



Regular Meeting Agenda July 20, 2021

Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

SPECIAL PROCEDURES NOTICE

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

How to Observe the Meeting

To maximize public safety while maintaining transparency and public access, in addition to being open to the public, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at www.placentia.org/pctv.

How to Submit Public Comment

Members of the public may provide public comment in person or comments may be sent for City Council consideration by email to the City Clerk at cityclerk@placentia.org. Please limit submitted comments to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, may not be read during the City Council meeting but will be summarized in the public record and are subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's Office for assistance at (714) 993-8231.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.



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Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

Mayor Craig S. Green
District 2

Mayor Pro Tem Chad P. Wanke
District 4

Rhonda Shader
Councilmember
District 1

Ward L. Smith
Councilmember
District 5

Jeremy B. Yamaguchi
Councilmember
District 3

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117
Fax: (714) 961-0283
Email:
administration@placentia.org
Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
July 20, 2021
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Shader
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Green

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9 (d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant Exposure to Litigation: (1 Case)

2. Pursuant to Government Code Section 54957.6
CONFERENCE WITH LABOR NEGOTIATOR
Agency Designated Representatives: Damien R. Arrula, City Administrator
Rosanna Ramirez, Deputy City Administrator
Employee Organizations: Placentia City Employees’ Association (PCEA)
Placentia Firefighters’ Association (PFA)
Placentia Police and Fire Management Association (PPFMA)
Placentia Police Officers Association (PPOA)
Unrepresented Employees

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
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PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA
July 20, 2021
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Shader
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Green

INVOCATION: Kenneth Curry

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

1. **Senator Newman Update to Placentia**
Presenter: State Senator Josh Newman, Senate District 29

2. **Presentation of Republic Services Donation to the City**
Recipient: Placentia Community Foundation Chair Kevin Larson
Presenter: Michael Johnson, Community Relations Manager, Republic Services

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.o):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve

- 1.b. **Minutes**
City Council/Successor/ICDA/PPFA Regular Meeting: July 6, 2021
Recommended Action: Approve
- 1.c. **City Fiscal Year 2020-21 Register for July 20, 2021**
Check Register
Fiscal Impact: \$ 343,628.13
Electronic Disbursement Register
Fiscal Impact: \$ 37,150.78
City Fiscal Year 2021-22 Register for July 20, 2021
Check Register
Fiscal Impact: \$ 105,359.51
Electronic Disbursement Register
Fiscal Impact: \$ 756,385.20
Recommended Action: It is recommended that the City Council:
1) Receive and file
- 1.d. **Second Reading of Ordinance O-2021-07, Adopting Revised Sewer System Service Rates for Sanitary Sewer Fee and Amending Sections of Chapter 5.24 of the Placentia Municipal Code Pertaining to the Sewer System Service Fees**
Fiscal Impact: There is no direct fiscal impact to the City's General Fund Budget associated with the recommended actions. City Council approval of the proposed sewer rate adjustments will generate additional revenues into the City's Sewer Enterprise Fund that will help fund the ongoing maintenance and operation of the City's sewer utility as well as provide additional funds for needed capital improvements to the sewer collection system.
Recommended Action: It is recommended that the City Council:
1) Waive full reading, by title only, and adopt Ordinance No. O-2021-07, an Ordinance of the City Council of the City of Placentia, California, adopting revised Sewer System Service Rates for Sanitary Sewer Fee and amending sections of Chapter 5.24 of the Placentia Municipal Code pertaining to the Sewer System Service Fees.
- 1.e. **Orange County Registrar of Voters Vote Center Location in Placentia and Consideration of Approval To Waive Fees**
Fiscal Impact: There is no direct fiscal impact associated with the recommended actions.
Recommended Action: It is recommended that the City Council:
1) Approve a Vote Center Entry Permit (License) for the Backs Community Building, 201 Bradford Avenue, as an 11-day Vote Center with two (2) days for setup and one (1) day for equipment removal from Thursday, September 2, 2021 through Wednesday, September 15, 2021; and
2) Waive the City's established rental fee for the use of the Backs Community Building Main Room for the duration of the election; and
3) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney; and
4) Consider authorizing the City Administrator to waive facility rental fees to allow for commonly requested events of community benefit by another governmental entity, such as County of Orange elections; and
5) If approved, direct Staff to prepare a Resolution authorizing the City Administrator to waive facility rental fees for commonly requested events of community benefit.
- 1.f. **Approval of Plans and Specifications and Award of Construction Contract to R.J. Noble Company for Fiscal Year 2020-2021 Roadway Rehabilitation Project No. 1101 and Crowther Avenue Resurfacing Project No. 1204**
Fiscal Impact: Expense: \$ 3,424,076.55 Total Construction Costs
\$ 3,112,796.95 Construction Contract
\$ 311,279.70 Contingency Amount
Budget: FY 2020-21 Roadway Rehabilitation Project
\$ 4,210,897.60 Total Project Budget

\$ 2,103,593.00	FY 21-22 CIP Budget (791101-6185)
\$ 1,062,106.60	FY 20-21 CIP Carry Forward (791101-6185)
\$ 833,300.00	FY 20-21 CIP Carry Forward (601101-6185)
\$ 139,691.00	FY 20-21 CIP Carry Forward (181101-6185)
\$ 72,750.00	FY 2021-22 Sewer Enterprise Fund (481101- 6185)
\$ 5,250.00	Reimbursement From SiFi Network (103551-4399)
	Crowther Avenue Resurfacing Project
\$ 120,000	<u>Total Project Budget</u>
\$ 120,000	FY 21-22 CIP Budget (721204-6185)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Engineered Plans and Specifications prepared by KOA for the FY 2020-21 Arterial Roadway Rehabilitation Project No. 1101; and
- 2) Approve a Public Works Agreement with RJ Noble, Inc. for an amount not to exceed \$3,112,796.95; and
- 3) Reject all other bids received and authorize return of the bid bonds; and
- 4) Authorize the City Administrator to approve Contract Change Orders up to 10% of the contract not-to-exceed amount, or \$312,279.70; and
- 5) Approve Resolution No. R-2021-48, a Resolution of the City Council of the City of Placentia, California, authorizing a Budget Amendment in Fiscal Year 2021-22 in compliance with City Charter of the City of Placentia Sections 1206 and 1209 pertaining to appropriations for actual expenditures; and
- 6) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.g. **Approval of Plans and Specifications and Award of Construction Contract to Baker Electric for the Citywide Traffic Safety Improvement Project, City Project No. 2908**

Fiscal Impact: Expense: \$1,283,450 Construction Contract
 Budgeted: \$1,151,555 FY 2021-22 Capital Improvement Program Budget
 – Federal HSIP Grant Funds

No General Fund dollars have been allocated to this project.

Recommended Action: It is recommended that the City Council:

- 1) Approve the Engineered Plans and Specifications prepared by KOA for the Citywide Traffic Safety Improvement Project, Project No. 2908; and
- 2) Approve a Public Works Agreement for this project with Baker Electric for an amount not to exceed \$1,283,450; and
- 3) Reject all other bids received and authorize return of the bid bonds; and
- 4) Authorize the City Administrator to approve Contract Change Orders up to 10% of the contract not-to-exceed amount, or \$128,345; and
- 5) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
- 6) Direct Staff to submit a supplemental funding request to Caltrans to cover the project funding shortfall and limit construction expenditures to within the available budget and grant funding should the supplemental funding request not be approved.

1.h. **Update to City Speed Hump Guidelines and Adoption of Policy No. 623 Speed Hump Installation Program**

Fiscal Impact: There is no direct fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Approve the proposed modifications of the City’s existing Speed Hump Guidelines; and
- 2) Approve Resolution R-2021-49, a Resolution of the City Council of the City of Placentia, California, approving and adopting the amendments to the City of Placentia Policy and Procedure Manual.

1.i. **Amendment No. 1 to Professional Services Agreement with KOA Corporation for Engineering Design Services for the FY 2021-22 Roadway Rehabilitation Project No. 1201**

Fiscal Impact: Expense: \$ 72,324 Professional Services Agreement
Budget: \$949,100 FY 2021-22 CIP Project Budget (181201-6185 & 601201-6185)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 1 to Professional Services Agreement with KOA Corporation for an additional \$72,324 to complete all engineering and design services for the FY 2021-22 Roadway Rehabilitation Project for a cumulative contract not-to-exceed amount of \$296,633; and
- 2) Authorize the City Administrator to approve change orders to this agreement up to 10% of the cumulative agreement amount, or \$29,663; and
- 3) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

1.j. **Contract Change Order No. 1 for the Old Placentia City Hall ADA Improvement Project, City Project No. 5101 for Courtyard Improvements Included in City Project No. 5106, Old City Hall Office Renovation Project**

Fiscal Impact: Expense: \$ 31,350 Contract Change Order No. 1 (105106-6185)
Budget: \$467,900 Total Project Budget (FY 2021-22 CIP Budget)
Measure U CIP (105106-6185)

Recommended Action: It is recommended that the City Council:

- 1) Authorize the City Administrator to approve contract Change Order No. 1 with A2Z Construct, Inc. in the amount of \$31,350.

1.k. **Resolution Authorizing the Temporary Suspension of Regulatory Ordinance Pertaining to the Operation of the Placentia Rotary Club Cowabunga Fundraiser Event on Saturday, September 18, 2021 at Kraemer Memorial Park**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve an agreement in a form approved by the City Attorney with the Placentia Rotary Club to host the Annual Cowabunga Fundraising Event at Kraemer Memorial Park and authorize the City Administrator or designee to execute all applicable documents; and
- 2) Adopt Resolution No. R-2021-50, a Resolution of the City Council of the City of Placentia, California, authorizing the temporary suspension of Regulatory Sections 10.28.010 and 23.76.050 of the Placentia Municipal Code for the operation of the Cowabunga Fundraising Event on September 18, 2021, from 5:00 to 9:00 p.m. at Kraemer Memorial Park located at 201 North Bradford Avenue.

1.l. **Approval of Landscape Maintenance Agreement with Caltrans for the 57 Freeway/Crowther Avenue Corridor**

Fiscal Impact: Expense: \$ 46,600 Annual Landscape Maintenance Cost
Budget: \$ 46,600 Future Mid-Year Budget Amendment

There is no immediate fiscal impact associated with the recommended actions as the proposed freeway landscape improvements will not be constructed and ready for maintenance until early 2022. Caltrans has budgeted a total of \$1,050,000 in State funding to construct the landscape, hardscape and hardened fencing improvements. There is no cost share required of the City for these capital improvements.

Recommended Action: It is recommended that the City Council:

- 1) Approve a Landscape Maintenance Agreement with the California Department of Transportation (Caltrans); and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

- 1.m. **Acceptance of Resignation from the Veterans Advisory Committee**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
 1) Accept the resignation of Larry Crawford; and
 2) Update the City’s Master Commission/Committee Vacancy List to include the vacancy on the Veterans Advisory Committee.
- 1.n. **Public Works Agreement with Garza Construction Inc. for the Installation of Plexiglass Dividers at the Placentia Navigation Center**
Fiscal Impact: Expense: \$ 29,783 Contract Amount
 Budgeted: \$ 39,000 Navigation Center Fund (784070-6899)
Recommended Action: It is recommended that the City Council:
 1) Approve a Public Works Agreement with Garza Construction Inc. for the installation of Plexiglass dividers at the Placentia Navigation Center for a not-to-exceed amount of \$29,783; and
 2) Authorize the City Administrator to approve contract change orders up to 10% of the contract amount, or \$2,978; and
 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.
- 1.o. **Purchase of Measure U Community Services Park Maintenance and Irrigation Vehicle**
Fiscal Impact: Expense: \$43,905.69 Total Purchase Price
 Budget: \$44,000.00 FY 2020-21 (CIP Fund Project 8204)
Recommended Action: It is recommended that the City Council:
 1) Approve the purchase of one (1) 2021 Ford F-250 Super Duty work truck with Harbor Service Body from Fairway Ford in the amount of \$43,905.; and
 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

2. **PUBLIC HEARING:** None

3. **REGULAR AGENDA:**

- 3.a. **Designation of Voting Delegate for the 2021 League of California Cities Annual Conference**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
 1) Appoint one (1) City Council Member to serve as delegate to represent the City at the League of California Cities Annual Conference 2021; and
 2) Appoint up to two (2) City Council Members as alternates to represent the City at the League of California Cities Annual Conference 2021.
- 3.b. **Professional Services Agreement with PBK-WLC for Phase I, 35% Complete Architectural and Engineering Design Services for the Placentia Public Safety Center**
Fiscal Impact: Expense: \$52,500 Professional Services
 FY 2021-22 Capital Improvement Program Budget
 Amendment
 Revenue: \$52,500 Costs Are Reimbursed via Lease Revenue Bond
 Proceeds
Recommended Action: It is recommended that the City Council:
 1) Award a Professional Services Agreement to PBK-WLC for a not-to-exceed amount of \$52,500 to provide the Phase I, 35% complete architectural and engineering design services for the Placentia Public Safety Center; and

- 2) Approve Resolution No. R-2021-51, a Resolution of the City Council of the City of Placentia, California, authorizing a Budget Amendment in Fiscal Year 2021-22 in compliance with City Charter of the City of Placentia Sections 1206 and 1209 pertaining to appropriations for actual expenditures; and
- 3) Authorize the City Administrator to approve any change orders up to 10% of the contract not-to-exceed amount, or \$5,250; and
- 4) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

3.c. **Study Session: Proposed Senior Center/Community Center Building**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review the proposed Senior Center/Community Center presentation and provide Staff direction on whether or not to proceed in exploring the proposed project further; and
- 2) If approved, direct Staff to proceed with retaining a design and engineering firm to prepare design plans at the 35% level, and to include engineering estimates; and
- 3) Direct Staff to develop a process for the formation of a Blue-Ribbon Committee for consideration of appointment by City Council in September 2021; and
- 4) Formally appoint two (2) City Council members to an Ad-Hoc Committee to work with Staff and the Blue-Ribbon Committee; and
- 5) Direct Staff to examine potential funding options and community interest for the construction of a new Senior/Community Center facility and present this information at a future City Council meeting.

3.d. **Study Session: Development Impact Fee Survey Related to the Timing of Fee Collection and Policy Direction Request**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the Development Impact Fee Survey related to the timing of fee collections; and
- 2) Provide direction regarding the timing of fee collections; and
- 3) Provide direction regarding additional policy considerations related to Development Impact Fees.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

Adjourned in Memory of

David R. Johnson, Sr., Longtime Placentia Resident

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, August 3, 2021 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Cooperative Agreement for Tustin/Rose Traffic Signal Synchronization Project
- Agreement for TOD/Crowther Sewer Replacement Project
- Purchase of Public Works Vehicles
- Placentia Fire and Life Safety Biannual Report

CERTIFICATION OF POSTING

I, Karen O'Leary, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the July 20, 2021 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on July 15, 2021.

Karen O'Leary
Deputy City Clerk