



## Regular Meeting Agenda May 2, 2023

Placentia City Council  
Placentia City Council Acting as Successor Agency to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial Development Authority  
Placentia Public Financing Authority

Mayor Ward L. Smith  
District 5

Mayor Pro Tem Jeremy B. Yamaguchi  
Councilmember  
District 3

Kevin Kirwin  
Councilmember  
District 2

Rhonda Shader  
Councilmember  
District 1

Chad P. Wanke  
Councilmember  
District 4

Robert S. McKinnell  
City Clerk

Kevin A. Larson  
City Treasurer

Damien R. Arrula  
City Administrator

Christian L. Bettenhausen  
City Attorney

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

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**administration@placentia.org**  
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### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA - CLOSED SESSION  
May 2, 2023  
5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Kirwin  
Councilmember/Board Member Shader  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Yamaguchi  
Mayor/Board Chair Smith

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54957.6  
**CONFERENCE WITH LABOR NEGOTIATOR**  
Agency Designated Representatives: Damien Arrula, City Administrator  
Alice Burnett, Director of Human Resources  
Employee Organizations: Placentia City Employees Association (PCEA)  
Placentia Firefighters Association (PFA)  
Placentia Police and Fire Management Association (PPFMA)  
Placentia Police Officers Association (PPOA)  
Unrepresented Employees

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA**

**May 2, 2023**

**7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Kirwin  
Councilmember/Board Member Shader  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Yamaguchi  
Mayor/Board Chair Smith

**INVOCATION:** Chaplain Kenneth Milhandler

**PLEDGE OF ALLEGIANCE:** Firefighter Lucas Dochmaschewsky

**PRESENTATION:**

**Recognition of Citizens Academy Graduates**

Presenter: Mayor Smith  
Recipients: Citizens Academy Graduates

**CLOSED SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

**1. CONSENT CALENDAR (Items 1.a. through 1.h.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None  
Recommended Action: Approve

1.b. **City Fiscal Year 2022-23 Registers for May 2, 2023  
Check Register**

Fiscal Impact: \$4,111,327.88  
**Electronic Disbursement Register**  
Fiscal Impact: \$1,073,830.01  
Recommended Action: It is recommended that the City Council:  
1) Receive and file

1.c. **Resolution Relating to Fiscal Year 2023-24 Levy of Assessments to The City of Placentia Landscape Maintenance District No. 92-1 and Setting a Public Hearing for June 6, 2023 at 7:00 P.M.**

Fiscal Impact:

Revenue: \$450,858 (Recouped through assessments)  
Expenditures: \$419,200 (Proposed FY 2023-24 Budget LMD 92-1 Fund)

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2023-25, a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2023-24 for the continuation of the annual assessments for Landscape Maintenance District No. 92-1; and
- 2) Adopt Resolution R-2023-26, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for the annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

1.d. **Resolution Relating to Fiscal Year 2023-24 Levy of Assessments to The City of Placentia Street Lighting District No. 81-1 and Setting a Public Hearing for June 6, 2023 At 7:00 P.M.**

Fiscal Impact:

Revenue: \$135,286 (SLD 81-1 Assessments)  
\$ 36,214 (Transfer in from General Fund)  
Expenditures: \$171,500 (Proposed FY 2023-24 Budget SLD 81-1 Fund)

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2023-27, a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2023-24 for the continuation of the annual assessments for Street Lighting District No. 81-1; and
- 2) Adopt Resolution R-2023-28, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for an annual levy and collection of assessments for certain maintenance within an existing district, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting a time and place for public hearing thereon.

1.e. **Professional Services Agreement with HdL, Coren & Cone for Property Tax Consulting Services**

Fiscal Impact:

Expense: \$ 17,715 Annually plus hourly fees for as-needed Consulting Services  
Budgeted: Funding included in FY 2023-24 Proposed Budget

Recommended Action: It is recommended that the City Council:

- 1) Approve the Professional Services Agreement with HdL, Coren and Cone for Property Tax Management, Information and Audit Services for a five-year term ending June 30, 2027; and
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents in a form approved by the City Attorney.

1.f. **Agreement for Grant Writing and Legislative Advocacy Services with Townsend Public Affairs, Inc.**

Fiscal Impact:

Expense: \$66,000 FY 2024-25 Legislative (101001-6001)  
\$72,000 FY 2025-26 Legislative (101001-6001)  
\$78,000 FY 2026-27 Legislative (101001-6001)

Recommended Action: It is recommended that the City Council:

- 1) Approve Professional Services Agreement with Townsend Public Affairs, Inc. for Grant Writing and Legislative Advocacy Services; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1.g. **Award of Contract to Nieves Landscaping, Inc., for the Urban Forest Tree Planting Project, City Project No 1306**

Fiscal Impact:

Expense: \$ 81,618.00 Contract Amount  
Budgeted: \$120,000.00 FY 2023-24 CIP Budget (841306-6740)

Recommended Action: It is recommended that the City Council:

- 1) Award a Public Works Agreement with Nieves Landscaping Inc., for the Urban Forest Tree Planting Project in an amount not-to-exceed \$81,618; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% or \$8,161 of the contract not-to-exceed amount; and
- 3) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

1.h. **Software Agreement with Kronos SaasHR, Inc. for a Workforce Management System**

Fiscal Impact:

Expense: \$13,387 One-time implementation fee, \$63,250 annual software license fee  
Budgeted: Human Resources 101523-6136

Recommended Action: It is recommended that the City Council:

- 1) Approve the software agreement with Kronos SaasHR, Inc. for a workforce management system.
- 2) Authorize the City Administrator and/or his designee to execute all the necessary documents in a form approved by the City Attorney.

**2. PUBLIC HEARINGS:** None

**3. REGULAR AGENDA:**

3.a. **Approval of Plans & Specifications and Award of Construction Contract to Legion Contractors, Inc., for the Parque Del Arroyo Verde Renovation Project, City Project No. 7902**

Fiscal Impact:

Expense: \$2,667,956.64 Total Construction Cost  
\$2,286,378.76 Construction Contract Amount  
\$ 228,637.88 Construction Contingency Amount  
\$ 152,940.00 Construction Management/Inspection Costs  
Budget: \$2,670,236.80 FY 2022-23 CIP Budget  
\$1,316,859.76 Park & Rec Impact Fee (637902-6760)  
\$ 828,060.77 Measure U (797902-6760)  
\$ 525,316.27 City Quimby In-Lieu Fee (697902-6760)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Engineering Plans and Specifications prepared by David Volz Design for the Parque Del Arroyo Verde Renovation Project, City Project No. 7902; and
- 2) Approve a Public Works Agreement with Legion Contractors, Inc., for the Parque Del Arroyo Verde Renovation Project in the amount of \$2,286,378.76; and
- 3) Reject all other bids received and authorize the return of the bid bonds; and
- 4) Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the contract amount, or \$228,637.88, for a total construction contract not-to-exceed amount of \$2,515,016.64; and
- 5) Approve Resolution No. R-2023-29, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2022-23 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
- 6) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

3.b. **Study Session: Santa Fe Avenue Street Closure On-Street Parking Review**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file this report; and
- 2) Select one of the options as the preferred on-street parking option; and
- 3) Direct Staff to implement the final option.

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, May 16, 2023 at 5:30 p.m.

**TENTATIVE AGENDA FORECAST**

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- TOD CFD 2018-01 Resolution for Annual Assessment
- Public Safety CFD 2014-01 Resolution for Annual Assessment
- Award of Maintenance Contract for Pool and Fountain Maintenance Services
- Award of Maintenance Contract for Median and Parkway Landscape Services
- PSA: City Hall and Police Station Modernization Project
- Specific Plan 2022-01, DPR 2022-04 and TTM 19250 (Toll Brothers)
- Review of the Annual General Fund Operating Budget, CIP, and Position Allocation Plan for FY 2023-24
- First Reading of Ordinance 2023-02 requiring electronic and paperless filing of FPPC Campaign Disclosure Statements and Statement of Economic Interest

**CERTIFICATION OF POSTING**

I, Carole M. Wayman, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the May 2, 2023 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on April 27, 2023.

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Carole M. Wayman  
Deputy City Clerk