



**Regular Meeting Agenda**  
**August 16, 2011**  
Placentia City Council  
Placentia Redevelopment Agency  
Placentia Industrial Commercial  
Development Authority

Scott W. Nelson  
Mayor

Jeremy B. Yamaguchi  
Mayor Pro Tem

Joseph V. Aguirre  
Council Member

Constance M. Underhill  
Council Member

Chad P. Wanke  
Council Member

Patrick J. Melia  
City Clerk

Craig S. Green  
City Treasurer

Troy L. Butzlaff, ICMA-CM  
City Administrator

Andrew V. Arczynski  
City Attorney

**City of Placentia**  
**401 E Chapman Avenue**  
**Placentia, CA 92870**

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*Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

*Vision Statement*

*The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

**Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

**Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING AGENDA – EXECUTIVE SESSION  
August 16, 2011  
5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Mayor/Board Chair Nelson  
Mayor Pro Tem/Board Vice Chair Yamaguchi  
Councilmember/Board Member Aguirre  
Councilmember/Board Member Underhill  
Councilmember/Board Member Wanke

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council and Boards of Directors concerning any items on the Executive Session Agenda only.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Executive Session proceedings.

**CITY COUNCIL:**

1. Pursuant to Government Code Section 54956.9(a) for Conference with Legal Counsel Regarding Existing Litigation – Two (2) Items
  - a. Placentia Police Officers Association v. City of Placentia, Orange County Superior Court, Case No. 30-2011-00485327
  - b. Mega Lighting, Inc./Norris-Repke v. City of Placentia, Orange County Superior Court No. 30-2010-00385719
2. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding the Initiation of Litigation – Two (2) Items
3. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding Potential Litigation – Two (2) Items
4. Pursuant to Government Code Section 54957 for Public Employee Performance Evaluation
  - a. City Administrator
  - b. City Attorney

**RDA:** None

**ICDA:** None

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
REGULAR MEETING AGENDA  
August 16, 2011  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Mayor/Board Chair Nelson  
Mayor Pro Tem/Board Vice Chair Yamaguchi  
Councilmember/Board Member Aguirre  
Councilmember/Board Member Underhill  
Councilmember/Board Member Wanke

**INVOCATION:** Gary Drabek, Police Chaplain

**PLEDGE OF ALLEGIANCE:**

**PRESENTATION:**

- a. Quarterly Code Enforcement Update  
Presenter: Environmental and Code Compliance Supervisor Bob Makowski

**EXECUTIVE SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors.

**CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:**

The purpose of these reports is to provide information on projects and programs that are discussed at interagency board, committee, and commission meetings. No decisions are to be made on these issues. If a Council or Board Member would like formal action on any of the discussed items it will be placed on a future Council or Board Agenda.

**1. CONSENT CALENDAR (Items 1.a. through 1.k.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

**COUNCIL/AGENCY/ICDA CONSENT CALENDAR:**

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Financial Impact: None  
Recommended Action: Approve

- b. **Minutes**  
**City Council/RDA/ICDA Regular Meeting – August 2, 2011**  
Recommended Action: Approve
- c. **City Fiscal Year 2010-2011 Warrant Register for August 3, 2011 Through August 16, 2011**  
Financial Impact: \$327,611.09  
Recommended Action: Approve
- d. **Agency Fiscal Year 2010-2011 Warrant Register for August 3, 2011 Through August 16, 2011**  
Financial Impact: \$524.38  
Recommended Action: Approve
- e. **City Fiscal Year 2011-2012 Warrant Register for August 3, 2011 Through August 16, 2011**  
Financial Impact: \$345,948.20  
Recommended Action: Approve
- f. **Agency Fiscal Year 2011-2012 Warrant Register for August 3, 2011 Through August 16, 2011**  
Financial Impact: \$480.53  
Recommended Action: Approve

**COUNCIL CONSENT CALENDAR:**

- g. **Declaration of Surplus Property**  
Financial Impact:  
Positive revenue gain from the sale of surplus property  
Recommended Action: It is recommended that the City Council:
  - 1) Declare the list of equipment identified in Exhibit A as surplus property and approve their disposition pursuant to the City's Purchasing Policy
  - 2) Authorize the City Administrator or his designee to execute all applicable documents necessary to effectuate this action
- h. **Award of Contract for Integrated Network Telephone System**  
Financial Impact:  
Expense: \$175,223.12  
Budgeted: \$170,000.00 Account Number 333523-6840  
\$6,000.00 Account Number 422023-6135  
Recommended Action: It is recommended that the City Council:
  - 1) Approve a contract with Integrated Computer Technologies (ICT), in the amount not to exceed \$38,795.00, for the installation of an integrated computer network upgrade and Cisco VOIP telephone system
  - 2) Approve the five (5) year financing lease agreement with Key Government Finance, Inc. at an estimated monthly lease payment of \$3,000.92 (beginning in December 2011 and ending August 2016)
  - 3) Approve a contract with Global Cabling, in an amount not to exceed \$13,533.28 to install ninety-two (92) additional computer ports and certification of all computer cabling throughout City Hall

i. **Request to Prohibit Parking During Certain School Hours on Golden Avenue East of Valencia Avenue**

Financial Impact: Minimal

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2011-40, A Resolution of the City Council of the City of Placentia, California prohibiting parking on Golden Avenue during certain school hours and authorizing and directing the City Engineer to mark said area accordingly

j. **Memorandum of Understanding for North Orange County Economic Development Partnership**

Financial Impact: Not applicable

Recommended Action: It is recommended that the City Council:

- 1) Approve the Memorandum of Understanding for the North Orange County Economic Development Partnership
- 2) Authorize the City Administrator, or his designee to execute the Memorandum of Understanding on behalf of the City, in a form approved by the City Attorney

k. **Response to Grand Jury's Compensation Study of Orange County Cities**

Financial Impact: Not applicable

Recommended Action: It is recommended that the City Council:

- 1) Approve and authorize the Mayor to sign a letter to the Presiding Judge that responds to the findings and/or recommendations of the Grand Jury's Compensation Study

**AGENCY CONSENT CALENDAR:** None

**ICDA CONSENT CALENDAR:** None

**2. PUBLIC HEARINGS:**

**COUNCIL/AGENCY/ICDA:** None

**COUNCIL:** None

**AGENCY:** None

**ICDA:** None

**3. OLD BUSINESS:**

**COUNCIL/AGENCY/ICDA OLD BUSINESS:** None

**COUNCIL OLD BUSINESS:**

a. **Second Reading and Adoption of an Ordinance Amending Chapter 10.26 of Title X of the Placentia Municipal Code Relating to Bingo Games and Regulations for Remote Caller Bingo**

Financial Impact: Not applicable

Recommended Action: It is recommended that the City Council:

- 1) Conduct second reading by title only and adopt, Ordinance O-2011-09, An Ordinance of the City Council of the City of Placentia, California, amending

Chapter 10.26 of the Placentia Municipal Code regarding the licensing and regulation of bingo games within the City

**b. Formation of Citizens Task Force**

Financial Impact: Not applicable

Recommended Action: It is recommended that the City Council:

- 1) Approve the formation of an Ad-hoc Citizens Task Force consisting of community members and one (1) representative from each of the four (4) City Commission/Committees as determined by the Mayor
- 2) Review the proposed workplan and provide appropriate direction to Staff

**c. Selection of Information Technology Support Services**

Financial Impact:

Expense: Not to exceed \$92,250.00

Budgeted: \$147,000.00 account number 422023-6290

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Synoptek, Inc. to provide IT Support Services for the remainder of Fiscal Year 2011-12 and Fiscal Year 2012-13 with a one (1) year extension option, at an estimated annual cost of \$88,800.00
- 2) Approve a 30 day extension of contract with City of BreaIT Solutions, in an amount not to exceed \$3,450.00, for transition services

**AGENCY OLD BUSINESS:** None

**ICDA OLD BUSINESS:** None

**4. NEW BUSINESS:**

**COUNCIL/AGENCY/ICDA NEW BUSINESS:** None

**COUNCIL NEW BUSINESS:**

**a. Approve Resolution Authorizing the Preparation of a Procedure for Pre-Qualification of Contractors**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2011-41, A Resolution of the City Council of the City of Placentia authorizing and directing Staff to prepare a procedure for pre-qualification of contractors seeking to bid on specified public works projects

**AGENCY NEW BUSINESS:**

**b. Redevelopment Agency Enforceable Obligation Payment Schedule**

Financial Impact: Not applicable

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. RA-2011-11, A Resolution of the Board of Directors of the Redevelopment Agency of the City of Placentia establishing an initial Enforceable Obligation Payment Schedule pursuant to California Health and Safety Code § 34169 (g)(1)

**ICDA NEW BUSINESS:** None

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

**ADJOURNMENT:**

The City Council/Redevelopment/ICDA Agency Board of Directors will adjourn to September 6, 2011 at 5:30 p.m.

**CERTIFICATION OF POSTING**

I, Tania Moreno, Deputy City Clerk for the City of Placentia and Assistant Secretary of the Placentia Redevelopment Agency and the Industrial Commercial Development Authority, hereby certify that the Agenda for the August 16, 2011, meetings of the City Council, Redevelopment Agency, and Industrial Commercial Development Authority was posted on August 11, 2011.

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Tania Moreno, Deputy City Clerk