



# Parks Arts and Recreation Commission Meeting Agenda

August 10, 2021 5:00 p.m.  
Virtual/Regular Meeting, City Hall

**Chair**  
Tricia Montelongo

**Vice Chair**  
Vacant

**Russell Narahara**  
Commissioner

**Brett Hunt**  
Commissioner

**Johnny McBride**  
Commissioner

**Lilia Queen**  
Commissioner

## **SPECIAL PROCEDURES NOTICE DURING COVID-19 EMERGENCY**

On March 4, 2020, Governor Newsom proclaimed a State of Emergency as a result of the threat of the COVID-19 virus.

On March 17, 2020, Governor Newsom issued Executive Order N-29-20, which temporarily suspends requirements of the Brown Act allowing City Council Members to hold public meetings via teleconferencing and make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the City Council.

Given the health risks associated with COVID-19, please be advised that the City Council Chambers are closed to the public and some, or all, of the Placentia City Council Members may attend this meeting telephonically.

### **How to join the virtual meeting**

Participants will enter a virtual waiting room and be admitted by the meeting host at the beginning of the meeting.

Join Zoom Meeting

<https://zoom.us/j/99095271037?pwd=UU11NIBPYXFCM3NsdW4yZ0dPS0NyZz09>

Meeting ID: 990 9527 1037

Passcode: 510100

One tap mobile

+16699009128,,99095271037#,,,,\*510100# US (San Jose)

+13462487799,,99095271037#,,,,\*510100# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Meeting ID: 990 9527 1037

Passcode: 510100

Find your local number: <https://zoom.us/u/adg20RIpwD>

**City of Placentia**  
401 E Chapman Avenue  
City of Placentia, CA 92870

**Community Services**  
Department  
Phone: (714) 993-8232  
Fax: (714) 961-0283  
Website: [www.placentia.org](http://www.placentia.org)

### **How to Submit Public Comment**

Members of the public may provide public comment by sending comments for the Heritage Committee meeting consideration by email to the Community Services Supervisor at [vortiz@placentia.org](mailto:vortiz@placentia.org). Please limit to 200 words or less. Comments received before or during a Committee meeting, until the close of the **Oral Communications** portion of the agenda, will be read into the public record, subject to the regular time limitations per speaker. Longer submittals will be included in the

public record. If you are unable to provide your comments in writing, please contact the Community Services Department office for assistance at (714) 993-8232.

**Americans with Disabilities Act Accommodation**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at [cityclerk@placentia.org](mailto:cityclerk@placentia.org) or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health in regard to social distancing.

The city of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

The City will return to normal City Council meeting procedures as soon as the emergency has ended.

# Parks Arts and Recreation Commission

August 10, 2021

## REGULAR MEETING

5:00 p.m.

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### MEETING CALLED TO ORDER

**ROLL CALL:** Chair / Montelongo  
Vice Chair / Commissioner Narahara  
Commissioner Hunt  
Commissioner McBride  
Commissioner Queen

### PLEDGE OF ALLEGIANCE

### ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

### COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

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### PARKS ARTS AND RECREATION COMMISSION AGENDA

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1. **Approval of Minutes** – June 8, 2021 and June 22, 2021.
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
  - Summer Programming Update
  - Playground Renovations Update
  - Other CIP Projects Update
3. **Proposed Community Center/Senior Center** – Staff to present information regarding a proposed Community Center/Senior Center Building.
4. **Staff Comments**
5. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

### ADJOURNMENT

The Parks Arts and Recreation Commission adjourn to a Regular Meeting on Tuesday, September 14, 2021 at 5:00 p.m.

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**CERTIFICATION OF POSTING**

I, Veronica Ortiz, Community Services Supervisor for the City of Placentia, hereby certify that the Agenda for the August 10, 2021 Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, August 5, 2021.



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Veronica Ortiz  
Community Services Supervisor

MINUTES  
PLACENTIA PARKS, ARTS, AND RECREATION  
COMMISSION REGULAR MEETING  
June 8, 2021

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Meeting called to order at 5:16 p.m.

**ROLL CALL**

Present: Tricia Montelongo, Russell Narahara, Johnny McBride, Lilia Queen.

Absent: Bret Hunt.

Staff Present: Karen Crocker, Director of Community Services, Veronica Ortiz, Community Services Supervisor, Daniela Escobedo, Community Services Office Assistant.

Guest: Vivian Perez, Placentia Community Foundation.

**PLEDGE OF ALLEGIANCE** – Lead by Community Services Supervisor Ortiz.

**ORAL COMMUNICATIONS** – Vivian Perez, board member on the Placentia Community Foundation, approached the Commission with the proposition to initiate a collaborative partnership with them. Board member Perez stated that moving forward, the Foundation would like to run the Beer & Wine Plaza at Concerts in the Park, as they have done for the past four years. The Foundation has worked diligently to maintain a working relationship with the ABC Office, Orange County Parks, and the Community Services Department. Board member Perez reported that proceeds from the Beer & Wine Plaza benefit the Foundation, as well as the programs and grants that support local community programs. Board member Perez reported that the Foundation previously provided a stipend/grant to the former Cultural Arts Commission for the Concerts series to defray some of the costs associated with the event. With this, Board member Perez shared that the Foundation would like the Commission to consider becoming community partners. Commissioner Queen inquired if there had ever been issues with alcohol at public events. Board member Perez shared that the Foundation hires security for the Beer & Wine Plaza to verify ages and monitor the area. Board member Perez further added that there have never been any issues with alcohol and community events. Director of Community Services Crocker further added that Concerts in the Park is a family-oriented event. Commissioner Montelongo **MOTIONED** to add a vote to determine whether or not the PARC Commission would like to partner with the Placentia Community Foundation. Commissioner Queen **SECONDED** this motion. Motion carried with all present in favor.

**COMMISSIONER COMMENTS AND REPORTS** – None.

**1. APPROVAL OF MINUTES**

Commissioners reviewed the May 11, 2021 meeting and May 25, 2021 special meeting minutes. The minutes were **MOTIONED** for approval by Commissioner Montelongo. Commissioner McBride **SECONDED** the motion. Motion carried.

## 2. MONTHLY REPORT

### a. **Summer Programming**

Supervisor Ortiz shared that there will be three concerts and three movies, taking place on alternating weeks. Swim lessons will resume at Valencia High School and El Dorado High School. Director Crocker reported that public recreation swim will also be returning at the Whitten Pool and Gomez Pool. Parents can register for classes online or in-person at the Community Services Department. The summer Placentia Palm Quarterly is available online for residents to view.

### b. **Playground Renovations Update**

Supervisor Ortiz reported that the City Council approved proposed park renovations under the Parks Initiative Project. Goldenrod Park will be the first location to undergo renovations. Director Crocker shared that renovations at Goldenrod and Koch Park are scheduled to be completed by the end of August 2021. Director Crocker also reported that concept plans for Arroyo Verde Park will be available soon. Commissioner Queen inquired about parking lot availability at Koch Park once renovations begin. Supervisor Ortiz shared that construction most likely will take place during the week, so not to disrupt weekend recreational activities. Contractors and staff will attend a meeting before construction begins to discuss the logistics of the renovation schedule. Commissioner Narahara requested staff notify Commissioners if they are any opportunities for Commissioners and residents to assist in park renovation projects. He added that while many community members are eager to volunteer their time, they are not sure how to go about assisting staff.

## 3. REVIEW PARK HOURS ORDINANCE

Director Crocker reported that as a stipulation of the Parks Initiative, park hours and signage must be re-evaluated. Director Crocker reviewed the City's ordinance for park hours, which states that loitering is prohibited between the hours of 10:30 P.M. – 5:30 P.M., unless written permission is granted by the Community Services Department. The PARC Commission also holds the ability to change the park hours if deemed necessary due to excessive vandalism or deviant behavior by park patrons, or other extenuating circumstances. Commissioner Queen stated that Jaycee Parkette is often used as a walk-through to get to the other side of the neighborhood. She inquired if these park patrons would be penalized for this. Director Crocker clarified that these people would not be penalized unless they are explicitly loitering in the park, which is against the City's municipal code.

## 4. PCF ITEM

Commissioner McBride **MOTIONED** to approve the request from the Placentia Community Foundation to host the Beer & Wine Plaza at Concerts in the Park. Commissioner Montelongo **SECONDED** this motion. Motion carried.

**5. STAFF COMMENTS**

None.

**6. AGENDA BUILDING AND MEETING SCHEDULE**

The next regular meeting is scheduled for Tuesday, July 13, 2021 at 5:00 P.M. via teleconference.

**ADJOURNMENT**

There being no further business, Commissioner Montelongo **MOTIONED** to adjourn to Tuesday, July 13, 2021 at 5:00 p.m. Regular meeting to be held via conference call; **SECOND** by Commissioner Queen. Motion carried. Meeting adjourned on July 8, 2021 at 6:19 p.m.

  
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Veronica Ortiz  
Community Services Supervisor

MINUTES  
PLACENTIA PARKS, ARTS, AND RECREATION  
COMMISSION SPECIAL MEETING  
June 22, 2021

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Meeting called to order at 5:11 p.m.

**ROLL CALL**

Present: Tricia Montelongo, Bret Hunt, Johnny McBride, Lilia Queen.

Absent: Russell Narahara.

Staff Present: Karen Crocker, Director of Community Services, Veronica Ortiz, Community Services Supervisor, Daniela Escobedo, Community Services Office Assistant.

Guest: None.

**PLEDGE OF ALLEGIANCE** – Lead by Community Services Supervisor Ortiz.

**ORAL COMMUNICATIONS** – None.

**COMMISSIONER COMMENTS AND REPORTS** – Commissioner Montelongo shared comments regarding restrooms at Parque del Arroyo Verde. Director of Community Services Crocker shared that staff will be meeting with the contractor responsible for restroom upkeep at City parks. Director Crocker reminded the Commission that the Community Services Department recently acquired the park maintenance and irrigation contracts from the Public Works Department. Commissioner Montelongo also reported graffiti on the Koch Park playground equipment. Community Services Supervisor Ortiz shared that renovations at Koch Park will likely begin in September 2021.

**1. PARQUE del ARROYO VERDE RENOVATIONS**

Director Crocker and Supervisor Ortiz provided an overview of park renovation renderings with the Commission. Supervisor Ortiz added that with the Commission's approval of the renderings, staff will present the plans to the City Council for approval at the July 6<sup>th</sup> Council meeting. Renovation plans for Arroyo Verde are a carry-over from the Capitol Improvement Project budget from 2019. With an adventure theme, playground renovations will include a zipline apparatus, gaming tables, climbing rocks, swings. Rubberized playground surfacing will be replaced with wood chips. Renovations to the park will also include replacing drinking fountains, picnic tables and BBQ pits, with the addition of bike racks, lighting along walkways, and trees. Director Crocker added with following approval from the Commission and City Council, the park design consultant will begin drafting engineering plans. Director Crocker also shared that the Department has added a new full-time position specifically designated to oversee park maintenance and irrigation. Commissioner Queen inquired if the new playground area would be wheelchair accessible, given the plans to use wood chip surfacing. Director Crocker specified that all new playground renovations are ADA-compliant. Commissioner Montelongo

**MOTIONED** to approve concept plans for Arroyo Verde renovations and recommend the plans for approval by the City Council at the July 6<sup>th</sup> meeting. Commissioner McBride **SECONDED** this motion. Motion carried will all present Commissioners voting in favor.

**2. STAFF COMMENTS**

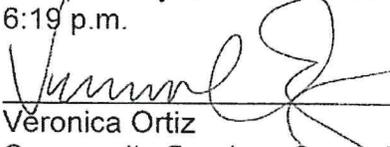
Supervisor Ortiz shared that Tri-City Park has been approved to host Concerts in the Park and the Heritage Festival.

**3. AGENDA BUILDING AND MEETING SCHEDULE**

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**ADJOURNMENT**

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Veronica Ortiz  
Community Services Supervisor