

**PLACENTIA STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION
MINUTES OF THE REGULAR MEETING
NOVEMBER 18, 2019**

CALL TO ORDER: Director Estevez called the meeting to order at 6:00 p.m.

ROLL CALL:

Present: Commissioner Castillo, Polichetti, Rocke
Absent: Commissioner Chadha

STAFF PRESENT:

Luis Estevez, Director of Public Works
Paul Martin, Transportation Manager
Karen O'Leary, Deputy City Clerk
Chris Anderson, Traffic Sergeant
Gilbert Merino-Villa, Office Assistant

PLEDGE ALLEGIANCE:

Director Estevez conducted the Pledge of Allegiance.

ORAL COMMUNICATIONS:

Director Estevez invited public comments on items which are not public hearings.

David Crampton, resident at 712 Hollyhock Lane asked for the Commission to consider restricting westbound right-turn vehicle movements from Alta Vista Street to Hollyhock Lane and consideration of "do not block" signage at the Alta Vista Street and Hollyhock Lane intersection.

CONSENT CALENDAR: None

PUBLIC HEARING: None

REGULAR AGENDA:

1. **Oath of Office: Commissioners to complete the Oath of Office.**

Deputy City Clerk O'Leary administered the Oath of Office to the following newly appointed commissioners: Castillo, Polichetti, Rocke.

Director Estevez welcomed the Commission members and invited each member to introduce themselves. Director Estevez introduced City staff in attendance.

2. Selection of Chair and Vice Chair:

Recommended Actions: It is recommended that the Commission take the following actions:

1. Selection of Chair
2. Selection of Vice Chair

Director Estevez provided a brief overview about roles of Chair and Vice Chair of the Streetscape and Transportation Advisory Commission. Following discussion, the Commissioners voted to delay the selection of Chair and Vice Chair until all appointed Commissioners were present to participate. The action will be included in the next Streetscape and Transportation Commission Meeting Agenda scheduled for January 21, 2020.

Motion by Commissioner Polichetti, second by Commissioner Rocke and carried on a (3-0-0) vote to continue the selection of the Chair and Vice Chair positions to the next regularly scheduled meeting of the Streetscape and Transportation Advisory Commission.

Ayes: Castillo, Polichetti, Rocke
Noes: None
Absent: Chada
Abstain: None

NEW BUSINESS:

1. Overview of the Duties and Responsibilities of the Streetscape and Transportation Commission

Director Estevez discussed the focus, mission, purpose, and overview of duties and responsibilities of the Commission including the recently adopted City Council Ordinance No. O-2019-11 and a brief history of the former Traffic Safety Commission. He noted potential topics the Commission could potentially discuss in the near future such as adding active transportation programs, pedestrian improvements, multimodal transportation options, parking codes, managing the City's urban forest, overseeing requests for appeals for tree removals, and providing recommendations to City Council and Staff on policy direction and initiatives.

Additionally, Director Estevez further discussed the streetscape component of the Commission. Specifically, the role it will play in achieving the objectives of the Urban Forest Management Plan (UFMP). Furthermore, he discussed previous programs and projects the City has undertaken, is currently working on, and will pursue in the near future.

Commissioners inquired on appropriate procedures for adding agenda items and conveying policy recommendations from citizens and other community stakeholders.

Director Estevez provided the commissioners with the appropriate procedures, the liaison contacts information for both streetscape and transportation issues and elaborated on the limitation's commissioners will have in their involvement with issues directly effecting their immediate neighborhood.

OLD BUSINESS: None

DIRECTORS' REPORT:

1. Introduction of Transportation Manager

Director Estevez introduced Transportation Manager Paul Martin and provided the Commission with his background, experience, areas of expertise, and responsibilities within the Department of Public Works.

2. Capital Improvement Projects Update

Director Estevez introduced the Commission to the City's current Capital Improvement Projects (CIP) including the OC Loop project, Chapman Traffic Signal Synchronization Project, Imperial High Synchronization Project, Orangethorpe Synchronization Project, and recently constructed Grade Separation Projects.

INFORMATION/COMMUNICATIONS:

1. Police Department Traffic Summary:

Traffic Sergeant Chris Anderson provided the Commission with an update on recent crash data and enforcement information on behalf of the Placentia Police Department, which included statistical data on traffic collisions, DUIs, intersections with highest collision numbers, and key factors in traffic related incidents.

STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION REQUESTS

Commissioner Castillo had two requests for future Commission agendas. The first Commission request is consideration school-related traffic operations on Trumpet Avenue north of Wagner Elementary School. The second Commission request is review of traffic operations at the Valencia Avenue/Holmes Avenue intersection adjacent El Dorado High School traffic operations.

ADJOURNMENT:

Director Estevez to close the Streetscape Commission Regular Meeting at 7:15 p.m. to the next regular meeting on January 21, 2020 at 6:00 p.m. in the Front Community Meeting Room at 401 East Chapman Avenue, Placentia, CA.



Paul Martin, PE, TE
Transportation Manager/
Secretary to the Streetscape and Transportation Advisory Commission