



# Parks Arts and Recreation Commission Meeting Agenda

June 8, 2021 5:00 p.m.  
Virtual Meeting, City Hall

**Chair**  
**Tricia Montelongo**

**Vice Chair**  
**Vacant**

**Russell Narahara**  
**Commissioner**

**Brett Hunt**  
**Commissioner**

**Johnny McBride**  
**Commissioner**

**Lilia Queen**  
**Commissioner**

## **SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that the City Council Chambers are closed to the public and some, or all, of the Placentia City Council Members may attend this meeting telephonically.

### **How to join the virtual meeting**

Participants will enter a virtual waiting room and be admitted by the meeting host at the beginning of the meeting.

Join Zoom Meeting

<https://zoom.us/j/99095271037?pwd=UU11NIBPYXFCM3NsdW4yZ0dPS0NyZz09>

Meeting ID: 990 9527 1037

Passcode: 510100

One tap mobile

+16699009128,,99095271037#,,,,\*510100# US (San Jose)

+13462487799,,99095271037#,,,,\*510100# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 990 9527 1037

Passcode: 510100

Find your local number: <https://zoom.us/u/adg20RIpwD>

**City of Placentia**  
**401 E Chapman Avenue**  
**City of Placentia, CA 92870**

**Community Services**  
**Department**  
**Phone: (714) 993-8232**  
**Fax: (714) 961-0283**  
**Website: [www.placentia.org](http://www.placentia.org)**

### **How to Submit Public Comment**

Members of the public may provide public comment by sending comments for the Heritage Committee meeting consideration by email to the Community Services Supervisor at [vortiz@placentia.org](mailto:vortiz@placentia.org). Please limit to 200 words or less. Comments received before or during a Committee meeting, until the close of the **Oral Communications** portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the

public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

**Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.

# Parks Arts and Recreation Commission

June 8, 2021

## REGULAR MEETING

5:00 p.m.

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### MEETING CALLED TO ORDER

**ROLL CALL:** Chair / Montelongo  
Vice Chair / Commissioner Narahara  
Commissioner Hunt  
Commissioner McBride  
Commissioner Queen

### PLEDGE OF ALLEGIANCE

### ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

### COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

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### PARKS ARTS AND RECREATION COMMISSION AGENDA

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1. **Approval of Minutes** – May 11, 2021 and May 25, 2021.
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
  - Summer Programming
  - Playground Renovations Update
3. **Review Park Hours Ordinance** – Staff and Commission to discuss current park hours ordinance.
4. **Staff Comments**
5. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

### ADJOURNMENT

The Parks Arts and Recreation Commission adjourn to a Regular Meeting on Tuesday, July 13, 2021 at 5:00 p.m. via teleconference call.

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**CERTIFICATION OF POSTING**

I, Veronica Ortiz, Community Services Supervisor for the City of Placentia, hereby certify that the Agenda for the June 8, 2021 Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, June 3, 2021.



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Veronica Ortiz  
Community Services Supervisor

MINUTES  
PLACENTIA PARKS, ARTS, AND RECREATION  
COMMISSION SPECIAL MEETING  
May 25, 2021

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Meeting called to order at 5:17 p.m.

**ROLL CALL**

Present: Tricia Montelongo, Russell Narahara, Brett Hunt, Johnny McBride, Lilia Queen.

Absent: None.

Staff Present: Veronica Ortiz, Community Services Supervisor, Matthew Brand, Community Services Coordinator, Daniela Escobedo, Community Services Office Assistant.

Guest: None.

**PLEDGE OF ALLEGIANCE** – Lead by Community Services Supervisor Ortiz.

**ORAL COMMUNICATIONS** – None.

**COMMISSIONER COMMENTS AND REPORTS** – Commissioner Queen shared her idea to paint over the sets of stairs on both sides of the La Jolla overpass with a colorful theme. Community Services Supervisor Ortiz shared the image with the rest of the Commissioners to view. Commissioners Narahara, Montelongo, and McBride voiced support for this idea.

**1. PARKS INITIATIVE PLAN**

Supervisor Ortiz shared that the purpose of the special meeting is for the Commissioners to review the park renderings and provide feedback, and make a recommendation to the City Council to approve the plans at the June 1<sup>st</sup> City Council meeting. Supervisor Ortiz noted that Goldenrod and Koch Park have been identified as priority need for renovations, mainly addressing safety concerns.

The Commission first discussed Goldenrod Park. Community Services Coordinator Brand reviewed the renderings for Goldenrod Park, which includes new playground equipment with shade structures. The renderings also feature an 11-foot high rocket ship climber. Also included is a new swing set, with seats for small children and adaptive play. Premium rubber is also added in the high impact zones underneath the swing set. Moreover, the swingers added are ADA compliant. Exercise equipment have also been included, separate from the playground equipment for use by adults, which will be clearly labeled. The rocket ship theme is also incorporated into the surfacing design of the playground area. Commissioner Narahara provided a comment that the tree theme on the tic-tac-toe equipment does not fit with the rocket ship theme. Coordinator Brand mentioned that the design could be potentially be swapped with the traditional tic-tac-toe theme. Commissioner

Narahara also added that the exercise equipment may not be in the optimal spot and should be moved to a separate, dedicated area, noting possible concerns from parents. Commissioner Narahara commented on the angle of the slides. Coordinator Brand clarified that certain slides are catered to different age groups, and the angles of the slides are set by national standards. The surfacing at Goldenrod Park will include both rubberized surfacing and sand.

The Committee then began discussing Koch Park. Supervisor Ortiz shared that the theme is firefighters and fire safety, paying homage to the City's newly instated Fire and Life Safety Department. The park is in close proximity to Fire Station #2. The fire truck-themed play equipment are custom pieces, and include the Fire and Life Safety Department logo. The renderings include slides, climbers, and a small firehouse play structure for smaller children ages 2-5. The renderings also include a 14-ft tall net climber with balance beams and firetruck rocker. Similar to the Goldenrod Park renderings, Koch Park will also feature a new swing set with premium rubber in high-impact areas. Commissioner Queen inquired if there was any adaptive play equipment planned for Koch Park. Coordinator Brand shared that every playground is required to have a certain percentage of adaptive play equipment. Commissioners McBride and Montelongo expressed their support for the Koch Park renderings. Like Goldenrod, surfacing will include both rubberized surfacing and sand. Commissioner Queen inquired if the restrooms will be renovated. Coordinator Brand clarified that although restroom renovations are not currently included in the Park Initiative Project plans, it is possible that the project could be added after all other scheduled projects have been completed.

Commissioner Hunt **MOTIONED** to recommend for approval the design and themes of Goldenrod and Koch Park, and to move forward with renovations. Commissioner Queen **SECONDED** this motion. Motion passed with all in favor.

**2. STAFF COMMENTS**

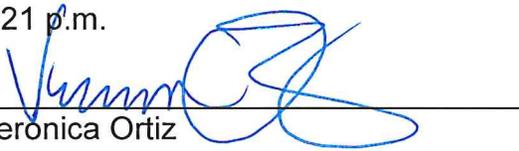
None.

**3. AGENDA BUILDING AND MEETING SCHEDULE**

The next regular meeting is scheduled for Tuesday, June 8, 2021 via teleconference.

**ADJOURNMENT**

There being no further business, Commissioner Montelongo **MOTIONED** to adjourn to Tuesday, June 8, 2021 at 5:00 p.m. Regular meeting to be held via conference call; **SECOND** by Commissioner Hunt. Motion carried. Meeting adjourned on May 11, 2021 at 6:21 p.m.

  
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Veronica Ortiz  
Community Services Supervisor

MINUTES  
PLACENTIA PARKS, ARTS, AND RECREATION  
COMMISSION REGULAR MEETING  
May 11, 2021

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Meeting called to order at 5:08 p.m.

**ROLL CALL**

Present: Tricia Montelongo, Russell Narahara, Bret Hunt, Johnny McBride, Lilia Queen.

Absent: None.

Staff Present: Karen Crocker, Director of Community Services, Veronica Ortiz, Community Services Supervisor, Daniela Escobedo, Community Services Office Assistant.

Guest: None.

**PLEDGE OF ALLEGIANCE** – Lead by Community Services Supervisor Ortiz.

**ORAL COMMUNICATIONS** – None.

**COMMISSIONER COMMENTS AND REPORTS** – Commissioner Montelongo inquired about any updates on the Concerts in the Park series. Community Services Supervisor Ortiz shared that Concerts will be held at either Tuffree Park or Kraemer Park, if Tri-City Park is unavailable.

**1. APPROVAL OF MINUTES**

Commissioners reviewed the April 13, 2021 meeting minutes. The minutes were **MOTIONED** for approval by Commissioner Montelongo. Commissioner Queen **SECONDED** the motion. Motion carried.

**2. MONTHLY REPORT**

**a. Vaccination Sites Update**

Supervisor Ortiz reported that in partnership with St. Jude, the City of Placentia will be hosting a COVID-19 vaccine clinic at Neighborhood Services. The clinic will operate every Tuesday from 8:30 a.m. to 4:30 p.m. through July 27<sup>th</sup>. While Moderna will only be available for those requiring second doses, the clinic will have Janssen & Janssen available for appointments and walk-ins. Appointments can be made through [myturn.ca.gov](http://myturn.ca.gov)

**b. Summer Programming**

Supervisor Ortiz provided a brief overview of summer 2021 programming. With loosening restrictions, staff have been planning to return to 2019

programming, with COVID-19 modifications. Supervisor Ortiz shared that June 28<sup>th</sup> is the anticipated date for summer programming to begin. The Community Services department will be offering Concerts and Movies in the Park, P.A.R.K.'s, and aquatics. Pre-registration will be required to attend Concerts and Movies. Staff will also be monitoring entrances to limit capacity. Aquatics will have smaller classes, and staff will be limited the amount of people on the pool deck during lessons. The Senior Center is also looking to open on July 6<sup>th</sup>, with limited programming. Congregate meals may be postponed following guidance from the Orange County Council on Aging. Part-time staff will also be assisting at the Placentia-Yorba Linda Unified School District COVID-19 vaccine POD site on May 22<sup>nd</sup>. On the same date, the City will also be hosting a Water Safety drive-through event as well. The event will feature the non-profit organization "Stop Drowning Now", who conduct community events to provide education materials for water safety to parents and families. Commissioner Queen inquired if the Whitten Center pool will be open for the summer season. Supervisor Ortiz clarified that the pool will be open for free recreational swim and the aquatics program.

### **3. PARKS INITIATIVE PLAN**

Director of Community Services Crocker provided an overview on the Parks Initiative Plan. The Parks Initiative Plan is a comprehensive plan created by Community Services Staff to address maintenance and renovation of parks and facilities in the City. The Plan will be presented to the City Council on Tuesday, May 18<sup>th</sup> for approval.

Included in the Plan is an updated process for approving park renovation projects. Staff will be recommending a change to the approval process by allowing potential renovation projects to first be presented to the PARC Commission for review. Then, the Commission will make a recommendation to the Council whether or not to approve the project. Director Crocker clarified that because the plan is an initiative, it needs to first be approved by the City Council. Director Crocker also mentioned that there may need to be a special meeting for the Commission to review plans for playground equipment replacement at Goldenrod and Koch Park. Should the Parks Initiative Plan be approved, the concept plans for the parks first will be brought to the Commission for review, then presented to the Council at the June 1<sup>st</sup> meeting for approval. Commissioner Narahara voices his support, and shared that he will in attendance at the May 18<sup>th</sup> meeting. Commissioner Montelongo voices her support for Commissioner Narahara's positive sentiments, and shared that she will also be in attendance. Commissioner Queen inquired if the Commission will have any say on when specific parks will undergo renovation. Director Crocker shared that the Commission will be able to provide input, however issues concerning safety are top priority.

**4. PARK ASSIGNMENTS**

Supervisor Ortiz provided a brief review of park assignments. Previously, park assignments were divided between the Commissioners, who were tasked with visiting their respective parks, and reporting back to the Commission on their observations, notes, and any comments from community members. Commissioner Hunt was designated Tuffree Park and Champions Sports Complex. Commissioner Queen was assigned Jaycee Parkette, La Placita and McFadden Park. Commissioner Montelongo was assigned Koch Park. Commissioner McBride was assigned Arroyo Verde Park. Commission Narahara was assigned Los Vaqueros Park.

**5. STAFF COMMENTS**

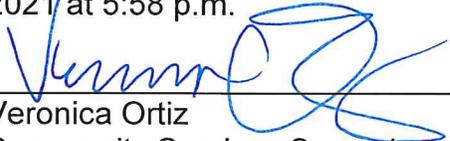
None.

**6. AGENDA BUILDING AND MEETING SCHEDULE**

The next regular meeting is scheduled for Tuesday, June 8, 2021 via teleconference.

**ADJOURNMENT**

There being no further business, Commissioner Narahara **MOTIONED** to adjourn to Tuesday, June 8, 2021 at 5:00 p.m. Regular meeting to be held via conference call; **SECOND** by Commissioner Montelongo. Motion carried. Meeting adjourned on May 11, 2021 at 5:58 p.m.

  
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Veronica Ortiz  
Community Services Supervisor