



Regular Meeting Agenda

January 26, 2021

Placentia City Council

Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency

Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

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How to Observe the Meeting

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Americans with Disabilities Act Accommodation

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Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.



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Placentia City Council

Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

Mayor Craig S. Green
District 2

Mayor Pro Tem Chad P. Wanke
District 4

Rhonda Shader
Councilmember
District 1

Ward L. Smith
Councilmember
District 5

Jeremy B. Yamaguchi
Councilmember
District 3

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117

Fax: (714) 961-0283

Email:

administration@placentia.org

Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
January 26, 2021
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

PRIOR TO ROLL CALL:

ROLL CALL: Councilmember/Board Member Shader
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Green

ORAL COMMUNICATIONS: (PLEASE SEE PAGE ONE FOR SPECIAL INSTRUCTIONS ON SUBMITTING PUBLIC COMMENT DURING THE COVID-19 CRISIS)

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9 (d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation: (1 Case)

2. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 120 S. Bradford Avenue
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Parties: Emergency Ambulance Services, Inc.
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA
January 26, 2021
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

PRIOR TO ROLL CALL:

ROLL CALL: Councilmember/Board Member Shader
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Green

INVOCATION: Kenneth Curry

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

- a. **Presentation and Proclamation of February 6, 2021 as "Siblings of Kids with Chronic Illness Day"**
Presenter and Recipient: Girl Scout Kate Toller

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS: (PLEASE SEE PAGE ONE FOR SPECIAL INSTRUCTIONS ON SUBMITTING PUBLIC COMMENT DURING THE COVID-19 CRISIS)

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CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.d):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

Adjourned in Memory of

Gene C. Norcutt, Longtime Placentia Resident and Businessman

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, February 2, 2021 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Notice of Completion and Contract Change Order #1 for Transit Station Utility Undergrounding Project
- Amendment to PSA with Totum Corp. for Construction Management Services
- Amendment No. 3 to PSA with Biggs Cardosa for Golden Avenue Bridge Project
- Approval of Tentative Parcel Map (TPM 2007-186)
- Introduction of Police Officer Standard and Training (POST) Ordinance for the Public Safety Communications Center
- Purchase of Opticom Traffic Signal Emergency Vehicle Preemptions Devices

CERTIFICATION OF POSTING

I, Karen O’Leary, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the January 26, 2021 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on January 21, 2021.

Karen O’Leary
Deputy City Clerk

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING MINUTES
January 12, 2021
6:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY

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**1. b.
January 26, 2021**

CALL TO ORDER: Mayor Smith called the meeting to order at 6:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Smith, Green
PRESENT ELECTRONICALLY: Councilmember/Board Member Shader, Yamaguchi, Wanke
ABSENT: None

ORAL COMMUNICATIONS:

Mayor Green opened Oral Communications for the Closed Session. City Clerk McKinnell stated that the City Clerk's Office had received no public comment for the Closed Session.

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.9 (d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant exposure to litigation: (1 Case)

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Smith called the meeting to order at 7:01 p.m.

PRIOR TO ROLL CALL:

Prior to Roll Call City Attorney Bettenhausen read into the record a notice regarding teleconferencing public meetings under the Brown Act during the COVID-19 health risks. He noted that although the Council Chambers are currently closed to the public, public comment can be made by email to cityclerk@placentia.org.

ROLL CALL:

PRESENT: Councilmember/Board Member Smith, Green
PRESENT ELECTRONICALLY: Councilmember/Board Member Shader, Yamaguchi, Wanke
ABSENT: None

STAFF PRESENT: City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Damien Arrula; Acting Deputy City Administrator Luis Estevez; Chief of Police Darin Lenyi; Fire Chief J. Pono Van Gieson; Assistant to the City Administrator/Economic Development Manager Jeannette Ortega

STAFF PRESENT ELECTRONICALLY: Acting Deputy City Administrator Rosanna Ramirez; Director of Finance Jessica Brown; Director of Community Services Karen Crocker

INVOCATION: Kenneth Curry

PLEDGE OF ALLEGIANCE: Mayor Green

PRESENTATIONS:

a. Recognition of 2020 Mayor Ward Smith and Comments from Former Mayor Smith

Presenter: Mayor Green and City Administrator Arrula

Recipient: Former Mayor Ward Smith

Orange County 4th District Supervisor Doug Chaffee presented Former Mayor Smith with a Certificate of Recognition and commented on his accomplishments during his term as Mayor. The Supervisor congratulated the Councilmembers who were successful in their reelection bids in November 2020.

Mayor Green and City Administrator Arrula presented Former Mayor Smith with a State Senate Certificate of Recognition on behalf of California State Senator 29th District Ling-Ling Chang.

Mayor Green and City Administrator Arrula presented a Certificate of Recognition on behalf of California Assemblyman 55th District Phillip Chen to Former Mayor Smith.

Mayor Green and City Administrator Arrula commented on Former Mayor Smith's year as Mayor and mentioned many accomplishments of the City Council and the City under his leadership. In honor of Former Mayor Smith's service, they presented him with a custom flag display case containing a memorial flag which had flown over the Veterans Village development, the Placentia Regional Navigation Center, and at each Placentia Fire and Life Safety Department Fire Station in 2020.

Former Mayor Smith thanked City Administrator Arrula, the City Council, the City Staff, the Placentia Chamber of Commerce, the Placita Santa Fe Merchants Association, and all the nonprofit organizations in the City of Placentia for working alongside him to accomplish all that was done in 2020.

b. Presentation by the Placentia Community Foundation

Presenter: Kevin Larson and Placentia Community Foundation Board Members

Placentia Community Foundation (PCF) Chair Kevin Larson introduced the PCF Board of Directors: Tricia Montelongo, Vivian Perez, Sheila Jordan, and Kathi Baldwin. Board Member Jolene Durbin was not in attendance. Chair Larson gave a short presentation on the Foundation which included the establishment, mission, and purpose of the Foundation; what the Foundation does and how they do it, their goals for the future; how the public can help; and contact information for the Board of Directors.

Mayor Green thanked the Foundation for all their hard work on behalf of the City of Placentia and its residents.

c. Sustainable and Green Development Award Presentation to the City of Placentia

Presenter: Connor Medina, Government Affairs Manager, Orange County Business Council

Orange County Business Council Government Affairs Manager Connor Medina presented Mayor Green and City Administrator Arrula the 2020 Sustainable and Green Development Award for the Placentia Veterans Village. He stated that Veterans Village, a 49-unit permanent supportive housing development that serves some of Placentia's most vulnerable residents, is Leadership in Energy and Environmental Design (LEED) gold certified; and features an energy efficient, water-saving edible garden, job training, and onsite services.

d. Proclamation of January 9, 2021 as National Law Enforcement Appreciation Day

Presenter: Mayor Green

Recipient: Placentia Police Department

CLOSED SESSION REPORT:

City Attorney/Agency Counsel Bettenhausen stated that there was discussion on one (1) item in the Closed Session and there was nothing to report.

CITY ADMINISTRATOR REPORT:

City Administrator Arrula introduced two (2) new Placentia team members.

Police Civilian Investigator Andrea Heinzl was hired in February of 2020, but her introduction to the City Council was delayed due to the pandemic. Andrea obtained a bachelor's degree in Psychology from the University of California Davis. After college she attended the Ventura County Sheriff's Academy. Andrea became a Deputy Sheriff and worked with the Ventura County Sheriff for four (4) years while obtaining her master's degree in Psychology.

Management Analyst within the Fire and Life Safety Department Crystal Adams graduated from California State University Fullerton with a bachelor's degree in Communications and an emphasis in public relations. Crystal began her work in local government with the City of Chino's Community Services Department in 2004. She has worked for several agencies including the Cities of Chino, Corona, Eastvale, Rialto, and the Western Riverside Council of Governments. She has worked for multiple departments,

including the Department of Water and Power, City Clerk's Office, City Manager's Office, and managing a statewide finance program.

ORAL COMMUNICATIONS:

Mayor Green opened Oral Communications. City Clerk McKinnell stated that the City Clerk's Office had received one comment which was a letter of introduction from Nathan Bass, the District Representative from the Office of 29th District State Senator Josh Newman.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Shader wished everyone a Happy New Year and noted that she was gearing up for several committee meetings over the coming weeks and that she was ready to get to work for the City and the people of Placentia. As the Council Liaison, she thanked the PCF Board Members for volunteering and their commitment.

Councilmember Smith wished everyone a Happy New Year. He expressed his hope that everyone was able to celebrate in their chosen way with family during the holidays and he voiced his enthusiasm for 2021.

Councilmember Yamaguchi wished everyone a safe and Happy New Year and said that he was looking forward to working with Staff, the Mayor, and Orange County representatives to effectively and efficiently distribute the COVID vaccine.

Mayor Pro Tem Wanke expressed his appreciation for Former Mayor Smith's leadership during the previous year.

Mayor Green expressed his hope that everyone had a great holiday season and encouraged everyone to stay mindful of the threat posed by COVID-19 and stay safe.

Mayor Green announced that the City of Placentia Neighborhood Services Division was in need of food donations for emergency food distribution throughout the year for families in our community, and that the supply was depleted during the holidays. Donations of non-perishable food items can be dropped off Monday through Thursday from 8:30 a.m. to 5:00 p.m. (closed 12:00 p.m. to 1:00 p.m.) at the Whitten Community Center, 900 S. Melrose Street in Placentia. Please call (714) 986-2333 for additional information.

Mayor Green noted that the City will host a Drive-Thru Shred Event on Saturday, January 30, 2021 from 8:00 a.m. to 12:00 p.m. in the Civic Center parking lot. Placentia residents and businesses are invited to have their confidential documents destroyed on-site at no cost by South Bay Document Destruction. A maximum of four (4) banker box sized containers will be accepted from each household or business. For more information, please visit the City website at www.placentia.org.

Mayor Green stated that with the continuation of the COVID-19 pandemic and the regional Stay-At-Home Order, the City has temporarily suspended street sweeping-related parking enforcement and citations until June 1, 2021. All other parking enforcement, including red and blue curbs, will continue as usual. This enforcement is necessary to protect public safety, aid first responders, and ensure the availability of accessible parking. The City will provide sufficient notice when street sweeping-related parking enforcement will resume. The new extended date will be posted on the City's website and social media.

1. CONSENT CALENDAR (Items 1.a. through 1.j):

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to approve Consent Calendar Items 1.a. through 1.j., as recommended.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

(Approved 5-0, as recommended)

- 1.b. **Minutes**
City Council/Successor/ICDA/PPFA Regular Meeting: December 15, 2020 and Special Meeting: December 22, 2020
Recommended Action: Approve
(Approved 5-0, as recommended)
- 1.c. **City Fiscal Year 2020-21 Register for January 12, 2021**
Check Register
Fiscal Impact: \$1,653,876.21
Electronic Disbursement Register
Fiscal Impact: \$ 880,008.18
Recommended Action: It is recommended that the City Council:
1) Receive and file
(Received and filed, as recommended)
- 1.d. **Amendment No. 7 to the Exclusive Negotiating Agreement with USA Properties Fund, Inc. for Real Property Located at 207-209 West Crowther Avenue**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
1) Approve Amendment No. 7 to the Exclusive Negotiating Agreement ("ENA") with USA Properties Fund, Inc. for real property located at 207-209 West Crowther Avenue; and
2) Authorize the City Administrator and/or his designee to execute all necessary ENA documents, in a form approved by the City Attorney.
(Approved 5-0, as recommended)
- 1.e. **Increase of St. Jude Grant Award and Approval of Park Solar Lighting Design Standards and Authorization to Purchase Solar Light Poles for Kraemer Memorial Park and Parque de Los Niños**
Fiscal Impact: Expense: \$64,969.61 St. Jude Grant (504070-6840)
Budget: \$65,000.00 St. Jude Grant (504070-4760)
Recommended Action: It is recommended that the City Council:
1) Approve an additional \$7,000 to the initial Restricted Project Grant Agreement with St. Jude Hospital to finalize the purchase of solar light poles to be installed at Kraemer Memorial Park and Parque de los Niños; and
2) Approve Resolution No. R-2021-01, a Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2020-21 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
3) Approve the purchase of twenty-nine (29) solar light poles from Graybar to be installed at Kraemer Memorial Park and Parque de los Niños utilizing up to \$65,000 of Restricted Project grant funds from St. Jude to continue to support the Healthy Communities Initiative; and
4) Approve the solar light pole design standard recommended by the City Council Ad-Hoc Committee to be applied throughout the City's park system, based upon available funding; and
5) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.
6) **(Approved 5-0, as recommended)**
- 1.f. **Replacement Purchase of Mobile Data Computers**
Fiscal Impact: Expense: \$49,947.66 (676105-6840)
Revenue: \$49,947.66 Public Safety Impact Fee Funds
No General Fund dollars will be utilized for this purchase.
Recommended Action: It is recommended that the City Council:
1) Approve the purchase of replacement MDCs and necessary equipment and configuration with DuraTech USA, Inc. for an amount not-to-exceed \$49,947.66; and

2) Authorize the City Administrator and/or his designee, to execute all the necessary documents, in a form approved by the City Attorney.
(Approved 5-0, as recommended)

1.g. **Approval of Final Parcel Map 2017-100 Subdividing an Approximate 10-Acre Lot into Four (4) Parcels with Two (2) Located Within the City of Placentia and Two (2) Within the City of Anaheim on Property Located West of Van Buren Street, North of Miraloma Avenue**

Fiscal Impact: There is no fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Approve Final Parcel Map # 2017-100, subject to review and approval by the County Surveyor; and
- 2) Accept the easements for public improvements, including, utilities, sidewalk, and access; and
- 3) Authorize the City Clerk to sign Final Parcel Map # 2017-100.

(Approved 5-0, as recommended)

1.h. **Amendment No. 2 to Professional Services Agreement with Biggs Cardosa & Associates, Inc. for Engineering Design Services for Golden Avenue Bridge Replacement Project**

Fiscal Impact: Expense: \$ 32,216 Amendment to Professional Services Agreement
Budget: \$ 106,490 Project Budget (FY 2020-21 CIP Budget)
Measure U Fund (791801-6185)
General Fund Developer Fee (331801-6185)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to the Professional Services Agreement with Biggs Cardosa & Associates, Inc. to extend the term of the agreement for an additional 24 months, and to increase the contract not-to-exceed amount by an additional \$32,216 for a cumulative contract not-to-exceed amount of \$656,395; and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.i. **Old Town Placentia Parking Permit Pilot Program**

Fiscal Impact: Expense: \$ 7,950 Placita Santa Fe Merchants Association
Revenue: \$ 4,800 Application Processing Permit Fee (Annually)

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2021-02, a Resolution of the City Council of the City of Placentia, California, extending a pilot program allowing permit parking in Old Town Placentia, parking permit guidelines, and application processing fees in support thereof; and
- 2) Authorize the City Administrator and/or his designee to make changes to the Old Town Parking Permit Pilot Program as necessary and execute any documents on behalf of the City, in a form approved by the City Attorney; and
- 3) Provide a reimbursement in the amount of \$7,950 to the Placita Santa Fe Merchants Association for the public parking improvements made to the Main Street parking lot located at 312 S. Melrose Street.

(Approved 5-0, as recommended)

SUCCESSOR AGENCY CONSENT CALENDAR:

1.j. **Recognized Obligation Payment Schedule (ROPS 21-22) for July 1, 2021 Through June 30, 2022**

Fiscal Impact: RPTTF Funded Non-Admin Obligations: \$ 1,929,196
RPTTF Funded Administrative Overhead: \$ 173,330
Total ROPS 20-21 Expenditure Request: \$ 2,102,526

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution RSA-2021-01, a Resolution of the City Council of the City of Placentia, California, acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, California approving and adopting the Recognized Obligation Payment Schedule for the period of July 1, 2021 to June 30, 2022 (ROPS 21-22).
(Approved 5-0, as recommended)

2. PUBLIC HEARING: None

3. REGULAR AGENDA:

3.a. **Appointments to Fill Vacancies on Various City Commissions and Committees**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Make the necessary appointments to fill the vacancies listed below:
 - a. Two (2) vacancies on the Heritage Committee
 - b. Two (2) vacancies on the Park Arts & Recreation Commission (PARC)
 - c. One (1) vacancy on the Planning Commission
 - d. One (1) vacancy on the Streetscape and Transportation Advisory Commission
- 2) Direct Staff to update the City's master Commission and Committee vacancy list and continue the Commission and Committee Application/Recruitment process for any remaining vacancies and present to City Council at a future meeting for consideration of appointments.

(Approved 5-0, as recommended)

Mayor Green introduced City Clerk McKinnell who opened nominations for two (2) vacancies on the Heritage Committee. Hearing no nominations City Clerk McKinnell stated that the item failed for lack of a nomination.

City Clerk McKinnell opened nominations for one (1) vacancy for an unexpired term, expiring on July 1, 2024, on the Parks, Arts, and Recreation Commission. Councilmember Shader nominated Lilia Queen for the full-term vacancy. City Clerk McKinnell clarified that he was requesting nominations for the unexpired term. Councilmember Smith nominated Blake Montero and Councilmember Shader nominated Brett Hunt. Hearing no further nominations, City Clerk McKinnell declared the nominations closed. Pursuant to a (2-3, Shader, Wanke, and Yamaguchi voted no) roll call vote, the nomination of Blake Montero was defeated and pursuant to a unanimous roll call vote, Brett Hunt was selected to fill the unexpired term on the Parks, Arts, and Recreation Commission expiring July 1, 2024.

City Clerk McKinnell opened nominations for one (1) vacancy for a full term expiring on July 1, 2025, on the Parks, Arts, and Recreation Commission. Councilmember Shader nominated Lilia Queen for the full-term vacancy. Hearing no further nominations, City Clerk McKinnell declared the nominations closed. Pursuant to a unanimous roll call vote, Lilia Queen was selected to fill the full term on the Parks, Arts, and Recreation Commission expiring July 1, 2025.

City Clerk McKinnell opened nominations for one (1) vacancy for a full term expiring on July 1, 2025, on the Planning Commission. Councilmember Smith nominated Brandon Evans for the full-term vacancy. Hearing no further nominations, City Clerk McKinnell declared the nominations closed. Pursuant to a unanimous roll call vote, Brandon Evans was selected to fill the full term on the Planning Commission expiring July 1, 2025.

City Clerk McKinnell opened nominations for one (1) vacancy for a full term expiring on July 1, 2025, on the Streetscape and Transportation Advisory Commission. Councilmember Smith nominated Thomas Ingalls for the full-term vacancy. Hearing no further nominations, City Clerk McKinnell declared the nominations closed. Pursuant to a unanimous roll call vote, Thomas Ingalls was selected to fill the full term on the Streetscape and Transportation Advisory Commission expiring July 1, 2025.

3.b. **Annual City Council Appointments to Various Intergovernmental Agencies, Associations, and City Subcommittees**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review the attached list of current appointments to the various intergovernmental agencies, associations, and City subcommittees and make appointments as desired; and
- 2) Direct Staff to notify the various intergovernmental agencies, associations, and City subcommittees of the City Council appointments.

(Approved 5-0, as amended)

Mayor Green asked if any Councilmember wanted to request a change in the previous appointments to various intergovernmental agencies, associations, and City subcommittees. Mayor Pro Tem Wanke requested that Councilmember Yamaguchi be appointed to replace him on the Sewer Utility, Recycling and Refuse Committee. Councilmember Yamaguchi confirmed his interest in being appointed to the Sewer Utility, Recycling and Refuse Committee.

City Administrator Arrula confirmed that the appointment of Observer to the Orange County Fire Authority was being deleted from the list of appointments due to the establishment of the Placentia Fire and Life Safety Department.

Following a brief discussion, there was consensus among Council that no additional changes were required.

Mayor Green called for a vote. There was a (5-0) vote to approve the list of appointments to various intergovernmental agencies, associations, and City subcommittees as amended.

Acknowledgement of those the meeting was adjourned in memory of was taken out of order.

The City Council/Successor Agency/ICDA/PPFA Board of Directors was adjourned in memory of Richard N. Perry, U.S. Army Veteran and Father of Placentia Police Lieutenant Brian Perry; Greg Sowards, Former Mayor of Placentia and Community Advocate; Sandra Hutchens, Retired Orange County Sheriff; and David Ramos, El Dorado High School Hall of Fame Inductee.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Councilmember Shader sent her condolences to Lieutenant Brian Perry on the loss of his father, to Jo Ann Sowards on the loss of her husband, and to the family of Sandra Hutchens. She expressed her appreciation to St. Jude for increasing their grant amount as highlighted in Item 1.e.

Mayor Pro Tem Wanke requested an update from Staff on the progress of research on the Community Choice Energy Program.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 7:58 p.m. to a regular City Council meeting on Tuesday, January 26, 2021 at 5:30 p.m.

Craig S. Green, Mayor/Agency Chair

ATTEST:

Robert S. McKinnell, City Clerk/Agency Secretary

City of Placentia
Check Register
 For 01/26/2021

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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Grand Total: 1,102,848.61

Check Totals by ID

AP	1,102,848.61
EP	0.00
IP	0.00
OP	0.00

Void Total: 0.00
Check Total: 1,102,848.61

Fund Name	<u>Check Totals by Fund</u>
101-General Fund (0010)	111,246.26
117-Measure U Fund (0079)	1,128.75
208-Secssr Agency Ret Oblg (0054)	635,511.99
211-PEG Fund (0058)	1,935.00
225-Asset Seizure (0021)	249.00
228-NOC-Public Safety Grant(0061)	7.30
242-City Pub Sfty Impct Fee (0067)	6,187.88
265-Landscape Maintenance (0029)	1,012.37
275-Sewer Maintenance (0048)	1,824.02
401-City Capital Projects (0033)	64.72
501-Refuse Administration (0037)	281,876.32
605-Risk Management (0040)	61,805.00

Check Total: 1,102,848.61

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

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Check Register
For 01/19/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 12/26 PD 12/31	0010-2170 Deferred Comp Payable - ICMA	AP010621	4,184.46	PR2001027		00106615	01/06/2021
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 12/26 PD 12/31	0037-2170 Deferred Comp Payable - ICMA	AP010621	227.49	PR2001027		00106615	01/06/2021
MW OH	ICMA RETIREMENT TRUST V010029	P/E 12/26 PD 12/31	0054-2170 Deferred Comp Payable - ICMA	AP010621	205.26	PR2001027		00106615	01/06/2021
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 12/26 PD 12/31	0029-2170 Deferred Comp Payable - ICMA	AP010621	32.50	PR2001027		00106615	01/06/2021
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 12/26 PD 12/31	0048-2170 Deferred Comp Payable - ICMA	AP010621	162.51	PR2001027		00106615	01/06/2021
MW OH	ICMA RETIREMENT TRUST V010029	ICMA 401 P/E 12/26 PD 12/31	0010-2170 Deferred Comp Payable - ICMA	AP010621	7,129.28	PR2001027A		00106615	01/06/2021
Check Total:					11,941.50				
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 11/14 PD 11/20	0010-2131 Employer PARS/ARS Payable	AP010621	790.14	PR2001024A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 11/14 PD 11/20	0010-2131 Employer PARS/ARS Payable	AP010621	1,043.00	PR2001024A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 11/14 PD 11/20	0010-2131 Employer PARS/ARS Payable	AP010621	368.71	PR2001024A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 11/14 PD 11/20	0054-2131 Employer PARS/ARS Payable	AP010621	23.94	PR2001024A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 11/14 PD 11/20	0029-2131 Employer PARS/ARS Payable	AP010621	19.95	PR2001024A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 11/14 PD 11/20	0037-2131 Employer PARS/ARS Payable	AP010621	217.43	PR2001024A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 11/14 PD 11/20	0037-2131 Employer PARS/ARS Payable	AP010621	63.01	PR2001024A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 11/14 PD 11/20	0048-2131 Employer PARS/ARS Payable	AP010621	111.49	PR2001024A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 11/14 PD 11/20	0048-2131	AP010621	45.00	PR2001024A		00106616	01/06/2021

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 11/14 PD 11/20	0054-2131 Employer PARS/ARS Payable	AP010621	22.72	PR2001024A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 11/14 PD 11/20	0054-2131 Employer PARS/ARS Payable	AP010621	45.00	PR2001024A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/12 PD 12/18	0010-2131 Employer PARS/ARS Payable	AP010621	792.26	PR2001026A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/12 PD 12/18	0048-2131 Employer PARS/ARS Payable	AP010621	44.38	PR2001026A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/12 PD 12/18	0048-2131 Employer PARS/ARS Payable	AP010621	111.49	PR2001026A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/12 PD 12/18	0010-2131 Employer PARS/ARS Payable	AP010621	367.30	PR2001026A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/12 PD 12/18	0054-2131 Employer PARS/ARS Payable	AP010621	23.94	PR2001026A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/12 PD 12/18	0029-2131 Employer PARS/ARS Payable	AP010621	19.95	PR2001026A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/12 PD 12/18	0010-2131 Employer PARS/ARS Payable	AP010621	1,048.66	PR2001026A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/12 PD 12/18	0037-2131 Employer PARS/ARS Payable	AP010621	62.13	PR2001026A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/12 PD 12/18	0037-2131 Employer PARS/ARS Payable	AP010621	217.43	PR2001026A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/12 PD 12/18	0054-2131 Employer PARS/ARS Payable	AP010621	44.38	PR2001026A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/12 PD 12/18	0054-2131 Employer PARS/ARS Payable	AP010621	24.13	PR2001026A		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/26 PD 12/31	0048-2131 Employer PARS/ARS Payable	AP010621	47.16	PR2001027		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 12/26 PD 12/31	0037-2131	AP010621	66.02	PR2001027		00106616	01/06/2021

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/26 PD 12/31	0037-2131 Employer PARS/ARS Payable	AP010621	197.75	PR2001027		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/26 PD 12/31	0029-2131 Employer PARS/ARS Payable	AP010621	17.33	PR2001027		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/26 PD 12/31	0048-2131 Employer PARS/ARS Payable	AP010621	98.37	PR2001027		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/26 PD 12/31	0054-2131 Employer PARS/ARS Payable	AP010621	23.94	PR2001027		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/26 PD 12/31	0054-2131 Employer PARS/ARS Payable	AP010621	29.53	PR2001027		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/26 PD 12/31	0010-2131 Employer PARS/ARS Payable	AP010621	1,078.42	PR2001027		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/26 PD 12/31	0010-2131 Employer PARS/ARS Payable	AP010621	782.81	PR2001027		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/26 PD 12/31	0010-2131 Employer PARS/ARS Payable	AP010621	361.90	PR2001027		00106616	01/06/2021
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 12/26 PD 12/31	0054-2131 Employer PARS/ARS Payable	AP010621	47.16	PR2001027		00106616	01/06/2021
Check Total:					8,256.83				
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/12 PD 12/18	0010-2126 Employee PARS/ARS W/H	AP010621	1,852.61	PR2001026A		00106617	01/06/2021
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/12 PD 12/18	0061-2131 Employer PARS/ARS Payable	AP010621	3.65	PR2001026A		00106617	01/06/2021
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/12 PD 12/18	0061-2126 Employee PARS/ARS W/H	AP010621	3.65	PR2001026A		00106617	01/06/2021
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/12 PD 12/18	0010-2131 Employer PARS/ARS Payable	AP010621	1,852.61	PR2001026A		00106617	01/06/2021
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/26 PD 12/31	0010-2126 Employee PARS/ARS W/H	AP010621	1,191.88	PR2001027		00106617	01/06/2021

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 12/26 PD 12/31	0010-2131 Employer PARS/ARS Payable	AP010621	1,191.88	PR2001027		00106617	01/06/2021
Check Total:					6,096.28				
MW OH	CALIFORNIA STATE V004813	P/E 12/26 PD 12/31	0010-2196 Garnishments W/H	AP010821	1,575.90	PR2001027		00106618	01/12/2021
MW OH	CALIFORNIA STATE V004813	P/E 12/26 PD 12/31	0029-2196 Garnishments W/H	AP010821	6.92	PR2001027		00106618	01/12/2021
MW OH	CALIFORNIA STATE V004813	P/E 12/26 PD 12/31	0037-2196 Garnishments W/H	AP010821	51.92	PR2001027		00106618	01/12/2021
MW OH	CALIFORNIA STATE V004813	P/E 12/26 PD 12/31	0048-2196 Garnishments W/H	AP010821	34.62	PR2001027		00106618	01/12/2021
Check Total:					1,669.36				
MW OH	FRANCHISE TAX BOARD V000404	P/E 12/26 PD 12/31	0010-2196 Garnishments W/H	AP010821	350.00	PR2001027		00106619	01/12/2021
Check Total:					350.00				
MW OH	ORANGE COUNTY V000699	P/E 12/26 PD 12/31	0010-2176 PCEA/OCEA Assoc Dues	AP010821	389.69	PR2001027		00106620	01/12/2021
MW OH	ORANGE COUNTY V000699	P/E 12/26 PD 12/31	0029-2176 PCEA/OCEA Assoc Dues	AP010821	5.40	PR2001027		00106620	01/12/2021
MW OH	ORANGE COUNTY V000699	P/E 12/26 PD 12/31	0037-2176 PCEA/OCEA Assoc Dues	AP010821	1.63	PR2001027		00106620	01/12/2021
MW OH	ORANGE COUNTY V000699	P/E 12/26 PD 12/31	0054-2176 PCEA/OCEA Assoc Dues	AP010821	2.21	PR2001027		00106620	01/12/2021
MW OH	ORANGE COUNTY V000699	P/E 12/26 PD 12/31	0048-2176 PCEA/OCEA Assoc Dues	AP010821	14.73	PR2001027		00106620	01/12/2021
Check Total:					413.66				
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 12/26 PD 12/31	0029-2176 PCEA/OCEA Assoc Dues	AP010821	0.56	PR2001027		00106621	01/12/2021
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 12/26 PD 12/31	0010-2176	AP010821	40.51	PR2001027		00106621	01/12/2021

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000679		PCEA/OCEA Assoc Dues						
MW OH	PCEA C/O NORTH ORANGE V000679	COE 12/26 PD 12/31	0054-2176 PCEA/OCEA Assoc Dues	AP010821	0.23	PR2001027		00106621	01/12/2021
MW OH	PCEA C/O NORTH ORANGE V000679	COE 12/26 PD 12/31	0037-2176 PCEA/OCEA Assoc Dues	AP010821	0.17	PR2001027		00106621	01/12/2021
MW OH	PCEA C/O NORTH ORANGE V000679	COE 12/26 PD 12/31	0048-2176 PCEA/OCEA Assoc Dues	AP010821	1.53	PR2001027		00106621	01/12/2021
Check Total:					43.00				
MW OH	SANTA ANA SHERIFFS V011761	P/E 12/26 PD 12/31	0010-2196 Garnishments W/H	AP010821	429.77	PR2001027		00106622	01/12/2021
Check Total:					429.77				
MW OH	VANTAGEPOINT TRANSFER V007191	P/E 12/26 PD 12/31	0010-2170 Deferred Comp Payable - ICMA	AP010821	3,099.18	PR2001027		00106623	01/12/2021
MW OH	VANTAGEPOINT TRANSFER V007191	P/E 12/26 PD 12/31	0037-2170 Deferred Comp Payable - ICMA	AP010821	47.94	PR2001027		00106623	01/12/2021
MW OH	VANTAGEPOINT TRANSFER V007191	P/E 12/26 PD 12/31	0029-2170 Deferred Comp Payable - ICMA	AP010821	158.45	PR2001027		00106623	01/12/2021
MW OH	VANTAGEPOINT TRANSFER V007191	P/E 12/26 PD 12/31	0054-2170 Deferred Comp Payable - ICMA	AP010821	25.77	PR2001027		00106623	01/12/2021
MW OH	VANTAGEPOINT TRANSFER V007191	P/E 12/26 PD 12/31	0048-2170 Deferred Comp Payable - ICMA	AP010821	126.37	PR2001027		00106623	01/12/2021
Check Total:					3,457.71				
MW OH	567 MELROSE STREET LLC V011531	ASPHALT REIMBURSEMENT	102534-6099 Professional Services	AP010721	4,631.30	3-11-20		00106624	01/12/2021
Check Total:					4,631.30				
MW OH	AT & T V008736	NOV FD STN 2 INTERNET SVS	109595-6215 Telephone	AP010721	52.79	DEC FD2 2020		00106625	01/12/2021
Check Total:					52.79				
MW OH	AT&T	OCT-NOV PHONE CHARGES	109595-6215 / 21009-6215	AP010721	11.97	111720		00106626	01/12/2021

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V004144		Telephone						
MW OH	AT&T V004144	OCT-NOV PHONE CHARGES	296561-6215 Telephone	AP010721	656.21	111720		00106626	01/12/2021
MW OH	AT&T V004144	OCT-NOV PHONE CHARGES	109595-6215 Telephone	AP010721	4,194.03	111720		00106626	01/12/2021
MW OH	AT&T V004144	NOV-DEC PHONE CHARGES	296561-6215 Telephone	AP010721	95.10	120120		00106626	01/12/2021
MW OH	AT&T V004144	NOV-DEC PHONE CHARGES	109595-6215 / 21008-6215 Telephone	AP010721	10.05	120120		00106626	01/12/2021
MW OH	AT&T V004144	NOV-DEC PHONE CHARGES	109595-6215 Telephone	AP010721	2,074.32	120120		00106626	01/12/2021
				Check Total:	7,041.68				
MW OH	AT&T V007715	NOV FD STN1 PHONE CHARGES	109595-6215 Telephone	AP010721	63.76	STA1 DEC 20		00106627	01/12/2021
MW OH	AT&T V007715	NOV FD STN2 PHONE CHARGES	109595-6215 Telephone	AP010721	63.76	STA2 DEC 20		00106627	01/12/2021
				Check Total:	127.52				
MW OH	AT&T MOBILITY V011025	NOV PW WIRELESS SVS	109595-6215 Telephone	AP010721	1,388.28	17254367		00106628	01/12/2021
MW OH	AT&T MOBILITY V011025	NOV PD, FD WIRELESS SVS	109595-6215 Telephone	AP010721	3,454.58	17260402		00106628	01/12/2021
				Check Total:	4,842.86				
MW OH	BMI V009377	20/21 MUSIC LICENSE	581573-6290 Dept. Contract Services	AP010721	364.00	38840938		00106629	01/12/2021
				Check Total:	364.00				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP010721	250.46	72797667		00106630	01/12/2021
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Supplies	AP010721	248.82	72797668		00106630	01/12/2021

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	499.28				
MW OH	CITY OF BREA V000125	COUNCIL BUSINESS CARDS	101511-6315 Office Supplies	AP010721	21.70	ASCS001606		00106631	01/12/2021
				Check Total:	21.70				
MW OH	COUNTY OF ORANGE V005595	20/21 PW YARD INSPECTION	103654-6257 Licenses & Permits	AP010721	399.00	IN1242749		00106632	01/12/2021
				Check Total:	399.00				
MW OH	COUNTY OF ORANGE V011479	FE19-0196 ENCROACHMENT PERMIT	331801-6185 Construction Services	AP010721	64.72	Z2120238		00106633	01/12/2021
				Check Total:	64.72				
MW OH	D PREP LCC V006692	OFFICER INVOLVED SHOOTER REG	213041-6250 Staff Training	AP010721	249.00	011321 ALCALA		00106634	01/12/2021
				Check Total:	249.00				
MW OH	FEDEX V000394	SHIPPING CHARGES	102531-6325 Postage	AP010721	30.00	7-210-03830		00106635	01/12/2021
				Check Total:	30.00				
MW OH	GOLDEN STATE WATER V000928	OCT-DEC WATER CHARGES	109595-6335 Water	AP010721	7,303.05	120320		00106636	01/12/2021
MW OH	GOLDEN STATE WATER V000928	OCT-DEC WATER CHARGES	109595-6335 Water	AP010721	2,721.43	121020		00106636	01/12/2021
				Check Total:	10,024.48				
MW OH	HF&H CONSULTANTS LLC V010575	OCT SB 1383 CONSULTING SVS	374386-6099 Professional Services	AP010721	2,591.50	9717749	P11907	00106637	01/12/2021
MW OH	HF&H CONSULTANTS LLC V010575	NOV SB 1383 CONSULTING SVS	374386-6099 Professional Services	AP010721	1,954.00	9717818	P11907	00106637	01/12/2021
				Check Total:	4,545.50				
MW OH	HR GREEN PACIFIC INC V010735	JULY PLAN CHECK SVS	103551-6290 Dept. Contract Services	AP010721	1,200.00	137284	P11923	00106638	01/12/2021
MW OH	HR GREEN PACIFIC INC	AUG PLAN CHECK SVS	103551-6290	AP010721	750.00	137710	P11923	00106638	01/12/2021

**City of Placentia
Check Register
For 01/19/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010735		Dept. Contract Services						
MW OH	HR GREEN PACIFIC INC V010735	SEPT PLAN CHECK SVS	103551-6290 Dept. Contract Services	AP010721	1,200.00	138543	P11923	00106638	01/12/2021
MW OH	HR GREEN PACIFIC INC V010735	OCT PLAN CHECK SVS	103551-6290 Dept. Contract Services	AP010721	5,438.00	139072	P11923	00106638	01/12/2021
MW OH	HR GREEN PACIFIC INC V010735	NOV PLAN CHECK SVS	103551-6290 Dept. Contract Services	AP010721	497.00	139899	P11923	00106638	01/12/2021
				Check Total:	9,085.00				
MW OH	KOA HILLS CONSULTING LLC/1-10 CONSULTING SVS V011519		796103-6840 Machinery & Equipment	AP010721	568.75	7498	P11793	00106639	01/12/2021
				Check Total:	568.75				
MW OH	LEGAL SHIELD V008104	NOV LEGAL SERVICES	0010-2192 Police Legal Services	AP010721	63.69	NOVEMBER 20		00106640	01/12/2021
MW OH	LEGAL SHIELD V008104	NOV LEGAL SERVICES	0048-2192 Police Legal Services	AP010721	8.54	NOVEMBER 20		00106640	01/12/2021
MW OH	LEGAL SHIELD V008104	NOV LEGAL SERVICES	0010-2192 Police Legal Services	AP010721	64.29	NOVEMBER 20		00106640	01/12/2021
MW OH	LEGAL SHIELD V008104	NOV LEGAL SERVICES	0048-2192 Police Legal Services	AP010721	7.94	NOVEMBER 20		00106640	01/12/2021
				Check Total:	144.46				
MW OH	LOS ALTOS TROPHY CO V000584	PLAQUES	675105-6185 Construction Services	AP010721	5,437.50	86194	P11883	00106641	01/12/2021
MW OH	LOS ALTOS TROPHY CO V000584	PLAQUES	675105-6185 Construction Services	AP010721	750.38	86194	P11883	00106641	01/12/2021
				Check Total:	6,187.88				
MW OH	M JACK BROOKS JD V010723	CONSULTING SVS	102020-6099 Professional Services	AP010721	2,156.25	09 PFIN	P11767	00106642	01/12/2021
				Check Total:	2,156.25				
MW OH	MISSION LINEN SUPPLY	12/15 PW UNIFORMS	103650-6360	AP010721	134.91	513843983	P11769	00106643	01/12/2021

**City of Placentia
Check Register
For 01/19/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
	V011110		Uniforms					
				Check Total:	134.91			
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP010721	197.11 67448		00106644	01/12/2021
				Check Total:	197.11			
MW OH	RBI TRAFFIC INC V010707	NOV TRAFFIC PLAN CHECK SVS	103590-6290 Dept. Contract Services	AP010721	3,600.00 2718	P11941	00106645	01/12/2021
MW OH	RBI TRAFFIC INC V010707	DEC TRAFFIC PLAN CHECK SVS	103590-6290 Dept. Contract Services	AP010721	3,262.50 2727	P11941	00106645	01/12/2021
				Check Total:	6,862.50			
MW OH	REPUBLIC WASTE SERVICES V007205	NOV REFUSE COLLECTION SVS	374386-6101 Disposal	AP010721	275,812.74 676-004254579	P11830	00106646	01/12/2021
				Check Total:	275,812.74			
MW OH	SESAC INC V008428	20/21 MUSIC LICENSE FEES	581573-6290 Dept. Contract Services	AP010721	1,571.00 10446832		00106647	01/12/2021
				Check Total:	1,571.00			
MW OH	SHRED-IT USA V000905	NOV DOC SHRED SVS	374386-6299 Other Purchased Services	AP010721	365.16 8181033153		00106648	01/12/2021
				Check Total:	365.16			
MW OH	SILVER & WRIGHT LLP V009853	NOV LEGAL SERVICES	101005-6299 Other Purchased Services	AP010721	679.75 27223		00106649	01/12/2021
				Check Total:	679.75			
MW OH	SO CAL GAS V000909	OCT-DEC GAS CHARGES	109595-6340 Natural Gas	AP010721	165.48 120420		00106650	01/12/2021
				Check Total:	165.48			
MW OH	SOUTHERN CALIFORNIA V009955	NOV LEGAL ADVERTISEMENTS	101002-6225 Advertising/Promotional	AP010721	2,499.50 0000499826		00106651	01/12/2021
				Check Total:	2,499.50			
MW OH	SUPERION LLC	12/6-12 BI-TECH TRAINING SVS	796103-6840	AP010721	560.00 302329	P11766	00106652	01/12/2021

**City of Placentia
Check Register
For 01/19/2021**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V005987		Machinery & Equipment						
				Check Total:	560.00				
MW OH	SWRCB V000957	20/21 WATER DISCHARGE FEES	103593-6257 Licenses & Permits	AP010721	22,475.00	SW-02054659		00106653	01/12/2021
MW OH	SWRCB V000957	20/21 STORMWATER PERMIT FEE	103593-6257 Licenses & Permits	AP010721	2,848.00	WD-0177623		00106653	01/12/2021
				Check Total:	25,323.00				
MW OH	TOWNSEND PUBLIC AFFAIRS V004165	DEC LEGISLATIVE ADVOCACY SVS	101001-6001 Management Consulting Services	AP010721	5,000.00	16611	P11757	00106654	01/12/2021
				Check Total:	5,000.00				
MW OH	US BANK ST PAUL V010025	SA DEBT SERVICES PMT	0054-1150 Cash w/Fiscal Agent	AP010721	634,993.78	1690901-P		00106655	01/12/2021
				Check Total:	634,993.78				
MW OH	VMI INC. V006672	CHAMBER VIDEO UPGRADES	109595-6999 / 50500-6999 Other Expenditure	AP010721	893.94	302833	P11782	00106656	01/12/2021
				Check Total:	893.94				
MW OH	WELLS FARGO VENOR FIN V010076	JAN FD PRINTERS LEASE PMT	109595-6175 Office Equipment Rental	AP010721	255.57	5013043920		00106657	01/12/2021
				Check Total:	255.57				
MW OH	WEST COAST ARBORISTS INC V001124	NOV TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP010721	1,025.00	167087	P11804	00106658	01/12/2021
				Check Total:	1,025.00				
MW OH	YORBA LINDA WATER V006633	NOV SEWER CHARGES	484356-6297 Billing Services	AP010721	1,009.89	234250		00106659	01/12/2021
				Check Total:	1,009.89				
MW OH	YORBA LINDA WATER V006633	SETTLEMENT AGREEMENT PMT	404582-6210 Liability Claims	AP011221	61,805.00	01142020		00106660	01/12/2021
				Check Total:	61,805.00				

City of Placentia
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Type Total:	1,102,848.61				
				Check Total:	1,102,848.61				

City of Placentia
Electronic Disbursement Register
For 01/26/2021

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
Grand Total:					619,797.21				

<u>EDR Totals by ID</u>	
AP	0.00
EP	619,797.21
IP	0.00
OP	0.00

Fund Name	<u>EDR Totals by Fund</u>
101-General Fund (0010)	344,852.12
208-Sccssr Agncy Ret Oblg (0054)	2,416.84
228-NOC-Public Safety Grant(0061)	3,231.60
261-Public Safety CFD (0055)	0.89
265-Landscape Maintenance (0029)	1,099.42
275-Sewer Maintenance (0048)	4,924.69
501-Refuse Administration (0037)	2,930.03
601-Employee Health & Wifre (0039)	216,775.66
605-Risk Management (0040)	43,565.96

Void Total: 0.00
EDR Total: 619,797.21

Electronic Disbursement Sub Totals: 619,797.21

ACH Payroll Direct Deposit for 01/15//2020: 453,600.58

Electronic Disbursement Total: 1,073,397.79

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

City of Placentia
Electronic Disbursement Register
For 01/19/2021

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	AMERICAN FIDELITY V010011	P/E 12/12 PD 12/18	0010-2188 Health Care SSA	ACH010621	520.59	2088296		00014061	12/18/2020
EP	AMERICAN FIDELITY V010011	P/E 12/12 PD 12/18	0010-2190 Dependent Care SSA	ACH010621	208.33	2088296		00014061	12/18/2020
EP	AMERICAN FIDELITY V010011	P/E 12/12 PD 12/18	0037-2188 Health Care SSA	ACH010621	3.87	2088296		00014061	12/18/2020
EP	AMERICAN FIDELITY V010011	P/E 12/12 PD 12/18	0054-2188 Health Care SSA	ACH010621	3.11	2088296		00014061	12/18/2020
EP	AMERICAN FIDELITY V010011	P/E 12/12 PD 12/18	0048-2188 Health Care SSA	ACH010621	1.57	2088296		00014061	12/18/2020
EP	AMERICAN FIDELITY V010011	PE 11/25,12/12 PD 12/4,12/18	0037-2155 Per Sec Plan - Opt. Life	ACH010621	18.00	D244595		00014061	12/18/2020
EP	AMERICAN FIDELITY V010011	PE 11/25,12/12 PD 12/4,12/18	0010-2155 Per Sec Plan - Opt. Life	ACH010621	2,103.26	D244595		00014061	12/18/2020
EP	AMERICAN FIDELITY V010011	PE 11/25,12/12 PD 12/4,12/18	0029-2155 Per Sec Plan - Opt. Life	ACH010621	14.90	D244595		00014061	12/18/2020
EP	AMERICAN FIDELITY V010011	PE 11/25,12/12 PD 12/4,12/18	0054-2155 Per Sec Plan - Opt. Life	ACH010621	15.92	D244595		00014061	12/18/2020
EP	AMERICAN FIDELITY V010011	PE 11/25,12/12 PD 12/4,12/18	395000-2187 Voluntary Plan Life	ACH010621	1,872.98	D244595		00014061	12/18/2020
EP	AMERICAN FIDELITY V010011	PE 11/25,12/12 PD 12/4,12/18	0048-2155 Per Sec Plan - Opt. Life	ACH010621	141.27	D244595		00014061	12/18/2020
EP	AMERICAN FIDELITY V010011	PE 11/25,12/12 PD 12/4,12/18	0055-2155 Per Sec Plan - Opt. Life	ACH010621	0.89	D244595		00014061	12/18/2020
Check Total:					4,904.69				
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0010-2140 Employee PERS W/H	ACH010621	5.14	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0010-2140 Employee PERS W/H	ACH010621	36,303.44	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC	PERS P/E 12/12 PD 12/18	0010-2150	ACH010621	125.65	PR2001026		00014062	12/18/2020

City of Placentia
Electronic Disbursement Register
For 01/19/2021

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010053		Survivor Benefit Package						
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0010-2195 PERS Uniform	ACH010621	320.72	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0029-2140 Employee PERS W/H	ACH010621	266.83	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0029-2140 Employee PERS W/H	ACH010621	168.98	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0029-2150 Survivor Benefit Package	ACH010621	0.89	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0010-2140 Employee PERS W/H	ACH010621	57,005.90	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0029-2195 PERS Uniform	ACH010621	3.50	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0061-2195 PERS Uniform	ACH010621	11.79	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0037-2140 Employee PERS W/H	ACH010621	493.64	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0037-2140 Employee PERS W/H	ACH010621	361.87	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0037-2150 Survivor Benefit Package	ACH010621	1.15	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0048-2140 Employee PERS W/H	ACH010621	889.56	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0048-2140 Employee PERS W/H	ACH010621	601.64	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0048-2150 Survivor Benefit Package	ACH010621	2.57	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0048-2195 PERS Uniform	ACH010621	4.40	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC	PERS P/E 12/12 PD 12/18	0054-2140	ACH010621	299.84	PR2001026		00014062	12/18/2020

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For 01/19/2021

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010053		Employee PERS W/H						
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0054-2140 Employee PERS W/H	ACH010621	222.44	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0054-2150 Survivor Benefit Package	ACH010621	0.83	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0061-2140 Employee PERS W/H	ACH010621	1,006.58	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0061-2140 Employee PERS W/H	ACH010621	392.68	PR2001026		00014062	12/18/2020
EP	CALIFORNIA PUBLIC V010053	PERS P/E 12/12 PD 12/18	0061-2150 Survivor Benefit Package	ACH010621	0.97	PR2001026		00014062	12/18/2020
Check Total:					98,491.01				
EP	EMPLOYMENT V010052	STATE TAX P/E 12/12 PD 12/18	0029-2135 Calif Income Tax W/H	ACH010621	53.75	PR2001026		00014063	12/18/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/12 PD 12/18	0010-2135 Calif Income Tax W/H	ACH010621	29,904.80	PR2001026		00014063	12/18/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/12 PD 12/18	0037-2135 Calif Income Tax W/H	ACH010621	270.10	PR2001026		00014063	12/18/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/12 PD 12/18	0061-2135 Calif Income Tax W/H	ACH010621	278.04	PR2001026		00014063	12/18/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/12 PD 12/18	0048-2135 Calif Income Tax W/H	ACH010621	395.49	PR2001026		00014063	12/18/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/12 PD 12/18	0054-2135 Calif Income Tax W/H	ACH010621	231.37	PR2001026		00014063	12/18/2020
Check Total:					31,133.55				
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0010-2115 Employee Medicare W/H	ACH010621	9,945.32	PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0010-2120 Employer Medicare Payable	ACH010621	9,551.30	PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE	FED/MED/SS P/E 12/12 PD 12/18	0029-2110	ACH010621	195.70	PR2001026		00014064	12/18/2020

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For 01/19/2021

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
	V010054		Federal Income Tax W/H					
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0029-2115 Employee Medicare W/H	ACH010621	38.29 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0010-2110 Federal Income Tax W/H	ACH010621	77,484.76 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0029-2120 Employer Medicare Payable	ACH010621	36.85 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0061-2120 Employer Medicare Payable	ACH010621	89.33 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0037-2110 Federal Income Tax W/H	ACH010621	623.76 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0037-2115 Employee Medicare W/H	ACH010621	96.84 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0037-2120 Employer Medicare Payable	ACH010621	79.75 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0048-2110 Federal Income Tax W/H	ACH010621	1,035.20 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0048-2115 Employee Medicare W/H	ACH010621	147.85 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0048-2120 Employer Medicare Payable	ACH010621	136.16 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0054-2110 Federal Income Tax W/H	ACH010621	540.38 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0054-2115 Employee Medicare W/H	ACH010621	74.90 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0054-2120 Employer Medicare Payable	ACH010621	61.41 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/12 PD 12/18	0061-2110 Federal Income Tax W/H	ACH010621	618.83 PR2001026		00014064	12/18/2020
EP	INTERNAL REVENUE	FED/MED/SS P/E 12/12 PD 12/18	0061-2115	ACH010621	89.33 PR2001026		00014064	12/18/2020

City of Placentia
Electronic Disbursement Register
For 01/19/2021

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010054		Employee Medicare W/H						
				Check Total:	100,845.96				
EP	WASHINGTON STATE V011597	P/E 12/12 PD 12/18	0010-2196 Garnishments W/H	ACH010621	521.53	PR2001026		00014065	12/18/2020
				Check Total:	521.53				
EP	ADMINSURE V011303	DEC WORKERS COMP ADMIN FEES	404580-5165 Workers' Compensation Claims	ACH010721	43,565.96	DECEMBER 20		00014066	12/31/2020
				Check Total:	43,565.96				
EP	EMPLOYMENT V010052	STATE TAX P/E 12/26 PD 12/31	0054-2135 Calif Income Tax W/H	ACH010721	245.96	PR2001027		00014067	12/31/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/26 PD 12/31	0010-2135 Calif Income Tax W/H	ACH010721	28,267.04	PR2001027		00014067	12/31/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/26 PD 12/31	0029-2135 Calif Income Tax W/H	ACH010721	59.16	PR2001027		00014067	12/31/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/26 PD 12/31	0061-2135 Calif Income Tax W/H	ACH010721	185.24	PR2001027		00014067	12/31/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/26 PD 12/31	0037-2135 Calif Income Tax W/H	ACH010721	247.03	PR2001027		00014067	12/31/2020
EP	EMPLOYMENT V010052	STATE TAX P/E 12/26 PD 12/31	0048-2135 Calif Income Tax W/H	ACH010721	355.11	PR2001027		00014067	12/31/2020
EP	EMPLOYMENT V010052	STATE TAX PD 12/31	0010-2135 Calif Income Tax W/H	ACH010721	75.32	PR2001927A		00014067	12/31/2020
				Check Total:	29,434.86				
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0037-2110 Federal Income Tax W/H	ACH010721	571.37	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0037-2115 Employee Medicare W/H	ACH010721	88.34	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0037-2120 Employer Medicare Payable	ACH010721	74.31	PR2001027		00014068	12/31/2020

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Electronic Disbursement Register
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0048-2110 Federal Income Tax W/H	ACH010721	945.27	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0048-2115 Employee Medicare W/H	ACH010721	139.13	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0048-2120 Employer Medicare Payable	ACH010721	129.47	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0029-2120 Employer Medicare Payable	ACH010721	33.39	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0054-2110 Federal Income Tax W/H	ACH010721	578.78	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0029-2115 Employee Medicare W/H	ACH010721	34.40	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0054-2115 Employee Medicare W/H	ACH010721	78.33	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0054-2120 Employer Medicare Payable	ACH010721	63.57	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0061-2110 Federal Income Tax W/H	ACH010721	411.55	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0061-2115 Employee Medicare W/H	ACH010721	73.63	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0061-2120 Employer Medicare Payable	ACH010721	73.63	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0010-2110 Federal Income Tax W/H	ACH010721	73,450.35	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0029-2110 Federal Income Tax W/H	ACH010721	192.78	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0010-2115 Employee Medicare W/H	ACH010721	9,327.69	PR2001027		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 12/26 PD 12/31	0010-2120 Employer Medicare Payable	ACH010721	8,939.14	PR2001027		00014068	12/31/2020

City of Placentia
Electronic Disbursement Register
For 01/19/2021

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	INTERNAL REVENUE V010054	FED/MED/SS PD 12/31	0010-2120 Employer Medicare Payable	ACH010721	32.65	PR2001927A		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS PD 12/31	0010-2115 Employee Medicare W/H	ACH010721	32.65	PR2001927A		00014068	12/31/2020
EP	INTERNAL REVENUE V010054	FED/MED/SS PD 12/31	0010-2110 Federal Income Tax W/H	ACH010721	205.01	PR2001927A		00014068	12/31/2020
Check Total:					95,475.44				
EP	WASHINGTON STATE V011597	P/E 12/26 PD 12/31	0010-2196 Garnishments W/H	ACH010721	521.53	PR2001027		00014069	12/31/2020
Check Total:					521.53				
EP	CALIFORNIA PUBLIC V006234	JAN MEDICAL PREMIUMS	395000-4715 ISF Health Ins Reimbursement	ACH011121	166,913.04	10000001627229		00014070	01/11/2021
EP	CALIFORNIA PUBLIC V006234	JAN MEDICAL PREMIUMS	395083-5161 Health Insurance Premiums	ACH011121	15,909.24	10000001627229		00014070	01/11/2021
EP	CALIFORNIA PUBLIC V006234	JAN FIRE MEDICAL PREMIUMS	395000-4715 ISF Health Ins Reimbursement	ACH011121	32,080.40	10000001627232		00014070	01/11/2021
Check Total:					214,902.68				
Type Total:					619,797.21				
Check Total:					619,797.21				



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: FIRE CHIEF
DATE: JANUARY 26, 2021
SUBJECT: **AWARD OF PURCHASE ORDER FOR GARAGE CONSTRUCTION AT FIRE STATION No. 2**

FISCAL
IMPACT: EXPENSE: \$ 83,515 TOTAL PURCHASE PRICE
BUDGETED: \$ 394,000 FY 2020-21 CAPITAL IMPROVEMENT PROGRAM
(105105-6185)
\$ 12,000 Measure U (795105-6185)

SUMMARY:

On June 4, 2019, the City Council voted to establish the Placentia Fire and Life Safety Department (the "Department") and awarded a contract to Lynch EMS for 9-1-1/Advanced Life Support services. As a component of that decision, the City Council directed the City Administrator to take the essential actions to implement the Fire and Life Safety Department.

Since the implementation of the Department, multiple pieces of equipment and apparatus have been purchased and now require appropriate onsite storage. The Department is seeking to build two (2) custom garages at Fire Station No. 2. Due to the quoted cost, it falls beyond the scope of approval of the City Administrator and requires City Council approval.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Authorize the City Administrator to award a Purchase Order to United Carports to construct two (2) custom garages at Fire Station No. 2; and
2. Approve Resolution No. R-2021-XX, a Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2020-21 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
3. Authorize the City Administrator to approve contract change orders up to 10% of the purchase order amount, or \$8,351.50; and

1. d.
January 26, 2021

4. Waive bidding requirements as a sufficient justification for a sole source purchase for this service exists; and
5. Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

DISCUSSION:

In order to readily access materials and equipment required for Fire and Life Safety Services, the Department is requesting the approval of the attached quotes by United Carports to custom build two (2) permanent structures at Fire Station No. 2.

The garage buildings would be 30' x 55' x 12' and 24' X 40' X 12' respectively. These two (2) custom garages would be able to house apparatus inside, specifically the reserve engine and the reserve command vehicle, along with other equipment necessary for the Department. The buildings will be weatherized, insulated, and have electricity. These garages will replace temporary storage sheds on the premises that cannot store the equipment needed onsite.

Due to the custom nature of project, Staff has recommended to enact Policy 430 and execute a sole-source bid to United Carports. Other potential vendors did not have the capacity to produce the customized required onsite storage for the Department's specific needs, such as, storing the reserve engine and reserve command vehicle.

Pending approval, the project would begin within 100 days and is expected to be completed by the end of Fiscal Year 2020-21.

FISCAL IMPACT:

In the 2020-21 budget, \$394,000 was allocated in the Capital Improvement Project fund for Fire Station Interior Building Improvements and Equipment. The project will require an additional \$12,000 to complete the interior remodel. This purchase authorization would include two (2) permanent garage structures that measure 30' x 55' x 12' and 24' X 40' X 12', respectively. The permanent buildings will be weatherized, insulated, and have roll up doors for easy access to the apparatus and equipment.

The proposed quotes totaling \$83,515 will require a budget amendment to complete the project.

Prepared by:

Crystal Adams

Crystal Adams
Management Analyst

Reviewed and approved:

Chief Van Gieson

J. Pono Van Gieson
Fire Chief

Reviewed and approved:

Jessica Brown

Jessica Brown
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Quote from United Carports for 24' X 40' X 12' Garage
2. Quote from United Carports for 30' X 55' X 12' Garage
3. Public Works Agreement with United Carports
4. Resolution No R-2021-XX – Budget Amendment



UNITEDCARPORTS.COM
 Metal Carports • RV Covers • Garages • Sheds
1-800-757-6742

United Carports LLC
 7280 Sycamore Canyon Blvd
 Riverside, CA 92508
 LIC - CA 1005529 • AZ 318435

City of Placentia

City of Placentia, CA
 Mike Finnerty: 657-373-8020
 mfinnerty@placentia.org

01/20/21

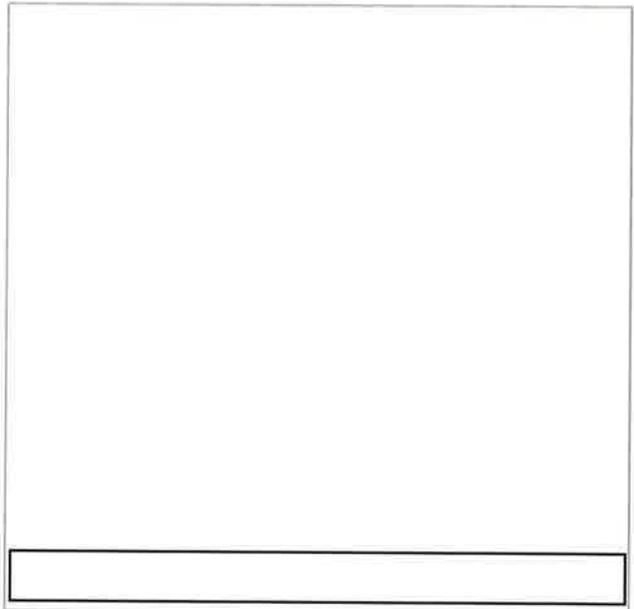
Rep: Diane
 800-757-6742 Ext.9

24 x 40 x 12 GARAGE

Vertical Roof
 14g- 2" x 3" Framing
 26G PBR Paneling
 24' Wide x 40' Long (40' base rail)
 12' Leg Height
 Fully Enclosed
 1 Roll Up (12'w x 12'h)- Front End; Chain Drive
 1 Walk-In Door (36" x 80")- Right Side, 5' from front
 Interior Concrete Anchors
 UPGRADES INCL: base rail seal, colored screws,
 weather seal for RUD, foam strips, ridge vent

Prevailing Wage & Insurance Docs Incl.
 Engineering- \$975 (Incl- REQUIRED UPFRONT)

TOTAL PRICE- \$29,615.00 (out-the-door)



ADDITIONAL INFORMATION:

- Engineered Drawings:(included above) to be paid up front. Unit meets 20 lb roof live snow load and 110 mph wind ratings. Please confirm ratings with building dept.
- Price includes tax, delivery and installation with prevailing wage.
- Jobs right now are being installed within 14-18 weeks, from time permit is pulled.
- 10% deposit due once permits pulled, with another 40% due once manufacturing starts.
- Remaining 50% balance due after installation.
- Quote valid for 30 days.



*1.5% CONVENIENCE FEE ADDED TO ALL CREDIT CARD PAYMENTS



ATTACHMENT 1

SEE WHAT OUR CUSTOMERS HAVE TO SAY!



UNITEDCARPORTS.COM
 Metal Carports • RV Covers • Garages • Sheds
1-800-757-6742

United Carports LLC
 7280 Sycamore Canyon Blvd
 Riverside, CA 92508
 LIC - CA 1005529 • AZ 318435

City of Placentia

City of Placentia, CA
 Mike Finnerty: 657-373-8020
 mfinnerty@placentia.org

01/20/21

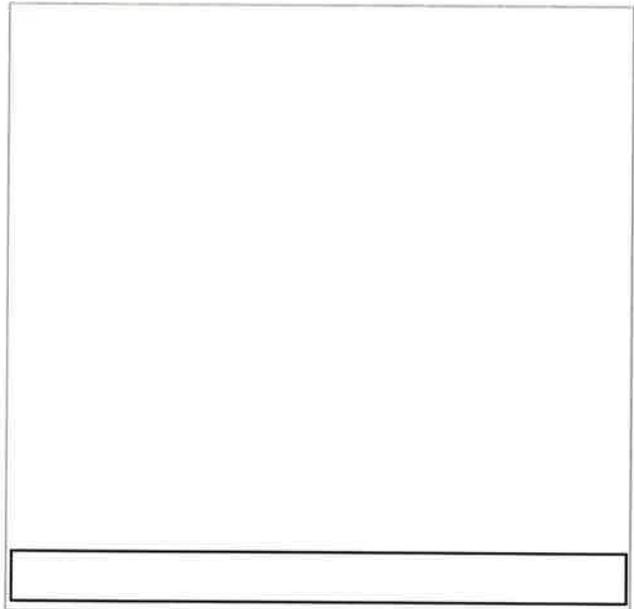
Rep: Diane
 800-757-6742 Ext.9

CERTIFIED 30 x 55 x 12

Vertical Roof
 14g- 2" x 3" Framing
 26G PBR Paneling
 30' Wide x 55' Long x 12' Leg Height
 Fully Enclosed
 2 Roll Ups (12'w x 10'h)- SIDE of 55' Length; Chain
 2 Roll Ups (10' x 10')- SIDE of 55' Length; Hand Pull
 1 Walk-In Door (36" x 80")- Front/Back End
 Interior Concrete Anchors
 UPGRADES: base rail seal, colored screws, weather seal for RUDs (4), foam, ridge vent

Prevailing Wage & Insurance Docs Incl.
 Engineering & Structural Elevations- \$1,975
 (Incl. - PLANS PAID UPFRONT)

TOTAL PRICE- \$53,900.00 (out-the-door)



ADDITIONAL INFORMATION:

- Engineered Drawings:(included above) to be paid up front. Unit meets 20 lb roof live snow load and 110 mph wind ratings. Please confirm ratings with building dept.
- Price includes tax, delivery and installation with prevailing wage.
- Jobs right now are being installed within 14-18 weeks, from time permit is pulled.
- 10% deposit due once permits pulled, with another 40% due once manufacturing starts.
- Remaining 50% balance due after installation.
- Quote valid for 30 days.



ATTACHMENT 2

SEE WHAT OUR CUSTOMERS HAVE TO SAY!

**CITY OF PLACENTIA
PUBLIC WORKS AGREEMENT FOR
GARAGE CONSTRUCTION AT FIRE STATION #2**

THIS AGREEMENT (herein "Agreement") is made and entered into this 26th day of January 2021 by and between the CITY OF PLACENTIA, a municipal corporation and charter city, (herein "City") and UNITED CARPORTS LLC, (herein "Contractor"). The parties hereto agree as follows:

WITNESSETH:

A. WHEREAS, City requires the construction of two garage structures as set forth more fully in this Agreement.

B. WHEREAS, Contractor represents to City that Contractor is qualified to perform said work and has submitted a proposal to City for the same.

C. WHEREAS, City desires to have Contractor perform said services on the terms and conditions set forth herein.

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

E. WHEREAS, this Agreement is authorized under City Administrator's authority to execute contracts under \$25,000. Placentia Municipal Code Section 3.08.085.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein and for good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, City and Contractor hereby agree as follows:

1.0 DEFINITIONS

1.1 Definitions. As used in this Agreement, the following definitions shall be applicable:

- (a) Contractor. Contractor shall mean United Carports LLC a (California corporation, partnership, individual) located at 7280 Sycamore Canyon Boulevard, Riverside, CA 92508.
- (b) City. City shall mean the City of Placentia, a Municipal Corporation and Charter City, located at 401 E. Chapman, Placentia, California 92870.
- (c) City Council. City Council shall mean the City Council of the City of Placentia.
- (d) Contract Officer shall mean the person designated by the City

Administrator or City Engineer of City and shall have the duties set forth in Section 5.2.

- (e) **Services.** Services shall mean the services to be performed by the Contractor pursuant to this Agreement.
- (f) **Satisfactory.** Satisfactory shall mean satisfactory to the City Administrator or his/her designee.

2.0 SERVICES OF CONTRACTOR

2.1 Scope of Services. In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that Contractor is a provider of first class work and services and Contractor is experienced in performing the work and services contemplated herein and, in light of such status and experience, Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be of good quality, fit for the purpose intended.

2.2 Documents Included in Contract. This contract consists of this Agreement and any Exhibits, which are incorporated herein by this reference. In the event of an inconsistency, the terms of this Agreement shall govern.

2.3 Compliance with Law. All services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State, or local governmental agency having jurisdiction in effect at the time service is rendered, including but not limited to, the claims procedure set forth in Public Contract Code Section 9204, a summary of which is attached to this agreement as Exhibit "E."

2.4 Licenses, Permits, Fees and Assessments. Contractor shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement, including registration with the Department of Industrial Relations of the State of California as required by Labor Code Section 1725.5 before commencing performance under this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against City hereunder. Contractor shall be responsible for all subcontractors' compliance with this Section 2.4.

2.5 Familiarity with Work. By executing this Contract, Contractor warrants that Contractor (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should Contractor discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Contractor shall immediately inform

the City of such fact and shall not proceed except at Contractor's risk until written instructions are received from the Contract Officer.

2.6 Standard of Performance. Contractor, its subcontractors and their employees, in the performance of Contractor's work under this Agreement shall be responsible for exercising the degree of skill and care required by customarily accepted good professional practices and procedures used in the Contractor's field.

Any costs for failure to meet the foregoing standard or to correct otherwise defective work that requires re-performance of the work, shall be borne in total by the Contractor and not by the City. The failure of a project to achieve the performance goals and objectives stated in this Agreement is not a basis for requesting re-performance unless the work conducted by Contractor and/or its subcontractors is deemed by the City to have failed the foregoing standard of performance.

In the event Contractor fails to perform in accordance with the above standard:

1. Contractor will re-perform, at its own expense, any task which was not performed to the reasonable satisfaction of City. Any work re-performed pursuant to this paragraph shall be completed within the time limitations originally set forth for the specific task involved. Contractor shall work any overtime required to meet the deadline for the task at no additional cost to the City;
2. The City shall provide a new schedule for the re-performance of any task pursuant to this paragraph in the event that re-performance of a task within the original time limitations is not feasible; and
3. The City shall have the option to direct Contractor not to re-perform any task which was not performed to the reasonable satisfaction of the City Project Manager pursuant to application of (1) and (2) above. In the event the City directs Contractor not to re-perform a task, the City shall negotiate a reasonable settlement for satisfactory work performed. No previous payment shall be considered a waiver of the City's right to reimbursement.

Nothing contained in this section is intended to limit any of the rights or remedies which the City may have under law.

2.7 Care of Work. The Contractor shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

2.8 Further Responsibilities of Parties. Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other. Contractor shall require all subcontractors to comply with the provisions of this agreement.

2.9 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the

Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum as set forth in Section 3.1, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor. Any increase in compensation of ten percent (10%) or less of the Contract Sum, may be approved by the City Administrator. Any increases, taken either separately or cumulatively, that result in the Contract Sum exceeding ten percent (10%) of the Contract Sum must be approved by the City Council. It is expressly understood by Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefore.

2.10 Prevailing Wage Laws. Contractor represents and warrants that it is registered with the Department of Industrial Relations pursuant to SB 854 and Labor Code 1725.5. Contractor shall ensure that its subcontractors comply with said requirements. In accordance with Labor Code Section 1770 et seq., the Director of the Department of Industrial Relations of the State of California has ascertained a general prevailing rate of wages, which is the minimum amount, which shall be paid to all workers employed to perform the work pursuant to this Agreement. A copy of the general prevailing wage rate determination is on file in the Office of the City Clerk and is hereby incorporated by reference into this Agreement. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor must forfeit to the City Twenty Five Dollars (\$25.00) a day for each worker who works in excess of the minimum working hours when Contractor does not pay overtime. Contractor is required to post a copy of such wage rates at all times at the contract site. The statutory penalties for failure to pay prevailing wage or to comply with State wage and hour laws will be enforced. Contractor also shall comply with State law requirements to maintain payroll records and shall provide for certified records and inspection of records as required by California Labor Code Section 1770 et. seq., including Section 1776. Contractor shall comply with all statutory requirements relating to the employment of apprentices.

3.0 COMPENSATION

3.1 Contract Sum. For the services rendered pursuant to this Agreement, the Contractor shall be compensated as specified herein, but not exceeding the maximum contract amount of Eighty-Three Thousand, Five Hundred Fifteen Dollars (\$83,515.00) (herein "Contract Sum"), except as provided in Section 2.9. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City; Contractor shall not be entitled to any additional compensation for attending said meetings.

3.2 Progress Payments. Prior to the first day of the month, during the progress of the work, commencing on the day and month specified in the Agreement, Contractor shall submit to the Contract Officer a complete itemized statement of all labor and materials incorporated into the work during the preceding month and the portion of the contract sum applicable thereto. Upon approval in writing by the Contract Officer, payment shall be made in thirty (30) days. City shall pay Contractor a sum based upon ninety percent (90%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining ten percent (10%) thereof shall be retained as performance security. Refer to Section 8.4 of this Agreement for retention of funds.

4.0 PERFORMANCE SCHEDULE

4.1 Time of Essence. Time is of the essence in the performance of this Agreement.

4.2 Schedule of Performance. Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "B", and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Scope of Services may be approved in writing by the Contract Officer.

4.3 Force Majeure. The time period(s) specified in the Scope of Services for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes for the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

4.4 Term. Unless earlier terminated in accordance with Section 8.9 of this Agreement, this Agreement shall continue in full force and effect until final approval and acceptance of the project by the Contract Officer. Notwithstanding the foregoing, this Agreement shall terminate no later than January 26, 2022, unless the parties mutually agree in writing to extend the term.

5.0 COORDINATION OF WORK

5.1 Representative of Contractor. The following principals of Contractor are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Diane Spates

It is expressly understood that the experience, knowledge, capability, and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the foregoing principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City.

5.2 Contract Officer. The Contract Officer shall be such person as may be designated by the City Administrator or City Engineer of City. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions that must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the

approval of the Contract Officer. The Contract Officer shall have authority to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

5.3 Prohibition Against Assignment. The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

5.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its subcontractors, agents or employees, performs the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Contractor's employees, subcontractors, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its subcontractors, agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venture or a member of any joint enterprise with Contractor.

5.5 Identity of Persons Performing Work. Contractor represents that it employs or will employ at its own expense all personnel required for the satisfactory performance of any and all tasks and services set forth herein. Contractor represents that the tasks and services required herein will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable State and local law to perform such tasks and services.

5.6 Utility Relocation. City is responsible for removal, relocation, or protection of existing main or trunk line utilities to the extent such utilities were not identified in the invitation for bids or specifications. City shall reimburse contractor for any costs incurred in locating, repairing damage not caused by contractor and removing or relocating such unidentified utility facilities, including equipment idled during such work. Contractor shall not be assessed liquidated damages for delay arising from the removal or relocation of such unidentified utility facilities.

5.7 Trenches or Excavations. Pursuant to California Public Contract Code Section 7104, in the event the work included in this Agreement requires excavations more than four (4) feet in depth, the following shall apply.

- (a) Contractor shall promptly, and before the following conditions are disturbed, notify City, in writing, of any: (1) material that Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; (2) Subsurface or latent physical conditions at the site

different from those indicated; or (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

- (b) City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work shall issue a change order per Section 2.9 of this Agreement.
- (c) That, in the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date provided for by the contract but shall proceed with all work to be performed under the contract. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

6.0 INSURANCE AND INDEMNIFICATION

6.1 Insurance. The Contractor and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, as set forth in Exhibit "C" attached hereto and incorporated herein by this reference.

Conditions:

In accordance with Public Contract Code Section 20170, the insurance of surety companies who provide or issue the policy shall have been admitted doing business in the State of California with a credit rating of A- or better.

This insurance shall not be canceled, limited in scope or coverage or non-renewed until after thirty (30) days prior written notice has been given to the Community Development Director, City of Placentia, 401 E. Chapman Ave., Placentia, California 92870.

Any insurance maintained by the City of Placentia shall apply in excess of and not combined with insurance provided by this policy.

The City of Placentia, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds with respect to: liability arising out of activities performed by or on behalf of the Contractor and all Subcontractors pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Contractor and all Subcontractors; automobiles owned, leased, hired, or borrowed by the Contractor and all Subcontractors.

Prior to commencement of any work under this contract, Contractor shall deliver to the City insurance endorsements confirming the existence of the insurance required by this contract, and including the applicable clauses referenced above.

Such endorsements shall be signed by an authorized representative of the insurance company and shall include the signatory's company affiliation and title. Should it be deemed necessary by the City, it shall be Contractor's responsibility to see that the City receives documentation, acceptable to the City, which sustains that the individual signing said endorsements is indeed authorized to do so by the insurance company.

If the Contractor fails to maintain the aforementioned insurance, or secure and maintain the aforementioned endorsement, the City may obtain such insurance, and deduct and retain the amount of the premiums for such insurance from any sums due under the agreement. However, procuring of said insurance by the City is an alternative to other remedies the City may have, and is not the exclusive remedy for failure of Contractor to maintain said insurance or secure said endorsement. In addition to any other remedies the City may have upon Contractor's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Contractor to stop work hereunder, and/or withhold any payment(s) which became due to Contractor hereunder until Contractor demonstrates compliance with the requirements hereof.

Nothing herein contained shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from Contractor's or its subcontractor's performance of the work covered under this agreement.

Each contract between the Contractor and any subcontractor shall require the subcontractor to maintain the same policies of insurance that the Contractor is required to maintain pursuant to this Section 6.1.

6.2 Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached to this Agreement as Exhibit "D" and are incorporated herein by this reference.

6.3 Indemnification. Contractor shall defend, indemnify, hold free and harmless the City of Placentia, its elected and appointed officials, officers, agents and employees, at Contractor's sole expense, from and against any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising or alleged to arise out of or in connection with the performance of the work, operations or activities of Contractor, its agents, employees, subcontractors, or invitees, provided for herein, or arising or alleged to arise from the negligent acts or omissions of Contractor hereunder, or arising or alleged to arise from Contractor's performance of or failure to perform any term, provision, covenant or condition of this Agreement.

- (a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith.
- (b) Contractor will promptly pay any judgment rendered against the City, its officers, agents, or employees for any such claims or liabilities arising or alleged to arise out of or in connection with Contractor's (or its agents',

employees', subcontractors', or invitees') negligent performance of or failure to perform such work, operations, or activities hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom.

- (c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising or alleged to arise out of or in connection with the performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor shall pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees for counsel selected by City.
- (d) Contractor's duty to defend and indemnify as set out in this Section 6.2 shall include any claims, liabilities, obligations, losses, demands, actions, penalties, suits, costs, expenses or damages or injury to persons or property arising or alleged to arise from, in connection with, as a consequence of or pursuant to any state or federal law or regulation regarding hazardous substances, including but not limited to the Federal Insecticide, Fungicide and Rodenticide Act ("FIFRA"), Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), Resource Conservation and Recovery Act of 1976 ("RCRA"), the Hazardous and Solid Waste Amendments of 1984, the Hazardous Material Transportation Act, the Toxic Substances control Act, the Clean Air Act, the Clean Water Act, the California Hazardous Substance Account Act, the California Hazardous Waste Control Law or the Porter-Cologne Water Quality Control Act, as any of those statutes may be amended from time to time.

Notwithstanding the foregoing, Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints, or suits arising out of the sole active negligence or willful misconduct of the City.

The Contractor's indemnification obligations pursuant to this Section 6.3 shall survive the termination of this Agreement. Contractor shall require the same indemnification from all subcontractors.

6.4 Sufficiency of Insurer or Surety. Insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances. In the event the Senior Management Analyst of City ("Senior Management Analyst") determines that the work or services to be performed under this Agreement creates an increased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies required by this Section 6 may be changed accordingly upon receipt of written notice from the Senior Management Analyst; provided that the Contractor shall have the right to appeal a determination of increased coverage by the Senior Management Analyst to the City Council of City within ten (10) days of receipt of notice from the Senior Management Analyst.

6.5 Substitution of Securities. Pursuant to California Public Contract Code Section 22300, substitution of eligible equivalent securities for any monies withheld to ensure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder.

7.0 RECORDS AND REPORTS

7.1 Reports. Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

7.2 Records. Contractor shall keep, and require subcontractors to keep, such books and records (including but not limited to payroll records as required herein) as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

7.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of the documents and materials hereunder. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom.

7.4 Public Records Act Disclosure. Contractor has been advised and is aware that this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Contractor, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Contractor informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

8.0 GENERAL PROVISIONS

8.1 Governing Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2 Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

The Principal set forth in Section 5.1 above shall be the representative for Contractor for purposes of this Agreement, and shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

8.3 Disputes. In the event either party fails to perform its obligations hereunder, the nondefaulting party shall provide the defaulting party written notice of such default. The defaulting party shall have ten (10) days to cure the default; provided that, if the default is not reasonably susceptible to being cured within said ten (10) day period, the defaulting party shall have a reasonable time to cure the default, not to exceed a maximum of thirty (30) days, so long as the defaulting party commences to cure such default within ten (10) days of service of such notice and diligently prosecutes the cure to completion; provided further that if the default is an immediate danger to the health, safety and general welfare, the defaulting party shall take such immediate action as may be necessary. Notwithstanding the foregoing, the nondefaulting party may, in its sole and absolute discretion, grant a longer cure period. Should the defaulting party fail to cure the default within the time period provided in this Section, the nondefaulting party shall have the right, in addition to any other rights the nondefaulting party may have at law or in equity, to terminate this Agreement. Compliance with the provisions of this Section 8.3 shall be a condition precedent to bringing any legal action, and such compliance shall not be a waiver of any party's right to take legal action in the event that the dispute is not cured.

8.4 Retention of Funds. Progress payments shall be made in accordance with the provisions of Section 3.2 of this Agreement. In accordance with said section, City shall pay Contractor a sum based upon ninety percent (90%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining ten percent (10%) thereof shall be retained as performance security to be paid to the Contractor within sixty (60) days after final acceptance of the work by the City Administrator or his/her designee, after Contractor shall have furnished City with a release of all undisputed contract amounts if required by City. In the event there are any claims specifically excluded by Contractor from the operation of the release, the City may retain proceeds (per Public Contract Code 7107) of up to 150% of the amount in dispute. City's failure to deduct or withhold shall not affect Contractor's obligations hereunder.

8.5 Waiver. No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval

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shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.6 Rights and Remedies. Rights and Remedies are cumulative except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.7 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

8.8 Liquidated Damages. Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City Five Hundred Dollars (\$500) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Scope of Services (Exhibit A) or Schedule of Performance (Exhibit A). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages.

8.9 Termination for Default of Contractor. If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, Contractor shall vacate any City owned property which Contractor is permitted to occupy hereunder and City may, after compliance with the provisions of Section 8.3, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of setoff or partial payment of the amounts owed the City as previously stated.

8.10 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and shall be deemed to be given when served personally or deposited in the US Mail, prepaid, first-class mail, return receipt requested, addressed as follows:

To City: City of Placentia
401 E. Chapman Ave
Placentia, California 92870
Attn: Crystal Adams

To Contractor: United Carports LLC
7280 Sycamore Canyon Blvd
Riverside, CA 92508
Attn: Diane Spates

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8.11 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.12 Conflict of Interest. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

Contractor and its officers, employees, associates, and subcontractors, if any, will comply with all conflict-of-interest statutes of the State of California applicable to Contractor's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Contractor and its officers, employees, associates, and subcontractor shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates, or subcontractors to abstain from a decision under this Agreement pursuant to a conflict-of-interest statute.

8.13 Covenant Against Discrimination. Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. To the extent required by law, contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

8.14 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

8.15 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

8.16 Hiring of Illegal Aliens Prohibited. Contractor shall not hire or employ any person to perform work within the City of Placentia or allow any person to perform work required under this Agreement unless such person is properly documented and legally entitled to be employed within the United States.

8.17 Unfair Business Practices Claims. In entering into a public works contract or a subcontract to supply goods, services or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of

Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body renders final payment to the contractor without further acknowledgment by the parties. (Sec. 7103.5, California Public Contract Code).

8.18 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

8.19 PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

8.20 Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

8.21 Legal Responsibilities. The Contractor shall keep itself informed of City, State, and Federal laws, ordinances, and regulations, which may in any manner affect the performance of its services pursuant to this Agreement. The Contractor shall at all times observe and comply with all such laws, ordinances and regulations. Neither the City, nor its officers, agents, or employees shall be liable at law or in equity as a result of the Contractor's failure to comply with this section.

8.22 Termination for Convenience. The City may terminate this Agreement without cause for convenience of the City upon giving contractor 30 days prior written notice of termination of the Agreement. Upon receipt of the notice of termination the Contractor shall cease all further work pursuant to the Agreement. Upon such termination by the City the Contractor shall not be entitled to any other remedies, claims, actions, profits, or damages except as provided in this paragraph. Upon the receipt of such notice of termination Contractor shall be entitled to the following compensation:

1. The contract value of the work completed to and including the date of receipt of the notice of termination, less the amount of progress payments received by contractor.

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2. Actual move-off costs including labor, rental fees, equipment transportation costs, the costs of maintaining on-site construction office for supervising the mover-off.

3. The cost of materials custom made for this Agreement which cannot be used by the Contractor in the normal course of his business, and which have not been paid for by City in progress payments.

4. All costs shall not include any markups as might otherwise be allowed by any plans or specifications which were a part of the Agreement.

The provisions of this paragraph shall supersede any other provision of the Agreement or any provision of any plans, specification, addendums, or other documents which are or may become a part of this Agreement. City and Contractor agree that the provisions of this paragraph are a substantive part of the consideration for this Agreement.

8.23 Responsibility for Errors. Contractor shall be responsible for its work and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Contractor occurs, then Contractor shall, at no cost to City, provide all necessary design drawings, estimates and other Contractor professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

8.24 Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

8.25 Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

8.26 No Third-Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

8.27 Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

8.28 Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

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8.29 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

8.30 Funding Source Conditions – Contractor's Obligation. Contractor acknowledges that the City may be paying for the Project by using funds it receives or will receive from various funding sources in the form of grants and/or subsidies, and the like under certain terms and conditions. Contractor acknowledges and agrees that any failure of the Contractor and/or its subcontractors to perform its obligations under the Contract, including, but not limited to, timely submitting accurate reports and records, that in any way results in the City not meeting the terms and conditions placed on the funds by the funding source, or forfeiting its entitlement to or, otherwise, not receiving, the funds, then the Contractor shall be liable to pay the City for the funds not granted to the City on the Project.

8.31 Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

ATTEST:

CITY OF PLACENTIA,
A municipal corporation and Charter City

Damien R. Arrula, City Administrator

Date: _____

CONTRACTOR

Signature

Date: _____

Name and Title

Social Security or Taxpayer ID Number

Project No. _____

ATTEST:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Rosanna Ramirez, Acting Deputy
City Administrator

Date: _____

APPROVED AS TO CONTENT:

Michael Finnerty, Project Manager

Date: _____

DEPARTMENTAL APPROVAL

J. Pono Van Gieson, Fire Chief

Date: _____

Project No.

EXHIBIT A
SCOPE OF SERVICES

Project No. _____

EXHIBIT B
SCHEDULE OF PERFORMANCE

EXHIBIT C

INSURANCE REQUIREMENTS

Contractor shall maintain and shall require all its subcontractors, consultants, and other agents to maintain the insurance listed below. Any requirement for insurance to be maintained after completion of the work shall survive this agreement.

CITY reserves the right to review any and all of the required insurance policies and/or endorsements but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this agreement or failure to identify any insurance deficiency shall not relieve Contractor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this agreement.

A. Workers Compensation & Employers Liability Insurance

- Workers Compensation insurance with statutory limits as required by the Labor Code of the State of California.
- Employers Liability with limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- The policy shall include a written waiver of the insurer's right to subrogate against CITY.
- Required Evidence of Coverage:
 1. Subrogation waiver endorsement; and
 2. Properly completed Certificate of Insurance.

B. General Liability Insurance

- Commercial General Liability Insurance no less broad than Insurance Services Office (ISO) form CG 00 01.
- Coverage shall be on a standard occurrence form. Claims-Made forms are not acceptable without prior written consent. Modified, limited, or restricted Occurrence forms are not acceptable without prior written consent.
- Minimum Limits: \$1,000,000 per Occurrence; \$2,000,000 General Aggregate; \$2,000,000 Products/Completed Operations Aggregate. The General Aggregate

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shall apply separately to each project. The required limits may be provided by a combination of General Liability Insurance and Commercial Excess or Umbrella Liability Insurance. If contractor maintains higher limits than the specified minimum limits, CITY requires and shall be entitled to coverage for the higher limits maintained by contractor.

- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY'S written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- Coverage shall be continued for one (1) year after completion of the work.
- CITY shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the contractor. CITY shall continue to be an additional insured for completed operations for (1) year after completion of the work.
- The policy definition of "insured contract" shall include assumptions of liability arising out of both ongoing operations and the products-completed operations hazard ("f" definition of insured contract in ISO form CG 00 01, or equivalent).
- The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.
- The policy shall cover inter-insured suits and include a "Separation of Insureds" or "severability" clause which treats each insured separately.
- The policy shall be endorsed to include a written waiver of the insurer's right to subrogate against all persons or entities that are, or are required to be, additional insureds.
- The policy shall not contain a Contractors' Warranty or other similar language which eliminates or restricts insurance because of a subcontractor's failure to carry specific insurance or to supply evidence of such insurance.
- Required Evidence of Coverage:
 1. Copy of the additional insured endorsement or policy language granting additional insured status; (The City of Placentia, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds with respect to: liability arising out of

activities performed by or on behalf of the Contractor and all Subcontractors pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Contractor and all Subcontractors; automobiles owned, leased, hired, or borrowed by the Contractor and all Subcontractors.)

2. Copy of the endorsement or policy language indicating that coverage applicable to the additional insureds is primary and non-contributory;
3. Properly completed Certificate of Insurance; and
4. Completed and signed Agent/Broker Questionnaire with supporting documentation as required.

C. Automobile Liability Insurance

- Minimum Limit: \$1,000,000 combined single limit per accident.
- Coverage shall apply to all owned, hired, and non-owned vehicles.
- CITY shall qualify as an insured.
- Required Evidence of Coverage:
 1. Copy of the endorsement or policy language indicating that CITY is an insured; and
 2. Properly completed Certificate of Insurance.

D. Contractors Pollution Liability Insurance

- Minimum Limits: \$1,000,000 per Pollution Incident; \$1,000,000 Aggregate;
- Coverage shall apply to pollution incidents at or from any location at which Contractor is performing work under this agreement.
- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it shall be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- CITY shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the Contractor. Additional insured status shall continue for one (1) year after completion of the work.
- The insurance provided to the additional insureds shall apply on a primary and

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non-contributory basis with respect to any insurance or self-insurance program maintained by them.

- If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of work.
- The insurance shall be continued for one (1) year after completion of the work. If the insurance is on a Claims-Made basis, the continuation coverage may be provided by: (a) renewal of the existing policy; (b) an extended reporting period endorsement; or (c) replacement insurance with a retroactive date no later than the commencement of the work.
- Required Evidence of Coverage:
 1. Copy of the additional insured endorsement or policy language granting additional insured status;
 2. Copy of the endorsement or policy language indicating that coverage for the additional insureds is primary and non-contributory;
 3. Properly completed Certificate of Insurance.

E. Standards for Insurance Companies

- Insurers, other than the California State Compensation Insurance Fund, shall have an A.M. Best's rating of at least A:VII.

F. Documentation

- The Certificate of Insurance shall include the following reference:
Garage Construction at Fire Station #2.
- The name and address for Additional Insured endorsements and Certificates of Insurance is: City of Placentia
- Contractor shall provide immediate written notice if: (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; or (3) the deductible or self-insured retention is increased.
- Current Evidence of Coverage shall be provided for the entire required period of insurance.
- Upon written request, certified copies of required insurance policies shall be provided within thirty (30) days.

Project No. _____

EXHIBIT D

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

Project No. _____

EXHIBIT E
CLAIMS PROCEDURE

SUMMARY OF PUBLIC CONTRACT CODE § 9204

The following procedure will apply to any claims by the Contractor on the City:

A "claim" is a separate demand on the City by a contractor on a public works project and sent by registered mail or certified mail with return receipt requested, for one or more of the following:

- A time extension, including relief from penalties for delay
- Payment by the City of money damages under the terms of the contract
- Payment of an amount that is disputed by the City

Initial Review

The claim must be supported by appropriate documentation. The City has 45 days within which to review the claim and provide the contractor with a written statement identifying the disputed and undisputed portions of the claim. If the City does not issue a written statement, the claim is deemed rejected in its entirety. The City will pay any undisputed portion of the claim within 60 days of issuing the statement.

Meet & Confer

If the contractor disputes the City's written response, or if the City does not issue one, the contractor may request in writing an informal conference to meet and confer for possible settlement of the claim. The City will schedule the meet and confer conference within 30 days of this request and provide a written statement identifying the remaining disputed and undisputed portions of the claim within 10 business days of the meet and confer. The City will pay the undisputed portion within 60 days of issuing this statement.

Mediation

With respect to any disputed portion remaining after the meet and confer, the City and contractor will submit the matter to nonbinding mediation, agree to a mediator within 10 business days after issuing the written statement, and share mediation costs equally. If mediation is unsuccessful, then the terms of the public works agreement and applicable law will govern resolution of the dispute.

Miscellaneous Provisions

Amounts not paid by the City in a timely manner bear interest at 7% per annum. Subcontractors may submit claims via this procedure through the general contractor. The City and contractor may waive the requirement to mediate but cannot otherwise waive these claim procedures.

RESOLUTION NO. R-2021-03

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2020-21 IN COMPLIANCE WITH CITY CHARTER OF THE CITY OF PLACENTIA §§ 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES

A. Recitals.

(i). The adopted budget for the 2020-21 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). City Charter of the City of Placentia § 1206 authorizes the City Council to amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the budget. All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.
2. The adopted budget for Fiscal Year 2020-21, Resolution No. R-2020-38, is hereby amended to reflect the following expenditure of funds from the Account specified to the Account specified:

Fund	Description	Department	GL Account	Amount	Type
Measure U	Construction	Fire and Life Safety (CIP)	795105-6185	\$12,000	Expense

3. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, ADOPTED AND APPROVED THIS 26TH DAY OF JANUARY 2021.

Craig S. Green, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 26th day of January 2021 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: DIRECTOR OF FINANCE
DATE: JANUARY 26, 2021
SUBJECT: **ADOPTION OF ADJUSTED CITYWIDE USER FEES**

FISCAL
IMPACT: TO BE DETERMINED AND ARE ONLY FOR COST-RECOVERY PURPOSES.

SUMMARY:

The City of Placentia is responsible for providing a variety of services to citizens. Services that support the general public, such as most public safety services, are supported by tax and other non-fee revenues, while services that are more elective in nature and have specific individual beneficiaries which are typically supported by user fee charges. On May 1, 2018, the City Council received and discussed a comprehensive user fee and cost study prepared by Staff and the City's consultant. At that time, Council adopted a fee schedule which reflected fee adjustments based on the calculation of actual costs. The new fees went into effect July 1, 2018 for the 2018-19 Fiscal Year.

In addition to adopting the proposed fee schedule, Council also directed the City Administrator to conduct a comprehensive fee and cost study every five (5) years, and in the interim four (4) years (fiscal years 2019-20 through 2022-23), adjust fees based upon the annual year-to-year increases in the local area Consumer Price Index (CPI). Due to Staff turnover and vacancies within the Finance Department as well as responding to the Covid-19 pandemic, CPI adjustments have not been applied to the user fees since their adoption in 2018.

While the City has not increased user fees during the past two fiscal years, the City's costs for services continue to increase and have increased in all areas of operations. Therefore, in order to continue providing quality services while meeting the community's needs, fees must be increased; however, are only designed to be cost recovery in nature.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and

2. a.
January 26, 2021

2. Receive the Staff report, consider all public testimony, and discuss the proposed fees; and
3. Close the public hearing; and
4. Adopt Resolution No. R-2021-XX, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with effective dates of January 26, 2021, or April 1, 2021 for Fiscal Year 2020-21, and July 1, 2021, for Fiscal Year 2021-22.

DISCUSSION:

California local government agencies are permitted by law to recover up to the full cost of providing user-related services from those who receive the benefit of the service. User fee-related services are those services where the customer is identifiable, the service is measurable, and the service can be withheld for non-payment. Full cost is defined as including both the direct and indirect costs (overhead) of the service.

The objective of establishing a user fee is to recover all or part of the cost of providing a requested service from those who benefit directly from the service so as to limit or avoid subsidizing the service through use of General Fund revenue such as tax and other traditional General Fund resources. However, recovery of the full cost of providing a service is not always feasible, or advisable. In some cases, the Council may decide to reduce costs rather than increase fees and/or continue some level of General Fund subsidy. Further, under State law, cities may not set user fees at higher than the cost of providing the service.

As indicated above, the current citywide user fees have not been adjusted since their adoption by Council in 2018. It is recommended that City user fees be adjusted by the Los Angeles-Long Beach-Anaheim CPI based on the October year-to-year adjustments as follows:

<i>CPI Year</i>	<i>% Change</i>
2018	4.1%
2019	3.2%
2020	0.7%

As costs continue to rise, due to the user fees not being adjusted for 2019-20 and 2020-21, and to ensure full cost recovery, it is proposed to adjust all fees by both the 4.1% plus 3.2% for the remainder of 2020-21 and by .7% beginning 2021-22. The effective dates for the user fee adjustments for 2020-21 are January 26, 2021 for all non-building and planning fees and April 1, 2021 for building and planning fees. The effective dates for the 2021-22 adjustments is July 1, 2021 for all citywide user fees.

Development Services – Planning/Building (changes effective April 1, 2021 and July 1, 2021)

The proposed fees include increases of 7.3% for the remainder of 2020-21 and an increase of .7% for 2021-22 based upon the CPI adjustments discussed above. Per Government Code 66017, the effective date for land use related fees shall be no sooner than 60 days following the final action on adoption of the fees. As such, the effective date for 2020-21 adjustments is April 1,

2021 and July 1, 2021 for 2021-22. Additionally, all noticing requirements of Government Code 66016 have been met.

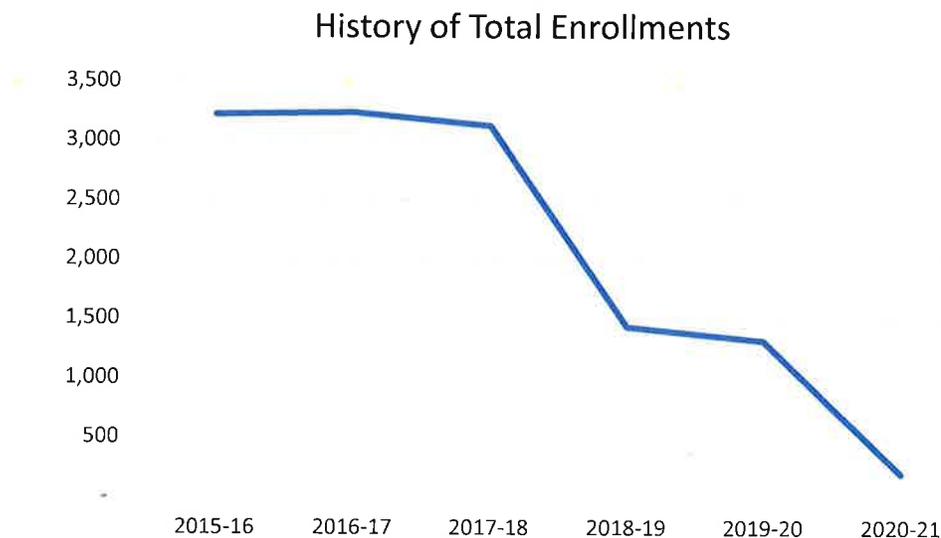
Fire Services (no change)

Current fire services fees were adopted by Council in June 2020 and are based on the Orange County Fire Authority fee schedule, although at a reduced level. There are no changes proposed to the fire services fees at this time, however, are presented to be included in the comprehensive citywide fee schedule.

At the time fire services fees were adopted, specific Placentia Fire and Life Safety Services costs were not available since the department was not to become operational until July 1, 2020. Council directed that Staff return in 12 months with a cost and fee analysis regarding fire services. Being that 2021-22 will be the fourth year of the city's five-year user fee plan, it is recommended that the City conduct its comprehensive cost of services/user fee study in 2021-22 and include fire services fees.

Community Services (effective date January 26, 2021 and July 1, 2021)

The proposed fees for the Community Services Department represent both full cost recovery and market driven fees. For all market driven fees, there are no CPI proposed adjustments recommended. Additionally, due to a drastic decline in participation since July 1, 2018, it is proposed that the class fees for contract recreation classes be purely market driven. In 2018, after several years of not conducting increases, the class fees were increased by 26.5% in attempt to make classes recover 100% of their costs. As a result, enrollments dropped by 58% in 2019-20 as compared to 2017-18 before the fee increases were implemented.



All other Community Services fees were adjusted by the proposed CPI.

FISCAL IMPACT:

The City's costs for services continue to increase and have increased in all areas of operations during the past two fiscal years. Therefore, in order to continue providing quality services while meeting the community's needs, fees must be increased; however are only designed to be cost recovery in nature. Based upon actual revenue for 2019-20 for fees listed on the attached fee schedule, a 7.3% increase (4.1% and 3.2% CPI adjustments from 2019-20 and 2020-21 respectively and not previously adjusted in prior fiscal years) the increase in fees could generate up to \$51,000 in new general fund revenue by June 30, 2021 and, on a full-year basis, approximately \$174,000. Further, the additional 0.7% increase in fees proposed for 2021-22 could potentially generate additional revenue of approximately \$18,000 for a total of \$192,000. Revenues are projected on the use of listed services by the public and will fluctuate from year-to-year. Additionally, considering the current economic state as well as the state stay-at-home orders due to COVID-19, the revenue associated with these services is uncertain.

Prepared by:

Jessica Brown

Jessica Brown
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution R-2021-XX – Establishing and Adopting Certain Fees
2. Notice of Public Hearing, Adjustment of Various Fees

RESOLUTION R-2021-04

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ESTABLISHING AND ADOPTING CERTAIN CITY FEES, RATES, AND CHARGES FOR VARIOUS CITY SERVICES WITH EFFECTIVE DATES OF FEBRUARY 26, 2021, OR APRIL 1, 2021 FOR FISCAL YEAR 2020-21, AND JULY 1, 2021 FOR FISCAL YEAR 2021-22

A. Recitals

WHEREAS, pursuant to the Mitigation Fee Act (Government Code section 66000 *et seq.*) the City of Placentia is authorized to adopt and implement fees, rates, and charges for municipal services; provided that such fees, rates, and charges do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, notice of public hearing has been given pursuant to Government Code Section 6062a, oral and written presentations have been made and received, and the required public hearing has been held; and

WHEREAS, the City of Placentia desires to implement new fees, rates, and charges for various governmental services provided by the City of Placentia, as set forth herein; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred; and

WHEREAS, the actions implemented through the adoption of this Resolution are statutorily exempt under the California Environmental Quality Act per Section 21080(b)(8) of the Public Resources Code.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

1. Recitals. The recitals in Part A., above, are correct.
2. Estimated Costs. The fees, rates, and charges set forth in Exhibit A do not exceed the estimated reasonable cost of providing the service for which the fee, rate, or charge is levied.

3. Exhibit A. The fees, rates, and charges set forth in Exhibit A are hereby adopted and approved as the fees, rates, and charges for the services identified for each such fee, rate, or charge.

4. Effective Date of Fees. The fees, rates, and charges set forth in Exhibit A shall become effective on the applicable dates shown on Exhibit A, which dates are either January 26, 2021, April 1, 2021, or July 1, 2021.

5. Delegated Authority. The City Administrator is hereby delegated the authority to reduce one or more fees included in Exhibit A by up to 10% of the adopted fee amount, based on market conditions.

6. Severability. If any fee, rate, or charge adopted or increased by this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such fee, rate, or charge shall be deemed a separate, distinct, and independent provision of this Resolution, and such holding shall not affect the validity of the remaining fees, rates and charges adopted or revised herein. The City Council hereby declares that it would have adopted this Resolution and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one (1) or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

PASSED, ADOPTED AND APPROVED this 26th day of January 2021.

Craig S. Green, Mayor

Attest:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 26th day of January 2021 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



**UPDATED FEES
FOR VARIOUS CITY SERVICES**

**AMENDING THE COMPREHENSIVE
FEE SCHEDULE**

ADOPTED _____

RESOLUTION R-2021-04

EFFECTIVE

January 26, 2021

(Non Building and Planning Fees)

April 1, 2021

(Building and Planning Fees)

July 1, 2021 (All Fees)

Planning	Current Fee	Effective April 1, 2021*	Effective July 1, 2021*	Explanation
Application Fees				
Abandonment of Property (base fee + deposit)	3,440.00	3,695.00	3,721.00	See Note 1 below; 100% cost recovery
Adult Oriented Business	7,675.00	8,245.00	8,303.00	100% cost recovery
Appeal of Staff Decision to Planning Commission	2,260.00	2,427.00	2,444.00	New fee; 100% cost recovery
Appeal of Planning Commission Decision to City Council	3,670.00	3,942.00	3,970.00	100% cost recovery; if City Councilmember brings appeal, no fee
Building & Zoning Compliance Application (Minor)	45.00	48.00	48.00	Plus inspection fee, if necessary; 100% cost recovery
Building & Zoning Compliance Application (Major)	135.00	145.00	146.00	Plus inspection fee, if necessary; 100% cost recovery
CC&R's Review	1,680.00	1,804.00	1,817.00	100% cost recovery
Certificate of Compliance	850.00	913.00	919.00	100% cost recovery
Condominium Conversion	4,475.00	4,807.00	4,841.00	100% cost recovery
Development Agreement Review (base fee + deposit)	7,885.00	8,470.00	8,530.00	See Note 1 below; 100% cost recovery
Development Plan Review	9,515.00	10,222.00	10,293.00	100% cost recovery
Environmental Impact Report Admin/Review (base fee + deposit)	7,280.00	7,820.00	7,875.00	See Note 1 below; 100% cost recovery
Extension of Approval- staff approved applications	910.00	977.00	984.00	100% cost recovery
Extension of Approval- Planning Comm/City Council approved applications	35% of original application fee			
Film Permit (Commercial)	575.00	617.00	622.00	Plus any costs from other departments; 100% cost recovery
Film Permit (Student)	-	-	-	Permit required, but no fee to be charged
General Plan Amendment	9,715.00	10,436.00	10,509.00	100% cost recovery
General Plan Update Fee	3.00	3.00	3.00	Plus \$0.095 for ea. planning permit; 50% cost recovery
Home Occupation Permit	30.00	32.00	32.00	Plus inspection if necessary; 100% cost recovery
House Move (base fee + deposit)	2,080.00	2,234.00	2,250.00	See Note 1 below; 100% cost recovery
Initial Study Checklist	375.00	402.00	405.00	100% cost recovery
Landscape Plan Review (Residential - 3 or more) (base fee + deposit)	275.00	295.00	297.00	See Note 1 below; 100% cost recovery
Landscape Plan Check (Commercial) (base fee + deposit)	275.00	295.00	297.00	See Note 1 below; 100% cost recovery
Letter of Public Convenience/Necessity	780.00	837.00	843.00	100% cost recovery
Lot Line Adjustment	2,745.00	2,948.00	2,969.00	100% cost recovery
Negative Declaration (base fee + deposit)	3,090.00	3,319.00	3,342.00	See Note 1 below; 100% cost recovery
Planning Review / Research (Questions/Issues Requiring Research)	145.00	155.00	156.00	For 1st hr, \$30 for ea. addl. 15 min; 100% cost recovery
Preliminary Plan Review (base fee + deposit)	2,340.00	2,513.00	2,531.00	See Note 1 below; 100% cost recovery
Short Term Rental Registration	221.00	237.00	239.00	
Sign Plan Review (Individual Sign)	165.00	177.00	178.00	100% cost recovery
Sign Plan Review (Integrated Commercial/ Industrial Center)	250.00	268.00	270.00	100% cost recovery
Sign Plan Review (Master Sign Program)	710.00	762.00	768.00	100% cost recovery
Site Plan Review (Minor)	90.00	96.00	97.00	100% cost recovery
Site Plan Review (Major - Residential)	1,765.00	1,896.00	1,909.00	100% cost recovery

Planning	Current Fee	Effective April 1, 2021*	Effective July 1, 2021*	Explanation
Site Plan Review (Major - Commercial)	1,765.00	1,896.00	1,909.00	100% cost recovery
Special Event Permit (Minor - i.e. outdoor display, etc.)	135.00	145.00	146.00	100% cost recovery
Special Event Permit (Major: i.e. car show, fair, etc)	475.00	510.00	513.00	Plus any costs from other departments; 100% cost recovery
Specific Plan Review/Amendment (base fee + deposit)	8,920.00	9,582.00	9,649.00	See Note 1 below; 100% cost recovery
Study Session (Applicant Requested)	1,155.00	1,240.00	1,249.00	100% cost recovery
Technology Fee (Building and Planning Permits) (per \$1,000 valuation)	1.75	1.75	1.75	
Technology Fee (Engineering Permits)	10.00	10.00	10.00	With additional pages under 11"x17" at a rate of \$0.25 and pages over at \$0.50 per page
Temporary Advertising Permit	45.00	48.00	48.00	100% cost recovery
Tentative Parcel Map (4 or fewer parcels)	5,095.00	5,473.00	5,511.00	100% cost recovery
Tentative Tract Map (5 or more parcels)	6,550.00	7,036.00	7,086.00	for the first five parcels, plus \$63 for ea. addl. lot; 100% cost recovery
Third Party Review/Preparation of Plans (base fee + deposit)	1,160.00	1,246.00	1,254.00	See Note 1 below; 100% cost recovery
Underground Utility Waiver (base fee + deposit)	1,975.00	2,121.00	2,136.00	See Note 1 below; 100% cost recovery
Use Conformity Determination	555.00	596.00	600.00	100% cost recovery
Use Permit	6,670.00	7,165.00	7,215.00	100% cost recovery
Use Permit Modification (Planning Commission)	4,725.00	5,076.00	5,111.00	100% cost recovery
Use Permit Modification (Staff)	925.00	993.00	1,000.00	100% cost recovery
Use Permit - Special	950.00	1,020.00	1,027.00	100% cost recovery
Use Permit - Temporary (New)	425.00	456.00	459.00	100% cost recovery
Use Permit - Temporary (Renewal)	250.00	268.00	270.00	100% cost recovery
Variance - Minor	2,420.00	2,599.00	2,618.00	100% cost recovery
Variance - With Other Applications	3,835.00	4,119.00	4,148.00	100% cost recovery
Variance - Standard	6,180.00	6,639.00	6,685.00	100% cost recovery
Wireless Facility - Preliminary Plan Review (base fee + deposit)	1,150.00	1,235.00	1,244.00	See Note 1 below; 100% cost recovery
Zone Change	9,715.00	10,436.00	10,509.00	100% cost recovery
Zone Change - Text Only	2,740.00	2,943.00	2,964.00	100% cost recovery
Zoning Verification Letter	355.00	381.00	384.00	100% cost recovery

* Rounded down to the nearest dollar

EXPLANATORY NOTE:

Note 1: Base fee as noted, plus, as needed, an initial deposit determined by the Director of Development Services, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

Building	Current Fee	Effective April 1, 2021*	Effective July 1, 2021*	Explanation
Construction / Demolition				
Construction / Demolition Project Application Fee	90.00	96.00	97.00	
Impound Refuse Containers (3rd party cost)	137.00	147.00	148.00	
Electrical Permit Fees				
Busways	60.00	64.00	64.00	
Issuance Fee	24.00	25.00	25.00	Charged to All Permits
Light standard or Private Street light, first	107.00	114.00	115.00	
Light standard or Private Street light, each additional	32.00	34.00	34.00	
Miscellaneous Apparatus, Conduits, and Conductors	71.00	76.00	76.00	
Other Electrical Inspections (per hour)	131.00	140.00	141.00	
Outlet, Lights, and Switches, each	3.00	3.00	3.00	
Power Apparatus (New or re-wire residential) (per	0.15	-	-	
Power Apparatus (New or re-wire garages) (per SqFt)	0.13	-	-	
Power Apparatus (Up to and including 1, each)	26.00	27.00	28.00	
Power Apparatus (Over 1 and not over 10, each)	37.00	39.00	40.00	
Power Apparatus (Over 10 and not over 50, each)	47.00	50.00	50.00	
Power Apparatus (Over 50 and not over 100, each)	58.00	62.00	62.00	
Power Apparatus (Over 100, each)	68.00	73.00	73.00	
Pre-Inspection	74.00	79.00	80.00	
Service or Panel (600 V up to 1,000 amp)	126.00	135.00	136.00	Per Unit
Signs, Outline Lighting, and Marquees	71.00	76.00	76.00	
Stand alone Electrical Plan Check (hourly rate)	163.00	175.00	176.00	
Temporary Pole (each)	84.00	90.00	90.00	
Theatrical-type lighting fixtures or assemblies (each)	3.00	3.00	3.00	
Mechanical Permit Fees				
Air Conditioner (100,000 BTU or less) (each)	56.00	60.00	60.00	
Air Conditioner (over 100,000 BTU) (each)	84.00	90.00	90.00	
Air Handler	84.00	90.00	90.00	
Appliance Vent/Chimney (only)	84.00	90.00	90.00	
Boiler	84.00	90.00	90.00	
Compressor	84.00	90.00	90.00	
Duct Work (only)	111.00	119.00	120.00	
Evaporative Cooler	84.00	90.00	90.00	
Exhaust Hood (Commercial Grease Hood)	231.00	248.00	249.00	
Exhaust Hood and Duct (Residential)	84.00	90.00	90.00	
Hear Pump (Package Unit)	84.00	90.00	90.00	
Heater (100,000 BTU or less) (each)	56.00	60.00	60.00	
Heater (over 100,000 BTU) (each)	84.00	90.00	90.00	
Heater (Unit, Radiant, etc.)	84.00	90.00	90.00	
Heater (Wall/Floor)	84.00	90.00	90.00	
Issuance Fee	23.00	24.00	24.00	Charged to All Permits
Other Mechanical Inspections (per hour)	131.00	140.00	141.00	
Stand Alone Mechanical Plan Check	163.00	175.00	176.00	
Vent Fan, Single Duct (each)	71.00	76.00	76.00	
Vent System	84.00	90.00	90.00	
Walk-in Box/Refrigerator Coil	84.00	90.00	90.00	
New Construction Fees (see note 1 below)				
A-1 Assembly, Theaters with Stage	Table 1-A Charge			Valuation Based (Table 1-V)
A-1 Assembly, Theaters without Stage	Table 1-A Charge			Valuation Based (Table 1-V)

Building	Current Fee	Effective April 1, 2021*	Effective July 1, 2021*	Explanation
A-2 Assembly, Nightclubs	Table 1-A Charge			Valuation Based (Table 1-V)
A-2 Assembly, Restaurants, Bars, Banquet Halls	Table 1-A Charge			Valuation Based (Table 1-V)
A-3 Assembly, Churches	Table 1-A Charge			Valuation Based (Table 1-V)
A-3 Assembly, General, Community Halls, Libraries, and Museums	Table 1-A Charge			Valuation Based (Table 1-V)
A-4 Assembly, Arenas	Table 1-A Charge			Valuation Based (Table 1-V)
B, Business	Table 1-A Charge			Valuation Based (Table 1-V)

Building	Current Fee	Effective		Explanation
		April 1, 2021*	July 1, 2021*	
E, Education	Table 1-A Charge			Valuation Based (Table 1-V)
F-1, Factory and Industrial, Moderate Hazard	Table 1-A Charge			Valuation Based (Table 1-V)
F-2, Factory and Industrial, Low Hazard	Table 1-A Charge			Valuation Based (Table 1-V)
H-1, High Hazards, Explosives	Table 1-A Charge			Valuation Based (Table 1-V)
H234, High Hazard	Table 1-A Charge			Valuation Based (Table 1-V)
H-5 HPM	Table 1-A Charge			Valuation Based (Table 1-V)
I-1 Institutional, Supervised Environment	Table 1-A Charge			Valuation Based (Table 1-V)
I-2 Institutional, Hospitals	Table 1-A Charge			Valuation Based (Table 1-V)
I-2 Institutional, Nursing Homes	Table 1-A Charge			Valuation Based (Table 1-V)
I-3 Institutional, Restrained	Table 1-A Charge			Valuation Based (Table 1-V)
I-4 Institutional, Day Care Facility	Table 1-A Charge			Valuation Based (Table 1-V)
M, Mercantile	Table 1-A Charge			Valuation Based (Table 1-V)
R-1, Residential, Hotels	Table 1-A Charge			Valuation Based (Table 1-V)
R-2, Residential, Multi-Family	Table 1-A Charge			Valuation Based (Table 1-V)
R-3, Residential, One and Two Family	Table 1-A Charge			Valuation Based (Table 1-V)
R-4, Residential, Care/Assisted Living Facilities	Table 1-A Charge			Valuation Based (Table 1-V)
S-1 Storage, Moderate Hazard	Table 1-A Charge			Valuation Based (Table 1-V)
S-2 Storage, Low Hazard	Table 1-A Charge			Valuation Based (Table 1-V)
U, Utility, Miscellaneous	Table 1-A Charge			Valuation Based (Table 1-V)
Plumbing Permit Fees				
Anti-Syphon Valve (each)	25.00	26.00	27.00	
Backflow Preventer (each)	25.00	26.00	27.00	
Bathtub (each)	25.00	26.00	27.00	
Dishwasher (each)	25.00	26.00	27.00	
Drain-Piping Repair/Alterations	25.00	26.00	27.00	
Drinking Fountain	25.00	26.00	27.00	
Floor Sink/Drain (each)	25.00	26.00	27.00	
Garbage Disposal (each)	25.00	26.00	27.00	
Gas Piping (First Five Outlets)	53.00	56.00	57.00	
Gas Piping (Each Additional Five Outlets)	5.00	5.00	5.00	
Grease interceptor	315.00	338.00	340.00	
Grease Trap	158.00	169.00	170.00	
Issuance Fee	23.00	24.00	24.00	Charged to all Permits
Laundry	25.00	26.00	27.00	
P Trap (each)	25.00	26.00	27.00	
Roof Drain-Rainwater System (per drain)	25.00	26.00	27.00	
Septic system (each)	315.00	338.00	340.00	
Sewer (new, add, alter, repair, abandonment)	25.00	26.00	27.00	
Sewer clean out only (each)	25.00	26.00	27.00	
Shower Stall (each)	25.00	26.00	27.00	
Sink (each)	25.00	26.00	27.00	
Solar Water System Fixtures (tanks, water treatment equip.)	53.00	56.00	57.00	
Stand Alone Plumbing Plan Check (hourly rate)	163.00	175.00	176.00	
Urinal (each)	25.00	26.00	27.00	
Waste and vent system	105.00	112.00	113.00	
Water Closet (each)	25.00	26.00	27.00	
Water Heater	25.00	26.00	27.00	
Water Line (each)	25.00	26.00	27.00	
Water Pipe Repair Replacement (first 100 lf)	107.00	114.00	115.00	
Water Pipe Repair Replacement (each additional 100lf)	47.00	50.00	50.00	
Solid Waste Hauling				
Construction /Deconstruction Annual Registration Fee	143.00	153.00	154.00	
Convenience Annual Registration Fee	61.00	65.00	65.00	
Recycler Annual Registration Fee	143.00	153.00	154.00	

Building	Current Fee	Effective April 1, 2021*	Effective July 1, 2021*	Explanation
Supplemental Plan Check Fees				
First 2 Hours	284.00	305.00	307.00	
Each additional ½ hour (or portion thereof)	126.00	135.00	136.00	
Supplemental Inspection Check Fees				
First 2 Hours	210.00	225.00	227.00	
Each Additional ½ hour (or portion thereof)	84.00	90.00	90.00	
Travel and Documentation Fees:				
Other Tenant Improvements (600 sf)	999.00	1,073.00	1,080.00	
Other Tenant Improvements (3,000 sf)	837.00	899.00	905.00	
Other Tenant Improvements (6,000 sf)	837.00	899.00	905.00	
Other Tenant Improvements (12,000 sf)	1,698.00	1,824.00	1,836.00	
Other Tenant Improvements (30,000 sf)	1,815.00	1,949.00	1,963.00	
Other Tenant Improvements (60,000 sf)	2,281.00	2,450.00	2,467.00	
Re-inspection	16.00	17.00	17.00	
Miscellaneous Permit Fees				
Application Meeting (Group Meeting Fee)	469.00	503.00	507.00	Minimum Charge:
Building & Zoning Inspection	74.00	79.00	80.00	
Carport	-	-	-	
Issuance Fee	23.00	24.00	24.00	
Solar Panels	247.00	265.00	267.00	
Address Change	1,639.00	1,760.00	1,773.00	Minimum Charge:
Awning	See Note 2 below			150.00
Close or Open Exterior Wall	See Note 2 below			250.00
Wood Fence	See Note 2 below			120.00
Masonry Wall	See Note 2 below			150.00
Patio Cover	See Note 2 below			150.00
Add for screening	See Note 2 below			3.16 per square foot
Pre Fab Patio Room	See Note 2 below			250.00
Residential Alterations	See Note 2 below			200.00
Room Addition	See Note 2 below			250.00
Roof (first 2000 sq.ft)	298.00	320.00	322.00	
Roof (2001 sq. ft. - 4000 sq ft)	409.00	439.00	442.00	
Roof (4001 sq. ft. - 6000 sq. ft.)	629.00	675.00	680.00	
Roof (6001 sq. ft. - plus)	788.00	846.00	852.00	
Pool re-plaster	126.00	135.00	136.00	
Gunite	599.00	643.00	648.00	
Spa or Hot Tub-inground (Pre-fabricated)	451.00	484.00	487.00	
Swimming Pool Electrical	95.00	102.00	102.00	
Swimming Pool Plumbing	79.00	84.00	85.00	
Stucco (first 400 square feet)	263.00	282.00	284.00	
Stucco (each additional 100 square feet)	21.00	22.00	22.00	
Windows (1 only)	84.00	90.00	90.00	
Windows (2 only)	105.00	112.00	113.00	
Windows (3-10)	189.00	203.00	204.00	
Windows (11-20)	378.00	406.00	408.00	
Windows (21-50)	567.00	609.00	613.00	
Windows (51-100)	756.00	812.00	817.00	
Windows (100-200)	945.00	1,015.00	1,022.00	
Windows (200-500)	1,134.00	1,218.00	1,226.00	
General Plan Update Fee (per \$1,000 valuation)	3.00	3.00	3.00	50% cost recovery

* Rounded down to the nearest dollar

EXPLANATORY NOTE:

Building

Current Fee

Effective
April 1, 2021*

Effective
July 1, 2021*

Explanation

Note 1: Tables I-A and I-V have both been adjusted for CPI

Note 2: Fee is the larger of Minimum Charge or Table 1-A Charge

BUILDING VALUATION TABLE I-V*
(Effective April 1, 2021)

Group (2012 International Building Code)	cost per sq. ft.								
	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	227.75	220.07	214.49	205.45	192.95	187.53	198.60	176.40	169.41
A-1 Assembly, theaters, without stage	208.50	200.82	195.22	186.19	173.67	168.28	179.33	157.16	150.17
A-2 Assembly, nightclubs	178.71	173.61	168.81	162.05	152.14	148.07	156.04	138.02	132.86
A-2 Assembly, restaurants, bars, banquet halls	177.64	172.53	166.66	160.97	150.00	147.00	154.97	135.87	131.79
A-3 Assembly, churches	210.52	202.84	197.24	188.22	175.86	170.45	181.37	159.32	152.34
A-3 Assembly general, community halls, libraries, museums	176.13	168.45	161.79	153.73	140.37	136.25	146.98	123.84	108.25
A-4 Assembly, arenas	207.43	199.75	193.08	185.11	171.55	167.21	178.26	155.01	149.09
B Business	181.71	175.06	169.12	160.85	145.87	140.47	154.21	128.18	122.10
E Educational	191.40	184.80	179.30	171.13	159.40	150.88	165.15	138.68	133.98
F-1 Factory and industrial, moderate hazard	108.24	103.16	96.97	93.40	83.45	79.90	89.34	68.77	64.66
F-2 Factory and industrial, low hazard	107.16	102.08	96.97	92.33	83.45	78.82	88.27	68.77	63.59
H-1 High Hazard, explosives	101.42	96.34	91.23	86.58	77.91	73.29	82.53	63.23	-
H234 High Hazard	101.42	96.34	91.23	86.58	77.91	73.29	82.53	63.23	58.05
H-5 HPM	181.71	175.06	169.12	160.85	145.87	140.47	154.21	128.18	122.10
I-1 Institutional, supervised environment	180.57	174.23	169.37	162.03	148.81	144.88	157.91	133.52	128.77
I-2 Institutional, hospitals	308.55	301.90	295.96	287.69	271.66	-	281.05	253.97	-
I-2 Institutional, nursing homes	116.62	109.98	200.71	192.44	178.55	-	185.80	159.79	-
I-3 Institutional, restrained	206.97	200.33	194.38	186.10	172.74	166.26	179.46	155.04	146.82
I-4 Institutional, day care facilities	180.57	174.23	169.37	162.03	148.81	144.88	157.91	133.52	128.77
M Mercantile	133.12	128.03	122.14	116.46	106.20	103.20	110.46	92.07	87.99
R-1 Residential, hotels	182.11	175.78	170.91	163.57	150.53	146.60	159.63	135.23	130.49
R-2 Residential, multiple family	152.70	146.36	141.50	134.16	121.84	117.91	130.95	106.55	101.80
R-3 Residential, one and two family	143.72	139.80	136.24	132.86	127.56	124.38	128.65	119.18	111.64
R-4 Residential, care/assisted living facilities	180.57	174.23	169.37	162.03	148.81	144.88	157.91	133.52	128.77
S-1 Storage, moderate hazard	100.34	95.27	89.08	85.50	75.76	72.22	81.45	61.09	56.97
S-2 Storage, low hazard	99.27	94.20	89.08	84.43	75.76	71.14	80.38	61.09	55.90
U Utility, miscellaneous	76.36	72.12	67.50	63.74	57.20	53.49	60.68	44.73	42.37

BUILDING VALUATION TABLE I-V* (Effective July 1, 2021)

Group (2012 International Building Code)	cost per sq. ft.								
	IA	IB	IIA	IIB	IIIA	IIIB	IV	VA	VB
A-1 Assembly, theaters, with stage	229.35	221.61	215.99	206.89	194.30	188.84	199.99	177.64	170.59
A-1 Assembly, theaters, without stage	209.96	202.23	196.59	187.49	174.89	169.46	180.59	158.26	151.22
A-2 Assembly, nightclubs	179.96	174.82	169.99	163.18	153.21	149.11	157.14	138.98	133.79
A-2 Assembly, restaurants, bars, banquet halls	178.88	173.74	167.82	162.10	151.05	148.03	156.05	136.82	132.71
A-3 Assembly, churches	212.00	204.26	198.62	189.54	177.10	171.64	182.63	160.44	153.40
A-3 Assembly general, community halls, libraries, museums	177.37	169.63	162.92	154.81	141.35	137.21	148.01	124.70	109.01
A-4 Assembly, arenas	208.88	201.15	194.43	186.41	172.75	168.38	179.51	156.10	150.14
B Business	182.98	176.28	170.30	161.97	146.89	141.45	155.29	129.07	122.95
E Educational	192.74	186.10	180.56	172.33	160.51	151.93	166.31	139.65	134.92
F-1 Factory and industrial, moderate hazard	108.99	103.88	97.65	94.05	84.04	80.46	89.97	69.25	65.12
F-2 Factory and industrial, low hazard	107.91	102.80	97.65	92.97	84.04	79.37	88.88	69.25	64.03
H-1 High Hazard, explosives	102.12	97.02	91.87	87.18	78.45	73.80	83.11	63.68	-
H234 High Hazard	102.12	97.02	91.87	87.18	78.45	73.80	83.11	63.68	58.45
H-5 HPM	182.98	176.28	170.30	161.97	146.89	141.45	155.29	129.07	122.95
I-1 Institutional, supervised environment	181.83	175.45	170.55	163.16	149.86	145.90	159.02	134.45	129.67
I-2 Institutional, hospitals	310.71	304.02	298.03	289.70	273.56	-	283.02	255.75	-
I-2 Institutional, nursing homes	117.43	110.75	202.12	193.79	179.80	-	187.10	160.91	-
I-3 Institutional, restrained	208.41	201.73	195.74	187.41	173.95	167.42	180.72	156.13	147.84
I-4 Institutional, day care facilities	181.83	175.45	170.55	163.16	149.86	145.90	159.02	134.45	129.67
M Mercantile	134.05	128.92	122.99	117.27	106.94	103.92	111.23	92.71	88.60
R-1 Residential, hotels	183.38	177.01	172.11	164.72	151.59	147.63	160.75	136.18	131.40
R-2 Residential, multiple family	153.77	147.39	142.49	135.10	122.69	118.73	131.86	107.30	102.51
R-3 Residential, one and two family	144.73	140.78	137.20	133.79	128.46	125.25	129.55	120.02	112.42
R-4 Residential, care/assisted living facilities	181.83	175.45	170.55	163.16	149.86	145.90	159.02	134.45	129.67
S-1 Storage, moderate hazard	101.04	95.94	89.71	86.10	76.29	72.72	82.02	61.51	57.37
S-2 Storage, low hazard	99.96	94.86	89.71	85.02	76.29	71.64	80.94	61.51	56.29
U Utility, miscellaneous	76.90	72.62	67.97	64.19	57.60	53.86	61.10	45.05	42.67

TABLE 1 A - BUILDING PERMIT FEES

Total Valuation			Current Fee	Effective April 1, 2021*	Effective July 1, 2021*	Explanation
\$1.00	to	\$500.00	62.00	66.50	67.00	
\$501.00	to	\$2,000.00	62.00	66.50	67.00	for the first \$500.00 plus \$3.30 for each additional \$100.00, or fraction thereof, to and including \$2,000.00.
\$2,001.00	to	\$25,000.00	111.50	119.75	120.50	for the first \$2,000.00 plus \$15.00 for each additional \$1,000.00, or fraction thereof, to and including \$25,000.00.
\$25,001.00	to	\$50,000.00	456.50	490.25	493.75	for the first \$25,000.00 plus \$10.85 for each additional \$1,000.00, or fraction thereof, to and including \$50,000.00.
\$50,001.00	to	\$100,000.00	727.75	781.75	787.25	for the first \$50,000.00 plus \$7.55 for each additional \$1,000.00, or fraction thereof, to and including \$100,000.00.
\$100,001.00	to	\$500,000.00	1,105.25	1,187.25	1,195.50	for the first \$100,000.00 plus \$6.00 for each additional \$1,000.00, or fraction thereof, to and including \$500,000.00.
\$500,001.00	to	\$1,000,000.00	3,505.25	3,765.50	3,792.00	for the first \$500,000.00 plus \$5.10 for each additional \$1,000.00, or fraction thereof, to and including \$1,000,000.00.
\$1,000,001.00	and up		6,055.25	6,505.00	6,550.75	for the first \$1,000,000.00 plus \$3.40 for each additional \$1,000.00
PLAN CHECK 65 PERCENT OF BUILDING FEE						
IF THESE FEES DO NOT REACH THE ESTABLISHED MINIMUM FEE, THE MINIMUM FEE APPLIES.						

*Rounded down to nearest quarter of a dollar

Fire*	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Planning & Site Development				
California Environmental Quality Act (CEQA), Environmental Impact Report (EIR), Notice of Preparation (NOP), and Advance Planning	369.00	369.00	369.00	
Small Project CUP - Single Family Residence, Commercial Remodel, New Commercial Building without on-site access	232.00	232.00	232.00	
Development Review/CUP/Preliminary Review	369.00	369.00	369.00	
Map review (A map) - tentative tract map/parcel map review	369.00	369.00	369.00	
Final map review (B map) and/or clearance review	232.00	232.00	232.00	
Conceptual fuel modification - Multi-dwelling or commercial area (plan review only)	994.00	994.00	994.00	
Conceptual fuel modification - Single family (plan review only)	658.00	658.00	658.00	
Precise fuel modification (includes vegetation clearance inspection for lumber drop, final fuel modification inspection and HOA turnover inspection)	1,063.00	1,063.00	1,063.00	
Precise fuel modification - Inspection only	312.00	312.00	312.00	
Precise fuel modification - Single family dwelling	708.00	708.00	708.00	
Precise fuel modification - Single family dwelling Inspection Only	312.00	312.00	312.00	
Fuel modification maintenance inspection - customer requested or complaint initiated for tract development	690.00	690.00	690.00	
Fire master plan - emergency access and fire hydrant location, fire lane markings (may include vehicle gates across emergency access drives)	636.00	636.00	636.00	
Fire master plan - emergency access and fire hydrant location, fire lane markings - Inspection only	214.00	214.00	214.00	
Fire protection plan - alternative to CBC Chapter 7A construction requirements for development in a fire hazard severity zone (plan review only)	423.00	423.00	423.00	
Fire protection plan - Add-on to large "Parent" fire protection plan (plan review only)	197.00	197.00	197.00	
Fire master plan - public school	-	-	-	
Temporary fire master plan - proposed emergency access (these roads will not remain once project complete)	394.00	394.00	394.00	
Temporary fire master plan - proposed emergency access (these roads will not remain once project complete) Insp only	181.00	181.00	181.00	
Residential site review for single family dwelling consisting of one or two units (plan review only)	356.00	356.00	356.00	
Residential site review for single family dwelling - Insp only	99.00	99.00	99.00	
Methane testing, findings, and recommendations	407.00	407.00	407.00	
Methane mitigation plan	465.00	465.00	465.00	

Fire*	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Vehicle or pedestrian gates	387.00	387.00	387.00	
Vehicle or pedestrian gates - Inspection only	115.00	115.00	115.00	
Unenclosed accessory structure/outdoor fire place/fire pit in the fire hazard zones or near fuel modification areas - inspection not required	115.00	115.00	115.00	
Speed hump review and drive test	875.00	875.00	875.00	
Operations pre-planning automation - fee waived if criteria on handout satisfied	592.00	592.00	592.00	
Addressing Layout Developments - Commercial/Residential	\$192/hr	\$192/hr	\$192/hr	
Architectural				
A Occupancy > 10,000 Sq Ft	1,557.00	1,557.00	1,557.00	
A Occupancy > 10,000 Sq Ft aggregate - Insp only	395.00	395.00	395.00	
A Occupancy < or equal 10,000 sq ft aggregate	1,015.00	1,015.00	1,015.00	
A Occupancy < or equal 10,000 sq ft aggregate - Insp only	444.00	444.00	444.00	
A Occupancy < or equal 1500 sq ft	711.00	711.00	711.00	
A Occupancy < or equal 1500 sq ft - Insp only	247.00	247.00	247.00	
Educational other than day care (plan review only)	697.00	697.00	697.00	
Educational other than day care - Insp only	395.00	395.00	395.00	
Day care E or I-4, Portable or re-locatable ≤ 1000 sq ft aggregate - plan review only	465.00	465.00	465.00	
Day care E or I-4, Portable or re-locatable ≤ 1000 sq ft aggregate - Insp only	247.00	247.00	247.00	
Day care E or I-4 - plan review only	697.00	697.00	697.00	
Day care E or I-4 - Insp only	280.00	280.00	280.00	
B, F, M,S occupancies when required by Building Official - Plan review only	465.00	465.00	465.00	
B, F, M,S occupancies - Insp only	296.00	296.00	296.00	
H1, H2, H3, H4 or L Occupancy - chemical classification also required	1,341.00	1,341.00	1,341.00	
H1, H2, H3, H4 or L Occupancy - Insp only	411.00	411.00	411.00	
S1 Motor Vehicle Repair Garages included for above ground hazardous materials	927.00	927.00	927.00	
S1 Motor Vehicle Repair Garages - Insp only	346.00	346.00	346.00	
S1 - Aircraft Repair Hanger	\$192/hr	\$192/hr	\$192/hr	
S1 - Aircraft Repair Hanger - Insp only	\$192/hr	\$192/hr	\$192/hr	
HS Occupancy - Plan review only	\$192/hr	\$192/hr	\$192/hr	
HS Occupancy - Insp only	\$192/hr	\$192/hr	\$192/hr	
Structures with non-ambulatory or incapacitated occupants (I-1, 2, 2.1, R 2.1 occupancies)	\$192/hr	\$192/hr	\$192/hr	
Structures with non-ambulatory or incapacitated occupants (I-1, 2, 2.1, R 2.1 occupancies) - Insp only	\$192/hr	\$192/hr	\$192/hr	
I3: structures with restrained occupants, 3 cells or less	566.00	566.00	566.00	
I3: structures with restrained occupants, 3 cells or less - Insp only	197.00	197.00	197.00	
I3: structures with restrained occupants, more than 3 cells	2,537.00	2,537.00	2,537.00	
I3: structures with restrained occupants, more than 3 cells - Insp only	658.00	658.00	658.00	

Fire*	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
R1 or R2 hotels, motels, apartments, condominiums with ≤ 50 dwelling units per building - Plan review only	395.00	395.00	395.00	
R1 or R2 hotels, motels, apartments, condominiums with 51-150 dwelling units per building	1,110.00	1,110.00	1,110.00	
R1 or R2 hotels, motels, apartments, condominiums with 51-150 dwelling units per building - Insp only	296.00	296.00	296.00	
R1 or R2 hotels, motels, apartments, condominiums with > 150 dwelling units per building	\$192/hr	\$192/hr	\$192/hr	
R1 or R2 hotels, motels, apartments, condos with > 150 dwelling units per building - Insp only	493.00	493.00	493.00	
R4 licensed residential care/assisted living facilities and similar uses serving 7-16 clients (facilities serving 6 or less clients submit only to PFS)	\$192/hr	\$192/hr	\$192/hr	
R4 licensed residential care/assisted living facilities and similar uses serving 7-16 clients - Insp only	395.00	395.00	395.00	
Hi-rise: structures that are 75ft or higher measured from lowest point of fire dept access	2,480.00	2,480.00	2,480.00	
Hi-rise: structures that are 75ft or higher - Insp only	690.00	690.00	690.00	
Special Equipment & Systems				
Above ground storage tank, including equipment ** Diesel generator tank up to 660 gals	595.00	595.00	595.00	
Above ground storage tank, including equip - Insp only	247.00	247.00	247.00	
Dispensing from underground storage tank: new installation (single fee for all tanks at a single location) (above ground safety/components only)	703.00	703.00	703.00	
Dispensing from underground storage tank: new installation (above ground safety/components only) - Insp only	296.00	296.00	296.00	
Dispensing from underground storage tank: repair, alteration (above safety/components)	419.00	419.00	419.00	
Hazardous Material Process/Storage for Non H Occupancies. Use PR318-328. (for outdoor LPG exchange stations, separate chemical classification review not required)	636.00	636.00	636.00	
Hazardous Material Process/Storage for Non H Occupancies. Insp only	346.00	346.00	346.00	
Chemical Classifications 1-5 chemicals	232.00	232.00	232.00	
Chemical Classifications 6-15 chemicals	407.00	407.00	407.00	
Chemical Classifications 16-50 chemicals	581.00	581.00	581.00	
Chemical Classifications 51-100 chemicals	813.00	813.00	813.00	
Chemical Classification > 100 chemicals	1,203.00	1,203.00	1,203.00	
Chemical Classification - Unusual chemicals/quantities	\$192/hr	\$192/hr	\$192/hr	
High-piled storage: code/commodity compliance	1,176.00	1,176.00	1,176.00	

Fire*	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
High-piled storage - Insp only	576.00	576.00	576.00	
Commercial cooking hood and duct system (per system)	452.00	452.00	452.00	
Commercial cooking hood and duct system (per system) - Insp only	181.00	181.00	181.00	
Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 30 pounds of any other refrigerant	995.00	995.00	995.00	
Refrigeration unit and system: Insp only	562.00	562.00	562.00	
Spray booth, spraying area: mechanically ventilated appliance provided to enclose or accommodate a spraying operation (spray booth where maximum allowable quantity is not exceeded; once maximum allowable is exceeded, review as H2 occupancy)	744.00	744.00	744.00	
Spray booth, spraying area - Insp only	395.00	395.00	395.00	
Gas systems: medical gas, industrial gas (including piping and manifolds)	1,138.00	1,138.00	1,138.00	
Gas systems: medical gas, industrial gas - Insp only	576.00	576.00	576.00	
Dry cleaning Plant (cleaning solution)	\$192/hr	\$192/hr	\$192/hr	
Special equipment: industrial ovens, vapor recovery, dust collection	883.00	883.00	883.00	
Special equipment: industrial ovens, vapor recovery, dust collection - Insp only	263.00	263.00	263.00	
Photovoltaic System, Single Family Residential: Alternative Compliance - Plan review only	147.00	147.00	147.00	
Photovoltaic System - Residential Alternative Compliance - Insp only	99.00	99.00	99.00	
Photovoltaic System: Commercial (requested by Building Office) - Plan review only	263.00	263.00	263.00	
Photovoltaic System - Commercial (requested by Building Official) - Insp only	197.00	197.00	197.00	
Special extinguishing system: dry chemical, CO2, FM 200, foam liquid systems, inert gas (Halon, Inergen, etc.). Includes fire alarm system when submitted together	707.00	707.00	707.00	
Special extinguishing system - Insp only	165.00	165.00	165.00	
Battery Systems > 50 gallon electrolyte or 1000 lb (for Li Ion) aggregate	648.00	648.00	648.00	
Battery Systems - Insp only	280.00	280.00	280.00	
Smoke control systems: review of rational analysis	1,383.00	1,383.00	1,383.00	
Smoke control systems: design/testing - inc. 1 submittal meeting w/customer	3,078.00	3,078.00	3,078.00	
Smoke control systems: design/testing - Insp only	1,382.00	1,382.00	1,382.00	
Fire Sprinkler & Underground Systems				
NFPA 13D fire sprinkler system: one or two family dwelling - custom home (single lot) - brand new home	595.00	595.00	595.00	
NFPA 13D fire sprinkler system: one or two family dwelling - custom home (single lot) - Insp only	247.00	247.00	247.00	

Fire*	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
NFPA 13D fire sprinkler system: 1 or 2 family dwelling - existing home (single lot) - installation of sprinkler system in an existing no-sprinklered home; or modification/extension of an existing sprinkler system that requires calculations; or modification/extension of existing system with 26+ heads	568.00	568.00	568.00	
NFPA 13D fire sprinkler system: 1 or 2 family dwelling-existing home (single lot) - Insp only	296.00	296.00	296.00	
TI to NFPA 13D fire sprinkler system: ≤ 25 heads without calculations - modification/extension of an existing sprinkler system that does not require calculations	366.00	366.00	366.00	
TI to NFPA 13D fire sprinkler system: ≤ 25 heads without calculations - Insp only	230.00	230.00	230.00	
NFPA 13D fire sprinkler system: 1 or 2 family dwelling - within new tract developments	397.00	397.00	397.00	
NFPA 13D fire sprinkler system: 1 or 2 family dwelling - Insp only	165.00	165.00	165.00	
NFPA 13D multi-purpose fire sprinkler system (tract, custom or existing home)	-	-	-	
NFPA 13D multi-purpose fire sprinkler system (tract, custom or existing home) - Insp only	-	-	-	
NFPA 13R fire sprinkler system: multi-family dwellings up to 16 units	684.00	684.00	684.00	
NFPA 13R fire sprinkler system: multi-family dwellings up to 16 units - Insp only	296.00	296.00	296.00	
NFPA 13R fire sprinkler system: >16 units per building	761.00	761.00	761.00	
NFPA 13R fire sprinkler system: > 16 units - Insp only	296.00	296.00	296.00	
New NFPA 13 fire sprinkler system: ≤ 100 heads with 1 riser	684.00	684.00	684.00	
New NFPA 13 fire sprinkler system: ≤ 100 heads with 1 riser- Insp only	296.00	296.00	296.00	
New NFPA 13 fire sprinkler system: >100 heads with 1 riser	794.00	794.00	794.00	
New NFPA 13 fire sprinkler system: each additional riser or per floor above the 1st in building >3 stories - Insp only	329.00	329.00	329.00	
TI to NFPA 13, 13R fire sprinkler system: ≤ to 25 heads without calculations	352.00	352.00	352.00	
TI to NFPA 13, 13R fire sprinkler system: ≤ 25 heads without calculations - Insp only	197.00	197.00	197.00	
TI to NFPA 13, 13R fire sprinkler system: 26-99 heads without calculations	565.00	565.00	565.00	
TI for NFPA 13,13R fire sprinkler with 99 or less heads without calculations & scope of work is limited to sprinkler relocations and new heads on arm-overs in Light or Ordinary Hazard/office, restaurant, and retail uses only	565.00	565.00	565.00	
TI to NFPA 13, 13R fire sprinkler system: 26-99 heads without calculations - Insp only	312.00	312.00	312.00	
TI to NFPA 13, 13R fire sprinkler system: ≥ to 100 heads or any TI requiring calculations review	796.00	796.00	796.00	

Fire*	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads or any TI requiring calculations review - Insp only	428.00	428.00	428.00	
Pre-action fire sprinkler system: includes the fire alarm system when submitted together	529.00	529.00	529.00	
Pre-action fire sprinkler system: Insp only	296.00	296.00	296.00	
New or TI to NFPA 13 in-rack fire sprinkler systems	1,011.00	1,011.00	1,011.00	
New or TI to NFPA 13 in-rack fire sprinkler systems - Insp only	411.00	411.00	411.00	
Standpipes (includes all standpipes within a single building)	752.00	752.00	752.00	
Standpipes - Insp only	346.00	346.00	346.00	
Fire pump installation	1,090.00	1,090.00	1,090.00	
Fire pump installation - Insp only	411.00	411.00	411.00	
Underground fire protection system: single hydrant or single riser connection	548.00	548.00	548.00	
Underground fire protection system: single hydrant or single riser connection - Insp only	296.00	296.00	296.00	
Underground fire protection for each additional connection for hydrants or risers	173.00	173.00	173.00	
Underground fire protection system: Insp only	115.00	115.00	115.00	
Underground, emergency repair for breaks or leaks	451.00	451.00	451.00	
Underground, emergency repair for breaks or leaks - Insp only	296.00	296.00	296.00	
Fire Alarm Systems				
Fire alarm/monitoring system: ≤ 5 initiating devices and/or ≤ 20 notifications devices	303.00	303.00	303.00	
Fire alarm/monitoring system: ≤ 5 initiating devices and/or ≤ 20 notifications devices - Insp only	148.00	148.00	148.00	
Fire alarm system: 6-15 initiating devices and/or < or equal to 21-40 notification devices	563.00	563.00	563.00	
Fire alarm system: 6-15 initiating devices and/or < or equal to 21-40 notification devices - Insp only	214.00	214.00	214.00	
Fire alarm system: 16-30 initiating and/or 41-80 notification devices	951.00	951.00	951.00	
Fire alarm system: 16-30 initiating and/or 41-80 notification devices - Insp only	428.00	428.00	428.00	
Fire alarm system: >30 initiating devices and/or >80 notification devices	1,289.00	1,289.00	1,289.00	
Fire alarm system: >30 initiating devices and/or >80 notification devices - Insp only	493.00	493.00	493.00	
Field Plan Review				
Field review/inspection - Underground repair	371.00	371.00	371.00	
Field review/inspection - Private CNG refueling appliance within a single family residence (no permit required)	Exempt	Exempt	Exempt	
Field review/inspection - Temporary above-ground storage tanks, including equipment - 6 months or less	240.00	240.00	240.00	

Fire*	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Field review/inspection TI to NFPA 13, 13R sprinkler systems: < or equal to 25 heads without calculations	272.00	272.00	272.00	
Field review/inspection TI to NFPA 13, 13R sprinkler systems: 26-99 heads without calculations	388.00	388.00	388.00	
Administrative and Miscellaneous				
Coordination/Pre-submittal meetings: initial 2 hours	490.00	490.00	490.00	
Written response to inquiry	392.00	392.00	392.00	
Alternate method and material request - 2 hrs minimum	\$192/hr	\$192/hr	\$192/hr	
Plan resubmittal: fee charged on 3rd and each subsequent submittal - 1 hr minimum	\$192/hr	\$192/hr	\$192/hr	
Plan revision	\$192/hr	\$192/hr	\$192/hr	
Re-stamp of plans with wet stamp	\$192/hr	\$192/hr	\$192/hr	
Plan review time and materials fee: charged for miscellaneous applications such as unusually time intensive projects, research, travel time, etc. - 1 hr minimum	\$192/hr	\$192/hr	\$192/hr	
13D reinspection 1-10 units	146.00	146.00	146.00	
13D reinspection 11+ units	195.00	195.00	195.00	
Inspection time and materials fee: charged for miscellaneous applications such as time intensive projects, research, travel, etc., - 1 hr minimum	\$192/hr	\$192/hr	\$192/hr	
Reinspection fee: charged when project is not completed or cannot be approved during regular inspection	195.00	195.00	195.00	
Penalty for failure to cancel scheduled inspection	50% of inspection fee	50% of inspection fee	50% of inspection fee	
The following City of Placentia fees apply to all building and planning permits				
General Plan Update Fee	3.00	3.00	3.00	Plus \$0.095 for ea. planning permit; 50% cost recovery
General Plan Update Fee (per \$1,000 valuation)	3.00	3.00	3.00	50% cost recovery
Technology Fee (Building and Planning Permits) (per \$1,000 valuation)	1.75	1.75	1.75	

Public Works/Engineering	Current Fee	Effective April 1, 2021*	Effective July 1, 2021*	Explanation
General Permit and Inspection Fees				
Standard Projects:				
Grading Permit only	255.00	273.00	275.00	100% cost recovery
Inspection: (per hour)	180.00	193.00	194.00	For 1st hour, \$118 ea. addl. hr.; 100% cost recovery
Plan Check (Per Sheet)	760.00	816.00	822.00	For 1st sheet, \$623 ea. addl. sheet; 100% cost recovery
Larger Projects:				See Note 2 below; 100% cost recovery
Parcel / Tract Map Checking				
Parcel/Tract Map Checking (Per Sheet)	1,055.00	1,133.00	1,141.00	For 1st sheet, \$685 ea. addl. sheet; 100% cost recovery
Public Works/Engineering	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Other Permit and Inspection Fees				
Traffic Control Plan Check (3 checks included in fee)	990.00	1,063.00	1,071.00	New fee, for review of temporary traffic control plans; see Note 3 below; 100% cost recovery
Water Quality Management Plan Review (3 checks included in fee)	2,945.00	3,163.00	3,185.00	For developer applications; 100% cost recovery
Sediment and Erosion Plan Check (per sheet) (3 checks included in fee)	760.00	816.00	822.00	For 1st sheet, \$623 ea. addl. sheet; 100% cost recovery
Transportation Permit - Annual Permit	90.00	90.00	90.00	State mandated fee is \$90
Transportation Permit - Single Trip	16.00	16.00	16.00	State mandated fee is \$16
Encroachment				
Encroachment Plan Check (1st sheet - up to 3 revisions)	285.00	306.00	308.00	100% cost recovery
Encroachment Plan Check (ea addl sheet - up to 3 revisions)	125.00	134.00	135.00	100% cost recovery
Encroachment Permit	160.00	171.00	173.00	100% cost recovery
Encroachment Inspection (per hour)	135.00	145.00	146.00	For 1st hour, \$72 ea. addl. hr.; 100% cost recovery
Other Services				
PW Special Inspection (per hour)	100.00	107.00	108.00	For 1st hour, \$72 ea. addl. hr.; 100% cost recovery
Traffic Engineering Development Plan Check Review (base fee + deposit)	1,465.00	1,573.00	1,584.00	See Note 1 below; 100% cost recovery
Traffic Impact Analysis Review (base fee + deposit)	1,710.00	1,837.00	1,849.00	See Note 1 below; 100% cost recovery
Sewer Capacity Study	970.00	1,042.00	1,049.00	100% cost recovery
FOG				
FOG Plan Check Fee (3 checks included in fee)	555.00	596.00	600.00	100% cost recovery
FOG Annual Service - with interceptor	190.00	204.00	205.00	100% cost recovery
FOG Annual Service - without interceptor	1,930.00	2,073.00	2,087.00	100% cost recovery

* Rounded down to the nearest dollar

Public Works/Engineering	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
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EXPLANATORY NOTES:

Note 1: Base fee as noted, plus, as needed, an initial deposit determined by the Director of Public Works, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be

Note 2: An initial deposit of amount indicated or as determined by the City Engineer, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates. If costs exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in major arterial streets.

Police	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Alarms and Alarm System Permits				
Alarm Permit (Commercial) (Annual)	75.00	80.00	81.00	100% Cost Recovery
Alarm Permit Residential) (Annual)	25.00	26.00	27.00	100% Cost Recovery
False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders)	235.00	252.00	254.00	100% cost recovery
Miscellaneous Permits				
ABC Permit (One Day Non-Profit)	120.00	128.00	129.00	50% cost recovery for non-profits
ABC Permit or Transfer (Commercial)	245.00	263.00	265.00	100% cost recovery
Bingo Permit (Non-Profit)	295.00	316.00	319.00	Plus Fingerprint Fee if required; 50% cost recovery
Bingo Permit	585.00	628.00	632.00	Plus Fingerprint Fee if required; 100% cost recovery
Fortune Tellers/Annual Renewal (Non-Profit)	295.00	316.00	319.00	Plus Fingerprint Fee if required; 50% cost recovery
Fortune Tellers/Annual Renewal	585.00	628.00	632.00	Plus Fingerprint Fee if required; 100% cost recovery
Gaming Permit (Non-Profit)	295.00	316.00	319.00	Plus Fingerprint Fee if required; 50% cost recovery
Gaming Permit	585.00	628.00	632.00	Plus Fingerprint Fee if required; 100% cost recovery
Second Hand Dealer License/Renewal (Non-Profit)	295.00	316.00	319.00	Plus Fingerprint Fee if required; 50% cost recovery
Second Hand Dealer License/Renewal	585.00	628.00	632.00	Plus Fingerprint Fee if required; 100% cost recovery
Solicitor's Vendor Permit/Renewal (Non-Profit)	295.00	316.00	319.00	Plus Fingerprint Fee if required; 50% cost recovery
Solicitor's Vendor Permit/Renewal	585.00	628.00	632.00	Plus Fingerprint Fee if required; 100% cost recovery
Live Entertainment Permit (Non-Profit)	295.00	316.00	319.00	Plus Fingerprint Fee if required; 50% cost recovery
Live Entertainment Permit	585.00	628.00	632.00	Plus Fingerprint Fee if required; 100% cost recovery
Carnival Permit Investigation (Non-Profit)	285.00	306.00	308.00	Plus Fingerprint Fee if required; 50% cost recovery
Carnival Permit Investigation	565.00	606.00	611.00	Plus Fingerprint Fee if required; 100% cost recovery
Other Police Fees/Services				
Bike License (Per year)	2.00	2.00	2.00	State-mandated fee is \$2 annually (\$3 for 3/year renewal)
Civil Subpoena - Officer (minimum for first three hrs +	515.00	553.00	557.00	\$176 for each additional hour > 3 hrs; 100% cost recovery
Civil Subpoena - Clerical (per quarter-hour)	25.00	26.00	27.00	100% cost recovery
Party Disturbance (Second Response) (\$0 first courtesy response)	310.00	333.00	335.00	100% cost recovery
Property Release Fee	30.00	32.00	32.00	No charge for victims and first appointments for property owners; \$31 for all subsequent
Public Fingerprinting Fee	20.00	21.00	21.00	Plus DOJ/FBI fees; 100% cost recovery

Police				
	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Permit Parking				
Residential Parking Permits (first 5)	10.50	11.00	11.00	
Residential Parking Permits (Replacement)	10.50	11.00	11.00	
Temporary Parking Permit	1.05	1.00	1.00	
Temporary Parking Permit for Old Town	240.00	240.00	240.00	100% Cost Recovery
Traffic				
Citation Sign Off - Fix-It Ticket	14.00	15.00	15.00	Charge residents and non-residents, regardless of agency issuing citation; 100% cost
Reports and Administrative Services				
Visa/Passport Clearance Letter	30.00	32.00	32.00	100% cost recovery
Vehicle Release Fee (Per Vehicle)				
Vehicle Repossession Entry	15.00	16.00	16.00	100% cost recovery
Vehicle Release (Non 30-Day Impound)	175.00	188.00	189.00	100% cost recovery
Vehicle Release (Vehicle Storage)	-	-	-	Included in above service
Vehicle 30-Day Impound Release	260.00	279.00	281.00	100% cost recovery
Vehicle 30-Day Impound Release (DUI)	260.00	279.00	281.00	100% cost recovery; plus fine, as appropriate
Records				
Copies of Arrest Logs	0.25	0.25	0.25	Per page, plus any special costs
Copies of Police Logs	0.25	0.25	0.25	Per page, plus any special costs
Location Premise History Search	0.25	0.25	0.25	Per page, plus any special costs
Copies of Police Reports	0.25	0.25	0.25	Per page, plus any special costs
Copies of Police Photos	0.25	0.25	0.25	Per page, plus any special costs

* Rounded down to the nearest dollar

Code Enforcement

	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Miscellaneous Fees				
Massage Establishment Permit	475.00	512.00	515.00	Annual fee, plus Fingerprint Fee if required; 100% cost recovery
Massage Technician Permit	230.00	248.00	249.00	Annual fee, plus Fingerprint Fee if required; 100% cost recovery
Code Enforcement Reinspection	115.00	124.00	124.00	

* Rounded down to the nearest dollar

Community Services

	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Aquatics Programs				
Swim Lessons	70.00-80.00	70.00-80.00	70.00-80.00	Market driven
Aquatics Day Class	75.00-80.00	75.00-80.00	75.00-80.00	Market driven
Aquatics Night Class	70.00	70.00	70.00	Market driven
Contract Recreation Classes				
Class Fees	Market Price, plus 26.5%	Market Price	Market Price	Market driven
Instructor/City Percentages:				
Classes held at City owned facilities	60% Inst/40% City	60% Inst/40% City	60% Inst/40% City	Market driven
Classes held offsite/non-City owned facilities	65% Inst/35% City	65% Inst/35% City	65% Inst/35% City	Market driven
Administration Fee for Classes	10.00	10.00	10.00	100% cost recovery
Youth Sports Programs (Participant Registration Fee)				
Placentia Youth Basketball	110.00	118.00	119.00	25% cost recovery
Adult Sports Programs (Team Registration Fee)				
Adult Futsal (Indoor Soccer)	330.00	354.00	357.00	25% cost recovery
Adult Basketball	495.00	531.00	535.00	25% cost recovery
Excursions				
Excursion (single day)	55.00-119.00	59.00 - 127.00	59.00 - 128.00	100% cost recovery
Excursion (multi-day)	150.00-300.00	161.00 - 322.00	155.00-311.00	100% cost recovery
Excursion (administrative fee)	10.00	10.00	10.00	100% cost recovery
Facility Rentals (based on 2 hour minimum) - Includes Set Up, Staffing, Cleaning, Breakdown, and Overhead				
Permit Processing Fee (All Users)	20.00	20.00	20.00	Market driven
Whitten				
Whitten Refundable Security Fee (Damage Deposit)	150.00	150.00	150.00	Deposit
Whitten Center Main Room (150 Max) - Fri-Sun (Resident Non Profit)	74.00	79.00	80.00	100% cost recovery
Whitten Center Main Room (150 Max) - Mon-Thurs (Resident Non Profit)	57.00	61.00	61.00	100% cost recovery
Whitten Center Room A or B (75 Max) - Fri-Sun (Resident Non Profit)	57.00	61.00	61.00	100% cost recovery
Whitten Center Room A or B (75 Max) - Mon-Thurs (Resident Non Profit)	50.00	53.00	54.00	100% cost recovery
Whitten Center Main Room (150 Max) - Fri-Sun (Resident, Non Resident Non Profit)	90.00	96.00	97.00	100% cost recovery
Whitten Center Main Room (150 Max) - Mon-Thurs (Resident, Non Resident Non Profit)	74.00	79.00	80.00	100% cost recovery
Whitten Center Room A or B (75 Max) - Fri-Sun (Resident, Non Resident Non Profit)	67.00	71.00	72.00	100% cost recovery
Whitten Center Room A or B (75 Max) - Mon-Thurs (Resident, Non Resident Non Profit)	57.00	61.00	61.00	100% cost recovery
Whitten Center Main Room (150 Max) - Fri-Sun (Non Resident)	114.00	122.00	123.00	100% cost recovery
Whitten Center Main Room (150 Max) - Mon-Thurs (Non Resident)	99.00	106.00	107.00	100% cost recovery
Whitten Center Room A or B (75 Max) - Fri-Sun (Non Resident)	90.00	96.00	97.00	100% cost recovery
Whitten Center Room A or B (75 Max) - Mon-Thurs (Non Resident)	82.00	88.00	88.00	100% cost recovery
Whitten Center Main Room (150 Max) - Fri-Sun (Commercial)	139.00	149.00	150.00	100% cost recovery

Community Services

	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Whitten Center Main Room (150 Max) - Mon-Thurs (Commercial)	131.00	140.00	141.00	100% cost recovery
Whitten Center Room A or B (75 Max) - Fri-Sun (Commercial)	114.00	122.00	123.00	100% cost recovery
Whitten Center Room A or B (75 Max) - Mon-Thurs (Commercial)	107.00	114.00	115.00	100% cost recovery
Whitten Kitchen (All Users) - Flat Fee/Full Kitchen	125.00	125.00	125.00	Market driven
Aguirre				
Aguirre Refundable Security Fee (Damage Deposit)	100.00	100.00	100.00	Deposit
Aguirre (60 Max). - Fri-Sun (Resident Non Profit)	57.00	61.00	61.00	100% cost recovery
Aguirre (60 Max). - Mon-Thurs (Resident Non Profit)	50.00	53.00	54.00	100% cost recovery
Aguirre (60 Max). - Fri-Sun (Resident, Non Resident Non Profit)	67.00	71.00	72.00	100% cost recovery
Aguirre (60 Max). - Mon-Thurs (Resident, Non Resident Non Profit)	57.00	61.00	61.00	100% cost recovery
Aguirre (60 Max). - Fri-Sun (Non Resident)	90.00	96.00	97.00	100% cost recovery
Aguirre (60 Max). - Mon-Thurs (Non resident)	82.00	88.00	88.00	100% cost recovery
Aguirre (60 Max). - Fri-Sun (Commercial)	114.00	122.00	123.00	100% cost recovery
Aguirre (60 Max). - Mon-Thurs (Commercial)	107.00	114.00	115.00	100% cost recovery
Backs				
Backs Refundable Security Fee (Damage Deposit)	150.00	150.00	150.00	Deposit
Backs Main Room (150 Max) - Fri-Sun (Resident Non Profit)	74.00	79.00	80.00	100% cost recovery
Backs Main Room (150 Max) - Mon-Thurs (Resident Non Profit)	57.00	61.00	61.00	100% cost recovery
Backs Main Room (150 Max) - Fri-Sun (Resident, Non Resident Non Profit)	90.00	96.00	97.00	100% cost recovery
Backs Main Room (150 Max) - Mon-Thurs (Resident, Non Resident Non Profit)	74.00	79.00	80.00	100% cost recovery
Backs Main Room (150 Max) - Fri-Sun (Non Resident)	114.00	122.00	123.00	100% cost recovery
Backs Main Room (150 Max) - Mon-Thurs (Non Resident)	99.00	106.00	107.00	100% cost recovery
Backs Main Room (150 Max) - Fri-Sun (Commercial)	139.00	149.00	150.00	100% cost recovery
Backs Main Room (150 Max) - Mon-Thurs (Commercial)	131.00	140.00	141.00	100% cost recovery
Koch				
Koch Building Refundable Security Fee (Damage Deposit)	100.00	100.00	100.00	Deposit
Koch Building (30 Max) - Fri-Sun (Resident Non Profit)	50.00	53.00	54.00	100% cost recovery
Koch Building (30 Max) - Mon-Thurs (Resident Non Profit)	50.00	53.00	54.00	100% cost recovery
Koch Building (30 Max) - Fri-Sun (Resident, Non Resident Non Profit)	57.00	61.00	61.00	100% cost recovery
Koch Building (30 Max) - Mon-Thurs (Resident, Non Resident Non Profit)	50.00	53.00	54.00	100% cost recovery

Community Services

	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Koch Building (30 Max) - Fri-Sun (Non Resident)	82.00	88.00	88.00	100% cost recovery
Koch Building (30 Max) - Mon-Thurs (Non Resident)	73.00	78.00	78.00	100% cost recovery
Koch Building (30 Max) - Fri-Sun (Commercial)	82.00	88.00	88.00	100% cost recovery
Koch Building (30 Max) - Mon-Thurs (Commercial)	73.00	78.00	78.00	100% cost recovery
Gyms				
Gyms Refundable Security Fee (Damage Deposit)	100.00	100.00	100.00	Deposit
Oberle Gym (348 Max) - Mon-Sun (Resident Non Profit)	50.00	53.00	54.00	100% cost recovery
Oberle Gym (348 Max) - Mon-Sun (Resident, Non Resident Non Profit)	57.00	61.00	61.00	100% cost recovery
Oberle Gym (348 Max) - Mon-Sun (Non Resident)	67.00	71.00	72.00	100% cost recovery
Oberle Gym (348 Max) - Mon-Sun (Commercial)	74.00	79.00	80.00	100% cost recovery
Tynes Gym (303 Max) - Mon-Sun (Resident Non Profit)	50.00	53.00	54.00	100% cost recovery
Tynes Gym (303 Max) - Mon-Sun (Resident, Non Resident Non Profit)	57.00	61.00	61.00	100% cost recovery
Tynes Gym (303 Max) - Mon-Sun (Non Resident)	67.00	71.00	72.00	100% cost recovery
Tynes Gym (303 Max) - Mon-Sun (Commercial)	74.00	79.00	80.00	100% cost recovery
Gomez				
Gomez Community Center Refundable Security Fee (Damage Deposit)	100.00	100.00	100.00	Deposit
Gomez Community Center (60 Max) - Fri-Sun (Resident Non Profit)	57.00	61.00	61.00	100% cost recovery
Gomez Community Center (60 Max) - Mon-Thurs (Resident Non Profit)	50.00	53.00	54.00	100% cost recovery
Gomez Community Center (60 Max) - Fri-Sun (Resident , Non Resident Non Profit)	67.00	71.00	72.00	100% cost recovery
Gomez Community Center (60 Max) - Mon-Thurs (Resident, Non Resident Non Profit)	57.00	61.00	61.00	100% cost recovery
Gomez Community Center (60 Max) - Fri-Sun (Non Resident)	90.00	96.00	97.00	100% cost recovery
Gomez Community Center (60 Max) - Mon-Thurs (Non Resident)	82.00	88.00	88.00	100% cost recovery
Gomez Community Center (60 Max) - Fri- Sun (Commercial)	114.00	122.00	123.00	100% cost recovery
Gomez Community Center (60 Max) - Mon-Thurs (Commercial)	107.00	114.00	115.00	100% cost recovery
Pools				
Whitten Center Community Pool Rental	275.00	295.00	297.00	100% cost recovery
Gomez Center Community Pool Rental	275.00	295.00	297.00	100% cost recovery
Special Events				
Special Event Fees (for grass areas) Damage Deposit	300.00	300.00	300.00	Deposit
Special Event Fees (for grass areas) per hour	45.00	45.00	45.00	Market driven

Community Services

	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Park Shelter/Table Rentals (based on 2 hour minimum)				
Permit Processing Fee (All Users)	20.00	20.00	20.00	Market driven
Picnic Shelters				
Picnic Shelter Refundable Security Fee (Cleaning/Damage Deposit)	100.00	100.00	100.00	Deposit
Kraemer Picnic Shelter Rental Rate - Resident (Per shelter area)	56.00	60.00	60.00	50% cost recovery
Kraemer Picnic Shelter Rental Rate - Non-Resident (Per shelter area)	97.00	104.00	104.00	50% cost recovery
Picnic Shelter Refundable Security Fee (Cleaning/Damage Deposit)	100.00	100.00	100.00	Deposit
Koch Picnic Shelter Rental Rate - Resident (Per area)	56.00	60.00	60.00	50% cost recovery
Koch Picnic Shelter Rental Rate - Non-Resident (Per area)	97.00	104.00	104.00	50% cost recovery
Picnic Tables				
Parque del Arroyo Verde Picnic Table Rental Rate - Resident	53.00	56.00	57.00	50% cost recovery
Parque del Arroyo Verde - Picnic Table Rental Rate - Non Resident	91.00	97.00	98.00	50% cost recovery
Parque de los Vaqueros Picnic Table Rental Rate - Resident	53.00	56.00	57.00	50% cost recovery
Parque de los Vaqueros Picnic Table Rental Rate - Non Resident	91.00	97.00	98.00	50% cost recovery
Tuffree Park Picnic Table Rental Rate - Resident	53.00	56.00	57.00	50% cost recovery
Tuffree Park Picnic Table Rental Rate - Non Resident	91.00	97.00	98.00	50% cost recovery
Placentia Champions Sports Complex Picnic Table Rental Rate - Resident	53.00	56.00	57.00	50% cost recovery
Placentia Champions Sports Complex Picnic Table Rental Rate - Non Resident	91.00	97.00	98.00	50% cost recovery
Sportsfield Rentals (per hour)				
Sportsfield Processing Fee - One time fee	65.00	69.00	70.00	100% cost recovery
Sportsfields				
Sportsfield Application Fee - Melrose Elementary School SB1 (Resident Non-Profit)	7.00	7.00	7.00	Market driven
Sportsfield Application Fee - Melrose Elementary School SB1 (Resident)	9.00	9.00	9.00	Market driven
Sportsfield Application Fee - Melrose Elementary School SB1 (Non-Resident Non-Profit)	13.00	13.00	13.00	Market driven
Sportsfield Application Fee - Melrose Elementary School SB1 (Non-Resident)	21.00	21.00	21.00	Market driven
Sportsfield Application Fee - Melrose Elementary School SB1 (Commercial)	42.00	42.00	42.00	Market driven
Sportsfield Application Fee - Parque De Los Niños SB1 (Resident Non-Profit)	4.00	4.00	4.00	Market driven

Community Services

	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Sportsfield Application Fee - Parque De Los Niños SB1 (Resident)	6.00	6.00	6.00	Market driven
Sportsfield Application Fee - Parque De Los Niños SB1 (Non-Resident Non-Profit)	9.00	9.00	9.00	Market driven
Sportsfield Application Fee - Parque De Los Niños SB1 (Non-Resident)	13.00	13.00	13.00	Market driven
Sportsfield Application Fee - Parque De Los Niños SB1 (Commercial)	21.00	21.00	21.00	Market driven
Sportsfield Application Fee - PCSC (Resident Non-Profit)	7.00	7.00	7.00	Market driven
Sportsfield Application Fee - PCSC (Resident)	9.00	9.00	9.00	Market driven
Sportsfield Application Fee - PCSC (Non-Resident Non-Profit)	13.00	13.00	13.00	Market driven
Sportsfield Application Fee - PCSC (Non-Resident)	21.00	21.00	21.00	Market driven
Sportsfield Application Fee - PCSC (Commercial)	42.00	42.00	42.00	Market driven
Sportsfield Application Fee - Tuffree Park P4 (Resident Non-Profit)	4.00	4.00	4.00	Market driven
Sportsfield Application Fee - Tuffree Park P4 (Resident)	6.00	6.00	6.00	Market driven
Sportsfield Application Fee - Tuffree Park P4 (Non-Resident Non-Profit)	9.00	9.00	9.00	Market driven
Sportsfield Application Fee - Tuffree Park P4 (Non-Resident)	13.00	13.00	13.00	Market driven
Sportsfield Application Fee - Tuffree Park P4 (Commercial)	21.00	21.00	21.00	Market driven
Sportsfield Application Fee - Tuffree Park Baseball (Resident Non-Profit)	7.00	7.00	7.00	Market driven
Sportsfield Application Fee - Tuffree Park Baseball (Resident)	9.00	9.00	9.00	Market driven
Sportsfield Application Fee - Tuffree Park Baseball (Non-Resident Non-Profit)	13.00	13.00	13.00	Market driven
Sportsfield Application Fee - Tuffree Park Baseball (Non-Resident)	21.00	21.00	21.00	Market driven
Sportsfield Application Fee - Tuffree Park Baseball (Commercial)	42.00	42.00	42.00	Market driven
Sportsfield Application Fee - Tuffree Park Tennis Courts 1 & 2 (Resident Non-Profit)	3.00	3.00	3.00	Market driven
Sportsfield Application Fee - Tuffree Park Tennis Courts 1 & 2 (Resident)	5.00	5.00	5.00	Market driven
Sportsfield Application Fee - Tuffree Park Tennis Courts 1 & 2 (Non-Resident Non-Profit)	7.00	7.00	7.00	Market driven
Sportsfield Application Fee - Tuffree Park Tennis Courts 1 & 2 (Non-Resident)	11.00	11.00	11.00	Market driven
Sportsfield Application Fee - Tuffree Park Tennis Courts 1 & 2 (Commercial)	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - Valdez Middle School SB1 (Resident Non-Profit)	7.00	7.00	7.00	Market driven
Sportsfield Application Fee - Valdez Middle School SB1 (Resident)	9.00	9.00	9.00	Market driven

Community Services

	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Sportsfield Application Fee - Valdez Middle School SB1 (Non-Resident Non-Profit)	13.00	13.00	13.00	Market driven
Sportsfield Application Fee - Valdez Middle School SB1 (Non-Resident)	21.00	21.00	21.00	Market driven
Sportsfield Application Fee - Valdez Middle School SB1 (Commercial)	42.00	42.00	42.00	Market driven
Sportsfield Application Fee - Torii Hunter Softball (Resident Non-Profit)	7.00	7.00	7.00	Market driven
Sportsfield Application Fee - Torii Hunter Softball (Resident)	9.00	9.00	9.00	Market driven
Sportsfield Application Fee - Torii Hunter Softball (Non-Resident Non-Profit)	13.00	13.00	13.00	Market driven
Sportsfield Application Fee - Torii Hunter Softball (Non-Resident)	21.00	21.00	21.00	Market driven
Sportsfield Application Fee - Torii Hunter Softball (Commercial)	42.00	42.00	42.00	Market driven
Athletic Field Lighting (per hour)				
Sportsfield Application Fee - Kraemer Middle School P1	12.00	12.00	12.00	Market driven
Sportsfield Application Fee - Kraemer Middle School P13	12.00	12.00	12.00	Market driven
Sportsfield Application Fee - Kraemer Middle School P17	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - Kraemer Middle School P2	12.00	12.00	12.00	Market driven
Sportsfield Application Fee - Kraemer Middle School SB1	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - Kraemer Middle School SB2	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - Melrose Elementary School SB1	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - PCSC Jenson	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - PCSC March	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - PCSC Munoz	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - PCSC Valadez	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - Tuffree Middle School P1	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - Tuffree Middle School P2	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - Tuffree Middle School P3	12.00	12.00	12.00	Market driven
Sportsfield Application Fee - Tuffree Park P4	12.00	12.00	12.00	Market driven
Sportsfield Application Fee - Tuffree Park SB1	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - Tuffree Park SB2	16.00	16.00	16.00	Market driven
Sportsfield Application Fee - Tuffree Park Tennis Court 1	6.00	6.00	6.00	Market driven
Sportsfield Application Fee - Tuffree Park Tennis Court 2	6.00	6.00	6.00	Market driven
Sportsfield Application Fee - Valdez Middle School SB1	16.00	16.00	16.00	Market driven

* Rounded down to the nearest dollar

Finance and General

	Current Fee	Effective January 26, 2021*	Effective July 1, 2021*	Explanation
Finance Fees				
New Business License Processing (in City)	29.00	31.00	31.00	100% cost recovery
New Business License Processing (Outside City)	14.00	15.00	15.00	100% cost recovery
NSF Check Processing	30.00	30.00	30.00	Plus any bank fees; 100% cost recovery
Citywide Copy Charge				
Letter/Legal Copies	0.25	0.25	0.25	Per page, plus any special copying costs; 100% cost recovery
Microfilm Copies	0.25	0.25	0.25	Per page, plus any special copying costs; 100% cost recovery
Blueprint Copies	0.25	0.25	0.25	Per page, plus any special copying costs; 100% cost recovery

* Rounded down to the nearest dollar

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Placentia will hold a public hearing in the Council Chambers of the Placentia City Hall, 401 East Chapman Avenue on **Tuesday, January 26, 2021 at 7:00 P.M.** to consider the following item:

ADJUSTMENT OF VARIOUS CITY FEES

The City Council will consider the adoption of a resolution amending and establishing various City fees. The proposed action includes the addition or increase of fees related to development services.

The proposed fee changes and the data indicating the amount of cost, or estimated cost, required to provide the service for which the fee is levied and the revenue source anticipated to provide the service will be available to the public 10 days prior to the hearing date in the Office of the City Clerk, located at 401 East Chapman Avenue, Placentia, California.

ALL INTERESTED PERSONS are invited to attend this hearing remotely and express opinions upon the items listed above. Meeting agenda will provide direction on how to attend remotely and provide comments.

ANY WRITTEN MATERIALS to be submitted to the City Council should be submitted to the City Clerk's Office at least twenty-four (24) hours prior to the hearing. **Ten (10) copies are requested.**

IF YOU CHALLENGE this proposal in court you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the City Council.

FURTHER INFORMATION on these items may be obtained at the Office of the City Clerk or by telephone: (714) 993-8244.

Rosanna Ramirez
Chief Deputy City Clerk
City of Placentia

PUBLISHED: January 14, 2021
POSTED:



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF FINANCE

DATE: JANUARY 26, 2021

SUBJECT: **AMENDMENT TO THE GENERAL FUND RESERVE POLICY TO INCREASE RESERVE LEVELS TO 25%**

FISCAL
IMPACT: None

SUMMARY:

On September 12, 2017, City Council adopted Resolution No. R-2017-53 establishing its General Fund Reserve Policy ("Reserve Policy") that required the City to seek and ultimately maintain a minimum unrestricted fund balance of no less than two (2) months (17%) of operating general fund expenditures. The purpose of the unrestricted fund balance was to provide sufficient funds to continue operations should there be an unforeseen loss of revenue or emergency expenditure. On June 5, 2018, City Council adopted Resolution No. R-2018-34 amending the Reserve Policy to include guidelines for appropriating new ongoing or one-time unrestricted revenues to various reserves to be used for specific purposes.

In recognition of the City's continued progress in the area of overall financial health and sustainability, the proposed amended Reserve Policy reflects an increase in the required minimum unrestricted fund balance, from two months (17%) to three months (25%) of operating expenditures.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Adopt Resolution No. R-2021-XX, a Resolution of the City Council of the City of Placentia, California, approving and adopting amendments to the City of Placentia Policy and Procedure Manual, Reserve Policy.

DISCUSSION:

Financial policies are essential for ensuring sound financial management practices and providing a strategic, long-term approach to financial management. The Government Finance Officers Association (GFOA) recommended best practices were developed to provide guidance on sound

3. a.
January 26, 2021

financial practices and recognized financial policies as an essential part of financial management. One of GFOA's recommendations is that every government establish and formally adopt a General Fund reserve policy with a minimum unrestricted fund balance of no less than two (2) months (17%) of operating revenues or expenditures and that financial policies be reviewed every one (1) to three (3) years.

The City's current Reserve Policy, which was last reviewed in June 2018, requires the City to maintain a minimum unrestricted fund balance of no less than two (2) months (17%) of operating expenditures, which is consistent with the GFOA best practices as discussed above. Over the course of the last couple of fiscal years, because of the direction provided by City Council and the passage and implementation of Measure U (the City's 1% use tax), the City's financial position has continued to improve. In recognition of and in alignment with the City's continued increase in financial health, the proposed amended Reserve Policy reflects an increase in the required minimum unrestricted fund balance, from two (2) months (17%) to three (3) months (25%) of operating expenditures. Although the City's reserve levels are currently below the 17% target, forecasts reflect a clear path toward achieving and possibly exceeding the target level in the near term.

Approving the amended Reserve Policy will ensure a fiscally prudent and consistent application of taxpayer funds, which in turn will continue to improve the City's overall fiscal health.

FISCAL IMPACT:

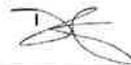
There is no immediate fiscal impact as a result of approving the amended Reserve Policy. However, the Reserve Policy will impact the future funding of General Fund unrestricted fund balance, thereby increasing the minimum amount from 17% to 25% of operating expenditures.

Prepared by:

Jessica Brown

Jessica Brown
Director of Finance

Reviewed and approved by:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution No. R-2021-XX – Amending the General Fund Reserve Policy
2. General Fund Reserve Policy

RESOLUTION NO. R-2021-05

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA APPROVING AND ADOPTING AMENDMENTS TO THE CITY OF PLACENTIA POLICY AND PROCEDURE MANUAL

A. Recitals

(i) The City of Placentia heretofore has adopted policies and procedures for the guidance of all elected and appointed officials, officers and employees of the City as well as to establish policies and procedures for the implementation of provisions of the Placentia Municipal Code and provisions of state and federal law.

(ii) The City Administrator has caused the Policy and Procedure Manual of the City of Placentia to be reviewed and recommended for revision to set forth practices and procedures with regard to General Fund Reserves. The Finance Department has proposed amendments to Policy No. 460, General Fund Reserve Policy.

(iii) A full, true and correct copy of the Policy No. 460, to be incorporated into the Policy and Procedure Manual of the City of Placentia, is attached hereto and by this reference incorporated herein.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.
2. That Policy No. 460 hereby is amended and hereby incorporated into the Policy and Procedure Manual of the City of Placentia.

APPROVED and ADOPTED this 26th day of January 2021.

Craig S. Green, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 26th day of January 2021 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

GENERAL FUND RESERVE POLICY

INTRODUCTION

Fiscal stability is an important factor for all cities. Sound financial management includes the practice and discipline of maintaining adequate reserve funds for known and unknown contingencies. Such contingencies include but are not limited to:

- Cash flow requirements
- Economic uncertainties including downturns in the local, state or national economy
- Local emergencies and natural disasters
- Loss of major revenue source
- Unanticipated operating or capital expenditures
- Uninsured losses
- Future capital projects
- Vehicle and equipment replacement
- Capital asset and infrastructure repair and replacement

The establishment of prudent financial reserves is important to ensure the long-term financial health of the City.

PURPOSE

Establish guidelines for a General Fund Reserve Policy to maintain a stable revenue structure while providing for the orderly provision of services to the citizens of Placentia, and to assist with maintaining a positive credit rating and to meet seasonal cash flow shortfalls, economic downturns, or a local disaster.

POLICY

It shall be the policy of the City Council of the City of Placentia:

1. To establish a target of and build towards a minimum Contingency Reserve balance in the General Fund of 25% of the General Fund operating expenditures, to address general contingencies and be sufficient to finance operations for a period of three months.
 - a. The minimum 25% level of General Fund Contingency Reserve shall be available only as a *temporary revenue* source to be used while an orderly financial plan for cost reduction or revenue enhancement is developed.
 - b. Any use of the General Fund Contingency Reserve shall require the approval of the City Council by means of approved appropriations.

- c. Whenever the General Fund Contingency Reserve balance falls below the minimum 25% level, either prior to the time when the 25% level is first achieved, or once achieved, should the Contingency Reserve balance drop below 25%, the City Council shall place a priority in restoring the minimum 25% balance.
 - d. If the City Council approves the use of the Contingency Reserve which results in the balance falling below the 25% target level, the City Council shall approve at the same time a plan to replenish the reserve up to the target level within a reasonable time period.
 - e. Each fiscal year during the budget process, this policy will be re-evaluated by City Council to determine if an adequate level of General Fund Contingency Reserve is being maintained based on economic conditions.
2. To commit certain new unrestricted revenues to various reserves to be used for specific purposes.

a. New Ongoing Revenues

- i. "New Ongoing Revenues" are defined as a new general tax, an increase in the rate of an existing general tax, a new lease of City property or other new, clearly identifiable unrestricted revenue source not previously included in the City's budget at the time of adoption of this policy, which generates at least \$100,000 per year in revenue and is expected to continue for at least a period of 20 years.
- ii. Beginning in FY 2018-19, revenues generated from New Ongoing Revenues will be allocated as follows, until such time as the General Fund Contingency Reserve reaches the 25% target level:

Infrastructure, Vehicles, and Equipment Reserve	50%
Post-Employment Benefits Sustainability Reserve	10%
Employee Recruitment and Retention Reserve	20%
General Fund Contingency Reserve	20%

- iii. When the General Fund Contingency Reserve has reached its 25% target level, revenues generated from New Ongoing Revenues will be allocated as follows:

Infrastructure, Vehicles, and Equipment Reserve	60%
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Post-Employment Benefits Sustainability Reserve	10%
Employee Recruitment and Retention Reserve (including additional staff)	30%

iv. New Ongoing Revenues deposited into the above reserve accounts may be appropriated for ongoing or one-time expenditures.

b. New One-time Revenues

- i. New One-time Revenues are defined as either: (1) unrestricted revenue from new one-time events (for example, property sales, etc.) of at least \$100,000 (excluding recapturing of lost funds); (2) a new, clearly identifiable unrestricted revenue source of at least \$100,000 per year and not previously included in the City’s budget at the time of adoption of this policy, which is expected to continue for a period of less than 20 years; or (3) unanticipated positive General Fund budget variances of any amount (i.e., positive changes in General Fund financial position greater than final budgeted amounts).
- ii. Beginning in FY 2018-19, revenues generated from New One-time Revenues will be allocated as follows, until such time as the General Fund Contingency Reserve reaches the 25% target level:

Infrastructure, Vehicles, and Equipment Reserve	40%
Post-Employment Benefits Sustainability Reserve	10%
General Fund Contingency Reserve	50%

iii. When the General Fund Contingency Reserve has reached its 25% target level, revenues generated from New One-time Revenues will be allocated as follows:

Infrastructure, Vehicles, and Equipment Reserve	80%
Post-Employment Benefits Sustainability Reserve	20%

iv. New One-time Revenues deposited into the above reserve accounts may only be spent on one-time expenditures.

c. Purposes of Reserves

- i. Infrastructure, Vehicles, and Equipment Reserve: This reserve will be utilized to fund capital improvement projects that improve public roads and adjacent rights-of-way infrastructure, parks and public facilities, and vehicle and major equipment replacement.
- ii. Post-Employment Benefits Sustainability Reserve: This reserve is for the purpose of making post-employment benefits (e.g., pension and retiree health benefits) sustainable, by setting aside funds to address unfunded liabilities, to reduce the impact of cost increases on the operating budget and to fund these programs based on sound actuarial methods.
- iii. Employee Recruitment and Retention Reserve: This reserve serves multiple purposes. It is for the purpose of ensuring that City employees are compensated at levels comparable to employees in similar positions in cities similar to Placentia, to encourage employee retention and to stay competitive with other cities for hiring talented individuals. Part of employee retention is ensuring that the City is adequately staffed so this reserve may also be used to increase staffing levels based on the future growth of the City or to improve efficiency. This reserve may also be used to restore service levels for all City programs cut during the preparation of the 2018-19 budget, using the 2017-18 budget as a baseline.

d. Use of Reserves

- i. The City Administrator may request from the City Council the ability to utilize the reserves in this section for their specified purposes, as part of the annual budget process or at any other time during the fiscal year.
- ii. Any use of the reserves shall require the majority approval of the City Council by means of approved appropriations.
- iii. To ensure that new ongoing expenditures funded from reserve funds do not exceed the deposits of New Ongoing Revenues into those reserve funds, the City Administrator may temporarily alter the reserve funding priorities specified in section 2a. above by no more than 5%, in the development of the annual budget.

- e. Accounting and Reporting of New Ongoing Revenues and Reserve Accounts
 - i. New Ongoing Revenues and each reserve account specified in this section shall be accounted for in separate funds for budgeting purposes.
 - ii. Reports shall be prepared at the time of budget adoption, as part of the mid-year budget review and at fiscal year-end that demonstrate compliance with this policy and indicate the portions of each reserve account balance that can be spent on one-time expenditures and ongoing expenditures.
 - iii. New Ongoing Revenues and New One-time Revenues shall be included as General Fund revenues, and all reserve accounts specified in this section shall be reported as committed fund balances of the General Fund in the City's Comprehensive Annual Financial Report.

- 3. To ensure that future General Fund budgets promote fiscal sustainability
 - a. All General Fund budgets should be structurally balanced, such that ongoing revenues equal or exceed ongoing expenditures.
 - b. The Contingency Reserve and one-time revenues should be used only for one-time expenditures. Ongoing expenditures should be funded only from ongoing revenues.
 - c. A mid-year budget review shall be conducted each year to verify projections and recommend adjustments as necessary so that the budget remains balanced.
 - d. Conservative budget planning shall be utilized to identify potential problems and solutions.
 - e. Careful, five- and ten-year budget projections shall also be developed and updated to keep the budget in check and to determine continued fiscal sustainability.
- 4. Any future bond covenants shall be written to be compliant with this General Fund Reserve Policy.

This policy shall be a policy of the City Council of the City of Placentia and is subject to change by resolution based on a 4/5^{ths} affirmative vote of the Council.

GENERAL FUND RESERVE POLICY

INTRODUCTION

Fiscal stability is an important factor for all cities. Sound financial management includes the practice and discipline of maintaining adequate reserve funds for known and unknown contingencies. Such contingencies include but are not limited to:

- Cash flow requirements
- Economic uncertainties including downturns in the local, state or national economy
- Local emergencies and natural disasters
- Loss of major revenue source
- Unanticipated operating or capital expenditures
- Uninsured losses
- Future capital projects
- Vehicle and equipment replacement
- Capital asset and infrastructure repair and replacement

The establishment of prudent financial reserves is important to ensure the long-term financial health of the City.

PURPOSE

Establish guidelines for a General Fund Reserve Policy to maintain a stable revenue structure while providing for the orderly provision of services to the citizens of Placentia, and to assist with maintaining a positive credit rating and to meet seasonal cash flow shortfalls, economic downturns, or a local disaster.

POLICY

It shall be the policy of the City Council of the City of Placentia:

1. To establish a target of and build towards a minimum Contingency Reserve balance in the General Fund of 25% of the General Fund operating expenditures, to address general contingencies and be sufficient to finance operations for a period of three months.
 - a. The minimum 25% level of General Fund Contingency Reserve shall be available only as a *temporary revenue* source to be used while an orderly financial plan for cost reduction or revenue enhancement is developed.
 - b. Any use of the General Fund Contingency Reserve shall require the approval of the City Council by means of approved appropriations.

- c. Whenever the General Fund Contingency Reserve balance falls below the minimum 25% level, either prior to the time when the 25% level is first achieved, or once achieved, should the Contingency Reserve balance drop below 25%, the City Council shall place a priority in restoring the minimum 25% balance.
 - d. If the City Council approves the use of the Contingency Reserve which results in the balance falling below the 25% target level, the City Council shall approve at the same time a plan to replenish the reserve up to the target level within a reasonable time period.
 - e. Each fiscal year during the budget process, this policy will be re-evaluated by City Council to determine if an adequate level of General Fund Contingency Reserve is being maintained based on economic conditions.
2. To commit certain new unrestricted revenues to various reserves to be used for specific purposes.

a. New Ongoing Revenues

- i. "New Ongoing Revenues" are defined as a new general tax, an increase in the rate of an existing general tax, a new lease of City property or other new, clearly identifiable unrestricted revenue source not previously included in the City's budget at the time of adoption of this policy, which generates at least \$100,000 per year in revenue and is expected to continue for at least a period of 20 years.
- ii. Beginning in FY 2018-19, revenues generated from New Ongoing Revenues will be allocated as follows, until such time as the General Fund Contingency Reserve reaches the 25% target level:

Infrastructure, Vehicles, and Equipment Reserve	50%
Post-Employment Benefits Sustainability Reserve	10%
Employee Recruitment and Retention Reserve	20%
General Fund Contingency Reserve	20%

- iii. When the General Fund Contingency Reserve has reached its 25% target level, revenues generated from New Ongoing Revenues will be allocated as follows:

Infrastructure, Vehicles, and Equipment Reserve	60%
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Post-Employment Benefits Sustainability Reserve	10%
Employee Recruitment and Retention Reserve (including additional staff)	30%

iv. New Ongoing Revenues deposited into the above reserve accounts may be appropriated for ongoing or one-time expenditures.

b. New One-time Revenues

- i. New One-time Revenues are defined as either: (1) unrestricted revenue from new one-time events (for example, property sales, etc.) of at least \$100,000 (excluding recapturing of lost funds); (2) a new, clearly identifiable unrestricted revenue source of at least \$100,000 per year and not previously included in the City’s budget at the time of adoption of this policy, which is expected to continue for a period of less than 20 years; or (3) unanticipated positive General Fund budget variances of any amount (i.e., positive changes in General Fund financial position greater than final budgeted amounts).
- ii. Beginning in FY 2018-19, revenues generated from New One-time Revenues will be allocated as follows, until such time as the General Fund Contingency Reserve reaches the 25% target level:

Infrastructure, Vehicles, and Equipment Reserve	40%
Post-Employment Benefits Sustainability Reserve	10%
General Fund Contingency Reserve	50%

iii. When the General Fund Contingency Reserve has reached its 25% target level, revenues generated from New One-time Revenues will be allocated as follows:

Infrastructure, Vehicles, and Equipment Reserve	80%
Post-Employment Benefits Sustainability Reserve	20%

iv. New One-time Revenues deposited into the above reserve accounts may only be spent on one-time expenditures.

c. Purposes of Reserves

- i. Infrastructure, Vehicles, and Equipment Reserve: This reserve will be utilized to fund capital improvement projects that improve public roads and adjacent rights-of-way infrastructure, parks and public facilities, and vehicle and major equipment replacement.
- ii. Post-Employment Benefits Sustainability Reserve: This reserve is for the purpose of making post-employment benefits (e.g., pension and retiree health benefits) sustainable, by setting aside funds to address unfunded liabilities, to reduce the impact of cost increases on the operating budget and to fund these programs based on sound actuarial methods.
- iii. Employee Recruitment and Retention Reserve: This reserve serves multiple purposes. It is for the purpose of ensuring that City employees are compensated at levels comparable to employees in similar positions in cities similar to Placentia, to encourage employee retention and to stay competitive with other cities for hiring talented individuals. Part of employee retention is ensuring that the City is adequately staffed so this reserve may also be used to increase staffing levels based on the future growth of the City or to improve efficiency. This reserve may also be used to restore service levels for all City programs cut during the preparation of the 2018-19 budget, using the 2017-18 budget as a baseline.

d. Use of Reserves

- i. The City Administrator may request from the City Council the ability to utilize the reserves in this section for their specified purposes, as part of the annual budget process or at any other time during the fiscal year.
- ii. Any use of the reserves shall require the majority approval of the City Council by means of approved appropriations.
- iii. To ensure that new ongoing expenditures funded from reserve funds do not exceed the deposits of New Ongoing Revenues into those reserve funds, the City Administrator may temporarily alter the reserve funding priorities specified in section 2a. above by no more than 5%, in the development of the annual budget.

- e. Accounting and Reporting of New Ongoing Revenues and Reserve Accounts
 - i. New Ongoing Revenues and each reserve account specified in this section shall be accounted for in separate funds for budgeting purposes.
 - ii. Reports shall be prepared at the time of budget adoption, as part of the mid-year budget review and at fiscal year-end that demonstrate compliance with this policy and indicate the portions of each reserve account balance that can be spent on one-time expenditures and ongoing expenditures.
 - iii. New Ongoing Revenues and New One-time Revenues shall be included as General Fund revenues, and all reserve accounts specified in this section shall be reported as committed fund balances of the General Fund in the City's Comprehensive Annual Financial Report.

- 3. To ensure that future General Fund budgets promote fiscal sustainability
 - a. All General Fund budgets should be structurally balanced, such that ongoing revenues equal or exceed ongoing expenditures.
 - b. The Contingency Reserve and one-time revenues should be used only for one-time expenditures. Ongoing expenditures should be funded only from ongoing revenues.
 - c. A mid-year budget review shall be conducted each year to verify projections and recommend adjustments as necessary so that the budget remains balanced.
 - d. Conservative budget planning shall be utilized to identify potential problems and solutions.
 - e. Careful, five- and ten-year budget projections shall also be developed and updated to keep the budget in check and to determine continued fiscal sustainability.
- 4. Any future bond covenants shall be written to be compliant with this General Fund Reserve Policy.

This policy shall be a policy of the City Council of the City of Placentia and is subject to change by resolution based on a 4/5^{ths} affirmative vote of the Council.