:

The State Legislature approved SB 1 (Beall), the "Road Repair and Accountability Act of 2017," during the FY 2016-17 Legislative session. The Act provides additional funding to improve California's transportation infrastructure and includes significant additional funding for local governments to improve their own roadways and other transportation facilities. The new funding for local governments is additional Gas Tax Funds composed of two components: 1) Road Maintenance and Rehabilitation Account (RMRA) funds, which will be a new ongoing source of local transportation funding; and 2) one-time funds for certain loan repayments from the State General Fund related to transportation, which will be distributed to local governments in equal installments over a three-year period beginning in FY 2017-18. This is the third year in which the City is receiving SB 1 funding which will enable essential road maintenance and rehabilitation projects. The City expects to receive a total of \$896,029 in RMRA and loan repayment funds in FY 2019-20.

To receive RMRA funds each year, local agencies must prepare a list of projects to be funded with these revenues as well as adopt a resolution (Attachment 1) establishing the list of projects. Local agencies must submit that list each year to the California Transportation Commission (CTC) by May 1st. Attachment 4 is the project area map that encompasses next year's proposed RMRA-funded project. The proposed project is a large-scale preventative maintenance slurry seal application on 2.6 million square feet of residential streets to further extend the pavement life of those streets. This work will also include replacing damaged curbs, gutters and sidewalks and constructing ADA-compliant curb ramps. This project will be included in the proposed FY 2019-20 CIP Budget along with a separate Arterial Roadway Rehabilitation Project utilizing Placentia Measure U Funds.

Attachment 2 is a map of the FY 2018-19 Residential Street Rehabilitation Project funded by SB 1. This project was included in the adopted FY 2018-19 CIP Budget and reported to the CTC as an SB 1-funded project for FY 2018-19. This project is currently out to bid, and work is anticipated to begin in June. Attachment 3 shows the location of the City's future Metrolink Station and Parking Structure Project. This project was also previously reported to the CTC as an SB 1-funded project in FY 2017-18 and 2018-19. Since both projects will not be completed and/or the funds expended by the end of FY 2018-19, both projects will need to be reported to the CTC for FY 2019-20 as carryover projects.

FISCAL IMPACT:

There is no direct fiscal impact to the City's Operating or CIP Budgets associated with the recommended actions approving the FY 2019-20 RMRA project list and submitting it to the CTC in accordance with the program eligibility guidelines.

Prepared by:



Elsa Robinson
Management Analyst

Reviewed and approved:



Luis Estevez
Director of Public Works

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution 2019-XX
2. FY 2018-19 Residential Street Rehabilitation Project
3. Map of Metrolink Station and Parking Structure Project
4. FY 2019-20 Residential Slurry Seal Project

RESOLUTION NO. R-2019-08

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA ADOPTING THE LIST OF PROJECTS FOR FISCAL YEAR 2019-20 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

A. Recitals

(i). Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

(ii). SB 1 includes accountability and transparency provisions that will ensure the residents of our City are aware of the projects proposed for funding in our community and which projects are in progress or have been completed each fiscal year; and

(iii). The City will receive and estimated \$896,029 in RMRA funding in Fiscal Year 2019-20 from SB 1; and

(iv). This is the third year in which the City is receiving SB 1 funding and will enable the City to continue essential road maintenance and rehabilitation projects, safety improvements, repairing and replacing aging bridges, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

(v). The City uses a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on the most high-priority and cost-effective projects that also meet the community's priorities for transportation investment; and

(vi) The funding from SB 1 will help the City maintain and rehabilitate approximately 2,617,287 square feet of local roads throughout the City this year and numerous similar projects into the future; and

(vii) The 2018 California Statewide Local Streets and Roads Needs Assessment found that the City's streets and roads are in an at-risk and poor condition and this revenue will help us increase the overall quality of our road system and over the next decade will bring our streets and roads into a fair condition; and

(viii) Without revenue from SB 1, the City, would have otherwise been forced to delay and defer essential road maintenance projects throughout the community; and

(ix) Cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, bike

to school, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

(x) Police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and

(xi) Maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve bicycle safety, and make the pedestrian experience safer and more appealing, which leads to reduce vehicle emissions helping the State achieve its air quality and greenhouse gas emissions reductions goals; and

(xii) The SB 1 project list and overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The foregoing recitals are true and correct.
2. The following list of proposed projects will be funded in-part or solely with fiscal year 2019-20 Road Maintenance and Rehabilitation Account revenues:

The City of Placentia is adopting the following list of projects planned to be funded in fiscal year 2019-20 with Road Maintenance and Rehabilitation Account revenues:

Project Name	Description	Location	Estimated Useful Life	Anticipated Start Date	Anticipated End Date
FY 2019-20 Residential Slurry Seal Project	Preventative maintenance slurry seal project for approximately 2.6 million square feet of residential streets.	(See Attachment 1)	7 years	Summer 2020	Fall 2020

3. The City of Placentia is carrying over projects previously reported to the California Transportation Commission for Fiscal Year 2018-19:

Project Name	Description	Location	Estimated Useful Life	Anticipated Start Date	Anticipated End Date
FY 2018-19 Residential Street Rehabilitation Project	This project will rehabilitate 198,332 square feet of residential streets.	(See Attachment 2)	7 years	Summer 2019	Fall 2019
Placentia Metrolink Station and Parking Structure Project	In partnership with the Orange County Transportation Authority, the City is constructing a 246-space parking structure and the newest Metrolink Train Station to be built in Orange County in 15 years. The parking structure will support the Metrolink station along with two existing public parking lots.	321 S. Main Street, Placentia, CA 92870	50 years	Spring 2020	Winter 2021

APPROVED and ADOPTED this 2nd day of April 2019.

Rhonda Shader, Mayor

ATTEST:

City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, _____, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 2nd day of April 2019 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

FY 2018-19
Street Resurfacing Project Phase 1

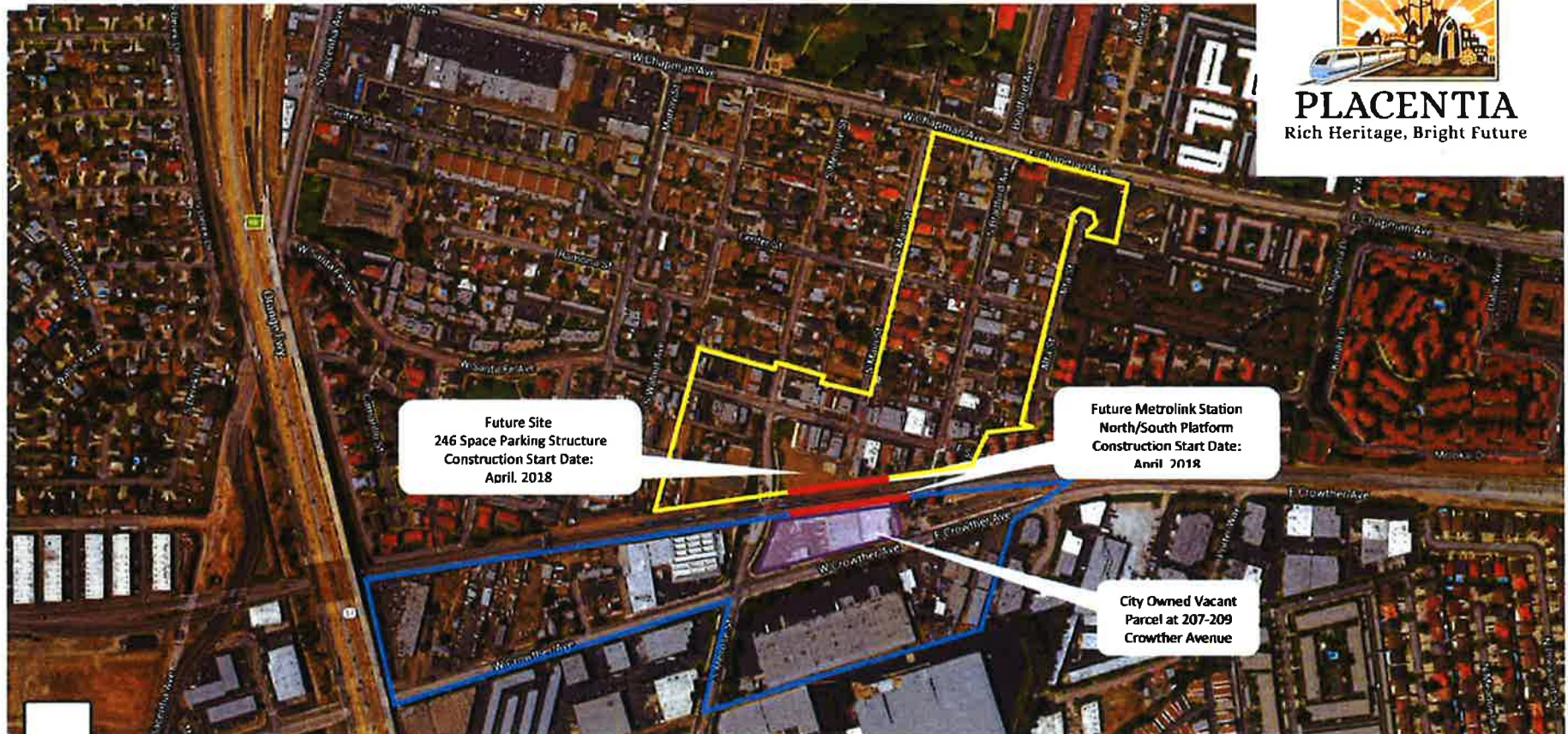


City of Placentia

0 375 750 Feet



Future Metrolink Station, Old Town Placentia & Transit Oriented Development Packing House District



Old Town Placentia Revitalization Plan

On July 18, 2017 the City Council successfully adopted the Old Town Revitalization Plan. This zone change plan will improve and position the City's historic center to better connect with other areas of the City. The Old Town Placentia is an asset to the City and is poised to be one of the City's key destinations. The plan will enhance the historic importance of the area and create public spaces and pathways making a cohesive small scale walkable urban village feel with retail, restaurants, offices, and residential areas. www.placentia.org/oldtown

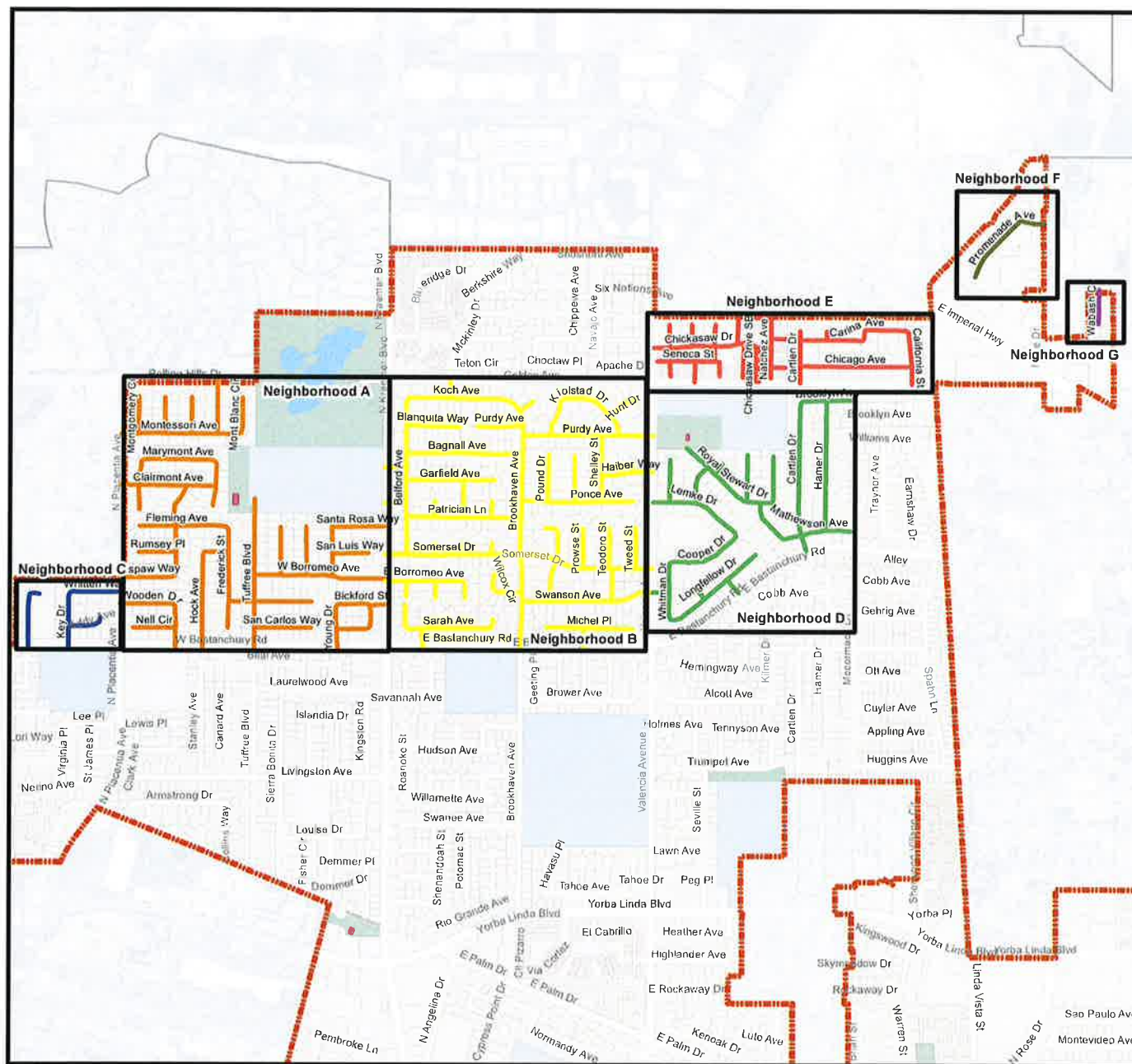
Transit Oriented Development Packing House District

On April 18, 2017, the City Council successfully adopted a Transit Oriented Development (TOD) Plan which rezoned the property around the proposed Metrolink Station. This new station creates an exciting prospect for TOD and allows for high density (65-95 du/ac) development, which will spur the revitalization of this area and bring in new housing, mixed use development, employment and supporting services adjacent to this major transit amenity. www.placentia.org/tod



PLACENTIA
CALIFORNIA *A pleasant place to live.*

FY 2019-20 Residential Slurry Seal Project



Neighborhood A
737,758 sq. ft.

Neighborhood B
1,067,955 sq. ft.

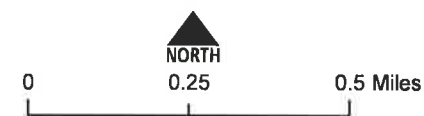
Neighborhood C
78,268 sq. ft.

Neighborhood D
404,458 sq. ft.

Neighborhood E
276,988 sq. ft.

Neighborhood F
38,494 sq. ft.

Neighborhood G
13,366 sq. ft.



Produced: February 19, 2019

Attachment 4



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: APRIL 2, 2019

SUBJECT: **AMENDMENT NO. 3 TO THE EXCLUSIVE NEGOTIATING AGREEMENT WITH USA PROPERTIES FUND, LLC FOR REAL PROPERTY LOCATED AT 207-209 WEST CROWTHER AVENUE**

FISCAL
IMPACT: NONE

SUMMARY:

The City currently owns real property at 207-209 West Crowther Avenue, (Assessor Parcel Numbers 339-402-05; 339-402-08; 339-402-11), (collectively, "the Property"). The Property was previously acquired by the City to serve as parking for the proposed Metrolink Station.

On December 6, 2016, City Council approved a Professional Services Agreement with Keyser Marston Associates, Inc. ("Keyser Marston") to provide Real Estate Advisory Services for the marketing, disposition and sale of the Property. As part of the Real Estate Advisory Services with Keyser Marston, a comprehensive Request for Proposals ("RFP") was developed. The RFP process allowed the City to thoroughly assess residential mixed-use development potential, as well as provide the opportunity to review quality development proposals on a long-term ground lease agreement.

On April 10, 2018, the RFP review committee reviewed a development proposal from USA Properties Fund, Inc. ("USA Properties") and made a recommendation to enter a second round of the selection process with USA Properties. On July 10, 2018, the City Council approved an Exclusive Negotiating Agreement ("ENA") with USA Properties. Subsequently, the City and USA Properties agreed by written mutual consent to amend the ENA on October 16, 2018 and January 10, 2019, respectively. Although significant progress has been made with the developer, the parties need additional time to complete negotiations and ensure that an agreement with Metrolink and Burlington Northern Santa Fe railroad ("BNSF") is secured to construct the Metrolink Station platform, which is directly adjacent to the Property. This action approves Amendment No. 3 to the ENA with USA Properties extending the negotiating period for an additional 180 days, inclusive of an option to administratively extend the term for up to two additional extensions.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. h.
April 2, 2019

1. Approve Amendment No. 3 to the Exclusive Negotiating Agreement ("ENA") with USA Properties Fund, Inc. for real property located at 207-209 West Crowther Avenue; and
2. Authorize the City Administrator and/or his designee to execute all necessary ENA documents, in a form approved by the City Attorney.

DISCUSSION:

The City currently owns real property at 207-209 West Crowther Avenue, (Assessor Parcel Numbers 339-402-05; 339-402-08; 339-402-11). The Property was previously acquired in 2009 by the City to serve as parking for the proposed Metrolink Station.

On December 6, 2016, City Council approved a Professional Services Agreement with Keyser Marston to provide Real Estate Advisory Services for the marketing, disposition and sale of the Property. As part of the Real Estate Advisory Services with Keyser Marston, an RFP was developed. On April 10, 2018, the RFP review committee which was comprised of the members of the Housing, Community and Economic Development Ad-Hoc Committee and Staff from the Administration, Development Services and Economic Development Divisions ("the Committee") reviewed the development proposal submitted by USA Properties. After assessing the proposal based on their relevant experience, financial capacity, and preliminary site concept, the Committee made the recommendation to proceed with USA Properties. Round two included an interview with USA Properties, City staff and Keyser Marston.

USA Properties is proposing to construct a mixed-use, multi-family residential development at the Property which consists of a five-story building over a single subterranean parking level. The development comprises approximately 163 apartment units, primarily housed in the proposed four-story super-structure, and includes dwelling units housed within the mixed-use ground floor base, offering live/work/home-occupation opportunities along Crowther Avenue.

On July 10, 2018, the City Council approved an ENA with USA Properties. An overview of the key terms in the ENA with USA Properties includes the following components:

- Requires USA Properties to deposit an amount equal to \$15,000 with the City for use towards out-of-pocket costs incurred by the City during the negotiation period, including CEQA Peer Review and City Attorney fees associated with the development of the Lease Agreement/Development Agreement.
- Requires both the City and USA Properties to engage in good faith negotiations on the terms and conditions under which the Property would be leased to USA Properties for developing the proposed development.
- City requires a minimum initial lease payment of \$4,400,000 (four million, four hundred thousand dollars) due at the issuance of the first building permit by the City of Placentia.
- The terms and conditions of additional ground lease payments will be subject to negotiations during the ENA period and will be included in the final Conveyance Instrument.
- Removal of the permanent drain pipe connection between the pump to waste feature on the southerly portion of the Golden State Water Company water well site (and connection to the nearest catch basin located on Crowther Avenue in front of the Site).
- Inclusion of the 15-space parking easement that benefits the adjacent property owner of the Placentia Mutual Packing House site.

- Inclusion of a minimum of 1,000 square feet of commercial retail on the ground floor;
- Dedication of property for street and public utility purposes.
- Undergrounding of new utilities installed as part of the project, as well as removal of three existing utility poles located on the property and in the road-right-of way adjacent to the Golden State Water Company well site. The existing utilities attached to those poles will be placed underground.
- Provision of a direct, private pedestrian connection to the south platform as will be required by the City for the residential tenants of this Project.
- Provision of a storm drain access easement in order to maintain access to the existing storm water pump station and appurtenant equipment located on the western edge of the property.
- Construction and installation of all street improvements and public amenities as depicted in the Streetscape Master Plan along the entire property/project site frontage. This includes but is not limited to street and public right-of-way improvements, street furniture, light standards, and landscaping.
- Provision of a 15-foot temporary construction easement for access to the south Metrolink Platform during construction (dependent upon timing for the construction of the Platform).

Although significant progress has been made on the above-mentioned components to the ENA, additional time is necessary to complete negotiations and ensure that an agreement with Metrolink and BNSF railroad is reached to construct the Metrolink platform, which is directly adjacent to the Property. This action approves Amendment No. 3 to the ENA with USA properties extending the negotiating period for an additional 180 days, with an option to extend the term administratively for up to two additional extensions.

FISCAL IMPACT:

No fiscal impact will be incurred by City during the term of Amendment No. 3 to the Exclusive Negotiating Agreement.

Prepared by:



Jeannette Ortega
Assistant to the City Administrator/
Economic Development Manager

Reviewed and approved:



Joseph M. Lambert
Director of Development Services

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Amendment No. 3 to the Exclusive Negotiating Agreement

**AMENDMENT NO. 3 TO
EXCLUSIVE NEGOTIATING AGREEMENT WITH USA PROPERTIES**

This Amendment No. 3 to the Exclusive Negotiating Agreement is made and entered into effective this 2nd day of April 2019, by and between the CITY OF PLACENTIA, a California Charter City ("City"), and USA PROPERTIES FUND, INC., a California Corporation ("Developer"). City and Developer are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

R E C I T A L S

(i) The City and Developer entered into an Exclusive Negotiating Agreement ("Agreement") effective July 18, 2018 through which Developer has expressed interest to lease certain real property, located in the City of Placentia. The Property consists of the real property located at 207-209 West Crowther Avenue, Placentia, California (Assessor Parcel Numbers ("APN") 339-402-05, 339-402-08, and 339-402-11, which is within the City's municipal boundaries as more fully explained in the Agreement.

(i) The Parties have agreed by written mutual consent to amend the Agreement on October 16, 2018 and January 10, 2019, respectfully.

(ii) The Parties desire to amend the Agreement to provide for changes in the term of the Agreement.

(iii) All legal prerequisites to the making of this Amendment No. 3 have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

1. Section 2 of the Agreement is hereby amended to provide as follows:

Term: Commencement Date. Exclusive Negotiation Period/Effectiveness of Agreement. The "Exclusive Negotiating Period" shall commence as of the Effective Date of this Agreement and shall terminate on the date that is one hundred and eighty (180) days after the Effective Date ("Termination Date"), if the Termination Date falls on a weekend or holiday, the Exclusive Negotiating Period shall be extended to the next business day. If upon the expiration of such Exclusive Negotiation Period a Conveyance Instrument has not been executed, the City Administrator and Developer may upon mutual written consent, extend the Exclusive Negotiating Period up to two (2) additional extensions at one hundred and eighty (180) days for each extension. Any officer of Developer shall be authorized to grant such extensions for and on behalf of Developer. If the Parties have mutually consented to an extension of the term of this Agreement as provided herein, then the Parties shall, within such extended term, continue to negotiate in good faith the proposed Conveyance Instrument. If City and Developer have not each approved and executed a Conveyance Instrument during the Exclusive Negotiating Period or extension as provided herein, this Agreement shall automatically terminate at the end thereof, and the Parties shall have no further rights or obligations hereunder.

2. The Agreement, all amendments together with this Amendment No. 3 and all Exhibits attached thereto, if any, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 3 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

3. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 3 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 3 to the Exclusive Negotiating Agreement to be executed as of the day and year first above written.

USA PROPERTIES FUND, INC.

By: _____ Date: _____

CITY OF PLACENTIA

By: _____ Date: _____
Damien R. Arrula
City Administrator

ATTEST:

By: _____ Date: _____
City Clerk

APPROVED AS TO FORM:

By: _____ Date: _____
Christian L. Bettenhausen,
City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF COMMUNITY SERVICES

DATE: APRIL 2, 2019

SUBJECT: **MEMORANDUM OF UNDERSTANDING FOR NORTH ORANGE COUNTY SERVICE PLANNING AREA REGIONAL HOMELESSNESS EFFORTS**

FISCAL

IMPACT: No General Fund dollars will be used for the execution of this Memorandum of Understanding.

SUMMARY:

This Memorandum of Understanding (MOU) establishes a multi-jurisdictional approach for the construction and operation of "Navigation Centers" that will serve homeless adults, children, and families located within the North Service Planning Area (North SPA) of Orange County (County), while addressing a local and federal mandate.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Approve the Memorandum of Understanding for the North Orange County Service Planning Area; and
2. Authorize the City Administrator and/or his designee to approve non-substantive changes as needed and execute the agreement on behalf of the City in a form approved by the City Attorney.

DISCUSSION:

This MOU establishes a multi-jurisdictional approach for the construction and operation of "Navigation Centers" that will serve homeless adults, children, and families located within the North SPA of the County.

Introduction

In January 2019, in accordance with a federal mandate, the County conducted a Point in Time Count of all homeless individuals in the county – both sheltered and unsheltered. The results of that count are expected later this spring. According to the 2017 Point in Time Count, approximately

**3. a.
April 2, 2019**

4,800 people in Orange County experienced homelessness. Of that total, approximately 2,550 of those were unsheltered on any given night. Approximately 1,100 of these unsheltered individuals resided in North Orange County. By mid-2017, homeless encampments and gathering places could be found in several areas throughout the County including the Santa Ana River Area: the Santa Ana Civic Center; and numerous parks, beaches, flood control channels, railroad rights-of-way and open space areas. In 2017 and 2018, multiple lawsuits were filed against the County of Orange and several cities including Laguna Beach, Orange, Costa Mesa, Tustin and Anaheim related to policies and procedures impacting homeless individuals as well as the lack of adequate services and facilities for the homeless. These cities were named as defendants on the *OC Catholic Worker et al* case that was filed in early 2018.

Among the issues at stake in these local lawsuits was the validity of anti-camping and related laws. In the *Martin v. the City of Boise* case that was decided in 2018, the Ninth Federal District Court ruled that anti-camping laws violated homeless individuals' eighth amendment rights as these City laws which prohibited the homeless from sleeping outdoors amounted to cruel and unusual punishment, particularly if there are no low-barrier shelter options available.

By the end of 2017, there were only two County-operated homeless shelters – the Bridges at Kraemer Place in Anaheim (200 beds) and the Courtyard in Santa Ana (360+ beds). These shelters have operated at or near capacity since they opened. In addition to the County-operated shelters, there are numerous shelters operated by non-profits throughout the County including the Orange Family Care Center, House of Hope, and Casa Teresa in Orange. However, many of these shelters have certain barriers that restrict access to a specific population such as homeless families and single mothers. Therefore, by the end of 2017 there was a deficit of low barrier shelter beds in the County.

North Orange County SPA Efforts

To help provide a more regionally-focused response to the homelessness crisis in Orange County, the County of Orange established three separate Service Planning Areas (SPA's) for the planning and delivery of homelessness services. The City of Placentia, along with the 12 other North Orange County cities, became part of the North Orange County SPA (North SPA). The North SPA, comprised of the cities of Anaheim, Brea, Buena Park, Cypress, Fullerton, La Habra, La Palma, Los Alamitos, Orange, Placentia, Villa Park, Stanton, and Yorba Linda as well as the County, began working collectively to address homelessness in the region, including seeking the development of multiple navigation centers to provide needed homeless services for the region.

After months of extensive discussions and assessments, two locations for the development of "navigation centers" (Centers) were identified – one in Buena Park and the other in Placentia. These proposed locations were selected based on a number of factors including zoning, proximity to related services, and site availability. It is intended that the centers be a multi-jurisdictional approach to guiding underserved residents back into society by increasing access to a center with basic needs, health and job resources, and opportunities to reunite with friends and family. Each center is proposed to provide 100 beds and will operate similarly to the Bridges at Kraemer center. Combined with the 325 new beds being provided in the City of Anaheim, the North SPA region will have 525 additional beds available to homeless individuals. This amount complies with the

Settlement Agreements with the City of Orange as well as the City of Anaheim in the *OC Catholic Worker et al* case.

Memorandum of Understanding Terms and Conditions

To identify the financial responsibility for the construction and operations for each city, as well as to identify the terms and conditions of city participation and center operations, a proposed MOU between the 13 North SPA cities has been negotiated. Provided below is a summary of the terms and conditions for the MOU:

1. Membership in the MOU identifies the 13 North SPA cities including two host cities (Buena Park and Placentia). Anaheim is a participating agency as it relates to reciprocal sharing of beds between the centers. Anaheim is not a funding participant as they are the primary funding source for the two centers in their city. The County of Orange is a participating agency as it relates to funding and certain operations.
2. Agreement is for a ten-year term. The Agreement may be extended by mutual agreement of the cities.
3. Host cities can terminate their participation with a six-month notice while the other participating cities have a one-year noticing requirement.
4. The host cities are the owners and lead agencies for center operations and shall enter into Operating Agreements with third-party operators for the day-to-day operations of the centers.
5. The share of funding for the construction and operations by each city is identified in the agreement (Party Share) and is based on a number of factors including population, the number of unsheltered homeless, and the number of existing shelter beds within each city.
6. While host cities have priority to bed access, all cities shall have the right to utilize an approximate equivalent percentage of its city share of the total beds in the centers.
7. Host cities shall develop an Operating Plan which shall govern the day-to-day management and operation of the centers and shall be incorporated into the Operating Agreement for the centers. The Operating Plan must be approved by the host cities, the center operator, and the participating cities. Both centers will operate with the same Operating Plan.
8. There shall be an Annual Audit of center operations to assess the sufficiency of the beds; each city's usage of beds over the past year; each city's anticipated bed needs for the ensuing year; funding needs and opportunities; anticipated capital improvement or operational expenses; and the extent to which the centers are achieving the purposes of this Agreement. Future funding needs and Party Share may be adjusted based on the result of the Annual Audit.
9. The highest-ranking appointed executive official for each of the Parties, or his/or her duly authorized designee (Party Representative) will participate in annual reviews and approval of operating plans or other policies and procedures as needed. Amendments to this Agreement must be in writing and approved by the governing body of each Party.
10. The Parties shall select a Party to serve as the Program Treasurer. The identity of the Program Treasurer shall be memorialized in writing, and the Party Representatives may alter the identity of the Program Treasurer at any time, and the Program Treasurer may resign at any time, both without penalty, cause, or justification; provided that as much advance notice as possible shall be afforded in the case of Program Treasurer resignation. Subject to the foregoing, the Parties designate the City of La Palma to serve as the

Program Treasurer. The Program Treasurer shall be entitled to recover the costs associated with serving in such capacity under this Agreement.

FISCAL IMPACT:

The estimated cost to acquire the sites and construct the two Centers is \$14,315,070 (\$7,515,070 for Buena Park and \$6,800,000 for Placentia). The two Centers will be constructed similar to the Bridges navigation center in Anaheim. The annual estimated operational cost for the two Centers is \$3,005,000.

The funding for the acquisition and construction will be in the form of state homeless grant funds and local funds. Last fall, the cities of Buena Park and Placentia on behalf of the North SPA applied for and was awarded \$12,062,300 in Homeless Emergency Aid Program (HEAP) funding from the State of California via the Orange County Continuum of Care Board. The HEAP funding is designed to provide direct assistance to cities and counties to address the homelessness crisis throughout California. Under SB 2 funding, cities will receive an annual allocation. The North SPA cities are committing \$1,057,272 of their SB 2 funds to the two center projects. Therefore, the balance of local funds needed for the projects is the \$1,195,498. The cost and funding breakdown are shown in the table below.

Funding Type	Total Amount
HEAP Funding – Buena Park Award	\$6,412,300
HEAP Funding – Placentia Award	\$5,650,000
SB 2 Funding	\$1,057,272
Local Funding	\$1,195,498
Total Project Cost	\$14,315,070

Funding for center operations is expected to be from County funds, SB 2 funds and other local funds contributed by all other North SPA cities. The County has committed to providing \$1.25 million for annual on-going operations. Future SB 2 funds will also provide for \$1.7 million annually.

In addition to funds for the direct operation of the two Centers, the North SPA cities will pay for host cities' indirect costs associated with the Centers. This includes funding for two homeless liaison police officers at each City, two police cruisers, additional streetsweeping, etc during the operation of the Centers.

Placentia's contribution for the acquisition and construction of its Center is \$ 6,800,000. This cost is entirely covered by the aforementioned HEAP funding and SB 2 funding. Placentia's contribution for the ongoing operation of both Centers is anticipated to be \$1,280,000. Therefore, there will be no General Fund contribution for Placentia for the entire project. A more detailed list of each City's contribution can be found in the attached MOU document.

Conclusion

The cities of Placentia and Buena Park are committed to leading the North SPA cities in addressing the homelessness crisis in North Orange County. It is anticipated that all North SPA

City Councils will be voting on the projects in April. Should the projects be approved, it is estimated that the centers will be operational by late fall 2019, following the completion of the necessary tenant improvements.

The North SPA is to be commended for the high level of cooperation among the 13 cities. This proposed MOU would not be possible without the cohesive nature of all the cities in being a part of the solution to address homelessness. There are very few multi-jurisdictional models similar to this MOU in the State or the Country. Therefore, this MOU is unique, and the cities acknowledge there will be necessary changes to the terms and conditions over time. As such, it is requested that the City Managers be able to make non-substantive changes to the MOU so that the agreement is able to reflect the dynamic needs of homeless individuals and the services provided to them.

By executing the MOU, which leads to opening the two Centers in the North Orange County area, the cities of the North SPA believe that we will be complying with the federal mandate of Honorable David O. Carter, United States District Court Judge, which has threatened to prohibit cities from enforcing anti-camping laws if additional shelters or alternative housing are not provided. It is also believed these centers will be in line with the recent ruling made in the *Martin v. the City of Boise* case. Overall, the North SPA cities believe that both the Buena Park and Placentia Navigation Centers are part of the region's commitment to continue to provide homeless individuals with the supportive services they need.

Finally, it is anticipated that the 11 cities of the North SPA (excluding Orange and Anaheim) will be individually entering into Settlement Agreements with the plaintiffs from the *OC Catholic Worker et al* case to provide protection against future lawsuits related to homelessness issues. The proposed Settlement Agreements will mostly mirror the language in the Settlement Agreement between Orange and the plaintiffs approved in November 2018.

Prepared by:


Sandra J. Gonzalez
Director of Community Services

Reviewed and approved:


Jeannette Ortega
Assistant to the City Administrator

Reviewed and approved:


Damien R. Arrula
City Administrator

Attachment:

Proposed MOU for the North Orange County Service Planning Area

MEMORANDUM OF UNDERSTANDING FOR THE NORTH ORANGE COUNTY SERVICE PLANNING AREA

This **MEMORANDUM OF UNDERSTANDING** (“Agreement”) is dated as of April __, 2019 (“Effective Date”), and entered into by and among the Cities of Brea, Buena Park, Cypress, Fullerton, La Habra, La Palma, Los Alamitos, Orange, Placentia, Stanton, Yorba Linda, and Villa Park, each of which is a municipal corporation organized and existing under California law (cumulatively the “City Parties,” and at times individually a “City Party”), and the City of Anaheim, a California charter city (“Anaheim”), with reference to and in consideration of the following:

WHEREAS, like many other regions in California, the County of Orange (“Orange”) has seen a rapid and troubling growth in the homeless population over the past several years, a condition that has been difficult to address given the high cost of housing and property in the area, and the shortage of emergency, transitional, and affordable housing available in the County to serve this population;

WHEREAS, as a result, local jurisdictions throughout the County have experienced increased incidents of unlawful camping and loitering activities in and upon portions of the public rights-of-way, parks, and other public facilities (“Public Property”) in violation of local anti-camping, anti-loitering, and/or park closure ordinances and regulations (“Anti-Camping Ordinances”);

WHEREAS, the use of Public Property in this manner creates health and safety risks to homeless persons due to traffic hazards, exposure to weather, inadequate sanitation, and other conditions detrimental to their wellbeing, and negatively impacts the health, safety, and general welfare of the community by degrading the environmental and physical condition of such Public Property, increasing risks associated with the spread of illnesses, and frustrating the public purpose for which such Public Property is dedicated;

WHEREAS, on a broader scale, the County is a complex jurisdiction of interconnected systems, many of which have been impacted by the homeless crisis in the region, including but not limited to health care, criminal justice, child welfare, public transportation, economic and social, and legislative and political systems;

WHEREAS, in efforts to address this crisis, the County established an integrated Continuum of Care (“CoC”) to guide homeless individuals and families through a comprehensive array of services and housing designed to prevent and end homelessness;

WHEREAS, to better coordinate access points, assessments, resources, and programs serving persons experiencing homelessness, the CoC divided the County into three (3) geographic “Service Planning Areas” (or “SPAs”), with the “North Service Planning Area” (“North SPA”) including the cities of Anaheim, Brea, Buena Park, Cypress, Fullerton, La Habra, La Palma, Los Alamitos, Orange, Placentia, Rossmore, Stanton, Villa Park, and Yorba Linda;

WHEREAS, on September 4, 2018, the United States Court of Appeals for the Ninth issued its decision in *Martin v. City of Boise* (“Boise Decision”), and holding that a local government’s enforcement of its Anti-Camping Ordinance against homeless persons, where the jurisdiction lacks sufficient overnight shelter facilities that are accessible to persons, violates rights protected by the Eight Amendment to the United States Constitution;

WHEREAS, on January 29, 2018, a legal action captioned *Orange County Catholic Worker et al. v. Orange County et al.*, was filed in United States District Court, Central District of California as Case No. 8:18-cv-00155 (the “Action”), against the County, Anaheim, the City of Costa Mesa, and the City of Orange (“Orange,” cumulatively “Defendants”), alleging that, pursuant to the Boise Decision, Defendant’s enforcement of their local Anti-Camping Ordinances against homeless persons was unconstitutional given the lack of accessible overnight shelter beds available to serve the homeless population within their respective jurisdictions;

WHEREAS, plaintiffs in the Action have advised that they intend to add the remaining North SPA Cities as parties to the Action, given that each are in substantially similar positions as the Defendants, with respect to having an insufficient number of overnight shelter facilities available to serve the homeless population within their respective jurisdictions;

WHEREAS, in furtherance of the health, safety, and well-being of all their residents, to return and preserve Public Property for its intended purpose, and in efforts to resolve the Action, the City Parties, located within the North SPA, have worked together cooperatively and in good-faith towards developing a regional solution to the current homeless crisis within their respective jurisdictions;

WHEREAS, as a result of such efforts, the City Parties have been awarded certain grant funds under California’s Homeless Emergency Aid Program (“HEAP”), and certain additional funds made available under Senate Bill 2, towards the acquisition, construction, and operation of two (2) new homeless shelter facilities to be located within the boundaries of the City Parties, and intended to exclusively serve the unsheltered homeless population currently residing within the jurisdiction of the City Parties;

WHEREAS, the City Parties desire to formalize the terms and conditions by which the above-referenced HEAP Funds and SB 2 Funds are aggregated, and combined with additional funds provided by each City Party from alternative sources, to finance the acquisition, construction, and operation of such two (2) new shelter facilities;

WHEREAS, the City Parties additionally desire to memorialize the terms and conditions by which: the two (2) new shelter facilities will be operated; the City Parties will equitably share access to the capacity provided by such new shelter facilities, as well as the capacity provided by existing shelter facilities in located within the boundaries of the City Parties; the City Parties will equitably share the costs and responsibilities associated with the acquisition, construction, operation, and maintenance of such new shelter facilities; and other related matters in furtherance of their common purpose;

WHEREAS, in efforts to further expand the resources available to serve homeless persons within their respective boundaries, the City Parties and Anaheim further desire to memorialize a reciprocal shelter capacity sharing agreement with Anaheim, governing the terms and conditions by which the City Parties and Anaheim will have access to a defined portion of the capacity provided in the other's shelter facility(ies);

WHEREAS, in addition to addressing the needs of homeless persons through the provision of overnight shelter, the City Parties covenant to work together, in furtherance of the CoC, towards developing and increasing the North SPA's inventory of long-term affordable and supportive housing units, such that homeless persons receiving services under this Agreement may transition from temporary or emergency shelter facilities, and into long-term and stable housing solutions; and

WHEREAS, each Party has caused this Agreement to be duly approved by its respective governing body, and by so doing, has found and determined that this Agreement furthers the health, safety, and general welfare of their respective residents.

NOW THEREFORE, in consideration of the mutual covenants and conditions contained herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the Parties agree as follows:

AGREEMENT

1. PURPOSE

This Agreement establishes a multi-jurisdictional memorandum of understanding for establishing, constructing, developing, maintaining, providing, operating, and facilitating the provision of overnight shelter in designated public facilities (termed "Navigation Centers" below), and the provision of certain services at such facilities, to homeless and chronically homeless adults, children, and families located within the North Service Planning Area of Orange County, California. This Agreement defines the respective rights and responsibilities of the Parties with respect to the financing, implementing, operating, and the provision of Services, as defined below, at the Navigation Centers.

2. DEFINITIONS

In addition to the other terms and phrases defined elsewhere in this Agreement, the following key capitalized terms and phrases used throughout this Agreement shall have the meaning assigned in this Section.

2.1. "Anaheim Center" shall mean and refer to the Salvation Army's planned Center of Hope located in the City of Anaheim, and specifically the portion thereof available for use by the City Parties under this Agreement as described in Section 4.1.

2.2. "City Program Costs" shall mean and refer to that portion of the Program Costs that are not funded by an alternative funding source described in Exhibit D(1) and D(2), and that

will be paid by the City Parties pursuant to the Cost Allocation Plan, as such City Program Costs are further detailed in Exhibit “D”.

2.3. “Cost Allocation Plan” shall mean and refer to the formula utilized to determine the Party Shares of the City Program Costs, as such formula is detailed in Exhibit “E”.

2.4. “Center Operator” shall mean and refer to the third-party contracted by a Host City to provide comprehensive and “turnkey” day-to-day management and operation of a New Center.

2.5. “Guests” shall mean and refer to homeless and chronically homeless adults, children, and families located within the Program Area.

2.6. “Guest Capacity” shall mean and refer to the number of beds provided in a Navigation Center, as detailed in Exhibit “B”.

2.7. “Host City” or “Host Cities” shall mean and refer to the City of Buena Park and/or the City of Placentia.

2.8. “Navigation Centers” shall mean and refer to those public facilities, and the Guest Capacity available at each, set forth in Exhibit “B”. Navigation Centers shall include the New Centers and the Anaheim Center.

2.9. “New Centers” shall mean and refer to the new Navigation Centers to be acquired, constructed, and operated in the Host Cities under this Agreement.

2.10. “Operating Agreement” shall mean and refer to the contract between a Host City and Center Operator for the operation of a New Center.

2.11. “Operating Plan” shall mean and refer to plan approved by a Host City, Party Representatives, and a Center Operator, that details the terms, conditions, and standards by which Services are made available to Guests at a New Center.

2.12. “Party Representative” shall mean and refer to the highest-ranking appointed executive official for each of the Parties, or his/or her duly authorized designee.

2.13. “Party Share” shall mean and refer to that portion of the City Program Costs allocated to each City Party in accordance with the Cost Allocation Plan, as detailed in Exhibit D(3) and (D)(4).

2.14. “Program” shall mean and refer to the Parties’ cooperative financing and planning for the acquisition, construction, operation and the provision of Services at the New Centers, and the cooperative sharing among the Parties of Guest Capacity at the Navigation Centers.

2.15. “Program Area” shall mean and refer to the North Service Planning Area of Orange County, California, the geographical boundaries of which are further defined in Exhibit “A.”

2.16. “Program Costs” shall mean and refer to the costs incurred by the Parties in the acquisition of New Center sites and the completion of modifications or capital improvements thereto, and annually to operate the New Centers during the Term (as defined below).

2.17. “Program Funds” shall mean and refer to all funds paid by or to the Parties under this Agreement, including but not limited to HEAP Funds and SB 2 Funds received by the Parties and contributed towards the Program.

2.18. “Program Property” shall mean and refer to all real and personal property purchased or acquired with Program Funds.

2.19. “Program Treasurer” shall mean and refer to the Party selected by the other Parties to serve as the treasurer, trustee, and manager of all Program Funds.

2.20. “Services” shall mean and refer to the provision of overnight shelter and other sanitation, nutritional, health, educational, supportive, and/or basic human services at Navigation Centers, as described in an Operating Plan.

3. TERM

3.1. **General Term.** This Agreement shall be effective as of the date which the last of the Parties has executed the same, which shall be inserted as the Effective Date in the first paragraph above, and shall remain in full force and effect until June 30, 2020, at which point this Agreement shall automatically renew and continue in effect for ten (10) consecutive one-year terms, the last of which shall expire on the date that is ten (10) years from the Effective Date (each an “Annual Term,” and cumulatively the “Term”). The Term may be extended upon the mutual written agreement of the Parties, or earlier terminated in accordance with the provisions of this Agreement.

3.2. Termination by City Parties.

a) **Notice and Effective Date.** Notwithstanding Section 3.1, any City Party, other than a Host City, may terminate its participation in this Agreement by providing one year’s written notice to all other Parties on or before the last day of any Annual Term (June 30), and following timely payment of the “Termination Fee.” This Agreement shall thereafter terminate as to the Party providing such notice at 11:59 p.m. on the last day of the immediately ensuing Annual Term.

b) **Termination Fee as Liquidated Damages.** The Termination Fee shall be equal to three times (3x) the most recent Party Share paid by the terminating City Party, plus an additional five percent (5%) of the resulting factor to account for increases in the consumer price index. The Termination Fee shall be paid by the terminating City Party to the Program Treasurer not later than six (6) months before the effective date of termination. Failure to timely remit the Termination Fee shall render a City Party’s notice of termination ineffective. The Parties acknowledge and agree that the Termination Fee shall constitute liquidated damages and not penalties, and are in addition to all other rights of the Parties, including the right to call a default

of this Agreement. The Parties further acknowledge that: (i) the amount of loss, costs, or damages likely to be incurred by the Parties resulting from a City Party terminating this Agreement before the end of the Term is incapable or is difficult to precisely estimate; (ii) the Termination Fee to be paid by any City Party bears a reasonable relationship to, and is not plainly or grossly disproportionate to, the probable losses or costs likely to be incurred by the other Parties by virtue of a City Party's termination of this Agreement before the end of the Term; (iii) one of the reasons for the Parties reaching an agreement as to such amounts is the uncertainty regarding the question of actual losses, costs, or damages to be incurred by the Parties in such event; and (iv) the Parties are sophisticated business parties, have been represented by sophisticated and able legal counsel, and have negotiated this Agreement at arm's length.

c) Continuing Enforceability. Following the effective date of termination, the terminating City Party shall have no further obligations or rights with respect to this Agreement, except as expressly provided otherwise herein. Should any such terminating City Party desire to renew its participation in this Agreement in subsequent Annual Terms, such Party shall be subject to Section 3.6.

3.3. Termination by Host City

a) Notice and Effective Date. Notwithstanding Sections 3.1 and 3.2, Host Cities may terminate their participation by providing six (6) months written notice to all other Parties as follows: written notice of termination shall be provided on or before January 1 of each Annual Term, and this Agreement shall thereafter terminate as to the Host City providing such notice at 11:59 p.m. on the last day of the same Annual Term; for example, notice of termination provided before January 1, 2020, shall be effective as of June 30, 2020.

b) Continued Operation of Navigation Center. As a condition precedent to the effectiveness of a Host City's termination of this Agreement, such that a New Center / Navigation Center will no longer be operated within its jurisdiction, the Host City shall comply with all terms, conditions, and restrictions of the HEAP Funding, SB 2 Funding, and any other grants or similar funding provided to the Program and/or Host City relative to the New Center, and any Program Property in the possession and control of the Host City that was not acquired with such grant funds, and thus is not bound by associated grant restrictions, shall be managed and disposed of as directed by the Party Representatives. In the event of such Host Party's termination, the City Parties shall work together cooperatively and in good faith to satisfy the shelter needs of the Program Area following the Host City's termination. No Party shall be compelled under this Agreement to remain or serve as a Host City.

c) Continuing Enforceability. The Host City's notice of termination shall indicate whether the Host City is entirely terminating its participation in this Agreement, or whether it will remain a City Party. If the first, the terminating Host City shall be subject to Section 3.2(c). If the Host City is to remain a City Party, following the effective date of termination the Host City will be treated in all respects as a City Party under this Agreement, and subject to any adjustment to its Party Share and Cost Allocation Plan.

3.4. Termination by Anaheim. Notwithstanding Section 3.1, Anaheim may terminate its

participation in this Agreement by providing ninety (90) days' written notice to all other Parties at any time during the Term, and Anaheim shall not be subject to a Termination Fee.

3.5. New Parties

a) Qualifying Agencies. Only those cities, counties, or political subdivisions of the State whose jurisdictional boundaries include portions of, or overlap with, the Program Area qualify to be a Party to this Agreement ("Qualifying Agency"). Only unsheltered homeless persons identified within the Program Area may be served by the Program, and no Party shall directly or indirectly transport, or cause the transportation of, any such persons from outside the boundaries of the Program Area for an improper purpose or motivation, including but not limited to reducing the unsheltered count of the originating jurisdiction, alleviating the obligation of said jurisdiction to provide said person services or shelter, or utilizing Guest Capacity in the Navigation Centers.

b) Financial Contribution of New Parties. After the Effective Date, a Qualifying Agency that is not a Party may petition the Parties to be added to this Agreement, and will be made a Party hereto if: (1) the petition of the Qualifying Party is approved by the Party Representatives; (2) the Qualifying Party pays a pro-rated share of (i) the New Center Construction and Acquisition Costs actually incurred by the Parties, as estimated in Exhibit "C," and (ii) any other capital improvement, repair, or maintenance costs actually incurred by the Parties in connection with the New Centers between the Effective Date and the date which the Qualifying Agency is added as a Party. Upon being made a Party to this Agreement, and as condition precedent thereto, the Qualifying Agency shall be allocated and pay a Party Share consistent with the Cost Allocation Plan, and all other Party Shares shall be adjusted accordingly. The Parties acknowledge and agree that payments to be made by a Qualifying Agency under this Section fairly represent the Program benefits and burdens to the Parties. The addition of a New Party shall be considered a material change requiring approval of the Host Cities, in accordance with Section 10.1.

4. NAVIGATION CENTERS

4.1 Anaheim Center; Scope of Anaheim Participation and County Contribution Thereto

a) Limited Scope. The Parties agree that Anaheim's rights and obligations under this Agreement are limited to the reciprocal sharing of Guest Capacity between that provided by City Navigation Centers located outside of Anaheim's jurisdictional boundaries, and that provided by the Anaheim Center. Notwithstanding any contrary terms of provisions of this Agreement, Anaheim shall not be liable or responsible for the payment of Program Costs, City Program Costs, or any Party Share hereunder, nor shall Anaheim be entitled to receive any Program Funds, Program Property, or proceeds of Party Shares under this Agreement.

b) Capacity Sharing Among City Parties and Anaheim. Following the construction and commencement of operations of the second of the New Centers, or the Anaheim Center, whichever occurs later and continuing for so long as Anaheim remains a Party, Anaheim shall be entitled to use and access space for up to Two Hundred Twenty-Five (225) Guests in the City Navigation Centers, and in return, the City Parties, cumulatively, shall be entitled to use and access space for up to Two Hundred Twenty-Five (225) Guests in the Anaheim Center, as the

available capacity thereof may be approved by the operator of the Anaheim Center. The details, funding, and protocol for Capacity Sharing may be memorialized in a subsequent agreement between the Parties to the extent necessary to effectuate the purpose of this section; provided, however, that (i) in no event shall a person be admitted to the Anaheim Center or a City Navigation Center without the express consent of the receiving party (in the case of Anaheim, the consent of the City of Anaheim, and in the case of a City Navigation Center, the consent of the Host City), and (ii) Capacity Sharing is intended to be roughly proportional and reciprocal and the Parties agree to share information and work cooperatively to ensure that this goal is met. If Anaheim or any Host City requests in writing that a Capacity Sharing agreement be reached before this section is operative, the Parties shall negotiate cooperatively and in good faith to reach such an agreement. If such agreement is not reached within a reasonable period of time this Section 4 shall be null and void as to Anaheim. The Parties agree that this reciprocal sharing of Guest Capacity between the City Parties and Anaheim fairly represents a regional solution focusing on the privileges and benefits while addressing the anticipated challenges of spillover flowing to and imposed upon each such Party, and its respective community, by virtue of this Agreement.

c) Anaheim Participation Contingent on County Funding. Anaheim's participation and the effectiveness of Section 4.2(b) is contingent on the County providing financial assistance to facilitate the construction and operation of the Anaheim Center, with such assistance substantially consisting of the following: (1) for a period of two (2) years following the Effective Date, County will pay Anaheim the monetary sum of Five Hundred Thousand Dollars (\$500,000) per year and expenses for the Anaheim Center, or provide, in whole or in part, an equivalent value of services for the Anaheim Center; and (2) County will pay to Anaheim an additional monetary sum of One Million Two Hundred Thousand Dollars (\$1,200,000) for start-up costs. In the event the County fails or declines to provide such assistance to Anaheim, Anaheim may terminate its participation in this Agreement. Should the County provide such assistance, except as the City Parties may indirectly benefit from the County's assistance described in this section, the City Parties shall not be entitled to receive any portion of the funds or services to be provided to Anaheim under this Section.

4.2 City Navigation Centers. The Parties desire to work cooperatively and combine their respective resources for purposes of providing and coordinating the provision of Services to Guests at Navigation Centers located in the Program Area, and to acquire, construct, develop, and operate two New Centers (one to be located in each of the Host Cities).

a) Navigation Centers and Guest Capacity. For purposes of this Agreement, the Navigation Centers, and the existing or anticipated Guest Capacity of each, are set forth in Exhibit "B" to this Agreement.

b) Change in Navigation Centers. The Parties may, from time to time, close a Navigation Center, construct additional or replacement Navigation Centers, or amend the Guest Capacity of any Navigation Center, and/or a Host City may terminate its participation in this Agreement. In such case, the Parties shall amend this Agreement to provide an accurate listing of the Navigation Centers open and available for Guests at any given time during the Term, and shall adjust the Cost Allocation Plan and Party Shares as appropriate.

c) **Funding.** Funding for the City Navigation Centers subject to this Agreement shall be in accordance with Section 7.5(b)(1).

5. CONSTRUCTION AND MAINTENANCE OF NEW CENTERS

5.1. **Ownership.** The New Centers shall be owned by the applicable Host City, together with any Program Property in the custody or possession of a Host City; provided the New Centers and Program Property shall be utilized by Host Cities exclusively for purposes consistent with this Agreement.

5.2. **Design.** Each Host City shall have final authority over the design and construction of New Centers located in its jurisdiction, in accordance with each Host City's ownership rights and plenary land use authority. Prior to a Host City's commencement of construction of, or significant modifications or improvements to, a New Center, the Party Representatives will be provided a reasonable opportunity to review and provide input on the proposed design and amenities of the New Center, and the Host Cities will, in good faith, consider the input of the Party Representatives in finalizing the same.

5.3. **Host City as "Lead Agency."** The Host City for each New Center shall be the "lead agency" for purposes of improvements or modifications thereto, as well for the environmental review, acquisition, development, and construction of a New Center, and the operation, cleaning, maintenance, or repair of a New Center.

a) **Service Contracts.** As approved by the Party Representatives, each Host City will be the "contracting party" to any written agreements with qualified professional(s), service providers, and/or licensed contractor(s) ("Contractor") necessary for the development or operation of New Centers consistent with this Agreement.

b) **Procurement Practices.** A Party's purchase or acquisition of Program Property, or a Host City's retention of any Contractor, shall be governed by the procedural formalities and requirements of the Host City. The Parties agree that, to the extent practicable and not otherwise required by applicable law, Contractors should be selected after a competitive process that considers both price and capacity or qualifications to perform.

5.4. **Minimum Housing Standards.** The New Centers should comply with the building standards for emergency housing established by the California Department of Housing and Community Development, as the same may be amended from time to time, or if more stringent, and at the discretion of the Host City, the applicable building standards of the Host City ("Building Standards").

5.5. **Minimum Facilities and Amenities.** The New Centers should be improved and equipped with the facilities and amenities commonly associated with public facilities of similar type and purpose as approved by the Party Representatives, in sufficient quantities necessary to serve the Guest Capacity for each New Center.

5.6. Maintenance and Repairs. Host Cities will cause the New Centers to be regularly cleaned, maintained, and repaired in accordance with generally accepted standards, and as necessary to ensure compliance with the Building Standards. The Operating Agreements for the New Centers shall include terms and conditions requiring the Center Operators to comply with this Section.

5.7. Security. Each Host City will ensure that adequate security measures and policies are incorporated into the New Centers' construction and operation, including but not limited to security plans, secured entrances, on-site security personnel, video recording equipment, adequate lighting, law enforcement patrols, and neighborhood safety controls. Detailed security procedures and protocols will be included in the Operating Plan developed by the Host City, Center Operator, and the Party Representatives, as described further below.

6. USE AND OPERATION OF NAVIGATION CENTERS

6.1. Exclusive Purpose of Navigation Centers. With the exception of the Anaheim Center, Navigation Centers subject to this Agreement will be used by the Parties exclusively for the purpose of providing Services to Guests located within the Program Area. The Parties agree to work cooperatively and in good faith, and to take such reasonable action(s) or precaution(s) as deemed necessary, to effectuate the purpose of this Section.

6.2. Use and Access of Navigation Centers. In consideration for the City Parties' payment of their respective Party Share, each City Party shall have the right to utilize an approximately equivalent percentage of its Party Share of total Guest Capacity in the Navigation Centers. The Parties shall have access to and utilize the monitoring and logging system developed and operated by the County to track the real-time availability of Guest Capacity in the Navigation Centers, and to make arrangements and reservations for the transportation of Guests thereto and therefrom. Parties utilizing Guest Capacity in New Centers shall comply with the applicable Operating Plan.

6.3. Length of Stay and Transitional Housing. Host Cities shall have the authority to establish reasonable restrictions on the maximum length of stay for any individual Guest in a New Center, which restriction shall be set forth in the Operations Plan. Any restrictions adopted pursuant to this Section by a Host City shall be consistent with those generally imposed by facilities of similar type, nature and purpose. Upon expiration of any length of stay imposed by a Host City, the Party from whose jurisdiction the Guest originated from shall provide transportation and otherwise facilitate the return of the Guest to said jurisdiction, subject to restrictions imposed by applicable laws. Consistent with the purposes of this MOU to provide a long-term solution to the unsheltered homeless population within the Program Area, the City Parties agree to work cooperatively and in good-faith towards facilitating the development of supportive short-term and permanent affordable housing units within their respective jurisdictions, such that Guests may be transitioned from the temporary shelter provided by Navigation Centers to long-term housing.

6.4. Host City Priority. The Host Cities shall have priority to utilize the available Guest Capacity in their respective New Center, and shall have the right of first refusal in the event of capacity overflow or shortages.

6.5. Annual Review of Party Usage. The Guest Capacity utilized by each Party shall be reviewed not less than once per year in conjunction with the Annual Meeting and in light of the Annual Report and Annual Audit described below, and the results of this review shall be used for making any necessary adjustments to the Party Shares or the Cost Allocation Plan to ensure the Parties' financial obligations hereunder accurately reflect the benefit derived; as well as to make any necessary revisions to the Operating Plans to further the goals and objectives of this Agreement. Notwithstanding the foregoing, during the first two (2) Annual Terms, the Party Representatives shall meet not less than once per quarter to review the matters described in this Section; provided that such a review shall be conducted at any time during the Term upon a request by two-thirds (2/3) of the Party Representatives.

6.6. Center Operators. Each Host City will enter into an Operating Agreement with a Center Operator for comprehensive and "turnkey" day-to-day management and operation of the New Center located within its jurisdiction. Except as otherwise agreed by the Parties, Center Operators shall be a non-profit organization with demonstrated experience operating similar facilities and providing similar services as contemplated in this Agreement, and shall be selected by the Host City following a competitive process, with the selection based on cost considerations, capacity to perform to the Services, qualifications and expertise, and such other matters deemed relevant by a Host City or the Party Representatives. A Host City's selection of a Center Operator shall be subject to approval by the Party Representatives.

6.7. Operating Plan. Each Host City shall develop an Operating Plan which shall govern the day-to-day management and operation of its New Center, and shall be incorporated into the Operating Agreement for the New Center. The Operating Plan must be approved by the Host City, the Center Operator, and the Party Representatives, and will address such matters as are detailed in Exhibit "F", in addition to such other terms and conditions that may be directed by the Host City and the Party Representatives.

6.8. Operating Agreement. Prior to a Host City's commencement of a solicitation for a Center Operator, the Party Representatives shall work cooperatively and in good faith to develop minimum experience and qualifications, as well as general standards, terms, and conditions to be included in an Operating Agreement necessary and appropriate to protect the Parties' respective interests. In addition to any other terms or conditions that may be directed by a Host City or Party Representative, each Operating Agreement will, to the maximum extent permitted by law, require the Center Operator to defend, indemnify, and hold the Parties harmless from and against any and all claims or damage to person or property relating to or arising from the Center Operator's management and operation of a New Center. The terms and conditions of Operating Agreements shall be subject to approval by the Party Representatives.

6.9. Low-Barrier Access. The New Centers shall be considered "low barrier" facilities for purposes of Guest access, and any entry screening, barriers, or conditions to access shall be defined in the Operating Plan, as such may be approved by the Party Representatives and reasonably necessary to accomplish the purposes of this Agreement, or as may otherwise be ordered by a court of law, or required by a settlement agreement to which the Host City is a party. Except as required to comply with applicable law or court order, the New Centers shall not be "no-

barrier” facilities, and shall have, at a minimum, access or entry conditions for Guests that are substantially similar to those utilized by the other Navigation Centers, and screening for felony warrants or registration as a sex offender as may be included in the Operating Plan.

6.10. Community Coordination and Communication. The Parties are committed to communication with neighbors on an ongoing basis. During the Term, the Parties and the Center Operators will work together cooperatively and in good faith to facilitate community forums, generate educational or outreach materials, and engage in similar activities to promote or further the purposes of the Program. The goal of such efforts will be to provide members of the community with opportunities to ask questions and receive information about the Navigation Centers and the Program. Any printed or published materials relating to the Program shall be subject to approval by the Party Representatives.

a) Complaints / Inquiries. Any community complaints and/or inquiries about the Program should be recorded and forwarded to the appropriate Party, or its designated point of contact, for prompt investigation. The Party Representatives and Center Operators shall work together to facilitate appropriate responses to customer service requests and prompt resolution of community complaints.

b) Visitors / Tours. Visits by members of the community and tours of Navigation Centers should be made available by the Host Cities, and will be coordinated by and through the Host City and the Center Operator.

c) Retention of Professional Service Providers. The Parties may retain or appoint professional service providers as necessary to provide public relations, legal, accounting, or other specialized support services for the Program. The Parties will designate a Party to serve as the contracting agency for any such purposes, and the need for and selection of any such professional service providers will be subject to approval by the Party Representatives. Costs and expenses incurred in the retention of professional services providers shall be a Program Cost.

d) Coordination of Government Agencies. The Program will be operated for the public good, and successful implementation will require the partnership of various stakeholders including the Parties, Center Operators, local school districts, and other local political subdivisions and community organizations. The Parties are, and the Center Operators shall be, committed to working cooperatively with numerous stakeholders to serve Guests in the Program Area. The Parties and the Center Operators will communicate and work collaboratively with local police, fire, and public safety departments through all stages of Program implementation, including but not limited to the design of New Centers, and the development and implementation of Operating Plans and Operating Agreements.

6.11. Annual Report. At least once per year, to be completed contemporaneously with the Annual Audit, the Parties shall cause a third-party to review and audit the day-to-day operational affairs of the Navigation Centers, and prepare an Annual Report to be presented to the Party Representatives. The Annual Report shall include such information as may be directed by the Party Representatives, but should at a minimum address such issues as: the sufficiency of the Guest Capacity for the Program Area; each Party’s usage of Guest Capacity over the past year;

each Party's anticipated Guest Capacity needs for the ensuing year; funding needs and opportunities; anticipated capital improvement or operational expenses for the Program; the extent to which the Program is achieving the purposes of this Agreement; and a performance review of the Navigation Centers, Center Operators, and Operating Plans. The Parties will designate a Party to serve as the contracting agent for such purposes, and the selection of a third-party to prepare the Annual Report shall be subject to approval of the Party Representatives. Costs and expenses incurred in the retention of professional services providers shall be a Program Cost.

7. FINANCIAL PROVISIONS

7.1. Program Treasurer. The Parties shall select a Party to serve as the Program Treasurer.

a) Designation. The identity of the Program Treasurer shall be memorialized in writing, and the Party Representatives may alter the identity of the Program Treasurer at any time, and the Program Treasurer may resign at any time, both without penalty, cause, or justification; provided that as much advance notice as possible shall be afforded in the case of Program Treasurer resignation. Subject to the foregoing, the Parties designate the City of La Palma to serve as the Program Treasurer.

b) Costs. The Program Treasurer shall be entitled to be recover the costs associated with serving in such capacity under this Agreement.

7.2. Program Accounts. The Program Treasurer shall establish and maintain the Program Accounts set forth in Exhibit "G", or such other or different accounts as may be directed by the Party Representatives from time to time, with a banking institution approved by the Party Representatives, into which the Program Treasurer shall deposit all Program Funds. The Program Funds deposited into each Program Account will be used for the specific purposes of such account.

7.3. No Comingling of Funds. Program Funds provided by the Parties for specific purposes under this Agreement shall be deposited into the designated Program Account, and shall not be comingled with funds provided for any other purpose, nor used for any purpose other than the specific purpose so designated, absent the approval of Party Representatives.

7.4. Permissible Use of Funds. Each Party represents and warrants to the other Parties that the funding source for the Party Shares paid under this Agreement may be used for the purposes described herein, and their expenditure was duly authorized by the governing board of the Party. Any restriction or limitation on the use of funds contributed by a Party under this Agreement shall be so designated and disclosed by the Party making the payment and, should such restrictions or limitations frustrate or hinder the purpose or administration of this Agreement, the Parties may require the Party Share be paid from an alternative funding source; provided that the Parties shall work together cooperatively and in good faith to attribute restricted funds provided by the Parties towards authorized purposes that further the Program before requesting an alternative funding source.

7.5. Description of Party Shares; Financial Contributions by the Parties.

a) Anticipated Program Costs. As of the Effective Date, the Parties agree that Exhibit “C” represents a reasonable estimate of Program Costs anticipated to be incurred by the Parties in the acquisition of New Center sites and the completion of modifications or capital improvements thereto (Exhibit C(1)), and annually to operate the New Centers during the Term (Exhibit C(2)). The Parties hereby approve of such Program Costs as the Program Budget, which will govern the Program Treasurer’s allocation of Program Funds to the Parties. At each Annual Meeting, a new Program Budget will be approved by the Party Representatives for the immediately ensuing Annual Term, and any such Program Budget may thereafter be modified, amended, or superseded by the Party Representatives.

b) Funding Sources and Parties’ Share of Program Costs

1. Funding Sources and Party Shares. As set forth in Exhibit D(1) and D(2), the Program Costs are anticipated to be paid for from four (4) funding sources: (1) HEAP Funding awarded to the City Parties; (2) SB 2 Funding provided to the City Parties; (3) funds contributed by the County; and (4) Party Shares. The portion of Program Costs to be paid from Party Shares are the City Program Costs, and each Party Share of such City Program Costs is detailed in Exhibit D(3) and D(4). Should any of the alternative funding sources fail, in whole or in part, then the unfunded portion of Program Costs shall be deemed City Program Costs, to be paid by the City Parties in accordance with the Cost Allocation Plan.

2. Basis for Allocation; Cost Allocation Plan. The Parties agree that each Party Share is intended to, and does, fairly represent the privileges, benefits, and burdens flowing to and imposed upon each such Party, and its respective community, in that each Party Share represents a portion of the City Program Costs that is substantially equal to each City Party’s anticipated use of the aggregate Guest Capacity of the Navigation Centers, and associated burdens of the Program carried by Host Cities. The Parties agree that each Party Share is consistent with the Cost Allocation Plan set forth in Exhibit “E” and that the Cost Allocation Plan accurately reflects the burdens and benefits of the Parties under this Agreement.

3. Annual Meeting. No later than ninety (90) days before the commencement of each Annual Term, the Parties shall review the results of the previous year’s Annual Audit, together with the Annual Report, existing Cost Allocation Plan, and Program Costs anticipated to be incurred in the current and future Annual Terms, and shall, cooperatively and in good faith: negotiate and reach a mutual agreement as to any adjustments or revisions to the Cost Allocation Plan necessary to finance and operate the Program and the Navigation Centers, and to improve, develop or repair the Navigation Centers; ensure that each Party Share fairly reflects the benefits and obligations to such Party under this Agreement, consistent with the considerations included in the Cost Allocation Plan; and to adopt and approve a new Program Budget for the immediately ensuing Annual Term.

4. Notice of Party Shares. Not later than sixty (60) days prior to the commencement of each Annual Term, the Parties shall finalize the Party Shares for the ensuing Annual Term based on the Cost Allocation Plan, and notice of each Party’s Share shall be provided by the Program Treasurer not later than thirty (30) days immediately preceding commencement of the applicable

Annual Term.

5. Timely Payment. Each Party shall pay the Party Share in consideration for its continuing right to use and access the Navigation Centers. Each Party's annual obligation to remit payment of the Party Share is contingent on the Parties making the Navigation Centers available to such Party for the applicable Annual Term. Each Party shall remit payment of its Party Share on or before the deadline established by the Party Representatives, and set forth in the notice by the Program Treasurer. Late payments shall accrue interest at the maximum interest rate permitted by law applicable to municipal corporations.

6. Funding Shortages. Should the Program experience a shortfall in funding during any Annual Term, the Program Treasurer, with the approval of Party Representatives, shall provide written notice to the Parties of the shortage, and the City Parties shall remit payment of required amounts within thirty (30) days' receipt of the same, with the amount of each City Party's payment to be based on the Cost Allocation Plan.

7. Reconciliation. If, during any Annual Meeting, the Party Representatives determine that past payments made by any Party were either in excess or less than the amount fairly attributable to that Party, that Party's Share shall be adjusted in future Annual Terms.

8. Public Benefit and Purpose. Each Party acknowledges that establishment and operation of the Program, including but not limited to development and operation of the Navigation Centers, is a substantial benefit to each such Party, and the residents, business, and communities residing within their respective jurisdictional boundaries. All Parties expressly declare that this Agreement, and all expenditures of public funds hereunder for the purposes described herein, furthers legitimate public purposes of combating and remediating incidents of homelessness in their communities.

9. No Repudiation of Party Share. In the event any Party refuses to receive or take advantage of the Program benefits, or access or utilize the Navigation Centers, despite the opportunity to do so as a Party to this Agreement, or in the case of a default or failure to pay its Party Share in accordance with this Agreement, each Party remains obligated to pay to the other Parties, by and through the Program Treasurer, its outstanding payments hereunder as they become due and payable, and any other Party may take any legal action as appropriate to obtain such payment.

10. Results of Nonpayment by Party. All Parties acknowledge that the failure of any Party to pay any amount hereunder will result in an increase in the operational costs of the Program to be divided among all other Parties. To that end, in the event any Party fails to pay, for any reason, any amount required to be paid by that Party under this Agreement within fifteen (15) days of when such payment is due, the amount of such nonpayment will be apportioned among the remaining Parties such that the remaining Parties will be responsible to pay such unpaid amount. Should the non-paying Party subsequently pay any portion of the amount owing, the increased cost paid pursuant to this Section by the remaining Parties will be reimbursed from such payment in a percentage equal to each Party's Share. Each Party's incremental increase in a contribution resulting from a Party's nonpayment will be due within thirty (30) days of notification by the

Program Treasurer. The obligation of Parties to pay increased amounts under this paragraph is not intended to be an exclusive remedy. The Parties reserve the right to take any action as is appropriate to obtain payment from any non-paying Party. Additionally, each Party paying increased costs pursuant to this paragraph, shall have and retain the right to take any action at law or equity as is appropriate to obtain reimbursement of such increased payment amounts from the non-paying Party.

11. No Reimbursement. Except as otherwise expressly provided herein, it is the intention of all Parties that no funds provided by any Party under this Agreement shall be reimbursed. The Parties acknowledge that the payments made or required under this Agreement represents a fair return and consideration in exchange for access and use of the Program and Navigation Centers during the Annual Term to which the payment or payment(s) relate(s). If, pursuant to judicial action or threat thereof, or for any other reason, any funds are reimbursed under this Agreement to any Party, other than as expressly provided herein, the remaining Parties will be responsible for paying the reimbursed amount, with each Party's repayment obligation equaling that used to establish the Party's Share.

12. Budgeting Party Contributions. For each Annual Term, each Party shall make every effort to adopt all necessary budgets and make all necessary appropriations for all payments due hereunder. The covenant contained in this Section shall be deemed to be, and shall be construed to be, contingent upon the continuing offer by other Parties to participate in the Program and be a party to this Agreement. To the extent the Parties offer access and use of the Program and Navigation Centers to any Party, the continued responsibility of such Party to make all payments required hereunder shall be a duty imposed by law and it shall be the duty of each and every public official of each Party to take such actions and do such things as are required by law in performance of the official duty of such officials to enable the Party to carry out and perform the covenants contained in this Section.

13. Mutual Covenant. All Parties acknowledge that the construction, maintenance and availability of Navigation Centers for the provision of Services to Guests, and the division of the costs of constructing and maintaining such Navigation Centers among the Parties allows for costs efficiencies and significant savings to each Party and that each Party has entered into this Agreement in reliance on such shared costs and resulting savings. Each Party, to provide assurance of such cost efficiencies to each remaining Party, hereby expresses its commitment to fulfill its stated obligations regardless of the term of the Agreement overlapping more than one fiscal year, and acknowledges the financial burden that any breach of the terms of this Agreement will have on all other Parties.

14. Grant Funding. The Parties are encouraged to pursue local, state, federal, and other grant opportunities and funding sources in furtherance of the Program, the Navigation Shelters, or towards a Party's financial contributions under this Agreement. To the extent possible, the Parties agree to work together cooperatively and in good faith in pursuit of funding opportunities.

7.6. Program Property. The Program Treasurer shall track and keep an accurate list of all Program Property valued at more than Five Hundred Dollars (\$500) that is acquired with

funds contributed by the Parties, including a record of which Party is in custody of such Program Property. Regardless of whether a Party holds legal title to any such Program Property, it shall be managed and utilized by the Party in custody and control of the same exclusively for purposes consistent with this Agreement.

7.7. Disposition of Program Property. In the event any Party is in possession of any item of Program Property that is not needed or currently being utilized for purposes consistent with this Agreement, the Party in possession shall, within a reasonable time of discovering the same: (1) provide written notice to the Parties; and (2) direct the transfer the Program Property to another Party for use in the Program, as approved by Party Representatives. In the event the transfer of Program Property is unnecessary or infeasible, the Program Property shall be sold at fair-market value within a reasonable period of time, and the proceeds immediately transferred to the Program Treasurer for deposit into Program Accounts, or for reimbursement or reduction of Party Shares, as may be directed by Party Representatives. To the extent state, federal, or grant restrictions direct the disposition or sale of Program Property acquired with any such funding source, the same shall govern and prevail over the terms of this Section.

7.8. Annual Audit. The Program Treasurer shall cause an independent financial audit of the Program Accounts to be completed for each tax year (January – December) during the Term, and the report shall be presented to the Parties at the Annual Meeting (“Financial Audit”). The Financial Audit shall comply with Generally Accepted Government Audit Standards, and shall be distributed to all Parties upon completion. The Program Treasurer shall be the “contracting party” for purposes of any third-party contract with an independent auditor.

8. DISPUTES, DEFAULTS, AND REMEDIES

8.1. General Disputes. Should the Parties be unable to reach a mutual agreement as to any matter necessary to effectively administer and operate the Program, such as the amount of any Party Share, as an alternative to terminating this Agreement or pursuing an alternative remedy, the Parties may mutually agree to refer the dispute to a neutral arbitrator for resolution, in which case the arbitrator’s determination shall be binding unless and until this Agreement is otherwise amended by the Parties.

8.2. Defaults.

a) Notice and Time to Cure. The failure by any Party to perform any of its obligations set forth in this Agreement shall constitute a default. Except as required to protect against further damages, the non-defaulting Parties may not institute legal proceedings against the Party in default until the non-defaulting Parties have provided the defaulting Party notice of the default and the cure period has expired: The cure period for any default shall be thirty (30) days after the defaulting Party’s receipt of written notice from the non-defaulting Parties that such obligation was not performed. In the case of a default which cannot be cured within the cure periods set forth in this section, the defaulting Party shall commence efforts to cure within such time periods, and shall diligently thereafter pursue to cure the default to completion within a reasonable period of time.

b) Cooperative Resolution. During the cure period set forth in paragraph (a), and prior to pursuing any remedies described in this Section, the Parties will attempt, in good faith, to find a mutually agreeable resolution through communicating with each other and attempting to resolve any substantive problems arising under this Agreement, including challenges arising from funding difficulties, and/or any difficulty with effectively implementing the responsibilities detailed in this Agreement. Communication and attempts to resolve such problems and difficulties prior to pursuing remedies under this Agreement include, but are not limited to, meeting together, amending this Agreement, and/or seeking the assistance of a jointly agreed upon mediator.

c) Remedies. Upon the occurrence of any default, and following written notice and expiration of the time to cure, the non-defaulting Parties may, at their option: declare this Agreement null and void with respect to the defaulting Party, in which case the defaulting party shall not be entitled to the benefits and privileges of this Agreement or the Program; or pursue damages or specific performance or other legal and equitable remedies the injured Parties may have against the non-defaulting Party in accordance with applicable law. Nothing herein shall be construed as the non-defaulting Parties' exclusive remedy for the remediation of default by a Party, and the non-defaulting Parties reserve the right to pursue any and all available rights and remedies at law or in equity.

d) Non-refund of Contributions. The payments made by all Parties pursuant to this Agreement shall be used for the Program in the manner described herein, and all Parties acknowledge and agree that the development, administration, and operation of the Program, including development of the New Centers, provides an immediate benefit to each Party and that no payments made pursuant to this Agreement shall be refunded for any reason other than as specifically authorized herein.

9. INDEMNITY AND INSURANCE

9.1. Indemnity / Hold Harmless. Each Party shall hold harmless, indemnify, and defend the other Parties, and each of them individually and jointly, and their respective officers, employees, and agents, from and against any and all claims, suits, or actions of every kind brought for or on account of injuries to or death of any person or damage to any property of any kind whatsoever and to whomsoever belonging which arise out of a Party's failure to fulfill any payment obligations of such Party arising pursuant to the performance or nonperformance of the Party's covenants and obligations under this Agreement, and which result from the actively negligent or wrongful acts of the Party, or its officers, employees, or agents. This provision requiring a Party to hold harmless, indemnify, and defend the other Parties shall expressly not apply to claims, losses, liabilities, or damages arising from actions or omissions, negligent or otherwise, of any independent contractor providing services pursuant to a contract with any other Party. In the event of concurrent negligence of the Parties or any other Party, its respective officers, or employees, and a Party, its officers and employees, then the liability for any and all claims for injuries or damages to persons and/or property or any other loss or cost which arises out of the terms, conditions, covenants or responsibilities of this Agreement shall be apportioned in any dispute or litigation according to the California theory of comparative negligence.

9.2. Insurance. Each Host City, and all Center Operators, shall obtain and maintain

in full force and effect throughout the term of this Agreement, or the term of the Center Operator's contract, as applicable, insurance of the types and in the amounts directed by the Party Representatives. Costs incurred by Host Cities in procuring or maintaining such insurance shall be a Program Cost.

10. MISCELLANEOUS

10.1. Approval by Party Representatives; Host City Authority. Any term or provision of this Agreement that calls for the direction, approval, or consent of the Party Representatives, shall mean and refer to the direction, approval, or consent of at least two-thirds (2/3) of the Party Representatives; provided that, notwithstanding anything contrary in this Agreement, Host Cities shall have discretion to approve or disprove any such action that: directly relates to the operation, management, capacity, construction, location, design, or scale of a Navigation Center located in the Host City's jurisdiction; results in the addition of a New Party to this Agreement; or any other action that, in Host City's reasonable discretion, will have a reasonably foreseeable negative material impact on residents, business, or public facilities in the area surrounding the New Center, materially increase the intensity of New Center use or capacity, or materially increase burdens on public services provided to said area.. Except as specifically provided herein, all actions reasonably necessary to effectuate the purpose of this Agreement and the Program may be performed by the Party Representatives except as may otherwise be prohibited by state or federal law.

10.2. Notice. Any notices provided to any Party in connection with this Agreement shall be directed to the Party Representative of each of the Parties set forth in Exhibit "H".

10.3. Parties as Independent Contractors. Each Party is, and at all times shall be deemed to be, an independent contractor of the other Parties. Nothing herein is intended or shall be construed as creating the relationship of employer and employee, or principal and agent, between any Party, or any Party's agents or employees. Each Party shall retain all authority for rendition of services, standards of performance, control of personnel, and other matters incident to the performance of the Program pursuant to this Agreement. Each Party, and its agents and employees, shall not be considered to be employees of any other Party.

10.4. Governing Law and Venue. This Agreement has been negotiated and executed in the State of California and shall be governed by and construed under the laws of the State of California. In the event of any legal action to enforce or interpret this Agreement, the sole and exclusive venue shall be a court of competent jurisdiction, located in Orange County, California, and the Parties agree to and hereby submit to the jurisdiction of such court, notwithstanding Code of Civil Procedure Section 394. Furthermore, the Parties specifically agree to waive any and all rights to request that an action be transferred for trial to another county.

10.5. Amendments / Entire Agreement. Amendments to this Agreement must be in writing and approved by the governing body of each Party. This Agreement, and the various Exhibits referenced herein which are incorporated fully by this reference, is the entire agreement among the Parties with respect to the subject matter hereof, and it supersedes any prior written or oral agreements with respect to the subject matter.

10.6. Severability. If any section, subsection, paragraph, term, or provision of this Agreement, or the application thereof, is held by a court of competent jurisdiction to be invalid, void or unenforceable, such section, subsection, paragraph, term, or provision, to the extent the same is valid and enforceable, and all other remaining provisions hereof, shall remain in full force and effect, to the fullest extent possible, and shall in no way be affected, impaired or invalidated thereby to the extent such are not rendered impractical to perform taking into consideration the purposes of this Agreement.

10.7. Attorneys' Fees. In any action or proceeding to enforce or interpret any provision of this Agreement, the prevailing party shall be entitled to recover its reasonable costs, expenses, and attorneys' fees incurred in such action or proceeding.

10.8. Interpretation. This Agreement has been negotiated at arm's length and between persons sophisticated and knowledgeable in the matters dealt with in this Agreement. In addition, each Party has been represented by experienced and knowledgeable independent legal counsel of its own choosing or has knowingly declined to seek such counsel despite being encouraged and given the opportunity to do so. Each Party further acknowledges that it has not been influenced to any extent whatsoever in executing this Agreement by the other Parties, or by any person representing the other Parties, or both. Accordingly, any rule or law (including Civil Code Section 1654) or legal decision that would require interpretation of any ambiguities in this Agreement against the Party that has drafted it is not applicable and is waived. The provisions of this Agreement shall be interpreted in a reasonable manner to affect the purpose of the Parties and this Agreement.

10.9. Non-Waiver of Rights and Remedies. No term or provision of this Agreement shall be deemed waived and no breach excused, unless such waiver or consent shall be in writing and signed by the Party claimed to have waived or consented. Any consent by any Party to, or waiver of, a breach by the other, whether express or implied, shall not constitute consent to, waiver of, or excuse for any other different or subsequent breach.

10.10. Authority. The Parties represent and warrant that this Agreement has been duly authorized by their respective governing boards, and executed by a duly authorized representative thereof, and constitutes the legally binding obligation of their respective Party, enforceable in accordance with its terms.

10.11. Assignment. Except as otherwise expressly provided for herein, no Party shall assign any of its obligations or rights hereunder without the consent of all other Parties, and any such assignment without consent shall be null and void.

10.12. Execution in Counterparts. This Agreement may be executed in counterparts, each of which, when the Parties have signed this Agreement, shall be deemed to be an original, and such counterparts shall constitute one and the same instrument.

IN WITNESS WHEREOF, the Parties to this Agreement have caused the same to be executed by each of their duly authorized officers as follows:

[SIGNATURES]

Exhibit A

Program Area

Service Planning Areas

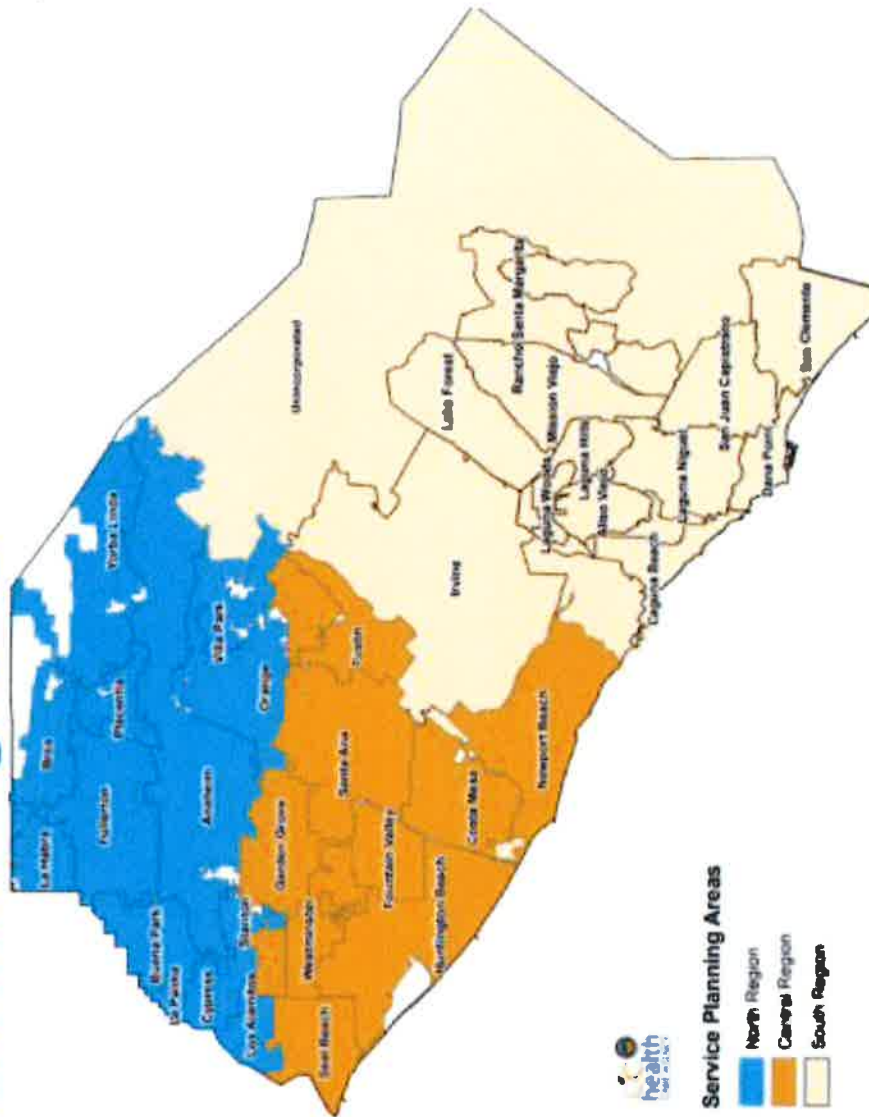


Exhibit B**Navigation Centers and Guest Capacity**

City Navigation Centers			
City	Current Centers' Capacity	New Centers' Capacity	Total Guest Capacity
Brea	0	0	0
*Buena Park	20	125	145
Cypress	0	0	0
Fullerton	359	0	359
La Habra	99	0	99
La Palma	0	0	0
Los Alamitos	36	0	36
Orange	154	0	* 154
*Placentia	70	100	170
Stanton	153	0	153
Yorba Linda	0	0	0
Villa Park	0	0	0
City Navigation Center Total	891	225	1,116
Anaheim Centers			
Anaheim	NA	225 (est.)	225 (City Party Use)
Program Total	NA	450	1,341

*** Designation of "Host Cities" for New Centers**

Exhibit C**Program Costs and Budget**

(1) New Center - Construction and Acquisition Program Costs (Estimate)		
New Center	Total Costs	Ave. Costs Per Bed
Buena Park	\$7,515,070	\$60,120.56
Placentia	\$6,800,000	\$68,000.00
Total	\$14,315,070	\$63,623.00

(2) New Center Ongoing Operations and N-SPA Administrative Program Costs (Annual Estimate – Year 1)		
Navigation Center	Total Costs	Ave. Costs Per Bed
Bucna Park	\$1,600,000	\$12,800.00
Placentia	\$1,280,000	\$12,800.00
N-SPA Administration Costs	\$125,000	\$555.56
Total	\$3,005,000	\$13,356.00
Cost estimates assume capacity of 125 Guests at each New Center		

Exhibit D**Funding Sources and Party Shares**

(1) Funding Sources for New Center Construction and Acquisition Program Costs		
Funding Source	Funding Amount (est.)	Percent of Total
HEAP* Funding Awarded to Buena Park	\$6,412,300	44.79%
HEAP* Funding Awarded to Placentia	\$5,650,000	39.47%
SB 2** Funding to City Parties	\$1,057,272	7.39%
City Program Costs	\$1,195,498	8.35%
Total	\$ 14,315,070	100%

(2) Funding Sources for New Center Ongoing Operations Program Costs (Annual Estimate – Year 1)		
Funding Source	Funding Amount (est.)	Percent of Total
**SB 2 Funding to City Parties	\$1,573,214	52.35%
County Commitment	\$1,250,000	41.6%
City Program Costs	\$181,786	6.05%
Total	\$3,005,000	100%

(3) Party Shares of City Program Costs – Construction and Acquisition of New Centers		
City	Funding Amount (est.)	Percentage of City Program Costs
Brea	\$58,571	4.9%
Buena Park	\$151,669	12.69%
Cypress	\$58,892	4.93%
Fullerton	\$309,931	25.92%
La Habra	\$89,514	7.49%
La Palma	\$22,905	1.92%
Los Alamitos	\$19,102	1.6%
Orange	\$250,196	20.93%
Placentia	\$90,269	7.55%
Stanton	\$75,386	6.31%
Yorba Linda	\$63,841	5.34%
Villa Park	\$5,221	0.44%
Total	\$1,195,498	100%

(4) Party Shares of City Program Costs – Ongoing Operations of New Centers (Year 1)		
City	Funding Amount	Percentage of City Program Costs
Brea	\$11,256	6.19%
Buena Park	\$3,762	2.07%
Cypress	\$11,629	6.40%
Fullerton	\$56,307	30.97%
La Habra	\$17,368	9.55%
La Palma	\$4,320	2.38%
Los Alamitos	\$3,673	2.02%
Orange	\$46,229	25.43%
Placentia	(\$1,385)	(-0.76%)
Stanton	\$14,170	7.8%
Yorba Linda	\$13,344	7.34%
Villa Park	\$1,112	0.61%
Total	\$181,786	100%

* HEAP Detail: Total HEAP award to Program is \$12,062,300, which is comprised of \$6,500,000 commitment from the County of Orange from its HEAP Funding allocation, and \$5,562,300 in HEAP funds awarded to the North SPA.		
** Estimated SB 2 Funding Allocation to City Parties		
City	Construction Cost SB 2 Share – Large Cities	Operations Cost SB 2 Share (50% of Large City, 100% of Small City)
Buena Park	\$164,351	\$153,436
Fullerton	\$306,432	\$286,081
La Habra	\$173,086	\$161,590
Orange	\$270,392	\$252,434
Placentia	\$95,597	\$89,248
Yorba Linda	\$47,417	\$44,268
Cypress	X	\$174,077
Brea	X	\$150,741
Stanton	X	\$140,726
La Palma	X	\$56,693
Los Alamitos	X	\$42,374
Villa Park	X	\$21,551
Total	\$1,057,274	\$1,573,217

Exhibit E
Cost Allocation Plan

Final Construction/Acquisition & Operations Proposed Share %'s

Proposed Share Formula = % of Population and % of Homeless plus or minus surcharge

City	% Population	% Unsheltered Homeless	50/50 Formula	Construction & Acquisition (Credit)/ Surcharge %	Operations (Credit)/ Surcharge %	Final Construction & Acquisition Share %	Final Operations Share %
Brea	6.13%	3.35%	4.74%	0.1594%	1.4522%	4.90%	6.19%
Buena Park	11.77%	13.67%	12.72%	-0.0318%	-10.6489%	12.69%	2.07%
Cypress	6.98%	2.51%	4.74%	0.1815%	1.6526%	4.93%	6.40%
Fullerton	19.99%	32.50%	26.24%	-0.3167%	4.7329%	25.92%	30.97%
La Habra	8.71%	6.28%	7.49%	-0.0042%	2.0620%	7.49%	9.55%
La Palma	2.18%	1.53%	1.86%	0.0568%	0.5172%	1.92%	2.38%
Los Alamitos	1.61%	1.67%	1.64%	-0.0421%	0.3804%	1.60%	2.02%
Orange	19.66%	21.90%	20.78%	0.1523%	4.6544%	20.93%	25.43%
Placentia	7.29%	8.23%	7.76%	-0.2066%	-8.5191%	7.55%	-0.76%
Stanton	5.37%	7.67%	6.52%	-0.2167%	1.2726%	6.31%	7.80%
Yorba Linda	9.49%	0.70%	5.09%	0.2467%	2.2471%	5.34%	7.34%
Villa Park	0.83%	0.00%	0.42%	0.0216%	0.1966%	0.44%	0.61%
Proposed Beds No Current or Proposed Beds Current Beds							

* 5.46% Credit/Surcharge for Construction & Acquisition is based on % of Total Beds minus % of Total Region Population with the credit being calculated for those cities with more % of beds than % of population. The surcharge is then allocated to cities with fewer % of beds than % of population. Based on the current cost estimates the credit equals 5.46% of construction and acquisition costs (\$778,395).

*20% Credit/Surcharge for Operations is based on 71% of estimated ancillary expenses to be incurred by 2 Host Cities and then allocated to the nonhost cities by percent of remaining regional population. Based on the current cost estimates the credit equals 20% of operational costs (\$576,000).

Construction & Acquisition Costing			
Proposed Share Formula = % of Population and % of Homeless plus or minus surcharge			
City	Final Construction & Acquisition Share %	City Allocation of 100% Construction & Acquisition	Construction & Acquisition HEAP/SB2 \$13,119,572 (91.65%) Cities \$1,195,498 (8.35%)
Brea	4.90%	\$701,343	\$ 58,571
Buena Park	12.69%	\$1,816,103	\$ 151,669
Cypress	4.93%	\$705,180	\$ 58,892
Fullerton	25.92%	\$3,711,161	\$ 309,931
La Habra	7.49%	\$1,071,855	\$ 89,514
La Palma	1.92%	\$274,272	\$ 22,905
Los Alamitos	1.60%	\$228,734	\$ 19,102
Orange	20.93%	\$2,995,887	\$ 250,196
Placentia	7.55%	\$1,080,897	\$ 90,269
Stanton	6.31%	\$902,678	\$ 75,386
Yorba Linda	5.34%	\$764,442	\$ 63,841
Villa Park	0.44%	\$62,519	\$ 5,221
TOTAL		\$14,315,070	\$ 1,195,498
HEAP/SB2			\$ 13,119,572
County Commitment of \$6,500,000 made through HEAP funds			
Proposed and Current Beds			
No Current or Proposed Beds			
Current Beds			

Operations Costing			
Proposed Share Formula = % of Population and % of Homeless plus or minus surcharge			
City	Final Operations Share %	City Allocation of 100% Annual Operations	Annual Operation County \$1.25M (41.6%) SB2 \$1,573,721(52.35%) Cities \$111,569 (6.05%)
Brea	6.19%	\$186,072	\$ 11,256
Buena Park	2.07%	\$62,190	\$ 3,762
Cypress	6.40%	\$192,239	\$ 11,629
Fullerton	30.97%	\$930,783	\$ 56,307
La Habra	9.55%	\$287,092	\$ 17,368
La Palma	2.38%	\$71,411	\$ 4,320
Los Alamitos	2.02%	\$60,711	\$ 3,673
Orange	25.43%	\$764,182	\$ 46,229
Placentia	-0.76%	-\$22,891	\$ (1,385)
Stanton	7.80%	\$234,244	\$ 14,170
Yorba Linda	7.34%	\$220,583	\$ 13,344
Villa Park	0.61%	\$18,383	\$ 1,112
TOTAL		\$3,005,000	\$ 181,786
SB2 Funds			\$ 1,573,214
County Contribution			\$ 1,250,000
Proposed and Current Beds			
No Current or Proposed Beds			
Current Beds			

SB 2 Estimates			
City	Construction Cost SB2 Share - Large Cities	Operations SB2 Share (50% of Large City; 100% of Small City)	
Buena Park	\$ 164,351	\$ 153,436	
Fullerton	\$ 306,432	\$ 286,081	
La Habra	\$ 173,086	\$ 161,590	
Orange	\$ 270,392	\$ 252,434	
Placentia	\$ 95,597	\$ 89,248	
Yorba Linda	\$ 47,417	\$ 44,268	
Cypress		\$ 174,077	
Brea		\$ 150,741	
Stanton		\$ 140,726	
La Palma		\$ 56,693	
Los Alamitos		\$ 42,374	
Villa Park		\$ 21,551	
TOTAL	\$ 1,057,274	\$ 1,573,217	

Exhibit F**Operating Plan Considerations**

In addition to other matters directed by Party Representatives, Operating Plans should address or include the following:

- A. General policies and procedures that promote utmost safety for Guests, staff, volunteers, and the community, and New Centers should strive to provide an atmosphere that promotes community, stays alert for signs of conflict, and confronts behaviors before they escalate.
- B. Security measures including but not limited to security plans, secured entrances, on-site security personnel, video recording equipment, lighting, law enforcement patrols, and neighborhood safety and patrols.
- C. Fire, earthquake, and disaster safety, including but not limited to evacuation plans fire prevention procedures, fire drills and documentation, fire inspections and extinguishers.
- D. Guest access, including but not limited to hours of operation, controlled access, transportation of Guests to and from Navigation Centers from jurisdiction of residence, overflow management, screening procedures and criteria, identification requirements and procedures, storage of Guest property, and animal policies.
- E. Guest rules of conduct and guidelines, including anti-loitering policies, the use of controlled and over the counter substances, possession of weapons or drug paraphernalia, and dispute resolution procedures.
- F. Access and referral of Guests to emergency and medical care, including both on site of New Centers and coordination with local EMT providers and medical facilities.
- G. Coordination with transitional housing providers to locate transitional housing vacancies for Guests, and connect Guests to local service providers, with a goal of increasing the Navigation Center turnover rate as Guests are successfully matched to alternate housing opportunities.
- H. Health policies designed for safety of staff and Guests, including procedures for the handling and disposal of hazardous materials, precautions in handling of laundry and cleaning, and general self-health care, wearing appropriate protective garments (i.e. gloves), use of disinfecting cleaning products, and hand-washing procedures.
- I. Disease prevention protocols for prevention and treatment of diseases and conditions such as seizures, diabetic episodes, mental health episodes, lice, bed bugs, influenza, and other communicable and contagious diseases.
- J. Compliance with all local, state, and federal laws, regulations, and policies, including but not limited to labor laws, non-discrimination laws and polices, the Americans with Disabilities Act, gender-specific programming policies, religious freedom, and sexual harassment.

- K. Requirements for the safety of children and vulnerable adults among the Guest population, including staff trained in sex offender policies, child abuse, and vulnerable adult abuse and screening for sex offenses through the National Megan's Law database.

Exhibit G

Program Accounts

- A. Capital Improvement Fund.** Monies in the CPI Fund shall be used solely and exclusively for purposes of financing costs associated with the expansion, modification, improvement, retrofitting, construction, and/or development of the New Centers, including any pre or post-construction work associated with the foregoing.
- B. Maintenance and Repair Fund.** Monies in the M&R Fund shall be used solely and exclusively for purposes of financing costs associated with the regular and routine maintenance, repair, or replacement of capital improvements associated with the New Centers.
- C. Operating Fund.** Monies in the Operating Fund shall be used solely and exclusively for purposes of financing costs associated with the day-to-day on-site management and operation of the New Centers, including such expenses as insurance, personnel, consumables, disposables, refuse disposal, utility costs, professional services providers, etc.

Exhibit H**Notices and Designation of Party Representatives**

City	Party Representative(s)
Anaheim	
Brea	
Buena Park	Jim Vanderpool, City Manager Address: Email: Tel.: With copy to: Christopher Cardinale, City Attorney 13181 Crossroads Pkwy North – Suite 400 City of Industry, CA 91740 Email: ccardinale@agclawfirm.com Tel.: (562)699-5500
Cypress	
Fullerton	
La Habra	
La Palma	
Los Alamitos	
Orange	
Placentia	
Stanton	
Yorba Linda	
Villa Park	



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

DATE: APRIL 2, 2019

SUBJECT: **CONSIDERATION OF APPOINTMENT TO FILL CITY CLERK VACANCY**

FISCAL
IMPACT: NONE

SUMMARY:

On March 11, 2019 the City received a letter of resignation from City Clerk Patrick Melia effective March 29, 2019. City Council has until April 28, 2019 to either make an appointment or call a Special Election to fill the vacant position of City Clerk. This action requests that City Council discuss the selection process and provide direction to Staff.

RECOMMENDATION:

It is recommended that the City Council discuss the following:

The selection process for an appointment to fill the City Clerk vacancy for a term ending November 2020 and provide direction to Staff.

DISCUSSION:

On March 11, 2019 the City received a letter of resignation from City Clerk Patrick Melia, effective March 29, 2019. The purpose of this agenda item is to allow the city council the opportunity to discuss and decide how to fill the vacancy.

The process for filling vacancies is governed by Section 703 of the City Charter. That section states that any vacancy in the Office of City Clerk, from whatever cause arising, shall be filled by appointment by the City Council. The council is required to fill the vacancy within thirty (30) days after it occurs. In this case the vacancy occurs on March 29, 2019, so the Council must make the appointment by April 28, 2019. The charter states that if the position is not filled by that date, then an election must be called to fill the vacancy.

According to section 703 the appointee would hold the office only until the next general municipal election in November 2020, until the results are certified. Someone would then be elected in November 2020 to serve the remaining two years of the unexpired term.

At the November 2022 election someone would then be elected for a new four-year term.

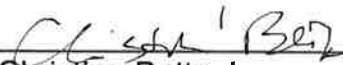
3. b.
April 2, 2019

Prepared by:



Rosanna Ramirez
Director of Administrative Services

Reviewed and approved:



Christian Bettenhausen
City Attorney

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Patrick J. Melia letter of resignation
2. Charter Section 703

MAR 11 2019 AM 06:23

PATRICK J. MELIA
437 HILLCREST AVE.
PLACENTIA, CA 92870

March 11, 2019

TO: Mayor Rhonda Shader and Members of the City Council

FROM: Patrick J. Melia

SUBJECT: Resignation as City Clerk

I hereby submit my resignation as Elected City Clerk effective March 29, 2019. I have decided to move to Sun Lakes, Arizona, to be with my family who live in Gilbert and Chandler. I sincerely am honored to have been able to serve the City in this capacity for 16 years. I have lived in Placentia almost 40 years and will sincerely miss Placentia and the great people. Thank you for allowing me to serve.


Patrick J. Melia

City Charter of the City of Placentia

Article VII—Other Elected Officers

Section 703. Vacancies.

A vacancy in the office of City Clerk or City Treasurer, from whatever cause arising, shall be filled by appointment by the City Council, such appointee to hold office until the first Tuesday following the next general municipal election and until his successor is elected and qualified. At the general municipal election following any vacancy, an officer shall be elected to serve for the remainder of the unexpired term.

If the City Clerk or the City Treasurer is convicted of a crime involving moral turpitude or ceases to be an elector of the City, his office shall become vacant and shall be so declared by the City Council.

In the event the City Council shall fail to fill a vacancy by appointment within thirty days after such office shall have become vacant, it shall forthwith cause an election to be held to fill such vacancy.

Section 704. City Clerk. Powers and Duties.

The City Clerk shall have power and be required to:

(a) Attend all meetings of the City Council, unless excused, and record and maintain a full and true record of all of the proceedings of the City Council in books which shall bear appropriate titles and be devoted to such purposes. Such books shall have a general index sufficiently comprehensive to enable a person readily to ascertain matters contained therein;

(b) Maintain ordinance and resolution books into which shall be recorded all City ordinances and resolutions with the certificate of the Clerk annexed to each thereof stating the same to be the original or a correct copy, giving the number of said ordinance or resolution and, as to an ordinance or resolution requiring publication, stating that the same has been published or posted in accordance with this Charter or other applicable law;

(c) Be the custodian of the seal of the City; and

(d) Administer oaths or affirmations, take affidavits and depositions pertaining to the affairs and business of the City, and certify copies of official records.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF FINANCE

DATE: APRIL 2, 2019

SUBJECT: **MID-YEAR BUDGET REVIEW FOR FISCAL YEAR 2018-19**

FISCAL
IMPACT: See Summary

SUMMARY:

This report is to present the Fiscal Year 2018-19 Mid-Year budget review. The report also includes recommendations for budget amendments, both to estimated revenues and to expenditures (appropriations), which would result in a net increase of \$366,914 in General Fund reserves. The projected ending unassigned fund balance in the General Fund at June 30, 2019 will be \$389,311. In the Comprehensive Annual Financial Report, the General Fund is combined with the Rehabilitation Reimbursement Fund, the Utility Users Tax Fund, and the Public Safety Mitigation Fund. For budgeting purposes, the combined fund balances of these four funds at June 30, 2018 was \$253,703. Of this amount, \$79,075 is deducted to complete a project from fiscal year 2017-18. Staff has created a new Measure U Fund for the reporting of the voter-approved one cent sales tax measure. The 2018-19 proposed amendment includes \$1 million in revenue and an offsetting appropriation of \$500,000 to complete the ADA ramp capital improvement project. This recommended appropriation meets the guidelines of the reserve policy which designates half of the Measure U funds to be set-aside for infrastructure. The remaining \$500,000 will remain in the Measure U Fund Balance and will be presented to the Measure U Oversight Committee in conjunction with Staff's recommendations for Fiscal Year (FY) 2019-20.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Receive and file the Fiscal Year 2018-19 Mid-Year budget review report; and
2. Approve Budget Resolution R-2019-XX, A Resolution of the City Council of the City of Placentia Authorizing the Mid-Year Amendment of the Fiscal Year 2018-19 Budget; and
3. Approve Resolution R 2019-XX modifying the Personnel Allocation Plan.

3. c.
April 2, 2019

DISCUSSION:

The City Council adopted the City of Placentia FY 2018-19 budget at a public hearing on June 19, 2018. It is customary to conduct a thorough analysis of all estimated revenues and appropriations at the end of the first six (6) months of the fiscal year.

I. General Fund:

The original adopted FY 2018-19 budget projected a balanced General Fund budget in which anticipated appropriations exceeded revenues by \$(65,089). It is recommended that the General Fund revenue estimate including transfers-in be increased by \$1,838,351 to a total of \$36,340,627. It is also recommended that the General Fund appropriations budget including transfers-out be increased by \$971,437 for a total of \$35,527,302. These recommended mid-year changes to the General Fund budget will increase the unassigned fund balance by \$392,400, resulting in a total projected unassigned fund balance of \$389,311 at June 30, 2019. For purposes of the audited financial statements, the General Fund is combined with four other City funds (the Rehabilitation Reimbursement Fund, the Public Safety Mitigation Fund, the Utility Users Tax Fund and Measure U), and with the fund balance of those combined funds, the projected unassigned fund balance for the General Fund on the June 30, 2019 audited financial statements would be \$1,067,028. Of that amount, \$500,000 is Measure U.

Fiscal Year 2018-19 General Fund Revenues

	Adopted Budget	Amended Budget to Date	Requested Budget Amendment	Revised Budget
Property Taxes	\$ 15,306,781	\$ 15,306,781	\$ (44,781)	\$ 15,262,000
Sales & Use Taxes	6,555,900	6,555,900	(7,900)	6,548,000
Other Taxes	4,517,000	4,517,000	4,000	4,521,000
Licenses & Permits	780,700	780,700	155,000	935,700
Intergovernmental	23,400	23,400	360,600	384,000
Charges for Services	1,707,307	1,707,307	(528,307)	1,179,000
Fines & Forfeitures	417,000	417,000	(11,000)	406,000
Lease Revenue	1,564,269	1,564,269	58,731	1,623,000
Miscellaneous Rev.	207,386	207,386	969,514	1,176,900
Measure U	-	-	1,000,000	1,000,000
Transfers-in	3,422,533	3,422,533	(117,506)	3,305,027
Total Revenue	\$ 34,502,276	\$ 34,502,276	\$ 1,838,351	\$ 36,340,627

It is requested that the City's General Fund estimated revenue and transfers-in budget be increased by \$838,351. The following is a brief description of the changes recommended:

Property Tax - The recommended decrease in Property Taxes reflects the most recent estimates received from HdL.

Sales & Use Tax category includes General Sales and Use Taxes, and Prop 172 Sales and Use Tax.

- ❖ **General Sales & Use Tax** - Sales Tax is projecting to be \$17,000 lower than the adopted budget. As reported in the 1st Quarter Financial Report, this revenue source has been difficult to project due to the State's implementation of a new reporting system for businesses. This has caused several late payments from some of the larger businesses. Staff continues to monitor this source and work with HdL to estimate as accurately as possible.
- ❖ **Prop 172 Sales & Use Tax** - The small increase of \$9,100 is projected based on historical analysis.

Other Taxes – This category includes five sources, described below.

- ❖ **Franchise Tax** – The City collects franchise tax on cable television, trash collection, electric, natural gas, water and pipeline services. This revenue is collected throughout the year with the majority of the revenue being received in April. Electric and natural gas taxes are received in April while water franchise tax is received in March. Staff is projecting a modest increase of \$35,000 based on historical analysis of collections through January of the past two years.
- ❖ **Real Property Transfer Tax** is received throughout the year. This tax is collected as property is sold and transferred to a new owner. This source was also projected based on a historical analysis of year-to-date collections versus year-end actuals which results in a reduction of \$17,000.
- ❖ **Transient Occupancy Tax** is collected from the three hotels in Placentia. This source is projected to increase by \$9,000 or just under 1% more than last year's results.
- ❖ **Gross Receipts (Business License) Tax** is paid by businesses operating in the City, with annual renewals occurring in March. Based on collections to date, Staff is reducing this estimate by \$23,000.
- ❖ **Per Barrel Oil Tax** is received throughout the year. A total of \$40,000 is expected this year, and it appears that receipts through February are trending right on budget.

Licenses and Permits includes Encroachment permits and all Building permits related revenue. These sources reflect an increase of \$155,000 due to the current year activity.

Intergovernmental Revenue is comprised of Federal, State and County grants, as well as other miscellaneous revenue from other governments, including the Placentia Yorba Linda School District. The total of this revenue category is increased by \$360,600, which is primarily the result of moving the reimbursement for the School Resource Officer from Charges for Services to this category. This adjustment includes billing for last fiscal year.

Charges for Services – This category includes recreation program revenues, planning fees, engineering fees, admin fees on development impact fees, police alarm system monitoring and booking fees and facility rental fees. Staff's recommendation is to decrease this estimate by \$528,307. Of this amount, \$213,223 is for Development Impact Fee Admin Charge that is not expected to be received. Other major adjustments include a \$74,000 reduction in Planning fees, an \$82,000 increase in Engineering fees, a \$125,000 decrease in Police Alarm System Monitoring, and a reduction of \$85,500 in Recreation programs and field fees. Additionally, the School Resource Officer was moved from this category to Intergovernmental. It was difficult to estimate some of these sources after the adoption of the fee schedule last May. It appears that the new fee schedule has affected participation in Recreation programs. Staff is still researching some of the other reductions, but it's possible the budget estimate was overstated.

Lease Revenue – This revenue category includes the lease revenue from the electronic billboards along the 57 Freeway and the Galaxy Oil gas station on Placentia Avenue, as well as funds from the Successor Agency to reimburse the City for the major part of the debt service on the City's 2003 Certificates of Participation (COPs) debt issue, cell tower lease revenue and other small leases. The total adjustment for these sources is an increase of \$58,731. Staff has created new account numbers for each source to assist in tracking each lease type.

Miscellaneous Revenue – The Miscellaneous Revenue category includes various items, a number of which are recommended for adjustment. This category is increased by \$969,514, which is primarily one-time revenue. Some of the major adjustments include:

- ❖ **Other Interest Earnings** - The City received a one-time dividend from PARSAC for previous years claims savings.
- ❖ **Reimbursements/Billboard Costs** - Staff has included an increase of \$300,000 for the Don-A-Vee Sign reimbursement, which is offset by an expenditure appropriation.
- ❖ **Other Reimbursements** - An increase of \$405,514 is included for various projects including reimbursements of traffic signals, shared expenses with the Library, the turfgrass median project, and the receivable from the former redevelopment agency. The majority of this revenue is one-time and will not be included in future year estimates.

Measure U - While Measure U is showing as part of the General Fund, it is created in a separate fund and will be tracked separately. This reflects the estimated revenues expected for the period from April through June.

Transfers-In – Transfers-in from other funds are proposed to be reduced by \$117,506. Utility user tax revenue appears to be lagging behind original budget projections so that estimate is reduced by \$100,000. The balance is a reduction in the Gas Tax transfer as the State has lowered their estimates.

Overall, the General Fund is projected to end the fiscal year with \$36,340,627 in revenues, an increase of \$1,838,351 from the adopted budget. The majority of this increase is from one-time revenues and Measure U being reported here just for the purpose of this amendment; however, it is in a separate fund.

Fiscal Year 2018-19 General Fund Expenditures

	Adopted Budget	Amended Budget to Date	Requested Budget Amendment	Revised Budget
Legislative	\$ 910,216	\$ 910,216	206,057	\$ 1,116,273
Administration	2,056,935	2,056,935	(231,089)	1,825,846
Finance	1,242,742	1,242,742	(159,480)	1,083,262
Development Services	1,043,733	1,043,733	(65,172)	978,561
Public Safety - Police	11,245,134	11,245,134	(91,712)	11,153,422
Public Safety - Fire	6,421,986	6,421,986	2,100	6,424,086
Public Safety - Animal Svc	360,970	360,970	-	360,970
Public Works	3,133,850	3,093,501	397,908	3,491,409
Community Services	1,481,995	1,470,495	(88,913)	1,381,582
General Government	4,075,540	4,164,540	120,505	4,285,045
Debt Service	1,443,693	1,443,693	-	1,443,693
Capital Improv Programs	915,696	867,045	861,233	1,728,278
Transfers-Out	234,875	234,875	20,000	254,875
Total Expenditures	\$ 34,567,365	\$ 34,555,865	\$ 971,437	\$ 35,527,302

Staff recommends increasing the City's General Fund expenditure and transfers-out budget by \$971,437. The reduction is caused by the recognition of salary savings due to vacancies, offset by increases in maintenance and operations expense (M&O).

The following is a brief description of the proposed budget changes. In most cases, reductions are proposed to capture personnel savings resulting from position vacancies and/or savings in other operating accounts based on the rate of spending to date ("run rates"). Each City department reviewed their budgets in detail and identified where savings could be realized but also requested increases as the cuts that were made to balance the budget were not all sustainable. Some of the Capital Improvement Projects that were already in progress and were funded with Development Impact Fees (DIF's) have been moved to the General Fund as the development projects have

been delayed and the City has not collected those fees. The descriptions below include some of the more significant adjustments.

Legislative – This increase is primarily for Legal Services, partially due to some of the litigation the City has experienced. In the next fiscal year, Staff will separate legal from litigation as litigation is one-time and can be funded with one-time revenues.

Administration – This is the first budget where Staff used Open Gov to prepare the salary and benefit estimates and most budgets were overstated or understated. Overall, the estimates were relatively close, but there are some large swings between departments. This adjustment reflects that this budget was overstated; however, it is offset by Council's approval of an increase in the media contract and a correction to software maintenance costs that were underbudgeted.

Finance – The reduction in this budget reflects more salary savings due to using OpenGov estimates and a decrease of \$21,970 for consulting services that were included for the financial system conversion/implementation. Staff is moving forward with the implementation but does not anticipate needing the amount of assistance that was originally budgeted.

Development Services -- This budget adjusted to reduced personnel estimates. There is an additional reduction in professional services that is being transferred to the General Plan Update Fund as that was underbudgeted.

Public Safety – Police – This budget reflects approximately \$377,000 in salary savings which is offset by increases in M&O expenditures. The original adopted salary and benefit budget was too low so the adjustment is not reflective of the actual number of vacancies this department has carried for the year. The increase in M&O expenditures include software for monitoring internal investigations and dispatch meals. Also included are the annual payments for the Motorola radio system and the 800 MHz costs moved from the Public Safety Impact Fee Funds as the revenues from those fees has not been received as projected.

Public Safety – Fire – This budget has a small adjustment to reflect the amount of actual charges by the Orange County Fire Authority.

Public Safety – Animal Services – There is a need for additional appropriations to cover the cost of animal disposal services.

Public Works – Salaries and benefits were underestimated so there is an increase of just over \$179,000. In addition to the correction of the original estimates, Staff is recommending that a Public Works Inspector position be added for the last quarter of the year. Other M&O accounts were underestimated to balance the budget and they are being adjusted to reflect actual usage. This includes gas and diesel fuel, building maintenance, storm water pump station maintenance services, and special supplies. Also included is \$75,000 for plan check services that is offset by revenue and \$40,000 to cover extraordinary vehicle repairs.

Community Services – The decrease reflects a reduction of salaries and benefits that were overestimated in OpenGov. Offsetting is an increase in M&O funds for installing high definition security cameras and replacing the ADA pool lift at Gomez. There is also an adjustment to repair the turf at Tuffree Middle School due to the damage caused when it rained during Heritage Festival.

General Government – This increase is due to underbudgeted utility and copier costs. The telephone budget is increased to reflect the replacement of non-working cellular phones and adding cellular phones for the public works maintenance Staff to respond to iPlacentia maintenance requests.

Capital Improvement Programs – There are several adjustments to this category. Two additions are offset by one-time revenues: the Turfgrass Median Project and Traffic Signal Repairs. Funds are added to rehabilitate the Don-A-Vee sign, which is offset by revenue. Increases also include part of the payment for the Mark 43 CAD system which is transferred from the Public Safety Impact Fee Fund and the carryover of the Systemic Safety Analysis Report that was not completed in the 2017-18. These increases are offset by the removal of the CCTV camera projects that were funded with Development Impact fees. Also added to this category is the first estimated expenditure of Measure U funds for infrastructure, \$500,000 for the ADA Ramp project. This is budgeted in a separate fund but is being shown as part of the General Fund.

Transfers-Out – The increase in Transfers Out reflects the Community Development Professional Service Funds being moved to the General Plan Update Fund.

Overall the General Fund is projected to end the fiscal year with expenditures totaling \$35,527,302, including the recommended increase of \$971,437.

Fiscal Year 2018-19 General Fund Summary

	Adopted Budget	Amended Budget to Date	Requested Budget Amendment	Revised Budget
Fund 101 - General Fund:				
Revenue & Transfers-In	\$ 34,502,276	\$ 34,502,276	\$ 838,351	\$ 35,340,627
Expenditures & Transfers-Out	34,567,365	34,555,865	471,437	35,027,302
Net Change in Fund Balance	(65,089)	(53,589)	366,914	313,325
Fund Balance - Beginning:				
Committed	3,400,000	3,400,000	-	3,400,000
Unassigned	75,986	75,986	-	75,986
Total	3,475,986	3,475,986	-	3,475,986
Fund Balance - Ending	3,410,897	3,422,397	366,914	3,789,311
Fund 117 - Measure U Fund:				
Revenue & Transfers-In	-	-	1,000,000	1,000,000
Expenditures & Transfers-Out	-	-	500,000	500,000
Net Change in Fund Balance	-	-	500,000	500,000
Fund Balance - Beginning:	-	-	-	-
Fund Balance - Ending	-	-	500,000	500,000
Fund 116 - Rehab Reimbursement Fund:				
Fund Balance - Ending	211,846	211,846	-	211,846
Fund 241 - Public Safety Mitigation Fund:				
Fund Balance - Ending	(34,129)	(34,129)	-	(34,129)
Total Fund Balance - Ending:				
Unassigned	\$ 3,588,614	\$ 3,600,114	\$ 866,914	\$ 4,467,028
* Estimate for 6/30/19 CAFR				

II. Other Funds:

Adjustments to both estimated revenues and appropriations are proposed for the City's other funds (excluding the Capital Projects Fund, which will be addressed in the following section). Revenues are proposed to decrease by a net of \$7,275,692 in these funds, with a net

appropriation increase of \$5,410,358. The revenue adjustments include removal of the majority of the Development Impact Fees and the expenditure increase is the appropriation of the HEAP Grant.

Fiscal Year 2018-19 Other Funds Revenues

Fund No.	Fund Name	Adopted Budget	Amended Budget to Date	Requested Budget Amendment	Revised Budget
16	Utility Users Tax	\$ 2,600,000	\$ 2,600,000	\$ (100,000)	\$ 2,500,000
17	Gas Tax	1,153,315	1,153,315	(17,506)	1,135,809
18	Measure M	882,249	882,249	27,000	909,249
19	Air Quality	91,000	91,000	-	91,000
21	Asset Seizure	-	-	-	-
22	Suppl Law Enforcement	100,000	100,000	42,000	142,000
23	Park Development	-	-	-	-
25	Storm Drain Construction	-	-	-	-
28	Street Lighting District	389,875	389,875	-	389,875
29	Landscp Maint District	428,000	428,000	-	428,000
30	CDBG	364,313	472,223	-	472,223
33	City Capital Projects	5,630,000	5,600,000	(3,823,455)	1,776,545
34	Affordable Housing In Lieu	75,000	75,000	-	75,000
37	Refuse Administration	3,078,497	3,078,497	11,658	3,090,155
39	Health and Welfare	1,392,575	1,392,575	-	1,392,575
40	Risk Management	1,263,750	1,263,750	-	1,263,750
41	Equipment Replacement	-	-	-	-
48	Sewer Maintenance	1,100,437	1,100,437	-	1,100,437
50	Misc Grants	207,685	207,685	(847)	206,838
51	Traffic Offender	950	950	-	950
52	Gas Tax Bond	484,794	484,794	-	484,794
53	Housing Successor	24,814	24,814	-	24,814
55	Public Safety CFD	30,358	30,358	-	30,358
57	Public Safety Mitigation Fee	-	-	-	-
58	PEG	90,000	90,000	(45,000)	45,000
60	Gas Tax RMRA	874,549	874,549	(38,012)	836,537
61	NOC Public Safety Grant	310,000	345,000	-	345,000
62	Comm Trans Housing Grant	-	-	-	-
63	Citywide Park & Rec. Impact Fee	1,781,450	1,781,450	(1,679,450)	102,000
64	Citywide Sewer Impact Fee	16,694	16,694	(16,694)	-
65	Citywide Traffic Impact Fee	25,132	25,132	-	25,132
67	Citywide Public Safety Impact Fee	435,943	435,943	(404,067)	31,876
68	Citywide Affordable Housing Impact Fee	898,039	898,039	-	898,039
69	Citywide Quimby In Lieu Program	2,370,001	2,370,001	(2,370,001)	-
70	TOD Traffic Impact Fee	1,620,679	1,620,679	(1,620,679)	-
71	TOD Sewer Impact Fee	351,588	351,588	-	351,588
72	TOD Streetscape Impact Fee	2,975,039	2,975,039	(2,975,039)	-
73	Asset Seizure - 15% Training Set Aside	-	-	-	-
74	General Plan Update Fee	85,000	85,000	20,000	105,000
75	Technology Fee	50,000	50,000	-	50,000
76	Explorer Grant	-	-	64,400	64,400
77	OC Auto Theft Task Force (OCATT)	103,705	103,705	-	103,705
78	Placentia Regional Navigation Center	-	-	5,650,000	5,650,000
Total Revenue & Transfers In		\$ 31,285,431	\$ 31,398,341	\$ (7,275,692)	\$ 24,122,649

Staff is recommending adjustments in 18 funds. The major adjustments are explained below.

- ❖ **Utility Users Tax Fund** – Revenue collections are lagging behind the budget as compared to the previous year. As has been discussed, this revenue source continues to decline due to increased solar use, residents and businesses “cutting the cord”, and reduced landline use.
- ❖ **Gas Tax Fund** – The new estimate is based on the State’s latest Gas Tax estimates.
- ❖ **Measure M Fund** – This increase reflects OCTA’s additional reimbursement for the grade separation project.
- ❖ **Supplemental Law Enforcement Fund** - This revenue source was underbudgeted and the adjustment reflects the actual expected revenue.
- ❖ **City Capital Projects Fund** – This decrease is the result of removing anticipated bond proceeds for the PD Evidence Building and Solar and Energy Retrofit projects (\$5.6 million). It is offset by an increase in Federal Grant Revenue for improved traffic signals at 5 intersections and completion of the Golden Avenue Bridge Project (\$1.65 million).
- ❖ **PEG Fund** – This revenue source was overestimated in the adopted budget.
- ❖ **Gas Tax/RMRA Fund** – This revenue estimate is updated to reflect the latest estimates received from the State.
- ❖ **Citywide Park & Rec Impact Fee/Sewer Impact Fee/Public Safety Impact Fee/Quimby in Lieu Fee/TOD Traffic Impact Fee/TOD Streetscape Impact Fee Funds** – These estimates are being eliminated as they have not been realized. Corresponding expenditures were also adjusted.
- ❖ **General Plan Update Impact Fee Fund** – This is a transfer from the General Fund as this was underbudgeted.
- ❖ **Explorer Grant Fund** - This reflects the grant award for the Explorer Program.
- ❖ **Placentia Regional Navigation Center** - This adjustment is to record the HEAP Grant Award.

Fiscal Year 2018-19 Other Funds Expenditures

Fund No.	Fund Name	Adopted Budget	Amended Budget to Date	Requested Operating Carryover Budget	Requested Budget Amendment	Revised Budget
16	Utility Users Tax	\$ 2,600,000	\$ 2,600,000	\$ -	\$ (100,000)	\$ 2,500,000
17	Gas Tax	1,059,315	1,059,315	-	(17,506)	1,041,809
18	Measure M	322,800	322,800	-	-	322,800
19	Air Quality	67,949	67,949	-	-	67,949
21	Asset Seizure	100,000	100,000	-	-	100,000
22	Suppl Law Enforcement	100,000	100,000	-	-	100,000
23	Park Development	-	-	-	-	-
25	Storm Drain Construction	-	-	-	-	-
28	Street Lighting District	378,250	378,250	-	-	378,250
29	Landscp Maint District	432,630	432,630	-	1,000	433,630
30	CDBG	212,979	212,979	-	-	212,979
33	City Capital Projects	-	-	-	-	-
34	Affordable Housing In Lieu	98,500	98,500	-	-	98,500
37	Refuse Administration	2,998,463	2,998,463	-	51,717	3,050,180
39	Health and Welfare	1,392,575	1,392,575	-	-	1,392,575
40	Risk Management	1,263,750	1,263,750	-	-	1,263,750
41	Equipment Replacement	-	-	-	-	-
44	Trust and Agency	-	-	125,000	-	125,000
48	Sewer Maintenance	1,067,851	1,067,851	-	(43)	1,067,808
50	Misc Grants	165,559	165,559	-	6,610	172,169
51	Traffic Offender	-	-	-	-	-
52	Gas Tax Bond	484,144	484,144	-	-	484,144
53	Housing Successor	-	-	-	-	-
55	Public Safety CFD	-	-	-	4,000	4,000
58	PEG	98,909	98,909	-	(39,392)	59,517
60	Gas Tax RMRA	-	-	-	-	-
61	NOC Public Safety Grant	310,000	345,000	101,929	-	446,929
62	Comm Trans Housing Grant	648,916	648,916	-	14,000	662,916
63	Citywide Park & Rec. Impact Fee	-	-	-	-	-
64	Citywide Sewer Impact Fee	-	-	-	-	-
65	Citywide Traffic Impact Fee	-	-	-	-	-
67	Citywide Public Safety Impact Fee	247,928	247,928	-	(244,428)	3,500
68	Citywide Affordable Housing Impact Fee	-	-	-	-	-
69	Citywide Quimby In Lieu Program	-	-	-	-	-
70	TOD Traffic Impact Fee	-	-	-	-	-
71	TOD Sewer Impact Fee	-	-	-	-	-
72	TOD Streetscape Impact Fee	-	-	-	-	-
73	Asset Seizure - 15% Training Set Aside	-	-	-	-	-
74	General Plan Update Fee	50,000	50,000	-	20,000	70,000
75	Technology Fee	50,000	50,000	-	-	50,000
76	Explorer Grant	-	-	68,688	64,400	133,088
77	OC Auto Theft Task Force (OCATT)	103,705	103,705	-	-	103,705
78	Placentia Regional Navigation Center	-	-	-	5,650,000	5,650,000
Total Operating Expenditures & Transfers Out		\$ 14,254,223	\$ 14,289,223	\$ 295,617	\$ 5,410,358	\$ 19,995,198

Adjustments are recommended in 15 funds. The major adjustments are detailed below.

- ❖ **Utility User Tax Fund** – Appropriations in this fund are for transfers out to the General Fund. This estimate is being lowered due to offset the revenue reduction discussed earlier.
- ❖ **Gas Tax Fund** – This reduction is to Transfers Out to the General Fund and is reflective of the most recent reduced projection of Gas Tax revenues.
- ❖ **Refuse Administration Fund** – The budget for Republic Services was underestimated. Funds are also being added for shredding services at the Police evidence building.
- ❖ **PEG Fund** – This reduction is due to the reduction in revenue.
- ❖ **Citywide Public Safety Impact Fee Fund** - The City has not collected these fees so the expenditures for the Mark 43 CAD system and the Motorola lease payment were moved to the General Fund.
- ❖ **Explorer Grant Fund** – This is the formal appropriation of the grant funds approved by Council earlier this fiscal year.
- ❖ **Placentia Regional Navigation Center** – This is the offsetting expenditure appropriation for the HEAP Grant.
- ❖ **Trust and Agency and NOC Public Safety Grant Funds** - Both of these funds have budgets that were not fully expended at the end.

III. Capital Improvement Program

The originally adopted Capital Improvement Program (CIP) budget for FY 2018-19 was \$10,339,717, consisting of 48 projects that are directly charged to their funding source. The mid-year changes to the FY 2018-19 CIP budget impact both General Fund and non-General Fund budget appropriations. In addition, the City is proposing to budget carryover project budget balances remaining from the prior FY 2017-18. The mid-year CIP budget changes resulted in a \$361,233 net increase to General Fund projects and a \$3,893,757 net decrease to non-General Fund projects. Increases to the General Fund CIP budget are primarily due to the turfgrass median renovation projects, citywide traffic signal repair and the Don-A-Vee Sign renovation. The increases are offset by rebate programs, reimbursements from local government agencies and budget reductions from the Citywide CCTV Equipment project. The City is also budgeting \$500,000 of expected FY 2018-19 Measure U funds to fund the ADA Ramp Design project.

In this mid-year budget review, the following major carryover projects are being added:

- ❖ **Golden Avenue Bridge (1801)** - \$415,165 funded from Federal Grant and Developer Fees.
- ❖ **TOD Crowther Sewer Line Design (3811)** - \$251,581 funded from TOD Developer Impact Fees (DIF's).
- ❖ **Metrolink Parking Station (5801)** - \$1,083,029 funded from Measure M, RMRA Gas Tax and Sewer Funds.

CIP Budgets are being increased for the following;

- ❖ **HSIP Cycle 9 Citywide Traffic Signals (2908)** - \$1,284,000 of Federal Grant Funds.
- ❖ **Turfgrass Median Renovation (1904)** - \$98,980 of Metropolitan Water District rebates.

- ❖ **Citywide Traffic Signal Repairs (2904)** - \$98,832 funded from vehicle accident insurance payments and project reimbursements from neighboring cities.
- ❖ **Don-A-Vee Sign Renovation (5922)** - \$300,000 funded from contracts with developers.
- ❖ **ADA Ramp Design Project (1905)** - \$500,000 funded from expected Measure U funds.

The below major CIP projects are being deferred to a future year due to the lack of available funding;

- ❖ **TOD Zone Traffic Impact Mitigation (2901)** – \$(100,000) as DIF's did not arrive this fiscal year to fund project.
- ❖ **City Hall Solar & Energy Retrofit (5904)** – \$(2,600,000) as the City is reevaluating project.
- ❖ **Police Evidence Building (5905)** - \$(3,000,000) as the City is reevaluating project.
- ❖ **Assorted Park Projects (79XX)** - \$(1,331,898) as DIF's did not arrive this fiscal year to fund park projects such as the Placentia Teen Center Renovation, Parque Del Arroyo Verde, Champions Sports Park Improvements, Koch Park Improvements and vehicles for the Community Services department.

Fiscal Year 2018-19 Capital Projects Fund Summary

Fund No.	Fund Name	Adopted Budget	Amended Budget to Date	Requested Capital Carryover Budget	Requested Budget Amendment	Revised Budget
17	Gas Tax	\$ 94,000	\$ 94,000	\$ -		\$ 94,000
18	Measure M	524,000	524,000	231,616	27,000	782,616
19	Air Quality	76,000	76,000	114,760		190,760
21	Asset Seizure			20,360		20,360
22	Suppl Law Enforcement			-	73,000	73,000
23	Park Development			1,820		1,820
25	Storm Drain Construction	20,000	20,000	-		20,000
26	Thoroughfare Construction	-	-	58,134		58,134
30	CDBG	151,334	259,244	-		259,244
33	City Capital Projects	5,630,000	5,600,000	415,165	(4,308,500)	1,706,665
37	Refuse Administration	10,000	10,000	-		10,000
48	Sewer Maintenance	25,000	25,000	800,000		825,000
50	Misc Grants	32,500	32,500	-		32,500
51	Traffic Offender			48,864		48,864
55	Public Safety CFD	32,000	32,000	-		32,000
60	Gas Tax RMRA	867,965	867,965	51,413	(1,877)	917,501
63	Citywide Park & Rec. Impact Fee	1,433,898	1,433,898	-	(1,331,898)	102,000
65	Citywide Traffic Impact Fee	120,500	120,500	-		120,500
67	Citywide Public Safety Impact Fee	245,915	245,915	-	(186,695)	59,220
69	Citywide Quimby In Lieu Program	8,500	8,500	-	(8,500)	-
70	TOD Traffic Impact Fee	100,000	100,000	-	(100,000)	-
71	TOD Sewer Impact Fee	-	-	251,581		251,581
72	TOD Streetscape Impact Fee	50,000	50,000	-	(50,000)	-
	Total Capital Expenditures Out	\$ 9,421,612	\$ 9,499,522	\$ 1,993,713	\$ (5,887,470)	\$ 5,605,765

Prepared by:



Henry Chao
Acting Accounting Manager

Prepared by:



Kim Krause
Director of Finance

Reviewed and Approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution No. R-2019-XX
2. Resolution No. R-2019-XX Modifying the Personnel Allocation Plan

RESOLUTION NO. R-2019-09

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2018-19 IN COMPLIANCE WITH CITY CHARTER OF THE CITY OF PLACENTIA §§ 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES.

A. Recitals.

(i). The adopted budget for the 2018-19 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). City Charter of the City of Placentia § 1206 authorizes the City Council to amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the budget. All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The adopted budget for Fiscal Year 2018-19, Resolution No. R-2019-XX, is hereby amended to reflect the following expenditure of funds from the Account specified to the Account specified:

Fund	Description	Department	GL Account	Amount	Type
See Attachment A					

3. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, ADOPTED AND APPROVED THIS 2nd DAY OF APRIL, 2019.

Rhonda Shader, Mayor

ATTEST:

City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, _____, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 2nd day of April 2019 by the following vote:

City Clerk

APPROVED AS TO FORM:

Christian Bettenhausen, City Attorney

City of Placentia
Mid-Year Budget Amendment
For Fiscal Year 2018-19

Fund	Description	Department	GL Account	Amount	Type
				Increase / (Decrease)	
General Fund	Current Year-Secured	Revenues	100000-4001	20,894	Revenue
General Fund	Property Tax (VLF)	Revenues	100000-4002	(16,391)	Revenue
General Fund	Supplemental Roll	Revenues	100000-4015	5,000	Revenue
General Fund	Residual Property Tax	Revenues	100000-4017	(27,530)	Revenue
General Fund	Pass Through	Revenues	100000-4019	(41,300)	Revenue
General Fund	Public Utility Tax Apport	Revenues	100000-4020	(3,454)	Revenue
General Fund	Prop Tax/Penalty & Interest	Revenues	100000-4040	18,000	Revenue
General Fund	General Sales & Use Taxes	Revenues	100000-4060	(17,000)	Revenue
General Fund	Prop 172 Sales & Use Tax	Revenues	100000-4065	9,100	Revenue
General Fund	Franchise Taxes	Revenues	100000-4070	35,000	Revenue
General Fund	Real Property Transfer Taxes	Revenues	100000-4094	(17,000)	Revenue
General Fund	Transient Occupancy Tax	Revenues	100000-4096	9,000	Revenue
General Fund	Gross Receipts Tax	Revenues	100000-4101	(23,000)	Revenue
General Fund	Encroachment Permits	Revenues	100000-4155	33,000	Revenue
General Fund	Building Permits	Revenues	100000-4160	17,000	Revenue
General Fund	Electrical Permits	Revenues	100000-4164	80,000	Revenue
General Fund	Heat/Ventilation Air Cond	Revenues	100000-4166	25,000	Revenue
General Fund	Federal Grants	Revenues	100000-4201	27,000	Revenue
General Fund	POST - Intergovernmental Rev	Revenues	100000-4225	14,600	Revenue
General Fund	Other Intergovernmental Rev	Revenues	100000-4299	319,000	Revenue
General Fund	Library Fee Admin Charge	Revenues	100000-4304	(10,000)	Revenue
General Fund	Planning Division Fees	Revenues	100000-4305	(74,000)	Revenue
General Fund	Development Impact Fee Admin Charge	Revenues	100000-4307	(213,223)	Revenue
General Fund	Engineering Fees	Revenues	100000-4310	82,000	Revenue
General Fund	Storage Fee	Revenues	100000-4327	(28,000)	Revenue
General Fund	Lien Fee	Revenues	100000-4328	5,000	Revenue
General Fund	Special Police Services	Revenues	100000-4330	(88,084)	Revenue
General Fund	Vehicle Impound/Releases	Revenues	100000-4333	8,500	Revenue
General Fund	Alarm System Monitoring	Revenues	100000-4335	(125,000)	Revenue
General Fund	Recreation Programs	Revenues	100000-4340	(52,000)	Revenue
General Fund	Special Events	Revenues	100000-4342	(5,000)	Revenue
General Fund	Heritage Festival	Revenues	100000-4346	(18,000)	Revenue
General Fund	Athletic Field Light Fees	Revenues	100000-4384	31,500	Revenue
General Fund	Facility Rental	Revenues	100000-4385	(42,000)	Revenue
General Fund	Vehicle Code Fines (Moving)	Revenues	100000-4405	23,000	Revenue
General Fund	City Ord Fines (Parking)	Revenues	100000-4410	(34,000)	Revenue
General Fund	Other Interest Earnings	Revenues	100000-4699	91,000	Revenue
General Fund	Royalty Revenue	Revenues	100000-4706	89,000	Revenue
General Fund	Reimbursements/Billboard Costs	Revenues	100000-4709	325,000	Revenue
General Fund	Reimbursements/Other Revenue	Revenues	100000-4710	405,514	Revenue
General Fund	Lease Revenue	Revenues	100000-4711	(321,269)	Revenue
General Fund	Cell Tower Site Revenue	Revenues	100000-4716	291,000	Revenue
General Fund	OCWD - Net Import Revenue	Revenues	100000-4718	126,000	Revenue
General Fund	Sale of Auction Vehicles	Revenues	100000-4751	22,000	Revenue
General Fund	Salary & Benefits	Legislative	101001-5XXX	3,105	Expense
General Fund	Salary & Benefits	Legislative	101002-5XXX	(509)	Expense
General Fund	Salary & Benefits	Legislative	101003-5XXX	3,461	Expense
General Fund	Legal Services	Legislative	101005-6005	200,000	Expense
General Fund	Salary & Benefits	Administration	101511-5XXX	(92,895)	Expense
General Fund	Meetings & Conferences	Administration	101511-6245	3,000	Expense
General Fund	Salary & Benefits	Administration	101512-5XXX	(87,761)	Expense
General Fund	Salary & Benefits	Administration	101513-5XXX	(78,364)	Expense
General Fund	Special Department Supplies	Administration	101514-6301	144	Expense
General Fund	Salary & Benefits	Administration	101523-5XXX	(37,752)	Expense
General Fund	Software Maintenance	Administration	101523-6136	34,639	Expense

Attachment A

Fund	Description	Department	GL Account	Amount	Type
General Fund	Professional Services	Administration	101573-6099	27,900	Expense
General Fund	Salary & Benefits	Finance	102020-5XXX	(137,510)	Expense
General Fund	Professional Services	Finance	102020-6099	(21,970)	Expense
General Fund	Salary & Benefits	Development Services	102531-5XXX	(32,159)	Expense
General Fund	Salary & Benefits	Development Services	102532-5XXX	(2,883)	Expense
General Fund	Salary & Benefits	Development Services	102533-5XXX	(3,046)	Expense
General Fund	Professional Services	Development Services	102533-6099	(20,000)	Expense
General Fund	Salary & Benefits	Development Services	102534-5XXX	(32,884)	Expense
General Fund	Professional Services	Development Services	102534-6099	25,800	Expense
General Fund	Salary & Benefits	Police - Admin	103040-5XXX	91,033	Expense
General Fund	Medical Services	Police - Admin	103040-6055	(1,000)	Expense
General Fund	Printing & Binding	Police - Admin	103040-6230	5,500	Expense
General Fund	Dept. Contract Services	Police - Admin	103040-6290	18,741	Expense
General Fund	Other Purchased Services	Police - Admin	103040-6299	3,500	Expense
General Fund	Special Department Supplies	Police - Admin	103040-6301	10,000	Expense
General Fund	Office Supplies	Police - Admin	103040-6315	1,500	Expense
General Fund	Uniforms	Police - Admin	103040-6360	(1,000)	Expense
General Fund	Salary & Benefits	Police - Field Services	103041-5XXX	(73,017)	Expense
General Fund	Dues & Memberships	Police - Field Services	103041-6255	(200)	Expense
General Fund	Special Department Supplies	Police - Field Services	103041-6301	3,200	Expense
General Fund	Uniforms	Police - Field Services	103041-6360	1,250	Expense
General Fund	Salary & Benefits	Police - Investigation	103042-5XXX	(192,424)	Expense
General Fund	Dues & Memberships	Police - Investigation	103042-6255	(300)	Expense
General Fund	Uniforms	Police - Investigation	103042-6360	(900)	Expense
General Fund	Salary & Benefits	Police - Support Services	103043-5XXX	(185,302)	Expense
General Fund	Repair Maint/Equipment	Police - Support Services	103043-6137	77,000	Expense
General Fund	Staff Training	Police - Support Services	103043-6250	(1,000)	Expense
General Fund	Dues & Memberships	Police - Support Services	103043-6255	(100)	Expense
General Fund	Special Department Supplies	Police - Support Services	103043-6301	2,000	Expense
General Fund	Lease Expenditure	Police - Support Services	103043-6935	167,471	Expense
General Fund	Salary & Benefits	Police - Traffic	103047-5XXX	(17,664)	Expense
General Fund	Repair & Maint/Facilities	Fire	103044-6130	2,100	Expense
General Fund	Salary & Benefits	Public Works - Admin	103550-5XXX	36,035	Expense
General Fund	Engineering Services	PW - Administration	103550-6015	2,500	Expense
General Fund	Dues & Memberships	PW - Administration	103550-6255	(91)	Expense
General Fund	Office Supplies	PW - Administration	103550-6315	200	Expense
General Fund	Professional Services	PW - Engineering Services	103551-6099	75,000	Expense
General Fund	Dues & Memberships	PW - Engineering Services	103551-6255	(140)	Expense
General Fund	Engineering Services	PW - Administration	103590-6015	2,700	Expense
General Fund	Dues & Memberships	PW - Administration	103590-6255	(250)	Expense
General Fund	Licenses & Permits	PW - Environmental Services	103593-6257	862	Expense
General Fund	Salary & Benefits	Maint - Admin	103650-5XXX	135,635	Expense
General Fund	Salary & Benefits	Maint - Streets	103652-5XXX	(46,110)	Expense
General Fund	Professional Services	Maint - Streets	103652-6099	10,000	Expense
General Fund	Special Department Supplies	Maint - Streets	103652-6301	8,500	Expense
General Fund	Salary & Benefits	Maint - Buildings & Facilities	103654-5XXX	39,347	Expense
General Fund	Repair & Maint/Facilities	Maint - Buildings & Facilities	103654-6130	15,000	Expense
General Fund	Repair Maint/Equipment	Maint - Buildings & Facilities	103654-6137	15,000	Expense
General Fund	Special Department Supplies	Maint - Buildings & Facilities	103654-6301	10,000	Expense
General Fund	Small Tools/Equipment	Maint - Buildings & Facilities	103654-6350	75	Expense
General Fund	Special Department Supplies	Maint - Parks & Landscaping	103655-6301	1,383	Expense
General Fund	Salary & Benefits	Maint - Fleet	103658-5XXX	14,262	Expense
General Fund	Vehicle Repair & Maintenance	Maint - Fleet	103658-6134	40,000	Expense
General Fund	Repair Maint/Equipment	Maint - Fleet	103658-6137	3,000	Expense
General Fund	Gasoline & Diesel Fuel	Maint - Fleet	103658-6345	35,000	Expense
General Fund	Salary & Benefits	Comm Services - Admin	104070-5XXX	(29,768)	Expense
General Fund	Salary & Benefits	Comm Services - Rec Services	104071-5XXX	(82,695)	Expense
General Fund	Staff Training	Comm Services - Admin	104070-6250	2,500	Expense
General Fund	Other Purchased Services	Comm Services - Admin	104070-6299	10,250	Expense
General Fund	Special Department Supplies	Comm Services - Admin	104070-6301	6,000	Expense
General Fund	Repair & Maint/Facilities	Comm Services - Heritage	104078-6130	4,800	Expense

Attachment A

Fund	Description	Department	GL Account	Amount	Type
General Fund	Alternative H&W Payout	General Government	109595-5022	5,000	Expense
General Fund	STD Ins Premium	General Government	109595-5169	(20,000)	Expense
General Fund	Repair Maint/Equipment	General Government	109595-6137	16,500	Expense
General Fund	Telephone	General Government	109595-6215	80,000	Expense
General Fund	Special Department Supplies	General Government	109595-6301	14,955	Expense
General Fund	Water	General Government	109595-6335	20,000	Expense
General Fund	Natural Gas	General Government	109595-6340	4,050	Expense
General Fund	Transfers In from UUT Fund	Operating Transfers	100000-7016	(100,000)	Transfers
General Fund	Transfers In from Gas Tax Fund	Operating Transfers	100000-7017	(17,506)	Transfers
General Fund	Transfers Out to Gen Plan Fund	Operating Transfers	109999-8027	20,000	Transfers
General Fund	Systemic Safety Analysis Report	CIP - Carryover	102802-6185	79,075	Expense
General Fund	CCTV - Civic Center Parking	CIP	105911-6185	(85,000)	Expense
General Fund	CCTV - Civic Center	CIP	105912-6185	(89,000)	Expense
General Fund	CCTV - PD Station	CIP	105918-6185	(43,000)	Expense
General Fund	City Hall Minor Lighting	CIP	105920-6185	(50,000)	Expense
General Fund	Don-A-Vee Sign Renovation	CIP	105922-6185	300,000	Expense
General Fund	Bitech Financial System Upgrade	CIP	106902-6185	(44,536)	Expense
General Fund	OpenGov Budget Builder	CIP	106903-6185	11,400	Expense
General Fund	PD Mark 43 CAD System	CIP	106904-6185	59,180	Expense
General Fund	La Placita Parkette	CIP	107911-6185	25,000	Expense
General Fund	Annual Turfgrass Rebate	CIP	101904-6185	98,980	Expense
General Fund	Annual Turfgrass Rebate	CIP	101905-6185	302	Expense
General Fund	Citywide Traffic Signal Repair	CIP	102904-6185	98,832	Expense
Measure U Fund	Measure U Sales Taxes	Revenues	790000-4062	1,000,000	Revenue
Measure U Fund	ADA Ramp Design	CIP	791905-6185	500,000	Expense
UUT Fund	Utility User Tax	Revenues	160000-4050	(100,000)	Revenue
UUT Fund	Transfer Out to General Fund	Operating Transfers	160000-8010	(100,000)	Transfers
Gas Tax Fund	State Gas Tax (2103)	Revenues	170000-4079	(27,299)	Revenue
Gas Tax Fund	State Gas Tax (2105)	Revenues	170000-4080	(5,668)	Revenue
Gas Tax Fund	State Gas Tax (2106)	Revenues	170000-4082	970	Revenue
Gas Tax Fund	State Gas Tax-SB1 Loan Repaymt	Revenues	170000-4083	72	Revenue
Gas Tax Fund	State Gas Tax (2107)	Revenues	170000-4084	14,419	Revenue
Gas Tax Fund	Transfers Out to General Fund	Operating Transfers	179999-8010	(17,506)	Transfers
Measure M Fund	Reimbursements/Other Revenue	Revenues	180000-4710	27,000	Revenue
Measure M Fund	Metrolink Parking Station	CIP - Carryover	185801-6185	231,616	Expense
Measure M Fund	OCTA Grade Separation Traffic Detour	CIP	181902-6185	27,000	Expense
AQMD Fund	Imperial Highway TS Synchro	CIP - Carryover	192808-6185	25,000	Expense
AQMD Fund	Chapman / Malvern TS Synchro	CIP - Carryover	192809-6185	89,760	Expense
Asset Seizure	MDC Computers	CIP - Carryover	213041-6840	20,360	Expense
Supplemental Law Enforce Fund	State Grants	Revenues	220000-4205	42,000	Revenue
Supplemental Law Enforce Fund	CCTV - PD Station Jail Cameras	CIP	225913-6185	73,000	Expense
Park Dev Fund	Powell ADA Ramps	CIP - Carryover	235803-6185	1,820	Expense
Thoroughfare Construction Fund	Citywide Traffic Signal Repair	CIP - Carryover	262804-6185	58,134	Expense
Landscape Maint District Fund	Telephone	Maint - Administration	296561-6215	1,000	Expense
City Capital Projects Fund	Federal Grants	Revenues	330000-4201	1,651,545	Revenue
City Capital Projects Fund	Other Financing Sources	Revenues	330000-4999	(5,600,000)	Revenue
City Capital Projects Fund	Transfers In from Trust & Agency Fund	Operating Transfers	330000-7011	125,000	Transfers
City Capital Projects Fund	Golden Avenue Bridge	CIP - Carryover	331801-6185	422,665	Expense
City Capital Projects Fund	Traffic Signals - HSIP Funding	CIP	332908-6185	1,284,000	Expense
City Capital Projects Fund	City Hall Solar & Energy Retrofit	CIP	335904-6185	(2,600,000)	Expense

Attachment A

Fund	Description	Department	GL Account	Amount	Type
City Capital Projects Fund	Police Evidence Building	CIP	335905-6185	(3,000,000)	Expense
Refuse Fund	Contractor	Revenues	370000-4358	11,658	Revenue
Refuse Fund	Disposal	Environmental Services	374386-6101	49,717	Expense
Refuse Fund	Other Purchased Services	Environmental Services	374386-6299	2,000	Expense
Trust and Agency Fund	Transfer Out to CIP Fund	Operating Transfers	440000-8033	125,000	Transfers
Sewer Maintenance Fund	Postage	Environmental Services	484356-6325	(43)	Expense
Sewer Maintenance Fund	Metrolink Parking Station	CIP - Carryover	485801-6185	800,000	Expense
Misc Grants Fund	Federal Grants	Revenues	500000-4201	(847)	Revenue
Misc Grants Fund	Special Department Supplies	Administration	501514-6301	6,610	Expense
Traffic Offender Fund	MDC Computers	CIP - Carryover	513047-6840	48,864	Expense
Public Safety CFD Fund	Engineering Services	Administration	556562-6015	4,000	Expense
PEG Fund	PEG Cable Fees	Revenues	580000-4321	(45,000)	Revenue
PEG Fund	Professional Services	Administration	581573-6099	(27,900)	Expense
PEG Fund	Special Department Supplies	Administration	581573-6301	(11,492)	Expense
RMRA Gas Tax Fund	Rd Maint RehabAcct(RMRA)(2031)	Revenues	600000-4085	(38,012)	Revenue
RMRA Gas Tax Fund	Metrolink Parking Station	CIP - Carryover	605901-6185	51,413	Expense
RMRA Gas Tax Fund	Street Resurfacing Project Phase 1	CIP	601906-6185	(1,877)	Expense
NOC Grant Fund	Machinery & Equipment	Carryover	613041-6840	8,049	Expense
NOC Grant Fund	Vehicles	Carryover	613041-6842	93,880	Expense
Comm Trans Housing Grant Fund	Salaries - Part Time	Comm Services - Admin	624072-5005	14,000	Expense
Citywide Park & Rec. Impact Fee Fund	Developer Impact Fees	Revenues	630000-4306	(1,679,450)	Revenue
TOD Traffic Impact Fee Fund	TOD Zone Traffic Impact Mitigation	CIP	632901-6185	(100,000)	Expense
Park Impact Fee Fund	Placentia Teen Center Renovation	CIP	637901-6185	(100,000)	Expense
Park Impact Fee Fund	Parque Del Arroyo Verde	CIP	637902-6185	(406,579)	Expense
Park Impact Fee Fund	Champions Sports Park Fence Replacement	CIP	637904-6185	(60,000)	Expense
Park Impact Fee Fund	Champions Sports Park Field Improvements	CIP	637905-6185	(50,000)	Expense
Park Impact Fee Fund	Melrose Elementary Sports Field Improvements	CIP	637906-6185	(17,000)	Expense
Park Impact Fee Fund	Koch Park Lights - Picnic Benches	CIP	637910-6185	(561,319)	Expense
Park Impact Fee Fund	Community Services Bus	CIP	638902-6185	(100,000)	Expense
Park Impact Fee Fund	Community Services Recreation Truck	CIP	638903-6185	(37,000)	Expense
TOD Streetscape Impact Fee Fund	Citywide Wayfinding Signage Project	CIP	639921-6185	(50,000)	Expense
Citywide Sewer Impact Fee Fund	Developer Impact Fees	Revenues	640000-4306	(16,694)	Revenue
Public Safety Impact Fee Fund	Development Impact Fees	Revenues	670000-4306	(404,067)	Revenue
Public Safety Impact Fee Fund	Repair Maint/Equipment	Police - Support Services	676137-6185	(77,000)	Expense
Public Safety Impact Fee Fund	Lease Expenditure	Police - Support Services	676935-6185	(167,428)	Expense
Public Safety Impact Fee Fund	CCTV - PD Station Jail Cameras	CIP	675913-6185	(7,091)	Expense
Public Safety Impact Fee Fund	CCTV - PD Station	CIP	675918-6185	(46,000)	Expense
Public Safety Impact Fee Fund	Bitech Accounting Upgrade	CIP	676902-6185	(63,024)	Expense
Public Safety Impact Fee Fund	OpenGov Budget Builder	CIP	676903-6185	(11,400)	Expense
Public Safety Impact Fee Fund	PD Mark 43 CAD System	CIP	676904-6185	(59,180)	Expense
Quimby In Lieu Fund	Developer Impact Fees	Revenues	690000-4306	(2,370,001)	Revenue
Quimby In Lieu Fund	Thermal Solar Project	CIP	697909-6185	(8,500)	Expense
TOD Traffic Impact Fee Fund	Developer Impact Fees	Revenues	700000-4306	(1,620,679)	Revenue

Attachment A

Fund	Description	Department	GL Account	Amount	Type
TOD Sewer Impact Fee Fund	TOD Crowther Sewer Line Design	CIP - Carryover	713811-6185	251,581	Expense
TOD Streetscape Impact Fee Fund	Developer Impact Fees	Revenues	720000-4306	(2,975,039)	Revenue
General Plan Update Fund	Professional Services	Development Services	742531-6099	20,000	Expense
General Plan Update Fund	Transfers In from General Fund	Operating Transfers	749999-7010	20,000	Transfers
Explorer Grant Fund	State Grants	Revenues	760000-4205	64,400	Revenue
Explorer Grant Fund	Overtime	Police - Admin	763041-5015	35,000	Expense
Explorer Grant Fund	Travel	Police - Admin	763041-6235	5,000	Expense
Explorer Grant Fund	Staff Training	Police - Admin	763041-6250	6,400	Expense
Explorer Grant Fund	Machinery & Equipment	Police - Admin	763041-6840	18,000	Expense
Explorer Grant Fund	Special Department Supplies	Carryover	763041-6301	4,659	Expense
Explorer Grant Fund	Vehicles	Carryover	763041-6842	64,029	Expense
Regional Navigation Center Fund	State Grants	Revenues	780000-4205	5,650,000	Revenue
Regional Navigation Center Fund	Land Acquisition	Comm Services - Admin	784070-6830	1,150,000	Expense
Regional Navigation Center Fund	Other Capital Outlay	Comm Services - Admin	784070-6899	4,500,000	Expense

RESOLUTION NO. R-2019-10

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA AMENDING THE POSITION ALLOCATION
PLAN FOR FISCAL YEAR 2018-19**

A. Recitals.

(i). The City of Placentia Position Allocation Plan and Compensation Plan, effective July 1, 2018 for Fiscal Year 2018-19, are components of the annual budget process.

(ii). The City Council desires to amend said Position Allocation Plan to add a Public Works Inspector position.

(iii). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution

NOW, THEREFORE, BE IT RESOLVED that the CITY COUNCIL OF THE CITY OF PLACENTIA does hereby resolve as follows:

1. The Position Allocation Plan is being amended to reflect an addition of one (1) Public Works Inspector position. This adjustment is made to allow for an in-house Inspector.

2. The amended Position Allocation Plan is attached hereto as Appendix "A" and hereby is approved.

PASSED, ADOPTED AND APPROVED this 2nd day of April 2019.

Rhonda Shader, Mayor

ATTEST:

City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, _____, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Placentia, held on the 2nd day of April 2019 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

City Clerk

APPROVED AS TO FORM:

Christian Bettenhausen, City Attorney



AMENDED March 27, 2019

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2018/2019

	APPROVED 2017/2018	APPROVED 2018/19	AMENDED 2018/2019
LEGISLATIVE			
MAYOR	1	1	1
CITY COUNCIL	4	4	4
PLANNING COMMISSION	7	7	7
CULTURAL ARTS COMMISSION	5	5	5
RECREATION & PARKS COMMISSION	7	7	7
TRAFFIC SAFETY COMMISSION	7	7	7
TOTALS	31	31	31
CITY CLERK'S OFFICE			
CITY CLERK	1	1	1
CITY TREASURER'S OFFICE			
CITY TREASURER	1	1	1
TOTALS	2	2	2
ADMINISTRATION			
CITY ADMINISTRATOR	1	1	1
DIRECTOR OF ADMINISTRATIVE SERVICES	1	1	1
DEPUTY DIRECTOR OF ADMIN. SVCS/CHIEF DEPUTY CITY CLERK	1	0	0
ASSISTANT TO THE CITY ADMINISTRATOR/ECONOMIC DEVELOPMENT MANAGER	0.5	0.5	0.5
COMMUNICATIONS & MARKETING MANAGER	1	0	0
MANAGEMENT ANALYST (IT)	1	1	1
HUMAN RESOURCES MANAGER	1	0	0
HUMAN RESOURCES ANALYST	0	1	1
EXEC. ASST. TO THE CITY ADMINISTRATOR	1	1	1
DEPUTY CITY CLERK	1	1	1
HUMAN RESOURCES TECHNICIAN	1	1	1
INFORMATION TECHNOLOGY TECHNICIAN	1	0	0
OFFICE SPECIALIST	1	0	0
OFFICE ASSISTANT	0	2	2
TOTALS	11.5	9.5	9.5
FINANCE			
DIRECTOR OF FINANCE	1	1	1
SENIOR ACCOUNTANT II	1	1	1
SR. MANAGEMENT ANALYST	1	1	1
ACCOUNTANT	1	1	1
ACCOUNTING TECHNICIAN	2	2	2
ACCOUNT CLERK	1	1	1
OFFICE ASSISTANT	1	1	1
TOTALS	8	8	8
DEVELOPMENT SERVICES			
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1
OFFICE ASSISTANT	0	1	1
ASSISTANT TO THE CITY ADMINISTRATOR/ECONOMIC DEVELOPMENT MANAGER	0.5	0.5	0.5
SENIOR PLANNER	1	1	1
COMMUNICATIONS & MARKETING ANALYST	0	1	1
SR. CODE ENFORCEMENT OFFICER	0	0	0
CODE ENFORCEMENT OFFICER	0	1	1
BUILDING INSPECTOR	1	1	1
SR. ADMINISTRATIVE ASSISTANT	1	0	0
PLANNING TECHNICIAN	1	1	1
BUILDING PERMIT TECHNICIAN	1	1	1
TOTALS	6.5	8.5	8.5



**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2018/2019**

		APPROVED 2017/2018	APPROVED 2018/2019	AMENDED 2018/2019
POLICE SERVICES				
CHIEF OF POLICE		1	1	1
CAPTAIN		2	2	2
LIEUTENANT		3	3	3
SERGEANT		9	9	9
SR. MANAGEMENT ANALYST		1	1	1
MANAGEMENT ANALYST		0	1	1
CRIME ANALYST		1	1	1
SR. CODE ENFORCEMENT OFFICER		1	0	0
POLICE OFFICER		34	36	36
POLICE SERVICES SUPERVISOR		2	2	2
POLICE DISPATCHER / RECORDS CLERK		10	10	10
CODE ENFORCEMENT OFFICER		1	0	0
PARKING CONTROL OFFICER		2	2	2
ADMINISTRATIVE ASSISTANT		1	1	1
POLICE CIVILIAN INVESTIGATOR		2	2	2
MANAGEMENT ASSISTANT		1	0	0
PROPERTY TECHNICIAN		1	1	1
POLICE ACADEMY TRAINEE		1	1	1
POLICE SERVICES OFFICER		4	3	3
COMMUNITY SERVICES OFFICER		2	1	1
OFFICE ASSISTANT		1	0	0
TOTALS		80	77	77
PUBLIC WORKS				
DIRECTOR OF PUBLIC WORKS		1	1	1
CITY ENGINEER		1	1	1
MANAGEMENT ANALYST		0.75	1	1
TRAFFIC ENGINEER		1	0	0
PUBLIC WORKS SUPERINTENDENT		1	1	1
PUBLIC WORKS SUPERVISOR		2	2	2
PUBLIC WORKS INSPECTOR		0	0	1
MECHANIC		1	1	1
FACILITY MAINTENANCE TECHNICIAN		2	2	2
MAINTENANCE WORKER		8	8	8
CUSTODIAN		2	2	2
OFFICE ASSISTANT		1	1	1
TOTALS		20.75	20	21
COMMUNITY SERVICES				
DIRECTOR OF COMMUNITY SERVICES		1	1	1
OFFICE ASSISTANT		0	1	1
COMMUNITY SERVICES SUPERVISOR		1	1	1
MANAGEMENT ANALYST		0.25	0	0
COMMUNITY SERVICES COORDINATOR		5	4	4
TOTALS		7.25	7	7
SUMMARY				
FULL-TIME PERSONNEL		134.00	130.00	131.00
ELECTED & APPOINTED PERSONNEL		33	33	33