



AMENDED
Regular Meeting Agenda
October 1, 2019

Placentia City Council
Placentia City Council Acting as Successor Agency to
the Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Rhonda Shader
Mayor

Ward L. Smith
Mayor Pro Tem

Craig S. Green
Councilmember

Chad P. Wanke
Councilmember

Jeremy B. Yamaguchi
Councilmember

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

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administration@placentia.org

Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

AMENDED
PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
October 1, 2019
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Wanke
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Smith
Mayor/Board Chair Shader

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9(d)(4):
CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Initiation of Litigation: (1 Case)
2. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Damien R. Arrula, City Administrator
Rosanna Ramirez, Director of Administrative Services
Employee Organizations: Placentia Police Officers Association (PPOA)
3. Pursuant to Government Code Section 54956.9(d)(4):
CONFERENCE WITH LEGAL COUNSEL – Potential Litigation

AMENDED
PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
October 1, 2019
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Wanke
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Smith
Mayor/Board Chair Shader

INVOCATION: Chaplain Kenneth Curry

PLEDGE OF ALLEGIANCE: Girl Scouts of Orange County, Placentia Service Unit Honor Guard

PRESENTATIONS:

- a. **Presentation to Israel Salazar of BNSF**
Recipient: Israel Salazar, BNSF
Presenter: Mayor Shader

- b. **Proclamation of October 6-12, 2019 as Fire Prevention Week**
Recipient: OCFA Battalion Chief Phil Johnson
Presenter: Mayor Shader

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.e):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

1.b. **City Fiscal Year 2018-19 Register for October 1, 2019
Check Register**

Fiscal Impact: \$52,598.52

**City Fiscal Year 2019-20 Register for October 1, 2019
Check Register**

Fiscal Impact: \$3,006,019.67

Electronic Disbursement Register

Fiscal Impact: \$ 420,425.54

Recommended Action: It is recommended that the City Council:

- 1) Receive and file

1.c. **Adoption of Resolution for Federal Transportation Improvement Program for
Fiscal Year 2020-21 Through Fiscal Year 2025-26**

Fiscal Impact: There is no direct fiscal impact associated with this recommended action.

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2019-47, A Resolution of the City Council of the City of Placentia, California, which certifies that the City of Placentia has the resources to fund the projects in the Federal Fiscal Year 2021-22 through Fiscal Year 2025-26 Federal Transportation Improvement Program and affirms its commitment to implement all projects in the program.

1.d. **Acceptance of the Office of Traffic Safety "Selective Traffic Enforcement
Program" (STEP) Grant for 2019-2020**

Fiscal Impact: Expense: \$ 55,000 (Account No. 503041-5015)

Budgeted: \$ 70,000 FY 2019-20 Budget

Recommended Action: It is recommended that the City Council:

- 1) Accept the Office of Traffic Safety Grant; and
- 2) Direct the Chief of Police to complete and execute the necessary documents.

1.e. **Revisions to Various City Commissions and Committees**

Fiscal Impact: Expense: None

Recommended Action: It is recommended that the City Council:

- 1) Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2019-11, An Ordinance of the City Council of the City of Placentia, California amending portions of Title 2, Administration and Personnel, of the Placentia Municipal Code to add, delete, combine, and update various City commissions, boards, and committees, and to establish rules governing them; and
- 2) Adopt Resolution No. R-2019-48, A Resolution of the City Council of the City of Placentia, California amending membership and deleting certain City committees, and establishing certain guidelines governing their meetings and operation; and

- 3) Direct Staff to amend the City's Commission, Committee and Board Handbook to coincide with the proposed revisions; and
- 4) Direct Staff to continue the recruitment process for applicants to fill the balance of City commission and committee vacancies and schedule interviews for October 15, 2019 at 4:00 p.m. for consideration to fill said vacancies.

2. PUBLIC HEARINGS:

2.a. **General Plan Amendment (GPA) 2018-02: Rich Heritage, Bright Future: Placentia General Plan (General Plan Update) and Related Draft Environmental Impact Report (EIR 2019-01)**

Fiscal Impact: Revenue: N/A

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning General Plan Amendment 2018-02 and Environmental Impact Report 2019-01; and
- 2) Receive the Staff Report, consider all Public Testimony, and ask questions of Staff; and
- 3) Consider the additional changes to the Proposed General Plan Land Use Map as recommended by the General Plan Advisory Committee and Planning Commission: Re-designate 550 Richfield Rd., 527 Fee Ana St., 507 Fee Ana St., 506 Fee Ana St. (APNs 346-015-13, 346-015-07, 346-015-14, 346-241-13) from High Density Residential to Industrial; and
- 4) Close the Public Hearing; and
- 5) Adopt Resolution No. R-2019-49, A Resolution of the City Council of the City of Placentia, California, certifying and adopting the Final Environmental Impact Report (EIR 2019-01) State Clearinghouse No. 2018101031 and related Mitigation Monitoring and Reporting Program, and approving and adopting the proposed General Plan Update entitled Rich Heritage, Bright Future - Placentia General Plan, General Plan Amendment (GPA 2018-02); and
- 6) Direct Staff to file a Notice of Determination.

2.b. **Establishment of Fees for the Registration of Short-Term Rentals, Adjustment to Massage Establishment and Massage Technician Permitting Fees, and Adjustment to Landscape Plan Review Fees**

Fiscal Impact: Revenue: Approximately \$10,000 of New Revenue Per Year (Estimated)

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing to consider amending the Comprehensive Fee Schedule for certain City fees, rates, and charges for various City services; and
- 2) Receive the Staff Report, consider all public testimony, ask questions of Staff; and
- 3) Close the Public Hearing; and
- 4) Adopt Resolution No. R-2019-50, A Resolution of the City Council of the City of Placentia, California, establishing and adjusting certain City fees, rates and charges for various City services.

3. REGULAR AGENDA:

3.a. **Second Reading of Ordinance Amending the Contract With California Public Employees' Retirement System**

Fiscal Impact: \$2,324,100 (Valuation estimate as of June 30, 2019)

Recommended Action: It is recommended that the City Council:

1. Waive full reading, by title only, and adopt Ordinance No. O-2019-10, An Ordinance of the City Council of the City of Placentia, California authorizing an Amendment of the Contract between the City Council of the City of Placentia and the Board of Administration of the California Public Employees' Retirement System; and
2. Approve the Agreement authorizing the termination of a portion of the contract with the Board of Administration, California Public Employees' Retirement System; and
3. Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to Tuesday, October 15, 2019 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Acceptance of Easements for Lakeview Grade Separation Project
- Agreement for Sewer Manhole Maintenance Services
- NOC: FY 18-19 Residential Street Rehabilitation Project
- Resolution Authorizing Application for SB2 Grants
- Award Contract for the Navigation Center Operator

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Director of Administrative Services of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the October 1, 2019 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on September 26, 2019.

Rosanna Ramirez
Director of Administrative Services

City of Placentia
Check Register
 For 10/01/2019
 FY 18/19

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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Grand Total: 52,598.52

Check Totals by ID

AP	52,598.52
EP	0.00
IP	0.00
OP	0.00

Void Total: 0.00
Check Total: 52,598.52

Fund Name	<u>Check Totals by Fund</u>
101-General Fund (0010)	51,898.52
209-State Gas Tax - RMRA (0060)	700.00

Check Total: 52,598.52

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Check Register
For 09/24/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	CALIFORNIA STATE V006510	APRIL CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP091719	148.75	19-395		00102413	09/19/2019
MW OH	CALIFORNIA STATE V006510	APRIL CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP091719	530.00	19-414		00102413	09/19/2019
MW OH	CALIFORNIA STATE V006510	APRIL CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP091719	642.87	19-417		00102413	09/19/2019
MW OH	CALIFORNIA STATE V006510	APRIL CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP091719	42.88	19-459		00102413	09/19/2019
MW OH	CALIFORNIA STATE V006510	APRIL CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP091719	292.87	19-511		00102413	09/19/2019
MW OH	CALIFORNIA STATE V006510	APRIL CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP091719	533.75	19-517		00102413	09/19/2019
					Check Total:	2,191.12			
MW OH	CIVIL SOURCE INC V010462	MAY-JUNE STREET REHAB MGMT	601906-6185 Construction Services	AP091719	700.00	132382		00102414	09/19/2019
					Check Total:	700.00			
MW OH	RITE-WAY ROOF V011149	KOCH PARK ROOFING MATERIALS	107908-6185 Construction Services	AP091719	30,537.18	17318		00102415	09/19/2019
					Check Total:	30,537.18			
MW OH	SUPERION LLC V005987	18/19 ANNUAL SUBSCRIPTION FEES	106902-6899 Other Capital Outlay	AP091719	18,290.22	217641A		00102416	09/19/2019
MW OH	SUPERION LLC V005987	10/7-20 BI-TECH UPGRADE SVS	106902-6899 Other Capital Outlay	AP091719	560.00	217897		00102416	09/19/2019
MW OH	SUPERION LLC V005987	11/25-12/1 BI-TECH UPGRADE SVS	106902-6899 Other Capital Outlay	AP091719	320.00	220529		00102416	09/19/2019
					Check Total:	19,170.22			
					Type Total:	52,598.52			
					Check Total:	52,598.52			

City of Placentia
Check Register
For 10/01/2019
FY 19/20

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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Grand Total: 3,006,019.67

Check Totals by ID

AP	3,006,019.67
EP	0.00
IP	0.00
OP	0.00

Void Total: 0.00
Check Total: 3,006,019.67

Fund Name	<u>Check Totals by Fund</u>
101-General Fund (0010)	2,171,446.99
205-State Gas Tax (0017)	65,549.92
209-State Gas Tax - RMRA (0060)	440,384.85
210-Measure M (0018)	687.96
211-PEG Fund (0058)	5,543.25
215-Air Quality Management (0019)	171.99
227-Explorer Grant NOC (0076)	9,871.12
260-Street Lighting District (0028)	33,102.28
265-Landscape Maintenance (0029)	17,694.34
275-Sewer Maintenance (0048)	1,263.24
501-Refuse Administration (0037)	247,422.50
601-Employee Health & Wlfre (0039)	5,375.35
605-Risk Management (0040)	6,816.88
701-Special Deposits (0044)	689.00

Check Total: 3,006,019.67

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Check Register
For 09/24/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	MEXICAN AMERICAN LEGAL SETTLEMENT AGREEMENT PMT V011282		101005-6006 Litigation	AP091819	138,000.00	090319		00102412	09/18/2019
					Check Total:	138,000.00			
MW OH	ADMINSURE V004980	AUG WORKERS COMP ADMIN SVS	404580-6025 Third Party Administration	AP091919	4,257.00	12309		00102417	09/19/2019
					Check Total:	4,257.00			
MW OH	ALL CITY MANAGEMENT V000005	8/25-9/7 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP091919	2,375.28	63155	P11520	00102418	09/19/2019
					Check Total:	2,375.28			
MW OH	ANAHEIM SCREEN & GLASS V010390	GLASS FOR PD OFFICES	103654-6130 Repair & Maint/Facilities	AP091919	1,306.13	38730		00102419	09/19/2019
MW OH	ANAHEIM SCREEN & GLASS V010390	TEMPERED GLASS	103654-6130 Repair & Maint/Facilities	AP091919	106.52	38751		00102419	09/19/2019
					Check Total:	1,412.65			
MW OH	ANTHEM LIFE INSURANCE V000046	JUNE-SEPT LIFE INSURANCE PMT	395083-5163 Life Insurance Premiums	AP091919	20.00	0700003344		00102420	09/19/2019
					Check Total:	20.00			
MW OH	AT & T V008736	SEPT TEEN CENTER INTERNET	109595-6215 Telephone	AP091919	30.00	SEPT T/C 19		00102421	09/19/2019
					Check Total:	30.00			
MW OH	AT & T MOBILITY V008709	AUG IPAD CHARGES	109595-6215 Telephone	AP091919	488.00	X09152019		00102422	09/19/2019
					Check Total:	488.00			
MW OH	AT&T MOBILITY V011025	AUG PW WIRELESS CHARGES	109595-6215 Telephone	AP091919	1,527.52	15406434		00102423	09/19/2019
MW OH	AT&T MOBILITY V011025	AUG PD WIRELESS CHARGES	109595-6215 Telephone	AP091919	1,914.54	15412226		00102423	09/19/2019
					Check Total:	3,442.06			
MW OH	BEE MAN, THE	BEE REMOVAL - 840 MELROSE	103654-6130	AP091919	180.00	104870		00102424	09/19/2019

City of Placentia
Check Register
For 09/24/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000117		Repair & Maint/Facilities						
				Check Total:	180.00				
MW OH	CALIFORNIA DENTAL V008102	SEPT DENTAL INSURANCE PMT	395000-4720 ISF Dental Ins Reimbursement	AP091919	601.06	SEPTEMBER 19		00102425	09/19/2019
MW OH	CALIFORNIA DENTAL V008102	SEPT DENTAL INSURANCE PMT	395083-5162 Dental Insurance Premiums	AP091919	131.08	SEPTEMBER 19		00102425	09/19/2019
				Check Total:	732.14				
MW OH	CALIFORNIA FORENSIC V000232	AUGUST PD BLOOD DRAWS	103040-6055 Medical Services	AP091919	996.75	1117	P11521	00102426	09/19/2019
				Check Total:	996.75				
MW OH	CALIFORNIA NEWSPAPER V009955	AUGUST LEGAL ADVERTISING	101002-6225 Advertising/Promotional	AP091919	3,881.00	0000453449		00102427	09/19/2019
				Check Total:	3,881.00				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP091919	415.15	72295849		00102428	09/19/2019
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP091919	252.09	72295850		00102428	09/19/2019
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP091919	252.91	72327299		00102428	09/19/2019
				Check Total:	920.15				
MW OH	CANON FINANCIAL SERVICES V008979	SEPT COPIER LEASE/MAINT PMT	109595-6175 Office Equipment Rental	AP091919	3,527.28	20519642		00102429	09/19/2019
MW OH	CANON FINANCIAL SERVICES V008979	SEPT COPIER LEASE/MAINT PMT	109595-6175 Office Equipment Rental	AP091919	264.20	20519645		00102429	09/19/2019
				Check Total:	3,791.48				
MW OH	CHANDLER POLICE CADETS V011287	FACTICAL COMPETITION REG	763041-6250 Staff Training	AP091919	1,150.00	EXP1171920R		00102430	09/19/2019
				Check Total:	1,150.00				
MW OH	CLEAR CHOICE LIEN SALES	JULY LIEN SERVICES	103047-6182	AP091919	50.00	105F		00102431	09/19/2019

City of Placentia
Check Register
For 09/24/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
	V005847		Lien Services					
MW OH	CLEAR CHOICE LIEN SALES V005847	AUG LIEN SERVICES	103047-6182 Lien Services	AP091919	75.00 115D		00102431	09/19/2019
MW OH	CLEAR CHOICE LIEN SALES V005847	AUG LIEN SERVICES	103047-6182 Lien Services	AP091919	75.00 120D		00102431	09/19/2019
MW OH	CLEAR CHOICE LIEN SALES V005847	AUG CSUF PD LIEN SERVICES	103047-6183 CSUF PD Reimburse Impound Fees	AP091919	25.00 130C		00102431	09/19/2019
MW OH	CLEAR CHOICE LIEN SALES V005847	AUG LIEN SERVICES	103047-6182 Lien Services	AP091919	150.00 130D		00102431	09/19/2019
MW OH	CLEAR CHOICE LIEN SALES V005847	AUG CSUF PD LIEN SERVICES	103047-6183 CSUF PD Reimburse Impound Fees	AP091919	85.50 496		00102431	09/19/2019
MW OH	CLEAR CHOICE LIEN SALES V005847	JULY CSUF PD LIEN SERVICES	103047-6183 CSUF PD Reimburse Impound Fees	AP091919	15.00 7900		00102431	09/19/2019
MW OH	CLEAR CHOICE LIEN SALES V005847	JULY LIEN SERVICES	103047-6182 Lien Services	AP091919	15.00 7900A		00102431	09/19/2019
MW OH	CLEAR CHOICE LIEN SALES V005847	AUG LIEN SERVICES	103047-6182 Lien Services	AP091919	15.00 7925		00102431	09/19/2019
				Check Total:	505.50			
MW OH	COLLINS COLLINS MUIR V010946	AUG LITIGATION SERVICES	101005-6006 Litigation	AP091919	570.00 4324615		00102432	09/19/2019
				Check Total:	570.00			
MW OH	COUNTY OF ORANGE V008881	AUG OCATS CIRCUIT & SUPPORT	103043-6099 Professional Services	AP091919	1,104.51 SH 54047	P11574	00102433	09/19/2019
				Check Total:	1,104.51			
MW OH	DELL MARKETING L.P. V000301	ADOBE ACROBAT PRO LICENSE	101523-6136 Software Maintenance	AP091919	103.70 10339427889	P11582	00102434	09/19/2019
				Check Total:	103.70			
MW OH	DFS FLOORING INC V000099	AUG CARPET CLEANING SVS	103654-6130 Repair & Maint/Facilities	AP091919	665.00 305857-45		00102435	09/19/2019

City of Placentia
Check Register
For 09/24/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	665.00				
MW OH	DOOLEY ENTERPRISES INC. V000347	AMMUNITION	103043-6162 Range Training	AP091919	13,772.07	56908	P11566	00102436	09/19/2019
				Check Total:	13,772.07				
MW OH	EMPIRE MEDIA V010651	JULY MEDIA PRODUCTION SVS	581573-6099 Professional Services	AP091919	5,543.25	0088	P11548	00102437	09/19/2019
				Check Total:	5,543.25				
MW OH	FACTORY MOTOR PARTS V010842	FUEL FILTER	103658-6134 Vehicle Repair & Maintenance	AP091919	5.02	102-083502		00102438	09/19/2019
MW OH	FACTORY MOTOR PARTS V010842	SLOTTED ROTOR, BRAKE PADS	103658-6134 Vehicle Repair & Maintenance	AP091919	291.22	102-083822		00102438	09/19/2019
MW OH	FACTORY MOTOR PARTS V010842	BRAKE LINING KIT	103658-6134 Vehicle Repair & Maintenance	AP091919	59.96	102-083963		00102438	09/19/2019
MW OH	FACTORY MOTOR PARTS V010842	CERAMIC BRAKE PADS	103658-6134 Vehicle Repair & Maintenance	AP091919	52.17	102-084179		00102438	09/19/2019
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP091919	34.19	12-3214916		00102438	09/19/2019
MW OH	FACTORY MOTOR PARTS V010842	CAR BATTERIES	103658-6134 Vehicle Repair & Maintenance	AP091919	389.88	12-3225386		00102438	09/19/2019
MW OH	FACTORY MOTOR PARTS V010842	CAR BATTERIES	103658-6134 Vehicle Repair & Maintenance	AP091919	506.42	12-3225667		00102438	09/19/2019
MW OH	FACTORY MOTOR PARTS V010842	FUEL FILTER	103658-6134 Vehicle Repair & Maintenance	AP091919	6.22	12-3231932		00102438	09/19/2019
				Check Total:	1,345.08				
MW OH	FAIRWAY FORD V000376	VEHICLE REPAIRS	103658-6134 Vehicle Repair & Maintenance	AP091919	368.15	C51651		00102439	09/19/2019
				Check Total:	368.15				
MW OH	FAST DEER BUS CHARTER V004445	7/25 EXCURSION TRANSPORTATION	184071-6401 Community Programs	AP091919	687.96	146952		00102440	09/19/2019

City of Placentia
Check Register
For 09/24/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
MW OH	FAST DEER BUS CHARTER V004445	7/25 EXCURSION TRANSPORTATION	194315-6401 Community Programs	AP091919	171.99 146952		00102440	09/19/2019
					Check Total:	859.95		
MW OH	FIFTH AVENUE CLEANERS V010431	AUG PD DRY CLEANING SVS	103040-6290 Dept. Contract Services	AP091919	911.12 AUGUST 19		00102441	09/19/2019
MW OH	FIFTH AVENUE CLEANERS V010431	AUG EXPLORER DRY CLEANING SVS	763041-6360 Uniforms	AP091919	52.00 AUGUST 19		00102441	09/19/2019
					Check Total:	963.12		
MW OH	FIS V008518	AUG B/L INTERCHANGE FEES	102020-6025 Third Party Administration	AP091919	61.25 34515832		00102442	09/19/2019
					Check Total:	61.25		
MW OH	FM THOMAS AIR V010634	CALIBRATE HVAC THERMOSTATE	103654-6290 Dept. Contract Services	AP091919	120.00 40227	P11527	00102443	09/19/2019
MW OH	FM THOMAS AIR V010634	REPLACE THERMOSTAT TUBING	103654-6290 Dept. Contract Services	AP091919	708.81 40228	P11527	00102443	09/19/2019
					Check Total:	828.81		
MW OH	FUJITEC AMERICA INC V006496	ELEVATOR INSPECTION	103654-6290 Dept. Contract Services	AP091919	2,710.74 I100370964		00102444	09/19/2019
					Check Total:	2,710.74		
MW OH	GOLDEN STATE WATER V000928	JUNE-AUG WATER CHARGES	109595-6335 Water	AP091919	28,465.22 082119		00102445	09/19/2019
MW OH	GOLDEN STATE WATER V000928	JUNE-AUG WATER CHARGES	296561-6335 Water	AP091919	11,406.87 082119		00102445	09/19/2019
					Check Total:	39,872.09		
MW OH	GOOD TIMES TRAVEL INC V010819	9/10 EXCURSION PMT	0044-2056 CS Good Times Travel Deposits	AP091919	640.00 CP091019		00102446	09/19/2019
					Check Total:	640.00		
MW OH	HALO CONFIDENTIAL V008544	AUG PD BACKGROUND CHECK SVS	103040-6290 Dept. Contract Services	AP091919	2,670.00 0135	P11567	00102447	09/19/2019

**City of Placentia
Check Register
For 09/24/2019**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	HALO CONFIDENTIAL V008544	AUG PD TRAINING MGMT	103040-6290 Dept. Contract Services	AP091919	2,075.00	0136T	P11567	00102447	09/19/2019
					Check Total:	4,745.00			
MW OH	HAWK ANALYTICS V009767	CELLHAWK SOFTWARE	103042-6290 Dept. Contract Services	AP091919	4,995.00	INV23119		00102448	09/19/2019
					Check Total:	4,995.00			
MW OH	HEALTHPOINTE MEDICAL V010713	8/269 DOT DRUG SCREENING	101512-6099 Professional Services	AP091919	70.00	30601-2990468		00102449	09/19/2019
					Check Total:	70.00			
MW OH	HI-WAY SAFETY RENTALS V000459	GRAFFITI OVERLAY	103652-6301 Special Department Supplies	AP091919	45.56	92411		00102450	09/19/2019
MW OH	HI-WAY SAFETY RENTALS V000459	STREET SIGNS	103652-6310 Street Signs	AP091919	124.00	92411		00102450	09/19/2019
MW OH	HI-WAY SAFETY RENTALS V000459	STREET SIGNS	103652-6310 Street Signs	AP091919	4,610.43	93244		00102450	09/19/2019
MW OH	HI-WAY SAFETY RENTALS V000459	STREET SIGNS	103652-6310 Street Signs	AP091919	156.24	93418		00102450	09/19/2019
					Check Total:	4,936.23			
MW OH	IMPERIAL SPRINKLER V006506	PARKS MAINT SUPPLIES	103655-6130 Repair & Maint/Facilities	AP091919	111.48	3828702-00		00102451	09/19/2019
MW OH	IMPERIAL SPRINKLER V006506	BATTERY OPERATED CONTROLLER	296561-6130 Repair & Maint/Facilities	AP091919	82.91	3831340-00		00102451	09/19/2019
MW OH	IMPERIAL SPRINKLER V006506	PARKS MAINT SUPPLIES	103655-6130 Repair & Maint/Facilities	AP091919	80.09	3864686-00		00102451	09/19/2019
MW OH	IMPERIAL SPRINKLER V006506	CONTROLLER & SOLENOID	103655-6130 Repair & Maint/Facilities	AP091919	82.91	3865464-00		00102451	09/19/2019
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP091919	151.80	3882710-00		00102451	09/19/2019
					Check Total:	509.19			

**City of Placentia
Check Register
For 09/24/2019**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	JONES & MAYER V009822	LEGAL SERVICES	103066-6001 Management Consulting Services	AP091919	8,500.00	93628	P11523	00102452	09/19/2019
					Check Total:	8,500.00			
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - SHIN	763041-6360 / 50067-6360 Uniforms	AP091919	1,744.33	700035367		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - MORALES	763041-6360 / 50067-6360 Uniforms	AP091919	1,390.39	700035453		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - GONZALES	763041-6360 / 50067-6360 Uniforms	AP091919	1,376.20	700035458		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - HURTADO	763041-6360 / 50067-6360 Uniforms	AP091919	353.94	700035460		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - GUTIERREZ	763041-6360 / 50067-6360 Uniforms	AP091919	353.94	700035538		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - CORNELIUS	763041-6360 / 50067-6360 Uniforms	AP091919	1,370.75	700035540		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - SCHMITT	763041-6360 / 50067-6360 Uniforms	AP091919	476.25	700035541		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - MAGDELANO	763041-6360 / 50067-6360 Uniforms	AP091919	1,299.75	700035542		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - EXPLORERS	763041-6360 / 50067-6360 Uniforms	AP091919	207.47	700035547		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - MAGDELANO	763041-6360 / 50067-6360 Uniforms	AP091919	19.64	700035554		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - HUHN	103043-6360 / 50080-6360 Uniforms	AP091919	270.90	700036720		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - LEFEVRE	763041-6360 / 50067-6360 Uniforms	AP091919	76.46	700036766		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - RAMIREZ	103041-6360 / 50040-6360 Uniforms	AP091919	12.00	700036808		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS	PD UNIFORMS - HUHN	103043-6360 / 50080-6360	AP091919	223.93	700036909		00102453	09/19/2019

City of Placentia
Check Register
For 09/24/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V009178		Uniforms						
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - HOPLEY	103043-6360 / 50100-6360 Uniforms	AP091919	152.93	700037123		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - TETZLAFF	103041-6360 / 50100-6360 Uniforms	AP091919	134.36	700037143		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - RAMIREZ	103041-6360 / 50040-6360 Uniforms	AP091919	670.70	700037160		00102453	09/19/2019
MW OH	KEYSTONE UNIFORMS V009178	PD UNIFORMS - LEFORE	103043-6360 / 50080-6360 Uniforms	AP091919	31.65	700037278		00102453	09/19/2019
Check Total:					10,165.59				
MW OH	KEYSTONE UNIFORMS V011284	PAT UNIFORMS - INIGUEZ	103041-6360 Uniforms	AP091919	1,494.31	066814		00102454	09/19/2019
Check Total:					1,494.31				
MW OH	KUMAR, PUNAM V011286	LIVESCAN REFUND	0044-2053 DOJ Livescan	AP091919	32.00	091219		00102455	09/19/2019
MW OH	KUMAR, PUNAM V011286	LIVESCAN REFUND	0044-2054 FBI Livescan	AP091919	17.00	091219		00102455	09/19/2019
MW OH	KUMAR, PUNAM V011286	LIVESCAN REFUND	100000-4416 Live Scan Rolling Fee	AP091919	20.00	091219		00102455	09/19/2019
Check Total:					69.00				
MW OH	KUSTOM SIGNALS INC V000548	LIDAR BATTERIES	103047-6137 Repair Maint/Equipment	AP091919	410.76	567020		00102456	09/19/2019
Check Total:					410.76				
MW OH	LAWCX V001925	POOL ASSESSMENT	404580-5165 Workers' Compensation Claims	AP091919	2,256.00	LAWCX		00102457	09/19/2019
Check Total:					2,256.00				
MW OH	LINCOLN PUBLIC SAFETY V011264	9/4-12 INTERIM FIRE CHIEF SVS	103066-6001 Management Consulting Services	AP091919	6,750.00	003	P11556	00102458	09/19/2019
Check Total:					6,750.00				

City of Placentia
Check Register
For 09/24/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	MAILFINANCE V008685	JULY-OCT POSTAGE MACHINE LEASE	09595-6175 Office Equipment Rental	AP091919	1,569.84	N7896714		00102459	09/19/2019
Check Total:					1,569.84				
MW OH	MARIPOSA LANDSCAPES INC V000647	AUG LANDSCAPE MAINT - LIBRARY	103655-6115 / 21008-6115 Landscaping	AP091919	1,492.67	85849	P11513	00102460	09/19/2019
MW OH	MARIPOSA LANDSCAPES INC V000647	AUG LANDSCAPE MAINT - LMD	296561-6115 Landscaping	AP091919	6,040.63	85849	P11513	00102460	09/19/2019
MW OH	MARIPOSA LANDSCAPES INC V000647	AUG LANDSCAPE MAINT	103655-6115 Landscaping	AP091919	3,643.37	85849	P11513	00102460	09/19/2019
MW OH	MARIPOSA LANDSCAPES INC V000647	AUG LANDSCAPE MAINT	173555-6115 Landscaping	AP091919	9,142.92	85849	P11513	00102460	09/19/2019
Check Total:					20,319.59				
MW OH	MC FADDEN-DALE V000635	MINI BRUSH SET	103654-6301 Special Department Supplies	AP091919	14.22	378839/5		00102461	09/19/2019
MW OH	MC FADDEN-DALE V000635	SILICA SAND	103652-6301 Special Department Supplies	AP091919	71.98	383581/5		00102461	09/19/2019
Check Total:					86.20				
MW OH	MCPEEKS CDJR OF ANAHEIM V011285	DODGE CARAVAN REPAIRS	103658-6134 Vehicle Repair & Maintenance	AP091919	1,066.33	6081060/1		00102462	09/19/2019
Check Total:					1,066.33				
MW OH	MIKE RAAHAUGES V010677	AUG RANGE FEES	103041-6160 Facility Rental	AP091919	66.00	1393		00102463	09/19/2019
Check Total:					66.00				
MW OH	MOTOROLA SOLUTIONS V010749	800MHZ UPGRADE PMT	106002-6840 Machinery & Equipment	AP091919	41,867.53	28171	P11593	00102464	09/19/2019
Check Total:					41,867.53				
MW OH	NICKEY PETROLEUM V000696	DIESEL FUEL	103658-6345 Gasoline & Diesel Fuel	AP091919	17,219.01	345838	P11509	00102465	09/19/2019
MW OH	NICKEY PETROLEUM	GASOLINE	103658-6345	AP091919	24,555.36	345942	P11509	00102465	09/19/2019

**City of Placentia
Check Register
For 09/24/2019**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000696		Gasoline & Diesel Fuel						
				Check Total:	41,774.37				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102532-6315 Office Supplies	AP091919	100.78	63792		00102466	09/19/2019
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP091919	24.54	63795		00102466	09/19/2019
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP091919	358.01	63803		00102466	09/19/2019
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103550-6315 Office Supplies	AP091919	10.32	63810		00102466	09/19/2019
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP091919	82.63	63824		00102466	09/19/2019
				Check Total:	576.28				
MW OH	ONYX PAVING COMPANY V011258	AUG STREET REHAB SVS	601906-6185 Construction Services	AP091919	440,384.85	19-072CJ	P11546	00102467	09/19/2019
				Check Total:	440,384.85				
MW OH	ORANGE COUNTY CHIEFS OMEMBERSHIP DUES - LENYI V010084		103040-6255 Dues & Memberships	AP091919	250.00	082919		00102468	09/19/2019
				Check Total:	250.00				
MW OH	ORANGE COUNTY FIRE V000704	1ST QTR FACILITIES MAINT	103044-6130 Repair & Maint/Facilities	AP091919	6,717.00	S0383914	P11570	00102469	09/19/2019
MW OH	ORANGE COUNTY FIRE V000704	1ST QTR FIRE/PARAMEDIC SVS	103044-6190 Fire Authority Services	AP091919	1,653,974.75	S0383914	P11570	00102469	09/19/2019
MW OH	ORANGE COUNTY FIRE V000704	1ST QTR FIRE VEHICLE MAINT	103044-6842 Vehicles	AP091919	38,827.50	S0383914	P11570	00102469	09/19/2019
				Check Total:	1,699,519.25				
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP091919	1,086.29	1020216658		00102470	09/19/2019
MW OH	PARKHOUSE TIRE INC	TIRE DISPOSAL FEES	103658-6134	AP091919	52.50	1020216748		00102470	09/19/2019

City of Placentia
Check Register
For 09/24/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
	V004472		Vehicle Repair & Maintenance					
				Check Total:	1,138.79			
MW OH	PERRIN, PAUL L V010648	AUG PRE EMPLOYMENT	103040-6099 Professional Services	AP091919	450.00 19-19		00102471	09/19/2019
				Check Total:	450.00			
MW OH	PETE'S ROAD SERVICE INC V000767	TIRES & ROADSIDE ASSISTANCE	103658-6134 Vehicle Repair & Maintenance	AP091919	682.83 354205-00		00102472	09/19/2019
				Check Total:	682.83			
MW OH	PLACENTIA POLICE V001973	HERITAGE EXPLORER SUPPLIES	104078-6301 Special Department Supplies	AP091919	800.00 09092019		00102473	09/19/2019
				Check Total:	800.00			
MW OH	PLACENTIA, CITY OF V000778	SEPT DENTAL CLAIMS	395083-5130 Dental Claim	AP091919	4,232.81 SEPTEMBER 19		00102474	09/19/2019
				Check Total:	4,232.81			
MW OH	POWERSTRIDE BATTERY COCAR BATTERIES V000785		103658-6134 Vehicle Repair & Maintenance	AP091919	211.65 C 66671		00102475	09/19/2019
				Check Total:	211.65			
MW OH	PRINCIPAL FINANCIAL V000844	SEPT LIFE INSURANCE PMT	109595-5110 Life Ins Allocation	AP091919	859.02 124128905000-01		00102476	09/19/2019
MW OH	PRINCIPAL FINANCIAL V000844	SEPT LIFE INSURANCE PMT	395083-5163 Life Insurance Premiums	AP091919	390.40 124128905000-01		00102476	09/19/2019
				Check Total:	1,249.42			
MW OH	PVP COMMUNICATIONS V010610	RIDING HELMET - ANDERSON	103047-6360 Uniforms	AP091919	840.90 126345		00102477	09/19/2019
				Check Total:	840.90			
MW OH	R F DICKSON CO INC V011193	AUG STREET SWEEPING SVS	374386-6290 Dept. Contract Services	AP091919	12,048.47 2509883	P11529	00102478	09/19/2019
				Check Total:	12,048.47			
MW OH	REPUBLIC WASTE SERVICES	AUG REFUSE COLLECTION SVS	374386-6101	AP091919	235,374.03 676-003792342	P11559	00102479	09/19/2019

**City of Placentia
Check Register
For 09/24/2019**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V007205		Disposal						
				Check Total:	235,374.03				
MW OH	RITE-WAY ROOF V011149	KOCH PARK ROOF REPAIR	107908-6185 Construction Services	AP091919	48,874.27	17362A	P11562	00102480	09/19/2019
				Check Total:	48,874.27				
MW OH	RWG LAW V010776	AUG LEGAL SERVICES	101005-6005 Legal Services	AP091919	418.80	223442		00102481	09/19/2019
				Check Total:	418.80				
MW OH	SAFETY-KLEEN CORP V000959	PARTS CLEANER	103658-6301 Special Department Supplies	AP091919	291.58	80987485		00102482	09/19/2019
				Check Total:	291.58				
MW OH	SAGECREST PLANNING V010576	ANDAUG PLAN CHECK,INSPECTION SVS	102532-6290 Dept. Contract Services	AP091919	9,774.00	1527	P11535	00102483	09/19/2019
				Check Total:	9,774.00				
MW OH	SO CAL LAND MAINTENANCE V011102	ANDAUG PARK LANDSCAPE MAINT SVS	103655-6115 Landscaping	AP091919	22,968.91	8472	P11512	00102484	09/19/2019
				Check Total:	22,968.91				
MW OH	SOUTHERN CALIFORNIA V000910	JULY-AUG ELECTRICAL CHARGES	109595-6330 Electricity	AP091919	35,979.51	082819		00102485	09/19/2019
MW OH	SOUTHERN CALIFORNIA V000910	JULY-AUG ELECTRICAL CHARGES	109595-6330 / 21009-6330 Electricity	AP091919	45.80	082819		00102485	09/19/2019
MW OH	SOUTHERN CALIFORNIA V000910	JULY-AUG ELECTRICAL CHARGES	109595-6330 / 21010-6330 Electricity	AP091919	200.24	082819		00102485	09/19/2019
MW OH	SOUTHERN CALIFORNIA V000910	JULY-AUG ELECTRICAL CHARGES	296561-6330 Electricity	AP091919	163.93	082819		00102485	09/19/2019
MW OH	SOUTHERN CALIFORNIA V000910	JULY-AUG ELECTRICAL CHARGES	286560-6330 Electricity	AP091919	33,102.28	082819		00102485	09/19/2019
				Check Total:	69,491.76				
MW OH	STITH PRINTING	CAR SHOW ARTWORK	104078-6301	AP091919	1,440.00	48890		00102486	09/19/2019

**City of Placentia
Check Register
For 09/24/2019**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V008626		Special Department Supplies						
				Check Total:	1,440.00				
MW OH	TALX UC eXpress V002944	9/1-11/30 UNEMPLOYMENT ADMIN	404581-6025 Third Party Administration	AP091919	303.88	2512198		00102487	09/19/2019
				Check Total:	303.88				
MW OH	TEAM ONE MANAGEMENT V010070	AUG PARK JANITORIAL SVS	103655-6290 Dept. Contract Services	AP091919	5,170.83	40	P11541	00102488	09/19/2019
				Check Total:	5,170.83				
MW OH	TOWNSEND PUBLIC AFFAIRS V004165	SEPT LEGISLATIVE ADVOCACY SVS	101001-6001 Management Consulting Services	AP091919	5,000.00	15144	P11545	00102489	09/19/2019
				Check Total:	5,000.00				
MW OH	TRAFFIC MANAGEMENT V008463	STREET SIGN SUPPLIES	103652-6310 Street Signs	AP091919	702.00	545436		00102490	09/19/2019
				Check Total:	702.00				
MW OH	TRANSUNION RISK & V009317	AUG PD DATABASE TRANSACTIONS	103042-6290 Dept. Contract Services	AP091919	187.00	49451-201908-1		00102491	09/19/2019
				Check Total:	187.00				
MW OH	TRILLIUM CNG (1720) V007952	AUG CNG FUEL	103658-6345 Gasoline & Diesel Fuel	AP091919	150.33	19917649		00102492	09/19/2019
				Check Total:	150.33				
MW OH	TURBO DATA SYSTEMS INC V001238	AUG CITATION PROCESSING	103047-6290 Dept. Contract Services	AP091919	1,962.94	30944	P11519	00102493	09/19/2019
				Check Total:	1,962.94				
MW OH	UNDERGROUND SERVICE V010637	SEPT REGULATORY COSTS	484356-6301 Special Department Supplies	AP091919	57.07	18DSBFEE4653		00102494	09/19/2019
MW OH	UNDERGROUND SERVICE V010637	SEPT DIG ALERT DATABASE FEES	484356-6301 Special Department Supplies	AP091919	209.65	820190525		00102494	09/19/2019
				Check Total:	266.72				
MW OH	UNIQUE PRINTING	PD BUSINESS CARDS	103040-6230	AP091919	65.25	41016		00102495	09/19/2019

City of Placentia
Check Register
For 09/24/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010259		Printing & Binding						
MW OH	UNIQUE PRINTING V010259	CLEANUP EVENT PROPERTY FORMS	109595-6999 Other Expenditure	AP091919	303.38	41058		00102495	09/19/2019
				Check Total:	368.63				
MW OH	WEST COAST ARBORISTS INC V001124	6/16-31 TREE TRIMMING SVS	173555-6116 Tree Maintenance	AP091919	56,407.00	151552	P11511	00102496	09/19/2019
				Check Total:	56,407.00				
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP091919	123.89	683566		00102497	09/19/2019
MW OH	YORBA LINDA FEED STORE V003242	K9 DOG FOOD	103041-6301 Special Department Supplies	AP091919	120.66	685356		00102497	09/19/2019
				Check Total:	244.55				
MW OH	YORBA LINDA WATER V006633	AUG SEWER FEES	484356-6297 Billing Services	AP091919	996.52	225285		00102498	09/19/2019
				Check Total:	996.52				
				Type Total:	3,006,019.67				
				Check Total:	3,006,019.67				

City of Placentia
Electronic Disbursement Register
 For 10/01/2019
 FY 19/20

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
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Grand Total: 68,770.59

EDR Totals by ID

AP	0.00
EP	68,770.59
IP	0.00
OP	0.00

Fund Name	EDR Totals by Fund
101-General Fund (0010)	4,231.62
601-Employee Health & Wlfre (0039)	64,538.97

Void Total: 0.00
EDR Total: 68,770.59

Electronic Disbursement Sub Totals: 68,770.59

ACH Payroll Direct Deposit for 09/27/19: 351,654.95

Electronic Disbursement Total: 420,425.54

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Electronic Disbursement Register
For 09/25/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
EP	EMPLOYMENT V010052	STATE TAX 1ST QTR PTO BUYBACK	0010-2135 Calif Income Tax W/H	ACH092419	1,032.00 080519		00012324	08/06/2019
				Check Total:	1,032.00			
EP	INTERNAL REVENUE V010054	FED/MED/SS 1ST QTR PTO BUYBACK	0010-2110 Federal Income Tax W/H	ACH092419	2,867.00 080619		00012325	08/06/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS 1ST QTR PTO BUYBACK	0010-2120 Employer Medicare Payable	ACH092419	166.31 080619		00012325	08/06/2019
EP	INTERNAL REVENUE V010054	FED/MED/SS 1ST QTR PTO BUYBACK	0010-2115 Employee Medicare W/H	ACH092419	166.31 080619		00012325	08/06/2019
				Check Total:	3,199.62			
EP	ACOSTA, JOAQUIN E000017	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	206.00 OCTOBER 19		00012326	10/01/2019
				Check Total:	206.00			
EP	ALDWIR, MAMOUN E000113	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,535.05 OCTOBER 19		00012327	10/01/2019
				Check Total:	1,535.05			
EP	ANDERSON, MARLA E000071	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00 OCTOBER 19		00012328	10/01/2019
				Check Total:	549.00			
EP	ARMSTRONG, JOHN T E000046	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	854.82 OCTOBER 19		00012329	10/01/2019
				Check Total:	854.82			
EP	AUDISS, JAY SCOTT E000125	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,836.00 OCTOBER 19		00012330	10/01/2019
				Check Total:	1,836.00			
EP	BABCOCK, CHARLES A E000015	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	351.00 OCTOBER 19		00012331	10/01/2019
				Check Total:	351.00			
EP	BEALS, SHARLENE	OCT MEDICAL REIMBURSEMENT	395083-5161	ACH100119	206.00 OCTOBER 19		00012332	10/01/2019

City of Placentia
Electronic Disbursement Register
For 09/25/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000076		Health Insurance Premiums						
				Check Total:	206.00				
EP	BERMUDEZ, ALBERT E000124	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	500.00	OCTOBER 19		00012333	10/01/2019
				Check Total:	500.00				
EP	BONESCHANS, DENNIS E000020	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	206.00	OCTOBER 19		00012334	10/01/2019
				Check Total:	206.00				
EP	BUNNELL, DONALD E000062	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012335	10/01/2019
				Check Total:	549.00				
EP	BURGNER, ARTHUR E000074	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012336	10/01/2019
				Check Total:	549.00				
EP	BUSSE, MICHAEL E000131	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,406.00	OCTOBER 19		00012337	10/01/2019
				Check Total:	1,406.00				
EP	CHANDLER, JOHN P E000109	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,406.00	OCTOBER 19		00012338	10/01/2019
				Check Total:	1,406.00				
EP	CHANG, ROBERT E000107	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,303.00	OCTOBER 19		00012339	10/01/2019
				Check Total:	1,303.00				
EP	COBBETT, GEOFFREY E000007	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012340	10/01/2019
				Check Total:	549.00				
EP	COOK, ARLENE M E000018	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012341	10/01/2019

City of Placentia
Electronic Disbursement Register
For 09/25/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	549.00				
EP	D'AMATO, ROBERT E000056	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	206.00	OCTOBER 19		00012342	10/01/2019
				Check Total:	206.00				
EP	DAVID, PRESTON E000112	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	891.00	OCTOBER 19		00012343	10/01/2019
				Check Total:	891.00				
EP	DAVIS, CAROLYN E000005	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012344	10/01/2019
				Check Total:	549.00				
EP	DELOS SANTOS, JAMIE E000045	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	492.63	OCTOBER 19		00012345	10/01/2019
				Check Total:	492.63				
EP	DICKSON, ROBERTA JO E000011	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	206.00	OCTOBER 19		00012346	10/01/2019
				Check Total:	206.00				
EP	DOWNEY, CAROL E000082	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012347	10/01/2019
				Check Total:	549.00				
EP	ECKENRODE, NORMAN E000029	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012348	10/01/2019
				Check Total:	549.00				
EP	ESCOBOSA, LILLIAN E000055	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012349	10/01/2019
				Check Total:	549.00				
EP	ESPINOZA, ROSALINDA E000016	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	585.11	OCTOBER 19		00012350	10/01/2019
				Check Total:	585.11				
EP	FRICKE, JUERGEN	OCT MEDICAL REIMBURSEMENT	395083-5161	ACH100119	835.00	OCTOBER 19		00012351	10/01/2019

City of Placentia
Electronic Disbursement Register
For 09/25/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000075		Health Insurance Premiums						
				Check Total:	835.00				
EP	FULLER, GLENN H E000081	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	835.00	OCTOBER 19		00012352	10/01/2019
				Check Total:	835.00				
EP	GALLANT, KAREN E000008	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012353	10/01/2019
				Check Total:	549.00				
EP	GARNER, JO ANN E000047	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012354	10/01/2019
				Check Total:	549.00				
EP	GARNER, KITTY E000080	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	854.82	OCTOBER 19		00012355	10/01/2019
				Check Total:	854.82				
EP	GOMEZ, DANIEL E000049	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012356	10/01/2019
				Check Total:	549.00				
EP	GRIMM, DENNIS L E000042	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	599.00	OCTOBER 19		00012357	10/01/2019
				Check Total:	599.00				
EP	HOLTSCLAW, KATHERINE E000121	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	492.63	OCTOBER 19		00012358	10/01/2019
				Check Total:	492.63				
EP	IRVINE, SUZETTE E000019	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012359	10/01/2019
				Check Total:	549.00				
EP	JENKINS, ROBERT E000084	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	584.82	OCTOBER 19		00012360	10/01/2019

City of Placentia
Electronic Disbursement Register
For 09/25/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	584.82				
EP	JOHNSON, SHARON E000099	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012361	10/01/2019
				Check Total:	549.00				
EP	JONES, ROBERT E000053	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	163.37	OCTOBER 19		00012362	10/01/2019
				Check Total:	163.37				
EP	JUDD, TERRELL E000115	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,308.00	OCTOBER 19		00012363	10/01/2019
				Check Total:	1,308.00				
EP	KIRKLAND, RICHARD L E000110	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	163.37	OCTOBER 19		00012364	10/01/2019
				Check Total:	163.37				
EP	LITTLE, DIANE M E000098	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	599.00	OCTOBER 19		00012365	10/01/2019
				Check Total:	599.00				
EP	LOOMIS, CORINNE E000122	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	586.00	OCTOBER 19		00012366	10/01/2019
				Check Total:	586.00				
EP	LOWREY, B J E000041	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	351.00	OCTOBER 19		00012367	10/01/2019
				Check Total:	351.00				
EP	MAERTZWEILER, MICHAEL E000032	NOV MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012368	10/01/2019
				Check Total:	549.00				
EP	MANNING, VEDA M E000063	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	206.00	OCTOBER 19		00012369	10/01/2019
				Check Total:	206.00				
EP	MILANO, JAMES	OCT MEDICAL REIMBURSEMENT	395083-5161	ACH100119	549.00	OCTOBER 19		00012370	10/01/2019

City of Placentia
Electronic Disbursement Register
For 09/25/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000054		Health Insurance Premiums						
				Check Total:	549.00				
EP	MILLER, RICHARD E000106	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,158.00	OCTOBER 19		00012371	10/01/2019
				Check Total:	1,158.00				
EP	MOORE, LARRY W E000044	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	206.00	OCTOBER 19		00012372	10/01/2019
				Check Total:	206.00				
EP	OLEA, ARLENE J E000014	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012373	10/01/2019
				Check Total:	549.00				
EP	PALMER, GEORGE E000094	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,158.00	OCTOBER 19		00012374	10/01/2019
				Check Total:	1,158.00				
EP	PASCARELLA, RICHARD E000129	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,836.00	OCTOBER 19		00012375	10/01/2019
				Check Total:	1,836.00				
EP	PASCUA, RAYNALD E000114	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,738.89	OCTOBER 19		00012376	10/01/2019
				Check Total:	1,738.89				
EP	PASPALL, MIHAJLO E000085	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	462.74	OCTOBER 19		00012377	10/01/2019
				Check Total:	462.74				
EP	PEREZ, ROBERT E000111	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	163.37	OCTOBER 19		00012378	10/01/2019
				Check Total:	163.37				
EP	PICHON, WALTER E000103	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	258.83	OCTOBER 19		00012379	10/01/2019

City of Placentia
Electronic Disbursement Register
For 09/25/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	258.83				
EP	PINEDA, MATEO E000127	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	511.48	OCTOBER 19		00012380	10/01/2019
				Check Total:	511.48				
EP	PISCHEL, STEPHEN E000130	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,306.22	OCTOBER 19		00012381	10/01/2019
				Check Total:	1,306.22				
EP	POINT, ERIC E000133	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,836.00	OCTOBER 19		00012382	10/01/2019
				Check Total:	1,836.00				
EP	REDIFER, KIM R E000022	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	835.00	OCTOBER 19		00012383	10/01/2019
				Check Total:	835.00				
EP	RENDEN, BRIAN E000083	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	832.98	OCTOBER 19		00012384	10/01/2019
				Check Total:	832.98				
EP	REYES, ROGER T E000024	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012385	10/01/2019
				Check Total:	549.00				
EP	REYNOLDS, MATTHEW E000132	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	586.00	OCTOBER 19		00012386	10/01/2019
				Check Total:	586.00				
EP	RICE, RUSSELL J E000059	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,406.00	OCTOBER 19		00012387	10/01/2019
				Check Total:	1,406.00				
EP	RISHER, THOMAS A E000013	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012388	10/01/2019
				Check Total:	549.00				
EP	RIVERA, AIDA	OCT MEDICAL REIMBURSEMENT	395083-5161	ACH100119	206.00	OCTOBER 19		00012389	10/01/2019

City of Placentia
Electronic Disbursement Register
For 09/25/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000026		Health Insurance Premiums						
				Check Total:	206.00				
EP	ROACH, MICHAEL E000105	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,406.00	OCTOBER 19		00012390	10/01/2019
				Check Total:	1,406.00				
EP	ROBB, SANDRA E000043	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012391	10/01/2019
				Check Total:	549.00				
EP	ROKOSZ, KEN A E000035	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	586.00	OCTOBER 19		00012392	10/01/2019
				Check Total:	586.00				
EP	ROSE, RICHARD D E000050	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	908.00	OCTOBER 19		00012393	10/01/2019
				Check Total:	908.00				
EP	SALE, LEE R E000031	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012394	10/01/2019
				Check Total:	549.00				
EP	SANCHEZ, LAURA E000058	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	206.00	OCTOBER 19		00012395	10/01/2019
				Check Total:	206.00				
EP	SCHLIEDER, BEVERLY E000120	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,518.00	OCTOBER 19		00012396	10/01/2019
				Check Total:	1,518.00				
EP	SMITH, WARD E000128	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,406.00	OCTOBER 19		00012397	10/01/2019
				Check Total:	1,406.00				
EP	SOMOYA, JOHN P E000089	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	835.00	OCTOBER 19		00012398	10/01/2019

City of Placentia
Electronic Disbursement Register
For 09/25/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	835.00				
EP	SOTO, PHILIP J E000052	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012399	10/01/2019
				Check Total:	549.00				
EP	SPRAGUE, GARY A E000064	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,406.00	OCTOBER 19		00012400	10/01/2019
				Check Total:	1,406.00				
EP	STEPHEN, JEFFREY E000119	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,498.44	OCTOBER 19		00012401	10/01/2019
				Check Total:	1,498.44				
EP	TAYLOR, DAVID M E000088	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	599.00	OCTOBER 19		00012402	10/01/2019
				Check Total:	599.00				
EP	TAYLOR, LINDA E000126	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	500.00	OCTOBER 19		00012403	10/01/2019
				Check Total:	500.00				
EP	THOMANN, DARYLL L E000101	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012404	10/01/2019
				Check Total:	549.00				
EP	TRIFOS, WILLIAM E000104	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,588.00	OCTOBER 19		00012405	10/01/2019
				Check Total:	1,588.00				
EP	VALENTINE, THOMAS E000118	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	391.00	OCTOBER 19		00012406	10/01/2019
				Check Total:	391.00				
EP	VERSTYNEN, WILLIAM E000092	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	163.37	OCTOBER 19		00012407	10/01/2019
				Check Total:	163.37				
EP	WAHL, KATHLEEN A	OCT MEDICAL REIMBURSEMENT	395083-5161	ACH100119	206.00	OCTOBER 19		00012408	10/01/2019

City of Placentia
Electronic Disbursement Register
For 09/25/2019

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000030		Health Insurance Premiums						
				Check Total:	206.00				
EP	WIEST, STEPHEN E000079	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	549.00	OCTOBER 19		00012409	10/01/2019
				Check Total:	549.00				
EP	WORDEN, LARRY M E000116	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	533.75	OCTOBER 19		00012410	10/01/2019
				Check Total:	533.75				
EP	YAMAGUCHI, BRIAN E000123	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,406.00	OCTOBER 19		00012411	10/01/2019
				Check Total:	1,406.00				
EP	ZAMORA, JERRY E000037	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	835.00	OCTOBER 19		00012412	10/01/2019
				Check Total:	835.00				
EP	ZINN, JOHN E000009	OCT MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH100119	1,101.28	OCTOBER 19		00012413	10/01/2019
				Check Total:	1,101.28				
				Type Total:	68,770.59				
				Check Total:	68,770.59				



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: OCTOBER 1, 2019

SUBJECT: **ADOPTION OF RESOLUTION FOR FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM FOR FISCAL YEAR 2020-21 THROUGH FISCAL YEAR 2025-26**

FISCAL
IMPACT: There is no direct fiscal impact associated with this recommended action.

SUMMARY:

The Federal Transportation Improvement Program (FTIP) is a program which lists transportation related capital projects proposed over a six-year period which are federally funded or defined as regionally significant within the Southern California Association of Governments (SCAG) region. The list of FTIP approved projects is updated every two years by SCAG for submission to the U.S. Department of Transportation (USDOT). The Orange County Transportation Authority (OCTA) requires a resolution from the City to commit toward implementing the current project phase of its applicable projects in order for OCTA and thereby the City to receive federal funding.

It is recommended that the City Council adopt a resolution certifying that the City has the resources to fund its projects in the Fiscal Year (FY) 2020-21 through 2025-26 FTIP and affirm its commitment to implement all applicable projects in the program.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Adopt Resolution R-2019-XX, A Resolution of the City Council of the City of Placentia, California, which certifies that the City of Placentia has the resources to fund the projects in the Federal Fiscal Year 2021-22 through Fiscal Year 2025-26 Federal Transportation Improvement Program and affirms its commitment to implement all projects in the program.

DISCUSSION:

The FTIP is a federally-mandated program of all surface transportation projects that receive or may receive federal funding. Projects in the FTIP include: highway improvements; transit, rail,

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October 1, 2019

and bus facilities; high occupancy vehicle (HOV) lanes; high occupancy toll (HOT) lanes; signal synchronization projects; intersection improvements; and freeway ramps and non-motorized (bicycle and pedestrian) projects. SCAG, as the region's administrator, provides a regional listing to the USDOT of approved transportation projects proposed over a six-year period with interim updates provided every two years.

OCTA is the County transportation commission for Orange County and coordinates the development of the FTIP project list for all agencies within its jurisdiction. Projects identified in the FTIP are prioritized to facilitate the region's overall strategy for providing mobility and improving both the efficiency and safety of the transportation system, while supporting efforts to attain federal and state air quality standards. OCTA is in the process of updating the FTIP covering Federal FY 2020-21 to Federal FY 2025-2026. The FTIP is a comprehensive programming document that contains detailed project lists of all regionally significant transportation improvements in the SCAG region.

OCTA will develop the comprehensive list of projects for the City for submittal to SCAG, the State of California Department of Transportation and the Federal Highway Administration for inclusion in the FTIP. The following is a list of City Projects that are included in the current and proposed FTIP program:

Atwood Multipurpose Trail

On June 10, 2019, the OCTA Board of Directors approved a total of \$280,000 in Congestion Mitigation and Air Quality Improvement Program (CMAQ) funds for the Atwood Multipurpose Trail project under the 2019 Bicycle Corridor Improvement Program (BCIP). This funding is for the environmental phase of this project to create a Class 1, 0.60-mile multipurpose trail running south of Orangethorpe Avenue between Jefferson Street and Lakeview Avenue. The project consists of the preparation of California Environmental Quality Act (CEQA) and the National Environmental Policy Act (NEPA) studies of the project location, as well as the initial design of the project which will include full Americans with Disabilities Act (ADA) accessibility, landscaping enhancements, and amenity installations. The estimated cost for this initial phase of the project is \$350,000 and funds are scheduled to be programmed by OCTA in FY 2021-22 or sooner. This project is programmed and managed in the FTIP by the City.

Golden Avenue Bridge Replacement Project

The Golden Avenue Bridge over Carbon Canyon Channel built in 1934 was rated as functionally obsolete by Caltrans in 2005. This project will remove and replace the bridge with an approximately 80' wide bridge to accommodate two lanes of traffic as well as sidewalks and Class II bicycle lanes. This project is funded with a combination of Federal Highway Bridge Project funds, developer impact fees, and Measure M2 funding. This project is currently in the final engineering design and is environmentally cleared. Construction is slated to begin in June 2020 with a duration of approximately eight (8) months. This project is included in the adopted FY 2019-20 Capital Improvement Program (CIP) Budget. This project is programmed and managed in the FTIP by the City.

Placentia Metrolink Station and Parking Structure Project

In partnership with the City, OCTA will be the project lead in constructing a new Metrolink Station and parking structure located within the City's Old Town and Packinghouse District. In addition to the new Metrolink Station and platforms, a new 246-space, four-level parking structure will be built to service both Metrolink riders as well as visitors to Old Town and the Packinghouse District. The City's budget for the project totals \$5,405,000 which includes engineering and architecture design costs, ground lease costs, of which \$4.4 million contribution goes towards the cost of the parking structure. This project is included in the adopted FY 2019-20 CIP Budget. This project is programmed and managed in the FTIP by OCTA.

Highway Safety Improvement Program (HSIP) Project

After completing a detailed Systemic Safety Analysis Report that analyzed 5-years of traffic accident data throughout the City, the City applied for and was awarded a \$1.2 million grant through the HSIP to implement traffic safety mitigation measures at five (5) City intersections. These improvements include the installation of protected turn signal phases, new traffic signal hardware for improved visibility, ADA-compliant curb ramps, and intersection lighting improvements. The intersections included in this project are: Chapman Avenue/Bradford Avenue, Kraemer Boulevard/Madison Avenue, Yorba Linda Boulevard/Palm Drive, Yorba Linda Boulevard/Kraemer Boulevard, and Bastanchury Road/Valencia Avenue.

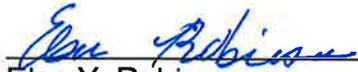
To receive federal funds, all transportation projects must be listed on the FTIP. Additionally, all regionally significant transportation projects which require approval from federal agencies are listed. To comply with federal funding regulations, projects on the FTIP must be financially constrained (i.e., programming cannot exceed actual funds available). To assist in ensuring compliance with this regulation, OCTA requires agencies to submit a resolution (Attachment 1) certifying projects are financially constrained, and that the agency is committed to implementing the current project phase. To be eligible for future federal funds, City Council adoption of the resolution prior to November 29, 2019 is required. Since this is an HSIP project, SCAG is responsible for programming and managing it in the FTIP.

OCTA requests that cities review the projects in the current FTIP and is soliciting modifications and additions to the projects. Staff has reviewed the projects listed and recommends them for inclusion in the 2021 FTIP. The attached resolution provides City Council approval of projects for inclusion in the FTIP and the City's commitment for the listed projects. Staff is recommending City Council's approval of the attached resolution (Attachment 1).

FISCAL IMPACT:

There are no direct costs associated with this recommended action. Funding for the listed projects have been previously committed through the prior budget process and are included in the FY 2019-20 CIP Budget, with the exception of the Atwood Multipurpose Trail Project. In the future, Staff will formally add this project to City's CIP after OCTA has fully programmed the funds for the project.

Prepared by:



Elsa Y. Robinson
Management Analyst
Reviewed and approved:

Reviewed and approved:



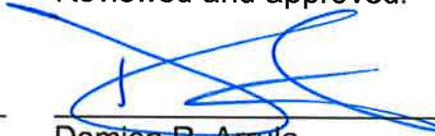
Luis Estevez
Director of Public Works
Reviewed and approved:

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Resolution No. R-2019-XX – Certification of Resources for FTIP

RESOLUTION NO. R-2019-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA WHICH CERTIFIES THAT THE CITY OF PLACENTIA HAS THE RESOURCES TO FUND THE PROJECTS IN THE FEDERAL FISCAL YEAR 2020/21 – 2025/26 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM AND AFFIRMS ITS COMMITMENT TO IMPLEMENT ALL PROJECTS IN THE PROGRAM

A. Recitals

(i). City of Placentia (CITY) is located within the metropolitan planning boundaries of the Southern California Association of Governments; and

(ii). Orange County Transportation Authority (OCTA), as the agency responsible for short-range capital and service planning and programming for the Orange County area, requires an approved Resolution from the governing body of the Lead Agency for all Projects included in the Transportation Improvement Program; and

(iii). Placentia City Council has authorized projects submittals to Orange County Transportation Authority's (OCTA) Federal Transportation Improvement Program (FTIP); and

(iv). CITY is the lead agency for projects and will comply with applicable local, state, and federal provisions including but not limited to the Federal Transportation Improvement Program, California Environmental Quality Act, National Environmental Policy Act, Americans with Disabilities Act, and Buy America; and

(v). CITY agrees to construct Transportation Control Measures projects as noted in the amendments in a timely manner.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The City Council of the City of Placentia, does hereby affirm the City's commitment to the projects submitted in the 2021 Federal Transportation Improvement Program.

APPROVED and ADOPTED this 1st day of October 2019.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 1st day of October 2019 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: OCTOBER 1, 2019

SUBJECT: **ACCEPTANCE OF THE OFFICE OF TRAFFIC SAFETY "SELECTIVE TRAFFIC ENFORCEMENT PROGRAM" (STEP) GRANT FOR 2019-2020**

FISCAL

IMPACT: EXPENSE: \$55,000 (ACCOUNT NO. 503041-5015)
BUDGETED: \$70,000 FY 2019-20 BUDGET

SUMMARY:

The Police Department submitted a grant application to the Office of Traffic Safety (OTS) to acquire funds to actively enforce Driving Under the Influence (DUI) laws through two (2) DUI/DL checkpoints, six (6) DUI Saturation Patrols, ten (10) traffic enforcement operations, and other enforcement and educational means. OTS has completed the selection process for grant applications and the City of Placentia has been selected as a recipient. This action approves the acceptance of the OTS grant and enables Staff to move forward with the final paperwork with OTS, so the Police Department can begin scheduling future DUI checkpoints and saturation patrols.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Accept the Office of Traffic Safety Grant; and
2. Direct the Chief of Police to complete and execute the necessary documents.

DISCUSSION:

To enhance the City's traffic safety program, the Placentia Police Department submitted a grant proposal entitled "Selective Traffic Enforcement Program" (STEP) to the Office of Traffic Safety. The primary goal of the project is to reduce the number of people killed in alcohol-related crashes by using direct enforcement and education. The program will allow for two (2) DUI/DL checkpoints, six (6) saturation patrols, ten (10) traffic enforcement operations, three (3) distracted driving operations, four (4) bicycle and pedestrian enforcement operations, one (1) motorcycle safety enforcement operation, and two (2) Traffic Safety educational presentations to be conducted during a 12-month period.

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October 1, 2019

Sobriety checkpoints and saturation patrols are an effective way to maximize the deterrent effect and increase the perception of apprehension of motorists who would operate a vehicle while impaired by alcohol. Studies conducted in California and other states point to the fact that cities conducting sobriety checkpoints report substantial reductions in alcohol-involved crashes. Additionally, organizations such as the National Highway Traffic Safety Administration, the National Transportation Safety Board, and Mothers Against Drunk Driving call sobriety checkpoints one of the most important DUI countermeasures available to law enforcement agencies.

The STEP Grant is administered by the OTS. It covers personnel overtime costs to conduct the identified strategies from October 1, 2019 through September 30, 2020. There are a number of provisions and pre-determined goals that have been agreed to. Some of the terms and conditions of the grant include:

- To develop and/or maintain a "hot sheet" program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions.
- To send law enforcement personnel to the following training: Standardized Field Sobriety Testing, Advanced Roadside Impaired Driving Enforcement, and Drug Recognition Expert.
- Grantees are reimbursed only for the actual overtime costs for checkpoint operations up to the contractual cost per checkpoint and up to the award amount. OTS-approved checkpoint supplies (cones, signage, vests, PAS devices/supplies and lighting equipment) are reimbursable provided that the total cost of supplies, including tax and shipping, does not exceed the award.

FISCAL IMPACT:

At the time of budget adoption \$70,000 was appropriated in the Miscellaneous Grants Fund for overtime costs associated with the OTS STEP Grant. The City of Placentia has been awarded a not-to-exceed amount of \$55,000 for this purpose and will receive quarterly reimbursement from OTS.

Additional revenues such as fees, fines, penalty assessments, and emergency cost recovery may be generated by the DUI checkpoints and saturation patrols, which will be deposited into the General Fund.

Prepared by:



Captain Eric Point
Special Projects

Reviewed and approved:



Darin Lenyi
Chief of Police

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Office of Traffic Safety Grant Agreement.

1. GRANT TITLE Selective Traffic Enforcement Program (STEP)	
2. NAME OF AGENCY Placentia	3. Grant Period
4. AGENCY UNIT TO ADMINISTER GRANT Placentia Police Department	From: 10/01/2019 To: 09/30/2020
5. GRANT DESCRIPTION Best practice strategies will be conducted to reduce the number of persons killed and injured in crashes involving alcohol and other primary collision factors. The funded strategies may include impaired driving enforcement, enforcement operations focusing on primary collision factors, distracted driving, night-time seat belt enforcement, special enforcement operations encouraging motorcycle safety, enforcement and public awareness in areas with a high number of bicycle and pedestrian collisions, and educational programs. These strategies are designed to earn media attention thus enhancing the overall deterrent effect.	
6. Federal Funds Allocated Under This Agreement Shall Not Exceed: \$55,000.00	
7. TERMS AND CONDITIONS: The parties agree to comply with the terms and conditions of the following which are by this reference made a part of the Agreement: <ul style="list-style-type: none"> • Schedule A – Problem Statement, Goals and Objectives and Method of Procedure • Schedule B – Detailed Budget Estimate and Sub-Budget Estimate (if applicable) • Schedule B-1 – Budget Narrative and Sub-Budget Narrative (if applicable) • Exhibit A – Certifications and Assurances • Exhibit B* – OTS Grant Program Manual <p>*Items shown with an asterisk (*), are hereby incorporated by reference and made a part of this agreement as if attached hereto.</p> <p>These documents can be viewed at the OTS home web page under Grants: www.ots.ca.gov.</p> <p>We, the officials named below, hereby swear under penalty of perjury under the laws of the State of California that we are duly authorized to legally bind the Grant recipient to the above described Grant terms and conditions.</p> <p>IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.</p>	
8. Approval Signatures	
A. GRANT DIRECTOR NAME: Chris Anderson PHONE: (714) 993-8164 TITLE: Sergeant FAX: ADDRESS: 401 E. Chapman Ave. Placentia, CA 92870 EMAIL: canderson@placentia.org _____ (Signature) (Date)	B. AUTHORIZING OFFICIAL OF AGENCY NAME: Darin Lenyi PHONE: 714-993-8191 TITLE: Chief of Police FAX: 714-524-3459 ADDRESS: 401 E. Chapman Avenue Placentia, CA 92870 EMAIL: dlenyi@placentia.org _____ (Signature) (Date)
C. FISCAL OR ACCOUNTING OFFICIAL NAME: Kim Krause PHONE: (714) 993-8237 TITLE: Finance Director FAX: ADDRESS: 401 E. Chapman Ave. Placentia, CA 92870 EMAIL: kkrause@placentia.org _____ (Signature) (Date)	D. AUTHORIZING OFFICIAL OF OFFICE OF TRAFFIC SAFETY NAME: Randy Weissman PHONE: (916) 509-3030 TITLE: Acting Director FAX: (916) 509-3055 ADDRESS: 2208 Kausen Drive Suite 300 Elk Grove, CA 95758 EMAIL: randy.weissman@ots.ca.gov _____ (Signature) (Date)
E. ACCOUNTING OFFICER OF OFFICE OF TRAFFIC SAFETY NAME: Carolyn Vu ADDRESS: 2208 Kausen Drive, Suite 300 Elk Grove, CA 95758	9. DUNS INFORMATION
	DUNS #: 040504417
	REGISTERED ADDRESS: 401 E. Chapman Avenue
	CITY: Placentia ZIP+4: 92870-6101

10. PROJECTED EXPENDITURES						
FUND	CFDA	ITEM/APPROPRIATION	F.Y.	CHAPTER	STATUTE	PROJECTED EXPENDITURES
164 AL-20	20.608	0521-0890-101	2019	2019	BA/19	\$32,000.00
				AGREEMENT TOTAL		\$55,000.00
				AMOUNT ENCUMBERED BY THIS DOCUMENT		\$55,000.00
<i>I CERTIFY upon my own personal knowledge that the budgeted funds for the current budget year are available for the period and purpose of the expenditure stated above.</i>				PRIOR AMOUNT ENCUMBERED FOR THIS AGREEMENT		\$ 0.00
				TOTAL AMOUNT ENCUMBERED TO DATE		\$55,000.00
OTS ACCOUNTING OFFICER'S SIGNATURE			DATE SIGNED			
						

1. PROBLEM STATEMENT

Over the last few years, the City of Placentia has seen direct connection with not only the rise of fatalities and major collisions, but a rise in the part that alcohol and/or drugs have played in the collisions. The City of Placentia had one fatal traffic collision between 2007 and 2011. In 2012, we had one fatal traffic collision involving a driver who admitted to marijuana use prior to the collision occurring. In 2013, we had three fatal traffic collisions, two of which driving under the influence was a factor. In 2014, our city had two fatal traffic collisions. In one of the collisions, the deceased driver was found to be driving under the influence of alcohol and drugs. In 2015, we had two fatal traffic collisions. In 2016, we had four fatal traffic collisions, one of which driving under the influence was a factor. In 2017, we had one fatal traffic collision.

The Placentia Police Department's Traffic Bureau is currently staffed with one Motor Sergeant and one full-time Motor Officer. We also have one Police Services Supervisor (PSS) and one Community Services Officer (CSO) who oversee our Impound Lot operations. In addition, the Traffic Bureau is staffed with two full-time Parking Control Officers (PCO's) to assist with vehicle abatements/markings, collision investigation, parking enforcement and some criminal investigation reports. The PCO's and CSO are also utilized as support personnel during DUI/DL Checkpoints. Due to other staffing issues within the department, the Commercial Enforcement program had to be eliminated in order to staff patrol.

The City's largest traffic safety issues compared to OTS rankings are Had Been Drinking (HBD) drivers ages 21-34, pedestrians under the age of 15 and bicyclists under the age of 15. The Traffic Bureau will focus on these areas as well as other primary collision factors such as speed, failure to yield, driving under the influence and red light violations.

2. PERFORMANCE MEASURES

A. Goals:

1. Reduce the number of persons killed in traffic collisions.
2. Reduce the number of persons injured in traffic collisions.
3. Reduce the number of pedestrians killed in traffic collisions.
4. Reduce the number of pedestrians injured in traffic collisions.
5. Reduce the number of bicyclists killed in traffic collisions.
6. Reduce the number of bicyclists injured in traffic collisions.
7. Reduce the number of persons killed in alcohol-involved collisions.
8. Reduce the number of persons injured in alcohol-involved collisions.
9. Reduce the number of persons killed in drug-involved collisions.
10. Reduce the number of persons injured in drug-involved collisions.
11. Reduce the number of persons killed in alcohol/drug combo-involved collisions.
12. Reduce the number of persons injured in alcohol/drug combo-involved collisions.
13. Reduce the number of motorcyclists killed in traffic collisions.
14. Reduce the number of motorcyclists injured in traffic collisions.
15. Reduce hit & run fatal collisions.
16. Reduce hit & run injury collisions.
17. Reduce nighttime (2100 - 0259 hours) fatal collisions.
18. Reduce nighttime (2100 - 0259 hours) injury collisions.

B. Objectives:

1. Issue a press release announcing the kick-off of the grant by November 15. The kick-off press releases and media advisories, alerts, and materials must be emailed to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, for approval 14 days prior to the issuance date of the release.
2. Participate and report data (as required) in the following campaigns, National Walk to School Day, National Teen Driver Safety Week, NHTSA Winter Mobilization, National Distracted Driving Awareness Month, National Motorcycle Safety Month, National Bicycle Safety Month, National Click it or Ticket Mobilization, NHTSA Summer Mobilization, National Child Passenger Safety Week, and California's Pedestrian Safety Month.

Target Number

1

10

3. Develop (by December 31) and/or maintain a “HOT Sheet” program to notify patrol and traffic officers to be on the lookout for identified repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. Updated HOT sheets should be distributed to patrol and traffic officers monthly.	12
4. Send law enforcement personnel to the NHTSA Standardized Field Sobriety Testing (SFST) (minimum 16 hours) POST-certified training.	2
5. Send law enforcement personnel to the NHTSA Advanced Roadside Impaired Driving Enforcement (ARIDE) 16 hour POST-certified training.	2
6. Send law enforcement personnel to the Drug Recognition Expert (DRE) training.	1
7. Send law enforcement personnel to the DRE Recertification training.	1
8. Conduct DUI/DL Checkpoints. A minimum of 1 checkpoint should be conducted during the NHTSA Winter Mobilization and 1 during the Summer Mobilization. To enhance the overall deterrent effect and promote high visibility, it is recommended the grantee issue an advance press release and conduct social media activity for each checkpoint. For combination DUI/DL checkpoints, departments should issue press releases that mention DL's will be checked at the DUI/DL checkpoint. Signs for DUI/DL checkpoints should read "DUI/Driver's License Checkpoint Ahead." OTS does not fund or support independent DL checkpoints. Only on an exception basis and with OTS pre-approval will OTS fund checkpoints that begin prior to 1800 hours. When possible, DUI/DL Checkpoint screeners should be DRE- or ARIDE-trained.	2
9. Conduct DUI Saturation Patrol operation(s).	6
10. Conduct Traffic Enforcement operation(s), including but not limited to, primary collision factor violations.	10
11. Conduct highly publicized Distracted Driving enforcement operation(s) targeting drivers using hand held cell phones and texting.	3
12. Conduct highly publicized Motorcycle Safety enforcement operation(s) in areas or during events with a high number of motorcycle incidents or collisions resulting from unsafe speed, DUI, following too closely, unsafe lane changes, improper turning, and other primary collision factor violations by motorcyclists and other drivers.	1
13. Conduct highly publicized pedestrian and/or bicycle enforcement operation(s) in areas or during events with a high number of pedestrian and/or bicycle collisions resulting from violations made by pedestrians, bicyclists, and drivers.	4
14. Conduct Traffic Safety educational presentation(s) with an effort to reach community members. Note: Presentation(s) may include topics such as distracted driving, DUI, speed, bicycle and pedestrian safety, seat belts and child passenger safety.	2

3. METHOD OF PROCEDURE

A. Phase 1 – Program Preparation (1st Quarter of Grant Year)

- The department will develop operational plans to implement the “best practice” strategies outlined in the objectives section.
- All training needed to implement the program should be conducted this quarter.
- All grant related purchases needed to implement the program should be made this quarter.
- In order to develop/maintain the “Hot Sheets,” research will be conducted to identify the “worst of the worst” repeat DUI offenders with a suspended or revoked license as a result of DUI convictions. The Hot Sheets may include the driver’s name, last known address, DOB, description, current license status, and the number of times suspended or revoked for DUI. Hot Sheets should be updated and distributed to traffic and patrol officers at least monthly.
- Implementation of the STEP grant activities will be accomplished by deploying personnel at high collision locations.

Media Requirements

- Issue a press release announcing the kick-off of the grant by November 15, but no earlier than October 1. If unable to meet the November 15 date, communicate reasons to your OTS Coordinator. The kick-off press releases and any related media advisories, alerts, and materials must be emailed for approval to the OTS Public Information Officer at pio@ots.ca.gov, and copied to your OTS Coordinator, 14 days prior to the issuance date of the release.

B. Phase 2 – Program Operations (Throughout Grant Year)

- The department will work to create media opportunities throughout the grant period to call attention to the innovative program strategies and outcomes.

Media Requirements

- Send all grant-related activity press releases, media advisories, alerts and general public materials to the OTS Public Information Officer (PIO) at pio@ots.ca.gov, with a copy to your OTS Coordinator. The following requirements are for grant-related activities and are different from those regarding any grant kick-off release or announcement.
 - If an OTS-supplied, template-based press release is used, there is no need for pre-approval, however, the OTS PIO and Coordinator should be copied when at the same time as the release is distributed to the press.
 - If an OTS-supplied template is not used, or is substantially changed, a draft press release shall be sent to the OTS PIO for approval. Optimum lead-time would be 10 days prior to the release distribution date, but should be no less than 5 working days prior to the release distribution date.
 - Press releases reporting the immediate and time-valued results of grant activities such as enforcement operations are exempt from the recommended advance approval process, but still should be copied to the OTS PIO and Coordinator when the release is distributed to the press.
- Use the following standard language in all press, media, and printed materials: Funding for this program was provided by a grant from the California Office of Traffic Safety, through the National Highway Traffic Safety Administration.
- Email the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator at least 30 days in advance, a short description of any significant grant-related traffic safety event or program so OTS has sufficient notice to arrange for attendance and/or participation in the event.
- Submit a draft or rough-cut of all printed or recorded material (brochures, posters, scripts, artwork, trailer graphics, etc.) to the OTS PIO at pio@ots.ca.gov and copy your OTS Coordinator for approval 14 days prior to the production or duplication.
- Space permitting, include the OTS logo, on grant-funded print materials; consult your OTS Coordinator for specifics and format-appropriate logos.
- Contact the OTS PIO or your OTS Coordinator, sufficiently far enough in advance of need, for consultation when deviation from any of the above requirements might be contemplated

C. Phase 3 – Data Collection & Reporting (Throughout Grant Year)

- Invoice Claims (due January 30, April 30, July 30, and October 30)
- Quarterly Performance Reports (due January 30, April 30, July 30, and October 30)
 - Collect and report quarterly, appropriate data that supports the progress of goals and objectives.
 - Provide a brief list of activity conducted, procurement of grant-funded items, and significant media activities. Include status of grant-funded personnel, status of contracts, challenges, or special accomplishments.
 - Provide a brief summary of quarterly accomplishments and explanations for objectives not completed or plans for upcoming activities.
 - Collect, analyze and report statistical data relating to the grant goals and objectives.

4. METHOD OF EVALUATION

Using the data compiled during the grant, the Grant Director will complete the “Final Evaluation” section in the fourth/final Quarterly Performance Report (QPR). The Final Evaluation should provide a brief summary of the grant’s accomplishments, challenges and significant activities. This narrative should also include whether goals and objectives were met, exceeded, or an explanation of why objectives were not completed.

5. ADMINISTRATIVE SUPPORT

This program has full administrative support, and every effort will be made to continue the grant activities after grant conclusion.

FUND NUMBER	CATALOG NUMBER (CFDA)	FUND DESCRIPTION	TOTAL AMOUNT
164 AL-20	20.608	Minimum Penalties for Repeat Offenders for Driving While Intoxicated	\$32,000.00
402PT-20	20.600	State and Community Highway Safety	\$23,000.00

COST CATEGORY	CFDA	TOTAL COST TO GRANT
A. PERSONNEL COSTS		
<u>Straight time</u>		\$0.00
<u>Overtime</u>		
DUI/DL Checkpoints	20.608	\$16,000.00
DUI Saturation Patrols	20.608	\$14,400.00
Traffic Enforcement	20.600	\$12,500.00
Distracted Driving	20.600	\$3,750.00
Motorcycle Safety	20.600	\$1,250.00
Pedestrian and Bicycle Enforcement	20.600	\$5,000.00
Category Sub-Total		\$52,900.00
B. TRAVEL EXPENSES		
In State Travel	20.600	\$500.00
		\$0.00
Category Sub-Total		\$500.00
C. CONTRACTUAL SERVICES		
		\$0.00
Category Sub-Total		\$0.00
D. EQUIPMENT		
		\$0.00
Category Sub-Total		\$0.00
E. OTHER DIRECT COSTS		
DUI Checkpoint Supplies	20.608	\$1,600.00
Category Sub-Total		\$1,600.00
F. INDIRECT COSTS		
		\$0.00
Category Sub-Total		\$0.00
GRANT TOTAL		\$55,000.00

BUDGET NARRATIVE	
PERSONNEL COSTS	QUANTITY
DUI/DL Checkpoints - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	2
DUI Saturation Patrols - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	6
Traffic Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	10
Distracted Driving - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	3
Motorcycle Safety - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	1
Pedestrian and Bicycle Enforcement - Overtime for grant funded law enforcement operations conducted by appropriate department personnel.	4
TRAVEL EXPENSES	
In State Travel - Costs are included for appropriate staff to attend conferences and training events supporting the grant goals and objectives and/or traffic safety. Local mileage for grant activities and meetings is included. All conferences, seminars or training not specifically identified in the Budget Narrative must be approved by OTS. All travel claimed must be at the agency approved rate. Per Diem may not be claimed for meals provided at conferences when registration fees are paid with OTS grant funds.	1
CONTRACTUAL SERVICES	
-	
EQUIPMENT	
-	
OTHER DIRECT COSTS	
DUI Checkpoint Supplies - On-scene supplies needed to conduct sobriety checkpoints. Costs may include 28" traffic cones, MUTCD compliant traffic signs, MUTCD compliant high visibility vests (maximum of 10), traffic counters (maximum of 2), generator, gas for generators, lighting, reflective banners, electronic flares, PAS device supplies, heater, propane for heaters, fan, anti-fatigue mats, and canopies. Additional items may be purchased if approved by OTS. The cost of food and beverages will not be reimbursed.	1
INDIRECT COSTS	
-	
STATEMENTS/DISCLAIMERS	
There will be no program income generated from this grant.	
Nothing in this "agreement" shall be interpreted as a requirement, formal or informal, that a particular law enforcement officer issue a specified or predetermined number of citations in pursuance of the goals and objectives here under.	

CERTIFICATIONS AND ASSURANCES
HIGHWAY SAFETY GRANTS

(23 U.S.C. CHAPTER 4 AND SEC. 1906, PUB. L. 109-59, AS AMENDED)

Failure to comply with applicable Federal statutes, regulations, and directives may subject Grantee Agency officials to civil or criminal penalties and/or place the State in a high-risk grantee status in accordance with 49 CFR §18.12.

The officials named on the grant agreement, certify by way of signature on the grant agreement signature page, that the Grantee Agency complies with all applicable Federal statutes, regulations, and directives and State rules, guidelines, policies and laws in effect with respect to the periods for which it receives grant funding. Applicable provisions include, but are not limited to, the following:

- 23 U.S.C. Chapter 4—Highway Safety Act of 1966, as amended
- 49 CFR Part 18—Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments
- 23 CFR Part 1300—Uniform Procedures for State Highway Safety Grant Programs

NONDISCRIMINATION

(applies to subrecipients as well as States)

The State highway safety agency will comply with all Federal statutes and implementing regulations relating to nondiscrimination (“Federal Nondiscrimination Authorities”). These include but are not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin) and 49 CFR part 21;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. 324 et seq.), and Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) (prohibit discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973, (29 U.S.C. 794 et seq.), as amended, (prohibits discrimination on the basis of disability) and 49 CFR part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. 6101 et seq.), (prohibits discrimination on the basis of age);
- The Civil Rights Restoration Act of 1987, (Pub. L. 100-209), (broadens scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal aid recipients, subrecipients and contractors, whether such programs or activities are Federally-funded or not);
- Titles II and III of the Americans with Disabilities Act (42 U.S.C. 12131-12189) (prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing) and 49 CFR parts 37 and 38;

- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations (prevents discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations); and
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency (guards against Title VI national origin discrimination/discrimination because of limited English proficiency (LEP) by ensuring that funding recipients take reasonable steps to ensure that LEP persons have meaningful access to programs (70 FR 74087-74100).

The State highway safety agency—

- Will take all measures necessary to ensure that no person in the United States shall, on the grounds of race, color, national origin, disability, sex, age, limited English proficiency, or membership in any other class protected by Federal Nondiscrimination Authorities, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any of its programs or activities, so long as any portion of the program is Federally-assisted;
- Will administer the program in a manner that reasonably ensures that any of its subrecipients, contractors, subcontractors, and consultants receiving Federal financial assistance under this program will comply with all requirements of the Non-Discrimination Authorities identified in this Assurance;
- Agrees to comply (and require its subrecipients, contractors, subcontractors, and consultants to comply) with all applicable provisions of law or regulation governing US DOT's or NHTSA's access to records, accounts, documents, information, facilities, and staff, and to cooperate and comply with any program or compliance reviews, and/or complaint investigations conducted by US DOT or NHTSA under any Federal Nondiscrimination Authority;
- Acknowledges that the United States has a right to seek judicial enforcement with regard to any matter arising under these Non-Discrimination Authorities and this Assurance;
- Agrees to insert in all contracts and funding agreements with other State or private entities the following clause:

“During the performance of this contract/funding agreement, the contractor/funding recipient agrees—

- To comply with all Federal nondiscrimination laws and regulations, as may be amended from time to time;
- Not to participate directly or indirectly in the discrimination prohibited by any Federal non-discrimination law or regulation, as set forth in appendix B of 49 CFR part 21 and herein;
- To permit access to its books, records, accounts, other sources of information, and its facilities as required by the State highway safety office, US DOT or NHTSA;
- That, in event a contractor/funding recipient fails to comply with any nondiscrimination provisions in this contract/funding agreement, the State highway safety agency will have the right to impose such contract/agreement sanctions as it or NHTSA determine are appropriate, including but not limited to withholding payments to the contractor/funding

recipient under the contract/agreement until the contractor/funding recipient complies; and/or cancelling, terminating, or suspending a contract or funding agreement, in whole or in part; and

- To insert this clause, including paragraphs (a) through (e), in every subcontract and sub agreement and in every solicitation for a subcontract or sub-agreement, that receives Federal funds under this program.

POLITICAL ACTIVITY (HATCH ACT)

(applies to subrecipients as well as States)

The State will comply with provisions of the Hatch Act (5 U.S.C. 1501-1508), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

CERTIFICATION REGARDING FEDERAL LOBBYING

(applies to subrecipients as well as States)

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RESTRICTION ON STATE LOBBYING

(applies to subrecipients as well as States)

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

(applies to subrecipients as well as States)

Instructions for Primary Tier Participant Certification (States)

1. By signing and submitting this proposal, the prospective primary tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.

2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective primary tier participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary tier participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

3. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default or may pursue suspension or debarment.

4. The prospective primary tier participant shall provide immediate written notice to the department or agency to which this proposal is submitted if at any time the prospective primary tier participant learns its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

5. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.

6. The prospective primary tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.

7. The prospective primary tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion—Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.

8. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).

9. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

10. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency may terminate the transaction for cause or default.

Certification Regarding Debarment, Suspension, and Other Responsibility Matters-Primary Tier Covered Transactions

- (1) The prospective primary tier participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or Local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

(2) Where the prospective primary tier participant is unable to certify to any of the Statements in this certification, such prospective participant shall attach an explanation to this proposal.

Instructions for Lower Tier Participant Certification

1. By signing and submitting this proposal, the prospective lower tier participant is providing the certification set out below and agrees to comply with the requirements of 2 CFR parts 180 and 1200.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms covered transaction, civil judgment, debarment, suspension, ineligible, participant, person, principal, and voluntarily excluded, as used in this clause, are defined in 2 CFR parts 180 and 1200. You may contact the person to whom this proposal is submitted for assistance in obtaining a copy of those regulations.
5. The prospective lower tier participant agrees by submitting this proposal that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this proposal that it will include the clause titled "Instructions for Lower Tier Participant Certification" including the "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transaction," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions and will require lower tier participants to comply with 2 CFR parts 180 and 1200.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant is responsible for ensuring that its principals are not suspended, debarred, or otherwise ineligible to participate in covered transactions. To verify the eligibility of its principals, as well as the eligibility of any prospective lower tier participants, each participant may, but is not required to, check the System for Award Management Exclusions website (<https://www.sam.gov/>).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR part 9, subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participating in covered transactions by any Federal department or agency.
2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

BUY AMERICA ACT

(applies to subrecipients as well as States)

The State and each subrecipient will comply with the Buy America requirement (23 U.S.C. 313) when purchasing items using Federal funds. Buy America requires a State, or subrecipient, to purchase with Federal funds only steel, iron and manufactured products produced in the United States, unless the Secretary of Transportation determines that such domestically produced items would be inconsistent with the public interest, that such materials are not reasonably available and of a satisfactory quality, or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. In order to use Federal funds to purchase foreign produced items, the State must submit a waiver request that provides an adequate basis and justification for approval by the Secretary of Transportation.

PROHIBITION ON USING GRANT FUNDS TO CHECK FOR HELMET USAGE

(applies to subrecipients as well as States)

The State and each subrecipient will not use 23 U.S.C. Chapter 4 grant funds for programs to check helmet usage or to create checkpoints that specifically target motorcyclists.

LAW ENFORCEMENT AGENCIES

All subrecipient law enforcement agencies shall comply with California law regarding profiling. Penal Code section 13519.4, subdivision (e), defines "racial profiling" as the "practice of detaining a suspect based on a broad set of criteria which casts suspicion on an entire class of people without any individualized suspicion of the particular person being stopped." Then, subdivision (f) of that section goes on to provide, "A law enforcement officer shall not engage in racial profiling."



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF ADMINISTRATIVE SERVICES

DATE: OCTOBER 1, 2019

SUBJECT: **REVISIONS TO VARIOUS CITY COMMISSIONS AND COMMITTEES**

FISCAL
IMPACT: NONE

SUMMARY:

In December 2018 City Council directed Staff to conduct a comprehensive review of all the City's commissions and committees to evaluate their purpose, membership, and meeting schedule. City Staff met with the Commissions and Committees Ad-Hoc Committee composed of Councilmembers Wanke and Yamaguchi to discuss the current structure.

RECOMMENDATION:

It is recommended that the City Council consider the following actions:

1. Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2019-XX, An Ordinance of the City Council of the City of Placentia, California amending portions of Title 2, Administration and Personnel, of the Placentia Municipal Code to add, delete, combine, and update various City commissions, boards, and committees, and to establish rules governing them; and
2. Adopt Resolution No. R-2019-XX, A Resolution of the City Council of the City of Placentia, California amending membership and deleting certain City Committees, and establishing certain guidelines governing their meetings and operation; and
3. Direct Staff to amend the City's Commission, Committee and Board Handbook to coincide with the proposed revisions; and
4. Direct Staff to continue the recruitment process for applicants to fill the balance of City Commission and Committee vacancies and schedule interviews of applicants for October 15, 2019 at 4:00 p.m. for consideration to fill said vacancies.

1. e.
October 1, 2019

DISCUSSION:

Recently City Council directed Staff to conduct a comprehensive review of all the City's Commissions and Committees to evaluate their purpose, membership, and meeting schedule. City Staff met with the Commissions and Committees Ad-Hoc Committee composed of Councilmembers Wanke and Yamaguchi to discuss the current Commissions and Committees structure, City Staff time required to serve as City liaisons to multiple Commissions and Committees, and lack of quorum and/or applicants to fill vacancies in spite of numerous postings online and on social media. In the last fifteen years, the number of Commissions and Committees has nearly doubled while City Staffing remained the same, thus making it difficult to manage all the Commissions and Committees. Attached is a summary of the Ad-Hoc Committee's recommendations.

The City Charter grants City Council the authority to create by ordinance such advisory boards or commissions as in its judgement are required (Article IX, Section 900). The City Council is authorized to establish by resolution any advisory committees which in its discretion are necessary. The proposed Ordinance No. O-2019-XX will amend portions of the Placentia Municipal Code to add, delete, combine, and update various City Commissions, and establish rules governing them.

Prepared by:



Rosanna Ramirez
Director of Administrative Services

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Summary of Ad-Hoc Committee's Recommendations
2. Ordinance O-2019-XX
3. Resolution R-2019-XX

City of Placentia
Summary of Ad-Hoc Committee's Recommendations

New: All Commissions and Committees may change their meeting time without going to City Council with the stipulation that they may not meet prior to 5:00 p.m.

COMMISSIONS	PROPOSED CHANGES
Planning Commission	<ul style="list-style-type: none"> • No Changes.
Cultural Arts Commission	<ul style="list-style-type: none"> • See PARC
Recreation and Parks Commission	<ul style="list-style-type: none"> • See PARC
Park Arts and Recreation Commission (PARC)	<ul style="list-style-type: none"> • Combined Cultural Arts Commission and Recreation and Parks Commission • Composed of five (5) members. • Will meet a minimum of quarterly.
Traffic Safety Commission	<ul style="list-style-type: none"> • Traffic Safety Commission will be reformed as the Streetscape and Transportation Advisory Commission.
Streetscape and Transportation Advisory Committee	<ul style="list-style-type: none"> • Composed of five (5) members. • Will meet a minimum of quarterly.

COMMITTEES	PROPOSED CHANGES
Citizens' Oversight Committee (Established By Ordinance)	<ul style="list-style-type: none"> • No changes
Economic Development Committee	<ul style="list-style-type: none"> • Will be eliminated and items will be appropriated by the Housing, Planning and Economic Development Ad-Hoc Committee.
Financial Audit Oversight Committee	<ul style="list-style-type: none"> • No changes.
Heritage Committee	<ul style="list-style-type: none"> • May reduce from seven (7) to five (5) members.
Historical Committee	<ul style="list-style-type: none"> • May change their meeting time and frequency without City Council approval.
Senior Advisory Committee	<ul style="list-style-type: none"> • May change their meeting time and frequency without City Council approval.
Veterans Advisory Committee	<ul style="list-style-type: none"> • May change their meeting time and frequency without City Council approval. • May reduce from eleven (11) to nine (9) members. • May meet quarterly.

ORDINANCE NO. O-2019-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AMENDING PORTIONS OF TITLE 2, ADMINISTRATION AND PERSONNEL, OF THE PLACENTIA MUNICIPAL CODE TO ADD, DELETE, COMBINE, AND UPDATE VARIOUS CITY COMMISSIONS, BOARDS, AND COMMITTEES, AND TO ESTABLISH RULES GOVERNING THEM

City Attorney Summary

This ordinance modifies Title 2 of the Placentia Municipal Code to add and delete commissions, and to create general rules governing city, boards, commissions and committees. The new chapter 2.11 provide the general rules and guidelines for the formation and operation of various city boards, commissions and committees. The ordinance deletes Chapters 2.16, 2.36, and 2.48, formally disbanding the existing Recreation and Parks Commission, the Cultural Arts Commission, and the Traffic Safety Commission. A new Chapter 2.36 forms a Parks, Arts and Recreation Commission. A new Chapter 2.48 forms a Streetscape and Transportation Advisory Commission.

NOW THEREFORE, the City Council of the City of Placentia does hereby ordain as follows:

SECTION 1. The City Council hereby amends Title 2 of the Placentia Municipal Code to add a new Chapter 2.11, City Boards, Commissions and Committees, which provides as follows:

Chapter 2.11 CITY BOARDS, COMMISSIONS AND COMMITTEES

2.11.010 Establishment of City boards and commissions.

- A. There shall be the following named boards and commissions in the City:
 1. Planning Commission
 2. Parks Arts and Recreation Commission
 3. Streetscape and Transportation Advisory Commission
- B. The City Council may create by ordinance such additional boards or commissions which in its judgment are required and may grant to them such powers and duties as are consistent with the Charter and this code.
- C. The City Council may also establish by resolution any advisory committees which in its discretion are necessary and grant to them such powers and duties as are

consistent with the provisions of the City's Charter and this code. Committees may include both standing committees and committees of limited duration and scope. Committees may include, but shall not be limited to, any of the following:

1. Council committees (not governed by this Chapter)
2. Council/Citizens ad hoc committees.
3. Citizens advisory committees.
4. Committees governed by joint powers agreements, voter approved measures, contracts or state law.
5. Council appointment of representatives to sit on joint governmental committees.

City Council committees consisting solely of less than a quorum of the Council may be established by minute order or resolution and shall not be governed by this Chapter. Committees controlled by entities outside the City are not governed by this Chapter.

- D. Except where such action would conflict with a previously adopted ordinance, the Council may adopt by resolution any rules governing the operation of its boards, commissions and committees, including but not limited to the establishment of meeting times, locations, number of members, terms of office and compensation to be paid.

2.11.020 Staff Support; Appropriations.

- A. The City Administrator shall designate a member of City Staff who will be responsible for helping to provide Staff support for each board, commission and committee, to help coordinate and facilitate meetings, prepare and distribute agendas and minutes and otherwise help carry out the duties and purpose of the board, commission or committee; provided, however, that the members of each board, commission or committee shall not give additional direction to Staff without the approval by the City Administrator.
- B. The City Council shall include in its annual budget such appropriations of funds as in its opinion are sufficient for the efficient and proper functioning of each board, commission and committee.

2.11.030 Meetings and Rules.

- A. All boards, commissions and committees shall hold meetings at such frequency as may be required by the ordinance, resolution or minute order authorizing its existence. The City Council may modify meeting times and locations by separate Council resolution, unless such action would conflict with a governing ordinance.

2.11.040 Officers.

Each board, commission or committee shall organize by electing one of its members to serve as presiding officer, who shall serve at the pleasure of such body. A secretary shall be designated for the recording of minutes, who shall keep a record of its proceedings.

2.11.050 Compensation.

The members of boards and commissions shall serve without compensation, unless compensation is established by ordinance or resolution of the City Council. Members may receive reimbursement for necessary traveling and other expenses incurred on official duty, when such expenditures have received authorization from the City Council prior to the expenditure.

2.11.060 Appointment.

Members of each board, commission and committee shall be appointed by a majority vote of the City Council and shall serve at the pleasure thereof. The City Council may provide by resolution for any procedures to be followed in the application process.

2.11.070 Term of office.

- A. Term. Unless otherwise provided by City Council ordinance or resolution, the members of each board, commission or committee shall serve a term of four years, which shall expire on July 1st. In the absence of a resignation or removal, each member shall serve until a successor is appointed and qualified. Notwithstanding the foregoing, where a committee has been formed for a limited purpose for a limited period of time, the members of that committee shall only serve until the purpose has been served or the time has expired, or as otherwise directed by the Council.
- B. Staggering of Terms. Whenever possible, the expiration of terms shall be staggered. Of the members first appointed, any combination of one (1), two (2), three (3) or four (4) year terms may be used to obtain the maximum staggered terms. If the City Council appoints nine (9) members, the terms shall be staggered with the terms of at least two (2) and not more than three (3) members expiring each year. If less than nine (9) members are appointed by the City Council, terms shall be staggered with the terms of not more than two (2) members of the commission expiring each year.

2.11.080 Removal.

Any member of any board, commission or committee may be removed at any time, with or without cause, by a majority vote of the City Council. No prior notice needs to be given to the member that the City Council intends to take such action, nor does the City Council need to provide any statement of its reasons for taking such action.

2.11.090 Attendance at meetings.

- A. It shall be the obligation of board, commission and committee members to attend all meetings, whether regular or special, except for good cause such as illness, family emergency or schedule conflicts.
- B. If a board, commission or committee member knows he or she will be unable to attend a meeting, the member must notify the chair, or the designated Staff member assigned to the board, commission or committee, prior to the time established for commencement of the meeting. The member shall explain his or her reasons for being absent. At the beginning of the next meeting the chair or the member shall inform the body of the reason for the absence, and the body shall determine whether the absence is excused or unexcused.
- C. If a board, commission or committee member has three (3) consecutive unexcused absences, or three (3) unexcused absences during a calendar year, the chair shall be notified, and it may be grounds for removal by the City Council.

SECTION 2. Title 2 of the Placentia Municipal Code is hereby amended to delete Chapters 2.16, Recreation and Parks Commission, and Chapter 2.36, Cultural Arts Commission, in their entirety. Both commissions shall be combined to form a new commission as hereinafter provided.

SECTION 3. Title 2 of the Placentia Municipal Code is hereby amended to add a new Chapters 2.18 Parks Arts and Recreation Commission, as follows:

Chapter 2.18 PARKS ARTS AND RECREATION COMMISSION

2.36.010 Establishment and purpose.

The Parks Arts and Recreation Commission (PARC) is hereby established. The purpose of the PARC shall be to advise and support the City Council and the Community Services Department on items related to cultural arts and recreation programs, City wide special events, health and wellness, senior services, and to provide input on parks/facilities development and improvements.

Unless otherwise specified, all references in this chapter to the "Commission" shall refer to the PARC.

2.36.020 Membership.

The Commission shall consist of five (5) members. Members shall be appointed by the City Council and shall be subject to removal by a majority vote of the Council. Commissioners shall be selected by the City Council from among the residents of the City, who shall seek to appoint individuals who have demonstrated a strong interest and

support for the City's parks and its associated programs, or who have a profound interest or experience in the arts and/or culture.

2.36.030 Terms of office.

The terms of the members of the Commission shall be for a period of four (4) years and shall expire each succeeding July 1st. In the absence of resignation or removal, each member shall serve until a successor is appointed and qualified. For the members first appointed, their terms shall be staggered in compliance with Section 2.11.070.

2.36.040 Officers—Meetings—Records.

- A. The Commission shall, as soon as practicable after its organization and thereafter following the first day of July each year, elect a chairperson and a vice-chairperson from members of the Commission for a term of one (1) year. The chairperson and vice-chairperson shall serve at the pleasure of the Commission.
- B. The Commission shall hold regular meetings on a regular schedule and at such times as may be established by City Council resolution but shall at a minimum meet quarterly. In the absence of specific direction from the City Council, the Commission is authorized to set its own meeting time, provided meetings do not occur any earlier than 5 p.m. The City Administrator shall designate a City employee to act as secretary who shall keep a record of its proceedings and transactions. This record shall be a public record. All meetings of the Commission shall be open to the public pursuant to the Ralph M. Brown Act.

2.36.050 Special meetings.

A special meeting of the Commission may be called at any time by the chairman, City Staff, or by members constituting one less than a quorum of the total membership, by following the requirements of state law and by written notice or phone contact served on each member of the Commission at least twenty-four (24) hours before the time specified for the proposed meeting. At any special meeting, the powers of the Commission to transact business shall be limited to those matters specifically referred to in such notice.

2.36.060 Powers, duties and responsibilities.

The Commission shall have the following powers, duties and responsibilities:

- A. Act in an advisory capacity to the City Council and the City Administrator on all policy matters pertaining to all the parks presently established by the City Council; and all future parks to be established by the City Council and on the recreational programs, cultural arts programs, health/wellness programs, and special events for the community of the City;

- B. Assist in the development of plans for seasonal and year-round recreation, arts, special events, and health and wellness activities and programs;
- C. Establish rules and regulations, subject to the approval of the City Council, for the use of City parks and recreation facilities;
- D. Adopt a master plan for the development of each City park, subject to the approval of the City Council, and review subsequent precise plans for conformance to the master plan;
- E. Serve as an advisory group to the City Council on recreational and cultural arts and health and wellness matters. The Commission shall recommend methods of maintaining and increasing recreational, artistic, cultural, and health resources, as well as the level of awareness within the City. The Commission may, upon the request of the City Council, advise on the expenditure of capital funds in the field of cultural arts recreation and health and wellness;
- F. Advise and encourage the cultural arts and recreational endeavors of organizations and groups and promote private initiative;
- G. Encourage and solicit contributions from individuals, groups and trusts for the benefit of the City's cultural arts, recreational programs/activities, and events; submit recommendations to the City Council on the use of such contributions or donations;
- H. Act as a sounding board and coordinator for various organizations in their efforts to meet the cultural, recreational, and health and wellness needs of the community;
- I. Review and grant approval to displays of art works or art objects within City-owned facilities;
- J. Recommend ways which will better coordinate the use of existing resources and facilities/parks;
- K. Promote cultural arts, and recreational appreciation and increase the community awareness of the many opportunities to participate in the various artistic, recreational, and cultural activities within the area;
- L. Advise as the City Council may request on the physical development of any City-owned facilities/parks and the use of those various City-owned facilities/parks;
- M. Act in conjunction with other City Commissions on an equal basis, but with all due attention paid to avoid overlapping functions;
- N. Conduct studies with a view to formulating ways by which creative activity, high standards and increased opportunities in the areas of recreation, arts, and health and wellness may be encouraged and promoted by community groups in the best

interest of the City's artistic, cultural, recreational, and health and wellness programs, together with a better appreciation and enjoyment of the arts and recreation by the citizens of the City;

- O. Provide input in the development of a long - range recreational, cultural, and health and wellness plan for the City as a whole. This plan should cover a period of twenty (20) years, and should be updated as often as necessary, but at least every five (5) years.

2.36.070 Limitations.

The following limitations shall apply to the activities of the Commission:

- A. Individual promotion. Since one of the purposes of the Commission is to improve the community awareness and appreciation of various artistic and cultural pursuits, the Commission should refrain from promoting the individual artistic accomplishments or cultural contributions of individual Commission members, except that the Commissioners may perform, exhibit or share their talents and expertise in order that the citizens of the community not be deprived of the artistic abilities of the Commissioners.

2.36.080 Annual orientation and training.

Each member of the Commission shall be required to attend any orientation and training meetings held by the City. Failure to attend said meeting may be grounds for removal.

SECTION 4. Title 2 of the Placentia Municipal Code is hereby amended to delete Chapter 2.48 (Traffic Safety Commission).

SECTION 5. Title 2 of the Placentia Municipal Code is hereby amended to add a new Chapter 2.48 Streetscape and Transportation Advisory Commission, as follows:

2.48 STREETScape AND TRANSPORTATION ADVISORY COMMISSION

2.48.010 Establishment.

The Streetscape and Transportation Advisory Commission is hereby established. The purpose of the Streetscape and Transportation Advisory Commission shall be to advise and support the City Council and the Development Services and Public Works Departments on items related to traffic safety issues, transportation programs and parking permits, as well as issues related to the removal, planting, replanting or disposition of public trees.

Unless otherwise specified, all references in this chapter to the "Commission" shall refer to the Streetscape and Transportation Advisory Commission.

2.48.020 Membership.

The Commission shall consist of five (5) members. Members shall be appointed by the City Council and shall be subject to removal by a majority vote of the Council. Commissioners shall be selected by the City Council from the residents of the City who have a demonstrated interest in or knowledge of traffic safety, transportation issues or the City's trees.

2.48.030 Terms of office.

The terms of the members of the Commission shall be for a period of four (4) years and shall expire each succeeding July 1st. In the absence of resignation or removal, each member shall serve until a successor is appointed and qualified. For the members first appointed, their terms shall be staggered in compliance with Section 2.11.070.

2.48.040 Officers—Meetings—Records.

- A. The Commission shall, as soon as practicable after its organization and thereafter following the first day of July each year, elect a chairperson and a vice-chairperson from members of the Commission for a term of one (1) year. The chairperson and vice-chairperson shall serve at the pleasure of the Commission.
- B. The Commission shall hold regular meetings on a regular schedule and at such times as may be established by City Council resolution but shall at a minimum meet quarterly. In the absence of specific direction from the City Council, the Commission is authorized to set its own meeting time, provided meetings do not occur any earlier than 5 p.m. The City Administrator shall designate a City employee to act as secretary who shall keep a record of its proceedings and transactions. This record shall be a public record. All meetings of the Commission shall be open to the public pursuant to the Ralph M. Brown Act.

2.48.050 Special meetings.

A special meeting of the Commission may be called at any time by the chairman, City Staff, or by any two members of the Commission by following the requirements of state law, and by written notice or phone contact served on each member of the Commission at least twenty-four (24) hours before the time specified for the proposed meeting. At any special meeting, the powers of the Commission to transact business shall be limited to those matters specifically referred to in such notice.

2.48.060 Powers, duties and responsibilities.

The Commission shall have the following powers, duties and responsibilities:

The duties of the Commission shall consist of acting in an advisory capacity to the City Council to study, review, and make recommendations with regard to:

- Traffic safety issues, active transportation programs and projects, transportation management including neighborhood traffic and parking management programs, review and consideration of permit parking districts and speed hump installation requests and the overall regulation of vehicle, bicycle, and pedestrian traffic within the City as described in Title 13 of the Placentia municipal code.
- The removal, planting, replanting or disposition of public trees in the public right of way or on public property. The Commission shall review recommendations regarding appeals of tree removal requests made by individual property owners, neighborhood associations, or developers denied by City Staff. The Commission may make recommendations on designated tree species for specific streets and neighborhoods and shall be incorporated by reference into a future street tree master plan.

2.48.070 Annual orientation and training.

Each member of the Commission shall be required to attend any orientation and training meetings held by the City. Failure to attend said meeting may be grounds for removal.

SECTION 6. Severability. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unenforceable by a court of competent jurisdiction, the remaining portions of this Ordinance shall nonetheless remain in full force and effect. The City Council of the City of Placentia hereby declares that it would have adopted each section, subsection, sentence, clause, phrase, or portion of this Ordinance, irrespective of the fact that any one or more sections, subsections, sentences, clauses, phrases, or portions of this Ordinance be declared invalid or unenforceable.

SECTION 7. The Mayor shall sign, and the City Clerk shall certify to the passage and adoption of this Ordinance and shall cause the same, or the summary thereof, to be published and posted pursuant to the provisions of law and this Ordinance shall take effect thirty (30) days after passage.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on October 1st, 2019.

PASSED, APPROVED AND ADOPTED this ____th day of _____ 2019.

Rhonda Shader Mayor

ATTEST:

Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia, held on the 1st day of October 2019 and adopted at a regular meeting of the City Council of the City of Placentia, held on the ____th day of _____ 2019 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

RESOLUTION NO. R-2019-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, MODIFYING MEMBERSHIP FOR CERTAIN COMMITTEES, ESTABLISHING CERTAIN RULES GOVERNING COMMITTEE OPERATION, MEETING TIMES AND LOCATIONS, AND DISOLVING THE ECONOMIC DEVELOPMENT COMMITTEE

A. Recitals.

- (i) The City Council is authorized to establish by resolution any advisory committees which in its discretion are necessary, and to grant to them such powers and duties as are consistent with the provisions of the City's charter and the City's municipal code.
- (ii) The City Council desires to consolidate the functions of certain committees, and to establish certain guidelines for their operation.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

Section 1. The City currently has the following committees:

<u>Name</u>	<u>Establishing Document</u>
a. Citizens' Oversight Committee	Ordinance O-2019-02
b. Economic Development Committee	Resolution R-2012-12
c. Financial Audit Oversight Committee	Council Minute Order May 2, 2006
d. Heritage Committee	Council Minute Order March 15, 1988
e. Historical Committee	Council Minute Order March 4, 1986
f. Senior Advisory Committee	Council Minute Order August 19, 2003
g. Veterans Advisory Committee	Council Minute Order March 19, 1991

Section 2. By passage of this resolution the City Council hereby dissolves the following committee(s):

- Economic Development Committee.

Section 3. The City Council establishes the following rules concerning committee meeting times and locations. These new rules shall supersede any previously adopted time and location rules established by Council resolution:

- a. Except where the Council has adopted a specific time or location, each committee is free to establish its own meeting time and location. However, City Staff must be

consulted and considered, in order to accommodate the schedule of City staff. A record will be made of the committee's decision, and the Clerk shall be notified prior to any change being implemented.

b. Notwithstanding the above, the following restrictions apply:

- 1) All meetings must occur within the City limits, unless prior written approval is obtained from the City Council or the City Administration. Any meetings outside the City must be for a purpose directly related to the committee's duties.
- 2) All meetings must comply with the requirements of the law, specifically including the Ralph M. Brown Act.
- 3) Unless otherwise authorized by Council resolution, all committee meetings must occur at 5 p.m. or later.
- 4) The following committees are authorized to hold meetings prior to 5 p.m., in their discretion:
 - Veterans Advisory Committee
 - Senior Advisory Committee
 - Historical Committee
- 5) Veterans Advisory Committee is authorized to meet quarterly, in its discretion.

Section 4. The City Council authorizes the following changes to the membership of the following committees:

- The Heritage Committee may reduce its membership to five (5) members.
- The Veterans Advisory Committee may reduce its membership to nine (9) members.

Section 5. Effective immediately, any prior resolutions and/or policies established by the City that are in conflict with this Resolution shall be deemed rescinded to the extent of such conflict.

Section 6. The City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

APPROVED and ADOPTED this 1st day of October 2019.

Rhonda Shader, Mayor

ATTEST:

Robert McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk Of The City Of Placentia do Hereby Certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 1st day of October 2019 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: OCTOBER 1, 2019

SUBJECT: **GENERAL PLAN AMENDMENT (GPA) 2018-02: RICH HERITAGE, BRIGHT FUTURE: PLACENTIA GENERAL PLAN (GENERAL PLAN UPDATE) AND RELATED DRAFT ENVIRONMENTAL IMPACT REPORT (EIR 2019-01)**

FISCAL
IMPACT: N/A

SUMMARY:

On September 10, 2019, the Planning Commission unanimously (4-0, 1 absent) recommended that the City Council certify the Final Environmental Impact Report (EIR 2019-01), State Clearinghouse No. 2018101031 pursuant to the California Environmental Quality Act Guidelines (CEQA) set forth in Title 14 CCR and the City of Placentia Environmental Guidelines, and approve and adopt the proposed General Plan Update entitled Rich Heritage, Bright Future - Placentia General Plan, a General Plan Amendment (GPA 2018-02). In addition, the General Plan Advisory Committee (GPAC) reviewed the General Plan on various occasions and held a final meeting on August 28, 2019. At that meeting, the GPAC voted to recommend to Planning Commission and City Council adoption of the General Plan (the "Plan"). The City's Housing, Planning and Economic Development Ad Hoc Committee has reviewed and recommended approval of the proposed Plan. The Plan has also been extensively presented to and reviewed by the public at several venues including the Chamber of Commerce, the Economic Development Committee, and the Placita Santa Fe Merchants Association, among others, all of whom are supportive of the Plan.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning General Plan Amendment 2018-02 and Environmental Impact Report 2019-01; and
2. Receive the Staff Report, consider all Public Testimony, and ask questions of Staff; and
3. Consider the additional changes to the Proposed General Plan Land Use Map as recommended by the General Plan Advisory Committee and Planning Commission: Re-designate 550 Richfield Rd., 527 Fee Ana St., 507 Fee Ana St., 506 Fee Ana St. (APNs

2. a.
October 1, 2019

346-015-13, 346-015-07, 346-015-14, 346-241-13) from High Density Residential to Industrial; and

4. Close the Public Hearing; and
5. Adopt Resolution No. R-2019-XX, A Resolution of the City Council of the City of Placentia, California, certifying and adopting the Final Environmental Impact Report (EIR 2019-01) State Clearinghouse No. 2018101031 and related Mitigation Monitoring and Reporting Program, and approving and adopting the proposed General Plan Update entitled Rich Heritage, Bright Future - Placentia General Plan, General Plan Amendment (GPA 2018-02); and
6. Direct Staff to file a Notice of Determination.

BACKGROUND:

In accordance with California Government Code Section 65103(a), each city in California “must periodically review and revise, as necessary, their General Plan.” Although it is not embodied in State law, most General Plans, including Placentia’s, are designed to remain in place for twenty years. The City of Placentia’s first General Plan was adopted in 1973. Although several of the General Plan elements (or chapters) have been amended since that time, several have not, and the existing General Plan contains elements that are between 27 and 46 years old. Needless to say, these elements no longer reflect the vision of the current population of the City. Several attempts to revise the General Plan have occurred over the last twenty years, with this latest effort beginning in earnest in 2017 after restarting the effort in 2014. Staff is excited to be presenting this General Plan Update, which represents the new and current perspectives for residents and business owners of Placentia. After seeking and incorporating comments from the community, commissions, and City Council, Staff is now is ready to present this new Plan to the City Council for adoption.

DISCUSSION:

Each community is afforded a considerable degree of flexibility in how it prepares its Plan, and as long as the Plan addresses the seven (7) mandatory Elements, contains the necessary maps, and it is internally consistent, there are really no constraints on how a Plan is formatted or prepared. This update contains the seven (7) mandatory elements; as well as an Economic Development Element; a Sustainability Element; and a Health, Wellness and Environmental Justice Element; bringing the element total to ten. The section below briefly summarizes the key items that have been addressed for each element in accordance with Council’s previous directions, sorted by element name.

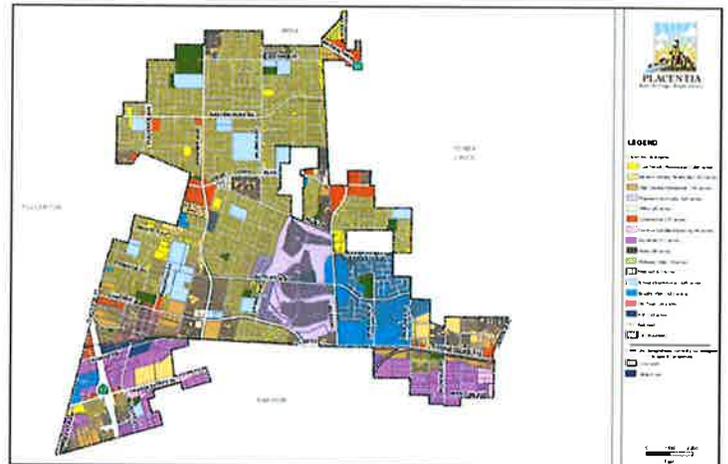
LAND USE

This element, arguably one of the most important elements of a General Plan because it guides land use and development, was last updated in 1989, and its corresponding Land Use Map in 1977. More than any other element, the Land Use Element sets the City’s vision in motion, as it will shape the way our community evolves over the next twenty years. This element serves as the long-range planning guide for development in the City. It determines where people live, work,

shop, play, and socialize; and our quality of life depends on how each of these fit together in a coherent pattern to create a sense of place that fosters health and well-being. This Element focuses on:

- ensuring that development policies are in line with current city and community goals;
- guiding public officials, the investment community, and private citizens re: type, intensity, distribution of uses of land for housing, business, industry, and open space;
- providing a framework for directing new development and high-quality public infrastructure, natural environment, and community services in line with community's vision; and
- promoting the TOD and Old Town areas for revitalization.

The Land Use Map (the "Map") provides a graphic representation of the goals and policies expressed by all of the General Plan's elements and is a tool that is used often as City Staff reviews proposed private and public projects. The Map indicates the location of the land use "designations" within the city and these designations must be consistent with the City's Zoning Ordinance and Map.



The GPAC reviewed the Plan on various occasions and held a final meeting on August 28, 2019. At that meeting, the GPAC unanimously voted to recommend to City Council adoption of the Plan with a minor change to the Introduction section regarding Parks and Recreation. Regarding Land Use, the GPAC voted 4-1 to recommend to City Council adoption of the Proposed Map with minor changes as follows: Re-designate 550 Richfield Rd., 527 Fee Ana St., 507 Fee Ana St., 506 Fee Ana St. (APNs 346-015-13, 346-015-07, 346-015-14, 346-241-13) from High Density Residential to Industrial. The Planning Commission recommendation to City Council was consistent with the GPAC recommendation, and Staff also recommends Council consider the minor land use alteration. Since these properties are currently developed with industrial uses, it is the professional opinion of Tom Dodson and Associates (CEQA consultant) that these modifications to the Plan Map will not alter the findings in the General Plan Environmental Impact Report (EIR). The Final EIR adequately addresses the continued use of these properties for industrial land uses.

Subsequent to the Planning Commission hearing and recommendation to City Council, Staff was advised by legal counsel to include certain procedural language which is advisable to have in a Plan. Therefore, Staff has included the following language in the Land Use Element for City Council consideration (existing language in italics for context, new language is bold and underlined):

The Land Use Element sets forth the policy framework to shape the long-term physical environment of Placentia through comprehensive guidance on how the City will develop and what it wants to accomplish with its development. The Land Use Element both reinforces and is reinforced by the other elements of the General Plan

*and is implemented through other City planning tools and programs, including the Zoning Map, Zoning Code, specific plans, development agreements and the City's Capital Improvement Program. **However, not all City projects and public works improvements can be consistent with the General Plan and Zoning Code, as there are unique requirements and challenges faced by the City in providing the necessary infrastructure and services to the citizens. The City Council is acting in the interests of the citizens health, safety and general welfare when approving City projects, and the location and regulations of the General Plan and Zoning Code are not applicable to, nor binding on, City projects and public works improvements.***

MOBILITY

In the previous Plan, this element was called the Circulation Element and was last updated in 1982. Now called the "Mobility" Element, it represents the City's overall management of the entire transportation system. Many things have changed since 1982: we now have autonomous cars, ridesharing, a new train station, and a focus on methods of transportation other than the automobile. This element addresses the connectedness of transit and pedestrians, cyclists, and bikeshare programs. It is also the element where the goals and policies attempt to meet State and Federal transportation goals, such as Senate Bill 375, with a goal to reducing greenhouse gases. Transportation is regional and this element helps to address how Placentia fits into the larger area, connecting to its surrounding cities across minor and major arterials, bike systems, and train routes. This Element generally focuses on the following:

- promoting bicycle travel as a primary mode of transportation;
- supporting the new Metro station as part of transportation system;
- promoting transit and active transportation modes, including public transportation, ridesharing, and walking; and
- preparing for autonomous vehicles and future mobility technologies.

HOUSING

The Housing Element was updated and adopted in 2014 and is valid until 2021. The Housing Element is not being considered for review or comment in this Plan effort but will be reviewed and updated again in 2021 or earlier in conformance with State law.

CONSERVATION

Air quality, water resources, biological resources, and historic resources are all covered in the Conservation Element and it provides direction regarding the conservation, development, and utilization of natural and historic resources. This element contains goals and policies which:

- protect and conserve water sources;
- manage wastewater and stormwater;
- reduce solid waste;
- promote improved air quality;
- reduce climate change impacts (greenhouse gases) and
- promote source reduction and recycling.

It also provides a delightful history of Placentia edited by Historical Committee Members and contains policies which



protect historic resources and promote historic preservation through education, events, and improved procedures.

OPEN SPACE & RECREATION

This element was once two elements, Open Space (1973) and Parks and Recreation (1988), but now has been combined into one. This element is concerned with managing, improving, and preserving all open space areas, including undeveloped lands and outdoor recreation areas. Placentia has parkettes (small parks), neighborhood parks, community parks, sub regional parks, a golf course, use of school facilities, and special use facilities such as Tuffree Park and the sports complex, and all of these provide residents with ample places for relaxation and recreation. This element also promotes the programs that the City sponsors in the parks, seeking to expand this to provide more opportunities for all ages to recreate. Goals and policies focus on:

- providing safe and well-maintained open space and recreation facilities and increasing access to facilities and programs;
- coordinating with citizen groups, businesses, private developers and service organizations to improve recreational programs; and
- creating new open spaces, on private and public lands.

This element also has an Implementation Plan, as required by the State, with specific actions to ensure that the policies will be implemented.



SAFETY

Previously known as the Seismic Safety Element (1975), this element has gotten much attention in the last few years given the increase in wildfires and flooding. It addresses urban fires, earthquakes, pipelines and wells, liquefaction, flooding and dam inundation, hazardous materials, and those safety impacts brought on by climate change. A “vulnerability assessment” was conducted to determine where to focus efforts on those impacts caused by global warming. These impacts include:

- extreme heat events (occurs when the temperature rises above 99.8);
- wildfires (affecting air quality);
- allergens (affecting health); and
- ozone exposure (harder to breathe, asthma attacks, and even leading to premature death. Increases in hot and sunny days increase ground level ozone).

The Safety Element also contains an Action Plan to ensure that the goals and policies are implemented.

NOISE

The Noise Element was last adopted in 1974, although the tenets of protecting the community from loud and intrusive noise sources remains the same. Noise associated with traffic is perhaps the largest source of noise in the City and future projected traffic noise was taken into account. The goals and policies focus reducing this transportation noise, minimizing commercial

spillover noise, with a goal towards developing further noise reduction measures and considering potential noise impacts in development approvals.

ECONOMIC DEVELOPMENT

This optional element was included because the economic vitality of the City is crucial to providing high quality services to our residents and business community. This element promotes a proactive approach to attracting and retaining business and to attracting development opportunities to the City. The goals and policies focus on:

- maintaining a balanced and diverse budget;
- attracting and retaining key businesses;
- revitalizing targeted areas, especially Old Town and the TOD area;
- creating a business-friendly environment;
- attracting new jobs and workforce; and
- marketing the city.

HEALTH, WELLNESS & ENVIRONMENTAL JUSTICE

While it would be the hope that all persons are given equal access to healthy environments, healthy foods, parks and recreational facilities, and medical assistance, this is not always the case. Those in neighborhoods of lower income are more likely to be at a disadvantage when it comes to equal access to programs and places that make and keep us healthy. This disadvantage gave way to the notion of environmental justice, which arose out of the social and environmental movements of the 1960s and 1970s based on the fact that polluting facilities were being located in neighborhoods that were mostly minority or low income. According to the literature describing Senate Bill 1000, adopted in 2016, low-income residents, communities of color, tribal nations, and immigrant communities have disproportionately experienced some of the greatest environmental burdens and related health problems throughout the history of the United States. This inequity is the result of many factors: inappropriate zoning and negligent land use planning, structural inequities, failure to enforce proper zoning, discriminatory housing and lending practices, limited political and economic power, the prioritization of business interests over public health and development patterns that tend to concentrate pollution, and environmental hazards, in certain communities. These factors can lead to communities having a less healthy environment, with the balance of economic and environmental benefits based outside of these communities. Environmental justice seeks to remedy this imbalance, based on the democratic values of fairness and equity.

This General Plan Element, in an effort to balance the scales of environmental justice, sets out general health and wellness goals for the city at large, but pays particular attention, and sets particular policies for, those in disadvantaged communities. The state requires any city with a disadvantaged community (DAC) to incorporate environmental justice policies that help those communities improve their environments. A DAC is a low-income area that is disproportionately affected by environmental pollution and other hazards that can lead to negative health effects, exposure, or environmental degradation. According to the California Environmental Protection Agency, the City of Placentia has two disadvantaged community areas: the La Jolla neighborhood and a portion of the Old Town neighborhood. Because the City has two such areas, it is required to adopt environmental justice policies that focus reducing health risks and pollution exposure; improving air quality, and promoting public facilities, access to healthy food, physical activity, and

safe and sanitary homes. Another important topic is improving access for those in DACs to civil engagement and public decision-making. The Health, Wellness and Environmental Justice Element provides goals and policies around these important issues with a focus on those living in these disadvantaged communities.

Goals and policies in this Element focus on promoting overall healthy living for all residents by:

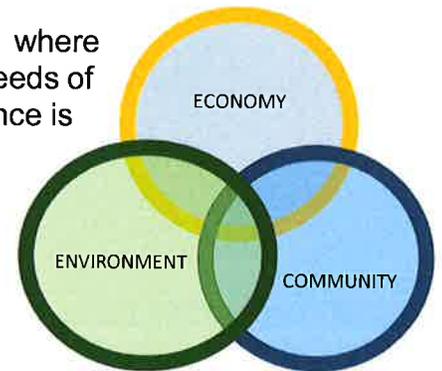
- improving physical activity, nutrition and weight status (obesity);
- promoting healthy food choices;
- focusing on health education and community-based programs;
- reducing chronic diseases, such as diabetes and heart disease;
- ensuring access to safe, clean and convenient open spaces; and
- placing special focus on the disadvantaged communities, including higher health risks, improving physical spaces and services and improving access to decision-making



SUSTAINABILITY

This optional element addresses the City's sustainable practices, where sustainability is often viewed as a three-legged chair, balancing the needs of the natural environment, the economy, and the community. This balance is achieved through a focus on:

- ensuring a diverse economic base;
- maintaining a balanced budget;
- encouraging local buying and tourism;
- following placemaking design principles;
- reducing single-occupancy private vehicles;
- providing equal opportunity in decision-making processes;
- minimizing environmental impacts and natural resource consumption; and
- permitting higher-density, compact, residential development and mixed-uses near the Metrolink station.



OFFICIAL GENERAL PLAN MAPS: There are several official maps and figures that are associated with the updated Plan, and they are spread throughout the elements. These maps (such as the Proposed Land Use Map), will become Official Maps and Exhibits of the City once adopted by City Council as part of the General Plan Update.

COMMUNITY INPUT:

Virtually every City commission and committee reviewed and commented on the document. There were many comments and corrections made to the historical section, after a careful review by the

Historical Committee. Other commissions commented on safety issues such as homelessness, more bicycle opportunities (dedicated bike lanes), health and wellness issues (especially healthy food options) in the disadvantaged parts of the community, improving access to parks, and improving the overall quality of life citywide. Below is a list of the City commissions and officials who were involved in the review and update of the General Plan:

- Veterans Advisory Committee
- Traffic Safety Commission
- Historical Committee
- Recreation and Parks Commission
- Senior Advisory Committee
- Cultural Arts Commission
- Housing, Planning and Economic Development Ad Hoc Committee
- General Plan Action Committee

The community at large was quite involved as well. Because there are disadvantaged communities within the city, a dedicated community meeting was set up to hear from those residents. The community organization, Lot318, helped to organize and increase attendance at this very fruitful meeting. Staff from Development Services, Community Services, and Public Safety joined in the conversation to listen to and gain input from this part of the community who is often not heard from. The Health, Wellness and Environmental Justice Chapter was informed greatly by this connection.

An EIR Scoping meeting and two formal community meetings were conducted as well. Other community groups were equally involved, including the following community groups and organizations:

- Placita Santa Fe Merchants Association (representing the Old Town area)
- Placentia Rotary Club
- Placentia Chamber of Commerce
- Kiwanis Club
- Placentia Community Collaborative

CEQA:

An initial study and draft EIR were prepared by Tom Dodson and Associates, a professional environmental firm. This document evaluated all CEQA issues contained in the latest CEQA Initial Study Checklist form. A Notice of Preparation was published on October 15, 2018 and the Draft EIR was circulated for public comment for a period of 45 days. These comments, their responses, and all materials related to the General Plan Update and related EIR are available at <http://www.placentia.org/166/General-Plan-Update> There were no unavoidable impacts identified and the proposed mitigation measures reduce impacts for these issues to a less than significant impact. As part of the Staff recommendation, City Council will be considering adoption and certification of the Final EIR and related Mitigation Monitoring and Reporting Program (EIR 2019-01). At its September 10, 2019 Public Hearing, the Planning Commission recommended that the City Council adopt environmental findings pursuant to CEQA, adopt a Mitigation Monitoring and

Reporting Program and certify Final EIR 2019-01, State Clearinghouse No. 2018101031 for GPA 2018-02.

CONCLUSION:

The General Plan Update has been extensively reviewed by all pertinent committees, commissions, and community groups. Extensive public outreach and meetings have occurred over the past three years to gain input and Staff has presented the draft General Plan at numerous service club meetings and other public venues. At its September 10, 2019 Public Hearing, the Planning Commission recommended approval of the General Plan Update and Final EIR. It is with great pleasure and pride that Staff is recommending that the City Council approve the General Plan Update and related EIR for the City of Placentia.

Prepared by:



Joseph M. Lambert
Director of Development Services

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution No. R-2019-XX:
 - a. Environmental Impact Report (EIR 2019-01) State Clearinghouse No. 2018101031
 - b. Responses to Comments received regarding the Environmental Impact Report public comment period beginning Friday, July 12, 2019 and ending, Monday, August 26, 2019
 - c. Mitigation Monitoring and Reporting Program
 - d. General Plan Update
2. Planning Commission Resolution No. PC-2019-16 (unsigned, without exhibits)

Under Separate Cover:

1. The Draft General Plan, Environmental Impact Report, Response to Comments and supporting documents are available at the following link:
<http://www.placentia.org/166/General-Plan-Update>

RESOLUTION NO. R-2019-49

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, CERTIFYING AND ADOPTING THE FINAL ENVIRONMENTAL IMPACT REPORT (EIR 2019-01) STATE CLEARINGHOUSE NO. 2018101031 AND RELATED MITIGATION MONITORING AND REPORTING PROGRAM, AND APPROVING AND ADOPTING THE PROPOSED GENERAL PLAN UPDATE ENTITLED RICH HERITAGE, BRIGHT FUTURE - PLACENTIA GENERAL PLAN, GENERAL PLAN AMENDMENT (GPA 2018-02)

A. Recitals.

Whereas, the City of Placentia ("City") has undertaken a comprehensive review of the City's General Plan and prepared a revised long-range vision for the City, referred to as "General Plan Amendment (GPA 2018-02): Rich Heritage, Bright Future - Placentia General Plan, an update to the City of Placentia General Plan" (also referred to herein as the "General Plan Update"); and

Whereas, on September 10, 2019, the Planning Commission of the City of Placentia conducted, and concluded, a duly noticed public hearing, as required by law, to review and make a recommendation to the City Council regarding the Final Environmental Impact Report (EIR 2019-01) and General Plan Amendment (GPA 2018-02): Rich Heritage, Bright Future - Placentia General Plan, an update to the City of Placentia General Plan; and

Whereas, on October 1, 2019, the City Council of the City of Placentia conducted, and concluded, a duly noticed public hearing, as required by law, to review and take action on the Final Environmental Impact Report (EIR 2019-01) and General Plan Amendment (GPA 2018-02): Rich Heritage, Bright Future - Placentia General Plan, an update to the City of Placentia General Plan; and

Whereas, the City has been operating under a General Plan with Elements having been adopted during various times between 1973 and 2013 consisting of General Plan text and maps; and

Whereas, the City Council initiated a comprehensive update to the City's General Plan to revise the plan to bring it into conformance with State law and to make all the elements internally consistent; and

Whereas, the updated General Plan will supersede the existing General Plan text and maps; and

Whereas, the City Council adopted the 2013-2021 Housing Element of the General Plan on January 7, 2014, which shall remain in full force and effect; and

Whereas, the City Council created the General Plan Advisory Committee (GPAC) and appointed its members to oversee the preparation of the General Plan and provide recommendations to the City Council; and

Whereas, the City has sought to proactively engage the public in the update to the General Plan, including community outreach workshops and meetings, Scoping Meeting, GPAC meetings, numerous public outreach meetings conducted at various City Commissions and Committees, providing presentations and outreach to various community service organizations, conducting a study session before the Planning Commission, and by giving regular updates to the Planning Commission and City Council; and

Whereas, the City as Lead Agency determined that the proposed General Plan is a "Project" under the California Environmental Quality Act and that preparation of an Environmental Impact Report (EIR) was warranted; and

Whereas, the City issued a Notice of Preparation on October 15, 2018 and received comments from other agencies and members of the public; and

Whereas, the City issued a Notice of Availability of a Draft Environmental Impact Report (EIR) on July 12, 2019 with a public comment period beginning Friday, July 12, 2019 and ending, Monday, August 26, 2019, and received comments from the public regarding the Draft EIR and Draft General Plan during and after the comment period; and

Whereas, City staff is recommending changes to the Draft General Plan as a result of the public input and comments that were received; and

Whereas, the Planning Commission is responsible for reviewing updates to the General Plan and forwarding a recommendation to the City Council on the adoption; and

Whereas, the Planning Commission and City Council have reviewed and considered information from a variety of sources, including, but not limited to, City staff, outside agencies, the Draft Environmental Impact Report, and the recommendations of the GPAC, and members of the public; and

Whereas, the City of Placentia provided notice of public hearing in accordance with California Government Code Section 65090 and the City of Placentia Municipal Code by 1/8-page display ad publication in a local newspaper at least 10 days prior to the public hearing; and

Whereas, all other legal prerequisites to the adoption of this Ordinance have occurred.

B. Resolution.

NOW, THEREFORE, the City Council of the City of Placentia does hereby find, determine and resolve as follows:

SECTION 1. In all respects, as set forth in the Recitals, Part A, of this Resolution.

SECTION 2. The City Council certifies and adopts the Final Environmental Impact Report (EIR 2019-01) which was prepared and circulated in accordance with applicable law, including the California Environmental Quality Act (CEQA), Public Resources Code of Regulations section 21000 et. seq., and the CEQA Guidelines, 14 California Code of Regulations Sec. 15000 et. seq, as described in Exhibit "A" of this Resolution and by this reference incorporated as though fully set forth herein, including the response to EIR comments as described in Exhibit "B" and the Mitigation Monitoring and Reporting Program as described in Exhibit "C" and by this reference incorporated as though fully set forth herein.

SECTION 3. The City Council hereby approves and adopts an amendment to the City of Placentia General Plan (GPA 2018-02) as described in Exhibit "C" of this Resolution and by this reference incorporated as though fully set forth herein, which contains a thorough and adequate treatment of land use, economic, environmental, and development issues within the realm of the planning period. The General Plan contains Land Use, Mobility, Conservation, Open Space & Recreation, Safety, Noise, Economic Development, Health Wellness & Environmental Justice, and Sustainability Elements which together make up six of the required seven elements in State Law. The changes to the Proposed General Plan Land Use Map as recommended by the General Plan Advisory Committee and Planning Commission to: Designate 550 Richfield Rd., 527 Fee Ana St., 507 Fee Ana St., 506 Fee Ana St. (APNs 346-015-13, 346-015-07, 346-015-14, 346-241-13) as Industrial are hereby approved by the City Council. The existing Housing Element, the remaining required element, remains in full effect, having been adopted by the City Council in 2014.

SECTION 4. The proposed General plan is internally consistent and would not be a detriment to the public interest, health, safety, convenience, and welfare of the city.

SECTION 5. The General Plan encourages appropriate land uses, preservation of neighborhood character and natural resources, infill of vacant land area, new multi-family residential development, provision of urban services and utilities, pedestrian facilities and enhancement of the property tax base.

SECTION 6. The General Plan includes a wide variety of objectives, policies, and implementing programs designed to enhance the public health, safety, and welfare, including the Safety Element which addresses soil limitations, flood hazard, potable water supplies, emergency preparedness, fire protection, and police protection.

SECTION 7. The General Plan addresses the issue of climate change and contains numerous policies designed to reduce the impact of future development on climate change.

SECTION 8. The General Plan has been prepared in accordance with the California Government Code, and the City has prepared an Environmental Impact Report in accordance with the provisions of the California Environmental Quality Act.

SECTION 9. Prior to taking this action, the City Council reviewed, considered and has exercised its independent judgment based on substantial evidence regarding the

Environmental Impact Report and all of the information and data in the administrative record, all oral and written testimony received and finds that the Environmental Impact Report was prepared in full compliance with the California Environmental Quality Act.

SECTION 10. If any section, subsection, sentence, clause, or phrase of this resolution and/or the documents in support of this resolution is/are for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution.

SECTION 11. The City Clerk shall certify to the adoption of this Resolution.

PASSED, ADOPTED AND APPROVED this 1st day of October 2019.

Rhonda Shader, Mayor

Attest:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at an adjourned regular meeting of the City Council of the City of Placentia, held on the 1st day of October 2019 by the following vote:

AYES: Councilmember:
NOES: Councilmember:
ABSENT: Councilmember:
ABSTAIN: Councilmember:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

EXHIBIT A

Environmental Impact Report (EIR 2019-01) State Clearinghouse No. 2018101031:

<http://www.placentia.org/DocumentCenter/View/8284>

All supporting EIR documents are found here:

<http://www.placentia.org/166/General-Plan-Update>

EXHIBIT B

Responses to Comments received regarding the Environmental Impact Report public comment period beginning Friday, July 12, 2019 and ending, Monday, August 26, 2019 regarding (EIR 2019-01) State Clearinghouse No. 2018101031:

<http://www.placentia.org/DocumentCenter/View/8371>

EXHIBIT C

Mitigation Monitoring and Reporting Program regarding (EIR 2019-01) State Clearinghouse No. 2018101031:

<http://www.placentia.org/DocumentCenter/View/8380>

EXHIBIT D

General Plan Update:

<http://www.placentia.org/166/General-Plan-Update>

RESOLUTION NO. PC-2019-16

AN RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF PLACENTIA, CALIFORNIA RECOMMENDING THAT THE CITY COUNCIL CERTIFY THE FINAL ENVIRONMENTAL IMPACT REPORT (EIR 2019-01) STATE CLEARINGHOUSE NO. 2018101031, AND APPROVE AND ADOPT THE PROPOSED GENERAL PLAN UPDATE ENTITLED RICH HERITAGE, BRIGHT FUTURE - PLACENTIA GENERAL PLAN, A GENERAL PLAN AMENDMENT (GPA 2018-02)

A. Recitals.

Whereas, on September 10, 2019, the Planning Commission of the City of Placentia conducted, and concluded, a duly noticed public hearing, as required by law, to review and make a recommendation to the City Council regarding the Final Environmental Impact Report (EIR 2019-01) and General Plan Amendment (GPA 2018-02): Rich Heritage, Bright Future - Placentia General Plan, an update to the City of Placentia General Plan; and

Whereas, the City has been operating under a General Plan with Elements having been adopted during various times between 1973 and 2013 consisting of General Plan text and maps; and

Whereas, the City Council initiated a comprehensive update to the City's General Plan to revise the plan to bring it into conformance with State law and to make all the elements internally consistent; and

Whereas, the updated General Plan will supersede the existing General Plan text and maps; and

Whereas, the City Council adopted the 2013-2021 Housing Element of the General Plan on January 7, 2014, which shall remain in full force and effect; and

Whereas, the City Council created the General Plan Advisory Committee (GPAC) and appointed its members to oversee the preparation of the General Plan and provide recommendations to the City Council; and

Whereas, the City has sought to proactively engage the public in the update to the General Plan, including community outreach workshops and meetings, Scoping Meeting, GPAC meetings, numerous public outreach meetings conducted at various City Commissions and Committees, providing presentations and outreach to various community service organizations, conducting a study session before the Planning Commission, and by giving regular updates to the Planning Commission and City Council; and

Whereas, the City as Lead Agency determined that the proposed General Plan is a "Project" under the California Environmental Quality Act and that preparation of an Environmental Impact Report (EIR) was warranted; and

Whereas, the City issued a Notice of Preparation on October 15, 2018 and received comments from other agencies and members of the public; and

Whereas, the City issued a Notice of Availability of a Draft Environmental Impact Report (EIR) on July 12, 2019 with a public comment period beginning Friday, July 12, 2019 and ending, Monday, August 26, 2019, and received comments from the public regarding the Draft EIR and Draft General Plan during and after the comment period; and

Whereas, City staff is recommending changes to the Draft General Plan as a result of the public input and comments that were received; and

Whereas, the Planning Commission is responsible for reviewing updates to the General Plan and forwarding a recommendation to the City Council on the adoption; and

Whereas, the Commission has reviewed and considered information from a variety of sources, including, but not limited to, City staff, outside agencies, the Draft Environmental Impact Report, and the recommendations of the GPAC, and members of the public; and

Whereas, the City of Placentia provided notice of public hearing in accordance with California Government Code Section 65090 and the City of Placentia Municipal Code by 1/8-page display ad publication in a local newspaper at least 10 days prior to the public hearing; and

Whereas, all other legal prerequisites to the adoption of this Ordinance have occurred.

B. Resolution.

NOW, THEREFORE, the Planning Commission of the City of Placentia makes the following findings and recommendations to the City Council:

SECTION 1. The recitals set forth above are true and correct and adopts those recitals as though fully set forth herein.

SECTION 2. Certify the Final Environmental Impact Report (EIR 2019-01) which was prepared and circulated in accordance with applicable law, including the California Environmental Quality Act (CEQA), Public Resources Code of Regulations section 21000 et. seq., and the CEQA guidelines, 14 California Code of Regulations Sec. 15000 et. seq., as described in Exhibit "A" of this Resolution and by this reference incorporated as though fully set forth herein, including the response to EIR comments as described in Exhibit "B" and by this reference incorporated as though fully set forth herein.

SECTION 3. Adopt the proposed General Plan Update as described in Exhibit "C" of this Resolution and by this reference incorporated as though fully set forth herein, which contains a thorough and adequate treatment of land use, economic, environmental, and development issues within the realm of the planning period. The General Plan contains Land Use, Mobility, Conservation, Open Space & Recreation, Safety, Noise, Economic Development, Health Wellness & Environmental Justice, and Sustainability Elements which together make up six of the required seven elements in State Law. The existing Housing Element, the remaining required element, remains in full effect, having been adopted by the City Council in 2014.

SECTION 4. The proposed General plan is internally consistent and would not be a detriment to the public interest, health, safety, convenience, and welfare of the city.

SECTION 5. The proposed General Plan encourages appropriate land uses, preservation of neighborhood character and natural resources, infill of vacant land area, new multi-family residential development, provision of urban services and utilities, pedestrian facilities and enhancement of the property tax base.

SECTION 6. The proposed General Plan includes a wide variety of objectives, policies, and implementing programs designed to enhance the public health, safety, and welfare, including the Safety Element which addresses soil limitations, flood hazard, potable water supplies, emergency preparedness, fire protection, and police protection.

SECTION 7. The proposed General Plan addresses the issue of climate change and contains numerous policies designed to reduce the impact of future development on climate change.

SECTION 8. The proposed General Plan has been prepared in accordance with the California Government Code, and the City has prepared an Environmental Impact Report in accordance with the provisions of the California Environmental Quality Act.

SECTION 9. Prior to taking this action, the Planning Commission reviewed, considered and has exercised its independent judgment based on substantial evidence regarding the Environmental Impact Report and all of the information and data in the administrative record, all oral and written testimony received and finds that the Environmental Impact Report was prepared in full compliance with the California Environmental Quality Act.

SECTION 10. If any section, subsection, sentence, clause, or phrase of this resolution and/or the documents in support of this resolution is/are for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this resolution.

SECTION 11. The Secretary to the Planning Commission shall certify to the adoption of this Resolution.

PASSED and ADOPTED this 10th day of September, 2019.

CHRISTINE SCHAEFER, CHAIR

I, Joseph M. Lambert, Secretary to the Planning Commission of the City of Placentia, do hereby certify that the foregoing Resolution was introduced at a regular meeting of the Planning Commission of the City of Placentia held on the 10th day of September, 2019, and was passed at this regular meeting of the Planning Commission of the City of Placentia held on the 10th day of September, 2019, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAINED:

ATTEST:

Joseph M. Lambert,
Secretary to the Planning Commission

APPROVED AS TO FORM:

Tom Duarte
Assistant City Attorney

Exhibit A: Environmental Impact Report (EIR 2019-01) State Clearinghouse No. 2018101031

Exhibit B: Responses to Comments received regarding the Environmental Impact Report public comment period beginning Friday, July 12, 2019 and ending, Monday, August 26, 2019

Exhibit C: General Plan Update

EXHIBIT A

Environmental Impact Report (EIR 2019-01) State Clearinghouse No. 2018101031:

<http://www.placentia.org/DocumentCenter/View/8284/1Placentia-GP-Draft-EIR-Vol-1?bidId=>

All supporting EIR documents are found here:

<http://www.placentia.org/166/General-Plan-Update>

EXHIBIT B

Responses to Comments received regarding the Environmental Impact Report public comment period beginning Friday, July 12, 2019 and ending, Monday, August 26, 2019:

<http://www.placentia.org/DocumentCenter/View/8349/Response-to-Draft-EIR-Comments?bidId=>

EXHIBIT C

Draft General Plan Update:

<http://www.placentia.org/166/General-Plan-Update>



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: OCTOBER 1, 2019

SUBJECT: **ESTABLISHMENT OF FEES FOR THE REGISTRATION OF SHORT-TERM RENTALS, ADJUSTMENT TO MASSAGE ESTABLISHMENT AND MASSAGE TECHNICIAN PERMITTING FEES, AND ADJUSTMENT TO LANDSCAPE PLAN REVIEW FEES**

FISCAL
IMPACT: REVENUE: APPROXIMATELY \$10,000 OF NEW REVENUE PER YEAR
(ESTIMATED)

SUMMARY:

The City of Placentia is responsible for providing a variety of services to citizens. Services that support the general public, such as most public safety services, are supported by tax and other non-fee revenues, while services that are more elective in nature and have specific individual beneficiaries are typically supported by user fee charges. User fee-related services are provided by many City departments, however, the fees that are proposed to be established or adjusted by this specific action are related to services provided by the Development Services Department (the "Department"). By law, user fees must not exceed the cost of the service provided. The City Council can choose to set fees that fully recover the cost of service or place said fees at lower levels that provide a level of subsidy, or alternatively, reduce costs by reducing the level of service provided.

A comprehensive user fee study and update was adopted by the City Council on May 1, 2018 by Resolution R-2018-24. Since the adoption of the study and fee update, there have been some operational changes in the Department, requiring the establishment of a new fee for the registration of short-term rental properties, adjustments to existing massage establishment and massage technician permitting fees, and an adjustment to landscape plan review fees. The methodology that was established in the user fee study in 2018 is the same methodology being used to establish and adjust the aforementioned user fees related to the Department. Staff conservatively estimated that the net effect of the proposed fees and adjustments will generate approximately \$10,000 in additional annual revenue.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

2. b.
October 1, 2019

1. Open the Public Hearing to consider amending the Comprehensive Fee Schedule for certain City fees, rates, and charges for various City services; and
2. Receive the Staff Report, consider all public testimony, ask questions of Staff; and
3. Close the Public Hearing; and
4. Adopt Resolution No. R-2019-XX, A Resolution of the City Council of the City of Placentia, California, establishing and adjusting certain City fees, rates and charges for various City services.

DISCUSSION:

California local government agencies are permitted by law to recover up to the full cost of providing user fee-related services from those who receive the benefit of the particular service. User fee-related services are those services where the customer is identifiable, and the service is measurable and can be withheld for non-payment. Full cost is defined as including both the direct cost and indirect cost (i.e. overhead) of the service. The objective of establishing a user fee is to recover all or part of the cost of providing these voluntarily requested "personal choice" services from those who benefit from the service. The update to the associated fees falls under Personal Choice Public Services (which are funded either entirely by user fees, or by a combination of user fees and tax revenues). The following discussion is a summary of the services and fees reviewed. Exhibit A to the attached Resolution provides a more thorough representation of the current costs of individual services and the amount of subsidies currently being provided to fee-related services, and also represents the new and/or amended fees.

Planning and Building

Ordinance O-2019-06 was adopted by the City Council on July 23, 2019, allowing residential properties to be rented as short-term rentals subject to strict parameters contained in the ordinance. A user fee was not previously established for the Staff cost of processing these applications. City Staff has contracted the services of Host Compliance, a third-party operator, to assist with the regulation and enforcement of short-term rental properties. The cost of the annual contract with Host Compliance is approximately \$8,000 to \$10,000. While Host Compliance will provide assistance regarding the regulation and enforcement aspects of short-term rentals, City Staff will process registration applications. The processing of short-term rental applications is anticipated to take one hour of Project Planner time and one hour of Code Enforcement officer time per application, with an anticipated fifty (50) applications being submitted each year (see attachment A). The recommended user fee for an annual short-term rental registration permit is \$220. This proposed fee will cover Staff costs, including overhead costs. Although the proposed user fee covers Staff costs, it is anticipated that the increased Transient Occupancy Tax (TOT) generated by short-term rental permits will sufficiently fund the annual cost of the Host Compliance contract.

Ordinance O-2016-06 was adopted by the City Council on November 15, 2016, which adopted the state Model Water Efficient Landscape Ordinance (MWELo). The MWELo requires increased landscape plan reviews and inspections compared to past City regulations related to water usage. In that regard, Staff recommends that the existing Landscape plan review fees to be combined into a single base fee plus a deposit against which actual costs not captured by the base fee can be charged. This cost recovery method is most suited for services that are performed infrequently or vary in scope and the amount of outside consultant assistance necessary to perform the service also varies. Technically there is no numerical change to this fee, but the fee will be clarified to be applicable to any landscape plan review, inspection, or certification of a landscape installation.

Code Enforcement

The Code Enforcement Division has been part of the Department for approximately 18 months. Since the fee study and update, the permit fee for massage establishments and massage technicians have been prohibitively expensive for most massage professionals. After reviewing the fee study and update from May 1, 2018, Staff has determined that the fully burdened hourly rate for the Police Sergeant should no longer be included as the Sergeant position does not actually provide service for the regulation or enforcement of massage establishment or massage technicians. In eliminating the cost for Sergeant time, both the massage establishment and massage technician fees have a cost recovery of over 200%. By law, user fees must not exceed the cost of the service provided. To ensure that cost recovery is at 100% or very close to it, Staff recommends the Council change the fees as outlined in the following table.

Service	Current fee	Cost Recovery %	Recommended fee	Cost Recovery %
Massage Establishment Permit	\$ 985 Annually	208.27%	\$ 475 Annually	100.25%
Massage Technician Permit	\$ 485 Annually	231.22%	\$ 230 Annually	101.50%

Additional Recommendations

Staff is recommending that current Planning and Code Enforcement fees be adjusted to achieve 100% cost recovery to eliminate any subsidy by the City’s general population. If approved, these fees take sixty (60) days to take effect.

Staff further recommends that the City Administrator be delegated the authority to reduce one or more individual fees by up to 10%, if, during the course of the upcoming year, market conditions warrant a reexamination of one or more fees established by the proposed action this evening. If Staff finds that demand for a service is reduced significantly as a result of increasing the fee for that service too dramatically, Staff would like to have the flexibility to immediately respond. This proposed delegation of authority is included as Section 5 in the accompanying resolution.

FISCAL IMPACT:

Staff has conservatively estimated additional revenue of \$10,000 per year for short-term rental permits until such time as actual revenues, including additional Transient Occupancy Tax, can

be evaluated. If approved, the new fees will go into effect on December 1, 2019. From now to the implementation date of the new fees, Staff plans to use the City's website and other means of communication and outreach to advertise the amended cost recovery fee schedule.

Prepared by:

Reviewed and approved:



Arlen Beck
Assistant Planner



Joseph M. Lambert
Director of Development Services

Reviewed and approved:

Reviewed and approved:



Kim Krause
Director of Finance



Damien R. Arrula
City Administrator

Attachments:

1. Resolution No. 2019-XX – Adjusting Certain Fees
 - a. Exhibit A, listing all new and/or amended fees
2. Notice of Public Hearing, Adjustment of Various Fees

RESOLUTION R-2019-50

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ESTABLISHING AND ADJUSTING CERTAIN CITY FEES, RATES AND CHARGES FOR VARIOUS CITY SERVICES

A. Recitals

WHEREAS, pursuant to the provisions of the California Constitution and the law of the State of California, the City of Placentia is authorized to adopt and implement fees, rates, and charges for municipal services; provided that such fees, rates, and charges do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, pursuant to Government Code Sections 66014, 66017, and 66018, the specific fees to be charged for certain services must be adopted by resolution, following notice and public hearing; and

WHEREAS, notice of public hearing has been given pursuant to Government Code Section 6062a, oral and written presentations have been made and received, and the required public hearing has been held; and

WHEREAS, the City of Placentia desires to implement new and/or amended fees, rates, and charges for various governmental services provided by the City of Placentia, as set forth herein; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred; and

WHEREAS, the actions implemented through the adoption of this Resolution are statutorily exempt under the California Environmental Quality Act per Section 21080(b) (8) of the Public Resources Code.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., above.
2. The fees, rates, and charges set forth in Exhibit A do not exceed the estimated reasonable cost of providing the service for which the fee, rate, or charge is levied.

3. The fees, rates, and charges set forth in Exhibit A of this Resolution are hereby adopted and approved as the fees, rates, and charges for the services identified for each such fee, rate, or charge.

4. The fees, rates, and charges set forth in City Council Resolution No. R-2018-24 shall remain in full force and in effect with the exception of those fees, rates, and charges set forth in Exhibit A of this Resolution.

5. The fees, rates, and charges set forth in Exhibit A shall become effective on December 1, 2019.

6. The City Administrator is hereby delegated the authority to reduce one or more fees included in Exhibit A by up to 10% of the adopted fee amount, based on market conditions.

7. If any fee, rate, or charge adopted or increased by this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such fee, rate, or charge shall be deemed a separate, distinct, and independent provision of this Resolution, and such holding shall not affect the validity of the remaining fees, rates and charges adopted or revised herein. The City Council hereby declares that it would have adopted this Resolution and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one (1) or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

PASSED, ADOPTED AND APPROVED this 1st day of October 2019.

Rhonda Shader, Mayor

Attest:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 1st day of October 2019 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

EXHIBIT A

Newly Established and/or Amended User Fees

City of Placentia, California
 Cost Detail Worksheet
 Fiscal Year 2019-2020

Service						Reference NO.
Short Term Rental Registration						T-???
Note						Total Units
Unit Costs are an Average of Total Units						50
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
DEV. SVCS - PLANNING	PROJECT PLANNER	1.00	\$ 121.50	50	\$ 6,075.00	
	CODE					
DEV. SVCS - CODE ENFORCEMENT	ENFORCEMENT OFFICER	1.00	\$ 98.86	50	\$ 4,943.00	
	TYPE SUBTOTAL	2.00	\$ 220.36	50	\$ 11,018.00	
TOTALS		2.00	\$ 220.36	50	\$ 11,018.00	
		<u>APPLICATION FEE</u>	<u>\$ 220.00</u>			

City of Placentia, California
 Revenue and Cost Summary Worksheet
 Fiscal Year 2019-2020

Service Short Term Rental Registration		Reference NO. T-???
Primary Department DEV. SVCS - PLANNING	Unit of Service APPLICATION	Service Recipient 50
DESCRIPTION OF SERVICE For the registration of Short-Term Rental Properties		
CURRENT FEE STRUCTURE None		
REVENUE AND COST COMPARISON		
UNIT REVENUE:	\$ -	UNIT REVENUE: \$ -
UNIT COST:	\$ 220.36	UNIT COST: \$ 11,018.00
UNIT PROFIT (SUBSIDY):	<u>\$ (220.36)</u>	UNIT PROFIT (SUBSIDY): <u>\$ (11,018.00)</u>
TOTAL UNITS:	50	PCT. COST RECOVERY: 0.00%
SUGGESTED FEE FOR COST RECOVERY OF: 100%		
\$ 221.00 annually		

City of Placentia, California
 Cost Detail Worksheet
 Fiscal Year 2019-2020

Service Massage Establishment Permit						Reference NO. T-419
Note Unit Costs are an Average of Total Units						Total Units 15
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
DEV. SVCS - PLANNING	PLANNING TECH.	2.00	\$ 177.18	15	\$ 2,657.70	
DEV. SVCS - CODE ENFORCEMENT	CODE ENFORCEMENT OFFICER	3.00	\$ 296.58	15	\$ 4,448.70	
	TYPE SUBTOTAL	5.00	\$ 473.80	15	\$ 7,107.00	
TOTALS		2.00	\$ 473.80	15	\$ 7,107.00	
<u>APPLICATION FEE</u>			<u>\$ 475.00</u>			

City of Placentia, California
 Revenue and Cost Summary Worksheet
 Fiscal Year 2019-2020

Service MESSAGE ESTABLISHMENT PERMIT		Reference NO. T-419
Primary Department DEV. SVCS - CODE ENFORC	Unit of Service APPLICATION	Service Recipient
DESCRIPTION OF SERVICE To regulate the operation of a massage business. Costs include several Code Enforcement on-site inspections		
CURRENT FEE STRUCTURE \$795.32 - Massage Establishment Business License Application (#15; \$11,929.80) \$95.75 - Massage Establishment Inspection Fee (2 per year: #30; \$2872.50)		
<u>REVENUE AND COST COMPARISON</u>		
UNIT REVENUE:	\$ 986.80	UNIT REVENUE: \$ 14,802.00
UNIT COST:	\$ 473.80	UNIT COST: \$ 7,107.00
UNIT PROFIT (SUBSIDY):	\$ 513.00	UNIT PROFIT (SUBSIDY): \$ 7,695.00
TOTAL UNITS:	15	PCT. COST RECOVERY: 208.27%
SUGGESTED FEE FOR COST RECOVERY OF: 100%		
\$ 475.00 annually plus fingerprinting (T-382), if required		

City of Placentia, California
 Cost Detail Worksheet
 Fiscal Year 2019-2020

Service Massage Technician Permit						Reference NO. T-422
Note Unit Costs are an Average of Total Units						Total Units 40
<u>DEPARTMENT</u>	<u>POSITION</u>	<u>UNIT TIME</u>	<u>UNIT COST</u>	<u>ANN. UNITS</u>	<u>TOTAL COST</u>	
DEV. SVCS - PLANNING	PLANNING TECH.	2.00	\$ 177.18	40	\$ 7,087.20	
DEV. SVCS - CODE ENFORCEMENT	CODE ENFORCEMENT OFFICER	0.50	\$ 49.43	40	\$ 1,977.20	
	TYPE SUBTOTAL	2.50	\$ 226.60	40	\$ 9,064.00	
	TOTALS	2.50	\$ 226.60	40	\$ 9,064.00	
	<u>APPLICATION FEE</u>		<u>\$ 230.00</u>			

City of Placentia, California
 Revenue and Cost Summary Worksheet
 Fiscal Year 2019-2020

Service MESSAGE TECHNICIAN PERMIT		Reference NO. T-419
Primary Department DEV. SVCS - CODE ENFORC	Unit of Service APPLICATION	Service Recipient
DESCRIPTION OF SERVICE To confirm that the applicant has the proper State license.		
CURRENT FEE STRUCTURE \$485.00		
REVENUE AND COST COMPARISON		
UNIT REVENUE:	\$ 483.15	UNIT REVENUE: \$ 19,326.00
UNIT COST:	\$ 226.60	UNIT COST: \$ 9,064.00
UNIT PROFIT (SUBSIDY):	\$ 256.55	UNIT PROFIT (SUBSIDY): \$ 10,262.00
TOTAL UNITS:	40	PCT. COST RECOVERY: 213.22%
SUGGESTED FEE FOR COST RECOVERY OF: 100%		
\$ 230.00 annually plus fingerprinting (T-382), if required		

City of Placentia, California
 Revenue and Cost Summary Worksheet
 Fiscal Year 2019-2020

Service LANDSCAPE PLAN REVIEW		Reference NO. T-139
Primary Department DEV. SVCS - PLANNING	Unit of Service APPLICATION	Service Recipient
DESCRIPTION OF SERVICE To have a consultant establish a landscape plan and to have a landscape architect certify with the landscape plan based on the State Model Water Efficient Landscape Ordinance (MWELO)		
CURRENT FEE STRUCTURE \$275 + Deposit - Residential 3 or more \$275 + Deposit - Commercial Base fee of \$275, plus an initial deposit determined by the Director of Development Services against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at fully burdened hourly rates in excess of the amounts included in the base fee		
REVENUE AND COST COMPARISON		
UNIT REVENUE:	\$ 275.00	UNIT REVENUE: \$ 2,750.00
UNIT COST:	\$ 276.00	UNIT COST: \$ 2,760.00
UNIT PROFIT (SUBSIDY):	\$ (1.00)	UNIT PROFIT (SUBSIDY): \$ (10.00)
TOTAL UNITS:	10	PCT. COST RECOVERY: 99.64%
SUGGESTED FEE FOR COST RECOVERY OF: 100%		
\$ 275.00		
All landscape plan review services shall be consolidated into one fee regardless of scope. (i.e. Residential and Commercial Landscape Plan Review will have a base fee of \$275 plus a deposit determined by the Director of Development Services.)		

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Placentia will hold a public hearing in the Council Chambers of the Placentia City Hall, 401 East Chapman Avenue on **Tuesday, October 1, 2019 at 7:00 P.M.** to consider the following item:

ADJUSTMENT OF VARIOUS CITY FEES

The City Council will consider the adoption of a resolution amending and establishing various City fees. The proposed action includes the addition or increase of fees related to development services.

The proposed fee changes and the data indicating the amount of cost, or estimated cost, required to provide the service for which the fee is levied and the revenue source anticipated to provide the service will be available to the public 10 days prior to the hearing date in the Office of the City Clerk, located at 401 East Chapman Avenue, Placentia, California.

ALL INTERESTED PERSONS are invited to attend this hearing and express opinions upon the items listed above.

ANY WRITTEN MATERIALS to be submitted to the City Council should be submitted to the City Clerk's Office at least twenty-four (24) hours prior to the hearing. **Ten (10) copies are requested.**

IF YOU CHALLENGE this proposal in court you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the City Council.

FURTHER INFORMATION on these items may be obtained at the Office of the City Clerk or by telephone: (714) 993-8244.

Rosanna Ramirez
Chief Deputy City Clerk
City of Placentia

PUBLISHED: September 19, 2019
POSTED: September 19, 2019



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
 FROM: CITY ADMINISTRATOR
 DATE: SEPTEMBER 10, 2019
 SUBJECT: **AMENDMENT TO CONTRACT WITH CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

SECOND READING AND ADOPTION	
Ord No. <u>O-2019-10</u>	Date <u>10/01/2019</u> Item No. <u>3.a.</u>
First reading approved on <u>09/10/2019</u>	Item <u>3.b.</u>
(Date)	
Reviewed and Approved:	
Department Head	<i>Govanna Ray</i>
Deputy City Clerk	<i>Barbara O'Reilly</i>

FISCAL
 IMPACT: \$2,324,100 (valuation estimate as of June 30, 2019)

SUMMARY:

On June 4, 2019, the City Council voted to establish the Placentia Fire and Life Safety Department (the "Department") which will be fully operational effective July 1, 2020. As a part of the decision, the City Council directed the City Administrator to take the necessary steps to implement the Department. The City provides a defined benefit retirement benefit (pension) to its employees through the California Public Employees' Retirement System (CalPERS). Placentia had disbanded its Fire Department in 1975 and the City's CalPERS Safety – Fire category has been inactive for the past 44 years with the retirement formula remaining at 2% @ 55. In 2012 the Public Employees' Pension Reform Act (PEPRA) came into law which means all new hires would be hired under the 2% @ 57 formula, with the employees paying their full share of the contribution. Pension reform law does not allow an agency to increase their formula. Following a thorough review and evaluation of benefit options, Staff recommends termination of the inactive fire category from the CalPERS contract.

RECOMMENDATIONS:

It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2019-XX, A Resolution of Intention to approve an Amendment to the Contract between the Board of Administration California Public Employees' Retirement System and the City Council City of Placentia; and
2. Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2019-XX, An Ordinance of the City Council of the City of Placentia, California authorizing an Amendment of the Contract between the City Council of the City of Placentia and the Board of Administration of the California Public Employees' Retirement System; and
3. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

3. a.
October 1, 2019

3. b.
September 10, 2019

DISCUSSION:

The City of Placentia first entered into a contract with CalPERS on January 18, 1963 which provided a defined benefit retirement pension to its employees through CalPERS. Placentia had operated its own Fire Department until 1975 at which time it disbanded. The City's Safety – Fire category has since remained in the City's contract with CalPERS and is an inactive category. Since the City has decided to create the new Placentia Fire and Life Safety Department, Staff has been evaluating other benefit options to ensure financial viability and sustainability.

The State Auditor's Office and the City's auditors (Pun Group) have recommended that the City address its unfunded liability which is estimated to be \$41 million. In addition, General Accounting Standards Board (GASB) Standard No. 68 now requires public agencies to disclose their total pension liability, which negatively impacts Placentia's net position, thus making it more difficult to obtain financing, improve credit ratings and ensure fiscal sustainability. Therefore, in an effort to be fiscally prudent and ensure long-term fiscal sustainability, Staff is conducting due diligence and examining other retirement benefit options for the new Department. Staff will report back to City Council at a later date with final retirement option recommendations.

FISCAL IMPACT SUMMARY:

CalPERS conducted a preliminary termination valuation for the City's Safety – Fire group with a projected termination date of June 30, 2019. The estimated termination valuation was \$2,324,100. Upon final adoption of the proposed ordinance amending the City's contract with CalPERS to terminate the Safety – Fire category, CalPERS will then calculate the final actuarial liability for this category. The City's Fire and Life Safety Department budget included paydown of the aforementioned unfunded liability.

Prepared by:



Rosanna Ramirez
Director of Administrative Services

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution of Intent No. R-2019-XX
2. Ordinance No. O-2019-XX
3. CalPERS Correspondence Dated May 16, 2019

ORDINANCE NO. O-2019-10

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE CITY COUNCIL OF THE CITY OF PLACENTIA AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTEM

THE MAYOR AND THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES ORDAIN AS FOLLOWS:

SECTION 1. That an amendment to the contract between the City Council of the City of Placentia and the Board of Administration, California Public Employees' Retirement System is hereby authorized, a copy of said amendment being attached hereto, marked Exhibit 1, and by such reference made a part hereof as though herein set out in full.

SECTION 2. The Mayor and the City Council is hereby authorized, empowered, and directed to execute said amendment for and on behalf of the City of Placentia.

SECTION 3. Any provision of the Placentia Municipal Code or appendices thereto inconsistent with the provisions of the Ordinance, to the extent of such inconsistencies and no further, are repealed or modified to that extent necessary to affect the provisions of this Ordinance.

SECTION 4. The Council finds that adoption of this ordinance is not a "project" pursuant to California Public Resources Code Section 21065 because this ordinance merely amends a contract with the Board of Administration, California Public Employees' Retirement System and it will not have any significant effect on the environment, and there is no reasonable basis to conclude that this ordinance may cause a significant effect on the environment, thus no environmental review under the California Environmental Quality Act is required.

SECTION 5. If any section, subsection, clause or phrase or portion of this ordinance is for any reason held to be invalid by the decision of any court of competent jurisdiction, such decision shall not affect the validity of all other provisions of this ordinance. The City Council of Placentia hereby declares that it would have passed the ordinance codified in this chapter, and each section, subsection, sentence, clause and phrase or portion thereof, even though any one or more of the sections, subsections, sentences, clauses, or phrases or portions thereof be declared invalid or unconstitutional.

SECTION 6. This Ordinance shall take effect 30 days after the date of its adoption, and prior to the expiration of 15 days from the passage thereof shall be published at

least once in a newspaper of general circulation, published and circulated in the City of Placentia and thenceforth and thereafter the same shall be in full force and effect.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on September 10, 2019.

PASSED, APPROVED AND ADOPTED this 1st day of October 2019.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE
CITY OF PLACENTIA

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council held on the 10th day of September 2019 and was finally adopted at a regular meeting held on the 1st day of October 2019 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Exhibit

California
Public Employees' Retirement System

AMENDMENT TO CONTRACT

**Between the
Board of Administration
California Public Employees' Retirement System
and the
City Council
City of Placentia**

The Board of Administration, California Public Employees' Retirement System, hereinafter referred to as Board, and the governing body of the above public agency, hereinafter referred to as Public Agency, having entered into a contract effective February 1, 1963, and witnessed January 18, 1963, and as amended effective December 16, 1973, September 22, 1974, September 19, 1976, February 20, 1977, May 20, 1983, October 18, 1987, October 2, 1988, September 1, 1989, April 19, 1991, December 6, 1991, June 2, 1997, July 9, 2000 and April 1, 2012 which provides for participation of Public Agency in said System, Board and Public Agency hereby agree as follows:

- A. Paragraphs 1 through 15 are hereby stricken from said contract as executed effective April 1, 2012, and hereby replaced by the following paragraphs numbered 1 through 16 inclusive:
1. All words and terms used herein which are defined in the Public Employees' Retirement Law shall have the meaning as defined therein unless otherwise specifically provided. "Normal retirement age" shall mean age 55 for classic local miscellaneous members entering membership in the miscellaneous classification on or prior to April 1, 2012, age 60 for classic local miscellaneous members entering membership for the first time in the miscellaneous classification after April 1, 2012, age 62 for new local miscellaneous members, age 50 for classic local safety members and age 57 for new local safety members.

2. Public Agency shall participate in the Public Employees' Retirement System from and after February 1, 1963 making its employees as hereinafter provided, members of said System subject to all provisions of the Public Employees' Retirement Law except such as apply only on election of a contracting agency and are not provided for herein and to all amendments to said Law hereafter enacted except those, which by express provisions thereof, apply only on the election of a contracting agency.
3. Public Agency agrees to indemnify, defend and hold harmless the California Public Employees' Retirement System (CalPERS) and its trustees, agents and employees, the CalPERS Board of Administration, and the California Public Employees' Retirement Fund from any claims, demands, actions, losses, liabilities, damages, judgments, expenses and costs, including but not limited to interest, penalties and attorney fees that may arise as a result of any of the following:
 - (a) Public Agency's election to provide retirement benefits, provisions or formulas under this Contract that are different than the retirement benefits, provisions or formulas provided under the Public Agency's prior non-CalPERS retirement program.
 - (b) Any dispute, disagreement, claim, or proceeding (including without limitation arbitration, administrative hearing, or litigation) between Public Agency and its employees (or their representatives) which relates to Public Agency's election to amend this Contract to provide retirement benefits, provisions or formulas that are different than such employees' existing retirement benefits, provisions or formulas.
 - (c) Public Agency's agreement with a third party other than CalPERS to provide retirement benefits, provisions, or formulas that are different than the retirement benefits, provisions or formulas provided under this Contract and provided for under the California Public Employees' Retirement Law.
4. Employees of Public Agency in the following classes shall become members of said Retirement System except such in each such class as are excluded by law or this agreement:
 - a. Local Police Officers (herein referred to as local safety members);
 - b. Employees other than local safety members (herein referred to as local miscellaneous members).

5. In addition to the classes of employees excluded from membership by said Retirement Law, the following classes of employees shall not become members of said Retirement System:
 - a. **ADMINISTRATIVE INTERN, CROSSING GUARD, INSTRUCTOR GUARD, LIEFGUARD, POLICE CADET, COMMUNITY SERVICES LEADERS, COMMUNITY SERVICES SPECIALISTS, SENIOR COMMUNITY SERVICES SPECIALISTS SENIOR INSTRUCTOR GUARD, AND SENIOR COMMUNITY SERVICES LEADERS HIRED ON OR AFTER MAY 20, 1983;**
 - b. **CLERICAL AIDE AND MAINTENANCE AIDE HIRED ON OR AFTER APRIL 19, 1991; AND**
 - c. **FIREFIGHTERS EMPLOYED ON OR AFTER THE EFFECTIVE DATE OF THIS AMENDMENT TO CONTRACT.**
6. The percentage of final compensation to be provided for local miscellaneous members for each year of credited prior and current service as a classic local miscellaneous member entering membership in the miscellaneous classification on or prior to April 1, 2012 shall be determined in accordance with Section 21354 of said Retirement Law, subject to the reduction provided therein for service prior to September 30, 1972, termination of Social Security, for members whose service has been included in Federal Social Security (2% at age 55 Full and Modified).
7. The percentage of final compensation to be provided for each year of credited current service as a classic local miscellaneous member entering membership for the first time in the miscellaneous classification after April 1, 2012 shall be determined in accordance with Section 2353 of said Retirement Law (2% at age 60 Full).
8. The percentage of final compensation to be provided for each year of credited prior and current service as a new local miscellaneous member shall be determined in accordance with Section 7522.20 of said Retirement Law (2% at age 62 Full).
9. The percentage of final compensation to be provided for each year of credited prior and current service as a classic local safety member shall be determined in accordance with Section 21362.2 of said Retirement Law (3% at age 50 Full).
10. The percentage of final compensation to be provided for each year of credited prior and current service as a new local safety member shall be determined in accordance with Section 7522.25(d) of said Retirement Law (2.7% at age 57 Full).

11. Public Agency elected and elects to be subject to the following optional provisions:
 - a. Section 21574 (Fourth Level of 1959 Survivor Benefits).
 - b. Section 20965 (Credit for Unused Sick Leave).
 - c. Section 20042 (One-Year Final Compensation) for classic members only.
 - d. Section 20503 (To Remove the Exclusion of "Elected Officials", Prospectively from September 1, 1989).
 - e. Section 21427 (Improved Nonindustrial Disability Allowance).
 - f. Section 21024 (Military Service Credit as Public Service).
 - g. Section 20475 (Different Level of Benefits). Section 21353 (2% @ 60 Full formula) is applicable to classic local miscellaneous members entering membership for the first time with this agency in the miscellaneous classification after April 1, 2012.
12. Public Agency, in accordance with Government Code Section 20790, ceased to be an "employer" for purposes of Section 20834 effective on September 19, 1976. Accumulated contributions of Public Agency shall be fixed and determined as provided in Government Code Section 20834, and accumulated contributions thereafter shall be held by the Board as provided in Government Code Section 20834.
13. Public Agency shall contribute to said Retirement System the contributions determined by actuarial valuations of prior and future service liability with respect to local miscellaneous members and local safety members of said Retirement System.
14. Public Agency shall also contribute to said Retirement System as follows:
 - a. Contributions required per covered member on account of the 1959 Survivor Benefits provided under Section 21574 of said Retirement Law. (Subject to annual change.) In addition, all assets and liabilities of Public Agency and its employees shall be pooled in a single account, based on term insurance rates, for survivors of all local miscellaneous members and local safety members.
 - b. A reasonable amount, as fixed by the Board, payable in one installment within 60 days of date of contract to cover the costs of administering said System as it affects the employees of Public Agency, not including the costs of special valuations or of the periodic investigation and valuations required by law.

c. A reasonable amount, as fixed by the Board, payable in one installment as the occasions arise, to cover the costs of special valuations on account of employees of Public Agency, and costs of the periodic investigation and valuations required by law.

15. Contributions required of Public Agency and its employees shall be subject to adjustment by Board on account of amendments to the Public Employees' Retirement Law, and on account of the experience under the Retirement System as determined by the periodic investigation and valuation required by said Retirement Law.

16. Contributions required of Public Agency and its employees shall be paid by Public Agency to the Retirement System within fifteen days after the end of the period to which said contributions refer or as may be prescribed by Board regulation. If more or less than the correct amount of contributions is paid for any period, proper adjustment shall be made in connection with subsequent remittances. Adjustments on account of errors in contributions required of any employee may be made by direct payments between the employee and the Board.

B. This amendment shall be effective on the _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

CITY COUNCIL
CITY OF PLACENTIA

BY _____
ARNITA PAIGE, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Witness Date

Attest:

Clerk



California
Public Employees' Retirement System



AGREEMENT

**Authorizing the Termination of a Portion of the Contract
Between the
Board of Administration
California Public Employees' Retirement System
and the
City Council
City of Placentia**



This Agreement is entered into this ____ day of _____, _____, by the governing body of the City of Placentia, hereinafter referred to as Public Agency, and the Board of Administration, Public Employees' Retirement System, hereinafter referred to as the Board;

WHEREAS, Public Agency entered into a contract with the Board effective February 1, 1963, hereinafter referred to as the Contract, which provides for the participation of Public Agency's employees, including individuals in the local fire member classification in the Public Employees' Retirement System, hereinafter referred to as the System; and

WHEREAS, Government Code section 20571.5 authorizes the Board to enter an agreement with the Public Agency to amend the Contract to terminate a portion of the Contract with respect to a member classification with no active employees; and

WHEREAS, as of June 30, 1975 the local fire member classification of the Public Agency no longer has active employees; and

WHEREAS, the Public Agency provides for the benefits of the local fire member classification which includes inactive and retired fire members and their beneficiaries and survivors, hereinafter referred to individually as the Fire Member(s) and collectively as the Fire Member Group,

WHEREAS, the Public Agency desires to terminate the portion of the contract with respect to the Fire Member Group; and

WHEREAS, upon termination of a portion of the Contract, the accumulated contributions credited to or made by the Public Agency for the exclusive benefit of the Fire Member Group will be merged into the terminated agency pool to provide exclusively for the payment of benefits to the Fire Members(s) of the Fire Member Group; and

NOW THEREFORE, BE IT RESOLVED THAT THE PUBLIC AGENCY AND THE BOARD AGREE TO THE FOLLOWING CONDITIONS:

1. As a condition precedent to the transfer of the Fire Member Group into the terminated agency pool, the Public Agency shall contribute to the System, under the terms fixed by the Board, an amount equal to the difference between the actuarially equivalent amount that the System is obligated to pay to or on account of the Fire Member Group, including contingencies for mortality fluctuations, as determined by the System Actuary and approved by the Board, and the contributions, with credited interest thereon, then held by the System as having been made by those Fire Member(s) as employees of the Public Agency.
2. Upon termination of the Fire Member Group and transfer of accumulated contributions to the terminated agency pool, the accumulated contributions shall be held in the terminated agency pool for the exclusive benefit of each Member of the Fire Member Group in relation to the credited service of the each Fire Member.
3. In the event that the sum of the accumulated contributions in the System for the benefit of the Fire Member Group is less than the actuarially equivalent amount that the System is obligated to pay, then the transfer of the accumulated contributions shall not be effected unless and until the Public Agency first contributes to the System an amount equal to the difference.
4. The final compensation used in the calculation of benefits shall be calculated in the same manner as the benefits of employees of agencies that are not terminating a portion of their Contract regardless of whether the Fire Members retire directly from employment with the Public Agency or continue in employment in other public service.

5. In the event that the sum of accumulated contributions of Fire Member Group held in the System is greater than the actuarially equivalent amount that the System is obligated to pay to or on account of the Fire Members, any excess contributions will be merged into the Public Agency's active plan or plans as determined by the Chief Actuary.
6. If required, the board will make related necessary adjustments in the employers' contribution rate prior to the termination date in order to ensure adequate funding of benefits or the governing body and the board may agree to another actuarially sound payment technique, including a lump-sum payment at termination.

Witness our hands this _____ day of _____, _____.

BOARD OF ADMINISTRATION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

CITY COUNCIL
CITY OF PLACENTIA

BY _____
ARNITA PAIGE, CHIEF
PENSION CONTRACTS AND PREFUNDING
PROGRAMS DIVISION
PUBLIC EMPLOYEES' RETIREMENT SYSTEM

BY _____
PRESIDING OFFICER

Attest

Clerk