



Regular Meeting Agenda

April 21, 2020

Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that the City Council Chambers are closed to the public and some, or all, of the Placentia City Council Members may attend this meeting telephonically. Those locations are not listed on the agenda and are not accessible to the public.

How to Observe the Meeting

To maximize public safety while maintaining transparency and public access, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at www.placentia.org/pctv.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for City Council consideration by email to the City Clerk at cityclerk@placentia.org. Please limit to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's office for assistance at (714) 993-8231.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regards to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.



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Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Ward L. Smith
Mayor

Jeremy B. Yamaguchi
Mayor Pro Tem

Craig S. Green
Councilmember

Rhonda Shader
Councilmember

Chad P. Wanke
Councilmember

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117

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Email:

administration@placentia.org

Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

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(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
April 21, 2020
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

PRIOR TO ROLL CALL:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

ORAL COMMUNICATIONS: (PLEASE SEE PAGE ONE FOR SPECIAL INSTRUCTIONS ON SUBMITTING PUBLIC COMMENT DURING THE COVID-19 CRISIS)

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9 (d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation: (2 Cases)

2. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 120 S. Bradford Avenue
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Parties: Emergency Ambulance Services, Inc.
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
April 21, 2020
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

PRIOR TO ROLL CALL:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

INVOCATION: Kenneth Curry

PLEDGE OF ALLEGIANCE:

PRESENTATION: None

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS: (PLEASE SEE PAGE ONE FOR SPECIAL INSTRUCTIONS ON SUBMITTING PUBLIC COMMENT DURING THE COVID-19 CRISIS)

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.m):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve

- 1.b. **Minutes**
City Council/Successor/ICDA Regular Meeting: April 7, 2020
Recommended Action: Approve

- 1.c. **Minutes**
City Council/Successor/ICDA Regular and Special Meetings: July 23 – October 15, 2019
Recommended Action: Approve
- 1.d. **City Fiscal Year 2019-20 Register for April 21, 2020**
Check Register
Fiscal Impact: \$1,664,518.26
Electronic Disbursement Register
Fiscal Impact: \$624,742.10
Recommended Action: It is recommended that the City Council:
1) Receive and file
- 1.e. **Resolution Authorizing the Filing of an Application to the California Transportation Commission for the Solutions for Congested Corridors Program**
Fiscal Impact: Expense: \$ 35,560 City Match If Awarded Grant
Budget: \$ 35,560 Traffic Development Impact Fees FY 2021-22
Recommended Action: It is recommended that the City Council:
1) Approve Resolution No. R-2020-15, A Resolution of the City Council of the City Of Placentia, California authorizing application for Solutions For Congested Corridors Program Grant Funds; and
2) Authorize the City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.
- 1.f. **Notice of Completion and Approval of Contract Change Order No. 2 for the Placentia Transit Station Utility Undergrounding Project No. 5801**
Fiscal Impact: Expense: \$351,003.68 Final Construction Amount
Budgeted: \$825,198.77 FY 2018-19 CIP Budget (Carry Forward)
Recommended Action: It is recommended that the City Council:
1) Accept the work performed by Doty Bros. Inc., on the Placentia Transit Station Utility Relocation Project in the total amount of \$351,003.68; and
2) Authorize the City Administrator to approve Contract Change Order #2 in the amount of \$74,172.23; and
3) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
4) Authorize the City Administrator to release retention funds in accordance with the terms of the contract; and
5) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.
- 1.g. **Professional Services Agreement with American Integrated Services, Inc. for Homeless Encampment Clean up Services**
Fiscal Impact: Expense: \$ 31,424 Contract Clean Up Cost
Budget: \$ 31,424 FY 2019-2020 Contingency Account 109595-6999
Recommended Action: It is recommended that the City Council:
1) Approve a Professional Services Agreement with American Integrated Services, Inc. for homeless encampment clean up services, in the amount of \$31,424; and
2) Authorize City Administrator to approve contract change orders up to 10% of the contract amount, or \$3,142; and
3) Authorize the City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

1.h. **Resolution Relating to Fiscal Year 2020-21 Collection of Solid Waste Collection Rates**

Fiscal Impact: Expense: \$ 3,000 Mailing Expense
Budgeted: \$ 12,000 FY 2019-20 Operating Budget
Refuse Administration Fund

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2020-16, A Resolution of the City Council of the City of Placentia, California declaring its intention to adopt increased solid waste collection charges, setting a public hearing for June 16, 2020, and directing Staff to provide notice pursuant to Proposition 218; and
- 2) Adopt Resolution No. R-2020-17, A Resolution of the City Council of the City of Placentia, California adopting procedures for establishing and increasing property related fees and charges under Proposition 218.

1.i. **Emergency Purchase of Mobile Command Vehicle Radios**

Fiscal Impact: Expense: \$ 81,285.14 Total Purchase Price and Installation
Costs of Radios/Consoles (Including
10% Contingency)
Budgeted: \$ 0.00 FY 2019-20
New Appropriation: \$ 81,285.00 FY 2019-20 (796006-6840)

Recommended Action: It is recommended that the City Council:

- 1) Approve the City Administrator's emergency purchase order to Motorola Solutions for the purchase of 800 MHz radios for a not-to-exceed amount of \$69,456.08; and
- 2) Approve the City Administrator's emergency purchase order to the Orange County Sheriff's Department Communications & Technology Division for the installation and hardware costs associated with the radios in the Mobile Command Vehicle (MCV) for a not-to-exceed amount of \$4,883.45 (including a 10% contingency); and
- 3) Authorize the City Administrator to approve any change orders to Motorola Solutions for a cost not to exceed 10%, or \$6,945.61, of the original purchase and installation price; and
- 4) Adopt Resolution No. R-2020-18, A Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2019-20 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
- 5) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

1.j. **Approve the Contract with the Friendly Center Inc., Women's Transitional Living Center Inc., and the County of Orange to Facilitate the Family and Communities Together (FaCT) Grant for a Contract Period of Three (3) Years Beginning July 1, 2020**

Fiscal Impact: Expense: FY 20-21 \$ 52,452.71 Misc. Grant Fund - 504077
FY 21-22 \$ 38,685.71 Misc. Grant Fund - 504077
FY 22-23 \$ 33,000.00 Misc. Grant Fund - 504077
Total: FY 20/21-FY 22/23 \$124,138.42
Revenue: FY 20/21-FY 22/23 \$124,138.42 FaCT Grant Fund - 504077

Recommended Action: It is recommended that the City Council:

- 1) Approve the Contract between the City of Placentia, the Friendly Center Inc., Women's Transitional Living Center Inc., and the County of Orange to facilitate the Family and Communities Together, (FaCT) Grant at the Whitten Community Center and at the Church of the Nazarene for an initial three (3) year contract in an amount not to exceed \$124,138.42 with an option to extend for two (2) additional one-year extensions; and
- 2) Authorize the City Administrator and/or his designee to execute all Contract documents and Partnership Agreements between the City of Placentia, the Friendly Center Inc., Women's Transitional Living Center Inc., and the County of Orange for the Family and Communities Together (FaCT) Grant in a form approved by the City Attorney.

1.k. **Retirement and Ownership Transfer of Police Service Dog**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve the Release and Agreement to Defend, Indemnify and Hold Harmless authorizing the transfer of ownership of retired Police Service Dog Habo to Officer Christopher Reihanifam; and
- 2) Authorize the City Administrator and/or his designee to execute an agreement with Officer Christopher Reihanifam to purchase Police Service Dog Habo, in a form approved by the City Attorney.

1.l. **Professional Services Agreement for Independent Registered Municipal Advisor for the Infrastructure Financing Plan ("IFP") for the Placentia Enhanced Infrastructure Financing District ("Placentia EIFD")**

Fiscal Impact: Revenue: Up to \$8 Million in Property Tax Increment Revenue Over Approximately 20 Years

Expense: Not to Exceed \$50,000 to be Paid from Bond Proceeds

Recommended Action: It is recommended that the City Council:

- 1) Award a Professional Services Agreement with Kosmont Transactions Services, Inc.; and
- 2) Authorize the City Administrator and/or his designee to execute all documents necessary, substantially in a form approved by the City Attorney.

1.m. **Lease of Fire Apparatus for Use During Placentia Fire & Life Safety Department Training Academy**

Fiscal Impact: Expense: \$ 62,000 Engine Rental for Academy

Budgeted: \$ 54,000 Staff Training (103066-6250)

Budget Transfer from 103066-6301 of \$8,000 Required

Recommended Action: It is recommended that the City Council:

- 1) Authorize the execution of an Equipment Lease Agreement with Derotic LLC for a rental of two (2) Type I Engines at a rental rate of \$62,000 for the period from April 27, 2020 through July 3, 2020; and
- 2) Authorize the City Manager to extend the Lease Agreement from July 3, 2020 on a week by week basis up to September 2, 2020, at a prorated rate, in a total lease amount not to exceed \$124,000; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

2. **PUBLIC HEARING:** None

3. **REGULAR AGENDA:**

3.a. **Award of Construction Contract to Roy Allan Slurry Seal, Inc. for the Fiscal Year 2019-20 Slurry Seal Project No. 1001**

Fiscal Impact: Expense: \$ 974,528 Construction Contract Amount

Budget: \$1,042,578 Total Project Budget (FY 2019-20 CIP Budget)

\$ 400,000 Measure U CIP (791001-6185)

\$ 400,000 Measure U CIP (181001-6185)

\$ 184,578 SB 1/RMRA CIP (601001-6185)

\$ 58,000 State Gas Tax CIP (171001-6185)

Recommended Action: It is recommended that the City Council:

- 1) Approve the construction plans, documents, and technical specifications prepared by NV5, Inc., for this project and award a construction contract to Roy Allan Slurry Seal, Inc., for the FY 2019-20 Slurry Seal Project No. 1001 for a not-to-exceed amount of \$974,528; and
- 2) Authorize the City Administrator to approve contract change orders up to \$68,050; and

- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to Tuesday, May 5, 2020 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Approval of Minutes: April 21, 2020
- Approval of Minutes: November 2019
- JPI TOD Project Easements and Dedications
- NOC and Contract Change Order #1 for the Placentia Navigation Center
- Resolution Authorizing the Preparation of the Engineer's Report for LMD 91-1
- Resolution Authorizing the Preparation of the Engineer's Report for SLD 81-1
- Introduction of Tree Protection Ordinance

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Acting Deputy City Administrator/Director of Administrative Services of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the April 21, 2020 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on April 16, 2020.

Rosanna Ramirez
Acting Deputy City Administrator/Director of Administrative Services