

MINUTES  
PLACENTIA PARKS, ARTS, AND RECREATION  
COMMISSION REGULAR MEETING  
JANUARY 11, 2022

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Meeting called to order at 5:10 p.m.

**ROLL CALL**

Present: Tricia Montelongo, Brett Hunt, Lilia Queen

Absent: Johnny McBride, Russell Narahara

Staff Present: Community Services Supervisor, Veronica Ortiz  
Community Services Office Assistant, Daniela Escobedo  
Community Services Coordinator, Matt Brand

Guest: None.

**PLEDGE OF ALLEGIANCE** – Lead by Supervisor Ortiz.

**ORAL COMMUNICATIONS** – None

**COMMISSIONER COMMENTS AND REPORTS** – Chairperson Montelongo mentioned Commissioner McBride's excessive absences for several meetings and would like to request a review of removal of Commissioner McBride to open the position.

**1. APPROVAL OF MINUTES**

Commissioners reviewed the November 9, 2021 minutes. The minutes were **FIRST MOTIONED** for approval by Commissioner Hunt. Commissioner Montelongo **SECONDED** the motion. Motion carried.

**2. MONTHLY REPORT**

**a. Playground Renovations Update**

Staff and the Commissioners attended the Goldenrod ribbon cutting ceremony. Koch Park is next on the list for renovation. Coordinator Brand, reported waiting for a final item for the playground to ship from overseas. Upon receipt of that item, the plan to begin the project should tentatively start in late February 2022.

**b. Other CIP Projects Update**

Supervisor Ortiz discussed several projects occurring simultaneously. Koch Park and Goldenrod Park being the first. Wagner Park and Santa Fe Park were also mentioned as CIP projects on the radar. Additional projects in-progress are the replacement of park benches, bar-b-que pits, and hydration stations. At this time, the Community Services Department is in the process of obtaining quotes for new items and cost associated with the removal of

old items. The goal is to use the same contractor that performed services at Goldenrod Park to replace the amenities at that location. A lighting project is also in progress to install solar lights. Parks for consideration of the solar lighting project are being analyzed.

Chairperson Montelongo, asked about park signs. Supervisor Ortiz, shared that new park signs are being reviewed and considered. The city is awaiting proposals for review and approval.

Chairperson Montelongo also mentioned Koch Park doesn't have enough lighting as it is very dark. Supervisor Ortiz responded that lighting at Koch Park may possibly be considered and discussed as a separate project for the next fiscal year.

Chairperson Montelongo also inquired about the Tiny Tots recreational program. Supervisor Ortiz, shared that the recruitment for a Tiny Tots instructor is currently open. Supervisor Ortiz, further shared details regarding the arrival of new classroom furniture and a restroom renovation has been completed to accommodate small children.

**c. Blue Ribbon Committee**

Supervisor Ortiz, shared that the committee visited surrounding cities for tours. The collective ideas of the committee were shared with City Council and they gave an approval to proceed with an architectural design concept at thirty-five percent. RFP's were received and given to the sub-committee who will be reviewing proposals until January 31, 2022. Therefore, the January meeting has been cancelled to allow the sub-committee time to review proposals. The committee will reconvene in February to discuss their proposal ratings.

Chairperson Montelongo, inquired about the pickle ball courts at Tuffree Park. Office Assistant, Escobedo mentioned a purchase order was received from finance and Taylor Tennis was given the green-light to proceed with the project to add pickle ball court lines to the existing tennis courts. Supervisor Ortiz, shared that a budget transfer was submitted to cover expenses.

**d. Navigation Center**

Supervisor Ortiz, briefly discussed the December monthly report which indicates the Navigation Center served 103 clients. A total of 61 clients out of the 103 were referred from Placentia PD, PATH, and City Net which equals to approximately 59% of Placentia residents being served based on the intake questionnaire results. The Navigation Center continues to work diligently to support the Placentia Community and follows CDC guidelines for COVID-19 to ensure health and safety of the residents and staff.

3. **REVIEW CONCEPT DESIGNS FOR SANTA FE PARK AND WAGNER PARK RENOVATIONS**

Supervisor Ortiz, briefly shared concept plans from Miracle Playgrounds for Wagner Park due to the contractor being the installers of the slides that are fairly new and will not be removed from the site. The contractor has the availability to accommodate the existing slides and enhance the design of the playground. Coordinator Brand, provided a visual presentation to the commission of the concept plan which included ADA accommodations.

The vendor being considered for Santa Fe Park is Pacific Play Inc. and the theme is a railway. Coordinator Brand, provided a visual presentation to the commission for review and consideration. Supervisor Ortiz shared details regarding St. Jude grant funding to support additional features of the playground. Supervisor Ortiz also shared the State of California awarded \$610,000 as a result of Prop 68 for JayCee Parkette and La Placita Parkette. Proposals will also be presented to the commission at a later time.

4. **STAFF COMMENTS**

None

5. **AGENDA BUILDING AND MEETING SCHEDULE**

The next regular meeting is scheduled for Tuesday, February 8, 2022 at 5:00 P.M.

**ADJOURNMENT**

There being no further business, Commissioner Montelongo **MOTIONED** to adjourn to Tuesday, February 8, 2022 at 5:00 p.m. Regular meeting to be held via conference call; **SECOND** by Commissioner Hunt. Motion carried. Meeting adjourned on January 11, 2022 at 6:11 p.m.

  
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Veronica Ortiz  
Community Services Supervisor