



Regular Meeting Agenda February 4, 2020

Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Ward L. Smith
Mayor

Jeremy B. Yamaguchi
Mayor Pro Tem

Craig S. Green
Councilmember

Rhonda Shader
Councilmember

Chad P. Wanke
Councilmember

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

City of Placentia
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Placentia, CA 92870

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**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
February 4, 2020
5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54957(b)(1):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Administrator
2. Pursuant to Government Code Section 54956.9 (d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation: (3 Cases)
3. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Name of Case: City of Placentia vs. Journey Investments
Case Number: 30-2018-01028616-CU-PT-CJC

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
February 4, 2020
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

INVOCATION: Charlie Frost

PLEDGE OF ALLEGIANCE: Girl Scouts of Orange County, Placentia Services Unit Honor Guard

PRESENTATIONS:

1. **Recognition of City Administrator Damien R. Arrula for Being Named as One of Orange County's 100 Most Influential by the Orange County Register**
Recipient: Damien R. Arrula
Presenter: Mayor Smith
2. **Proclamation Declaring February 2020 as Career and Technical Education Month**
Recipients: Kenia Cueto and Gail Kairis, North Orange County ROP
Presenter: Mayor Smith

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.n):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve

- 1.b. **Minutes**
City Council/Successor/ICDA Regular Meeting: January 14, 2020
Recommended Action: Approve
- 1.c. **Minutes**
City Council/Successor/ICDA Regular Meetings: June 2017–November 2017
Recommended Action: Approve
- 1.d. **City Fiscal Year 2019-20 Register for February 4, 2020**
Check Register
Fiscal Impact: \$3,230,098.87
Electronic Disbursement Register
Fiscal Impact: \$1,190,873.88
Recommended Action: It is recommended that the City Council:
 1) Receive and file
- 1.e. **Second Reading of Ordinance No. O-2020-01, Whereby Chapter 23.73 of the Municipal Code Shall Be Amended to Comply With New State Regulations Regarding Accessory Dwelling Units and Junior Accessory Dwelling Units and Making Conforming Changes to Chapter 23.04 of the Municipal Code (Zoning Code Amendment 2019-04)**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
 1) Waive full reading, by title only, and adopt Ordinance No. O-2020-01, an Ordinance of the City Council of the City of Placentia, California amending the zoning provisions of the Placentia Municipal Code relating to Accessory Dwelling Units and Junior Accessory Dwelling Units in accordance with State law.
- 1.f. **Purchase of Three Insurance Replacement Units for the Police Department**
Fiscal Impact: Expense: \$174,448.04
 Offsetting Revenue: \$139,030.84
 Budgeted: \$ 0
 Unbudgeted: \$ 35,417.20 (Requires Mid-Year Adjustment)
Recommended Action: It is recommended that the City Council:
 1) Approve the purchase of three (3) 2020 Ford Interceptors from Fairway Ford in the amount of \$126,930.99; and
 2) Authorize the installation of all necessary equipment to properly outfit the patrol car in an amount not-to-exceed \$47,517.05; and
 3) Authorize the City Administrator to execute all documents necessary to effectuate the purchase of the vehicle and installation of necessary equipment.
- 1.g. **Acceptance of Construction Work and Notice of Completion for the Demolition Work on the Placentia Navigation Center**
Fiscal Impact: Expense: \$ 45,695.85 Final Project Cost
 Budget: \$ 5,650,000.00 Placentia Reg. Nav. Center Fund (784070-6899)
Recommended Action: It is recommended that the City Council:
 1) Accept the work performed by Environmental Construction Group, Inc., for demolition work and asbestos abatement for the Placentia Navigation Center in the total amount of \$45,695.85; and
 2) Authorize the City Administrator to issue Contract Change Order #1 to the Contractor for this project totaling \$3,195.85; and
 3) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
 4) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.h. **Acceptance of Construction Work and Notice of Completion for the Voluntary Seismic Building Upgrades for the Placentia Navigation Center**

Fiscal Impact: Expense: \$ 62,555 Final Project Cost

Budget: \$ 5,650,000 Placentia Reg. Nav. Center Fund (784070-6899)

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by SPS, Inc., for voluntary building seismic upgrades for the Placentia Navigation Center in the total amount of \$62,555; and
- 2) Authorize the City Administrator to issue Contract Change Order #1 to the Contractor for this project totaling \$1,200; and
- 3) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
- 4) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.i. **Resolution Adopting the Annual Statement of Investment Policy for 2020**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2020-05, A Resolution of the City Council of the City of Placentia, California, adopting the annual Statement of Investment Policy for the Year 2020.

1.j. **Tentative Parcel Map (TPM) No. 2019-175 Pertaining to the Subdivision of a +/- 0.26 Acre Lot Into Three Parcels Located at the 1600 Block of La Paloma Avenue Within the R-1 (O) (Single-Family Residential – Oil Combining District) Zoning District**

Fiscal Impact: Approximately \$30,000 of one-time development impact fee revenue based on the future construction of three new single-family residences.

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2020-04, A Resolution of the City Council of the City of Placentia, California, adopting a categorical exemption pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000-21177, specifically, §15315 (Class 15 – Minor Land Divisions) of Title 14 of the California Code of Regulations) (CEQA) and approving Tentative Parcel Map (TPM) 2019-175 pertaining to the subdivision of property located at the 1600 block of E. La Paloma Avenue (Assessor's Parcel Number 346-172-24) and making findings in support thereof.

1.k. **Professional Services Agreement With Harris & Associates for Professional Engineering Services for 2020 Pavement Management Plan Update and System Training**

Fiscal Impact: Expense: \$ 37,330 Professional Services Agreement

Budget: \$ 28,640 *FY 2019-20 Measure M (183551-6015)

\$ 8,690 *FY 2019-20 General Fund (103551-6099)

(*Mid-Year Adjustment Required)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Harris and Associates, Inc. for professional engineering consulting services to prepare an update to the City's Pavement Management Plan, provide scenarios, and train staff in the amount of \$37,330; and
- 2) Authorize the City Administrator to approve contract amendments up to 10% of the contract, or \$3,733; and
- 3) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

1.l. **Purchase of Fire Department Support Vehicles**

Fiscal Impact: Expense: \$66,320.75 Total Purchase Price
Budget: \$66,500.00 General Fund CIP (108012-6842)
(Mid-Year Adjustment Required)

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to approve a purchase order to Fairway Ford for the purchase of a 2020 Ford Transit 350 and a 2020 Ford F-150, for a not-to-exceed amount of \$66,320.75; and
- 2) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

1.m. **Priority Dispatch System Implementation Agreement With Medical Priority Consultants, Inc. DBA Priority Dispatch Corp. for Public Safety Dispatch Software Purchase and Implementation**

Fiscal Impact: Expense: \$ 129,421.38 Software Purchase and Implementation
Budget: \$ 110,221.38 Measure U CIP (796015-6840)
(Mid-Year Adjustment Required)
\$ 4,800.00 Per Year General Fund for Fiscal Years 2020-21
through 2023-24

Recommended Action: It is recommended that the City Council:

- 1) Approve an Implementation Agreement with Medical Priority Consultants, Inc. dba Priority Dispatch Corp. for dispatch software purchase and implementation in an amount not-to-exceed \$129,422; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.n. **Professional Services Agreement with M Jack Brooks, JD for Fire Recruitment Support Services**

Fiscal Impact: Expense: \$27,000 Consulting Services
Budget \$27,000 *FY 2019-20 General Fund (103065-6290)
*(Mid-Year Adjustment Required)

Recommended Action: It is recommended that the City Council:

- 1) Award a Professional Services Agreement with M Jack Brooks, JD for \$27,000; and
- 2) Authorize the City Administrator to approve contract amendments up to 10% of the contract, or \$2,700; and
- 3) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

2. PUBLIC HEARING: None

3. REGULAR AGENDA:

3.a. **Memorandum of Understanding With Republic Services for the Implementation of Assembly Bill 1594 for the Purpose of Diverting Green Waste From Landfills**

Fiscal Impact: There is no direct fiscal impact to the City's budget associated with the recommended action.

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to execute the attached Memorandum of Understanding between the City of Placentia and Republic Services and begin negotiating an amendment to the waste hauling Franchise Agreement to ensure compliance with AB 1594.

3.b. **Amendment No. 4 to City Administrator Employment Agreement**

Fiscal Impact: \$11,531.56

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 4 to the City Administrator's Employment Agreement, to be executed by the Mayor, in a form approved by the City Attorney.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to Tuesday, February 18, 2020 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Amendment to Agreement for Crowther Homeless Encampment Clean Up
- Amendment to Agreement with HR Green for Plan Check Services
- Notice of Completion: Citywide ADA Ramp Reconstruction Project
- Proposed Programs and Activities Submitted for CDBG Funding for FY 2020-21
- Civic Center Parking Code Update
- FY 2019-20 Quarterly Treasurer's Report
- Fiscal Recap of 2019 Heritage Festival and Approval Of 2020 Event

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Director of Administrative Services of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the February 4, 2020 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on January 30, 2020.

Rosanna Ramirez
Director of Administrative Services

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES**

January 14, 2020

**5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Smith called the meeting to order at 5:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Green, Shader, Wanke, Yamaguchi, Smith

ABSENT: None

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.9 (d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation: (2 Cases)
2. Pursuant to Government Code Section 54957(b)(1):
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Title: City Administrator

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Smith called the meeting to order at 7:04 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Green, Shader, Wanke, Yamaguchi, Smith

ABSENT: None

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Christian L. Bettenhausen; Director of Administrative Services Rosanna Ramirez; Director of Finance Kim Krause; Chief of Police Darin Lenyi; Interim Director of Community Services Karen Crocker; Director of Public Works Luis Estevez; Director of Development Services Joe Lambert; Economic Development Manager Jeanette Ortega

INVOCATION: Gary Drabek

PLEDGE OF ALLEGIANCE: Boy Scout Troop 723 Honor Guard

PRESENTATIONS:

- a. **Proclamation Declaring January 26 to February 1, 2020 as School Choice Week**
Presenter: Mayor Smith
- b. **Presentation of Mayor's "Collaboration & Compassion" Award to Chris and Retha Champion**
Recipients: Chris and Retha Champion
Presenter: Mayor Smith

**1. b.
February 4, 2020**

c. **Recognition of the Retirement of Chaplain Gary Drabek and his Years of Service to the City of Placentia**

Recipient: Chaplain Gary Drabek

Presenters: Mayor Smith
Chief of Police Darin Lenyi

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen stated that there was nothing to report from the Closed Session.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula introduced two new team members in the Placentia Police Department: Officers Mac Navarro and Ryan Tran.

ORAL COMMUNICATIONS: None

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Shader wished everyone a Happy New Year and extended her thanks to Chaplain Drabek for his many years of service.

Councilmember Green announced the City of Placentia and Republic Services will hold a Free Compost Giveaway for residents of Placentia at Tri City Park on Saturday, February 8, 2020 from 7:30 to 10:30 a.m. For more information, please contact Republic Services at (714) 238-3342 or the City of Placentia at (714) 993-8189. He wished everyone a Happy New Year and welcomed the two new Police Officers.

Councilmember Wanke wished everyone a Happy New Year and welcomed the new team members.

Mayor Pro Tem Yamaguchi announced that all City facilities will be closed in observance of Martin Luther King Jr. Day on Monday, January 20, 2020. The Police Department will remain open during the closure. For non-life threatening emergencies, such as a fallen tree, street flooding or other public works issues, please call (714) 993-8164. He wished Chaplain Drabek the best in his future ventures and expressed his shock and sadness at the passing of Retired Police Sergeant Jerry Zamora. He noted that the next City Council meeting will be on Tuesday, February 4, 2020.

Mayor Smith wished everyone a Happy New Year, expressed his optimism for the City in 2020, and emphasized the Council's desire for residents to be engaged, ask questions, participate, and provide feedback. He noted that he attended multi-agency task force meetings dealing with Placentia's homeless matters, meetings reviewing the progress of the Placentia Navigation Center, and weekly meetings related to the formation of the Placentia Fire and Life Safety Department. He mentioned that the meeting would be adjourned in memory of three individuals, one of which was his former partner in the Placentia Police Department in Patrol and Investigations, Jerry Zamora.

1. CONSENT CALENDAR (Items 1.a. through 1.q):

Councilmember Green pulled Item 1.k., Councilmember Shader pulled Items 1.c. and 1.p., and Councilmember Wanke pulled item 1.p. for further discussion. Motion by Yamaguchi, seconded by Wanke and carried a (5-0) vote to approve the remaining Consent Calendar Items as recommended.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

(Approved 5-0, as recommended)

1.b. **City Fiscal Year 2019-20 Register for January 14, 2020
Check Register**

Fiscal Impact: \$5,226,120.85

Electronic Disbursement Register

Fiscal Impact: \$1,385,255.69

Recommended Action: It is recommended that the City Council:

1) Receive and file

(Received and filed)

1.c. **Minutes of the City Council/Successor/ICDA Meetings: November 2016 through May 2017**

Recommended Action: Approve

(Approved 3-0-2, as recommended, Shader and Smith abstained from approval of the Minutes of November 1, 15 and December 6, 2016)

Councilmember Shader pulled Item 1.c. in order to abstain from approving minutes from November 1, 15, and December 6, 2016 as she was not yet elected to the Council. Mayor Smith also abstained from approving minutes from November 1, 15, and December 6, 2016 as he was not yet elected to the Council. Motion by Shader, seconded by Green and carried a (3-0-2, Shader and Smith abstained) vote to approve Item 1.c. as recommended.

1.d. **Minutes of the City Council/Successor/ICDA Meetings: December 3 and 17, 2019**

Recommended Action: Approve

(Approved 5-0, as recommended)

1.e. **Grant of Easement to Southern California Edison for Electric Utility Systems Located at 321 S. Main Street**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve the Grant of Easement to Southern California Edison for electric utility systems; and
- 2) Authorize the City Administrator to execute the Grant of Easement on behalf of the City.

(Approved 5-0, as recommended)

1.f. **Amendment No. 2 to Professional Services Agreement With Totum Corporation for Architectural/Engineering Design and Construction Management Services for the Placentia Navigation Center**

Fiscal Impact: Expense: \$ 55,711 Amendment No. 2 Amount

Budget: \$5,650,000 Placentia Reg. Nav. Center Fund (784070-6899)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to Professional Services Agreement with Totum Corporation for an additional \$55,711 for additional professional services, for a cumulative contract not-to-exceed amount of \$552,711; and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.g. **Amendment No. 2 to Professional Services Agreement With Biggs Cardosa Associates, Inc. for Engineering Design Services for the Golden Avenue Bridge Replacement Project**

Fiscal Impact: Expense: \$ 9,257

Budget: \$251,100 FY 2019-20 CIP Budget (334801-6185)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to Professional Services Agreement with Biggs Cardosa Associates, Inc. for an additional \$9,257 to complete all environmental study and easement issues for a cumulative contract not-to-exceed amount of \$633,436; and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.h. **Program Supplement Agreement for the Citywide Cycle 9 Highway Safety Improvement Program Project No. 2908**

Fiscal Impact: There is no direct fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution No. R-2020-01, A Resolution of the City Council of the City of Placentia, California authorizing the City Administrator to execute the Program Supplement Agreement No. F014 to Administering Agency-State Agreement for

and pickup, vote center voting calendar, in-person ballot drop off, community support, and noted that more information is available online.

Councilmember Shader requested clarification on submitting a ballot for another party and stated her belief that providing as many ways as possible for residents to vote is important.

Councilmember Green expressed concern for the security of outdoor, unattended ballot drop boxes and reiterated his request that enclosures be erected for security and aesthetics.

City Administrator Arrula noted that, due to the fast-approaching March Primary Election and the Orange County Registrar of Voters deadlines to publish voting locations, time is limited for further agreement negotiations and amendments. He agreed to work with Staff to investigate options for enclosures.

Councilmember Wanke spoke in opposition to the "permanent" installation of the drop boxes at two (2) Community Centers.

A brief discussion followed regarding amending the motion to enforce removal of the drop boxes after the March 2020 Primary and what would be involved in removing and replacing the boxes.

Motion by Shader, seconded by Smith and carried a (3-2, Wanke and Yamaguchi voted no) vote to approve Item 1.k. as recommended.

1.l. **A Resolution Authorizing Persons Holding Certain Designated Positions to Execute Urban Area Security Initiative Grant Documents for and on Behalf of the City of Placentia**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review and adopt Resolution No. R-2020-02, A Resolution of the City Council of the City of Placentia, California authorizing persons holding certain designated positions to execute Urban Area Security Initiative Grant documents for and on behalf of the City of Placentia; and
- 2) Authorize the City Administrator and designated persons within the Police Department to oversee and administer the projects associated with the Anaheim/Santa Ana Urban Area Security Initiative training and funding on behalf of the City.

(Approved 5-0, as recommended)

1.m. **Amendment No. 2 to Professional Services Agreement With Halo Confidential Services**

Fiscal Impact: Expense: Not to Exceed \$65,000

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to Professional Services Agreement with Halo Confidential Services for an additional not to exceed amount of \$65,000; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.n. **Purchase of New Police Motorcycles Using Measure U Funds**

Fiscal Impact: Expense: Not to Exceed \$90,000

Budget \$90,000 FY 2019-20 Measure U Fund (798003-6842)

Recommended Action: It is recommended that the City Council:

- 1) Approve the purchase of three (3) replacement Police motorcycles from Long Beach BMW Motorcycles for an amount not to exceed \$90,000 and to be paid from the Measure U Fund; and
- 2) Authorize the City Administrator and/or his designee, to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.o. **Purchase of Furniture, Beds, and Mattresses for the Placentia Navigation Center**

Fiscal Impact: Expense: \$ 110,030.64 Purchase Price

Budget \$5,650,000.00 Placentia Reg. Nav. Center Fund (784070-6899)
\$250,000 Budgeted for Furnishings, Beds,
Mattresses and Kitchen Equipment

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to approve a purchase order to CPM One Source for the purchase of furnishings for a not-to-exceed amount of \$52,436.94; and
- 2) Authorize the City Administrator to approve a purchase order to Leeder Furniture for the purchase of beds and mattresses for a not-to-exceed amount of \$57,593.70; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.p. **Placentia Opposition to Regional Housing Needs Assessment (RHNA) Allocation Methodology**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2020-03, A Resolution of the City Council of the City of Placentia, California opposing the modified Regional Housing Needs Assessment Allocation methodology approved by the Southern California Association of Governments Regional Council and requesting the California Department of Housing and Community Development intervention.

(Approved 5-0, as recommended)

Councilmember Wanke pulled Item 1.p. to request an amendment to the attached letter to HCD Acting Director Douglas McCauley. It was determined that the change had previously been made. Councilmember Shader pulled Item 1.p. to bring it to the attention of the public, give an overview of the item, and highlight what is being imposed on the City of Placentia. Motion by Wanke, seconded by Shader and carried a (5-0) vote to approve Item 1.p. as recommended.

SUCCESSOR AGENCY CONSENT CALENDAR:

1.q. **Recognized Obligation Payment Schedule (ROPS 2020-21) for July 1, 2020 Through June 30, 2021**

Fiscal Impact: RPTTF Funded Non-Admin Obligations: \$1,704,111

RPTTF Funded Administrative Overhead: \$ 250,000

Total ROPS 20-21 Expenditures Request: \$1,954,111

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution RSA-2020-01, A Resolution of the City Council of the City of Placentia, California acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, California approving and adopting the Recognized Obligation Payment Schedule for the period of July 1, 2020 to June 30, 2021 (ROPS 20-21).

(Approved 5-0, as recommended)

2. PUBLIC HEARING:

2.a. **Introduction and First Reading of Ordinance No. O-2020-01, Whereby Chapter 23.73 of the Municipal Code Shall Be Amended to Comply With New State Regulations Regarding Accessory Dwelling Units and Junior Accessory Dwelling Units and Making Conforming Changes to Chapter 23.04 of the Municipal Code (Zoning Code Amendment 2019-04)**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning Ordinance No. O-2020-01; and
- 2) Receive the Staff Report, consider all Public Testimony, ask any questions of Staff; and
- 3) Close the Public Hearing; and
- 4) Find that adoption of Zoning Code Amendment No. 2019-04 is categorically exempt from environmental review and direct Staff to file a Notice of Exemption, in that CEQA Guidelines Section 15282(h) establishes that "the adoption of an ordinance regarding

second units in a single-family or multifamily zone by a city or county to implement the provisions of Sections 65852.1 and 65852.2 of the Government Code" relating to "granny" housing and "second unit ordinances" are exempt from the requirements of CEQA. Further, any effect on the environment is speculative at best because second units are already conditionally permitted in the City pursuant to similar regulations, and pursuant to 14 Cal. Code Regulations §15061(b)(3) there is no possibility that the proposed ordinance will have a significant effect on the environment; and

- 5) Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2020-01, an Ordinance of the City Council of the City of Placentia, California amending the zoning provisions of the Placentia Municipal Code relating to Accessory Dwelling Units and Junior Accessory Dwelling Units in accordance with State law.

(Approved 5-0, as recommended)

Mayor Smith opened the Public Hearing at 8:10 p.m.

City Administrator Arrula introduced Director of Development Services Lambert for a brief overview of the staff report.

Following a brief discussion, Director Lambert gave more information on the effect Accessory Dwelling Units (ADUs) may have on parking and the definitions of an ADU and a JADU. Attorney Bettenhausen explained that there are several California Senate Bills that touch on this issue and there is some ambiguity in what is allowed and what is required.

Noting no members of the public wishing to address the Council on the item, Mayor Smith closed the Public Hearing at 8:23 p.m.

Motion by Shader, seconded by Yamaguchi, and carried a (5-0) vote to approve Item 2.a. as recommended.

3. REGULAR AGENDA:

3.a. Draft Comprehensive Annual Financial Report for the Period Ending June 30, 2019

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the Comprehensive Annual Financial Report for the period ending June 30, 2019 as recommended by the Financial Audit Oversight Committee.

(Received and filed)

City Administrator Arrula introduced Director of Finance Krause to present the staff report. He praised the efforts of Director Krause and the Finance Department Staff for the outstanding results of this CAFR. Director Krause introduced Pun Group Engagement Partner Coley Delaney to present the audit results and discuss the City's financial situation. Mr. Delaney gave a presentation which included audit responsibilities: management's responsibilities and auditor's responsibilities, overview of the financial statements, financial indicators and key pension and OPEB information, and audit results.

City Administrator Arrula indicated that, regarding Policy 360 which the Council adopted with respect to Measure U, monies are being directed based on Council direction and are being applied appropriately in a reserve fund.

Following a brief discussion, Administrator Arrula explained the reasons for the inclusion of the embezzlement in the Management Discussion and Analysis Letter.

Motion by Green, seconded by Yamaguchi and carried a (5-0) vote to receive and file the Comprehensive Annual Financial Report for the period ending June 30, 2019, as recommended.

3.b. Annual City Council Appointments to Various Intergovernmental Agencies, Associations, and City Subcommittees

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review the attached list of current appointments to the various intergovernmental agencies, associations, and City subcommittees and make appointments as desired; and
- 2) Direct Staff to notify the various intergovernmental agencies, associations, and City subcommittees of the City Council appointments.

(Approved 5-0, as recommended)

City Administrator Arrula gave a brief overview of the appointment history and procedure. City Attorney Bettenhausen noted that if the appointments and stipends, if any, are listed on the website, it is not necessary for the appointee receiving a stipend to abstain from the vote.

Councilmember Shader clarified that the entry for the League of California Cities Orange County Division City Selection Committee should be retitled as the City Selection Committee, County of Orange and the meetings are now held on the last Friday of each month.

Following a brief discussion, there was consensus among Council that no changes were required.

Motion by Yamaguchi, seconded by Wanke and carried a (5-0) vote to approve the list of appointments to various intergovernmental agencies, associations, and City subcommittees as amended.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Green reiterated his request for Staff to explore enclosures for the Registrar of Voters ballot drop boxes.

Mayor Pro Tem Yamaguchi expressed his concerns regarding lighting in the City Hall parking lot and requested an update on the City's response to the Citywide Park Survey and Project List and the urgent safety and lighting projects proposed. City Administrator Arrula stated that the item will be brought to Council for their consideration at their upcoming Goal Setting Workshop.

Mayor Smith mentioned the approval of the first comprehensive update to the Placentia General Plan in forty (40) years and noted that the State Attorney General's Office praised the City's Health, Wellness, and Environmental Justice element and are using it on their website as an example element.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 8:54 p.m. in memory of Jerry Zamora, retired Placentia Police Sergeant; Giuseppe Carri, Father of Placentia Office Assistant Blake Carri; and John C. Wolos, Father of Placentia Office Assistant Jocelyn Garcia, to Tuesday, February 4, 2020 at 5:30 p.m.

Ward L. Smith, Mayor/Agency Chair

ATTEST:

Robert S. McKinnell, City Clerk/Agency Secretary

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
June 6, 2017
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Green called the meeting to order at 5:30 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green

ABSENT: None

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

CITY COUNCIL:

1. Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

City Designated Representatives: Damien R. Arrula, City Administrator
Steve Pischel, Director of Administrative Services

Employee Organization: Placentia Police Management Association (PPMA)

2. Pursuant to Government Code Section 54956.9(d)(2):

CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION

Significant exposure to litigation: (1 case)

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Green called the meeting to order at 7:02 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green

ABSENT: None

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Christian L. Bettenhausen; Director of Administrative Services Steve Pischel; Interim Chief Financial Officer Shally Lin; Chief of Police Darin Lenyi; Director of Development Services Joe Lambert; Director of Community Services Sandra Gonzalez; Director of Public Works Luis Estevez; Economic Development Manager Jeanette Ortega; Chief Deputy City Clerk Rosanna Ramirez

INVOCATION: Police Chaplain Kenneth Milhander

PLEDGE OF ALLEGIANCE: Nolan David Marshall and James Rogers

PRESENTATIONS:

- a. **Recognition to Nolan David Marshall and James Rogers for Being Responsible Honest Citizens**

Recipients: Nolan David Marshall and James Rogers
Presenters: Mayor Green, Police Chief Lenyi and City Administrator Arrula

b. **Presentation to Placentia PD in Recognition of Outstanding Police Work**

Recipient: Placentia Police Department Personnel
Presenters: Mayor Green, City Administrator Arrula and Steve Spernak, Policy Advisor to OC Supervisor Shawn Nelson

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen reported the Council/Agency met in closed session to discuss two items on the agenda, there was discussion on both, direction was given by Council, and there was nothing further to report.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula announced the Orange County Transportation Authority, in partnership with the cities of Placentia and Anaheim, has completed the Lakeview Avenue Overcrossing Project. The City of Placentia hosted a ribbon cutting ceremony which included speeches from the Chief Executive Officer of OCTA Darrell Johnson, Mayor Craig Green, Mayor of Anaheim Tom Tait, and Mayor of Yorba Linda Linda Peggy Wong. City Administrator Arrula stated that over the past few years OCTA has been working diligently to improve traffic flow and safety on Placentia's streets by building a series of bridges – both underpasses and overpasses – to separate vehicle traffic from trains. Five of the seven bridges were constructed in Placentia. The Lakeview Avenue overpass represents the final bridge construction in Placentia for a total investment of \$440 million in the area. Lakeview Avenue has officially opened to traffic. He thanked OCTA, the City Council and City Staff including Public Works Director Luis Estevez and City Engineer Masoud Sepahi, and our Contract Project Manager Roy Stephenson of HR Green.

City Administrator Arrula invited the public to join Habitat for Humanity of Orange County, in partnership with the City of Placentia, for a Groundbreaking Ceremony on Tuesday, June 13, 2017 at 3:00 p.m. to celebrate the construction of two single family residences at 1637 Olive Street in Placentia. For additional information on this Groundbreaking Ceremony, please call (714) 993-8232.

City Administrator Arrula noted the cities of Placentia and Fullerton have received Federal Arterial Pavement Management Grant funds to reconstruct Placentia Avenue and construction is currently underway with the estimated completion date for this project in late August 2017. For additional information, please call the construction hotline at (714) 442-0010 or visit www.placentia.org/placentiaproject.

ORAL COMMUNICATIONS:

Jeff Buchanan, Placentia resident, stated that he had multiple issues with the City's waste removal contractor and their customer service. He also made a donation of \$1000 toward the Veterans Monument and expressed his appreciation for Placentia veterans.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith announced that he attended the Placentia Community Foundation Grant Writing Summit, participated in the 2017 Rotary Club Cowabunga BBQ fund raising event, and attended the opening of the Lakeview Avenue overpass.

Councilmember Shader stated that she is representing the City on the Orange County Transportation Authority's Long-Term Planning Committee, participated in the *Walk with the Mayor*, committed to a "Soda Free Summer" with the City's partners at St. Jude Medical Center, toured the historic Bradford House, enjoyed an open house event at the Orange County Fire Authority facility, attended the year end banquet for the El Dorado High School Lacrosse Team and a Memorial Day Event at Valencia High School, and worked with LOT318 to honor children who had completed a homework program.

Councilmember Yamaguchi recognized Nolan David Marshall and James Rogers for their character and honesty and the Placentia Police Department for outstanding police work.

Mayor Pro Tem Wanke announced the Orange County Board of Supervisors approved funding for the Placentia Veterans Village, he attended an Orange County Sanitation District meeting, met with State Senator Josh Newman to discuss legislation affecting local control, attended the opening of the Lakeview Bridge, and attended the Boys and Girls Club Senior graduation event.

Mayor Green commented on the Orange County Board of Supervisors' enthusiasm for the Veterans Village project and announced that August 10, 2017 is Placentia Day at the Orange County Fair. He noted his attendance at the Memorial Day Event at Valencia High School, the Mayors' Forum at the Orange County Transit Authority, the *Heroes Among Us* awards ceremony at Placentia Linda Hospital, and he expressed his enjoyment of the *Walk with the Mayor* event and meetings with school children in the Mayor's Office.

1. CONSENT CALENDAR (Items 1.a. through 1.e.):

Mayor Pro Tem Wanke abstained from Item 1.c. and pulled item 1.e. for further discussion. Councilmember Yamaguchi abstained from Item 1.c. Councilmembers Smith and Shader abstained from Item 1.b. Motion by Wanke, seconded by Smith, and carried a (5-0) vote to approve Consent Calendar Items 1.a. through 1.d.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve.

(Approved 5-0, as recommended)

1.b. Minutes

City Council/Successor/ICDA Regular Meeting--January through June 2016

Recommended Action: Approve

(Approved 3-0-2, as recommended, Smith and Shader abstained)

1.c. City Fiscal Year 2016-17 Register for June 6, 2017

Check Register

Fiscal Impact: \$ 3,493,912.45

Electronic Disbursement Register

Fiscal Impact: \$ 534,494.28

Recommended Action: It is recommended that the City Council:

1) Receive and file.

(Received and filed, Wanke and Yamaguchi abstained.)

1.d. Award of Contract to Compass Demographics, Inc. to Provide District Election Consulting Services

Fiscal Impact: Expense: \$20,000

Budgeted: \$ 5,000 Fiscal Year 2016-17 Budget

\$15,000 Fiscal Year 2017-18 Budget

Recommended Action: It is recommended that the City Council:

1) Approve a Professional Services Agreement with Compass Demographics, Inc. to provide district election consulting services for a not-to-exceed amount of \$20,000; and

2) Direct Staff to prepare a community participation plan and schedule public hearings as required by law to initiate the district boundaries mapping process; and

3) Authorize Staff to solicit proposals for a firm to develop a strategy for community outreach during the creation of voting districts; and

4) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

SUCCESSOR AGENCY CONSENT CALENDAR:

1.e. Approve Transfer of Certain Former Placentia Redevelopment Agency Properties as Governmental Use to the City of Placentia Per Health and Safety Code Section 34181(a)

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution RSA-2017-03, A Resolution of the City Council of the City of Placentia, California, Acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, California, approving the transfer of certain former redevelopment agency properties as governmental use to the City of Placentia per Health and Safety Code Section 34181(a).

(Approved 5-0, as recommended)

Mayor Pro Tem Wanke pulled item 1.e. to express his appreciation of the information in and format of the staff report. Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to approve Consent Calendar Items 1.e. as recommended.

2. PUBLIC HEARING:

2.a. Public Hearing to Provide for the Annual Levy of Assessment for the City of Placentia Landscape Maintenance District 92-1

Fiscal Impact: (Recouped Through Assessments): \$427,925.94
Single Family Residential: \$154.87/Parcel
Commercial/Industrial: \$1,548.70/Acre
Multiple Family Residential: \$108.41/Unit
Undeveloped: \$774.35/Parcel

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning the levy and collection of assessments within the Landscape Maintenance District 92-1; and
- 2) Receive the staff report and consider all public testimony; and
- 3) Close the Public Hearing; and
- 4) Adopt Resolution No. R-2017-29, A Resolution of the City Council of the City of Placentia approving Engineer's Report, confirming diagram and assessment, and ordering levy of continued assessments for Fiscal Year 2017-18 for Placentia Landscape Maintenance District No. 92-1.

(Approved 5-0, as recommended)

Mayor Green opened the public hearing at 7:46 p.m.

City Administrator Arrula introduced Director of Public Works Estevez to present an overview of the staff report and answer Councilmembers' questions regarding the fees and costs.

Placentia resident Blake Montero raised questions and concerns about the assessments, the process, the handling of the reserve, and the costs of Champions Sports Complex.

Following a brief discussion, City Attorney Bettenhausen agreed to research questions raised by Mr. Montero.

Melanie Aguirre with SCI Consulting gave context for Champions Sports Complex being included in the Landscape Maintenance District No. 92-1 assessment.

There was discussion on the history of the LMD and Council requested that Staff provide clarification on the actions taken by Council in 1996 and 2010 regarding Champions Sports Complex and the CFD.

Mayor Green closed the public hearing at 7:57 p.m.

Motion by Wanke, seconded by Green, and carried a (5-0) vote to approve Item 2.a. as recommended.

2.b. Public Hearing to Provide for the Annual Levy of Assessment for the City of Placentia Street Lighting District 81-1

Fiscal Impact: (Recouped Through Assessments): \$154,985
Single Family Residential: \$27.38/Parcel
Commercial/Industrial: \$164.28/Acre

Tentative/Final Map: \$8.21/Unit

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning the levy and collection of assessments within the Placentia Street Lighting District 81-1; and
- 2) Receive the staff report and consider all public testimony; and
- 3) Close the Public Hearing; and
- 4) Adopt Resolution No. R-2017-30, A Resolution of City Council of the City of Placentia approving Engineer's Report, confirming diagram and assessment, and ordering levy of continued assessments for Fiscal Year 2017-18 for Placentia Street Lighting District No. 81-1.

(Approved 5-0, as recommended)

Mayor Green opened the public hearing at 8:05 p.m.

City Administrator Arrula introduced Director of Public Works Estevez to present a brief presentation of the staff report.

Noting no members of the public wishing to address the Council on the item, Mayor Green closed the public hearing at 8:10 p.m.

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to approve Item 2.b. as recommended.

3. REGULAR AGENDA:

3.a. April 2017 (Preliminary) Treasurer's Report

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the April 2017 (Preliminary) Treasurer's Report

(Received and filed)

City Treasurer Larson gave a summary and touched on highlights of the Preliminary April 2017 Treasurer's Report. Mayor Pro Tem Wanke requested that Staff consider transferring funds currently invested in the Local Agency Investment Fund (LAIF) to an investment with the Orange County Pool and discussion followed. City Attorney Bettenhausen noted that the City has an Investment Policy that would need to be amended prior to transferring investment funds. Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to receive and file Item 3.a as recommended.

3.b. Presentation of the Draft Proposed Fiscal Year 2017-18 Budget including Capital Improvement program (CIP) Budget and Special Funds

Fiscal Impact: Expense: \$37,310,957 in General Fund Appropriations

Revenue: \$37,578,432 in General Fund Operating Resources

Recommended Action: It is recommended that the City Council:

- 1) Review and discuss the Draft Proposed Fiscal Year 2017-18 Budget; and
- 2) Provide input and direction for final budget adoption at the City Council Meeting of June 20, 2017

(Input and direction given, as recommended)

City Administrator Arrula gave a brief overview of the budget review and approval process and introduced Senior Management Analyst Matt Reynolds to present in summary the Operating Budget, and Director of Public Works Estevez to present the Capital Improvement Program Budget. Senior Management Analyst Reynolds gave a brief presentation and sought Council input and direction. The presentation included budget philosophy, Fiscal Year 2017-18 goals, 2016-17 recap, budget highlights, FY 2017-18 revenues, sales tax revenue, point of sales vs. County pool, department expenditures, General Fund position, summary of departments, Legislative, Administration, Finance, Development Services, Public Safety, Public Works, Community Services, Environmental Services, general government, FY 2017-18 position changes, and budget calendar.

Director of Public Works Estevez gave an overview of the Capital Improvement Program (CIP) Budget for FY 2017-2024 and gave a brief presentation which included a CIP summary, totals by category, streets and streetscapes, traffic operations, sewer, storm drain, municipal buildings and facilities, parks, technology, and major studies.

There was discussion and City Administrator Arrula, Senior Management Analyst Reynolds, Senior Financial Consultant Bornstein, Director of Public Works Estevez, Director of Development Services Lambert, Director of Community Services Gonzalez, and Police Chief Lenyi answered Councilmembers' questions. Council direction was given.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Mayor Pro Tem Wanke asked Staff to review the City of Anaheim's comprehensive approach to dealing with the issue of coyotes and bring back a report that can be distributed to the public.

Councilmember Smith thanked Jeff Buchanan for his donation for the Veterans Memorial, stressed the importance of Staff researching the issues raised by Blake Montero, and asked that a report be brought back to Council relative to Champions Sports Park and the proposed LMD assessments. He asked that Staff be diligent in communicating with residents regarding the plan for street rehabilitation.

Councilmember Shader expressed her interest in hearing from the Investment Committee regarding the City's investment choices.

Councilmember Yamaguchi requested that better signage be placed at the Orangethorpe Avenue and Rose Drive/Tustin Avenue connector to lessen confusion.

Mayor Green requested a legal opinion on the recent Supreme Court decision regarding racially-based districting and how it impacts the City's move to Council districts. City Attorney Bettenhausen was asked to report at the Regular Council meeting on June 20, 2017.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 10:20 p.m. in memory of Jim Robertson, retired Placentia Police Captain, and Jeannie Sanchez, cousin of Chief Deputy City Clerk Rosanna Ramirez, to Tuesday, June 20, 2017 at 5:00 p.m.

Craig S. Green, Mayor/Agency Chair

ATTEST:

Patrick J. Melia, City Clerk/Agency Secretary

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES**

June 20, 2017

**5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Green called the meeting to order at 5:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Wanke, Green

ABSENT: Yamaguchi

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

CITY COUNCIL:

1. Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

City Designated Representatives: Damien R. Arrula, City Administrator

Steve Pischel, Director of Administrative Services

Employee Organization: Placentia Police Management Association (PPMA)

2. Pursuant to Government Code Section 54956.9(d)(2):

CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION

Significant exposure to litigation: (2 cases)

3. Pursuant to Government Code Section 54956.9(d)(1):

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Name of Case: 567 Melrose Street, LLC vs City of Placentia, et al; Case 30-2017-00909817-CU-EI-CXC)

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Green called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Wanke, Green

ABSENT: Yamaguchi

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Christian L. Bettenhausen; Director of Administrative Services Steve Pischel; Interim Chief Financial Officer Shally Lin; Police Captain Richard Pascarella; Director of Community Services Sandra Gonzalez; Director of Public Works Luis Estevez; Economic Development Manager Jeanette Ortega; Chief Deputy City Clerk Rosanna Ramirez

INVOCATION: Police Chaplain Gary Drabek

PLEDGE OF ALLEGIANCE: Boy Scout Troop 723 Honor Guard

PRESENTATIONS:

- a. **Proclamation for June, July and August 2017 as Soda Free Summer in Placentia**
Recipients: Tracy Bryars from St Jude Medical Center and Marklem Valdovinso of American Heart Association
Presenters: Mayor Green and City Administrator Arrula

- b. **Presentation to Winners of the Cultural Arts Commission Annual Photography Contest**
Recipient: Cultural Arts Commission Annual Photography Contest Winners
Presenters: Cultural Arts Commission Chair Richard Pana, Cultural Arts Commission Vice Chair Melanie Coward, Community Services Coordinator Felipe Zambrano and Mayor Green

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen reported the Council/Agency met in closed session to discuss three items on the agenda, there was discussion on all items, direction was given by Council, and there was nothing further to report.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula introduced two new team members: Community Services Coordinator Madelinne Cuevas and OCFA Division Chief Andy Kovacs. He reminded residents that fireworks are prohibited in Placentia and to obtain a list of sponsored fireworks programs contact the Orange County Fire Authority (OCFA) at (714) 573-6200 or visit www.ocfa.org. He announced that due to the July 4th holiday closure, tonight's meeting will be adjourned to Tuesday, July 11, 2017, and that the City now has a dedicated web page related to coyotes and information will also be included in the next City Administrator's Weekly.

ORAL COMMUNICATIONS:

Placentia Chamber of Commerce Member Dwayne DeRose announced that there will be a Chamber Business Alliance meeting on Thursday, June 22, 2017 from 5:00 to 7:00 p.m. at the Women's Round Table. He also mentioned that next Tuesday there will be a Board of Directors installation.

Meredith Castillo, a 45-year Placentia resident, addressed his concerns over maintenance issues at Wagner Park; safety concerns at Wagner Elementary and at the intersection of Bastanchury Road and Valencia Avenue; and the monitoring Placentia's fireworks prohibition.

Placentia resident and Melrose Elementary teacher Helen Nelson thanked the Council for allowing the fifth graders at Melrose Elementary to attend a field trip to City Hall and the Public Works Yard. She also gave Council letters from the fifth graders thanking the Council.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith noted that he participated in a meeting with a consulting group that is part of the process to review ongoing services through our contract providers and attended the Habitat for Humanity groundbreaking ceremony in the Atwood neighborhood. He thanked the Community Services Staff along with St. Jude Medical and the American Heart Association for presenting the "Soda Free Summer" program and thanked the Placentia business community for their focus on the "Get Healthy Placentia" effort. He welcomed the two (2) new Placentia team members and expressed his pleasure regarding the Melrose Elementary School field trip.

Councilmember Shader stated that she attended the Habitat for Humanity groundbreaking ceremony and was pleased to see development in the Atwood Neighborhood, and she attended an infrastructure tour of Westcoast Arborists who maintain the City's trees.

Mayor Pro Tem Wanke announced that he attended the Habitat for Humanity groundbreaking ceremony for a project which will provide two new homes for families in the Atwood

neighborhood; attended a Legislative and Public Affairs Committee meeting of the Orange County Sanitation District (OCSD); chaired the Administration Committee for the OCSD; attended the California League of Cities Policy Committee for Housing, Community, and Economic Development where they voted unanimously to oppose proposed California legislation AB 663 which would empower the California Coastal Commission to have oversight of affordable housing projects in the coastal zone, and where he received training on new tax increment financing tools for cities.

Mayor Green noted that he attended the Orange County Fire Authority Promotions and Length of Service awards ceremony; the Tustin State of the City; and the Habitat for Humanity groundbreaking ceremony. He mentioned that the best part of the job is school children visiting City Hall, the Police Department, and the Public Works Yard.

1. CONSENT CALENDAR (Items 1.a. through 1.h.):

Councilmember Shader pulled item 1.c. for further discussion. Motion by Shader, seconded by Wanke and carried a (4-0-1, Yamaguchi absent) vote to approve the remaining Consent Calendar items.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.b. City Fiscal Year 2016-17 Register for June 20, 2017

Check Register

Fiscal Impact: \$465,948.01

Electronic Disbursement Register

Fiscal Impact: \$ 755,459.25

Recommended Action: It is recommended that the City Council:

1) Receive and file

(Received and filed)

1.c. Professional Services Agreement with John L. Hunter and Associates, Inc., for National Pollutant Discharge Elimination System (NPDES) Consulting Services

Fiscal Impact: Expense: Annual not-to-exceed contract amount of \$158,940

Revenue: Fiscal Year 2017-2018 General Fund Operating Budget

Recommended Action: It is recommended that the City Council:

1) Approve a Professional Services Agreement with John L. Hunter and Associates, Inc. for an amount not-to-exceed \$158,940 for NPDES consulting services from July 1, 2017 to June 30, 2020; and

2) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

Councilmember Shader pulled item 1.c. to request examples of what the vendor proposes to provide and information regarding why retaining the vendor is preferable to Staff handling the tasks. Public Works Director Estevez stated that the Fiscal Impact statement of the Staff report should be corrected to read "Total three (3) year contract amount" instead of "Annual not-to-exceed amount," outlined the scope of work that would be provided under this agreement and detailed the reasons this vendor is qualified and preferred over other consultants and Staff. Motion by Shader, seconded by Smith and carried a (4-0-1, Yamaguchi absent) vote to approve Item 1.c. as recommended.

1.d. Measure M Eligibility Application Package for Fiscal Year 2017-18

Fiscal Impact: Revenue: \$799,733 in Estimated Measure M Funds

Recommended Action: It is recommended that the City Council:

1) Approve the Measure M Eligibility Application Package for FY 2017-18; and

- 2) Approve Resolution No. R-2017-31, A Resolution of the City Council of the City of Placentia concerning the status and update of the Circulation Element, Local Signal Synchronization Plan, and Mitigation Fee Program; and
- 3) Authorize Staff to submit the Measure M Eligibility application package to OCTA which includes a 7-year Capital Improvement Program (CIP).

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.e. **Amendment No. 2 to Tree Trimming Services Agreement with West Coast Arborists, Inc.**

Fiscal Impact: Expense: \$120,000 Tree Trimming Services
 Budgeted:\$120,000 Fiscal Year 2017-18 Operating Budget (General Fund)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to Tree Trimming Services Agreement with West Coast Arborists, Inc. extending the term of the existing agreement for an additional one-year term ending June 30, 2018; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.f. **Program Supplement Agreement with Caltrans for the Systematic Safety Analysis Report Grant Program**

Fiscal Impact: There is no fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution No. 2017-32, A Resolution of the City Council of the City of Placentia, California, Approving Program Supplement Agreement No. 0P82 for funding of the Systematic Safety Analysis Report Program (SSARP); and
- 2) Authorize the City Administrator or his designee to execute all necessary documents for this project, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.g. **Award of contract for Senior Transportation Services to Keolis Transit Services, LLC**

Fiscal Impact: Expense: \$65,300
 Offsetting Revenue: \$52,200 OCTA Measure M Funding
 \$13,100 Air Quality Management District Funds

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Keolis Transit Services, LLC. For Senior Transportation Services in an amount not-to-exceed \$65,300 for an initial one (1) year contract term with the option to extend for two (2) additional one-year terms; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney; and
- 3) Authorize the City Administrator to approve the eligible contract term extensions for two (2) additional one-year terms, based upon contractor performance and at the discretion of the City.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.h. **Solid Waste Handling Services Rate Adjustment and Related Resolutions for Fiscal Year 2017-18**

Fiscal Impact: Expense: N/A
 Offsetting Revenue: N/A

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2017-33, A Resolution of the City Council of the City of Placentia, California approving rates for Solid Waste Handling Services; and
- 2) Adopt Resolution No. R-2017-34, A Resolution of the City Council of the City of Placentia, California authorizing and determining residential Solid Waste Handling Service charges and directing placement thereof on the Orange County tax rolls; and
- 3) Approve Amendment No. 7 to the Amended, Revised and Restated Agreement for Solid Waste Handling Services; and

4) Authorize the City Administrator to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

2. PUBLIC HEARING:

2.a. Budget for Fiscal Year 2017-2018, and Capital Improvement Program (CIP) Budget for Fiscal Years 2017-24

<u>Fiscal Impact:</u>	<u>Revenues</u>	<u>Appropriations</u>
General Fund	\$37,578,432	\$40,912,798
Special Revenue Funds	7,982,788	10,142,737
Capital Projects Funds	10,350,787	10,350,787
Enterprise Funds	3,686,438	4,815,422
Internal Service Funds	2,567,200	2,567,200
Total	\$62,165,645	\$68,788,944

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning the Budget for Fiscal Year 2017-18 and Capital Improvement Program (CIP) for Fiscal Years 2017-24; and
- 2) Receive the Staff Report and consider all public testimony; and
- 3) Close the Public Hearing; and
- 4) Adopt Resolution No. R-2017-35, A Resolution of the City Council of the City of Placentia California, taking actions necessary to adopt the Fiscal Year 2017-18 Annual Budget; and
- 5) Adopt Resolution No. R-2017-36, A Resolution of the City Council of the City of Placentia California, taking actions necessary to adopt the Fiscal Years 2017-24 Capital Improvement Program (CIP) with an appropriation of \$10,350,787 for Fiscal Year 2017-18.

(Approved 4-0-1, No. 4 as recommended, Yamaguchi absent)

(Approved 4-0-1, No. 5 as recommended, Yamaguchi absent)

Mayor Green opened the public hearing at 7:51 p.m.

City Administrator Arrula recognized Senior Management Analyst Matt Reynolds, Interim Chief Financial Officer Shally Lin, Senior Financial Consultant Irwin Bornstein, and the Finance Staff for their dedication and untold hours given to prepare and confirm the accuracy of the documents presented. Administrator Arrula gave a brief overview of the budget review and approval process and introduced Senior Management Analyst Reynolds to present in summary the Operating Budget, and Director of Public Works Estevez to present the Capital Improvement Program Budget. Analyst Reynolds gave a brief presentation which included budget philosophy, Fiscal Year 2017-18 goals, 2016-17 recap, budget highlights, FY 2017-18 revenues, sales tax revenue, point of sales vs. County pool, department expenditures, General Fund position, summary of departments, Legislative, Administration, Finance, Development Services, Public Safety, Public Works, Community Services, Environmental Services, general government, FY 2017-18 position changes, Capital Improvement Project highlights, and recommendations. Director Estevez gave a brief summary of the proposed 2017-18 Capital Improvement Projects.

Councilmember Shader stated that it was good to see money budgeted for street and road rehabilitation.

Noting no members of the public wishing to address the Council on the item, Mayor Green closed the public hearing at 8:12 p.m.

Motion by Wanke, seconded by Shader, and carried a (4-0-1, Yamaguchi absent) vote to approve Resolution R-2017-35, as recommended.

Motion by Wanke, seconded by Smith, and carried a (4-0-1, Yamaguchi absent) vote to approve Resolution R-2017-36, as recommended.

3. REGULAR AGENDA:

3.a. **Resolution Authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2017-18**

Fiscal Impact: To be determined

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2017-37, A Resolution of the City Council of the City of Placentia authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2017-18.
(Approved 4-0-1, as recommended, Yamaguchi absent)

City Administrator Arrula introduced Director of Administrative Services Pischel to give a brief presentation of the Staff report.

Following a brief discussion, Director Pischel clarified the new Deputy Director of Administrative Services/Chief Deputy City Clerk position stating that the position would be responsible for the day-to-day operations of the City Clerk's Office, Information Technology oversight, legal services, Risk Management, and support of the Administrative Services Department. He also noted that the City's pool hours will be extended, and additional staff hours have been allocated.

Motion by Smith, seconded by Wanke, and carried a (4-0-1, Yamaguchi absent) vote to adopt Resolution R-2017-37, as recommended.

3.b. **Annual Appropriations Limit (Gann Initiative) for FY 2017-18**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve the use of the County's population growth and California per capita income growth as determined by the State Department of Finance for the calculation of the Fiscal Year 2017-18 Annual Appropriations Limit; and
- 2) Adopt Resolution R-2017-38 A Resolution of the City Council of the City of Placentia, California, approving and adopting the Annual Appropriations Limit for the Fiscal Year 2017-18 in the amount of \$85,330,332.

(Approved 4-0-1, as recommended, Yamaguchi absent)

City Administrator Arrula introduced Interim Chief Financial Officer Shally Lin to present the Staff report.

Motion by Shader, seconded by Wanke, and carried a (4-0-1, Yamaguchi absent) vote to approve Item 3.b., as recommended.

3.c. **Final Comprehensive Annual Financial Report for the period ending June 30, 2016**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the Final Comprehensive Annual Financial Report for the period ending June 30, 2016 as recommended by the Financial Audit Oversight Committee.

(Received and filed.)

City Administrator Arrula gave context on the item and introduced Pun Group Engagement Partner Ken Pun to present in summary the Final Comprehensive Annual Financial Report (CAFR) for the period ending June 30, 2016. Mr. Pun gave a presentation which included the scope of work; audit responsibilities; management responsibilities; auditors' responsibilities; an overview of the financial statements; the Comprehensive Annual Financial Report; financial indicators and key pension information; the Government Accounting Standards Board (GASB) 68 and 71 and new pension standards; GASB 45 and other postemployment benefits; audit results; other results; Findings 2016-001 – Fraudulent Wire Transfers (Material Weakness); Findings 2016-002 – Deficit Net Position (Significant Deficiency); Findings 2016-003 – Prior Period Adjustment (Significant Deficiency); Findings 2016-004 – Lack of Estimated Useful Lives of Property, Plant, and Equipment within Capitalization Policy (Significant Deficiency); and Findings 2016-005 – Lack of Segregation of Duties (Significant Deficiency).

Administrator Arrula noted that the City expects an additional recovery of embezzled funds which won't be posted until the FY 2016-17 report; several other Orange County Cities had the same methods for handling wire transfers and are considering using the same procedures which Placentia has developed; the City is implementing a point-of-sale system which requires specific login information, requires supervisor authorization for special or large transactions, includes a daily reconciliation feature which monitors cash receipts, and includes credit card terminal standards which exceed current standards for transactions, and will tie into the City's newly approved accounting software system which will provide additional standards.

Following a brief discussion, Mr. Pun stated that the audit each year of the three-year agreement will be as extensive as this first audit and Placentia is a role-model for other Cities in the implementation of internal controls.

Motion by Shader, seconded by Wanke, and carried a (4-0-1, Yamaguchi absent) vote to receive and file Item 3.c., as recommended.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Mayor Green requested City Council meeting attire in the months of July and August 2016 be casual dress such as Hawaiian style shirts with no ties for the comfort of Council and Staff.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 8:58 p.m. in memory of Sylvia Ritchie, retired Administrative Assistant, Placentia Recreation and Human Services, to Tuesday, July 11, 2017 at 5:00 p.m.

Craig S. Green, Mayor/Agency Chair

ATTEST:

Patrick J. Melia, City Clerk/Agency Secretary

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
July 11, 2017
5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Green called the meeting to order at 5:01 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green
ABSENT: None

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

CITY COUNCIL:

1. Pursuant to Government Code Section 54956.9(d)(2):
CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION
Significant exposure to litigation: (1 case)
2. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
City Designated Representatives: Damien R. Arrula, City Administrator
Steve Pischel, Director of Administrative Services
Employee Organization: Placentia Police Management Association (PPMA)
3. Pursuant to Government Code Section 54956.9(d)(4):
CONFERENCE WITH LEGAL COUNSEL – POTENTIAL INITIATION OF LITIGATION
Significant exposure to litigation: (1 case)

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Green called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green
ABSENT: None

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Christian L. Bettenhausen; Director of Administrative Services Steve Pischel; Interim Chief Financial Officer Shally Lin; Police Chief Darin Lenyi; Director of Development Services Joe Lambert; Director of Community Services Sandra Gonzalez; Director of Public Works Luis Estevez; Assistant to the City Administrator/Economic Development Manager Jeanette Ortega; Deputy Director of Administrative Services/Chief Deputy City Clerk Rosanna Ramirez

INVOCATION: Police Chaplain Sterling Bennett

PLEDGE OF ALLEGIANCE: Police Chief Lenyi
PRESENTATIONS:

a. **Proclamation declaring July as National Parks and Recreation Month**

Recipients: Director of Community Services Sandra Gonzalez

Presenters: Mayor Green and City Administrator Arrula

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen reported the Council/Agency met in closed session to discuss three items on the agenda, there was discussion on each one, and there was nothing further to report.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula announced several new Police Department and City Hall promotions: Sergeant James McElhinney promoted to Lieutenant, K-9 Handler Chris Anderson promoted to Patrol Sergeant, Detective Jason Reger promoted to Patrol Sergeant, Management Analyst Julie Kennicutt to Senior Management Analyst, Chief Deputy City Clerk Rosanna Ramirez promoted to Deputy Director of Administrative Services/Chief Deputy City Clerk, Economic Development Manager Jeannette Ortega promoted to Assistant to the City Administrator/Economic Development Manager.

Administrator Arrula noted that *Concerts in the Park* will begin Thursday, July 13, 2017 at Tri-City Park, starting at 6:30 p.m. with a full list of *Concerts in the Park* available at www.placentia.org/concerts; and the movie *Tangled* will be featured at *Movies in the Park* at Champions Sports Park on Friday, July 14, 2017 beginning at dusk with free admission. For a full list of *Movies in the Park*, please visit www.placentia.org/movies.

ORAL COMMUNICATIONS:

Dennis Blake, a downtown merchant for the past 38 years, thanked the Council for their hard work and expressed his support for item 2.a.

CITY COUNCIL/BOARD MEMBER COMMENTS: Heard at the end of the meeting

1. CONSENT CALENDAR (Items 1.a. through 1.h.):

Councilmember Yamaguchi pulled item 1.c. for further discussion. Motion by Yamaguchi, seconded by Wanke, and carried a (5-0, Yamaguchi abstained on Item 1.b.) vote to approve the remaining Consent Calendar items.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve.

(Approved 5-0, as recommended)

1.b. City Fiscal Year 2016-17 Register for July 11, 2017

Check Register

Fiscal Impact: \$1,098,480.58

Electronic Disbursement Register

Fiscal Impact: \$213,662.70

City Fiscal Year 2017-18 Register for July 11, 2017

Check Register

Fiscal Impact: \$89,820.00

Electronic Disbursement Register

Fiscal Impact: \$351,872.35

Recommended Action: It is recommended that the City Council:

1) Receive and file

(Received and filed, Yamaguchi abstained)

- 1.c. **Minutes of the City Council/Successor/ICDA Meeting–June through October 2016**
Recommended Action: Approve
(Approved 5-0, to continue Item 1.c. to July 18, 2017 at 7:00 p.m.)

Councilmember Yamaguchi pulled item 1.c. to request additional time for review of the documents. Motion by Yamaguchi, seconded by Wanke, and carried a (5-0) vote to continue Item 1.c. Minutes of the City Council/Successor/ICDA Meeting–June through October 2016 to the Regular Meeting of July 18, 2017 at 7:00 p.m.

- 1.d. **Professional Services Agreement with HF&H Consultants, LLC for AB 1826 Negotiation of Commercial Organics Services Rates**
Fiscal Impact: Expense: \$49,500
Revenue: \$49,500 Fiscal Year 2017-18 Operating Budget (General Fund)
Recommended Action: It is recommended that the City Council:
1) Approve a Professional Services Agreement with HF&H Consultants, Inc. for AB 1826 Negotiation of Commercial Organic Service Rates in the amount of \$49,500; and
2) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.
(Approved 5-0, as recommended)
- 1.e. **Purchase and Installation of New Police Department Lockers and Allocation of Asset Forfeiture Funds**
Fiscal Impact: Allocation of Asset Forfeiture Funds in an Amount Not-to-Exceed \$170,000 For the Purchase of New Lockers. No General Fund Dollars will be Utilized For this Project.
Recommended Action: It is recommended that the City Council:
1) Approve the purchase and installation of new lockers for the Police Department from McMurray Stern in an amount not-to-exceed \$170,000; and
2) Authorize the City Administrator and/or his designee to execute all necessary documents in a form approved by the City Attorney.
(Approved 5-0, as recommended)
- 1.f. **Resolution Approving Amendment No. 1 to the Design-Build-Operate-Maintain Agreement for Freeway-Oriented City Entry/Display Sign and Adoption of an Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program Therefor**
Fiscal Impact: General Fund Revenue: \$150,000 Annual Minimum
Recommended Action: It is recommended that the City Council:
1) Adopt Resolution R-2017-39 of the City Council of the City of Placentia, California approving Amendment No. 1 to the Design, Build, Operate and Maintain Agreement between the City of Placentia and Lamar Central Outdoor, LLC for the construction and operation of one (1) Freeway-Oriented Entry Sign and Adopting an Initial Study/Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program, Prepared in Accordance with the California Environmental Quality Act.
(Approved 5-0, as recommended)
- 1.g. **Agreement for Law Enforcement Court Liaison Services with the City of La Habra**
Fiscal Impact: Expense: \$31,015
Budgeted: \$31,015 (Departmental Contract Services)
Recommended Action: It is recommended that the City Council:
1) Approve the Agreement for Law Enforcement Court Liaison Services with the City of La Habra in the amount of \$31,015 with a term ending June 30, 2018; and
2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.
(Approved 5-0, as recommended)
- 1.h. **Community Facilities District No. 2014-01 (Public Safety Services) Annual Special Tax Rate for Fiscal Year 2017-18**

Fiscal Impact: Maximum of \$28,912

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2017-40, a Resolution of the City Council of the City of Placentia, California setting the levy of an Annual Special Tax for Community Facilities District No. 2014-01 (Public Services); and
- 2) Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2014-01 (Public Services) for Fiscal Year 2017-18 on the Orange County Secured Property Tax Roll.

(Approved 5-0, as recommended)

2. PUBLIC HEARING:

2.a. **Review and Adoption of The Old Town Revitalization Plan, Old Town Streetscape Master Plan, General Plan Amendment 2017-02 and Zone Change 2017-02 to Establish the Old Town Zoning District and New Development Standards**

Fiscal Impact: Potential for up to \$926,000 in annual General Fund revenue and \$8.3 million in one-time restricted revenue including development impact fees. Infrastructure costs associated with the Old Town District will be funded by Impact fees and annual assessments. No General Fund dollars will be utilized for the proposed District.

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning General Plan Amendment 2017-02 and Zone Change 2017-02; and
- 2) Receive the Staff Report and consider all Public Testimony; and
- 3) Close the Public Hearing; and
- 4) Adopt Resolution No. R-2017-41, A Resolution of the City Council of the City of Placentia, California, adopting Negative Declaration 2017-02 for the project in accordance with the California Environmental Quality Act (CEQA) (Public Resources Code §§ 21000-21177) and pursuant to §15063 of Title 14 of the California Code of Regulations (CCR); adopting an amendment to the City of Placentia General Plan (GPA 2017-02), adopting Old Town Placentia Revitalization Plan, and adopting the Streetscape Master Plan for the Old Town Placentia (OT) District; and
- 5) Waive full reading, by title only, and introduce for first reading Ordinance No. O-2017-05, an Ordinance of the City Council of the City of Placentia, California Approving Zone Change 2017-02, establishing a new zoning district and development standards for the Old Town District for the approximately 32 acre project area.

(Approved 5-0, to approve Resolution R-2017-41, as recommended)

(Approved 5-0, to approve Ordinance O-2017-05, as recommended)

Mayor Green opened the public hearing at 7:18 p.m.

City Administrator Arrula gave a brief overview of the process and people involved in formulating the Old Town Revitalization Plan and the Old Town Streetscape Master Plan and introduced Director of Development Services Lambert to do a presentation on the Planning portions and Director of Public Works Estevez to discuss the public realm and the public standards involved. Director Lambert gave a brief presentation which included background, purpose and intent, community outreach, public comments, plan boundary, map and proximity, the Metrolink station and parking structure schedule, current conditions, creating a pedestrian friendly and active environment, development standards purpose and intent, current zoning, proposed zoning, proposed development standards, architectural styles, proposed parking standards, what happens to existing uses, preserving the historic fabric, adaptive reuse, wayfinding (signage), community events and programming, Kosmont's Gross Fiscal Impact and Economic Benefit Analysis, funding and maintenance, next steps, previous actions, and Staff recommendations.

After a brief discussion Director Lambert gave more detail on the Metrolink station and parking structure schedule and the awarding of contracts.

Director Estevez gave a brief summary of the proposed public realm improvements for the Old Town project area. His presentation included the complete streets concept, streetscape/landscape, traffic circulation, proposed traffic improvement measures, existing conditions, options and the preferred option, and a draft streetscape master plan.

Director Lambert introduced several consultants who assisted in the preparation of the plans and were available for questions: Brian Moncrief of Kosmont Companies, Rohit Itadkar from DKS, Mark Miller of Albert Grover and Associates, and Mark Blodgett from Blodgett Baylosis Environmental Planning.

Placentia resident Alex Lopez stated that he is in favor of the beautification of the Old Town area but opposes the current proposal.

Margarita Duncan, Old Town resident, asked several questions and expressed her opposition to the current Master Plans.

Old Town resident Arturo Sandoval asked that the City consider removing the residential area from the project plans.

Ron Rojas, Old Town resident, expressed concern regarding property values, property taxes, traffic, pedestrian safety, and parking.

Emilio Navarro, Old Town resident, expressed concern that his property would be seized by the City and his home torn down.

Old Town resident Jose Sandoval stated that he did not want Main Street to change.

City Administrator Arrula clarified that the Council is considering a plan - a zoning document - which in no way authorizes the City to take property and the City's ability to take property was dismantled by the California Legislature in 2012 by the removal of Redevelopment Agencies. This plan is simply a planning document that guides potential future development and public standards for potential public development. This plan creates opportunities for developers to purchase and develop properties. He stated that there is no question that the plan will raise property values and that the final funding mechanisms that will finance the public improvements has not been determined. Administrator Arrula gave more information on traffic studies, the Metrolink station, bicycle and pedestrian activity, preserving the historic fabric of Old Town, the new grade separations, and parking.

There was a brief discussion concerning misinformation, imminent domain, and property values and taxes. Administrator Arrula, Director Lambert, and Director Estevez answered questions regarding Planning Commission recommendations, smoking prohibition, traffic circulation, bus service, maximum parking limits, open space requirements and impact fees, Old Town events, past revisions in the plan, security, and criminal activity and nuisances.

Councilmember Yamaguchi assured residents that he is supportive of Old Town, frequently visits, and is aware of challenges residents and business owners face. He stated that he has been actively involved in revising the plans and the presentation to the public.

Councilmember Smith thanked the public for attending, giving their thoughts, and engaging in the business of the City.

Councilmember Shader expressed her appreciation of Placentia's Old Town and stated that the City must foster Old Town to be sure it survives and thrives. She thanked the public for their attendance at meetings and workshops and the valuable input that has been given. She reminded the public that these plans will go through multiple reviews before changes are made.

Mayor Pro Tem Wanke asked Staff to consider using native shade trees in the landscaping plans and permanent bolsters on the corner curb extensions (bulb-outs) for pedestrian safety.

Mayor Green expressed his excitement about the plans and thanked the residents for their participation in the process and reminded the public that it is a work in progress and the goal is to keep Placentia a pleasant place.

City Administrator Arrula thanked current and past Councilmembers, Staff, Down Town merchants, and consultants for their work over a number of years preparing and revising the plans.

Mayor Green closed the public hearing at 8:58 p.m.

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to approve Recommended Action 4) Resolution R-2017-41, as recommended.

Motion by Wanke, seconded by Smith, and carried a (5-0) vote to approve Recommended Action 5) Ordinance O-2017-05, as recommended.

3. **REGULAR AGENDA: NONE**

CITY COUNCIL/BOARD MEMBER COMMENTS AND REQUESTS: City/Council/Board Member Comments moved from earlier in the agenda.

Councilmember Smith announced that he attended a Heritage Committee meeting, a Citizens Fiscal Sustainability Task Force meeting, a Get Healthy Placentia Collaborative meeting, and a League of California Cities leadership training. He participated in a Placentia Police K-9 Foundation fund-raiser and played in the Garden Grove Police Officers Association Fallen Five golf tournament.

Councilmember Shader noted that she had toured the AIDS Services Foundation of Orange County; visited Rich Farm Ice Cream, a new business in Placentia; attended *Movies in the Park*; and celebrated her son's wedding. She requested that Staff provide an update regarding the item Council approved to provide the Police Department with new rifles and other equipment.

Councilmember Yamaguchi noted that he also attended the League of California Cities leadership training and received advice on upcoming legislation that may affect the City. He invited the public to attend *Concerts in the Park*.

Mayor Green mentioned that he attended the League of California Cities leadership training; celebrated his neighborhood's 22nd Annual Fourth of July Block Party; attended a reception for Mayor Chang of Tainan City, Taiwan; and attended a fund-raiser/food drive for a La Habra agency.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 9:11 p.m. in memory of Edmund Ponce, City of Placentia City Clerk from 1969-1978 and 1985-2002, to Tuesday, July 18, 2017 at 5:00 p.m.

ATTEST:

Craig S. Green, Mayor/Agency Chair

Patrick J. Melia, City Clerk/Agency Secretary

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES**

July 18, 2017

**5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Green called the meeting to order at 5:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green

ABSENT: None

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

CITY COUNCIL:

1. Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

City Designated Representatives: Damien R. Arrula, City Administrator

Steve Pischel, Director of Administrative Services

Employee Organization: Placentia Police Management Association (PPMA)

2. Pursuant to Government Code Section 54956.9(d)(2):

CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION

Significant exposure to litigation: (2 cases)

3. Pursuant to Government Code Section 54956.9(d)(1):

CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Name of Case: Pike v. City of Placentia; Case CV-08-08586 DSF

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Green called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green

ABSENT: None

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Scott Porter; Director of Administrative Services Steve Pischel; Interim Chief Financial Officer Shally Lin; Police Chief Darin Lenyi; Director of Development Services Joe Lambert; Director of Public Works Luis Estevez; Assistant to the City Administrator/Economic Development Manager Jeanette Ortega; Deputy Director of Administrative Services/Chief Deputy City Clerk Rosanna Ramirez

INVOCATION: Police Chaplain Sterling Bennett

PLEDGE OF ALLEGIANCE: Councilmember Yamaguchi

PRESENTATIONS: None

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Porter stated that there were no items to report from the Closed Session.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula introduced three new employees to the Placentia Police Department: Dispatcher/Records Clerk Sierra Stable, Police Officer Marlon Thomas, and Police Officer Marco Camargo. Administrator Arrula provided the public with an embezzlement update reporting that 4.66 million dollars has been recovered of the 5.16 million dollars misappropriated by former Finance Services Manager Michael Nguyen. He announced that National Night Out will be held at the Placentia Town Center on Tuesday, August 1, 2017 from 5:30 to 8:00 p.m. and for more information please contact the Placentia Police Department at (714) 993-8225. Administrator Arrula also announced that *Taste of the Town* will be held on Thursday, August 17, 2017 at 4:00 p.m. at Tri-City Park and for more information contact the Placentia Chamber of Commerce at (714) 528-1873. He announced that the Placentia City Council will adjourn during the month of August and meetings will resume Tuesday, September 12, 2017 after Labor Day.

ORAL COMMUNICATIONS:

Mayor Green read a statement into the record in response to comments from the public at the Regular City Council meeting on July 11, 2017 regarding the Old Town Revitalization Plan.

Meredith Castillo, a Placentia resident, thanked the Council and Staff for repairing the equipment at Wagner Park, and expressed concern about the danger of fireworks and asked Council to address the issue. He also noted that there is a parking lot on Yorba Linda Boulevard that needs to be cleaned up.

Placentia resident Ed Garcia expressed his support and thanked the Council for voting in favor of the redevelopment of Downtown Placentia.

Kelly Maddock, a Placentia resident and business owner, expressed his support of the Old Town Revitalization project and thanked the City for communicating so well with the public.

Placentia business owner Dennis Blake thanked the Council for their vote on the Old Town Revitalization plan and stated that the City has the support of the Downtown Merchants.

Cindy Maddox, a Placentia resident, expressed her concerns over a high-density apartment complex being built in Old Town Placentia and parking availability.

City Administrator Arrula read into the record a letter received by the City Clerk's Office from President of the Placita Santa Fe Merchants Rosalina Davis expressing her support for the Old Town Placentia Revitalization plan.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith mentioned that he attended the Placentia Police Department promotion ceremony and introduction of new employees, a Citizens Fiscal Sustainability Task Force meeting, a meeting of the Placentia Community Collaborative, and the funeral of former Placentia City Clerk Edmund Ponce.

Councilmember Shader congratulated the Placentia Police Department and the Chief on new Staff and promotions and noted that she attended *Movies in the Park* and invited all dog lovers to join her on Saturday, July 22, 2017 for the Bark Walk at Kraemer Park.

Councilmember Yamaguchi noted that he attended *Concerts in the Park* and invited the public to attend the event on Thursday nights through August at Tri-City Park. He thanked the Community Services Staff for all the summer events that they provide for the community.

Mayor Pro Tem Wanke welcomed the new Police Department Patrol Officers and stated that he chaired the Administration Committee for the Orange County Sanitation District (OCSD) and attended the Association of California Cities Summer Reception.

Mayor Green noted that he believes the current Council keeps their eye on the ball and keeps things moving forward. He attended the Police Department promotion and swearing-in ceremony and the Orange County Fire Authority (OCFA) Explorer Academy 2019 Class Graduation ceremony.

1. CONSENT CALENDAR (Items 1.a. through 1.v.):

City Administrator Arrula noted that, with respect to Item 1.d., there was a post-agenda, amended staff report available to the Council and public that included a fifteen percent (15%) contingency which is typical with the City's construction contracts. The change is reflected in the staff report and in the attached resolution.

Councilmember Yamaguchi pulled Items 1.c., 1.d. and 1.q., and Councilmember Shader pulled Item 1.t. for further discussion. Motion by Smith, seconded by Wanke, and carried a (5-0) vote to approve the remaining Consent Calendar items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve.
(Approved 5-0, as recommended)

- 1.b. **City Fiscal Year 2017-18 Register for July 18, 2017**
Check Register
Fiscal Impact: None
Electronic Disbursement Register
Fiscal Impact: None
(Received and filed)

- 1.c. **Minutes of the City Council/Successor/ICDA Meeting–June through October 2016**
Recommended Action: Approve
(Approved 3-0-2, as recommended, Smith and Shader abstained, Yamaguchi abstained from the Minutes of June 21 and October 18, 2016)

Mayor Pro Tem Wanke abstained from the minutes of October 4, 2016, Councilmember Yamaguchi abstained from the meetings from which he was absent, and Councilmembers Shader and Smith abstained from all minutes as they were not on Council at that time. City Attorney Porter clarified that attendance at a meeting is not a legal requirement to adopt minutes. Councilmember Wanke withdrew his abstention. Motion by Wanke, seconded by Yamaguchi, and carried a (3-0-2, Smith and Shader abstained) vote to approve Item 1.c. as recommended.

- 1.d. **Contract Change Order No. 1 and Capital Improvement Program (CIP) Budget Amendment for the Placentia Police Station Lobby ADA Improvement Project No. 2016-20**
Fiscal Impact: Expense: \$158,621.01
Revenue: \$250,000 FY 2017-18 CIP Budget/Asset Forfeiture Funds
No General Fund dollars will be used on this project.
Recommended Action: It is recommended that the City Council:
 - 1) Approve Contract Change Order No. 1 in the amount of \$158,621.01; and
 - 2) Authorize the City Administrator to execute the necessary change order documents; and
 - 3) Approve Resolution No. R-2017-42, A Resolution of the City Council of the City of Placentia, California Authorizing a Budget Amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures.**(Approved 4-1, as recommended, Yamaguchi voted no)**

Councilmember Yamaguchi pulled item 1.d. to request background information on how the City arrived at the change order and on the bidding process for the locker room portion of the project.

City Administrator Arrula called on Director of Public Works Estevez and Chief of Police Lenyi to provide background information. Director Estevez stated that the locker room project is a separate project in the CIP Budget, but it was decided that with the contractor having done good work for the City in the past and on the lobby project, could advance the locker room project and complete it sooner while on site. Director Estevez confirmed that the City did not seek other bids for the project. Administrator Arrula stated that according to the unit cost from the contractor's lobby project bid it was determined that it was in compliance with the City's policies and procedures to modify the agreement to cover the locker room project.

Motion by Wanke, seconded by Green, and carried a (4-1, Yamaguchi voted no) vote to approve the Item 1.d. as recommended.

1.e. **City Council Chambers Renovation Project**

Fiscal Impact: Expense: \$ 117,645.00

Revenue: \$ 117,645.00

Public Education and Government Access Funds

No General Fund dollars will be used on this project

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to enter into agreements with professional vendors for the purchase and installation of carpet, chairs, wall covering and surface upgrades for the City Council Chamber Renovation Project with a total project cost of \$117,645; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the contract amount, or \$10,695 for a total project cost of \$117,645; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
- 4) Adopt Resolution No. R-2017-43, A Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures to increase the budgets in the Capital Projects fund utilizing Public, Education and Government Access Funds in the amount of \$117,645.

(Approved 5-0, as recommended)

1.f. **Notice of Cancellation of Evergreen Period of the Refuse Collection Agreement with Republic Waste Services of Southern California, LLC**

Fiscal Impact: Expense: None

Revenue: None

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to Execute the attached Notice of Cancellation of Evergreen Period for Solid Waste Handling Services with Republic Waste Services of Southern California, LLC.

(Approved 5-0, as recommended)

1.g. **Second Reading of Ordinance No. O-2017-05 Adopting Zone Change 2017-02 to Establish the Old Town Zoning District and New Development Standards for the "Old Town (OT)" District**

Fiscal Impact: Potential for up to \$926,000 in annual General Fund revenue and \$8.3 million in one-time restricted revenue including development impact fees. Infrastructure costs associated with the Old Town District will be funded by impact fees and annual assessments. No General Fund dollars will be utilized for the proposed District.

Recommended Action: It is recommended that the City Council:

- 1) Waive full reading, by title only, and adopt Ordinance No. O-2017-05, an Ordinance of the City Council of the City of Placentia, California Adding Chapter 23.112 entitled "Old Town Placentia Revitalization Plan Development

Standards," and amending Municipal Code Section 23.08.010 to establish the OT Old Town Zoning District, and amending the Official Zoning Map of the City of Placentia, for the Old Town Placentia ("OT") District Zone.

(Approved 5-0, as recommended)

1.h. **Adopt Debt Management Policy**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2017-44, A Resolution of the City Council of the City of Placentia, California, adopting a Debt Management Policy.

(Approved 5-0, as recommended)

1.i. **Amendment to Agreement with All City Management Services, Inc. For Crossing Guard Services**

Fiscal Impact: Expense: \$56,826 Crossing Guard Services

Budgeted: \$56,826 Fiscal Year 2017-18 Operating Budget
(General Fund)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Amendment to Agreement with All City Management Services, Inc. to provide School Crossing Guard Services for an amount not-to-exceed \$56,826 for Fiscal Year 2017-18; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.j. **Acceptance of Construction Work and Notice of Completion for Pedestrian Accessibility Project Phase V Project No. 2017-01**

Fiscal Impact: Expense: \$90,516

Revenue: \$74,786 Community Development Block Grant Funds
\$15,730 Gas Tax Funds
No General Fund dollars were utilized for this project

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by EBS General Engineering, Inc. on the Pedestrian Accessibility Project Phase V, in the total amount of \$90,516.00; and
- 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk Recorder's Office for the Project; and
- 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

(Approved 5-0, as recommended)

1.k. **Amendment No. 3 to Professional Services Agreement with Siemens Industry, Inc. For Traffic Signal Maintenance Services**

Fiscal Impact: Expense: \$105,000 Traffic Signal Maintenance Services

Revenue: \$105,000 Fiscal Year 2017-18 Operating Budget
(Gas Tax)

No General Fund monies will be utilized for these services

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 3 to Professional Services Agreement with Siemens Industry, Inc., extending the existing agreement to provide traffic signal maintenance services for an additional one-year term ending August 20, 2018; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.l. **Agreement with St. Jude Hospital to Accept a Healthy Communities Initiative Grant to Support Community Health and Wellness**

Fiscal Impact: Expense: \$59,000

Revenue: \$59,000 (St. Jude Grant)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Restricted Project Grant Agreement with St. Jude Hospital to accept a \$59,000 Healthy Communities Initiative Grant to support community health and wellness; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.m. **Budget Amendment for Fiscal Year 2016-17 for Agreement with County of Orange (OC Animal Care Services) for New Shelter Construction**

Fiscal Impact: Expense: \$65,000 (FY 16-17 General Fund Balance)

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution No. R-2017-45, A Resolution of the City Council of the City of Placentia, California authorizing a Budget Amendment in Fiscal Year 2016-17 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriation for actual expenditures to pay the invoice to County of Orange (OC Animal Care Services) for a total amount of \$65,000.

(Approved 5-0, as recommended)

1.n. **Professional Services Agreement with Halo Confidential Services**

Fiscal Impact: Expense: Not to Exceed \$60,000 Per Year

Budgeted: \$60,000 Per Year

Recommended Action: It is recommended that the City Council:

- 1) Approve the Professional Services Agreement with Halo Confidential Services for a three-year term ending June 30, 2020; and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.o. **Resolution for Grant Funds for the Environmental Cleanup, Tier 1 Grant Program Under the Orange County Local Transportation Ordinance No. 3 for the City of Placentia Catch Basin Insert Project Phase 4**

Fiscal Impact: Expense: \$ 40,000 CalRecycle Funds – City Match Amount

Revenue: \$160,000 OCTA M2 Environmental Cleanup Grant

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2017-46, A Resolution of the City Council of the City of Placentia, California authorizing an application for funds for the Environmental Cleanup, Tier 1 Grant Program Under Orange County Local Transportation Ordinance No. 3 for the City of Placentia Catch Basin Inserts Project Phase 4; and
- 2) Authorize the City Administrator, or his designee, to execute all documents necessary for securing the grant funding, subject to City Attorney approval.

(Approved 5-0, as recommended)

1.p. **Memorandum of Understanding Between the City and the Placentia Police Management Association**

Fiscal Impact: Fiscal Year 2016-17 \$ 30,870 (Estimated)

Fiscal Year 2017-18 \$171,375 (Estimated)

Fiscal Year 2018-19 \$268,850 (Estimated)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Memorandum of Understanding with the Placentia Police Management Association as outlined in Exhibit 1; and
- 2) Approve Resolution, R-2017-47, A Resolution of the City Council of the City of Placentia, California, Authorizing a Budget Amendment in Fiscal Year 2016-17 in Compliance with the City Charter of the City of Placentia §§1206 and 1209 Pertaining to Appropriations for Actual Expenditures; and

- 3) Authorize the City Administrator, Director of Administrative Services, and Human Resources Manager to execute the document on behalf of the City, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.q. **Agreement with Western Audio Visual to Furnish, Install, and Integrate Audiovisual Equipment into the Emergency Operations Center (EOC)**

Fiscal Impact: Expense: \$59,000 Fiscal Year 2017-18 Capital Improvement Program Budget

Revenue: \$24,000 Public, Education and Government Access (PEG) Funds

\$35,000 Public Safety Mitigation Funds (\$35,000)

No General Fund dollars will be used on this Project

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Western Audio Visual for the Emergency Operations Center Phase II Improvements for an amount not-to-exceed \$59,000.00; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

Councilmember Yamaguchi pulled item 1.q. to thank City Administrator Arrula, Eric Lowy, and Staff members who spent extensive time working with him on this item to give Council more detailed information. Motion by Yamaguchi, seconded by Wanke, and carried a (5-0) vote to approve Item 1.q. as recommended.

1.r. **Amendment No. 2 to Professional Services Agreement with Irwin Bornstein**

Fiscal Impact: Expense: Not-to-Exceed Amount: \$63,000

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to Professional Services Agreement with Irwin Bornstein for an additional not-to-exceed amount of \$63,000; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.s. **Amendment No. 2 to Professional Services Agreement with MV Cheng & Associates, Inc.**

Fiscal Impact: Expense: Not-to-Exceed Amount: \$112,500

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to Professional Services Agreement with MV Cheng & Associates, Inc. for a total not-to-exceed amount of \$112,500; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney; and
- 3) Approve Resolution No. R-2017-48, A Resolution of the City Council of the City of Placentia, California authorizing a Budget Amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures.

(Approved 5-0, as recommended)

1.t. **Award of Contract for the Champions Sports Complex Playground Renovation Project**

Fiscal Impact: Expense: \$144,849.98 Community Facilities District Fund Balance
Revenue: \$144,849.98 Community Facilities District Fund Balance

Recommended Action: It is recommended that the City Council:

- 1) Award a Public Works Agreement to Great Western Recreation, Inc., for Champions Sports Complex Playground Equipment Renovation Project in the amount of \$134,849.98; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and

- 3) Approve Resolution No. R-2017-49, A Resolution of the City Council of the City of Placentia, California Authorizing a Budget Amendment in fiscal year 2017-18 in compliance with the City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
 - 4) Authorize the City Administrator to approve up to 10% in change orders for unforeseen conditions if necessary, to complete the project.
- (Approved 5-0, as recommended)**

Councilmember Shader pulled item 1.t. in order to call it to the attention of the public. She stated that Champions Sports Complex playground was brought to her attention by concerned residents and she is very pleased with the plan for renovation. Motion by Shader, seconded by Yamaguchi, and carried a (5-0) vote to approve Item 1.t. as recommended.

SUCCESSOR AGENCY CONSENT CALENDAR:

1.u. **Successor Agency Staffing Support Services for FY 17-18**

Fiscal Impact: Expense: \$40,000

Offsetting Revenue: \$40,000 (Successor Agency Enforceable Obligation)

Budgeted: \$40,000 (Successor Agency Professional Services Account No.: 547525-6099)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Professional Services Agreement with Kosmont & Associates, Inc. dba Kosmont Companies for an amount not to exceed \$40,000; and
- 2) Authorize the City Administrator to sign the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.v. **Resolution of the Successor Agency of the Placentia Redevelopment Agency Extending the Time Period in Which Certain Property Must Be Developed for Affordable Housing Pursuant to Health and Safety Code Section 33334.16**

Fiscal Impact: No Fiscal Impact

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution RSA-2017-04, A Resolution of the City Council of the City of Placentia, California, Acting as Housing Successor to the Placentia Redevelopment Agency Extending the Time Period in which Certain Property Must Be Developed for Affordable Housing pursuant to Health and Safety Code Section 33334.16.

(Approved 5-0, as recommended)

2. **PUBLIC HEARING:** None

3. **REGULAR AGENDA:**

3.a. **May 2017 (Preliminary) Treasurer's Report**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the May 2017 (Preliminary) Treasurer's Report

(Received and filed)

City Treasurer Larson gave a summary and touched on highlights of the Preliminary May 2017 Treasurer's Report. He noted that the Treasurer's Reports will come to Council quarterly in the future. Following a brief discussion, Treasurer Larson gave more information about the deficient transfers report which was added to the report packet for transparency and will be part of the report going forward. City Administrator Arrula explained why some funds might have a negative balance in the normal course of City business. Motion by Shader, seconded by Green, and carried a (5-0) vote to approve Item 3.a as recommended.

3.b. **Policy Discussion and Review of a Draft Ordinance to Adopt Chapter 23.83 of Title 23 of the City of Placentia Municipal Code to Permit the Orderly, Managed, and Efficient Development of Wireless Communication Facilities within the Public Right-Of-Way (PROW)**

Fiscal Impact: No fiscal impacts are anticipated with the review of this proposed draft ordinance

Recommended Action: It is recommended that the City Council:

- 1) Receive the Staff Report and review the proposed draft ordinance; and
- 2) Ask any questions of Staff; and
- 3) Provide direction to Staff as appropriate for preparation of a final draft ordinance, design guidelines, master license agreement, and associated fees to be considered by City Council at a future meeting; and
- 4) Provide direction to Staff as appropriate for the review and oversight of all WCFs within the PROW to be managed by City Staff and not a third party; and
- 5) Provide direction to Staff as appropriate for preparation of an update to PMC Chapter 23.82 to be considered by City Council at a future meeting.

(Approved 5-0, as amended in the motion)

City Administrator Arrula introduced Director of Development Services Lambert who gave a brief presentation which included background, telecommunications technology, Senate Bill 649 (SB 649), SB 649 issues, financial review, examples of good design and bad design, the draft ordinance, the draft license agreement, options for implementation, and staff recommendations.

Following a brief discussion, Administrator Arrula and Director Lambert agreed to come back to Council with the number of previous wireless communication agreements and facilities in Placentia. Administrator Arrula, Director Lambert, Director Estevez, and Attorney Porter gave estimates of possible revenue to the City and discussed State limitations on what Cities may charge, categories of installation, and cost-recovery.

5 Bars Communities Vice President and General Counsel Kevin Muldoon stated his opinion on the SB 649 contract clause protection and continued local control that would be afforded the City by entering into an exclusive agreement with a provider to manage the City's telecommunication resources and there was discussion regarding contract details and options.

Motion by Wanke, seconded by Green, and carried a (5-0) vote to authorize Staff to negotiate and the City Administrator to enter into a marketing agreement in a form approved by the City Attorney's Office and the City Administrator with 5 Bars Communities for an initial ten (10)-year term with three (3) additional five (5)-year extensions and that any license agreements signed with carriers match the initial ten (10)-year term and direct Staff to move forward with the ordinance as recommended.

Councilmember Yamaguchi requested a Study Session or a meeting with Staff to clarify the design requirements in the proposed ordinance language before it goes to the Planning Commission and agreed to meet with Staff to express his concerns.

3.c. **Purchase and Implementation of New Police Department Computer Aided Dispatch (CAD)/Records Management System (RMS)**

Fiscal Impact: Total 5 year cost in an amount not-to-exceed \$592,200 for the Purchase and Implementation of the Mark43 CAD/RMS Software Package

Year 1 in an amount not-to-exceed \$118,440 using Asset Forfeiture Funds

Recommended Action: It is recommended that the City Council:

- 1) Approve the purchase of the Mark43 CAD and RMS software for a five (5) year subscription term (May 15th 2018 – May 15th 2023) from Mark43, Inc. in an amount not-to-exceed \$592,200; and

2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

City Administrator Arrula gave an overview and introduced Police Chief Lenyi who gave brief remarks and expressed his appreciation to the twelve (12) member Ad-Hoc Committee formed to evaluate the current CAD/RMS system and make recommendations. Chief Lenyi introduced Ad-Hoc Committee Member Sergeant Radomski to share the conclusions of the Committee and give a brief presentation which included a project introduction, the project strategy, the Committee's choice – Mark43 CAD/RMS software, Mark43 current customers, Mark43 advantages, immediate cost savings, workflow comparison, Mark43 system, implementation savings, and conclusions.

Following a brief discussion, Sergeant Radomski clarified that the Mark43 system is a cloud-based software system that will work with PD's existing devices and will not require an investment in new hardware; will work with Apple, Android, and PC technology; the per-sworn officer pricing is advantageous to the City; future upgrades to the software are included in the monthly subscription; the system does not have a public interface for crime-mapping but will provide data in a timely fashion allowing Staff to keep reports on the City's website accurate and up-to-date; and the City would have flexibility with data fields.

Chief Lenyi stated that as far as he knows there are no labor difficulties regarding the Automatic Vehicle Locator (AVL) component of the software, and that safety far outweighs any perceived invasion of privacy for the officers.

Councilmember Smith thanked the Ad-Hoc Committee and especially Sergeant Radomski for the time and attention given to the evaluation and recommendations

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to approve Item 3.c. as recommended.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Mayor Pro Tem Wanke requested that a policy for submitting agenda items be brought before Council in September.

Councilmember Yamaguchi requested that the City's website calendar be updated and kept up-to-date and accurate.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 9:44 p.m. in memory of David Knutson, father of Finance Technician Teri Knutson, to Tuesday, August 1, 2017 at 5:00 p.m.

Craig S. Green, Mayor/Agency Chair

ATTEST:

Patrick J. Melia, City Clerk/Agency Secretary

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
September 12, 2017
5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Green called the meeting to order at 5:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Smith, Shader, Yamaguchi, Wanke, Green

ABSENT: None

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

SUCCESSOR AGENCY

1. Pursuant to Government Code Section 54956.9(d)(1):

CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Name of Case: DMWP, LLC v. Successor Agency to the Redevelopment Agency of the City of Placentia, et al. bearing Orange County Superior Case No. 30-2016-00893248

CITY COUNCIL

2. Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

City Designated Representatives: Damien R. Arrula, City Administrator
Steve Pischel, Director of Administrative Services

Employee Organization: Placentia Police Management Association (PPMA)

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Green called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Smith, Shader, Yamaguchi, Wanke, Green

ABSENT: None

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Christian L. Bettenhausen; Director of Administrative Services Steve Pischel; Interim Chief Financial Officer Shally Lin; Police Chief Darin Lenyi; Director of Community Services Sandra Gonzalez; Director of Development Services Joe Lambert; Director of Public Works Luis Estevez; Assistant to the City Administrator/Economic Development Manager Jeanette Ortega; Deputy Director of Administrative Services/Chief Deputy City Clerk Rosanna Ramirez

INVOCATION: Police Chaplain Kenneth Curry

PLEDGE OF ALLEGIANCE: Placentia Police Officer Conroy

PRESENTATIONS:

- a. **Employee of the Quarter –General Employee** – No presentation made
Presenters: Mayor Green and City Administrator Arrula
- b. **MADD (Mothers Against Drunk Driving) Award**
Recipient: Placentia Police Officer Brian Conroy
Presenters: Mayor Green and City Administrator Arrula
- c. **Proclamation Designating the Week of September 17th – 23rd as Constitution Week**
Recipients: Daughters of the American Revolution
Presenters: Mayor Green and City Administrator Arrula

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen reported that the Council/Agency met in closed session to consider two (2) items on the agenda and there was discussion on one item. The Successor Agency approved by a (5-0) vote, motion by Yamaguchi and seconded by Wanke, to agree to pay \$180,000 in a lawsuit Settlement Agreement over damaged property.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula introduced two new employees: Planning Technician Arlen Beck and Office Assistant Socorro Luna. City Administrator Arrula stated that the first phase of the City Council Chambers renovation project has been completed and the final phase will be completed in October.

ORAL COMMUNICATIONS:

Jeff Buchanan, a Placentia resident, updated Council on the condition of the sycamore trees at Koch Park and expressed concern over the amount of criminal activity at Koch Park. He also provided suggestions to deter criminal activity.

Placentia resident Jerry Scott suggested that there should be increased patrol at Koch Park to limit criminal activity.

Placentia resident Arnie Pike expressed concern over a hazardous sidewalk and stated that Director of Administrative Services Pischel has assured him that the sidewalk would be fixed.

Marcie Pomeroy, a Placentia resident, addressed the Council regarding her concern over teenagers that are yelling obscenities at younger children, carrying weapons, and drinking alcohol at Koch Park.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith thanked the American Legion Post 277 Women’s Auxiliary and St. Joseph’s Church Knights of Columbus for hosting the 911 Remembrance ceremony and invited the public to support Placentia’s high schools in the cross-town rivalry football game on Friday, September 15, 2017.

Councilmember Shader thanked the Staff, especially Public Works, for their work on the Council Chambers renovation and noted that she had the honor of welcoming new business Campitelli Cookies to Placentia. She also mentioned that she has been meeting with County, State, and Federal elected officials and their Staffs to look for partnerships and grants to help fund the City’s infrastructure projects.

Councilmember Yamaguchi thanked residents for taking the time to come to Council with their concerns regarding Koch Park; thanked Director of Development Services Lambert and Director of Public Works Estevez for their extensive work on the Wireless Communication item that was considered by Council at the July 18, 2017 meeting; noted that he had attended a luncheon hosted by the Center For Asian Americans United for Self-Empowerment (C.A.U.S.E.) which provides internships and opportunities for college students to work with Congressmen, Supervisors, and Senators; he attended a meeting of the Water Advisory Committee of Orange County (WACO);

thanked Community Services for a successful summer of events; and invited residents to join the Christmas Tree Lighting Planning meeting at the Placentia Library District on September 20, 2017 at 5:30 p.m.

Mayor Pro Tem Wanke expressed appreciation for the residents bringing their concerns regarding Koch Park and stated that he attended the Orange County Sanitation District (OCSD) Board of Directors Legislative and Public Affairs meeting. He noted that in August he met with State Senator Josh Newman to discuss funding for Placentia's roads and infrastructure and visited the Radha Raman Vedic Temple on Bradford Avenue.

Mayor Green noted his appreciation of the members of the public who came to express their concerns regarding Koch Park; announced his attendance at a City Employee Appreciation event in July; visited ACI Jet, a new private jet vendor at the Orange County Airport; attended Placentia Day at the Orange County Fair; hosted a Senior Walk with the Mayor; and attended 911 commemorative events. He thanked the Public Works Staff for the Chambers renovation.

1. CONSENT CALENDAR (Items 1.a. through 1.g.):

Mayor Pro Tem Wanke pulled Items 1.f. and Mayor Green pulled Items 1.d. and 1.g. for further discussion. Motion by Smith, seconded by Yamaguchi, and carried a (5-0, Yamaguchi abstained on 1.b.) vote to approve the remaining Consent Calendar items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve.
(Approved 5-0, as recommended)

- 1.b. **City Fiscal Year 2016-17 Register for September 12, 2017**
Check Register
Fiscal Impact: \$ 2,332,399.31
Electronic Disbursement Register
Fiscal Impact: \$ 406,066.35
City Fiscal Year 2017-18 Register for September 12, 2017
Check Register
Fiscal Impact: \$ 2,492,243.27
Electronic Disbursement Register
Fiscal Impact: \$ 1,628,107.59
Recommended Action: It is recommended that the City Council:
1) Receive and file
(Received and filed, Yamaguchi abstained)

- 1.c. **Amendment of Fiscal Year 2017-2018 Budget**
Fiscal Impact: See Exhibit "A" Attached
Recommended Action: It is recommended that the City Council:
1) Approve Resolution R-2017-50, A Resolution of the City Council of the City of Placentia, California, Authorizing the Amendment of the Fiscal Year 2017-18 Budget.
(Approved 5-0, as recommended)

- 1.d. **Cancellation of the Short-Term Loan and Repayment Agreement Between the City's Sewer Maintenance Fund and the General Fund**
Fiscal Impact: Net savings to the General Fund due to not owing interest on the Inter-fund loan
Recommended Action: It is recommended that the City Council:
1) Adopt Resolution No. R-2017-51, A Resolution of the City Council of the City of Placentia, California, Cancelling the Inter-Fund Loan and Promissory Note Between the Sewer Maintenance Fund and General Fund Dated October 18, 2016, for the Amount of \$1,552,000.
(Approved 5-0, as recommended)

Mayor Green pulled Item 1.d. and invited City Administrator Arrula to speak on the item for clarification.

City Administrator Arrula explained that in October 2016 it was necessary for the City to remit payment to the Orange County Transit Authority (OCTA) upon completion of the Lakeview Avenue Grade Separation Project. At that time the City did not have the funds, but due to prudent management of the last fiscal year's budget and recovery of embezzlement funds the City was able to pay OCTA out of the General Fund and the inter-fund loan was not needed.

Motion by Green, seconded by Wanke, and carried a (5-0) vote to approve the Item 1.d. as recommended.

1.e. **Grant of Easement to Southern California Edison for Electric Utility Systems Located at 321 S. Main Street**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve the Grant of Easement to Southern California Edison for electric utility systems; and
- 2) Authorize the City Administrator to execute the Grant of Easement on behalf of the City.

(Approved 5-0, as recommended)

Item 1.g. was taken before Item 1.f.

1.g. **Adoption of General Fund Reserve Policy – Taken before 1.f.**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2017-53, A Resolution of the City Council of the City of Placentia, California, Adopting a General Fund Reserve Policy.

(Approved 5-0, as recommended)

Mayor Green pulled item 1.g. to point out that the Citizens Fiscal Sustainability Task Force, chaired by Bob McKinnell, worked arduously for over two (2) years and one of the Task Force's recommendations was to establish a General Fund Reserve Policy.

Motion by Green, seconded by Wanke, and carried a (5-0) vote to approve the Item 1.g. as recommended.

Item 1.f. was taken after Item 1.g.

1.f. **Acceptance of Grant Award for Community-Based Transitional Housing Program by the State of California Department of Finance and Award of Contract to Colette's Children's Home**

Fiscal Impact: Expense: \$2,000,000

Revenue: \$2,000,000 Community-Based Transitional Housing Grant
(\$1,200,000 General Fund)

(\$ 800,000 Colette's Children's Home)

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2017-52, A Resolution of the City Council of the City of Placentia, California, Accepting a Grant Award for the Community-Based Transitional Housing Program by the State Department of Finance; and
- 2) Award a Cooperative Agreement to Colette's Children's Home for Community-Based Transitional Housing Program by the State Department of Finance; and
- 3) Authorize the City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

Mayor Pro Tem Wanke pulled item 1.f. to recognize Director of Collette's Children's Home Billy O'Connell for the work that he has done for the City. He stated that it is due in part to the work

Billy and Collette's Children's home has done in providing housing to women and single women with children that the City received this grant.

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to approve the Item 1.f. as recommended.

2. PUBLIC HEARING:

2.a **Development Plan Review (DPR) 2017-01, Vesting Tentative Tract Map (VTTM) 18118 and Development Agreement (DA) 2017-01 for 110 and 132 E. Crowther Avenue (The Placentia TOD Project, LLC C/O Ed Galigher)**

Fiscal Impact: Revenue: \$2,399,000 Development Impact Fees

Additional potential catalyst development impacts associated with permanent job creation, construction job creation, retail sales (sales tax revenue), future development and new property tax revenue

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing and continue the public hearing to Tuesday, September 19, 2017 at 7:00 p.m.

(Approved 5-0, to continue the item to September 19, 2017 at 7:00 p.m.)

Mayor Green opened the Public Hearing at 7:43 p.m. and invited public comment from anyone who would be unable to return on September 19, 2017.

Noting no members of the public wishing to address the Council on the item, Mayor Green closed the public hearing at 7:43 p.m.

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to continue Item 2.a. to September 19, 2017 at 7:00 p.m.

2.b **General Plan Amendment 2017-03, Zone Change 2017-03, Zoning Code Amendment 2017-04 to Establish the Northeast Corner of Placentia Avenue and Crowther Avenue as a Commercial District**

Fiscal Impact: Expected proceeds from the sale of a City-owned property within the project area subsequent to this action would be paid back to the General Fund. Additional potential economic benefits in the form of job creation, development impact fees, transient occupancy taxes, property taxes and sales tax.

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning General Plan Amendment (GPA) 2017-03, Zone Change (ZC) 2017-03, and Zoning Code Amendment (ZCA) 2017-04; and
- 2) Receive the staff Report, consider all public testimony, ask any questions of Staff; and
- 3) Close the Public Hearing; and
- 4) Adopt Resolution No. R-2017-54, A Resolution of the City Council of the City of Placentia, California, adopting Mitigated Negative Declaration 2017-03 and a Mitigation Monitoring and Reporting Program for the project in accordance with the California Environmental Quality Act (CEQA) (Public Resources Code §§ 21000-21177) and pursuant to §15063 of Title 14 of the California Code of Regulations (CCR), adopting an amendment to the City of Placentia General Plan (GPA 2017-03); and
- 5) Waive full reading, by title only, and introduce for first reading Ordinance No. O-2017-07, an Ordinance of the City Council of the City of Placentia, California adding Chapter 23.61 entitled "Height Overlay Districts" and amending the Official Zoning Map of the City of Placentia for the Project Area from "C-M" and "M" to "C-2-H65" (Community Commercial – Height Overlay District).

(Approved 5-0, to adopt Resolution R-2017-54)

(Approved 5-0, to introduction for first reading Ordinance O-2017-07)

Mayor Green opened the Public Hearing at 7:44 p.m.

City Administrator Arrula introduced Senior Planner Andrew Gonzales to present the staff report. Senior Planner Gonzales stated that the intent of this City-initiated request to change the land use designation is to capitalize on the future success of the Transit Oriented District (TOD) and also to increase diversity. He gave a brief presentation which included the request, background, a zone change and standards, a general plan amendment, community input, environmental analysis, and Staff recommendations.

Mayor Pro Tem Wanke commended Staff for coming up with this plan to make use of a difficult area of land to accommodate the market and bring revenue into the City.

Sandra Chopik, property owner on Industrial Way, expressed concern about the rezoning of the area to commercial.

Following a brief discussion, Director of Development Services Lambert explained that existing uses are legal nonconforming due to the Nonconforming Section of the City's Development Code, however if a property is unoccupied for a year it may lose the legal nonconforming status.

Mayor Green closed the public hearing at 7:55 p.m.

Motion by Wanke, seconded by Shader, and carried a (5-0) vote to adopt Resolution R-2017-54.

Motion by Wanke, seconded by Shader, and carried a (5-0) vote to introduction for first reading Ordinance O-2017-07.

3. REGULAR AGENDA:

3.a. North Orange County Public Safety Task Force Program Funding by the Board of State and Community Corrections

Fiscal Impact: Expense: \$ 310,000 PD Personnel (FY 17-18)
\$ 224,000 Community-Based Organizations (FY 17-18)
Revenue: \$ 534,000 Corrections Planning & Programs

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City's participation in the North Orange County Public Safety Coordinating and Advisory Council; and
- 2) Authorize the City Administrator to execute the necessary documents and accept the program funds.

(Approved 5-0, as recommended)

City Administrator Arrula introduced Police Chief Lenyi who gave a brief presentation which included a timeline, the Governor's provisions, funding, allocation: 40% of program to Placentia Police operations and 60% of program to community-based organizations, and next steps.

Following a brief discussion, the Chief gave more details regarding the provision for community-based organizations.

Mayor Pro Tem Wanke thanked Senator Newman for his work on this funding and LOT318 and the Boys and Girls Club for their contributions to Placentia.

Motion by Yamaguchi, seconded by Wanke, and carried a (5-0) vote to approve Item 3.a. as recommended.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Smith thanked the members of the public who expressed concerns regarding Koch Park and the Police Department for their responsiveness to address the issues.

Councilmember Shader requested that Staff provide research into City ordinances regarding residents using personal homes as vacation rentals.

Councilmember Yamaguchi reiterated his request for a City app to allow residents to communicate quickly and efficiently with the City Staff and thanked Eric Lowy for his contributions to the Council Chambers renovation. He discussed the restricted funds that were used for the renovation and touched on the technology improvements and savings in Staff time due to the media automation component.

Mayor Pro Tem Wanke requested that Staff make maintenance of the City's trees and irrigation systems a priority.

Mayor Green expressed appreciation for the new sound system in the Chambers and to local business Norton Cleaners for their donation of cleaning the Chambers' flags.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 8:13 p.m. in memory of Ed Alvarez, longtime Placentia resident, Vietnam veteran, and VIP in the Placentia Police Department; and Greg Pompetti, Vietnam veteran and close friend of Mayor Green, to Tuesday, September 19, 2017 at 5:00 p.m.

Craig S. Green, Mayor/Agency Chair

ATTEST:

Patrick J. Melia, City Clerk/Agency Secretary

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
September 19, 2017
5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Green called the meeting to order at 5:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green
ABSENT: None

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Name of Case: Pike v. City of Placentia; Case CV-08-08586 DSF
2. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Name of Case: Malone, et al vs. City of Placentia; Case No. 8:16-cv-1420
3. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Name of Case: 567 Melrose Street, LLC vs City of Placentia, et al; Case 30-2017-00909817-CU-EI-CXC)
4. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 207-209 W. Crowther Avenue APN: 339-402-05; 07; 08; 11
City Negotiator: Damien R. Arrula, City Administrator
Negotiating Parties: Placentia Mutual Properties, LLC
Under Negotiations: Price and Terms of Payment
5. Pursuant to Government Code Section 54956.9(d)(4):
CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION
Significant exposure to litigation: (2 cases)

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Green called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green
ABSENT: None

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Christian L. Bettenhausen; Director of Administrative Services Steve Pischel; Interim Chief Financial Officer Shally Lin; Police Chief Darin Lenyi; Director of Community Services Sandra Gonzalez; Director of Development Services Joe Lambert; Director of Public Works Luis Estevez; Assistant to the City Administrator/Economic Development Manager Jeanette Ortega; Deputy Director of Administrative Services/Chief Deputy City Clerk Rosanna Ramirez

INVOCATION: Chaplain Kenneth Curry

PLEDGE OF ALLEGIANCE: Girl Scout Troops 3720 and 3070

PRESENTATIONS:

- a. **Presentation of Placentia Police Department & Placentia Linda Hospital Pink Patch Project**
Presenter: Chief of Police Lenyi
- b. **Proclamation for September 2017 as World Alzheimer's Awareness Month**
Recipient: Christine Schaefer, Volunteer, Alzheimer's Association Orange County
Presenters: Mayor Green and City Administrator Arrula

(This Presentation was not given.)
- c. **Presentation of Citrus Pest and Disease Prevention Program**
Presenter: Paul Worlie, Government Relations & Public Affairs Specialist

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen reported that Council met in Closed Session to discuss six (6) items listed on the agenda, there was discussion on five (5) items, and direction was given. Motion by Wanke, and seconded by Shader, to initiate litigation on one (1) case.

City Attorney Bettenhausen noted that there was a request to add one (1) item to the agenda as an urgency item which would require a four fifths vote. City Administrator Arrula clarified that there was information obtained after the agenda was posted pertaining to the City's request to the California Department of Finance (DOF) to place an item on the City's Recognized Obligation Payment Schedule (ROPS) requesting payment for former Redevelopment Agency (RDA) obligations. He stated that the DOF had not responded, however there was a second item that needed to be included regarding reimbursement of administrative costs. He noted that the deadline to file the ROPS amendment was October 1, 2017 and presented a copy of the staff report to Council and to the public. Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to add the item as Item 3.b.

City Administrator Arrula noted that Council could take the item out of order and vote on the matter. Councilmember Yamaguchi requested a more detailed staff report for the public. Administrator Arrula stated that the City was submitting two items to the State of California. One pertained to a settlement on a former RDA property in the amount of \$180,000. The City requested advice from the DOF regarding including the settlement in the City's ROPS. Without DOF approval the City is permitted to add the administration balance only. There was a brief discussion of the possible outcome if the amendment was not approved. Motion by Yamaguchi, seconded by Wanke, and carried a (5-0) vote to approve Item 3.b.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula introduced two new employees to the Placentia Police Department: Police Officer Michael Lomeli and Civilian Investigator James Jones. He announced that the Placentia Police Department is accepting applications for their Placentia Citizen's Academy which will begin on Thursday, September 21, 2017. For more information contact Bryan Conroy at bconroy@placentia.org. He announced a Placentia Shuttle Study Community Meeting on Wednesday, September 27, 2017 from 6:30 to 7:30 p.m. at the Aguirre Community Center. For more information call 714-993-8189.

City Attorney Bettenhausen mentioned that the public did not have the opportunity to comment on the urgency item and advised Council to open public comment for that item.

Mayor Green opened the floor for public comment at 7:18 p.m.

Noting no members of the public wishing to address the Council on the item, Mayor Green proceeded with Oral Communications.

ORAL COMMUNICATIONS:

Placentia resident Jason Pomeroy thanked the Council and the Police Department for addressing the issues at Koch Park.

Jeff Buchanan, a Placentia resident, commented on the issues at Koch Park including lighting, benches and park hours.

Gloria Hale, owner of a commercial/industrial property and businesses in Placentia, expressed her concerns regarding Atwood Sales and the hazards to which they are exposing the public.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith asked that the community's thoughts and prayers be with those effected by Hurricane Maria and the earthquake in Mexico City. He congratulated his alma mater El Dorado for retaining the bell in their game against Valencia and congratulated Valencia for their sportsmanship and athletic ability. Councilmember Smith reported his attendance at a meet and greet for the Library District Board of Directors and Trustees. He thanked Chief Lenyi and the Police Department for their support of the Pink Patch Program.

Councilmember Shader attended a meet and greet for the Library District Board of Directors and Trustees. She welcomed her mother Arlene Angst and family friend Margoth Robleto, a recent immigrant from Venezuela who attended to see how cities are governed in the United States.

Councilmember Yamaguchi commended Staff for their work assembling agenda packets for the Council meetings. He congratulated El Dorado's football team for their victory against Valencia and mentioned that today's Council meeting would be adjourned in honor of his good friend John Lister.

Mayor Pro Tem Wanke noted his attendance at a League of California Cities event in Sacramento and mentioned that most of the Council appreciate receiving the agenda packets electronically. He asked the public to keep those affected by Hurricane Maria and the earthquake in Mexico City in their thoughts and prayers.

Mayor Green mentioned that he attended the League of California Cities in Sacramento and highlighted a meeting he had with the Department of Finance. Mayor Green welcomed three students from Orange Lutheran in attendance to observe how government operates. He congratulated California State University of Fullerton for their 60th anniversary and Placentia Linda Hospital for their 45th anniversary. He requested a report on Atwood Sales and City Administrator Arrula commented that Staff would provide a brief report to Council.

1. CONSENT CALENDAR (Items 1.a. through 1.h.):

Councilmember Yamaguchi pulled item 1.e. for further discussion. Motion by Wanke, seconded by Yamaguchi, and carried a (5-0, Yamaguchi abstained from Item 1.b.) vote to approve the remainder of the Consent Calendar items.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve.

(Approved 5-0, as recommended)

- 1.b. **City Fiscal Year 2017-18 Register for September 19, 2017**
Check Register
Fiscal Impact: \$ 328,298.90
Electronic Disbursement Register
Fiscal Impact: \$ 372,374.43
Recommended Action: It is recommended that the City Council:
 1) Receive and file
(Received and filed, Yamaguchi abstained)
- 1.c. **Modification to Residential Permit Parking Procedures and Guidelines to Ensure Compliance with Changes in State Law**
Fiscal Impact: There is no fiscal impact associated with the recommended action
Recommended Action: It is recommended that the City Council:
 1) Approve the revised Residential Permit Parking Procedures and Guidelines per the recommendation of the Traffic Safety Commission for publication and distribution.
(Approved 5-0, as recommended)
- 1.d. **Appropriations for Patrol Overtime Budget to Participate in the Office of Traffic Safety Grant – “Selective Traffic Enforcement Program (Step) for 2017-2018”**
Fiscal Impact: Expense: \$80,000
 Offsetting Revenue: \$80,000 (Federal Grant)
 (\$52,500 Budgeted FY 2017-18 Federal Grant)
 (\$27,500 Amended Budget FY 2017-18 Federal Grant)
Recommended Action: It is recommended that the City Council:
 1) Approve the acceptance of the Office of Traffic Safety grant in the form presented and direct the Chief of Police or his designee to complete the final paperwork; and
 2) Adopt Resolution No. R-2017-56, A Resolution of the City Council of the City of Placentia, California, Authorizing a Budget Amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 Pertaining to Appropriations for Actual Expenditures.
(Approved 5-0, as recommended)
- 1.e. **Agreement with Center for Public Safety Management, LLC to Conduct a Comprehensive Analysis and Efficiency Study of the Placentia Police Department**
Fiscal Impact: Expense: \$55,100
 Offsetting Revenue: \$30,100 Public Safety CFD 2014-1, Non-General Fund Monies
 Budgeted: \$10,000 FY 2017-18 City Administration Management Consulting Services
 \$15,000 FY 2017-18 Human Resources Consulting Services
Recommended Action: It is recommended that the City Council:
 1) Approve the expenditure for CPSM to conduct a comprehensive analysis of the Police Department, in an amount not-to-exceed \$55,100; and
 2) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.
(Approved 5-0, as recommended)

Councilmember Yamaguchi pulled Item 1.e. to request further information on the cost, background, and timeline of the project. Chief Lenyi commented that CPSM was the only company endorsed by the International City Manager’s Association (ICMA) and will provide a more in-depth analysis on the Placentia Police Department than past studies. There was further discussion regarding staffing, the scope, and the timeline.

Motion by Yamaguchi, seconded by Smith, and carried a (5-0) vote to approve Item 1.e. as recommended.

1.f. **Budget Update for the Edwin T. Powell Building Roof Replacement and Improvements**

Fiscal Impact: Expense: \$135,000
Revenue: \$112,000 Rehabilitation Reimbursements Fund
\$ 15,000 Park In-Lieu Funds
\$ 8,000 General Fund

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No R-2017-57, A Resolution of the City Council of the City of Placentia, California, Authorizing the Amendment of the Fiscal Year 2017-18 Budget; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.g. **Second Reading of Ordinance No. O-2017-07 Adopting Zone Change 2017-03 and Zoning Code Amendment 2017-04 to Establish the Northeast Corner of Placentia Avenue and Crowther Avenue as Community Commercial (C-2) Zoning District with a "Height Overlay District (H65)" and New "H" Overlay Development Standards**

Fiscal Impact: Expected proceeds from the sale of a City-owned property within the project area subsequent to this action would be paid back to the General Fund. Additional potential economic benefits in the form of job creation, development impact fees, transient occupancy taxes, property taxes and sales tax.

Recommended Action: It is recommended that the City Council:

- 1) Waive full reading, by title only, and adopt Ordinance No. O-2017-07, an Ordinance of the City Council of the City of Placentia, California adding Chapter 23.61 entitled "Height Overlay Districts" and amending the Official Zoning Map of the City of Placentia for the Project Area from "C-M" and "M" to "C-2-H65" (Community Commercial – Height Overlay District).

(Approved 5-0, as recommended)

HOUSING SUCCESSOR AGENCY CONSENT CALENDAR:

1.h. **Agreement with Kosmont Realty Corporation for Real Estate Brokerage Services and 33433 Summary Report for Housing Successor Agency Properties Located at 229 Alta Street (APN: 339-061-10) and 229 Main Street (APN 339-364-18)**

Fiscal Impact: Expense: \$TBD (Brokerage Services & 33433 Report)
Offsetting Revenue: \$TBD (Sale of the Properties)
No General Fund Dollars will be used for this project

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution RSA-2017-05, A Resolution of the City Council of the City of Placentia, California, Acting as the Housing Successor Agency to the Placentia Redevelopment Agency of the City of Placentia Approving a Professional Services Agreement with Kosmont Realty Corporation for Real Property Brokerage Services and a 33433 Summary Report for 229 Alta Street and 229 Main Street; and
- 2) Award a Professional Services Agreement to Kosmont Realty Corporation for Real Property Brokerage Services and a 33433 Summary Report for 229 Alta Street and 229 Main Street; and
- 3) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

2. PUBLIC HEARING:

2.a **Zoning Code Amendment 2017-05 Adding Chapter 23.83 to Title 23 (Zoning) of the Placentia Municipal Code to Regulate Wireless Telecommunications Facilities within the Public Right-of-Way**

Fiscal Impact: No fiscal impacts are anticipated with the review of this ordinance, however, potential revenue generated for the City would be at least \$17,500 per fiscal year for the usage of 70 light poles and/or traffic signals for public right-of-way sites.

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning Zoning Code Amendment 2017-05; and
- 2) Receive the Staff Report, consider all public testimony, ask any questions of Staff; and
- 3) Close the Public Hearing; and
- 4) Find that adoption of Zoning Code Amendment No. 2017-05 is exempt from environmental review pursuant to the provisions of the California Environmental Quality Act (CEQA), Section 15061(b)(3) in that the proposed Code Amendments are not expected to create a negative impact on the physical environment and it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment; and
- 5) Waive full reading, by title only, and introduce for first reading Ordinance No. O-2017-08, an Ordinance of the City Council of the City of Placentia, California whereby Chapter 23.83 would be added to Title 23 (Zoning) of the Municipal Code to regulate wireless telecommunications facilities within the public Right-of-Way.

(Approved 5-0, as recommended)

Mayor Green opened the public hearing at 7:43 p.m.

City Administrator Arrula introduced Director of Development Services Lambert who gave a brief presentation on wireless telecommunications facilities including background, telecommunications technology, Senate Bill 649, SB 649 issues, a financial review, examples of good and bad designs, a draft ordinance, a draft license agreement, and staff recommendations.

City Administrator Arrula noted that at Council's direction Staff had met with Councilmember Yamaguchi and Special Legal Counsel Scott Porter with respect to design guidelines incorporated in the ordinance and in Director Lambert's presentation.

Placentia resident Jeff Buchanan expressed concerns regarding property ownership, the design of cell towers, and the potential revenue.

Mayor Green closed the public hearing at 7:57 p.m.

Motion by Yamaguchi, seconded by Wanke, and carried a (5-0) vote to approve Item 2.a., as recommended.

2.b **Development Plan Review (DPR) 2017-01, Vesting Tentative Tract Map (VTTM) 18118 and Development Agreement (DA) 2017-01 for 110 and 132 E. CROWTHER Avenue (The Placentia TOD Project, Llc C/O Ed Galigher)**

Fiscal Impact: Revenue: \$2,399,000 Development Impact Fees \$200,000 Non-Refundable Deposit towards Development Impact Fees (July 2018) Additional potential catalyst development impacts associated with permanent job creation, construction job creation, retail sales (sales tax revenue), future development and new property tax revenue.

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning Development Plan Review No. 2017-01, Vesting Tentative Tract Map 18118 and Development Agreement 2017-01; and

- 2) Receive the Staff Report, consider all public testimony, ask any questions of Staff; and
- 3) Close the Public Hearing; and
- 4) Adopt Resolution No. R-2017-55, a Resolution of the City Council of the City of Placentia adopting a Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the project in accordance with the California Environmental Quality Act (CEQA) (Public Resources Code §§ 21000-21177) and pursuant to §15063 of Title 14 of the California Code of Regulations (CCR), approving Development Plan Review (DPR) No. 2017-01 to develop and operate a 215 unit multiple family residential development on a +/- 2.95 acre site located at 110 and 132 E. Crowther Avenue, Placentia, California; and
- 5) Waive full reading, by title only, and introduce for first reading Ordinance No. O-2017-08, an Ordinance of the City Council of the City of Placentia, California, approving Development Agreement 2017-01 with the Placentia TOD Project Owner, LLC c/o Ed Galigher, related to the Development of the +/- 2.95 acre property located at 110 and 132 E. Crowther Avenue, Placentia, California (Development Agreement No. 2017-01).

(Approved 5-0, to adopt Resolution O-2017-55)

(Approved 5-0, to introduce for first reading amended Ordinance O-2017-08 and the amended Development Agreement)

Mayor Green opened the Public Hearing at 7:58 p.m.

City Administrator Arrula commented that this is the first development in the Transit Oriented Development (TOD) District and introduced Director of Development Services Lambert who gave a brief presentation on the item which included the request for the development, background, summary of the project, developer background, development highlights, site plan details, architecture, the development agreement, the streetscape master plan, fiscal impact, and staff recommendations.

Noting no members of the public wishing to address the Council on the item, Mayor Green invited City Council comments and questions.

City Administrator Arrula commented that the Development Agreement included new provisions designed to protect the City and its resources and there was discussion regarding parking and parking enforcement, usage controls for utilities and sewer, Title 24 regulations and building codes, and the number of electric charging stations.

Shader asked someone from the development team to explain the name of the project and why it was chosen. Ed Galigher with the Placentia TOD Project stated that Herald means "a sign that something is about to happen."

Councilmember Smith thanked Staff and the developers for their hard work on the project.

Mayor Green closed the public hearing at 8:30 p.m.

City Attorney Bettenhausen stated that the ordinance has been modified and revised copies of the ordinance are available to the Council and the public.

Motion by Shader, seconded by Yamaguchi, and carried a (5-0) vote to adopt Resolution R-2017-55.

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to approve amended Ordinance O-2017-08 and the amended Development Agreement.

2.c. **Adoption by Ordinance and Resolution of Citywide Development and Affordable Housing Linkage Fees**

Fiscal Impact: There is no immediate fiscal impact associated with the recommended actions. The adoption of new and revised development impact fees will not have an immediate impact on new or expanded revenues to the City until at which point new private development projects receive project entitlements from the City.

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing and continue the public hearing to Tuesday, October 3, 2017 at 7:00 p.m.

(Approved 5-0, to continue Item 2.c. to October 3, 2017 at 7:00 p.m.)

Mayor Green opened the public hearing at 8:32 p.m.

Noting no members of the public wishing to address the Council on the item, Mayor Green closed the public hearing at 8:32 p.m.

Motion by Yamaguchi, seconded by Smith, and carried a (5-0) vote to continue the Public Hearing to October 3, 2017 at 7:00 p.m.

2.d. **Adoption by Ordinance and Resolution Development Impact Fees for the Transit Oriented Development/Packinghouse District**

Fiscal Impact: There is no immediate fiscal impact associated with the recommended actions. The adoption of new and revised development impact fees will not have an immediate impact on new or expanded revenues to the City until at which point new private development projects within the TOD/Packinghouse District receive project entitlements from the City.

Recommended Action: It is recommended that the City Council:

- 2) Open the Public Hearing and continue the public hearing to Tuesday, October 3, 2017 at 7:00 p.m.

(Approved 4-0-1, Shader was absent from the dais, to continue Item 2.d. to October 3, 2017 at 7:00 p.m.)

Mayor Green opened the public hearing at 8:33 p.m.

Noting no member of the public wishing to address Council on the item, Mayor Green closed the public hearing at 8:33 p.m.

Motion by Yamaguchi, seconded by Smith, and carried a (4-0-1, Shader absent from the dais) vote to continue the Public Hearing to October 3, 2017 at 7:00 p.m.

3. REGULAR AGENDA:

3.a. **Citizens Fiscal Sustainability Task Force Final Report**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and File the Citizens Fiscal Sustainability Task Force Final Report and Staff's summary of revenue enhancement options; and
- 2) Provide feedback and direction on next steps for the Task Force and Staff; and
- 3) Direct the Task Force and Staff to conduct community outreach meetings in October and November 2017 to provide information and collect community feedback on fiscal sustainability.

(Approved 5-0, as recommended)

A five (5) minute break was taken.

Mayor Green called Chair of the Citizens Fiscal Sustainability Task Force Robert McKinnell to give a presentation on the Task Force's Final Report.

Mr. McKinnell and Glenn Casterline gave a presentation which included an introduction of the members of the task force; Placentia's fiscal situation background; the Citizen's Task Force background; municipal bankruptcy; the Task Force's working definition of sustainability; Standard and Poor's Bond Ratings Service; desired level of unallocated General Fund reserves; desired level of services, implementation of long-term forecasting; Placentia's General Fund forecast; the FY 2017-18 operating expenditures by department and by category; expenditure history and forecast; expenditure forecast and assumptions; implemented expenditure savings; expenditure savings suggested and studied, but not included in the forecast; budgeted City revenues FY 2017-18; property tax revenues; sales tax revenues; utility users tax; revenue history and forecast; revenue forecast assumptions; revenue enhancement options suggested and studied/current status; revenue enhancement options requiring ballot initiative suggested and studied; Placentia's General Fund fiscal forecast and resulting unobligated General Fund reserves (including one-time events); areas of sustainability concern; deferred road maintenance; deferred facility maintenance and vehicle replacement; unfunded Capital Improvement Projects; City staffing and retention; unfunded OPEB (Other Post-Employment Benefits); unobligated reserve balance; accomplishments/going forward; and review of potential revenue options.

Council expressed appreciation to the Task Force and Staff for the untold hours spent in review of data and preparation of the report and for their expertise and thoroughness.

City Administrator Arrula gave a brief, supplemental presentation which included background and solutions; projected annual surplus/deficits—operations and deferred infrastructure; revenue option: expand public safety assessment to Citywide; sales tax revenue background—two scenarios; the impact of online sales; a local transaction and use tax (TUT); and revenue options: implement a ½-cent local TUT, implement a 1-cent local TUT; increase utility users tax (UUT) to 5%, increase UUT to 7%, increase hotel occupancy tax rate to 15%, increase street lighting district assessment, increase landscape maintenance district assessment; a revenue options recap; solicit community input; and next steps.

Following a brief discussion, City Administrator Arrula gave more detailed information on sales tax revenue and the location of proposed community meetings.

Motion by Smith, seconded by Wanke, and carried a (5-0) vote to approve Item 3.a. as recommended.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Shader requested a copy of the Citizens Fiscal Sustainability Task Force spreadsheet used in their presentation of Item 3.a.

Councilmember Yamaguchi requested that an Employee Performance Evaluation for the City Administrator be placed on the next Closed Session agenda.

Mayor Pro Tem Wanke requested a review by the City Attorney's Office of previous legal opinions related to ownership of parkways and to look into Atwood Sales. City Attorney Bettenhausen informed Council that his office was preparing to send a letter to the operator of Atwood Sales stating the City's disagreement with the current operation levels.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 10:45 p.m. in memory of John Lister, longtime Placentia resident and close friend of Councilmember Jeremy Yamaguchi, to Tuesday, October 3, 2017 at 5:00 p.m.

Craig S. Green, Mayor/Agency Chair

ATTEST:

Patrick J. Melia, City Clerk/Agency Secretary

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES**

October 3, 2017

**5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Green called the meeting to order at 5:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Green

ABSENT: Yamaguchi, Wanke

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

Pursuant to Government Code Section 54956.9(d)(1):

CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION

Name of Case: Malone, et al vs. City of Placentia; Case No. 8:16-cv-1420

1. Pursuant to Government Code Section 54956.8

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property: 207-209 W. Crowther Avenue APN: 339-402-05; 07; 08; 11

City Negotiator: Damien R. Arrula, City Administrator

Negotiating Parties: Placentia Mutual Properties, LLC

Under Negotiations: Price and Terms of Payment

2. Pursuant to Government Code Section 54956.9(d)(4):

CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION

Significant exposure to litigation: (1 case)

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Green called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Green

ABSENT: Yamaguchi, Wanke

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Christian L. Bettenhausen; Director of Administrative Services Steve Pischel; Interim Chief Financial Officer Shally Lin; Chief of Police Darin Lenyi; Director of Community Services Sandra Gonzalez; Director of Development Services Joe Lambert; Director of Public Works Luis Estevez; Assistant to the City Administrator/Economic Development Manager Jeanette Ortega; Deputy Director of Administrative Services/Chief Deputy City Clerk Rosanna Ramirez

INVOCATION: Chaplain Kenneth Curry

PLEDGE OF ALLEGIANCE: Mayor Green

PRESENTATIONS:

- a. **Recognition of Police Explorers who graduated from the 2017 Orange County Law Enforcement Explorer Advisor Association Summer Explorer Academy**
Recipients: Arlin Aquilera, Yazmin De Leon, and Carla Miranda
Presenters: Mayor Green, City Administrator Arrula, and Chief of Police Lenyi
- b. **Presentation by Placentia Police Department on Explorer Program**
Presenter: Chief of Police Lenyi
- c. **Recognition of City of Placentia business owner Larry Bennett and Boy Scout Troop 93**
Recipients: Larry Bennett and Boy Scout Troop 93
Presenter: Mayor Green and City Administrator Arrula
- d. **Proclamation declaring October 8 – 14, 2017 as "Fire Prevention Week"**
Recipient: Orange County Fire Authority
Presenter: Mayor Green

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen reported the Council/Agency met in closed session to discuss three (3) items on the agenda, there was discussion on each, Council gave direction, and there was nothing further to report.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula stated that Time Warner/Spectrum is experiencing technical difficulties and advised viewers that they may watch the Council meeting on the City's website at www.placentia.org. He introduced two new employees: Office Assistant for the Police Department Denise Krizo and Office Assistant for Administrative Services Jamie Trinh. He announced the 53rd Annual Heritage Festival to be held Saturday, October 14, 2017 at Tri-City Park with a pancake breakfast at 7:00 a.m., the Heritage Parade at 9:30 a.m., and the festivities in the park beginning at 10:00 a.m. For more information please contact the Community Services Department at (714) 993-8220. City Administrator Arrula announced the Placentia Police Department's Pink Patch Project designed to bring awareness to breast cancer and breast cancer research. The patches can be purchased for ten dollars (\$10) and the proceeds will be given to the Placentia Linda Hospital Susan G. Komen Orange County Foundation. To purchase a patch, please visit the Placentia Police Department at 401 E. Chapman Avenue or call (714) 993-8164. City Administrator Arrula introduced Police Chief Lenyi to present pink patches to the City Council on behalf of the Department and the City.

ORAL COMMUNICATIONS:

Placentia resident and Vice Chair of the Citizens Fiscal Sustainability Task Force Josh Correa announced that the Yorba Linda Arts Alliance will be hosting a Handel's Messiah Sing Along on Thanksgiving and residents can visit www.artsyl.org for information on how to donate. He thanked Staff for their participation in the Task Force and acknowledged former Assistant City Manager Ken Domer and congratulated him for his position as Acting City Manager of the City of Fullerton. He stated that one focus of the Task Force is to explain the fiscal challenges of the City and community participation is encouraged. He noted that the first meeting of the Task Force is scheduled for October 23, 2017 and that information is not currently on the City's website. He also requested Council follow up on the last Citizens Fiscal Sustainability Task Force and City Council joint meeting and give direction on how to improve community engagement.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith reported that he attended City functions representing the Placentia Rotary Club, the annual Tree Lighting Ceremony Coordination meeting, the Placentia Chamber of Commerce New Business Recognition and Business Gathering at the Chamber office, the 45th anniversary of Placentia Linda Hospital, and a barbecue held by the Community Services

Department. He thanked Chief Lenyi, Officer Yamaguchi, and Officers Ealy and Flores for their work on the Placentia Explorer Program.

Councilmember Shader thanked Orange County Supervisor Shawn Nelson for including Placentia in the County's bike and pedestrian Loop, congratulated Ruby Drive student Angela Flores for winning the Orange County Eco Poster Challenge Contest, and represented the City on an advocacy trip to Washington, D.C where she met with other elected officials and Departments to share developments in Placentia.

Mayor Green attended the 45th anniversary for Placentia Linda Hospital and commended the Placentia Explorer's program and the influence it has on the community.

1. CONSENT CALENDAR (Items 1.a. through 1.g.):

Motion by Shader, seconded by Smith, and carried a (3-0-2, Wanke and Yamaguchi absent) vote to approve the Consent Calendar Items 1.a. through 1.g. as recommended.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve.
(Approved 3-0-2, as recommended, Wanke and Yamaguchi absent)

- 1.b. **City Fiscal Year 2017-18 Register for October 3, 2017**
Check Register
Fiscal Impact: \$ 1,999,686.30
Electronic Disbursement Register
Fiscal Impact: \$ 585,498.42
Recommended Action: It is recommended that the City Council:
1) Receive and file
(Received and filed)

- 1.c. **Professional Services Agreement and Refuse Fund Budget Amendment for Solid Waste Contract Auditing Services with MSW Consultants**
Fiscal Impact: Expense: \$22,420
Revenue: \$22,420 Refuse Administration Fund. Refuse Hauler may reimburse City for cost, depending on audit results.
No General Fund Dollars will be used on this project
Recommended Action: It is recommended that the City Council:
1) Approve a Professional Services Agreement with MSW Consultants to perform a performance audit of the City's Solid Waste Franchise Agreement for an amount not-to-exceed \$22,420; and
2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
3) Approve Resolution No. R-2017-58, A Resolution of the City Council of the City of Placentia, California authorizing a Budget Amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures.
(Approved 3-0-2, as recommended, Wanke and Yamaguchi absent)

- 1.d. **Agreement with the County of Orange for City Bikeways and Trails on County-Owned Property**
Fiscal Impact: There is no immediate fiscal impact associated with the approval of this proposed agreement
Recommended Action: It is recommended that the City Council:
1) Approve Agreement MA-080-18010066 with the Orange County Flood Control District for Bikeways and Trails in the City of Placentia; and
2) Authorize the City Administrator to execute the agreement, in a form approved by the City Attorney.
(Approved 3-0-2, as recommended, Wanke and Yamaguchi absent)

- 1.e. **Amendment of Fiscal Year 2017-2018 Budget for Compliance with SB 1, The Road Repair and Accountability Act of 2017**
Fiscal Impact: See Exhibit "A" Attached
Recommended Action: It is recommended that the City Council:
 1) Approve Resolution R-2017-59, A Resolution of the City Council of the City of Placentia, California, Authorizing the Amendment of the Fiscal Year 2017-18 Budget.
(Approved 3-0-2, as recommended, Wanke and Yamaguchi absent)
- 1.f. **Second Reading of Ordinance No. O-2017-08 Adopting Zoning Code Amendment 2017-05 Adding Chapter 23.83 to Title 23 (Zoning) of the Placentia Municipal Code to Regulate Wireless Telecommunications Facilities within the Public Right-of-Way**
Fiscal Impact: No fiscal impacts are anticipated with the review of this ordinance, however, potential revenue generated for the City would be at least \$17,500 per fiscal year for the usage of 70 light poles and/or traffic signals for public right-of-way sites.
Recommended Action: It is recommended that the City Council:
 1) Waive full reading, by title only, and adopt Ordinance No. O-2017-08, an Ordinance of the City Council of the City of Placentia, California adding Chapter 23.83 entitled "Wireless Telecommunications Facilities within the Public Right-of-Way".
(Approved 3-0-2, as recommended, Wanke and Yamaguchi absent)
- 1.g. **Second Reading of Ordinance No. O-2017-06 Approving Development Agreement 2017-01 with the Placentia TOD Project, LLC C/O Ed Galigher**
Fiscal Impact: Revenue: \$2,399,000 Development Impact Fees
 Additional potential catalyst development impacts associated with permanent job creation, construction job creation, retail sales (sales tax revenue), future development and new property tax revenue.
Recommended Action: It is recommended that the City Council:
 1) Waive full reading, by title only, and adopt Ordinance No. O-2017-06, an Ordinance of the City Council of the City of Placentia, California, approving Development Agreement 2017-01 with the Placentia TOD Project Owner, LLC C/O Ed Galigher, related to the Development of the +/- 2.95 acre property located at 110 and 132 E. Crowther Avenue, Placentia, California (Development Agreement No. 2017-01).
(Approved 3-0-2, as recommended, Wanke and Yamaguchi absent)

2. PUBLIC HEARING:

- 2.a **Development Impact Fees for the Transit Oriented Development Packinghouse District**
Fiscal Impact: There is no immediate fiscal impact associated with the recommended actions. The adoption of new and revised development impact fees will not have an immediate impact on new or expanded revenues to the City until such time as new private development projects within the TOD Packinghouse District receive project entitlements from the City.
Recommended Action: It is recommended that the City Council:
 1) Open the Public Hearing concerning the Transit Oriented Development Packinghouse District Development Impact Fee Schedule; and
 2) Receive the Staff Report, consider all public testimony, ask questions of Staff; and
 3) Close the Public Hearing; and
 4) Adopt Resolution No. R-2017-60, a Resolution of the City Council of the City of Placentia approving Development Impact Fees to finance mitigation of impacts to Sewer Facilities, Traffic and Transportation Infrastructure, and Streetscape Infrastructure in the Transit Oriented Development Area; and

- 5) Waive full reading, by title only, and introduce for first reading Ordinance No. O-2017-09, an Ordinance of the City Council of the City of Placentia, California, approving a Development Impact Fee Nexus Study Report for the Transit Oriented Development Area, and amending Title 5 (Schedule of Fees) with the addition of Chapter 5.03 "TOD Development Impact Fees" to the Placentia Municipal Code to establish a Development Impact Fee Program and adopting necessary findings for the establishment of Development Impact Fees to financially mitigate impacts to Sewer Facilities, Traffic and Transportation Infrastructure, and Streetscape Infrastructure in the Transit Oriented Development Area.

(Approved 3-0-2, Wanke and Yamaguchi absent, to approve Ordinance O-2017-09)

(Approved 3-0-2, as recommended, Wanke and Yamaguchi absent, to approve Resolution R-2019-60)

Mayor Green opened the Public Hearing at 7:38 p.m.

City Administrator Arrula gave an overview of the project and introduced Blair Aas from SCI Consulting Group to give a presentation on the item which included background on the Development Impact Fees, Nexus requirements, TOD Development Impact Fees, survey of Development Impact Fees, adoption requirements, and next steps.

City Administrator Arrula noted that the City of Anaheim has an ongoing Community Facilities District (CFD) in addition to the impact fees for capital outlays in their TOD Development. The City will form a maintenance district for maintenance and repairs and is not proposing one for capital expenditures.

Adam Wood with the Building Industry Association commented that the impact of the citywide fees on top of the Development Impact Fees would be significant to the development community. He recommended phased implementation if the Council approves the Item.

Councilmember Smith requested clarification on the PowerPoint presentation and the date the fees would take effect. City Administrator Arrula clarified that fees would take effect on December 17, 2017.

Councilmember Shader stated that after extensive consideration, the Planning, Housing & Development Ad-Hoc Committee is confident these fees are competitive with other cities and will not inhibit development in the City.

Mayor Green closed the Public Hearing at 7:50 p.m.

Motion by Smith, seconded by Shader, and carried a (3-0-2, Yamaguchi and Wanke absent) vote to approve Ordinance O-2017-09, as recommended.

Motion by Smith, seconded by Shader, and carried a (3-0-2, Yamaguchi and Wanke absent) vote to approve Resolution R-2017-60, as recommended.

2.b **Citywide Development Impact and Affordable Housing Impact Fees**

Fiscal Impact: There is no immediate fiscal impact associated with the recommended actions. The adoption of new and revised development impact and affordable housing fees will not have an immediate impact on new or expanded revenues to the City until new private development projects receive project entitlements from the City.

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning the Citywide Development Impact Fee Schedule and adoption of Affordable Housing Linkage Fees; and
- 2) Receive the Staff Report, consider all public testimony, ask questions of Staff; and
- 3) Close the Public Hearing; and

- 4) Adopt Resolution No. R-2017-61, a Resolution of the City Council of the City of Placentia, California approving Development Impact Fees to financially mitigate impacts to Parks and Recreational Facilities, Sewer Facilities, Transportation Infrastructure, Storm Drain Facilities, and Public Safety; and approving Quimby In-Lieu Fees; and
- 5) Waive full reading, by title only, and introduce for first reading Ordinance No. O-2017-10, an Ordinance of the City Council of the City of Placentia, California, approving a Development Impact Fee Nexus Study Report, and amending Title 5 (Schedule of Fees) with the addition of Chapter 5.02 "Citywide Development Impact Fees" and Quimby In-Lieu Fees" to the Placentia Municipal Code to establish a Development Impact Fee Program and adopting necessary findings for the establishment of Development Impact Fees to financially mitigate impacts to Parks and Recreational Facilities, Sewer Facilities, Transportation Infrastructure, Storm Drain Facilities, and Public Safety; and
- 6) Adopt Resolution No. R-2017-62, a Resolution of the City Council of the City of Placentia, approving Citywide Affordable Housing Fees for Residential Developments; and
- 7) Waive full reading, by title only, and introduce for first reading Ordinance No. O-2017-11, an Ordinance of the City Council of the City of Placentia, California, adding Chapter 5.30 to the Placentia Municipal Code establishing the Residential Affordable Housing Impact Fees and the Housing Impact Fee Fund.

(Approved 3-0-2, Wanke and Yamaguchi absent, to approve Ordinance O-2017-10)

(Approved 3-0-2, as recommended, Wanke and Yamaguchi absent, to approve Resolution R-2017-61)

(Approved 3-0-2, Wanke and Yamaguchi absent, to approve Ordinance O-2017-11)

(Approved 3-0-2, as recommended, Wanke and Yamaguchi absent, to approve Resolution R-2019-62)

Mayor Green opened the Public Hearing at 7:51 p.m.

City Administrator Arrula stated that the City embarked on a Nexus study to evaluate the City's Development and Affordable Housing Impact Fees in consultation with the Planning, Housing & Development Ad-Hoc Committee and considering the competitiveness of the market. He introduced Blair Aas from SCI Consulting Group to give a brief presentation on the Development Impact Fees which included an overview of Development Impact Fees, Nexus requirements, land use categories, citywide Development Impact Fees, Quimby Programs, a survey of Development Impact Fees, adoption requirements, and the tentative next steps.

City Administrator Arrula introduced Tim Bretts from Keyser Marston to give a brief presentation on the Affordable Housing Impact Fees which included Housing Impact Fee Basics, the Residential Affordable Housing Nexus, Residential Nexus Study research, residential prototypes, the Residential Nexus analysis, maximum legally supportable Residential Affordable Housing Impact Fees, the financially supportable Residential Affordable Housing Impact Fees, financial feasibility analysis, maximum financially supportable Residential Affordable Housing Impact Fees, and the proposed fees.

Adam Wood with the Building Industry Association expressed concerns over the Affordable Housing Impact Fee. He stated that it would decrease property values.

Councilmember Shader commented that workforce housing is a major need in Placentia and stressed its importance. She stated that she would be willing to revisit the fees in the future if warranted. She stated that it is important to understand QUIMBY Act fees and the benefits they provide to future residents of affected developments.

Councilmember Smith agreed with Councilmember Shader's statement that if needed the Council would revisit the fees.

Mayor Green closed the Public Hearing at 8:13 p.m.

Motion by Smith, seconded by Shader, and carried a (3-0-2, Yamaguchi and Wanke absent) to approve Ordinance O-2017-10.

Motion by Smith, seconded by Shader, and carried a (3-0-2, Yamaguchi and Wanke absent) to approve Resolution R-2017-61.

Motion by Shader, seconded by Smith, and carried a (3-0-2, Yamaguchi and Wanke absent) to approve Ordinance O-2017-11.

Motion by Shader, seconded by Smith, and carried a (3-0-2, Yamaguchi and Wanke absent) to approve Resolution R-2017-62.

3. REGULAR AGENDA: None

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Mayor Green asked for a consensus from Council to direct the City Administrator and City Attorney to allow Council to formally add items to the Agenda. The Council came to a consensus to vote on formally adding items to the Agenda. Councilmember City Attorney Bettenhausen clarified that Staff would return with a policy that would start by requiring a majority vote.

Councilmember Smith stated that he appreciated the Mayor requesting a moment of silence and adjournment in memory of the tragedy that occurred in Las Vegas.

Mayor Shader thanked Staff and the consultants for their work to update the City's fees.

Mayor Green reminded the community to keep the victims of the Las Vegas tragedy in their thoughts and prayers.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 8:19 p.m. in memory of Barbara Wiley, aunt of Senior Management Analyst Matt Reynolds; and all the lives lost, the survivors, and those affected by the October 1, 2017 tragedy in Las Vegas to Tuesday, October 17, 2017 at 5:00 p.m.

Craig S. Green, Mayor/Agency Chair

ATTEST:

Patrick J. Melia, City Clerk/Agency Secretary

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
October 17, 2017
5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Green called the meeting to order at 5:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Wanke, Green
ABSENT: Yamaguchi (due to illness)

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.9(d)(4):
CONFERENCE WITH LEGAL COUNSEL – POTENTIAL INITIATION OF LITIGATION
Significant exposure to litigation: (3 cases)

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Green called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Wanke, Green
ABSENT: Yamaguchi

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Christian L. Bettenhausen; Director of Administrative Services Steve Pischel; Interim Chief Financial Officer Shally Lin; Chief of Police Darin Lenyi; Director of Community Services Sandra Gonzalez; Director of Development Services Joe Lambert; Director of Public Works Luis Estevez; Assistant to the City Administrator/Economic Development Manager Jeanette Ortega; Deputy Director of Administrative Services/Chief Deputy City Clerk Rosanna Ramirez

INVOCATION: Chaplain Kenneth Curry

PLEDGE OF ALLEGIANCE: Boy Scout Troop No. 723

PRESENTATIONS:

- a. **Employee of the Quarter – General Employee**
Recipient: Arnie Ruiz, Facilities Maintenance Technician
Presenters: Mayor Green and City Administrator Arrula
- b. **Citrus Pest and Disease Prevention Program**
Presenters: Paul Worlie, Government Relations & Public Affairs Specialist, NST
Jeff Croy, Orange County Agriculture Commissioner

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen reported the Council/Agency met in closed session to discuss three (3) items on the agenda, there was discussion on each, and there was nothing further to report.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula announced the addition of Accounting Technician Josephine Manabat and the promotion of Alana Spector to Office Assistant for Development Services and noted that on October 19, 2017 the City will participate in *The Great California Shake Out*, the State's largest earthquake drill. To participate, please visit www.shakeout.org

He announced a free Shred and E-Waste Collection Day scheduled for Saturday, October 21, 2017 for Placentia residents. Items such as televisions, computer monitors, game consoles, stereos, and items containing circuit boards will be collected. Hazardous materials will not be accepted. For additional information, please call (714) 993-8268.

City Administrator Arrula reported that the City and members of the Citizens Fiscal Sustainability Task Force will be hosting several community conversations throughout the City to discuss fiscal sustainability and to address the City's funding challenges and how best to prioritize programs, services, and projects to improve the City's fiscal health. Council and Staff are looking forward to the feedback received during these meetings scheduled on Monday, October 23, 2017 at the Whitten Community Center; Wednesday, November 1, 2017 at the Backs Community Building; and Wednesday, November 15, 2017 at Golden Elementary School. All meetings will be from 6:00 to 7:30 p.m. The presentation will be the same for each of the meeting dates.

ORAL COMMUNICATIONS:

City Clerk Melia read a statement into the record from the Candidate Commission regarding Consent Item 1.d., Second Reading of Ordinance No. O-2017-10 and Ordinance No. O-2017-11 Approving Citywide Development Impact and Residential Affordable Housing Impact Fees.

Cathy Sully, Friendly Center, expressed gratitude for the City's support and issued an invitation to attend the Friendly Center Gala.

Placentia resident Maryann Zweysel stated that she was requesting help with a neighbor and a large block wall that was built between properties.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith noted his attendance at a Candlelight Vigil held on October 8, 2017 for Teresa "Nicol" Kimura, a victim of the Las Vegas tragedy; a Recreation and Parks Commission meeting; the Habitat for Humanity City Build Day; the Heritage Parade and Festival; and a Placentia Community Collaborative meeting. He thanked Staff and the Heritage Committee for their hard work on a very successful Heritage Event.

Councilmember Shader reported that she attended the Candlelight Vigil for Nicol Kimura, shopped at the Placentia Farmers Market, volunteered at the Habitat for Humanity City Build Day, attended the Fullerton Mayor's Prayer Breakfast, and rode in the Heritage Parade for the first time. She thanked the Staff, volunteers, and the Heritage Committee for making the Festival a successful and worthwhile event.

Mayor Pro Tem Wanke stated that he attended the Candlelight Vigil for Nicol Kimura and rode with family members in the Heritage Parade. He recommended that Staff consider changes to the Parade route in the future due to heat-related illnesses at this year's event. He noted his attendance at the Buena Park Sikh Gurdwara Open House where he was asked to speak.

Mayor Green announced that he attended the Candlelight Vigil for Nicol Kimura and volunteered at the Habitat for Humanity City Build Day. He thanked the Orange County Fire Authority for providing aid to those affected by the heat or otherwise in need of care at the Heritage Parade and attended the Orange County Police Canine Association's Canine Demonstration.

1. CONSENT CALENDAR (Items 1.a. through 1.i.):

Councilmember Shader pulled Items 1.e., 1.f., and 1.g. for further discussion. Motion by Smith, seconded by Wanke, and carried a (4-0-1, Yamaguchi absent) vote to approve the remaining Consent Calendar items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve.
(Approved 4-0-1, as recommended, Yamaguchi absent)
- 1.b. **City Fiscal Year 2017-18 Register for October 17, 2017**
Check Register
Fiscal Impact: \$1,238,832.73
Electronic Disbursement Register
Fiscal Impact: \$755,644.24
Recommended Action: It is recommended that the City Council:
1) Receive and file
(Received and filed)
- 1.c. **Second Reading of Ordinance No. O-2017-09 Approving Development Impact Fees for the Transit Oriented Development Packinghouse District**
Fiscal Impact: There is no immediate fiscal impact associated with the recommended actions. The adoption of new development impact fees for the Transit Oriented Development/Packinghouse District will not have an immediate impact on new or expanded revenues to the City until new private development projects receive project entitlements from the City.
Recommended Action: It is recommended that the City Council:
1) Waive full reading, by title only, and adopt Ordinance No. O-2017-09, an Ordinance of the City Council of the City of Placentia, California, approving a Development Impact Fee Nexus Study Report for the Transit Oriented Development Area, and amending Title 5 (Schedule of Fees) with the addition of Chapter 5.03 "TOD Development Impact Fees" to the Placentia Municipal Code to establish a Development Impact Fee Program and adopting necessary findings for the establishment of Development Impact Fees to financially mitigate impacts to Sewer Facilities, Traffic and Transportation Infrastructure, and Streetscape Infrastructure in the Transit Oriented Development Area.
(Approved 4-0-1, as recommended, Yamaguchi absent)
- 1.d. **Second Reading of Ordinance No. O-2017-10 and Ordinance No. O-2017-11 Approving Citywide Development Impact and Residential Affordable Housing Impact Fees**
Fiscal Impact: There is no immediate fiscal impact associated with the recommended actions. The adoption of new and revised development impact and residential affordable housing impact fees will not have an immediate impact on new or expanded revenues to the City until new private development projects receive project entitlements from the City.
Recommended Action: It is recommended that the City Council:
1) Waive full reading, by title only, and adopt Ordinance No. O-2017-10, an Ordinance of the City Council of the City of Placentia, California, approving a Development Impact Fee Nexus Study Report, and amending Title 5 (Schedule of Fees) with the addition of Chapter 5.02 "Citywide Development Impact Fees" and "Quimby In-Lieu Fees" to the Placentia Municipal Code to establish a Development Impact Fee Program and adopting necessary findings for the establishment of Development Impact Fees to financially mitigate impacts to Parks and Recreational Facilities, Sewer Facilities, Transportation Infrastructure, Storm Drain Facilities, and Public Safety; and
2) Waive full reading, by title only, and adopt Ordinance No. O-2017-11, an Ordinance of the City Council of the City of Placentia, California, adding Chapter

5.30 to the Placentia Municipal Code establishing the Residential Affordable Housing Impact Fees and the Housing Impact Fee Fund.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.e. **Agreement for Parking Citation Processing and Collection Services with Turbo Data Systems, Inc.**

Fiscal Impact: Expense: Not to Exceed \$22,000 Per Year
Budgeted: \$22,000 Fiscal Year 2017-18 Operating Budget
(General Fund)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Professional Services Agreement with Turbo Data Systems, Inc. for Parking Citation Processing and Collection Services for a five (5) year term ending June 30, 2022 for an amount not-to-exceed \$22,000 per year; and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

Councilmember Shader pulled Item 1.e. to question why there were no competitive bids requested. Chief Lenyi noted that the City has contracted with Turbo Data Systems for thirty (30) years and did not request bids due to the relatively low dollar amount of the agreement. He explained that the Police Department has found Turbo Data Systems' all-inclusive service to be professional and of the highest quality and the City has received no complaints regarding the service provided. He stated that in 30 years the price per ticket has only risen by seventy cents (\$0.70).

Following a brief discussion, City Administrator Arrula explained some differences between Turbo Data Systems which the City uses for parking violations and another company used for Code Enforcement violations, and how each company enforces their citations. There was a request from Council for Staff to research using the less expensive option for both types of citations and to consider bringing back to Council a policy requiring contracts to be rebid periodically. Administrator Arrula and Chief Lenyi provided additional information on data collection, complaints and the appeals process, and Staff time and costs. City Attorney Bettenhausen clarified that the City is not required to go with the lowest bidder if they are not deemed to be the best option.

Motion by Smith, seconded by Wanke, and carried a (3-1-1, Shader voted no, Yamaguchi absent) vote to approve Item 1.e. as recommended.

1.f. **Amendment No. 1 to Professional Services Agreement for Official Tow Services with Anaheim Fullerton Tow**

Fiscal Impact: Expense: None
Budgeted: \$32,500 Annually for Vehicle Towing Administrative
Cost Recovery Fee

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 1 to Professional Services Agreement for provision of Official Tow Services with Anaheim Fullerton Tow Company for a one (1) year term ending October 31, 2018; and
- 2) Authorize the City Administrator to approve an additional one (1) year extension at the end of the first extension with a term ending October 31, 2019; and
- 3) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

Councilmember Shader pulled Items 1.f. and 1.g. to ask when the City would be initiating the bidding and review process on these agreements. City Administrator Arrula stated the City typically negotiates agreements for three (3) years with two (2) one-year extensions barring any significant issues and the City rarely goes beyond five (5) years. Following a brief discussion regarding specialty equipment vehicles there was a motion by Shader, seconded by Wanke, and carried a (4-0-1, Yamaguchi absent) vote to approve Items 1.f. and 1.g.

1.g. **Amendment No. 1 to Professional Services Agreement for Official Tow Services with Hadley Towing**

Fiscal Impact: Expense: None
Budgeted: \$32,500 Annually for Vehicle Towing Administrative Cost Recovery Fee

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 1 to Professional Services Agreement for provision of Official Tow Services with Hadley Towing for a one (1) year term ending October 31, 2018; and
- 2) Authorize the City Administrator to approve an additional one (1) year extension at the end of the first extension with a term ending October 31, 2019; and
- 3) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

Councilmember Shader pulled Items 1.f. and 1.g. to ask when the City would be initiating the bidding and review process on these agreements. City Administrator Arrula stated the City typically negotiates agreements for three (3) years with two (2) one-year extensions barring any significant issues and the City rarely goes beyond five (5) years. Following a brief discussion regarding specialty equipment vehicles there was a motion by Shader, seconded by Wanke, and carried a (4-0-1, Yamaguchi absent) vote to approve Items 1.f. and 1.g.

1.h. **Award of Contract to National Demographics Corporation to Provide District Election Consulting Services**

Fiscal Impact: Expense: Not-to-Exceed \$35,000
Budgeted: \$45,000 Fiscal Year 2017-18 Budget

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with National Demographics Corporation to provide district election consulting services for a not-to-exceed amount of \$35,000; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

1.i. **Resolution Confirming the Uniform Allowance Reported to CalPers for all Eligible Employees in the Full-Time Miscellaneous and Safety Categories**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2017-63, a Resolution of the City Council of the City of Placentia retroactively approving and affirming the Uniform Language reporting requirements for CalPERS for the City of Placentia and the Placentia Police Officers Association (PPOA), Placentia Police Management Association (PPMA) and Placentia City Employees Association (PCEA).

(Approved 4-0-1, as recommended, Yamaguchi absent)

2. **PUBLIC HEARING:** None

3. **REGULAR AGENDA:**

3.a. **Professional Services Agreement with OpenGov, Inc. for Budget Builder Software**

Fiscal Impact: Three Year Project Total \$127,235
Expenditure: Fiscal Year 2017-2018 \$ 47,545
Budgeted: Fiscal Year 2017-2018 \$ 57,000 (IT Budget)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Professional Services Agreement with OpenGov, Inc. for a three (3) year term ending October 3, 2020 for web-based financial software; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney

(Approved 4-0-1, as recommended, Yamaguchi absent)

City Administrator Arrula introduced Interim Finance Director Lin and Senior Management Analyst Reynolds who gave an overview of the item and introduced Paul Felton of OpenGov, Inc. Mr. Felton gave a brief presentation which included the OpenGov Smart Government Cloud™ data platform, strategic planning and budgeting, management reporting and analysis, and communicating and informing.

Following a brief discussion of transparency, City Administrator Arrula gave more information on potential benefits of the OpenGov platform and how it would benefit the citywide accounting system upgrade (Item 3.b.).

Motion by Wanke, seconded by Shader, and carried a (4-0-1, Yamaguchi absent) vote to approve Item 3.a. as recommended.

3.b. Comprehensive Upgrade to Citywide Accounting System

<u>Fiscal Impact:</u> Two Year Project Total	\$292,024.58
Fiscal Year 2017-18	\$200,000.00 (Budgeted General Fund)
Fiscal Year 2018-19	\$ 92,024.58 (To Be Budgeted)

Recommended Action: It is recommended that the City Council:

- 1) Approve an Agreement with Superior, LLC to upgrade the City's accounting software to "ONESolution" for a term of one (1) year with automatic successive one (1) year renewal terms; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

(Approved 4-0-1, as recommended, Yamaguchi absent)

City Administrator Arrula gave an overview of the item and introduced Senior Management Analyst Reynolds who presented the staff report.

Following a brief discussion of the need for and cost of additional modules, City Administrator Arrula clarified that approval of this item includes Phase 2 which will be budgeted in the next fiscal year.

Senior Management Analyst Reynolds introduced Superior Client Success Executive Jim Nelson who gave a presentation which included current software; ONESolution business intelligence, analytics, and transparency; benefits of upgrading; nearby communities using ONESolution; and local government focus.

There was discussion regarding fraud protection and security features of the software, the payment terms of the agreement, the length of the parallel run of old and new software, the form of the contract, automatic updates to the software, and the timing of the implementation.

Motion by Wanke, seconded by Shader, and carried a (4-0-1, Yamaguchi absent) vote to approve Item 3.b. as recommended pending correction of Item 11.d. of the Agreement to state a parallel run of 90 days, and with direction to Staff to implement updates as they become available and budget for them accordingly.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Smith asked that Staff continue to assist Maryann Zweysel in an attempt to address her concern before the next Council meeting.

Councilmember Wanke expressed his dismay that residents' concerns are not being addressed and asked for an update on specific cases that he has raised with Staff.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 8:43 p.m. in memory of George Montoya, uncle of Placentia Code Enforcement Manager Michael Magdeleno; and the victims of the October 1, 2017 Las Vegas tragedy including Teresa "Nicol" Kimura, Placentia resident, and Christiana Duarte, friend of Office Assistant Erica Vega, to Tuesday, November 7, 2017 at 5:00 p.m.

Craig S. Green, Mayor/Agency Chair

ATTEST:

Patrick J. Melia, City Clerk/Agency Secretary

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES**

November 7, 2017

**5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Green called the meeting to order at 5:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green
ABSENT: None

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 207-209 W. Crowther Avenue APN: 339-402-05; 07; 08; 11
City Negotiator: Damien R. Arrula, City Administrator
Negotiating Parties: Legacy Partners Residential, LLC
Under Negotiations: Price and Terms of Payment
2. Pursuant to Government Code Section 54956.9(d)(4):
CONFERENCE WITH LEGAL COUNSEL - POTENTIAL INITIATION OF LITIGATION
Significant exposure to litigation: (3 cases)
3. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: Southeast Corner of Alta Vista and Rose Drive, APN: 341-324-01 and 341-324-02
City Negotiator: Damien R. Arrula, City Administrator
Negotiating Parties: Paul Conzelman, President, SC Development
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Green called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Shader, Smith, Yamaguchi, Wanke, Green
ABSENT: None

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Christian L. Bettenhausen; Director of Administrative Services Steve Pischel; Interim Chief Financial Officer Shally Lin; Chief of Police Darin Lenyi; Director of Community Services Sandra Gonzalez; Director of Development Services Joe Lambert; Director of Public Works Luis Estevez; Assistant to the City Administrator/Economic Development Manager Jeanette Ortega; Deputy Director of Administrative Services/Chief Deputy City Clerk Rosanna Ramirez

INVOCATION: Chaplain Gary Drabek

PLEDGE OF ALLEGIANCE: Placentia Girl Scout Sharleen Loh from Troop 330

PRESENTATIONS:

- a. **Certificates of Recognition to Citizens Fiscal Sustainability Task Force Members**
Recipients: Chair Robert McKinnell, Vice Chair Joshua Correa, Phillip Batiste, Jeff Buchanan, Glenn Casterline, Bruce Hunt, and Richard Lightfoot Jr.
Presenters: Mayor Green and City Administrator Arrula
- b. **Certificate of Recognition to Placentia Girl Scout Sharleen Loh from Troop 330, Named by Girl Scouts USA a 2017 National Young Woman of Distinction**
Recipient: Sharleen Loh
Presenters: Mayor Green and City Administrator Arrula

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen reported the Council/Agency met in closed session to discuss five (5) items on the agenda, there was discussion on each, direction was given by the City Council, and there was nothing further to report.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula congratulated Sharleen Loh; announced the addition of two (2) new Parking Control Officers: Nilda Campos and Selena Hurtado; and noted that El Dorado High School will host their 5th Annual Veterans Day Event on Thursday, November 9, 2017 at 9:40 a.m. honoring all Veterans in attendance and El Dorado's Fallen Heroes. For additional information, please visit www.eldoradoveterans.com.

He also reported that the City's 29th Annual Veterans Day Observance Ceremony will be held on Saturday, November 11, 2017 at 10:00 a.m. at the Placentia Civic Center. Special guest speakers, patriotic music, and additional names being added to monument will highlight the ceremony. For more information, please call (714) 993-8141.

ORAL COMMUNICATIONS:

Matt Huddleston, Placentia resident and business owner, expressed his concern regarding the street medians and the City's watering schedule.

City Administrator Arrula introduced Director of Public Works Estevez to respond to Mr. Huddleston's request regarding watering of the topiaries and medians on Rose Drive between Buena Vista and Alta Vista.

Placentia resident Letty Gali expressed support of the City's plans to install additional digital billboards, thanked Council and Staff for their support of LOT318 and the people of Placentia, and issued an invitation for all to attend LOT318's Thanksgiving Feast.

Jeff Buchanan, Placentia resident, reported that lighting is still an issue at Koch Park.

Placentia resident, Josh Correa, announced the Yorba Linda Arts Alliance annual presentation of Handel's Messiah Sing Along and Fundraiser at the Nixon Presidential Library on November 26, 2017. More information can be found at www.artsyl.org. He noted that he would be working with Hope4Restoration, Bridges at Kraemer Place, and His House to present a homeless advocacy art show on December 21, 2017. He expressed disappointment with City Administrator Arrula regarding the digital billboard placement and encouraged the Council to solicit more community input on their decisions.

Paul Olivares, Placentia resident, expressed concern regarding the digital billboards and zoning code amendments.

Placentia Resident Nadia Manzer spoke about the need for street rehabilitation.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith reported his attendance at the Champions Sports Complex playground equipment ribbon cutting and two (2) of the community conversations dealing with the Citizens Fiscal Sustainability Task Force's final report. He encouraged residents to attend the final meeting to receive information and provide input. He also noted his attendance at the OC Bridges and OCTA ribbon cutting of the State College underpass; an Economic Development Committee meeting; a Quinceañera event for deserving local youth at the Muckenthaler Cultural Center; the Placentia Chamber of Commerce Police, Fire, and EMS Recognition Breakfast; the Yorba Linda State of the City; and a ribbon cutting for a Yorba Linda Water District well. He thanked the Pastors and Clergy who joined together in the City Prayer Walk held at the Placentia Civic Center and encouraged everyone to donate items to *For the Troops* for active servicemembers.

Councilmember Shader noted her attendance at the Champions Sports Complex playground equipment ribbon cutting; as Council Liaison at an Economic Development Committee meeting; at two (2) Development Ad-Hoc Committee meetings; at a Quinceañera event for deserving local youth at the Muckenthaler Cultural Center; at the Placentia Chamber of Commerce Police, Fire, and EMS Recognition Breakfast; at the Yorba Linda State of the City; at both of the community conversations dealing with the Citizens Fiscal Sustainability Task Force's final report; at the North Orange County Chamber's Economic Forecast; and she thanked the Community Leaders and Clergy for the City Prayer Walk.

Councilmember Yamaguchi reported that he was honored to be a caller for Valencia High School's Fundraiser Night Bingo and noted his attendance at the Placentia Tree Lighting Ceremony planning meetings, the Water Advisory Council of Orange County, and an Association of California Cities - Orange County (ACC-OC) Cyber Security Seminar. He announced that the City is moving forward with a Customer Relationship Management (CRM) platform on the City's website and a mobile app.

Mayor Pro Tem Wanke stated that he represented the City at many meetings and events including a fundraiser for Collette's Children's Home and thanked the Citizens Fiscal Sustainability Task Force for an immense amount of work in the short time that the Task Force existed.

Mayor Green announced that he attended the Champions Sports Complex playground equipment ribbon cutting; the Anaheim Mayor's Prayer Breakfast; the Yorba Linda State of the City; the Placentia Chamber of Commerce Police, Fire, and EMS Recognition Breakfast; and the Orange County Fire Authority Graduation Ceremony. He urged as many as possible to attend the final community conversation dealing with the Fiscal Sustainability Task Force's final report. He invited residents to attend the Veterans Day Memorial Celebration held at City Hall Plaza on Saturday, November 11, 2017.

1. CONSENT CALENDAR (Items 1.a. through 1.i.):

Councilmember Shader pulled Item 1.i. and Mayor Pro Tem Wanke pulled Item 1.f. for further discussion. Motion by Shader, seconded by Yamaguchi, and carried a (5-0) vote to approve the remaining Consent Calendar items.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve.

(Approved 5-0, as recommended)

**1.b. City Fiscal Year 2017-18 Register for November 7, 2017
Check Register**

Fiscal Impact: \$1,164,651.71

Electronic Disbursement Register

Fiscal Impact: \$988,591.62

Recommended Action: It is recommended that the City Council:

1) Receive and file

(Received and filed)

1.c. **Resolution Authorizing Temporary Suspension of Regulatory Ordinance Section 10.28.010 to Facilitate the Placentia Founders Society two Special Events Scheduled for Sunday, December 3 and Thursday, December 7, 2017**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. 2017-64, A Resolution of the City Council of the City of Placentia, California, authorizing the temporary suspension of regulatory Ordinance Section 10.28.010 of the Placentia Municipal Code to facilitate the Placentia Founders Society two special events scheduled for Sunday, December 3 and Thursday, December 7, 2017.

(Approved 5-0, as recommended)

1.d. **Resolution Authorizing Temporary Suspension of Regulatory Ordinance Sections 23.76.050 and 10.28.010 for the Operation of the Tamale Festival Scheduled for Wednesday, December 6, 2017**

Fiscal Impact: Estimated Expense: \$ 13,500 (\$5,500 General Fund Dollars)
Revenue: \$ 8,000 (Reimbursement from Placita Santa Fe Merchants)

Recommended Action: It is recommended that the City Council:

- 1) Provide approval for the Placita Santa Fe Merchants Association to hold the Tamale Festival on December 6, 2017, contingent upon the Merchants Association continuing to work with City Staff to obtain all appropriate permits, and insurance; and agreeing to follow all City regulations for the event and reimburse the City \$8,000 for approximately 60 percent of event costs; and
- 2) Adopt Resolution No. R-2017-65, A Resolution of the City Council of the City of Placentia, California, authorizing the Temporary Suspension of Regulatory Ordinance Sections 23.76.050 and 10.28.010 of the Placentia Municipal Code for the operation of the Tamale Festival on December 6, 2017 on the 100 and 200 Blocks of Santa Fe Avenue and the 200 Block of Bradford Avenue.

(Approved 5-0, as recommended)

1.e. **Professional Services Agreement for Systemic Safety Analysis Report Program**

Fiscal Impact: Expense: \$164,169.74
Budgeted: \$148,500.00 SSARP Grant Funds
\$ 16,500.00 Gas Tax Funds

No General Fund dollars will be used toward this project.

Recommended Action: It is recommended that the City Council:

- 1) Award a Professional Services Agreement for a not-to-exceed amount of \$164,169.74 to Albert Grover and Associates for preparing the SSARP study; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.f. **Award of Contract for HVAC Maintenance Services**

Fiscal Impact: Expense: \$38,271 Annual contract not-to-exceed amount
Budgeted: \$55,000 FY 2017-18 General Fund Operating Budget

Recommended Action: It is recommended that the City Council:

- 1) Reject the bid received from Acco Engineering Systems as non-responsive; and
- 2) Accept the bid submitted by F.M. Thomas Air Conditioning, Inc., and approve a Professional Services Agreement with this contractor for HVAC Maintenance Services in an annual not-to-exceed amount of \$38,271, and a cumulative 3 year not-to-exceed amount of \$114,813 for an initial (3) year contract term, with the option to extend for two (2) additional one-year terms; and
- 3) Reject all other bids received and authorize the return of the bid bonds; and

- 4) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

Councilmember Wanke pulled Items 1.f. to discuss the rejected bid. Following a brief discussion there was a motion by Wanke, seconded by Smith, and carried a (5-0) vote to approve Items 1.f. as recommended.

1.g. **Land Exchange Agreement with Golden State Water Company for the Placentia Metrolink Station Project**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve the Land Exchange Agreement and accompanying Grant Deed of Fee Conveyance, and Easement for Water Pipelines and Ingress/Egress Access with the Golden State Water Company; and
- 2) Authorize the City Administrator to execute the agreement and the Grant Deed in forms approved by the City Attorney; and
- 3) Authorize the City Administrator to accept the Grant Deed of Fee Conveyance from Golden State Water Company to the City of Placentia; and
- 4) Direct the City Clerk to record the Grant Deed of Fee Conveyance, and Easement for Water Pipelines and Ingress/Egress Access Grant Deed of Fee Conveyance from Golden State Water Company with the Orange County Clerk-Recorder's Office.

(Approved 5-0, as recommended)

1.h. **Lease Agreement for Police Impound/Evidence Storage facility Located at 166 E. La Jolla Avenue**

Fiscal Impact: Expense: \$137,796 (January 1 - December 31, 2018)

\$139,863 (January 1 - December 31, 2019)

\$141,961 (January 1 - December 31, 2020)

Budgeted: \$125,770

Offsetting Revenues: Storage and Release Fees from Vehicle Impounds

Recommended Action: It is recommended that the City Council:

- 1) Approve a Lease Agreement with Karagines Family Trust and the Dennis and Deborah Sigalos Family Trust for the property located at 166 East La Jolla Avenue for an initial term of thirty-six (36) months with the option for two (2) one-year extensions; and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney; and
- 3) Direct Staff to explore the feasibility of constructing a new vehicle impound yard and storage facility on city-owned land.

(Approved 5-0, as recommended)

1.i. **Approval of City Policy No. 462 Cash Basis Fund Records and Transfers**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2017-66, A Resolution of the City Council of the City of Placentia, California, Amending the City of Placentia Policy and Procedure Manual Pertaining to Cash Basis Fund Records and Transfers.

(Approved 5-0, as recommended)

Councilmember Shader pulled Item 1.i. to thank City Treasurer Kevin Larson for bringing this item before the Council and requested an explanation of the changes to the policy.

City Administrator Arrula introduced Senior Financial Consultant Bornstein to outline changes between the documents in the agenda packet and the current documents before Council. Senior Financial Consultant Bornstein apologized for Staff having included a draft version of the Policy in the agenda packet and explained that the final version includes a new second paragraph calling

for Council to approve transfers from the Cash Basis Fund at the time the Warrant Registers are approved. Administrator Arrula added that the Policy was drafted in conjunction with the City Treasurer, and former Treasurers Green and Wanke. Motion by Shader, seconded by Yamaguchi, and carried a (5-0) vote to approve Item 1.i.

1.j. **Approval of Resolution Authorizing Applications and Support for Orangethorpe Avenue Regional Traffic Signal Synchronization Program Project**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2017-68, A Resolution of the City Council of the City of Placentia Authorizing an Application and Support for the Orangethorpe Avenue Corridor Project For Funds from the Orange County Transportation Authority Under the Measure M2 Regional Transportation Signal Synchronization Program.

(Approved 5-0, as recommended)

1.k. **Award of Construction Contract for the La Jolla/Melrose Street Safe Routes 2 School Phase III Traffic Signal Improvement Project**

Fiscal Impact: Expense: \$ 144,412.00 Construction Contract
\$ 158,335.75 Safe Routes 2 School Grant Funds
\$ 19,000.00 FY 2017-2018 CIP Budget

No General Fund dollars will be utilized on this project.

Recommended Action: It is recommended that the City Council:

- 4) Approve a Public Works Agreement with Comet Electric, Inc., for Safe Routes 2 School Phase III La Jolla/Melrose Street Traffic Signal Improvement Project, for an amount not-to-exceed \$144,412.00; and
- 5) Authorize the City Administrator to approve contract change orders up to 10% or \$14,441.20; and
- 6) Reject all other bids received and authorize the return of the bid bonds; and
- 7) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
- 8) Approve Resolution No. R-2017-67, A Resolution of the City Council of the City of Placentia, California Authorizing a Budget Amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures.

(Approved 5-0, as recommended)

2. **PUBLIC HEARING:** None

3. **REGULAR AGENDA:**

3.a. **Old Town Facade Improvement Program**

Fiscal Impact: CDBG Funds in the Amount of \$50,000 for Fiscal Year 2017-18
No General Fund money will be used for this program.

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2017-XX of the City Council of the City of Placentia, California Finding that the Old Town Facade Improvement Program is Exempt from the California Environmental Quality Act Pursuant to State CEQA Guidelines Section 15301 (Existing Facilities); and Approving the Old Town Facade Improvement Program.

(Approved 5-0, to continue the item as directed by Council motion)

City Administrator Arrula gave an overview of the item and introduced Assistant to the City Administrator/Economic Development Manager Jeanette Ortega to present the Staff report and a brief PowerPoint presentation which included the purpose of the program, the source of funds, the program boundary, the program priority, eligible improvements with samples, ineligible improvements, and next steps. Manager Ortega apologized for a typo on Page 5 of the Staff report and clarified that the funds must be spent by June 30, 2018 and not 2017 and explained available options if the funds are not spent by the deadline.

There was a brief discussion which included how the program will be communicated to the public, the guidelines regulating the Grant funds, contractors' employment verification, liability, permit fees, timing, qualified contractors, and the review and approval process.

City Administrator Arrula noted that the City will target areas that consistently receive graffiti as one of the objectives of the Community Development Block Grant (CDBG) funding is to remove blight.

Councilmember Yamaguchi requested that the motion be amended to waive permit fees for the project.

Motion by Yamaguchi, seconded by Wanke, and carried a (5-0) vote to continue Item 3.a. until such time as Staff can bring back a staff report with a target of November 21, 2017 at 7:00 p.m. that incorporates direction from Council to waive permit fees in regards to proposed projects, includes an open advertisement period, and provides Council with Staff's guidelines of prioritization where having the largest impact receives the highest scoring in the awarding of the grant funds.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Smith noted that he had received an email regarding an article that was posted in The Voice OC regarding the City's 5 Bars agreement and asked that an item be added to the agenda for the City Council meeting of November 21, 2017 to discuss the status of the 5 Bars agreement.

Councilmember Yamaguchi reiterated his request for intrusion test information from Staff, Staff education in Information Technology, and an Internet of Things (IoT) Policy regarding Staff personal devices connected to the City's Wi-Fi network.

Councilmember Wanke stated that he received a letter from the Brewer family referencing a crosswalk on Kraemer Avenue south of Bastanchury Avenue and requesting consideration of safety measures such as a flashing crosswalk sign. He requested that Staff consider this request and consider expanding it to other crosswalks used by children and families in high traffic areas.

City Administrator Arrula reported that the City is currently planning upgrades to crosswalks.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 8:21 p.m. in memory of Tyler Warren, El Dorado graduate and longtime friend and schoolmate of Mayor Green's youngest son, to Tuesday, November 21, 2017 at 5:00 p.m.

Craig S. Green, Mayor/Agency Chair

ATTEST:

Patrick J. Melia, City Clerk/Agency Secretary

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES
November 21, 2017
5:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor Green called the meeting to order at 5:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Smith, Shader, Yamaguchi, Wanke, Green
ABSENT: None

ORAL COMMUNICATIONS: None

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.9(d)(2):
CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION
Significant exposure to litigation: (2 cases)
2. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Name of Case: Malone, et al vs. City of Placentia; Case No. 8:16-cv-1420

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Green called the meeting to order at 7 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Smith, Shader, Yamaguchi, Wanke, Green
ABSENT: None

STAFF PRESENT: City Administrator/Executive Director Damien R. Arrula; City Attorney/Authority Counsel Christian L. Bettenhausen; Director of Administrative Services Steve Pischel; Interim Chief Financial Officer Shally Lin; Chief of Police Darin Lenyi; Director of Community Services Sandra Gonzalez; Director of Development Services Joe Lambert; Director of Public Works Luis Estevez; Assistant to the City Administrator/Economic Development Manager Jeanette Ortega; Deputy Director of Administrative Services/Chief Deputy City Clerk Rosanna Ramirez

INVOCATION: Chaplain Gary Drabek

PLEDGE OF ALLEGIANCE: Placentia Girl Scout Troop

PRESENTATION:

- a. **Golden State Water Company Rate Increase**
Recipient: Members of the Council
Presenter: Ken Vecchiareli, P.E., General Manager
Orange County District Golden State Water Company

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen reported the Council/Agency met in closed session to discuss three (3) items on the agenda, the Council discussed each one, and there was nothing to report.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula introduced two (2) new Police Department team members: Part-Time Police Detective Hector Pentoja and Police Office Spencer Muir. He announced that The City of Placentia and the Placentia Library District will host the Holiday Festival and Christmas Tree Lighting Ceremony on Thursday November 30, 2017 at the Placentia Civic Center. For more information please call the Community Services department at (714) 993-8232 or the Placentia Library District at (714) 528-1906. City Administrator Arrula also wished City Council, the community, and Staff a very Happy Thanksgiving.

ORAL COMMUNICATIONS:

LOT318's Letty Gali thanked the City, Mayor, and Staff for the many years of support and invited everyone to LOT318's 11th Annual Thanksgiving Feast.

Josh Correa announced that the Yorba Linda Arts Alliance will host their 15th Annual Handel's Messiah Sing Along on Thanksgiving and information can be found on artsyl.org. He expressed gratitude for the donations received for the Bridges Thanksgiving mural and thanked City Administrator Arrula and Staff for looking into issues that had been raised at a previous meeting. Mr. Correa expressed frustration that the Council moved forward with the third digital billboard.

Placentia resident Ryan Velasquez expressed his concern with the overnight parking on Stanford Drive and Chapman Avenue and his support for item 1.f.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith noted that he participated in the Placentia Community Prayer Breakfast, the Heritage Festival and Parade Route Wrap Up meeting, the City's Veterans Day program, a Santa Fe Merchants Association meeting, a Cultural Arts Commission meeting, a meeting of the Placentia Community Collaborative, the final Community Conversation regarding the Citizens Fiscal Sustainability Task Force final report, the Orange County Business Council Red Carpet Awards, and the Community Services Thanksgiving food basket giveaway. Councilmember Smith wished everyone a Happy Thanksgiving.

Councilmember Shader reported that she represented the City at the Orange County Association of California Cities meeting, the Santa Ana River Flood Plan meeting, the Orange County Business Council Red Carpet Awards, and the Placentia Round Table Women's Club Festival of the Trees. She noted that she worked with LOT318's afterschool program and participated in the Community Services Thanksgiving food basket giveaway. Councilmember Shader wished everyone a Happy Thanksgiving.

Councilmember Yamauchi stated that he attended many events and that the Tree Lighting Ceremony will be November 30, 2017. He also wished everyone a Happy Thanksgiving.

Mayor Pro Tem Wanke shared that he attended numerous meetings including the Friendly Center Gala, the Orange County Business Council Red Carpet Awards, the Legislative and Public Affairs Committee meeting, and the Orange County Sanitation District meeting. Mayor Pro Tem Wanke wished everyone a Happy Thanksgiving and congratulated Councilmembers Shader and Smith on their one-year anniversary as councilmembers.

Mayor Green reported his attendance at the Community Prayer Breakfast, the Friendly Center Gala, the City's Veterans Day Ceremony, and the Community Services Thanksgiving food basket distribution. He wished everyone a Happy Thanksgiving and congratulated Councilmembers Shader and Smith and Chief of Police Lenyi on their one-year anniversaries and thanked and praised the Citizens Fiscal Sustainability Task Force.

1. CONSENT CALENDAR (Items 1.a. through 1.i.):

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to approve the Consent Calendar items as recommended.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve.
(Approved 5-0, as recommended)
- 1.b. **City Fiscal Year 2017-18 Register for November 21, 2017**
Check Register
Fiscal Impact: \$ 193,287.38
Electronic Disbursement Register
Fiscal Impact: \$ 438,931.71
Recommended Action: It is recommended that the City Council:
1) Receive and file
(Received and Filed)
- 1.c. **Budget Update for the Champions Sports Complex Playground Improvements**
Fiscal Impact: Expense: \$144,849.98
Revenue: \$ 11,849.98 Rehabilitation Reimbursements Fund
\$133,000.00 Community Facilities District Fund
Balance
Recommended Action: It is recommended that the City Council:
1) Adopt Resolution No R-2017-XX, A Resolution of the City Council of the City of Placentia, California, Authorizing a Budget Amendment in Fiscal Year 2017-18 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.
(Approved 5-0, as recommended)
- 1.d. **Amendment No. 1 to Professional Services Agreement with Tyco SimplexGrinnell, L.P. for Fire and Security Alarm Monitoring, Maintenance and Testing Services**
Fiscal Impact: Expense: \$18,000 Annual Cost for Services
Budgeted: \$18,000 Fiscal Year 2017-18 Facilities Maintenance Budget
Recommended Action: It is recommended that the City Council:
1) Approve Amendment No. 1 to Professional Services Agreement for provision of Fire and Security Alarm Monitoring, Maintenance and Testing Services with Tyco SimplexGrinnell, L.P., extending the agreement for an additional five-year term; and
2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.
(Approved 5-0, as recommended)
- 1.e. **Acceptance of Construction Work and Notice of Completion for the Placentia Avenue Rehabilitation Project, Project No. PW 2016-33**
Fiscal Impact: Expense: \$1,318,579.47 Construction Cost
Budget: \$ 594,519.00 Measure M2 Funds
\$ 500,000.00 Federal APM Grant Funds
\$ 464,518.00 City of Fullerton
No General Fund Dollars were used on this project
Recommended Action: It is recommended that the City Council:
1) Accept the work performed by Sequel Contractors, Inc., for construction of the Placentia Avenue Rehabilitation Project in the amount of \$1,318,579.47; and

- 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
- 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

(Approved 5-0, as recommended)

1.f. **Overnight Parking Restrictions on Dartmouth Drive and Stanford Drive**

Fiscal Impact: Expense: \$1,200 Cost for New Street Signage
 Budgeted: \$1,200 Fiscal Year 2017-18 Street Maintenance Budget

Recommended Action: It is recommended that the City Council:

- 1) Authorize the implementation of parking restrictions along Dartmouth Drive and Stanford Drive fronting Tynes Elementary School between the hours of midnight and 4:00 a.m., 7 days a week; and
- 2) Authorize the Director of Public Works to post the necessary signs along the frontage of Tynes Elementary School on Stanford Drive and Dartmouth Drive that will allow enforcement of the restricted parking by the Police Department.

(Approved 5-0, as recommended)

1.g. **Amendment No. 5 to Cooperative Agreement C-9-0412 with the Orange County Transportation Authority for the Orange County Gateway / Orangethorpe Corridor Railroad Grade Separation Projects and Amendment No. 2 with HR Green Pacific Inc., for Project Management Services**

Fiscal Impact: Expense: \$161,824 Grade Separation Project-Related Costs
 Revenue: \$161,824 OCTA Funds for City Support Services
 No General Fund Dollars will be spent on these services

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 5 to Cooperative Agreement C-9-0412, between Orange County Transportation Authority and City of Placentia for Railroad Grade Separation Projects; and
- 2) Approve Amendment No. 2 to Professional Services Agreement with HR Green Pacific, Inc. for Provision of Plan Check & Project Management Services; and
- 3) Authorize the Mayor to execute the Cooperative Agreement on behalf of the City, and authorize the City Administrator to execute Amendment No. 2 to Professional Services Agreement with HR Green Pacific Inc., in forms approved by the City Attorney.

(Approved 5-0, as recommended)

1.h. **Professional Services Agreement for Provision of Building Official and Building and Public Works Inspection Services**

Fiscal Impact: Budgeted: \$64,445 Development Services
 \$27,065 Public Works
 \$91,510

Recommended Action: It is recommended that the City Council:

- 1) Approve Professional Services Agreement with Sagecrest Planning+Environmental, LLC, to provide professional services related to the Public Works and Development Services Departments for a term ending June 30, 2021, with the option to extend for two (2) additional one-year terms; and
- 2) Authorize the City Administrator to approve two (2) additional one-year extensions; and
- 3) Authorize the City Administrator to sign the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.i. **Amendment No. 3 to Professional Services Agreement with MV Cheng & Associates, Inc. For Finance Department Contract Staffing Services**

Fiscal Impact: Expense: Not-To-Exceed \$53,800
 Cost Offset By Salary and Benefit Savings in FY 2017-18 Budget

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 3 to Professional Services Agreement with MV Cheng & Associates, Inc. for a revised total not-to-exceed amount of \$166,300; and

- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney; and
- 3) Approve Resolution No. R-2017-XX, A Resolution of the City Council of the City of Placentia, California authorizing a Budget Amendment in Fiscal Year 2017-18 in compliance with the City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures.

(Approved 5-0, as recommended)

2. PUBLIC HEARING: None

3. REGULAR AGENDA:

3.a. **Legislative Updates by Townsend Public Affairs**

Fiscal Impact: To Be Determined

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the Legislative Update presentation by Townsend Public Affairs.
- (Received and Filed)**

City Administrator Arrula introduced Townsend Public Affairs Senior Associate Eric O'Donnell to give a brief legislative recap and presentation which addressed the 2017 State Legislative Session; transportation infrastructure funding; an affordable housing package; a cap and trade expenditure plan; a 2018 parks bond scheduled to be on the June 2018 ballot; local governance; a Washington, D.C. advocacy trip; City of Placentia successes; and upcoming funding opportunities.

City Administrator Arrula mentioned that Mr. O'Donnell along with Director of Public Works Estevez did the majority of the work required for the City to apply for the TIGER Grant, a federal grant which funds major infrastructure projects.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Smith wished everyone a Happy Thanksgiving.

Mayor Pro Tem Wanke encouraged everyone to attend the Handel's Messiah Sing Along event on Sunday, November 26, 2017 at the Nixon Library with performances at 10:00 a.m. and 12:00 p.m.

Mayor Green requested that Staff bring back to City Council information regarding modifying the City's fence height restrictions.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors adjourned at 8:16 p.m. in memory of Linda Leon, longtime friend of Mayor Craig Green, to Tuesday, December 5, 2017 at 5:00 p.m.

Craig S. Green, Mayor/Agency Chair

ATTEST:

Patrick J. Melia, City Clerk/Agency Secretary

City of Placentia
Check Register
For 02/04/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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Grand Total: 3,230,098.87

Check Totals by ID

AP	3,230,098.87
EP	0.00
IP	0.00
OP	0.00

Void Total: 0.00
Check Total: 3,230,098.87

Fund Name	<u>Check Totals by Fund</u>
101-General Fund (0010)	757,153.72
117-Measure U Fund (0079)	165,430.76
205-State Gas Tax (0017)	39,612.76
208-Scssr Agency Ret Oblg (0054)	815,303.78
209-State Gas Tax - RMRA (0060)	318,187.83
210-Measure M (0018)	14,254.70
211-PEG Fund (0058)	3,885.30
225-Asset Seizure (0021)	49,962.74
229-Comm Trans Hous Grant (0062)	138.02
231-Placentia Reg Nav Cent(0078)	285,243.72
247-TOD Sewer Impact Fees (0071)	20,620.00
260-Street Lighting Distret (0028)	33,668.35
265-Landscape Maintenance (0029)	27,690.90
270-CDBG Fund (0030)	6,146.90
275-Sewer Maintenance (0048)	5,361.37
280-Misc Grants Fund (0050)	350.91
401-City Capital Projects (0033)	25,352.41
501-Refuse Administration (0037)	497,139.91
601-Employee Health & Wlfre (0039)	15,944.27
605-Risk Management (0040)	2,203.88
701-Special Deposits (0044)	146,446.64

Check Total: 3,230,098.87

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

**City of Placentia
Check Register
For 01/28/2020**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	CALIFORNIA STATE V004813	PE 12/28/19 PD 01/03/20	0010-2196 Garnishments W/H	PY20001	1,240.60	2700/2001001		00103351	01/09/2020
MW OH	CALIFORNIA STATE V004813	PE 12/28/19 PD 01/03/20	0037-2196 Garnishments W/H	PY20001	69.23	2700/2001001		00103351	01/09/2020
MW OH	CALIFORNIA STATE V004813	PE 12/28/19 PD 01/03/20	0048-2196 Garnishments W/H	PY20001	64.15	2700/2001001		00103351	01/09/2020
MW OH	CALIFORNIA STATE V004813	PE 12/28/19 PD 01/03/20	0029-2196 Garnishments W/H	PY20001	138.46	2700/2001001		00103351	01/09/2020
Check Total:					1,512.44				
MW OH	FRANCHISE TAX BOARD V000404	PE 12/28/19 PD 01/03/20	0048-2196 Garnishments W/H	PY20001	6.00	2710/2001001		00103352	01/09/2020
MW OH	FRANCHISE TAX BOARD V000404	PE 12/28/19 PD 01/03/20	0010-2196 Garnishments W/H	PY20001	54.00	2710/2001001		00103352	01/09/2020
Check Total:					60.00				
MW OH	ORANGE COUNTY V000699	PE 12/28/19 PD 01/03/20	0062-2176 PCEA/OCEA Assoc Dues	PY20001	9.62	2610/2001001		00103353	01/09/2020
MW OH	ORANGE COUNTY V000699	PE 12/28/19 PD 01/03/20	0037-2176 PCEA/OCEA Assoc Dues	PY20001	1.14	2610/2001001		00103353	01/09/2020
MW OH	ORANGE COUNTY V000699	PE 12/28/19 PD 01/03/20	0048-2176 PCEA/OCEA Assoc Dues	PY20001	22.29	2610/2001001		00103353	01/09/2020
MW OH	ORANGE COUNTY V000699	PE 12/28/19 PD 01/03/20	0029-2176 PCEA/OCEA Assoc Dues	PY20001	6.18	2610/2001001		00103353	01/09/2020
MW OH	ORANGE COUNTY V000699	PE 12/28/19 PD 01/03/20	0050-2176 PCEA/OCEA Assoc Dues	PY20001	2.40	2610/2001001		00103353	01/09/2020
MW OH	ORANGE COUNTY V000699	PE 12/28/19 PD 01/03/20	0010-2176 PCEA/OCEA Assoc Dues	PY20001	333.55	2610/2001001		00103353	01/09/2020
Check Total:					375.18				
MW OH	PCEA C/O NORTH ORANGE V000679	PE 12/28/19 PD 01/03/20	0010-2176 PCEA/OCEA Assoc Dues	PY20001	34.68	2615/2001001		00103354	01/09/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 12/28/19 PD 01/03/20	0029-2176	PY20001	0.64	2615/2001001		00103354	01/09/2020

City of Placentia
Check Register
For 01/28/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000679		PCEA/OCEA Assoc Dues						
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 12/28/19 PD 01/03/20	0048-2176 PCEA/OCEA Assoc Dues	PY20001	2.31	2615/2001001		00103354	01/09/2020
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 12/28/19 PD 01/03/20	0037-2176 PCEA/OCEA Assoc Dues	PY20001	0.12	2615/2001001		00103354	01/09/2020
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 12/28/19 PD 01/03/20	0050-2176 PCEA/OCEA Assoc Dues	PY20001	0.25	2615/2001001		00103354	01/09/2020
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 12/28/19 PD 01/03/20	0062-2176 PCEA/OCEA Assoc Dues	PY20001	1.00	2615/2001001		00103354	01/09/2020
Check Total:					39.00				
MW OH	VANTAGEPOINT TRANSFER V007191	PE 12/28/19 PD 01/03/20	0054-2170 Deferred Comp Payable - ICMA	PY20001	8.77	2606/2001001		00103355	01/09/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 12/28/19 PD 01/03/20	0050-2170 Deferred Comp Payable - ICMA	PY20001	45.32	2606/2001001		00103355	01/09/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 12/28/19 PD 01/03/20	0062-2170 Deferred Comp Payable - ICMA	PY20001	26.10	2606/2001001		00103355	01/09/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 12/28/19 PD 01/03/20	0048-2170 Deferred Comp Payable - ICMA	PY20001	107.38	2606/2001001		00103355	01/09/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 12/28/19 PD 01/03/20	0037-2170 Deferred Comp Payable - ICMA	PY20001	4.09	2606/2001001		00103355	01/09/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 12/28/19 PD 01/03/20	0029-2170 Deferred Comp Payable - ICMA	PY20001	61.53	2606/2001001		00103355	01/09/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 12/28/19 PD 01/03/20	0010-2170 Deferred Comp Payable - ICMA	PY20001	2,473.80	2606/2001001		00103355	01/09/2020
Check Total:					2,726.99				
MW OH	ADGER, JOHN V011367	RENTAL REIMBURSEMENT	0044-2065 Historical Committee	AP010920	165.00	112719		00103356	01/09/2020
Check Total:					165.00				
MW OH	ANTHEM LIFE INSURANCE	JAN LIFE INSURANCE PMT	395083-5163	AP010920	5.00	JAN 2020		00103357	01/09/2020

City of Placentia
Check Register
For 01/28/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000046		Life Insurance Premiums						
				Check Total:	5.00				
MW OH	AT & T V008736	DEC SPORTS COMPLEX INTERNET	296561-6215 Telephone	AP010920	41.35	DEC LMD 19		00103358	01/09/2020
MW OH	AT & T V008736	JAN POWELL BLDG INTERNET SVS	109595-6215 Telephone	AP010920	52.05	JAN 2020		00103358	01/09/2020
				Check Total:	93.40				
MW OH	AT&T V004144	INSTALL ASC CIRCUITS	109595-6215 Telephone	AP010920	805.24	000013908046		00103359	01/09/2020
MW OH	AT&T V004144	NOV-DEC PHONE CHARGES	109595-6215 / 21008-6215 Telephone	AP010920	8.95	011620		00103359	01/09/2020
MW OH	AT&T V004144	NOV-DEC PHONE CHARGES	109595-6215 / 21009-6215 Telephone	AP010920	10.75	011620		00103359	01/09/2020
MW OH	AT&T V004144	NOV-DEC PHONE CHARGES	109595-6215 Telephone	AP010920	3,710.58	011620		00103359	01/09/2020
MW OH	AT&T V004144	NOV-DEC PHONE CHARGES	296561-6215 Telephone	AP010920	447.50	011620		00103359	01/09/2020
				Check Total:	4,983.02				
MW OH	AT&T V011041	DEC CITY HALL INTERNET, VOICE	109595-6215 Telephone	AP010920	1,136.75	8286322503		00103360	01/09/2020
				Check Total:	1,136.75				
MW OH	AT&T MOBILITY V011025	NOV PD WIRELESS CHARGES	109595-6215 Telephone	AP010920	1,501.94	15766715		00103361	01/09/2020
				Check Total:	1,501.94				
MW OH	AXIS GENERAL V011183	SEP MELROSE PUMP STATION MAINT	03652-6099 Professional Services	AP010920	743.29	6849	P11573	00103362	01/09/2020
MW OH	AXIS GENERAL V011183	SEP PLACENTIA PUMP STN MAINT	103652-6099 Professional Services	AP010920	371.65	6853	P11573	00103362	01/09/2020
MW OH	AXIS GENERAL	SEP PLACENTIA PUMP STN MAINT	103652-6099	AP010920	371.64	6853	P11573	00103362	01/09/2020

**City of Placentia
Check Register
For 01/28/2020**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V011183		Professional Services						
MW OH	AXIS GENERAL V011183	SEP KRAEMER PUMP STATION	103652-6099 / 21009-6099 Professional Services	AP010920	371.64	6855	P11573	00103362	01/09/2020
MW OH	AXIS GENERAL V011183	SEP KRAEMER PUMP STATION	103652-6099 Professional Services	AP010920	371.65	6855	P11573	00103362	01/09/2020
Check Total:					2,229.87				
MW OH	BIGGS CARDOSA V010461	SEPT-OCT ENGINEERING SVS	331801-6185 Construction Services	AP010920	25,352.41	77524	P11550	00103363	01/09/2020
Check Total:					25,352.41				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP010920	415.15	72434587		00103364	01/09/2020
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP010920	413.51	72437373		00103364	01/09/2020
Check Total:					828.66				
MW OH	CARL WARREN & CO V008011	DEC LIABILITY ADMIN SVS	404582-6025 Third Party Administration	AP010920	1,661.00	1894313		00103365	01/09/2020
Check Total:					1,661.00				
MW OH	CBE V008124	11/20-12/19 COPIER OVERAGES	109595-6175 Office Equipment Rental	AP010920	105.71	IN2222802		00103366	01/09/2020
Check Total:					105.71				
MW OH	CENTURY BUSINESS V010180	6/14-9/13 COLOR COPIER USAGE	109595-6175 Office Equipment Rental	AP010920	784.98	2871693		00103367	01/09/2020
MW OH	CENTURY BUSINESS V010180	6/14-9/13 COLOR COPIER USAGE	109595-6175 Office Equipment Rental	AP010920	848.63	2871708		00103367	01/09/2020
MW OH	CENTURY BUSINESS V010180	TONER	109595-6175 Office Equipment Rental	AP010920	315.38	2892866		00103367	01/09/2020
MW OH	CENTURY BUSINESS V010180	LASER JET TONER	109595-6175 Office Equipment Rental	AP010920	75.04	2924956		00103367	01/09/2020
Check Total:					2,024.03				

**City of Placentia
Check Register
For 01/28/2020**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	CITY OF PLACENTIA V000773	COUNTY RECORDED DOC FEE	102532-6315 Office Supplies	AP010920	45.00	113019		00103368	01/09/2020
MW OH	CITY OF PLACENTIA V000773	NOV ENGINNERS LUNCHEON	103550-6245 Meetings & Conferences	AP010920	30.00	113019		00103368	01/09/2020
MW OH	CITY OF PLACENTIA V000773	A & DA CONF PARKING	103550-6255 Dues & Memberships	AP010920	15.00	113019		00103368	01/09/2020
MW OH	CITY OF PLACENTIA V000773	CSMFO TRAINING PARKING	102020-6245 Meetings & Conferences	AP010920	20.00	113019		00103368	01/09/2020
Check Total:					110.00				
MW OH	COUNTY OF ORANGE V000715	JULY-SEPT 800MHZ FIXED BILLING	103043-6137 Repair Maint/Equipment	AP010920	4,386.00	SC11849	P11630	00103369	01/09/2020
Check Total:					4,386.00				
MW OH	DEKRA-LITE V003946	HOLIDAY DECORATIONS RENTAL	103654-6999 Other Expenditure	AP010920	4,880.55	ARINV010955	P11551	00103370	01/09/2020
Check Total:					4,880.55				
MW OH	DENNIS AND DEBORAH V007072	JAN-MARCH QUARTERLY LEASE	103043-6160 Facility Rental	AP010920	17,745.15	121019	P11518	00103371	01/09/2020
Check Total:					17,745.15				
MW OH	DISTINGUISHED PEST V003466	QRTLY PEST/RODENT CONTROL	103654-6290 Dept. Contract Services	AP010920	1,325.00	16331		00103372	01/09/2020
Check Total:					1,325.00				
MW OH	DRABEK, GARY V004197	DEC RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	AP010920	200.00	010520		00103373	01/09/2020
Check Total:					200.00				
MW OH	GLASBY MAINT. SUPPLY V000445	COJANITORIAL SUPPLIES	103654-6301 Special Department Supplies	AP010920	1,060.74	301816A		00103374	01/09/2020
Check Total:					1,060.74				
MW OH	GOLDEN STATE WATER V000928	OCT-DEC WATER CHARGES	296561-6335 Water	AP010920	6,364.85	121719		00103375	01/09/2020

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MW OH	GOLDEN STATE WATER V000928	OCT-DEC WATER CHARGES	109595-6335 / 21010-6335 Water	AP010920	573.96 121719		00103375	01/09/2020
MW OH	GOLDEN STATE WATER V000928	OCT-DEC WATER CHARGES	784070-6335 Water	AP010920	152.51 121719		00103375	01/09/2020
MW OH	GOLDEN STATE WATER V000928	OCT-DEC WATER CHARGES	109595-6335 Water	AP010920	29,285.01 121719		00103375	01/09/2020
					Check Total:	36,376.33		
MW OH	HAGIE, TYLER V011368	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP010920	100.00 30-19-205		00103376	01/09/2020
					Check Total:	100.00		
MW OH	HALO CONFIDENTIAL V008544	NOV PD TRAINING MGMT	103040-6290 Dept. Contract Services	AP010920	2,800.00 0144T	P11567	00103377	01/09/2020
					Check Total:	2,800.00		
MW OH	HEALTHPOINTE MEDICAL V010713	12/5 PRE EMPLOYMENT PHYSICAL	101512-6099 Professional Services	AP010920	290.00 30601-3079775		00103378	01/09/2020
					Check Total:	290.00		
MW OH	HERC RENTALS INC V010786	WASHER TRAILER RENTAL	103654-6170 Equipment & Tool Rental	AP010920	308.31 31196080-001		00103379	01/09/2020
					Check Total:	308.31		
MW OH	HI-WAY SAFETY RENTALS V000459	STREET SIGN MATERIALS	103652-6310 Street Signs	AP010920	303.92 97033		00103380	01/09/2020
					Check Total:	303.92		
MW OH	HINDERLITER DE LLAMAS & V000465	QTR TRANS TAX SERVICES	102020-6099 Professional Services	AP010920	300.00 0032829-IN		00103381	01/09/2020
					Check Total:	300.00		
MW OH	ICMA RETIREMENT TRUST V010029	P/E 12/28/19 PD 1/3/20	0029-2170 Deferred Comp Payable - ICMA	AP010920	134.75 010320A		00103382	01/09/2020
MW OH	ICMA RETIREMENT TRUST V010029	P/E 12/28/19 PD 1/3/20	0048-2170 Deferred Comp Payable - ICMA	AP010920	113.76 010320A		00103382	01/09/2020

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MW OH	ICMA RETIREMENT TRUST V010029	P/E 12/28/19 PD 1/3/20	0037-2170 Deferred Comp Payable - ICMA	AP010920	163.25	010320A		00103382	01/09/2020
MW OH	ICMA RETIREMENT TRUST V010029	P/E 12/28/19 PD 1/3/20	0054-2170 Deferred Comp Payable - ICMA	AP010920	276.19	010320A		00103382	01/09/2020
MW OH	ICMA RETIREMENT TRUST V010029	P/E 12/28/19 PD 1/3/20	0010-2170 Deferred Comp Payable - ICMA	AP010920	2,436.58	010320A		00103382	01/09/2020
Check Total:					3,124.53				
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP010920	149.34	3999623-00		00103383	01/09/2020
Check Total:					149.34				
MW OH	JIM MURRAY ROOFING INC V011350	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP010920	100.00	30-19-191		00103384	01/09/2020
MW OH	JIM MURRAY ROOFING INC V011350	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP010920	100.00	30-19-192		00103384	01/09/2020
MW OH	JIM MURRAY ROOFING INC V011350	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP010920	100.00	30-19-193		00103384	01/09/2020
Check Total:					300.00				
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT P/E 12/28 PD 1/3	0048-2131 Employer PARS/ARS Payable	AP010920	189.53	010320A		00103385	01/09/2020
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT P/E 12/28 PD 1/3	0054-2131 Employer PARS/ARS Payable	AP010920	224.85	010320A		00103385	01/09/2020
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT P/E 12/28 PD 1/3	0037-2131 Employer PARS/ARS Payable	AP010920	235.48	010320A		00103385	01/09/2020
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT P/E 12/28 PD 1/3	0029-2131 Employer PARS/ARS Payable	AP010920	164.19	010320A		00103385	01/09/2020
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT P/E 12/28 PD 1/3	0010-2131 Employer PARS/ARS Payable	AP010920	1,868.27	010320A		00103385	01/09/2020
Check Total:					2,682.32				
MW OH	JV PLUMBING	PLUMBING SERVICES	103655-6130	AP010920	199.50	1490		00103386	01/09/2020

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	V011345		Repair & Maint/Facilities						
				Check Total:	199.50				
MW OH	KOA CORPORATION V006654	SEPT ADA RAMP CONST MGMT	101905-6185 Construction Services	AP010920	1,000.00	JB96052-3	P11584	00103387	01/09/2020
MW OH	KOA CORPORATION V006654	SEPT ADA RAMP CONST MGMT	791008-6185 Construction Services	AP010920	8,474.00	JB96052-3	P11584	00103387	01/09/2020
MW OH	KOA CORPORATION V006654	SEPT ADA RAMP CONST MGMT	791905-6185 Construction Services	AP010920	12,786.00	JB96052-3	P11584	00103387	01/09/2020
MW OH	KOA CORPORATION V006654	OCT ADA RAMP CONST MGMT	791008-6185 Construction Services	AP010920	23,437.00	JB96052-4	P11584	00103387	01/09/2020
MW OH	KOA CORPORATION V006654	NOV ADA RAMP CONST MGMT	791008-6185 Construction Services	AP010920	27,582.00	JB96052-5	P11584	00103387	01/09/2020
MW OH	KOA CORPORATION V006654	CREDIT ADA RAMP CONST MGMT	791008-6185 Construction Services	AP010920	-1,092.00	JB96052-CM	P11584	00103387	01/09/2020
				Check Total:	72,187.00				
MW OH	KOTSONIS, DAWN V011369	PROPERTY DAMAGE CLAIM PMT	404582-6210 Liability Claims	AP010920	239.00	2003002JM		00103388	01/09/2020
				Check Total:	239.00				
MW OH	MANAGED HEALTH V008122	JAN EAP PROGRAM SERVICES	395083-5161 Health Insurance Premiums	AP010920	313.95	PRM-047454		00103389	01/09/2020
				Check Total:	313.95				
MW OH	MARIPOSA LANDSCAPES INC V000647	OCT LANDSCAPE MAINT	103655-6115 Landscaping	AP010920	3,535.64	86627	P11513	00103390	01/09/2020
MW OH	MARIPOSA LANDSCAPES INC V000647	OCT LANDSCAPE MAINT - LIBRARY	103655-6115 / 21008-6115 Landscaping	AP010920	1,600.40	86627	P11513	00103390	01/09/2020
MW OH	MARIPOSA LANDSCAPES INC V000647	OCT LANDSCAPE MAINT - LMD	296561-6115 Landscaping	AP010920	6,040.63	86627	P11513	00103390	01/09/2020
MW OH	MARIPOSA LANDSCAPES INC V000647	OCT LANDSCAPE MAINT	173555-6115 Landscaping	AP010920	9,142.92	86627	P11513	00103390	01/09/2020

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MW OH	MARIPOSA LANDSCAPES INC V000647	NOV LANDSCAPE MAINT	173555-6115 Landscaping	AP010920	9,142.92	86982	P11513	00103390	01/09/2020
MW OH	MARIPOSA LANDSCAPES INC V000647	NOV LANDSCAPE MAINT	103655-6115 Landscaping	AP010920	3,535.55	86982	P11513	00103390	01/09/2020
MW OH	MARIPOSA LANDSCAPES INC V000647	NOV LANDSCAPE MAINT - LMD	296561-6115 Landscaping	AP010920	6,040.63	86982	P11513	00103390	01/09/2020
MW OH	MARIPOSA LANDSCAPES INC V000647	NOV LANDSCAPE MAINT - LIBRARY	103655-6115 / 21008-6115 Landscaping	AP010920	1,600.40	86982	P11513	00103390	01/09/2020
Check Total:					40,639.09				
MW OH	MARK'S OLD TOWNE V000648	REPAIR FUEL LEAKS	103658-6134 Vehicle Repair & Maintenance	AP010920	546.45	240999		00103391	01/09/2020
Check Total:					546.45				
MW OH	MISSION LINEN SUPPLY V011110	12/10 PW UNIFORM CLEANING SVS	103650-6360 Uniforms	AP010920	110.74	511391771	P11592	00103392	01/09/2020
Check Total:					110.74				
MW OH	NEOGO V009963	INSIGHT SUBSCRIPTION FEE	101523-6136 Software Maintenance	AP010920	7,210.88	11811		00103393	01/09/2020
Check Total:					7,210.88				
MW OH	NV5 INC V011256	ARTERIAL ROADWAY DESIGN SVS	791002-6185 Construction Services	AP010920	29,741.30	145001	P11595	00103394	01/09/2020
MW OH	NV5 INC V011256	OCT ENGINEERING DESIGN SVS	181001-6185 Construction Services	AP010920	14,254.70	145001	P11595	00103394	01/09/2020
Check Total:					43,996.00				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102533-6301 Special Department Supplies	AP010920	26.06	64219		00103395	01/09/2020
Check Total:					26.06				
MW OH	ORANGE COUNTY FIRE V000704	NOV PLAN CHECK CHARGES	0044-2055 Or Co Fire Auth/Pln Rev Depos	AP010920	244.00	PC207175		00103396	01/09/2020
MW OH	ORANGE COUNTY FIRE	DEC PLAN CHECK CHARGES	0044-2055	AP010920	244.00	PC207180		00103396	01/09/2020

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	V000704		Or Co Fire Auth/Pln Rev Depos						
				Check Total:	488.00				
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP010920	1,440.39	1020220651		00103397	01/09/2020
				Check Total:	1,440.39				
MW OH	PLACENTIA YORBA LINDA V000794	PRINTING SVS BUSINESS LICENSE	109595-6230 Printing & Binding	AP010920	144.09	82NI0383		00103398	01/09/2020
				Check Total:	144.09				
MW OH	PLACENTIA, CITY OF V000778	DEC DENTAL CLAIMS	395083-5130 Dental Claim	AP010920	2,645.80	DEC 19		00103399	01/09/2020
MW OH	PLACENTIA, CITY OF V000778	DEC DENTAL CLAIMS	395083-5130 Dental Claim	AP010920	5,368.94	DEC 2019		00103399	01/09/2020
				Check Total:	8,014.74				
MW OH	PRINCIPAL FINANCIAL V000844	DEC LIFE INSURANCE PMT	395083-5163 Life Insurance Premiums	AP010920	390.40	124129137000-00		00103400	01/09/2020
MW OH	PRINCIPAL FINANCIAL V000844	DEC LIFE INSURANCE PMT	109595-5110 Life Ins Allocation	AP010920	755.52	124129137000-00		00103400	01/09/2020
				Check Total:	1,145.92				
MW OH	PSYCHOLOGICAL V009259	12/5 PRE EMPLOYMENT EXAM	101512-6099 Professional Services	AP010920	400.00	523835		00103401	01/09/2020
				Check Total:	400.00				
MW OH	PVP COMMUNICATIONS V010610	RIDING HELMET - MILLSAP	103047-6360 Uniforms	AP010920	832.96	126879		00103402	01/09/2020
				Check Total:	832.96				
MW OH	RELIANCE STANDARD LIFE V008214	DEC INSURANCE PREIUMS	109595-5169 STD Ins Premium	AP010920	3,261.68	120119 GL		00103403	01/09/2020
MW OH	RELIANCE STANDARD LIFE V008214	DEC INSURANCE PREIUMS	109595-5169 STD Ins Premium	AP010920	2,212.63	120119 LTD		00103403	01/09/2020
MW OH	RELIANCE STANDARD LIFE	DEC INSURANCE PREIUMS	109595-5169	AP010920	2,823.89	120119 STD		00103403	01/09/2020

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	V008214		STD Ins Premium						
				Check Total:	8,298.20				
MW OH	REPUBLIC WASTE SERVICES V007205	NOV REFUSE COLLECTION SVS	374386-6101 Disposal	AP010920	235,374.03	676-003888572	P11559	00103404	01/09/2020
				Check Total:	235,374.03				
MW OH	RWG LAW V010776	NOV LEGAL SERVICES	101005-6006 Litigation	AP010920	1,003.00	224755		00103405	01/09/2020
				Check Total:	1,003.00				
MW OH	SELMAN CHEVROLET V009997	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP010920	596.21	CVR490182		00103406	01/09/2020
MW OH	SELMAN CHEVROLET V009997	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP010920	383.39	CVR490225		00103406	01/09/2020
				Check Total:	979.60				
MW OH	SO CAL GAS V000909	NOV-DEC GAS CHARGES	109595-6340 Natural Gas	AP010920	20.13	121919		00103407	01/09/2020
				Check Total:	20.13				
MW OH	SOUTHERN CALIFORNIA V000910	OCT-DEC ELECTRICITY CHARGES	109595-6330 Electricity	AP010920	89.26	121719		00103408	01/09/2020
MW OH	SOUTHERN CALIFORNIA V000910	OCT-DEC ELECTRICITY CHARGES	109595-6330 / 21011-6330 Electricity	AP010920	112.60	121719		00103408	01/09/2020
MW OH	SOUTHERN CALIFORNIA V000910	NOV-DEC ELECTRICITY CHARGES	784070-6330 Electricity	AP010920	37.12	122819		00103408	01/09/2020
MW OH	SOUTHERN CALIFORNIA V000910	NOV-DEC ELECTRICITY CHARGES	109595-6330 Electricity	AP010920	20,098.12	122819		00103408	01/09/2020
MW OH	SOUTHERN CALIFORNIA V000910	NOV-DEC ELECTRICITY CHARGES	109595-6330 / 21010-6330 Electricity	AP010920	256.47	122819		00103408	01/09/2020
MW OH	SOUTHERN CALIFORNIA V000910	NOV-DEC ELECTRICITY CHARGES	109595-6330 / 21009-6330 Electricity	AP010920	57.49	122819		00103408	01/09/2020
MW OH	SOUTHERN CALIFORNIA	NOV-DEC ELECTRICITY CHARGES	286560-6330	AP010920	31,941.29	122819		00103408	01/09/2020

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	V000910		Electricity						
MW OH	SOUTHERN CALIFORNIA V000910	NOV-DEC ELECTRICITY CHARGES	296561-6330 Electricity	AP010920	1,364.38	122819		00103408	01/09/2020
				Check Total:	53,956.73				
MW OH	SPARKLETTS V000967	NOV SR CENTER WATER SERVICE	104079-6299 Other Purchased Services	AP010920	72.99	14974536	121119	00103409	01/09/2020
MW OH	SPARKLETTS V000967	DEC CITY HALL WATER,COFFEE SVS	109595-6301 Special Department Supplies	AP010920	2,306.58	4106122	121719	00103409	01/09/2020
				Check Total:	2,379.57				
MW OH	THE KARAGINES FAMILY V007073	JAN-MARCH QUARTERLY LEASE PM	103043-6160 Facility Rental	AP010920	17,745.15	121019	P11517	00103410	01/09/2020
				Check Total:	17,745.15				
MW OH	THOMPSON, DANIEL J V011347	12/13 LETS DANCE SANTA VISIT	104071-6299 Other Purchased Services	AP010920	300.00	01062020		00103411	01/09/2020
				Check Total:	300.00				
MW OH	TIAA COMMERCIAL FINANC V010867	JAN PRINTER MANAGEMENT SVS	109595-6137 Repair Maint/Equipment	AP010920	2,093.57	6815474	P11505	00103412	01/09/2020
				Check Total:	2,093.57				
MW OH	TIME WARNER CABLE V004450	DEC EOC/PUBLIC SAFETY CABLE	109595-6215 Telephone	AP010920	610.67	00344666	122619	00103413	01/09/2020
MW OH	TIME WARNER CABLE V004450	JAN CITY HALL VOICE BUNDLE	109595-6215 Telephone	AP010920	1,221.39	03477001	122519	00103413	01/09/2020
MW OH	TIME WARNER CABLE V004450	JAN WHITTEN CTR INTERNET	109595-6215 Telephone	AP010920	632.91	03477261	122519	00103413	01/09/2020
MW OH	TIME WARNER CABLE V004450	JAN PW YARD INTERNET	109595-6215 Telephone	AP010920	632.91	03478581	122619	00103413	01/09/2020
MW OH	TIME WARNER CABLE V004450	12/21-1/20 FRIENDLY CTR INTERN	504077-6215 Telephone	AP010920	121.78	04319751	122119	00103413	01/09/2020
MW OH	TIME WARNER CABLE	12/14-1/13 PD FIBER CHARGES	109595-6215	AP010920	619.00	05280021	121419	00103413	01/09/2020

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	V004450		Telephone						
MW OH	TIME WARNER CABLE V004450	12/23-1/22 NAV CTR INTERNET	784070-6215 Telephone	AP010920	149.96	0570178122319		00103413	01/09/2020
Check Total:					3,988.62				
MW OH	TOM DODSON & ASSOCIATES V009472	ENVIRONMENTAL CONSULTING SVS	0044-2040 / 45086-2040 Special Deposits	AP010920	3,000.00	PLA-111-1		00103414	01/09/2020
Check Total:					3,000.00				
MW OH	TOTUM CORP V010229	NOV NAV CTR CONSTRUCTION	780000-6290 Dept. Contract Services	AP010920	104,074.61	205102	P11557	00103415	01/09/2020
Check Total:					104,074.61				
MW OH	TRANSUNION RISK & V009317	NOV PD DATABASE TRANSACTIONS	103042-6290 Dept. Contract Services	AP010920	166.00	49451-201911-1		00103416	01/09/2020
MW OH	TRANSUNION RISK & V009317	DEC PD DATABASE TRANSACTIONS	103042-6290 Dept. Contract Services	AP010920	165.00	49451-201912-1		00103416	01/09/2020
Check Total:					331.00				
MW OH	TURBO DATA SYSTEMS INC V001238	DEC PRKG CITATION PROCESSING	103047-6290 Dept. Contract Services	AP010920	1,516.30	31717	P11519	00103417	01/09/2020
Check Total:					1,516.30				
MW OH	UNIQUE PRINTING V010259	PRINTING SVS - EIR CARDS	103040-6230 Printing & Binding	AP010920	206.41	41495		00103418	01/09/2020
MW OH	UNIQUE PRINTING V010259	PRINTING SVS - DOOR GRAPHICS	103040-6230 Printing & Binding	AP010920	1,284.89	41529		00103418	01/09/2020
Check Total:					1,491.30				
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/28 PD 1/3	0062-2126 Employee PARS/ARS W/H	AP010920	18.79	010320A		00103419	01/09/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/28 PD 1/3	0062-2131 Employer PARS/ARS Payable	AP010920	18.79	010320A		00103419	01/09/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/28 PD 1/3	0050-2126 Employee PARS/ARS W/H	AP010920	22.13	010320A		00103419	01/09/2020

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MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/28 PD 1/3	0050-2131 Employer PARS/ARS Payable	AP010920	22.13	010320A		00103419	01/09/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/28 PD 1/3	0010-2126 Employee PARS/ARS W/H	AP010920	809.17	010320A		00103419	01/09/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/28 PD 1/3	0010-2131 Employer PARS/ARS Payable	AP010920	809.17	010320A		00103419	01/09/2020
Check Total:					1,700.18				
MW OH	US BANK ST PAUL V010025	SUCCESSOR AGENCY DEBT SVS PMT	0054-1150 Cash w/Fiscal Agent	AP010920	209,250.48	1521869		00103420	01/09/2020
Check Total:					209,250.48				
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 12/28 PD 1/3 V007191		0054-2170 Deferred Comp Payable - ICMA	AP010920	51.75	010320A		00103421	01/09/2020
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 12/28 PD 1/3 V007191		0037-2170 Deferred Comp Payable - ICMA	AP010920	24.15	010320A		00103421	01/09/2020
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 12/28 PD 1/3 V007191		0048-2170 Deferred Comp Payable - ICMA	AP010920	17.25	010320A		00103421	01/09/2020
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 12/28 PD 1/3 V007191		0010-2170 Deferred Comp Payable - ICMA	AP010920	251.89	010320A		00103421	01/09/2020
Check Total:					345.04				
MW OH	VERDIN, LYDIA V010478	DEPOSIT REFUND - BACKS BLDG	100000-4340 / 79348-4340 Recreation Programs	AP010920	150.00	2002696.002		00103422	01/09/2020
Check Total:					150.00				
MW OH	VERIZON WIRELESS V008735	11/21-12/20 PD DEVICE CHARGES	109595-6215 Telephone	AP010920	1,924.84	9844644936		00103423	01/09/2020
MW OH	VERIZON WIRELESS V008735	11/21-12/20 CA IPADS CHARGES	109595-6215 Telephone	AP010920	38.01	9844644937		00103423	01/09/2020
MW OH	VERIZON WIRELESS V008735	11/21-12/20 COUNCIL IPADS	109595-6215 Telephone	AP010920	220.95	9844644939		00103423	01/09/2020
MW OH	VERIZON WIRELESS	11/21-12/20 PUMP STN INTERNET	109595-6215 / 21009-6215	AP010920	19.00	9844649662		00103423	01/09/2020

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	V008735		Telephone						
MW OH	VERIZON WIRELESS V008735	11/21-12/20 PUMP STN INTERNET	109595-6215 Telephone	AP010920	19.01	9844649662		00103423	01/09/2020
				Check Total:	2,221.81				
MW OH	WATERLOGIC AMERICAS LLC V010708	DEC PD WATER SERVICES	103041-6301 Special Department Supplies	AP010920	225.20	186846		00103424	01/09/2020
				Check Total:	225.20				
MW OH	YAMAGUCHI, BRIAN V003248	DEC RESERVE OFFICER STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	AP010920	200.00	010520		00103425	01/09/2020
				Check Total:	200.00				
MW OH	YORBA LINDA WATER V001148	NOV-DEC WATER CHARGES	109595-6335 Water	AP010920	1,595.47	121619		00103426	01/09/2020
				Check Total:	1,595.47				
MW OH	YORBA REGIONAL ANIMAL K9 MEDICAL CARE - KYRA V008472		103041-6301 Special Department Supplies	AP010920	41.25	711545876		00103427	01/09/2020
				Check Total:	41.25				
MW OH	ZAMBRANO, FELIPE V003496	REC SUPPLIES REIMBURSEMENT	104071-6301 Special Department Supplies	AP010920	170.18	121719		00103428	01/09/2020
				Check Total:	170.18				
MW OH	AT & T V008736	JAN PD YARD INTERNET	109595-6215 Telephone	AP011620	41.35	JAN PD 20		00103429	01/16/2020
				Check Total:	41.35				
MW OH	AT & T MOBILITY V008709	12/8-1/7 IPAD CHARGES	109595-6215 Telephone	AP011620	786.05	X12152019		00103430	01/16/2020
				Check Total:	786.05				
MW OH	BEAR ELECTRICAL V010997	NOV RESPONSE SIGNAL MAINT	103590-6099 Professional Services	AP011620	5,994.50	9432	P11569	00103431	01/16/2020
MW OH	BEAR ELECTRICAL V010997	NOV ROUTINE SIGNAL MAINT	103590-6099 Professional Services	AP011620	3,165.00	9480	P11569	00103431	01/16/2020

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				Check Total:	9,159.50			
MW OH	BEST BEST & KRIEGER LLP V009431	NOV LEGAL SERVICES	101005-6006 Litigation	AP011620	4,054.13 866314		00103432	01/16/2020
				Check Total:	4,054.13			
MW OH	BRENNAN ESTIMATING V011259	DEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP011620	360.00 4485	P11555	00103433	01/16/2020
MW OH	BRENNAN ESTIMATING V011259	JAN ALARM MONITORING	103654-6127 Alarm Monitoring	AP011620	360.00 4596	P11555	00103433	01/16/2020
				Check Total:	720.00			
MW OH	CALIFORNIA DEBT AND V004342	CERTIFICATES OF PARTICIPATION	102020-6099 Professional Services	AP011620	850.00 26986		00103434	01/16/2020
				Check Total:	850.00			
MW OH	CALIFORNIA DENTAL V008102	FEB DENTAL INSURANCE PMT	395000-4720 ISF Dental Ins Reimbursement	AP011620	738.60 FEBRUARY		00103435	01/16/2020
MW OH	CALIFORNIA DENTAL V008102	FEB DENTAL INSURANCE PMT	395083-5162 Dental Insurance Premiums	AP011620	137.83 FEBRUARY		00103435	01/16/2020
				Check Total:	876.43			
MW OH	CALIFORNIA STATE V010097	NOV LIVE SCAN PROCESSING	101512-6099 Professional Services	AP011620	198.00 ASR20197		00103436	01/16/2020
				Check Total:	198.00			
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP011620	411.87 72442260		00103437	01/16/2020
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP011620	333.21 72445257		00103437	01/16/2020
				Check Total:	745.08			
MW OH	CALPERS V003986	REPLACEMENT BENEFIT	395083-5161 Health Insurance Premiums	AP011620	1,256.88 10000001590217		00103438	01/16/2020
				Check Total:	1,256.88			
MW OH	CCP INDUSTRIES INC	PW SAFETY EQUIPMENT	103652-6301	AP011620	156.16 IN02406631		00103439	01/16/2020

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	V010526		Special Department Supplies						
MW OH	CCP INDUSTRIES INC V010526	PW SAFETY EQUIPMENT	103652-6301 Special Department Supplies	AP011620	179.26	IN02407233		00103439	01/16/2020
MW OH	CCP INDUSTRIES INC V010526	PW SAFETY EQUIPMENT	103652-6301 Special Department Supplies	AP011620	219.49	IN02410901		00103439	01/16/2020
MW OH	CCP INDUSTRIES INC V010526	PW SAFETY EQUIPMENT	103652-6301 Special Department Supplies	AP011620	51.95	IN02419720		00103439	01/16/2020
MW OH	CCP INDUSTRIES INC V010526	PW SAFETY EQUIPMENT	103652-6301 Special Department Supplies	AP011620	99.35	IN02421867		00103439	01/16/2020
MW OH	CCP INDUSTRIES INC V010526	PW SAFETY EQUIPMENT	103652-6301 Special Department Supplies	AP011620	195.54	IN02431602		00103439	01/16/2020
MW OH	CCP INDUSTRIES INC V010526	PW SAFETY EQUIPMENT	103652-6301 Special Department Supplies	AP011620	53.96	IN02431899		00103439	01/16/2020
MW OH	CCP INDUSTRIES INC V010526	PW SAFETY EQUIPMENT	103652-6301 Special Department Supplies	AP011620	214.28	IN02432591		00103439	01/16/2020
					Check Total:	1,169.99			
MW OH	CENTURY BUSINESS V010180	9/14-12/13 COPIER OVERAGES	109595-6175 Office Equipment Rental	AP011620	722.50	2941219		00103440	01/16/2020
					Check Total:	722.50			
MW OH	CITY OF ANAHEIM V010186	NOV-DEC ELECTRICAL COSTS	109595-6330 Electricity	AP011620	66.51	111819		00103441	01/16/2020
					Check Total:	66.51			
MW OH	CITY OF ORANGE V008777	7/27-8/30 SB 743 STUDY COSTS	102531-6099 Professional Services	AP011620	312.94	0113061	P11632	00103442	01/16/2020
MW OH	CITY OF ORANGE V008777	7/27-8/30 SB 743 STUDY COSTS	103590-6099 Professional Services	AP011620	312.94	0113061	P11632	00103442	01/16/2020
MW OH	CITY OF ORANGE V008777	8/31-9/27 SB 743 STUDY COSTS	102531-6099 Professional Services	AP011620	946.78	0114549	P11632	00103442	01/16/2020
MW OH	CITY OF ORANGE	8/31-9/27 SB 743 STUDY COSTS	103590-6099	AP011620	946.77	0114549	P11632	00103442	01/16/2020

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	V008777		Professional Services						
				Check Total:	2,519.43				
MW OH	CITY OF PLACENTIA V000773	GASOLINE FOR PD MOTORS	103658-6345 Gasoline & Diesel Fuel	AP011620	20.00	123119		00103443	01/16/2020
MW OH	CITY OF PLACENTIA V000773	GASOLINE FOR PD MOTORS	103658-6345 Gasoline & Diesel Fuel	AP011620	20.00	123119		00103443	01/16/2020
MW OH	CITY OF PLACENTIA V000773	PARKING FEE	102532-6315 Office Supplies	AP011620	4.00	123119		00103443	01/16/2020
MW OH	CITY OF PLACENTIA V000773	DMV LICENSE PLATE PURCHASE	103658-6301 Special Department Supplies	AP011620	22.00	123119		00103443	01/16/2020
MW OH	CITY OF PLACENTIA V000773	TOLL ROAD FEES	101511-6245 Meetings & Conferences	AP011620	14.66	123119		00103443	01/16/2020
				Check Total:	80.66				
MW OH	COMLOCK V003166	KEYS	103654-6301 Special Department Supplies	AP011620	204.29	823356		00103444	01/16/2020
				Check Total:	204.29				
MW OH	CRAFCO INC. V009329	ASPHALT	103652-6132 Repair & Maintenance/Streets	AP011620	807.71	9402174110		00103445	01/16/2020
				Check Total:	807.71				
MW OH	D & D SERVICES INC. V007321	JAN-MARCH ANIMAL DISPOSAL SVS	103652-6301 Special Department Supplies	AP011620	735.00	103354		00103446	01/16/2020
				Check Total:	735.00				
MW OH	DURATECH USA INC V009370	GETAC LAPTOPS	216004-6840 Machinery & Equipment	AP011620	49,962.74	5343	P11596	00103447	01/16/2020
				Check Total:	49,962.74				
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP011620	131.08	102-091810		00103448	01/16/2020
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP011620	39.06	102-092020		00103448	01/16/2020

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MW OH	FACTORY MOTOR PARTS V010842	CREDIT	103658-6134 Vehicle Repair & Maintenance	AP011620	-28.00	102-092084		00103448	01/16/2020
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP011620	182.29	102-092227		00103448	01/16/2020
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP011620	78.35	102-092333		00103448	01/16/2020
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP011620	60.36	12-3332793		00103448	01/16/2020
MW OH	FACTORY MOTOR PARTS V010842	CREDIT	103658-6134 Vehicle Repair & Maintenance	AP011620	-45.03	12-3335786		00103448	01/16/2020
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP011620	38.85	12-3339161		00103448	01/16/2020
MW OH	FACTORY MOTOR PARTS V010842	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP011620	8.04	164-053505		00103448	01/16/2020
Check Total:					465.00				
MW OH	FAIRWAY FORD V000376	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP011620	67.97	252837		00103449	01/16/2020
MW OH	FAIRWAY FORD V000376	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP011620	63.09	252951		00103449	01/16/2020
Check Total:					131.06				
MW OH	FIDELITY SECURITY LIFE V008132	DEC VISION INSURANCE PMT	395000-5162 Dental Insurance Premiums	AP011620	1,964.41	164164350		00103450	01/16/2020
MW OH	FIDELITY SECURITY LIFE V008132	DEC VISION INSURANCE PMT	395083-5164 Optical Insurance Premiums	AP011620	1,241.46	164164350		00103450	01/16/2020
Check Total:					3,205.87				
MW OH	FIS V008518	NOV B/L INTERCHANGE FEES	102020-6025 Third Party Administration	AP011620	407.67	34527826		00103451	01/16/2020
Check Total:					407.67				
MW OH	FM THOMAS AIR	QUARTERLY HVAC SYSTEM MAINT	103654-6290	AP011620	3,336.00	40492	P11527	00103452	01/16/2020

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	V010634		Dept. Contract Services						
				Check Total:	3,336.00				
MW OH	FUJITEC AMERICA INC V006496	ELEVATOR REPAIRS	103654-6290 Dept. Contract Services	AP011620	2,583.00	I100389867		00103453	01/16/2020
				Check Total:	2,583.00				
MW OH	GOODWILL RETAIL STORE V011372	BUSINESS LICENSE OVERPAYMENT	100000-4101 Gross Receipts	AP011620	41.00	011520		00103454	01/16/2020
				Check Total:	41.00				
MW OH	GST V009410	DEC IT SERVICE & MAINT	101523-6290 Dept. Contract Services	AP011620	19,500.00	INV44064	P11618	00103455	01/16/2020
				Check Total:	19,500.00				
MW OH	HALO CONFIDENTIAL V008544	PD BACKGROUND SCREENINGS	103040-6290 Dept. Contract Services	AP011620	3,415.00	0145	P11567	00103456	01/16/2020
MW OH	HALO CONFIDENTIAL V008544	DEC PD TRAINING MGMT	103040-6290 Dept. Contract Services	AP011620	2,850.00	0146T	P11567	00103456	01/16/2020
MW OH	HALO CONFIDENTIAL V008544	DEC ADDITIONAL BACKGROUNDS	103040-6290 Dept. Contract Services	AP011620	2,030.00	0147	P11567	00103456	01/16/2020
				Check Total:	8,295.00				
MW OH	HAZ PARTY RENTALS V000462	GATE REIMBURSEMENT	103652-6132 Repair & Maintenance/Streets	AP011620	1,350.00	39982		00103457	01/16/2020
				Check Total:	1,350.00				
MW OH	HEALTHPOINTE MEDICAL V010713	DEC PRE EMPLOYMENT PHYSICALS	101512-6099 Professional Services	AP011620	613.00	30601-3087996		00103458	01/16/2020
				Check Total:	613.00				
MW OH	IMAGE TREND INC V011276	FIRE DEPT CAD INTEGRATION	106009-6840 Machinery & Equipment	AP011620	3,500.00	119015	P11591	00103459	01/16/2020
				Check Total:	3,500.00				
MW OH	JOHN HANCOCK USA-PARS V010625	PARS FT P/E 1/11 PD 1/17	0037-2131 Employer PARS/ARS Payable	AP011620	223.10	011720A		00103460	01/16/2020

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MW OH	JOHN HANCOCK USA-PARS V010625	PARS FT P/E 1/11 PD 1/17	0048-2131 Employer PARS/ARS Payable	AP011620	180.69	011720A		00103460	01/16/2020
MW OH	JOHN HANCOCK USA-PARS V010625	PARS FT P/E 1/11 PD 1/17	0029-2131 Employer PARS/ARS Payable	AP011620	162.43	011720A		00103460	01/16/2020
MW OH	JOHN HANCOCK USA-PARS V010625	PARS FT P/E 1/11 PD 1/17	0054-2131 Employer PARS/ARS Payable	AP011620	171.31	011720A		00103460	01/16/2020
MW OH	JOHN HANCOCK USA-PARS V010625	PARS FT P/E 1/11 PD 1/17	0010-2131 Employer PARS/ARS Payable	AP011620	1,417.88	011720A		00103460	01/16/2020
Check Total:					2,155.41				
MW OH	KOA CORPORATION V006654	NOV PAVING CONSTRUCTION MGMT	01906-6185 Construction Services	AP011620	1,436.00	JB96086-6	P11610	00103461	01/16/2020
Check Total:					1,436.00				
MW OH	KOSMONT COMPANIES V006131	DEC CONSULTING SVS	547525-6099 Professional Services	AP011620	475.80	1502.9-052	P11578	00103462	01/16/2020
Check Total:					475.80				
MW OH	LEGAL SHIELD V008104	DEC LEGAL SERVICES	0048-2192 Police Legal Services	AP011620	25.13	010520A		00103463	01/16/2020
MW OH	LEGAL SHIELD V008104	DEC LEGAL SERVICES	0029-2192 Police Legal Services	AP011620	5.05	010520A		00103463	01/16/2020
MW OH	LEGAL SHIELD V008104	DEC LEGAL SERVICES	0010-2192 Police Legal Services	AP011620	114.27	010520A		00103463	01/16/2020
Check Total:					144.45				
MW OH	LEXIPOL LLC V003511	PD POLICY MANUAL UPDATE	103040-6290 Dept. Contract Services	AP011620	8,670.00	31774		00103464	01/16/2020
Check Total:					8,670.00				
MW OH	MC FADDEN-DALE V000635	FACILITY MAINT SUPPLIES	103654-6301 Special Department Supplies	AP011620	27.76	390244/5		00103465	01/16/2020
MW OH	MC FADDEN-DALE V000635	FACILITY MAINT SUPPLIES	103654-6301 Special Department Supplies	AP011620	44.72	396772/5		00103465	01/16/2020

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MW OH	MC FADDEN-DALE V000635	STREET MAINT SUPPLIES	103652-6301 Special Department Supplies	AP011620	81.46	397048/5		00103465	01/16/2020
					Check Total:	153.94			
MW OH	MISSION LINEN SUPPLY V011110	10/22 PW UNIFORM CLEANING SVS	103650-6360 Uniforms	AP011620	107.89	511014763	P11592	00103466	01/16/2020
					Check Total:	107.89			
MW OH	MUNITEMPS V009595	12/9-19 CS DIRECTOR SVS	104070-6099 Professional Services	AP011620	9,520.00	129612		00103467	01/16/2020
					Check Total:	9,520.00			
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103550-6315 Office Supplies	AP011620	56.13	64236		00103468	01/16/2020
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	AP011620	53.31	64245		00103468	01/16/2020
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	109595-6315 Office Supplies	AP011620	123.94	64266		00103468	01/16/2020
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102533-6301 Special Department Supplies	AP011620	25.26	64314		00103468	01/16/2020
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP011620	123.94	64315		00103468	01/16/2020
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP011620	165.26	64336		00103468	01/16/2020
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	AP011620	5.71	B64245-1		00103468	01/16/2020
					Check Total:	553.55			
MW OH	ORANGE COUNTY V011002	DEC FACILITY CAPACITY FEES	100000-4364 Sanitation Collect Fees	AP011620	-6,871.09	B19-1319		00103469	01/16/2020
MW OH	ORANGE COUNTY V011002	DEC FACILITY CAPACITY FEES	0044-2037 County Sanitation Dist Fee	AP011620	130,550.64	B19-1319		00103469	01/16/2020
MW OH	ORANGE COUNTY	DEC FACILITY CAPACITY FEES	0044-2037	AP011620	1,794.00	B19-1399		00103469	01/16/2020

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	V011002		County Sanitation Dist Fee						
MW OH	ORANGE COUNTY V011002	DEC FACILITY CAPACITY FEES	100000-4364 Sanitation Collect Fees	AP011620	-89.70	B19-1399		00103469	01/16/2020
				Check Total:	125,383.85				
MW OH	ORANGE COUNTY V007306	2ND QTR ANIMAL SHELTER CONST	103045-6130 Repair & Maint/Facilities	AP011620	15,887.69	AC2090034	P11606	00103470	01/16/2020
				Check Total:	15,887.69				
MW OH	PACIFIC EMBROIDERY V008348	PW WORK SWEATSHIRTS	103650-6360 Uniforms	AP011620	1,103.76	74819		00103471	01/16/2020
				Check Total:	1,103.76				
MW OH	PERMECO V004459	VETERANS MONUMENT ADDITIONS	105902-6185 Construction Services	AP011620	9,350.00	128723		00103472	01/16/2020
MW OH	PERMECO V004459	VETERANS MONUMENT	105902-6185 Construction Services	AP011620	1,315.00	128726		00103472	01/16/2020
				Check Total:	10,665.00				
MW OH	PERRY, BRIAN V002942	FALL TUITION REIMBURSEMENT	109595-5150 Tuition Reimbursement	AP011620	2,700.00	01082020		00103473	01/16/2020
				Check Total:	2,700.00				
MW OH	PETROCHEM MATERIALS V010844	PMT #1 RESIDENTAL SLURRY SEAL	601001-6185 Construction Services	AP011620	277,646.40	1877-1879	P11615	00103474	01/16/2020
				Check Total:	277,646.40				
MW OH	POWERSTRIDE BATTERY COBATTERY V000785		103658-6134 Vehicle Repair & Maintenance	AP011620	104.86	C 66883		00103475	01/16/2020
MW OH	POWERSTRIDE BATTERY COBATTERY V000785		103658-6134 Vehicle Repair & Maintenance	AP011620	105.86	C 66898		00103475	01/16/2020
				Check Total:	210.72				
MW OH	PRINCIPAL LIFE V008141	JAN DENTAL INSURANCE PMT	395083-5162 Dental Insurance Premiums	AP011620	881.10	JANUARY 2020		00103476	01/16/2020
MW OH	PRINCIPAL LIFE	JAN DENTAL INSURANCE PMT	395000-4720	AP011620	999.90	JANUARY 2020		00103476	01/16/2020

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	V008141		ISF Dental Ins Reimbursement						
				Check Total:	1,881.00				
MW OH	R F DICKSON CO INC V011193	OCT STREET SWEEPING SVS	374386-6290 Dept. Contract Services	AP011620	12,048.47	2509982	P11529	00103477	01/16/2020
MW OH	R F DICKSON CO INC V011193	NOV STREET SWEEPING SVS	374386-6290 Dept. Contract Services	AP011620	12,048.47	2510028	P11529	00103477	01/16/2020
				Check Total:	24,096.94				
MW OH	RUIZ, JOSE V003319	RE-ISSUE BUYBACK CHECK	103650-5170 Sick Leave Buyback	AP011620	4,310.60	010820		00103478	01/16/2020
				Check Total:	4,310.60				
MW OH	SAGECREST PLANNING AND V010576	DEC PLAN CHECK, BLDG INSPECT	102532-6290 Dept. Contract Services	AP011620	7,090.00	1685	P11535	00103479	01/16/2020
				Check Total:	7,090.00				
MW OH	SAVAGE LAND DESIGN V011343	MWELO COMPLIANCE PLAN REVIEW	0044-2040 / 45085-2040 Special Deposits	AP011620	150.00	108202001		00103480	01/16/2020
				Check Total:	150.00				
MW OH	SELMAN CHEVROLET V009997	PD VEHICLE REPAIRS	103658-6134 Vehicle Repair & Maintenance	AP011620	279.77	CVCS824232		00103481	01/16/2020
MW OH	SELMAN CHEVROLET V009997	PD VEHICLE REPAIRS	103658-6134 Vehicle Repair & Maintenance	AP011620	1,313.82	CVCS824616		00103481	01/16/2020
MW OH	SELMAN CHEVROLET V009997	VEHICLE PARTS	103658-6134 Vehicle Repair & Maintenance	AP011620	228.34	CVR491270		00103481	01/16/2020
				Check Total:	1,821.93				
MW OH	SILVER & WRIGHT LLP V009853	NOV LEGAL SERVICES	101005-6299 Other Purchased Services	AP011620	1,316.20	26132		00103482	01/16/2020
				Check Total:	1,316.20				
MW OH	SO CAL GAS V000909	NOV-DEC GAS CHARGES	109595-6340 Natural Gas	AP011620	730.56	122719		00103483	01/16/2020
				Check Total:	730.56				

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MW OH	SOUTHERN CALIFORNIA V000910	DEC-JAN ELECTRICITY CHARGES	109595-6330 Electricity	AP011620	13,319.20	010720		00103484	01/16/2020
MW OH	SOUTHERN CALIFORNIA V000910	DEC-JAN ELECTRICITY CHARGES	109595-6330 / 21010-6330 Electricity	AP011620	9.40	010720		00103484	01/16/2020
MW OH	SOUTHERN CALIFORNIA V000910	DEC-JAN ELECTRICITY CHARGES	109595-6330 / 21012-6330 Electricity	AP011620	15.64	010720		00103484	01/16/2020
MW OH	SOUTHERN CALIFORNIA V000910	DEC-JAN ELECTRICITY CHARGES	109595-6330 / 21009-6330 Electricity	AP011620	54.08	010720		00103484	01/16/2020
MW OH	SOUTHERN CALIFORNIA V000910	DEC-JAN ELECTRICITY CHARGES	286560-6330 Electricity	AP011620	1,727.06	010720		00103484	01/16/2020
MW OH	SOUTHERN CALIFORNIA V000910	DEC-JAN ELECTRICITY CHARGES	296561-6330 Electricity	AP011620	211.61	010720		00103484	01/16/2020
Check Total:					15,336.99				
MW OH	SOUTHERN CALIFORNIA V011371	GAINSTALL GAS METER @ NAV CTR	784070-6830 Land Acquisition	AP011620	607.84	5383626		00103485	01/16/2020
Check Total:					607.84				
MW OH	SUNSET SIGNS AND V011081	SIGNS FOR OLD TOWN FACADE	302535-6401 Community Programs	AP011620	2,781.46	79758	P11631	00103486	01/16/2020
Check Total:					2,781.46				
MW OH	TALX UC eXpress V002944	12/1-2/29 UNEMPLOYMENT CLAIMS	404581-6025 Third Party Administration	AP011620	303.88	2050027440		00103487	01/16/2020
Check Total:					303.88				
MW OH	TD GRAPHICS V006944	PRINTING SVS - AP CHECKS	109595-6230 Printing & Binding	AP011620	951.02	11415		00103488	01/16/2020
Check Total:					951.02				
MW OH	TEAM ONE MANAGEMENT V010070	NOV PARK JANITORIAL SVS	103655-6290 Dept. Contract Services	AP011620	5,170.83	43	P11541	00103489	01/16/2020
Check Total:					5,170.83				
MW OH	TOTUM CORP	10/15-11/13 NAV CTR CONST MGMT	780000-6290	AP011620	73,395.93	205042	P11557	00103490	01/16/2020

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	V010229		Dept. Contract Services						
MW OH	TOTUM CORP V010229	12/1-1/7 NAV CTR CONST MGMT	780000-6290 Dept. Contract Services	AP011620	52,686.25	205105	P11557	00103490	01/16/2020
Check Total:					126,082.18				
MW OH	TOWNSEND PUBLIC AFFAIRS V004165	SAN LEGISLATIVE ADVOCACY SVS	101001-6001 Management Consulting Services	AP011620	5,000.00	15522	P11545	00103491	01/16/2020
Check Total:					5,000.00				
MW OH	TRAFFIC MANAGEMENT V008463	K RAIL RENTAL	103652-6170 Equipment & Tool Rental	AP011620	427.00	583125		00103492	01/16/2020
Check Total:					427.00				
MW OH	UNDERGROUND SERVICE V010637	NOV DIG ALERT SERVICES	484356-6301 Special Department Supplies	AP011620	109.00	122019517		00103493	01/16/2020
MW OH	UNDERGROUND SERVICE V010637	NOV REGULATORY COSTS	484356-6301 Special Department Supplies	AP011620	57.07	18DSBFE7092		00103493	01/16/2020
Check Total:					166.07				
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 1/11 PD 1/17	0050-2126 Employee PARS/ARS W/H	AP011620	68.45	011720A		00103494	01/16/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 1/11 PD 1/17	0050-2131 Employer PARS/ARS Payable	AP011620	68.45	011720A		00103494	01/16/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 1/11 PD 1/17	0062-2131 Employer PARS/ARS Payable	AP011620	13.22	011720A		00103494	01/16/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 1/11 PD 1/17	0010-2131 Employer PARS/ARS Payable	AP011620	886.85	011720A		00103494	01/16/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 1/11 PD 1/17	0062-2126 Employee PARS/ARS W/H	AP011620	13.22	011720A		00103494	01/16/2020
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 1/11 PD 1/17	0010-2126 Employee PARS/ARS W/H	AP011620	886.85	011720A		00103494	01/16/2020
Check Total:					1,937.04				
MW OH	US BANK ST PAUL	PRINCIPAL PMT SUCCESSOR AGENC	0054-1150	AP011620	598,206.24	1521869-A		00103495	01/16/2020

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	V010025		Cash w/Fiscal Agent						
				Check Total:	598,206.24				
MW OH	VERIZON WIRELESS V008735	11/21-12/20 IPAD CHARGES	109595-6215 Telephone	AP011620	960.94	9844644938		00103496	01/16/2020
				Check Total:	960.94				
MW OH	YORBA LINDA WATER V001148	NOV-DEC WATER CHARGES	109595-6335 Water	AP011620	239.74	010620		00103497	01/16/2020
				Check Total:	239.74				
MW OH	CALIFORNIA STATE V004813	PE 01/11/2020 PD 01/17/2020	0029-2196 Garnishments W/H	PY20002	138.46	2700/2001002		00103498	01/21/2020
MW OH	CALIFORNIA STATE V004813	PE 01/11/2020 PD 01/17/2020	0010-2196 Garnishments W/H	PY20002	1,240.60	2700/2001002		00103498	01/21/2020
MW OH	CALIFORNIA STATE V004813	PE 01/11/2020 PD 01/17/2020	0037-2196 Garnishments W/H	PY20002	69.23	2700/2001002		00103498	01/21/2020
MW OH	CALIFORNIA STATE V004813	PE 01/11/2020 PD 01/17/2020	0048-2196 Garnishments W/H	PY20002	64.15	2700/2001002		00103498	01/21/2020
				Check Total:	1,512.44				
MW OH	FRANCHISE TAX BOARD V000404	PE 01/11/2020 PD 01/17/2020	0010-2196 Garnishments W/H	PY20002	54.00	2710/2001002		00103499	01/21/2020
MW OH	FRANCHISE TAX BOARD V000404	PE 01/11/2020 PD 01/17/2020	0048-2196 Garnishments W/H	PY20002	6.00	2710/2001002		00103499	01/21/2020
				Check Total:	60.00				
MW OH	ORANGE COUNTY V000699	PE 01/11/2020 PD 01/17/2020	0037-2176 PCEA/OCEA Assoc Dues	PY20002	0.98	2610/2001002		00103500	01/21/2020
MW OH	ORANGE COUNTY V000699	PE 01/11/2020 PD 01/17/2020	0062-2176 PCEA/OCEA Assoc Dues	PY20002	9.62	2610/2001002		00103500	01/21/2020
MW OH	ORANGE COUNTY V000699	PE 01/11/2020 PD 01/17/2020	0010-2176 PCEA/OCEA Assoc Dues	PY20002	335.02	2610/2001002		00103500	01/21/2020
MW OH	ORANGE COUNTY	PE 01/11/2020 PD 01/17/2020	0029-2176	PY20002	6.12	2610/2001002		00103500	01/21/2020

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	V000699		PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY V000699	PE 01/11/2020 PD 01/17/2020	0048-2176 PCEA/OCEA Assoc Dues	PY20002	23.44	2610/2001002		00103500	01/21/2020
Check Total:					375.18				
MW OH	PCEA C/O NORTH ORANGE V000679	PE 01/11/2020 PD 01/17/2020	0029-2176 PCEA/OCEA Assoc Dues	PY20002	0.64	2615/2001002		00103501	01/21/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 01/11/2020 PD 01/17/2020	0048-2176 PCEA/OCEA Assoc Dues	PY20002	2.44	2615/2001002		00103501	01/21/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 01/11/2020 PD 01/17/2020	0010-2176 PCEA/OCEA Assoc Dues	PY20002	34.82	2615/2001002		00103501	01/21/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 01/11/2020 PD 01/17/2020	0062-2176 PCEA/OCEA Assoc Dues	PY20002	1.00	2615/2001002		00103501	01/21/2020
MW OH	PCEA C/O NORTH ORANGE V000679	PE 01/11/2020 PD 01/17/2020	0037-2176 PCEA/OCEA Assoc Dues	PY20002	0.10	2615/2001002		00103501	01/21/2020
Check Total:					39.00				
MW OH	VANTAGEPOINT TRANSFER V007191	PE 01/11/2020 PD 01/17/2020	0029-2170 Deferred Comp Payable - ICMA	PY20002	61.54	2606/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 01/11/2020 PD 01/17/2020	0048-2170 Deferred Comp Payable - ICMA	PY20002	107.38	2606/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 01/11/2020 PD 01/17/2020	0062-2170 Deferred Comp Payable - ICMA	PY20002	26.66	2606/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 01/11/2020 PD 01/17/2020	0054-2170 Deferred Comp Payable - ICMA	PY20002	8.77	2606/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 01/11/2020 PD 01/17/2020	0010-2170 Deferred Comp Payable - ICMA	PY20002	2,518.55	2606/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 01/11/2020 PD 01/17/2020	0037-2170 Deferred Comp Payable - ICMA	PY20002	4.09	2606/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER V007191	PE 01/11/2020 PD 01/17/2020	0037-2170 Deferred Comp Payable - ICMA	PY20002	14.18	2608/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER	PE 01/11/2020 PD 01/17/2020	0010-2170	PY20002	147.86	2608/2001002		00103502	01/21/2020

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	V007191		Deferred Comp Payable - ICMA						
MW OH	VANTAGEPOINT TRANSFER PE 01/11/2020 PD 01/17/2020 V007191		0048-2170 Deferred Comp Payable - ICMA	PY20002	10.13	2608/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER PE 01/11/2020 PD 01/17/2020 V007191		0054-2170 Deferred Comp Payable - ICMA	PY20002	30.38	2608/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER PE 01/11/2020 PD 01/17/2020 V007191		0054-2170 Deferred Comp Payable - ICMA	PY20002	21.37	2609/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER PE 01/11/2020 PD 01/17/2020 V007191		0010-2170 Deferred Comp Payable - ICMA	PY20002	104.03	2609/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER PE 01/11/2020 PD 01/17/2020 V007191		0048-2170 Deferred Comp Payable - ICMA	PY20002	7.12	2609/2001002		00103502	01/21/2020
MW OH	VANTAGEPOINT TRANSFER PE 01/11/2020 PD 01/17/2020 V007191		0037-2170 Deferred Comp Payable - ICMA	PY20002	9.97	2609/2001002		00103502	01/21/2020
				Check Total:	3,072.03				
MW OH	AT&T V004144	11/28-12/27 PHONE CHARGES	109595-6215 Telephone	AP012320	2,501.11	122819		00103503	01/23/2020
				Check Total:	2,501.11				
MW OH	AT&T MOBILITY V011025	DEC PW CELL PHONE CHARGES	109595-6215 Telephone	AP012320	1,452.43	15880597		00103504	01/23/2020
MW OH	AT&T MOBILITY V011025	DEC PD CELL PHONE CHARGES	109595-6215 Telephone	AP012320	1,028.06	15886414		00103504	01/23/2020
				Check Total:	2,480.49				
MW OH	AXIS GENERAL V011183	PLACENTIA PUMP STATION REPAIRS	03652-6099 Professional Services	AP012320	195.00	7133	P11573	00103505	01/23/2020
MW OH	AXIS GENERAL V011183	PLACENTIA PUMP STATION REPAIRS	03652-6099 / 21010-6099 Professional Services	AP012320	195.00	7133	P11573	00103505	01/23/2020
MW OH	AXIS GENERAL V011183	NOV PLACENTIA PUMP STN MAINT	103652-6099 Professional Services	AP012320	371.65	7150	P11573	00103505	01/23/2020
MW OH	AXIS GENERAL	NOV PLACENTIA PUMP STN MAINT	103652-6099	AP012320	371.64	7150	P11573	00103505	01/23/2020

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	V011183		Professional Services						
MW OH	AXIS GENERAL V011183	NOV KRAEMER PUMP STN MAINT	103652-6099 / 21009-6099 Professional Services	AP012320	371.65	7151	P11573	00103505	01/23/2020
MW OH	AXIS GENERAL V011183	NOV KRAEMER PUMP STN MAINT	103652-6099 Professional Services	AP012320	371.64	7151	P11573	00103505	01/23/2020
MW OH	AXIS GENERAL V011183	NOV MELROSE PUMP STN MAINT	103652-6099 Professional Services	AP012320	743.29	7152	P11573	00103505	01/23/2020
MW OH	AXIS GENERAL V011183	JAN PLACENTIA PUMP STN MAINT	103652-6099 / 21010-6099 Professional Services	AP012320	371.64	7153	P11573	00103505	01/23/2020
MW OH	AXIS GENERAL V011183	JAN PLACENTIA PUMP STN MAINT	103652-6099 Professional Services	AP012320	371.65	7153	P11573	00103505	01/23/2020
MW OH	AXIS GENERAL V011183	JAN KRAEMER PUMP STN MAINT	103652-6099 Professional Services	AP012320	371.64	7154	P11573	00103505	01/23/2020
MW OH	AXIS GENERAL V011183	JAN KRAEMER PUMP STN MAINT	103652-6099 / 21009-6099 Professional Services	AP012320	371.65	7154	P11573	00103505	01/23/2020
MW OH	AXIS GENERAL V011183	JAN MELROSE PUMP STN MAINT	103652-6099 Professional Services	AP012320	743.29	7155	P11573	00103505	01/23/2020
Check Total:					4,849.74				
MW OH	BOA ARCHITECTURE V010118	ADA RAMP CONSULTING SVS	791905-6185 Construction Services	AP012320	3,962.50	17-2780-4REV		00103506	01/23/2020
MW OH	BOA ARCHITECTURE V010118	BACKS BLDG ADA COMPLIANCE SVS	03550-6015 Engineering Services	AP012320	2,093.50	17-2780-5BACK		00103506	01/23/2020
MW OH	BOA ARCHITECTURE V010118	ADA CURB COMPLIANCE CASP SVS	791905-6185 Construction Services	AP012320	28,840.00	17-2780-6		00103506	01/23/2020
MW OH	BOA ARCHITECTURE V010118	ADA CURB PLAN CHECK SVS	791905-6185 Construction Services	AP012320	13,107.50	17-2870-3REV		00103506	01/23/2020
MW OH	BOA ARCHITECTURE V010118	ADA RAMP CONSULTING SVS	171907-6185 Construction Services	AP012320	5,527.00	18-2819-1REV		00103506	01/23/2020
MW OH	BOA ARCHITECTURE V010118	ADA RAMP DESIGN SERVICES	171906-6185 Construction Services	AP012320	6,657.00	19-2830-2		00103506	01/23/2020

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				Check Total:	60,187.50				
MW OH	BSN SPORTS V003639	BASKETBALLS	104071-6301 / 79376-6301 Special Department Supplies	AP012320	150.74	907502004		00103507	01/23/2020
				Check Total:	150.74				
MW OH	CASPER DEVELOPMENT V011357	ADA RAMP CASP INSPECTIONS	791905-6185 Construction Services	AP012320	11,494.46	9912	P11624	00103508	01/23/2020
				Check Total:	11,494.46				
MW OH	CBE V008124	12/5-1/4 COPIER OVERAGES	109595-6175 Office Equipment Rental	AP012320	19.07	IN2229150		00103509	01/23/2020
				Check Total:	19.07				
MW OH	CERTIFIED ROOFING V011057	80% ROOFING PERMIT REFUND	100000-4160 Building Permits	AP012320	503.20	B20-1018		00103510	01/23/2020
				Check Total:	503.20				
MW OH	COMMERCIAL AQUATIC V005203	REPLACE WHITTEN POOL PUMP	103654-6290 Dept. Contract Services	AP012320	3,189.73	I19-6133		00103511	01/23/2020
MW OH	COMMERCIAL AQUATIC V005203	NOV GOMEZ POOL MAINT	103654-6290 Dept. Contract Services	AP012320	1,100.00	I19-6087	P11543	00103511	01/23/2020
MW OH	COMMERCIAL AQUATIC V005203	NOV WHITTEN POOL MAINT	103654-6290 Dept. Contract Services	AP012320	1,100.00	I19-6112	P11543	00103511	01/23/2020
MW OH	COMMERCIAL AQUATIC V005203	DEC FOUNTAIN MAINT	103654-6290 Dept. Contract Services	AP012320	350.40	I19-6439	P11543	00103511	01/23/2020
MW OH	COMMERCIAL AQUATIC V005203	DEC FOUNTAIN MAINT - LIBRARY	103654-6290 / 21008-6290 Dept. Contract Services	AP012320	249.60	I19-6439	P11543	00103511	01/23/2020
MW OH	COMMERCIAL AQUATIC V005203	DEC GOMEZ POOL MAINT	103654-6290 Dept. Contract Services	AP012320	1,100.00	I19-6441	P11543	00103511	01/23/2020
MW OH	COMMERCIAL AQUATIC V005203	DEC WHITTEN POOL MAINT	103654-6290 Dept. Contract Services	AP012320	1,100.00	I19-6466	P11543	00103511	01/23/2020
				Check Total:	8,189.73				
MW OH	CORDON, MELVIN	DEPOSIT REFUND - WHITTEN	100000-4385	AP012320	125.00	2002703.002		00103512	01/23/2020

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	V011374		Facility Rental						
				Check Total:	125.00				
MW OH	COUNTS UNLIMITED V009024	COLLECT ROSE DR TRAFFIC DATA	103590-6015 Engineering Services	AP012320	400.00	20011		00103513	01/23/2020
				Check Total:	400.00				
MW OH	COUNTY OF ORANGE V007152	FY 19/20 PROPERTY TAXES	484356-6122 Sewer User Fees	AP012320	3,194.90	FY19/20		00103514	01/23/2020
MW OH	COUNTY OF ORANGE V007152	FY 19/20 PROPERTY TAXES	109595-6410 Property Taxes	AP012320	320.97	FY19/20		00103514	01/23/2020
				Check Total:	3,515.87				
MW OH	COUNTY OF ORANGE V008881	NPDES COST SHARE FOR FY 19/20	103593-6257 Licenses & Permits	AP012320	71,566.01	PW200301		00103515	01/23/2020
MW OH	COUNTY OF ORANGE V008881	WATER QUALITY REPORTING	103593-6257 Licenses & Permits	AP012320	3,923.30	PW200401		00103515	01/23/2020
				Check Total:	75,489.31				
MW OH	DDL TRAFFIC INC V011348	TRAFFIC SIG PREEMPTION SYSTEM	106013-6840 Machinery & Equipment	AP012320	210,463.88	6782	P11628	00103516	01/23/2020
				Check Total:	210,463.88				
MW OH	DUDEK & ASSOCIATES INC V004114	NOV SEWER ENGINEERING SVS	713811-6185 Construction Services	AP012320	20,620.00	20199308	P11536	00103517	01/23/2020
				Check Total:	20,620.00				
MW OH	GOLDEN STATE WATER V000928	NOV-JAN WATER CHARGES	296561-6335 Water	AP012320	124.58	010920		00103518	01/23/2020
MW OH	GOLDEN STATE WATER V000928	NOV-JAN WATER CHARGES	109595-6335 Water	AP012320	614.41	010920		00103518	01/23/2020
				Check Total:	738.99				
MW OH	GOOD TIMES TRAVEL INC V010819	1/2 EXCURSION PAYMENT	0044-2056 CS Good Times Travel Deposits	AP012320	222.00	CP010220		00103519	01/23/2020
				Check Total:	222.00				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	GRAFIX SYSTEMS V011370	MINI PUMPER DECALS & GRAPICS	108007-6842 Vehicles	AP012320	3,377.25	27625	P11637	00103520	01/23/2020
					Check Total:	3,377.25			
MW OH	GRANICUS INC. V007659	JAN-MARCH AGENDA MGMT	101523-6136 Software Maintenance	AP012320	1,890.00	122040		00103521	01/23/2020
MW OH	GRANICUS INC. V007659	JAN-MARCH SUITES & TEMPLATES	581573-6136 Software Maintenance	AP012320	3,885.30	122040		00103521	01/23/2020
					Check Total:	5,775.30			
MW OH	GST V009410	INSTALL CABLE LINES FOR PD	101523-6290 Dept. Contract Services	AP012320	3,132.17	INV43653		00103522	01/23/2020
					Check Total:	3,132.17			
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIRS SUPPLIES	103654-6301 Special Department Supplies	AP012320	68.90	1011083		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	VETERANS MEMORIAL SUPPLIES	103654-6301 Special Department Supplies	AP012320	50.28	2012052		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	VETERANS MEMORIAL SUPPLIES	103654-6301 Special Department Supplies	AP012320	63.36	2012116		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIRS SUPPLIES	103654-6130 Repair & Maint/Facilities	AP012320	117.91	24948		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	VETERANS MEMORIAL SUPPLIES	103654-6301 Special Department Supplies	AP012320	262.09	3011968		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	VETERANS MEMORIAL SUPPLIES	103654-6301 Special Department Supplies	AP012320	23.44	3611732		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	STREET REPAIRS SUPPLIES	103652-6301 Special Department Supplies	AP012320	44.23	4011835		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIRS SUPPLIES	103654-6130 Repair & Maint/Facilities	AP012320	74.18	4011845		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	PW SUPPLIES	103654-6301 Special Department Supplies	AP012320	31.15	4015950		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT	VEHICLE MAINT SUPPLIES	103658-6301	AP012320	107.59	4016008		00103523	01/23/2020

**City of Placentia
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010624		Special Department Supplies						
MW OH	HOME DEPOT CREDIT V010624	PW SUPPLIES	103654-6301 Special Department Supplies	AP012320	19.25	4016021		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	PAINT	103652-6301 Special Department Supplies	AP012320	576.89	5015814		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIRS SUPPLIES	103654-6130 Repair & Maint/Facilities	AP012320	68.14	5023181		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	TOOLS	103654-6350 Small Tools/Equipment	AP012320	645.39	5025465		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIRS SUPPLIES	103654-6130 Repair & Maint/Facilities	AP012320	116.62	6010581		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	GRAFFITI REMOVAL SUPPLIES	103652-6301 Special Department Supplies	AP012320	181.60	6010584		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	BRADFORD PARK REPAIR SUPPLIES	103655-6301 Special Department Supplies	AP012320	33.46	6014082		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	PARKS MAINT SUPPLIES	103655-6301 Special Department Supplies	AP012320	131.98	6015672		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIRS SUPPLIES	103654-6301 Special Department Supplies	AP012320	64.83	7012565		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIRS SUPPLIES	103654-6301 Special Department Supplies	AP012320	60.46	7012596		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIRS SUPPLIES	103654-6130 Repair & Maint/Facilities	AP012320	109.95	8010333		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIRS SUPPLIES	103654-6130 Repair & Maint/Facilities	AP012320	130.90	8010393		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIRS SUPPLIES	103654-6301 Special Department Supplies	AP012320	159.83	9010232		00103523	01/23/2020
MW OH	HOME DEPOT CREDIT V010624	FACILITY REPAIRS SUPPLIES	103654-6130 Repair & Maint/Facilities	AP012320	125.18	9010245		00103523	01/23/2020
Check Total:					3,267.61				

**City of Placentia
Check Register
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 1/11 PD 1/17	0010-2170 Deferred Comp Payable - ICMA	AP012320	16,124.06	011720A		00103524	01/23/2020
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 1/11 PD 1/17	0054-2170 Deferred Comp Payable - ICMA	AP012320	3,088.67	011720A		00103524	01/23/2020
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 1/11 PD 1/17	0037-2170 Deferred Comp Payable - ICMA	AP012320	1,475.80	011720A		00103524	01/23/2020
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 1/11 PD 1/17	0029-2170 Deferred Comp Payable - ICMA	AP012320	134.75	011720A		00103524	01/23/2020
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 1/11 PD 1/17	0048-2170 Deferred Comp Payable - ICMA	AP012320	1,051.25	011720A		00103524	01/23/2020
Check Total:					21,874.53				
MW OH	IVY-IT INC V011068	INSTALL SYNTHETIC IVY	302535-6401 Community Programs	AP012320	3,365.44	S-2019-33		00103525	01/23/2020
Check Total:					3,365.44				
MW OH	JOHN L HUNTER & V009056	NOV NPDES CONSULTING SVS	103593-6099 Professional Services	AP012320	4,548.75	PLANP1119	P11603	00103526	01/23/2020
Check Total:					4,548.75				
MW OH	JONES & MAYER V009822	LEGAL SERVICES	103066-6001 Management Consulting Services	AP012320	6,000.00	95710	P11526	00103527	01/23/2020
Check Total:					6,000.00				
MW OH	KOA CORPORATION V006654	DEC ADA RAMP CONST MGMT	791008-6185 Construction Services	AP012320	7,098.00	JB96052-6	P11584	00103528	01/23/2020
Check Total:					7,098.00				
MW OH	KOSMONT COMPANIES V006131	AUG CONSULTING SERVICES	547525-6099 Professional Services	AP012320	396.50	1502.9 049	P11578	00103529	01/23/2020
MW OH	KOSMONT COMPANIES V006131	SEPT CONSULTING SERVICES	547525-6099 Professional Services	AP012320	1,744.60	1502.9 050	P11578	00103529	01/23/2020
MW OH	KOSMONT COMPANIES V006131	NOV CONSULTING SERVICES	547525-6099 Professional Services	AP012320	1,348.10	1502.9 051	P11578	00103529	01/23/2020

**City of Placentia
Check Register
For 01/28/2020**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
				Check Total:	3,489.20			
MW OH	LINCOLN PUBLIC SAFETY V011264	12/16-1/5 CONSULTING SVS	103066-6001 Management Consulting Services	AP012320	5,093.75 009	P11556	00103530	01/23/2020
				Check Total:	5,093.75			
MW OH	MARIPOSA LANDSCAPES INC V000647	DEC LANDSCAPE MAINT	173555-6115 Landscaping	AP012320	9,142.92 87350	P11513	00103531	01/23/2020
MW OH	MARIPOSA LANDSCAPES INC V000647	DEC LANDSCAPE MAINT - LIBRARY	103655-6115 / 21008-6115 Landscaping	AP012320	1,600.40 87350	P11513	00103531	01/23/2020
MW OH	MARIPOSA LANDSCAPES INC V000647	DEC LANDSCAPE MAINT	103655-6115 Landscaping	AP012320	3,535.64 87350	P11513	00103531	01/23/2020
MW OH	MARIPOSA LANDSCAPES INC V000647	DEC LANDSCAPE MAINT - LMD	296561-6115 Landscaping	AP012320	6,040.63 87350	P11513	00103531	01/23/2020
				Check Total:	20,319.59			
MW OH	NICKEY PETROLEUM V000696	GASOLINE	103658-6345 Gasoline & Diesel Fuel	AP012320	17,136.31 347934	P11509	00103532	01/23/2020
				Check Total:	17,136.31			
MW OH	ONYX PAVING COMPANY V011258	STREET REHAB - CHANGE ORDER 1	601906-6185 Construction Services	AP012320	9,729.35 20/002	P11546	00103533	01/23/2020
MW OH	ONYX PAVING COMPANY V011258	RETENTION PAYMENT	601906-6185 Construction Services	AP012320	30,300.00 20/003R	P11546	00103533	01/23/2020
MW OH	ONYX PAVING COMPANY V011258	RETENTION PAYMENT	601906-6185 Construction Services	AP012320	512.08 20/003R	P11546	00103533	01/23/2020
				Check Total:	40,541.43			
MW OH	ORANGE COUNTY V011002	AUG FACILITIES CAPACITY FEES	100000-4364 Sanitation Collect Fees	AP012320	-142.60 B19-1001		00103534	01/23/2020
MW OH	ORANGE COUNTY V011002	AUG FACILITIES CAPACITY FEES	0044-2037 County Sanitation Dist Fee	AP012320	2,852.00 B19-1001		00103534	01/23/2020
MW OH	ORANGE COUNTY V011002	OCT FACILITIES CAPACITY FEES	0044-2037 County Sanitation Dist Fee	AP012320	874.00 B19-1222		00103534	01/23/2020

**City of Placentia
Check Register
For 01/28/2020**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ORANGE COUNTY V011002	OCT FACILITIES CAPACITY FEES	100000-4364 Sanitation Collect Fees	AP012320	-43.70	B19-1222		00103534	01/23/2020
				Check Total:	3,539.70				
MW OH	ORANGE COUNTY V007306	DEC PARKING CITATIONS PMT	0044-2038 Parking Fines	AP012320	5,951.00	123119		00103535	01/23/2020
				Check Total:	5,951.00				
MW OH	PLACENTIA YORBA LINDA V000794	PRINTING SVS - ENVELOPES	109595-6230 Printing & Binding	AP012320	795.24	82NI0444		00103536	01/23/2020
				Check Total:	795.24				
MW OH	RELIANCE STANDARD LIFE V008214	JAN LIFE INSURANCE PREMIUMS	109595-5169 STD Ins Premium	AP012320	3,275.93	010120 GL		00103537	01/23/2020
MW OH	RELIANCE STANDARD LIFE V008214	JAN LIFE INSURANCE PREMIUMS	109595-5169 STD Ins Premium	AP012320	2,263.81	010120 LTD		00103537	01/23/2020
MW OH	RELIANCE STANDARD LIFE V008214	JAN LIFE INSURANCE PREMIUMS	109595-5169 STD Ins Premium	AP012320	2,889.23	010120 STD		00103537	01/23/2020
				Check Total:	8,428.97				
MW OH	REPUBLIC WASTE SERVICES V007205	DEC REFUSE COLLECTION SVS	374386-6101 Disposal	AP012320	235,374.03	676-003924264	P11559	00103538	01/23/2020
				Check Total:	235,374.03				
MW OH	RWG LAW V010776	DEC LEGAL SERVICES	101005-6006 Litigation	AP012320	59.00	225148		00103539	01/23/2020
				Check Total:	59.00				
MW OH	SO CAL LAND MAINTENANCE V011102	DEC PARK LANDSCAPE MAINT SVS	103655-6115 Landscaping	AP012320	22,968.91	8715	P11512	00103540	01/23/2020
				Check Total:	22,968.91				
MW OH	SPARKLETTS V000967	DEC SR CENTER WATER SVS	104079-6299 Other Purchased Services	AP012320	76.04	14974536	010820	00103541	01/23/2020
				Check Total:	76.04				
MW OH	SPS INC	NAV CENTER SEISMIC RETROFIT	784070-6899	AP012320	54,139.50	8725	P11634	00103542	01/23/2020

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Check Register
For 01/28/2020**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000956		Other Capital Outlay						
				Check Total:	54,139.50				
MW OH	SUNSTATE EQUIPMENT CO. V000963	REPLACE STOLEN GENERATOR	104078-6299 Other Purchased Services	AP012320	1,500.00	8222308-001		00103543	01/23/2020
				Check Total:	1,500.00				
MW OH	TEAM ONE MANAGEMENT V010070	DEC PARK JANITORIAL SVS	103655-6290 Dept. Contract Services	AP012320	5,170.83	44	P11541	00103544	01/23/2020
				Check Total:	5,170.83				
MW OH	THE PM GROUP V011358	WINTER QUARTERLY PRINTING SVS	104070-6230 Printing & Binding	AP012320	6,159.75	19-2136-1	P11636	00103545	01/23/2020
MW OH	THE PM GROUP V011358	WINTER QRTLTY DESIGN/LAYOUT SVS	104071-6099 Professional Services	AP012320	1,950.00	19-2136-2	P11636	00103545	01/23/2020
				Check Total:	8,109.75				
MW OH	THE SAUCE CREATIVE V007476	HERITAGE BANNER	104078-6301 Special Department Supplies	AP012320	47.09	3654		00103546	01/23/2020
				Check Total:	47.09				
MW OH	UNITED RENTALS NORTH V001082	EXCAVATOR RENTAL	103654-6170 Equipment & Tool Rental	AP012320	5,514.19	176636157-001		00103547	01/23/2020
				Check Total:	5,514.19				
				Type Total:	3,230,098.87				
				Check Total:	3,230,098.87				

City of Placentia
Electronic Disbursement Register
For 02/04/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
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Grand Total: 846,608.34

EDR Totals by ID

AP	0.00
EP	846,608.34
IP	0.00
OP	0.00

Fund Name	<u>EDR Totals by Fund</u>
101-General Fund (0010)	570,889.03
208-Scssr Agency Ret Oblg (0054)	4,059.69
209-State Gas Tax - RMRA (0060)	129.30
225-Asset Seizure (0021)	1,548.02
226-Traffic Offender Fund (0051)	1,125.72
227-Explorer Grant NOC (0076)	178.43
228-NOC-Public Safety Grant(0061)	8,373.00
229-Comm Trans Hous Grant (0062)	9,610.91
265-Landscape Maintenance (0029)	5,398.03
275-Sewer Maintenance (0048)	21,414.74
280-Misc Grants Fund (0050)	3,872.94
281-OCATT Fund (0077)	6.89
501-Refuse Administration (0037)	5,275.53
601-Employee Health & Wifre (0039)	167,424.52
605-Risk Management (0040)	47,201.28
701-Special Deposits (0044)	100.31

Void Total: 0.00
EDR Total: 846,608.34

Electronic Disbursement Sub Totals: 846,608.34

ACH Payroll Direct Deposit for 1/31/2020: 344,265.54

Electronic Disbursement Total: 1,190,873.88

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Electronic Disbursement Register
For 01/28/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	ICMA RETIREMENT TRUST V000496	PE 12/28/19 PD 01/03/20	0021-2170 Deferred Comp Payable - ICMA	PY20001	50.64	2995/2001001		00012741	01/09/2020
EP	ICMA RETIREMENT TRUST V000496	PE 12/28/19 PD 01/03/20	0029-2170 Deferred Comp Payable - ICMA	PY20001	209.19	2995/2001001		00012741	01/09/2020
EP	ICMA RETIREMENT TRUST V000496	PE 12/28/19 PD 01/03/20	0037-2170 Deferred Comp Payable - ICMA	PY20001	249.73	2995/2001001		00012741	01/09/2020
EP	ICMA RETIREMENT TRUST V000496	PE 12/28/19 PD 01/03/20	0048-2170 Deferred Comp Payable - ICMA	PY20001	725.46	2995/2001001		00012741	01/09/2020
EP	ICMA RETIREMENT TRUST V000496	PE 12/28/19 PD 01/03/20	0010-2170 Deferred Comp Payable - ICMA	PY20001	17,048.46	2995/2001001		00012741	01/09/2020
EP	ICMA RETIREMENT TRUST V000496	PE 12/28/19 PD 01/03/20	0050-2170 Deferred Comp Payable - ICMA	PY20001	225.45	2995/2001001		00012741	01/09/2020
EP	ICMA RETIREMENT TRUST V000496	PE 12/28/19 PD 01/03/20	0076-2170 Deferred Comp Payable - ICMA	PY20001	14.40	2995/2001001		00012741	01/09/2020
EP	ICMA RETIREMENT TRUST V000496	PE 12/28/19 PD 01/03/20	0054-2170 Deferred Comp Payable - ICMA	PY20001	307.13	2995/2001001		00012741	01/09/2020
EP	ICMA RETIREMENT TRUST V000496	PE 12/28/19 PD 01/03/20	0061-2170 Deferred Comp Payable - ICMA	PY20001	442.07	2995/2001001		00012741	01/09/2020
EP	ICMA RETIREMENT TRUST V000496	PE 12/28/19 PD 01/03/20	0062-2170 Deferred Comp Payable - ICMA	PY20001	100.00	2995/2001001		00012741	01/09/2020
Check Total:					19,372.53				
EP	PLACENTIA POLICE V000839	PE 12/28/19 PD 01/03/20	0010-2180 Police Mgmt Assn Dues	PY20001	788.54	2625/2001001		00012742	01/09/2020
EP	PLACENTIA POLICE V000839	PE 12/28/19 PD 01/03/20	0050-2180 Police Mgmt Assn Dues	PY20001	15.60	2625/2001001		00012742	01/09/2020
Check Total:					804.14				
EP	PLACENTIA POLICE V003519	PE 12/28/19 PD 01/03/20	0010-2178 Placentia Police Assoc Dues	PY20001	2,161.30	2620/2001001		00012743	01/09/2020
EP	PLACENTIA POLICE V003519	PE 12/28/19 PD 01/03/20	0021-2178 Placentia Police Assoc Dues	PY20001	25.65	2620/2001001		00012743	01/09/2020

City of Placentia
Electronic Disbursement Register
For 01/28/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	PLACENTIA POLICE V003519	PE 12/28/19 PD 01/03/20	0076-2178 Placentia Police Assoc Dues	PY20001	3.02	2620/2001001		00012743	01/09/2020
EP	PLACENTIA POLICE V003519	PE 12/28/19 PD 01/03/20	0050-2178 Placentia Police Assoc Dues	PY20001	92.07	2620/2001001		00012743	01/09/2020
EP	PLACENTIA POLICE V003519	PE 12/28/19 PD 01/03/20	0061-2178 Placentia Police Assoc Dues	PY20001	69.27	2620/2001001		00012743	01/09/2020
EP	PLACENTIA POLICE V003519	PE 12/28/19 PD 01/03/20	0062-2178 Placentia Police Assoc Dues	PY20001	140.35	2620/2001001		00012743	01/09/2020
Check Total:					2,491.66				
EP	EMPLOYMENT V010052	STATE TAX P/E 12/28 PD 1/3	0021-2135 Calif Income Tax W/H	ACH010820	95.28	010320		00012744	01/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/28 PD 1/3	0029-2135 Calif Income Tax W/H	ACH010820	217.16	010320		00012744	01/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/28 PD 1/3	0037-2135 Calif Income Tax W/H	ACH010820	242.23	010320		00012744	01/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/28 PD 1/3	0010-2135 Calif Income Tax W/H	ACH010820	16,155.88	010320		00012744	01/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/28 PD 1/3	0048-2135 Calif Income Tax W/H	ACH010820	508.73	010320		00012744	01/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/28 PD 1/3	0076-2135 Calif Income Tax W/H	ACH010820	18.48	010320		00012744	01/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/28 PD 1/3	0050-2135 Calif Income Tax W/H	ACH010820	351.57	010320		00012744	01/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/28 PD 1/3	0054-2135 Calif Income Tax W/H	ACH010820	241.36	010320		00012744	01/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/28 PD 1/3	0061-2135 Calif Income Tax W/H	ACH010820	108.33	010320		00012744	01/08/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/28 PD 1/3	0062-2135 Calif Income Tax W/H	ACH010820	385.34	010320		00012744	01/08/2020
Check Total:					18,324.36				

City of Placentia
Electronic Disbursement Register
For 01/28/2020

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0010-2115 Employee Medicare W/H	ACH010820	6,024.38	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0010-2120 Employer Medicare Payable	ACH010820	6,024.38	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0010-2125 Employee Social Sec W/H	ACH010820	69.58	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0010-2130 Employer Soc Sec Payable	ACH010820	69.58	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0021-2110 Federal Income Tax W/H	ACH010820	229.53	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0021-2115 Employee Medicare W/H	ACH010820	26.30	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0021-2120 Employer Medicare Payable	ACH010820	26.30	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0029-2110 Federal Income Tax W/H	ACH010820	543.72	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0029-2115 Employee Medicare W/H	ACH010820	61.68	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0029-2120 Employer Medicare Payable	ACH010820	61.68	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0037-2110 Federal Income Tax W/H	ACH010820	571.44	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0037-2115 Employee Medicare W/H	ACH010820	69.47	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0010-2110 Federal Income Tax W/H	ACH010820	43,761.78	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0037-2120 Employer Medicare Payable	ACH010820	69.47	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0076-2120 Employer Medicare Payable	ACH010820	4.80	010320		00012745	01/08/2020

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EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0048-2110 Federal Income Tax W/H	ACH010820	1,306.61	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0048-2115 Employee Medicare W/H	ACH010820	209.96	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0048-2120 Employer Medicare Payable	ACH010820	209.96	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0050-2110 Federal Income Tax W/H	ACH010820	883.76	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0050-2115 Employee Medicare W/H	ACH010820	121.44	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0050-2120 Employer Medicare Payable	ACH010820	121.44	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0054-2110 Federal Income Tax W/H	ACH010820	538.07	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0054-2115 Employee Medicare W/H	ACH010820	60.22	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0054-2120 Employer Medicare Payable	ACH010820	60.22	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0061-2110 Federal Income Tax W/H	ACH010820	247.91	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0061-2115 Employee Medicare W/H	ACH010820	54.56	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0061-2120 Employer Medicare Payable	ACH010820	54.56	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0062-2110 Federal Income Tax W/H	ACH010820	1,024.13	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0062-2115 Employee Medicare W/H	ACH010820	132.01	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0062-2120 Employer Medicare Payable	ACH010820	132.01	010320		00012745	01/08/2020

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EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0076-2110 Federal Income Tax W/H	ACH010820	43.04	010320		00012745	01/08/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/28 PD 1/30	0076-2115 Employee Medicare W/H	ACH010820	4.80	010320		00012745	01/08/2020
Check Total:					62,818.79				
EP	CALIFORNIA PUBLIC V006234	JAN MEDICAL INSURANCE	395000-4715 ISF Health Ins Reimbursement	ACH010920	150,384.06	10000001589910		00012746	01/09/2020
EP	CALIFORNIA PUBLIC V006234	JAN MEDICAL INSURANCE	395083-5161 Health Insurance Premiums	ACH010920	14,986.77	10000001589910		00012746	01/09/2020
Check Total:					165,370.83				
EP	ADMINSURE V011303	DEC WORKER'S COMP CLAIMS	404580-5165 Workers' Compensation Claims	ACH011520	47,201.28	DECEMBER 19		00012747	12/31/2019
Check Total:					47,201.28				
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0010-2150 Survivor Benefit Package	ACH011020	108.26	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0010-2195 PERS Uniform	ACH011020	17.79	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0029-2140 Employee PERS W/H	ACH011020	640.58	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0029-2150 Survivor Benefit Package	ACH011020	1.06	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0029-2195 PERS Uniform	ACH011020	0.25	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0037-2140 Employee PERS W/H	ACH011020	666.79	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0037-2150 Survivor Benefit Package	ACH011020	1.07	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0010-2140 Employee PERS W/H	ACH011020	78,313.65	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC	PERS P/E 12/14 PD 12/20	0048-2140	ACH011020	2,241.35	122019		00012748	01/10/2020

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	V010053		Employee PERS W/H						
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0076-2150 Survivor Benefit Package	ACH011020	0.13	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0048-2150 Survivor Benefit Package	ACH011020	4.37	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0048-2195 PERS Uniform	ACH011020	1.03	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0050-2140 Employee PERS W/H	ACH011020	5.91	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0054-2140 Employee PERS W/H	ACH011020	364.17	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0054-2150 Survivor Benefit Package	ACH011020	0.56	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0061-2140 Employee PERS W/H	ACH011020	1,403.39	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0061-2150 Survivor Benefit Package	ACH011020	1.02	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0061-2195 PERS Uniform	ACH011020	0.58	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0062-2140 Employee PERS W/H	ACH011020	2,135.84	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0062-2150 Survivor Benefit Package	ACH011020	2.57	122019		00012748	01/10/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/14 PD 12/20	0076-2140 Employee PERS W/H	ACH011020	57.92	122019		00012748	01/10/2020
Check Total:					85,968.29				
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH011620	128.05	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH011620	149.10	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	ICSC CONF REG - SMITH	101001-6245 Meetings & Conferences	ACH011620	630.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CONF REG - SHADER	101001-6245 Meetings & Conferences	ACH011620	795.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	ICSC CONF REG - WANKE	101001-6245 Meetings & Conferences	ACH011620	630.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH011620	146.79	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH011620	146.02	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	URBAN LAND SYMPOSIUM - WANKE	101001-6245 Meetings & Conferences	ACH011620	65.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	STATE OF THE CITY STAFF REG	101001-6245 Meetings & Conferences	ACH011620	1,665.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	ICSC MEMBERSHIP DUES	101001-6255 Dues & Memberships	ACH011620	50.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	GET WELL EDIBLE ARRANGEMENT	101001-6301 Special Department Supplies	ACH011620	64.98	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	OC REGISTER DIGITAL SUBSCRIPTI	101001-6320 Books & Periodicals	ACH011620	14.95	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING MEALS	101511-6245 Meetings & Conferences	ACH011620	175.65	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING MEALS	101511-6245 Meetings & Conferences	ACH011620	62.79	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING MEALS	101511-6245 Meetings & Conferences	ACH011620	113.78	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	ICSC CONF REG - ARRULA	101511-6245 Meetings & Conferences	ACH011620	630.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING MEALS	101511-6245 Meetings & Conferences	ACH011620	35.40	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	LEAGUE OF CA CONF REG ARRULA	101511-6245 Meetings & Conferences	ACH011620	725.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	WORKING LUNCH MEAL	101511-6245 Meetings & Conferences	ACH011620	4.71	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING MEALS	101511-6245 Meetings & Conferences	ACH011620	103.94	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PARSAC MTG AIRFARE - ARRULA	101511-6245 Meetings & Conferences	ACH011620	553.96	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CREDIT - PARSAC MTG AIRFARE	101511-6245 Meetings & Conferences	ACH011620	-553.96	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING MEALS	101511-6245 Meetings & Conferences	ACH011620	58.98	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	OCCMA HOLIDAY LUNCHEON REG	101511-6245 Meetings & Conferences	ACH011620	585.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING MEALS	101511-6245 Meetings & Conferences	ACH011620	45.22	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PARSAC MTG AIRFARE - ARRULA	101511-6245 Meetings & Conferences	ACH011620	553.96	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING MEALS	101511-6245 Meetings & Conferences	ACH011620	70.69	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	VETERANS CEREMONY SUPPLIES	101511-6301 Special Department Supplies	ACH011620	142.97	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CUSTOM TABLECLOTH	101511-6301 Special Department Supplies	ACH011620	271.88	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	GROCERY TOTES	101511-6301 Special Department Supplies	ACH011620	1,437.63	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS CARDS - WANKE	101511-6315 Office Supplies	ACH011620	10.98	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	JOB ADVERTISMENT	101512-6225 Advertising/Promotional	ACH011620	225.00	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	DIGITAL HARASSMENT TEST	101512-6250 Staff Training	ACH011620	1,999.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	MISC SUPPLIES	101512-6301 Special Department Supplies	ACH011620	50.01	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH011620	18.24	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH011620	5.33	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH011620	85.47	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH011620	31.16	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH011620	82.84	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL SUPPLIES	101512-6301 Special Department Supplies	ACH011620	14.43	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COMMITTEE EVENT SUPPLIES	101512-6301 Special Department Supplies	ACH011620	358.23	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COMMITTEE EVENT SUPPLIES	101512-6301 Special Department Supplies	ACH011620	37.96	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COMMITTEE EVENT SUPPLIES	101512-6301 Special Department Supplies	ACH011620	38.68	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	INTERVIEW PANEL MEALS	101512-6301 Special Department Supplies	ACH011620	65.25	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COMMITTEE EVENT SUPPLIES	101512-6301 Special Department Supplies	ACH011620	45.89	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COMMITTEE EVENT SUPPLIES	101512-6301 Special Department Supplies	ACH011620	19.58	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS CARDS - O'LEARY	101512-6315 Office Supplies	ACH011620	10.98	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	PHONES	101523-6301 Special Department Supplies	ACH011620	206.23	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	NOV CONF CALL SUBSCRIPTION	101523-6999 Other Expenditure	ACH011620	74.95	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CSMFO TRAINING REG - TERRA	102020-6245 Meetings & Conferences	ACH011620	400.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS MEETING MEALS	102531-6315 Office Supplies	ACH011620	54.16	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	ICSC CONF REG - LAMBERT	102534-6245 Meetings & Conferences	ACH011620	630.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	ICSC CONF REG - ORTEGA	102534-6245 Meetings & Conferences	ACH011620	630.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	MMASC CONF PARKING - ORTEGA	102534-6245 Meetings & Conferences	ACH011620	30.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BUSINESS CARDS - RODSTEIN	102534-6315 Office Supplies	ACH011620	10.98	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PD LUNCH MEETING	103040-6245 Meetings & Conferences	ACH011620	104.88	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CHEIF LUNCH MEETING	103040-6245 Meetings & Conferences	ACH011620	30.69	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	STORAGE BOXES	103040-6301 Special Department Supplies	ACH011620	92.62	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CHRISTMAS TREE FOR PD	103040-6301 Special Department Supplies	ACH011620	59.24	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	MEAL FOR PW STAFF	103040-6301 Special Department Supplies	ACH011620	9.21	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	DOOR STOPS, EXTENSION CODRDS	103040-6301 Special Department Supplies	ACH011620	45.69	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	EXTENSION CORDS	103040-6301 Special Department Supplies	ACH011620	23.18	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	MEALS FOR PW STAFF	103040-6301 Special Department Supplies	ACH011620	36.11	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CLOCK FOR PD	103040-6301 Special Department Supplies	ACH011620	71.76	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	MEALS FOR PW STAFF	103040-6301 Special Department Supplies	ACH011620	36.11	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	DESK CHAIR FOR PD	103040-6315 Office Supplies	ACH011620	370.03	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	DESK CHAIR FOR PD	103040-6315 Office Supplies	ACH011620	370.03	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	APC UNIT	103040-6315 Office Supplies	ACH011620	80.48	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	OFFICE CHAIRS FOR PD	103040-6315 Office Supplies	ACH011620	999.96	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	MINI FRIDGE FOR PD	103040-6315 Office Supplies	ACH011620	272.49	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	DESK SUPPLIES - GLOE	103040-6315 Office Supplies	ACH011620	88.84	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	ID CARD RIBBON	103040-6315 Office Supplies	ACH011620	39.90	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	SHIPPING CHARGES	103040-6325 Postage	ACH011620	10.40	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	SHIPPING CHARGES	103040-6325 Postage	ACH011620	23.65	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PD TRAINING HOTEL - GLOE	103041-6250 Staff Training	ACH011620	580.96	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PD TRAINING HOTEL - MCKENZIE	103041-6250 Staff Training	ACH011620	484.69	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PD TRAINING PARKING - MCKENZI	103041-6250 Staff Training	ACH011620	2.20	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	PD TRAINING HOTEL - PERRY	103041-6250 Staff Training	ACH011620	704.35	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	STORAGE BOXES	103041-6301 Special Department Supplies	ACH011620	55.06	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BATTERIES	103041-6301 / 50040-6301 Special Department Supplies	ACH011620	285.46	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	MAPPING SOFTWARE FOR PD	103042-6290 Dept. Contract Services	ACH011620	15.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PD MTG PARKING - RADOMSKI	103042-6301 Special Department Supplies	ACH011620	10.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	SHOOTING TARGETS	103043-6162 Range Training	ACH011620	22.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	JAIL BLANKETS	103043-6301 / 50085-6301 Special Department Supplies	ACH011620	277.40	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	DRILL	103043-6301 / 50100-6301 Special Department Supplies	ACH011620	107.66	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	REPLENISH PD SUPPLIES	103043-6301 / 50100-6301 Special Department Supplies	ACH011620	894.17	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CASES & SCREEN PROTECTORS	103043-6301 / 50100-6301 Special Department Supplies	ACH011620	27.16	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BARRIER TAPE, SWABS & SUPPLIES	103043-6301 / 50100-6301 Special Department Supplies	ACH011620	791.63	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	SR CENTER BINGO PRIZES	0044-2064 Senior Advisory Committee	ACH011620	100.31	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	OCEMO LUNCHEON REG - TORRENCE	03048-6245 Meetings & Conferences	ACH011620	38.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	POSTERS & SIGNS SLURRY PROJECT	601001-6185 Construction Services	ACH011620	129.30	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	FIRE DEPT VIDEO IMAGES	103065-6290 Dept. Contract Services	ACH011620	158.00	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	FIRE DEPT VIDEO IMAGES	103065-6301 Special Department Supplies	ACH011620	425.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	FASTRAK	103066-6255 Dues & Memberships	ACH011620	100.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	FASTRAK	103066-6255 Dues & Memberships	ACH011620	100.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	ICSC CONF REG - ESTEVEZ	103550-6245 Meetings & Conferences	ACH011620	630.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	103550-6245 Meetings & Conferences	ACH011620	26.03	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	OCCEA LUNCHEON REG - SEPAHI	103550-6245 Meetings & Conferences	ACH011620	105.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	ICSC MEMBERSHIP - ESTEVEZ	103550-6255 Dues & Memberships	ACH011620	50.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	VOICE RECORDER	103550-6315 Office Supplies	ACH011620	44.25	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	GIS OFFICE FURNITURE	103654-6130 Repair & Maint/Facilities	ACH011620	2,583.76	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PW YARD CAMERA SUPPLIES	103654-6130 Repair & Maint/Facilities	ACH011620	355.50	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	JANITORIAL SUPPLIES	103654-6130 Repair & Maint/Facilities	ACH011620	59.08	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	JANITORIAL SUPPLIES	103654-6130 Repair & Maint/Facilities	ACH011620	47.95	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	FENCE REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	ACH011620	24.74	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	FLAGS FOR CITY HALL	103654-6301 Special Department Supplies	ACH011620	215.50	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	MISC SUPPLIES	103654-6301 Special Department Supplies	ACH011620	143.19	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	KEYBOARD	103655-6301 Special Department Supplies	ACH011620	40.23	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PARK MAINT SUPPLIES	103655-6301 Special Department Supplies	ACH011620	114.72	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CREDIT	103658-6134 Vehicle Repair & Maintenance	ACH011620	-0.07	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	FLOOR MATS	103658-6137 Repair Maint/Equipment	ACH011620	97.76	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	WATER PUMP	103658-6137 Repair Maint/Equipment	ACH011620	264.01	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	NOV REC STAFF SCHEDULING SVS	104070-6099 Professional Services	ACH011620	112.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	REC STAFF WORKING LUNCH	104070-6245 Meetings & Conferences	ACH011620	112.31	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	NOV TEEN CTR SPOTIFY SVS	104071-6299 Other Purchased Services	ACH011620	14.99	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	NOV TEEN CTR HULU SVS	104071-6299 Other Purchased Services	ACH011620	44.99	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	TEEN CENTER SUPPLIES	104071-6301 Special Department Supplies	ACH011620	37.39	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S HOLIDAY PIZZA PARTY	104071-6301 Special Department Supplies	ACH011620	27.19	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S HOLIDAY PIZZA PARTY	104071-6301 Special Department Supplies	ACH011620	16.31	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S HOLIDAY PIZZA PARTY	104071-6301 Special Department Supplies	ACH011620	16.31	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH011620	41.33	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S HOLIDAY PIZZA PARTY	104071-6301 Special Department Supplies	ACH011620	21.75	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	P.A.R.K.S HALLOWEEN SUPPLIES	104071-6301 Special Department Supplies	ACH011620	89.88	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S HALLOWEEN SUPPLIES	104071-6301 Special Department Supplies	ACH011620	113.43	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH011620	202.55	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH011620	28.43	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	TEEN CENTER SUPPLIES	104071-6301 Special Department Supplies	ACH011620	35.33	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Supplies	ACH011620	29.76	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	TEEN CENTER SUPPLIES	104071-6301 Special Department Supplies	ACH011620	5.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	LET'S DANCE SUPPLIES	104071-6301 Special Department Supplies	ACH011620	26.86	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	LET'S DANCE SUPPLIES	104071-6301 Special Department Supplies	ACH011620	140.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	TREE LIGHTING SUPPLIES	104071-6301 Special Department Supplies	ACH011620	10.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CREDIT	104071-6301 Special Department Supplies	ACH011620	-5.98	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COMMISSION EVENT SUPPLIES	104071-6301 Special Department Supplies	ACH011620	159.66	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	TREE LIGHTING SUPPLIES	104071-6301 Special Department Supplies	ACH011620	40.40	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	TREE LIGHTING SUPPLIES	104071-6301 Special Department Supplies	ACH011620	13.04	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COMMISSION EVENT SUPPLIES	104071-6301 Special Department Supplies	ACH011620	49.68	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	COMMISSION EVENT SUPPLIES	104071-6301 Special Department Supplies	ACH011620	120.25	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COMMISSION EVENT MEALS	104071-6301 Special Department Supplies	ACH011620	281.37	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	TREE LIGHTING SUPPLIES	104071-6301 Special Department Supplies	ACH011620	5.30	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	TREE LIGHTING SUPPLIES	104071-6301 Special Department Supplies	ACH011620	17.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COMMISSION EVENT SUPPLIES	104071-6301 Special Department Supplies	ACH011620	3.80	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	TREE LIGHTING SUPPLIES	104071-6301 Special Department Supplies	ACH011620	46.80	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	COMMISSION EVENT SUPPLIES	104071-6301 Special Department Supplies	ACH011620	153.12	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	104071-6301 Special Department Supplies	ACH011620	50.94	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PYB BINDERS	104071-6301 / 79376-6301 Special Department Supplies	ACH011620	192.23	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CREDIT	104078-6301 Special Department Supplies	ACH011620	-1.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	HERITAGE WRAP-UP MTG SUPPLIES	104078-6301 Special Department Supplies	ACH011620	34.58	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	HERITAGE WRAP-UP MTG SUPPLIES	104078-6301 Special Department Supplies	ACH011620	348.91	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	SR CTR THANKSGIVING SUPPLIES	104079-6301 Special Department Supplies	ACH011620	53.12	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104079-6301 Special Department Supplies	ACH011620	55.64	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	SR CENTER SUPPLIES	104079-6301 Special Department Supplies	ACH011620	102.38	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH011620	19.58	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	S&P RATING CELEBRATION ITEMS	109595-6301 Special Department Supplies	ACH011620	147.95	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BROWN BAG MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH011620	91.31	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CALPERS APPEAL CELEBRATION	109595-6301 Special Department Supplies	ACH011620	411.32	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	EMPLOYEE WELLNESS SUPPLIES	109595-6301 Special Department Supplies	ACH011620	459.54	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BROWN BAG MEETING SUPPLIES	109595-6301 Special Department Supplies	ACH011620	601.54	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	EMPLOYEE WELLNESS SUPPLIES	109595-6301 Special Department Supplies	ACH011620	94.27	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CITY TILE PLAQUES	109595-6999 Other Expenditure	ACH011620	2,134.26	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CREDIT	213041-6250 Staff Training	ACH011620	-6.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PD TRAINING HOTEL - GILLIS	213041-6250 Staff Training	ACH011620	704.35	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	PD TRAINING - REINKER, MARTINE	213041-6250 Staff Training	ACH011620	242.00	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CERT TOURNIQUETS	503048-6301 Special Department Supplies	ACH011620	461.25	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	TABLE COVERS FOR CCB	504077-6301 Special Department Supplies	ACH011620	34.72	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	BALLOON FOR CCB	504077-6301 Special Department Supplies	ACH011620	13.75	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CCB SUPPLIES	504077-6301 Special Department Supplies	ACH011620	32.86	NOVEMBER 19		00012749	12/24/2019

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EP	BANK OF AMERICA V008741	CCB SUPPLIES	504077-6301 Special Department Supplies	ACH011620	19.74	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CCB SUPPLIES	504077-6301 Special Department Supplies	ACH011620	70.54	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CCB SUPPLIES	504077-6301 Special Department Supplies	ACH011620	102.67	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	CCB SUPPLIES	504077-6301 Special Department Supplies	ACH011620	43.26	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	FOOD FOR THANKSGIVING DIST	504077-6301 Special Department Supplies	ACH011620	206.36	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	FOOD FOR THANKSGIVING DIST	504077-6301 Special Department Supplies	ACH011620	124.60	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	504077-6315 Office Supplies	ACH011620	74.60	NOVEMBER 19		00012749	12/24/2019
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	504077-6315 Office Supplies	ACH011620	55.92	NOVEMBER 19		00012749	12/24/2019
Check Total:					36,500.55				
EP	ICMA RETIREMENT TRUST V000496	PE 01/11/2020 PD 01/17/2020	0029-2170 Deferred Comp Payable - ICMA	PY20002	208.07	2995/2001002		00012750	01/21/2020
EP	ICMA RETIREMENT TRUST V000496	PE 01/11/2020 PD 01/17/2020	0037-2170 Deferred Comp Payable - ICMA	PY20002	248.70	2995/2001002		00012750	01/21/2020
EP	ICMA RETIREMENT TRUST V000496	PE 01/11/2020 PD 01/17/2020	0048-2170 Deferred Comp Payable - ICMA	PY20002	700.33	2995/2001002		00012750	01/21/2020
EP	ICMA RETIREMENT TRUST V000496	PE 01/11/2020 PD 01/17/2020	0054-2170 Deferred Comp Payable - ICMA	PY20002	317.44	2995/2001002		00012750	01/21/2020
EP	ICMA RETIREMENT TRUST V000496	PE 01/11/2020 PD 01/17/2020	0010-2170 Deferred Comp Payable - ICMA	PY20002	17,066.07	2995/2001002		00012750	01/21/2020
EP	ICMA RETIREMENT TRUST V000496	PE 01/11/2020 PD 01/17/2020	0061-2170 Deferred Comp Payable - ICMA	PY20002	618.57	2995/2001002		00012750	01/21/2020
EP	ICMA RETIREMENT TRUST	PE 01/11/2020 PD 01/17/2020	0062-2170	PY20002	213.35	2995/2001002		00012750	01/21/2020

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	V000496		Deferred Comp Payable - ICMA						
				Check Total:	19,372.53				
EP	PLACENTIA POLICE V000839	PE 01/11/2020 PD 01/17/2020	0010-2180 Police Mgmt Assn Dues	PY20002	804.14	2625/2001002		00012751	01/21/2020
				Check Total:	804.14				
EP	PLACENTIA POLICE V003519	PE 01/11/2020 PD 01/17/2020	0010-2178 Placentia Police Assoc Dues	PY20002	2,142.43	2620/2001002		00012752	01/21/2020
EP	PLACENTIA POLICE V003519	PE 01/11/2020 PD 01/17/2020	0062-2178 Placentia Police Assoc Dues	PY20002	229.57	2620/2001002		00012752	01/21/2020
EP	PLACENTIA POLICE V003519	PE 01/11/2020 PD 01/17/2020	0061-2178 Placentia Police Assoc Dues	PY20002	119.66	2620/2001002		00012752	01/21/2020
				Check Total:	2,491.66				
EP	AMERICAN FIDELITY V010011	FSA P/E 1/11 PD 1/17	0010-2188 Health Care SSA	ACH012120	641.51	2059837		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 1/11 PD 1/17	0010-2190 Dependent Care SSA	ACH012120	273.96	2059837		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 1/11 PD 1/17	0037-2188 Health Care SSA	ACH012120	11.49	2059837		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 1/11 PD 1/17	0048-2188 Health Care SSA	ACH012120	7.30	2059837		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 1/11 PD 1/17	0037-2190 Dependent Care SSA	ACH012120	21.87	2059837		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 1/11 PD 1/17	0054-2188 Health Care SSA	ACH012120	21.88	2059837		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 1/11 PD 1/17	0029-2188 Health Care SSA	ACH012120	1.12	2059837		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	FSA P/E 1/11 PD 1/17	0029-2190 Dependent Care SSA	ACH012120	43.75	2059837		00012753	01/22/2020
EP	AMERICAN FIDELITY	FSA P/E 1/11 PD 1/17	0048-2190	ACH012120	14.58	2059837		00012753	01/22/2020

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	V010011		Dependent Care SSA						
EP	AMERICAN FIDELITY V010011	P/E 12/28/19 PD 1/3/20	0010-2155 Per Sec Plan - Opt. Life	ACH012120	2,330.91	D107296		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	P/E 12/28/19 PD 1/3/20	0048-2155 Per Sec Plan - Opt. Life	ACH012120	211.23	D107296		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	P/E 12/28/19 PD 1/3/20	0029-2155 Per Sec Plan - Opt. Life	ACH012120	72.50	D107296		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	P/E 12/28/19 PD 1/3/20	0050-2155 Per Sec Plan - Opt. Life	ACH012120	5.89	D107296		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	P/E 12/28/19 PD 1/3/20	0021-2155 Per Sec Plan - Opt. Life	ACH012120	5.75	D107296		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	P/E 12/28/19 PD 1/3/20	0054-2155 Per Sec Plan - Opt. Life	ACH012120	10.76	D107296		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	P/E 12/28/19 PD 1/3/20	395000-2187 Voluntary Plan Life	ACH012120	1,970.00	D107296		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	P/E 12/28/19 PD 1/3/20	0037-2155 Per Sec Plan - Opt. Life	ACH012120	34.50	D107296		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	P/E 12/28/19 PD 1/3/20	0061-2155 Per Sec Plan - Opt. Life	ACH012120	8.33	D107296		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	P/E 12/28/19 PD 1/3/20	0062-2155 Per Sec Plan - Opt. Life	ACH012120	30.38	D107296		00012753	01/22/2020
EP	AMERICAN FIDELITY V010011	P/E 12/28/19 PD 1/3/20	0076-2155 Per Sec Plan - Opt. Life	ACH012120	1.09	D107296		00012753	01/22/2020
				Check Total:	5,718.80				
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0010-2150 Survivor Benefit Package	ACH012120	113.07	010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0010-2195 PERS Uniform	ACH012120	17.61	010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0021-2140 Employee PERS W/H	ACH012120	147.75	010320		00012754	01/22/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0021-2150 Survivor Benefit Package	ACH012120	0.37 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0021-2195 PERS Uniform	ACH012120	0.10 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0029-2140 Employee PERS W/H	ACH012120	636.38 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0029-2150 Survivor Benefit Package	ACH012120	1.04 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0029-2195 PERS Uniform	ACH012120	0.24 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0037-2140 Employee PERS W/H	ACH012120	638.12 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0037-2150 Survivor Benefit Package	ACH012120	0.95 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0048-2140 Employee PERS W/H	ACH012120	2,173.84 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0048-2150 Survivor Benefit Package	ACH012120	4.14 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0010-2140 Employee PERS W/H	ACH012120	74,967.33 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0048-2195 PERS Uniform	ACH012120	0.94 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0076-2150 Survivor Benefit Package	ACH012120	0.08 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0050-2140 Employee PERS W/H	ACH012120	657.81 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0050-2150 Survivor Benefit Package	ACH012120	1.85 010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0050-2195 PERS Uniform	ACH012120	0.27 010320		00012754	01/22/2020

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EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0051-2140 Employee PERS W/H	ACH012120	1,125.72	010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0054-2140 Employee PERS W/H	ACH012120	307.94	010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0054-2150 Survivor Benefit Package	ACH012120	0.24	010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0061-2150 Survivor Benefit Package	ACH012120	0.82	010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0061-2195 PERS Uniform	ACH012120	0.49	010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0062-2140 Employee PERS W/H	ACH012120	1,798.54	010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0062-2150 Survivor Benefit Package	ACH012120	2.62	010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/28 PD 1/3	0076-2140 Employee PERS W/H	ACH012120	30.67	010320		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	101002-5144 Employer CalPERS UAL	ACH012120	0.07	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	101003-5144 Employer CalPERS UAL	ACH012120	0.07	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	101511-5144 Employer CalPERS UAL	ACH012120	6,409.81	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	101512-5144 Employer CalPERS UAL	ACH012120	34.52	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	101513-5144 Employer CalPERS UAL	ACH012120	12.19	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	101523-5144 Employer CalPERS UAL	ACH012120	8.26	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	102020-5144 Employer CalPERS UAL	ACH012120	2,413.61	JANUARY 20		00012754	01/22/2020

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EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	102531-5144 Employer CalPERS UAL	ACH012120	40.44	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	102532-5144 Employer CalPERS UAL	ACH012120	14.58	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	102533-5144 Employer CalPERS UAL	ACH012120	7.74	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	102534-5144 Employer CalPERS UAL	ACH012120	2,138.80	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103040-5144 Employer CalPERS UAL	ACH012120	29,777.52	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103041-5144 Employer CalPERS UAL	ACH012120	66,618.84	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103042-5144 Employer CalPERS UAL	ACH012120	27,254.46	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	101001-5144 Employer CalPERS UAL	ACH012120	0.66	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103043-5144 Employer CalPERS UAL	ACH012120	10,397.62	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	547525-5144 Employer CalPERS UAL	ACH012120	937.54	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103047-5144 Employer CalPERS UAL	ACH012120	12,550.14	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103048-5144 Employer CalPERS UAL	ACH012120	8.84	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103550-5144 Employer CalPERS UAL	ACH012120	38.24	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103551-5144 Employer CalPERS UAL	ACH012120	14.80	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103590-5144 Employer CalPERS UAL	ACH012120	12.39	JANUARY 20		00012754	01/22/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103650-5144 Employer CalPERS UAL	ACH012120	11,279.13	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103652-5144 Employer CalPERS UAL	ACH012120	8,841.51	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103654-5144 Employer CalPERS UAL	ACH012120	6,989.66	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	103658-5144 Employer CalPERS UAL	ACH012120	2,976.94	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	104070-5144 Employer CalPERS UAL	ACH012120	68.92	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	104071-5144 Employer CalPERS UAL	ACH012120	7,501.47	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	296561-5144 Employer CalPERS UAL	ACH012120	1,796.48	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	374386-5144 Employer CalPERS UAL	ACH012120	1,547.35	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	484356-5144 Employer CalPERS UAL	ACH012120	529.58	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	484376-5144 Employer CalPERS UAL	ACH012120	10,389.00	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	613041-5144 Employer CalPERS UAL	ACH012120	4,195.08	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	623041-5144 Employer CalPERS UAL	ACH012120	7.99	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	773041-5144 Employer CalPERS UAL	ACH012120	6.89	JANUARY 20		00012754	01/22/2020
EP	CALIFORNIA PUBLIC V010053	JANUARY UAL PAYMENT	624072-5144 Employer CalPERS UAL	ACH012120	6.40	JANUARY 20		00012754	01/22/2020
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EP	EMPLOYMENT	STATE TAX P/E 1/11 PD 1/17	0010-2135	ACH012120	16,266.47	011720		00012755	01/22/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010052		Calif Income Tax W/H						
EP	EMPLOYMENT V010052	STATE TAX P/E 1/11 PD 1/17	0029-2135 Calif Income Tax W/H	ACH012120	222.70	011720		00012755	01/22/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 1/11 PD 1/17	0062-2135 Calif Income Tax W/H	ACH012120	800.03	011720		00012755	01/22/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 1/11 PD 1/17	0037-2135 Calif Income Tax W/H	ACH012120	229.15	011720		00012755	01/22/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 1/11 PD 1/17	0048-2135 Calif Income Tax W/H	ACH012120	496.80	011720		00012755	01/22/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 1/11 PD 1/17	0050-2135 Calif Income Tax W/H	ACH012120	7.77	011720		00012755	01/22/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 1/11 PD 1/17	0054-2135 Calif Income Tax W/H	ACH012120	238.14	011720		00012755	01/22/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 1/11 PD 1/17	0061-2135 Calif Income Tax W/H	ACH012120	243.93	011720		00012755	01/22/2020
				Check Total:	18,504.99				
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0010-2115 Employee Medicare W/H	ACH012120	6,045.44	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0010-2120 Employer Medicare Payable	ACH012120	6,045.44	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0029-2110 Federal Income Tax W/H	ACH012120	553.77	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0029-2115 Employee Medicare W/H	ACH012120	63.33	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0029-2120 Employer Medicare Payable	ACH012120	63.33	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0010-2110 Federal Income Tax W/H	ACH012120	44,129.52	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0037-2110 Federal Income Tax W/H	ACH012120	535.18	011720		00012756	01/22/2020

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0062-2120 Employer Medicare Payable	ACH012120	229.95	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0037-2115 Employee Medicare W/H	ACH012120	69.01	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0037-2120 Employer Medicare Payable	ACH012120	69.01	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0048-2110 Federal Income Tax W/H	ACH012120	1,254.75	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0048-2115 Employee Medicare W/H	ACH012120	212.39	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0048-2120 Employer Medicare Payable	ACH012120	212.39	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0050-2110 Federal Income Tax W/H	ACH012120	88.86	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0050-2115 Employee Medicare W/H	ACH012120	26.49	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0050-2120 Employer Medicare Payable	ACH012120	26.49	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0054-2110 Federal Income Tax W/H	ACH012120	528.98	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0054-2115 Employee Medicare W/H	ACH012120	62.52	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0054-2120 Employer Medicare Payable	ACH012120	62.52	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0061-2110 Federal Income Tax W/H	ACH012120	584.35	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0061-2115 Employee Medicare W/H	ACH012120	110.04	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0061-2120 Employer Medicare Payable	ACH012120	110.04	011720		00012756	01/22/2020

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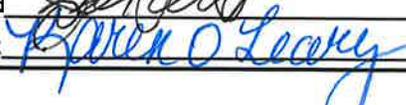
Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0062-2110 Federal Income Tax W/H	ACH012120	2,009.88	011720		00012756	01/22/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 1/11 PD 1/17	0062-2115 Employee Medicare W/H	ACH012120	229.95	011720		00012756	01/22/2020
				Check Total:	63,323.63				
EP	INTERNAL REVENUE V010054	4Q FORM 941 PMT FOR RETIREES	395083-5163 Life Insurance Premiums	ACH012720	83.69	012720		00012757	01/27/2020
				Check Total:	83.69				
				Type Total:	846,608.34				
				Check Total:	846,608.34				



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: DIRECTOR OF DEVELOPMENT SERVICES
DATE: JANUARY 14, 2020

SECOND READING AND ADOPTION		
Ord No. <u>O-2020-01</u>	Date <u>02-04-2020</u>	Item No. <u>1.e.</u>
First reading approved on <u>01-14-2020</u>		Item <u>2.a.</u>
(Date)		
Reviewed and Approved:		
Department Head		
Deputy City Clerk		

SUBJECT: INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2020-01, WHEREBY CHAPTER 23.73 OF THE MUNICIPAL CODE SHALL BE AMENDED TO COMPLY WITH NEW STATE REGULATIONS REGARDING ACCESSORY DWELLING UNITS AND JUNIOR ACCESSORY DWELLING UNITS AND MAKING CONFORMING CHANGES TO CHAPTER 23.04 OF THE MUNICIPAL CODE (ZONING CODE AMENDMENT 2019-04)

FISCAL
IMPACT: NONE

SUMMARY:

The City regulates Accessory Dwelling Units (ADUs) via Section 23.73 of the Placentia Municipal Code. Certain components of these regulations, as well as other related City regulations, do not comply with certain new State laws. Therefore, updates to the Placentia Municipal Code (PMC) are necessary to achieve compliance with recent State legislation.

During the last State legislative session (2019), there were a number of bills enacted relating to ADUs and Junior Accessory Dwelling Units (JADUs). The Legislature has further restricted local control and mandated new requirements, including the approval of JADUs which is a unit of no more than 500 square feet contained within a single-family dwelling. If a city does not have an ADU ordinance that is compliant with State law, then any applications submitted will be processed under the State law requirements without any local input.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning Ordinance No. O-2020-01; and
2. Receive the Staff Report, consider all Public Testimony, ask any questions of Staff; and
3. Close the Public Hearing; and

**1. e.
February 4, 2020**

**2. a.
January 14, 2020**

4. Find that adoption of Zoning Code Amendment No. 2019-04 is categorically exempt from environmental review and direct Staff to file a Notice of Exemption, in that CEQA Guidelines Section 15282(h) establishes that "the adoption of an ordinance regarding second units in a single-family or multifamily zone by a city or county to implement the provisions of Sections 65852.1 and 65852.2 of the Government Code" relating to "granny" housing and "second unit ordinances" are exempt from the requirements of CEQA. Further, any effect on the environment is speculative at best because second units are already conditionally permitted in the City pursuant to similar regulations, and pursuant to 14 Cal. Code Regulations §15061(b)(3) there is no possibility that the proposed ordinance will have a significant effect on the environment; and
5. Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2020-01, an Ordinance of the City Council of the City of Placentia, California amending the zoning provisions of the Placentia Municipal Code relating to Accessory Dwelling Units and Junior Accessory Dwelling Units in accordance with State law.

BACKGROUND:

In 2016, the State Legislature passed Assembly Bill No. 2299 and Senate Bill No. 1069 amending California Government Code Section 65852.2 related to ADUs, which took effect on January 1, 2017. On October 8, 2017, Senate Bill 229 and Assembly Bill 494 were passed, which further amended Government Code Section 65852.2 and clarified language regarding ADUs which took effect on January 1, 2018. City of Placentia Ordinance No. O-2019-01 adopted new City regulations relating to ADUs in conformance with those State regulations.

During the last State legislative session (2019), there were a number of bills enacted relating to ADUs and JADUs. The Legislature has further restricted local control and mandated new requirements, including the approval of JADUs which is a unit of no more than 500 square feet contained within a single-family dwelling. If a city does not have an ADU ordinance that is compliant with state law, then any applications submitted will be processed under the State law requirements without any local input.

It is noted that the adopted legislation is ambiguous at best with regard to several matters. The ordinance presented by Staff reflects our best interpretation, keeping in mind previous directives from the Department of Housing and Community Development ("HCD") and the Legislature's overriding intent this past legislative session to deal with California's "housing crisis" as it has been termed by the legislature.

The intent of the bills is to reduce barriers to the development of ADUs, which have been found to be an affordable-by-design type of in-fill housing that can meet the needs of couples, small families, young people, students and seniors by offering new below market rentals in existing neighborhoods. In addition, homeowners who create ADUs benefit from added income, and increased sense of security. ADUs are an alternate form of housing that can help California meet its diverse housing needs.

ADUs have been known as granny flats, in-law units, backyard cottages, secondary dwelling units and more according to the California Department of Housing and Community Development. As noted above, a JADU is a unit of no more than 500 square feet contained within a single-family dwelling. The proposed Ordinance would adopt new ADU and JADU regulations in conformance with State law.

DISCUSSION:

The two primary bills that have impacted ADUs during the last State legislative session are AB 68 and AB 881.

AB 68

AB 68 relates to JADUs. A JADU is an ADU that is built within a single-family residential structure and is no more than 500 square feet. It may have its own sanitation facilities, but could also share those facilities with the primary residence. The JADU must have separate kitchen facilities.

Prior to this legislative session, a city was not required to have a JADU and Placentia never enacted provisions allowing such units. That changed this year and JADUs are now required. If a city does not have an ordinance, they will be approved in accordance with the provisions set forth in State law, although there is very little difference between the City's proposed ordinance and Government Code section 65852.22. In a JADU, the owner must reside in either the accessory or primary dwelling unit. In contrast, in an ADU, the City cannot impose this restriction for the next five years.

AB 881

AB 881 made a number of changes to the ADU provisions. Briefly:

- ADUs must now be allowed in all residential zones, albeit with some limitations. Additionally, in certain circumstances they are also required to be permitted in mixed-use zones.
- All ADUs, as well as JADUs, must be approved within 60 days if they meet the ministerial requirements. If the ADU or JADU is being proposed in conjunction with a new primary structure, the approval may be delayed until the primary structure is approved.
- The grounds on which ADUs may be denied are now limited to water, sewer, traffic flow and public safety.
- The City may no longer have a minimum lot size for properties on which ADUs are allowed.
- The law has been clarified to provide that ADUs must be allowed within a proposed or existing primary dwelling in addition to being allowed to be attached or detached to the primary structure. The difference between an interior ADU and a JADU would primarily be the size.

- At the most restrictive, the City may require a four-foot side and rear yard setback. The City cannot require setbacks if the ADU is being converted from or constructed in the exact same location as a permitted accessory structure, including a garage. Permitting illegal garage conversions that are used as ADUs is now mandatory and no replacement parking can be required for a garage that is removed as part of creating an ADU.
- Through January 1, 2025, the City can no longer impose an owner-occupancy requirement for ADUs, and this requirement may not be imposed on any units approved during this time, even after January 1, 2025.
- Four categories of ADUs must be approved regardless of any other provisions for an ADU within a residential or mixed-use zone; these are:
 - An ADU within a proposed or existing single-family dwelling when certain conditions are met.
 - A *detached* ADU that is no more than 800 square feet, 16 feet high, and no more than 4 foot side and rear yard setbacks. When this type of ADU is approved, the owner may also have a JADU within the house.
 - ADUs inside a multi-family dwelling in spaces that are not used as habitable spaces, such as storage rooms, boiler rooms, attics, basements, or garages provided the unit complies with the building code standards for dwellings. The City must allow up to 25% of the number of existing units and a minimum of one.
 - Two *detached* ADUs on a lot with a multifamily dwelling provided that each ADU is no greater than 16 feet in height and has minimum four-foot side and rear yard setbacks. State law does not impose a minimum size, but Staff is recommending that an 800 square foot limit be imposed in this type of situation.
 - For the above four types of units, Staff may not require correction of nonconforming zoning conditions.

Other Bills

SB 13 added section 17980.12 to the Health and Safety Code. Under this new requirement, through January 1, 2030, the City must include a notice to owners of ADUs with building code violations that they can seek to defer the corrections if it is not a matter of health and safety. If the City agrees, then enforcement shall be delayed for five years. This only applies to ADUs built before January 1, 2020 or to ADUs built after January 1, 2020 in a city that did not have a compliant ordinance, but does have one at the time the request for delay is made.

AB 670 added section 4751 to the Civil Code. This section provides that CC&Rs for lots zoned for single-family residential use may not prohibit or unreasonably restrict the construction or use of an ADU or JADU.

Draft Ordinance amending Chapter 23.73

The draft ordinance as prepared will amend Chapter 23.73 – Second Units of the Municipal Code, to comply with new State regulations regarding ADUs and will make conforming changes to Chapters 23.04 – “Definitions” referencing a definition for JADUs, which are not addressed in the City’s existing ADU Ordinance. Textual changes to the existing Zoning Code to achieve State compliance as briefly outlined above are fully identified in the attached draft Ordinance to comply with State standards as outlined in the preceding paragraphs.

Some public interest groups are arguing that for these types of ADUs, the City may not impose a front yard setback requirement, meaning that the ADU could be located in front of the home. Staff has drafted the Ordinance to require the front yard setback but wanted to draw this to Council’s attention given the threat of litigation that has faced other cities. It is the opinion of our City Attorney and a number of City Attorneys that because the legislature mentioned side and rear yard setbacks, they would have mentioned front yard setbacks specifically had they meant to limit those as well. It should be noted that the version of the draft Ordinance that went to Planning Commission did not include a requirement to meet front yard setbacks. At the advice of the City Attorney, Staff made a few additional minor changes to the draft Ordinance between the Planning Commission and City Council meeting. It is the opinion of Staff and the City Attorney that these changes are not substantive in nature and are necessary to minimize legal challenges to the Ordinance from public interest groups.

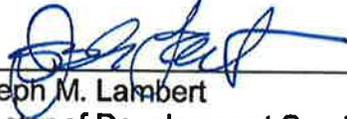
CEQA:

The proposed Zoning Code Amendment was reviewed by Staff and the Planning Commission in accordance with the requirements of the California Environmental Quality Act (CEQA). Based on that review and the Planning Commission recommendation, Staff recommends that the City Council find that adoption of ZCA 2019-04 is categorically exempt from environmental review because CEQA Guidelines Section 15282(h) establishes that “the adoption of an ordinance regarding second units in a single-family or multifamily zone by a city or county to implement the provisions of Sections 65852.1 and 65852.2 of the Government Code” relating to “granny” housing and “second unit ordinances” are exempt from the requirements of CEQA. In addition, CEQA Guidelines section 15061(b)(3) provides that CEQA does not apply where it can be seen with certainty that the project will not cause any impacts. Staff and the Planning Commission recommend that the City Council adopt a Categorical Exemption for this project, and direct Staff to file a timely Notice of Exemption.

Recommending Body Determination:

On December 10, 2019, the City of Placentia Planning Commission held a public hearing and recommended that the City Council adopt a Categorical Exemption for this project and approve ZCA 2019-04.

Prepared by:



Joseph M. Lambert
Director of Development Services

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Ordinance O-2020-01 – ADU Ordinance Update with Conforming Changes
2. Resolution PC-2019-23 (unsigned)
 - a. Draft Ordinance as presented to Planning Commission

ORDINANCE NO. O-2020-01

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA, CALIFORNIA AMENDING THE ZONING
PROVISIONS OF THE PLACENTIA MUNICIPAL CODE
RELATING TO ACCESSORY DWELLING UNITS AND
JUNIOR ACCESSORY DWELLING UNITS IN
ACCORDANCE WITH STATE LAW**

City Attorney's Summary

This Ordinance amends provisions of Title 23 (Zoning) of the Placentia Municipal Code and adopts amended regulations regarding Accessory Dwelling Units and new regulations regarding Junior Accessory Dwelling Units. During the last State legislative session (2019), there were a number of bills enacted relating to Accessory Dwelling Units and Junior Accessory Dwelling Units. The Legislature has further restricted local control and mandated new requirements, including the approval of junior accessory dwelling units which is a unit of no more than 500 square feet contained within a single-family dwelling. Therefore, this Ordinance will update the Placentia Municipal Code (PMC) as necessary to achieve compliance with recent State legislation regarding Accessory Dwelling Units and Junior Accessory Dwelling Units.

WHEREAS, effective January 1, 2020, AB 68 (Ting), AB 587 (Friedman), AB 670 (Friedman), AB 671 (Friedman), AB 881 (Bloom) and SB 13 (Wieckowski) amended California's existing second unit law (Government Code Section 65852.2 and section 65852.22); and

WHEREAS, the California State legislature adopted more than eighteen housing bills in 2019 related to housing; and

WHEREAS, in order to encourage the construction of accessory dwelling units and junior dwelling units, the State Legislature has provided additional amendments to Government Code section 65852.2 and section 65852.22; and

WHEREAS, the new State laws relating to accessory dwelling units and junior accessory dwelling units takes effect on January 1, 2020 and the City is required to be in compliance with the new provisions or the State provisions relating to these units will prevail and the City would lose local control; and

WHEREAS, on December 10, 2019, the Planning Commission of the City of Placentia held a duly noticed public hearing at which time it considered all evidence presented, whether written or oral; and

WHEREAS, after the close of the public hearing the Planning Commission recommended that the City Council adopt this Ordinance; and

WHEREAS, on January 14th, 2020, the City Council of the City of Placentia held a duly noticed public hearing at which time it considered all evidence presented, whether written or oral; and

WHEREAS, the City desires to amend its regulations to comply with State law.

NOW, THEREFORE, THE CITY OF PLACENTIA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 23.04.010 of the Placentia Municipal Code is hereby amended by adding “Junior Accessory Dwelling Unit” to read as follows; all other provisions remain the same:

“Junior accessory dwelling unit” is defined in Section 23.73.020.

SECTION 2. Chapter 23.73 of the Placentia Municipal Code is hereby amended to read as follows:

Chapter 23.73 ACCESSORY AND JUNIOR ACCESSORY DWELLING UNITS

23.73.010 Purpose.

This chapter is intended to establish ministerial regulations consistent with Government Code Sections 65852.2 and 65852.22 in a manner which properly balances the city’s goals of: (1) expanding the mix of housing opportunities in the city by encouraging the establishment of accessory dwelling units within the city; and (2) maintaining the character of residential neighborhoods by regulating when and how accessory dwelling units may be built and operated. If there is any inconsistency between

the terms of this chapter and mandatory requirements of state law, the mandatory requirements of state law shall control, but only to the extent legally required.

23.73.020 Definitions.

For purposes of this chapter the following definitions shall apply:

“Accessory dwelling unit” means a residential dwelling unit which is attached, detached, or located within a single-family residence, which provides complete independent living facilities for one (1) or more persons. It shall include permanent provisions for living, sleeping, eating, cooking, and sanitation on the same parcel as the residential dwelling is situated. An accessory dwelling unit also includes the following: (1) an efficiency unit, as defined in Section 17958.1 of the Health and Safety Code; (2) a manufactured home, as defined in Section 18007 of the Health and Safety Code.

“Junior accessory dwelling unit” shall mean a unit that is no more than 500 square feet and contained entirely within a single-family residence.

23.73.030 Ministerial review for Junior and Accessory Dwelling Units.

Applications for junior and accessory dwelling units shall be ministerially processed within 60 days of receipt of a complete application and approved if they meet the requirements of this Chapter.

(1) If the application is submitted in conjunction with an application for a new single-family dwelling, the application for the junior or accessory dwelling unit shall not be acted upon until the application for the new single-family dwelling is approved, but thereafter shall be ministerially approved if it meets all requirements within 60 days.

(2) The City shall grant a delay if requested by the applicant.

23.73.040 Accessory dwelling units permitted use.

Notwithstanding any other provision of this Title to the contrary, accessory dwelling units and junior accessory dwelling units are a ministerially permitted use in the following zones when developed in accordance with the provisions of this Chapter:

(1) Chapter 23.10 - Residential Agricultural (R-A);

(2) Chapter 23.12 - Single-Family Residential (R-1);

- (3) Chapter 23.15 - Low-Medium Density Multiple Family (R-2);
- (4) Chapter 23.18 - Medium Density Multiple-Family (R-G);
- (5) Chapter 23.21 - High Density Multiple-Family (R-3);
- (6) Chapter 23.25 - Residential Planned Community (RPC);
- (7) Chapter 23.72 - Planned Unit Development (PUD);
- (8) Chapter 23.101 - Specific Plan 1, in areas where residential use is allowed;
- (9) Chapter 23.102 - Specific Plan 2, in areas where residential use is allowed;
- (10) Chapter 23.104 - Specific Plan 4, in areas where residential use is allowed;
- (11) Chapter 23.106 - Specific Plan 6, in areas where residential use is allowed;
- (12) Chapter 23.107 - Specific Plan 7, in areas where residential use is allowed;
- (13) Chapter 23.108 - Specific Plan 8, in areas where residential use is allowed;
- (14) Chapter 23.109 - Specific Plan 9, in areas where residential use is allowed;
- (15) Chapter 23.110 - Specific Plan 10, in areas where residential use is allowed;
- (16) Chapter 23.111 - Transit Oriented Development Packing House, in areas where residential use is allowed;
- (17) Chapter 23.112 - Old Town Placentia Revitalization Plan, in areas where residential use is allowed.

23.73.050 Submittal requirements.

Each application for an accessory dwelling unit shall comply with the following requirements:

(1) Fees. The applicant must pay all required fees which may be set by the city council by resolution, including, but not limited to, fees for staff to review the project, permit and inspection fees.

(2) Application Contents. The application shall include the following documents, which shall be reviewed and approved by the director of development services or designee:

(A) Plot Plan (Drawn to Scale). Three sets of plans, including plot plans, elevations and landscape plans. The plans shall be drawn to scale and shall indicate clearly, and with full dimensioning, the following information:

- (i) Lots;
- (ii) Setbacks;
- (iii) Rights-of-way;
- (iv) Building envelopes of current and proposed buildings and structures;
- (v) Paved areas;
- (vi) Location, size, height, materials, colors, and proposed use of buildings and structures;
- (vii) Yards and space between buildings;
- (viii) Walls and fences; location, height, materials and color;
- (ix) Off-street parking delineated as to: location, number of spaces and dimensions of parking area;
- (x) Grading and drainage plans.

(B) Floor Plans. Complete floor plans of both existing and proposed conditions. The dimensions of each room shall be provided, along with the resulting floor area calculation. The use of each room shall be labeled. The size and location of all doors, closets, walls and cooking facilities shall be clearly depicted.

(C) Elevations. North, south, east, and west elevations that show all exterior structure dimensions, all architectural projections, and all openings for both the existing residence and the proposed accessory dwelling unit.

23.73.060 Development standards.

(1) Underlying Zoning. Accessory dwelling units shall comply with all of the development standards for a new residential dwelling unit in the zone in which the accessory dwelling unit is to be located, including, but not limited to, setbacks, height, and lot coverage unless otherwise addressed by this chapter.

(2) The following standards shall also apply:

(A) Floorspace.

(i) The total area of floorspace of an attached accessory dwelling unit shall not exceed fifty (50) percent of the proposed or existing primary dwelling living area or one thousand two hundred (1,200) square feet, whichever is less.

(ii) The total area of floorspace of a detached accessory dwelling unit shall not exceed one thousand two hundred (1,200) square feet.

(iii) The minimum floorspace requirements shall allow an efficiency unit, as defined in Health and Safety Code Section 17958.1.

(B) Setbacks.

(i) Front yard setbacks shall comply with the requirement of the zone in which the accessory dwelling unit is to be located;

(ii) Side and rear yard setback requirements shall be four feet;

(iii) If an existing garage or other accessory structure is converted to an accessory dwelling unit, or an accessory dwelling unit is built in the same location and to the same dimensions, then no setback is required beyond that which exists for the existing garage or accessory structure.

(C) Distance between buildings. The minimum required distance between a detached secondary dwelling unit and the primary dwelling unit, and all other structures, including garages, on the property, shall be ten (10) feet.

(D) Height. Detached accessory dwelling units shall not exceed twenty (20) feet in height. Attached accessory dwelling units shall comply with all height requirements applicable to the primary structure.

(E) Notwithstanding the requirements above, an applicant shall be entitled to build an 800 square foot accessory dwelling unit behind the front yard setback provided that it is no more than 20 feet in height with at least four foot side and rear yard setbacks.

(F) Architecture. The accessory dwelling unit shall be of the same architectural style as the primary dwelling. The building materials, colors and exterior finishes shall be substantially the same as the primary dwelling. The entrance to the accessory dwelling unit shall not be clearly visible from the street adjacent to the property or on the same side as the entrance to the primary dwelling unit.

(G) Parking. In general, one (1) off-street parking space shall be provided for the accessory dwelling unit in addition to the existing parking for the primary residence. This required parking space may be covered or uncovered and shall meet all parking space location, dimension, and surfacing requirements as outlined in Chapter 23.78, except as modified herein. The space may be provided as tandem parking on an existing driveway, provided the parking space blocks no more than one (1) other required parking space and may be provided in other setback areas. When a garage, carport, or covered parking structure is demolished in conjunction with the construction of an accessory dwelling unit or converted to an accessory dwelling unit, no replacement parking for the primary structure shall be required. A parking space for an accessory dwelling unit shall not be required in any of the following instances:

(i) The accessory dwelling unit is located within one-half (1/2) mile walking distance of public transit. For these purposes, "public transit" means a location, including but not limited to, a bus stop or train station, where the public may access buses, trains, subways, and other forms of transportation that charge set fares, run on fixed routes, and are available to the public.

(ii) The accessory dwelling unit is located within an architecturally and historically significant historic district.

(iii) The accessory dwelling unit is part of the existing primary residence or an existing accessory structure.

(iv) When on-street parking permits are required but not offered to the occupants of the accessory dwelling unit.

(v) When there is a car share vehicle located within one (1) block of the accessory dwelling unit. For these purposes, "car share vehicle" means a motor vehicle that is to park in parking spaces designated for the exclusive use of car share vehicles, operated as part of a regional fleet by a public or private car sharing company or organization, and provides hourly or daily service.

(H) Entrances. No more than one (1) exterior entrance on any one (1) side of the accessory dwelling unit is allowed.

(I) Stairways. No exterior stairways to the accessory dwelling unit may be clearly visible from any street immediately adjacent to the property.

(J) Primary Unit Development Standards. The primary unit shall continue to comply with the minimum standards applicable to the primary dwelling unit in the zone, except as may be modified by this chapter.

(K) Utilities.

(i) All utility installations shall be placed underground.

(ii) Water and sewer service to the site and the accessory dwelling unit shall be adequate.

(iii) For an accessory dwelling unit contained within an existing single-family home or an existing accessory structure meeting the requirements of section 23.73.080(1)(A) below, the city shall not require the installation of a new or separate utility connection between the accessory dwelling unit and the utility or impose a connection fee or capacity charge. Such requirements may be imposed when the accessory dwelling unit is being proposed within a new single-family home.

(iv) For all other accessory dwelling units other than those described in subsection (iii) above, the city shall require a new or separate utility connection between the accessory dwelling unit and the utility and shall charge a connection fee or capacity charge that is proportionate to the burden of the proposed accessory dwelling unit based on the size or number of plumbing fixtures.

(L) Legal Lot. The accessory dwelling unit will be on a lot that has been legally subdivided.

(M) One Accessory Dwelling Unit. Except as otherwise allowed in this chapter, only one accessory dwelling unit shall be allowed per residential lot.

(N) Accessory dwelling units shall comply with all applicable building standards code requirements. However, fire sprinklers shall not be required in any accessory dwelling unit if they were not required in the primary unit.

(O) Exception for an ADU Within an Existing Structure. If the following requirements of this subsection are met, then an accessory dwelling unit need not comply

with lot coverage requirements, maximum height requirements, the requirement to provide a parking space, and the setback requirement shall be only the minimum required to comply with applicable fire safety standards. All other code requirements continue to apply:

(i) The proposed accessory dwelling unit is proposed to be entirely within a lawfully existing accessory structure;

(ii) The accessory dwelling has exterior access which is independent from the existing residence.

(P) ADU Does Not Exceed Density. When determining whether a lot exceeds the maximum permissible number of dwelling units on the lot, an accessory dwelling unit that conforms to the standards of this chapter shall not be considered a dwelling unit for purposes of that calculation. Additionally, the accessory dwelling unit shall be considered to be consistent with the existing general plan and zoning for the lot.

23.73.070 Additional requirements.

Accessory dwelling units shall also be subject to the following requirements:

(1) Property Owner On-Site. If different families reside in a single-family residential unit and the accessory dwelling unit, one (1) of the families must include the property owner. This requirement shall not apply to any accessory dwelling unit approved between January 1, 2020 and January 1, 2025.

(2) Additions. Any additions to an accessory dwelling unit shall meet the requirements of this chapter.

(3) Impact Fees. Notwithstanding any fee resolution to the contrary:

(A) No impact fee shall be imposed on any accessory dwelling unit less than 750 square feet in size.

(B) For accessory dwelling units 750 square feet or greater, impact fees shall be charged proportionately in relation to the square footage of the primary dwelling.

(C) All applicable public service and recreation impact fees shall be paid prior to occupancy in accordance with Government Code Sections 66000 et seq. and 66012 et seq.

(D) For purposes of this section, "impact fee" shall have the same meaning as set forth in Government Code section 65852.2(f).

(4) Deed Restriction. Before obtaining a permit for an accessory dwelling unit, the property owner shall file with the county recorder a declaration or agreement of restrictions, which has been approved by the city attorney as to its form and content, describing restrictions that allows for and the continued use of the accessory dwelling as follows:

(A) The accessory dwelling unit shall not be sold separately from the primary residence.

(B) Rentals of the accessory dwelling unit and the primary unit shall have a contract length of at least thirty-one (31) days.

(C) The restrictions shall be binding upon any successor in ownership of the property, and lack of compliance shall result in legal action against the property owner for compliance with the requirements for an accessory dwelling unit.

(D) If subsection (1) of this section applies, the covenant shall also state that if different families reside in the primary unit and the accessory dwelling unit, one (1) of the families must include the property owner.

(5) Enforcement. Until January 1, 2030, the City shall issue a statement along with a notice to correct a violation of any provision of any building standard relating to an accessory dwelling unit that provides substantially as follows:

You have been issued an order to correct violations or abate nuisances relating to your accessory dwelling unit. If you believe that this correction or abatement is not necessary to protect the public health and safety you may file an application with the City Development Services Department. If the City determines that enforcement is not required to protect the health

and safety, enforcement shall be delayed for a period of five years from the date of the original notice.

23.73.080 Mandatory Approvals

(1) Notwithstanding any other provision of this chapter, the City shall ministerially approve an application for any of the following accessory dwelling units within a residential or mixed-use zone:

(A) A junior or accessory dwelling unit within the existing or proposed space of a single-family dwelling or accessory structure.

(i) An expansion of up to 150 square feet shall be allowed in an accessory structure solely for the purposes of accommodating ingress and egress.

(ii) The junior or accessory dwelling unit shall have exterior access separate from the existing or proposed single-family dwelling.

(iii) The side and rear setbacks shall be sufficient for fire and safety.

(iv) If the unit is a junior accessory dwelling unit, it shall comply with the requirements of Section 23.73.090 below.

(B) One detached accessory dwelling unit that does not exceed four foot side and rear yard setbacks on a lot with an existing or proposed single-family dwelling, provided that the unit shall not be more than 800 square feet and shall not exceed 16 feet in height.

(i) A junior accessory dwelling unit may be developed with this type of detached accessory dwelling unit, it shall comply with all requirements of Section 23.73.090 below.

(C) On a lot with a multifamily dwelling structure, up to 25 percent of the total multifamily dwelling units, but no less than one unit, shall be allowed within the portions of the existing structure that are not used as livable space, including, but not limited to, storage rooms, boiler rooms, passageways, attics, basements, or garages, provided that each unit complies with state building standards for dwellings.

(D) On a lot with a multifamily dwelling structure, up to two detached units, provided that neither unit is greater than 16 feet in height and has at least four foot side and rear yard setbacks.

(2) For those accessory dwelling units which require mandatory approval, the City shall not require the correction of legal, nonconforming zoning conditions.

23.73.090 Junior accessory dwelling units.

(1) One junior accessory dwelling unit shall be allowed in the single-family residential zone in conjunction with an existing or proposed single-family dwelling. A junior accessory dwelling unit may be allowed on the same lot as a detached accessory dwelling unit where the detached accessory dwelling unit is no larger than 800 square feet and no taller than 16 feet.

(2) The junior accessory dwelling unit shall be required to contain at least an efficiency kitchen which includes cooking appliances and a food preparation counter and storage cabinets that are of reasonable size in relation to the junior accessory dwelling unit.

(3) The junior accessory dwelling unit shall be required to have a separate entrance from the primary residence.

(4) The junior accessory dwelling unit may, but is not required to, include separate sanitation facilities. If separate sanitation facilities are not provided, the junior accessory dwelling unit shall share sanitation facilities with the single-family residence and shall have direct access to the single-family residence from the interior of the junior accessory dwelling unit.

(5) No additional parking shall be required for a junior accessory dwelling unit.

(6) A junior accessory dwelling unit shall be required to comply with applicable building standards.

(7) The owner of property on which a junior accessory dwelling unit is constructed shall be required to record a deed restriction which shall run with the land and shall provide for the following:

(A) A prohibition on the sale of the junior accessory dwelling unit separate from the sale of the single-family residence;

(B) A restriction that prohibits the junior accessory dwelling unit from being enlarged beyond 500 square feet;

(C) A restriction from renting the junior accessory dwelling unit or the primary residence for less than 31 consecutive, calendar days;

(D) A restriction that the owner resides in either the primary residence or the junior accessory dwelling unit. Notwithstanding the foregoing:

(i) The owner may rent both the primary residence and junior accessory dwelling unit to one party with a restriction in the lease that that such party may not further sublease any unit or portion thereof; and

(ii) This restriction shall not apply if the owner of the single-family residence is a governmental agency, land trust, or housing organization; and

(E) A statement that the deed restrictions may be enforced against future purchasers.

A copy of the deed restriction shall be filed with the Community Development Department.

(8) For the purposes of applying any fire or life protection ordinance or regulation, or providing service water, sewer, or power, including a connection fee, a junior accessory dwelling unit shall not be considered to be a separate or new dwelling unit.

(9) For those accessory dwelling units which require mandatory approval, the City shall not require the correction of legal, nonconforming zoning conditions.

(10) Fees. The applicant must pay all required fees which may be set by the city council by resolution, including, but not limited to, fees for staff to review the project, permit and inspection fees.

SECTION 5. CEQA. This Ordinance is exempt to CEQA pursuant to CEQA Guidelines section 15282(h) which provides a statutory exemption for the adoption of an ordinance regarding accessory dwelling units to implement the provisions of Section 65852.1 and

65852.2 of the Government Code. As the standards of Government Code section 65852.22 relating to junior accessory dwelling units are incorporated into Government Code 65852.2, this exemption covers junior accessory dwelling units as well. Regardless of whether the City adopts this Ordinance, accessory dwelling units and junior accessory dwelling units must be allowed in the City in accordance with the standards set forth in State Statute. Therefore, this Ordinance is categorically exempt under the common sense exemption of CEQA Guidelines section 15061(b)(3) which provides that CEQA does not apply where it can be seen with certainty that the project will not cause any impacts.

SECTION 6. Effective Date. This Ordinance shall take effect on the 31st day after adoption.

SECTION 7. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause, or phrase be declared unconstitutional.

SECTION 8. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

SECTION 9. Transmission to HCD. The City Clerk shall send a copy of this Ordinance to the Department of Housing and Community Development as required by State law.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on the 14th day of January 2020.

PASSED, APPROVED AND ADOPTED this 4th day of February 2020.

Ward L. Smith, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia, held on the 14th day of January 2020 and adopted at a regular meeting of the City Council of the City of Placentia, held on the 4th day of February 2020 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: FEBRUARY 4, 2020

SUBJECT: **PURCHASE OF THREE INSURANCE REPLACEMENT UNITS FOR THE POLICE DEPARTMENT**

FISCAL
IMPACT:

EXPENSE:	\$174,448.04	
OFFSETTING REVENUE:	\$139,030.84	
BUDGETED:	\$ 0	
UNBUDGETED:	\$ 35,417.20	(Requires Mid-Year Adjustment)

SUMMARY:

Since June 2019, three (3) City patrol vehicles have been involved in traffic collisions. These collisions have caused significant damage to each of the patrol vehicles, rendering them inoperable. A claim was submitted to the City's insurance provider, the Public Agency Risk Sharing Authority of California (PARSAC), for the replacement of all three vehicles. Subsequently, the vehicles were determined to be a total loss and PARSAC authorized replacement of the vehicles and related equipment. The City's insurance policy allows for the total replacement value of comparable vehicles, less a small deductible, including all the necessary equipment and labor required to outfit the vehicles in order to function as patrol vehicles. This action authorizes the purchase of three (3) new 2020 Police Ford Interceptors and the installation of necessary equipment.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve the purchase of three (3) 2020 Ford Interceptors from Fairway Ford in the amount of \$126,930.99; and
2. Authorize the installation of all necessary equipment to properly outfit the patrol car in an amount not-to-exceed \$47,517.05; and
3. Authorize the City Administrator to execute all documents necessary to effectuate the purchase of the vehicle and installation of necessary equipment.

1. f.
February 4, 2020

DISCUSSION:

On June 9, 2019 a Placentia Police Officer was involved in a traffic collision and the collision caused significant damage to the patrol vehicle rendering it inoperable. The patrol vehicle was a 2014 Chevrolet Caprice police package (Unit 17). The totaled vehicle was stripped for all equipment (lights, sirens and radio, etc.) that can be reused in the new vehicle.

On August 14, 2019 a Placentia Police Officer was involved in a traffic collision and the collision caused significant damage to the patrol vehicle rendering it inoperable. The patrol vehicle was a 2014 Chevrolet Caprice police package (Unit 22). The totaled vehicle was stripped for all equipment (lights, sirens and radio, etc.) that can be reused in the new vehicle.

On August 21, 2019 a Placentia Police Officer was involved in a traffic collision and the collision caused significant damage to the patrol vehicle rendering it inoperable. The Patrol vehicle was a 2017 Ford Police Interceptor (Unit 23). The totaled vehicle was inspected, and it was determined there is no equipment that can be reused for the new unit. This vehicle was crashed and caught on fire, therefore all new equipment (lights, sirens and a radio, etc.) must be purchased in order to make it operable.

The Placentia Police Department currently has a fleet of nine (9) patrol vehicles. The loss of a front-line patrol vehicle creates a significant operational deficiency with deployment of personnel during patrol shifts. These patrol vehicles are considered a critical resource and it is vital that replacement vehicles be acquired in an expedited manner. Due to strict deadlines with the manufacturing plant, the City is no longer able to order and receive comparable replacements for Units 17 & 22 (sedans). The deadline to order Dodge Chargers has passed, therefore we must replace each unit with 2020 Ford Police Interceptor sport utility vehicles (SUVs).

The breakdown of costs for each unit are below.

Units 17 & 22 (price is for each unit)

2020 Dodge Charger (no longer available)		2020 Ford Interceptor		
Replacement vehicle:	\$34,717.40	Replacement vehicle:	\$42,310.33	
Replacement equipment:	\$7,806.88	Replacement equipment:	\$10,422.55	
Total Cost:	\$42,524.28	Total Cost:	\$52,732.88	
			DIFFERENCE IN COST:	\$10,208.60

Unit 23

2020 Ford Interceptor	
Replacement vehicle:	\$42,310.33
Replacement equipment:	\$26,671.95
Total Cost:	\$68,982.28

FISCAL IMPACT:

The cost to replace the patrol vehicles will be partially reimbursed by the City's Public Entity Property Insurance Program (PEPIP) insurance provider, PARSAC. The balance of the purchase for the deductible and upgrading two of the vehicles to Interceptors will be paid from the City's Equipment Replacement Fund. The mid-year budget adjustment will include recognition of the PARSAC revenue and appropriation of the expenditures. The total due for all three (3) vehicles, fully equipped, is \$174,488.04. The total that would be due if able to purchase comparable vehicles would be \$154,030.84. Of that, PARSAC would withhold \$15,000.00 (\$5,000.00 each) for the deductible, thus reimbursing the City a total amount of \$139,030.84. The difference between the total cost and the amount of the reimbursement is \$35,417.20, which will be funded by a mid-year budget adjustment.

Prepared by:



Julie Kennicutt
Senior Management Analyst

Reviewed and approved:



Darin Lenyi
Chief of Police

Reviewed and approved:



Kim Krause
Finance Director

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Quote from Fairway Ford
2. Quotes from West Coast Lights & Sirens
3. Quote from Motorola

FAIRWAY

1350 Yorba Linda Boulevard • Placentia • California • 92870
Tel: 714/ 579-3800 • Fax: 714/ 996-5610

VEHICLE ORDER CONFIRMATION

01/13/20 13:26:43

==>

2020 EXPLORER 4-DOOR

Dealer: F71156

Page: 1 of 2

Order No: 0000 Priority: D2 Ord FIN: Order Type: Price Level: 035
Ord Code: 500A Cust/Flt Name: PLACENTIA PO Number:

	RETAIL		RETAIL
K8A 4DR AWD POLICE	\$40615	43D COURTESY DISABL	\$25
.119" WHEELBASE		47A ENGINE IDLE	260
UM AGATE BLACK		51S DUAL LED LAMPS	620
9 CLTH BKTS/VNL R		59B KEY CODE 1284X	50
6 EBONY		60R NOISE SUPPRESS	100
500A EQUIP GRP		68G RR DR/LK INOP	NC
.AM/FM STEREO		76D DEFLECTOR PLATE	335
99C 3.0L ECOBOOST	790	TOTAL BASE AND OPTIONS	47750
44U 10SPD AUTO TRAN	NC	TOTAL	47750
52P DR LOCK PLUNGER	160		
JOB #2 ORDER			
CA BOARD FEES	NC		
16D BADGE DELETE	NC		
17T CARGO DOME LAMP	50		
425 50 STATE EMISS	NC		

VEHICLE ORDER CONFIRMATION

01/13/20 13:26:51

Dealer: F71156

Page: 2 of 2

Order No: 0000 Priority: D2 Ord FIN: Order Type: Price Level: 035
Ord Code: 500A Cust/Flt Name: PLACENTIA PO Number:

	RETAIL
76R REVERSE SENSING	\$275
REMARKS TRAILER	
85R RR MOUNT PLATE	45
86T RR TAILLAMP HSG	60
87R RR VIEW MIR/CAM	NC
90E LH/RH PNLS III	3170
153 FRT LICENSE BKT	NC
SP FLT ACCT CR	
FUEL CHARGE	
PRICED DORA	NC
DEST AND DELIV	1195

TOTAL BASE AND OPTIONS 47750
TOTAL 47750

SALES PRICE 8 \$ 38,898⁰⁰
8.75% SALES TAX 8 \$ 3403⁵⁸
CAL. TIRE FEE 8 \$ 875
DMV 8 EXEMPT
TOTAL 8 \$ 42,310³³
EACH.

WEST COAST LIGHTS & SIRENS, INC.

601 COLUMBIA AVENUE
 UNIT "B"
 RIVERSIDE, CA 92507

Phone # 9517799257 trish@wcls.us
 Fax # 951-779-9256 WCLS.US



PROPOSAL

Date	Estimate #
1/13/2020	9674

Name / Address
CITY OF PLACENTIA 401 EAST CHAPMAN AVE. PLACENTIA, CA 92870 ATTN: ACCOUNTS PAYABLE

Terms	PROJECT PO
	UNIT 17

Item	Description	Qty	Cost	Total
	>>TO INSTALL THE FOLLOWING EQUIPMENT IN A 2020 FORD UTILITY PATROL			
	>>CUSTOMER SUPPLIED RADIO			
	>>GUN LOCK ON AUX BUTTON ONLY - NOT AUX + BLANK			
	>>ADD BRAKE/BLACK OUT FUNCTION			
75.00/HOUR	LABOR TO STRIP CAPRICE	4	75.00	300.00
75.00/HOUR	LABOR TO INSTALL EQUIPMENT FORM CAPRICE IN A 2020 FORD UTILITY	38	75.00	2,850.00
ES100C	ES100C SPEAKER W/O BRACKET	1	147.00	147.00T
ESB-FPIU20ND	SPEAKER MOUNT FOR 2020 INUT	1	40.95	40.95T
416800-RWBW	(1) RED/WHITE (1) BLUE/WHITE LED HEAD WITH IN-LINE FLASHER	1	128.70	128.70T
HKB-FPIU20	2020 FEDERAL SIGNAL LIGHTBAR HOOK KIT MOUNT	1	44.85	44.85T
5344	2020 FORD UTILITY BUMPER	1	322.21	322.21T
SHIPPING	SHIPPING OF GO RHINO BUMPER	1	45.00	45.00
MPS600U-BR	6-LED LIGHTHEAD, (BLUE/RED)MICROPULSE ULTRA	2	60.00	120.00T
FABRICATED	FABRICATION - 45 DEGREE BRACKETS FOR PUSH BUMPER LIGHTS	1	47.50	47.50T
MPS600U-BR	6-LED LIGHTHEAD, (BLUE/RED)MICROPULSE ULTRA >>FORWARD FACING MIRROR LIGHTS<<	2	60.00	120.00T
MPSM6-SPACRKT	SPACER KIT FOR MICRO PULSE/IPAXX6	2	14.30	28.60T
MPS600U-BA	6-LED LIGHTHEAD, (BLUE/AMBER)MICROPULSE ULTRA >>REAR HATCH LIGHTS<<	2	60.00	120.00T
SI-240-T-III	SECURE-IDLE FOR 2012-2016 FORD UTILITY	1	148.85	148.85T

Subtotal
Sales Tax (8.75%)
Total

WEST COAST LIGHTS & SIRENS, INC.

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PROPOSAL

Date	Estimate #
1/13/2020	9674

Name / Address
CITY OF PLACENTIA 401 EAST CHAPMAN AVE. PLACENTIA, CA 92870 ATTN: ACCOUNTS PAYABLE

Terms	PROJECT PO

Item	Description	Qty	Cost	Total
TP-E-SL1-US-SS	RECESSED BACK PANEL, SLIDING WINDOW, VERTICAL THEFT DETERRENT BAR, LARGE WINDOW (FORMERLY TP-US-SS-TROY1)	1	579.15	579.15T
SAB-20-FDUV	2020 PI UTILITY MOUNTING KIT 100% SEAT SLIDE	1	0.00	0.00T
KP-UV20-DAP-SS	2020 FORD UV KICK PANELS WITH FOOT POCKETS	1	121.17	121.17T
PS-20-UVFX-OS-R	PLASTIC SEAT WITH OS BELTS, RRAR PARTITION, WITH FIRE COMPARTMENT	1	1,323.27	1,323.27T
	>>PS-20-FDUV-OS<<			
	>>PS-20UV-MNT<<			
	>>TP-20-FDUV-FX<<			
WG-FDUV20-SET	2020 FORD UV WINDOW GAURD; VERTICAL WELDED BARS; DRIVER/PASSENGER	1	209.20	209.20T
CC-20-UVLP-17	2020 LOW PROFILE CONSOLE -XTL2500 -DEK -PLATINUM	1	313.09	313.09T
OMWV008FB	CONSOLE DUAL MIC STAND	1	4.55	4.55T
AC-INBHG	4" INTERNAL BEVERAGE HOLDER W/GROMMETS	1	35.10	35.10T
AC-ARM MNT	HEIGHT ADJUSTABLE : BOLTS TO CONSOLE	1	98.28	98.28T
1016B	DUAL USB SOCKET	1	17.77	17.77T
782-1636	3-OUTLET 12 VOLT RECEPTACLE	1	30.67	30.67T
7160-0497	6 INCH ARTICULATING ARM	1	159.35	159.35T
LOWSWIVEL	LOW PROFILE SWIVEL ATTACHMENT	1	32.40	32.40T
SHIPPING	SHIPPING OF GAMBER JOHNSON EQUIPMENT	5	25.00	125.00
CP-UV20-CARGO	2020 FORD UV TILT-UP CARGO MOUNT W/GAS SHOCKS	1	368.55	368.55T

Subtotal
Sales Tax (8.75%)
Total

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PROPOSAL

Date	Estimate #
1/13/2020	9674

Name / Address
CITY OF PLACENTIA 401 EAST CHAPMAN AVE. PLACENTIA, CA 92870 ATTN: ACCOUNTS PAYABLE

Terms	PROJECT PO

Item	Description	Qty	Cost	Total
AC-UV20-TRAY	2020 FORD UV ELECTRONICS TRAY	1	182.52	182.52T
SHIPPING	SHIPPING OF TROY PARTS	1	150.00	150.00
CP-UV-CO	UV CARGO ORGANIZER W/3 LOOSE DIVIDERS	1	390.00	390.00T
416900-BA	(1) DUAL CORNER LED LIGHT HEAD WITH IN-LINE FLASHER, BLUE/AMBER	2	59.80	119.60T
JOB MATERIALS	FABRICATION OF ELECTRONICS BOARD WITH CARPET	1	65.00	65.00T
5026B	FUSE BLOCK STBLADE 12 CIRC W/GND/CVR	1	28.725	28.73T
5028B	FUSE BLOCK ST BLADE 6 WITHOUT GROUND CIRCUIT	1	19.51	19.51T
7187B	100 AMP THERMAL CIRCUIT BREAKER (SURFACE MOUNT)	1	23.98	23.98T
CBB-BK-S	SEDAN / 2020 UTILITY CIRCUIT BREAKER BRACKET	1	12.00	12.00T
WC-2020-FEH	2020 FRONT END HARNESS	1	70.89	70.89T
4030-10	10 POSITION CONNECTOR OUTPUT HARNESS	1	45.40	45.40T
4030-18	18 POSITION CONNECTOR INPUT HARNESS	1	19.96	19.96T
EXPMOD-2	EXPANSION MODULE FOR PATIFINDER & SSP SIRENS	1	338.00	338.00T
EXPHARDN03	REAR TAILLIGHT CONNECTION WIRE HARNESS FOR USE WITH EXPANSION MODULE, FORD INTERCEPTOR UTILITY 2020	1	78.00	78.00T
MB8U	3/4" HOLE NMO STYLE BRASS MT W/17" RG58U & NO CONNECTOR	2	10.47	20.94T
ANXQW800	806-896 MHZ FIELD TUNABLE WAVE MOBILE ANTENNA	2	5.90	11.80T
AP-GTC-MMF-CW...	GETAC:CELL/LTE, WIFI, GNSS, 19FT COAX, COLOR BLACK, NEW FOAM FACTOR	1	173.41	173.41T
4020	BOBBER BATON HOLDER	2	28.60	57.20T
JOB MATERIALS	MISC. PARTS, WIRE, ZIP TIES, CLAMPS, FASTENERS, RELAYS, ETC.	1	175.00	175.00T

PROPOSAL IS VALID FOR 30 DAYS

CALIFORNIA CERTIFIED SMAJ.I. BUSINESS #49878

NOTE: SALES TAX WILL BE CHARGED ON INSTALLATION LABOR ON A VEHICLE WITH 500 MILES OR LESS OR UNDER 6 MONTHS SINCE REGISTRATION WITH THE DMV

Subtotal	\$9,863.15
Sales Tax (8.75%)	\$559.40
Total	\$10,422.55

WEST COAST LIGHTS & SIRENS, INC.

601 COLUMBIA AVENUE
 UNIT "B"
 RIVERSIDE, CA 92507

Phone # 9517799257 trish@wcls.us
 Fax # 951-779-9256 WCLS.US



PROPOSAL

Date	Estimate #
1/15/2020	9688

Name / Address
CITY OF PLACENTIA 401 EAST CHAPMAN AVE. PLACENTIA, CA 92870 ATTN: ACCOUNTS PAYABLE

Terms	PROJECT PO
	UNIT 22

Item	Description	Qty	Cost	Total
75.00/HOUR	>>TO INSTALL THE FOLLOWING EQUIPMENT IN A 2020 FORD UTILITY PATROL.			
75.00/HOUR	>>CUSTOMER SUPPLIED RADIO			
	>>GUN LOCK ON AUX BUTTON ONLY - NOT AUX + BLANK			
	>>ADD BRAKE/BLACK OUT FUNCTION			
	LABOR TO STRIP CAPRICE	4	75.00	300.00
	LABOR TO INSTALL EQUIPMENT FORM CAPRICE IN A 2020 FORD UTILITY	38	75.00	2,850.00
ES100C	ES100C SPEAKER W/O BRACKET	1	147.00	147.00T
ESB-FPIU20ND	SPEAKER MOUNT FOR 2020 INUT	1	40.95	40.95T
416800-RWBW	(1) RED/WHITE (1) BLUE/WHITE LED HEAD WITH IN-LINE FLASHER	1	128.70	128.70T
HKB-FPIU20	2020 FEDERAL SIGNAL LIGHTBAR HOOK KIT MOUNT	1	44.85	44.85T
5344	2020 FORD UTILITY BUMPER	1	322.21	322.21T
SHIPPING	SHIPPING OF GO RHINO BUMPER	1	45.00	45.00
MPS600U-BR	6-LED LIGHTHEAD, (BLUE/RED)MICROPULSE ULTRA	2	60.00	120.00T
FABRICATED	FABRICATION - 45 DEGREE BRACKETS FOR PUSH BUMPER LIGHTS	1	47.50	47.50T
MPS600U-BR	6-LED LIGHTHEAD, (BLUE/RED)MICROPULSE ULTRA	2	60.00	120.00T
	>>FORWARD FACING MIRROR LIGHTS<<			
MPSM6-SPACRKT	SPACER KIT FOR MICRO PULSE/IPAXX6	2	14.30	28.60T
MPS600U-BA	6-LED LIGHTHEAD, (BLUE/AMBER)MICROPULSE UI.TRA	2	60.00	120.00T
	>>REAR HATCH LIGHTS<<			
SI-240-T-IH	SECURE-IDLE FOR 2012-2016 FORD UTILITY	1	148.85	148.85T

Subtotal
Sales Tax (8.75%)
Total

WEST COAST LIGHTS & SIRENS, INC.

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PROPOSAL

Date	Estimate #
1/15/2020	9688

Name / Address
CITY OF PLACENTIA 401 EAST CHAPMAN AVE. PLACENTIA, CA 92870 ATTN: ACCOUNTS PAYABLE

Terms	PROJECT PO

Item	Description	Qty	Cost	Total
TP-E-SL1-US-SS	RECESSED BACK PANEL, SLIDING WINDOW, VERTICAL THEFT DETERRENT BAR, LARGE WINDOW (FORMERLY TP-US-SS-TROY1)	1	579.15	579.15T
SAB-20-FDUV	2020 PI UTILITY MOUNTING KIT 100% SEAT SLIDE	1	0.00	0.00T
KP-UV20-DAP-SS	2020 FORD UV KICK PANELS WITH FOOT POCKETS	1	121.17	121.17T
PS-20-UVFX-OS-R	PLASTIC SEAT WITH OS BELTS, REAR PARTITION, WITH FIRE COMPARTMENT	1	1,323.27	1,323.27T
	>>PS-20-FDUV-OS<<			
	>>PS-20UV-MNT<<			
	>>TP-20-FDUV-FX<<			
WG-FDUV20-SET	2020 FORD UV WINDOW GAURD; VERTICAL WELDED BARS; DRIVER/PASSENGER	1	209.20	209.20T
CC-20-UVLP-17	2020 LOW PROFILE CONSOLE - XTL2500 -DEK -PLATINUM	1	313.09	313.09T
OMWV008FB	CONSOLE DUAL MIC STAND	1	4.55	4.55T
AC-INBHG	4" INTERNAL BEVERAGE HOLDER W/GROMMETS	1	35.10	35.10T
AC-ARM MNT	HEIGHT ADJUSTABLE : BOLTS TO CONSOLE	1	98.28	98.28T
1016B	DUAL USB SOCKET	1	17.77	17.77T
782-1636	3-OUTLET 12 VOLT RECEPTACLE	1	30.67	30.67T
7160-0497	6 INCH ARTICULATING ARM	1	159.35	159.35T
LOWSWIVEL	LOW PROFILE SWIVEL ATTACHMENT	1	32.40	32.40T
SHIPPING	SHIPPING OF GAMBER JOHNSON EQUIPMENT	5	25.00	125.00
CP-UV20-CARGO	2020 FORD UV TILT-UP CARGO MOUNT W/GAS SHOCKS	1	368.55	368.55T

Subtotal
Sales Tax (8.75%)
Total

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PROPOSAL

Date	Estimate #
1/15/2020	9688

Name / Address
CITY OF PLACENTIA 401 EAST CHAPMAN AVE. PLACENTIA, CA 92870 ATTN: ACCOUNTS PAYABLE

Terms	PROJECT PO

Item	Description	Qty	Cost	Total
AC-UV20-TRAY	2020 FORD UV ELECTRONICS TRAY	1	182.52	182.52T
SHIPPING	SHIPPING OF TROY PARTS	1	150.00	150.00
CP-UV-CO	UV CARGO ORGANIZER W/3 LOOSE DIVIDERS	1	390.00	390.00T
416900-BA	(1) DUAL CORNER LED LIGHT HEAD WITH IN-LINE FLASHER, BLUE/AMBER	2	59.80	119.60T
JOB MATERIALS	FABRICATION OF ELECTRONICS BOARD WITH CARPET	1	65.00	65.00T
5026B	FUSE BLOCK STBLADE 12 CIRC W/GND/CVR	1	28.725	28.73T
5028B	FUSE BLOCK ST BLADE 6 WITHOUT GROUND CIRCUIT	1	19.51	19.51T
7187B	100 AMP THERMAL CIRCUIT BREAKER (SURFACE MOUNT)	1	23.98	23.98T
CBB-BK-S	SEDAN / 2020 UTILITY CIRCUIT BREAKER BRACKET	1	12.00	12.00T
WC-2020-FEH	2020 FRONT END HARNESS	1	70.89	70.89T
4030-10	10 POSITION CONNECTOR OUTPUT HARNESS	1	45.40	45.40T
4030-18	18 POSITION CONNECTOR INPUT HARNESS	1	19.96	19.96T
EXPMOD-2	EXPANSION MODULE FOR PATHFINDER & SSP SIRENS	1	338.00	338.00T
EXPHARDN03	REAR TAILLIGHT CONNECTION WIRE HARNESS FOR USE WITH EXPANSION MODULE, FORD INTERCEPTOR UTILITY 2020	1	78.00	78.00T
MB8U	3/4" HOLE NMO STYLE BRASS MT W/17" RG58U & NO CONNECTOR	2	10.47	20.94T
ANXQW800	806-896 MHZ FIELD TUNABLE WAVE MOBILE ANTENNA	2	5.90	11.80T
AF-GTC-MMF-CW...	GETAC:CELL/LTE, WIFI, GNSS, 19FT COAX, COLOR BLACK, NEW FOAM FACTOR	1	173.41	173.41T
4020	BOBBER BATON HOLDER	2	28.60	57.20T
JOB MATERIALS	MISC. PARTS, WIRE, ZIP TIES, CLAMPS, FASTENERS, RELAYS, ETC.	1	175.00	175.00T

PROPOSAL IS VALID FOR 30 DAYS

CALIFORNIA CERTIFIED SMALL BUSINESS #49878

NOTE: SALES TAX WILL BE CHARGED ON INSTALLATION LABOR ON A VEHICLE WITH 500 MILES OR LESS OR UNDER 6 MONTHS SINCE REGISTRATION WITH THE DMV

Subtotal	\$9,863.15
Sales Tax (8.75%)	\$559.40
Total	\$10,422.55

WEST COAST LIGHTS & SIRENS, INC.

601 COLUMBIA AVENUE
 UNIT "B"
 RIVERSIDE, CA 92507

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 Fax # 951-779-9256 WCLS.US



PROPOSAL

Date	Estimate #
12/18/2019	9629

Name / Address
CITY OF PLACENTIA 401 EAST CHAPMAN AVE. PLACENTIA, CA 92870 ATTN: ACCOUNTS PAYABLE

Terms	PROJECT PO
	UNIT 23

Item	Description	Qty	Cost	Total
75.00/HOUR	LABOR >>TO INSTALL THE FOLLOWING EQUIPMENT IN A 2020 FORD UTILITY PATROL >>CUSTOMER SUPPLIED RADIO >>GUN LOCK ON AUX BUTTON ONLY - NOT AUX + BLANK >>ADD BRAKE/BLACK OUT FUNCTION	38	75.00	2,850.00
INTG44S-CAL6	44 INCH INTEGRITY LIGHTBAR RED/WHITE, AND BLUE/WHITE, AND HOT FEET	1	1,820.00	1,820.00T
PF200S17	SIREN/LIGHT CONTROLLER WITH 17 BUTTON CONTROLLER, 100/200 W, OBDII INTEGRATION CAPABILITY, INTEGRATED RUMBLER® CAPABILITY, AND INTEGRATED DUAL TONE CAPABILITY	1	850.00	850.00T
ES100C	ES100C SPEAKER W/O BRACKET	1	147.00	147.00T
ESB-FPIU20ND	SPEAKER MOUNT FOR 2020 INUT	1	40.95	40.95T
416800-RWBW	(1) RED/WHITE (1) BLUE/WHITE LED HEAD WITH IN-LINE FLASHER	1	128.70	128.70T
5344	2020 FORD UTILITY BUMPER	1	322.21	322.21T
SHIPPING	SHIPPING OF GO RHINO BUMPER	1	45.00	45.00
MPS600U-BR	6-LED LIGHTHEAD, (BLUE/RED)MICROPULSE ULTRA	2	60.00	120.00T
FABRICATED	FABRICATION - 45 DEGREE BRACKETS FOR PUSH BUMPER LIGHTS	1	47.50	47.50T
MPS600U-BR	6-LED LIGHTHEAD, (BLUE/RED)MICROPULSE ULTRA	2	60.00	120.00T
	>>FORWARD FACING MIRROR LIGHTS<<			

Subtotal
Sales Tax (8.75%)
Total

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12/18/2019	9629

Name / Address
CITY OF PLACENTIA 401 EAST CHAPMAN AVE. PLACENTIA, CA 92870 ATTN: ACCOUNTS PAYABLE

Terms	PROJECT PO

Item	Description	Qty	Cost	Total
MPSM6-SPACRKT	SPACER KIT FOR MICRO PULSE/IPAXX6	2	14.30	28.60T
SI-240-T-IH	SECURE-IDLE FOR 2012-2016 FORD UTILITY	1	148.85	148.85T
GK11191B1SSVSCA	DUAL WEAPON MOUNT, ONE SHOT GUN LOCK, ONE 1080E, FOR LARGE SUV'S AND TRUCKS	1	778.70	778.70T
TP-E-SL1-US-SS	RECESSED BACK PANEL, SLIDING WINDOW, VERTICAL THEFT DETERRENT BAR, LARGE WINDOW (FORMERLY TP-US-SS-TROY1)	1	579.15	579.15T
SAB-20-FDUV	2020 PI UTILITY MOUNTING KIT 100% SEAT SLIDE	1	0.00	0.00T
KP-UV20-DAP-SS	2020 FORD UV KICK PANELS WITH FOOT POCKETS	1	121.17	121.17T
PS-20-UVFX-OS-R	PLASTIC SEAT WITH OS BELTS, REAR PARTITION, WITH FIRE COMPARTMENT	1	1,323.27	1,323.27T
	>>PS-20-FDUV-OS<<			
	>>PS-20UV-MNT<<			
	>>TP-20-FDUV-FX<<			
WG-FDUV20-SET	2020 FORD UV WINDOW GAURD; VERTICAL WELDED BARS; DRIVER/PASSENGER	1	209.20	209.20T
MPS600U-BA	6-LED LIGHTHEAD, (BLUE/AMBER) MICROPULSE ULTRA	2	60.00	120.00T
	>>HATCH LIGHTS<<			
CC-20-UVLP-17	2020 LOW PROFILE CONSOLE - XTL2500 -DEK -PLATINUM	1	313.09	313.09T
OMWV008FB	CONSOLE DUAL MIC STAND	1	4.55	4.55T
AC-INBHG	4" INTERNAL BEVERAGE HOLDER W/GROMMETS	1	35.10	35.10T
AC-ARM MNT	HEIGHT ADJUSTABLE : BOLTS TO CONSOLE	1	98.28	98.28T

Subtotal
Sales Tax (8.75%)
Total

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PROPOSAL

Date	Estimate #
12/18/2019	9629

Name / Address
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Terms	PROJECT PO

Item	Description	Qty	Cost	Total
1016B	DUAL USB SOCKET	1	17.77	17.77T
782-1636	3-OUTLET 12 VOLT RECEPTACLE	1	30.67	30.67T
7170-0243	GETAC V110 DOCKING STATION KIT- TRIPLE RF (SMA), COMES WITH LIND EXTERNAL POWER SUPPLY	1	988.96	988.96T
7160-0497	6 INCH ARTICULATING ARM	1	147.10	147.10T
LOWSWIVEL	LOW PROFILE SWIVEL ATTACHMENT	1	32.40	32.40T
SHIPPING	SHIPPING OF GAMBER JOHNSON EQUIPMENT	5	50.00	250.00
CP-UV20-CARGO	2020 FORD UV TILT-UP CARGO MOUNT W/GAS SHOCKS	1	368.55	368.55T
AC-UV20-TRAY	2020 FORD UV ELECTRONICS TRAY	1	182.52	182.52T
SHIPPING	SHIPPING OF TROY PARTS	1	150.00	150.00
CP-UV-CO	UV CARGO ORGANIZER W/3 LOOSE DIVIDERS	1	390.00	390.00T
416900-BA	(1) DUAL CORNER LED LIGHT HEAD WITH IN-LINE FLASHER, BLUE/AMBER	2	59.80	119.60T
JOB MATERIALS	FABRICATION OF ELECTRONICS BOARD WITH CARPET	1	65.00	65.00T
5026B	FUSE BLOCK STBLADE 12 CIRC W/GND/CVR	1	28.725	28.73T
5028B	FUSE BLOCK ST BLADE 6 WITHOUT GROUND CIRCUIT	1	19.51	19.51T
7187B	100 AMP THERMAL CIRCUIT BREAKER (SURFACE MOUNT)	1	23.98	23.98T
CBB-BK-S	SEDAN / 2020 UTILITY CIRCUIT BREAKER BRACKET	1	12.00	12.00T
WC-2020-FEH	2020 FRONT END HARNESS	1	70.89	70.89T
WC-PFAC-2020	PATHFINDER ACCESSORY HARNESS REV B2	1	48.95	48.95T
WC-PFOP-2020	PATHFINDER OUTPUT HARNESS REV A2	1	60.01	60.01T
EXPMOD-2	EXPANSION MODULE FOR PATHFINDER & SSP SIRENS	1	338.00	338.00T

Subtotal
Sales Tax (8.75%)
Total

WEST COAST LIGHTS & SIRENS, INC.

601 COLUMBIA AVENUE
 UNIT "B"
 RIVERSIDE, CA 92507

Phone # 9517799257 trish@wcls.us
 Fax # 951-779-9256 WCLS.US



PROPOSAL

Date	Estimate #
12/18/2019	9629

Name / Address
CITY OF PLACENTIA 401 EAST CHAPMAN AVE. PLACENTIA, CA 92870 ATTN: ACCOUNTS PAYABLE

Terms	PROJECT PO

Item	Description	Qty	Cost	Total
EXPHARDN03	REAR TAILLIGHT CONNECTION WIRE HARNESS FOR USE WITH EXPANSION MODULE, FORD INTERCEPTOR UTILITY 2020	1	78.00	78.00T
MB8U	3/4" HOLE NMO STYLE BRASS MT W/17" RG58U & NO CONNECTOR	2	10.47	20.94T
ANXQW800	806-896 MHZ FIELD TUNABLE WAVE MOBILE ANTENNA	2	5.90	11.80T
AP-GTC-MMF-CW...	GETAC:CELL/LTE, WIFI, GNSS, 19FT COAX, COLOR BLACK, NEW FORM FACTOR	1	173.41	173.41T
4020	BOBBER BATON HOLDER	2	28.60	57.20T
JOB MATERIALS	MISC. PARTS, WIRE, ZIP TIES, CLAMPS, FASTENERS, RELAYS, ETC.	1	175.00	175.00T

PROPOSAL IS VALID FOR 30 DAYS

CALIFORNIA CERTIFIED SMALL BUSINESS #49878

NOTE: SALES TAX WILL BE CHARGED ON INSTALLATION LABOR ON A VEHICLE WITH 500 MILES OR LESS OR UNDER 6 MONTHS SINCE REGISTRATION WITH THE DMV

Subtotal	\$14,112.31
Sales Tax (8.75%)	\$946.51
Total	\$15,058.82



Motorola Solutions
10680 Trevena Street, Suite 200
San Diego, Ca 92131

Attention: Klm Caplan
Phone: 858-442-3979
kin.caplan@motorolasolutions.com

Quote: CAT-16DEC19-PLACENTIA
christine.loth@bearcom.com

PREPARED FOR: JULIE KENNICUTT
AGENCY: PLACENTIA

UNIT 23

Equipment Details and Pricing

Qty:	Model	Description	List Price	Price Book	Extended
MOBILE HOT RED RECEIVER RADIO					
HOT RED RECEIVER GREEN RADIO MOBILE					
1	M25URS9PW1 N	APX6500 700/800 MHZ MID POWER MOBILE 10-35 WATT	\$14,866.00	\$10,777.85	\$10,777.85
1	G51	ADD: SMARTZONE OPERATION			
1	G806	ADD: ASTRO DIGITAL CAI OPERATION			
1	GAD0805	ADD: APX 07 CONTROL HEAD			
1	G444	ADD: CONTROL HEAD SOFTWARE			
1	G851	ADD: AES ENCRYPTION			
1	G361	ADD:P25 TRUNKING			
1	G67	ADD: REMOTE MOUNT MID POWER			
1	G335	ADD: ANT 1/4 WAVE 762-870 MHZ			
1	W22	ADD: PALM MICROPHONE			
1	B18	ADD: AUXILIARY SPKR 7.5 WATT			
1	W599	ADD: 8 MODE DIRECT ENTRY			
1	GA001115	ADD: DUAL RADIO STACKABLE MID POWER TRUNNION			
1	G996	ADD: PROGRAMMING OVER P25 (OTAP)			
1	G298	ENH: ASTRO 25 OTAR W/ MULTIKEY			
1	GA01113AA	ENH: DUAL RADIO OPERATION (PRIMARY RADIO)			
1	GA00235	ADD: NO GPS ANTENNA NEEDED			
1	GA09008	ADD: GROUP SERVICES			
1	G24	ADD: 3 YEAR ESSENTIAL SERVICE			
HOT RED RECEIVER RED RADIO MOBILE					
1	M25URS9PW1 N	APX6500 700/800 MHZ MID POWER MOBILE 10-35 WATT			
1	G51	ADD: SMARTZONE OPERATION			
1	G806	ADD: ASTRO DIGITAL CAI OPERATION			
1	G361	ADD:P25 TRUNKING			
1	G88	ADD: NO CONTROL HEAD NEEDED			
1	G851	ADD: AES ENCRYPTION			
1	G298	ENH: ASTRO 25 OTAR W/ MULTIKEY			
1	G444	ADD: CONTROL HEAD SOFTWARE			
1	G67	ADD: REMOTE MOUNT MID POWER			
1	G335	ADD: ANT 1/4 WAVE 762-870 MHZ			
1	G90	ADD: NO MICROPHONE NEEDED			
1	B18	ADD: AUXILIARY SPKR 7.5 WATT			
1	G996	ADD: PROGRAMMING OVER P25 (OTAP)			
1	GA01117AA	ENH: DUAL RADIO OPERATION (SECONDARY RADIO)			
1	GA00235	ADD: NO GPS ANTENNA NEEDED			
1	G24	ADD: 3 YEAR ESSENTIAL SERVICE			
1	GA09008	ADD: GROUP SERVICES			

Pricing per Orange County Price Book Agreement # MA-060-15011560

QUOTE TERMS AND CONDITIONS:

- 1) Quotes are exclusive of all installation and programming charges(unless expressly stated) and all applicable taxes.
- 2) Purchaser will be responsible for shipping costs, which will be added to the invoice.
- 3) Prices quoted are valid for thirty (30) days from the date of this quote.
- 4) Unless otherwise stated, payment will be due within thirty days after invoice.
- 5) The information provided in this quote is provided for budgetary purposes only, and does not constitute an offer to sell or license any Motorola product

Subtotal	\$10,777.85
Tax	\$835.28
Shipping	\$0.00
Total	\$11,613.13

REQUIRED INFORMATION FOR THE PURCHASE ORDER:

- 1) Be a valid Purchase Order / Contract / Notice to Proceed on Company Letterhead (note Purchase Requisitions cannot be accepted).
- 2) Have a PO Number / Contract Number & Date
- 3) Identify "Motorola Solutions Inc." as the Vendor (Motorola Solutions Inc, 10680 Trevena Street, Suite 200, San Diego, CA 92131)
- 4) Have Payment Terms or Contract Number (Net 30, or Agreement # MA-060-15011560)
- 5) Be issued in the Legal Entity's Name
- 6) Include a Bill-To Address with a Contact Name and Phone Number
- 7) Include a Ship-To Address with a Contact Name and Phone Number
- 8) Include an Ultimate Address (only if different than the Ship-To)
- 9) Be Greater than or Equal to the Value of the Order
- 10) Be in a Non-Editable Format
- 11) Identify Tax Exemption Status (where applicable)
- 12) Include a Signature (as Required)
- 13) Email PO to "christine.loth@bearcom.com" to submit order



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: FEBRUARY 4, 2020

SUBJECT: **ACCEPTANCE OF CONSTRUCTION WORK AND NOTICE OF COMPLETION FOR THE DEMOLITION WORK ON THE PLACENTIA NAVIGATION CENTER**

FISCAL
IMPACT: EXPENSE: \$ 45,695.85 FINAL PROJECT COST
BUDGET: \$5,650,000.00 PLACENTIA REG. NAV. CENTER FUND (784070-6899)

SUMMARY:

On November 5, 2019, the City Council awarded a construction contract to Environmental Construction Group, Inc. ("Environmental Construction"), for demolition work and asbestos abatement for the Placentia Navigation Center ("Center"). This action concludes the Project and authorizes filing a Notice of Completion with the Orange County Clerk-Recorder's Office in the amount of \$45,695.85.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Accept the work performed by Environmental Construction Group, Inc., for demolition work and asbestos abatement for the Placentia Navigation Center in the total amount of \$45,695.85; and
2. Authorize the City Administrator to issue Contract Change Order #1 to the Contractor for this project totaling \$3,195.85; and
3. Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
4. Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

DISCUSSION:

The North Service Planning Area ("North SPA") received Homeless Emergency Aid Program (HEAP) funding to open homeless Navigation Centers in the Cities of Placentia and Buena Park. The North SPA is comprised of the Cities of Anaheim, Brea, Buena Park, Cypress, Fullerton, La

1. g.
February 4, 2020

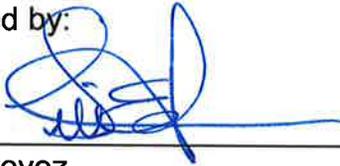
Habra, La Palma, Los Alamitos, Orange, Placentia, Villa Park, Stanton, and Yorba Linda. The Placentia Center is located at 731. S. Melrose Street. The Center is one of two (2) new facilities proposed to serve the North SPA. The proposed Center along with the other North SPA site in Buena Park, addresses a comprehensive regional solution in North Orange County to provide supportive services to individuals experiencing homelessness. The 100 beds at the proposed Placentia Center will be designated for North SPA Cities only.

On November 5, 2019, the City Council awarded a contract to Environmental Construction in the amount of \$42,500 to provide demolition work and asbestos abatement at the Placentia Center site. Work began promptly thereafter and was completed within approximately 2 weeks. During the course of completing this work the contractor was directed to cut and cap some additional existing plumbing lines and vents for an additional \$3,195.85. This work was completed as Contract Change Order #1 and resulted in a construction cost increase of 7.5%. Approval of the Notice of Completion is the final step in this project and, if approved by the City Council, will be recorded with the Orange County Clerk-Recorder's Office starting the 30-day window to file any construction claims against the contractor.

FISCAL IMPACT:

The FY 2018-19 Operating Budget appropriated \$5,650,000 to the Placentia Regional Navigation Center Fund. The unexpended budget has been rolled forward to the FY 2019-20 Budget. Accordingly, sufficient funds exist for the recommended actions.

Prepared by:



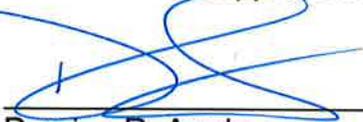
Luis Estevez
Director of Public Works

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Contract Change Order #1
2. Notice of Completion – Environmental Construction Group, Inc.

Contract Change Order No.1

Placentia Navigation Center Project - Demolition

City of Placentia

Environmental Construction Group, Inc.

JN: 2019-20

You are hereby directed to make the herein described changes from the plans and specifications or to do the following described work not included in the plans and specifications on this contract:

Description of work done, estimate of quantities and prices to be paid.

- 1 This Change Order provides:
 - a) Extra work.

- 2 This Change Order came about from:
 - a) Due to existing field conditions there was additional plumbing & vent cut, cap & safe off required.

- 3 Action to be taken:
 - a) The Contractor was directed to perform the additional work items accordingly.

- 4 Compensation
 - a) Adjustment of Line Items exceeding 25% \$ -
 - b) Extra work \$ 3,195.85
 - d) Credits \$ -

Total \$ 3,195.85

- 5 Contract Time Extension
 - a) 0 Working Days

In addition to work specified in the bid specifications, this change order includes all extra work, field adjustments and credits. This work is an Contractor initiated change and includes all labor, equipment, materials, and supervision and Administration.

CHANGE TO CONTRACT COST:		CHANGE TO CONTRACT TIME:	
Contract Amount:	\$ 42,500.00	0 Working Days	
Previous CCOs:	\$ -		
Adjustment of Line Items Exceeding 25%:	\$ -		
Total Extra Work	\$ 3,195.85		
Total Field Adjustments	\$ -		
Total Credits	\$ -		
Changes in Line Items:	\$ 3,195.85		
Current Contract price:	\$ 45,695.85		

Prepared by: Pat Lappin, Senior Construction Manager, Tolum Consulting *Pat Lappin*

Recommended: *[Signature]* 1/6/20
Project Manager, City of Placentia

Recommended: *[Signature]* 1/6/20
Luis Estevez, P.E., Director of Public Works/ City Engineer, City of Placentia

Approved by: *[Signature]* 1/7/20
Damen Arrula, City Manager, City of Placentia

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal, is approved, that we will provide all equipment, furnish all materials, except as may otherwise be shown above

Accepted: *[Signature]*
Ryan Beam, Project Manager, ECG, Inc.

If the Contractor does not sign acceptance of this order, his attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.



environmentalconstruction
GROUP, INC.

3271 East 19th Street
Signal Hill, CA 90755
Phone 562-438-7999
Fax 562-438-7997
Remediation & Demolition Contractors
CSLB No. 811416

CHANGE ORDER REQUEST

Submittal Date: 12/12/2019 Revision Date (if app): _____

Change Order Request # 001 Project # 301-19

Customer: City of Placentia Attention: Luis Estevez, Director of Public Works
401 E. Chapman Avenue Phone: (714) 993-8120
Placentia, CA 92870 Email: lestevez@placantia.org

Project Name: Placentia Navigation Center

Project Address: 731 S. Melrose Street, Placentia, CA 92805

As of submittal date this scope of work is: Performed Not Performed In Progress

DESCRIPTION OF WORK

Cut and cap of plumbing and vents including the safe off of water prior to demolition of Women's restroom.

PRICING SUMMARY

PM & Safety Mgmt	\$	-
Supervision:	\$	-
Labor:	\$	-
Consumable Materials:	\$	-
Equipment:	\$	-
Disposal:	\$	2,779.00
Permits:	\$	-
Subtotal:	\$	2,779.00
Mark-up (15%):	\$	416.85
GRAND TOTAL:	\$	3,195.85

By signing below, you authorize ECG to proceed with the work described above at the amount listed and verify that you are authorized to do so. If work has already been performed, or is in progress, your signature acknowledges your company authorized ECG to proceed with the work described above.

SUBCONTRACTOR:
Environmental Construction Group
3271 East 19th Street
Signal Hill, California 90755
562-438-7999 / 56-438-7997 Fax

CONTRACTOR / OWNER:
City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870
(714) 993-8120

SIGNATURE TITLE

NAME DATE

SIGNATURE TITLE

NAME DATE



environmentalconstruction GROUP, INC.

CHANGE ORDER COST BREAKDOWN

Date Performed: 11/19/2019

Project No.: 301-19

Project Name: Placentia Navigation Center

Project Address: 731 S. Melrose Street, Placentia CA 92805

Task Performed: Cut and cap of plumbing and vents including the safe off of water prior to demolition of Women's restroom.

LABOR DESCRIPTION	Rate	Rate (OT)	Hours	Hours (OT)	Total
Project Manager (PM)	\$ 95.00	\$ 110.00	0	0	\$ -
Safety Manager (SM)	\$ 80.00	\$ 95.00	0	0	\$ -
Supervisor (SP)	\$ 72.96	\$ 93.96	0	0	\$ -
Laborer (LB)	\$ 70.08	\$ 89.07	0	0	\$ -
				Subtotal	\$ -
MATERIAL DESCRIPTION	Unit Rate	Units	Total		
Suits, respirators, poly sheeting, poly bags, duct tape, encapsulant,	\$ -	0	\$ -		
air sampling cassetts & test kit, gloves, p-100 respirators, spray	\$ -	0	\$ -		
glue, staples	\$ -	0	\$ -		
	\$ -	0	\$ -		
			Subtotal \$ -		
EQUIPMENT DESCRIPTION	Unit Rate	Units	Total		
Negative air machine, HEPA vacuum, airless sprayer, manometer	\$ -	0	\$ -		
perry scaffolding, staple guns, 3-stage decon, sawzalls,	\$ -	0	\$ -		
	\$ -	0	\$ -		
			Subtotal \$ -		
SUBCONTRACTORS / VENDORS	Rate	Unit / Hr	Total		
Plumbing - Cut, Cap, Safe off	\$ 2,779.00	1	\$ 2,779.00		
	\$ -		\$ -		
			\$ 2,779.00		
ADDITIONAL ITEMS	Rate	Unit / Hr	Total		
AQMD & Cal/OSHA Permits and Notification Fees	\$ -	0	\$ -		
			Subtotal \$ -		
SUBTOTAL					\$ 2,779.00
MARKUP (15%)					\$ 416.85
TOTAL					\$ 3,195.85



**engineered
systems**

888 East Walnut Street, Pasadena, CA 91101-1897
Phone: 818.244.6571

Established 1934 | CA License #120696 | WA License #ACCOES1971DU
www.accoes.com

Principal Offices

Pasadena | San Leandro | San Diego | Orange County | Sacramento | Seattle
Santa Cruz | Commerce | Vacaville | Bakersfield | Boise | Fresno

INVOICE **PB359915**
ACCO Job # **641194**

Job: PLACENTIA NAV CENTER 301-19
499.03
731 SOUTH MELROSE STREET
PLACENTIA CA 90755

B 515645
I
L ENVIRONMENTAL CONSTRUCTION
L GROUP
E 3271 EAST 19TH STREET
D SIGNAL HILL . CA . 90755
T
O

ACCO Representative:
PREMER

Invoice Date:	12/12/19
Account:	

ORIGINAL CONTRACT PRICE	\$2,779.00
CHANGE ORDERS TO DATE	\$0.00
TOTAL CONTRACT SUM TO DATE	\$2,779.00
WORK COMPLETED TO DATE	\$2,779.00
LESS RETAINAGE TO DATE	\$0.00
TOTAL EARNED LESS RETAINAGE LESS PREVIOUS BILLINGS	\$2,779.00
NET AMOUNT DUE THIS BILLING	\$2,779.00

Construction progress this period as detailed on the attached AIA Form G702.

NOTE: This billing is for the current period only. Previous billings which have not been paid are due, in addition to the above amount.

EQUIPMENT & TOOLS	Hours	COST	TOTAL
Pick-up Tool Truck 2 X 4	8.0	\$ 13.36	\$ 106.88
Small Tools	6.0	\$ 15.00	\$ 90.00
Scissor lift		\$ 4.29	\$ -
B-Tank set-up		\$ 7.00	\$ -
Welding Machine		\$ 9.30	\$ -
Abrasive cut off saw, gasoline driven		\$ 3.72	\$ -
Acetylene Rigs Complete		\$ 4.20	\$ -
2" pipe machine- power vice		\$ 5.60	\$ -
Saw Zall	6.0	\$ 2.87	\$ 17.22
Concrete saw		\$ 7.72	\$ -
Snap Cutter	6.0	\$ 3.54	\$ 21.24
Pump, 4" gasoline powered		\$ 5.16	\$ -
Chipping Hammer	6.0	\$ 2.18	\$ 13.08
Motorola Radio System		\$ 2.27	\$ -
Propress Machine	6.0	\$ 7.45	\$ 44.70
Fork lift all terrain		\$ 32.14	\$ -
Plate compactor		\$ 6.88	\$ -
Transit W/Tripod		\$ 4.27	\$ -
Roto Hammers, Kit W/ Chuck		\$ 3.59	\$ -
Test Pump, 150 PSI		\$ 6.25	\$ -
Air Compressor 175 CFM		\$ 17.00	\$ -
Vacuum		\$ 3.50	\$ -
Storage Container		\$ 5.00	\$ -
Barricades		\$ 6.00	\$ -
Laser Levels		\$ 7.18	\$ -
Office Trailer		\$ 3.17	\$ -
Torch		\$ 9.30	\$ -
Compaction Wheel for Liebherr		\$ 14.10	\$ -
30 # Jackhammer		\$ 2.22	\$ -
60 # Jackhammer		\$ 2.71	\$ -
90 # Jackhammer		\$ 3.12	\$ -
Tugger Hoist		\$ 4.15	\$ -
Blower w/ Duct		\$ 2.25	\$ -
Generator 3500 Watt		\$ 7.50	\$ -
Light Tower		\$ 11.32	\$ -
Bobcat Loader		\$ 21.32	\$ -
8' Fence Panels		\$ 5.12	\$ -
Scaffolding		\$ 15.00	\$ -
Ladders	6.0	\$ 2.00	\$ 12.00
Total		\$	305.12

CONDITIONAL WAIVER AND RELEASE ON FINAL PAYMENT
(CALIFORNIA CIVIL CODE SECTION 8136)

NOTICE: THIS DOCUMENT WAIVES THE CLAIMANT'S LIEN, STOP PAYMENT NOTICE, AND PAYMENT BOND RIGHTS EFFECTIVE ON RECEIPT OF PAYMENT. A PERSON SHOULD NOT RELY ON THIS DOCUMENT UNLESS SATISFIED THAT THE CLAIMANT HAS RECEIVED PAYMENT.

Identifying Information

Name of Claimant: Acco Engineered Systems
Name of Customer: Environmental Construction Group
Job Location: 499.03 PO#301-19: 731 S Melrose Street Placentia CA 90755
Owner: City of Placentia

Conditional Waiver and Release

This document waives and releases lien, stop payment notice, and payment bond rights the claimant has for labor and service provided, and equipment and material delivered, to the customer on this job. Rights based upon labor or service provided, or equipment or material delivered, pursuant to a written change order that has been fully executed by the parties prior to the date that this document is signed by the claimant, are waived and released by this document, unless listed as an Exception below. This document is effective only on the claimant's receipt of payment from the financial institution on which the following check is drawn:

Maker of Check: Environmental Construction Group
Amount of Check: \$\$2,779.00
Check Payable to: Acco Engineered Systems

Exceptions

This document does not affect any of the following:
Disputed claims for extras in the amount of: \$0

Signature

Claimant's Signature: 
Claimant's Title: Dave Osburn-Assistant Secretary
Date of Signature: 12/12/2019

Please Note: This billing does not include outstanding change orders for which ACCO has performed all work and paid for all labor and related costs..

<p>RECORDING REQUESTED BY</p> <p>AND WHEN RECORDED MAIL TO</p> <div style="border: 1px solid black; padding: 5px; margin: 10px auto; width: 80%;"> <p>Name City Clerk</p> <p>Street City of Placentia</p> <p>Address 401 E. Chapman Ave.</p> <p>City & Placentia, CA 92870</p> <p>State</p> </div>	
--	--

City Council Approval:

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Free Recording Per Government Code Section 27383 & 8103.

Deputy City Clerk

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for Complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of Placentia
3. The full address of the owner is 401 East Chapman Avenue
Placentia, CA 92870
4. The nature of the interest or estate of the owner is: In fee.
N/A
(If other than fee, strike "in fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

<u>N/A</u>	NAMES
	ADDRESSES
6. A work of improvement on the property hereinafter described was completed on November 25, 2019. The work done was:
Interior building demolition work and asbestos abatement for the Placentia Navigation Center.
The name of the contractor, if any, for such work of improvement was Environmental Construction Group, Inc.
7. 3271 E. 19th Street, Signal Hill, CA 90755 11/5/2019
(If no contractor for work of improvement as a whole, insert "none".) (Date of Contract)
8. The property on which said work of improvement was completed is in the city of Placentia
County of Orange, State of California, and is described as follows: Placentia Navigation Center Demolition Work.
9. The street address of said property is 731 S. Melrose Street, Placentia, CA 92870
(If no street address has been officially assigned, insert "none".)

CITY OF PLACENTIA

Dated: February 4, 2020

Verification for Individual Owner

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the City Administrator the declarant of the foregoing
("President of", "Manager of", "Owner of", etc.)

Notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on February 4, 2020, at Placentia, California.
(Date of Signature.) (City where signed.)

(Personal signature of the individual who is swearing
that the contents of the notice of completion are
true.)-



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: DIRECTOR OF PUBLIC WORKS
DATE: FEBRUARY 4, 2020
SUBJECT: **ACCEPTANCE OF CONSTRUCTION WORK AND NOTICE OF COMPLETION FOR THE VOLUNTARY SEISMIC BUILDING UPGRADES FOR THE PLACENTIA NAVIGATION CENTER**

FISCAL
IMPACT: EXPENSE: \$ 62,555 FINAL PROJECT COST
BUDGET: \$5,650,000 PLACENTIA REG. NAV. CENTER FUND (784070-6899)

SUMMARY:

On November 19, 2019, the City Council awarded a construction contract to SPS, Inc., for voluntary building seismic upgrades for the Placentia Navigation Center. This action concludes the Project and authorizes filing a Notice of Completion with the Orange County Clerk-Recorder's Office in the amount of \$62,555.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Accept the work performed by SPS, Inc., for voluntary building seismic upgrades for the Placentia Navigation Center in the total amount of \$62,555; and
2. Authorize the City Administrator to issue Contract Change Order #1 to the Contractor for this project totaling \$1,200; and
3. Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
4. Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

DISCUSSION:

The North Service Planning Area ("North SPA") received Homeless Emergency Aid Program (HEAP) funding to open homeless Navigation Centers in the Cities of Placentia and Buena Park. The North SPA is comprised of the Cities of Anaheim, Brea, Buena Park, Cypress, Fullerton, La

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February 4, 2020

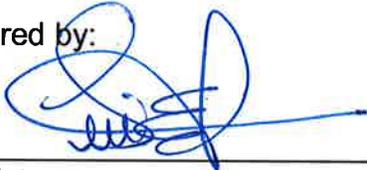
Habra, La Palma, Los Alamitos, Orange, Placentia, Villa Park, Stanton, and Yorba Linda. The Placentia Center is located at 731 S. Melrose Street. The Center is one of two (2) new facilities proposed to serve the North SPA. The proposed Center along with the other North SPA site in Buena Park, addresses a comprehensive regional solution in North Orange County to provide supportive services to individuals experiencing homelessness. The 100 beds at the proposed Placentia Center will be designated for North SPA Cities only.

On November 19, 2019, the City Council awarded a contract to SPS, Inc., in the amount of \$60,155 to construct voluntary seismic building upgrades at the Placentia Navigation Center site. Work began promptly thereafter and was completed within approximately three (3) weeks. During the course of completing this work the contractor was required to conduct additional steel fabrication required as a result of changed field conditions for an additional \$1,200. This work was completed as Contract Change Order #1 and resulted in a construction cost increase of 1.9%. Approval of the Notice of Completion is the final step in this project and, if approved by the City Council, will be recorded with the Orange County Clerk-Recorder's Office starting the 30-day window to file any construction claims against the contractor.

FISCAL IMPACT:

The FY 2018-19 Operating Budget appropriated \$5,650,000 to the Placentia Regional Navigation Center Fund. The unexpended budget has been rolled forward to the FY 2019-20 Budget. Accordingly, sufficient funds exist for the recommended actions.

Prepared by:



Luis Estevez
Director of Public Works

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Contract Change Order #1
2. Notice of Completion – SPS, Inc.

Contract Change Order No.1
 Piacentia Navigation Center Project
 City of Piacentia SPS Inc. JN: 2019-20

You are hereby directed to make the herein described changes from the plans and specifications or to do the following described work not included in the plans and specifications on this contract:

Description of work done, estimate of quantities and prices to be paid.

- 1 This Change Order provides:
 - a) Extra work.

- 2 This Change Order came about from:
 - a) Due to existing field conditions and conflict and extra work was required.

- 3 Action to be taken:
 - a) The Contractor was directed to change the work items accordingly.

- 4 Compensation

a) Adjustment of Line Items exceeding 25%	\$	-
b) Extra work	\$	1,200.00
d) Credits	\$	-
Total	\$	1,200.00

- 5 Contract Time Extension
 - a) 0 Working Days

In addition to work specified in the bid specifications, this change order includes all extra work, field adjustments and credits. This work is an Contractor initiated change and includes all labor, equipment, materials, and supervision and Administration.

CHANGE TO CONTRACT COST:		CHANGE TO CONTRACT TIME:	
Contract Amount:	\$ 60,155.00	0 Working Days	
Previous CCOs:	\$ -		
Adjustment of Line Items Exceeding 25%:	\$ -		
Total Extra Work:	\$ 1,200.00		
Total Field Adjustments:	\$ -		
Total Credits:	\$ -		
Changes in Line Items:	\$ 1,200.00		
Current Contract price:	\$ 61,355.00		

Prepared by: Pat Lappin, Senior Construction Manager, Totum Consulting *Pat Lappin*

Recommended: XXX, Project Manager, City of Piacentia *12/19/19*

Recommended: Luis Estavez, P.E., Director of Public Works/ City Engineer, City of Piacentia *12/19/19*

Approved by: Samien Amula, City Manager, City of Piacentia *01/07/20*

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal, is approved, that we will provide all equipment, furnish all materials, except as may otherwise be shown above

Accepted: Jeff Hall, Project Manager, SPS Inc. *Jeff Hall*

If the Contractor does not sign acceptance of this order, his attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.



Specialists in the Repair & Reinforcement of
GLUE LAMINATED BEAMS
WOOD ROOF TRUSSES
SEISMIC REINFORCEMENT

December 12, 2019
City of Placentia
401 E. Chapman Ave.
Placentia
Attention: Totum Construction Management
Patrick Lappin

Subject: Placentia Navigation Center
Seismic Retrofit
731 S. Melrose Place, Place
Placentia

SPS Inc Change Order Request #001
SPS Inc #219098

SPS Inc is requesting the following change order to the Service Agreement Notice to Proceed dated December 2, 2019 with a commencement date of December 3, 2019. This request has been made due to As-Built conditions differing from the construction drawings noted on RFI #2 and #4 and the resulting detail changes from the Engineer of Record. Both of these RFI responses required addition steel fabrication and RFI #4 requires additional labor beyond original scope. The steel fabrication has resulted in scheduled completion delay of several days.

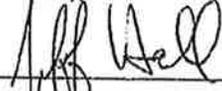
The total Change Order requested.....\$1,200.00

Original Contract amount..... \$60,155.00

New Contract amount \$61,355.00

Thank you again for the opportunity to be of service.

Respectfully,



Jeff Hall - SPS Inc.

APPROVED





Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF FINANCE

DATE: FEBRUARY 4, 2020

SUBJECT: **RESOLUTION ADOPTING THE ANNUAL STATEMENT OF INVESTMENT POLICY FOR 2020**

FISCAL IMPACT: NONE

SUMMARY:

Submitted for City Council review and approval is the Statement of Investment Policy for the 2020 calendar year. The proposed investment policy states the goals of the City's investment activities, the types of investments in which the City is allowed to invest its funds and the reporting requirements.

The City currently lists four eligible government sponsored investment pools ("GSIPs") within the policy: The Local Agency Investment Fund ("LAIF"), the Orange County Investment Pool, CalTrust and the California Asset Management Program ("CAMP"). As specified in the Investment Pool section of the Policy, investigation and due diligence are required by the Treasurer on an ongoing basis with analysis to determine that the investment pool is being managed in a manner consistent with the objectives of this Policy.

In summary, the Investment Policy addresses the following topics:

- **Scope** - states that the policy pertains to all of the City's funds.
- **Objective** - the investment priorities are stated in order as Safety, Liquidity, and Yield.
- **Prudent Investor Standard** - states that the City's authorized investors will act in a prudent manner as defined by "The Prudent Person Standard."
- **Delegation of Authority** - authorizes who can perform treasury duties on the City's behalf.
- **Ethics** - addresses ethics and conflicts of interest of those who manage the City's investment of funds.
- **Authorized Financial Dealers and Institutions** - defines how investment dealers and brokers will be selected and retained.
- **Authorized & Suitable Investments** - a matrix which shows authorized investments and portfolio limitations.
- **Investment Pools** - description of government sponsored investment pools and review process when investing in them. The approved pools include the Local Agency Investment Fund (LAIF), the Orange County Investment Pool, CalTrust, and California Asset Management Program (CAMP).

1. i.
February 4, 2020

- **Prohibited Investments** - investments that are prohibited have been listed.
- **Collateralization** - requirements have been clearly defined.
- **Diversification** - the goal of diversifying investments is addressed.
- **Safekeeping and Custody** - requirements have been defined.
- **Reporting** - defines content and frequency of reports.
- **Internal Control** - defines the role of internal control as it relates to the City's investment practices.
- **Annual Management Review and Audit** – defines the audit requirement for the City's Investment Policy, practices, procedures and portfolio management.

Appendix A is a glossary that lists and describes the various investment instruments allowed by the Policy. Appendix B is the Broker Dealer Questionnaire which is used to qualify investment broker/dealers for the City's use. Appendix C is the current list of authorized broker/dealers and banking institutions.

RECOMMENDATION:

It is recommended that the City Council take the following action:

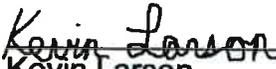
Adopt Resolution No. R-2020-XX, A Resolution of the City Council of the City of Placentia, California, adopting the annual Statement of Investment Policy for the Year 2020.

Prepared by:



Kim Krause
Director of Finance

Reviewed and approved:



Kevin Larson
City Treasurer

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution No. R-2020-XX
2. Statement of Investment Policy 2020

RESOLUTION NO. R-2020-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ADOPTING THE ANNUAL STATEMENT OF INVESTMENT POLICY FOR THE YEAR 2020

A. Recitals

(i) California Government Code §53646 provides that the Treasurer or Finance Director of the City of Placentia may annually provide a Statement of Investment Policy to the City Council and the Financial Audit Oversight Committee.

(ii) The Finance Director and the City Treasurer of the City of Placentia have prepared for approval the attached Statement of Investment Policy for 2020.

(iii) All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution

NOW, THEREFORE, the City Council of the City of Placentia hereby finds, determines and resolves as follows:

1. The attached Statement of Investment Policy for the City of Placentia hereby is adopted for the calendar year 2020, in compliance with California Government Code §53646.

2. The Finance Director shall provide the Annual Statement of Investment Policy to each member of the Financial Audit Oversight Committee.

PASSED, APPROVED AND ADOPTED on the 4th day of February 2020.

Ward L. Smith, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 4th day of February 2020, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

CITY OF PLACENTIA STATEMENT OF INVESTMENT POLICY 2020

INVESTMENT POLICY OVERVIEW

The Statement of Investment Policy ("Policy") is intended to provide guidelines for the prudent investment of the City of Placentia's ("City") temporarily idle cash and to outline the policies for investing funds. It is the City's policy to invest public funds in a manner which will provide foremost for the safety of the principal while meeting the short and long-term cash flow demands of the City. The ultimate goal is to enhance the economic status of the City while protecting its pooled funds in accordance with the applicable local, state and federal laws.

Annually, in accordance with California Government Code (CGC) Section 53646(a)(2), the City Council is presented a Statement of Investment Policy (Policy) for consideration and approval at a public meeting.

PURPOSE

This Policy sets forth the policies which shall govern the investment of the City's funds. It will be used by the City Treasurer, other City Officials and staff as well as all other third-party providers of investment or investment related services. Its purpose is to direct the prudent investment and protection of the City's funds and investment portfolio, in compliance with the requirements of CGC Section 53600 et. seq.

INVESTMENT OBJECTIVES

It is the policy of the City to invest funds in a manner which will provide for the preservation of capital while meeting the daily cash flow requirements of the City and attaining a reasonable rate of return within an acceptable and defined level of risk.

An overriding requirement is compliance with all Federal, State and local laws governing the investment of City funds, and as specified in the CGC Section 53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing public funds, the primary objectives, in priority order of the investment activities shall be:

- a. **SAFETY:** Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective is to mitigate credit risk and interest rate risk.

- Credit Risk is the risk of loss of principal due to the failure of the security issuer. Credit Risk can be mitigated by:
 - Limiting investments to the safest types of securities
 - Prequalifying accountants, auditors, financial institutions, broker/dealers, financial advisors, and other outside consultants with which the City does business.
 - Diversifying the investment portfolio so that potential losses are minimized.
- Interest Rate Risk is the risk that the market value of securities will fall due to a rise in general market interest rates. It is the policy of the City to hold individual securities to maturity in an effort to meet liquidity demands. Interest rate risk can be mitigated by:
 - Holding individual securities to maturity – Structuring the investment portfolio so that securities mature to meet cash flow requirements for ongoing operations, thereby avoiding the need to sell securities on the open market prior to maturity.
 - Employing a laddering strategy whereby staggering maturities of individual securities so that bonds come due in increments assuring an overall liquidity pattern.
 - Limiting maturities of individual securities and the average maturity of the overall portfolio.

b. **LIQUIDITY:** The investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements which might be reasonably anticipated.

c. **YIELD:** The investment portfolio shall be designed with the objective of achieving a competitive market rate of return or yield, while taking into account the investment risk constraints and liquidity needs. The core investments shall be limited to low risk securities to be held to maturity with the following exceptions:

- A security with declining credit may be sold early to minimize loss of principal.
- A security swap that would improve the quality, yield or target duration of the portfolio.
- The liquidity need of the portfolio requires a security to be sold.

PRUDENT INVESTOR STANDARD

The standard to be used by investment officials shall be that of a “prudent person” and shall be applied to the context of managing all aspects of the City’s investment portfolio.

The Prudent Person Standard

“The City Council, City Treasurer and others who are authorized to make investment decisions on behalf of those local agencies investing public funds pursuant to this chapter are trustees and therefore fiduciaries subject to the prudent investor standard. When investing, reinvesting, purchasing, acquiring, exchanging, selling, and managing funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City. Within the limitations of this Policy and considering individual investments as a part of an overall strategy, a trustee is authorized to acquire investments as authorized by law.”

ETHICS

Elected officials, City employees and any other individuals involved in the investment operations are prohibited from personal business activity that could conflict with the proper execution of the investment program, or which could impair the ability to make impartial investment decisions, or which could give the appearance thereof. Furthermore, these same individuals are prohibited from undertaking personal investment transactions with any individual with whom business is conducted on behalf of the City. Employees and investment officials are required to file annual disclosure statements as required for “public officials who manage public investments” (as defined and required by the Political Reform Act found in CGC Section 81000 et seq. and related regulations adopted by the Fair Political Practices Commission (FFPC)).

SCOPE

This Policy applies to all financial assets of the City.

The funds covered by this policy are accounted for in the City’s Comprehensive Annual Financial Report (CAFR) and include:

- A. General Fund
- B. Special Revenue Funds
- C. Debt Service Funds
- D. Capital Projects Funds
- E. Enterprise Funds
- F. Internal Service Funds
- G. Agency Funds
- H. Private Purpose Trust Funds

DELEGATION OF AUTHORITY

In accordance with the CGC Section 53607, the City Council hereby delegates investment authority to the City Treasurer for a period of one year and such investment authority must be renewed annually. Adoption of this Policy constitutes delegation of investment authority to the City Treasurer for the following year unless revoked in writing. The responsibility of the day-to-day investment of City funds will be the City Treasurer. In the Treasurer's absence, the Treasurer delegates investment authority to the Deputy City Treasurer (Finance Director) as allowable per CGC Section 41006. The City Treasurer shall be responsible for all investment transactions undertaken and shall establish a system of controls to regulate cash management and investment activities.

AUTHORIZED FINANCIAL DEALERS AND INSTITUTIONS:

The City Treasurer will maintain a list of approved financial dealers and banking institutions to provide investment and banking services to the City. All brokers and dealers that desire to become qualified bidders for investment transactions with the City must respond to the City's "Broker Dealer Questionnaire" (Appendix B) and submit related documents relative to eligibility. This includes a current audited financial statement, proof of state registration, proof of NASD registration and a certification they have received and reviewed the City's Investment Policy. An annual review of the financial condition and registrations of qualified broker/dealers will be conducted by the Treasurer. The current list of approved financial institutions is included as Appendix C.

AUTHORIZED & SUITABLE INVESTMENTS

Investments shall be made only in those instruments specifically authorized by California State laws (CGC Sections 53600-53609), and to no greater an extent than those authorized by those laws.

The City's specific permitted investment guidelines are listed below. It should be noted that the City's permitted investments may be more restrictive than the State guidelines. A glossary is provided in Appendix A.

Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
US Treasury Bills, Notes and Bonds	5 Years	None	None
Federal Agency Obligations	5 Years	30%	15%
Negotiable Certificates of Deposit (CD's) or Time Deposits*	5 Years	30%	\$250,000
Non-Negotiable Certificates of Deposit (CD's) or Time Deposits*	5 Years	40%	\$250,000
Money Market Funds	N/A	20%	10%
Passbook Savings/Demand Deposits	N/A	None	None
Commercial Paper - rated highest quality by national ratings agencies	270 days	25%	10%
Bankers Acceptances	180 bankers days	30%	30%
Local Agency Investment Fund (LAIF)	N/A	None	N/A
Orange County Investment Pool	N/A	None	N/A
CalTrust (JPA)	N/A	None	N/A
California Asset Management Program (CAMP)	N/A	None	N/A
Repurchase Agreements (Repos)	1 year	30%	None

**Denotes a collateral requirement either initially, or at a pre-determined threshold. Please refer to Collateral section of the Policy for specific requirements.*

PROHIBITED INVESTMENTS

State and Federal laws notwithstanding, any investment not specifically described herein including, but not limited to, reverse repurchase agreements, derivatives, options, futures, zero coupon bonds, inverse floaters, range notes, first mortgages or trust deeds, collateralized mortgage obligations (CMO's), limited partnerships, real estate investment trusts (REIT's), open-end mutual funds, closed-end mutual funds, mutual funds with a weighted average maturity greater than 180 days, common stock, preferred stock, commodities, precious metals, securities with high price volatility and/or limited marketability (less than three active bidders), securities that may default on interest payments and any other speculative investment deemed in appropriate under the Prudent Investor standard a strictly prohibited. In addition, any investment transaction that might impair public confidence in the City of Placentia's government is to be avoided.

COLLATERALIZATION

Collateralization is required on certificates of deposits and repurchase agreements. In order to anticipate market changes and provide a level of security for all funds, the

collateralization level will be 110% of market value of principal and accrued interest. The City Treasurer may waive the collateral requirement for deposits up to the maximum dollar amount which are covered by the Federal Deposit Insurance Corporation (FDIC) or the National Credit Union Administration (NCUA), currently \$250,000.

INVESTMENT POOLS

Government sponsored investment pools (Pools) are permitted under CGC Section 53635 and are an excellent short-term investment option for cash management purposes. These pools can provide safety, liquidity, and yield in a single diversified investment. However, thoughtful investigation and due diligence are required both initially at the time of joining and on an ongoing basis with analysis to determine that the investment pool is being managed in a manner consistent with the objectives of this Policy.

DIVERSIFICATION

The City recognizes diversification is an investment strategy that will mitigate risk in the investment portfolio. The City's investment portfolio shall be diversified to avoid incurring unreasonable and avoidable risks with regard to specific investment types. Within investment types, the City shall also maintain a mix of securities to avoid concentrations within individual financial institutions, geographic areas, industry types, and maturities.

The City will only invest in fixed rate, fixed maturity securities and no more than the percentages and amounts indicated in the preceding Authorized & Suitable Investments section shall be invested in any single investment type or financial institution.

SAFEKEEPING AND CUSTODY

All City investments shall have the City of Placentia as its registered owner, and all interest and principal payments shall indicate the City of Placentia as payee. All securities will be held with a qualified financial institution, contracted by the City as a third-party custodian with a separate custodial agreement (does not apply to insured Certificates of Deposit, money market funds, the Local Agency Investment Fund or the Orange County Investment Pool). All agreements and statements will be subject to review annually by external auditors in conjunction with their audit. All securities shall be acquired by the safekeeping institution on a "Delivery-vs-Payment" (DVP) basis. For Repurchase Agreements, the purchase may be delivered by book entry, physical delivery or by third-party custodial agreement consistent with the Government Code. The transfer of securities to the counterparty bank's customer book entry account may be used for book entry deliver. The City Treasurer or designee shall require a Broker Trade confirmation for all trades.

REPORTING

The City Treasurer will submit a quarterly investment report to the City Council for review. This report will include the following elements:

1. Type of investment, issuer, maturity, par and dollar amount invested.
2. Weighted average maturity of investments
3. Funds managed by contracted parties including loans.
4. Market value and source of valuation
5. Description of compliance with Policy.
6. City's ability to meet six (6) months cash needs; or why not.

INTERNAL CONTROL

The City Treasurer shall be responsible for all investment transactions undertaken and shall establish a system of controls to regulate cash management and investment activities. Internal policies and procedures shall be developed to assure that appropriate controls are in place to authorize, document and confirm all transactions. The same policies and procedures shall be followed for all investment types and all government-sponsored investment pools in which the City participates. A separate Investment Procedures Manual shall be established to assist staff with daily operations and shall be reviewed at least annually by the Treasurer. To provide further protection of the City's funds, written instructions require the City's bank to obtain verification of all wire transfers from two of the four following officers: City Mayor, City Treasurer, City Administrator, or Finance Director. All banking and investment accounts through approved financial institutions shall conform to the City of Placentia Wire and Funds Transfer Policy # 443.

ANNUAL MANAGEMENT REVIEW AND AUDIT

An annual audit of the City's Investment Policy, practices, procedures and portfolio status will be conducted by an independent auditor. The independent auditor will provide the City with written observations and recommendations regarding the adequacy of investment controls. The City's Financial Audit Oversight Committee will review these items as part of their annual audit review of the City's Comprehensive Annual Financial Report.

Appendix A

GLOSSARY

DEPOSITORY SERVICES

Active deposits are demand or checking accounts which receive revenues and pay disbursements.

Interest –bearing active deposits are money market accounts at a financial institution (i.e. bank, savings and loan, credit union). These accounts are demand accounts with restricted transaction activity.

Inactive deposits are Certificates of Deposit issued in any amount for periods of time as short as fourteen days and as long as several years. Interest must be calculated on a 360 day basis, actual number of days.

Passbook savings account is similar to an inactive deposit except not for a fixed term. The interest rate is much lower than Certificates of Deposit, but the savings account allows for flexibility. Funds can be deposited and withdrawn according to daily operational needs.

INVESTMENT SECURITIES

U.S. Treasury Issues are direct obligations of the United States Government. These issues are called bills, notes, and bonds. The maturity range of new issues is from 13 weeks (T-Bills) to 30 years (T-Bonds). These are highly liquid and are considered the safest investment security.

Federal Agency Issues are issued by direct U.S. Government agencies or quasi-governmental agencies. These issues are guaranteed directly or indirectly by the United States Government. Examples of these securities are Federal Home Loan Bank (FHLB) notes, Federal National Mortgage Association (FNMA) notes, Federal Farm Credit Bank (FFCB) notes, Federal Home Loan Mortgage (FHLMC) notes, Federal Intermediate Credit Bank (FICB) debentures, Small Business Administration (SBA) notes, Government National Mortgage Associations (GNMA) notes, and Student Loan Association (SALLMAE) notes.

Certificates of Deposit are investments for inactive funds issued by banks, savings and loans, and credit unions. Investments of up to \$250,000 are insured respectively by the Federal Deposit Insurance Corporation (FDIC), and the National Credit Union Share Insurance Fund (NCUSIF). Certificates of Deposit can be issued from 14 days to several

years in maturity allowing the City investment of funds to be matched to cash flow needs. For deposits exceeding \$250,000 the financial institution is required to collateralize the investment with 110% government securities. The City does not accept 150% collateral (First Trust Deeds) or 105% Letters of Credit (L.C.).

A **Non-Negotiable Certificate of Deposit** is a promissory note issued by a depository institution (such as a bank, credit union, savings association, etc.) that usually carries a penalty for early withdrawal and does not have a CUSIP.

Negotiable Certificates of Deposit are issued by a nationally or state-chartered bank, a savings association or a federal association (as defined by Section 5102 of the Financial Code), a state or federal credit union, or by a federally licensed or state licensed branch of a foreign bank and are assigned a CUSIP.

Money Market Mutual Funds may only invest in US Government securities permitted under this Policy and under California Government Code Section 53601 *et seq.* with final stated maturities of one year or less. The primary objective of the money market is to maintain a constant \$1.00 Net Asset Valuation (NAV). In addition the follow limitations shall apply:

- Only invests in US Government securities, and the weighted average maturity of the portfolio is less than 180 days.
- The fund shall be registered with the SEC.
- The fund shall have a minimum of \$500 million total asset portfolio at the time of investment, and should not drop below this threshold.
- The money market shall have attained the highest ranking or highest letter and numerical rating provided by not less than two nationally recognized statistical rating organizations, and shall maintain these ratings for the duration of the investment.

Passbook Savings/Demand Accounts are the accounts maintained to provide by a bank to provide depository and disbursement services for the City's daily cash flow requirements. These accounts are generally low or non-interest bearing accounts.

Commercial Paper is a short-term debt security issued by financial companies and large corporations. Commercial paper must be "prime" quality of the highest ranking or of the highest letter and number rating as provided for by a nationally recognized statistical rating organization (NRSRO). It must be organized and operating in the United States, have a maximum maturity of 270 days. Investment in Commercial paper is limited to not more than 25% of the investment portfolio.

Local Agency Investment Fund (LAIF) is a special fund in the State Treasury which local agencies may use to deposit funds for investment. There is no minimum investment

period and the minimum transaction is \$5,000, in multiples of \$1,000 above that, with a maximum of \$50 million for any agency. It offers high liquidity because deposits can be converted to cash in twenty-four hours and no interest is lost. All interest is distributed to those agencies participating on a proportionate share determined by the amounts deposited and the length of time they are deposited. Interest is paid quarterly by electronic deposit to a designated bank account.

The State keeps an amount for reasonable costs of making the investments. State law provides that administrative costs are not to exceed 5% of quarterly earnings of the fund. However, if the 13-week Daily Treasury Bill Rate of the last day of the fiscal year is below 1%, then administrative costs shall not exceed 8% of quarterly earnings of the fund for the subsequent fiscal year.

Government Code Section 16429.3 states that “moneys placed with the Treasurer for deposit in the Local Agency Investment Fund by cities, counties, special districts, nonprofit corporations, or qualified quasi-governmental agencies shall not be subject to either of the following: (a) transfer or loan pursuant to Sections 16310, 16312, or 16313, or (b) impoundment or seizure by any state official or state agency.” During the 2002 legislative session, Government Code Section 16429.4 was added to the LAIF’s enabling legislation. This Section state that “the right of a city, county, city and county, special district, nonprofit corporation, or qualified quasi-governmental agency to withdraw its deposited moneys from the LAIF, upon demand, may not be altered, impaired, or denied in any way, by any state official or state agency based upon the state’s failure to adopt a State Budget by July 1 of each new fiscal year.”

Orange County Investment Pool is government-sponsored investment pool managed by the Orange County Treasurer. Funds are held in trust and invested. Government Code Section 27100.1 states that funds are deemed to be held in trust by the County Treasurer on behalf of the depositing entity or public official and shall not be deemed funds or assets of the County. The Legislature enacted this section to make clear what the status of the funds would be in the case of the County declaring bankruptcy.

The Treasurer’s foremost objective in investing public funds is to ensure that public funds are invested in a manner that provides for maximum security of principal and preservation of capital, while conforming to all Federal, State and local laws, statutes, and resolutions for investment of public funds. The second objective is to maintain sufficient liquidity to enable participants to meet their operating cash flow needs. Liquidity is essential to the safety of principal. The third and last important objective is to obtain a market rate of return throughout budgetary and economic cycles within the investment policy risk parameters and cash flow needs.

CalTrust is a Joint Powers Agency formed in 2005 as a government-sponsored investment pool. The pool offers four options: a government securities fund; a money market fund; a short-term fund and a medium-term fund. Participants must be a California public agency under CGC Section 6509.7. CalTrust is governed by an 11-member board who are experienced local government treasurers or investment officers. The investment objective of the pool is to attain as high a level of current income as is consistent with the preservation of principal. The pool is audited annually by an independent auditor. As of December 2017, the pool had \$2.7 billion in total assets.

California Asset Management Program (CAMP) is a Joint Powers Agency formed in 1999 as a government-sponsored investment pool. CAMP is a short-term money market portfolio and cash management vehicle. All California public agencies are eligible to participate. The JPA is governed by a 7-member board who are local government finance directors and treasurers or participants in the Trust. The investment objective of the pool is to attain as high a level of current income as is consistent with the preservation of principal. The pool is audited annually by an independent auditor. As of December 2016, the pool had \$2.0 billion in total assets. Investment services are currently provided to the pool by PFM Asset Management LLC.

Repurchase Agreements (Repo) are a form of short-term investment where the dealer sells government securities to an investor on a short-term basis with the agreement to buy them back. Investment in repurchase agreements may be made on any investment authorized in this policy. The maximum maturity is limited to one year and may not exceed 20% of the total portfolio.

Appendix B
City of Placentia
Investment Broker/Dealer Questionnaire

SECTION I: STATEMENT OF POSITION AND GENERAL REQUIREMENTS

The City of Placentia (hereinafter referred to as the “City”) is a city operating under the laws of the State of California. The City manages an investment portfolio which at June 30, 20XX totaled \$XX million. The portfolio is mainly comprised of demand deposits and deposits in the State of California Local Agency Investment Fund.

Annually the City adopts a written Investment Policy. The policy regulates the standards and procedures used in its cash management activities. A copy of the City’s Investment Policy is provided with this document. Each broker/dealer must certify that they have read the policy and will incorporate due diligence in conforming to the provisions of the City’s Investment Policy, as well as all applicable state and Federal regulations as they apply to the investment activities of California municipalities.

The City maintains relationships with qualified members of the broker/dealer community who, in their opinion, “understand the needs, constraints and goals of the City.”

Broker/dealers will be notified of their approval by the City in writing. No transactions will be conducted with an approved broker/dealer until all paperwork required by both parties has been executed. The City solicits competitive bids and offers on the majority of its transactions. All securities will be delivered against payment to a third-party custodian named by the City.

City personnel will review and substantiate all information and references requested in the document; therefore, please answer all questions as thoroughly as possible.

**SECTION II - PART 1: REQUEST FOR GENERAL INFORMATION FROM
BROKER/DEALER CANDIDATE**

1. Name of firm: _____
2. Address (local): _____
Address (main): _____
3. Telephone (local): () _____ () _____
Telephone (main): () _____ () _____

City of Placentia
Statement of Investment Policy – 2020

4. Primary Representative:

Name: _____ Title: _____

Telephone: _____ Fax: _____

Email: _____

5. Manager/Partner in Charge:

Name: _____ Title: _____

Telephone: _____ Fax: _____

Email: _____

6. What is the preferred method and frequency of communication?

7. Please provide five government agencies (cities, counties, special districts, etc.) references with whom the City's representative(s) listed in No. 4 above has/have an established Investment Broker/Dealer relationship. (Southern California Agencies preferred):

➤ Client name: _____ Contact: _____

Length of relationship: _____ Telephone: _____

➤ Client name: _____ Contact: _____

Length of relationship: _____ Telephone: _____

➤ Client name: _____ Contact: _____

Length of relationship: _____ Telephone: _____

➤ Client name: _____ Contact: _____

Length of relationship: _____ Telephone: _____

➤ Client name: _____ Contact: _____

Length of relationship: _____ Telephone: _____

8. What is your firm's current market capitalization? _____

City of Placentia
Statement of Investment Policy – 2020

9. Is your firm a broker (does not own securities being offered)? Yes: No:
 Is your firm a dealer (does own securities being offered)? Yes: No:
10. Are all required licenses to operate as a broker/dealer firm in the State of California obtained, valid and current? Yes: No:
11. Please provide proof of the following:
- | | | |
|---|-----------------------------------|-----------------------------|
| Registration with NASD | <input type="checkbox"/> Attached | <input type="checkbox"/> NA |
| Registration with the State of California | <input type="checkbox"/> Attached | <input type="checkbox"/> NA |
| Financial Industry Regulatory Authority (FINRA) | <input type="checkbox"/> Attached | <input type="checkbox"/> NA |
| Your firm is qualified under SEC rule 15C3-1 (Uniform Net Capital Rule) | <input type="checkbox"/> Attached | <input type="checkbox"/> NA |
12. Is your firm examined by and subject to rules and regulations of:
- | | | |
|-------------------------|------------------------------|-----------------------------|
| FDIC | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| SEC | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| NYSE | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Comptroller of Currency | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Federal Reserve System | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
13. What market sectors are you and your firm currently involved?
- | | | | |
|-----------------------|--------------------------|---------------------------|--------------------------|
| US T-bills | <input type="checkbox"/> | Treasury Notes/Bonds | <input type="checkbox"/> |
| US Agency Bonds | <input type="checkbox"/> | California State Bonds | <input type="checkbox"/> |
| Bankers' Acceptances | <input type="checkbox"/> | Commercial Paper | <input type="checkbox"/> |
| Bank CDs | <input type="checkbox"/> | Money Market Mutual Funds | <input type="checkbox"/> |
| Repurchase Agreements | <input type="checkbox"/> | Other _____ | |
| Medium Term Notes | <input type="checkbox"/> | Other _____ | |
14. Does your firm specialize in any of the instruments listed above? If so, please specify:

15. Is the firm a primary dealer in U.S. Government Securities? Yes No
 If so, for how long has your firm been a primary dealer? _____
 What is your firm's total volume in U.S. Government and Agency Securities last year?
 Firm-wide \$ _____ Number of Transactions: _____

Local Office \$ _____

Number of Transactions: _____

16. What reports, transactions, confirmations and paper trail would the City receive? (please attach sample documentation)

17. Do you provide any fixed income research and economic commentary?
 Yes (attached) No

18. What sort of technical market perspective do you propose to bring to a relationship with the City?

SECTION II - PART II: REQUEST FOR BROKER/DEALER DISCLOSURE

19. To the best of your knowledge, has there been any "material" litigation, arbitration or regulatory proceedings, either pending, adjudicated or settled, that your firm has been subject to within the last five years that involved issues concerning the suitability of the sale or purchase of securities to institutional clients or fraudulent or unfair practices related to the sale of securities to an institutional client? If so, please describe each such matter briefly. For purposes of this section, proceedings are "material" if your independent accountant applying generally accepted accounting principles determines that such proceedings required disclosure on your financial statements.

Any "material" proceedings? Yes No If yes, provide attachment with explanation.

20. Please provide certified audited financial statements for the last three years. In addition, for those dealers preparing and submitting financial statements to the following organizations, please provide publicly available financial documents filed with these agencies for the previous two years: National Association of Securities Dealers, Securities and Exchange Commission, New York Stock Exchange and Federal Deposit Insurance Corporation.

21. Have any of your public-sector clients ever sustained a loss on a securities transaction arising from a misunderstanding or misrepresentation of the risk characteristics of the instrument?

Yes No

If so, please explain: _____

22. Please provide a schedule of fees and charges for various transactions and describe the process by which the city pays the fees and charges.

SECTION III: CERTIFICATION

I hereby certify that the preceding is true and correct to the best of my knowledge and that I am authorized to execute this request for information on behalf of the broker/dealer firm.

The firm has in place reasonable procedures and a system of controls designed to preclude imprudent investment activities arising out of transactions conducted between the firm and the City of Placentia.

All individuals assigned to the City's account have read the City's most current Investment Policy, understand the objectives and constraints set forth by the policy, agree to disclose potential conflicts or risks to public funds that might arise out of business transactions between the firm and the City, and will incorporate due diligence in conforming to the provisions of the policy as well as all applicable state and federal regulations as they apply to the investment activities of California municipalities.

The firm shall be provided an annual adopted Investment Policy for the City of Placentia and shall be informed of any changes to the policy. The undersigned certify that no securities will be sold to the City, which are in violation of State code or City policy; however, the City shall be responsible for ensuring compliance with percentage limits established by State code and City policy.

Name of firm _____

Name of Primary Representative _____ Title _____

Signature _____ Date _____

Name of principal or manager _____ Title _____

Signature _____ Date _____

Appendix C

LIST OF APPROVED FINANCIAL DEALERS AND BANKING INSTITUTIONS

Bank of America (commercial checking)

Banc of California (commercial checking)

Wells Fargo Bank (fiscal agent)

US Bank (fiscal agent)

Multi-Bank Securities (certificates of deposit)

Other banking and investment institutions as approved in writing by the City Treasurer

All banking and investment accounts through approved financial institutions shall conform to the City of Placentia Wire and Funds Transfer Policy # 443.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: FEBRUARY 4, 2020

SUBJECT: **TENTATIVE PARCEL MAP (TPM) NO. 2019-175 PERTAINING TO THE SUBDIVISION OF A +/- 0.26 ACRE LOT INTO THREE PARCELS LOCATED AT THE 1600 BLOCK OF LA PALOMA AVENUE WITHIN THE R-1 (O) (SINGLE-FAMILY RESIDENTIAL – OIL COMBINING DISTRICT) ZONING DISTRICT**

FISCAL
IMPACT: APPROXIMATELY \$30,000 OF ONE-TIME DEVELOPMENT IMPACT FEE REVENUE BASED ON THE FUTURE CONSTRUCTION OF THREE NEW SINGLE-FAMILY RESIDENCES

SUMMARY:

At the Planning Commission meeting held January 14, 2020, the Planning Commission voted 6-0 to recommend approval of TPM 2019-175 to the City Council. TPM 2019-175 is a request to subdivide one (1) existing parcel into three (3) parcels for property located at the 1600 block of E. La Paloma Avenue. In accordance with Placentia Municipal Code (PMC) Sections 22.80.060 and 22.80.070, the Planning Commission hereby submits a report of its findings and recommends approval of TPM 2019-175 to the City Council.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Adopt Resolution R-2020-XX, A Resolution of the City Council of the City of Placentia, California, adopting a categorical exemption pursuant to the California Environmental Quality Act (Public Resources Code §§ 21000-21177, specifically, §15315 (Class 15 – Minor Land Divisions) of Title 14 of the California Code of Regulations) (CEQA) and approving Tentative Parcel Map (TPM) 2019-175 pertaining to the subdivision of property located at the 1600 block of E. La Paloma Avenue (Assessor's Parcel Number 346-172-24) and making findings in support thereof.

BACKGROUND:

PMC Section 22.80.010(a) requires a Parcel Map for all subdivisions of four (4) or fewer parcels and PMC Section 22.80.060(c) requires that the Planning Commission take action to recommend to the City Council conditional approval or denial of the subdivision map. At the Planning

1. j.
February 4, 2020

Commission meeting held January 14, 2020, the Planning Commission voted 6-0 to recommend approval of TPM 2019-175 to the City Council.

DISCUSSION:

Subject Site and Surrounding Land Uses

The table below illustrates the site and surrounding existing land uses, General Plan Land Use designation, and Zoning designation:

Location	Existing Land Use	Land Use Element General Plan Designation	Zoning Map Designation
Subject Site	Single Family Residential	Low Density Residential	R-1 (Single-Family Residential)
North, South (across La Paloma Ave), East, & West	Single Family Residential	Low Density Residential	R-1 (Single-Family Residential)

The subject site is currently vacant, except for existing oil storage tanks onsite. The following table outlines the size of the individual subdivided parcels.

Proposed Parcel No.	Lot Size (square feet)	Lot Size (acres)
1	3,840 square feet	.09 acres
2	3,840 square feet	.09 acres
3	3,840 square feet	.09 acres

Applicable Code Section – Placentia Municipal Code

Section 22.16.020 of the PMC sets forth development standards defining the minimum lot width, lot depth, and lot area for all residential districts. The R-1 development standards require a minimum lot size of 7,000 square feet for all interior lots and a minimum frontage of 70 feet. The proposed subdivision does not meet these standards, however Section 23.12.090(1) of the PMC allows for the minimum lot size and width to be compatible with the average size and width of the lots in the neighborhood, if approved by the Planning Commission. The proposed subdivision includes three lots, each approximately 3,840 square feet in area with a street frontage of 40 feet. Most of the existing properties fronting La Paloma Avenue are approximately 3,840 square feet with 40 feet of street frontage. Therefore, the proposed lots are of a similar size and configuration compared to the lots surrounding the subject site.

ENVIRONMENTAL:

The proposed application was reviewed by Staff in accordance with the requirements of the California Environmental Quality Act (CEQA), Public Resources Code §§ 21000 *et seq.*, the State

CEQA Guidelines, 14 C.C.R. §§ 15000 *et seq.*, and the Environmental Guidelines of the City of Placentia. As part of their actions taken on January 14, 2020, the Planning Commission recommended that the City Council find that TPM 2019-175 is exempt from CEQA pursuant to State CEQA Guidelines §15315 (Class 15 - Minor Land Divisions), as it applies to the division of property in urbanized areas zoned for residential use into four or fewer parcels, when the division is in conformance with the General Plan and zoning, no variances or exceptions are required, all services and access to the proposed parcels to local standards are available, the parcel was not involved in a division of a larger parcel within the previous two years, and the parcel does not have an average slope greater than twenty percent (20%). The proposed subdivision meets all criteria for this exemption, therefore Staff and the Planning Commission recommend adoption of a categorical exemption pursuant to §15315 (Class 15 - Minor Land Divisions).

CONCLUSION:

The proposed project is consistent with the City's General Plan and meets the minimum development standards of the PMC. With the recommended Conditions of Approval, the proposed subdivision located within the R-1 Zoning District will be compatible with adjacent land uses and will not result in any adverse impacts to the surrounding area.

FISCAL IMPACT:

Pursuant to PMC Chapter 5.02 all new development is subject to Citywide Development Impact Fees. The proposed Tentative Parcel Map will result in three (3) additional residential lots that will be eligible for development. Based on the zoning designation, one single family residence can be developed on the resulting parcels 1, 2, and 3. The subsequent construction of three (3) new homes will result in approximately \$30,000 of total Development Impact Fee revenue. It should be noted that future construction will also require payment of user fees including, but not limited to, building plan check and building permit fees.

Prepared by:



Arlen Beck
Planning Technician

Reviewed and approved:



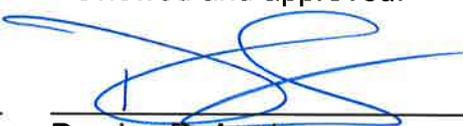
Joseph M. Lambert
Director of Development Services

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution No. R-2020-XX Related to TPM 2019-175
Attachment A: Conditions of Approval for TPM 2019-175
2. TPM 2019-175 Subdivision Map
3. Planning Commission Staff Report for TPM 2019-175, and Attachments Thereto

RESOLUTION NO. R-2020-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION PURSUANT TO THE CALIFORNIA ENVIRONMENTAL QUALITY ACT PUBLIC RESOURCES CODE §§ 21000-21177, SPECIFICALLY, §15315 (CLASS 15 – MINOR LAND DIVISIONS) OF TITLE 14 OF THE CALIFORNIA CODE OF REGULATIONS (CEQA) AND APPROVING TENTATIVE PARCEL MAP (TPM) 2019-175 PERTAINING TO THE SUBDIVISION OF PROPERTY LOCATED AT THE 1600 BLOCK OF LA PALOMA AVENUE (ASSESSOR'S PARCEL NUMBER 346-172-24) AND MAKING FINDINGS IN SUPPORT THEREOF

A. Recitals.

WHEREAS, On January 14, 2020, the Planning Commission of the City of Placentia conducted, and concluded, a duly noticed public hearing, as required by law, recommending to the City Council of the City of Placentia, approval of Tentative Parcel Map (TPM) 2019-175 for the subject property located at the 1600 block of La Paloma Avenue (Assessor's Parcel Number 346-172-24).

WHEREAS, The Planning Commission heard testimony, received a report and other relevant information from City staff and members of the public including Elliot Barker ("Applicant" hereinafter), regarding a Tentative Parcel Map application.

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

Section 1. The City Council hereby specifically finds that all of the facts set forth in the Recitals, Part A, of this Resolution are true and correct.

Section 2. Based upon substantial evidence presented to this City Council with regard to the Application, including written staff reports, verbal testimony and development plans, the City Council hereby specifically finds as follows:

a. The proposed project will not be: (1) detrimental to the health, safety or general welfare of the persons residing or working within the neighborhood of the proposed development or within the city, or (2) injurious to the property or improvements within the neighborhood or within the city. The subject subdivision is not likely to cause serious public health problems. Subject to compliance with the attached

Conditions of Approval set forth in Attachment "1.A." of the staff report (Attachment A to this Resolution) and by this reference incorporated herein and Standard Development Requirements, the project complies with all applicable code requirements and development standards of the "R-1" Single Family Residential Zoning District and Title 22, and with other applicable regulations of the Placentia Municipal Code (PMC).

b. The proposed use is consistent with the City's General Plan. The General Plan Land Use designation for the subject site low-density residential, and the proposed use does not involve any change in the allowable land use of the subject site. The proposed project involves the subdivision of a 0.26-acre parcel into three single family residential parcels consistent with the "R-1" Single Family Residential Zone and the General Plan. Therefore, the site is physically suitable for the proposed type and density of development.

c. The proposed project as presented in the staff report and accompanying plans complies with all requirements of Chapter 23.12 of the PMC. City staff carefully examined the proposed subdivision with the applicable development regulations prescribed in Title 23 (Zoning Ordinance), and determined it to be in substantial compliance. The proposed subdivision approval includes Conditions of Approval and Standard Development Requirements to ensure full compliance with all applicable code requirements and to ensure full compliance with the General Plan, and with applicable design improvements required therein.

d. Conditions necessary to secure the purposes of this section, including guarantees and evidence of compliance with conditions are made part of this Tentative Parcel Map approval. Attachment "1.A" of the staff report (Attachment A to this Resolution) contain Conditions of Approval and Standard Development requirements specific to this application in order to provide assurances that the proposed subdivision and related on and off-site improvements are in compliance with applicable requirements of the PMC.

e. That the proposed map is consistent with the General Plan and with all provisions of Title 22 of the PMC. The proposed Tentative Parcel Map application is to subdivide an existing 0.26 acre parcel into three single family residential lots. The proposed map is consistent with all policies, programs, and goals of the General Plan and PMC.

f. That the design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of property within the proposed subdivision. As part of the review of the application, an extensive record research was completed. Additionally, the applicant submitted a preliminary title report with their application.

g. That the design of the subdivision or the proposed improvements is not likely to cause substantial environmental damage or substantially and avoidably injure wildlife or their habitat. The subject site is an underutilized property

that has limited vegetation. There are no known areas on the subject site or within the vicinity that supports a significant amount of wildlife or their habitat.

Section 3. a. The City Council of the City of Placentia finds that TPM 2019-175 is exempt from further review pursuant to the California Environmental Quality Act ("CEQA"), Public Resources Code §§ 21000 *et seq.*, the State CEQA Guidelines, 14 C.C.R. §§ 15000 *et seq.*, and the Environmental Guidelines of the City of Placentia pursuant to the State CEQA Guidelines § 15315 (Class 15 – Minor Land Divisions), in that this subdivision will result in the division of property in an urbanized area zoned for residential use into four or fewer parcels, the division is in conformance with the General Plan and zoning regulations, no variances or exceptions are required, all services and access to the proposed parcels are available, the parcel was not involved in a division of a larger parcel within the previous 2 years, and the parcel does not have an average slope greater than 20 percent; and,

b. The City Council finds and determines that, based upon the findings set forth above and below, and changes and alterations which have been incorporated into and conditioned upon the proposed project, no significant adverse environmental effects will occur; and,

c. The City Council finds that facts supporting the above-specified findings are contained in the staff report and exhibits, and the information provided during the public hearing conducted with respect to the Application; and,

Section 4. Based upon the findings and conclusions set forth herein, the City Council hereby approves Tentative Parcel Map 2019-175, as modified herein, and specifically subject to the conditions set forth in Attachment "1.A." of the staff report (Attachment A to this Resolution) attached hereto and by this reference incorporated herein.

PASSED, ADOPTED and APPROVED this 4th day of February 2020.

Ward L. Smith, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 4th day of February 2020 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L Bettenhausen, City Attorney

Attachment A
Special Conditions of Approval for
Tentative Parcel Map 2019-175 (TPM 2019-175)
1600 Block of E. La Paloma (APN: 346-172-24)

SPECIAL CONDITIONS

If the above referenced application is approved, applicant and/or property owner shall comply with the Special Conditions listed below and the Standard Development Requirements attached.

ALL OF THE FOLLOWING SPECIAL CONDITIONS OF APPROVAL AND STANDARD DEVELOPMENT REQUIREMENTS SHALL BE FULLY COMPLIED WITH FOR THE DEVELOPMENT PLAN REVIEW TO CONTINUE IN GOOD STANDING.

DEVELOPMENT SERVICES DEPARTMENT – PLANNING DIVISION:

1. Failure to abide by and faithfully comply with any and all conditions attached to this action shall constitute grounds for revocation or amendment of said actions by the City of Placentia Planning Commission.
2. The applicant shall, as a condition of project approval, at its sole expense, defend, indemnify and hold harmless the City, its officers, employees, agents and consultants from any claim, action, proceeding, liability or judgment against the City, its officers, employees, agents and/or consultants, which action seeks to set aside, void, annul or otherwise challenge any approval by the City Council, Planning Commission, or other City decision-making body or City staff action concerning applicant's project. The applicant shall pay the City's defense costs, including attorney fees and all other litigation-related expenses, and shall reimburse the City for any and all court costs, which the City may be required to pay as a result of such defense. The applicant shall further pay any adverse financial award which may issue against the City including but not limited to any award of attorney fees to a party challenging such project approval. The City shall retain the right to select its counsel of choice in any action referred to herein. The City agrees to promptly notify the applicant of any such claim filed against the City and to fully cooperate in the defense of any such action.
3. Approval of Tentative Parcel Map (TPM) 2019-175 and the resulting Final Map is contingent upon City Council approval.
4. TPM 2019-175 shall expire twenty-four (24) months after approval or conditional approval if a final map is not recorded. Upon written request, by the developer, the time limit may be extended an additional twelve (12) months by City Council.
5. A final map shall be prepared by or under the direction of a registered Civil Engineer or licensed land surveyor in the State, as provided for in the Business and Professions Code.

6. TPM 2019-175 and the related Final Map shall comply with the applicable requirements of Title 22 Subdivisions of the Placentia Municipal Code.
7. Any modifications to the approved Tentative Parcel Map and any modifications which will change, expand or intensify the use shall be subject to review and approval by the Director of Development Services. The Director of Development Services or his or her designee may determine if such modifications require approval by the Placentia Planning Commission or may be approved administratively by City staff.
8. Prior to final release of the buildings for occupancy, all Special Conditions of Approval and Standard Development Requirements shall have been completed and final inspections approved.
9. Applicant/builder is responsible, at its sole cost and expense, to cause all cable, telephone, electrical, and other utility services serving the property to be placed underground within the subject site. Prior to the issuance of building permits, applicant/builder shall submit a separate utility plan for each such utility service. The utility plan shall indicate the precise location of where all cable, telephone, electrical, and other utility services serving the property will be placed underground within the subject site, as well as the points of connection at the proposed building or buildings on the site and the public right-of-way. Prior to the submittal of the utility plans to the City, the plans shall be reviewed and approved by the utility companies. Evidence of approvals shall be in the form of a signed and dated approval stamp and/or approval letter. If the precise locations of future utility services cannot be reasonably ascertained prior to the issuance of building permits, upon prior written approval of the Director of Development Services, prior to issuance of a certificate of occupancy. Applicant/builder shall provide the City with "as built" plans showing the precise locations where all cable, telephone, electrical, and other utility services serving the property were placed underground within the subject site, as well as the points of connection at the building or buildings on the site and the public right-of-way.
10. Developer shall pay in full to the City of Placentia, any and all applicable citywide Development Impact Fees (including, but not limited to fees relating to recreational facilities, sewer facilities, transportation infrastructure, storm drain facilities, public safety impacts and affordable housing impacts) adopted by and set forth by the City Council, as set forth in Chapter 5 of the Placentia Municipal Code, in effect at the time building permits are issued and due in full prior to issuance of the first building permit for each respective property.
11. Developer and/or property owner agrees to approve the incorporation of the project into Community Facilities District No. CFD 2014-01 (Public Services) pursuant to the provisions of California Government Code Section 53311, et seq. Said annexation into CFD No. 2014-01 shall be fully completed in accordance with California law prior to issuance of any Certificate of Occupancy for the project.

12. Developer and/or property owner agrees to approve the incorporation of the project into the Landscape Maintenance District No. LMD 1992-01 pursuant to the provisions of California Streets and Highways Code Section 22500, et seq. Said annexation into LMD No. 1992-01 shall be fully completed in accordance with California law prior to issuance of any Certificate of Occupancy for the project.
13. Developer and/or property owner agrees to approve the incorporation of the project into the Street Lighting District No. SLD 1981-01 pursuant to the provisions of California Streets and Highways Code Section 22500, et seq. Said annexation into SLD No. 1981-01 shall be fully completed in accordance with California law prior to issuance of any Certificate of Occupancy for the project.
14. Developer and/or property owner agrees that the City may, at its sole election, require that, instead of annexing into SLD 1981-01 and/or LMD 1992-1, the project shall be incorporated into a Community Facilities District to be created by the City pursuant to the provision of California Government Code Section 53311, et seq; the purpose of which, and the initial amount of the taxes and assessments thereunder, will be substantially the same, in whole or in part, as SLD 1981-1 and/or LMD 1992-1. Developer and/or property owner agrees to approve the incorporation of the project into said Community Facilities District, provided that the incorporation of the new CFD does not otherwise delay the development of the project; in which event the project shall instead be annexed into SLD 1981-01 and/or LMD 1992-1. Any automatic fee increases for the Community Services District shall not be inconsistent with the approved rate study.

DEVELOPMENT SERVICES DEPARTMENT - BUILDING DIVISION

15. Building plans (architectural and structural) for the proposed new single-family homes shall be prepared by a licensed California architect or civil/structural engineer prior to issuance of any building permits.
16. Grading plans including erosion control, wall, utility, street improvement, precise and rough, shall be designed and prepared by a licensed California civil engineer.
17. New residential homes need to have auto-fire sprinkler system throughout house and garage.
18. Fire sprinkler plans need to be reviewed & approved by the Orange County Fire Authority prior to the installation.

PUBLIC WORKS DEPARTMENT – ENGINEERING DIVISION

Final Map

19. Applicant shall provide a quitclaim or relocation of any existing easements that affect the proposed development. Applicant to provide the City with street

dedications as necessary to support all new public improvements.

20. The applicant shall prepare and submit a preliminary title report not older than 90 days.
21. Prior to approval of the Final Map, pursuant to the Subdivision Improvement Agreement for Public Improvements, the developer shall provide security in an amount specified in writing by the Registered Civil Engineer or a Licensed Land Surveyor of record. The developer shall enter into an agreement providing for the necessary right-of-way, design and construction of missing public improvements, which shall be constructed in coordination with adjacent existing improvements prior to occupancy of the development and subject to review and approval by the City Engineer.
22. Prior to the exoneration of any security, the applicant shall submit one (1) duplicate Mylar of the final map and all as built public improvement plans, in a manner acceptable to the City Engineer. The computer analysis may be submitted on a CD with a proper labeled.
23. The applicant shall establish a Homeowner's association (HOA) for the purpose of maintaining all private access, common lots (Lot "A"), onsite fire hydrant, common sewer line, WQMP, LIP, open space, storm drainage, and maintenance of landscaping, including the trimming and cutting of overgrown vegetation on common lots. The association is subject to the review and approval of the Director of Public Works and City Attorney and shall be recorded concurrently with the final map.
24. This project falls under the City's Municipal Code: 8.04.390 Special requirements for construction/deconstruction waste. This is to ensure the diversion of at least fifty (50) percent of all construction/deconstruction waste generated within the city the following special requirements apply to all covered projects as listed in Section 8.04.400:
 - a) All contractors or owner-builders applying for a permit are required to complete a project form and attest that only an authorized city agent will be used to haul debris and other solid waste generated by that project.
 - b) All contractors or owner-builders are required to place a deposit with the city to ensure their compliance with the required use of an authorized city agent. The specific deposit amount shall be an equivalent to three (3%) percent of the total project value.
 - c) Upon completion of the project, and if proof deemed satisfactory by the city confirms that all solid waste hauling for that project was done by an authorized city agent then a full refund of the deposit will be made. Acceptable forms of proof are weight tickets, collection receipts, billings, or similar statements from an authorized city agent showing that they

performed solid waste collection at the location established for that project. It is the contractor's or owner-builders' responsibility to provide receipts covering all hauling activity for that project. Failure to provide complete records will be deemed as noncompliance.

- d) Failure to provide receipts or other acceptable proof of compliance for all solid waste hauling on a project will result in the forfeiture of one hundred (100) percent of deposited funds. (O-2011-08 § 2, 2011)

ORANGE COUNTY FIRE AUTHORITY

25. The applicant or responsible party shall submit the plan(s) listed below to the Orange County Fire Authority for review. Approval shall be obtained on each plan prior to the event specified. Prior to approval of a final map or issuance of a grading permit or building permit, whichever comes first:

- Fire Master Plan (service code PR145)
- Methane investigation/mitigation (service codes PR172-PR176)
- Gates (service code PR180 – If applicable)
- Fire sprinkler system (service codes PR430-PR455)

VESTING TENTATIVE PARCEL MAP NO. XXXX-XXX

PROPERTY DESCRIPTION

REAL PROPERTY IN THE CITY OF PLACENTA, COUNTY OF ORANGE, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

PARCEL 1:

THAT PORTION OF LOT 38 OF THE HAZARD'S SUBDIVISION, IN THE CITY OF PLACENTA, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS PER MAP FILED IN BOOK 1 PAGE 29 OF RECORD OF SURVEYS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT NORTH 363.00 FEET FROM A POINT NORTH 89° 52' 00" EAST 250.48 FEET FROM THE SOUTHWEST CORNER OF SAID LOT 8; THENCE NORTH 89° 52' 00" EAST 40.00 FEET; THENCE SOUTH 96.00 FEET; THENCE SOUTH 89° 52' 00" WEST 40.00 FEET; THENCE NORTH 96.00 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH ALL RIGHT, TITLE AND INTEREST, IF ANY ACCORDING TO THE GRANTOR UNDER THAT CERTAIN COMMUNITY OIL AND GAS LEASE RECORDED SEPTEMBER 2, 1989 IN BOOK 1894 PAGE 292, OFFICIAL RECORDS, AND AS AMENDED BY INSTRUMENTS RECORDED IN BOOK 2029 PAGE 548, OFFICIAL RECORDS, AND IN BOOK 2030 PAGE 1, OFFICIAL RECORDS, INsofar AS THE GRANTOR IS ENTITLED TO PARTICIPATE IN PRODUCTION AND OTHER BENEFITS UNDER SAID LEASE.

PARCEL 2:

THAT PORTION OF LOT 38 OF THE HAZARD'S SUBDIVISION, IN THE CITY OF PLACENTA, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS PER MAP FILED IN BOOK 1 PAGE 29 OF RECORD OF SURVEYS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AS A POINT NORTH 363.00 FEET FROM A POINT NORTH 89° 52' 00" EAST 250.48 FEET FROM THE SOUTHWEST CORNER OF SAID LOT 8; THENCE NORTH 89° 52' 00" EAST 40.00 FEET; THENCE SOUTH 96.00 FEET; THENCE SOUTH 89° 52' 00" WEST 80.00 FEET; THENCE NORTH 96.00 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH ALL RIGHT, TITLE AND INTEREST, IF ANY ACCORDING TO THE GRANTOR UNDER THAT CERTAIN COMMUNITY OIL AND GAS LEASE RECORDED SEPTEMBER 2, 1989 IN BOOK 1894 PAGE 292, OFFICIAL RECORDS, AND AS AMENDED BY INSTRUMENTS RECORDED IN BOOK 2029 PAGE 548, OFFICIAL RECORDS, AND IN BOOK 2030 PAGE 1, OFFICIAL RECORDS, INsofar AS THE GRANTOR IS ENTITLED TO PARTICIPATE IN PRODUCTION AND OTHER BENEFITS UNDER SAID LEASE.

APR 348-177-24

BASIS OF BEARINGS

THE CENTERLINE OF LA PALOMA AVENUE BEING N89°49'37"W AS SHOWN ON THE RECORD OF SURVEY RECORDED IN BOOK 100 PAGES 8-13 IN ORANGE COUNTY.

GENERAL NOTES

- EXISTING LAND USE: VACANT
- PROPOSED LAND USE: RESIDENTIAL
- EXISTING ZONING: RS
- PROPOSED ZONING: RS
- WATER SERVICE PROVIDED BY: YORBA LINDA WATER DISTRICT
- ELECTRIC SERVICE PROVIDED BY: SOUTHERN CALIFORNIA EDISON COMPANY
- SEWER SERVICE PROVIDED BY: YORBA LINDA WATER DISTRICT
- NATURAL GAS SERVICE PROVIDED BY: THE GAS COMPANY
- ALL TIES WITHIN GRADING LIMITS WILL BE REMOVED FROM THE SITE.
- GROSS AND NET AREA: 30.26 AC.

LOT TABULATION

PARCEL	LOT AREA	PAD AREA
1	0.09AC	3,840SF
2	0.09AC	3,840SF
3	0.09AC	3,840SF

LEGEND

PROP. LOT LINE	---
BOUNDARY LINE	---
PROP. CURB	---
EX. CURB	---
PROPOSED SEWER	---
EXISTING SEWER	---
PROPOSED WATER	---
EXISTING WATER	---
PROPOSED STORM DRAIN	---
EXISTING STORM DRAIN	---

STATEMENT OF OWNERSHIP

I HEREBY CERTIFY THAT THIS MAP WAS PREPARED UNDER MY SUPERVISION AND THAT THE OWNERS OF RECORD HAVE KNOWLEDGE OF AND CONSENTS TO THE FILING OF THIS MAP.



FRED CORNWELL RCE 45591

DATE

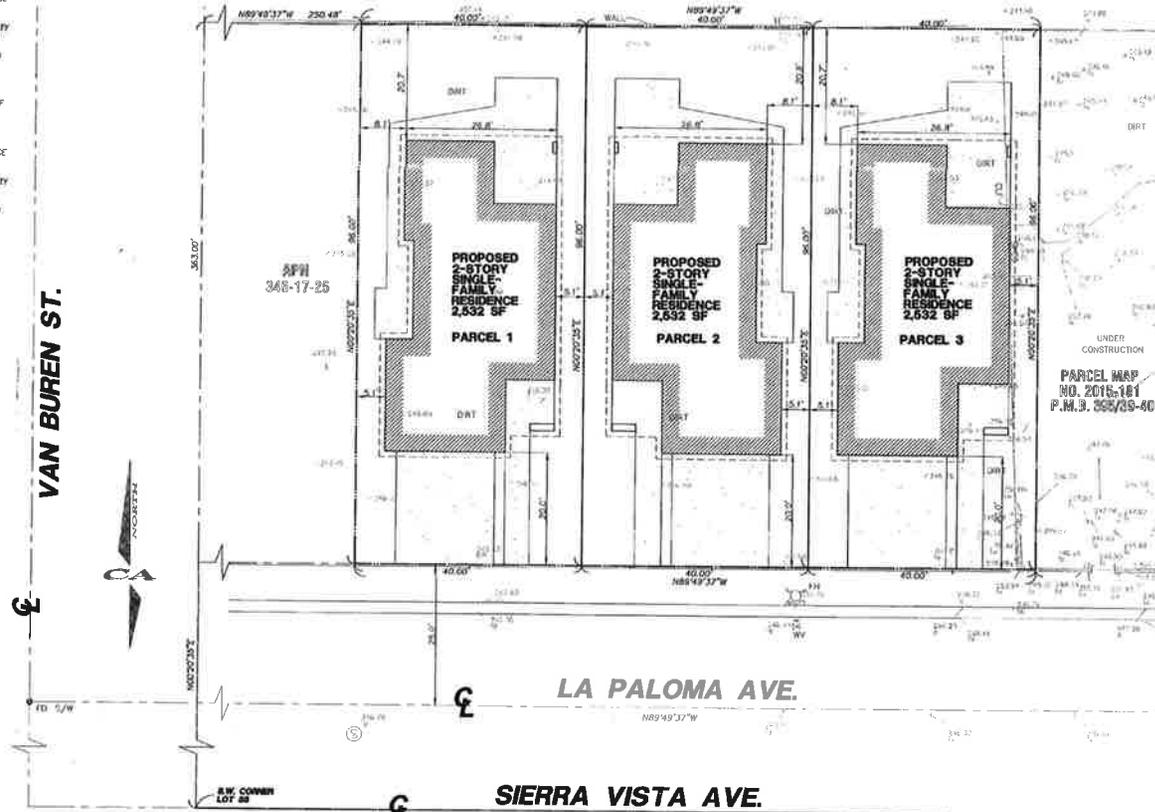
PREPARED BY:

SUBDIVIDER/OWNER

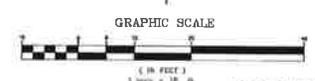
REV.	DATE	DESCRIPTION

CA ENGINEERING, INC.
Planning • Engineering • Surveying
13821 NEWPORT AVE., SUITE 110
TUSTIN, CA 92780
848-724-9380 549-724-9484 FAX

Ann S. Barker, Attorney
Law Office of Ann S. Barker
1701 E. Orangewood Ave., Suite 105
Anaheim, CA 92806
PHONE: (714) 221-5618



UNDER CONSTRUCTION
PARCEL MAP
NO. 2016-181
P.H.S. 586/05-60



Out Of 509
OR NO. 776-1
PAGE NO. 1
OF 1 SHEET

ATTACHMENT 2



Placentia Planning Commission

AGENDA STAFF REPORT

TO: PLANNING COMMISSION

FROM: ARLEN BECK, ASSISTANT PLANNER

DATE: JANUARY 14, 2020

SUBJECT: **TENTATIVE PARCEL MAP (TPM) NO. 2019-175 PERTAINING TO THE SUBDIVISION OF AN +/- 0.26 ACRE LOT INTO THREE PARCELS LOCATED AT THE 1600 BLOCK OF LA PALOMA AVENUE WITHIN THE R-1 (O) (SINGLE-FAMILY RESIDENTIAL – OIL COMBINING DISTRICT) ZONING DISTRICT**

RECOMMENDATION:

It is recommended that the Planning Commission take the following actions:

1. Open the public hearing concerning TPM 2019-175; and
2. Receive the Staff Report, consider all public testimony, ask any question of Staff; and
3. Close the public hearing; and
4. Adopt Resolution PC-2020-02, a Resolution of the Planning Commission of the City of Placentia, recommending to the City of Placentia City Council approval of TPM 2019-175 to permit the subdivision of an approximately 0.26 acre (11,520 square feet) parcel into three (3) parcels for a property within the R-1 (O) (Single-Family Residential – Oil Combining District) Zoning District located on the 1600 block of La Paloma Avenue (Assessor's Parcel Number 346-172-24) and to make findings that the project is categorically exempt pursuant to the California Environmental Quality Act (CEQA) set forth in Title 14 CCR § 15315 (Class 15 – Minor Land Divisions) and the City of Placentia Environmental Guidelines.

REQUEST:

The applicant, Elliot Barker, is requesting the subdivision of an approximately 0.26 acre (11,520 square foot) parcel into three (3) parcels for a property within the R-1 (O) (Single-Family Residential – Oil Combining District) Zoning District located on the 1600 block of La Paloma Avenue (Assessor's Parcel Number 346-172-24). The requested subdivision will allow for future sales and conveyance of the lots. Placentia Municipal Code (PMC) Section 22.80.010(a) requires a Parcel Map for all subdivisions of four or fewer parcels and Section 22.80.060(c) requires that the Planning Commission take action to recommend to the City Council conditional approval or denial of the map.

DISCUSSION:

The following table shows the lot size of each proposed parcel:

Parcel No.	Lot Size (square feet)	Lot Size (acres)
1	3,840 square feet	.09 acres
2	3,840 square feet	.09 acres
3	3,840 square feet	.09 acres

Subject Site and Surrounding Land Uses:

The subject site is located within an existing single-family residential district on the 1600 block of La Paloma Avenue (Assessor's Parcel Number 346-172-24). The table below shows surrounding existing land uses, zoning, and General Plan Land Use designations.

Surrounding Land Uses:

Location	Existing Land Use	Land Use Element General Plan Designation	Zoning Map Designation
Subject Site	Single Family Residential	Low Density Residential	R-1 (Single-Family Residential)
North, South (across La Paloma Ave), East, & West	Single Family Residential	Low Density Residential	R-1

ZONING COMPLIANCE STANDARDS:

Lot Standards;

Section 22.16.020 of the PMC sets forth development standards defining the minimum lot width, lot depth, and lot area for all residential districts. The R-1 development standards require a minimum lot size of 7,000 square feet for all interior lots and a minimum frontage of 70 feet. The proposed subdivision does not meet these standards, however Section 23.12.090(1) of the PMC allows for the minimum lot size and width to be compatible with the average size and width of the lots in the neighborhood, if approved by the Planning Commission. The subdivision proposes three lots each at 3,840 square feet with a street frontage of 40 feet. The lots fronting La Paloma Avenue are approximately 3,840 square feet with 40 feet of street frontage. Therefore, the proposed lots are of a similar lot size to the lots surrounding the subject site.

CEQA:

The proposed application was reviewed by staff in accordance with the requirements of the California Environmental Quality Act ("CEQA"), Public Resources Code §§ 21000 *et seq.*, the State CEQA Guidelines, 14 C.C.R. §§ 15000 *et seq.*, and the Environmental Guidelines of the City of Placentia. Staff recommends that the Planning Commission exercise its independent judgment and find that TPM 2019-175 is exempt from CEQA pursuant to State CEQA Guidelines §15315 (Class 15 - Minor Land Divisions), as it applies to the division of property in urbanized areas zoned for residential use into four or fewer parcels, the division is in conformance with the General Plan and zoning, no

variances or exceptions are required, all services and access to the proposed parcels to local standards are available, the parcel was not involved in a division of a larger parcel within the previous 2 years, and the parcel does not have an average slope greater than 20 percent.

PUBLIC NOTIFICATION:

Legal notice was published in the Placentia News Times on January 2, 2020, and notices were sent to property owners of record within a 300-foot radius of the subject property, posted at the Civic Center, and on the City website on December 20, 2019. As of January 9, 2020, staff has received no comments in support or in opposition of the request.

CONCLUSION:

The proposed project is consistent with the City's General Plan and meets the minimum development standards of the PMC. Including the recommended conditions of approval, the proposed subdivision located within the existing R-1 (O) Zoning District will be compatible with adjacent land uses and will not result in any adverse impacts to the surrounding area.

RECOMMENDATION:

Staff recommends that the Planning Commission adopt Resolution PC 2020-02, recommending approval of TPM 2019-175 to the City of Placentia City Council and making the findings to permit the subdivision as contained in said Resolution.

Prepared and submitted by:

Reviewed and approved by:



Arlen Beck
Assistant Planner



Joseph M. Lambert
Director of Development Services

Attachments:

1. Resolution No. PC 2020-02 recommending City Council approval of TPM 2019-175
 - 1.a. Conditions of Approval
2. Vicinity Map
3. Proposed Tentative Parcel Map No. 2019-175

**ATTACHMENT 1
RESOLUTION NO. PC-2020-02**

RESOLUTION NO. PC-2020-02

A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF PLACENTIA APPROVING TENTATIVE PARCEL MAP (TPM) 2019-175 PERTAINING TO THE SUBDIVISION OF AN APPROXIMATELY 0.26 ACRE (11,520 SQUARE FEET) LOT INTO THREE PARCELS LOCATED AT THE 1600 BLOCK OF LA PALOMA (ASSESSOR'S PARCEL NUMBER 346-172-24) AND MAKING FINDINGS IN SUPPORT THEREOF.

A. Recitals.

(i) Elliot Barker, representing the property owner of the land at Assessor's Parcel Number 346-172-24 on the 1600 block of La Paloma Avenue, Ann S. Barker, ("Applicant" hereinafter) heretofore filed an application for approval of Tentative Parcel Map (TPM) 2019-175, as described in the title of this Resolution. Hereinafter, in this Resolution, the subject Tentative Parcel Map request is referred to as the "Application".

(ii) On January 14, 2020, this Commission conducted a duly noticed public hearing, as required by law, and concluded said hearing prior to the adoption of this Resolution.

(iii) All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, it is hereby found, determined and resolved by the Planning Commission of the City of Placentia as follows:

1. The Commission hereby specifically finds that all of the facts set forth in the Recitals, Part A, of this Resolution are true and correct.

2. Based upon substantial evidence presented to this Commission during the public hearing conducted with regard to the Application, including written staff reports, verbal testimony and development plans, this Commission hereby specifically finds as follows:

a. The proposed project will not be: (1) detrimental to the health, safety or general welfare of the persons residing or working within the neighborhood of the proposed development or within the city, or (2) injurious to the property or improvements within the neighborhood or within the city as it only involves the subdivision of land for the purposes of the future sales and conveyance of the subject lots. Subject to compliance with the attached Conditions of Approval and Standard Development Requirements (Attachments "A"), this development complies with all applicable code requirements and development standards for Zoning of Title 23

Placentia Municipal Code Plan District and Title 22, Building Codes and Regulations of the Placentia Municipal Code.

b. Accepting that the Planning Commission recommends approval of Tentative Parcel Map 2019-175, the proposed use will be consistent with the City's General Plan. The General Plan Land Use designation for the subject site is "R-1 (O)" (Single-Family Residential – Oil Combining District), and the proposed use does not involve any change in the land use of the subject site. The proposed project involves the subdivision of an approximately 0.26 acre (11,520 square foot) lot into 3 parcels located at the 1600 block of La Paloma Avenue (Assessor's Parcel Number 346-172-24) in the "R-1 (O)" (Single-Family Residential – Oil Combining District) which is a development type that is consistent with this designation.

c. The proposed project as presented in the staff report and accompanying plans complies with all requirements of Chapter 22.80 Subdivision of four or less parcels. The proposed Development includes Conditions of Approval and Standard Development Requirements to ensure full compliance with applicable code requirements.

d. Conditions necessary to secure the purposes of this section, including guarantees and evidence of compliance with conditions are made part of this development approval. Attachment "A" contains Conditions of Approval and Standard Development Requirements specific to this development application in order to provide assurances that the proposed subdivision and related on and off-site improvements are in compliance with applicable requirements of the Placentia Municipal Code.

e. That the proposed map is consistent with the General Plan. The proposed Tentative Parcel Map is to subdivide a larger parcel into three smaller parcels. In an overall review of the General Plan, the proposed subdivision is consistent with all of the policies, programs, and goals. More specifically, it is a goal of the General Plan land use element under policy 2.4, "that, Large, contiguous vacant or underutilized parcels should be comprehensively planned for development to be compatible with adjacent neighborhoods." The subject site is a 0.26-acre site. The subdivision will allow for the development of three additional single-family homes on the newly created parcels. Furthermore, it is an objective of the City's Housing Element to increase the overall housing stock within the City. This includes providing sufficient housing to meet the City's share of the Regional Housing Needs Assessment (RHNA). By allowing the proposed project to be constructed there will be an increase in the housing inventory by three units. For these reasons, approval of the Tentative Parcel Map is consistent with all other goals, policies, programs, and land uses of applicable elements of the General Plan.

f. That the site is physically suitable for the type and density of development. The subject site is a 0.26 acre parcel, which has been designed to accommodate the units, as well as sufficient parking, landscaping, and open space.

Based on this, the subject site is adequate to accommodate the R-1 Zoning Designation.

g. That the design of the subdivision or type of improvements is not likely to cause serious public health problems. The proposed subdivision is to allow a subdivision of a 0.26-acre lot into 3 parcels.

h. That the design of the subdivision or the type of improvements will not conflict with easements, acquired by the public at large, for access through or use of property within the proposed subdivision. As part of the review of the application, an extensive record research was completed. Additionally, the application submitted a preliminary title report with their application. All of the easements will be protected in place.

i. That the design of the subdivision or the proposed improvements is not likely to cause substantial environmental damage or substantially and avoidable injure wildlife or their habitat. The subject site is an underutilized single-family use. There are no known areas within the City that host wildlife or their habitat, most particularly species.

3. The Planning Commission hereby recommends: (a). The City Council of the City of Placentia find that the project is categorically exempt pursuant to the California Environmental Quality Act (CEQA) guidelines set forth in Title 14 CCR § 15315 (Class 15 – Minor Land Divisions), the City of Placentia Environmental Guidelines, and California Public Resources Code §§ 21000, *et seq.*, and to direct staff to file a Notice of Exemption with respect to the subject Project;

(b). That, based upon the findings set forth below, and changes and alterations which have been incorporated into and conditioned upon the proposed project, no significant adverse environmental effects will occur; and

4. Based upon the findings and conclusions set forth herein, this Planning Commission hereby recommends approval of Tentative Parcel Map 2019-175 to the City of Placentia City Council, as modified herein, and specifically subject to the conditions set forth in Attachment "A" attached hereto and by this reference incorporated herein.

5. The Secretary to the Planning Commission shall:

- a. Certify to the adoption of this Resolution; and
- b. Forthwith transmit a certified copy of this Resolution, by certified mail, to the Applicant at the address of record set forth in the Application.

ADOPTED AND APPROVED this 14th day of January 2020.

CHRISTINE SCHAEFER, CHAIRMAN

I, Joseph Lambert, Secretary to the Planning Commission of the City of Placentia, do hereby certify that the foregoing Resolution was introduced at a regular meeting of the Planning Commission of the City of Placentia held on the 14th day of January 2020, and was passed at this regular meeting of the Planning Commission of the City of Placentia held on the 14th day of January 2020, by the following vote:

AYES:	COMMISSION MEMBERS:
NOES:	COMMISSION MEMBERS:
ABSENT:	COMMISSION MEMBERS:
ABSTAINED:	COMMISSION MEMBERS:

ATTEST:

JOE LAMBERT
SECRETARY TO THE PLANNING COMMISSION

APPROVED AS TO FORM

TOM DUARTE
ASSISTANT CITY ATTORNEY

Attachment A
Special Conditions of Approval for
Tentative Parcel Map 2019-1751 (TPM 2019-175)
1600 Block of La Paloma (APN: 346-172-24)

SPECIAL CONDITIONS

If the above referenced application is approved, applicant and/or property owner shall comply with the Special Conditions listed below and the Standard Development Requirements attached.

ALL OF THE FOLLOWING SPECIAL CONDITIONS OF APPROVAL AND STANDARD DEVELOPMENT REQUIREMENTS SHALL BE FULLY COMPLIED WITH FOR THE DEVELOPMENT PLAN REVIEW TO CONTINUE IN GOOD STANDING.

DEVELOPMENT SERVICES DEPARTMENT – PLANNING DIVISION:

1. Failure to abide by and faithfully comply with any and all conditions attached to this action shall constitute grounds for revocation or amendment of said actions by the City of Placentia Planning Commission.
2. The applicant shall, as a condition of project approval, at its sole expense, defend, indemnify and hold harmless the City, its officers, employees, agents and consultants from any claim, action, proceeding, liability or judgment against the City, its officers, employees, agents and/or consultants, which action seeks to set aside, void, annul or otherwise challenge any approval by the City Council, Planning Commission, or other City decision-making body or City staff action concerning applicant's project. The applicant shall pay the City's defense costs, including attorney fees and all other litigation-related expenses, and shall reimburse the City for any and all court costs, which the City may be required to pay as a result of such defense. The applicant shall further pay any adverse financial award which may issue against the City including but not limited to any award of attorney fees to a party challenging such project approval. The City shall retain the right to select its counsel of choice in any action referred to herein. The City agrees to promptly notify the applicant of any such claim filed against the City and to fully cooperate in the defense of any such action.
3. Approval of Tentative Parcel Map (TPM) 2019-175 and the resulting Final Map is contingent upon City Council approval.
4. TPM 2019-175 shall expire twenty-four (24) months after approval or conditional approval if a final map is not recorded. Upon written request, by the developer, the time limit may be extended an additional twelve (12) months by City Council.
5. A final map shall be prepared by or under the direction of a registered Civil Engineer or licensed land surveyor in the State, as provided for in the Business and Professions Code.

6. TPM 2019-175 and the related Final Map shall comply with the applicable requirements of Title 22 Subdivisions of the Placentia Municipal Code.
7. Any modifications to the approved Tentative Parcel Map and any modifications which will change, expand or intensify the use shall be subject to review and approval by the Director of Development Services. The Director of Development Services or his or her designee may determine if such modifications require approval by the Placentia Planning Commission or may be approved administratively by City staff.
8. Prior to final release of the buildings for occupancy, all Special Conditions of Approval and Standard Development Requirements shall have been completed and final inspections approved.
9. Applicant/builder is responsible, at its sole cost and expense, to cause all cable, telephone, electrical, and other utility services serving the property to be placed underground within the subject site. Prior to the issuance of building permits, applicant/builder shall submit a separate utility plan for each such utility service. The utility plan shall indicate the precise location of where all cable, telephone, electrical, and other utility services serving the property will be placed underground within the subject site, as well as the points of connection at the proposed building or buildings on the site and the public right-of-way. Prior to the submittal of the utility plans to the City, the plans shall be reviewed and approved by the utility companies. Evidence of approvals shall be in the form of a signed and dated approval stamp and/or approval letter. If the precise locations of future utility services cannot be reasonably ascertained prior to the issuance of building permits, upon prior written approval of the Director of Development Services, prior to issuance of a certificate of occupancy. Applicant/builder shall provide the City with "as built" plans showing the precise locations where all cable, telephone, electrical, and other utility services serving the property were placed underground within the subject site, as well as the points of connection at the building or buildings on the site and the public right-of-way.
10. Developer shall pay in full to the City of Placentia, any and all applicable citywide Development Impact Fees (including, but not limited to fees relating to recreational facilities, sewer facilities, transportation infrastructure, storm drain facilities, public safety impacts and affordable housing impacts) adopted by and set forth by the City Council, as set forth in Chapter 5 of the Placentia Municipal Code, in effect at the time building permits are issued prior to issuance of the first building permit for each respective property.
11. Developer and/or property owner agrees to approve the incorporation of the project into Community Facilities District No. CFD 2014-01 (Public Services) pursuant to the provisions of California Government Code Section 53311, et seq. Said annexation into CFD No. 2014-01 shall be fully completed in accordance with California law prior to issuance of any Certificate of Occupancy for the project.

12. Developer and/or property owner agrees to approve the incorporation of the project into the Landscape Maintenance District No. LMD 1992-01 pursuant to the provisions of California Streets and Highways Code Section 22500, et seq. Said annexation into LMD No. 1992-01 shall be fully completed in accordance with California law prior to issuance of any Certificate of Occupancy for the project.
13. Developer and/or property owner agrees to approve the incorporation of the project into the Street Lighting District No. SLD 1981-01 pursuant to the provisions of California Streets and Highways Code Section 22500, et seq. Said annexation into SLD No. 1981-01 shall be fully completed in accordance with California law prior to issuance of any Certificate of Occupancy for the project.
14. Developer and/or property owner agrees that the City may, at its sole election, require that, instead of annexing into SLD 1981-01 and/or LMD 1992-1, the project shall be incorporated into a Community Facilities District to be created by the City pursuant to the provision of California Government Code Section 53311, et seq; the purpose of which, and the initial amount of the taxes and assessments thereunder, will be substantially the same, in whole or in part, as SLD 1981-1 and/or LMD 1992-1. Developer and/or property owner agrees to approve the incorporation of the project into said Community Facilities District, provided that the incorporation of the new CFD does not otherwise delay the development of the project; in which event the project shall instead be annexed into SLD 1981-01 and/or LMD 1992-1. Any automatic fee increases for the Community Services District shall not be inconsistent with the approved rate study.

DEVELOPMENT SERVICES DEPARTMENT - BUILDING DIVISION

15. Building plans (architectural and structural) for the proposed new single-family homes shall be prepared by a licensed California architect or civil/structural engineer prior to issuance of any building permits.
16. Grading plans including erosion control, wall, utility, street improvement, precise and rough, shall be designed and prepared by a licensed California civil engineer.
17. New residential homes need to have auto-fire sprinkler system throughout house and garage.
18. Fire sprinkler plans need to be reviewed & approved by the Orange County Fire Authority prior to the installation.

PUBLIC WORKS DEPARTMENT – ENGINEERING DIVISION

Final Map

19. Applicant shall provide a quitclaim or relocation of any existing easements that affect the proposed development. Applicant to provide the City with street dedications as necessary to support all new public improvements.

20. The applicant shall prepare and submit a preliminary title report not older than 90 days.
21. Prior to approval of the Final Map, pursuant to the Subdivision Improvement Agreement for Public Improvements, the developer shall provide security in an amount specified in writing by the Registered Civil Engineer or a Licensed Land Surveyor of record. The developer shall enter into an agreement providing for the necessary right-of-way, design and construction of missing public improvements, which shall be constructed in coordination with adjacent existing improvements prior to occupancy of the development and subject to review and approval by the City Engineer.
22. Prior to the exoneration of any security, the applicant shall submit one (1) duplicate Mylar of the final map and all as built public improvement plans, in a manner acceptable to the City Engineer. The computer analysis may be submitted on a CD with a proper labeled.
23. The applicant shall establish a Homeowner's association (HOA) for the purpose of maintaining all private access, common lots (Lot "A"), onsite fire hydrant, common sewer line, WQMP, LIP, open space, storm drainage, and maintenance of landscaping, including the trimming and cutting of overgrown vegetation on common lots. The association is subject to the review and approval of the Director of Public Works and City Attorney and shall be recorded concurrently with the final map.
24. This project falls under the City's Municipal Code: 8.04.390 Special requirements for construction/deconstruction waste. This is to ensure the diversion of at least fifty (50) percent of all construction/deconstruction waste generated within the city the following special requirements apply to all covered projects as listed in Section 8.04.400:
 - a) All contractors or owner-builders applying for a permit are required to complete a project form and attest that only an authorized city agent will be used to haul debris and other solid waste generated by that project.
 - b) All contractors or owner-builders are required to place a deposit with the city to ensure their compliance with the required use of an authorized city agent. The specific deposit amount shall be an equivalent to three (3%) percent of the total project value.
 - c) Upon completion of the project, and if proof deemed satisfactory by the city confirms that all solid waste hauling for that project was done by an authorized city agent then a full refund of the deposit will be made. Acceptable forms of proof are weight tickets, collection receipts, billings, or similar statements from an authorized city agent showing that they performed solid waste collection at the location established for that project. It is the contractor's or owner-builders' responsibility to provide receipts

covering all hauling activity for that project. Failure to provide complete records will be deemed as noncompliance.

- d) Failure to provide receipts or other acceptable proof of compliance for all solid waste hauling on a project will result in the forfeiture of one hundred (100) percent of deposited funds. (O-2011-08 § 2, 2011)

ORANGE COUNTY FIRE AUTHORITY

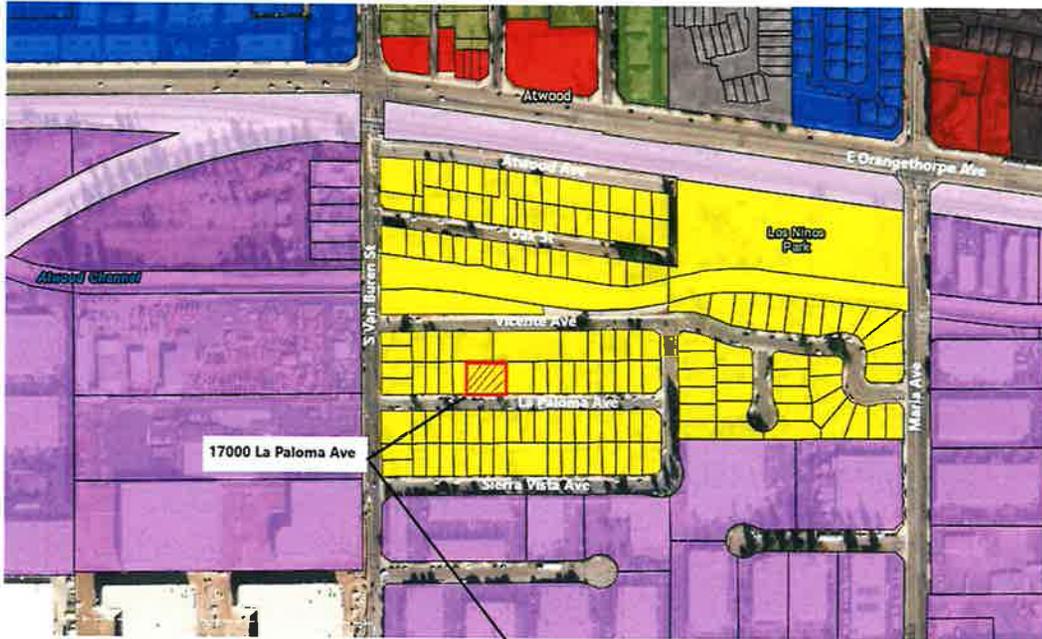
25. The applicant or responsible party shall submit the plan(s) listed below to the Orange County Fire Authority for review. Approval shall be obtained on each plan prior to the event specified. Prior to approval of a final map or issuance of a grading permit or building permit, whichever comes first:

- Fire Master Plan (service code PR145)
- Methane investigation/mitigation (service codes PR172-PR176)
- Gates (service code PR180 – If applicable)
- Fire sprinkler system (service codes PR430-PR455)



ATTACHMENT 2. VICINITY ZONING MAP

TPM 2019-175; 17000 LA PALOMA AVENUE



Aerial A.

Zoning Code	
C-1	R-3
C-1 (O)	R-3 (O-1)
C-1 (O-1)	R-A
C-2	R-G
C-2-H65	R-G (O)
C-M	R-G(O) & C-1 (O)
C-O	RPC (O)
M	SP-1
M (O)	SP-2
M (PMD)	SP-3
PUD-1	SP-4
PUD-2	SP-5
PUD-2 (O)	SP-6 (O)
PUD-3	SP-7
PUD-3 (O)	SP-8
PUD-4	SP-9
R-1	SP-10
R-1 (MHP)	T-C
R-1 (O)	Old Town
R-2	TOD
R-2 (MHP)	N/A



Aerial B.

VESTING TENTATIVE PARCEL MAP NO. XXXX-XXX

PROPERTY DESCRIPTION

REAL PROPERTY IN THE CITY OF PLACENTIA, COUNTY OF ORANGE, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

PARCEL 1:

THAT PORTION OF LOT 38 OF THE HAZARD'S SUBDIVISION, IN THE CITY OF PLACENTIA, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS PER MAP FILED IN BOOK 1 PAGE 28 OF RECORDS OF SURVEYS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AT A POINT NORTH 363.00 FEET FROM A POINT NORTH 89° 52' 00" EAST 250.48 FEET FROM THE SOUTHWEST CORNER OF SAID LOT; THENCE NORTH 89° 52' 00" EAST 40.00 FEET; THENCE SOUTH 96.00 FEET; THENCE SOUTH 89° 52' 00" WEST 40.00 FEET; THENCE NORTH 96.00 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH ALL RIGHT, TITLE AND INTEREST, IF ANY ACCORDING TO THE GRANTEE UNDER THAT CERTAIN COMMUNITY GAS AND GAS LEASE RECORDED SEPTEMBER 2, 1949 IN BOOK 1897 PAGE 292, OFFICIAL RECORDS, AND AS AMENDED BY INSTRUMENTS RECORDED IN BOOK 2029 PAGE 548, OFFICIAL RECORDS, AND IN BOOK 2030 PAGE 1, OFFICIAL RECORDS, INsofar AS THE GRANTEE IS ENTITLED TO PARTICIPATE IN PRODUCTION AND OTHER BENEFITS UNDER SAID LEASE.

PARCEL 2:

THAT PORTION OF LOT 38 OF THE HAZARD'S SUBDIVISION, IN THE CITY OF PLACENTIA, COUNTY OF ORANGE, STATE OF CALIFORNIA, AS PER MAP FILED IN BOOK 1 PAGE 28 OF RECORDS OF SURVEYS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, DESCRIBED AS FOLLOWS:

BEGINNING AS A POINT NORTH 363.00 FEET FROM A POINT NORTH 89° 52' 00" EAST 250.48 FEET FROM THE SOUTHWEST CORNER OF SAID LOT; THENCE NORTH 89° 52' 00" EAST 80.00 FEET; THENCE SOUTH 96.00 FEET; THENCE SOUTH 89° 52' 00" WEST 80.00 FEET; THENCE NORTH 96.00 FEET TO THE POINT OF BEGINNING.

TOGETHER WITH ALL RIGHT, TITLE AND INTEREST, IF ANY ACCORDING TO THE GRANTEE UNDER THAT CERTAIN COMMUNITY GAS AND GAS LEASE RECORDED SEPTEMBER 2, 1949 IN BOOK 1897 PAGE 292, OFFICIAL RECORDS, AND AS AMENDED BY INSTRUMENTS RECORDED IN BOOK 2029 PAGE 548, OFFICIAL RECORDS, AND IN BOOK 2030 PAGE 1, OFFICIAL RECORDS, INsofar AS THE GRANTEE IS ENTITLED TO PARTICIPATE IN PRODUCTION AND OTHER BENEFITS UNDER SAID LEASE.

APN: 346-172-24

BASIS OF BEARINGS

THE CENTERLINE OF LA PALOMA AVENUE BEING N89°49'37"W AS SHOWN ON THE RECORD OF SURVEY RECORDED IN BOOK 100 PAGES 8-13 IN ORANGE COUNTY.

GENERAL NOTES

1. EXISTING LAND USE: VACANT
2. PROPOSED LAND USE: RESIDENTIAL
3. EXISTING ZONING: RS
4. PROPOSED ZONING: RS
5. WATER SERVICE PROVIDED BY: YORBA LINDA WATER DISTRICT
6. ELECTRIC SERVICE PROVIDED BY: SOUTHERN CALIFORNIA EDISON COMPANY
7. SEWER SERVICE PROVIDED BY: YORBA LINDA WATER DISTRICT
8. NATURAL GAS SERVICE PROVIDED BY: THE GAS COMPANY
9. ALL TREES WITHIN GRADING LIMITS WILL BE REMOVED FROM THE SITE
10. GROSS AND NET AREA: 4.029 AC.

LOT TABULATION

PARCEL	LOT AREA	PAD AREA
1	0.09AC	3,840SF
2	0.09AC	3,840SF
3	0.09AC	3,840SF

LEGEND

PROP. LOT LINE	—————
BOUNDARY LINE	—————
PROP. CURB	—————
EX. CURB	—————
PROPOSED SEWER	—————
EXISTING SEWER	—————
PROPOSED WATER	—————
EXISTING WATER	—————
PROPOSED STORM DRAIN	—————
EXISTING STORM DRAIN	—————

STATEMENT OF OWNERSHIP

I HEREBY CERTIFY THAT THIS MAP WAS PREPARED UNDER MY SUPERVISION AND THAT THE OWNERS OF RECORD HAVE KNOWLEDGE OF AND CONSENTS TO THE FILING OF THIS MAP.



FRED CORNWELL RCE 45591

DATE

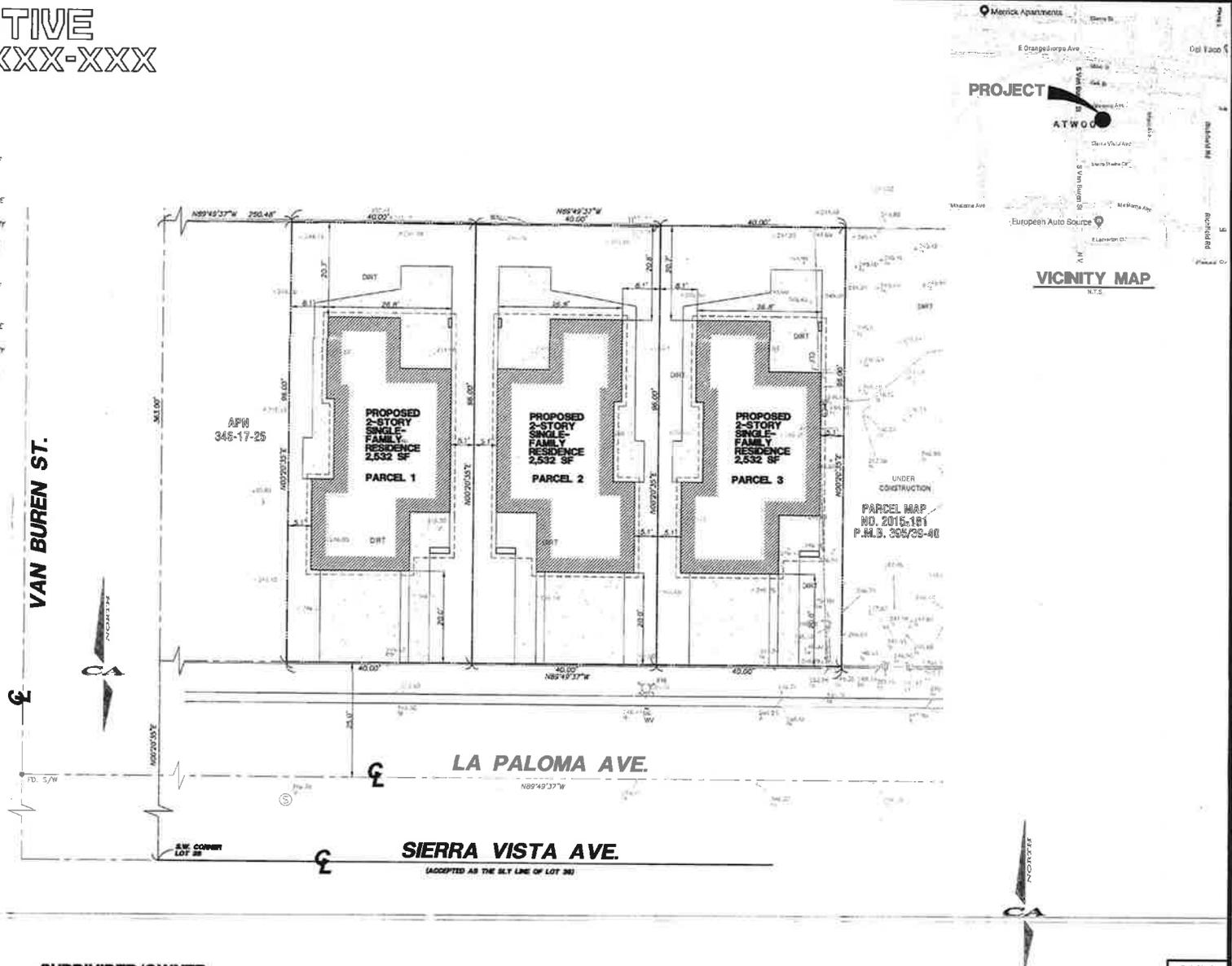
PREPARED BY:

CA ENGINEERING INC.
Planning - Engineering - Surveying
1921 NEWPORT AVE. STE 110
TUSTIN, CA 92780
949-724-9480 949-724-9484 FAX

SUBDIVIDER/OWNER

Ann S. Barker, Attorney
Law Office of Ann S. Barker
1101 E. Orangewood Ave., Suite 103
Anaheim, CA 92808
PHONE: (714) 221-6616

NO.	DATE



UNDER CONSTRUCTION
PARCEL MAP
NO. 2016-181
P.H.B. 365/38-40



Oct 01 2019
SHEET NO. 1
TABLEMENTS



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: FEBRUARY 4, 2020

SUBJECT: **PROFESSIONAL SERVICES AGREEMENT WITH HARRIS & ASSOCIATES FOR PROFESSIONAL ENGINEERING SERVICES FOR 2020 PAVEMENT MANAGEMENT PLAN UPDATE AND SYSTEM TRAINING**

FISCAL

IMPACT: EXPENSE: \$37,330 PROFESSIONAL SERVICES AGREEMENT
BUDGET: \$28,640 * FY 2019-20 MEASURE M (183551-6015)
\$ 8,690 * FY 2019-20 GENERAL FUND (103551-6099)
(* MID-YEAR ADJUSTMENT REQUIRED)

SUMMARY:

To be eligible to receive Measure M (M2) Local Fair Share and competitive funding through the Orange County Transportation Authority (OCTA), each Orange County city must conduct a pavement condition evaluation of all its arterial streets every two (2) years, and all of its residential streets every six (6) years. A report on the condition of the city's streets must be submitted to OCTA as part of this process. The City last evaluated the condition of its arterial streets in 2018 and its residential streets in 2016. To be compliant with OCTA requirements, the City must conduct an update to its Pavement Management Plan ("PMP") by June 30, 2020. Since 2010, Harris and Associates, Inc. ("H&A") has provided the City with updated PMPs to assist the City in prioritizing rehabilitation projects and meeting requirements to remain eligible for OCTA Measure M2 funding programs. H&A is familiar with the condition of the City's streets and the City's current funding limitations for street maintenance. This action approves a Professional Services Agreement with H&A to update the City's PMP.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Approve a Professional Services Agreement with Harris and Associates, Inc. for professional engineering consulting services to prepare an update to the City's Pavement Management Plan, provide scenarios, and train staff in the amount of \$37,330; and
2. Authorize the City Administrator to approve contract amendments up to 10% of the contract, or \$3,733; and

1. k.
February 4, 2020

3. Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

DISCUSSION:

In order to be eligible to continue receiving Measure M2 funding for street repairs and maintenance, the City must evaluate the condition of its arterial streets every two (2) years and its residential streets every six (6) years. The City last evaluated its arterial streets in 2018 and its residential streets in 2016. The field evaluation of the City's street network culminates with the preparation of a PMP and a formal report that must be submitted to the OCTA. The City's existing PMP will be updated as part of this process and will include updated cost estimates for budgeting purposes and maintenance/repair planning.

In addition to the PMP update, the Consultant will also develop annual pavement maintenance funding scenarios. Those funding scenarios will illustrate the degree to which sufficient and sustainable street maintenance funding levels impact the overall citywide pavement condition. This will be developed into a seven (7)-year street maintenance capital improvement program ("CIP"). This seven-year program is based on a typical 21-year life cycle for asphalt pavement, which generally follows slurry seal treatments every seven (7) years followed by an asphalt overlay on the 21st year. Based upon the data derived from the consultant's pavement condition evaluation, a seven-year street maintenance CIP program will be developed for the City's entire street network. This program will organize the City's street maintenance needs based upon cost and pavement conditions and will package those maintenance needs into separate annual slurry seal and asphalt repaving projects. By organizing the City's street maintenance needs into a seven-year CIP, the City will be able to more effectively forecast and plan its street maintenance needs each year as part of the annual budget preparation process.

H&A has met OCTA's pre-qualified pavement inspection requirements and has extensive knowledge of the reporting requirements to ensure the City remains compliant. H&A completed the previous pavement evaluation and updated PMP in 2018. As such, H&A is very familiar with the condition of the City's roadway network, and already has baseline data to begin its work on the next evaluation. H&A is also aware of the City's current ability to fund street maintenance and repair projects. Given H&A's recent experience in evaluating the City's pavement condition and its familiarity with the City's unique issues, Staff recommends that the City Council approve an agreement with H&A to conduct the 2020 PMP update.

FISCAL IMPACT:

The recommended actions will approve a Professional Services Agreement with H&A for a contract amount of \$37,330. Of this amount, \$28,640 will be charged to Measure M as it is an eligible expense and funding is available, and \$8,690 will be charged to the General Fund. The request for both funds will be included in the mid-year budget amendment.

Prepared by:



Elsa Robinson
Management Analyst

Reviewed and approved:



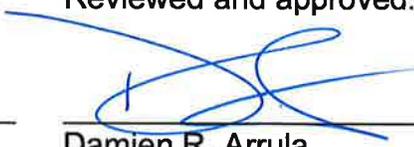
Luis Estevez
Director of Public Works

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Professional Services Agreement with Harris & Associates, Inc.

**CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
HARRIS & ASSOCIATES, INC.**

THIS AGREEMENT is made and entered into this 4TH day of February 4, 2020 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and HARRIS ASSOCIATES, INC. , a California corporation ("Consultant").

WITNESSETH:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide the City a pavement management plan, Scenario Generation and StreetSaver Database support and training as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also acknowledges that it is familiar with all applicable laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of applicable State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not

satisfactory, City in its discretion has the right to:

- (a) Meet with Consultant to review the quality of the work and resolve the matters of concern;
- (b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Acknowledgement. Consultant acknowledges that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5: Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the

term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A." Consultant's total compensation shall not exceed Thirty-Seven Thousand Three Hundred Thirty Dollars Dollars (\$37,330.00).

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Any such increase must be approved by the City Administrator and shall not exceed 10% of the contract, or \$3,733.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A." The Project Schedule may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations; riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

Consultant may terminate this Agreement for cause if the City fails to cure a material default in performance within a period of 30 days, or such longer period as Consultant may allow, after receipt from Consultant of a written termination notice specifying the default in performance. In the event of termination for cause by Consultant, Client will pay Consultant in accordance with Section 2.0.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 12 months, ending on September 24, 2020, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

- a. Be adjudged a bankrupt;
- b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;
- c. Make a general assignment for the benefit of creditors;
- d. Default in the performance of any obligation or payment of any

indebtedness under this Agreement;

- e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or
- f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

Consultant may terminate this Agreement for cause if the City fails to cure a material default in performance within a period of 30 days, or such longer period as Consultant may allow, after receipt from Consultant of a written termination notice specifying the default in performance. In the event of termination for cause by Consultant, Client will pay Consultant in accordance with Section 2.0.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Broad-form commercial general liability, in a form at least as broad as ISO from #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Consultant.

- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, each incident for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of \$1,000,000 per accident for any employee or employees of Consultant. Consultant agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Consultant shall file with the Public Works Director/City Engineer the following signed certification:

I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the Public Works Director/City Engineer before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the consultant to comply with this section.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions a:

- (a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."

- (b) Consultant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self-insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Consultant's sole cost and expense.
- (c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."
- (d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.
- (e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "B" and incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

5.6. Liability of Consultant. Notwithstanding Section 5.5, to the extent permitted by law, Consultant's total aggregate liability arising out of or relating to this Agreement shall not exceed \$50,000 or the total compensation received by Consultant under this Agreement, whichever is greater.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail

over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement, or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

Harris & Associates, Inc.
1401 Willow Pass Road, Suite 500
Concord, CA 94520

Tel: (510) 585-7587

Attn: Vijay Pulijal, Senior Project
Manager

IF TO CITY:

City of Placentia
401 E. Chapman
Placentia, CA 92870

Tel: (714) 993-8120

Attn: Luis Estevez, Director of
Public Works

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms,

conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees to the extent caused by the negligent performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees to the extent caused by the negligent work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City, its elected and appointed officials, officers, agents and employees. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

Notwithstanding the foregoing, to the extent that the Consultant's services are subject to California Civil Code Section 2782.8, the above indemnity and duty to defend shall be limited to the extent required by Civil Code Section 2782.8.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from

any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors,

pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement

are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

Damien R. Arrula, City Administrator

Date: _____

ATTEST:

Robert S. McKinnell, City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT

Signature

Date: _____

Name and Title

Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Rosanna Ramirez, Risk Management

Date: _____

APPROVED AS TO CONTENT:

Luis Estevez, Director of Public Works

Date: _____

DEPARTMENTAL APPROVAL:

Luis Estevez, Director of Public Works

Date: _____

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK



Harris & Associates.

September 9, 2019

Mr. Luis Estevez
City of Placentia
401 E. Chapman Ave.
Placentia, CA 92870

PROPOSAL FOR 2020 PAVEMENT MANAGEMENT PROGRAM UPDATE SERVICES – MAJOR ROADS (ARTERIAL & COLLECTOR ROADS)

Dear Mr. Estevez:

Harris & Associates, Inc. is pleased to provide this proposal to update Placentia's Pavement Management Program (PMP). This project will focus on performing distress data surveys on the arterial and collector road network for a total approximate mileage of 23 centerline miles. The updated PMP report for this project will incorporate the new inspection data and any treatment histories of work recently performed. The updated report will be developed using the Streetsaver program and will provide tables and estimates for budgeting and maintenance planning.

Having performed many such PMP implementations, Harris & Associates is uniquely qualified to perform this system update. Our experienced team is prepared to begin work, with your authorization.

We appreciate Placentia's consideration of Harris & Associates and we look forward to working with you and your staff. Should you have any questions or wish to discuss any part of this proposal, please feel free to call me at 510-585-7587.

Sincerely,
Harris & Associates, Inc.

Vijay Pulijal, P.E.
Senior Project Manager
Vijay.Pulijal@WeAreHarris.com

Scott Alman, P.E.
Director of Engineering Services
Scott.Alman@WeAreHarris.com



Proposed Scope of Work

September 2019

Task		YOUR BENEFIT	DELIVERABLE
1.0 PROJECT ADMINISTRATION			
1.1	Kick-off Meeting	Harris will project manager will meet with the Agency staff to confirm the scope of work, schedule, budget, and availability of project documents; review project goals; discuss format of deliverables; and clarify responsibilities of each party.	<ul style="list-style-type: none"> Meeting notes (Via e-mail) with lists of responsibilities as detailed from the meeting.
1.2	Project Updates	Harris' project manager will submit project update reports and communicate with Agency's project manager as needed to facilitate the project.	<ul style="list-style-type: none"> Timely update of project progress. Project Update Reports.
2.0 PAVEMENT INSPECTION			
2.1	Field Inspection	<p>Harris will perform distress survey on approximately 23 centerline miles of arterial & collector roads (45 lane miles/78 PMP segments. Streets that had major maintenance and rehabilitation within last two years will not be surveyed as part of this update.</p> <p>Pavement inspections will be based on the MTC PMS inspection methodology. Under this method, pavement distress, severity, and quantity of distress data is recorded for a 10% representative sample of a management segment. 100% of a pavement segment is reviewed to determine the most representative sample unit.</p> <p>Harris pavement inspectors will update the distress data onto the Agency's Streetsaver program regularly. Before pavement inspections begin, Harris' Project Manager will create a list of</p>	<p>Assures most up-to-date condition data for the pavement network and accurate budget projections.</p> <p>Understand and learn inspection procedures.</p>

	<p>streets (with parameters) to be inspected for the field crew from Agency's Streetsaver online database.</p> <p>This will allow the pavement inspectors to easily and quickly verify the accuracy of management section information during the inspection process. Information to be verified includes: name, segment ID, length, width, surface type, functional classification, and number of lanes.</p>		
<p>2.2 Quality Control Checks (QC Field inspection)</p>	<p>Quality control checks are critical on a project such as this when large amount of data needs to be collected and processed. We include a superior QC module in all our projects. In doing so, Harris' Project Manager will</p> <ul style="list-style-type: none"> ◆ Review field procedures and make changes as needed. ◆ Make sure the field crew has all the equipment required for inspections. ◆ Carry out a series of tests on the inspection data to further check accuracy, quality, missing inspections, modifications, splits and additions. ◆ Overall, 5% of the total surveyed mileage will be reviewed during the QA/QC. 	<p>This step assures that pavement inspections are accurate and methodology is consistent between inspection crews.</p>	
<p>2.3 Enter Maintenance & Rehabilitation Data</p>	<p>The historical treatment (Overlays, reconstructions and surface seals) data is extremely useful for determining future treatments and predicting performance of various pavement sections. Therefore, collecting and entering this information is highly recommended. Harris will input treatment data for segments which have received treatments since the last PMP inspection update. Data on these segments must be provided by the Agency in the form of treatment maps or lists of pavement segments with treatment type and limits clearly defined.</p>	<p>Updated maintenance data.</p>	<ul style="list-style-type: none"> ■ Applied Maintenance Report.

<p>2.4 PCI Calculation & Quality Control Checks (QC PMP Database)</p>	<p>PCI's (Pavement Condition Index) will be calculated for each street segment (Arterials & Collectors) based on field inspections & recent maintenance update. Residential street segment PCI's will be projected by the program as they will not be inspected as part of this project. (Task B2.3)</p> <p>Harris' Project Manager will also compare the latest PCI data to:</p> <ul style="list-style-type: none"> • Recent maintenance data and • Previous updated PCI data. <p>As needed additional field checks will be performed on the segments with a considerable PCI shift (-ve or +ve). Based on the follow-up field review, Harris Project Manager will notify the Agency of any abnormalities and if needed will request for additional information (maintenance data) to be updated in the Streetsaver database.</p>	<p>Current PCI's for each inspected segment.</p> <p>This step assures accurate PCI data</p>	<ul style="list-style-type: none"> ▪ PCI Listing Report.
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<p>3.0 BUDGET ANALYSIS</p>			
<p>3.1 Define/Modify Budget Analysis Future Cost Assumptions</p>	<p>Harris will setup a meeting with the Agency to define interest rate and inflation assumptions used to project future costs.</p>	<p>Current interest and inflation rates.</p>	
<p>3.2 Define Treatment Strategies (Decision Trees)</p>	<p>Pavement Management Systems use "treatment decision tree" to define an Agency's treatment strategy for each pavement section based on its functional class, surface type, and condition rating. Any update to this decision tree is a significant step in the PMP implementation as it has a major impact on the recommended work plan and budgeting consequences. Harris' Project Manager will review Agency's current decision tree and discuss potential modifications to its programmed treatments and/or treatment costs for future analyses.</p>	<p>A detailed decision tree that lists each pavement treatment with appropriate unit costs.</p>	<ul style="list-style-type: none"> ▪ Treatment Decision Tree.

	<p>If needed, Harris will review Agency's recent bid-tabs (2018-2019) to update unit costs for treatments entered into the treatment decision tree. Agency will be asked to identify the components of treatment costs they would like to include in their unit costs (i.e. staff time, design, inspection, etc.).</p> <p>Once Agency staff approves the final strategy, Harris will update the PMP database to reflect any changes. Maintenance and rehabilitation decision trees will be included in the final report.</p> <p>Harris will request information on expected future budgets.</p>		
3.3 Define Budget Assumptions		A budget projection that accurately reflects Agency's funding practices.	
3.4 Calculate Budget Needs	Harris will generate a Budget Needs analysis (unconstrained budget) that calculates the financial and work program effort needed to bring the Agency's pavement network to an optimum preventive maintenance cycle. This analysis will project condition ratings based on updated ratings for all segments from Task B2.1.	A report demonstrating the level of funding Agency needs to practice the most cost-effective means of managing its pavements.	<ul style="list-style-type: none"> ▪ Budget Needs Report.
3.5 Calculate Budget Scenarios	Harris will calculate funding scenarios to evaluate the impact of current and desired funding levels of overall pavement condition and deferred maintenance costs over time. Charts comparing the impact of each funding strategy will be provided. Up to 5 funding scenarios will be calculated and reports generated.	A report showing the impact of various funding levels on Agency's PCI and maintenance backlog.	<ul style="list-style-type: none"> ▪ Budget Scenario Reports. ▪ PCI Chart. ▪ Deferred Maintenance Chart.
3.6 Selected Scenario Reports	After a review of the budget scenarios with the Agency, Harris will provide full detail reports for the scenario most likely to be followed by the Agency.	Reports detailing specific treatments, treatment cost, and year of treatment for each section accommodated	<ul style="list-style-type: none"> ▪ Selected Scenario Reports.

		under selected budget level.	
4.0 PROJECT REPORTS AND DELIVERY			
4.1 Draft Report	<p>Harris will provide the following sections in the PMS report for the Agency:</p> <ul style="list-style-type: none"> ▪ Executive summary – project methodology, results of budget analysis, and findings. ▪ Section 1: Introduction – the need for a pavement management system. ▪ Section 2: Methodology – field survey procedure, maintenance strategies. ▪ Section 3: PCI Report - current PCI from inspection data for each pavement section. (<i>Including PCI Map</i>) ▪ Section 4: Budget Reports – impact of various budget scenarios on PCI and deferred maintenance, charts, and annual work programs. (<i>Including Work Plan Map for selected annual budget.</i>) ▪ Section 5: Backup Data <ul style="list-style-type: none"> ○ Section Description Report – all pavement section data. ○ Inspection Inventory - pavement distresses, severity, and quantity for each pavement section inspected. ○ Maintenance treatment decision trees and inventory of applied historical treatments. 	Reports including all data generated from this project, incorporating your comments.	<ul style="list-style-type: none"> ▪ Draft report for review by Agency staff.
4.2 Final Report	After Agency's review of the Draft Report, Harris will submit the Final Report containing Agency's PMS database electronically. Thumb drives can be provided upon request.		<ul style="list-style-type: none"> ▪ Electronic copy of Final Report.

RESPONSIBILITIES OF THE AGENCY

We will strive to minimize the impact on staff's time in the conduct of our work. Generally, the Agency staff will assist with the following

1. Attend kick-off meeting and brief the Harris team on your existing system.
2. PMP Login Details - Provide the Agency's existing MTC Streetsaver online login information.
3. Street Maps - Provide Agency Street map showing street names.
4. New Streets - Provide data (improvement plans) on any additional street segments added since the last survey with pertinent information, including: street name, date of construction, length, width, functional class, surface type, etc.
5. Unit costs and treatment types
 - a. Either provide access to historical budgets, work reports and bid sheets related to pavement maintenance within Agency or
 - b. If the current treatment unit costs are known, please edit/update the worksheet provided by Harris.
6. Maintenance & rehabilitation history - Provide records showing the maintenance history (reconstructions, overlays, surface seals etc) since the last Pavement Management update. Information to be included:
 - a. Street name or street ID- Sec ID
 - b. Treatment type
 - c. Treatment date
7. Interest, inflation, and # of years in analysis period
 - a. Interest: _____
 - b. Inflation: _____
 - c. Analysis period: _____
8. Provide desired budget scenarios.
9. Timely review of Harris' draft submittals and requests for information



**2020 Pavement Management Program Update - Arterial Collector Roads
(Cost Estimate and Schedule)**

Sept 2019

Cost Proposal PMP Update		Hourly breakdown by Personnel						
Task	Description	Project Director	Project Manager	Project Engineer	Field/Office Technician	Total	Total \$/Task	
1.0	Project Administration	1	12	8	4	25	\$ 5,230	
2.0	Pavement Inspection & QC	0	8	8	40	56	\$ 8,400	
3.0	Budget Analysis & GIS Updates	0	10	12	24	46	\$ 7,830	
4.0	Reports & Project Delivery	1	8	10	24	43	\$ 7,180	
Total Hours		2	38	38	92	170		
Billable		\$ 500	\$ 8,550	\$ 8,550	\$ 11,040			

Lumpsum Total : \$ 28,640

Assumptions:

1. A total of approximately 23 centerline miles (78 PMP Sections) of arterial and collector roads will be surveyed.
2. Street that had major maintenance & rehabilitation (seals and rehab) within the last two years will not be surveyed as part of this update.
3. Hours and fees are subject to adjustment during initial scoping session with Agency or subsequent directives from the Agency.
4. The above fee includes direct labor and overhead costs including transportation, living expenses, communication and materials.
5. Indirect expenses (such as mileage, duplicating, and postage) are included in the totals shown above.

Project Schedule		Months from NTP					
Task	Description	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20
1.0	Project Administration	●	▲	▲	▲		
2.0	Pavement Inspection & QC						
3.0	Budget Analysis						
4.0	Reports & Project Delivery						★

- Meeting
- ▲ Project Status Report
- ★ Agency Review of Draft
- ★ Draft Project Report
- ★ Final Project Delivery
- Extended Tasks



Harris & Associates.

August 26, 2019

Mr. Luis Estevez
City of Placentia
401 E. Chapman Ave.
Placentia, CA 92870

PROPOSAL FOR SCENARIO GENERATION AND STREETSAVER SUPPORT/TRAINING

Dear Mr. Estevez:

Harris & Associates, Inc. is pleased to provide this proposal to provide StreetSaver Database support and training as well as assisting the City with generating scenarios in preparation for an upcoming council presentation. Harris has been working with the Agency in exploring various budget alternatives. Harris will continue to provide the Agency with StreetSaver Database support and hold an in-person training with the City

Having worked with various Agencies in coming up with different planning strategies as well as facilitating many StreetSaver Database training sessions, Harris & Associates is uniquely qualified to perform these tasks. Our experienced team is prepared to begin work, with your authorization.

We appreciate Placentia's consideration of Harris & Associates and we look forward to working with you and your staff. Should you have any questions or wish to discuss any part of this proposal, please feel free to call me at 510-585-7587.

Sincerely,
Harris & Associates, Inc.

Vijay Pulijal, P.E.
Senior Project Manager
Vijay.Pulijal@WeAreHarris.com

Scott Alman, P.E.
Director of Engineering Services
Scott.Alman@WeAreHarris.com



Proposed Scope of Work

August 2019

PHASE A		YOUR BENEFIT	DELIVERABLE
A Scenario Generation & StreetSaver Support/Training			
A.1 Scenario Generation	<p>Harris will continue to provide assistance in generating scenarios for the Agency in preparation for their upcoming council presentation. Harris has been working with the Agency in exploring various budget alternatives and strategies in order to come up with a plan to use Bonds in the most effective way. Several scenarios iterations must be generated to compare the results of different funding strategies.</p>	<p>Explore various strategies to help with decision making process.</p>	<ul style="list-style-type: none"> ▪ Budget Scenario reports, charts, and graphs
A.2 Database Support and Training	<p>Harris project Manager will provide half day training on the Streetsaver program to the Agency Staff. This training will aim at providing users general concept on PMS and Streetsaver software. Each module of the program will be covered. At minimum, following topics will be covered;</p> <ul style="list-style-type: none"> - System requirements for accessing online Streetsaver program. - Data Entry and Editing - PCI Calculations - Budget Scenarios & Project selection - PMS Reports & Graphs <p>If the City has integrated its GIS with the Streetsaver program, training on the GIS module will be covered.</p> <ul style="list-style-type: none"> - General toolbar navigation - Standard Features - Printing map - Exporting shapefiles 	<p>The training will help Agency familiarize themselves with StreetSaver in order to perform database related tasks internally.</p>	

FEE

Harris & Associates proposes to provide the scenarios and StreetSaver support/training for a total lump sum fee of **\$8,690.**

Fee		
Task	Description	Total \$/Task
A1.	Scenario Generation	\$5,340
A2.	StreetSaver Support/Training	\$3,350
	Lump Sum Total	\$ 8,690

1. The ongoing scenario generation may require several iterations before arriving at a budget decision.
2. Hours and fees are subject to adjustment during initial scoping session with Agency or subsequent directives from the Agency.
3. The above fee includes direct labor and overhead costs including transportation, living expenses, communication and materials.

SCHEDULE OF DELIVERY

We will coordinate and schedule the StreetSaver program training in September.

Appreciate the opportunity to work with you, and are committed to the successful and timely completion of your project. If you have any questions, or need additional information please do not hesitate to contact Vijay Pulijal at 510-585-7587 or vijay.pulijal@weareharris.com.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/29/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LIC #0757776 HUB International Insurance Services Inc. P.O. Box 4047 Concord, CA 94524	800-877-4560	CONTACT NAME: PHONE (A/C, No, Ext): 925 609-6500 FAX (A/C, No): 925 609-6550 E-MAIL ADDRESS:
INSURED Harris & Associates Inc. Attn: Susan Mandilag 1401 Willow Pass Road, Suite 500 Concord, CA 94520 USA	INSURER(S) AFFORDING COVERAGE	
	INSURER A: VALLEY FORGE INS CO	NAIC # 20508
	INSURER B: CONTINENTAL INS CO	35289
	INSURER C: TRAVELERS PROP CAS CO OF AMER	25674
	INSURER D: CONTINENTAL CAS CO	20443
	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: 534870452 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Ded: 0 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:			6072176739	08/01/19	08/01/20	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> Ded: 0 <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY			BUA 6076590520	08/01/19	08/01/20	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUE 6076590551	08/01/19	08/01/20	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	UB-8X458448-19-43-G *	08/01/19	08/01/20	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
D	PROFESSIONAL LIABILITY Claims-Made			AEH591891588	08/01/19	08/01/20	Per Claim 10,000,000 Aggregate 10,000,000 Ded. Each Claim 150,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

* Workers Compensation policy excludes monopolistic states ND, OH, WA, WY.
General Liability and Auto Liability Additional Insured status granted, if required by written contract/agreement, per attached forms CNA75079XX 1016 and CNA63359XX 0412 (pg. 1, I.A.3).

City, its Board members, officers, officials, employees & designated volunteers are additional insureds under General Liability and Auto Liability if required by a written contract

RE: Pavement Management Plan

CERTIFICATE HOLDER 190-0365 (2021) City of Placentia Elsa Y. Robinson Management Analyst Public Works De 401 E. Chapman Ave. Placentia, CA 92870 USA	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

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Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

It is understood and agreed as follows:

- I. **WHO IS AN INSURED** is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** caused in whole or in part by your acts or omissions, or the acts or omissions of those acting on your behalf:
 - A. in the performance of your ongoing operations subject to such **written contract**; or
 - B. in the performance of **your work** subject to such **written contract**, but only with respect to **bodily injury or property damage** included in the **products-completed operations hazard**, and only if:
 1. the **written contract** requires you to provide the additional insured such coverage; and
 2. this **coverage part** provides such coverage.
- II. But if the **written contract** requires:
 - A. additional insured coverage under the 11-85 edition, 10-93 edition, or 10-01 edition of CG2010, or under the 10-01 edition of CG2037; or
 - B. additional insured coverage with "arising out of" language; or
 - C. additional insured coverage to the greatest extent permissible by law;then paragraph I. above is deleted in its entirety and replaced by the following:

WHO IS AN INSURED is amended to include as an **Insured** any person or organization whom you are required by **written contract** to add as an additional insured on this **coverage part**, but only with respect to liability for **bodily injury, property damage or personal and advertising injury** arising out of **your work** that is subject to such **written contract**.
- III. Subject always to the terms and conditions of this policy, including the limits of insurance, the Insurer will not provide such additional insured with:
 - A. coverage broader than required by the **written contract**; or
 - B. a higher limit of insurance than required by the **written contract**.
- IV. The insurance granted by this endorsement to the additional insured does not apply to **bodily injury, property damage, or personal and advertising injury** arising out of:
 - A. the rendering of, or the failure to render, any professional architectural, engineering, or surveying services, including:
 1. the preparing, approving, or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
 2. supervisory, inspection, architectural or engineering activities; or
 - B. any premises or work for which the additional insured is specifically listed as an additional insured on another endorsement attached to this **coverage part**.
- V. Under **COMMERCIAL GENERAL LIABILITY CONDITIONS**, the Condition entitled **Other Insurance** is amended to add the following, which supersedes any provision to the contrary in this Condition or elsewhere in this **coverage part**:



Blanket Additional Insured - Owners, Lessees or Contractors - with Products-Completed Operations Coverage Endorsement

Primary and Noncontributory Insurance

With respect to other insurance available to the additional insured under which the additional insured is a named insured, this insurance is primary to and will not seek contribution from such other insurance, provided that a **written contract** requires the insurance provided by this policy to be:

1. primary and non-contributing with other insurance available to the additional insured; or
2. primary and to not seek contribution from any other insurance available to the additional insured.

But except as specified above, this insurance will be excess of all other insurance available to the additional insured.

VI. Solely with respect to the insurance granted by this endorsement, the section entitled **COMMERCIAL GENERAL LIABILITY CONDITIONS** is amended as follows:

The Condition entitled **Duties In The Event of Occurrence, Offense, Claim or Suit** is amended with the addition of the following:

Any additional insured pursuant to this endorsement will as soon as practicable:

1. give the Insurer written notice of any **claim**, or any **occurrence** or offense which may result in a **claim**;
2. send the Insurer copies of all legal papers received, and otherwise cooperate with the Insurer in the investigation, defense, or settlement of the **claim**; and
3. make available any other insurance, and tender the defense and indemnity of any **claim** to any other insurer or self-insurer, whose policy or program applies to a loss that the Insurer covers under this **coverage part**. However, if the **written contract** requires this insurance to be primary and non-contributory, this paragraph **3.** does not apply to insurance on which the additional insured is a named insured.

The Insurer has no duty to defend or indemnify an additional insured under this endorsement until the Insurer receives written notice of a **claim** from the additional insured.

VII. Solely with respect to the insurance granted by this endorsement, the section entitled **DEFINITIONS** is amended to add the following definition:

Written contract means a written contract or written agreement that requires you to make a person or organization an additional insured on this **coverage part**, provided the contract or agreement:

- A. is currently in effect or becomes effective during the term of this policy; and
- B. was executed prior to:
 1. the **bodily injury or property damage**; or
 2. the offense that caused the **personal and advertising injury**;for which the additional insured seeks coverage.

Any coverage granted by this endorsement shall apply solely to the extent permissible by law.

All other terms and conditions of the Policy remain unchanged.

This endorsement, which forms a part of and is for attachment to the Policy issued by the designated Insurers, takes effect on the effective date of said Policy at the hour stated in said Policy, unless another effective date is shown below, and expires concurrently with said Policy.

CNA75079XX (10-16)
Page 2 of 2
Insured Name: Harris & Associates Inc.

Policy No: 6072176739
Effective Date: 08/01/2019



Architects, Engineers and Surveyors General Liability Extension Endorsement

(6) of the **Damage to Property** Exclusion do not apply to **property damage** that results from the use of elevators.

- B. Solely for the purpose of the coverage provided by this **PROPERTY DAMAGE – ELEVATORS** Provision, the **Other Insurance** conditions is amended to add the following paragraph:

This insurance is excess over any of the other insurance, whether primary, excess, contingent or on any other basis that is Property insurance covering property of others damaged from the use of elevators.

23. RETIRED PARTNERS, MEMBERS, DIRECTORS AND EMPLOYEES

WHO IS INSURED is amended to include as **Insureds** natural persons who are retired partners, members, directors or employees, but only for **bodily injury, property damage or personal and advertising injury** that results from services performed for the **Named Insured** under the **Named Insured's** direct supervision. All limitations that apply to **employees** and **volunteer workers** also apply to anyone qualifying as an **Insured** under this Provision.

24. SUPPLEMENTARY PAYMENTS

The section entitled **SUPPLEMENTARY PAYMENTS – COVERAGES A AND B** is amended as follows:

- A. Paragraph 1.b. is amended to delete the \$250 limit shown for the cost of bail bonds and replace it with a \$5,000. limit; and
- B. Paragraph 1.d. is amended to delete the limit of \$250 shown for daily loss of earnings and replace it with a \$1,000. limit.

25. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

If the **Named Insured** unintentionally fails to disclose all existing hazards at the inception date of the **Named Insured's Coverage Part**, the Insurer will not deny coverage under this **Coverage Part** because of such failure.

26. WAIVER OF SUBROGATION - BLANKET

Under **CONDITIONS**, the condition entitled **Transfer Of Rights Of Recovery Against Others To Us** is amended to add the following:

The Insurer waives any right of recovery the Insurer may have against any person or organization because of payments the Insurer makes for injury or damage arising out of:

1. the **Named Insured's** ongoing operations; or
2. **your work** included in the **products-completed operations hazard**.

However, this waiver applies only when the **Named Insured** has agreed in writing to waive such rights of recovery in a written contract or written agreement, and only if such contract or agreement:

1. is in effect or becomes effective during the term of this **Coverage Part**; and
2. was executed prior to the **bodily injury, property damage or personal and advertising injury** giving rise to the **claim**.

27. WRAP-UP EXTENSION: OCIP, CCIP, OR CONSOLIDATED (WRAP-UP) INSURANCE PROGRAMS

Note: The following provision does not apply to any public construction project in the state of Oklahoma, nor to any construction project in the state of Alaska, that is not permitted to be insured under a **consolidated (wrap-up) insurance program** by applicable state statute or regulation.



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CONTRACTORS EXTENDED COVERAGE ENDORSEMENT

- BUSINESS AUTO PLUS -

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

I. LIABILITY COVERAGE

A. Who Is An Insured

The following is added to **Section II, Paragraph A.1., Who Is An Insured:**

1. a. Any incorporated entity of which the Named Insured owns a majority of the voting stock on the date of inception of this Coverage Form; provided that,
 - b. The insurance afforded by this provision **A.1.** does not apply to any such entity that is an "insured" under any other liability "policy" providing "auto" coverage.
2. Any organization you newly acquire or form, other than a limited liability company, partnership or joint venture, and over which you maintain majority ownership interest.

The insurance afforded by this provision **A.2.:**

- a. Is effective on the acquisition or formation date, and is afforded only until the end of the policy period of this Coverage Form, or the next anniversary of its inception date, whichever is earlier.
- b. Does not apply to:
 - (1) "Bodily injury" or "property damage" caused by an "accident" that occurred before you acquired or formed the organization; or
 - (2) Any such organization that is an "insured" under any other liability "policy" providing "auto" coverage.
3. Any person or organization that you are required by a written contract to name as an additional insured is an "insured" but only with respect to their legal liability for acts or omissions of a person, who qualifies as an "insured" under Section II – Who Is An Insured and for whom Liability Coverage is afforded under this policy. If required by written contract, this insurance will be primary and non-contributory to insurance on which the additional insured is a Named Insured.

4. An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

"Policy," as used in this provision **A. Who Is An Insured**, includes those policies that were in force on the inception date of this Coverage Form but:

1. Which are no longer in force; or
2. Whose limits have been exhausted.

B. Bail Bonds and Loss of Earnings

Section II, Paragraphs A.2. (2) and A.2. (4) are revised as follows:

1. In **a.(2)**, the limit for the cost of bail bonds is changed from \$2,000 to \$5,000; and
2. In **a.(4)**, the limit for the loss of earnings is changed from \$250 to \$500 a day.

C. Fellow Employee

Section II, Paragraph B.5 does not apply.

Such coverage as is afforded by this provision **C.** is excess over any other collectible insurance.

II. PHYSICAL DAMAGE COVERAGE

A. Glass Breakage – Hitting A Bird Or Animal – Falling Objects Or Missiles

The following is added to **Section III, Paragraph A.3.:**

With respect to any covered "auto," any deductible shown in the Declarations will not apply to glass breakage if such glass is repaired, in a manner acceptable to us, rather than replaced.

B. Transportation Expenses

Section III, Paragraph A.4.a. is revised, with respect to transportation expense incurred by you, to provide:

- a. \$60 per day, in lieu of \$20; subject to
- b. \$1,800 maximum, in lieu of \$600.

C. Loss of Use Expenses

Section III, Paragraph A.4.b. is revised, with respect to loss of use expenses incurred by you, to provide:

- a. \$1,000 maximum, in lieu of \$600.

D. Hired "Autos"

The following is added to **Section III, Paragraph A.:**

5. Hired "Autos"

If Physical Damage coverage is provided under this policy, and such coverage does not extend to Hired Autos, then Physical Damage coverage is extended to:

- a. Any covered "auto" you lease, hire, rent or borrow without a driver; and
- b. Any covered "auto" hired or rented by your "employee" without a driver, under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business.
- c. The most we will pay for any one "accident" or "loss" is the actual cash value, cost of repair, cost of replacement or \$75,000, whichever is less, minus a \$500 deductible for each covered auto. No deductible applies to "loss" caused by fire or lightning.
- d. The physical damage coverage as is provided by this provision is equal to the physical damage coverage(s) provided on your owned "autos."
- e. Such physical damage coverage for hired "autos" will:
 - (1) Include loss of use, provided it is the consequence of an "accident" for which the Named Insured is legally liable, and as a result of which a monetary loss is sustained by the leasing or rental concern.
 - (2) Such coverage as is provided by this provision will be subject to a limit of \$750 per "accident."

E. Airbag Coverage

The following is added to **Section III, Paragraph B.3.:**

The accidental discharge of an airbag shall not be considered mechanical breakdown.

F. Electronic Equipment

Section III, Paragraphs B.4.c and B.4.d. are deleted and replaced by the following:

- c. Physical Damage Coverage on a covered "auto" also applies to "loss" to any permanently installed electronic equipment including its antennas and other accessories.
- d. A \$100 per occurrence deductible applies to the coverage provided by this provision.

G. Diminution In Value

The following is added to **Section III, Paragraph B.6.:**

Subject to the following, the "diminution in value" exclusion does not apply to:

- a. Any covered "auto" of the private passenger type you lease, hire, rent or borrow, without a driver for a period of 30 days or less, while performing duties related to the conduct of your business; and
- b. Any covered "auto" of the private passenger type hired or rented by your "employee" without a driver for a period of 30 days or less, under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business.
- c. Such coverage as is provided by this provision is limited to a "diminution in value" loss arising directly out of accidental damage and not as a result of the failure to make repairs; faulty or incomplete maintenance or repairs; or the installation of substandard parts.
- d. The most we will pay for "loss" to a covered "auto" in any one accident is the lesser of:
 - (1) \$5,000; or
 - (2) 20% of the "auto's" actual cash value (ACV).

III. Drive Other Car Coverage – Executive Officers

The following is added to **Sections II and III:**

1. Any "auto" you don't own, hire or borrow is a covered "auto" for Liability Coverage while being used by, and for Physical Damage Coverage while in the care, custody or control of, any of your "executive officers," except:
 - a. An "auto" owned by that "executive officer" or a member of that person's household; or

- b. An "auto" used by that "executive officer" while working in a business of selling, servicing, repairing or parking "autos."

Such Liability and/or Physical Damage Coverage as is afforded by this provision.

- (1) Equal to the greatest of those coverages afforded any covered "auto"; and
 - (2) Excess over any other collectible insurance.
2. For purposes of this provision, "executive officer" means a person holding any of the officer positions created by your charter, constitution, by-laws or any other similar governing document, and, while a resident of the same household, includes that person's spouse.

Such "executive officers" are "insureds" while using a covered "auto" described in this provision.

IV. BUSINESS AUTO CONDITIONS

A. Duties In The Event Of Accident, Claim, Suit Or Loss

The following is added to **Section IV, Paragraph A.2.a.**:

- (4) Your "employees" may know of an "accident" or "loss." This will not mean that you have such knowledge, unless such "accident" or "loss" is known to you or if you are not an individual, to any of your executive officers or partners or your insurance manager.

The following is added to **Section IV, Paragraph A.2.b.**:

- (6) Your "employees" may know of documents received concerning a claim or "suit." This will not mean that you have such knowledge, unless receipt of such documents is known to you or if you are not an individual, to any of your executive officers or partners or your insurance manager.

B. Transfer Of Rights Of Recovery Against Others To Us

The following is added to Section IV, Paragraph A.5. Transfer Of Rights Of Recovery Against Others To Us:

We waive any right of recovery we may have, because of payments we make for injury or damage, against any person or organization for whom or which you are required by written contract or agreement to obtain this waiver from us.

This injury or damage must arise out of your activities under a contract with that person or organization.

You must agree to that requirement prior to an "accident" or "loss."

C. Concealment, Misrepresentation or Fraud

The following is added to **Section IV, Paragraph B.2.**:

Your failure to disclose all hazards existing on the date of inception of this Coverage Form shall not prejudice you with respect to the coverage afforded provided such failure or omission is not intentional.

D. Other Insurance

The following is added to **Section IV, Paragraph B.5.**:

Regardless of the provisions of Paragraphs 5.a. and 5.d. above, the coverage provided by this policy shall be on a primary non-contributory basis. This provision is applicable only when required by a written contract. That written contract must have been entered into prior to "Accident" or "Loss."

E. Policy Period, Coverage Territory

Section IV, Paragraph B. 7.(5).(a). is revised to provide:

- a. 45 days of coverage in lieu of 30 days.

V. DEFINITIONS

Section V. Paragraph C. is deleted and replaced by the following:

"Bodily injury" means bodily injury, sickness or disease sustained by a person, including mental anguish, mental injury or death resulting from any of these.



**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY
AGAINST OTHERS TO US (WAIVER OF SUBROGATION)**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM

BUSINESS AUTO COVERAGE FORM

MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Named Insured: HARRIS & ASSOCIATES, INC.

Endorsement Effective Date: 08/01/2019

SCHEDULE

Name(s) Of Person(s) Or Organization(s):

ANY PERSON OR ORGANIZATION FOR WHOM OR WHICH YOU ARE REQUIRED BY WRITTEN CONTRACT OR AGREEMENT TO OBTAIN THIS WAIVER FROM US. YOU MUST AGREE TO THAT REQUIREMENT PRIOR TO LOSS.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The **Transfer Of Rights Of Recovery Against Others To Us** condition does not apply to the person(s) or organization(s) shown in the Schedule, but only to the extent that subrogation is waived prior to the "accident" or the "loss" under a contract with that person or organization.

Form No: CA 04 44 10 13

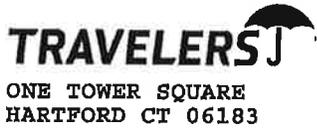
Endorsement Effective Date: 08/01/2019

Page: 1 of 1

Endorsement Expiration Date:

Policy No: BUA 6076590520

Policy Effective Date: 08/01/2019



**WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY**

ENDORSEMENT WC 99 03 76 (A) - 001

POLICY NUMBER: UB-8K458448-19-43-G

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS
ENDORSEMENT – CALIFORNIA
(BLANKET WAIVER)**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule.

The additional premium for this endorsement shall be 2.00 % of the California workers' compensation premium.

Schedule

Person or Organization

Job Description

ANY PERSON OR ORGANIZATION FOR WHICH THE INSURED HAS AGREED BY WRITTEN CONTRACT EXECUTED PRIOR TO LOSS TO FURNISH THIS WAIVER.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective Insured

Policy No.

Endorsement No. Premium

Insurance Company

Countersigned by _____



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: DIRECTOR OF PUBLIC WORKS
DATE: FEBRUARY 4, 2020
SUBJECT: **PURCHASE OF FIRE DEPARTMENT SUPPORT VEHICLES**

FISCAL
IMPACT: EXPENSE: \$66,320.75 TOTAL PURCHASE PRICE
BUDGET: \$66,500.00 GENERAL FUND CIP (108012-6842)
(MID-YEAR ADJUSTMENT REQUIRED)

SUMMARY:

On June 4, 2019, the City Council voted to establish the Placentia Fire and Life Safety Department (the "Department") and awarded a contract to Lynch EMS for 9-1-1/Advanced Life Support services. As a part of that decision, the City Council directed the City Administrator to take the necessary steps to implement the Department.

A key component in the implementation of the Department is the purchase of front-line fire apparatus for fire suppression and other emergency response functions as well as support units for various non-emergent, routine tasks. The City's proposal for the Placentia Fire and Life Safety Department outlined the recommended fire apparatus to procure as well as two additional vehicles needed to support routine Department operations: a pick-up truck to move parts and equipment between stations and vendors as well as a passenger van to transport personnel for training and other related functions. In order to establish the Department, the City Council has authorized the financing of various capital equipment purchases for an amount not to exceed \$1,795,000. On November 19, 2019, the City Council formally approved a lease agreement based upon the aforementioned dollar figure for additional apparatus, equipment, tools, and other capital equipment such as the Department's support units. Therefore, sufficient funds exist for this capital purchase.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Authorize the City Administrator to approve a purchase order to Fairway Ford for the purchase of a 2020 Ford Transit 350 and a 2020 Ford F-150, for a not-to-exceed amount of \$66,320.75; and
2. Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

1. I.
February 4, 2020

DISCUSSION:

On June 4, 2019, the City Council accepted the recommendation of the Fire Protection Request for Proposal (RFP) Review Committee and directed Staff to take the necessary measures and specific actions to staff, equip, and fully operationalize the Department by July 1, 2020. Since that time, significant progress has been made in this endeavor along with significant capital equipment purchases. The authorization to purchase support vehicles for the Department is presented to the City Council for its review and consideration.

The City's proposal for the Placentia Fire and Life Safety Department outlined specific recommendations for the purchase and deployment of front-line fire apparatus to provide fire suppression as well as other emergency response functions. In addition, Staff recommended the purchase of two vehicles to support non-emergent Department functions. A Ford F-150 pickup truck was recommended for use by Department Staff to transport tools and equipment between stations, vendors and other off-site training locations and a Ford Transit 350 15-person passenger van was recommended to transport Department personnel to training sessions and other Department functions.

Staff obtained cost proposals for these units from two sources: Fairway Ford ("Fairway") located in Placentia as well as the Statewide bid/procurement contract via National Auto Fleet Group ("National"). The table below provides the pricing for each unit offered by both vendors:

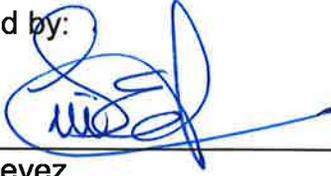
Vendor	Vehicle	Price
Fairway Ford	F-150	\$26,870.00
Fairway Ford	Transit 350	\$39,450.75
National Auto Fleet Group	F-150	\$30,131.24
National Auto Fleet Group	Transit 350	\$38,241.75

The price differential between Fairway and National on the Transit 350 amounts to 3%. The City maintains a "purchase local" policy wherein vendors/businesses located in Placentia are given preference so long as their pricing does not exceed 5% over the next lowest cost proposal submitted. Based on the pricing provided by Fairway Ford, Staff recommends the City Council authorize the purchase of these units through Fairway.

FISCAL IMPACT:

At the September 24, 2019 City Council meeting, Council authorized the financing of fire apparatus equipment and other capital equipment purchases needed to establish the Placentia Fire and Life Safety Department for an amount not to exceed \$1,795,000 and directed the City Administrator to finalize the required financing documents. On November 19, 2019, the City Council formally approved the final lease agreement package and borrowing costs for the new apparatus as well as equipment, tools, and other capital equipment purchases such as these proposed support units. The not-to-exceed purchase order amount for the vehicles is \$66,320.75. A mid-year budget amendment will be necessary to appropriate these funds for this purpose as this purchase was originally estimated to take place in Fiscal Year 2020-21. As such, sufficient funds exist for the recommended actions.

Prepared by:



Luis Estevez
Director of Public Works

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Fairway Ford Cost Proposals



1350 Yorba Linda Boulevard • Placentia • California • 92870
Tel: 714/ 579-3800 • Fax: 714/ 996-5610

DATE January 9 2020

CITY OF PLACENTIA
401 E CHAPMAN AVE
PLACENTIA, CA 92870

ATTENTION: Bid Manager, Erica

BID FOR 2020 FORD F150

YEAR	2020
MAKE	FORD
MODEL	F150

MSRP	\$37,900.00
BID PRICE	\$24,700.00

Description: 2020 F150 SUPER CAB
4X2, XL 101A PKG, 6 1/2 BED, 5.0 MOTOR
RECE RED WITH MEDIUM EARTH GRAY CLOTH BENCH

ADD: NONE

SALES TAX	\$2,161.25
TIRE FEE	\$8.75

TOTAL AMOUNT DUE	\$26,870.00
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If you should have any questions regarding this quote please contact Trina Maurer-Fleet Manager



1350 Yorba Linda Boulevard • Placentia, • California • 92870
Tel: 714/ 524-1200 • Fax: 714/ 996-5610

DATE January 9 2020

CITY OF PLACENTIA
401 E CHAPMAN AVE
PLACENTIA, CA 92870

ATTENTION: Bid Manager, Erica

YEAR	2020
MAKE	FORD
MODEL	TRANSIT 350

MSRP	\$46,925.00
BID PRICE	\$36,268.50

Description: 2020 XL TRANSIT 350, HIGH ROOF 15 PASSANGER VAN
REAR WHEEL DRIVE, SINGLE REAR WHEEL, 148' WHEEL BASE,
RECE RED WITH MEDIUM EARTH GRAY CLOTH ,3.5 PFDI 6CYL

ADD: NONE

SALES TAX	\$3,173.50
TIRE FEE	\$8.75

TOTAL AMOUNT DUE FOR EACH	\$39,450.75
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If you should have any questions regarding this quote please contact Trina Maurer-Fleet Manager



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: FEBRUARY 4, 2020

SUBJECT: **PRIORITY DISPATCH SYSTEM IMPLEMENTATION AGREEMENT WITH MEDICAL PRIORITY CONSULTANTS, INC. DBA PRIORITY DISPATCH CORP. FOR PUBLIC SAFETY DISPATCH SOFTWARE PURCHASE AND IMPLEMENTATION**

FISCAL

IMPACT: EXPENSE: \$129,421.38 SOFTWARE PURCHASE AND IMPLEMENTATION
BUDGET: \$110,221.38 MEASURE U CIP (796015-6840)
(MID-YEAR ADJUSTMENT REQUIRED)
\$ 4,800.00 Per Year GENERAL FUND for Fiscal Years 2020-21
through 2023-24

SUMMARY:

On June 4, 2019, the City Council voted to establish the Placentia Fire and Life Safety Department (the "Department") and awarded a contract to Lynch EMS for 9-1-1/Advanced Life Support services. The City Council also provided policy direction to Staff to provide 9-1-1 fire and EMS call intake, call processing and emergency dispatching services through the Placentia Police Department Public Safety Communications Center ("Dispatch Center"). As part of that decision, the City Council directed the City Administrator to take the necessary steps to implement the Department.

A key component in the implementation of the Department is the purchase of the necessary equipment and software to allow the Dispatch Center to provide fire and EMS dispatch services in addition to the police dispatch services currently provided. Priority Dispatch Corporation ("Priority Dispatch") offers ProQA, a cutting-edge software that guides emergency dispatch personnel through a set of questions to determine the proper disposition of both fire and medical 9-1-1 calls, integrating seamlessly with the existing Computer Aided Dispatch ("CAD") system, and allowing for better accuracy, shorter response times, and improved patient outcomes. Additionally, the software limits liability exposure and assures measurable standards of care.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve an Implementation Agreement with Medical Priority Consultants, Inc. dba Priority Dispatch Corp. for dispatch software purchase and implementation in an amount not-to-exceed \$129,422; and

1. m.
February 4, 2020

2. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

DISCUSSION:

On June 4, 2019, the City Council accepted the recommendation of the Fire Protection Request for Proposal ("RFP") Review Committee and directed Staff to take the necessary measures and specific actions to staff, equip, and fully operationalize the Department by July 1, 2020. The recommended actions outlined above are a few in a series that have come before the City Council for its consideration during this year as the City fulfills each step in establishing the new Department. The authorization to purchase the required dispatch software is presented to the City Council for its review and consideration at this time.

All 9-1-1 EMS dispatch providers must use protocols that are approved by the County Medical Director ("CMD"). The State of California has granted statutory authority solely to the CMD to review and approve 911-EMS dispatch operations. City Staff have coordinated with the CMD's office to plan a site visit to the Placentia Public Safety Communications Center, along with a review of our communications management qualifications, dispatcher training criteria and EMS dispatch protocols.

ProQA Software is a cutting-edge system that guides dispatchers electronically step-by-step and ensures all relevant post-dispatch and pre-arrival instructions are provided. Dispatchers navigate through calls by utilizing a computer-based protocol system which assists in quickly determining the appropriate response for each case. As has been the case traditionally with Orange County Fire Authority (OCFA), all EMS calls for service have been dispatched at the advanced life support ("ALS") level, regardless of the nature of the call or the patient's symptoms. ALS responses result in Code-3 (lights and sirens) responses, and a drawing down of emergency resources, which are often not needed, resulting in increased costs for patients and insurance companies. The ProQA software integrates with the CAD system and automatically updates key situational information to first responders in the field.

The Fire Department transition team researched and identified all options including, but not limited to, using a card-based system for emergency medical and fire dispatching, contracting out the Dispatch responsibility to another agency, and utilizing the ProQA software to ensure the highest level of consistency in the disposition of emergency fire and medical 9-1-1 calls. Based upon discussions and the recommendation of City Staff, the conclusion was that upgrading our current systems to include this call taking software is the preferred solution to maintain faster response times, retain local control, and deliver the highest quality of service efficiently. The City's Purchasing and Contract Guidelines allow for sole source purchases if a proprietary product is only available through a single source. Priority Dispatch is the proprietary vendor of the ProQA software, which is used in 3,500 public safety agencies worldwide.

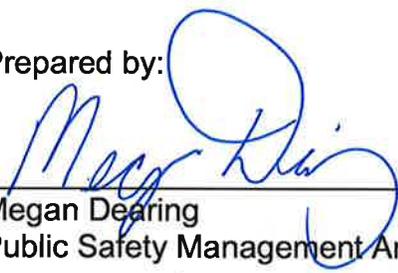
FISCAL IMPACT:

Implementation, licensing, and initial purchase costs amount to \$110,221.38 and will be paid from Measure U Funds not previously appropriated. For the remaining term of the contract, the maintenance costs will be billed annually at \$4,800, for a total contract not-to-exceed amount of

\$129,422. The annual maintenance costs will be paid from the Placentia Fire and Life Safety Department budget in the General Fund.

The software purchase will be included in the mid-year budget amendment as the purchase was originally estimated to take place in Fiscal Year 2020-21.

Prepared by:



Megan Dearing
Public Safety Management Analyst

Reviewed and approved:



Luis Estevez
Public Works Director

Reviewed and approved:



Kim Krause
Finance Director

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Agreement with Medical Priority Consultants, Inc. dba Priority Dispatch Corp.

PRIORITY DISPATCH SYSTEM IMPLEMENTATION AGREEMENT

This Priority Dispatch System Implementation Agreement (the "Agreement") is made and entered by and between Medical Priority Consultants, Inc. dba Priority Dispatch Corp ("PDC"), a Utah corporation, and _____ ("Customer"). PDC and Customer are collectively referred to herein as the "Parties" or individually as a "Party."

BACKGROUND

- A. Customer desires to procure and provide an effective, efficient, and comprehensive emergency medical, fire, and police dispatch system for its residents and transient population.
- B. The Parties desire to enter into an agreement for the licensing, training, implementation, and maintenance of PDC's products and services, altogether the Medical/Fire/Police Priority Dispatch System ("M/F/P PDS").

The Parties agree as follows:

1. **Pricing & Payment Terms.** Pricing details for the M/F/P PDS are set forth in **Attachment A**. Additional services or products may be provided upon request. The price of any additional products or services will be negotiated at the time of request. Any increase in the the quantity of products and services under this Agreement may result in an increase in Customer's pricing, including annual support fees.
2. **Statement of Work.** The Parties will work together in good faith to develop a mutually acceptable Statement of Work for the implementation of the M/F/P PDS. Once agreed upon, the Statement of Work shall attach to this Agreement as **Attachment B**. The Statement of Work will provide a phased approach to the implementation of the M/F/P PDS, designed to assist Customer with meeting the International Academies of Emergency Dispatch ("IAED") operational and performance requirements to become an Accredited Center of Excellence ("ACE").
 - a. **Change in Statement of Work.** Should it become necessary to change the Statement of Work for any reason the Parties shall work together to make any necessary changes.
3. **License.** The use and maintenance of the M/F/P PDS and other PDC licensed products are set forth in the applicable End User License Agreement ("EULA") a copy of which can be found at <https://www.prioritydispatch.net/wp-content/uploads/2016/06/End-User-License-Agreement.pdf>.
4. **CAD Integration.** Any costs relating to the integration of the M/F/P PDS software (ProQA[®]) and Customer's Computer Aided Dispatch ("CAD") system, CRM, RMS, or the like, shall be the sole responsibility of Customer. The integration of Customer's CAD system and ProQA must be inspected, tested, and certified by PDC before taking live calls.
5. **Term & Termination.** This Agreement shall have an initial term of five (5) years from the Effective Date. The Effective Date is the latter of the signature dates of the Parties below. Notwithstanding, the Parties understand that if this Agreement is not terminated or the Parties fail to determine the relationship going forward, this Agreement shall automatically renew for subsequent terms of one year at the then current annual support prices, and thereafter may be terminated as set forth below or by giving 90-days non renewal notice before the annual renewal date (anniversary of the date of execution). This Agreement shall remain in effect until terminated by one of the Parties.
 - a. **Termination after Initial Term.** Either Party may terminate this agreement by providing written notice to the other Party at least 90-days before the anniversary of the Effective Date. If written notice is not received by the non-terminating Party at least 90-days before the anniversary of the Effective Date, this Agreement will automatically renew for another year as set forth above.

- b. **Termination for Cause.** Either Party may terminate this Agreement if the other Party commits any material breach of its obligations under this Agreement and fails to cure such breach within thirty (30) days of written notice of the breach.
 - c. **EULA.** This Agreement may be terminated for any reason set forth in the EULA.
 - d. **Effect of termination.** Upon termination or expiration of this Agreement, Customer shall return to PDC, within 10 days, all PDC's Confidential Information and intellectual property. In addition, all payments owed to PDC that have accrued prior to the termination or expiration of this Agreement shall be payable to PDC within thirty (30) days.
- 6. **Relationship of the Parties.** The Parties shall act as independent contractors in the performance of this Agreement. The employees of one Party shall not be deemed the employees of the other Party.
- 7. **Confidentiality.** During the course of this Agreement, it may become necessary for Customer to handle or receive PDC's Confidential Information. Customer agrees to keep all Confidential Information received from PDC confidential, and Customer may only disclose it to employees or contractors on a need-to-know basis, provided that the employee or contractor receives the Confidential Information under a written obligation of confidentiality. Confidential Information means any information, in any form or medium, disclosed by PDC to Customer, including, but not limited to, expertise, trade secrets, proprietary information and products, know-how, lists, technical specifications, processes, training materials, software programs, software documentation, price lists, marketing plans, and manuals, including all derivatives of the aforementioned. This section shall survive termination or expiration of the Agreement
- 8. **Intellectual Property.** Each Party acknowledges and understands that the copyrights, patents, trade secrets, trademarks, and other intellectual property, including derivatives and rights thereof, belonging to a Party are and shall remain the sole and exclusive property of that Party. This section shall survive termination or expiration of the Agreement.
- 9. **Conflict of Interest.** During the term of this Agreement, a Party shall not accept work, enter into a contract, or accept an obligation from any third party inconsistent or incompatible with the Party's obligations under this Agreement.
- 10. **Survival of Terms.** Termination or expiration of this Agreement for any reason shall not release either Party from any obligations set forth in this Agreement which (i) the Parties have expressly agreed shall survive any such termination or expiration, or (ii) by their nature would be intended to be applicable following any such termination or expiration.
- 11. **Compliance with Laws.** In performing services or obligations hereunder, the Parties shall comply with applicable local statutes, ordinances, and regulations.
- 12. **Precedence.** In the event any of the terms of this agreement and its Attachments conflict, the terms of this Agreement shall govern.
- 13. **Assignment.** Customer shall not assign, sell, transfer or delegate its rights and obligations under this Agreement without obtaining prior written consent of PDC.
- 14. **Attachments.** All Attachments are incorporated by references as if set forth in the body of the Agreement. This Agreement may not be modified or altered except in writing signed by the Parties.
- 15. **Severability.** If any portion of this Agreement is determined to be invalid or unenforceable, such portion shall be adjusted, rather than voided, to achieve the intent of the Parties to the extent possible, and the remainder shall be enforced to the maximum extent possible.
- 16. **Dispute Resolution.** If a dispute arises out of or relates to this Agreement, or the breach thereof, the Parties agree first to try in good faith to settle the dispute.
- 17. **Law.** This Agreement shall be governed by and construed exclusively in accordance with the laws of the State of Utah, United States of America. All legal proceedings brought in connection with

this Agreement may only be brought in a state or federal court located in Salt Lake County in the State of Utah. Each Party hereby agrees to submit to the personal jurisdiction of these courts.

18. **Notices.** Any notice or demand required or permitted hereunder shall be sufficiently given when set forth in writing and delivered in person, email, fax or mail:

To PDC:

Priority Dispatch Corp.
110 South Regent Street, Suite 500
Salt Lake City, Utah 84111
Attention: Legal Department
Email: legal.dept@prioritydispatch.net
Phone: 800.363.9127

To Customer:

Attention: _____
Email: _____
Phone: _____

19. **Counterparts.** This Agreement may be executed in any number of counterparts, all of which taken together shall constitute one and the same agreement, and either Party may enter into this Agreement by executing a counterpart.

The Parties have executed this Agreement by their duly authorized representatives as of the last date below.

PRIORITY DISPATCH CORP.

Signature: _____

Signature: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Attachment A

[SEE ATTACHED SALES QUOTE #Q-48403]

Payment Schedule: Annual support fees will be billed yearly upon the anniversary of the Effective Date of this Agreement.

Payment Notes:

1. Customer will be billed on an annual basis.
2. All prices in USD
3. This pricing is exclusive of any applicable tax. Any applicable taxes will be added to this amount.
4. Payment must be paid by Customer within 30-days of receiving an invoice from PDC.
5. If invoice is not paid within 60-days it will be considered "overdue" and accrue interest at 1% per month, compounding.
6. If invoice is not paid within 90-days it will be in "default" and services and products provided by Priority Dispatch may be removed, suspended, or become unavailable. If there is a dispute over an invoice the "overdue" or "default" status may be delayed if there is communication towards resolution. Lack of communication for 30-days will advance the invoice to the next status (i.e. overdue to default).

110 Regent Street, Suite 500

Salt Lake City, UT 84111
USA

www.prioritydispatch.net

Prepared By: Cheryl Collins

Phone: (800) 363-9127

Direct: Ext. 191

Email: cheryl.collins@prioritydispatch.net

Agency:

Placentia Emergency
Communications

Agency ID#:

24557

Quote #:

Q-48403

Date:

1/28/2020

Offer Valid Through:

5/6/2020

Payment Terms

Net 30

Currency:

USD

Bill To:

Placentia Emergency Communications
Patrick Powers
California
United States

Ship To:

Placentia Emergency Communications
Patrick Powers
California
United States

Product	Qty	Amount
ProQA Medical/Fire Software Licenses Automated calltaking software	2	USD 15,000.00
AQUA Case Review Software for EMD/EFD Quality Assurance (case review) software base engine and discipline module	1	USD 3,500.00
XLerator Client Server Suite Client server software application suite	1	USD 2,500.00
Advanced SEND Cards for MPDS - Box of 100 Individual S.E.N.D. cards	1	USD 50.00
Protocol Training and Certification for EMD/EFD Materials, tuition and certification	14	USD 10,220.00
Remote ProQA Software Training - MF Per person cost for four hours of ProQA software training completed in a virtual, instructor-led environment	14	USD 2,786.00
Remote AQUA Software Training - MF Per person cost for eight hours of AQUA software training completed in a virtual, instructor-led environment	1	USD 189.00
Remote ProQA & AQUA Reports Training Per person cost for four hours of training for administrators, managers and supervisors on the configuration and customization options in ProQA and AQUA, completed in a virtual, instructor-led environment	1	USD 148.00
Remote System Administration Training Per person cost for training for center management detailing program configuration and customization options, completed in a virtual, instructor-led environment	1	USD 189.00
Implementation Support Package for EMD/EFD Implementation support and quality management program development	1	USD 45,000.00
Equip QA for EMD Quality Performance Review (QPR) for EFD Initial implementation of expert case review, quality management and mentoring for telecommunicators, QA staff and management (__cases/week)	1	USD 5,850.00

"To lead the creation of meaningful change in public safety and health."

Product	Qty	Amount
Equip QA for EFD Initial implementation of expert case review, quality management and mentoring for telecommunicators, QA staff and management (__cases/week)	1	USD 5,850.00
IAED Accreditation Application Fee EMD IAED fee for accreditation	1	USD 1,125.00
IAED Accreditation Application Fee EFD IAED fee for accreditation	1	USD 1,125.00
Priority Dispatch System ESP (P) M/F System License Renewal, Service & Support	2	USD 4,800.00
Shipping & Handling	1	USD 20.00
ED-Q Training and Certification for EMD/EFD (Host) Materials, tuition and certification (3 days, 24 hours)	1	USD 1,000.00
MPDS Backup Cardset License Licensed manual protocol set for backup	2	USD 990.00
FPDS Backup Cardset License Licensed manual protocol set for backup	2	USD 990.00
M/F Implementation TOTAL:		USD 101,353.00

Product	Qty	Amount
Priority Dispatch System ESP (P) M/F System License Renewal, Service & Support	2	USD 4,800.00
Priority Dispatch System ESP (P) M/F System License Renewal, Service & Support	2	USD 4,800.00
Priority Dispatch System ESP (P) M/F System License Renewal, Service & Support	2	USD 4,800.00
Priority Dispatch System ESP (P) M/F System License Renewal, Service & Support	2	USD 4,800.00
Years 2-5 Annual maintenance TOTAL:		USD 19,200.00

Subtotal	USD 101,353.00
Estimated Tax	USD 8,888.38
Total	USD 110,221.38

Customer Signature:		Date:	
Customer Name:		Purchase Order ID:	
Credit Card #:		Expiration Date:	

TERMS AND CONDITIONS

"To lead the creation of meaningful change in public safety and health."

This quote is valid for 120 days from date of issue. All prices quoted are exclusive of any applicable taxes, duties, or government assessments relating to this transaction, which are the sole obligation of Buyer. You can find it here: <https://prioritydispatch.net/licensing/>

"To lead the creation of meaningful change in public safety and health."

Attachment B

[STATEMENT OF WORK FORTHCOMING]



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: DIRECTOR OF ADMINISTRATIVE SERVICES
DATE: FEBRUARY 4, 2020
SUBJECT: **PROFESSIONAL SERVICES AGREEMENT WITH M JACK BROOKS, JD FOR FIRE RECRUITMENT SUPPORT SERVICES**

FISCAL
IMPACT: EXPENSE: \$ 27,000 CONSULTING SERVICES
BUDGET: \$ 27,000 * FY 2019-20 GENERAL FUND (103065-6290)
(* MID-YEAR ADJUSTMENT REQUIRED)

SUMMARY:

On June 4, 2019, the City Council voted to establish the Placentia Fire and Life Safety Department (the "Department") and awarded a contract to Lynch EMS for 9-1-1/Advanced Life Support services. As a part of that decision, the City Council directed the City Administrator to take the necessary steps to implement the Department.

A vital component of starting the department is recruiting personnel. Due to the large amount of work that comes with bringing on a whole Public Safety Department, Staff felt it was necessary to bring on additional Support Staff for Human Resources. The City previously used the services of M Jack Brooks, JD for the Finance and Human Resources Departments to assist with various projects. When contacted, M Jack Brooks, JD was able to provide Ms. Lisa Carter, an experienced Human Resource professional, to assist the City using the City Administrator's purchasing authority. Ms. Carter has been an asset to the Human Resources Department during the recruitment process for Fire personnel. Due to the continuing workload, Staff is recommending that Council approve a Professional Services Agreement in the amount of \$27,000.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Award a Professional Services Agreement with M Jack Brooks, JD for \$27,000; and
2. Authorize the City Administrator to approve contract amendments up to 10% of the contract, or \$2,700; and
3. Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1. n.
February 4, 2020

DISCUSSION:

Under the City Administrator's approval authority, the City utilized M Jack Brooks, JD to provide human resource consulting services for recruiting the new Fire personnel. M Jack Brooks, JD was able to provide Ms. Lisa Carter for these services. Due to Ms. Carter's knowledge of the City and expertise in this area, Staff recommends that the Council approve a Professional Services Agreement in the amount of \$27,000 for the remainder of the fiscal year.

FISCAL IMPACT:

The recommended actions will approve a Professional Services Agreement with M Jack Brooks, JD in the amount of \$27,000 for the remainder of the fiscal year. This item will be included in the Mid-Year adjustment. If a contract amendment is required for an additional 10% or \$2,700, Staff will transfer funds from other budget line items.

Prepared by:



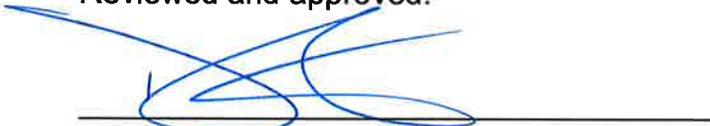
Rosanna Ramirez
Director of Administrative Services

Reviewed and approved:



Kim Krause
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

M Jack Brooks Professional Services Agreement
Exhibit A - M Jack Brooks, JD Scope of Work

**CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
M Jack Brooks, JD**

THIS AGREEMENT is made and entered into this xx day of xxxxx, 2019 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and M Jack Brooks, JD, a California Sole Proprietorship ("Consultant").

WITNESSETH:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide various financial consulting and financial system upgrade and implementation services, as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

- (a) Meet with Consultant to review the quality of the work and resolve the matters of concern;
- (b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A." Consultant's total compensation shall not exceed \$27,000 (Twenty-seven thousand Dollars).

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall not exceed 10% of the contract, or \$2,700.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within Thirty (30) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence on September 11, 2019. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable

control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue until June 30, 2020, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. Consultant may, at any time, for any reason or no reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon City at least ten (10) days prior written notice. Upon issuing such notice, Consultant shall immediately cease all work under this Agreement. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City and/or Consultant suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

If the City is in default of its duties or obligations under this agreement, Consultant shall serve written notice of default to the City. City shall have thirty (30) calendar days after the date notice is issued in which to cure the default. The written notice shall state the manner in which City is in default, and indicate how the stated default may be cured. In the event that City fails to cure its default within the time prescribed above, Consultant shall have the right, notwithstanding any other provision of this Agreement, to cease its services and terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity, or under this Agreement. Termination shall not constitute a waiver to any compensation that may be due or owing to Consultant, including any amounts involved in City's default under this agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

- a. Be adjudged a bankrupt;
- b. Become insolvent or have a receiver of its assets or property appointed

because of insolvency;

- c. Make a general assignment for the benefit of creditors;
- d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;
- e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or
- f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Broad-form commercial general liability, in a form at least as broad as ISO form #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

- (b) Automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, each incident for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California for any employee or employees of Consultant. Consultant agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.
- (d) Professional errors and omissions ("E&O") liability insurance with policy limits of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence and aggregate. If the policy is written as a "claims made" policy, the retro date shall be prior to the start of the contract work. Consultant shall obtain and maintain, said E&O liability insurance during the life of this Agreement and for three years after completion of the work hereunder.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and shall contain or be endorsed to contain the following provisions:

- (a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- (b) Notice: "Consultant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Consultant's sole cost and expense."
- (c) Other insurance: "The Consultant's insurance coverage shall be primary

insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."

- (d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.
- (e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

M Jack Brooks, JD
1590 Adams Ave.
Costa Mesa, CA 92628
Tel: 949-698-6869

Attn: M Jack Brooks

IF TO CITY:

City of Placentia
401 E. Chapman
Placentia, CA 92870
Tel: 714-993-8118

Attn: Damien R. Arrula

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of the performance of the Consultant, its

employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole negligence or willful misconduct of the City, its elected and appointed officials, officers, agents, employees, and contractors that are not Consultant. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render

any reasonable assistance and cooperation which City might require, except as to claims or actions brought by Consultant against City.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City

and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee or elected or appointed official of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this

Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

City Administrator/Mayor

Date: _____

ATTEST:

City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT

Signature

Date: _____

Name and Title

Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Risk Management

Date: _____

EXHIBIT A

CONSULTANT'S PROPOSAL

M Jack Brooks, JD
1590 Adams Ave., #3483
Costa Mesa, CA 92628
Jack@JackBrooks.com
(949) 698-6869

August 14, 2019
Ms. Rosanna Ramirez
Director of Administrative Services
City of Placentia
401 E. Chapman Ave.
Placentia, CA 92870

Dear Ms. Ramirez:

We at M Jack Brooks, JD are pleased to submit this proposal in response to the City of Placentia's request to provide special project service in human resources management. Our associate Ms. Lisa Carter will assign to this project who has several years of human resources experience with municipal and public agencies, and includes expertise in multiple areas including dispute resolution, disciplinary actions, and many others

Scope of Services

Per our email discussions, Ms. Carter will be responsible to perform special projects in the Human Resources Division as assigned by the Director of Administrative Services.

City's request from August 19, 2019, Ms. Carter will provide consulting service between 20-30 hours per week, and the overall length of this engagement will be determined by the City.

Our Rates

For Ms. Carter's services, our firm will charge the City \$85 (eighty five dollars) per hour. Due to the indefinite length of this engagement.

We look forward to serving the City and thank you for considering us to assist the City of Placentia. If you have any questions or concerns, or if the City has any other services that it may require, please contact us at any time via the e-mail, telephone, or mail using the information above.

Sincerely,

M Jack Brooks,
Chief Executive Officer
M Jack Brooks, JD



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: FEBRUARY 4, 2020

SUBJECT: MEMORANDUM OF UNDERSTANDING WITH REPUBLIC SERVICES FOR THE IMPLEMENTATION OF ASSEMBLY BILL 1594 FOR THE PURPOSE OF DIVERTING GREEN WASTE FROM LANDFILLS

FISCAL

IMPACT: There is no direct fiscal impact to the City's budget associated with the recommended action.

SUMMARY:

In 2014, the California Legislature enacted Assembly Bill (AB) 1594 mandating that as of January 1, 2020, the use of green waste material as Alternative Daily Cover (ADC) at landfills will no longer constitute diversion for the purposes of calculating a City's recycling rate, and will instead be considered landfilled waste in terms of calculating a jurisdiction's annual 50 percent per capita disposal rate. The requirement to recycle or compost green waste to avoid losing required diversion credit is yet another unfunded State mandate. Jurisdictions are required to report to CalRecycle, the state agency that oversees recycling and solid waste, their progress toward meeting the requirements of AB 1594.

Previously, Republic Services ("Republic") delivered green waste collected from the City's customers to the Orange County Landfill for use as ADC. The Orange County Landfill has historically accepted the green waste to use as ADC at no charge to customers and Cities were still able to claim ADC as waste diversion credit in order to meet the minimum 50% diversion rate mandated of all California Cities. This new law was designed to help improve air quality by reducing greenhouse gas emissions that are produced in landfills when organic material such as green waste decomposes. Green waste can be recycled as compost or processed through anaerobic digestion for use in the generation of electricity. Republic proposes to process green waste through composting by converting that material into mulch.

Consequently, the City has determined that with the elimination of diversion credit for ADC, as outlined in AB 1594, and the negative impact this will have on the City's required diversion rate, an alternative final disposition for the City's green waste is necessary. The City's existing Franchise Agreement with Republic requires that the parties meet and confer in good faith to arrive at maximum rates for any new program agreed upon to comply with AB 1594. The new law took effect on January 1, 2020 but the City does not modify its waste hauling rates until July. Therefore, until such time as the rates are modified, Republic is fronting the cost of diverting the

3. a.
February 4, 2020

City's green waste to a composting facility. The attached Memorandum of Understanding outlines the various deal points the City and Republic will discuss and negotiate over the next few months with an amendment to our existing franchise agreement providing adjusted rates for this new unfunded State mandate which will be presented to the City Council for its consideration in the near future.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Authorize the City Administrator to execute the attached Memorandum of Understanding between the City of Placentia and Republic Services and begin negotiating an amendment to the waste hauling Franchise Agreement to ensure compliance with AB 1594.

DISCUSSION:

Green waste is primarily made up of grass clippings and leaves. For many years, the County of Orange ("County") as the landfill operator has utilized green waste as an organic buffer between trash layers, also referred to as ADC. ADC is defined as cover material that is placed on the active face of a municipal solid waste landfill at the end of each operating day to control vectors, fires, odors, blowing litter, and scavenging. Jurisdictions and regional agencies had received diversion credit for ADC use, as it was not reported as regular trash disposal. Republic currently disposes of approximately 6,000 tons of green waste from Placentia customers each year on average. The City has previously received diversion credit for this material and prior to January 1, 2020, the County did not charge a tipping fee for disposal of green waste/ADC since it was not considered regular trash.

Within the last five years, California has established a goal of reducing the amount of organic waste sent to landfills to 50 percent of the 2014 level of disposal by 2020, and to 75 percent by 2025. In addition, CalRecycle requires all California Cities to divert at least 50 percent of their trash from the landfills each year. As a result of this objective, Governor Brown signed AB 1594 into law in September 2014. Effective January 1, 2020, AB 1594 specifies that green waste used as ADC at local landfills will no longer be considered diversion and will be considered regular trash. This means that the City's diversion credit will be negatively impacted if the City continues to dispose the green waste at the landfill as opposed to recycling that material elsewhere.

Proposed Rate Increase

The City has been working with its waste hauler, Republic, to address this matter. Republic presented two (2) options to the City that would allow it to comply with AB 1594. One option is for Republic to recycle green waste material at their Agromin partner facility in Chino, California into mulch. Based on approximately 11,275 Placentia households and the total tonnage of material collected in Placentia each year, the proposed rate increase would be \$2.18 per residential household per month. The second option is to continue disposing the green waste at the landfill and allow it to be classified as regular trash (i.e. no diversion credit given). Republic

proposed a rate increase of \$1.12 per residential household per month for this option which is essentially the cost to sort and tip this material at the County landfill.

Orange County Single-Family Rates

The following table provides a comparison of single-family rates and proposed rate increases for green material diversion, or landfill disposal, for Cities serviced by Republic in Orange County:

City	Current Single-Family Rate	Proposed Rate Increase
Placentia	\$25.54	\$2.18
Anaheim	\$21.62	TBD*
Brea	\$21.84	\$0.69*
Fullerton	\$21.02	\$1.51
Garden Grove	\$23.43	\$2.71
Villa Park	\$22.84	\$5.34
Yorba Linda	\$21.54	\$1.51

*The City of Brea decided to landfill its green waste material rather than composting it.

After reviewing the options discussed above, Staff recommends that the City's green waste be sent to the compost facility in Chino instead of disposing of it at the landfill as trash. The compost option allows the City to continue to receive diversion credit and not hinder its ability to meet this unfunded State mandate.

Fees for refuse collection service provided to single family residential properties in Placentia are paid via the property tax roll and each property owner is not invoiced separately for refuse collection service. As such, the City would need to conduct a public hearing and protest proceeding per Proposition 218 to approve the proposed AB 1594 program rates. AB 1594 went into effect January 1, 2020. Republic has agreed to advance the program costs from January 1, 2020 to June 30, 2020 to meet compliance with AB 1594 and start composting Placentia's green waste as of January 1, 2020. Under the proposed Memorandum of Understanding, the City will have sufficient time to negotiate an amendment to its current waste hauling Franchise Agreement with Republic and conduct a public hearing process in conjunction with the annual rate adjustment per section 24.1 of the existing Franchise Agreement. It also provides Republic with assurances that it will be repaid for the costs it has incurred in the interim.

Surrounding Cities have already either approved an Agreement Amendment or signed a Memorandum of Understanding to implement green waste programs to comply with AB 1594. The table below provides a summary of the actions taken to date by other Orange County Cities serviced by Republic to comply with AB 1594.

City	Type of Approval	Date Approved
Anaheim	Memorandum of Understanding	December 30, 2019
Brea	Agreement Amendment	January 21, 2020
Fullerton	Agreement Amendment	January 7, 2020
Garden Grove	Agreement Amendment	December 10, 2019
Villa Park	Agreement Amendment	TBD
Yorba Linda	Agreement Amendment	December 17, 2019

Staff is recommending that the City Council authorize the City Administrator to execute the attached Memorandum of Understanding between the City of Placentia and Republic (Attachment 1) to implement AB 1594 for the initial six (6) months of 2020. Staff anticipates conducting the Proposition 218 process for the proposed AB 1594 program rates in conjunction with the annual rate adjustment per section 24.1 of the Agreement in May 2020 and will present a proposed Amendment to the Franchise Agreement with Republic for these services to the City Council at that time for consideration.

FISCAL IMPACT:

There is no General Fund fiscal impact associated with the recommended action. The cost for providing solid waste services to the City's residents and businesses is covered by the customer rates established by the City's franchised hauler and paid by those receiving said services. The proposed rate increase will be included in the proposed FY 2020-21 Budget for the Refuse Administration Fund in conjunction with a proposed amendment to the City's waste hauling Agreement with Republic as approved by the City Council.

Prepared by:



Elsa Robinson
Management Analyst

Reviewed and approved:



Luis Estevez
Director of Public Works

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

AB 1594 Memorandum of Understanding with Republic Services



Damien Arrula, City Administrator – City of Placentia
401 E. Chapman Ave.
Placentia, CA 92870

2/5/20

Re: AB1594 Memo of Understanding

Dear Damien,

Thank you for working with us to develop a plan relative to the AB1594 legislation. The following language memorializes our recent conversations and agreements regarding the adoption of an AB1594 program.

Adjustment of Rates

The City of Placentia ("City") desires to compost its green waste effective 1/1/20. The City will conduct a public hearing and protest proceeding regarding the proposed increased AB 1594 program rates and will consider adoption of the increased rates to the extent a protest is not filed by the majority of the owners or customers of record of separate parcels within the City. Because the City is utilizing the public notice process, the City has requested that Republic Services advance the program cost for the first six months of the coming year (2020) and allow Republic Services to be repaid from increased rates, which will begin on the July 1st billing cycle. This rate increase will include the impact of the six-month period and will thereafter be adjusted/normalized once Republic is made whole on the six-month advance.

Cost

The number of tons to be included in the rate increase will be based on 5,914 tons which represents the 2019 green waste tonnage for the City. The cost per ton has been validated by the City's independent consultant at \$82.41/ton which includes the necessary cleaning, transportation and disposal of the green waste. This cost is based on the utilization of the Agromin, Chino compost facility. The number of residential homes has been validated at 11,729 which represents the 2019 actual.

Timing

The City Council has reviewed the AB1594 amendment and the associated pricing and has provided the necessary approval for the City Administrator to sign this MOU. The will City will proceed with the public hearing process which will include both the rate impact of AB1594 and the rate impact of the annual CPI. As a result of having to combine the two items into one public hearing notice the notification will be delayed

until the April/May timeframe in order to ensure timely action for the July 1, 2020 billing cycle.

This Memorandum of Understanding will provide Republic Services with the necessary written assurances and guarantees it needs for the rate recovery process to begin by July 2020 for the additional expenses it will incur effective January 1, 2020. Both Republic Services and the City understand that the City's ability to implement a rate increase is subject to a protest proceeding as described above, however, the City has assured Republic Services that it will be paid for the additional cost associated with composting the City's green waste material between January 1, 2020 and June 30, 2020. Please sign where indicated below to affirm the City's agreement to these terms.

Sincerely,



Dan Capener
General Manager
Republic Services
1131 N. Blue Gum St.
Anaheim, CA 92806

Agreement

The above-recited terms and conditions are expressly agreed to in this Memorandum of Understanding for the City of Placentia's implementation of AB 1594.

Damien Arrula, City Administrator
City of Placentia

Date



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

FROM: CITY ATTORNEY

DATE: FEBRUARY 4, 2020

SUBJECT: **AMENDMENT NO. 4 TO CITY ADMINISTRATOR EMPLOYMENT AGREEMENT**

FISCAL
IMPACT: \$11,531.56

SUMMARY:

As required under the terms of the City Administrator's Employment Agreement ("Agreement"), the City Council conducted an annual evaluation of the City Administrator. The attached Amendment No. 4 to the City Administrator Employment Agreement was prepared at the direction of the City Council.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Approve Amendment No. 4 to the City Administrator's Employment Agreement, to be executed by the Mayor, in a form approved by the City Attorney.

DISCUSSION:

Currently the City Administrator receives a base salary of \$230,631.13. Following the conclusion of this year's evaluation of the City Administrator, the City Council requested the preparation of the attached Amendment No. 4 to the Agreement.

If approved, Amendment No. 4 would implement two changes to the City Administrator's Agreement:

1. Provide a 5% merit increase. This would constitute a \$11,531.56 increase, and would bring the annual base salary to \$242,162.69 per year; and
2. Provide a one-time grant of 246.82 hours of paid time off (PTO), valued at \$20,000. Half of these hours would be provided immediately and the other half on 7/1/2020.

No other adjustments or modifications are proposed or recommended at this time.

3. b.
February 4, 2020

Prepared and submitted by:



Christian L. Bettenhausen
City Attorney

Attachment:

Amendment No. 4 to City Administrator Employment Agreement

**AMENDMENT NO. 4 TO
CITY ADMINISTRATOR EMPLOYMENT AGREEMENT**

This Amendment No. 4 ("Amendment") to City Administrator Employment Agreement is made and entered into effective the ____ day of February 2020, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("City"), and DAMIEN R. ARRULA, an individual (hereinafter "Administrator"). City and Administrator are sometimes individually referred to as "Party" and collectively as the "Parties."

Recitals:

WHEREAS, the City and Administrator entered into a City Administrator Employment Agreement ("Agreement") effective March 1, 2016, through which Administrator has been providing City Administrator Services as more fully explained in the Agreement; and

WHEREAS, section 23 in the original Agreement contains a provision that requires any modifications to the Agreement to be in writing; and

WHEREAS, the Agreement was amended on March 1, 2017, Amendment One, March 6, 2018, Amendment Two, and February 19, 2019, Amendment Three; and

WHEREAS, pursuant to the terms of the Employment Agreement the City Council conducted an annual evaluation of the City Administrator, and the Parties now desire to amend the Agreement as provided herein.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. Section 8(A) of the Agreement is hereby amended to provide as follows:
 - A. Administrator's annual Base Salary shall be adjusted to reflect a five percent (5%) merit increase. The new annual base salary shall be \$242,162.69. This amount shall be payable in bi-weekly installments at the same time and in the same manner as other City employees. Any increases shall be subject to City Council Approval, unless otherwise provided herein.
2. Pursuant to Section 15A of the Agreement, Administrator shall receive a one-time grant of 246.82 hours of PTO leave time, valued at \$20,000.0, one half to be received immediately and the other half to be received on July 1, 2020.
3. Except as specifically modified herein, all the terms, conditions and provisions of the Agreement shall remain in full force and effect.
4. The Agreement, together with all amendments and this Amendment No. 4 and all Exhibits attached thereto, if any, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations,

and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 4 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

5. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 4 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused this Amendment No. 4 to the City Administrator Employment Agreement to be executed as of the date first day and year first above written.

ADMINISTRATOR

CITY OF PLACENTIA

By: _____
Damien R. Arrula

By: _____
Ward L. Smith, Mayor

Date: _____

Date: _____

ATTEST:

By: _____
Robert S. McKinnell, City Clerk

Date: _____

APPROVED AS TO FORM:

By: _____
Christian L. Bettenhausen
City Attorney

Date: _____