



## Regular Meeting Agenda February 4, 2020

Placentia City Council  
Placentia City Council Acting as Successor Agency to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial  
Development Authority

### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

Ward L. Smith  
Mayor

Jeremy B. Yamaguchi  
Mayor Pro Tem

Craig S. Green  
Councilmember

Rhonda Shader  
Councilmember

Chad P. Wanke  
Councilmember

Robert S. McKinnell  
City Clerk

Kevin A. Larson  
City Treasurer

Damien R. Arrula  
City Administrator

Christian L. Bettenhausen  
City Attorney

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

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**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING AGENDA - CLOSED SESSION  
February 4, 2020  
5:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Green  
Councilmember/Board Member Shader  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Yamaguchi  
Mayor/Board Chair Smith

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54957(b)(1):  
**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Title: City Administrator
2. Pursuant to Government Code Section 54956.9 (d)(2):  
**CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**  
Significant exposure to litigation: (3 Cases)
3. Pursuant to Government Code Section 54956.9(d)(1):  
**CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION**  
Name of Case: City of Placentia vs. Journey Investments  
Case Number: 30-2018-01028616-CU-PT-CJC

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING AGENDA  
February 4, 2020  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Green  
Councilmember/Board Member Shader  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Yamaguchi  
Mayor/Board Chair Smith

**INVOCATION:** Charlie Frost

**PLEDGE OF ALLEGIANCE:** Girl Scouts of Orange County, Placentia Services Unit Honor Guard

**PRESENTATIONS:**

1. **Recognition of City Administrator Damien R. Arrula for Being Named as One of Orange County's 100 Most Influential by the Orange County Register**  
Recipient: Damien R. Arrula  
Presenter: Mayor Smith
2. **Proclamation Declaring February 2020 as Career and Technical Education Month**  
Recipients: Kenia Cueto and Gail Kairis, North Orange County ROP  
Presenter: Mayor Smith

**CLOSED SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

**1. CONSENT CALENDAR (Items 1.a. through 1.n):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Fiscal Impact: None  
Recommended Action: Approve

- 1.b. **Minutes**  
**City Council/Successor/ICDA Regular Meeting: January 14, 2020**  
Recommended Action: Approve
- 1.c. **Minutes**  
**City Council/Successor/ICDA Regular Meetings: June 2017–November 2017**  
Recommended Action: Approve
- 1.d. **City Fiscal Year 2019-20 Register for February 4, 2020**  
**Check Register**  
Fiscal Impact: \$3,230,098.87  
**Electronic Disbursement Register**  
Fiscal Impact: \$1,190,873.88  
Recommended Action: It is recommended that the City Council:  
 1) Receive and file
- 1.e. **Second Reading of Ordinance No. O-2020-01, Whereby Chapter 23.73 of the Municipal Code Shall Be Amended to Comply With New State Regulations Regarding Accessory Dwelling Units and Junior Accessory Dwelling Units and Making Conforming Changes to Chapter 23.04 of the Municipal Code (Zoning Code Amendment 2019-04)**  
Fiscal Impact: None  
Recommended Action: It is recommended that the City Council:  
 1) Waive full reading, by title only, and adopt Ordinance No. O-2020-01, an Ordinance of the City Council of the City of Placentia, California amending the zoning provisions of the Placentia Municipal Code relating to Accessory Dwelling Units and Junior Accessory Dwelling Units in accordance with State law.
- 1.f. **Purchase of Three Insurance Replacement Units for the Police Department**  
Fiscal Impact: Expense: \$174,448.04  
 Offsetting Revenue: \$139,030.84  
 Budgeted: \$ 0  
 Unbudgeted: \$ 35,417.20 (Requires Mid-Year Adjustment)  
Recommended Action: It is recommended that the City Council:  
 1) Approve the purchase of three (3) 2020 Ford Interceptors from Fairway Ford in the amount of \$126,930.99; and  
 2) Authorize the installation of all necessary equipment to properly outfit the patrol car in an amount not-to-exceed \$47,517.05; and  
 3) Authorize the City Administrator to execute all documents necessary to effectuate the purchase of the vehicle and installation of necessary equipment.
- 1.g. **Acceptance of Construction Work and Notice of Completion for the Demolition Work on the Placentia Navigation Center**  
Fiscal Impact: Expense: \$ 45,695.85 Final Project Cost  
 Budget: \$ 5,650,000.00 Placentia Reg. Nav. Center Fund (784070-6899)  
Recommended Action: It is recommended that the City Council:  
 1) Accept the work performed by Environmental Construction Group, Inc., for demolition work and asbestos abatement for the Placentia Navigation Center in the total amount of \$45,695.85; and  
 2) Authorize the City Administrator to issue Contract Change Order #1 to the Contractor for this project totaling \$3,195.85; and  
 3) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and  
 4) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.h. **Acceptance of Construction Work and Notice of Completion for the Voluntary Seismic Building Upgrades for the Placentia Navigation Center**

Fiscal Impact: Expense: \$ 62,555 Final Project Cost

Budget: \$ 5,650,000 Placentia Reg. Nav. Center Fund (784070-6899)

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by SPS, Inc., for voluntary building seismic upgrades for the Placentia Navigation Center in the total amount of \$62,555; and
- 2) Authorize the City Administrator to issue Contract Change Order #1 to the Contractor for this project totaling \$1,200; and
- 3) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
- 4) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.i. **Resolution Adopting the Annual Statement of Investment Policy for 2020**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2020-05, A Resolution of the City Council of the City of Placentia, California, adopting the annual Statement of Investment Policy for the Year 2020.

1.j. **Tentative Parcel Map (TPM) No. 2019-175 Pertaining to the Subdivision of a +/- 0.26 Acre Lot Into Three Parcels Located at the 1600 Block of La Paloma Avenue Within the R-1 (O) (Single-Family Residential – Oil Combining District) Zoning District**

Fiscal Impact: Approximately \$30,000 of one-time development impact fee revenue based on the future construction of three new single-family residences.

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2020-04, A Resolution of the City Council of the City of Placentia, California, adopting a categorical exemption pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000-21177, specifically, §15315 (Class 15 – Minor Land Divisions) of Title 14 of the California Code of Regulations) (CEQA) and approving Tentative Parcel Map (TPM) 2019-175 pertaining to the subdivision of property located at the 1600 block of E. La Paloma Avenue (Assessor's Parcel Number 346-172-24) and making findings in support thereof.

1.k. **Professional Services Agreement With Harris & Associates for Professional Engineering Services for 2020 Pavement Management Plan Update and System Training**

Fiscal Impact: Expense: \$ 37,330 Professional Services Agreement

Budget: \$ 28,640 \*FY 2019-20 Measure M (183551-6015)

\$ 8,690 \*FY 2019-20 General Fund (103551-6099)

(\*Mid-Year Adjustment Required)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Harris and Associates, Inc. for professional engineering consulting services to prepare an update to the City's Pavement Management Plan, provide scenarios, and train staff in the amount of \$37,330; and
- 2) Authorize the City Administrator to approve contract amendments up to 10% of the contract, or \$3,733; and
- 3) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

1.l. **Purchase of Fire Department Support Vehicles**

Fiscal Impact: Expense: \$66,320.75 Total Purchase Price  
Budget: \$66,500.00 General Fund CIP (108012-6842)  
(Mid-Year Adjustment Required)

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to approve a purchase order to Fairway Ford for the purchase of a 2020 Ford Transit 350 and a 2020 Ford F-150, for a not-to-exceed amount of \$66,320.75; and
- 2) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

1.m. **Priority Dispatch System Implementation Agreement With Medical Priority Consultants, Inc. DBA Priority Dispatch Corp. for Public Safety Dispatch Software Purchase and Implementation**

Fiscal Impact: Expense: \$ 129,421.38 Software Purchase and Implementation  
Budget: \$ 110,221.38 Measure U CIP (796015-6840)  
(Mid-Year Adjustment Required)  
\$ 4,800.00 Per Year General Fund for Fiscal Years 2020-21  
through 2023-24

Recommended Action: It is recommended that the City Council:

- 1) Approve an Implementation Agreement with Medical Priority Consultants, Inc. dba Priority Dispatch Corp. for dispatch software purchase and implementation in an amount not-to-exceed \$129,422; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.n. **Professional Services Agreement with M Jack Brooks, JD for Fire Recruitment Support Services**

Fiscal Impact: Expense: \$27,000 Consulting Services  
Budget \$27,000 \*FY 2019-20 General Fund (103065-6290)  
\*(Mid-Year Adjustment Required)

Recommended Action: It is recommended that the City Council:

- 1) Award a Professional Services Agreement with M Jack Brooks, JD for \$27,000; and
- 2) Authorize the City Administrator to approve contract amendments up to 10% of the contract, or \$2,700; and
- 3) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

**2. PUBLIC HEARING:** None

**3. REGULAR AGENDA:**

3.a. **Memorandum of Understanding With Republic Services for the Implementation of Assembly Bill 1594 for the Purpose of Diverting Green Waste From Landfills**

Fiscal Impact: There is no direct fiscal impact to the City's budget associated with the recommended action.

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to execute the attached Memorandum of Understanding between the City of Placentia and Republic Services and begin negotiating an amendment to the waste hauling Franchise Agreement to ensure compliance with AB 1594.

3.b. **Amendment No. 4 to City Administrator Employment Agreement**

Fiscal Impact: \$11,531.56

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 4 to the City Administrator's Employment Agreement, to be executed by the Mayor, in a form approved by the City Attorney.

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to Tuesday, February 18, 2020 at 5:30 p.m.

**TENTATIVE AGENDA FORECAST**

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Amendment to Agreement for Crowther Homeless Encampment Clean Up
- Amendment to Agreement with HR Green for Plan Check Services
- Notice of Completion: Citywide ADA Ramp Reconstruction Project
- Proposed Programs and Activities Submitted for CDBG Funding for FY 2020-21
- Civic Center Parking Code Update
- FY 2019-20 Quarterly Treasurer's Report
- Fiscal Recap of 2019 Heritage Festival and Approval Of 2020 Event

**CERTIFICATION OF POSTING**

I, Rosanna Ramirez, Director of Administrative Services of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the February 4, 2020 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on January 30, 2020.

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Rosanna Ramirez  
Director of Administrative Services