



Parks Arts and Recreation Commission Meeting Agenda

November 10, 2020, 5:00 p.m.
Teleconference call, City Hall

Vacant
Tricia Montelongo

Russell Narahara
Vice-Chair

Johnny McBride
Commissioner

Beverly Womack
Commissioner

SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that the City Council Chambers are closed to the public and some, or all, of the Placentia City Council Members may attend this meeting telephonically.

How to Submit Public Comment

Members of the public may provide public comment by sending comments for the Heritage Committee meeting consideration by email to the Community Services Supervisor at vortiz@placentia.org. Please limit to 200 words or less. Comments received before or during a Committee meeting, until the close of the **Oral Communications** portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.

Parks Arts and Recreation Commission

November 10, 2020

REGULAR MEETING

5:00 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Montelongo
Vice Chair / Commissioner Narahara
Commissioner McBride
Commissioner Womack

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

PARKS ARTS AND RECREATION COMMISSION AGENDA

1. **Nominations** – Commissioners to nominate and elect Vice Chair.
2. **Approval of Minutes** – October 13, 2020.
3. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
 - Programming Update:
 - Drive-In Movies
 - Move Placentia
 - Upcoming Programs for Winter 2020
 - Halloween Hunt Recap
4. **Grant Updates** – Staff to provide an updates on grant funding.
 - St. Jude Grant
 - Prop 68
5. **Staff Comments** – Staff to provide updates.
6. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

MINUTES
PLACENTIA PARKS, ARTS, AND RECREATION
COMMISSION REGULAR MEETING
October 13, 2020

Meeting called to order at 5:05 p.m.

ROLL CALL

Present: Trisha Montelongo, Johnny McBride, Beverly Womack.

Absent: Russel Narahara.

Staff Present: Karen Crocker, Director of Community Services
Veronica Ortiz, Community Services Supervisor

Guest: None.

PLEDGE OF ALLEGIANCE – Lead by Community Services Supervisor Ortiz.

ORAL COMMUNICATIONS – None.

COMMISSIONER COMMENTS AND REPORTS – Commissioner Montelongo inquired about the possibility of resuming in-person meetings. Community Services Supervisor Ortiz noted that Commission meetings will be held via teleconference until further direction is provided by the City Clerk's office at the start of the incoming year.

1. NOMINATIONS

Nominations for Vice Chair of the Commission were tabled to the next regular meeting.

2. APPROVAL OF MINUTES

Commissioners reviewed the September 8, 2020 meeting minutes. The minutes were **MOTIONED** for approval by Commissioner Montelongo. Commissioner McBride **SECONDED** the motion. Motion carried.

3. MONTHLY REPORT

a. Drive-In Movies

The Community Services Department will be offering drive-in movies for Halloween and the Holiday season.

b. Move Placentia

Community Services part time staff continue providing virtual classes via the department's YouTube channel.

c. Upcoming Programs for Fall 2020

Supervisor Ortiz briefly reviewed the possibility of opening the Cathy Torrez Learning Center in November 2020 for afterschool tutoring.

4. PROP 68 AND PER CAPITA GRANT UPDATE

Supervisor Ortiz provided a brief update on Prop 68. Community Services staff meet with State officials to debrief previous applications submitted for the Prop 68 program. Supervisor Ortiz reported that there would be a fourth round of application submittals due in December. In round 3, Prop 68 funding was awarded to La Placita Parkette. Staff finalized a report to be presented to the City Council for approval detailing proposed renovations to the park, including the removal and replacement of existing playground equipment, water efficient irrigation, landscaping, fencing, and lighting. In round 4, staff will submit applications for McFadden Park, Santa Fe Park, Jaycee Parkette, and Kraemer Memorial Park. The applications will review plans for the renovation of existing landscaping, drought-tolerant plants, park amenities, irrigation systems, playground equipment. Moreover, the Kraemer Park application will propose an expansion of the Backs Community Building by 9000 sq. ft. The expansion will allow the building to be utilized as a community center, offering several classes and programs.

Supervisor Ortiz also provided a brief overview of the Per Capita program. Unlike, Prop 68, the Per Capita program is a non-competitive application based grant program based on population size, demographics, and need in a specified area. The City will be awarded \$208,000.000 in funding for the proposed renovation of the Powell Building, which hosts Senior Center operations. Renovations to the building include updating the HVAC system, lighting, flooring, and windows.

5. STAFF COMMENTS

Supervisor Ortiz provided a brief overview regarding the Halloween Hunt, scheduled for Thursday, October 29. The event will have four stops, including City Hall, Neighborhood Services, and the two Fire stations. Staff are preparing treat bags, decorations, and route logistics. Supervisor Ortiz reported that moving forward, the Community Services Department will be responsible for overseeing the maintenance contracts in conjunction with the Public Works Department.

6. AGENDA BUILDING AND MEETING SCHEDULE

The next regular meeting is scheduled for November 10, 2020.

ADJOURNMENT

There being no further business, Commissioner McBride **MOTIONED** to adjourn to Tuesday, November 10, 2020 at 5:00 p.m. Regular meeting to be held via conference call; **SECOND** by Commissioner Womack and **CARRIED** by a **3-0-0 VOICE VOTE**. Meeting adjourned on October 13, 2020 at 5:40 p.m.


Veronica Ortiz
Community Services Supervisor

FOR VERONICA ORTIZ