



Regular Meeting Agenda April 19, 2022

Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

SPECIAL PROCEDURES NOTICE

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of February 9, 2022 it was reported that the COVID-19 pandemic had killed more than 81,811 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

How to Observe the Meeting

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How to Submit Public Comment

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Americans with Disabilities Act Accommodation

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Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

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Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

Mayor Rhonda Shader
District 1

Mayor Pro Tem Chad P. Wanke
District 4

Craig S. Green
Councilmember
District 2

Ward L. Smith
Councilmember
District 5

Jeremy B. Yamaguchi
Councilmember
District 3

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117
Fax: (714) 961-0283

Email:
administration@placentia.org
Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

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(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
April 19, 2022
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Shader

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 312 Baker Street
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Party: Damien R. Arrula, City Administrator
Under Negotiations: Price and Terms of Payment

2. Pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property: 202 W. Santa Fe Avenue
Agency Negotiator: Damien R. Arrula, City Administrator
Negotiating Party: Blake Family Trust
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
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PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA
April 19, 2022
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Green
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Shader

INVOCATION: Kenneth Milhandler

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

- a. **Recognition of 2022 Placentia Youth Basketball Championship Teams**
Presenters: Mayor Shader and Community Services Coordinator Matt Brand
Recipients: 2022 Placentia Youth Basketball Championship Teams

- b. **Proclamation of April 29, 2022 as Arbor Day**
Presenter: Mayor Shader
Recipient: Public Works Management Analyst Elsa Robinson

- c. **Citizens' Oversight Committee Update**
Presenter: Glenn Casterline, Citizens' Oversight Committee Member

- d. **Proclamation of April 2022 as Donate Life Month**
Presenter: Mayor Shader
Recipient: OneLegacy Ambassador, Rene Sorrentino

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.e.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve

- 1.b. **Minutes**
Regular City Council Meeting: April 5, 2022
City Council Special Meeting: April 12, 2022
Recommended Action: Approve

- 1.c. **City Fiscal Year 2021-22 Register for April 19, 2022**
Check Register
Fiscal Impact: \$2,778,145.99
Electronic Disbursement Register
Fiscal Impact: \$1,257,226.31
Recommended Action: It is recommended that the City Council:
1) Receive and file

- 1.d. **Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings during the State of Emergency**
Fiscal Impact: None
Recommended Action: It is recommended that the City Council:
1) Approve Resolution R-2022-19, a Resolution of the City Council of the City of Placentia, California, making the legally required findings to continue to authorize the conduct of remote "telephonic" meetings during the state of emergency.

- 1.e. **Fiscal Recap of 2021 Heritage Festival and Approval of 2022 Event**

<u>Fiscal Impact:</u>	2021 Expense:	\$ 104,568	Total Event Cost
	2021 Staff Cost:	\$ 32,200	Includes All City Staff
	2021 Supplies Cost:	\$ 72,368	General Fund
	2021 Revenue:	\$ 23,474	
	2022 Expense:	\$ 75,600	Estimated Supply/Equipment Expenditures for FY 2022-23

Recommended Action: It is recommended that the City Council:
1) Approve the Heritage Committee's recommendation of event date and location for the 2022 Heritage Parade and Festival; and
2) Consider the Heritage Committee's request for the City to fund \$75,600 for the 2022 Heritage Festival in the Fiscal Year 2022-23 budget.

2. PUBLIC HEARING:

- 2.a. **Continued Public Hearing: Adoption of Proposed Overhead Cost Allocation Study and Comprehensive Fee and Rate Schedule**
Fiscal Impact: The proposed fee changes as of July 1, 2022, are intended to recover the cost of providing existing services associated with those fee-related regulatory functions and other programs.
Recommended Action: It is recommended that the City Council:
1) Continue the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and
2) Receive the Staff report, consider all public testimony, and discuss the proposed fees; and
3) Close the public hearing; and

- 4) Adopt Resolution No. R-2022-17, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with an effective date of July 1, 2022, for Fiscal Year 2022-23.

2.b. **Annual Update Regarding Citywide Development Impact Fees, Transit Oriented Development Packinghouse District Development Impact Fees, and Residential Affordable Housing Impact Fees for Cost Recovery**

Fiscal Impact: These Development Impact Fees are established for cost recovery or statutory purposes only. There is no immediate fiscal impact associated with the recommended actions. The adoption of revised development impact fees and residential affordable housing impact fees will not have an immediate impact on revenues to the City until effective 60 days subsequent to adoption. This update essentially adjusts the fees commensurate with the Construction Cost Index (CCI), and therefore, does not provide unanticipated revenue, rather adjusts revenue commensurate with CCI.

Recommended Action: It is recommended that the City Council:

- 1) Open the public hearing concerning the Citywide Development Impact Fee Schedule, the Transit-Oriented Development (TOD) Packing House Development Impact Fee Schedule, and the Residential Affordable Housing Impact Fee Schedule; and
- 2) Receive the staff report, consider all public testimony, ask questions of Staff; and
- 3) Close the public hearing; and
- 4) Find that the recommended actions are exempt from CEQA pursuant to Sections 15378(b)(4), 15061(b)(3), and 15273 of the CEQA Guidelines, Section 21065 of the Public Resources Code, and the City of Placentia Local Guidelines for implementing CEQA; and
- 5) Adopt Resolution No. R-2022-21, a Resolution of the City Council of the City of Placentia, California, approving updated Development Impact Fees to financially mitigate impacts to parks and recreational facilities, sewer facilities, transportation infrastructure, storm drain facilities, and public safety, and Quimby in-lieu fees; and
- 6) Adopt Resolution No. R-2022-22, a Resolution of the City Council of the City of Placentia, California, approving updated Development Impact Fees to finance mitigation of impacts to sewer facilities, traffic and transportation infrastructure, and streetscape infrastructure in the Transit Oriented Development area; and
- 7) Adopt Resolution No. R-2022-23, a Resolution of the City Council of the City of Placentia, California, approving updated Citywide Residential Affordable Housing Impact Fees for residential developments.

2.c. **Public Hearing to Approve Agreement with Two Franchise Vehicle Dealers in Placentia for the Establishment of the Resident Vehicle Rebate Program as Part of the City's Buy Local Incentive Program**

Fiscal Impact: Estimated Expenditures of up to \$120,000 Annually (Not to Exceed \$360,000 over a 3-Year Term)

Recommended Action: It is recommended that the City Council:

- 1) Open the public hearing pursuant to California Government Code 53083 to consider the terms of the Economic Development Subsidy Report; and
- 2) Receive the staff report, consider all public testimony, ask any questions of Staff; and
- 3) Close the public hearing; and
- 4) Authorize the City Administrator to execute the participation agreement with Penske Audi North OC and Fairway Ford to establish the Resident Vehicle Rebate Program for the period of May 1, 2022 to April 30, 2025, for a total of \$120,000 per year, for an amount not to exceed \$360,000 over a three-year period, subject to non-substantive changes approved by the City Administrator and City Attorney; and
- 5) Approve Resolution No. R-2022-20, a Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2021-22 in compliance with City Charter of the City of Placentia Sections 1206 and 1209 pertaining to appropriations for actual expenditures to allocate funds in the amount of \$20,000 from the General Fund Reserve for Appropriation (Account No. 102534-6363) for the Resident Vehicle Rebate Program; and
- 6) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

2.d. **Introduction and First Reading of Ordinance No. O-2022-04, Whereby Chapter 23.90 of the Municipal Code Shall Be Amended Regarding the Standards and Regulatory Requirements of Temporary Advertising Devices (Zoning Code Amendment 2022-01)**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Open the public hearing concerning Ordinance No. O-2022-04; and
- 2) Receive the staff report, consider all Public Testimony, ask any questions of Staff; and
- 3) Close the public hearing; and
- 4) Find that adoption of Zoning Code Amendment No. 2022-01 is categorically exempt from environmental review and direct Staff to file a Notice of Exemption, pursuant to CEQA Section 15061(b)(3); and
- 5) Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2022-04, an Ordinance of the City Council of the City of Placentia, California, finding that approval of Zoning Code Amendment No. 2022-01 is exempt from the California Environmental Quality Act (CEQA) Pursuant To CEQA Section 15061(B)(3) and approving Zoning Code Amendment No. 2022-01 amending Title 23 (Zoning Ordinance) of the City of Placentia Municipal Code regarding the standards and regulatory requirements of temporary advertising devices as defined In Chapter 23.90 Signs - Advertising Structures; and
- 6) Adopt Resolution No. R-2022-24, a Resolution of the City Council of the City of Placentia, California, establishing a temporary planning permit fee waiver and building permit fee waiver to promote and incentivize new signage at businesses citywide as part of the Placentia Buy Local incentive program.

2.e. **Introduction and First Reading of Ordinance No. O-2022-03 Adopting a Military Equipment Use Policy of the City of Placentia per Assembly Bill (Ab) 481**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Open the public hearing concerning the requirements of AB 481 and proposed Police Department Policy No. 710; and
- 2) Receive the staff report, consider all public testimony, ask questions of Staff; and
- 3) Close the Public Hearing; and
- 4) Waive full reading, read by title only, and introduce for first reading Ordinance No. O-2022-03, an Ordinance of the City Council of the City of Placentia, California, adopting a military equipment policy of the City of Placentia governing the use of military equipment per AB 481.

3. REGULAR AGENDA:

3.a. **Reappointment of Expired Commission and Committee Terms**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file this report and presentation; and
- 2) Provide direction to the City Clerk's Office regarding the City Council's preferred approach to updating terms of commissioners, and board and committee members, serving after their appointed term has expired.

3.b. **Approval of the Design Concept Plan for the La Placita Parkette Renovation CIP and Prop 68 Project No. 7911**

Fiscal Impact: Budgeted: \$640,000 Prop 68 Grant Fund

Expense: \$638,360 Prop 68 Grant Fund

Recommended Action: It is recommended that the City Council:

- 1) Provide Staff with input to incorporate into the design plan for the renovation of the La Placita Parkette renovation project; and
- 2) Approve the design concept plan for the La Placita Parkette renovation project.

3.c. **Approval of the Design Concept Plan for Playground Renovations at Wagner Park and Approval of a Public Works Agreement with Miracle Recreation Equipment Co. for the Purchase and Installation of the Playground Equipment, CIP Project No. 7203**

Fiscal Impact: Budgeted \$ 300,000.00 CIP Budget Fund (797203-6760)
Expense: \$ 289,925.14 CIP Budget Fund (797203-6760)

Recommended Action: It is recommended that the City Council:

- 1) Provide Staff with input to incorporate into the design plan for the renovation of the Wagner Park playground; and
- 2) Approve the design concept plan for the Wagner Park playground renovation project; and
- 3) Approve the purchase of the Wagner Park playground equipment utilizing the budgeted CIP funding in Fiscal Year 2021-2022 for project 7203; and
- 4) Award a Public Works Agreement to Miracle Recreation Equipment, for the Wagner Park playground equipment renovation project in the amount of \$289,925.14; and
- 5) Authorize the City Administrator to approve contract change orders up to a total of \$10,074.86 or a not-to-exceed total contract amount of \$300,000.00; and
- 6) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

3.d. **Approval of the Design Concept Plan for Playground Renovations at Santa Fe Park and Approval of a Public Works Agreement with Pacific Play Systems Inc. for the Purchase and Installation of the Playground Equipment, CIP Project No. 7203**

Fiscal Impact: Budgeted: \$ 375,000 CIP Budget Fund
\$ 300,000 797203-6760
\$ 75,000 507203-6760
Expense: \$ 373,000 CIP Budget Fund

Recommended Action: It is recommended that the City Council:

- 1) Provide Staff with input to incorporate into the design plan for the renovation of the Santa Fe Park playground; and
- 2) Approve the design concept plan for the Santa Fe Park playground renovation project; and
- 3) Approve the purchase of the Santa Fe Park playground equipment utilizing the budgeted CIP funding in Fiscal Year 2021-2022 for project 7203; and
- 4) Award a Public Works Agreement to Pacific Play Systems, for the Wagner Park playground equipment renovation project in the amount of \$373,00; and
- 5) Authorize the City Administrator to approve contract change orders up to a total of \$2,000 or a not-to-exceed total contract amount of \$375,000; and
- 6) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

3.e. **Introduction of the Placentia Public Safety Communications Center and the Center's 2021 Annual Report**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) A Receive and file a copy of the completed 2021 Annual Report.

3.f. **General Update on 777 Orangethorpe Avenue Project Application**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

Adjourned in Memory of

Harold Potter

Longtime Placentia Resident and Assistant City Attorney

and

Jim Alegria

Friend of Councilmember Green for Over 30 years and Former Business Associate

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, May 3, 2022 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- 2nd Reading of Sign Regulations Ordinance
- Award of Construction Contract for Fire Station 2 Garage Pads
- Cooperative Agreement with Anaheim for FY 2021-22 Street Resurfacing Project
- PSA for City Hall and Police Station HVAC and Solar/Battery Project
- FY 2022-23 SB 1/RMRA Project List
- NOC: Civic Center Pergola Project
- Amendment No. 3 with Briggs Cardosa for Golden Ave. Bridge Replacement Project
- Amendment to Agreement with PATH for Navigation Center
- Study Session: Santa Fe Street Closure

CERTIFICATION OF POSTING

I, Karen O'Leary, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the April 19, 2022 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on April 14, 2022.

Karen O'Leary
Deputy City Clerk

DRAFT

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING MINUTES
April 5, 2022
5:30 p.m. – City Council Chambers
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Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

**1. b.
Apr. 19, 2022**

CALL TO ORDER: Mayor Shader called the meeting to order at 5:32 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Green, Smith, Yamaguchi, Wanke, Shader
ABSENT: None

ORAL COMMUNICATIONS:

Mayor Shader opened Oral Communications for the Closed Session. City Clerk McKinnell stated that the City Clerk's Office had received no public comment for the Closed Session.

The City Council and Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. Pursuant to Government Code Section 54956.9 (d)(2):
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
Significant Exposure to Litigation: (1 Case)
2. Pursuant to Government Code Section 54956.9 (d)(1):
CONFERENCE WITH LEGAL COUNSEL – Existing Litigation
City of Placentia vs. Onward Engineering; Case No. 30- 2018-01040701

RECESS: The City Council and Boards of Directors recessed to their 7:00 p.m. Regular Meeting.

CALL TO ORDER: Mayor Shader called the meeting to order at 7:00 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Green, Smith, Yamaguchi, Wanke, Shader
ABSENT: None

STAFF PRESENT:

City Attorney/Authority Counsel Christian Bettenhausen; Deputy City Administrator Rosanna Ramirez; Deputy City Administrator Luis Estevez; Police Chief Brad Butts; Fire Chief Jason Dobine; Director of Finance Jennifer Lampman, Interim Director of Finance Stephen Erlandson; Community Services Supervisor Veronica Ortiz; Director of Development Services Joe Lambert; Assistant to the City Administrator/Economic Development Manager Jeannette Ortega; City Treasurer Kevin Larson; City Clerk Robert McKinnell; Deputy City Clerk Karen O'Leary

INVOCATION: Kenneth Milhandler

PLEDGE OF ALLEGIANCE: Placentia Veterans Advisory Committee Member Meredith Castillo

PRESENTATIONS:

a. **Recognition of 2022 Miss Placentia and Miss Placentia's Outstanding Teen Titleholders**

Recipients: Miss Placentia 2022 Ashley Nelson, and Miss Placentia's Outstanding Teen 2022 Hailey Whitehurst

Presenters: Mayor Shader and Miss Placentia/Miss Yorba Linda Executive Director Karen Urell

Mayor Shader congratulated and presented certificates of recognition to Miss Placentia 2022 Ashley Nelson, and Miss Placentia's Outstanding Teen 2022 Hailey Whitehurst.

b. **Proclamation of April 5, 2022 as National Library Workers Day**

Presenter: Mayor Shader

Recipients: Placentia Library District Staff

Mayor Shader presented a proclamation in recognition of National Library Workers Day to Placentia Library District Board President Jo-Anne Martin, Secretary Gayle Carline, Trustee Sherri Dahl, and Placentia Library District Staff members Estella Wnek, Lori Worden, Laura DeLeon, Shellie McCurdy, and Lina Nguyen.

c. Proclamation of April 10-16, 2022 as 911 Public Safety Telecommunications Week

Presenter: Mayor Shader

Recipients: Placentia Public Safety Communications Staff

Mayor Shader presented a proclamation in recognition of 911 Public Safety Telecommunications Week to Public Safety Dispatchers Jonathan Iglesias and Sheila Rodriguez on behalf of the Placentia Public Safety Telecommunications staff.

d. Proclamation of March 29, 2022 as Vietnam War Veterans Day

Presenter: Mayor Shader

Recipient: Meredith Castillo on behalf of Vietnam War Veterans

Mayor Shader presented a proclamation in recognition of Vietnam War Veterans Day and it was received on behalf of Vietnam veterans by Meredith Castillo, Corporal, U.S. Marine Corps.

e. Presentation by Orange County Mosquito and Vector Control District

Presenter: Rick Howard, District Manager OCMVCD

Mayor Shader introduced Orange County Mosquito and Vector Control District (OCMVCD) Manager Rick Howard who gave a presentation on mosquitoes in Orange County and highlighted Placentia. The presentation included what's new in vector control, the scope and governance of OCMVCD, the definition of a vector, why mosquitoes are dangerous, mosquitoes in Orange County, how OCMVCD controls mosquitos, new technologies, and working together.

Councilmember Green thanked Mr. Howard for the informative presentation.

CLOSED SESSION REPORT:

City Attorney/Authority Counsel Bettenhausen stated that there were two (2) items on the Closed Session agenda, the City Council discussed each of those items, and direction was provided to Staff. He noted that there was nothing further to report.

CITY ADMINISTRATOR REPORT:

Deputy City Administrator Estevez introduced three (3) new City of Placentia employees.

He introduced Finance Director Jennifer Lampman. Jennifer attended the University of California, San Diego, where she majored in urban studies and planning; and earned a master's degree in public administration from California State University, Fullerton. Jennifer has served as a management analyst with the City of Riverside Police Department, managed grants and capital budgets for the City of Anaheim Public Works Department, served as Budget Manager for the City of Huntington Beach, and served as Finance Director for the City of Fountain Valley.

Deputy City Administrator Estevez called up Office Assistant James Chavez. James studied history at the University of California, Davis, and worked for the County of San Bernardino in the Public Defender's Office. James is currently earning his Master of Public Administration from California State University, San Bernardino.

He introduced Office Assistant Jessica Godoy. Jessica studied business administration at Long Beach College and worked for the City of Anaheim in the Housing Department. Jessica is currently working on becoming a Certified Administrative Assistant.

ORAL COMMUNICATIONS:

Placentia resident Meredith Castillo stated that the subject he had planned to speak about had been resolved.

Geno Apicella, Old Town Placentia resident, urged the City Council to reopen Santa Fe Avenue.

Placentia resident, Ryan Machuca, discussed traffic calming on Hemingway Avenue.

Mustafa Hassan, Placentia resident, urged the City Council to reevaluate the traffic study results and provide a physical barrier to speeding vehicles on Hemingway Avenue.

Placentia resident Nicole Hassan discussed traffic calming efforts on Hemingway Avenue.

Aaron Brown, Placentia resident, spoke in support of additional traffic calming measures on Hemingway Avenue.

City Clerk McKinnell read two (2) electronic communications received by the City Clerk's Office from Cory Pane and Eric Shearer regarding the safety of streets in their neighborhood.

CITY COUNCIL/BOARD MEMBER COMMENTS:

Councilmember Smith mentioned that he attended meetings of the Southern California Association of Governments (SCAG) and the Orange County Council of Governments (OCCOG), chaired a meeting of the Bridges at Kraemer Place Community Advisory Board, and he encouraged residents to check the City's website for information on the Love Placentia Serve Day event on Saturday, April 30, 2022.

Councilmember Smith announced that the City, in partnership with Republic Services, would host a Community Cleanup event on Thursday, April 21, 2022, from 3:00 to 6:00 p.m. at Tri-City Park. The event would be a free bulky-item drop-off event and a Meet & Greet with City and Republic Services staff featuring a Touch-A-Truck station and an information booth. The event would be on a first come, first served basis, with proof of residency required. No drop-offs would be accepted after 6:00 p.m., and the event may end early if capacity was reached. Those interested could contact Public Works at (714) 993-8123 or at recycling@placentia.org.

Councilmember Green noted his attendance at the Fullerton State of the City.

Councilmember Green invited Placentia residents and businesses to participate in a free community Shredding and E-Waste Recycling event on Saturday, April 9, 2022, from 8:00 a.m. to 12:00 p.m. at the Civic Center. There would be a limit of four (4) banker box sized containers from each household or business located in Placentia. Residents were asked to place items in the trunk for easy access, and to remove documents from binders. Attan Recycling would be present to collect e-waste. For more information about accepted e-waste items, those interested could visit www.placentia.org or call Public Works at (714) 993-8123.

Councilmember Yamaguchi announced that Fourth District Supervisor Doug Chaffee's Office would be hosting the Active Lives, Healthy Minds Health Fair on Saturday, April 9, 2022, from 9:00 a.m. to 12:00 p.m. at Melrose Elementary School, 974 South Melrose Street. No registration would be required for this event. The event would include a family health fair, grocery giveaway, fun physical activities, educational resources, and a vaccine clinic and testing.

Councilmember Yamaguchi thanked Councilmember Green for his military service and congratulated and thanked the Placentia Library District staff on National Library Workers Day.

Councilmember Yamaguchi announced that the Placentia Library District would be hosting the Easter Eggcitement event to be held on Saturday, April 9, 2022 from 10:00 a.m. to 1:00 p.m. at Kraemer Memorial Park, 201 North Bradford Avenue. The annual spring event would include story time, crafts, games, pictures with the Easter Bunny, treats, and more. For more information, those interested could call (714) 528-1906 or visit www.placentialibrary.org.

Councilmember Yamaguchi mentioned his attendance at the International Security Conference (ISC) to learn more about security cameras, access control, and other new technologies. He noted that he would be participating in a California State University, Fullerton (CSUF), Town Hall which would be a gathering of elected officials and public affairs professionals from Orange County to collaborate and participate

with the CSUF students. He thanked members of the public who attended and commented on the Santa Fe Avenue closure and the Hemingway Avenue traffic calming measures.

Mayor Pro Tem Wanke noted his attendance at the Fullerton State of the City; and at the Independent Cities Association Winter Conference where he learned about crisis management for elected officials, solutions to crime surges in cities, emergency medical response options, and affordable housing strategies. He commented on the condition and public use of the Santa Fe Avenue closure area. Mayor Pro Tem Wanke thanked all the Vietnam veterans and expressed appreciation for their service.

Mayor Pro Tem Wanke shared that the City will hold a ribbon cutting ceremony on Thursday, April 14, 2022, at 4:00 p.m. at Koch Park to unveil the newly renovated playground equipment. Following the Parks Initiative Plan, the Koch Park playground highlights first responders with a Placentia Fire and Life Safety Department theme. The playground features the distinctive department colors of red and black, a fire engine climber, and a Fire Department play house. There will also be a new swing set, climbing apparatus, and slides. For more information on the event, those interested could contact Community Services at (714) 993-8232.

Mayor Shader mentioned that she participated in delivering Meals on Wheels to seniors in the area and explained why the City Council Members report on meetings and events that they attend between City Council Meetings.

1. CONSENT CALENDAR (Items 1.a. through 1.e.):

Motion by Green, seconded by Wanke, and carried a (5-0) vote to approve the Consent Calendar items 1.a. through 1.e., as recommended.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Fiscal Impact: None
Recommended Action: Approve
(Approved 5-0, as recommended)

1.b. **Minutes**
City Council Special Meetings: February 16, and March 10, 2022
Regular City Council Meeting: March 15, 2022
Recommended Action: Approve
(Approved 5-0, as recommended)

1.c. **City Fiscal Year 2021-22 Register for April 5, 2022**
Check Register
Fiscal Impact: \$1,126,917.97
Electronic Disbursement Register
Fiscal Impact: \$1,049,625.28
Recommended Action: It is recommended that the City Council:
1) Receive and file
(Received and filed, as recommended)

1.d. **Acceptance of Construction Work and Notice of Completion For Construction of the FY 2020-2021 Arterial Roadway Rehabilitation Project No. 1101 and Crowther Avenue Resurfacing Project No. 1204**
Fiscal Impact: Expense: \$3,475,183.48 Total Construction Costs
\$ 3,112,796.95 Construction Contract
\$ 362,386.53 Total Change Orders
Budget: \$ 4,339,616 FY 2020-21 Roadway Rehabilitation Project No. 1101
\$ 120,000 Crowther Avenue Resurfacing Project No. 1204 (721204-6740)
\$ 5,250 Reimbursement from Sifi Networks (103551-4399)
Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by RJ Noble Inc. for construction of the FY 2020-21 Arterial Roadway Rehabilitation Project for a total amount of \$3,475,183.48; and
- 2) Authorize the City Administrator to approve Contract Change Order No. 3 in the amount of \$31,735.80; and
- 3) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
- 4) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

(Approved 5-0, as recommended)

1.e. **Approval of Cooperative Agreement with Caltrans for Public Art Installations on State Property**

Fiscal Impact: There is no immediate fiscal impact associated with the recommended actions. The proposed Cooperative Agreement is related to proposed public art installations located on State property along the 57 Freeway at the Orangethorpe on/off ramps and the 57/Crowther Avenue intersection. Caltrans will reimburse the City for the cost of developing engineered plans and specifications as well as artist procurement fees and design costs. Those final costs are unknown at this time however Caltrans will fully reimburse the City's costs in advancing these public art projects. The City Council allocated a total of \$70,000 (501206-6740) in the mid-year budget adjustment to cover anticipated art and design costs.

Recommended Action: It is recommended that the City Council:

- 1) Approve a Cooperative Agreement with the California Department of Transportation (Caltrans); and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

Mayor Shader inquired if there was public comment for Item 2.a. and upon confirming that there was none, she suggested that City Council consider Item 3.a. at this point in the meeting before consideration of Public Hearing Item 2.a. Motion by Shader, seconded by Wanke, and carried a (5-0) vote to consider Item 3.a. before Public Hearing Item 2.a.

Item 3.a. was taken out of order.

3. REGULAR AGENDA:

3.a. **Presentation of Traffic Calming Improvements on Hemingway Avenue and Cobb Avenue**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file this report and presentation.

(Approved 5-0, to receive and file, as recommended. Direction was given.)

Deputy City Administrator Estevez introduced Transportation Manager Kyra Tao who gave a presentation on the traffic calming improvements that had been implemented on Hemingway and Cobb Avenues. The presentation included background, the City's speed hump installation policy, pros and cons of speed humps, the incremental traffic calming approach, stop sign installation regulations, Hemingway Avenue traffic calming improvements, Cobb Avenue traffic calming improvements, and before and after comparisons.

Councilmember Green commented that the staff report contained a large volume of information, mentioned that the speed humps on Cypress Street were installed quickly after being approved by City Council, and suggested that a survey of Hemingway Avenue residents be taken to ascertain the desires of the majority of residents.

Councilmember Yamaguchi thanked Mrs. Tao for a wonderful and informative presentation and questioned the street length requirement and the speed limit threshold stipulated in the City's Speed Hump Policy.

Mayor Pro Tem Wanke discussed the City's successful speed calming efforts on Cobb Avenue and the speed hump eligible street criteria applied to Hemingway Avenue. He asked about specific methods of street measurement and discussed possible impacts on the speed study. He urged the City Council and Staff to serve the public, find a solution that works for everyone to create a safer environment, and install speed humps on Hemingway Avenue.

Police Chief Butts provided information about Hemingway Avenue traffic enforcement.

Councilmember Smith commented on establishing City policies that are data-driven and statistically backed and questioned compromising the equitable application of established policies.

Deputy City Administrator Estevez described the lengthy process the Traffic Safety Commission went through to develop new speed hump standards which made it slightly easier for streets to qualify for the installation of speed humps. He noted that the purpose behind the policy was for the City to have objective standards that are applied across the board uniformly and fairly. He stated that it was the City Council's prerogative to send the policy back to the Commission for reconsideration and reduction of requirements which might allow for the proliferation of speed humps in the City.

City Attorney Bettenhausen stated that the adoption of the policy was significant, gives the City design immunity, and the City may have liability if the policy is not followed. He suggested that making appropriate changes to the policy would be prudent rather than making exceptions to the policy.

Mayor Shader expressed support for the City's Speed Hump Policy and the incremental neighborhood traffic calming approach and stated that the City Council needs to be smart with the people's money, take everything into consideration, and be fair. She discussed the different results experienced on Cobb Avenue and Hemingway Avenue and asked for Staff recommended options.

Transportation Manager Tao gave more information about the Phase II options to the incremental traffic calming approach.

A discussion followed which included the measurement method of Hemingway Avenue, alternate options for traffic calming, and temporary speed humps.

Councilmember Green expressed support for the installation of a temporary speed hump on Hemingway Avenue, followed by traffic studies and the possible installation of a permanent speed hump.

Councilmember Yamaguchi suggested that Staff reevaluate the current traffic study results and bring a report back to City Council regarding speed data collected and street measurement practices.

Mayor Shader stated that the direction from City Council was for Staff to bring back a report on the traffic study excluding cars moving less than five (5) miles per hour and measure Hemingway Avenue to include the intersection and the cul-de-sac.

Transportation Manager Tao noted that excluding study results could leave the City open to charges of manipulating the data to benefit the residents of Hemingway Avenue.

City Attorney Bettenhausen stated that a change in evaluating traffic study data should be addressed in the City's policy and urged City Council to act in accord with the established policy or direct that changes be made to the policy. He asked that City Council allow a legal review of the suggested alterations to the evaluation of speed study data and measuring standards.

Councilmember Yamaguchi urged City Council to approve the installation of a temporary speed hump on Hemingway Avenue as a pilot program with additional studies done in six (6) to 12 months, while in parallel, Staff and legal counsel could bring to City Council a report on possible alterations to the evaluation of speed study data and measuring standards in order to act in accord with the law and the Placentia Municipal Code and to protect the City.

City Attorney Bettenhausen cautioned City Council not to deviate from the established City Speed Hump Policy to maintain the City's immunity.

Mayor Pro Wanke supported installing temporary speed humps on Hemingway Avenue in a trial program and directing Staff and legal counsel to review the evaluation of speed study data and measuring standards.

Deputy City Administrator Estevez asked for clarification of the City Council's direction to Staff.

City Attorney Bettenhausen suggested that Staff and legal counsel consider the best options for dealing with situations like the one presented by the Hemingway Avenue neighborhood, amend the policy, and then implement the amended policy.

There was City Council consensus to direct Staff to consider amending the Speed Hump Policy, review the speed study data for Hemingway Avenue, and to return to City Council with recommendations.

Motion by Yamaguchi, seconded by Wanke, and carried a (5-0) vote to receive and file the report and presentation. Direction was given.

A break was taken at 9:21 p.m.

The Mayor called the meeting to order at 9:29 p.m.

Item 2.a. was taken out of order.

2. PUBLIC HEARING:

2.a. Public Hearing: Adoption of Proposed Overhead Cost Allocation Study and Comprehensive Fee and Rate Schedule

Fiscal Impact: The proposed fee changes as of July 1, 2022, are intended to recover the cost of providing existing services associated with those fee-related regulatory functions and other programs.

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and
- 2) Receive the Staff report, consider all public testimony, and discuss the proposed fees; and
- 3) Close the public hearing; and
- 4) Adopt Resolution No. R-2022-17, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with an effective date of July 1, 2022, for Fiscal Year 2022-23.

(Approved 5-0, to continue Item 2.a. to April 19, 2022 at 7:00 p.m.)

Mayor Shader opened the Public Hearing at 9:29 p.m.

City Clerk McKinnell stated that the City Clerk's Office had received no public comment for Item 2.a.

Deputy City Administrator Estevez introduced ClearSource Senior Consultant David Schroeder who gave a brief presentation. The presentation included background, fundamentals and terminology, municipal fees in California, cost of service, cost recovery policy framework, the full cost of service that is supported by other City revenue sources, and study findings and recommendations.

Councilmember Yamaguchi questioned the formula used to calculate costs for Placentia Fire and Life Safety Department fees and asked whether any of the proposed fees had been reduced. He stated that he would like to see more support for nonprofits.

Mayor Shader asked the cost of the fee study and inquired if an inflation rider was part of the last fee update approved by City Council.

Deputy City Administrator Estevez noted that Staff's recommendation was to continue the public hearing to the April 19, 2022 City Council meeting due to requests for additional time to review the proposed fee update.

Motion by Green, seconded by Wanke, and carried a (5-0) vote to continue Item 2.a. to the April 19, 2022 regular City Council meeting at 7:00 p.m.

Councilmember Yamaguchi noted a discrepancy between the proposed fee study attachment and the exhibit to the resolution regarding rates for nonprofits.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Mayor Pro Tem Wanke requested that the City Council discuss the Santa Fe Avenue street closure and outdoor dining.

Deputy City Administrator Estevez noted that Staff is preparing for a Study Session on the Santa Fe street closure for the May 3, 2022 City Council meeting.

Councilmember Yamaguchi thanked the residents who attended to comment on the Hemingway/Faulkner traffic calming efforts. He mentioned that he had been having issues with the quality of some items in the last few agenda packets and asked Staff to research how the agenda process could be streamlined and improved.

Mayor Shader stressed the importance that City Council places on public comment and noted that although the City Council must work within boundaries, they are always working for residents.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 9:47 p.m. to a Special Meeting of the City Council on Tuesday, April 12, 2022 at 4:00 p.m.

Rhonda Shader, Mayor/Agency Chair

ATTEST:

Robert S. McKinnell, City Clerk/
Agency Secretary

Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Special Meeting Minutes
April 12, 2022
4:30 p.m.
Placentia City Hall
401 E. Chapman Avenue, Placentia, CA 92870

SPECIAL PROCEDURES NOTICE

On March 4, 2020, pursuant to California Government Code Section 8625, Governor Newsom declared a State of Emergency as a result of the threat of the COVID-19 virus.

On September 17, 2021, Governor Newsom signed AB 361, which went into immediate effect as urgency legislation. AB 361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings. As of September 19, 2021 the COVID-19 pandemic has killed more than 67,612 Californians. Social distancing measures decrease the chance of the spread of COVID-19.

Given the health risks associated with COVID-19, please be advised that while the City Council Chambers are open to the public, some or all of the Placentia City Council Members may attend this meeting via teleconference. Those locations are not listed on the agenda and are not accessible to the public.

How to Observe the Meeting

To maximize public safety while maintaining transparency and public access, in addition to being open to the public, all City Council meetings are available to view live on AT&T U-verse (Channel 99), Spectrum (Channel 3), and online at www.placentia.org/pctv.

How to Submit Public Comment

Members of the public may provide public comment in person or comments may be sent for City Council consideration by email to the City Clerk at cityclerk@placentia.org. Please limit submitted comments to 200 words or less. Comments received before or during a Council meeting, until the close of the **Oral Communications** portion of the agenda, may not be read during the City Council meeting but will be summarized in the public record and are subject to the regular time limitations per speaker. Longer submittals will be included in the public record. If you are unable to provide your comments in writing, please contact the City Clerk's Office for assistance at (714) 993-8231.

Americans with Disabilities Act Accommodation

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at cityclerk@placentia.org or by calling (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility while maintaining public safety. (28 CFR 35.102.35.104 ADA Title II)

Until further notice the City will implement the guidelines of the California Department of Public Health regarding social distancing.

The City of Placentia thanks you in advance for taking all precautions to prevent the spread of the COVID-19 virus.

CALL TO ORDER: Mayor Shader called the meeting to order at 4:31 p.m.

ROLL CALL:

PRESENT: Councilmember/Board Member Green, Smith, Yamaguchi, Shader
ABSENT: Mayor Pro Tem Wanke

STAFF PRESENT:

City Attorney/Authority Counsel Christian Bettenhausen; Deputy City Administrator Luis Estevez; Director of Finance Jennifer Lampman, Interim Director of Finance Stephen Erlandson; Assistant to the City Administrator/Economic Development Manager Jeannette Ortega; City Clerk Robert McKinnell; Deputy City Clerk Karen O'Leary

INVOCATION: Charles Frost

PLEDGE OF ALLEGIANCE: Battalion Chief Mike Finnerty

CITY ADMINISTRATOR REPORT:

City Administrator Arrula stated that there was no City Administrator Report.

ORAL COMMUNICATIONS:

City Clerk McKinnell stated that no members of the public had expressed a desire to speak and the City Clerk's Office had received no public comment electronically.

CITY COUNCIL/BOARD MEMBER COMMENTS: None

Mayor Shader gave a brief overview of the need for this Special Meeting of the City Council.

1. CONSENT CALENDAR (Item 1.a.)

Motion by Green, seconded by Yamaguchi, and carried a (4-0-1, Wanke absent) vote to approve Consent Calendar item 1.a., as recommended.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

(Approved 5-0, as recommended)

2. REGULAR AGENDA:

2.a. **City Approving the Terms of a Private Placement, Approving the Form of and Authorizing the Execution and Delivery of a Site Lease, a Lease Agreement, Amendment to Amended and Restated Reimbursement Agreement and an Escrow Deposit and Trust Agreement, and Authorizing Other Matters Relating Thereto; Successor Agency Approving an Amendment to an Existing Enforceable Obligation, Requesting Oversight Board Approval of the Amendment to an Existing Enforceable Obligation, and Providing for Other Matters Properly Relating Thereto**

Fiscal Impact: Release Certain City Properties from Existing Lease Obligations; Create Budget Savings by Reducing Debt Service Payments

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution R-2022-18, a Resolution of the City Council of the City of Placentia approving the terms of a private placement, approving the form of and authorizing the execution and delivery of a site lease, a lease agreement, amendment to amended and restated reimbursement agreement and an escrow deposit and trust agreement, and authorizing other matters relating thereto.

Recommended Action: It is recommended that the Successor Agency Board:

- 1) Approve Resolution RSA-2022-02, a Resolution of the Successor Agency to the Redevelopment Agency of the City of Placentia approving an amendment to an existing Enforceable Obligation, requesting Oversight Board approval of the amendment to an existing Enforceable Obligation, and providing for other matters properly relating thereto.

(Approved 4-0-1, to approved Resolution R-2022-18, as recommended, Wanke absent)

(Approved 4-0-1, to approve Resolution RSA-2022-02, as recommended, Wanke absent)

City Administrator Arrula introduced gave a brief overview the item and introduced Assistant to the City Administrator/Economic Development Manager Jeannette Ortega to present the staff report. Mrs. Ortega introduced Kosmont Transactions Services President Larry Kosmont and Senior Vice-President Dan Massiello who attended via Zoom and gave a brief presentation to further discuss refinancing 2003 Certificates of Participation. The presentation included background, goals, an opportunity to restructure 2003 lease: privately placed lease financing, the legal structure, the approval process, the financing schedule, and next steps.

Mayor Shader asked for clarification on the costs and projected savings and the date of the final payment.

Motion by Green, seconded by Smith, and carried a (4-0-1, Wanke absent) vote to approve Resolution R-2022-18, as recommended.

Motion by Green, seconded by Yamaguchi, and carried a (4-0-1, Wanke absent) vote to approve Resolution RSA-2022-02, as recommended.

Mayor Shader thanked everyone for their work on the item.

CITY COUNCIL/BOARD MEMBERS REQUESTS: None

ADJOURNMENT:

The City Council adjourned at 4:52 p.m. to a regular City Council Meeting on Tuesday, April 19, 2022, at 5:30 p.m.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

City of Placentia
Check Register
For 04/19/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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Grand Total: 2,778,145.99

Check Totals by ID

AP	2,778,145.99
EP	0.00
IP	0.00
OP	0.00

Void Total: 0.00

Check Total: 2,778,145.99

<u>Fund Name</u>	<u>Check Totals by Fund</u>
101-General Fund (0010)	533,634.38
117-Measure U Fund (0079)	35,414.10
205-State Gas Tax (0017)	6,248.50
208-Sccssr Agency Ret Oblg (0054)	1,353.31
211-PEG Fund (0058)	8,307.11
225-Asset Seizure (0021)	240.00
227-Explorer Grant NOC (0076)	0.52
231-Placentia Reg Nav Cent(0078)	202.96
233-Gen Plan Update Fees (0074)	45.00
234-Technology Impact Fees (0075)	26.25
242-City Pub Sfty Impct Fee (0067)	125.47
243-City Quimby In Lieu Fee (0069)	11,150.00
248-TOD Strscape Impct Fee (0072)	3,285.37
260-Street Lighting District (0028)	42,077.67
265-Landscape Maintenance (0029)	30,197.91
270-CDBG Fund (0030)	350.00
275-Sewer Maintenance (0048)	1,614.37
302-Public Financing Autho(0082)	2,073,218.48
401-City Capital Projects (0033)	885.00
501-Refuse Administration (0037)	5,070.65
601-Employee Health & Wlfre (0039)	4,196.44
605-Risk Management (0040)	20,000.00
701-Special Deposits (0044)	502.50

Check Total: 2,778,145.99

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

1. c.
Apr. 19, 2022

**City of Placentia
Check Register
For 04/13/2022**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	CALIFORNIA STATE V004813	PE 03/19/2022 PD 03/25/2022	0029-2196 Garnishments W/H	PY22006	9.23	2700/2201006		00110743	04/01/2022
MW OH	CALIFORNIA STATE V004813	PE 03/19/2022 PD 03/25/2022	0010-2196 Garnishments W/H	PY22006	1,469.99	2700/2201006		00110743	04/01/2022
MW OH	CALIFORNIA STATE V004813	PE 03/19/2022 PD 03/25/2022	0048-2196 Garnishments W/H	PY22006	46.15	2700/2201006		00110743	04/01/2022
MW OH	CALIFORNIA STATE V004813	PE 03/19/2022 PD 03/25/2022	0037-2196 Garnishments W/H	PY22006	69.23	2700/2201006		00110743	04/01/2022
Check Total:					1,594.60				
MW OH	FRANCHISE TAX BOARD V000404	PE 03/19/2022 PD 03/25/2022	0010-2196 Garnishments W/H	PY22006	638.75	2710/2201006		00110744	04/01/2022
Check Total:					638.75				
MW OH	ORANGE COUNTY V000699	PE 03/19/2022 PD 03/25/2022	0010-2176 PCEA/OCEA Assoc Dues	PY22006	400.78	2610/2201006		00110745	04/01/2022
MW OH	ORANGE COUNTY V000699	PE 03/19/2022 PD 03/25/2022	0037-2176 PCEA/OCEA Assoc Dues	PY22006	1.63	2610/2201006		00110745	04/01/2022
MW OH	ORANGE COUNTY V000699	PE 03/19/2022 PD 03/25/2022	0029-2176 PCEA/OCEA Assoc Dues	PY22006	6.45	2610/2201006		00110745	04/01/2022
MW OH	ORANGE COUNTY V000699	PE 03/19/2022 PD 03/25/2022	0076-2176 PCEA/OCEA Assoc Dues	PY22006	0.47	2610/2201006		00110745	04/01/2022
MW OH	ORANGE COUNTY V000699	PE 03/19/2022 PD 03/25/2022	0054-2176 PCEA/OCEA Assoc Dues	PY22006	0.67	2610/2201006		00110745	04/01/2022
MW OH	ORANGE COUNTY V000699	PE 03/19/2022 PD 03/25/2022	0048-2176 PCEA/OCEA Assoc Dues	PY22006	13.28	2610/2201006		00110745	04/01/2022
Check Total:					423.28				
MW OH	PCEA C/O NORTH ORANGE V000679	PE 03/19/2022 PD 03/25/2022	0029-2176 PCEA/OCEA Assoc Dues	PY22006	0.67	2615/2201006		00110746	04/01/2022
MW OH	PCEA C/O NORTH ORANGE V000679	PE 03/19/2022 PD 03/25/2022	0076-2176 PCEA/OCEA Assoc Dues	PY22006	0.05	2615/2201006		00110746	04/01/2022
MW OH	PCEA C/O NORTH ORANGE V000679	PE 03/19/2022 PD 03/25/2022	0054-2176	PY22006	0.07	2615/2201006		00110746	04/01/2022

**City of Placentia
Check Register
For 04/13/2022**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000679		PCEA/OCEA Assoc Dues						
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 03/19/2022 PD 03/25/2022	0048-2176 PCEA/OCEA Assoc Dues	PY22006	1.38	2615/2201006		00110746	04/01/2022
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 03/19/2022 PD 03/25/2022	0010-2176 PCEA/OCEA Assoc Dues	PY22006	41.66	2615/2201006		00110746	04/01/2022
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 03/19/2022 PD 03/25/2022	0037-2176 PCEA/OCEA Assoc Dues	PY22006	0.17	2615/2201006		00110746	04/01/2022
Check Total:					44.00				
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/19/2022 PD 03/25/2022	0048-2170 Deferred Comp Payable - ICMA	PY22006	92.77	2606/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/19/2022 PD 03/25/2022	0010-2170 Deferred Comp Payable - ICMA	PY22006	1,953.19	2606/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/19/2022 PD 03/25/2022	0029-2170 Deferred Comp Payable - ICMA	PY22006	13.49	2606/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/19/2022 PD 03/25/2022	0054-2170 Deferred Comp Payable - ICMA	PY22006	2.85	2606/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/19/2022 PD 03/25/2022	0037-2170 Deferred Comp Payable - ICMA	PY22006	30.25	2606/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/19/2022 PD 03/25/2022	0048-2170 Deferred Comp Payable - ICMA	PY22006	21.57	2608/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/19/2022 PD 03/25/2022	0037-2170 Deferred Comp Payable - ICMA	PY22006	31.37	2608/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/19/2022 PD 03/25/2022	0010-2170 Deferred Comp Payable - ICMA	PY22006	537.10	2608/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/19/2022 PD 03/25/2022	0054-2170 Deferred Comp Payable - ICMA	PY22006	9.89	2608/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/19/2022 PD 03/25/2022	0029-2170 Deferred Comp Payable - ICMA	PY22006	2.34	2608/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 03/19/2022 PD 03/25/2022	0037-2170 Deferred Comp Payable - ICMA	PY22006	9.74	2609/2201006		00110747	04/01/2022

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MW OH	VANTAGEPOINT TRANSFER PE 03/19/2022 PD 03/25/2022 V007191		0054-2170 Deferred Comp Payable - ICMA	PY22006	6.96	2609/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER PE 03/19/2022 PD 03/25/2022 V007191		0048-2170 Deferred Comp Payable - ICMA	PY22006	6.96	2609/2201006		00110747	04/01/2022
MW OH	VANTAGEPOINT TRANSFER PE 03/19/2022 PD 03/25/2022 V007191		0010-2170 Deferred Comp Payable - ICMA	PY22006	118.83	2609/2201006		00110747	04/01/2022
Check Total:					2,837.31				
MW OH	AT & T V008736	3/15-4/14 LMD INTERNET	296561-6215 Telephone/Internet	AP040122	42.80	MARCH LMD		00110748	04/01/2022
Check Total:					42.80				
MW OH	AT&T V004144	FAB-MARCH PHONE CHARGES	109595-6215 Telephone/Internet	AP040122	365.64	032522		00110749	04/01/2022
MW OH	AT&T V004144	FEB-MARCH PHONE CHARGES	296561-6215 Telephone/Internet	AP040122	67.68	032522		00110749	04/01/2022
Check Total:					433.32				
MW OH	BEAR ELECTRICAL V010997	EMERGENCY POLE REPLACEMENT	103590-6099 Professional Services	AP040122	1,342.08	14866	P12251	00110750	04/01/2022
MW OH	BEAR ELECTRICAL V010997	EMERGENCY POLE REPLACEMENT	103590-6099 / 21012-6099 Professional Services	AP040122	670.03	14866	P12251	00110750	04/01/2022
Check Total:					2,012.11				
MW OH	BEST BEST & KRIEGER LLP V009431	FEB LITIGATION SVS	101005-6006 Litigation	AP040122	9,076.89	922603		00110751	04/01/2022
MW OH	BEST BEST & KRIEGER LLP V009431	FEB LITIGATION SVS	101005-6006 Litigation	AP040122	59.00	928477		00110751	04/01/2022
Check Total:					9,135.89				
MW OH	BOB HALL AND ASSOCIATES V011422	RECRUITING ADVERTISEMENTS	101512-6099 Professional Services	AP040122	1,250.00	1084	P12284	00110752	04/01/2022
Check Total:					1,250.00				
MW OH	BUTTS, MICHAEL	PD CONFERENCE MEALS	213041-6250	AP040122	240.00	BB03222522M		00110753	04/01/2022

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	V005479		Staff Training						
				Check Total:	240.00				
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Expenses	AP040122	375.66	73236233	P12270	00110754	04/01/2022
MW OH	CALMAT CO. V010007	ASPHALT	103652-6301 Special Department Expenses	AP040122	467.04	73236234	P12270	00110754	04/01/2022
				Check Total:	842.70				
MW OH	CENTURY BUSINESS V010180	12/14-3/13 COPIER USAGE	109595-6175 Office Equipment Rental	AP040122	535.99	AR29598		00110755	04/01/2022
				Check Total:	535.99				
MW OH	CITY OF TUSTIN V005980	2022 OCHRC AGENCY MEMBERSHIP	101512-6255 Dues & Memberships	AP040122	250.00	2022 OCHRC		00110756	04/01/2022
				Check Total:	250.00				
MW OH	COUNTY OF ORANGE V008881	21/22 NPDES SHARED COSTS	103593-6257 Licenses & Permits	AP040122	64,416.09	PW220234	P12373	00110757	04/01/2022
				Check Total:	64,416.09				
MW OH	DENNIS GRUBB & V012137	3/1-15 FD PLAN REVIEW, INSPECT	103065-6290 Dept. Contract Services	AP040122	7,321.32	2654	P12319	00110758	04/01/2022
MW OH	DENNIS GRUBB & V012137	3/1-15 FD PLAN REVIEW, INSPECT	103066-6290 Dept. Contract Services	AP040122	1,293.68	2654	P12319	00110758	04/01/2022
				Check Total:	8,615.00				
MW OH	DUDEK & ASSOCIATES INC V004114	FEB SEWER ENGINEERING SVS	103101-6750 Infrastructure - Sewer	AP040122	8,075.00	202201452	P12358	00110759	04/01/2022
				Check Total:	8,075.00				
MW OH	FAIRWAY FORD V000376	TUBE	103658-6134 Vehicle Repair & Maintenance	AP040122	48.72	269033	P12239	00110760	04/01/2022
MW OH	FAIRWAY FORD V000376	PLUNGER	103658-6134 Vehicle Repair & Maintenance	AP040122	29.75	269034	P12239	00110760	04/01/2022
				Check Total:	78.47				

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MW OH	FIRE SMART PROMOTIONS V011548	JR FIREFIGHTER HATS, STICKERS	103066-6401 Community Programs	AP040122	1,816.13	112245		00110761	04/01/2022
					Check Total:	1,816.13			
MW OH	GARZA, FRANK V009321	PD TRAINING MEALS, MILEAGE	103041-6250 Staff Training	AP040122	209.29	FG03142522		00110762	04/01/2022
					Check Total:	209.29			
MW OH	GLASBY MAINT. SUPPLY V000445	COJANITORIAL SUPPLIES	103654-6301 Special Department Expenses	AP040122	1,493.31	323356A		00110763	04/01/2022
					Check Total:	1,493.31			
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	109595-6335 Water	AP040122	21,981.14	032122		00110764	04/01/2022
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	296561-6335 Water	AP040122	9,894.46	032122		00110764	04/01/2022
					Check Total:	31,875.60			
MW OH	GONZALEZ, RALPH V012195	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP040122	100.00	30-22-020		00110765	04/01/2022
					Check Total:	100.00			
MW OH	GROOM AND BOARD V012189	B/L OVERPAYMENT REFUND	100000-4101 Gross Receipts	AP040122	775.50	032222		00110766	04/01/2022
					Check Total:	775.50			
MW OH	GUNDERSON, JOY V012196	PARKING PERMIT REFUND	100000-4324 Old Town Parking Permit	AP040122	200.00	PERMIT 003		00110767	04/01/2022
MW OH	GUNDERSON, JOY V012196	PARKING PERMIT REFUND	100000-4324 Old Town Parking Permit	AP040122	200.00	PERMIT 004		00110767	04/01/2022
					Check Total:	400.00			
MW OH	HEALTHPOINTE MEDICAL V010713	2/14 PRE EMPLOYMENT EXAM	101512-6099 Professional Services	AP040122	181.00	30601-3721427		00110768	04/01/2022
					Check Total:	181.00			
MW OH	HINDERLITER DE LLAMAS	2021 Q3 TRANSACTION TAX SVS	102020-6099	AP040122	469.74	SIN015665		00110769	04/01/2022

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	V000465		Professional Services						
				Check Total:	469.74				
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 3/19 PD 3/25	0037-2170 Deferred Comp Payable - ICMA	AP040122	75.00	PR2201006		00110770	04/01/2022
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 3/19 PD 3/25	0054-2170 Deferred Comp Payable - ICMA	AP040122	8.00	PR2201006		00110770	04/01/2022
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 3/19 PD 3/25	0010-2170 Deferred Comp Payable - ICMA	AP040122	2,985.75	PR2201006		00110770	04/01/2022
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 3/19 PD 3/25	0048-2170 Deferred Comp Payable - ICMA	AP040122	50.00	PR2201006		00110770	04/01/2022
MW OH	ICMA RETIREMENT TRUST V010029	ICMA P/E 3/19 PD 3/25	0029-2170 Deferred Comp Payable - ICMA	AP040122	10.00	PR2201006		00110770	04/01/2022
MW OH	ICMA RETIREMENT TRUST V010029	ICMA-401 P/E 3/19 PD 3/25	0010-2170 Deferred Comp Payable - ICMA	AP040122	6,820.50	PR2201006A		00110770	04/01/2022
				Check Total:	9,949.25				
MW OH	IMPERIAL SPRINKLER V006506	CONTROLLER	103655-6130 Repair & Maint/Facilities	AP040122	125.75	5039293-00	P12212	00110771	04/01/2022
MW OH	IMPERIAL SPRINKLER V006506	VALVE REPAIR KIT	103655-6130 Repair & Maint/Facilities	AP040122	188.28	5040443-00	P12212	00110771	04/01/2022
MW OH	IMPERIAL SPRINKLER V006506	ELECTRIC VALVES	103655-6130 Repair & Maint/Facilities	AP040122	673.86	5043204-00	P12212	00110771	04/01/2022
				Check Total:	987.89				
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/19 PD 3/25	0010-2131 Employer PARS/ARS Payable	AP040122	850.70	PR2201006		00110772	04/01/2022
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/19 PD 3/25	0054-2131 Employer PARS/ARS Payable	AP040122	4.16	PR2201006		00110772	04/01/2022
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/19 PD 3/25	0054-2131 Employer PARS/ARS Payable	AP040122	49.80	PR2201006		00110772	04/01/2022
MW OH	JOHN HANCOCK USA-PARS	PARS P/E 3/19 PD 3/25	0048-2131	AP040122	49.80	PR2201006		00110772	04/01/2022

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	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/19 PD 3/25	0010-2131 Employer PARS/ARS Payable	AP040122	713.75	PR2201006		00110772	04/01/2022
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/19 PD 3/25	0048-2131 Employer PARS/ARS Payable	AP040122	94.64	PR2201006		00110772	04/01/2022
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/19 PD 3/25	0010-2131 Employer PARS/ARS Payable	AP040122	610.08	PR2201006		00110772	04/01/2022
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/19 PD 3/25	0037-2131 Employer PARS/ARS Payable	AP040122	69.71	PR2201006		00110772	04/01/2022
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/19 PD 3/25	0037-2131 Employer PARS/ARS Payable	AP040122	198.80	PR2201006		00110772	04/01/2022
MW OH	JOHN HANCOCK USA-PARS V010625	PARS P/E 3/19 PD 3/25	0029-2131 Employer PARS/ARS Payable	AP040122	16.40	PR2201006		00110772	04/01/2022
				Check Total:	2,657.84				
MW OH	JOHN L HUNTER & V009056	JAN NPDES CONSULTING SVS	103593-6099 Professional Services	AP040122	3,818.75	PLA1MS412201 P12288		00110773	04/01/2022
				Check Total:	3,818.75				
MW OH	JONES & MAYER V009822	FEB LITIGATION SERVICES	101005-6006 Litigation	AP040122	89.37	108478		00110774	04/01/2022
MW OH	JONES & MAYER V009822	FEB LITIGATION SERVICES	101005-6006 Litigation	AP040122	268.13	108482		00110774	04/01/2022
MW OH	JONES & MAYER V009822	FEB LEGAL SERVICES	101005-6005 Legal Services	AP040122	245.78	108483		00110774	04/01/2022
MW OH	JONES & MAYER V009822	FEB LEGAL SERVICES	101005-6005 Legal Services	AP040122	1,618.36	108484		00110774	04/01/2022
MW OH	JONES & MAYER V009822	FEB LEGAL SERVICES	101005-6005 Legal Services	AP040122	156.00	108486		00110774	04/01/2022
MW OH	JONES & MAYER V009822	FEB LITIGATION SERVICES	101005-6006 Litigation	AP040122	782.04	108490		00110774	04/01/2022
MW OH	JONES & MAYER	FEB LITIGATION SERVICES	101005-6006	AP040122	111.72	108491		00110774	04/01/2022

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	V009822		Litigation						
MW OH	JONES & MAYER V009822	FEB LITIGATION SERVICES	101005-6006 Litigation	AP040122	22.34	108492		00110774	04/01/2022
MW OH	JONES & MAYER V009822	FEB LEGAL SERVICES	101005-6005 Legal Services	AP040122	912.91	108497		00110774	04/01/2022
MW OH	JONES & MAYER V009822	FEB LEGAL RETAINER	101005-6005 Legal Services	AP040122	23,688.36	108629		00110774	04/01/2022
Check Total:					27,895.01				
MW OH	LIEBERT CASSIDY V000597	2022 LIBRARY SUBSCRIPTION	101512-6255 Dues & Memberships	AP040122	900.00	121621		00110775	04/01/2022
MW OH	LIEBERT CASSIDY V000597	FEB CONSULTING SERVICES	101512-6001 Management Consulting Services	AP040122	117.00	213751		00110775	04/01/2022
MW OH	LIEBERT CASSIDY V000597	FEB CONSULTING SERVICES	101512-6001 Management Consulting Services	AP040122	195.00	214310		00110775	04/01/2022
MW OH	LIEBERT CASSIDY V000597	FEB CONSULTING SERVICES	101512-6001 Management Consulting Services	AP040122	273.00	214321		00110775	04/01/2022
MW OH	LIEBERT CASSIDY V000597	FEB CONSULTING SERVICES	101512-6001 Management Consulting Services	AP040122	312.00	214331		00110775	04/01/2022
MW OH	LIEBERT CASSIDY V000597	FEB CONSULTING SERVICES	101512-6001 Management Consulting Services	AP040122	2,301.00	214342		00110775	04/01/2022
Check Total:					4,098.00				
MW OH	LRM ASSOCIATES INC V011764	JAN ENGINEERING SERVICES	697202-6760 Infrastructure - Parks	AP040122	11,150.00	93012	P12293	00110776	04/01/2022
Check Total:					11,150.00				
MW OH	MACCUBBIN, MICHAEL V007311	PD TRAINING MEALS, MILEAGE	103041-6250 Staff Training	AP040122	209.29	MM03142522		00110777	04/01/2022
Check Total:					209.29				
MW OH	MANAGED HEALTH V008122	APRIL EAP PROGRAM SVS	395083-5161 Health Insurance Premiums	AP040122	412.23	PRM-070797		00110778	04/01/2022

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				Check Total:	412.23				
MW OH	MC FADDEN-DALE V000635	RAIN SUIT	103652-6301 Special Department Expenses	AP040122	17.02	476381/5		00110779	04/01/2022
				Check Total:	17.02				
MW OH	NAPA AUTO PARTS V011456	FUEL PUMP	103658-6134 Vehicle Repair & Maintenance	AP040122	192.06	064168		00110780	04/01/2022
				Check Total:	192.06				
MW OH	NATIONAL BUSINESS V000669	FILE CABINET, WOODEN TOPS	103654-6130 Repair & Maint/Facilities	AP040122	782.20	MK573317		00110781	04/01/2022
				Check Total:	782.20				
MW OH	NATIONAL DEMOGRAPHICS CONSULTING SVS - REDISTRICTING V011093		101002-6299 Other Purchased Services	AP040122	38,750.00	1598	P12389	00110782	04/01/2022
				Check Total:	38,750.00				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103550-6315 Office Supplies	AP040122	23.90	69108		00110783	04/01/2022
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP040122	249.74	69134		00110783	04/01/2022
				Check Total:	273.64				
MW OH	OH, JAMES V011959	FD CERT REIMBURSEMENT	103066-6250 Staff Training	AP040122	390.00	CFO2B		00110784	04/01/2022
MW OH	OH, JAMES V011959	FD CERT REIMBURSEMENT	103066-6250 Staff Training	AP040122	360.00	CFO2C		00110784	04/01/2022
MW OH	OH, JAMES V011959	FD CERT REIMBURSEMENT	103066-6250 Staff Training	AP040122	475.00	CFO2D		00110784	04/01/2022
MW OH	OH, JAMES V011959	FD CERT REIMBURSEMENT	103066-6250 Staff Training	AP040122	440.00	CO2A		00110784	04/01/2022
MW OH	OH, JAMES V011959	FD CERT REIMBURSEMENT	103066-6250 Staff Training	AP040122	400.00	CO2D		00110784	04/01/2022
MW OH	OH, JAMES	FD CERT REIMBURSEMENT	103066-6250	AP040122	400.00	CO2E		00110784	04/01/2022

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	V011959		Staff Training						
				Check Total:	2,465.00				
MW OH	POWERSTRIDE BATTERY COBATTERIES V000785		103658-6134 Vehicle Repair & Maintenance	AP040122	302.54	C 557891		00110785	04/01/2022
				Check Total:	302.54				
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	109595-5110 Life Ins Allocation	AP040122	825.83	124122218000-00		00110786	04/01/2022
MW OH	PRINCIPAL FINANCIAL V000844	APRIL LIFE INSURANCE PMT	395083-5163 Life Insurance Premiums	AP040122	102.19	124122218000-00		00110786	04/01/2022
				Check Total:	928.02				
MW OH	PRUDENTIAL OVERALL V000836	3/23 PW UNIFORM CLEANING SVS	103650-6360 Uniforms	AP040122	152.88	62693746	P12167	00110787	04/01/2022
				Check Total:	152.88				
MW OH	PUBLIC CONSULTING GROU# V011274	7/1-12/31 FIRE CONSULTING SVS	103066-6290 Dept. Contract Services	AP040122	12,499.50	222980	P12349	00110788	04/01/2022
				Check Total:	12,499.50				
MW OH	QUADIEN# FINANCE USA IN# V011439	POSTAGE MACHINE INK	109595-6315 Office Supplies	AP040122	280.51	INV16627817		00110789	04/01/2022
				Check Total:	280.51				
MW OH	RED 88 MEDIA LLC V012180	3/1-15 MEDIA PRODUCTION SVS	581573-6099 Professional Services	AP040122	1,485.00	22-1025-0002	P12362	00110790	04/01/2022
				Check Total:	1,485.00				
MW OH	RP LAURAIN & ASSOCIATES V010868	312 BAKER ST APPRAISAL SVS	102534-6099 Professional Services	AP040122	4,800.00	9926	P12379	00110791	04/01/2022
				Check Total:	4,800.00				
MW OH	RUSS BASSETT V005646	CREDIT - MONITOR ARM	676113-6840 Machinery & Equipment	AP040122	-189.91	900429		00110792	04/01/2022
MW OH	RUSS BASSETT V005646	MONITOR ADAPTER	676113-6840 Machinery & Equipment	AP040122	315.38	90717		00110792	04/01/2022

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				Check Total:	125.47				
MW OH	SANTIAGO ROOFING V001614	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP040122	100.00	30-22-006		00110793	04/01/2022
				Check Total:	100.00				
MW OH	SO CAL GAS V000909	FEB-MARCH GAS CHARGES	109595-6340 Natural Gas	AP040122	1,434.08	032422		00110794	04/01/2022
				Check Total:	1,434.08				
MW OH	SOFTWARE ONE INC V011408	OFFICE 365 LICENSE	101523-6136 Software Maintenance	AP040122	4,475.64	US-SCO-109514P12378		00110795	04/01/2022
MW OH	SOFTWARE ONE INC V011408	OFFICE 365 LICENSE	101523-6136 Software Maintenance	AP040122	23,190.12	US-SCO-109514P12378		00110795	04/01/2022
MW OH	SOFTWARE ONE INC V011408	OFFICE 365 LICENSE	101523-6136 Software Maintenance	AP040122	11,649.96	US-SCO-109514P12378		00110795	04/01/2022
MW OH	SOFTWARE ONE INC V011408	OFFICE 365 LICENSE	101523-6136 Software Maintenance	AP040122	3,654.12	US-SCO-109514P12378		00110795	04/01/2022
				Check Total:	42,969.84				
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	109595-6330 Electricity	AP040122	1,895.50	032322		00110796	04/01/2022
MW OH	SOUTHERN CALIFORNIA V000910	FEB-MARCH ELECTRICAL CHARGES	296561-6330 Electricity	AP040122	2,133.45	032322		00110796	04/01/2022
				Check Total:	4,028.95				
MW OH	SPARKLETTS V000967	MARCH DISPATCH FILTER SVS	109595-6301 Special Department Expenses	AP040122	53.98	20765979 031922P12265		00110797	04/01/2022
MW OH	SPARKLETTS V000967	FEB COFFEE & WATER SVS	109595-6301 Special Department Expenses	AP040122	2,823.37	4106122 021722 P12265		00110797	04/01/2022
				Check Total:	2,877.35				
MW OH	SUPERION LLC V005987	3/1-26 BI-TECH UPGRADE SVS	796103-6840 Machinery & Equipment	AP040122	200.00	349383	P12279	00110798	04/01/2022
				Check Total:	200.00				

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MW OH	TIME WARNER CABLE V012060	3/21-4/20 BWC INTERNET SVS	109595-6215 Telephone/Internet	AP040122	500.00	11980240103212		00110799	04/01/2022
					Check Total:	500.00			
MW OH	TOTUM CORP V010229	FEB CONST INSPECTION SVS	103551-6099 Professional Services	AP040122	14,592.00	205740	P12111	00110800	04/01/2022
					Check Total:	14,592.00			
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 3/19 PD 3/25	0010-2126 Employee PARS/ARS W/H	AP040122	1,086.44	PR2201006		00110801	04/01/2022
MW OH	US BANK PARS #6746022400 V008781	PARS P/E 3/19 PD 3/25	0037-2131 Employer PARS/ARS Payable	AP040122	1,086.44	PR2201006		00110801	04/01/2022
					Check Total:	2,172.88			
MW OH	VERIZON WIRELESS V008735	2/21-3/20 PD DEVICES	109595-6215 Telephone/Internet	AP040122	3,704.81	9902294442		00110802	04/01/2022
MW OH	VERIZON WIRELESS V008735	2/21-3/20 CA IPAD CHARGES	109595-6215 Telephone/Internet	AP040122	38.01	9902294443		00110802	04/01/2022
MW OH	VERIZON WIRELESS V008735	2/24-3/20 CELL PHONE CHARGE	109595-6215 Telephone/Internet	AP040122	1,443.26	9902294444		00110802	04/01/2022
MW OH	VERIZON WIRELESS V008735	2/21-3/20 PUMP STN INTERNET	109595-6215 Telephone/Internet	AP040122	19.00	9902298687		00110802	04/01/2022
MW OH	VERIZON WIRELESS V008735	2/21-3/20 PUMP STN INTERNET	109595-6215 / 21009-6215 Telephone/Internet	AP040122	19.01	9902298687		00110802	04/01/2022
					Check Total:	5,224.09			
MW OH	ZHOU, BING V012002	12/12-18 TRAFFIC SURVEY SVS	103550-6099 Professional Services	AP040122	1,016.00	SC0270-1		00110803	04/01/2022
					Check Total:	1,016.00			
MW OH	ZHOU, BING V012002	3/10-12 TRAFFIC SURVEY SVS	103550-6099 Professional Services	AP040122	256.00	SC0272		00110804	04/01/2022
					Check Total:	256.00			
MW OH	BOA ARCHITECTURE	OLD TOWN FACADE DESIGN SVS	109595-6999	AP040822	16,490.00	21-2941-1	P12297	00110805	04/08/2022

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	V010118		Other Expenditure						
				Check Total:	16,490.00				
MW OH	CITY OF FULLERTON V000385	SWAT TRAINING FACILITY RENTAL	103041-6160 Facility Rental	AP040822	100.00	AR216332		00110806	04/08/2022
				Check Total:	100.00				
MW OH	CLEAR CHOICE LIEN SALES JAN LIEN SERVICES V005847		103047-6182 Lien Services	AP040822	25.00	113 1/6/22		00110807	04/08/2022
MW OH	CLEAR CHOICE LIEN SALES JAN CSUF PD LIEN SVS V005847		103047-6183 CSUF PD Reimburse Impound Fees	AP040822	25.00	122 CSUF		00110807	04/08/2022
MW OH	CLEAR CHOICE LIEN SALES JAN CSUF PD LIEN SVS V005847		103047-6183 CSUF PD Reimburse Impound Fees	AP040822	45.00	3840 CSUF		00110807	04/08/2022
MW OH	CLEAR CHOICE LIEN SALES JAN LIEN SERVICES V005847		103047-6182 Lien Services	AP040822	90.00	3841		00110807	04/08/2022
MW OH	CLEAR CHOICE LIEN SALES JAN LIEN SERVICES V005847		103047-6182 Lien Services	AP040822	45.00	3842		00110807	04/08/2022
MW OH	CLEAR CHOICE LIEN SALES JAN LIEN SERVICES V005847		103047-6182 Lien Services	AP040822	15.00	6515		00110807	04/08/2022
				Check Total:	245.00				
MW OH	CT&T CONCRETE PAVING INC V011600	CONCRETE REPAIR SVS	791203-6740 Infrastructure - Streets	AP040822	6,560.00	CT6133	P12125	00110808	04/08/2022
				Check Total:	6,560.00				
MW OH	DATA TICKET INC. V006119	FEB CODE CITATION PROCESSING	102533-6290 Dept. Contract Services	AP040822	1,806.25	135972		00110809	04/08/2022
				Check Total:	1,806.25				
MW OH	DAVID VOLZ DESIGN V008863	ARROYO VERDE CONST DOCS	107902-6185 Construction Services	AP040822	21,831.84	422154 REV	P12179	00110810	04/08/2022
				Check Total:	21,831.84				
MW OH	DENNIS AND DEBORAH V007072	APRIL-JUNE LEASE PAYMENT	103043-6160 Facility Rental	AP040822	18,632.42	040122	P12096	00110811	04/08/2022

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				Check Total:	18,632.42				
MW OH	DENNIS GRUBB & V012137	3/17-31 FD PLAN REVIEW, INSPEC	103065-6290 Dept. Contract Services	AP040822	11,480.00	2666	P12319	00110812	04/08/2022
				Check Total:	11,480.00				
MW OH	DOCHMASCHEWSKY, LUCAS V012126	FD TRAINING REIMBURSEMENT	103066-6250 Staff Training	AP040822	200.00	032922		00110813	04/08/2022
				Check Total:	200.00				
MW OH	ENTENMANN-ROVIN CO V000342	COMMENDATION BARS	103047-6360 Uniforms	AP040822	28.93	0162620-IN		00110814	04/08/2022
MW OH	ENTENMANN-ROVIN CO V000342	COMMENDATION BARS	103040-6360 Uniforms	AP040822	421.75	0164408-IN		00110814	04/08/2022
				Check Total:	450.68				
MW OH	EQUALTOX LLC V011604	1/3-21 COVID TESTING SVS	101512-6099 / 50500-6099 Professional Services	AP040822	1,100.00	CP0128		00110815	04/08/2022
				Check Total:	1,100.00				
MW OH	ESO SOLUTIONS INC V012188	ePCR SOFTWARE SUBSCRIPTION	103066-6136 Software Maintenance	AP040822	5,295.00	ESO-75132	P12384	00110816	04/08/2022
				Check Total:	5,295.00				
MW OH	FIDELITY SECURITY LIFE V008132	APRIL VISION INSURANCE PMT	395000-4740 ISF Employee Optical Costs	AP040822	2,556.45	165215157		00110817	04/08/2022
MW OH	FIDELITY SECURITY LIFE V008132	APRIL VISION INSURANCE PMT	395083-5164 Optical Insurance Premiums	AP040822	1,125.57	165215157		00110817	04/08/2022
				Check Total:	3,682.02				
MW OH	FIS V008518	FEB B/L INTERCHANGE FEES	102020-6025 Third Party Administration	AP040822	1,935.62	34635683	P12341	00110818	04/08/2022
				Check Total:	1,935.62				
MW OH	FITZHAUER CONSTRUCTION V012202	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP040822	100.00	30-21-114		00110819	04/08/2022
				Check Total:	100.00				

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MW OH	GARCIA, RUDY V012201	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP040822	100.00	30-21-136		00110820	04/08/2022
					Check Total:	100.00			
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	109595-6335 Water	AP040822	204.56	032922		00110821	04/08/2022
MW OH	GOLDEN STATE WATER V000928	JAN-MARCH WATER CHARGES	296561-6335 Water	AP040822	17,882.76	032922		00110821	04/08/2022
					Check Total:	18,087.32			
MW OH	GRANICUS INC. V007659	4/1-6/30 GRANICUS SVS	101523-6136 Software Maintenance	AP040822	1,491.04	150342	P12095	00110822	04/08/2022
MW OH	GRANICUS INC. V007659	4/1-6/30 GRANICUS SVS	581573-6136 Software Maintenance	AP040822	6,822.11	150342	P12095	00110822	04/08/2022
					Check Total:	8,313.15			
MW OH	GST V009410	APRIL IT SERVICES	101523-6290 Dept. Contract Services	AP040822	20,475.00	INV73924	P12157	00110823	04/08/2022
					Check Total:	20,475.00			
MW OH	HF&H CONSULTANTS LLC V010575	FEB SB 1383 CONSULTING SVS	374386-6099 Professional Services	AP040822	2,855.25	9719052	P12197	00110824	04/08/2022
					Check Total:	2,855.25			
MW OH	HIRSCH PIPE AND SUPPLY V004494	METERING UNIT	103654-6130 Repair & Maint/Facilities	AP040822	114.79	8156787		00110825	04/08/2022
					Check Total:	114.79			
MW OH	HODNE, DOUG V012200	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP040822	100.00	30-21-092		00110826	04/08/2022
					Check Total:	100.00			
MW OH	IE INC V011260	50% BLDG PERMIT REFUND	0044-2049 Health & Safety Collection	AP040822	2.50	B22-1226		00110827	04/08/2022
MW OH	IE INC V011260	50% BLDG PERMIT REFUND	740000-4302 General Plan Update Fee	AP040822	45.00	B22-1226		00110827	04/08/2022

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MW OH	IE INC V011260	50% BLDG PERMIT REFUND	100000-4166 Heat/Ventilation Air Cond	AP040822	117.00	B22-1226		00110827	04/08/2022
MW OH	IE INC V011260	50% BLDG PERMIT REFUND	750000-4303 Technology Fee	AP040822	26.25	B22-1226		00110827	04/08/2022
Check Total:					190.75				
MW OH	IMPERIAL SPRINKLER V006506	SLIP FIX	103655-6130 Repair & Maint/Facilities	AP040822	19.44	5044324-00	P12212	00110828	04/08/2022
MW OH	IMPERIAL SPRINKLER V006506	INLINE VALVES	103655-6130 Repair & Maint/Facilities	AP040822	285.68	5051911-00	P12212	00110828	04/08/2022
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	104071-6130 Repair & Maint/Facilities	AP040822	582.77	5050337-00	P12300	00110828	04/08/2022
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	722204-6741 Infrastructure - Traffic	AP040822	3,285.37	5035002-00	P12383	00110828	04/08/2022
Check Total:					4,173.26				
MW OH	KOA HILLS CONSULTING LLC V011519	7/21-22 CONSULTING SVS	796204-6840 Machinery & Equipment	AP040822	875.00	8916	P12240	00110829	04/08/2022
MW OH	KOA HILLS CONSULTING LLC V011519	7/8-21 CONSULTING SVS	796103-6840 Machinery & Equipment	AP040822	350.00	8917	P12240	00110829	04/08/2022
MW OH	KOA HILLS CONSULTING LLC V011519	7/28-30 CONSULTING SVS	102020-6099 Professional Services	AP040822	256.25	8946	P12240	00110829	04/08/2022
MW OH	KOA HILLS CONSULTING LLC V011519	7/28-30 CONSULTING SVS	796103-6840 Machinery & Equipment	AP040822	181.25	8946	P12240	00110829	04/08/2022
Check Total:					1,662.50				
MW OH	KOSMONT TRANSACTIONS V011935	PLACENTIA CONT DISCLOSURE	105525-6030 Trustee Fees	AP040822	1,250.00	FYE 2021		00110830	04/08/2022
MW OH	KOSMONT TRANSACTIONS V011935	PLACENTIA CONT DISCLOSURE	825525-6030 Trustee Fees	AP040822	1,250.00	FYE 2021		00110830	04/08/2022
MW OH	KOSMONT TRANSACTIONS V011935	SA CONTINUING DISCLOSURE SVS	547525-6030 Trustee Fees	AP040822	1,250.00	FYE 2021 SA		00110830	04/08/2022

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				Check Total:	3,750.00				
MW OH	LEXIPOL LLC V003511	ANNUAL PD POLICY UPDATE	103040-6290 Dept. Contract Services	AP040822	2,970.50	INVLEX7183A		00110831	04/08/2022
				Check Total:	2,970.50				
MW OH	LIEBERT CASSIDY V000597	FEB ERMA LITIGATION SVS	101005-6006 Litigation	AP040822	2,591.00	214361		00110832	04/08/2022
				Check Total:	2,591.00				
MW OH	M JACK BROOKS JD V010723	MARCH BOND ISSUANCE SVS	825525-6925 Issuance Costs	AP040822	712.50	22 PFIN	P12260	00110833	04/08/2022
				Check Total:	712.50				
MW OH	MAKO OVERHEAD DOOR V011736	FD2 GARAGE DOOR REPAIRS	103066-6301 Special Department Expenses	AP040822	525.00	33840		00110834	04/08/2022
				Check Total:	525.00				
MW OH	MARX I OKUBO ASSOCIATES V012169	CASP/ADA CURB DESIGN SVS	103590-6099 Professional Services	AP040822	4,000.00	I-52358-T2H6	P12387	00110835	04/08/2022
				Check Total:	4,000.00				
MW OH	MCKENZIE, TOM V006560	ICMA LOAN PMT REFUND	0010-2170 Deferred Comp Payable - ICMA	AP040822	108.52	PR2201006A		00110836	04/08/2022
				Check Total:	108.52				
MW OH	MOLONEY, TRACEY V011052	301 CAFE MURAL REPAIRS	302535-6401 Community Programs	AP040822	350.00	032822		00110837	04/08/2022
				Check Total:	350.00				
MW OH	MUNICIPAL EMERGENCY V011423	SBCA REPAIR & VALVE ASSEMBLY	103066-6361 Personal Protection Equipment	AP040822	884.11	IN1694867		00110838	04/08/2022
				Check Total:	884.11				
MW OH	MURPHY, RYAN V012004	FD TRAINING REIMBURSEMENT	103066-6250 Staff Training	AP040822	200.00	033022		00110839	04/08/2022
				Check Total:	200.00				
MW OH	MV CHENG & ASSOCIATES	FEB HR CONSULTING SVS	101512-6099	AP040822	5,745.00	02/28/22	P12286	00110840	04/08/2022

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	V010389		Professional Services						
				Check Total:	5,745.00				
MW OH	NV5 INC V011256	FEB CONSTRUCTION MGMT	103101-6750 Infrastructure - Sewer	AP040822	3,940.00	256388	P12386	00110841	04/08/2022
				Check Total:	3,940.00				
MW OH	OFFICE INDUSTRIES V007477	PAPER	109595-6315 Office Supplies	AP040822	119.52	69144		00110842	04/08/2022
				Check Total:	119.52				
MW OH	PLACENTIA YORBA LINDA V000794	PRINTED GOLD FOIL FOLDERS	109595-6230 Printing & Binding	AP040822	440.17	82R10618		00110843	04/08/2022
				Check Total:	440.17				
MW OH	RBI TRAFFIC INC V010707	OCT TRAFFIC ENGINEERING SVS	103590-6290 Dept. Contract Services	AP040822	1,712.50	2931	P12174	00110844	04/08/2022
MW OH	RBI TRAFFIC INC V010707	OCT TRAFFIC ENGINEERING SVS	103590-6290 Dept. Contract Services	AP040822	800.00	2931	P12174	00110844	04/08/2022
MW OH	RBI TRAFFIC INC V010707	NOV TRAFFIC ENGINEERING SVS	103590-6290 Dept. Contract Services	AP040822	3,525.00	2954	P12174	00110844	04/08/2022
MW OH	RBI TRAFFIC INC V010707	DEC TRAFFIC ENGINEERING SVS	103590-6290 Dept. Contract Services	AP040822	1,275.00	2965	P12174	00110844	04/08/2022
				Check Total:	7,312.50				
MW OH	RING CENTRAL INC V012026	APRIL PHONE SYSTEM SVS	101523-6136 Software Maintenance	AP040822	6,983.30	CD_000381432		00110845	04/08/2022
				Check Total:	6,983.30				
MW OH	ROBIN BACCANTI & MURRIN V012203	SETTLEMENT PAYMENT	404582-6006 Litigation	AP040822	20,000.00	30-2020-0116169		00110846	04/08/2022
				Check Total:	20,000.00				
MW OH	ROMA FURNITURE AND V011526	FURNITURE FOR P.A.R.KS	104071-6301 Special Department Expenses	AP040822	1,050.00	07516		00110847	04/08/2022
				Check Total:	1,050.00				

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MW OH	SECO ELECTRIC & LIGHTING V010182	INSTALL CIRCUIT	103654-6130 Repair & Maint/Facilities	AP040822	2,204.47	7141		00110848	04/08/2022
					Check Total:	2,204.47			
MW OH	SELMAN CHEVROLET V009997	REGULATOR	103658-6134 Vehicle Repair & Maintenance	AP040822	123.16	548830CVR		00110849	04/08/2022
					Check Total:	123.16			
MW OH	SO CAL GAS V000909	FEB-MARCH GAS CHARGES	109595-6340 Natural Gas	AP040822	108.55	033122		00110850	04/08/2022
					Check Total:	108.55			
MW OH	SOUTHERN CALIFORNIA V000910	MARCH ELECTRICAL CHARGES	109595-6330 Electricity	AP040822	21,546.94	033022		00110851	04/08/2022
MW OH	SOUTHERN CALIFORNIA V000910	MARCH ELECTRICAL CHARGES	109595-6330 / 21009-6330 Electricity	AP040822	40.97	033022		00110851	04/08/2022
MW OH	SOUTHERN CALIFORNIA V000910	MARCH ELECTRICAL CHARGES	109595-6330 / 21010-6330 Electricity	AP040822	360.40	033022		00110851	04/08/2022
MW OH	SOUTHERN CALIFORNIA V000910	MARCH ELECTRICAL CHARGES	296561-6330 Electricity	AP040822	77.82	033022		00110851	04/08/2022
MW OH	SOUTHERN CALIFORNIA V000910	MARCH ELECTRICAL CHARGES	286560-6330 Electricity	AP040822	42,077.67	033022		00110851	04/08/2022
					Check Total:	64,103.80			
MW OH	SPARKLETTS V000967	MARCH COFFEE,WATER,FILTER SVS	109595-6301 Special Department Expenses	AP040822	2,486.94	4106122 031722	P12265	00110852	04/08/2022
MW OH	SPARKLETTS V000967	MARCH COFFEE,WATER,FILTER SVS	109595-6301 Special Department Expenses	AP040822	405.51	4106122 031722	P12265	00110852	04/08/2022
					Check Total:	2,892.45			
MW OH	STATE FIRE TRAINING V012198	CHIEF FIRE OFFICER CERT	103065-6250 Staff Training	AP040822	90.00	032922		00110853	04/08/2022
					Check Total:	90.00			
MW OH	SUPERION LLC	2/27-28 BI-TECH UPGRADE SVS	796103-6840	AP040822	40.00	349749	P12279	00110854	04/08/2022

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	V005987		Machinery & Equipment						
				Check Total:	40.00				
MW OH	THE KARAGINES FAMILY V007073	APRIL-JUNE LEASE PAYMENT	103043-6160 Facility Rental	AP040822	18,632.42	040122	P12097	00110855	04/08/2022
				Check Total:	18,632.42				
MW OH	THE PAPER DEPOT V012197	4/9 DOC SHRED SVS	374386-6299 Other Purchased Services	AP040822	500.00	040922		00110856	04/08/2022
				Check Total:	500.00				
MW OH	TIAA COMMERCIAL FINANCE V010867	APRIL PRINTER MGMT SVS	109595-6137 Repair Maint/Equipment	AP040822	2,073.98	8829114	P12177	00110857	04/08/2022
				Check Total:	2,073.98				
MW OH	TIME WARNER CABLE V004450	3/22-4/21 EOC SPECTRUM SVS	109595-6215 Telephone/Internet	AP040822	690.24	0034466032622		00110858	04/08/2022
MW OH	TIME WARNER CABLE V004450	3/25-4/24 CH SPECTRUM SVS	109595-6215 Telephone/Internet	AP040822	1,252.95	0347700032522		00110858	04/08/2022
MW OH	TIME WARNER CABLE V004450	3/25-4/24 WHITTEN INTERNET	109595-6215 Telephone/Internet	AP040822	649.26	0347726032522		00110858	04/08/2022
MW OH	TIME WARNER CABLE V004450	3/26-4/25 PW YARD INTERNET	109595-6215 Telephone/Internet	AP040822	649.26	0347858032622		00110858	04/08/2022
MW OH	TIME WARNER CABLE V004450	3/23-4/23 NAV CTR INTERNET	784070-6215 Telephone/Internet	AP040822	202.96	0570178032322		00110858	04/08/2022
				Check Total:	3,444.67				
MW OH	TOWNSEND PUBLIC AFFAIRS V004165	APRIL LEGISLATIVE ADVOCACY	101001-6001 Management Consulting Services	AP040822	5,000.00	18286	P12098	00110859	04/08/2022
				Check Total:	5,000.00				
MW OH	TRANSTECH ENGINEERS INC V011220	7-2/18 ROAD REHAB SVS	791101-6740 Infrastructure - Streets	AP040822	22,153.85	20214944	P12129	00110860	04/08/2022
MW OH	TRANSTECH ENGINEERS INC V011220	2/25 CONSTRUCTION MGMT	332908-6185 Construction Services	AP040822	885.00	20214945	P12234	00110860	04/08/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	23,038.85				
MW OH	TURBO DATA SYSTEMS INC V001238	TICKETWRITER ENVELOPES	103047-6230 Printing & Binding	AP040822	489.38	36262		00110861	04/08/2022
				Check Total:	489.38				
MW OH	US BANK ST PAUL V010025	DEBT SERVICES PAYMENT	0082-1150 Cash w/Fiscal Agent	AP040822	2,071,255.98	1970230		00110862	04/08/2022
				Check Total:	2,071,255.98				
MW OH	V & V MANUFACTURING INC V010393	INCD BELT BUCKLES	103066-6360 Uniforms	AP040822	1,327.46	54833		00110863	04/08/2022
				Check Total:	1,327.46				
MW OH	VERIZON WIRELESS V008735	2/21-3/20 COUNCIL IPAD CHARGES	109595-6215 Telephone/Internet	AP040822	220.95	9902294445		00110864	04/08/2022
				Check Total:	220.95				
MW OH	WELLS FARGO VENOR FIN V010076	4/14-5/13 COPIER LEASE	109595-6175 Office Equipment Rental	AP040822	188.36	5019546421		00110865	04/08/2022
				Check Total:	188.36				
MW OH	WEST COAST ARBORISTS INC V001124	02/28-10/8 TREE TRIMMING SVS	103655-6116 Tree Maintenance	AP040822	6,169.00	178247	P12166	00110866	04/08/2022
MW OH	WEST COAST ARBORISTS INC V001124	02/28-10/8 TREE MAINT SVS	103655-6116 Tree Maintenance	AP040822	3,956.00	178247	P12166	00110866	04/08/2022
MW OH	WEST COAST ARBORISTS INC V001124	1/1-15 TREE MAINT SVS	103655-6116 Tree Maintenance	AP040822	6,248.50	179400	P12166	00110866	04/08/2022
MW OH	WEST COAST ARBORISTS INC V001124	1/1-15 TREE MAINT SVS	173555-6116 Tree Maintenance	AP040822	6,248.50	179400	P12166	00110866	04/08/2022
MW OH	WEST COAST ARBORISTS INC V001124	SIDEWALK REPAIRS	791202-6740 Infrastructure - Streets	AP040822	5,054.00	179706	P12166	00110866	04/08/2022
MW OH	WEST COAST ARBORISTS INC V001124	1-15 TREE MAINT SVS	103655-6116 Tree Maintenance	AP040822	600.00	181722	P12166	00110866	04/08/2022
				Check Total:	28,276.00				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	YORBA LINDA WATER V001148	FEB-MARCH WATER CHARGES	109595-6335 Water	AP040822	1,216.11	032822		00110867	04/08/2022
					Check Total:	1,216.11			
MW OH	YORBA LINDA WATER V006633	MARCH SEWER CHARGES	484356-6297 Billing Services	AP040822	1,053.99	544579		00110868	04/08/2022
					Check Total:	1,053.99			
MW OH	CALIFORNIA STATE V004813	PE 04/02/2022 PD 04/08/2022	0029-2196 Garnishments W/H	PY22007	9.23	2700/2201007		00110869	04/14/2022
MW OH	CALIFORNIA STATE V004813	PE 04/02/2022 PD 04/08/2022	0048-2196 Garnishments W/H	PY22007	46.15	2700/2201007		00110869	04/14/2022
MW OH	CALIFORNIA STATE V004813	PE 04/02/2022 PD 04/08/2022	0010-2196 Garnishments W/H	PY22007	1,469.99	2700/2201007		00110869	04/14/2022
MW OH	CALIFORNIA STATE V004813	PE 04/02/2022 PD 04/08/2022	0037-2196 Garnishments W/H	PY22007	69.23	2700/2201007		00110869	04/14/2022
					Check Total:	1,594.60			
MW OH	FRANCHISE TAX BOARD V000404	PE 04/02/2022 PD 04/08/2022	0010-2196 Garnishments W/H	PY22007	669.53	2710/2201007		00110870	04/14/2022
					Check Total:	669.53			
MW OH	ORANGE COUNTY V000699	PE 04/02/2022 PD 04/08/2022	0010-2176 PCEA/OCEA Assoc Dues	PY22007	381.07	2610/2201007		00110871	04/14/2022
MW OH	ORANGE COUNTY V000699	PE 04/02/2022 PD 04/08/2022	0029-2176 PCEA/OCEA Assoc Dues	PY22007	7.27	2610/2201007		00110871	04/14/2022
MW OH	ORANGE COUNTY V000699	PE 04/02/2022 PD 04/08/2022	0037-2176 PCEA/OCEA Assoc Dues	PY22007	1.63	2610/2201007		00110871	04/14/2022
MW OH	ORANGE COUNTY V000699	PE 04/02/2022 PD 04/08/2022	0054-2176 PCEA/OCEA Assoc Dues	PY22007	0.67	2610/2201007		00110871	04/14/2022
MW OH	ORANGE COUNTY V000699	PE 04/02/2022 PD 04/08/2022	0048-2176 PCEA/OCEA Assoc Dues	PY22007	13.40	2610/2201007		00110871	04/14/2022
					Check Total:	404.04			

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 04/02/2022 PD 04/08/2022	0029-2176 PCEA/OCEA Assoc Dues	PY22007	0.76	2615/2201007		00110872	04/14/2022
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 04/02/2022 PD 04/08/2022	0010-2176 PCEA/OCEA Assoc Dues	PY22007	39.61	2615/2201007		00110872	04/14/2022
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 04/02/2022 PD 04/08/2022	0054-2176 PCEA/OCEA Assoc Dues	PY22007	0.07	2615/2201007		00110872	04/14/2022
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 04/02/2022 PD 04/08/2022	0037-2176 PCEA/OCEA Assoc Dues	PY22007	0.17	2615/2201007		00110872	04/14/2022
MW OH	PCEA C/O NORTH ORANGE V000679	CRE 04/02/2022 PD 04/08/2022	0048-2176 PCEA/OCEA Assoc Dues	PY22007	1.39	2615/2201007		00110872	04/14/2022
Check Total:					42.00				
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/02/2022 PD 04/08/2022	0029-2170 Deferred Comp Payable - ICMA	PY22007	13.49	2606/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/02/2022 PD 04/08/2022	0010-2170 Deferred Comp Payable - ICMA	PY22007	1,833.50	2606/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/02/2022 PD 04/08/2022	0048-2170 Deferred Comp Payable - ICMA	PY22007	92.84	2606/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/02/2022 PD 04/08/2022	0037-2170 Deferred Comp Payable - ICMA	PY22007	30.35	2606/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/02/2022 PD 04/08/2022	0054-2170 Deferred Comp Payable - ICMA	PY22007	2.92	2606/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/02/2022 PD 04/08/2022	0010-2170 Deferred Comp Payable - ICMA	PY22007	527.89	2608/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/02/2022 PD 04/08/2022	0048-2170 Deferred Comp Payable - ICMA	PY22007	22.93	2608/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/02/2022 PD 04/08/2022	0029-2170 Deferred Comp Payable - ICMA	PY22007	9.61	2608/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER V007191	PE 04/02/2022 PD 04/08/2022	0054-2170 Deferred Comp Payable - ICMA	PY22007	10.13	2608/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER	PE 04/02/2022 PD 04/08/2022	0037-2170	PY22007	31.71	2608/2201007		00110873	04/14/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V007191		Deferred Comp Payable - ICMA						
MW OH	VANTAGEPOINT TRANSFER PE 04/02/2022 PD 04/08/2022 V007191		0037-2170 Deferred Comp Payable - ICMA	PY22007	9.97	2609/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER PE 04/02/2022 PD 04/08/2022 V007191		0054-2170 Deferred Comp Payable - ICMA	PY22007	7.12	2609/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER PE 04/02/2022 PD 04/08/2022 V007191		0010-2170 Deferred Comp Payable - ICMA	PY22007	503.52	2609/2201007		00110873	04/14/2022
MW OH	VANTAGEPOINT TRANSFER PE 04/02/2022 PD 04/08/2022 V007191		0048-2170 Deferred Comp Payable - ICMA	PY22007	7.12	2609/2201007		00110873	04/14/2022
					Check Total:	3,103.10			
					Type Total:	2,778,145.99			
					Check Total:	2,778,145.99			

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Electronic Disbursement Register
For 04/19/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Ref #	Ref Date
					Grand Total:	796,525.20		

<u>EDR Totals by ID</u>	
AP	0.00
EP	796,525.20
IP	0.00
OP	0.00

Fund Name	<u>EDR Totals by Fund</u>	Void Total:	0.00
101-General Fund (0010)	556,659.83	EDR Total:	796,525.20
208-Scssr Agency Ret Oblg (0054)	2,127.62		
227-Explorer Grant NOC (0076)	86.09		
228-NOC-Public Safety Grant(0061)	5,200.91		
229-Comm Trans Hous Grant (0062)	20.79		
265-Landscape Maintenance (0029)	1,434.63		
275-Sewer Maintenance (0048)	8,997.09		
501-Refuse Administration (0037)	6,000.85		
601-Employee Health & Wlfre (0039)	215,997.39		

Electronic Disbursement Sub Totals: 796,525.20

ACH Payroll Direct Deposit for 04/08/2022: 460,701.11

Electronic Disbursement Total: 1,257,226.31

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	ICMA RETIREMENT TRUST V000496	PE 03/19/2022 PD 03/25/2022	0029-2170 Deferred Comp Payable - ICMA	PY22006	30.50	2995/2201006		00015789	04/01/2022
EP	ICMA RETIREMENT TRUST V000496	PE 03/19/2022 PD 03/25/2022	0037-2170 Deferred Comp Payable - ICMA	PY22006	159.75	2995/2201006		00015789	04/01/2022
EP	ICMA RETIREMENT TRUST V000496	PE 03/19/2022 PD 03/25/2022	0048-2170 Deferred Comp Payable - ICMA	PY22006	641.00	2995/2201006		00015789	04/01/2022
EP	ICMA RETIREMENT TRUST V000496	PE 03/19/2022 PD 03/25/2022	0054-2170 Deferred Comp Payable - ICMA	PY22006	82.63	2995/2201006		00015789	04/01/2022
EP	ICMA RETIREMENT TRUST V000496	PE 03/19/2022 PD 03/25/2022	0010-2170 Deferred Comp Payable - ICMA	PY22006	22,238.21	2995/2201006		00015789	04/01/2022
EP	ICMA RETIREMENT TRUST V000496	PE 03/19/2022 PD 03/25/2022	0061-2170 Deferred Comp Payable - ICMA	PY22006	4.80	2995/2201006		00015789	04/01/2022
EP	ICMA RETIREMENT TRUST V000496	PE 03/19/2022 PD 03/25/2022	0076-2170 Deferred Comp Payable - ICMA	PY22006	4.86	2995/2201006		00015789	04/01/2022
Check Total:					23,161.75				
EP	PLACENTIA FIREFIGHTERS V011878	PE 03/19/2022 PD 03/25/2022	0010-2178 Placentia Police Assoc Dues	PY22006	750.00	2680/2201006		00015790	04/01/2022
Check Total:					750.00				
EP	PLACENTIA POLICE V000839	PE 03/19/2022 PD 03/25/2022	0010-2180 Police Mgmt Assn Dues	PY22006	730.45	2625/2201006		00015791	04/01/2022
Check Total:					730.45				
EP	PLACENTIA POLICE V003519	PE 03/19/2022 PD 03/25/2022	0010-2178 Placentia Police Assoc Dues	PY22006	2,693.38	2620/2201006		00015792	04/01/2022
EP	PLACENTIA POLICE V003519	PE 03/19/2022 PD 03/25/2022	0061-2178 Placentia Police Assoc Dues	PY22006	82.79	2620/2201006		00015792	04/01/2022
Check Total:					2,776.17				
EP	AMERICAN FIDELITY V010011	P/E 3/19 PD 3/25	0010-2188 Health Care SSA	ACH033022	582.58	6047839		00015793	03/31/2022
EP	AMERICAN FIDELITY	P/E 3/19 PD 3/25	0048-2188	ACH033022	7.88	6047839		00015793	03/31/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
	V010011		Health Care SSA						
EP	AMERICAN FIDELITY V010011	P/E 3/19 PD 3/25	0010-2190 Dependent Care SSA	ACH033022	529.46	6047839		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/19 PD 3/25	0054-2190 Dependent Care SSA	ACH033022	9.37	6047839		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/19 PD 3/25	0054-2188 Health Care SSA	ACH033022	14.18	6047839		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/19 PD 3/25	0048-2190 Dependent Care SSA	ACH033022	2.50	6047839		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/19 PD 3/25	0037-2188 Health Care SSA	ACH033022	7.83	6047839		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/5,3/19 PD 3/11,3/25	0048-2155 Per Sec Plan - Opt. Life	ACH033022	116.30	D434750		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/5,3/19 PD 3/11,3/25	0054-2155 Per Sec Plan - Opt. Life	ACH033022	10.26	D434750		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/5,3/19 PD 3/11,3/25	0037-2155 Per Sec Plan - Opt. Life	ACH033022	18.00	D434750		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/5,3/19 PD 3/11,3/25	0010-2155 Per Sec Plan - Opt. Life	ACH033022	2,322.54	D434750		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/5,3/19 PD 3/11,3/25	0029-2155 Per Sec Plan - Opt. Life	ACH033022	14.90	D434750		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/5,3/19 PD 3/11,3/25	395000-2187 Voluntary Plan Life	ACH033022	1,719.90	D434750		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/5,3/19 PD 3/11,3/25	0061-2155 Per Sec Plan - Opt. Life	ACH033022	0.20	D434750		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/5,3/19 PD 3/11,3/25	0062-2155 Per Sec Plan - Opt. Life	ACH033022	0.78	D434750		00015793	03/31/2022
EP	AMERICAN FIDELITY V010011	P/E 3/5,3/19 PD 3/11,3/25	0076-2155 Per Sec Plan - Opt. Life	ACH033022	0.58	D434750		00015793	03/31/2022

Check Total: 5,357.26

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0010-2140 Employee PERS W/H	ACH033022	52.76	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0010-2140 Employee PERS W/H	ACH033022	38,620.74	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0061-2140 Employee PERS W/H	ACH033022	1,028.64	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0048-2150 Survivor Benefit Package	ACH033022	3.34	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0010-2140 Employee PERS W/H	ACH033022	57,619.68	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0010-2150 Survivor Benefit Package	ACH033022	131.34	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0062-2150 Survivor Benefit Package	ACH033022	0.03	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0010-2195 PERS Uniform	ACH033022	27.03	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0062-2140 Employee PERS W/H	ACH033022	19.98	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0029-2140 Employee PERS W/H	ACH033022	202.24	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0029-2140 Employee PERS W/H	ACH033022	155.54	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0048-2195 PERS Uniform	ACH033022	0.60	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0061-2195 PERS Uniform	ACH033022	1.04	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0029-2150 Survivor Benefit Package	ACH033022	0.90	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0054-2140 Employee PERS W/H	ACH033022	234.64	PR2201005		00015794	03/31/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0037-2140 Employee PERS W/H	ACH033022	670.23	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0037-2140 Employee PERS W/H	ACH033022	522.84	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0054-2140 Employee PERS W/H	ACH033022	178.14	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0061-2150 Survivor Benefit Package	ACH033022	0.93	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0037-2150 Survivor Benefit Package	ACH033022	2.09	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0061-2140 Employee PERS W/H	ACH033022	389.42	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0048-2140 Employee PERS W/H	ACH033022	1,077.89	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0048-2140 Employee PERS W/H	ACH033022	826.75	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS 3/5 PD 3/11	0054-2150 Survivor Benefit Package	ACH033022	0.50	PR2201005		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0010-2140 Employee PERS W/H	ACH033022	76.92	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0010-2140 Employee PERS W/H	ACH033022	38,955.22	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0010-2150 Survivor Benefit Package	ACH033022	124.17	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0010-2195 PERS Uniform	ACH033022	27.03	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0029-2140 Employee PERS W/H	ACH033022	202.91	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0029-2140 Employee PERS W/H	ACH033022	156.06	PR2201006		00015794	03/31/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0029-2150 Survivor Benefit Package	ACH033022	0.91	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0037-2140 Employee PERS W/H	ACH033022	679.50	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0037-2140 Employee PERS W/H	ACH033022	530.73	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0037-2150 Survivor Benefit Package	ACH033022	2.08	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0010-2140 Employee PERS W/H	ACH033022	58,327.36	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0048-2140 Employee PERS W/H	ACH033022	948.08	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0076-2150 Survivor Benefit Package	ACH033022	0.05	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0048-2140 Employee PERS W/H	ACH033022	711.30	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0054-2150 Survivor Benefit Package	ACH033022	0.50	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0061-2140 Employee PERS W/H	ACH033022	1,028.64	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0061-2140 Employee PERS W/H	ACH033022	411.71	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0054-2140 Employee PERS W/H	ACH033022	180.07	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0061-2150 Survivor Benefit Package	ACH033022	0.98	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0054-2140 Employee PERS W/H	ACH033022	237.11	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0061-2195 PERS Uniform	ACH033022	1.04	PR2201006		00015794	03/31/2022

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EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0048-2195 PERS Uniform	ACH033022	0.60	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0048-2150 Survivor Benefit Package	ACH033022	3.37	PR2201006		00015794	03/31/2022
EP	CALIFORNIA PUBLIC V010053	PERS P/E 3/19 PD 3/25	0076-2140 Employee PERS W/H	ACH033022	7.51	PR2201006		00015794	03/31/2022
Check Total:					204,381.14				
EP	EMPLOYMENT V010052	STATE TAX P/E 3/19 PD 3/25	0029-2135 Calif Income Tax W/H	ACH033022	51.52	PR2201006		00015795	03/31/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 3/19 PD 3/25	0037-2135 Calif Income Tax W/H	ACH033022	376.63	PR2201006		00015795	03/31/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 3/19 PD 3/25	0048-2135 Calif Income Tax W/H	ACH033022	411.25	PR2201006		00015795	03/31/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 3/19 PD 3/25	0010-2135 Calif Income Tax W/H	ACH033022	30,424.31	PR2201006		00015795	03/31/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 3/19 PD 3/25	0054-2135 Calif Income Tax W/H	ACH033022	123.77	PR2201006		00015795	03/31/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 3/19 PD 3/25	0076-2135 Calif Income Tax W/H	ACH033022	6.15	PR2201006		00015795	03/31/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 3/19 PD 3/25	0061-2135 Calif Income Tax W/H	ACH033022	160.70	PR2201006		00015795	03/31/2022
Check Total:					31,554.33				
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0010-2115 Employee Medicare W/H	ACH033022	9,487.25	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0010-2120 Employer Medicare Payable	ACH033022	9,487.25	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0029-2110 Federal Income Tax W/H	ACH033022	195.48	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0029-2115 Employee Medicare W/H	ACH033022	36.34	PR2201006		00015796	03/31/2022

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EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0029-2120 Employer Medicare Payable	ACH033022	36.34	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0037-2110 Federal Income Tax W/H	ACH033022	981.51	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0037-2115 Employee Medicare W/H	ACH033022	116.44	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0037-2120 Employer Medicare Payable	ACH033022	116.44	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0048-2110 Federal Income Tax W/H	ACH033022	1,105.65	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0048-2115 Employee Medicare W/H	ACH033022	162.66	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0048-2120 Employer Medicare Payable	ACH033022	162.66	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0054-2110 Federal Income Tax W/H	ACH033022	329.22	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0010-2110 Federal Income Tax W/H	ACH033022	72,402.57	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0054-2115 Employee Medicare W/H	ACH033022	38.71	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0076-2120 Employer Medicare Payable	ACH033022	1.94	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0054-2120 Employer Medicare Payable	ACH033022	38.71	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0061-2110 Federal Income Tax W/H	ACH033022	426.03	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0061-2115 Employee Medicare W/H	ACH033022	71.01	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0061-2120 Employer Medicare Payable	ACH033022	71.01	PR2201006		00015796	03/31/2022

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EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0076-2110 Federal Income Tax W/H	ACH033022	16.77	PR2201006		00015796	03/31/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 3/19 PD 3/25	0076-2115 Employee Medicare W/H	ACH033022	1.94	PR2201006		00015796	03/31/2022
Check Total:					95,285.93				
EP	CALIFORNIA PUBLIC V006234	APR MEDICAL INSURANCE PREMIUM	95000-4715 ISF Health Ins Reimbursement	ACH033022	166,224.34	10000001674619		00015797	03/31/2022
EP	CALIFORNIA PUBLIC V006234	APR MEDICAL INSURANCE PREMIUM	95083-5161 Health Insurance Premiums	ACH033022	14,971.56	10000001674619		00015797	03/31/2022
EP	CALIFORNIA PUBLIC V006234	APR FIRE MEDICAL INSURANCE	395000-4715 ISF Health Ins Reimbursement	ACH033022	33,081.59	10000001674619		00015797	03/31/2022
EP	CALIFORNIA PUBLIC V006234	MARCH FIRE UAL PMT	105525-6906 CalPERS-Fire Term. Principal	ACH033022	29,769.35	MARCH 22		00015797	03/31/2022
EP	CALIFORNIA PUBLIC V006234	MARCH FIRE UAL PMT	105525-6916 CalPERS-Fire Term Interest	ACH033022	1,894.61	MARCH 22		00015797	03/31/2022
Check Total:					245,941.45				
EP	WASHINGTON STATE V011597	P/E 3/19 PD 3/25	0010-2196 Garnishments W/H	ACH033022	401.53	PF2201006		00015798	03/31/2022
Check Total:					401.53				
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH040722	14.79	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH040722	111.16	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	ICSC CONF REG - SHADER	101001-6245 Meetings & Conferences	ACH040722	660.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH040722	231.53	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH040722	17.62	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	COUNCIL SUPPLIES	101001-6245	ACH040722	17.40	FEBRUARY 22		00015799	04/07/2022

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	V008741		Meetings & Conferences						
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH040722	11.91	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH040722	311.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH040722	148.44	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	ORANGE CRATE LABELS	101001-6301 Special Department Expenses	ACH040722	1,151.85	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	ARTIFICIAL TREE MAYOR'S OFFICE	101001-6301 Special Department Expenses	ACH040722	108.74	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PLANTER MOSS	101001-6301 Special Department Expenses	ACH040722	12.96	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PLANTER POT	101001-6301 Special Department Expenses	ACH040722	38.06	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PLANTER POT	101001-6301 Special Department Expenses	ACH040722	26.93	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	WORKING LUNCH MEALS	101511-6245 Meetings & Conferences	ACH040722	36.36	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CM CONFERENCE MEAL	101511-6245 Meetings & Conferences	ACH040722	20.99	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CM CONFERENCE LYFT SVS	101511-6245 Meetings & Conferences	ACH040722	17.29	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	WATER - CM CONFERENCE	101511-6245 Meetings & Conferences	ACH040722	5.09	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CAR RENTAL - CM CONF	101511-6245 Meetings & Conferences	ACH040722	265.10	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	WATER - CM CONF	101511-6245 Meetings & Conferences	ACH040722	5.46	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	CM CONFERENCE MEALS	101511-6245	ACH040722	35.42	FEBRUARY 22		00015799	04/07/2022

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	V008741		Meetings & Conferences						
EP	BANK OF AMERICA V008741	CM CONFERENCE LYFT SVS	101511-6245 Meetings & Conferences	ACH040722	28.90	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CM CONF PARKING	101511-6245 Meetings & Conferences	ACH040722	3.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CM CONFERENCE MEAL	101511-6245 Meetings & Conferences	ACH040722	53.50	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CM CONFERENCE LYFT SVS	101511-6245 Meetings & Conferences	ACH040722	11.78	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CM CONF HOTEL - ARRULA	101511-6245 Meetings & Conferences	ACH040722	551.08	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	BUSINESS MTG MEALS	101511-6245 Meetings & Conferences	ACH040722	52.04	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CSFMO CONF PARKING	101511-6245 Meetings & Conferences	ACH040722	10.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CSMFO CONF FASTRAK - ARRULA	101511-6245 Meetings & Conferences	ACH040722	5.10	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	WORKING LUNCH MEALS	101511-6245 Meetings & Conferences	ACH040722	14.44	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	ICSC CONF REG - DRULIAS	101511-6245 Meetings & Conferences	ACH040722	660.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CREDIT - OFFICE SUPPLIES	101511-6315 Office Supplies	ACH040722	-39.14	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101511-6315 Office Supplies	ACH040722	7.71	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101511-6315 Office Supplies	ACH040722	21.72	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101511-6315 Office Supplies	ACH040722	8.70	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	CREDIT - OFFICE SUPPLIES	101511-6315	ACH040722	-25.87	FEBRUARY 22		00015799	04/07/2022

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	V008741		Office Supplies						
EP	BANK OF AMERICA V008741	OUTLET PLUG	101511-6315 Office Supplies	ACH040722	13.69	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101511-6315 Office Supplies	ACH040722	10.86	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH040722	10.86	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH040722	117.59	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH040722	32.06	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH040722	35.40	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH040722	238.37	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH040722	143.42	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH040722	26.02	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH040722	16.20	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	101512-6315 Office Supplies	ACH040722	11.68	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COMPUTER CABLES	101515-6137 Repair Maint/Equipment	ACH040722	42.50	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	DISPATCH TV & TV MOUNT	101515-6137 Repair Maint/Equipment	ACH040722	253.80	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COMPUTER CABLES	101515-6137 Repair Maint/Equipment	ACH040722	171.76	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	COMPUTER SPEAKERS	101515-6137	ACH040722	101.55	FEBRUARY 22		00015799	04/07/2022

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	V008741		Repair Maint/Equipment						
EP	BANK OF AMERICA V008741	CREDIT - TV MOUNT	101515-6137 Repair Maint/Equipment	ACH040722	-32.31	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	HEADPHONE CABLES	101515-6137 Repair Maint/Equipment	ACH040722	59.75	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	DUCT COVER, SLOTTED DUCT	101515-6137 Repair Maint/Equipment	ACH040722	31.87	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	HEADPHONE SPLITTER	101515-6137 Repair Maint/Equipment	ACH040722	7.60	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CONSOLE HEADPHONES, VACUUM	101515-6137 Repair Maint/Equipment	ACH040722	137.53	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	USB PLUGS	101515-6137 Repair Maint/Equipment	ACH040722	26.29	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COURTROOM TESTIMONY TRAINING	101515-6250 Staff Training	ACH040722	149.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	EMD & EFD TRAINING REG	101515-6250 Staff Training	ACH040722	730.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FILE FOLDERS	101515-6301 Special Department Expenses	ACH040722	26.10	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COMPUTER MOUNTING BRACKETS	101515-6301 Special Department Expenses	ACH040722	56.12	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FILE ORGANIZER	101515-6301 Special Department Expenses	ACH040722	21.30	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	JAN CONFERENCE CALL SVS	101523-6136 Software Maintenance	ACH040722	239.92	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COUNCIL SUPPLIES	101001-6245 Meetings & Conferences	ACH040722	108.66	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	iPLACENTIA APPLE LICENSE	101523-6136 Software Maintenance	ACH040722	99.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	MEETING SUPPLIES	109595-6315	ACH040722	279.95	FEBRUARY 22		00015799	04/07/2022

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	V008741		Office Supplies						
EP	BANK OF AMERICA V008741	CITY AMAZON PRIME MEMBERSHIP	101523-6255 Dues & Memberships	ACH040722	129.41	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PHONE SYSTEM GREETING SVS	101523-6299 Other Purchased Services	ACH040722	121.33	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COMPUTER BATTERIES	101523-6301 Special Department Expenses	ACH040722	145.45	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	DISPATCH BATTERY BACK-UP	101523-6301 Special Department Expenses	ACH040722	145.45	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PD DVD DRIVER	101523-6301 Special Department Expenses	ACH040722	80.46	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	MONITORS FOR FINANCE	101523-6301 Special Department Expenses	ACH040722	601.58	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CREDIT - CSMFO CONF REG	102020-6245 Meetings & Conferences	ACH040722	-120.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	LABEL PRINTER	102020-6315 Office Supplies	ACH040722	76.50	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	102020-6315 Office Supplies	ACH040722	31.28	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	ENTERED STAMPS	102020-6315 Office Supplies	ACH040722	29.34	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	102020-6315 Office Supplies	ACH040722	59.56	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	102020-6315 Office Supplies	ACH040722	7.28	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	SCANNED & COPY STAMPS	102020-6315 Office Supplies	ACH040722	21.72	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	IPAD COVER	102531-6315 Office Supplies	ACH040722	26.09	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	ICSC MEMBERSHIP - LAMBERT	102534-6255	ACH040722	125.00	FEBRUARY 22		00015799	04/07/2022

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	V008741		Dues & Memberships						
EP	BANK OF AMERICA V008741	BUSINESS MTG COFFEE	103040-6245 Meetings & Conferences	ACH040722	10.16	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CHIEF BUTTS DOOR PLAQUE	103040-6301 Special Department Expenses	ACH040722	10.50	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	UNITS 88 & 68 FLOOR MATS	103041-6301 Special Department Expenses	ACH040722	306.45	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	HAMMERSPIKES FOR PD	103041-6301 Special Department Expenses	ACH040722	890.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	HAMMERSPIKE FOR PD	103041-6301 Special Department Expenses	ACH040722	465.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	WC OFFICE PRIVACY SCREENS	103041-6301 Special Department Expenses	ACH040722	580.62	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	K9 CHAMP DOG FOOD	103041-6301 Special Department Expenses	ACH040722	59.05	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FEB PD MAPPING SOFTWARE SVS	103042-6290 Dept. Contract Services	ACH040722	15.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COMPUTER PRIVACY SCREENS	103042-6290 Dept. Contract Services	ACH040722	806.82	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	STORAGE BOXES, TAPE, BAGS	103043-6301 Special Department Expenses	ACH040722	354.93	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	JAIL BLANKETS	103043-6301 Special Department Expenses	ACH040722	456.45	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PACKING SUPPLIES, GLOVES	103043-6301 / 50500-6301 Special Department Expenses	ACH040722	1,003.93	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	EMPL LAW CONF PARKING DOBINE	103065-6245 Meetings & Conferences	ACH040722	76.99	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	EMPL CONF BAGGAGE FEE DOBINE	103065-6245 Meetings & Conferences	ACH040722	30.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	EMPL LAW CONF HOTEL - DOBINE	103065-6245	ACH040722	696.34	FEBRUARY 22		00015799	04/07/2022

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	V008741		Meetings & Conferences						
EP	BANK OF AMERICA V008741	BUSINESS MTG MEALS - DOBINE	103065-6245 Meetings & Conferences	ACH040722	41.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	GRAND JURY PARKING - DOBINE	103065-6245 Meetings & Conferences	ACH040722	7.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	BUSINESS MTG MEALS - DOBINE	103065-6245 Meetings & Conferences	ACH040722	59.63	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CHIEF DOBINE OFFICE DECOR	103065-6301 Special Department Expenses	ACH040722	230.95	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CHIEF DOBINE OFFICE CLOCK	103065-6301 Special Department Expenses	ACH040722	28.90	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103065-6315 Office Supplies	ACH040722	113.72	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	BINDERS	103065-6315 Office Supplies	ACH040722	34.96	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103065-6315 Office Supplies	ACH040722	46.78	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	103065-6315 Office Supplies	ACH040722	65.33	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PPE CLEANING SUPPLIES	103066-6301 Special Department Expenses	ACH040722	369.73	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	BROOM	103066-6301 Special Department Expenses	ACH040722	26.34	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FD CAPTAIN LOG BOOKS	103066-6301 Special Department Expenses	ACH040722	79.52	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	LAUNDRY DETERGENT FOR FD	103066-6301 Special Department Expenses	ACH040722	131.58	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CREDIT - DRYING TOWELS	103066-6301 Special Department Expenses	ACH040722	-36.55	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	CLEANING SUPPLIES	103066-6301	ACH040722	215.03	FEBRUARY 22		00015799	04/07/2022

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	V008741		Special Department Expenses						
EP	BANK OF AMERICA V008741	DRYING TOWELS	103066-6301 Special Department Expenses	ACH040722	43.44	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FLAG MOURNING RIBBONS	103066-6301 Special Department Expenses	ACH040722	36.62	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PW WEEK POSTERS	103550-6225 Advertising/Promotional	ACH040722	39.95	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	BUSINESS MTG MEAL - ESTEVEZ	103550-6245 Meetings & Conferences	ACH040722	28.85	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CM CONF HOTEL - ESTEVEZ	103550-6245 Meetings & Conferences	ACH040722	551.08	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CM CONF MEAL - ESTEVEZ	103550-6245 Meetings & Conferences	ACH040722	35.43	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CM CONF PARKING - ESTEVEZ	103550-6245 Meetings & Conferences	ACH040722	52.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CM CONF MEAL - ESTEVEZ	103550-6245 Meetings & Conferences	ACH040722	53.50	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	MMASC CONF REG - ROBINSON	103550-6245 Meetings & Conferences	ACH040722	75.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PW STAFF UNIFORMS	103650-6360 Uniforms	ACH040722	260.94	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	SAW BLADES	103652-6301 Special Department Expenses	ACH040722	55.90	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	SAW, STAKES, KNEE PADS	103652-6301 Special Department Expenses	ACH040722	394.26	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PW SAFETY VESTS, GLOVES	103652-6301 Special Department Expenses	ACH040722	114.80	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	SLEDGE HAMMER	103652-6301 Special Department Expenses	ACH040722	95.90	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	EYE BOLTS, LINKS	103652-6301	ACH040722	66.29	FEBRUARY 22		00015799	04/07/2022

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	V008741		Special Department Expenses						
EP	BANK OF AMERICA V008741	DRAIN REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	ACH040722	169.31	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	LED WALL LIGHTS	103654-6130 Repair & Maint/Facilities	ACH040722	70.46	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FACILITY REPAIRS SUPPLIES	103654-6130 Repair & Maint/Facilities	ACH040722	84.16	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FACILITY REPAIR SUPPLIES	103654-6130 Repair & Maint/Facilities	ACH040722	24.94	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CREDIT - PD YARD LIGHTS	103654-6130 Repair & Maint/Facilities	ACH040722	-83.96	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PD YARD LIGHTS	103654-6130 Repair & Maint/Facilities	ACH040722	166.81	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PD YARD LIGHTS	103654-6130 Repair & Maint/Facilities	ACH040722	146.93	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FD STATION OUTDOOR LIGHTS	103654-6301 Special Department Expenses	ACH040722	215.30	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PW YARD SUPPLIES	103654-6301 Special Department Expenses	ACH040722	138.19	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Expenses	ACH040722	59.32	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PW POSTER FRAMES	103654-6301 Special Department Expenses	ACH040722	104.38	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CH COURTYARD SPEAKERS	103654-6301 Special Department Expenses	ACH040722	1,652.80	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OUTDOOR SPEAKERS SMART PLUG	103654-6301 Special Department Expenses	ACH040722	43.48	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FACILITY REPAIR SUPPLIES	103654-6301 Special Department Expenses	ACH040722	60.06	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	LED FLOOD LIGHTS	103654-6301	ACH040722	217.44	FEBRUARY 22		00015799	04/07/2022

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	V008741		Special Department Expenses						
EP	BANK OF AMERICA V008741	AMERICAN FLAG	103654-6301 Special Department Expenses	ACH040722	64.65	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COMPUTER MONITOR	103654-6301 Special Department Expenses	ACH040722	615.42	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	SANDER FOR PW YARD	103654-6350 Small Tools/Equipment	ACH040722	81.09	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	BACKFLOW UNIT	103655-6130 Repair & Maint/Facilities	ACH040722	354.26	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	LIGHTS FOR KRAEMER PARK	103655-6130 Repair & Maint/Facilities	ACH040722	59.26	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	LIGHTS FOR KRAEMER PARK	103655-6130 Repair & Maint/Facilities	ACH040722	59.26	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	12 VOLT BATTERY	103655-6301 Special Department Expenses	ACH040722	15.21	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	12 VOLT BATTERY	103655-6301 Special Department Expenses	ACH040722	21.74	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	WIRE WHEEL	103655-6301 Special Department Expenses	ACH040722	67.21	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	HEAD LAMPS	103658-6134 Vehicle Repair & Maintenance	ACH040722	54.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	INTERNATIONAL CHARGES	103658-6134 Vehicle Repair & Maintenance	ACH040722	0.54	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CAR WASH SOAP	103658-6134 Vehicle Repair & Maintenance	ACH040722	27.89	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	TOOL BOX GAS STRUTS	103658-6301 Special Department Expenses	ACH040722	36.96	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FUEL FOR UNIT 71	103658-6345 Gasoline & Diesel Fuel	ACH040722	67.64	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	FUEL FOR UNIT 71	103658-6345	ACH040722	98.44	FEBRUARY 22		00015799	04/07/2022

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	V008741		Gasoline & Diesel Fuel						
EP	BANK OF AMERICA V008741	FUEL FOR UNIT 71	103658-6345 Gasoline & Diesel Fuel	ACH040722	47.81	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FUEL FOR UNIT 71	103658-6345 Gasoline & Diesel Fuel	ACH040722	47.72	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FUEL FOR UNIT 71	103658-6345 Gasoline & Diesel Fuel	ACH040722	80.02	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FUEL FOR UNIT 71	103658-6345 Gasoline & Diesel Fuel	ACH040722	92.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FUEL FOR UNIT 71	103658-6345 Gasoline & Diesel Fuel	ACH040722	99.46	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FUEL FOR UNIT 71	103658-6345 Gasoline & Diesel Fuel	ACH040722	51.36	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FEB REC SCHEDULING SVS	104070-6099 Professional Services	ACH040722	98.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	104070-6315 Office Supplies	ACH040722	70.43	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	IRRIGATION SUPPLIES	104071-6130 Repair & Maint/Facilities	ACH040722	43.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PUSH SOD ROLLER	104071-6130 Repair & Maint/Facilities	ACH040722	235.44	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	IRRIGATION SUPPLIES	104071-6130 Repair & Maint/Facilities	ACH040722	401.67	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	QUICK DRY	104071-6130 Repair & Maint/Facilities	ACH040722	150.47	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CPRS CONF AIRFARE - ORTIZ	104071-6245 Meetings & Conferences	ACH040722	399.96	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FEB SPOTIFY SERVICES	104071-6299 Other Purchased Services	ACH040722	15.99	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	FEB NETFLIX SUBSCRIPTION	104071-6299	ACH040722	17.99	FEBRUARY 22		00015799	04/07/2022

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	V008741		Other Purchased Services						
EP	BANK OF AMERICA V008741	FACILITY FIRST AID KITS	104071-6301 Special Department Expenses	ACH040722	413.21	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CAR RENTAL CHARGES	104071-6301 Special Department Expenses	ACH040722	100.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CREDIT - FIRST AID BACKPACKS	104071-6301 Special Department Expenses	ACH040722	-103.30	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CREDIT - FIRST AID BACKPACKS	104071-6301 Special Department Expenses	ACH040722	-103.30	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CREDIT - FISRT AID BACKPACKS	104071-6301 Special Department Expenses	ACH040722	-103.30	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FRAUD CHARGE CLAIM SUBMITTED	104071-6301 Special Department Expenses	ACH040722	12.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CREDIT - FIRST AID BACKPACKS	104071-6301 Special Department Expenses	ACH040722	-103.30	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CREDIT - FIRST AID BACKPACKS	104071-6301 Special Department Expenses	ACH040722	-103.30	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	104071-6301 Special Department Expenses	ACH040722	57.24	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE CHAIR	104071-6301 Special Department Expenses	ACH040722	152.24	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	WORKING LUNCH MTG MEALS	104071-6301 Special Department Expenses	ACH040722	69.79	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Expenses	ACH040722	21.35	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FIRST AID STORAGE BOXES	104071-6301 Special Department Expenses	ACH040722	30.57	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CREDIT - FRAUD CHARGE	104071-6301 Special Department Expenses	ACH040722	-2,498.90	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	SURGE PROTECTOR INSURANCE	104071-6301	ACH040722	21.99	FEBRUARY 22		00015799	04/07/2022

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EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	104071-6301 Special Department Expenses	ACH040722	25.84	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	104071-6301 Special Department Expenses	ACH040722	49.16	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	COMPUTER SURGE PROTECTOR	104071-6301 Special Department Expenses	ACH040722	163.11	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	FIRST AID SUPPLIES	104071-6301 Special Department Expenses	ACH040722	171.59	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	OFFICE SUPPLIES	104071-6301 Special Department Expenses	ACH040722	42.39	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	CREDIT - RENTAL CAR	104071-6301 Special Department Expenses	ACH040722	-100.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	P.A.R.K.S SUPPLIES	104071-6301 Special Department Expenses	ACH040722	108.35	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	GOMEZ COMMUNITY MTG SUPPLIES	104071-6301 Special Department Expenses	ACH040722	26.73	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	GOMEZ COMMUNITY MTG SUPPLIES	104071-6301 Special Department Expenses	ACH040722	4.35	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	GOMEZ COMMUNITY MTG SUPPLIES	104071-6301 Special Department Expenses	ACH040722	199.95	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	GOMEZ COMMUNITY MTG SUPPLIES	104071-6301 Special Department Expenses	ACH040722	82.38	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	EMPLOYEE APPRECIATION MUGS	104071-6301 Special Department Expenses	ACH040722	386.21	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	STAFF RECOGNITION BREAKFAST	109595-6301 Special Department Expenses	ACH040722	497.76	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	BROWN BAG HIGH FIVE AWARDS	109595-6301 Special Department Expenses	ACH040722	150.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA	DEPT HEAD MTG SUPPLIES	109595-6301	ACH040722	11.79	FEBRUARY 22		00015799	04/07/2022

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	V008741		Special Department Expenses						
EP	BANK OF AMERICA V008741	EMPLOYEE SNACK PROGRAM ITEMS	109595-6301 Special Department Expenses	ACH040722	161.62	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	BROWN BAG MEALS	109595-6301 Special Department Expenses	ACH040722	405.22	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	DEPT HEAD MTG SUPPLIES	109595-6301 Special Department Expenses	ACH040722	5.45	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	DEPT HEAD MTG SUPPLIES	109595-6301 Special Department Expenses	ACH040722	44.00	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6301 Special Department Expenses	ACH040722	30.52	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	SWEARING IN DECORATIONS	109595-6301 Special Department Expenses	ACH040722	157.06	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	PW HIGH FIVE AWARD LUNCH	109595-6301 Special Department Expenses	ACH040722	449.08	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	SWEARING IN DECORATIONS	109595-6301 Special Department Expenses	ACH040722	27.81	FEBRUARY 22		00015799	04/07/2022
EP	BANK OF AMERICA V008741	MEETING SUPPLIES	109595-6315 Office Supplies	ACH040722	26.17	FEBRUARY 22		00015799	04/07/2022
Check Total:					25,872.21				
EP	AMERICAN FIDELITY V010011	P/E 4/2 PD 4/8	0010-2190 Dependent Care SSA	ACH041322	529.46	6049602		00015800	04/13/2022
EP	AMERICAN FIDELITY V010011	P/E 4/2 PD 4/8	0037-2188 Health Care SSA	ACH041322	8.02	6049602		00015800	04/13/2022
EP	AMERICAN FIDELITY V010011	P/E 4/2 PD 4/8	0048-2188 Health Care SSA	ACH041322	8.02	6049602		00015800	04/13/2022
EP	AMERICAN FIDELITY V010011	P/E 4/2 PD 4/8	0048-2190 Dependent Care SSA	ACH041322	2.50	6049602		00015800	04/13/2022
EP	AMERICAN FIDELITY V010011	P/E 4/2 PD 4/8	0054-2188 Health Care SSA	ACH041322	14.32	6049602		00015800	04/13/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	AMERICAN FIDELITY V010011	P/E 4/2 PD 4/8	0010-2188 Health Care SSA	ACH041322	582.11	6049602		00015800	04/13/2022
EP	AMERICAN FIDELITY V010011	P/E 4/2 PD 4/8	0054-2190 Dependent Care SSA	ACH041322	9.37	6049602		00015800	04/13/2022
Check Total:					1,153.80				
EP	EMPLOYMENT V010052	STATE TAX P/E 4/2 PD 4/8	0029-2135 Calif Income Tax W/H	ACH041322	51.72	PR2201007		00015801	04/13/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 4/2 PD 4/8	0037-2135 Calif Income Tax W/H	ACH041322	389.80	PR2201007		00015801	04/13/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 4/2 PD 4/8	0010-2135 Calif Income Tax W/H	ACH041322	29,607.73	PR2201007		00015801	04/13/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 4/2 PD 4/8	0048-2135 Calif Income Tax W/H	ACH041322	493.87	PR2201007		00015801	04/13/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 4/2 PD 4/8	0076-2135 Calif Income Tax W/H	ACH041322	10.07	PR2201007		00015801	04/13/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 4/2 PD 4/8	0054-2135 Calif Income Tax W/H	ACH041322	127.06	PR2201007		00015801	04/13/2022
EP	EMPLOYMENT V010052	STATE TAX P/E 4/2 PD 4/8	0061-2135 Calif Income Tax W/H	ACH041322	365.17	PR2201007		00015801	04/13/2022
Check Total:					31,045.42				
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0010-2110 Federal Income Tax W/H	ACH041322	76,656.79	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0054-2110 Federal Income Tax W/H	ACH041322	337.63	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0010-2115 Employee Medicare W/H	ACH041322	9,332.74	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0010-2120 Employer Medicare Payable	ACH041322	9,332.74	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0010-2125 Employee Social Sec W/H	ACH041322	18.60	PR2201007		00015802	04/13/2022

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0010-2130 Employer Soc Sec Payable	ACH041322	18.60	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0029-2110 Federal Income Tax W/H	ACH041322	192.69	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0029-2115 Employee Medicare W/H	ACH041322	36.96	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0029-2120 Employer Medicare Payable	ACH041322	36.96	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0037-2110 Federal Income Tax W/H	ACH041322	1,022.09	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0037-2115 Employee Medicare W/H	ACH041322	118.56	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0037-2120 Employer Medicare Payable	ACH041322	118.56	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0048-2110 Federal Income Tax W/H	ACH041322	1,293.34	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0048-2115 Employee Medicare W/H	ACH041322	188.10	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0048-2120 Employer Medicare Payable	ACH041322	188.10	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0054-2120 Employer Medicare Payable	ACH041322	39.40	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0061-2110 Federal Income Tax W/H	ACH041322	877.16	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0061-2115 Employee Medicare W/H	ACH041322	100.13	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0054-2115 Employee Medicare W/H	ACH041322	39.40	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0061-2120 Employer Medicare Payable	ACH041322	100.13	PR2201007		00015802	04/13/2022

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Electronic Disbursement Register
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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0076-2120 Employer Medicare Payable	ACH041322	2.26	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0076-2110 Federal Income Tax W/H	ACH041322	23.69	PR2201007		00015802	04/13/2022
EP	INTERNAL REVENUE V010054	FED/MED/SS P/E 4/2 PD 4/8	0076-2115 Employee Medicare W/H	ACH041322	2.26	PR2201007		00015802	04/13/2022
Check Total:					100,076.89				
EP	WASHINGTON STATE V011597	P/E 4/2 PD 4/8	0010-2196 Garnishments W/H	ACH041322	401.53	PR2201007		00015803	04/13/2022
Check Total:					401.53				
EP	ICMA RETIREMENT TRUST V000496	PE 04/02/2022 PD 04/08/2022	0010-2170 Deferred Comp Payable - ICMA	PY22007	22,337.85	2995/2201007		00015804	04/14/2022
EP	ICMA RETIREMENT TRUST V000496	PE 04/02/2022 PD 04/08/2022	0076-2170 Deferred Comp Payable - ICMA	PY22007	6.00	2995/2201007		00015804	04/14/2022
EP	ICMA RETIREMENT TRUST V000496	PE 04/02/2022 PD 04/08/2022	0029-2170 Deferred Comp Payable - ICMA	PY22007	32.66	2995/2201007		00015804	04/14/2022
EP	ICMA RETIREMENT TRUST V000496	PE 04/02/2022 PD 04/08/2022	0037-2170 Deferred Comp Payable - ICMA	PY22007	159.75	2995/2201007		00015804	04/14/2022
EP	ICMA RETIREMENT TRUST V000496	PE 04/02/2022 PD 04/08/2022	0048-2170 Deferred Comp Payable - ICMA	PY22007	641.33	2995/2201007		00015804	04/14/2022
EP	ICMA RETIREMENT TRUST V000496	PE 04/02/2022 PD 04/08/2022	0054-2170 Deferred Comp Payable - ICMA	PY22007	82.63	2995/2201007		00015804	04/14/2022
Check Total:					23,260.22				
EP	PLACENTIA FIREFIGHTERS V011878	PE 04/02/2022 PD 04/08/2022	0010-2178 Placentia Police Assoc Dues	PY22007	750.00	2680/2201007		00015805	04/14/2022
Check Total:					750.00				
EP	PLACENTIA POLICE V000839	PE 04/02/2022 PD 04/08/2022	0010-2180 Police Mgmt Assn Dues	PY22007	730.45	2625/2201007		00015806	04/14/2022
Check Total:					730.45				

City of Placentia
Electronic Disbursement Register
For 04/13/2022

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Ref #	Ref Date
EP	PLACENTIA POLICE V003519	PE 04/02/2022 PD 04/08/2022	0010-2178 Placentia Police Assoc Dues	PY22007	2,813.28	2620/2201007		00015807	04/14/2022
EP	PLACENTIA POLICE V003519	PE 04/02/2022 PD 04/08/2022	0076-2178 Placentia Police Assoc Dues	PY22007	2.01	2620/2201007		00015807	04/14/2022
EP	PLACENTIA POLICE V003519	PE 04/02/2022 PD 04/08/2022	0061-2178 Placentia Police Assoc Dues	PY22007	79.38	2620/2201007		00015807	04/14/2022
Check Total:					2,894.67				
Type Total:					796,525.20				
Check Total:					796,525.20				



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / SUPPORT AND EMERGENCY SERVICES

DATE: APRIL 19, 2022

SUBJECT: **MAKING THE LEGALLY REQUIRED FINDINGS TO CONTINUE TO AUTHORIZE THE CONDUCT OF REMOTE "TELEPHONIC" MEETINGS DURING THE STATE OF EMERGENCY**

FISCAL
IMPACT: None

SUMMARY:

On Friday, September 17, 2021, the Governor signed Assembly Bill (AB) 361. AB-361 allows local agencies to continue to conduct remote ("Zoom") meetings during a declared state of emergency, provided local agencies comply with specified requirements. Absent this legislation, local agencies would have had to return to traditional meetings beginning on October 1, 2021.

Starting October 1, 2021 and running through the end of 2023, to participate in remote meetings, public agencies must comply with the requirements of new subsection (e) of Government Code section 54953. By majority vote the City Council must determine that "as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees," and that a state of emergency remains active and continues to directly impact the ability of the members to meet safely in person.

Staff recommended that that both the initial determination, and all subsequent determinations be made by City Council resolution. At the January 18, 2022 meeting, City Council approved Resolution R-2022-01 making the initial determination. At the February 15, 2022 meeting, City Council approved Resolution R-2022-04, and on March 15, 2022 City Council approved Resolution R-2022-12 making the determination to continue to authorize the conduct of remote meetings. Approval of Resolution R-2022-19 (Attachment 1) would continue to confirm the subsequent determination to continue remote meetings in 2022.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Approve Resolution R-2022-19, a Resolution of the City Council of the City of Placentia, California, making the legally required findings to continue to authorize the conduct of remote "telephonic" meetings during the state of emergency.

1. d.
Apr. 19, 2022

DISCUSSION:

On March 4, 2020, Governor Newsom declared a state of emergency. That declaration is still in effect. Since March 12, 2020, Executive Orders from the Governor have relaxed various Brown Act meeting requirements to allow remote meetings and to temporarily suspended the Brown Act provisions requiring the physical presence of members at the public meetings. The most recent extension of that authorization expired at the end of September 2021.

Starting October 1, 2021 and running through the end of 2023, to participate in remote meetings, public agencies must comply with the requirements of new subsection (e) of Government Code section 54953.

The first remote public meeting of a legislative body on or after October 1, 2021 is allowed only if it is during a state of emergency proclaimed by the Governor, and at least one of the following is true:

1. State or local officials have imposed or recommended measures to promote social distancing; or
2. The legislative body is holding a meeting for the purpose of determining “whether as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.” That is, the legislative body will be determining whether there is such risk; or
3. By “majority vote” the legislative body determines that “as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.” That is, the legislative body already determined there is such risk.

Any time after the first remote meeting of the legislative body, it can meet remotely if both of the following apply:

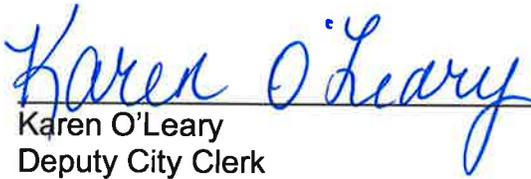
1. State/local emergency/social distancing. Either:
 - a. “A state of emergency remains active;” or
 - b. State or local officials have imposed or recommended measures to promote social distancing;” and
2. 30 days. Within the last 30 days (which vote may occur at that meeting) the legislative body has made the following findings by majority vote:
 - a. The legislative body has reconsidered the circumstances of the state of emergency; and
 - b. Any of the following circumstances exist:
 - i. The state of emergency continues to directly impact the ability of the members to meet safely in person; or
 - ii. State or local officials continue to impose or recommend measures to promote social distancing.

Subsection (e)(3) of Government Code section 54953 states that after the legislative body makes this determination, the legislative body must make this determination “every 30 days thereafter.”

The City Council made the initial determination to conduct remote meetings in 2022 at the January 18, 2022 meeting by adopting Resolution R-2022-01, and the City Attorney and Staff recommend that for each subsequent meeting (until there is no longer a desire to meet remotely), the City Council approve a Consent Calendar item to make the legally required finding described in subsection (e)(3), and thereby allow the City Council and all boards, commissions, and committees to continue to meet remotely.

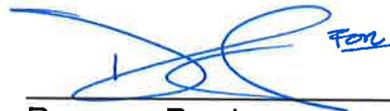
Approval of Resolution R-2022-19 (Attachment 1) would confirm the subsequent determination to continue remote meetings for an additional 30 days.

Prepared by:



Karen O'Leary
Deputy City Clerk

Reviewed and approved:



Rosanna Ramirez
Deputy City Administrator

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Resolution R-2022-19 – Authorizing Continued Remote Meeting Participation

RESOLUTION NO. R-2022-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, MAKING THE LEGALLY REQUIRED FINDINGS TO CONTINUE TO AUTHORIZE THE CONDUCT OF REMOTE “TELEPHONIC” MEETINGS DURING THE STATE OF EMERGENCY

A. Recitals.

(i). On March 4, 2020, pursuant to California Gov. Code Section 8625, the Governor declared a state of emergency.

(ii). On September 17, 2021, Governor Newsom signed AB-361, which bill went into immediate effect as urgency legislation.

(iii). AB-361 added subsection (e) to Section 54953 to authorize legislative bodies to conduct remote meetings provided the legislative body makes specified findings.

(iv). As of February 9, 2022, the COVID-19 pandemic has killed more than 81,811 Californians.

(v). Social distancing measures remain to decrease the chance of the spread of COVID-19.

(vi). The City Council of the City of Placentia previously adopted Resolution R-2022-01, R-2022-04, and R-2022-12 to authorize this body and subservient bodies of boards, commissions, and committees to conduct remote “telephonic” meetings.

(vi). Government Code Section 54953(e)(3) authorizes this legislative body to continue to conduct remote “telephonic” meetings provided that it has timely made the findings specified therein.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.
2. This legislative body declares that it has reconsidered the circumstances of the state of emergency declared by the Governor and at least one of the following is true: (1) the state of emergency continues to directly impact the ability of the members

of this legislative body and subservient bodies of boards, commissions, and committees to meet safely in person; and/or (2) State or local officials continue to impose or recommend measures to promote social distancing.

3. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, ADOPTED AND APPROVED this 19th day of April 2022.

Rhonda Shader, Mayor

Attest:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19th day of April 2022 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

Approved as to Form:

Christian L. Bettenhausen, City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF COMMUNITY SERVICES

DATE: APRIL 19, 2022

SUBJECT: **FISCAL RECAP OF 2021 HERITAGE FESTIVAL AND APPROVAL OF 2022 EVENT**

FISCAL IMPACT:			
2021 EXPENSE:	\$ 104,568	TOTAL EVENT COST	
2021 STAFF COST:	\$ 32,200	INCLUDES ALL CITY STAFF	
2021 SUPPLIES COST:	\$ 72,368	GENERAL FUND	
2021 REVENUE:	\$ 23,474		
2022 EXPENSE:	\$ 75,600	ESTIMATED SUPPLY/EQUIPMENT EXPENDITURES FOR FY 2022-23	

SUMMARY:

The City of Placentia Community Services Department (the "Department") serves as the liaison to the Heritage Committee ("Committee") and monitors all expenses and revenues associated with the Heritage Festival ("Festival"). The total expenses of the 2021 event, including staff costs, media production, and supplies was \$104,568. Revenue from the event was generated from vendor applications and entry fees for the band review and the car show, totaling \$23,474. The event's net cost to the City was \$81,094 after applying event revenues to the total cost of the event.

The Committee is requesting approval of the event date, location, and parade route for the 2022 Festival. The Committee requests to keep the same parade route that was utilized for the 2021 Festival. Included in this request is a tentative event date of Saturday, October 8, 2022, with estimated expenditures of \$75,600 for supply costs based on the 2021 event expenditures and utilizing a 5% Consumer Price Index (CPI) increase. This action approves the date, location, and estimated expenditure amount for supplies.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve the Heritage Committee's recommendation of event date and location for the 2022 Heritage Parade and Festival; and

1. e.
Apr. 19, 2022

2. Consider the Heritage Committee's request for the City to fund \$75,600 for the 2022 Heritage Festival in the Fiscal Year 2022-23 budget.

DISCUSSION:

The Department serves as the liaison to the Committee and closely monitors all expenses and revenues associated with the Festival. The Committee worked with Staff to plan and organize the 56th Annual Heritage Festival, which was held on Saturday, October 9, 2021. The total expenses for the 2021 event, including staff costs, media production, and supplies was \$104,234. Revenue from the event was generated from vendor applications and entry fees for the band review and the car show, totaling \$23,847. The event's net cost to the City was \$80,386 after applying event revenues to the total cost of the event.

The 2021 event marked the return of the Heritage Festival following a particularly challenging year during the COVID-19 pandemic, in which the event was cancelled. The 2021 event featured, over 150 cars in the car show, over 25 bands in the band review, over 50 parade entries, 9 food vendors, 25 nonprofit vendors, 16 craft vendors, and 16 Home Based/Business Expo vendors.

While the 2021 event was well attended, it was anticipated that a rise in expenditures and a decrease in revenues was likely to occur, given the ongoing pandemic. Compared to the 2019 event (pre pandemic), the 2021 event had less vendors in the park and experienced increased costs in supplies. The budgeted amount for the event supplies/equipment for the 2021 event was \$63,200 based on the prior year's actual expenditures. In 2021, during the COVID-19 pandemic, many vendors were not able to supply the equipment needs at a lower cost due to staff/equipment shortages, resulting in higher expenses as compared to the 2019 event. Similarly, due to the pandemic, the 2021 event experienced a decrease in revenue as compared to the 2019 event, as some vendors and businesses were not able to participate. In 2019, revenue collected totaled \$35,465, whereas the 2021 event collected \$23,847.

The total parade route distance in 2021 was 1.10 miles. The parade began at the intersection of Kraemer Boulevard and Yorba Linda Boulevard. The parade started at 9:15 a.m. and traveled north on Kraemer Boulevard in the southbound lanes, ending at the Festival location at Tri-City Park. The band review began at 9:00 a.m. at Palm Drive and Yorba Linda Boulevard. Bands traveled west on Yorba Linda Boulevard and fed into the parade north on Kraemer Boulevard in the southbound lanes, ending at the Festival location at Tri-City Park. The non-competing bands were staged in the westbound lanes of Yorba Linda Boulevard and the competing bands staged in the eastbound lanes of Yorba Linda Boulevard. The bands joined the main body of the parade at the intersection of Kraemer Boulevard and Yorba Linda Boulevard. The total distance of the band review portion of the parade was 0.38 miles. The buses of the non-competing bands traveled north onto Brookhaven Avenue to their parking destination on Golden Avenue. The Committee recommends continuing the same parade route for the 2022 event that was utilized in 2021.

Activities proposed for the 2022 event will continue to include a craft fair, food vendors, business expo, game area, display booths, beer and wine garden, concert, car show, and entertainment. The pancake breakfast will begin at 7:00 a.m. with the other Festival activities scheduled to begin at 10:00 a.m. and conclude at 4:00 p.m. Once City Council direction is provided, the planning

process for the 2022 Festival will continue over the next several months including choosing an event theme.

FISCAL IMPACT:

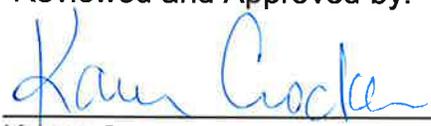
The cost for the materials, services, and supplies required for the event including items such as traffic control barricades, tables, chairs, porta potties, canopies, electrical equipment, entertainment, and marketing material is estimated to be \$75,600, based on the 2021 expenditures and utilizing an estimated 5% increase in CPI for goods and services. The Community Services, Police, Public Works, and Fire and Life Safety Departments' personnel support for the Festival and Parade is estimated to be approximately \$33,000, based on prior year expenditures. The 2021 Festival and Parade generated \$23,474 in revenue through participation fees, vendor fees, and various sponsorships and donations. The 2022 funding request from the Committee for general event supplies/equipment is \$75,600 to be allocated in the Community Services Department General Fund Budget for Fiscal Year ("FY") 2022-23. Additionally, staff costs related to the event will be appropriated during the FY 2022-23 budget process in each appropriate departmental budget.

Prepared by:



Veronica Ortiz
Community Services Supervisor

Reviewed and Approved by:



Karen Crocker
Director of Community Services

Reviewed and approved by:



Jennifer Lampman
Director of Finance

Reviewed and approved by:



Damien R. Arrula
City Administrator

Attachment:

2021 Event Expense Sheet



HERITAGE FESTIVAL 2021

104078-6099- Other Professional Services		
Amount	Description	
Total Expenditures	\$12,367.50	Provided for entertainers, contractors and hired agents for event and also included the cost of band review judges for SCSBOA, and shuttle services.
104078-6230- Printing and Binding		
Amounts	Description	
Total Expenditures	\$1,815.94	Purchased event flyers, posters, banners, and advertisements. Also provided for costs of date changes on banners. Purchased new street banner, pole banners and provided for design costs.
104078-6299 - Other Purchased Services		
Amount	Description	
Total Expenditures	\$36,935.39	Provided for rentals of event equipment including, electrical, generators, street closure equipment, tables, canopies, chairs and Porta Potties.
104078-6301 Special Department Supplies		
Amount	Description	
Total Expenditures	\$20,915.26	Provided for purchases of special events supplies. Included, small tools, equipment, car show/band supplies, awards, lunch, snacks, water for all staff/volunteers, trophies, certificates and committee supplies.
104078-6315 Office Supplies		
Amount	Description	
Total Expenditures	\$0.00	Provided for purchases of event office supplies. Included, paper, poster boards, pens, pencils, markers, file boxes and file folders.
104078- 6325 Postage		
Amount	Description	
Total Expenditures	\$0.00	Provided for postage costs of mailing vendor applications, vendor packets, parade packets, and shipping costs for band review trophies.
TOTALS		
Amount	Description	
Staff costs	\$32,200.00	City Staff costs (Public Works, Community Services, Police)
Expenditures	\$72,034.09	This includes all supplies/equipment costs outlined above
Total Costs	\$104,234.09	Total Event Cost
Revenue	\$23,847.43	Revenue collected from booth fees, sponsorships, donations and entry fees
Net Total 2021 Festival	(\$80,386.66)	Net cost to the City



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: INTERIM DIRECTOR OF FINANCE

DATE: APRIL 19, 2022

SUBJECT: **CONTINUED PUBLIC HEARING: ADOPTION OF PROPOSED OVERHEAD COST ALLOCATION STUDY AND COMPREHENSIVE FEE AND RATE SCHEDULE**

FISCAL

IMPACT: The proposed fee changes as of July 1, 2022, are intended to recover the cost of providing existing services associated with those fee-related regulatory functions and other programs.

SUMMARY:

On October 5, 2021, the City Council approved a professional services agreement with ClearSource Financial Consulting ("ClearSource") to prepare an overhead cost allocation study and comprehensive fee and rate schedule. The City Council opened the public hearing on April 5, 2022 and received a presentation from ClearSource at which time the Council voted to continue the public hearing to the regularly scheduled Council meeting of April 19, 2022. This item provides findings and recommendations from the recently completed user and regulatory fee study. This item includes an updated fee schedule proposed for adoption by the City Council. Prior to adopting new or increased fees, the City Council shall conduct a public hearing. At the conclusion of the public hearing, City Council shall determine whether to adopt the updated schedule of user and regulatory fees. If updated fees are adopted, Staff recommends a July 1, 2022, effective date for fee changes.

The user and regulatory fee study provides an up-to-date analysis of the City's current costs of providing fee-related services. This information can be used by the City Council as it considers potential updates to fees. User and regulatory fees are set at the direction of the City Council at the conclusion of a public hearing to consider adoption of any new fees or fee increases.

The services for which a city imposes a user or regulatory fee typically derive from an individual person or entity's action, request, or behavior. Therefore, except in cases where there is an overwhelming public benefit generated by a city's involvement in the individual action, a fee for service ensures that the individual bears most, if not all, of the cost incurred by the City to provide that service. When a fee targets "100% or full cost recovery," the individual is bearing the entirety of the cost. When a fee targets less than full cost recovery, another city revenue source – in most cases, the General Fund – subsidizes the individualized activity.

2. a.
Apr. 19, 2022

Industry best practice and California statute are in harmony: User and regulatory fees should be set according to the estimated reasonable cost of service and should bear a fair and reasonable relationship to the payer's burdens on, or benefits received from the activities and/or services provided by the City.

Additionally, ongoing review and adjustment of fees provides multiple benefits, including:

- Increasing the availability of General Fund revenues to be used for services and activities available to all residents and businesses, such as public safety services.
- Keeping pace with general cost inflation.
- Avoiding fee spikes that are more likely to occur when municipalities leave fees unchanged for a multi-year period.
- Providing fee payers, City staff, and City policymakers with a pattern of consistency that provides information for forecasting and decision-making purposes.
- Helping to meet fee-payer service level expectations by collecting fees to fund the existing level of services provided.
- Encouraging generational equity among fee payers by avoiding long-term stagnation of fees followed by significant fee increases
 - The last comprehensive fee update was completed in 2018 and prior to that completed in 2012 and 2007; Prior to 2007, the City's fee schedule had not been updated since 1990.

Fee Categories that Were Examined in this Study

This study specifically examined fee categories including, but not limited to:

- Building Fees, such as permitting of new construction or modifications to existing structures
- Planning Fees, such as entitlement review and review for compliance with the zoning code
- Land Development Engineering Fees, such as public improvement review
- Encroachment Permit Fees, for work or activities conducted in the City right-of-way
- Fire Prevention Fees – such as plan review and inspection for compliance with Fire Code
- Police Department Fees – such as vehicle impound fees

Items Not Examined in this Study

This study specifically excluded examination of the following:

- Development Impact Fees
- Taxes
- Assessments
- Fines or Penalties
- Franchise Fees
- Utility Rates and Services Charges

These items are subject to different approval thresholds or are not subject to the same cost of service limitations as the fees examined as part of this study. Consequently, they are specifically excluded from the scope of this study.

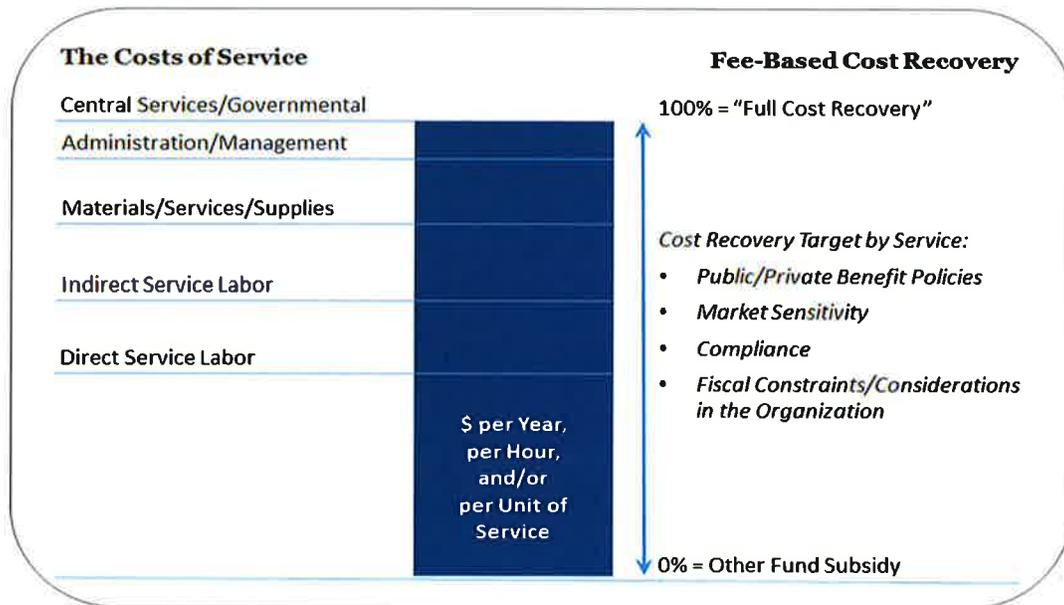
RECOMMENDATION:

It is recommended that the City Council consider the following actions:

1. Continue the Public Hearing to consider amending the Placentia Comprehensive Fee Schedule for certain fees, rates, and charges for various City user services; and
2. Receive the Staff report, consider all public testimony, and discuss the proposed fees; and
3. Close the public hearing; and
4. Adopt Resolution No. R-2022-17, a Resolution of the City Council of the City of Placentia, California, establishing and adopting certain City fees, rates, and charges for various City services with an effective date of July 1, 2022, for Fiscal Year 2022-23.

DISCUSSION:

The proposed fees are intended to comply with applicable federal, state, and local laws including providing confirmation that the proposed fees and charges are not a tax as defined in Article 13C of the California Constitution and that the proposed fees are no more than necessary to cover the reasonable costs of the City’s activities and services addressed in the fees. Additionally, the manner in which the costs are allocated to a payor bear a fair and reasonable relationship to the payor’s burdens on, or benefits received from the activities and services provided by the City.



Nearly every service for which a fee is imposed can be illustrated as follows, contrasting the components of the full cost of service, which is the maximum fee amount justified, against the local agency’s goals for cost recovery:

Based on the consultant's experience working with municipalities throughout California, most fee-paying stakeholders and City council members accept high-cost recovery targets for development-related fees as long as:

- The elements of the cost of service and assumptions are clearly communicated.
- The City clearly communicates that only eligible costs are included in fees.

Building Fees

- Current fees recover the full cost of providing fee-related services.
- Cities throughout the State typically target full cost recovery from building permit fees.
- Full cost recovery is targeted from proposed fees.

Planning Fees

- Current fees recover less than the full cost of providing services.
- Due to the nature of development within California, many projects take a significant amount of resources over a multi-month and potentially multi-year timeframe, depending on project complexity and magnitude.
- Costs of service have been recalibrated and proposed fees target full cost recovery for the vast majority of fee-related services.

Land Development Engineering and Encroachment Permit Fees

- The Department uses a combination of outside service providers and internal Staff to perform certain plan review and inspection activities. The proposed fee structure encourages recovery of City costs in addition to contract service provider costs, while developing fixed fees intended to scale to reflect project complexity.
- The proposed fees are calculated based on project characteristics such as the number of sheets reviewed, the number of acres inspected, or the type of project reviewed and inspected. These modifications are consistent with industry trends in calculating fees for service.

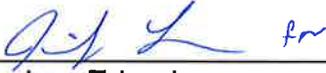
Fire Prevention Fees

- Adopting a comprehensive array of fees will allow the City to continue to use fixed fee billings rather than deposit-based billings while continuing to focus on recovery of costs.
- Use fee methodology that results in lower fees for less complex projects and higher fees for more complex projects (i.e., a nexus between fees and typical service requirements).

FISCAL IMPACT:

Additional revenues expected from the Proposed Master Fee Schedule are intended to offset the cost of providing existing services associated with those fee-related regulatory functions and other programs. Additional fee revenue is not intended to fund new services. Changes to fees are for cost recovery purposes only.

Prepared by:



Stephen Erlandson
Interim Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution R-2022-17 - Establishing and Adopting Certain Fees
2. Notices of Public Hearing, Adjustment of Various Fees
3. Fee Study Report
4. ClearSource PowerPoint Presentation, dated April 5, 2022

RESOLUTION R-2022-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ESTABLISHING AND ADOPTING CERTAIN CITY FEES, RATES, AND CHARGES FOR VARIOUS CITY SERVICES WITH AN EFFECTIVE DATE OF JULY 1, 2022 FOR FISCAL YEAR 2022-23

A. Recitals

WHEREAS, pursuant to the Mitigation Fee Act (Government Code section 66000 *et seq.*) the City of Placentia is authorized to adopt and implement fees, rates, and charges for municipal services; provided that such fees, rates, and charges do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, notice of public hearing has been given pursuant to Government Code Section 6062a, oral and written presentations have been made and received, and the required public hearing has been held; and

WHEREAS, the City of Placentia desires to implement new fees, rates, and charges for various governmental services provided by the City of Placentia, as set forth herein; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred; and

WHEREAS, the actions implemented through the adoption of this Resolution are statutorily exempt under the California Environmental Quality Act per Section 21080(b)(8) of the Public Resources Code.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

1. Recitals. The recitals in Part A., above, are correct.
2. Estimated Costs. The fees, rates, and charges set forth in Exhibit A do not exceed the estimated reasonable cost of providing the service for which the fee, rate, or charge is levied.
3. Exhibit A. The fees, rates, and charges set forth in Exhibit A are hereby adopted and approved as the fees, rates, and charges for the services identified for each such fee, rate, or charge.

4. Effective Date of Fees. The fees, rates, and charges set forth in Exhibit A shall become effective on July 1, 2022.

5. Delegated Authority. The City Administrator is hereby delegated the authority to reduce one or more fees included in Exhibit A by up to 10% of the adopted fee amount, based on market conditions.

6. Severability. If any fee, rate, or charge adopted or increased by this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such fee, rate, or charge shall be deemed a separate, distinct, and independent provision of this Resolution, and such holding shall not affect the validity of the remaining fees, rates and charges adopted or revised herein. The City Council hereby declares that it would have adopted this Resolution and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one (1) or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

PASSED, ADOPTED AND APPROVED this 19th day of April 2022.

Rhonda Shader, Mayor

Attest:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19th day of April 2022 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



PLACENTIA
Rich Heritage, Bright Future

Master Schedule of User and Regulatory Fees
Effective July 1, 2022

City of Placentia
Master Schedule of User and Regulatory Fees

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City of Placentia

MASTER FEE SCHEDULE - ADMINISTRATIVE FEES

Activity Description	Fee Effective July 1, 2022	Note
1 Returned Check Fee a) First Check b) Each Additional Check	\$25 \$35	
2 EFT/ACH Return / Error	\$25	
3 Postage	Actual Cost	
4 Digital Media Device	\$10	
5 Documents - Hard Copy a) Standard Size b) Non-standard Size	\$0.25 Actual Cost	
6 Subpoena Response / Retrieval Fees	Max. Authorized by State	

City of Placentia

MASTER FEE SCHEDULE - BUSINESS LICENSE APPLICATION REVIEW AND INSPECTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Business License Administrative Processing Fees		
1 Admin Fee - New Account		
a) Within City	\$50	
b) Outside City	\$20	
2 Admin Fee - Renewal	\$20	
3 State Fee	\$4	[a]

[a] State mandated fee.

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Construction / Demolition			
1 Construction / Demolition Project Application Fee	\$97		
2 Impound Refuse Containers	\$148		
Supplemental Plan Check Fees			
3 First 2 Hours	\$307		
4 Each Additional Half Hour (or portion thereof)	\$136		
Supplemental Inspection Check Fees			
5 First 2 Hours	\$227		
6 Each Additional Half Hour (or portion thereof)	\$90		
Mechanical Permit Fees			
7 Issuance Fee	\$25	charged to all permits	
8 Air Conditioner			
a) 100,000 BTU or less	\$60	each	
b) Over 100,000 BTU	\$90	each	
9 Air Handler	\$90		
10 Appliance Vent / Chimney (Only)	\$90		
11 Boiler	\$90		
12 Compressor	\$90		
13 Duct Work	\$120		
14 Evaporative Cooler	\$90		
15 Exhaust Hood (Commercial Grease Hood)	\$249		
16 Exhaust Hood and Duct (Residential)	\$90		
17 Hear Pump (Package Unit)	\$90		
18 Heater			
a) 100,000 BTU or less	\$90		
b) Over 100,000 BTU	\$90		
c) Unit, Radiant, etc.	\$90		
d) Wall / Floor	\$90		
19 Vent Fan, Single Duct	\$76		
20 Vent System	\$90		
21 Walk-In Box / Refrigerator Coil	\$90		
22 Other Mechanical Inspections	\$141	per hour	
23 Stand-alone Mechanical Plan Check	\$176	per hour	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Electrical Permit Fees			
24 Issuance Fee	\$25		
25 New or Re-Wire Power Apparatus			
a) New or Re-Wire Residential	\$0	per sq ft	
b) New or Re-Wire Garages	\$0	per sq ft	
26 Busways	\$64		
27 Light Standard or Private Street Light			
a) First	\$115		
b) Each Additional	\$34		
28 Miscellaneous Apparatus, Conduits and Conductors (EV Charger, Backup Batteries)	\$76		
29 Outlets, Lights, and Switches (each)	\$3	each	
30 Power Apparatus (per HP, kV, KVA, etc.)			
a) Up to and Including 1	\$28		
b) 2 to 10	\$40		
c) 11 to 50	\$50		
d) 51 to 100	\$62		
e) Greater than 100	\$73		
31 Pre-Inspection	\$80		
32 Service or Panel (600V up to 1,000 amp)	\$136	per unit	
33 Signs, Outline Lighting, and Marquees	\$76		
34 Temporary Pole	\$90	each	
35 Theatrical-type Lighting Fixtures or Assemblies (each)	\$3	each	
36 Other Electrical Inspections	\$141	per hour	
37 Stand-alone Electrical Plan Check	\$176	per hour	
Plumbing Permit Fees			
38 Issuance Fee	\$25		
39 Anti-Syphon Valve	\$27	each	
40 Backflow Preventer	\$27	each	
41 Bathtub	\$27	each	
42 Dishwasher	\$27	each	
43 Drain-Piping Repair / Alterations	\$27	each	
44 Drinking Fountain	\$27	each	
45 Floor Sink / Drain	\$27	each	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
46 Garbage Disposal	\$27	each	
47 Gas Piping			
a) First Five Outlets	\$57		
b) Each Additional Five Outlets	\$5		
48 Grease Interceptor	\$340		
49 Grease Trap	\$170		
50 Laundry	\$27		
51 P Trap	\$27	each	
52 Roof Drain-Rainwater System	\$27	per drain	
53 Septic System	\$340	each	
54 Sewer (new, add, repair, abandonment)	\$27		
55 Sewer Cleanout Only	\$27	each	
56 Shower Stall	\$27	each	
57 Sink	\$27	each	
58 Solar Water System Fixtures (tanks, water treatment, equip)	\$57		
59 Urinal	\$27	each	
60 Waste and Vent System	\$113		
61 Water Closet	\$27	each	
62 Water Heater	\$27	each	
63 Water Line	\$27	each	
64 Water Pipe Repair Replacement			
a) First 100 lf	\$115		
b) Each additional 100 lf	\$50		
65 Other Plumbing Inspections	\$141	per hour	
66 Stand-alone Plumbing Plan Check	\$176	per hour	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Miscellaneous Permit / Other Fees			
67 Issuance Fee	\$25		
68 Application Meeting (Group Meeting Fee)	\$507		
69 Building & Zoning Inspection	\$80		
70 Duplicate Job Card	\$33		
71 Dedicated Inspector / Special Inspector Use	15% of Base Bldg Permit Fee		[a]
72 Expedited Plan Review	15% of Base Plan Check Fee		[b]
73 Solar Panels	\$267		
74 Address Change	\$1,773		
75 Awning	\$150	minimum charge	[c]
76 Close or Open Exterior Wall	\$250	minimum charge	[c]
77 Wood Fence	\$120	minimum charge	[c]
78 Masonry Wall	\$150	minimum charge	[c]
79 Patio Cover	\$150	minimum charge	[c]
80 Add for Screening	\$3	per SF minimum charge	[c]
81 Pre Fab Patio Room	\$250	minimum charge	[c]
82 Residential Alterations	\$200	minimum charge	[c]
83 Room Addition	\$250	minimum charge	[c]
84 Roof			
a) First 2,000 sf	\$322		
b) 2,001 sf - 4,000 sf	\$442		
c) 4,001 sf to 6,000 sf	\$680		
d) 6,001 sf or more	\$852		
85 Pool Re-plaster	\$136		
86 Gunite	\$648		
87 Pool and Spa with Electrical / Plumbing	\$1,322		
88 Spa or Hot Tub-inground (Pre-fabricated)	\$487		

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
89 Swimming Pool			
a) Electrical	\$102		
b) Plumbing	\$85		
90 Stucco			
a) First 400 sf	\$284		
b) Each Additional 100 sf	\$22		
91 Windows			
a) 1 Only	\$90		
b) 2 Only	\$113		
c) 3-10	\$204		
d) 11-20	\$408		
e) 21-50	\$613		
f) 51-100	\$817		
g) 100-200	\$1,022		
h) 200-500	\$1,226		
92 General Plan Update Fee (per \$1,000 valuation)	\$3.00		
93 Technology Enhancement Fee (per \$1,000 valuation)	\$1.75		

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Table 1-A - Building Permit Fees			
Total Valuation			
94 \$1 to \$500	\$67		
95 \$501 to \$2,000			
a) For the first \$500	\$67		
b) plus \$3.30 for each additional \$100, or fraction thereof, to and including \$2,000	\$3		
96 \$2,001 to \$25,000			
a) For the first \$2,000	\$121		
b) plus \$15 for each additional \$1000, or fraction thereof, to and including \$25,000	\$15		
97 \$25,001 to \$50,000			
a) For the first \$25,000	\$494		
b) plus \$10.85 for each additional \$1000, or fraction thereof, to and including \$50,000	\$11		
98 \$50,001 to \$100,000			
a) For the first \$50,000	\$787		
b) plus \$7.55 for each additional \$1000, or fraction thereof, to and including \$100,000	\$8		
99 \$100,001 to \$500,000			
a) For the first \$100,000	\$1,196		
b) plus \$6 for each additional \$1000, or fraction thereof, to and including \$500,000	\$6		
100 \$500,001 to \$1,000,000			
a) For the first \$500,000	\$3,792		
b) plus \$5.10 for each additional \$1000, or fraction thereof, to and including \$1,000,000	\$5		
101 \$1,000,001 and up			
a) For the first \$1,000,000	\$6,551		
b) plus \$3.40 for each additional \$1000, or fraction thereof	\$3		
102 Plan Check	65% of Building Permit Fee	% of building permit fee	

* If calculated fees do not reach the established minimum fee, the minimum fee applies.

[a] For requests for dedicated inspection / special on-call inspection services, an additional fee of 15% of base building permit fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[b] For requests for expedited plan review, an additional fee of 15% of base plan review fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[c] Fee is greater of minimum charge or Table 1-A charge.

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
1 Abandonment of Property	\$4,176	[a]
2 Accessory Dwelling Unit (ADU) Administrative Review	\$2,657	
3 Adult Oriented Business	\$9,644	
4 Appeal of Staff Decision		
a) to Planning Commission	\$2,955	[b]
b) to City Council	\$5,024	[b]
5 Building & Zoning Compliance Application		
a) Minor	\$99	[c]
b) Major	\$296	[c]
6 CC&R's Review	\$2,222	
7 Certificate of Compliance	\$1,281	
8 Condominium Conversion	\$6,256	
9 Development Agreement Review	\$9,660	[a]
10 Development Plan Review	\$13,302	
11 Environmental Impact Report Admin/Review	\$8,395	[a]
12 Extension of Approval		
a) Staff Approved Applications	\$1,182	
b) Planning Comm/City Council Approved Applications	35% of original application fee	
13 Film Permit		
a) Commercial	\$1,034	
b) Student	no charge	[d]
14 General Plan Amendment	\$14,037	
15 Home Occupation Permit	\$65	[c]
16 House Move	\$2,549	[a]
17 Initial Study Checklist	\$591	
18 Landscape Plan Review (Residential - 3 or more)	\$493	[a]
19 Landscape Plan Check (Commercial)	\$493	[a]

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
20 Letter of Public Convenience/Necessity	\$1,084	
21 Lot Line Adjustment	\$3,221	
22 Negative Declaration	\$3,608	[a]
23 Planning Review / Research (Questions/Issues requiring research)		
a) First hour	\$296	
b) Each additional 15 minutes	\$49	
24 Preliminary Plan Review	\$2,855	[a]
25 Security Review	\$788	
26 SB 9 Administrative Review		
a) Review of Residential Home (or Homes) Plan	\$2,657	
b) Administrative Tentative Parcel Map	\$5,659	
27 Short Term Rental Registration	\$394	
28 Sign Plan Review		
a) Individual Sign	\$394	
b) Integrated Commercial/Industrial Center	\$591	
c) Master Sign Program	\$985	
29 Site Plan Review		
a) Minor	\$197	
b) Major - Residential	\$2,657	
c) Major - Commercial	\$2,657	
30 Special Event Permit		
a) Minor: outdoor display, etc.	\$150	
b) Major: car show, fair, etc.	\$887	[e]
31 Specific Plan Review/Amendment	\$10,350	[a]
32 Study Session (Applicant Requested)	\$1,182	
33 Temporary Advertising Permit (includes banners, etc.)		
a) Annual Permit	\$99	[f]
b) Subsequent/Renewal Permit in Same Calendar Year	\$74	[g]
34 Tentative Parcel Map (4 or fewer parcels)	\$6,841	

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
35 Tentative Tract Map (5 or more Parcels/Lots/Units)		
a) First 5 Parcels/Lots/Units	\$9,008	
b) Each Additional Parcel/Lot/Unit	\$99	
36 Third Party Review/Preparation of Plans	\$1,478	[a]
37 Underground Utility Waiver	\$2,405	[a]
38 Use Conformity Determination	\$887	
39 Use Permit		
a) Minor	\$3,152	
b) Standard	\$9,777	
c) Modification		
i) Planning Commission	\$7,216	
ii) Staff	\$1,379	
d) Special	\$1,376	
e) Use Permit - Temporary		
i) New	\$887	
ii) Renewal	\$493	
40 Variance		
a) Minor	\$3,374	
b) With Other Applications	\$6,104	
c) Standard	\$8,989	
41 Wireless Facility - Preliminary Plan Review	\$1,567	[a]
42 Zone Change	\$14,037	
43 Zone Change - Text Only	\$3,698	
44 Zoning Verification Letter	\$690	

[a] Base fee as noted, plus, as needed, an initial deposit is determined by the Director of Development Services, against which the City will charge the cost or outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

[b] If City Councilmember brings appeal, no fee charged.

[c] Plus inspection fee, if necessary.

[d] Permit required, but no fee charged.

[e] Plus any costs from other departments.

[f] First-time registration permit fee.

[g] Renewal fee for existing businesses that have already registered with the City will be 75% of the initial registration permit fee. This reduced renewal fee will apply only to the same calendar year of the first-time registration date.

City of Placentia

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
General Permit and Inspection Fees			
1 Grading - Standard Projects			
a) Grading Permit	\$300	per permit	
b) Plan Check			
i) First Sheet	\$1,048	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
c) Inspection			
i) First Hour	\$300	per hour	
ii) Each Additional Hour	\$150	per hour	
2 Grading - Larger Projects - see Note 2	deposit determined by director		
Parcel / Tract Map Checking			
3 Parcel / Tract Map Checking			
a) Up to 5 Lots			
i) First Sheet	\$1,824	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
b) Greater than 5 Lots			
i) First Sheet	\$2,406	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
Other Permit and Inspection Fees			
4 Traffic Control Plan Check - see Note 3	\$1,552		[a]
5 Water Quality Management Plan Review	\$3,526		[a]
6 Sediment and Erosion Plan Check			
a) 1st sheet	\$1,436	per sheet	[a]
b) Each Additional Sheet	\$660	per sheet	[a]
7 Transportation Permit			
a) Transportation Permit - Annual	\$90	each	
b) Transportation Permit - Single Trip	\$16	each	
Encroachment			
8 Encroachment Permit			
a) Encroachment Permit	\$300	per permit	
b) Encroachment Plan Check			
i) 1st sheet	\$776	per sheet	[a]
ii) Each Additional Sheet	\$776	per sheet	[a]
c) Encroachment Inspection			
i) 1st hour	\$150	per hour	
ii) Each Additional Hour	\$150	per hour	

City of Placentia

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Other Services			
9 PW Special Inspection	\$150	per hour	
10 Traffic Engineering Development Plan Check Review - See Note 1	\$1,940	base fee + deposit	[a]
11 Traffic Impact Analysis Review - See Note 1	\$2,328	base fee + deposit	[a]
12 Sewer Capacity Study	\$1,601		[a]
FOG			
13 FOG Plan Check Fee	\$927		[a]
14 FOG Annual Service			
a) With Interceptor	\$266		
b) Without Interceptor	\$2,180		
Technology Enhancement Fee			
15 Technology Enhancement Fee	\$10	per sheet	

[a] Three checks included in fee.

Explanatory Notes:

Note 1: Base Fee as noted, plus, as needed, an initial deposit determined by the Director of Public Works, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

Note 2: An initial deposit of amount indicated or as determined by the City Engineer, against which the City will charge the cost of outside consultants / attorneys, other City costs and staff time at Fully Burdened Hourly Rates. If Costs exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in major arterial streets.

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Development Review		
1 Small Project - Single family residence, single, ADU	\$346	
2 Development Plan/Site Review/CUP	\$538	
3 Map Review - Tentative Tract Map/Screen Check/and or Clearance letter for print linen	\$385	
4 Fire Master Plan - Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	\$551	
5 Vehicle or pedestrian gates across emergency access roads	\$438	
Architectural (per building)		
6 All A Occupancy 5,000 sq ft or under	\$938	
7 All A Occupancy greater than 5,000 sq ft	\$1,069	
8 E Day Care or I-4	\$654	
9 E Occupancy educational	\$1,069	
10 B, F, M, S Occupancies	\$631	
11 H Occupancy - Chemical classification fee	\$1,192	
12 I or R2.1 Occupancies	\$1,654	
13 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building	\$577/\$710	[a]
14 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building - Inspection Only	\$154	
15 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building	\$948	
16 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building - Inspection Only	\$254	
17 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building	\$1,969	
18 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building - Inspection Only	\$615	
19 R3.1 RCF	\$492	
20 R3.1 RCF - Inspection Only	\$154	
21 R4 Licensed residential care / assisted living facilities	\$743	
22 R4 Licensed residential care / assisted living facilities - Inspection Only	\$269	
23 S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	\$862	

[a] If performed by contractor, the fee will be the higher amount

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Hazardous Processes/Systems/Materials		
24 Above/underground storage tank (per tank, includes associated tank equipment)	\$588	
25 Above-ground storage tank, including equipment - Inspection Only	\$215	
26 Hazardous Material Process/Storage for Non - H Occupancies. Includes Chem Class Review 0 - 5 chemicals	\$638	
27 Hazardous Material Process/Storage for Non - H Occupancies - Inspection Only	\$277	
28 Chemical Classification Review 6 - 49 chemicals	\$515	
29 Chemical Classification Review 50 - 100 chemicals	\$715	
30 Chemical Classification Review more than 100 chemicals	\$1,062	
31 High-piled storage: code/commodity compliance	\$986	
32 Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 3-pounds of any refrigerant	\$992	
33 Spray booth, spraying area	\$688	
34 Gas Systems: medical gas, industrial gas (including piping and manifolds)	\$957	
35 Gas systems: CO2 for Beverage	\$454	
36 Special equipment: industrial ovens, vapor recovery, dust collection, Dry Cleaning	\$775	
37 Photovoltaic System - Commercial	\$451	
38 Battery Systems, stationary storage and cell sites	\$546	
39 Emergency Responder Radio System	\$935	
Suppression Systems		
40 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot)	\$502	
41 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot) - Inspection Only	\$197	
42 NFPA 13R fire sprinkler system: 3 to 16 units per building	\$609	
43 NFPA 13R fire sprinkler system: 3 to 16 units - Inspection Only	\$237	
44 NFPA 13R fire sprinkler system: 17 to 50 units per building	\$874	
45 NFPA 13R fire sprinkler system: 17 to 50 units per building - Inspection Only	\$400	
46 NFPA 13R fire sprinkler system: > 50 units per building	\$998	
47 NFPA 13R fire sprinkler system: more than 50 units - Inspection Only	\$474	
48 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser	\$645	
49 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser - Inspection Only	\$238	
50 New NFPA 13 fire sprinkler system: > 100 heads per riser	\$842	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
51 New NFPA 13 fire sprinkler system: each add'l riser OR per floor in buildings > 2 stories - Inspection Only	\$283	
52 New NFPA 13 fire sprinkler system: R-1/R-2 each riser and per floor in buildings > 2 stories	\$389	
53 New NFPA 13 fire sprinkler system: R-1/R-2 - Inspection Only	\$169	
54 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations	\$365	
55 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations - Inspection Only	\$162	
56 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review	\$735	
57 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review - Inspection Only	\$338/\$350	[a]
58 Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	\$703	
59 Pre-action fire sprinkler system - Inspection Only	\$237	
60 NFPA 14 Class I, II, or III standpipes (includes all standpipes within a single building)	\$634	
61 NFPA 14 standpipes - Inspection Only	\$277	
62 Fire pump installation	\$929	
63 Underground fire protection system: 1 - 5 connections (single hydrant or riser counts 1)	\$592	
64 Underground fire protection system: > 5 connections (single hydrant or riser counts 1)	\$929	
65 Underground repair	\$428	
66 Commercial cooking hood and duct system (per system)	\$357	
67 Special extinguishing system: Dry Chemical, CO2, FM 200, Foam Liquid Systems, Inert Gas, Halon, & Inergen	\$666	
Alarm Systems		
68 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices	\$383	
69 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices - Inspection Only	\$118	
70 Fire alarm system: 6 - 15 initiating devices and/or ≤ 21 - 40 notification devices	\$529	
71 Fire alarm system: 6-15 initiating devices and/or ≤ 21 - 40 notification devices - Inspection Only	\$169	
72 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices	\$803	
73 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices - Inspection Only	\$342	
74 Fire alarm system: > 30 initiating devices and/or > 80 notification devices	\$1,094	
75 Fire alarm system: > 30 initiating devices and/or > 80 notification devices - Inspection Only	\$394	
76 Field review/inspection - Underground repair	\$231	

[a] If performed by contractor, the fee will be the higher amount

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Administrative/Miscellaneous		
77 Alternative Method and Material Request	\$615	
78 Plan Revision	\$254	
79 Reinspection Fee	\$169	
80 Inspection time and materials fee (per hour)	\$169	
81 Plan Review time and materials (per hour)	\$169	
82 Fire Marshal time and material fee	\$192	
83 Accelerated plan review (Per review. Fee is in addition to base fee assessed for plan review)	\$231	
84 Coordination/Pre-submittal Meetings: (hourly minimum 2 hours)	\$385	
85 Additional Review past 2nd review (each submittal)	\$254	
86 After hours inspection	\$615	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Annual Permits		
1 Aerosol products	\$296	
2 Aircraft refueling vehicles	\$211	
3 Aircraft repair hangar	\$296	
4 Carbon Dioxide systems used in beverage	\$254	
5 CG - Flammable, greater than exempt Amount	\$414	
6 CG - Highly toxic and toxic, any amount	\$414	
7 CG - Pyrophoric, any amount	\$414	
8 Combustible dust producing operations	\$473	
9 Corrosive, less than exempt amount	\$355	
10 Corrosive, greater than exempt amount	\$651	
11 Covered and open mall buildings	\$1,944	
12 Cryogen fluids - operational	\$473	
13 Cutting operations and welding operations	\$254	
14 Day Care - commercial	\$211	
15 Day Care - large family	\$211	
16 Dry cleaning	\$254	
17 Explosives	\$592	
18 New business inspection	\$169	
19 Flammable and combustible liquids	\$532	
20 Flammable Liq. Room - < 1,000 sq ft	\$355	
21 Group I-4, Day Care facilities	\$380	
22 Hazardous productions materials (HPM)	\$532	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Construction		
23 Aboveground storage tanks		
a) 1st tank	\$1,014	
b) Additional aboveground storage tanks	\$761	
24 Close of flam LST, each	\$1,099	
25 Close of flam LST, each add'l tank	\$761	
26 Fire Hydrants, each	\$444	
27 Modification of a UST permit	\$570	
28 Transfer UST to a new owner	\$296	
29 UST - new install of flam. LST		
a) 1st tank	\$1,711	
b) Each additional tank	\$1,099	
30 UST system alteration; minor tank and piping repair	\$761	
31 Flammable liquids room - < 1,000 sq ft	\$570	
32 UST closure	\$1,838	
33 Solar, gardens and landscaped roofs	\$592	
34 Cryogens fluids	\$676	
35 Hazardous materials	\$1,099	
36 High piled combustible storage	\$507	

City of Placentia

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee Effective July 1, 2022	Note
Alarms and Alarm System Permits		
1 Alarm Permit		
a) Commercial (Annual Permit)	\$81	
b) Residential (Annual Permit)	\$27	
2 False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders)	\$254	
Miscellaneous Permits		
3 ABC Permit		
a) One Day Non-Profit	\$143	
b) Commercial	\$287	
4 Bingo Permit	\$50	[a]
5 Fortune Tellers/Annual Renewal		
a) Non-Profit	\$317	
b) For Profit	\$635	
6 Gaming Permit		
a) Non-Profit	\$317	
b) For Profit	\$635	
7 Second Hand Dealer License/Renewal		
a) Non-Profit	\$317	
b) For Profit	\$635	
8 Solicitor's Vendor's Permit/Renewal		
a) Non-Profit	\$317	
b) For Profit	\$635	
9 Live Entertainment Permit		
a) Non-Profit	\$317	
b) For Profit	\$635	
10 Carnival Permit Investigation		
a) Non-Profit	\$317	
b) For Profit	\$635	
Other Police Fees/Services		
11 Bike License		
a) Per year	\$2	[a]
b) Three Year Renewal	\$3	

City of Placentia

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee Effective July 1, 2022	Note
12 Civil Subpoena - Clerical		
a) Officer		
i) Minimum for first three hrs	State Max	[a]
ii) For each additional hour	State Max	[a]
b) Clerical (per quarter-hour)	State Max	[a]
13 Party Disturbance (Second Response) (\$0 first courtesy response)	\$335	
14 Property Release Fee		
a) Victims and first appointments for property owners	\$0	
b) All Others (includes "no shows")	\$32	
15 Public Fingerprinting Fee (Plus DOJ/FBI fees)	\$21	
Permit Parking		
16 Residential Parking Permits		
a) First 5	\$11	
b) Replacement	\$11	
17 Temporary Parking Permit	\$1	
18 Temporary Parking Permit for Old Town	\$240	
Traffic		
19 Citation Sign Off - Fix-It Ticket	\$15	
Reports and Administrative Services		
20 Visa/Passport Clearance Letter	\$48	
Vehicle Release Fee (Per Vehicle)		
21 Vehicle Repossession Entry	\$15	[a]
22 Vehicle Release		
a) Non 30-Day Impound / Vehicle Storage	\$189	
b) 30-Day Impound Release	\$281	
c) 30-Day Impound Release (DUI)	\$281	
Records		
23 Copies		
a) Arrest Logs	\$0.25	
b) Police Logs	\$0.25	
c) Police Reports	\$0.25	
d) Police Photos	\$0.25	
e) Location Premise History Search	\$0.25	
f) Body-worn Camera Footage	Bill hourly	

[a] Fee established by State of California.

City of Placentia

MASTER FEE SCHEDULE - CODE ENFORCEMENT FEES

Activity Description	Fee Effective July 1, 2022	Note
Miscellaneous Fees		
1 Massage Establishment Permit	\$525	
2 Massage Technician Permit	\$250	
3 Code Enforcement Reinspection	\$128	
4 Code Enforcement Hourly Rate	\$102	[a]

[a] Hourly rate for Code Compliance inspections required or requested for which no other fees are listed, requests for special event support, etc.

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
Aquatic Programs		
1 Swim Lessons	\$70 - \$80	
2 Aquatics Day Class	\$75 - \$80	
3 Aquatics Night Class	\$70	
Contract Recreation Classes		
4 Class Fees	market price	
5 Instructor / City Percentages:		
Classes held at City-Owned Facilities	60% Inst / 40% City	
Classes held at offsite / Non City-Owned Facilities	65% Inst / 35% City	
6 Administrative Fee for Classes	\$10	
Youth Sports Programs (Participant Registration Fee)		
7 Placentia Youth Basketball	\$119	
Adult Sports Programs (Team Registration Fee)		
8 Adult Futsal (Indoor Soccer)	\$357	
9 Adult Basketball	\$535	
Excursions		
10 Excursion		
a) Single Day	\$59 - \$128	
b) Multi-Day	\$155 - \$311	
c) Administrative Fee	\$10	
Facility Rentals (based on 2 hr minimum) - Includes Set Up, Cleaning, Breakdown, and Overhead		
11 Permit Processing Fee (all users)	\$20	
Whitten Center		
12 Refundable Security Fee (Damage Deposit)	\$150	
13 Resident Non Profit		
a) Main Room (150 Max)		
i) Friday - Sunday	\$80	
ii) Monday - Thursday	\$61	
b) Room A or B (75 Max)		
i) Friday - Sunday	\$61	
ii) Monday - Thursday	\$54	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
14 Resident, Non Resident Non Profit		
a) Main Room (150 Max)		
i) Friday - Sunday	\$97	
ii) Monday - Thursday	\$80	
b) Room A or B (75 Max)		
i) Friday - Sunday	\$72	
ii) Monday - Thursday	\$61	
15 Non Resident		
a) Main Room (150 Max)		
i) Friday - Sunday	\$123	
ii) Monday - Thursday	\$107	
b) Room A or B (75 Max)		
i) Friday - Sunday	\$97	
ii) Monday - Thursday	\$88	
16 Commercial		
a) Main Room (150 Max)		
i) Friday - Sunday	\$150	
ii) Monday - Thursday	\$141	
b) Room A or B (75 Max)		
i) Friday - Sunday	\$123	
ii) Monday - Thursday	\$115	
17 Kitchen (All Users)	\$125	
Aguirre (60 Max)		
18 Refundable Deposit (Damage Deposit)	\$100	
19 Resident Non Profit		
a) Friday - Sunday	\$61	
b) Monday - Thursday	\$54	
20 Resident, Non Resident Non Profit		
a) Friday - Sunday	\$72	
b) Monday - Thursday	\$61	
21 Non Resident		
a) Friday - Sunday	\$97	
b) Monday - Thursday	\$88	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
22 Commercial		
a) Friday - Sunday	\$123	
b) Monday - Thursday	\$115	
Backs - Main Room (150 Max)		
23 Refundable Deposit (Damage Deposit)	\$150	
24 Resident Non Profit		
a) Friday - Sunday	\$80	
b) Monday - Thursday	\$61	
25 Resident, Non Resident Non Profit		
a) Friday - Sunday	\$97	
b) Monday - Thursday	\$80	
26 Non Resident		
a) Friday - Sunday	\$123	
b) Monday - Thursday	\$107	
27 Commercial		
a) Friday - Sunday	\$150	
b) Monday - Thursday	\$141	
Koch Building (30 Max)		
28 Refundable Deposit (Damage Deposit)	\$100	
29 Resident Non Profit		
a) Friday - Sunday	\$54	
b) Monday - Thursday	\$54	
30 Resident, Non Resident Non Profit		
a) Friday - Sunday	\$61	
b) Monday - Thursday	\$54	
31 Non Resident		
a) Friday - Sunday	\$88	
b) Monday - Thursday	\$78	
32 Commercial		
a) Friday - Sunday	\$88	
b) Monday - Thursday	\$78	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
Gyms		
33 Gyms Refundable Security Fee (Damage Deposit)	\$100	
34 Oberle Gym (348 Max)		
a) Resident Non Profit	\$54	
b) Resident, Non Resident Non Profit	\$61	
c) Non Resident	\$72	
d) Commercial	\$80	
35 Tynes Gym (303 Max)		
a) Resident Non Profit	\$54	
b) Resident, Non Resident Non Profit	\$61	
c) Non Resident	\$72	
d) Commercial	\$80	
Gomez Community Center (60 Max)		
36 Refundable Deposit (Damage Deposit)	\$100	
37 Resident Non Profit		
a) Friday - Sunday	\$61	
b) Monday - Thursday	\$54	
38 Resident, Non Resident Non Profit		
a) Friday - Sunday	\$72	
b) Monday - Thursday	\$61	
39 Non Resident		
a) Friday - Sunday	\$97	
b) Monday - Thursday	\$88	
40 Commercial		
a) Friday - Sunday	\$123	
b) Monday - Thursday	\$115	
Pools		
41 Whitten Center Pool Rental	\$297	
42 Gomez Center Pool Rental	\$297	
Special Events		
43 For Grass Areas		
a) Damage Deposit	\$300	
b) Per Hour	\$45	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
Park Shelter / Table Rentals (based on 2 hr minimum)		
44 Permit Processing Fee (all users)		
45 Picnic Shelters		
a) Refundable Security Fee (Cleaning / Damage Deposit)	\$100	
b) Kraemer Picnic Shelter Rental Rate (per shelter area)		
i) Resident	\$60	
ii) Non Resident	\$104	
b) Koch Picnic Shelter Rental Rate (per shelter area)		
i) Resident	\$60	
ii) Non Resident	\$104	
46 Picnic Tables		
a) Parque del Arroyo Verde Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
b) Parque de los Vaqueros Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
c) Tuffree Park Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
c) Placentia Champions Sports Complex Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
Sportsfield Rentals (per hour)		
47 Sportsfield Processing Fee - One time fee	\$70	
48 Sportsfield Application Fee		
a) Melrose Elementary School SB1		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
b) Parque de los Niños		
i) Resident Non Profit	\$4	
ii) Resident	\$6	
iii) Non Resident Non Profit	\$9	
iv) Non Resident	\$13	
v) Commercial	\$21	
c) PCSC		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
c) Tuffree Park P4		
i) Resident Non Profit	\$4	
ii) Resident	\$6	
iii) Non Resident Non Profit	\$9	
iv) Non Resident	\$13	
v) Commercial	\$21	
d) Tuffree Park Baseball		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
d) Tuffree Park Tennis Courts 1 & 2		
i) Resident Non Profit	\$3	
ii) Resident	\$5	
iii) Non Resident Non Profit	\$7	
iv) Non Resident	\$11	
v) Commercial	\$16	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
d) Valdez Middle School SB1		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
d) Torii Hunter Softball		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
Athletic Field Lighting (per hour)		
49 Kraemer Middle School		
a) P1	\$12	
b) P13	\$12	
c) P17	\$16	
d) P2	\$12	
e) SB1	\$16	
f) SB2	\$16	
50 Melrose Elementary School SB1	\$16	
PCSC		
a) Jensen	\$16	
b) March	\$16	
c) Munoz	\$16	
d) Valadez	\$16	
51 Tuffree Middle School		
a) P1	\$16	
b) P2	\$16	
c) P3	\$12	
d) P4	\$12	
e) SB1	\$16	
f) SB2	\$16	
g) Tennis Court 1	\$6	
h) Tennis Court 2	\$6	
52 Melrose Elementary School SB1	\$16	

City of Placentia
401 East Chapman Avenue
Placentia, CA 92870

City Clerk's Office (714) 993-8231

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the City Council of the City of Placentia will hold a public hearing in the **Council Chambers** of Placentia City Hall, 401 E. Chapman Avenue on **Tuesday, April 5, 2022 at 7:00 p.m.** or as soon thereafter as the matter may be heard, to consider the following item:

The adoption of a Resolution Establishing and Updating User and Regulatory Fees and Charges.

ALL INTERESTED PERSONS are invited to attend this hearing and express opinions upon the items listed above.

ANY WRITTEN MATERIALS to be submitted must be submitted to the City Clerk at least twenty-four (24) hours prior to the hearing.

IF YOU CHALLENGE this proposal in court, you may be limited to, raising only those issues you or someone else raised at the public hearings described in this notice or written correspondence delivered to the City Clerk at 401 E Chapman Avenue, Placentia, CA 92870.

FURTHER INFORMATION on these items may be obtained at the City Clerk's Office or by telephone: (714) 993-8231

Attest: Karen O'Leary, Deputy City Clerk

PUBLISHED: Friday, March 25, 2022 – *OC Register*

POSTED: Thursday, March 24, 2022

City of Placentia
401 East Chapman Avenue
Placentia, CA 92870

City Clerk's Office (714) 993-8231

NOTICE OF PUBLIC HEARING

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Attest: Karen O'Leary, Deputy City Clerk

PUBLISHED: Thursday, March 31, 2022 – Placentia News Times

POSTED: Thursday, March 31, 2022

CITY OF PLACENTIA

MARCH 2022

User and Regulatory Fee Study

ClearSource Financial Consulting

TERRY MADSEN | PRINCIPAL CONSULTANT

tmadsen@clearsourcefinancial.com | 831.288.0608

7960 B Soquel Drive, Suite 363 | Aptos, California 95003

www.clearsourcefinancial.com

ATTACHMENT 3

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March 2022

CITY OF PLACENTIA

Attn: Stephen Erlandson, Interim Finance Director
401 E Chapman Avenue
Placentia, CA 92870

User and Regulatory Fee Study

Dear Stephen:

ClearSource Financial Consulting submits the following report describing the findings of our preparation of a User and Regulatory Fee Study for the City of Placentia.

Please refer to the Executive Summary for the key findings of the analysis and estimated impacts to City funds. The balance of the report and its appendices provide the necessary documentation to support those outcomes.

Thank you for the opportunity to serve the City on this topic. We are happy to continue discussion on this study as the need arises or consult with you on additional topics.

Sincerely,



TERRY MADSEN, PRESIDENT | CLEARSOURCE FINANCIAL CONSULTING

PHONE NUMBER: 831.288.0608
EMAIL ADDRESS: tmadsen@clearsourcefinancial.com

EXECUTIVE SUMMARY

STUDY OVERVIEW

The City of Placentia has completed a **User and Regulatory Fee Study**. California cities regularly conduct these studies to justify fee amounts imposed and to optimize the overall portfolio of revenues available to the municipality to fund its services.

Industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that same individual through user fee revenue, relieving the agency's general revenues as much as possible for use toward services of broader community benefit.

USER AND REGULATORY FEES

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, license fees, franchise fees, fines, rents, and user and regulatory fees. **User and regulatory fees are intended to cover all, or a portion of, the costs incurred by the City for providing fee-related services and activities that are not otherwise provided to those not paying the fee.**

California law provides guidance regarding the amounts the City may charge for fee-related services and activities. Specifically, in order to avoid being considered taxes, the **fees charged shall not exceed the estimated reasonable cost of providing the services, activities, or materials for which fees are charged.**

At its conclusion, this study proposes for City Council review and consideration at public hearing a new **Schedule of User Fees and Charges** for application in Fiscal Year 2022-2023 and continued update in subsequent years.

COST RECOVERY POLICY AND PRACTICE

Recovering the costs of providing fee-related services directly influences the City's fiscal health and increases the City's ability to meet the service level expectations of fee payers.

The services for which the City imposes a user or regulatory fee typically derive from an individual person or entity's action, request, or behavior. Therefore, except in cases where there is an overwhelming public benefit generated by the City's involvement in the individual action, **a fee for service ensures that the individual bears most, if not all, of the cost incurred by the City to provide that service.** When a fee targets "100% or full cost recovery," the individual is bearing the entirety of the cost. When a fee targets less than full cost recovery, another City revenue source – in most cases, the General Fund – subsidizes the individualized activity.

Generally, **fees for service are targeted to full cost recovery, inclusive of operating, direct, indirect, and capital costs, except in cases where the City Council cites a public interest in lower fees.** The City may also be influenced by market conditions, comparing to municipalities of similar size and service profile.

EXECUTIVE SUMMARY

ILLUSTRATION OF COST RECOVERY SCENARIOS

EXHIBIT 1 | ILLUSTRATION OF COST RECOVERY SCENARIOS

COST RECOVERY THRESHOLD	CHARACTERISTIC OF THE SERVICE / ACTION
<p>“NONE”</p> <p>No Recovery of the Costs of Service</p>	<ul style="list-style-type: none"> • Acute interest in protecting: <ul style="list-style-type: none"> – Public safety – Integrity of City infrastructure, assets, and operations – Vulnerable populations • Collection of fees is not feasible or cost-effective
<p>“LOW”</p> <p>Up to 50% of the Full Cost of Service</p>	<ul style="list-style-type: none"> • The broader public benefits greatly from the individual service provided • Larger fee amounts may discourage compliance with City requirements • Market sensitivities may negatively impact demand for services deemed important to the character of the community • City policy directs an influence on fee amounts for: <ul style="list-style-type: none"> – Concern for low-income participation – Concern for specific sectors, such as owner-occupied residences or small business – Priority for resident participation, versus non-resident
<p>“MODERATE”</p> <p>Greater than 50% of the Full Cost of Service</p>	<ul style="list-style-type: none"> • While the individual benefits greatly from service provided, public benefit or public interest in compliance/participation is present • Factors described in lower thresholds retain some influence • Though service benefits the individual to a high degree, fee levels should be sensitive to the encouragement of current City initiatives
<p>“FULL”</p> <p>100% of the Full Cost of Service</p>	<ul style="list-style-type: none"> • Service benefits the individual to a great degree • Service is highly regulatory • Fee amounts do not materially impact compliance or demand • Fee amounts for comparable service are in line with other regional communities • The City discourages the activity
<p>“PENALTY”</p> <p>Greater than Full Cost</p>	<ul style="list-style-type: none"> • Must be a fine/penalty for non-compliance with City code

EXECUTIVE SUMMARY

FINDINGS AND PROPOSED ACTION

During the course of study, information and analysis was generated and is discussed substantively throughout this report and its technical appendices. However, summarized in the following findings statements by broad fee category, are outcomes and proposals of particular interest to City leaders and policymakers.

Building Fees

#	Finding / Recommendation	Description
1	Current fees recover the full cost of providing fee-related services	<ul style="list-style-type: none">• Cities throughout the State typically target full cost recovery from building permit fees.• Full cost recovery is targeted from proposed fees.

Planning Fees

#	Finding / Recommendation	Description
1	Current fees recover less than the full cost of providing services	<ul style="list-style-type: none">• Due to the nature of development within California, many projects take a significant amount of resources over a multi-month and potentially multi-year timeframe, depending on project complexity and magnitude.
2	Targeting full cost recovery for development projects, including Planning fees has become more common throughout the State	<ul style="list-style-type: none">• Costs of service have been recalibrated and proposed fees target full cost recovery for the vast majority of fee-related services.

Land Development Engineering and Encroachment Fees

#	Finding / Recommendation	Description
1	Restructure fees to encourage cost recovery of City staff and outside service provider costs	<ul style="list-style-type: none">• The department uses a combination of outside service providers and internal staff to perform certain plan review and inspection activities. The proposed fee structure encourages recovery of City costs in addition to contract service provider costs, while developing fixed fees intended to scale to reflect project complexity.
2	Align fee structures to project characteristics	<ul style="list-style-type: none">• The proposed fees are calculated based on project characteristics such as the number of sheets reviewed, the number of acres inspected, or the type of project reviewed and inspected. These modifications are consistent with industry trends in calculating fees for service.

EXECUTIVE SUMMARY

Fire Prevention Fees

#	Finding / Recommendation	Description
1	Modify fee schedule to allow for scaling of fees	<ul style="list-style-type: none">Use fee methodology that results in lower fees for less complex projects and higher fees for more complex projects (i.e., a nexus between fees and typical service requirements).
2	Adopt broad schedule of fees to reflect the array of services provided by the division	<ul style="list-style-type: none">Adopting a comprehensive array of fees will allow the City to continue to use fixed fee billings rather than deposit-based billings while continuing to focus on recovery of contract service provider costs.

Similar fees are collected by communities throughout the region and the State. The proposed fee amounts do not exceed the City's cost of service and are in-range of amounts charged by other jurisdictions.

Additional revenues expected from the Proposed Master Fee Schedule are intended to offset the cost of providing existing services associated with those fee-related regulatory functions and other programs. Additional fee revenue is not intended to fund new services.

Fairly allocating costs to the services provided and recovering some, or all, of these costs from service recipients creates value and predictability for City customers and reimburses the City for services provided to a single party, as compared to the public at large. Collecting fees for services:

- ➔ Increases the availability of General Fund revenues to be used for services and activities available to all residents and businesses, such as public safety and public works services.
- ➔ Helps meet fee-payer service level expectations by collecting fees to fund the existing level of services provided.

Please continue to the following technical report and appendices for further discussion of this Comprehensive User Fee Study.

PROJECT ORIENTATION

SCOPE OF STUDY

The City of Placentia has completed a **User and Regulatory Fee Study**, which represents an external review of prevailing practices and development of a new **Schedule of User Fees and Charges**. ClearSource Financial Consulting has prepared this analysis during Fiscal Year 2021/22 and will be available to answer questions as the City proceeds in implementing findings as it chooses.

Key tasks expected by the City from this study included the following:

- Review eligible fee-related services citywide to establish the reasonable relationship between current fees for service and the underlying costs of service.
- Calculate the full cost of service, including estimated citywide overhead costs.
- Recommend fees to be charged for each service.
- Recommend cost recovery strategies and best practices in setting fees, while considering the complexities and demands of responsible programs or departments.
- Identify underlying billable rates for cost recovery opportunities and as the basis for user fees.
- Maintain a thoroughly documented analysis to ensure compliance with Proposition 26, and other statutes, as applicable.

DIRECT SERVICES UNDER REVIEW

Fee Categories

City fees under review in this project focused on direct services eligible for user fee methodology, as listed in the City's published fee schedules. Additionally, the project was tasked with identifying any relevant additions for services performed without a fee or for under-quantified or ineffectively structured fees. Current services shown in the City's various prevailing fee schedules and addressed in this study are summarized as follows:

- **Building** – Services include building permits for construction and sub-trades.
- **Planning** – Services include development review/current planning, other community permitting, and miscellaneous labor.
- **Engineering** – Services include land development review and encroachment permitting.
- **Fire Prevention** – Services include review of business operations, construction, fire sprinkler and alarm systems for compliance with Fire Code.

PROJECT ORIENTATION

REASON FOR STUDY

Cities derive annual revenue from a number of sources. These include, but are not limited to, property taxes, sales taxes, franchise fees, fines, rents, and user and regulatory fees. User and regulatory fees are intended to cover all, or a portion of, the costs incurred by a city for providing fee-related services and activities that are not otherwise provided to those not paying the fee.

California cities regularly conduct fee studies to justify fee amounts imposed and to optimize the overall body of revenues available to the municipality to fund its services. Widespread industry practice and fiscal conditions in the state have led most cities to link cost recovery for services of individual action, cause, or benefit to that individual through user fee revenue, relieving the agency's general revenues for services of broader community benefit.

PREVAILING GUIDANCE

The objectives of this study, the methodology used to complete the study, and the formulation of outcomes and recommendations for future consideration were significantly influenced by Article 13C of the California Constitution and Section 66014 of the California Government Code.

Article 13C states that the local government bears the burden of proving by a preponderance of the evidence that a levy, charge, or other exaction is not a tax, that the amount is no more than necessary to cover the reasonable costs of the governmental activity, and that the manner in which those costs are allocated to a payer bear a fair or reasonable relationship to the payer's burdens on, or benefits received from, the governmental activity. Additionally, Article 13C identifies the following as items that are not defined as taxes:

- A charge imposed for a specific benefit conferred or privilege granted directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of conferring the benefit or granting the privilege.
- A charge imposed for a specific government service or product provided directly to the payer that is not provided to those not charged, and which does not exceed the reasonable costs to the local government of providing the service or product.
- A charge imposed for the reasonable regulatory costs to a local government for issuing licenses and permits, performing investigations, inspections, and audits, enforcing agricultural marketing orders, and the administrative enforcement and adjudication thereof.
- A charge imposed for entrance to or use of local government property, or the purchase, rental, or lease of local government property.
- A fine, penalty, or other monetary charge imposed by the judicial branch of government or a local government, as a result of a violation of law.
- A charge imposed as a condition of property development.
- Assessments and property-related fees imposed in accordance with the provisions of Article XIII D.

PROJECT ORIENTATION

Section 66014(a) of the California Government Code includes the following, “Notwithstanding any other provision of law, when a local agency charges fees for zoning variances; zoning changes; use permits; building inspections; building permits; ...the processing of maps under the provisions of the Subdivision Map Act...; or planning services...; those fees may not exceed the estimated reasonable cost of providing the service for which the fee is charged, unless a question regarding the amount of the fee charged in excess of the estimated reasonable cost of providing the services or materials is submitted to, and approved by, a popular vote of two-thirds of those electors voting on the issue.

The outcomes and recommendations of the study are intended to comply with applicable federal, state, and local laws including providing confirmation that the proposed fees (“charges”) recommended as a result of this study are not taxes as defined in Article 13C of the California Constitution and that the proposed fees are no more than necessary to cover the reasonable costs of the City’s activities and services addressed in the fees. Additionally, this report is intended to show that the manner in which the costs are allocated to a payer bear a fair and reasonable relationship to the payer’s burdens on, or benefits received from the activities and services provided by the City.

METHODOLOGY AND DATA SOURCES

This study calculated the estimated reasonable cost of providing various fee-related services across the City organization. Generally, the estimated reasonable cost of providing the fee-related services and activities examined in this study can be calculated as the product of the composite fully-burdened hourly labor rate of the division responsible for providing services and the estimated labor time required to process a typical request for service.

The composite fully-burdened hourly rates calculated in this study are based on the estimated annual hours spent providing fee related services, and estimated labor, services and supplies, and citywide overhead expenditures, sourced as follows:

- ⇒ Estimated annual hours spent providing fee related services were developed based on interviews with City staff and are in-line with typical direct service ratios experienced by the consultant via studies of similar municipalities throughout California.
- ⇒ Labor expenditures for in-house personnel were based on budgeted salary and benefits expenditures.
- ⇒ Contract service personnel related costs were based on current market rates for similar service in the southern California region.
- ⇒ Citywide overhead cost allocations were developed to assign a reasonable share of central service support to the City’s direct service units.
- ⇒ Estimated labor times were developed based on responses from the staff primarily responsible for the provision of services examined in the study. Commonly used industry data also aided in the development of time estimates and proposed fee structures.

Once cost of service levels are identified, the City may use this information to inform targeted cost recovery from fees. Fees set at the cost of service target full cost recovery. Fees set at any amount less than the cost of service target less than full cost recovery.

PROJECT ORIENTATION

An illustration of the methods used in this analysis is shown below.

EXHIBIT 2 | STEPS IN ANALYZING COSTS OF SERVICE AND USER FEES



PROJECT ORIENTATION

CONSIDERATIONS FOR IMPLEMENTATION

If the City decides to adopt or otherwise utilize outcomes generated through this study, it should:

- **Update Systems for Fee Outcomes** – Ensure that City staff begin using updated fees and associated outcomes once the updated schedule of fees becomes effective. Values should be included in all official fee schedules used throughout the City (e.g., departmental pamphlets, counter schedules, and online information). Additionally, ensure collections processes are updated, which may include coding in billing systems and training for personnel who handle fees directly with the public.
- **Actively Monitor the Use of Fees** – In order to recover accurate and eligible amounts expected, the City should be diligent about tracking time to projects and ensuring fees are applied in the correct amount and using the correct and intended basis.
- **Monitor Feedback and Permit Statistics** – Monitor permit and application volume and applicant feedback to determine if fee modifications are resulting in any unanticipated changes in project frequency and to increase the level of detail available for revenue forecasting.
- **Annually Review and Adjust Fee Values** – In order to generally maintain pace with regional cost inflation and/or the City's salary cost inflation, the City should adjust its fees on an annual basis. A commonly used, reasonable inflation index is the annual change in the all-urban Consumer Price Index (CPI) representative of the region.
- **Periodically Perform Comprehensive Analysis** – A comprehensive fee study should be conducted periodically (e.g., every three to five years) to ensure fee levels remain at or below legal limits and are consistent with evolving service practices and local conditions.

APPENDIX A

COST OF SERVICE ANALYSIS



User and Regulatory Fees
Fee-Related Cost of Service Analysis

City of Placentia

Cost of Service Analysis

Fee Type	Page
Cost of Service Analysis	
<u>Development Services Fees</u>	4
Planning Fees	5
Building Fees	13
Code Enforcement Fees	20
Technology Enhancement Fee	23
General Plan Update Fee	24
Development Services Labor Allocation	25
<u>Public Works Fees</u>	27
Engineering and Encroachment Fees	28
Public Works Fees Labor Allocation	35
<u>Fire Prevention Fees</u>	38
<u>Police Fees</u>	47
<u>Finance Business License Processing</u>	55
<u>Allocation of Citywide Overhead to Direct Service Units</u>	59



PLACENTIA
Rich Heritage, Bright Future

User and Regulatory Fees

Cost of Service and Cost Recovery Calculations



User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Development Services Fees

City of Placentia

User and Regulatory Fee Study

Cost Recovery Analysis and Fully-Burdened Hourly Rate Calculation - Planning

Revenue

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	1516 Actual	1617 Actual	1718 Actual	1819 Actual	1920 Actual	Average	Notes
101	General Fund (0010)	31	Planning	4305	Planning Division Fees	\$120,967	\$152,002	\$285,306	\$122,084	\$224,959	\$181,064	[a]
Total						\$120,967	\$152,002	\$285,306	\$122,084	\$224,959	\$181,064	

Expenses

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	Total	Adjustment	Total	Notes
101	General Fund (0010)	31	Planning	Multi	Labor	\$406,479	\$0	406,479	[b]
101	General Fund (0010)	31	Planning	6099	Professional Services	\$12,000	(\$12,000)	-	[c],[d]
101	General Fund (0010)	31	Planning	6245	Meetings & Conferences	\$1,500	\$0	1,500	[c]
101	General Fund (0010)	31	Planning	6250	Staff Training	\$400	\$0	400	[c]
101	General Fund (0010)	31	Planning	6255	Dues & Memberships	\$1,400	\$0	1,400	[c]
101	General Fund (0010)	31	Planning	6301	Special Department Supplies	\$100	\$0	100	[c]
101	General Fund (0010)	31	Planning	6315	Office Supplies	\$800	\$0	800	[c]
101	General Fund (0010)	31	Planning	6325	Postage	\$100	\$0	100	[c]
101	General Fund (0010)	31	Planning	6360	Uniforms	\$500	\$0	500	[c]
101	General Fund (0010)	31	Planning	Multi	Allocation of C'wide OH	\$406,322	\$0	406,322	[b]
Total						\$829,601	(\$12,000)	\$817,601	

Allocation of Annual Labor Effort

Description	Total	Total	Notes
General Admin; Mgmt; Policies; Procedures	13%	\$106,288	
Certification and Training	2%	\$16,352	
Public Information and Assistance	15%	\$122,640	
Planning - Advanced Planning	15%	\$122,640	
Planning - General Council / City Support	25%	\$204,400	
Planning - Current Pl'ng (Planning Stage)	30%	\$245,280	
Total	100%	\$817,601	

Allocation of Annual Costs to Core Service Areas

Description	Total	Total	Notes
Planning - Advanced Planning	21%	\$175,200	
Planning - General Council / City Support	36%	\$292,000	
Planning - Current Pl'ng (Planning Stage)	43%	\$350,401	
Total	100%	\$817,601	

City of Placentia

User and Regulatory Fee Study

Cost Recovery Analysis and Fully-Burdened Hourly Rate Calculation - Planning

Cost Recovery Rate

Description	Current Planning	Notes
Revenue	\$181,064	
Expense	\$350,401	
Total	52%	
Over/(Under) Recovery	(\$169,337)	
General Fund Subsidy	\$169,337	

Planning - Consolidated (Uniform) Hourly Rate

Description	Planning	Notes
Expenses	\$817,601	
Direct Hours	\$4,157	
Total	\$197	

Calculation of Cost Multiplier for Fully-Burdened Hourly Rate (Apply to Base Salary Cost Per Hour)

Description	FTE	Annual Hours Per FTE	Total Annual Hours	Estimated Salaries	Hourly Wage Rate Only Assuming Total Annual Hours	Fully-Burdened Hourly Rate	Indirect Cost Rate Multiplier
Planning	5.00	2,080	10,400	\$486,975	\$47	\$197	4.20

Calculation of Fully-Burdened Hourly Rate by Position

Position	Total Salaries	Total FTE	Avg Salary Per FTE	Avg Salary Per Hour	Cost Multiplier for Fully-Burdened Hourly Rate	Fully-Burdened Hourly Rate
Director of Development Services	\$179,504	1.00	\$ 179,504	\$ 86	4.20	\$ 362
Senior Planner	\$110,302	1.00	\$ 110,302	\$ 53	4.20	\$ 223
Office Assistant	\$42,932	1.00	\$ 42,932	\$ 21	4.20	\$ 87
Assistant Planner	\$67,563	1.00	\$ 67,563	\$ 32	4.20	\$ 136
Associate Planner	\$86,674	1.00	\$ 86,674	\$ 42	4.20	\$ 175
Fully-Burdened Hourly Rate	\$486,975	5.00	\$ 97,395	\$ 47	4.20	\$ 197

[a] Source: FY 18/19; FY 19/20 and FY 21/22 Adopted budget.

[b] See worksheet labeled FTE and Citywide Overhead Allocation - Development Services - For Fee Study Analysis.

[c] Source: FY 21/22 Adopted budget.

[d] Adjustment to exclude to professional services expenses.

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Planning

#	Fee Description	Estimated Labor Time (Hours)					Total Hours	Hourly Rate					Total	Prof Svcs	Cost of Service
		Planning	Code Enfrmnt	City Attorney	Engin'g	Police		\$197	\$102	\$250	\$194	\$191			
		Planning	Code Enfrmnt	City Attorney	Engin'g	Police		Planning	Code Enfrmnt	City Attorney	Engin'g	Police			
1	Abandonment of Property	14.00	9.00	2.00			25.00	\$2,758	\$918	\$500	\$0	\$0	\$4,176		\$4,176
2	Accessory Dwelling Unit (ADU) Administrative Review	12.50			1.00		13.50	\$2,463	\$0	\$0	\$194	\$0	\$2,657		\$2,657
3	Adult Oriented Business	47.50				1.50	49.00	\$9,358	\$0	\$0	\$0	\$287	\$9,644		\$9,644
4	Appeal of Staff Decision														
	a) to Planning Commission	15.00					15.00	\$2,955	\$0	\$0	\$0	\$0	\$2,955		\$2,955
	b) to City Council	25.50					25.50	\$5,024	\$0	\$0	\$0	\$0	\$5,024		\$5,024
5	Building & Zoning Compliance Application														
	a) Minor	0.50					0.50	\$99	\$0	\$0	\$0	\$0	\$99		\$99
	b) Major	1.50					1.50	\$296	\$0	\$0	\$0	\$0	\$296		\$296
6	CC&R's Review	5.50		3.00	2.00		10.50	\$1,084	\$0	\$750	\$388	\$0	\$2,222		\$2,222
7	Certificate of Compliance	6.50					6.50	\$1,281	\$0	\$0	\$0	\$0	\$1,281		\$1,281
8	Condominium Conversion	27.50			2.00		29.50	\$5,418	\$0	\$0	\$388	\$0	\$5,806	\$450	\$6,256
9	Development Agreement Review	30.00		15.00			45.00	\$5,910	\$0	\$3,750	\$0	\$0	\$9,660		\$9,660
10	Development Plan Review	58.50			8.00		66.50	\$11,525	\$0	\$0	\$1,552	\$0	\$13,077	\$225	\$13,302
11	Environmental Impact Report Admin/Review	25.00		10.00	5.00		40.00	\$4,925	\$0	\$2,500	\$970	\$0	\$8,395		\$8,395
12	Extension of Approval														
	a) Staff Approved Applications	6.00					6.00	\$1,182	\$0	\$0	\$0	\$0	\$1,182		\$1,182
	b) Planning Comm/City Council Approved Applications	varies													
13	Film Permit														
	a) Commercial	5.25					5.25	\$1,034	\$0	\$0	\$0	\$0	\$1,034		\$1,034
	b) Student	2.00					2.00	\$394	\$0	\$0	\$0	\$0	\$394		\$394
14	General Plan Amendment	67.00			2.00		69.00	\$13,199	\$0	\$0	\$388	\$0	\$13,587	\$450	\$14,037
15	Home Occupation Permit	0.33					0.33	\$65	\$0	\$0	\$0	\$0	\$65		\$65
16	House Move	9.00			4.00		13.00	\$1,773	\$0	\$0	\$776	\$0	\$2,549		\$2,549
17	Initial Study Checklist	3.00					3.00	\$591	\$0	\$0	\$0	\$0	\$591		\$591

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Planning

#	Fee Description	Current Base Fee	Current Cost Recovery	Proposed Base Fee	Proposed Cost Recovery	Note
1	Abandonment of Property	\$3,721	89%	\$4,176	100%	[a]
2	Accessory Dwelling Unit (ADU) Administrative Review	\$1,909	72%	\$2,657	100%	
3	Adult Oriented Business	\$8,303	86%	\$9,644	100%	
4	Appeal of Staff Decision					
	a) to Planning Commission	\$2,444	83%	\$2,955	100%	[b]
	b) to City Council	\$3,970	79%	\$5,024	100%	[b]
5	Building & Zoning Compliance Application					
	a) Minor	\$48	49%	\$99	100%	[c]
	b) Major	\$146	49%	\$296	100%	[c]
6	CC&R's Review	\$1,817	82%	\$2,222	100%	
7	Certificate of Compliance	\$919	72%	\$1,281	100%	
8	Condominium Conversion	\$4,841	77%	\$6,256	100%	
9	Development Agreement Review	\$8,530	88%	\$9,660	100%	[a]
10	Development Plan Review	\$10,293	77%	\$13,302	100%	
11	Environmental Impact Report Admin/Review	\$7,875	94%	\$8,395	100%	[a]
12	Extension of Approval					
	a) Staff Approved Applications	\$984	83%	\$1,182	100%	
	b) Planning Comm/City Council Approved Applications	35% of original application fee	varies	35% of original application fee	varies	
13	Film Permit					
	a) Commercial	\$622	60%	\$1,034	100%	
	b) Student	no charge	0%	no charge	0%	[d]
14	General Plan Amendment	\$10,509	75%	\$14,037	100%	
15	Home Occupation Permit	\$32	49%	\$65	100%	[c]
16	House Move	\$2,250	88%	\$2,549	100%	[a]
17	Initial Study Checklist	\$405	69%	\$591	100%	

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Planning

#	Fee Description	Estimated Labor Time (Hours)					Hourly Rate					Total	Prof Svcs	Cost of Service
		Planning	Code Enfr cmnt	City Attorney	Engin'g	Police	\$197	\$102	\$250	\$194	\$191			
		Planning	Code Enfr cmnt	City Attorney	Engin'g	Police	Planning	Code Enfr cmnt	City Attorney	Engin'g	Police			
18	Landscape Plan Review (Residential - 3 or more)	2.50									\$493			\$493
19	Landscape Plan Check (Commercial)	2.50									\$493			\$493
20	Letter of Public Convenience/Necessity	5.50									\$1,084			\$1,084
21	Lot Line Adjustment	6.50			10.00				\$1,940		\$3,221			\$3,221
22	Negative Declaration	10.00		5.00	2.00			\$1,250	\$388		\$3,608			\$3,608
23	Planning Review / Research (Questions/Issues requiring research)													
	a) First hour	1.50									\$296			\$296
	b) Each additional 15 minutes	0.25									\$49			\$49
24	Preliminary Plan Review	9.00		2.00	3.00			\$500	\$582		\$2,855			\$2,855
25	Security Review	4.00									\$788			\$788
26	SB 9 Administrative Review													
	a) Review of Residential Home (or Homes) Plan	12.50			1.00				\$194		\$2,657			\$2,657
	b) Administrative Tentative Parcel Map	22.50			4.00				\$776		\$5,209	\$450		\$5,659
27	Short Term Rental Registration	2.00									\$394			\$394
28	Sign Plan Review													
	a) Individual Sign	2.00									\$394			\$394
	b) Integrated Commercial/Industrial Center	3.00									\$591			\$591
	c) Master Sign Program	5.00									\$985			\$985
29	Site Plan Review													
	a) Minor	1.00									\$197			\$197
	b) Major - Residential	12.50			1.00				\$194		\$2,657			\$2,657
	c) Major - Commercial	12.50			1.00				\$194		\$2,657			\$2,657
30	Special Event Permit													
	a) Minor: outdoor display, etc.	1.50									\$296			\$296
	b) Major: car show, fair, etc.	4.50									\$887			\$887
31	Specific Plan Review/Amendment	30.00		10.00	10.00			\$2,500	\$1,940		\$10,350			\$10,350
32	Study Session (Applicant Requested)	6.00									\$1,182			\$1,182
33	Temporary Advertising Permit	0.50									\$99			\$99

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Planning

#	Fee Description	Current Base Fee	Current Cost Recovery	Proposed Base Fee	Proposed Cost Recovery	Note
18	Landscape Plan Review (Residential - 3 or more)	\$297	60%	\$493	100%	[a]
19	Landscape Plan Check (Commercial)	\$297	60%	\$493	100%	[a]
20	Letter of Public Convenience/Necessity	\$843	78%	\$1,084	100%	
21	Lot Line Adjustment	\$2,969	92%	\$3,221	100%	
22	Negative Declaration	\$3,342	93%	\$3,608	100%	[a]
23	Planning Review / Research (Questions/Issues requiring research)					
	a) First hour	\$156	53%	\$296	100%	
	b) Each additional 15 minutes	\$30	61%	\$49	100%	
24	Preliminary Plan Review	\$2,531	89%	\$2,855	100%	[a]
25	Security Review	varies	varies	\$788	100%	
26	SB 9 Administrative Review					
	a) Review of Residential Home (or Homes) Plan	\$1,909	72%	\$2,657	100%	
	b) Administrative Tentative Parcel Map	\$5,511	97%	\$5,659	100%	
27	Short Term Rental Registration	\$239	61%	\$394	100%	
28	Sign Plan Review					
	a) Individual Sign	\$178	45%	\$394	100%	
	b) Integrated Commercial/Industrial Center	\$270	46%	\$591	100%	
	c) Master Sign Program	\$768	78%	\$985	100%	
29	Site Plan Review					
	a) Minor	\$97	49%	\$197	100%	
	b) Major - Residential	\$1,909	72%	\$2,657	100%	
	c) Major - Commercial	\$1,909	72%	\$2,657	100%	
30	Special Event Permit					
	a) Minor: outdoor display, etc.	\$146	49%	\$150	51%	
	b) Major: car show, fair, etc.	\$513	58%	\$887	100%	[e]
31	Specific Plan Review/Amendment	\$9,649	93%	\$10,350	100%	[a]
32	Study Session (Applicant Requested)	\$1,249	106%	\$1,182	100%	
33	Temporary Advertising Permit	\$48	49%	\$99	100%	

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Planning

#	Fee Description	Estimated Labor Time (Hours)					Total Hours	Hourly Rate					Total	Prof Svcs	Cost of Service
		Planning	Code Enfrmnt	City Attorney	Engin'g	Police		\$197	\$102	\$250	\$194	\$191			
		Planning	Code Enfrmnt	City Attorney	Engin'g	Police		Planning	Code Enfrmnt	City Attorney	Engin'g	Police			
34	Tentative Parcel Map (4 or fewer parcels)	28.50			4.00		32.50	\$5,615	\$0	\$0	\$776	\$0	\$6,391	\$450	\$6,841
35	Tentative Tract Map (5 or more Parcels/Lots/Units)														
	a) First 5 Parcels/Lots/Units	39.50			4.00		43.50	\$7,782	\$0	\$0	\$776	\$0	\$8,558	\$450	\$9,008
	b) Each Additional Parcel/Lot/Unit	0.50					0.50	\$99	\$0	\$0	\$0	\$0	\$99		\$99
36	Third Party Review/Preparation of Plans	7.50					7.50	\$1,478	\$0	\$0	\$0	\$0	\$1,478		\$1,478
37	Underground Utility Waiver	7.00		1.00	4.00		12.00	\$1,379	\$0	\$250	\$776	\$0	\$2,405		\$2,405
38	Use Conformity Determination	4.50					4.50	\$887	\$0	\$0	\$0	\$0	\$887		\$887
39	Use Permit														
	a) Minor	16.00					16.00	\$3,152	\$0	\$0	\$0	\$0	\$3,152		\$3,152
	b) Standard	47.50			1.00		48.50	\$9,358	\$0	\$0	\$194	\$0	\$9,552	\$225	\$9,777
	c) Modification														
	i) Planning Commission	34.50			1.00		35.50	\$6,797	\$0	\$0	\$194	\$0	\$6,991	\$225	\$7,216
	ii) Staff	7.00					7.00	\$1,379	\$0	\$0	\$0	\$0	\$1,379		\$1,379
	d) Special	6.00			1.00		7.00	\$1,182	\$0	\$0	\$194	\$0	\$1,376		\$1,376
	e) Use Permit - Temporary														
	i) New	4.50					4.50	\$887	\$0	\$0	\$0	\$0	\$887		\$887
	ii) Renewal	2.50					2.50	\$493	\$0	\$0	\$0	\$0	\$493		\$493
40	Variance														
	a) Minor	15.00			1.00		16.00	\$2,955	\$0	\$0	\$194	\$0	\$3,149	\$225	\$3,374
	b) With Other Applications	30.00			1.00		31.00	\$5,910	\$0	\$0	\$194	\$0	\$6,104		\$6,104
	c) Standard	43.50			1.00		44.50	\$8,570	\$0	\$0	\$194	\$0	\$8,764	\$225	\$8,989
41	Wireless Facility - Preliminary Plan Review	5.00			3.00		8.00	\$985	\$0	\$0	\$582	\$0	\$1,567		\$1,567
42	Zone Change	67.00			2.00		69.00	\$13,199	\$0	\$0	\$388	\$0	\$13,587	\$450	\$14,037
43	Zone Change - Text Only	15.50			1.00		16.50	\$3,054	\$0	\$0	\$194	\$0	\$3,248	\$450	\$3,698
44	Zoning Verification Letter	3.50					3.50	\$690	\$0	\$0	\$0	\$0	\$690		\$690

- [a] Base fee as noted, plus, as needed, an initial deposit is determined by the Director of Development Services, against which the City will charge the cost or outside consultants/attorneys, other City costs and staff time at Fully Burdened H
- [b] If City Councilmember brings appeal, no fee charged.
- [c] Plus inspection fee, if necessary.
- [d] Permit required, but no fee charged.
- [e] Plus any costs from other departments.

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Planning

#	Fee Description	Current Base Fee	Current Cost Recovery	Proposed Base Fee	Proposed Cost Recovery	Note
34	Tentative Parcel Map (4 or fewer parcels)	\$5,511	81%	\$6,841	100%	
35	Tentative Tract Map (5 or more Parcels/Lots/Units)					
	a) First 5 Parcels/Lots/Units	\$7,086	79%	\$9,008	100%	
	b) Each Additional Parcel/Lot/Unit	\$63	64%	\$99	100%	
36	Third Party Review/Preparation of Plans	\$1,254	85%	\$1,478	100%	[a]
37	Underground Utility Waiver	\$2,136	89%	\$2,405	100%	[a]
38	Use Conformity Determination	\$600	68%	\$887	100%	
39	Use Permit					
	a) Minor	\$7,215	229%	\$3,152	100%	
	b) Standard	\$7,215	74%	\$9,777	100%	
	c) Modification					
	i) Planning Commission	\$5,111	71%	\$7,216	100%	
	ii) Staff	\$1,000	73%	\$1,379	100%	
	d) Special	\$1,027	75%	\$1,376	100%	
	e) Use Permit - Temporary					
	i) New	\$459	52%	\$887	100%	
	ii) Renewal	\$270	55%	\$493	100%	
40	Variance					
	a) Minor	\$2,618	78%	\$3,374	100%	
	b) With Other Applications	\$4,148	68%	\$6,104	100%	
	c) Standard	\$6,685	74%	\$8,989	100%	
41	Wireless Facility - Preliminary Plan Review	\$1,244	79%	\$1,567	100%	[a]
42	Zone Change	\$10,509	75%	\$14,037	100%	
43	Zone Change - Text Only	\$2,964	80%	\$3,698	100%	
44	Zoning Verification Letter	\$384	56%	\$690	100%	

[a] Base fee as noted, plus, as needed, an initial deposit is detourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amou

[b] If City Councilmember brings appeal, no fee charged.

[c] Plus inspection fee, if necessary.

[d] Permit required, but no fee charged.

[e] Plus any costs from other departments.

City of Placentia
 User and Regulatory Fee Study
 Cost Recovery Analysis - Building

Revenue

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	1516 Actual	1617 Actual	1718 Actual	1819 Actual	1920 Actual	Average	Notes
101	General Fund (0010)	32	Building & Safety	4160	Building Permits	\$412,707	\$358,354	\$488,436	\$491,811	\$866,566	\$523,575	[a]
101	General Fund (0010)	32	Building & Safety	4162	Plumbing Permits	\$60,802	\$50,992	\$46,758	\$53,729	\$134,187	\$69,294	[a]
101	General Fund (0010)	32	Building & Safety	4164	Electrical Permits	\$76,727	\$55,420	\$61,429	\$112,673	\$164,335	\$94,117	[a]
101	General Fund (0010)	32	Building & Safety	4166	Heat / Ventilation Air Cond	\$59,002	\$48,628	\$36,044	\$49,952	\$152,084	\$69,142	[a]
101	General Fund (0010)	32	Building & Safety	4168	Swimming Pool Permits	\$11,516	\$20,808	\$23,952	\$18,885	\$15,006	\$18,033	[a]
Total						\$620,754	\$534,202	\$656,619	\$727,050	\$1,332,178	\$774,161	

Expenses

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	Total	Adjustment	Total	Notes
101	General Fund (0010)	32	Building & Safety	Multi	Labor	\$325,280	\$0	325,280	[b]
101	General Fund (0010)	32	Building & Safety	6045	Building Inspection Services	\$1,500	\$0	1,500	[c]
101	General Fund (0010)	32	Building & Safety	6050	Fire Plan Check Services	\$30,000	(\$30,000)	-	[c],[d]
101	General Fund (0010)	32	Building & Safety	6245	Meetings & Conferences	\$0	\$0	-	[c]
101	General Fund (0010)	32	Building & Safety	6250	Staff Training	\$200	\$0	200	[c]
101	General Fund (0010)	32	Building & Safety	6255	Dues & Memberships	\$1,000	\$0	1,000	[c]
101	General Fund (0010)	32	Building & Safety	6290	Dept. Contract Services	\$132,000	\$0	132,000	[c]
101	General Fund (0010)	32	Building & Safety	6315	Office Supplies	\$1,100	\$0	1,100	[c]
101	General Fund (0010)	32	Building & Safety	6320	Books & Periodicals	\$400	\$0	400	[c]
101	General Fund (0010)	32	Building & Safety	Multi	Allocation of C'wide OH	\$325,155	\$0	325,155	[b]
Total						\$816,635	(\$30,000)	\$786,635	

Cost Recovery Rate

Description	Cost Recovery	Notes
Revenue	\$774,161	
Expense	\$786,635	
Total	98%	
Over/(Under) Recovery	(\$12,475)	
General Fund Subsidy	\$12,475	

[a] Source: FY 18/19; FY 19/20 and FY 21/22 Adopted budget.

[b] See worksheet labeled FTE and Citywide Overhead Allocation - Development Services - For Fee Study Analysis.

[c] Source: FY 21/22 Adopted budget.

[d] Adjustment to exclude to Fire Prevention expenses recoverable from other fees.

City of Placentia
 User and Regulatory Fee Study
 Building Fees
 Cost of Service Calculation - Building Fees

Fee Description	Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
Construction / Demolition							
1 Construction / Demolition Project Application Fee	\$97	98%	\$99	\$97	98%		
2 Impound Refuse Containers	\$148	98%	\$150	\$148	98%		
Supplemental Plan Check Fees							
3 First 2 Hours	\$307	98%	\$312	\$307	98%		
4 Each Additional Half Hour (or portion thereof)	\$136	98%	\$138	\$136	98%		
Supplemental Inspection Check Fees							
5 First 2 Hours	\$227	98%	\$231	\$227	98%		
6 Each Additional Half Hour (or portion thereof)	\$90	98%	\$91	\$90	98%		
Mechanical Permit Fees							
7 Issuance Fee	\$24	98%	\$25	\$25	100%	charged to all permits	
8 Air Conditioner							
a) 100,000 BTU or less	\$60	98%	\$61	\$60	98%	each	
b) Over 100,000 BTU	\$90	98%	\$91	\$90	98%	each	
9 Air Handler	\$90	98%	\$91	\$90	98%		
10 Appliance Vent / Chimney (Only)	\$90	98%	\$91	\$90	98%		
11 Boiler	\$90	98%	\$91	\$90	98%		
12 Compressor	\$90	98%	\$91	\$90	98%		
13 Duct Work	\$120	98%	\$122	\$120	98%		
14 Evaporative Cooler	\$90	98%	\$91	\$90	98%		
15 Exhaust Hood (Commercial Grease Hood)	\$249	98%	\$253	\$249	98%		
16 Exhaust Hood and Duct (Residential)	\$90	98%	\$91	\$90	98%		
17 Hear Pump (Package Unit)	\$90	98%	\$91	\$90	98%		
18 Heater							
a) 100,000 BTU or less	\$90	98%	\$91	\$90	98%		
b) Over 100,000 BTU	\$90	98%	\$91	\$90	98%		
c) Unit, Radiant, etc.	\$90	98%	\$91	\$90	98%		
d) Wall / Floor	\$90	98%	\$91	\$90	98%		

City of Placentia
 User and Regulatory Fee Study
 Building Fees
 Cost of Service Calculation - Building Fees

Fee Description	Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
19 Vent Fan, Single Duct	\$76	98%	\$77	\$76	98%		
20 Vent System	\$90	98%	\$91	\$90	98%		
21 Walk-In Box / Refrigerator Coil	\$90	98%	\$91	\$90	98%		
22 Other Mechanical Inspections	\$141	98%	\$143	\$141	98%	per hour	
23 Stand-alone Mechanical Plan Check	\$176	98%	\$179	\$176	98%	per hour	
Electrical Permit Fees							
24 Issuance Fee	\$25	98%	\$25	\$25	98%		
25 New or Re-Wire Power Apparatus							
a) New or Re-Wire Residential	\$0.15	98%	\$0.15	\$0.15	98%	per sq ft	
b) New or Re-Wire Garages	\$0.13	98%	\$0.13	\$0.13	98%	per sq ft	
26 Busways	\$64	98%	\$65	\$64	98%		
27 Light Standard or Private Street Light							
a) First	\$115	98%	\$117	\$115	98%		
b) Each Additional	\$34	98%	\$35	\$34	98%		
28 Miscellaneous Apparatus, Conduits and Conductors (EV Charger, Backup Batteries)	\$76	98%	\$77	\$76	98%		
29 Outlets, Lights, and Switches (each)	\$3	98%	\$3	\$3	98%	each	
30 Power Apparatus (per HP, kV, KVA, etc.)							
a) Up to and Including 1	\$28	98%	\$28	\$28	98%		
b) 2 to 10	\$40	98%	\$41	\$40	98%		
c) 11 to 50	\$50	98%	\$51	\$50	98%		
d) 51 to 100	\$62	98%	\$63	\$62	98%		
e) Greater than 100	\$73	98%	\$74	\$73	98%		
31 Pre-Inspection	\$80	98%	\$81	\$80	98%		
32 Service or Panel (600V up to 1,000 amp)	\$136	98%	\$138	\$136	98%	per unit	
33 Signs, Outline Lighting, and Marquees	\$76	98%	\$77	\$76	98%		
34 Temporary Pole	\$90	98%	\$91	\$90	98%	each	
35 Theatrical-type Lighting Fixtures or Assemblies (each)	\$3	98%	\$3	\$3	98%	each	

City of Placentia
 User and Regulatory Fee Study
 Building Fees
 Cost of Service Calculation - Building Fees

Fee Description	Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
36 Other Electrical Inspections	\$141	98%	\$143	\$141	98%	per hour	
37 Stand-alone Electrical Plan Check	\$176	98%	\$179	\$176	98%	per hour	
Plumbing Permit Fees							
38 Issuance Fee	\$24	98%	\$25	\$25	100%		
39 Anti-Syphon Valve	\$27	98%	\$27	\$27	98%	each	
40 Backflow Preventer	\$27	98%	\$27	\$27	98%	each	
41 Bathtub	\$27	98%	\$27	\$27	98%	each	
42 Dishwasher	\$27	98%	\$27	\$27	98%	each	
43 Drain-Piping Repair / Alterations	\$27	98%	\$27	\$27	98%	each	
44 Drinking Fountain	\$27	98%	\$27	\$27	98%	each	
45 Floor Sink / Drain	\$27	98%	\$27	\$27	98%	each	
46 Garbage Disposal	\$27	98%	\$27	\$27	98%	each	
47 Gas Piping							
a) First Five Outlets	\$57	98%	\$58	\$57	98%		
b) Each Additional Five Outlets	\$5	98%	\$5	\$5	98%		
48 Grease Interceptor	\$340	98%	\$345	\$340	98%		
49 Grease Trap	\$170	98%	\$173	\$170	98%		
50 Laundry	\$27	98%	\$27	\$27	98%		
51 P Trap	\$27	98%	\$27	\$27	98%	each	
52 Roof Drain-Rainwater System	\$27	98%	\$27	\$27	98%	per drain	
53 Septic System	\$340	98%	\$345	\$340	98%	each	
54 Sewer (new, add, repair, abandonment)	\$27	98%	\$27	\$27	98%		
55 Sewer Cleanout Only	\$27	98%	\$27	\$27	98%	each	
56 Shower Stall	\$27	98%	\$27	\$27	98%	each	

City of Placentia
 User and Regulatory Fee Study
 Building Fees
 Cost of Service Calculation - Building Fees

Fee Description	Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
57 Sink	\$27	98%	\$27	\$27	98%	each	
58 Solar Water System Fixtures (tanks, water treatment, equip)	\$57	98%	\$58	\$57	98%		
59 Urinal	\$27	98%	\$27	\$27	98%	each	
60 Waste and Vent System	\$113	98%	\$115	\$113	98%		
61 Water Closet	\$27	98%	\$27	\$27	98%	each	
62 Water Heater	\$27	98%	\$27	\$27	98%	each	
63 Water Line	\$27	98%	\$27	\$27	98%	each	
64 Water Pipe Repair Replacement							
a) First 100 lf	\$115	98%	\$117	\$115	98%		
b) Each additional 100 lf	\$50	98%	\$51	\$50	98%		
65 Other Plumbing Inspections	\$141	98%	\$143	\$141	98%	per hour	
66 Stand-alone Plumbing Plan Check	\$176	98%	\$179	\$176	98%	per hour	
Miscellaneous Permit / Other Fees							
67 Issuance Fee	\$24	98%	\$25	\$25	100%		
68 Application Meeting (Group Meeting Fee)	\$507	98%	\$515	\$507	98%		
69 Building & Zoning Inspection	\$80	98%	\$81	\$80	98%		
70 Duplicate Job Card	\$33	98%	\$34	\$33	98%		
71 Dedicated Inspector / Special Inspector Use	varies		varies	15% of Base Bldg Permit Fee	100%		[a]
72 Expedited Plan Review	varies		varies	15% of Base Plan Check Fee	100%		[b]
73 Solar Panels	\$267	98%	\$271	\$267	98%		
74 Address Change	\$1,773	98%	\$1,802	\$1,773	98%		
75 Awning	\$150	98%	\$152	\$150	98%	minimum charge	[c]
76 Close or Open Exterior Wall	\$250	98%	\$254	\$250	98%	minimum charge	[c]
77 Wood Fence	\$120	98%	\$122	\$120	98%	minimum charge	[c]
78 Masonry Wall	\$150	98%	\$152	\$150	98%	minimum charge	[c]
79 Patio Cover	\$150	98%	\$152	\$150	98%	minimum charge	[c]

City of Placentia
 User and Regulatory Fee Study
 Building Fees
 Cost of Service Calculation - Building Fees

Fee Description	Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
80 Add for Screening	\$3.16	98%	\$3.21	\$3.16	98%	per SF minimum charge	[c]
81 Pre Fab Patio Room	\$250	98%	\$254	\$250	98%	minimum charge	[c]
82 Residential Alterations	\$200	98%	\$203	\$200	98%	minimum charge	[c]
83 Room Addition	\$250	98%	\$254	\$250	98%	minimum charge	[c]
84 Roof							
a) First 2,000 sf	\$322	98%	\$327	\$322	98%		
b) 2,001 sf - 4,000 sf	\$442	98%	\$449	\$442	98%		
c) 4,001 sf to 6,000 sf	\$680	98%	\$691	\$680	98%		
d) 6,001 sf or more	\$852	98%	\$866	\$852	98%		
85 Pool Re-plaster	\$136	98%	\$138	\$136	98%		
86 Gunite	\$648	98%	\$658	\$648	98%		
87 Pool and Spa with Electrical / Plumbing	\$1,322	98%	\$1,343	\$1,322	98%		
88 Spa or Hot Tub-inground (Pre-fabricated)	\$487	98%	\$495	\$487	98%		
89 Swimming Pool							
a) Electrical	\$102	98%	\$104	\$102	98%		
b) Plumbing	\$85	98%	\$86	\$85	98%		
90 Stucco							
a) First 400 sf	\$284	98%	\$289	\$284	98%		
b) Each Additional 100 sf	\$22	98%	\$22	\$22	98%		
91 Windows							
a) 1 Only	\$90	98%	\$91	\$90	98%		
b) 2 Only	\$113	98%	\$115	\$113	98%		
c) 3-10	\$204	98%	\$207	\$204	98%		
d) 11-20	\$408	98%	\$415	\$408	98%		
e) 21-50	\$613	98%	\$623	\$613	98%		
f) 51-100	\$817	98%	\$830	\$817	98%		
g) 100-200	\$1,022	98%	\$1,038	\$1,022	98%		
h) 200-500	\$1,226	98%	\$1,246	\$1,226	98%		
92 General Plan Update Fee (per \$1,000 valuation)	\$3.00	98%	\$3.53	\$3.00	85%		
93 Technology Enhancement Fee (per \$1,000 valuation)	\$1.75	98%	\$2.26	\$1.75	77%		

City of Placentia
 User and Regulatory Fee Study
 Building Fees
 Cost of Service Calculation - Building Fees

Fee Description	Current Fee	Current Cost Recovery	Cost of Service	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
Table 1-A - Building Permit Fees							
Total Valuation							
94	\$1 to \$500	\$67.00	98%	\$68.08	\$67.00	98%	
95	\$501 to \$2,000						
	a) For the first \$500	\$67.00	98%	\$68.08	\$67.00	98%	
	b) plus \$3.30 for each additional \$100, or fraction thereof, to and including \$2,000	\$3.30	98%	\$3.35	\$3.30	98%	
96	\$2,001 to \$25,000						
	a) For the first \$2,000	\$120.50	98%	\$122.44	\$120.50	98%	
	b) plus \$15 for each additional \$1000, or fraction thereof, to and including \$25,000	\$15.00	98%	\$15.24	\$15.00	98%	
97	\$25,001 to \$50,000						
	a) For the first \$25,000	\$493.75	98%	\$501.71	\$493.75	98%	
	b) plus \$10.85 for each additional \$1000, or fraction thereof, to and including \$50,000	\$10.85	98%	\$11.02	\$10.85	98%	
98	\$50,001 to \$100,000						
	a) For the first \$50,000	\$787.25	98%	\$799.94	\$787.25	98%	
	b) plus \$7.55 for each additional \$1000, or fraction thereof, to and including \$100,000	\$7.55	98%	\$7.67	\$7.55	98%	
99	\$100,001 to \$500,000						
	a) For the first \$100,000	\$1,195.50	98%	\$1,214.76	\$1,195.50	98%	
	b) plus \$6 for each additional \$1000, or fraction thereof, to and including \$500,000	\$6.00	98%	\$6.10	\$6.00	98%	
100	\$500,001 to \$1,000,000						
	a) For the first \$500,000	\$3,792.00	98%	\$3,853.10	\$3,792.00	98%	
	b) plus \$5.10 for each additional \$1000, or fraction thereof, to and including \$1,000,000	\$5.10	98%	\$5.18	\$5.10	98%	
101	\$1,000,001 and up						
	a) For the first \$1,000,000	\$6,550.75	98%	\$6,656.31	\$6,550.75	98%	
	b) plus \$3.40 for each additional \$1000, or fraction thereof	\$3.40	98%	\$3.45	\$3.40	98%	
102	Plan Check	65% of Building Permit Fee	98%	65% of Building Permit Fee	65% of Building Permit Fee	98%	% of building permit fee

* If calculated fees do not reach the established minimum fee, the minimum fee applies.

[a] For requests for dedicated inspection / special on-call inspection services, an additional fee of 15% of base building permit fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[b] For requests for expedited plan review, an additional fee of 15% of base plan review fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[c] Fee is greater of minimum charge or Table 1-A charge.

City of Placentia

User and Regulatory Fee Study

Fully-Burdened Hourly Rate Calculation - Code Enforcement

Expenses

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	Total	Adjustment	Total	Notes
101	General Fund (0010)	33	Code Enf.	Multi	Labor	\$219,892	\$0	219,892	[b]
101	General Fund (0010)	33	Code Enf.	6250	Staff Training	\$600	\$0	600	[c],[d]
101	General Fund (0010)	33	Code Enf.	6255	Dues & Memberships	\$400	\$0	400	[c]
101	General Fund (0010)	33	Code Enf.	6290	Dept Contract Services	\$12,500	(\$12,500)	-	[c]
101	General Fund (0010)	33	Code Enf.	6301	Special Department Supplies	\$200	\$0	200	[c]
101	General Fund (0010)	33	Code Enf.	6315	Office Supplies	\$300	\$0	300	[c]
101	General Fund (0010)	33	Code Enf.	6360	Uniforms	\$1,000	\$0	1,000	[c]
101	General Fund (0010)	33	Code Enf.		PPE	\$4,000	(\$4,000)	-	[c]
101	General Fund (0010)	33	Code Enf.	Multi	Allocation of C'wide OH	\$219,808	\$0	219,808	[b]
Total						\$458,700	(\$16,500)	\$442,200	

Code Enforcement - Consolidated (Uniform) Hourly Rate

Description	Planning	Notes
Expenses	\$442,200	
Direct Hours	\$4,352	
Total	\$102	

Calculation of Cost Multiplier for Fully-Burdened Hourly Rate (Apply to Base Salary Cost Per Hour)

Description	FTE	Annual Hours Per FTE	Total Annual Hours	Estimated Salaries	Hourly Wage Rate Only Assuming Total Annual Hours	Fully-Burdened Hourly Rate	Indirect Cost Rate Multiplier
Code Enforcement	1.00	2,080	2,080	\$70,973	\$34	\$102	2.98

[a] Source: FY 18/19; FY 19/20 and FY 21/22 Adopted budget.

[b] See worksheet labeled FTE and Citywide Overhead Allocation - Development Services - For Fee Study Analysis.

[c] Source: FY 21/22 Adopted budget.

[d] Adjustment to exclude to professional services expenses.

City of Placentia
 Cost of Service Study for Analyzing User and Regulatory Fees
 Calculation of the Estimated Costs of Providing Fee Related Services - Code Enforcement

Fee Description	Estimated Labor Time (Hours)				Cost of Service			Total Cost of Service
	Police Sergeant	Planning Tech	Code Enforcement Officer	Total	\$191 Police Sergeant	\$136 Planning Tech	\$102 Code Enforcement Officer	
Miscellaneous Fees								
1 Message Establishment Permit	2.00	2.00	3.00	7.00	\$382	\$272	\$306	\$960
2 Message Technician Permit	1.00	2.00	0.50	3.50	\$191	\$272	\$51	\$514
3 Code Enforcement Reinspection			1.25	1.25			\$128	\$128
4 Code Enforcement Hourly Rate			1.00	1.00			\$102	\$102

[a] Hourly rate for Code Compliance inspections required or requested for which no other fees are listed, requests for special event support, etc.

City of Placentia
 Cost of Service Study for Analyzing User and Regulatory
 Calculation of the Estimated Costs of Providing Fee R

Fee Description		Cost Recovery Information				
		Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Notes
Miscellaneous Fees						
1	Massage Establishment Permit	\$515	54%	\$525	55%	
2	Massage Technician Permit	\$249	48%	\$250	49%	
3	Code Enforcement Reinspection	\$124	97%	\$128	100%	
4	Code Enforcement Hourly Rate			\$102	100%	[a]

[a] Hourly rate for Code Compliance inspections requ

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Technology Enhancement Fee

Estimated Expenditures

#	Description	Total	Amortization / Update Frequency	Annual Cost	Note
1	Software	\$50,000	1	\$ 50,000	[a]
2	Hardware	\$65,000	10	\$ 6,500	[a]
3	Implementation	\$500,000	10	\$ 50,000	[a]
4	Contingency (10%)	\$50,000	10	\$ 5,000	[a]
5	Total	\$665,000		\$ 111,500	

Current Revenue

#	Acct Desc	FY 17/18	FY 18/19	FY 19/20	Average	Note
6	Current Revenue	\$ 53,547	\$ 57,839	\$ 147,184	\$ 86,190	[b]

Calculation of Fee at Full Cost Recovery

#	Description	Total
7	Annual Revenue Requirement	\$ 111,500
8	Average Annual Revenue	\$ 86,190
9	Current Cost Recovery	77%

Cost Recovery Analysis

#	Description	Current Fee	Fee at Full Cost Recovery	Proposed Fee	Notes
10	Technology Enhancement Fee (Fee per 1,000 valuation)	\$1.75	\$2.26	\$1.75	
11	Technology Enhancement Fee (PW Permits per sheet)	\$10.00	\$12.94	\$10.00	

Revenue Analysis

#	Description	Current Revenue	Revenue at Full Cost Recovery	Revenue at Targeted Fee	GF Subsidy at Current Fee	GF Subsidy at Proposed Fee
12	Technology Enhancement Fee	\$ 86,190	\$ 111,500	\$ 86,190	\$ 25,310	\$25,310
13	Cost Recovery %			77%		

[a] Useful life and ongoing licensing costs, and annual revenues estimated by ClearSource. Amounts are intended to represent reasonable estimates.

[b] Fee revenue will vary from year-to-year based on annual volume.

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - General Plan Update Fee

Estimated Expenditures

Description	Total	Amortization / Update Frequency	Annual Cost	Notes
General Plan Update	\$ 1,500,000	15	\$ 100,000	[a]
Housing Element	\$ 100,000	4	\$ 25,000	[a]
Zoning Code	\$ 50,000	1	\$ 50,000	[a]
Total	\$ 1,650,000		\$ 175,000	

Average Revenue

Description	FY 17/18	FY 18/19	FY 19/20	Average	Notes
General Plan Maint Fees	\$ 69,116	\$ 107,514	\$ 270,093	\$ 148,908	

Current Cost Recovery

Description	Total	Notes
Current Annual Fee Revenue	\$ 148,908	
Annual Revenue Requirement	\$ 175,000	
General Plan Update Fee as % of Permit Fee	85.09%	

Cost Recovery Analysis

#	Current Fee	Fee at Full Cost Recovery	Proposed Fee	Notes
General Plan Update Fee (Fee per 1,000 valuation)	\$3.00	\$3.53	\$3.00	

Revenue Analysis

Description	Current Revenue	Revenue at Full Cost Recovery	Revenue at Targeted Fee	GF Subsidy at Current Fee	GF Subsidy at Proposed Fee
General Plan Update Fee	\$ 148,908	\$ 175,000	\$ 148,908	\$ 26,092	\$26,092
Cost Recovery %			85%		

[a] Amounts are intended to represent reasonable estimates.

City of Placentia
 User and Regulatory Fee Study
 Allocation of Labor Hours and Citywide Overhead Allocation - Development Services - For Fee Study Analysis

Identification of Allocable FTE

Position	FTE / PTE	Total Labor Costs	Planning	Building	Code Enforcement	Econ Dev	PW Eng'rg	Total	Notes
Director of Development Services	1.00	\$249,232	40%	35%	15%	10%	0%	100%	[a]
Senior Planner	1.00	\$147,291	85%	10%	5%	0%	0%	100%	[a]
Office Assistant	1.00	\$68,408	25%	70%	5%	0%	0%	100%	[a]
Assistant Planner	1.00	\$111,168	85%	10%	5%	0%	0%	100%	[a]
Associate Planner	1.00	\$82,346	85%	10%	5%	0%	0%	100%	[a]
Building Inspector	1.00	\$84,037	0%	100%	0%	0%	0%	100%	[a]
Building Permit Technician	1.00	\$72,046	0%	100%	0%	0%	0%	100%	[a]
Senior Code Enforcement Officer	1.00	\$103,447	0%	0%	100%	0%	0%	100%	[a]
PT Code Enforcement Officer	2.00	\$58,600	0%	0%	100%	0%	0%	100%	[a]
Asst to CA / Econ Dev Mgr	0.35	\$66,076	0%	0%	0%	100%	0%	100%	[a]
M'ktg & Communications Analyst	1.00	\$98,185	0%	0%	0%	100%	0%	100%	[a]
Total	11.35	\$1,140,836							

Allocation of Labor Costs

Position	FTE / PTE	Total Labor Costs	Planning	Building	Code Enforcement	Econ Dev	PW Eng'rg	Total	Notes
Director of Development Services	1	\$249,232	\$99,693	\$87,231	\$37,385	\$24,923	\$0	\$249,232	
Senior Planner	1	\$147,291	\$125,197	\$14,729	\$7,365	\$0	\$0	\$147,291	
Office Assistant	1	\$68,408	\$17,102	\$47,886	\$3,420	\$0	\$0	\$68,408	
Assistant Planner	1	\$111,168	\$94,493	\$11,117	\$5,558	\$0	\$0	\$111,168	
Associate Planner	1	\$82,346	\$69,994	\$8,235	\$4,117	\$0	\$0	\$82,346	
Building Inspector	1	\$84,037	\$0	\$84,037	\$0	\$0	\$0	\$84,037	
Building Permit Technician	1	\$72,046	\$0	\$72,046	\$0	\$0	\$0	\$72,046	
Senior Code Enforcement Officer	1	\$103,447	\$0	\$0	\$103,447	\$0	\$0	\$103,447	
PT Code Enforcement Officer	2	\$58,600	\$0	\$0	\$58,600	\$0	\$0	\$58,600	
Asst to CA / Econ Dev Mgr	.35	\$66,076	\$0	\$0	\$0	\$66,076	\$0	\$66,076	
M'ktg & Communications Analyst	1	\$98,185	\$0	\$0	\$0	\$98,185	\$0	\$98,185	
Total		\$1,140,836	\$406,479	\$325,280	\$219,892	\$189,184	\$0	\$1,140,836	

Allocable Citywide Overhead

Position	Total	Notes
Total Allocation of Citywide Overhead	\$1,140,396	[b]

Allocation of Citywide Overhead to Functional Divisions

Functional Division	Total Labor Costs	Share	Allocated Citywide Overhead	Notes
Planning	\$406,479	36%	\$406,322	[c]
Building	\$325,280	29%	\$325,155	[c]
Code Enforcement	\$219,892	19%	\$219,808	[c]
Econ Dev	\$189,184	17%	\$189,111	[c]
Total	\$1,140,836	100%	\$1,140,396	

City of Placentia
 User and Regulatory Fee Study
 Allocation of Labor Hours and Citywide Overhead Allocation - Development Services - For Fee Study Analysis

Identification of Labor Hours

Position	FTE / PTE	Salary Top Step	Total Labor Hours Per FTE	Less Adjustment for Leave	Productive Hours Per FTE	Total Productive Hours	Notes
Director of Development Services	1.00	\$179,504	2,080	224	1,856	1,856	
Senior Planner	1.00	\$110,302	2,080	224	1,856	1,856	
Office Assistant	1.00	\$42,932	2,080	224	1,856	1,856	
Assistant Planner	1.00	\$67,563	2,080	224	1,856	1,856	
Associate Planner	1.00	\$86,674	2,080	224	1,856	1,856	
Building Inspector	1.00	\$70,973	2,080	224	1,856	1,856	
Building Permit Technician	1.00	\$55,930	2,080	224	1,856	1,856	
Senior Code Enforcement Officer	1.00	\$70,973	2,080	224	1,856	1,856	
PT Code Enforcement Officer	2.00	\$27,000	2,080	224	1,856	3,712	
Asst to CA / Econ Dev Mgr	0.35	\$127,754	2,080	224	1,856	650	
M'ktg & Communications Analyst	1.00	\$84,011	2,080	224	1,856	1,856	
Total	11.35						

Identification of Allocable FTE

Position	Productive Hours	Planning	Building	Code Enforcement	Econ Dev	PW Eng'g	Total	Notes
Director of Development Services	1,856	742	650	278	186	0	1,856	
Senior Planner	1,856	1,578	186	93	0	0	1,856	
Office Assistant	1,856	464	1,299	93	0	0	1,856	
Assistant Planner	1,856	1,578	186	93	0	0	1,856	
Associate Planner	1,856	1,578	186	93	0	0	1,856	
Building Inspector	1,856	0	1,856	0	0	0	1,856	
Building Permit Technician	1,856	0	1,856	0	0	0	1,856	
Senior Code Enforcement Officer	1,856	0	0	1,856	0	0	1,856	
PT Code Enforcement Officer	3,712	0	0	3,712	0	0	3,712	
Asst to CA / Econ Dev Mgr	650	0	0	0	650	0	650	
M'ktg & Communications Analyst	1,856	0	0	0	1,856	0	1,856	
Total	21,066	5,939	6,218	6,218	2,691	0	21,066	
Indirect	30%	1,782	1,865	1,865	807	0	6,320	
Direct	70%	4,157	4,352	4,352	1,884	0	14,746	

[a] Allocation based on FY 21/22 adopted budget with adjustments for departmental administration based on interviews and consultant experience working with similar municipalities.

[b] See worksheet labeled Allocation of Citywide Overhead - For Fee Study Analysis.

[c] Allocation based on functional division labor costs. Amount intended to serve as reasonable estimate.



PLACENTIA
Rich Heritage, Bright Future

User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Public Works Fees

City of Placentia

User and Regulatory Fee Study

Cost Recovery Analysis and Fully-Burdened Hourly Rate Calculation - Engineering

Revenue

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	1516 Actual	1617 Actual	1718 Actual	1819 Actual	1920 Actual	Average	Notes
101	General Fund (0010)	51	Engineering	4155	Encroachment Permits	\$130,149	\$69,322	\$83,252	\$162,568	\$112,325	\$111,523	[a]
101	General Fund (0010)	51	Engineering	4172	Transportation Permit	\$8,376	\$5,516	\$5,287	\$6,048	\$5,038	\$6,053	[a]
101	General Fund (0010)	51	Engineering	4310	Engineering Fees	\$3,886	\$6,613	\$48,172	\$142,581	\$140,440	\$68,338	[a]
Total						\$142,411	\$81,451	\$136,711	\$311,197	\$257,803	\$185,915	

Expenses

Fund #	Fund Desc	Div#	Div Desc	Account #	Account Desc	Total	Adjustment	Total	Notes
101	General Fund (0010)	51	Engineering	Multi	Labor	\$434,836	\$0	434,836	[b]
101	General Fund (0010)	51	Engineering	6099	Professional Services	\$210,000	(\$210,000)	-	[c],[d]
101	General Fund (0010)	51	Engineering	6255	Dues & Memberships	\$500	\$0	500	[c]
101	General Fund (0010)	51	Engineering	6290	Dept. Contract Services	\$75,000	(\$75,000)	-	[c]
101	General Fund (0010)	51	Engineering	6365	Computer Software	\$2,900	\$0	2,900	[c]
101	General Fund (0010)	51	Engineering	Multi	Allocation of C'wide OH	\$294,131	\$0	294,131	[b]
Total						\$1,017,367	(\$285,000)	\$732,367	

Allocation of Annual Labor Effort

Description	Total	Total	Notes
General Admin; Mgmt; Policies; Procedures	13%	\$95,208	
Certification and Training	2%	\$14,647	
Public Information and Assistance	15%	\$109,855	
Direct Services	70%	\$512,657	
Total	100%	\$732,367	

Allocation of Annual Costs to Core Service Areas

Description	Total	Total	Notes
Direct Services	100%	\$732,367	
Total	100%	\$732,367	

City of Placentia

User and Regulatory Fee Study

Cost Recovery Analysis and Fully-Burdened Hourly Rate Calculation - Engineering

Consolidated (Uniform) Hourly Rate

Description	Engineering	Notes
Expenses	\$732,367	
Direct Hours - In House	4,690	
Total	\$156	

Calculation of Cost Multiplier for Fully-Burdened Hourly Rate (Apply to Base Salary Cost Per Hour)

Description	FTE	Annual Hours Per FTE	Total Annual Hours	Estimated Salaries	Hourly Wage Rate Only Assuming Total Annual Hours	Fully-Burdened Hourly Rate	Indirect Cost Rate Multiplier
Engineering	6.00	2,080	12,480	\$825,383	\$66	\$156	2.36

Calculation of Fully-Burdened Hourly Rate by Position

Position	Total Salaries	Total FTE	Avg Salary Per FTE	Avg Salary Per Hour	Cost Multiplier for Fully-Burdened Hourly Rate	Fully-Burdened Hourly Rate
Deputy City Administrator	\$223,517	1.00	\$ 223,517	\$ 107	2.36	\$ 254
City Engineer	\$144,144	1.00	\$ 144,144	\$ 69	2.36	\$ 164
Engineering Aide	\$44,075	1.00	\$ 44,075	\$ 21	2.36	\$ 50
Management Analyst	\$84,011	1.00	\$ 84,011	\$ 40	2.36	\$ 95
Public Works Inspector	\$70,054	1.00	\$ 70,054	\$ 34	2.36	\$ 80
Office Assistant	\$42,931	1.00	\$ 42,931	\$ 21	2.36	\$ 49
Fully-Burdened Hourly Rate	\$608,733	6.00	\$ 101,455	\$ 49	2.36	\$ 115

[a] Source: FY 18/19; FY 19/20 and FY 21/22 Adopted budget.

[b] See worksheet labeled FTE and Citywide Overhead Allocation - Development Services - For Fee Study Analysis.

[c] Source: FY 21/22 Adopted budget.

[d] Adjustment to exclude to professional services expenses.

City of Placentia

User and Regulatory Fee Study

Calculation of Fully-Burdened Hourly Rates - Engineering

Calculation of Fully-Burdened Hourly Rate - Contract Inspection

Description	Fully-Burdened Hourly Rate	Allocation	Notes
Contract Share	\$135	90%	[a]
City Share	\$15	10%	[b]
Fully-Burdened Hourly Rate	\$150	100%	

Calculation of Fully-Burdened Hourly Rate - Contract Plan Review

Description	Fully-Burdened Hourly Rate	Allocation	Notes
Contract Share	\$175	90%	[a]
City Share	\$19	10%	[b]
Fully-Burdened Hourly Rate	\$194	100%	

[a] Amount intended to serve as reasonable estimate of current market rate for contract engineering inspection and plan review services.

[b] Assumes de minimus rate for city contract support.

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Public Works / Engineering

#	Fee Description	In-House / Contract Svc Labor Time				Hourly Rate				Prof Svcs Cost Original	Inflator	Prof Svcs Cost Updated	Total Cost of Svc
		Permit Process'g	Plan Review	Insp'ctn	Subtotal	\$156	\$194	\$150	Subtotal				
General Permit and Inspection Fees													
1	Grading - Standard Projects												
	a) Grading Permit	3.00			3.00	= \$468	\$0	\$0	\$468	+			= \$468
	b) Plan Check												
	i) First Sheet		2.00		2.00	= \$0	\$388	\$0	\$388	+	\$600	10%	\$660 = \$1,048
	ii) Each Additional Sheet					= \$0	\$0	\$0	\$0	+	\$600	10%	\$660 = \$660
	c) Inspection												
	i) First Hour			2.00	2.00	= \$0	\$0	\$300	\$300	+			= \$300
	ii) Each Additional Hour			1.00	1.00	= \$0	\$0	\$150	\$150	+			= \$150
2	Grading - Larger Projects - see Note 2												
Parcel / Tract Map Checking													
3	Parcel / Tract Map Checking												
	a) Up to 5 Lots												
	i) First Sheet		6.00		6.00	= \$0	\$1,164	\$0	\$1,164	+	\$600	10%	\$660 = \$1,824
	ii) Each Additional Sheet					= \$0	\$0	\$0	\$0	+	\$600	10%	\$660 = \$660
	b) Greater than 5 Lots												
	i) First Sheet		9.00		9.00	= \$0	\$1,746	\$0	\$1,746	+	\$600	10%	\$660 = \$2,406
	ii) Each Additional Sheet					= \$0	\$0	\$0	\$0	+	\$600	10%	\$660 = \$660
Other Permit and Inspection Fees													
4	Traffic Control Plan Check - see Note 3		8.00		8.00	= \$0	\$1,552	\$0	\$1,552	+			= \$1,552
5	Water Quality Management Plan Review		4.00		4.00	= \$0	\$776	\$0	\$776	+	\$2,500	10%	\$2,750 = \$3,526
6	Sediment and Erosion Plan Check												
	a) 1st sheet		4.00		4.00	= \$0	\$776	\$0	\$776	+	\$600	10%	\$660 = \$1,436
	b) Each Additional Sheet					= \$0	\$0	\$0	\$0	+	\$600	10%	\$660 = \$660
7	Transportation Permit												
	a) Transportation Permit - Annual	2.00			2.00	= \$312	\$0	\$0	\$312	+			= \$312
	b) Transportation Permit - Single Trip	2.00			2.00	= \$312	\$0	\$0	\$312	+			= \$312

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Public Works / Engineering

#	Fee Description	Current Cost		Proposed Cost		Fee Structure	Note
		Current Fee	Recovery	Proposed Fee	Recovery		
	General Permit and Inspection Fees						
1	Grading - Standard Projects						
	a) Grading Permit	\$275	59%	\$300	64%	per permit	
	b) Plan Check						
	i) First Sheet	\$822	78%	\$1,048	100%	per sheet	[a]
	ii) Each Additional Sheet	\$623	94%	\$660	100%	per sheet	[a]
	c) Inspection						
	i) First Hour	\$194	65%	\$300	100%	per hour	
	ii) Each Additional Hour	\$118	79%	\$150	100%	per hour	
2	Grading - Larger Projects - see Note 2	deposit determined by director		deposit determined by director			
	Parcel / Tract Map Checking						
3	Parcel / Tract Map Checking						
	a) Up to 5 Lots						
	i) First Sheet	\$1,141	63%	\$1,824	100%	per sheet	[a]
	ii) Each Additional Sheet	\$685	104%	\$660	100%	per sheet	[a]
	b) Greater than 5 Lots						
	i) First Sheet	\$1,141	47%	\$2,406	100%	per sheet	[a]
	ii) Each Additional Sheet	\$685	104%	\$660	100%	per sheet	[a]
	Other Permit and Inspection Fees						
4	Traffic Control Plan Check - see Note 3	\$1,071	69%	\$1,552	100%		[a]
5	Water Quality Management Plan Review	\$3,185	90%	\$3,526	100%		[a]
6	Sediment and Erosion Plan Check						
	a) 1st sheet	\$822	57%	\$1,436	100%	per sheet	[a]
	b) Each Additional Sheet	\$623	94%	\$660	100%	per sheet	[a]
7	Transportation Permit						
	a) Transportation Permit - Annual	\$90	29%	\$90	29%	each	
	b) Transportation Permit - Single Trip	\$16	5%	\$16	5%	each	

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Public Works / Engineering

#	Fee Description	In-House / Contract Svc Labor Time				Hourly Rate				Prof Svcs Cost Original	Inflator	Prof Svcs Cost Updated	Total Cost of Svc	
		Permit Process'g	Plan Review	Insp'ctn	Subtotal	\$156	\$194	\$150	Subtotal					
Encroachment														
8	Encroachment Permit													
	a) Encroachment Permit	3.00			3.00	= \$468	\$0	\$0	\$468	+			= \$468	
	b) Encroachment Plan Check													
	i) 1st sheet		4.00		4.00	= \$0	\$776	\$0	\$776	+			= \$776	
	ii) Each Additional Sheet		4.00		4.00	= \$0	\$776	\$0	\$776	+			= \$776	
	c) Encroachment Inspection													
	i) 1st hour			1.00	1.00	= \$0	\$0	\$150	\$150	+			= \$150	
	ii) Each Additional Hour			1.00	1.00	= \$0	\$0	\$150	\$150	+			= \$150	
Other Services														
9	PW Special Inspection			1.00	1.00	= \$0	\$0	\$150	\$150	+			= \$150	
10	Traffic Engineering Development Plan Check Review - See Note 1		10.00		10.00	= \$0	\$1,940	\$0	\$1,940	+			= \$1,940	
11	Traffic Impact Analysis Review - See Note 1		12.00		12.00	= \$0	\$2,328	\$0	\$2,328	+			= \$2,328	
12	Sewer Capacity Study		4.00		4.00	= \$0	\$776	\$0	\$776	+	\$750	10%	\$825	= \$1,601
FOG														
13	FOG Plan Check Fee		3.50		3.50	= \$0	\$679	\$0	\$679	+	\$225	10%	\$248	= \$927
14	FOG Annual Service													
	a) With Interceptor	1.00			1.00	= \$156	\$0	\$0	\$156	+	\$100	10%	\$110	= \$266
	b) Without Interceptor	1.00			1.00	= \$156	\$0	\$0	\$156	+	\$1,840	10%	\$2,024	= \$2,180
Technology Enhancement Fee														
15	Technology Enhancement Fee												= \$13	

[a] Three checks included in fee.

Explanatory Notes:

Note 1: Base Fee as noted, plus, as needed, an initial deposit determined by the Director of Public Works, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

Note 2: An initial deposit of amount indicated or as determined by the City Engineer, against which the City will charge the cost of outside consultants / attorneys, other City costs and staff time at Fully Burdened Hourly Rates. If Costs exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in major arterial streets.

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Public Works / Engineering

#	Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Fee Structure	Note
	Encroachment						
8	Encroachment Permit						
	a) Encroachment Permit	\$173	37%	\$300	64%	per permit	
	b) Encroachment Plan Check						
	i) 1st sheet	\$308	40%	\$776	100%	per sheet	[a]
	ii) Each Additional Sheet	\$135	17%	\$776	100%	per sheet	[a]
	c) Encroachment Inspection						
	i) 1st hour	\$146	97%	\$150	100%	per hour	
	ii) Each Additional Hour	\$72	48%	\$150	100%	per hour	
	Other Services						
9	PW Special Inspection	\$108	72%	\$150	100%	per hour	
10	Traffic Engineering Development Plan Check Review - See Note 1	\$1,584	82%	\$1,940	100%	base fee + deposit	[a]
11	Traffic Impact Analysis Review - See Note 1	\$1,849	79%	\$2,328	100%	base fee + deposit	[a]
12	Sewer Capacity Study	\$1,049	66%	\$1,601	100%		[a]
	FOG						
13	FOG Plan Check Fee	\$600	65%	\$927	100%		[a]
14	FOG Annual Service						
	a) With Interceptor	\$205	77%	\$266	100%		
	b) Without Interceptor	\$2,087	96%	\$2,180	100%		
	Technology Enhancement Fee						
15	Technology Enhancement Fee	\$10	77%	\$10	77%	per sheet	

[a] Three checks included in fee.

Explanatory Notes:

Note 1: Base Fee as noted, plus, as needed, an initial deposit deterr Hourly Rates in excess of the amounts included in the base fee. If co

Note 2: An initial deposit of amount indicated or as determined by t exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in

City of Placentia
 User and Regulatory Fee Study
 Allocation of Labor Hours and Citywide Overhead Allocation - Public Works - For Fee Study Analysis

Identification of Allocable FTE

Position	FTE / PTE	Total Labor Costs	Engineering Services	All Other	Total	Notes
Deputy City Administrator	1.00	\$294,204	17%	83%	100%	[a]
City Engineer	1.00	\$191,656	85%	15%	100%	[a]
Engineering Aide	1.00	\$66,948	100%	0%	100%	[a]
Environmental Compliance Officer (Refuse)	1.00	\$83,425	0%	100%	100%	[a]
Associate Civil Engineer (Sewer)	1.00	\$116,405	0%	100%	100%	[a]
Management Analyst	1.00	\$122,234	47%	53%	100%	[a]
Transportation Manager	1.00	\$159,428	0%	100%	100%	[a]
Public Works Superintendent	1.00	\$145,449	0%	100%	100%	[a]
Public Works Supervisor	2.00	\$248,364	0%	100%	100%	[a]
Public Works Inspector	1.00	\$90,313	100%	0%	100%	[a]
Mechanic	2.00	\$178,030	0%	100%	100%	[a]
Facility Maintenance Technician	2.00	\$188,447	0%	100%	100%	[a]
Maintenance Worker	8.00	\$637,628	0%	100%	100%	[a]
Custodian	2.00	\$137,357	0%	100%	100%	[a]
Office Assistant	1.00	\$60,029	12%	88%	100%	[a]
Total	26.00	\$2,719,917				

Allocation of Labor Costs

Position	FTE / PTE	Total Labor Costs	Engineering Services	All Other	Total	Notes
Deputy City Administrator	1.00	\$294,204	\$50,015	\$244,189	\$294,204	
City Engineer	1.00	\$191,656	\$162,907	\$28,748	\$191,656	
Engineering Aide	1.00	\$66,948	\$66,948	\$0	\$66,948	
Environmental Compliance Officer (Refuse)	1.00	\$83,425	\$0	\$83,425	\$83,425	
Associate Civil Engineer (Sewer)	1.00	\$116,405	\$0	\$116,405	\$116,405	
Management Analyst	1.00	\$122,234	\$57,450	\$64,784	\$122,234	
Transportation Manager	1.00	\$159,428	\$0	\$159,428	\$159,428	
Public Works Superintendent	1.00	\$145,449	\$0	\$145,449	\$145,449	
Public Works Supervisor	2.00	\$248,364	\$0	\$248,364	\$248,364	
Public Works Inspector	1.00	\$90,313	\$90,313	\$0	\$90,313	
Mechanic	2.00	\$178,030	\$0	\$178,030	\$178,030	
Facility Maintenance Technician	2.00	\$188,447	\$0	\$188,447	\$188,447	
Maintenance Worker	8.00	\$637,628	\$0	\$637,628	\$637,628	
Custodian	2.00	\$137,357	\$0	\$137,357	\$137,357	
Office Assistant	1.00	\$60,029	\$7,203	\$52,825	\$60,029	
Total		\$2,719,917	\$434,836	\$2,285,081	\$2,719,917	

Allocable Citywide Overhead

Position	Total	Notes
Total Allocation of Citywide Overhead	\$1,839,801	[b]

City of Placentia
 User and Regulatory Fee Study
 Allocation of Labor Hours and Citywide Overhead Allocation - Public Works - For Fee Study Analysis

Allocation of Citywide Overhead to Functional Divisions

Functional Division	Total Labor Costs	Share	Notes	Allocated Citywide Overhead
Engineering Services	\$434,836	16%	[c]	\$294,131
All Other	\$2,285,081	84%	[c]	\$1,545,670
Total	\$2,719,917	100%		\$1,839,801

Identification of Labor Hours

Position	FTE / PTE	Salary Top Step	Total Labor Hours Per FTE	Less Adjustment for Leave	Productive Hours Per FTE	Total Productive Hours	Notes
Deputy City Administrator	1.00	\$223,517	2,080	224	1,856	1,856	
City Engineer	1.00	\$144,144	2,080	224	1,856	1,856	
Engineering Aide	1.00	\$44,075	2,080	224	1,856	1,856	
Environmental Compliance Officer (Refuse)	1.00	\$66,706	2,080	224	1,856	1,856	
Associate Civil Engineer (Sewer)	1.00	\$99,944	2,080	224	1,856	1,856	
Management Analyst	1.00	\$84,011	2,080	224	1,856	1,856	
Transportation Manager	1.00	\$120,058	2,080	224	1,856	1,856	
Public Works Superintendent	1.00	\$98,592	2,080	224	1,856	1,856	
Public Works Supervisor	2.00	\$78,978	2,080	224	1,856	3,712	
Public Works Inspector	1.00	\$70,054	2,080	224	1,856	1,856	
Mechanic	2.00	\$60,112	2,080	224	1,856	3,712	
Facility Maintenance Technician	2.00	\$63,128	2,080	224	1,856	3,712	
Maintenance Worker	8.00	\$54,517	2,080	224	1,856	14,848	
Custodian	2.00	\$45,968	2,080	224	1,856	3,712	
Office Assistant	1.00	\$42,931	2,080	224	1,856	1,856	
Total	26.00						

City of Placentia
 User and Regulatory Fee Study
 Allocation of Labor Hours and Citywide Overhead Allocation - Public Works - For Fee Study Analysis

Identification of Allocable FTE

Position	Productive Hours	Engineering Services	All Other	Total	Notes
Deputy City Administrator	1,856	316	1,540	1,856	
City Engineer	1,856	1,578	278	1,856	
Engineering Aide	1,856	1,856	0	1,856	
Environmental Compliance Officer (Refuse)	1,856	0	1,856	1,856	
Associate Civil Engineer (Sewer)	1,856	0	1,856	1,856	
Management Analyst	1,856	872	984	1,856	
Transportation Manager	1,856	0	1,856	1,856	
Public Works Superintendent	1,856	0	1,856	1,856	
Public Works Supervisor	3,712	0	3,712	3,712	
Public Works Inspector	1,856	1,856	0	1,856	
Mechanic	3,712	0	3,712	3,712	
Facility Maintenance Technician	3,712	0	3,712	3,712	
Maintenance Worker	14,848	0	14,848	14,848	
Custodian	3,712	0	3,712	3,712	
Office Assistant	1,856	223	1,633	1,856	
Total	48,256	6,700	41,556	48,256	
Indirect	30%	2,010	12,467	14,477	
Direct	70%	4,690	29,089	33,779	

- [a] Allocation based on FY 21/22 adopted budget with adjustments for departmental administration based on interviews and consultant experience working with similar municipalities.
- [b] See worksheet labeled Allocation of Citywide Overhead - For Fee Study Analysis.
- [c] Allocation based on functional division labor costs. Amount intended to serve as reasonable estimate.



PLACENTIA
Rich Heritage, Bright Future

User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Fire Fees

City of Placentia

User and Regulatory Fee Study

Calculation of Fully-Burdened Hourly Rate - Fire Prevention Services (Plan Review and Inspection)

Calculation of Fully-Burdened Hourly Rate

Description	Fully-Burdened Hourly Rate	Allocation	Notes
Contract Share	\$110	65%	
City Share	\$59	35%	
Fully-Burdened Hourly Rate	\$169	100%	[a]

[a] Amount is intended to serve as a reasonable estimate. The City's Fire Prevention Division is in the process of being developed. It is anticipated that future staffing will include a Fire Marshal and a Fire Prevention Specialist. In the interim, plan review and inspection will be completed via contract service.

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Fire Prevention Fees

Fee Description	Cost of Service			Proposed Fee	Proposed Cost Recovery	Note
	Plan Check Fee	Inspection Fee	Total			
Development Review						
1 Small Project - Single family residence, single, ADU	\$231	\$115	\$346	\$346	100%	
2 Development Plan/Site Review/CUP	\$385	\$154	\$538	\$538	100%	
3 Map Review - Tentative Tract Map/Screen Check/and or Clearance letter for print linen	\$385	\$0	\$385	\$385	100%	
4 Fire Master Plan - Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	\$382	\$169	\$551	\$551	100%	
5 Vehicle or pedestrian gates across emergency access roads	\$346	\$92	\$438	\$438	100%	
Architectural (per building)						
6 All A Occupancy 5,000 sq ft or under	\$592	\$346	\$938	\$938	100%	
7 All A Occupancy greater than 5,000 sq ft	\$762	\$308	\$1,069	\$1,069	100%	
8 E Day Care or I-4	\$423	\$231	\$654	\$654	100%	
9 E Occupancy educational	\$762	\$308	\$1,069	\$1,069	100%	
10 B, F, M, S Occupancies	\$400	\$231	\$631	\$631	100%	
11 H Occupancy - Chemical classification fee	\$846	\$346	\$1,192	\$1,192	100%	
12 I or R2.1 Occupancies	\$1,269	\$385	\$1,654	\$1,654	100%	
13 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building	\$423	\$154	\$577	\$577	100%	
14 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building - Inspection Only	\$0	\$154	\$154	\$154	100%	
15 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building	\$694	\$254	\$948	\$948	100%	
16 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building - Inspection Only	\$0	\$254	\$254	\$254	100%	
17 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building	\$1,354	\$615	\$1,969	\$1,969	100%	

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Fire Prevention Fees

Fee Description		Cost of Service			Proposed Fee	Proposed Cost Recovery	Note
		Plan Check Fee	Inspection Fee	Total			
Development Review							
1	Small Project - Single family residence, single, ADU	\$231	\$115	\$346	\$346	100%	
18	R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building - Inspection Only	\$0	\$615	\$615	\$615	100%	
19	R3.1 RCF	\$338	\$154	\$492	\$492	100%	
20	R3.1 RCF - Inspection Only	\$0	\$154	\$154	\$154	100%	
21	R4 Licensed residential care / assisted living facilities	\$474	\$269	\$743	\$743	100%	
22	R4 Licensed residential care / assisted living facilities - Inspection Only	\$0	\$269	\$269	\$269	100%	
23	S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	\$592	\$269	\$862	\$862	100%	
Hazardous Processes/Systems/Materials							
24	Above/underground storage tank (per tank, includes associated tank equipment)	\$372	\$215	\$588	\$588	100%	
25	Above-ground storage tank, including equipment - Inspection Only	\$0	\$215	\$215	\$215	100%	
26	Hazardous Material Process/Storage for Non - H Occupancies. Includes Chem Class Review 0 - 5 chemicals	\$362	\$277	\$638	\$638	100%	
27	Hazardous Material Process/Storage for Non - H Occupancies - Inspection Only	\$0	\$277	\$277	\$277	100%	
28	Chemical Classification Review 6 - 49 chemicals	\$515	\$0	\$515	\$515	100%	
29	Chemical Classification Review 50 - 100 chemicals	\$715	\$0	\$715	\$715	100%	
30	Chemical Classification Review more than 100 chemicals	\$1,062	\$0	\$1,062	\$1,062	100%	
31	High-piled storage: code/commodity compliance	\$525	\$462	\$986	\$986	100%	
32	Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 3- pounds of any refrigerant	\$546	\$446	\$992	\$992	100%	
33	Spray booth, spraying area	\$372	\$315	\$688	\$688	100%	
34	Gas Systems: medical gas, industrial gas (including piping and manifolds)	\$495	\$462	\$957	\$957	100%	

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Fire Prevention Fees

Fee Description		Cost of Service			Proposed Fee	Proposed Cost Recovery	Note
		Plan Check Fee	Inspection Fee	Total			
Development Review							
1	Small Project - Single family residence, single, ADU	\$231	\$115	\$346	\$346	100%	
35	Gas systems: CO2 for Beverage	\$338	\$115	\$454	\$454	100%	
36	Special equipment: industrial ovens, vapor recovery, dust collection, Dry Cleaning	\$545	\$231	\$775	\$775	100%	
37	Photovoltaic System - Commercial	\$305	\$146	\$451	\$451	100%	
38	Battery Systems, stationary storage and cell sites	\$322	\$225	\$546	\$546	100%	
39	Emergency Responder Radio System	\$474	\$462	\$935	\$935	100%	
Suppression Systems							
40	NFPA 13D fire sprinkler system: One or two family dwelling - (single lot)	\$305	\$197	\$502	\$502	100%	
41	NFPA 13D fire sprinkler system: One or two family dwelling - (single lot) - Inspection Only	\$0	\$197	\$197	\$197	100%	
42	NFPA 13R fire sprinkler system: 3 to 16 units per building	\$372	\$237	\$609	\$609	100%	
43	NFPA 13R fire sprinkler system: 3 to 16 units - Inspection Only	\$0	\$237	\$237	\$237	100%	
44	NFPA 13R fire sprinkler system: 17 to 50 units per building	\$474	\$400	\$874	\$874	100%	
45	NFPA 13R fire sprinkler system: 17 to 50 units per building - Inspection Only	\$0	\$400	\$400	\$400	100%	
46	NFPA 13R fire sprinkler system: > 50 units per building	\$525	\$474	\$998	\$998	100%	
47	NFPA 13R fire sprinkler system: more than 50 units - Inspection Only	\$0	\$474	\$474	\$474	100%	
48	New NFPA 13 fire sprinkler system: ≤ 100 heads per riser	\$406	\$238	\$645	\$645	100%	
49	New NFPA 13 fire sprinkler system: ≤ 100 heads per riser - Inspection Only	\$0	\$238	\$238	\$238	100%	
50	New NFPA 13 fire sprinkler system: > 100 heads per riser	\$558	\$283	\$842	\$842	100%	
51	New NFPA 13 fire sprinkler system: each add'l riser OR per floor in buildings > 2 stories - Inspection Only	\$0	\$283	\$283	\$283	100%	

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Fire Prevention Fees

Fee Description	Cost of Service			Proposed Fee	Proposed Cost Recovery	Note
	Plan Check Fee	Inspection Fee	Total			
Development Review						
1 Small Project - Single family residence, single, ADU	\$231	\$115	\$346	\$346	100%	
52 New NFPA 13 fire sprinkler system: R-1/R-2 each riser and per floor in buildings > 2 stories	\$220	\$169	\$389	\$389	100%	
53 New NFPA 13 fire sprinkler system: R-1/R-2 - Inspection Only	\$0	\$169	\$169	\$169	100%	
54 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations	\$203	\$162	\$365	\$365	100%	
55 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations - Inspection Only	\$0	\$162	\$162	\$162	100%	
56 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review	\$397	\$338	\$735	\$735	100%	
57 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review - Inspection Only	\$0	\$338	\$338	\$338	100%	
58 Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	\$466	\$237	\$703	\$703	100%	
59 Pre-action fire sprinkler system - Inspection Only	\$0	\$237	\$237	\$237	100%	
60 NFPA 14 Class I, II, or III standpipes (includes all standpipes within a single building)	\$357	\$277	\$634	\$634	100%	
61 NFPA 14 standpipes - Inspection Only	\$0	\$277	\$277	\$277	100%	
62 Fire pump installation	\$600	\$329	\$929	\$929	100%	
63 Underground fire protection system: 1 - 5 connections (single hydrant or riser counts 1)	\$355	\$237	\$592	\$592	100%	
64 Underground fire protection system: > 5 connections (single hydrant or riser counts 1)	\$491	\$438	\$929	\$929	100%	
65 Underground repair	\$220	\$208	\$428	\$428	100%	
66 Commercial cooking hood and duct system (per system)	\$212	\$145	\$357	\$357	100%	
67 Special extinguishing system: Dry Chemical, CO2, FM 200, Foam Liquid Systems, Inert Gas, Halon, & Inergen	\$534	\$132	\$666	\$666	100%	

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Fire Prevention Fees

Fee Description	Cost of Service			Proposed Fee	Proposed Cost Recovery	Note
	Plan Check Fee	Inspection Fee	Total			
Development Review						
1 Small Project - Single family residence, single, ADU	\$231	\$115	\$346	\$346	100%	
Alarm Systems						
68 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices	\$265	\$118	\$383	\$383	100%	
69 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices - Inspection Only	\$0	\$118	\$118	\$118	100%	
70 Fire alarm system: 6 - 15 initiating devices and/or ≤ 21 - 40 notification devices	\$360	\$169	\$529	\$529	100%	
71 Fire alarm system: 6-15 initiating devices and/or ≤ 21 - 40 notification devices - Inspection Only	\$0	\$169	\$169	\$169	100%	
72 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices	\$462	\$342	\$803	\$803	100%	
73 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices - Inspection Only	\$0	\$342	\$342	\$342	100%	
74 Fire alarm system: > 30 initiating devices and/or > 80 notification devices	\$700	\$394	\$1,094	\$1,094	100%	
75 Fire alarm system: > 30 initiating devices and/or > 80 notification devices - Inspection Only	\$0	\$394	\$394	\$394	100%	
76 Field review/inspection - Underground repair	\$0	\$231	\$231	\$231	100%	
Administrative/Miscellaneous						
77 Alternative Method and Material Request	\$615	\$0	\$615	\$615	100%	
78 Plan Revision	\$254	\$0	\$254	\$254	100%	
79 Reinspection Fee	\$0	\$169	\$169	\$169	100%	
80 Inspection time and materials fee (per hour)	\$0	\$169	\$169	\$169	100%	
81 Plan Review time and materials (per hour)	\$169	\$0	\$169	\$169	100%	
82 Fire Marshal time and material fee	\$192	\$0	\$192	\$192	100%	
83 Accelerated plan review (Per review. Fee is in addition to base fee assessed for plan review)	\$231	\$0	\$231	\$231	100%	
84 Coordination/Pre-submittal Meetings: (hourly minimum 2 hours)	\$385	\$0	\$385	\$385	100%	
85 Additional Review past 2nd review (each submittal)	\$254	\$0	\$254	\$254	100%	
86 After hours inspection	\$0	\$615	\$615	\$615	100%	

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Fire Prevention Fees

Fee Description		Est. Labor Time	Hourly Rate	Cost of Service	Proposed Fee	Proposed Cost Recovery	Note
Annual Permits							
1	Aerosol products	3.50	x \$169	x \$592	\$296	50%	
2	Aircraft refueling vehicles	2.50	x \$169	x \$423	\$211	50%	
3	Aircraft repair hangar	3.50	x \$169	x \$592	\$296	50%	
4	Carbon Dioxide systems used in beverage	3.00	x \$169	x \$507	\$254	50%	
5	CG - Flammable, greater than exempt Amount	3.50	x \$169	x \$592	\$414	70%	
6	CG - Highly toxic and toxic, any amount	3.50	x \$169	x \$592	\$414	70%	
7	CG - Pyrophoric, any amount	3.50	x \$169	x \$592	\$414	70%	
8	Combustible dust producing operations	4.00	x \$169	x \$676	\$473	70%	
9	Corrosive, less than exempt amount	3.00	x \$169	x \$507	\$355	70%	
10	Corrosive, greater than exempt amount	5.50	x \$169	x \$930	\$651	70%	
11	Covered and open mall buildings	11.50	x \$169	x \$1,944	\$1,944	100%	
12	Cryogen fluids - operational	4.00	x \$169	x \$676	\$473	70%	
13	Cutting operations and welding operations	3.00	x \$169	x \$507	\$254	50%	
14	Day Care - commercial	2.50	x \$169	x \$423	\$211	50%	
15	Day Care - large family	2.50	x \$169	x \$423	\$211	50%	
16	Dry cleaning	3.00	x \$169	x \$507	\$254	50%	
17	Explosives	5.00	x \$169	x \$845	\$592	70%	
18	New business inspection	2.50	x \$169	x \$423	\$169	40%	
19	Flammable and combustible liquids	4.50	x \$169	x \$761	\$532	70%	
20	Flammable Liq. Room - < 1,000 sq ft	3.00	x \$169	x \$507	\$355	70%	
21	Group I-4, Day Care facilities	4.50	x \$169	x \$761	\$380	50%	
22	Hazardous productions materials (HPM)	4.50	x \$169	x \$761	\$532	70%	

City of Placentia
 User and Regulatory Fee Study
 Cost of Service Calculation - Fire Prevention Fees

Fee Description		Est. Labor Time	Hourly Rate	Cost of Service	Proposed Fee	Proposed Cost Recovery	Note
Construction							
23	Aboveground storage tanks						
	a) 1st tank	6.00	x \$169	x \$1,014	\$1,014	100%	
	b) Additional aboveground storage tanks	4.50	x \$169	x \$761	\$761	100%	
24	Close of flam LST, each	6.50	x \$169	x \$1,099	\$1,099	100%	
25	Close of flam LST, each add'l tank	4.50	x \$169	x \$761	\$761	100%	
26	Fire Hydrants, each	3.50	x \$169	x \$592	\$444	75%	
27	Modification of a UST permit	4.50	x \$169	x \$761	\$570	75%	
28	Transfer UST to a new owner	3.50	x \$169	x \$592	\$296	50%	
29	UST - new install of flam. LST						
	a) 1st tank	13.50	x \$169	x \$2,282	\$1,711	75%	
	b) Each additional tank	6.50	x \$169	x \$1,099	\$1,099	100%	
30	UST system alteration; minor tank and piping repair	4.50	x \$169	x \$761	\$761	100%	
31	Flammable liquids room - < 1,000 sq ft	4.50	x \$169	x \$761	\$570	75%	
32	UST closure	14.50	x \$169	x \$2,451	\$1,838	75%	
33	Solar, gardens and landscaped roofs	3.50	x \$169	x \$592	\$592	100%	
34	Cryogens fluids	4.00	x \$169	x \$676	\$676	100%	
35	Hazardous materials	6.50	x \$169	x \$1,099	\$1,099	100%	
36	High piled combustible storage	3.00	x \$169	x \$507	\$507	100%	



PLACENTIA
Rich Heritage, Bright Future

User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Police Fees

City of Placentia
 User and Regulatory Fee Study
 Fully-Burdened Hourly Rate Calculation - Police

Expenses

Fund #	Fund Desc	Account Desc	Program						Subtotal	Adjustment	Total	Notes
			103040	103041	103042	103043	103045	103047				
			PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic				
001	General Fund	Salaries/Full-Time Regular	\$1,110,800	\$3,566,300	\$1,126,800	\$286,000	\$0	\$457,700	\$6,547,600	\$0	\$6,547,600	[a]
001	General Fund	Salaries/Part-Time	\$80,000	\$2,400	\$22,500	\$135,000	\$0	\$100,000	\$339,900	(\$339,900)	\$0	[a]
001	General Fund	Overtime	\$15,000	\$500,000	\$125,000	\$50,000	\$0	\$30,000	\$720,000	(\$720,000)	\$0	[a]
001	General Fund	All Other Salaries and Benefits	\$431,000	\$1,232,100	\$414,600	\$89,600	\$0	\$176,600	\$2,343,900	\$0	\$2,343,900	[a]
001	General Fund	6055 - Medical Services	\$22,000	\$0	\$0	\$0	\$0	\$0	\$22,000	\$0	\$22,000	[a]
001	General Fund	6099 - Professional Services	\$24,500	\$10,000	\$0	\$76,900	\$0	\$0	\$111,400	(\$111,400)	\$0	[a],[b]
001	General Fund	6136 - Software Maintenance	\$0	\$328,700	\$0	\$0	\$0	\$0	\$328,700	\$0	\$328,700	[a]
001	General Fund	6137 - Repair Maint/Equipment	\$0	\$13,000	\$0	\$81,000	\$64,000	\$1,500	\$159,500	\$0	\$159,500	[a]
001	General Fund	6160 - Facility Rental	\$0	\$1,600	\$0	\$146,000	\$0	\$0	\$147,600	(\$147,600)	\$0	[a],[b]
001	General Fund	6162 - Range Training	\$0	\$0	\$0	\$39,000	\$0	\$0	\$39,000	(\$39,000)	\$0	[a],[b]
001	General Fund	6165 - Vehicle Rental	\$0	\$45,000	\$82,000	\$0	\$0	\$0	\$127,000	\$0	\$127,000	[a]
001	General Fund	6181 - Towing Services	\$0	\$0	\$0	\$0	\$0	\$40,000	\$40,000	(\$40,000)	\$0	[a],[b]
001	General Fund	6182 - Lien Services	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000	(\$5,000)	\$0	[a],[b]
001	General Fund	6183 - CSUF PD Reimburse Impound Fees	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,000	(\$30,000)	\$0	[a],[b]
001	General Fund	6230 - Printing & Binding	\$7,000	\$500	\$0	\$0	\$0	\$11,000	\$18,500	(\$18,500)	\$0	[a],[b]
001	General Fund	6235 - Travel	\$0	\$0	\$500	\$0	\$0	\$0	\$500	\$0	\$500	[a]
001	General Fund	6245 - Meetings & Conferences	\$2,000	\$0	\$3,000	\$0	\$0	\$0	\$5,000	\$0	\$5,000	[a]
001	General Fund	6250 - Staff Training	\$2,000	\$22,500	\$2,000	\$2,500	\$0	\$1,000	\$30,000	\$0	\$30,000	[a]
001	General Fund	6255 - Dues & Memberships	\$4,900	\$500	\$800	\$200	\$0	\$200	\$6,600	\$0	\$6,600	[a]
001	General Fund	6280 - Animal Control Services	\$0	\$0	\$0	\$0	\$317,200	\$0	\$317,200	(\$317,200)	\$0	[a],[b]
001	General Fund	6290 - Dept. Contract Services	\$115,000	\$0	\$24,200	\$37,800	\$0	\$98,300	\$275,300	(\$275,300)	\$0	[a],[b]
001	General Fund	6299 - Other Purchased Services	\$22,500	\$0	\$0	\$0	\$0	\$0	\$22,500	(\$22,500)	\$0	[a],[b]
001	General Fund	6301 - Special Department Supplies	\$13,200	\$52,500	\$5,700	\$21,000	\$0	\$2,000	\$94,400	(\$94,400)	\$0	[a],[b]
001	General Fund	6315 - Office Supplies	\$10,300	\$0	\$0	\$0	\$0	\$0	\$10,300	\$0	\$10,300	[a]
001	General Fund	6320 - Books & Periodicals	\$3,800	\$0	\$0	\$0	\$0	\$300	\$4,100	\$0	\$4,100	[a]
001	General Fund	6325 - Postage	\$500	\$0	\$0	\$0	\$0	\$0	\$500	\$0	\$500	[a]
001	General Fund	6360 - Uniforms	\$5,000	\$40,000	\$2,500	\$7,000	\$0	\$7,000	\$61,500	\$0	\$61,500	[a]
001	General Fund	6999 - Other Expenditure	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000	(\$2,000)	\$0	[a],[b]
Subtotal			\$1,871,500	\$5,815,100	\$1,809,600	\$972,000	\$381,200	\$960,600	\$11,810,000	(\$2,162,800)	\$9,647,200	

FTE Allocation

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
FTE Allocation	7.26	40.27	12.00	5.00	0.00	6.00	70.53	[a]
Share of FTE	10%	57%	17%	7%	0%	9%	100%	

City of Placentia
 User and Regulatory Fee Study
 Fully-Burdened Hourly Rate Calculation - Police

Citywide Overhead Cost Allocation

Description	Citywide Overhead	Notes
Total	\$3,844,760	[c]

Allocation of Citywide Overhead

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Allocation of Citywide Overhead (Based on FTE)	\$395,760	\$2,195,215	\$654,149	\$272,562	\$0	\$327,074	\$3,844,760	[a]

Costs by Functional Division

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Budgeted Divisional Costs (Adjusted for Hourly Rate Calculation)	\$1,592,300	\$5,248,100	\$1,632,200	\$466,300	\$64,000	\$644,300	\$9,647,200	
Allocation of Citywide Overhead	\$395,760	\$2,195,215	\$654,149	\$272,562	\$0	\$327,074	\$3,844,760	
Subtotal	\$1,988,060	\$7,443,315	\$2,286,349	\$738,862	\$64,000	\$971,374	\$13,491,960	

Allocation of PD Admin Costs to Direct Service Divisions

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Allocation of Department Administration Costs	(\$1,988,060)	\$1,265,358	\$377,062	\$157,109	\$0	\$188,531	\$0	

Costs for Hourly Rate Calculation

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Budgeted Divisional Costs (Adjusted for Hourly Rate Calculation)	\$1,592,300	\$5,248,100	\$1,632,200	\$466,300	\$64,000	\$644,300	\$9,647,200	
Allocation of Citywide Overhead	\$395,760	\$2,195,215	\$654,149	\$272,562	\$0	\$327,074	\$3,844,760	
Allocation of Department Administration Costs	(\$1,988,060)	\$1,265,358	\$377,062	\$157,109	\$0	\$188,531	\$0	
Subtotal	\$0	\$8,708,672	\$2,663,411	\$895,971	\$64,000	\$1,159,906	\$13,491,960	

Productive Hours Per FTE

Description	PD Admin	Notes
Total Hours	2,080	
Less: Adjustment for Leave	224	
Less: Adjustment for Training, Admin, and Mandatory Rest	430	
Productive Hours	1,426	

Calculation of Productive Hours by Functional Division

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Productive Hours Per FTE	1,426	1,426	1,426	1,426	1,426	1,426	1,426	
FTE	7.26	40.27	12.00	5.00	0.00	6.00	70.53	
Productive Hours	10,353	57,425	17,112	7,130	0	8,556	100,576	

City of Placentia
 User and Regulatory Fee Study
 Fully-Burdened Hourly Rate Calculation - Police

Calculation of Hourly Rate by Functional Division

Description	PD Admin	PD Field Svcs	PD Invest'gtns	PD Support Svcs	PD Animal Control	PD Traffic	Subtotal	Notes
Divisional Costs for Hourly Rate	n/a	\$8,708,672	\$2,663,411	\$895,971	\$64,000	\$1,159,906	13,491,960	
Productive Hours	n/a	57,425	17,112	7,130	0	8,556	90,223	
Hourly Rate	n/a	\$152	\$156	\$126	n/a	\$136	\$150	

Calculation of Indirect Cost Rate Multiplier for Hourly Billing Assuming Full Cost Recovery (100% Cost Recovery) - Using Hourly Wages as Calculator

Description	Est FTE	Annual Hours Per FTE	Total Est. Annual Hours	Est. Salaries and Wages	Hourly Wage Rate Only Assuming Total Annual Hours	Estimated Fully-Burdened Hourly Rate	Indirect Cost Rate Multiplier	Notes
Field Services	40.27	2,080	83,762	\$3,566,300	\$ 43	\$152	3.56	
Support Services	5.00	2,080	10,400	\$286,000	\$ 28	\$126	4.57	

Hourly Rate by Position

Description	Top Step Hourly Wage	Indirect Cost Multiplier	Fully-Burdened Hourly Rate	Overtime	Indirect Costs	OT Fully-Burdened Hourly Rate	Notes
Police Sergeant	\$ 53.74	3.56	\$ 191	\$ 80.61	137.67	\$ 218	
Police Officer	\$ 42.57	3.56	\$ 152	\$ 63.86	109.06	\$ 173	
Community Services Officer	\$ 25.54	3.56	\$ 91	\$ 38.31	65.43	\$ 104	
Parking Control Officer	\$ 22.10	3.56	\$ 79	\$ 33.15	56.62	\$ 90	
Records Specialist	\$ 24.36	4.57	\$ 111	\$ 36.54	86.95	\$ 123	
Police Services Supervisor	\$ 37.17	4.57	\$ 170	\$ 55.76	132.68	\$ 188	
Police Property Technician	\$ 31.60	4.57	\$ 144	\$ 47.40	112.80	\$ 160	

- [a] Source: FY 21/22 Adopted budget.
- [b] Adjustment for hourly rate calculation only.
- [c] See Citywide Overhead Cost Allocation worksheet.

City of Placentia
 Cost of Service Study for Analyzing User and Regulatory Fees
 Calculation of the Estimated Costs of Providing Fee Related Services - Police

Fee Description	Estimated Labor Time (Hours)						Estimated Cost of Service					Total Cost of Service
	Police Officer	Police Sgt / Sup'rvsr	Records / Clerk	Planning Tech	Code Enf Off'cr	Total	\$152	\$191	\$111	\$197	\$102	
							Police Officer	Police Sgt / Sup'rvsr	Records / Clerk	Planning Tech	Code Enf Off'cr	
Alarms and Alarm System Permits												
1 Alarm Permit												
a) Commercial (Annual Permit)	1.00	0.03	0.25			1.28	\$152	\$6	\$28	\$0	\$0	\$185
b) Residential (Annual Permit)	1.00	0.03	0.25			1.28	\$152	\$6	\$28	\$0	\$0	\$185
2 False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders)	1.00		0.25			1.25	\$152	\$0	\$28	\$0	\$0	\$180
Miscellaneous Permits												
3 ABC Permit												
a) One Day Non-Profit		1.50				1.50	\$0	\$287	\$0	\$0	\$0	\$287
b) Commercial		1.50				1.50	\$0	\$287	\$0	\$0	\$0	\$287
4 Bingo Permit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
5 Fortune Tellers/Annual Renewal												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
6 Gaming Permit												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
7 Second Hand Dealer License/Renewal												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
8 Solicitor's Vendor's Permit/Renewal												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
9 Live Entertainment Permit												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
10 Carnival Permit Investigation												
a) Non-Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
b) For Profit		2.00	0.50	1.00		3.50	\$0	\$382	\$56	\$197	\$0	\$635
Other Police Fees/Services												
11 Bike License												
a) Per year			0.17			0.17	\$0	\$0	\$19	\$0	\$0	\$19
b) Three Year Renewal			0.17			0.17	\$0	\$0	\$19	\$0	\$0	\$19

City of Placentia
 Cost of Service Study for Analyzing User and Regulatory Fees
 Calculation of the Estimated Costs of Providing Fee Related Services - Police

Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
Alarms and Alarm System Permits						
1 Alarm Permit						
a) Commercial (Annual Permit)	\$81	44%	\$81	44%		
b) Residential (Annual Permit)	\$27	15%	\$27	15%		
2 False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders)	\$254	varies	\$254	varies		
Miscellaneous Permits						
3 ABC Permit						
a) One Day Non-Profit	\$135	47%	\$143	50%		
b) Commercial	\$265	92%	\$287	100%		
4 Bingo Permit	\$319	50%	\$50	8%		[a]
5 Fortune Tellers/Annual Renewal						
a) Non-Profit	\$632	100%	\$635	100%		
b) For Profit	\$319	50%	\$317	50%		
6 Gaming Permit						
a) Non-Profit	\$632	100%	\$635	100%		
b) For Profit	\$319	50%	\$317	50%		
7 Second Hand Dealer License/Renewal						
a) Non-Profit	\$632	100%	\$635	100%		
b) For Profit	\$319	50%	\$317	50%		
8 Solicitor's Vendor's Permit/Renewal						
a) Non-Profit	\$632	100%	\$635	100%		
b) For Profit	\$319	50%	\$317	50%		
9 Live Entertainment Permit						
a) Non-Profit	\$632	100%	\$635	100%		
b) For Profit	\$319	50%	\$317	50%		
10 Carnival Permit Investigation						
a) Non-Profit	\$611	96%	\$635	100%		
b) For Profit	\$308	49%	\$317	50%		
Other Police Fees/Services						
11 Bike License						
a) Per year	\$2	11%	\$2	11%		[a]
b) Three Year Renewal	\$3	16%	\$3	16%		

City of Placentia
 Cost of Service Study for Analyzing User and Regulatory Fees
 Calculation of the Estimated Costs of Providing Fee Related Services - Police

Fee Description	Estimated Labor Time (Hours)						Estimated Cost of Service					
	Police Officer	Police Sgt / Sup'rvsr	Records / Clerk	Planning Tech	Code Enf Off'cr	Total	\$152	\$191	\$111	\$197	\$102	Total Cost of Service
	Police Officer	Police Sgt / Sup'rvsr	Records / Clerk	Planning Tech	Code Enf Off'cr	Total	Police Officer	Police Sgt / Sup'rvsr	Records / Clerk	Planning Tech	Code Enf Off'cr	Total Cost of Service
12 Civil Subpoena - Clerical												
a) Officer												
i) Minimum for first three hrs	3.00		0.25			3.25	\$456	\$0	\$28	\$0	\$0	\$484
ii) For each additional hour	1.00					1.00	\$152	\$0	\$0	\$0	\$0	\$152
b) Clerical (per quarter-hour)							\$0	\$0	\$0	\$0	\$0	\$0
13 Party Disturbance (Second Response) (\$0 first courtesy response)	1.00	0.50	0.16			1.66	\$152	\$96	\$18	\$0	\$0	\$265
14 Property Release Fee												
a) Victims and first appointments for property owners		0.25				0.25	\$0	\$48	\$0	\$0	\$0	\$48
b) All Others (includes "no shows")		0.25				0.25	\$0	\$48	\$0	\$0	\$0	\$48
15 Public Fingerprinting Fee (Plus DOJ/FBI fees)			0.75			0.75	\$0	\$0	\$83	\$0	\$0	\$83
Permit Parking												
16 Residential Parking Permits												
a) First 5												
b) Replacement												
17 Temporary Parking Permit												
18 Temporary Parking Permit for Old Town												
Traffic												
19 Citation Sign Off - Fix-It Ticket	0.13					0.13	\$19	\$0	\$0	\$0	\$0	\$19
Reports and Administrative Services												
20 Visa/Passport Clearance Letter		0.25				0.25	\$0	\$48	\$0	\$0	\$0	\$48
Vehicle Release Fee (Per Vehicle)												
21 Vehicle Repossession Entry			0.17			0.17	\$0	\$0	\$19	\$0	\$0	\$19
22 Vehicle Release												
a) Non 30-Day Impound / Vehicle Storage	1.00	0.08	0.25			1.33	\$152	\$15	\$28	\$0	\$0	\$195
b) 30-Day Impound Release	1.00	0.58	0.50			2.08	\$152	\$111	\$56	\$0	\$0	\$318
c) 30-Day Impound Release (DUI)	1.00	0.58	0.50			2.08	\$152	\$111	\$56	\$0	\$0	\$318
Records												
23 Copies												
a) Arrest Logs												
b) Police Logs												
c) Police Reports												
d) Police Photos												
e) Location Premise History Search												
f) Body-worn Camera Footage												

[a] Fee established by State of California.

City of Placentia
 Cost of Service Study for Analyzing User and Regulatory Fees
 Calculation of the Estimated Costs of Providing Fee Related Services - Police

Fee Description	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Unit	Notes
12 Civil Subpoena - Clerical						
a) Officer						
i) Minimum for first three hrs	\$557	115%	State Max	n/a		[a]
ii) For each additional hour	\$176	116%	State Max	n/a		[a]
b) Clerical (per quarter-hour)	\$27		State Max	n/a		[a]
13 Party Disturbance (Second Response) (\$0 first courtesy response)	\$335	varies	\$335	varies		
14 Property Release Fee						
a) Victims and first appointments for property owners	\$0	0%	\$0	0%		
b) All Others (includes "no shows")	\$32	67%	\$32	67%		
15 Public Fingerprinting Fee (Plus DOJ/FBI fees)	\$21	25%	\$21	25%		
Permit Parking						
16 Residential Parking Permits						
a) First 5	\$11		\$11			
b) Replacement	\$11		\$11			
17 Temporary Parking Permit	\$1		\$1			
18 Temporary Parking Permit for Old Town	\$240		\$240			
Traffic						
19 Citation Sign Off - Fix-It Ticket	\$15	79%	\$15	79%		
Reports and Administrative Services						
20 Visa/Passport Clearance Letter	\$32	67%	\$48	100%		
Vehicle Release Fee (Per Vehicle)						
21 Vehicle Repossession Entry	\$16	85%	\$15	79%		[a]
22 Vehicle Release						
a) Non 30-Day Impound / Vehicle Storage	\$189	97%	\$189	97%		
b) 30-Day Impound Release	\$281	88%	\$281	88%		
c) 30-Day Impound Release (DUI)	\$281	88%	\$281	88%		
Records						
23 Copies						
a) Arrest Logs	\$0.25		\$0.25		per page	
b) Police Logs	\$0.25		\$0.25		per page	
c) Police Reports	\$0.25		\$0.25		per page	
d) Police Photos	\$0.25		\$0.25		per page	
e) Location Premise History Search	\$0.25		\$0.25		per page	
f) Body-worn Camera Footage	Bill hourly		Bill hourly		per hour	

[a] Fee established by State of California.



PLACENTIA
Rich Heritage, Bright Future

User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Finance Fees

City of Placentia
 User and Regulatory Fee Study
 Fully-Burdened Hourly Rate Calculation - Finance

Expenses

Fund #	Fund Desc	Account Desc	Finance Admin	Adjustment	Total	Notes
001	General Fund	Salaries/Full-Time Regular	\$676,800	\$0	\$676,800	[a]
001	General Fund	All Other Salaries and Benefits	\$250,200	\$0	\$250,200	[a]
001	General Fund	6010 - Accounting & Auditing Service	\$80,000	(\$80,000)	\$0	[a],[b]
001	General Fund	6025 - Third Party Administration	\$9,200	(\$9,200)	\$0	[a],[b]
001	General Fund	6041 - Bank Over/Short	\$300	(\$300)	\$0	[a],[b]
001	General Fund	6099 - Professional Services	\$145,800	(\$145,800)	\$0	[a],[b]
001	General Fund	6230 - Printing & Binding	\$3,500	(\$3,500)	\$0	[a],[b]
001	General Fund	6245 - Meetings & Conferences	\$1,500	\$0	\$1,500	[a]
001	General Fund	6250 - Staff Training	\$1,500	\$0	\$1,500	[a]
001	General Fund	6255 - Dues & Memberships	\$1,500	\$0	\$1,500	[a]
001	General Fund	6296 - Admin Service Fee	\$75,000	(\$75,000)	\$0	[a],[b]
001	General Fund	6301 - Special Department Supplies	\$1,000	(\$1,000)	\$0	[a],[b]
001	General Fund	6315 - Office Supplies	\$3,000	\$0	\$3,000	[a]
001	General Fund	6325 - Postage	\$200	(\$200)	\$0	[a],[b]
001	General Fund	6892 - Market Value Adjustment	\$0	\$0	\$0	[a],[b]
Subtotal			\$1,249,500	(\$315,000)	\$934,500	

Allocation of DeMinimus Citywide Overhead

Fund #	Fund Desc	Account Desc	Finance Admin	Adjustment	Total	Notes
001	General Fund	Allocation of C'wide Overhead	\$124,950	(\$31,500)	\$93,450	
Subtotal			\$124,950	(\$31,500)	\$93,450	

Productive Hours Per FTE

Description	Finance Admin	Notes
Total Hours	2,080	
Less: Adjustment for Leave	224	
Less: Adjustment for Training, Admin, and Mandatory Rest	388	
Productive Hours	1,468	

Calculation of Productive Hours by Functional Division

Description	Finance Admin	Notes
Productive Hours Per FTE	1,468	
FTE	8.40	
Productive Hours	12,331	

City of Placentia
User and Regulatory Fee Study
Fully-Burdened Hourly Rate Calculation - Finance

Calculation of Hourly Rate

Description	Finance Admin	Notes
Divisional Costs for Hourly Rate	\$1,027,950	
Productive Hours	12,331	
Hourly Rate	\$83	

[a] Source: FY 21/22 Adopted budget.

[b] Adjustment for hourly rate calculation only.

[c] See Citywide Overhead Cost Allocation worksheet.

City of Placentia
 Cost of Service Study for Analyzing User and Regulatory Fees
 Calculation of the Estimated Costs of Providing Fee Related Services - Finance Department - Business Licensing

Fee Description	Estimated Labor Time (Hours)			Estimated Cost of Service			Cost Recovery Information				
	Finance	Planning Tech	Total	\$83	\$136	Est. Cost of Service	Current Fee	Current Cost Recovery	Proposed Fee	Proposed Cost Recovery	Notes
				Finance	Planning Tech						
Business License Administrative Processing Fees											
1 Admin Fee - New Account											
a) Within City	0.25	0.25	0.50	\$21	\$34	\$55	\$31	57%	\$50	91%	
b) Outside City	0.25		0.25	\$21		\$21	\$15	72%	\$20	96%	
2 Admin Fee - Renewal	0.25		0.25	\$21		\$21	\$9	43%	\$20	96%	
3 State Fee							\$4		\$4		[a]

[a] State mandated fee.



User and Regulatory Fees

Cost of Service and Cost Recovery Calculations

Allocation of Citywide Overhead to Direct Service Units

City of Placentia
 User and Regulatory Fee Study
 Allocation of Citywide Overhead - For Fee Study Analysis

Identification of Allocable Citywide Overhead

Fund #	Fund Desc	Div#	Div Desc	FY 21/22 Adopted Budget	Adjustment	Total	Notes
101	General Fund (0010)	101001	City Council	\$261,300	(\$151,000)	\$110,300	[a]
101	General Fund (0010)	101002	City Clerk	\$49,300	(\$35,000)	\$14,300	[b]
101	General Fund (0010)	101003	City Treasurer	\$58,800	\$0	\$58,800	
101	General Fund (0010)	101004	Legal Services	\$705,000	(\$205,000)	\$500,000	[c]
101	General Fund (0010)	101511	City Administrator	\$615,000	\$0	\$615,000	
101	General Fund (0010)	101512	Human Resources	\$696,200	\$0	\$696,200	
101	General Fund (0010)	101513	Records	\$149,900	\$0	\$149,900	
101	General Fund (0010)	101514	Disaster Preparedness	\$137,600	(\$137,600)	\$0	[d]
101	General Fund (0010)	101515	Admin - Support Services	\$1,879,700	(\$1,879,700)	\$0	[d]
101	General Fund (0010)	101516	Emergency Medical Services	\$1,007,200	(\$1,007,200)	\$0	[d]
101	General Fund (0010)	101523	Information Technology	\$887,200	\$0	\$887,200	
101	General Fund (0010)	102020	Finance Administration	\$1,249,500	\$0	\$1,249,500	
101	General Fund (0010)	103650	Maintenance Services Admin	\$438,700	\$0	\$438,700	
101	General Fund (0010)	103654	Maint Svcs - Facilities Maint	\$707,400	(\$10,000)	\$697,400	[e]
101	General Fund (0010)	109595	General Government	\$4,294,600	\$0	\$4,294,600	
Total				\$13,137,400	(\$3,425,500)	\$9,711,900	

Allocation Methodologies

Department	Allocation ID
Equal Share to Each Department	1
FTE	2
Direct Svc Dept FTE	3

Identification of Allocation Metrics

Allocation ID	1		2		3		Notes
	Equal Share to Each Department	Equal Share to Each Department	FTE	FTE	Direct Svc Dept FTE	Direct Svc Dept FTE	
Legislative	1	13%	7.00	4%		0%	
Administration	1	13%	27.00	15%		0%	
Finance	1	13%	9.00	5%		0%	
Development Services	1	13%	11.00	6%	11.00	8%	
Police	1	13%	69.00	38%	69.00	49%	
Fire	1	13%	27.00	15%	27.00	19%	
Public Works	1	13%	26.00	14%	26.00	18%	
Community Services	1	13%	8.00	4%	8.00	6%	
Total	8	100%	184.00	100%	141.00	100%	

City of Placentia
 User and Regulatory Fee Study
 Allocation of Citywide Overhead - For Fee Study Analysis

Allocation Choice

Fund #	Fund Desc	Dw#	Div Desc	Allocation Method	Methodology	Notes
101	General Fund (0010)	101001	City Council	1	Equal Share to Each Department	
101	General Fund (0010)	101002	City Clerk	1	Equal Share to Each Department	
101	General Fund (0010)	101003	City Treasurer	1	Equal Share to Each Department	
101	General Fund (0010)	101004	Legal Services	1	Equal Share to Each Department	
101	General Fund (0010)	101511	City Administrator	1	Equal Share to Each Department	
101	General Fund (0010)	101512	Human Resources	2	FTE	
101	General Fund (0010)	101513	Records	1	Equal Share to Each Department	
101	General Fund (0010)	101514	Disaster Preparedness	n/a	n/a - direct service	
101	General Fund (0010)	101515	Admin - Support Services	n/a	n/a - direct service	
101	General Fund (0010)	101516	Emergency Medical Services	n/a	n/a - direct service	
101	General Fund (0010)	101523	Information Technology	1	Equal Share to Each Department	
101	General Fund (0010)	102020	Finance Administration	1	Equal Share to Each Department	
101	General Fund (0010)	103650	Maintenance Services Admin	2	FTE	
101	General Fund (0010)	103654	Maint Svcs - Facilities Maint	2	FTE	
101	General Fund (0010)	109595	General Government	2	FTE	

Departmental Allocation of Citywide Overhead

Allocation ID	1	1	1	1	1	2	1	n/a	n/a	n/a	1	1	2	2	2		
Department	City Council	City Clerk	City Treasurer	Legal Services	City Administrator	Human Resources	Records	Disaster Preparedness	Admin - Support Services	Emergency Medical Services	Information Technology	Finance Administration	Maintenance Services Admin	Maint Svcs - Facilities Maint	General Government	Subtotal	Notes
Legislative	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$26,486	\$18,738				\$110,900	\$156,188	\$16,690	\$26,532	\$163,382	\$681,214	
Administration	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$102,160	\$18,738				\$110,900	\$156,188	\$64,374	\$102,336	\$630,186	\$1,347,181	
Finance	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$34,053	\$18,738				\$110,900	\$156,188	\$21,458	\$34,112	\$210,062	\$747,810	
Development Services	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$41,621	\$18,738				\$110,900	\$156,188	\$26,227	\$41,692	\$256,742	\$814,407	
Police	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$261,075	\$18,738				\$110,900	\$156,188	\$164,513	\$261,525	\$1,610,475	\$2,745,713	
Fire	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$102,160	\$18,738				\$110,900	\$156,188	\$64,374	\$102,336	\$630,186	\$1,347,181	
Public Works	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$98,376	\$18,738				\$110,900	\$156,188	\$61,990	\$98,546	\$606,846	\$1,313,883	
Community Services	\$13,788	\$1,788	\$7,350	\$62,500	\$76,875	\$30,270	\$18,738				\$110,900	\$156,188	\$19,074	\$30,322	\$186,722	\$714,512	
Total	\$110,300	\$14,300	\$58,800	\$500,000	\$615,000	\$696,200	\$149,900	\$0	\$0	\$0	\$887,200	\$1,249,500	\$438,700	\$697,400	\$4,294,600	\$9,711,900	

Departmental Allocation of Citywide Overhead

Department	Subtotal	Adjustment for Second Allocation	Amount for Second Allocation	Share for Second Allocation	Second Allocation	Total Allocation	Notes
Legislative	\$681,214	(\$681,214)	\$0	0%	\$0	\$0	
Administration	\$1,347,181	(\$1,347,181)	\$0	0%	\$0	\$0	
Finance	\$747,810	(\$747,810)	\$0	0%	\$0	\$0	
Development Services	\$814,407	\$0	\$814,407	12%	\$325,989	\$1,140,396	
Police	\$2,745,713	\$0	\$2,745,713	40%	\$1,099,048	\$3,844,760	
Fire	\$1,347,181	\$0	\$1,347,181	19%	\$539,247	\$1,886,428	
Public Works	\$1,313,883	\$0	\$1,313,883	19%	\$525,918	\$1,839,801	
Community Services	\$714,512	\$0	\$714,512	10%	\$286,003	\$1,000,515	
Total	\$9,711,900	(\$2,776,205)	\$6,935,695	100%	\$2,776,205	\$9,711,900	

- [a] Adjustment to exclude Management Consulting Services (\$100,000) and Dues and Memberships (\$51,000).
- [b] Adjustment to exclude Other Purchased Services (Election expenses - \$35,000).
- [c] Adjustment to exclude General Litigation expenses (\$175,000) and Other Purchased Services (\$30,000).
- [d] Treat as public safety direct service.
- [e] Adjustment to exclude Other Expenditures (Holiday Decorations - \$10,000).

APPENDIX B

SCHEDULE OF CURRENT FEES, PROPOSED FEES, AND PROPOSED COST RECOVERY



PLACENTIA
Rich Heritage, Bright Future

Illustration of Proposed Fee Changes

City of Placentia
Illustration of Proposed Fee Changes

Fee Type	Page
ADMINISTRATIVE FEES	3
BUSINESS LICENSE APPLICATION REVIEW FEES	4
BUILDING FEES	5
PLANNING FEES	11
ENGINEERING AND ENCROACHMENT PERMIT FEES	14
FIRE PREVENTION FEES	16
POLICE FEES	22
CODE ENFORCEMENT FEES	25
COMMUNITY SERVICES FEES	26

City of Placentia

BEFORE AND AFTER ILLUSTRATION - ADMINISTRATIVE FEES

Activity Description	Current Fee	Proposed Fee	Change	Note
1 Returned Check Fee				
a) First Check	\$25	\$25	\$0	
b) Each Additional Check	\$35	\$35	\$0	
2 EFT/ACH Return / Error	\$25	\$25	\$0	
3 Postage	Actual Cost	Actual Cost		
4 Digital Media Device	\$10	\$10	\$0	
5 Documents - Hard Copy				
a) Standard Size	\$0.25	\$0.25	\$0	
b) Non-standard Size	Actual Cost	Actual Cost		
6 Subpoena Response / Retrieval Fees	Max. Authorized by State	Max. Authorized by State		

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUSINESS LICENSE APPLICATION REVIEW AND INSPECTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Note
Business License Administrative Processing Fees					
1 Admin Fee - New Account					
a) Within City	\$31	\$55	\$50	\$19	
b) Outside City	\$15	\$21	\$20	\$5	
2 Admin Fee - Renewal	\$9	\$21	\$20	\$11	
3 State Fee	\$4		\$4	\$0	[a]

[a] State mandated fee.

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
Construction / Demolition							
1 Construction / Demolition Project Application Fee	\$97	\$99	\$97	\$0	98%		
2 Impound Refuse Containers	\$148	\$150	\$148	\$0	98%		
Supplemental Plan Check Fees							
3 First 2 Hours	\$307	\$312	\$307	\$0	98%		
4 Each Additional Half Hour (or portion thereof)	\$136	\$138	\$136	\$0	98%		
Supplemental Inspection Check Fees							
5 First 2 Hours	\$227	\$231	\$227	\$0	98%		
6 Each Additional Half Hour (or portion thereof)	\$90	\$91	\$90	\$0	98%		
Mechanical Permit Fees							
7 Issuance Fee	\$24	\$25	\$25	\$1	100%	charged to all permits	
8 Air Conditioner							
a) 100,000 BTU or less	\$60	\$61	\$60	\$0	98%	each	
b) Over 100,000 BTU	\$90	\$91	\$90	\$0	98%	each	
9 Air Handler	\$90	\$91	\$90	\$0	98%		
10 Appliance Vent / Chimney (Only)	\$90	\$91	\$90	\$0	98%		
11 Boiler	\$90	\$91	\$90	\$0	98%		
12 Compressor	\$90	\$91	\$90	\$0	98%		
13 Duct Work	\$120	\$122	\$120	\$0	98%		
14 Evaporative Cooler	\$90	\$91	\$90	\$0	98%		
15 Exhaust Hood (Commercial Grease Hood)	\$249	\$253	\$249	\$0	98%		
16 Exhaust Hood and Duct (Residential)	\$90	\$91	\$90	\$0	98%		
17 Hear Pump (Package Unit)	\$90	\$91	\$90	\$0	98%		
18 Heater							
a) 100,000 BTU or less	\$90	\$91	\$90	\$0	98%		
b) Over 100,000 BTU	\$90	\$91	\$90	\$0	98%		
c) Unit, Radiant, etc.	\$90	\$91	\$90	\$0	98%		
d) Wall / Floor	\$90	\$91	\$90	\$0	98%		
19 Vent Fan, Single Duct	\$76	\$77	\$76	\$0	98%		
20 Vent System	\$90	\$91	\$90	\$0	98%		
21 Walk-In Box / Refrigerator Coil	\$90	\$91	\$90	\$0	98%		

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
22 Other Mechanical Inspections	\$141	\$143	\$141	\$0	98%	per hour	
23 Stand-alone Mechanical Plan Check	\$176	\$179	\$176	\$0	98%	per hour	
Electrical Permit Fees							
24 Issuance Fee	\$25	\$25	\$25	\$0	98%		
25 New or Re-Wire Power Apparatus							
a) New or Re-Wire Residential	\$0	\$0	\$0	\$0	98%	per sq ft	
b) New or Re-Wire Garages	\$0	\$0	\$0	\$0	98%	per sq ft	
26 Busways	\$64	\$65	\$64	\$0	98%		
27 Light Standard or Private Street Light							
a) First	\$115	\$117	\$115	\$0	98%		
b) Each Additional	\$34	\$35	\$34	\$0	98%		
28 Miscellaneous Apparatus, Conduits and Conductors (EV Charger, Backup Batteries)	\$76	\$77	\$76	\$0	98%		
29 Outlets, Lights, and Switches (each)	\$3	\$3	\$3	\$0	98%	each	
30 Power Apparatus (per HP, kV, KVA, etc.)							
a) Up to and Including 1	\$28	\$28	\$28	\$0	98%		
b) 2 to 10	\$40	\$41	\$40	\$0	98%		
c) 11 to 50	\$50	\$51	\$50	\$0	98%		
d) 51 to 100	\$62	\$63	\$62	\$0	98%		
e) Greater than 100	\$73	\$74	\$73	\$0	98%		
31 Pre-Inspection	\$80	\$81	\$80	\$0	98%		
32 Service or Panel (600V up to 1,000 amp)	\$136	\$138	\$136	\$0	98%	per unit	
33 Signs, Outline Lighting, and Marquees	\$76	\$77	\$76	\$0	98%		
34 Temporary Pole	\$90	\$91	\$90	\$0	98%	each	
35 Theatrical-type Lighting Fixtures or Assemblies (each)	\$3	\$3	\$3	\$0	98%	each	
36 Other Electrical Inspections	\$141	\$143	\$141	\$0	98%	per hour	
37 Stand-alone Electrical Plan Check	\$176	\$179	\$176	\$0	98%	per hour	
Plumbing Permit Fees							
38 Issuance Fee	\$24	\$25	\$25	\$1	100%		
39 Anti-Syphon Valve	\$27	\$27	\$27	\$0	98%	each	
40 Backflow Preventer	\$27	\$27	\$27	\$0	98%	each	
41 Bathtub	\$27	\$27	\$27	\$0	98%	each	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
42 Dishwasher	\$27	\$27	\$27	\$0	98%	each	
43 Drain-Piping Repair / Alterations	\$27	\$27	\$27	\$0	98%	each	
44 Drinking Fountain	\$27	\$27	\$27	\$0	98%	each	
45 Floor Sink / Drain	\$27	\$27	\$27	\$0	98%	each	
46 Garbage Disposal	\$27	\$27	\$27	\$0	98%	each	
47 Gas Piping							
a) First Five Outlets	\$57	\$58	\$57	\$0	98%		
b) Each Additional Five Outlets	\$5	\$5	\$5	\$0	98%		
48 Grease Interceptor	\$340	\$345	\$340	\$0	98%		
49 Grease Trap	\$170	\$173	\$170	\$0	98%		
50 Laundry	\$27	\$27	\$27	\$0	98%		
51 P Trap	\$27	\$27	\$27	\$0	98%	each	
52 Roof Drain-Rainwater System	\$27	\$27	\$27	\$0	98%	per drain	
53 Septic System	\$340	\$345	\$340	\$0	98%	each	
54 Sewer (new, add, repair, abandonment)	\$27	\$27	\$27	\$0	98%		
55 Sewer Cleanout Only	\$27	\$27	\$27	\$0	98%	each	
56 Shower Stall	\$27	\$27	\$27	\$0	98%	each	
57 Sink	\$27	\$27	\$27	\$0	98%	each	
58 Solar Water System Fixtures (tanks, water treatment, equip)	\$57	\$58	\$57	\$0	98%		
59 Urinal	\$27	\$27	\$27	\$0	98%	each	
60 Waste and Vent System	\$113	\$115	\$113	\$0	98%		
61 Water Closet	\$27	\$27	\$27	\$0	98%	each	
62 Water Heater	\$27	\$27	\$27	\$0	98%	each	
63 Water Line	\$27	\$27	\$27	\$0	98%	each	
64 Water Pipe Repair Replacement							
a) First 100 lf	\$115	\$117	\$115	\$0	98%		
b) Each additional 100 lf	\$50	\$51	\$50	\$0	98%		
65 Other Plumbing Inspections	\$141	\$143	\$141	\$0	98%	per hour	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
66 Stand-alone Plumbing Plan Check	\$176	\$179	\$176	\$0	98%	per hour	
Miscellaneous Permit / Other Fees							
67 Issuance Fee	\$24	\$25	\$25	\$1	100%		
68 Application Meeting (Group Meeting Fee)	\$507	\$515	\$507	\$0	98%		
69 Building & Zoning Inspection	\$80	\$81	\$80	\$0	98%		
70 Duplicate Job Card	\$33	\$34	\$33	\$0	98%		
71 Dedicated Inspector / Special Inspector Use	varies	varies	15% of Base Bldg Permit Fee				[a]
72 Expedited Plan Review	varies	varies	15% of Base Plan Check Fee				[b]
73 Solar Panels	\$267	\$271	\$267	\$0	98%		
74 Address Change	\$1,773	\$1,802	\$1,773	\$0	98%		
75 Awning	\$150	\$152	\$150	\$0	98%	minimum charge	[c]
76 Close or Open Exterior Wall	\$250	\$254	\$250	\$0	98%	minimum charge	[c]
77 Wood Fence	\$120	\$122	\$120	\$0	98%	minimum charge	[c]
78 Masonry Wall	\$150	\$152	\$150	\$0	98%	minimum charge	[c]
79 Patio Cover	\$150	\$152	\$150	\$0	98%	minimum charge	[c]
80 Add for Screening	\$3	\$3	\$3	\$0	98%	per SF minimum charge	[c]
81 Pre Fab Patio Room	\$250	\$254	\$250	\$0	98%	minimum charge	[c]
82 Residential Alterations	\$200	\$203	\$200	\$0	98%	minimum charge	[c]
83 Room Addition	\$250	\$254	\$250	\$0	98%	minimum charge	[c]
84 Roof							
a) First 2,000 sf	\$322	\$327	\$322	\$0	98%		
b) 2,001 sf - 4,000 sf	\$442	\$449	\$442	\$0	98%		
c) 4,001 sf to 6,000 sf	\$680	\$691	\$680	\$0	98%		
d) 6,001 sf or more	\$852	\$866	\$852	\$0	98%		
85 Pool Re-plaster	\$136	\$138	\$136	\$0	98%		
86 Gunite	\$648	\$658	\$648	\$0	98%		
87 Pool and Spa with Electrical / Plumbing	\$1,322	\$1,343	\$1,322	\$0	98%		

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
88 Spa or Hot Tub-inground (Pre-fabricated)	\$487	\$495	\$487	\$0	98%		
89 Swimming Pool							
a) Electrical	\$102	\$104	\$102	\$0	98%		
b) Plumbing	\$85	\$86	\$85	\$0	98%		
90 Stucco							
a) First 400 sf	\$284	\$289	\$284	\$0	98%		
b) Each Additional 100 sf	\$22	\$22	\$22	\$0	98%		
91 Windows							
a) 1 Only	\$90	\$91	\$90	\$0	98%		
b) 2 Only	\$113	\$115	\$113	\$0	98%		
c) 3-10	\$204	\$207	\$204	\$0	98%		
d) 11-20	\$408	\$415	\$408	\$0	98%		
e) 21-50	\$613	\$623	\$613	\$0	98%		
f) 51-100	\$817	\$830	\$817	\$0	98%		
g) 100-200	\$1,022	\$1,038	\$1,022	\$0	98%		
h) 200-500	\$1,226	\$1,246	\$1,226	\$0	98%		
92 General Plan Update Fee (per \$1,000 valuation)	\$3.00	\$3.53	\$3.00	\$0	85%		
93 Technology Enhancement Fee (per \$1,000 valuation)	\$1.75	\$2.26	\$1.75	\$0	77%		

City of Placentia

BEFORE AND AFTER ILLUSTRATION - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
Table 1-A - Building Permit Fees							
Total Valuation							
94 \$1 to \$500	\$67	\$68	\$67	\$0	98%		
95 \$501 to \$2,000							
a) For the first \$500	\$67	\$68	\$67	\$0	98%		
b) plus \$3.30 for each additional \$100, or fraction thereof, to and including \$2,000	\$3	\$3	\$3	\$0	98%		
96 \$2,001 to \$25,000							
a) For the first \$2,000	\$121	\$122	\$121	\$0	98%		
b) plus \$15 for each additional \$1000, or fraction thereof, to and including \$25,000	\$15	\$15	\$15	\$0	98%		
97 \$25,001 to \$50,000							
a) For the first \$25,000	\$494	\$502	\$494	\$0	98%		
b) plus \$10.85 for each additional \$1000, or fraction thereof, to and including \$50,000	\$11	\$11	\$11	\$0	98%		
98 \$50,001 to \$100,000							
a) For the first \$50,000	\$787	\$800	\$787	\$0	98%		
b) plus \$7.55 for each additional \$1000, or fraction thereof, to and including \$100,000	\$8	\$8	\$8	\$0	98%		
99 \$100,001 to \$500,000							
a) For the first \$100,000	\$1,196	\$1,215	\$1,196	\$0	98%		
b) plus \$6 for each additional \$1000, or fraction thereof, to and including \$500,000	\$6	\$6	\$6	\$0	98%		
100 \$500,001 to \$1,000,000							
a) For the first \$500,000	\$3,792	\$3,853	\$3,792	\$0	98%		
b) plus \$5.10 for each additional \$1000, or fraction thereof, to and including \$1,000,000	\$5	\$5	\$5	\$0	98%		
101 \$1,000,001 and up							
a) For the first \$1,000,000	\$6,551	\$6,656	\$6,551	\$0	98%		
b) plus \$3.40 for each additional \$1000, or fraction thereof	\$3	\$3	\$3	\$0	98%		
102 Plan Check	65% of Building Permit Fee	65% of Building Permit Fee	65% of Building Permit Fee		98%	% of building permit fee	

* If calculated fees do not reach the established minimum fee, the minimum fee applies.

[a] For requests for dedicated inspection / special on-call inspection services, an additional fee of 15% of base building permit fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[b] For requests for expedited plan review, an additional fee of 15% of base plan review fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[c] Fee is greater of minimum charge or Table 1-A charge.

City of Placentia

BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
1 Abandonment of Property	\$3,721	\$4,176	\$4,176	\$455	100%	[a]
2 Accessory Dwelling Unit (ADU) Administrative Review	\$1,909	\$2,657	\$2,657	\$748	100%	
3 Adult Oriented Business	\$8,303	\$9,644	\$9,644	\$1,341	100%	
4 Appeal of Staff Decision						
a) to Planning Commission	\$2,444	\$2,955	\$2,955	\$511	100%	[b]
b) to City Council	\$3,970	\$5,024	\$5,024	\$1,054	100%	[b]
5 Building & Zoning Compliance Application						
a) Minor	\$48	\$99	\$99	\$51	100%	[c]
b) Major	\$146	\$296	\$296	\$150	100%	[c]
6 CC&R's Review	\$1,817	\$2,222	\$2,222	\$405	100%	
7 Certificate of Compliance	\$919	\$1,281	\$1,281	\$362	100%	
8 Condominium Conversion	\$4,841	\$6,256	\$6,256	\$1,415	100%	
9 Development Agreement Review	\$8,530	\$9,660	\$9,660	\$1,130	100%	[a]
10 Development Plan Review	\$10,293	\$13,302	\$13,302	\$3,009	100%	
11 Environmental Impact Report Admin/Review	\$7,875	\$8,395	\$8,395	\$520	100%	[a]
12 Extension of Approval						
a) Staff Approved Applications	\$984	\$1,182	\$1,182	\$198	100%	
b) Planning Comm/City Council Approved Applications	35% of original application fee		35% of original application fee			
13 Film Permit						
a) Commercial	\$622	\$1,034	\$1,034	\$412	100%	
b) Student	no charge	\$394	no charge		0%	[d]
14 General Plan Amendment	\$10,509	\$14,037	\$14,037	\$3,528	100%	
15 Home Occupation Permit	\$32	\$65	\$65	\$33	100%	[c]
16 House Move	\$2,250	\$2,549	\$2,549	\$299	100%	[a]
17 Initial Study Checklist	\$405	\$591	\$591	\$186	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
18 Landscape Plan Review (Residential - 3 or more)	\$297	\$493	\$493	\$196	100%	[a]
19 Landscape Plan Check (Commercial)	\$297	\$493	\$493	\$196	100%	[a]
20 Letter of Public Convenience/Necessity	\$843	\$1,084	\$1,084	\$241	100%	
21 Lot Line Adjustment	\$2,969	\$3,221	\$3,221	\$252	100%	
22 Negative Declaration	\$3,342	\$3,608	\$3,608	\$266	100%	[a]
23 Planning Review / Research (Questions/Issues requiring research)						
a) First hour	\$156	\$296	\$296	\$140	100%	
b) Each additional 15 minutes	\$30	\$49	\$49	\$19	100%	
24 Preliminary Plan Review	\$2,531	\$2,855	\$2,855	\$324	100%	[a]
25 Security Review	varies	\$788	\$788		100%	
26 SB 9 Administrative Review						
a) Review of Residential Home (or Homes) Plan	\$1,909	\$2,657	\$2,657	\$748	100%	
b) Administrative Tentative Parcel Map	\$5,511	\$5,659	\$5,659	\$148	100%	
27 Short Term Rental Registration	\$239	\$394	\$394	\$155	100%	
28 Sign Plan Review						
a) Individual Sign	\$178	\$394	\$394	\$216	100%	
b) Integrated Commercial/Industrial Center	\$270	\$591	\$591	\$321	100%	
c) Master Sign Program	\$768	\$985	\$985	\$217	100%	
29 Site Plan Review						
a) Minor	\$97	\$197	\$197	\$100	100%	
b) Major - Residential	\$1,909	\$2,657	\$2,657	\$748	100%	
c) Major - Commercial	\$1,909	\$2,657	\$2,657	\$748	100%	
30 Special Event Permit						
a) Minor: outdoor display, etc.	\$146	\$296	\$150	\$4	51%	
b) Major: car show, fair, etc.	\$513	\$887	\$887	\$374	100%	[e]
31 Specific Plan Review/Amendment	\$9,649	\$10,350	\$10,350	\$701	100%	[a]
32 Study Session (Applicant Requested)	\$1,249	\$1,182	\$1,182	(\$67)	100%	
33 Temporary Advertising Permit	\$48	\$99	\$99	\$51	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - PLANNING FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
34 Tentative Parcel Map (4 or fewer parcels)	\$5,511	\$6,841	\$6,841	\$1,330	100%	
35 Tentative Tract Map (5 or more Parcels/Lots/Units)						
a) First 5 Parcels/Lots/Units	\$7,086	\$9,008	\$9,008	\$1,922	100%	
b) Each Additional Parcel/Lot/Unit	\$63	\$99	\$99	\$36	100%	
36 Third Party Review/Preparation of Plans	\$1,254	\$1,478	\$1,478	\$224	100%	[a]
37 Underground Utility Waiver	\$2,136	\$2,405	\$2,405	\$269	100%	[a]
38 Use Conformity Determination	\$600	\$887	\$887	\$287	100%	
39 Use Permit						
a) Minor	\$7,215	\$3,152	\$3,152	(\$4,063)	100%	
b) Standard	\$7,215	\$9,777	\$9,777	\$2,562	100%	
c) Modification						
i) Planning Commission	\$5,111	\$7,216	\$7,216	\$2,105	100%	
ii) Staff	\$1,000	\$1,379	\$1,379	\$379	100%	
d) Special	\$1,027	\$1,376	\$1,376	\$349	100%	
e) Use Permit - Temporary						
i) New	\$459	\$887	\$887	\$428	100%	
ii) Renewal	\$270	\$493	\$493	\$223	100%	
40 Variance						
a) Minor	\$2,618	\$3,374	\$3,374	\$756	100%	
b) With Other Applications	\$4,148	\$6,104	\$6,104	\$1,956	100%	
c) Standard	\$6,685	\$8,989	\$8,989	\$2,304	100%	
41 Wireless Facility - Preliminary Plan Review	\$1,244	\$1,567	\$1,567	\$323	100%	[a]
42 Zone Change	\$10,509	\$14,037	\$14,037	\$3,528	100%	
43 Zone Change - Text Only	\$2,964	\$3,698	\$3,698	\$734	100%	
44 Zoning Verification Letter	\$384	\$690	\$690	\$306	100%	

[a] Base fee as noted, plus, as needed, an initial deposit is determined by the Director of Development Services, against which the City will charge the cost or outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

[b] If City Councilmember brings appeal, no fee charged.

[c] Plus inspection fee, if necessary.

[d] Permit required, but no fee charged.

[e] Plus any costs from other departments.

City of Placentia

BEFORE AND AFTER ILLUSTRATION - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
General Permit and Inspection Fees							
1 Grading - Standard Projects							
a) Grading Permit	\$275	\$468	\$300	\$25	64%	per permit	
b) Plan Check							
i) First Sheet	\$822	\$1,048	\$1,048	\$226	100%	per sheet	[a]
ii) Each Additional Sheet	\$623	\$660	\$660	\$37	100%	per sheet	[a]
c) Inspection							
i) First Hour	\$194	\$300	\$300	\$106	100%	per hour	
ii) Each Additional Hour	\$118	\$150	\$150	\$32	100%	per hour	
2 Grading - Larger Projects - see Note 2	deposit determined by director		deposit determined by director				
Parcel / Tract Map Checking							
3 Parcel / Tract Map Checking							
a) Up to 5 Lots							
i) First Sheet	\$1,141	\$1,824	\$1,824	\$683	100%	per sheet	[a]
ii) Each Additional Sheet	\$685	\$660	\$660	(\$25)	100%	per sheet	[a]
b) Greater than 5 Lots							
i) First Sheet	\$1,141	\$2,406	\$2,406	\$1,265	100%	per sheet	[a]
ii) Each Additional Sheet	\$685	\$660	\$660	(\$25)	100%	per sheet	[a]
Other Permit and Inspection Fees							
4 Traffic Control Plan Check - see Note 3	\$1,071	\$1,552	\$1,552	\$481	100%		[a]
5 Water Quality Management Plan Review	\$3,185	\$3,526	\$3,526	\$341	100%		[a]
6 Sediment and Erosion Plan Check							
a) 1st sheet	\$822	\$1,436	\$1,436	\$614	100%	per sheet	[a]
b) Each Additional Sheet	\$623	\$660	\$660	\$37	100%	per sheet	[a]
7 Transportation Permit							
a) Transportation Permit - Annual	\$90	\$312	\$90	\$0	29%	each	
b) Transportation Permit - Single Trip	\$16	\$312	\$16	\$0	5%	each	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Charge Basis	Note
Encroachment							
8 Encroachment Permit							
a) Encroachment Permit	\$173	\$468	\$300	\$127	64%	per permit	
b) Encroachment Plan Check							
i) 1st sheet	\$308	\$776	\$776	\$468	100%	per sheet	[a]
ii) Each Additional Sheet	\$135	\$776	\$776	\$641	100%	per sheet	[a]
c) Encroachment Inspection							
i) 1st hour	\$146	\$150	\$150	\$4	100%	per hour	
ii) Each Additional Hour	\$72	\$150	\$150	\$78	100%	per hour	
Other Services							
9 PW Special Inspection	\$108	\$150	\$150	\$42	100%	per hour	
10 Traffic Engineering Development Plan Check Review - See Note 1	\$1,584	\$1,940	\$1,940	\$356	100%	base fee + deposit	[a]
11 Traffic Impact Analysis Review - See Note 1	\$1,849	\$2,328	\$2,328	\$479	100%	base fee + deposit	[a]
12 Sewer Capacity Study	\$1,049	\$1,601	\$1,601	\$552	100%		[a]
FOG							
13 FOG Plan Check Fee	\$600	\$927	\$927	\$327	100%		[a]
14 FOG Annual Service							
a) With Interceptor	\$205	\$266	\$266	\$61	100%		
b) Without Interceptor	\$2,087	\$2,180	\$2,180	\$93	100%		
Technology Enhancement Fee							
15 Technology Enhancement Fee	\$10	\$13	\$10	\$0	77%	per sheet	

[a] Three checks included in fee.

Explanatory Notes:

Note 1: Base Fee as noted, plus, as needed, an initial deposit determined by the Director of Public Works, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

Note 2: An initial deposit of amount indicated or as determined by the City Engineer, against which the City will charge the cost of outside consultants / attorneys, other City costs and staff time at Fully Burdened Hourly Rates. If Costs exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in major arterial streets.

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
Development Review					
1 Small Project - Single family residence, single, ADU	Contract Rate	\$346	\$346	100%	
2 Development Plan/Site Review/CUP	Contract Rate	\$538	\$538	100%	
3 Map Review - Tentative Tract Map/Screen Check/and or Clearance letter for print linen	Contract Rate	\$385	\$385	100%	
4 Fire Master Plan - Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	Contract Rate	\$551	\$551	100%	
5 Vehicle or pedestrian gates across emergency access roads	Contract Rate	\$438	\$438	100%	
Architectural (per building)					
6 All A Occupancy 5,000 sq ft or under	Contract Rate	\$938	\$938	100%	
7 All A Occupancy greater than 5,000 sq ft	Contract Rate	\$1,069	\$1,069	100%	
8 E Day Care or I-4	Contract Rate	\$654	\$654	100%	
9 E Occupancy educational	Contract Rate	\$1,069	\$1,069	100%	
10 B, F, M, S Occupancies	Contract Rate	\$631	\$631	100%	
11 H Occupancy - Chemical classification fee	Contract Rate	\$1,192	\$1,192	100%	
12 I or R2.1 Occupancies	Contract Rate	\$1,654	\$1,654	100%	
13 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building	Contract Rate	\$577	\$577	100%	
14 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building - Inspection Only	Contract Rate	\$154	\$154	100%	
15 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building	Contract Rate	\$948	\$948	100%	
16 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building - Inspection Only	Contract Rate	\$254	\$254	100%	
17 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building	Contract Rate	\$1,969	\$1,969	100%	
18 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building - Inspection Only	Contract Rate	\$615	\$615	100%	
19 R3.1 RCF	Contract Rate	\$492	\$492	100%	
20 R3.1 RCF - Inspection Only	Contract Rate	\$154	\$154	100%	
21 R4 Licensed residential care / assisted living facilities	Contract Rate	\$743	\$743	100%	
22 R4 Licensed residential care / assisted living facilities - Inspection Only	Contract Rate	\$269	\$269	100%	
23 S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	Contract Rate	\$862	\$862	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
Hazardous Processes/Systems/Materials					
24 Above/underground storage tank (per tank, includes associated tank equipment)	Contract Rate	\$588	\$588	100%	
25 Above-ground storage tank, including equipment - Inspection Only	Contract Rate	\$215	\$215	100%	
26 Hazardous Material Process/Storage for Non - H Occupancies. Includes Chem Class Review 0 - 5 chemicals	Contract Rate	\$638	\$638	100%	
27 Hazardous Material Process/Storage for Non - H Occupancies - Inspection Only	Contract Rate	\$277	\$277	100%	
28 Chemical Classification Review 6 - 49 chemicals	Contract Rate	\$515	\$515	100%	
29 Chemical Classification Review 50 - 100 chemicals	Contract Rate	\$715	\$715	100%	
30 Chemical Classification Review more than 100 chemicals	Contract Rate	\$1,062	\$1,062	100%	
31 High-piled storage: code/commodity compliance	Contract Rate	\$986	\$986	100%	
32 Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 3- pounds of any refrigerant	Contract Rate	\$992	\$992	100%	
33 Spray booth, spraying area	Contract Rate	\$688	\$688	100%	
34 Gas Systems: medical gas, industrial gas (including piping and manifolds)	Contract Rate	\$957	\$957	100%	
35 Gas systems: CO2 for Beverage	Contract Rate	\$454	\$454	100%	
36 Special equipment: industrial ovens, vapor recovery, dust collection, Dry Cleaning	Contract Rate	\$775	\$775	100%	
37 Photovoltaic System - Commercial	Contract Rate	\$451	\$451	100%	
38 Battery Systems, stationary storage and cell sites	Contract Rate	\$546	\$546	100%	
39 Emergency Responder Radio System	Contract Rate	\$935	\$935	100%	
Suppression Systems					
40 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot)	Contract Rate	\$502	\$502	100%	
41 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot) - Inspection Only	Contract Rate	\$197	\$197	100%	
42 NFPA 13R fire sprinkler system: 3 to 16 units per building	Contract Rate	\$609	\$609	100%	
43 NFPA 13R fire sprinkler system: 3 to 16 units - Inspection Only	Contract Rate	\$237	\$237	100%	
44 NFPA 13R fire sprinkler system: 17 to 50 units per building	Contract Rate	\$874	\$874	100%	
45 NFPA 13R fire sprinkler system: 17 to 50 units per building - Inspection Only	Contract Rate	\$400	\$400	100%	
46 NFPA 13R fire sprinkler system: > 50 units per building	Contract Rate	\$998	\$998	100%	
47 NFPA 13R fire sprinkler system: more than 50 units - Inspection Only	Contract Rate	\$474	\$474	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
48 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser	Contract Rate	\$645	\$645	100%	
49 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser - Inspection Only	Contract Rate	\$238	\$238	100%	
50 New NFPA 13 fire sprinkler system: > 100 heads per riser	Contract Rate	\$842	\$842	100%	
51 New NFPA 13 fire sprinkler system: each add'l riser OR per floor in buildings > 2 stories - Inspection Only	Contract Rate	\$283	\$283	100%	
52 New NFPA 13 fire sprinkler system: R-1/R-2 each riser and per floor in buildings > 2 stories	Contract Rate	\$389	\$389	100%	
53 New NFPA 13 fire sprinkler system: R-1/R-2 - Inspection Only	Contract Rate	\$169	\$169	100%	
54 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations	Contract Rate	\$365	\$365	100%	
55 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations - Inspection Only	Contract Rate	\$162	\$162	100%	
56 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review	Contract Rate	\$735	\$735	100%	
57 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TIs requiring calculation review - Inspection Only	Contract Rate	\$338	\$338	100%	
58 Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	Contract Rate	\$703	\$703	100%	
59 Pre-action fire sprinkler system - Inspection Only	Contract Rate	\$237	\$237	100%	
60 NFPA 14 Class I, II, or III standpipes (includes all standpipes within a single building)	Contract Rate	\$634	\$634	100%	
61 NFPA 14 standpipes - Inspection Only	Contract Rate	\$277	\$277	100%	
62 Fire pump installation	Contract Rate	\$929	\$929	100%	
63 Underground fire protection system: 1 - 5 connections (single hydrant or riser counts 1)	Contract Rate	\$592	\$592	100%	
64 Underground fire protection system: > 5 connections (single hydrant or riser counts 1)	Contract Rate	\$929	\$929	100%	
65 Underground repair	Contract Rate	\$428	\$428	100%	
66 Commercial cooking hood and duct system (per system)	Contract Rate	\$357	\$357	100%	
67 Special extinguishing system: Dry Chemical, CO2, FM 200, Foam Liquid Systems, Inert Gas, Halon, & Inergen	Contract Rate	\$666	\$666	100%	
Alarm Systems					
68 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices	Contract Rate	\$383	\$383	100%	
69 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices - Inspection Only	Contract Rate	\$118	\$118	100%	
70 Fire alarm system: 6 - 15 initiating devices and/or ≤ 21 - 40 notification devices	Contract Rate	\$529	\$529	100%	
71 Fire alarm system: 6-15 initiating devices and/or ≤ 21 - 40 notification devices - Inspection Only	Contract Rate	\$169	\$169	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
72 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices	Contract Rate	\$803	\$803	100%	
73 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices - Inspection Only	Contract Rate	\$342	\$342	100%	
74 Fire alarm system: > 30 initiating devices and/or > 80 notification devices	Contract Rate	\$1,094	\$1,094	100%	
75 Fire alarm system: > 30 initiating devices and/or > 80 notification devices - Inspection Only	Contract Rate	\$394	\$394	100%	
76 Field review/inspection - Underground repair	Contract Rate	\$231	\$231	100%	
Administrative/Miscellaneous					
77 Alternative Method and Material Request	Contract Rate	\$615	\$615	100%	
78 Plan Revision	Contract Rate	\$254	\$254	100%	
79 Reinspection Fee	Contract Rate	\$169	\$169	100%	
80 Inspection time and materials fee (per hour)	Contract Rate	\$169	\$169	100%	
81 Plan Review time and materials (per hour)	Contract Rate	\$169	\$169	100%	
82 Fire Marshal time and material fee	Contract Rate	\$192	\$192	100%	
83 Accelerated plan review (Per review. Fee is in addition to base fee assessed for plan review)	Contract Rate	\$231	\$231	100%	
84 Coordination/Pre-submittal Meetings: (hourly minimum 2 hours)	Contract Rate	\$385	\$385	100%	
85 Additional Review past 2nd review (each submittal)	Contract Rate	\$254	\$254	100%	
86 After hours inspection	Contract Rate	\$615	\$615	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
Annual Permits					
1 Aerosol products	Contract Rate	\$592	\$296	50%	
2 Aircraft refueling vehicles	Contract Rate	\$423	\$211	50%	
3 Aircraft repair hangar	Contract Rate	\$592	\$296	50%	
4 Carbon Dioxide systems used in beverage	Contract Rate	\$507	\$254	50%	
5 CG - Flammable, greater than exempt Amount	Contract Rate	\$592	\$414	70%	
6 CG - Highly toxic and toxic, any amount	Contract Rate	\$592	\$414	70%	
7 CG - Pyrophoric, any amount	Contract Rate	\$592	\$414	70%	
8 Combustible dust producing operations	Contract Rate	\$676	\$473	70%	
9 Corrosive, less than exempt amount	Contract Rate	\$507	\$355	70%	
10 Corrosive, greater than exempt amount	Contract Rate	\$930	\$651	70%	
11 Covered and open mall buildings	Contract Rate	\$1,944	\$1,944	100%	
12 Cryogen fluids - operational	Contract Rate	\$676	\$473	70%	
13 Cutting operations and welding operations	Contract Rate	\$507	\$254	50%	
14 Day Care - commercial	Contract Rate	\$423	\$211	50%	
15 Day Care - large family	Contract Rate	\$423	\$211	50%	
16 Dry cleaning	Contract Rate	\$507	\$254	50%	
17 Explosives	Contract Rate	\$845	\$592	70%	
18 New business inspection	Contract Rate	\$423	\$169	40%	
19 Flammable and combustible liquids	Contract Rate	\$761	\$532	70%	
20 Flammable Liq. Room - < 1,000 sq ft	Contract Rate	\$507	\$355	70%	
21 Group I-4, Day Care facilities	Contract Rate	\$761	\$380	50%	
22 Hazardous productions materials (HPM)	Contract Rate	\$761	\$532	70%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - FIRE PREVENTION FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Cost Recovery	Note
Construction					
23 Aboveground storage tanks					
a) 1st tank	Contract Rate	\$1,014	\$1,014	100%	
b) Additional aboveground storage tanks	Contract Rate	\$761	\$761	100%	
24 Close of flam LST, each	Contract Rate	\$1,099	\$1,099	100%	
25 Close of flam LST, each add'l tank	Contract Rate	\$761	\$761	100%	
26 Fire Hydrants, each	Contract Rate	\$592	\$444	75%	
27 Modification of a UST permit	Contract Rate	\$761	\$570	75%	
28 Transfer UST to a new owner	Contract Rate	\$592	\$296	50%	
29 UST - new install of flam. LST					
a) 1st tank	Contract Rate	\$2,282	\$1,711	75%	
b) Each additional tank	Contract Rate	\$1,099	\$1,099	100%	
30 UST system alteration; minor tank and piping repair	Contract Rate	\$761	\$761	100%	
31 Flammable liquids room - < 1,000 sq ft	Contract Rate	\$761	\$570	75%	
32 UST closure	Contract Rate	\$2,451	\$1,838	75%	
33 Solar, gardens and landscaped roofs	Contract Rate	\$592	\$592	100%	
34 Cryogenics fluids	Contract Rate	\$676	\$676	100%	
35 Hazardous materials	Contract Rate	\$1,099	\$1,099	100%	
36 High piled combustible storage	Contract Rate	\$507	\$507	100%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - POLICE FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
Alarms and Alarm System Permits						
1 Alarm Permit						
a) Commercial (Annual Permit)	\$81	\$185	\$81	\$0	44%	
b) Residential (Annual Permit)	\$27	\$185	\$27	\$0	15%	
2 False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders)	\$254	\$180	\$254	\$0	141%	
Miscellaneous Permits						
3 ABC Permit						
a) One Day Non-Profit	\$135	\$287	\$143	\$8	50%	
b) Commercial	\$265	\$287	\$287	\$22	100%	
4 Bingo Permit	\$319	\$635	\$50	(\$269)	8%	[a]
5 Fortune Tellers/Annual Renewal						
a) Non-Profit	\$632	\$635	\$635	\$3	100%	
b) For Profit	\$319	\$635	\$317	(\$2)	50%	
6 Gaming Permit						
a) Non-Profit	\$632	\$635	\$635	\$3	100%	
b) For Profit	\$319	\$635	\$317	(\$2)	50%	
7 Second Hand Dealer License/Renewal						
a) Non-Profit	\$632	\$635	\$635	\$3	100%	
b) For Profit	\$319	\$635	\$317	(\$2)	50%	
8 Solicitor's Vendor's Permit/Renewal						
a) Non-Profit	\$632	\$635	\$635	\$3	100%	
b) For Profit	\$319	\$635	\$317	(\$2)	50%	
9 Live Entertainment Permit						
a) Non-Profit	\$632	\$635	\$635	\$3	100%	
b) For Profit	\$319	\$635	\$317	(\$2)	50%	
10 Carnival Permit Investigation						
a) Non-Profit	\$611	\$635	\$635	\$24	100%	
b) For Profit	\$308	\$635	\$317	\$9	50%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - POLICE FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
Other Police Fees/Services						
11 Bike License						
a) Per year	\$2	\$19	\$2	\$0	11%	[a]
b) Three Year Renewal	\$3	\$19	\$3	\$0	16%	
<hr/>						
12 Civil Subpoena - Clerical						
a) Officer						
i) Minimum for first three hrs	\$557	\$484	State Max			[a]
ii) For each additional hour	\$176	\$152	State Max			[a]
b) Clerical (per quarter-hour)	\$27	\$0	State Max			[a]
<hr/>						
13 Party Disturbance (Second Response) (\$0 first courtesy response)	\$335	\$265	\$335	\$0	126%	
<hr/>						
14 Property Release Fee						
a) Victims and first appointments for property owners	\$0	\$48	\$0	\$0	0%	
b) All Others (includes "no shows")	\$32	\$48	\$32	\$0	67%	
<hr/>						
15 Public Fingerprinting Fee (Plus DOJ/FBI fees)	\$21	\$83	\$21	\$0	25%	
<hr/>						
Permit Parking						
16 Residential Parking Permits						
a) First 5	\$11		\$11	\$0		
b) Replacement	\$11		\$11	\$0		
17 Temporary Parking Permit	\$1		\$1	\$0		
18 Temporary Parking Permit for Old Town	\$240		\$240	\$0		
<hr/>						
Traffic						
19 Citation Sign Off - Fix-It Ticket	\$15	\$19	\$15	\$0	79%	
<hr/>						
Reports and Administrative Services						
20 Visa/Passport Clearance Letter	\$32	\$48	\$48	\$16	100%	
<hr/>						
Vehicle Release Fee (Per Vehicle)						
21 Vehicle Repossession Entry	\$16	\$19	\$15	(\$1)	79%	[a]
22 Vehicle Release						
a) Non 30-Day Impound / Vehicle Storage	\$189	\$195	\$189	\$0	97%	
b) 30-Day Impound Release	\$281	\$318	\$281	\$0	88%	
c) 30-Day Impound Release (DUI)	\$281	\$318	\$281	\$0	88%	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - POLICE FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
Records						
23 Copies						
a) Arrest Logs	\$0.25		\$0.25	\$0		
b) Police Logs	\$0.25		\$0.25	\$0		
c) Police Reports	\$0.25		\$0.25	\$0		
d) Police Photos	\$0.25		\$0.25	\$0		
e) Location Premise History Search	\$0.25		\$0.25	\$0		
f) Body-worn Camera Footage	Bill hourly		Bill hourly			

[a] Fee established by State of California.

City of Placentia

BEFORE AND AFTER ILLUSTRATION - CODE ENFORCEMENT FEES

Activity Description	Current Fee	Cost of Service	Proposed Fee	Change	Cost Recovery	Note
Miscellaneous Fees						
1 Massage Establishment Permit	\$515	\$960	\$525	\$10	55%	
2 Massage Technician Permit	\$249	\$514	\$250	\$1	49%	
3 Code Enforcement Reinspection	\$124	\$128	\$128	\$4	100%	
4 Code Enforcement Hourly Rate		\$102	\$102		100%	[a]

[a] Hourly rate for Code Compliance inspections required or requested for which no other fees are listed, requests for special event support, etc.

City of Placentia
BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
Aquatic Programs				
1 Swim Lessons	\$70 - \$80	\$70 - \$80	market driven	
2 Aquatics Day Class	\$75 - \$80	\$75 - \$80	market driven	
3 Aquatics Night Class	\$70	\$70	market driven	
Contract Recreation Classes				
4 Class Fees	market price	market price	market driven	
5 Instructor / City Percentages:				
Classes held at City-Owned Facilities	60% Inst / 40% City	60% Inst / 40% City	market driven	
Classes held at offsite / Non City-Owned Facilities	65% Inst / 35% City	65% Inst / 35% City	market driven	
6 Administrative Fee for Classes	\$10	\$10	100% cost recovery	
Youth Sports Programs (Participant Registration Fee)				
7 Placentia Youth Basketball	\$119	\$119	25% cost recovery	
Adult Sports Programs (Team Registration Fee)				
8 Adult Futsal (Indoor Soccer)	\$357	\$357	25% cost recovery	
9 Adult Basketball	\$535	\$535	25% cost recovery	
Excursions				
10 Excursion				
a) Single Day	\$59 - \$128	\$59 - \$128	market driven	
b) Multi-Day	\$155 - \$311	\$155 - \$311	market driven	
c) Administrative Fee	\$10	\$10	market driven	
Facility Rentals (based on 2 hr minimum) - Includes Set Up, Cleaning, Breakdown, and Overhead				
11 Permit Processing Fee (all users)	\$20	\$20	market driven	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
Whitten Center				
12 Refundable Security Fee (Damage Deposit)	\$150	\$150	deposit	
13 Resident Non Profit				
a) Main Room (150 Max)				
i) Friday - Sunday	\$80	\$80	100% cost recovery	
ii) Monday - Thursday	\$61	\$61	100% cost recovery	
b) Room A or B (75 Max)				
i) Friday - Sunday	\$61	\$61	100% cost recovery	
ii) Monday - Thursday	\$54	\$54	100% cost recovery	
14 Resident, Non Resident Non Profit				
a) Main Room (150 Max)				
i) Friday - Sunday	\$97	\$97	100% cost recovery	
ii) Monday - Thursday	\$80	\$80	100% cost recovery	
b) Room A or B (75 Max)				
i) Friday - Sunday	\$72	\$72	100% cost recovery	
ii) Monday - Thursday	\$61	\$61	100% cost recovery	
15 Non Resident				
a) Main Room (150 Max)				
i) Friday - Sunday	\$123	\$123	100% cost recovery	
ii) Monday - Thursday	\$107	\$107	100% cost recovery	
b) Room A or B (75 Max)				
i) Friday - Sunday	\$97	\$97	100% cost recovery	
ii) Monday - Thursday	\$88	\$88	100% cost recovery	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
16 Commercial				
a) Main Room (150 Max)				
i) Friday - Sunday	\$150	\$150	100% cost recovery	
ii) Monday - Thursday	\$141	\$141	100% cost recovery	
b) Room A or B (75 Max)				
i) Friday - Sunday	\$123	\$123	100% cost recovery	
ii) Monday - Thursday	\$115	\$115	100% cost recovery	
17 Kitchen (All Users)	\$125	\$125	market driven	
Aguirre (60 Max)				
18 Refundable Deposit (Damage Deposit)	\$100	\$100	deposit	
19 Resident Non Profit				
a) Friday - Sunday	\$61	\$61	100% cost recovery	
b) Monday - Thursday	\$54	\$54	100% cost recovery	
20 Resident, Non Resident Non Profit				
a) Friday - Sunday	\$72	\$72	100% cost recovery	
b) Monday - Thursday	\$61	\$61	100% cost recovery	
21 Non Resident				
a) Friday - Sunday	\$97	\$97	100% cost recovery	
b) Monday - Thursday	\$88	\$88	100% cost recovery	
22 Commercial				
a) Friday - Sunday	\$123	\$123	100% cost recovery	
b) Monday - Thursday	\$115	\$115	100% cost recovery	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
Backs - Main Room (150 Max)				
23 Refundable Deposit (Damage Deposit)	\$150	\$150	deposit	
24 Resident Non Profit				
a) Friday - Sunday	\$80	\$80	100% cost recovery	
b) Monday - Thursday	\$61	\$61	100% cost recovery	
25 Resident, Non Resident Non Profit				
a) Friday - Sunday	\$97	\$97	100% cost recovery	
b) Monday - Thursday	\$80	\$80	100% cost recovery	
26 Non Resident				
a) Friday - Sunday	\$123	\$123	100% cost recovery	
b) Monday - Thursday	\$107	\$107	100% cost recovery	
27 Commercial				
a) Friday - Sunday	\$150	\$150	100% cost recovery	
b) Monday - Thursday	\$141	\$141	100% cost recovery	
Koch Building (30 Max)				
28 Refundable Deposit (Damage Deposit)	\$100	\$100	deposit	
29 Resident Non Profit				
a) Friday - Sunday	\$54	\$54	100% cost recovery	
b) Monday - Thursday	\$54	\$54	100% cost recovery	
30 Resident, Non Resident Non Profit				
a) Friday - Sunday	\$61	\$61	100% cost recovery	
b) Monday - Thursday	\$54	\$54	100% cost recovery	
31 Non Resident				
a) Friday - Sunday	\$88	\$88	100% cost recovery	
b) Monday - Thursday	\$78	\$78	100% cost recovery	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
32 Commercial				
a) Friday - Sunday	\$88	\$88	100% cost recovery	
b) Monday - Thursday	\$78	\$78	100% cost recovery	
Gyms				
33 Gyms Refundable Security Fee (Damage Deposit)	\$100	\$100	deposit	
34 Oberle Gym (348 Max)				
a) Resident Non Profit	\$54	\$54	100% cost recovery	
b) Resident, Non Resident Non Profit	\$61	\$61	100% cost recovery	
c) Non Resident	\$72	\$72	100% cost recovery	
d) Commercial	\$80	\$80	100% cost recovery	
35 Tynes Gym (303 Max)				
a) Resident Non Profit	\$54	\$54	100% cost recovery	
b) Resident, Non Resident Non Profit	\$61	\$61	100% cost recovery	
c) Non Resident	\$72	\$72	100% cost recovery	
d) Commercial	\$80	\$80	100% cost recovery	
Gomez Community Center (60 Max)				
36 Refundable Deposit (Damage Deposit)	\$100	\$100	deposit	
37 Resident Non Profit				
a) Friday - Sunday	\$61	\$61	100% cost recovery	
b) Monday - Thursday	\$54	\$54	100% cost recovery	
38 Resident, Non Resident Non Profit				
a) Friday - Sunday	\$72	\$72	100% cost recovery	
b) Monday - Thursday	\$61	\$61	100% cost recovery	
39 Non Resident				
a) Friday - Sunday	\$97	\$97	100% cost recovery	
b) Monday - Thursday	\$88	\$88	100% cost recovery	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
40 Commercial				
a) Friday - Sunday	\$123	\$123	100% cost recovery	
b) Monday - Thursday	\$115	\$115	100% cost recovery	
Pools				
41 Whitten Center Pool Rental	\$297	\$297	100% cost recovery	
42 Gomez Center Pool Rental	\$297	\$297	100% cost recovery	
Special Events				
43 For Grass Areas				
a) Damage Deposit	\$300	\$300	market driven	
b) Per Hour	\$45	\$45	market driven	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
Park Shelter / Table Rentals (based on 2 hr minimum)				
44 Permit Processing Fee (all users)				
45 Picnic Shelters				
a) Refundable Security Fee (Cleaning / Damage Deposit)	\$100	\$100	deposit	
b) Kraemer Picnic Shelter Rental Rate (per shelter area)				
i) Resident	\$60	\$60	50% cost recovery	
ii) Non Resident	\$104	\$104	50% cost recovery	
b) Koch Picnic Shelter Rental Rate (per shelter area)				
i) Resident	\$60	\$60	50% cost recovery	
ii) Non Resident	\$104	\$104	50% cost recovery	
46 Picnic Tables				
a) Parque del Arroyo Verde Picnic Table Rental Rate				
i) Resident	\$57	\$57	50% cost recovery	
ii) Non Resident	\$98	\$98	50% cost recovery	
b) Parque de los Vaqueros Picnic Table Rental Rate				
i) Resident	\$57	\$57	50% cost recovery	
ii) Non Resident	\$98	\$98	50% cost recovery	
c) Tuffree Park Picnic Table Rental Rate				
i) Resident	\$57	\$57	50% cost recovery	
ii) Non Resident	\$98	\$98	50% cost recovery	
c) Placentia Champions Sports Complex Picnic Table Rental Rate				
i) Resident	\$57	\$57	50% cost recovery	
ii) Non Resident	\$98	\$98	50% cost recovery	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
Sportsfield Rentals (per hour)				
47 Sportsfield Processing Fee - One time fee	\$70	\$70	100% cost recovery	
48 Sporstfield Application Fee				
a) Melrose Elementary School SB1				
i) Resident Non Profit	\$7	\$7	market driven	
ii) Resident	\$9	\$9	market driven	
iii) Non Resident Non Profit	\$13	\$13	market driven	
iv) Non Resident	\$21	\$21	market driven	
v) Commercial	\$42	\$42	market driven	
b) Parque de los Niños				
i) Resident Non Profit	\$4	\$4	market driven	
ii) Resident	\$6	\$6	market driven	
iii) Non Resident Non Profit	\$9	\$9	market driven	
iv) Non Resident	\$13	\$13	market driven	
v) Commercial	\$21	\$21	market driven	
c) PCSC				
i) Resident Non Profit	\$7	\$7	market driven	
ii) Resident	\$9	\$9	market driven	
iii) Non Resident Non Profit	\$13	\$13	market driven	
iv) Non Resident	\$21	\$21	market driven	
v) Commercial	\$42	\$42	market driven	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
c) Tuffree Park P4				
i) Resident Non Profit	\$4	\$4	market driven	
ii) Resident	\$6	\$6	market driven	
iii) Non Resident Non Profit	\$9	\$9	market driven	
iv) Non Resident	\$13	\$13	market driven	
v) Commercial	\$21	\$21	market driven	
d) Tuffree Park Baseball				
i) Resident Non Profit	\$7	\$7	market driven	
ii) Resident	\$9	\$9	market driven	
iii) Non Resident Non Profit	\$13	\$13	market driven	
iv) Non Resident	\$21	\$21	market driven	
v) Commercial	\$42	\$42	market driven	
d) Tuffree Park Tennis Courts 1 & 2				
i) Resident Non Profit	\$3	\$3	market driven	
ii) Resident	\$5	\$5	market driven	
iii) Non Resident Non Profit	\$7	\$7	market driven	
iv) Non Resident	\$11	\$11	market driven	
v) Commercial	\$16	\$16	market driven	
d) Valdez Middle School SB1				
i) Resident Non Profit	\$7	\$7	market driven	
ii) Resident	\$9	\$9	market driven	
iii) Non Resident Non Profit	\$13	\$13	market driven	
iv) Non Resident	\$21	\$21	market driven	
v) Commercial	\$42	\$42	market driven	

City of Placentia
BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
d) Torii Hunter Softball				
i) Resident Non Profit	\$7	\$7	market driven	
ii) Resident	\$9	\$9	market driven	
iii) Non Resident Non Profit	\$13	\$13	market driven	
iv) Non Resident	\$21	\$21	market driven	
v) Commercial	\$42	\$42	market driven	
Athletic Field Lighting (per hour)				
49 Kraemer Middle School				
a) P1	\$12	\$12	market driven	
b) P13	\$12	\$12	market driven	
c) P17	\$16	\$16	market driven	
d) P2	\$12	\$12	market driven	
e) SB1	\$16	\$16	market driven	
f) SB2	\$16	\$16	market driven	
50 Melrose Elementary School SB1	\$16	\$16	market driven	
PCSC				
a) Jensen	\$16	\$16	market driven	
b) March	\$16	\$16	market driven	
c) Munoz	\$16	\$16	market driven	
d) Valadez	\$16	\$16	market driven	

City of Placentia

BEFORE AND AFTER ILLUSTRATION - COMMUNITY SERVICES

Activity Description	Current Fee	Proposed Fee	Charge Basis	Note
51 Tuffree Middle School				
a) P1	\$16	\$16	market driven	
b) P2	\$16	\$16	market driven	
c) P3	\$12	\$12	market driven	
d) P4	\$12	\$12	market driven	
e) SB1	\$16	\$16	market driven	
f) SB2	\$16	\$16	market driven	
g) Tennis Court 1	\$6	\$6	market driven	
h) Tennis Court 2	\$6	\$6	market driven	
52 Melrose Elementary School SB1	\$16	\$16	market driven	

APPENDIX C

PROPOSED FEE SCHEDULE EFFECTIVE JULY 1, 2022



Master Schedule of User and Regulatory Fees
Effective July 1, 2022

City of Placentia
Master Schedule of User and Regulatory Fees

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FIRE PREVENTION FEES	14
POLICE FEES	20
CODE ENFORCEMENT FEES	22
COMMUNITY SERVICES FEES	23

City of Placentia

MASTER FEE SCHEDULE - ADMINISTRATIVE FEES

Activity Description	Fee Effective July 1, 2022	Note
1 Returned Check Fee a) First Check b) Each Additional Check	\$25 \$35	
2 EFT/ACH Return / Error	\$25	
3 Postage	Actual Cost	
4 Digital Media Device	\$10	
5 Documents - Hard Copy a) Standard Size b) Non-standard Size	\$0.25 Actual Cost	
6 Subpoena Response / Retrieval Fees	Max. Authorized by State	

City of Placentia

MASTER FEE SCHEDULE - BUSINESS LICENSE APPLICATION REVIEW AND INSPECTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Business License Administrative Processing Fees		
1 Admin Fee - New Account		
a) Within City	\$50	
b) Outside City	\$20	
2 Admin Fee - Renewal	\$20	
3 State Fee	\$4	[a]

[a] State mandated fee.

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Construction / Demolition			
1 Construction / Demolition Project Application Fee	\$97		
2 Impound Refuse Containers	\$148		
Supplemental Plan Check Fees			
3 First 2 Hours	\$307		
4 Each Additional Half Hour (or portion thereof)	\$136		
Supplemental Inspection Check Fees			
5 First 2 Hours	\$227		
6 Each Additional Half Hour (or portion thereof)	\$90		
Mechanical Permit Fees			
7 Issuance Fee	\$25	charged to all permits	
8 Air Conditioner			
a) 100,000 BTU or less	\$60	each	
b) Over 100,000 BTU	\$90	each	
9 Air Handler	\$90		
10 Appliance Vent / Chimney (Only)	\$90		
11 Boiler	\$90		
12 Compressor	\$90		
13 Duct Work	\$120		
14 Evaporative Cooler	\$90		
15 Exhaust Hood (Commercial Grease Hood)	\$249		
16 Exhaust Hood and Duct (Residential)	\$90		
17 Hear Pump (Package Unit)	\$90		
18 Heater			
a) 100,000 BTU or less	\$90		
b) Over 100,000 BTU	\$90		
c) Unit, Radiant, etc.	\$90		
d) Wall / Floor	\$90		
19 Vent Fan, Single Duct	\$76		
20 Vent System	\$90		
21 Walk-In Box / Refrigerator Coil	\$90		
22 Other Mechanical Inspections	\$141	per hour	
23 Stand-alone Mechanical Plan Check	\$176	per hour	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Electrical Permit Fees			
24 Issuance Fee	\$25		
25 New or Re-Wire Power Apparatus			
a) New or Re-Wire Residential	\$0	per sq ft	
b) New or Re-Wire Garages	\$0	per sq ft	
26 Busways	\$64		
27 Light Standard or Private Street Light			
a) First	\$115		
b) Each Additional	\$34		
28 Miscellaneous Apparatus, Conduits and Conductors (EV Charger, Backup Batteries)	\$76		
29 Outlets, Lights, and Switches (each)	\$3	each	
30 Power Apparatus (per HP, kV, KVA, etc.)			
a) Up to and Including 1	\$28		
b) 2 to 10	\$40		
c) 11 to 50	\$50		
d) 51 to 100	\$62		
e) Greater than 100	\$73		
31 Pre-Inspection	\$80		
32 Service or Panel (600V up to 1,000 amp)	\$136	per unit	
33 Signs, Outline Lighting, and Marquees	\$76		
34 Temporary Pole	\$90	each	
35 Theatrical-type Lighting Fixtures or Assemblies (each)	\$3	each	
36 Other Electrical Inspections	\$141	per hour	
37 Stand-alone Electrical Plan Check	\$176	per hour	
Plumbing Permit Fees			
38 Issuance Fee	\$25		
39 Anti-Syphon Valve	\$27	each	
40 Backflow Preventer	\$27	each	
41 Bathtub	\$27	each	
42 Dishwasher	\$27	each	
43 Drain-Piping Repair / Alterations	\$27	each	
44 Drinking Fountain	\$27	each	
45 Floor Sink / Drain	\$27	each	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
46 Garbage Disposal	\$27	each	
47 Gas Piping			
a) First Five Outlets	\$57		
b) Each Additional Five Outlets	\$5		
48 Grease Interceptor	\$340		
49 Grease Trap	\$170		
50 Laundry	\$27		
51 P Trap	\$27	each	
52 Roof Drain-Rainwater System	\$27	per drain	
53 Septic System	\$340	each	
54 Sewer (new, add, repair, abandonment)	\$27		
55 Sewer Cleanout Only	\$27	each	
56 Shower Stall	\$27	each	
57 Sink	\$27	each	
58 Solar Water System Fixtures (tanks, water treatment, equip)	\$57		
59 Urinal	\$27	each	
60 Waste and Vent System	\$113		
61 Water Closet	\$27	each	
62 Water Heater	\$27	each	
63 Water Line	\$27	each	
64 Water Pipe Repair Replacement			
a) First 100 lf	\$115		
b) Each additional 100 lf	\$50		
65 Other Plumbing Inspections	\$141	per hour	
66 Stand-alone Plumbing Plan Check	\$176	per hour	

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Miscellaneous Permit / Other Fees			
67 Issuance Fee	\$25		
68 Application Meeting (Group Meeting Fee)	\$507		
69 Building & Zoning Inspection	\$80		
70 Duplicate Job Card	\$33		
71 Dedicated Inspector / Special Inspector Use	15% of Base Bldg Permit Fee		[a]
72 Expedited Plan Review	15% of Base Plan Check Fee		[b]
73 Solar Panels	\$267		
74 Address Change	\$1,773		
75 Awning	\$150	minimum charge	[c]
76 Close or Open Exterior Wall	\$250	minimum charge	[c]
77 Wood Fence	\$120	minimum charge	[c]
78 Masonry Wall	\$150	minimum charge	[c]
79 Patio Cover	\$150	minimum charge	[c]
80 Add for Screening	\$3	per SF minimum charge	[c]
81 Pre Fab Patio Room	\$250	minimum charge	[c]
82 Residential Alterations	\$200	minimum charge	[c]
83 Room Addition	\$250	minimum charge	[c]
84 Roof			
a) First 2,000 sf	\$322		
b) 2,001 sf - 4,000 sf	\$442		
c) 4,001 sf to 6,000 sf	\$680		
d) 6,001 sf or more	\$852		
85 Pool Re-plaster	\$136		
86 Guniting	\$648		
87 Pool and Spa with Electrical / Plumbing	\$1,322		
88 Spa or Hot Tub-inground (Pre-fabricated)	\$487		

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
89 Swimming Pool			
a) Electrical	\$102		
b) Plumbing	\$85		
90 Stucco			
a) First 400 sf	\$284		
b) Each Additional 100 sf	\$22		
91 Windows			
a) 1 Only	\$90		
b) 2 Only	\$113		
c) 3-10	\$204		
d) 11-20	\$408		
e) 21-50	\$613		
f) 51-100	\$817		
g) 100-200	\$1,022		
h) 200-500	\$1,226		
92 General Plan Update Fee (per \$1,000 valuation)	\$3.00		
93 Technology Enhancement Fee (per \$1,000 valuation)	\$1.75		

City of Placentia

MASTER FEE SCHEDULE - BUILDING PERMIT AND PLAN REVIEW FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Table 1-A - Building Permit Fees			
Total Valuation			
94 \$1 to \$500	\$67		
95 \$501 to \$2,000			
a) For the first \$500	\$67		
b) plus \$3.30 for each additional \$100, or fraction thereof, to and including \$2,000	\$3		
96 \$2,001 to \$25,000			
a) For the first \$2,000	\$121		
b) plus \$15 for each additional \$1000, or fraction thereof, to and including \$25,000	\$15		
97 \$25,001 to \$50,000			
a) For the first \$25,000	\$494		
b) plus \$10.85 for each additional \$1000, or fraction thereof, to and including \$50,000	\$11		
98 \$50,001 to \$100,000			
a) For the first \$50,000	\$787		
b) plus \$7.55 for each additional \$1000, or fraction thereof, to and including \$100,000	\$8		
99 \$100,001 to \$500,000			
a) For the first \$100,000	\$1,196		
b) plus \$6 for each additional \$1000, or fraction thereof, to and including \$500,000	\$6		
100 \$500,001 to \$1,000,000			
a) For the first \$500,000	\$3,792		
b) plus \$5.10 for each additional \$1000, or fraction thereof, to and including \$1,000,000	\$5		
101 \$1,000,001 and up			
a) For the first \$1,000,000	\$6,551		
b) plus \$3.40 for each additional \$1000, or fraction thereof	\$3		
102 Plan Check	65% of Building Permit Fee	% of building permit fee	

* If calculated fees do not reach the established minimum fee, the minimum fee applies.

[a] For requests for dedicated inspection / special on-call inspection services, an additional fee of 15% of base building permit fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[b] For requests for expedited plan review, an additional fee of 15% of base plan review fees will apply (fee is in addition to base fees paid). Request is subject to Director approval and dependent on staff/consultant availability and workload.

[c] Fee is greater of minimum charge or Table 1-A charge.

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
1 Abandonment of Property	\$4,176	[a]
2 Accessory Dwelling Unit (ADU) Administrative Review	\$2,657	
3 Adult Oriented Business	\$9,644	
4 Appeal of Staff Decision		
a) to Planning Commission	\$2,955	[b]
b) to City Council	\$5,024	[b]
5 Building & Zoning Compliance Application		
a) Minor	\$99	[c]
b) Major	\$296	[c]
6 CC&R's Review	\$2,222	
7 Certificate of Compliance	\$1,281	
8 Condominium Conversion	\$6,256	
9 Development Agreement Review	\$9,660	[a]
10 Development Plan Review	\$13,302	
11 Environmental Impact Report Admin/Review	\$8,395	[a]
12 Extension of Approval		
a) Staff Approved Applications	\$1,182	
b) Planning Comm/City Council Approved Applications	35% of original application fee	
13 Film Permit		
a) Commercial	\$1,034	
b) Student	no charge	[d]
14 General Plan Amendment	\$14,037	
15 Home Occupation Permit	\$65	[c]
16 House Move	\$2,549	[a]
17 Initial Study Checklist	\$591	
18 Landscape Plan Review (Residential - 3 or more)	\$493	[a]
19 Landscape Plan Check (Commercial)	\$493	[a]

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
20 Letter of Public Convenience/Necessity	\$1,084	
21 Lot Line Adjustment	\$3,221	
22 Negative Declaration	\$3,608	[a]
23 Planning Review / Research (Questions/Issues requiring research)		
a) First hour	\$296	
b) Each additional 15 minutes	\$49	
24 Preliminary Plan Review	\$2,855	[a]
25 Security Review	\$788	
26 SB 9 Administrative Review		
a) Review of Residential Home (or Homes) Plan	\$2,657	
b) Administrative Tentative Parcel Map	\$5,659	
27 Short Term Rental Registration	\$394	
28 Sign Plan Review		
a) Individual Sign	\$394	
b) Integrated Commercial/Industrial Center	\$591	
c) Master Sign Program	\$985	
29 Site Plan Review		
a) Minor	\$197	
b) Major - Residential	\$2,657	
c) Major - Commercial	\$2,657	
30 Special Event Permit		
a) Minor: outdoor display, etc.	\$150	
b) Major: car show, fair, etc.	\$887	[e]
31 Specific Plan Review/Amendment	\$10,350	[a]
32 Study Session (Applicant Requested)	\$1,182	
33 Temporary Advertising Permit	\$99	
34 Tentative Parcel Map (4 or fewer parcels)	\$6,841	
35 Tentative Tract Map (5 or more Parcels/Lots/Units)		
a) First 5 Parcels/Lots/Units	\$9,008	
b) Each Additional Parcel/Lot/Unit	\$99	

City of Placentia

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee Effective July 1, 2022	Note
36 Third Party Review/Preparation of Plans	\$1,478	[a]
37 Underground Utility Waiver	\$2,405	[a]
38 Use Conformity Determination	\$887	
39 Use Permit		
a) Minor	\$3,152	
b) Standard	\$9,777	
c) Modification		
i) Planning Commission	\$7,216	
ii) Staff	\$1,379	
d) Special	\$1,376	
e) Use Permit - Temporary		
i) New	\$887	
ii) Renewal	\$493	
40 Variance		
a) Minor	\$3,374	
b) With Other Applications	\$6,104	
c) Standard	\$8,989	
41 Wireless Facility - Preliminary Plan Review	\$1,567	[a]
42 Zone Change	\$14,037	
43 Zone Change - Text Only	\$3,698	
44 Zoning Verification Letter	\$690	

[a] Base fee as noted, plus, as needed, an initial deposit is determined by the Director of Development Services, against which the City will charge the cost or outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

[b] If City Councilmember brings appeal, no fee charged.

[c] Plus inspection fee, if necessary.

[d] Permit required, but no fee charged.

[e] Plus any costs from other departments.

City of Placentia

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
General Permit and Inspection Fees			
1 Grading - Standard Projects			
a) Grading Permit	\$300	per permit	
b) Plan Check			
i) First Sheet	\$1,048	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
c) Inspection			
i) First Hour	\$300	per hour	
ii) Each Additional Hour	\$150	per hour	
2 Grading - Larger Projects - see Note 2	deposit determined by director		
Parcel / Tract Map Checking			
3 Parcel / Tract Map Checking			
a) Up to 5 Lots			
i) First Sheet	\$1,824	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
b) Greater than 5 Lots			
i) First Sheet	\$2,406	per sheet	[a]
ii) Each Additional Sheet	\$660	per sheet	[a]
Other Permit and Inspection Fees			
4 Traffic Control Plan Check - see Note 3	\$1,552		[a]
5 Water Quality Management Plan Review	\$3,526		[a]
6 Sediment and Erosion Plan Check			
a) 1st sheet	\$1,436	per sheet	[a]
b) Each Additional Sheet	\$660	per sheet	[a]
7 Transportation Permit			
a) Transportation Permit - Annual	\$90	each	
b) Transportation Permit - Single Trip	\$16	each	
Encroachment			
8 Encroachment Permit			
a) Encroachment Permit	\$300	per permit	
b) Encroachment Plan Check			
i) 1st sheet	\$776	per sheet	[a]
ii) Each Additional Sheet	\$776	per sheet	[a]
c) Encroachment Inspection			
i) 1st hour	\$150	per hour	
ii) Each Additional Hour	\$150	per hour	

City of Placentia

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description	Fee Effective July 1, 2022	Charge Basis	Note
Other Services			
9 PW Special Inspection	\$150	per hour	
10 Traffic Engineering Development Plan Check Review - See Note 1	\$1,940	base fee + deposit	[a]
11 Traffic Impact Analysis Review - See Note 1	\$2,328	base fee + deposit	[a]
12 Sewer Capacity Study	\$1,601		[a]
FOG			
13 FOG Plan Check Fee	\$927		[a]
14 FOG Annual Service			
a) With Interceptor	\$266		
b) Without Interceptor	\$2,180		
Technology Enhancement Fee			
15 Technology Enhancement Fee	\$10	per sheet	

[a] Three checks included in fee.

Explanatory Notes:

Note 1: Base Fee as noted, plus, as needed, an initial deposit determined by the Director of Public Works, against which the City will charge the cost of outside consultants/attorneys, other City costs and staff time at Fully Burdened Hourly Rates in excess of the amounts included in the base fee. If costs exceed deposit amount, additional deposit(s) will be required.

Note 2: An initial deposit of amount indicated or as determined by the City Engineer, against which the City will charge the cost of outside consultants / attorneys, other City costs and staff time at Fully Burdened Hourly Rates. If Costs exceed deposit amount, additional deposit(s) will be required.

Note 3: Excludes minor projects that do not involve lane closures in major arterial streets.

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Development Review		
1 Small Project - Single family residence, single, ADU	\$346	
2 Development Plan/Site Review/CUP	\$538	
3 Map Review - Tentative Tract Map/Screen Check/and or Clearance letter for print linen	\$385	
4 Fire Master Plan - Emergency access and fire hydrant location, fire lane markings, or vehicle gates across emergency access drives	\$551	
5 Vehicle or pedestrian gates across emergency access roads	\$438	
<hr/>		
Architectural (per building)		
6 All A Occupancy 5,000 sq ft or under	\$938	
7 All A Occupancy greater than 5,000 sq ft	\$1,069	
8 E Day Care or I-4	\$654	
9 E Occupancy educational	\$1,069	
10 B, F, M, S Occupancies	\$631	
11 H Occupancy - Chemical classification fee	\$1,192	
12 I or R2.1 Occupancies	\$1,654	
13 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building	\$577	
14 R1 or R2 Hotels, motels, apartments, condominiums with 50 or less dwelling units per building - Inspection Only	\$154	
15 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building	\$948	
16 R1 or R2 Hotels, motels, apartments, condominiums with 51 to 150 units per building - Inspection Only	\$254	
17 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building	\$1,969	
18 R1 or R2 Hotels, motels, apartments, condominiums with more than 150 dwelling units per building - Inspection Only	\$615	
19 R3.1 RCF	\$492	
20 R3.1 RCF - Inspection Only	\$154	
21 R4 Licensed residential care / assisted living facilities	\$743	
22 R4 Licensed residential care / assisted living facilities - Inspection Only	\$269	
23 S1 - Motor Vehicle Repair Garages (Chem class fee included for above ground hazardous materials)	\$862	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Hazardous Processes/Systems/Materials		
24 Above/underground storage tank (per tank, includes associated tank equipment)	\$588	
25 Above-ground storage tank, including equipment - Inspection Only	\$215	
26 Hazardous Material Process/Storage for Non - H Occupancies. Includes Chem Class Review 0 - 5 chemicals	\$638	
27 Hazardous Material Process/Storage for Non - H Occupancies - Inspection Only	\$277	
28 Chemical Classification Review 6 - 49 chemicals	\$515	
29 Chemical Classification Review 50 - 100 chemicals	\$715	
30 Chemical Classification Review more than 100 chemicals	\$1,062	
31 High-piled storage: code/commodity compliance	\$986	
32 Refrigeration unit and system: having a refrigerant circuit containing more than 220 pounds of Group A1 or 3-pounds of any refrigerant	\$992	
33 Spray booth, spraying area	\$688	
34 Gas Systems: medical gas, industrial gas (including piping and manifolds)	\$957	
35 Gas systems: CO2 for Beverage	\$454	
36 Special equipment: industrial ovens, vapor recovery, dust collection, Dry Cleaning	\$775	
37 Photovoltaic System - Commercial	\$451	
38 Battery Systems, stationary storage and cell sites	\$546	
39 Emergency Responder Radio System	\$935	
Suppression Systems		
40 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot)	\$502	
41 NFPA 13D fire sprinkler system: One or two family dwelling - (single lot) - Inspection Only	\$197	
42 NFPA 13R fire sprinkler system: 3 to 16 units per building	\$609	
43 NFPA 13R fire sprinkler system: 3 to 16 units - Inspection Only	\$237	
44 NFPA 13R fire sprinkler system: 17 to 50 units per building	\$874	
45 NFPA 13R fire sprinkler system: 17 to 50 units per building - Inspection Only	\$400	
46 NFPA 13R fire sprinkler system: > 50 units per building	\$998	
47 NFPA 13R fire sprinkler system: more than 50 units - Inspection Only	\$474	
48 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser	\$645	
49 New NFPA 13 fire sprinkler system: ≤ 100 heads per riser - Inspection Only	\$238	
50 New NFPA 13 fire sprinkler system: > 100 heads per riser	\$842	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
51 New NFPA 13 fire sprinkler system: each add'l riser OR per floor in buildings > 2 stories - Inspection Only	\$283	
52 New NFPA 13 fire sprinkler system: R-1/R-2 each riser and per floor in buildings > 2 stories	\$389	
53 New NFPA 13 fire sprinkler system: R-1/R-2 - Inspection Only	\$169	
54 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations	\$365	
55 TI to NFPA 13, 13R fire sprinkler system: < 100 heads without calculations - Inspection Only	\$162	
56 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review	\$735	
57 TI to NFPA 13, 13R fire sprinkler system: ≥ 100 heads OR other TLs requiring calculation review - Inspection Only	\$338	
58 Pre-action fire sprinkler system: Includes the fire alarm system when submitted together	\$703	
59 Pre-action fire sprinkler system - Inspection Only	\$237	
60 NFPA 14 Class I, II, or III standpipes (includes all standpipes within a single building)	\$634	
61 NFPA 14 standpipes - Inspection Only	\$277	
62 Fire pump installation	\$929	
63 Underground fire protection system: 1 - 5 connections (single hydrant or riser counts 1)	\$592	
64 Underground fire protection system: > 5 connections (single hydrant or riser counts 1)	\$929	
65 Underground repair	\$428	
66 Commercial cooking hood and duct system (per system)	\$357	
67 Special extinguishing system: Dry Chemical, CO2, FM 200, Foam Liquid Systems, Inert Gas, Halon, & Inergen	\$666	
Alarm Systems		
68 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices	\$383	
69 Fire sprinkler and Fire Alarm monitoring system up to 5 initiating devices and/or up to 20 notification devices - Inspection Only	\$118	
70 Fire alarm system: 6 - 15 initiating devices and/or ≤ 21 - 40 notification devices	\$529	
71 Fire alarm system: 6-15 initiating devices and/or ≤ 21 - 40 notification devices - Inspection Only	\$169	
72 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices	\$803	
73 Fire alarm system: 16 - 30 initiating devices and/or ≤ 41 - 80 notification devices - Inspection Only	\$342	
74 Fire alarm system: > 30 initiating devices and/or > 80 notification devices	\$1,094	
75 Fire alarm system: > 30 initiating devices and/or > 80 notification devices - Inspection Only	\$394	
76 Field review/inspection - Underground repair	\$231	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Administrative/Miscellaneous		
77 Alternative Method and Material Request	\$615	
78 Plan Revision	\$254	
79 Reinspection Fee	\$169	
80 Inspection time and materials fee (per hour)	\$169	
81 Plan Review time and materials (per hour)	\$169	
82 Fire Marshal time and material fee	\$192	
83 Accelerated plan review (Per review. Fee is in addition to base fee assessed for plan review)	\$231	
84 Coordination/Pre-submittal Meetings: (hourly minimum 2 hours)	\$385	
85 Additional Review past 2nd review (each submittal)	\$254	
86 After hours inspection	\$615	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Annual Permits		
1 Aerosol products	\$296	
2 Aircraft refueling vehicles	\$211	
3 Aircraft repair hangar	\$296	
4 Carbon Dioxide systems used in beverage	\$254	
5 CG - Flammable, greater than exempt Amount	\$414	
6 CG - Highly toxic and toxic, any amount	\$414	
7 CG - Pyrophoric, any amount	\$414	
8 Combustible dust producing operations	\$473	
9 Corrosive, less than exempt amount	\$355	
10 Corrosive, greater than exempt amount	\$651	
11 Covered and open mall buildings	\$1,944	
12 Cryogen fluids - operational	\$473	
13 Cutting operations and welding operations	\$254	
14 Day Care - commercial	\$211	
15 Day Care - large family	\$211	
16 Dry cleaning	\$254	
17 Explosives	\$592	
18 New business inspection	\$169	
19 Flammable and combustible liquids	\$532	
20 Flammable Liq. Room - < 1,000 sq ft	\$355	
21 Group I-4, Day Care facilities	\$380	
22 Hazardous productions materials (HPM)	\$532	

City of Placentia

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee Effective July 1, 2022	Note
Construction		
23 Aboveground storage tanks		
a) 1st tank	\$1,014	
b) Additional aboveground storage tanks	\$761	
24 Close of flam LST, each	\$1,099	
25 Close of flam LST, each add'l tank	\$761	
26 Fire Hydrants, each	\$444	
27 Modification of a UST permit	\$570	
28 Transfer UST to a new owner	\$296	
29 UST - new install of flam. LST		
a) 1st tank	\$1,711	
b) Each additional tank	\$1,099	
30 UST system alteration; minor tank and piping repair	\$761	
31 Flammable liquids room - < 1,000 sq ft	\$570	
32 UST closure	\$1,838	
33 Solar, gardens and landscaped roofs	\$592	
34 Cryogens fluids	\$676	
35 Hazardous materials	\$1,099	
36 High piled combustible storage	\$507	

City of Placentia

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee Effective July 1, 2022	Note
Alarms and Alarm System Permits		
1 Alarm Permit		
a) Commercial (Annual Permit)	\$81	
b) Residential (Annual Permit)	\$27	
2 False Alarms (each alarm after first 2 for permit holders, each alarm for non-permit holders)	\$254	
Miscellaneous Permits		
3 ABC Permit		
a) One Day Non-Profit	\$143	
b) Commercial	\$287	
4 Bingo Permit	\$50	[a]
5 Fortune Tellers/Annual Renewal		
a) Non-Profit	\$635	
b) For Profit	\$317	
6 Gaming Permit		
a) Non-Profit	\$635	
b) For Profit	\$317	
7 Second Hand Dealer License/Renewal		
a) Non-Profit	\$635	
b) For Profit	\$317	
8 Solicitor's Vendor's Permit/Renewal		
a) Non-Profit	\$635	
b) For Profit	\$317	
9 Live Entertainment Permit		
a) Non-Profit	\$635	
b) For Profit	\$317	
10 Carnival Permit Investigation		
a) Non-Profit	\$635	
b) For Profit	\$317	
Other Police Fees/Services		
11 Bike License		
a) Per year	\$2	[a]
b) Three Year Renewal	\$3	

City of Placentia

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee Effective July 1, 2022	Note
12 Civil Subpoena - Clerical		
a) Officer		
i) Minimum for first three hrs	State Max	[a]
ii) For each additional hour	State Max	[a]
b) Clerical (per quarter-hour)	State Max	[a]
13 Party Disturbance (Second Response) (\$0 first courtesy response)	\$335	
14 Property Release Fee		
a) Victims and first appointments for property owners	\$0	
b) All Others (includes "no shows")	\$32	
15 Public Fingerprinting Fee (Plus DOJ/FBI fees)	\$21	
Permit Parking		
16 Residential Parking Permits		
a) First 5	\$11	
b) Replacement	\$11	
17 Temporary Parking Permit	\$1	
18 Temporary Parking Permit for Old Town	\$240	
Traffic		
19 Citation Sign Off - Fix-It Ticket	\$15	
Reports and Administrative Services		
20 Visa/Passport Clearance Letter	\$48	
Vehicle Release Fee (Per Vehicle)		
21 Vehicle Repossession Entry	\$15	[a]
22 Vehicle Release		
a) Non 30-Day Impound / Vehicle Storage	\$189	
b) 30-Day Impound Release	\$281	
c) 30-Day Impound Release (DUI)	\$281	
Records		
23 Copies		
a) Arrest Logs	\$0.25	
b) Police Logs	\$0.25	
c) Police Reports	\$0.25	
d) Police Photos	\$0.25	
e) Location Premise History Search	\$0.25	
f) Body-worn Camera Footage	Bill hourly	

[a] Fee established by State of California.

City of Placentia

MASTER FEE SCHEDULE - CODE ENFORCEMENT FEES

Activity Description	Fee Effective July 1, 2022	Note
Miscellaneous Fees		
1 Massage Establishment Permit	\$525	
2 Massage Technician Permit	\$250	
3 Code Enforcement Reinspection	\$128	
4 Code Enforcement Hourly Rate	\$102	[a]

[a] Hourly rate for Code Compliance inspections required or requested for which no other fees are listed, requests for special event support, etc.

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
Aquatic Programs		
1 Swim Lessons	\$70 - \$80	
2 Aquatics Day Class	\$75 - \$80	
3 Aquatics Night Class	\$70	
Contract Recreation Classes		
4 Class Fees	market price	
5 Instructor / City Percentages:		
Classes held at City-Owned Facilities	60% Inst / 40% City	
Classes held at offsite / Non City-Owned Facilities	65% Inst / 35% City	
6 Administrative Fee for Classes	\$10	
Youth Sports Programs (Participant Registration Fee)		
7 Placentia Youth Basketball	\$119	
Adult Sports Programs (Team Registration Fee)		
8 Adult Futsal (Indoor Soccer)	\$357	
9 Adult Basketball	\$535	
Excursions		
10 Excursion		
a) Single Day	\$59 - \$128	
b) Multi-Day	\$155 - \$311	
c) Administrative Fee	\$10	
Facility Rentals (based on 2 hr minimum) - Includes Set Up, Cleaning, Breakdown, and Overhead		
11 Permit Processing Fee (all users)	\$20	
Whitten Center		
12 Refundable Security Fee (Damage Deposit)	\$150	
13 Resident Non Profit		
a) Main Room (150 Max)		
i) Friday - Sunday	\$80	
ii) Monday - Thursday	\$61	
b) Room A or B (75 Max)		
i) Friday - Sunday	\$61	
ii) Monday - Thursday	\$54	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
14 Resident, Non Resident Non Profit		
a) Main Room (150 Max)		
i) Friday - Sunday	\$97	
ii) Monday - Thursday	\$80	
b) Room A or B (75 Max)		
i) Friday - Sunday	\$72	
ii) Monday - Thursday	\$61	
15 Non Resident		
a) Main Room (150 Max)		
i) Friday - Sunday	\$123	
ii) Monday - Thursday	\$107	
b) Room A or B (75 Max)		
i) Friday - Sunday	\$97	
ii) Monday - Thursday	\$88	
16 Commercial		
a) Main Room (150 Max)		
i) Friday - Sunday	\$150	
ii) Monday - Thursday	\$141	
b) Room A or B (75 Max)		
i) Friday - Sunday	\$123	
ii) Monday - Thursday	\$115	
17 Kitchen (All Users)	\$125	
Aguirre (60 Max)		
18 Refundable Deposit (Damage Deposit)	\$100	
19 Resident Non Profit		
a) Friday - Sunday	\$61	
b) Monday - Thursday	\$54	
20 Resident, Non Resident Non Profit		
a) Friday - Sunday	\$72	
b) Monday - Thursday	\$61	
21 Non Resident		
a) Friday - Sunday	\$97	
b) Monday - Thursday	\$88	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
22 Commercial		
a) Friday - Sunday	\$123	
b) Monday - Thursday	\$115	
Backs - Main Room (150 Max)		
23 Refundable Deposit (Damage Deposit)	\$150	
24 Resident Non Profit		
a) Friday - Sunday	\$80	
b) Monday - Thursday	\$61	
25 Resident, Non Resident Non Profit		
a) Friday - Sunday	\$97	
b) Monday - Thursday	\$80	
26 Non Resident		
a) Friday - Sunday	\$123	
b) Monday - Thursday	\$107	
27 Commercial		
a) Friday - Sunday	\$150	
b) Monday - Thursday	\$141	
Koch Building (30 Max)		
28 Refundable Deposit (Damage Deposit)	\$100	
29 Resident Non Profit		
a) Friday - Sunday	\$54	
b) Monday - Thursday	\$54	
30 Resident, Non Resident Non Profit		
a) Friday - Sunday	\$61	
b) Monday - Thursday	\$54	
31 Non Resident		
a) Friday - Sunday	\$88	
b) Monday - Thursday	\$78	
32 Commercial		
a) Friday - Sunday	\$88	
b) Monday - Thursday	\$78	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
Gyms		
33 Gyms Refundable Security Fee (Damage Deposit)	\$100	
34 Oberle Gym (348 Max)		
a) Resident Non Profit	\$54	
b) Resident, Non Resident Non Profit	\$61	
c) Non Resident	\$72	
d) Commercial	\$80	
35 Tynes Gym (303 Max)		
a) Resident Non Profit	\$54	
b) Resident, Non Resident Non Profit	\$61	
c) Non Resident	\$72	
d) Commercial	\$80	
Gomez Community Center (60 Max)		
36 Refundable Deposit (Damage Deposit)	\$100	
37 Resident Non Profit		
a) Friday - Sunday	\$61	
b) Monday - Thursday	\$54	
38 Resident, Non Resident Non Profit		
a) Friday - Sunday	\$72	
b) Monday - Thursday	\$61	
39 Non Resident		
a) Friday - Sunday	\$97	
b) Monday - Thursday	\$88	
40 Commercial		
a) Friday - Sunday	\$123	
b) Monday - Thursday	\$115	
Pools		
41 Whitten Center Pool Rental	\$297	
42 Gomez Center Pool Rental	\$297	
Special Events		
43 For Grass Areas		
a) Damage Deposit	\$300	
b) Per Hour	\$45	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
Park Shelter / Table Rentals (based on 2 hr minimum)		
44 Permit Processing Fee (all users)		
45 Picnic Shelters		
a) Refundable Security Fee (Cleaning / Damage Deposit)	\$100	
b) Kraemer Picnic Shelter Rental Rate (per shelter area)		
i) Resident	\$60	
ii) Non Resident	\$104	
b) Koch Picnic Shelter Rental Rate (per shelter area)		
i) Resident	\$60	
ii) Non Resident	\$104	
46 Picnic Tables		
a) Parque del Arroyo Verde Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
b) Parque de los Vaqueros Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
c) Tuffree Park Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
c) Placentia Champions Sports Complex Picnic Table Rental Rate		
i) Resident	\$57	
ii) Non Resident	\$98	
Sportsfield Rentals (per hour)		
47 Sportsfield Processing Fee - One time fee	\$70	
48 Sportsfield Application Fee		
a) Melrose Elementary School SB1		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
b) Parque de los Niños		
i) Resident Non Profit	\$4	
ii) Resident	\$6	
iii) Non Resident Non Profit	\$9	
iv) Non Resident	\$13	
v) Commercial	\$21	
c) PCSC		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
c) Tuffree Park P4		
i) Resident Non Profit	\$4	
ii) Resident	\$6	
iii) Non Resident Non Profit	\$9	
iv) Non Resident	\$13	
v) Commercial	\$21	
d) Tuffree Park Baseball		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
d) Tuffree Park Tennis Courts 1 & 2		
i) Resident Non Profit	\$3	
ii) Resident	\$5	
iii) Non Resident Non Profit	\$7	
iv) Non Resident	\$11	
v) Commercial	\$16	

City of Placentia

MASTER FEE SCHEDULE - COMMUNITY SERVICES

Activity Description	Fee Effective July 1, 2022	Note
d) Valdez Middle School SB1		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
d) Torii Hunter Softball		
i) Resident Non Profit	\$7	
ii) Resident	\$9	
iii) Non Resident Non Profit	\$13	
iv) Non Resident	\$21	
v) Commercial	\$42	
Athletic Field Lighting (per hour)		
49 Kraemer Middle School		
a) P1	\$12	
b) P13	\$12	
c) P17	\$16	
d) P2	\$12	
e) SB1	\$16	
f) SB2	\$16	
50 Melrose Elementary School SB1	\$16	
PCSC		
a) Jensen	\$16	
b) March	\$16	
c) Munoz	\$16	
d) Valadez	\$16	
51 Tuffree Middle School		
a) P1	\$16	
b) P2	\$16	
c) P3	\$12	
d) P4	\$12	
e) SB1	\$16	
f) SB2	\$16	
g) Tennis Court 1	\$6	
h) Tennis Court 2	\$6	
52 Melrose Elementary School SB1	\$16	



City of PLACENTIA

Comprehensive User Fee Study

City Council Meeting | April 5, 2022

Public Hearing

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ATTACHMENT 4

MEETING AGENDA

- Background
- Fundamentals
- Study Findings and Recommendations
- Conduct Public Hearing



Background

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BACKGROUND

- The City maintains a Master Fee Schedule identifying applicable fees for various City services
- Cities collect fees and charges for government services performed at the request of, or specifically for, a particular individual, business, or group... as opposed to services performed for the community as a whole

BACKGROUND

- **This item is limited to review of fees for Building, Current Planning, Engineering, and Non-Development Related Fees**
- This item **DOES NOT** examine:
 - Taxes
 - Assessments
 - Utility Rates
 - Development Impact Fees



Fundamentals and Terminology

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ATTACHMENT 4

MUNICIPAL FEES IN CALIFORNIA

The **California State Constitution**, amended by successive ballot measures, establishes requirements for governmental service fees

Common practices among California cities provides **widely accepted standards** for meeting Constitutional obligations

- User fees must be linked to and not exceed the **estimated reasonable cost of service**
- The **full cost of service** sets the maximum limit of a cost-based fee
 - Direct program costs for labor, services, and supplies
 - Facilities overhead
 - Departmental administration
 - Citywide administration and central support services
- Generally, fees from users of one program may not be used to pay for costs incurred to serve discounted users or users of a different program

MUNICIPAL FEES IN CALIFORNIA

Why do Cities
Review Fees and
Charge Fees for
Services?

- Ensure user and regulatory fees are set according to the costs of service
- Enable more direct recovery of costs incurred to serve private interests/benefit or respond to individual actions
- Provide opportunity for relief to General Fund resources that are often viewed more critical to services of broader public benefit, subject to City Council policy direction
- Enable continuity of service levels by improving cost recovery levels

FEES ARE APPROVED BY THE CITY COUNCIL

The City Council has authority to Directly Approve User and Regulatory Fees and Increases to Fees

- Fees proposed are not taxes, as defined by Article 13C of the California State Constitution
- Fees are set in accordance with parameters set by Article 13C and by Section 66014 of the California Government Code:
 - Costs allocated to the payer should bear a fair or reasonable relationship to the payer's burdens on or benefits received from the governmental activity
 - Fees should not exceed the reasonable cost of providing the service for which the fee is charged

TERMINOLOGY

These terms of art have specific meaning across California municipalities and within the City

“Full Cost of Service”

- The estimated total cost of a program, inclusive of direct labor, services, and supplies expenses, and associated overhead expenses

“Cost Recovery”

- The amount of a program’s full cost of service that is supported by the program’s own fee revenues

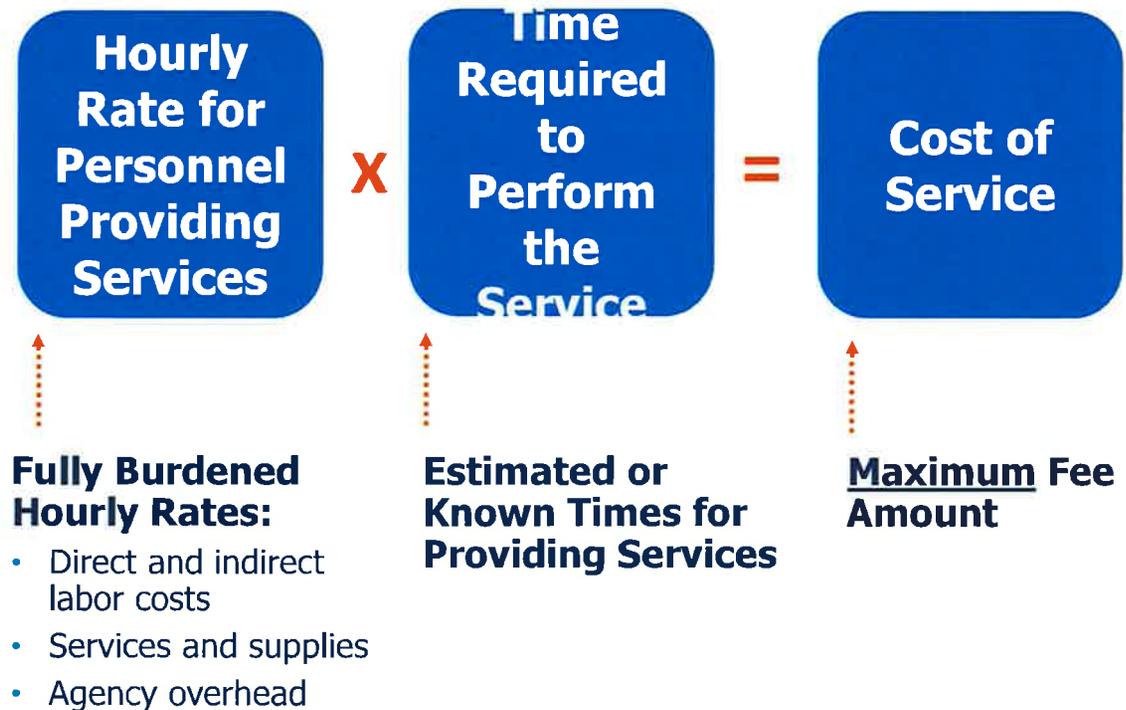
“Subsidy”

- The amount of a program’s full cost of service that is supported by other City revenue sources

COST OF SERVICE

The cost of service sets the maximum limit of a cost-based fee. It includes:

- Direct program costs for labor, services, and supplies
- Departmental administration
- Citywide administration and central support services



COST RECOVERY POLICY FRAMEWORK

Cost recovery policy reflects **local values** regarding the presumed beneficiaries for each program area, ranging from **community benefit to individual benefit**

Exclusively individual benefit

Considerable individual benefit

Balanced individual and community benefit

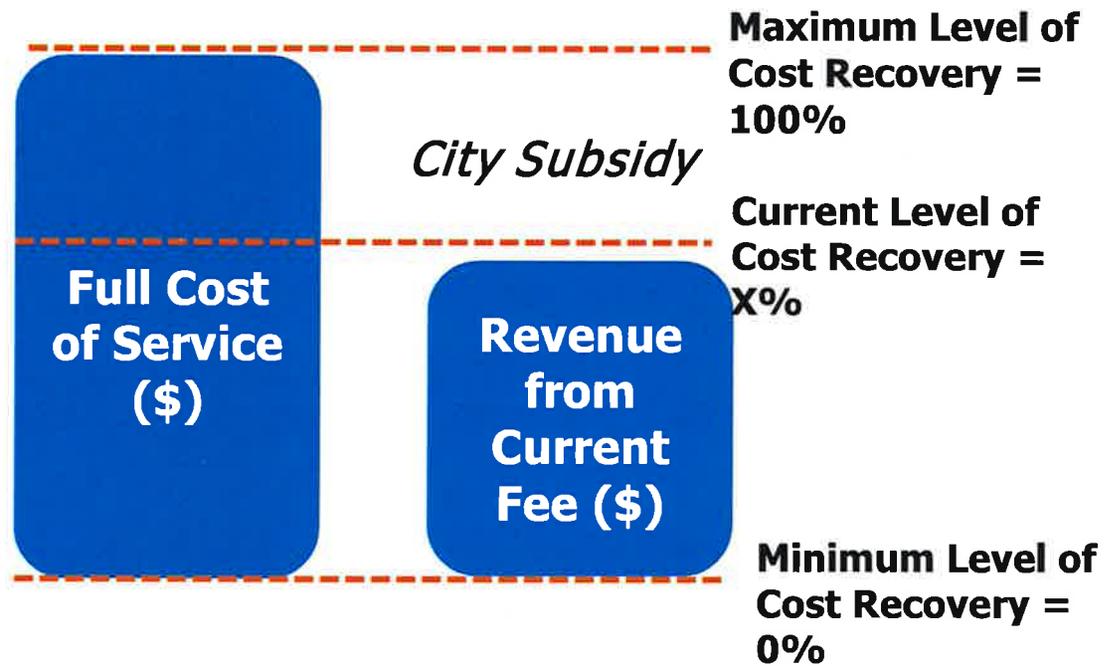
Considerable community benefit

Mostly community benefit



SUBSIDY

The amount of a program's full cost of service that is supported by other City revenue sources





Study Findings and Recommendations

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ATTACHMENT 4

FINDINGS AND RECOMMENDATIONS

- Modify fee schedule to reflect transition to in-house Fire Department services
- Building Fees are Proposed to Remain Unchanged
- Enhance cost recovery for Planning fees
- Restructure some Engineering fees to encourage recovery of in-house and contract service costs
- Recommend on-going annual adjustment for fees to reflect inflationary changes – with periodic full cost of service studies



Public Hearing

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ATTACHMENT 4

PUBLIC HEARING

- Fee Changes Should Be Considered at The Conclusion of a Public Hearing
- If Adopted, Fee Changes Are Proposed to Be Effective July 1, 2022



Questions or Feedback

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ATTACHMENT 4



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: APRIL 19, 2022

SUBJECT: **ANNUAL UPDATE REGARDING CITYWIDE DEVELOPMENT IMPACT FEES, TRANSIT ORIENTED DEVELOPMENT PACKINGHOUSE DISTRICT DEVELOPMENT IMPACT FEES, AND RESIDENTIAL AFFORDABLE HOUSING IMPACT FEES FOR COST RECOVERY**

FISCAL

IMPACT: These Development Impact Fees are established for cost recovery or statutory purposes only. There is no immediate fiscal impact associated with the recommended actions. The adoption of revised development impact fees and residential affordable housing impact fees will not have an immediate impact on revenues to the City until effective 60 days subsequent to adoption. This update essentially adjusts the fees commensurate with the Construction Cost Index (CCI), and therefore, does not provide unanticipated revenue, rather adjusts revenue commensurate with CCI.

SUMMARY:

The City's Development Impact Fees program ("DIF") was first established in the early 1970's when much of the City was undeveloped. The City's costs for infrastructure have significantly increased over that period of time; however, the City's DIFs were not updated regularly to adequately cover said infrastructure costs, thus requiring the General Fund to subsidize infrastructure improvements or, in some cases, the improvements that are not conducted by a developer. In addition, in April 2017, the City Council approved the Transit-Oriented Development ("TOD") Packinghouse District Plan which will result in impacts to City services that the new development will create and identifies mitigation measures and costs associated with mitigating those impacts. Furthermore, since the inception of the DIF program, the City has adopted a State certified Housing Element, which outlines goals, one of which is to provide more affordable housing opportunities to its residents.

In 2017, to address the aforementioned lack of infrastructure funding citywide, within the TOD District, and lack of funds related to implementing the required Housing Element citywide, the City prepared new development impact fee nexus studies ("Studies") for the purpose of updating DIFs. The result was an update to the existing citywide DIF program, creating a TOD DIF program, and creating a Housing Impact Fee program (collectively, "DIFs"). The studies analyzed the impacts created by new development on City operations and infrastructure needs and calculated the cost

2. b.
Apr. 19, 2022

and method of apportionment of those fees and impacts across needed mitigation measures. Those fees are then utilized to construct improvements throughout the City to mitigate development impacts on the community. The affordable housing fee was created for the purpose of collecting new developer-paid housing impact fees to be used to provide additional affordable housing opportunities in the community. Collectively, the DIF program that is currently in place was adopted by City Council in October 2017, implemented by Ordinance Nos. O-2017-09 (TOD DIFs), O-2017-10 (citywide DIFs), O-2017-11 (Housing Impact Fee) and became effective in December 2017.

In 2021, City Council adopted an update to the DIF program, largely resulting in adjustments to the 2017 DIFs, increasing each fee by Construction Cost Index ("CCI") as recommended by the three (3) 2017 studies. In 2021, City Council also codified how annual updates to the DIFs will occur, to be adjusted by CCI annually.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the public hearing concerning the Citywide Development Impact Fee Schedule, the Transit-Oriented Development (TOD) Packing House Development Impact Fee Schedule, and the Residential Affordable Housing Impact Fee Schedule; and
2. Receive the staff report, consider all public testimony, ask questions of Staff; and
3. Close the public hearing; and
4. Find that the recommended actions are exempt from CEQA pursuant to Sections 15378(b)(4), 15061(b)(3), and 15273 of the CEQA Guidelines, Section 21065 of the Public Resources Code, and the City of Placentia Local Guidelines for implementing CEQA; and
5. Adopt Resolution No. R-2022-21, a Resolution of the City Council of the City of Placentia, California, approving updated Development Impact Fees to financially mitigate impacts to parks and recreational facilities, sewer facilities, transportation infrastructure, storm drain facilities, and public safety, and Quimby in-lieu fees; and
6. Adopt Resolution No. R-2022-22, a Resolution of the City Council of the City of Placentia, California, approving updated Development Impact Fees to finance mitigation of impacts to sewer facilities, traffic and transportation infrastructure, and streetscape infrastructure in the Transit Oriented Development area; and
7. Adopt Resolution No. R-2022-23, a Resolution of the City Council of the City of Placentia, California, approving updated Citywide Residential Affordable Housing Impact Fees for residential developments.

BACKGROUND:

DIFs are a commonly used method of collecting a proportional share of funds from new development for infrastructure improvements and/or other public facilities capital improvements that would be needed as a result of the new development. These fees are seen as paying for the aforementioned future required infrastructure costs as opposed to the General Fund and are therefore seen as cost recovery in nature. With rare exceptions, DIFs are one-time funds restricted to funding capital costs for new facilities or upgrades to existing facilities and are not used for annual operations and/or maintenance. Impact fees may only be imposed on new development, and the fee proceeds must be expended on improvements needed as a result of the new development.

Pursuant to the Mitigation Fee Act ("Act"), California Government Code Section 66000, et seq. (also known as AB 1600), adoption of impact fees requires documentation of the "nexus" between the fees being charged, the impacts of new development, the benefit of the facilities needed to mitigate such impacts, and the proportional cost allocation among different fee categories. Impact fee programs must be adopted by the City Council via an ordinance, however, once the program is adopted, the fees could potentially be automatically updated via City Council resolution. Impact fees are imposed either jurisdiction-wide or in a relatively large area anticipating significant amounts of new development, such as a specific plan area or community plan area. In Placentia, we have both citywide (includes affordable housing) impact fees and TOD District specific impact fees.

In 2017, the City prepared development impact fee nexus studies for the purpose of updating DIFs pursuant to California Government Code Section 66000. Three different nexus studies were completed in 2017 and were utilized respectively to adopt the current citywide DIFs, the housing impact fee, and the TOD DIFs. The DIF program that is currently in place was adopted by City Council in October 2017, implemented by Ordinance Nos. O-2017-09 (TOD DIFs), O-2017-10 (Citywide DIFs), O-2017-11 (Housing Impact Fee) and became effective in December 2017.

Although the 2017 DIF update was comprehensive in nature, the City did not update the DIFs between 2017 and 2020. The 2021 DIF update adjusted the fees commensurate with the CCI from December 2017 to February 2021. In updating the DIFs in 2021, City Council adopted an Ordinance codifying how annual updates to the DIFs will occur. The Municipal Code now states that the annual fee adjustment shall be based on April to April Construction Cost Index for Los Angeles as published by the Engineering News-Record for the preceding 12 months (April to April), with the exception of the 2022 fee update which shall be based on February 2021 to April 2022 Construction Cost Index for Los Angeles as published by the Engineering News-Record. Therefore, this year's annual update is based on the CCI change from February 2021 to April 2022, and subsequent years will be based on April to April CCI change.

DISCUSSION:

Update to Development Impact Fees

The existing Citywide DIFs include the following:

- Citywide Public Safety Impact Fee Program
- Citywide Park and Recreation Impact Fee Program
- Citywide Quimby Land Dedication and In-Lieu Fee Program
- Sewer Impact Fee Program
- Traffic Impact Fee Program
- Storm Drainage Impact Fee Program

The existing residential Affordable Housing Impact Fee includes:

- A Residential Affordable Housing Impact Fee (“RAHIF”) requiring developers to pay a fee to mitigate the additional demand for affordable housing that is created by proposed market rate residential development.

The existing TOD DIFs include the following:

- TOD Traffic Impact Fee
- TOD Sewer Impact Fee
- TOD Streetscape Infrastructure Impact Fee

As previously stated, all three of the existing DIF programs included nexus studies to justify each respective DIF. Each of the three studies recommended that CCI be utilized as the metric for future DIF increases. The Municipal Code (adopted in 2017) specifically states that the Citywide and TOD DIFs be adjusted annually commensurate with changes in construction costs. The Residential Affordable Housing Impact Fee study recommended CCI as a metric to be utilized for annual adjustments. As previously stated, this method of recurring annual updates was codified in the Municipal Code in 2021. This year’s update will adjust the fees commensurate with the CCI for Los Angeles as published by the Engineering News-Record from February 2021 to April 2022, effective 60 days after adoption, as follows:

Date	CCI
February 2021	12091.22
April 2022	13698.12

The delta calculation between April 2022 CCI and February 2021 CCI is expressed as $(13698.12 - 12091.22 = 1606.90)$. $1606.90 / 12091.22 = 0.1328$, rounded to 13.3%. As such, Staff has prepared three resolutions to update the DIFs, one each for the existing Citywide DIFs, TOD DIFs, and for the residential Affordable Housing Impact Fee. The rates for all DIFs have been increased by 13.3%.

Other Updates

In 2021, the Storm Drain Acreage Fees for Area G in the southeast portion of the City were adjusted to a certain amount (not using CCI) due to a recent legal Settlement Agreement. Staff has been advised by the City Attorney to keep Storm Drain acreage fees for Area G at the same rate as adjusted and adopted in 2021 until the end of 2027. Development that occurs in Area G between the effective date of the 2021 update and December 31, 2027 will be subject to the adjusted fee adopted by City Council in 2021 pursuant to the settlement agreement.

On March 2, 2021, as part of the 2021 DIF update, City Council directed Staff to begin a review of the Public Safety Impact Fee to update said fee in accordance with the operation and planning of the new Placentia Fire and Life Safety Department. The City is working with SCI Consulting Group to address this fee and to address the TOD Sewer Impact Fee. It is anticipated that a single-purpose Citywide DIF will be proposed for the Placentia Fire and Life Safety Department, and that the TOD Sewer Impact Fee will be adjusted or repurposed to address other impacts within the TOD District. Since the consultant and Staff are continuing to work on these two specific fees, Staff prepared the balance of the annual DIF update for City Council consideration.

FISCAL IMPACT:

There is no immediate fiscal impact associated with the recommended actions. DIFs are a commonly used cost recovery method of collecting a proportional share of funds from new development for infrastructure improvements and/or other public facilities capital improvements that would be needed as a result of the new development. These fees are seen as paying for necessary infrastructure costs as opposed to the General Fund and are therefore seen as cost recovery in nature. The adoption of revised Development Impact Fees and Residential Affordable Housing Impact Fees will not have an immediate impact on revenues to the City until effective 60 days subsequent to adoption. This update essentially adjusts the fees commensurate with the Construction Cost Index (CCI), and therefore, does not provide unanticipated revenue, rather it adjusts revenue commensurate with CCI for the period between the 2021 effective date and present.

Prepared by:



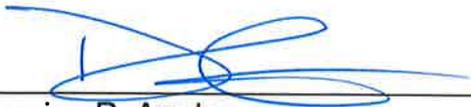
Joseph M. Lambert
Director of Development Services

Reviewed and approved:



Jennifer Lampman
Director of Finance

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Resolution No. R-2022-21 - Approving updated Citywide Development Impact Fees
2. Resolution No. R-2022-22 - Approving updated Transit Oriented Development Packinghouse District Development Impact Fees
3. Resolution No. R-2022-23 - Approving updated Residential Affordable Housing Impact Fees
4. Engineering News-Record City Cost Index Los Angeles April 2022

RESOLUTION NO. R-2022-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, APPROVING UPDATED DEVELOPMENT IMPACT FEES TO FINANCIALLY MITIGATE IMPACTS TO PARKS AND RECREATIONAL FACILITIES, SEWER FACILITIES, TRANSPORTATION INFRASTRUCTURE, STORM DRAIN FACILITIES, AND PUBLIC SAFETY, AND APPROVING QUIMBY IN-LIEU FEES

WHEREAS, the continuing growth of the City of Placentia ("City), combined with the expectation of high quality services by persons who live and work in the City, and reductions by the State of California in property tax allocations to local governments have been catalysts for the review of the City's existing and future public facilities and services made necessary by new development;

WHEREAS, pursuant to Government Code Section 66000 *et seq.*, ("Mitigation Fee Act") the City is empowered to impose fees and other exactions to provide necessary public facilities required to mitigate the negative effects of new development in the City;

WHEREAS, pursuant to Government Code Sections 66477 *et seq.*, ("Subdivision Map Act"), the City is empowered to require the dedication of land or impose a requirement of the payment of fees in lieu thereof, or a combination of both, for park or recreational purposes as a condition to the approval of a tentative map or parcel map;

WHEREAS, the proposed fees are based upon the information contained in a document and addendum prepared by City staff and SCI Consulting Group ("SCI") entitled "City of Placentia Citywide Development Impact Fees Nexus Study" dated August 2017 ("the Development Impact Fee Nexus Study Report");

WHEREAS, detailed descriptions of each of the facilities, their approximate location, size, approximate time of availability and their estimated costs are set forth in the Development Impact Fee Nexus Study Report;

WHEREAS, a copy of the Development Impact Fee Nexus Study Report is on file in the City Clerk's office and has been made available for public review in accordance with state law, as more fully described below;

WHEREAS, the Development Impact Fee Nexus Study Report complies with California Government Code Section 66001 by establishing the basis for the imposition of fees in new development. In particular, the Development Impact Fee Report:

1. Identifies the purpose of the proposed fees;
2. Identifies the use to which the fees will be put;

3. Demonstrates a reasonable relationship between the fees' use and the types of projects on which the fees are imposed;
4. Demonstrates a reasonable relationship between the need for the public facilities and the types of developments on which the fees are imposed; and
5. Demonstrates a reasonable relationship between the amount of the fees and the cost of the public facilities or portions of the facilities attributable to the developments on which the fees are imposed;

WHEREAS, the Development Impact Fee Nexus Study Report justifies the imposition of each development fee on new construction by analyzing the General Plan, assigning the costs on a fair-share basis to the various types of development, and assigning the resulting fee per dwelling unit or per building square foot, based on the anticipated burden of such new dwelling and/or development on City facilities and infrastructure and the need created by such dwelling unit and/or development for new and expanded facilities and infrastructure;

WHEREAS, the fees collected pursuant to this resolution shall be used to finance the public facilities described or identified in the Development Impact Fee Nexus Study Report;

WHEREAS, after considering the specific projects to be funded by the development impact fees and the cost estimates contained in the Development Fee Impact Nexus Study Report, the City Council approves such projects and costs estimates and finds them reasonable as the basis for calculating and imposing the development impact fees;

WHEREAS, the projects and fee methodologies identified in the Development Impact Fee Nexus Study Report are consistent with the City's General Plan.

NOW, THEREFORE, the City Council of the City of Placentia, California, does hereby resolve as follows:

Section 1. The City Council of the City of Placentia hereby determines as follows:

A. Each owner of a lot or parcel of property within the Affected Territory, as described in Chapter 5.02 of the Placentia Municipal Code, shall pay to the City prior to the issuance of a building permit for the construction of any development project as defined therein, the following fees:

1. The Parks and Recreation Impact Fee described in the attached Exhibit A to this Resolution subject to the provisions of Chapter 5.02 of the Placentia Municipal Code and the terms contained in the Exhibit A.

2. The Sewer Impact Fee described in the attached Exhibit A to this Resolution subject to the provisions of Chapter 5.02 of the Placentia Municipal Code and the terms contained in the Exhibit A.
3. The Traffic Impact Fee described in the attached Exhibit A to this Resolution subject to the provisions of Chapter 5.02 of the Placentia Municipal Code and the terms contained in the Exhibit A.
4. The Storm Drain Impact Fee described in the attached Exhibit A to this Resolution subject to the provisions of Chapter 5.02 of the Placentia Municipal Code and the terms contained in the Exhibit A.
5. The Public Safety Impact Fee described in the attached Exhibit A to this Resolution subject to the provisions of Chapter 5.02 of the Placentia Municipal Code and the terms contained in the Exhibit A.
6. The Quimby Fee (In-Lieu Park/Open Space Fee) described in the attached Exhibit A to this Resolution subject to the provisions of Chapter 5.02 of the Placentia Municipal Code and the terms contained in the Exhibit A.

B. The fees authorized by this section shall be cumulative such that each owner of a lot or property shall be charged each applicable fee, subject to any credits, deferrals, waivers and/or reductions authorized and set forth in Chapter 5.02 of the Placentia Municipal Code. Moreover, the amount of each of these fees shall not exceed the fair share of the estimated cost of constructing and/or acquiring the corresponding facilities described in the Development Impact Fee Report. The amount of each fee shall be reviewed and revised from time to time, but not more than once annually, and shall be set by resolution of the City Council following due notice.

Section 2. Be it further resolved that any other resolutions and/or parts of any other resolution in conflict herewith are hereby repealed.

Section 3. Adoption of this Resolution is exempt from the California Environmental Quality Act because the adoption of this resolution is not a project, in that it is a government funding mechanism which does not involve any commitment to any specific project (CEQA Guidelines Section 15378(b)(4)), and because it can be seen with certainty that there is no possibility that the fees may have a significant effect on the environment, in that this resolution contains no provisions modifying physical design, development, or construction of residential, commercial or industrial development or the construction of any development project. This exemption is based on CEQA Guidelines Section 15061 (b)(3), 15378(b)(4), and 15273.

Section 4. Should any section, subsection, clause or provision of this Resolution for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Resolution, it being hereby expressly declared that this Resolution, and each and every section, subsection, sentence, clause and phrase hereof would have been prepared, proposed, approved, adopted and/or ratified irrespective of the fact that

any one or more section, subsections, sentences, clauses or phrases of this Resolution be declared invalid or unconstitutional.

Section 5. The City Clerk shall certify to the passage and adoption of this Resolution.

Section 6. The fees adopted pursuant to this Resolution go into effect 60 days from the adoption of this Resolution, and concurrent with the effective date of this Resolution, Resolution No. R-2021-10 shall be repealed and replaced with this Resolution.

PASSED, APPROVED AND ADOPTED this 19th day of April 2022.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 19th day of April 2022 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

EXHIBIT "A"

TO RESOLUTION NO. R-2022-21

City of Placentia Citywide Development Impact Fee Schedule

Summary of Citywide Development Impact Fees

Land Use Category	Unit	Public Safety	Park and Recreation	Quimby In Lieu	Sewer ¹	Traffic ¹	Storm Drainage (Area A)	Storm Drainage (Area C)	Storm Drainage (Area G) ²
Single Family Detached Housing ³	DU	1,204	\$3,502	\$5,264	\$1,557	\$1,619	\$300	\$137	\$4,625/ac
Single Family Attached Housing ³	DU	\$977	\$2,842	\$4,283	\$1,144	\$1,619	\$245	\$111	\$4,625/ac
Multi-Family Housing ³	DU	\$1,109	\$3,223	\$4,852	\$874	\$1,004	\$187	\$85	\$4,625/ac
Mobile Homes ³	DU	\$881	\$2,564	\$3,856	\$1,017	\$955	\$281	\$127	\$4,625/ac
Retail/Commercial	BSF	\$0.82			\$0.79	\$1.69	\$0.19	\$0.08	\$4,625/ac
Office	BSF	\$1.17			\$1.18	\$2.41	\$0.12	\$0.06	\$4,625/ac
Industrial	BSF	\$0.59			\$0.48	\$0.95	\$0.34	\$0.15	\$4,625/ac

Notes:

1 New development within the City's TOD area is not subject to the Sewer Impact Fee, the Traffic Impact Fee and the Storm Drainage Impact Fee

2 Storm Drainage Impact Fees for Area G only shall be set at \$4,625 per acre pursuant to Agreement between the City of Placentia and the Yorba Linda Water District until its expiration on October 11, 2027. Said Impact Fees shall not be automatically adjusted annually.

3 Applicable Citywide Development Impact Fees for Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) shall be calculated as follows: For ADUs of less than 750 square feet: None. For ADUs of 750 square feet or more on a lot containing single family dwelling(s): The product of: (full fee for single family dwellings) x (square footage of the proposed ADU / square footage of primary dwelling) = ADU Development Impact Fee. For ADUs of 750 square feet or more on a lot containing multi-family dwellings: The product of: (full fee for multi-family dwellings) x (square footage of the proposed ADU / average square footage of the multi-family units on site) = ADU Development Impact Fee.

For JADUs: JADUs that are permitted and contained within the existing square footage of a single family residence shall not be subject to Citywide Development Impact Fees. However, JADUs that are part of new construction or are constructed as part of an addition to a single family residence shall be subject to Development Impact Fees at the same rate as a single family residence.

RESOLUTION NO. R-2022-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, APPROVING UPDATED DEVELOPMENT IMPACT FEES TO FINANCE MITIGATION OF IMPACTS TO SEWER FACILITIES, TRAFFIC AND TRANSPORTATION INFRASTRUCTURE, AND STREETScape INFRASTRUCTURE IN THE TRANSIT ORIENTED DEVELOPMENT AREA

WHEREAS, the continuing growth of the City of Placentia ("City"), combined with the expectation of high quality services by persons who live and work in the City, and reductions by the State of California in property tax allocations to local governments have been catalysts for the review of the City's existing and future public facilities and services made necessary by new development;

WHEREAS, pursuant to Government Code Section 66000 *et seq.*, ("Mitigation Fee Act") the City is empowered to impose fees and other exactions to provide necessary public facilities required to mitigate the negative effects of new development in the City;

WHEREAS, the proposed fees are based upon the information contained in a document and addendum prepared by City staff and SCI Consulting Group ("SCI") entitled "Development impact Fees Nexus Study for the Transit Oriented Development Area" dated June 2017 ("the TOD Development Impact Fee Nexus Study Report")

WHEREAS, detailed descriptions of each of the facilities, their approximate location, size, approximate time of availability and their estimated costs are set forth in the TOD Development Impact Fee Nexus Study Report;

WHEREAS, a copy of the TOD Development Impact Fee Nexus Study Report is on file in the City Clerk's office and has been made available for public review in accordance with state law, as more fully described below;

WHEREAS, the Development Impact Fee Nexus Study Report complies with California Government Code Section 66001 by establishing the basis for the imposition of fees in new development. In particular, the Development Impact Fee Report:

1. Identifies the purpose of the proposed fees;
2. Identifies the use to which the fees will be put;
3. Demonstrates a reasonable relationship between the fees' use and the types of projects on which the fees are imposed;

4. Demonstrates a reasonable relationship between the need for the public facilities and the types of developments on which the fees are imposed; and
5. Demonstrates a reasonable relationship between the amount of the fees and the cost of the public facilities or portions of the facilities attributable to the developments on which the fees are imposed;

WHEREAS, the TOD Development Impact Fee Nexus Study Report justifies the imposition of each development fee on new construction by analyzing the General Plan, assigning the costs on a fair-share basis to the various types of development, and assigning the resulting fee per dwelling unit or per building square footage, based on the anticipated burden of such new dwelling and/or development on City facilities and infrastructure and the need created by such dwelling unit and/or development for new and expanded facilities and infrastructure;

WHEREAS, the fees collected pursuant to this resolution shall be used to finance the public facilities described or identified in the Development Impact Fee Nexus Study Report;

WHEREAS, after considering the specific projects to be funded by the development impact fees and the cost estimates contained in the TOD Development Fee Impact Nexus Study Report, the City Council approves such projects and costs estimates and finds them reasonable as the basis for calculating and imposing the development impact fees;

WHEREAS, the projects and fee methodologies identified in the TOD Development Impact Fee Nexus Study Report are consistent with the City's General Plan.

NOW, THEREFORE, the City Council of the City of Placentia, California, does hereby resolve as follows:

Section 1. The City Council of the City of Placentia hereby determines as follows:

A. Each owner of a lot or parcel of property within the Affected Territory, as described in Chapter 5.03 of the Placentia Municipal Code, shall pay to the City prior to the issuance of a building permit for the construction of any development project as defined therein, the following fees:

1. The Streetscape Infrastructure Impact Fee described in the attached Exhibit A to this Resolution subject to the provisions of Chapter 5.02 of the Placentia Municipal Code and the terms contained in the Exhibit A.

2. The Sewer Impact Fee described in the attached Exhibit A to this Resolution subject to the provisions of Chapter 5.02 of the Placentia Municipal Code and the terms contained in the Exhibit A.
3. The Traffic Impact Fee described in the attached Exhibit A to this Resolution subject to the provisions of Chapter 5.02 of the Placentia Municipal Code and the terms contained in the Exhibit A.

B. The fees authorized by this section shall be cumulative such that each owner of a lot or property shall be charged each applicable fee, subject to any credits, deferrals, waivers and/or reductions authorized and set forth in Chapter 5.03 of the Placentia Municipal Code. Moreover, the amount of each of these fees shall not exceed the fair share of the estimated cost of constructing and/or acquiring the corresponding facilities described in the Development Impact Fee Report. The amount of each fee shall be reviewed and revised from time to time, but not more than once annually, and shall be set by resolution of the City Council following due notice.

Section 2. Be it further resolved that any other resolutions and/or parts of any other resolution in conflict herewith are hereby repealed.

Section 3. Adoption of this Resolution is exempt from the California Environmental Quality Act because the adoption of this resolution is not a project, in that it is a government funding mechanism which does not involve any commitment to any specific project (CEQA Guidelines Section 15378(b)(4)), and because it can be seen with certainty that there is no possibility that the fees may have a significant effect on the environment, in that this resolution contains no provisions modifying the physical design, development, or construction of residences or commercial buildings or the construction of any development project. This exemption is based on CEQA Guidelines Section 15061 (b)(3), 15378(b)(4), and 15273.

Section 4. Should any section, subsection, clause or provision of this Resolution for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Resolution, it being hereby expressly declared that this Resolution, and each and every section, subsection, sentence, clause and phrase hereof would have been prepared, proposed, approved, adopted and/or ratified irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases of this Resolution be declared invalid or unconstitutional.

Section 5. The City Clerk shall certify to the passage and adoption of this Resolution.

Section 6. The fees adopted pursuant to this Resolution go into effect 60 days from the adoption of this Resolution, and concurrent with the effective date of this Resolution, Resolution No. R-2021-11 shall be repealed and replaced with this Resolution.

PASSED, ADOPTED AND APPROVED THIS 19th day of April 2022.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19th day of April 2022 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen

EXHIBIT "A"

TO RESOLUTION NO. R-2022-22

City of Placentia TOD Area Development Impact Fee Schedule

Summary of TOD Area Development Impact Fees

Land Use Category	Unit ¹	TOD Traffic Impact Fee	TOD Sewer Impact Fee	TOD Streetscape Impact Fee	Total TOD Impact Fees ²
Single Family Detached Housing ³	DU	\$2,227	\$6,267	\$7,367	\$15,861
Single Family Attached Housing ³	DU	\$2,227	\$4,525	\$5,981	\$12,733
Multi-Family Housing ³	DU	\$1,381	\$3,828	\$6,783	\$11,992
Mobile Homes ³	DU	\$1,314	\$3,828	\$5,395	\$10,537
Retail/Commercial	BSF	\$2.32	\$3.48	\$6.29	\$12.09
Office	BSF	\$3.32	\$5.22	\$7.52	\$16.07
Industrial	BSF	\$1.30	\$2.08	\$4.94	\$8.32

Notes:
¹ DU = Dwelling Unit; BSF = Building Area Square Foot.
² A fee credit must be given for demolished existing housing units or nonresidential building square footage as part of a redevelopment project.
³ Applicable Citywide Development Impact Fees for Accessory Dwelling Units (ADUs) and Junior Accessory Dwelling Units (JADUs) shall be calculated as follows: For ADUs of less than 750 square feet: None. For ADUs of 750 square feet or more on a lot containing single family dwelling(s): The product of: (full fee for single family dwellings) x (square footage of the proposed ADU / square footage of primary dwelling) = ADU Development Impact Fee. For ADUs of 750 square feet or more on a lot containing multi-family dwellings: The product of: (full fee for multi-family dwellings) x (square footage of the proposed ADU / average square footage of the multi-family units on site) = ADU Development Impact Fee.
For JADUs: JADUs that are permitted and contained within the existing square footage of a single family residence shall not be subject to Citywide Development Impact Fees. However, JADUs that are part of new construction or are constructed as part of an addition to a single family residence shall be subject to Development Impact Fees at the same rate as a single family residence.

RESOLUTION NO. R-2022-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, APPROVING UPDATED CITYWIDE RESIDENTIAL AFFORDABLE HOUSING IMPACT FEES FOR RESIDENTIAL DEVELOPMENTS

WHEREAS, to implement the affordable housing goals, policies and programs of the City's Housing Element, the City Council has considered and adopted an affordable housing ordinance that, among other things, authorizes the imposition of residential affordable housing impact fees for certain residential development projects to mitigate the impact of such projects on the need for affordable housing in the City (the "Affordable Housing Ordinance");

WHEREAS, to ensure that future development projects mitigate their impact on the need for affordable housing in Placentia, and to ensure that any adopted residential affordable housing impact fees do not exceed the actual affordable housing impacts attributable to the development projects to which the fees relate, the City caused to be prepared a nexus study which was adopted in 2017;

WHEREAS, the "Residential Nexus Study", dated September 2017 (the Nexus Study"), prepared by Keyser-Marston Associates, Inc., quantifies the impacts of new market-rate units on the need for affordable housing in the city and the justified residential affordable housing impact fees to mitigate those impacts.

WHEREAS, the Nexus Study uses widely applied, appropriate methodology to determine the maximum amount needed to fully mitigate the need for affordable housing created by residential development;

WHEREAS, to ensure that development projects remain economically feasible, the recommended residential affordable housing impact fees as shown in the attached Exhibit A do not exceed the justified fees needed to mitigate the actual affordable housing impacts attributable to the development projects to which the fees relate, as determined by the Nexus Study;

WHEREAS, the Affordable Housing Ordinance and Title 5 of the Placentia Municipal Code authorizes the City Council to adopt by resolution residential affordable housing impact fees, and update said fees, and the City Council desires to do so;

WHEREAS, the Affordable Housing Ordinance authorizes the City Council to adopt by resolution a fee for processing applications for waivers from or modifications to the residential affordable housing impact fees, and the City Council desires to do so;

WHEREAS, at least ten days prior to the date this resolution is being heard, data was made available to the public indicating the amount of cost, or estimated cost, required to provide the service for which the fee or service charge is levied, and the

revenue sources anticipated to provide the service, including general fund revenues, in accordance with Government Code Section 66019;

WHEREAS, at least fourteen days prior to the date this resolution is being heard, notice was provided to any persons or organizations who had requested notice, in accordance with Government Code Section 66019;

WHEREAS, notice of the hearing on the proposed fee was published twice in the manner set forth in Government Code Section 6062a as required by Government Code Sections 66004 and 66018; and

WHEREAS, the City Council has reviewed the information contained in this Resolution and the accompanying staff report and any attachments at a meeting held on April 19, 2022.

NOW, THEREFORE, the City Council of the City of Placentia, California, does hereby resolve as follows:

Section 1.

1. The foregoing recitals are true and correct and incorporated into this Resolution by this reference.

2. The findings of the 2017 Nexus Study have been considered and are hereby incorporated into this Resolution by this reference.

3. The facts and substantial evidence in the record establish that there is a reasonable relationship between the need for affordable housing and the impacts of the development described in the Nexus Study for which the corresponding fee is charged, and that there is also a reasonable relationship between the use of the residential affordable housing impact fee and the type of development for which the fee is charged, as is described in more detail in the Nexus Study.

4. The Nexus Study sets forth cost estimates, in 2017 dollars, that are reasonable for constructing affordable housing, and the fees expected to be generated by new development will not exceed these costs.

5. The City Council hereby adopts those residential affordable housing impact fees shown on Exhibit "A", attached hereto and incorporated by reference herein.

6. All residential affordable housing impact fees collected shall be deposited into the City's Housing Impact Fee Fund to be used to increase and preserve the supply of housing affordable to households of extremely low, very low, low, and moderate incomes (including necessary administrative costs).

7. The City Council may review residential affordable housing impact fees from time to time. For any annual period during which the City Council does not review the residential affordable housing impact fee, fee amounts shall be adjusted once annually by the Development Services Director based on the percentage increase in the Engineering News-Record Construction Cost Index for Los Angeles, California.

8. The City Council finds that all of the residential affordable housing impact fees adopted pursuant to this Resolution do not exceed the actual affordable housing impacts of the development projects to which those residential affordable housing impact fees relate, as further set forth in the Nexus Study.

9. Adoption of this Resolution is exempt from the California Environmental Quality Act because the adoption of this resolution is not a project, in that it is a government funding mechanism which does not involve any commitment to any specific project (CEQA Guidelines Section 15378(b)(4)), and because it can be seen with certainty that there is no possibility that the fees may have a significant effect on the environment, in that this resolution contains no provisions modifying the physical design, development, or construction of residences or the construction of any development project. This exemption is based on CEQA Guidelines Section 15061 (b)(3), 15378(b)(4), and 15273.

Section 2. Be it further resolved that any other resolutions and/or parts of any other resolution in conflict herewith are hereby repealed.

Section 3. Should any section, subsection, clause or provision of this Resolution for any reason be held to be invalid or unconstitutional, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this Resolution, it being hereby expressly declared that this Resolution, and each and every section, subsection, sentence, clause and phrase hereof would have been prepared, proposed, approved, adopted and/or ratified irrespective of the fact that any one or more section, subsections, sentences, clauses or phrases of this Resolution be declared invalid or unconstitutional.

Section 4. The City Clerk shall certify to the passage and adoption of this Resolution.

Section 5. The fees adopted pursuant to this Resolution go into effect 60 days from the adoption of this Resolution, and concurrent with the effective date of this Resolution, Resolution No. R-2021-12 shall be repealed and replaced with this Resolution.

PASSED, APPROVED AND ADOPTED this 19th day of April 2022.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 19th day of April 2022 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

EXHIBIT "A"

TO RESOLUTION NO. R-2022-23

City of Placentia Residential Affordable Housing Impact Fee Schedule

Project Type	Residential Affordable Housing Impact Fee Per Unit
Single Family Homes	\$8,034
Condominiums	\$5,739
Apartments	\$2,295

City Cost Index - Los Angeles - As of April 2022

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The building and construction cost indexes for ENR's individual cities use the same components and weighting as those for the 20-city national indexes. The city indexes use local prices for portland cement and 2 X 4 lumber and the national average price for structural steel. The city's BCI uses local union wages, plus fringes, for carpenters, bricklayers and iron workers. The city's CCI uses the same union wages for laborers.

To find more recent cost index data, go to this webpage (link below) and click on the link for the year you need, and then navigate to the week you need. Keep in mind that the city cost index figures are always published in the second weekly issue of the month.

http://www.enr.com/economics/current_costs

Go back to [view all City Indexes](#).

ENR COST INDEXES IN LOS ANGELES (1978-2022)

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2022	April	7995.37	+24.2	13698.12	+12.8
2022	March	7638.66	+19.0	13341.33	+10.1
2022	February	7484.16	+17.1	13186.84	+9.1
2022	January	7293.41	+14.4	12996.09	+7.6
2021	December	7208.99	+13.2	12911.66	+7.0
2021	November	7145.56	+12.2	12848.24	+6.4
2021	October	7001.54	+10.0%	12704.21	+5.3%
2021	September	7509.80	+18.1	13212.48	+9.5

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2021	August	7701.02	+21.3	13403.65	+11.2
2021	July	7314.89	+11.3	13017.52	+5.2
2021	June	7326.41	+15.3	13029.04	+8.1
2021	May	7292.66	+14.1	12995.29	+7.8
2021	April	6436.93	+0.8	12139.56	+0.7
2021	March	6416.68	+0.6	12119.31	+0.6
2021	Feb	6388.59	+0.2	12091.22	+0.4
2021	Jan	6376.34	-1.6	12078.97	-0.5
2020	Dec	6365.59	0.0	12068.22	+0.3
2020	Nov	6368.59	0.1%	12071.22	0.4%
2020	Oct	6364.84	+0.1	12067.47	+0.3
2020	Sept	6359.71	+0.1	12062.34	+0.3
2020	Aug	6349.32	-0.3	12051.94	+0.1
2020	July	6353.82	-1.4	12056.44	-0.5
2020	June	6353.05	-1.5	12055.68	-0.5
2020	May	6389.86	-1.2	12056.03	-0.6
2020	April	6387.36	-0.7	12053.53	-0.4
2020	March	6377.01	+1.6	12043.18	+0.8
2020	Feb	6376.73	+0.2	12042.90	+0.1
2020	Jan	6478.32	+2.1	12144.49	+1.1
2019	Dec	6368.01	+0.3	12034.19	+0.2
2019	Nov	6359.40	+0.3	12025.57	+0.2
2019	Oct	6360.90	+0.3	12027.07	+0.1
2019	Sept	6355.27	+0.3	12021.45	+0.2
2019	Aug	6371.00	+0.6	12037.18	+0.3

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2019	July	6446.97	+2.0	12113.16	+1.1
2019	June	6447.02	+2.8	12113.16	+1.4
2019	May	6464.47	+3.1	12130.66	+1.6
2019	April	6453.22	+2.9	12119.41	+1.5
2019	Mar	6277.68	+0.1	11943.60	+0.1
2019	Feb	6361.93	+1.5	12027.85	+0.8
2019	Jan	6345.43	+1.2	12011.35	+0.6
2018	Dec	6345.93	+1.2	12011.85	+0.6
2018	Nov	6340.43	+1.1	12006.35	+0.6
2018	Oct	6343.43	+1.2	12009.59	+0.6
2018	Sept	6336.58	+0.7	12002.50	+0.4
2018	Aug	6334.33	+0.6	12000.25	+0.3
2018	July	6319.58	+2.7	11985.50	+3.0
2018	June	6274.33	+2.1	11940.25	+2.6
2018	May	6269.90	+2.0	11935.82	+2.6
2018	Apr	6269.90	+1.9	11935.82	+2.5
2018	Mar	6269.90	+3.4	11935.82	+3.3
2018	Feb	6269.90	+3.4	11935.82	+3.3
2018	Jan	6269.90	+3.4	11935.82	+3.3
2017	Dec	6269.90	+3.4	11935.82	+3.3
2017	Nov	6269.90	+3.8	11935.82	+3.6
2017	Oct	6269.90	+3.9	11935.82	+3.6
2017	Sept	6294.40	+6.9	11960.32	+7.0
2017	Aug	6296.40	+7.4	11962.32	+7.2
2017	Jul	6151.01	+4.9	11636.49	-0.0

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2017	Jun	6147.89	+5.0	11636.49	+4.4
2017	May	6147.89	+4.9	11636.49	+4.4
2017	Apr	6153.85	+4.9	11642.47	+4.3
2017	Mar	6066.40	+3.4	11555.03	+3.6
2017	Feb	6066.40	+3.6	11555.03	+3.7
2017	Jan	6066.40	+4.2	11555.03	+4.0
2016	Dec	6066.40	+4.1	11555.03	+3.9
2016	Nov	6038.41	+3.7	11527.02	+3.7
2016	Oct	6037.41	+3.6	11526.02	+3.6
2016	Sep	5886.63	+1.0	11178.02	+0.5
2016	Aug	5863.14	+2.50	11154.53	+1.60
2016	Jul	5863.64	+2.60	11155.03	+1.60
2016	Jun	5856.89	+2.40	11148.28	+1.50
2016	May	5858.89	+2.20	11150.28	+1.40
2016	Apr	5867.64	+02.40	11159.03	+1.50
2016	Mar	5866.39	+2.30	11157.78	+1.50
2016	Feb	5855.40	+2.00	11146.70	+1.30
2016	Jan	5823.91	+1.50	11115.28	+1.10
2015	Dec	5825.91	+2.10	11117.28	+3.40
2015	Nov	5826.71	+2.00	11116.01	+3.30
2015	Oct	5838.19	+2.50	11628.27	+8.20
2015	Sep	5831.47	+2.50	11120.77	+3.60
2015	Aug	5718.09	+0.50	10981.02	+2.30
2015	Jul	5718.09	0.00	10981.02	0.00
2015	Jun	5718.09	-0.25	10981.02	-0.13

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2015	May	5732.34	0.00	10995.27	0.00
2015	Apr	5725.59	+0.7	10988.52	+2.4
2015	Mar	5732.34	+0.9	10995.27	+2.5
2015	Feb	5740.6	3.1	11003.54	2.5
2015	Jan	5736.07	3	10999	2.5
2014	Dec	5698.75	2.3	10747.68	0.1
2014	Nov	5710.55	2.1	10759.68	4.3
2014	Oct	5698.75	2.1	10747.68	4.3
2014	Sep	5689.25	2.4	10738.18	4.2
2014	Aug	5688.50	2.4	10737.43	4.2
2014	Jul	5688.50	2.3	10737.43	4.2
2014	Jun	5690.50	2.4	10739.43	4.2
2014	May	5686.75	2.5	10735.68	4.2
2014	Apr	5685.75	2.6	10734.68	4.3
2014	Mar	5682.75	2.7	10731.68	4.4
2014	Feb	5565.83	0.5	10734.43	4.4
2014	Jan	5567.58	0.7	10736.18	4.5
2013	Dec	5570.08	0.9	10738.68	4.6
2013	Nov	5572.33	0.7	10740.93	4.5
2013	Oct	5580.33	0.8	11320.93	10.1
2013	Sep	5557.48	0.5	10305.43	0.3
2013	Aug	5556.23	0.4	10304.18	0.2
2013	Jul	5558.98	1.8	10306.93	0.1
2013	Jun	5556.73	1.7	10304.68	0.1
2013	May	5550.98	1.6	10298.93	0.0

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2013	Apr	5541.23	1.7	10289.18	0.0
2013	Mar	5535.98	1.6	10283.93	0.0
2013	Feb	5536.98	2.3	10284.93	1.9
2013	Jan	5528.73	2.1	10276.68	1.8
2012	Dec	5522.98	2.1	10270.93	1.8
2012	Nov	5534.23	2.3	10282.18	1.9
2012	Oct	5535.23	2.4	10283.18	2.0
2012	Sep	5532.23	2.5	10280.18	2.0
2012	Aug	5532.60	2.5	10280.55	2.0
2012	Jul	5461.22	1.4	10295.55	2.3
2012	Jun	5465.22	1.7	10299.55	2.5
2012	May	5465.72	1.8	10300.05	2.5
2012	May	5465.72	1.8	10300.05	2.5
2012	Apr	5450.97	1.6	10285.30	2.4
2012	Mar	5449.22	1.7	10283.55	2.5
2012	Feb	5414.62	1.1	10091.80	0.6
2012	Feb	5414.62	1.1	10091.80	0.6
2012	Jan	5414.62	1.7	10091.80	0.9
2011	Dec	5411.62	1.6	10088.80	0.8
2011	Nov	5411.12	1.5	10088.30	0.8
2011	Oct	5406.12	1.6	10083.30	0.8
2011	Sep	5399.62	4.2	10076.80	1.3
2011	Aug	5398.37	3.8	10075.55	1.1
2011	Jul	5385.62	3.5	10062.80	0.9
2011	Jun	5374.12	3.5	10051.30	0.9

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2011	May	5368.37	3.7	10045.55	1.0
2011	Apr	5367.37	5.9	10044.55	2.8
2011	Mar	5357.87	5.8	10035.05	2.8
2011	Feb	5354.87	5.8	10032.05	2.8
2011	Jan	5323.12	5.2	10000.3	2.4
2010	Dec	5327.12	5.3	10004.3	2.5
2010	Nov	5330.37	5.4	10007.55	2.5
2010	Oct	5321.87	5.2	9999.05	2.4
2010	Sep	5181.45	2.4	9948.55	1.9
2010	Aug	5202.09	2.8	9969.19	2.1
2010	Jul	5201.59	2.8	9968.69	2.1
2010	Jun	5195.09	2.4	9962.19	1.9
2010	May	5178.34	1.8	9945.44	1.6
2010	Apr	5068.58	-0.5	9771.69	-0.3
2010	Mar	5066.58	-0.6	9769.69	-0.3
2010	Feb	5060.58	-0.7	9763.69	-0.3
2010	Jan	5058.83	-1	9761.94	-0.5
2009	Dec	5060.58	-1.2	9763.69	-0.6
2009	Nov	5057.83	-2.2	9760.94	-1.2
2009	Oct	5057.58	-2.6	9760.69	-1.4
2009	Sep	5062.33	0.9	9765.44	4
2009	Aug	5063.08	2	9766.19	4.5
2009	Jul	5061.33	2.1	9764.44	4.6
2009	Jun	5074.08	3.8	9777.19	5.5
2009	May	5086.83	5	9789.94	6.1

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2009	Apr	5094.33	5.6	9797.44	6.4
2009	Mar	5096.08	5.7	9799.19	6.5
2009	Feb	5093.58	6	9796.69	6.7
2009	Jan	5107.83	6.3	9810.94	6.8
2008	Dec	5120.08	6.6	9823.19	7
2008	Nov	5173.08	7.8	9876.19	7.6
2008	Oct	5191.83	8.4	9894.94	7.4
2008	Sep	5014.96	4.7	9394.19	1.9
2008	Aug	4963.21	5.3	9342.44	5.4
2008	Jul	4956.46	5.2	9335.69	5.4
2008	Jun	4886.71	3.9	9265.94	4.6
2008	May	4844.71	2.3	9223.94	3.8
2008	Apr	4825.46	2.1	9204.69	3.7
2008	Mar	4820.46	2.1	9199.69	3.7
2008	Feb	4804.19	1.8	9183.42	3.5
2008	Jan	4804.19	1.8	9183.42	3.5
2007	Dec	4802.44	1.6	9181.67	3.4
2007	Nov	4799.94	1.2	9179.17	3.2
2007	Oct	4789.42	1.5	9216.07	3.9
2007	Sep	4788.42	8.3	9215.07	7.5
2007	Aug	4712.65	6.8	8863.27	3.5
2007	Jul	4710.65	6.8	8861.27	3.5
2007	Jun	4704.15	7	8854.77	3.6
2007	May	4738.2	7.6	8888.82	3.9
2007	Apr	4724.2	7.3	8874.82	3.7

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2007	Mar	4722.47	7.3	8873.09	3.8
2007	Feb	4719.97	7.1	8870.59	3.6
2007	Jan	4720.47	6.7	8871.09	3.5
2006	Dec	4728.35	7.1	8878.97	3.6
2006	Nov	4742.45	8	8893.07	4.1
2006	Oct	4717.7	8.3	8868.32	4.3
2006	Sep	4421.91	2	8572.47	1
2006	Aug	4419.66	4.1	8570.22	3.5
2006	Jul	4412.66	3.7	8563.22	3.3
2006	Jun	4396.16	3.1	8546.72	3
2006	May	4402.99	4	8553.55	3.5
2006	Apr	4404.74	4.1	8555.3	3.5
2006	Mar	4401.74	4.8	8552.3	3.9
2006	Feb	4407.74	4.9	8558.3	3.9
2006	Jan	4422.86	6.4	8573.42	4.6
2005	Dec	4416.86	6.3	8567.42	4.6
2005	Nov	4389.61	5.9	8540.17	4.4
2005	Oct	4355.29	5.4	8505.85	4.1
2005	Sep	4334.64	4.9	8485.2	3.9
2005	Aug	4244.74	4.5	8277.95	5.4
2005	Jul	4256.74	5.1	8289.95	5.7
2005	Jun	4266.07	5.3	8299.28	5.8
2005	May	4233.98	5.6	8267.19	5.9
2005	Apr	4233.42	6.3	8266.63	6.3
2005	Mar	4200.5	6.6	8233.71	6.5

YEAR	MONTH	BCI	%CHG	CCI	%CHG
2005	Feb	4202.5	7.9	8235.71	7.1
2005	Jan	4156.27	8.1	8193.21	8.8
2004	Dec	4155.2	8	8192.14	8.8
2003	Dec	3847.3	1.6	7531.77	1.7
2002	Dec	3787.76	2.5	7402.75	2.4
2001	Dec	3694.24	0.4	7226.92	2.3
2000	Dec	3680.26	2.5	7068.04	3.6
1999	Dec	3591.01	-0.7	6825.97	-0.4
1998	Dec	3617	1.6	6851.95	2.8
1997	Dec	3560.53	3.9	6663.55	1.6
1996	Dec	3426.7	0	6558.44	0.5
1995	Dec	3427.26	0.2	6526.22	-0.1
1994	Dec	3420.42	2.6	6532.95	0.9
1993	Dec	3334.43	4.2	6477.84	2
1992	Dec	3198.66	3.3	6348.55	4.2
1991	Dec	3097.83	2.6	6090.12	1.6
1990	Dec	3020.51	5.8	5994.55	3.5
1989	Dec	2855.26	0.1	5789.77	0.3
1988	Dec	2851.67	1.2	5770.84	5.4
1987	Dec	2816.48	1.9	5474.14	0.4
1986	Dec	2762.63	3.7	5452.2	0.1
1985	Dec	2664.58	-2.3	5446.69	3.6
1984	Dec	2726.44	5.4	5259.93	3.9
1983	Dec	2586.58	1.8	5063.89	2.6
1982	Dec	2540.67	5.6	4934.14	8.9

YEAR	MONTH	BCI	%CHG	CCI	%CHG
1981	Dec	2405.22	5.9	4530.96	10.4
1980	Dec	2272.26	10	4102.37	12.7
1979	Dec	2065.79	4.9	3638.81	6.4
1978	Dec	1969.77	8.9	3421.25	8.2

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Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: APRIL 19, 2022

SUBJECT: **PUBLIC HEARING TO APPROVE AGREEMENT WITH TWO FRANCHISE VEHICLE DEALERS IN PLACENTIA FOR THE ESTABLISHMENT OF THE RESIDENT VEHICLE REBATE PROGRAM AS PART OF THE CITY'S BUY LOCAL INCENTIVE PROGRAM**

FISCAL

IMPACT: ESTIMATED EXPENDITURES OF UP TO \$120,000 ANNUALLY (NOT TO EXCEED \$360,000 OVER A 3-YEAR TERM)

SUMMARY:

The City's Buy Local Incentive Program is a means to spur growth of the local tax base and to encourage Placentia residents to buy local by creating specific incentive programs aimed to entice residents to buy their products in Placentia. The Resident Vehicle Rebate Program has been developed to incentivize Placentia residents to purchase or lease a vehicle from a franchise vehicle dealer, Fairway Ford or Audi North Orange County in Placentia, by offering a \$500 rebate for vehicles purchased/leased with a minimum sales price of \$25,000. If approved by the City Council, the program will begin on May 1, 2022 and continue for a three-year period, ending on April 30, 2025. The annual allocation for this program is \$120,000 and may not exceed a total of \$360,000 over the three-year term of the agreement.

Pursuant to Assembly Bill 562, codified as California Government Code Section 53083, the City is required to hold a public hearing on the terms of any agreement that provides subsidies to local businesses in the amount of \$100,000 or more. In accordance with that statute, a written Economic Development Subsidy Report detailing the terms of a proposed agreement has been made available to the public. The subsidy is provided to advance the public interest, including increased employment, an enhanced local tax base through recruitment and retention of revenue-generating businesses. If approved by the City Council, the proposed subsidy will result in retaining and expanding upon the City's largest producers of sales tax revenue, which will ensure support for essential City services such as public safety, recreation, and public infrastructure.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the public hearing pursuant to California Government Code 53083 to consider the terms of the Economic Development Subsidy Report; and

2. c.
Apr. 19, 2022

2. Receive the staff report, consider all public testimony, ask any questions of Staff; and
3. Close the public hearing; and
4. Authorize the City Administrator to execute the participation agreement with Penske Audi North OC and Fairway Ford to establish the Resident Vehicle Rebate Program for the period of May 1, 2022 to April 30, 2025, for a total of \$120,000 per year, for an amount not to exceed \$360,000 over a three-year period, subject to non-substantive changes approved by the City Administrator and City Attorney; and
5. Approve Resolution No. R-2022-20, a Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2021-22 in compliance with City Charter of the City of Placentia Sections 1206 and 1209 pertaining to appropriations for actual expenditures to allocate funds in the amount of \$20,000 from the General Fund Reserve for Appropriation (Account No. 102534-6363) for the Resident Vehicle Rebate Program; and
6. Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

DISCUSSION:

The City, in an effort to generate additional sales tax revenue, create additional local jobs, and enhance economic vitality, proposes to create the Resident Vehicle Rebate Program, which is a type of subsidy included in Government Code Section 53083. The City of Placentia ("City"), Fairway Ford, Inc. ("Fairway Ford"), and Audi North Orange County ("Audi North OC") intend to enter into an Economic Development Subsidy Agreement ("Agreement"). The Agreement requires Fairway Ford and Audi North OC to retain their business in Placentia, and for the City to provide a limited sharing of sales tax revenue to assist Fairway Ford retention in Placentia and Audi North OC in recouping its development and renovation costs to ensure its long-term viability in the City of Placentia.

The Resident Vehicle Rebate Program has been developed to incentivize Placentia residents to purchase or lease a vehicle from a franchise vehicle dealer in Placentia by offering a \$500 rebate for vehicles purchased/lease with a minimum sales price of \$25,000. The City estimates that the total amount of the expenditure or loss of revenue of public funds as a result of the economic development subsidy will be up to \$120,000 per year for a total of \$360,000 for a three (3) year period.

The proposed Agreement is consistent with City's economic development goals and objectives, and is in the best interest of the general public. Specifically, the following public purposes are achieved:

- Ensure increased sales for Fairway Ford and Audi North OC and increased sales tax revenue to the City of Placentia, which ultimately funds essential City services while securing the City's long-term financial stability.

- Create new jobs in the community, thereby stimulating further generation of sales tax revenue and increased demand for local housing, goods, and services.
- Provide enhanced and increased vitality to a highly visible property along a commercial corridor, making it a more appealing, economically vital destination for prospective car buyers.

The proposed Agreement will encourage the long-term viability of the City's highest-grossing automobile businesses and one of its largest producers of sales tax revenue. That revenue will support the City's General Fund, from which the City funds essential services such as public safety, recreation, public infrastructure, etc. Ford Motor and Audi Companies have an established national brand which can benefit the City in future business expansion and retention.

Since the dissolution of Redevelopment Agencies throughout the State of California since 2012, the City has been forced to be increasingly creative in its attempts to attract or expand new revenue-generating businesses to the community. The proposed Agreement, through its generation of sales tax revenue and creation of additional on-site employment, advances the City's economic development goals and thus achieves a considerable public purpose.

With marketing of the program, Staff is expecting that the number of new and leased autos sold to local residents, and entitled to the incentive, could reach up to 720 vehicles. The chart below demonstrates the projected sales tax per vehicle to the City at each purchase price level and the estimated revenue to the City after the rebate is provided to the resident.

Example of Revenue Generated Per Vehicle Sold with Rebate Incentive

Purchase Price	Sales Tax to City (2.0%)	Rebate to Residents	Estimated Revenue to City Per Vehicle
\$25,000	\$500	\$500	\$0
\$30,000	\$600	\$500	\$100
\$35,000	\$700	\$500	\$200
\$40,000	\$800	\$500	\$300
\$45,000	\$900	\$500	\$400
\$50,000	\$1,000	\$500	\$500

Government Code Section 53083 requires that the City Council must hold a noticed public hearing and, prior to the public hearing, provide information to the public through the City's website regarding the proposed economic development subsidy in a report (Attachment 2). An "Economic Development Subsidy" is any expenditure of public funds or loss of revenue of \$100,000 or more, for the purpose of stimulating economic development. The aggregate expenditure of public funds by the City for the Placentia Vehicle Rebate Program is anticipated to be over \$100,000. An economic subsidy report has been prepared and shall remain available to the public and posted on the City's website until the end date of the economic development subsidy.

FISCAL IMPACT:

Upon approval of the appropriation adjustment, estimated funds in the amount of \$20,000 for the first two (2) months of this agreement will be available in the Resident Vehicle Rebate Program (Account No. 102534-6363) for expenditure in FY 2021-22. Future amounts will be included as part of the City's budget.

Funds for the agreement period will be budgeted in the fiscal years as follows:

Fiscal Year	Account	Amount
2021-22	102534-6363	\$20,000
2022-23	102534-6363	\$120,000
2023-24	102534-6363	\$120,000
2024-25	102534-6363	\$100,000
Total		\$360,000

Prepared by:



Jeannette Ortega
Assistant to the City Administrator/
Economic Development Manager

Reviewed and approved:



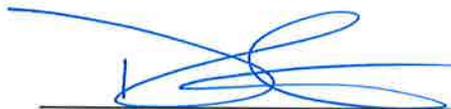
Joseph M. Lambert
Director of Development Services

Reviewed and approved:



Jennifer Lampman
Finance Director

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments

1. Participation Agreement
2. Economic Development Subsidy Report
3. Program Guidelines and Form
4. Resolution No. R-2020-20 - Budget Amendment

RESOLUTION NO. R-2022-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, APPROVING THE ECONOMIC DEVELOPMENT SUBSIDY REPORT PREPARED PURSUANT TO GOVERNMENT CODE SECTION 53083 REGARDING A PARTICIPATION AGREEMENT BETWEEN THE CITY OF PLACENTIA AND FAIRWAY FORD AND AUDI NORTH ORANGE COUNTY

A. Recitals

- (i). The City of Placentia ("City") is a California municipal corporation; and
- (ii). Fairway Ford and Audi North Orange County are California Corporations that are qualified to conduct business in the State of California and the City of Placentia; and
- (iii). Fairway Ford and Audi North Orange County possesses a valid City of Placentia Business License, Sales Permit from the California Department of Motor Vehicles, and Sales and Use Permit from the State Board of Equalization; and
- (iv). The sales tax revenue generated by local merchants is critical to the City of Placentia's economic viability; and
- (v). Pursuant to Government Code Section 53083, the City has provided detailed terms of a proposed agreement between the City and Fairway Ford and Audi North Orange County in an Economic Development Subsidy Report and provided this information in written form to the public on the City's website; and
- (vi). The operation of these franchise auto dealerships in Placentia, pursuant to the proposed Agreement, would provide the following benefits to the community:
 1. Ensuring increased sales for Fairway Ford and Audi North Orange County and increased sales tax revenue to the City of Placentia, which ultimately funds essential City services while securing the City's long-term financial stability.
 2. Create new jobs in the community, thereby stimulating further generation of sales tax revenue and increased demand for local housing, goods, and services.
 3. Provide enhanced and increased vitality to a highly visible property along a commercial corridor, making it a more appealing, economically vital destination for prospective car buyers.
- (vii). The City, Fairway Ford and Audi North Orange County have negotiated the terms of an Economic Development Subsidy Agreement to ensure the long-term success of these franchise auto dealerships and further the City's sales tax generation; and

(viii). Pursuant to Government Code 53083, the City has held a noticed public hearing on April 19, 2022 to consider all written and oral comments regarding the proposed economic development subsidy as required by said statute; and

(ix). The City has determined that approval of the Agreement is not a “project” as defined by the California Environmental Quality Act (Pub. Resources Code, § 21000 et seq.) (“CEQA”), or is exempt pursuant to the State CEQA Guidelines (Cal. Code Regs., § 15000 et seq.) section 15061(b)(3), because the Agreement does not have the potential for resulting in either a significant direct physical change in the environment or a reasonably foreseeable significant indirect physical change in the environment; and

(x). The City has duly considered all terms and conditions of the proposed agreement and maintains it serves the public interest of the City of Placentia.

(xi). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The foregoing recitals are true and correct, and are incorporated herein and made an operative part of this Resolution.

2. The City Council hereby approves the Participating Agreement in the form attached to this Resolution as Exhibit A. The City Council hereby authorizes the City Administrator, with the concurrence of the City Attorney, to execute said Agreement. City Administrator is hereby authorized to take any additional steps necessary to facilitate the intent of this action.

3. Pursuant to the California Environmental Quality Act (“CEQA”) (Pub. Res. Code, § 21000 et seq.) and the State CEQA Guidelines (Cal. Code Regs, tit. 14 § 15000 et seq.), the City is the lead agency for this action. The City Council finds that approving the Operating Covenant Agreement is not a “project” subject to CEQA pursuant to State CEQA Guidelines sections 15060(c)(2), 15060(c)(3), and 15378. Under section 15060(c)(2) an activity that will not result in a direct or reasonably foreseeable indirect physical change in the environment is not subject to environmental review under CEQA. Further, under section 15060(c)(2) an activity that is not a project as defined in CEQA Guidelines section 15378 is also not subject to environmental review under CEQA. Here, approval of the Agreement, in of itself, does not have the potential for resulting in either a direct physical change in the environment, or a reasonably foreseeable indirect physical change in the environment, and therefore is not considered a “project” under CEQA. (Pub. Resources Code, § 21065; State CEQA Guidelines, § 15378(a).)

4. The City Council of the City of Placentia approves the Economic Development Subsidy Report as presented or amended by City Council following public

comment.

APPROVED and ADOPTED this 19th day of April, 2022.

Rhonda Shader , Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City Of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 19th day of April 2022 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

EXHIBIT A

PARTICIPATION AGREEMENT

[Attached behind this cover page]

PARTICIPATION AGREEMENT FOR THE CITY OF PLACENTIA
RESIDENT VEHICLE REBATE PROGRAM WITH
CITY OF PLACENTIA VEHICLE DEALERS

This Participation Agreement for the City of Placentia Resident Vehicle Rebate Program (“Agreement”) is entered into this 19th day of April 2022, by and between the City of Placentia, a municipal corporation, and the City of Placentia Vehicle Dealer, Fairway Ford and Audi North Orange County, all collectively referred to hereafter as the “Parties.”

RECITALS

1. The Parties desire to implement a City of Placentia Resident Vehicle Rebate Program whereby the City shall reimburse the amount of \$500.00 to Placentia residents for the purchase or lease of a new car from a participating Placentia Vehicle Dealer. This agreement will govern the process of reimbursement to participating dealerships that provide a corresponding discount on the purchase/lease price of a new vehicle purchased in the City of Placentia by a citizen of Placentia.

AGREEMENT

2. **Rebate Program:** The City of Placentia hereby agrees to provide to a participating dealership a rebate of \$500.00 per new vehicle purchased or leased by a citizen of Placentia, provided:

- A. The dealership documents the sale/lease of a new vehicle to an eligible City of Placentia resident under the program guidelines,
- B. Discounts the purchase price of the new vehicle an additional amount of \$500.00 from the agreed upon purchase price,
- C. Submits to the City within 30 days of the final sale date a City provided rebate request and corresponding proof of sale document under the program guidelines established by the City for administration of the Resident Vehicle Rebate Program.

3. **Dealership Responsibilities:** A dealership eligible for participation shall meet all of the following requirements:

- A. A new vehicle dealership franchise in good standing with their parent corporation.
- B. The dealership shall have no current, outstanding, or unresolved City of Placentia code violations or any legal or administrative proceedings against the City of Placentia.
- C. Meet the requirements of the City under the program guidelines established by the City Administrator or designee for the rebate program.

5. Term: The term of this Agreement shall be for a period of three (3) years with no extensions.

6. Reimbursement by City: The City shall reimburse a participating dealership within 30 days of submittal of a request for reimbursement and all required documentation required by the City to verify the sale of a new vehicle under the program guidelines. All purchases shall be bundled and submitted to the City on a monthly basis and reimbursements will be issued on a monthly basis by the City.

7. Administration: The City Administrator is hereby appointed to administer this Agreement and take all necessary actions to implement this Agreement on behalf of the City.

8. Interpretation of the Agreement:

- A. This Agreement constitutes the entire agreement between the parties and supersedes all prior discussions, negotiations, and agreements, whether oral or written. Any amendment to this Agreement, including an oral modification supported by new consideration, must be reduced to writing and signed by both parties before it will be effective.
- B. This Agreement and all amendments and supplements to it may be executed in counterparts, and all counterparts together shall be construed as one document.
- C. This Agreement is to the benefit of, and is binding on, the parties, their respective heirs, personal representatives' successors and assigns.
- D. The captions heading the various paragraphs of this Agreement are for convenience and shall not be considered to limit, expand, or define the contents of the respective paragraphs. Masculine, feminine, or neuter gender and the singular and the plural number, shall each be considered to include the other whenever the context so requires. If either party consists of more than one person, each such person shall be jointly and severally liable. This Agreement shall be interpreted under California law and according to its fair meaning, and not in favor of or against any party.

9. Governing Law: This Agreement is executed and intended to be performed in the State of California, and the laws of that State shall govern its interpretation and effect. Any legal proceedings on this Agreement shall be brought under the jurisdiction of the Superior Court of the County of Orange, State of California.

Executed as of the first date above.

City of Placentia

Fairway Ford

By: _____
Damien Arrula
Its: City Administrator

By: _____
Name
Its: Title

Approved as to Form:

Audi North Orange County

Christian Bettenhausen, City Attorney

By: _____
Name
Its: Title

**CITY OF PLACENTIA
ECONOMIC DEVELOPMENT SUBSIDY REPORT
PURSUANT TO GOVERNMENT CODE SECTION 53803
(AB 562 REPORT)**

**PLACENTIA CITY COUNCIL
PUBLIC HEARING
APRIL 19, 2022**

Legislative Intent

With the adoption of Assembly Bill 562 in 2013, now codified as California Government Code Section 53083, the California Legislature recognized the authority of local officials to use their regulatory powers, direct spending, and tax policies to influence where, when, and how the private sector invests capital and improves real property. The Legislature also intended to promote transparency and accountability in economic development subsidies, similar to annual financial reporting and local fiscal decisions. The legislation requires that subsidies to local businesses in the amount of \$100,000 or more – those intended to increase employment, enhance the local tax base, and attract or retain desirable businesses – be detailed in a written report and placed on an agenda for a public hearing at a regularly scheduled meeting. The proposed Agreement would result in a subsidy to Fairway Ford and Audi North OC, based on a refund of a portion of the City's sales tax to be generated, in an amount not to exceed \$360,000 for a three (3) year period. Therefore, this report is intended to satisfy the requirements of Government Code 53083, and is being made available to the public prior to consideration of the proposed Agreement and authorization of the economic development subsidy.

Legal Requirements

In accordance with Government Code Section 53083, the following elements must be addressed in written form, and be made available to the public (including posting on the City's website) prior to the approval of the proposed economic development subsidy:

- 1) The name and address of all corporations or any other business entities, except for sole proprietorships, that are the beneficiary of the economic development subsidy, if applicable.
- 2) The start and end dates and schedule, if applicable, for the economic development subsidy.
- 3) A description of the economic development subsidy, including the estimated total amount of the expenditure of public funds by, or of revenue lost to, the local agency as a result of the economic development subsidy.
- 4) A statement of the public purposes for the economic development subsidy.
- 5) Projected tax revenue to the local agency as a result of the economic development subsidy.
- 6) Estimated number of jobs created by the economic development subsidy, broken down by full-time, part-time, and temporary positions.

Proposed Agreement

The City of Placentia, in an effort to generate additional sales tax revenue, create additional local jobs, and enhance economic vitality, proposed to provide the type of subsidy included in Government Code Section 53083. The City of Placentia (“City”) and Fairway Ford, Inc. (“Fairway Ford”) and Audi North Orange County (“Audi North OC”) intend to enter into an Economic Development Subsidy Agreement (“Agreement”). The Agreement requires Fairway Ford and Audi North OC to retain the subject property in Placentia, and for the City to provide a limited sharing of sales tax revenue to assist Fairway Ford and Audi North OC in recouping its development and renovation costs to ensure its long-term viability in the City of Placentia.

- 1. The name and address of all corporations or any other business entities, except for sole proprietorships, that are the beneficiary of the economic development subsidy.**

The Agreement is with Fairway Ford, a California Corporation and Audi North OC. Fairway Ford and Audi North OC is the sole beneficiary of the economic development subsidy.

Fairway Ford
1350 E. Yorba Linda Blvd
Placentia, CA 92870

Audi North Orange County
1275 E. Yorba Linda Blvd
Placentia, CA 92870

- 2. The start and end dates and schedule, if applicable, for the economic development subsidy.**

The Agreement is effective twelve (12) days upon the date of the approval by the City Council.

- 3. A description of the economic development subsidy, including the estimated total amount of the expenditure of public funds by, or of revenue lost to, the local agency as a result of the economic development subsidy.**

The economic development subsidy shall be subsidy of \$500.00 per new vehicle purchased or leased by a citizen of Placentia. The City estimates that the total amount of the expenditure or loss of revenue of public funds as a result of the economic development subsidy will be up to One Hundred and Twenty Thousand Dollars (\$120,000) per year for a total of Three Hundred and Sixty Thousand Dollars (\$360,000) for a three (3) year term of this Agreement.

Obligations of Fairway Ford and Audi North OC

- A. Continuously operate, or cause and allow for the continuous operation of, Fairway Ford located at the property with site address of 1350 E. Yorba Linda Boulevard, Placentia, California, 92870, unless and until the business may be subsequently expanded to include additional properties in the City, if any.**

- B. Continuously operate, or cause and allow for the continuous operation of, Audi North OC located at the property with site address of 1275 E. Yorba Linda Boulevard, Placentia, California, 92870, unless and until the business may be subsequently expanded to include additional properties in the City, if any.
- C. Operate with inventory and sales personnel sufficient to satisfy and respond to customer demand and, in compliance with Government Code Section 53084.5, shall designate said property on its sales tax statements as the point-of-sale for all sales transactions generated from or arising out of the business conducted on the subject property.
- D. Maintain, or cause maintenance of said property to the standards and regulations of the Placentia Municipal Code, at the company's own expense.
- E. Carry out the operation of the business of retail automobile sales in substantial conformity with applicable laws, ordinances, statutes, codes, rules, regulations, orders and decrees of the United States, the State of California, Orange County, and the City of Placentia.
- F. Maintain continued possession of valid City of Placentia Business License, and Sales & Use Tax Permit from the State of California Board of Equalization.

4. A statement of the public purposes for the economic development subsidy.

The proposed Agreement is consistent with City's economic development goals and objectives, and is in the best interest of the general public. Specifically, the following public purposes are achieved:

- Ensuring increased sales for Fairway Ford and Audi North OC and increased sales tax revenue to the City of Placentia, which ultimately funds essential City services while securing the City's long-term financial stability.
- Create new jobs in the community, thereby stimulating further generation of sales tax revenue and increased demand for local housing, goods, and services.
- Provide enhanced and increased vitality to a highly-visible property along a commercial corridor, making it a more appealing, economically-vital destination for prospective car buyers.

The proposed Agreement will encourage the long-term viability of the City's highest-grossing automobile businesses and one of its largest producers of sales tax revenue. That revenue will support the City's General Fund, from which the City funds essential services such as public safety, recreation, infrastructure, etc. Ford Motor and Audi Companies have an established national brand which can benefit the City in future business expansion and retention. Since the dissolution of Redevelopment Agencies throughout the State of California since 2012, the City has been forced to be increasingly creative in its attempts to attract or expand new revenue-generating businesses to the community. The proposed Agreement, through its generation of sales tax revenue and creation of additional on-site

employment, advances the City's economic development goals and thus achieves a considerable public purpose.

5. The projected tax revenue to the local agency as a result of the economic development subsidy.

The City anticipates that the retention of the Fairway Ford dealership within the City will result in an approximate retention of annual sales tax revenue in the amount of \$133,460.

In addition, the value of the new dealership of Audi North OC is valued at approximately \$20.0 Million Dollars and will result in additional real property taxes (to the City of Placentia) in the amount of \$108,000 per year, plus additional Personal Property Taxes, based on \$2.0 Million Dollars of improvements.

In addition an increase in business license tax from Audi North OC is projected to be \$2,900, based upon Pro-forma Revenue of \$52.0 Million.

Although there will not be an increase business license tax by Fairway Ford, the City will continue to receive approximately \$2,890 in business license tax from Fairway Ford, Inc.

6. The estimated number of jobs created by the economic development subsidy, broken down by full-time, part-time, and temporary positions.

The retention of Fairway Ford within the City is anticipated to result in the retention of 95 jobs currently at the dealership over the term of the agreement.

The new dealership Audi North OC is anticipated to result in the creation of 35 new jobs at the dealership.



PROGRAM GUIDELINES RESIDENT VEHICLE REBATE PROGRAM

As a means to spur growth of the local tax base and to encourage Placentia residents to “buy local”, the City of Placentia has developed the Resident Vehicle Rebate Program (“Program”) that incentivizes Placentia residents to purchase a car and/or truck from an existing or currently proposed franchised auto dealer within the City of Placentia.

The Program provides a \$500 rebate to a Placentia resident who purchases a new car or truck from a franchised Placentia auto dealer. The Program was developed to avoid leakage of local automotive purchases to outside jurisdictions and would ensure that future revenue generated by this sector will be available to provide vital City services.

Program Objectives

- Reinvest in the local economy.
- Incentivize residents to shop local.
- Avoid leakage of automotive purchases to other cities.
- Maintain a strong retail sales base in the City.

Buy Local

The Resident Vehicle Rebate Program (“Program”) has been designed to encourage residents to purchase or lease a car or truck from a franchised auto dealers in the City of Placentia. A list of eligible dealerships is provided below.

Eligible Dealerships

1. Fairway Ford - 1350 E. Yorba Linda Drive, Placentia, CA 92870
2. Audi North Orange County - 1275 E. Yorba Linda Drive, Placentia, CA 92870

Eligible Participants

Any resident of the City of Placentia that purchases or leases a new automobile or truck from the eligible dealership is eligible to receive the \$500 rebate.

- Qualified residents must be able to provide proof of Placentia residency to dealership via a California Driver’s license.
- Qualified residents must sign a Placentia Resident Rebate Form verifying residency.
- \$500 rebate will be applied to the purchase/lease price on the sales contract.
- Minimum car purchase is subject to a final sales price of \$25,000 (after all manufacturer rebates and dealer incentives).

Qualifying Vehicles

- All new purchases of new cars or trucks (minimum final sales price of \$25,000) are eligible.
- All new leases of a new cars or truck is eligible.
- Motorcycles, off-road vehicles or watercraft are not eligible purchases under this program.

Rebate Administration and Process

1. Participating dealers document the sale/lease of a new vehicle using the Resident Rebate Form. **Dealer must include: 1) final sales invoice showing proof of purchase; 2) Resident Rebate Form 3) copy of valid resident California Driver's license for full reimbursement.**
2. On a monthly basis dealers will submit all Resident Rebate Forms with required documentation to the City of Placentia for reimbursement and processing. Purchase summary form must be filled out and attached with rebate forms.
3. Within 30 days of receipt from dealerships, City will provide reimbursement to dealers.
4. Dealers that reimburse a non-Placentia resident will not be reimbursed from the City.

Dealer Responsibilities

- Dealership franchises must be in good standing with their manufacturer.
- Dealerships must promote the Resident Vehicle Rebate Program via existing and/or new marketing efforts.
- Dealerships must collect and submit all required documentation as proof of residency for qualified Placentia residents.

Program Term

The first term of the Resident Vehicle Rebate Program shall be for three years from May 1, 2022 to April 30, 2025.

Program Administration

Within 5 business days of receipt of documentation from dealerships, the City of Placentia's Economic Development Division will review the rebate applications and all supporting documentation. If documentation is missing, staff will request additional documentation from the dealerships. This will delay the processing of payment until all required documentation is received.

Upon approval of documentation, Economic Development Division staff will forward to the City of Placentia's Finance Agency for processing and reimbursement. The City of Placentia's Finance Agency will be responsible for issuing checks to dealerships within 30 days of receipt of approved rebate forms.

Program Funding

The annual Program budget shall be limited to \$120,000 for reimbursements.

Program Evaluation

Economic Development Division staff will evaluate the effectiveness of the program biannually by determining if the rebate has increased or kept stable the number of new car sales and leases for Placentia residents. Staff will also consider factors like the change in the economy and new dealerships opening outside of the City borders.



PLACENTIA RESIDENT VEHICLE REBATE PROGRAM FORM

VEHICLE IDENTIFICATION NUMBER (VIN)	ELIGIBLE NEW MODEL #	RETAIL DELIVERY DATE

CUSTOMER INFORMATION FOR VALIDATION:

CUSTOMER LAST NAME	FIRST, M.I.	TELEPHONE NUMBER

STREET ADDRESS	CITY, STATE	ZIP CODE

Address has been verified as City of Placentia resident

DEALERSHIP NAME	Purchase Amount/Rebate Amount

Initial below: _____ _____	<p>I, the customer and Placentia resident, have applied the Placentia Resident's Rebate towards the purchase of my vehicle. Therefore, I have assigned the cash payment directly to the dealer. I release the City of Placentia from any further claim or obligation for payment to me for this vehicle.</p> <p>I, the customer, give the dealership named above permission to share this form, the final sales contract and a copy of my driver's license to the City of Placentia to process the rebate.</p>
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CUSTOMER SIGNATURE _____ DATE _____

SALES MANAGER NAME (PLEASE PRINT) _____ DEALERSHIP NAME _____ DATE _____

SALES MANAGER SIGNATURE _____ DATE _____

THIS COMPLETED FORM MUST BE FORWARDED TO THE CITY OF PLACENTIA WITH THE VEHICLE SALES DOCUMENTS. BY SIGNING THE ABOVE DOCUMENT, THE DEALER IS VERIFYING THAT THE RESIDENT LIVES IN THE CITY OF PLACENTIA AND QUALIFIES FOR THE REBATE.

RESOLUTION NO. R-2022-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2021-22 IN COMPLIANCE WITH CITY CHARTER OF THE CITY OF PLACENTIA SECTIONS 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES TO ALLOCATE FUNDS IN THE AMOUNT OF \$20,000 FROM THE GENERAL FUND RESERVE FOR APPROPRIATION (ACCOUNT NO. 102534-6363) FOR THE RESIDENT VEHICLE REBATE PROGRAM

A. Recitals.

(i). The adopted budget for the 2021-22 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). City Charter of the City of Placentia § 1206 authorizes the City Council to amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the budget. All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.
2. The adopted budget for Fiscal Year 2021-22, Resolution No. R-2021-41, is hereby amended to reflect the following expenditure of funds:
3. The Mayor shall sign this resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

Fund	Description	Department	GL Account	Amount	Type
General Fund	Vehicle Rebate Program	Development Services	102534-6363	\$20,000	Expense
General Fund Reserve			0010-3001	\$20,000	Revenue

PASSED, ADOPTED AND APPROVED THIS 19^h DAY OF APRIL 2022.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19th day of April 2022 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L Bettenhausen, City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: APRIL 19, 2022

SUBJECT: **INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2022-04, WHEREBY CHAPTER 23.90 OF THE MUNICIPAL CODE SHALL BE AMENDED REGARDING THE STANDARDS AND REGULATORY REQUIREMENTS OF TEMPORARY ADVERTISING DEVICES (ZONING CODE AMENDMENT 2022-01)**

FISCAL
IMPACT: NONE

SUMMARY:

City Council is in the process of creating the Placentia Buy Local Incentive Program, which will include several different components intended to boost Economic Development citywide. One of the anticipated components of the Buy Local Program will incentivize businesses to upgrade their permanent signs, and a Resolution waiving certain Planning and Building permit fees has been prepared to initiate this component of the program. Another component of the program relates to temporary signs (banners, etc.). Over the last several years, Staff has found that there are ambiguities and inconsistencies regarding the standards and regulatory requirements of temporary advertising devices, resulting in confusion for business owners who wish to utilize temporary advertising. In discussing the Placentia Buy Local Incentive Program as it relates to signage, the aforementioned issues surfaced, and Staff was directed to prepare an ordinance to clarify the temporary sign regulations citywide.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the public hearing concerning Ordinance No. O-2022-04; and
2. Receive the staff report, consider all Public Testimony, ask any questions of Staff; and
3. Close the public hearing; and
4. Find that adoption of Zoning Code Amendment No. 2022-01 is categorically exempt from environmental review and direct Staff to file a Notice of Exemption, pursuant to CEQA Section 15061(b)(3); and

2. d.
Apr. 19, 2022

5. Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2022-04, an Ordinance of the City Council of the City of Placentia, California, finding that approval of Zoning Code Amendment No. 2022-01 is exempt from the California Environmental Quality Act (CEQA) Pursuant To CEQA Section 15061(B)(3) and approving Zoning Code Amendment No. 2022-01 amending Title 23 (Zoning Ordinance) of the City of Placentia Municipal Code regarding the standards and regulatory requirements of temporary advertising devices as defined In Chapter 23.90 Signs - Advertising Structures; and
6. Adopt Resolution No. R-2022-24, a Resolution of the City Council of the City of Placentia, California, establishing a temporary planning permit fee waiver and building permit fee waiver to promote and incentivize new signage at businesses citywide as part of the Placentia Buy Local incentive program.

BACKGROUND:

The Placentia Buy Local Incentive Program will include several different components intended to boost Economic Development citywide. One of the anticipated components of the Buy Local Program will incentivize businesses to upgrade their permanent signs, especially in those cases in which the signage is dilapidated or does not comply with current City standards. A resolution waiving certain Planning and Building permit fees has been prepared to initiate this component of the program.

Regarding temporary signs (banners, etc.), over the last several years Staff has found that there are ambiguities and inconsistencies regarding the standards and regulatory requirements of temporary advertising devices. For example, there are currently ambiguous regulations related to how often temporary signs are allowed, the limits on the size and type of banners/signs allowed, and the specific type of banners/devices that are allowed. In discussing the Placentia Buy Local Incentive Program as it relates to signage, the aforementioned issues surfaced, and Staff was directed to prepare an ordinance to clarify the temporary sign regulations citywide. The proposed, amended banner regulations will provide clarification for businesses regarding the placement of temporary banners and other temporary signs. This will also simplify the application process regarding temporary banners for business owners, and will reduce fees for recurring banners within the same calendar year.

DISCUSSION:

To compare the City's current temporary sign regulations with other jurisdictions, a survey was conducted including eight Orange County cities. Specifically these cities include Orange, La Habra, Buena Park, Fullerton, Santa Ana, Anaheim, Orange, and Brea. The survey included information on the temporary banner regulations of those respective cities regarding size, timeframe for display, and types of signs allowed, in order to provide recommendations on how to clarify the sections of Placentia's Municipal Code.

Draft Ordinance amending Chapter 23.90 of the Placentia Municipal Code (PMC)

Please refer to Attachment 1 (draft ordinance) memorializing the changes below:

Time Period:

- The current code permits special promotion banners for eight (8) days each month, either consecutive or random. Registration fee is currently \$52.56 for each occurrence.
- New regulations will permit special promotion banners for no more than thirty (30) consecutive days. No more than three (3) special promotion permits per calendar year. Change of ownership will not entitle the new business owner to additional banner permits beyond the three (3) per year allowed.
 - There will be a reduced renewal fee for the 2nd and 3rd banner (75% of the initial registration fee – currently \$39.42).

Size, Height, and Location:

- The current code does not specify the size and locational requirements of temporary banners
- New regulations will clarify size, height, locational requirements of banners, and specify what types of temporary advertising signs are permitted.
 - Banners shall not project above the roofline, and there shall be a minimum 8-foot height clearance from the ground if banner is affixed to the storefront.
 - Banners shall only be attached to those portions of the building fronting a street or parking lot.
 - Banner size shall not exceed one square foot per lineal foot of store or business frontage up to a maximum of 25 square feet, with the exception of large retail businesses with outdoor sales areas (i.e. dealerships) that will not be limited to the 25 square foot maximum size limit.

Types of Temporary Advertising Devices:

- The current code permits temporary banners and certain types of flags and pennants but is ambiguous in defining what types are allowed.
- New regulations will allow pennants only during grand openings, with the exception of large retail businesses with outdoor sales areas (dealerships).
 - Feather flags, air dancers, portable banners, streamers, etc. shall be prohibited.

Holiday Banners

- The current code permits holiday banners without a permit, with no registration fee on the following Holidays:
 - New Year's Day, President's Day, Easter, Memorial Day, Fourth of July, Labor Day, Veteran's Day, Thanksgiving plus the day after, and Christmas
- New regulation will extend the allowed holiday banner time period, with no registration fee, to fourteen (14) days surrounding the above Holidays:
 - This will include the seven (7) days before the holiday, seven (7) days after the holiday, and the holiday date itself

Large Retail Businesses

- Large retail businesses with outdoor sales, such as auto dealerships, will have special regulations with more flexibility.
 - Banners, balloons, and inflatables will be permitted, provided that the balloons and inflatables are not roof-mounted
 - The allowance of one (1) grand opening permit and three (3) special promotion permits per year still apply.

Other Clarifications

A definition will be added to Section 23.90.10 of the Placentia Municipal Code (PMC). Temporary advertising devices will be defined as “pennants, banners, inflatables, and other similar temporary advertising devices”.

Window signs that meet specific requirements do not require a building permit, but that is not explicitly stated in the current code. That specific section regarding window signs from PMC Section 23.90.180(9), Section 23.90.190(5), and Section 23.90.210(3) will be added to PMC Section 23.90.060 Exemptions. The definition of window signs will also be amended to exclude signs painted on banners.

All temporary advertising devices will require registration (permit) with the Development Services Department prior to installation. Language to this effect will be added to PMC Section 23.90.160.

CEQA:

The proposed zoning code amendment was reviewed by Staff in accordance with the requirements of the California Environmental Quality Act (“CEQA”). Based on that review, Staff and the Planning Commission both recommend that the City Council find that adoption of ZCA 2022-01 is exempt from environmental review pursuant to the provisions of the California Environmental Quality Act (CEQA), Section 15061(b)(3) in that the proposed Code Amendments are not expected to create a negative impact on the physical environment and it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

Recommending Body Determination:

On April 12, 2022, the City of Placentia Planning Commission held a public hearing and recommended that the City Council adopt a Categorical Exemption for this project and approve ZCA 2019-04 with minor amendments to the draft ordinance as prepared by Staff. The commission recommended a slight change to the ordinance in Section 23.90.160 - Temporary Advertising Devices, to adjust the timeframe for holiday banners to allow the banners to be displayed within a 14 day period before or after a given holiday.

Prepared by:



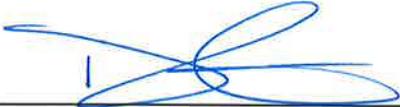
Kathrine Kuo
Planning Technician

Prepared by:



Joseph M. Lambert
Director of Development Services

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachments:

1. Ordinance O-2022-04 - Chapter 23.90 Signs - Advertising
2. Resolution No. R-2022-24 – Commercial Sign Fee Waiver Program

ORDINANCE NO. O-2022-04

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, FINDING THAT APPROVAL OF ZONING CODE AMENDMENT NO. 2022-01 IS EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) PURSUANT TO CEQA SECTION 15061(B)(3) AND APPROVING ZONING CODE AMENDMENT NO. 2022-01 AMENDING TITLE 23 (ZONING ORDINANCE) OF THE CITY OF PLACENTIA MUNICIPAL CODE REGARDING THE STANDARDS AND REGULATORY REQUIREMENTS OF TEMPORARY ADVERTISING DEVICES AS DEFINED IN CHAPTER 23.90 SIGNS - ADVERTISING STRUCTURES

City Attorney's Summary

This Ordinance amends provisions of Title 23 (Zoning) of the Placentia Municipal Code and adopts amended regulations regarding the regulation of temporary signs citywide. Therefore, this Ordinance will update the Placentia Municipal Code (PMC) to address ambiguities and inconsistencies regarding the standards and regulatory requirements of temporary advertising devices including the limits on the size and type of banners/signs allowed, and the specific type of banners/devices that are allowed.

WHEREAS, on April 12th, 2022, the Planning Commission of the City of Placentia held a duly noticed public hearing at which time it considered all evidence presented, whether written or oral; and

WHEREAS, after the close of the public hearing the Planning Commission recommended that the City Council adopt this Ordinance; and

WHEREAS, on April 19th, 2022, the City Council of the City of Placentia held a duly noticed public hearing at which time it considered all evidence presented, whether written or oral; and

WHEREAS, the City desires to amend its regulations to address ambiguities and inconsistencies regarding the standards and regulatory requirements of temporary advertising devices.

NOW, THEREFORE, THE CITY OF PLACENTIA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Title 23 of the Placentia Municipal Code (Zoning) is hereby amended to read as follows:

“23.90.010 Definitions.

For the purpose of this chapter, certain terms used herein are defined as follows:

“Balloon” means an inflatable bag or other inflatable device of any size.

“Billboard” means any sign usually designed for use with changing advertising copy, and which is normally used for the advertisement of goods produced or services rendered at a location other than the premises on which the sign is located.

“Building frontage” means the lineal extent of a building or unit along either a street or a public parking area serving the business, not including loading or service areas.

“Business identification sign” means any sign erected or maintained for the purpose of identifying a bona fide business being conducted upon the premises on which the sign is located.

“Cabinet sign” means a fixed, self-contained, electrically illuminated sign.

“Center identification sign” means a free-standing sign structure containing the name identifying an integrated business development, and may also include identification signs on which the names and nature of business only within the development are uniformly displayed.

“Channel letter sign” means a sign consisting of a series of individual fixed letters, symbols or logos each illuminated by a fixed power source which is either exposed or inside the building on which the sign is attached.

“Doubleface sign” means a single sign with two (2) parallel signs faces back to back.

“Electric sign” means an advertising structure served or energized with electrical current for purpose of illuminating or for any other purpose.

“Free-standing sign” means any permanent sign not attached to a building.

“Freeway” means a highway with respect to which the owners of abutting lands have no right of easement or access to or from their abutting lands, or in respect to which such owners have only limited or restricted easement or access, and which is declared to be such in compliance with the Streets and Highways Code of the state.

“Integrated development” means a development consisting of five (5) or more interrelated business establishments, in separate units, using common driveways and on site parking facilities.

“Monument sign” means a low profile sign, not exceeding four (4) feet in height, supported by a solid pedestal extending under the entire length of the sign.

“Nonadvertising sign” means any sign posted on private property containing thereon a regulatory or warning notice, and upon which no advertising matter is displayed.

“Off-premises freeway sign” means an outdoor advertising sign adjacent to or visible from the freeway identifying a business at some location other than the property where the sign is displayed and does not include billboards.

“Permanent reader panel” means a permanently constructed changeable copy bulletin board lighted or unlighted with detachable precut letters and figures.

“Portable sign” means any movable external sign that is not permanently secured or attached to an approved structure, support or anchor.

“Projecting sign” means any sign which is affixed or attached to, and is supported solely by a building wall or structure, or parts thereof, and extends beyond building wall, or structure or parts thereof more than twelve (12) inches and whose angle of incidence to said building wall, structure or parts thereof, is greater than thirty (30) degrees.

“Roofline” means the height above finished grade of the uppermost beam, rafter, ridge board, or purlin of any building.

“Roof sign” is any sign erected, constructed and maintained wholly upon or over the roof of any building with the principal support on the roof structure.

“Sign” means and includes every announcement, declaration, demonstration, display, illustration, insignia, surface or space when erected or maintained in view of the general public for identification, advertisement or promotion of the interests of any business or person.

“Sign area” means the entire area within the outside border of the sign. The area of a sign having no continuous border or lacking a border shall mean the entire area within a single continuous perimeter formed by no more than eight (8) straight lines enclosing the extreme limits of writing, representations, emblem, or any figure or similar character, together with any frame or other material or color forming an integral part of the display or used as a border excluding the necessary supports or uprights on which such sign is placed. Where a sign has two (2) or more faces, the area of all faces shall be included in determining the area of the sign, except that where two (2) such faces are placed back to back and are at no point more than three (3) feet from one another, the area of the sign shall be taken as the area of one (1) face if the two (2) faces are of equal area, or as the area of the larger face if the two (2) faces are of unequal area.

“Street frontage” means the lineal extent of a parcel of land along a street.

“Temporary Advertising Device” means Spinners, feather flags, streamers, portable banners, air dancers, and pennants.

“Temporary sign” means any sign, not permanently attached to the ground or a structure, which is installed or placed for a limited duration.

“Wall sign” includes all flat signs, either of solid face construction or individual letters, which are placed against the exterior wall of any building or structure and extending not more than one (1) foot from the face of the building and having the advertisement on one (1) face only. (Ord. O-2018-07 § 1, 2018; Ord. 94-O-121 § 1, 1994; Ord. 91-O-105 § 1, 1991; Ord. 85-O-125, 1985)

23.90.060 Exemptions.

The following nonilluminated signs shall be permitted in all districts with no permit required, subject to the limitations provided in this chapter, or as otherwise provided by state law:

(1) One (1) double-faced real estate sign not exceeding six (6) feet in area nor four (4) feet in height, pertaining to the sale or rental of the property on which displayed, provided that not more than one (1) sign per street frontage is allowed, and provided that such sign shall be removed at the time the property is sold or rented;

(2) One (1) professional nameplate or occupational sign denoting only the name and occupation of an occupant in a commercial building or public institutional building, provided that said sign does not exceed two (2) square feet in area and is attached to and mounted parallel to the face of the building not exceeding four (4) inches from the wall;

(3) One (1) single-faced identification nameplate or sign on an apartment house, boarding or rooming house or similar uses, not exceeding three (3) square feet in area; provided that said sign is attached to and mounted parallel to the face of the building not exceeding four (4) inches from the wall;

(4) One (1) nameplate, denoting only the name of occupants of a dwelling, and not exceeding two (2) square feet in area not located closer than two (2) feet to the property line;

(5) Traffic or other municipal signs, legal notices, railroad crossing or danger signs;

(6) Nonadvertising warning signs or trespass signs on private property, posted no closer than one hundred (100) feet apart, not exceeding two (2) feet in area;

(7) Nonadvertising signs of public utility companies as may be required in their operations in providing services for the health and welfare of the general public, or as required by any law or regulations of the state or any agency thereof;

(8) One (1) sign per street frontage identifying the development and denoting the architect, engineer or contractor, when placed upon work under construction; provided, however, that no such sign shall exceed thirty-two (32) square feet in area nor eight (8) feet in height;

(9) On-site directional signs for public and private developments, denoting the entrance, exit and direction of traffic flow and not exceeding four (4) square feet in area; provided such sign is not prohibited or further regulated by other sections of this title or any other ordinance of the city;

(10) Nonadvertising displays commemorating legal holidays; providing, however, that said displays are not detrimental to public health, safety and general welfare;

(11) Off-site directional signs for the location of open houses, new residential developments, and garage sales not exceeding three (3) square feet in area and subject to the regulations in Section 23.90.140;

(12) Temporary signs, other than temporary advertising devices, subject to the regulations in Section 23.90.120.

(13) Window signs, including signs painted on windows, shall be permitted subject to the following:

(A) They shall be permitted only inside a window of the business to which such signs pertain;

(B) Total area occupied by such signs shall not exceed more than twenty-five (25) percent of the window area through which they are displayed;

(C) Signs shall be displayed in a neat and orderly manner;

(D) Painted signs shall consist of lettering and/or random figures, the painting of solid areas shall be prohibited, except for seasonal holiday displays;

23.90.100 Prohibited signs.

The following signs shall not be permitted:

- (1) Inflatable signs or balloons containing signs;
- (2) No vehicle containing any advertising matter, words, symbols or pictures shall be so parked either on public or private property for the sole purpose of advertising or directing attention to a business;
- (3) Signs which incorporate in any manner any flashing moving, or intermittent lighting;
- (4) Rotating or animated signs, or signs which contain any moving parts;
- (5) Temporary advertising devices, except as permitted by Section 23.90.160
- (6) A-frame signs, H-stake signs;
- ~~(5)~~ (7) Signs painted directly on a building, except as permitted by Section 23.90.190(4)(E);
- ~~(6)~~ (8) No sign, lights or other advertising structure shall be located in such a manner as to constitute a hazard to pedestrian or vehicular traffic, or in such a manner as to obstruct free and clear vision at any location where, by reason of its position, shape, color or movement, it may interfere with, obstruct the view of or be confused with any authorized traffic sign, signal or device. Nor shall such sign or advertising structure make use of any word, phrase, symbol or character in such a manner as to interfere with, mislead or confuse traffic;
- ~~(7)~~ (9) Spinners and balloons, or similar advertising devices; Pennant signs, except as permitted by Section 23.90.160(4) and Section 23.90.160(7);
- ~~(8)~~ (10) Signs which exceed the roofline or parapet to which such signs are attached;
- ~~(9)~~ (11) Signs on vehicles, trailers, boats or other similar property parked on private property within the city limits for the purpose of advertising such vehicle, trailer, boat or similar property for rent, sale or lease, unless:
 - (A) Such property is on the premises owned, rented or leased by the owner of the vehicle, trailer boat or similar property,
 - (B) Such property is on a business premises licensed by the city to engage in the sale, rental or lease of such property;
- ~~(10)~~ (12) Any off-site advertising, including billboards, except as otherwise provided in this chapter. (Ord. 89-O-103 § 1, 1989; Ord. 87-O-127 § 1, 1987; Ord. 85-O-125, 1985)

23.90.120 Temporary signs.

General. Temporary signs, other than temporary advertising devices, are allowed in all districts subject to the following limitations:

(1) Private Property.

(A) Removal. All temporary signs shall be removed within ninety (90) days of their placement and no more than seven (7) days after the event advertised on the sign has occurred;

(B) No temporary sign shall be placed in any manner or location that would negatively affect or interfere with pedestrian or vehicular traffic;

(C) Sponsor Identification. The name, address, and telephone number of the person or organization responsible for posting a temporary sign shall be affixed to each sign in a permanent waterproof manner;

(D) In all zones, no more than three (3) temporary signs may be placed on the same property, and the total area of all the signs on the property may not exceed thirty (30) square feet. If, however, there is more than one (1) dwelling unit on the property, the maximum number of signs on the property shall be the greater of three (3) or the number of dwelling units, provided that: (i) each unit exceeding three (3) signs on the property shall be attached to a dwelling; (ii) the total square footage of signs shall not exceed the product of ten (10) times the number of dwelling units; and (iii) no individual sign exceeds thirty (30) square feet.

(2) Public Property.

Temporary signs are prohibited in the following locations:

(A) Public Right-of-Way. No temporary sign shall be posted within a right-of-way (including, but not limited to, sidewalks, utility poles, light standards, median islands, tract entry planters, treewells, parkways, or on any traffic control sign or device).

(B) Public Facilities. No temporary sign shall be posted on any building or any land owned or controlled by the city. This section shall not, however, pertain to any building or land rented out by the city to an individual or party which agreement authorizes such signage. (Ord. O-2018-07 § 1, 2018; Ord. 90-O-109 § 1, 1990; Ord. 85-O-125, 1985)

23.90.160 Temporary advertising devices.

~~Temporary advertising devices such as pennants, banners and flags shall be permitted only be allowed for grand openings and special promotions subject to the following regulations:~~

~~(1) All temporary pennants, banners and flags advertising devices shall require a permit and shall be subject to the review and approval of the director of development services, except as otherwise provided herein, all temporary advertising devices are prohibited unless;~~

~~(A) A temporary advertising permit shall be obtained from the development services department prior to the placing, erecting, moving, reconstructing, altering or displaying of any exterior signs, including change of face or copy on existing signs, except as otherwise provided herein:~~

~~Applicant must pay the temporary advertising permit fee pursuant to Chapter 5 of the Placentia Municipal Code.~~

(2) Banners shall be attached to the building or canopy parallel to the building face, or to a center identification sign. No portion of any banner shall project more than six (6) inches from

the face of the building, canopy or center identification sign to which it is attached, subject to the following:

(A) Not more than two (2) banners from an individual business shall be attached to any building frontage at one time. Where more than one (1) business occupies a commercial or industrial unit, not more than two (2) banners from that unit shall be attached to any building frontage at one time.

(B) Banners shall be attached to a center identification sign during a grand opening promotion only, and only one (1) banner shall be attached to any center identification sign frontage at one time.

(C) Banners shall not project above the roofline. If the banner is affixed to the storefront, there shall be a minimum 8 foot height clearance from the ground.

(D) Banners shall only be attached to a building elevation that faces a parking lot or right-of-way.

(3) No pennants shall be strung or attached to any utility pole, light standard or tree within the public right-of-way;

(4) Grand Openings. ~~Permitted pennants and banners, banners and flags~~ shall be displayed only at the location where the grand opening occurs and shall not be displayed for more than forty-five (45) consecutive days. The use of a grand opening display is allowed once, and only during the first year of operation;

(5) Special Promotions. ~~Pennants, banners and flags~~ Permitted banners for special promotions shall be permitted not be displayed for eight (8) days each month, either consecutively or at random; for more than thirty (30) consecutive days from the date of installation, subject to the following:

(A) No more than four (4) total temporary advertising permits shall be issued for any business address within a calendar year under this section. A permit issued for a grand opening shall count toward this limit. Change of business ownership at an address shall not automatically entitle the new business owner to additional special promotion sign permits beyond the amount allowed herein.

(6) ~~Pennants, banners and flags~~ Holiday Banners. Banners shall also be permitted without a permit on for the following holidays:

New Year's Day, President's Day, Easter, Memorial Day, July 4, Labor Day, Veteran's Day, Thanksgiving ~~plus the day after~~ and Christmas;

(A) The Banners shall be permitted fourteen (14) days before the holiday date and/or fourteen (14) days following the holiday date, but not exceeding fourteen (14) days total, in addition to the holiday date itself.

(B) Holiday banners shall be exempt from the temporary advertising permit fee.

(7) Businesses in which a primary component of the business operation is outdoor sales, including but not limited to large auto dealerships, shall be permitted to have banners, pennants, balloons, and inflatables for promotional events for no more than thirty (30) consecutive days from the date of installation, subject to the following:

(A) Banners shall not exceed one square foot per lineal foot of store or business frontage.

(B) Balloons and inflatables shall not be roof-mounted.

(7) (8) Portable signs shall be prohibited.

(8) (9) No temporary advertising device shall be placed in any manner or location that might negatively affect or interfere with pedestrian or vehicular traffic. (Ord. 99-O-112 § 2, 1999; Ord. 94-O-145 § 1, 1995; Ord. 91-O-124 § 1, 1991; Ord. 87-O-127 § 2, 1987; Ord. 85-O-125, 1985)

23.90.180 Signs in commercial districts.

The following regulations shall apply to all signs and outdoor advertising structures in the “C-0,” “C-1,” “C-2,” “C-M,” and “T-C” districts.

(1) No sign shall be permitted that does not pertain directly to an approved business conducted on the premises.

(2) All signs, except those provided for in Section 23.90.120, temporary signs, shall be permanent in nature and shall be consistent with and reflect the architectural design of the building with which they are associated.

(3) The total sign area permitted per building frontage shall not exceed one (1) square foot per lineal foot of the building frontage on which the sign is located, subject to the following:

(A) Building frontages may not be combined to permit a larger sign on any one (1) building frontage.

(B) Signs shall be attached to the building or canopy, parallel to the building face. No portion of a channel letter or nonilluminated sign shall project more than six (6) inches, and no portion of a cabinet sign shall project more than twelve (12) inches from the face of the building or structure to which it is attached.

(4) Businesses in an integrated development shall comply with a uniform sign program approved by the director of development services.

(5) In addition to the above, businesses occupying the entire building area on a parcel with a street frontage of at least one hundred (100) feet on one (1) street may be permitted a free-standing monument sign subject to the following:

(A) Sign area per street frontage shall not exceed twenty (20) square feet per one hundred (100) lineal feet of the street frontage on which the sign is located, provided, however, that no one (1) sign shall exceed three hundred twenty (320) square feet.

(B) Maximum height of free-standing signs shall not exceed eight (8) feet above the public sidewalk.

(C) Signs shall reflect the architectural design of the building with which they are associated.

(D) No portion of any sign or supporting structure shall be located closer than five (5) feet to any property line, nor be located in such a manner as to constitute a hazard to pedestrian or vehicular traffic.

(E) No sign is permitted for frontages on local residential streets.

(F) All free-standing signs shall include the address of the business in numerals and/or letters at least six (6) inches high. Addresses shall not be obscured by landscaping or other obstructions.

(6) In addition to the above, one (1) center identification sign per street frontage is required for integrated developments of five (5) or more separate units, subject to the following:

(A) The sign area shall not exceed thirty (30) square feet per one hundred (100) lineal feet of street frontage on which the sign is located; provided, however, that the maximum sign area shall not exceed three hundred twenty (320) square feet per sign.

(B) No sign shall exceed the height of the building with which it is associated.

(C) Signs shall reflect the architectural design of the building with which they are associated.

(D) No portion of any sign or supporting structure shall be located closer than five (5) feet to any property line, nor be located in such a manner as to constitute a hazard to pedestrian or vehicular traffic.

(E) No sign is permitted for frontages on local residential streets.

(F) All free-standing signs shall include the address of the business in numerals and/or letters at least six (6) inches high. Addresses shall not be obscured by landscaping or other obstructions.

(7) Businesses not located in integrated developments of five (5) or more units and located on a parcel with at least one hundred (100) lineal feet of street frontage on one (1) arterial street shall be permitted one (1) free standing monument sign per center subject to the same requirements in subsection (5) of this section.

(8) Signs oriented to freeway traffic shall be permitted subject to the following limitations:

(A) For properties adjacent to a freeway or freeway ramp, businesses are permitted a wall sign facing the freeway subject to the limitations of subsection (3) of this section, or a freestanding sign subject to the following:

(i) Total sign area shall not exceed thirty (30) square feet per one hundred (100) lineal feet of freeway frontage, provided, however, that the maximum sign area shall not exceed three hundred (300) square feet.

(ii) No sign shall exceed twenty (20) feet in height above the freeway driving surface.

(9) Window signs, including signs painted on windows ~~and banners~~, shall be permitted subject to the following:

(A) They shall be permitted only inside a window of the business to which such signs pertain;

(B) Total area occupied by such signs shall not exceed more than twenty-five (25) percent of the window area through which they are displayed;

(C) Signs shall be displayed in a neat and orderly manner; ~~and shall not contain any words, symbols or pictures that may be offensive to the general public;~~

(D) Painted signs shall consist of lettering and/or random figures, the painting of solid areas shall be prohibited, except for seasonal holiday displays;

(10) Signs for service stations shall comply with the provisions of Section 23.90.210. (Ord. O-2018-07 § 1, 2018; Ord. 99-O-112 § 4, 1999; Ord. 96-O-102 § 1, 1996; Ord. 94-O-146 § 1, 1995; Ord. 94-O-137 § 1, 1994; Ord. 94-O-122 § 1, 1994; Ord. 88-O-119 § 2, 1988; Ord. 87-O-187 §§ 3, 4, 1987; Ord. 85-O-125, 1985)

23.90.190 Signs in the Santa Fe commercial district.

The following regulations shall apply to all signs and outdoor advertising structures in the "SF-C" district.

(1) No sign shall be permitted that does not pertain directly to an approved business conducted on the premises.

(2) All signs, except those provided for in Section 23.90.120, temporary signs, shall be permanent in nature and shall be consistent with and reflect the architectural design of the building with which they are associated.

(3) The total sign area permitted per building frontage shall not exceed one (1) square foot per lineal foot of the building frontage on which the sign is located, subject to the following:

(A) Building frontages may not be combined to permit a large sign on any one (1) building frontage.

(B) Signs shall be attached to the building or canopy, parallel to the building face. No portion of a channel letter or nonilluminated sign shall project more than six (6) inches, and no portion of a cabinet sign shall project more than twelve (12) inches from the face of the building or structure to which it is attached, except that on two-story buildings, a projecting sign may be substituted in place of the business identification sign permitted pursuant to subsection (4) of this section subject to the following:

(i) The total sign area permitted shall not exceed one (1) square foot per lineal foot of building frontage from which the sign projects.

(ii) Each face of a double-faced projecting sign may be one (1) square foot per lineal foot of building frontage.

(iii) A projecting sign shall maintain a minimum distance of twelve (12) inches between the building face and the sign.

(iv) A projecting sign shall not extend more than three (3) feet from the building face.

(v) An encroachment permit shall be required, where signs extend into the public right-of-way.

(4) Business identification signs shall consist of one (1) of the following:

(A) Sandblasted wood or equivalent synthetic material;

(B) Internally illuminated individual channel letters;

(C) Nonilluminated individual letters such as die cut metal, foam or channel letters;

(D) Canopy signs;

(E) Signs painted directly on buildings except for building frontages along Santa Fe and Bradford Avenues.

(5) Window signs, including signs painted on windows ~~and banners~~, shall be permitted subject to the following:

(A) They shall be permitted only inside a window of the business to which such signs pertain;

(B) Total area occupied by said signs shall not exceed more than twenty-five (25) percent of the window area through which they are displayed;

(C) Signs shall be displayed in a neat and orderly manner ~~and shall not contain any words, symbols or pictures that may be offensive to the general public;~~

(D) Painted signs shall consist of lettering and/or random figures, the painting of solid areas shall be prohibited, except for seasonal holiday displays. (Ord. O-2018-07 § 1, 2018; Ord. 99-O-112 § 5, 1999; Ord. 97-O-112 § 2, 1997; Ord. 94-O-147 § 1, 1995; Ord. 94-O-123 § 1, 1994; Ord. 89-O-103 § 1, 1989; Ord. 85-O-125, 1985)

23.90.210 Signs for service stations.

The following regulations shall apply to all signs and advertising structures for service stations, including mini-markets or similar associated uses:

(1) One (1) free-standing sign per street frontage may be permitted, subject to the following:

(A) Sign area shall not exceed twenty (20) square feet per one hundred (100) lineal feet of street frontage, plus twenty-four (24) square feet. Price signing shall be included within this sign area.

(B) Maximum height of the sign shall not exceed the height of the building or canopy with which it is associated.

(C) Signs shall reflect the architectural design of the building with which they are associated.

(D) Street frontages may not be combined to permit a larger sign on any frontage.

(E) All free-standing signs shall include the address of the business in numerals and/or letters at least six (6) inches high. Addresses shall not be obscured by landscaping or other obstructions.

(2) The total sign area of all wall signs per building frontage shall not exceed one (1) square foot per lineal foot of building frontage on which the sign is located.

(A) Building frontages may not be combined to permit a larger sign on any one (1) building frontage.

(B) Signs shall be attached to the building or canopy, parallel to the building face. No portion of a channel letter or nonilluminated sign shall project more than six (6) inches, and no portion of a cabinet sign shall project more than twelve (12) inches from the face of the building or structure to which it is attached.

(3) Window signs, including signs painted on windows ~~and banners~~, shall be permitted subject to the following:

(A) They shall be permitted only inside a window of the business to which such signs pertain.

(B) Total area occupied by such signs shall not exceed more than twenty-five (25) percent of the window area through which they are displayed.

(C) Signs shall be displayed in a neat and orderly manner ~~and shall not contain any words, symbols or pictures that may be offensive to the general public.~~

(D) Painted signs shall consist of lettering and/or random figures, the painting of solid areas shall be prohibited, except for seasonal holiday displays.

(4) Temporary signs may be permitted subject to the provisions of Section 23.90.120, temporary signs.”

SECTION 2. CEQA. This Ordinance is exempt from the California Environmental Quality Act CEQA pursuant CEQA Section 15061(b)(3) in that the proposed Code Amendments are not expected to create a negative impact on the physical environment and it can be seen with certainty that there is no possibility that the activity in question may have a significant effect on the environment.

SECTION 3. Effective Date. This Ordinance shall take effect on the 31st day after adoption.

SECTION 4. Severability. If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this ordinance, or any part thereof is for any reason held to be unconstitutional, such decision shall not affect the validity of the remaining portion of this ordinance or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof, irrespective of the fact that any one or more section, subsection, subdivision, paragraph, sentence, clause, or phrase be declared unconstitutional.

SECTION 5. Certification. The City Clerk shall certify the passage of this ordinance and shall cause the same to be entered in the book of original ordinances of said City; shall make a minute passage and adoption thereof in the records of the meeting at which time the same is passed and adopted; and shall, within fifteen (15) days after the passage and adoption thereof, cause the same to be published as required by law, in a publication of general circulation.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on the 19th day of April 2022.

PASSED, APPROVED AND ADOPTED this ____ day of May 2022.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia, held on the 19th day of April 2022 and adopted at a regular meeting of the City Council of the City of Placentia, held on the ____ day of May 2022 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

RESOLUTION R-2022-24

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ESTABLISHING A TEMPORARY PLANNING PERMIT FEE WAIVER AND BUILDING PERMIT FEE WAIVER TO PROMOTE AND INCENTIVIZE NEW SIGNAGE AT BUSINESSES CITYWIDE AS PART OF THE PLACENTIA BUY LOCAL INCENTIVE PROGRAM

A. Recitals

WHEREAS, pursuant to the Mitigation Fee Act (Government Code section 66000 *et seq.*) the City of Placentia is authorized to adopt and implement fees, rates, and charges for municipal services; provided that such fees, rates, and charges do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, the City of Placentia desires to implement a temporary fee waiver program to boost Economic Development citywide as part of the Placentia Buy Local Incentive Program; and

WHEREAS, the City of Placentia desires to waive certain Planning and Building permit fees as part of the Placentia Buy Local Incentive Program; and

WHEREAS, all legal prerequisites to the adoption of this Resolution have occurred; and

WHEREAS, the actions implemented through the adoption of this Resolution are statutorily exempt under the California Environmental Quality Act per Section 21080(b)(8) of the Public Resources Code.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

1. Recitals. The recitals in Part A., above, are correct.
2. Commercial Sign Program. This program will fully waive all planning and building fees, not to exceed \$1,000, per business location or per applicant for businesses updating their permanent signs, participating businesses must have a current business license.
3. Fee Waiver. This fee waiver program shall be valid for a 6-month timeframe commencing on May 1, 2022.
4. Delegated Authority. The City Administrator or designee is hereby delegated the authority to approve or deny each fee waiver request each request shall

comply with all signage provisions of the Placentia Municipal Code and shall further the goals of the Placentia Buy Local Incentive Program.

6. Severability. If any fee, rate, or charge adopted or increased by this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such fee, rate, or charge shall be deemed a separate, distinct, and independent provision of this Resolution, and such holding shall not affect the validity of the remaining fees, rates and charges adopted or revised herein. The City Council hereby declares that it would have adopted this Resolution and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one (1) or more sections, subsections, subdivisions, sentences, clauses, phrases, or portions thereof be declared invalid or unconstitutional.

PASSED, ADOPTED AND APPROVED this 19th day of April 2022.

Rhonda Shader, Mayor

Attest:

Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19th day of April 2022 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: CHIEF OF POLICE

DATE: APRIL 19, 2022

SUBJECT: **INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2022-03
ADOPTING A MILITARY EQUIPMENT USE POLICY OF THE CITY OF
PLACENTIA PER ASSEMBLY BILL (AB) 481**

FISCAL
IMPACT: **NONE**

SUMMARY:

Assembly Bill Number 481 (AB 481), codified at Government Code sections 7070 through 7075, requires the Placentia Police Department (PPD) to obtain approval from the City Council of its Military Equipment Use Policy by ordinance in order to continue the use of this previously acquired equipment by May 1, 2022.

AB 481 became law as of January 1, 2022. Per AB 481, law enforcement agencies are required to obtain approval from their respective governing body by an ordinance adopting a military equipment use policy before using, acquiring, deploying, or seeking funding for any military equipment. Law enforcement agencies are further required to submit an annual military equipment report to the governing body for as long as the equipment is available for use. Agencies seeking to continue using military equipment acquired prior to January 1, 2022, have until May 1, 2022, to commence the governing body approval process described by the statute.

The list of items considered "military equipment" by AB 481 includes equipment that is employed by many law enforcement agencies across the country while engaging in best practices to enhance citizen and officer safety. The use of the military equipment identified on the attached inventory list is vital to PPD's mission and will continue to be strictly regulated through internal processes and oversight.

City staff have reviewed the requirements of AB 481 and developed a proposed ordinance adopting Police Department Policy No. 710 to comply with the law.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open the public hearing concerning the requirements of AB 481 and proposed Police Department Policy No. 710; and

2. e.
Apr. 19, 2022

2. Receive the staff report, consider all public testimony, ask questions of Staff; and
3. Close the Public Hearing; and
4. Waive full reading, read by title only, and introduce for first reading Ordinance No. O-2022-03, an Ordinance of the City Council of the City of Placentia, California, adopting a military equipment policy of the City of Placentia governing the use of military equipment per AB 481.

DISCUSSION:

The term "military equipment," as used in AB 481, does not necessarily indicate equipment used by the military. Items deemed to be "military equipment" include, but are not limited to, unmanned aerial or ground vehicles, armored vehicles, command and control vehicles, pepper ball launchers, less lethal shotguns, less lethal 40mm projectile launchers, long range acoustic devices, and flashbangs. The list of items considered "military equipment" by AB 481 are employed by many law enforcement agencies across the country as best practices to enhance citizen and officer safety.

Provided as attachments are the inventory list of military equipment that the PPD maintains or would like to consider obtaining in the future and the PPD's Military Equipment Use Policy. The proposed policy and inventory list provides the maximum number of each type of military equipment that PPD may acquire, use, deploy, and maintain. The policy does not necessarily reflect the current inventory that PPD maintains as of today's date. The current inventory numbers will be provided to City Council in the annual report required by AB 481.

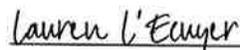
The proposed policy safeguards the public's welfare, safety, civil rights, and civil liberties. The policy ensures that there are safeguards, including transparency, oversight, and accountability measures in place. All items which result in a use of force will be investigated, as is already required by existing PPD policy. There are no reasonable alternatives to the items listed in Policy 710. PPD has not discovered alternative items that can achieve the same objectives of civilian and officer safety.

Prepared by:



Adam Gloe
Lieutenant, Administrative Division

Reviewed and Approved:



Lauren L'Ecuyer
Deputy City Attorney

Reviewed and Approved:



Brad Butts
Chief of Police

Reviewed and Approved:



Damien R. Arrula
City Administrator

Attachments:

1. Ordinance No. O-2022-03 – AB 481
2. PPD Military Equipment Use Policy No. 710

ORDINANCE NO. O-2022-03

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA, CALIFORNIA, ADOPTING A MILITARY
EQUIPMENT POLICY OF THE CITY OF PLACENTIA
GOVERNING THE USE OF MILITARY EQUIPMENT PER
AB 481**

**THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND AND
RESOLVE AS FOLLOWS:**

WHEREAS, on September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481 (“AB 481”), adding Chapter 12.8, “Funding, Acquisition and Use of Military Equipment”, to Division 7 of Title 1 of the Government Code (sections 7070 – 7075), relating to the use of military equipment by California law enforcement agencies;

WHEREAS, AB 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how military equipment is funded, acquired, or used;

WHEREAS, the Placentia Police Department is in possession of certain items of equipment that qualify as “military equipment” under AB 481 and further intends to acquire other items of military equipment;

WHEREAS, AB 481 requires, inter alia, that a law enforcement agency possessing and using such qualifying equipment must prepare a publicly released, written, military equipment use policy document covering the inventory, description, quantity, purpose, capabilities, use, lifespan, acquisition, maintenance, authorized use, fiscal impacts, procedures, training, oversight, and complaint process, applicable to the Department’s use of such equipment;

WHEREAS, the policy must be approved by the City Council by ordinance, and reviewed annually thereafter; and

WHEREAS, the military equipment inventoried and presented to the City Council is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety;

WHEREAS, the proposed Military Equipment Use Policy (“Policy”) will safeguard the public’s health, welfare, safety, civil rights, and civil liberties;

WHEREAS, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety;

WHEREAS, prior military equipment use complied with the applicable equipment use policy (which included equipment now defined as military equipment) that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance;

WHEREAS, the Police Department has submitted the proposed Policy to the City Council and thereafter has made those documents available on the Police

Department's website for at least 30 days prior to the public hearing concerning the military equipment at issue;

WHEREAS, the Policy satisfies the requirements of Government Code Section 7070(d);

WHEREAS, the City Council of the City of Placentia, having received the information required under AB 481 regarding the Placentia Police Department's use of military equipment as defined in said law, deems it to be in the best interest of the City to and hereby does approve the Military Equipment Policy.

WHEREAS, all legal prerequisites prior to the adoption of this Ordinance have occurred.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA HERBY ORDAINS AS FOLLOWS:

Section 1: Recitals. The City Council finds that all the recitals, facts, findings, and conclusions set forth above in the preamble of this Ordinance are true and correct.

SECTION 2: Approval of Military Equipment Policy.

Military Equipment Policy.

(a) The Military Equipment Policy shall govern the use of military equipment by the Placentia Police Department.

(b) The Policy shall be made publicly available on the Police Department's website for as long as the military equipment is available for use or as otherwise ordained by the City Council.

(c) The Police Department shall submit an annual military equipment report to the City Council containing the information required by Government Code Section 7072 and the City Council shall thereafter determine whether each type of military equipment identified therein complied with the standards for approval set forth in Government Code Section 7071(d).

(d) The City Council shall on an annual basis and at a regular meeting thereof review this ordinance and vote on whether to renew it pursuant to Government Code Section 7071(e)(2).

(e) The definitions set forth in Government Code section 7070 shall apply to this ordinance. Any provision of state law referred to herein shall mean and include any amended or successor provision thereof.

Section 3: Compliance with CEQA. Adoption of this Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061 (b)(3) (General Rule) of the CEQA Guidelines because it is not a "project" and because it can be seen with certainty that there is no possibility that the passage of this Ordinance will have a significant effect on the environment.

Section 4: Inconsistencies. Any provision of the Placentia Municipal Code or appendices thereto inconsistent with the provisions of this Ordinance, to the extent of

such inconsistencies and no further, is hereby repealed or modified to that extent necessary to affect the provisions of this Ordinance.

Section 5: Uncodified Ordinance. This Ordinance shall not be codified in the Placentia Municipal Code unless and until the City Council so ordains.

Section 6: Severability. If any chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion of this Ordinance, or the application thereof to any person, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Ordinance or its application to other persons. The City Council hereby declares that it would have adopted this Ordinance and each chapter, article, section, subsection, subdivision, sentence, clause, phrase, word, or portion thereof, irrespective of the fact that any one or more subsections, subdivisions, sentences, clauses, phrases, or portions of the application thereof to any person, be declared invalid or unconstitutional. No portion of this Ordinance shall supersede any local, state, or federal law, regulation, or codes dealing with life safety factors.

Section 7: Effective Date. This Ordinance shall become effective thirty (30) days following from its adoption.

Section 8: Certification. The City Clerk shall certify the adoption of this Ordinance and shall cause the same to be posted or published in the manner as required by law.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on the 19th day of April 2022.

PASSED, APPROVED AND ADOPTED this ____ day of May 2022.

Rhonda Shader, Mayor

ATTEST:

Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia, held on the 19th day of April 2022 and adopted at a regular meeting of the City Council of the City of Placentia, held on the ____ day of May 2022 by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Military Equipment

710.1 PURPOSE AND SCOPE

The purpose of this policy is to provide guidelines for the approval, acquisition, and reporting requirements of military equipment (Government Code § 7070; Government Code § 7071; Government Code § 7072).

710.1.1 DEFINITIONS

Definitions related to this policy include (Government Code § 7070):

Governing body – The elected or appointed body that oversees the Placentia Police Department.

Military equipment – Includes but is not limited to the following:

- Unmanned, remotely piloted, powered aerial or ground vehicles.
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers.
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached.
- Tracked armored vehicles that provide ballistic protection to their occupants.
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units.
- Weaponized aircraft, vessels, or vehicles of any kind.
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram.
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition.
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code § 30510 and Penal Code § 30515, with the exception of standard-issue firearms.
- Any firearm or firearm accessory that is designed to launch explosive projectiles.
- Noise-flash diversionary devices and explosive breaching tools.
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray.
- TASER® Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs).
- Kinetic energy weapons and munitions.
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

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Military Equipment

710.2 POLICY

It is the policy of the Placentia Police Department that members of this Department comply with the provisions of Government Code § 7071 with respect to military equipment.

710.3 MILITARY EQUIPMENT COORDINATOR

The Chief of Police should designate a member of this Department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include but are not limited to:

- (a) Acting as liaison to the governing body for matters related to the requirements of this policy.
- (b) Identifying Department equipment that qualifies as military equipment in the current possession of the Department, or the equipment the Department intends to acquire that requires approval by the governing body.
- (c) Conducting an inventory of all military equipment at least annually.
- (d) Collaborating with any allied agency that may use military equipment within the jurisdiction of Placentia Police Department (Government Code § 7071).
- (e) Preparing for, scheduling, and coordinating the annual community engagement meeting to include:
 1. Publicizing the details of the meeting.
 2. Preparing for public questions regarding the Department's funding, acquisition, and use of equipment.
- (f) Preparing the annual military equipment report for submission to the Chief of Police and ensuring that the report is made available on the Department website (Government Code § 7072).
- (g) Establishing the procedure for a person to register a complaint or concern, or how that person may submit a question about the use of a type of military equipment, and how the Department will respond in a timely manner.

710.4 MILITARY EQUIPMENT INVENTORY

The following constitutes a list of qualifying equipment for the Placentia Police Department:

See attachment: Placentia Police Dept Military Equipment Inventory.pdf

710.5 APPROVAL

The Chief of Police or the authorized designee shall obtain approval from the governing body by way of an ordinance adopting the military equipment policy. As part of the approval process, the Chief of Police or the authorized designee shall ensure the proposed military equipment policy is submitted to the governing body and is available on the Department website at least 30 days prior to any public hearing concerning the military equipment at issue (Government Code § 7071). The

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Military Equipment

military equipment policy must be approved by the governing body prior to engaging in any of the following (Government Code § 7071):

- (a) Requesting military equipment made available pursuant to 10 USC § 2576a.
- (b) Seeking funds for military equipment, including but not limited to applying for a grant, soliciting or accepting private, local, state, or federal funds, in-kind donations, or other donations or transfers.
- (c) Acquiring military equipment either permanently or temporarily, including by borrowing or leasing.
- (d) Collaborating with another law enforcement agency in the deployment or other use of military equipment within the jurisdiction of this Department.
- (e) Using any new or existing military equipment for a purpose, in a manner, or by a person not previously approved by the governing body.
- (f) Soliciting or responding to a proposal for, or entering into an agreement with, any other person or entity to seek funds for, apply to receive, acquire, use, or collaborate in the use of military equipment.
- (g) Acquiring military equipment through any means not provided above.

710.6 COORDINATION WITH OTHER JURISDICTIONS

Military equipment deployed or used by any member of this jurisdiction shall be approved for use and in accordance with this Department policy. Any military equipment that is deployed or used by other jurisdictions that are providing mutual aid to this jurisdiction shall comply with their respective military equipment use policies. Situations may arise where Placentia Police Department may deploy or use military equipment owned by other law enforcement agencies, in these situations, Placentia Police Department is authorized to deploy or use a different agency's military equipment as authorized in Section 710.4 of this policy.

The Placentia Police Department hereby adopts the military equipment use policy as is approved, and may be amended from time to time, under Government Code section 7070 et seq., for jurisdictions that the Placentia Police Department may engage with to provide mutual aid. This section is in no way a limitation to the ability of the Placentia Police Department to deploy or use the military equipment of another jurisdiction.

710.7 ANNUAL REPORT

Upon approval of a military equipment policy, the Chief of Police or the authorized designee should submit a military equipment report to the governing body for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use (Government Code § 7072).

The Chief of Police or the authorized designee should also make each annual military equipment report publicly available on the Department website for as long as the military equipment is

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Military Equipment

available for use. The report shall include all information required by Government Code § 7072 for the preceding calendar year for each type of military equipment in Department inventory.

710.8 COMMUNITY ENGAGEMENT

Within 30 days of submitting and publicly releasing the annual report, the Department shall hold at least one well-publicized and conveniently located community engagement meeting, at which the Department should discuss the report and respond to public questions regarding the funding, acquisition, or use of military equipment.

710.9 COMPLIANCE PROCEDURE

This procedure is to ensure compliance with the military equipment use policy. All complaints, concerns, or questions submitted regarding this policy will be handled pursuant to the Department's normal complaint process and handled in a timely manner.

Attachments

Placentia Police Dept Military Equipment Inventory.pdf

UNMANNED AERIAL VEHICLES
[Government Code section 7070(c)(1)]

Item: SKYDIO XSE 3 UNMANNED AERIAL VEHICLES (UAS)

Quantity: up to 5*

Use and Capability: Unmanned Aerial Systems (UAS) are battery powered, remote operated unmanned aerial devices and the equipment used to control it. Remote controls allow operators to control the UAS and view live feed from UAS-mounted cameras. The UAS have proven to be useful to public safety agencies in patrol operations, SWAT operations, and pre-operational surveillance to enhance the safety and efficiency of law enforcement.

Expected Lifespan: 3-5 years.

Manufacturer's Product Description: The Skydio2 weighs approximately 1.7 pounds and is able to record video with approximately 25 minutes of flight time.

Purpose: To be deployed when it's view would assist officers or incident commanders with the following situations, which include but are not limited to:

1. Major collision investigations and crime scenes
2. Search for missing persons and rescue events
3. Natural disaster management
4. Anytime a UAS would enhance public safety, improve operational safety, incident stabilization or incident mitigation.
5. SWAT, tactical or other public safety, fire services and life preservation missions.

Authorized Use: Only assigned operators who have completed the required training shall be permitted to operate any UAS during approved missions.

Purchase Price: up to \$26,000.00

Annual Upkeep Costs: Annual maintenance cost of up to \$200 (paid for by the City of Placentia)

Legal and Procedural Rules: Use is established under Policy 613, FAA Regulation 14 CFR Part 107, and the City of Placentia UAS policy. It is the policy of the Placentia Police Department to utilize UAS only for official law enforcement purposes, and in a manner that respects the privacy of our community, pursuant to State and Federal Law.

Training Required: All Department UAS operators must be licensed by the Federal Aviation Administration for UAS operation. In addition, each operator must attend a 40-hour Department training and ongoing quarterly training.

ARMORED PERSONNEL CARRIERS
[Government Code section 7070(c)(2)]

Item: Lenco BEARCAT

Quantity: 1*

*This item is owned and maintained by the Fullerton Police Department, but is a mutual aid asset used by Placentia Police Department personnel as part of a regional SWAT team.

Use and Capability: Commercially-produced, four-wheeled armored personnel carrier and rescue vehicle; capable of transporting 10-12 fully equipped SWAT officers, with an open floor plan to allow for rescue of downed personnel or victims/civilians. The vehicle can be used for both SWAT and non-SWAT incidents.

Expected Lifespan: 25 years.

Manufacturer's Product Description: The Lenco BearCat G2 is the standard tactical armored vehicle for special operations units within the US Law Enforcement community. Since the early 2000s, agencies such as LAPD, LASD SEB, NYPD ESU, Boston PD and hundreds of Federal, State and Local Law Enforcement agencies have made the BearCat G2 part of their standard operating procedure. The G2 has excellent on-road driving characteristics and maneuverability in tight urban settings. The large floor plan seats 10 – 12 fully equipped officers with a long list of tactical features only found on the Lenco BearCat line of armored SWAT vehicles for Police and Government.

Purpose: To be used in response to dangerous incidents to enhance officer and citizen/victim safety, improve scene containment and stabilization, and assist in resolving critical incidents.

Authorized Use: The use of armored vehicles shall be authorized by a Watch Commander or SWAT Commander, based on specific circumstances of a given critical incident. Armored vehicles shall be used only by officers trained in their deployment and in a manner consistent with Department policy and training.

Purchase Price: Up to \$315,518.65**

**The BearCat was obtained through the UASI group procurement process.

Annual Upkeep Costs: Annual maintenance cost of up to \$5,000 (paid for by the City of Fullerton)

Legal and Procedural Rules: It is the policy of the Department to utilize armored vehicles only for official law enforcement purposes, and pursuant to State and Federal law.

Training Required: All drivers/operators shall attend formalized in-house instruction which shall include vehicle operations and practical driving instruction.

COMMAND AND CONTROL VEHICLES
[Government Code section 7070(c)(5)]

Item: MOBILE COMMAND POST VEHICLE (MCV)

Quantity: 1

Use and Capability: A vehicle based mobile office that provides shelter and access to Department computer and radio systems during extended events.

Expected Lifespan: 20 years

Manufacturer's Product Description: Not available.

Purpose: To be used based on the specific circumstances of a given critical incident, large event, natural disasters, or community events that are taking place.

Authorized Use: Only officers trained in their deployment and operations in a manner consistent with Department Policy and training are authorized to operate the MCV. Situations which the MCV is authorized for use would include but not limited to critical incidents, emergencies, and natural disasters.

Purchase Price: Up to \$212,000.00

Annual Upkeep Costs: Up to \$1,000.00

Legal and Procedural Rules: It is the policy of the Department to use the MCV only for official law enforcement purposes, and in accordance with the California State law regarding the operation of motor vehicles.

Training Required: The driver/operator must first receive training in the safe handling of the vehicle on a closed training course. Once the operator has shown competence in vehicle handling, the driver/operator will drive the vehicle throughout the city with an experienced driver.

**EXPLOSIVE BREACHING APPARATUSES AND RELATED
MUNITIONS**

[Government Code section 7070(c)(7)]

Item: REMINGTON 870 SHOTGUN, MODIFIED WITH A BREACHING BARREL

Quantity: 1*

Use and Capability: This weapon allows for SWAT Officers to safely utilize shotgun breaching rounds in order to disable deadbolts, locks, and door hinges. There is a spiked stand-off built into the end of the barrel to allow for positive placement of the gun into the correct position. The stand-off has vents to deflect debris and gases to prevent overpressure. The weapon can also defeat windows and sliding glass doors with a flash bang round (a less lethal 2.4 inch, 12-gauge. Shotgun round firing a ballistic fiber bag filled with 40 grams of lead shot at a velocity of 270-290 feet per second)

Expected Lifespan: 20 years

Manufacturer's Product Description: Not available.

Purpose: To allow SWAT officers to defeat locks and/or hinges to safely enter a structure.

Authorized Use: Use of any explosive breaching device shall only occur after authorization by the Incident Commander or SWAT Commander in the field, or during training exercises. Only fully trained SWAT operators shall use these weapons and munitions.

Purchase Price: Up to \$1,200

Annual Upkeep Costs: Up to \$50

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize this breaching tool only for official law enforcement purposes, and pursuant to State and Federal Law. This equipment is owned and operated by Placentia

Police Department, but may be used by any trained member of the regional SWAT team, North County SWAT, during training and SWAT operations.

Training Required: All SWAT Officers who use a breaching shotgun shall receive annual in-house training for the use of the breaching shotgun and munitions.

* Current inventory as of 3/14/2022

Related Munitions:

Item: ROYAL ARMS TACTICAL ENTRY SAFE CLAYVON BREACHING SHOTGUN ROUNDS

Description: A round that is fired from a breaching shotgun and is used to disable deadbolts, locks and hinges.

Current Inventory: 39 rounds*

Normal/Ideal Inventory: up to 50 rounds

Purchase Price: Up to \$5 per round

* Current inventory as of 3/14/2022

Item: KINETIC BREACHING TOOL (KBT) MODEL 3-100

Current Inventory: 0*

Ideal Inventory: 1

Use and Capability: The KBT is a powder actuated kinetic energy forced entry tool. It utilizes a crimped blank explosive charge which drives a captive steel impact plate directed at the breach point. The impact plate extends forward out of the clamshell shroud and impacts against the target with a high level of kinetic energy to defeat the entry point or fortification. The impact plate automatically retracts and is reset in the breaching device.

Expected Lifespan: 30 years. Blank cartridges – 5 years (preferably rotate rounds within 1 year).

Manufacturer's Product Description: The KBT weighs 28lbs. dimensions are 35in x 9.9in. x93in. and has an audible report of 115dB. The KBT utilizes a proprietary blank cartridge to deliver up to 850ft.lbs. of kinetic energy through the steel ram. There is no projectile or explosive energy that leaves the device except for the force of the ram, which is permanently captured in the breaching tool.

Purpose: The KBT's intended use is for forced entry during high-risk operations with secure entry points and is designed to be operated by a single officer/tactical team member.

Authorized Use: Explosive breaching may only occur after authorization by the Incident Commander or SWAT Commander in the field, and during the training exercises. It is anticipated that the KBT will be owned and operated by Placentia Police Department and used by the North County SWAT team during training and SWAT operations for the region.

Purchase Price: Up to \$12,000.00

Annual Upkeep Costs: Up to \$100.00

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize breaching tools only for official law enforcement purposes, and pursuant to State and Federal law.

Training Required: Prior to deployment, all officers who use explosive breaching tools shall first attend 40 hours of explosive breaching instruction and must additionally receive quarterly training for explosive operations.

* Current inventory as of 3/14/2022

SPECIALIZED FIREARMS / ASSAULT WEAPONS

[Government Code section 7070(c)(10)]

Item: SIG SAUER MCX RIFLE, 5.56 MM, 11.5" BARREL

Quantity: UP to 60*

Use and Capability: Firearm designed and intended to be fired from the shoulder and designed to use the energy in a fixed metallic cartridge to fire only a single projectile through a rifled bore for each single pull of the trigger.

Expected Lifespan: 10 years

Manufacturer's Product Description: The MCX VIRTUS SBR from SIG SAUER is engineered for adaptability, sound suppression and longevity. Cold hammer-forged barrels are user-changeable and available in 5.56 NATO (11.5") and 300 BLK (9"), offering the utmost in mission-specific flexibility. SIG's proven internal recoil system offers reduced recoil and a compact platform. To enhance accuracy, the MCX VIRTUS SBR features the new Matchlite Duo™ trigger for crisp, clean feel. Free-floating M-LOK handguards are available in four lengths. Ambidextrous, AR-style controls and a folding and adjustable stock enable the MCX VIRTUS SBR to be tailored to any shooter.

Purpose: Patrol rifles enable officers, when in compliance with the Placentia Police Department's Use of Force Policy, to address medium to long distance threats, or those threats who are heavily armed, armored or both. Further, in both short and long-distance deployments, they allow officers precision shot placement minimizing the risk to officers and innocent citizens

Authorized Use: Officers who have attended a POST-certified rifle course may carry and deploy rifles. Patrol rifles are to be used for law enforcement purposes, and in compliance with the Placentia Police Department Use of Force policy and relevant state and federal laws.

Purchase Price: Up to \$2,000 per rifle

Annual Upkeep Costs: Up to \$50

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize rifles only for official law enforcement purposes, in compliance with the Placentia Police Department Use of Force policy, and pursuant to state and federal laws regarding the use of force.

Training Required: Prior to deploying and using a rifle, officers must be certified by POST instructors in the operation of the rifle. Additionally, all members that operate any rifle are required to pass an annual range qualification.

* Current inventory as of 3/14/2022

Item: COLT, MODEL M4, 5.56MM, 10.5" BARREL

Quantity: 8*

Use and Capability: Firearm designed and intended to be fired from the shoulder and designed to use the energy in a fixed metallic cartridge to fire a single projectile through a rifled bore. This rifle is designed for both semi-automatic fire and select fire.

Expected Lifespan: 10 years

Manufacturer's Product Description: Throughout the world today, the Colt M4's reliability, performance, and accuracy provide joint coalition forces with the confidence required to accomplish any mission. Designed specifically for lightweight mobility, speed of target acquisition, and potent firepower capability the M4 delivers. The M4 can be comfortably carried, yet be instantly available to provide the level of firepower, dependability and accuracy of a 5.56mm rifle. Proven in military combat operations all over the world, it is in a class by itself as a first-rate combat weapon system. The Colt M4 Carbine serves as the United States Armed Forces' weapon of choice and the weapon of the 21st century warfighter. The Colt M4 is the ONLY 5.56mm carbine in the world today that is manufactured to meet or exceed the stringent performance specifications (MILSPEC) required for acceptance and use by the U.S. Armed Forces.

Purpose: Patrol rifles enable officers, when in compliance with the Placentia Police Department's Use of Force Policy, to address medium to long distance threats, or

those threats who are heavily armed, armored or both. Further, in both short and long-distance deployments, they allow officers precision shot placement minimizing the risk to officers and innocent citizens

Authorized Use: Officers who have attended a POST-certified rifle course may carry and deploy rifles. Patrol rifles are to be used for law enforcement purposes, and in compliance with the Placentia Police Department Use of Force policy and relevant state and federal laws.

Purchase Price: Up to \$1,400

Annual Upkeep Costs: Up to \$50

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize rifles only for official law enforcement purposes, in compliance with the Placentia Police Department Use of Force policy, and pursuant to state and federal laws regarding the use of force.

Training Required: Prior to deploying and using a rifle, officers must be certified by POST instructors in the operation of the rifle. Additionally, all members that operate any rifle are required to pass an annual range qualification.

* Current inventory as of 3/14/2022

Item: COLT AR-15 A3, 5.56 MM, 16.1" BARREL

Quantity: 10*

Use and Capability: Firearm designed and intended to be fired from the shoulder and designed to use the energy in a fixed metallic cartridge to fire only a single projectile through a rifled bore for each single pull of the trigger.

Expected Lifespan: 10 years

Manufacturer's Product Description: The Colt® AR-15 Tactical Carbine comes equipped with a Magpul MBUS backup sight and is used as a patrol rifle with tactical accuracy by federal, state and local agencies. The AR-15 Tactical Carbine has a 16" heavy barrel with a 1/9 twist which allows for flexibility in ammunition selection.

Purpose: Patrol rifles enable officers, when in compliance with the Placentia Police Department's Use of Force Policy, to address medium to long distance threats, or those threats who are heavily armed, armored or both. Further, in both short and long-distance deployments, they allow officers precision shot placement minimizing the risk to officers and innocent citizens

Authorized Use: Officers who have attended a POST-certified rifle course may carry and deploy rifles. Patrol rifles are to be used for law enforcement purposes, and in compliance with the Placentia Police Department Use of Force policy and relevant state and federal laws.

Purchase Price: Up to \$1,200 per rifle

Annual Upkeep Costs: Up to \$50

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize rifles only for official law enforcement purposes, in compliance with the Placentia Police Department Use of Force policy, and pursuant to state and federal laws regarding the use of force.

Training Required: Prior to deploying and using a rifle, officers must be certified by POST instructors in the operation of the rifle. Additionally, all members that operate any rifle are required to pass an annual range qualification.

* Current inventory as of 3/14/2022

FLASHBANG GRENADES, TEAR GAS, AND PEPPER BALLS
[Government Code section 7070(c)(12)]

**Item: DEFENSE TECHNOLOGY #25, TACTICAL DIVERSIONARY
DISTRACTION DEVICE**

Current Inventory: 10*

Normal/Ideal Inventory: Up to 30

Use and Capability: Device used to disorient or divert a suspect'(s) attention away from SWAT Officers using light and sound. This device can allow SWAT Officers to gain safer access to a high-risk situation, giving extra time to assess and analyze existing threats. This device can prevent injury to officers and citizens. This device can lead to a safer resolution and allow SWAT Officers to take a suspect'(s) into custody without force.

Expected Lifespan: Until expended

Manufacturer's Product Description: The 12-Gram Distraction Device® reload utilizes an M201A1 type fuse that was designed for use with the Distraction Device reloadable steel body. The 12- Gram Distraction Device reloads are only to be used when properly inserted and tightened into the Distraction Device body. DO NOT discharge the reload without the use of the steel body. The Distraction Device body should only be deployed in areas that have been visually observed to be clear of potential hazards. It is recommended that the immediate area for deployment be visually affirmed to be clear of personnel and that the device is delivered so that the ports are free from obstruction. If the bottom port is obstructed by an object or wall, the device body may move. The cleared area for deployment should be 5 - 6 feet around which the device is expected to come to rest. A modified version of the 12-Gram Distraction Device Reload is available for use in high humidity environments that incorporates a water-resistant charge tube. These products are designated by 'HH' after the part number. The standard render safe practice involving 24-hour water submersion will no longer be effective for the high humidity devices, please consult the render safe procedure for incineration in the instructions.

Purpose: A distraction device is ideal for distracting dangerous suspects during assaults, hostage rescue, room entry or other high-risk arrest situations. To produce atmospheric overpressure and brilliant white light and, as a result, can cause short-term (6 - 8 seconds) physiological/psychological sensory deprivation to give officers a tactical advantage.

Authorized Use: Diversionary Devices shall only be used by officers who have been trained in their proper use, in hostage and barricaded subject situations, in high-risk warrant (search/arrest) services where there may be extreme hazards to officers, during other high-risk situations where their use would enhance officer safety, and during training exercises.

Purchase Price: Up to \$50 each

Annual Upkeep Costs: None

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize this item only for official law enforcement purposes, and pursuant to State and Federal Law. This equipment is owned and operated by Placentia Police Department, but may be used by any trained member of the regional SWAT team, North County SWAT, during training and SWAT operations.

Training Required: Prior to use, officers must attend diversionary device training that is by POST-certified instructors.

* Current inventory as of 3/14/2022

Item: DEFENSE TECHNOLOGY, FLAMELESS TRI-CHAMBER CS GRENADE

Current Inventory: 4*

Normal/Ideal Inventory: Up to 20

Use and Capability: Handheld/throwable grenade used to deploy and disperse CS chemical agent.

Expected Lifespan: Until expended, or five years from date of manufacture.

Manufacturer's Product Description: The design of the Tri-Chamber Flameless CS Grenade allows the contents to burn within an internal can and disperse the agent safely with reduced risk of fire. The grenade is designed primarily for indoor tactical situations to detect and/or dislodge a barricaded subject. This grenade will deliver approximately .70 oz. of agent during its 20-25 seconds burn time. The Tri-Chamber Flameless Grenade can be used in crowd control as well as tactical deployment situations by Law Enforcement and Corrections, but was designed with the barricade situation in mind. It's applications in tactical situations are primarily to detect and/or dislodge barricaded subjects. The purpose of the Tri-Chamber Flameless Grenade is to minimize the risks to all parties through pain compliance, temporary discomfort, and/or incapacitation of potentially violent or dangerous subjects. The Tri-Chamber Flameless Grenade provides the option of delivering a pyrotechnic chemical device indoors, maximizing the chemicals' effectiveness via heat and vaporization, while minimizing or negating the chance of fire to the structure. The Tri-Chamber Flameless Grenade is NOT to be launched utilizing a launching cup.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to: self-destructive, dangerous and/or combative individuals; riot/crowd control and civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; training exercises or approved demonstrations.

Authorized Use: Only officers who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Purchase Price: Up to \$35 each

Annual Upkeep Costs: None

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize this item only for official law enforcement purposes, and pursuant to State and Federal Law. This equipment is owned and operated by Placentia Police Department, but may be used by any trained member of the regional SWAT team, North County SWAT, during training and during SWAT operations.

Training: Sworn members utilizing chemical agent canisters are annually trained by POST-certified less lethal and chemical agent instructors.

* Current inventory as of 3/14/2022

Item: DEFENSE TECHNOLOGY SPEDE-HEAT CS GRENADE

Current Inventory: 8*

Normal/Ideal Inventory: Up to 20

Use and Capability: Handheld/throwable or weapon-launchable grenade use to deploy and disperse CS chemical agent.

Expected Lifespan: Until expended, or five years from date of manufacture.

Manufacturer's Product Description: The Spede-Heat™ CS Grenade is a high volume, continuous burn it expels its payload in approximately 20-40 seconds. The payload is discharged through four gas ports on top of the canister, three on the side and one on the bottom. This launchable grenade is 6.12 in. by 2.62 in. and holds approximately 2.9 oz. of active agent.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to: self-destructive, dangerous and/or combative individuals; riot/crowd control and civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; training exercises or approved demonstrations.

Authorized Use: Only officers who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Purchase Price: Up to \$30 each

Annual Upkeep Costs: None

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize this item only for official law enforcement purposes, and pursuant to State and Federal Law. This equipment is owned and operated by Placentia Police Department, but may be used by any trained member of the regional SWAT team, North County SWAT, during training and during SWAT operations.

Training: Sworn members utilizing chemical agent canisters are annually trained by POST-certified less lethal and chemical agent instructors.

* Current inventory as of 3/14/2022

Item: DEFENSE TECHNOLOGY OC VAPOR AEROSOL GRENADE

Current Inventory: 0*

Normal/Ideal Inventory: Up to 20

Use and Capability: Handheld/throwable or weapon-launchable grenade used to deploy and disperse OC chemical agent in a mist form.

Expected Lifespan: Until expended, or five years from date of manufacture.

Manufacturer's Product Description: The Defense Technology OC Vapor Aerosol Grenade is for law enforcement and corrections use to deliver a high concentration of Oleoresin Capsicum (OC) in a powerful mist. The grenade is designed for indoor-use in confined areas and, once deployed, inflames the mucous membranes and exposed skin resulting in an intense burning sensation. The incapacitating effect of the OC Vapor on the subject is dramatic, yet requires minimal decontamination. Removing the subject from the affected area to fresh air will resolve respiratory effects within minutes. The OC Vapor Aerosol Grenade is ideal for cell extractions or barricade situations where the use of pyrotechnic, powder or liquid devices are not practical or desired.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to: self-destructive, dangerous and/or combative individuals; riot/crowd control and civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; training exercises or approved demonstrations.

Authorized Use: Only officers who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Purchase Price: Up to \$30 each

Annual Upkeep Costs: None

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize this item only for official law enforcement purposes, and pursuant to State and Federal Law. This equipment is owned and operated by Placentia Police Department, but may be used by any trained member of the regional SWAT team, North County SWAT, during training and during SWAT operations.

Training: Sworn members utilizing chemical agent canisters are annually trained by POST-certified less lethal and chemical agent instructors.

* Current inventory as of 3/14/2022

Item: DEFENSE TECHNOLOGY CS TRIPLE-CHASER SEPARATING CANISTER

Current Inventory: 0*

Normal/Ideal Inventory: Up to 30

Use and Capability: Handheld/throwable grenade used to deploy and disperse CS chemical agent.

Expected Lifespan: Until expended, or five years from date of manufacture.

Manufacturer's Product Description: The Triple-Chaser® CS consists of three separate canisters pressed together with separating charges between each. When deployed, the canisters separate and land approximately 20 feet apart allowing increased area coverage in a short period of time. This grenade can be hand thrown or launched from a fired delivery system. The grenade is 6.5 in. by 2.7 in. and holds an approximately 3.2 oz. of active agent payload. It has an approximate burn time of 20-30 seconds.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to: self-destructive, dangerous and/or combative individuals; riot/crowd control and civil unrest incidents; circumstances where a

tactical advantage can be obtained; potentially vicious animals; training exercises or approved demonstrations.

Authorized Use: Only officers who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Purchase Price: Up to \$50 each

Annual Upkeep Costs: None

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize this item only for official law enforcement purposes, and pursuant to State and Federal Law. This equipment is owned and operated by Placentia Police Department, but may be used by any trained member of the regional SWAT team, North County SWAT, during training and during SWAT operations.

Training: Sworn members utilizing chemical agent canisters are annually trained by POST-certified less lethal and chemical agent instructors.

* Current inventory as of 3/14/2022

Item: DEFENSE TECHNOLOGY, OC TRIPLE CHASER SEPARATING CANISTER

Current Inventory: 0*

Normal/Ideal Inventory: Up to 20

Use and Capability: Handheld/throwable grenade used to deploy and disperse OC chemical agent.

Expected Lifespan: Until expended, or five years from date of manufacture.

Manufacturer's Product Description: The OC Triple-Chaser® Pyrotechnic Grenade is one of our first-ever pyrotechnic grenades that combines the effectiveness of Oleoresin Capsicum (OC) as an irritant and inflammatory agent with the flexible delivery methods, range and area coverage of pyrotechnic munitions for crowd control. The Triple-Chaser OC consists of three separate canisters pressed together.

This grenade can be hand thrown or launched from a delivery system. The grenade is 6.5 in. by 2.7 in. and holds approximately 1.06 oz. of active agent payload. It has an approximate burn time of 20-30 seconds.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to: self-destructive, dangerous and/or combative individuals; riot/crowd control and civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; training exercises or approved demonstrations.

Authorized Use: Only officers who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Purchase Price: Up to \$40 each

Annual Upkeep Costs: None

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize this item only for official law enforcement purposes, and pursuant to State and Federal Law. This equipment is owned and operated by Placentia Police Department, but may be used by any trained member of the regional SWAT team, North County SWAT, during training and during SWAT operations.

Training: Sworn members utilizing chemical agent canisters are annually trained by POST-certified less lethal and chemical agent instructors.

* Current inventory as of 3/14/2022

Item: DEFENSE TECHNOLOGY, CS POCKET TACTICAL CANISTER

Current Inventory: 6*

Normal/Ideal Inventory: Up to 10

Use and Capability: Handheld/throwable grenade use to deploy and disperse CS chemical agent.

Expected Lifespan: Until expended, or five years from date of manufacture.

Manufacturer's Product Description: The Pocket Tactical CS Grenade is small, and lightweight. The 0.9 oz. of active agent will burn approximately 20-40 seconds. At 4.75 in. by 1.4 inches in size, it easily fits in most tactical pouches. This is a launchable grenade; however, it is normally used as a signaling or covering device. Though this device is slightly over four inches in length, it produces a smoke cloud so fast it appears to be an enveloping screen produced by a full-size tactical grenade.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to: self-destructive, dangerous and/or combative individuals; riot/crowd control and civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; training exercises or approved demonstrations.

Authorized Use: Only officers who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Purchase Price: Up to \$40 each

Annual Upkeep Costs: None

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize this item only for official law enforcement purposes, and pursuant to State and Federal Law. This equipment is owned and operated by Placentia Police Department, but may be used by any trained member of the regional SWAT team, North County SWAT, during training and SWAT operations.

Training: Sworn members utilizing chemical agent canisters are annually trained by POST-certified less lethal and chemical agent instructors.

* Current inventory as of 3/14/2022

Item: DEFENSE TECHNOLOGY, SMOKE CANISTER

Current Inventory: 4*

Normal/Ideal Inventory: Up to 5

Use and Capability: Handheld/throwable grenade use to deploy and disperse inert smoke.

Expected Lifespan: Until expended, or five years from date of manufacture.

Manufacturer's Product Description: The Military-Style Maximum Smoke Grenade comes from the Defense Technology® #3 smoke grenade. It is a slow burning, high volume, continuous discharge grenade designed for outdoor use in crowd management situations. Emits grey-white smoke only for approximately 1.5 to 2 minutes.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to: self-destructive, dangerous and/or combative individuals; riot/crowd control and civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; training exercises or approved demonstrations.

Authorized Use: Only officers who have received POST certification in the use of chemical agents are authorized to use chemical agents.

Purchase Price: Up to \$50 each

Annual Upkeep Costs: None

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize this item only for official law enforcement purposes, and pursuant to State and Federal Law. This equipment is owned and operated by Placentia Police Department, but may be used by any trained member of the regional SWAT team, North County SWAT, during training and during SWAT operations.

Training: Sworn members utilizing chemical agent canisters are annually trained by POST-certified less lethal and chemical agent instructors.

* Current inventory as of 3/14/2022

Item: FTC PEPPERBALL LAUNCHER

Quantity: 2 up to 5*

Use and Capability: A compressed-air powered launcher designed to launch non-lethal PepperBall projectiles, both inert and irritant-containing, at a maximum distance of 150 feet.

Expected Lifespan: 20 years

Manufacturer's Product Description: FTC is a high-capacity, semi-automatic launcher that is perfect for crowd management and mobile field force operations. Reliable and accurate, it features a hopper that can hold up to 180 rounds and a flexible air source configuration.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to: self-destructive, dangerous and/or combative individuals; riot/crowd control and civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; training exercises or approved demonstrations.

Authorized Use: Only Officers and SWAT Operators who have been trained in the use of PepperBall launchers are authorized to use them.

Purchase Price: Up to \$900

Annual Upkeep Costs: Up to \$50

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize this item only for official law enforcement purposes, in compliance with the Placentia Police Department Use of Force policy, and pursuant to state and federal laws regarding the use of force.

Training Required: Officers and SWAT Operators utilizing PepperBall launchers and projectiles shall be trained in their use annually by certified less lethal instructors.

* Current inventory as of 3/14/2022

Related Munitions:

Item: PEPPERBALL LIVE-X PROJECTILES

Description: Our most potent and powerful concentration of PAVA pepper powder. One round of LIVE-X™ contains the equivalent PAVA irritant chemical agent in 10 regular PepperBall® LIVE™ rounds.

Current Inventory: 750 rounds*

Normal/Ideal Inventory: 750 rounds

Purchase Price: Up to \$2,000 per 750 rounds

* Current inventory as of 3/14/2022

Item: PEPPERBALL INERT PROJECTILES

Description: Containing a harmless, scented powder, this projectile is best suited for training, qualifications, and direct impact when chemical exposure is not desired.

Current Inventory: 750 rounds*

Normal/Ideal Inventory: Up to 1000 rounds

Purchase Price: Up to \$500 per 750 rounds

* Current inventory as of 3/14/2022

LONG RANGE ACOUSTIC DEVICE (LRAD)
[Government Code section 7070(c)(13)]

Item: AARDVARK LRAD 100x PORTABLE HAILING SYSTEM

Quantity: 1*

*This item is owned and maintained by the Brea Police Department, but is a mutual aid asset used by Placentia Police Department personnel as part of a regional SWAT team.

Use and Capability: A high intensity directional acoustical array for long-range, crystal-clear hailing, notification, and an unmistakable warning tone. The LRAD is primarily used as a communication device.

Expected Lifespan: 25 years

Manufacturer's Product Description: The Model 100X Portable Hailing System is a self-contained, hand-held, portable communications device for use in on-scene and tactical communications. It has the capability to be 20-30 dB louder than legacy bullhorns and vehicle-based P.A. systems, while still being 4x- 6x louder and more intelligible than products with a comparable size and weight. Weighing at only 15 lbs. (6.8 kg) with battery, accessories, and cables, the easy portability of the 100X can safely communicate beyond standoff distances to determine intent. The highly intelligible voice messages over distances up to 600 meters; max range of 250 meters over 88 dB of background noise and 137dB SPL @ 1 meter, A-weighted maximum continuous output. Taking advantage of its focused, directional sound pattern, optimized driver and waveguide technology, the 100X can penetrate buildings and vehicles to ensure communications are heard and understood. The warning tone provides a safer alternative to non-lethal measures and safely modifies behavior while creating additional time to scale the escalation of force if necessary. With an 8-hour rechargeable battery, optional power sources and water-resistant casing, the 100X creates an instant acoustic standoff perimeter even through wind, engines, sirens, and noisy crowds. The 100X is easily operable with gloves or MOPP gear using the simple user interface.

Purpose: To be used to issue dispersal orders during crowd and riot control situations or to address the public in the event of civil emergencies, natural disasters, evacuations, and police incidents (e.g., missing persons, perimeters for

wanted suspects/ K9 deployments, etc.). The LRAD may also be used to issue a warning tone.

Authorized Use: The LRAD use may only occur after the authorization of the Incident Commander or SWAT Commander in the field and/or during training exercises by personnel trained to operate the LRAD.

Purchase Price: Up to \$12,293.95

Annual Upkeep Costs: None

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize this tool for official law enforcement purposes, and pursuant to State and Federal Law. This equipment is owned and operated by Brea Police Department, but may be used any trained member of the regional SWAT team, North County SWAT, during training and SWAT operations.

Training Required: No formal training is required, however SWAT Operators trained in the use of the LRAD should set up and operate the device.

PROJECTILE LAUNCH PLATFORM AND RELATED MUNITIONS
[Government Code section 7070(c)(14)]

Item: DEFENSE TECHNOLOGY LMT 40 MM LMT SINGLE SHOT LAUNCHER

Quantity: 8*

*One launcher is assigned to the SWAT team, six launchers are assigned to Patrol and one launcher is assigned to the Detective Bureau. Current inventory as of 3/14/2022

Use and Capability: 40MM Launchers are utilized by department personnel as a less lethal tool to launch less-lethal impact rounds, and authorized CS and OC rounds.

Expected Lifespan: 15 years

Manufacturer's Product Description: Manufactured exclusively for Defense Technology®, the 40LMTS is a tactical single shot launcher that features an expandable ROGERS Super Stoc and an adjustable Integrated Front Grip (IFG) with light rail. The ambidextrous Lateral Sling Mount (LSM) and QD mounting systems allow both a single- and two-point sling attachment. The 40LMTS will fire standard 40mm less lethal ammunition, up to 4.8 inches in cartridge length. The Picatinny Rail Mounting System will accept a wide array of enhanced optics/sighting systems.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to: self-destructive, dangerous and/or combative individuals; riot/crowd control and civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; training exercises or approved demonstrations.

Authorized Use: Only Officers and SWAT Operators who have been trained in the use of 40mm launchers are authorized to use them. 40mm launchers are to be used for law enforcement purposes, and in compliance with the Placentia Police Department Use of Force policy and relevant state and federal laws.

Purchase Price: Up to \$1,000 each

Annual Upkeep Costs: Up to \$50 each

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize the 40mm only for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.

Training Required: Sworn members utilizing 40mm less lethal munitions, chemical agents or impact rounds, shall be trained in their use by certified less lethal and/or chemical agent instructors.

Related Munitions:

Item: DEFENSE TECHNOLOGY, 40MM EXACT IMPACT SPONGE

Description: The 40mm eXact iMpack™ Sponge Round has evolved from the design of the 40mm XM1006 projectile, developed by the US Army Research Laboratory. This lightweight, high-speed projectile incorporates a plastic body and a foam (sponge) nose which is spin stabilized via the incorporated rifling collar and the 40mm launcher's rifled barrel. The round utilizes smokeless powder as the propellant and has velocities that are extremely consistent. The 40mm eXact iMpack™ Sponge Round is a "point-of-aim, point-of-impact" direct fire round that is most commonly used by tactical teams in situations where maximum deliverable energy is desired for the incapacitation of an aggressive, non-compliant subject. In many municipalities, these are being selected for both tactical call outs and as an available option for patrol. The 40mm eXact iMpack™ Sponge Round is intended for direct fire deployment. The operator should be adequately trained in the use of Less Lethal Impact Munitions and have a thorough understanding of the round and considerations for selecting shot placement such as level of threat, target distance, size and clothing. The 40mm eXact iMpack™ Sponge Round will prove most successful for incapacitation when used within its optimal energy range of approximately 5 – 40 meters, although it may be used in situations from 1.5 – 50 meters. The optimal zone offers the necessary energy and accuracy to target the large muscle groups of the buttocks, thigh, and even the knees of the subject. These areas provide sufficient pain stimulus, while greatly reducing serious or life-threatening injuries. The 40mm eXact iMpack™ Sponge Round can also be deployed

in crowd control situations to protect the riot line, cover or enhance chemical munitions, or targeting specific agitators and organizers of the crowd. When used in this fashion, it is primarily both a psychological deterrent and physiological distraction serving as a pain compliance device to either get the crowd or subject moving or keeping them at a designated distance

Current Inventory: 181 rounds*

Normal/Ideal Inventory: Up to 400 rounds

Purchase Price: Up to \$20 per round

* Current inventory as of 3/14/2022

Item: DEFENSE TECHNOLOGY, 40MM DIRECT IMPACT SPONGE

Description: The 40mm Direct Impact® Round has evolved from Defense Technology® design of the eXact iImpact™. This lightweight, high-speed projectile consists of a plastic body and a crushable foam nose which is spin stabilized via the incorporated rifling collar and the 40mm launcher's rifled barrel. The rounds utilize smokeless powder as the propellant and have velocities that are extremely consistent. The 40mm Direct Impact® Round consists of a plastic body and a crushable foam nose that contains a powder payload. This payload area can hold inert, marking, OC or CS powder. The crushable foam nose dissipates energy upon impact while releasing the powder payload. The 40mm Direct Impact® Round is a "point-of-aim, point-of-impact" direct fire round that is most commonly used by tactical teams in situations where greater accuracy and deliverable energy is desired for the incapacitation of an aggressive, non-compliant subject at longer distances. The 40mm Direct Impact® Round is intended for direct fire deployment. The operator should be adequately trained in the use of Less Lethal Impact Munitions and have a thorough understanding of the round and considerations for selecting shot placement such as level of threat, target distance, size and clothing. The 40mm Direct Impact® Round will prove most successful for incapacitation when used within their optimal energy range of approximately 5–40 meters,

although it may be used in situations from 2–50 meters. Extensive testing was done on the Direct Impact® Round to ensure that the round is less-lethal when fired within the optimal energy range and at the large muscle groups of the buttocks, thigh, and knees. These areas provide sufficient pain stimulus, while greatly reducing serious or life-threatening injuries.

Current Inventory: 5 rounds*

Normal/Ideal Inventory: Up to 100 rounds

Purchase Price: Up to \$40 per round

* Current inventory as of 3/14/2022

Item: DEFENSE TECHNOLOGY, 40MM OC FERRET POWDER BARRICADE PENETRATING PROJECTILE ROUND

Description: The Ferret® 40mm Round is a frangible projectile filled with chemical agent. It is designed to deliver chemical agents in barricade situations from a 40mm launcher. Spin stabilization from barrel rifling affords maximum stand-off distance and accuracy for safety. The Ferret® 40mm Round is non-burning and suitable for indoor use. Used primarily by tactical teams, it is designed to penetrate barriers, such as windows, hollow core doors, wallboard and thin plywood. Upon impacting the barrier, the nose cone ruptures and instantaneously delivers a small chemical payload inside of a structure or vehicle. In a tactical deployment situation, the Ferret® 40mm is primarily used to dislodge barricaded subjects from very small, confined areas. Its purpose is to minimize the risks to all parties through pain compliance, temporary discomfort and/or incapacitation of potentially violent or dangerous subjects. The Ferret® 40mm Round is available with either liquid or powder carriers for the agent. Once delivered, powder carriers tend to keep the agent airborne longer than liquid carriers and may have more effect. Liquid carriers contain red dye to aid in shot placement. Shot placement and trajectory considerations should be based on hardness of the barrier. However, accuracy is dependent on the operator and the condition of the launcher. Velocity and

barricade penetration results will vary between launchers, temperature conditioning and impact angle.

Current Inventory: 20 rounds*

Normal/Ideal Inventory: Up to 30 rounds

Purchase Price: Up to \$25 per round

* Current inventory as of 3/14/2022

Item: DEFENSE TECHNOLOGY 40MM CS FERRET LIQUID BARRICADE-PENETRATING PROJECTILE ROUND

Description: The 40MM CS Ferret Liquid munition is a frangible projectile filled with chemical agent. It is designed to deliver chemical agents in barricade situations from a 40mm launcher. Spin stabilization from barrel rifling affords maximum stand-off distance and accuracy for safety. The munition is non-burning and suitable for indoor use. It is designed to penetrate barriers, such as windows, hollow core doors, wallboard, and thin plywood. Upon impacting the barrier, the nose cone ruptures and instantaneously delivers a small chemical payload inside of a structure or vehicle. The active CS agent is 27.6 grams and instantaneously discharges on impact.

Current Inventory: 20 rounds

Normal/Ideal Inventory: Up to 30 rounds

Purchase Price: Up to \$25 per round

Item: REMINGTON 870 12 GAUGE LESS LETHAL SHOTGUN

Quantity: 1*

Use and Capability: The Remington 870 Less Lethal Shotgun is used to deploy the less lethal 12-gauge Super-Sock Beanbag Round up to a distance of 75 feet. The range of the weapon system helps to maintain space between officers and a suspect, reducing the immediacy of the threat which is a principle of de-escalation.

Expected Lifespan: 25 years

Manufacturer's Product Description: The Remington 870 Less Lethal Shotgun is used to deploy the less lethal 12-gauge Super-Sock Beanbag Round up to a distance of 75 feet. The range of the weapon system helps maintain space between officers and a suspect reducing the immediacy of the threat which is a principle of De-escalation.

Purpose: To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Situations for use of the less lethal weapon systems may include, but are not limited to: self-destructive, dangerous and/or combative individuals; riot/crowd control and civil unrest incidents; circumstances where a tactical advantage can be obtained; potentially vicious animals; training exercises or approved demonstrations.

Authorized Use: Only Officers and SWAT Operators who have been trained in the use of less lethal shotgun are authorized to use them. Less lethal shotguns are to be used for law enforcement purposes, and in compliance with the Placentia Police Department Use of Force policy and relevant state and federal laws.

Purchase Price: Up to \$1,000 each

Annual Upkeep Costs: \$50 each

Legal and Procedural Rules: It is the policy of the Placentia Police Department to utilize the less lethal shotguns only for official law enforcement purposes, and pursuant to State and Federal law, including those regarding the use of force.

Training Required: Officers are trained in the 12 gauge less lethal option by annual in-service training.

* Current inventory as of 3/14/2022

Related Munitions:

Item: DEFENSE TECHNOLOGY DRAG STABILIZED 12-GAUGE BEANBAG ROUND

Description: The 12-Gauge Drag Stabilized™ Round is comprised of a translucent 12-Gauge shell loaded with a 40 gram, tear shaped bag made from a cotton and ballistic material blend and filled with #9 shot. This design utilizes four (4) stabilizing tails. The 12-Gauge Drag Stabilized™ Round utilizes smokeless powder as the propellant. The 12-Gauge Drag Stabilized™ Round has secured its place as the Law Enforcement Communities' number one choice for Specialty Impact Munitions to be used as a dynamic, high energy, single target round for incapacitation or the distraction of a non-compliant, aggressive subject. It has been successfully used against a broad range of individuals from fleeing subjects to "suicide by cop" situations. The 12-Gauge Drag Stabilized™ Round is intended to be direct fired. The operator should be adequately trained in the use of Less Lethal Impact Munitions and have a thorough understanding of the round and considerations for selecting shot placement such as level of threat, target distance, size, and clothing. It is recommended that these rounds should only be used in a cylinder bore shotgun with no choke. The 12-Gauge Drag Stabilized™ Round proves most successful in incapacitation when used within its effective range of approximately 20 to 50 feet. These ranges offer the necessary energy and accuracy to target the large muscle groups of the buttocks, thigh and even the knees of the subject. These areas provide sufficient pain stimulus and affect the mobility of the subject while significantly minimizing serious or life-threatening injuries. Statistics show that subjects are rarely incapacitated after only one deployment. Most encounters require two to three shots placed on the subject. It is extremely critical to deploy an accurate round, such as the 12-Gauge DS, in order to place these multiple shots in areas where pain might be maximized, while serious injuries are minimized. It is the need for accuracy that led to the deployment of the drag stabilized design. The 12-Gauge Drag Stabilized™ Round can also be deployed in crowd control situations to protect the riot line, cover or enhance chemical munitions, or target specific agitators and organizers of the crowd. When used in this fashion, it is primarily both

a psychological deterrent and physiological distraction serving as a pain compliance device to either get the crowd (or subject) moving or keeping them at a designated distance.

Current Inventory: 50 rounds*

Normal/Ideal Inventory: Up to 100 rounds

Purchase Price: up to \$6 per round

* Current inventory as of 3/14/2022



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

FROM: CITY ADMINISTRATOR

DATE: APRIL 19, 2022

SUBJECT: **REAPPOINTMENT OF EXPIRED COMMISSION AND COMMITTEE TERMS**

FISCAL
IMPACT: None

SUMMARY:

State Law requires that Placentia publicly post a list of all City Council authorized committees, commissions, and boards by December 31 of each calendar year. This requirement is referred to as the "Maddy List" named for State Senator Ken Maddy who was the sponsoring legislator for the requirement.

In addition to a list of the City's committees, commissions, and boards, the posted information must also include any requirements for appointment to each group as well as a list of any appointed members whose terms will be expiring in the calendar year following the posting.

During the pandemic, the City Clerk's office continued to post a Maddy List. However, the terms of several commissioners and committee members have expired, and those volunteers have continued to serve after their terms expired. The Placentia Charter states in Section 902 that members of City Council appointed boards, commissions, and committees shall serve until their respective successors are appointed and qualified. The City wishes to recognize the hard work and commitment of the volunteers serving on boards, commissions, and committees by completing the process of reappointing those desiring to continue to serve.

The City Clerk's Office wishes to address these expired terms of office.

RECOMMENDATION:

It is recommended that the City Council take the following action:

- 1) Receive and file this report and presentation; and
- 2) Provide direction to the City Clerk's Office regarding the City Council's preferred approach to updating terms of commissioners, and board and committee members, serving after their appointed term has expired.

3. a.
Apr. 19, 2022

DISCUSSION:

The terms of the positions below have expired and it is recommended that those serving be reappointed if willing to continue to serve.

Planning Commission

- 2 positions require (re)appointment to term ending 7/1/22 (7/1/26?)
- 1 position requires (re)appointment to term ending 7/1/25
- There is 1 open position

Financial Audit Oversight Committee

- 1 position requires (re)appointment to term ending 7/1/23
- 2 positions require (re)appointment to term ending 7/1/24
- 1 position requires (re)appointment to term ending 7/1/25

The City Clerk's Office seeks the City Council's guidance as to their preferred method to become current with appointments. The Clerk's Office has identified the following two (2) options for achieving compliance and would welcome any direction on this matter.

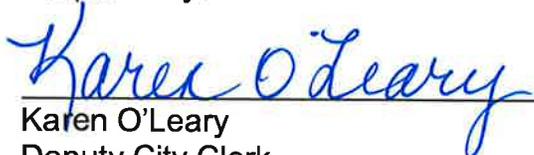
Option #1

Solicit confirmation from all currently serving members requiring (re)appointment that they are willing to serve the remainder of the term consistent with their previous appointment date. Upon confirmation, conduct City Council reappointments of those indicating a willingness to continue serving.

Option #2

Declare the expired term seats "vacant". Open applications to all positions requiring re(appointment) and solicit applications to fill identified positions. At the conclusions of that process, conduct City Council interviews with prospective applicants and subsequently make any necessary appointments.

Prepared by:



Karen O'Leary
Deputy City Clerk

Reviewed and approved:



Damien R. Arrula
City Administrator

Attachment:

Presentation – Maddy List



City of Placentia

Maddy List

Achieving Post-Pandemic Compliance

Office of the City Clerk
April 2022

ATTACHMENT 1

Background

- **Maddy List is a state law requirement for cities to publish an annual “Local Appointment List” by December 31 each year**
 - List of all ongoing commissions, committees, and boards authorized and appointed by the City Council, term of office, and any required qualifications for appointment and service
 - List of all appointed members whose term will expire during the coming calendar year
 - Date of original appointment, date of expiring term, date of any intermediate appointment(s)



Placentia's Local Appointment List Issues

- Lists posted during pandemic were not in strict compliance with State Law
 - Members were listed and continued to serve after term had expired, but had not been formally reappointed
 - Non-compliance was not a major issue due to relaxation of requirements during the pandemic
- Purpose of this agenda item is to solicit City Council direction regarding approach to achieving compliance



Positions Requiring Attention to Achieve Compliance

- Planning Commission
 - 2 positions require (re)appointment to term ending 7/1/22 (7/1/26 ?)
 - 1 position requires (re)appointment to term ending 7/1/25
 - There is 1 open position
- Financial Audit Oversight Committee
 - 1 position requires (re)appointment to term ending 7/1/23
 - 2 positions require (re)appointment to term ending 7/1/24
 - 1 position requires (re)appointment to term ending 7/1/25



Possible Approaches to Achieve Maddy List Compliance

- Option #1
 - Solicit confirmation from all currently serving members requiring (re)appointment that they are willing to serve remainder of the term consistent with their previous appointment date
 - Make City Council reappointments
- Option #2
 - Open up applications to all positions requiring re(appointment)
 - Solicit applications to fill identified positions
 - Conduct City Council interviews with applicants
 - Make City Council appointments



Questions / Comments



ATTACHMENT 1



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF COMMUNITY SERVICES

DATE: APRIL 19, 2022

SUBJECT: **APPROVAL OF THE DESIGN CONCEPT PLAN FOR THE LA PLACITA PARKETTE RENOVATION CIP AND PROP 68 PROJECT NO. 7911.**

FISCAL
IMPACT: BUDGETED: \$640,000 PROP 68 GRANT FUND
EXPENSE: \$638,360 PROP 68 GRANT FUND

SUMMARY:

In August 2019, after careful consideration and following City Council approval, the City submitted seven (7) project applications requesting grant funds for various improvements/renovations at several community parks through the California State Parks, Office of Grants and Local Services (OGALS). The Statewide Park and Community Revitalization Program (SPP) is a competitive grant program that provides funds to create new parks, expand existing parks, and/or renovate existing parks in critically underserved communities across California. Funding for the grant program is provided through the California Proposition 68 Parks and Water Bond of 2018.

The City was notified in February 2020, that the renovation project for La Placita Parkette was chosen by OGALS to receive a grant award of \$640,000. The La Placita Parkette renovation project will include removal and replacement of the existing playground and rubberized surfacing, addition of water efficient irrigation, landscaping, addition of removable bollards at the park entry, decorative fencing, and new park lighting.

The City Council awarded a Professional Services Agreement to RHA Landscape Architects Planners, Inc. (RHA) for design services for the La Placita Parkette playground renovation project on November 17, 2020. In following the Placentia Parks Initiative Plan, a comprehensive plan aimed at improving aging park and facility infrastructure over the next two (2) Fiscal Years, RHA was tasked with providing the City with a creative design concept plan for the renovations of La Placita Parkette. The design concept plan has been reviewed by Staff and was presented to the Parks, Arts, and Recreation Commission (PARC) at the February 8, 2022, Commission meeting for their review.

Staff and the PARC Commission recommend the City Council approve the concept design plan submitted by RHA for the renovation project of La Placita Parkette. The proposed action will approve the design concept plan of the La Placita Parkette renovation project.

3. b.
Apr. 19, 2022

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Provide Staff with input to incorporate into the design plan for the renovation of the La Placita Parkette renovation project; and
2. Approve the design concept plan for the La Placita Parkette renovation project.

DISCUSSION:

The City was notified in February 2020, that the renovation project for La Placita Parkette was chosen by OGALS to receive a grant award of \$640,000. The La Placita Parkette renovation project will include removal and replacement of the existing playground and rubberized surfacing, addition of water efficient irrigation, landscaping, addition of decorative fencing, new park lighting, and replacement of aging park amenities. After receiving notification of the grant award, the City budgeted funds for the renovation of La Placita Parkette in the Fiscal Year 2020-21 Capital Improvement Program (CIP). The project began in Fiscal Year 2020-21 and a total of \$9,600.28 was previously spent for design services. A total of \$630,400 has been rolled over for the project completion in Fiscal Year 2021-22.

The design concept plan provided by RHA aligns with the City Council approved Placentia Park Initiative ("PPI"), to enhance play experiences throughout the City's parks system, by creating unique "themed" playgrounds that are all different. The design incorporates a citrus theme paying tribute to the rich history of the orange groves in the community. The playground will feature a spinner, new slides, citrus tree climbers, shade sails, a playhouse, wagon climber, and inclusive play elements. The PARC Commission reviewed the design concept plans for the renovation of La Placita Parkette at the February 8, 2022, meeting. The PARC Commission recommends approval of the proposed design concept plans provided by RHA for the La Placita Parkette renovation project.

The recommended actions will provide direction to Staff on the proposed park concept design. Should the City Council approve the design concept, Staff will move forward with advertising, bidding, and constructing the project. Additional park amenities will also be ordered per the concept design and per the OGALS grant deliverables.

FISCAL IMPACT:

The City budgeted funds for the renovation of La Placita Parkette in the Fiscal Year 2020-21 Capital Improvement Program (CIP). The project began in Fiscal Year 2020-21 and a total of \$9,600.28 was previously spent for design services. A total of \$630,400 has been rolled over for the project completion in Fiscal Year 2021-22.

Total budgeted Prop 68 grant funds are \$640,000. The total project cost allocated to Prop 68 funding is \$638,360. Therefore, sufficient funds exist in the CIP budget to order and install the playground equipment and replacement of the various amenities consistent with the PPI.

Prepared by:



Veronica Ortiz
Community Services Supervisor

Reviewed and approved by:



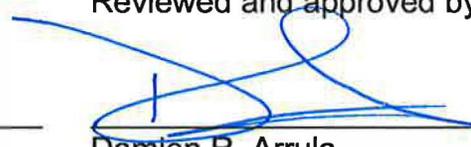
Karen Crocker
Director of Community Services

Reviewed and approved by:



Jennifer Lampson
Director of Finance

Reviewed and approved by:



Damien R. Arrula
City Administrator

Attachments:

- 1. La Placita Parkette Concept Design Renderings
- 2. La Placita Parkette Cost Estimate
- 3. Presentation

Proposal for
RHA Landscape Architects-Planners, Inc.

Prepared by



02-04-2022
Job # 105074-01

La Placita Parkette Playground Option 3















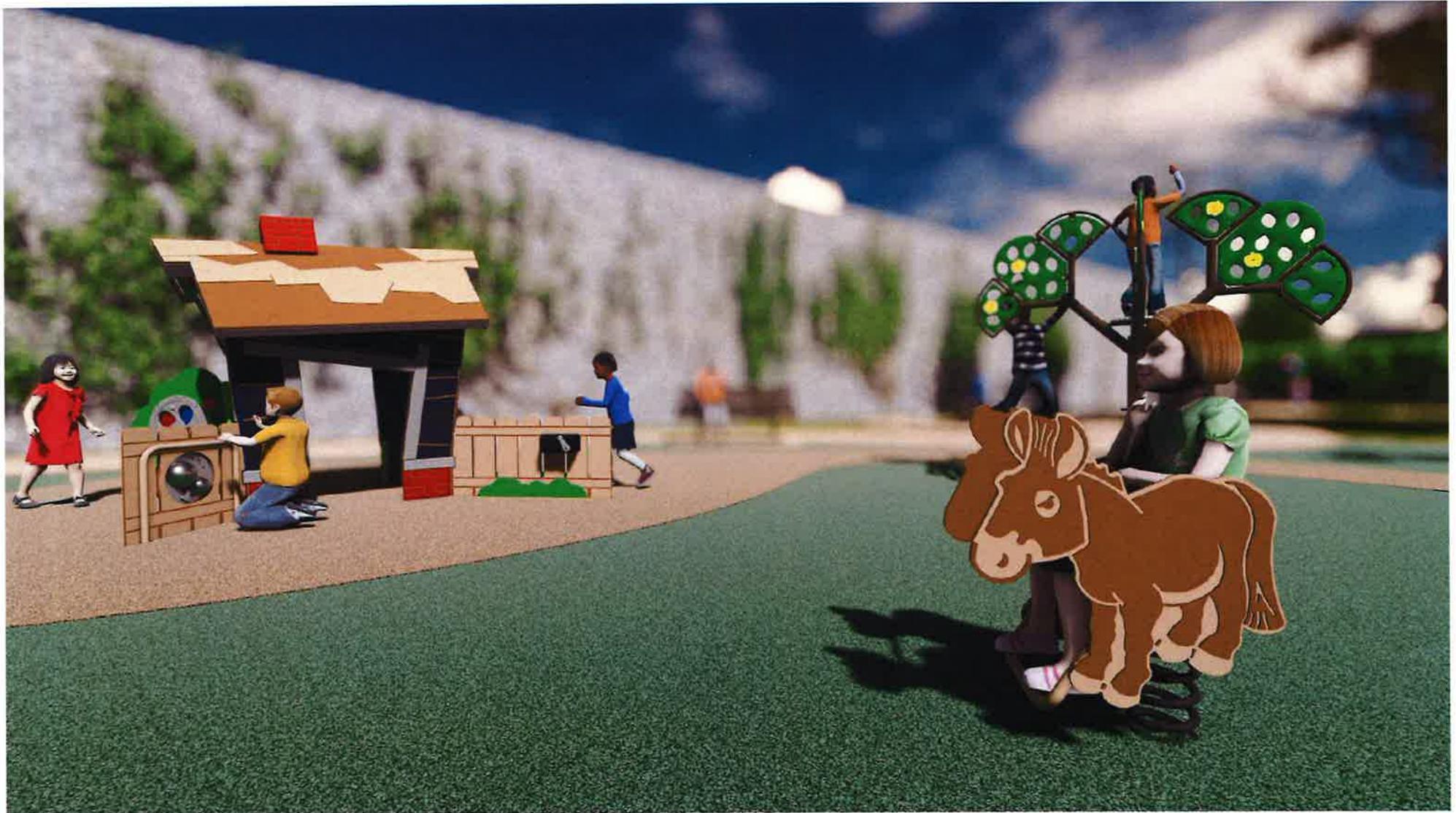






























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 Logan, UT 84321
 Cell: 805-910-5971
 Office: 435-245-5055
 Fax: 435-245-5057
 brandon@gwpark.com
 www.gwpark.com

02/04/2022
 Quote #
 105074-01-04

La Placita Parkette Playground Option 3

RHA Landscape Architects-Planners, Inc.
 Attn: Jennifer Salazar
 6800 Indiana Ave, Suite 245
 Riverside, CA 92506
 Phone: 951-781-1930 Ext. 111
 JenniferS@rhala.com

Ship to Zip 92870

Quantity	Part #	Description	Unit Price	Amount
1	RDU	GameTime - 5-12 Inclusive Playground W/Shade- Reference Drawing #105074-01-Opt 3	\$85,898.00	\$85,898.00
1	6272	GameTime - Merry-Go-All	\$7,407.00	\$7,407.00
1	6281I	GameTime - Mule Spring Rider	\$1,059.00	\$1,059.00
2	38217	GameTime - Flower Talk Tube Ground Level 2-5	\$694.00	\$1,388.00
1	5506SP	GameTime - Jules Playhouse	\$17,460.00	\$17,460.00
1	4586SP	GameTime - Tractor Climber	\$21,900.00	\$21,900.00
1	6013RP	GameTime - Bolt on Lemon Sign	\$1,540.00	\$1,540.00
2	6004SP	GameTime - Orchard Tree Climber	\$7,668.00	\$15,336.00
1	PLX271	GameTime - Orange Crate Panel	\$1,200.00	\$1,200.00
1	6323RP	GameTime - Poplar Canopy Roof	\$9,480.00	\$9,480.00
1	INSTALL	Install - Site Work- <ul style="list-style-type: none"> • Provide and install 4,107 SF of crushed misc. base at 4" depth. (Base to be manipulated for a 5' CFH and a 7' CFH for PIP Surfacing) • Provide and install (1) concrete pad for the Rock N Raft Equipment. • Remove and dispose spoils. • Prevailing wages. • Price includes one (1) move-on only 	\$18,234.00	\$18,234.00
1	INSTALL	Install - Installation of Playground Equipment- <ul style="list-style-type: none"> • Installation only of (1) • Footings excavation, and concrete. (Through Dirt) • Equipment assembly. • Removal of spoils. • Prevailing wages. • Price includes one (1) move-on only. 	\$51,362.00	\$51,362.00
1	INSTALL	Install - Surfacing-Standard 50/50- <ul style="list-style-type: none"> • Install approximately 4,107 SF of Pro-Tect TurfTM • Install approximately 2,828 SF of 2½" Pro-Tect TurfTM • Install approximately 1,279 SF of 3½" Pro-Tect TurfTM • 729 SF – 60% black, 40% beige color wear course. • 2,876 SF – 60% black, 40% green color wear course. • Use of California recycled tires. • Use of aromatic binder. • Prevailing wages. • Removal of our construction debris. • Price includes one (1) move-on only. • Standard two-year warranty. 	\$52,774.00	\$52,774.00
			Sub Total	\$285,038.00
			Discount	(\$29,311.90)



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 brandon@gwpark.com
 www.gwpark.com

02/04/2022
 Quote #
 105074-01-04

La Placita Parkette Playground Option 3

Quantity	Part #	Description	Unit Price	Amount
			Material Surcharge	\$22,726.81
			Freight	\$12,261.70
			Tax	\$13,657.25
			Total	\$304,371.86

Comments

Your Sales Rep is Brandon Seitz. Please reach out to Brandon at 805-910-5971 if you should have any questions regarding this quote.

***Quotes are not valid after 30 days. Must get updated pricing to order if past 30 days from date of the quote.

Material Surcharge reflects raw material price increase

Shipping and Site Address:
 900 Gonzales St
 Placentia, CA 92870

*Freight charges are based on listed zip code and are subject to change if shipping information changes.

Prevailing Wages

DIR #1000028191 CSLB #929912 B & C61/D34

TERMS & CONDITIONS:

Remittance Address:
 975 S. Hwy 89
 Logan, UT 84321

- **PRICING:** Pricing is subject to change. Request updated pricing when purchasing from quotes more than 30 days old.
- **PAYMENT TERMS:** Net 30 days subject to approval by Credit Manager. A signed P.O. made out to Great Western Recreation or this signed quotation is required for all orders unless otherwise noted. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Checks should be made payable to Great Western unless otherwise directed.
- **FINANCE CHARGE:** A 1.5% monthly finance charge (or as permitted by law) will be added to invoices over 30 days past due.
- **TAXES:** Taxes will be shown as a separate line item when included. Any applicable taxes not shown will be added to final invoice. A copy of your tax exemption certificate must be submitted at time of order or taxes will be added to your invoice.
- **MINIMUM ORDER:** Our minimum order is \$50 (USD) Any order less than \$5000 requires cash with order or payment by major credit card.
- **SHIPMENT:** Multiple shipments may be required based on point of origin. Above costs assume one shipment for each vendor quoted.
- **DELIVERY:** It is the responsibility of the owner to offload and inventory equipment, unless other arrangements have been made. Missing or damaged equipment must be reported within 60 days of acceptance of delivery.

INSTALLATION CONDITIONS:

- **ACCESS:** Site should be clear, level and allow for unrestricted access of trucks and machinery.
- **STORAGE:** Customer is responsible for providing a secure location to off-load and store the equipment during the installation process. Once equipment has delivered to the site, the owner is responsible should theft or vandalism occur unless other arrangements are made and noted on the quotation.
- **FOOTER EXCAVATION:** Installation pricing is based on footer excavation through earth/soil only. Customer shall be responsible for unknown conditions such as buried utilities (public & private), tree stumps, rock, or any concealed materials or conditions that may result in additional labor or materials cost.
- **UTILITIES:** Owner is responsible for locating any private utilities.
- **ADDITIONAL COSTS:** Pricing is based on a single mobilization for installation unless otherwise noted. Price includes ONLY what is stated in this quotation. If additional site work or specialized equipment is required, pricing is subject to change.



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www.gwpark.com

02/04/2022
Quote #
105074-01-04

La Placita Parkette Playground Option 3

ACCEPTANCE OF QUOTATION:

Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Accepted By (printed): _____ Title: _____

Telephone: _____ Fax: _____

P.O. Number: _____ Date: _____

Purchase Amount: **\$304,371.86**

SALES TAX EXEMPTION CERTIFICATE #: _____ FEIN# _____

(PLEASE PROVIDE A COPY OF CERTIFICATE)

Salesperson's Signature

Customer Signature

DIR Project # (California only) _____



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www.gwpark.com

02/04/2022
Quote #
105074-01-04

La Placita Parkette Playground Option 3

Customer Order Info:

BILLING INFORMATION:

Bill to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

SHIPPING INFORMATION (IF DIFFERENT FROM ABOVE):

Ship to: _____

Contact: _____

Address: _____

Address: _____

City, State: _____ Zip: _____

Tel: _____ Fax: _____

E-mail: _____

METAL

- White
- Champagne
- Metallic
- Starlight
- Black
- Bronze
- Beige
- Brown
- Dark Green
- Green
- Light Green
- Spring Green
- Blue
- Sky Blue
- Periwinkle
- Royal Purple
- Burgundy
- Red
- Orange
- Butterscotch
- Yellow



A PLAYCORE Company

COLOR OPTIONS

PLASTIC

- Champagne
- Beige
- Green
- Light Green
- Spring Green
- Dark Blue
- Blue
- Sky Blue
- Periwinkle
- Royal Purple
- Burgundy
- Red
- Orange
- Yellow

HDPE

- Dolphin Gray
- Black
- Beige
- Brown
- Green
- Spring Green
- Blue
- Sky Blue
- Purple
- Burgundy
- Red
- Orange
- Yellow

2 COLOR HDPE

- White/Black
- Dolphin Gray/Black
- Black/White
- Beige/Green
- Brown/Beige
- Green/Beige
- Green/White
- Spring Green/White
- Blue/Beige
- Sky Blue /White
- Red/White
- Yellow /Black

SHADE

- Khaki
- Graphite
- Cloud
- Sand
- Evergreen
- Azure
- Aquamarine
- Tree Frog
- Deep Sea
- Sky
- Lilac
- Mesa
- Dandelion

VISTAROPES STANDARD

- Red
- Sky Blue
- Yellow
- Green
- Brown
- Natural
- Black

VISTAROPES CUSTOM

- Red/Black
- Red/Sky Blue
- Sky Blue/Yellow
- Green/Brown

*Colors for VistaRope products only. All standard GameTime ropes are black

DECKS

- Gray
- Blue
- Brown

SPECIAL ROCK

- Sandstone
- Deep Granite

WALLCANO® HANDHOLDS

- Red
- Green
- Blue
- Beige

SITE RECYCLED PLASTIC LUMBER

- Gray
- Tudor
- Sand

All colors are approximate. Contact your GameTime representative for color samples.

NATURAL PALETTES



ARCTIC

Uprights

White

Metal

Champagne

HDPE

Sky Blue

Roto Plastic

Periwinkle

Decks

Gray



BAYOU

Uprights

Spring Green

Metal

Bronze

HDPE

Green

Roto Plastic

Champagne

Decks

Brown



SPRING BLOOM

Uprights

Champagne

Metal

Spring Green

HDPE

Sky Blue

Roto Plastic

Sky Blue

Decks

Brown



JUNGLE

Uprights

Brown

Metal

Spring Green

HDPE

Orange

Roto Plastic

Light Green

Decks

Brown



MALIBU

Uprights

Bronze

Metal

Beige

HDPE

Spring Green

Roto Plastic

Spring Green

Decks

Brown



SANTA ELANA

Uprights

Bronze

Metal

Butterscotch

HDPE

Dolphin Gray

Roto Plastic

Light Green

Decks

Brown

CONTEMPORARY PALETTES



AVALON

Uprights

Bronze

Metal

White

HDPE

Dolphin Gray

Roto Plastic

Periwinkle

Decks

Gray



DEEP SPACE

Uprights

Starlight Black

Metal

Yellow

HDPE

Red

Roto Plastic

Sky Blue

Decks

Blue



EMERALD

Uprights

Metallic

Metal

White

HDPE

Yellow

Roto Plastic

Spring Green

Decks

Blue



PASSION FRUIT

Uprights

Orange

Metal

Spring Green

HDPE

Sky Blue

Roto Plastic

Yellow

Decks

Brown



WHIMSY

Uprights

White

Metal

Blue

HDPE

Orange

Roto Plastic

Periwinkle

Decks

Gray



HONEYSUCKLE

Uprights

Spring Green

Metal

Champagne

HDPE

Blue

Roto Plastic

Periwinkle

Decks

Gray

PRIMARY PALETTES



ALLEGIANCE

Uprights

Sky Blue

Metal

White

HDPE

Red

Roto Plastic

Dark Blue

Decks

Gray



GUM DROP

Uprights

Burgundy

Metal

Butterscotch

HDPE

Blue

Roto Plastic

Blue

Decks

Blue



JOVIAL

Uprights

Burgundy

Metal

Butterscotch

HDPE

Dolphin Gray

Roto Plastic

Spring Green

Decks

Blue



PATRIOT

Uprights

Burgundy

Metal

White

HDPE

Blue

Roto Plastic

Champagne

Decks

Blue



SHINE

Uprights

Sky Blue

Metal

Spring Green

HDPE

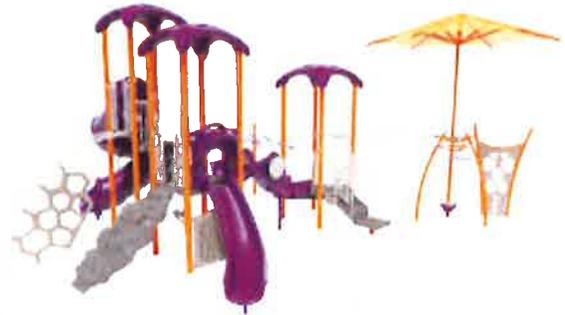
Orange

Roto Plastic

Orange

Decks

Gray



SUNRISE

Uprights

Orange

Metal

White

HDPE

Dolphin Gray

Roto Plastic

Poyal Purple

Decks

Gray



Credit card payment authorization

Card issuer: Visa _____ Master Card _____

Card number _____ Expiration date _____

Card Holder name as it appears on card _____

Billing address as it appears on card account.

CSC, Card Security Code _____

CSC note: Visa and MasterCard CSC use a 3 digit code on far right on the back of card.

Payment Amount \$ _____ Payment Release Date _____

Representing: _____

(Identifier for cash applications: Business name on order, invoice #, PO #, project name, order #)

Charge authorized this date _____

By Cardholder signature _____ Representing _____
(Business Name)

Return by fax or email to the GWR Credit Department at fax #435-245-5057, or email to Shellece@gwpark.com
Please direct your questions to Shellece Gunnell at 435-245-5055.

RHA LANDSCAPE ARCHITECTS-PLANNERS, INC.

Opinion of Probable Cost for:

Project No.: 20140

Date: 3/30/2022

La Placita Parkette

Prepared By: D. Grove

\$727,160 total with 15% contingency

J. Salazar

DESCRIPTION	QTY.	UNIT	UNIT PRICE	SUB-TOTAL	TOTAL
DEMOLITION					\$ 24,668
Site Clear & Grub	16,445	SF	1.50	\$ 24,668	
GRADING					\$ 16,445
Grading	16,445	SF	1.00	\$ 16,445	
ELECTRICAL					\$ 42,000
Solar Lights	6	EA	7,000.00	\$ 42,000	
HARDSCAPE					\$ 21,777
4" Pervious Concrete Paving	86	SF	14.00	\$ 1,204	
Stabilized Decomposed Granite	3,418	SF	4.00	\$ 13,672	
Aluminum Header	799	SF	4.00	\$ 3,196	
Playground Edge Curb	247	LF	\$15.00	\$ 3,705	
SITE AMENITIES					\$ 348,972
Play Area Installed by Great Western			\$304,372		
Resilient Play Surfacing & Aggregate Base	1	LS	\$71,008.00	\$ 71,008	
Play Structures (Material)	1	LS	\$133,356.10	\$ 133,356	
Play Structures (Installation of equipment)	1	LS	\$51,362.00	\$ 51,362	
Material Surcharge, Freight, and Tax	1	LS	\$48,645.76	\$ 48,646	
Amenities			\$44,600		
1" Copper water line for hydration station	45	LF	20.00	\$ 900	
Drinking Fountain Hydration Station	1	EA	5,500.00	\$ 5,500	
Trash Receptacle	2	EA	1,500.00	\$ 3,000	
Picnic Table	4	EA	1,700.00	\$ 6,800	
Benches	3	EA	1,300.00	\$ 3,900	
BBQ	3	EA	500.00	\$ 1,500	
3' Tubular Steel Fence	125	LF	120.00	\$ 15,000	
Small Park Sign	1	EA	8,000.00	\$ 8,000	
IRRIGATION					\$ 16,856
Turf Irrigation System	3,686	SF	2.00	\$ 7,372	
Shrub Irrigation System	4,742	SF	2.00	\$ 9,484	

DESCRIPTION	QTY.	UNIT	UNIT PRICE	SUB-TOTAL	TOTAL
-------------	------	------	------------	-----------	-------

PLANTING					\$ 43,943
-----------------	--	--	--	--	------------------

Planting Area Mulch 3" thick	8,428	SF	0.65	\$ 5,478	
Weed Abatement, Soil Preparation & Fine Grade	8,428	SF	0.50	\$ 4,214	
90 Day Plant Establishment/Maintenance Period	8,428	SF	0.12	\$ 1,011	
Turf (sod)	3,686	SF	1.50	\$ 5,529	
Trees (24" box)	8	EA	500.00	\$ 4,000	
Shrubs	4,742	SF	5.00	\$ 23,710	

	Sub-Total	\$	514,660
15%	Contingency	\$	77,198.99
	Sub-Total	\$	591,859
6%	Mobilization & Gen Conditions	\$	35,511.53
	Consultant Fees	\$	99,790

PROJECT TOTAL	\$ 727,160
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SEPARATE CITY BUDGET FOR PROJECT	\$ 88,800
---	------------------

Amenities					\$63,800
Drinking Fountain Hydration Station	1	EA	5,500.00	\$	5,500
Trash Receptacle	2	EA	1,500.00	\$	3,000
Picnic Table	4	EA	1,700.00	\$	6,800
Benches	3	EA	\$1,300.00	\$	3,900
BBQ	3	EA	\$500.00	\$	1,500
Small Park Sign	1	EA	\$8,000.00	\$	8,000
Play Structures (Material)	1	LS	\$26,000.00	\$	26,000
Play Structures (Installation of equipment)	1	LS	\$9,100.00	\$	9,100

Additional Funds	\$25,000
-------------------------	-----------------

GRANT TOTAL
\$640,000

TOTAL FUNDED BY GRANT	\$ 638,360
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City of Placentia

La Placita Parkette – Concept Plan

April 19, 2022

ATTACHMENT 1

Background

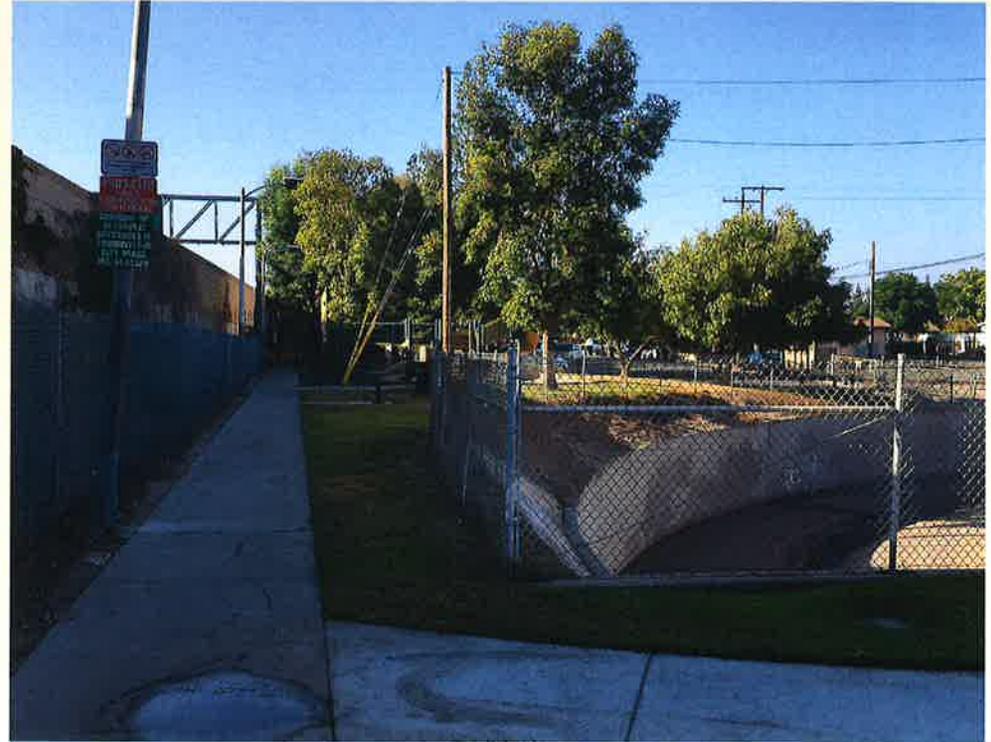
- In August 2019, the City Council approved the submission of park project applications for grant funding for various park improvements through the Statewide Park and Community Revitalization Program (Prop 68)
- The City was notified in February 2020, that the renovation project for La Placita Parkette was chosen to receive an award of \$640,000
- The renovation project will include, removal and replacement of the existing playground and rubberized surfacing, addition of water efficient irrigation, landscaping, addition of decorative fencing, new park amenities, and new park lighting
- The City Council awarded a Professional Services Agreement to RHA Landscape Architects Planners, INC. (RHA) for design services for the La Placita Parkette renovation project
- The proposed design will align with the City's comprehensive Parks Initiative Plan aimed at improving aging park and facility infrastructure



Current Park Photos



Current Park Photos



Current Park Photos



ATTACHMENT 1

Concept Plans



Concept Plans



Concept Plans



Concept Plans



ATTACHMENT 1

Questions & Comments



ATTACHMENT 1



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF COMMUNITY SERVICES

DATE: APRIL 19, 2022

SUBJECT: **APPROVAL OF THE DESIGN CONCEPT PLAN FOR PLAYGROUND RENOVATIONS AT WAGNER PARK AND APPROVAL OF A PUBLIC WORKS AGREEMENT WITH MIRACLE RECREATION EQUIPMENT CO. FOR THE PURCHASE AND INSTALLATION OF THE PLAYGROUND EQUIPMENT, CIP PROJECT NO. 7203**

FISCAL
IMPACT: BUDGETED \$300,000.00 CIP BUDGET FUND (797203-6760)
EXPENSE: \$289,925.14 CIP BUDGET FUND(797203-6760)

SUMMARY:

The Placentia Open Space and Urban Greening “(POSUG)” Master Plan was completed in November 2019 and approved by the City Council at the December 3, 2019, meeting to be utilized as a guide for future Capital Improvement Program (CIP) projects to be incorporated into the City’s CIP plan and to allocate potential funding sources as available through the City’s annual budgetary process.

This Master Plan was the basis for the creation of the Placentia Parks Initiative (PPI); a citywide initiative which is aimed at establishing a significant capital investment into the City’s parks and open spaces by improving and renovating aging park infrastructure and amenities over the course of the next two (2) fiscal years.

At the May 18, 2021, meeting the City Council approved the PPI as a tool to be utilized for prioritizing park and building improvement projects as funding becomes available. Included in the PPI was the renovation of the Wagner Park playground. The project will include the complete removal and replacement of the existing playground structure, addition of a new swing bay, themed climbers, and new slides.

Currently, Wagner Park includes two (2) 360 Typhoon Slides that are attached to the existing play structure. The slides were installed in the summer of 2017 and cost approximately \$14,000 including installation. Staff evaluated the slides and found that they are still in good shape and are not in need of replacement. Staff recommends keeping the existing slides and incorporating them into the new design of the play structure.

3. c.
Apr. 19, 2022

The design concept plan has been reviewed by Staff and was presented to the Parks, Arts, and Recreation Commission (PARC) at the February 8, 2022, Commission meeting for their review. Staff and the PARC Commission recommend the City Council approve the concept design plan. The proposed action will approve the design concept plan of the Wagner Park playground renovation project and will award a Public Works Agreement to Miracle Recreation Equipment Co. ("Miracle"), for the purchase and installation of the playground equipment in the amount of \$289,925.14, satisfying CIP project No. 7203, as outlined in the PPI.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Provide Staff with input to incorporate into the design plan for the renovation of the Wagner Park playground; and
2. Approve the design concept plan for the Wagner Park playground renovation project; and
3. Approve the purchase of the Wagner Park playground equipment utilizing the budgeted CIP funding in Fiscal Year 2021-2022 for project 7203; and
4. Award a Public Works Agreement to Miracle Recreation Equipment, for the Wagner Park playground equipment renovation project in the amount of \$289,925.14; and
5. Authorize the City Administrator to approve contract change orders up to a total of \$10,074.86 or a not-to-exceed total contract amount of \$300,000.00; and
6. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

DISCUSSION:

At the May 18, 2021, meeting the City Council approved the PPI as a tool to be utilized for prioritizing park and building improvement projects as funding becomes available. Included in the PPI was the renovation of the Wagner Park playground. The project will include the complete removal and replacement of the existing playground structure, addition of a new swing bay, themed climbers, and replacement of aging park amenities. In following the PPI, the new playground will feature a nature theme and will include colorful insect climbers in the shapes of a caterpillars, ladybugs, and butterflies.

Currently, Wagner Park includes two (2) 360 Typhoon Slides that are attached to the existing play structure. The slides were installed in 2017 and cost approximately \$14,000. The slides are a Miracle product and were installed by Miracle. After evaluating the playground and determining that the existing slides are in good condition and do not pose any safety hazards, it was determined that the most fiscally responsible design should include the incorporation of the existing slides into the new playground. Staff solicited three (3) bids for the Wagner Park

playground renovation project and included a request for the consultant to incorporate the existing slides into their design proposals. The City received proposals from Miracle Recreation Equipment Co., PlayCore dba GameTime, and Pacific Play Systems Inc. Of the three (3) bids received, only Miracle was able to meet the City’s request to incorporate the slides into the design concept to the City’s satisfaction. Per Miracle’s design concept the existing slides will be attached to the new playground and the color scheme will match, thus providing for the most seamless and cost-effective renovation project. The other two (2) contractors are not able to attach the existing slides to the new playground structure as they are not the original manufacturer or installer of the slides. The table below identifies the submitted proposals.

Contractor	Bid Amount	Notes
Miracle Recreation Equipment Co.	\$289,925.14	Will incorporate existing slides
PlayCore dba GameTime	\$289,998.76	Cannot incorporate existing slides
Pacific Play Systems Inc.	\$295,000.00	Cannot incorporate existing slides

The design concept plan provided by Miracle aligns with the City Council approved PPI, to enhance play experiences throughout the City’s parks system, by creating unique “themed” playgrounds that are all different. The Park, Arts, and Recreation (“PARC”) Commission reviewed the design concept plans for the renovation of the Wagner Park playground at the February 8, 2022, meeting. The PARC Commission recommends approval of the proposed design concept plans provided by Miracle.

Upon approval of the concept design, Staff will work with Miracle to order and finalize the installation of the playground equipment for the park. Additional park amenities will also be ordered per the concept design from a separate CIP budget fund. Staff recommends the City Council approve the concept design plans and award a Public Works Agreement to Miracle Recreation Equipment Co. for the purchase of the equipment in the amount of \$289,925.14.

FISCAL IMPACT:

The City Council budgeted Measure U Funds to renovate Wagner Park and Santa Fe playground in the Fiscal Year 2021-22 CIP. The current budget for the projects is \$600,000. Therefore, sufficient funds exist in the CIP budget to purchase and install the playground equipment at \$289,925.14. Additional park amenities will also be ordered, utilizing currently budgeted CIP project funds for the replacement of various amenities throughout all City parks, consistent with the PPI.

Prepared by:



Veronica Ortiz
Community Services Supervisor

Reviewed and approved by:



Karen Crocker
Director of Community Services

Reviewed and approved by:



Jennifer Lampman
Director of Finance

Reviewed and approved by:



Damien R. Arrula
City Administrator

Attachments:

1. Wagner Park Playground Concept Design Plans **Presentation**
2. Miracle Recreation Equipment Co. Playground Purchase Contract



City of Placentia

Wagner Park Concept Plan

April 19, 2022

ATTACHMENT 1

Wagner Park – Background

- In May 2021, the City Council approved the Placentia Parks Initiative (PPI); a citywide plan which is aimed at establishing a significant investment into the City's parks and open spaces
- As part of the PPI, the City created a priority list of park projects and allocated funding for the completion of the projects over the course of the next two (2) Fiscal Years
- Included in the PPI is a goal to create “destination parks” by improving aging park infrastructure and providing unique “themed” playgrounds that are all different
- Wagner Park is included in the PPI for renovation of the existing playground
- The City received three proposals for the design of the playground at Wagner Park
- The proposed design from Miracle Recreation Equipment Co. will align with the City's vision established in the PPI



Current Park Photos



Current Park Photos



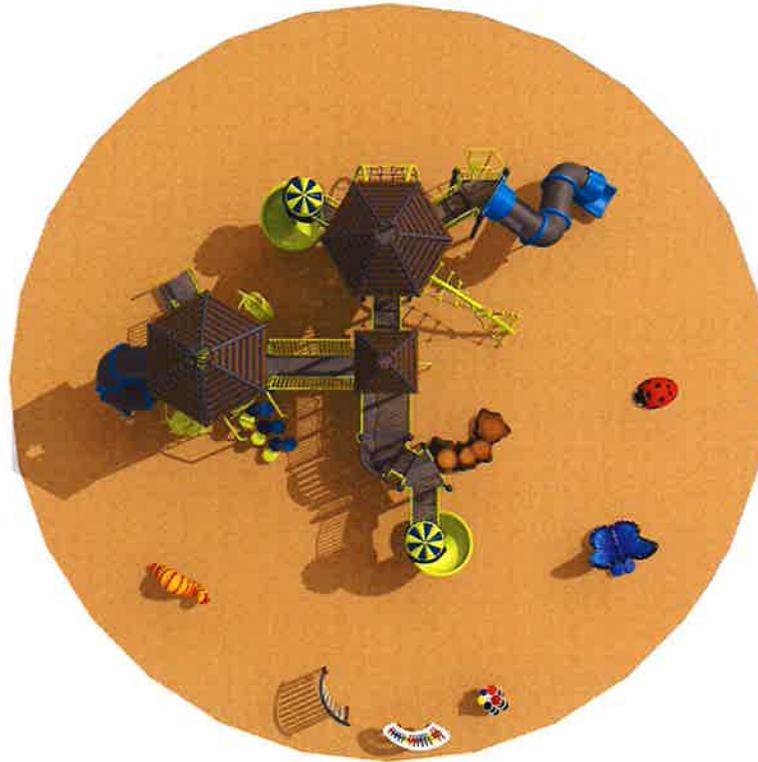
Concept Plan



Concept Plan



Concept Plan



ATTACHMENT 1

Questions & Comments



ATTACHMENT 1

Project No. _____

**CITY OF PLACENTIA
PUBLIC WORKS AGREEMENT FOR
WAGNER PLAYGROUND RENOVATIONS**

THIS AGREEMENT (herein "Agreement"), is made and entered into this 19 day of April, 2022 by and between the CITY OF PLACENTIA, a municipal corporation and charter city, (herein "City") and MIRACLE RECREATION EQUIPMENT CO. "Contractor"). The parties hereto agree as follows:

WITNESSETH:

A. WHEREAS, City requires the renovation of playground at Wagner Park as set forth more fully in this Agreement.

B. WHEREAS, Contractor represents to City that Contractor is qualified to perform said work and has submitted a proposal to City for the same.

C. WHEREAS, City desires to have Contractor perform said services on the terms and conditions set forth herein.

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

E. WHEREAS, this Agreement is authorized under City Administrator's authority to execute contracts under \$25,000. Placentia Municipal Code Section 3.08.085.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein and for good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, City and Contractor hereby agree as follows:

1.0 DEFINITIONS

1.1 Definitions. As used in this Agreement, the following definitions shall be applicable:

- (a) Contractor. Contractor shall mean Miracle Recreation Equipment Co. a Texas Corporation located at PO Box 734154, Dallas, TX 75373-4154.
- (b) City. City shall mean the City of Placentia, a Municipal Corporation and Charter City, located at 401 E. Chapman, Placentia, California 92870.
- (c) City Council. City Council shall mean the City Council of the City of Placentia.
- (d) Contract Officer shall mean the person designated by the City Administrator or City Engineer of City and shall have the duties set forth in Section 5.2.

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- (e) **Services.** Services shall mean the services to be performed by the Contractor pursuant to this Agreement.
- (f) **Satisfactory.** Satisfactory shall mean satisfactory to the City Administrator or his/her designee.

2.0 SERVICES OF CONTRACTOR

2.1 **Scope of Services.** In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that Contractor is a provider of first class work and services and Contractor is experienced in performing the work and services contemplated herein and, in light of such status and experience, Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be of good quality, fit for the purpose intended.

2.2 **Documents Included in Contract.** This contract consists of this Agreement and any Exhibits, which are incorporated herein by this reference. In the event of an inconsistency, the terms of this Agreement shall govern.

2.3 **Compliance with Law.** All services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered, including but not limited to, the claims procedure set forth in Public Contract Code Section 9204, a summary of which is attached to this agreement as Exhibit "E."

2.4 **Licenses, Permits, Fees and Assessments.** Contractor shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement, including registration with the Department of Industrial Relations of the State of California as required by Labor Code Section 1725.5 before commencing performance under this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against City hereunder. Contractor shall be responsible for all subcontractors' compliance with this Section 2.4.

2.5 **Familiarity with Work.** By executing this Contract, Contractor warrants that Contractor (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should Contractor discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Contractor shall immediately inform the City of such fact and shall not proceed except at Contractor's risk until written instructions are received from the Contract Officer.

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2.6 Standard of Performance. Contractor, its subcontractors and their employees, in the performance of Contractor's work under this Agreement shall be responsible for exercising the degree of skill and care required by customarily accepted good professional practices and procedures used in the Contractor's field.

Any costs for failure to meet the foregoing standard or to correct otherwise defective work that requires re-performance of the work, shall be borne in total by the Contractor and not by the City. The failure of a project to achieve the performance goals and objectives stated in this Agreement is not a basis for requesting re-performance unless the work conducted by Contractor and/or its subcontractors is deemed by the City to have failed the foregoing standard of performance.

In the event Contractor fails to perform in accordance with the above standard:

1. Contractor will re-perform, at its own expense, any task which was not performed to the reasonable satisfaction of City. Any work re-performed pursuant to this paragraph shall be completed within the time limitations originally set forth for the specific task involved. Contractor shall work any overtime required to meet the deadline for the task at no additional cost to the City;
2. The City shall provide a new schedule for the re-performance of any task pursuant to this paragraph in the event that re-performance of a task within the original time limitations is not feasible; and
3. The City shall have the option to direct Contractor not to re-perform any task which was not performed to the reasonable satisfaction of the City Project Manager pursuant to application of (1) and (2) above. In the event the City directs Contractor not to re-perform a task, the City shall negotiate a reasonable settlement for satisfactory work performed. No previous payment shall be considered a waiver of the City's right to reimbursement.

Nothing contained in this section is intended to limit any of the rights or remedies which the City may have under law.

2.7 Care of Work. The Contractor shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

2.8 Further Responsibilities of Parties. Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other. Contractor shall require all subcontractors to comply with the provisions of this agreement.

2.9 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum as set forth in Section

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3.1, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor. Any increase in compensation of ten percent (10%) or less of the Contract Sum, may be approved by the City Administrator. Any increases, taken either separately or cumulatively, that result in the Contract Sum exceeding ten percent (10%) of the Contract Sum must be approved by the City Council. It is expressly understood by Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefore.

2.10 Prevailing Wage Laws. Contractor represents and warrants that it is registered with the Department of Industrial Relations pursuant to SB 854 and Labor Code 1725.5. Contractor shall ensure that its subcontractors comply with said requirements. In accordance with Labor Code Section 1770 et seq., the Director of the Department of Industrial Relations of the State of California has ascertained a general prevailing rate of wages, which is the minimum amount, which shall be paid to all workers employed to perform the work pursuant to this Agreement. A copy of the general prevailing wage rate determination is on file in the Office of the City Clerk and is hereby incorporated by reference into this Agreement. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor must forfeit to the City Twenty Five Dollars (\$25.00) a day for each worker who works in excess of the minimum working hours when Contractor does not pay overtime. Contractor is required to post a copy of such wage rates at all times at the contract site. The statutory penalties for failure to pay prevailing wage or to comply with State wage and hour laws will be enforced. Contractor also shall comply with State law requirements to maintain payroll records and shall provide for certified records and inspection of records as required by California Labor Code Section 1770 et. seq., including Section 1776. Contractor shall comply with all statutory requirements relating to the employment of apprentices.

3.0 COMPENSATION

3.1 Contract Sum. For the services rendered pursuant to this Agreement, the Contractor shall be compensated as specified herein, Two Hundred Eighty Nine Thousand Nine Hundred Twenty Five Dollars Fourteen Cents (\$289, 925.14) for Wagner Park Playground, but not exceeding the maximum contract amount of Three Hundred Thousand Dollars (\$300,000) herein "Contract Sum", except as provided in Section 2.9. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City; Contractor shall not be entitled to any additional compensation for attending said meetings.

3.2 Progress Payments. Prior to the first day of the month, during the progress of the work, commencing on the day and month specified in the Agreement, Contractor shall submit to the Contract Officer a complete itemized statement of all labor and materials incorporated into the work during the preceding month and the portion of the contract sum applicable thereto. Upon approval in writing by the Contract Officer, payment shall be made in thirty (30) days. City shall pay Contractor a sum based upon ninety percent (90%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining ten percent (10%) thereof shall be retained as performance security. Refer to Section 8.4 of this Agreement for retention of funds.

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4.0 PERFORMANCE SCHEDULE

4.1 Time of Essence. Time is of the essence in the performance of this Agreement.

4.2 Schedule of Performance. Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "B", and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Scope of Services may be approved in writing by the Contract Officer.

4.3 Force Majeure. The time period(s) specified in the Scope of Services for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes for the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

4.4 Term. Unless earlier terminated in accordance with Section 8.9 of this Agreement, this Agreement shall continue in full force and effect until final approval and acceptance of the project by the Contract Officer. Notwithstanding the foregoing, this Agreement shall terminate no later than January 31, 2023, unless the parties mutually agree in writing to extend the term.

5.0 COORDINATION OF WORK

5.1 Representative of Contractor. The following principals of Contractor are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Kevin Walker

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the foregoing principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City.

5.2 Contract Officer. The Contract Officer shall be such person as may be designated by the City Administrator or City Engineer of City. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions that must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the

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approval of the Contract Officer. The Contract Officer shall have authority to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

5.3 Prohibition Against Assignment. The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

5.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its subcontractors, agents or employees, performs the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Contractor's employees, subcontractors, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its subcontractors, agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venture or a member of any joint enterprise with Contractor.

5.5 Identity of Persons Performing Work. Contractor represents that it employs or will employ at its own expense all personnel required for the satisfactory performance of any and all tasks and services set forth herein. Contractor represents that the tasks and services required herein will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable State and local law to perform such tasks and services.

5.6 Utility Relocation. City is responsible for removal, relocation, or protection of existing main or trunk line utilities to the extent such utilities were not identified in the invitation for bids or specifications. City shall reimburse contractor for any costs incurred in locating, repairing damage not caused by contractor and removing or relocating such unidentified utility facilities, including equipment idled during such work. Contractor shall not be assessed liquidated damages for delay arising from the removal or relocation of such unidentified utility facilities.

5.7 Trenches or Excavations. Pursuant to California Public Contract Code Section 7104, in the event the work included in this Agreement requires excavations more than four (4) feet in depth, the following shall apply.

- (a) Contractor shall promptly, and before the following conditions are disturbed, notify City, in writing, of any: (1) material that Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; (2) Subsurface or latent physical conditions at the site

different from those indicated; or (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

- (b) City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work shall issue a change order per Section 2.9 of this Agreement.
- (c) That, in the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date provided for by the contract, but shall proceed with all work to be performed under the contract. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

6.0 INSURANCE AND INDEMNIFICATION

6.1 Insurance. The Contractor and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, as set forth in Exhibit "C" attached hereto and incorporated herein by this reference.

Conditions:

In accordance with Public Contract Code Section 20170, the insurance of surety companies who provide or issue the policy shall have been admitted to do business in the State of California with a credit rating of A- or better.

This insurance shall not be canceled, limited in scope or coverage or non-renewed until after thirty (30) days prior written notice has been given to the Community Development Director, City of Placentia, 401 E. Chapman Ave., Placentia, California 92870.

Any insurance maintained by the City of Placentia shall apply in excess of and not combined with insurance provided by this policy.

The City of Placentia, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds with respect to: liability arising out of activities performed by or on behalf of the Contractor and all Subcontractors pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Contractor and all Subcontractors; automobiles owned, leased, hired, or borrowed by the Contractor and all Subcontractors.

Prior to commencement of any work under this contract, Contractor shall deliver to the City insurance endorsements confirming the existence of the insurance required by this contract, and including the applicable clauses referenced above.

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Such endorsements shall be signed by an authorized representative of the insurance company and shall include the signatory's company affiliation and title. Should it be deemed necessary by the City, it shall be Contractor's responsibility to see that the City receives documentation, acceptable to the City, which sustains that the individual signing said endorsements is indeed authorized to do so by the insurance company.

If the Contractor fails to maintain the aforementioned insurance, or secure and maintain the aforementioned endorsement, the City may obtain such insurance, and deduct and retain the amount of the premiums for such insurance from any sums due under the agreement. However, procuring of said insurance by the City is an alternative to other remedies the City may have, and is not the exclusive remedy for failure of Contractor to maintain said insurance or secure said endorsement. In addition to any other remedies the City may have upon Contractor's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Contractor to stop work hereunder, and/or withhold any payment(s) which became due to Contractor hereunder until Contractor demonstrates compliance with the requirements hereof.

Nothing herein contained shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from Contractor's or its subcontractor's performance of the work covered under this agreement.

Each contract between the Contractor and any subcontractor shall require the subcontractor to maintain the same policies of insurance that the Contractor is required to maintain pursuant to this Section 6.1.

6.2 Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached to this Agreement as Exhibit "D" and are incorporated herein by this reference.

6.3 Indemnification. Contractor shall defend, indemnify, hold free and harmless the City of Placentia, its elected and appointed officials, officers, agents and employees, at Contractor's sole expense, from and against any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising or alleged to arise out of or in connection with the performance of the work, operations or activities of Contractor, its agents, employees, subcontractors, or invitees, provided for herein, or arising or alleged to arise from the negligent acts or omissions of Contractor hereunder, or arising or alleged to arise from Contractor's performance of or failure to perform any term, provision, covenant or condition of this Agreement.

- (a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith.
- (b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising or alleged to arise out of or in connection with Contractor's (or its agents',

employees', subcontractors' or invitees') negligent performance of or failure to perform such work, operations or activities hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom.

- (c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising or alleged to arise out of or in connection with the performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor shall pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees for counsel selected by City.
- (d) Contractor's duty to defend and indemnify as set out in this Section 6.2 shall include any claims, liabilities, obligations, losses, demands, actions, penalties, suits, costs, expenses or damages or injury to persons or property arising or alleged to arise from, in connection with, as a consequence of or pursuant to any state or federal law or regulation regarding hazardous substances, including but not limited to the Federal Insecticide, Fungicide and Rodenticide Act ("FIFRA"), Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), Resource Conservation and Recovery Act of 1976 ("RCRA"), the Hazardous and Solid Waste Amendments of 1984, the Hazardous Material Transportation Act, the Toxic Substances control Act, the Clean Air Act, the Clean Water Act, the California Hazardous Substance Account Act, the California Hazardous Waste Control Law or the Porter-Cologne Water Quality Control Act, as any of those statutes may be amended from time to time.

Notwithstanding the foregoing, Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City.

The Contractor's indemnification obligations pursuant to this Section 6.3 shall survive the termination of this Agreement. Contractor shall require the same indemnification from all subcontractors.

6.4 Sufficiency of Insurer or Surety. Insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances. In the event the Senior Management Analyst of City ("Senior Management Analyst") determines that the work or services to be performed under this Agreement creates an increased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies required by this Section 6 may be changed accordingly upon receipt of written notice from the Senior Management Analyst; provided that the Contractor shall have the right to appeal a determination of increased coverage by the Senior Management Analyst to the City Council of City within ten (10) days of receipt of notice from the Senior Management Analyst.

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6.5 Substitution of Securities. Pursuant to California Public Contract Code Section 22300, substitution of eligible equivalent securities for any monies withheld to ensure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder.

7.0 RECORDS AND REPORTS

7.1 Reports. Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

7.2 Records. Contractor shall keep, and require subcontractors to keep, such books and records (including but not limited to payroll records as required herein) as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

7.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of the documents and materials hereunder. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom.

7.4 Public Records Act Disclosure. Contractor has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Contractor, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Contractor informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

8.0 GENERAL PROVISIONS

8.1 Governing Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2 Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

The Principal set forth in Section 5.1 above shall be the representative for Contractor for purposes of this Agreement, and shall be authorized to issue all consents, approvals, directives and agreements on behalf of Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

8.3 Disputes. In the event either party fails to perform its obligations hereunder, the nondefaulting party shall provide the defaulting party written notice of such default. The defaulting party shall have ten (10) days to cure the default; provided that, if the default is not reasonably susceptible to being cured within said ten (10) day period, the defaulting party shall have a reasonable time to cure the default, not to exceed a maximum of thirty (30) days, so long as the defaulting party commences to cure such default within ten (10) days of service of such notice and diligently prosecutes the cure to completion; provided further that if the default is an immediate danger to the health, safety and general welfare, the defaulting party shall take such immediate action as may be necessary. Notwithstanding the foregoing, the nondefaulting party may, in its sole and absolute discretion, grant a longer cure period. Should the defaulting party fail to cure the default within the time period provided in this Section, the nondefaulting party shall have the right, in addition to any other rights the nondefaulting party may have at law or in equity, to terminate this Agreement. Compliance with the provisions of this Section 8.3 shall be a condition precedent to bringing any legal action, and such compliance shall not be a waiver of any party's right to take legal action in the event that the dispute is not cured.

8.4 Retention of Funds. Progress payments shall be made in accordance with the provisions of Section 3.2 of this Agreement. In accordance with said section, City shall pay Contractor a sum based upon ninety percent (90%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining ten percent (10%) thereof shall be retained as performance security to be paid to the Contractor within sixty (60) days after final acceptance of the work by the City Administrator or his/her designee, after Contractor shall have furnished City with a release of all undisputed contract amounts if required by City. In the event there are any claims specifically excluded by Contractor from the operation of the release, the City may retain proceeds (per Public Contract Code 7107) of up to 150% of the amount in dispute. City's failure to deduct or withhold shall not affect Contractor's obligations hereunder.

8.5 Waiver. No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval

Project No. _____

shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.6 Rights and Remedies. Rights and Remedies are cumulative except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.7 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

8.8 Liquidated Damages. Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City Five Hundred Dollars (\$500) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Scope of Services (Exhibit A) or Schedule of Performance (Exhibit A). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages.

8.9 Termination for Default of Contractor. If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, Contractor shall vacate any City owned property which Contractor is permitted to occupy hereunder and City may, after compliance with the provisions of Section 8.3, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of setoff or partial payment of the amounts owed the City as previously stated.

8.10 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and shall be deemed to be given when served personally or deposited in the US Mail, prepaid, first-class mail, return receipt requested, addressed as follows:

To City: City of Placentia
 401 E. Chapman Ave
 Placentia, California 92870
 Attn: Matthew Brand

To Contractor:
 Miracle Recreation Equipment Co.
 Kevin Walker
 PO Box 734154
 Dallas, TX 75373-4154

Project No. _____

8.11 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.12 Conflict of Interest. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

Contractor and its officers, employees, associates and subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Contractor and its officers, employees, associates and subcontractor shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

8.13 Covenant Against Discrimination. Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. To the extent required by law, contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

8.14 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

8.15 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

8.16 Hiring of Illegal Aliens Prohibited. Contractor shall not hire or employ any person to perform work within the City of Placentia or allow any person to perform work required under this Agreement unless such person is properly documented and legally entitled to be employed within the United States.

8.17 Unfair Business Practices Claims. In entering into a public works contract or a subcontract to supply goods, services or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of

Project No. _____

Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body renders final payment to the contractor without further acknowledgment by the parties. (Sec. 7103.5, California Public Contract Code).

8.18 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

8.19 PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

8.20 Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

8.21 Legal Responsibilities. The Contractor shall keep itself informed of City, State, and Federal laws, ordinances and regulations, which may in any manner affect the performance of its services pursuant to this Agreement. The Contractor shall at all times observe and comply with all such laws, ordinances and regulations. Neither the City, nor its officers, agents, or employees shall be liable at law or in equity as a result of the Contractor's failure to comply with this section.

8.22 Termination for Convenience. The City may terminate this Agreement without cause for convenience of the City upon giving contractor 30 days prior written notice of termination of the Agreement. Upon receipt of the notice of termination the Contractor shall cease all further work pursuant to the Agreement. Upon such termination by the City the Contractor shall not be entitled to any other remedies, claims, actions, profits, or damages except as provided in this paragraph. Upon the receipt of such notice of termination Contractor shall be entitled to the following compensation:

1. The contract value of the work completed to and including the date of receipt of the notice of termination, less the amount of progress payments received by contractor.

Project No. _____

2. Actual move-off costs including labor, rental fees, equipment transportation costs, the costs of maintaining on-site construction office for supervising the mover-off.

3. The cost of materials custom made for this Agreement which cannot be used by the Contractor in the normal course of his business, and which have not been paid for by City in progress payments.

4. All costs shall not include any markups as might otherwise be allowed by any plans or specifications which were a part of the Agreement.

The provisions of this paragraph shall supersede any other provision of the Agreement or any provision of any plans, specification, addendums or other documents which are or may become a part of this Agreement. City and Contractor agree that the provisions of this paragraph are a substantive part of the consideration for this Agreement.

8.23 Responsibility for Errors. Contractor shall be responsible for its work and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Contractor occurs, then Contractor shall, at no cost to City, provide all necessary design drawings, estimates and other Contractor professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

8.24 Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

8.25 Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

8.26 No Third-Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

8.27 Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

8.28 Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

Project No. _____

8.29 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

8.30 Funding Source Conditions – Contractor's Obligation. Contractor acknowledges that the City may be paying for the Project by using funds it receives or will receive from various funding sources in the form of grants and/or subsidies, and the like under certain terms and conditions. Contractor acknowledges and agrees that any failure of the Contractor and/or its subcontractors to perform its obligations under the Contract, including, but not limited to, timely submitting accurate reports and records, that in any way results in the City not meeting the terms and conditions placed on the funds by the funding source, or forfeiting its entitlement to or, otherwise, not receiving, the funds, then the Contractor shall be liable to pay the City for the funds not granted to the City on the Project.

8.31 Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

ATTEST:

CITY OF PLACENTIA,
A municipal corporation and Charter City

Rhonda Shader, Mayor

Date: _____

CONTRACTOR

Signature

Date: _____

Name and Title

Social Security or Taxpayer ID Number

Project No. _____

ATTEST:

Robert McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Rosanna Ramirez, Deputy City Administrator

Date: _____

APPROVED AS TO CONTENT:

Project Manager

Date: _____

DEPARTMENTAL APPROVAL

Karen Crocker, Director of Community Services

Date: _____

Project No.

EXHIBIT A
SCOPE OF SERVICES

**Wagner Park
Placentia, CA**

2022



Miracle Playground Sales
**9106 PULSAR CT
STE C, CORONA, CA**



36_42604472386



Miracle Playground Sales



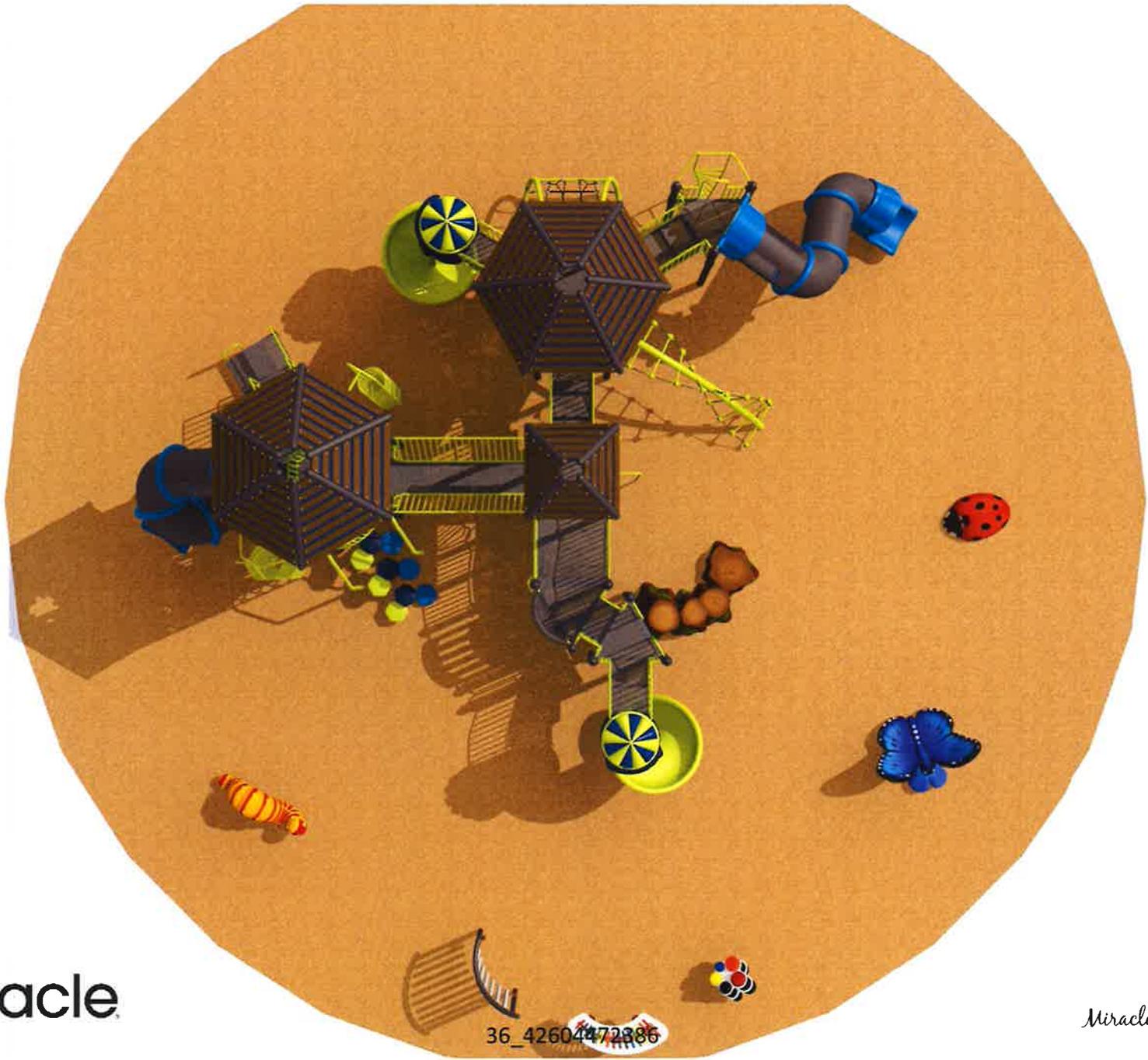


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Miracle Playground Sales





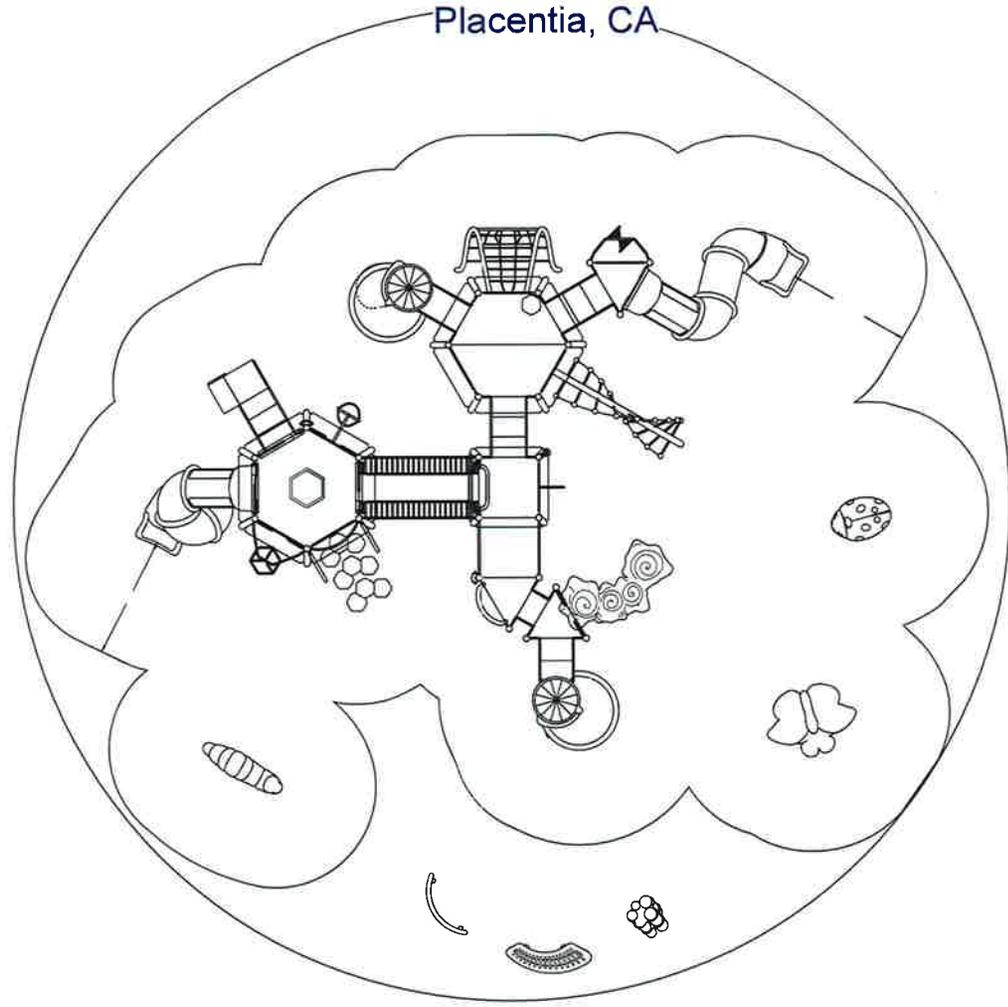
36_42604472386



Miracle Playground Sales

Wagner Park Placentia, CA

AGE GROUP:	5-12	SEE REQUIREMENTS
ELEVATED PLAY ACTIVITIES - TOTAL:	15	5-12
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER:	14	REQD 8
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP:	0	REQD 0
GROUND LEVEL ACTIVITY TYPE:	5	REQD 5
GROUND LEVEL QUANTITY:	14	REQD 5

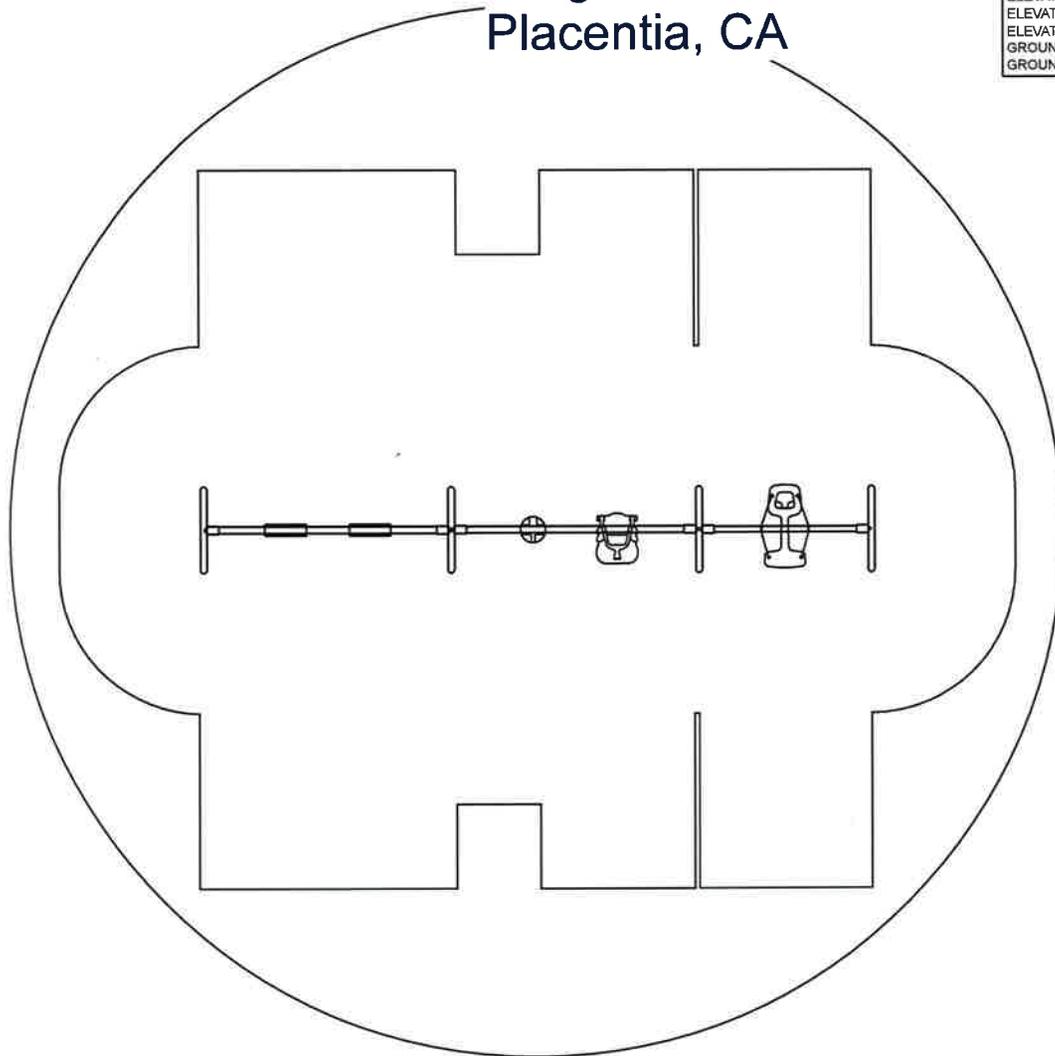


MIRACLE PLAYGROUND SALES, INC. 9106 Pulsar Ct, Suite C Corona, CA PHONE NO: 800-264-7225 FAX NO: (877) 215-3869		36_42604472386	To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each play system's main entry point(s) to inform parents and supervisors of the age appropriateness of the play system and general rules for safe play.	THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.
GROUND SPACE: 99'-0" x 84'-6" PROTECTIVE AREA: 111'-6" x 102'-6" DRAWN BY: Bryce Lawrence DATE: 2/8/2022	<input checked="" type="checkbox"/> COMPLIES TO ASTM/CPSC	<input checked="" type="checkbox"/> COMPLIES TO ADA		

Wagner Park Placentia, CA

AGE GROUP:	5-12
ELEVATED PLAY ACTIVITIES - TOTAL:	15
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY TRANSFER:	14 REQ'D 8
ELEVATED PLAY ACTIVITIES ACCESSIBLE BY RAMP:	0 REQ'D 0
GROUND LEVEL ACTIVITY TYPE:	5 REQ'D 3
GROUND LEVEL QUANTITY:	16 REQ'D 5

FOR KIDS AGES
5-12
YEARS



To verify product certification, visit www.ipema.org



MIRACLE PLAYGROUND SALES, INC.

9106 Pulsar Ct, Suite C
Corona, CA

PHONE NO: 800-264-7225
FAX NO: (877) 215-3869

36_42604472386

COMPLIES TO ASTM/CPSC

GROUND SPACE: 99'-0" x 84'-6"

PROTECTIVE AREA: 111'-6" x 102'-6"

COMPLIES TO ADA

DRAWN BY: Bryce Lawrence

DATE: 8/22/2016

To promote safe and proper equipment use by children, Miracle recommends the installation of either a Miracle safety sign or other appropriate safety signage near each play system's main entry point(s) to inform parents and supervisors of the age appropriateness of the play system and general rules for safe play.

THE PLAY COMPONENTS IDENTIFIED IN THIS PLAN ARE IPEMA CERTIFIED. THE USE AND LAYOUT OF THESE COMPONENTS CONFORM TO THE REQUIREMENTS OF ASTM F1487.

AN ENERGY ABSORBING PROTECTIVE SURFACE IS REQUIRED UNDER & AROUND ALL PLAY SYSTEMS



PO Box 734154
 Dallas TX 75373-4154 Web Site www.miracle-recreation.com
 Phone # 800-264-7225 Fax # 951-676-8706

E-mail sales@miracleplayground.com

QUOTATION

**EFFECTIVE 10/1/18
 WE HAVE A NEW
 REMITTANCE ADDRESS!
 ALL PURCHASE ORDERS &
 PAYMENTS MUST BE MADE
 OUT TO:
 Miracle Recreation Equipment Co
 PO Box 734154
 Dallas, TX 75373-4154**

Date	Quotation #
2/9/2022	2022-21019

Name/Billing Address	Ship To
City of Placentia Finance Department 401 East Chapman Ave Placentia, CA 92670	TBD

Project	Terms	Rep	FOB
Wagner Park	Net 30	John	Factory

Item	Description	Qty	Rate	Total
Miracle	Miracle Storybook Themed Playground	1	146,616.00	146,616.00
Freight	Commercial Freight	1	7,058.00	7,058.00
Fibar	Fibar System 312 for 5175 Sqft	1	14,001.00	14,001.00
Freight	Commercial Freight	1	1,102.10	1,102.10
Installation	Blow In Installation		7,469.56	7,469.56
Mobilization	MOBILIZE EQUIPMENT AND MATERIALS AND SET UP TEMP FENCE	1	1,545.00	1,545.00
Demolition	DEMO AND DISPOSE OF EXISTING EQUIPMENT	1	2,916.96	2,916.96
Demolition	DEMO AND DISPOSE OF EXISTING SAND. APPROXIMATELY 5175 SQFT	1	13,326.14	13,326.14
Site Work	CONSTRUCT ADA FLUCTUATION RAMP	1	1,081.50	1,081.50
Installation	INSTALLATION ONLY OF MIRACLE RECREATION EQUIPMENT - REFER TO MREC DRAWING TO BE INSTALLED PER MANUFACTURER'S SPECIFICATIONS. ORTCO IS A MREC CERTIFIED INSTALLER	1	74,263.00	74,263.00

This Quote is Valid for 30 Days	Subtotal
	Sales Tax (8.75%)
	Total

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. Miracle objects to any other terms proposed by the customer in writing or otherwise, as materials alterations, and all such proposed terms shall be void. Customer authorizes Miracle to ship the equipment and agrees to pay Miracle the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by Miracle. Payment terms are Net 30 days from invoice with approved credit and all charges are due and payable in full at PO Box 734154 Dallas TX 75373-4154 unless notified otherwise by Miracle in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to Miracle, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the equipment at its own expense. Purchase orders and payments should be made to Miracle Recreation.



PO Box 734154
 Dallas TX 75373-4154 Web Site www.miracle-recreation.com
 Phone # 800-264-7225 Fax # 951-676-8706

E-mail sales@miracleplayground.com

QUOTATION

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 OUT TO:
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 PO Box 734154
 Dallas, TX 75373-4154**

Date	Quotation #
2/9/2022	2022-21019

Name/Billing Address	Ship To
City of Placentia Finance Department 401 East Chapman Ave Placentia, CA 92670	TBD

Project	Terms	Rep	FOB
Wagner Park	Net 30	John	Factory

Item	Description	Qty	Rate	Total
Surfacing	INSTALLATION ONLY OF FIBAR 312 SYSTEM. APPROXIMATELY 5,175 SQFT. TO BE BLOWN IN. PRICING INCLUDES FABRIC UNDERLAYMENT INSTALLATION AND SUPERVISIONS OF BLOW IN SERVICE.	1	5,845.25	5,845.25T
Ortco Exclusions	EXCLUSIONS: DEMO AND/OR REMOVAL OF ANY EXISTING EQUIPMENT OR STRUCTURES, SAFETY SURFACING, ASPHALT, CONCRETE, BORDERS, CURBS, SUB-BASE AND COMPACTION. ANY OTHER ITEMS OTHER THAN THOSE SPECIFICALLY STATED IN THIS QUOTE. PERMITS NOT INCLUDED. AREA TO BE CLEAR & LEVEL. UNDERGROUND UTILITIES MUST BE MARKED. NOT RESPONSIBLE FOR DELAYS CAUSED BY WEATHER.		0.00	0.00T
EXCLUSIONS	Footing calculations for playground equipment can be added for an additional fee if required		0.00	0.00

This Quote is Valid for 30 Days	Subtotal
	Sales Tax (8.75%)
	Total

THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. Miracle objects to any other terms proposed by the customer in writing or otherwise, as materials alterations, and all such proposed terms shall be void. Customer authorizes Miracle to ship the equipment and agrees to pay Miracle the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by Miracle. Payment terms are Net 30 days from invoice with approved credit and all charges are due and payable in full at PO Box 734154 Dallas TX 75373-4154 unless notified otherwise by Miracle in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to Miracle, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the equipment at its own expense. Purchase orders and payments should be made to Miracle Recreation.



PO Box 734154
 Dallas TX 75373-4154 Web Site www.miracle-recreation.com
 Phone # 800-264-7225 Fax # 951-676-8706

E-mail sales@miracleplayground.com

QUOTATION

**EFFECTIVE 10/1/18
 WE HAVE A NEW
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 ALL PURCHASE ORDERS &
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 OUT TO:
 Miracle Recreation Equipment Co
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 Dallas, TX 75373-4154**

Date	Quotation #
2/9/2022	2022-21019

Name/Billing Address	Ship To
City of Placentia Finance Department 401 East Chapman Ave Placentia, CA 92670	TBD

Project	Terms	Rep	FOB
Wagner Park	Net 30	John	Factory

Item	Description	Qty	Rate	Total
Sourcewell	Pricing based on Miracle Recreation's Sourcewell contract #01521-LTS (formerly known as NJPA)		0.00	0.00

This Quote is Valid for 30 Days	Subtotal	\$275,224.51
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This quote shall not become binding until signed and delivered by both customer and Miracle Recreation "Miracle". To submit this offer, please sign and forward a complete copy of this quote via fax to 877-215-3869 or email sales@miracleplayground.com.	Sales Tax (8.75%)	\$14,700.63
---	--------------------------	-------------

	Total	\$289,925.14
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THIS QUOTE IS LIMITED TO AND GOVERNED BY THE TERMS CONTAINED HEREIN. Miracle objects to any other terms proposed by the customer in writing or otherwise, as materials alterations, and all such proposed terms shall be void. Customer authorizes Miracle to ship the equipment and agrees to pay Miracle the total amount specified. Shipping terms are FOB the place of shipment via common carrier designated by Miracle. Payment terms are Net 30 days from invoice with approved credit and all charges are due and payable in full at PO Box 734154 Dallas TX 75373-4154 unless notified otherwise by Miracle in writing. Customer agrees to pay all additional service charges for past due invoices. Customer must provide proper tax exemption certificates to Miracle, and shall promptly pay and discharge all otherwise applicable taxes, license fees, levies and other impositions on the equipment at its own expense. Purchase orders and payments should be made to Miracle Recreation.

Project No. _____

EXHIBIT B
SCHEDULE OF PERFORMANCE

Matt Brand

From: Matt Brand
Sent: Tuesday, April 12, 2022 6:29 PM
To: Bryce Lawrence
Cc: John@miracleplayground.com
Subject: RE: Schedule B Wagner Park

Bryce,

Thank you for the below Schedule of Performance. If I can be of further assistance please let me know.

Thank you,

Matthew Brand, CYSA | Coordinator | Community Services
Placentia | 401 E. Chapman Ave. Placentia, CA 92870
☎ 714-993-8243 | 📠 (714-961-0283) | ✉ mbrand@placentia.org



PLACENTIA
CALIFORNIA

**Parks
Make
Life
Better!**

Download the iPlacentia Mobile App:



Follow Us: 

CONFIDENTIALITY NOTICE

This e-mail transmission, and any documents, files or previous e-mail messages attached to it may contain information that is confidential. If you are not the intended recipient, or a person responsible for delivering it to the intended recipient, you are hereby notified that you must not read this transmission and that any disclosure, copying, printing, distribution or use of any of the information contained in or attached to this transmission is STRICTLY PROHIBITED. If you have received this transmission in error, please immediately notify the sender by telephone at 714-993-8232 or return e-mail and delete the original transmission and its attachments without reading or saving in any manner. Thank you.

From: Bryce Lawrence <bryce.lawrence@miracleplayground.com>
Sent: Wednesday, March 23, 2022 3:15 PM
To: Matt Brand <mbrand@placentia.org>
Cc: John@miracleplayground.com
Subject: Re: Schedule B Wagner Park

EXTERNAL EMAIL

If the Wagner Park playground contract is approved by Placentia City Council in April, 2022 we will order the production of the playground materials when the contract is fully executed. With current production lead times we expect to have the materials in hand some time in the month of October 2022. It will take us approximately 3 to 4 weeks weeks to complete the installation and site work. We expect the completion of the project by the end of November 2022. Once we have been notified that the items have shipped we will meet and come up

with a more precise timeline for the installation of the playground. As stated in the contract any delays will be mutually agreed upon in writing.

On Wed, Mar 23, 2022 at 2:22 PM Matt Brand <mbrand@placentia.org> wrote:

Hello Bryce,

For Schedule B I have been using a an email with mutually agreed upon dates. Please email me a probable schedule that factors in production time and installation. We plan on taking the contract to City Council in April so you can base your time line on the contract being approved in late April.

Matthew Brand, CYSA | Coordinator | Community Services

Placentia | 401 E. Chapman Ave. Placentia, CA 92870
☎ 714-993-8232 | 📠 (714-961-0283) | ✉ mbrand@placentia.org



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From: Bryce Lawrence <bryce.lawrence@miracleplayground.com>
Sent: Friday, March 11, 2022 10:41 AM
To: Matt Brand <mbrand@placentia.org>
Cc: John@miracleplayground.com
Subject: Re: Placentia Wagner Park Insurance

EXTERNAL EMAIL

Matt,

The manufacturer is looking for the below:

"They mention a schedule B with dates, but it is blank. We need to know what the substantial date of completion is on the contract."

On Thu, Mar 10, 2022 at 10:56 PM Matt Brand <mbrand@placentia.org> wrote:

John,

Attached is a draft of the contract for Wagner Park. I have attached our insurance requirement too. Please submit the contract and the insurance requirements to your risk management department to provide the appropriate insurance. Please note that the contract will not be approved by City Council unless all of the appropriate insurance is attached. I know that the customized endorsements are not free. If for some reason this falls through send me an invoice for the cost and we will pay it.

I see insurance details holding up the contract approval and signing process more than anything else so I am hopeful we can get the insurance figured out quickly. I am out of the office next week, but that should be enough time to start the ball rolling on the Miracle side of things. Please give me a call on March 21st so we can touch base. If you need assistance before then please call 714-993-8232 and ask for my supervisor Veronica Ortiz.

Thank you,

Matthew Brand, CYSA | Coordinator | Community Services

Placentia | 401 E. Chapman Ave. Placentia, CA 92870
☎ 714-993-8243 | 📞 (714-961-0283) | ✉ mbrand@placentia.org



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Project No. _____

EXHIBIT C

INSURANCE REQUIREMENTS

Contractor shall maintain and shall require all its subcontractors, consultants, and other agents to maintain the insurance listed below. Any requirement for insurance to be maintained after completion of the work shall survive this agreement.

CITY reserves the right to review any and all of the required insurance policies and/or endorsements but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this agreement or failure to identify any insurance deficiency shall not relieve Contractor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this agreement.

A. Workers Compensation & Employers Liability Insurance

- Workers Compensation insurance with statutory limits as required by the Labor Code of the State of California.
- Employers Liability with limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- The policy shall include a written waiver of the insurer's right to subrogate against CITY.
- Required Evidence of Coverage:
 1. Subrogation waiver endorsement; and
 2. Properly completed Certificate of Insurance.

B. General Liability Insurance

- Commercial General Liability Insurance no less broad than Insurance Services Office (ISO) form CG 00 01.
- Coverage shall be on a standard occurrence form. Claims-Made forms are not acceptable without prior written consent. Modified, limited or restricted Occurrence forms are not acceptable without prior written consent.
- Minimum Limits: \$1,000,000 per Occurrence; \$2,000,000 General Aggregate; \$2,000,000 Products/Completed Operations Aggregate. The General Aggregate

Project No. _____

shall apply separately to each project. The required limits may be provided by a combination of General Liability Insurance and Commercial Excess or Umbrella Liability Insurance. If contractor maintains higher limits than the specified minimum limits, CITY requires and shall be entitled to coverage for the higher limits maintained by contractor.

- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$250,000 it must be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY'S written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- Coverage shall be continued for one (1) year after completion of the work.
- CITY shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the contractor. CITY shall continue to be an additional insured for completed operations for (1) year after completion of the work.
- The policy definition of "insured contract" shall include assumptions of liability arising out of both ongoing operations and the products-completed operations hazard ("F" definition of insured contract in ISO form CG 00 01, or equivalent).
- The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.
- The policy shall cover inter-insured suits and include a "Separation of Insureds" or "severability" clause which treats each insured separately.
- The policy shall be endorsed to include a written waiver of the insurer's right to subrogate against all persons or entities that are, or are required to be, additional insureds.
- The policy shall not contain a Contractors' Warranty or other similar language which eliminates or restricts insurance because of a subcontractor's failure to carry specific insurance or to supply evidence of such insurance.
- Required Evidence of Coverage:
 1. Copy of the additional insured endorsement or policy language granting additional insured status; (The City of Placentia, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds with respect to: liability arising out of

Project No. _____

activities performed by or on behalf of the Contractor and all Subcontractors pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Contractor and all Subcontractors; automobiles owned, leased, hired, or borrowed by the Contractor and all Subcontractors.)

2. Copy of the endorsement or policy language indicating that coverage applicable to the additional insureds is primary and non-contributory;
3. Properly completed Certificate of Insurance; and

C. Automobile Liability Insurance

- Minimum Limit: \$1,000,000 combined single limit per accident.
- Coverage shall apply to all owned, hired and non-owned vehicles.
- CITY shall qualify as an additional insured.
- Required Evidence of Coverage:
 1. Copy of the endorsement or policy language indicating that CITY is an insured; and
 2. Properly completed Certificate of Insurance.

D. Contractors Pollution Liability Insurance

- Minimum Limits: \$1,000,000 per Pollution Incident; \$1,000,000 Aggregate;
- Coverage shall apply to pollution incidents at or from any location at which Contractor is performing work under this agreement.
- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it shall be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- CITY shall be included as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the Contractor. Additional insured status shall continue for one (1) year after completion of the work.
- The insurance provided to the additional insureds shall apply on a primary and non-contributory basis with respect to any insurance or self-insurance program maintained by them.

Project No. _____

- If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of work.
- The insurance shall be continued for one (1) year after completion of the work. If the insurance is on a Claims-Made basis, the continuation coverage may be provided by: (a) renewal of the existing policy; (b) an extended reporting period endorsement; or (c) replacement insurance with a retroactive date no later than the commencement of the work.
- Required Evidence of Coverage:
 1. Copy of the additional insured endorsement or policy language granting additional insured status;
 2. Copy of the endorsement or policy language indicating that coverage for the additional insureds is primary and non-contributory;
 3. Properly completed Certificate of Insurance.

E. Standards for Insurance Companies

- Insurers, other than the California State Compensation Insurance Fund, shall have an A.M. Best's rating of at least A:VII.

F. Documentation

- The Certificate of Insurance shall include the following reference:

- The name and address for Additional Insured endorsements and Certificates of Insurance is: City of Placentia
- Contractor shall provide immediate written notice if: (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; or (3) the deductible or self-insured retention is increased.
- Current Evidence of Coverage shall be provided for the entire required period of insurance.
- Upon written request, certified copies of required insurance policies shall be provided within thirty (30) days.

Project No. _____

Project No. _____

EXHIBIT D

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

AGENCY CUSTOMER ID: _____

LOC #: _____



ADDITIONAL REMARKS SCHEDULE

Page ____ of ____

AGENCY Edgewood Partners Insurance Center (EPIC)		NAMED INSURED Ortco, Inc. 2163 N. Glassell Avenue Orange CA 92186	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** Certificate of Liability (03/16)

HOLDER: City of Placentia

ADDRESS: 401 E. Chapman Ave. Placentia CA 92870

Additional insureds:

The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers.

Ortco, Inc.

Policy Number: CA000005173-18

CG 20 10 04 13

Effective Date:06/21/2021

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
ANY PERSON OR ORGANIZATION THAT IS AN OWNER OF REAL PROPERTY OR PERSONAL PROPERTY ON WHICH YOU ARE PERFORMING ONGOING OPERATIONS, OR A CONTRACTOR ON WHOSE BEHALF YOU ARE PERFORMING ONGOING OPERATIONS, BUT ONLY IF COVERAGE AS AN ADDITIONAL INSURED IS REQUIRED BY A WRITTEN CONTRACT OR WRITTEN AGREEMENT THAT IS AN "INSURED CONTRACT", AND PROVIDED THAT THE "BODILY INJURY", "PROPERTY DAMAGE" OR "PERSONAL AND ADVERTISING INJURY" FIRST OCCURS SUBSEQUENT TO THE EXECUTION OF THE CONTRACT OR AGREEMENT.	ALL LOCATIONS OTHERWISE COVERED BY THIS INSURANCE
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.



- B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

- C.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Ortco, Inc.

Policy Number: CA000005173-18

CG 20 37 04 13

Effective Date:

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – COMPLETED OPERATIONS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
 PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
ANY PERSON OR ORGANIZATION THAT IS AN OWNER OF REAL PROPERTY OR PERSONAL PROPERTY FOR WHOM YOU WORK OR HAVE WORKED, OR A CONTRACTOR ON WHOSE BEHALF YOU WORK OR HAVE WORKED, BUT ONLY IF COVERAGE AS AN ADDITIONAL INSURED EXTENDING TO "BODILY INJURY" OR "PROPERTY DAMAGE" INCLUDED IN THE "PRODUCTS-COMPLETED OPERATIONS HAZARD" IS REQUIRED BY A WRITTEN CONTRACT OR WRITTEN AGREEMENT THAT IS AN "INSURED CONTRACT" AND PROVIDED THAT THE "BODILY INJURY" OR "PROPERTY DAMAGE" FIRST OCCURS SUBSEQUENT TO THE EXECUTION OF THE CONTRACT OR AGREEMENT	ALL LOCATIONS EXCEPT LOCATIONS WHERE "YOUR WORK" IS OR WAS RELATED TO A JOB OR PROJECT INVOLVING SINGLE-FAMILY DWELLINGS, MULTI-FAMILY DWELLINGS (OTHER THAN RENTAL APARTMENTS IN AN APARTMENT BUILDING: (a) ORIGINALLY CONSTRUCTED AND AT ALL TIMES USED FOR SUCH PURPOSE; OR (b) CONVERTED FROM A COMMERCIAL BUILDING), CONDOMINIUMS, TOWNHOMES, TOWNHOUSES, TIME-SHARE UNITS, FRACTIONAL OWNERSHIP UNITS, COOPERATIVES AND/OR ANY OTHER STRUCTURE OR SPACE USED OR INTENDED TO BE USED AS A RESIDENCE.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	



A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

Project No. _____

EXHIBIT E
CLAIMS PROCEDURE

SUMMARY OF PUBLIC CONTRACT CODE § 9204

The following procedure will apply to any claims by the Contractor on the City:

A "claim" is a separate demand on the City by a contractor on a public works project and sent by registered mail or certified mail with return receipt requested, for one or more of the following:

- A time extension, including relief from penalties for delay
- Payment by the City of money damages under the terms of the contract
- Payment of an amount that is disputed by the City

Initial Review

The claim must be supported by appropriate documentation. The City has 45 days within which to review the claim and provide the contractor with a written statement identifying the disputed and undisputed portions of the claim. If the City does not issue a written statement, the claim is deemed rejected in its entirety. The City will pay any undisputed portion of the claim within 60 days of issuing the statement.

Meet & Confer

If the contractor disputes the City's written response, or if the City does not issue one, the contractor may request in writing an informal conference to meet and confer for possible settlement of the claim. The City will schedule the meet and confer conference within 30 days of this request and provide a written statement identifying the remaining disputed and undisputed portions of the claim within 10 business days of the meet and confer. The City will pay the undisputed portion within 60 days of issuing this statement.

Mediation

With respect to any disputed portion remaining after the meet and confer, the City and contractor will submit the matter to nonbinding mediation, agree to a mediator within 10 business days after issuing the written statement, and share mediation costs equally. If mediation is unsuccessful, then the terms of the public works agreement and applicable law will govern resolution of the dispute.

Miscellaneous Provisions

Amounts not paid by the City in a timely manner bear interest at 7% per annum. Subcontractors may submit claims via this procedure through the general contractor. The City and contractor may waive the requirement to mediate but cannot otherwise waive these claim procedures.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF COMMUNITY SERVICES

DATE: APRIL 19, 2022

SUBJECT: **APPROVAL OF THE DESIGN CONCEPT PLAN FOR PLAYGROUND RENOVATIONS AT SANTA FE PARK AND APPROVAL OF A PUBLIC WORKS AGREEMENT WITH PACIFIC PLAY SYSTEMS INC. FOR THE PURCHASE AND INSTALLATION OF THE PLAYGROUND EQUIPMENT, CIP PROJECT NO. 7203**

FISCAL
IMPACT: BUDGETED: \$ 375,000 CIP BUDGET FUND
\$ 300,000 797203-6760
\$ 75,000 507203-6760
EXPENSE: \$ 373,000 CIP BUDGET FUND

SUMMARY:

The Placentia Open Space and Urban Greening ("POSUG") Master Plan was completed in November 2019 and approved by the City Council at the December 3, 2019, meeting to be utilized as a guide for future Capital Improvement Program ("CIP") Projects to be incorporated into the City's CIP plan and to allocate potential funding sources as available through the City's annual budgetary process.

This Master Plan was the basis for the creation of the Placentia Parks Initiative ("PPI"); a citywide initiative which is aimed at establishing a significant capital investment into the City's parks and open spaces by improving and renovating aging park infrastructure and amenities over the course of the next two (2) fiscal years.

At the May 18, 2021, meeting the City Council approved the PPI as a tool to be utilized for prioritizing park and building improvement projects as funding becomes available. Included in the PPI was the renovation of the Santa Fe Park playground. The project will include the complete removal of the existing playground structure. The new playground structures will feature a train theme complete with new rubberized surfacing that will incorporate a train track design. Other additions will include new shade sails, a climber, new slides, and a separate early childhood play structure consistent with the train theme for youth ages three to five years old.

The design concept plan has been reviewed by Staff and was presented to the Parks, Arts, and Recreation Commission ("PARC") at the March 14, 2022 Commission meeting for their review.

3. d.
Apr. 19, 2022

Funding for the project has been identified as \$300,000 from Measure U and \$75,000 from grant funding from St. Jude Medical Center ("St. Jude") to be exclusively utilized to incorporate an early childhood play structure for youth ages three to five years old. Staff and the PARC Commission recommend the City Council approve the concept design plan. The proposed action will approve the design concept plan of the Santa Fe Park playground renovation project and will award a Public Works Agreement to Pacific Play Systems ("Pacific Play"), for the purchase and installation of the playground equipment in the amount of \$373,000, satisfying CIP project No. 7203, as outlined in the PPI.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Provide Staff with input to incorporate into the design plan for the renovation of the Santa Fe Park playground; and
2. Approve the design concept plan for the Santa Fe Park playground renovation project; and
3. Approve the purchase of the Santa Fe Park playground equipment utilizing the budgeted CIP funding in Fiscal Year 2021-2022 for project 7203; and
4. Award a Public Works Agreement to Pacific Play Systems, for the Wagner Park playground equipment renovation project in the amount of \$373,00; and
5. Authorize the City Administrator to approve contract change orders up to a total of \$2,000 or a not-to-exceed total contract amount of \$375,000; and
6. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

DISCUSSION:

At the May 18, 2021, meeting the City Council approved the PPI as a tool to be utilized for prioritizing park and building improvement projects as funding becomes available. Included in the PPI was the renovation of the Santa Fe Park playground. The project will include the complete removal and replacement of the existing playground structure, addition of a shade sails, a new early childhood play structure for youth ages three to five years old, themed climbers, and replacement of aging park amenities. In following the PPI, the new playground will feature a train theme and will include a train track design in the rubberized surfacing, a locomotive structure, caboose, and box cars.

The total budget for the project is outlined in the Fiscal Year 2021-2022 CIP budget. A total of \$300,000 is identified from Measure U funding and \$75,000 is identified through funds provided from St. Jude, for the Healthy Communities Grant Program that aims to decrease childhood obesity and provide opportunities for increased physical activity and access to healthy foods.

Staff solicited three (3) bids for the Santa Fe Park playground renovation project and included a request for the consultant to incorporate the addition of an early childhood play structure for youth ages three to five years old as part of the St. Jude grant deliverables.

The City received proposals from Miracle Recreation Equipment Co., PlayCore dba GameTime, and Pacific Play Systems Inc. ("Pacific Play"). The table below identifies the submitted proposals.

Contractor	Bid Amount
Pacific Play Systems Inc.	\$373,000.00
PlayCore dba GameTime	\$355,220.48
Miracle Recreation Equipment Co.	\$195,046.11

The design concept plan provided by Pacific Play, best aligns with the City Council approved PPI, to enhance play experiences throughout the City's parks system, by creating unique "themed" playgrounds that are all different. The PARC Commission reviewed the design concept plans for the renovation of the Santa Fe playground at the March 14, 2022, meeting. The PARC Commission recommends approval of the proposed design concept plans provided by Pacific Play. Per the Commission's recommendation, the provided concept plan provides for the most creative design, best incorporates early childhood play as part of the grant deliverables and meets the City's proposed project budget.

Upon approval of the concept design, Staff will work with Pacific Play, to order and finalize the installation of the playground equipment for the park. Additional park amenities will also be ordered per the concept design from a separate CIP Budget fund. Staff recommends the City Council approve the concept design plans and award a Public Works Agreement to Pacific Play for the purchase of the equipment in the amount of \$373,000.

FISCAL IMPACT:

The City Council budgeted \$600,000 in Measure U Funds to renovate Santa Fe Park playground and Wagner Park in the Fiscal Year 2021-22 Capital Improvement Program (CIP). An additional \$75,000 has been allocated to the project as part of the St. Jude Healthy Communities Grant program. The current budget for the project is \$375,000. Therefore, sufficient funds exist in the CIP Budget to purchase and install the playground equipment at \$373,000. Additional park amenities will also be ordered, utilizing currently budgeted CIP project funds for the replacement of various amenities throughout all City parks, consistent with the PPI.

Prepared by:



Veronica Ortiz
Community Services Supervisor

Reviewed and approved by:



Karen Crocker
Director of Community Services

Reviewed and approved by:



Jennifer Lampman
Director of Finance

Reviewed and approved by:



Damién R. Arrula
City Administrator

Attachments:

1. Santa Fe Park Playground Concept Design Plans Presentation
2. Pacific Play Systems Inc. Playground Purchase Contract



City of Placentia

Santa Fe Park Concept Plan

April 19, 2022

ATTACHMENT 1

Background

- In May 2021, the City Council approved the Placentia Parks Initiative (PPI); a citywide plan which is aimed at establishing a significant investment into the City's parks and open spaces
- As part of the PPI, the City created a priority list of park projects and allocated funding for the completion of the projects over the course of the next two (2) Fiscal Years
- Included in the PPI is a goal to create "destination parks" by improving aging park infrastructure and providing unique "themed" playgrounds that are all different
- Santa Fe is included in the PPI for renovation of the existing playground
- The City received three proposals for the design of the playground at Santa Fe Park
- The proposed design from Pacific Play Systems Inc. will align with the City's vision established in the PPI



Current Park Photos



Current Park Photos



Concept Plans



ATTACHMENT 1

Concept Plans



ATTACHMENT 1

Concept Plans



ATTACHMENT 1

Concept Plans



ATTACHMENT 1

Questions & Comments



ATTACHMENT 1

Project No. _____

**CITY OF PLACENTIA
PUBLIC WORKS AGREEMENT FOR
SANTA FE PLAYGROUND RENOVATIONS**

THIS AGREEMENT (herein "Agreement"), is made and entered into this 19 day of April, 2022 by and between the CITY OF PLACENTIA, a municipal corporation and charter city, (herein "City") and PACIFIC PLAY SYSTEMS, INC. "Contractor"). The parties hereto agree as follows:

WITNESSETH:

A. WHEREAS, City requires the renovation of playground at Santa Fe as set forth more fully in this Agreement.

B. WHEREAS, Contractor represents to City that Contractor is qualified to perform said work and has submitted a proposal to City for the same.

C. WHEREAS, City desires to have Contractor perform said services on the terms and conditions set forth herein.

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

E. WHEREAS, this Agreement is authorized under City Administrator's authority to execute contracts under \$25,000. Placentia Municipal Code Section 3.08.085.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein and for good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, City and Contractor hereby agree as follows:

1.0 DEFINITIONS

1.1 Definitions. As used in this Agreement, the following definitions shall be applicable:

- (a) Contractor. Contractor shall mean Pacific Play Systems, Inc. 3288 Grey Hawk Court, Carlsbad, CA 92010.
- (b) City. City shall mean the City of Placentia, a Municipal Corporation and Charter City, located at 401 E. Chapman, Placentia, California 92870.
- (c) City Council. City Council shall mean the City Council of the City of Placentia.
- (d) Contract Officer shall mean the person designated by the City Administrator or City Engineer of City and shall have the duties set forth in Section 5.2.

Project No. _____

- (e) Services. Services shall mean the services to be performed by the Contractor pursuant to this Agreement.
- (f) Satisfactory. Satisfactory shall mean satisfactory to the City Administrator or his/her designee.

2.0 SERVICES OF CONTRACTOR

2.1 Scope of Services. In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that Contractor is a provider of first class work and services and Contractor is experienced in performing the work and services contemplated herein and, in light of such status and experience, Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be of good quality, fit for the purpose intended.

2.2 Documents Included in Contract. This contract consists of this Agreement and any Exhibits, which are incorporated herein by this reference. In the event of an inconsistency, the terms of this Agreement shall govern.

2.3 Compliance with Law. All services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered, including but not limited to, the claims procedure set forth in Public Contract Code Section 9204, a summary of which is attached to this agreement as Exhibit "E."

2.4 Licenses, Permits, Fees and Assessments. Contractor shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement, including registration with the Department of Industrial Relations of the State of California as required by Labor Code Section 1725.5 before commencing performance under this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against City hereunder. Contractor shall be responsible for all subcontractors' compliance with this Section 2.4.

2.5 Familiarity with Work. By executing this Contract, Contractor warrants that Contractor (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should Contractor discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Contractor shall immediately inform the City of such fact and shall not proceed except at Contractor's risk until written instructions are received from the Contract Officer.

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2.6 Standard of Performance. Contractor, its subcontractors and their employees, in the performance of Contractor's work under this Agreement shall be responsible for exercising the degree of skill and care required by customarily accepted good professional practices and procedures used in the Contractor's field.

Any costs for failure to meet the foregoing standard or to correct otherwise defective work that requires re-performance of the work, shall be borne in total by the Contractor and not by the City. The failure of a project to achieve the performance goals and objectives stated in this Agreement is not a basis for requesting re-performance unless the work conducted by Contractor and/or its subcontractors is deemed by the City to have failed the foregoing standard of performance.

In the event Contractor fails to perform in accordance with the above standard:

1. Contractor will re-perform, at its own expense, any task which was not performed to the reasonable satisfaction of City. Any work re-performed pursuant to this paragraph shall be completed within the time limitations originally set forth for the specific task involved. Contractor shall work any overtime required to meet the deadline for the task at no additional cost to the City;
2. The City shall provide a new schedule for the re-performance of any task pursuant to this paragraph in the event that re-performance of a task within the original time limitations is not feasible; and
3. The City shall have the option to direct Contractor not to re-perform any task which was not performed to the reasonable satisfaction of the City Project Manager pursuant to application of (1) and (2) above. In the event the City directs Contractor not to re-perform a task, the City shall negotiate a reasonable settlement for satisfactory work performed. No previous payment shall be considered a waiver of the City's right to reimbursement.

Nothing contained in this section is intended to limit any of the rights or remedies which the City may have under law.

2.7 Care of Work. The Contractor shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

2.8 Further Responsibilities of Parties. Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other. Contractor shall require all subcontractors to comply with the provisions of this agreement.

2.9 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum as set forth in Section

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3.1, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor. Any increase in compensation of ten percent (10%) or less of the Contract Sum, may be approved by the City Administrator. Any increases, taken either separately or cumulatively, that result in the Contract Sum exceeding ten percent (10%) of the Contract Sum must be approved by the City Council. It is expressly understood by Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefore.

2.10 Prevailing Wage Laws. Contractor represents and warrants that it is registered with the Department of Industrial Relations pursuant to SB 854 and Labor Code 1725.5. Contractor shall ensure that its subcontractors comply with said requirements. In accordance with Labor Code Section 1770 et seq., the Director of the Department of Industrial Relations of the State of California has ascertained a general prevailing rate of wages, which is the minimum amount, which shall be paid to all workers employed to perform the work pursuant to this Agreement. A copy of the general prevailing wage rate determination is on file in the Office of the City Clerk and is hereby incorporated by reference into this Agreement. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor must forfeit to the City Twenty Five Dollars (\$25.00) a day for each worker who works in excess of the minimum working hours when Contractor does not pay overtime. Contractor is required to post a copy of such wage rates at all times at the contract site. The statutory penalties for failure to pay prevailing wage or to comply with State wage and hour laws will be enforced. Contractor also shall comply with State law requirements to maintain payroll records and shall provide for certified records and inspection of records as required by California Labor Code Section 1770 et. seq., including Section 1776. Contractor shall comply with all statutory requirements relating to the employment of apprentices.

3.0 COMPENSATION

3.1 Contract Sum. For the services rendered pursuant to this Agreement, the Contractor shall be compensated as specified herein, Three Hundred Seventy Three Thousand Dollars Zero Cents (\$373,000.00) for Santa Fe Park Playground, but not exceeding the maximum contract amount of Three Hundred Seventy Five Thousand Dollars (\$375,000) herein "Contract Sum", except as provided in Section 2.9. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City; Contractor shall not be entitled to any additional compensation for attending said meetings.

3.2 Progress Payments. Prior to the first day of the month, during the progress of the work, commencing on the day and month specified in the Agreement, Contractor shall submit to the Contract Officer a complete itemized statement of all labor and materials incorporated into the work during the preceding month and the portion of the contract sum applicable thereto. Upon approval in writing by the Contract Officer, payment shall be made in thirty (30) days. City shall pay Contractor a sum based upon ninety percent (90%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining ten percent (10%) thereof shall be retained as performance security. Refer to Section 8.4 of this Agreement for retention of funds.

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4.0 PERFORMANCE SCHEDULE

4.1 Time of Essence. Time is of the essence in the performance of this Agreement.

4.2 Schedule of Performance. Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "B", and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Scope of Services may be approved in writing by the Contract Officer.

4.3 Force Majeure. The time period(s) specified in the Scope of Services for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes for the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

4.4 Term. Unless earlier terminated in accordance with Section 8.9 of this Agreement, this Agreement shall continue in full force and effect until final approval and acceptance of the project by the Contract Officer. Notwithstanding the foregoing, this Agreement shall terminate no later than January 31, 2023, unless the parties mutually agree in writing to extend the term.

5.0 COORDINATION OF WORK

5.1 Representative of Contractor. The following principals of Contractor are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Salina Tuladhar

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the foregoing principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City.

5.2 Contract Officer. The Contract Officer shall be such person as may be designated by the City Administrator or City Engineer of City. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions that must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the

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approval of the Contract Officer. The Contract Officer shall have authority to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

5.3 Prohibition Against Assignment. The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

5.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its subcontractors, agents or employees, performs the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Contractor's employees, subcontractors, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its subcontractors, agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venture or a member of any joint enterprise with Contractor.

5.5 Identity of Persons Performing Work. Contractor represents that it employs or will employ at its own expense all personnel required for the satisfactory performance of any and all tasks and services set forth herein. Contractor represents that the tasks and services required herein will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable State and local law to perform such tasks and services.

5.6 Utility Relocation. City is responsible for removal, relocation, or protection of existing main or trunk line utilities to the extent such utilities were not identified in the invitation for bids or specifications. City shall reimburse contractor for any costs incurred in locating, repairing damage not caused by contractor and removing or relocating such unidentified utility facilities, including equipment idled during such work. Contractor shall not be assessed liquidated damages for delay arising from the removal or relocation of such unidentified utility facilities.

5.7 Trenches or Excavations. Pursuant to California Public Contract Code Section 7104, in the event the work included in this Agreement requires excavations more than four (4) feet in depth, the following shall apply.

- (a) Contractor shall promptly, and before the following conditions are disturbed, notify City, in writing, of any: (1) material that Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; (2) Subsurface or latent physical conditions at the site

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different from those indicated; or (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

- (b) City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work shall issue a change order per Section 2.9 of this Agreement.
- (c) That, in the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date provided for by the contract, but shall proceed with all work to be performed under the contract. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

6.0 INSURANCE AND INDEMNIFICATION

6.1 Insurance. The Contractor and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, as set forth in Exhibit "C" attached hereto and incorporated herein by this reference.

Conditions:

In accordance with Public Contract Code Section 20170, the insurance of surety companies who provide or issue the policy shall have been admitted to do business in the State of California with a credit rating of A- or better.

This insurance shall not be canceled, limited in scope or coverage or non-renewed until after thirty (30) days prior written notice has been given to the Community Development Director, City of Placentia, 401 E. Chapman Ave., Placentia, California 92870.

Any insurance maintained by the City of Placentia shall apply in excess of and not combined with insurance provided by this policy.

The City of Placentia, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds with respect to: liability arising out of activities performed by or on behalf of the Contractor and all Subcontractors pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Contractor and all Subcontractors; automobiles owned, leased, hired, or borrowed by the Contractor and all Subcontractors.

Prior to commencement of any work under this contract, Contractor shall deliver to the City insurance endorsements confirming the existence of the insurance required by this contract, and including the applicable clauses referenced above.

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Such endorsements shall be signed by an authorized representative of the insurance company and shall include the signatory's company affiliation and title. Should it be deemed necessary by the City, it shall be Contractor's responsibility to see that the City receives documentation, acceptable to the City, which sustains that the individual signing said endorsements is indeed authorized to do so by the insurance company.

If the Contractor fails to maintain the aforementioned insurance, or secure and maintain the aforementioned endorsement, the City may obtain such insurance, and deduct and retain the amount of the premiums for such insurance from any sums due under the agreement. However, procuring of said insurance by the City is an alternative to other remedies the City may have, and is not the exclusive remedy for failure of Contractor to maintain said insurance or secure said endorsement. In addition to any other remedies the City may have upon Contractor's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Contractor to stop work hereunder, and/or withhold any payment(s) which became due to Contractor hereunder until Contractor demonstrates compliance with the requirements hereof.

Nothing herein contained shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from Contractor's or its subcontractor's performance of the work covered under this agreement.

Each contract between the Contractor and any subcontractor shall require the subcontractor to maintain the same policies of insurance that the Contractor is required to maintain pursuant to this Section 6.1.

6.2 Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached to this Agreement as Exhibit "D" and are incorporated herein by this reference.

6.3 Indemnification. Contractor shall defend, indemnify, hold free and harmless the City of Placentia, its elected and appointed officials, officers, agents and employees, at Contractor's sole expense, from and against any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising or alleged to arise out of or in connection with the performance of the work, operations or activities of Contractor, its agents, employees, subcontractors, or invitees, provided for herein, or arising or alleged to arise from the negligent acts or omissions of Contractor hereunder, or arising or alleged to arise from Contractor's performance of or failure to perform any term, provision, covenant or condition of this Agreement.

- (a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith.
- (b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising or alleged to arise out of or in connection with Contractor's (or its agents',

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employees', subcontractors' or invitees') negligent performance of or failure to perform such work, operations or activities hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom.

- (c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising or alleged to arise out of or in connection with the performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor shall pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees for counsel selected by City.
- (d) Contractor's duty to defend and indemnify as set out in this Section 6.2 shall include any claims, liabilities, obligations, losses, demands, actions, penalties, suits, costs, expenses or damages or injury to persons or property arising or alleged to arise from, in connection with, as a consequence of or pursuant to any state or federal law or regulation regarding hazardous substances, including but not limited to the Federal Insecticide, Fungicide and Rodenticide Act ("FIFRA"), Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), Resource Conservation and Recovery Act of 1976 ("RCRA"), the Hazardous and Solid Waste Amendments of 1984, the Hazardous Material Transportation Act, the Toxic Substances control Act, the Clean Air Act, the Clean Water Act, the California Hazardous Substance Account Act, the California Hazardous Waste Control Law or the Porter-Cologne Water Quality Control Act, as any of those statutes may be amended from time to time.

Notwithstanding the foregoing, Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City.

The Contractor's indemnification obligations pursuant to this Section 6.3 shall survive the termination of this Agreement. Contractor shall require the same indemnification from all subcontractors.

6.4 Sufficiency of Insurer or Surety. Insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances. In the event the Senior Management Analyst of City ("Senior Management Analyst") determines that the work or services to be performed under this Agreement creates an increased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies required by this Section 6 may be changed accordingly upon receipt of written notice from the Senior Management Analyst; provided that the Contractor shall have the right to appeal a determination of increased coverage by the Senior Management Analyst to the City Council of City within ten (10) days of receipt of notice from the Senior Management Analyst.

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6.5 Substitution of Securities. Pursuant to California Public Contract Code Section 22300, substitution of eligible equivalent securities for any monies withheld to ensure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder.

7.0 RECORDS AND REPORTS

7.1 Reports. Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

7.2 Records. Contractor shall keep, and require subcontractors to keep, such books and records (including but not limited to payroll records as required herein) as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

7.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of the documents and materials hereunder. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom.

7.4 Public Records Act Disclosure. Contractor has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Contractor, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Contractor informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

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8.0 GENERAL PROVISIONS

8.1 Governing Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2 Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

The Principal set forth in Section 5.1 above shall be the representative for Contractor for purposes of this Agreement, and shall be authorized to issue all consents, approvals, directives and agreements on behalf of Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

8.3 Disputes. In the event either party fails to perform its obligations hereunder, the nondefaulting party shall provide the defaulting party written notice of such default. The defaulting party shall have ten (10) days to cure the default; provided that, if the default is not reasonably susceptible to being cured within said ten (10) day period, the defaulting party shall have a reasonable time to cure the default, not to exceed a maximum of thirty (30) days, so long as the defaulting party commences to cure such default within ten (10) days of service of such notice and diligently prosecutes the cure to completion; provided further that if the default is an immediate danger to the health, safety and general welfare, the defaulting party shall take such immediate action as may be necessary. Notwithstanding the foregoing, the nondefaulting party may, in its sole and absolute discretion, grant a longer cure period. Should the defaulting party fail to cure the default within the time period provided in this Section, the nondefaulting party shall have the right, in addition to any other rights the nondefaulting party may have at law or in equity, to terminate this Agreement. Compliance with the provisions of this Section 8.3 shall be a condition precedent to bringing any legal action, and such compliance shall not be a waiver of any party's right to take legal action in the event that the dispute is not cured.

8.4 Retention of Funds. Progress payments shall be made in accordance with the provisions of Section 3.2 of this Agreement. In accordance with said section, City shall pay Contractor a sum based upon ninety percent (90%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining ten percent (10%) thereof shall be retained as performance security to be paid to the Contractor within sixty (60) days after final acceptance of the work by the City Administrator or his/her designee, after Contractor shall have furnished City with a release of all undisputed contract amounts if required by City. In the event there are any claims specifically excluded by Contractor from the operation of the release, the City may retain proceeds (per Public Contract Code 7107) of up to 150% of the amount in dispute. City's failure to deduct or withhold shall not affect Contractor's obligations hereunder.

8.5 Waiver. No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval

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shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.6 Rights and Remedies. Rights and Remedies are cumulative except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.7 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

8.8 Liquidated Damages. Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City Five Hundred Dollars (\$500) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Scope of Services (Exhibit A) or Schedule of Performance (Exhibit A). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages.

8.9 Termination for Default of Contractor. If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, Contractor shall vacate any City owned property which Contractor is permitted to occupy hereunder and City may, after compliance with the provisions of Section 8.3, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of setoff or partial payment of the amounts owed the City as previously stated.

8.10 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and shall be deemed to be given when served personally or deposited in the US Mail, prepaid, first-class mail, return receipt requested, addressed as follows:

To City: City of Placentia
401 E. Chapman Ave
Placentia, California 92870
Attn: Matthew Brand

To Contractor: Pacific Play Systems, Inc.
Salina Tuladhar
3288 Grey Hawk Court
Carlsbad, CA 92010

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8.11 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.12 Conflict of Interest. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

Contractor and its officers, employees, associates and subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Contractor and its officers, employees, associates and subcontractor shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

8.13 Covenant Against Discrimination. Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. To the extent required by law, contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

8.14 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

8.15 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

8.16 Hiring of Illegal Aliens Prohibited. Contractor shall not hire or employ any person to perform work within the City of Placentia or allow any person to perform work required under this Agreement unless such person is properly documented and legally entitled to be employed within the United States.

8.17 Unfair Business Practices Claims. In entering into a public works contract or a subcontract to supply goods, services or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of

Project No. _____

Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body renders final payment to the contractor without further acknowledgment by the parties. (Sec. 7103.5, California Public Contract Code).

8.18 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

8.19 PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

8.20 Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

8.21 Legal Responsibilities. The Contractor shall keep itself informed of City, State, and Federal laws, ordinances and regulations, which may in any manner affect the performance of its services pursuant to this Agreement. The Contractor shall at all times observe and comply with all such laws, ordinances and regulations. Neither the City, nor its officers, agents, or employees shall be liable at law or in equity as a result of the Contractor's failure to comply with this section.

8.22 Termination for Convenience. The City may terminate this Agreement without cause for convenience of the City upon giving contractor 30 days prior written notice of termination of the Agreement. Upon receipt of the notice of termination the Contractor shall cease all further work pursuant to the Agreement. Upon such termination by the City the Contractor shall not be entitled to any other remedies, claims, actions, profits, or damages except as provided in this paragraph. Upon the receipt of such notice of termination Contractor shall be entitled to the following compensation:

1. The contract value of the work completed to and including the date of receipt of the notice of termination, less the amount of progress payments received by contractor.

Project No. _____

2. Actual move-off costs including labor, rental fees, equipment transportation costs, the costs of maintaining on-site construction office for supervising the mover-off.

3. The cost of materials custom made for this Agreement which cannot be used by the Contractor in the normal course of his business, and which have not been paid for by City in progress payments.

4. All costs shall not include any markups as might otherwise be allowed by any plans or specifications which were a part of the Agreement.

The provisions of this paragraph shall supersede any other provision of the Agreement or any provision of any plans, specification, addendums or other documents which are or may become a part of this Agreement. City and Contractor agree that the provisions of this paragraph are a substantive part of the consideration for this Agreement.

8.23 Responsibility for Errors. Contractor shall be responsible for its work and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Contractor occurs, then Contractor shall, at no cost to City, provide all necessary design drawings, estimates and other Contractor professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

8.24 Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

8.25 Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

8.26 No Third-Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

8.27 Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

8.28 Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

Project No. _____

8.29 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

8.30 Funding Source Conditions – Contractor's Obligation. Contractor acknowledges that the City may be paying for the Project by using funds it receives or will receive from various funding sources in the form of grants and/or subsidies, and the like under certain terms and conditions. Contractor acknowledges and agrees that any failure of the Contractor and/or its subcontractors to perform its obligations under the Contract, including, but not limited to, timely submitting accurate reports and records, that in any way results in the City not meeting the terms and conditions placed on the funds by the funding source, or forfeiting its entitlement to or, otherwise, not receiving, the funds, then the Contractor shall be liable to pay the City for the funds not granted to the City on the Project.

8.31 Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

ATTEST:

CITY OF PLACENTIA,
A municipal corporation and Charter City

Rhonda Shader, Mayor

Date: _____

CONTRACTOR

Signature

Date: _____

Name and Title

Social Security or Taxpayer ID Number

Project No. _____

ATTEST:

Robert McKinnell, City Clerk

APPROVED AS TO FORM:

Christian L. Bettenhausen, City Attorney

Date: _____

APPROVED AS TO INSURANCE:

Rosanna Ramirez, Deputy City Administrator

Date: _____

APPROVED AS TO CONTENT:

Project Manager

Date: _____

DEPARTMENTAL APPROVAL

Karen Crocker, Director of Community Services

Date: _____

Project No.

EXHIBIT A
SCOPE OF SERVICES

SANTA FE PARK

Project No. PAC21EFCF8C



Presented By

Pacific Play Systems, Inc.

and





System Type
For Kids Ages

R-5 | SANTA FE PARK
2-12 | Project# PAC21EFCF8C



This playground system complies with the requirements for wheelchair accessibility, based on the proposed installation site and site plan.



WARNING: An impact absorbing safety surface is required under and around all playground equipment.



A PLAYCORE Company

IMPORTANT: The colors shown are for illustration purposes only. Actual colors may vary. Contact your Playcraft Rep for accurate color samples.













SANTA FE PARK SITE PLAN

ADA ACCESSIBILITY GUIDELINE - ADAAG CONFORMANCE

ELEVATED	ACCESSIBLE	RAMP ACCESSIBLE	GROUND	TYPES
7	2/4	0	9/2	7/2

R5

FOR KIDS
AGES
[Mixed]

GENERAL NOTES:

This Preliminary Site Plan is based on measurements that were provided in the initial planning phase. All dimensions must be verified prior to the submission of a purchase order. Playcraft Systems will not be held responsible for any discrepancies between actual dimensions and dimensions submitted in the planning phase.

The Minimum Use Zone for a play structure is based on the product design at the time of proposal. Components and structure designs may be subject to change which may affect dimensions. Therefore, before preparing the site, we strongly recommend obtaining final drawings from the factory (available after the order is placed and included in the Assembly Manual).

WARNING: Accessible safety surfacing material is required beneath and around this equipment that has a critical height value (Fall Height) appropriate for the highest accessible part of this equipment. Refer to the CPSC's Handbook For Public Playground Safety, Section 4: Surfacing.



PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

MIN. USE ZONE: 79' x 54'

PLAYCRAFT REP:
Pacific Play Systems, Inc.

SANTA FE PARK
SW VIEW

R5

FOR KIDS
AGES
5-12

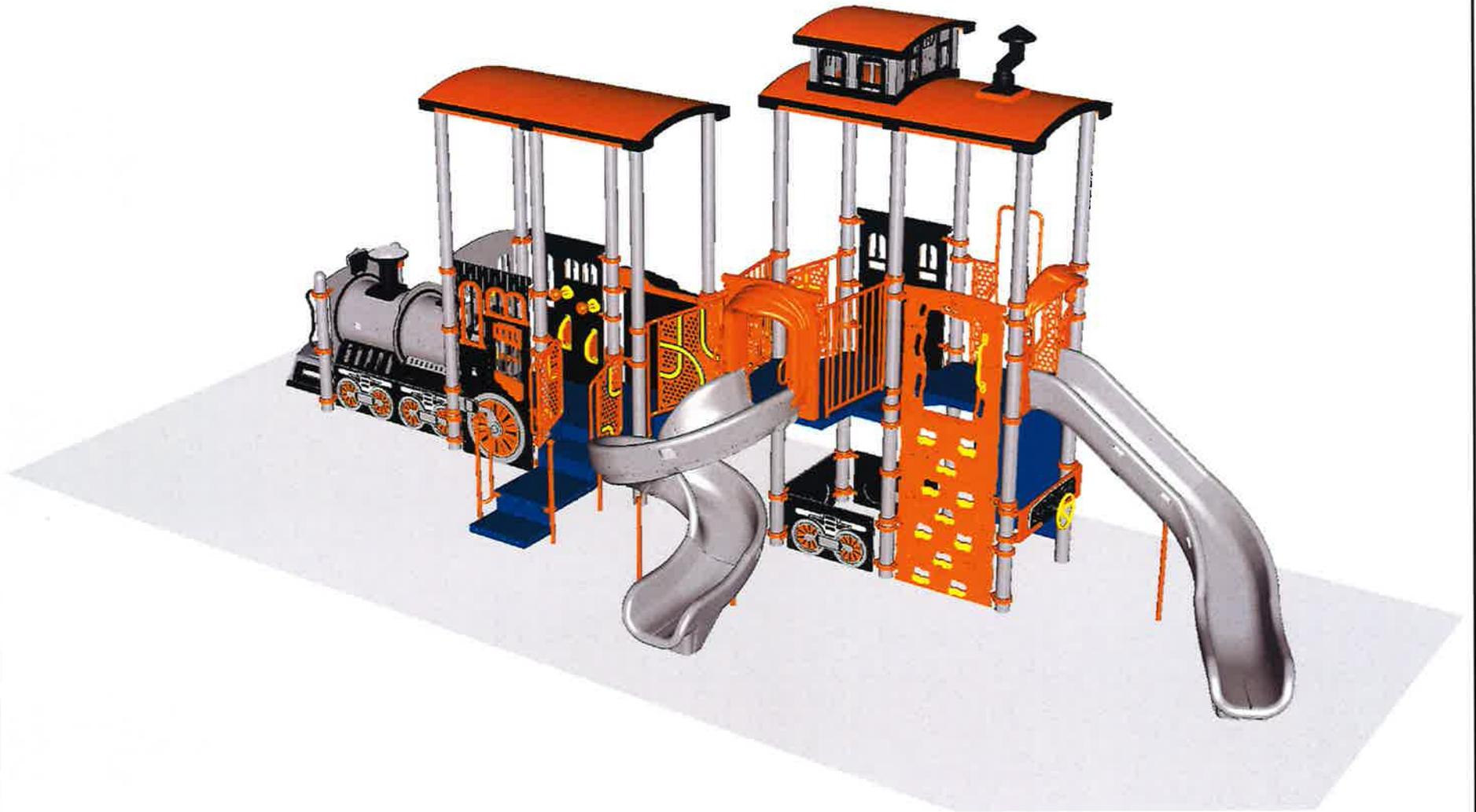


STRUCTURE#: R507557DA
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

SANTA FE PARK
SE VIEW

R5

FOR KIDS
AGES
5-12



STRUCTURE#: R507557DA
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

SANTA FE PARK
NE VIEW

R5

FOR KIDS
AGES
5-12



STRUCTURE#: R507557DA
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

SANTA FE PARK
NW VIEW

R5

FOR KIDS
AGES
5-12



STRUCTURE#: R507557DA
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

SANTA FE PARK
SW VIEW

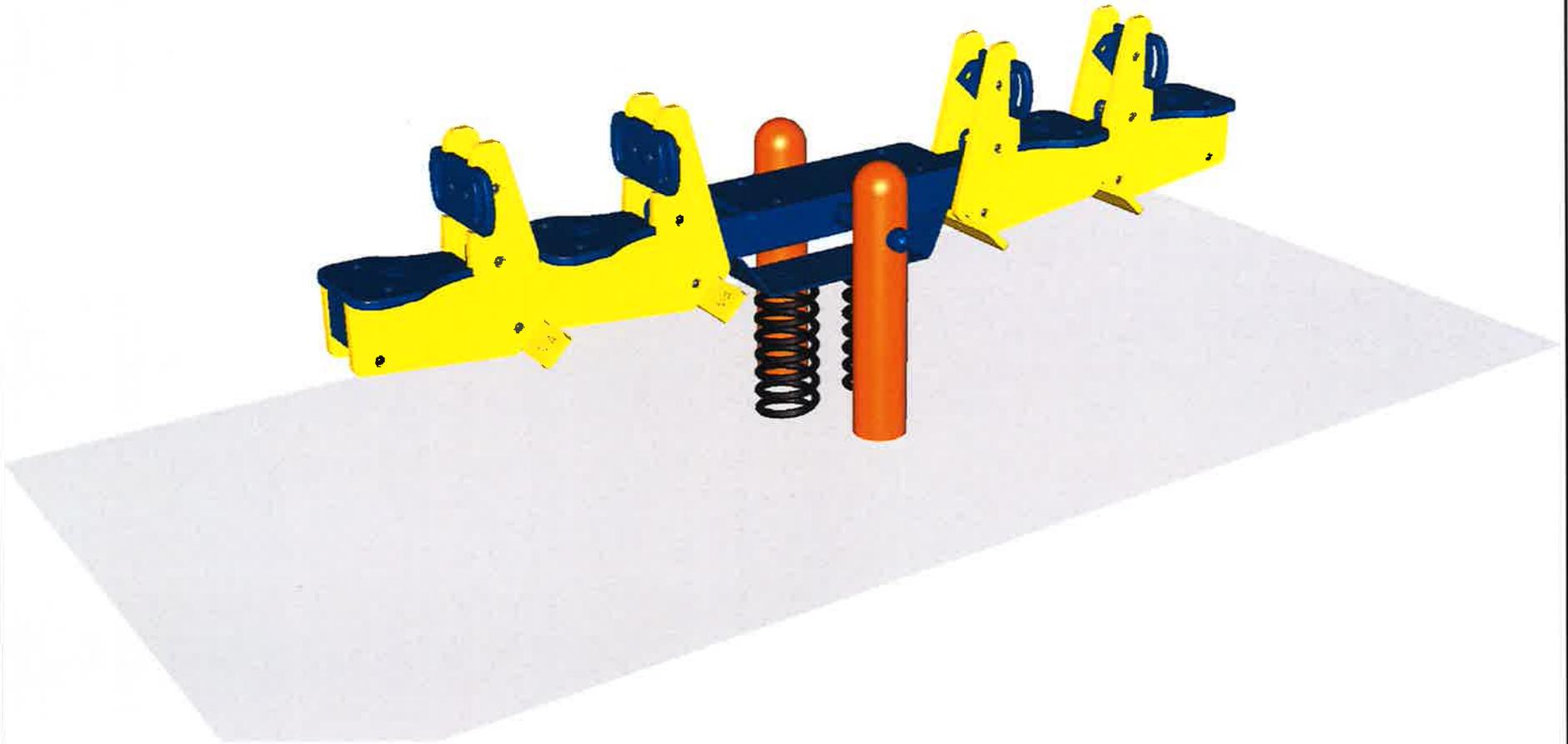
FOR KIDS
AGES
5-12



STRUCTURE#: FREPC2472
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

SANTA FE PARK
SW VIEW

FOR KIDS
AGES
5-12



STRUCTURE#: FS1
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

SANTA FE PARK
SW VIEW

FOR KIDS
AGES
5-12



STRUCTURE#: FREPC2442
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

SANTA FE PARK
SW VIEW

FOR KIDS
AGES
5-12



STRUCTURE#: FREPCER1236
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

SANTA FE PARK
SW VIEW

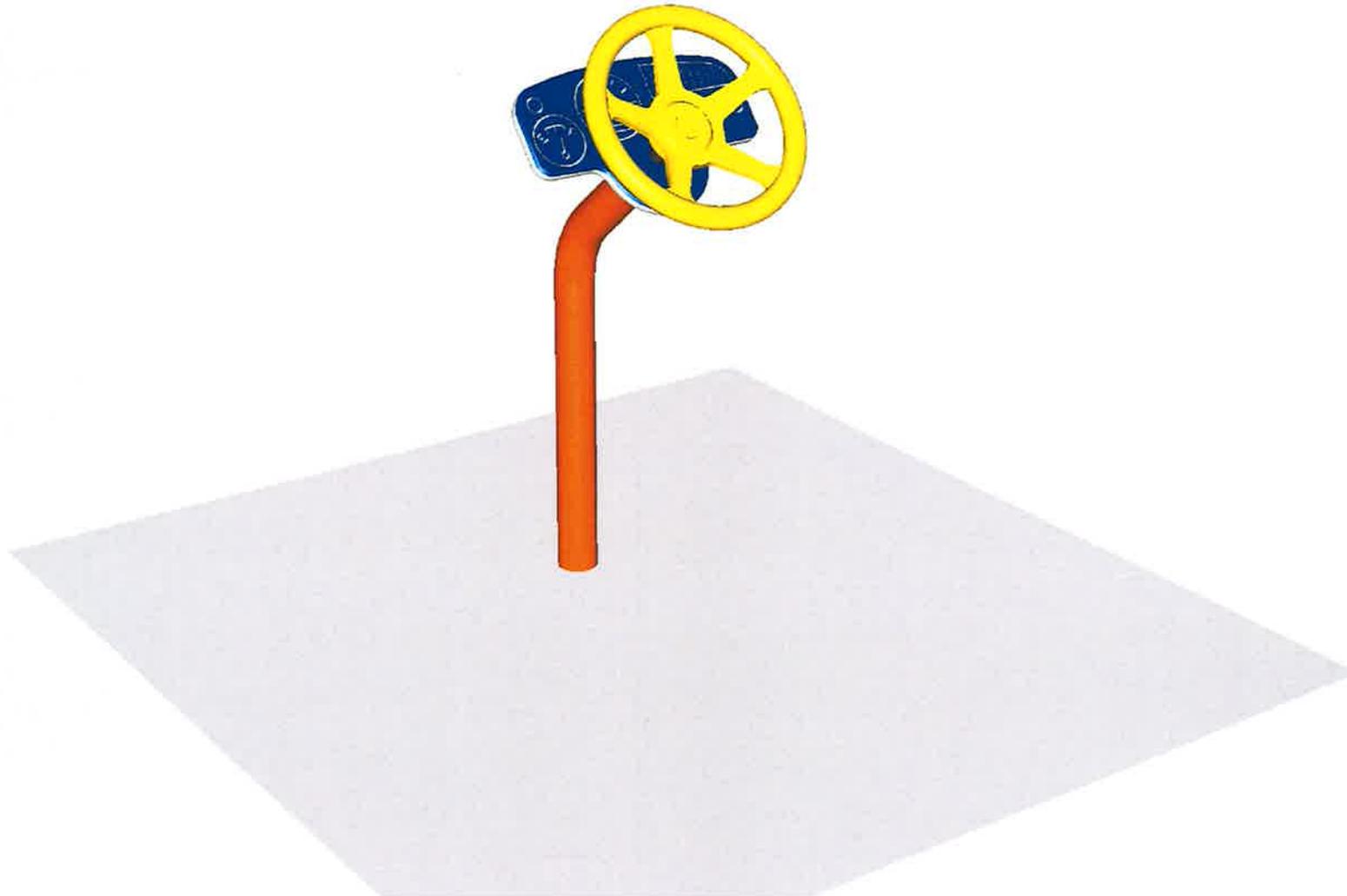
FOR KIDS
AGES
2-5



STRUCTURE#: FS2
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

SANTA FE PARK
SW VIEW

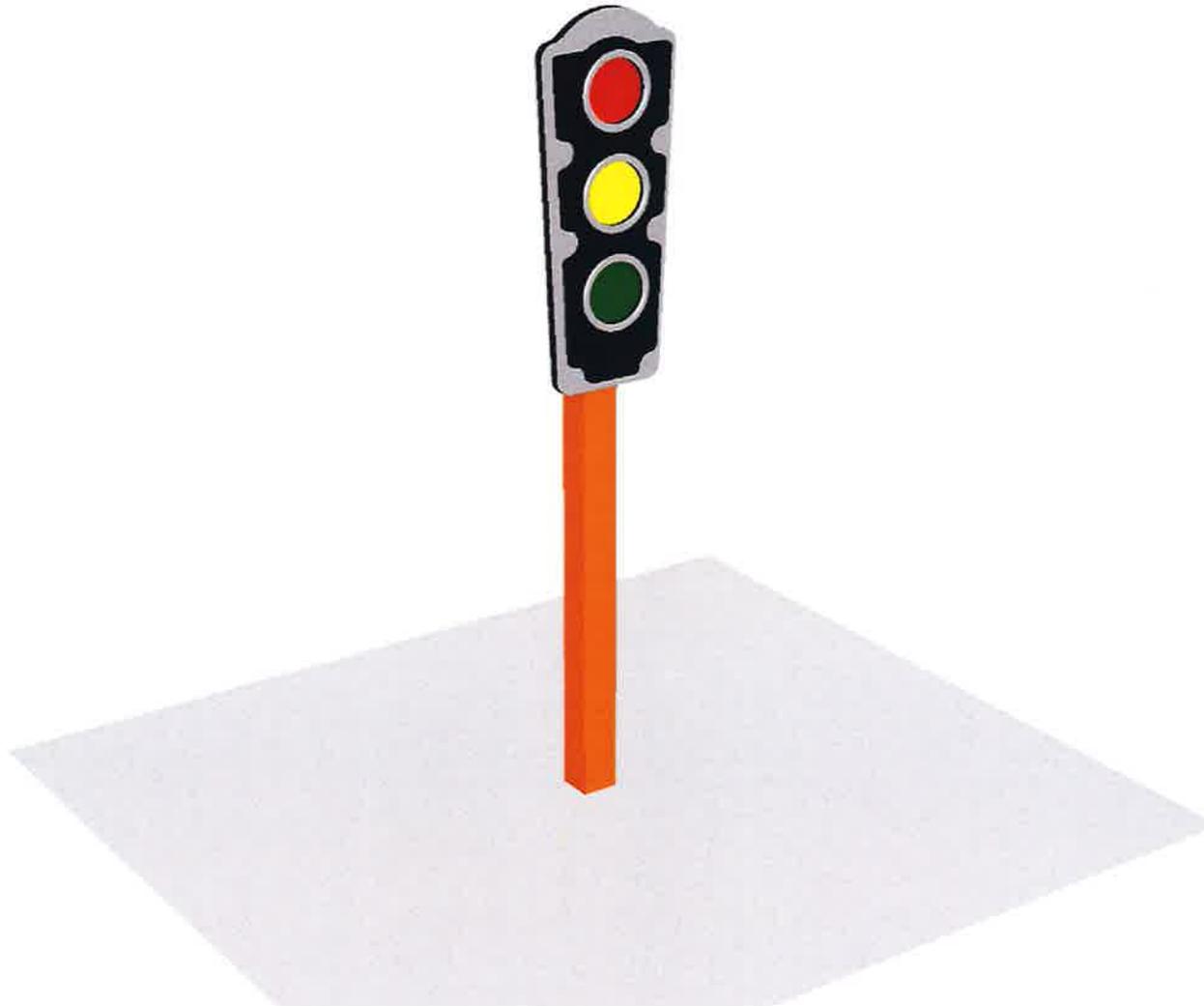
FOR KIDS
AGES
2-5



STRUCTURE#: FS4
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

SANTA FE PARK
SW VIEW

FOR KIDS
AGES
2-5



STRUCTURE#: F55
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

SANTA FE PARK
SW VIEW

FOR KIDS
AGES
2-5



STRUCTURE#: FS6
PROJECT#: PAC21EFCF8C
DATE: 2/28/2022

CONTRACT



www.pacificplayinc.com

Customer	Contractor	Project	Playground Proj...
City of Placentia 900 S Melrose Street Placentia, CA 92870	Pacific Play Systems, Inc.	Date	2/28/2022
	Contractor Lic. # 957776	Terms	Net 30
	Class A/B/C61/D34/D12	Valid for	30 Days
	Phone (760) 599-7355	Est. No.	2022-341

Description	Qty	Rate	Total
Project Name: Santa Fe Park - Revised with Shade			
Scope of Work: Provide, equipment, materials and services as outlined per below:			
Playcraft SN#R50BD1DBA, Custom 5" OD Steel Play System, 5-12 age-group	1	57,379.00	57,379.00T
Playcraft PC 2472 Spin Max, Orbit, 5-12 age-group	1	22,351.00	22,351.00T
Playcraft PC 1920 Spring Seesaw, 5-12 age-group	1	5,393.00	5,393.00T
Playcraft PC 3492 Toddler Train, Dining Car, 2-5 age-group	1	5,975.00	5,975.00T
Playcraft PC 3490 Toddler Train, Engine, 2-5 age-group	1	9,315.00	9,315.00T
Playcraft PC 2455 Lily Step, 2-5 age-group	2	188.00	376.00T
Playcraft PC 1584 Gas Station, 2-5 age-group	1	3,720.00	3,720.00T
Playcraft PC 2220 Dash Driver, 2-5 age-group	1	785.00	785.00T
Playcraft PC 1583 Traffic Light, 2-5 age-group	1	492.00	492.00T
Custom 14' (L) x 14' (W) x 8' (H) Cantilever Umbrella Shade Structure	4	5,062.00	20,248.00T
Rebar Cages	4	357.00	1,428.00T
Engineering Calculations	1	1,500.00	1,500.00T
Supply and install upto 3.5" of (poured-in-place) PIP rubberized surfacing with simple railroad track graphics, 100% color wear layer, Aliphatic (UV-stable, non-yellowing) Resin, cost per SF	2,455	30.00	73,650.00
Demo, hauling and disposal of the existing playground equipment	1	5,075.00	5,075.00
Removal, hauling and disposal of the existing 12" of existing sand, approx. 85 cubic yards	1	15,725.00	15,725.00
Removal, hauling and disposal of the existing 4.5" of the existing PIP, approx. 600SF	1	4,800.00	4,800.00
Supply, install & compact 9" of recycled crushed aggregate base for PIP surfacing	1	24,550.00	24,550.00
Installation of playground equipment with in-ground concrete footings using Playcraft factory certified installers	1	74,098.00	74,098.00
Installation of shade structure	1	28,000.00	28,000.00
Sub-total			354,860.00
CMAS Discount, CMAS Contract ID 4-19-78-0095A		-35,486.00	-35,486.00

Attached Exhibit A (Terms and Conditions) shall be made a part of this Contract.

Total

CONTRACT				 www.pacificplayinc.com			
Customer	Contractor	Project	Playground Proj...				
City of Placentia 900 S Melrose Street Placentia, CA 92870	Pacific Play Systems, Inc.	Date	2/28/2022				
	Contractor Lic. # 957776	Terms	Net 30				
	Class A/B/C61/D34/D12	Valid for	30 Days				
	Phone (760) 599-7355	Est. No.	2022-341				
Description				Qty	Rate	Total	
Steel & Plastics Tariffs Surcharge: Rapid increases in the cost of commodities has caused the manufacturer to add an emergency surcharge to its products to cover the increased cost of raw materials.				1	13,700.00	13,700.00T	
Freight & delivery costs, playground equipment				1	6,522.99	6,522.99	
Freight & delivery costs, PIP rubberized surfacing				1	1,650.00	1,650.00	
Freight & delivery costs, shade structure				1	2,898.50	2,898.50	
Temporary Fencing for duration of project				1	3,500.00	3,500.00	
Security during the curing of rubber surfacing for two days				1	1,500.00	1,500.00	
Project administration, overhead costs, mobilization, equipment rental, insurance costs, general conditions, etc.				1	12,500.00	12,500.00	
Additional Upgrades, cost is extra: 1. To add payment and performance bond, add \$7,500 to cost. Initial here to accept _____							
PAYMENT TERMS: Net 30							
EXCLUSIONS: This Contract only covers the cost of equipment, materials and services that are clearly outlined in the Scope of Work. All other equipment, materials and/or services that are not clearly outlined in this quotation are excluded. Exclusions include, but are not limited to the following:							
1. Additional services, grading, drainage, site drains, curbing, border, sidewalks, pavement, striping, site materials, site furnishings, ADA accessible path of travel, payment and performance bond, builders risk insurance, furnishing plans, obtaining permits, dealing with inspections and/or permit agencies, engineering calculations, stamped engineered or architectural drawings, etc.							
2. Inspection costs, testing and outside testing agencies, CPSI Inspection/audit/report, surfacing HIC test, survey work of any kind, fencing, swpps, barricades, traffic control, flagging, erosion control, dust control, removal of hazardous materials or contaminated soils, digging through rock and rocky soils.							
Attached Exhibit A (Terms and Conditions) shall be made a part of this Contract.				Total			

CONTRACT



www.pacificplayinc.com

Customer	Contractor	Project	Playground Proj...
City of Placentia 900 S Melrose Street Placentia, CA 92870	Pacific Play Systems, Inc.	Date	2/28/2022
	Contractor Lic. # 957776	Terms	Net 30
	Class A/B/C61/D34/D12	Valid for	30 Days
	Phone (760) 599-7355	Est. No.	2022-341

Description	Qty	Rate	Total
<p>3. Customer shall hire a utility locating service to mark all underground utilities prior to the start of our work, in order to minimize any damage to utilities. Modifications and/or repairs to any existing or damaged utilities as a result of this work is excluded. If owner would like us to hire a utility locating company, additional cost will be \$1,000. Initial here to authorize this additional service _____.</p> <p>4. Customer shall be responsible for keeping traffic away from the PIP rubberized surfacing area for at least 24 hours after it is poured so that surface can cure properly. PIP must be cured for a minimum of 2 weeks before any testing is performed.</p> <p>5. Additional move-in costs, if required (only one move-in cost is included in this quote), dealing with unforeseen conditions and extra work required as a result of these conditions and anything else that is not clearly outlined in this Contract. See Exhibit A, Terms and Conditions for a description of Unforeseen Conditions.</p> <p>LABOR RATES: Prevailing Wage Rates.</p> <p>Required Statement for California Projects: Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a latent act or omission is filed within four (4) years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within ten (10) years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, California 95826.</p> <p>This Contract is executed between Pacific Play Systems, Inc., a California corporation and Customer (also referred to as Owner), identified in the Customer section of this Contract. Either Customer or Pacific Play Systems, Inc. may be referred to as Party, together as Parties. The purpose of this Contract is for Pacific Play Systems, Inc. to provide Customer with equipment, materials and/or services as outlined in the Scope of Work section of this Contract in exchange for the sum of money as outlined in this Contract.</p>			

Attached Exhibit A (Terms and Conditions) shall be made a part of this Contract. **Total**

CONTRACT



www.pacificplayinc.com

Customer	Contractor	Project	Playground Proj...
City of Placentia 900 S Melrose Street Placentia, CA 92870	Pacific Play Systems, Inc.	Date	2/28/2022
	Contractor Lic. # 957776	Terms	Net 30
	Class A/B/C61/D34/D12	Valid for	30 Days
	Phone (760) 599-7355	Est. No.	2022-341

Description	Qty	Rate	Total
<p>By signing below, both Parties acknowledge that they are entering into a legally binding Contract, which includes Exhibit A. Customer acknowledges the receipt and review of Exhibit A (Terms and Conditions) which shall be made a part of this Contract and enforceable to the full extent allowed by law.</p> <p>ACCEPTED BY CUSTOMER: Customer's Name: _____ Date accepted: _____ Signature: _____ Signed By: _____</p> <p>ACCEPTED BY PACIFIC PLAY SYSTEMS, INC.: Federal Tax I.D. #: 27-4620108 - DIR No. 1000012253 Date accepted: _____ California Contractors License #957776, Classifications: A, B, C61-D12, C61-D34</p> <p>Signature: _____ Signed By: _____ Sales Tax Orange County - Placentia</p>		8.75%	11,354.51

Attached Exhibit A (Terms and Conditions) shall be made a part of this Contract.	Total	\$373,000.00
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EXHIBIT A- TERMS AND CONDITIONS

(Revised 12-15-2021)

1. **ACTS OF GOD:** In the event either party is unable to perform its obligations under the terms of this Agreement because of acts of God, interruption of electrical power or other utilities, shortages of materials and/or labor, manufacturing issues or delays beyond its control, failures or damage reasonably beyond its control, pandemic related issues, or other causes reasonably beyond its control, such party shall not be liable to the other party for any damages resulting from such failure to perform or otherwise from such causes. Pacific Play Systems, Inc. and Customer shall notify each other as soon as reasonably possible following the occurrence of an event described in this subsection.
2. **ATTORNEY FEES & EXPENSES:** In the event of any dispute under this Contract, the prevailing party shall be entitled to recover from the other party reasonable attorneys' fees and costs of suit, including any fees and costs incurred in preparation of such suit. If timely payments are not made by Customer and collection becomes necessary, Pacific Play Systems, Inc. shall be entitled to collect interest and all reasonable collection and legal costs incurred to the extent allowed by law.
3. **BUSINESS LICENSE:** If obtaining a business license becomes necessary for a city in which Pacific Play Systems, Inc. does not hold a current license, Pacific Play Systems, Inc. shall obtain the required license and Customer shall reimburse Pacific Play Systems, Inc. for its cost (including staff time) at cost plus 15%.
4. **CHANGE ORDERS:** Extra Work and change orders shall become part of the contract once the change order is prepared in writing and signed by the parties prior to the commencement of any work covered by the new change order. Change order shall describe the scope of the extra work or change, the cost to be added or subtracted from the contract and describe effects on the schedule (if applicable).
5. **COST ESCALATION CLAUSE:** Given the recent dramatic increases in the cost of materials and freight, if Pacific Play's cost of materials and/or freight associated with this project increases by over 5% by the time this project gets installed, Customer shall be responsible for paying the additional cost over the initial 5% increase.
6. **DEMOLITION:** Unless other arrangements are made prior to the start of demolition, all demolition items shall be disposed of by Pacific Play Systems, Inc. in a manner selected by Pacific Play Systems, Inc. For demo purposes, unless otherwise noted in the contract, all slab thicknesses are assumed to be 4" or less with no reinforcement. If thickness of slabs turns out to be greater than 4" or have reinforcement in it, its demo, hauling and disposal cost shall increase at the rate of our actual cost plus 15% and Customer agrees to pay the additional cost. All PIP rubberized surfacing thicknesses are assumed to be 3.5" or less. If PIP thickness turns out to be greater than 3.5", its demo, hauling and disposal cost shall increase at the rate of our actual cost plus 15% and Customer agrees to pay the additional cost. All changes in the scope of work shall be handled with a change order, promptly executed by both Parties so that no delays are experienced.
7. **DISCOUNTS:** Discounts (if any) provided are valid only if Customer completely fulfills his or her obligations under this Contract, including making timely payments per Payment Terms outlined in this Contract. Customer's failure to pay amounts due under this Contract in a timely fashion shall constitute forfeiture of all discounts provided under this Contract and shall increase Contract sum by the amounts of discounts provided.
8. **ENGINEERED WOOD FIBERS (EWF)** are sold in quantities of cubic yards. EWF will settle during and after installation, reducing its depth. Therefore, its depth cannot be guaranteed. Generally speaking, 18" of material settles to a compacted depth of 10"-12". EWF require maintenance and some topping off from time to time.



9. **ENTIRE AGREEMENT:** This Contract constitutes the entire agreement between the Parties and supersedes any prior understandings, agreements, or representations by or between the Parties, written or oral, to the extent they relate in any way to the subject matter hereof.

10. **EXPANSIVE SOILS:** Pacific Play Systems, Inc. shall not be responsible for undesirable effects (poor drainage, settlement, expansion, contraction, finish surface cracking, etc.) of expansive and unstable soils (clay soils, uncompacted or loose sand, etc.). If applicable, it shall be Customer's responsibility to test soil samples and determine if the existing soil is suitable for the intended work, prior to the start of any work. If applicable, expansive or loose and uncompacted soils shall be removed at Customer's cost.

11. **FINAL INSPECTION:** Customer shall perform a final inspection of the project while Pacific Play Systems, Inc. and its agents are still on site and shall report any concerns to Pacific Play Systems, Inc. at that time so that valid concerns can be corrected right away to avoid delays and additional trips to the job site.

12. **GOVERNING LAW:** This Contract shall be governed by and construed in accordance with the domestic laws of the State of California without giving effect to any choice or conflict of law provision or rule that would cause the application of the laws of any jurisdiction other than the State of California. Jurisdiction shall be the County of San Diego, North County Judicial District.

13. **INSURANCE:** Pacific Play Systems, Inc. agrees to carry the following limits during the course of project:

Liability Insurance: \$1,000,000 Each Occurrence, \$1,000,000 Personal and Advertising Injury, \$2,000,000 General Aggregate, \$2,000,000 Products, Completed Operations Aggregate.

Excess Liability Insurance: \$1,000,000 Each Occurrence, \$1,000,000 Personal and Advertising Injury, \$2,000,000 General Aggregate, \$2,000,000 Products, Completed Operations Aggregate.

Workers Compensation: \$1,000,000

Commercial Auto Insurance: \$1,000,000

Proof of insurance or additional insured certificates (issued to Customer only) shall be provided upon request. Any custom wording (Primary Wording, Waiver of Subrogation, Cancellation Notices, etc.) on insurance policies or certificates to multiple entities shall be provided at additional cost, if requested and only if available. Customer acknowledges that Pacific Play Systems' subcontractors may have lower insurance limits and carry no excess liability insurance.

14. **LABOR RATES:** Unless otherwise noted in writing, all labor rates are Non-Prevailing Wage Rates. It shall be Customer's responsibility to inform us if a project is Prevailing Wage, before a contract is signed.

15. **LIABILITY LIMIT:** Pacific Play Systems, Inc.'s liability on any claim of any kind, including negligence, for any loss or damage arising out of, connected with or resulting from this Contract, or from the performance or breach thereof, or from the manufacture, sale, delivery, installation, resale, repair or use of any products covered by or furnished under this Contract, shall in no case exceed the price of the products or parts thereof which gives rise to this claim. In no event shall Pacific Play Systems, Inc. be liable for special, incidental or consequential damages, or for damages in the nature of penalties.

16. **LEAD TIME:** Unless otherwise noted, lead time for delivery of equipment is approximately 20 weeks (+/-) AFTER receipt of a signed Contract, deposit and color selection from the Customer. Lead time does not include time needed for shipping, site work and installation. Lead time may vary for different projects, depending on size and Scope of Work.



17. **MAINTENANCE:** Customer shall be responsible for maintenance and upkeep of all acquired equipment and materials associated with this Contract, including but not limited to maintenance of equipment, materials, surfacing, drainage system, etc. Playground equipment and surfacing require daily, weekly and monthly inspections. It is common that some bolts may come loose after use, particularly in moving parts. It shall be Customer's responsibility to inspect for loose or missing hardware and attend to it as needed.

18. **NOTICES:** All notices required by this Agreement shall be in writing and be delivered via United States Certified Mail, addressed to the party to whom such notices are directed. Either party may change its address for notices hereunder by giving notice to the other party in the same manner as provided herein.

19. **OWNERSHIP:** Once equipment and materials are delivered to the Customer's premises, it is considered delivered and Customer shall become responsible for its security. All costs associated with replacement of vandalized and/or stolen equipment, materials shall be Customer's responsibility. Customer shall take necessary steps to secure site and protect the work under progress, including keeping traffic away from the equipment under construction and protect finished surfaces (concrete, PIP surfacing, etc.) for a minimum of 24 hours after pour.

20. **OPTIONS, ADDITIONAL SERVICES:** Equipment, materials and services listed under Options or Additional Services are not included in the Scope of Work (cost is extra). If Customer chooses to add any of these items, Customer shall notify Pacific Play Systems, Inc. in writing as soon as possible and prior to the ordering of equipment so that Contract can be modified to incorporate the added items. Once equipment and materials are ordered, it may be too late to make any changes, without incurring additional costs.

21. **PAYMENT TERMS:** All payments are due per Contract 's Payment Terms. Past due balances are subject to an annual interest rate of 18%, or the maximum allowed by law, whichever is greatest. If payments are not received on time and collection becomes necessary, aside from adding interest, Pacific Play Systems, Inc. shall be entitled to collection costs incurred plus attorneys' fees & expenses to the full extent allowed by the applicable laws.

22. **PERMITS:** Unless otherwise noted in writing, obtaining permits are excluded from this Contract and shall be the Customer's responsibility. Prior to the award of this Contract, Customer shall perform his, her own due diligence and determine if a permit is required and advise Pacific Play Systems, Inc. in writing accordingly. If required, Customer shall obtain all required permits and licenses and pay all applicable fees. Unless otherwise noted or agreed upon in writing, if Pacific Play Systems, Inc. is instructed to obtain a permit, all associated costs shall be extra, billed at cost plus 20%.

23. **PROTECTION OF EXISTING PLAYGROUND SURFACING:** Sites at some playground renovation projects may contain existing playground safety surfacing that may be either sand, engineered wood fibers, rubber tiles, PIP rubberized surfacing or a combination of these items that may need to be protected while new improvements are made. Unless otherwise noted in our Contract, Customer shall remove and stockpile filter fabric, sand and engineered wood fibers out of the way prior to the start of work to minimize its contamination during construction and shall be responsible to place it back after completion of our work. Customer acknowledges that some damage to the existing rubber tiles or PIP rubberized surfacing may occur due to our work and the use of machinery, regardless of various protection methods used. Customer shall be responsible for the cost of its repair or replacement, if damage occurs.

24. **REPAIRS:** If any part of the project requires repairs (during or after completion) and becomes a safety concern, Customer shall close site immediately and properly barricade the site until repairs are made.

25. **RETURNS:** Equipment, materials associated with this Contract are highly customized and shall be considered Non-Returnable. Once the Contract is signed and equipment, materials and services are ordered, it cannot be cancelled. No Returns or Substitutions are permitted under this Contract, unless agreed to in writing by



Pacific Play Systems, Inc. If Pacific Play Systems, Inc. agrees to a change involving a reduction in the Scope of Work or the Contract Sum after the award of Contract, Pacific Play Systems, Inc. shall be entitled to charge Customer a fee in the range of 30% (as determined by Pacific Play Systems, Inc.) of the cost of items deleted for the time and effort put forth into processing those items. Additionally, any discounts (if any), associated with the deleted items shall be reversed.

26. **SEVERABILITY:** Any term or provision of this Contract that is invalid or unenforceable in any situation in any jurisdiction shall not affect the validity or enforceability of the remaining terms and provisions hereof or the validity or enforceability of the offending term or provision in any other situation or in any other jurisdiction.

27. **SHADE STRUCTURES:** Shade structures, shade sails, umbrellas, shelters and canopies (hereafter referred to as Shade Structures) included in the Scope of Work (if any) are non-engineered (no calculations or engineering drawings are provided), non-structural (not rated for fire, wind or earthquakes), unless otherwise noted in writing. Non-engineered, non-structural Shade Structures are considered temporary structures and will not be suitable for installation at locations that require obtaining a building permit. It shall be Customer's responsibility to determine if a building permit is required for these Shade Structures and communicate same with Pacific Play Systems, Inc. in writing, prior to executing this Contract so that Shade Structures can be designed, fabricated and priced accordingly for the structural upgrades needed for engineered structures so that a building permit can be obtained by others. Unless otherwise noted, if Pacific Play Systems, Inc. is instructed to obtain a permit, all associated costs shall be extra at the rate of \$120/hour, plus all necessary and applicable costs.

28. **SITE WORK:** Site work includes all work that is needed to prepare the site for the installation of equipment and materials. Site work includes, but is not limited to demo, hauling, grading, installation of site materials/sub-base/drainage/curbing/sidewalks/etc. and creating sufficient space to accommodate the Use Zone of the equipment. If site work is excluded from the Scope of Work:

- A. Customer shall prepare site so that it is ready for Pacific Play Systems, Inc. to move in.
- B. It shall be Customer's responsibility to coordinate site requirements with Pacific Play Systems, Inc. and provide the proper rough grade elevation in order to have the site ready for installation.
- C. If site is determined to not be ready upon move-in by Pacific Play Systems, Inc. and additional move-ins become necessary, a \$2,000 - \$2,500 extra move-in charge shall apply for each additional move-in and Customer shall become responsible for the safety of the site and for the safekeeping of the equipment and materials that are delivered to the job site until Pacific Play Systems, Inc. is able to return and re-start installation.

Some damage to the existing grounds and landscaping shall be expected due to Pacific Play Systems, Inc.'s operations. Unless otherwise noted in writing, repairs to the existing underground utilities, landscaping and irrigation system are excluded from Pacific Play Systems, Inc.'s scope of work and shall be Customer's responsibility. Pacific Play Systems, Inc.'s liability for cleaning marks (tire marks, etc.) on pavement shall be limited to power washing.

29. **SLAB:** All concrete slabs associated with the Scope of Work (if any), shall be 4" nominal (3 1/2" thick) without any reinforcement, unless otherwise noted.

30. **SUCCESSION & ASSIGNMENT:** This Contract shall be binding upon and inure to the benefit of the Parties named herein and their respective successors and permitted assigns. A Party may not assign either this Contract or any of its rights, interests, or obligations hereunder without the prior written approval of the other Party. Customer shall not assign this Contract to any third-party implementation agencies such as property management companies, contract compliance agencies, etc. without the prior written consent of Pacific Play Systems, Inc.



31. **STORAGE FEES:** If the project is delayed for any reason due to factors beyond Contractor's control, Customer shall become responsible for paying storage fees billed at Contractor's cost plus 15%. If a storage container becomes necessary to secure the equipment on site, Customer shall become responsible for covering its cost plus 15%.

32. **SUB-BASE:** PIP rubberized surfacing, tiles or artificial turf require either a concrete slab sub-base or a 90-95% compacted Class II or crushed aggregate sub-base. When replacing an existing surface (PIP, rubber tiles or turf), it is difficult to know what kind of sub-base is installed underneath the existing surface or if that sub-base is suitable for the installation of the new surfacing, without removing the existing surface and damaging it. Unless otherwise noted in our Contract, if during work, it becomes clear that the existing sub-base is not suitable for the installation of the new surfacing and requires repairs, removal and/or replacement, cost associated with this work shall be extra (via a change order) and shall be billed at our cost plus 15%. Customer shall be notified of this condition and the associated cost to remedy it, once discovered. If additional work becomes necessary, Customer shall execute a change order for the additional scope without delay so that work can proceed timely. Customer shall have the option of having the additional work done by others, as long as it does not slow down our work. If an additional move-in becomes necessary due to Customer having this work done by others, an additional move in cost shall be added to our Contract.

33. **SUB-CONTRACTORS:** Pacific Play Systems, Inc. reserves the right to use subcontractors to perform labor without prior consent from the Customer as long as subcontractors used are licensed and insured. Sub-contractors insurance limit is limited to \$1M for General Liability Insurance, \$2M General Aggregate.

34. **TERMINATION:** This Contract shall not be terminated by either party without material cause. Pacific Play Systems, Inc. may terminate this Contract with Customer for lack of payment and for other material breach, if not cured within 10 days of receipt of a written notice to Customer. If this Contract is terminated by any party for any reason, Customer shall remain fully liable for the cost of equipment and materials ordered, administrative and other time spent on the project and for services rendered to the full extent allowed by law.

35. **TESTING:** Unless specifically noted in contract, cost of any testing such as CPSI or HIC testing shall be extra. HIC testing for PIP or turf shall not occur until the surface has a minimum of ten (10) days to cure.

36. **UNFORESEEN CONDITIONS:** Unforeseen conditions include, but are not limited to, having to deal with, modify or repair underground utilities (water, sewer, gas, electricity, irrigation lines & wiring, data, phone, drainage lines, etc.) found during excavation. Unforeseen Conditions shall also include having to excavate or remove boulders, rocks, rocky soil, etc. that cannot be cored through with a standard Bobcat, augur or excavated with a shovel and requires the use of a jack hammer or other means. Other examples of Unforeseen Conditions include unexpected items found during excavation that were not obvious or not disclosed by Customer, such as existing footings, curbing, border, pavement, tree roots, etc. found during the excavation for new footings, unless removal of these items was clearly noted in the Scope of Work. Finally, Unforeseen Conditions shall include any factors and/or conditions that adversely affect the cost of the project which were not disclosed by Customer in writing prior to the signing of this Contract. Cost of dealing with unforeseen conditions shall become extra and shall be added to the Contract sum at the rate of Pacific Play Systems, Inc.'s cost plus 20%. Customer shall indemnify Pacific Play Systems, Inc. from any liability associated with damage to underground utilities due to Unforeseen Conditions.

37. **UTILITIES:** Utilities include but are not limited to water, sewer, gas, electricity, irrigation lines & wiring, data, phone, drainage lines, etc. To minimize damage to utilities, Customer shall mark, cap or relocate all underground utilities that are located within the work area, prior to the start of work. Pacific Play Systems, Inc. and its subcontractors shall do their best to minimize damage to underground utilities that are identified by the Customer prior to the start of construction. However, should unintended damage occur due to site operations, repairs or relocation of underground utilities shall be excluded from the scope of our work. If utilities are damaged, Customer



shall repair, replace or relocate them at Customer's cost as soon as possible to minimize delays. At Customer's request, repairs may be made to damaged utilities by Pacific Play Systems, Inc. or its subcontractors at an additional cost of actual cost plus 20%.

38. **UTILITY LOCATING SERVICE:** For projects requiring excavation, prior to the start of work, Customer shall either clearly mark underground utilities and their depth, hire a utility locating service to locate them or authorize Pacific Play Systems, Inc. to hire a utility locating service to do so. Locating underground utilities is not an exact science and sometimes they are missed by utility locating companies or locations are not accurate, leading to unintended damage during excavation. Also, PVC or plastic pipes cannot be detected by these companies. Therefore, some potential damage to utilities should be expected. If utilities are damaged, Customer shall hold Pacific Play Systems, Inc., its subcontractors, employees and officers harmless as it relates to any potential damages or liabilities. If underground utilities are damaged, regardless of whether a utility locating service was hired or not, Customer shall be responsible for the cost of their repair, replacement or relocation.

39. **WARRANTY:** Equipment warranties are provided by equipment manufacturers and not by Pacific Play Systems, Inc. Material warranties are provided by the supplier of materials and not by Pacific Play Systems, Inc. When available, Pacific play Systems, Inc. shall provide copies of equipment and material warranties to Customer upon request. Pacific Play Systems, Inc. shall warrant all Labor provided in the Scope of Work for a period of one year from the date of completion.

Customer acknowledges that moving parts (spinners, zip lines, track rides, rope connections, swings, etc.) may require regular maintenance in order to stay operational. Pacific Play Systems shall not be responsible for the maintenance of these items which may involve tightening of bolts, connections, etc. Any service calls required to maintain moving parts (even during the one-year labor warranty period) shall be billed to Customer at cost plus 15%.



Project No. _____

EXHIBIT B
SCHEDULE OF PERFORMANCE

Matt Brand

From: Matt Brand
Sent: Tuesday, April 12, 2022 5:30 PM
To: Anna Goodson
Subject: RE: Schedule, Santa Fe Park

Anna,

Thank you for the Schedule of Performance. If I can be of further assistance, please let me know.

Thank you,

Matthew Brand, CYSA | Coordinator | Community Services
Placentia | 401 E. Chapman Ave. Placentia, CA 92870
☎ 714-993-8232 | 📞 (714-961-0283) | ✉ mbrand@placentia.org



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CONFIDENTIALITY NOTICE

This e-mail transmission, and any documents, files or previous e-mail messages attached to it may contain information that is confidential. If you are not the intended recipient, or a person responsible for delivering it to the intended recipient, you are hereby notified that you must not read this transmission and that any disclosure, copying, printing, distribution or use of any of the information contained in or attached to this transmission is STRICTLY PROHIBITED. If you have received this transmission in error, please immediately notify the sender by telephone at 714-993-8232 or return e-mail and delete the original transmission and its attachments without reading or saving in any manner. Thank you.

From: Anna Goodson <anna@pacificplayinc.com>
Sent: Tuesday, April 12, 2022 5:14 PM
To: Matt Brand <mbrand@placentia.org>
Subject: Schedule, Santa Fe Park

EXTERNAL EMAIL

If the Santa Fe Park playground contract is approved by Placentia City Council in April, 2022 we will order the production of the playground materials when the contract is fully executed. With current production lead times we expect to have the materials in hand some time in the month of September 2022. It will take us approximately 6 to 8 weeks to complete the installation and site work. We expect the completion of the project by the end of November 2022. Once we have been notified that the items have shipped we will meet and come up with a more precise timeline for the installation of the playground. As stated in the contract any delays will be mutually agreed upon in writing.

Anna Goodson

Pacific Play Systems, Inc.

3288 Grey Hawk Court, Carlsbad, CA 92010

Phone: 760-599-7355 Fax: 760-599-7385

anna@pacificplayinc.com www.pacificplayinc.com

Project No. _____

EXHIBIT C

INSURANCE REQUIREMENTS

Contractor shall maintain and shall require all its subcontractors, consultants, and other agents to maintain the insurance listed below. Any requirement for insurance to be maintained after completion of the work shall survive this agreement.

CITY reserves the right to review any and all of the required insurance policies and/or endorsements but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this agreement or failure to identify any insurance deficiency shall not relieve Contractor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this agreement.

A. Workers Compensation & Employers Liability Insurance

- Workers Compensation insurance with statutory limits as required by the Labor Code of the State of California.
- Employers Liability with limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- The policy shall include a written waiver of the insurer's right to subrogate against CITY.
- Required Evidence of Coverage:
 1. Subrogation waiver endorsement; and
 2. Properly completed Certificate of Insurance.

B. General Liability Insurance

- Commercial General Liability Insurance no less broad than Insurance Services Office (ISO) form CG 00 01.
- Coverage shall be on a standard occurrence form. Claims-Made forms are not acceptable without prior written consent. Modified, limited or restricted Occurrence forms are not acceptable without prior written consent.
- Minimum Limits: \$1,000,000 per Occurrence; \$2,000,000 General Aggregate; \$2,000,000 Products/Completed Operations Aggregate. The General Aggregate

Project No. _____

shall apply separately to each project. The required limits may be provided by a combination of General Liability Insurance and Commercial Excess or Umbrella Liability Insurance. If contractor maintains higher limits than the specified minimum limits, CITY requires and shall be entitled to coverage for the higher limits maintained by contractor.

- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$250,000 it must be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY'S written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- Coverage shall be continued for one (1) year after completion of the work.
- CITY shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the contractor. CITY shall continue to be an additional insured for completed operations for (1) year after completion of the work.
- The policy definition of "insured contract" shall include assumptions of liability arising out of both ongoing operations and the products-completed operations hazard ("F" definition of insured contract in ISO form CG 00 01, or equivalent).
- The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.
- The policy shall cover inter-insured suits and include a "Separation of Insureds" or "severability" clause which treats each insured separately.
- The policy shall be endorsed to include a written waiver of the insurer's right to subrogate against all persons or entities that are, or are required to be, additional insureds.
- The policy shall not contain a Contractors' Warranty or other similar language which eliminates or restricts insurance because of a subcontractor's failure to carry specific insurance or to supply evidence of such insurance.
- Required Evidence of Coverage:
 1. Copy of the additional insured endorsement or policy language granting additional insured status; (The City of Placentia, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds with respect to: liability arising out of

Project No. _____

activities performed by or on behalf of the Contractor and all Subcontractors pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Contractor and all Subcontractors; automobiles owned, leased, hired, or borrowed by the Contractor and all Subcontractors.)

2. Copy of the endorsement or policy language indicating that coverage applicable to the additional insureds is primary and non-contributory;
3. Properly completed Certificate of Insurance; and

C. Automobile Liability Insurance

- Minimum Limit: \$1,000,000 combined single limit per accident.
- Coverage shall apply to all owned, hired and non-owned vehicles.
- CITY shall qualify as an additional insured.
- Required Evidence of Coverage:
 1. Copy of the endorsement or policy language indicating that CITY is an insured; and
 2. Properly completed Certificate of Insurance.

D. Contractors Pollution Liability Insurance

- Minimum Limits: \$1,000,000 per Pollution Incident; \$1,000,000 Aggregate;
- Coverage shall apply to pollution incidents at or from any location at which Contractor is performing work under this agreement.
- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it shall be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- CITY shall be included as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the Contractor. Additional insured status shall continue for one (1) year after completion of the work.
- The insurance provided to the additional insureds shall apply on a primary and non-contributory basis with respect to any insurance or self-insurance program maintained by them.

Project No. _____

- If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of work.
- The insurance shall be continued for one (1) year after completion of the work. If the insurance is on a Claims-Made basis, the continuation coverage may be provided by: (a) renewal of the existing policy; (b) an extended reporting period endorsement; or (c) replacement insurance with a retroactive date no later than the commencement of the work.
- Required Evidence of Coverage:
 1. Copy of the additional insured endorsement or policy language granting additional insured status;
 2. Copy of the endorsement or policy language indicating that coverage for the additional insureds is primary and non-contributory;
 3. Properly completed Certificate of Insurance.

E. Standards for Insurance Companies

- Insurers, other than the California State Compensation Insurance Fund, shall have an A.M. Best's rating of at least A:VII.

F. Documentation

- The Certificate of Insurance shall include the following reference:

- The name and address for Additional Insured endorsements and Certificates of Insurance is: City of Placentia
- Contractor shall provide immediate written notice if: (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; or (3) the deductible or self-insured retention is increased.
- Current Evidence of Coverage shall be provided for the entire required period of insurance.
- Upon written request, certified copies of required insurance policies shall be provided within thirty (30) days.

Project No. _____

EXHIBIT D

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

Project No. _____

EXHIBIT E

CLAIMS PROCEDURE

SUMMARY OF PUBLIC CONTRACT CODE § 9204

The following procedure will apply to any claims by the Contractor on the City:

A "claim" is a separate demand on the City by a contractor on a public works project and sent by registered mail or certified mail with return receipt requested, for one or more of the following:

- A time extension, including relief from penalties for delay
- Payment by the City of money damages under the terms of the contract
- Payment of an amount that is disputed by the City

Initial Review

The claim must be supported by appropriate documentation. The City has 45 days within which to review the claim and provide the contractor with a written statement identifying the disputed and undisputed portions of the claim. If the City does not issue a written statement, the claim is deemed rejected in its entirety. The City will pay any undisputed portion of the claim within 60 days of issuing the statement.

Meet & Confer

If the contractor disputes the City's written response, or if the City does not issue one, the contractor may request in writing an informal conference to meet and confer for possible settlement of the claim. The City will schedule the meet and confer conference within 30 days of this request and provide a written statement identifying the remaining disputed and undisputed portions of the claim within 10 business days of the meet and confer. The City will pay the undisputed portion within 60 days of issuing this statement.

Mediation

With respect to any disputed portion remaining after the meet and confer, the City and contractor will submit the matter to nonbinding mediation, agree to a mediator within 10 business days after issuing the written statement, and share mediation costs equally. If mediation is unsuccessful, then the terms of the public works agreement and applicable law will govern resolution of the dispute.

Miscellaneous Provisions

Amounts not paid by the City in a timely manner bear interest at 7% per annum. Subcontractors may submit claims via this procedure through the general contractor. The City and contractor may waive the requirement to mediate but cannot otherwise waive these claim procedures.



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / SUPPORT AND EMERGENCY SERVICES

DATE: APRIL 19, 2022

SUBJECT: **INTRODUCTION OF THE PLACENTIA PUBLIC SAFETY COMMUNICATION CENTER AND THE CENTER'S 2021 ANNUAL REPORT**

FISCAL IMPACT: NONE

SUMMARY:

In 2020, the Placentia Public Safety Communications Center ("Communications Center") was restructured to allow the department to be managed by City Administration. As part of that transition, a Communications Manager was hired and additional staffing was budgeted to prepare for the additional services for which the Communications Center would be responsible. On July 1, 2020, the Communications Center began call processing and dispatching the City's new Fire and EMS services, in addition to handling the Placentia Police Department operations.

To allow time for Staff to become familiar with the new operations within the Communications Center, and to allow for sufficient data to be gathered to compare from the previous year, an Annual Report was created for the 2021 calendar year. This Report ("Report") is a summary of the work accomplished by the Placentia Public Safety Communications Center from January 1, 2021 through December 31, 2021.

RECOMMENDATION:

It is recommended that the City Council take the following action:

Receive and file a copy of the completed 2021 Annual Report.

DISCUSSION:

The Placentia Public Safety Communications Center completed an Annual Report for the period of January 1, 2021 through December 31, 2021. The Report gathers information about Communications Center activity throughout the year and is a produced publication that summarizes events, statistics, budget, and the Communications Center highlights and accomplishments. This Report was produced for the public to relay information about the Communications Center performance, accomplishments, and strategic goals.

3. e.
Apr. 19, 2022

Prepared by:



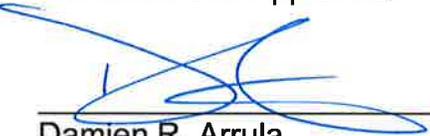
Stefanie Acosta-Reyes
Communications Manager

Reviewed and Approved:

 *For*

Rosanna Ramirez
Deputy City Administrator

Reviewed and Approved:



Damien R. Arrula
City Administrator

Attachments:

1. Placentia Public Safety Communications Center 2021 Annual Report
2. Presentation – Introduction of Placentia Public Safety Communications Center and Annual Report



**PLACENTIA
PUBLIC SAFETY
COMMUNICATIONS
CENTER**

ANNUAL REPORT

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ATTACHMENT 1

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CITY OFFICIALS



Rhonda Shader
Mayor
District 1



Craig S. Green
Councilmember
District 2



Jeremy B. Yamaguchi
Councilmember
District 3



Chad P. Wanke
Mayor Pro Tem
District 4



Ward L. Smith
Councilmember
District 5

City Clerk

Robert S. McKinnell

City Treasurer

Kevin A. Larson

City Administrator

Damien R. Arrula



OUR MISSION

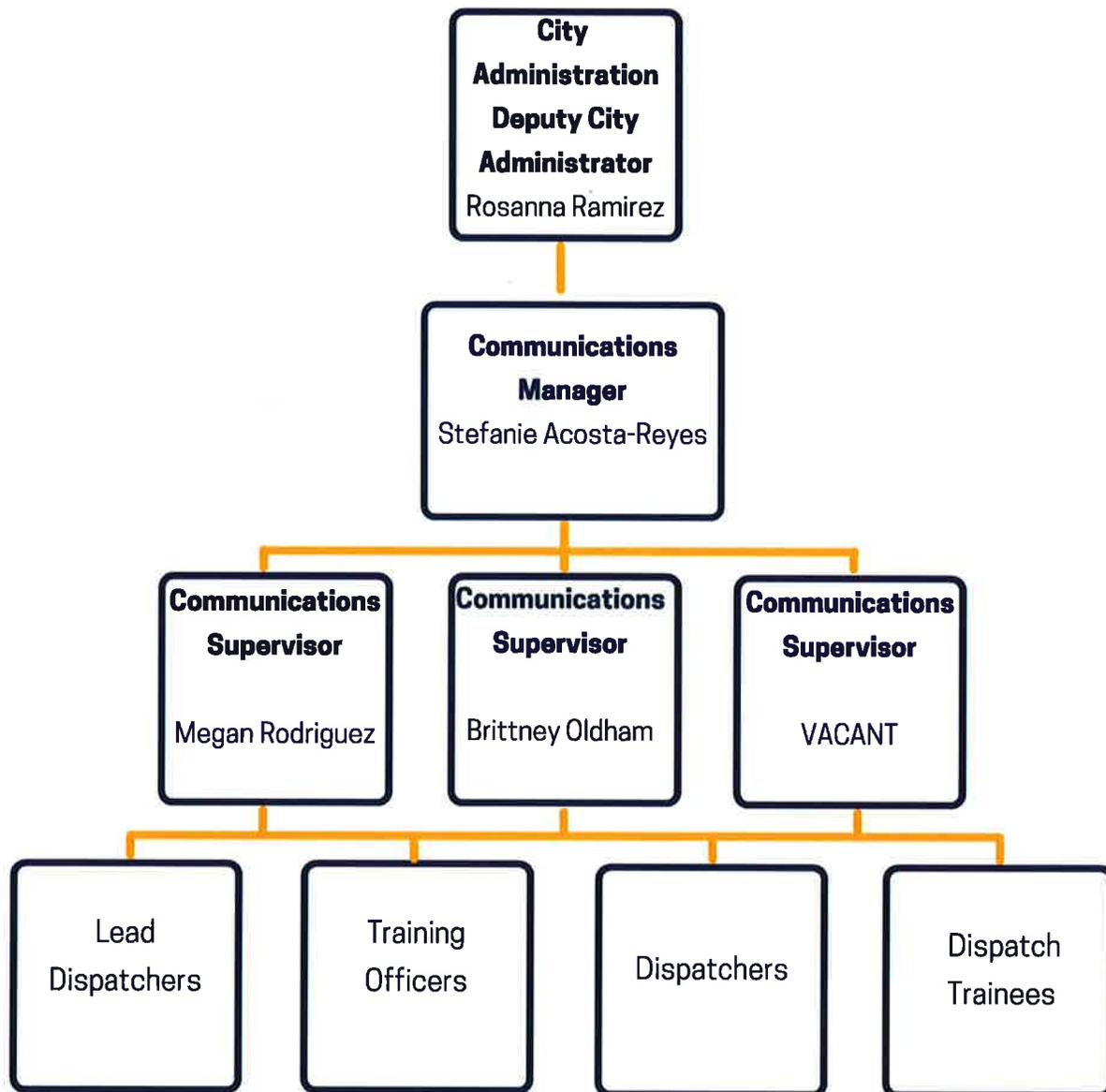
MISSION STATEMENT: Our Public Safety Communications Center is committed to providing exceptional service to the citizens and responders of the City of Placentia using the highest standards to protect life and property.

VISION STATEMENT: We aspire to become a communications center who is respected and admired by our public safety peers and the citizens of Placentia. We want to do the right thing, at the right time, for the right reason.

VALUES: We owe each other a working environment characterized by **TRUST** and **RESPECT** for each other, fostering open and honest **COMMUNICATION** at all levels. We seek **CLEAR EXPECTATIONS** of our job duties and hold ourselves and each other **ACCOUNTABLE** in everything we do. We prepare to handle any situation through proactive and continuous **TRAINING** and education.

WHO WE ARE: We are a public safety communications center answering 9-1-1 emergency calls for police, fire and emergency medical needs throughout the City of Placentia. Our center is staffed 24 hours a day, seven days a week by a team of skilled and dedicated Public Safety Dispatchers who strive to make your experience with our police and fire departments a positive one.

ORGANIZATIONAL STRUCTURE



STAFFING

POSITION	BUDGETED	CURRENT STAFFING
Manager	1	1
Supervisors	3	2*
Dispatchers (FT)	12	8**
Dispatchers (PT)	4	3

*3rd supervisor position under active recruitment

**2 FT dispatcher applicants are currently in backgrounds .

OPERATIONAL PERFORMANCE

The National Emergency Number Association (NENA) has developed standards for answering 9-1-1 calls.

Section 3.1 of the "NENA Call Answering Standard/Model Recommendation" is as follows:

"Standard for answering 9-1-1 Calls- Ninety percent (90%) of all 9-1-1 calls arriving at the Public Safety Answering Point (PSAP) shall be answered within ten (10) seconds during the busy hour (the hour each day with the greatest call volume, as defined in the NENA Master Glossary 00-001). Ninety-five (95%) of all 9-1-1 calls should be answered within twenty (20) seconds."

Upon transition of the Communications Center, the goal of management was and will continue to be to exceed the national standards established by NENA.

CALL VOLUME

Our communications center triaged over 55,000 calls. We handled 14,302 9-1-1 calls throughout the year. We managed and processed 41,098 administrative calls.

99.54%

Average % for 9-1-1 calls answered within 10 seconds

99.94%

Average % for 9-1-1 calls answered within 20 seconds

Based upon the data above the PPSC has exceeded NENA standards.

FIRE & EMS OPERATIONS

Our Communications Center dispatched over 4,400 medical and fire events.



3,331 medical calls



1,156 fire calls

Most Common Type of Events:

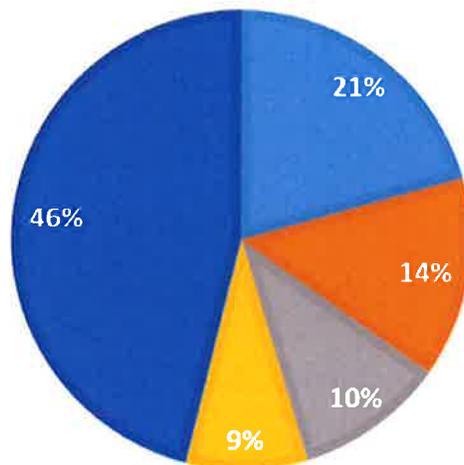
Medical- Breathing Problems, Falls, Sick Person, Unknown Problem

Fire- Traffic collisions, Alarms, Service incidents, All fires

FIRE & EMS OPERATIONS

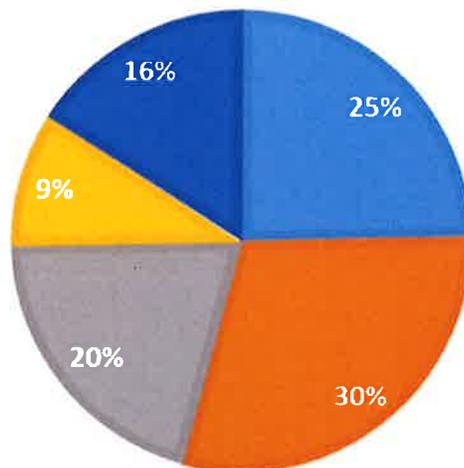
Most Common Type of Events:

MEDICAL EVENTS



■ Sick Person ■ Fall ■ Breathing Problems ■ Unknown Problem ■ Other

FIRE EVENTS



■ Alarms ■ Service Incidents ■ Traffic Collisions ■ All Fires ■ Other

POLICE OPERATIONS

Calls are prioritized based on time element and nature of the event.



Priority 1 - 1,809 events

This is the highest priority incident. It is used for calls where the physical well-being of a person is in jeopardy, disasters, or crimes in progress. Also included in priority calls, but to a lesser degree, are calls in which property is in jeopardy and the crime is in progress or just occurred and the suspects are still in the area. Priority 1 calls will be dispatched immediately to the closest two available police units.



Priority 2 - 8,617 events

These calls for service do not require an emergency response, but should be dispatched as soon as units are available. These incidents include routine officer activities. Priority 2 calls should be dispatched within 10 minutes.



Priority 3 - 6,777 events

These are informational in nature, or the time element indicates that no person or property is in jeopardy, or incidents that are not in progress or will be a report. These calls are handled in which the order they are received. Priority 3 calls may be held for the appropriate beat unit up to 10 minutes, then it will be dispatched to the next available officer(s). Priority 3 report calls may be dispatched to another available unit(s) before a 20 minute time frame is reached.



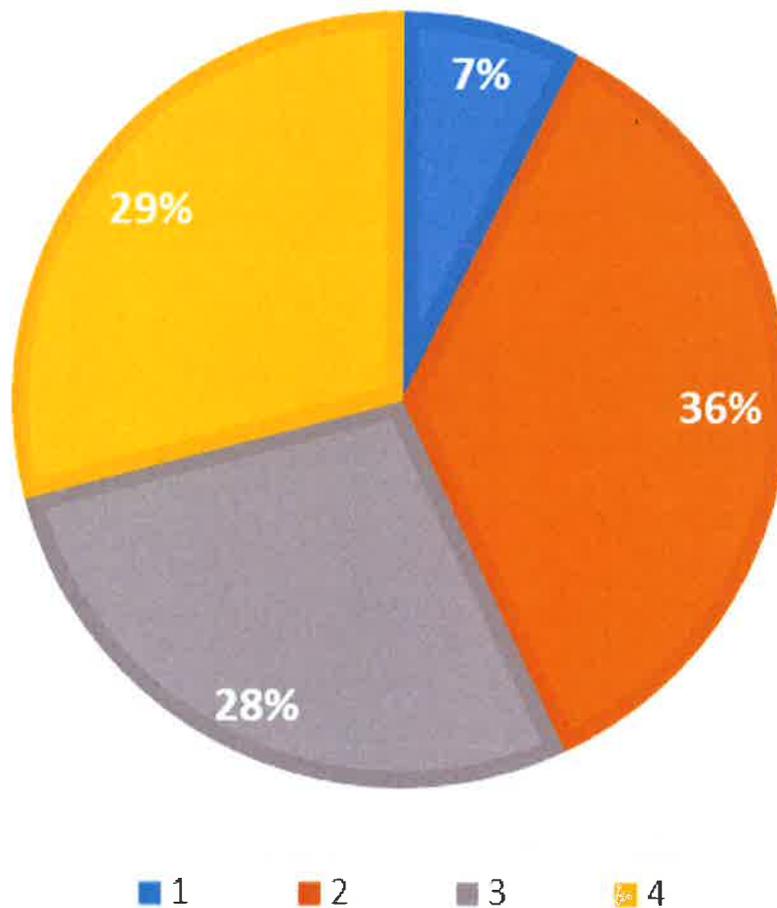
Priority 4 - 7,069 events

These calls are the lowest priority incidents, which include public contacts, non-emergency, administrative functions or informational incidents. These calls should not hold in excess of 25 minutes.

POLICE OPERATIONS

24,272 calls for service dispatched throughout the year.

CALL PRIORITY



PROGRAMS & SYSTEMS

Within the Communications Center, the dispatchers utilize a variety of software and programs which allow for essential functions and tasks to be carried out.



Call Taking Operations

- Vesta- Computer phone system enabled to receive 9-1-1 and non-emergency calls
- Mark 43- Cloud-based computer aided dispatch system
- Priority Dispatch- Structured medical and fire event triaging software
- Text to 9-1-1- Application utilized to receive text messages from the public
- Rapid Deploy- Tactical mapping system utilized for wireless calls
- Rapid SOS- Emergency response data platform that links data from smart devices and automobiles



Field Responder Operations

- ELETE- County-wide system utilized for inter-agency law enforcement communication and access to various databases
- West Net- Fire station alerting software activated through CAD
- First Due- Application which provides additional location details and mapping.
- Nixle- Mass public notification system utilized to sent alerts to subscribers



Center Operations

- Agency 360-Training software program used to monitor and document new employee training and progress
- California Law Enforcement Web (CLEW)- Department of Justice database used for legal updates and to obtain necessary codes for data entry
- eSchedule- employee electronic scheduling software

CERTIFICATIONS & TRAINING

**EACH OF OUR EMPLOYEES ARE
CERTIFIED IN:**

CPR

Basic Life Support

EMD

Emergency Medical
Dispatch

EFD

Emergency Fire
Dispatch

POST

Peace Officer
Standards & Training

ADDITIONAL CERTIFICATIONS

Required if employees take on a leadership role within the Center.

CTO

Communications
Training Officer

SUPERVISOR

Dispatch Supervisory Course

CPR recertification must occur every two years.

EMD and EFD recertification is required every two years.

Continued education hours are required by both Priority Dispatch as well as POST.

- 36 hours of CDE is required by Priority Dispatch
- 24 hours of CDE is required by POST

STAFF TRAINING, DEVELOPMENT & COMMUNITY OUTREACH

In addition to the required certifications that Communications staff must complete, there are several other opportunities for development and training offered.

- Standard Operating Procedures (SOPs) are now introduced to employees and implemented when new processes are created among the public safety departments.
- Monthly training topics are created and shared with staff members. These topics can range from new operational procedures, new application instructions, and employee wellness.
- Employees are encouraged to participate in ride alongs with both our police and fire departments.
- Each employee is cross-trained on all disciplines- police, fire and EMS.

**Our team members participated
in the Placentia Police Department
Citizen's Academy in October 2021.**



**Public Safety Dispatch
Supervisor Rodriguez &
Public Safety Dispatcher
Rodriguez were our
presenters .**

AWARDS & CELEBRATIONS

Members within our division continuously celebrates each other for our accomplishments.



RELEASE FROM TRAINING

Once new hires successfully complete all phases of training, he or she is presented with an official memo of release from training and are celebrated in the center.

We had 4 full-time employees pass their training in 2021.



LIFE SAVING AWARDS

To date, 7 Life Saver Awards have been distributed to employees. Each employee receives a certificate, along with a lapel pin he or she can proudly wear.



TELECOMMUNICATORS APPRECIATION WEEK

Every second full week in April, Public Safety Telecommunicators are celebrated. We organize different themes for each day during the week, wear costumes, play games and share treats to show our appreciation for each other.



Additional awards have been distributed for attendance and we are awaiting the day we can also hand out a stork pin for a successful baby delivery.

ACCOMPLISHMENTS

There have been many accomplishments the Communications Center staff are proud to have achieved throughout the year.



Public Safety Telecommunicators are Recognized by the State as First Responders

California State Law AB1945 recognizes public safety dispatchers as first responders.



Implementation of a Structured Training Program

Newly hired dispatchers are now provided a training manual, complete an onboarding and orientation phase, receive daily observation reports, and train in phases for each of our disciplines.



Quality Assurance Program

As of January 2021, a quality assurance process is now in place for fire and medical events.



Peace Officer Standards & Training Membership

In March 2021, our Communications Center became recognized by The Commission on Peace Officer Standards and Training (POST) as its own entity.



Remodel and Equipment Upgrades

In February 2021, an employee break room was developed and now provides an area for short employee breaks, snacks and meal storage. In August 2021, planning for the Communications Center remodel began. New consoles, electrical upgrades, new carpet, and an additional console were installed in February 2022.

ACCOMPLISHMENTS

Additional improvements made within the Communications Center include:



Employee Meetings Implemented

Management schedules employee one-on-one meetings quarterly. Trainer meetings are held monthly. Supervisor meetings are held monthly.



Employee Suggestion Box

Recognizing that not all good ideas need to come from management or supervision, an employee suggestion box has been placed in the Communications Center break room. Several employees have used this avenue for submitting suggestions, concerns, or ideas.



Participation in the Public Safety

Peer Support Team

In May 2021, the City's three Public Safety departments joined together to build a peer support team. In October, two of our dispatchers became trained and certified in basic peer support.



Attrition Rate Has Reduced

All full-time employees hired during the year have successfully passed training and remain a vital part of the team.

2-YEAR STRATEGIC PLAN GOALS

Although our Communications Center has made incredible strides over the past year, there is always room for growth. Our division has set numerous goals we'd like to achieve over the next two years. These goals include:

- Fill all remaining vacant positions
- Establishing a social media presence
- Continue to participate in the Police Department's Citizen's Academy
- Participate in National Night Out each August
- Provide 9-1-1 for Kids education to our local schools
- Participate in local high school and college career day presentations
- Develop and implement a quality assurance & improvement program for police events
- Establish an Employee Wellness Program
- Attain Accreditation through International Academies of Emergency Dispatch
- Relocate to the new Public Safety Building
- Begin the Accreditation process through The Commission on Accreditation for Law Enforcement Agencies

We thank you for your continued support.





City of Placentia



Placentia Public Safety Communications 2021 Annual Report

April 19, 2022



Introduction

We are a Public Safety Communications Center answering 9-1-1 emergency calls for police, fire and emergency medical needs throughout the City of Placentia. Our center is staffed 24 hours a day, seven days a week by a team of skilled and dedicated Public Safety Dispatchers who strive to make your experience with our police and fire departments a positive one.



Our Mission

Our Public Safety Communications Center is committed to providing exceptional service to the citizens and responders of the City of Placentia using the highest standards to protect life and property.



Vision and Values

VISION STATEMENT:

We aspire to become a communications center who is respected and admired by our public safety peers and the citizens of Placentia. We want to do the right thing, at the right time, for the right reason.

CORE VALUES

TRUST & RESPECT

COMMUNICATION

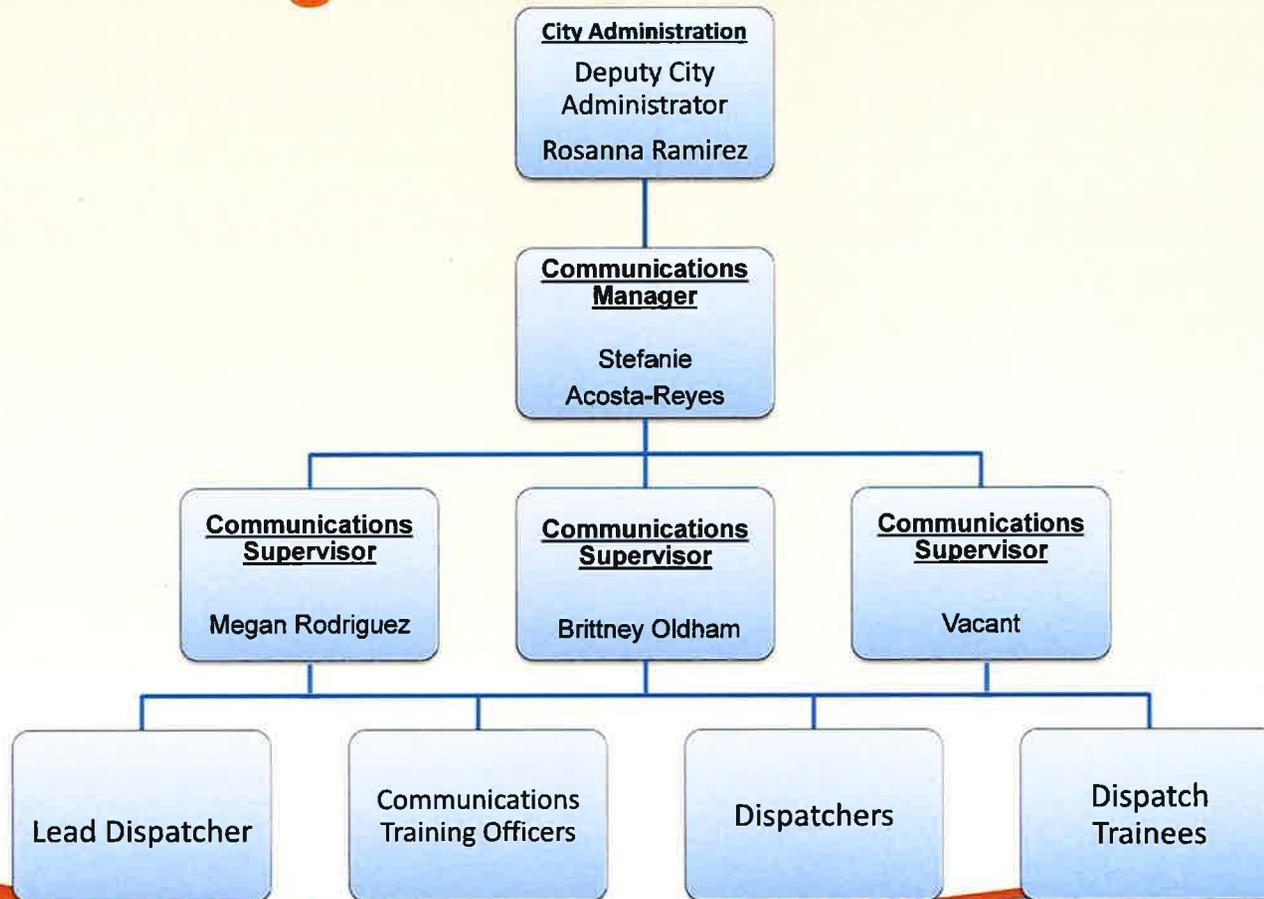
CLEAR EXPECTATIONS

ACCOUNTABILITY

TRAINING



Organizational Chart



Staffing

Effective February 2022

- 8 FT dispatcher positions filled**
- 3 PT dispatcher positions filled**
- 2 supervisor positions are filled**

*3rd supervisor position actively recruiting

POSITION	BUDGETED	CURRENT STAFFING
Manager	1	1
Supervisors	3	2*
Dispatchers (FT)	12	8
Dispatchers (PT)	4	3



Operational Performance

The National Emergency Number Association (**NENA**) has developed standards for answering 9-1-1 calls. The NENA model recommendation is as follows:

- **90% of all 9-1-1 calls arriving at the Public Safety Answering Point (PSAP) shall be answered within ten (10) seconds during the busy hour**
- **95% of all 9-1-1 calls should be answered within twenty (20) seconds**

Upon transition of the Communications Center, the goal of management was and will continue to be to **exceed** the national standards established by NENA.



Call Volume & Performance

Our Communications Center triaged over **55,000** calls throughout the year.

- Handled **14,302**, 9-1-1 calls
- Managed and processed **41,098** administrative calls

Average percentage for 9-1-1 calls answered within 10 seconds: **99.54%**

Average percentage for 9-1-1 calls answered within 20 seconds: **99.94%**

The PPSCC has **exceeded** the NENA recommendation of 90%!



Fire & EMS Operations

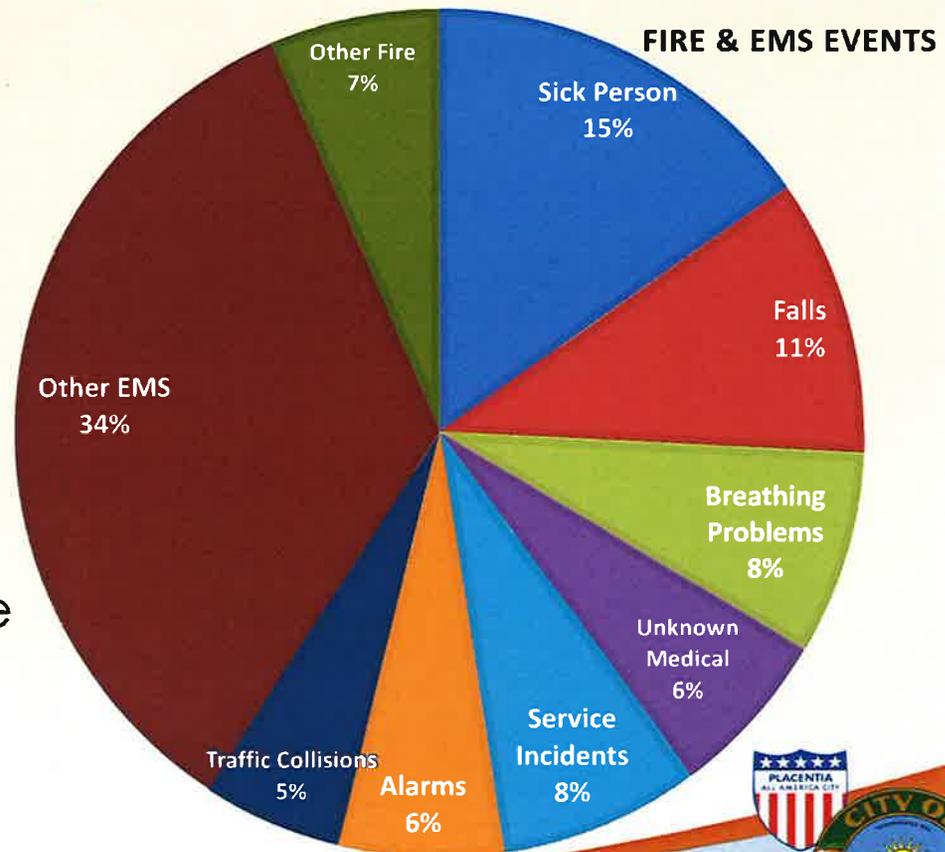
Dispatched over **4,400** medical and fire events.

- **3,331** Medical calls
- **1,156** Fire calls

Most common calls for service:

Medical: Breathing problems, falls, sick person, unknown medical

Fire: Traffic collisions, alarms, service incidents



*Data extracted from Mark 43 CAD



Police Operations

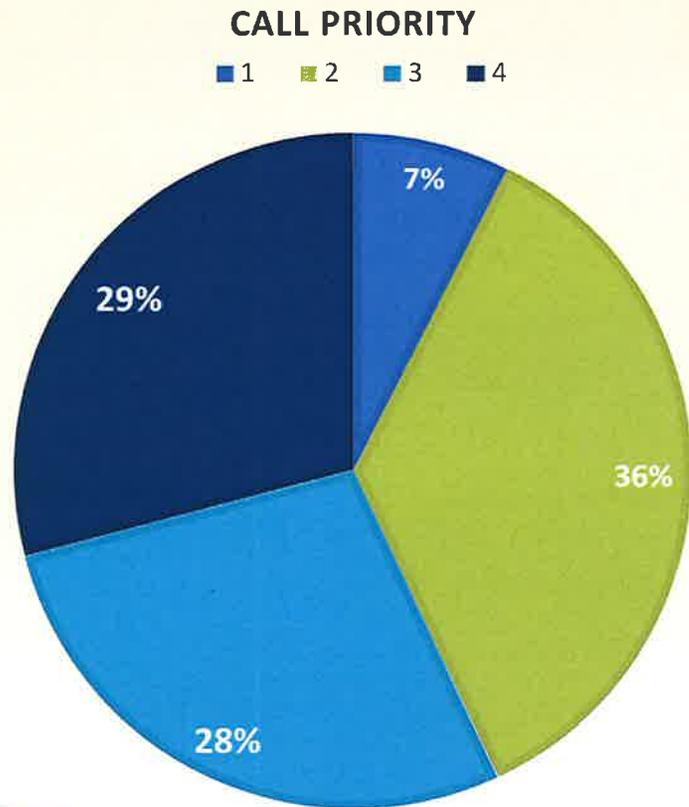
24,272 calls for service dispatched throughout the year.

These calls are categorized by priority 1, 2, 3 and 4 and are dispatched according to priority.

- Priority 1- **1,809**
- Priority 2- **8,617**
- Priority 3- **6,777**
- Priority 4- **7,069**



Police Operations



- **Priority 1** examples include: Robbery, Injury Traffic Collision, Battery
- **Priority 2** examples include: Vehicle tampering, Burglary
- **Priority 3** examples include: Vandalism Report, Stolen Vehicle Report
- **Priority 4** examples include: Information, Stakeout, Private Party Impounds

• *Data extracted from Mark 43 CAD



Special Programs & Systems

Within the Communications Center we utilize a variety of software systems which allow us to carry out various daily job tasks.

Mark 43 CAD/RMS

Priority Dispatch

ELETE

Text to 9-1-1

Rapid Deploy

Rapid SOS

West Net

First Due

Nixle

Agency 360



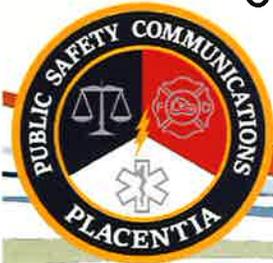
Certifications and Training

All PPSCC employees are certified in:

- Basic Life Support CPR
- Emergency Medical Dispatch (EMD)
- Emergency Fire Dispatch (EFD)
- Peace Officer Standards and Training (POST) within their first year of employment

Additional training for leadership positions:

- Communications Training Officer certification
- Supervisor certification



Staff Training & Development

- Standard Operating Procedures
- Monthly Training Topics
- Ride Alongs
- Cross-Training



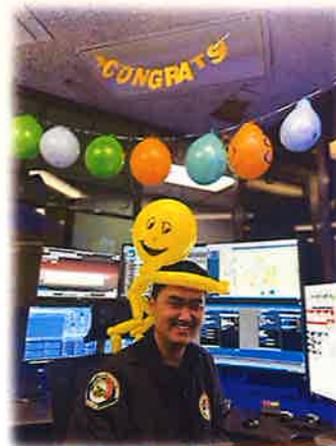
Community Outreach and Participation

Placentia Police Department Citizen's Academy



Awards & Celebrations

- Telecommunicators Appreciation Week (every 2nd full week in April)
- 7 Life Saver Awards
- 2 Attendance Awards
- Successful training completed by 4 FT employees hired within the year



Accomplishments

- **Public Safety Telecommunicators are recognized by the state as first responders**
- **Implementation of a structured training program**
 - Training Manual/ Trainer's Manual
 - Onboarding and Orientation period
 - Daily Observation Reports
 - Training in Phases
 - Completion of training curriculum now required to dispatch independently
- **Quality Assurance Program implemented for medical/ fire events**



Additional Accomplishments

- Attained POST membership
- Created employee break room
- Redesign, construction and remodel of the entire Communications Center completed in February 2022
 - Added one additional console to expand for training
- Employee one-on-one meetings held quarterly
- Established employee suggestion box
- Participation in the Public Safety Peer Support Team with PD, Fire & Lynch
- Attrition rate has reduced



2-Year Strategic Plan Goals

- Fill remaining vacant positions
- Establish a Social Media presence
- Citizen's Academy participation
- National Night Out participation
- Develop and implement a quality assurance & improvement program for police incidents
- Create 911 Kids Education Program
- Career Day presentations at local schools
- Establish an Employee Wellness Program
- Attain Accreditation through International Academies of Emergency Dispatch (IAED)
- Begin Accreditation through The Commission on Accreditation for Law Enforcement Agencies (CALEA)



Questions & Comments

