



Regular Meeting Agenda

April 5, 2022

Placentia City Council

Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

SPECIAL PROCEDURES NOTICE

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Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

Mayor Rhonda Shader
District 1

Mayor Pro Tem Chad P. Wanke
District 4

Craig S. Green
Councilmember
District 2

Ward L. Smith
Councilmember
District 5

Jeremy B. Yamaguchi
Councilmember
District 3

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117
Fax: (714) 961-0283
Email:
administration@placentia.org
Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

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In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
April 5, 2022
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Shader

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9 (d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant Exposure to Litigation: (1 Case)

2. Pursuant to Government Code Section 54956.9 (d)(1):
CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
City of Placentia vs. Onward Engineering; Case No. 30- 2018-01040701

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA**

April 5, 2022

**7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Shader

INVOCATION: Kenneth Milhandler

PLEDGE OF ALLEGIANCE: Placentia Veterans Advisory Committee Member Meredith Castillo

PRESENTATIONS:

a. **Recognition of 2022 Miss Placentia and Miss Placentia's Outstanding Teen Titleholders**

Recipients: Miss Placentia 2022 Ashley Nelson, and Miss Placentia's Outstanding Teen 2022 Hailey Whitehurst

Presenters: Mayor Shader and Miss Placentia/Miss Yorba Linda Executive Director Karen Urell

b. **Proclamation of April 5, 2022 as National Library Workers Day**

Presenter: Mayor Shader

Recipients: Placentia Library District Staff

c. **Proclamation of April 10-16, 2022 as 911 Public Safety Telecommunications Week**

Presenter: Mayor Shader

Recipients: Placentia Public Safety Communications Staff

d. **Proclamation of March 29, 2022 as Vietnam War Veterans Day**

Presenter: Mayor Shader

Recipient: Meredith Castillo on behalf of Vietnam War Veterans

e. **Presentation by Orange County Mosquito and Vector Control District**

Presenter: Rick Howard, District Manager OCMVCD

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

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CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.e.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve
- 1.b. **Minutes**
City Council Special Meetings: February 16, and March 10, 2022
Regular City Council Meeting: March 15, 2022
Recommended Action: Approve
- 1.c. **City Fiscal Year 2021-22 Register for April 5, 2022**
Check Register
Fiscal Impact: \$1,126,917.97
Electronic Disbursement Register
Fiscal Impact: \$1,049,625.28
Recommended Action: It is recommended that the City Council:
1) Receive and file
- 1.d. **Acceptance of Construction Work and Notice of Completion For Construction of the FY 2020-2021 Arterial Roadway Rehabilitation Project No. 1101 and Crowther Avenue Resurfacing Project No. 1204**
Fiscal Impact: Expense: \$3,475,183.48 Total Construction Costs
\$3,112,796.95 Construction Contract
\$ 362,386.53 Total Change Orders
Budget: \$ 4,339,616 FY 2020-21 Roadway Rehabilitation Project No. 1101
\$ 120,000 Crowther Avenue Resurfacing Project No. 1204 (721204-6740)
\$ 5,250 Reimbursement from Sifi Networks (103551-4399)
Recommended Action: It is recommended that the City Council:
1) Accept the work performed by RJ Noble Inc. for construction of the FY 2020-21 Arterial Roadway Rehabilitation Project for a total amount of \$3,475,183.48; and
2) Authorize the City Administrator to approve Contract Change Order No. 3 in the amount of \$31,735.80; and
3) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
4) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.e. **Approval of Cooperative Agreement with Caltrans for Public Art Installations on State Property**

Fiscal Impact: There is no immediate fiscal impact associated with the recommended actions. The proposed Cooperative Agreement is related to proposed public art installations located on State property along the 57 Freeway at the Orangethorpe on/off ramps and the 57/Crowther Avenue intersection. Caltrans will reimburse the City for the cost of developing engineered plans and specifications as well as artist procurement fees and design costs. Those final costs are unknown at this time however Caltrans will fully reimburse the City's costs in advancing these public art projects. The City Council allocated a total of \$70,000 (501206-6740) in the mid-year budget adjustment to cover anticipated art and design costs.

Recommended Action: It is recommended that the City Council:

- 1) Approve a Cooperative Agreement with the California Department of Transportation (Caltrans); and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

2. PUBLIC HEARING:

2.a. **Public Hearing: Adoption of Proposed Overhead Cost Allocation Study and Comprehensive Fee and Rate Schedule**

Fiscal Impact: The proposed fee changes as of July 1, 2022, are intended to recover the cost of providing existing services associated with those fee-related regulatory functions and other programs.

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and
- 2) Receive the Staff report, consider all public testimony, and discuss the proposed fees; and
- 3) Close the public hearing; and
- 4) Adopt Resolution No. R-2022-17, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with an effective date of July 1, 2022, for Fiscal Year 2022-23.

3. REGULAR AGENDA:

3.a. **Presentation of Traffic Calming Improvements on Hemingway Avenue and Cobb Avenue**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file this report and presentation.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, April 19, 2022 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Resolution Approving Ongoing Remote Meetings
- Award of Construction Contract for Fire Station 2 Garage Pads Cooperative Agreement with Anaheim for FY 2021-22 Street Resurfacing Project
- PSA for City Hall and Police Station HVAC and Solar/Battery Project
- Amendment to Agreement with PATH for Navigation Center
- Fiscal Recap of 2021 Heritage Festival and Approval of 2022 Event
- Public Hearing: Approve Agreement with Franchise Vehicle Dealers in Placentia for the Establishment of the Resident Vehicle Incentive Program and Local Preference Program Pursuant to Government Code Section 53083 (AB 563)
- Public Hearing: Introduce Ordinance Outlining Military Equipment Policy
- Design Concept Plan for the La Placita Parkette Playground Renovation Prop 68 Grant and CIP Project No. 7011
- Design Concept plan for Playground Renovations at Wagner Park and Agreement with Miracle Recreation Equipment Co. for Playground Equipment
- Design Concept plan for Santa Fe Park
- Placentia Public Safety Communications Center Annual Report

CERTIFICATION OF POSTING

I, Karen O'Leary, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the April 5, 2022 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on March 31, 2022.

Karen O'Leary
Deputy City Clerk

DRAFT

**PLACENTIA CITY COUNCIL
SPECIAL MEETING MINUTES
February 16, 2022
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue**

SPECIAL PROCEDURES NOTICE

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**1. b.
Apr. 5, 2022**

CALL TO ORDER: Mayor Shader called the meeting to order at 7:02 p.m.

ROLL CALL:

PRESENT: Councilmember Green, Smith, Yamaguchi, Wanke, Shader

ABSENT: None

STAFF PRESENT: City Attorney Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Director of Development Services Joe Lambert; City Clerk Robert McKinnell; Deputy City Clerk Karen O'Leary

INVOCATION: Sterling Bennett

PLEDGE OF ALLEGIANCE: Placentia Veterans Advisory Committee Member Ron Culler

1. PUBLIC HEARING:

1.a. Public Hearing No. 4 to Receive Input from the Community Regarding the Review of the City Council Election District Boundaries

Fiscal Impact: Expense: \$16,820.61 To Date for Legal, Publishing, and Translation Services

Budgeted: \$35,000.00 Legislative – Other Purchased Services (101002-6299)

Recommended Action: It is recommended that the City Council:

- 1) Open and conduct Public Hearing No. 4 to receive Staff and consultant input and public comments regarding the boundaries of potential Council election district maps based on 2020 U.S. Census data, as required by applicable law; and
- 2) Receive the staff report, consider all public testimony, ask questions of Staff; and
- 3) Choose the map that will be designated for adoption; and
- 4) Close the Public Hearing.

(Approved 5-0, as recommended)

Mayor Shader opened the public hearing at 7:06 p.m.

City Administrator Arrula introduced Dr. Justin Levitt, Vice-President of National Demographics Corporation, who gave a brief presentation. The presentation included an overview of the redistricting process, redistricting rules and goals, and copies of draft maps designated by the City Council for further consideration. He discussed the renumbering of the districts as he was directed by City Council at the Special Meeting and public hearing on February 10, 2022. He mentioned the potential annexation of the County Island known as "Hamer Island."

Mayor Shader opened Oral Communications for the public hearing. City Clerk McKinnell stated that the City Clerk's Office had received no electronic communications for the public hearing and no members of the public expressed a desire to provide comment.

Councilmember Smith questioned the demographer regarding population balancing and the accepted deviation.

Mayor Shader stated that the City Council voted to move forward with the annexation of Hamer Island at their Regular Meeting on Tuesday, February 14, 2022. She clarified that the annexation was moving to the next step and was not certain to happen.

Councilmember Smith stated that proposed *Public Map 3 Revised* ("*Public Map 3*") would best hold the City within the required parameters given the possibility of annexation.

City Administrator Arrula reminded City Council that there were 1,045 residents located in the Hamer Island.

A brief discussion followed regarding total population and voting age population numbers.

Councilmember Green stated that if the annexation were accomplished the total population deviance would still be within the acceptable parameters in all the draft maps.

City Administrator Arrula asked for more information on further redistricting actions that could be necessary due to the annexation.

Councilmember Yamaguchi commented that he supported *Public Map 3* or *Public Map 9*.

Mayor Pro Tem Wanke stated that he preferred *Public Map 3* and discussed the division of the neighborhoods northeast of Bastanchury.

Mayor Shader asked for confirmation that the renumbering proposed by City Council would provide the least amount of voter disenfranchisement due to not being able to vote according to the previous election cycle and district divisions.

Dr. Levitt said the final three (3) draft maps have been numbered to comply with the settlement agreement, meet all redistricting goals and requirements, and balance the impact to voters as much as possible.

Mayor Shader closed the public hearing at 7:24 p.m.

Motion by Green, seconded by Yamaguchi, and carried a (5-0) vote to designate *Public Map 3 Revised* for adoption.

Mayor Shader congratulated the City Council on a district boundary map that benefits the community and thanked everyone who gave input on and provided draft maps. She thanked National Demographics and the City Clerk's Office for their work during the process.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Mayor Pro Tem Wanke asked that the City Council consider joining the Independent Cities Association (ICA), an organization for full service cities since the City now has a Fire Department as well as a Police Department.

There was City Council consensus to bring ICA membership back to the Council as an agenda item at an upcoming meeting and appoint a delegate and an alternate to the ICA.

City Administrator Arrula noted that the ordinance to adopt the new district map would be introduced at the Regular City Council meeting on March 1, 2022 and brought back for second reading and adoption on March 15, 2022.

ADJOURNMENT:

The City Council adjourned at 7:28 p.m. to its Regular Meeting on Tuesday, March 1, 2022, at 5:30 p.m.

Rhonda Shader, Mayor/Agency Chair

ATTEST:

Robert S. McKinnell, City Clerk/
Agency Secretary

DRAFT

PLACENTIA CITY COUNCIL SPECIAL MEETING MINUTES

March 10, 2022

10:00 a.m. – Springhill Suites Hotel Conference Room
380 South Placentia Avenue, Placentia, CA 92870

SPECIAL PROCEDURES NOTICE

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CALL TO ORDER: Mayor Shader called the meeting to order at 10:11 a.m.

ROLL CALL:

PRESENT: Councilmember Green, Smith, Yamaguchi, Wanke, Shader

ABSENT: None

STAFF PRESENT:

City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Police Chief Brad Butts; Fire Chief Jason Dobine; Interim Director of Finance Stephen Erlandson; Director of Development Services Joe Lambert; Assistant to the City Administrator/Economic Development Manager Jeannette Ortega; City Clerk Robert McKinnell; Deputy City Clerk Karen O'Leary

INVOCATION: Charles Frost

PLEDGE OF ALLEGIANCE: Mayor Shader

ORAL COMMUNICATIONS:

Mayor Shader opened Oral Communications. City Clerk McKinnell stated that no members of the public were present to provide comment and the City Clerk's Office had received no electronic communications.

Mayor Shader introduced Consultant Bill Kelly who was hired by the City Council to facilitate the meeting.

Mr. Kelly summarized his background and discussed organizational management. He encouraged City Council to think bigger and without boundaries or constraints, such as budget, to identify opportunities. He discussed the first handout in the agenda packet, "Steps in the Strategic Planning Process." The steps were mission, vision, goals, strategies, actions, and monitor. He explained that this meeting was to gain a global overview of goals and at a subsequent meetings Staff would convert the City Council's goals into objectives that are measurable.

Mr. Kelly conducted two (2) communication exercises to assist the City Council and Staff in understating each other and stressed that without good communication processes break down over time. He noted that to be effective as a team each must understand how the other thinks and what will and will not work for them.

The first exercise carried out was an identification of the participants' birth order and Mr. Kelly read birth order characteristics and provided a handout for reference. There was a discussion regarding the characteristics and how they seemed to apply or not apply to those present.

Mayor Pro Tem Wanke asked if the characteristics applied cross-culturally.

The second exercise was a modified version of the Myers-Briggs Personality Assessment and Mr. Kelly recommended the Myers-Briggs as a tool to be used in the hiring process. Mr. Kelly described the recruitment and training processes of some well-known, highly successful businesses. The exercise was conducted in two (2) parts beginning with a self-assessment, scoring, and charting of results by each participant. Each one identified their dominant characteristics and Mr. Kelly discussed characteristics of each behavioral style in interactions with other people. He gave specific examples of how best to communicate with each interpersonal influence style. Mr. Kelly stated that the best style was the one the organization needed at a particular time and that a blend of styles from each quadrant is needed for an organization to be successful. Mr. Kelly provided a handout for later reference titled *Interpersonal Influence Behavioral Styles*.

The City Council and Staff were asked to indicate their birth order and interpersonal style on wall charts.

A break was taken at 11:08 a.m.

Mayor Shader called the meeting back to order at 11:21 a.m.

Mr. Kelly introduced the Concord Principles established by the City Council of Concord, California, and he discussed the foundations of effective governance in high performing City Councils. He noted that the Concord Principles are being embraced by many cities in California. He gave the example of Buena Park who reformatted their mission and core value statements to incorporate many of the Concord Principles.

There was a brief discussion of the meaning of the quote, "We are one City with five districts."

Mr. Kelly moved to a discussion of the City's Mission Statement which was approved by City Council in February 2009. He stated that a mission statement must be easily quoted or paraphrased.

Mr. Kelly advised that the Mission Statement should be prominently displayed in City Hall and that all Staff should be aware of it. Mayor Shader spoke in support of the current Mission Statement and there was City Council consensus to retain the Mission Statement as is.

Mr. Kelly moved on to a review of the City's Vision Statement.

Councilmember Yamaguchi said that the current Vision Statement was established in 2009 in response to controversial events affecting the City at that time and that he did not believe it was pertinent in the City's and the City Council's current circumstances.

Mayor Pro Tem Wanke concurred that the current Vision Statement was a snapshot in time.

Mayor Shader remarked that certain concepts in the vision statement were still important including trust and optimizing available resources, but that optimized might be changed. She supported keeping "open, honest, responsive and innovative government."

Councilmember Yamaguchi suggested "optimizing available resources" could be changed to "watchdogs of your money" or "good stewards of what we have."

Mayor Pro Tem Wanke discussed the public's perception of the use of available resources.

City Attorney Bettenhausen suggested "in a manner which benefits the entire community."

Councilmember Smith suggested that use of the phrase "fair and equitable" might lead the public to think that the City was not currently operating in a fair and equitable manner. He suggested the "being the best stewards of the public's money and expectations."

Mr. Kelly suggested returning to the discussion at a later time and perhaps the City Council could be provided samples of the vision statements of other cities for consideration.

Mayor Pro Tem Wanke suggested adding "transparency," "efficiency," "stewardship."

Mayor Shader agreed with adding "transparency" and suggested "in a manner best for the entire City" and "being good stewards of available resources."

Mr. Kelly moved to a discussion of core values and presented a summation of the City's Policy 352, Code of Core Values and Ethics adopted in 2010. He asked if City Council found these core values and ethical standards by definition and application adequate or if they should be modified. Mr. Kelly stated that the Code of Core Values and Ethics must be signed by every elected official and all Staff

Councilmember Yamaguchi stated that the City's current Code of Core Values and Ethics seemed more like professional standards and business objectives.

Mayor Shader asked Mayor Pro Tem Wanke and Councilmember Yamaguchi if they were on the City Council at the time Policy 352 was adopted.

Mayor Pro Tem Wanke stated that he did not remember the City Council discussing the Code of Core Values and Ethics and expressed doubt that it was ever considered by City Council.

City Administrator Arrula responded that Policy 352 had been approved by City Council resolution by a unanimous vote. He stated that all employees sign the policy as part of the onboarding process.

Mr. Kelly stated that the document does exist legally and is a standing legal documents that everyone is supposed to sign and follow. He said that the City is bound by the policy unless the City Council changes the policy by a formal process.

Mayor Shader asked if other cities put their Ethics and Core Values into the form of a policy with detailed definitions.

Mr. Kelly responded that the City's policy was a little more detailed than most cities, but because Policy 352 legally exists, it is the law of the City.

Mayor Pro Tem Wanke stated that he found some of the wording in Policy 352 ridiculous and that the City can not compel employees to care about something. He said that he found some of the wording wishy-washy and that it would not be possible to hold the employees accountable regarding some of the statements. He suggested that the policy be reworded to have deliverable and realistic expectations of Staff placed in situations dealing with all members of the public. He stated that he refused to sign a copy of Policy 352 and it was not presented to him for signature when he was elected. He said that he did not find it to be a viable document being too long and difficult to remember and too wishy-washy.

Councilmember Yamaguchi questioned whether the City had an ethics policy in addition to the Code of Core Values and Ethics.

City Administrator Arrula mentioned that he believed Policy 352 was the only document.

Councilmember Yamaguchi suggested bifurcating the core values and ethics and establishing a separate policy for each.

Mr. Kelly stated that the City Council must first define the City Council's core values, rework Policy 352, and readopt it. He added that if you have something on the books and do not apply it, then do not have it because you are in violation of your own rules.

Mayor Shader asked Deputy City Administrator Ramirez how the document was used with staff and if it was ever used in disciplinary actions.

Deputy City Administrator Ramirez stated that it is provided in the new employee onboarding packet, but she had no knowledge of it being used in a disciplinary action.

City Administrator Arrula stated that other documents are referenced for disciplinary actions. He said the City was lacking a complete governance manual and he was not aware that Policy 352 had been adopted by the City Council in 2010. He found it to contain a lot of good, helpful information and wanted to present it to City Council for reference and confirm that everyone had a copy in their personnel file.

Mr. Kelly suggested that the City Council should consider the core value statements of all City Departments, refine the City Council's core values, establish clear definitions of the core values, and provide detailed documents with specifics of the core values.

Mayor Pro Tem Wanke discussed difficult and illegal situations with Staff and finances in the past which helped to shape the current statements, policies, and documents under review.

Mr. Kelly summarized that the ultimate goal should be to reflect the City's current situation and to project forward and that the review of the core values was being referred back to staff through City Administrator Arrula. He suggested that Staff research the Core Values and Ethics of Buena Park and other cities.

City Administrator Arrula sought clear direction on the City Council's wishes regarding the separation of core values and ethics.

Mayor Pro Tem Wanke added that Staff should survey what other cities do.

There was City Council consensus to separate core values and ethics and to create something that maintains a lot of the important content in the existing document while creating an additional, more relatable document that would be easier for people to comprehend and remember. City Council directed that the policy be more concise.

There was a brief discussion of the requirements of Assembly Bill (AB) 1234.

City Attorney Bettenhausen commented on the differences between core values and ethics.

City Administrator Arrula stated that it was time to reevaluate Policy 352 and come up with something more reflective of the current City Council.

Mr. Kelly suggested that City Council and Staff evaluate progress towards the established goals periodically, and train and retrain employees.

A break for lunch was taken at 12:01 p.m.

Mayor Shader called the meeting back to order at 12:49 p.m.

Mr. Kelly began a review of strengths, weaknesses, opportunities, and threats (SWOT) compiled from discussions with the City Council and members of Staff.

He referred to charts displayed on the walls which reflected the identified strengths: good relationships between Council Members with a desire to do what's best for the community; community-friendly Police Department; general community support for the Police Department; low crime rate; City staff willing to work to be essential, energetic, and tech savvy; focused on moving at the speed of business, not government; a task/project-oriented City Manager; political will to make the right changes; comfortable with and accepting of "outside the box thinking;" recognize the strengths, experience, and expertise of City staff; successful and see it when other seek us out as to how we do it (EIFD and homelessness); transparent and work hard to communicate with the community; lead and take an inclusive position with others both within and outside the organization; incredibly knowledgeable staff; fiscally stable and sustainable; good reserve policy; ability to vision on projects and priorities; very effective with limited resources (think like a big city, but operate efficiently as a small city); and the Ad-Hoc committee process.

Also identified were weaknesses: low morale issues, revolving door with Staff; not following the Charter; lack of up-to-date policies; City Council and Staff not having healthy dialogue, especially in disagreements (lack of civility and respect); trying to do too much at once; not having respect for the ideas of everyone; hiding problems/mistakes rather than admitting and addressing properly and timely; while doing better, need to mentor and develop Staff; figure out a means to recruit and retain top notch personnel; we are a government business, don't make things personal; balance workloads and expectations . . . keep it realistic and delegate; lack of backing on projects such as infrastructure (roads, streets, sidewalks); parks and improvements; City Council gets stuck on one thing and can't move on; not enough staff resources to do everything; lack of prioritized City Council goals, therefore missing focus; lack of Transient Occupancy Tax (TOT) (revenue and destination options); Ad-Hoc committee process; and adding too many projects at City Council meetings without priorities being reviewed.

Identified opportunities included: attracting business in TOD District; EIFD and Opportunity Zone; improving relationships with surrounding agencies and cities; continued Infrastructure improvements; more creative public engagement; more mixed-use development; variety of housing (affordable and middle income); more multi-mobile transportation options; capitalizing on technology that allows for greater efficiency; increase reserves to 50% of General Fund operating; chase more grant money; bolster ranks of police, fire and employees; enhance training and

development opportunities for Staff; consider sharing of services to other cities (Police and fire); Metrolink Station; improve Council/City Administrator relationships; City Attorney coordination and evaluation; update personnel rules and procedures; City Council/Districts Governance Manual/Code of Conduct/Norms; bring Fire Department up to minimum staffing needs; need updated Administrative Policy manual and Ad-Hoc Policy and Procedures; construction of Public Safety Facility; Senior Center/Community Center opportunity at Tri-City Park; City Center Improvement Project (HVAC, roof, etc.); attracting more hotels to capitalize on nearby attractions (Cal State Fullerton, Disneyland, ocV!be, etc.); and the Ad-Hoc Committee Process,

Mr. Kelly continued with identified threats: failure to realize lost savings on Fire Department; lack of trust in leadership (Council and City Manager); trying to do too much internally and not using consultants; need to be a team when we allow personal, not professional attitudes to override true focus; focus on the big picture, not the weeds, not getting a Metrolink Station/Parking Structure; priorities not consistent with community desires; legislation, unfunded mandates and ballot measures from Sacramento, D.C.; lack of funding to address homelessness; lack of funding for affordable housing; and City Council contacts with Staff without notifying the City Administrator (lack of a policy).

Mr. Kelly gave each Council Member 10 red stickers and instructed them to place one sticker on each item on the opportunities and weaknesses charts where they believe the item should be worked on as a goal.

After the Council Members had finished placing their red stickers, Mr. Kelly gave them each five (5) green stickers to indicate their secondary selections of goals.

Mr. Kelly described the process the Staff and City Council will employ to identify objectives and set and track goals. He stated that he will work with the City Administrator and Staff to develop definitive and measurable short-term, mid-term, and long-term goals. Staff will return to City Council for a Study Session to finalize goals and objectives. He recommended that goals be posted in the City Council Chambers and that every staff report have a section for planned goals and objectives and how the item furthers the City Council's goals. The goals should be formally adopted at a public meeting and regularly publicly updated.

He recommended that City Council and Staff determine the birth order and behavioral style of all employees and refer to the handouts to determine how best to communicate with all team members.

ADJOURNMENT:

The City Council adjourned at 1:40 p.m. to its Regular Meeting on Tuesday, March 15, 2022, at 5:30 p.m.

ADJOURNMENT:

The City Council adjourned at 1:0 p.m. to its Regular Meeting on Tuesday, March 15, 2022, at 5:30 p.m.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
March 15, 2022
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

SPECIAL PROCEDURES NOTICE

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of February 9, 2022 it was reported that the COVID-19 pandemic had killed more than 81,811 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

How to Observe the Meeting

To maximize public safety while maintaining transparency and public access, in addition to being open to the public, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at www.placentia.org/pctv.

How to Submit Public Comment

Members of the public may provide public comment in person or comments may be sent for City Council consideration by email to the City Clerk at cityclerk@placentia.org. Please limit submitted comments to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, may not be read during the City Council meeting but will be summarized in the public record and are subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's Office for assistance at (714) 993-8231.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

CALL TO ORDER: Mayor Shader called the meeting to order at 5:29 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Green, Smith, Yamaguchi, Wanke, Shader
ABSENT: None

ORAL COMMUNICATIONS:

Mayor Shader opened Oral Communications for the Closed Session. City Clerk McKinnell stated that the City Clerk's Office had received no public comment for the Closed Session.

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 312 S. Melrose Street
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Party: Damien R. Arrula, City Administrator
Under Negotiations: Price and Terms of Payment
2. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 320 S. Walnut Avenue
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Party: Mission De Fe, Property Owner
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Shader called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Green, Smith, Yamaguchi, Wanke, Shader
ABSENT: None

STAFF PRESENT:

City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Damien Arrula; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Police Chief Brad Butts; Fire Department Battalion Chief Jon Muir; Interim Director of Finance Stephen Erlandson; Director of Community Services Karen Crocker; Director of Development Services Joe Lambert; Assistant to the City Administrator/Economic Development Manager Jeannette Ortega; City Treasurer Kevin Larson; City Clerk Robert McKinnell; Deputy City Clerk Karen O'Leary

INVOCATION: Sterling Bennett

PLEDGE OF ALLEGIANCE: Placentia Veterans Advisory Committee Member Meredith Castillo

PRESENTATIONS:

1. **Presentation on Henry the Therapy Dog and Peer Support Crisis Comfort Canine**
Presenter: Steve Booth, Handler and Retired Orange County Sheriff's Deputy

Mayor Shader introduced retired Orange County Sheriff's Sergeant Steve Booth who gave a presentation on his service with Henry the Therapy Dog as a peer support crisis comfort team. Mayor Shader presented a *Placentia Clean and Kind Award* and proclamation to Mr. Booth recognizing his service and kindness to the residents of Placentia, Orange County, the State of California, and beyond.

2. **Presentation on the Orange County Fourth District Health Fair Event on April 9, 2022**

Presenter: Jesus Gaona Perez, Field Representative, Office of Chairman Doug Chaffee, Supervisor, Fourth District

Mayor Shader introduced Jesus Gaona Perez, Field Representative from the Office of Orange County Supervisor Doug Chaffee, who presented information on the Orange County Fourth District Health Fair event on April 9, 2022.

CLOSED SESSION REPORT:

City Attorney/Authority Counsel Bettenhausen stated that there were two (2) items on the Closed Session agenda and there was nothing further to report.

CITY ADMINISTRATOR REPORT

City Administrator Arrula introduced Dispatcher Joseph Vo. Joseph previously worked for Care Ambulance Service as an emergency medical technician (EMT) and a dispatcher and recently completed the Placentia Public Safety Communications training program.

City Administrator Arrula called up Planning Technician Kathrine Kuo. Kathrine attended UC Irvine and graduated with a bachelor's degree in Urban Studies and previously worked as an intern in the Development Services Department at the City of Placentia before being hired as the full-time Planning Technician.

ORAL COMMUNICATIONS:

Amanda Smits, Placentia business owner, spoke in support of continuing outdoor business operations in Placentia.

Placentia resident Joshua Correa spoke briefly about the Placentia tragedy, offered his condolences to the family affected by the loss, and read Psalm 107. He commented on the final City Council district map.

City Clerk McKinnell read one (1) email that was received from Kevin Larson and Vivian Perez, co-chairs of the Placentia Community Foundation, in support of Item 1.j., the Memorandum of Understanding with the Placentia Community Foundation for the Kraemer Memorial Park Fountain and Plaza Legacy Brick Program.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Mayor Pro Tem Wanke expressed his condolences to those impacted by the tragedy at Kraemer Middle School, especially the children and students. He thanked all the first responders that provided support.

Councilmember Yamaguchi commented on his attendance at the Placentia Library Friends Foundation Authors Luncheon Fundraiser, an upcoming shred event at City Hall, a number of City commission and committee vacancies, and his visits to all the businesses in District 3 that have offered outdoor dining.

Councilmember Green offered his condolences to those affected by the Kraemer Middle School tragedy.

Councilmember Green announced that the City of Placentia was inviting Placentia residents and businesses to participate in a free community Shredding and E-Waste Recycling event on Saturday, April 9, 2022, from 8:00 a.m. to 12:00 p.m. at the Civic Center. There was a limit of four (4) banker box sized containers from each household or business located in Placentia. Residents were asked to please place items in the trunk for easy access, and to remove material from binders before shredding. Attan Recycling would be present to collect e-waste. For more information about accepted e-waste items, those interested could visit www.placentia.org or call the Public Works Department at (714) 993-8123.

Councilmember Green wished everyone a Happy St. Patrick's Day and mentioned that on Thursdays at 4:15 p.m. the Placentia Veterans Advisory Board members perform a flag lowering at the Veterans Monument in the Civic Center Courtyard. He discussed the City Council Retreat that was held on March 10, 2022, and noted his attendance at the Mojave Chapter of the Daughters of the American Revolution

awards ceremony where Placentia resident Dan Chaney was recognized with a community service award and Troy High School student Ariana Perez was the winner of the Patriots of the American Revolution American History essay contest. Councilmember Green noted that he attended a quarterly meeting with 4th District Supervisor Doug Chaffee and the City Administrator's Brown Bag update for Staff.

Councilmember Smith mentioned his attendance at a meeting of the Transportation Committee of the Southern California Association of Governments (SCAG), a community meeting dealing with parking in the Old Town Placentia area, and the Placentia Library Friends Foundation Authors Luncheon Fundraiser. He spoke about the establishment and mission of the Historic Preservation Ad-Hoc Committee. He noted his attendance at a meeting of the Santa Fe Merchants Association, a League of California Cities Mayors and Council Member Roundtable, the City Council goal setting retreat, a joint use meeting with the Placentia Library District, the City Administrator's Brown Bag lunch and update, a Placentia K-9 Foundation shooting competition fundraiser, and a Police and Fire swearing in and promotion ceremony.

Councilmember Smith announced that the City is seeking input from the community on a new citywide sign program. The goal was to improve the identity of Placentia, facilitate wayfinding to popular destinations, and provide civic information to celebrate and position the community to attract citizens, visitors, and new businesses. Those interested in taking the survey could visit the City's website at www.placentia.org.

Mayor Shader offered her condolences to Kraemer Middle School's principal, students, and teachers. She mentioned her attendance at a State of the City meeting, a Smart Cities Ad-Hoc Committee meeting, and a meeting of the Placentia Regional Navigation Center Board, a community meeting in Old Town Placentia regarding parking issues, a visit to Sacramento with the Association of California Cities – Orange County (ACC-OC) where she had an opportunity to speak with elected officials. She mentioned that she presented certificates to five (5) Placentia young men who achieved Eagle Scout rank.

1. CONSENT CALENDAR (Items 1.a. through 1.l.):

Shader pulled Item 1.j., and Yamaguchi pulled Item 1.k., for further discussion. Motion by Shader, seconded by Green, and carried a (5-0, Yamaguchi abstained on Item 1.h.) vote to approve the remaining Consent Calendar items., as recommended.

1.a. Consideration to Waive Reading in Full of all Ordinances and Resolutions

Fiscal Impact: None

Recommended Action: Approve

(Approved 5-0, as recommended)

1.b. Minutes

Regular City Council Meeting: March 1, 2022

Recommended Action: Approve

(Approved 5-0, as recommended)

1.c. City Fiscal Year 2021-22 Register for March 15, 2022

Check Register

Fiscal Impact: \$324,633.05

Electronic Disbursement Register

Fiscal Impact: \$1,046,376.65

Recommended Action: It is recommended that the City Council:

1) Receive and file

(Received and filed, as recommended)

1.d. Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings during the State of Emergency

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

1) Approve Resolution R-2022-12, a Resolution of the City Council of the City of Placentia, California, making the legally required findings to continue to authorize the conduct of remote "telephonic" meetings during the state of emergency.

(Approved 5-0, as recommended)

- 1.e. **Second Reading of Ordinance No. O-2022-02, Adjusting the Boundaries of the City Council Districts and Adopting a New Council District Map Based on the Results of the 2020 U.S. Census With the Adjusted Boundaries and Identification Number of Each Electoral District**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
1) Waive full reading, by title only, and adopt Ordinance No. O-2022-02, an Ordinance of the City Council of the City of Placentia, California, adjusting the boundaries of the City Council districts and adopting a new council district map based on the results of the 2020 U.S. Census with the adjusted boundaries and identification number of each electoral district.
(Approved 5-0, as recommended)
- 1.f. **Pre-annexation and Property Tax Exchange Agreement with the County of Orange for the Annexation of County "Hamer Island"**
Fiscal Impact: Upon recordation of an approved annexation the City will receive half of the County's General Fund share of property tax revenue and all the Structural Fire Fund revenues collected from within "Hamer Island" amounting to approximately \$131,873 per year as well as a one-time compensation from the County of Orange of \$1,500,000 to be used for public improvements and maintenance projects.
Recommended Action: It is recommended that the City Council:
1) Adopt Resolution No. R-2022-13, a Resolution of the City Council of the City of Placentia, California, approving annexation and property tax exchange agreement for County unincorporated Hamer Island; and
2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.
(Approved 5-0, as recommended)
- 1.g. **Approval of Final Tract Map No. 19104 for the Development of an Approximate 5.6 Acre Site with 139 Residential Townhome Units Located at 443 and 455 Van Buren Street**
Fiscal Impact: There is no fiscal impact associated with the recommended actions.
Recommended Action: It is recommended that the City Council:
1) Approve Final Tract Map No. 19104, subject to final review and approval by the County Surveyor; and
2) Accept the offers of easement dedication for emergency access, and accept the easement dedications for the Public Roadway and Utility improvements; and
3) Authorize the Mayor and City Clerk to execute a Subdivision Improvement Agreement, in a form approved by the City Attorney for public improvements associated with Tract Map 19104; and
4) Authorize the City Clerk to sign Final Tract Map No. 19104.
(Approved 5-0, as recommended)
- 1.h. **Resolution Authorizing Temporary Suspension of Regulatory Ordinances Pertaining to the Operation of the Placentia Chamber of Commerce Jazz Festival Event Fundraiser on Munoz Athletic Field at Placentia Champions Sports Complex on Sunday, May 15, 2022, Pending Receipt of Approved Insurance Documents**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
1) Approve an agreement in a form approved by the City Attorney with the Placentia Chamber of Commerce to host the Placentia Jazz Festival fundraising event on the Munoz Athletic Field at the Placentia Champions Sports Complex and authorize the City Administrator or designee to execute all applicable documents; and
2) Adopt Resolution R-2022-14, a Resolution of the City Council of the City of Placentia, California, authorizing the temporary suspension of Regulatory Ordinance Sections 23.76.050 and 10.28.010 of the Placentia Municipal Code for the operation of the Placentia Jazz Festival fundraising event on May 15, 2022, from 10:00 a.m. to 8:00 p.m. at the Placentia Champions Sports Complex located at 505 Jefferson Street.
(Approved 4-0-0-1, as recommended, Yamaguchi abstained)

1.i. **Acceptance of Construction Work and Notice of Completion for the Renovation of the Koch Park Restrooms, CIP Project No. 7103**

Fiscal Impact: Budget: \$95,000.00 CIP Project Budget
Expense: \$83,382.45 Construction Contract
\$ 4,388.55 Retention Funds

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by Garza Construction Inc. for the Koch Park interior restrooms project, CIP project No. 7103 in the amount of \$87,771.00; and
- 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
- 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

(Approved 5-0, as recommended)

1.j. **Memorandum of Understanding with the Placentia Community Foundation for the Kraemer Memorial Park Fountain and Plaza Legacy Brick Program**

Fiscal Impact: There is no immediate fiscal impact associated with the recommended actions.

Recommended Action: It is recommended that the City Council:

- 1) Approve the draft Memorandum of Understanding between the City and the Placentia Community Foundation for a commemorative legacy brick program; and
- 2) Authorize the City Administrator to execute the Memorandum of Understanding in a form approved by the City Attorney.

(Approved 5-0, as recommended)

Shader pulled Item 1.j. to highlight the item for the public. She expressed her gratitude to the Placentia Community Foundation for their cooperation with the City on the Legacy Brick Program. Motion by Shader, seconded by Yamaguchi, and carried a (5-0) vote to approve Item 1.j., as recommended.

1.k. **Resolution Amending the 2021-22 Position Allocation Plan**

Fiscal Impact: FY 2021-22 No anticipated fiscal impact
FY 2022-23 Estimated \$540,971

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2022-15, a Resolution of the City Council of the City of Placentia, California amending the Position Allocation Plan for fiscal year 2021-22; and
- 2) Authorize the City Administrator and/or his designee, to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

Yamaguchi pulled Item 1.k. to request a brief staff report explaining the new positions and the shifting of the director levels.

Deputy City Administrator Ramirez clarified that one (1) deputy city administrator position was listed under the Public Works Department.

City Administrator Arrula explained that the Deputy City Administrator position that is listed under Public Works currently provides support to that department and has typically been listed there.

A brief discussion followed regarding new positions that were added to the Position Allocation Plan and the future annual encumbrance for the new positions.

Motion by Smith, seconded by Green, and carried a (3-2, Yamaguchi and Wanke voted no) vote to approve Item 1.k., as recommended.

1.l. **2021 Housing Element Annual Progress Report**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the 2021 Housing Element Annual Progress Report.

(Approved 5-0, as recommended)

2. PUBLIC HEARING:

2.a. **Continued Public Hearing Regarding General Plan Amendment No. GPA 2021-02, 2021-2029 Housing Element Update (Previously Incorrectly Referred to as GPA 2021-01)**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Reopen the continued public hearing concerning General Plan Amendment No. GPA 2021-02; and
- 2) Receive the staff report and Staff presentation, and consider all public testimony and Planning Commission recommendations; and
- 3) Adopt Resolution R-2022-16, a Resolution of the City Council of the City of Placentia, California, finding that adoption of the Housing Element update is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Section 15061(b)(3) and approving and adopting General Plan Amendment No. GPA 2021-02 (2021-2029 General Plan Housing Element Update.

(Approved 5-0, as recommended)

Mayor Shader opened the continued Public Hearing at 7:59 p.m.

City Administrator Arrula introduced Director of Development Services Lambert who gave a brief presentation on the Housing Element update. The presentation began with background and public participation.

Director Lambert introduced Consultant John Douglas of JHD Planning who continued the presentation with key requirements, Regional Housing Needs Allocation (RHNA) requirements, RHNA strategy, and next steps.

Eileen Cirillo, with Del Cerro Mobile Estates in Placentia, had questions and comments on Chapter 4 of the Housing Element regarding Housing Supply and Variety, particularly manufactured housing and mobile homes. She stated that the City had no jurisdiction over mobile home parks and requested the Code Enforcement language be removed in regard to supporting mobile homes.

Discussion followed regarding a potential revision of the language of the Housing Element Update to describe supporting the mobile home parks, but not necessarily utilizing Code Enforcement. There was City Council consensus to amend the language of the section of the Housing Element Update referencing mobile homes.

Councilmember Yamaguchi made a motion to continue the item and have Staff bring it back with the amended language. There was no second and the motion failed.

Mayor Shader suggested that the City Council, Staff, and the consultant agree on wording during the meeting before a vote was taken.

Mayor Shader questioned a reference in the Housing Element Report to 200 houses that were out-of-code and the expectations of the California Department of Housing and Community Development (HCD) regarding those homes. She also asked for clarification on the lowered requirement for parking regarding one-bedroom and studio units.

City Clerk McKinnell stated that the City Clerk's Office had received no electronic communications for Item 2.a.

There was City Council consensus to accept the wording as amended on page 79 of 190 of the Housing Element to read, "The City shall continue to support the maintenance and improvement of the City's existing mobile home parks through rehabilitation grants."

Mayor Shader closed the public hearing at 8:29 p.m.

Motion by Wanke, seconded by Green, and carried a (5-0) vote to approve Item 2.a., the 6th Cycle Housing Element amended on page 79 of 190 to read, "The City shall continue to support the maintenance and improvement of the City's existing mobile home parks through rehabilitation grants."

3. REGULAR AGENDA:

3.a. Consideration of Options for Ongoing Outdoor Dining Permits and Extending Relaxation of Citywide Outdoor Regulations and On-Site Parking Requirements for Restaurants and Other Businesses and Considering an Extension of the West Santa Fe Avenue Street Closure

Fiscal Impact: Nominal expenditures related to Staff review of outdoor business and encroachment permits and working with participating businesses. Unknown revenue resulting from sales tax from restaurants serving more customers than typical occupancy standards.

Recommended Action: It is recommended that the City Council:

- 1) Receive the Staff Presentation and consider the creation of an administrative Use Permit (UP) process for existing businesses to expand operations outside (i.e., outdoor dining) and provide direction to Staff; and
- 2) Provide direction to Staff regarding the potential extension of both the Citywide Outdoor Dining program (expiring March 31, 2022) and the Old Town Placentia Street Closure (expiring June 30, 2022); and
- 3) If City Council chooses to extend the Citywide Outdoor Dining program and/or the Old Town Placentia Street Closure, direct the City Administrator, acting as the Director of Emergency Services, to extend one or both programs that are currently effective and set forth by Proclamation No. P-2021-02.

(Approved 5-0, to approve Staff's recommended Option 1)

(Approved 5-0, to extend TOBEs to December 31, 2022)

City Administrator Arrula introduced Associate Planner Lesley Whittaker who gave a brief presentation on Staff recommended options for Placentia business owners who wish to continue outdoor operations after the current temporary program expires. The presentation included background, Temporary Outdoor Business Permits (TOBEs) still operating citywide but not including Old Town Placentia businesses, surrounding cities, options for ongoing outdoor business operations when TOBEs expire, and Staff recommendation for a citywide TOBE program.

Mayor Pro Tem Wanke asked for clarification of the timing of implementing Option 1 as presented by Staff and expressed concern for residents impacted by businesses not complying with regulations and the impact on parking. He urged Staff to find a more rapid solution for noise and parking issues.

Director of Development Services Lambert provided additional information on the proposed Administrative Use Permit and the enforcement of conditional use permits.

Mayor Pro Tem Wanke stressed the need for residents to have the ability to protect the peaceful enjoyment of their property and to understand the process for addressing violations.

Councilmember Yamaguchi questioned the process to allow restaurants providing outdoor dining to serve alcohol.

A brief discussion followed regarding approval of use permits to serve alcohol in outside dining areas, the need for different levels of permitting based on parking availability, Code Enforcement processes, construction and health safety issues, and unpermitted outdoor operations.

Councilmember Smith discussed parking and noise issues.

Mayor Shader asked for an update on unpermitted businesses which were operating outdoors and urged Staff to address those as soon as possible. She asked for clarification on the powers of the landlords or property managers regarding outdoor operations and parking availability.

Mayor Shader supported Councilmember Yamaguchi's suggestion for tiered permits and asked that square footage be considered as a criterion, and she supported continuing current temporary outdoor operation permits until June 2022.

City Administrator Arrula summarized the direction Staff was seeking on policy questions.

There was additional discussion on alcohol permits and a tiered permitting process with higher thresholds and higher demands.

Motion by Wanke, seconded by Green, and carried a (5-0) vote to approve Option 1 and begin creating the Staff recommended administrative process which Staff will bring back to City Council for further discussion.

The Mayor called for a motion to extend the current temporary outdoor business operation permits from March 31 to June 30, 2022.

City Attorney Bettenhausen recommended that Staff include in the regulations a procedure to allow businesses to file for an extension.

City Administrator Arrula reiterated Staff's request that the permits be extended from March 31 to December 31, 2022 to allow for all necessary regulations and procedures to be prepared and approved by City Council.

A discussion followed regarding the extension of the deadline and enforcement of violations of conditions of approval and businesses operating without a permit.

There was City Council consensus to extend the TOBE program through December 31, 2022; close new applications for TOBEs after June 30, 2022; direct Staff to return to City Council prior to June 30, 2022, with a program to start the process of moving towards a permanent outdoor dining and business program; and direct Staff to send a letter of intent to current TOBE participants making them aware of City Council's direction.

Motion by Yamaguchi, seconded by Wanke, to extend the Temporary Outdoor Business Permit (TOBE) program through December 31, 2022; closing new applications for TOBEs after June 30, 2022; with direction to Staff to return to City Council prior to June 30, 2022, with a program requiring a letter of intent with current TOBE participants to start the process of moving towards a permanent program.

3.b. **Study Session: Recreational Vehicle Parking Policy Discussion**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review the presentation and ask any questions of Staff and the RV Parking Ad-Hoc Committee; and
- 2) Provide policy direction on any potential municipal code amendments related to RV parking; and
- 3) Based upon said policy guidance, direct Staff to prepare the necessary amendments to be considered by the City Council at a future meeting.

(City Council consensus)

City Administrator Arrula introduced Senior Planner Andrew Gonzales who gave a brief presentation which included an issue summary, the Recreational Vehicle Parking Ad-Hoc Committee background, recommendations, and various proposed scenarios for establishing a parking policy for recreational vehicles.

Mayor Shader questioned if the proposed policy included boats.

Mayor Pro Tem Wanke thanked Mr. Gonzales for the presentation, expressed concern for the impact on residential parking and safety hazards, and suggested that the minimum setback distance be measured from any portion of the trailer or the unit and not less than 10 feet. He discussed the City's lack of front yard paving, maintenance, and landscaping standards and gave his thoughts on curb cuts.

Councilmember Yamaguchi stated that his main concern was safety and noted that in his opinion all recreational vehicles should be stored out of sight but recognized that would not be fair to all residents.

Councilmember Green discussed his concerns about safety hazards and the importance of the City's esthetics.

Councilmember Smith expressed appreciation for the work of the Ad-Hoc Committee and his support for a front yard setback, a limit on the amount of hardscape allowed, and the requirement to keep the RVs in working condition and not allowing them to be used as accessory dwelling units.

Mayor Shader thanked the Ad-Hoc Committee for their work and recognized the potential safety issues. She expressed her support for a five (5) foot setback, 60%-40% front yard paving versus landscaping, and a limit of one (1) RV or RV apparatus in a driveway.

Councilmember Yamaguchi asked if RV covers were required in the draft ordinance and discussed color choices.

A brief discussion followed regarding the front yard setback distance.

There was City Council consensus to set the front yard setback to six (6) feet to the body of the unit, five (5) feet to the tongue of any trailer or hitch, with no portion protruding into the public right-of-way.

No vote was taken, and direction was provided to Staff.

3.c. Presentation of Traffic Calming Improvements on Hemingway Avenue and Cobb Avenue

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

1) Receive and file this report and presentation.

(Approved 5-0, to continue to April 5, 2022 at 7:00 p.m.)

Mayor Pro Tem Wanke requested that Item 3.c. be continued to the regular City Council meeting on April 5, 2022 to allow for Staff to notify the community that the item will be considered by City Council.

Motion by Wanke, seconded by Yamaguchi, and carried a (5-0) vote to continue Item 3.c. to the regular City Council Meeting on April 5, 2022 at 7:00 p.m.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Mayor Pro Tem Wanke requested that Staff look into how the City deals with Ficus ivy on shared walls where the ivy is damaging the walls.

City Administrator Arrula stated that Staff would research the issue and come back with a Study Session item and possibly a Closed Session item.

Councilmember Green requested that Staff prepare a report for City Council on the gas station at the Corporate Yard regarding the fuel capacity and the minimum capacity that should be allowed at any given time.

City Administrator Arrula said that Staff would research, and an email would be sent to City Council.

Councilmember Shader requested that Staff publish the new district map and a "Find Your District" link on the website, on the City's social media, and in the City Administrator Weekly newsletter.

Councilmember Smith provided his thoughts on the loss of Huntington Beach Police Officer Nicholas Vella.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 10:06 p.m.in memory of Nicholas Vella, Huntington Beach Police Officer, to a regular City Council meeting on Tuesday, April 5, 2022 at 5:30 p.m.

Rhonda Shader, Mayor/Agency Chair

ATTEST:

Robert S. McKinnell, City Clerk/
Agency Secretary

City of Placentia

Check Register

For 04/05/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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Grand Total: 1,126,917.97

Check Totals by ID

AP	1,126,917.97
EP	0.00
IP	0.00
OP	0.00

Void Total: 0.00

Check Total: 1,126,917.97

Fund NameCheck Totals by Fund

101-General Fund (0010)	791,560.54
117-Measure U Fund (0079)	63,054.56
205-State Gas Tax (0017)	747.00
208-Secssr Agency Ret Oblg (0054)	1,035.67
210-Measure M (0018)	22,829.42
211-PEG Fund (0058)	12,200.00
225-Asset Seizure (0021)	6,769.74
231-Placentia Reg Nav Cent(0078)	202.96
236-Parks & Rec Impact Fees (0063)	1,217.02
243-City Quimby In Lieu Fee (0069)	13,899.07
246-TOD Traffic Impact Fees (0070)	46,900.00
260-Street Lighting Distrct (0028)	42,485.20
265-Landscape Maintenance (0029)	9,943.69
275-Sewer Maintenance (0048)	822.35
280-Misc Grants Fund (0050)	74,114.34
405-Afford Housing In-Lieu (0034)	5,500.00
501-Refuse Administration (0037)	14,184.49
601-Employee Health & Wlfre (0039)	8,796.65
605-Risk Management (0040)	2,389.27
701-Special Deposits (0044)	8,266.00

Check Total: 1,126,917.97

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

1. c.
Apr. 5, 2022

User: Teri Knutson

03/30/2022 :Date

Report: AP1400M <3.01>: AP: Warrant List - Machine

09:21:23 :Time

City of Placentia
Check Register
For 03/30/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	AAA ELECTRIC MOTOR V010252	IRRIGATION PUMP REPAIRS	104071-6130 Repair & Maint/Facilities	AP031122	825.81	ASI-55666		00110527	03/11/2022
Check Total:					825.81				
MW OH	AGA ENGINEERS INC V012178	JUNE TOD TS UPDATES	702001-6185 Construction Services	AP031122	12,515.00	21220-IN	P12353	00110528	03/11/2022
MW OH	AGA ENGINEERS INC V012178	AUG TOD TS UPDATES	702001-6185 Construction Services	AP031122	9,890.00	21287-IN	P12353	00110528	03/11/2022
MW OH	AGA ENGINEERS INC V012178	SEPT TOD TS UPDATES	702001-6185 Construction Services	AP031122	3,825.00	21322-IN	P12353	00110528	03/11/2022
MW OH	AGA ENGINEERS INC V012178	OCT TOD TS UPDATES	702001-6185 Construction Services	AP031122	7,165.00	21358-IN	P12353	00110528	03/11/2022
MW OH	AGA ENGINEERS INC V012178	NOV TOD TS UPDATES	702001-6185 Construction Services	AP031122	13,505.00	21395-IN	P12353	00110528	03/11/2022
Check Total:					46,900.00				
MW OH	ALLDATA V005990	VEHICLE DIAGNOSTIC RENEWAL	103658-6136 Software Maintenance	AP031122	1,500.00	02282022		00110529	03/11/2022
Check Total:					1,500.00				
MW OH	ALLIANCE BUSINESS V011660	MARCH FD INTERNET FIBER LINES	109595-6215 Telephone/Internet	AP031122	1,318.38	1525970		00110530	03/11/2022
Check Total:					1,318.38				
MW OH	ALTA LANGUAGE SERVICES V010194	2/28 LANGUAGE TESTING SVS	101512-6099 Professional Services	AP031122	55.00	IS578180		00110531	03/11/2022
Check Total:					55.00				
MW OH	AMERICAN PUBLIC WORKS V000041	MEMBERSHIP - ROBINSON	103550-6255 Dues & Memberships	AP031122	277.50	832401		00110532	03/11/2022
Check Total:					277.50				
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1202-10273	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON	DEC TOWING SERVICES	103047-6181	AP031122	185.00	21-1204-10346	P12351	00110533	03/11/2022

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For 03/30/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V006631		Towing Services						
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1207-10410	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1208-10466	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	101.75	21-1208-10470	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1209-10491	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1211-10551	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1211-10554	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1211-10557	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1211-10565	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1212-10582	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1213-10591	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1215-10663	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1215-10691	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	101.75	21-1216-10714	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1216-10720	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON	DEC TOWING SERVICES	103047-6181	AP031122	185.00	21-1218-10777	P12351	00110533	03/11/2022

City of Placentia
Check Register
For 03/30/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V006631		Towing Services						
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1220-10811	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1221-10855	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC TOWING SERVICES	103047-6181 Towing Services	AP031122	185.00	21-1228-11005	P12351	00110533	03/11/2022
MW OH	ANAHEIM FULLERTON V006631	DEC CSUF PD TOWING SVS	103047-6183 CSUF PD Reimburse Impound Fees	AP031122	185.00	21-1228-11030	P12351	00110533	03/11/2022
Check Total:					3,718.50				
MW OH	ANDERSON, CHRIS V002769	PD TRAINING MEALS	103041-6250 Staff Training	AP031122	40.00	CA0228030422		00110534	03/11/2022
Check Total:					40.00				
MW OH	ANTHEM LIFE INSURANCE V000046	FEB LIFE INSURANCE PMT	395083-5163 Life Insurance Premiums	AP031122	5.00	FEBRUARY 22		00110535	03/11/2022
MW OH	ANTHEM LIFE INSURANCE V000046	MARCH LIFE INSURANCE PMT	395083-5163 Life Insurance Premiums	AP031122	5.00	MARCH 22		00110535	03/11/2022
Check Total:					10.00				
MW OH	AT & T V008736	2/27-3/26 POWELL BLDG INTERNET	109595-6215 Telephone/Internet	AP031122	53.50	MARCH 22		00110536	03/11/2022
MW OH	AT & T V008736	LATE CHARGE	109595-6215 Telephone/Internet	AP031122	9.99	MARCH 22		00110536	03/11/2022
Check Total:					63.49				
MW OH	AT&T V004144	JAN-FEB PHONE CHARGES	296561-6215 Telephone/Internet	AP031122	43.44	022822		00110537	03/11/2022
MW OH	AT&T V004144	JAN-FEB PHONE CHARGES	109595-6215 Telephone/Internet	AP031122	1,946.14	022822		00110537	03/11/2022
MW OH	AT&T V004144	FEB PHONE CHARGES	109595-6215 / 21008-6215 Telephone/Internet	AP031122	9.38	022822		00110537	03/11/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	AT&T V004144	JAN-FEB PHONE CHARGES	109595-6215 / 21009-6215 Telephone/Internet	AP031122	11.28	022822		00110537	03/11/2022
				Check Total:	2,010.24				
MW OH	BNSF RAILWAY COMPANY V010369	BNSF LICENSE AGRREMENT PMT	103101-6750 Infrastructure - Sewer	AP031122	3,700.00	21W-12777	P12368	00110538	03/11/2022
				Check Total:	3,700.00				
MW OH	BORDIN SEMMER LLP V012114	JAN CONSULTING SVS	101005-6006 Litigation	AP031122	2,440.51	3100-0620M		00110539	03/11/2022
				Check Total:	2,440.51				
MW OH	CALIFORNIA PARK & V000174	CPRS MEMBERSHIP - ORTIZ	104071-6255 Dues & Memberships	AP031122	185.00	115251 21/22		00110540	03/11/2022
				Check Total:	185.00				
MW OH	CALIFORNIA STATE V006510	DEC CSUF PD IMPOUND FEES	103047-6183 CSUF PD Reimburse Impound Fees	AP031122	527.50	21-722		00110541	03/11/2022
				Check Total:	527.50				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Expenses	AP031122	269.17	73176842	P12270	00110542	03/11/2022
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Expenses	AP031122	361.20	73180787	P12270	00110542	03/11/2022
				Check Total:	630.37				
MW OH	CARL WARREN & CO V008011	FEB LIABILITY ADMIN SVS	404582-6025 Third Party Administration	AP031122	1,661.00	CWC-2019997		00110543	03/11/2022
				Check Total:	1,661.00				
MW OH	CIVIC PLUS V006674	WEBSITE HOSTING & SUPPORT	101523-6136 Software Maintenance	AP031122	989.32	222446		00110544	03/11/2022
MW OH	CIVIC PLUS V006674	WEBSITE HOSTING & SUPPORT	581573-6136 Software Maintenance	AP031122	7,200.00	222446		00110544	03/11/2022
				Check Total:	8,189.32				
MW OH	COMLOCK	PADLOCKS	103654-6301	AP031122	168.84	836810		00110545	03/11/2022

City of Placentia
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V003166		Special Department Expenses						
MW OH	COMLOCK V003166	KEYS	103654-6301 Special Department Expenses	AP031122	11.92	836921		00110545	03/11/2022
Check Total:					180.76				
MW OH	COMMERCIAL AQUATIC V005203	JAN FOUNTAIN MAINT - LIBRARY	103654-6290 / 21008-6290 Dept. Contract Services	AP031122	249.60	I22-1403	P12112	00110546	03/11/2022
MW OH	COMMERCIAL AQUATIC V005203	JAN FOUNTAIN MAINT	103654-6290 Dept. Contract Services	AP031122	350.40	I22-1403	P12112	00110546	03/11/2022
MW OH	COMMERCIAL AQUATIC V005203	JAN WHITTEN POOL MAINT	103654-6290 Dept. Contract Services	AP031122	1,100.00	I22-1420	P12112	00110546	03/11/2022
MW OH	COMMERCIAL AQUATIC V005203	FEB FOUNTAIN MAINT - LIBRARY	103654-6290 / 21008-6290 Dept. Contract Services	AP031122	249.60	I22-1958	P12112	00110546	03/11/2022
MW OH	COMMERCIAL AQUATIC V005203	FEB FOUNTAIN MAINT	103654-6290 Dept. Contract Services	AP031122	350.40	I22-1958	P12112	00110546	03/11/2022
MW OH	COMMERCIAL AQUATIC V005203	FEB GOMEZ POOL MAINT	103654-6290 Dept. Contract Services	AP031122	1,100.00	I22-1959	P12112	00110546	03/11/2022
MW OH	COMMERCIAL AQUATIC V005203	FEB WHITTEN POOL MAINT	103654-6290 Dept. Contract Services	AP031122	1,100.00	I22-1975	P12112	00110546	03/11/2022
Check Total:					4,500.00				
MW OH	DENNIS GRUBB & V012137	2/16-2 FIRE/PLAN INSPECTIONS	103066-6290 Dept. Contract Services	AP031122	10,266.32	2637	P12319	00110547	03/11/2022
Check Total:					10,266.32				
MW OH	EJ WARD INC V001108	VEHICLE KEY FOB	103658-6301 Special Department Expenses	AP031122	531.53	0076971-IN		00110548	03/11/2022
Check Total:					531.53				
MW OH	ENTERPRISE FLEET V003312	FEB PD VEHICLE LEASE PMT	103041-6165 Vehicle Rental	AP031122	3,552.01	FBN4396239	P12135	00110549	03/11/2022
MW OH	ENTERPRISE FLEET V003312	FEB PD VEHICLE LEASE PMT	103042-6165 Vehicle Rental	AP031122	5,491.24	FBN4396239	P12135	00110549	03/11/2022

City of Placentia
Check Register
For 03/30/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
Check Total:					9,043.25				
MW OH	FACTORY MOTOR PARTS V010842	BRAKE ROTOR, PADS	103658-6134 Vehicle Repair & Maintenance	AP031122	303.81	102-154646	P12259	00110550	03/11/2022
MW OH	FACTORY MOTOR PARTS V010842	ENGINE MOUNT	103658-6134 Vehicle Repair & Maintenance	AP031122	183.29	102-154671	P12259	00110550	03/11/2022
MW OH	FACTORY MOTOR PARTS V010842	BRAKE PADS, FILTERS	103658-6134 Vehicle Repair & Maintenance	AP031122	140.87	102-157012	P12259	00110550	03/11/2022
MW OH	FACTORY MOTOR PARTS V010842	ALTERNATOR	103658-6134 Vehicle Repair & Maintenance	AP031122	178.52	102-157402	P12259	00110550	03/11/2022
MW OH	FACTORY MOTOR PARTS V010842	BRAKE PADS	103658-6134 Vehicle Repair & Maintenance	AP031122	77.75	102-157513	P12259	00110550	03/11/2022
MW OH	FACTORY MOTOR PARTS V010842	AIR FILTERS	103658-6134 Vehicle Repair & Maintenance	AP031122	27.42	102-157587	P12259	00110550	03/11/2022
MW OH	FACTORY MOTOR PARTS V010842	LATCH CABLE	103658-6134 Vehicle Repair & Maintenance	AP031122	8.02	102-157634	P12259	00110550	03/11/2022
MW OH	FACTORY MOTOR PARTS V010842	MOTOR OIL	103658-6134 Vehicle Repair & Maintenance	AP031122	38.66	106-445602	P12259	00110550	03/11/2022
Check Total:					958.34				
MW OH	FAIRWAY FORD V000376	HANDLE	103658-6134 Vehicle Repair & Maintenance	AP031122	69.07	268642	P12239	00110551	03/11/2022
MW OH	FAIRWAY FORD V000376	SWITCH	103658-6134 Vehicle Repair & Maintenance	AP031122	8.44	268739	P12239	00110551	03/11/2022
Check Total:					77.51				
MW OH	FEWEL & ASSOCIATES V012183	320 S WALNUT APPRAISAL SVS	340000-6099 Professional Services	AP031122	5,500.00	21-224 IF	P12364	00110552	03/11/2022
MW OH	FEWEL & ASSOCIATES V012183	117 N MAINT APRAISAL SVS	109595-6999 Other Expenditure	AP031122	3,500.00	22-014 CF	P12365	00110552	03/11/2022
Check Total:					9,000.00				
MW OH	FIDELITY SECURITY LIFE	MARCH VISION INSURANCE PMT	395000-4740	AP031122	2,411.82	165175199		00110553	03/11/2022

City of Placentia
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For 03/30/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V008132		ISF Employee Optical Costs						
MW OH	FIDELITY SECURITY LIFE V008132	MARCH VISION INSURANCE PMT	395083-5164 Optical Insurance Premiums	AP031122	1,140.42	165175199		00110553	03/11/2022
				Check Total:	3,552.24				
MW OH	FIS V008518	JAN B/L INTERCHANGE FEES	102020-6025 Third Party Administration	AP031122	1,810.22	34631716	P12341	00110554	03/11/2022
				Check Total:	1,810.22				
MW OH	FM THOMAS AIR V010634	2/14 HVAC SYSTEM MAINT	103654-6290 Dept. Contract Services	AP031122	1,600.00	43565	P12205	00110555	03/11/2022
				Check Total:	1,600.00				
MW OH	GOLDEN STATE WATER V000928	JAN-FEB WATER CHARGES	109595-6335 Water	AP031122	11,885.55	022322		00110556	03/11/2022
MW OH	GOLDEN STATE WATER V000928	JAN-FEB WATER CHARGES	296561-6335 Water	AP031122	3,990.41	022322		00110556	03/11/2022
				Check Total:	15,875.96				
MW OH	GRIFFITH, CHELSIE V012175	PD TRAINING MEALS, MILEAGE	103043-6250 Staff Training	AP031122	122.88	CG228030422M		00110557	03/11/2022
				Check Total:	122.88				
MW OH	GST V009410	MARCH IT SERVICES	101523-6290 Dept. Contract Services	AP031122	20,475.00	INV72797	P12157	00110558	03/11/2022
				Check Total:	20,475.00				
MW OH	HINDERLITER DE LLAMAS & V000465	Q3 SALES TAX AUDIT SVS	102020-6099 Professional Services	AP031122	3,034.80	SIN015161	P12367	00110559	03/11/2022
				Check Total:	3,034.80				
MW OH	IPMA-HR V000507	AGENCY MEMBERSHIP	101512-6255 Dues & Memberships	AP031122	417.00	INV-68193-T6N3		00110560	03/11/2022
				Check Total:	417.00				
MW OH	JMDIAZ INC V011920	JAN QUIET ZONE CONSULTANT SVS	103551-6099 Professional Services	AP031122	1,021.59	004 (21-024)	P12198	00110561	03/11/2022

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				Check Total:	1,021.59				
MW OH	KOA HILLS CONSULTING LLC V011519	8-24 HR CONSULTING SVS	101512-6099 Professional Services	AP031122	306.25	8835	P12280	00110562	03/11/2022
				Check Total:	306.25				
MW OH	KOSMONT COMPANIES V006131	DEC SUCCESSOR AGENCY SUPPORT	547525-6099 Professional Services	AP031122	951.60	1502.9-066	P12299	00110563	03/11/2022
				Check Total:	951.60				
MW OH	LANGUAGE NETWORK INC V010775	TRANSLATION SERVICES	101002-6299 Other Purchased Services	AP031122	144.90	P2189		00110564	03/11/2022
				Check Total:	144.90				
MW OH	LN CURTIS & SONS V011267	UTM KITS	103043-6162 Range Training	AP031122	4,713.76	555676	P12352	00110565	03/11/2022
				Check Total:	4,713.76				
MW OH	LYNCH EMS V011542	MARCH PARAMEDIC SVS	101516-6290 Dept. Contract Services	AP031122	83,687.50	22-4326	P12171	00110566	03/11/2022
				Check Total:	83,687.50				
MW OH	MANAGED HEALTH V008122	MARCH EAP PROGRAM SVS	395083-5161 Health Insurance Premiums	AP031122	412.23	PRM-069988		00110567	03/11/2022
				Check Total:	412.23				
MW OH	MARTIN, ARMANDO V011735	FEB ANIMAL REMOVAL SVS	103045-6280 Animal Control Services	AP031122	600.00	0001318	P12278	00110568	03/11/2022
				Check Total:	600.00				
MW OH	MEINERT, TRACEY V012182	FACILITY DEPOSIT REFUND	100000-4385 Facility Rental	AP031122	150.00	2003022.002		00110569	03/11/2022
				Check Total:	150.00				
MW OH	MOORE FLOORING INC V010836	INSTALL FD STATIONS FLOORING	105105-6850 / 229999-6850 Building & Facilities	AP031122	23,668.00	28934	P12356	00110570	03/11/2022
				Check Total:	23,668.00				
MW OH	MOTOROLA SOLUTIONS	LATE CHARGE	105525-6905	AP031122	152.47	30935		00110571	03/11/2022

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	V010749		Principal/Bonds/COP's/Leases						
MW OH	MOTOROLA SOLUTIONS V010749	800MHZ UPGRADE PMT	105525-6905 Principal/Bonds/COP's/Leases	AP031122	41,867.53	30935	P12094	00110571	03/11/2022
Check Total:					42,020.00				
MW OH	MURRAY & ASSOCIATES, V004697	DEPUTY FIRE CHIEF RECRUITMENT	101512-6001 Management Consulting Services	AP031122	10,322.35	9135	P12233	00110572	03/11/2022
MW OH	MURRAY & ASSOCIATES, V004697	DEPUTY FIRE CHIEF RECRUITMENT	101512-6001 Management Consulting Services	AP031122	4,177.65	9190	P12233	00110572	03/11/2022
MW OH	MURRAY & ASSOCIATES, V004697	DEPUTY FIRE CHIEF RECRUITMENT	101512-6001 Management Consulting Services	AP031122	2,734.85	9190	P12233	00110572	03/11/2022
MW OH	MURRAY & ASSOCIATES, V004697	DEPUTY FIRE CHIEF RECRUITMENT	101512-6001 Management Consulting Services	AP031122	175.10	9243	P12233	00110572	03/11/2022
Check Total:					17,409.95				
MW OH	NOBLE E&C INC V011749	TRELLIS CONSTRUCTION SVS	505206-6850 Building & Facilities	AP031122	15,638.06	02	P12354	00110573	03/11/2022
MW OH	NOBLE E&C INC V011749	TRELLIS CONSTRUCTION SVS	105206-6850 Building & Facilities	AP031122	21,953.44	02	P12354	00110573	03/11/2022
Check Total:					37,591.50				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102532-6315 Office Supplies	AP031122	8.56	69063		00110574	03/11/2022
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102531-6315 Office Supplies	AP031122	9.02	69063		00110574	03/11/2022
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP031122	288.99	69089		00110574	03/11/2022
Check Total:					306.57				
MW OH	ORANGE COUNTY V007306	FEB PARKING CITATIONS	0044-2038 Parking Fines	AP031122	7,227.00	022822		00110575	03/11/2022
Check Total:					7,227.00				
MW OH	PETE'S ROAD SERVICE INC	ROADSIDE TIRE REPAIRS	103658-6134	AP031122	1,367.43	567697-00		00110576	03/11/2022

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	V000767		Vehicle Repair & Maintenance						
				Check Total:	1,367.43				
MW OH	POWERSTRIDE BATTERY COBATTERIES V000785		103658-6134 Vehicle Repair & Maintenance	AP031122	396.48	C 557573		00110577	03/11/2022
MW OH	POWERSTRIDE BATTERY COBATTERY V000785		103658-6134 Vehicle Repair & Maintenance	AP031122	192.84	C 67433		00110577	03/11/2022
				Check Total:	589.32				
MW OH	PRUDENTIAL OVERALL V000836	3/20 PW UNIFORM CLEANING SVS	103650-6360 Uniforms	AP031122	152.88	62688050	P12167	00110578	03/11/2022
				Check Total:	152.88				
MW OH	QUADIENT LEASING USA INC V011416	5-4/4 POSTAGE MACHINE LEASE	109595-6175 Office Equipment Rental	AP031122	1,569.84	N9303947	P12366	00110579	03/11/2022
				Check Total:	1,569.84				
MW OH	RED 88 MEDIA LLC V012180	JAN-FEB MEDIA PRODUCTION SVS	581573-6099 Professional Services	AP031122	2,475.00	22-1025-0001	P12362	00110580	03/11/2022
				Check Total:	2,475.00				
MW OH	SAGECREST PLANNING AND V010576	FEB BLDG PLAN CHECK SVS	102532-6290 Dept. Contract Services	AP031122	13,600.00	3172	P12134	00110581	03/11/2022
				Check Total:	13,600.00				
MW OH	SHRED-IT USA V000905	FEB DOC SHRED SERVICES	374386-6299 Other Purchased Services	AP031122	391.74	8001133625		00110582	03/11/2022
				Check Total:	391.74				
MW OH	SO CAL GAS V000909	JAN-FEB GAS CHARGES	109595-6340 Natural Gas	AP031122	171.23	030222		00110583	03/11/2022
				Check Total:	171.23				
MW OH	SO CAL LAND MAINTENANCE V011102	MARCH PARK LANDSCAPE MAINT	104071-6130 Repair & Maint/Facilities	AP031122	26,220.57	10022	P12121	00110584	03/11/2022
MW OH	SO CAL LAND MAINTENANCE V011102	FEB PARK LANDSCAPE MAINT	104071-6130 Repair & Maint/Facilities	AP031122	26,220.57	9978	P12121	00110584	03/11/2022

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Check Total:					52,441.14				
MW OH	SOUTHERN CALIFORNIA V000910	JAN-FEB ELECTRICAL CHARGES	109595-6330 / 21010-6330 Electricity	AP031122	112.21	030222		00110585	03/11/2022
MW OH	SOUTHERN CALIFORNIA V000910	JAN-FEB ELECTRICAL CHARGES	296561-6330 Electricity	AP031122	208.01	030222		00110585	03/11/2022
MW OH	SOUTHERN CALIFORNIA V000910	JAN-FEB ELECTRICAL CHARGES	286560-6330 Electricity	AP031122	42,485.20	030222		00110585	03/11/2022
MW OH	SOUTHERN CALIFORNIA V000910	JAN-FEB ELECTRICAL CHARGES	109595-6330 / 21009-6330 Electricity	AP031122	43.38	030222		00110585	03/11/2022
MW OH	SOUTHERN CALIFORNIA V000910	JAN-FEB ELECTRICAL CHARGES	109595-6330 Electricity	AP031122	33,385.37	030222		00110585	03/11/2022
Check Total:					76,234.17				
MW OH	SOUTHERN CALIFORNIA V009955	JAN LEGAL ADVERTISING	101002-6225 Advertising/Promotional	AP031122	1,893.00	0000534923		00110586	03/11/2022
Check Total:					1,893.00				
MW OH	SPARKLETTS V000967	FEB DISPATCH FILTER SVS	109595-6301 Special Department Expenses	AP031122	53.98	20765979 02192P12265		00110587	03/11/2022
Check Total:					53.98				
MW OH	STATE CONTROLLER V009724	20/21 ANNUAL STREET REPORT	102020-6099 Professional Services	AP031122	3,500.00	FAUD-00003166P12361		00110588	03/11/2022
Check Total:					3,500.00				
MW OH	SUPERION LLC V005987	20/21 FINANCIAL SYSTEM MAINT	101523-6136 Software Maintenance	AP031122	58,033.63	289650		00110589	03/11/2022
MW OH	SUPERION LLC V005987	21/22 FINANCIAL SYSTEM MAINT	101523-6136 Software Maintenance	AP031122	90,766.62	345808		00110589	03/11/2022
Check Total:					148,800.25				
MW OH	TEAM ONE MANAGEMENT V010070	FEB PARKS JANITORIAL SVS	103655-6290 Dept. Contract Services	AP031122	5,931.25	70	P12264	00110590	03/11/2022
Check Total:					5,931.25				

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MW OH	TIAA COMMERCIAL FINANCE V010867	MARCH PRINTER MGMT SVS	109595-6137 Repair Maint/Equipment	AP031122	2,073.98	8771912	P12177	00110591	03/11/2022
Check Total:					2,073.98				
MW OH	TIME WARNER CABLE V004450	2/22-3/21 EOC SPECTRUM SVS	109595-6215 Telephone/Internet	AP031122	677.83	0034466022622		00110592	03/11/2022
MW OH	TIME WARNER CABLE V004450	2/25-3/24 CH SPECTRUM SVS	109595-6215 Telephone/Internet	AP031122	1,252.95	0347700022522		00110592	03/11/2022
MW OH	TIME WARNER CABLE V004450	2/25-3/24 WHITTEN INTERNET	109595-6215 Telephone/Internet	AP031122	649.26	0347726022522		00110592	03/11/2022
MW OH	TIME WARNER CABLE V004450	2/26-3/25 PW YARD INTERNET	109595-6215 Telephone/Internet	AP031122	649.26	0347858022622		00110592	03/11/2022
MW OH	TIME WARNER CABLE V004450	2/23-3/22 NAV CTR INTERNET	784070-6215 Telephone/Internet	AP031122	202.96	0570178022322		00110592	03/11/2022
Check Total:					3,432.26				
MW OH	TIME WARNER CABLE V012060	3/1-31 GOMEZ INTERNET	109595-6215 Telephone/Internet	AP031122	114.99	12228860103022		00110593	03/11/2022
Check Total:					114.99				
MW OH	TOTUM CORP V010229	JAN CONST INSPECTION SVS	103551-6099 Professional Services	AP031122	15,360.00	205733	P12111	00110594	03/11/2022
Check Total:					15,360.00				
MW OH	TREJOS, JOSE POSADA V012181	FACILITY DEPOSIT REFUND	100000-4385 Facility Rental	AP031122	150.00	2003020.002		00110595	03/11/2022
Check Total:					150.00				
MW OH	ULINE V006583	DRY ERASER & CORK BOARD	104071-6301 Special Department Expenses	AP031122	546.47	145747287		00110596	03/11/2022
Check Total:					546.47				
MW OH	UNITED STATES POSTAL V001085	PERMIT 26 POSTAGE	104070-6325 Postage	AP031122	600.00	022422		00110597	03/11/2022
Check Total:					600.00				

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MW OH	VERIZON WIRELESS V008735	1/21-2/20 COUNCIL IPADS	109595-6215 Telephone/Internet	AP031122	220.95	9900001381		00110598	03/11/2022
Check Total:					220.95				
MW OH	WELLS FARGO VENOR FIN V010076	3/14-4/13 COPIER LEASE PMT	109595-6175 Office Equipment Rental	AP031122	188.36	5019152394		00110599	03/11/2022
Check Total:					188.36				
MW OH	WESTERN AUDIO VISUAL V010574	UPDATE BIAMP AUDIO PROCESSOR	101514-6301 Special Department Expenses	AP031122	960.00	16332		00110600	03/11/2022
Check Total:					960.00				
MW OH	YORBA LINDA WATER V001148	JAN-FEB WATER CHARGES	109595-6335 Water	AP031122	2,282.64	022822		00110601	03/11/2022
Check Total:					2,282.64				
MW OH	RING CENTRAL INC V012026	PHONE SERVICES	101523-6136 Software Maintenance	AP031022	5,256.71	CD_000253750A		00110602	03/11/2022
MW OH	RING CENTRAL INC V012026	JAN PHONE SERVICES	101523-6136 Software Maintenance	AP031022	7,127.64	CD_000354306		00110602	03/11/2022
MW OH	RING CENTRAL INC V012026	MARCH PHONE SERVICES	101523-6136 Software Maintenance	AP031022	7,009.81	CD_000367301		00110602	03/11/2022
MW OH	RING CENTRAL INC V012026	PHONE EQUIPMENT	101523-6840 Machinery & Equipment	AP031022	2,744.96	INV2073603A		00110602	03/11/2022
MW OH	RING CENTRAL INC V012026	PHONE EQUIPMENT	101523-6840 Machinery & Equipment	AP031022	5,352.56	CD_000354306	P12369	00110602	03/11/2022
Check Total:					27,491.68				
MW OH	AT & T V008736	3/2-4/1 FD1 INTERNET SVS	109595-6215 Telephone/Internet	AP031822	90.95	MARCH FD1		00110603	03/18/2022
MW OH	AT & T V008736	3/1-31 PD YARD INTERNET	109595-6215 Telephone/Internet	AP031822	43.51	MARCH PD 22		00110603	03/18/2022
Check Total:					134.46				
MW OH	AT&T	FEB-MARCH PHONE CHARGES	296561-6215	AP031822	550.58	030222		00110604	03/18/2022

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	V004144		Telephone/Internet						
MW OH	AT&T V004144	FEB-MARCH PHONE CHARGES	109595-6215 Telephone/Internet	AP031822	3,201.76	030222		00110604	03/18/2022
				Check Total:	3,752.34				
MW OH	AT&T V007715	2/17-3/16 FD1 PHONE SVS	109595-6215 Telephone/Internet	AP031822	227.10	FD STA1		00110605	03/18/2022
MW OH	AT&T V007715	2/17-3/16 FD2 PHONE SVS	109595-6215 Telephone/Internet	AP031822	227.10	FD STA2		00110605	03/18/2022
				Check Total:	454.20				
MW OH	BAEZA, ISAAC V012184	NWCG TRAINING SVS	103066-6250 Staff Training	AP031822	1,800.00	222		00110606	03/18/2022
				Check Total:	1,800.00				
MW OH	BC TRAFFIC SPECIALIST V009382	PAINT	103652-6301 Special Department Expenses	AP031822	1,801.02	0066440-IN		00110607	03/18/2022
				Check Total:	1,801.02				
MW OH	BEAR ELECTRICAL V010997	OCT RESPONSE TS MAINT SVS	103590-6099 / 21009-6099 Professional Services	AP031822	122.50	14211	P12251	00110608	03/18/2022
MW OH	BEAR ELECTRICAL V010997	OCT RESPONSE TS MAINT SVS	103590-6099 / 21010-6099 Professional Services	AP031822	275.00	14211	P12251	00110608	03/18/2022
MW OH	BEAR ELECTRICAL V010997	OCT RESPONSE TS MAINT SVS	103590-6099 Professional Services	AP031822	3,102.25	14211	P12251	00110608	03/18/2022
MW OH	BEAR ELECTRICAL V010997	OCT RESPONSE TS MAINT SVS	103590-6099 / 21011-6099 Professional Services	AP031822	141.38	14211	P12251	00110608	03/18/2022
MW OH	BEAR ELECTRICAL V010997	NOV RESPONSE TS MAINT SVS	103590-6099 / 21010-6099 Professional Services	AP031822	277.32	14368	P12251	00110608	03/18/2022
MW OH	BEAR ELECTRICAL V010997	NOV RESPONSE TS MAINT SVS	103590-6099 / 21009-6099 Professional Services	AP031822	1,220.00	14368	P12251	00110608	03/18/2022
MW OH	BEAR ELECTRICAL V010997	NOV RESPONSE TS MAINT SVS	103590-6099 Professional Services	AP031822	7,675.59	14368	P12251	00110608	03/18/2022

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MW OH	BEAR ELECTRICAL V010997	DEC RESPONSE TS MAINT SVS	103590-6099 Professional Services	AP031822	5,350.81	14566	P12251	00110608	03/18/2022
MW OH	BEAR ELECTRICAL V010997	DEC RESPONSE TS MAINT SVS	103590-6099 / 21011-6099 Professional Services	AP031822	88.88	14566	P12251	00110608	03/18/2022
MW OH	BEAR ELECTRICAL V010997	DEC RESPONSE TS MAINT SVS	103590-6099 / 21010-6099 Professional Services	AP031822	111.75	14566	P12251	00110608	03/18/2022
MW OH	BEAR ELECTRICAL V010997	DEC RESPONSE TS MAINT SVS	103590-6099 / 21009-6099 Professional Services	AP031822	624.94	14566	P12251	00110608	03/18/2022
Check Total:					18,990.42				
MW OH	BUNTON, JOSEPH V011947	NWCG TRAINING SVS	103066-6250 Staff Training	AP031822	1,800.00	222		00110609	03/18/2022
Check Total:					1,800.00				
MW OH	CALIFORNIA STATE V004813	P/E 2/20 PD 3/5	0029-2196 Garnishments W/H	AP031822	9.23	PR2201005		00110610	03/18/2022
MW OH	CALIFORNIA STATE V004813	P/E 2/20 PD 3/5	0010-2196 Garnishments W/H	AP031822	1,469.99	PR2201005		00110610	03/18/2022
MW OH	CALIFORNIA STATE V004813	P/E 2/20 PD 3/5	0037-2196 Garnishments W/H	AP031822	69.23	PR2201005		00110610	03/18/2022
MW OH	CALIFORNIA STATE V004813	P/E 2/20 PD 3/5	0048-2196 Garnishments W/H	AP031822	46.15	PR2201005		00110610	03/18/2022
Check Total:					1,594.60				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Expenses	AP031822	376.57	73215890	P12270	00110611	03/18/2022
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Expenses	AP031822	378.42	73215891	P12270	00110611	03/18/2022
Check Total:					754.99				
MW OH	CITY OF BREA V000125	OFFICE SUPPLIES	102531-6315 Office Supplies	AP031822	43.10	ASC00000051		00110612	03/18/2022
MW OH	CITY OF BREA	OFFICE SUPPLIES	102532-6315	AP031822	128.47	ASR00000053		00110612	03/18/2022

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	V000125		Office Supplies						
MW OH	CITY OF BREA V000125	OFFICE SUPPLIES	102533-6315 Office Supplies	AP031822	10.29	ASR0000053		00110612	03/18/2022
MW OH	CITY OF BREA V000125	OFFICE SUPPLIES	102531-6315 Office Supplies	AP031822	17.29	ASR0000053		00110612	03/18/2022
Check Total:					199.15				
MW OH	COUNTY OF V011960	DISPATCH TRAINING REG REINKER	101515-6250 Staff Training	AP031822	139.00	2060-30888-21		00110613	03/18/2022
Check Total:					139.00				
MW OH	DUDEK & ASSOCIATES INC V004114	NOV SEWER CONST MGMT SVS	103101-6750 Infrastructure - Sewer	AP031822	2,245.00	202109742	P12358	00110614	03/18/2022
MW OH	DUDEK & ASSOCIATES INC V004114	DEC SEWER CONST MGMT	103101-6750 Infrastructure - Sewer	AP031822	11,178.75	202110611	P12358	00110614	03/18/2022
MW OH	DUDEK & ASSOCIATES INC V004114	JAN SEWER CONST MGMT	103101-6750 Infrastructure - Sewer	AP031822	9,652.50	202200729	P12358	00110614	03/18/2022
Check Total:					23,076.25				
MW OH	FACTORY MOTOR PARTS V010842	AIR & OIL FILTERS	103658-6134 Vehicle Repair & Maintenance	AP031822	12.47	102-157793	P12259	00110615	03/18/2022
MW OH	FACTORY MOTOR PARTS V010842	BRAKE CLEANER	103658-6134 Vehicle Repair & Maintenance	AP031822	58.70	102-157814	P12259	00110615	03/18/2022
MW OH	FACTORY MOTOR PARTS V010842	HEADLIGHT RESTORATION KIT	103658-6134 Vehicle Repair & Maintenance	AP031822	23.37	102-157898	P12259	00110615	03/18/2022
MW OH	FACTORY MOTOR PARTS V010842	IGNITION COIL	103658-6134 Vehicle Repair & Maintenance	AP031822	29.94	102-158202	P12259	00110615	03/18/2022
Check Total:					124.48				
MW OH	FAIRWAY FORD V000376	2021 FORD MACH-E	798206-6842 Vehicles	AP031822	61,567.06	01102022	P12292	00110616	03/18/2022
Check Total:					61,567.06				
MW OH	FIREFIGHTERS SAFETY	FD UNIFORMS & BOOTS	103066-6360	AP031822	1,727.58	28802	P12252	00110617	03/18/2022

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	V011346		Uniforms						
				Check Total:	1,727.58				
MW OH	FRANCHISE TAX BOARD V000404	P/E 2/20 PD 3/5	0010-2196 Garnishments W/H	AP031822	406.55	PR2201005		00110618	03/18/2022
				Check Total:	406.55				
MW OH	H&S ENERGY LLC V010680	AUG CITY CAR WASH SVS	103658-6301 Special Department Expenses	AP031822	570.00	AUGUST 21	P12363	00110619	03/18/2022
MW OH	H&S ENERGY LLC V010680	DEC CITY CAR WASH SVS	103658-6301 Special Department Expenses	AP031822	259.00	DECEMBER 21	P12363	00110619	03/18/2022
MW OH	H&S ENERGY LLC V010680	JAN CITY CAR WASH SVS	103658-6301 Special Department Expenses	AP031822	574.00	JANUARY 22	P12363	00110619	03/18/2022
MW OH	H&S ENERGY LLC V010680	JULY CITY CAR WASH SVS	103658-6301 Special Department Expenses	AP031822	660.00	JULY 21	P12363	00110619	03/18/2022
MW OH	H&S ENERGY LLC V010680	NOV CITY CAR WASH SVS	103658-6301 Special Department Expenses	AP031822	405.00	NOVEMBER 21	P12363	00110619	03/18/2022
MW OH	H&S ENERGY LLC V010680	OCT CITY CAR WASH SVS	103658-6301 Special Department Expenses	AP031822	510.00	OCTOBER 21	P12363	00110619	03/18/2022
MW OH	H&S ENERGY LLC V010680	SEPT CITY CAR WASH SVS	103658-6301 Special Department Expenses	AP031822	569.00	SEPTEMBER 21	P12363	00110619	03/18/2022
				Check Total:	3,547.00				
MW OH	HAZ PARTY RENTALS V000462	PINNING CEREMONY RENTALS	109595-6999 Other Expenditure	AP031822	521.47	43078		00110620	03/18/2022
				Check Total:	521.47				
MW OH	HEALTHPOINTE MEDICAL V010713	JAN-FEB EMPLOYEE PHYSICALS	101512-6099 Professional Services	AP031822	1,226.00	30601-3711485		00110621	03/18/2022
				Check Total:	1,226.00				
MW OH	HERREN, MATT V009898	SPRING TUITION REIMBURSEMENT	109595-5150 Tuition Reimbursement	AP031822	1,575.00	SPRING 2022		00110622	03/18/2022
				Check Total:	1,575.00				

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MW OH	HIRSCH PIPE AND SUPPLY V004494	TOILET REPAIR KIT	103654-6130 Repair & Maint/Facilities	AP031822	44.81	8122956		00110623	03/18/2022
Check Total:					44.81				
MW OH	HOUSTON & HARRIS PCS INC	HYDRO SEWER CLEANING SVS	484356-6120 R & M/Sewer & Storm Drain	AP031822	427.50	22-24345	P12108	00110624	03/18/2022
Check Total:					427.50				
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 2/20 PD 3/5	0048-2170 Deferred Comp Payable - ICMA	AP031822	50.00	PR2201005		00110625	03/18/2022
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 2/20 PD 3/5	0054-2170 Deferred Comp Payable - ICMA	AP031822	8.00	PR2201005		00110625	03/18/2022
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 2/20 PD 3/5	0037-2170 Deferred Comp Payable - ICMA	AP031822	75.00	PR2201005		00110625	03/18/2022
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 2/20 PD 3/5	0010-2170 Deferred Comp Payable - ICMA	AP031822	2,985.75	PR2201005		00110625	03/18/2022
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 2/20 PD 3/5	0029-2170 Deferred Comp Payable - ICMA	AP031822	10.00	PR2201005		00110625	03/18/2022
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 2/20 PD 3/5	0010-2170 Deferred Comp Payable - ICMA	AP031822	-94.83	PR2201005A		00110625	03/18/2022
MW OH	ICMA RETIREMENT TRUST V010029	ICMA-401 P/E 2/20 PD 3/5	0010-2170 Deferred Comp Payable - ICMA	AP031822	6,583.42	PR2201005A		00110625	03/18/2022
Check Total:					9,617.34				
MW OH	IMPERIAL SPRINKLER V006506	SPRINKLER NOZZLES	103655-6130 Repair & Maint/Facilities	AP031822	141.94	5024818-00	P12212	00110626	03/18/2022
MW OH	IMPERIAL SPRINKLER V006506	PVC CAP, HOT GLUE	104071-6130 Repair & Maint/Facilities	AP031822	119.68	5023054-00	P12300	00110626	03/18/2022
Check Total:					261.62				
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 2/20 PD 3/5	0037-2131 Employer PARS/ARS Payable	AP031822	71.40	PR2201005		00110627	03/18/2022
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 2/20 PD 3/5	0054-2131	AP031822	51.00	PR2201005		00110627	03/18/2022

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	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 2/20 PD 3/5	0054-2131	AP031822	4.16	PR2201005		00110627	03/18/2022
	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 2/20 PD 3/5	0037-2131	AP031822	198.80	PR2201005		00110627	03/18/2022
	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 2/20 PD 3/5	0010-2131	AP031822	713.75	PR2201005		00110627	03/18/2022
	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 2/20 PD 3/5	0029-2131	AP031822	16.40	PR2201005		00110627	03/18/2022
	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 2/20 PD 3/5	0010-2131	AP031822	610.08	PR2201005		00110627	03/18/2022
	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 2/20 PD 3/5	0048-2131	AP031822	94.64	PR2201005		00110627	03/18/2022
	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 2/20 PD 3/5	0010-2131	AP031822	846.61	PR2201005		00110627	03/18/2022
	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 2/20 PD 3/5	0048-2131	AP031822	51.00	PR2201005		00110627	03/18/2022
	V010625		Employer PARS/ARS Payable						
Check Total:					2,657.84				
MW OH	JV PLUMBING	3/7 PLUMBING SERVICES	103654-6130	AP031822	199.50	2816		00110628	03/18/2022
	V011345		Repair & Maint/Facilities						
Check Total:					199.50				
MW OH	KOA HILLS CONSULTING LLC	3-5 CONSULTING SVS	796204-6840	AP031822	437.50	8867	P12240	00110629	03/18/2022
	V011519		Machinery & Equipment						
MW OH	KOA HILLS CONSULTING LLC	2-28-3/3 CONSULTING SVS	796103-6840	AP031822	393.75	8868	P12240	00110629	03/18/2022
	V011519		Machinery & Equipment						
Check Total:					831.25				
MW OH	LAKESHORE LEARNING	TINY TOT CLASSROOM FURNITURE	635103-6840	AP031822	308.90	587947021622	P12271	00110630	03/18/2022
	V000585		Machinery & Equipment						
Check Total:					308.90				

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MW OH	LEGAL SHIELD V008104	FEB-MARCH LEGAL SERVICES	0010-2192 Police Legal Services	AP031822	101.92	FEBRUARY 22		00110631	03/18/2022
MW OH	LEGAL SHIELD V008104	FEB-MARCH LEGAL SERVICES	0048-2192 Police Legal Services	AP031822	16.63	FEBRUARY 22		00110631	03/18/2022
Check Total:					118.55				
MW OH	LIM, CHARIBEL V012140	TEE BALL CLASS REFUND	100000-4340 / 79348-4340 Recreation Programs	AP031822	119.00	20033006-002		00110632	03/18/2022
Check Total:					119.00				
MW OH	MACIAS, JOEL V005072	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	AP031822	38.44	031622		00110633	03/18/2022
Check Total:					38.44				
MW OH	MAKO OVERHEAD DOOR V011736	FD GARAGE DOOR REPAIRS	103066-6301 Special Department Expenses	AP031822	394.00	33684		00110634	03/18/2022
Check Total:					394.00				
MW OH	MCPEEKS CDJR OF ANAHEIM V011285	WHEEL CAP	103658-6134 Vehicle Repair & Maintenance	AP031822	89.43	5122489		00110635	03/18/2022
Check Total:					89.43				
MW OH	ORANGE COUNTY V000699	P/E 2/20 PD 3/5	0048-2176 PCEA/OCEA Assoc Dues	AP031822	13.28	PR2201005		00110636	03/18/2022
MW OH	ORANGE COUNTY V000699	P/E 2/20 PD 3/5	0010-2176 PCEA/OCEA Assoc Dues	AP031822	401.26	PR2201005		00110636	03/18/2022
MW OH	ORANGE COUNTY V000699	P/E 2/20 PD 3/5	0037-2176 PCEA/OCEA Assoc Dues	AP031822	1.63	PR2201005		00110636	03/18/2022
MW OH	ORANGE COUNTY V000699	P/E 2/20 PD 3/5	0029-2176 PCEA/OCEA Assoc Dues	AP031822	6.44	PR2201005		00110636	03/18/2022
MW OH	ORANGE COUNTY V000699	P/E 2/20 PD 3/5	0054-2176 PCEA/OCEA Assoc Dues	AP031822	0.67	PR2201005		00110636	03/18/2022
Check Total:					423.28				
MW OH	PACIFIC EMBROIDERY	PW SAFETY SHIRTS	103650-6360	AP031822	165.00	83183		00110637	03/18/2022

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	V008348		Uniforms						
				Check Total:	165.00				
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP031822	468.49	1020253120		00110638	03/18/2022
				Check Total:	468.49				
MW OH	PARS V006999	JAN PARS REP FEES	395083-6025 Third Party Administration	AP031822	400.00	50102		00110639	03/18/2022
MW OH	PARS V006999	JAN PARS ARS FEES	395083-6025 Third Party Administration	AP031822	792.80	50212		00110639	03/18/2022
				Check Total:	1,192.80				
MW OH	PCEA C/O NORTH ORANGE V000679	COE 2/20 PD 3/5	0054-2176 PCEA/OCEA Assoc Dues	AP031822	0.07	PR2201005		00110640	03/18/2022
MW OH	PCEA C/O NORTH ORANGE V000679	COE 2/20 PD 3/5	0029-2176 PCEA/OCEA Assoc Dues	AP031822	0.67	PR2201005		00110640	03/18/2022
MW OH	PCEA C/O NORTH ORANGE V000679	COE 2/20 PD 3/5	0048-2176 PCEA/OCEA Assoc Dues	AP031822	1.38	PR2201005		00110640	03/18/2022
MW OH	PCEA C/O NORTH ORANGE V000679	COE 2/20 PD 3/5	0010-2176 PCEA/OCEA Assoc Dues	AP031822	41.71	PR2201005		00110640	03/18/2022
MW OH	PCEA C/O NORTH ORANGE V000679	COE 2/20 PD 3/5	0037-2176 PCEA/OCEA Assoc Dues	AP031822	0.17	PR2201005		00110640	03/18/2022
				Check Total:	44.00				
MW OH	PIZANO JR, IGNACIO V012185	NWCG TRAINING SVS	103066-6250 Staff Training	AP031822	1,800.00	222		00110641	03/18/2022
				Check Total:	1,800.00				
MW OH	PLACENTIA YORBA LINDA V000794	PRINTED ENVELOPES	109595-6315 Office Supplies	AP031822	508.95	82RI0554		00110642	03/18/2022
				Check Total:	508.95				
MW OH	POWERSTRIDE BATTERY CO V000785	BATTERY PARTS	103658-6134 Vehicle Repair & Maintenance	AP031822	43.09	C 67444		00110643	03/18/2022

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MW OH	POWERSTRIDE BATTERY CO V000785	BATTERIES	103658-6134 Vehicle Repair & Maintenance	AP031822	236.90	C 68011		00110643	03/18/2022
Check Total:					279.99				
MW OH	PRINCIPAL FINANCIAL V000844	MARCH LIFE INSURANCE PMT	109595-5110 Life Ins Allocation	AP031822	825.83	124121296000-00		00110644	03/18/2022
MW OH	PRINCIPAL FINANCIAL V000844	MARCH LIFE INSURANCE PMT	395083-5163 Life Insurance Premiums	AP031822	390.40	124121296000-00		00110644	03/18/2022
Check Total:					1,216.23				
MW OH	PRINCIPAL LIFE V008141	MARCH DENTAL INSURANCE PMT	395000-4720 ISF Dental Ins Reimbursement	AP031822	1,257.30	MARCH 22		00110645	03/18/2022
MW OH	PRINCIPAL LIFE V008141	MARCH DENTAL INSURANCE PMT	395083-5162 Dental Insurance Premiums	AP031822	801.90	MARCH 22		00110645	03/18/2022
Check Total:					2,059.20				
MW OH	PRUDENTIAL OVERALL V000836	3/9 PW UNIFORM CLEANING SVS	103650-6360 Uniforms	AP031822	152.88	62689952	P12167	00110646	03/18/2022
Check Total:					152.88				
MW OH	R F DICKSON CO INC V011193	FEB STREET SWEEPING SVS	374386-6290 Dept. Contract Services	AP031822	12,048.47	2511248	P12122	00110647	03/18/2022
Check Total:					12,048.47				
MW OH	RWG LAW V010776	OCT REDISTRICTING LEGAL SVS	101002-6299 Other Purchased Services	AP031822	3,339.00	234513		00110648	03/18/2022
MW OH	RWG LAW V010776	JAN REDISTRICTING LEGAL SVS	101002-6299 Other Purchased Services	AP031822	3,817.44	2354978		00110648	03/18/2022
Check Total:					7,156.44				
MW OH	SELMAN CHEVROLET V009997	PD VEHICLE ALIGNMENT SVS	103658-6134 Vehicle Repair & Maintenance	AP031822	189.95	CVCS891446		00110649	03/18/2022
Check Total:					189.95				
MW OH	SITEONE LANDSCAPE V011004	FLOWERS	103655-6301 Special Department Expenses	AP031822	475.72	116403177-001		00110650	03/18/2022

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MW OH	SITEONE LANDSCAPE V011004	FLOWERS	103655-6301 / 21008-6301 Special Department Expenses	AP031822	338.87	116403177-001		00110650	03/18/2022
Check Total:					814.59				
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	296561-6330 Electricity	AP031822	189.23	030822		00110651	03/18/2022
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 Electricity	AP031822	1,473.92	030822		00110651	03/18/2022
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 / 21009-6330 Electricity	AP031822	67.39	030822		00110651	03/18/2022
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 / 21012-6330 Electricity	AP031822	18.98	030822		00110651	03/18/2022
Check Total:					1,749.52				
MW OH	SPARKLETTES V000967	MARCH SR CTR COFFEE SVS	109595-6301 Special Department Expenses	AP031822	94.89	14974536	030222	00110652	03/18/2022
Check Total:					94.89				
MW OH	TALX UC eXpress V002944	3/1-5/31 UNEMPLOYEMENT MGMT	404581-6025 Third Party Administration	AP031822	351.77	2051736262		00110653	03/18/2022
Check Total:					351.77				
MW OH	TOWNSEND PUBLIC AFFAIRS V004165	FEB LEGISLATIVE ADVOCACY	101001-6001 Management Consulting Services	AP031822	5,000.00	18059	P12098	00110654	03/18/2022
MW OH	TOWNSEND PUBLIC AFFAIRS V004165	MARCH LEGISLATIVE ADVOCACY	101001-6001 Management Consulting Services	AP031822	5,000.00	18174	P12098	00110654	03/18/2022
Check Total:					10,000.00				
MW OH	TRILLIUM CNG (1720) V007952	FEB CNG FUEL	103658-6345 Gasoline & Diesel Fuel	AP031822	60.78	22403185		00110655	03/18/2022
Check Total:					60.78				
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 2/20 PD 3/5	0010-2126 Employee PARS/ARS W/H	AP031822	1,256.02	PR2201005		00110656	03/18/2022
MW OH	US BANK PARS #6746022400	PARS P/E 2/20 PD 3/5	0037-2131	AP031822	1,256.02	PR2201005		00110656	03/18/2022

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	V008781		Employer PARS/ARS Payable						
				Check Total:	2,512.04				
MW OH	US LEGAL SUPPORT INC V008962	LITIGATION COSTS	404582-6006 Litigation	AP031822	97.25	410938384		00110657	03/18/2022
				Check Total:	97.25				
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0029-2170 Deferred Comp Payable - ICMA	AP031822	2.34	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0029-2170 Deferred Comp Payable - ICMA	AP031822	13.49	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0054-2170 Deferred Comp Payable - ICMA	AP031822	2.92	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0010-2170 Deferred Comp Payable - ICMA	AP031822	1,952.95	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0048-2170 Deferred Comp Payable - ICMA	AP031822	7.12	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0037-2170 Deferred Comp Payable - ICMA	AP031822	9.97	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0037-2170 Deferred Comp Payable - ICMA	AP031822	30.35	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0037-2170 Deferred Comp Payable - ICMA	AP031822	31.71	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0010-2170 Deferred Comp Payable - ICMA	AP031822	118.28	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0048-2170 Deferred Comp Payable - ICMA	AP031822	92.84	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0048-2170 Deferred Comp Payable - ICMA	AP031822	21.81	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0010-2170 Deferred Comp Payable - ICMA	AP031822	644.80	PR2201005		00110658	03/18/2022
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5		0054-2170	AP031822	7.12	PR2201005		00110658	03/18/2022

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	V007191		Deferred Comp Payable - ICMA						
MW OH	VANTAGEPOINT TRANSFER ICMA P/E 2/20 PD 3/5 V007191		0054-2170 Deferred Comp Payable - ICMA	AP031822	10.13	PR2201005		00110658	03/18/2022
				Check Total:	2,945.83				
MW OH	WAXIE SANITARY SUPPLY V001132	SANITIZER	103654-6130 / 50500-6130 Repair & Maint/Facilities	AP031822	1,408.67	80713251		00110659	03/18/2022
				Check Total:	1,408.67				
MW OH	WELLS FARGO VENOR FIN V010076	3/23-4/22 COPIER PRINTER LEASE	109595-6175 Office Equipment Rental	AP031822	255.57	5019308401		00110660	03/18/2022
MW OH	WELLS FARGO VENOR FIN V010076	3/23-4/22 PRINTER LEASE PMT	109595-6175 Office Equipment Rental	AP031822	70.69	5019308402		00110660	03/18/2022
MW OH	WELLS FARGO VENOR FIN V010076	3/23-4/22 PRINTER LEASE PMT	109595-6175 Office Equipment Rental	AP031822	79.39	5019308403		00110660	03/18/2022
				Check Total:	405.65				
MW OH	WILCOX SUPPLY INC V011734	VALVE FREQUENCY SENSOR	103658-6301 Special Department Expenses	AP031822	334.03	176967-1		00110661	03/18/2022
				Check Total:	334.03				
MW OH	AAA ELECTRIC MOTOR V010252	BURKS PUMP	103654-6137 Repair Maint/Equipment	AP032522	2,267.49	ASI-56333		00110662	03/25/2022
				Check Total:	2,267.49				
MW OH	ADAMSON POLICE V007539	RIFLE VEST PATCHES	103041-6360 Uniforms	AP032522	171.63	INV372274		00110663	03/25/2022
				Check Total:	171.63				
MW OH	AFTERMATH SERVICES LLC V009949	2/24 HAZMAT CLEANING SVS	103043-6099 Professional Services	AP032522	400.00	JC2022-7885		00110664	03/25/2022
MW OH	AFTERMATH SERVICES LLC V009949	2/27 HAZMAT CLEANING SVS	103043-6099 Professional Services	AP032522	400.00	JC2022-7886		00110664	03/25/2022
				Check Total:	800.00				
MW OH	ALL CITY MANAGEMENT	2/6-19 CROSSING GUARD SVS	103047-6290	AP032522	3,346.20	75520	P12137	00110665	03/25/2022

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	V000005		Dept. Contract Services						
				Check Total:	3,346.20				
MW OH	ALTA PLANNING + DESIGN V012171	DEC ENGINEERING DESIGN SVS	692003-6185 Construction Services	AP032522	5,250.22	00-2021-133-2	P12346	00110666	03/25/2022
MW OH	ALTA PLANNING + DESIGN V012171	DEC ENGINEERING DESIGN SVS	502003-6185 Construction Services	AP032522	21,000.86	00-2021-133-2	P12346	00110666	03/25/2022
MW OH	ALTA PLANNING + DESIGN V012171	JAN ENGINEERING DESIGN SVS	502003-6185 Construction Services	AP032522	21,788.37	00-2021-133-3	P12346	00110666	03/25/2022
MW OH	ALTA PLANNING + DESIGN V012171	JAN ENGINEERING DESIGN SVS	692003-6185 Construction Services	AP032522	5,447.09	00-2021-133-3	P12346	00110666	03/25/2022
MW OH	ALTA PLANNING + DESIGN V012171	FEB ENGINEERING DESIGN SVS	692003-6185 Construction Services	AP032522	3,201.76	00-2021-133-4	P12346	00110666	03/25/2022
MW OH	ALTA PLANNING + DESIGN V012171	FEB ENGINEERING DESIGN SVS	502003-6185 Construction Services	AP032522	12,807.05	00-2021-133-4	P12346	00110666	03/25/2022
				Check Total:	69,495.35				
MW OH	ART OF DANCE & BALLET V007955	WINTER INSTRUCTOR PMT	104071-6060 Instructional Services	AP032522	354.25	WINTER 22		00110667	03/25/2022
				Check Total:	354.25				
MW OH	AT & T V008736	3/9-4/8 FD 2 INTERNET	109595-6215 Telephone/Internet	AP032522	53.50	FD2 MARCH 22		00110668	03/25/2022
MW OH	AT & T V008736	3/10-4/9 KOCH PARK INTERNET	109595-6215 Telephone/Internet	AP032522	42.80	KP MARCH 22		00110668	03/25/2022
				Check Total:	96.30				
MW OH	AT & T MOBILITY V008709	3/8-4/7 IPAD CHARGES	109595-6215 Telephone/Internet	AP032522	623.56	X03152022		00110669	03/25/2022
				Check Total:	623.56				
MW OH	AT&T V004144	FEB-MARCH PHONE CHARGES	296561-6215 Telephone/Internet	AP032522	615.24	031522		00110670	03/25/2022
MW OH	AT&T	FEB-MARCH PHONE CHARGES	109595-6215	AP032522	2,828.52	031522		00110670	03/25/2022

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	V004144		Telephone/Internet						
				Check Total:	3,443.76				
MW OH	B & M LAWN & GARDEN V000127	CHIPPER REPAIRS	103655-6301 Special Department Expenses	AP032522	1,919.58	542987		00110671	03/25/2022
				Check Total:	1,919.58				
MW OH	BC TRAFFIC SPECIALIST V009382	FAST DRY PAINT	103652-6301 Special Department Expenses	AP032522	1,567.77	0066528-IN		00110672	03/25/2022
				Check Total:	1,567.77				
MW OH	BEAR ELECTRICAL V010997	FEB ROUTINE TS MAINT SVS	103590-6099 Professional Services	AP032522	2,745.97	15005	P12251	00110673	03/25/2022
MW OH	BEAR ELECTRICAL V010997	FEB ROUTINE TS MAINT SVS	103590-6099 / 21011-6099 Professional Services	AP032522	75.00	15005	P12251	00110673	03/25/2022
MW OH	BEAR ELECTRICAL V010997	FEB ROUTINE TS MAINT SVS	103590-6099 / 21012-6099 Professional Services	AP032522	16.65	15005	P12251	00110673	03/25/2022
MW OH	BEAR ELECTRICAL V010997	FEB ROUTINE TS MAINT SVS	103590-6099 / 21010-6099 Professional Services	AP032522	108.00	15005	P12251	00110673	03/25/2022
MW OH	BEAR ELECTRICAL V010997	FEB ROUTINE TS MAINT SVS	103590-6099 / 21009-6099 Professional Services	AP032522	219.38	15005	P12251	00110673	03/25/2022
				Check Total:	3,165.00				
MW OH	BEE MAN, THE V000117	3/2 BEE REMOVAL SVS	103655-6130 Repair & Maint/Facilities	AP032522	195.00	117028		00110674	03/25/2022
MW OH	BEE MAN, THE V000117	3/9 BEE REMOVAL SVS	103655-6130 Repair & Maint/Facilities	AP032522	360.00	117130		00110674	03/25/2022
				Check Total:	555.00				
MW OH	BORDIN SEMMER LLP V012114	FEB LITIGATION SERVICES	101005-6006 Litigation	AP032522	3,410.09	5		00110675	03/25/2022
				Check Total:	3,410.09				
MW OH	BRENNAN ESTIMATING V011259	NOV ALARM MONITORING	103654-6127 Alarm Monitoring	AP032522	360.00	7192	P12119	00110676	03/25/2022

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MW OH	BRENNAN ESTIMATING V011259	DEC ALARM MONITORING	103654-6127 Alarm Monitoring	AP032522	360.00	7309	P12119	00110676	03/25/2022
Check Total:					720.00				
MW OH	BUCKNAM INFRASTRUCTURE V012179	FEB PAVEMENT MGMT SVS	173590-6099 Professional Services	AP032522	747.00	382-01.01R	P12360	00110677	03/25/2022
Check Total:					747.00				
MW OH	CALIFORNIA DENTAL V008102	APRIL DENTAL INSURANCE PMT	395083-5162 Dental Insurance Premiums	AP032522	126.33	APRIL 2022		00110678	03/25/2022
MW OH	CALIFORNIA DENTAL V008102	APRIL DENTAL INSURANCE PMT	395000-4720 ISF Dental Ins Reimbursement	AP032522	1,053.45	APRIL 2022		00110678	03/25/2022
Check Total:					1,179.78				
MW OH	CALIFORNIA FORENSIC V000232	FEB PD BLOOD DRAWS	103040-6055 Medical Services	AP032522	232.00	1895	P12138	00110679	03/25/2022
Check Total:					232.00				
MW OH	CANON FINANCIAL SERVICES V008979	FEB/1-2/28 COPIER USAGE	109595-6175 Office Equipment Rental	AP032522	3,048.15	2826074		00110680	03/25/2022
MW OH	CANON FINANCIAL SERVICES V008979	MARCH COPIER LEASE PMT	109595-6175 Office Equipment Rental	AP032522	1,511.06	2826074		00110680	03/25/2022
MW OH	CANON FINANCIAL SERVICES V008979	MARCH COPIER LEASE PMT	109595-6175 Office Equipment Rental	AP032522	232.69	28260740		00110680	03/25/2022
Check Total:					4,791.90				
MW OH	CCP INDUSTRIES INC V010526	HEAVY DUTY CLEANER	103654-6301 Special Department Expenses	AP032522	385.43	IN02930411		00110681	03/25/2022
MW OH	CCP INDUSTRIES INC V010526	GLOVES, TOWELS	103654-6301 Special Department Expenses	AP032522	105.05	IN02960836		00110681	03/25/2022
Check Total:					490.48				
MW OH	CENTURY BUSINESS V010180	12/14-3/13 COPIER USAGE	109595-6175 Office Equipment Rental	AP032522	82.79	AR29305		00110682	03/25/2022
Check Total:					82.79				

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MW OH	CITY OF ANAHEIM V010186	2/11-3/14 ELECTRICAL COSTS	109595-6330 Electricity	AP032522	65.70	031822		00110683	03/25/2022
				Check Total:	65.70				
MW OH	CITY OF BREA V000125	FD BUSINESS CARDS, STATIONARY	103065-6315 Office Supplies	AP032522	83.93	ASR0000052		00110684	03/25/2022
MW OH	CITY OF BREA V000125	PW BUSINESS CARDS	103550-6230 Printing & Binding	AP032522	34.58	ASR0000054		00110684	03/25/2022
				Check Total:	118.51				
MW OH	COLLINS + COLLINS LLP V011980	JAN LITIGATION SVS	404582-6006 Litigation	AP032522	279.25	4345261		00110685	03/25/2022
				Check Total:	279.25				
MW OH	COUNTY OF ORANGE V008881	MARCH AFIS SERVICES	103040-6290 Dept. Contract Services	AP032522	2,015.00	SH 61592	P12141	00110686	03/25/2022
MW OH	COUNTY OF ORANGE V008881	FEB CLETS SERVICES	103043-6099 Professional Services	AP032522	1,104.51	SH 61535	P12142	00110686	03/25/2022
MW OH	COUNTY OF ORANGE V008881	MARCH CLETS SERVICES	103043-6099 Professional Services	AP032522	1,104.51	SH 61700	P12142	00110686	03/25/2022
				Check Total:	4,224.02				
MW OH	CPOA V004396	FOP MEMBERSHIP - BUTTS	103040-6255 Dues & Memberships	AP032522	350.00	314040		00110687	03/25/2022
				Check Total:	350.00				
MW OH	CREATIVE BRAIN LEARNING V009727	WINTER INSTRUCTOR PMT	104071-6060 Instructional Services	AP032522	318.50	WINTER 22		00110688	03/25/2022
				Check Total:	318.50				
MW OH	CSG CONSULTANTS INC V011609	FEB FIRE PLAN CHECK/INSPECT	102532-6050 Fire Plan Check Services	AP032522	2,357.50	42299	P12132	00110689	03/25/2022
				Check Total:	2,357.50				
MW OH	DEPARTMENT OF JUSTICE V000213	JAN LIVESCAN PROCESSING	101512-6099 Professional Services	AP032522	313.00	560915		00110690	03/25/2022

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MW OH	DEPARTMENT OF JUSTICE V000213	JAN LIVESCAN PROCESSING	0044-2054 FBI Livescan	AP032522	170.00	560915		00110690	03/25/2022
MW OH	DEPARTMENT OF JUSTICE V000213	JAN LIVESCAN PROCESSING	0044-2053 DOJ Livescan	AP032522	494.00	560915		00110690	03/25/2022
MW OH	DEPARTMENT OF JUSTICE V000213	FEB LIVESCAN PROCESSING	0044-2053 DOJ Livescan	AP032522	256.00	566665		00110690	03/25/2022
MW OH	DEPARTMENT OF JUSTICE V000213	FEB LIVESCAN PROCESSING	0044-2054 FBI Livescan	AP032522	119.00	566665		00110690	03/25/2022
MW OH	DEPARTMENT OF JUSTICE V000213	FEB LIVESCAN PROCESSING	101512-6099 Professional Services	AP032522	275.00	566665		00110690	03/25/2022
Check Total:					1,627.00				
MW OH	ENTERPRISE FLEET V003312	MARCH PD VEHICLE LEASE PMT	103041-6165 Vehicle Rental	AP032522	3,541.33	FBN4413537	P12135	00110691	03/25/2022
MW OH	ENTERPRISE FLEET V003312	MARCH PD VEHICLE LEASE PMT	103042-6165 Vehicle Rental	AP032522	6,253.09	FBN4413537	P12135	00110691	03/25/2022
Check Total:					9,794.42				
MW OH	FAIRWAY FORD V000376	CABLE ASSEMBLY	103658-6134 Vehicle Repair & Maintenance	AP032522	147.11	268874	P12239	00110692	03/25/2022
Check Total:					147.11				
MW OH	FEDEX V000394	SHIPPING CHARGES	101512-6325 Postage	AP032522	54.79	7-695-58074		00110693	03/25/2022
Check Total:					54.79				
MW OH	FIFTH AVENUE CLEANERS V010431	FEB PD DRY CLEANING SVS	103040-6290 Dept. Contract Services	AP032522	535.64	FEBRUARY 22		00110694	03/25/2022
Check Total:					535.64				
MW OH	FIREFIGHTERS SAFETY V011346	FD PANTS, BELTS	103066-6360 Uniforms	AP032522	179.18	28818	P12252	00110695	03/25/2022
Check Total:					179.18				
MW OH	GALLS LLC	SWAT UNIFORMS	103041-6360	AP032522	857.94	020511944		00110696	03/25/2022

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	V000438		Uniforms						
MW OH	GALLS LLC V000438	SWAT UNIFORMS	103041-6360 Uniforms	AP032522	358.73	020569944		00110696	03/25/2022
				Check Total:	1,216.67				
MW OH	GARY L KUSUNOKI HEARING V004347	HEARING SERVICES	103047-6290 Dept. Contract Services	AP032522	690.00	1660		00110697	03/25/2022
				Check Total:	690.00				
MW OH	GILLIS, JOSEPH V008160	SPRING TUITION REIMBURSEMENT	109595-5150 Tuition Reimbursement	AP032522	825.00	SPRING 22		00110698	03/25/2022
				Check Total:	825.00				
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	109595-6335 Water	AP032522	5,182.76	030822		00110699	03/25/2022
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	296561-6335 Water	AP032522	4,288.21	030822		00110699	03/25/2022
				Check Total:	9,470.97				
MW OH	GRAF, MARILYN V009793	WINTER INSTRUCTOR PMT	104071-6060 Instructional Services	AP032522	1,053.00	WINTER 22		00110700	03/25/2022
				Check Total:	1,053.00				
MW OH	HALO CONFIDENTIAL V011712	FEB PD TRAINING SVS	103040-6290 Dept. Contract Services	AP032522	1,725.00	0187T	P12314	00110701	03/25/2022
				Check Total:	1,725.00				
MW OH	HERREN, MATT V009898	PD TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP032522	157.73	MH03141622M		00110702	03/25/2022
				Check Total:	157.73				
MW OH	INDEPENDENT CITIES V012193	ICA MEMBERSHIP	101001-6255 Dues & Memberships	AP032522	2,264.31	1160		00110703	03/25/2022
				Check Total:	2,264.31				
MW OH	KOA CORPORATION V006654	FEB ENGINEERING DESIGN SVS	181101-6185 Construction Services	AP032522	2,098.11	JC03080-14	P12187	00110704	03/25/2022

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MW OH	KOA CORPORATION V006654	JAN ENGINEERING DESIGN SVS	181201-6185 Construction Services	AP032522	7,170.87	JC13078-6	P12208	00110704	03/25/2022
MW OH	KOA CORPORATION V006654	FEB ENGINEERING DESIGN SVS	181201-6185 Construction Services	AP032522	13,560.44	JC13078-7	P12208	00110704	03/25/2022
Check Total:					22,829.42				
MW OH	KOA HILLS CONSULTING LLC V011519	MAR-13 CONSULTING SVS	796204-6840 Machinery & Equipment	AP032522	656.25	8888	P12240	00110705	03/25/2022
Check Total:					656.25				
MW OH	LAKESHORE LEARNING V000585	TINY TOT CLASSROOM FURNITURE	637103-6185 Construction Services	AP032522	263.97	587947022822	P12271	00110706	03/25/2022
MW OH	LAKESHORE LEARNING V000585	TINY TOT CLASSROOM FURNITURE	635103-6840 Machinery & Equipment	AP032522	644.15	587947022822	P12271	00110706	03/25/2022
Check Total:					908.12				
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - FLORES	103041-6360 Uniforms	AP032522	14.79	INV567098	P12335	00110707	03/25/2022
MW OH	LN CURTIS & SONS V011267	PD UNIFORMS - RODRIGUEZ	103043-6360 Uniforms	AP032522	256.45	INV568296	P12335	00110707	03/25/2022
MW OH	LN CURTIS & SONS V011267	PD CHEVERONS & STARS	103041-6360 Uniforms	AP032522	476.33	INV571292	P12335	00110707	03/25/2022
MW OH	LN CURTIS & SONS V011267	PD COLLAR INSIGNIA	103041-6360 Uniforms	AP032522	61.63	INV574005	P12335	00110707	03/25/2022
MW OH	LN CURTIS & SONS V011267	PD DRESS HAT	103040-6360 Uniforms	AP032522	128.48	INV575037	P12335	00110707	03/25/2022
Check Total:					937.68				
MW OH	MAKENA SOLUTIONS LLC V009574	WINTER INSTRUCTOR PMT	104071-6060 Instructional Services	AP032522	297.00	WINTER 22		00110708	03/25/2022
Check Total:					297.00				
MW OH	MC FADDEN-DALE V000635	GLOVES	103654-6301 Special Department Expenses	AP032522	102.79	469922/5		00110709	03/25/2022

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MW OH	MC FADDEN-DALE V000635	SCRAPER, MACHINE BRUSH	103654-6301 Special Department Expenses	AP032522	12.22	474988/5		00110709	03/25/2022
MW OH	MC FADDEN-DALE V000635	FLASHLIGHT	103654-6301 Special Department Expenses	AP032522	63.36	475039/5		00110709	03/25/2022
MW OH	MC FADDEN-DALE V000635	HEADGEAR W/FACE SHEILD	103652-6301 Special Department Expenses	AP032522	203.65	475247/5		00110709	03/25/2022
MW OH	MC FADDEN-DALE V000635	BAR CLAMP	103654-6301 Special Department Expenses	AP032522	51.29	475292/5		00110709	03/25/2022
MW OH	MC FADDEN-DALE V000635	KITCHEN FAUCET, SUPPLIES	103654-6301 Special Department Expenses	AP032522	272.66	475480/5		00110709	03/25/2022
MW OH	MC FADDEN-DALE V000635	CREDIT - KITCHEN FAUCET	103654-6301 Special Department Expenses	AP032522	-252.94	475481/5		00110709	03/25/2022
Check Total:					453.03				
MW OH	MCKENZIE, TOM V006560	SPRING TUITION REIMBURSEMENT	109595-5150 Tuition Reimbursement	AP032522	1,350.00	SPRING 22		00110710	03/25/2022
Check Total:					1,350.00				
MW OH	MIKE RAAHAUGES V010677	2/8 SWAT RANGE FEES	103041-6160 Facility Rental	AP032522	110.00	1668		00110711	03/25/2022
Check Total:					110.00				
MW OH	NATIONAL TESTING V011414	NTN MEMBERSHIP	101512-6099 Professional Services	AP032522	500.00	9805		00110712	03/25/2022
Check Total:					500.00				
MW OH	NGUYEN, TAN V011359	WINTER INSTRUCTOR PMT	104071-6060 Instructional Services	AP032522	865.80	WINTER 22		00110713	03/25/2022
Check Total:					865.80				
MW OH	NORTH NET TRAINING V012187	2/19 FD TRAINING RENTAL FEES	103066-6250 Staff Training	AP032522	360.00	2206		00110714	03/25/2022
Check Total:					360.00				
MW OH	OFFICE INDUSTRIES	OFFICE SUPPLIES	103040-6315	AP032522	123.55	69050		00110715	03/25/2022

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	V007477		Office Supplies						
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102531-6315 Office Supplies	AP032522	6.98	69105		00110715	03/25/2022
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP032522	240.83	69120		00110715	03/25/2022
			Check Total:		371.36				
MW OH	ORIGINAL HEMS V011450	PD UNIFORM ALTERATIONS	103047-6360 Uniforms	AP032522	21.00	144814		00110716	03/25/2022
			Check Total:		21.00				
MW OH	PARKHOUSE TIRE INC V004472	TIRES	103658-6134 Vehicle Repair & Maintenance	AP032522	2,518.05	1020249733	P12381	00110717	03/25/2022
			Check Total:		2,518.05				
MW OH	PATRICKS' MUSIC SCHOOL V006887	WINTER INSTRUCTOR PMT	104071-6060 Instructional Services	AP032522	338.40	WINTER 22		00110718	03/25/2022
			Check Total:		338.40				
MW OH	PERRIN, PAUL L V010648	2/28 PRE-EMPLOYMENT POLYGRAPH	103040-6099 Professional Services	AP032522	250.00	22-04		00110719	03/25/2022
			Check Total:		250.00				
MW OH	PRUDENTIAL OVERALL V000836	3/16 PW UNIFORM CLEANING SVS	103650-6360 Uniforms	AP032522	152.88	62691838	P12167	00110720	03/25/2022
			Check Total:		152.88				
MW OH	RED 88 MEDIA LLC V012180	SWEARING IN MEDIA SVS	581573-6099 Professional Services	AP032522	2,525.00	22-1025-0003	P12362	00110721	03/25/2022
			Check Total:		2,525.00				
MW OH	REYES, STEFANIE ACOSTA V011470	DISPATCH TRAINING MEALS, MILEA	101515-6250 Staff Training	AP032522	152.71	031622		00110722	03/25/2022
			Check Total:		152.71				
MW OH	RHA LANDSCAPE V011993	LA PLACITA PARKETTE DESIGN SVS	507911-6185 Construction Services	AP032522	2,880.00	0222023	P12201	00110723	03/25/2022

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				Check Total:	2,880.00				
MW OH	SMITH, DONNA V001269	WINTER INSTRUCTOR PMT	104071-6060 Instructional Services	AP032522	430.95	WINTER 22		00110724	03/25/2022
				Check Total:	430.95				
MW OH	SO CAL GAS V000909	FEB-MARCH GAS CHARGES	109595-6340 Natural Gas	AP032522	300.33	030922		00110725	03/25/2022
				Check Total:	300.33				
MW OH	SO CAL LAND MAINTENANCE V011102	REBUILD PITCHING MOUNDS	104071-6130 Repair & Maint/Facilities	AP032522	1,625.61	10038		00110726	03/25/2022
				Check Total:	1,625.61				
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 Electricity	AP032522	4,455.99	031522		00110727	03/25/2022
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 / 21011-6330 Electricity	AP032522	153.29	031522		00110727	03/25/2022
				Check Total:	4,609.28				
MW OH	SPARKLETT'S V000967	MARCH FD1 COFFEE, WATER SVS	109595-6301 Special Department Expenses	AP032522	696.17	20551398 03192P12265		00110728	03/25/2022
MW OH	SPARKLETT'S V000967	MARCH FD2 COFFEE, WATER SVS	109595-6301 Special Department Expenses	AP032522	866.95	20555120 03192P12265		00110728	03/25/2022
				Check Total:	1,563.12				
MW OH	THOMSON REUTERS - WEST CLEAR	LAW SUBSCRIPTION	103042-6290 Dept. Contract Services	AP032522	367.20	845961824		00110729	03/25/2022
				Check Total:	367.20				
MW OH	TIME WARNER CABLE V004450	3/14-4/13 PD FIBER CHARGES	109595-6215 Telephone/Internet	AP032522	619.00	0528002031422		00110730	03/25/2022
MW OH	TIME WARNER CABLE V004450	3/14-4/13 NS INTERNET SVS	109595-6215 Telephone/Internet	AP032522	119.99	0619546031422		00110730	03/25/2022
MW OH	TIME WARNER CABLE V004450	3/12-4/11 BACKS BLDG SPECTRUM	109595-6215 Telephone/Internet	AP032522	299.98	0629685031222		00110730	03/25/2022

City of Placentia
Check Register
For 03/30/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	1,038.97				
MW OH	TODD, ANDREW V005705	WINTER INSTRUCTOR PMT	104071-6060 Instructional Services	AP032522	1,438.80	WINTER 22		00110731	03/25/2022
				Check Total:	1,438.80				
MW OH	TRAFFIC MANAGEMENT V008463	FAST DRY PAINT	103652-6301 Special Department Expenses	AP032522	1,000.46	135013		00110732	03/25/2022
				Check Total:	1,000.46				
MW OH	TRANSUNION RISK & V009317	FEB PD DATABASE TRANSACTIONS	103042-6290 Dept. Contract Services	AP032522	180.80	49451-202202-1		00110733	03/25/2022
				Check Total:	180.80				
MW OH	TURBO DATA SYSTEMS INC V001238	FEB PARKING CITATION SVS	103047-6290 Dept. Contract Services	AP032522	2,247.75	36956	P12173	00110734	03/25/2022
				Check Total:	2,247.75				
MW OH	TURNOUT MAINTENANCE V011543	FD TURNOUT ADJUSTMENTS	103066-6361 Personal Protection Equipment	AP032522	744.50	25296		00110735	03/25/2022
				Check Total:	744.50				
MW OH	ULINE V006583	CORK, DRY ERASER BOARDS	104071-6301 Special Department Expenses	AP032522	546.47	145747287A		00110736	03/25/2022
MW OH	ULINE V006583	CABINETS FOR PD	213041-6840 Machinery & Equipment	AP032522	3,175.51	145746873	P12348	00110736	03/25/2022
MW OH	ULINE V006583	CABINETS FOR PD	213041-6840 Machinery & Equipment	AP032522	3,436.50	145746874	P12348	00110736	03/25/2022
				Check Total:	7,158.48				
MW OH	UNIQUE PRINTING V010259	PD BUSINESS CARDS	103040-6230 Printing & Binding	AP032522	65.25	43742		00110737	03/25/2022
				Check Total:	65.25				
MW OH	WATERLOGIC AMERICAS LLC V010708	FEB PD WATER SERVICES	103041-6301 Special Department Expenses	AP032522	60.09	1251405		00110738	03/25/2022
MW OH	WATERLOGIC AMERICAS LLC	MARCH PD WATER SERVICES	103041-6301	AP032522	102.16	1279748		00110738	03/25/2022

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Check Register
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010708		Special Department Expenses						
				Check Total:	162.25				
MW OH	WELLS FARGO VENOR FIN V010076	APRIL COPIER LEASE	109595-6175 Office Equipment Rental	AP032522	219.89	5019394134		00110739	03/25/2022
				Check Total:	219.89				
MW OH	WEST COAST LIGHTS & SIRENS V006106	REMOVE CAGES FROM UNIT 23	103041-6301 Special Department Expenses	AP032522	261.00	21755		00110740	03/25/2022
				Check Total:	261.00				
MW OH	YORBA LINDA WATER V001148	FEB-MARCH WATER CHARGES	109595-6335 Water	AP032522	859.31	030722		00110741	03/25/2022
				Check Total:	859.31				
MW OH	YORBA REGIONAL ANIMAL MEDICAL CARE FOR K9 CHAMP V008472		103041-6301 Special Department Expenses	AP032522	170.80	978632019		00110742	03/25/2022
				Check Total:	170.80				
				Type Total:	1,126,917.97				
				Check Total:	1,126,917.97				

City of Placentia
Electronic Disbursement Register
For 04/05/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
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Grand Total: 577,591.69

EDR Totals by ID

AP	0.00
EP	577,591.69
IP	0.00
OP	0.00

Fund Name

EDR Totals by Fund

101-General Fund (0010)	170,679.35
208-Scssr Agncy Ret Oblg (0054)	626.50
228-NOC-Public Safety Grant(0061)	858.39
229-Comm Trans Hous Grant (0062)	58.02
265-Landscape Maintenance (0029)	313.28
275-Sewer Maintenance (0048)	2,719.69
501-Refuse Administration (0037)	269,249.38
601-Employee Health & Wlfre (0039)	133,087.08

Void Total: 0.00

EDR Total: 577,591.69

Electronic Disbursement Sub Totals: 577,591.69

ACH Payroll Direct Deposit for 03/25/2022: 472,033.59

Electronic Disbursement Total: 1,049,625.28

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

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Electronic Disbursement Register
For 03/30/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	ICMA RETIREMENT TRUST V000496	P/E 2/20 PD 3/5	0029-2170 Deferred Comp Payable - ICMA	ACH031722	30.50	PR2201005		00015696	03/18/2022
EP	ICMA RETIREMENT TRUST V000496	P/E 2/20 PD 3/5	0037-2170 Deferred Comp Payable - ICMA	ACH031722	159.75	PR2201005		00015696	03/18/2022
EP	ICMA RETIREMENT TRUST V000496	P/E 2/20 PD 3/5	0048-2170 Deferred Comp Payable - ICMA	ACH031722	638.00	PR2201005		00015696	03/18/2022
EP	ICMA RETIREMENT TRUST V000496	P/E 2/20 PD 3/5	0054-2170 Deferred Comp Payable - ICMA	ACH031722	82.63	PR2201005		00015696	03/18/2022
EP	ICMA RETIREMENT TRUST V000496	P/E 2/20 PD 3/5	0010-2170 Deferred Comp Payable - ICMA	ACH031722	22,895.71	PR2201005		00015696	03/18/2022
EP	ICMA RETIREMENT TRUST V000496	P/E 2/20 PD 3/5	0062-2170 Deferred Comp Payable - ICMA	ACH031722	7.41	PR2201005		00015696	03/18/2022
Check Total:					23,814.00				
EP	PLACENTIA FIREFIGHTERS V011878	P/E 2/20 PD 3/5	0010-2178 Placentia Police Assoc Dues	ACH031722	750.00	PR2201005		00015697	03/18/2022
Check Total:					750.00				
EP	PLACENTIA POLICE V000839	P/E 2/20 PD 3/5	0010-2180 Police Mgmt Assn Dues	ACH031722	804.14	PR2201005		00015698	03/18/2022
Check Total:					804.14				
EP	PLACENTIA POLICE V003519	P/E 2/20 PD 3/5	0010-2178 Placentia Police Assoc Dues	ACH031722	2,694.30	PR2201005		00015699	03/18/2022
EP	PLACENTIA POLICE V003519	P/E 2/20 PD 3/5	0062-2178 Placentia Police Assoc Dues	ACH031722	2.49	PR2201005		00015699	03/18/2022
EP	PLACENTIA POLICE V003519	P/E 2/20 PD 3/5	0061-2178 Placentia Police Assoc Dues	ACH031722	79.38	PR2201005		00015699	03/18/2022
Check Total:					2,776.17				
EP	AMERICAN FIDELITY V010011	P/E 2/20 PD 3/5	0010-2188 Health Care SSA	ACH032322	582.11	6047329		00015700	03/23/2022
EP	AMERICAN FIDELITY	P/E 2/20 PD 3/5	0010-2190	ACH032322	529.46	6047329		00015700	03/23/2022

City of Placentia
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For 03/30/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010011		Dependent Care SSA						
EP	AMERICAN FIDELITY V010011	P/E 2/20 PD 3/5	0054-2190 Dependent Care SSA	ACH032322	9.37	6047329		00015700	03/23/2022
EP	AMERICAN FIDELITY V010011	P/E 2/20 PD 3/5	0037-2188 Health Care SSA	ACH032322	8.02	6047329		00015700	03/23/2022
EP	AMERICAN FIDELITY V010011	P/E 2/20 PD 3/5	0048-2188 Health Care SSA	ACH032322	8.02	6047329		00015700	03/23/2022
EP	AMERICAN FIDELITY V010011	P/E 2/20 PD 3/5	0048-2190 Dependent Care SSA	ACH032322	2.50	6047329		00015700	03/23/2022
EP	AMERICAN FIDELITY V010011	P/E 2/20 PD 3/5	0054-2188 Health Care SSA	ACH032322	14.32	6047329		00015700	03/23/2022
Check Total:					1,153.80				
EP	EMPLOYMENT V010052	STATE TAX P/E 2/20 PD 3/5	0010-2135 Calif Income Tax W/H	ACH032322	30,517.82	PR2201005		00015701	03/23/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 2/20 PD 3/5	0029-2135 Calif Income Tax W/H	ACH032322	46.00	PR2201005		00015701	03/23/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 2/20 PD 3/5	0061-2135 Calif Income Tax W/H	ACH032322	176.33	PR2201005		00015701	03/23/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 2/20 PD 3/5	0037-2135 Calif Income Tax W/H	ACH032322	370.18	PR2201005		00015701	03/23/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 2/20 PD 3/5	0062-2135 Calif Income Tax W/H	ACH032322	12.67	PR2201005		00015701	03/23/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 2/20 PD 3/5	0048-2135 Calif Income Tax W/H	ACH032322	473.07	PR2201005		00015701	03/23/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 2/20 PD 3/5	0054-2135 Calif Income Tax W/H	ACH032322	120.68	PR2201005		00015701	03/23/2022
EP	EMPLOYMENT V010052	STATE TAX Q3 PTO BUYBACK	0010-2135 Calif Income Tax W/H	ACH032322	2,742.81	PR2201106		00015701	03/23/2022
Check Total:					34,459.56				
EP	INTERNAL REVENUE	FED/MED/SS P/E 2/20 PD 3/5	0010-2110	ACH032322	78,035.07	PR2201005		00015702	03/23/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010054		Federal Income Tax W/H						
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0061-2120 Employer Medicare Payable	ACH032322	72.48	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0010-2115 Employee Medicare W/H	ACH032322	9,489.95	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0062-2110 Federal Income Tax W/H	ACH032322	29.81	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0010-2120 Employer Medicare Payable	ACH032322	9,489.95	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0010-2125 Employee Social Sec W/H	ACH032322	18.60	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0010-2130 Employer Soc Sec Payable	ACH032322	18.60	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0029-2110 Federal Income Tax W/H	ACH032322	170.10	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0062-2115 Employee Medicare W/H	ACH032322	2.82	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0029-2115 Employee Medicare W/H	ACH032322	33.34	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0062-2120 Employer Medicare Payable	ACH032322	2.82	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0029-2120 Employer Medicare Payable	ACH032322	33.34	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0037-2110 Federal Income Tax W/H	ACH032322	964.27	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0037-2115 Employee Medicare W/H	ACH032322	114.77	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0037-2120 Employer Medicare Payable	ACH032322	114.77	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE	FED/MED/SS P/E 2/20 PD 3/5	0048-2110	ACH032322	1,232.62	PR2201005		00015702	03/23/2022

City of Placentia
Electronic Disbursement Register
For 03/30/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010054		Federal Income Tax W/H						
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0048-2115 Employee Medicare W/H	ACH032322	182.74	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0048-2120 Employer Medicare Payable	ACH032322	182.74	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0054-2110 Federal Income Tax W/H	ACH032322	322.86	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0054-2115 Employee Medicare W/H	ACH032322	38.32	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0054-2120 Employer Medicare Payable	ACH032322	38.32	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0061-2110 Federal Income Tax W/H	ACH032322	457.72	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 2/20 PD 3/5	0061-2115 Employee Medicare W/H	ACH032322	72.48	PR2201005		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS Q3 PTO BUYBACKS	0010-2120 Employer Medicare Payable	ACH032322	1,283.30	PR2201106		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS Q3 PTO BUYBACKS	0010-2115 Employee Medicare W/H	ACH032322	1,283.30	PR2201106		00015702	03/23/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS Q3 PTO BUYBACKS	0010-2110 Federal Income Tax W/H	ACH032322	9,142.70	PR2201106		00015702	03/23/2022
Check Total:					112,827.79				
EP	PRINCIPAL LIFE INSURANCE V011518	DEC DENTAL CLAIMS PMT	395083-5130 Dental Claim	ACH032322	14,766.15	DECEMBER 21		00015703	03/23/2022
EP	PRINCIPAL LIFE INSURANCE V011518	FEB DENTAL CLAIMS PMT	395083-5130 Dental Claim	ACH032322	14,701.91	FEBRUARY 22		00015703	03/23/2022
EP	PRINCIPAL LIFE INSURANCE V011518	JAN DENTAL CLAIMS PMT	395083-5130 Dental Claim	ACH032322	13,487.66	JANUARY 22		00015703	03/23/2022
EP	PRINCIPAL LIFE INSURANCE V011518	NOV DENTAL CLAIMS PMT	395083-5130 Dental Claim	ACH032322	16,594.17	NOVEMBER 21		00015703	03/23/2022

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For 03/30/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	PRINCIPAL LIFE INSURANCE V011518	OCT DENTAL CLAIMS PMT	395083-5130 Dental Claim	ACH032322	13,723.93	OCTOBER 21		00015703	03/23/2022
Check Total:					73,273.82				
EP	WASHINGTON STATE V011597	P/E 2/6 PD 2/25	0010-2196 Garnishments W/H	ACH032322	401.53	PR2201005		00015704	03/23/2022
Check Total:					401.53				
EP	REPUBLIC WASTE SERVICES V007205	FEB REFUSE COLLECTION SVS	374386-6101 Disposal	ACH032522	267,517.62	676-004726278	P12168	00015705	03/25/2022
Check Total:					267,517.62				
EP	ALDWIR, MAMOUN E000113	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,295.00	APRIL 22		00015706	04/01/2022
Check Total:					1,295.00				
EP	ANDERSON, MARLA E000071	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015707	04/01/2022
Check Total:					535.78				
EP	ARMSTRONG, JOHN T E000046	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,080.65	APRIL 22		00015708	04/01/2022
Check Total:					1,080.65				
EP	AUDISS, JAY SCOTT E000125	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,745.00	APRIL 22		00015709	04/01/2022
Check Total:					1,745.00				
EP	BABCOCK, CHARLES A E000015	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	312.00	APRIL 22		00015710	04/01/2022
Check Total:					312.00				
EP	BEALS, SHARLENE E000076	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	193.39	APRIL 22		00015711	04/01/2022
Check Total:					193.39				
EP	BERMUDEZ, ALBERT E000124	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	527.48	APRIL 22		00015712	04/01/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	527.48				
EP	BUNNELL, DONALD E000062	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015713	04/01/2022
				Check Total:	535.78				
EP	BURGNER, ARTHUR E000074	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015714	04/01/2022
				Check Total:	535.78				
EP	BUSSE, MICHAEL E000131	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,326.00	APRIL 22		00015715	04/01/2022
				Check Total:	1,326.00				
EP	CHANDLER, JOHN P E000109	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,393.00	APRIL 22		00015716	04/01/2022
				Check Total:	1,393.00				
EP	CHANG, ROBERT E000107	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,290.00	APRIL 22		00015717	04/01/2022
				Check Total:	1,290.00				
EP	COBBETT, GEOFFREY E000007	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015718	04/01/2022
				Check Total:	535.78				
EP	COOK, ARLENE M E000018	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015719	04/01/2022
				Check Total:	535.78				
EP	D'AMATO, ROBERT E000056	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	193.39	APRIL 22		00015720	04/01/2022
				Check Total:	193.39				
EP	DAVID, PRESTON E000112	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015721	04/01/2022
				Check Total:	535.78				
EP	DAVIS, CAROLYN	MAY MEDICAL REIMBURSEMENT	395083-5161	ACH040122	535.78	APRIL 22		00015722	04/01/2022

User: Teri Knutson

Report: AP1400E <3.01>: AP: Warrant List - Electronic

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000005		Health Insurance Premiums						
				Check Total:	535.78				
EP	DEAN, ANDREW E000135	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,823.00	APRIL 22		00015723	04/01/2022
				Check Total:	1,823.00				
EP	DELOS SANTOS, JAMIE E000045	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	153.53	APRIL 22		00015724	04/01/2022
				Check Total:	153.53				
EP	DICKSON, ROBERTA JO E000011	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	193.39	APRIL 22		00015725	04/01/2022
				Check Total:	193.39				
EP	DOWNEY, CAROL E000082	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015726	04/01/2022
				Check Total:	535.78				
EP	ECKENRODE, NORMAN E000029	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015727	04/01/2022
				Check Total:	535.78				
EP	ESCOBOSA, LILLIAN E000055	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015728	04/01/2022
				Check Total:	535.78				
EP	ESPINOZA, ROSALINDA E000016	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	573.00	APRIL 22		00015729	04/01/2022
				Check Total:	573.00				
EP	FRICKE, JUERGEN E000075	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	770.00	APRIL 22		00015730	04/01/2022
				Check Total:	770.00				
EP	FULLER, GLENN H E000081	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	770.00	APRIL 22		00015731	04/01/2022

City of Placentia
Electronic Disbursement Register
For 03/30/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	770.00				
EP	GALLANT, KAREN E000008	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015732	04/01/2022
				Check Total:	535.78				
EP	GARNER, JO ANN E000047	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015733	04/01/2022
				Check Total:	535.78				
EP	GARNER, KITTY E000080	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	878.44	APRIL 22		00015734	04/01/2022
				Check Total:	878.44				
EP	GRIMM, DENNIS L E000042	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	586.00	APRIL 22		00015735	04/01/2022
				Check Total:	586.00				
EP	HOLTSCRAW, KATHERINE E000121	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	557.02	APRIL 22		00015736	04/01/2022
				Check Total:	557.02				
EP	IRVINE, SUZETTE E000019	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015737	04/01/2022
				Check Total:	535.78				
EP	JENKINS, ROBERT E000084	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	614.88	APRIL 22		00015738	04/01/2022
				Check Total:	614.88				
EP	JOHNSON, SHARON E000099	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	193.39	APRIL 22		00015739	04/01/2022
				Check Total:	193.39				
EP	JONES, ROBERT E000053	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	145.65	APRIL 22		00015740	04/01/2022
				Check Total:	145.65				
EP	JUAREZ, JANET	APRIL MEDICAL REIMBURSEMENT	395083-5161	ACH040122	145.65	APRIL 22		00015741	04/01/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000134		Health Insurance Premiums						
				Check Total:	145.65				
EP	JUDD, TERRELL E000115	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	887.67	APRIL 22		00015742	04/01/2022
				Check Total:	887.67				
EP	KIRKLAND, RICHARD L E000110	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	145.65	APRIL 22		00015743	04/01/2022
				Check Total:	145.65				
EP	LITTLE, DIANE M E000098	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	586.00	APRIL 22		00015744	04/01/2022
				Check Total:	586.00				
EP	LOOMIS, CORINNE E000122	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	563.43	APRIL 22		00015745	04/01/2022
				Check Total:	563.43				
EP	LOWREY, B J E000041	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	312.00	APRIL 22		00015746	04/01/2022
				Check Total:	312.00				
EP	MAERTZWEILER, MICHAEL E000032	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015747	04/01/2022
				Check Total:	535.78				
EP	MANNING, VEDA M E000063	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	193.39	APRIL 22		00015748	04/01/2022
				Check Total:	193.39				
EP	MILANO, JAMES E000054	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015749	04/01/2022
				Check Total:	535.78				
EP	MILLER, RICHARD E000106	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,124.00	APRIL 22		00015750	04/01/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	1,124.00				
EP	OLEA, ARLENE J E000014	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015751	04/01/2022
				Check Total:	535.78				
EP	PALMER, GEORGE E000094	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,145.00	APRIL 22		00015752	04/01/2022
				Check Total:	1,145.00				
EP	PASCARELLA, RICHARD E000129	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,745.00	APRIL 22		00015753	04/01/2022
				Check Total:	1,745.00				
EP	PASCUA, RAYNALD E000114	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,728.00	APRIL 22		00015754	04/01/2022
				Check Total:	1,728.00				
EP	PASPALL, MIHAJLO E000085	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	440.30	APRIL 22		00015755	04/01/2022
				Check Total:	440.30				
EP	PEREZ, ROBERT E000111	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	145.65	APRIL 22		00015756	04/01/2022
				Check Total:	145.65				
EP	PICHON, WALTER E000103	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	232.94	APRIL 22		00015757	04/01/2022
				Check Total:	232.94				
EP	PINEDA, MATEO E000127	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	456.06	APRIL 22		00015758	04/01/2022
				Check Total:	456.06				
EP	PISCHEL, STEPHEN E000130	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,026.56	APRIL 22		00015759	04/01/2022
				Check Total:	1,026.56				
EP	POINT, ERIC	APRIL MEDICAL REIMBURSEMENT	395083-5161	ACH040122	1,823.00	APRIL 22		00015760	04/01/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000133		Health Insurance Premiums						
				Check Total:	1,823.00				
EP	REDIFER, KIM R E000022	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	770.00	APRIL 22		00015761	04/01/2022
				Check Total:	770.00				
EP	RENDEN, BRIAN E000083	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	917.50	APRIL 22		00015762	04/01/2022
				Check Total:	917.50				
EP	REYES, ROGER T E000024	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015763	04/01/2022
				Check Total:	535.78				
EP	REYNOLDS, MATTHEW E000132	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	563.43	APRIL 22		00015764	04/01/2022
				Check Total:	563.43				
EP	RICE, RUSSELL J E000059	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,393.00	APRIL 22		00015765	04/01/2022
				Check Total:	1,393.00				
EP	RISHER, THOMAS A E000013	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015766	04/01/2022
				Check Total:	535.78				
EP	RIVERA, AIDA E000026	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	193.39	APRIL 22		00015767	04/01/2022
				Check Total:	193.39				
EP	ROACH, MICHAEL E000105	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,393.00	APRIL 22		00015768	04/01/2022
				Check Total:	1,393.00				
EP	ROBB, SANDRA E000043	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015769	04/01/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	535.78				
EP	ROSE, RICHARD D E000050	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,123.51	APRIL 22		00015770	04/01/2022
				Check Total:	1,123.51				
EP	SALE, LEE R E000031	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015771	04/01/2022
				Check Total:	535.78				
EP	SANCHEZ, LAURA E000058	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	193.39	APRIL 22		00015772	04/01/2022
				Check Total:	193.39				
EP	SCHLIEDER, BEVERLY E000120	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	878.44	APRIL 22		00015773	04/01/2022
				Check Total:	878.44				
EP	SMITH, WARD E000128	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,393.00	APRIL 22		00015774	04/01/2022
				Check Total:	1,393.00				
EP	SOTO, PHILIP J E000052	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015775	04/01/2022
				Check Total:	535.78				
EP	SPRAGUE, GARY A E000064	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,745.00	APRIL 22		00015776	04/01/2022
EP	SPRAGUE, GARY A E000064	MARCH MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	352.00	MARCH 22A		00015776	04/01/2022
				Check Total:	2,097.00				
EP	STEPHEN, JEFFREY E000119	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,283.16	APRIL 22		00015777	04/01/2022
				Check Total:	1,283.16				
EP	TAYLOR, DAVID M E000088	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	586.00	APRIL 22		00015778	04/01/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
				Check Total:	586.00				
EP	TAYLOR, LINDA E000126	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	426.56	APRIL 22		00015779	04/01/2022
				Check Total:	426.56				
EP	THOMANN, DARYLL L E000101	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	535.78	APRIL 22		00015780	04/01/2022
				Check Total:	535.78				
EP	TRIFOS, WILLIAM E000104	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	770.00	APRIL 22		00015781	04/01/2022
				Check Total:	770.00				
EP	VALENTINE, THOMAS E000118	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	586.00	APRIL 22		00015782	04/01/2022
				Check Total:	586.00				
EP	VERSTYNEN, WILLIAM E000092	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	145.65	APRIL 22		00015783	04/01/2022
				Check Total:	145.65				
EP	WAHL, KATHLEEN A E000030	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	193.00	APRIL 22		00015784	04/01/2022
				Check Total:	193.00				
EP	WIEST, STEPHEN E000079	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	536.00	APRIL 22		00015785	04/01/2022
				Check Total:	536.00				
EP	WORDEN, LARRY M E000116	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	586.00	APRIL 22		00015786	04/01/2022
				Check Total:	586.00				
EP	YAMAGUCHI, BRIAN E000123	APRIL MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	ACH040122	1,393.00	APRIL 22		00015787	04/01/2022
				Check Total:	1,393.00				
EP	ZINN, JOHN	APRIL MEDICAL REIMBURSEMENT	395083-5161	ACH040122	1,290.56	APRIL 22		00015788	04/01/2022

City of Placentia
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	E000009		Health Insurance Premiums						
					Check Total:	1,290.56			
					Type Total:	577,591.69			
					Check Total:	577,591.69			



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR/PUBLIC SERVICES AND INFRASTRUCTURE

DATE: APRIL 5, 2022

SUBJECT: **ACCEPTANCE OF CONSTRUCTION WORK AND NOTICE OF COMPLETION FOR CONSTRUCTION OF THE FY 2020-2021 ARTERIAL ROADWAY REHABILITATION PROJECT NO. 1101 AND CROWTHER AVENUE RESURFACING PROJECT NO. 1204**

FISCAL IMPACT:	EXPENSE:	\$ 3,475,183.48	TOTAL CONSTRUCTION COSTS
		\$ 3,112,796.95	CONSTRUCTION CONTRACT
		\$ 362,386.53	TOTAL CHANGE ORDERS
	BUDGET:	\$ 4,339,616	FY 2020-21 ROADWAY REHABILITATION PROJECT NO. 1101
		\$ 120,000	CROWTHER AVENUE RESURFACING PROJECT NO. 1204 (721204-6740)
		\$ 5,250	REIMBURSEMENT FROM SIFI NETWORKS (103551-4399)

SUMMARY:

On July 20, 2021, the City Council awarded a construction contract in the amount of \$3,112,796.95 to RJ Noble Company, Inc. ("RJ Noble") for the rehabilitation of a number of arterial, collector, and residential streets. In general, the work consisted of pavement reconstruction; reconstruction of damaged sidewalk, curb and gutter; and new signing, striping, markings, and pavement legends. This contract also included three (3) Add Alternate Bids for protecting the fiber network that was recently installed by SiFi Networks, pavement rehabilitation for two (2) alley ways, and pavement rehabilitation of a portion of Crowther Avenue to extend new pavement from the limit of street improvements recently completed by Lyon Living on the Herald Project to the Anaheim/Placentia city limits.

For this project a total of three (3) change orders were issued. Change Orders No. 1 and 2 were issued in the amounts of \$37,066.96 and \$287,138.79, respectively. These change orders covered a number of unforeseen conditions that were encountered during paving operations in addition to rehabilitation of a portion of Highland Avenue and Bay Meadow Drive along with repaving all of Porter Way and Cameron Circle. These streets were not included as part of the original scope of work and were added to the project in order to take advantage of economies

1. d.
Apr. 5, 2022

of scale using the unit bid pricing provided by RJ Noble. Change Orders No. 1 and 2 were approved by the City Administrator, since they were under his administrative approval limit authority. The last and final Change Order No. 3 in the amount of \$36,180.78 covers the cost for the revisions to the striping plans, adding bicycle lanes, and delays due to unforeseen soils conditions encountered during the construction activities. All change orders have been reviewed and negotiated with RJ Noble.

The total of all the change orders to date amounts to \$362,386.53, or 11.6% of the construction contract amount. The Project has been completed to the satisfaction of the City. This action concludes the Project and authorizes filing a Notice of Completion with the Orange County Clerk-Recorder's Office in the amount of \$3,475,183.48.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Accept the work performed by RJ Noble Inc. for construction of the FY 2020-21 Arterial Roadway Rehabilitation Project for a total amount of \$3,475,183.48; and
2. Authorize the City Administrator to approve Contract Change Order No. 3 in the amount of \$31,735.80; and
3. Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
4. Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

DISCUSSION:

On July 20, 2021, the City Council awarded a construction contract to RJ Noble for the Fiscal Year ("FY") 2020-21 Roadway Rehabilitation Project and the Crowther Avenue Resurfacing Project. This project included pavement reconstruction; replacement of damaged sidewalks, curb, and gutter; and new signing, striping, markings, and pavement legends. The location and limits of the work included Madison Avenue, Melrose Street, and Chapman Avenue in addition to several collector and residential streets. This project also included three add alternate bids for protecting the fiber network that was recently installed by SiFi Network, in addition to pavement rehabilitation for two (2) alley ways and a portion of Crowther Avenue to extend new pavement from the limit of street improvements recently completed by Lyon Living on the Herald Project to the Anaheim/Placentia City limits.

During the course of completing this work the contractor encountered a number of unforeseen conditions impacting the project schedule in addition to extra work at various locations. A total of 3 change orders were issued to the Contractor for this project. Change Orders No. 1 and 2 were issued in the amounts of \$37,066.96 and \$287,138.79, accordingly. These change orders covered several unforeseen conditions that were encountered during the paving operations in addition to

rehabilitation of a portion of Highland Avenue and Bay Meadow Drive and repaving all of Porter Way and Cameron Circle. These streets were not included as part of the original scope of work and were added to the project in order to take advantage of the economies of scale using the unit bid pricing provided by RJ Noble. Change Orders No. 1 and 2 were approved by the City Administrator, since they were under his approval limit authority. The last and the final Change Order No. 3, in the amount of \$36,180.78, covers the cost for the revisions to the striping plans and adding bicycle lanes, in addition to paying for delays due to unforeseen soils conditions encountered during the construction activities. All change orders have been reviewed and negotiated with RJ Noble.

The total of all three (3) change orders to date amounts to \$362,386.53, or 11.6% of the construction contract amount. The Project has been completed to the satisfaction of the City. This action concludes the Project and authorizes filing a Notice of Completion with the Orange County Clerk-Recorder's Office in the amount of \$3,475,183.48.

FISCAL IMPACT:

The total construction cost for the FY 2020-2021 Roadway Rehabilitation project amounts to \$3,475,183.48. This cost consists of the bid amount submitted by RJ Noble in the amount of \$3,112,796.95 and construction change orders in the amount of \$362,386.53. A total of \$4,555,206.60 was budgeted in the Capital Improvement Program Budget for FY 2021-22 for this project. As such, sufficient funds exist for the recommended actions.

Prepared by:



Masoud Sepahi
City Engineer

Reviewed and approved:



Luis Estevez
Deputy City Administrator

Reviewed and approved:



Stephen Erlandson
Interim Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Notice of Completion – R.J. Noble Inc.
2. Change Order No. 3
3. Change Order No. 2
4. Change Order No. 1

RECORDING REQUESTED BY AND WHEN RECORDED MAIL TO Name City Clerk Street City of Placentia Address 401 E. Chapman Ave. City & State Placentia, CA 92870	
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City Council Approval:

SPACE ABOVE THIS LINE FOR RECORDER'S USE

Free Recording Per Government Code Section 27363 & 6103

Deputy City Clerk

NOTICE OF COMPLETION

Notice pursuant to Civil Code Section 3093, must be filed within 10 days after completion. (See reverse side for Complete requirements.)

Notice is hereby given that:

1. The undersigned is owner or corporate officer of the owner of the interest or estate stated below in the property hereinafter described:
2. The full name of the owner is City of Placentia
3. The full address of the owner is 401 East Chapman Avenue
Placentia, CA 92870
4. The nature of the interest or estate of the owner is: In fee.
N/A
(If other than fee, strike "In fee" and insert, for example, "purchaser under contract of purchase," or "lessee")
5. The full names and full addresses of all persons, if any, who hold title with the undersigned as joint tenants or as tenants in common are:

NAMES	ADDRESSES
<u>N/A</u>	
6. A work of improvement on the property hereinafter described was completed on January 18, 2022. The work done was:
FY 2020 -21, FY 2020-2021 Arterial Roadway Rehabilitation Project No. 1102. This work included pavement reconstruction, reconstruction of damaged sidewalk, curb and gutter, new signing, striping, markings, and pavement legends. The location and limits of the work include Madison Avenue, Melrose Street, Chapman Avenue in addition to a number of collectors and residential Streets.

The name of the contractor, if any, for such work of improvement was RJ Noble Company

7. 15505 E. Lincoln Avenue, Orange, CA 92865

07/20/2021

(If no contractor for work of improvement as a whole, insert "none".)

(Date of Contract)

8. The property on which said work of improvement was completed is in the city of Placentia
County of Orange, State of California, and is described as follows: FY 2019-20, Slurry Seal Project, City Project #1001

9. The street address of said property is "none"

(If no street address has been officially assigned, insert "none".)

CITY OF PLACENTIA

Dated: April 5, 2022

Verification for Individual Owner

Signature of owner or corporate officer of owner
named in paragraph 2 or his agent

VERIFICATION

I, the undersigned, say: I am the City Administrator the declarant of the foregoing
("President of", "Manager of", "Owner of", etc.)

Notice of completion; I have read said notice of completion and know the contents thereof; the same is true of my own knowledge.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on April 5, 2022, 2022, at Placentia, California.
(Date of Signature.) (City where signed.)

(Personal signature of the individual who is swearing
that the contents of the notice of completion are
true.)-

Contract Change Order No.3

Project Title City of Placentia FY 2020-21 Roadway Rehabilitation Project, # 1102

Owner: City of Placentia Contractor: R J Noble Company

You are hereby directed to make the herein described changes from the plans and specifications or to do the following described work not included in the plans and specifications on this contract:

Description of work done, estimate of quantities and prices to be paid.

- 1 This Change Order provides:
 - a) Extra work and credits identified in Exhibit A
\$ 45,054.08
- 2 This Change Order came about from:
 - a)

Extra work performed
- 3 Action to be taken:
 - a) The Contractor was directed to provide a lump sum price for this change.
- 4 Compensation
 - a) Adjustment of Line Items exceeding 25%
 - b) Extra work \$ 45,054.08
 - d) Credits \$ 6,873.30

Total	\$ 38,180.78
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- 5 Contract Time Extension
 - a) 5 working days

In addition to work specified in the bid specifications, this change order includes all extra work, field adjustments and credits. This work is an Contractor initiated change and includes all labor, equipment, materials, and supervision and Administration.

CHANGE TO CONTRACT COST:

Contract Amount:	\$	3,112,796.95
Previous CCOs:	\$	324,205.75
Adjustment of Line Items Exceeding 25%	\$	45,054.08
Total Extra Work	\$	45,054.08
Total Field Adjustments	\$	-
Total Credits	\$	6,873.30
Changes in Line Items:	\$	38,180.78
Current Contract price:	\$	3,475,183.48

CHANGE TO CONTRACT TIME:

Prepared by: _____
Kevin Koura, Public Works Inspector, City of Placentia

Recommended: _____
Masoud Sepahi, City Engineer, City Of Placentia

Recommended: _____
Luis Estevez, Deputy City Administrator, City Of Placentia

Approved by: _____
Damien R. Arrula, City Administrator, City Of Placentia

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal, is approved, that we will provide all equipment, furnish all materials, except as may otherwise be shown above

Accepted: Francis Garcia / Project Manager 02/17/2022

If the Contractor does not sign acceptance of this order, his attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.

CCO No. 3 Exhibit 'A' Project Title: FY 2020-21 Roadway Rehabilitation Project, #1102 Owner: City of Placentia Contractor: R J Noble		
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CCO No. 3 Exhibit 'A' Project Title: FY 2020-21 Roadway Rehabilitation Project, #1102 Owner: City of Placentia Contractor: R J Noble		
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CCO No. 3 Exhibit 'A' Project Title: FY 2020-21 Roadway Rehabilitation Project, #1102 Owner: City of Placentia Contractor: R J Noble		
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CCO No. 3 Exhibit 'A' Project Title: FY 2020-21 Roadway Rehabilitation Project, #1102 Owner: City of Placentia Contractor: R J Noble		
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CCO No. 3 Exhibit 'A' Project Title: FY 2020-21 Roadway Rehabilitation Project, #1102 Owner: City of Placentia Contractor: R J Noble		
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CCO No. 3 Exhibit 'A' Project Title: FY 2020-21 Roadway Rehabilitation Project, #1102 Owner: City of Placentia Contractor: R J Noble		
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No.	Description	Bid	Is	Actual	\$\$	Comments	CREDIT	EXTRA
19	Striping modifications on Melrose & Madison	1	Is		\$2,788.50	Revisions to striping plan		\$2,788.50
21	Striping modifications on Richfield	1	Is		\$15,648.25	Revisions to striping plan		\$15,648.25
22	Repair T-Lock liner in OCSD manhole	1	Is		\$6,050.00	OCSD requirements	-	\$6,050.00
23	Stand-by trucking	1	Is		\$6,037.50	Delay caused by unforeseen condition		\$6,037.50
24	delay , labor and equipment	1	Is		\$9,244.11	Delay caused by unforeseen condition		\$9,244.11
26	Credit for Chapman striping deductions	1	Is		-\$6,873.30	deductions for bike lane at Chapman and Orangethorp	-\$6,873.30	
27	Cost for mast arm modification at Orangethorp and Melrose	1	Is		\$5,285.72	mast arm modification to move signal head	-	\$5,285.72
							-	
							-	\$0.00
							-	\$0.00
							-	\$0.00
							-	\$0.00
							-	\$0.00
							-	\$0.00
							-	
							-	
						Sum of Line Item Adjustments	\$ (6,873.30)	\$45,054.08
						Cost of Line Item adjustments	\$ 38,180.78	
						Change in Contract Cost	\$38,180.78	

Contract Change Order No.2

Project Title: City of Placentia FY 2020-21 Roadway Rehabilitation Project, # 1102

Owner: City of Placentia Contractor: R J Noble Company

You are hereby directed to make the herein described changes from the plans and specifications or to do the following described work not included in the plans and specifications on this contract

Description of work done, estimate of quantities and prices to be paid.

- 1 This Change Order provides:
 - a) Extra work and credits identified in Exhibit A
\$ 306,422.79
- 2 This Change Order came about from:
 - a)

Adjustments to bid item quantities.

- 3 Action to be taken:
 - a) The Contractor was directed to provide a lump sum price for this change
- 4 Compensation
 - a) Adjustment of Line Items exceeding 25%
 - b) Extra work \$ 306,422.79
 - d) Credits \$ 19,284.00

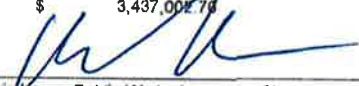
Total \$ 287,138.79
- 5 Contract Time Extension
 - a) 20 working days

In addition to work specified in the bid specifications, this change order includes all extra work, field adjustments and credits. This work is an Contractor initiated change and includes all labor, equipment, materials, and supervision and Administration.

CHANGE TO CONTRACT COST:

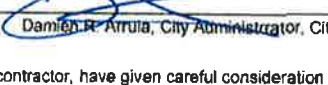
Contract Amount:	\$ 3,112,796.95
Previous CCOs:	\$ 37,086.98
Adjustment of Line Items Exceeding 25%	\$ 306,422.79
Total Extra Work	\$ 306,422.79
Total Field Adjustments	\$ -
Total Credits	\$ 19,284.00
Changes in Line Items:	\$ 287,138.79
Current Contract price:	\$ 3,437,002.73

CHANGE TO CONTRACT TIME:

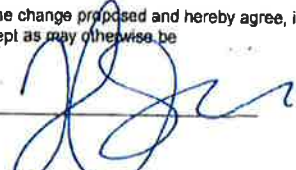
Prepared by: 
Kevin Koura, Public Works Inspector, City of Placentia

Recommended: 
Masoud Serag, City Engineer, City Of Placentia

Recommended: 
Luis Esteyre, Deputy City Administrator, City Of Placentia

Approved by: 
Damien R. Arrula, City Administrator, City Of Placentia

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal, is approved, that we will provide all equipment, furnish all materials, except as may otherwise be prices shown above

Accepted: Francis Garcia / Project Manager 11/09/2021 

If the Contractor does not sign acceptance of this order, his attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.

CCO No. 2 Exhibit 'A' Project Title: FY 2020-21 Roadway Rehabilitation Project, #1102 Owner: City of Placentia Contractor: R J Noble			
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[illegible][illegible][illegible]

No.	Author	Title	Year	Place	Notes
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90	...	...	...	...	

	Description	Bid				\$	Comments	CREDIT	EXTRA
11	Time and material for dig outs on Madison, Date 9-27-21	1	ls			\$7,808.34	unstable subgrade		\$7,808.34
12	Time and material for dig outs on Madison, Date 9-28-21	1	ls			\$3,996.38	unstable subgrade		\$3,996.38
13	stand by delay Re: Sifi	1	ls			\$660.52	Sifi crew in work area	-	\$660.52
14	remove line item 15	1	ls			\$8,784.00	Scope deleted from project	\$ (8,784.00)	
15	remove line item 29	1	ls			\$10,500.00	Scope deleted from project	\$ (10,500.00)	
16	increase Alternate Bid Schedule A-2 for additional scope. Saw cut as required, remove 4" section, compact subgrade to 95% and repave with 4" AC	1	ls			\$46,103.55	section change from 2" Grind & Overlay to 4" AC section		\$46,103.55
17	increase Alternate Bid Schedule A-3 for additional scope increase	\$1.50	sf	109,936	sf	\$164,904.00	add Cameron St, Porter Way(74625 sf), Highland Aveand(7250sf) and 35,311 sf additional on Crowther	-	\$164,904.00
18	Add Alternate Bid Schedule A-4 2" cold mill AC Pavement and Cap with 2" ARHM. Replace Striping	\$1.58	sf	52,500	sf	\$82,950.00	Add Bay Meadow Dr to Contract scope	-	\$82,950.00
								-	\$0.00
								-	\$0.00
								-	\$0.00
								-	\$0.00
								-	\$0.00
								-	\$0.00
								-	
								-	
							Sum of Line Item Adjustments	\$ (19,284.00)	\$306,422.79
							Cost of Line Item adjustments	\$ 287,138.79	
							Change in Contract Cost	\$287,138.79	



R. J. NOBLE COMPANY
11111 11111
11111 11111

DAILY EXTRA WORK REPORT

91803
PROJECT NAME: City of Placentia Road Work
LOCATION: 2 mi. S of Placentia
DATE OF WORK: 9-29-81
CHARGE: 2 mi. S of Placentia Road Work
Asphalt

LABOR			DATE	TIME	WAGE	OT	OT	OT
TYPE	DESCRIPTION	CLASS						
TYLER (Laborer)	Foreign Laborer							
on Trucks	Laborer							
David Thomas	Laborer							
Guyden Hootch	Laborer							
One Driver	Operator							

OT (Regular Time)
OT (Overhead)
OT (Double Time)

Hourly Rate = \$ 4
Hourly Rate = \$ 0
Hourly Rate = \$ 0

Range Summary: LABORER \$20.00
Range Summary: OPERATOR \$25.00
Range Summary: SUPERVISOR \$30.00
Range Summary: FOR ALL OTHERS \$15.00

LABOR SUB TOTAL

EQUIPMENT			DATE	TIME	WAGE	OT	OT	OT
NO.	Equipment Description	CLASS						
	2 1/2 ton forader							
	Shovel loader							
	Compactor							
	2 1/2 ton forader							

MATERIALS/RENTAL EQUIP/SUBCONTRACTOR			DATE	TIME	WAGE	OT	OT	OT
	5 loads of dirt hauld OF 6	5 loads						

TOTAL COST OF EQUIPMENT AND MATERIALS

Labor Cost = \$5.00
Equipment & Materials = \$5.00
SUBTOTAL 1 = \$10.00
TAX (Subtotal 1) = 1.00%
SUBTOTAL 2 (Subtotal 1) = \$11.00

B	\$
C	\$
D	\$
E	\$
F	\$
TOTAL THIS REPORT: \$	

The above record is complete and correct

R.J. NOBLE CO. Representative (Print & Sign)

Signed on Behalf of the City of
Placentia For tracking purpose only.

OWNER / AGENCY / CONTRACTOR Representative (Print & Sign)

9/28/21

White R.J. Noble Co.

ORIGINAL COPY TO R.J. NOBLE COMPANY
Company - Contractor

Proj. Project Manager

Transtec

ORANGE: 15505 E. LINCOLN AVE. - P.O. BOX 620 - ORANGE, CALIFORNIA 92656 - (714) 637-1550 - FAX (714) 637-6821



INVOICE

Engineering Contractors
P.O. Box 620 Orange, California 92856
(714) 637-1550 Fax (714) 637-6321

Invoice #: 13-011.0
Invoice Date: 09/27/2021

Delivered To:

Sold To: Placentia
401 East Chapman Ave.
Placentia, CA 92870

Customer No: C331
Customer PO No:
RJN No: 91803

Sales Date	Ticket	Description	Units UM	Unit Price	Matl Total	Env Fee	Haul Total	Tax %	Tax	Total
09/27/2021	1	Dump Fees	5.00 LD	400.00						2,000.00
			5.00		0.00	0.00				2,000.00

Total Invoice:

Units	Matl Total (Taxable)	Env Fee (Non-Taxable)	Haul Total (Non-Taxable)	Tax %	Tax	Total
5.00	0.00	0.00	0.00	0.000	0.00	2,000.00

DUP Pay Terms Due Upon Presentation
Payment Type: On Account





Strength Transportation Management
P.O. Box 730 Orange, California 92856
(714) 282-2282 Fax (714) 637-1450

Invoice Date	Invoice #
9/27/2021	192021-011.0

Invoice

Bill to: **R.J. Noble Company**
P.O. Box 620
Orange, CA 92856

Ship to:
Placentia
RJN Job 91803

Month/Trans	Line	Description	Material	Unit Price	Quantity	Amount
9/27/2021	1	Tag - Axle Trucking		125.00	16.000	2,000.00

Notes:

Total	\$	2,000.00
Sales Tax		
Less Disc		

Less Retainage		
Total Due	\$	2,000.00

DAILY EXTRA WORK REPORT

JOB NUMBER:	91803
PROJECT NAME:	FY 2020-21 Roadway Rehab Project
CUSTOMER:	City of Placentia
DESCRIPTION OF WORK:	Dug out failing areas and put in new AC on Madison

FOREMAN:	Tyler Cederoth
DATE OF WORK:	9/28/2021
CHANGE ORDER REQUEST NO:	12.0

[illegible]

RT (Regular-Time)	
OT (Overtime)	Hourly Rate x 1.5
DT (Double-Time)	Hourly Rate x 2.0

Fringe Benefits - LABORER:	\$24.60
Fringe Benefits - OPERATOR:	\$30.04
Fringe Benefits - APPRENTICE:	\$13.45
Surcharge - PER CALTRANS:	22.39%

LABOR SUB-TOTAL	\$	404.58
2	\$	49.20
6	\$	180.24
	\$	-
	\$	90.59
A	\$	724.61

TOTAL COST OF LABOR[illegible]**MATERIALS/RENTAL EQUIP/SUBCONTRACTOR**

Dump Fees - #13-12.0	2	\$400.00	\$	800.00
STM Trucking - #192021-012.0	8	\$125.00	\$	1,000.00
			\$	*
			\$	*
			\$	*
			\$	*
			\$	*

TOTAL COST OF EQUIPMENT AND MATERIALS

The above record is complete and correct:

<u>Labor Cost</u>	x	20.00%
<u>Equipment & Materials</u>	x	15.00%

SUBTOTAL - 1: A+B+C+D

BOND: (Subtotal - 1) x 1.00%

SUBTOTAL - 2: (Subtotal - 1) + E

1st \$5K = 10%, 5% thereafter

B	\$ 2,719.00
C	\$ 144.92
D	\$ 407.85
	\$ 3,996.38
E	
	\$ 3,996.38
F	

R.J. NOBLE CO. Representative (Print & Sign)

OWNER / AGENCY / CONTRACTOR Representative (Print & Sign)

ORIGINAL COPY TO R.J. NOBLE COMPANY

White - R J. Noble Co

Canary - Contractor

Pink - Project Manager

TOTAL THIS REPORT: \$ 3,996.38

ORANGE: 15505 E. LINCOLN AVE. - P.O. BOX 620 - ORANGE, CALIFORNIA 92856 - (714) 637-1550 - FAX (714) 637-6321

ATTACHMENT 3

R. J. WILSON COMPANY
P.O. Box 100
New York, N.Y. 10001

DAILY EXTRA WORK REPORT

JOB NUMBER: 91809

PROJECT NAME:

CUSTOMER: 0147

DESCRIPTION OF WORK: 12

FOR MORE

2014年12月14日

CHANGE ORDER REQUEST

On Madison As Worked w/ Jeff + Earl Weinstein

[illegible]

P1 (Angular Thrust)

117 (Overline)

(17) (Densities Three)

Inventory Date: 1/3

Security Date: 1/0

Primo Simola, Ugozzini

Energy Results - oxidation

Frage **Beurteilung** **Erreichte Punkte**

Savings PER CALF

TOTAL COST OF LABOR[illegible]

2500

[illegible]

10000 100000 1000000 10000000 100000000 1000000000

Figure 2. (continued)

C
D
E
F

TOTAL TIME REPORT:

The above record is complete and correct.

R. J. NOBLE CO. Representatives (Print & Sign)

R.J. NOBLE CO. Representative (Print & Sign)
Signed on behalf of the City of Pleasanton
For Trucking Purpose only.

OWNER / ARCHITECT / CONTRACTOR

9/21/81

LEGGE 13.01.2010

ORANGE: 15545 E. LINCOLN AVE. - P.O. BOX 628 - ORANGE, CALIFORNIA 92656 - (714) 687-1558 - FAX (714) 947-8923



15505 East Lincoln Ave. Orange, CA 92865
(714) 637-1550 Fax (714) 637-6321
License: A-782908 DIR: 1000004235

Subcontractor Quotation

Helping Build a Better California for Over 60 Years!

Item Price Summary

Project Name:	Extra Work: Bay Meadows, Alley Revision	Customer:	City of Placentia
Job Number:	91803	Billing Address:	401 E. Chapman Ave. Placentia, CA 92870-6101
Bid As:		Phone:	(714) 993-8245
Estimator:	Jacob Breedlove	Contact:	
Project Address:			
Completion Date:			

Pay Items

Description	Job Cost ID	Task JCID	Bid Quantity	UM	Unit Bid Price	Total Bid Price	
 01001 - Mobilization/ Traffic Control (Bay Meadows)			1.00	LS	\$5,400.00	\$5,400.00	
 01003 - Striping (Bay Meadow & Highland)			1.00	LS	\$2,128.50	\$2,128.50	18
 01004 - Cold Mill 2" AC (Bay Meadows)			52,500.00	SF	\$0.35	\$18,375.00	18
 01005 - 2" AC Overlay (Bay Meadows)			630.00	TON	\$90.00	\$56,700.00	
 01006 - Sawcut (Alleys)			1.00	LS	\$5,000.00	\$5,000.00	17
 01007 - Remove 2" AC (Alleys)			9,643.00	SF	\$1.25	\$12,053.75	17
 01008 - Remove 2" Dirt (Alleys)			9,643.00	SF	\$1.75	\$16,875.25	17
 01009 - Place 4" AC (Alleys)			230.00	TON	\$185.00	\$42,550.00	17
Pay Items Total:						\$159,082.50	

MEMORANDUM

City of Placentia

TO: DAMIEN R. ARRULA, CITY ADMINISTRATOR  10/12/21
FROM: LUIS ESTEVEZ, DEPUTY CITY ADMINISTRATOR 
DATE: OCTOBER 12, 2021
SUBJECT: **FY 2020-21 RODWAY REHABILITATION PROJECT**
CHANGE ORDER #1 – RJ NOBLE COMPANY

The Public Works Department is requesting the approval of Contract Change Order #1 to the RJ Noble Company. On July 20, 2021, RJ Noble Company was awarded a Public Works Agreement for the Fiscal Year 2020-21 Roadway Rehabilitation Project in the total sum of \$3,112,796.95. The City Council authorized the City Administrator to approve contract change orders up to \$312,279.70. Change Order #1 is for \$37,066.96 or 1.2% of the total construction contract amount, and within the City Administrator's administrative approval limit.

Change Order #1 consists of seven (7) items, including some unforeseen conditions, and traffic and ADA related upgrades as described in the attached Change Order form. Engineering staff has reviewed and negotiated the change order proposals with the contractor and recommends approval. There is sufficient funding in the remaining project budget to cover the cost of the additional work.

Attachment: Change Order #1 with RJ Noble Company

Contract Change Order No.1
Project Title: FY 2020-21 ROADWAY REHABILITATION PROJECT, #1102
Owner: City of Placentia Contractor: R J Noble

You are hereby directed to make the herein described changes from the plans and specifications or to do the following described work not included in the plans and specifications on this contract.

Description of work done, estimate of quantities and prices to be paid.

- 1 This Change Order provides:
 - a) Extra work identified in Exhibit A
\$ 37,066.96
- 2 This Change Order came about from:
 - a) Revisions required to address changes or additional work as described in contract documents
- 3 Action to be taken:
 - a) The Contractor was directed to provide a lump sum price with backup for this changes.
- 4 Compensation
 - a) Adjustment of Line Items exceeding 25%
 - b) Extra work \$ 37,066.96
 - d) Credits

Total \$ 37,066.96
- 5 Contract Time Extension
 - a) 0

In addition to work specified in the bid specifications, this change order includes all extra work, field adjustments and credits. This work is an Contractor initialed change and includes all labor, equipment, materials, and supervision and Administration.

CHANGE TO CONTRACT COST:

Contract Amount:	\$ 3,112,796.95
Previous CCOs:	\$ -
Adjustment of Line Items Exceeding 25%	
Total Extra Work	\$ 37,066.96
Total Field Adjustments	\$ -
Total Credits	\$ -
Changes in Line Items:	\$ 37,066.96
Current Contract price:	\$ 3,149,863.91

CHANGE TO CONTRACT TIME:

Prepared by: [Signature]
 Kevin Koura, Public Works Inspector, City of Placentia

Recommended: [Signature]
 Masoud Sedghi, City Engineer, City Of Placentia

Recommended: [Signature] 10/12/21
 Luis Celovez, Deputy City Administrator, City Of Placentia

Approved by: [Signature] 10/14/21
 Damien R. Arruda, City Administrator, City Of Placentia

We, the undersigned contractor, have given careful consideration to the change proposed and hereby agree, if this proposal, is approved, that we will provide all equipment, furnish all materials, except as may otherwise be noted above, and perform all services necessary for the work above specified, and will accept as full payment therefore the

Accepted: Francis Garcia 10/06/21

If the Contractor does not sign acceptance of this order, his attention is directed to the requirements of the specifications as to proceeding with the ordered work and filing a written protest within the time therein specified.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / PUBLIC SERVICES AND INFRASTRUCTURE

DATE: APRIL 5, 2022

SUBJECT: **APPROVAL OF COOPERATIVE AGREEMENT WITH CALTRANS FOR PUBLIC ART INSTALLATIONS ON STATE PROPERTY**

FISCAL

IMPACT: There is no immediate fiscal impact associated with the recommended actions. The proposed Cooperative Agreement is related to proposed public art installations located on State property along the 57 Freeway at the Orangethorpe on/off ramps and the 57/Crowther Avenue intersection. Caltrans will reimburse the City for the cost of developing engineered plans and specifications as well as artist procurement fees and design costs. Those final costs are unknown at this time however Caltrans will fully reimburse the City's costs in advancing these public art projects. The City Council allocated a total of \$70,000 (501206-6740) in the mid-year budget adjustment to cover anticipated art and design costs.

SUMMARY:

The California Department of Transportation (Caltrans) has allocated the City a total of \$600,000 for public art improvements under their Clean California Program authorized by the Governor in 2021. Under this program, Caltrans will fully cover the cost to design and construct a public art piece/gateway monument within the cloverleaf on/off ramps at the 57 Freeway at Orangethorpe Avenue as well as to commission two (2) murals on the concrete paved slopes beneath the freeway deck at the Crowther Avenue intersection. Depending upon the design, scope and scale of the final selected gateway monument backbone infrastructure such as engineered footings or electrical connections may be required. Caltrans will reimburse the City for those design costs as well as reimburse the City for artist procurement and design costs. The proposed cooperative agreement functions as a reimbursement agreement for the purpose noted above. The City Council allocated a total of \$70,000 in the annual mid-year Capital Improvement Program (CIP) budget amendment to cover design and art procurement costs under this grant program. That amount is estimated at this time as a final art piece/gateway monument has yet to be selected and its backbone infrastructure needs are unknown at this time.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Approve a Cooperative Agreement with the California Department of Transportation (Caltrans); and

1. e.
Apr. 5, 2022

2. Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

DISCUSSION:

Caltrans has allocated the City \$600,000 for public art displays under the State's Clean California Program signed into law by the Governor in 2021. This program provides funding Statewide for public right-of-way clean up and beautification efforts along with the installation of public art pieces. In coordination and cooperation with the City, Caltrans is proposing to install a new gateway monument art piece on State property at the 57 Freeway on/off ramps. In addition, they propose to commission two (2) murals to be painted on the paved slopes beneath the freeway at the Crowther Avenue intersection.

The 57 Freeway/Crowther Avenue Corridor has been the site of numerous homeless encampments and associated maintenance problems for the past several years. Through the City's leadership in advancing the North Orange County Service Planning Area's efforts to build two (2) new emergency navigation centers, these encampments were closed with most of the unhoused being provided shelter and services. During the past couple of years, City staff has held bi-weekly phone calls with Caltrans District 12 executive staff to work on solutions to assist Caltrans in more effectively securing State property. Caltrans District 12 staff submitted a pilot project to Caltrans Headquarters in Sacramento requesting funding to construct landscape improvements along this corridor, but more importantly to install hardened fencing to prevent trespassing upon State property. The pilot project was approved and funded by Caltrans Headquarters and construction began late last month. The project improvements include new trees, ice plant for ground covering, hardened fencing, and new rock cobble blankets at the base of the freeway slopes. The total cost of these improvements is approximately \$1.1 million which is completely covered by Caltrans.

Based upon the City's ongoing partnership with Caltrans to beautify and improve State property through Placentia, Caltrans staff submitted a funding request to Caltrans Headquarters requesting an additional \$600,000 in funding for public art improvements on State property along the 57 Freeway corridor. The proposed art pieces include a gateway monument constructed within the off/on ramp cloverleaf at Orangethorpe Boulevard. Additionally, two murals are proposed to be painted on the concrete slopes beneath the freeway bridge deck at the intersection of Crowther Avenue. Caltrans will retain ownership of the art pieces once constructed and a separate maintenance agreement between the City and Caltrans will be presented to the City Council for its consideration at a later date.

The proposed cooperative agreement functions as a reimbursement agreement with Caltrans reimbursing the City 100% for any costs related to engineering or landscape design improvements that may be required for the selected art piece/gateway monument. If the selected art piece requires an engineered concrete footing or electrical service for lighting for instance, the City will procure professional design services to prepare the engineered plans and construction specifications Caltrans will need to solicit bids to construct those improvements. Caltrans will take the lead on approving any engineered plans and specifications that the art piece/gateway monument itself may need. In addition, Caltrans will reimburse the City for administrative costs

associated with soliciting proposals from the art community to prepare and submit conceptual ideas for consideration as well as for commissioning scale models of finalist submittals. Staff is working with Arts Orange County, a local non-profit organization that is the County of Orange's official public art subject matter expert. Arts Orange County will manage the art proposal and selection process and will secure art experts to serve on the selection committee. The City Council may opt, at its discretion, to appoint one (1) or two (2) Councilmembers to serve on the selection committee as well. The cost for Arts Orange County to manage this process on behalf of the City is also reimbursable by Caltrans.

FISCAL IMPACT:

There is no immediate fiscal impact associated with the recommended actions. The City Council allocated a total of \$70,000 as part of the annual mid-year Capital Improvement Program Budget to cover design costs associated with the proposed public art pieces. The current budgeted amount is an estimated cost at this time since the gateway monument has yet to be selected and its backbone infrastructure needs are unknown at this time. However, Caltrans will reimburse the City for all final design costs incurred by the City to support the construction of the proposed gateway monument art piece.

Prepared by:



Luis Estevez
Deputy City Administrator

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Cooperative Agreement with Caltrans

COOPERATIVE AGREEMENT COVER SHEET

Work Description

CALTRANS WILL REIMBURSE THE CITY FOR PLANS AND ESTIMATE FOR THE GATEWAY MONUMENT THAT THE CITY WILL PROVIDE TO CALTRANS. CALTRANS WILL ALSO REIMBURSE THE CITY FOR ARTIST FEES AND DESIGN FOR WORK TO BE INCLUDED IN CALTRANS RIGHT OF WAY

Contact Information

CALTRANS

Eric Dickson, Sr. Landscape Architecture

1750 E. 4th Street

Santa Ana, CA 92705

Office Phone: 657-328-6201

Mobile Phone: 949-279-8755

Email: eric_dickson@dot.ca.gov

CITY OF PLACENTIA

Luis Estevez, Deputy City Administrator

401 E. Chapman Ave

Placentia, CA 92870

Office Phone: (714) 993-8120

Email: lestevez@placentia.org

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Please note:

1. Caltrans administered funds must be expended proportionally with all other funds. All project funds must be shown in the Funding Summary. Local funds committed to the project cannot be omitted from the funding summary.
2. Project Development Information > Work Completed > Environmental Document Date is missing.

COOPERATIVE AGREEMENT

This AGREEMENT, executed on and effective from _____, is between the State of California, acting through its Department of Transportation, referred to as CALTRANS, and:

City of Placentia, a body politic and municipal corporation or chartered city of the State of California, referred to hereinafter as CITY.

An individual signatory agency in this AGREEMENT is referred to as a PARTY. Collectively, the signatory agencies in this AGREEMENT are referred to as PARTIES.

RECITALS

1. PARTIES are authorized to enter into a cooperative agreement for improvements to the State Highway System per the California Streets and Highways Code, Sections 114 and 130.
2. For the purpose of this AGREEMENT, *Caltrans will reimburse the City for plans and estimate for the Gateway Monument that the City will provide to Caltrans. Caltrans will also reimburse the City for Artist fees and design for work to be included in Caltrans right of way* will be referred to hereinafter as PROJECT. The PROJECT scope of work is defined in the project initiation and approval documents (e.g. Project Study Report, Design Engineering Evaluation Report, or Project Report).
3. All obligations and responsibilities assigned in this AGREEMENT to complete the following PROJECT COMPONENT will be referred to hereinafter as WORK:
 - PLANS, SPECIFICATIONS, AND ESTIMATE (PS&E)

Each PROJECT COMPONENT is defined in the CALTRANS Workplan Standards Guide as a distinct group of activities/products in the project planning and development process.

4. The term AGREEMENT, as used herein, includes this document and any attachments, exhibits, and amendments.

This AGREEMENT is separate from and does not modify or replace any other cooperative agreement or memorandum of understanding between the PARTIES regarding the PROJECT.

PARTIES intend this AGREEMENT to be their final expression that supersedes any oral understanding or writings pertaining to the WORK. The requirements of this AGREEMENT will preside over any conflicting requirements in any documents that are made an express part of this AGREEMENT.

If any provisions in this AGREEMENT are found by a court of competent jurisdiction to be, or are in fact, illegal, inoperative, or unenforceable, those provisions do not render any or all other AGREEMENT provisions invalid, inoperative, or unenforceable, and those provisions will be automatically severed from this AGREEMENT.

Except as otherwise provided in the AGREEMENT, PARTIES will execute a written amendment if there are any changes to the terms of this AGREEMENT.

PARTIES agree to sign a CLOSURE STATEMENT to terminate this AGREEMENT. However, all indemnification, document retention, audit, claims, environmental commitment, legal challenge, maintenance and ownership articles will remain in effect until terminated or modified in writing by mutual agreement or expire by the statute of limitations.

5. The following work associated with this PROJECT has been completed or is in progress:
 - CALTRANS is developing the Categorical Exemption (Cooperative Agreement No. 12-830).
6. In this AGREEMENT capitalized words represent defined terms, initialisms, or acronyms.
7. PARTIES hereby set forth the terms, covenants, and conditions of this AGREEMENT.

RESPONSIBILITIES

Sponsorship

8. A SPONSOR is responsible for establishing the scope of the PROJECT and securing the financial resources to fund the WORK. A SPONSOR is responsible for securing additional funds when necessary or implementing PROJECT changes to ensure the WORK can be completed with the funds obligated in this AGREEMENT.
9. CALTRANS is the SPONSOR for the WORK in this AGREEMENT.

Implementing Agency

10. The IMPLEMENTING AGENCY is the PARTY responsible for managing the scope, cost, schedule, and quality of the work activities and products of a PROJECT COMPONENT.

- CITY is the Plans, Specifications, and Estimate (PS&E) IMPLEMENTING AGENCY.

PS&E includes the development of the plans, specifications, and estimate; obtaining any resource agency permits; and the advertisement/award of the construction contract.

11. CITY will provide a Quality Management Plan (QMP) for the WORK in every PROJECT COMPONENT that they are the IMPLEMENTING AGENCY of. The QMP describes the IMPLEMENTING AGENCY's quality policy and how it will be used. The QMP will include a process for resolving disputes between the PARTIES at the team level. The QMP is subject to CALTRANS review and approval.
12. Any PARTY responsible for completing WORK will make its personnel and consultants that prepare WORK available to help resolve WORK-related problems and changes for the entire duration of the PROJECT including PROJECT work that may occur under separate agreements.

Funding

13. Funding sources, PARTIES committing funds, funding amounts, and invoicing/payment details are documented in the Funding Summary section of this AGREEMENT.

PARTIES will amend this AGREEMENT by updating and replacing the Funding Summary, in its entirety, each time the funding details change. Funding Summary replacements will be executed by a legally authorized representative of the respective PARTIES. The most current fully executed Funding Summary supersedes any previous Funding Summary created for this AGREEMENT.

14. PARTIES will not be reimbursed for costs beyond the funds obligated in this AGREEMENT.

If an IMPLEMENTING AGENCY anticipates that funding for the WORK will be insufficient to complete the WORK, the IMPLEMENTING AGENCY will promptly notify the SPONSOR.

15. Unless otherwise documented in the Funding Summary, overall liability for project costs within a PROJECT COMPONENT will be in proportion to the amount contributed to that PROJECT COMPONENT by each fund type.

16. Unless otherwise documented in the Funding Summary, any savings recognized within a PROJECT COMPONENT will be credited or reimbursed, when allowed by policy or law, in proportion to the amount contributed to that PROJECT COMPONENT by each fund type.
17. WORK costs, except those that are specifically excluded in this AGREEMENT, are to be paid from the funds obligated in the Funding Summary. Costs that are specifically excluded from the funds obligated in this AGREEMENT are to be paid by the PARTY incurring the costs from funds that are independent of this AGREEMENT.

CALTRANS' Quality Management

18. CALTRANS, as the owner/operator of the State Highway System (SHS), will perform quality management work including Quality Management Assessment (QMA) and owner/operator approvals for the portions of WORK within the existing and proposed SHS right-of-way.
19. CALTRANS' Quality Management Assessment (QMA) efforts are to ensure that CITY's quality assurance results in WORK that is in accordance with the applicable standards and the PROJECT's quality management plan (QMP). QMA does not include any efforts necessary to develop or deliver WORK or any validation by verifying or rechecking WORK.

When CALTRANS performs QMA, it does so for its own benefit. No one can assign liability to CALTRANS due to its QMA.

20. CALTRANS, as the owner/operator of the State Highway System, will approve WORK products in accordance with CALTRANS policies and guidance and as indicated in this AGREEMENT.
21. CITY will provide WORK-related products and supporting documentation upon CALTRANS' request for the purpose of CALTRANS' quality management work.

CEQA Lead Agency

22. CALTRANS is the CEQA Lead Agency for the PROJECT.

Environmental Permits, Approvals and Agreements

23. PARTIES will comply with the commitments and conditions set forth in the environmental documentation, environmental permits, approvals, and applicable agreements as those commitments and conditions apply to each PARTY's responsibilities in this AGREEMENT.

24. Unless otherwise assigned in this AGREEMENT, the IMPLEMENTING AGENCY for a PROJECT COMPONENT is responsible for all PROJECT COMPONENT WORK associated with coordinating, obtaining, implementing, renewing, and amending the PROJECT permits, agreements, and approvals whether they are identified in the planned project scope of work or become necessary in the course of completing the PROJECT.
25. The PROJECT will not require environmental permits/approvals.

Plans, Specifications, and Estimate (PS&E)

26. As the PS&E IMPLEMENTING AGENCY, CITY is responsible for all PS&E WORK except those activities and responsibilities that are assigned to another PARTY and those activities that are excluded under this AGREEMENT.
27. CALTRANS will be responsible for completing the following PS&E activities:

CALTRANS Work Breakdown Structure Identifier (If Applicable)	AGREEMENT Funded Cost
100.15.10.xx Quality Management	No
255.15 Environmental Re-evaluation	No

28. This AGREEMENT does not include the RIGHT-OF-WAY PROJECT COMPONENT. Completion of PS&E may depend upon completion of some RIGHT-OF-WAY activities. PARTIES acknowledge that the WORK may not result in a product that can be used to advertise and award a contract for the CONSTRUCTION PROJECT COMPONENT without completing some activities under a separate agreement or by later amending this AGREEMENT.
29. CITY will prepare Utility Conflict Maps identifying the accommodation, protection, relocation, or removal of any existing utility facilities that conflict with construction of the PROJECT or that violate CALTRANS' encroachment policy.

CITY will provide CALTRANS a copy of Utility Conflict Maps for CALTRANS' concurrence prior to issuing the Notices to Owner and executing the utility agreement. All utility conflicts will be addressed in the PROJECT plans, specifications, and estimate.

30. CITY will determine the cost to positively identify and locate, accommodate, protect, relocate, or remove any utility facilities whether inside or outside the State Highway System right-of-way in accordance with federal and California laws and regulations, and CALTRANS' policies, procedures, standards, practices, and applicable agreements including but not limited to Freeway Master Contracts.

Schedule

31. PARTIES will manage the WORK schedule to ensure the timely use of obligated funds and to ensure compliance with any environmental permits, right-of-way agreements, construction contracts, and any other commitments. PARTIES will communicate schedule risks or changes as soon as they are identified and will actively manage and mitigate schedule risks.
32. The IMPLEMENTING AGENCY for each PROJECT COMPONENT will furnish PARTIES with written monthly progress reports during the completion of the WORK.

Additional Provisions

Standards

33. PARTIES will perform all WORK in accordance with federal and California laws, regulations, and standards; Federal Highway Administration (FHWA) standards; and CALTRANS standards. CALTRANS standards include, but are not limited to, the guidance provided in the:

- CADD Users Manual
- CALTRANS policies and directives
- Plans Preparation Manual
- Project Development Procedures Manual (PDPM)
- Workplan Standards Guide
- Standard Environmental Reference
- Highway Design Manual
- Right of Way Manual

Noncompliant Work

34. CALTRANS retains the right to reject noncompliant WORK. CITY agrees to suspend WORK upon request by CALTRANS for the purpose of protecting public safety, preserving property rights, and ensuring that all WORK is in the best interest of the State Highway System.

Qualifications

35. Each PARTY will ensure that personnel participating in WORK are appropriately qualified or licensed to perform the tasks assigned to them.

Consultant Selection

36. CITY will invite CALTRANS to participate in the selection of any consultants that participate in the WORK.

Encroachment Permits

37. CALTRANS will issue, upon proper application, the encroachment permits required for WORK within State Highway System (SHS) right-of-way. CITY, their contractors, consultants, agents and utility owners will not work within the SHS right-of-way without an encroachment permit issued in their name. CALTRANS will provide encroachment permits to CITY, their contractors, consultants, and agents at no cost. CALTRANS will provide encroachment permits to utility owners at no cost. If the encroachment permit and this AGREEMENT conflict, the requirements of this AGREEMENT will prevail.
38. The IMPLEMENTING AGENCY for a PROJECT COMPONENT will coordinate, prepare, obtain, implement, renew, and amend any encroachment permits needed to complete the WORK.

Protected Resources

39. If any PARTY discovers unanticipated cultural, archaeological, paleontological, or other protected resources during WORK, all WORK in that area will stop and that PARTY will notify all PARTIES within 24 hours of discovery. WORK may only resume after a qualified professional has evaluated the nature and significance of the discovery and CALTRANS approves a plan for its removal or protection.

Disclosures

40. PARTIES will hold all administrative drafts and administrative final reports, studies, materials, and documentation relied upon, produced, created, or utilized for the WORK in confidence to the extent permitted by law and where applicable, the provisions of California Government Code, Section 6254.5(e) will protect the confidentiality of such documents in the event that said documents are shared between PARTIES.

PARTIES will not distribute, release, or share said documents with anyone other than employees, agents, and consultants who require access to complete the WORK without the written consent of the PARTY authorized to release them, unless required or authorized to do so by law.

41. If a PARTY receives a public records request pertaining to the WORK, that PARTY will notify PARTIES within five (5) working days of receipt and make PARTIES aware of any disclosed public records.

Hazardous Materials

42. HM-1 is hazardous material (including, but not limited to, hazardous waste) that may require removal and disposal pursuant to federal or state law, irrespective of whether it is disturbed by the PROJECT or not.

HM-2 is hazardous material (including, but not limited to, hazardous waste) that may require removal and disposal pursuant to federal or state law only if disturbed by the PROJECT.

The management activities related to HM-1 and HM-2, including and without limitation, any necessary manifest requirements and disposal facility designations are referred to herein as HM-1 MANAGEMENT and HM-2 MANAGEMENT respectively.

43. If HM-1 or HM-2 is found the discovering PARTY will immediately notify all other PARTIES.
44. CALTRANS, independent of the PROJECT, is responsible for any HM-1 found within the existing State Highway System right-of-way. CALTRANS will undertake, or cause to be undertaken, HM-1 MANAGEMENT with minimum impact to the PROJECT schedule.

CALTRANS will pay, or cause to be paid, the cost of HM-1 MANAGEMENT for HM-1 found within the existing State Highway System right-of-way with funds that are independent of the funds obligated in this AGREEMENT.

45. CITY, independent of the PROJECT, is responsible for any HM-1 found within the PROJECT limits and outside the existing State Highway System right-of-way. CITY will undertake, or cause to be undertaken, HM-1 MANAGEMENT with minimum impact to the PROJECT schedule.

CITY will pay, or cause to be paid, the cost of HM-1 MANAGEMENT for HM-1 found within the PROJECT limits and outside of the existing State Highway System right-of-way with funds that are independent of the funds obligated in this AGREEMENT.

46. The CONSTRUCTION IMPLEMENTING AGENCY is responsible for HM-2 MANAGEMENT within the PROJECT limits.

CITY and CALTRANS will comply with the Soil Management Agreement for Aerially Deposited Lead Contaminated Soils (Soil Management Agreement) executed between CALTRANS and the California Department of Toxic Substances Control (DTSC). Under Section 3.2 of the Soil Management Agreement, CALTRANS and CITY each retain joint and severable liability for noncompliance with the provisions of the Soil Management Agreement. CITY will assume all responsibilities assigned to CALTRANS in the Soil Management Agreement during PROJECT COMPONENTS for which they are the IMPLEMENTING AGENCY except for final placement and burial of soil within the State right-of-way, per Section 4.5 of the Soil Management Agreement, which is subject to CALTRANS concurrence and reporting to DTSC which will be performed by CALTRANS.

47. CALTRANS' acquisition or acceptance of title to any property on which any HM-1 or HM-2 is found will proceed in accordance with CALTRANS' policy on such acquisition.

Claims

48. Any PARTY that is responsible for completing WORK may accept, reject, compromise, settle, or litigate claims arising from the WORK without concurrence from the other PARTY.
49. PARTIES will confer on any claim that may affect the WORK or PARTIES' liability or responsibility under this AGREEMENT in order to retain resolution possibilities for potential future claims. No PARTY will prejudice the rights of another PARTY until after PARTIES confer on the claim.
50. If the WORK expends state or federal funds, each PARTY will comply with the Federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards of 2 CFR, Part 200. PARTIES will ensure that any for-profit consultant hired to participate in the WORK will comply with the requirements in 48 CFR, Chapter 1, Part 31. When state or federal funds are expended on the WORK these principles and requirements apply to all funding types included in this AGREEMENT.

Accounting and Audits

51. PARTIES will maintain, and will ensure that any consultant hired by PARTIES to participate in WORK will maintain, a financial management system that conforms to Generally Accepted Accounting Principles (GAAP), and that can properly accumulate and segregate incurred PROJECT costs and billings.

52. PARTIES will maintain and make available to each other all WORK-related documents, including financial data, during the term of this AGREEMENT.

PARTIES will retain all WORK-related records for three (3) years after the final voucher.

PARTIES will require that any consultants hired to participate in the WORK will comply with this Article.

53. PARTIES have the right to audit each other in accordance with generally accepted governmental audit standards.

CALTRANS, the State Auditor, FHWA (if the PROJECT utilizes federal funds), and CITY will have access to all WORK -related records of each PARTY, and any consultant hired by a PARTY to participate in WORK, for audit, examination, excerpt, or transcription.

The examination of any records will take place in the offices and locations where said records are generated and/or stored and will be accomplished during reasonable hours of operation. The auditing PARTY will be permitted to make copies of any WORK-related records needed for the audit.

The audited PARTY will review the draft audit, findings, and recommendations, and provide written comments within thirty (30) calendar days of receipt.

Upon completion of the final audit, PARTIES have forty-five (45) calendar days to refund or invoice as necessary in order to satisfy the obligation of the audit.

Any audit dispute not resolved by PARTIES is subject to mediation. Mediation will follow the process described in the General Conditions section of this AGREEMENT.

54. If the WORK expends state or federal funds, each PARTY will undergo an annual audit in accordance with the Single Audit Act in the Federal Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards as defined in 2 CFR, Part 200.
55. When a PARTY reimburses a consultant for WORK with state or federal funds, the procurement of the consultant and the consultant overhead costs will be in accordance with the Local Assistance Procedures Manual, Chapter 10.

Interruption of Work

56. If WORK stops for any reason, IMPLEMENTING AGENCY will place the PROJECT right-of-way in a safe and operable condition acceptable to CALTRANS.

57. If WORK stops for any reason, each PARTY will continue with environmental commitments included in the environmental documentation, permits, agreements, or approvals that are in effect at the time that WORK stops, and will keep the PROJECT in environmental compliance until WORK resumes.

Penalties, Judgements and Settlements

58. The cost of awards, judgements, fines, interest, penalties, attorney's fees, and/or settlements generated by the WORK are considered WORK costs.
59. The cost of legal challenges to the environmental process or are considered WORK costs.
60. Any PARTY whose action or lack of action causes the levy of fines, interest, or penalties will indemnify and hold all other PARTIES harmless per the terms of this AGREEMENT.

Project Files

61. CITY will furnish CALTRANS with the Project History Files related to the PROJECT facilities on State Highway System within sixty (60) days following the completion of each PROJECT COMPONENT. CITY will assure that the Project History File is prepared and submitted in compliance with the Project Development Procedures Manual, Chapter 7. All material will be submitted neatly in a three-ring binder and in PDF format.

Environmental Compliance

62. If during performance of WORK additional activities or environmental documentation is necessary to keep the PROJECT in environmental compliance, PARTIES will amend this AGREEMENT to include completion of those additional tasks.

GENERAL CONDITIONS

63. All portions of this AGREEMENT, including the Recitals Section, are enforceable.

Venue

64. PARTIES understand that this AGREEMENT is in accordance with and governed by the Constitution and laws of the State of California. This AGREEMENT will be enforceable in the State of California. Any PARTY initiating legal action arising from this AGREEMENT will file and maintain that legal action in the Superior Court of the county in which the CALTRANS district office that is signatory to this AGREEMENT resides, or in the Superior Court of the county in which the PROJECT is physically located.

Exemptions

65. All CALTRANS' obligations under this AGREEMENT are subject to the appropriation of resources by the Legislature, the State Budget Act authority, programming and allocation of funds by the California Transportation Commission (CTC).

Indemnification

66. Neither CALTRANS nor any of its officers and employees, are responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by CITY, its contractors, sub-contractors, and/or its agents under or in connection with any work, authority, or jurisdiction conferred upon CITY under this AGREEMENT. It is understood and agreed that CITY, to the extent permitted by law, will defend, indemnify, and save harmless CALTRANS and all of their officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, but not limited to, tortious, contractual, inverse condemnation, or other theories and assertions of liability occurring by reason of anything done or omitted to be done by CITY, its contractors, sub-contractors, and/or its agents under this AGREEMENT.
67. Neither CITY nor any of its officers and employees, are responsible for any injury, damage, or liability occurring by reason of anything done or omitted to be done by CALTRANS, its contractors, sub-contractors, and/or its agents under or in connection with any work, authority, or jurisdiction conferred upon CALTRANS under this AGREEMENT. It is understood and agreed that CALTRANS, to the extent permitted by law, will defend, indemnify, and save harmless CITY and all of their officers and employees from all claims, suits, or actions of every name, kind, and description brought forth under, but not limited to, tortious, contractual, inverse condemnation, or other theories and assertions of liability occurring by reason of anything done or omitted to be done by CALTRANS, its contractors, sub-contractors, and/or its agents under this AGREEMENT.

Non-parties

68. PARTIES do not intend this AGREEMENT to create a third party beneficiary or define duties, obligations, or rights for entities not signatory to this AGREEMENT. PARTIES do not intend this AGREEMENT to affect their legal liability by imposing any standard of care for fulfilling the WORK different from the standards imposed by law.
69. PARTIES will not assign or attempt to assign obligations to entities not signatory to this AGREEMENT without an amendment to this AGREEMENT.

Ambiguity and Performance

70. Neither PARTY will interpret any ambiguity contained in this AGREEMENT against the other PARTY. PARTIES waive the provisions of California Civil Code, Section 1654.

A waiver of a PARTY's performance under this AGREEMENT will not constitute a continuous waiver of any other provision.

71. A delay or omission to exercise a right or power due to a default does not negate the use of that right or power in the future when deemed necessary.

Defaults

72. If any PARTY defaults in its performance of the WORK, a non-defaulting PARTY will request in writing that the default be remedied within thirty (30) calendar days. If the defaulting PARTY fails to do so, the non-defaulting PARTY may initiate dispute resolution.

Dispute Resolution

73. PARTIES will first attempt to resolve AGREEMENT disputes at the PROJECT team level as described in the Quality Management Plan. If they cannot resolve the dispute themselves, the CALTRANS District Director and the Executive Officer of CITY will attempt to negotiate a resolution. If PARTIES do not reach a resolution, PARTIES' legal counsel will initiate mediation. PARTIES agree to participate in mediation in good faith and will share equally in its costs.

Neither the dispute nor the mediation process relieves PARTIES from full and timely performance of the WORK in accordance with the terms of this AGREEMENT. However, if any PARTY stops fulfilling its obligations, any other PARTY may seek equitable relief to ensure that the WORK continues.

Except for equitable relief, no PARTY may file a civil complaint until after mediation, or forty-five (45) calendar days after filing the written mediation request, whichever occurs first.

PARTIES will file any civil complaints in the Superior Court of the county in which the CALTRANS District Office signatory to this AGREEMENT resides or in the Superior Court of the county in which the PROJECT is physically located.

74. PARTIES maintain the ability to pursue alternative or additional dispute remedies if a previously selected remedy does not achieve resolution.

Prevailing Wage

75. When WORK falls within the Labor Code § 1720(a)(1) definition of "public works" in that it is construction, alteration, demolition, installation, or repair; or maintenance work under Labor Code § 1771, PARTIES will conform to the provisions of Labor Code §§ 1720-1815, and all applicable provisions of California Code of Regulations, Title 8, Division 1, Chapter 8, Subchapter 3, Articles 1-7. PARTIES will include prevailing wage requirements in contracts for public work and require contractors to include the same prevailing wage requirements in all subcontracts.

Work performed by a PARTY's own employees is exempt from the Labor Code's Prevailing Wage requirements.

If WORK is paid for, in whole or part, with federal funds and is of the type of work subject to federal prevailing wage requirements, PARTIES will conform to the provisions of the Davis-Bacon and Related Acts, 40 U.S.C. §§ 3141-3148.

When applicable, PARTIES will include federal prevailing wage requirements in contracts for public works. WORK performed by a PARTY's employees is exempt from federal prevailing wage requirements.

SIGNATURES

PARTIES are authorized to enter into this AGREEMENT and have delegated to the undersigned the authority to execute this AGREEMENT on behalf of the respective agencies and hereby covenants to have followed all the necessary legal requirements to validly execute this AGREEMENT. By signing below, the PARTIES each expressly agree to execute this AGREEMENT electronically.

The PARTIES acknowledge that executed copies of this AGREEMENT may be exchanged by facsimile or email, and that such copies shall be deemed to be effective as originals.

**STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION**

Monica Benavides
Acting Deputy District Director
Strategic Portfolio Management
Single Focal Point

Verification of funds and authority:

Neda Saber
District Budget Manager

Certified as to financial terms and policies:

Gina Schumacher
HQ Accounting Supervisor

CITY OF PLACENTIA

Damien Arrula
City Administrator

Attest:

Name Tbd
Title TBD

Approved as to form and procedure:

Name Tbd
Title TBD

FUNDING SUMMARY NO. 01

<u>FUNDING TABLE</u>			
Source	Party	Fund Type	PS&E
			Totals
STATE	CALTRANS	General Funds	70,000
Totals			70,000

<u>SPENDING SUMMARY</u>			
Fund Type	PS&E		Totals
	CALTRANS	<u>CITY</u>	
General Funds	0	50,000	70,000
Totals	0	50,000	70,000

Funding

1. If there are insufficient funds available in this AGREEMENT to place the PROJECT right-of-way in a safe and operable condition, the appropriate IMPLEMENTING AGENCY will fund these activities until such time as PARTIES amend this AGREEMENT.

That IMPLEMENTING AGENCY may request reimbursement for these costs during the amendment process.

2. If there are insufficient funds in this AGREEMENT to implement the obligations and responsibilities of this AGREEMENT, including the applicable commitments and conditions included in the PROJECT environmental documentation, permits, agreements, and/or approvals that are in effect at a time that WORK stops, each PARTY accepts responsibility to fund their respective WORK until such time as PARTIES amend this AGREEMENT.

Each PARTY may request reimbursement for these costs during the amendment process.

ICRP Rate

3. The cost of any engineering support performed by CALTRANS includes all direct and applicable indirect costs. CALTRANS calculates indirect costs based solely on the type of funds used to pay support costs. State and federal funds administered by CALTRANS are subject to the current Program Functional Rate. All other funds are subject to the current Program Functional Rate and the current Administration Rate. The Program Functional Rate and Administration Rate are adjusted periodically.

In accordance with California Senate Bill 848, the Administration Rate is capped at 10 percent until January 1, 2023, for Self-Help Counties with a countywide sales tax measure dedicated to transportation improvements.

4. If the WORK is funded with state or federal funds, any PARTY seeking CALTRANS reimbursement of indirect costs must submit an indirect cost rate proposal and central service cost allocation plan (if any) in accordance with Local Assistance Procedures Manual, 2 CFR, Part 200 and Chapter 5. These documents are to be submitted annually to CALTRANS' Audits and Investigations for review and acceptance prior to CALTRANS' reimbursement of indirect costs.

5. Travel, per diem, and third-party contract reimbursements for WORK are to be paid from the funds in this AGREEMENT only after the contractor performs the work and incurs said costs.

Payments for travel and per diem will not exceed the rates paid rank and file state employees under current California Department of Human Resources (CalHR) rules current at the effective date of this AGREEMENT.

If CITY invoices for rates in excess of CalHR rates, CITY will fund the cost difference and reimburse CALTRANS for any overpayment.

6. Notwithstanding the terms of this AGREEMENT, PARTIES agree to abide by the STIP guidelines that require the PARTIES to apportion the project cost increases and savings in the same proportion as the current programmed ratio of funds that are not strictly a one-time only grant. In the alternate, PARTIES may be able to apportion cost increases and savings according to a cost sharing arrangement between the PARTIES that is approved by the CTC.

Invoicing and Payment

7. PARTIES will invoice for funds where the SPENDING SUMMARY shows that one PARTY provides funds for use by another PARTY. PARTIES will pay invoices within forty-five (45) calendar days of receipt of invoice when not paying with Electronic Funds Transfer (EFT). When paying with EFT, CITY will pay invoices within five (5) calendar days of receipt of invoice.
8. If CITY has received EFT certification from CALTRANS then CITY will use the EFT mechanism and follow all EFT procedures to pay all invoices issued from CALTRANS.
9. When a PARTY is reimbursed for actual cost, invoices will be submitted each month for the prior month's expenditures. After all PROJECT COMPONENT WORK is complete, PARTIES will submit a final accounting of all PROJECT COMPONENT costs. Based on the final accounting, PARTIES will invoice or refund as necessary to satisfy the financial commitments of this AGREEMENT.
10. If an executed Program Supplement Agreement (PSA) or STIP Planning, Programming, and Monitoring Program Fund Transfer Agreement (PPM) exists for this PROJECT then CITY will abide by the billing and payment conditions detailed for the fund types identified in the PSA or PPM.

11. If CALTRANS reimburses CITY for any costs later determined to be unallowable, CITY will reimburse those funds.

Plans, Specifications, and Estimate (PS&E)

12. CITY will invoice and CALTRANS will reimburse for actual costs incurred and paid.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: INTERIM DIRECTOR OF FINANCE

DATE: APRIL 5, 2022

SUBJECT: **PUBLIC HEARING: ADOPTION OF PROPOSED OVERHEAD COST ALLOCATION STUDY AND COMPREHENSIVE FEE AND RATE SCHEDULE**

FISCAL

IMPACT: The proposed fee changes as of July 1, 2022, are intended to recover the cost of providing existing services associated with those fee-related regulatory functions and other programs.

SUMMARY:

On October 5, 2021, the City Council approved a professional services agreement with ClearSource Financial Consulting ("ClearSource") to prepare an overhead cost allocation study and comprehensive fee and rate schedule. This item provides findings and recommendations from the recently completed user and regulatory fee study. This item includes an updated fee schedule proposed for adoption by the City Council. Prior to adopting new or increased fees, the City Council shall conduct a public hearing. At the conclusion of the public hearing, City Council shall determine whether to adopt the updated schedule of user and regulatory fees. If updated fees are adopted, Staff recommends a July 1, 2022, effective date for fee changes.

The user and regulatory fee study provides an up-to-date analysis of the City's current costs of providing fee-related services. This information can be used by the City Council as it considers potential updates to fees. User and regulatory fees are set at the direction of the City Council at the conclusion of a public hearing to consider adoption of any new fees or fee increases.

The services for which a city imposes a user or regulatory fee typically derive from an individual person or entity's action, request, or behavior. Therefore, except in cases where there is an overwhelming public benefit generated by a city's involvement in the individual action, a fee for service ensures that the individual bears most, if not all, of the cost incurred by the City to provide that service. When a fee targets "100% or full cost recovery," the individual is bearing the entirety of the cost. When a fee targets less than full cost recovery, another city revenue source – in most cases, the General Fund – subsidizes the individualized activity.

Industry best practice and California statute are in harmony: User and regulatory fees should be set according to the estimated reasonable cost of service and should bear a fair and reasonable relationship to the payer's burdens on, or benefits received from the activities and/or services provided by the City.

2. a.
Apr. 5, 2022

Additionally, ongoing review and adjustment of fees provides multiple benefits, including:

- Increasing the availability of General Fund revenues to be used for services and activities available to all residents and businesses, such as public safety services.
- Keeping pace with general cost inflation.
- Avoiding fee spikes that are more likely to occur when municipalities leave fees unchanged for a multi-year period.
- Providing fee payers, City staff, and City policymakers with a pattern of consistency that provides information for forecasting and decision-making purposes.
- Helping to meet fee-payer service level expectations by collecting fees to fund the existing level of services provided.
- Encouraging generational equity among fee payers by avoiding long-term stagnation of fees followed by significant fee increases
 - The last comprehensive fee update was completed in 2018 and prior to that completed in 2012 and 2007; Prior to 2007, the City's fee schedule had not been updated since 1990.

Fee Categories that Were Examined in this Study

This study specifically examined fee categories including, but not limited to:

- Building Fees, such as permitting of new construction or modifications to existing structures
- Planning Fees, such as entitlement review and review for compliance with the zoning code
- Land Development Engineering Fees, such as public improvement review
- Encroachment Permit Fees, for work or activities conducted in the City right-of-way
- Fire Prevention Fees – such as plan review and inspection for compliance with Fire Code
- Police Department Fees – such as vehicle impound fees

Items Not Examined in this Study

This study specifically excluded examination of the following:

- Development Impact Fees
- Taxes
- Assessments
- Fines or Penalties
- Franchise Fees
- Utility Rates and Services Charges

These items are subject to different approval thresholds or are not subject to the same cost of service limitations as the fees examined as part of this study. Consequently, they are specifically excluded from the scope of this study.

RECOMMENDATION:

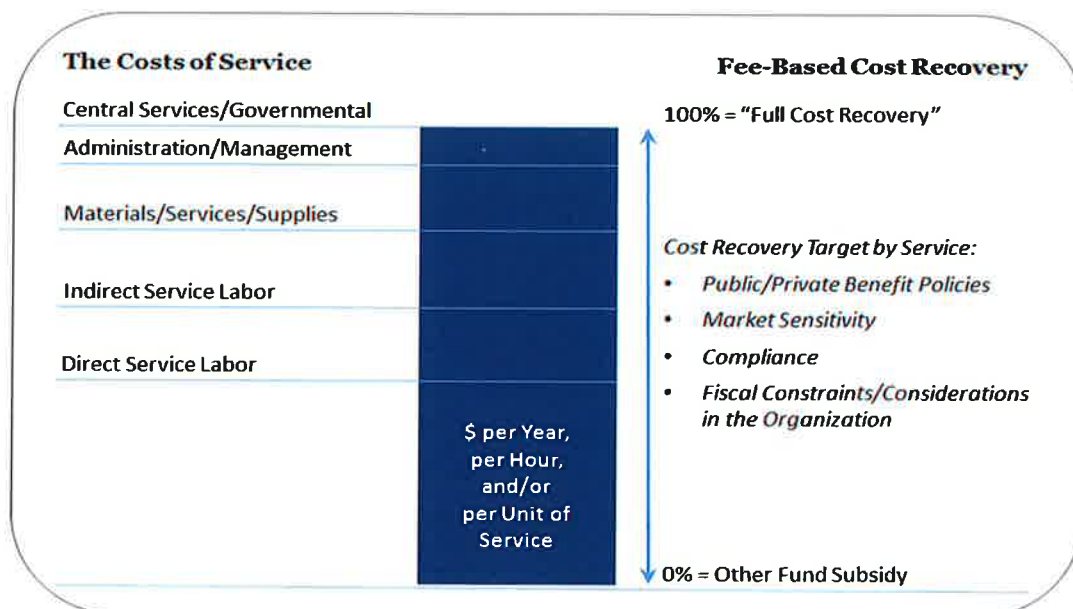
It is recommended that the City Council consider the following actions:

1. Open the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and
2. Receive the Staff report, consider all public testimony, and discuss the proposed fees; and
3. Close the public hearing; and
4. Adopt Resolution No. R-2022-17, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with an effective date of July 1, 2022, for Fiscal Year 2022-23.

DISCUSSION:

The proposed fees are intended to comply with applicable federal, state, and local laws including providing confirmation that the proposed fees and charges are not a tax as defined in Article 13C of the California Constitution and that the proposed fees are no more than necessary to cover the reasonable costs of the City's activities and services addressed in the fees. Additionally, the manner in which the costs are allocated to a payor bear a fair and reasonable relationship to the payor's burdens on, or benefits received from the activities and services provided by the City.

Nearly every service for which a fee is imposed can be illustrated as follows, contrasting the components of the full cost of service, which is the maximum fee amount justified, against the local agency's goals for cost recovery:



Based on the consultant's experience working with municipalities throughout California, most fee-paying stakeholders and City council members accept high-cost recovery targets for development-related fees as long as:

- The elements of the cost of service and assumptions are clearly communicated.
- The City clearly communicates that only eligible costs are included in fees.

Building Fees

- Current fees recover the full cost of providing fee-related services.
- Cities throughout the State typically target full cost recovery from building permit fees.
- Full cost recovery is targeted from proposed fees.

Planning Fees

- Current fees recover less than the full cost of providing services.
- Due to the nature of development within California, many projects take a significant amount of resources over a multi-month and potentially multi-year timeframe, depending on project complexity and magnitude.
- Costs of service have been recalibrated and proposed fees target full cost recovery for the vast majority of fee-related services.

Land Development Engineering and Encroachment Permit Fees

- The Department uses a combination of outside service providers and internal Staff to perform certain plan review and inspection activities. The proposed fee structure encourages recovery of City costs in addition to contract service provider costs, while developing fixed fees intended to scale to reflect project complexity.
- The proposed fees are calculated based on project characteristics such as the number of sheets reviewed, the number of acres inspected, or the type of project reviewed and inspected. These modifications are consistent with industry trends in calculating fees for service.

Fire Prevention Fees

- Adopting a comprehensive array of fees will allow the City to continue to use fixed fee billings rather than deposit-based billings while continuing to focus on recovery of costs.
- Use fee methodology that results in lower fees for less complex projects and higher fees for more complex projects (i.e., a nexus between fees and typical service requirements).

FISCAL IMPACT:

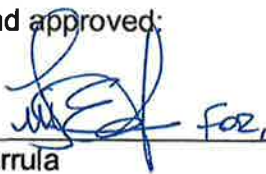
Additional revenues expected from the Proposed Master Fee Schedule are intended to offset the cost of providing existing services associated with those fee-related regulatory functions and other programs. Additional fee revenue is not intended to fund new services. Changes to fees are for cost recovery purposes only.

Prepared by:


Stephen Erlandson

Interim Director of Finance

Reviewed and approved:


Damien R. Arrula
City Administrator

Attachments:

1. Resolution R-2022-17 - Establishing and Adopting Certain Fees
2. Notices of Public Hearing, Adjustment of Various Fees
3. Fee Study Report
4. Presentation

RESOLUTION R-2022-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ESTABLISHING AND ADOPTING CERTAIN CITY FEES, RATES, AND CHARGES FOR VARIOUS CITY SERVICES WITH AN EFFECTIVE DATE OF JULY 1, 2022 FOR FISCAL YEAR 2022-23

A. Recitals

WHEREAS, pursuant to the Mitigation Fee Act (Government Code section 66000 *et seq.*) the City of Placentia is authorized to adopt and implement fees, rates, and charges for municipal services; provided that such fees, rates, and charges do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, notice of public hearing has been given pursuant to Government Code Section 6062a, oral and written presentations have been made and received, and the required public hearing has been held; and

WHEREAS, the City of Placentia desires to implement new fees, rates, and charges for various governmental services provided by the City of Placentia, as set forth herein; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred; and

WHEREAS, the actions implemented through the adoption of this Resolution are statutorily exempt under the California Environmental Quality Act per Section 21080(b)(8) of the Public Resources Code.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

1. Recitals. The recitals in Part A., above, are correct.
2. Estimated Costs. The fees, rates, and charges set forth in Exhibit A do not exceed the estimated reasonable cost of providing the service for which the fee, rate, or charge is levied.

3. Exhibit A. The fees, rates, and charges set forth in Exhibit A are hereby adopted and approved as the fees, rates, and charges for the services identified for each such fee, rate, or charge.

4. Effective Date of Fees. The fees, rates, and charges set forth in Exhibit A shall become effective on July 1, 2022.

5. Delegated Authority. The City Administrator is hereby delegated the authority to reduce one or more fees included in Exhibit A by up to 10% of the adopted fee amount, based on market conditions.

6. Severability. If any fee, rate, or charge adopted or increased by this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such fee, rate, or charge shall be deemed a separate, distinct, and independent provision of this Resolution, and such holding shall not affect the validity of the remaining fees, rates and charges adopted or revised herein. The City Council hereby declares that it would have adopted this Resolution and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one (1) or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

PASSED, ADOPTED AND APPROVED this 5th day of April 2022.

Rhonda Shader, Mayor

Attest:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 5th day of April 2022 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Attachment:

Exhibit A: Master Schedule of User and Regulatory Fees – Effective July 1, 2022



Master Schedule of User and Regulatory Fees
Effective July 1, 2022

City of Placentia
Master Schedule of User and Regulatory Fees

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FIRE PREVENTION FEES	14
POLICE FEES	20
CODE ENFORCEMENT FEES	22
COMMUNITY SERVICES FEES	23

City of Placentia

MASTER FEE SCHEDULE - ADMINISTRATIVE FEES

Activity Description		Fee Effective July 1, 2022	Note
1	Returned Check Fee		
	a) First Check	\$25	
	b) Each Additional Check	\$35	
2	EFT/ACH Return / Error	\$25	
3	Postage	Actual Cost	
4	Digital Media Device	\$10	
5	Documents - Hard Copy		
	a) Standard Size	\$0.25	
	b) Non-standard Size	Actual Cost	
6	Subpoena Response / Retrieval Fees	Max. Authorized by State	

City of Placentia

MASTER FEE SCHEDULE - BUSINESS LICENSE APPLICATION REVIEW AND INSPECTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Business License Administrative Processing Fees		
1 Admin Fee - New Account		
a) Within City	\$50	
b) Outside City	\$20	
2 Admin Fee - Renewal	\$20	
3 State Fee	\$4	[a]

[a] State mandated fee.

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Construction / Demolition			
1 Construction / Demolition Project Application Fee	\$97		
2 Impound Refuse Containers	\$148		
Supplemental Plan Check Fees			
3 First 2 Hours	\$307		
4 Each Additional Half Hour (or portion thereof)	\$136		
Supplemental Inspection Check Fees			
5 First 2 Hours	\$227		
6 Each Additional Half Hour (or portion thereof)	\$90		
Mechanical Permit Fees			
7 Issuance Fee	\$25	charged to all permits	
8 Air Conditioner			
a) 100,000 BTU or less	\$60	each	
b) Over 100,000 BTU	\$90	each	
9 Air Handler	\$90		
10 Appliance Vent / Chimney (Only)	\$90		
11 Boiler	\$90		
12 Compressor	\$90		
13 Duct Work	\$120		
14 Evaporative Cooler	\$90		
15 Exhaust Hood (Commercial Grease Hood)	\$249		
16 Exhaust Hood and Duct (Residential)	\$90		
17 Heat Pump (Package Unit)	\$90		
18 Heater			
a) 100,000 BTU or less	\$90		
b) Over 100,000 BTU	\$90		
c) Unit, Radiant, etc.	\$90		
d) Wall / Floor	\$90		
19 Vent Fan, Single Duct	\$76		
20 Vent System	\$90		
21 Walk-In Box / Refrigerator Coil	\$90		
22 Other Mechanical Inspections	\$141	per hour	
23 Stand-alone Mechanical Plan Check	\$176	per hour	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Electrical Permit Fees			
24 Issuance Fee	\$25		
25 New or Re-Wire Power Apparatus			
a) New or Re-Wire Residential	\$0	per sq ft	
b) New or Re-Wire Garages	\$0	per sq ft	
26 Busways	\$64		
27 Light Standard or Private Street Light			
a) First	\$115		
b) Each Additional	\$34		
28 Miscellaneous Apparatus, Conduits and Conductors (EV Charger, Backup Batteries)	\$76		
29 Outlets, Lights, and Switches (each)	\$3	each	
30 Power Apparatus (per HP, kV, KVA, etc.)			
a) Up to and Including 1	\$28		
b) 2 to 10	\$40		
c) 11 to 50	\$50		
d) 51 to 100	\$62		
e) Greater than 100	\$73		
31 Pre-Inspection	\$80		
32 Service or Panel (600V up to 1,000 amp)	\$136	per unit	
33 Signs, Outline Lighting, and Marquees	\$76		
34 Temporary Pole	\$90	each	
35 Theatrical-type Lighting Fixtures or Assemblies (each)	\$3	each	
36 Other Electrical Inspections	\$141	per hour	
37 Stand-alone Electrical Plan Check	\$176	per hour	
Plumbing Permit Fees			
38 Issuance Fee	\$25		
39 Anti-Syphon Valve	\$27	each	
40 Backflow Preventer	\$27	each	
41 Bathtub	\$27	each	
42 Dishwasher	\$27	each	
43 Drain-Piping Repair / Alterations	\$27	each	
44 Drinking Fountain	\$27	each	
45 Floor Sink / Drain	\$27	each	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
46 Garbage Disposal	\$27	each	
47 Gas Piping			
a) First Five Outlets	\$57		
b) Each Additional Five Outlets	\$5		
48 Grease Interceptor	\$340		
49 Grease Trap	\$170		
50 Laundry	\$27		
51 P Trap	\$27	each	
52 Roof Drain-Rainwater System	\$27	per drain	
53 Septic System	\$340	each	
54 Sewer (new, add, repair, abandonment)	\$27		
55 Sewer Cleanout Only	\$27	each	
56 Shower Stall	\$27	each	
57 Sink	\$27	each	
58 Solar Water System Fixtures (tanks, water treatment, equip)	\$57		
59 Urinal	\$27	each	
60 Waste and Vent System	\$113		
61 Water Closet	\$27	each	
62 Water Heater	\$27	each	
63 Water Line	\$27	each	
64 Water Pipe Repair Replacement			
a) First 100 lf	\$115		
b) Each additional 100 lf	\$50		
65 Other Plumbing Inspections	\$141	per hour	
66 Stand-alone Plumbing Plan Check	\$176	per hour	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Miscellaneous Permit / Other Fees			
67 Issuance Fee	\$25		
68 Application Meeting (Group Meeting Fee)	\$507		
69 Building & Zoning Inspection	\$80		
70 Duplicate Job Card	\$33		
71 Dedicated Inspector / Special Inspector Use	15% of Base Bldg Permit Fee		[a]
72 Expedited Plan Review	15% of Base Plan Check Fee		[b]
73 Solar Panels	\$267		
74 Address Change	\$1,773		
75 Awning	\$150	minimum charge	[c]
76 Close or Open Exterior Wall	\$250	minimum charge	[c]
77 Wood Fence	\$120	minimum charge	[c]
78 Masonry Wall	\$150	minimum charge	[c]
79 Patio Cover	\$150	minimum charge	[c]
80 Add for Screening	\$3	per SF minimum charge	[c]
81 Pre Fab Patio Room	\$250	minimum charge	[c]
82 Residential Alterations	\$200	minimum charge	[c]
83 Room Addition	\$250	minimum charge	[c]
84 Roof			
a) First 2,000 sf	\$322		
b) 2,001 sf - 4,000 sf	\$442		
c) 4,001 sf to 6,000 sf	\$680		
d) 6,001 sf or more	\$852		
85 Pool Re-plaster	\$136		
86 Gunite	\$648		
87 Pool and Spa with Electrical / Plumbing	\$1,322		
88 Spa or Hot Tub-inground (Pre-fabricated)	\$487		

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
89 Swimming Pool			
a) Electrical	\$102		
b) Plumbing	\$85		
90 Stucco			
a) First 400 sf	\$284		
b) Each Additional 100 sf	\$22		
91 Windows			
a) 1 Only	\$90		
b) 2 Only	\$113		
c) 3-10	\$204		
d) 11-20	\$408		
e) 21-50	\$613		
f) 51-100	\$817		
g) 100-200	\$1,022		
h) 200-500	\$1,226		
92 General Plan Update Fee (per \$1,000 valuation)	\$3.00		
93 Technology Enhancement Fee (per \$1,000 valuation)	\$1.75		

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description		Fee Effective July 1, 2022	Charge Basis	Note
Table 1-A - Building Permit Fees				
Total Valuation				
94	\$1 to \$500	\$67		
95	\$501 to \$2,000			
	a) For the first \$500	\$67		
	b) plus \$3.30 for each additional \$100, or fraction thereof, to and including \$2,000	\$3		
96	\$2,001 to \$25,000			
	a) For the first \$2,000	\$121		
	b) plus \$15 for each additional \$1000, or fraction thereof, to and including \$25,000	\$15		
97	\$25,001 to \$50,000			
	a) For the first \$25,000	\$494		
	b) plus \$10.85 for each additional \$1000, or fraction thereof, to and including \$50,000	\$11		
98	\$50,001 to \$100,000			
	a) For the first \$50,000	\$787		
	b) plus \$7.55 for each additional \$1000, or fraction thereof, to and including \$100,000	\$8		
99	\$100,001 to \$500,000			
	a) For the first \$100,000	\$1,196		
	b) plus \$6 for each additional \$1000, or fraction thereof, to and including \$500,000	\$6		
100	\$500,001 to \$1,000,000			
	a) For the first \$500,000	\$3,792		
	b) plus \$5.10 for each additional \$1000, or fraction thereof, to and including \$1,000,000	\$5		
101	\$1,000,001 and up			
	a) For the first \$1,000,000	\$6,551		
	b) plus \$3.40 for each additional \$1000, or fraction thereof	\$3		
102	Plan Check	65% of Building Permit Fee	% of building permit fee	

* If calculated fees do not reach the established minimum fee, the minimum fee applies.

[a] For requests for dedicated inspection / special on-call inspection services, an additional fee of 15% of base building permit fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[b] For requests for expedited plan review, an additional fee of 15% of base plan review fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[c] Fee is greater of minimum charge or Table 1-A charge.

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
1 Abandonment of Property	\$4,176	[a]
2 Accessory Dwelling Unit (ADU) Administrative Review	\$2,657	
3 Adult Oriented Business	\$9,644	
4 Appeal of Staff Decision		
a) to Planning Commission	\$2,955	[b]
b) to City Council	\$5,024	[b]
5 Building & Zoning Compliance Application		
a) Minor	\$99	[c]
b) Major	\$296	[c]
6 CC&R's Review	\$2,222	
7 Certificate of Compliance	\$1,281	
8 Condominium Conversion	\$6,256	
9 Development Agreement Review	\$9,660	[a]
10 Development Plan Review	\$13,302	
11 Environmental Impact Report Admin/Review	\$8,395	[a]
12 Extension of Approval		
a) Staff Approved Applications	\$1,182	
b) Planning Comm/City Council Approved Applications	35% of original application fee	
13 Film Permit		
a) Commercial	\$1,034	
b) Student	no charge	[d]
14 General Plan Amendment	\$14,037	
15 Home Occupation Permit	\$65	[c]
16 House Move	\$2,549	[a]
17 Initial Study Checklist	\$591	
18 Landscape Plan Review (Residential - 3 or more)	\$493	[a]
19 Landscape Plan Check (Commercial)	\$493	[a]

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
20 Letter of Public Convenience/Necessity	\$1,084	
21 Lot Line Adjustment	\$3,221	
22 Negative Declaration	\$3,608	[a]
23 Planning Review / Research (Questions/Issues requiring research)		
a) First hour	\$296	
b) Each additional 15 minutes	\$49	
24 Preliminary Plan Review	\$2,855	[a]
25 Security Review	\$788	
26 SB 9 Administrative Review		
a) Review of Residential Home (or Homes) Plan	\$2,657	
b) Administrative Tentative Parcel Map	\$5,659	
27 Short Term Rental Registration	\$394	
28 Sign Plan Review		
a) Individual Sign	\$394	
b) Integrated Commercial/Industrial Center	\$591	
c) Master Sign Program	\$985	
29 Site Plan Review		
a) Minor	\$197	
b) Major - Residential	\$2,657	
c) Major - Commercial	\$2,657	
30 Special Event Permit		
a) Minor: outdoor display, etc.	\$150	
b) Major: car show, fair, etc.	\$887	[e]
31 Specific Plan Review/Amendment	\$10,350	[a]
32 Study Session (Applicant Requested)	\$1,182	
33 Temporary Advertising Permit	\$99	
34 Tentative Parcel Map (4 or fewer parcels)	\$6,841	
35 Tentative Tract Map (5 or more Parcels/Lots/Units)		
a) First 5 Parcels/Lots/Units	\$9,008	
b) Each Additional Parcel/Lot/Unit	\$99	

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
36 Third Party Review/Preparation of Plans	\$1,478	[a]
37 Underground Utility Waiver	\$2,405	[a]
38 Use Conformity Determination	\$887	
39 Use Permit		
a) Minor	\$3,152	
b) Standard	\$9,777	
c) Modification		
i) Planning Commission	\$7,216	
ii) Staff	\$1,379	
d) Special	\$1,376	
e) Use Permit - Temporary		
i) New	\$887	
ii) Renewal	\$493	
40 Variance		
a) Minor	\$3,374	
b) With Other Applications	\$6,104	
c) Standard	\$8,989	
41 Wireless Facility - Preliminary Plan Review	\$1,567	[a]
42 Zone Change	\$14,037	
43 Zone Change - Text Only	\$3,698	
44 Zoning Verification Letter	\$690	

[a] Base fee as noted, plus, as needed, an initial deposit is determined by the Director of Development Services, against which the City will charge the cost or outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

[b] If City Councilmember brings appeal, no fee charged.

[c] Plus inspection fee, if necessary.

[d] Permit required, but no fee charged.

[e] Plus any costs from other departments.

City of Placentia

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
General Permit and Inspection Fees			
1 Grading - Standard Projects			
a) Grading Permit	\$300	per permit	
b) Plan Check			
i) First Sheet	\$1,048	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
c) Inspection			
i) First Hour	\$300	per hour	
ii) Each Additional Hour	\$150	per hour	
2 Grading - Larger Projects - see Note 2	deposit determined by director		
Parcel / Tract Map Checking			
3 Parcel / Tract Map Checking			
a) Up to 5 Lots			
i) First Sheet	\$1,824	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
b) Greater than 5 Lots			
i) First Sheet	\$2,406	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
Other Permit and Inspection Fees			
4 Traffic Control Plan Check - see Note 3	\$1,552		[a]
5 Water Quality Management Plan Review	\$3,526		[a]
6 Sediment and Erosion Plan Check			
a) 1st sheet	\$1,436	per sheet	[a]
b) Each Additional Sheet	\$660	per sheet	[a]
7 Transportation Permit			
a) Transportation Permit - Annual	\$90	each	
b) Transportation Permit - Single Trip	\$16	each	
Encroachment			
8 Encroachment Permit			
a) Encroachment Permit	\$300	per permit	
b) Encroachment Plan Check			
i) 1st sheet	\$776	per sheet	[a]
ii) Each Additional Sheet	\$776	per sheet	[a]
c) Encroachment Inspection			
i) 1st hour	\$150	per hour	
ii) Each Additional Hour	\$150	per hour	

City of Placentia

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Other Services			
9 PW Special Inspection	\$150	per hour	
10 Traffic Engineering Development Plan Check Review - See Note 1	\$1,940	base fee + deposit	[a]
11 Traffic Impact Analysis Review - See Note 1	\$2,328	base fee + deposit	[a]
12 Sewer Capacity Study	\$1,601		[a]
FOG			
13 FOG Plan Check Fee	\$927		[a]
14 FOG Annual Service			
a) With Interceptor	\$266		
b) Without Interceptor	\$2,180		
Technology Enhancement Fee			
15 Technology Enhancement Fee	\$10	per sheet	

[a] Three checks included in fee.

Explanatory Notes:

Note 1: Base Fee as noted, plus, as needed, an initial deposit determined by the Director of Public Works, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

Note 2: An initial deposit of amount indicated or as determined by the City Engineer, against which the City will charge the cost of outside consultants / attorneys, other City costs and staff time at Fully Burdened Hourly Rates. If Costs exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in major arterial streets.

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Development Review		
1 Small Project - Single family residence, single, ADU	\$346	
2 Development Plan/Site Review/CUP	\$538	
3 Map Review - Tentative Tract Map/Screen Check/and or Clearance letter for print linen	\$385	
4 Fire Master Plan - Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	\$551	
5 Vehicle or pedestrian gates across emergency access roads	\$438	
Architectural (per building)		
6 All A Occupancy 5,000 sq ft or under	\$938	
7 All A Occupancy greater than 5,000 sq ft	\$1,069	
8 E Day Care or I-4	\$654	
9 E Occupancy educational	\$1,069	
10 B, F, M, S Occupancies	\$631	
11 H Occupancy - Chemical classification fee	\$1,192	
12 I or R2.1 Occupancies	\$1,654	
13 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building	\$577	
14 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building - Inspection Only	\$154	
15 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building	\$948	
16 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building - Inspection Only	\$254	
17 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building	\$1,969	
18 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building - Inspection Only	\$615	
19 R3.1 RCF	\$492	
20 R3.1 RCF - Inspection Only	\$154	
21 R4 Licensed residential care / assisted living facilities	\$743	
22 R4 Licensed residential care / assisted living facilities - Inspection Only	\$269	
23 S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	\$862	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Hazardous Processes/Systems/Materials		
24 Above/underground storage tank (per tank, includes associated tank equipment)	\$588	
25 Above-ground storage tank, including equipment - Inspection Only	\$215	
26 Hazardous Material Process/Storage for Non - H Occupancies. Includes Chem Class Review 0 - 5 chemicals	\$638	
27 Hazardous Material Process/Storage for Non - H Occupancies - Inspection Only	\$277	
28 Chemical Classification Review 6 - 49 chemicals	\$515	
29 Chemical Classification Review 50 - 100 chemicals	\$715	
30 Chemical Classification Review more than 100 chemicals	\$1,062	
31 High-piled storage: code/commodity compliance	\$986	
32 Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 3-pounds of any refrigerant	\$992	
33 Spray booth, spraying area	\$688	
34 Gas Systems: medical gas, industrial gas (including piping and manifolds)	\$957	
35 Gas systems: CO2 for Beverage	\$454	
36 Special equipment: industrial ovens, vapor recovery, dust collection, Dry Cleaning	\$775	
37 Photovoltaic System - Commercial	\$451	
38 Battery Systems, stationary storage and cell sites	\$546	
39 Emergency Responder Radio System	\$935	
Suppression Systems		
40 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot)	\$502	
41 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot) - Inspection Only	\$197	
42 NFPA 13R fire sprinkler system: 3 to 16 units per building	\$609	
43 NFPA 13R fire sprinkler system: 3 to 16 units - Inspection Only	\$237	
44 NFPA 13R fire sprinkler system: 17 to 50 units per building	\$874	
45 NFPA 13R fire sprinkler system: 17 to 50 units per building - Inspection Only	\$400	
46 NFPA 13R fire sprinkler system: > 50 units per building	\$998	
47 NFPA 13R fire sprinkler system: more than 50 units - Inspection Only	\$474	
48 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser	\$645	
49 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser - Inspection Only	\$238	
50 New NFPA 13 fire sprinkler system: > 100 heads per riser	\$842	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
51 New NFPA 13 fire sprinkler system: each add'l riser OR per floor in buildings > 2 stories - Inspection Only	\$283	
52 New NFPA 13 fire sprinkler system: R-1/R-2 each riser and per floor in buildings > 2 stories	\$389	
53 New NFPA 13 fire sprinkler system: R-1/R-2 - Inspection Only	\$169	
54 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations	\$365	
55 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations - Inspection Only	\$162	
56 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review	\$735	
57 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review - Inspection Only	\$338	
58 Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	\$703	
59 Pre-action fire sprinkler system - Inspection Only	\$237	
60 NFPA 14 Class I, II, or III standpipes (includes all standpipes within a single building)	\$634	
61 NFPA 14 standpipes - Inspection Only	\$277	
62 Fire pump installation	\$929	
63 Underground fire protection system: 1 - 5 connections (single hydrant or riser counts 1)	\$592	
64 Underground fire protection system: > 5 connections (single hydrant or riser counts 1)	\$929	
65 Underground repair	\$428	
66 Commercial cooking hood and duct system (per system)	\$357	
67 Special extinguishing system: Dry Chemical, CO2, FM 200, Foam Liquid Systems, Inert Gas, Halon, & Inergen	\$666	
Alarm Systems		
68 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices	\$383	
69 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices - Inspection Only	\$118	
70 Fire alarm system: 6 - 15 initiating devices and/or ≤ 21 - 40 notification devices	\$529	
71 Fire alarm system: 6-15 initiating devices and/or ≤ 21 - 40 notification devices - Inspection Only	\$169	
72 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices	\$803	
73 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices - Inspection Only	\$342	
74 Fire alarm system: > 30 initiating devices and/or > 80 notification devices	\$1,094	
75 Fire alarm system: > 30 initiating devices and/or > 80 notification devices - Inspection Only	\$394	
76 Field review/inspection - Underground repair	\$231	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Administrative/Miscellaneous		
77 Alternative Method and Material Request	\$615	
78 Plan Revision	\$254	
79 Reinspection Fee	\$169	
80 Inspection time and materials fee (per hour)	\$169	
81 Plan Review time and materials (per hour)	\$169	
82 Fire Marshal time and material fee	\$192	
83 Accelerated plan review (Per review. Fee is in addition to base fee assessed for plan review)	\$231	
84 Coordination/Pre-submittal Meetings: (hourly minimum 2 hours)	\$385	
85 Additional Review past 2nd review (each submittal)	\$254	
86 After hours inspection	\$615	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Annual Permits		
1 Aerosol products	\$296	
2 Aircraft refueling vehicles	\$211	
3 Aircraft repair hangar	\$296	
4 Carbon Dioxide systems used in beverage	\$254	
5 CG - Flammable, greater than exempt Amount	\$414	
6 CG - Highly toxic and toxic, any amount	\$414	
7 CG - Pyrophoric, any amount	\$414	
8 Combustible dust producing operations	\$473	
9 Corrosive, less than exempt amount	\$355	
10 Corrosive, greater than exempt amount	\$651	
11 Covered and open mall buildings	\$1,944	
12 Cryogen fluids - operational	\$473	
13 Cutting operations and welding operations	\$254	
14 Day Care - commercial	\$211	
15 Day Care - large family	\$211	
16 Dry cleaning	\$254	
17 Explosives	\$592	
18 New business inspection	\$169	
19 Flammable and combustible liquids	\$532	
20 Flammable Liq. Room - < 1,000 sq ft	\$355	
21 Group I-4, Day Care facilities	\$380	
22 Hazardous productions materials (HPM)	\$532	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Construction		
23 Aboveground storage tanks		
a) 1st tank	\$1,014	
b) Additional aboveground storage tanks	\$761	
24 Close of flam LST, each	\$1,099	
25 Close of flam LST, each add'l tank	\$761	
26 Fire Hydrants, each	\$444	
27 Modification of a UST permit	\$570	
28 Transfer UST to a new owner	\$296	
29 UST - new install of flam. LST		
a) 1st tank	\$1,711	
b) Each additional tank	\$1,099	
30 UST system alteration; minor tank and piping repair	\$761	
31 Flammable liquids room - < 1,000 sq ft	\$570	
32 UST closure	\$1,838	
33 Solar, gardens and landscaped roofs	\$592	
34 Cryogens fluids	\$676	
35 Hazardous materials	\$1,099	
36 High piled combustible storage	\$507	

City of Placentia

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee Effective July 1, 2022	Note
Alarms and Alarm System Permits		
1 Alarm Permit		
a) Commercial (Annual Permit)	\$81	
b) Residential (Annual Permit)	\$27	
2 False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders)	\$254	
Miscellaneous Permits		
3 ABC Permit		
a) One Day Non-Profit	\$143	
b) Commercial	\$287	
4 Bingo Permit	\$50	[a]
5 Fortune Tellers/Annual Renewal		
a) Non-Profit	\$635	
b) For Profit	\$317	
6 Gaming Permit		
a) Non-Profit	\$635	
b) For Profit	\$317	
7 Second Hand Dealer License/Renewal		
a) Non-Profit	\$635	
b) For Profit	\$317	
8 Solicitor's Vendor's Permit/Renewal		
a) Non-Profit	\$635	
b) For Profit	\$317	
9 Live Entertainment Permit		
a) Non-Profit	\$635	
b) For Profit	\$317	
10 Carnival Permit Investigation		
a) Non-Profit	\$635	
b) For Profit	\$317	
Other Police Fees/Services		
11 Bike License		
a) Per year	\$2	[a]
b) Three Year Renewal	\$3	

City of Placentia

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee Effective July 1, 2022	Note
12 Civil Subpoena - Clerical		
a) Officer		
i) Minimum for first three hrs	State Max	[a]
ii) For each additional hour	State Max	[a]
b) Clerical (per quarter-hour)	State Max	[a]
13 Party Disturbance (Second Response) (\$0 first courtesy response)	\$335	
14 Property Release Fee		
a) Victims and first appointments for property owners	\$0	
b) All Others (includes "no shows")	\$32	
15 Public Fingerprinting Fee (Plus DOJ/FBI fees)	\$21	
Permit Parking		
16 Residential Parking Permits		
a) First 5	\$11	
b) Replacement	\$11	
17 Temporary Parking Permit	\$1	
18 Temporary Parking Permit for Old Town	\$240	
Traffic		
19 Citation Sign Off - Fix-It Ticket	\$15	
Reports and Administrative Services		
20 Visa/Passport Clearance Letter	\$48	
Vehicle Release Fee (Per Vehicle)		
21 Vehicle Repossession Entry	\$15	[a]
22 Vehicle Release		
a) Non 30-Day Impound / Vehicle Storage	\$189	
b) 30-Day Impound Release	\$281	
c) 30-Day Impound Release (DUI)	\$281	
Records		
23 Copies		
a) Arrest Logs	\$0.25	
b) Police Logs	\$0.25	
c) Police Reports	\$0.25	
d) Police Photos	\$0.25	
e) Location Premise History Search	\$0.25	
f) Body-worn Camera Footage	Bill hourly	

[a] Fee established by State of California.

City of Placentia

MASTER FEE SCHEDULE - CODE ENFORCEMENT FEES

Activity Description	Fee Effective July 1, 2022	Note
Miscellaneous Fees		
1 Massage Establishment Permit	\$525	
2 Massage Technician Permit	\$250	
3 Code Enforcement Reinspection	\$128	
4 Code Enforcement Hourly Rate	\$102	[a]

[a] Hourly rate for Code Compliance inspections required or requested for which no other fees are listed, requests for special event support, etc.

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
Aquatic Programs		
1 Swim Lessons	\$70 - \$80	
2 Aquatics Day Class	\$75 - \$80	
3 Aquatics Night Class	\$70	
Contract Recreation Classes		
4 Class Fees	market price	
5 Instructor / City Percentages:		
Classes held at City-Owned Facilities	60% Inst / 40% City	
Classes held at offsite / Non City-Owned Facilities	65% Inst / 35% City	
6 Administrative Fee for Classes	\$10	
Youth Sports Programs (Participant Registration Fee)		
7 Placentia Youth Basketball	\$119	
Adult Sports Programs (Team Registration Fee)		
8 Adult Futsal (Indoor Soccer)	\$357	
9 Adult Basketball	\$535	
Excursions		
10 Excursion		
a) Single Day	\$59 - \$128	
b) Multi-Day	\$155 - \$311	
c) Administrative Fee	\$10	
Facility Rentals (based on 2 hr minimum) - Includes Set Up, Cleaning, Breakdown, and Overhead		
11 Permit Processing Fee (all users)	\$20	
Whitten Center		
12 Refundable Security Fee (Damage Deposit)	\$150	
13 Resident Non Profit		
a) Main Room (150 Max)		
i) Friday - Sunday	\$80	
ii) Monday - Thursday	\$61	
b) Room A or B (75 Max)		
i) Friday - Sunday	\$61	
ii) Monday - Thursday	\$54	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description		Fee Effective July 1, 2022	Note
14	Resident, Non Resident Non Profit		
	a) Main Room (150 Max)		
	i) Friday - Sunday	\$97	
	ii) Monday - Thursday	\$80	
	b) Room A or B (75 Max)		
	i) Friday - Sunday	\$72	
	ii) Monday - Thursday	\$61	
15	Non Resident		
	a) Main Room (150 Max)		
	i) Friday - Sunday	\$123	
	ii) Monday - Thursday	\$107	
	b) Room A or B (75 Max)		
	i) Friday - Sunday	\$97	
	ii) Monday - Thursday	\$88	
16	Commercial		
	a) Main Room (150 Max)		
	i) Friday - Sunday	\$150	
	ii) Monday - Thursday	\$141	
	b) Room A or B (75 Max)		
	i) Friday - Sunday	\$123	
	ii) Monday - Thursday	\$115	
17	Kitchen (All Users)	\$125	
	Aguirre (60 Max)		
18	Refundable Deposit (Damage Deposit)	\$100	
19	Resident Non Profit		
	a) Friday - Sunday	\$61	
	b) Monday - Thursday	\$54	
20	Resident, Non Resident Non Profit		
	a) Friday - Sunday	\$72	
	b) Monday - Thursday	\$61	
21	Non Resident		
	a) Friday - Sunday	\$97	
	b) Monday - Thursday	\$88	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description		Fee Effective July 1, 2022	Note
22	Commercial		
	a) Friday - Sunday	\$123	
	b) Monday - Thursday	\$115	
	Backs - Main Room (150 Max)		
23	Refundable Deposit (Damage Deposit)	\$150	
24	Resident Non Profit		
	a) Friday - Sunday	\$80	
	b) Monday - Thursday	\$61	
25	Resident, Non Resident Non Profit		
	a) Friday - Sunday	\$97	
	b) Monday - Thursday	\$80	
26	Non Resident		
	a) Friday - Sunday	\$123	
	b) Monday - Thursday	\$107	
27	Commercial		
	a) Friday - Sunday	\$150	
	b) Monday - Thursday	\$141	
	Koch Building (30 Max)		
28	Refundable Deposit (Damage Deposit)	\$100	
29	Resident Non Profit		
	a) Friday - Sunday	\$54	
	b) Monday - Thursday	\$54	
30	Resident, Non Resident Non Profit		
	a) Friday - Sunday	\$61	
	b) Monday - Thursday	\$54	
31	Non Resident		
	a) Friday - Sunday	\$88	
	b) Monday - Thursday	\$78	
32	Commercial		
	a) Friday - Sunday	\$88	
	b) Monday - Thursday	\$78	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description		Fee Effective July 1, 2022	Note
Gyms			
33	Gyms Refundable Security Fee (Damage Deposit)	\$100	
34	Oberle Gym (348 Max)		
	a) Resident Non Profit	\$54	
	b) Resident, Non Resident Non Profit	\$61	
	c) Non Resident	\$72	
	d) Commercial	\$80	
35	Tynes Gym (303 Max)		
	a) Resident Non Profit	\$54	
	b) Resident, Non Resident Non Profit	\$61	
	c) Non Resident	\$72	
	d) Commercial	\$80	
Gomez Community Center (60 Max)			
36	Refundable Deposit (Damage Deposit)	\$100	
37	Resident Non Profit		
	a) Friday - Sunday	\$61	
	b) Monday - Thursday	\$54	
38	Resident, Non Resident Non Profit		
	a) Friday - Sunday	\$72	
	b) Monday - Thursday	\$61	
39	Non Resident		
	a) Friday - Sunday	\$97	
	b) Monday - Thursday	\$88	
40	Commercial		
	a) Friday - Sunday	\$123	
	b) Monday - Thursday	\$115	
Pools			
41	Whitten Center Pool Rental	\$297	
42	Gomez Center Pool Rental	\$297	
Special Events			
43	For Grass Areas		
	a) Damage Deposit	\$300	
	b) Per Hour	\$45	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
Park Shelter / Table Rentals (based on 2 hr minimum)		
44 Permit Processing Fee (all users)		
45 Picnic Shelters		
a) Refundable Security Fee (Cleaning / Damage Deposit)	\$100	
b) Kraemer Picnic Shelter Rental Rate (per shelter area)		
i) Resident	\$60	
ii) Non Resident	\$104	
b) Koch Picnic Shelter Rental Rate (per shelter area)		
i) Resident	\$60	
ii) Non Resident	\$104	
46 Picnic Tables		
a) Parque del Arroyo Verde Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
b) Parque de los Vaqueros Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
c) Tuffree Park Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
c) Placentia Champions Sports Complex Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
Sportsfield Rentals (per hour)		
47 Sportsfield Processing Fee - One time fee	\$70	
48 Sportsfield Application Fee		
a) Melrose Elementary School SB1		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
b) Parque de los Niños		
i) Resident Non Profit	\$4	
ii) Resident	\$6	
iii) Non Resident Non Profit	\$9	
iv) Non Resident	\$13	
v) Commercial	\$21	
c) PCSC		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
c) Tuffree Park P4		
i) Resident Non Profit	\$4	
ii) Resident	\$6	
iii) Non Resident Non Profit	\$9	
iv) Non Resident	\$13	
v) Commercial	\$21	
d) Tuffree Park Baseball		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
d) Tuffree Park Tennis Courts 1 & 2		
i) Resident Non Profit	\$3	
ii) Resident	\$5	
iii) Non Resident Non Profit	\$7	
iv) Non Resident	\$11	
v) Commercial	\$16	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description		Fee Effective July 1, 2022	Note
d) Valdez Middle School SB1			
i) Resident Non Profit		\$7	
ii) Resident		\$9	
iii) Non Resident Non Profit		\$13	
iv) Non Resident		\$21	
v) Commercial		\$42	
d) Torii Hunter Softball			
i) Resident Non Profit		\$7	
ii) Resident		\$9	
iii) Non Resident Non Profit		\$13	
iv) Non Resident		\$21	
v) Commercial		\$42	
Athletic Field Lighting (per hour)			
49	Kraemer Middle School		
	a) P1	\$12	
	b) P13	\$12	
	c) P17	\$16	
	d) P2	\$12	
	e) SB1	\$16	
	f) SB2	\$16	
50	Melrose Elementary School SB1	\$16	
	PCSC		
	a) Jensen	\$16	
	b) March	\$16	
	c) Munoz	\$16	
	d) Valadez	\$16	
51	Tuffree Middle School		
	a) P1	\$16	
	b) P2	\$16	
	c) P3	\$12	
	d) P4	\$12	
	e) SB1	\$16	
	f) SB2	\$16	
	g) Tennis Court 1	\$6	
	h) Tennis Court 2	\$6	
52	Melrose Elementary School SB1	\$16	

City of Placentia
401 East Chapman Avenue
Placentia, CA 92870
City Clerk's Office (714) 993-8231

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Placentia will hold a public hearing in the **Council Chambers** of Placentia City Hall, 401 E. Chapman Avenue on **Tuesday, April 5, 2022 at 7:00 p.m.** or as soon thereafter as the matter may be heard, to consider the following item:

The adoption of a Resolution Establishing and Updating User and Regulatory Fees and Charges.

ALL INTERESTED PERSONS are invited to attend this hearing and express opinions upon the items listed above.

ANY WRITTEN MATERIALS to be submitted must be submitted to the City Clerk at least twenty-four (24) hours prior to the hearing.

IF YOU CHALLENGE this proposal in court, you may be limited to, raising only those issues you or someone else raised at the public hearings described in this notice or written correspondence delivered to the City Clerk at 401 E Chapman Avenue, Placentia, CA 92870.

FURTHER INFORMATION on these items may be obtained at the City Clerk's Office or by telephone: (714) 993-8231

Attest: Karen O'Leary, Deputy City Clerk

PUBLISHED: Friday, March 25, 2022 – *OC Register*

POSTED: Thursday, March 24, 2022

City of Placentia
401 East Chapman Avenue
Placentia, CA 92870
City Clerk's Office (714) 993-8231

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Placentia will hold a public hearing in the **Council Chambers** of Placentia City Hall, 401 E. Chapman Avenue on **Tuesday, April 5, 2022 at 7:00 p.m.** or as soon thereafter as the matter may be heard, to consider the following item:

The adoption of a Resolution Establishing and Updating User and Regulatory Fees and Charges.

ALL INTERESTED PERSONS are invited to attend this hearing and express opinions upon the items listed above.

ANY WRITTEN MATERIALS to be submitted must be submitted to the City Clerk at least twenty-four (24) hours prior to the hearing.

IF YOU CHALLENGE this proposal in court, you may be limited to, raising only those issues you or someone else raised at the public hearings described in this notice or written correspondence delivered to the City Clerk at 401 E Chapman Avenue, Placentia, CA 92870.

FURTHER INFORMATION on these items may be obtained at the City Clerk's Office or by telephone: (714) 993-8231

Attest: Karen O'Leary, Deputy City Clerk

PUBLISHED: Thursday, March 31, 2022 – Placentia News Times

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CITY OF PLACENTIA

MARCH 2022

User and Regulatory Fee Study

ClearSource Financial Consulting

TERRY MADSEN | PRINCIPAL CONSULTANT

tmadsen@clearsourcefinancial.com | 831.288.0608

7960 B Soquel Drive, Suite 363 | Aptos, California 95003

www.clearsourcefinancial.com

ATTACHMENT 3

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March 2022

CITY OF PLACENTIA

Attn: Stephen Erlandson, Interim Finance Director
401 E Chapman Avenue
Placentia, CA 92870

User and Regulatory Fee Study

Dear Stephen:

ClearSource Financial Consulting submits the following report describing the findings of our preparation of a User and Regulatory Fee Study for the City of Placentia.

Please refer to the Executive Summary for the key findings of the analysis and estimated impacts to City funds. The balance of the report and its appendices provide the necessary documentation to support those outcomes.

Thank you for the opportunity to serve the City on this topic. We are happy to continue discussion on this study as the need arises or consult with you on additional topics.

Sincerely,



TERRY MADSEN, PRESIDENT | CLEARSOURCE FINANCIAL CONSULTING

PHONE NUMBER: 831.288.0608
EMAIL ADDRESS: tmadsen@clearsourcefinancial.com

EXECUTIVE SUMMARY

STUDY OVERVIEW

The City of Placentia has completed a **User and Regulatory Fee Study**. California cities regularly conduct these studies to justify fee amounts imposed and to optimize the overall portfolio of revenues available to the municipality to fund its services.

Industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that same individual through user fee revenue, relieving the agency's general revenues as much as possible for use toward services of broader community benefit.

USER AND REGULATORY FEES

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, license fees, franchise fees, fines, rents, and user and regulatory fees. **User and regulatory fees are intended to cover all, or a portion of, the costs incurred by the City for providing fee-related services and activities that are not otherwise provided to those not paying the fee.**

California law provides guidance regarding the amounts the City may charge for fee-related services and activities. Specifically, in order to avoid being considered taxes, the **fees charged shall not exceed the estimated reasonable cost of providing the services**, activities, or materials for which fees are charged.

At its conclusion, this study proposes for City Council review and consideration at public hearing a new **Schedule of User Fees and Charges** for application in Fiscal Year 2022-2023 and continued update in subsequent years.

COST RECOVERY POLICY AND PRACTICE

Recovering the costs of providing fee-related services directly influences the City's fiscal health and increases the City's ability to meet the service level expectations of fee payers.

The services for which the City imposes a user or regulatory fee typically derive from an individual person or entity's action, request, or behavior. Therefore, except in cases where there is an overwhelming public benefit generated by the City's involvement in the individual action, **a fee for service ensures that the individual bears most, if not all, of the cost incurred by the City to provide that service.** When a fee targets "100% or full cost recovery," the individual is bearing the entirety of the cost. When a fee targets less than full cost recovery, another City revenue source – in most cases, the General Fund – subsidizes the individualized activity.

Generally, **fees for service are targeted to full cost recovery, inclusive of operating, direct, indirect, and capital costs, except in cases where the City Council cites a public interest in lower fees.** The City may also be influenced by market conditions, comparing to municipalities of similar size and service profile.

EXECUTIVE SUMMARY

ILLUSTRATION OF COST RECOVERY SCENARIOS

EXHIBIT 1 | ILLUSTRATION OF COST RECOVERY SCENARIOS

COST RECOVERY THRESHOLD	CHARACTERISTIC OF THE SERVICE / ACTION
"NONE" No Recovery of the Costs of Service	• Acute interest in protecting: – Public safety – Integrity of City infrastructure, assets, and operations – Vulnerable populations • Collection of fees is not feasible or cost-effective
"LOW" Up to 50% of the Full Cost of Service	• The broader public benefits greatly from the individual service provided • Larger fee amounts may discourage compliance with City requirements • Market sensitivities may negatively impact demand for services deemed important to the character of the community • City policy directs an influence on fee amounts for: – Concern for low-income participation – Concern for specific sectors, such as owner-occupied residences or small business – Priority for resident participation, versus non-resident
"MODERATE" Greater than 50% of the Full Cost of Service	• While the individual benefits greatly from service provided, public benefit or public interest in compliance/participation is present • Factors described in lower thresholds retain some influence • Though service benefits the individual to a high degree, fee levels should be sensitive to the encouragement of current City initiatives
"FULL" 100% of the Full Cost of Service	• Service benefits the individual to a great degree • Service is highly regulatory • Fee amounts do not materially impact compliance or demand • Fee amounts for comparable service are in line with other regional communities • The City discourages the activity
"PENALTY" Greater than Full Cost	• Must be a fine/penalty for non-compliance with City code

EXECUTIVE SUMMARY

FINDINGS AND PROPOSED ACTION

During the course of study, information and analysis was generated and is discussed substantively throughout this report and its technical appendices. However, summarized in the following findings statements by broad fee category, are outcomes and proposals of particular interest to City leaders and policymakers.

Building Fees

#	Finding / Recommendation	Description
1	Current fees recover the full cost of providing fee-related services	• Cities throughout the State typically target full cost recovery from building permit fees. • Full cost recovery is targeted from proposed fees.

Planning Fees

#	Finding / Recommendation	Description
1	Current fees recover less than the full cost of providing services	• Due to the nature of development within California, many projects take a significant amount of resources over a multi-month and potentially multi-year timeframe, depending on project complexity and magnitude.
2	Targeting full cost recovery for development projects, including Planning fees has become more common throughout the State	• Costs of service have been recalibrated and proposed fees target full cost recovery for the vast majority of fee-related services.

Land Development Engineering and Encroachment Fees

#	Finding / Recommendation	Description
1	Restructure fees to encourage cost recovery of City staff and outside service provider costs	• The department uses a combination of outside service providers and internal staff to perform certain plan review and inspection activities. The proposed fee structure encourages recovery of City costs in addition to contract service provider costs, while developing fixed fees intended to scale to reflect project complexity.
2	Align fee structures to project characteristics	• The proposed fees are calculated based on project characteristics such as the number of sheets reviewed, the number of acres inspected, or the type of project reviewed and inspected. These modifications are consistent with industry trends in calculating fees for service.

EXECUTIVE SUMMARY

Fire Prevention Fees

#	Finding / Recommendation	Description
1	Modify fee schedule to allow for scaling of fees	• Use fee methodology that results in lower fees for less complex projects and higher fees for more complex projects (i.e., a nexus between fees and typical service requirements).
2	Adopt broad schedule of fees to reflect the array of services provided by the division	• Adopting a comprehensive array of fees will allow the City to continue to use fixed fee billings rather than deposit-based billings while continuing to focus on recovery of contract service provider costs.

Similar fees are collected by communities throughout the region and the State. The proposed fee amounts do not exceed the City's cost of service and are in-range of amounts charged by other jurisdictions.

Additional revenues expected from the Proposed Master Fee Schedule are intended to offset the cost of providing existing services associated with those fee-related regulatory functions and other programs. Additional fee revenue is not intended to fund new services.

Fairly allocating costs to the services provided and recovering some, or all, of these costs from service recipients creates value and predictability for City customers and reimburses the City for services provided to a single party, as compared to the public at large. Collecting fees for services:

- ➡ Increases the availability of General Fund revenues to be used for services and activities available to all residents and businesses, such as public safety and public works services.
- ➡ Helps meet fee-payer service level expectations by collecting fees to fund the existing level of services provided.

Please continue to the following technical report and appendices for further discussion of this Comprehensive User Fee Study.

PROJECT ORIENTATION

SCOPE OF STUDY

The City of Placentia has completed a **User and Regulatory Fee Study**, which represents an external review of prevailing practices and development of a new **Schedule of User Fees and Charges**. ClearSource Financial Consulting has prepared this analysis during Fiscal Year 2021/22 and will be available to answer questions as the City proceeds in implementing findings as it chooses.

Key tasks expected by the City from this study included the following:

- Review eligible fee-related services citywide to establish the reasonable relationship between current fees for service and the underlying costs of service.
- Calculate the full cost of service, including estimated citywide overhead costs.
- Recommend fees to be charged for each service.
- Recommend cost recovery strategies and best practices in setting fees, while considering the complexities and demands of responsible programs or departments.
- Identify underlying billable rates for cost recovery opportunities and as the basis for user fees.
- Maintain a thoroughly documented analysis to ensure compliance with Proposition 26, and other statutes, as applicable.

DIRECT SERVICES UNDER REVIEW

Fee Categories

City fees under review in this project focused on direct services eligible for user fee methodology, as listed in the City's published fee schedules. Additionally, the project was tasked with identifying any relevant additions for services performed without a fee or for under-quantified or ineffectively structured fees. Current services shown in the City's various prevailing fee schedules and addressed in this study are summarized as follows:

- **Building** – Services include building permits for construction and sub-trades.
- **Planning** – Services include development review/current planning, other community permitting, and miscellaneous labor.
- **Engineering** – Services include land development review and encroachment permitting.
- **Fire Prevention** – Services include review of business operations, construction, fire sprinkler and alarm systems for compliance with Fire Code.

PROJECT ORIENTATION

REASON FOR STUDY

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, franchise fees, fines, rents, and user and regulatory fees. User and regulatory fees are intended to cover all, or a portion of, the costs incurred by a city for providing fee-related services and activities that are not otherwise provided to those not paying the fee.

California cities regularly conduct fee studies to justify fee amounts imposed and to optimize the overall body of revenues available to the municipality to fund its services. Widespread industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that individual through user fee revenue, relieving the agency's general revenues for services of broader community benefit.

PREVAILING GUIDANCE

The objectives of this study, the methodology used to complete the study, and the formulation of outcomes and recommendations for future consideration were significantly influenced by Article 13C of the California Constitution and Section 66014 of the California Government Code.

Article 13C states that the local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity, and that the manner in which those costs are allocated to a payer bear a fair or reasonable relationship to the payer's burdens on, or benefits received from, the governmental activity. Additionally, Article 13C identifies the following as items that are not defined as taxes:

- A charge imposed for a specific benefit conferred or privilege granted directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
- A charge imposed for a specific government service or product provided directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
- A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.
- A charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property.
- A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law.
- A charge imposed as a condition of property development.
- Assessments and property-related fees imposed in accordance with the provisions of Article XIII D.

PROJECT ORIENTATION

Section 66014(a) of the California Government Code includes the following, “Notwithstanding any other provision of law, when a local agency charges fees for zoning variances; zoning changes; use permits; building inspections; building permits; ...the processing of maps under the provisions of the Subdivision Map Act...; or planning services...; those fees may not exceed the estimated reasonable cost of providing the service for which the fee is charged, unless a question regarding the amount of the fee charged in excess of the estimated reasonable cost of providing the services or materials is submitted to, and approved by, a popular vote of two-thirds of those electors voting on the issue.

The outcomes and recommendations of the study are intended to comply with applicable federal, state, and local laws including providing confirmation that the proposed fees (“charges”) recommended as a result of this study are not taxes as defined in Article 13C of the California Constitution and that the proposed fees are no more than necessary to cover the reasonable costs of the City’s activities and services addressed in the fees. Additionally, this report is intended to show that the manner in which the costs are allocated to a payer bear a fair and reasonable relationship to the payer’s burdens on, or benefits received from the activities and services provided by the City.

METHODOLOGY AND DATA SOURCES

This study calculated the estimated reasonable cost of providing various fee-related services across the City organization. Generally, the estimated reasonable cost of providing the fee-related services and activities examined in this study can be calculated as the product of the composite fully-burdened hourly labor rate of the division responsible for providing services and the estimated labor time required to process a typical request for service.

The composite fully-burdened hourly rates calculated in this study are based on the estimated annual hours spent providing fee related services, and estimated labor, services and supplies, and citywide overhead expenditures, sourced as follows:

- Estimated annual hours spent providing fee related services were developed based on interviews with City staff and are in-line with typical direct service ratios experienced by the consultant via studies of similar municipalities throughout California.
- Labor expenditures for in-house personnel were based on budgeted salary and benefits expenditures.
- Contract service personnel related costs were based on current market rates for similar service in the southern California region.
- Citywide overhead cost allocations were developed to assign a reasonable share of central service support to the City’s direct service units.
- Estimated labor times were developed based on responses from the staff primarily responsible for the provision of services examined in the study. Commonly used industry data also aided in the development of time estimates and proposed fee structures.

Once cost of service levels are identified, the City may use this information to inform targeted cost recovery from fees. Fees set at the cost of service target full cost recovery. Fees set at any amount less than the cost of service target less than full cost recovery.

PROJECT ORIENTATION

An illustration of the methods used in this analysis is shown below.

EXHIBIT 2 | STEPS IN ANALYZING COSTS OF SERVICE AND USER FEES



PROJECT ORIENTATION

CONSIDERATIONS FOR IMPLEMENTATION

If the City decides to adopt or otherwise utilize outcomes generated through this study, it should:

- **Update Systems for Fee Outcomes** – Ensure that City staff begin using updated fees and associated outcomes once the updated schedule of fees becomes effective. Values should be included in all official fee schedules used throughout the City (e.g., departmental pamphlets, counter schedules, and online information). Additionally, ensure collections processes are updated, which may include coding in billing systems and training for personnel who handle fees directly with the public.
- **Actively Monitor the Use of Fees** – In order to recover accurate and eligible amounts expected, the City should be diligent about tracking time to projects and ensuring fees are applied in the correct amount and using the correct and intended basis.
- **Monitor Feedback and Permit Statistics** – Monitor permit and application volume and applicant feedback to determine if fee modifications are resulting in any unanticipated changes in project frequency and to increase the level of detail available for revenue forecasting.
- **Annually Review and Adjust Fee Values** – In order to generally maintain pace with regional cost inflation and/or the City's salary cost inflation, the City should adjust its fees on an annual basis. A commonly used, reasonable inflation index is the annual change in the all-urban Consumer Price Index (CPI) representative of the region.
- **Periodically Perform Comprehensive Analysis** – A comprehensive fee study should be conducted periodically (e.g., every three to five years) to ensure fee levels remain at or below legal limits and are consistent with evolving service practices and local conditions.

APPENDIX A

COST OF SERVICE ANALYSIS



User and Regulatory Fees
Fee-Related Cost of Service Analysis

City of Placentia Cost of Service Analysis

Fee Type	Page
Cost of Service Analysis	
<u>Development Services Fees</u>	4
Planning Fees	5
Building Fees	13
Code Enforcement Fees	20
Technology Enhancement Fee	23
General Plan Update Fee	24
Development Services Labor Allocation	25
<u>Public Works Fees</u>	27
Engineering and Encroachment Fees	28
Public Works Fees Labor Allocation	35
<u>Fire Prevention Fees</u>	38
<u>Police Fees</u>	47
<u>Finance Business License Processing</u>	55
<u>Allocation of Citywide Overhead to Direct Service Units</u>	59



User and Regulatory Fees

Cost of Service and Cost Recovery Calculations



User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Development Services Fees

City of Placentia

User and Regulatory Fee Study

Cost Recovery Analysis and Fully-Burdened Hourly Rate Calculation - Planning

Revenue

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	1516 Actual	1617 Actual	1718 Actual	1819 Actual	1920 Actual	Average	Notes
101	General Fund (0010)	31	Planning	4305	Planning Division Fees	\$120,967	\$152,002	\$285,306	\$122,084	\$224,959	\$181,064	[a]
Total						\$120,967	\$152,002	\$285,306	\$122,084	\$224,959	\$181,064	

Expenses

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	Total	Adjustment	Total	Notes
101	General Fund (0010)	31	Planning	Multi	Labor	\$406,479	\$0	406,479	[b]
101	General Fund (0010)	31	Planning	6099	Professional Services	\$12,000	(\$12,000)	-	[c],[d]
101	General Fund (0010)	31	Planning	6245	Meetings & Conferences	\$1,500	\$0	1,500	[c]
101	General Fund (0010)	31	Planning	6250	Staff Training	\$400	\$0	400	[c]
101	General Fund (0010)	31	Planning	6255	Dues & Memberships	\$1,400	\$0	1,400	[c]
101	General Fund (0010)	31	Planning	6301	Special Department Supplies	\$100	\$0	100	[c]
101	General Fund (0010)	31	Planning	6315	Office Supplies	\$800	\$0	800	[c]
101	General Fund (0010)	31	Planning	6325	Postage	\$100	\$0	100	[c]
101	General Fund (0010)	31	Planning	6360	Uniforms	\$500	\$0	500	[c]
101	General Fund (0010)	31	Planning	Multi	Allocation of C'wide OH	\$406,322	\$0	406,322	[b]
Total						\$829,601	(\$12,000)	\$817,601	

Allocation of Annual Labor Effort

Description	Total	Total	Notes
General Admin; Mgmt; Policies; Procedures	13%	\$106,288	
Certification and Training	2%	\$16,352	
Public Information and Assistance	15%	\$122,640	
Planning - Advanced Planning	15%	\$122,640	
Planning - General Council / City Support	25%	\$204,400	
Planning - Current Pl'ng (Planning Stage)	30%	\$245,280	
Total	100%	\$817,601	

Allocation of Annual Costs to Core Service Areas

Description	Total	Total	Notes
Planning - Advanced Planning	21%	\$175,200	
Planning - General Council / City Support	36%	\$292,000	
Planning - Current Pl'ng (Planning Stage)	43%	\$350,401	
Total	100%	\$817,601	

City of Placentia

User and Regulatory Fee Study

Cost Recovery Analysis and Fully-Burdened Hourly Rate Calculation - Planning

Cost Recovery Rate

Description	Current Planning	Notes
Revenue	\$181,064	
Expense	\$350,401	
Total	52%	
Over/(Under) Recovery	(\$169,337)	
General Fund Subsidy	\$169,337	

Planning - Consolidated (Uniform) Hourly Rate

Description	Planning	Notes
Expenses	\$817,601	
Direct Hours	\$4,157	
Total	\$197	

Calculation of Cost Multiplier for Fully-Burdened Hourly Rate (Apply to Base Salary Cost Per Hour)

Description	FTE	Annual Hours Per FTE	Total Annual Hours	Estimated Salaries	Hourly Wage Rate Only Assuming Total Annual Hours	Fully-Burdened Hourly Rate	Indirect Cost Rate Multiplier
Planning	5.00	2,080	10,400	\$486,975	\$47	\$197	4.20

Calculation of Fully-Burdened Hourly Rate by Position

Position	Total Salaries	Total FTE	Avg Salary Per FTE	Avg Salary Per Hour	Cost Multiplier for Fully-Burdened Hourly Rate	Fully-Burdened Hourly Rate
Director of Development Services	\$179,504	1.00	\$ 179,504	\$ 86	4.20	\$ 362
Senior Planner	\$110,302	1.00	\$ 110,302	\$ 53	4.20	\$ 223
Office Assistant	\$42,932	1.00	\$ 42,932	\$ 21	4.20	\$ 87
Assistant Planner	\$67,563	1.00	\$ 67,563	\$ 32	4.20	\$ 136
Associate Planner	\$86,674	1.00	\$ 86,674	\$ 42	4.20	\$ 175
Fully-Burdened Hourly Rate	\$486,975	5.00	\$ 97,395	\$ 47	4.20	\$ 197

[a] Source: FY 18/19; FY 19/20 and FY 21/22 Adopted budget.

[b] See worksheet labeled FTE and Citywide Overhead Allocation - Development Services - For Fee Study Analysis.

[c] Source: FY 21/22 Adopted budget.

[d] Adjustment to exclude to professional services expenses.

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Planning

		Estimated Labor Time (Hours)						Hourly Rate							
#	Fee Description	Planning	Code Enfr'cmt	City Attorney	Engin'g	Police	Total Hours	\$197	\$102	\$250	\$194	\$191			
		Planning	Enfr'cmt	Attorney	Engin'g	Police	Total	Planning	Code Enfr'cmt	City Attorney	Engin'g	Police	Total	Prof Svcs	Cost of Service
1	Abandonment of Property	14.00	9.00	2.00			25.00	= \$2,758	\$918	\$500	\$0	\$0	\$4,176	+	= \$4,176
2	Accessory Dwelling Unit (ADU) Administrative Review	12.50			1.00		13.50	= \$2,463	\$0	\$0	\$194	\$0	\$2,657	+	= \$2,657
3	Adult Oriented Business	47.50				1.50	49.00	= \$9,358	\$0	\$0	\$0	\$287	\$9,644	+	= \$9,644
4	Appeal of Staff Decision														
	a) to Planning Commission	15.00					15.00	= \$2,955	\$0	\$0	\$0	\$0	\$2,955	+	= \$2,955
	b) to City Council	25.50					25.50	= \$5,024	\$0	\$0	\$0	\$0	\$5,024	+	= \$5,024
5	Building & Zoning Compliance Application														
	a) Minor	0.50					0.50	= \$99	\$0	\$0	\$0	\$0	\$99	+	= \$99
	b) Major	1.50					1.50	= \$296	\$0	\$0	\$0	\$0	\$296	+	= \$296
6	CC&R's Review	5.50		3.00	2.00		10.50	= \$1,084	\$0	\$750	\$388	\$0	\$2,222	+	= \$2,222
7	Certificate of Compliance	6.50					6.50	= \$1,281	\$0	\$0	\$0	\$0	\$1,281	+	= \$1,281
8	Condominium Conversion	27.50			2.00		29.50	= \$5,418	\$0	\$0	\$388	\$0	\$5,806	+	\$450 = \$6,256
9	Development Agreement Review	30.00		15.00			45.00	= \$5,910	\$0	\$3,750	\$0	\$0	\$9,660	+	= \$9,660
10	Development Plan Review	58.50			8.00		66.50	= \$11,525	\$0	\$0	\$1,552	\$0	\$13,077	+	\$225 = \$13,302
11	Environmental Impact Report Admin/Review	25.00		10.00	5.00		40.00	= \$4,925	\$0	\$2,500	\$970	\$0	\$8,395	+	= \$8,395
12	Extension of Approval														
	a) Staff Approved Applications	6.00					6.00	= \$1,182	\$0	\$0	\$0	\$0	\$1,182	+	= \$1,182
	b) Planning Comm/City Council Approved Applications	varies													
13	Film Permit														
	a) Commercial	5.25					5.25	= \$1,034	\$0	\$0	\$0	\$0	\$1,034	+	= \$1,034
	b) Student	2.00					2.00	= \$394	\$0	\$0	\$0	\$0	\$394	+	= \$394
14	General Plan Amendment	67.00			2.00		69.00	= \$13,199	\$0	\$0	\$388	\$0	\$13,587	+	\$450 = \$14,037
15	Home Occupation Permit	0.33					0.33	= \$65	\$0	\$0	\$0	\$0	\$65	+	= \$65
16	House Move	9.00			4.00		13.00	= \$1,773	\$0	\$0	\$776	\$0	\$2,549	+	= \$2,549
17	Initial Study Checklist	3.00					3.00	= \$591	\$0	\$0	\$0	\$0	\$591	+	= \$591

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Planning

#	Fee Description	Current Base Fee	Current Cost Recovery	Proposed Base Fee	Proposed Cost Recovery	Note
1	Abandonment of Property	\$3,721	89%	\$4,176	100%	[a]
2	Accessory Dwelling Unit (ADU) Administrative Review	\$1,909	72%	\$2,657	100%	
3	Adult Oriented Business	\$8,303	86%	\$9,644	100%	
4	Appeal of Staff Decision					
	a) to Planning Commission	\$2,444	83%	\$2,955	100%	[b]
	b) to City Council	\$3,970	79%	\$5,024	100%	[b]
5	Building & Zoning Compliance Application					
	a) Minor	\$48	49%	\$99	100%	[c]
	b) Major	\$146	49%	\$296	100%	[c]
6	CC&R's Review	\$1,817	82%	\$2,222	100%	
7	Certificate of Compliance	\$919	72%	\$1,281	100%	
8	Condominium Conversion	\$4,841	77%	\$6,256	100%	
9	Development Agreement Review	\$8,530	88%	\$9,660	100%	[a]
10	Development Plan Review	\$10,293	77%	\$13,302	100%	
11	Environmental Impact Report Admin/Review	\$7,875	94%	\$8,395	100%	[a]
12	Extension of Approval					
	a) Staff Approved Applications	\$984	83%	\$1,182	100%	
	b) Planning Comm/City Council Approved Applications	35% of original application fee	varies	35% of original application fee	varies	
13	Film Permit					
	a) Commercial	\$622	60%	\$1,034	100%	
	b) Student	no charge	0%	no charge	0%	[d]
14	General Plan Amendment	\$10,509	75%	\$14,037	100%	
15	Home Occupation Permit	\$32	49%	\$65	100%	[c]
16	House Move	\$2,250	88%	\$2,549	100%	[a]
17	Initial Study Checklist	\$405	69%	\$591	100%	

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Planning

		Estimated Labor Time (Hours)						Hourly Rate							
		Planning	Code Enfr'cmt	City Attorney	Engine'g	Police	Total Hours	\$197	\$102	\$250	\$194	\$191			
#	Fee Description	Planning	Code Enfr'cmt	City Attorney	Engine'g	Police	Total Hours	Planning	Code Enfr'cmt	City Attorney	Engine'g	Police	Total	Prof Svcs	Cost of Service
18	Landscape Plan Review (Residential - 3 or more)	2.50					2.50	= \$493	\$0	\$0	\$0	\$0	\$493	+	= \$493
19	Landscape Plan Check (Commercial)	2.50					2.50	= \$493	\$0	\$0	\$0	\$0	\$493	+	= \$493
20	Letter of Public Convenience/Necessity	5.50					5.50	= \$1,084	\$0	\$0	\$0	\$0	\$1,084	+	= \$1,084
21	Lot Line Adjustment	6.50			10.00		16.50	= \$1,281	\$0	\$0	\$1,940	\$0	\$3,221	+	= \$3,221
22	Negative Declaration	10.00		5.00	2.00		17.00	= \$1,970	\$0	\$1,250	\$388	\$0	\$3,608	+	= \$3,608
23	Planning Review / Research (Questions/Issues requiring research)														
	a) First hour	1.50					1.50	= \$296	\$0	\$0	\$0	\$0	\$296	+	= \$296
	b) Each additional 15 minutes	0.25					0.25	= \$49	\$0	\$0	\$0	\$0	\$49	+	= \$49
24	Preliminary Plan Review	9.00		2.00	3.00		14.00	= \$1,773	\$0	\$500	\$582	\$0	\$2,855	+	= \$2,855
25	Security Review	4.00					4.00	= \$788	\$0	\$0	\$0	\$0	\$788	+	= \$788
26	SB 9 Administrative Review														
	a) Review of Residential Home (or Homes) Plan	12.50			1.00		13.50	= \$2,463	\$0	\$0	\$194	\$0	\$2,657	+	= \$2,657
	b) Administrative Tentative Parcel Map	22.50			4.00		26.50	= \$4,433	\$0	\$0	\$776	\$0	\$5,209	+	= \$5,659
27	Short Term Rental Registration	2.00					2.00	= \$394	\$0	\$0	\$0	\$0	\$394	+	= \$394
28	Sign Plan Review														
	a) Individual Sign	2.00					2.00	= \$394	\$0	\$0	\$0	\$0	\$394	+	= \$394
	b) Integrated Commercial/Industrial Center	3.00					3.00	= \$591	\$0	\$0	\$0	\$0	\$591	+	= \$591
	c) Master Sign Program	5.00					5.00	= \$985	\$0	\$0	\$0	\$0	\$985	+	= \$985
29	Site Plan Review														
	a) Minor	1.00					1.00	= \$197	\$0	\$0	\$0	\$0	\$197	+	= \$197
	b) Major - Residential	12.50			1.00		13.50	= \$2,463	\$0	\$0	\$194	\$0	\$2,657	+	= \$2,657
	c) Major - Commercial	12.50			1.00		13.50	= \$2,463	\$0	\$0	\$194	\$0	\$2,657	+	= \$2,657
30	Special Event Permit														
	a) Minor: outdoor display, etc.	1.50					1.50	= \$296	\$0	\$0	\$0	\$0	\$296	+	= \$296
	b) Major: car show, fair, etc.	4.50					4.50	= \$887	\$0	\$0	\$0	\$0	\$887	+	= \$887
31	Specific Plan Review/Amendment	30.00		10.00	10.00		50.00	= \$5,910	\$0	\$2,500	\$1,940	\$0	\$10,350	+	= \$10,350
32	Study Session (Applicant Requested)	6.00					6.00	= \$1,182	\$0	\$0	\$0	\$0	\$1,182	+	= \$1,182
33	Temporary Advertising Permit	0.50					0.50	= \$99	\$0	\$0	\$0	\$0	\$99	+	= \$99

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Planning

#	Fee Description	Current Base Fee	Current Cost Recovery	Proposed Base Fee	Proposed Cost Recovery	Note
18	Landscape Plan Review (Residential - 3 or more)	\$297	60%	\$493	100%	[a]
19	Landscape Plan Check (Commercial)	\$297	60%	\$493	100%	[a]
20	Letter of Public Convenience/Necessity	\$843	78%	\$1,084	100%	
21	Lot Line Adjustment	\$2,969	92%	\$3,221	100%	
22	Negative Declaration	\$3,342	93%	\$3,608	100%	[a]
23	Planning Review / Research (Questions/Issues requiring research)					
	a) First hour	\$156	53%	\$296	100%	
	b) Each additional 15 minutes	\$30	61%	\$49	100%	
24	Preliminary Plan Review	\$2,531	89%	\$2,855	100%	[a]
25	Security Review	varies	varies	\$788	100%	
26	SB 9 Administrative Review					
	a) Review of Residential Home (or Homes) Plan	\$1,909	72%	\$2,657	100%	
	b) Administrative Tentative Parcel Map	\$5,511	97%	\$5,659	100%	
27	Short Term Rental Registration	\$239	61%	\$394	100%	
28	Sign Plan Review					
	a) Individual Sign	\$178	45%	\$394	100%	
	b) Integrated Commercial/Industrial Center	\$270	46%	\$551	100%	
	c) Master Sign Program	\$768	78%	\$985	100%	
29	Site Plan Review					
	a) Minor	\$97	49%	\$197	100%	
	b) Major - Residential	\$1,909	72%	\$2,657	100%	
	c) Major - Commercial	\$1,909	72%	\$2,657	100%	
30	Special Event Permit					
	a) Minor: outdoor display, etc.	\$146	49%	\$150	51%	
	b) Major: car show, fair, etc.	\$513	58%	\$887	100%	[e]
31	Specific Plan Review/Amendment	\$9,649	93%	\$10,350	100%	[a]
32	Study Session (Applicant Requested)	\$1,249	106%	\$1,182	100%	
33	Temporary Advertising Permit	\$48	49%	\$99	100%	

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Planning

#	Fee Description	Estimated Labor Time (Hours)					Hourly Rate					Prof Svcs	Cost of Service
		Planning	Code Enfrmnt	City Attorney	Engine'g	Police	Planning	Code Enfrmnt	City Attorney	Engine'g	Police		
34	Tentative Parcel Map (4 or fewer parcels)	28.50			4.00		\$5,615	\$0	\$0	\$776	\$0	\$450	\$6,841
35	Tentative Tract Map (5 or more Parcels/Lots/Units)												
	a) First 5 Parcels/Lots/Units	39.50			4.00		\$7,782	\$0	\$0	\$776	\$0	\$450	\$9,008
	b) Each Additional Parcel/Lot/Unit	0.50					\$99	\$0	\$0	\$0	\$0		\$99
36	Third Party Review/Preparation of Plans	7.50					\$1,478	\$0	\$0	\$0	\$0		\$1,478
37	Underground Utility Waiver	7.00		1.00	4.00		\$1,379	\$0	\$250	\$776	\$0		\$2,405
38	Use Conformity Determination	4.50					\$887	\$0	\$0	\$0	\$0		\$887
39	Use Permit												
	a) Minor	16.00					\$3,152	\$0	\$0	\$0	\$0		\$3,152
	b) Standard	47.50			1.00		\$9,358	\$0	\$0	\$194	\$0	\$225	\$9,777
	c) Modification												
	i) Planning Commission	34.50			1.00		\$6,797	\$0	\$0	\$194	\$0	\$225	\$7,216
	ii) Staff	7.00					\$1,379	\$0	\$0	\$0	\$0		\$1,379
	d) Special	6.00			1.00		\$1,182	\$0	\$0	\$194	\$0		\$1,376
	e) Use Permit - Temporary												
	i) New	4.50					\$887	\$0	\$0	\$0	\$0		\$887
	ii) Renewal	2.50					\$493	\$0	\$0	\$0	\$0		\$493
40	Variance												
	a) Minor	15.00			1.00		\$2,955	\$0	\$0	\$194	\$0	\$225	\$3,374
	b) With Other Applications	30.00			1.00		\$5,910	\$0	\$0	\$194	\$0		\$6,104
	c) Standard	43.50			1.00		\$8,570	\$0	\$0	\$194	\$0	\$225	\$8,989
41	Wireless Facility - Preliminary Plan Review	5.00			3.00		\$985	\$0	\$0	\$582	\$0		\$1,567
42	Zone Change	67.00			2.00		\$13,199	\$0	\$0	\$388	\$0	\$450	\$14,037
43	Zone Change - Text Only	15.50			1.00		\$3,054	\$0	\$0	\$194	\$0	\$450	\$3,698
44	Zoning Verification Letter	3.50					\$690	\$0	\$0	\$0	\$0		\$690

[a] Base fee as noted, plus, as needed, an initial deposit is determined by the Director of Development Services, against which the City will charge the cost or outside consultants/attorneys, other City costs and staff time at Fully Burdened H

[b] If City Councilmember brings appeal, no fee charged.

[c] Plus inspection fee, if necessary.

[d] Permit required, but no fee charged.

[e] Plus any costs from other departments.

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Planning

#	Fee Description	Current Base Fee	Current Cost Recovery	Proposed Base Fee	Proposed Cost Recovery	Note
34	Tentative Parcel Map (4 or fewer parcels)	\$5,511	81%	\$6,841	100%	
35	Tentative Tract Map (5 or more Parcels/Lots/Units)					
	a) First 5 Parcels/Lots/Units	\$7,086	79%	\$9,008	100%	
	b) Each Additional Parcel/Lot/Unit	\$63	64%	\$99	100%	
36	Third Party Review/Preparation of Plans	\$1,254	85%	\$1,478	100%	[a]
37	Underground Utility Waiver	\$2,136	89%	\$2,405	100%	[a]
38	Use Conformity Determination	\$600	68%	\$887	100%	
39	Use Permit					
	a) Minor	\$7,215	229%	\$3,152	100%	
	b) Standard	\$7,215	74%	\$9,777	100%	
	c) Modification					
	i) Planning Commission	\$5,111	71%	\$7,216	100%	
	ii) Staff	\$1,000	73%	\$1,379	100%	
	d) Special	\$1,027	75%	\$1,376	100%	
	e) Use Permit - Temporary					
	i) New	\$459	52%	\$887	100%	
	ii) Renewal	\$270	55%	\$493	100%	
40	Variance					
	a) Minor	\$2,618	78%	\$3,374	100%	
	b) With Other Applications	\$4,148	68%	\$6,104	100%	
	c) Standard	\$6,685	74%	\$8,989	100%	
41	Wireless Facility - Preliminary Plan Review	\$1,244	79%	\$1,567	100%	[a]
42	Zone Change	\$10,509	75%	\$14,037	100%	
43	Zone Change - Text Only	\$2,964	80%	\$3,698	100%	
44	Zoning Verification Letter	\$384	56%	\$690	100%	

[a] Base fee as noted, plus, as needed, an initial deposit is detourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amou

[b] If City Councilmember brings appeal, no fee charged.

[c] Plus inspection fee, if necessary.

[d] Permit required, but no fee charged.

[e] Plus any costs from other departments.

City of Placentia
User and Regulatory Fee Study
Cost Recovery Analysis - Building

Revenue

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	1516 Actual	1617 Actual	1718 Actual	1819 Actual	1920 Actual	Average	Notes
101	General Fund (0010)	32	Building & Safety	4160	Building Permits	\$412,707	\$358,354	\$488,436	\$491,811	\$866,566	\$523,575	[a]
101	General Fund (0010)	32	Building & Safety	4162	Plumbing Permits	\$60,802	\$50,992	\$46,758	\$53,729	\$134,187	\$69,294	[a]
101	General Fund (0010)	32	Building & Safety	4164	Electrical Permits	\$76,727	\$55,420	\$61,429	\$112,673	\$164,335	\$94,117	[a]
101	General Fund (0010)	32	Building & Safety	4166	Heat / Ventilation Air Cond	\$59,002	\$48,628	\$36,044	\$49,952	\$152,084	\$69,142	[a]
101	General Fund (0010)	32	Building & Safety	4168	Swimming Pool Permits	\$11,516	\$20,808	\$23,952	\$18,885	\$15,006	\$18,033	[a]
Total						\$620,754	\$534,202	\$656,619	\$727,050	\$1,332,178	\$774,161	

Expenses

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	Total	Adjustment	Total	Notes
101	General Fund (0010)	32	Building & Safety	Multi	Labor	\$325,280	\$0	325,280	[b]
101	General Fund (0010)	32	Building & Safety	6045	Building Inspection Services	\$1,500	\$0	1,500	[c]
101	General Fund (0010)	32	Building & Safety	6050	Fire Plan Check Services	\$30,000	(\$30,000)	-	[c],[d]
101	General Fund (0010)	32	Building & Safety	6245	Meetings & Conferences	\$0	\$0	-	[c]
101	General Fund (0010)	32	Building & Safety	6250	Staff Training	\$200	\$0	200	[c]
101	General Fund (0010)	32	Building & Safety	6255	Dues & Memberships	\$1,000	\$0	1,000	[c]
101	General Fund (0010)	32	Building & Safety	6290	Dept. Contract Services	\$132,000	\$0	132,000	[c]
101	General Fund (0010)	32	Building & Safety	6315	Office Supplies	\$1,100	\$0	1,100	[c]
101	General Fund (0010)	32	Building & Safety	6320	Books & Periodicals	\$400	\$0	400	[c]
101	General Fund (0010)	32	Building & Safety	Multi	Allocation of C'wide OH	\$325,155	\$0	325,155	[b]
Total						\$816,635	(\$30,000)	\$786,635	

Cost Recovery Rate

Description	Cost Recovery	Notes
Revenue	\$774,161	
Expense	\$786,635	
Total	98%	
Over/(Under) Recovery	(\$12,475)	
General Fund Subsidy	\$12,475	

[a] Source: FY 18/19; FY 19/20 and FY 21/22 Adopted budget.

[b] See worksheet labeled FTE and Citywide Overhead Allocation - Development Services - For Fee Study Analysis.

[c] Source: FY 21/22 Adopted budget.

[d] Adjustment to exclude to Fire Prevention expenses recoverable from other fees.

City of Placentia
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - Building Fees

Fee Description	Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
Construction / Demolition							
1 Construction / Demolition Project Application Fee	\$97	98%	\$99	\$97	98%		
2 Impound Refuse Containers	\$148	98%	\$150	\$148	98%		
Supplemental Plan Check Fees							
3 First 2 Hours	\$307	98%	\$312	\$307	98%		
4 Each Additional Half Hour (or portion thereof)	\$136	98%	\$138	\$136	98%		
Supplemental Inspection Check Fees							
5 First 2 Hours	\$227	98%	\$231	\$227	98%		
6 Each Additional Half Hour (or portion thereof)	\$90	98%	\$91	\$90	98%		
Mechanical Permit Fees							
7 Issuance Fee	\$24	98%	\$25	\$25	100%	charged to all permits	
8 Air Conditioner							
a) 100,000 BTU or less	\$60	98%	\$61	\$60	98%	each	
b) Over 100,000 BTU	\$90	98%	\$91	\$90	98%	each	
9 Air Handler	\$90	98%	\$91	\$90	98%		
10 Appliance Vent / Chimney (Only)	\$90	98%	\$91	\$90	98%		
11 Boiler	\$90	98%	\$91	\$90	98%		
12 Compressor	\$90	98%	\$91	\$90	98%		
13 Duct Work	\$120	98%	\$122	\$120	98%		
14 Evaporative Cooler	\$90	98%	\$91	\$90	98%		
15 Exhaust Hood (Commercial Grease Hood)	\$249	98%	\$253	\$249	98%		
16 Exhaust Hood and Duct (Residential)	\$90	98%	\$91	\$90	98%		
17 Heat Pump (Package Unit)	\$90	98%	\$91	\$90	98%		
18 Heater							
a) 100,000 BTU or less	\$90	98%	\$91	\$90	98%		
b) Over 100,000 BTU	\$90	98%	\$91	\$90	98%		
c) Unit, Radiant, etc.	\$90	98%	\$91	\$90	98%		
d) Wall / Floor	\$90	98%	\$91	\$90	98%		

City of Placentia
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - Building Fees

Fee Description	Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
19 Vent Fan, Single Duct	\$76	98%	\$77	\$76	98%		
20 Vent System	\$90	98%	\$91	\$90	98%		
21 Walk-In Box / Refrigerator Coil	\$90	98%	\$91	\$90	98%		
22 Other Mechanical Inspections	\$141	98%	\$143	\$141	98%	per hour	
23 Stand-alone Mechanical Plan Check	\$176	98%	\$179	\$176	98%	per hour	
Electrical Permit Fees							
24 Issuance Fee	\$25	98%	\$25	\$25	98%		
25 New or Re-Wire Power Apparatus							
a) New or Re-Wire Residential	\$0.15	98%	\$0.15	\$0.15	98%	per sq ft	
b) New or Re-Wire Garages	\$0.13	98%	\$0.13	\$0.13	98%	per sq ft	
26 Busways	\$64	98%	\$65	\$64	98%		
27 Light Standard or Private Street Light							
a) First	\$115	98%	\$117	\$115	98%		
b) Each Additional	\$34	98%	\$35	\$34	98%		
28 Miscellaneous Apparatus, Conduits and Conductors (EV Charger, Backup Batteries)	\$76	98%	\$77	\$76	98%		
29 Outlets, Lights, and Switches (each)	\$3	98%	\$3	\$3	98%	each	
30 Power Apparatus (per HP, kV, KVA, etc.)							
a) Up to and Including 1	\$28	98%	\$28	\$28	98%		
b) 2 to 10	\$40	98%	\$41	\$40	98%		
c) 11 to 50	\$50	98%	\$51	\$50	98%		
d) 51 to 100	\$62	98%	\$63	\$62	98%		
e) Greater than 100	\$73	98%	\$74	\$73	98%		
31 Pre-Inspection	\$80	98%	\$81	\$80	98%		
32 Service or Panel (600V up to 1,000 amp)	\$136	98%	\$138	\$136	98%	per unit	
33 Signs, Outline Lighting, and Marquees	\$76	98%	\$77	\$76	98%		
34 Temporary Pole	\$90	98%	\$91	\$90	98%	each	
35 Theatrical-type Lighting Fixtures or Assemblies (each)	\$3	98%	\$3	\$3	98%	each	

City of Placentia
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - Building Fees

Fee Description	Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
36 Other Electrical Inspections	\$141	98%	\$143	\$141	98%	per hour	
37 Stand-alone Electrical Plan Check	\$176	98%	\$179	\$176	98%	per hour	
Plumbing Permit Fees							
38 Issuance Fee	\$24	98%	\$25	\$25	100%		
39 Anti-Syphon Valve	\$27	98%	\$27	\$27	98%	each	
40 Backflow Preventer	\$27	98%	\$27	\$27	98%	each	
41 Bathtub	\$27	98%	\$27	\$27	98%	each	
42 Dishwasher	\$27	98%	\$27	\$27	98%	each	
43 Drain-Piping Repair / Alterations	\$27	98%	\$27	\$27	98%	each	
44 Drinking Fountain	\$27	98%	\$27	\$27	98%	each	
45 Floor Sink / Drain	\$27	98%	\$27	\$27	98%	each	
46 Garbage Disposal	\$27	98%	\$27	\$27	98%	each	
47 Gas Piping							
a) First Five Outlets	\$57	98%	\$58	\$57	98%		
b) Each Additional Five Outlets	\$5	98%	\$5	\$5	98%		
48 Grease Interceptor	\$340	98%	\$345	\$340	98%		
49 Grease Trap	\$170	98%	\$173	\$170	98%		
50 Laundry	\$27	98%	\$27	\$27	98%		
51 P Trap	\$27	98%	\$27	\$27	98%	each	
52 Roof Drain-Rainwater System	\$27	98%	\$27	\$27	98%	per drain	
53 Septic System	\$340	98%	\$345	\$340	98%	each	
54 Sewer (new, add, repair, abandonment)	\$27	98%	\$27	\$27	98%		
55 Sewer Cleanout Only	\$27	98%	\$27	\$27	98%	each	
56 Shower Stall	\$27	98%	\$27	\$27	98%	each	

ATTACHMENT 3

City of Placentia
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - Building Fees

Fee Description	Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
57 Sink	\$27	98%	\$27	\$27	98%	each	
58 Solar Water System Fixtures (tanks, water treatment, equip)	\$57	98%	\$58	\$57	98%		
59 Urinal	\$27	98%	\$27	\$27	98%	each	
60 Waste and Vent System	\$113	98%	\$115	\$113	98%		
61 Water Closet	\$27	98%	\$27	\$27	98%	each	
62 Water Heater	\$27	98%	\$27	\$27	98%	each	
63 Water Line	\$27	98%	\$27	\$27	98%	each	
64 Water Pipe Repair Replacement							
a) First 100 lf	\$115	98%	\$117	\$115	98%		
b) Each additional 100 lf	\$50	98%	\$51	\$50	98%		
65 Other Plumbing Inspections	\$141	98%	\$143	\$141	98%	per hour	
66 Stand-alone Plumbing Plan Check	\$176	98%	\$179	\$176	98%	per hour	
Miscellaneous Permit / Other Fees							
67 Issuance Fee	\$24	98%	\$25	\$25	100%		
68 Application Meeting (Group Meeting Fee)	\$507	98%	\$515	\$507	98%		
69 Building & Zoning Inspection	\$80	98%	\$81	\$80	98%		
70 Duplicate Job Card	\$33	98%	\$34	\$33	98%		
71 Dedicated Inspector / Special Inspector Use	varies		varies	15% of Base Bldg Permit Fee	100%		[a]
72 Expedited Plan Review	varies		varies	15% of Base Plan Check Fee	100%		[b]
73 Solar Panels	\$267	98%	\$271	\$267	98%		
74 Address Change	\$1,773	98%	\$1,802	\$1,773	98%		
75 Awning	\$150	98%	\$152	\$150	98%	minimum charge	[c]
76 Close or Open Exterior Wall	\$250	98%	\$254	\$250	98%	minimum charge	[c]
77 Wood Fence	\$120	98%	\$122	\$120	98%	minimum charge	[c]
78 Masonry Wall	\$150	98%	\$152	\$150	98%	minimum charge	[c]
79 Patio Cover	\$150	98%	\$152	\$150	98%	minimum charge	[c]

City of Placentia
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - Building Fees

Fee Description	Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
80 Add for Screening	\$3.16	98%	\$3.21	\$3.16	98%	per SF minimum charge	[c]
81 Pre Fab Patio Room	\$250	98%	\$254	\$250	98%	minimum charge	[c]
82 Residential Alterations	\$200	98%	\$203	\$200	98%	minimum charge	[c]
83 Room Addition	\$250	98%	\$254	\$250	98%	minimum charge	[c]
84 Roof							
a) First 2,000 sf	\$322	98%	\$327	\$322	98%		
b) 2,001 sf - 4,000 sf	\$442	98%	\$449	\$442	98%		
c) 4,001 sf to 6,000 sf	\$680	98%	\$691	\$680	98%		
d) 6,001 sf or more	\$852	98%	\$866	\$852	98%		
85 Pool Re-plaster	\$136	98%	\$138	\$136	98%		
86 Gunite	\$648	98%	\$658	\$648	98%		
87 Pool and Spa with Electrical / Plumbing	\$1,322	98%	\$1,343	\$1,322	98%		
88 Spa or Hot Tub-inground (Pre-fabricated)	\$487	98%	\$495	\$487	98%		
89 Swimming Pool							
a) Electrical	\$102	98%	\$104	\$102	98%		
b) Plumbing	\$85	98%	\$86	\$85	98%		
90 Stucco							
a) First 400 sf	\$284	98%	\$289	\$284	98%		
b) Each Additional 100 sf	\$22	98%	\$22	\$22	98%		
91 Windows							
a) 1 Only	\$90	98%	\$91	\$90	98%		
b) 2 Only	\$113	98%	\$115	\$113	98%		
c) 3-10	\$204	98%	\$207	\$204	98%		
d) 11-20	\$408	98%	\$415	\$408	98%		
e) 21-50	\$613	98%	\$623	\$613	98%		
f) 51-100	\$817	98%	\$830	\$817	98%		
g) 100-200	\$1,022	98%	\$1,038	\$1,022	98%		
h) 200-500	\$1,226	98%	\$1,246	\$1,226	98%		
92 General Plan Update Fee (per \$1,000 valuation)	\$3.00	98%	\$3.53	\$3.00	85%		
93 Technology Enhancement Fee (per \$1,000 valuation)	\$1.75	98%	\$2.26	\$1.75	77%		

City of Placentia
User and Regulatory Fee Study
Building Fees
Cost of Service Calculation - Building Fees

Fee Description		Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
Table 1-A - Building Permit Fees								
Total Valuation								
94	\$1 to \$500	\$67.00	98%	\$68.08	\$67.00	98%		
95	\$501 to \$2,000							
	a) For the first \$500	\$67.00	98%	\$68.08	\$67.00	98%		
	b) plus \$3.30 for each additional \$100, or fraction thereof, to and including \$2,000	\$3.30	98%	\$3.35	\$3.30	98%		
96	\$2,001 to \$25,000							
	a) For the first \$2,000	\$120.50	98%	\$122.44	\$120.50	98%		
	b) plus \$15 for each additional \$1000, or fraction thereof, to and including \$25,000	\$15.00	98%	\$15.24	\$15.00	98%		
97	\$25,001 to \$50,000							
	a) For the first \$25,000	\$493.75	98%	\$501.71	\$493.75	98%		
	b) plus \$10.85 for each additional \$1000, or fraction thereof, to and including \$50,000	\$10.85	98%	\$11.02	\$10.85	98%		
98	\$50,001 to \$100,000							
	a) For the first \$50,000	\$787.25	98%	\$799.94	\$787.25	98%		
	b) plus \$7.55 for each additional \$1000, or fraction thereof, to and including \$100,000	\$7.55	98%	\$7.67	\$7.55	98%		
99	\$100,001 to \$500,000							
	a) For the first \$100,000	\$1,195.50	98%	\$1,214.76	\$1,195.50	98%		
	b) plus \$6 for each additional \$1000, or fraction thereof, to and including \$500,000	\$6.00	98%	\$6.10	\$6.00	98%		
100	\$500,001 to \$1,000,000							
	a) For the first \$500,000	\$3,792.00	98%	\$3,853.10	\$3,792.00	98%		
	b) plus \$5.10 for each additional \$1000, or fraction thereof, to and including \$1,000,000	\$5.10	98%	\$5.18	\$5.10	98%		
101	\$1,000,001 and up							
	a) For the first \$1,000,000	\$6,550.75	98%	\$6,656.31	\$6,550.75	98%		
	b) plus \$3.40 for each additional \$1000, or fraction thereof	\$3.40	98%	\$3.45	\$3.40	98%		
102	Plan Check	65% of Building Permit Fee	98%	65% of Building Permit Fee	65% of Building Permit Fee	98%	% of building permit fee	

* If calculated fees do not reach the established minimum fee, the minimum fee applies.

[a] For requests for dedicated inspection / special on-call inspection services, an additional fee of 15% of base building permit fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[b] For requests for expedited plan review, an additional fee of 15% of base plan review fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[c] Fee is greater of minimum charge or Table 1-A charge.

City of Placentia

User and Regulatory Fee Study

Fully-Burdened Hourly Rate Calculation - Code Enforcement

Expenses

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	Total	Adjustment	Total	Notes
101	General Fund (0010)	33	Code Enf.	Multi	Labor	\$219,892	\$0	219,892	[b]
101	General Fund (0010)	33	Code Enf.	6250	Staff Training	\$600	\$0	600	[c],[d]
101	General Fund (0010)	33	Code Enf.	6255	Dues & Memberships	\$400	\$0	400	[c]
101	General Fund (0010)	33	Code Enf.	6290	Dept Contract Services	\$12,500	(\$12,500)	-	[c]
101	General Fund (0010)	33	Code Enf.	6301	Special Department Supplies	\$200	\$0	200	[c]
101	General Fund (0010)	33	Code Enf.	6315	Office Supplies	\$300	\$0	300	[c]
101	General Fund (0010)	33	Code Enf.	6360	Uniforms	\$1,000	\$0	1,000	[c]
101	General Fund (0010)	33	Code Enf.		PPE	\$4,000	(\$4,000)	-	[c]
101	General Fund (0010)	33	Code Enf.	Multi	Allocation of C'wide OH	\$219,808	\$0	219,808	[b]
Total						\$458,700	(\$16,500)	\$442,200	

Code Enforcement - Consolidated (Uniform) Hourly Rate

Description	Planning	Notes
Expenses	\$442,200	
Direct Hours	\$4,352	
Total	\$102	

Calculation of Cost Multiplier for Fully-Burdened Hourly Rate (Apply to Base Salary Cost Per Hour)

Description	FTE	Annual Hours Per FTE	Total Annual Hours	Estimated Salaries	Hourly Wage Rate Only Assuming Total Annual Hours	Fully-Burdened Hourly Rate	Indirect Cost Rate Multiplier
Code Enforcement	1.00	2,080	2,080	\$70,973	\$34	\$102	2.98

[a] Source: FY 18/19; FY 19/20 and FY 21/22 Adopted budget.

[b] See worksheet labeled FTE and Citywide Overhead Allocation - Development Services - For Fee Study Analysis.

[c] Source: FY 21/22 Adopted budget.

[d] Adjustment to exclude to professional services expenses.

City of Placentia
 Cost of Service Study for Analyzing User and Regulatory Fees
 Calculation of the Estimated Costs of Providing Fee Related Services - Code Enforcement

Fee Description		Estimated Labor Time (Hours)				Cost of Service			Total Cost of Service
		Police Sergeant	Planning Tech	Code Enforcement Officer	Total	\$191	\$136	\$102	
	Miscellaneous Fees								
1	Massage Establishment Permit	2.00	2.00	3.00	7.00	\$382	\$272	\$306	\$960
2	Massage Technician Permit	1.00	2.00	0.50	3.50	\$191	\$272	\$51	\$514
3	Code Enforcement Reinspection			1.25	1.25			\$128	\$128
4	Code Enforcement Hourly Rate			1.00	1.00			\$102	\$102

[a] Hourly rate for Code Compliance inspections required or requested for which no other fees are listed, requests for special event support, etc.

City of Placentia
 Cost of Service Study for Analyzing User and Regulatory
 Calculation of the Estimated Costs of Providing Fee R

		Cost Recovery Information				
Fee Description		Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Notes
	Miscellaneous Fees					
1	Massage Establishment Permit	\$515	54%	\$525	55%	
2	Massage Technician Permit	\$249	48%	\$250	49%	
3	Code Enforcement Reinspection	\$124	97%	\$128	100%	
4	Code Enforcement Hourly Rate			\$102	100%	[a]

[a] Hourly rate for Code Compliance inspections required

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Technology Enhancement Fee

Estimated Expenditures

#	Description	Total	Amortization / Update Frequency	Annual Cost	Note
1	Software	\$50,000	1	\$ 50,000	[a]
2	Hardware	\$65,000	10	\$ 6,500	[a]
3	Implementation	\$500,000	10	\$ 50,000	[a]
4	Contingency (10%)	\$50,000	10	\$ 5,000	[a]
5	Total	\$665,000		\$ 111,500	

Current Revenue

#	Acct Desc	FY 17/18	FY 18/19	FY 19/20	Average	Note
6	Current Revenue	\$ 53,547	\$ 57,839	\$ 147,184	\$ 86,190	[b]

Calculation of Fee at Full Cost Recovery

#	Description	Total
7	Annual Revenue Requirement	\$ 111,500
8	Average Annual Revenue	\$ 86,190
9	Current Cost Recovery	77%

Cost Recovery Analysis

#	Description	Current Fee	Fee at Full Cost Recovery	Proposed Fee	Notes
10	Technology Enhancement Fee (Fee per 1,000 valuation)	\$1.75	\$2.26	\$1.75	
11	Technology Enhancement Fee (PW Permits per sheet)	\$10.00	\$12.94	\$10.00	

Revenue Analysis

#	Description	Current Revenue	Revenue at Full Cost Recovery	Revenue at Targeted Fee	GF Subsidy at Current Fee	GF Subsidy at Proposed Fee
12	Technology Enhancement Fee	\$ 86,190	\$ 111,500	\$ 86,190	\$ 25,310	\$25,310
13	Cost Recovery %			77%		

[a] Useful life and ongoing licensing costs, and annual revenues estimated by ClearSource. Amounts are intended to represent reasonable estimates.

[b] Fee revenue will vary from year-to-year based on annual volume.

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - General Plan Update Fee

Estimated Expenditures

Description	Total	Amortization / Update Frequency	Annual Cost	Notes
General Plan Update	\$ 1,500,000	15	\$ 100,000	[a]
Housing Element	\$ 100,000	4	\$ 25,000	[a]
Zoning Code	\$ 50,000	1	\$ 50,000	[a]
Total	\$ 1,650,000		\$ 175,000	

Average Revenue

Description	FY 17/18	FY 18/19	FY 19/20	Average	Notes
General Plan Maint Fees	\$ 69,116	\$ 107,514	\$ 270,093	\$ 148,908	

Current Cost Recovery

Description	Total	Notes
Current Annual Fee Revenue	\$ 148,908	
Annual Revenue Requirement	\$ 175,000	
General Plan Update Fee as % of Permit Fee	85.09%	

Cost Recovery Analysis

#	Current Fee	Fee at Full Cost Recovery	Proposed Fee	Notes
General Plan Update Fee (Fee per 1,000 valuation)	\$3.00	\$3.53	\$3.00	

Revenue Analysis

Description	Current Revenue	Revenue at Full Cost Recovery	Revenue at Targeted Fee	GF Subsidy at Current Fee	GF Subsidy at Proposed Fee
General Plan Update Fee	\$ 148,908	\$ 175,000	\$ 148,908	\$ 26,092	\$26,092
Cost Recovery %			85%		

[a] Amounts are intended to represent reasonable estimates.

City of Placentia
User and Regulatory Fee Study
Allocation of Labor Hours and Citywide Overhead Allocation - Development Services - For Fee Study Analysis

Identification of Allocable FTE

Position	FTE / PTE	Total Labor Costs	Planning	Building	Code Enforcement	Econ Dev	PW Eng'g	Total	Notes
Director of Development Services	1.00	\$249,232	40%	35%	15%	10%	0%	100%	[a]
Senior Planner	1.00	\$147,291	85%	10%	5%	0%	0%	100%	[a]
Office Assistant	1.00	\$68,408	25%	70%	5%	0%	0%	100%	[a]
Assistant Planner	1.00	\$111,168	85%	10%	5%	0%	0%	100%	[a]
Associate Planner	1.00	\$82,346	85%	10%	5%	0%	0%	100%	[a]
Building Inspector	1.00	\$84,037	0%	100%	0%	0%	0%	100%	[a]
Building Permit Technician	1.00	\$72,046	0%	100%	0%	0%	0%	100%	[a]
Senior Code Enforcement Officer	1.00	\$103,447	0%	0%	100%	0%	0%	100%	[a]
PT Code Enforcement Officer	2.00	\$58,600	0%	0%	100%	0%	0%	100%	[a]
Asst to CA / Econ Dev Mgr	0.35	\$66,076	0%	0%	0%	100%	0%	100%	[a]
M'ktg & Communications Analyst	1.00	\$98,185	0%	0%	0%	100%	0%	100%	[a]
Total	11.35	\$1,140,836							

Allocation of Labor Costs

Position	FTE / PTE	Total Labor Costs	Planning	Building	Code Enforcement	Econ Dev	PW Eng'g	Total	Notes
Director of Development Services	1	\$249,232	\$99,693	\$87,231	\$37,385	\$24,923	\$0	\$249,232	
Senior Planner	1	\$147,291	\$125,197	\$14,729	\$7,365	\$0	\$0	\$147,291	
Office Assistant	1	\$68,408	\$17,102	\$47,886	\$3,420	\$0	\$0	\$68,408	
Assistant Planner	1	\$111,168	\$94,493	\$11,117	\$5,558	\$0	\$0	\$111,168	
Associate Planner	1	\$82,346	\$69,994	\$8,235	\$4,117	\$0	\$0	\$82,346	
Building Inspector	1	\$84,037	\$0	\$84,037	\$0	\$0	\$0	\$84,037	
Building Permit Technician	1	\$72,046	\$0	\$72,046	\$0	\$0	\$0	\$72,046	
Senior Code Enforcement Officer	1	\$103,447	\$0	\$0	\$103,447	\$0	\$0	\$103,447	
PT Code Enforcement Officer	2	\$58,600	\$0	\$0	\$58,600	\$0	\$0	\$58,600	
Asst to CA / Econ Dev Mgr	.35	\$66,076	\$0	\$0	\$0	\$66,076	\$0	\$66,076	
M'ktg & Communications Analyst	1	\$98,185	\$0	\$0	\$0	\$98,185	\$0	\$98,185	
Total		\$1,140,836	\$406,479	\$325,280	\$219,892	\$189,184	\$0	\$1,140,836	

Allocable Citywide Overhead

Position	Total	Notes
Total Allocation of Citywide Overhead	\$1,140,396	[b]

Allocation of Citywide Overhead to Functional Divisions

Functional Division	Total Labor Costs	Share	Allocated Citywide Overhead	Notes
Planning	\$406,479	36%	\$406,322	[c]
Building	\$325,280	29%	\$325,155	[c]
Code Enforcement	\$219,892	19%	\$219,808	[c]
Econ Dev	\$189,184	17%	\$189,111	[c]
Total	\$1,140,836	100%	\$1,140,396	

City of Placentia
User and Regulatory Fee Study
Allocation of Labor Hours and Citywide Overhead Allocation - Development Services - For Fee Study Analysis

Identification of Labor Hours

Position	FTE / PTE	Salary Top Step	Total Labor Hours Per FTE	Less Adjustment for Leave	Productive Hours Per FTE	Total Productive Hours	Notes
Director of Development Services	1.00	\$179,504	2,080	224	1,856	1,856	
Senior Planner	1.00	\$110,302	2,080	224	1,856	1,856	
Office Assistant	1.00	\$42,932	2,080	224	1,856	1,856	
Assistant Planner	1.00	\$67,563	2,080	224	1,856	1,856	
Associate Planner	1.00	\$86,674	2,080	224	1,856	1,856	
Building Inspector	1.00	\$70,973	2,080	224	1,856	1,856	
Building Permit Technician	1.00	\$55,930	2,080	224	1,856	1,856	
Senior Code Enforcement Officer	1.00	\$70,973	2,080	224	1,856	1,856	
PT Code Enforcement Officer	2.00	\$27,000	2,080	224	1,856	3,712	
Asst to CA / Econ Dev Mgr	0.35	\$127,754	2,080	224	1,856	650	
M'ktg & Communications Analyst	1.00	\$84,011	2,080	224	1,856	1,856	
Total	11.35						

Identification of Allocable FTE

Position	Productive Hours	Planning	Building	Code Enforcement	Econ Dev	PW Eng'g	Total	Notes
Director of Development Services	1,856	742	650	278	186	0	1,856	
Senior Planner	1,856	1,578	186	93	0	0	1,856	
Office Assistant	1,856	464	1,299	93	0	0	1,856	
Assistant Planner	1,856	1,578	186	93	0	0	1,856	
Associate Planner	1,856	1,578	186	93	0	0	1,856	
Building Inspector	1,856	0	1,856	0	0	0	1,856	
Building Permit Technician	1,856	0	1,856	0	0	0	1,856	
Senior Code Enforcement Officer	1,856	0	0	1,856	0	0	1,856	
PT Code Enforcement Officer	3,712	0	0	3,712	0	0	3,712	
Asst to CA / Econ Dev Mgr	650	0	0	0	650	0	650	
M'ktg & Communications Analyst	1,856	0	0	0	1,856	0	1,856	
Total	21,066	5,939	6,218	6,218	2,691	0	21,066	
Indirect	30%	1,782	1,865	1,865	807	0	6,320	
Direct	70%	4,157	4,352	4,352	1,884	0	14,746	

[a] Allocation based on FY 21/22 adopted budget with adjustments for departmental administration based on interviews and consultant experience working with similar municipalities.

[b] See worksheet labeled Allocation of Citywide Overhead - For Fee Study Analysis.

[c] Allocation based on functional division labor costs. Amount intended to serve as reasonable estimate.



User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Public Works Fees

City of Placentia

User and Regulatory Fee Study

Cost Recovery Analysis and Fully-Burdened Hourly Rate Calculation - Engineering

Revenue

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	1516 Actual	1617 Actual	1718 Actual	1819 Actual	1920 Actual	Average	Notes
101	General Fund (0010)	51	Engineering	4155	Encroachment Permits	\$130,149	\$69,322	\$83,252	\$162,568	\$112,325	\$111,523	[a]
101	General Fund (0010)	51	Engineering	4172	Transportation Permit	\$8,376	\$5,516	\$5,287	\$6,048	\$5,038	\$6,053	[a]
101	General Fund (0010)	51	Engineering	4310	Engineering Fees	\$3,886	\$6,613	\$48,172	\$142,581	\$140,440	\$68,338	[a]
Total						\$142,411	\$81,451	\$136,711	\$311,197	\$257,803	\$185,915	

Expenses

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	Total	Adjustment	Total	Notes
101	General Fund (0010)	51	Engineering	Multi	Labor	\$434,836	\$0	434,836	[b]
101	General Fund (0010)	51	Engineering	6099	Professional Services	\$210,000	(\$210,000)	-	[c],[d]
101	General Fund (0010)	51	Engineering	6255	Dues & Memberships	\$500	\$0	500	[c]
101	General Fund (0010)	51	Engineering	6290	Dept. Contract Services	\$75,000	(\$75,000)	-	[c]
101	General Fund (0010)	51	Engineering	6365	Computer Software	\$2,900	\$0	2,900	[c]
101	General Fund (0010)	51	Engineering	Multi	Allocation of C'wide OH	\$294,131	\$0	294,131	[b]
Total						\$1,017,367	(\$285,000)	\$732,367	

Allocation of Annual Labor Effort

Description	Total	Total	Notes
General Admin; Mgmt; Policies; Procedures	13%	\$95,208	
Certification and Training	2%	\$14,647	
Public Information and Assistance	15%	\$109,855	
Direct Services	70%	\$512,657	
Total	100%	\$732,367	

Allocation of Annual Costs to Core Service Areas

Description	Total	Total	Notes
Direct Services	100%	\$732,367	
Total	100%	\$732,367	

City of Placentia

User and Regulatory Fee Study

Cost Recovery Analysis and Fully-Burdened Hourly Rate Calculation - Engineering

Consolidated (Uniform) Hourly Rate

Description	Engineering	Notes
Expenses	\$732,367	
Direct Hours - In House	4,690	
Total	\$156	

Calculation of Cost Multiplier for Fully-Burdened Hourly Rate (Apply to Base Salary Cost Per Hour)

Description	FTE	Annual Hours Per FTE	Total Annual Hours	Estimated Salaries	Hourly Wage Rate Only Assuming Total Annual Hours	Fully-Burdened Hourly Rate	Indirect Cost Rate Multiplier
Engineering	6.00	2,080	12,480	\$825,383	\$66	\$156	2.36

Calculation of Fully-Burdened Hourly Rate by Position

Position	Total Salaries	Total FTE	Avg Salary Per FTE	Avg Salary Per Hour	Cost Multiplier for Fully-Burdened Hourly Rate	Fully-Burdened Hourly Rate
Deputy City Administrator	\$223,517	1.00	\$ 223,517	\$ 107	2.36	\$ 254
City Engineer	\$144,144	1.00	\$ 144,144	\$ 69	2.36	\$ 164
Engineering Aide	\$44,075	1.00	\$ 44,075	\$ 21	2.36	\$ 50
Management Analyst	\$84,011	1.00	\$ 84,011	\$ 40	2.36	\$ 95
Public Works Inspector	\$70,054	1.00	\$ 70,054	\$ 34	2.36	\$ 80
Office Assistant	\$42,931	1.00	\$ 42,931	\$ 21	2.36	\$ 49
Fully-Burdened Hourly Rate	\$608,733	6.00	\$ 101,455	\$ 49	2.36	\$ 115

[a] Source: FY 18/19; FY 19/20 and FY 21/22 Adopted budget.

[b] See worksheet labeled FTE and Citywide Overhead Allocation - Development Services - For Fee Study Analysis.

[c] Source: FY 21/22 Adopted budget.

[d] Adjustment to exclude to professional services expenses.

City of Placentia

User and Regulatory Fee Study

Calculation of Fully-Burdened Hourly Rates - Engineering

Calculation of Fully-Burdened Hourly Rate - Contract Inspection

Description	Fully-Burdened Hourly Rate	Allocation	Notes
Contract Share	\$135	90%	[a]
City Share	\$15	10%	[b]
Fully-Burdened Hourly Rate	\$150	100%	

Calculation of Fully-Burdened Hourly Rate - Contract Plan Review

Description	Fully-Burdened Hourly Rate	Allocation	Notes
Contract Share	\$175	90%	[a]
City Share	\$19	10%	[b]
Fully-Burdened Hourly Rate	\$194	100%	

[a] Amount intended to serve as reasonable estimate of current market rate for contract engineering inspection and plan review services.

[b] Assumes de minimus rate for city contract support.

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Public Works / Engineering

#	Fee Description	In-House / Contract Svc Labor Time				Hourly Rate						Prof Svcs Cost Original	Inflator	Prof Svcs Cost Updated	Total Cost of Svc
		Permit Process'g	Plan Review	Insp'ctn	Subtotal	\$156	\$194	\$150		Permit Process'g	Plan Review	Insp'ctn	Subtotal		
	General Permit and Inspection Fees														
1	Grading - Standard Projects														
	a) Grading Permit	3.00			3.00	= \$468	\$0	\$0	\$468	+				=	\$468
	b) Plan Check														
	i) First Sheet		2.00		2.00	= \$0	\$388	\$0	\$388	+	\$600	10%	\$660	=	\$1,048
	ii) Each Additional Sheet					= \$0	\$0	\$0	\$0	+	\$600	10%	\$660	=	\$660
	c) Inspection														
	i) First Hour			2.00	2.00	= \$0	\$0	\$300	\$300	+				=	\$300
	ii) Each Additional Hour			1.00	1.00	= \$0	\$0	\$150	\$150	+				=	\$150
2	Grading - Larger Projects - see Note 2														
	Parcel / Tract Map Checking														
3	Parcel / Tract Map Checking														
	a) Up to 5 Lots														
	i) First Sheet		6.00		6.00	= \$0	\$1,164	\$0	\$1,164	+	\$600	10%	\$660	=	\$1,824
	ii) Each Additional Sheet					= \$0	\$0	\$0	\$0	+	\$600	10%	\$660	=	\$660
	b) Greater than 5 Lots														
	i) First Sheet		9.00		9.00	= \$0	\$1,746	\$0	\$1,746	+	\$600	10%	\$660	=	\$2,406
	ii) Each Additional Sheet					= \$0	\$0	\$0	\$0	+	\$600	10%	\$660	=	\$660
	Other Permit and Inspection Fees														
4	Traffic Control Plan Check - see Note 3		8.00		8.00	= \$0	\$1,552	\$0	\$1,552	+				=	\$1,552
5	Water Quality Management Plan Review		4.00		4.00	= \$0	\$776	\$0	\$776	+	\$2,500	10%	\$2,750	=	\$3,526
6	Sediment and Erosion Plan Check														
	a) 1st sheet		4.00		4.00	= \$0	\$776	\$0	\$776	+	\$600	10%	\$660	=	\$1,436
	b) Each Additional Sheet					= \$0	\$0	\$0	\$0	+	\$600	10%	\$660	=	\$660
7	Transportation Permit														
	a) Transportation Permit - Annual	2.00			2.00	= \$312	\$0	\$0	\$312	+				=	\$312
	b) Transportation Permit - Single Trip	2.00			2.00	= \$312	\$0	\$0	\$312	+				=	\$312

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Public Works / Engineering

#	Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
	General Permit and Inspection Fees						
1	Grading - Standard Projects						
	a) Grading Permit	\$275	59%	\$300	64%	per permit	
	b) Plan Check						
	i) First Sheet	\$822	78%	\$1,048	100%	per sheet	[a]
	ii) Each Additional Sheet	\$623	94%	\$660	100%	per sheet	[a]
	c) Inspection						
	i) First Hour	\$194	65%	\$300	100%	per hour	
	ii) Each Additional Hour	\$118	79%	\$150	100%	per hour	
2	Grading - Larger Projects - see Note 2	deposit determined by director		deposit determined by director			
	Parcel / Tract Map Checking						
3	Parcel / Tract Map Checking						
	a) Up to 5 Lots						
	i) First Sheet	\$1,141	63%	\$1,824	100%	per sheet	[a]
	ii) Each Additional Sheet	\$685	104%	\$660	100%	per sheet	[a]
	b) Greater than 5 Lots						
	i) First Sheet	\$1,141	47%	\$2,406	100%	per sheet	[a]
	ii) Each Additional Sheet	\$685	104%	\$660	100%	per sheet	[a]
	Other Permit and Inspection Fees						
4	Traffic Control Plan Check - see Note 3	\$1,071	69%	\$1,552	100%		[a]
5	Water Quality Management Plan Review	\$3,185	90%	\$3,526	100%		[a]
6	Sediment and Erosion Plan Check						
	a) 1st sheet	\$822	57%	\$1,436	100%	per sheet	[a]
	b) Each Additional Sheet	\$623	94%	\$660	100%	per sheet	[a]
7	Transportation Permit						
	a) Transportation Permit - Annual	\$90	29%	\$90	29%	each	
	b) Transportation Permit - Single Trip	\$16	5%	\$16	5%	each	

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Public Works / Engineering

#	Fee Description	In-House / Contract Svc Labor Time				Hourly Rate				Prof Svcs Cost Original	Inflator	Prof Svcs Cost Updated	Total Cost of Svc
		Permit Process'g	Plan Review	Insp'ctn	Subtotal	Permit Process'g	Plan Review	Insp'ctn	Subtotal				
	Encroachment												
8	Encroachment Permit												
	a) Encroachment Permit	3.00			3.00	=	\$468	\$0	\$0	\$468	+		= \$468
	b) Encroachment Plan Check												
	i) 1st sheet		4.00		4.00	=	\$0	\$776	\$0	\$776	+		= \$776
	ii) Each Additional Sheet		4.00		4.00	=	\$0	\$776	\$0	\$776	+		= \$776
	c) Encroachment Inspection												
	i) 1st hour			1.00	1.00	=	\$0	\$0	\$150	\$150	+		= \$150
	ii) Each Additional Hour			1.00	1.00	=	\$0	\$0	\$150	\$150	+		= \$150
	Other Services												
9	PW Special Inspection			1.00	1.00	=	\$0	\$0	\$150	\$150	+		= \$150
10	Traffic Engineering Development Plan Check Review - See Note 1		10.00		10.00	=	\$0	\$1,940	\$0	\$1,940	+		= \$1,940
11	Traffic Impact Analysis Review - See Note 1		12.00		12.00	=	\$0	\$2,328	\$0	\$2,328	+		= \$2,328
12	Sewer Capacity Study		4.00		4.00	=	\$0	\$776	\$0	\$776	+	\$750	10% \$825 = \$1,601
	FOG												
13	FOG Plan Check Fee		3.50		3.50	=	\$0	\$679	\$0	\$679	+	\$225	10% \$248 = \$927
14	FOG Annual Service												
	a) With Interceptor	1.00			1.00	=	\$156	\$0	\$0	\$156	+	\$100	10% \$110 = \$266
	b) Without Interceptor	1.00			1.00	=	\$156	\$0	\$0	\$156	+	\$1,840	10% \$2,024 = \$2,180
	Technology Enhancement Fee												
15	Technology Enhancement Fee												= \$13

[a] Three checks included in fee.

Explanatory Notes:

Note 1: Base Fee as noted, plus, as needed, an initial deposit determined by the Director of Public Works, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

Note 2: An initial deposit of amount indicated or as determined by the City Engineer, against which the City will charge the cost of outside consultants / attorneys, other City costs and staff time at Fully Burdened Hourly Rates. If Costs exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in major arterial streets.

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Public Works / Engineering

#	Fee Description	Current Cost		Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
		Current Fee	Recovery				
	Encroachment						
8	Encroachment Permit						
	a) Encroachment Permit	\$173	37%	\$300	64%	per permit	
	b) Encroachment Plan Check						
	i) 1st sheet	\$308	40%	\$776	100%	per sheet	[a]
	ii) Each Additional Sheet	\$135	17%	\$776	100%	per sheet	[a]
	c) Encroachment Inspection						
	i) 1st hour	\$146	97%	\$150	100%	per hour	
	ii) Each Additional Hour	\$72	48%	\$150	100%	per hour	
	Other Services						
9	PW Special Inspection	\$108	72%	\$150	100%	per hour	
10	Traffic Engineering Development Plan Check Review - See Note 1	\$1,584	82%	\$1,940	100%	base fee + deposit	[a]
11	Traffic Impact Analysis Review - See Note 1	\$1,849	79%	\$2,328	100%	base fee + deposit	[a]
12	Sewer Capacity Study	\$1,049	66%	\$1,601	100%		[a]
	FOG						
13	FOG Plan Check Fee	\$600	65%	\$927	100%		[a]
14	FOG Annual Service						
	a) With Interceptor	\$205	77%	\$266	100%		
	b) Without Interceptor	\$2,087	96%	\$2,180	100%		
	Technology Enhancement Fee						
15	Technology Enhancement Fee	\$10	77%	\$10	77%	per sheet	

[a] Three checks included in fee.

Explanatory Notes:

Note 1: Base Fee as noted, plus, as needed, an initial deposit to cover Hourly Rates in excess of the amounts included in the base fee. If cost

Note 2: An initial deposit of amount indicated or as determined by cost exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in

City of Placentia
User and Regulatory Fee Study
Allocation of Labor Hours and Citywide Overhead Allocation - Public Works - For Fee Study Analysis

Identification of Allocable FTE

Position	FTE / PTE	Total Labor Costs	Engineering Services	All Other	Total	Notes
Deputy City Administrator	1.00	\$294,204	17%	83%	100%	[a]
City Engineer	1.00	\$191,656	85%	15%	100%	[a]
Engineering Aide	1.00	\$66,948	100%	0%	100%	[a]
Environmental Compliance Officer (Refuse)	1.00	\$83,425	0%	100%	100%	[a]
Associate Civil Engineer (Sewer)	1.00	\$116,405	0%	100%	100%	[a]
Management Analyst	1.00	\$122,234	47%	53%	100%	[a]
Transportation Manager	1.00	\$159,428	0%	100%	100%	[a]
Public Works Superintendent	1.00	\$145,449	0%	100%	100%	[a]
Public Works Supervisor	2.00	\$248,364	0%	100%	100%	[a]
Public Works Inspector	1.00	\$90,313	100%	0%	100%	[a]
Mechanic	2.00	\$178,030	0%	100%	100%	[a]
Facility Maintenance Technician	2.00	\$188,447	0%	100%	100%	[a]
Maintenance Worker	8.00	\$637,628	0%	100%	100%	[a]
Custodian	2.00	\$137,357	0%	100%	100%	[a]
Office Assistant	1.00	\$60,029	12%	88%	100%	[a]
Total	26.00	\$2,719,917				

Allocation of Labor Costs

Position	FTE / PTE	Total Labor Costs	Engineering Services	All Other	Total	Notes
Deputy City Administrator	1.00	\$294,204	\$50,015	\$244,189	\$294,204	
City Engineer	1.00	\$191,656	\$162,907	\$28,748	\$191,656	
Engineering Aide	1.00	\$66,948	\$66,948	\$0	\$66,948	
Environmental Compliance Officer (Refuse)	1.00	\$83,425	\$0	\$83,425	\$83,425	
Associate Civil Engineer (Sewer)	1.00	\$116,405	\$0	\$116,405	\$116,405	
Management Analyst	1.00	\$122,234	\$57,450	\$64,784	\$122,234	
Transportation Manager	1.00	\$159,428	\$0	\$159,428	\$159,428	
Public Works Superintendent	1.00	\$145,449	\$0	\$145,449	\$145,449	
Public Works Supervisor	2.00	\$248,364	\$0	\$248,364	\$248,364	
Public Works Inspector	1.00	\$90,313	\$90,313	\$0	\$90,313	
Mechanic	2.00	\$178,030	\$0	\$178,030	\$178,030	
Facility Maintenance Technician	2.00	\$188,447	\$0	\$188,447	\$188,447	
Maintenance Worker	8.00	\$637,628	\$0	\$637,628	\$637,628	
Custodian	2.00	\$137,357	\$0	\$137,357	\$137,357	
Office Assistant	1.00	\$60,029	\$7,203	\$52,825	\$60,029	
Total		\$2,719,917	\$434,836	\$2,285,081	\$2,719,917	

Allocable Citywide Overhead

Position	Total	Notes
Total Allocation of Citywide Overhead	\$1,839,801	[b]

City of Placentia
 User and Regulatory Fee Study
 Allocation of Labor Hours and Citywide Overhead Allocation - Public Works - For Fee Study Analysis

Allocation of Citywide Overhead to Functional Divisions

Functional Division	Total Labor Costs	Share	Notes	Allocated Citywide Overhead
Engineering Services	\$434,836	16%	[c]	\$294,131
All Other	\$2,285,081	84%	[c]	\$1,545,670
Total	\$2,719,917	100%		\$1,839,801

Identification of Labor Hours

Position	FTE / PTE	Salary Top Step	Total Labor Hours Per FTE	Less Adjustment for Leave	Productive Hours Per FTE	Total Productive Hours	Notes
Deputy City Administrator	1.00	\$223,517	2,080	224	1,856	1,856	
City Engineer	1.00	\$144,144	2,080	224	1,856	1,856	
Engineering Aide	1.00	\$44,075	2,080	224	1,856	1,856	
Environmental Compliance Officer (Refuse)	1.00	\$66,706	2,080	224	1,856	1,856	
Associate Civil Engineer (Sewer)	1.00	\$99,944	2,080	224	1,856	1,856	
Management Analyst	1.00	\$84,011	2,080	224	1,856	1,856	
Transportation Manager	1.00	\$120,058	2,080	224	1,856	1,856	
Public Works Superintendent	1.00	\$98,592	2,080	224	1,856	1,856	
Public Works Supervisor	2.00	\$78,978	2,080	224	1,856	3,712	
Public Works Inspector	1.00	\$70,054	2,080	224	1,856	1,856	
Mechanic	2.00	\$60,112	2,080	224	1,856	3,712	
Facility Maintenance Technician	2.00	\$63,128	2,080	224	1,856	3,712	
Maintenance Worker	8.00	\$54,517	2,080	224	1,856	14,848	
Custodian	2.00	\$45,968	2,080	224	1,856	3,712	
Office Assistant	1.00	\$42,931	2,080	224	1,856	1,856	
Total	26.00						

City of Placentia
 User and Regulatory Fee Study
 Allocation of Labor Hours and Citywide Overhead Allocation - Public Works - For Fee Study Analysis

Identification of Allocable FTE

Position	Productive Hours	Engineering Services	All Other	Total	Notes
Deputy City Administrator	1,856	316	1,540	1,856	
City Engineer	1,856	1,578	278	1,856	
Engineering Aide	1,856	1,856	0	1,856	
Environmental Compliance Officer (Refuse)	1,856	0	1,856	1,856	
Associate Civil Engineer (Sewer)	1,856	0	1,856	1,856	
Management Analyst	1,856	872	984	1,856	
Transportation Manager	1,856	0	1,856	1,856	
Public Works Superintendent	1,856	0	1,856	1,856	
Public Works Supervisor	3,712	0	3,712	3,712	
Public Works Inspector	1,856	1,856	0	1,856	
Mechanic	3,712	0	3,712	3,712	
Facility Maintenance Technician	3,712	0	3,712	3,712	
Maintenance Worker	14,848	0	14,848	14,848	
Custodian	3,712	0	3,712	3,712	
Office Assistant	1,856	223	1,633	1,856	
Total	48,256	6,700	41,556	48,256	
Indirect	30%	2,010	12,467	14,477	
Direct	70%	4,690	29,089	33,779	

[a] Allocation based on FY 21/22 adopted budget with adjustments for departmental administration based on interviews and consultant experience working with similar municipalities.

[b] See worksheet labeled Allocation of Citywide Overhead - For Fee Study Analysis.

[c] Allocation based on functional division labor costs. Amount intended to serve as reasonable estimate.



User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Fire Fees

City of Placentia

User and Regulatory Fee Study

Calculation of Fully-Burdened Hourly Rate - Fire Prevention Services (Plan Review and Inspection)

Calculation of Fully-Burdened Hourly Rate

Description	Fully-Burdened Hourly Rate	Allocation	Notes
Contract Share	\$110	65%	
City Share	\$59	35%	
Fully-Burdened Hourly Rate	\$169	100%	[a]

[a] Amount is intended to serve as a reasonable estimate. The City's Fire Prevention Division is in the process of being developed. It is anticipated that future staffing will include a Fire Marshal and a Fire Prevention Specialist. In the interim, plan review and inspection will be completed via contract service.

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Fire Prevention Fees

Fee Description		Cost of Service			Proposed Fee	Proposed Cost Recovery	Note
		Plan Check Fee	Inspection Fee	Total			
Development Review							
1	Small Project - Single family residence, single, ADU	\$231	\$115	\$346	\$346	100%	
2	Development Plan/Site Review/CUP	\$385	\$154	\$538	\$538	100%	
3	Map Review - Tentative Tract Map/Screen Check/and or Clearance letter for print linen	\$385	\$0	\$385	\$385	100%	
4	Fire Master Plan - Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	\$382	\$169	\$551	\$551	100%	
5	Vehicle or pedestrian gates across emergency access roads	\$346	\$92	\$438	\$438	100%	
Architectural (per building)							
6	All A Occupancy 5,000 sq ft or under	\$592	\$346	\$938	\$938	100%	
7	All A Occupancy greater than 5,000 sq ft	\$762	\$308	\$1,069	\$1,069	100%	
8	E Day Care or I-4	\$423	\$231	\$654	\$654	100%	
9	E Occupancy educational	\$762	\$308	\$1,069	\$1,069	100%	
10	B, F, M, S Occupancies	\$400	\$231	\$631	\$631	100%	
11	H Occupancy - Chemical classification fee	\$846	\$346	\$1,192	\$1,192	100%	
12	I or R2.1 Occupancies	\$1,269	\$385	\$1,654	\$1,654	100%	
13	R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building	\$423	\$154	\$577	\$577	100%	
14	R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building - Inspection Only	\$0	\$154	\$154	\$154	100%	
15	R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building	\$694	\$254	\$948	\$948	100%	
16	R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building - Inspection Only	\$0	\$254	\$254	\$254	100%	
17	R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building	\$1,354	\$615	\$1,969	\$1,969	100%	

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Fire Prevention Fees

Fee Description		Cost of Service			Proposed Fee	Proposed Cost Recovery	Note
		Plan Check Fee	Inspection Fee	Total			
Development Review							
1	Small Project - Single family residence, single, ADU	\$231	\$115	\$346	\$346	100%	
18	R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building - Inspection Only	\$0	\$615	\$615	\$615	100%	
19	R3.1 RCF	\$338	\$154	\$492	\$492	100%	
20	R3.1 RCF - Inspection Only	\$0	\$154	\$154	\$154	100%	
21	R4 Licensed residential care / assisted living facilities	\$474	\$269	\$743	\$743	100%	
22	R4 Licensed residential care / assisted living facilities - Inspection Only	\$0	\$269	\$269	\$269	100%	
23	S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	\$592	\$269	\$862	\$862	100%	
Hazardous Processes/Systems/Materials							
24	Above/underground storage tank (per tank, includes associated tank equipment)	\$372	\$215	\$588	\$588	100%	
25	Above-ground storage tank, including equipment - Inspection Only	\$0	\$215	\$215	\$215	100%	
26	Hazardous Material Process/Storage for Non - H Occupancies. Includes Chem Class Review 0 - 5 chemicals	\$362	\$277	\$638	\$638	100%	
27	Hazardous Material Process/Storage for Non - H Occupancies - Inspection Only	\$0	\$277	\$277	\$277	100%	
28	Chemical Classification Review 6 - 49 chemicals	\$515	\$0	\$515	\$515	100%	
29	Chemical Classification Review 50 - 100 chemicals	\$715	\$0	\$715	\$715	100%	
30	Chemical Classification Review more than 100 chemicals	\$1,062	\$0	\$1,062	\$1,062	100%	
31	High-piled storage: code/commodity compliance	\$525	\$462	\$986	\$986	100%	
32	Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 3- pounds of any refrigerant	\$546	\$446	\$992	\$992	100%	
33	Spray booth, spraying area	\$372	\$315	\$688	\$688	100%	
34	Gas Systems: medical gas, industrial gas (including piping and manifolds)	\$495	\$462	\$957	\$957	100%	

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Fire Prevention Fees

Fee Description		Cost of Service			Proposed Fee	Proposed Cost Recovery	Note
		Plan Check Fee	Inspection Fee	Total			
Development Review							
1	Small Project - Single family residence, single, ADU	\$231	\$115	\$346	\$346	100%	
35	Gas systems: CO2 for Beverage	\$338	\$115	\$454	\$454	100%	
36	Special equipment: industrial ovens, vapor recovery, dust collection, Dry Cleaning	\$545	\$231	\$775	\$775	100%	
37	Photovoltaic System - Commercial	\$305	\$146	\$451	\$451	100%	
38	Battery Systems, stationary storage and cell sites	\$322	\$225	\$546	\$546	100%	
39	Emergency Responder Radio System	\$474	\$462	\$935	\$935	100%	
Suppression Systems							
40	NFPA 13D fire sprinkler system: One or two family dwelling - (single lot)	\$305	\$197	\$502	\$502	100%	
41	NFPA 13D fire sprinkler system: One or two family dwelling - (single lot) - Inspection Only	\$0	\$197	\$197	\$197	100%	
42	NFPA 13R fire sprinkler system: 3 to 16 units per building	\$372	\$237	\$609	\$609	100%	
43	NFPA 13R fire sprinkler system: 3 to 16 units - Inspection Only	\$0	\$237	\$237	\$237	100%	
44	NFPA 13R fire sprinkler system: 17 to 50 units per building	\$474	\$400	\$874	\$874	100%	
45	NFPA 13R fire sprinkler system: 17 to 50 units per building - Inspection Only	\$0	\$400	\$400	\$400	100%	
46	NFPA 13R fire sprinkler system: > 50 units per building	\$525	\$474	\$998	\$998	100%	
47	NFPA 13R fire sprinkler system: more than 50 units - Inspection Only	\$0	\$474	\$474	\$474	100%	
48	New NFPA 13 fire sprinkler system: ≤ 100 heads per riser	\$406	\$238	\$645	\$645	100%	
49	New NFPA 13 fire sprinkler system: ≤ 100 heads per riser - Inspection Only	\$0	\$238	\$238	\$238	100%	
50	New NFPA 13 fire sprinkler system: > 100 heads per riser	\$558	\$283	\$842	\$842	100%	
51	New NFPA 13 fire sprinkler system: each add'l riser OR per floor in buildings > 2 stories - Inspection Only	\$0	\$283	\$283	\$283	100%	

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Fire Prevention Fees

Fee Description		Cost of Service			Proposed Fee	Proposed Cost Recovery	Note
		Plan Check Fee	Inspection Fee	Total			
1	Development Review						
52	Small Project - Single family residence, single, ADU	\$231	\$115	\$346	\$346	100%	
53	New NFPA 13 fire sprinkler system: R-1/R-2 each riser and per floor in buildings > 2 stories	\$220	\$169	\$389	\$389	100%	
54	New NFPA 13 fire sprinkler system: R-1/R-2 - Inspection Only	\$0	\$169	\$169	\$169	100%	
55	TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations	\$203	\$162	\$365	\$365	100%	
56	TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations - Inspection Only	\$0	\$162	\$162	\$162	100%	
57	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review	\$397	\$338	\$735	\$735	100%	
58	TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review - Inspection Only	\$0	\$338	\$338	\$338	100%	
59	Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	\$466	\$237	\$703	\$703	100%	
60	Pre-action fire sprinkler system - Inspection Only	\$0	\$237	\$237	\$237	100%	
61	NFPA 14 Class I, II, or III standpipes (includes all standpipes within a single building)	\$357	\$277	\$634	\$634	100%	
62	NFPA 14 standpipes - Inspection Only	\$0	\$277	\$277	\$277	100%	
63	Fire pump installation	\$600	\$329	\$929	\$929	100%	
64	Underground fire protection system: 1 - 5 connections (single hydrant or riser counts 1)	\$355	\$237	\$592	\$592	100%	
65	Underground fire protection system: > 5 connections (single hydrant or riser counts 1)	\$491	\$438	\$929	\$929	100%	
66	Underground repair	\$220	\$208	\$428	\$428	100%	
67	Commercial cooking hood and duct system (per system)	\$212	\$145	\$357	\$357	100%	
68	Special extinguishing system: Dry Chemical, CO2, FM 200, Foam Liquid Systems, Inert Gas, Halon, & Inergen	\$534	\$132	\$666	\$666	100%	

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Fire Prevention Fees

Fee Description		Cost of Service			Proposed Fee	Proposed Cost Recovery	Note
		Plan Check Fee	Inspection Fee	Total			
1	Development Review						
	Small Project - Single family residence, single, ADU	\$231	\$115	\$346	\$346	100%	
	Alarm Systems						
68	Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices	\$265	\$118	\$383	\$383	100%	
69	Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices - Inspection Only	\$0	\$118	\$118	\$118	100%	
70	Fire alarm system: 6 - 15 initiating devices and/or ≤ 21 - 40 notification devices	\$360	\$169	\$529	\$529	100%	
71	Fire alarm system: 6-15 initiating devices and/or ≤ 21 - 40 notification devices - Inspection Only	\$0	\$169	\$169	\$169	100%	
72	Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices	\$462	\$342	\$803	\$803	100%	
73	Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices - Inspection Only	\$0	\$342	\$342	\$342	100%	
74	Fire alarm system: > 30 initiating devices and/or > 80 notification devices	\$700	\$394	\$1,094	\$1,094	100%	
75	Fire alarm system: > 30 initiating devices and/or > 80 notification devices - Inspection Only	\$0	\$394	\$394	\$394	100%	
76	Field review/inspection - Underground repair	\$0	\$231	\$231	\$231	100%	
	Administrative/Miscellaneous						
77	Alternative Method and Material Request	\$615	\$0	\$615	\$615	100%	
78	Plan Revision	\$254	\$0	\$254	\$254	100%	
79	Reinspection Fee	\$0	\$169	\$169	\$169	100%	
80	Inspection time and materials fee (per hour)	\$0	\$169	\$169	\$169	100%	
81	Plan Review time and materials (per hour)	\$169	\$0	\$169	\$169	100%	
82	Fire Marshal time and material fee	\$192	\$0	\$192	\$192	100%	
83	Accelerated plan review (Per review. Fee is in addition to base fee assessed for plan review)	\$231	\$0	\$231	\$231	100%	
84	Coordination/Pre-submittal Meetings: (hourly minimum 2 hours)	\$385	\$0	\$385	\$385	100%	
85	Additional Review past 2nd review (each submittal)	\$254	\$0	\$254	\$254	100%	
86	After hours inspection	\$0	\$615	\$615	\$615	100%	

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Fire Prevention Fees

Fee Description		Est. Labor Time		Hourly Rate		Cost of Service	Proposed Fee	Proposed Cost Recovery	Note
	Annual Permits								
1	Aerosol products	3.50	x	\$169	x	\$592	\$296	50%	
2	Aircraft refueling vehicles	2.50	x	\$169	x	\$423	\$211	50%	
3	Aircraft repair hangar	3.50	x	\$169	x	\$592	\$296	50%	
4	Carbon Dioxide systems used in beverage	3.00	x	\$169	x	\$507	\$254	50%	
5	CG - Flammable, greater than exempt Amount	3.50	x	\$169	x	\$592	\$414	70%	
6	CG - Highly toxic and toxic, any amount	3.50	x	\$169	x	\$592	\$414	70%	
7	CG - Pyrophoric, any amount	3.50	x	\$169	x	\$592	\$414	70%	
8	Combustible dust producing operations	4.00	x	\$169	x	\$676	\$473	70%	
9	Corrosive, less than exempt amount	3.00	x	\$169	x	\$507	\$355	70%	
10	Corrosive, greater than exempt amount	5.50	x	\$169	x	\$930	\$651	70%	
11	Covered and open mall buildings	11.50	x	\$169	x	\$1,944	\$1,944	100%	
12	Cryogen fluids - operational	4.00	x	\$169	x	\$676	\$473	70%	
13	Cutting operations and welding operations	3.00	x	\$169	x	\$507	\$254	50%	
14	Day Care - commercial	2.50	x	\$169	x	\$423	\$211	50%	
15	Day Care - large family	2.50	x	\$169	x	\$423	\$211	50%	
16	Dry cleaning	3.00	x	\$169	x	\$507	\$254	50%	
17	Explosives	5.00	x	\$169	x	\$845	\$592	70%	
18	New business inspection	2.50	x	\$169	x	\$423	\$169	40%	
19	Flammable and combustible liquids	4.50	x	\$169	x	\$761	\$532	70%	
20	Flammable Liq. Room - < 1,000 sq ft	3.00	x	\$169	x	\$507	\$355	70%	
21	Group I-4, Day Care facilities	4.50	x	\$169	x	\$761	\$380	50%	
22	Hazardous productions materials (HPM)	4.50	x	\$169	x	\$761	\$532	70%	

City of Placentia
User and Regulatory Fee Study
Cost of Service Calculation - Fire Prevention Fees

Fee Description		Est. Labor Time		Hourly Rate		Cost of Service	Proposed Fee	Proposed Cost Recovery	Note
	Construction								
23	Aboveground storage tanks								
	a) 1st tank	6.00	x	\$169	x	\$1,014	\$1,014	100%	
	b) Additional aboveground storage tanks	4.50	x	\$169	x	\$761	\$761	100%	
24	Close of flam LST, each	6.50	x	\$169	x	\$1,099	\$1,099	100%	
25	Close of flam LST, each add'l tank	4.50	x	\$169	x	\$761	\$761	100%	
26	Fire Hydrants, each	3.50	x	\$169	x	\$592	\$444	75%	
27	Modification of a UST permit	4.50	x	\$169	x	\$761	\$570	75%	
28	Transfer UST to a new owner	3.50	x	\$169	x	\$592	\$296	50%	
29	UST - new install of flam. LST								
	a) 1st tank	13.50	x	\$169	x	\$2,282	\$1,711	75%	
	b) Each additional tank	6.50	x	\$169	x	\$1,099	\$1,099	100%	
30	UST system alteration; minor tank and piping repair	4.50	x	\$169	x	\$761	\$761	100%	
31	Flammable liquids room - < 1,000 sq ft	4.50	x	\$169	x	\$761	\$570	75%	
32	UST closure	14.50	x	\$169	x	\$2,451	\$1,838	75%	
33	Solar, gardens and landscaped roofs	3.50	x	\$169	x	\$592	\$592	100%	
34	Cryogens fluids	4.00	x	\$169	x	\$676	\$676	100%	
35	Hazardous materials	6.50	x	\$169	x	\$1,099	\$1,099	100%	
36	High piled combustible storage	3.00	x	\$169	x	\$507	\$507	100%	



User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Police Fees

City of Placentia
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Police

Expenses

Fund #	Fund Desc	Account Desc	Program						Subtotal	Adjustment	Total	Notes
			103040	103041	103042	103043	103045	103047				
			PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic				
001	General Fund	Salaries/Full-Time Regular	\$1,110,800	\$3,566,300	\$1,126,800	\$286,000	\$0	\$457,700	\$6,547,600	\$0	\$6,547,600	[a]
001	General Fund	Salaries/Part-Time	\$80,000	\$2,400	\$22,500	\$135,000	\$0	\$100,000	\$339,900	(\$339,900)	\$0	[a]
001	General Fund	Overtime	\$15,000	\$500,000	\$125,000	\$50,000	\$0	\$30,000	\$720,000	(\$720,000)	\$0	[a]
001	General Fund	All Other Salaries and Benefits	\$431,000	\$1,232,100	\$414,600	\$89,600	\$0	\$176,600	\$2,343,900	\$0	\$2,343,900	[a]
001	General Fund	6055 - Medical Services	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000	\$0	\$22,000	[a]
001	General Fund	6099 - Professional Services	\$24,500	\$10,000	\$0	\$76,900	\$0	\$0	\$111,400	(\$111,400)	\$0	[a],[b]
001	General Fund	6136 - Software Maintenance	\$0	\$328,700	\$0	\$0	\$0	\$0	\$328,700	\$0	\$328,700	[a]
001	General Fund	6137 - Repair Maint/Equipment	\$0	\$13,000	\$0	\$81,000	\$64,000	\$1,500	\$159,500	\$0	\$159,500	[a]
001	General Fund	6160 - Facility Rental	\$0	\$1,600	\$0	\$146,000	\$0	\$0	\$147,600	(\$147,600)	\$0	[a],[b]
001	General Fund	6162 - Range Training	\$0	\$0	\$0	\$39,000	\$0	\$0	\$39,000	(\$39,000)	\$0	[a],[b]
001	General Fund	6165 - Vehicle Rental	\$0	\$45,000	\$82,000	\$0	\$0	\$0	\$127,000	\$0	\$127,000	[a]
001	General Fund	6181 - Towing Services	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000	(\$40,000)	\$0	[a],[b]
001	General Fund	6182 - Lien Services	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000	(\$5,000)	\$0	[a],[b]
001	General Fund	6183 - CSUF PD Reimburse Impound Fees	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	(\$30,000)	\$0	[a],[b]
001	General Fund	6230 - Printing & Binding	\$7,000	\$500	\$0	\$0	\$0	\$11,000	\$18,500	(\$18,500)	\$0	[a],[b]
001	General Fund	6235 - Travel	\$0	\$0	\$500	\$0	\$0	\$0	\$500	\$0	\$500	[a]
001	General Fund	6245 - Meetings & Conferences	\$2,000	\$0	\$3,000	\$0	\$0	\$0	\$5,000	\$0	\$5,000	[a]
001	General Fund	6250 - Staff Training	\$2,000	\$22,500	\$2,000	\$2,500	\$0	\$1,000	\$30,000	\$0	\$30,000	[a]
001	General Fund	6255 - Dues & Memberships	\$4,900	\$500	\$800	\$200	\$0	\$200	\$6,600	\$0	\$6,600	[a]
001	General Fund	6280 - Animal Control Services	\$0	\$0	\$0	\$0	\$317,200	\$0	\$317,200	(\$317,200)	\$0	[a],[b]
001	General Fund	6290 - Dept. Contract Services	\$115,000	\$0	\$24,200	\$37,800	\$0	\$98,300	\$275,300	(\$275,300)	\$0	[a],[b]
001	General Fund	6299 - Other Purchased Services	\$22,500	\$0	\$0	\$0	\$0	\$0	\$22,500	(\$22,500)	\$0	[a],[b]
001	General Fund	6301 - Special Department Supplies	\$13,200	\$52,500	\$5,700	\$21,000	\$0	\$2,000	\$94,400	(\$94,400)	\$0	[a],[b]
001	General Fund	6315 - Office Supplies	\$10,300	\$0	\$0	\$0	\$0	\$0	\$10,300	\$0	\$10,300	[a]
001	General Fund	6320 - Books & Periodicals	\$3,800	\$0	\$0	\$0	\$0	\$300	\$4,100	\$0	\$4,100	[a]
001	General Fund	6325 - Postage	\$500	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$500	[a]
001	General Fund	6360 - Uniforms	\$5,000	\$40,000	\$2,500	\$7,000	\$0	\$7,000	\$61,500	\$0	\$61,500	[a]
001	General Fund	6999 - Other Expenditure	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000	(\$2,000)	\$0	[a],[b]
Subtotal			\$1,871,500	\$5,815,100	\$1,809,600	\$972,000	\$381,200	\$960,600	\$11,810,000	(\$2,162,800)	\$9,647,200	

FTE Allocation

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
FTE Allocation	7.26	40.27	12.00	5.00	0.00	6.00	70.53	[a]
Share of FTE	10%	57%	17%	7%	0%	9%	100%	

City of Placentia
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Police

Citywide Overhead Cost Allocation

Description	Citywide Overhead	Notes
Total	\$3,844,760	[c]

Allocation of Citywide Overhead

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Allocation of Citywide Overhead (Based on FTE)	\$395,760	\$2,195,215	\$654,149	\$272,562	\$0	\$327,074	\$3,844,760	[a]

Costs by Functional Division

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Budgeted Divisional Costs (Adjusted for Hourly Rate Calculation)	\$1,592,300	\$5,248,100	\$1,632,200	\$466,300	\$64,000	\$644,300	\$9,647,200	
Allocation of Citywide Overhead	\$395,760	\$2,195,215	\$654,149	\$272,562	\$0	\$327,074	\$3,844,760	
Subtotal	\$1,988,060	\$7,443,315	\$2,286,349	\$738,862	\$64,000	\$971,374	\$13,491,960	

Allocation of PD Admin Costs to Direct Service Divisions

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Allocation of Department Administration Costs	(\$1,988,060)	\$1,265,358	\$377,062	\$157,109	\$0	\$188,531	\$0	

Costs for Hourly Rate Calculation

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Budgeted Divisional Costs (Adjusted for Hourly Rate Calculation)	\$1,592,300	\$5,248,100	\$1,632,200	\$466,300	\$64,000	\$644,300	\$9,647,200	
Allocation of Citywide Overhead	\$395,760	\$2,195,215	\$654,149	\$272,562	\$0	\$327,074	\$3,844,760	
Allocation of Department Administration Costs	(\$1,988,060)	\$1,265,358	\$377,062	\$157,109	\$0	\$188,531	\$0	
Subtotal	\$0	\$8,708,672	\$2,663,411	\$895,971	\$64,000	\$1,159,906	\$13,491,960	

Productive Hours Per FTE

Description	PD Admin	Notes
Total Hours	2,080	
Less: Adjustment for Leave	224	
Less: Adjustment for Training, Admin, and Mandatory Rest	430	
Productive Hours	1,426	

Calculation of Productive Hours by Functional Division

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Productive Hours Per FTE	1,426	1,426	1,426	1,426	1,426	1,426	1,426	
FTE	7.26	40.27	12.00	5.00	0.00	6.00	70.53	
Productive Hours	10,353	57,425	17,112	7,130	0	8,556	100,576	

City of Placentia
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Police

Calculation of Hourly Rate by Functional Division

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Divisional Costs for Hourly Rate	n/a	\$8,708,672	\$2,663,411	\$895,971	\$64,000	\$1,159,906	13,491,960	
Productive Hours	n/a	57,425	17,112	7,130	0	8,556	90,223	
Hourly Rate	n/a	\$152	\$156	\$126	n/a	\$136	\$150	

Calculation of Indirect Cost Rate Multiplier for Hourly Billing Assuming Full Cost Recovery (100% Cost Recovery) - Using Hourly Wages as Calculator

Description	Est FTE	Annual Hours Per FTE	Total Est. Annual Hours	Est. Salaries and Wages	Hrly Wage Rate Only Assuming Total Annual Hours	Estimated Fully-Burdened Hourly Rate	Indirect Cost Rate Multiplier	Notes
Field Services	40.27	2,080	83,762	\$3,566,300	\$ 43	\$152	3.56	
Support Services	5.00	2,080	10,400	\$286,000	\$ 28	\$126	4.57	

Hourly Rate by Position

Description	Top Step Hourly Wage	Indirect Cost Multiplier	Fully-Burdened Hourly Rate	Overtime	Indirect Costs	OT Fully-Burdened Hourly Rate	Notes
Police Sergeant	\$ 53.74	3.56	\$ 191	\$ 80.61	137.67	\$ 218	
Police Officer	\$ 42.57	3.56	\$ 152	\$ 63.86	109.06	\$ 173	
Community Services Officer	\$ 25.54	3.56	\$ 91	\$ 38.31	65.43	\$ 104	
Parking Control Officer	\$ 22.10	3.56	\$ 79	\$ 33.15	56.62	\$ 90	
Records Specialist	\$ 24.36	4.57	\$ 111	\$ 36.54	86.95	\$ 123	
Police Services Supervisor	\$ 37.17	4.57	\$ 170	\$ 55.76	132.68	\$ 188	
Police Property Technician	\$ 31.60	4.57	\$ 144	\$ 47.40	112.80	\$ 160	

[a] Source: FY 21/22 Adopted budget.

[b] Adjustment for hourly rate calculation only.

[c] See Citywide Overhead Cost Allocation worksheet.

City of Placentia
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Estimated Costs of Providing Fee Related Services - Police

Fee Description	Estimated Labor Time (Hours)						Estimated Cost of Service					
	Police Officer	Police Sgt / Sup'r vsr	Records / Clerk	Planning Tech	Code Enf Off'cr	Total	\$152	\$191	\$111	\$197	\$102	Total Cost of Service
Alarms and Alarm System Permits												
1 Alarm Permit												
a) Commercial (Annual Permit)	1.00	0.03	0.25			1.28	\$152	\$6	\$28	\$0	\$0	\$185
b) Residential (Annual Permit)	1.00	0.03	0.25			1.28	\$152	\$6	\$28	\$0	\$0	\$185
2 False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders)	1.00		0.25			1.25	\$152	\$0	\$28	\$0	\$0	\$180
Miscellaneous Permits												
3 ABC Permit												
a) One Day Non-Profit		1.50				1.50	\$0	\$287	\$0	\$0	\$0	\$287
b) Commercial		1.50				1.50	\$0	\$287	\$0	\$0	\$0	\$287
4 Bingo Permit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
5 Fortune Tellers/Annual Renewal												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
6 Gaming Permit												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
7 Second Hand Dealer License/Renewal												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
8 Solicitor's Vendor's Permit/Renewal												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
9 Live Entertainment Permit												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
10 Carnival Permit Investigation												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
Other Police Fees/Services												
11 Bike License												
a) Per year			0.17			0.17	\$0	\$0	\$19	\$0	\$0	\$19
b) Three Year Renewal			0.17			0.17	\$0	\$0	\$19	\$0	\$0	\$19

City of Placentia
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Estimated Costs of Providing Fee Related Services - Police

Fee Description		Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
Alarms and Alarm System Permits							
1	Alarm Permit						
	a) Commercial (Annual Permit)	\$81	44%	\$81	44%		
	b) Residential (Annual Permit)	\$27	15%	\$27	15%		
2	False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders)	\$254	varies	\$254	varies		
Miscellaneous Permits							
3	ABC Permit						
	a) One Day Non-Profit	\$135	47%	\$143	50%		
	b) Commercial	\$265	92%	\$287	100%		
4	Bingo Permit	\$319	50%	\$50	8%		[a]
5	Fortune Tellers/Annual Renewal						
	a) Non-Profit	\$632	100%	\$635	100%		
	b) For Profit	\$319	50%	\$317	50%		
6	Gaming Permit						
	a) Non-Profit	\$632	100%	\$635	100%		
	b) For Profit	\$319	50%	\$317	50%		
7	Second Hand Dealer License/Renewal						
	a) Non-Profit	\$632	100%	\$635	100%		
	b) For Profit	\$319	50%	\$317	50%		
8	Solicitor's Vendor's Permit/Renewal						
	a) Non-Profit	\$632	100%	\$635	100%		
	b) For Profit	\$319	50%	\$317	50%		
9	Live Entertainment Permit						
	a) Non-Profit	\$632	100%	\$635	100%		
	b) For Profit	\$319	50%	\$317	50%		
10	Carnival Permit Investigation						
	a) Non-Profit	\$611	96%	\$635	100%		
	b) For Profit	\$308	49%	\$317	50%		
Other Police Fees/Services							
11	Bike License						
	a) Per year	\$2	11%	\$2	11%		[a]
	b) Three Year Renewal	\$3	16%	\$3	16%		

City of Placentia
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Estimated Costs of Providing Fee Related Services - Police

Fee Description		Estimated Labor Time (Hours)						Estimated Cost of Service					
		Police Officer	Police Sgt / Sup'rvisr	Records / Clerk	Planning Tech	Code Enf Off'cr	Total	\$152	\$191	\$111	\$197	\$102	Total Cost of Service
								Police Officer	Police Sgt / Sup'rvisr	Records / Clerk	Planning Tech	Code Enf Off'cr	
12	Civil Subpoena - Clerical												
	a) Officer												
	i) Minimum for first three hrs	3.00		0.25			3.25	\$456	\$0	\$28	\$0	\$0	\$484
	ii) For each additional hour	1.00					1.00	\$152	\$0	\$0	\$0	\$0	\$152
	b) Clerical (per quarter-hour)							\$0	\$0	\$0	\$0	\$0	\$0
13	Party Disturbance (Second Response) (\$0 first courtesy response)	1.00	0.50	0.16			1.66	\$152	\$96	\$18	\$0	\$0	\$265
14	Property Release Fee												
	a) Victims and first appointments for property owners		0.25				0.25	\$0	\$48	\$0	\$0	\$0	\$48
	b) All Others (includes "no shows")		0.25				0.25	\$0	\$48	\$0	\$0	\$0	\$48
15	Public Fingerprinting Fee (Plus DOJ/FBI fees)			0.75			0.75	\$0	\$0	\$83	\$0	\$0	\$83
	Permit Parking												
16	Residential Parking Permits												
	a) First 5												
	b) Replacement												
17	Temporary Parking Permit												
18	Temporary Parking Permit for Old Town												
	Traffic												
19	Citation Sign Off - Fix-It Ticket	0.13					0.13	\$19	\$0	\$0	\$0	\$0	\$19
	Reports and Administrative Services												
20	Visa/Passport Clearance Letter		0.25				0.25	\$0	\$48	\$0	\$0	\$0	\$48
	Vehicle Release Fee (Per Vehicle)												
21	Vehicle Repossession Entry			0.17			0.17	\$0	\$0	\$19	\$0	\$0	\$19
22	Vehicle Release												
	a) Non 30-Day Impound / Vehicle Storage	1.00	0.08	0.25			1.33	\$152	\$15	\$28	\$0	\$0	\$195
	b) 30-Day Impound Release	1.00	0.58	0.50			2.08	\$152	\$111	\$56	\$0	\$0	\$318
	c) 30-Day Impound Release (DUI)	1.00	0.58	0.50			2.08	\$152	\$111	\$56	\$0	\$0	\$318
	Records												
23	Copies												
	a) Arrest Logs												
	b) Police Logs												
	c) Police Reports												
	d) Police Photos												
	e) Location Premise History Search												
	f) Body-worn Camera Footage												

[a] Fee established by State of California.

City of Placentia
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Estimated Costs of Providing Fee Related Services - Police

Fee Description		Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
12	Civil Subpoena - Clerical						
	a) Officer						
	i) Minimum for first three hrs	\$557	115%	State Max	n/a		[a]
	ii) For each additional hour	\$176	116%	State Max	n/a		[a]
	b) Clerical (per quarter-hour)	\$27		State Max	n/a		[a]
13	Party Disturbance (Second Response) (\$0 first courtesy response)	\$335	varies	\$335	varies		
14	Property Release Fee						
	a) Victims and first appointments for property owners	\$0	0%	\$0	0%		
	b) All Others (includes "no shows")	\$32	67%	\$32	67%		
15	Public Fingerprinting Fee (Plus DOJ/FBI fees)	\$21	25%	\$21	25%		
	Permit Parking						
16	Residential Parking Permits						
	a) First 5	\$11		\$11			
	b) Replacement	\$11		\$11			
17	Temporary Parking Permit	\$1		\$1			
18	Temporary Parking Permit for Old Town	\$240		\$240			
	Traffic						
19	Citation Sign Off - Fix-It Ticket	\$15	79%	\$15	79%		
	Reports and Administrative Services						
20	Visa/Passport Clearance Letter	\$32	67%	\$48	100%		
	Vehicle Release Fee (Per Vehicle)						
21	Vehicle Repossession Entry	\$16	85%	\$15	79%		[a]
22	Vehicle Release						
	a) Non 30-Day Impound / Vehicle Storage	\$189	97%	\$189	97%		
	b) 30-Day Impound Release	\$281	88%	\$281	88%		
	c) 30-Day Impound Release (DUI)	\$281	88%	\$281	88%		
	Records						
23	Copies						
	a) Arrest Logs	\$0.25		\$0.25		per page	
	b) Police Logs	\$0.25		\$0.25		per page	
	c) Police Reports	\$0.25		\$0.25		per page	
	d) Police Photos	\$0.25		\$0.25		per page	
	e) Location Premise History Search	\$0.25		\$0.25		per page	
	f) Body-worn Camera Footage	Bill hourly		Bill hourly		per hour	

[a] Fee established by State of California.



User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Finance Fees

City of Placentia
 User and Regulatory Fee Study
 Fully-Burdened Hourly Rate Calculation - Finance

Expenses

Fund #	Fund Desc	Account Desc	Finance Admin	Adjustment	Total	Notes
001	General Fund	Salaries/Full-Time Regular	\$676,800	\$0	\$676,800	[a]
001	General Fund	All Other Salaries and Benefits	\$250,200	\$0	\$250,200	[a]
001	General Fund	6010 - Accounting & Auditing Service	\$80,000	(\$80,000)	\$0	[a],[b]
001	General Fund	6025 - Third Party Administration	\$9,200	(\$9,200)	\$0	[a],[b]
001	General Fund	6041 - Bank Over/Short	\$300	(\$300)	\$0	[a],[b]
001	General Fund	6099 - Professional Services	\$145,800	(\$145,800)	\$0	[a],[b]
001	General Fund	6230 - Printing & Binding	\$3,500	(\$3,500)	\$0	[a],[b]
001	General Fund	6245 - Meetings & Conferences	\$1,500	\$0	\$1,500	[a]
001	General Fund	6250 - Staff Training	\$1,500	\$0	\$1,500	[a]
001	General Fund	6255 - Dues & Memberships	\$1,500	\$0	\$1,500	[a]
001	General Fund	6296 - Admin Service Fee	\$75,000	(\$75,000)	\$0	[a],[b]
001	General Fund	6301 - Special Department Supplies	\$1,000	(\$1,000)	\$0	[a],[b]
001	General Fund	6315 - Office Supplies	\$3,000	\$0	\$3,000	[a]
001	General Fund	6325 - Postage	\$200	(\$200)	\$0	[a],[b]
001	General Fund	6892 - Market Value Adjustment	\$0	\$0	\$0	[a],[b]
Subtotal			\$1,249,500	(\$315,000)	\$934,500	

Allocation of DeMinimus Citywide Overhead

Fund #	Fund Desc	Account Desc	Finance Admin	Adjustment	Total	Notes
001	General Fund	Allocation of C'wide Overhead	\$124,950	(\$31,500)	\$93,450	
Subtotal			\$124,950	(\$31,500)	\$93,450	

Productive Hours Per FTE

Description	Finance Admin	Notes
Total Hours	2,080	
Less: Adjustment for Leave	224	
Less: Adjustment for Training, Admin, and Mandatory Rest	388	
Productive Hours	1,468	

Calculation of Productive Hours by Functional Division

Description	Finance Admin	Notes
Productive Hours Per FTE	1,468	
FTE	8.40	
Productive Hours	12,331	

City of Placentia
 User and Regulatory Fee Study
 Fully-Burdened Hourly Rate Calculation - Finance

Calculation of Hourly Rate

Description	Finance Admin	Notes
Divisional Costs for Hourly Rate	\$1,027,950	
Productive Hours	12,331	
Hourly Rate	\$83	

- [a] Source: FY 21/22 Adopted budget.
 [b] Adjustment for hourly rate calculation only.
 [c] See Citywide Overhead Cost Allocation worksheet.

City of Placentia
Cost of Service Study for Analyzing User and Regulatory Fees
Calculation of the Estimated Costs of Providing Fee Related Services - Finance Department - Business Licensing

Fee Description		Estimated Labor Time (Hours)			Estimated Cost of Service			Cost Recovery Information				
		Finance	Planning Tech	Total	\$83	\$136		Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Notes
					Finance	Planning Tech	Est. Cost of Service					
Business License Administrative Processing Fees												
1	Admin Fee - New Account											
	a) Within City	0.25	0.25	0.50	\$21	\$34	\$55	\$31	57%	\$50	91%	
	b) Outside City	0.25		0.25	\$21		\$21	\$15	72%	\$20	96%	
2	Admin Fee - Renewal	0.25		0.25	\$21		\$21	\$9	43%	\$20	96%	
3	State Fee							\$4		\$4		[a]

[a] State mandated fee.



User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Allocation of Citywide Overhead to Direct Service Units

City of Placentia
 User and Regulatory Fee Study
 Allocation of Citywide Overhead - For Fee Study Analysis

Identification of Allocable Citywide Overhead

Fund #	Fund Desc	Div#	Div Desc	FY 21/22 Adopted Budget	Adjustment	Total	Notes
101	General Fund (0010)	101001	City Council	\$261,300	(\$151,000)	\$110,300	[a]
101	General Fund (0010)	101002	City Clerk	\$49,300	(\$35,000)	\$14,300	[b]
101	General Fund (0010)	101003	City Treasurer	\$58,800	\$0	\$58,800	
101	General Fund (0010)	101004	Legal Services	\$705,000	(\$205,000)	\$500,000	[c]
101	General Fund (0010)	101511	City Administrator	\$615,000	\$0	\$615,000	
101	General Fund (0010)	101512	Human Resources	\$696,200	\$0	\$696,200	
101	General Fund (0010)	101513	Records	\$149,900	\$0	\$149,900	
101	General Fund (0010)	101514	Disaster Preparedness	\$137,600	(\$137,600)	\$0	[d]
101	General Fund (0010)	101515	Admin - Support Services	\$1,879,700	(\$1,879,700)	\$0	[d]
101	General Fund (0010)	101516	Emergency Medical Services	\$1,007,200	(\$1,007,200)	\$0	[d]
101	General Fund (0010)	101523	Information Technology	\$887,200	\$0	\$887,200	
101	General Fund (0010)	102020	Finance Administration	\$1,249,500	\$0	\$1,249,500	
101	General Fund (0010)	103650	Maintenance Services Admin	\$438,700	\$0	\$438,700	
101	General Fund (0010)	103654	Maint Svcs - Facilities Maint	\$707,400	(\$10,000)	\$697,400	[e]
101	General Fund (0010)	109595	General Government	\$4,294,600	\$0	\$4,294,600	
Total				\$13,137,400	(\$3,425,500)	\$9,711,900	

Allocation Methodologies

Department	Allocation ID
Equal Share to Each Department	1
FTE	2
Direct Svc Dept FTE	3

Identification of Allocation Metrics

Allocation ID	1		2		3		
Department	Equal Share to Each Department	Equal Share to Each Department	FTE	FTE	Direct Svc Dept FTE	Direct Svc Dept FTE	Notes
Legislative	1	13%	7.00	4%		0%	
Administration	1	13%	27.00	15%		0%	
Finance	1	13%	9.00	5%		0%	
Development Services	1	13%	11.00	6%	11.00	8%	
Police	1	13%	69.00	38%	69.00	49%	
Fire	1	13%	27.00	15%	27.00	19%	
Public Works	1	13%	26.00	14%	26.00	18%	
Community Services	1	13%	8.00	4%	8.00	6%	
Total	8	100%	184.00	100%	141.00	100%	

City of Placentia
User and Regulatory Fee Study
Allocation of Citywide Overhead - For Fee Study Analysis

Allocation Choice

Fund #	Fund Desc	Div#	Div Desc	Allocation Method	Methodology	Notes
101	General Fund (0010)	101001	City Council	1	Equal Share to Each Department	
101	General Fund (0010)	101002	City Clerk	1	Equal Share to Each Department	
101	General Fund (0010)	101003	City Treasurer	1	Equal Share to Each Department	
101	General Fund (0010)	101004	Legal Services	1	Equal Share to Each Department	
101	General Fund (0010)	101511	City Administrator	1	Equal Share to Each Department	
101	General Fund (0010)	101512	Human Resources	2	FTE	
101	General Fund (0010)	101513	Records	1	Equal Share to Each Department	
101	General Fund (0010)	101514	Disaster Preparedness	n/a	n/a - direct service	
101	General Fund (0010)	101515	Admin - Support Services	n/a	n/a - direct service	
101	General Fund (0010)	101516	Emergency Medical Services	n/a	n/a - direct service	
101	General Fund (0010)	101523	Information Technology	1	Equal Share to Each Department	
101	General Fund (0010)	102020	Finance Administration	1	Equal Share to Each Department	
101	General Fund (0010)	103650	Maintenance Services Admin	2	FTE	
101	General Fund (0010)	103654	Maint Svcs - Facilities Maint	2	FTE	
101	General Fund (0010)	109595	General Government	2	FTE	

Departmental Allocation of Citywide Overhead

Allocation ID	1	1	1	1	1	2	1	n/a	n/a	n/a	1	1	2	2	2		
Department	City Council	City Clerk	City Treasurer	Legal Services	City Administrator	Human Resources	Records	Disaster Preparedness	Admin - Support Services	Emergency Medical Services	Information Technology	Finance Administration	Maintenance Services Admin	Maint Svcs - Facilities Maint	General Government	Subtotal	Notes
Legislative	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$26,486	\$18,738				\$110,900	\$156,188	\$16,690	\$26,532	\$163,382	\$681,214	
Administration	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$102,160	\$18,738				\$110,900	\$156,188	\$64,374	\$102,336	\$630,186	\$1,347,181	
Finance	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$34,053	\$18,738				\$110,900	\$156,188	\$21,458	\$34,112	\$210,062	\$747,810	
Development Services	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$41,621	\$18,738				\$110,900	\$156,188	\$26,227	\$41,692	\$256,742	\$814,407	
Police	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$261,075	\$18,738				\$110,900	\$156,188	\$164,513	\$261,525	\$1,610,475	\$2,745,713	
Fire	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$102,160	\$18,738				\$110,900	\$156,188	\$64,374	\$102,336	\$630,186	\$1,347,181	
Public Works	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$98,376	\$18,738				\$110,900	\$156,188	\$61,990	\$98,546	\$606,846	\$1,313,883	
Community Services	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$30,270	\$18,738				\$110,900	\$156,188	\$19,074	\$30,322	\$186,722	\$714,512	
Total	\$110,300	\$14,300	\$58,800	\$500,000	\$615,000	\$696,200	\$149,900	\$0	\$0	\$0	\$887,200	\$1,249,500	\$438,700	\$697,400	\$4,294,600	\$9,711,900	

Departmental Allocation of Citywide Overhead

Department	Subtotal	Adjustment for Second Allocation	Amount for Second Allocation	Share for Second Allocation	Second Allocation	Total Allocation	Notes
Legislative	\$681,214	(\$681,214)	\$0	0%	\$0	\$0	
Administration	\$1,347,181	(\$1,347,181)	\$0	0%	\$0	\$0	
Finance	\$747,810	(\$747,810)	\$0	0%	\$0	\$0	
Development Services	\$814,407	\$0	\$814,407	12%	\$325,989	\$1,140,396	
Police	\$2,745,713	\$0	\$2,745,713	40%	\$1,099,048	\$3,844,760	
Fire	\$1,347,181	\$0	\$1,347,181	19%	\$539,247	\$1,886,428	
Public Works	\$1,313,883	\$0	\$1,313,883	19%	\$525,918	\$1,839,801	
Community Services	\$714,512	\$0	\$714,512	10%	\$286,003	\$1,000,515	
Total	\$9,711,900	(\$2,776,205)	\$6,935,695	100%	\$2,776,205	\$9,711,900	

- [a] Adjustment to exclude Management Consulting Services (\$100,000) and Dues and Memberships (\$51,000).
[b] Adjustment to exclude Other Purchased Services (Election expenses - \$35,000).
[c] Adjustment to exclude General Litigation expenses (\$175,000) and Other Purchased Services (\$30,000).
[d] Treat as public safety direct service.
[e] Adjustment to exclude Other Expenditures (Holiday Decorations - \$10,000).

APPENDIX B

SCHEDULE OF CURRENT FEES, PROPOSED FEES, AND PROPOSED COST RECOVERY



Illustration of Proposed Fee Changes

City of Placentia
Illustration of Proposed Fee Changes

Fee Type	Page
ADMINISTRATIVE FEES	3
BUSINESS LICENSE APPLICATION REVIEW FEES	4
BUILDING FEES	5
PLANNING FEES	11
ENGINEERING AND ENCROACHMENT PERMIT FEES	14
FIRE PREVENTION FEES	16
POLICE FEES	22
CODE ENFORCEMENT FEES	25
COMMUNITY SERVICES FEES	26

City of Placentia

BEFORE AND AFTER ILLUSTRATION - ADMINISTRATIVE FEES

Activity Description		Current Fee	Proposed Fee	Change	Note
1	Returned Check Fee				
	a) First Check	\$25	\$25	\$0	
	b) Each Additional Check	\$35	\$35	\$0	
2	EFT/ACH Return / Error	\$25	\$25	\$0	
3	Postage	Actual Cost	Actual Cost		
4	Digital Media Device	\$10	\$10	\$0	
5	Documents - Hard Copy			\$0	
	a) Standard Size	\$0.25	\$0.25	\$0	
	b) Non-standard Size	Actual Cost	Actual Cost		
6	Subpoena Response / Retrieval Fees	Max. Authorized by State	Max. Authorized by State		

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUSINESS LICENSE APPLICATION REVIEW AND INSPECTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Note
Business License Administrative Processing Fees					
1 Admin Fee - New Account					
a) Within City	\$31	\$55	\$50	\$19	
b) Outside City	\$15	\$21	\$20	\$5	
2 Admin Fee - Renewal	\$9	\$21	\$20	\$11	
3 State Fee	\$4		\$4	\$0	[a]

[a] State mandated fee.

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
Construction / Demolition							
1 Construction / Demolition Project Application Fee	\$97	\$99	\$97	\$0	98%		
2 Impound Refuse Containers	\$148	\$150	\$148	\$0	98%		
Supplemental Plan Check Fees							
3 First 2 Hours	\$307	\$312	\$307	\$0	98%		
4 Each Additional Half Hour (or portion thereof)	\$136	\$138	\$136	\$0	98%		
Supplemental Inspection Check Fees							
5 First 2 Hours	\$227	\$231	\$227	\$0	98%		
6 Each Additional Half Hour (or portion thereof)	\$90	\$91	\$90	\$0	98%		
Mechanical Permit Fees							
7 Issuance Fee	\$24	\$25	\$25	\$1	100%	charged to all permits	
8 Air Conditioner							
a) 100,000 BTU or less	\$60	\$61	\$60	\$0	98%	each	
b) Over 100,000 BTU	\$90	\$91	\$90	\$0	98%	each	
9 Air Handler	\$90	\$91	\$90	\$0	98%		
10 Appliance Vent / Chimney (Only)	\$90	\$91	\$90	\$0	98%		
11 Boiler	\$90	\$91	\$90	\$0	98%		
12 Compressor	\$90	\$91	\$90	\$0	98%		
13 Duct Work	\$120	\$122	\$120	\$0	98%		
14 Evaporative Cooler	\$90	\$91	\$90	\$0	98%		
15 Exhaust Hood (Commercial Grease Hood)	\$249	\$253	\$249	\$0	98%		
16 Exhaust Hood and Duct (Residential)	\$90	\$91	\$90	\$0	98%		
17 Heat Pump (Package Unit)	\$90	\$91	\$90	\$0	98%		
18 Heater							
a) 100,000 BTU or less	\$90	\$91	\$90	\$0	98%		
b) Over 100,000 BTU	\$90	\$91	\$90	\$0	98%		
c) Unit, Radiant, etc.	\$90	\$91	\$90	\$0	98%		
d) Wall / Floor	\$90	\$91	\$90	\$0	98%		
19 Vent Fan, Single Duct	\$76	\$77	\$76	\$0	98%		
20 Vent System	\$90	\$91	\$90	\$0	98%		
21 Walk-In Box / Refrigerator Coil	\$90	\$91	\$90	\$0	98%		

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
22 Other Mechanical Inspections	\$141	\$143	\$141	\$0	98%	per hour	
23 Stand-alone Mechanical Plan Check	\$176	\$179	\$176	\$0	98%	per hour	
Electrical Permit Fees							
24 Issuance Fee	\$25	\$25	\$25	\$0	98%		
25 New or Re-Wire Power Apparatus							
a) New or Re-Wire Residential	\$0	\$0	\$0	\$0	98%	per sq ft	
b) New or Re-Wire Garages	\$0	\$0	\$0	\$0	98%	per sq ft	
26 Busways	\$64	\$65	\$64	\$0	98%		
27 Light Standard or Private Street Light							
a) First	\$115	\$117	\$115	\$0	98%		
b) Each Additional	\$34	\$35	\$34	\$0	98%		
28 Miscellaneous Apparatus, Conduits and Conductors (EV Charger, Backup Batteries)	\$76	\$77	\$76	\$0	98%		
29 Outlets, Lights, and Switches (each)	\$3	\$3	\$3	\$0	98%	each	
30 Power Apparatus (per HP, kV, KVA, etc.)							
a) Up to and Including 1	\$28	\$28	\$28	\$0	98%		
b) 2 to 10	\$40	\$41	\$40	\$0	98%		
c) 11 to 50	\$50	\$51	\$50	\$0	98%		
d) 51 to 100	\$62	\$63	\$62	\$0	98%		
e) Greater than 100	\$73	\$74	\$73	\$0	98%		
31 Pre-Inspection	\$80	\$81	\$80	\$0	98%		
32 Service or Panel (600V up to 1,000 amp)	\$136	\$138	\$136	\$0	98%	per unit	
33 Signs, Outline Lighting, and Marquees	\$76	\$77	\$76	\$0	98%		
34 Temporary Pole	\$90	\$91	\$90	\$0	98%	each	
35 Theatrical-type Lighting Fixtures or Assemblies (each)	\$3	\$3	\$3	\$0	98%	each	
36 Other Electrical Inspections	\$141	\$143	\$141	\$0	98%	per hour	
37 Stand-alone Electrical Plan Check	\$176	\$179	\$176	\$0	98%	per hour	
Plumbing Permit Fees							
38 Issuance Fee	\$24	\$25	\$25	\$1	100%		
39 Anti-Syphon Valve	\$27	\$27	\$27	\$0	98%	each	
40 Backflow Preventer	\$27	\$27	\$27	\$0	98%	each	
41 Bathtub	\$27	\$27	\$27	\$0	98%	each	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
42 Dishwasher	\$27	\$27	\$27	\$0	98%	each	
43 Drain-Piping Repair / Alterations	\$27	\$27	\$27	\$0	98%	each	
44 Drinking Fountain	\$27	\$27	\$27	\$0	98%	each	
45 Floor Sink / Drain	\$27	\$27	\$27	\$0	98%	each	
46 Garbage Disposal	\$27	\$27	\$27	\$0	98%	each	
47 Gas Piping							
a) First Five Outlets	\$57	\$58	\$57	\$0	98%		
b) Each Additional Five Outlets	\$5	\$5	\$5	\$0	98%		
48 Grease Interceptor	\$340	\$345	\$340	\$0	98%		
49 Grease Trap	\$170	\$173	\$170	\$0	98%		
50 Laundry	\$27	\$27	\$27	\$0	98%		
51 P Trap	\$27	\$27	\$27	\$0	98%	each	
52 Roof Drain-Rainwater System	\$27	\$27	\$27	\$0	98%	per drain	
53 Septic System	\$340	\$345	\$340	\$0	98%	each	
54 Sewer (new, add, repair, abandonment)	\$27	\$27	\$27	\$0	98%		
55 Sewer Cleanout Only	\$27	\$27	\$27	\$0	98%	each	
56 Shower Stall	\$27	\$27	\$27	\$0	98%	each	
57 Sink	\$27	\$27	\$27	\$0	98%	each	
58 Solar Water System Fixtures (tanks, water treatment, equip)	\$57	\$58	\$57	\$0	98%		
59 Urinal	\$27	\$27	\$27	\$0	98%	each	
60 Waste and Vent System	\$113	\$115	\$113	\$0	98%		
61 Water Closet	\$27	\$27	\$27	\$0	98%	each	
62 Water Heater	\$27	\$27	\$27	\$0	98%	each	
63 Water Line	\$27	\$27	\$27	\$0	98%	each	
64 Water Pipe Repair Replacement							
a) First 100 lf	\$115	\$117	\$115	\$0	98%		
b) Each additional 100 lf	\$50	\$51	\$50	\$0	98%		
65 Other Plumbing Inspections	\$141	\$143	\$141	\$0	98%	per hour	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
66 Stand-alone Plumbing Plan Check	\$176	\$179	\$176	\$0	98%	per hour	
Miscellaneous Permit / Other Fees							
67 Issuance Fee	\$24	\$25	\$25	\$1	100%		
68 Application Meeting (Group Meeting Fee)	\$507	\$515	\$507	\$0	98%		
69 Building & Zoning Inspection	\$80	\$81	\$80	\$0	98%		
70 Duplicate Job Card	\$33	\$34	\$33	\$0	98%		
71 Dedicated Inspector / Special Inspector Use	varies	varies	15% of Base Bldg Permit Fee				[a]
72 Expedited Plan Review	varies	varies	15% of Base Plan Check Fee				[b]
73 Solar Panels	\$267	\$271	\$267	\$0	98%		
74 Address Change	\$1,773	\$1,802	\$1,773	\$0	98%		
75 Awning	\$150	\$152	\$150	\$0	98%	minimum charge	[c]
76 Close or Open Exterior Wall	\$250	\$254	\$250	\$0	98%	minimum charge	[c]
77 Wood Fence	\$120	\$122	\$120	\$0	98%	minimum charge	[c]
78 Masonry Wall	\$150	\$152	\$150	\$0	98%	minimum charge	[c]
79 Patio Cover	\$150	\$152	\$150	\$0	98%	minimum charge	[c]
80 Add for Screening	\$3	\$3	\$3	\$0	98%	per SF minimum charge	[c]
81 Pre Fab Patio Room	\$250	\$254	\$250	\$0	98%	minimum charge	[c]
82 Residential Alterations	\$200	\$203	\$200	\$0	98%	minimum charge	[c]
83 Room Addition	\$250	\$254	\$250	\$0	98%	minimum charge	[c]
84 Roof							
a) First 2,000 sf	\$322	\$327	\$322	\$0	98%		
b) 2,001 sf - 4,000 sf	\$442	\$449	\$442	\$0	98%		
c) 4,001 sf to 6,000 sf	\$680	\$691	\$680	\$0	98%		
d) 6,001 sf or more	\$852	\$866	\$852	\$0	98%		
85 Pool Re-plaster	\$136	\$138	\$136	\$0	98%		
86 Gunite	\$648	\$658	\$648	\$0	98%		
87 Pool and Spa with Electrical / Plumbing	\$1,322	\$1,343	\$1,322	\$0	98%		

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
88 Spa or Hot Tub-inground (Pre-fabricated)	\$487	\$495	\$487	\$0	98%		
89 Swimming Pool							
a) Electrical	\$102	\$104	\$102	\$0	98%		
b) Plumbing	\$85	\$86	\$85	\$0	98%		
90 Stucco							
a) First 400 sf	\$284	\$289	\$284	\$0	98%		
b) Each Additional 100 sf	\$22	\$22	\$22	\$0	98%		
91 Windows							
a) 1 Only	\$90	\$91	\$90	\$0	98%		
b) 2 Only	\$113	\$115	\$113	\$0	98%		
c) 3-10	\$204	\$207	\$204	\$0	98%		
d) 11-20	\$408	\$415	\$408	\$0	98%		
e) 21-50	\$613	\$623	\$613	\$0	98%		
f) 51-100	\$817	\$830	\$817	\$0	98%		
g) 100-200	\$1,022	\$1,038	\$1,022	\$0	98%		
h) 200-500	\$1,226	\$1,246	\$1,226	\$0	98%		
92 General Plan Update Fee (per \$1,000 valuation)	\$3.00	\$3.53	\$3.00	\$0	85%		
93 Technology Enhancement Fee (per \$1,000 valuation)	\$1.75	\$2.26	\$1.75	\$0	77%		

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
Table 1-A - Building Permit Fees							
Total Valuation							
94 \$1 to \$500	\$67	\$68	\$67	\$0	98%		
95 \$501 to \$2,000							
a) For the first \$500	\$67	\$68	\$67	\$0	98%		
b) plus \$3.30 for each additional \$100, or fraction thereof, to and including \$2,000	\$3	\$3	\$3	\$0	98%		
96 \$2,001 to \$25,000							
a) For the first \$2,000	\$121	\$122	\$121	\$0	98%		
b) plus \$15 for each additional \$1000, or fraction thereof, to and including \$25,000	\$15	\$15	\$15	\$0	98%		
97 \$25,001 to \$50,000							
a) For the first \$25,000	\$494	\$502	\$494	\$0	98%		
b) plus \$10.85 for each additional \$1000, or fraction thereof, to and including \$50,000	\$11	\$11	\$11	\$0	98%		
98 \$50,001 to \$100,000							
a) For the first \$50,000	\$787	\$800	\$787	\$0	98%		
b) plus \$7.55 for each additional \$1000, or fraction thereof, to and including \$100,000	\$8	\$8	\$8	\$0	98%		
99 \$100,001 to \$500,000							
a) For the first \$100,000	\$1,196	\$1,215	\$1,196	\$0	98%		
b) plus \$6 for each additional \$1000, or fraction thereof, to and including \$500,000	\$6	\$6	\$6	\$0	98%		
100 \$500,001 to \$1,000,000							
a) For the first \$500,000	\$3,792	\$3,853	\$3,792	\$0	98%		
b) plus \$5.10 for each additional \$1000, or fraction thereof, to and including \$1,000,000	\$5	\$5	\$5	\$0	98%		
101 \$1,000,001 and up							
a) For the first \$1,000,000	\$6,551	\$6,656	\$6,551	\$0	98%		
b) plus \$3.40 for each additional \$1000, or fraction thereof	\$3	\$3	\$3	\$0	98%		
102 Plan Check	65% of Building Permit Fee	65% of Building Permit Fee	65% of Building Permit Fee		98%	% of building permit fee	

* If calculated fees do not reach the established minimum fee, the minimum fee applies.

[a] For requests for dedicated inspection / special on-call inspection services, an additional fee of 15% of base building permit fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[b] For requests for expedited plan review, an additional fee of 15% of base plan review fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[c] Fee is greater of minimum charge or Table 1-A charge.

City of Placentia
BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
1 Abandonment of Property	\$3,721	\$4,176	\$4,176	\$455	100%	[a]
2 Accessory Dwelling Unit (ADU) Administrative Review	\$1,909	\$2,657	\$2,657	\$748	100%	
3 Adult Oriented Business	\$8,303	\$9,644	\$9,644	\$1,341	100%	
4 Appeal of Staff Decision						
a) to Planning Commission	\$2,444	\$2,955	\$2,955	\$511	100%	[b]
b) to City Council	\$3,970	\$5,024	\$5,024	\$1,054	100%	[b]
5 Building & Zoning Compliance Application						
a) Minor	\$48	\$99	\$99	\$51	100%	[c]
b) Major	\$146	\$296	\$296	\$150	100%	[c]
6 CC&R's Review	\$1,817	\$2,222	\$2,222	\$405	100%	
7 Certificate of Compliance	\$919	\$1,281	\$1,281	\$362	100%	
8 Condominium Conversion	\$4,841	\$6,256	\$6,256	\$1,415	100%	
9 Development Agreement Review	\$8,530	\$9,660	\$9,660	\$1,130	100%	[a]
10 Development Plan Review	\$10,293	\$13,302	\$13,302	\$3,009	100%	
11 Environmental Impact Report Admin/Review	\$7,875	\$8,395	\$8,395	\$520	100%	[a]
12 Extension of Approval						
a) Staff Approved Applications	\$984	\$1,182	\$1,182	\$198	100%	
b) Planning Comm/City Council Approved Applications	35% of original application fee		35% of original application fee			
13 Film Permit						
a) Commercial	\$622	\$1,034	\$1,034	\$412	100%	
b) Student	no charge	\$394	no charge		0%	[d]
14 General Plan Amendment	\$10,509	\$14,037	\$14,037	\$3,528	100%	
15 Home Occupation Permit	\$32	\$65	\$65	\$33	100%	[c]
16 House Move	\$2,250	\$2,549	\$2,549	\$299	100%	[a]
17 Initial Study Checklist	\$405	\$591	\$591	\$186	100%	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
18 Landscape Plan Review (Residential - 3 or more)	\$297	\$493	\$493	\$196	100%	[a]
19 Landscape Plan Check (Commercial)	\$297	\$493	\$493	\$196	100%	[a]
20 Letter of Public Convenience/Necessity	\$843	\$1,084	\$1,084	\$241	100%	
21 Lot Line Adjustment	\$2,969	\$3,221	\$3,221	\$252	100%	
22 Negative Declaration	\$3,342	\$3,608	\$3,608	\$266	100%	[a]
23 Planning Review / Research (Questions/Issues requiring research)						
a) First hour	\$156	\$296	\$296	\$140	100%	
b) Each additional 15 minutes	\$30	\$49	\$49	\$19	100%	
24 Preliminary Plan Review	\$2,531	\$2,855	\$2,855	\$324	100%	[a]
25 Security Review	varies	\$788	\$788		100%	
26 SB 9 Administrative Review						
a) Review of Residential Home (or Homes) Plan	\$1,909	\$2,657	\$2,657	\$748	100%	
b) Administrative Tentative Parcel Map	\$5,511	\$5,659	\$5,659	\$148	100%	
27 Short Term Rental Registration	\$239	\$394	\$394	\$155	100%	
28 Sign Plan Review						
a) Individual Sign	\$178	\$394	\$394	\$216	100%	
b) Integrated Commercial/Industrial Center	\$270	\$591	\$591	\$321	100%	
c) Master Sign Program	\$768	\$985	\$985	\$217	100%	
29 Site Plan Review						
a) Minor	\$97	\$197	\$197	\$100	100%	
b) Major - Residential	\$1,909	\$2,657	\$2,657	\$748	100%	
c) Major - Commercial	\$1,909	\$2,657	\$2,657	\$748	100%	
30 Special Event Permit						
a) Minor: outdoor display, etc.	\$146	\$296	\$150	\$4	51%	
b) Major: car show, fair, etc.	\$513	\$887	\$887	\$374	100%	[e]
31 Specific Plan Review/Amendment	\$9,649	\$10,350	\$10,350	\$701	100%	[a]
32 Study Session (Applicant Requested)	\$1,249	\$1,182	\$1,182	(\$67)	100%	
33 Temporary Advertising Permit	\$48	\$99	\$99	\$51	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
34 Tentative Parcel Map (4 or fewer parcels)	\$5,511	\$6,841	\$6,841	\$1,330	100%	
35 Tentative Tract Map (5 or more Parcels/Lots/Units)						
a) First 5 Parcels/Lots/Units	\$7,086	\$9,008	\$9,008	\$1,922	100%	
b) Each Additional Parcel/Lot/Unit	\$63	\$99	\$99	\$36	100%	
36 Third Party Review/Preparation of Plans	\$1,254	\$1,478	\$1,478	\$224	100%	[a]
37 Underground Utility Waiver	\$2,136	\$2,405	\$2,405	\$269	100%	[a]
38 Use Conformity Determination	\$600	\$887	\$887	\$287	100%	
39 Use Permit						
a) Minor	\$7,215	\$3,152	\$3,152	(\$4,063)	100%	
b) Standard	\$7,215	\$9,777	\$9,777	\$2,562	100%	
c) Modification						
i) Planning Commission	\$5,111	\$7,216	\$7,216	\$2,105	100%	
ii) Staff	\$1,000	\$1,379	\$1,379	\$379	100%	
d) Special	\$1,027	\$1,376	\$1,376	\$349	100%	
e) Use Permit - Temporary						
i) New	\$459	\$887	\$887	\$428	100%	
ii) Renewal	\$270	\$493	\$493	\$223	100%	
40 Variance						
a) Minor	\$2,618	\$3,374	\$3,374	\$756	100%	
b) With Other Applications	\$4,148	\$6,104	\$6,104	\$1,956	100%	
c) Standard	\$6,685	\$8,989	\$8,989	\$2,304	100%	
41 Wireless Facility - Preliminary Plan Review	\$1,244	\$1,567	\$1,567	\$323	100%	[a]
42 Zone Change	\$10,509	\$14,037	\$14,037	\$3,528	100%	
43 Zone Change - Text Only	\$2,964	\$3,698	\$3,698	\$734	100%	
44 Zoning Verification Letter	\$384	\$690	\$690	\$306	100%	

[a] Base fee as noted, plus, as needed, an initial deposit is determined by the Director of Development Services, against which the City will charge the cost or outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

[b] If City Councilmember brings appeal, no fee charged.

[c] Plus inspection fee, if necessary.

[d] Permit required, but no fee charged.

[e] Plus any costs from other departments.

City of Placentia

BEFORE AND AFTER ILLUSTRATION - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
General Permit and Inspection Fees							
1 Grading - Standard Projects							
a) Grading Permit	\$275	\$468	\$300	\$25	64%	per permit	
b) Plan Check							
i) First Sheet	\$822	\$1,048	\$1,048	\$226	100%	per sheet	[a]
ii) Each Additional Sheet	\$623	\$660	\$660	\$37	100%	per sheet	[a]
c) Inspection							
i) First Hour	\$194	\$300	\$300	\$106	100%	per hour	
ii) Each Additional Hour	\$118	\$150	\$150	\$32	100%	per hour	
2 Grading - Larger Projects - see Note 2	deposit determined by director		deposit determined by director				
Parcel / Tract Map Checking							
3 Parcel / Tract Map Checking							
a) Up to 5 Lots							
i) First Sheet	\$1,141	\$1,824	\$1,824	\$683	100%	per sheet	[a]
ii) Each Additional Sheet	\$685	\$660	\$660	(\$25)	100%	per sheet	[a]
b) Greater than 5 Lots							
i) First Sheet	\$1,141	\$2,406	\$2,406	\$1,265	100%	per sheet	[a]
ii) Each Additional Sheet	\$685	\$660	\$660	(\$25)	100%	per sheet	[a]
Other Permit and Inspection Fees							
4 Traffic Control Plan Check - see Note 3	\$1,071	\$1,552	\$1,552	\$481	100%		[a]
5 Water Quality Management Plan Review	\$3,185	\$3,526	\$3,526	\$341	100%		[a]
6 Sediment and Erosion Plan Check							
a) 1st sheet	\$822	\$1,436	\$1,436	\$614	100%	per sheet	[a]
b) Each Additional Sheet	\$623	\$660	\$660	\$37	100%	per sheet	[a]
7 Transportation Permit							
a) Transportation Permit - Annual	\$90	\$312	\$90	\$0	29%	each	
b) Transportation Permit - Single Trip	\$16	\$312	\$16	\$0	5%	each	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
Encroachment							
8 Encroachment Permit							
a) Encroachment Permit	\$173	\$468	\$300	\$127	64%	per permit	
b) Encroachment Plan Check							
i) 1st sheet	\$308	\$776	\$776	\$468	100%	per sheet	[a]
ii) Each Additional Sheet	\$135	\$776	\$776	\$641	100%	per sheet	[a]
c) Encroachment Inspection							
i) 1st hour	\$146	\$150	\$150	\$4	100%	per hour	
ii) Each Additional Hour	\$72	\$150	\$150	\$78	100%	per hour	
Other Services							
9 PW Special Inspection	\$108	\$150	\$150	\$42	100%	per hour	
10 Traffic Engineering Development Plan Check Review - See Note 1	\$1,584	\$1,940	\$1,940	\$356	100%	base fee + deposit	[a]
11 Traffic Impact Analysis Review - See Note 1	\$1,849	\$2,328	\$2,328	\$479	100%	base fee + deposit	[a]
12 Sewer Capacity Study	\$1,049	\$1,601	\$1,601	\$552	100%		[a]
FOG							
13 FOG Plan Check Fee	\$600	\$927	\$927	\$327	100%		[a]
14 FOG Annual Service							
a) With Interceptor	\$205	\$266	\$266	\$61	100%		
b) Without Interceptor	\$2,087	\$2,180	\$2,180	\$93	100%		
Technology Enhancement Fee							
15 Technology Enhancement Fee	\$10	\$13	\$10	\$0	77%	per sheet	

[a] Three checks included in fee.

Explanatory Notes:

Note 1: Base Fee as noted, plus, as needed, an initial deposit determined by the Director of Public Works, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

Note 2: An initial deposit of amount indicated or as determined by the City Engineer, against which the City will charge the cost of outside consultants / attorneys, other City costs and staff time at Fully Burdened Hourly Rates. If Costs exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in major arterial streets.

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
Development Review					
1 Small Project - Single family residence, single, ADU	Contract Rate	\$346	\$346	100%	
2 Development Plan/Site Review/CUP	Contract Rate	\$538	\$538	100%	
3 Map Review - Tentative Tract Map/Screen Check/and or Clearance letter for print linen	Contract Rate	\$385	\$385	100%	
4 Fire Master Plan - Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	Contract Rate	\$551	\$551	100%	
5 Vehicle or pedestrian gates across emergency access roads	Contract Rate	\$438	\$438	100%	
Architectural (per building)					
6 All A Occupancy 5,000 sq ft or under	Contract Rate	\$938	\$938	100%	
7 All A Occupancy greater than 5,000 sq ft	Contract Rate	\$1,069	\$1,069	100%	
8 E Day Care or I-4	Contract Rate	\$654	\$654	100%	
9 E Occupancy educational	Contract Rate	\$1,069	\$1,069	100%	
10 B, F, M, S Occupancies	Contract Rate	\$631	\$631	100%	
11 H Occupancy - Chemical classification fee	Contract Rate	\$1,192	\$1,192	100%	
12 I or R2.1 Occupancies	Contract Rate	\$1,654	\$1,654	100%	
13 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building	Contract Rate	\$577	\$577	100%	
14 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building - Inspection Only	Contract Rate	\$154	\$154	100%	
15 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building	Contract Rate	\$948	\$948	100%	
16 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building - Inspection Only	Contract Rate	\$254	\$254	100%	
17 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building	Contract Rate	\$1,969	\$1,969	100%	
18 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building - Inspection Only	Contract Rate	\$615	\$615	100%	
19 R3.1 RCF	Contract Rate	\$492	\$492	100%	
20 R3.1 RCF - Inspection Only	Contract Rate	\$154	\$154	100%	
21 R4 Licensed residential care / assisted living facilities	Contract Rate	\$743	\$743	100%	
22 R4 Licensed residential care / assisted living facilities - Inspection Only	Contract Rate	\$269	\$269	100%	
23 S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	Contract Rate	\$862	\$862	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
Hazardous Processes/Systems/Materials					
24 Above/underground storage tank (per tank, includes associated tank equipment)	Contract Rate	\$588	\$588	100%	
25 Above-ground storage tank, including equipment - Inspection Only	Contract Rate	\$215	\$215	100%	
26 Hazardous Material Process/Storage for Non - H Occupancies, Includes Chem Class Review 0 - 5 chemicals	Contract Rate	\$638	\$638	100%	
27 Hazardous Material Process/Storage for Non - H Occupancies - Inspection Only	Contract Rate	\$277	\$277	100%	
28 Chemical Classification Review 6 - 49 chemicals	Contract Rate	\$515	\$515	100%	
29 Chemical Classification Review 50 - 100 chemicals	Contract Rate	\$715	\$715	100%	
30 Chemical Classification Review more than 100 chemicals	Contract Rate	\$1,062	\$1,062	100%	
31 High-piled storage: code/commodity compliance	Contract Rate	\$986	\$986	100%	
32 Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 3- pounds of any refrigerant	Contract Rate	\$992	\$992	100%	
33 Spray booth, spraying area	Contract Rate	\$688	\$688	100%	
34 Gas Systems: medical gas, industrial gas (including piping and manifolds)	Contract Rate	\$957	\$957	100%	
35 Gas systems: CO2 for Beverage	Contract Rate	\$454	\$454	100%	
36 Special equipment: industrial ovens, vapor recovery, dust collection, Dry Cleaning	Contract Rate	\$775	\$775	100%	
37 Photovoltaic System - Commercial	Contract Rate	\$451	\$451	100%	
38 Battery Systems, stationary storage and cell sites	Contract Rate	\$546	\$546	100%	
39 Emergency Responder Radio System	Contract Rate	\$935	\$935	100%	
Suppression Systems					
40 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot)	Contract Rate	\$502	\$502	100%	
41 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot) - Inspection Only	Contract Rate	\$197	\$197	100%	
42 NFPA 13R fire sprinkler system: 3 to 16 units per building	Contract Rate	\$609	\$609	100%	
43 NFPA 13R fire sprinkler system: 3 to 16 units - Inspection Only	Contract Rate	\$237	\$237	100%	
44 NFPA 13R fire sprinkler system: 17 to 50 units per building	Contract Rate	\$874	\$874	100%	
45 NFPA 13R fire sprinkler system: 17 to 50 units per building - Inspection Only	Contract Rate	\$400	\$400	100%	
46 NFPA 13R fire sprinkler system: > 50 units per building	Contract Rate	\$998	\$998	100%	
47 NFPA 13R fire sprinkler system: more than 50 units - Inspection Only	Contract Rate	\$474	\$474	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
48 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser	Contract Rate	\$645	\$645	100%	
49 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser - Inspection Only	Contract Rate	\$238	\$238	100%	
50 New NFPA 13 fire sprinkler system: > 100 heads per riser	Contract Rate	\$842	\$842	100%	
51 New NFPA 13 fire sprinkler system: each add'l riser OR per floor in buildings > 2 stories - Inspection Only	Contract Rate	\$283	\$283	100%	
52 New NFPA 13 fire sprinkler system: R-1/R-2 each riser and per floor in buildings > 2 stories	Contract Rate	\$389	\$389	100%	
53 New NFPA 13 fire sprinkler system: R-1/R-2 - Inspection Only	Contract Rate	\$169	\$169	100%	
54 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations	Contract Rate	\$365	\$365	100%	
55 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations - Inspection Only	Contract Rate	\$162	\$162	100%	
56 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review	Contract Rate	\$735	\$735	100%	
57 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review - Inspection Only	Contract Rate	\$338	\$338	100%	
58 Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	Contract Rate	\$703	\$703	100%	
59 Pre-action fire sprinkler system - Inspection Only	Contract Rate	\$237	\$237	100%	
60 NFPA 14 Class I, II, or III standpipes (includes all standpipes within a single building)	Contract Rate	\$634	\$634	100%	
61 NFPA 14 standpipes - Inspection Only	Contract Rate	\$277	\$277	100%	
62 Fire pump installation	Contract Rate	\$929	\$929	100%	
63 Underground fire protection system: 1 - 5 connections (single hydrant or riser counts 1)	Contract Rate	\$592	\$592	100%	
64 Underground fire protection system: > 5 connections (single hydrant or riser counts 1)	Contract Rate	\$929	\$929	100%	
65 Underground repair	Contract Rate	\$428	\$428	100%	
66 Commercial cooking hood and duct system (per system)	Contract Rate	\$357	\$357	100%	
67 Special extinguishing system: Dry Chemical, CO2, FM 200, Foam Liquid Systems, Inert Gas, Halon, & Inergen	Contract Rate	\$666	\$666	100%	
Alarm Systems					
68 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices	Contract Rate	\$383	\$383	100%	
69 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices - Inspection Only	Contract Rate	\$118	\$118	100%	
70 Fire alarm system: 6 - 15 initiating devices and/or ≤ 21 - 40 notification devices	Contract Rate	\$529	\$529	100%	
71 Fire alarm system: 6-15 initiating devices and/or ≤ 21 - 40 notification devices - Inspection Only	Contract Rate	\$169	\$169	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
72 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices	Contract Rate	\$803	\$803	100%	
73 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices - Inspection Only	Contract Rate	\$342	\$342	100%	
74 Fire alarm system: > 30 initiating devices and/or > 80 notification devices	Contract Rate	\$1,094	\$1,094	100%	
75 Fire alarm system: > 30 initiating devices and/or > 80 notification devices - Inspection Only	Contract Rate	\$394	\$394	100%	
76 Field review/inspection - Underground repair	Contract Rate	\$231	\$231	100%	
Administrative/Miscellaneous					
77 Alternative Method and Material Request	Contract Rate	\$615	\$615	100%	
78 Plan Revision	Contract Rate	\$254	\$254	100%	
79 Reinspection Fee	Contract Rate	\$169	\$169	100%	
80 Inspection time and materials fee (per hour)	Contract Rate	\$169	\$169	100%	
81 Plan Review time and materials (per hour)	Contract Rate	\$169	\$169	100%	
82 Fire Marshal time and material fee	Contract Rate	\$192	\$192	100%	
83 Accelerated plan review (Per review. Fee is in addition to base fee assessed for plan review)	Contract Rate	\$231	\$231	100%	
84 Coordination/Pre-submittal Meetings: (hourly minimum 2 hours)	Contract Rate	\$385	\$385	100%	
85 Additional Review past 2nd review (each submittal)	Contract Rate	\$254	\$254	100%	
86 After hours inspection	Contract Rate	\$615	\$615	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
Annual Permits					
1 Aerosol products	Contract Rate	\$592	\$296	50%	
2 Aircraft refueling vehicles	Contract Rate	\$423	\$211	50%	
3 Aircraft repair hangar	Contract Rate	\$592	\$296	50%	
4 Carbon Dioxide systems used in beverage	Contract Rate	\$507	\$254	50%	
5 CG - Flammable, greater than exempt Amount	Contract Rate	\$592	\$414	70%	
6 CG - Highly toxic and toxic, any amount	Contract Rate	\$592	\$414	70%	
7 CG - Pyrophoric, any amount	Contract Rate	\$592	\$414	70%	
8 Combustible dust producing operations	Contract Rate	\$676	\$473	70%	
9 Corrosive, less than exempt amount	Contract Rate	\$507	\$355	70%	
10 Corrosive, greater than exempt amount	Contract Rate	\$930	\$651	70%	
11 Covered and open mall buildings	Contract Rate	\$1,944	\$1,944	100%	
12 Cryogen fluids - operational	Contract Rate	\$676	\$473	70%	
13 Cutting operations and welding operations	Contract Rate	\$507	\$254	50%	
14 Day Care - commercial	Contract Rate	\$423	\$211	50%	
15 Day Care - large family	Contract Rate	\$423	\$211	50%	
16 Dry cleaning	Contract Rate	\$507	\$254	50%	
17 Explosives	Contract Rate	\$845	\$592	70%	
18 New business inspection	Contract Rate	\$423	\$169	40%	
19 Flammable and combustible liquids	Contract Rate	\$761	\$532	70%	
20 Flammable Liq. Room - < 1,000 sq ft	Contract Rate	\$507	\$355	70%	
21 Group I-4, Day Care facilities	Contract Rate	\$761	\$380	50%	
22 Hazardous productions materials (HPM)	Contract Rate	\$761	\$532	70%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
Construction					
23 Aboveground storage tanks					
a) 1st tank	Contract Rate	\$1,014	\$1,014	100%	
b) Additional aboveground storage tanks	Contract Rate	\$761	\$761	100%	
24 Close of flam LST, each	Contract Rate	\$1,099	\$1,099	100%	
25 Close of flam LST, each add'l tank	Contract Rate	\$761	\$761	100%	
26 Fire Hydrants, each	Contract Rate	\$592	\$444	75%	
27 Modification of a UST permit	Contract Rate	\$761	\$570	75%	
28 Transfer UST to a new owner	Contract Rate	\$592	\$296	50%	
29 UST - new install of flam. LST					
a) 1st tank	Contract Rate	\$2,282	\$1,711	75%	
b) Each additional tank	Contract Rate	\$1,099	\$1,099	100%	
30 UST system alteration; minor tank and piping repair	Contract Rate	\$761	\$761	100%	
31 Flammable liquids room - < 1,000 sq ft	Contract Rate	\$761	\$570	75%	
32 UST closure	Contract Rate	\$2,451	\$1,838	75%	
33 Solar, gardens and landscaped roofs	Contract Rate	\$592	\$592	100%	
34 Cryogens fluids	Contract Rate	\$676	\$676	100%	
35 Hazardous materials	Contract Rate	\$1,099	\$1,099	100%	
36 High piled combustible storage	Contract Rate	\$507	\$507	100%	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - POLICE FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
Alarms and Alarm System Permits						
1 Alarm Permit						
a) Commercial (Annual Permit)	\$81	\$185	\$81	\$0	44%	
b) Residential (Annual Permit)	\$27	\$185	\$27	\$0	15%	
2 False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders)	\$254	\$180	\$254	\$0	141%	
Miscellaneous Permits						
3 ABC Permit						
a) One Day Non-Profit	\$135	\$287	\$143	\$8	50%	
b) Commercial	\$265	\$287	\$287	\$22	100%	
4 Bingo Permit	\$319	\$635	\$50	(\$269)	8%	[a]
5 Fortune Tellers/Annual Renewal						
a) Non-Profit	\$632	\$635	\$635	\$3	100%	
b) For Profit	\$319	\$635	\$317	(\$2)	50%	
6 Gaming Permit						
a) Non-Profit	\$632	\$635	\$635	\$3	100%	
b) For Profit	\$319	\$635	\$317	(\$2)	50%	
7 Second Hand Dealer License/Renewal						
a) Non-Profit	\$632	\$635	\$635	\$3	100%	
b) For Profit	\$319	\$635	\$317	(\$2)	50%	
8 Solicitor's Vendor's Permit/Renewal						
a) Non-Profit	\$632	\$635	\$635	\$3	100%	
b) For Profit	\$319	\$635	\$317	(\$2)	50%	
9 Live Entertainment Permit						
a) Non-Profit	\$632	\$635	\$635	\$3	100%	
b) For Profit	\$319	\$635	\$317	(\$2)	50%	
10 Carnival Permit Investigation						
a) Non-Profit	\$611	\$635	\$635	\$24	100%	
b) For Profit	\$308	\$635	\$317	\$9	50%	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - POLICE FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
Other Police Fees/Services						
11 Bike License						
a) Per year	\$2	\$19	\$2	\$0	11%	[a]
b) Three Year Renewal	\$3	\$19	\$3	\$0	16%	
12 Civil Subpoena - Clerical						
a) Officer						
i) Minimum for first three hrs	\$557	\$484	State Max			[a]
ii) For each additional hour	\$176	\$152	State Max			[a]
b) Clerical (per quarter-hour)	\$27	\$0	State Max			[a]
13 Party Disturbance (Second Response) (\$0 first courtesy response)	\$335	\$265	\$335	\$0	126%	
14 Property Release Fee						
a) Victims and first appointments for property owners	\$0	\$48	\$0	\$0	0%	
b) All Others (includes "no shows")	\$32	\$48	\$32	\$0	67%	
15 Public Fingerprinting Fee (Plus DOJ/FBI fees)	\$21	\$83	\$21	\$0	25%	
Permit Parking						
16 Residential Parking Permits						
a) First 5	\$11		\$11	\$0		
b) Replacement	\$11		\$11	\$0		
17 Temporary Parking Permit	\$1		\$1	\$0		
18 Temporary Parking Permit for Old Town	\$240		\$240	\$0		
Traffic						
19 Citation Sign Off - Fix-It Ticket	\$15	\$19	\$15	\$0	79%	
Reports and Administrative Services						
20 Visa/Passport Clearance Letter	\$32	\$48	\$48	\$16	100%	
Vehicle Release Fee (Per Vehicle)						
21 Vehicle Repossession Entry	\$16	\$19	\$15	(\$1)	79%	[a]
22 Vehicle Release						
a) Non 30-Day Impound / Vehicle Storage	\$189	\$195	\$189	\$0	97%	
b) 30-Day Impound Release	\$281	\$318	\$281	\$0	88%	
c) 30-Day Impound Release (DUI)	\$281	\$318	\$281	\$0	88%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - POLICE FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
Records						
23 Copies						
a) Arrest Logs	\$0.25		\$0.25	\$0		
b) Police Logs	\$0.25		\$0.25	\$0		
c) Police Reports	\$0.25		\$0.25	\$0		
d) Police Photos	\$0.25		\$0.25	\$0		
e) Location Premise History Search	\$0.25		\$0.25	\$0		
f) Body-worn Camera Footage	Bill hourly		Bill hourly			

[a] Fee established by State of California.

City of Placentia

BEFORE AND AFTER ILLUSTRATION - CODE ENFORCEMENT FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
Miscellaneous Fees						
1 Massage Establishment Permit	\$515	\$960	\$525	\$10	55%	
2 Massage Technician Permit	\$249	\$514	\$250	\$1	49%	
3 Code Enforcement Reinspection	\$124	\$128	\$128	\$4	100%	
4 Code Enforcement Hourly Rate		\$102	\$102		100%	[a]

[a] Hourly rate for Code Compliance inspections required or requested for which no other fees are listed, requests for special event support, etc.

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description		Current Fee	Proposed Fee	Charge Basis	Note
Aquatic Programs					
1	Swim Lessons	\$70 - \$80	\$70 - \$80	market driven	
2	Aquatics Day Class	\$75 - \$80	\$75 - \$80	market driven	
3	Aquatics Night Class	\$70	\$70	market driven	
Contract Recreation Classes					
4	Class Fees	market price	market price	market driven	
5	Instructor / City Percentages:				
	Classes held at City-Owned Facilities	60% Inst / 40% City	60% Inst / 40% City	market driven	
	Classes held at offsite / Non City-Owned Facilities	65% Inst / 35% City	65% Inst / 35% City	market driven	
6	Administrative Fee for Classes	\$10	\$10	100% cost recovery	
Youth Sports Programs (Participant Registration Fee)					
7	Placentia Youth Basketball	\$119	\$119	25% cost recovery	
Adult Sports Programs (Team Registration Fee)					
8	Adult Futsal (Indoor Soccer)	\$357	\$357	25% cost recovery	
9	Adult Basketball	\$535	\$535	25% cost recovery	
Excursions					
10	Excursion				
	a) Single Day	\$59 - \$128	\$59 - \$128	market driven	
	b) Multi-Day	\$155 - \$311	\$155 - \$311	market driven	
	c) Administrative Fee	\$10	\$10	market driven	
Facility Rentals (based on 2 hr minimum) - Includes Set Up, Cleaning, Breakdown, and Overhead					
11	Permit Processing Fee (all users)	\$20	\$20	market driven	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description		Current Fee	Proposed Fee	Charge Basis	Note
Whitten Center					
12	Refundable Security Fee (Damage Deposit)	\$150	\$150	deposit	
13	Resident Non Profit				
	a) Main Room (150 Max)				
	i) Friday - Sunday	\$80	\$80	100% cost recovery	
	ii) Monday - Thursday	\$61	\$61	100% cost recovery	
	b) Room A or B (75 Max)				
	i) Friday - Sunday	\$61	\$61	100% cost recovery	
	ii) Monday - Thursday	\$54	\$54	100% cost recovery	
14	Resident, Non Resident Non Profit				
	a) Main Room (150 Max)				
	i) Friday - Sunday	\$97	\$97	100% cost recovery	
	ii) Monday - Thursday	\$80	\$80	100% cost recovery	
	b) Room A or B (75 Max)				
	i) Friday - Sunday	\$72	\$72	100% cost recovery	
	ii) Monday - Thursday	\$61	\$61	100% cost recovery	
15	Non Resident				
	a) Main Room (150 Max)				
	i) Friday - Sunday	\$123	\$123	100% cost recovery	
	ii) Monday - Thursday	\$107	\$107	100% cost recovery	
	b) Room A or B (75 Max)				
	i) Friday - Sunday	\$97	\$97	100% cost recovery	
	ii) Monday - Thursday	\$88	\$88	100% cost recovery	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description		Current Fee	Proposed Fee	Charge Basis	Note
16	Commercial				
	a) Main Room (150 Max)				
	i) Friday - Sunday	\$150	\$150	100% cost recovery	
	ii) Monday - Thursday	\$141	\$141	100% cost recovery	
	b) Room A or B (75 Max)				
	i) Friday - Sunday	\$123	\$123	100% cost recovery	
	ii) Monday - Thursday	\$115	\$115	100% cost recovery	
17	Kitchen (All Users)	\$125	\$125	market driven	
	Aguirre (60 Max)				
18	Refundable Deposit (Damage Deposit)	\$100	\$100	deposit	
19	Resident Non Profit				
	a) Friday - Sunday	\$61	\$61	100% cost recovery	
	b) Monday - Thursday	\$54	\$54	100% cost recovery	
20	Resident, Non Resident Non Profit				
	a) Friday - Sunday	\$72	\$72	100% cost recovery	
	b) Monday - Thursday	\$61	\$61	100% cost recovery	
21	Non Resident				
	a) Friday - Sunday	\$97	\$97	100% cost recovery	
	b) Monday - Thursday	\$88	\$88	100% cost recovery	
22	Commercial				
	a) Friday - Sunday	\$123	\$123	100% cost recovery	
	b) Monday - Thursday	\$115	\$115	100% cost recovery	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description		Current Fee	Proposed Fee	Charge Basis	Note
Backs - Main Room (150 Max)					
23	Refundable Deposit (Damage Deposit)	\$150	\$150	deposit	
24	Resident Non Profit				
	a) Friday - Sunday	\$80	\$80	100% cost recovery	
	b) Monday - Thursday	\$61	\$61	100% cost recovery	
25	Resident, Non Resident Non Profit				
	a) Friday - Sunday	\$97	\$97	100% cost recovery	
	b) Monday - Thursday	\$80	\$80	100% cost recovery	
26	Non Resident				
	a) Friday - Sunday	\$123	\$123	100% cost recovery	
	b) Monday - Thursday	\$107	\$107	100% cost recovery	
27	Commercial				
	a) Friday - Sunday	\$150	\$150	100% cost recovery	
	b) Monday - Thursday	\$141	\$141	100% cost recovery	
Koch Building (30 Max)					
28	Refundable Deposit (Damage Deposit)	\$100	\$100	deposit	
29	Resident Non Profit				
	a) Friday - Sunday	\$54	\$54	100% cost recovery	
	b) Monday - Thursday	\$54	\$54	100% cost recovery	
30	Resident, Non Resident Non Profit				
	a) Friday - Sunday	\$61	\$61	100% cost recovery	
	b) Monday - Thursday	\$54	\$54	100% cost recovery	
31	Non Resident				
	a) Friday - Sunday	\$88	\$88	100% cost recovery	
	b) Monday - Thursday	\$78	\$78	100% cost recovery	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
32 Commercial				
a) Friday - Sunday	\$88	\$88	100% cost recovery	
b) Monday - Thursday	\$78	\$78	100% cost recovery	
Gyms				
33 Gyms Refundable Security Fee (Damage Deposit)	\$100	\$100	deposit	
34 Oberle Gym (348 Max)				
a) Resident Non Profit	\$54	\$54	100% cost recovery	
b) Resident, Non Resident Non Profit	\$61	\$61	100% cost recovery	
c) Non Resident	\$72	\$72	100% cost recovery	
d) Commercial	\$80	\$80	100% cost recovery	
35 Tynes Gym (303 Max)				
a) Resident Non Profit	\$54	\$54	100% cost recovery	
b) Resident, Non Resident Non Profit	\$61	\$61	100% cost recovery	
c) Non Resident	\$72	\$72	100% cost recovery	
d) Commercial	\$80	\$80	100% cost recovery	
Gomez Community Center (60 Max)				
36 Refundable Deposit (Damage Deposit)	\$100	\$100	deposit	
37 Resident Non Profit				
a) Friday - Sunday	\$61	\$61	100% cost recovery	
b) Monday - Thursday	\$54	\$54	100% cost recovery	
38 Resident, Non Resident Non Profit				
a) Friday - Sunday	\$72	\$72	100% cost recovery	
b) Monday - Thursday	\$61	\$61	100% cost recovery	
39 Non Resident				
a) Friday - Sunday	\$97	\$97	100% cost recovery	
b) Monday - Thursday	\$88	\$88	100% cost recovery	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description		Current Fee	Proposed Fee	Charge Basis	Note
40	Commercial				
	a) Friday - Sunday	\$123	\$123	100% cost recovery	
	b) Monday - Thursday	\$115	\$115	100% cost recovery	
	Pools				
41	Whitten Center Pool Rental	\$297	\$297	100% cost recovery	
42	Gomez Center Pool Rental	\$297	\$297	100% cost recovery	
	Special Events				
43	For Grass Areas				
	a) Damage Deposit	\$300	\$300	market driven	
	b) Per Hour	\$45	\$45	market driven	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description		Current Fee	Proposed Fee	Charge Basis	Note
Park Shelter / Table Rentals (based on 2 hr minimum)					
44	Permit Processing Fee (all users)				
45	Picnic Shelters				
	a) Refundable Security Fee (Cleaning / Damage Deposit)	\$100	\$100	deposit	
	b) Kraemer Picnic Shelter Rental Rate (per shelter area)				
	i) Resident	\$60	\$60	50% cost recovery	
	ii) Non Resident	\$104	\$104	50% cost recovery	
	b) Koch Picnic Shelter Rental Rate (per shelter area)				
	i) Resident	\$60	\$60	50% cost recovery	
	ii) Non Resident	\$104	\$104	50% cost recovery	
46	Picnic Tables				
	a) Parque del Arroyo Verde Picnic Table Rental Rate				
	i) Resident	\$57	\$57	50% cost recovery	
	ii) Non Resident	\$98	\$98	50% cost recovery	
	b) Parque de los Vaqueros Picnic Table Rental Rate				
	i) Resident	\$57	\$57	50% cost recovery	
	ii) Non Resident	\$98	\$98	50% cost recovery	
	c) Tuffree Park Picnic Table Rental Rate				
	i) Resident	\$57	\$57	50% cost recovery	
	ii) Non Resident	\$98	\$98	50% cost recovery	
	c) Placentia Champions Sports Complex Picnic Table Rental Rate				
	i) Resident	\$57	\$57	50% cost recovery	
	ii) Non Resident	\$98	\$98	50% cost recovery	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description		Current Fee	Proposed Fee	Charge Basis	Note
Sportsfield Rentals (per hour)					
47	Sportsfield Processing Fee - One time fee	\$70	\$70	100% cost recovery	
48	Sportsfield Application Fee				
	a) Melrose Elementary School SB1				
	i) Resident Non Profit	\$7	\$7	market driven	
	ii) Resident	\$9	\$9	market driven	
	iii) Non Resident Non Profit	\$13	\$13	market driven	
	iv) Non Resident	\$21	\$21	market driven	
	v) Commercial	\$42	\$42	market driven	
	b) Parque de los Niños				
	i) Resident Non Profit	\$4	\$4	market driven	
	ii) Resident	\$6	\$6	market driven	
	iii) Non Resident Non Profit	\$9	\$9	market driven	
	iv) Non Resident	\$13	\$13	market driven	
	v) Commercial	\$21	\$21	market driven	
	c) PCSC				
	i) Resident Non Profit	\$7	\$7	market driven	
	ii) Resident	\$9	\$9	market driven	
	iii) Non Resident Non Profit	\$13	\$13	market driven	
	iv) Non Resident	\$21	\$21	market driven	
	v) Commercial	\$42	\$42	market driven	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
c) Tuffree Park P4				
i) Resident Non Profit	\$4	\$4	market driven	
ii) Resident	\$6	\$6	market driven	
iii) Non Resident Non Profit	\$9	\$9	market driven	
iv) Non Resident	\$13	\$13	market driven	
v) Commercial	\$21	\$21	market driven	
d) Tuffree Park Baseball				
i) Resident Non Profit	\$7	\$7	market driven	
ii) Resident	\$9	\$9	market driven	
iii) Non Resident Non Profit	\$13	\$13	market driven	
iv) Non Resident	\$21	\$21	market driven	
v) Commercial	\$42	\$42	market driven	
d) Tuffree Park Tennis Courts 1 & 2				
i) Resident Non Profit	\$3	\$3	market driven	
ii) Resident	\$5	\$5	market driven	
iii) Non Resident Non Profit	\$7	\$7	market driven	
iv) Non Resident	\$11	\$11	market driven	
v) Commercial	\$16	\$16	market driven	
d) Valdez Middle School SB1				
i) Resident Non Profit	\$7	\$7	market driven	
ii) Resident	\$9	\$9	market driven	
iii) Non Resident Non Profit	\$13	\$13	market driven	
iv) Non Resident	\$21	\$21	market driven	
v) Commercial	\$42	\$42	market driven	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description		Current Fee	Proposed Fee	Charge Basis	Note
d) Torii Hunter Softball					
	i) Resident Non Profit	\$7	\$7	market driven	
	ii) Resident	\$9	\$9	market driven	
	iii) Non Resident Non Profit	\$13	\$13	market driven	
	iv) Non Resident	\$21	\$21	market driven	
	v) Commercial	\$42	\$42	market driven	
Athletic Field Lighting (per hour)					
49	Kraemer Middle School				
	a) P1	\$12	\$12	market driven	
	b) P13	\$12	\$12	market driven	
	c) P17	\$16	\$16	market driven	
	d) P2	\$12	\$12	market driven	
	e) SB1	\$16	\$16	market driven	
	f) SB2	\$16	\$16	market driven	
50	Melrose Elementary School SB1	\$16	\$16	market driven	
	PCSC				
	a) Jensen	\$16	\$16	market driven	
	b) March	\$16	\$16	market driven	
	c) Munoz	\$16	\$16	market driven	
	d) Valadez	\$16	\$16	market driven	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description		Current Fee	Proposed Fee	Charge Basis	Note
51	Tuffree Middle School				
	a) P1	\$16	\$16	market driven	
	b) P2	\$16	\$16	market driven	
	c) P3	\$12	\$12	market driven	
	d) P4	\$12	\$12	market driven	
	e) SB1	\$16	\$16	market driven	
	f) SB2	\$16	\$16	market driven	
	g) Tennis Court 1	\$6	\$6	market driven	
	h) Tennis Court 2	\$6	\$6	market driven	
52	Melrose Elementary School SB1	\$16	\$16	market driven	

APPENDIX C

PROPOSED FEE SCHEDULE EFFECTIVE JULY 1, 2022



Master Schedule of User and Regulatory Fees

Effective July 1, 2022

City of Placentia
Master Schedule of User and Regulatory Fees

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POLICE FEES	20
CODE ENFORCEMENT FEES	22
COMMUNITY SERVICES FEES	23

City of Placentia

MASTER FEE SCHEDULE - ADMINISTRATIVE FEES

Activity Description	Fee Effective July 1, 2022	Note
1 Returned Check Fee a) First Check b) Each Additional Check	\$25 \$35	
2 EFT/ACH Return / Error	\$25	
3 Postage	Actual Cost	
4 Digital Media Device	\$10	
5 Documents - Hard Copy a) Standard Size b) Non-standard Size	\$0.25 Actual Cost	
6 Subpoena Response / Retrieval Fees	Max. Authorized by State	

City of Placentia

MASTER FEE SCHEDULE - BUSINESS LICENSE APPLICATION REVIEW AND INSPECTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Business License Administrative Processing Fees		
1 Admin Fee - New Account		
a) Within City	\$50	
b) Outside City	\$20	
2 Admin Fee - Renewal	\$20	
3 State Fee	\$4	[a]

[a] State mandated fee.

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Construction / Demolition			
1 Construction / Demolition Project Application Fee	\$97		
2 Impound Refuse Containers	\$148		
Supplemental Plan Check Fees			
3 First 2 Hours	\$307		
4 Each Additional Half Hour (or portion thereof)	\$136		
Supplemental Inspection Check Fees			
5 First 2 Hours	\$227		
6 Each Additional Half Hour (or portion thereof)	\$90		
Mechanical Permit Fees			
7 Issuance Fee	\$25	charged to all permits	
8 Air Conditioner			
a) 100,000 BTU or less	\$60	each	
b) Over 100,000 BTU	\$90	each	
9 Air Handler	\$90		
10 Appliance Vent / Chimney (Only)	\$90		
11 Boiler	\$90		
12 Compressor	\$90		
13 Duct Work	\$120		
14 Evaporative Cooler	\$90		
15 Exhaust Hood (Commercial Grease Hood)	\$249		
16 Exhaust Hood and Duct (Residential)	\$90		
17 Heat Pump (Package Unit)	\$90		
18 Heater			
a) 100,000 BTU or less	\$90		
b) Over 100,000 BTU	\$90		
c) Unit, Radiant, etc.	\$90		
d) Wall / Floor	\$90		
19 Vent Fan, Single Duct	\$76		
20 Vent System	\$90		
21 Walk-In Box / Refrigerator Coil	\$90		
22 Other Mechanical Inspections	\$141	per hour	
23 Stand-alone Mechanical Plan Check	\$176	per hour	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Electrical Permit Fees			
24 Issuance Fee	\$25		
25 New or Re-Wire Power Apparatus			
a) New or Re-Wire Residential	\$0	per sq ft	
b) New or Re-Wire Garages	\$0	per sq ft	
26 Busways	\$64		
27 Light Standard or Private Street Light			
a) First	\$115		
b) Each Additional	\$34		
28 Miscellaneous Apparatus, Conduits and Conductors (EV Charger, Backup Batteries)	\$76		
29 Outlets, Lights, and Switches (each)	\$3	each	
30 Power Apparatus (per HP, kV, KVA, etc.)			
a) Up to and Including 1	\$28		
b) 2 to 10	\$40		
c) 11 to 50	\$50		
d) 51 to 100	\$62		
e) Greater than 100	\$73		
31 Pre-Inspection	\$80		
32 Service or Panel (600V up to 1,000 amp)	\$136	per unit	
33 Signs, Outline Lighting, and Marquees	\$76		
34 Temporary Pole	\$90	each	
35 Theatrical-type Lighting Fixtures or Assemblies (each)	\$3	each	
36 Other Electrical Inspections	\$141	per hour	
37 Stand-alone Electrical Plan Check	\$176	per hour	
Plumbing Permit Fees			
38 Issuance Fee	\$25		
39 Anti-Syphon Valve	\$27	each	
40 Backflow Preventer	\$27	each	
41 Bathtub	\$27	each	
42 Dishwasher	\$27	each	
43 Drain-Piping Repair / Alterations	\$27	each	
44 Drinking Fountain	\$27	each	
45 Floor Sink / Drain	\$27	each	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
46 Garbage Disposal	\$27	each	
47 Gas Piping			
a) First Five Outlets	\$57		
b) Each Additional Five Outlets	\$5		
48 Grease Interceptor	\$340		
49 Grease Trap	\$170		
50 Laundry	\$27		
51 P Trap	\$27	each	
52 Roof Drain-Rainwater System	\$27	per drain	
53 Septic System	\$340	each	
54 Sewer (new, add, repair, abandonment)	\$27		
55 Sewer Cleanout Only	\$27	each	
56 Shower Stall	\$27	each	
57 Sink	\$27	each	
58 Solar Water System Fixtures (tanks, water treatment, equip)	\$57		
59 Urinal	\$27	each	
60 Waste and Vent System	\$113		
61 Water Closet	\$27	each	
62 Water Heater	\$27	each	
63 Water Line	\$27	each	
64 Water Pipe Repair Replacement			
a) First 100 lf	\$115		
b) Each additional 100 lf	\$50		
65 Other Plumbing Inspections	\$141	per hour	
66 Stand-alone Plumbing Plan Check	\$176	per hour	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Miscellaneous Permit / Other Fees			
67 Issuance Fee	\$25		
68 Application Meeting (Group Meeting Fee)	\$507		
69 Building & Zoning Inspection	\$80		
70 Duplicate Job Card	\$33		
71 Dedicated Inspector / Special Inspector Use	15% of Base Bldg Permit Fee		[a]
72 Expedited Plan Review	15% of Base Plan Check Fee		[b]
73 Solar Panels	\$267		
74 Address Change	\$1,773		
75 Awning	\$150	minimum charge	[c]
76 Close or Open Exterior Wall	\$250	minimum charge	[c]
77 Wood Fence	\$120	minimum charge	[c]
78 Masonry Wall	\$150	minimum charge	[c]
79 Patio Cover	\$150	minimum charge	[c]
80 Add for Screening	\$3	per SF minimum charge	[c]
81 Pre Fab Patio Room	\$250	minimum charge	[c]
82 Residential Alterations	\$200	minimum charge	[c]
83 Room Addition	\$250	minimum charge	[c]
84 Roof			
a) First 2,000 sf	\$322		
b) 2,001 sf - 4,000 sf	\$442		
c) 4,001 sf to 6,000 sf	\$680		
d) 6,001 sf or more	\$852		
85 Pool Re-plaster	\$136		
86 Gunite	\$648		
87 Pool and Spa with Electrical / Plumbing	\$1,322		
88 Spa or Hot Tub-inground (Pre-fabricated)	\$487		

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
89 Swimming Pool			
a) Electrical	\$102		
b) Plumbing	\$85		
90 Stucco			
a) First 400 sf	\$284		
b) Each Additional 100 sf	\$22		
91 Windows			
a) 1 Only	\$90		
b) 2 Only	\$113		
c) 3-10	\$204		
d) 11-20	\$408		
e) 21-50	\$613		
f) 51-100	\$817		
g) 100-200	\$1,022		
h) 200-500	\$1,226		
92 General Plan Update Fee (per \$1,000 valuation)	\$3.00		
93 Technology Enhancement Fee (per \$1,000 valuation)	\$1.75		

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Table 1-A - Building Permit Fees			
Total Valuation			
94 \$1 to \$500	\$67		
95 \$501 to \$2,000			
a) For the first \$500	\$67		
b) plus \$3.30 for each additional \$100, or fraction thereof, to and including \$2,000	\$3		
96 \$2,001 to \$25,000			
a) For the first \$2,000	\$121		
b) plus \$15 for each additional \$1000, or fraction thereof, to and including \$25,000	\$15		
97 \$25,001 to \$50,000			
a) For the first \$25,000	\$494		
b) plus \$10.85 for each additional \$1000, or fraction thereof, to and including \$50,000	\$11		
98 \$50,001 to \$100,000			
a) For the first \$50,000	\$787		
b) plus \$7.55 for each additional \$1000, or fraction thereof, to and including \$100,000	\$8		
99 \$100,001 to \$500,000			
a) For the first \$100,000	\$1,196		
b) plus \$6 for each additional \$1000, or fraction thereof, to and including \$500,000	\$6		
100 \$500,001 to \$1,000,000			
a) For the first \$500,000	\$3,792		
b) plus \$5.10 for each additional \$1000, or fraction thereof, to and including \$1,000,000	\$5		
101 \$1,000,001 and up			
a) For the first \$1,000,000	\$6,551		
b) plus \$3.40 for each additional \$1000, or fraction thereof	\$3		
102 Plan Check	65% of Building Permit Fee	% of building permit fee	

* If calculated fees do not reach the established minimum fee, the minimum fee applies.

[a] For requests for dedicated inspection / special on-call inspection services, an additional fee of 15% of base building permit fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[b] For requests for expedited plan review, an additional fee of 15% of base plan review fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[c] Fee is greater of minimum charge or Table 1-A charge.

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
1 Abandonment of Property	\$4,176	[a]
2 Accessory Dwelling Unit (ADU) Administrative Review	\$2,657	
3 Adult Oriented Business	\$9,644	
4 Appeal of Staff Decision		
a) to Planning Commission	\$2,955	[b]
b) to City Council	\$5,024	[b]
5 Building & Zoning Compliance Application		
a) Minor	\$99	[c]
b) Major	\$296	[c]
6 CC&R's Review	\$2,222	
7 Certificate of Compliance	\$1,281	
8 Condominium Conversion	\$6,256	
9 Development Agreement Review	\$9,660	[a]
10 Development Plan Review	\$13,302	
11 Environmental Impact Report Admin/Review	\$8,395	[a]
12 Extension of Approval		
a) Staff Approved Applications	\$1,182	
b) Planning Comm/City Council Approved Applications	35% of original application fee	
13 Film Permit		
a) Commercial	\$1,034	
b) Student	no charge	[d]
14 General Plan Amendment	\$14,037	
15 Home Occupation Permit	\$65	[c]
16 House Move	\$2,549	[a]
17 Initial Study Checklist	\$591	
18 Landscape Plan Review (Residential - 3 or more)	\$493	[a]
19 Landscape Plan Check (Commercial)	\$493	[a]

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
20 Letter of Public Convenience/Necessity	\$1,084	
21 Lot Line Adjustment	\$3,221	
22 Negative Declaration	\$3,608	[a]
23 Planning Review / Research (Questions/Issues requiring research)		
a) First hour	\$296	
b) Each additional 15 minutes	\$49	
24 Preliminary Plan Review	\$2,855	[a]
25 Security Review	\$788	
26 SB 9 Administrative Review		
a) Review of Residential Home (or Homes) Plan	\$2,657	
b) Administrative Tentative Parcel Map	\$5,659	
27 Short Term Rental Registration	\$394	
28 Sign Plan Review		
a) Individual Sign	\$394	
b) Integrated Commercial/Industrial Center	\$591	
c) Master Sign Program	\$985	
29 Site Plan Review		
a) Minor	\$197	
b) Major - Residential	\$2,657	
c) Major - Commercial	\$2,657	
30 Special Event Permit		
a) Minor: outdoor display, etc.	\$150	
b) Major: car show, fair, etc.	\$887	[e]
31 Specific Plan Review/Amendment	\$10,350	[a]
32 Study Session (Applicant Requested)	\$1,182	
33 Temporary Advertising Permit	\$99	
34 Tentative Parcel Map (4 or fewer parcels)	\$6,841	
35 Tentative Tract Map (5 or more Parcels/Lots/Units)		
a) First 5 Parcels/Lots/Units	\$9,008	
b) Each Additional Parcel/Lot/Unit	\$99	

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
36 Third Party Review/Preparation of Plans	\$1,478	[a]
37 Underground Utility Waiver	\$2,405	[a]
38 Use Conformity Determination	\$887	
39 Use Permit		
a) Minor	\$3,152	
b) Standard	\$9,777	
c) Modification		
i) Planning Commission	\$7,216	
ii) Staff	\$1,379	
d) Special	\$1,376	
e) Use Permit - Temporary		
i) New	\$887	
ii) Renewal	\$493	
40 Variance		
a) Minor	\$3,374	
b) With Other Applications	\$6,104	
c) Standard	\$8,989	
41 Wireless Facility - Preliminary Plan Review	\$1,567	[a]
42 Zone Change	\$14,037	
43 Zone Change - Text Only	\$3,698	
44 Zoning Verification Letter	\$690	

[a] Base fee as noted, plus, as needed, an initial deposit is determined by the Director of Development Services, against which the City will charge the cost or outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

[b] If City Councilmember brings appeal, no fee charged.

[c] Plus inspection fee, if necessary.

[d] Permit required, but no fee charged.

[e] Plus any costs from other departments.

City of Placentia

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
General Permit and Inspection Fees			
1 Grading - Standard Projects			
a) Grading Permit	\$300	per permit	
b) Plan Check			
i) First Sheet	\$1,048	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
c) Inspection			
i) First Hour	\$300	per hour	
ii) Each Additional Hour	\$150	per hour	
2 Grading - Larger Projects - see Note 2	deposit determined by director		
Parcel / Tract Map Checking			
3 Parcel / Tract Map Checking			
a) Up to 5 Lots			
i) First Sheet	\$1,824	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
b) Greater than 5 Lots			
i) First Sheet	\$2,406	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
Other Permit and Inspection Fees			
4 Traffic Control Plan Check - see Note 3	\$1,552		[a]
5 Water Quality Management Plan Review	\$3,526		[a]
6 Sediment and Erosion Plan Check			
a) 1st sheet	\$1,436	per sheet	[a]
b) Each Additional Sheet	\$660	per sheet	[a]
7 Transportation Permit			
a) Transportation Permit - Annual	\$90	each	
b) Transportation Permit - Single Trip	\$16	each	
Encroachment			
8 Encroachment Permit			
a) Encroachment Permit	\$300	per permit	
b) Encroachment Plan Check			
i) 1st sheet	\$776	per sheet	[a]
ii) Each Additional Sheet	\$776	per sheet	[a]
c) Encroachment Inspection			
i) 1st hour	\$150	per hour	
ii) Each Additional Hour	\$150	per hour	

City of Placentia

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Other Services			
9 PW Special Inspection	\$150	per hour	
10 Traffic Engineering Development Plan Check Review - See Note 1	\$1,940	base fee + deposit	[a]
11 Traffic Impact Analysis Review - See Note 1	\$2,328	base fee + deposit	[a]
12 Sewer Capacity Study	\$1,601		[a]
FOG			
13 FOG Plan Check Fee	\$927		[a]
14 FOG Annual Service			
a) With Interceptor	\$266		
b) Without Interceptor	\$2,180		
Technology Enhancement Fee			
15 Technology Enhancement Fee	\$10	per sheet	

[a] Three checks included in fee.

Explanatory Notes:

Note 1: Base Fee as noted, plus, as needed, an initial deposit determined by the Director of Public Works, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

Note 2: An initial deposit of amount indicated or as determined by the City Engineer, against which the City will charge the cost of outside consultants / attorneys, other City costs and staff time at Fully Burdened Hourly Rates. If Costs exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in major arterial streets.

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Development Review		
1 Small Project - Single family residence, single, ADU	\$346	
2 Development Plan/Site Review/CUP	\$538	
3 Map Review - Tentative Tract Map/Screen Check/and or Clearance letter for print linen	\$385	
4 Fire Master Plan - Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	\$551	
5 Vehicle or pedestrian gates across emergency access roads	\$438	
Architectural (per building)		
6 All A Occupancy 5,000 sq ft or under	\$938	
7 All A Occupancy greater than 5,000 sq ft	\$1,069	
8 E Day Care or I-4	\$654	
9 E Occupancy educational	\$1,069	
10 B, F, M, S Occupancies	\$631	
11 H Occupancy - Chemical classification fee	\$1,192	
12 I or R2.1 Occupancies	\$1,654	
13 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building	\$577	
14 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building - Inspection Only	\$154	
15 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building	\$948	
16 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building - Inspection Only	\$254	
17 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building	\$1,969	
18 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building - Inspection Only	\$615	
19 R3.1 RCF	\$492	
20 R3.1 RCF - Inspection Only	\$154	
21 R4 Licensed residential care / assisted living facilities	\$743	
22 R4 Licensed residential care / assisted living facilities - Inspection Only	\$269	
23 S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	\$862	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Hazardous Processes/Systems/Materials		
24 Above/underground storage tank (per tank, includes associated tank equipment)	\$588	
25 Above-ground storage tank, including equipment - Inspection Only	\$215	
26 Hazardous Material Process/Storage for Non - H Occupancies. Includes Chem Class Review 0 - 5 chemicals	\$638	
27 Hazardous Material Process/Storage for Non - H Occupancies - Inspection Only	\$277	
28 Chemical Classification Review 6 - 49 chemicals	\$515	
29 Chemical Classification Review 50 - 100 chemicals	\$715	
30 Chemical Classification Review more than 100 chemicals	\$1,062	
31 High-piled storage: code/commodity compliance	\$986	
32 Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 3-pounds of any refrigerant	\$992	
33 Spray booth, spraying area	\$688	
34 Gas Systems: medical gas, industrial gas (including piping and manifolds)	\$957	
35 Gas systems: CO2 for Beverage	\$454	
36 Special equipment: industrial ovens, vapor recovery, dust collection, Dry Cleaning	\$775	
37 Photovoltaic System - Commercial	\$451	
38 Battery Systems, stationary storage and cell sites	\$546	
39 Emergency Responder Radio System	\$935	
Suppression Systems		
40 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot)	\$502	
41 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot) - Inspection Only	\$197	
42 NFPA 13R fire sprinkler system: 3 to 16 units per building	\$609	
43 NFPA 13R fire sprinkler system: 3 to 16 units - Inspection Only	\$237	
44 NFPA 13R fire sprinkler system: 17 to 50 units per building	\$874	
45 NFPA 13R fire sprinkler system: 17 to 50 units per building - Inspection Only	\$400	
46 NFPA 13R fire sprinkler system: > 50 units per building	\$998	
47 NFPA 13R fire sprinkler system: more than 50 units - Inspection Only	\$474	
48 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser	\$645	
49 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser - Inspection Only	\$238	
50 New NFPA 13 fire sprinkler system: > 100 heads per riser	\$842	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
51 New NFPA 13 fire sprinkler system: each add'l riser OR per floor in buildings > 2 stories - Inspection Only	\$283	
52 New NFPA 13 fire sprinkler system: R-1/R-2 each riser and per floor in buildings > 2 stories	\$389	
53 New NFPA 13 fire sprinkler system: R-1/R-2 - Inspection Only	\$169	
54 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations	\$365	
55 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations - Inspection Only	\$162	
56 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review	\$735	
57 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review - Inspection Only	\$338	
58 Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	\$703	
59 Pre-action fire sprinkler system - Inspection Only	\$237	
60 NFPA 14 Class I, II, or III standpipes (includes all standpipes within a single building)	\$634	
61 NFPA 14 standpipes - Inspection Only	\$277	
62 Fire pump installation	\$929	
63 Underground fire protection system: 1 - 5 connections (single hydrant or riser counts 1)	\$592	
64 Underground fire protection system: > 5 connections (single hydrant or riser counts 1)	\$929	
65 Underground repair	\$428	
66 Commercial cooking hood and duct system (per system)	\$357	
67 Special extinguishing system: Dry Chemical, CO2, FM 200, Foam Liquid Systems, Inert Gas, Halon, & Inergen	\$666	
Alarm Systems		
68 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices	\$383	
69 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices - Inspection Only	\$118	
70 Fire alarm system: 6 - 15 initiating devices and/or ≤ 21 - 40 notification devices	\$529	
71 Fire alarm system: 6-15 initiating devices and/or ≤ 21 - 40 notification devices - Inspection Only	\$169	
72 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices	\$803	
73 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices - Inspection Only	\$342	
74 Fire alarm system: > 30 initiating devices and/or > 80 notification devices	\$1,094	
75 Fire alarm system: > 30 initiating devices and/or > 80 notification devices - Inspection Only	\$394	
76 Field review/inspection - Underground repair	\$231	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Administrative/Miscellaneous		
77 Alternative Method and Material Request	\$615	
78 Plan Revision	\$254	
79 Reinspection Fee	\$169	
80 Inspection time and materials fee (per hour)	\$169	
81 Plan Review time and materials (per hour)	\$169	
82 Fire Marshal time and material fee	\$192	
83 Accelerated plan review (Per review. Fee is in addition to base fee assessed for plan review)	\$231	
84 Coordination/Pre-submittal Meetings: (hourly minimum 2 hours)	\$385	
85 Additional Review past 2nd review (each submittal)	\$254	
86 After hours inspection	\$615	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Annual Permits		
1 Aerosol products	\$296	
2 Aircraft refueling vehicles	\$211	
3 Aircraft repair hangar	\$296	
4 Carbon Dioxide systems used in beverage	\$254	
5 CG - Flammable, greater than exempt Amount	\$414	
6 CG - Highly toxic and toxic, any amount	\$414	
7 CG - Pyrophoric, any amount	\$414	
8 Combustible dust producing operations	\$473	
9 Corrosive, less than exempt amount	\$355	
10 Corrosive, greater than exempt amount	\$651	
11 Covered and open mall buildings	\$1,944	
12 Cryogen fluids - operational	\$473	
13 Cutting operations and welding operations	\$254	
14 Day Care - commercial	\$211	
15 Day Care - large family	\$211	
16 Dry cleaning	\$254	
17 Explosives	\$592	
18 New business inspection	\$169	
19 Flammable and combustible liquids	\$532	
20 Flammable Liq. Room - < 1,000 sq ft	\$355	
21 Group I-4, Day Care facilities	\$380	
22 Hazardous productions materials (HPM)	\$532	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Construction		
23 Aboveground storage tanks		
a) 1st tank	\$1,014	
b) Additional aboveground storage tanks	\$761	
24 Close of flam LST, each	\$1,099	
25 Close of flam LST, each add'l tank	\$761	
26 Fire Hydrants, each	\$444	
27 Modification of a UST permit	\$570	
28 Transfer UST to a new owner	\$296	
29 UST - new install of flam. LST		
a) 1st tank	\$1,711	
b) Each additional tank	\$1,099	
30 UST system alteration; minor tank and piping repair	\$761	
31 Flammable liquids room - < 1,000 sq ft	\$570	
32 UST closure	\$1,838	
33 Solar, gardens and landscaped roofs	\$592	
34 Cryogens fluids	\$676	
35 Hazardous materials	\$1,099	
36 High piled combustible storage	\$507	

City of Placentia

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee Effective July 1, 2022	Note
Alarms and Alarm System Permits		
1 Alarm Permit		
a) Commercial (Annual Permit)	\$81	
b) Residential (Annual Permit)	\$27	
2 False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders)	\$254	
Miscellaneous Permits		
3 ABC Permit		
a) One Day Non-Profit	\$143	
b) Commercial	\$287	
4 Bingo Permit	\$50	[a]
5 Fortune Tellers/Annual Renewal		
a) Non-Profit	\$635	
b) For Profit	\$317	
6 Gaming Permit		
a) Non-Profit	\$635	
b) For Profit	\$317	
7 Second Hand Dealer License/Renewal		
a) Non-Profit	\$635	
b) For Profit	\$317	
8 Solicitor's Vendor's Permit/Renewal		
a) Non-Profit	\$635	
b) For Profit	\$317	
9 Live Entertainment Permit		
a) Non-Profit	\$635	
b) For Profit	\$317	
10 Carnival Permit Investigation		
a) Non-Profit	\$635	
b) For Profit	\$317	
Other Police Fees/Services		
11 Bike License		
a) Per year	\$2	[a]
b) Three Year Renewal	\$3	

City of Placentia

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee Effective July 1, 2022	Note
12 Civil Subpoena - Clerical		
a) Officer		
i) Minimum for first three hrs	State Max	[a]
ii) For each additional hour	State Max	[a]
b) Clerical (per quarter-hour)	State Max	[a]
13 Party Disturbance (Second Response) (\$0 first courtesy response)	\$335	
14 Property Release Fee		
a) Victims and first appointments for property owners	\$0	
b) All Others (includes "no shows")	\$32	
15 Public Fingerprinting Fee (Plus DOJ/FBI fees)	\$21	
Permit Parking		
16 Residential Parking Permits		
a) First 5	\$11	
b) Replacement	\$11	
17 Temporary Parking Permit	\$1	
18 Temporary Parking Permit for Old Town	\$240	
Traffic		
19 Citation Sign Off - Fix-It Ticket	\$15	
Reports and Administrative Services		
20 Visa/Passport Clearance Letter	\$48	
Vehicle Release Fee (Per Vehicle)		
21 Vehicle Repossession Entry	\$15	[a]
22 Vehicle Release		
a) Non 30-Day Impound / Vehicle Storage	\$189	
b) 30-Day Impound Release	\$281	
c) 30-Day Impound Release (DUI)	\$281	
Records		
23 Copies		
a) Arrest Logs	\$0.25	
b) Police Logs	\$0.25	
c) Police Reports	\$0.25	
d) Police Photos	\$0.25	
e) Location Premise History Search	\$0.25	
f) Body-worn Camera Footage	Bill hourly	

[a] Fee established by State of California.

City of Placentia

MASTER FEE SCHEDULE - CODE ENFORCEMENT FEES

Activity Description	Fee Effective July 1, 2022	Note
Miscellaneous Fees		
1 Massage Establishment Permit	\$525	
2 Massage Technician Permit	\$250	
3 Code Enforcement Reinspection	\$128	
4 Code Enforcement Hourly Rate	\$102	[a]

[a] Hourly rate for Code Compliance inspections required or requested for which no other fees are listed, requests for special event support, etc.

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
Aquatic Programs		
1 Swim Lessons	\$70 - \$80	
2 Aquatics Day Class	\$75 - \$80	
3 Aquatics Night Class	\$70	
Contract Recreation Classes		
4 Class Fees	market price	
5 Instructor / City Percentages:		
Classes held at City-Owned Facilities	60% Inst / 40% City	
Classes held at offsite / Non City-Owned Facilities	65% Inst / 35% City	
6 Administrative Fee for Classes	\$10	
Youth Sports Programs (Participant Registration Fee)		
7 Placentia Youth Basketball	\$119	
Adult Sports Programs (Team Registration Fee)		
8 Adult Futsal (Indoor Soccer)	\$357	
9 Adult Basketball	\$535	
Excursions		
10 Excursion		
a) Single Day	\$59 - \$128	
b) Multi-Day	\$155 - \$311	
c) Administrative Fee	\$10	
Facility Rentals (based on 2 hr minimum) - Includes Set Up, Cleaning, Breakdown, and Overhead		
11 Permit Processing Fee (all users)	\$20	
Whitten Center		
12 Refundable Security Fee (Damage Deposit)	\$150	
13 Resident Non Profit		
a) Main Room (150 Max)		
i) Friday - Sunday	\$80	
ii) Monday - Thursday	\$61	
b) Room A or B (75 Max)		
i) Friday - Sunday	\$61	
ii) Monday - Thursday	\$54	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description		Fee Effective July 1, 2022	Note
14	Resident, Non Resident Non Profit		
	a) Main Room (150 Max)		
	i) Friday - Sunday	\$97	
	ii) Monday - Thursday	\$80	
	b) Room A or B (75 Max)		
	i) Friday - Sunday	\$72	
	ii) Monday - Thursday	\$61	
15	Non Resident		
	a) Main Room (150 Max)		
	i) Friday - Sunday	\$123	
	ii) Monday - Thursday	\$107	
	b) Room A or B (75 Max)		
	i) Friday - Sunday	\$97	
	ii) Monday - Thursday	\$88	
16	Commercial		
	a) Main Room (150 Max)		
	i) Friday - Sunday	\$150	
	ii) Monday - Thursday	\$141	
	b) Room A or B (75 Max)		
	i) Friday - Sunday	\$123	
	ii) Monday - Thursday	\$115	
17	Kitchen (All Users)	\$125	
	Aguirre (60 Max)		
18	Refundable Deposit (Damage Deposit)	\$100	
19	Resident Non Profit		
	a) Friday - Sunday	\$61	
	b) Monday - Thursday	\$54	
20	Resident, Non Resident Non Profit		
	a) Friday - Sunday	\$72	
	b) Monday - Thursday	\$61	
21	Non Resident		
	a) Friday - Sunday	\$97	
	b) Monday - Thursday	\$88	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description		Fee Effective July 1, 2022	Note
22	Commercial		
	a) Friday - Sunday	\$123	
	b) Monday - Thursday	\$115	
	Backs - Main Room (150 Max)		
23	Refundable Deposit (Damage Deposit)	\$150	
24	Resident Non Profit		
	a) Friday - Sunday	\$80	
	b) Monday - Thursday	\$61	
25	Resident, Non Resident Non Profit		
	a) Friday - Sunday	\$97	
	b) Monday - Thursday	\$80	
26	Non Resident		
	a) Friday - Sunday	\$123	
	b) Monday - Thursday	\$107	
27	Commercial		
	a) Friday - Sunday	\$150	
	b) Monday - Thursday	\$141	
	Koch Building (30 Max)		
28	Refundable Deposit (Damage Deposit)	\$100	
29	Resident Non Profit		
	a) Friday - Sunday	\$54	
	b) Monday - Thursday	\$54	
30	Resident, Non Resident Non Profit		
	a) Friday - Sunday	\$61	
	b) Monday - Thursday	\$54	
31	Non Resident		
	a) Friday - Sunday	\$88	
	b) Monday - Thursday	\$78	
32	Commercial		
	a) Friday - Sunday	\$88	
	b) Monday - Thursday	\$78	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description		Fee Effective July 1, 2022	Note
Gyms			
33	Gyms Refundable Security Fee (Damage Deposit)	\$100	
34	Oberle Gym (348 Max)		
	a) Resident Non Profit	\$54	
	b) Resident, Non Resident Non Profit	\$61	
	c) Non Resident	\$72	
	d) Commercial	\$80	
35	Tynes Gym (303 Max)		
	a) Resident Non Profit	\$54	
	b) Resident, Non Resident Non Profit	\$61	
	c) Non Resident	\$72	
	d) Commercial	\$80	
Gomez Community Center (60 Max)			
36	Refundable Deposit (Damage Deposit)	\$100	
37	Resident Non Profit		
	a) Friday - Sunday	\$61	
	b) Monday - Thursday	\$54	
38	Resident, Non Resident Non Profit		
	a) Friday - Sunday	\$72	
	b) Monday - Thursday	\$61	
39	Non Resident		
	a) Friday - Sunday	\$97	
	b) Monday - Thursday	\$88	
40	Commercial		
	a) Friday - Sunday	\$123	
	b) Monday - Thursday	\$115	
Pools			
41	Whitten Center Pool Rental	\$297	
42	Gomez Center Pool Rental	\$297	
Special Events			
43	For Grass Areas		
	a) Damage Deposit	\$300	
	b) Per Hour	\$45	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description		Fee Effective July 1, 2022	Note
Park Shelter / Table Rentals (based on 2 hr minimum)			
44	Permit Processing Fee (all users)		
45	Picnic Shelters		
	a) Refundable Security Fee (Cleaning / Damage Deposit)	\$100	
	b) Kraemer Picnic Shelter Rental Rate (per shelter area)		
	i) Resident	\$60	
	ii) Non Resident	\$104	
	b) Koch Picnic Shelter Rental Rate (per shelter area)		
	i) Resident	\$60	
	ii) Non Resident	\$104	
46	Picnic Tables		
	a) Parque del Arroyo Verde Picnic Table Rental Rate		
	i) Resident	\$57	
	ii) Non Resident	\$98	
	b) Parque de los Vaqueros Picnic Table Rental Rate		
	i) Resident	\$57	
	ii) Non Resident	\$98	
	c) Tuffree Park Picnic Table Rental Rate		
	i) Resident	\$57	
	ii) Non Resident	\$98	
	c) Placentia Champions Sports Complex Picnic Table Rental Rate		
	i) Resident	\$57	
	ii) Non Resident	\$98	
Sportsfield Rentals (per hour)			
47	Sportsfield Processing Fee - One time fee	\$70	
48	Sportsfield Application Fee		
	a) Melrose Elementary School SB1		
	i) Resident Non Profit	\$7	
	ii) Resident	\$9	
	iii) Non Resident Non Profit	\$13	
	iv) Non Resident	\$21	
	v) Commercial	\$42	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
b) Parque de los Niños		
i) Resident Non Profit	\$4	
ii) Resident	\$6	
iii) Non Resident Non Profit	\$9	
iv) Non Resident	\$13	
v) Commercial	\$21	
c) PCSC		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
c) Tuffree Park P4		
i) Resident Non Profit	\$4	
ii) Resident	\$6	
iii) Non Resident Non Profit	\$9	
iv) Non Resident	\$13	
v) Commercial	\$21	
d) Tuffree Park Baseball		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
d) Tuffree Park Tennis Courts 1 & 2		
i) Resident Non Profit	\$3	
ii) Resident	\$5	
iii) Non Resident Non Profit	\$7	
iv) Non Resident	\$11	
v) Commercial	\$16	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description		Fee Effective July 1, 2022	Note
d) Valdez Middle School SB1			
	i) Resident Non Profit	\$7	
	ii) Resident	\$9	
	iii) Non Resident Non Profit	\$13	
	iv) Non Resident	\$21	
	v) Commercial	\$42	
d) Torii Hunter Softball			
	i) Resident Non Profit	\$7	
	ii) Resident	\$9	
	iii) Non Resident Non Profit	\$13	
	iv) Non Resident	\$21	
	v) Commercial	\$42	
Athletic Field Lighting (per hour)			
49	Kraemer Middle School		
	a) P1	\$12	
	b) P13	\$12	
	c) P17	\$16	
	d) P2	\$12	
	e) SB1	\$16	
	f) SB2	\$16	
50	Melrose Elementary School SB1	\$16	
	PCSC		
	a) Jensen	\$16	
	b) March	\$16	
	c) Munoz	\$16	
	d) Valadez	\$16	
51	Tuffree Middle School		
	a) P1	\$16	
	b) P2	\$16	
	c) P3	\$12	
	d) P4	\$12	
	e) SB1	\$16	
	f) SB2	\$16	
	g) Tennis Court 1	\$6	
	h) Tennis Court 2	\$6	
52	Melrose Elementary School SB1	\$16	



City of PLACENTIA

Comprehensive User Fee Study

City Council Meeting | April 5, 2022

Public Hearing

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FINANCIAL CONSULTING

ATTACHMENT 4

MEETING AGENDA

- Background
- Fundamentals
- Study Findings and Recommendations
- Conduct Public Hearing



Background

ATTACHMENT 4

BACKGROUND

- The City maintains a Master Fee Schedule identifying applicable fees for various City services
- Cities collect fees and charges for government services performed at the request of, or specifically for, a particular individual, business, or group... as opposed to services performed for the community as a whole

BACKGROUND

- **This item is limited to review of fees for Building, Current Planning, Engineering, and Non-Development Related Fees**
- This item **DOES NOT** examine:
 - Taxes
 - Assessments
 - Utility Rates
 - Development Impact Fees



Fundamentals and Terminology

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ATTACHMENT 4

MUNICIPAL FEES IN CALIFORNIA

The **California State Constitution**, amended by successive ballot measures, establishes requirements for governmental service fees

Common practices among California cities provides **widely accepted standards** for meeting Constitutional obligations

- User fees must be linked to and not exceed the **estimated reasonable cost of service**
- The **full cost of service** sets the maximum limit of a cost-based fee
 - Direct program costs for labor, services, and supplies
 - Facilities overhead
 - Departmental administration
 - Citywide administration and central support services
- Generally, fees from users of one program may not be used to pay for costs incurred to serve discounted users or users of a different program

MUNICIPAL FEES IN CALIFORNIA

Why do Cities
Review Fees and
Charge Fees for
Services?

- Ensure user and regulatory fees are set according to the costs of service
- Enable more direct recovery of costs incurred to serve private interests/benefit or respond to individual actions
- Provide opportunity for relief to General Fund resources that are often viewed more critical to services of broader public benefit, subject to City Council policy direction
- Enable continuity of service levels by improving cost recovery levels

FEES ARE APPROVED BY THE CITY COUNCIL

The City Council has authority to Directly Approve User and Regulatory Fees and Increases to Fees

- Fees proposed are not taxes, as defined by Article 13C of the California State Constitution
- Fees are set in accordance with parameters set by Article 13C and by Section 66014 of the California Government Code:
 - Costs allocated to the payer should bear a fair or reasonable relationship to the payer's burdens on or benefits received from the governmental activity
 - Fees should not exceed the reasonable cost of providing the service for which the fee is charged

TERMINOLOGY

These terms of art have specific meaning across California municipalities and within the City

"Full Cost of Service"

- The estimated total cost of a program, inclusive of direct labor, services, and supplies expenses, and associated overhead expenses

"Cost Recovery"

- The amount of a program's full cost of service that is supported by the program's own fee revenues

"Subsidy"

- The amount of a program's full cost of service that is supported by other City revenue sources

COST OF SERVICE

The cost of service sets the maximum limit of a cost-based fee. It includes:

- Direct program costs for labor, services, and supplies
- Departmental administration
- Citywide administration and central support services

**Hourly
Rate for
Personnel
Providing
Services**

**Fully Burdened
Hourly Rates:**

- Direct and indirect labor costs
- Services and supplies
- Agency overhead

X

**Time
Required
to
Perform
the
Service**

**Estimated or
Known Times for
Providing Services**

=

**Cost of
Service**

**Maximum Fee
Amount**

COST RECOVERY POLICY FRAMEWORK

Cost recovery policy reflects **local values** regarding the presumed beneficiaries for each program area, ranging from **community benefit to individual benefit**

Exclusively individual benefit

Considerable individual benefit

Balanced individual and community benefit

Considerable community benefit

Mostly community benefit

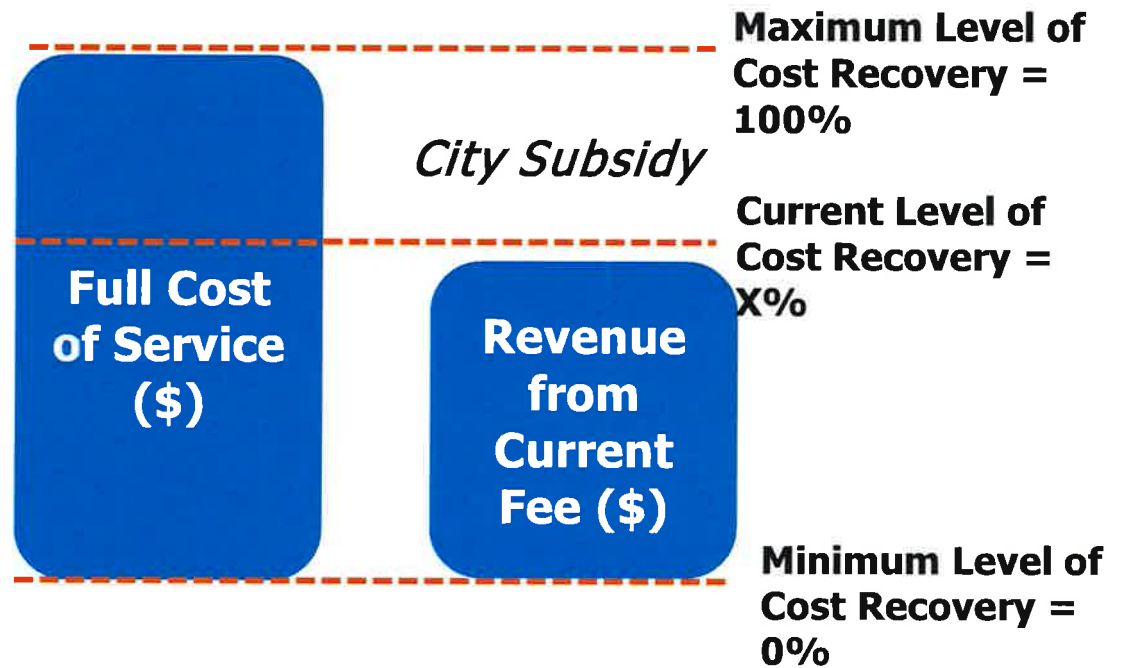
100%

Cost Recovery Targeted

0%

SUBSIDY

The amount of a program's full cost of service that is supported by other City revenue sources





Study Findings and Recommendations

clear  source
FINANCIAL CONSULTING

ATTACHMENT 4

FINDINGS AND RECOMMENDATIONS

- Modify fee schedule to reflect transition to in-house Fire Department services
- Building Fees are Proposed to Remain Unchanged
- Enhance cost recovery for Planning fees
- Restructure some Engineering fees to encourage recovery of in-house and contract service costs
- Recommend on-going annual adjustment for fees to reflect inflationary changes – with periodic full cost of service studies



Public Hearing

ATTACHMENT 4

PUBLIC HEARING

- Fee Changes Should Be Considered at The Conclusion of a Public Hearing
- If Adopted, Fee Changes Are Proposed to Be Effective July 1, 2022



Questions or Feedback



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / PUBLIC SERVICES AND INFRASTRUCTURE

DATE: APRIL 5, 2022

SUBJECT: **PRESENTATION OF TRAFFIC CALMING IMPROVEMENTS ON HEMINGWAY AVENUE AND COBB AVENUE**

FISCAL
IMPACT: None

SUMMARY:

Staff received neighborhood speeding complaints from residents on Hemingway and Cobb Avenues in 2020. In response to public interest in addressing traffic and/or speeding concerns in residential neighborhoods, on July 20, 2021, the City Council adopted a formal Speed Hump Installation Policy (Policy). The adopted Policy standardizes the specific data criteria and standards used to evaluate whether or not the installation of speed humps on a given street is warranted and outlines the review and approval process. The City utilizes an incremental approach toward addressing traffic calming which favors the use non-physical (Phase I) traffic calming measures as the first step of traffic calming evaluation process, and prior to considering speed humps.

In May/June 2021, traffic calming improvements were implemented on Hemingway and Cobb Avenues to address neighborhood speeding concerns. Speed surveys on these two streets were completed six (6) months after implementing the traffic calming measures and as the data indicates, the traffic calming measures worked in reducing neighborhood traffic speeds without the need of installing speed humps and new stop signs. A presentation summarizing the traffic conditions before and after the Phase I traffic calming improvements is attached to this agenda report.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Receive and file this report and presentation.

DISCUSSION:

Several residents on Hemingway Avenue approached Staff in 2020 regarding concerns of vehicles speeding and cutting the corner at the T-intersection between Hemingway Avenue and

3. a.
Apr. 5, 2022

Faulkner Drive. Neighborhood residents requested the City install a series of speed humps and stop signs to control vehicle speeds. Staff conducted a 24-hour speed survey in August 2020 and the data indicated at that time that vehicle speeds were normal. However, the City did install edge/centerline striping around the T-intersection to encourage motorists not to cut the corner and risk a collision with an approaching vehicle at that intersection.

Hemingway Avenue did not qualify for speed humps based upon the existing speed hump guidelines at that time and neighborhood residents remained in communication with Staff and City Council members, both of which met residents onsite to discuss their concerns. In May 2021, pursuant to another request from neighborhood residents, the City conducted a seven-day speed survey which is six (6) days more than the typical standard speed survey. The results of the seven-day survey were consistent with the previous one-day speed survey data and did not indicate any speeding issues are present in the neighborhood. Regardless, the City installed a series of traffic calming measures in the form of new edge striping, centerline striping, and new speed limit signs and legends designed to constrict travel lanes to encourage motorist to slow down as an incremental approach to addressing neighborhood concerns. Once the traffic calming improvements were installed, Staff advised residents that the City would conduct a new speed survey six (6) months later to gauge the effectiveness of the traffic calming measures.

The residents on Cobb Avenue first approached Staff in fall 2020 expressing the concerns of vehicles speeding on their street and requested the City to install a number of speed humps on Cobb Avenue between McCormack Lane and Spahn Lane. These residents also submitted a signed petition from the neighborhood requesting the humps. Staff conducted a 24-hour speed survey in September 2020 and the data indicated the street did indeed have a legitimate speeding concern, however the street does not meet the remaining minimum requirements for speed hump consideration either under the previous guidelines or the updated policy. However, again utilizing an incremental approach to addressing speeding concerns, the City implemented a series of traffic calming improvements by installing edge/centerline striping along with new speed limit signs and speed legends on Cobb Avenue.

In December 2021, two-day speed counts were collected on Cobb Avenue and seven-day speed counts were collected on Hemingway Avenue. The speed data in the tables below show that the incremental approach to managing neighborhood speeding concerns have been effective in reducing the vehicle speeds, particularly on Cobb Avenue.

Cobb Avenue	September - 2020 (Pre-Improvement)	December - 2021 (Post Improvement)
85th percentile speed	36 mph	26 mph
Average speed	23 mph	20 mph
Average Daily Traffic	240 vehicles per day	135 vehicles per day

Hemingway Avenue	August - 2020 (Pre-Improvement)	May - 2021 (Pre-Improvement)	December - 2021 (Post Improvement)
85th percentile speed	32 mph	32 mph	31 mph
Average speed	25 mph	25 mph	24 mph
Average Daily Traffic	294 vehicles per day	250 vehicles per day	290 vehicles per day

In addition to the physical traffic calming improvements the Police Department also deployed motor units as part of a speed enforcement detail but did not issue any citations.

On July 20, 2021, the City Council approved a formal Speed Hump Installation Policy that updated the evaluation process and design criteria for the installation of speed humps as well as adopting an incremental approach toward implementing traffic speed mitigation measures to address residential traffic and/or speeding concerns. Speed humps have been used as a traffic calming device in various locations around the City to help reduce neighborhood vehicle speeds and cut-through traffic. They provide a vertical change in the roadway intended to reduce the speed of vehicles traveling along that road. Because physical alteration to the roadway pavement is required for installing speed humps, there are some disadvantages associated with speed humps. As a result, some jurisdictions have adopted a phased approach to neighborhood traffic management i that includes non-physical roadway improvements such as those installed on Cobb and Hemingway Avenues as incremental improvements to reduce vehicle speeds and improve safety. These kinds of improvements include any traffic calming measure that does not require significant physical changes to the roadway. Non-physical traffic calming improvements such as edge and centerline striping and posted speed limit signs are intended to increase drivers' awareness of surroundings and influence driver behavior and are designed and implemented as incremental solutions before considering physical changes to the roadway.

A detailed presentation summarizing the traffic conditions before and after the improvements on Hemingway and Cobb Avenues were completed is attached to this agenda report. Staff presented this before and after study to the Streetscape and Transportation Advisory Commission ("STAC") on January 24, 2022. In addition to the adopted Speed Hump Policy, the development of an in-depth Neighborhood Traffic Management Toolkit ("NTMT") is underway. Staff shared a working outline of a proposed NTMT with the STAC for their input on January 24, 2022. With the Commission's input a draft of the proposed NTMT will be presented to the City Council for its consideration and formal adoption at a future date. The recently adopted Speed Hump Policy will be included in the final draft of the NTMT.

Prepared by:



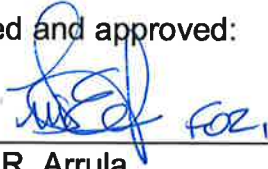
Kyra Tao
Transportation Manager

Reviewed and approved:



Luis Estevez
Deputy City Administrator

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Presentation – Hemingway and Cobb Avenue Traffic Calming Improvements



City of Placentia

Hemingway and Cobb Avenue Traffic Calming Improvement Update

April 5, 2022

Presentation Outline

1. Background
2. Adopted Speed Hump Policy
3. Incremental Neighborhood Traffic Calming Approach
4. Hemingway Avenue Traffic Calming Improvements
5. Cobb Avenue Traffic Calming Improvements
6. Before and After Study Summary



Background

- Hemingway and Cobb Avenue residents began contacting staff in 2020 to report speeding issues and share traffic safety concerns and requested the installation of speed humps and stop signs to reduce traffic speeds
- Staff conducted multiple speed surveys on both streets to verify if the data collected confirmed speeding issues existed
- Staff with the Public Works and Police Departments met with neighborhood residents in the field to discuss their concerns
- Utilizing a data-driven incremental approach to addressing neighborhood speeding/traffic concerns, Staff identified and implemented a series of traffic calming improvements on both streets that yielded reduced traffic speeds



Speed Hump Installation Policy



Speed Hump Installation Policy

- Pursuant to a recommendation made by the Streetscape and Transportation Commission, on July 20, 2021, the City Council unanimously adopted a revised Speed Hump Installation Program and incorporated the updated Policy No. 623 into the City's Administrative Policy Manual
- The revised policy updated the criteria for identifying qualified streets for the installation of speed humps and reduced some qualifying standards to allow for more potential streets to be considered, as well as updated the public notification process and other design standards



Speed Hump Policy, cont.

Eligible Street Criteria:

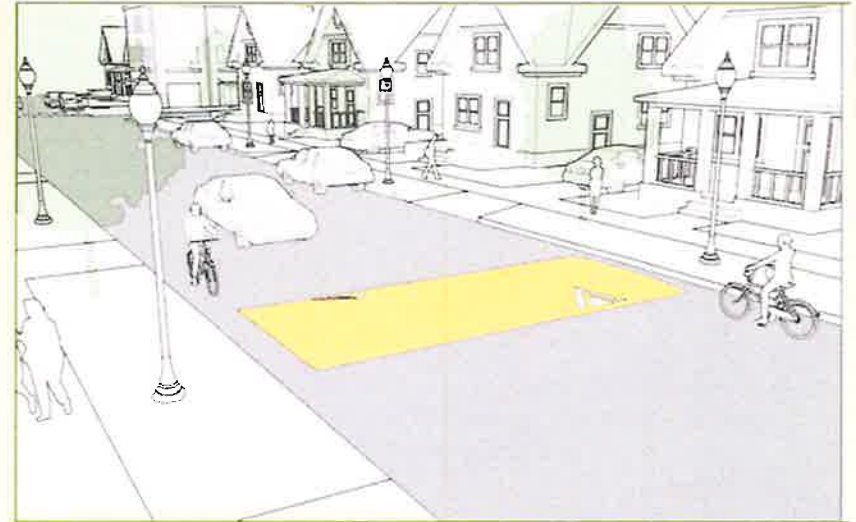
- 1. Local - Street shall not be designated as an arterial or collector on City, County, State or Federal plans.
-
- 2. Residential - Majority of abutting development shall be fronting or side-on single family residential.
-
- 3. Minimum Length Uninterrupted by Stop Signs or Traffic Signals - 800 feet.
 - *Previously was 1,500 feet*
-
- 4. Maximum Average Daily Traffic Volume - 3,000 vehicles.
-
- 5. Maximum Speed Limit - 25 miles per hour.
-
- 6. Minimum Speed Profile - 85th percentile speed must exceed 35 miles per hour.
-
- 7. Not a priority route for emergency services.
-
- 8. Not a bus route.



Pros and Cons of Speed Humps

PROS:

- Reduces traffic speeds
- Discourages neighborhood cut-through traffic
- Relatively inexpensive when compared to other traffic calming measures



CONS:

- Delays emergency response times
- Increases traffic volumes on adjacent streets (transfers cut-through traffic)
- Increases noise levels
- Potential liability for property damage or personal injury



Incremental Traffic Calming Approach

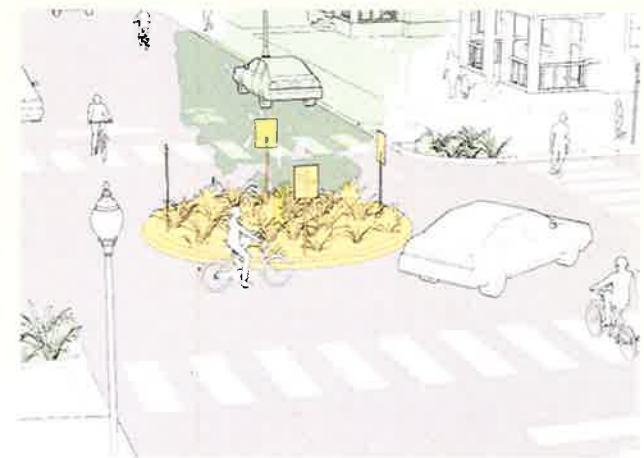
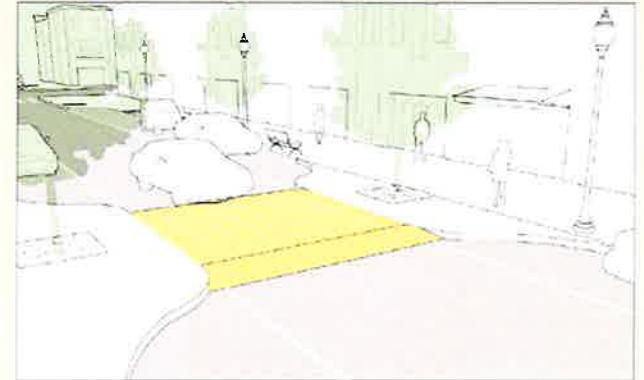
The City utilizes an incremental, data-driven phased approach to implementing traffic calming measures that begins with collecting speed survey data to first determine if a speeding issue indeed exists

PHASE I: NON-PHYSICAL IMPROVEMENTS

- Centerline/Edge Line Striping
- Signage
- Speed Legend
- Speed Radar Trailer
- Police Enforcement

PHASE II: PHYSICAL IMPROVEMENTS

- Speed Hump
- Raised Crosswalk
- Traffic Circle/Roundabout
- Curb Extension



Stop Sign Installation Regulations



Stop Sign Installation Regulations

- Installation of stop signs governed by the California Manual of Uniform Traffic Control Design (MUTCD)
- Used to assign right-of-way and control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes
- Not used for Speed Control
- Warrant Analysis Required:
 - ☐ Crash Record – 5+ crashes in a 12-month period that are susceptible to correction by a stop installation.
 - ☐ Traffic Volumes - 300 vehicles per hour for any 8 hour of an average day
 - ☐ Vehicle Speed - 85th-percentile approach speed exceeds 40 mph

Neither street qualified for new stop signs pursuant to State MUTCD standards



Hemingway Avenue

Traffic Calming Improvements



Traffic Calming Improvements Hemingway Avenue



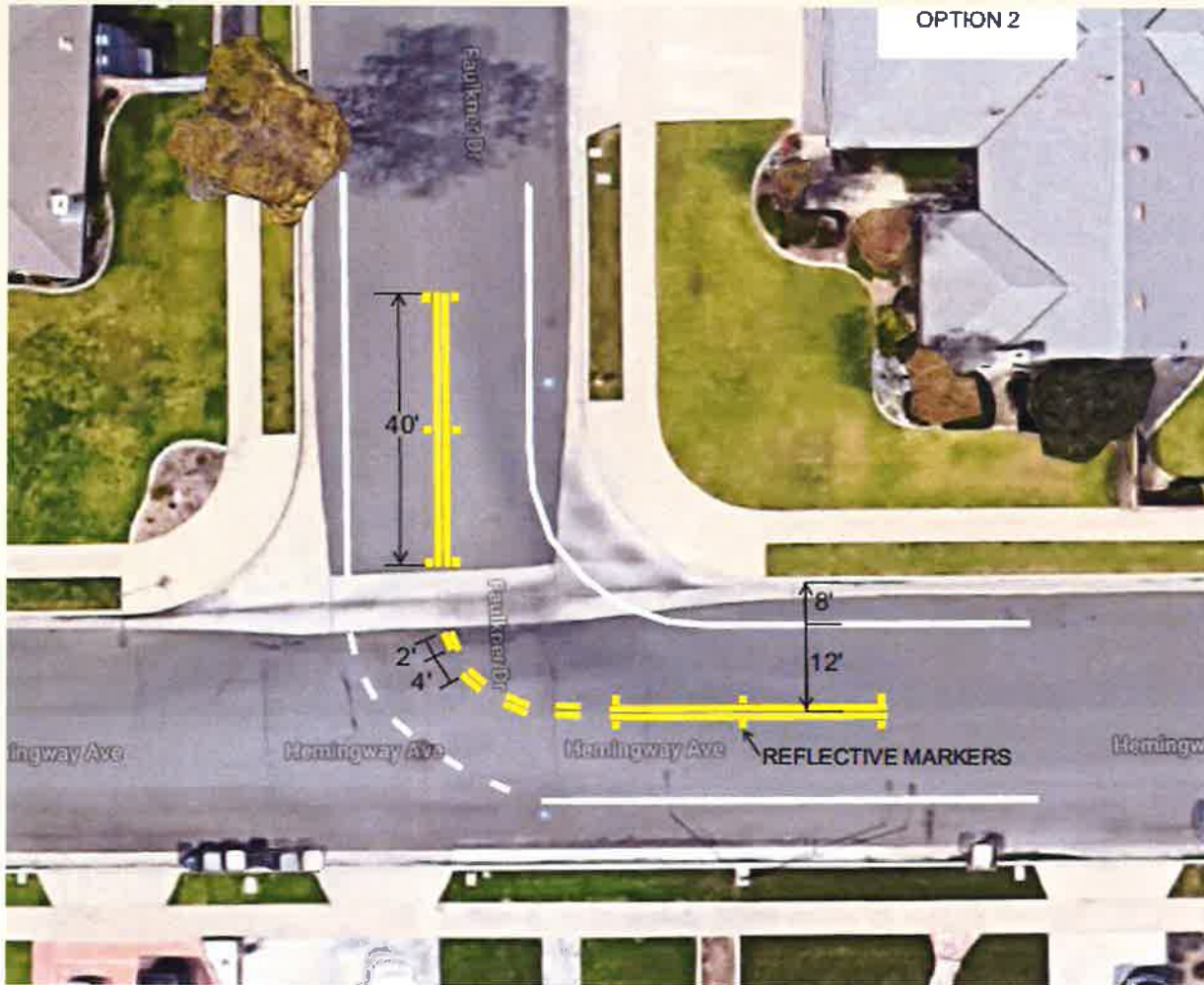
Street Length: 750 feet

**24-hour speed survey on
8/18/2020**

- 85th Percentile Speed: 32 mph
- Average Daily Traffic: 294 vehicles/day



Traffic Calming Improvements Hemingway Avenue, cont.



Double yellow centerline was installed in September 2020 to better channelize traffic turn movements to address corner cutting at the T-intersection

24-hour speed survey from 5/26/2021 through 6/1/2021

- 85th Percentile Speed: 31- 32 mph
- Average Daily Traffic: 255 vehicles/day



Traffic Calming Improvements Hemingway Avenue, cont.

Striping Improvement - Hemingway



Striping Improvement - Faulkner



Non-Physical Traffic Calming Improvement implemented in June 2021 on both Hemingway and Faulkner Avenues
3rd 24-hour speed survey conducted on Hemingway from 12/12/2021 to 12/18/2021 (six days total – standard is 24-hours)

- 85th Percentile Speed: 31 mph
- Average Daily Traffic: 290 vehicles/day



Traffic Calming Improvements Hemingway Avenue, cont.



Replaced Advance Warning Sign in December 2021 to increase motorist awareness of the cul-de sac ahead

Cobb Avenue

Traffic Calming Improvements



Traffic Calming Improvements Cobb Avenue



Street Length: 650 feet

24-hour speed survey on 9/2/2020

- 85th Percentile Speed: 35- 36 mph
- Average Daily Traffic: 235 vehicles/day

Residents submitted speed hump petition in October 2020 – street did not meet minimum qualifications for speed humps under old guidelines and still does not meet them under the new policy standards



Traffic Calming Improvements Cobb Avenue, cont.



Street Length: 650 feet

**Non-Physical Traffic Calming
Improvements implemented in May
2021**

**24-hour speed survey on 12/15/2021 and
12/17/2021**

- 85th Percentile Speed: 26 mph
- Average Daily Traffic: 135 vehicles/day



Incremental Approach to Traffic Calming

Before & After Comparisons



Traffic Calming Improvements Before and After Summary

Cobb Avenue	Sept- 2020 (Pre-Improvement)	Dec-2021 (Post Improvement)
85th percentile speed	36 mph	26 mph
Average speed	23 mph	20 mph
Average Daily Traffic	240 vehicles per day	135 vehicles per day

Hemingway Avenue	Aug-2020 (Pre-Improvement)	May-2021 (Pre-Improvement)	Dec-2021 (Post Improvement)
85th percentile speed	32 mph	32 mph	31 mph
Average speed	25 mph	25 mph	24 mph
Average Daily Traffic	294 vehicles per day	250 vehicles per day	290 vehicles per day

The Police Department also deployed motor units to both neighborhoods on traffic enforcement details however no citations were issued.



Questions?

