



Regular Meeting Agenda

June 16, 2020

Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that the City Council Chambers are closed to the public and some, or all, of the Placentia City Council Members may attend this meeting telephonically. Those locations are not listed on the agenda and are not accessible to the public.

How to Observe the Meeting

To maximize public safety while maintaining transparency and public access, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at www.placentia.org/pctv.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for City Council consideration by email to the City Clerk at cityclerk@placentia.org. Please limit to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's Office for assistance at (714) 993-8231.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regards to social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.



Regular Meeting Agenda June 16, 2020

Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Ward L. Smith
Mayor

Jeremy B. Yamaguchi
Mayor Pro Tem

Craig S. Green
Councilmember

Rhonda Shader
Councilmember

Chad P. Wanke
Councilmember

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117

Fax: (714) 961-0283

Email:

administration@placentia.org

Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
June 16, 2020
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

PRIOR TO ROLL CALL:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

ORAL COMMUNICATIONS: (PLEASE SEE PAGE ONE FOR SPECIAL INSTRUCTIONS ON SUBMITTING PUBLIC COMMENT DURING THE COVID-19 CRISIS)

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
John Warrick vs City of Placentia, Case: WCAB No. 2010107012
2. Pursuant to Government Code Section 54956.9 (d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation: (2 Cases)
3. Pursuant to Government Code Section 54956.9(d)(1):
CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION
Claim Submitted by Yorba Linda Water District on May 26, 2020

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
June 16, 2020
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

PRIOR TO ROLL CALL:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Shader
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Yamaguchi
Mayor/Board Chair Smith

INVOCATION: Kurt Schonheinz

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

1. **Presentation of Republic Services Donation to the City**
Recipient: Mayor Smith
Presenters: Michael Johnson, Community Relations Manager, Republic Services and
Mark McGhee, Municipal Services Manager, Republic Services

2. **Presentation of "8 Can't Wait" Initiative**
Presenter: Placentia Chief of Police Darin Lenyi

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS: (PLEASE SEE PAGE ONE FOR SPECIAL INSTRUCTIONS ON SUBMITTING PUBLIC COMMENT DURING THE COVID-19 CRISIS)

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.n):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve
- 1.b. **Minutes**
City Council/Successor/ICDA Regular Meeting: June 2, 2020
Recommended Action: Approve
- 1.c. **City Fiscal Year 2019-20 Register for June 16, 2020**
Check Register
Fiscal Impact: \$1,322,664.61
Electronic Disbursement Register
Fiscal Impact: \$ 714,051.93
Recommended Action: It is recommended that the City Council:
 1) Receive and file
- 1.d. **Local Signal Synchronization Plan and Measure M Eligibility Application Package for Fiscal Year 2020-21**
Fiscal Impact: Revenue: \$736,200 in Estimated Measure M Funds
Recommended Action: It is recommended that the City Council:
 1) Authorize Staff to submit the 7-year CIP projects utilizing Measure M funding; and
 2) Approve Resolution No. R-2020-32, a Resolution of the City Council of the City of Placentia, California Concerning the Status and Update of the Pavement Management Plan for the Measure M (M2) Program; and
 3) Approve Resolution No. R-2020-33, a Resolution of the City Council of the City of Placentia, California concerning the update of local Signal Synchronization Plan for the Measure M (M2) Program; and
 4) Authorize Staff to submit the Measure M Eligibility application package to OCTA to ensure eligibility for Measure M funding and receipt of Local Fair Share M2 funds.
- 1.e. **Amendment No. 1 to Professional Services Agreement with American Integrated Services, Inc. for Homeless Encampment Cleanup Services**
Fiscal Impact: Expense: \$10,478.74 Contract Cleanup Cost
 Budget: \$10,478.74 FY 2019-20 Contingency Account (109595-6999)
Recommended Action: It is recommended that the City Council:
 1) Approve Amendment No. 1 to the Professional Services Agreement with American Integrated Services, Inc. for hazardous waste removal services, in the amount of \$10,478.74; and
 2) Authorize the City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.
- 1.f. **Purchase of Equipment and Uniforms for Placentia Fire and Life Safety Department Staff**
Fiscal Impact: Expense: \$ 117,777.79 Total Purchase Price of Items
 Budget: \$ 40,427.85 FY 2019-20 Special Department Supplies (103066-6301 New Purchase)
 \$ 15,968.42 FY 2019-20 Uniforms (103066-6360 New Purchase)
 \$ 13,298.37 FY 2019-20 MEASURE U (793066-6301 PO 11709)
 \$ 48,083.15 FY 2019-20 Uniforms (103066-6360 PO 11709 and PO 11639)
Recommended Action: It is recommended that the City Council:
 1) Authorize the City Administrator to approve a purchase order change order to Purchase Order No. 11709 with Curtis increasing the purchase order by \$30,647.31 for the purchase of Fire Department equipment for a total amount of \$53,885.43; and
 2) Authorize the City Administrator to approve change orders to Curtis up to \$5,388.54 for a total amount not to exceed \$59,273.97; and

- 3) Authorize the City Administrator to approve a purchase order change order to Purchase Order No. 11639 with Firefighters Safety Center increasing the purchase order by \$15,968.42 for the purchase of Fire Department equipment for a total amount of \$54,111.82; and
- 4) Authorize the City Administrator to approve change orders to Firefighters Safety Center up to \$5,411.18 for a total amount not to exceed \$59,523.00; and
- 5) Authorize the City Administrator to approve a purchase order with Motorola in the amount of \$9,780.54 for the purchase of Fire Department radio equipment; and
- 6) Authorize the City Administrator to approve change orders to Motorola up to \$978.05 for a total amount not to exceed \$10,758.59; and
- 7) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

1.g. **Purchase of a Breathing Air Compressor with Self-Contained Breathing Apparatus Fill Station from Compressed Air Specialties, Inc. (FY 2020-21 Purchase)**

Fiscal Impact: Expense: \$ 39,522 Total Purchase Price of Items
 Budget: \$ 174,000 FY 2020-21 CIP Budget (Project 795105-6185)

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to approve a purchase order to Compressed Air Specialties, Inc. for the purchase of a breathing air compressor with SCBA fill station in the amount of \$39,409; and
- 2) Authorize the City Administrator to approve change orders to Compressed Air Specialties, Inc. up to \$3,941 for a total amount not to exceed \$43,350; and
- 3) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

1.h. **Resolution to Approve and Agree to Abide by the California Fire Service and Rescue Mutual Aid Plan**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2020-34, a Resolution of the City Council of the City of Placentia approving and agreeing to abide by the California Fire Service and Rescue Mutual Aid Plan.

1.i. **Approval to Lease One (1) Dodge Charger with Enterprise Fleet Management Utilizing Measure U Funds**

Fiscal Impact: Expense: Expenditure of Measure U Funds (Account 798005-6842) Not To Exceed \$8,672.76 for the First Year of the Lease FY 2020-21 (\$36,891.04 for Total 48-Month Lease) and Expenditure of General Fund (Account 103041-6301) Not To Exceed \$3,572.24 to Outfit Vehicle with Emergency Equipment
 Budget: \$ 12,000 FY 2020-21 Measure U Fund
 \$ 245 FY 2020-21 General Fund

Recommended Action: It is recommended that the City Council:

- 1) Approve a forty-eight (48) month lease for a 2020 Dodge Charger from Enterprise Fleet Management in an amount not to exceed \$36,891.04; and
- 2) Authorize the installation of all necessary equipment to properly outfit the Dodge Charger in an amount not to exceed \$3,572.24; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.j. **Emergency Purchase of Countywide Regional CAD2CAD Connection From Central Square Technologies, Inc.**

Fiscal Impact: Expense: \$ 85,000 Total Purchase Price
 Budgeted: \$ 85,000 FY 2019-20 Special Department Supplies (103066-6301)

Recommended Action: It is recommended that the City Council:

- 1) Approve the City Administrator's emergency purchase authorization in the amount of \$85,000 from Central Square Technologies for the development and subscription of the connection from the Placentia Emergency Communications Center to the countywide CAD2CAD system; and
- 2) Authorize the City Administrator to approve any change orders to Central Square Technologies, Inc. for a cost not to exceed 10%, or \$8,500, of the original purchase price for a total not to exceed cost of \$93,500; and
- 3) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

1.k. **Professional Services Agreement for Provision of Building Official and Building and Inspection Services**

Fiscal Impact: Amount Budgeted FY 20-21: \$125,000 (102532-6255)
 Projected Expenditures FY 20-21: \$125,000 (102532-6255)

Recommended Action: It is recommended that the City Council:

- 1) Approve Professional Services Agreement with Sagecrest Planning+Environmental, to provide professional services related to the Development Services Department for a term ending June 30, 2022, with the option to extend for two (2) additional one-year terms; and
- 2) Authorize the City Administrator to approve two (2) additional one-year extensions pursuant to the terms of the subject Professional Services Agreement; and
- 3) Authorize the City Administrator to sign the necessary documents, in a form approved by the City Attorney.

1.l. **Amendment No. 1 to Professional Services Agreement With M Jack Brooks, JD**

Fiscal Impact: Not to Exceed \$ 120,000
 \$ 45,000 FY 2019-20 (102020-6099)
 \$ 75,000 FY 2020-21 (102020-6099 & 796103-6099)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 1 to Professional Services Agreement with M Jack Brooks, JD increasing the contract by \$95,000 for a not to exceed amount of \$120,000 and extending the term of the contract to December 31, 2020; and
- 2) Authorize the City Administrator or his designee to execute the necessary documents, in a form approved by the City Attorney.

1.m. **Resolution Authorizing the Filing of an Application to the State of California Housing and Community Development Department (HCD) for the Local Early Action Planning (LEAP) Grant Program**

Fiscal Impact: Expense: \$ 150,000 Development Services Projects
 Budgeted: \$ 0 FY 2020-21 Budget (Will Require Budget Amendment, if Awarded)
 Revenue: \$ 150,000 Grant Funding

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2020-35, a Resolution of the City Council of the City of Placentia, California authorizing application for, and receipt of, Local Government Planning Support Grant Program funds; and
- 2) Authorize the City Administrator to apply for the California Department of Housing and Community Development (HCD) LEAP grant program in the amount of \$150,000; and
- 3) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1.n. **Adoption of Amended Placentia Fire and Life Safety Department Rules and Regulations and Amended City's Personnel Rules**

Fiscal Impact: \$16,163 Fire Budget FY 2020-21

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2020-36, a Resolution of the City Council of the City of Placentia, California, approving the Placentia Fire and Life Safety Department Rules and Regulations; and

- 2) Authorize the City Administrator, or his designee, to execute the Placentia Fire and Life Safety Department Rules and Regulations immediately, in a form approved by the City Attorney; and
- 3) Adopt Resolution No. R-2020-37, a Resolution of the City Council of Placentia, California, to approve amending the City's Personnel Rules

2. PUBLIC HEARINGS:

2.a. City of Placentia Annual Budget, Capital Improvement Program (CIP), Position Allocation Plan, and Annual Appropriations Limit for Fiscal Year 2020-21

<u>Fiscal Impact:</u>	<u>Est. Revenues</u>	<u>Appropriations</u>
General Fund	\$ 37,260,288	\$ 36,241,288
Special Revenue	\$ 25,759,391	\$ 22,777,655
Debt Service	\$ 484,500	\$ 484,500
Enterprise	\$ 4,461,200	\$ 4,559,400
Internal Service	\$ 2,459,500	\$ 2,479,400
Total	\$ 70,424,879	\$ 66,542,243

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning the City of Placentia Budget for Fiscal Year 2020-21 and Capital Improvement Program (CIP) for Fiscal Year 2020-21; and
- 2) Receive the Staff Report and consider all public testimony, ask questions of Staff; and
- 3) Close the Public Hearing; and
- 4) Adopt Resolution No. R-2020-38, a Resolution of the City Council of the City of Placentia, California, taking actions necessary to adopt the Fiscal Year 2020-21 Annual Budget; adopt the Fiscal Year 2020-21 Capital Improvement Program (CIP) Budget; and authorize the Position Allocation Plan and Compensation Plan for Fiscal Year 2020-21; and
- 5) Approve the use of the County's population growth and California per capita income growth as determined by the State Department of Finance for the calculation of the Fiscal Year 2020-21 Annual Appropriation Limit; and
- 6) Adopt Resolution R-2020-39, a Resolution of the City Council of the City of Placentia, California, approving and adopting the Annual Appropriations Limit for the Fiscal Year 2020-21 in the amount of \$96,507,787.

2.b. Continuance of Public Hearing on Solid Waste Handling Services Rate Adjustment and Related Resolutions for Fiscal Year 2020-21

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Staff is recommending a brief continuance of the public hearing from today to July 7, 2020, at 7:00 p.m. to allow the City Attorney's Office to provide further legal review of the proposed amendments and rate adjustments.

2.c. Adoption of Ordinances to Authorize and Establish Placentia Fire & Life Safety Department User Fees

Fiscal Impact: Expenditures Will be Offset by Revenues

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing to consider adopting the proposed Placentia Fire and Life Safety Department fee schedule for certain fees, rates and charges; and
- 2) Receive the Staff report, consider all public testimony and discuss the proposed fees; and
- 3) Close the public hearing; and
- 4) Waive full reading, by title only, and introduce and adopt Urgency Ordinance No. O-2020-05, an Urgency Ordinance of the City Council of the City of Placentia, California authorizing and establishing Fire and Life Safety Department fees; and
- 5) Waive full reading, by title only, and Introduce for first reading of Ordinance No. O-2020-06, an Ordinance of the City Council of the City of Placentia, California authorizing and establishing Fire and Life Safety Department User Fees; and

- 6) Set the date of hearing to extend the Placentia Fire and Life Safety fees, rates and charges for July 7, 2020; and
- 7) Direct Staff to conduct a cost analysis of Fire user services and prepare a fee schedule based on Placentia's actual costs for subsequent adoption by the City Council by July 2021.

3. REGULAR AGENDA: None

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

In Memory of

Elvira Davis, Mother of Placentia business owner Raul Davis
and Co-Founder of Tlaquepaque Restaurant

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to Tuesday, July 7, 2020 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- NOC and Contract Change Order #1 for the Placentia Navigation Center
- NOC: FY 19-20A Slurry Seal Project
- Agreement for FY 19-20 Arterial Roadway Rehab Project
- Purchase of Fleet Fuel Management Software
- SB2-Year 2 PHLA Application, Resolution and MOU between City of Placentia and City of La Habra for NSPA Funding Arrangements
- Agreement with JL Hunter for Nat'l Pollutant Discharge Elimination Sys. (NPDES) Consulting
- City Council Chambers Video Renovation Project in Response to COVID-1
- Refuse Rate Increase (Continued from June 16, 2020)
- Resolutions Calling the November 3, 2020 Election and Adopting Regulations for Candidates
- Pavement Management Plan Presentation

CERTIFICATION OF POSTING

I, Rosanna Ramirez, Acting Deputy City Administrator of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the June 16, 2020 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on June 11, 2020.

Rosanna Ramirez
Acting Deputy City Administrator