



## Regular Meeting Agenda May 16, 2023

Placentia City Council  
Placentia City Council Acting as Successor Agency to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial Development Authority  
Placentia Public Financing Authority

Mayor Ward L. Smith  
District 5

Mayor Pro Tem Jeremy B. Yamaguchi  
Councilmember  
District 3

Kevin Kirwin  
Councilmember  
District 2

Rhonda Shader  
Councilmember  
District 1

Chad P. Wanke  
Councilmember  
District 4

Robert S. McKinnell  
City Clerk

Kevin A. Larson  
City Treasurer

Damien R. Arrula  
City Administrator

Christian L. Bettenhausen  
City Attorney

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

**Phone: (714) 993-8117**  
**Fax: (714) 961-0283**  
**Email:**  
**administration@placentia.org**  
**Website: www.placentia.org**

### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA - CLOSED SESSION  
May 16, 2023  
5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Kirwin  
Councilmember/Board Member Shader  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Yamaguchi  
Mayor/Board Chair Smith

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54957.6  
**CONFERENCE WITH LABOR NEGOTIATOR**  
Agency Designated Representatives: Damien Arrula, City Administrator  
Alice Burnett, Director of Human Resources  
Employee Organizations: Placentia City Employees Association (PCEA)  
Placentia Firefighters Association (PFA)  
Placentia Police and Fire Management Association (PPFMA)  
Placentia Police Officers Association (PPOA)  
Unrepresented Employees
  
2. Pursuant to Government Code Section 54956.8  
**CONFERENCE WITH REAL PROPERTY NEGOTIATOR**  
Property: 323, 307, 312 and 314 Baker Street  
Agency Negotiator: Damien R. Arrula, City Administrator  
Negotiating Party: Damien R. Arrula, City Administrator  
Under Negotiations: Price and Terms of Payment
  
3. Pursuant to Government Code Section 54956.8  
**CONFERENCE WITH REAL PROPERTY NEGOTIATOR**  
Property: 207 -209 W. Crowther Avenue  
Agency Negotiator: Damien R. Arrula, City Administrator  
Negotiating Party: Damien R. Arrula, City Administrator  
Under Negotiations: Price and Terms of Payment

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA**

**May 16, 2023**

**7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Kirwin  
Councilmember/Board Member Shader  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Yamaguchi  
Mayor/Board Chair Smith

**INVOCATION:** Chaplain Kenneth Milhandler

**PLEDGE OF ALLEGIANCE:** Officer John Martinez

**PRESENTATIONS:**

- a. **Proclamation of May 15 – 21, 2023 as National Police Week**  
Presenter: Mayor Smith  
Recipient: Chief of Police Brad Butts
  
- b. **Proclamation of May 21 – 27, 2023 as National Public Works Week**  
Presenter: Mayor Smith  
Recipient: Deputy City Administrator Luis Estevez
  
- c. **Proclamation of May 20, 2023 as Red Sneakers Day for Food Allergy Awareness**  
Presenter: Mayor Smith  
Recipient: Emma Melin
  
- d. **Proclamation of May 26, 2023 as Poppy Day**  
Presenter: Mayor Smith  
Recipients: Loretta Jimenez and Members of American Legion Auxiliary Unit 277

**CLOSED SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

**1. CONSENT CALENDAR (Items 1.a. through 1.i.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Fiscal Impact: None  
Recommended Action: Approve
  
- 1.b. **City Fiscal Year 2022-23 Registers for May 16, 2023**  
**Check Register**  
Fiscal Impact: \$1,443,913.43  
**Electronic Disbursement Register**  
Fiscal Impact: \$1,264,594.46  
Recommended Action: It is recommended that the City Council:  
1) Receive and file
  
- 1.c. **Setting of the Annual Special Tax Rate for Fiscal Year 2023-24 for Community Facilities District No. 2014-01 (Public Services CFD) and Declaring the Intention to Allow for the Annexation of Property to Community Facilities District No. 2014-01**  
Fiscal Impact: Revenue: \$64,139.16 Recouped through Assessments (550000-4505)  
Recommended Action: It is recommended that the City Council:  
1) Adopt Resolution No. R-2023-32, a Resolution of the City Council of the City of Placentia, California, setting the levy of an Annual Special Tax for Community Facilities District No. 2014-01 (Public Services); and  
2) Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2014-01 (Public Services) for Fiscal Year 2023-24 on the Orange County Secured Property Tax Roll; and  
3) Adopt Resolution No. R-2023-33, a Resolution of the City Council of the City of Placentia, California, declaring its intention to annex certain territory to Community Facilities District No. 2014-01 (Public Services).
  
- 1.d. **Setting of the Annual Special Tax Rate for Fiscal Year 2023-24 for Community Facilities District No. 2018-01 (TOD CFD) and Declaring the Intention to Allow for Future Annexations to Community Facilities District No. 2018-01**  
Fiscal Impact: Revenue: \$31,448.05 (800000-4505)  
Recommended Action: It is recommended that the City Council:  
1) Adopt Resolution No. R-2023-30, a Resolution of the City Council of the City of Placentia, California, setting the levy of an annual special tax for Community Facilities District No. 2018-01 (TOD Maintenance Services); and  
2) Adopt Resolution No. R-2023-31, a Resolution of the City Council of the City of Placentia, California, declaring its intention to allow for future annexations of territory to Community Facilities District No. 2018-01 (TOD Maintenance Services); and  
3) Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2018-01 (TOD Maintenance Services) for Fiscal Year 2023-24 on the Orange County Secured Property Tax Roll.
  
- 1.e. **Public Works Agreement with Asad Holdings LLC DBA Orangeblue General Contractors for the Installation of Tile Walls at the Placentia Navigation Center**  
Fiscal Impact:  
Expense: \$144,500.00 Contract Amount (Navigation Center Fund)  
Budgeted: \$150,000.00 (Navigation Center Tile Project Fund)  
\$ 8,950.00 (Navigation Center Maintenance Fund)  
Recommended Action: It is recommended that the City Council:  
1) Approve a Public Works Agreement with Asad Holdings LLC DBA Orangeblue General Contractors for the installation of tile walls at the Placentia Navigation Center for a not-to-exceed amount of \$144,500; and

- 2) Authorize the City Administrator to approve contract change orders up to 10% of the contract amount, or \$14,450; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.f. **Award of Contract to Mariposa Landscapes, Inc., for Median and Parkway Landscape Maintenance Services**

Fiscal Impact:

Expense: \$279,575.91 Annual Contract Amount  
 Proposed Budget: \$279,575.91 Fiscal Year 2023-34 Operating Budget  
 (103655-6115, 173555-6115, 296561-6115)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Mariposa Landscapes, Inc., for Median and Parkway Landscape Maintenance Services in an amount not-to-exceed \$279,575.91 per year for an initial three (3) year contract term with the option to extend for an additional two-year term; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the annual contract not-to-exceed amount; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
- 4) Authorize the City Administrator to approve the eligible contract term extension an additional two-year term based upon contractor performance and at the discretion of the City.

1.g. **Award of Maintenance Services Agreement to Hasa Inc., for Swimming Pool and Fountain Maintenance Services**

Fiscal Impact:

Expense: \$53,250 Annual Contract Amount  
 Proposed Budget: \$53,250 Fiscal Year 2023-34 Operating Budget  
 (104076-6130)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Maintenance Services Agreement with Hasa Inc. for Public Swimming Pool and Fountain Maintenance Services for an amount not-to-exceed \$159,750 for an initial three-year contract term with the option to extend for one (1) additional two-year term for an amount not-to-exceed \$53,250 per year; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the annual contract average of \$53,250; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and
- 4) Authorize the City Administrator to approve the eligible contract term extension for one (1) additional two-year term based upon contractor performance and at the discretion of the City.

1.h. **Approve the Metropolitan Urban County Cooperation Agreement Amendment No. 3 Between the County of Orange and the City of Placentia for Community Development Block Grant Funds**

Fiscal Impact:

Potential Revenue of up to \$323,000 per Fiscal Year for 2024-25, 2025-26 and 2026-27

Recommended Action: It is recommended that the City Council:

- 1) Approve a Metropolitan Urban County Cooperation Agreement Amendment No. 3 between the County of Orange and the City of Placentia for Community Development Block Grant Funds; and
- 2) Authorize the City Administrator to execute the agreement in a form approved by the City Attorney.

1.i. **Approval Of Plans & Specifications and Award of Construction Contract to Grigolla & Sons Construction Co. Inc., For the 2022-2023 Concrete Repair Project, City Project No. 1302**

Fiscal Impact:

Expense:	\$107,250.00	Total Construction Contract Amount
	\$ 97,500.00	Construction Contract Amount
	\$ 9,750.00	Construction Contingency Amount
Available Budget:	\$108,273.56	Fiscal Year 2022-23 CIP Budget (791302-6740)

Recommended Action: It is recommended that the City Council:

- 1) Approve Plans & Specifications prepared by the City Engineer and approve a Public Works Agreement with Grigolla & Sons Construction Co. Inc., for the 2022-2023 Concrete Repair Project in the amount of \$97,500; and
- 2) Reject the bid proposal submitted by National Pools Inc., as non-responsive; and
- 3) Reject all other bids received and authorize return of the bid bonds; and
- 4) Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the contract amount, or \$9,750, for a total construction contract not-to-exceed amount of \$107,250; and
- 5) Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

**2. PUBLIC HEARINGS:** None

**3. REGULAR AGENDA:**

3.a. **Appointments to Fill Vacancies on One City Commission and Various Committees**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Make the necessary appointments to fill the vacancies listed below:
  - a. One (1) vacancy on the Planning Commission
  - b. One (1) alternate vacancy on the Heritage Committee
  - c. Three (3) vacancies on the Historical Committee
- 2) Direct Staff to update the City's master Commission and Committee vacancy list; and
- 3) Continue the Commission and Committee Application/Recruitment process for any remaining vacancies for future consideration of appointments.

3.b. **Study Session: Presentation of the Proposed Fiscal Year 2023-24 Operating Budget and Capital Improvement Program (CIP)**

Fiscal Impact: FY 2023-24

Expenditures:	\$ 85,583,391
Revenue:	\$ 84,855,133

Recommended Action: It is recommended that the City Council:

- 1) Review and discuss the Proposed Fiscal Year 2023-24 Annual Operating Budget Capital Improvement Program (CIP) and provide input and direction for final budget adoption; and
- 2) Set the date of the public hearing for budget adoption as June 6, 2023, at 7:00 p.m.

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, June 6, 2023 at 5:30 p.m.

## **TENTATIVE AGENDA FORECAST**

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Amendment to CNG Station Lease Agreement
- Amendment to Street Sweeping Contract
- Maintenance Services Agreement for Traffic Signal Maintenance Services
- Public Works Agreement with Great Western Installations for Park Amenities Install
- Public Hearing: Landscape Maintenance District Annual Assessment:
- Public Hearing: Street Lighting District Annual Assessment
- Public Hearing: Review and Adoption of Annual General Fund Operating Budget, CIP, & Position Allocation Plan for FY 2023-24
- Public Hearing: SPA 2022-01, DPR 2022-04, and TTM 19250 (Toll Brothers)  
Development of an Approximately 17.02-Gross Acre Site With 100 Single-Family, Detached Two-Story Dwelling Units Located Along Alta Vista Street, Between Rose Drive and Jefferson Street
- First Reading of Ordinance requiring electronic and paperless filing of FPPC Campaign Disclosure Statements and Statement of Economic Interest
- Fiscal Recap of 2022 Heritage Festival and Approval of 2023 Event

## **CERTIFICATION OF POSTING**

I, Carole M. Wayman, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the May 16, 2023 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on May 11, 2023.

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Carole M. Wayman  
Deputy City Clerk

**City of Placentia**

**Check Register  
For 05/16/2023**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
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Grand Total: 1,443,913.43

**Check Totals by ID**

AP	1,443,913.43
EP	0.00
IP	0.00
OP	0.00

Void Total: 0.00

Check Total: 1,443,913.43

**Fund Name**

**Check Totals by Fund**

101-General Fund (0010)	558,651.95
117-Measure U Fund (0079)	576,207.22
208-Scssr Agncy Ret Oblg (0054)	479.91
225-Asset Seizure (0021)	7,360.83
227-Explorer Grant NOC (0076)	8.65
228-NOC-Public Safety Grant(0061)	88.00
231-Placentia Reg Nav Cent(0078)	5,250.00
233-Gen Plan Update Fees (0074)	963.11
234-Technology Impact Fees (0075)	1.75
242-City Pub Sfty Impct Fee (0067)	23,000.00
244-CW Aford House ImpactFee(0068)	3,661.44
246-TOD Traffic Impact Fees (0070)	1,125.00
247-TOD Sewer Impact Fees (0071)	89,109.11
248-TOD Strscape Impct Fee (0072)	920.00
265-Landscape Maintenance (0029)	4,035.26
270-CDBG Fund (0030)	37,556.16
275-Sewer Maintenance (0048)	169.53
280-Misc Grants Fund (0050)	97,283.52
282-CalRecycle Grant (0083)	7,035.42
401-City Capital Projects (0033)	10,175.85
405-Afford Housing In-Lieu (0034)	868.56
501-Refuse Administration (0037)	740.24
601-Employee Health & Wlfre (0039)	4,297.80
605-Risk Management (0040)	7,020.12
701-Special Deposits (0044)	7,904.00

Check Total: 1,443,913.43

**1.b.  
May 16, 2023**

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

**City of Placentia**  
**Check Register**  
**For 05/10/2023**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ADMINSURE V004980	MAR WORKER'S COMP CLAIM ADMIN	4580-6025 Third Party Administration	AP042423	4,860.00	15971		00126881	04/27/2023
					<b>Check Total:</b>	<b>4,860.00</b>			
MW OH	ALL CITY MANAGEMENT V000005	3/19-4/1 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP042423	4,431.60	84557	P12461	00126882	04/27/2023
					<b>Check Total:</b>	<b>4,431.60</b>			
MW OH	AMAZON CAPITAL SERVICE V012336	OFFICE SUPPLIES	101512-6315 Office Supplies	AP042423	88.41	14LX-4HQ-		00126883	04/27/2023
MW OH	AMAZON CAPITAL SERVICE V012336	OFFICE SUPPLIES	101513-6315 Office Supplies	AP042423	215.26	16N7-LFW3-		00126883	04/27/2023
MW OH	AMAZON CAPITAL SERVICE V012336	OFFICE SUPPLIES	102020-6315 Office Supplies	AP042423	137.00	1PGY-4XXV-		00126883	04/27/2023
MW OH	AMAZON CAPITAL SERVICE V012336	OFFICE SUPPLIES	103065-6315 Office Supplies	AP042423	19.47	1VVR-4XD7-		00126883	04/27/2023
MW OH	AMAZON CAPITAL SERVICE V012336	DUAL TRASH CONTAINERS	833593-6301 Special Department Expenses	AP042423	3,948.45	1JCY-GC7Y-	P12822	00126883	04/27/2023
					<b>Check Total:</b>	<b>4,408.59</b>			
MW OH	AT & T V008736	4/15-5/14 LMD INTERNET SVS	109595-6215 Telephone/Internet	AP042423	52.79	APRIL LMD 23		00126884	04/27/2023
MW OH	AT & T V008736	4/13-5/12 KOCH PARK INTERNET	109595-6215 Telephone/Internet	AP042423	0.71	KP APRIL 23		00126884	04/27/2023
					<b>Check Total:</b>	<b>53.50</b>			
MW OH	AT & T MOBILITY V008709	5/8-6/7 IPAD INTERNET CHARGES	109595-6215 Telephone/Internet	AP042423	594.58	X04152023		00126885	04/27/2023
					<b>Check Total:</b>	<b>594.58</b>			
MW OH	AT&T V011041	CH DEDICATED INT/VOICE BUNDLE	109595-6215 Telephone/Internet	AP042423	3,612.86	8558296709		00126886	04/27/2023
					<b>Check Total:</b>	<b>3,612.86</b>			

**City of Placentia**  
**Check Register**  
**For 05/10/2023**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	AT&T MOBILITY V011025	3/14-4/13 PD FIRSTNET SVS	109595-6215 Telephone/Internet	AP042423	2,883.86	2116991		00126887	04/27/2023
MW OH	AT&T MOBILITY V011025	3/14-4/13 FD FIRSTNET SVS	109595-6215 Telephone/Internet	AP042423	316.36	2116991		00126887	04/27/2023
MW OH	AT&T MOBILITY V011025	3/14-4/13 CS FIRSTNET SVS	109595-6215 Telephone/Internet	AP042423	84.84	2116991		00126887	04/27/2023
<b>Check Total:</b>					<b>3,285.06</b>				
MW OH	BEE MAN, THE V000117	11/2 BEE REMOVAL SERVICE	103655-6130 Repair & Maint/Facilities	AP042423	195.00	120526		00126888	04/27/2023
<b>Check Total:</b>					<b>195.00</b>				
MW OH	CANON FINANCIAL SERVICES V008979	51-30 COPIER LEASE	109595-6175 Office Equipment Rental	AP042423	254.09	30331440		00126889	04/27/2023
MW OH	CANON FINANCIAL SERVICES V008979	51-30 COPIER USAGE	109595-6175 Office Equipment Rental	AP042423	1,598.65	30331441		00126889	04/27/2023
<b>Check Total:</b>					<b>1,852.74</b>				
MW OH	CHARTER COMMUNICATIONS V004450	514-5/13 PD FIBER INTERNET	109595-6215 Telephone/Internet	AP042423	619.00	0528002041423		00126890	04/27/2023
MW OH	CHARTER COMMUNICATIONS V004450	514-5/13 NEIGHBORHOOD SVS INT	109595-6215 Telephone/Internet	AP042423	129.99	0619546041423		00126890	04/27/2023
MW OH	CHARTER COMMUNICATIONS V004450	512-5/11 BACKS BLDG INTERNET	109595-6215 Telephone/Internet	AP042423	299.98	0629685041223		00126890	04/27/2023
<b>Check Total:</b>					<b>1,048.97</b>				
MW OH	COAST EMS LLC V011441	EMERGENCY MEDICAL SUPPLIES	103066-6362 Emergency Medical Supples	AP042423	335.91	12742		00126891	04/27/2023
<b>Check Total:</b>					<b>335.91</b>				
MW OH	COSTAR REALTY V012340	APR REAL ESTATE & PROP DATA	109595-6999 Other Expenditure	AP042423	540.00	117478035-1	P12608	00126892	04/27/2023
<b>Check Total:</b>					<b>540.00</b>				

**City of Placentia**  
**Check Register**  
**For 05/10/2023**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	COUNTY OF ORANGE V008881	APR OCATES CIRCUIT SUPPORT	103043-6099 Professional Services	AP042423	1,104.51	SH 65132	P12478	00126893	04/27/2023
MW OH	COUNTY OF ORANGE V008881	APR AFIS SERVICES	103040-6290 Dept. Contract Services	AP042423	1,956.00	SH 64992	P12530	00126893	04/27/2023
<b>Check Total:</b>					<b>3,060.51</b>				
MW OH	COUNTY OF ORANGE V000715	APR-JUN 800MHZ COSTS - FD	103066-6137 Repair Maint/Equipment	AP042423	5,331.00	SC13811	P12573	00126894	04/27/2023
MW OH	COUNTY OF ORANGE V000715	APR-JUN 800MHZ COSTS - PD	103043-6137 Repair Maint/Equipment	AP042423	19,617.00	SC13811	P12573	00126894	04/27/2023
<b>Check Total:</b>					<b>24,948.00</b>				
MW OH	CSG CONSULTANTS INC V011609	MAR FD INSPECT SVS	102532-6050 Fire Plan Check Services	AP042423	1,610.00	50230	P12547	00126895	04/27/2023
MW OH	CSG CONSULTANTS INC V011609	MAR BLDG INSPECTION SVS	102532-6290 Dept. Contract Services	AP042423	26,963.50	50231	P12547	00126895	04/27/2023
<b>Check Total:</b>					<b>28,573.50</b>				
MW OH	CSMFO V012274	CSMFO MEETING REG - GRIGGS	102020-6250 Staff Training	AP042423	45.00	200016695		00126896	04/27/2023
<b>Check Total:</b>					<b>45.00</b>				
MW OH	DENNIS GRUBB & V012137	PLAN CHECKS/FIRE REVIEW ITEMS	102532-6050 Fire Plan Check Services	AP042423	5,670.00	3098	P12843	00126897	04/27/2023
<b>Check Total:</b>					<b>5,670.00</b>				
MW OH	DURATECH USA INC V009370	NETMOTION VPN SOFTWARE	103043-6099 Professional Services	AP042423	9,975.00	5908		00126898	04/27/2023
<b>Check Total:</b>					<b>9,975.00</b>				
MW OH	ENTERPRISE FLEET V003312	APR PD VEHICLE LEASE PMT	103041-6165 Vehicle Lease	AP042423	3,916.33	FBN4711763	P12531	00126899	04/27/2023
MW OH	ENTERPRISE FLEET V003312	APR PD VEHICLE LEASE PMT	103042-6165 Vehicle Lease	AP042423	7,273.20	FBN4711763	P12531	00126899	04/27/2023

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				<b>Check Total:</b>	<b>11,189.53</b>				
MW OH	EXPLORER POST 680 V012523	8/4-6 EXPLORER COMPETITION REG	213041-6250 Staff Training	AP042423	500.00	EXPLORER0418		00126900	04/27/2023
				<b>Check Total:</b>	<b>500.00</b>				
MW OH	FAIRWAY FORD V000376	MAR VEHICLE REBATE PROGRAM	102534-6363 Resident Vehicle Rebate Prog	AP042423	3,000.00	MARCH, 2023		00126901	04/27/2023
				<b>Check Total:</b>	<b>3,000.00</b>				
MW OH	FERGUSON ENTERPRISES LLC V012415	TAIL CELL LAVATORY	103654-6130 Repair & Maint/Facilities	AP042423	4,333.01	041223	P12698	00126902	04/27/2023
MW OH	FERGUSON ENTERPRISES LLC V012415	TAIL CELL LAVATORY	103654-6130 Repair & Maint/Facilities	AP042423	228.05	041223	P12698	00126902	04/27/2023
				<b>Check Total:</b>	<b>4,561.06</b>				
MW OH	GLOBAL BUILDERS INC V012514	OUTDOOR DINING PLATFORM	302534-6401 Community Programs	AP042423	37,556.16	2023-2-1	P12831	00126903	04/27/2023
				<b>Check Total:</b>	<b>37,556.16</b>				
MW OH	GOLDEN STATE WATER V000928	MAR-APR WATER CHARGES	296561-6335 Water	AP042423	1,008.59	041823		00126904	04/27/2023
MW OH	GOLDEN STATE WATER V000928	MAR-APR WATER CHARGES	109595-6335 Water	AP042423	2,848.77	041823		00126904	04/27/2023
				<b>Check Total:</b>	<b>3,857.36</b>				
MW OH	HDL COREN & CONE V001564	APR-JUN PROPERTY TAX MGMT SVS	102020-6099 Professional Services	AP042423	3,728.34	SIN027441	P12542	00126905	04/27/2023
				<b>Check Total:</b>	<b>3,728.34</b>				
MW OH	HEALTHPOINTE MEDICAL V010713	APR DOT PHYSICAL, PRE-EMPL SCR	101512-6099 Professional Services	AP042423	754.00	30601-4015770		00126906	04/27/2023
				<b>Check Total:</b>	<b>754.00</b>				
MW OH	HINDERLITER DE LLAMAS	Q2- SALES TAX AUDIT SVS	102020-6099	AP042423	3,377.87	SIN022988	P12593	00126907	04/27/2023

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	V000465		Professional Services						
				<b>Check Total:</b>	<b>3,377.87</b>				
MW OH	HOYT ROOFS INC V003476	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP042423	100.00	30-22-183		00126908	04/27/2023
				<b>Check Total:</b>	<b>100.00</b>				
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	104071-6130 Repair & Maint/Facilities	AP042423	116.77	0010291037-001	P12509	00126909	04/27/2023
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP042423	31.75	0010167252-001	P12634	00126909	04/27/2023
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP042423	457.15	0010185896-001	P12634	00126909	04/27/2023
MW OH	IMPERIAL SPRINKLER V006506	IRRIGATION SUPPLIES	103655-6130 Repair & Maint/Facilities	AP042423	53.95	0010203377-002	P12634	00126909	04/27/2023
				<b>Check Total:</b>	<b>659.62</b>				
MW OH	INTERNATIONAL INSTITUTE V000506	MEMBERSHIP FEE - C. WAYMAN	101002-6255 Dues & Memberships	AP042423	125.00	041123		00126910	04/27/2023
				<b>Check Total:</b>	<b>125.00</b>				
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT PE 4/15 PD 4/21	0010-2131 Employer PARS/ARS Payable	AP042423	773.22	PR2301008		00126911	04/27/2023
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT PE 4/15 PD 4/21	0010-2131 Employer PARS/ARS Payable	AP042423	872.02	PR2301008		00126911	04/27/2023
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT PE 4/15 PD 4/21	0010-2131 Employer PARS/ARS Payable	AP042423	638.87	PR2301008		00126911	04/27/2023
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT PE 4/15 PD 4/21	0029-2131 Employer PARS/ARS Payable	AP042423	17.77	PR2301008		00126911	04/27/2023
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT PE 4/15 PD 4/21	0037-2131 Employer PARS/ARS Payable	AP042423	215.64	PR2301008		00126911	04/27/2023
MW OH	JOHN HANCOCK USA-PARS	PARS-FT PE 4/15 PD 4/21	0037-2131	AP042423	73.54	PR2301008		00126911	04/27/2023

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	V010625		Employer PARS/ARS Payable						
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT PE 4/15 PD 4/21	0048-2131 Employer PARS/ARS Payable	AP042423	102.57	PR2301008		00126911	04/27/2023
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT PE 4/15 PD 4/21	0048-2131 Employer PARS/ARS Payable	AP042423	52.53	PR2301008		00126911	04/27/2023
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT PE 4/15 PD 4/21	0054-2131 Employer PARS/ARS Payable	AP042423	52.53	PR2301008		00126911	04/27/2023
MW OH	JOHN HANCOCK USA-PARS V010625	PARS-FT PE 4/15 PD 4/21	0054-2131 Employer PARS/ARS Payable	AP042423	4.50	PR2301008		00126911	04/27/2023
<b>Check Total:</b>					<b>2,803.19</b>				
MW OH	KAPPE TERRACINA LLC V012436	APRIL-JUNE LEASE PAYMENT	103043-6160 Facility Rental	AP042423	39,128.07	032023	P12849	00126912	04/27/2023
<b>Check Total:</b>					<b>39,128.07</b>				
MW OH	KEYSER MARSTON V010468	MAR REAL ESTATE ADV FOR BAKER	682534-6099 Professional Services	AP042423	3,661.44	0037725	P12732	00126913	04/27/2023
MW OH	KEYSER MARSTON V010468	MAR REAL ESTATE ADV FOR BAKER	342534-6099 Professional Services	AP042423	868.56	0037725	P12732	00126913	04/27/2023
<b>Check Total:</b>					<b>4,530.00</b>				
MW OH	KOSMONT COMPANIES V006131	MAR EIFD & IFP CONSULTING SVS	109595-6999 Other Expenditure	AP042423	2,197.00	2207.10-007	P12609	00126914	04/27/2023
MW OH	KOSMONT COMPANIES V006131	MAR SUCCESSION AGENCY SUPPORT	547525-6099 Professional Services	AP042423	422.50	1502.9-075	P12711	00126914	04/27/2023
<b>Check Total:</b>					<b>2,619.50</b>				
MW OH	LAE ASSOCIATES INC V011942	REFUND OVER PMT BL# 930001487	100000-4101 Business License Fees	AP042423	513.92	041923		00126915	04/27/2023
<b>Check Total:</b>					<b>513.92</b>				
MW OH	LEHR AUTO V009930	OUTFIT CHIEF'S FORD F150	213041-6840 Machinery & Equipment	AP042423	5,302.96	SI86426	P12838	00126916	04/27/2023

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				<b>Check Total:</b>	<b>5,302.96</b>				
MW OH	LUPERCIO, EMILY V012527	PD TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP042423	738.40	LUPERCIO0424		00126917	04/27/2023
				<b>Check Total:</b>	<b>738.40</b>				
MW OH	MCKESSON MEDICAL- V012321	EMERGENCY MEDICAL SUPPLIES	103066-6362 Emergency Medical Supplies	AP042423	290.72	20543096		00126918	04/27/2023
				<b>Check Total:</b>	<b>290.72</b>				
MW OH	MIDAMERICA V008972	Q4 2022 401A FEES	395083-6025 Third Party Administration	AP042423	110.00	0205547		00126919	04/27/2023
				<b>Check Total:</b>	<b>110.00</b>				
MW OH	MOLONEY, TRACEY V011052	MURAL AT NAVIGATION CTR	784070-6999 Other Expenditure	AP042423	5,250.00	004	P12845	00126920	04/27/2023
				<b>Check Total:</b>	<b>5,250.00</b>				
MW OH	MV CHENG & ASSOCIATES V010389	MAR HR CONSULTING SERVICES	101512-6099 Professional Services	AP042423	5,760.00	3/31/2023	P12846	00126921	04/27/2023
				<b>Check Total:</b>	<b>5,760.00</b>				
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP042423	67.26	69969		00126922	04/27/2023
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103040-6315 Office Supplies	AP042423	34.55	B69912-1		00126922	04/27/2023
				<b>Check Total:</b>	<b>101.81</b>				
MW OH	ORANGE COUNTY V000699	OCEA PE 4/15 PD 4/21	0037-2176 PCEA/OCEA Assoc Dues	AP042423	14.09	PR2301008		00126923	04/27/2023
MW OH	ORANGE COUNTY V000699	OCEA PE 4/15 PD 4/21	0054-2176 PCEA/OCEA Assoc Dues	AP042423	0.35	PR2301008		00126923	04/27/2023
MW OH	ORANGE COUNTY V000699	OCEA PE 4/15 PD 4/21	0048-2176 PCEA/OCEA Assoc Dues	AP042423	13.28	PR2301008		00126923	04/27/2023
MW OH	ORANGE COUNTY	OCEA PE 4/15 PD 4/21	0079-2176	AP042423	3.34	PR2301008		00126923	04/27/2023

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	V000699		PCEA/OCEA Assoc Dues						
MW OH	ORANGE COUNTY V000699	OCEA PE 4/15 PD 4/21	0010-2176 PCEA/OCEA Assoc Dues	AP042423	446.53	PR2301008		00126923	04/27/2023
MW OH	ORANGE COUNTY V000699	OCEA PE 4/15 PD 4/21	0029-2176 PCEA/OCEA Assoc Dues	AP042423	7.51	PR2301008		00126923	04/27/2023
					<b>Check Total:</b>	<b>485.10</b>			
MW OH	ORTEGA, JEANETTE V007724	ENVIR WELLNESS WS SUPPLIES	101511-6301 Special Department Expenses	AP042423	74.57	041923		00126924	04/27/2023
					<b>Check Total:</b>	<b>74.57</b>			
MW OH	PARS V006999	FEB REP-PARS FEES	395083-6025 Third Party Administration	AP042423	400.00	52826		00126925	04/27/2023
MW OH	PARS V006999	FEB ARS-FARES FEES	395083-6025 Third Party Administration	AP042423	799.70	52879		00126925	04/27/2023
					<b>Check Total:</b>	<b>1,199.70</b>			
MW OH	PCEA C/O NORTH ORANGE V000679	OCEA PE 4/15 PD 4/21	0029-2176 PCEA/OCEA Assoc Dues	AP042423	0.65	PR2301008		00126926	04/27/2023
MW OH	PCEA C/O NORTH ORANGE V000679	OCEA PE 4/15 PD 4/21	0037-2176 PCEA/OCEA Assoc Dues	AP042423	1.22	PR2301008		00126926	04/27/2023
MW OH	PCEA C/O NORTH ORANGE V000679	OCEA PE 4/15 PD 4/21	0079-2176 PCEA/OCEA Assoc Dues	AP042423	0.29	PR2301008		00126926	04/27/2023
MW OH	PCEA C/O NORTH ORANGE V000679	OCEA PE 4/15 PD 4/21	0010-2176 PCEA/OCEA Assoc Dues	AP042423	38.66	PR2301008		00126926	04/27/2023
MW OH	PCEA C/O NORTH ORANGE V000679	OCEA PE 4/15 PD 4/21	0048-2176 PCEA/OCEA Assoc Dues	AP042423	1.15	PR2301008		00126926	04/27/2023
MW OH	PCEA C/O NORTH ORANGE V000679	OCEA PE 4/15 PD 4/21	0054-2176 PCEA/OCEA Assoc Dues	AP042423	0.03	PR2301008		00126926	04/27/2023
					<b>Check Total:</b>	<b>42.00</b>			
MW OH	PSCASN	2023 ANNUAL MEMBERSHIP DUES	101515-6255	AP042423	50.00	1759		00126927	04/27/2023

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	V012526		Dues & Memberships						
				<b>Check Total:</b>	<b>50.00</b>				
MW OH	QUENCH USA V012472	FEB PD WATER/ICE MACHINE RENT	103041-6301 Special Department Expenses	AP042423	170.80	INV05540988		00126928	04/27/2023
				<b>Check Total:</b>	<b>170.80</b>				
MW OH	ROGERS, TODD V004640	CAR RENTAL REIMBURSEMENT	104070-6245 Meetings & Conferences	AP042423	456.28	03222023		00126929	04/27/2023
				<b>Check Total:</b>	<b>456.28</b>				
MW OH	SAMAKLIS, LYNN V012525	CLAIM SETTLEMENT	404582-6210 Liability Claims	AP042423	2,160.12	040323		00126930	04/27/2023
				<b>Check Total:</b>	<b>2,160.12</b>				
MW OH	SERNA, MARIO V004667	TOOLS REIMBURSEMENT	103658-6350 Small Tools/Equipment	AP042423	272.43	041623A		00126931	04/27/2023
MW OH	SERNA, MARIO V004667	TOOLS REIMBURSEMENT	103658-6350 Small Tools/Equipment	AP042423	211.14	041623B		00126931	04/27/2023
MW OH	SERNA, MARIO V004667	TOOLS REIMBURSEMENT	103658-6350 Small Tools/Equipment	AP042423	16.43	041623C		00126931	04/27/2023
				<b>Check Total:</b>	<b>500.00</b>				
MW OH	SMITH, DONNA V001269	SPRING 2023 - DANCE INSTRUCTOR	104071-6060 Instructional Services	AP042423	624.00	SPRING 2023		00126932	04/27/2023
				<b>Check Total:</b>	<b>624.00</b>				
MW OH	SO CAL LAND MAINTENANCE V011102	EXTRA WORK - PARKS LANDSCAPE	104071-6130 Repair & Maint/Facilities	AP042423	8,103.53	10598	P12842	00126933	04/27/2023
				<b>Check Total:</b>	<b>8,103.53</b>				
MW OH	SPARKLETTS V000967	APR DIPATCH FILTRATION SYSTEM	109595-6301 Special Department Expenses	AP042423	66.48	20765979	041523	00126934	04/27/2023
				<b>Check Total:</b>	<b>66.48</b>				

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MW OH	STARLITE RECLAMATION INC V008845	HAZARDOUS WASTE REMOVAL	103658-6285 Hazardous Materials Disposal	AP042423	1,034.26	121795		00126935	04/27/2023
<b>Check Total:</b>					<b>1,034.26</b>				
MW OH	T-MOBILE USA V009215	PHONE GPS SERVICES DR#22-04498	103042-6290 Dept. Contract Services	AP042423	25.00	9529972502		00126936	04/27/2023
MW OH	T-MOBILE USA V009215	PHONE GPS SERVICES DR#22-04498	103042-6290 Dept. Contract Services	AP042423	25.00	9529972503		00126936	04/27/2023
<b>Check Total:</b>					<b>50.00</b>				
MW OH	TANGO TANGO INC V011054	Q2 DETECTIVE RADIO INTEGRATION	03042-6290 Dept. Contract Services	AP042423	645.00	1898		00126937	04/27/2023
<b>Check Total:</b>					<b>645.00</b>				
MW OH	THINKSUPPLIES.COM V007047	PAPER	109595-6315 Office Supplies	AP042423	260.96	69967		00126938	04/27/2023
<b>Check Total:</b>					<b>260.96</b>				
MW OH	TIAA COMMERCIAL FINANCE V010867	PR PRINTER MGMT SERVICES	109595-6137 Repair Maint/Equipment	AP042423	2,226.75	9459225	P12702	00126939	04/27/2023
<b>Check Total:</b>					<b>2,226.75</b>				
MW OH	TOTUM CORP V010229	MAR PSC - CONST INSPECTION SVS	105213-6850 / 229999-6850 Building & Facilities	AP042423	20,541.25	206075	P12762	00126940	04/27/2023
<b>Check Total:</b>					<b>20,541.25</b>				
MW OH	UNIQUE PRINTING V010259	BUSINESS CARDS - CHUNG	103040-6315 Office Supplies	AP042423	34.53	44912		00126941	04/27/2023
MW OH	UNIQUE PRINTING V010259	BUSINESS CARDS - NAVARRO	103040-6315 Office Supplies	AP042423	34.53	44934		00126941	04/27/2023
MW OH	UNIQUE PRINTING V010259	EMBROIDERY SERVICES	103041-6360 Uniforms	AP042423	76.12	44934		00126941	04/27/2023
MW OH	UNIQUE PRINTING V010259	BUSINESS CARDS - KRAHLING	103040-6315 Office Supplies	AP042423	34.53	44956		00126941	04/27/2023

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				<b>Check Total:</b>	<b>179.71</b>				
MW OH	US BANK PARS #6746022400 V008781	PARS PE 4/15 PD 4/21	0010-2126 Employee PARS/ARS W/H	AP042423	1,482.20	PR2301008		00126942	04/27/2023
MW OH	US BANK PARS #6746022400 V008781	PARS PE 4/15 PD 4/21	0010-2131 Employer PARS/ARS Payable	AP042423	1,482.20	PR2301008		00126942	04/27/2023
				<b>Check Total:</b>	<b>2,964.40</b>				
MW OH	VALDEZ, FABIAN V012210	PD TRAINING MEALS, MILEAGE	213041-6250 Staff Training	AP042423	51.49	VALDEZ041923		00126943	04/27/2023
				<b>Check Total:</b>	<b>51.49</b>				
MW OH	WELLS FARGO VENDOR FIN4/23-5/22 V010076	COPIER/PRINTER SVS	109595-6175 Office Equipment Rental	AP042423	255.57	5024674126		00126944	04/27/2023
MW OH	WELLS FARGO VENDOR FIN4/23-5/22 V010076	PRINTER SERVICE	109595-6175 Office Equipment Rental	AP042423	70.69	5024674127		00126944	04/27/2023
MW OH	WELLS FARGO VENDOR FIN4/23-5/22 V010076	KONICA PRINTER SVS	109595-6175 Office Equipment Rental	AP042423	79.39	5024674128		00126944	04/27/2023
MW OH	WELLS FARGO VENDOR FIN5/1-31 V010076	KYOCERA COPIER LEASE	109595-6175 Office Equipment Rental	AP042423	219.89	5024747209		00126944	04/27/2023
				<b>Check Total:</b>	<b>625.54</b>				
MW OH	AFTERMATH SERVICES LLC4/10 V009949	BIO-HAZARD CLEANING SVS	103043-6099 Professional Services	AP050123	200.00	JC2023-6185		00126945	05/04/2023
				<b>Check Total:</b>	<b>200.00</b>				
MW OH	AGA ENGINEERS INC V012178	FEB TOD TS UPDATE	702001-6741 Infrastructure - Traffic	AP050123	205.00	23038-IN		00126946	05/04/2023
				<b>Check Total:</b>	<b>205.00</b>				
MW OH	AGUILERA, CHRISTIAN V012531	BUILDING PERMIT REFUND	750000-4303 Technology Fee	AP050123	1.75	042723		00126947	05/04/2023
MW OH	AGUILERA, CHRISTIAN V012531	BUILDING PERMIT REFUND	0044-2049 Health & Safety Collection	AP050123	5.00	042723		00126947	05/04/2023

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MW OH	AGUILERA, CHRISTIAN V012531	BUILDING PERMIT REFUND	102532-4164 Electrical Permits	AP050123	161.00	042723		00126947	05/04/2023
MW OH	AGUILERA, CHRISTIAN V012531	BUILDING PERMIT REFUND	740000-4302 General Plan Update Fee	AP050123	3.00	042723		00126947	05/04/2023
					<b>Check Total:</b>	<b>170.75</b>			
MW OH	AIR EXCHANGE INC V011544	EXHAUST MAINTENANCE	103066-6301 Special Department Expenses	AP050123	1,938.67	91609494		00126948	05/04/2023
					<b>Check Total:</b>	<b>1,938.67</b>			
MW OH	ALL AMERICAN ASPHALT V000067	MAR ARTERIAL ROADWAY REHAB	791201-6740 Infrastructure - Streets	AP050123	200,392.82	1201-6	P12550	00126949	05/04/2023
MW OH	ALL AMERICAN ASPHALT V000067	MAR ARTERIAL ROADWAY REHAB	331201-6740 Infrastructure - Streets	AP050123	10,175.85	1201-6	P12550	00126949	05/04/2023
					<b>Check Total:</b>	<b>210,568.67</b>			
MW OH	ALL CITY MANAGEMENT V000005	4/2-15 CROSSING GUARD SVS	103047-6290 Dept. Contract Services	AP050123	2,215.80	84901	P12461	00126950	05/04/2023
					<b>Check Total:</b>	<b>2,215.80</b>			
MW OH	ALTERNATIVE HOSE INC V005320	AIR COMPRESSOR HOSE	103658-6301 Special Department Expenses	AP050123	11.86	6048225		00126951	05/04/2023
					<b>Check Total:</b>	<b>11.86</b>			
MW OH	AMAZON CAPITAL SERVICES V012336	EMERGENCY MEDICAL SUPPLIES	103066-6362 Emergency Medical Supples	AP050123	1,771.66	1791-FW49-96J3		00126952	05/04/2023
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE CHAIR	103065-6301 Special Department Expenses	AP050123	218.40	17XC-7X1P-		00126952	05/04/2023
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE CHAIRS	103066-6301 Special Department Expenses	AP050123	2,184.00	1MJY-HWHV-		00126952	05/04/2023
MW OH	AMAZON CAPITAL SERVICES V012336	FD SUPPLIES, OFFICE CHAIRS	103066-6301 Special Department Expenses	AP050123	1,979.10	1P3Q-7KQ4-		00126952	05/04/2023
MW OH	AMAZON CAPITAL SERVICES V012336	FD KITCHEN SUPPLIES	103066-6301	AP050123	109.38	1PFD-KYJK-		00126952	05/04/2023

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	V012336		Special Department Expenses						
MW OH	AMAZON CAPITAL SERVICES V012336	FOOL KIT	103065-6301 Special Department Expenses	AP050123	56.16	1PFD-KYJK-		00126952	05/04/2023
MW OH	AMAZON CAPITAL SERVICES V012336	FD MEDICAL SUPPLIES	103066-6362 Emergency Medical Supples	AP050123	753.83	1PFD-KYJK-		00126952	05/04/2023
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE SUPPLIES	103065-6315 Office Supplies	AP050123	315.41	1PFD-KYJK-		00126952	05/04/2023
MW OH	AMAZON CAPITAL SERVICES V012336	OFFICE SUPPLIES	103066-6315 Office Supplies	AP050123	263.29	1PFD-KYJK-		00126952	05/04/2023
MW OH	AMAZON CAPITAL SERVICES V012336	FD SUPPLIES	103066-6301 Special Department Expenses	AP050123	55.97	1QRF-TYVD-		00126952	05/04/2023
MW OH	AMAZON CAPITAL SERVICES V012336	EMERGENCY MEDICAL SUPPLIES	103066-6362 Emergency Medical Supples	AP050123	321.54	1RMM-D3Q-		00126952	05/04/2023
MW OH	AMAZON CAPITAL SERVICES V012336	DUAL TRASH CONTAINERS	833593-6301 Special Department Expenses	AP050123	1,435.80	17LT-6KHN-	P12822	00126952	05/04/2023
MW OH	AMAZON CAPITAL SERVICES V012336	DUAL TRASH CONTAINERS	833593-6301 Special Department Expenses	AP050123	1,651.17	1MGY-M1C6-	P12822	00126952	05/04/2023
<b>Check Total:</b>					<b>11,115.71</b>				
MW OH	AMERICAN OFFICE V009212	FD OFFICE FURNITURE	103065-6301 Special Department Expenses	AP050123	429.56	14269		00126953	05/04/2023
<b>Check Total:</b>					<b>429.56</b>				
MW OH	AT&T V004144	MAR-APR PHONE SERVICE	109595-6215 Telephone/Internet	AP050123	6,103.22	042423		00126954	05/04/2023
MW OH	AT&T V004144	MAR-APR PHONE SERVICE	296561-6215 Telephone/Internet	AP050123	1,288.55	042423		00126954	05/04/2023
<b>Check Total:</b>					<b>7,391.77</b>				
MW OH	AUDI NORTH OC V012263	APR VEHICLE REBATE PROGRAM	102534-6363 Resident Vehicle Rebate Prog	AP050123	1,000.00	APRIL, 2023		00126955	05/04/2023

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				<b>Check Total:</b>	<b>1,000.00</b>				
MW OH	BANISTER, JAMES V011869	FD COMPANY OFFICER CERT APPL	103066-6250 Staff Training	AP050123	100.00	2004-1784		00126956	05/04/2023
				<b>Check Total:</b>	<b>100.00</b>				
MW OH	BOA ARCHITECTURE V010118	EOC ARCHITECTURAL DESIGN SVS	795307-6850 Building & Facilities	AP050123	2,000.00	23-3001-2	P12823	00126957	05/04/2023
				<b>Check Total:</b>	<b>2,000.00</b>				
MW OH	BUENA PARK PLAQUE & V011364	CITIZENS ACADEMY PLAQUES	503040-6301 / 233001-6301 Special Department Expenses	AP050123	307.57	25567		00126958	05/04/2023
				<b>Check Total:</b>	<b>307.57</b>				
MW OH	CAVENAUGH & ASSOCIATES V012231	SPD DUI COURSE REGISTRATION	213041-6250 Staff Training	AP050123	620.00	MENDOZA0426		00126959	05/04/2023
				<b>Check Total:</b>	<b>620.00</b>				
MW OH	CBE V008124	CANON WASTE TONER CASE	109595-6175 Office Equipment Rental	AP050123	29.58	IN2608608		00126960	05/04/2023
				<b>Check Total:</b>	<b>29.58</b>				
MW OH	CHARTER COMMUNICATIONS V004450	4/23-5/22 NAV CTR INTERNET	109595-6215 Telephone/Internet	AP050123	226.91	0570178042323		00126961	05/04/2023
				<b>Check Total:</b>	<b>226.91</b>				
MW OH	CHARTER COMMUNICATIONS V012060	4/21-5/20 BWC INTERNET SVS	109595-6215 Telephone/Internet	AP050123	1,584.13	11980240104212		00126962	05/04/2023
				<b>Check Total:</b>	<b>1,584.13</b>				
MW OH	CITY CLERKS ASSOCIATION V010474	MEMBERSHIP - C. WAYMAN	101002-6255 Dues & Memberships	AP050123	200.00	300001841		00126963	05/04/2023
				<b>Check Total:</b>	<b>200.00</b>				
MW OH	CITY OF ANAHEIM V010186	3/16-4/17 SHARED TS ELECTRICAL	109595-6330 Electricity	AP050123	72.29	042423		00126964	05/04/2023

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				<b>Check Total:</b>	<b>72.29</b>				
MW OH	CITY OF PLACENTIA V000773	PD TRAINING	213041-6250 Staff Training	AP050123	147.98	V000773		00126965	05/04/2023
MW OH	CITY OF PLACENTIA V000773	PD TRAINING	103041-6250 Staff Training	AP050123	24.39	V000773		00126965	05/04/2023
MW OH	CITY OF PLACENTIA V000773	PD TRAINING	103042-6250 Staff Training	AP050123	78.77	V000773		00126965	05/04/2023
				<b>Check Total:</b>	<b>251.14</b>				
MW OH	CLEAR CHOICE LIEN SALES 3/1 LIEN SERVICES V005847		103047-6182 Lien Services	AP050123	25.00	220-030123		00126966	05/04/2023
MW OH	CLEAR CHOICE LIEN SALES 3/2 LIEN SERVICES V005847		103047-6182 Lien Services	AP050123	50.00	223-030223		00126966	05/04/2023
MW OH	CLEAR CHOICE LIEN SALES 3/9 LIEN SERVICES V005847		103047-6182 Lien Services	AP050123	50.00	229-030923		00126966	05/04/2023
MW OH	CLEAR CHOICE LIEN SALES 3/9 LIEN SERVICES V005847		103047-6182 Lien Services	AP050123	25.00	229-030923B		00126966	05/04/2023
MW OH	CLEAR CHOICE LIEN SALES 3/23 LIEN SERVICES V005847		103047-6182 Lien Services	AP050123	25.00	241-032323		00126966	05/04/2023
MW OH	CLEAR CHOICE LIEN SALES 3/3 LIEN SERVICES V005847		103047-6182 Lien Services	AP050123	90.00	3899-030323		00126966	05/04/2023
MW OH	CLEAR CHOICE LIEN SALES 3/22 LIEN SERVICES V005847		103047-6182 Lien Services	AP050123	15.00	6796-032223		00126966	05/04/2023
MW OH	CLEAR CHOICE LIEN SALES 3/30 LIEN SERVICES V005847		103047-6182 Lien Services	AP050123	15.00	6803-033023		00126966	05/04/2023
				<b>Check Total:</b>	<b>295.00</b>				
MW OH	COUNTY OF ORANGE V007152	CAM REPAIRS	103043-6137 Repair Maint/Equipment	AP050123	208.50	STTM000974		00126967	05/04/2023
				<b>Check Total:</b>	<b>208.50</b>				

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MW OH	CREATIVE SERVICES OF NEW V009004	WR OFFICER BADGE STICKERS	503040-6301 / 233001-6301 Special Department Expenses	AP050123	460.95	C23-27145		00126968	05/04/2023
					<b>Check Total:</b>	<b>460.95</b>			
MW OH	CRON & ASSOC V001603	TRANSCRIPTION SERVICES	103042-6290 Dept. Contract Services	AP050123	388.50	6657		00126969	05/04/2023
					<b>Check Total:</b>	<b>388.50</b>			
MW OH	DAVID TAUSSIG AND V001040	MAR CONSULTANT FEES	109595-6999 Other Expenditure	AP050123	7,632.30	2303143	P12855	00126970	05/04/2023
					<b>Check Total:</b>	<b>7,632.30</b>			
MW OH	DENNIS GRUBB & V012137	4/18-27 FD INSPECTIONS	103066-6290 Dept. Contract Services	AP050123	3,600.00	3126	P12571	00126971	05/04/2023
					<b>Check Total:</b>	<b>3,600.00</b>			
MW OH	DEPARTMENT OF JUSTICE V000213	MAR LIVESCAN PROCESSING	0044-2053 DOJ Livescan	AP050123	111.00	647485		00126972	05/04/2023
MW OH	DEPARTMENT OF JUSTICE V000213	MAR LIVESCAN PROCESSING	0044-2054 FBI Livescan	AP050123	68.00	647485		00126972	05/04/2023
MW OH	DEPARTMENT OF JUSTICE V000213	MAR LIVESCAN PROCESSING	101512-6099 Professional Services	AP050123	32.00	647485		00126972	05/04/2023
					<b>Check Total:</b>	<b>211.00</b>			
MW OH	DIVISION OF THE STATE V008904	SB 1186/SB 1379 -2023 Q1 TAXES	100000-4101 Business License Fees	AP050123	-5,184.00	04272023		00126973	05/04/2023
MW OH	DIVISION OF THE STATE V008904	SB 1186/SB 1379 -2023 Q1 TAXES	0044-2032 SB 1186 BL State Fee	AP050123	5,760.00	04272023		00126973	05/04/2023
					<b>Check Total:</b>	<b>576.00</b>			
MW OH	DUDEK & ASSOCIATES INC V004114	ENGINEERING & CONST SUPPORT	713101-6750 Infrastructure - Sewer	AP050123	687.50	202302418	P12818	00126974	05/04/2023
					<b>Check Total:</b>	<b>687.50</b>			
MW OH	EPOWER NETWORK INC	FD 1 GENERATOR MAINT	103654-6137	AP050123	330.00	31475	P12474	00126975	05/04/2023

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	V011953		Repair Maint/Equipment						
				<b>Check Total:</b>	<b>330.00</b>				
MW OH	FORENSIC NURSE V009316	SART EXAM DR# 23-01433	103040-6099 Professional Services	AP050123	1,200.00	5452		00126976	05/04/2023
				<b>Check Total:</b>	<b>1,200.00</b>				
MW OH	FRANCO, CYNTHIA V003116	PLAN CHECK FEES REFUND	740000-4302 General Plan Update Fee	AP050123	960.11	11282022		00126977	05/04/2023
				<b>Check Total:</b>	<b>960.11</b>				
MW OH	GEOCON WEST INC V011765	PSC - GEOTHECNICAL INSP	105213-6850 / 229999-6850 Building & Facilities	AP050123	13,400.00	723030050	P12771	00126978	05/04/2023
				<b>Check Total:</b>	<b>13,400.00</b>				
MW OH	GOLDEN STATE WATER V000928	MAR-APR WATER CHARGES	109595-6335 Water	AP050123	803.00	042523		00126979	05/04/2023
MW OH	GOLDEN STATE WATER V000928	MAR-APR WATER CHARGES	296561-6335 Water	AP050123	250.12	042523		00126979	05/04/2023
				<b>Check Total:</b>	<b>1,053.12</b>				
MW OH	GONZALEZ, SANDRA V010618	LANDSCAPE PLAN CHECK	0044-2040 Special Deposits	AP050123	1,760.00	042523		00126980	05/04/2023
				<b>Check Total:</b>	<b>1,760.00</b>				
MW OH	GRAFIX SYSTEMS V011370	FD VEHICLE DECAL, GRAPHICS	103066-6134 Vehicle Repair & Maintenance	AP050123	1,586.86	31109		00126981	05/04/2023
				<b>Check Total:</b>	<b>1,586.86</b>				
MW OH	HALO CONFIDENTIAL V011712	APR PD TRAINING MGMT SVS	103040-6290 Dept. Contract Services	AP050123	1,700.00	0211T	P12503	00126982	05/04/2023
				<b>Check Total:</b>	<b>1,700.00</b>				
MW OH	HF&H CONSULTANTS LLC V010575	MAR SB 1383 CONSULTING SVS	374386-6099 Professional Services	AP050123	435.75	9720108	P12686	00126983	05/04/2023

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MW OH	HF&H CONSULTANTS LLC V010575	SOLID WASTE BENCHMARK STUDY	103550-6099 Professional Services	AP050123	7,498.75	9720115	P12802	00126983	05/04/2023
					<b>Check Total:</b>	<b>7,934.50</b>			
MW OH	HI-WAY SAFETY RENTALS V000459	3/21-4/18 K-RAIL RENTAL	103652-6099 Professional Services	AP050123	1,300.00	119082	P12484	00126984	05/04/2023
					<b>Check Total:</b>	<b>1,300.00</b>			
MW OH	HR GREEN PACIFIC INC V010735	FEB CONSTRUCTION MGMT & INSP	791201-6740 Infrastructure - Streets	AP050123	26,470.00	162103	P12548	00126985	05/04/2023
MW OH	HR GREEN PACIFIC INC V010735	MAR CONST MGMT & INSPECTION	791201-6740 Infrastructure - Streets	AP050123	17,856.00	162104	P12548	00126985	05/04/2023
					<b>Check Total:</b>	<b>44,326.00</b>			
MW OH	JV PLUMBING V011345	HYDRO JET MAINLINE	103655-6130 Repair & Maint/Facilities	AP050123	650.00	3662		00126986	05/04/2023
					<b>Check Total:</b>	<b>650.00</b>			
MW OH	KNOX COMPANY V003420	GATE KET SWITCHES	103065-6301 Special Department Expenses	AP050123	1,718.25	INV-KA-183008		00126987	05/04/2023
					<b>Check Total:</b>	<b>1,718.25</b>			
MW OH	LEHR AUTO V009930	CODE ENF VEHICLE SAFETY LIGHTS	103658-6137 Repair Maint/Equipment	AP050123	1,551.56	SI86187	P12835	00126988	05/04/2023
					<b>Check Total:</b>	<b>1,551.56</b>			
MW OH	MANAGED HEALTH V008122	MAY - EMPLOYEE ASSISTANT PROGR	95083-5161 Health Insurance Premiums	AP050123	518.70	PRM-080323		00126989	05/04/2023
					<b>Check Total:</b>	<b>518.70</b>			
MW OH	MCMURRAY STERN V006352	SPACESAVER STORAGE SYSTEM	105213-6850 Building & Facilities	AP050123	125,776.00	002855	P12848	00126990	05/04/2023
MW OH	MCMURRAY STERN V006352	8.75% SALES TAX	105213-6850 Building & Facilities	AP050123	9,747.64	002855	P12848	00126990	05/04/2023

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				<b>Check Total:</b>	<b>135,523.64</b>				
MW OH	MICHAEL BAKER V010699	1/30-4/2 SDMP CONSULTING SVS	794201-6751 Infrastructure - Storm Drain	AP050123	22,544.77	1177164	P12538	00126991	05/04/2023
				<b>Check Total:</b>	<b>22,544.77</b>				
MW OH	MUNICIPAL EMERGENCY V011423	FLAME GENERATOR FOR CERT	101514-6301 Special Department Expenses	AP050123	4,435.16	IN185948	P12850	00126992	05/04/2023
				<b>Check Total:</b>	<b>4,435.16</b>				
MW OH	NORTH NET TRAINING V012187	FD HAZMAT TRAINING	103066-6250 Staff Training	AP050123	850.00	2304		00126993	05/04/2023
				<b>Check Total:</b>	<b>850.00</b>				
MW OH	NV5 INC V011256	1/1-3/31 CM/CI SERVICES	103101-6750 Infrastructure - Sewer	AP050123	14,802.50	326366	P12650	00126994	05/04/2023
MW OH	NV5 INC V011256	1/1-3/31 INSPECTION SVS	713101-6750 Infrastructure - Sewer	AP050123	88,421.61	326366	P12650	00126994	05/04/2023
				<b>Check Total:</b>	<b>103,224.11</b>				
MW OH	OFFICE INDUSTRIES V007477	PAPER	103550-6315 Office Supplies	AP050123	27.67	69948		00126995	05/04/2023
				<b>Check Total:</b>	<b>27.67</b>				
MW OH	ORANGE COUNTY V000698	Q4 2021-22 OCHA FOG/BMP INSP	103593-6257 Licenses & Permits	AP050123	376.17	61455		00126996	05/04/2023
MW OH	ORANGE COUNTY V000698	Q1 2022-23 OCHA FOG/BMP INSP	103593-6257 Licenses & Permits	AP050123	112.14	61464		00126996	05/04/2023
				<b>Check Total:</b>	<b>488.31</b>				
MW OH	ORANGE COUNTY V007306	11/08 GENERAL ELECTION COST	101002-6299 Other Purchased Services	AP050123	70,371.98	R1214		00126997	05/04/2023
				<b>Check Total:</b>	<b>70,371.98</b>				
MW OH	PACIFIC COMPLIANCE	VAPOR RECOVERY TEST	103658-6301	AP050123	1,324.98	6877		00126998	05/04/2023

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	V009292		Special Department Expenses						
				<b>Check Total:</b>	<b>1,324.98</b>				
MW OH	PACIFIC PLAY SYSTEMS INC V012326	PLAYGROUND- SANTA FE PARK	797203-6760 Infrastructure - Parks	AP050123	300,000.00	INV2022-926	P12851	00126999	05/04/2023
MW OH	PACIFIC PLAY SYSTEMS INC V012326	PLAYGROUND - SANTA FE PARK	507203-6760 Infrastructure - Parks	AP050123	73,000.00	INV2022-926	P12851	00126999	05/04/2023
				<b>Check Total:</b>	<b>373,000.00</b>				
MW OH	PLACENTIA YORBA LINDA V000794	4/18 FACILITY RENTAL	104070-6245 Meetings & Conferences	AP050123	286.00	7055		00127000	05/04/2023
				<b>Check Total:</b>	<b>286.00</b>				
MW OH	PRINCIPAL FINANCIAL V000844	MAY LIFE INSURANCE	109595-5110 Life Ins Allocation	AP050123	1,156.54	124123378000-		00127001	05/04/2023
MW OH	PRINCIPAL FINANCIAL V000844	MAY LIFE INSURANCE	395083-5163 Life Insurance Premiums	AP050123	390.40	124123378000-		00127001	05/04/2023
				<b>Check Total:</b>	<b>1,546.94</b>				
MW OH	PRINCIPAL LIFE V008141	MAY DENTAL PREMIUM	395083-5162 Dental Insurance Premiums	AP050123	782.10	05012023		00127002	05/04/2023
MW OH	PRINCIPAL LIFE V008141	MAY DENTAL PREMIUM	395000-4720 ISF Dental Ins Reimbursement	AP050123	1,296.90	05012023		00127002	05/04/2023
				<b>Check Total:</b>	<b>2,079.00</b>				
MW OH	PRUDENTIAL OVERALL V000836	4/19 PW UNIFORM CLEANING SVS	103650-6360 Uniforms	AP050123	163.29	62801797	P12480	00127003	05/04/2023
				<b>Check Total:</b>	<b>163.29</b>				
MW OH	RBI TRAFFIC INC V010707	JAN-MAR TRAFFIC PLAN CHECK SVS	03590-6290 Dept. Contract Services	AP050123	4,762.50	3243	P12467	00127004	05/04/2023
				<b>Check Total:</b>	<b>4,762.50</b>				
MW OH	REXEL ENERGY SOLUTIONS	SCH - EV STATIONS	798206-6842	AP050123	3,470.00	S2863689.002	P12776	00127005	05/04/2023

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	V012465		Vehicles						
MW OH	REXEL ENERGY SOLUTIONS V012465	SOLD CH - EV STATIONS	795106-6850 Building & Facilities	AP050123	3,470.00	S2863691-002	P12776	00127005	05/04/2023
				<b>Check Total:</b>	<b>6,940.00</b>				
MW OH	RHA LANDSCAPE V011993	12/26-1/25 LA PLACITA PARKETTE	507911-6760 Infrastructure - Parks	AP050123	23,515.00	1022122	P12847	00127006	05/04/2023
				<b>Check Total:</b>	<b>23,515.00</b>				
MW OH	RP LAURAIN & ASSOCIATES V010868	APPRAISAL SERVICES	103551-6099 Professional Services	AP050123	5,400.00	10005	P12675	00127007	05/04/2023
				<b>Check Total:</b>	<b>5,400.00</b>				
MW OH	SELBERT PERKINS DESIGN V012172	MAR WAYFINDING DESIGN SVS	729201-6770 Infrastructure - Major Studies	AP050123	920.00	20230287	P12539	00127008	05/04/2023
MW OH	SELBERT PERKINS DESIGN V012172	MAR WAYFINDING DESIGN SVS	709201-6770 Infrastructure - Major Studies	AP050123	920.00	20230287	P12539	00127008	05/04/2023
				<b>Check Total:</b>	<b>1,840.00</b>				
MW OH	SO CAL GAS V000909	MAR-APR GAS CHARGES	109595-6340 Natural Gas	AP050123	1,217.24	042423		00127009	05/04/2023
				<b>Check Total:</b>	<b>1,217.24</b>				
MW OH	SOCAL DATA DESTRUCTION V012513	PD HARD DRIVE DESTRUCTION SVS	103040-6299 Other Purchased Services	AP050123	387.00	10025		00127010	05/04/2023
				<b>Check Total:</b>	<b>387.00</b>				
MW OH	SOUTHERN CALIFORNIA V000910	MAR-APR ELECTRIC CHARGES	109595-6330 Electricity	AP050123	13,893.53	042523		00127011	05/04/2023
MW OH	SOUTHERN CALIFORNIA V000910	MAR-APR ELECTRIC CHARGES	109595-6330 / 21009-6330 Electricity	AP050123	12.39	042523		00127011	05/04/2023
MW OH	SOUTHERN CALIFORNIA V000910	MAR-APR ELECTRIC CHARGES	109595-6330 / 21011-6330 Electricity	AP050123	153.57	042523		00127011	05/04/2023
MW OH	SOUTHERN CALIFORNIA	MAR-APR ELECTRIC CHARGES	296561-6330	AP050123	1,462.07	042523		00127011	05/04/2023

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V000910		Electricity						
				<b>Check Total:</b>	<b>15,521.56</b>				
MW OH	SOUTHERN CALIFORNIA V012325	E2 SERVICE, BRAKES	103066-6134 Vehicle Repair & Maintenance	AP050123	5,653.20	OC22827	P12844	00127012	05/04/2023
				<b>Check Total:</b>	<b>5,653.20</b>				
MW OH	TAN, DANILO V012530	ROOFING BOND REFUND	0044-2033 Construction & Demo Deposit	AP050123	100.00	30-22-265		00127013	05/04/2023
				<b>Check Total:</b>	<b>100.00</b>				
MW OH	TEAM ONE MANAGEMENT V010070	APR PARK JANITORIAL SVS	103655-6290 Dept. Contract Services	AP050123	7,231.25	84	P12516	00127014	05/04/2023
				<b>Check Total:</b>	<b>7,231.25</b>				
MW OH	TIAA COMMERCIAL FINANCE V010867	MAY PRINTER MGMT SERVICES	109595-6137 Repair Maint/Equipment	AP050123	2,226.75	9503235	P12702	00127015	05/04/2023
				<b>Check Total:</b>	<b>2,226.75</b>				
MW OH	TRANSUNION RISK & V009317	FEB-MAR PD DATABASE TRANSACT	103042-6290 Dept. Contract Services	AP050123	538.60	49451-202304-1		00127016	05/04/2023
				<b>Check Total:</b>	<b>538.60</b>				
MW OH	UNIQUE PRINTING V010259	PD BUSINESS CARDS	103040-6315 Office Supplies	AP050123	69.06	44971		00127017	05/04/2023
				<b>Check Total:</b>	<b>69.06</b>				
MW OH	UNITED STATES POSTAL V001085	POSTAL PERMIT BULK MAILING	104071-6325 Postage	AP050123	290.00	26		00127018	05/04/2023
MW OH	UNITED STATES POSTAL V001085	PALM QUARTERLY MAILING	104070-6325 Postage	AP050123	5,000.00	041823	P12852	00127018	05/04/2023
				<b>Check Total:</b>	<b>5,290.00</b>				
MW OH	VERIZON WIRELESS V008735	3/21-4/20 PD DEVICES INTERNET	109595-6215 Telephone/Internet	AP050123	3,925.70	9932986416		00127019	05/04/2023

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	VERIZON WIRELESS V008735	3/21-4/20 CA IPAD INTERNET	109595-6215 Telephone/Internet	AP050123	38.01	9932986417		00127019	05/04/2023
MW OH	VERIZON WIRELESS V008735	3/21-4/20 CS CELL PHONE SVS	109595-6215 Telephone/Internet	AP050123	121.84	9932986418		00127019	05/04/2023
MW OH	VERIZON WIRELESS V008735	3/21-4/20 COUNCIL I-PADS INTER	109595-6215 Telephone/Internet	AP050123	220.95	9932986419		00127019	05/04/2023
<b>Check Total:</b>					<b>4,306.50</b>				
MW OH	XCS DOCUMENT V006561	PLOTTER PAPER	103550-6315 Office Supplies	AP050123	170.25	130823 1		00127020	05/04/2023
<b>Check Total:</b>					<b>170.25</b>				
MW OH	YORBA LINDA WATER V001148	FEB-MAR WATER CHARGES	109595-6335 Water	AP050123	251.91	041123A		00127021	05/04/2023
<b>Check Total:</b>					<b>251.91</b>				
MW OH	DON CHURROS GOMEZ LLC V012538	EMPLOYEE APPRECIATION WEEK	109595-6301 / 231501-6301 Special Department Expenses	AP050823A	1,377.00	000026		00127022	05/09/2023
<b>Check Total:</b>					<b>1,377.00</b>				
MW OH	ESTHER'S TACO HOUSE V010241	EMPLOYEE APPRECIATION WEEK	109595-6301 / 231501-6301 Special Department Expenses	AP050823A	2,525.17	ESTHERS05032 P12873		00127023	05/09/2023
<b>Check Total:</b>					<b>2,525.17</b>				
MW OH	ILARIA HERNANDEZ V012536	EMPLOYEE APPRECIATION WEEK	109595-6301 / 231501-6301 Special Department Expenses	AP050823A	570.00	191		00127024	05/09/2023
<b>Check Total:</b>					<b>570.00</b>				
MW OH	ORANGE COUNTY V012478	PD PARKING LOT GATES - DEPOSIT	675310-6850 Building & Facilities	AP050823A	23,000.00	1610	P12862	00127025	05/09/2023
<b>Check Total:</b>					<b>23,000.00</b>				
MW OH	WESTERN STATES AUTO V012537	OC ATAC AWARD CEREMONY	109595-6301 / 231501-6301 Special Department Expenses	AP050823A	70.00	ATAC050323		00127026	05/09/2023

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Check Total:	70.00				
				Type Total:	1,440,077.37				
				Check Total:	1,440,077.37				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	PLACENTIA POLICE V000839	PPMA PE 4/15 PD 4/21	0010-2180 Police Mgmt Assn Dues	PY23008	665.76	PR2301008		00017340	04/27/2023
				<b>Check Total:</b>	<b>665.76</b>				
MW OH	PLACENTIA POLICE V003519	PPOA PE 4/15 PD 4/21	0010-2178 Placentia Police Assoc Dues	PY23008	3,073.65	PR2301008		00017341	04/27/2023
MW OH	PLACENTIA POLICE V003519	PPOA PE 4/15 PD 4/21	0061-2178 Placentia Police Assoc Dues	PY23008	88.00	PR2301008		00017341	04/27/2023
MW OH	PLACENTIA POLICE V003519	PPOA PE 4/15 PD 4/21	0076-2178 Placentia Police Assoc Dues	PY23008	8.65	PR2301008		00017341	04/27/2023
				<b>Check Total:</b>	<b>3,170.30</b>				
				<b>Type Total:</b>	<b>3,836.06</b>				
				<b>Check Total:</b>	<b>3,836.06</b>				

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For 05/16/2023**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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Grand Total: 715,997.13

Check Totals by ID

AP	715,997.13
EP	0.00
IP	0.00
OP	0.00

Void Total: 0.00

Check Total: 715,997.13

Fund Name

Check Totals by Fund

101-General Fund (0010)	387,711.07
117-Measure U Fund (0079)	604.84
208-Sccssr Agency Ret Oblg (0054)	1,555.09
227-Explorer Grant NOC (0076)	174.34
228-NOC-Public Safety Grant(0061)	4,671.59
231-Placentia Reg Nav Cent(0078)	763.50
240-Sewer Construction (0024)	2,306.38
265-Landscape Maintenance (0029)	1,441.09
275-Sewer Maintenance (0048)	7,142.18
501-Refuse Administration (0037)	4,631.07
601-Employee Health & Wlfre (0039)	304,995.98

Check Total: 715,997.13

ACH Payroll Direct Deposit for 02/17/2023: 548,597.33

Electronic Disbursement Total: 1,264,594.46

Funds will be transferred from the Cash Basis Fund as needed to fund the warrants included on this warrant register

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	ALDWIR, MAMOUN E000113	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,293.00	MAY-2023		00017258	04/28/2023
				<b>Check Total:</b>	<b>1,293.00</b>				
MW OH	ANDERSON, MARLA E000071	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017259	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	ARMSTRONG, JOHN T E000046	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,143.00	MAY-2023		00017260	04/28/2023
				<b>Check Total:</b>	<b>1,143.00</b>				
MW OH	AUDISS, JAY SCOTT E000125	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,821.00	MAY-2023		00017261	04/28/2023
				<b>Check Total:</b>	<b>1,821.00</b>				
MW OH	BABCOCK, CHARLES A E000015	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	314.00	MAY-2023		00017262	04/28/2023
				<b>Check Total:</b>	<b>314.00</b>				
MW OH	BEALS, SHARLENE E000076	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	191.39	MAY-2023		00017263	04/28/2023
				<b>Check Total:</b>	<b>191.39</b>				
MW OH	BERMUDEZ, ALBERT E000124	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	571.00	MAY-2023		00017264	04/28/2023
				<b>Check Total:</b>	<b>571.00</b>				
MW OH	BUNNELL, DONALD E000062	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017265	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	BURGNER, ARTHUR E000074	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017266	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	BUSSE, MICHAEL E000131	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,391.00	MAY-2023		00017267	04/28/2023
				<b>Check Total:</b>	<b>1,391.00</b>				
MW OH	CHANDLER, JOHN P E000109	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,391.00	MAY-2023		00017268	04/28/2023
				<b>Check Total:</b>	<b>1,391.00</b>				
MW OH	CHANG, ROBERT E000107	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,288.00	MAY-2023		00017269	04/28/2023
				<b>Check Total:</b>	<b>1,288.00</b>				
MW OH	COBBETT, GEOFFREY E000007	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017270	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	COOK, ARLENE M E000018	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017271	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	D'AMATO, ROBERT E000056	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	191.39	MAY-2023		00017272	04/28/2023
				<b>Check Total:</b>	<b>191.39</b>				
MW OH	DAVID, PRESTON E000112	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017273	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	DAVIS, CAROLYN E000005	JUN MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	JUN-2023		00017274	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	DEAN, ANDREW E000135	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,821.00	MAY-2023		00017275	04/28/2023
				<b>Check Total:</b>	<b>1,821.00</b>				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	DELOS SANTOS, JAMIE E000045	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	185.29	MAY-2023		00017276	04/28/2023
				<b>Check Total:</b>	<b>185.29</b>				
MW OH	DICKSON, ROBERTA JO E000011	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	191.39	MAY-2023		00017277	04/28/2023
				<b>Check Total:</b>	<b>191.39</b>				
MW OH	DOWNEY, CAROL E000082	JUN MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	JUN-2023		00017278	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	ECKENRODE, NORMAN E000029	JUN MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	JUN-2023		00017279	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	ESCOBOSA, LILLIAN E000055	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017280	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	ESPINOZA, ROSALINDA E000016	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	571.00	MAY-2023		00017281	04/28/2023
				<b>Check Total:</b>	<b>571.00</b>				
MW OH	FRICKE, JUERGEN E000075	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	879.00	MAY-2023		00017282	04/28/2023
				<b>Check Total:</b>	<b>879.00</b>				
MW OH	FULLER, GLENN H E000081	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	879.00	MAY-2023		00017283	04/28/2023
				<b>Check Total:</b>	<b>879.00</b>				
MW OH	GALLANT, KAREN E000008	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017284	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	GARNER, JO ANN E000047	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017285	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	GARNER, KITTY E000080	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	876.44	MAY-2023		00017286	04/28/2023
				<b>Check Total:</b>	<b>876.44</b>				
MW OH	GRIMM, DENNIS L E000042	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	314.00	MAY-2023		00017287	04/28/2023
				<b>Check Total:</b>	<b>314.00</b>				
MW OH	HOLTSCRAW, KATHERINE E000121	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	571.00	MAY-2023		00017288	04/28/2023
				<b>Check Total:</b>	<b>571.00</b>				
MW OH	IRVINE, SUZETTE E000019	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017289	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	JENKINS, ROBERT E000084	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	689.04	MAY-2023		00017290	04/28/2023
				<b>Check Total:</b>	<b>689.04</b>				
MW OH	JOHNSON, SHARON E000099	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	191.39	MAY-2023		00017291	04/28/2023
				<b>Check Total:</b>	<b>191.39</b>				
MW OH	JONES, ROBERT E000053	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	148.68	MAY-2023		00017292	04/28/2023
				<b>Check Total:</b>	<b>148.68</b>				
MW OH	JUAREZ, JANET E000134	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	148.68	MAY-2023		00017293	04/28/2023
				<b>Check Total:</b>	<b>148.68</b>				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	JUDD, TERRELL E000115	JUN MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,000.50	JUN-2023		00017294	04/28/2023
				<b>Check Total:</b>	<b>1,000.50</b>				
MW OH	KIRKLAND, RICHARD L E000110	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	148.68	MAY-2023		00017295	04/28/2023
				<b>Check Total:</b>	<b>148.68</b>				
MW OH	LITTLE, DIANE M E000098	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	269.02	MAY-2023		00017296	04/28/2023
				<b>Check Total:</b>	<b>269.02</b>				
MW OH	LOOMIS, CORINNE E000122	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	571.00	MAY-2023		00017297	04/28/2023
				<b>Check Total:</b>	<b>571.00</b>				
MW OH	LOWREY, B J E000041	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	314.00	MAY-2023		00017298	04/28/2023
				<b>Check Total:</b>	<b>314.00</b>				
MW OH	MAERTZWEILER, MICHAEL E000032	JUN MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	JUN-2023		00017299	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	MILANO, JAMES E000054	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017300	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	MILLER, RICHARD E000106	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,143.00	MAY-2023		00017301	04/28/2023
				<b>Check Total:</b>	<b>1,143.00</b>				
MW OH	NAJERA, JOSEPH D. E000136	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	571.00	MAY-2023		00017302	04/28/2023
				<b>Check Total:</b>	<b>571.00</b>				

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	OLEA, ARLENE J E000014	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017303	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	PALMER, GEORGE E000094	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,143.00	MAY-2023		00017304	04/28/2023
				<b>Check Total:</b>	<b>1,143.00</b>				
MW OH	PASCARELLA, RICHARD E000129	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,821.00	MAY-2023		00017305	04/28/2023
				<b>Check Total:</b>	<b>1,821.00</b>				
MW OH	PASCUA, RAYNALD E000114	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,726.00	MAY-2023		00017306	04/28/2023
				<b>Check Total:</b>	<b>1,726.00</b>				
MW OH	PASPALL, MIHAJLO E000085	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	448.36	MAY-2023		00017307	04/28/2023
				<b>Check Total:</b>	<b>448.36</b>				
MW OH	PEREZ, ROBERT E000111	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	148.68	MAY-2023		00017308	04/28/2023
				<b>Check Total:</b>	<b>148.68</b>				
MW OH	PICHON, WALTER E000103	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	269.02	MAY-2023		00017309	04/28/2023
				<b>Check Total:</b>	<b>269.02</b>				
MW OH	PINEDA, MATEO E000127	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	415.50	MAY-2023		00017310	04/28/2023
				<b>Check Total:</b>	<b>415.50</b>				
MW OH	PISCHEL, STEPHEN E000130	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	876.17	MAY-2023		00017311	04/28/2023
				<b>Check Total:</b>	<b>876.17</b>				

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MW OH	POINT, ERIC E000133	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,821.00	MAY-2023		00017312	04/28/2023
				<b>Check Total:</b>	<b>1,821.00</b>				
MW OH	REDIFER, KIM R E000022	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	879.00	MAY-2023		00017313	04/28/2023
				<b>Check Total:</b>	<b>879.00</b>				
MW OH	RENDEN, BRIAN E000083	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	448.36	MAY-2023		00017314	04/28/2023
				<b>Check Total:</b>	<b>448.36</b>				
MW OH	REYES, ROGER T E000024	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017315	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	REYNOLDS, MATTHEW E000132	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	571.00	MAY-2023		00017316	04/28/2023
				<b>Check Total:</b>	<b>571.00</b>				
MW OH	RICE, RUSSELL J E000059	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,391.00	MAY-2023		00017317	04/28/2023
				<b>Check Total:</b>	<b>1,391.00</b>				
MW OH	RIVERA, AIDA E000026	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	191.39	MAY-2023		00017318	04/28/2023
				<b>Check Total:</b>	<b>191.39</b>				
MW OH	ROACH, MICHAEL E000105	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,391.00	MAY-2023		00017319	04/28/2023
				<b>Check Total:</b>	<b>1,391.00</b>				
MW OH	ROBB, SANDRA E000043	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	191.39	MAY-2023		00017320	04/28/2023
				<b>Check Total:</b>	<b>191.39</b>				

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MW OH	ROSE, RICHARD D E000050	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,288.00	MAY-2023		00017321	04/28/2023
				<b>Check Total:</b>	<b>1,288.00</b>				
MW OH	SALE, LEE R E000031	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017322	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	SANCHEZ, LAURA E000058	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	191.39	MAY-2023		00017323	04/28/2023
				<b>Check Total:</b>	<b>191.39</b>				
MW OH	SCHLIEDER, BEVERLY E000120	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	876.44	MAY-2023		00017324	04/28/2023
				<b>Check Total:</b>	<b>876.44</b>				
MW OH	SMITH, WARD E000128	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	584.00	MAY-2023		00017325	04/28/2023
				<b>Check Total:</b>	<b>584.00</b>				
MW OH	SOTO, PHILIP J E000052	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017326	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	SPRAGUE, GARY A E000064	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,685.00	MAY-2023		00017327	04/28/2023
				<b>Check Total:</b>	<b>1,685.00</b>				
MW OH	STEPHEN, JEFFREY E000119	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,288.00	MAY-2023		00017328	04/28/2023
				<b>Check Total:</b>	<b>1,288.00</b>				
MW OH	TAYLOR, DAVID M E000088	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	584.00	MAY-2023		00017329	04/28/2023
				<b>Check Total:</b>	<b>584.00</b>				

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MW OH	TAYLOR, LINDA E000126	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	529.37	MAY-2023		00017330	04/28/2023
				<b>Check Total:</b>	<b>529.37</b>				
MW OH	THOMANN, DARYLL L E000101	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	533.78	MAY-2023		00017331	04/28/2023
				<b>Check Total:</b>	<b>533.78</b>				
MW OH	TRIFOS, WILLIAM E000104	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	879.00	MAY-2023		00017332	04/28/2023
				<b>Check Total:</b>	<b>879.00</b>				
MW OH	VALENTINE, THOMAS E000118	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	584.00	MAY-2023		00017333	04/28/2023
				<b>Check Total:</b>	<b>584.00</b>				
MW OH	VERSTYNEN, WILLIAM E000092	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	148.68	MAY-2023		00017334	04/28/2023
				<b>Check Total:</b>	<b>148.68</b>				
MW OH	WAHL, KATHLEEN A E000030	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	191.00	MAY-2023		00017335	04/28/2023
				<b>Check Total:</b>	<b>191.00</b>				
MW OH	WIEST, STEPHEN E000079	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	534.00	MAY-2023		00017336	04/28/2023
				<b>Check Total:</b>	<b>534.00</b>				
MW OH	WORDEN, LARRY M E000116	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	584.00	MAY-2023		00017337	04/28/2023
				<b>Check Total:</b>	<b>584.00</b>				
MW OH	YAMAGUCHI, BRIAN E000123	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,391.00	MAY-2023		00017338	04/28/2023
				<b>Check Total:</b>	<b>1,391.00</b>				

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MW OH	ZINN, JOHN E000009	MAY MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	RETAPR23	1,293.00	MAY-2023		00017339	04/28/2023
<b>Check Total:</b>					<b>1,293.00</b>				
MW OH	AMERICAN FIDELITY V010011	FSA P/E 4/15 PD 4/21	0010-2188 Health Care SSA	ACH042423	1,297.70	2178136G		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	FSA P/E 4/15 PD 4/21	0037-2188 Health Care SSA	ACH042423	10.57	2178136G		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	FSA P/E 4/15 PD 4/21	0048-2188 Health Care SSA	ACH042423	36.35	2178136G		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	FSA P/E 4/15 PD 4/21	0054-2188 Health Care SSA	ACH042423	8.35	2178136G		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	FSA P/E 4/15 PD 4/21	0010-2190 Dependent Care SSA	ACH042423	233.33	2178136G		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	PR# 007, PR# 008	0010-2155 Per Sec Plan - Opt. Life	ACH042423	2,560.80	D579149		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	PR# 007, PR# 008	0079-2155 Per Sec Plan - Opt. Life	ACH042423	38.99	D579149		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	PR# 007, PR# 008	0029-2155 Per Sec Plan - Opt. Life	ACH042423	49.35	D579149		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	PR# 007, PR# 008	0037-2155 Per Sec Plan - Opt. Life	ACH042423	18.00	D579149		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	PR# 007, PR# 008	0048-2155 Per Sec Plan - Opt. Life	ACH042423	107.32	D579149		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	PR# 007, PR# 008	0050-2155 Per Sec Plan - Opt. Life	ACH042423	0.00	D579149		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	PR# 007, PR# 008	0054-2155 Per Sec Plan - Opt. Life	ACH042423	10.26	D579149		00017342	04/27/2023
MW OH	AMERICAN FIDELITY V010011	PR# 007, PR# 008	0076-2155 Per Sec Plan - Opt. Life	ACH042423	4.82	D579149		00017342	04/27/2023

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MW OH	AMERICAN FIDELITY V010011	PR# 007, PR# 008	395000-2187 Voluntary Plan Life	ACH042423	2,117.34	D579149		00017342	04/27/2023
<b>Check Total:</b>					<b>6,493.18</b>				
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0078-2140 Employee PERS W/H	ACH042423	214.29	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0079-2140 Employee PERS W/H	ACH042423	78.16	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0029-2195 PERS Uniform	ACH042423	0.02	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0048-2195 PERS Uniform	ACH042423	0.56	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0050-2195 PERS Uniform	ACH042423	0.00	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0079-2195 PERS Uniform	ACH042423	0.18	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0061-2195 PERS Uniform	ACH042423	1.04	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0010-2195 PERS Uniform	ACH042423	24.21	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0021-2195 PERS Uniform	ACH042423	0.00	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0061-2150 Survivor Benefit Package	ACH042423	0.93	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0054-2150 Survivor Benefit Package	ACH042423	0.48	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0079-2150 Survivor Benefit Package	ACH042423	0.44	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0078-2150 Survivor Benefit Package	ACH042423	0.47	PR2301007		00017343	04/27/2023

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MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0037-2150 Survivor Benefit Package	ACH042423	2.09	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0050-2150 Survivor Benefit Package	ACH042423	0.00	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0076-2150 Survivor Benefit Package	ACH042423	0.11	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0029-2150 Survivor Benefit Package	ACH042423	1.11	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0048-2140 Employee PERS W/H	ACH042423	1,845.88	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0010-2140 Employee PERS W/H	ACH042423	108,417.81	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0024-2140 Employee PERS W/H	ACH042423	792.67	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0061-2140 Employee PERS W/H	ACH042423	1,736.59	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0076-2140 Employee PERS W/H	ACH042423	68.91	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0050-2140 Employee PERS W/H	ACH042423	0.00	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0054-2140 Employee PERS W/H	ACH042423	421.50	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0037-2140 Employee PERS W/H	ACH042423	1,275.45	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0029-2140 Employee PERS W/H	ACH042423	446.56	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0029-2140 Employee PERS W/H	ACH042423	0.00	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC	PERS P/E 4/1 PD 4/07	0029-2145	ACH042423	2.59	PR2301007		00017343	04/27/2023

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	V010053		Employee PERS Payback W/H						
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0037-2145 Employee PERS Payback W/H	ACH042423	18.11	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0054-2145 Employee PERS Payback W/H	ACH042423	12.94	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0010-2145 Employee PERS Payback W/H	ACH042423	220.71	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0048-2145 Employee PERS Payback W/H	ACH042423	4.40	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0048-2150 Survivor Benefit Package	ACH042423	3.03	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0024-2150 Survivor Benefit Package	ACH042423	0.93	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/1 PD 4/07	0010-2150 Survivor Benefit Package	ACH042423	143.49	PR2301007		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0076-2150 Survivor Benefit Package	ACH042423	0.06	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0054-2150 Survivor Benefit Package	ACH042423	0.48	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0061-2150 Survivor Benefit Package	ACH042423	0.93	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0079-2150 Survivor Benefit Package	ACH042423	0.41	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0078-2150 Survivor Benefit Package	ACH042423	0.47	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0048-2150 Survivor Benefit Package	ACH042423	3.08	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0029-2150 Survivor Benefit Package	ACH042423	1.09	PR2301008		00017343	04/27/2023

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MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0010-2150 Survivor Benefit Package	ACH042423	131.82	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0024-2150 Survivor Benefit Package	ACH042423	0.93	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0037-2150 Survivor Benefit Package	ACH042423	2.09	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0037-2145 Employee PERS Payback W/H	ACH042423	18.11	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0010-2145 Employee PERS Payback W/H	ACH042423	220.71	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0029-2145 Employee PERS Payback W/H	ACH042423	2.59	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0048-2145 Employee PERS Payback W/H	ACH042423	4.40	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0054-2145 Employee PERS Payback W/H	ACH042423	12.94	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0078-2140 Employee PERS W/H	ACH042423	214.29	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0079-2140 Employee PERS W/H	ACH042423	63.44	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0061-2140 Employee PERS W/H	ACH042423	1,552.14	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0048-2140 Employee PERS W/H	ACH042423	2,012.17	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0054-2140 Employee PERS W/H	ACH042423	424.12	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0029-2140 Employee PERS W/H	ACH042423	443.27	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC	PERS P/E 4/15 PD 4/21	0029-2140	ACH042423	0.00	PR2301008		00017343	04/27/2023

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	V010053		Employee PERS W/H						
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0037-2140 Employee PERS W/H	ACH042423	1,279.13	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0076-2140 Employee PERS W/H	ACH042423	32.44	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0024-2140 Employee PERS W/H	ACH042423	792.67	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0048-2195 PERS Uniform	ACH042423	0.60	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0061-2195 PERS Uniform	ACH042423	1.04	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0010-2195 PERS Uniform	ACH042423	24.37	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0021-2195 PERS Uniform	ACH042423	0.00	PR2301008		00017343	04/27/2023
MW OH	CALIFORNIA PUBLIC V010053	PERS P/E 4/15 PD 4/21	0010-2140 Employee PERS W/H	ACH042423	107,026.74	PR2301008		00017343	04/27/2023
				<b>Check Total:</b>	<b>230,002.19</b>				
MW OH	CALIFORNIA STATE V004813	P/E 4/15 PD 4/21	0010-2196 Garnishments W/H	ACH042423	2,196.90	PR2301008		00017344	04/27/2023
MW OH	CALIFORNIA STATE V004813	P/E 4/15 PD 4/21	0029-2196 Garnishments W/H	ACH042423	9.23	PR2301008		00017344	04/27/2023
MW OH	CALIFORNIA STATE V004813	P/E 4/15 PD 4/21	0037-2196 Garnishments W/H	ACH042423	69.23	PR2301008		00017344	04/27/2023
MW OH	CALIFORNIA STATE V004813	P/E 4/15 PD 4/21	0048-2196 Garnishments W/H	ACH042423	46.15	PR2301008		00017344	04/27/2023
				<b>Check Total:</b>	<b>2,321.51</b>				
MW OH	EMPLOYMENT	P/E 4/15 PD 4/21	0010-2135	ACH042423	32,114.82	PR2301008		00017345	04/27/2023

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010052		Calif Income Tax W/H						
MW OH	EMPLOYMENT V010052	P/E 4/15 PD 4/21	0024-2135 Calif Income Tax W/H	ACH042423	191.42	PR2301008		00017345	04/27/2023
MW OH	EMPLOYMENT V010052	P/E 4/15 PD 4/21	0029-2135 Calif Income Tax W/H	ACH042423	106.37	PR2301008		00017345	04/27/2023
MW OH	EMPLOYMENT V010052	P/E 4/15 PD 4/21	0037-2135 Calif Income Tax W/H	ACH042423	429.08	PR2301008		00017345	04/27/2023
MW OH	EMPLOYMENT V010052	P/E 4/15 PD 4/21	0048-2135 Calif Income Tax W/H	ACH042423	542.44	PR2301008		00017345	04/27/2023
MW OH	EMPLOYMENT V010052	P/E 4/15 PD 4/21	0054-2135 Calif Income Tax W/H	ACH042423	124.91	PR2301008		00017345	04/27/2023
MW OH	EMPLOYMENT V010052	P/E 4/15 PD 4/21	0061-2135 Calif Income Tax W/H	ACH042423	281.33	PR2301008		00017345	04/27/2023
MW OH	EMPLOYMENT V010052	P/E 4/15 PD 4/21	0076-2135 Calif Income Tax W/H	ACH042423	16.57	PR2301008		00017345	04/27/2023
MW OH	EMPLOYMENT V010052	P/E 4/15 PD 4/21	0078-2135 Calif Income Tax W/H	ACH042423	70.91	PR2301008		00017345	04/27/2023
MW OH	EMPLOYMENT V010052	P/E 4/15 PD 4/21	0079-2135 Calif Income Tax W/H	ACH042423	98.39	PR2301008		00017345	04/27/2023
				<b>Check Total:</b>	<b>33,976.24</b>				
MW OH	INTERNAL REVENUE V010054	P/E 4/15 PD 4/21	0010-2110 Federal Income Tax W/H	ACH042423	75,165.19	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0024-2110 Federal Income Tax W/H	ACH042423	384.06	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0078-2110 Federal Income Tax W/H	ACH042423	143.85	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0079-2110 Federal Income Tax W/H	ACH042423	235.70	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE	FED P/E 4/15 PD 4/21	0061-2110	ACH042423	960.39	PR2301008		00017346	04/27/2023

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V010054		Federal Income Tax W/H						
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0076-2110 Federal Income Tax W/H	ACH042423	40.88	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0048-2110 Federal Income Tax W/H	ACH042423	1,501.91	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0054-2110 Federal Income Tax W/H	ACH042423	332.33	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0037-2110 Federal Income Tax W/H	ACH042423	1,013.23	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0029-2110 Federal Income Tax W/H	ACH042423	244.98	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0029-2115 Employee Medicare W/H	ACH042423	50.27	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0024-2115 Employee Medicare W/H	ACH042423	71.85	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0048-2115 Employee Medicare W/H	ACH042423	198.74	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0037-2115 Employee Medicare W/H	ACH042423	127.31	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0061-2115 Employee Medicare W/H	ACH042423	68.60	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0054-2115 Employee Medicare W/H	ACH042423	40.49	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0078-2115 Employee Medicare W/H	ACH042423	22.11	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0079-2115 Employee Medicare W/H	ACH042423	24.02	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0076-2115 Employee Medicare W/H	ACH042423	4.15	PR2301008		00017346	04/27/2023

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0010-2115 Employee Medicare W/H	ACH042423	10,286.39	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0010-2120 Employer Medicare Payable	ACH042423	10,286.39	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0076-2120 Employer Medicare Payable	ACH042423	4.15	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0079-2120 Employer Medicare Payable	ACH042423	24.02	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0078-2120 Employer Medicare Payable	ACH042423	22.11	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0054-2120 Employer Medicare Payable	ACH042423	40.49	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0061-2120 Employer Medicare Payable	ACH042423	68.60	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0037-2120 Employer Medicare Payable	ACH042423	127.31	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0048-2120 Employer Medicare Payable	ACH042423	198.74	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0024-2120 Employer Medicare Payable	ACH042423	71.85	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0029-2120 Employer Medicare Payable	ACH042423	50.27	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0010-2125 Employee Social Sec W/H	ACH042423	0.00	PR2301008		00017346	04/27/2023
MW OH	INTERNAL REVENUE V010054	FED P/E 4/15 PD 4/21	0010-2130 Employer Soc Sec Payable	ACH042423	0.00	PR2301008		00017346	04/27/2023
<b>Check Total:</b>					<b>101,810.38</b>				
MW OH	MISSION SQUARE 100091 V012393	P/E 4/15 PD 4/21	0010-2170 Deferred Comp Payable - ICMA	ACH042423	7,344.94	PR2301008		00017347	04/27/2023

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
					<b>Check Total:</b>	<b>7,344.94</b>			
MW OH	MISSION SQUARE 301387 V012394	P/E 4/15 PD 4/21	0010-2170 Deferred Comp Payable - ICMA	ACH042423	29,774.75	301387-PY008		00017348	04/27/2023
MW OH	MISSION SQUARE 301387 V012394	P/E 4/15 PD 4/21	0029-2170 Deferred Comp Payable - ICMA	ACH042423	33.39	301387-PY008		00017348	04/27/2023
MW OH	MISSION SQUARE 301387 V012394	P/E 4/15 PD 4/21	0037-2170 Deferred Comp Payable - ICMA	ACH042423	241.36	301387-PY008		00017348	04/27/2023
MW OH	MISSION SQUARE 301387 V012394	P/E 4/15 PD 4/21	0048-2170 Deferred Comp Payable - ICMA	ACH042423	636.41	301387-PY008		00017348	04/27/2023
MW OH	MISSION SQUARE 301387 V012394	P/E 4/15 PD 4/21	0054-2170 Deferred Comp Payable - ICMA	ACH042423	125.80	301387-PY008		00017348	04/27/2023
MW OH	MISSION SQUARE 301387 V012394	P/E 4/15 PD 4/21	0076-2170 Deferred Comp Payable - ICMA	ACH042423	2.25	301387-PY008		00017348	04/27/2023
MW OH	MISSION SQUARE 301387 V012394	P/E 4/15 PD 4/21	0078-2170 Deferred Comp Payable - ICMA	ACH042423	75.00	301387-PY008		00017348	04/27/2023
MW OH	MISSION SQUARE 301387 V012394	P/E 4/15 PD 4/21	0079-2170 Deferred Comp Payable - ICMA	ACH042423	41.09	301387-PY008		00017348	04/27/2023
					<b>Check Total:</b>	<b>30,930.05</b>			
MW OH	CALIFORNIA PUBLIC V006234	P/E 4/15 PD 4/21	395000-4715 ISF Health Ins Reimbursement	ACH042423	371.97	10000001713116		00017349	04/27/2023
MW OH	CALIFORNIA PUBLIC V006234	MAY MED INSURANCE PREMIUM	395000-4715 ISF Health Ins Reimbursement	ACH042423	197,815.93	10000001714607		00017349	04/27/2023
MW OH	CALIFORNIA PUBLIC V006234	MAY MED INSURANCE PREMIUM	395083-5161 Health Insurance Premiums	ACH042423	15,407.31	10000001714607		00017349	04/27/2023
MW OH	CALIFORNIA PUBLIC V006234	MAY MED INPREMIUM NON-PERS	395000-4715 ISF Health Ins Reimbursement	ACH042423	31,167.19	10000001714608		00017349	04/27/2023
					<b>Check Total:</b>	<b>244,762.40</b>			
MW OH	WASHINGTON STATE	P/E 4/15 PD 4/21	0010-2196	ACH042423	240.00	PR2301008		00017350	04/27/2023

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V011597		Garnishments W/H						
				<b>Check Total:</b>	<b>240.00</b>				
				<b>Type Total:</b>	<b>715,997.13</b>				
				<b>Check Total:</b>	<b>715,997.13</b>				



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR/ PUBLIC SERVICES & INFRASTRUCTURE

DATE: MAY 16, 2023

SUBJECT: **SETTING OF THE ANNUAL SPECIAL TAX RATE FOR FISCAL YEAR 2023-24 FOR COMMUNITY FACILITIES DISTRICT NO. 2014-01 (PUBLIC SERVICES CFD) AND DECLARING THE INTENTION TO ALLOW FOR THE ANNEXATION OF PROPERTY TO COMMUNITY FACILITIES DISTRICT NO. 2014-01**

FISCAL

IMPACT: REVENUE: \$64,139.16 RECOUPED THROUGH ASSESSMENTS (550000-4505)

### **SUMMARY:**

On February 18, 2014, the City Council adopted Resolution No. R-2014-10, establishing Community Facilities District No. ("CFD") 2014-01 ("Public Services CFD") to provide an ongoing sustainable funding source paid for by new developments to help fund the cost of public safety services. On March 4, 2014, the City Council adopted Ordinance No. 2014-03, authorizing the City Council to determine, by resolution, on or before August 1 of each year, the specific special tax to be levied on each parcel of land within the CFD. At that time, the City Council also, in the adoption of the territory map, approved the area designated as future annexation to the CFD. Staff recommends that the City Council adopt a resolution to levy a special tax to pay for public safety services for Fiscal Year (FY) 2023-24 (Attachment 1), adopt a resolution declaring its intention to annex territory to the CFD and set a public hearing on June 20, 2023 (Attachment 2).

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2023-32, a Resolution of the City Council of the City of Placentia, California, setting the levy of an Annual Special Tax for Community Facilities District No. 2014-01 (Public Services); and
2. Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2014-01 (Public Services) for Fiscal Year 2023-24 on the Orange County Secured Property Tax Roll; and
3. Adopt Resolution No. R-2023-33, a Resolution of the City Council of the City of Placentia, California, declaring its intention to annex certain territory to Community Facilities District No. 2014-01 (Public Services).

**1.c.**

**May 16, 2023**

**STRATEGIC PLAN STATEMENT:**

There is no specific Strategic Plan Goal or Objective associated with this Council action.

**DISCUSSION:**

In 2014, the City Council created CFD 2014-01 to provide a new revenue stream paid for by new residential developments to be used to help fund the cost of public safety services. This type of financing program, which is authorized under the Mello-Roos Community Facilities Act of 1982, envisioned the participation of all future additional new development projects, either by formation of new districts or annexation into the existing CFD.

The special tax that is currently being assessed on properties within the CFD is based upon a Fiscal Impact Analysis ("FIA") that was prepared for the initial formation of the CFD in 2014. Based on the FIA, the tax rate needed to support public safety services for new residential developments was established at \$225.00 for each single-family residential unit per year. Therefore, the special tax rates for 2014-15 were \$225.00 per residential unit for single-family residential property and \$170.00 per residential unit for multi-family residential property.

The CFD is subject to an Annual Escalation Factor beginning on July 1, 2015, which shall be the greater of five percent (5%) or the annual percentage increase, if any, of the Consumer Price index for the twelve (12) months ending the preceding December 31. The index identified in the Rate and Method of Apportionment from 2014 was the All-Urban Consumers (CPI\_U) for Los Angeles-Riverside-Orange County area. However, in January 2018, the Bureau of Labor and Statistics split the index geographically into a Los Angeles-Long Beach-Anaheim area and a Riverside-San Bernardino-Ontario area. The City has determined that the Los Angeles-Long Beach-Anaheim index is the most appropriate index as it includes both Los Angeles and Orange Counties. The CPI for the 12 months ending the preceding December 31 was 4.9%. Therefore, the special tax rates are being increased by 5% as allowed. The adjusted special tax rates for FY 2023-24 are \$354.36 per residential unit for single-family residential property and \$267.74 per residential unit for multi-family residential property.

As a condition of approval, the JPI transit-oriented development at 505 W. Crowther Avenue, was required to annex itself to the CFD. This project is currently under the final phase of construction and will need to be annexed to the CFD prior to receiving a Certificate of Occupancy. To commence the annexation process, the City Council must adopt a Resolution of Intention (Attachment 2). This Resolution sets forth terms and conditions for annexing territory into the CFD and includes the rate and apportionment for the special tax to be levied. The Resolution of Intention also establishes a date for a public hearing on the annexation action, and for an election among the authorized electors. The hearing date, which by statute must be within 30-60 days following the adoption of the Resolution of Intention, is scheduled for June 20, 2023. Since there are less than twelve (12) registered voters in the territory proposed to be annexed, the election will be a landowner vote which is a vote of JPI annexing its property to the CFD.

**FISCAL IMPACT:**

For the tax to be applied to a parcel, either construction must be completed or a building permit for the home needs to be issued by the City by June 1 of the preceding fiscal year. Currently, a total of 181 single-family properties have been annexed into CFD 2014-01 since its creation. For FY 2023-24, 181 parcels will be assessed at the adjusted special tax rate of \$354.36. The 54 detached single-family homes by Shea Homes located on the southeast corner of Alta Vista Street and Rose Drive were annexed into CFD 2014-01 and will be levied for the first time in FY 2023-24. The anticipated revenue from these assessments in FY 2023-24 is \$64,139.16. The addition of the new annexation into the special tax district will generate future new revenue as summarized in the following.

Development	Number of Units	Annual Unit Rate	Total Annual Revenue
JPI Luxury Apartments	418	\$267.74	\$111,915.32

Prepared by:

*Elsa Robinson*

\_\_\_\_\_  
 Elsa Y. Robinson  
 Senior Management Analyst

Reviewed and approved:

*Jennifer Lampman*

\_\_\_\_\_  
 Jennifer Lampman  
 Director of Finance

Reviewed and approved:

*Luis Estevez*

\_\_\_\_\_  
 Luis Estevez  
 Deputy City Administrator

Reviewed and approved:

*[Signature]*

\_\_\_\_\_  
 Damien R. Arrula  
 City Administrator

**Attachments:**

1. Resolution No. R-2023-32 – Annual Levy for CFD 2014-01
2. Resolution No. R-2023-33 – Intention to Annex Territory to CFD 2014-01
3. Rate and Method of Apportionment of Special Tax

## RESOLUTION NO. R-2023-32

### A RESOLUTION OF CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, SETTING THE LEVY OF AN ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 2014-01 (PUBLIC SERVICES) FOR FY 2023-24.

#### A. Recitals.

(i). The City Council of the City of Placentia (“City Council”), has initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors to authorize the levy of a special tax in a community facilities district, all as authorized pursuant to the terms and provisions of the “{Mello-Roos Community Facilities Act of 1982”, being Chapter 2.5, Part 1, Division 2, Title 5 of the California Government Code (“Act”) denominated COMMUNITY FACILITIES DISTRICT NO. 2014-01 (Public Servicers) (“District”).

(ii). The City Council, by adoption of Ordinance No. 2014-03 (“Ordinance”) as authorized by § 53340 of the California Government Code, has authorized the levy of special taxes within the District to finance the authorized service in accordance with the Rate and Method of Apportionment of the Special Tax (“RMA”) set forth in Exhibit “B” to the Resolution of Formation, which is on file in the office of the City Clerk and incorporated by reference herein.

(iii). California Government Code § 53340 provides that the City Council may provide, by resolution, for the levy of the special tax in the current tax year or future tax years at the same rate or at a lower rate than the rate provided by the Ordinance, if the resolution is adopted and a certified list of all parcels subject to the special tax levy including the amount of the tax to be levied on each parcel for the applicable tax year, is filed by the Clerk or other official designated by the legislative body with the county auditor on or before the 10<sup>th</sup> day of August of that tax year.

(iv). The RMA provides for an annual escalation factor of the greater of five percent (5%) or the annual percentage increase, if any, of the All Urban Consumers Consumer Price Index (“CPI”) for the Los Angeles – Riverside – Orange County, CA area as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31.

(v). The All Urban Consumers Consumer Price Index (“CPI”) for the Los Angeles– Long Beach-Anaheim, CA area (part of the former Los Angeles-Riverside-Orange County, CA area) as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31 was 4.9%.

#### B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct.
2. This City Council does hereby find and determine as follows:
  - A. The annual escalation for FY 2023-24 shall be 5%.
  - B. The City Council hereby levies a special tax within the District for Fiscal Year 2022-23 at the rate of \$354.36 per residential unit for single-family residential property and \$267.74 per residential unit for multi-family residential property.
  - C. The CFD Administrator hereby is authorized and directed to file with the County Auditor on or before the 10<sup>th</sup> day of August a certified copy of this Resolution accompanied by a list of all parcels subject to the special tax levy with the taxes to be levied on each parcel based on the 2023-24 special tax rates set forth in Part B of this Resolution.
  - D. The special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same penalties and same procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said special tax.
  - E. The County Auditor is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land affected, in a space marked "Public Services Special Tax" or by any other suitable designation, the installment of the special tax.
  - F. The County Auditor shall, at the close of the tax collection period, promptly render to the District a detailed report showing the amount and/or amounts of such special tax installments, interest, penalties, and percentages so collected and from what property collected, and also provide a statement of any percentages retained for the expense of making any such collection.
  - G. This Resolution shall become effective upon its adoption.

**APPROVED and ADOPTED this 16<sup>th</sup> day of May 2023.**

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Ward L. Smith, Mayor

ATTEST:

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Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA  
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 16<sup>th</sup> day of May 2023 by the following vote:

AYES: Councilmembers:  
NOES: Councilmembers:  
ABSENT: Councilmembers:  
ABSTAIN: Councilmembers:

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Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

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Christian L. Bettenhausen, City Attorney

## RESOLUTION NO. R- 2023-33

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA ACTING AS THE LEGISLATIVE BODY OF COMMUNITY FACILITIES DISTRICT NO. 2014-01 DECLARING ITS INTENTION TO ANNEX CERTAIN TERRITORY INTO SAID DISTRICT

#### A. Recitals

(i) The City Council of the City of Placentia ("City Council"), initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors to authorize the levy of a special tax in a community facilities district, all as authorized pursuant to the terms and provisions of the "Mello-Roos Community Facilities Act of 1982", being Chapter 2.5, Part 1, Division 2, Title 5 of the California Government Code ("Act") denominated COMMUNITY FACILITIES DISTRICT NO. 2014-01 (Public Services) ("District"), Resolution No. 2014-10.

(ii) The City Council heretofore adopted Ordinance No. O-2014-03 which provided for the levying and collection of special taxes ("Special Taxes") within the District, as provided in the Act in accordance with the Rate and Method of Apportionment ("RMA") set forth in Resolution No. 2014-10.

(iii) The City Council has received a petition ("Petition") requesting the institution of proceedings for annexation to the District signed by the landowner(s) within the territory proposed to be annexed ("Property") pursuant to the Act.

(iv) The City Council has determined that the Petition complies with the requirements of California Government Code § 53318 and now intends to annex the Property to the District.

(v) The City Council desires to adopt this Resolution of Intention to annex said Property to the District as provided in § 53339 of the Act consisting of the territory described in Exhibit "A" attached hereto and incorporated herein by reference, which the City Council hereby determines shall be known as "City of Placentia Community Facilities District No. 2014-01 (Public Services) JPI Annexation" ("JPI Annexation" or the "Annexation") pursuant to the Act to finance (1) the public services described in Exhibit "B" attached hereto and incorporated herein by reference ("Services"); and (2) the incidental expenses to be incurred in connection with financing the Services and forming and administering the District ("Incidental Expenses") .

(vi) It is the intention of the City Council to consider financing the Services and the Incidental Expenses through the annexation of the Property to the District and the levy of a special tax therein to pay for the Services and the Incidental Expenses, provided that the special tax levies are approved at an election to be held within the District.

## **B. Resolution.**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct and incorporated herein by reference.

2. The Property is proposed to be annexed to the District pursuant to the terms of the Act. It is further proposed that the boundaries of the annexation shall be as described in Exhibit "A" hereto, which boundaries shall, upon recordation of the boundary map for the Annexation, include the entirety of all parcels subject to taxation by the District. The proposed boundaries of the Annexation are depicted on the map of the proposed Community Facilities District No. 2014- 01 JPI Annexation which is on file in the office of the City Clerk entitled "Map of Proposed Boundaries of City of Placentia Community Facilities District No. 2014-01 ( Public Services) JPI Annexation" which map indicates by a boundary line the extent of the territory included in the District and shall govern for all details as to the extent of the Annexation. On the original and one (1) copy of the map of said Annexation on file in the City Clerk's office, the City Clerk shall endorse the certificate evidencing the date and adoption of this Resolution. The City Clerk shall file the original of such map in the City Clerk's Office and, within fifteen (15) days after the adoption of this Resolution, shall file a copy of such map so endorsed in the records of the County Recorder, County of Orange, State of California, all as required by § 3111 of the California Streets and Highways Code.

3. The name of the proposed Annexation shall be "City of Placentia Community Facilities District No. 2014-01 (Public Services) JPI Annexation".

4. The Services proposed to be provided and financed by District are described on Exhibit "B" attached hereto. The cost of providing the Services includes Incidental Expenses, which include expenses to be incurred in connection with the determination of the amount of the levy of the special tax, the collection of the special tax including the expenses of collecting delinquencies, the payment of salaries and benefits of any City employee whose duties are directly related to the administration of the District, and costs otherwise incurred in order to carry out the authorized purposes of the District. The City Council hereby finds and determines that the description of the Services herein is sufficiently informative to allow taxpayers within the proposed Annexation to understand what the funds may be used to finance. The City Council hereby finds that the proposed Services are necessary to meet increased demands placed upon the City as a result of development occurring in the District, including the JPI Annexation thereto.

5. Except where funds are otherwise available, it is the intention of the City Council to levy annually in accordance with procedures contained in the Act a special tax within the District, including the Annexation area, secured by recordation of a continuing lien against all nonexempt real property in the District, including the Annexation area, sufficient to pay for the Services and Incidental Expenses. The rate and method of

apportionment and manner of collection of the special tax within the District is described in detail in the RMA attached hereto as Exhibit "C" and incorporated herein by reference. Exhibit "C" allows each landowner within the District to estimate the maximum amount that may be levied against each parcel. In the first year in which such special tax is levied, the levy shall include an amount sufficient to repay the District all amounts, if any, transferred to the District pursuant to § 53314 of the Act and interest thereon.

6. If special taxes of the District are levied against any parcel used for private residential purposes, (i) the maximum special tax rate shall not be increased over time except that it may be increased by an amount not to exceed the greater of five percent (5%) or the annual percentage increase, if any, of the All Urban Consumers Consumer Price Index ("CPI"). The annual CPI used shall be for the area of Los Angeles - Riverside - Orange County, CA as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31 to the extent permitted in the rate and method of apportionment; (ii) such tax shall be levied for a period not to exceed fifty (50) years commencing with Fiscal Year 2014-15, as further described in Exhibit "C" hereto; and (iii) under no circumstances will such special tax be increased as a consequence of delinquency or default by the owner of any other parcels within the District by more than ten percent (10%).

7. The special tax within the proposed Annexation is based on the expected demand that each parcel of real property within the proposed Annexation will place on the Services and on the benefit that each parcel derives from the Services. The City Council hereby determines that the proposed Services are necessary to meet the increased demand placed upon the City as a result of the development of land proposed for inclusion in the District. The City Council hereby determines the rate and method of apportionment of the special tax set forth in Exhibit "C" for the District to be reasonable. The special tax is apportioned to each parcel on the foregoing basis pursuant to § 53325.3 of the Act and such special tax is not based upon the value or ownership of real property. In the event that a portion of the property within the Annexation shall become for any reason exempt, wholly or partially, from the levy of the special tax specified on Exhibit "C," the City Council shall, on behalf of the District No., cause the levy to be increased, subject to the limitation of the maximum special tax for a parcel as set forth in Exhibit "C," to the extent necessary upon the remaining property within the District which is not delinquent or exempt in order to yield the special tax revenues required for the purposes described in § 5, above. The obligation to pay special taxes may be prepaid as set forth in Exhibit "C."

8. A public hearing ("Hearing") on the annexation of the Property to District, the proposed rate and method of apportionment of the special tax and Incidental Expenses shall be held on June 20, 2023, at 7 :00 O' clock p.m., or as soon thereafter as the matter may be heard, at the chambers of the City Council of the City of Placentia, 401 E. Chapman Avenue, Placentia, California 92870. Should the City Council determine to annex the Property to the District, immediately thereafter, a special election will be held within the District to authorize the levy of the special tax in accordance with the procedures contained in California Government Code § 53326. If held, the proposed voting procedure at the elections will be a landowner vote with each landowner who is the

owner of record of land subject to annexation to the District at the close of the Hearing, or the authorized representative thereof, having one vote for each acre or portion thereof owned within the Annexation. Ballots for the special elections may be distributed by mail or by personal service prior to the Hearing.

9. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed Annexation may appear and be heard.

10. The City Clerk is hereby directed to publish a notice ("Notice") of the Hearing pursuant to California Government Code § 6061 in a newspaper of general circulation published in the area of the proposed District. Such Notice shall contain the text of this Resolution, state the time and place of the Hearing, a statement that the testimony of all interested persons or taxpayers will be heard, a description of the protest rights of the registered voters and landowners in the proposed Annexation as provided in § 53324 of the Act and a description of the proposed voting procedure for the election required by the Act. Such publication shall be completed at least seven (7) days prior to the date of the Hearing.

**ADOPTED AND APPROVED this 16th day of May 2023.**

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Ward L. Smith, Mayor

ATTEST:

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Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 16<sup>th</sup> day of May 2023 by the following vote:

AYES: Councilmembers:  
NOES: Councilmembers:  
ABSENT: Councilmembers:  
ABSTAIN: Councilmembers:

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Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

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Christian L. Bettenhausen, City Attorney

EXHIBIT "A"  
ANNEXATION BOUNDARIES

EXHIBIT "B"  
SERVICES

Police protection services and fire protection and suppression services, including but not limited to (i) the costs of contracting services, (ii) equipment, vehicles, ambulances and paramedics, fire apparatus, supplies, (iii) the salaries and benefits of City staff that directly provide police protection services and fire protection and suppression services and other services as defined herein, respectively, and (iv) City overhead costs associated with providing such services within the District. On each July 1 following the Base Year the increases attributed to salaries and benefits shall be calculated and limited to the increase based on the Annual Escalation Factor as provided in the Rate and Method of Apportionment of the Special Taxes. The Special Tax will finance Services that are in addition to those provided in or required for the territory within the District and will not be replacing services already available. The Special Tax provides only partial funding for police and fire services.

EXHIBIT "C"

RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

# RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

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## CITY OF PLACENTIA COMMUNITY FACILITIES DISTRICT NO. 2014-01 (PUBLIC SERVICES)

A Special Tax as hereinafter defined shall be levied on all Assessor's Parcels within the City of Placentia Community Facilities District No. 2014-01 (Public Services), ("CFD No. 2014-01"), other than Assessor's Parcels classified as Exempt Property as defined herein, and collected each Fiscal Year commencing in Fiscal Year 2014-2015, in an amount determined by the CFD Administrator through the application of the procedures described below. All of the real property within CFD No. 2014-01, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to CFD No. 2014-01, unless a separate Rate and Method of Apportionment of Special Tax is adopted for the annexation area.

### A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

**"Acre or Acreage"** means the land area of an Assessor's Parcel, expressed in acres, as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Subdivision Map, other final map, other parcel map, other condominium plan, or functionally equivalent map or instrument recorded in the Office of the County Recorder. The square footage of an Assessor's Parcel is equal to the Acreage multiplied by 43,560.

**"Act"** means the Mello-Roos Communities Facilities Act of 1982 as amended, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California.

**"Administrative Expenses"** means the following actual or reasonably estimated expenses related to the administration of CFD No. 2014-01: the costs of determining the amount of the levy of Special Taxes, the collection of Special Taxes, including the expenses of collecting delinquencies and pursuing foreclosures, the payment of a proportional share of salaries and benefits of any City employee and City overhead whose duties are directly related to the administration of CFD No. 2014-01, fees and expenses for counsel, audits, costs associated with responding to public inquiries regarding CFD No. 2014-01, and any and all other costs incurred in connection with the administration of CFD No. 2014-01.

**"Annual Escalation Factor"** means the greater of five percent (5%) or the annual percentage increase, if any, of the All Urban Consumers Consumer Price Index ("CPI"). The annual CPI used shall be for the area of Los Angeles – Riverside – Orange County, CA as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31.

**"Assessor's Parcel"** means a Condominium lot, Lot, or parcel shown in an Assessor's Parcel Map with an assigned assessor's parcel number.

**"Assessor's Parcel Map"** means an official map of the Assessor of the County designating parcels by assessor's parcel number.

**"Base Year"** means Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

**“Boundary Map”** means the map of the boundaries of CFD No. 2014-01 recorded on January 21, 2014 in the Orange County Recorder’s Office in Book 94, Pages 46, of Maps of Assessments and Community Facilities Districts (instrument number 2014-24969), as the same may be amended by annexation from time to time hereafter.

**“Building Permit”** means a permit issued for new construction of a residential dwelling. For purposes of this definition, “Building Permit” shall not include permits for construction or installation of retaining walls, grading, utility improvements, or other such improvements not intended for human habitation.

**“CFD Administrator”** means an official of the City, or designee thereof, responsible for determining the Special Tax Requirement for Services and providing for the levy and collection of the Special Taxes for CFD No. 2014-01.

**“CFD No. 2014-01”** means City of Placentia Community Facilities District No. 2014-01 (Public Services) established by the City Council under the Act.

**“City”** means the City of Placentia.

**“City Council”** means the Council of the city of Placentia, acting as the legislative body of CFD No. 2014-01.

**“Condominium”** means an estate in real property consisting of an undivided interest in common in a portion of a parcel of real property together with a separate interest in space in a residential, industrial or commercial building on such real property, such as an apartment, office or store. A condominium may include in addition a separate interest in other portions of such real property. Such estate may, with respect to the duration of its enjoyment, be either:

- (1) An estate of inheritance or perpetual estate;
- (2) An estate for life; or
- (3) An estate for years, such as a leasehold or a sublease hold.

**“County”** means the County of Orange.

**“Developed Property”** means an Assessor’s Parcel of Taxable Property for which a Building Permit was issued on or before **June 1** preceding the Fiscal Year for which Special Taxes are being levied.

**“Developed Residential Property”** means an Assessor’s Parcel of Taxable Property for which a Building Permit was issued on or before **June 1** preceding the Fiscal Year for which Special Taxes are being levied and which Building Permit was issued for purposes of constructing one or more Residential Unit(s).

**“Exempt Property”** means all Assessor’s Parcels within CFD No. 2014-01 that are exempt from the Special Taxes pursuant to law or Section F herein.

**“Final Map”** means an Assessor’s Parcel Map, a Final Subdivision Map, condominium plan, lot line adjustment, or any other map functionally considered to be an equivalent development map that has been recorded in the Office of the County Recorder.

**“Final Subdivision Map”** means a subdivision of property creating single family residential buildable Lots by recordation of a final subdivision map or parcel map pursuant to the Subdivision Map Act (California Government Code § 66410, et seq.), or recordation of a condominium plan pursuant to California Civil Code § 1352, that creates individual Lots or condominium lots for which building permits may be issued without further subdivision and is recorded prior to **June 1** preceding the Fiscal Year in which the Special Tax is being levied.

**“Fiscal Year”** means the period commencing on July 1 of any year and ending the following June 30.

**“Future Annexation Area”** means the areas designated for potential future annexation to CFD No. 2014-01 as shown in the “Map of Proposed Boundaries of City of Placentia Future Annexation Area of Community Facilities District No. 2014-01 (Public Services)” recorded and on file with the Orange County Recorder’s Office.

**“Land Use Type”** means any of the land use types listed in Table 1 below.

**“Lot”** means property within a Final Map identified by a lot number or condominium number for which a Building Permit has been issued or may be issued.

**“Maximum Special Tax”** means the maximum Special Tax determined in accordance with Section C, which may be levied in any Fiscal Year on an Assessor’s Parcel of Taxable Property.

**“Multi-Family Residential Property” or “MFR Property”** means all Assessor’s Parcels of Developed Property for which a Building Permit has been issued for purposes of constructing a residential structure consisting of five (5) or more residential units that share common walls, including, but not limited to, condominiums, and apartment units.

**“Property Owner Association Property”** means for each Fiscal Year any property within the boundaries of CFD 2014-01 that was owned by, or irrevocably dedicated as indicated in an instrument recorded with the County Recorder to, a property owner association, including any master or sub-association, as of **June 1**.

**“Proportionately”** means in a manner such that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor’s Parcels within each Land Use Type.

**“Public Property”** means any property that is owned by, dedicated or irrevocably dedicated to a city, the federal government, the State of California, the County, or any other public agency (each, a “Public Entity”); provided, however, that if any such property is leased by such a Public Entity to a private entity and is thereby subject to taxation pursuant to § 53340.1 of the Act, such leasehold estate shall be classified and taxed according to the use thereof.

**“Residential Property”** means all Assessor’s Parcels of Developed Property within CFD No. 2014-01 for which a Building Permit has been issued for purposes of constructing one or more Residential Unit(s).

**“Residential Unit”** means any residence in which a person or persons may live, which is not considered to be used for non-residential purposes.

**“Services”** means those authorized services that may be funded by CFD No. 2014-01 pursuant to the Act, as amended, including, without limitation, those services authorized to be funded by CFD No. 2014-01 as set forth in the documents adopted by the City Council at the time CFD No. 2014-01 was formed.

**“Single-Family Residential Property” or “SFR Property”** means an Assessor’s Parcel classified as Developed Property for which a Building Permit(s) has been issued for purposes of constructing one or more single-family residential dwelling units including residential structures or Condominium structures that consist of 4 or fewer units which share common walls.

**“Special Tax”** means the special tax authorized to be levied within CFD No. 2014-01 pursuant to the Act to fund the Special Tax Requirement.

**“Special Tax Requirement”** means the amount, as determined by the CFD Administrator, for any Fiscal Year to: (i) pay the costs of providing the Services during such Fiscal Year, (ii) pay Administrative Expenses associated with the Special Tax, (iii) establish or replenish any operational reserve fund established for Services, (iv) pay incidental expenses related to the Services as authorized pursuant to the Act, (v) fund an amount equal to a reasonable estimate

of delinquencies expected to occur in the Fiscal Year in which the Special Tax will be levied (“Estimated Special Tax Delinquency Amount”) and (vi) fund the shortfall, if any, in the Special Tax revenues collected in the preceding Fiscal Year necessary to fund the Special Tax Requirement for Services for such Fiscal Year where such shortfall resulted from delinquencies in the payment of Special Taxes in such Fiscal Year that exceeded the Estimated Special Tax Delinquency Amount included in the Special Tax Requirement for Services for such Fiscal Year.

“**Taxable Property**” means all Assessor’s Parcels that are not exempt from the Special Tax pursuant to law or Section F.

“**Undeveloped Property**” means an Assessor’s Parcel of Taxable Property for which a Building Permit has not been issued on or before **June 1** preceding the Fiscal Year for which Special Taxes are being levied.

**B. CLASSIFICATION OF ASSESSOR’S PARCELS**

Each Fiscal Year, beginning with Fiscal Year 2014-2015, using the definitions above, each Assessor’s Parcel within CFD 2014-01 shall be classified by the CFD Administrator as Taxable Property or Exempt Property. In addition, each such Fiscal Year, each Assessor’s Parcel of Taxable Property shall be further classified by the CFD Administrator as Developed Property or Undeveloped Property. Developed Property shall be further classified as Single-Family Residential Property or Multi-Family Residential Property. Commencing with Fiscal Year 2014-2015 and for each subsequent Fiscal Year, Developed Residential Property shall be subject to the levy of Special Taxes pursuant to Section C below.

**C. MAXIMUM ANNUAL SPECIAL TAXES**

**1. Developed Residential Property**

Each Fiscal Year commencing in Fiscal Year 2014-2015, each Assessor’s Parcel of Developed Residential Property shall be subject to the Special Tax. The Maximum Special Tax for Developed Residential Property for Fiscal Year 2014-2015 is shown below in Table 1.

**TABLE 1  
DEVELOPED RESIDENTIAL PROPERTY  
MAXIMUM SPECIAL TAX RATES**

Land Use Type	Maximum Special Tax
<b>Residential</b>	
SFR Property	\$225 per Residential Unit
MFR Property	\$170 per Residential Unit

For each subsequent Fiscal Year following the Base Year, the Maximum Special Tax rate shall be increased from the Maximum Special Tax rate in effect for the prior Fiscal Year by the Annual Escalation Factor.

## **2. Annexed Property**

Each Fiscal Year commencing in Fiscal Year 2014-2015, each Assessor's Parcel of Developed Residential Property that has been annexed into CFD 2014-01 shall be subject to the prevailing Special Tax in effect during the then current Fiscal Year and as determined by Section C.1 above.

## **3. Undeveloped Property**

Each Fiscal Year commencing in Fiscal Year 2014-2015, each Assessor's Parcel classified as Undeveloped Property shall be exempt from the levy of the Special Tax

## **4. Exempt Property**

No Special Tax shall be levied on Exempt Property as defined in Section F.

For each Fiscal Year, if the use or ownership of an Assessor's Parcel or Exempt Property changes so that such Assessor's Parcel is no longer classified as one of the uses set forth in Section F, therefore making such Assessor's Parcel no longer eligible to be classified as Exempt Property, such Assessor's Parcel shall be deemed to be Taxable Property and shall be taxed pursuant to the provisions of Section C.

## ***D. METHOD OF APPORTIONMENT OF SPECIAL TAX***

Commencing in Fiscal Year 2014-2015 and for each subsequent Fiscal Year, the CFD Administrator shall levy the Special Tax on all Taxable Property of CFD No. 2014-01 until the total amount of Special Tax levied equals the Special Tax Requirement. The Special Tax shall be levied Proportionately on each Assessor's Parcel of Developed Property within CFD No. 2014-01 up to 100% of the applicable Maximum Special Tax to satisfy the Special Tax Requirement.

Notwithstanding any provision of this Section D to the contrary, under no circumstances will the Special Tax levied against any Assessor's Parcel of Developed Property that is classified as Residential Property be increased by more than ten percent (10%) per Fiscal Year as a consequence of delinquency or default in the payment of Special Taxes by the owner of any other Assessor's Parcel, excluding therefrom the increased amount levied pursuant to the Annual Escalation Factor.

## ***E. PREPAYMENT OF SPECIAL TAX***

The Special Tax shall be levied in perpetuity for the purpose of financing ongoing authorized services and therefore may not be prepaid.

## ***F. EXEMPTIONS***

The City Council shall classify as Exempt Property: (i) Public Property, (ii) Property Owner Association Property, (iii) Assessor's Parcels with public or utility easements making impractical their utilization for other than the purposes set forth in the easement, including but not limited to property designated for open space, trails, pathways, parks or park and recreation related facilities, (iv) property reasonably designated by the City or CFD Administrator as Exempt Property due to deed restrictions, conservation easement, or similar factors.

## **G. APPEALS**

Any property owner claiming that the amount or application of the Special Tax is not correct may file a written notice of appeal with the CFD Administrator not later than twelve months after having paid the first installment of the Special Tax that is disputed. The CFD Administrator shall promptly review the appeal, and if necessary, meet with the property owner, consider written and oral evidence regarding the amount of the Special Tax, and rule on the appeal. If the decision of the CFD Administrator requires that the Special Tax for an Assessor's Parcel be modified or changed in favor of the property owner, a cash refund shall not be made but an adjustment shall be made to the Special Tax on that Assessor's Parcel in the subsequent Fiscal Year(s) to compensate for the overpayment of the Special Tax.

## **H. MANNER OF COLLECTION**

The annual Special Taxes shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided, however, that the Special Taxes may be billed and collected at a different time or in a different manner if necessary to meet the financial obligations of CFD No. 2014-01.

# RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

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## CITY OF PLACENTIA COMMUNITY FACILITIES DISTRICT NO. 2014-01 (PUBLIC SERVICES)

A Special Tax as hereinafter defined shall be levied on all Assessor's Parcels within the City of Placentia Community Facilities District No. 2014-01 (Public Services), ("CFD No. 2014-01"), other than Assessor's Parcels classified as Exempt Property as defined herein, and collected each Fiscal Year commencing in Fiscal Year 2014-2015, in an amount determined by the CFD Administrator through the application of the procedures described below. All of the real property within CFD No. 2014-01, unless exempted by law or by the provisions hereof, shall be taxed for the purposes, to the extent, and in the manner herein provided, including property subsequently annexed to CFD No. 2014-01, unless a separate Rate and Method of Apportionment of Special Tax is adopted for the annexation area.

### A. DEFINITIONS

The terms hereinafter set forth have the following meanings:

**"Acre or Acreage"** means the land area of an Assessor's Parcel, expressed in acres, as shown on an Assessor's Parcel Map, or if the land area is not shown on an Assessor's Parcel Map, the land area shown on the applicable Final Subdivision Map, other final map, other parcel map, other condominium plan, or functionally equivalent map or instrument recorded in the Office of the County Recorder. The square footage of an Assessor's Parcel is equal to the Acreage multiplied by 43,560.

**"Act"** means the Mello-Roos Communities Facilities Act of 1982 as amended, being Chapter 2.5, Part 1, Division 2 of Title 5 of the Government Code of the State of California.

**"Administrative Expenses"** means the following actual or reasonably estimated expenses related to the administration of CFD No. 2014-01: the costs of determining the amount of the levy of Special Taxes, the collection of Special Taxes, including the expenses of collecting delinquencies and pursuing foreclosures, the payment of a proportional share of salaries and benefits of any City employee and City overhead whose duties are directly related to the administration of CFD No. 2014-01, fees and expenses for counsel, audits, costs associated with responding to public inquiries regarding CFD No. 2014-01, and any and all other costs incurred in connection with the administration of CFD No. 2014-01.

**"Annual Escalation Factor"** means the greater of five percent (5%) or the annual percentage increase, if any, of the All Urban Consumers Consumer Price Index ("CPI"). The annual CPI used shall be for the area of Los Angeles – Riverside – Orange County, CA as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31.

**"Assessor's Parcel"** means a Condominium lot, Lot, or parcel shown in an Assessor's Parcel Map with an assigned assessor's parcel number.

**"Assessor's Parcel Map"** means an official map of the Assessor of the County designating parcels by assessor's parcel number.

**"Base Year"** means Fiscal Year beginning July 1, 2014 and ending June 30, 2015.

**“Boundary Map”** means the map of the boundaries of CFD No. 2014-01 recorded on January 21, 2014 in the Orange County Recorder’s Office in Book 94, Pages 46, of Maps of Assessments and Community Facilities Districts (instrument number 2014-24969), as the same may be amended by annexation from time to time hereafter.

**“Building Permit”** means a permit issued for new construction of a residential dwelling. For purposes of this definition, “Building Permit” shall not include permits for construction or installation of retaining walls, grading, utility improvements, or other such improvements not intended for human habitation.

**“CFD Administrator”** means an official of the City, or designee thereof, responsible for determining the Special Tax Requirement for Services and providing for the levy and collection of the Special Taxes for CFD No. 2014-01.

**“CFD No. 2014-01”** means City of Placentia Community Facilities District No. 2014-01 (Public Services) established by the City Council under the Act.

**“City”** means the City of Placentia.

**“City Council”** means the Council of the city of Placentia, acting as the legislative body of CFD No. 2014-01.

**“Condominium”** means an estate in real property consisting of an undivided interest in common in a portion of a parcel of real property together with a separate interest in space in a residential, industrial or commercial building on such real property, such as an apartment, office or store. A condominium may include in addition a separate interest in other portions of such real property. Such estate may, with respect to the duration of its enjoyment, be either:

- (1) An estate of inheritance or perpetual estate;
- (2) An estate for life; or
- (3) An estate for years, such as a leasehold or a sublease hold.

**“County”** means the County of Orange.

**“Developed Property”** means an Assessor’s Parcel of Taxable Property for which a Building Permit was issued on or before **June 1** preceding the Fiscal Year for which Special Taxes are being levied.

**“Developed Residential Property”** means an Assessor’s Parcel of Taxable Property for which a Building Permit was issued on or before **June 1** preceding the Fiscal Year for which Special Taxes are being levied and which Building Permit was issued for purposes of constructing one or more Residential Unit(s).

**“Exempt Property”** means all Assessor’s Parcels within CFD No. 2014-01 that are exempt from the Special Taxes pursuant to law or Section F herein.

**“Final Map”** means an Assessor’s Parcel Map, a Final Subdivision Map, condominium plan, lot line adjustment, or any other map functionally considered to be an equivalent development map that has been recorded in the Office of the County Recorder.

**“Final Subdivision Map”** means a subdivision of property creating single family residential buildable Lots by recordation of a final subdivision map or parcel map pursuant to the Subdivision Map Act (California Government Code § 66410, et seq.), or recordation of a condominium plan pursuant to California Civil Code § 1352, that creates individual Lots or condominium lots for which building permits may be issued without further subdivision and is recorded prior to **June 1** preceding the Fiscal Year in which the Special Tax is being levied.

**“Fiscal Year”** means the period commencing on July 1 of any year and ending the following June 30.

**“Future Annexation Area”** means the areas designated for potential future annexation to CFD No. 2014-01 as shown in the “Map of Proposed Boundaries of City of Placentia Future Annexation Area of Community Facilities District No. 2014-01 (Public Services)” recorded and on file with the Orange County Recorder’s Office.

**“Land Use Type”** means any of the land use types listed in Table 1 below.

**“Lot”** means property within a Final Map identified by a lot number or condominium number for which a Building Permit has been issued or may be issued.

**“Maximum Special Tax”** means the maximum Special Tax determined in accordance with Section C, which may be levied in any Fiscal Year on an Assessor’s Parcel of Taxable Property.

**“Multi-Family Residential Property” or “MFR Property”** means all Assessor’s Parcels of Developed Property for which a Building Permit has been issued for purposes of constructing a residential structure consisting of five (5) or more residential units that share common walls, including, but not limited to, condominiums, and apartment units.

**“Property Owner Association Property”** means for each Fiscal Year any property within the boundaries of CFD 2014-01 that was owned by, or irrevocably dedicated as indicated in an instrument recorded with the County Recorder to, a property owner association, including any master or sub-association, as of **June 1**.

**“Proportionately”** means in a manner such that the ratio of the actual Special Tax levy to the Maximum Special Tax is equal for all Assessor’s Parcels within each Land Use Type.

**“Public Property”** means any property that is owned by, dedicated or irrevocably dedicated to a city, the federal government, the State of California, the County, or any other public agency (each, a “Public Entity”); provided, however, that if any such property is leased by such a Public Entity to a private entity and is thereby subject to taxation pursuant to § 53340.1 of the Act, such leasehold estate shall be classified and taxed according to the use thereof.

**“Residential Property”** means all Assessor’s Parcels of Developed Property within CFD No. 2014-01 for which a Building Permit has been issued for purposes of constructing one or more Residential Unit(s).

**“Residential Unit”** means any residence in which a person or persons may live, which is not considered to be used for non-residential purposes.

**“Services”** means those authorized services that may be funded by CFD No. 2014-01 pursuant to the Act, as amended, including, without limitation, those services authorized to be funded by CFD No. 2014-01 as set forth in the documents adopted by the City Council at the time CFD No. 2014-01 was formed.

**“Single-Family Residential Property” or “SFR Property”** means an Assessor’s Parcel classified as Developed Property for which a Building Permit(s) has been issued for purposes of constructing one or more single-family residential dwelling units including residential structures or Condominium structures that consist of 4 or fewer units which share common walls.

**“Special Tax”** means the special tax authorized to be levied within CFD No. 2014-01 pursuant to the Act to fund the Special Tax Requirement.

**“Special Tax Requirement”** means the amount, as determined by the CFD Administrator, for any Fiscal Year to: (i) pay the costs of providing the Services during such Fiscal Year, (ii) pay Administrative Expenses associated with the Special Tax, (iii) establish or replenish any operational reserve fund established for Services, (iv) pay incidental expenses related to the Services as authorized pursuant to the Act, (v) fund an amount equal to a reasonable estimate

of delinquencies expected to occur in the Fiscal Year in which the Special Tax will be levied (“Estimated Special Tax Delinquency Amount”) and (vi) fund the shortfall, if any, in the Special Tax revenues collected in the preceding Fiscal Year necessary to fund the Special Tax Requirement for Services for such Fiscal Year where such shortfall resulted from delinquencies in the payment of Special Taxes in such Fiscal Year that exceeded the Estimated Special Tax Delinquency Amount included in the Special Tax Requirement for Services for such Fiscal Year.

“**Taxable Property**” means all Assessor’s Parcels that are not exempt from the Special Tax pursuant to law or Section F.

“**Undeveloped Property**” means an Assessor’s Parcel of Taxable Property for which a Building Permit has not been issued on or before **June 1** preceding the Fiscal Year for which Special Taxes are being levied.

**B. CLASSIFICATION OF ASSESSOR’S PARCELS**

Each Fiscal Year, beginning with Fiscal Year 2014-2015, using the definitions above, each Assessor’s Parcel within CFD 2014-01 shall be classified by the CFD Administrator as Taxable Property or Exempt Property. In addition, each such Fiscal Year, each Assessor’s Parcel of Taxable Property shall be further classified by the CFD Administrator as Developed Property or Undeveloped Property. Developed Property shall be further classified as Single-Family Residential Property or Multi-Family Residential Property. Commencing with Fiscal Year 2014-2015 and for each subsequent Fiscal Year, Developed Residential Property shall be subject to the levy of Special Taxes pursuant to Section C below.

**C. MAXIMUM ANNUAL SPECIAL TAXES**

**1. Developed Residential Property**

Each Fiscal Year commencing in Fiscal Year 2014-2015, each Assessor’s Parcel of Developed Residential Property shall be subject to the Special Tax. The Maximum Special Tax for Developed Residential Property for Fiscal Year 2014-2015 is shown below in Table 1.

**TABLE 1  
DEVELOPED RESIDENTIAL PROPERTY  
MAXIMUM SPECIAL TAX RATES**

Land Use Type	Maximum Special Tax
<b>Residential</b>	
SFR Property	\$225 per Residential Unit
MFR Property	\$170 per Residential Unit

For each subsequent Fiscal Year following the Base Year, the Maximum Special Tax rate shall be increased from the Maximum Special Tax rate in effect for the prior Fiscal Year by the Annual Escalation Factor.

## **2. Annexed Property**

Each Fiscal Year commencing in Fiscal Year 2014-2015, each Assessor's Parcel of Developed Residential Property that has been annexed into CFD 2014-01 shall be subject to the prevailing Special Tax in effect during the then current Fiscal Year and as determined by Section C.1 above.

## **3. Undeveloped Property**

Each Fiscal Year commencing in Fiscal Year 2014-2015, each Assessor's Parcel classified as Undeveloped Property shall be exempt from the levy of the Special Tax

## **4. Exempt Property**

No Special Tax shall be levied on Exempt Property as defined in Section F.

For each Fiscal Year, if the use or ownership of an Assessor's Parcel or Exempt Property changes so that such Assessor's Parcel is no longer classified as one of the uses set forth in Section F, therefore making such Assessor's Parcel no longer eligible to be classified as Exempt Property, such Assessor's Parcel shall be deemed to be Taxable Property and shall be taxed pursuant to the provisions of Section C.

## ***D. METHOD OF APPORTIONMENT OF SPECIAL TAX***

Commencing in Fiscal Year 2014-2015 and for each subsequent Fiscal Year, the CFD Administrator shall levy the Special Tax on all Taxable Property of CFD No. 2014-01 until the total amount of Special Tax levied equals the Special Tax Requirement. The Special Tax shall be levied Proportionately on each Assessor's Parcel of Developed Property within CFD No. 2014-01 up to 100% of the applicable Maximum Special Tax to satisfy the Special Tax Requirement.

Notwithstanding any provision of this Section D to the contrary, under no circumstances will the Special Tax levied against any Assessor's Parcel of Developed Property that is classified as Residential Property be increased by more than ten percent (10%) per Fiscal Year as a consequence of delinquency or default in the payment of Special Taxes by the owner of any other Assessor's Parcel, excluding therefrom the increased amount levied pursuant to the Annual Escalation Factor.

## ***E. PREPAYMENT OF SPECIAL TAX***

The Special Tax shall be levied in perpetuity for the purpose of financing ongoing authorized services and therefore may not be prepaid.

## ***F. EXEMPTIONS***

The City Council shall classify as Exempt Property: (i) Public Property, (ii) Property Owner Association Property, (iii) Assessor's Parcels with public or utility easements making impractical their utilization for other than the purposes set forth in the easement, including but not limited to property designated for open space, trails, pathways, parks or park and recreation related facilities, (iv) property reasonably designated by the City or CFD Administrator as Exempt Property due to deed restrictions, conservation easement, or similar factors.

## **G. APPEALS**

Any property owner claiming that the amount or application of the Special Tax is not correct may file a written notice of appeal with the CFD Administrator not later than twelve months after having paid the first installment of the Special Tax that is disputed. The CFD Administrator shall promptly review the appeal, and if necessary, meet with the property owner, consider written and oral evidence regarding the amount of the Special Tax, and rule on the appeal. If the decision of the CFD Administrator requires that the Special Tax for an Assessor's Parcel be modified or changed in favor of the property owner, a cash refund shall not be made but an adjustment shall be made to the Special Tax on that Assessor's Parcel in the subsequent Fiscal Year(s) to compensate for the overpayment of the Special Tax.

## **H. MANNER OF COLLECTION**

The annual Special Taxes shall be collected in the same manner and at the same time as ordinary ad valorem property taxes, provided, however, that the Special Taxes may be billed and collected at a different time or in a different manner if necessary to meet the financial obligations of CFD No. 2014-01.



# Placentia City Council

## **AGENDA REPORT**

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / PUBLIC SERVICES & INFRASTRUCTURE

DATE: MAY 16, 2023

SUBJECT: **SETTING OF THE ANNUAL SPECIAL TAX RATE FOR FISCAL YEAR 2023-24 FOR COMMUNITY FACILITIES DISTRICT NO. 2018-01 (TOD CFD) AND DECLARING THE INTENTION TO ALLOW FOR FUTURE ANNEXATIONS TO COMMUNITY FACILITIES DISTRICT NO. 2018-01**

FISCAL  
IMPACT: REVENUE: \$31,448.05 (800000-4505)

### **SUMMARY:**

On April 20, 2018, the City Council adopted Resolution No. R-2018-08, establishing Community Facilities District ("CFD") 2018-01 within the City's Transit Oriented District ("TOD") to provide a non-General Fund and sustainable funding source to pay for the ongoing maintenance and repairs of the public streetscape improvements constructed within the TOD. At that time, the City Council also, in the adoption of the territory map, approved the area designated as future annexation to the CFD. Staff recommends that the City Council adopt a resolution to levy a special tax to pay for maintenance services in the TOD for Fiscal Year (FY) 2023-24 (Attachment 1), adopt a resolution declaring its intention to annex territory to the CFD and set a public hearing on June 20, 2023 (Attachment 2).

### **RECOMMENDATION:**

It is recommended that the City Council take the following action:

1. Adopt Resolution No. R-2023-30, a Resolution of the City Council of the City of Placentia, California, setting the levy of an annual special tax for Community Facilities District No. 2018-01 (TOD Maintenance Services); and
2. Adopt Resolution No. R-2023-31, a Resolution of the City Council of the City of Placentia, California, declaring its intention to allow for future annexations of territory to Community Facilities District No. 2018-01 (TOD Maintenance Services); and
3. Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2018-01 (TOD Maintenance Services) for Fiscal Year 2023-24 on the Orange County Secured Property Tax Roll.

**1.d.**  
**May 16, 2023**

**STRATEGIC PLAN STATEMENT:**

There is no specific Strategic Plan Goal or Objective associated with this Council action.

**DISCUSSION:**

In 1978, California voters enacted Proposition 13, which limited the ability of local public agencies to increase property taxes based upon a property's assessed value. In 1982, the Mello-Roos Community Facilities Act of 1982 ("Act") was created to provide an alternate method of financing public infrastructure and services. Under the Act, a Community Facilities District ("CFD") may fund public improvements with a useful life of five (5) years or more, such as park and recreational facilities, streets, sewer systems, schools, libraries, childcare facilities, and other public infrastructure. CFDs may also fund the maintenance and servicing of public landscape areas, parks, streetlights, storm drain systems, and public safety services.

In 2018, the City Council created a new CFD to assist in the financing of maintenance and repairs of the new public amenities constructed within the TOD which includes street and pedestrian lighting, landscaping, storm water basins, and pedestrian amenities. All TOD developers are required to annex their properties into the District as a condition of approval for receiving their entitlements. Each fiscal year, the City determines the special tax requirement and associated annual special tax rates for the CFD based upon maintenance and servicing costs within the Project. The special tax is levied and collected in perpetuity, unless and until such time the City determines that the revenue is no longer needed.

The special taxes within the CFD will be levied according to formulas and provisions of the Rate and Method of Apportionment of Special Tax (the "RMA") contained within the Special Tax Report ("Report") prepared for the formation of the TOD CFD. The Report describes the services to be funded by the CFD; and provides an estimate of the fair and reasonable cost of the Services and incidental expenses for the CFD. In addition, the Report specified the tax rate needed to support services in the TOD by land use classification. The RMA Report for CFD 2018-01 only allows for taxing developed property and developed property is defined as property that has received a Certificate of Occupancy issued prior to May 1 of the preceding fiscal year. The tax rate needed to support maintenance services within the TOD was established at the base rates summarized in the table below:

**Table 1: Base Tax Rate for CFD 2018-01(TOD)**

<b>Land Use Classification</b>	<b>Base Year Maximum Rate</b>
Developed Single Family Detached Property	\$138 per residential unit
Developed Single Family Attached Property	\$112 per residential unit
Developed Multi-Family Property	\$127 per residential unit
Developed Retail/Other Property	\$0.09 per square foot of building area
Developed Office Property	\$0.13 per square foot of building area
Developed Industrial Property	\$0.06 per square foot of building area
Undeveloped Property	\$0.00
Tax-Exempt Property	\$0.00

The CFD is subject to an Annual Escalation Factor beginning on July 1, 2019, which shall be the greater of three percent (3%) or the annual percentage increase, if any, of the CPI for the 12 months ending the preceding December 31. The index identified in the RMA was the All-Urban Consumers (“CPI-U”) for the Los Angeles-Long Beach-Anaheim area. The CPI for the 12 months ending the preceding December 31, 2022, was 4.9%. Therefore, the special tax rates are being increased by 4.9% as allowed and summarize in the table below:

**Table 3: FY 23-24 Tax Rate for CFD 2018-01(TOD)**

<b>Land Use Classification</b>	<b>FY 23-24 Assessment Tax Rate</b>
Developed Single Family Detached Property	\$158.94 per residential unit
Developed Single Family Attached Property	\$129.00 per residential unit
Developed Multi-Family Property	\$146.27 per residential unit
Developed Retail/Other Property	\$0.103 per square foot of building area
Developed Office Property	\$0.149 per square foot of building area
Developed Industrial Property	\$0.069 per square foot of building area
Undeveloped Property	\$0.00
Tax-Exempt Property	\$0.00

Currently, the CFD has one annexation to date. In 2017, the City Council approved the land entitlements for the Integral/Lyon Living Project, also known as “The Herald,” along with a Development Agreement. The Agreement required Integral/Lyon Living to be the first project to create and annex itself into the new District. This project has been completed and received its Certificate of Occupancy in Fall 2021 and accordingly, this property was levied for the first time in Fiscal Year (“FY”) 2022-23 at the rate for a Developed Multi-Family Property. The second property proposed for annexation to the CFD is the JPI development at 505 W. Crowther Avenue. This project is currently under construction. The JPI development will need to be annexed to the CFD prior to receiving a Certificate of Occupancy.

However, to allow for a more streamlined procedure in the annexation to the CFD, the City Council will need to declare its intention to allow for future annexation of territory to the CFD and establish those procedures. In the adoption of the CFD, the City Council approved the boundaries of the CFD, which included and specifically designated area for future annexation. Since the future annexation to the CFD was contemplated and approved by the City Council with the formation of the CFD, the attached Resolution establishes the annexation procedures (Attachment 2). This Resolution also establishes a date for a public hearing on the annexation action, and for an election among the authorized electors. The public hearing date by statute must be within 30-60 days following the adoption of the Resolution of Intention. Upon City Council approval, a public hearing on the annexation will be scheduled for June 20, 2023. Since there are less than twelve (12) registered voters in the territory proposed to be annexed, the election will be a landowner vote. Pursuant to waiver of election time limits from the landowner, a ballot will be mailed in advance of the public hearing. At the close of the public hearing, an election of the qualified electors (landowners in the District) will be held to determine if the electors approve the annexation to the District and the levy of the special tax.

**FISCAL IMPACT:**

The anticipated revenue from these assessments in FY 2023-24 is \$31,448,05. The addition of the new annexation into the special tax district will generate future new revenue as summarized in the following table.

<b>Development</b>	<b>Number of Units</b>	<b>Annual Unit Rate</b>	<b>Total Annual Revenue</b>
JPI/Cenza	418	\$146.27	\$61,140.86

Prepared by:

*Elsa Robinson*

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Elsa Y. Robinson  
Senior Management Analyst

Reviewed and approved:

*Jennifer Lampman*

\_\_\_\_\_  
Jennifer Lampman  
Director of Finance

Reviewed and approved:

*Luis Estevez*

\_\_\_\_\_  
Luis Estevez  
Deputy City Administrator

Reviewed and approved:

*[Signature]*

\_\_\_\_\_  
Damien R. Arrula  
City Administrator

**Attachments:**

1. Resolution No. R-2023-30 – Annual Levy of for CFD 2018-01
2. Resolution No. R-2023-31 – Intention to Annex Territory to CFD 2018-01
3. Rate and Method of Apportionment for CFD 2018-01

## RESOLUTION NO. R-2023-30

### A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, SETTING THE LEVY OF AN ANNUAL SPECIAL TAX FOR COMMUNITY FACILITIES DISTRICT NO. 2018-01 (TOD MAINTENANCE SERVICES) FOR FY 2023-24.

#### A. Recitals.

(i) The City Council of the City of Placentia (“City Council”), has initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors to authorize the levy of a special tax in a community facilities district, all as authorized pursuant to the terms and provisions of the “Mello-Roos Community Facilities Act of 1982”, being Chapter 2.5, Part 1, Division 2, Title 5 of the California Government Code (“Act”) denominated COMMUNITY FACILITIES DISTRICT NO. 2018-01 (TOD Maintenance Services) (“District”).

(ii) The City Council, by adoption of Ordinance No. 2018-01 (“Ordinance”) as authorized by § 53340 of the California Government Code, has authorized the levy of special taxes within the District to finance the authorized service in accordance with the Rate and Method of Apportionment of the Special Tax (“RMA”) set forth in Exhibit “B” to the Resolution of Formation, which is on file in the office of the City Clerk and incorporated by reference herein.

(iii) California Government Code § 53340 provides that the City Council may provide, by resolution, for the levy of the special tax in the current tax year or future tax years at the same rate or at a lower rate than the rate provided by the Ordinance, if the resolution is adopted and a certified list of all parcels subject to the special tax levy including the amount of the tax to be levied on each parcel for the applicable tax year, is filed by the Clerk or other official designated by the legislative body with the county auditor on or before the 10<sup>th</sup> day of August of that tax year.

(iv) The RMA provides for an annual escalation factor of the greater of three percent (3%) or the annual percentage increase, if any, of the All Urban Consumers Consumer Price Index (“CPI”) for the Los Angeles – Riverside – Orange County, CA area as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31.

(v) The All Urban Consumers Consumer Price Index (“CPI”) for the Los Angeles–Long Beach-Anaheim, CA area (part of the former Los Angeles-Riverside-Orange County, CA area) as determined by the Bureau of Labor Statistics for the twelve (12) months ending the preceding December 31 was 4.9%.

**B. Resolution.**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct.

2. This City Council does hereby find and determine as follows:

A. The annual escalation for FY 2023-24 shall be 4.9%.

B. The City Council hereby levies a special tax within the District for Fiscal Year 2023-24 at the rate of \$158.95 per residential unit for single-family residential detached property, \$129.00 per residential unit for single-family residential attached property, \$146.28 per residential unit for multi-family residential property, \$0.104 per square foot of retail building area, \$0.149 per square foot of office building area and \$0.069 per square foot of industrial building area.

C. The CFD Administrator hereby is authorized and directed to file with the County Auditor on or before the 10<sup>th</sup> day of August a certified copy of this Resolution accompanied by a list of all parcels subject to the special tax levy with the taxes to be levied on each parcel based on the 2023-24 special tax rates set forth in Part B of this Resolution.

D. The special tax shall be collected in the same manner as ordinary ad valorem property taxes are collected and shall be subject to the same penalties and same procedure and sale in cases of any delinquency for ad valorem taxes, and the Tax Collector is hereby authorized to deduct reasonable administrative costs incurred in collecting any said special tax.

E. The County Auditor is hereby directed to enter in the next County assessment roll on which taxes will become due, opposite each lot or parcel of land affected, in a space marked "TOD Maintenance Services Special Tax" or by any other suitable designation, the installment of the special tax.

F. The County Auditor shall, at the close of the tax collection period, promptly render to the District a detailed report showing the amount and/or amounts of such special tax installments, interest, penalties, and percentages so collected and from what property collected, and also provide a statement of any percentages retained for the expense of making any such collection.

G. This Resolution shall become effective upon its adoption.

**ADOPTED AND APPROVED this 16<sup>th</sup> day of May 2023.**

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Ward L. Smith, Mayor

ATTEST:

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Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 16<sup>th</sup> day of May 2023 by the following vote:

AYES: Councilmembers:  
NOES: Councilmembers:  
ABSENT: Councilmembers:  
ABSTAIN: Councilmembers:

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Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

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Christian L. Bettenhausen, City Attorney

## RESOLUTION NO. R-2023-31

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DECLARING ITS INTENTION TO ALLOW FOR FUTURE ANNEXATIONS OF TERRITORY TO COMMUNITY FACILITIES DISTRICT 2018-01 (TOD MAINTENANCE SERVICES).**

#### **A. Recitals.**

(i) The City Council of the City of Placentia (“City Council”), initiated proceedings, held a public hearing, conducted an election and received a favorable vote from the qualified electors to authorize the levy of a special tax in a community facilities district, all as authorized pursuant to the terms and provisions of the “Mello-Roos Community Facilities Act of 1982”, being Chapter 2.5, Part 1, Division 2, Title 5 of the California Government Code (“Act”) denominated COMMUNITY FACILITIES DISTRICT NO. 2018-01 (TOD Maintenance Services) (“District”), Resolution No. 2018-18.

(ii) The City Council desires to provide for the authorization to annex territory in the future to the District.

(iii) The City Council has determined it to be within the public interest and convenience to establish a procedure to allow and provide for future annexations to the District. That in the formation of the District, the City Council had designated the territory subject to future annexation area on the Map of Proposed Boundaries of the Community Facilities District No. 2018-01 (“Map”), which Map and future annexation areas, was approved at a public hearing as part of the proceedings for the formation of the District.

(iv) The territory proposed to be annexed in the future shall be known as “City of Placentia Community Facilities District No. 2018-01 (TOD Maintenance Services) (Future Annexation Area)” (the “Future Annexation Area”), and the Map showing the territory proposed to be annexed in the future will be submitted and approved as part of these proceedings and a copy thereof shall be kept on file with the transcript of these proceedings.

(v) In connection with the development of property in the District, and which property is within the Future Annexation Area, the City Council has received a petition (“Petition”) signed by the landowners requesting the institution of proceedings for annexation to the District.

(vi) The City Council has determined that the Petition complies with the requirements of California Government Code § 53318 and now intends to annex the property to the District.

**B. Resolution.**

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct and incorporated herein by reference.

2. These proceedings for future annexation of territory to the District are authorized and initiated by the legislative body pursuant to the authorization of California Government Code § 53339.2.

3. The City Council hereby determines that the public convenience and necessity requires and this City Council further declares its intention to provide for the establishment of a procedure to allow and authorize territory to be annexed in the future to the District in order to finance the costs and expenses for the authorized public services.

4. The name of the District is the "Community Facilities District No. 2018-01 (TOD Maintenance Services)," and the designation for the Future Annexation Area shall be "City of Placentia Community Facilities District No. 2018-01 (TOD Maintenance Services) (Future Annexation Area)."

5. The Future Annexation Area is delineated on the Map, which Map was adopted by the City Council with the formation of the District. A copy of said Map is on file in the Office of the City Clerk and shall remain open for public inspection. The boundaries of the property within the Future Annexation Area proposed to be annexed to the District are described in Exhibit "A" attached hereto ("Property") and upon the annexation to the District said Property shall be subject to taxation by the District and subject to all the terms and requirements set out in this resolution.

6. The services proposed to be provided and financed by the District for the Future Annexation Area and Property are the same types of services described in Exhibit "A" attached to the formation of the District Resolution No. 2018-18. The services are in addition to those provided in or required for the territory within the District and will not be replacing services already available. The same type of services which are authorized to be financed by the District are the types of services to be provided to the Future Annexation Area and Property. If, and to the extent possible, such services shall be provided in common with the District.

7. Except where funds are otherwise available, it is the intention of the City Council to levy annually in accordance with procedures contained in the Act, a special tax within the boundaries of the Future Annexation Area and the Property, secured by recordation of a continuing lien against all nonexempt real property in such Future Annexation Area and Property, sufficient to pay for the services and incidental expenses. The rate and method of apportionment and manner of collection of the special tax within the boundaries of the Future Annexation Area is described in detail in Exhibit "B," Rate

and Method of Apportionment (“RMA”), in the District formation Resolution No. 2018-18. The RMA allows each landowner within the proposed Future Annexation Area to estimate the maximum amount that may be levied against each parcel. In the first year in which such special tax is levied, the levy shall include an amount sufficient to repay the District all amounts if any, transferred to the District pursuant to § 53314 of the Act and interest thereon.

The special tax proposed to be levied within the Future Annexation Area for services to be supplied within the Future Annexation Area shall be equal to the special tax levied to pay for the same services in the District, except that a higher or lower special tax may be levied within the Future Annexation Area to the extent that the actual cost of providing the services in the Future Annexation Area is higher or lower than the cost of providing those services in the District. Notwithstanding the foregoing, the special tax may not be levied at a rate which is higher than the maximum special tax authorized to be levied pursuant to the RMA.

The special taxes herein authorized, to the extent possible, shall be collected in the same manner as ad valorem property taxes and shall be subject to the same penalties, procedure, sale and lien priority in any case of delinquency as applicable for ad valorem taxes. Any special taxes that may not be collected on the County tax roll shall be collected through a direct billing procedure by the Treasurer.

The maximum special tax rate in the District shall not be increased as a result of the annexation of the Future Annexation Area and Property to the District.

8. Annexation of territory in the future shall be effective upon the unanimous approval of such annexation by the owner or owners of any such parcel at the time the parcel is annexed and the vote by the qualified electors of such territory to authorize the levy of special taxes within such territory pursuant to the applicable RMA, and no further public hearings or additional proceedings will be required to accomplish such annexation.

9. A public hearing (“Hearing”) on the annexation of the Property to District, the proposed rate and method of apportionment of the special tax and Incidental Expenses shall be held on June 20, 2023, at 7 :00 o' clock p. m., or as soon thereafter as the matter may be heard, at the chambers of the City Council of the City of Placentia, 401 E. Chapman Avenue, Placentia, California 92870. Should the City Council determine to annex the Property to the District, immediately thereafter, a special election will be held within the District to authorize the levy of the special tax in accordance with the procedures contained in California Government Code § 53326. If held, the proposed voting procedure at the elections will be a landowner vote with each landowner who is the owner of record of land subject to annexation to the District at the close of the Hearing, or the authorized representative thereof, having one vote for each acre or portion thereof owned within the Annexation. Ballots for the special elections may be distributed by mail or by personal service prior to the Hearing.

10. At the time and place set forth above for the Hearing, any interested person, including all persons owning lands or registered to vote within the proposed Future Annexation Area, may appear and be heard.

11. The City Clerk is hereby directed to publish a notice (“Notice”) of the Hearing pursuant to California Government Code § 6061 in a newspaper of general circulation published in the area of the proposed District. Such Notice shall contain the text of this Resolution, state the time and place of the Hearing, a statement that the testimony of all interested persons or taxpayers will be heard, a description of the protest rights of the registered voters and landowners in the proposed Annexation as provided in § 53324 of the Act and a description of the proposed voting procedure for the election required by the Act. Such publication shall be completed at least seven (7) days prior to the date of the Hearing.

**ADOPTED AND APPROVED this 16<sup>th</sup> day of May 2023.**

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Ward L. Smith, Mayor

ATTEST:

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Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council held on the 16<sup>th</sup> day of May 2023 by the following vote:

AYES: Councilmembers:  
NOES: Councilmembers:  
ABSENT: Councilmembers:  
ABSTAIN: Councilmembers:

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Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

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Christian L. Bettenhausen, City Attorney

EXHIBIT "A"  
ANNEXATION PROPERTY BOUNDARIES

## EXHIBIT D – RATE AND METHOD OF APPORTIONMENT OF SPECIAL TAX

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### CITY OF PLACENTIA Community Facilities District No. 2018-01 (TOD Area Maintenance)

A Special Tax authorized under the Mello-Roos Community Facilities Act of 1982 applicable to the land in the Community Facilities District No. 2018-01 (the “CFD”) of the City of Placentia (the “City”) shall be levied and collected according to the tax liability determined by the City through the application of the appropriate amount or rate described herein.

#### A. DEFINITIONS

“**Acre**” means each acre of the land area making up an Assessor’s Parcel as shown on an Assessor’s Parcel Map, or if the land area is not shown on an Assessor’s Parcel Map, the land area shown on the applicable Final Map or other recorded County parcel map.

“**Act**” means the Mello-Roos Community Facilities Act of 1982, as amended, being Chapter 2.5, Division 2 of Title 5 of the Government Code of the State of California.

“**Administrative Expenses**” means the actual or estimated costs incurred by the City to determine, levy and collect the Special Taxes, including the proportionate amount of the salaries and benefits of City employees whose duties are directly related to administration of the CFD and the fees of Special Tax levy administrator, other consultants, legal counsel, the costs of collecting installments of the Special Taxes upon the County tax rolls and any other incidental costs authorized by the Act.

“**Annexation Parcel**” means any Parcel that is annexed to the CFD after it is formed.

“**Annual Escalation Factor**” means an amount equal to the percentage increase during the preceding year in the Consumer Price Index for All Urban Consumers in the Los Angeles-Riverside-Orange County metropolitan area (CPI-U), as published by the U.S. Department of Labor, Bureau of Labor Statistics, (or if this index ceases publication, an equivalent index ), or 3 percent, whichever is greater.

“**Assessor’s Parcel**” or “**Parcel**” means a lot or parcel shown on an Assessor’s Parcel Map with an assigned Assessor’s Parcel number.

“**Assessor’s Parcel Number**” means, with respect to an Assessor’s Parcel, that number assigned to such Assessor’s Parcel by the County for purposes of identification.

**"Annual Special Tax"** means the annual Special Tax, determined in accordance with Section D below to be levied in the CFD in any Fiscal Year on any Assessor's Parcel.

**"Base Year"** means the Fiscal Year ending June 30, 2019.

**"Certificate of Occupancy"** means a permit issued by the City authorizing the occupancy of a new Residential Unit or new Nonresidential Building Area.

**"CFD Administrator"** means an official of the City, or designee thereof, responsible for determining and providing for the levy and collection of the Special Tax.

**"CFD" or "CFD No. 2018-01"** means Community Facilities District No. 2018-01 (TOD Area Maintenance) of the City of Placentia.

**"City"** means the City of Placentia.

**"Council"** means the City Council of the City of Placentia, acting as the legislative body of the City and the CFD.

**"County"** means the County of Orange, California.

**"County Assessor"** means the Orange County Assessor.

**"Developed Property"** means, in any Fiscal Year, all Taxable Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year. These Assessor's Parcels can be classified into one of following groups: Single Family Detached, Single Family Attached, Multi-Family Residential, Retail/Other, Office, and Industrial.

**"Existing Developed Property"** means Residential Units and Nonresidential Building Area for which a building permit has been issued prior to January 1, 2018.

**"Fiscal Year"** means the period starting July 1 and ending the following June 30.

**"Future Annexation Area"** means the territory designated for potential future annexation to the CFD as shown in the "Map of Proposed Boundaries of the Community Facilities District No. 2018-01."

**"Industrial Property"** means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for manufacturing construction.

**"Land Use Classification"** means any of the classes listed in Section B(1).

**“Maximum Special Tax”** means the greatest amount of Special Tax, determined in accordance with Sections B and C below that can be levied in the CFD in any Fiscal Year on any Assessor’s Parcel.

**“Multi-Family Residential Property”** means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued for construction of a structure with more than one Residential Unit after December 31, 2017 and prior to May 1 of the preceding Fiscal Year. This category includes but is not limited to apartment buildings, duplexes, triplexes, fourplexes, and condominiums.

**“Nonresidential Building Area”** means the “chargeable covered and enclosed space” as defined by California Government Code section 65995(b)(2) to be constructed on Retail/Other Property, Office Property and Industrial Property.

**“Office Property”** means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for general, professional and medical office construction.

**“Public Property”** means any property within the boundaries of the CFD that is either (i) owned by the federal government, the State of California, the County, another public agency, or a private nonprofit organization that owns and is responsible for conservation of open space areas or (ii) encumbered by an easement owned by any such public agency or private organization which easement makes the development of such property impractical. Notwithstanding the foregoing, a leasehold or other possessory interest in any such property which is subject to taxation pursuant to Section 53340.1 of the Act shall not constitute “Public Property.”

**“Residential Unit”** means each separate residential dwelling unit on an Assessor’s Parcel that comprises an independent facility capable of conveyance or rental as distinct from adjacent residential dwelling units. An accessory residential dwelling unit that shares a Parcel with a Single Family Detached Residential Unit shall not be considered as a Residential Unit for the purposes of this RMA.

**“Retail/Other Property”** means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued for the retail, commercial, or other nonresidential construction after December 31, 2017 and prior to May 1 of the preceding Fiscal Year and is not Industrial Property or Office Property.

**“RMA”** means this Rate and Method of Apportionment of Special Tax.

**“Services”** means the services authorized to be funded by the CFD as described in the Resolution of Intention for the CFD.

**“Single-Family Attached Property”** means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31,

2017 and prior to May 1 of the preceding Fiscal Year for construction of a residential structure consisting of two or more Residential Units that share common walls, have separate Assessor's Parcel Numbers assigned to them (except for a duplex Residential Unit which may share an Assessor's Parcel Number with another duplex Residential Unit).

**"Single-Family Detached Property"** means all Assessor Parcels of Developed Property for which a Certificate of Occupancy has been issued after December 31, 2017 and prior to May 1 of the preceding Fiscal Year for construction of a single-family Residential Unit that does not share a common wall with another Residential Unit.

**"Special Tax"** means a Special Tax levied in any Fiscal Year to pay the Special Tax Requirement.

**"Special Tax Requirement"** means the amount required in any Fiscal Year for the CFD to 1) provide the Services; 2) pay for reasonable Administrative Expenses; 3) pay any amounts required to establish or replenish any reserve funds, and 4) cure any delinquencies in the payment of Special Taxes which have occurred in the prior Fiscal Year or pay for reasonably anticipated delinquent Special Taxes based on the delinquency rate for Special Taxes levied in the previous Fiscal Year.

**"State"** means the State of California.

**"Taxable Property"** means any Assessor's Parcel that is not Tax-Exempt Property.

**"Tax-Exempt Property"** means any Parcel within the CFD which is not Developed Property or Undeveloped Property, and includes Public Property and Existing Developed Property.

**"Undeveloped Property"** means any Assessor's Parcel which is not Tax-Exempt Property, and for which no Certificate of Occupancy has been approved and issued by June 30 of the previous Fiscal Year.

## B. DETERMINATION OF MAXIMUM SPECIAL TAX

The Maximum Special Tax shall be calculated as follows:

1. **Classification of Parcels.** Each Fiscal Year, using the Definitions above and the Parcel records of the County Assessor's Secured Tax Roll of July 1, the City shall cause each Parcel of land in the CFD to be classified as Developed Property, Undeveloped Property, or Tax-Exempt Property. The City shall cause all Developed Property to be further classified as Single Family Detached Property, Single Family Attached Property, Multi-Family Property, Retail/Other Property, Office Property and Industrial Property.
2. **Assignment of Maximum Special Tax.** Each Fiscal Year, the Base Year Maximum Tax shown below shall be escalated as specified in Section C, Annual Adjustment of Maximum Special Tax, to determine the Maximum Special Tax for the upcoming Fiscal Year for each Land Use Classification.

Land Use Classification	Base Year Maximum Tax
Developed Single Family Detached Property	\$138 per Residential Unit
Developed Single Family Attached Property	\$112 per Residential Unit
Developed Multi-Family Property	\$127 per Residential Unit
Developed Retail/Other Property	\$0.09 per square foot of Nonresidential Building Area
Developed Office Property	\$0.13 per square foot of Nonresidential Building Area
Developed Industrial Property	\$0.06 per square foot of Nonresidential Building Area
Undeveloped Property	\$0
Tax-Exempt Property	\$0

3. **Conversion of a Tax-Exempt Property to a Taxable Property.** If a Tax-Exempt Property is not needed for public use and is converted to private use, it shall become subject to the Special Tax.
4. **Multiple Land Use Classifications.** In some instances, an Assessor's Parcel may contain more than one Land Use Classification. The Maximum Special Tax that can be levied on an Assessor's Parcel shall be the sum of the Maximum Special Taxes that can be levied for all Land Use Classes located on that Assessor's Parcel. The CFD Administrator shall determine the allocation to each Land Use Classification.
5. **Existing Developed Property.** Residential Units and Nonresidential Building Area for which a building permit has been issued prior to January 1, 2018 is exempt from the Special Tax.

6. **Annexed Property.** Each Assessor's Parcel of Developed Property that is annexed into the CFD shall be subject to the Special Tax in effect during the current Fiscal Year.

**C. ANNUAL ADJUSTMENT OF MAXIMUM SPECIAL TAX**

Beginning in January 2019 and each January thereafter, the Maximum Special Tax shall be adjusted each fiscal year in an amount equal to the percentage increase during the preceding year in the Consumer Price Index for All Urban Consumers in the Los Angeles-Riverside-Orange County metropolitan area (CPI-U), as published by the U.S. Department of Labor, Bureau of Labor Statistics, (or if this index ceases publication, an equivalent index), or three (3) percent, whichever is greater. Each annual adjustment of the Maximum Special Tax shall become effective for the following Fiscal Year.

**D. DETERMINATION OF THE ANNUAL SPECIAL TAX**

Commencing with the Base Year, and for each subsequent Fiscal Year, the Council shall determine the Special Tax Requirement and shall levy the Annual Special Tax on each Assessor's Parcel of Developed Property at up to one hundred percent of the applicable Maximum Special Tax to fund the Special Tax Requirement.

Under no circumstances will the Annual Special tax levied against any Assessor's Parcel of Developed Property increase by more than ten (10) percent as a consequence of delinquency or default by the owner of any other Assessor's Parcel within the CFD.

Subject to the preceding, the amount of Annual Special Tax levied upon any Developed Property and Undeveloped Property in any Fiscal Year shall not exceed the Maximum Special Tax for such Fiscal Year as computed herein.

**E. DURATION OF THE SPECIAL TAX**

Assessor's Parcels in the CFD shall remain subject to the Special Tax in perpetuity. If the Special Tax ceases to be levied, the City or its designee shall direct the County Recorder to record a Notice of Cessation of Special Tax. Such notice will state that the obligation to pay the Special Tax has ceased and that the lien imposed by the Notice of Special Tax Lien is extinguished.

## F. PREPAYMENT OF SPECIAL TAX

Prepayment of the Special Tax is not authorized.

## G. APPEALS AND INTERPRETATION PROCEDURE

Any property owner who feels that the portion of the Special Tax levied on the subject property is in error, may file a written appeal no later than April 10 of the Fiscal Year in which the levy occurred, with the Public Works Director or his or her designee, appealing the levy of the Special Tax on the subject property. Public Works Director or his or her designee will promptly review the appeal, and, if necessary, meet with the applicant, and decide the merits of the appeal. If the findings of the Public Works Director or his or her designee verify that the Special Tax levied should be modified, the Special Tax levy for future Fiscal Years shall be corrected, and a credit against future Special Taxes shall be arranged, if applicable. Any overcharges shall be corrected solely by means of adjustments to future Special Tax levies; no cash refunds shall be made. Any dispute over the decision of the Public Works Director or his or her designee shall be referred to the Public Works Director, and the Council and the decision of the Council shall be final and binding on all parties.

Interpretation may be made by resolution of the Council for purposes of clarifying any vagueness or uncertainty as it relates to the application of the Special Tax rate, or application of the method of apportionment, or classification of properties or any definition applicable to the CFD.

## H. COLLECTION OF THE SPECIAL TAX

The Special Tax shall be collected each year in the same manner and at the same time as ad valorem property taxes are collected and shall be subject to the same penalties and lien priorities in the case of delinquency as is provided for ad valorem taxes. The City shall cause the actions required above to be done for each Fiscal Year in a timely manner to assure that the schedule of the Special Taxes to be collected are received by the County Auditor for inclusion with billings for such ad valorem taxes for the applicable Fiscal Year. However, the CFD Administrator may directly bill the Special Tax, may collect Special Taxes at a different time or in a different manner if necessary to meet the financial obligations of the City or as otherwise determined appropriate by the CFD Administrator.

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# Placentia City Council

## **AGENDA REPORT**

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF COMMUNITY SERVICES

DATE: MAY 16, 2023

SUBJECT: **PUBLIC WORKS AGREEMENT WITH ASAD HOLDINGS LLC DBA ORANGETHREE GENERAL CONTRACTORS FOR THE INSTALLATION OF TILE WALLS AT THE PLACENTIA NAVIGATION CENTER**

FISCAL  
IMPACT: EXPENSE: \$144,500.00 CONTRACT AMOUNT (NAVIGATION CENTER FUND)  
BUDGETED: \$150,000.00 (NAVIGATION CENTER TILE PROJECT FUND)  
\$ 8,950.00 (NAVIGATION CENTER MAINTENANCE FUND)

### **SUMMARY:**

The North Orange County Service Planning Area ("North SPA") received Homeless Emergency Aid Program (HEAP) funding to open Navigation Centers in the Cities of Placentia and Buena Park. The North SPA is comprised of the Cities of Brea, Buena Park, Cypress, Fullerton, La Habra, La Palma, Los Alamitos, Orange, Placentia, Villa Park, Stanton, and Yorba Linda. The Placentia Navigation Center ("Center") is one of two (2) facilities serving the North SPA. The Center, along with the other North SPA site in Buena Park, is part of a comprehensive regional solution in North Orange County that provides supportive services to individuals experiencing homelessness.

The North SPA has approved the usage of funds for the installation of tile walls at the Center. In order to improve the health and safety of the residents, the City of Placentia ("City"), released a Request for Proposal ("RFP") for the installation of tile over the current wooden partition walls. The tile project will enhance the durability and the aesthetics of the interior of the building. In addition, utilizing tile on the wooden partition walls will improve the longevity of the heavily used facility and provide for easier maintenance and cleanliness of the building.

This proposed Public Works Agreement with Asad Holdings LLC DBA Orangeblue General Contractors is to install tile walls. The scope of work includes the installation of tile walls, removal, protection, and reinstalling of the epoxy glass barriers on top of the walls. The proposed action will award a Public Works Agreement with Asad Holdings LLC DBA Orangeblue General Contractors for a not-to-exceed amount of \$144,500 to complete this work.

**1.e.**  
**May 16, 2023**

**RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve a Public Works Agreement with Asad Holdings LLC DBA Orangeblue General Contractors for the installation of tile walls at the Placentia Navigation Center for a not-to-exceed amount of \$144,500; and
2. Authorize the City Administrator to approve contract change orders up to 10% of the contract amount, or \$14,450; and
3. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

**DISCUSSION:**

The Placentia Navigation Center (Center) has been in operation since March 2020. Since its opening, the Center has operated to near capacity every month. The Center primarily serves single men and females experiencing homelessness. As part of the operation of the Center and in alignment with Orange County's Continuum of Care (CoC), it is necessary to install additional health and safety measures within the facility to provide improved quality of living quarters.

It was determined that adding hardy backboard and tile would improve the longevity and preservation of the interior space within the building. The wooden partition walls currently serve as dividers to separate the men's and women's sleeping areas. Each individual sleeping quarter is highly utilized by residents of the Placentia Navigation Center. Due to the high use of these areas, the current wooden walls are difficult to maintain and clean based on the type of material.

The project will consist of furnishing all materials, equipment, tools, labor, and incidentals as required by the RFP. The general items of work include the installation of ceramic tiles per the instruction and the specifications outlined in the RFP. In addition to tile work, the project will include demolition work: moving/demolition, cement board work/taping: drywall, and framing work for cement board joints (adding studs): framing and rough carpentry. Due to the complexity of the project, which includes multiple trades of work; Staff has determined that the most appropriate Contractors State License should be Class B - General Building Contractor for this project.

<b>CONTRACTOR</b>	<b>Proposal</b>
Asad Holdings LLC DBA Orangeblue General Contractors	\$144,500.00
At Your Service Construction & Energy Inc.	\$144,960.80
Construction Masters	\$147,195.88
Garza Construction Inc.	\$148,039.70

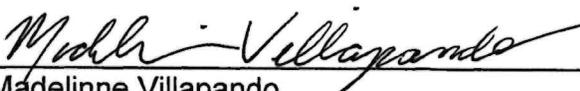
Based upon the proposal provided and qualifications and experience with similar projects, Staff recommends the City Council award the Public Works Agreement to contract Asad Holdings LLC DBA Orangeblue General Contractors. In addition, Asad Holdings LLC DBA Orangeblue General Contractors has the ability to coordinate and complete the work quickly.

**FISCAL IMPACT:**

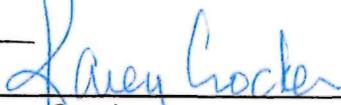
A total of \$158,950 has been budgeted in the FY 2022-23 Navigation Center Program Budget for the installation of tile walls. As such, sufficient funds exist for the recommended actions. The following table summarizes the costs associated with the award of this contract:

Construction Contract Amount	\$144,500
Construction Contingency @ 10%	\$ 14,450
<b>Total Project Cost</b>	<b>\$158,950</b>

Prepared by:

  
Madelinne Villapando  
Management Analyst

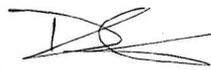
Reviewed and approved:

  
Karen Crocker  
Director of Community Services

Reviewed and approved

  
Jennifer Lampman  
Director of Finance

Reviewed and approved:

  
Damien R. Arrula  
City Administrator

Attachment:

Public Works Agreement with Asad Holdings LLC DBA Orangeblue General Contractors

NAVIGATION CENTER TILE WALL PROJECT

**CITY OF PLACENTIA  
PUBLIC WORKS AGREEMENT FOR  
INSTALLATION OF TILE WALL AT NAVIGATION CENTER**

THIS AGREEMENT (herein "Agreement"), is made and entered into this 16 day of May, 2023 by and between the CITY OF PLACENTIA, a municipal corporation and charter city, (herein "City") and Asad Holdings LLC DBA Orangeblue General Contractors (herein "Contractor"). The parties hereto agree as follows:

**WITNESSETH:**

A. WHEREAS, City requires the installation of tile walls as set forth more fully in this Agreement.

B. WHEREAS, Contractor represents to City that Contractor is qualified to perform said work and has submitted a proposal to City for the same.

C. WHEREAS, City desires to have Contractor perform said services on the terms and conditions set forth herein.

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein and for good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, City and Contractor hereby agree as follows:

**1.0 DEFINITIONS**

1.1 Definitions. As used in this Agreement, the following definitions shall be applicable:

- (a) Contractor. Contractor shall mean Asad Holdings LLC DBA Orangeblue General Contractors a (California corporation, partnership, individual) located at 27071 Cabot Rd, Ste 108, Laguna Hills, CA 92653.
- (b) City. City shall mean the City of Placentia, a Municipal Corporation and Charter City, located at 401 E. Chapman, Placentia, California 92870.
- (c) City Council. City Council shall mean the City Council of the City of Placentia.
- (d) Contract Officer shall mean the person designated by the City Administrator or City Engineer of City and shall have the duties set forth in Section 5.2.

## NAVIGATION CENTER TILE WALL PROJECT

- (e) Services. Services shall mean the services to be performed by the Contractor pursuant to this Agreement.
- (f) Satisfactory. Satisfactory shall mean satisfactory to the City Administrator or his/her designee.

### 2.0 SERVICES OF CONTRACTOR

2.1 Scope of Services. In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that Contractor is a provider of first class work and services and Contractor is experienced in performing the work and services contemplated herein and, in light of such status and experience, Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be of good quality, fit for the purpose intended.

2.2 Documents Included in Contract. This contract consists of this Agreement and any Exhibits, which are incorporated herein by this reference. In the event of an inconsistency, the terms of this Agreement shall govern.

2.3 Compliance with Law. All services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered, including but not limited to, the claims procedure set forth in Public Contract Code Section 9204, a summary of which is attached to this agreement as Exhibit "E."

2.4 Licenses, Permits, Fees and Assessments. Contractor shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement, including registration with the Department of Industrial Relations of the State of California as required by Labor Code Section 1725.5 before commencing performance under this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against City hereunder. Contractor shall be responsible for all subcontractors' compliance with this Section 2.4.

2.5 Familiarity with Work. By executing this Contract, Contractor warrants that Contractor (a) has thoroughly investigated and considered the scope of services to be performed, (b) has carefully considered how the services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should Contractor discover any latent or unknown conditions, which will materially affect the performance of the services hereunder, Contractor shall immediately inform

## NAVIGATION CENTER TILE WALL PROJECT

the City of such fact and shall not proceed except at Contractor's risk until written instructions are received from the Contract Officer.

2.6 Standard of Performance. Contractor, its subcontractors and their employees, in the performance of Contractor's work under this Agreement shall be responsible for exercising the degree of skill and care required by customarily accepted good professional practices and procedures used in the Contractor's field.

Any costs for failure to meet the foregoing standard or to correct otherwise defective work that requires re-performance of the work, shall be borne in total by the Contractor and not by the City. The failure of a project to achieve the performance goals and objectives stated in this Agreement is not a basis for requesting re-performance unless the work conducted by Contractor and/or its subcontractors is deemed by the City to have failed the foregoing standard of performance.

In the event Contractor fails to perform in accordance with the above standard:

1. Contractor will re-perform, at its own expense, any task which was not performed to the reasonable satisfaction of City. Any work re-performed pursuant to this paragraph shall be completed within the time limitations originally set forth for the specific task involved. Contractor shall work any overtime required to meet the deadline for the task at no additional cost to the City;
2. The City shall provide a new schedule for the re-performance of any task pursuant to this paragraph in the event that re-performance of a task within the original time limitations is not feasible; and
3. The City shall have the option to direct Contractor not to re-perform any task which was not performed to the reasonable satisfaction of the City Project Manager pursuant to application of (1) and (2) above. In the event the City directs Contractor not to re-perform a task, the City shall negotiate a reasonable settlement for satisfactory work performed. No previous payment shall be considered a waiver of the City's right to reimbursement.

Nothing contained in this section is intended to limit any of the rights or remedies which the City may have under law.

2.7 Care of Work. The Contractor shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

2.8 Further Responsibilities of Parties. Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other. Contractor shall require all subcontractors to comply with the provisions of this agreement.

## NAVIGATION CENTER TILE WALL PROJECT

2.9 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum as set forth in Section 3.1, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor. Any increase in compensation of twenty five percent (25%) or less of the Contract Sum, or in the time to perform of one hundred eighty (180) days or less may be approved by the Contract Officer. Any increases, taken either separately or cumulatively, that result in the Contract Sum exceeding \$25,000 must be approved by the City Council. It is expressly understood by Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefore.

2.10 Prevailing Wage Laws. Contractor represents and warrants that it is registered with the Department of Industrial Relations pursuant to SB 854 and Labor Code 1725.5. Contractor shall ensure that its subcontractors comply with said requirements. In accordance with Labor Code Section 1770 et seq., the Director of the Department of Industrial Relations of the State of California has ascertained a general prevailing rate of wages, which is the minimum amount, which shall be paid to all workers employed to perform the work pursuant to this Agreement. A copy of the general prevailing wage rate determination is on file in the Office of the City Clerk and is hereby incorporated by reference into this Agreement. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor must forfeit to the City Twenty Five Dollars (\$25.00) a day for each worker who works in excess of the minimum working hours when Contractor does not pay overtime. Contractor is required to post a copy of such wage rates at all times at the contract site. The statutory penalties for failure to pay prevailing wage or to comply with State wage and hour laws will be enforced. Contractor also shall comply with State law requirements to maintain payroll records and shall provide for certified records and inspection of records as required by California Labor Code Section 1770 et. seq., including Section 1776. Contractor shall comply with all statutory requirements relating to the employment of apprentices.

### 3.0 COMPENSATION

3.1 Contract Sum. For the services rendered pursuant to this Agreement, the Contractor shall be compensated as specified herein, but not exceeding the maximum contract amount of One Hundred Forty Four Thousand and Five Hundred Dollars (\$144,500) (herein "Contract Sum"), except as provided in Section 2.9. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City; Contractor shall not be entitled to any additional compensation for attending said meetings.

3.2 Progress Payments. Prior to the first day of the month, during the progress of the work, commencing on the day and month specified in the Agreement, Contractor shall submit to the Contract Officer a complete itemized statement of all labor and materials incorporated into the work during the preceding month and the portion of the contract sum applicable thereto. Upon approval in writing by the Contract Officer, payment shall be made in thirty (30) days. City shall pay Contractor a sum based upon ninety-five percent (95%) of the

## NAVIGATION CENTER TILE WALL PROJECT

contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining five percent (5%) thereof shall be retained as performance security. Refer to Section 8.4 of this Agreement for retention of funds.

### 4.0 PERFORMANCE SCHEDULE

4.1 Time of Essence. Time is of the essence in the performance of this Agreement.

4.2 Schedule of Performance. Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "B", and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Scope of Services may be approved in writing by the Contract Officer.

4.3 Force Majeure. The time period(s) specified in the Scope of Services for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes for the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

4.4 Term. Unless earlier terminated in accordance with Section 8.9 of this Agreement, this Agreement shall continue in full force and effect until final approval and acceptance of the project by the Contract Officer. Notwithstanding the foregoing, this Agreement shall terminate no later than July 26, 2023, unless the parties mutually agree in writing to extend the term.

### 5.0 COORDINATION OF WORK

5.1 Representative of Contractor. The following principals of Contractor are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

Arman Tehran  
Managing Member

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder.

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For purposes of this Agreement, the foregoing principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City.

5.2 Contract Officer. The Contract Officer shall be such person as may be designated by the City Administrator or City Engineer of City. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions that must be made by City to the Contract Officer. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

5.3 Prohibition Against Assignment. The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

5.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its subcontractors, agents or employees, performs the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Contractor's employees, subcontractors, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its subcontractors, agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venture or a member of any joint enterprise with Contractor.

5.5 Identity of Persons Performing Work. Contractor represents that it employs or will employ at its own expense all personnel required for the satisfactory performance of any and all tasks and services set forth herein. Contractor represents that the tasks and services required herein will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable State and local law to perform such tasks and services.

5.6 Utility Relocation. City is responsible for removal, relocation, or protection of existing main or trunkline utilities to the extent such utilities were not identified in the invitation for bids or specifications. City shall reimburse contractor for any costs incurred in locating, repairing damage not caused by contractor and removing or relocating such unidentified utility facilities, including equipment idled during such work. Contractor shall not be assessed liquidated damages for delay arising from the removal or relocation of such unidentified utility facilities.

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5.7 Trenches or Excavations. Pursuant to California Public Contract Code Section 7104, in the event the work included in this Agreement requires excavations more than four (4) feet in depth, the following shall apply.

- (a) Contractor shall promptly, and before the following conditions are disturbed, notify City, in writing, of any: (1) material that Contractor believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; (2) Subsurface or latent physical conditions at the site different from those indicated; or (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.
- (b) City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work shall issue a change order per Section 2.9 of this Agreement.
- (c) That, in the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date provided for by the contract, but shall proceed with all work to be performed under the contract. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

## 6.0 INSURANCE, INDEMNIFICATION AND BONDS

6.1 Insurance. The Contractor and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, insurance as set forth in Exhibit "C" attached hereto and incorporated herein by this reference.

### **Conditions:**

In accordance with Public Contract Code Section 20170, the insurance of surety companies who provide or issue the policy shall have been admitted to do business in the State of California with a credit rating of A- or better.

This insurance shall not be canceled, limited in scope or coverage or non-renewed until after thirty (30) days prior written notice has been given to the Community Development Director, City of Placentia, 401 E. Chapman Ave., Placentia, California 92870.

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Any insurance maintained by the City of Placentia shall apply in excess of and not combined with insurance provided by this policy.

The City of Placentia, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds.

Prior to commencement of any work under this contract, Contractor shall deliver to the City insurance endorsements confirming the existence of the insurance required by this contract, and including the applicable clauses referenced above.

Such endorsements shall be signed by an authorized representative of the insurance company and shall include the signator's company affiliation and title. Should it be deemed necessary by the City, it shall be Contractor's responsibility to see that the City receives documentation, acceptable to the City, which sustains that the individual signing said endorsements is indeed authorized to do so by the insurance company.

If the Contractor fails to maintain the aforementioned insurance, or secure and maintain the aforementioned endorsement, the City may obtain such insurance, and deduct and retain the amount of the premiums for such insurance from any sums due under the agreement. However, procuring of said insurance by the City is an alternative to other remedies the City may have, and is not the exclusive remedy for failure of Contractor to maintain said insurance or secure said endorsement. In addition to any other remedies the City may have upon Contractor's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Contractor to stop work hereunder, and/or withhold any payment(s) which became due to Contractor hereunder until Contractor demonstrates compliance with the requirements hereof.

Nothing herein contained shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from Contractor's or its subcontractor's performance of the work covered under this agreement.

Each contract between the Contractor and any subcontractor shall require the subcontractor to maintain the same policies of insurance that the Contractor is required to maintain pursuant to this Section 6.1.

6.2 Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached to this Agreement as Exhibit "D", and are incorporated herein by this reference.

6.3 Indemnification. Contractor shall defend, indemnify, hold free and harmless the City of Placentia, its elected and appointed officials, officers, agents and employees, at Contractor's sole expense, from and against any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising or alleged to arise out of or in connection with the performance of the work, operations or activities of Contractor, its agents, employees, subcontractors, or invitees, provided for herein, or arising or alleged to arise from the negligent acts or omissions of Contractor hereunder, or arising or alleged to arise from

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Contractor's performance of or failure to perform any term, provision, covenant or condition of this Agreement.

- (a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith.
- (b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising or alleged to arise out of or in connection with Contractor's (or its agents', employees', subcontractors' or invitees') negligent performance of or failure to perform such work, operations or activities hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom.
- (c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising or alleged to arise out of or in connection with the performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor shall pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees for counsel selected by City.
- (d) Contractor's duty to defend and indemnify as set out in this Section 6.3 shall include any claims, liabilities, obligations, losses, demands, actions, penalties, suits, costs, expenses or damages or injury to persons or property arising or alleged to arise from, in connection with, as a consequence of or pursuant to any state or federal law or regulation regarding hazardous substances, including but not limited to the Federal Insecticide, Fungicide and Rodenticide Act ("FIFRA"), Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), Resource Conservation and Recovery Act of 1976 ("RCRA"), the Hazardous and Solid Waste Amendments of 1984, the Hazardous Material Transportation Act, the Toxic Substances control Act, the Clean Air Act, the Clean Water Act, the California Hazardous Substance Account Act, the California Hazardous Waste Control Law or the Porter-Cologne Water Quality Control Act, as any of those statutes may be amended from time to time.

Notwithstanding the foregoing, Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City.

The Contractor's indemnification obligations pursuant to this Section 6.3 shall survive the termination of this Agreement. Contractor shall require the same indemnification from all subcontractors.

6.4 Labor and Materials and Performance Bonds. Concurrently with execution of this Agreement, Contractor shall deliver to City a labor and materials bond and a performance

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bond each in the sum of the amount of this Agreement, in the forms provided by the City Clerk, which secures the faithful performance of this Agreement. The bonds shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bonds shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement.

6.5 Sufficiency of Insurer or Surety. Insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by the Risk Manager of the City due to unique circumstances. In the event the Senior Management Analyst of City ("Senior Management Analyst") determines that the work or services to be performed under this Agreement creates an increased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies required by this Section 6 may be changed accordingly upon receipt of written notice from the Senior Management Analyst; provided that the Contractor shall have the right to appeal a determination of increased coverage by the Senior Management Analyst to the City Council of City within ten (10) days of receipt of notice from the Senior Management Analyst.

6.6 Substitution of Securities. Pursuant to California Public Contract Code Section 22300, substitution of eligible equivalent securities for any monies withheld to ensure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder.

## 7.0 RECORDS AND REPORTS

7.1 Reports. Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

7.2 Records. Contractor shall keep, and require subcontractors to keep, such books and records (including but not limited to payroll records as required herein) as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

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7.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of the documents and materials hereunder. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom.

7.4 Public Records Act Disclosure. Contractor has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Contractor, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Contractor informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

## 8.0 GENERAL PROVISIONS

8.1 Governing Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2 Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

The Principal set forth in Section 5.1 above shall be the representative for Contractor for purposes of this Agreement, and shall be authorized to issue all consents, approvals, directives and agreements on behalf of Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

8.3 Disputes. In the event either party fails to perform its obligations hereunder, the nondefaulting party shall provide the defaulting party written notice of such default. The defaulting party shall have ten (10) days to cure the default; provided that, if the default is not reasonably susceptible to being cured within said ten (10) day period, the defaulting party shall have a reasonable time to cure the default, not to exceed a maximum of thirty (30) days, so long as the defaulting party commences to cure such default within ten (10) days of service of such notice and diligently prosecutes the cure to completion; provided further that if the default is an immediate

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danger to the health, safety and general welfare, the defaulting party shall take such immediate action as may be necessary. Notwithstanding the foregoing, the nondefaulting party may, in its sole and absolute discretion, grant a longer cure period. Should the defaulting party fail to cure the default within the time period provided in this Section, the nondefaulting party shall have the right, in addition to any other rights the nondefaulting party may have at law or in equity, to terminate this Agreement. Compliance with the provisions of this Section 8.3 shall be a condition precedent to bringing any legal action, and such compliance shall not be a waiver of any party's right to take legal action in the event that the dispute is not cured.

8.4 Retention of Funds. Progress payments shall be made in accordance with the provisions of Section 3.2 of this Agreement. In accordance with said section, City shall pay Contractor a sum based upon ninety-five percent (95%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by said statement. The remaining five percent (5%) thereof shall be retained as performance security to be paid to the Contractor within sixty (60) days after final acceptance of the work by the City Council, after Contractor shall have furnished City with a release of all undisputed contract amounts if required by City. In the event there are any claims specifically excluded by Contractor from the operation of the release, the City may retain proceeds (per Public Contract Code 7107) of up to 150% of the amount in dispute. City's failure to deduct or withhold shall not affect Contractor's obligations hereunder.

8.5 Waiver. No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.6 Rights and Remedies. Rights and Remedies are cumulative except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.7 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

8.8 Liquidated Damages. Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City Five Hundred Dollars (\$500) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Scope of Services (Exhibit A) or Schedule of Performance (Exhibit B). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages.

8.9 Termination for Default of Contractor. If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, Contractor shall vacate any City owned property which Contractor is permitted to occupy hereunder and City may, after compliance with

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the provisions of Section 8.3, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of setoff or partial payment of the amounts owed the City as previously stated.

8.10 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall be in writing and shall be deemed to be given when served personally or deposited in the US Mail, prepaid, first-class mail, return receipt requested, addressed as follows:

To City: City of Placentia  
401 E. Chapman Ave  
Placentia, California 92870  
Attn.: Maddie Villapando

To Contractor: Asad Holdings LLC DBA Orangeblue General Contractor  
27071 Cabot Rd, Ste 108,  
Laguna Hills, CA 92653  
Attn: Arman Tehrani

8.11 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.12 Conflict of Interest. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

Contractor and its officers, employees, associates and subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Contractor and its officers, employees, associates and subcontractor shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

8.13 Covenant Against Discrimination. Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. To the extent required by law, contractor shall take affirmative action to insure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

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8.14 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

8.15 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

8.16 Hiring of Illegal Aliens Prohibited. Contractor shall not hire or employ any person to perform work within the City of Placentia or allow any person to perform work required under this Agreement unless such person is properly documented and legally entitled to be employed within the United States. Further, Contractor shall comply with the following:

- (a) Unauthorized Aliens. Contractor hereby represents and warrants that it will comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of any work and/or services under this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to reimburse City for any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, or penalties which arise out of or are related to such employment, together with any and all costs, including attorneys' fees, incurred by City.
- (b) E-Verify. If Contractor is not already enrolled in the U.S. Department of Homeland Security's E-Verify program, Contractor shall enroll in the E-Verify program within fifteen (15) days of the effective date of this Agreement to verify the employment authorization of employees assigned to perform work hereunder. Contractor shall verify employment authorization within three (3) days of hiring a new employee to perform work under this Agreement. Information pertaining to the E-Verify program can be found at <http://www.uscis.gov>, or access the registration page at <https://e-verify.uscis.gov/enroll>. Contractor shall certify its registration with E-Verify and provide City its registration number within sixteen days of the effective date of this Agreement. Failure to provide certification will result in withholding payment until full compliance is demonstrated.

8.17 Unfair Business Practices Claims. In entering into a public works contract or a subcontract to supply goods, services or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C.

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Sec. 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body renders final payment to the contractor without further acknowledgment by the parties. (Sec. 7103.5, California Public Contract Code).

8.18 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

8.19 PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

8.20 Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

8.21 Legal Responsibilities. The Contractor shall keep itself informed of City, State, and Federal laws, ordinances and regulations, which may in any manner affect the performance of its services pursuant to this Agreement. The Contractor shall at all times observe and comply with all such laws, ordinances and regulations. Neither the City, nor its officers, agents, or employees shall be liable at law or in equity as a result of the Contractor's failure to comply with this section.

8.22 Termination for Convenience. The City may terminate this Agreement without cause for convenience of the City upon giving contractor 30 days prior written notice of termination of the Agreement. Upon receipt of the notice of termination the Contractor shall cease all further work pursuant to the Agreement. Upon such termination by the City the Contractor shall not be entitled to any other remedies, claims, actions, profits, or damages except as provided in this paragraph. Upon the receipt of such notice of termination Contractor shall be entitled to the following compensation:

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1. The contract value of the work completed to and including the date of receipt of the notice of termination, less the amount of progress payments received by contractor.
2. Actual move-off costs including labor, rental fees, equipment transportation costs, the costs of maintaining on-site construction office for supervising the mover-off.
3. The cost of materials custom made for this Agreement which cannot be used by the Contractor in the normal course of his business, and which have not been paid for by City in progress payments.
4. All costs shall not include any markups as might otherwise be allowed by any plans or specifications which were a part of the Agreement.

The provisions of this paragraph shall supersede any other provision of the Agreement or any provision of any plans, specification, addendums or other documents which are or may become a part of this Agreement. City and Contractor agree that the provisions of this paragraph are a substantive part of the consideration for this Agreement.

8.23 Responsibility for Errors. Contractor shall be responsible for its work and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Contractor occurs, then Contractor shall, at no cost to City, provide all necessary design drawings, estimates and other Contractor professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

8.24 Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

8.25 Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

8.26 No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

8.27 Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

8.28 Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with

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respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

8.29 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

8.30 Funding Source Conditions – Contractor’s Obligation. Contractor acknowledges that the City may be paying for the Project by using funds it receives or will receive from various funding sources in the form of grants and/or subsidies, and the like under certain terms and conditions. Contractor acknowledges and agrees that any failure of the Contractor and/or its subcontractors to perform its obligations under the Contract, including, but not limited to, timely submitting accurate reports and records, that in any way results in the City not meeting the terms and conditions placed on the funds by the funding source, or forfeiting its entitlement to or, otherwise, not receiving, the funds, then the Contractor shall be liable to pay the City for the funds not granted to the City on the Project.

8.31 Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

ATTEST:

CITY OF PLACENTIA,  
A municipal corporation and Charter City

\_\_\_\_\_  
City Administrator

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

CONTRACTOR

NAVIGATION CENTER TILE WALL PROJECT

*arman tehrani*

\_\_\_\_\_  
Signature

arman tehrani

\_\_\_\_\_  
Arman Tehani, Managing Member

85-4198812

\_\_\_\_\_  
Social Security or Taxpayer ID Number

Date: 5/4/2023

\_\_\_\_\_  
Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

\_\_\_\_\_  
Rosanna Ramirez, Director of  
Administrative Services

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Madelinne Villapando, Project Manager

DEPARTMENTAL APPROVAL

\_\_\_\_\_  
Karen Crocker,  
Director of Community Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**LABOR AND MATERIAL PAYMENT BOND  
PUBLIC WORK (CALIFORNIA)**

KNOW ALL MEN BY THESE PRESENT:

WHEREAS, \_\_\_\_\_, as Principal, has entered into a contract dated \_\_\_\_\_, with the City of Placentia (Obligee) referred to and made a part hereof to perform the following work, to wit: \_\_\_\_\_ and all appurtenant work in accordance with PROJECT NO. \_\_\_\_\_, which requires Principal to file this bond to secure claims made in relation to the project.

NOW THEREFORE, we, \_\_\_\_\_, as Principal, and \_\_\_\_\_, a corporation organized under the laws of \_\_\_\_\_ and duly authorized to transact business in the State of California, as Surety, are held firmly bound unto the City of Placentia, as Obligee, and all sub-contractors, laborers, material persons and other persons employed in the performance of the referenced agreement, in the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_ .00), lawful money of the United States of America, for the payment whereof well and truly to be made the Principal and Surety bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

If the above bounden PRINCIPAL, his or its heirs, executors, administrators, successors, assigns, or any of his or its sub-contractors, fails to pay for any materials, provisions, provender, or other supplies, or teams, implements or machinery, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor to persons named in Section 9100 or the Civil Code, thereon of any kind, or for amounts due under the Unemployment Insurance Code with respect to such work or labor deducted, withheld and paid over to the Employment Development Department from the wages of employees of the contractor and sub-contractors pursuant to Section 13020 of the Unemployment Insurance Code, that the SURETY on this bond will pay the same, in an amount not exceeding the sum specified in this bond, AND ALSO, in case suit is brought upon this bond, a reasonable attorney's fee, which shall be awarded by the court to the prevailing party in said suit, said attorney's fee to be taxed as costs in said suit and to be included in the judgment herein rendered.

As part of the obligation secured hereby, the SURETY shall not be exonerated or released from the obligation of the bond by any change, alteration, or modification in or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement or pertaining or relating to the furnishing of labor, materials, or equipment therefor, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme of work of improvement, nor by any rescission or attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under

any such contract or agreement, or under the bond, nor, where the bond is given for the benefit of claimants, by any fraud practiced by any person other than the claimant seeking to recover on the bond.

This bond shall inure to the benefit of any and all persons, companies and corporations entitled to file claims under the Civil Code so as to give them a right of action in a suit on this bond.

This bond is executed for the purpose of complying with the laws of the State of California and shall inure to the benefit of any of the persons named in Section 9100 of the Civil Code of the State of California.

IN WITNESS THEREOF, we have hereunto set our hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

(Corporate Seal)

\_\_\_\_\_  
Principal

By \_\_\_\_\_

\_\_\_\_\_  
Title

(Corporate Seal)

\_\_\_\_\_  
Principal

By \_\_\_\_\_

\_\_\_\_\_  
Title

APPROVED AS TO FORM:  
/s/ Christian L. Bettenhausen  
City Attorney

**SUPPLEMENTAL INFORMATION TO BE COMPLETED BY PRINCIPAL**

If an individual, so state. If a firm or co-partnership, state the firm and give the names of all individual co-partners composing the partnership. If a Corporation, state legal name of corporation; state also the names of the president, secretary, treasurer and manager thereof.

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Business Address:

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Telephone Number: \_\_\_\_\_

Date: \_\_\_\_\_

Print Name: \_\_\_\_\_  
Principal

Signature: \_\_\_\_\_  
Title

**TAX IDENTIFICATION NUMBER**

The Tax Equity and Fiscal Responsibility Act of 1982 requires the payer (City of Placentia) to report to the Internal Revenue Service taxable payments to payees.

You (as a payee) are required by law to provide us with your Taxpayer Identification Number (if an individual or partnership, your Social Security Number). If you do not provide us with your correct identification number, you may be subject to a penalty imposed by the Internal Revenue Service. The payments subject to withholdings may include, but are not limited to, interest, dividends, or other payments the City of Placentia and/or the Placentia Redevelopment Agency made to you. Other payments may include rents, royalties, commissions and fees for service of non-employees.

If you are exempt from income tax, we are still required, by law, to maintain a Tax Identification Number on file. **PLEASE PROVIDE YOUR TAX IDENTIFICATION NUMBER next to the appropriate listing below, sign, date and return to:**

CITY OF PLACENTIA FINANCE DEPARTMENT  
401 E. Chapman  
Placentia, CA 92870

Exempt: Yes\_\_\_No\_\_\_ Telephone ( ) \_\_\_\_\_

CORPORATION: \_\_\_\_\_

U.S.A. OR ANY AGENCIES THEREOF: \_\_\_\_\_

IRS CODE #501 TAX-EXEMPT ORGANIZATION: \_\_\_\_\_

A NON-COMMISSIONED CITY OF PLACENTIA EMPLOYEE: \_\_\_\_\_

SOLE PROPRIETOR: \_\_\_\_\_

A PARTNERSHIP: \_\_\_\_\_

OTHER: \_\_\_\_\_(Explain)

Signature/Title: \_\_\_\_\_ Date: \_\_\_\_\_

NAVIGATION CENTER TILE WALL PROJECT

**BID GUARANTEE**

**TO THE CITY OF PLACENTIA  
PROJECT NO. \_\_\_\_\_**

As a material inducement to the City to award the contract for Project No. \_\_\_\_\_ to \_\_\_\_\_, the undersigned ("Guarantor") has agreed to enter into this guarantee. The Guarantor hereby unconditionally guarantees to the fullest extent allowed by law the following work included in this project: \_\_\_\_\_ ("the work").

Guarantor guarantees that the materials and equipment used by itself and its subcontractors will be free from defects and that the work will conform to the plans and specifications. Should any of the materials or equipment prove defective or should the work as a whole, or any part thereof, prove defective for any reason whatsoever (except due to intentional torts by the City), or should the work as a whole or any part thereof fail to operate properly or fail to comply with the plans and specifications, Guarantor will, at the City's sole election: 1) reimburse the City, upon written demand, for all of the City's expenses incurred replacing or restoring any such equipment or materials, including the cost of any work necessary to make such replacement or repairs; or 2) replace any such defective material or equipment and repair said work completely, all without any cost to the City. Guarantor further guarantees that any such repair work will conform to the plans and specifications for the project. This guarantee will remain in effect for five years from the date on which the contracted for work is accepted for use by the City.

Guarantor understands and agrees that the City shall have the unqualified option to make any replacements or repairs itself or to have such replacement, repair, performed by the undersigned. The City shall have no obligation to consult with Guarantor before the City proceeds to perform any repair, replacement, or work itself. If the City elects to have Guarantor perform said repair, replacement, or work, Guarantor agrees that the repair, replacement, or work shall be performed within 15 days after receipt of a written demand from the City.

If the City elects to perform the replacement, repairs itself, Guarantor agrees to make reimbursement payment within 15 days after receipt of a written demand for payment from the City.

If the Guarantor fails or refuses to comply with this guarantee, the City shall be entitled to all costs and expenses, including attorneys and expert fees, reasonably incurred by reason of Guarantor's failure or refusal.

Guarantor \_\_\_\_\_ Date: \_\_\_\_\_

Contractor: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_

NAVIGATION CENTER TILE WALL PROJECT

**STATEMENT OF NON COLLUSION BY CONTRACTOR**

The undersigned who submits herewith to the City of Placentia a bid or proposal does hereby certify:

- a. That all statements of fact in such bid or proposal are true;
- b. That such bid or proposal was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;
- c. That such bid or proposal is genuine and not collusive or sham;
- d. That said bidder has not, directly or indirectly by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interest of the City of Placentia or of any other bidder or anyone else interested in the proposed procurement;
- e. Did not, directly or indirectly, collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham bid or proposal, or that anyone should refrain from bidding or withdraw his bid or proposal;
- f. Did not in any manner, directly or indirectly seek by agreement, communication or conference with anyone to raise or fix the bid or proposal price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost element of his bid or proposal price, or that of anyone else;
- g. Did not, directly or indirectly, submit his bid or proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member agent thereof, or to any individual or group of individuals, except to the City of Placentia, or to any person or persons who have a partnership or their financial interest with said bidder in his business.
- h. Did not provide, directly or indirectly to any officer or employee of the City of Placentia any gratuity, entertainment, meals, or anything of value, whatsoever, which could be objectively construed as intending to invoke any form of reciprocation or favorable treatment.
- i. That no officer or principal of the undersigned firm is related to any officer or employee of the city by blood or marriage within the third degree or is employed, either full or part time, by the City of Placentia either currently or within the last two (2) years.
- j. That no officer or principal of the undersigned firm nor any subcontractor to be engaged by the principal has been convicted by a court of competent jurisdiction of any charge of fraud, bribery, collusion, conspiracy or any other act in violation of any state or federal antitrust law in connection with the bidding upon award of, or performance of, any public work contract, with any public entity, within the last three years.

I certify, under penalty of perjury under the laws of the State of California, that the foregoing is true and correct and that this certification was executed:

On \_\_\_\_\_ at \_\_\_\_\_ California.

Firm \_\_\_\_\_

\_\_\_\_\_  
(Signature)

Street \_\_\_\_\_

\_\_\_\_\_  
(Print Name & Title)

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## NAVIGATION CENTER TILE WALL PROJECT

### EXHIBIT A

#### SCOPE OF SERVICES

The work to be performed consists of furnishing all materials, equipment, tools, labor, and incidentals as required by the Plans, Specifications and Contract Documents for Navigation Center Tile Wall Project.

The general items of work include the installation of ceramic tiles per the instruction and the specifications depicted on the attached drawings Nos. 1 and 2, in addition to specifications listed as Tile, Section 09-3000.

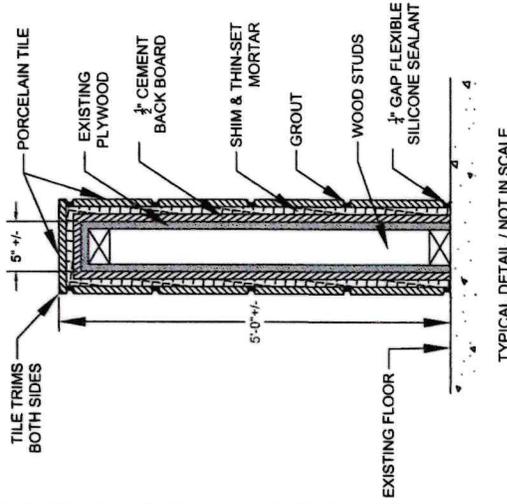
In addition to the installation of Hardie backer and tile work of the walls and the removal, protection, and reinstallation of the Epoxy Glass barriers on top of the walls, contractors will be responsible for the removal of beds and cabinetry after all personal items have been removed from the bed and cabinetry and push them 5 feet away to perform the work on the walls. The contractor will also be responsible for returning the beds and cabinetry back to their original location. Each section must be completed with the original items moved back into their proper place at the end of each workday as clients of the Navigation Centers will be sleeping in their areas each night during the construction project.

**GENERAL NOTES:**

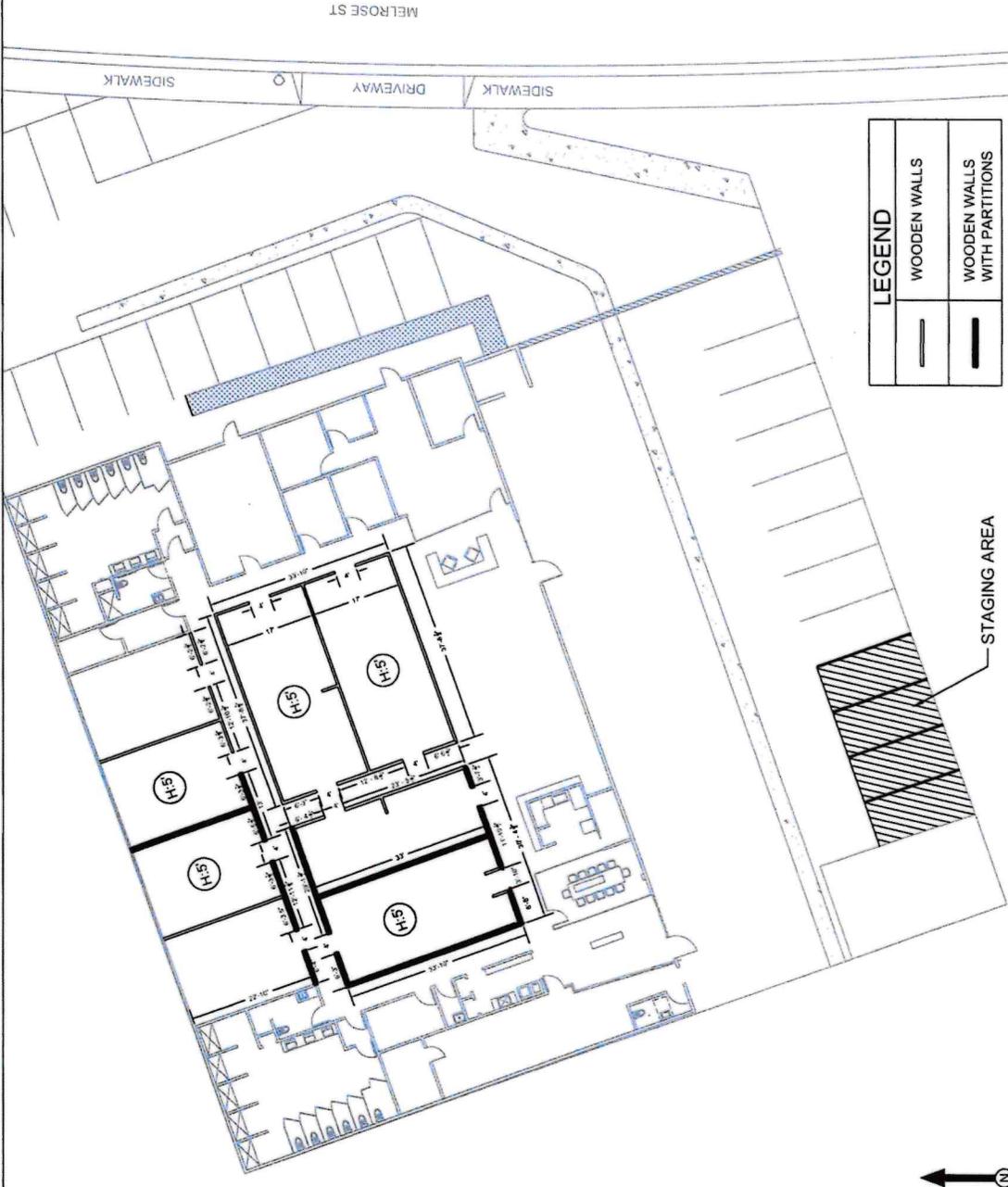
- 1) Work shall conform to the City of Placentia standard and codes.
- 2) All specification shall be considered a part of the improvement plans.
- 3) Contractors and subcontractors shall obtain appropriate permits and licenses from the City of Placentia and other governing jurisdictions prior to any construction.
- 4) The contractor shall notify the City Engineer's office at least 48 hours prior to start of any construction.
- 5) Tile installation shall be performed by dividing the project into eight (8) separate phases scheduled and contractor can work on one-phase at a time.
- 6) Work hours shall be between the hours of 8 AM to 5 PM.
- 7) Contractors to provide a schedule for the city's review and approval prior to start of the work.
- 8) Contractor to provide all required submittals for the city's review and approval per the project "tile" specifications.
- 9) All tile edges and corner shall be finished using tile trims, type and color of the tile trim shall be submitted for the city's for review and approval.
- 10) All works must be completed within 60 calendar days.
- 11) Contractor must remove and reinstall all EXISTING partition glasses ..... 170'.

**CONSTRUCTION NOTES:**

- 1- INSTALL WALL TILE ..... 4,500 SQFT.
- 2- TILE SPECIFICATIONS (SEE ATTACHED).
- 3- TILE TO BE FLOOR DECOR MANSFIELD AMBER III. PORCELAIN WOOD PLANK TILE (OR EQUAL)



TYPICAL DETAIL / NOT IN SCALE



LEGEND	
	WOODEN WALLS
	WOODEN WALLS WITH PARTITIONS

**NAVIGATION CENTER SITE PLAN**  
**WALL TILE INSTALLATION**  
 CITY OF PLACENTIA

DRAWING NO. **1**  
 SHEET \_\_\_\_\_ OF \_\_\_\_\_



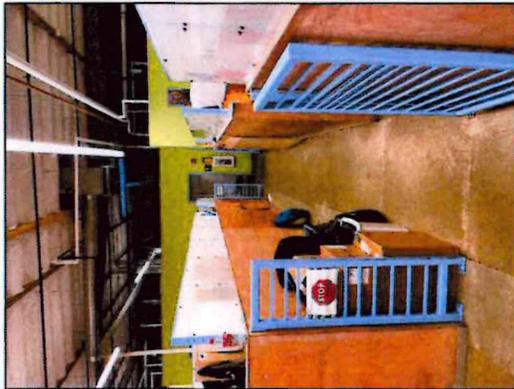
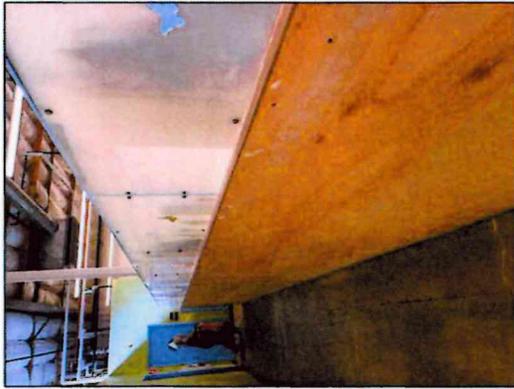
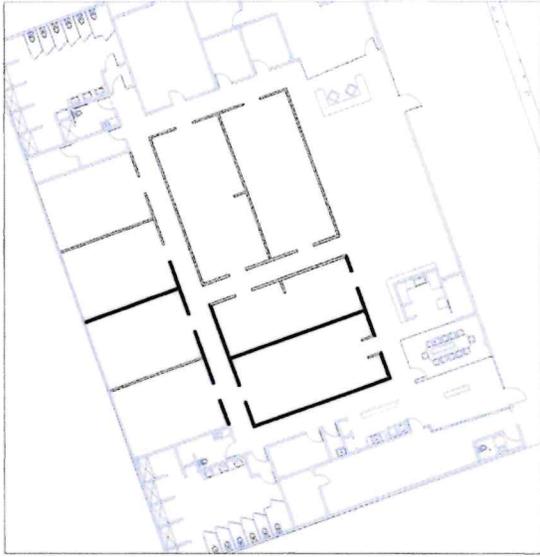
ENGINEER STAMP  
 PROJECT NO. 17182023  
 DATE: 10/1/2023

**EMERGENCY SERVICE ALERT**  
 48 HRS CALL TOLL FREE 800  
 UNDERGROUND SERVICE ALERT  
 1-800-257-2800



NO.	DATE	REVISION	BY	CHKD BY

17182023



TYPICAL DETAIL / NOT IN SCALE

NAVIGATION CENTER SITE PLAN  
WALL TILE INSTALLATION

CITY OF PLACENTIA

DRAWING NO.

2

SHEET OF



ENGINEER STAMP

**SECURITY JUSTICE**  
CALL TOLL FREE  
48 HOURS SERVICE ALERT  
1-800-277-2600



NO.	DATE	REVISION	BY	CHECKED	APPROVED
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					

# SECTION C

## PROPOSAL

for the

### INSTALLATION OF TILE WALLS AT PLACENTIA NAVIGATION CENTER

in the

### CITY OF PLACENTIA

#### TO THE HONORABLE MAYOR AND MEMBERS OF THE COUNCIL OF PLACENTIA:

In compliance with the Notice Inviting Sealed Bids, the undersigned hereby proposes and agrees to perform all the work therein described, and to furnish all labor, material, equipment and incident insurance necessary therefor, in accordance with the plans and specifications on file in the office of the City Engineer of the City of PLACENTIA. The undersigned agrees to perform the work therein to the satisfaction of and under the supervision of the City Engineer of the City of PLACENTIA, and to enter into a contract at the following prices. The undersigned agrees to complete the work within **60 working days**, from the date of the Notice to Proceed.

BIDDER declares that this proposal is based upon careful examination of the work site, plans, specifications, Instructions to Bidders and all other contract documents. If this proposal is accepted for award, BIDDER agrees to enter into a contract with AGENCY at the unit and/or lump sum prices set forth in the following Bid Schedule. BIDDER understands that failure to enter into a contract in the manner and time prescribed will result in forfeiture to AGENCY of the guaranty accompanying this proposal.

BIDDER understands that a bid is required for the entire work and that the estimated quantities set forth in the Bid Schedule are solely for the purpose of comparing bids, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed. THE AGENCY RESERVES THE RIGHT TO DELETE ANY ITEM FROM THE CONTRACT. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties, fees, etc., and will be guaranteed for a period of sixty days from the bid opening date. If at such time the contract is not awarded, the AGENCY will reject all bids and will re-advertise the project. In the case of discrepancies in the amounts bid, unit prices shall govern over extended amounts, and words shall govern over figures.

If awarded the Contract, the undersigned agrees that in the event of the BIDDER'S default in executing the required contract and filing the necessary bonds and insurance certificates within 10 working days after the date of the AGENCY'S notice of award of contract to the BIDDER, the proceeds of the security accompanying this bid shall become the property of the AGENCY and this bid and the acceptance hereof may, at the AGENCY'S option, be considered null and void.

Accompanying this proposal of bid, find Bidder's Bond in the amount of \$ 15,000 which said amount is not less than 10% of the aggregate of the total bid price, as required by the Notice Inviting Sealed Bids, payable to the AGENCY. (Please insert the words "Cash", "Certified Check", or "Bidder's Bond", as the case may be).

Bidder shall signify receipt of all Addenda here, if any: *N/A*

<b>Addenda No.</b>	<b>Date Received</b>	<b>Bidder's Signature</b>

**BID SCHEDULE FOR  
ON-CALL CONCRETE REPAIR SERVICES**

**BID ITEMS**

<b>ITEM NO.</b>	<b>ITEMS DESCRIPTION</b>	<b>QUANTITY</b>	<b>UNIT</b>	<b>UNIT PRICE</b>	<b>TOTAL</b>
1.	Mobilization – Mobilization includes all activities required to start the project and to de-mobilize, including, preparation of material submittals, project schedules and phasing. Work under this item shall also include the cost to secure bonds and insurance, movement of personnel, equipment, materials, and incidentals to and from the project sites, staging, maintaining the project in a safe, clean and orderly manner during construction and final cleanup of the work.	1	LS	\$ 15,000	\$ 15,000
2.	Install tiles on all the walls per the instructions and specifications shown on the Drawing Nos. 1 & 2, attached to the Notice Inviting Bids, listed as Appendix I and per the attached Tile Installation Specification Section No. 09-3000, listed as Appendix III.	4,500	SF	\$25	\$ 112,500
3.	Removal, protection, and reinstalling of the Epoxy Glass barriers on top of the walls.	170	LF	\$100	\$ 17,000

**BID SCHEDULE -TOTAL PRICE:** \$ 144,500

**BID SCHEDULE TOTAL PRICE WRITTEN IN WORDS:** \_\_\_\_\_

One Hundred Forty Four Thousand and Five Hundred Dollars

NOTE: The City reserves the right to award a contract to the lowest responsible bidder in parts or in its entirety and reserves the right to reject all bids and re-advertises, as appears to be in the best interests of the City. A bid is required for this entire work, the estimated quantities set forth in this Bid Sheet being solely for the purpose of comparing bids, and final compensation under the Contract will be based upon the actual quantities of work satisfactorily completed. The unit and/or lump sum prices bid shall include all appurtenant expenses, taxes, royalties, and fees. In the case of discrepancies in the amount bid, unit prices shall govern over extended amounts, and words shall govern over figures. The City reserves the right to increase or decrease the amount of any quantity shown and to delete any item from the Contract. Through submission on PlanetBids, the bidder certifies that he/she has followed the bidder instructions, acknowledges the requirements set forth in this proposal form for bid submission, and has thoroughly checked the figures set forth in the proposal and inputted into PlanetBids, that they are correct to the best of his/her knowledge and constitute his/her proposal to perform all the work called out and implied throughout these contract documents.

\*\*\*BID ITEMS TO BE INPUTED ON-LINE VIA PLANETBIDS\*\*\*



**NONCOLLUSION AFFIDAVIT  
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID**

State of California  
                  ss.  
County of Orange

Arman Tehrani  
Managing Member, being first duly sworn, deposes and says that he or she is of Asad Holdings LLC DBA OrangeBlue General Contractors the party making the foregoing bid that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Arman Tehrani o/b/o Asad Holdings LLC

Name of Bidder

  
Signature of Bidder

27071 Cabot Rd, Ste 108, Laguna Hills, CA 92653

Address of Bidder

Subscribed and sworn to before me this 1<sup>st</sup> day of April, 2023

NOTARY PUBLIC \_\_\_\_\_

NOTARY SEAL

**Notary Certificate  
Attached**

# California Jurat Certificate

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached and not the truthfulness accuracy or validity of that document

State of California

County of Orange

s.s.

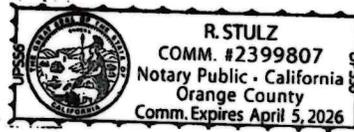
Subscribed and sworn to (or affirmed) before me on this 1 day of April

20 23, by Arman Tehrani and

\_\_\_\_\_, proved to me on the basis of

satisfactory evidence to be the person(s) who appeared before me.

[Signature]



### OPTIONAL INFORMATION

#### Description of Attached Document

The certificate is attached to a document titled/for the purpose of

Noncollusion Affidavit to be executed by Bidder and submitted with Bid

containing \_\_\_\_\_ pages, and dated \_\_\_\_\_

#### Method of Affiant Identification

Proved to me on the basis of satisfactory evidence:  
 form(s) of identification     credible witness(es)

Notarial event is detailed in notary journal on

Page # \_\_\_\_\_ Entry # \_\_\_\_\_

Notary contact \_\_\_\_\_

#### Other

Affiant(s) Thumbprint(s)    Describe \_\_\_\_\_



## COMPENSATION INSURANCE CERTIFICATE

Pursuant to Section 1861 of the State Labor Code, each contractor to whom a public works contract has been awarded shall sign the following certificate.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

ASAD HOLDINGS LLC DBA Orangeblue General Contractors

\_\_\_\_\_  
Contractor

Arman Tehrani

\_\_\_\_\_  
By

Managing Member

\_\_\_\_\_  
Title

Date: 03/30/2023

## BIDDER'S INFORMATION

BIDDER certifies that the following information is true and correct:

Arman Tehrani

Bidder Name

27071 Cabot Rd, Ste 108, Laguna Hills, CA 92653

Business Address

Laguna Hills

CA

92653

City,

State

Zip

( 949 ) 317-5700

Telephone Number

ASAD HOLDINGS LLC DBA Orangeblue General Contractors

Contractor Name

1000994213

Contractor's DIR Public Works Registration Number

B1074946

State Contractor's License No. and Class

04/20/2021

Original Date Issued

04/30/2022

Expiration Date

The work site was inspected by Aaron Anderson of our office on December 14th, 2022

The following are persons, firms, and corporations having a principal interest in this proposal:

Arman Tehrani

Mehran kapanpour

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned is prepared to satisfy the Council of the City of PLACENTIA of its ability, financially or otherwise, to perform the contract for the proposed work and improvements in accordance with the plans and specifications set forth.

ASAD HOLDINGS LLC DBA Orangeblue General Contractors

~~Company Name~~

~~Signature of Bidder~~

Amar Tehrani

Printed or Typed Signature

Subscribed and sworn to before me this 1<sup>st</sup> day of April, 2023.

**Notary Certificate  
Attached**

NOTARY PUBLIC \_\_\_\_\_

NOTARY SEAL

Listed below are the names, address and telephone numbers for three public agencies for which the bidder has performed similar work within the past two years:

- NOCC: Saddleback College  
Name and Address of Public Agency

Name and Telephone No. of Project Manager: Max T DSA Project Inspector - max@ucmi-inc.com

<u>\$200,00</u>	<u>TI</u>	<u>2022</u>
Contract Amount	Type of Work	Date Completed
- Orange Coast College 2701 Fairview Rd, Costa Mesa, CA 92626  
Name and Address of Public Agency

Name and Telephone No. of Project Manager: James Farrow 310-704-2776

<u>\$87000</u>	<u>Gymnasium Bathroom Remodel</u>	<u>2021</u>
Contract Amount	Type of Work	Date Completed
- Orange Coast College 2701 Fairview Rd, Costa Mesa, CA 92626  
Name and Address of Public Agency

Name and Telephone No. of Project Manager: James Farrow 310-704-2776

<u>65,000</u>	<u>Healthcare Center Lab Remodeling</u>	<u>2021</u>
Contract Amount	Type of Work	Date Completed

# California Jurat Certificate

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached and not the truthfulness accuracy or validity of that document.

State of California

County of Orange

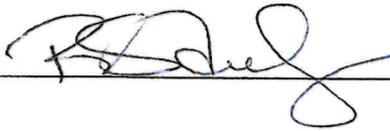
s.s.

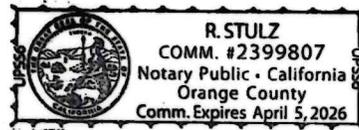
Subscribed and sworn to (or affirmed) before me on this 1 day of April

2023, by Arman Tehrani and

\_\_\_\_\_, proved to me on the basis of

satisfactory evidence to be the person(s) who appeared before me.

  
\_\_\_\_\_



### OPTIONAL INFORMATION

#### Description of Attached Document

The certificate is attached to a document titled/for the purpose of

Bidder's Information

containing \_\_\_\_\_ pages, and dated \_\_\_\_\_

#### Method of Affiant Identification

Proved to me on the basis of satisfactory evidence  
form(s) of identification      credible witness(es)

Notarial event is detailed in notary journal on

Page # \_\_\_\_\_ Entry # \_\_\_\_\_

Notary contact \_\_\_\_\_

#### Other

Affiant(s) Thumbprint(s)      Describe \_\_\_\_\_

## RESPONSIBLE BIDDER – SUPPLEMENTAL QUESTIONNAIRE

1. How many years has your organization been in business in California as a contractor under your present business name and license number?

2.5 Years

2. What is your firm's Average Gross Revenue for the last three years?

\$ 2,500,000.00

3. Is your firm currently the debtor in a bankruptcy case?

Yes  No

If "yes," indicate the case number, bankruptcy court, and the date on which the petition was filed.

Case Number	Bankruptcy Court	Date Filed
-------------	------------------	------------

4. Was your firm in bankruptcy any time during the last five years? (This question refers only to a bankruptcy action that was not described in answer to question 2, above.)

Yes  No

If "yes," indicate the case number, bankruptcy court, and the date on which the petition was filed.

Case Number	Bankruptcy Court	Date Filed
-------------	------------------	------------

5. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five years?

Yes  No

6. At any time in the last five years, has your firm been assessed and paid liquidated damages after completion of a project, under a construction contract with either a public or private owner?

Yes  No

7. Has your firm ever defaulted on a construction contract?

Yes  No

If "yes," explain on a separate page.

8. In the last five years has your firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?

Yes  No

If "yes," explain on a separate page. State the name of the organization debarred, the year of the event, the owner of the project, and the basis for the action.

9. In the last five years, has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?

Yes  No

If "yes," on a separate page identify the year of the event, the entity denied the award, the owner, the project, and the basis for the finding by the public agency.

10. In the past five years, has any claim against your firm concerning your firm's work on a construction project, been filed in court or arbitration?

Yes  No

If "yes," on a separate page identify the claim(s) by providing the project name, date of the claim, name of the claimant, the name of the entity the claim was filed against, a brief description of the nature of the claim, the court and case number, and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

11. In the past five years, has your firm made any claim against a project owner concerning work on a project or payment for a contract, and filed that claim in court or arbitration?

Yes  No

If "yes," on a separate page identify the claim by providing the name of claimant, the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court and case number, and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).

12. At any time during the past five years, has any surety company made any payments on your firm's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm's behalf in connection with a construction project, either public or private?

Yes  No

13. In the last five years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

Yes  No

14. Has your firm or any of its owners, officers, or partners ever been liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity?

Yes  No

15. Has your firm or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?

Yes  No

If "yes," explain on a separate page, including identifying who was convicted, the name of the victim, the date of the conviction, the court and case number, the crimes, and the grounds for the conviction.

16. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?

Yes  No

If "yes," identify on a separate page, the person or persons convicted, the court and case number, the crimes, and the year convicted.

17. If your firm was required to pay a premium of more than one per cent for a performance and payment bond on any project(s) on which your firm worked at any time during the last three years, state the percentage that your firm was required to pay. You may provide an explanation for a percentage rate higher than one per cent, if you wish to do so.

\_\_\_\_\_ %

18. During the last five years, has your firm ever been denied bond credit by a surety company, or has there ever been a period of time when your firm has no surety bond in place during a public construction project when on was required?

Yes  No

19. Has CAL OSHA cited and assessed penalties against the General Contractor or its associates for any "serious," "willful" or "repeat" violations of its safety or health regulations in the past five years?

**(Note: If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.)**

Yes  No

If "yes," on separate page describe the citations, the party against whom the citation was made, date of citation, nature of the violation, project on which the citation was issued, owner of project, and the amount of penalty paid, if any. State the case number and date of any OSHAB decision.

20. Has the Federal Occupational Safety and Health Administration cited and assessed penalties against the General Contractor or its associates in the past five years?

(Note: If an appeal of the citation has been filed and the Appeals Board has not yet ruled, or there is a court appeal pending, you need not include information about the citation.)

Yes  No

If "yes," on separate page describe the citation, the party against whom the citation was made, date of citation, nature of the violation, project on which the citation was issued, owner of project, and the amount of penalty paid, if any. State the case number and date of any decision.

21. Has there been more than one occasion during the last five years in which the General Contractor or its associates was required to pay either back wages or penalties for failure to comply with the **state's** prevailing wage laws?

Yes  No

If "yes," on separate page, describe the violator, nature of each violation, name of the project, date of its completion, the public agency for which it was constructed, the number of employees who were initially underpaid and the amount of back wages and penalties that were assessed.

22. During the last five years, has there been more than one occasion in which the General Contractor or its associates have been penalized or required to pay back wages for failure to comply with the Federal Davis-Bacon prevailing wage requirements?

Yes  No

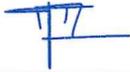
If "yes," on separate page, describe the violator, nature of each violation, name of the project, date of its completion, the public agency for which it was constructed, the number of employees who were initially underpaid and the amount of back wages and penalties that were assessed.

**DESIGN ENGINEER MAY NOT BID ON  
CONSTRUCTION CONTRACT**

No engineering or architectural firm which has provided design services for a project shall be eligible to bid on the contract to construct the project. The firms ineligible to bid include the prime contractor for design, subcontractors of portions of the design, and affiliates of either. An affiliate is a firm which is subject to the control of the same persons(s), through joint ownership or otherwise.

ACKNOWLEDGED this 30th day of March 2023 at

Laguna Hills



\_\_\_\_\_  
Authorized Signature

Managing Member  
\_\_\_\_\_  
Position

ASAD HOLDINGS LLC DBA Orangeblue General Contractors  
\_\_\_\_\_  
Company

**NOTICE OF AFFIRMATIVE ACTION**

**“NOTICE”**

By submitting a proposal on any job or entering into any contractual agreement with the City of Placentia, the undersigned agrees not to discriminate in employment decisions against any person on account of race, creed, national origin, ethnic background, color, sex, age, or handicap in performing the work required under this proposal.

ACKNOWLEDGED this 30th day of March, 2023, at  
Laguna Hills.



\_\_\_\_\_  
Authorized Signature

Managing Member

\_\_\_\_\_  
Position

ASAD HOLDINGS LLC DBA Orangeblue General Contractors

\_\_\_\_\_  
Company

**BID BOND**  
(Percentage)

Bond Number: 66501726

KNOW ALL PERSONS BY THESE PRESENTS, That we Asad Holdings LLC dba Orangeblue General  
Contractors \_\_\_\_\_ of

27071 Cabot Rd Ste 108, Laguna Hills, CA 92653, hereinafter

referred to as the Principal, and Western Surety Company,

as Surety, are held and firmly bound unto CITY OF PLACENTIA

of 401 E. CHAPMAN, PLACENTIA CA 92670

hereinafter referred to as the Oblige, in the sum of Ten Percent of the  
Amount Bid ( 10 %) percent of the greatest

amount bid, for the payment of which we bind ourselves, our legal representatives, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Principal has submitted or is about to submit a proposal to Oblige on a contract for \_\_\_\_\_

Installation of Tile Wall(S) at Placentia Navigation Center

NOW, THEREFORE, if the said contract be awarded to Principal and Principal shall, within such time as may be specified, enter into the contract in writing and give such bond or bonds as may be specified in the bidding or contract documents with surety acceptable to Oblige; or if Principal shall fail to do so, pay to Oblige the damages which Oblige may suffer by reason of such failure not exceeding the penalty of this bond, then this obligation shall be void; otherwise to remain in full force and effect.

SIGNED, SEALED AND DATED this 19th day of January, 2023

Asad Holdings LLC dba Orangeblue General  
Contractors  
(Principal)

By \_\_\_\_\_ (Seal)

Western Surety Company  
(Surety)

By C. Bendt C. Bendt, Asset Sec. (Seal)

# Western Surety Company

## POWER OF ATTORNEY - CERTIFIED COPY

Bond No. 66501726

Know All Men By These Presents, that WESTERN SURETY COMPANY, a corporation duly organized and existing under the laws of the State of South Dakota, and having its principal office in Sioux Falls, South Dakota (the "Company"), does by these presents make, constitute and appoint C. Bendt

its true and lawful attorney(s)-in-fact, with full power and authority hereby conferred, to execute, acknowledge and deliver for and on its behalf as Surety, bonds for:

Principal: Asad Holdings LLC dba Orangeblue General Contractors

Obligee: CITY OF PLACENTIA

Amount: \$1,000,000.00

and to bind the Company thereby as fully and to the same extent as if such bonds were signed by the Vice President, sealed with the corporate seal of the Company and duly attested by its Secretary, hereby ratifying and confirming all that the said attorney(s)-in-fact may do within the above stated limitations. Said appointment is made under and by authority of the following bylaw of Western Surety Company which remains in full force and effect.

"Section 7. All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

If Bond No. 66501726 is not issued on or before midnight of April 19th, 2023, all authority conferred in this Power of Attorney shall expire and terminate.

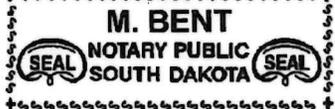
In Witness Whereof, Western Surety Company has caused these presents to be signed by its Vice President, Paul T. Bruflat, and its corporate seal to be affixed this 19th day of January, 2023.



WESTERN SURETY COMPANY

Paul T. Bruflat  
Paul T. Bruflat,  
Vice President

On this 19th day of January, in the year 2023, before me, a notary public, personally appeared Paul T. Bruflat, who being to me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of WESTERN SURETY COMPANY and acknowledged said instrument to be the voluntary act and deed of said corporation.



My Commission Expires March 2, 2026

M. Bent  
Notary Public - South Dakota

I the undersigned officer of Western Surety Company, a stock corporation of the State of South Dakota, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable, and furthermore, that Section 7 of the bylaws of the Company as set forth in the Power of Attorney is now in force.

In testimony whereof, I have hereunto set my hand and seal of Western Surety Company this 19th day of January, 2023.

WESTERN SURETY COMPANY

Paul T. Bruflat  
Paul T. Bruflat, Vice President

To validate bond authenticity, go to [www.cnasurety.com](http://www.cnasurety.com) > Owner/Obligee Services > Validate Bond Coverage.

NAVIGATION CENTER TILE WALL PROJECT

**EXHIBIT B**

**SCHEDULE OF PERFORMANCE**

All work must be complete within sixty (60) workdays from the issuance of the Notice to Proceed.

**EXHIBIT C**  
**INSURANCE REQUIREMENTS**

Contractor shall maintain and shall require all of its subcontractors, consultants, and other agents to maintain the insurance listed below. Any requirement for insurance to be maintained after completion of the work shall survive this agreement.

CITY reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this agreement or failure to identify any insurance deficiency shall not relieve Contractor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this agreement.

A. Workers Compensation & Employers Liability Insurance

- Workers Compensation insurance with statutory limits as required by the Labor Code of the State of California.
- Employers Liability with limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- The policy shall include a written waiver of the insurer's right to subrogate against CITY.
- Required Evidence Of Coverage:
  1. Subrogation waiver endorsement; and
  2. Properly completed Certificate of Insurance.

B. General Liability Insurance

- Commercial General Liability Insurance no less broad than Insurance Services Office (ISO) form CG 00 01.
- Coverage shall be on a standard occurrence form. Claims-Made forms are not acceptable without prior written consent. Modified, limited or restricted Occurrence forms are not acceptable without prior written consent.
- Minimum Limits: \$1,000,000 per Occurrence; \$2,000,000 General Aggregate; \$2,000,000 Products/Completed Operations Aggregate. The General Aggregate shall apply separately to each project. The required

## NAVIGATION CENTER TILE WALL PROJECT

limits may be provided by a combination of General Liability Insurance and Commercial Excess or Umbrella Liability Insurance. If contractor maintains higher limits than the specified minimum limits, CITY requires and shall be entitled to coverage for the higher limits maintained by contractor.

- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY'S written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- Coverage shall be continued for one (1) year after completion of the work.
- CITY shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the contractor. CITY shall continue to be an additional insured for completed operations for (1) year after completion of the work.
- The policy definition of "insured contract" shall include assumptions of liability arising out of both ongoing operations and the products-completed operations hazard ("F" definition of insured contract in ISO form CG 00 01, or equivalent).
- The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.
- The policy shall cover inter-insured suits and include a "Separation of Insureds" or "severability" clause which treats each insured separately.
- The policy shall be endorsed to include a written waiver of the insurer's right to subrogate against all persons or entities that are, or are required to be, additional insureds.
- The policy shall not contain a Contractors' Warranty or other similar language which eliminates or restricts insurance because of a subcontractor's failure to carry specific insurance or to supply evidence of such insurance.

## NAVIGATION CENTER TILE WALL PROJECT

- Required Evidence of Coverage:
  1. Copy of the additional insured endorsement or policy language granting additional insured status;
  2. Copy of the endorsement or policy language indicating that coverage applicable to the additional insureds is primary and non-contributory;
  3. Properly completed Certificate of Insurance; and
  4. Completed and signed Agent/Broker Questionnaire with supporting documentation as required.

### C. Automobile Liability Insurance

- Minimum Limit: \$1,000,000 combined single limit per accident.
- Coverage shall apply to all owned, hired and non-owned vehicles.
- CITY shall qualify as an insured.
- Required Evidence of Coverage:
  1. Copy of the endorsement or policy language indicating that CITY is an insured; and
  2. Properly completed Certificate of Insurance.

### D. Contractors Pollution Liability Insurance

- Minimum Limits: \$1,000,000 per Pollution Incident; \$1,000,000 Aggregate;
- Coverage shall apply to pollution incidents at or from any location at which Contractor is performing work under this agreement.
- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it shall be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- CITY shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the Contractor. Additional insured status shall continue for one (1) year after completion of

## NAVIGATION CENTER TILE WALL PROJECT

the work.

- The insurance provided to the additional insureds shall apply on a primary and non-contributory basis with respect to any insurance or self-insurance program maintained by them.
- If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of work.
- The insurance shall be continued for one (1) year after completion of the work. If the insurance is on a Claims-Made basis, the continuation coverage may be provided by: (a) renewal of the existing policy; (b) an extended reporting period endorsement; or (c) replacement insurance with a retroactive date no later than the commencement of the work.
- Required Evidence of Coverage:
  1. Copy of the additional insured endorsement or policy language granting additional insured status;
  2. Copy of the endorsement or policy language indicating that coverage for the additional insureds is primary and non-contributory;
  3. Properly completed Certificate of Insurance.

### E. Surety Bonds

- Bid bond.
- Performance and payment bonds for the entire contract price.
- The surety must be authorized to issue these bonds in the State of California.

### F. Standards for Insurance Companies

- Insurers, other than the California State Compensation Insurance Fund, shall have an A.M. Best's rating of at least A:VII.

### G. Documentation

## NAVIGATION CENTER TILE WALL PROJECT

- The Certificate of Insurance shall include the following reference:  
NAVIGATION CENTER TILE WALL PROJECT
- The name and address for Additional Insured endorsements and Certificates of Insurance is: City of Placentia
- Contractor shall provide immediate written notice if: (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; or (3) the deductible or self-insured retention is increased.
- Current Evidence of Coverage shall be provided for the entire required period of insurance.
- Upon written request, certified copies of required insurance policies shall be provided within thirty (30) days.

NAVIGATION CENTER TILE WALL PROJECT

**EXHIBIT D**

**CERTIFICATES OF INSURANCE AND ENDORSEMENTS**

**EXHIBIT E**

**CLAIMS PROCEDURE**

**SUMMARY OF PUBLIC CONTRACT CODE § 9204**

The following procedure will apply to any claims by the Contractor on the City:

A "claim" is a separate demand on the City by a contractor on a public works project and sent by registered mail or certified mail with return receipt requested, for one or more of the following:

- A time extension, including relief from penalties for delay
- Payment by the City of money damages under the terms of the contract
- Payment of an amount that is disputed by the City

Initial Review

The claim must be supported by appropriate documentation. The City has 45 days within which to review the claim and provide the contractor with a written statement identifying the disputed and undisputed portions of the claim. If the City does not issue a written statement, the claim is deemed rejected in its entirety. The City will pay any undisputed portion of the claim within 60 days of issuing the statement.

Meet & Confer

If the contractor disputes the City's written response, or if the City does not issue one, the contractor may request in writing an informal conference to meet and confer for possible settlement of the claim. The City will schedule the meet and confer conference within 30 days of this request and provide a written statement identifying the remaining disputed and undisputed portions of the claim within 10 business days of the meet and confer. The City will pay the undisputed portion within 60 days of issuing this statement.

Mediation

With respect to any disputed portion remaining after the meet and confer, the City and contractor will submit the matter to nonbinding mediation, agree to a mediator within 10 business days after issuing the written statement, and share mediation costs equally. If mediation is unsuccessful, then the terms of the public works agreement and applicable law will govern resolution of the dispute.

Miscellaneous Provisions

Amounts not paid by the City in a timely manner bear interest at 7% per annum. Subcontractors may submit claims via this procedure through the general contractor. The City and contractor may waive the requirement to mediate, but cannot otherwise waive these claim procedures.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
04/28/2023

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

<b>PRODUCER</b> AP Tutton Insurance Services 2913 S Pullman St License #0B89376 Santa Ana CA 92705	<b>CONTACT NAME:</b> Certificate Department <b>PHONE (A/C, No, Ext):</b> (949) 261-5335 <b>FAX (A/C, No):</b> (949) 261-1911 <b>E-MAIL ADDRESS:</b>																				
	<table border="1"> <tr> <th colspan="2">INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A:</td> <td>Associated Industries Ins Co</td> <td>23140</td> </tr> <tr> <td>INSURER B:</td> <td>California Auto Insurance Comp</td> <td>38342</td> </tr> <tr> <td>INSURER C:</td> <td>Clear Spring Property &amp; Casualty</td> <td>15563</td> </tr> <tr> <td>INSURER D:</td> <td></td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Associated Industries Ins Co	23140	INSURER B:	California Auto Insurance Comp	38342	INSURER C:	Clear Spring Property & Casualty	15563	INSURER D:			INSURER E:			INSURER F:	
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INSURER F:																					
<b>INSURED</b> ASAD Holdings LLC DBA: Orangeblue General Contractors 27071 Cabot Road Unit 108 Laguna Niguel CA 92653																					

**COVERAGES**                      **CERTIFICATE NUMBER:** 22-23 Auto, WC, 23-24 GL                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			AES123223800	04/06/2023	04/06/2024	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
	<input checked="" type="checkbox"/> Deductible: \$2,500 per occurrence						MED EXP (Any one person) \$ 5,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Total Policy Aggregate \$ 5,000,000
B	<b>AUTOMOBILE LIABILITY</b>			BA040000076087	09/19/2022	09/19/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRE AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY						BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/>						COMBINED SINGLE LIMIT EACH OCCURRENCE \$ AGGREGATE \$ DED RETENTION \$
C	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b>			CWC00250301	10/19/2022	10/19/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y	N/A				E.L. EACH ACCIDENT \$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Installation of Tile Walls @ Placentia Navigation Center  
The City of Placentia, its officers, employees, representatives, attorneys, and volunteers are named as additional insured per attached CG2010 07/04 and CG2037 07/04. General Liability Primary and Non-Contributory applies per NXGL009 08/09 attached. General Liability Waiver of Subrogation applies per CG2404 05/09. Auto Additional Insured per MCA85100817-CA attached. WC Blanket WOS Endt. - WC040306 04/84.

### CERTIFICATE HOLDER

City of Placentia  
401 E. Chapman Ave.  
Placentia CA 92870

### CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE  


**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s):	Location(s) Of Covered Operations
All persons or organizations where required by written contract with the Named Insured	Any location where you perform work for such additional insured
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclu-

sions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED – OWNERS, LESSEES OR  
CONTRACTORS – COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name of Additional Insured Person(s) or Organization(s):	Location and Description of Completed Operations
All persons or organizations where written contract with the Named Insured requires additional insured completed operations coverage. This form does not apply to your work on residential property.	Any location where you perform work for such additional insured
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **PRIMARY AND NON-CONTRIBUTING INSURANCE (THIRD-PARTY)**

This endorsement modifies insurance provided under the following:

### **COMMERCIAL GENERAL LIABILITY COVERAGE PART**

#### **SCHEDULE**

Third Party:

All persons or organizations where required by written contract with the Named Insured

(Absence of a specifically named Third Party above means that the provisions of this endorsement apply as required by written contractual agreement with any Third Party for whom you are performing work.)

Paragraph 4. of **SECTION IV: COMMERCIAL GENERAL LIABILITY CONDITIONS** is replaced by the following:

#### **4. Other Insurance:**

With respect to the Third Party shown above, this insurance is primary and non-contributing. Any and all other valid and collectable insurance available to such Third Party in respect of work performed by you under written contractual agreements with said Third Party for loss covered by this policy, shall in no instance be considered as primary, co-insurance, or contributing insurance. Rather, any such other insurance shall be considered excess over and above the insurance provided by this policy.

## WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

### SCHEDULE

<b>Name Of Person Or Organization:</b>
All persons or organizations where required by written contract with the Named Insured
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph **8. Transfer Of Rights Of Recovery Against Others To Us** of **Section IV – Conditions:**

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **Business Auto Broadening Endorsement**

This endorsement modifies insurance provided under the following:

### **BUSINESS AUTO COVERAGE FORM**

- I. NEWLY ACQUIRED OR FORMED ENTITY (BROAD FORM NAMED INSURED)
- II. EMPLOYEES AS INSUREDS
- III. AUTOMATIC ADDITIONAL INSURED
- IV. EMPLOYEE HIRED AUTO LIABILITY
- V. SUPPLEMENTARY PAYMENTS
- VI. FELLOW EMPLOYEE COVERAGE
- VII. ADDITIONAL TRANSPORTATION EXPENSE
- VIII. HIRED AUTO PHYSICAL DAMAGE COVERAGE
- IX. ACCIDENTAL AIRBAG DEPLOYMENT COVERAGE
- X. LOAN/LEASE GAP COVERAGE
- XI. GLASS REPAIR – DEDUCTIBLE WAIVER
- XII. TWO OR MORE DEDUCTIBLES
- XIII. AMENDED DUTIES IN EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS
- XIV. WAIVER OF SUBROGATION
- XV. UNINTENTIONAL ERROR, OMISSION, OR FAILURE TO DISCLOSE HAZARDS
- XVI. EMPLOYEE HIRED AUTO PHYSICAL DAMAGE
- XVII. PRIMARY AND NONCONTRIBUTORY IF REQUIRED BY CONTRACT
- XVIII. HIRED AUTO – COVERAGE TERRITORY
- XIX. BODILY INJURY REDEFINED TO INCLUDE RESULTANT MENTAL ANGUISH

# BUSINESS AUTO COVERAGE FORM

## I. NEWLY ACQUIRED OR FORMED ENTITY (Broad Form Named Insured)

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

- d. Any business entity newly acquired or formed by you during the policy period provided you own 50% or more of the business entity and the business entity is not separately insured for Business Auto Coverage. Coverage is extended up to a maximum of 180 days following acquisition or formation of the business entity. Coverage under this provision is afforded only until the end of the policy period. Coverage does not apply to an "accident" which occurred before you acquired or formed the organization.

## II. EMPLOYEES AS INSURED

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

- e. Any "employee" of yours is an "insured" while using a covered "auto" you don't own, hire or borrow in your business or your personal affairs.

## III. AUTOMATIC ADDITIONAL INSURED

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

- f. Any person or organization that you are required to include as additional insured on the Coverage Form in a written contract or agreement that is signed and executed by you before the "bodily injury" or "property damage" occurs and that is in effect during the policy period is an "insured" for Liability Coverage, but only for damages to which this insurance applies and only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Section II.

## IV. EMPLOYEE HIRED AUTO LIABILITY

SECTION II - LIABILITY COVERAGE, A. Coverage, 1. Who Is An Insured, the following is added:

- g. An "employee" of yours is an "insured" while operating an "auto" hired or rented under a contract or agreement in that "employee's" name, with your permission, while performing duties related to the conduct of your business.

## V. SUPPLEMENTARY PAYMENTS

SECTION II - LIABILITY COVERAGE, A. Coverage, 2. Coverage Extensions, a. Supplementary Payments, Subparagraphs (2) and (4) are replaced by the following:

- (2) Up to \$3,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We are not obligated to furnish these bonds.
- (4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

**VI. FELLOW EMPLOYEE COVERAGE:**

SECTION II – LIABILITY COVERAGE, B. Exclusions, 5. Fellow Employee

This exclusion does not apply if you have workers' compensation insurance in-force covering all of your "employees". Coverage is excess over any other collectible insurance.

**VII. ADDITIONAL TRANSPORTATION EXPENSE**

SECTION III - PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions, a. Transportation Expenses, is replaced with the following:

We will pay up to \$50 per day to a maximum of \$1000 for temporary transportation expense incurred by you because of the total theft of a covered "auto" of the private passenger type. We will pay only for those covered "autos" for which you carry either Comprehensive or Specified Causes of Loss Coverage. We will pay for temporary transportation expenses incurred during the period beginning 48 hours after the theft and ending, regardless of the policy's expiration, when the covered "auto" is returned to use or we pay for its "loss". If your business shown in the Declarations is other than an auto dealership, we will also pay up to \$1,000 for reasonable and necessary costs incurred by you to return a stolen covered auto from the place where it is recovered to its usual garaging location.

**VIII. HIRED AUTO PHYSICAL DAMAGE COVERAGE**

SECTION III – PHYSICAL DAMAGE COVERAGE, A. Coverage, 4. Coverage Extensions, the following is added:

- c. If Liability Coverage is provided in this policy on a Symbol 1 or a Symbol 8 basis and Comprehensive, Specified Causes of Loss, or Collision coverages are provided under this coverage form for any "auto" you own, then the Physical Damage Coverages provided are extended to "autos" you hire, subject to the following limit:
  - (1) The most we will pay for "loss" to any hired "auto" is \$50,000 or Actual Cash Value or Cost of Repair, whichever is less
  - (2) \$500 deductible will apply to any loss under this coverage extension, except that no deductible shall apply to "loss" caused by fire or lightningSubject to the above limit and deductible we will provide coverage equal to the broadest coverage applicable to any covered "auto" you own of similar size and type. This coverage extension is excess coverage over any other collectible insurance.

**IX. ACCIDENTAL AIRBAG DEPLOYMENT COVERAGE**

SECTION III - PHYSICAL DAMAGE COVERAGE, B. Exclusions, 3.a., is amended to add the following:

This exclusion does not apply to the accidental discharge of an airbag.

**X. LOAN/LEASE GAP COVERAGE**

SECTION III - PHYSICAL DAMAGE COVERAGE C. Limit of Insurance, the following is added:

4. In the event of a "total loss" to a covered "auto" shown in the schedule or declarations for which Collision and Comprehensive Coverage apply, we will pay any unpaid amount due on the lease or loan for that covered "auto," less:
  - a. The amount paid under the Physical Damage Coverage Section of the policy; and
  - b. Any:
    - (1) Overdue lease/loan payments at the time of the "loss";
    - (2) Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage.
    - (3) Security deposits not returned by the lessor;
    - (4) Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
    - (5) Carry-over balances from previous loans or leases.

The most we will pay under Auto Loan/Lease Gap Coverage for an insured auto is 25% of the actual cash value of that insured auto at the time of the loss.

**XI. GLASS REPAIR – DEDUCTIBLE WAIVER**

SECTION III - PHYSICAL DAMAGE COVERAGE, D. Deductible, the following is added:

No deductible applies to glass damage if the glass is repaired rather than replaced.

**XII. TWO OR MORE DEDUCTIBLES**

SECTION III -PHYSICAL DAMAGE COVERAGE, D. Deductible, the following is added:

If two or more "company" policies or coverage forms apply to the same accident:

1. If the applicable Business Auto deductible is the smallest, it will be waived; or
2. If the applicable Business Auto deductible is not the smallest, it will be reduced by the amount of the smallest deductible; or
3. If the loss involves two or more Business Auto coverage forms or policies the smallest deductible will be waived.

For the purpose of this endorsement "company" means the company providing this insurance and any of the affiliated members of the Mercury Insurance Group of companies.

**XIII. AMENDED DUTIES IN EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS**

The requirement in SECTION IV, BUSINESS AUTO CONDITIONS, A. Loss Conditions, 2. Duties In The Event Of Accident, Claim, Suit, Or Loss, a., In the event of "accident", you must notify us of an "accident" applies only when the "accident" is known to:

- (1) You, if you are an individual;
- (2) A partner, if you are a partnership;
- (3) A member, if you are a limited liability company; or
- (4) An executive officer or insurance manager, if you are a corporation.

**XIV. WAIVER OF SUBROGATION**

SECTION IV - BUSINESS AUTO CONDITIONS, A. Loss Conditions, 5. Transfer of Rights Of Recovery Against Others To Us, section is replaced by the following:

5. Transfer Of Rights Of Recovery Against Others To Us  
We waive any right of recovery we may have against any person or organization to the extent required of you by a written contract executed prior to any "accident" or "loss", provided that the "accident" or "loss" arises out of the operations contemplated by such contract. The waiver applies only to the person or organization designated in such contract.

**XV. UNINTENTIONAL ERROR, OMISSION, OR FAILURE TO DISCLOSE HAZARDS**

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 2. Concealment, Misrepresentation, or Fraud, the following is added:

Any unintentional omission of or error in information given by you, or unintentional failure to disclose all exposures or hazards existing as of the effective date or at any time during the policy period shall not invalidate or adversely affect the coverage for such exposure or hazard or prejudice your rights under this insurance. However, you must report the undisclosed exposure or hazard to us as soon as reasonably possible after its discovery. This provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

**XVI. EMPLOYEE HIRED AUTO PHYSICAL DAMAGE**

SECTION IV – BUSINESS AUTO CONDITIONS, B. General Conditions, 5. Other Insurance, b. For Hired Auto Physical Damage Coverage, is replaced by the following:

- b. For Hired Auto Physical Damage Coverage, the following are deemed to be covered "autos" you own:
1. Any covered "auto" you lease, hire, rent or borrow; and
  2. Any covered "auto" hired or rented by your "employee" under a contract in that individual "employee's" name, with your permission, while performing duties related to the conduct of your business.

However, any "auto" that is leased, hired, rented or borrowed with a driver is not a covered "auto".

**XVII. PRIMARY AND NONCONTRIBUTORY IF REQUIRED BY CONTRACT**

SECTION IV – BUSINESS AUTO CONDITIONS, B. General Conditions, 5. Other Insurance, the following is added and supersedes any provision to the contrary:

- e. This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:
- (1) The additional insured is a Named Insured under such other insurance; and
  - (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

**XVIII. HIRED AUTO - COVERAGE TERRITORY**

SECTION IV - BUSINESS AUTO CONDITIONS, B. General Conditions, 7. Policy Period, Coverage Territory, e. Anywhere in the world if:, is replaced by the following:

- e. Anywhere in the world if:
  - (1) A covered "auto" is leased, hired, rented or borrowed without a driver for a period of 30 days or less; and
  - (2) The "insured's" responsibility to pay damages is determined in a "suit" on the merits, in the United States of America, the territories and possessions of the United States of America, Puerto Rico, or Canada or in a settlement we agree to.

**XIX. BODILY INJURY REDEFINED TO INCLUDE RESULTANT MENTAL ANGUISH**

SECTION V – DEFINITIONS, C. "Bodily Injury" is amended by adding the following:

"Bodily injury" also includes mental anguish but only when the mental anguish arises from other bodily injury, sickness, or disease.

**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT-CALIFORNIA**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2.50% of the California workers' compensation premium otherwise due on such remuneration.

Schedule

**Person or Organization**

**Job Description**

Any Person or Organization As Required by Written Contract.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.

**(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)**

Endorsement Effective	10/19/2022	Policy No.	CWC00250301	Endorsement No.	3
Insured	Asad Holdings L.L.C.			Premium	\$3,139

Insurance Company: Clear Spring Property and Casualty Company      Countersigned by:



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / PUBLIC SERVICES & INFRASTRUCTURE

DATE: MAY 16, 2023

SUBJECT: **AWARD OF CONTRACT TO MARIPOSA LANDSCAPES, INC., FOR MEDIAN AND PARKWAY LANDSCAPE MAINTENANCE SERVICES**

FISCAL  
IMPACT: EXPENSE: \$279,575.91 ANNUAL CONTRACT AMOUNT  
PROPOSED BUDGET: \$279,575.91 FISCAL YEAR 2023-24 OPERATING BUDGET (103655-6115, 173555-6115, 296561-6115)

### **SUMMARY:**

The City's current agreement for landscape maintenance services provides for the routine maintenance of all the City's landscaped medians and parkways and is scheduled to expire on June 30, 2023. The scope of services under this proposed agreement includes general landscape maintenance, turf grass maintenance, weed control, fertilization, shrub and groundcover maintenance, and irrigation system maintenance. The City issued a notice inviting bids for these services and bids were received on April 20, 2023, from six (6) contractors. Mariposa Landscapes, Inc., was deemed the lowest responsive and responsible bidder. This action will award a three-year agreement with a potential two (2) year term extension to Mariposa Landscapes, Inc, in an annual not-to-exceed amount of \$279,575.91 and a cumulative three-year contract not-to-exceed amount of \$838,727.73.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve a Professional Services Agreement with Mariposa Landscapes, Inc., for Median and Parkway Landscape Maintenance Services in an amount not-to-exceed \$279,575.91 per year for an initial three (3) year contract term with the option to extend for an additional two-year term; and
2. Authorize the City Administrator to approve contract change orders up to 10% of the annual contract not-to-exceed amount; and
3. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and

**1.f.**  
**May 16, 2023**

4. Authorize the City Administrator to approve the eligible contract term extension an additional two-year term based upon contractor performance and at the discretion of the City.

**STRATEGIC PLAN STATEMENT**

There is no specific strategic planning goal or objective associated with this agenda item.

**DISCUSSION:**

The City's current contract for median and parkway landscape maintenance services is set to expire on June 30, 2023. Medians, parkways, and other landscaped areas included in the City's Landscape Maintenance District 92-1 are also included in this contract. The contract scope of work provides for routine turf grass and landscape maintenance as well as pest and rodent control, weed control, and irrigation system maintenance. In addition, the contractor will provide 20,000 square feet of new sod for refurbishment repairs on an annual basis, as well as fresh mulch for all planter beds annually at no additional cost to the City.

On April 20, 2023, the City received six (6) bids from contractors to provide these services. The following table provides the bid amounts received from each contractor:

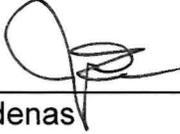
<b>Contractor</b>	<b>Bid Amount</b>
Mariposa Landscapes, Inc.	\$279,575.91
Priority Landscape Services, LLC.	\$299,199.00
Greentech Landscape Inc.	\$306,196.00
Nieves Landscaping Inc.	\$342,684.25
Colt Landscape, Inc	\$345,540.00
J. Orozco Enterprises, Inc	\$505,432.49

Staff reviewed the bids received for mathematical and other errors. The low bid received was submitted by Mariposa Landscapes Inc., (Mariposa) in the amount of \$279,575.91, who the City has contracted with in the past for these services. Based on the low bid received, as well as Mariposa's past performance serving the City, Staff recommends the City Council award a contract for Median and Parkway Landscape Maintenance Services to Mariposa Landscapes, Inc.

**FISCAL IMPACT:**

The agreement with Mariposa Landscapes, Inc. is for an annual not-to-exceed amount of \$279,575.91. The term of the agreement is three (3) years for a cumulative three-year not-to-exceed contract amount of \$838,727.73, with the option to extend for one (1) additional two-year term based upon contractor performance and at the discretion of the City. Funding for Median and Parkway Landscape Maintenance Services has been included in the proposed Fiscal Year 2023-24 Operating Budget.

Prepared by:



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Joel Cardenas  
Public Works Superintendent

Reviewed and approved:



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Jennifer Lampman  
Director of Finance

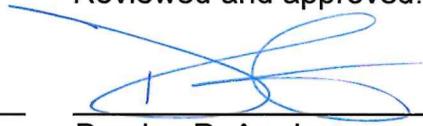
Reviewed and approved



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Luis Estevez  
Deputy City Administrator

Reviewed and approved:



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Damien R. Arrula  
City Administrator

Attachment:

Professional Services Agreement with Mariposa Landscapes, Inc.

**CITY OF PLACENTIA  
MAINTENANCE SERVICES AGREEMENT  
WITH  
MARIPOSA LANDSCAPES, INC.**

THIS AGREEMENT is made and entered into this 1<sup>st</sup> day of July, 2023 (“Effective Date”), by and between the CITY OF PLACENTIA, a municipal corporation (“City”), and Mariposa Landscapes, Inc., a California corporation (“Consultant”).

**WITNESSETH:**

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide median and parkway maintenance services as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit “A” (the “Project”) and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

**1.0. SERVICES PROVIDED BY CONSULTANT**

1.1. Scope of Services. Consultant shall provide the professional services described in Consultant’s Proposal (“Proposal”), attached hereto as Exhibit “A” and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant’s performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

- (a) Meet with Consultant to review the quality of the work and resolve the matters of concern;
- (b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independantly applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

## **2.0. COMPENSATION AND BILLING**

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Two-Hundred and Seventy-Nine Thousand, Five-Hundred Seventy-Five Dollars and Ninety-one Cents (\$279,575.91) per year, or a cumulative amount of Eight-Hundred Thirty-Eight Thousand, Seven-Hundred and Twenty-Seven Dollars and Seventy-Three Cents (\$838,727.73) over the initial three-year contract term.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 25% of the total contract sum or \$25,000 whichever is more. The City Engineer is authorized to approve a Change Order for such additional services.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

## **3.0. TIME OF PERFORMANCE**

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A." The Project Schedule may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or

diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

#### 4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 36 months, ending on July 1, 2026, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. The contract may also be extended for an additional two-year term based on the City's discretion and contractor performance.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

- a. Be adjudged a bankrupt;
- b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;
- c. Make a general assignment for the benefit of creditors;
- d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;
- e. Suffer any judgment against it to remain unsatisfied or unbonded of

- f. record for thirty (30) days or longer; or  
Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

## 5.0. INSURANCE

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Broad-form commercial general liability, in a form at least as broad as ISO form #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Consultant.
- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, each incident for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of \$1,000,000 per accident for any employee or employees of Consultant. Consultant

agrees to waive, and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Consultant shall file with the Public Works Director/City Engineer the following signed certification:

I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the Public Works Director/City Engineer before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the consultant to comply with this section.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions:

- (a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- (b) Notice: "Consultant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Consultant's sole

cost and expense.”

- (c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."
- (d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.
- (e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "B" and incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

## 6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

Mariposa Landscape Inc.  
6232 Santos Diaz Street,  
Irwindale, CA, 91702

Tel: 1-800-794-9458

Attn: Terry Noriega, President

IF TO CITY:

City of Placentia  
401 E. Chapman  
Placentia, CA 92870

Tel: 714-993-8148

Attn: Joel Cardenas

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant

of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby

agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City, but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right

or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,  
A municipal corporation

\_\_\_\_\_  
Damien R. Arrula, City Administrator

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk and ex-officio Clerk

of the City of Placentia

**CONSULTANT**

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Social Security or Taxpayer ID Number

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Christian L. Bettenhausen, City Attorney

Date: \_\_\_\_\_

**APPROVED AS TO INSURANCE:**

\_\_\_\_\_  
Rosanna Ramirez, Deputy City Administrator

Date: \_\_\_\_\_

**APPROVED AS TO CONTENT:**

\_\_\_\_\_  
Joel Cardenas, Project Manager

Date: \_\_\_\_\_

**DEPARTMENTAL APPROVAL:**

\_\_\_\_\_  
Luis Estevez, Deputy City Administrator

Date: \_\_\_\_\_

**EXHIBIT A**

**CONSULTANT'S PROPOSAL**

**III. BIDDER'S PROPOSAL FORM**

**PARKWAY AND MEDIAN LANDSCAPE MAINTENANCE SERVICES  
BID SCHEDULE**

The undersigned declares that they have carefully examined the specifications, have read the accompanying instructions to bidders, and hereby propose to provide the gloves, in accordance with City needs and/or fund availability and the specifications provided herein. Indicate the unit price for each line item. The total quotation is to be a firm offer for no less than ninety (90) days and will be regarded by the City as the bidder's best and final offer.

**BID FOR MEDIAN AND  
PARKWAY LANDSCAPE  
MAINTENANCE SERVICES**

**Southside Rolling Hills Drive –  
Placentia Avenue to Tri-City Park**

**0.11 acres**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
1	24	BI-WEEKLY	General Maintenance	\$7.75	\$186.00
	24	WEEK	Weed Control	\$8.13	\$195.12
	24	BI-WEEKLY	Turf Grass Maintenance	\$6.38	\$153.12
	1	EACH	Fertilization	\$11.88	\$11.88
	12	MONTHLY	Landscape / Vine Maintenance	\$10.38	\$124.56
	24	BI-WEEKLY	Irrigation System Maintenance	\$9.63	\$231.12
			<b>Subtotal</b>		<b>\$901.80</b>

**East side of Gilman Circle – includes cul-de sac and island  
0.2 acres**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
2	24	BI-WEEKLY	General Maintenance	\$14.10	\$338.40
	24	BI-WEEKLY	Weed Control	\$14.78	\$354.72
	12	MONTHLY	Landscape / Vine Maintenance	\$18.87	\$226.44
	1	EACH	Fertilization	\$21.60	\$21.60
	24	BI-WEEKLY	Irrigation System Maintenance	\$17.51	\$420.24
	24	BI-WEEKLY	Turf Grass Maintenance	\$11.60	\$278.40
			<b>Subtotal</b>		<b>\$1,639.80</b>

**Bastanchury Road at Valencia Avenue – Incl. corner parkways at NWC, NEC, SEC  
0.5 acres**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
3	24	BI-WEEKLY	General Maintenance	\$35.24	\$845.76
	24	BI-WEEKLY	Weed Control	\$36.95	\$886.80
	24	BI-WEEKLY	Turf Grass Maintenance	\$28.99	\$695.76
	12	MONTHLY	Landscape Maintenance	\$47.18	\$566.16
	1	EACH	Fertilization	\$54.00	\$54.00
	24	BIWEEKLY	Irrigation System Maintenance	\$43.77	\$1,050.48
				<b>Subtotal</b>	

**North Side of Palm Drive – 200 feet east of Placentia Avenue  
to Tuffree Boulevard  
0.22 acres**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
4	24	BI-WEEKLY	General Maintenance	\$15.51	\$372.24
	24	BI-WEEKLY	Weed Control	\$16.26	\$390.24
	24	BI-WEEKLY	Turf Grass Maintenance	\$12.76	\$306.24
	12	MONTHLY	Landscape / Vine Maintenance	\$20.76	\$249.12
	1	EACH	Fertilization	\$23.76	\$23.76
	24	BI-WEEKLY	Irrigation System Maintenance	\$19.26	\$462.24
				<b>Subtotal</b>	

**East side of Kraemer and north side of Alta Vista – Madison to Hollyhock  
0.8 acres**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
5	24	BI-WEEKLY	General Maintenance	\$56.39	\$1,353.36
	24	BI-WEEKLY	Weed Control	\$59.12	\$1,418.88
	24	BI-WEEKLY	Turf Grass Maintenance	\$46.38	\$1,113.12
	12	MONTHLY	Landscape / Vine Maintenance	\$75.49	\$905.88
	1	EACH	Fertilization	\$86.40	\$86.40
	24	BI-WEEKLY	Irrigation System Maintenance	\$70.03	\$1,680.72
				<b>Subtotal</b>	

**South side of Alta Vista – All American Way to 100 feet west of Lyons Way**  
**0.43 acres**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
6	24	BI-WEEKLY	General Maintenance	\$30.31	\$727.44
	24	BI-WEEKLY	Weed Control	\$31.78	\$762.72
	12	MONTHLY	Landscape / Vine Maintenance	\$40.58	\$486.96
	1	EACH	Fertilization	\$46.44	\$46.44
	24	BI-WEEKLY	Irrigation System Maintenance	\$37.64	\$903.36
	24	BI-WEEKLY	Turf Grass Maintenance	\$24.93	\$598.32
			<b>Subtotal</b>		<b>\$3,525.24</b>

**East side of All American Way – Alta Vista to 100 feet south of Dartmouth Drive**  
**0.12 acres**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
7	24	BI-WEEKLY	General Maintenance	\$8.46	\$203.04
	24	BI-WEEKLY	Weed Control	\$8.87	\$212.88
	24	BI-WEEKLY	Landscape Maintenance	\$11.32	\$271.68
			<b>Subtotal</b>		<b>\$687.60</b>

**Angelina Drive on west side – Kraemer to Jr. High School Parking Lot**  
**0.09 acres**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
8	24	BI-WEEKLY	General Daily Maintenance	\$6.34	\$152.16
	24	BI-WEEKLY	Weed Control	\$6.65	\$159.60
	12	MONTHLY	Landscape Maintenance	\$8.49	\$101.88
	24	BI-WEEKLY	Irrigation System Maintenance	\$7.88	\$189.12
			<b>Subtotal</b>		<b>\$602.76</b>

**North side of Chapman Avenue – Mission Way to Central Avenue**

**0.65 acres**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
9	24	BI-WEEKLY	General Maintenance	\$45.82	\$1,099.68
	12	MONTHLY	Weed Control	\$48.03	\$576.36
	12	MONTHLY	Landscape / Vine Maintenance	\$61.33	\$735.96
	1	EACH	Fertilization	\$70.20	\$70.20
	24	BI-WEEKLY	Irrigation System Maintenance	\$56.90	\$1,365.60
	24	BI-WEEKLY	Turf Grass Maintenance	\$37.69	\$904.56
				<b>Subtotal</b>	

**South side of Chapman Avenue – San Jose Lane to 200 feet east of Mission Way**

**1.3 acres**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
10	24	BI-WEEKLY	General / Daily Maintenance	\$91.63	\$2,199.12
	24	BI-WEEKLY	Weed Control	\$96.07	\$2,305.68
	24	BI-WEEKLY	Turf Grass Maintenance	\$75.38	\$1,809.12
	12	MONTHLY	Landscape / Vine Maintenance	\$122.67	\$1,472.04
	1	EACH	Fertilization	\$140.41	\$140.41
	24	BI-WEEKLY	Irrigation System Maintenance	\$113.80	\$2,731.20
				<b>Subtotal</b>	

**Placentia Avenue Median, sidewalk and sidewalk cut outs with vines maintenance – Santa Fe to Crowther**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
11	24	BI-WEEKLY	General Maintenance	\$10.57	\$253.68
	24	BI-WEEKLY	Weed Control	\$11.08	\$265.92
	24	BI-WEEKLY	Landscape Maintenance	\$14.15	\$339.60
	24	BI-WEEKLY	Irrigation System Maintenance	\$13.13	\$315.12
				<b>Subtotal</b>	

## MEDIANS

### Kraemer Boulevard – North City Limit to Chapman Ave

3.0acres

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
12	24	BI-WEEKLY	General Maintenance	\$236.47	\$2,837.64
	12	MONTHLY	Weed Control	\$301.96	\$3,623.52
	12	MONTHLY	Landscape Maintenance	\$280.13	\$3,361.56
	12	MONTHLY	Irrigation System Maintenance	\$185.54	\$2,226.48
				<b>Subtotal</b>	

### Bastanchury Road – Gilman Circle to Valencia Avenue

1.44 acres

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
13	24	BI-WEEKLY	General Maintenance	\$106.41	\$1,276.92
	12	MONTHLY	Weed Control	\$83.49	\$1,001.88
	12	MONTHLY	Landscape Maintenance	\$135.88	\$1,630.56
	12	MONTHLY	Irrigation System Maintenance	\$126.06	\$1,512.72
				<b>Subtotal</b>	

### Yorba Linda Boulevard Bradford to Seville St.

1.54 acres

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
14	24	BI-WEEKLY	General Maintenance	\$153.20	\$3,676.80
	12	MONTHLY	Weed Control	\$113.80	\$1,365.60
	12	MONTHLY	Landscape Maintenance	\$145.32	\$1,743.84
	12	MONTHLY	Irrigation System Maintenance	\$134.81	\$1,617.72
				<b>Subtotal</b>	

### Chapman Avenue – Angelina Drive to Orangethorpe Avenue

1.34 acres

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
15	24	BI-WEEKLY	General Maintenance	\$133.30	\$3,199.20
	12	MONTHLY	Weed Control	\$99.02	\$1,188.24
	12	MONTHLY	Landscape Maintenance	\$126.44	\$1,517.28
	12	MONTHLY	Irrigation System Maintenance	\$117.30	\$1,407.60
				<b>Subtotal</b>	

**Rose Drive – Yorba Linda Boulevard to Orangethorpe Overcrossing  
1.8 acres**

<b>Item No.</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Annual Price</b>
<b>16</b>	<b>24</b>	<b>BI-WEEKLY</b>	General Maintenance	\$179.07	\$4,297.68
	<b>12</b>	<b>MONTHLY</b>	Weed Control	\$133.02	\$1,596.24
	<b>12</b>	<b>MONTHLY</b>	Landscape Maintenance	\$169.85	\$2,038.20
	<b>24</b>	<b>BI-WEEKLY</b>	Irrigation System Maintenance	\$157.57	\$3,781.68
			<b>Subtotal</b>		\$11,713.80

**Madison Avenue – Kraemer to Windflower Lane  
0.03 acres**

<b>Item No.</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Annual Price</b>
<b>17</b>	<b>12</b>	<b>MONTHLY</b>	General Maintenance	\$5.64	\$67.68
	<b>12</b>	<b>MONTHLY</b>	Weed Control	\$5.91	\$70.92
	<b>12</b>	<b>MONTHLY</b>	Landscape Maintenance	\$7.55	\$90.60
	<b>12</b>	<b>MONTHLY</b>	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		\$313.20

**Civic Center/City Hall and Library – 401 E. Chapman Avenue  
5 acres**

<b>Item No.</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Annual Price</b>
<b>18</b>	<b>365</b>	<b>DAILY</b>	General Daily Maintenance	\$105.73	\$38,591.45
	<b>24</b>	<b>BI-WEEKLY</b>	Weed Control	\$110.85	\$2,660.40
	<b>52</b>	<b>WEEKLY</b>	Turf Grass Maintenance	\$86.97	\$4,522.44
	<b>24</b>	<b>BI-WEEKLY</b>	Landscape Maintenance	\$141.54	\$3,396.96
	<b>1</b>	<b>EACH</b>	Fertilization	\$162.01	\$162.01
	<b>24</b>	<b>BI-WEEKLY</b>	Irrigation System Maintenance	\$131.31	\$3,151.44
			<b>Subtotal</b>		\$52,484.70

## LANDSCAPE MAINTENANCE DISTRICT

### Landscape Maintenance District 1 – Various Locations

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
19	24	BI-WEEKLY	General Maintenance	\$238.25	\$5,718.00
	12	MONTHLY	Weed Control	\$249.77	\$2,997.24
	24	BI-WEEKLY	Landscape Maintenance	\$318.94	\$7,654.56
	1	EACH	Fertilization	\$365.05	\$365.05
	24	BI-WEEKLY	Irrigation System Maintenance	\$295.89	\$7,101.36
	24	BI-WEEKLY	Turf Grass Maintenance	\$195.98	\$4,703.52
				<b>Subtotal</b>	

### Landscape Maintenance District 2 – Various Locations

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
20	24	BI-WEEKLY	General Maintenance	\$181.86	\$4,364.64
	12	MONTHLY	Weed Control	\$190.66	\$2,287.92
	24	BI-WEEKLY	Landscape Maintenance	\$243.45	\$5,842.80
	1	EACH	Fertilization	\$278.65	\$278.65
	24	BI-WEEKLY	Irrigation System Maintenance	\$225.85	\$5,420.40
	24	BI-WEEKLY	Turf Grass Maintenance	\$149.59	\$3,590.16
				<b>Subtotal</b>	

### Landscape Maintenance District 3 – Various Locations

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
21	24	BI-WEEKLY	General Maintenance	\$165.64	\$3,975.36
	12	MONTHLY	Weed Control	\$173.66	\$2,083.92
	24	BI-WEEKLY	Turf Grass Maintenance	\$136.26	\$3,270.24
	24	BI-WEEKLY	Landscape Maintenance	\$221.75	\$5,322.00
	1	EACH	Fertilization	\$253.81	\$253.81
	24	WEEK	Irrigation System Maintenance	\$205.72	\$4,937.28
				<b>Subtotal</b>	

**Landscape Maintenance District 4 – Various Locations**

<b>Item No.</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Annual Price</b>
<b>22</b>	<b>24</b>	<b>BI-WEEKLY</b>	<b>General Maintenance</b>	<b>\$102.21</b>	<b>\$2,453.04</b>
	<b>12</b>	<b>WEEK</b>	<b>Weed Control</b>	<b>\$107.15</b>	<b>\$1,285.80</b>
	<b>24</b>	<b>BI-WEEKLY</b>	<b>Turf Grass Maintenance</b>	<b>\$84.07</b>	<b>\$2,017.68</b>
	<b>24</b>	<b>BI-WEEKLY</b>	<b>Landscape Maintenance</b>	<b>\$136.82</b>	<b>\$3,283.68</b>
	<b>1</b>	<b>EACH</b>	<b>Fertilization</b>	<b>\$156.61</b>	<b>\$156.61</b>
	<b>24</b>	<b>BI-WEEKLY</b>	<b>Irrigation System Maintenance</b>	<b>\$126.93</b>	<b>\$3,046.32</b>
			<b>Subtotal</b>		<b>\$12,243.13</b>

## ENTRY ISLANDS

### All American Way and Alta Vista

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
23	12	MONTHLY	General Maintenance	\$8.46	\$101.52
	12	MONTHLY	Weed Control	\$8.87	\$106.44
	12	MONTHLY	Landscape Maintenance	\$11.32	\$135.84
			<b>Subtotal</b>		<b>\$343.80</b>

### All American Way – East side between Alta Vista and Chapman

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
24	12	MONTHLY	General Maintenance	\$8.46	\$101.52
	12	MONTHLY	Weed Control	\$8.87	\$106.44
	12	MONTHLY	Landscape Maintenance	\$11.32	\$135.84
	12	MONTHLY	Irrigation System Maintenance	\$10.50	\$126.00
			<b>Subtotal</b>		<b>\$469.80</b>

### Bastanchury Road – South side and Geeting Place

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
25	12	MONTHLY	General Maintenance	\$12.69	\$152.28
	12	MONTHLY	Weed Control	\$13.30	\$159.60
	12	MONTHLY	Landscape Maintenance	\$16.99	\$203.88
	12	MONTHLY	Irrigation System Maintenance	\$15.76	\$189.12
			<b>Subtotal</b>		<b>\$704.88</b>

### Bastanchury Road – South side and Kelleher Place

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
26	12	MONTHLY	General Maintenance	\$12.69	\$152.28
	12	MONTHLY	Weed Control	\$13.30	\$159.60
	12	MONTHLY	Landscape Maintenance	\$16.99	\$159.60
			<b>Subtotal</b>		<b>\$515.76</b>

**Bastanchury Road – South side and Jones Place**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
27	12	MONTHLY	General Maintenance	\$7.75	\$93.00
	12	MONTHLY	Weed Control	\$8.13	\$97.56
	12	MONTHLY	Landscape Maintenance	\$10.38	\$124.56
			<b>Subtotal</b>		<b>\$315.12</b>

**Bickford Street and Kraemer Boulevard**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
28	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
			<b>Subtotal</b>		<b>\$229.20</b>

**Bradford Avenue between Demmer Drive and Demmer Place**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
29	12	MONTHLY	General Maintenance	\$7.75	\$93.00
	12	MONTHLY	Weed Control	\$8.13	\$97.56
	24	BI-WEEKLY	Turf Grass Maintenance	\$6.38	\$153.12
	1	EACH	Fertilization	\$11.88	\$11.88
	24	BI-WEEKLY	Irrigation System Maintenance	\$9.63	\$231.12
			<b>Subtotal</b>		<b>\$586.68</b>

**Brookhaven Avenue and Yorba Linda Boulevard**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
30	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONHTLY	Weed Control	\$5.91	\$70.92
	12	MONHTLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		<b>\$313.20</b>

**Brower Avenue and Brookhaven Avenue**

<b>Item No.</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Annual Price</b>
<b>31</b>	<b>12</b>	<b>MONTHLY</b>	<b>General Maintenance</b>	<b>\$5.64</b>	<b>\$67.68</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Weed Control</b>	<b>\$5.91</b>	<b>\$70.92</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Landscape Maintenance</b>	<b>\$7.55</b>	<b>\$90.60</b>
			<b>Subtotal</b>		<b>\$229.20</b>

<b>Item No.</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Annual Price</b>
<b>32</b>	<b>12</b>	<b>MONTHLY</b>	<b>General Maintenance</b>	<b>\$5.64</b>	<b>\$67.68</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Weed Control</b>	<b>\$5.91</b>	<b>\$70.92</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Landscape Maintenance</b>	<b>\$7.55</b>	<b>\$90.60</b>
			<b>Subtotal</b>		<b>\$229.20</b>

**Central Avenue – South side at Chapman**

<b>Item No.</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Annual Price</b>
<b>33</b>	<b>12</b>	<b>MONTHLY</b>	<b>General Maintenance</b>	<b>\$5.64</b>	<b>\$67.68</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Weed Control</b>	<b>\$5.91</b>	<b>\$70.92</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Landscape Maintenance</b>	<b>\$7.55</b>	<b>\$90.60</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Irrigation System Maintenance</b>	<b>\$7.00</b>	<b>\$84.00</b>
			<b>Subtotal</b>		<b>\$313.20</b>

**Cherokee Avenue and Golden**

<b>Item No.</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Annual Price</b>
<b>34</b>	<b>12</b>	<b>MONTHLY</b>	<b>General Maintenance</b>	<b>\$5.64</b>	<b>\$67.68</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Weed Control</b>	<b>\$5.91</b>	<b>\$70.92</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Landscape Maintenance</b>	<b>\$7.55</b>	<b>\$90.60</b>
			<b>Subtotal</b>		<b>\$229.20</b>

**Christenson Drive and South Bickford Street**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
35	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
			<b>Subtotal</b>		\$229.20

**Clairmont Avenue and Placentia Avenue**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
36	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		\$313.20

**Golden Way south side and Golden Avenue**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
37	12	MONTHLY	General Maintenance	\$10.28	\$123.36
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
			<b>Subtotal</b>		\$284.88

**Hudson Drive and Kraemer Boulevard**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
38	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		\$313.20

**Jasmine Circle and Alta Vista Street**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
39	12	MONTHLY	General Maintenance	\$13.19	\$158.28
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		\$313.20

**London Circle and Madison Avenue**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
40	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		<b>\$313.20</b>

**Longfellow Way and Bastanchury Road**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
41	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		<b>\$313.20</b>

**Macinnes Place and Bastanchury Road**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
42	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		<b>\$313.20</b>

**Michel Way and Bastanchury Road**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
43	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		<b>\$313.20</b>

**Mission Way and Chapman Avenue**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
44	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
			<b>Subtotal</b>		<b>\$229.20</b>

**Monte Carlo Way and Rolling Hills Drive**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
45	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		<b>\$313.20</b>

**Montessori Drive and Placentia Avenue**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
46	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
			<b>Subtotal</b>		<b>\$229.20</b>

**Navajo Avenue and Golden Avenue**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
47	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
			<b>Subtotal</b>		<b>\$229.20</b>

**Palm Drive and Aldrin Way**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
48	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		<b>\$313.20</b>

**Palm Drive and Collins Way**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
49	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		<b>\$313.20</b>

**San Anselmo Lane and Chapman Avenue**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
50	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$70.92
			<b>Subtotal</b>		<b>\$229.20</b>

**San Gabriel Lane and Chapman Avenue**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
51	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		<b>\$313.20</b>

**San Jose Lane and Chapman Avenue**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
52	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		<b>\$313.20</b>

**Sarah Way and Bastanchury Road**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
53	12	MONTHLY	General / Daily Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
	12	MONTHLY	Irrigation System Maintenance	\$7.00	\$84.00
			<b>Subtotal</b>		<b>\$313.20</b>

**Swanson Avenue and Valencia Avenue**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
54	24	BI-WEEKLY	General Maintenance	\$4.64	\$111.36
	24	BI-WEEKLY	Weed Control	\$4.91	\$117.84
	24	BI-WEEKLY	Landscape Maintenance	\$6.55	\$157.20
	24	BI-WEEKLY	Turf Grass Maintenance	\$6.00	\$144.00
	24	BI-WEEKLY	Irrigation System Maintenance	\$4.00	\$96.00
			<b>Subtotal</b>		<b>\$626.40</b>

**Valencia Avenue and Palm Drive**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
55	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
			<b>Subtotal</b>		<b>\$229.20</b>

**Valencia Avenue – West side and Apache Drive**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
56	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
			<b>Subtotal</b>		<b>\$229.20</b>

**Valencia Avenue – West side and Comanche Drive**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
57	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
			<b>Subtotal</b>		<b>\$229.20</b>

**Valencia Avenue – West side and Six Nations Drive**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
58	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
			<b>Subtotal</b>		<b>\$229.20</b>

**Valparaiso Road and Rose Avenue**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
59	24	BI-WEEKLY	General Maintenance	\$5.64	\$135.36
	24	BI-WEEKLY	Weed Control	\$5.91	\$141.84
	24	BI-WEEKLY	Landscape Maintenance	\$7.55	\$181.20
	24	BI-WEEKLY	Irrigation System Maintenance	\$7.00	\$168.00
			<b>Subtotal</b>		<b>\$626.40</b>

**Valparaiso Drive and Valparaiso Drive North**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
60	24	BI-WEEKLY	General Maintenance	\$5.64	\$135.36
	24	BI-WEEKLY	Weed Control	\$5.91	\$141.84
	24	BI-WEEKLY	Fertilization	\$7.55	\$181.20
	24	BI-WEEKLY	Irrigation System Maintenance	\$7.00	\$181.20
			<b>Subtotal</b>		<b>\$626.40</b>

**Wooden Drive and Bastanchury Road**

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
61	12	MONTHLY	General Maintenance	\$5.64	\$67.68
	12	MONTHLY	Weed Control	\$5.91	\$70.92
	12	MONTHLY	Landscape Maintenance	\$7.55	\$90.60
			<b>Subtotal</b>		<b>\$229.20</b>

**Wooden Drive and Placentia Avenue**

<b>Item No.</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Annual Price</b>
<b>62</b>	<b>12</b>	<b>MONTHLY</b>	<b>General Maintenance</b>	<b>\$5.64</b>	<b>\$67.68</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Weed Control</b>	<b>\$5.91</b>	<b>\$70.92</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Landscape Maintenance</b>	<b>\$7.55</b>	<b>\$90.60</b>
			<b>Subtotal</b>		<b>\$229.20</b>

**Young Drive and Bastanchury Road**

<b>Item No.</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Annual Price</b>
<b>63</b>	<b>12</b>	<b>MONTHLY</b>	<b>General Maintenance</b>	<b>\$5.64</b>	<b>\$67.68</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Weed Control</b>	<b>\$5.91</b>	<b>\$70.92</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Landscape Maintenance</b>	<b>\$7.55</b>	<b>\$90.60</b>
			<b>Subtotal</b>		<b>\$229.20</b>

**Young Drive and Bickford Street**

<b>Item No.</b>	<b>Quantity</b>	<b>Unit</b>	<b>Description</b>	<b>Unit Price</b>	<b>Annual Price</b>
<b>64</b>	<b>12</b>	<b>MONTHLY</b>	<b>General Maintenance</b>	<b>\$5.64</b>	<b>\$67.68</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Weed Control</b>	<b>\$5.91</b>	<b>\$70.92</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Landscape Maintenance</b>	<b>\$7.55</b>	<b>\$90.60</b>
	<b>12</b>	<b>MONTHLY</b>	<b>Irrigation System Maintenance</b>	<b>\$7.00</b>	<b>\$84.00</b>
			<b>Subtotal</b>		<b>\$313.20</b>

## MEDIAN, SLOPES & PARKWAYS

### Melrose Drive Median, West side slope and east side slope– Santa Fe Drive to Crowther Avenue

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
65	24	BI-WEEKLY	General Maintenance	\$5.64	\$135.36
	24	BI-WEEKLY	Weed Control	\$5.91	\$141.84
	24	BI-WEEKLY	Landscape Maintenance	\$7.55	\$181.20
	24	BI-WEEKLY	Irrigation System Maintenance	\$7.00	\$168.00
			<b>Subtotal</b>		<b>\$626.40</b>

### La Jolla Slopes (4), (2) east of 57 fry, and (2) west of fry on La Jolla

Item No.	Quantity	Unit	Description	Unit Price	Annual Price
66	24	BI-WEEKLY	General Maintenance	\$62.03	\$1,488.72
	24	BI-WEEKLY	Weed Control	\$65.03	\$1,560.72
	24	BI-WEEKLY	Landscape Maintenance	\$83.04	\$1,992.96
	24	BI-WEEKLY	Irrigation System Maintenance	\$77.04	\$1,848.96
			<b>Subtotal</b>		<b>\$6,891.36</b>

### ITEM # 67 Placentia Slope SEC at La Jolla and Placentia Avenue

Quantity	Unit	Description	Unit Price	Annual Price
24	BI-WEEKLY	General / Daily Maintenance	\$57.03	\$1,368.72
24	BI-WEEKLY	Weed Control	\$60.03	\$1,440.72
24	BI-WEEKLY	Landscape Maintenance	\$78.04	\$1,872.96
24	BI-WEEKLY	Irrigation System Maintenance	\$72.04	\$1,728.96
24	BI-WEEKLY	Fence Landscape Trimming	\$20.00	\$480.00
		<b>Subtotal</b>		<b>\$6,891.36</b>

**ITEM # 68      Orangethorpe Boulevard – Chapman Ave leading onto Orangethorpe ending at Traub Ln:  
Medians, Parkways, and Bridge Abutment Property west of Tustin/Rose Bridge**

Quantity	Unit	Description	Unit Price	Annual Price
24	BI-WEEKLY	General / Daily Maintenance	\$92.34	\$2,216.16
24	BI-WEEKLY	Weed Control	\$96.81	\$2,323.44
24	BI-WEEKLY	Landscape Maintenance	\$123.61	\$2,966.64
24	BI-WEEKLY	Irrigation System Maintenance	\$114.68	\$2,752.32
		<b>Subtotal</b>		<b>\$10,258.56</b>

**ITEM # 69      Del Cerro Drive – Rose Drive to Orangethorpe Boulevard: Median, Parkways, and  
Bridge Abutment Property west of Tustin/Rose Bridge and Del Cerro Park Property.**

Quantity	Unit	Description	Unit Price	Annual Price
24	BI-WEEKLY	General / Daily Maintenance	\$34.54	\$828.96
24	BI-WEEKLY	Weed Control	\$36.21	\$869.04
24	BI-WEEKLY	Landscape Maintenance	\$46.24	\$1,109.76
24	BI-WEEKLY	Irrigation System Maintenance	\$42.89	\$1,029.36
		<b>Subtotal</b>		<b>\$3,837.12</b>

**ITEM # 70      Rose Drive : Median and Parkways Bridge area**

Quantity	Unit	Description	Unit Price	Annual Price
24	BI-WEEKLY	General / Daily Maintenance	\$34.54	\$828.96
24	BI-WEEKLY	Weed Control	\$36.21	\$869.04
24	BI-WEEKLY	Landscape Maintenance	\$46.24	\$1,109.76
24	BI-WEEKLY	Irrigation System Maintenance	\$42.89	\$1,029.36
		<b>Subtotal</b>		<b>\$3,837.12</b>

The following item will be maintained in 2024 once the areas are landscaped. Please include the cost in the final grand total. The superintendent will give the authorization for the maintenance to begin at which the contractor can begin charging the City for its services.

The City contractor will be required to obtain an Encroachment Permit prior to the start of any work within the State's right away.

**ITEM # 70 Caltrans slopes along the 57 fwy, off ramp and corners**

Quantity	Unit	Description	Unit Price	Annual Price
24	BI-WEEKLY	General / Daily Maintenance	\$17.27	\$414.48
24	BI-WEEKLY	Weed Control	\$18.10	\$434.40
24	BI-WEEKLY	Landscape Maintenance	\$23.12	\$554.88
24	BI-WEEKLY	Irrigation System Maintenance	\$21.45	\$514.80
		<b>Subtotal</b>		<b>\$1,918.56</b>

**ITEM # 71 Crowther median and parkway, west of 57 fwy to Goetz Place**

Quantity	Unit	Description	Unit Price	Annual Price
24	BI-WEEKLY	General / Daily Maintenance	\$17.27	\$414.48
24	BI-WEEKLY	Weed Control	\$18.10	\$434.40
24	BI-WEEKLY	Landscape Maintenance	\$23.12	\$554.88
24	BI-WEEKLY	Irrigation System Maintenance	\$21.45	\$514.80
		<b>Subtotal</b>		<b>\$1,918.56</b>

## Arterial Tree Wells

Street Name	Count	Weed Control Unit Price	Annual Price
Placentia Ave.	28	\$7.00	\$196.00
Kraemer Blvd.	146	\$7.00	\$1,022.00
Brookhaven Ave	16	\$7.00	\$112.00
Valencia Ave.	112	\$7.00	\$784.00
Rose Dr.	19	\$7.00	\$133.00
Richfield Rd.	6	\$7.00	\$42.00
Golden Ave.	115	\$7.00	\$805.00
Bastanchury Rd.	161	\$7.00	\$1,127.00
Yorba Linda Blvd.	43	\$7.00	\$301.00
Palm Dr.	60	\$7.00	\$420.00
Buena Vista	7	\$7.00	\$49.00
Alta Vista St.	18	\$7.00	\$126.00
Central Ave.	20	\$7.00	\$140.00
	<b>Subtotal</b>		<b>\$5,257.00</b>

### Labor Rates

Description	Normal Business Rate	Emergency After-Hours Rate
Supervisor	\$ <u>85.00</u>	\$ <u>127.50</u>
Foreman	\$ <u>65.00</u>	\$ <u>97.50</u>
Irrigator	\$ <u>75.00</u>	\$ <u>112.50</u>
Laborer	\$ <u>45.00</u>	\$ <u>67.50</u>

GRAND TOTAL MAINTENANCE ANNUAL COST IN FIGURES AND WORDS (BASED ON BID SCHEDULE TOTAL OF ANNUAL PRICES – IN CASE OF DISCREPANCY BETWEEN WORDS AND FIGURES THE WORDS SHALL PREVAIL):

\$ Two Hundred Seventy Nine Thousand Five Hundred Seventy Five and Ninety One Cents

#### EXTRA WORK BID SCHEDULE

In the blanks provided, fill in the unit price to furnish the time and materials including all labor, materials, equipment, work and methods necessary to complete the work and all applicable sales and use taxes.

### Irrigation Heads and Associated Repair Parts

Item #	Description	Estimated Quantity	Unit Price	Total
# 1	Hunter I-40 Pop Up	20	\$ 93.16	\$ 1,863.20
# 2	Hunter I-25 Pop Up	100	\$ 55.41	\$ 5,541.00
# 3	Hunter I-20 Pop Up	250	\$ 32.76	\$ 8,190.00
# 4	Hunter PGP ADJ Pop Up	50	\$ 29.74	\$ 1,487.00
# 5	Hunter Ultra 4" P/U RTR ADJ SS CK VLV	50	\$ 39.56	\$ 1,978.00
# 6	Hunter Ultra 4" P/U RTR ADJ SS CK VLV	50	\$ 66.74	\$ 3,337.00
# 7	Hunter Ultra 4" ADJ SS CK VLV	50	\$ 39.56	\$ 1,978.00
# 8	Hunter 4" ADJ Rotor Pop Up	50	\$ 29.74	\$ 1,487.00
# 9	Hunter 4" ADJ Rotor Pop Up w/ Blue Nozzle	50	\$ 29.74	\$ 1,487.00
# 10	Hunter 12" Spray Pop Up Body Only	50	\$ 30.41	\$ 1,520.50
# 11	Hunter 1" Plas RCV w/ Flow Cntrl	50	\$ 161.88	\$ 8,094.00
# 12	Rain Bird 2" RCV Brs	50	\$ 381.95	\$ 19,097.50
# 13	Rain Bird 1-1/2" RCV Brs	50	\$ 334.13	\$ 16,706.50
# 14	Rain Bird 1" RCV Brs	50	\$ 260.86	\$ 13,043.00
# 15	Rain Bird 2" RCV Brs	50	\$ 288.51	\$ 14,425.50
# 16	Rain Bird 1-1/2" RCV Plas	50	\$ 252.11	\$ 12,605.50
# 17	Rain Bird 1" RCV Plas	50	\$ 223.79	\$ 11,189.50
# 18	Rain Bird Diaphragm Assembly - 200G/EFA	50	\$ 78.70	\$ 3,935.00
# 19	Rain Bird Diaphragm Assembly - 150G/EFA	50	\$ 87.87	\$ 4,393.50
# 20	Rain Bird Diaphragm Assembly - 75/100 EFA/EFB	50	\$ 64.53	\$ 3,226.50
# 21	Rain Bird Diaphragm Assembly 150/200 PEB	50	\$ 60.20	\$ 3,010.00
# 22	Rain Bird Diaphragm Assembly 100PE	50	\$ 88.50	\$ 4,425.00
# 23	Rain Bird Solenoid Assembly - EFB/PEB/PGA	50	\$ 58.52	\$ 2,926.00
# 24	Rain Bird Dial Pressure Regulator	50	\$ 74.56	\$ 3,728.00
# 25	Rain Bird 12" Pop Up Body Only SAM PRS	50	\$ 36.13	\$ 1,806.50
# 26	Rain Bird 6" Pop Up SAM PRS	50	\$ 28.86	\$ 1,443.00
# 27	Rain Bird 1804 SAM PRS W/Van Nozzle	75	\$ 21.17	\$ 1,587.75
# 28	Rain Bird 1806 SAM PRS W/Van Nozzle	75	\$ 29.83	\$ 2,237.25
# 29	Rain Bird 1812 SAM PRS W/Van Nozzle	75	\$ 37.10	\$ 2,782.50
# 30	Rain Bird 1" RCV GB-Series	10	\$ 260.86	\$ 2,608.60
# 31	Rain Bird 1-1/2" RCV GB-Series	10	\$ 334.13	\$ 3,341.30
# 32	Rain Bird 2" RCV GB-Series	10	\$ 381.95	\$ 3,819.50
# 33	Superior 3" Non Pressure Regulating Brass Valve	2	\$ 1,314.65	\$ 2,629.30
# 34	Rain Bird 3/4" 3-RC Quick Coupling Valve	10	\$ 184.73	\$ 1,847.30
# 35	Rain Bird 1" 44-RC Quick Coupling Valve	5	\$ 233.50	\$ 1,167.50
# 36	Plastic / Rectangular RCV Box W/ Lid	50	\$ 59.14	\$ 2,957.00
# 37	Plastic / Round QCV Box W/ Lid	25	\$ 47.33	\$ 1,183.25
# 38	Rain Bird 1" Valve Replacement Diaphragm	25	\$ 198.61	\$ 4,965.25
# 39	Rain Bird 1-1/2" Valve Replacement Diaphragm	10	\$ 223.76	\$ 2,237.60
# 40	Rain Bird RCV Replacement Solenoid	20	\$ 183.49	\$ 3,669.80
<b>Subtotal:</b>				<b>\$ 189,957.60</b>

### PLANT MATERIAL (INSTALLED)

Item #	Description	Estimated Quantity	Unit Price	Total
# 41	Annual Color	85 Flats	\$ 40.00 Flat	\$ 3,400.00
# 42	Ground Cover	100 Flats	\$ 40.00 Flat	\$ 4,000.00
# 43	One (1) Gallon Shrub	1000 EA	EA 17.00	\$ 17,000.00
# 44	Five (5) Gallon Shrub	1000 EA	EA 35.00	\$ 35,000.00
# 45	Fifteen (15) Gallon Shrub	100 EA	EA 95.00	\$ 9,500.00
<b>Subtotal:</b>				<b>\$ 68,900.00</b>

**TREES (INSTALLED)**

Item #	Description	Estimated Quantity	Unit Price	Total
# 49	Twenty Four (24) Inch Box Tree W/ Stakes, Ties & 2 each, 3" X 3' Watering Tubes	80 EA	\$ EA 475.00	\$ 38,000.00
# 50	Thirty Six (36) Inch Box Tree W/ Stakes, Ties & 2 each, 3" X 3' Watering Tubes	4 EA	\$ EA 1,200.00	\$ 4,800.00
# 51	Foliar Insecticide Application	4 Per Tree	\$ EA 175.00	\$ 700.00
<b>Subtotal:</b>				<b>\$ 43,500.00</b>

Item #	Description	Estimated Quantity	Unit Price	Total
# 52	Rototill	5,000 SF	\$ SF 0.04	\$ 200.00
	Soil Test	20 EA	\$ EA 250.00	\$ 5,000.00
	Mechanical Trenching	500 LF	\$ LF 0.60	\$ 300.00
<b>Subtotal:</b>				<b>\$ 5,500.00</b>

Through submission on PlanetBids, the bidder certifies that he/she has followed the bidder instructions, acknowledges the requirements set forth in this proposal form for bid submission, and has thoroughly checked the figures set forth in the proposal and inputted into PlanetBids, that they are correct to the best of his/her knowledge and constitute his/her proposal to perform all the work called out and implied throughout these contract documents.

**\*\*\*BID ITEMS TO BE INPUTED ON-LINE IN PLANET BIDS\*\*\***

The People are the City

**Mayor**  
WARD L. SMITH  
**Mayor Pro Tem**  
JEREMY B. YAMAGUCHI  
**Councilmembers:**  
KEVIN KIRWIN  
RHONDA SHADER  
CHAD P. WANKE



**City Clerk:**  
ROBERT S. MCKINNELL  
**City Treasurer**  
KEVIN A. LARSON  
**City Administrator**  
DAMIEN R. ARRULA

401 East Chapman Avenue – Placentia, California 92870

April 18, 2023

**Subject: Addendum No. 2 for Notice Inviting Bid for Median and Parkway Landscaping Maintenance Services**

Dear Prospective Bidders:

This letter comprises Addendum No. 2 for the Notice Inviting Bid for the Median and Parkway Landscaping Services issued by the City of Placentia on March 30, 2023. Please take note of the items listed below which will have to be used in the preparation of your bid for this project. The following clarifications/changes are hereby issued:

**1. GRAND TOTAL MAINTENANCE COST IN FIGURES AND WORDS (BASED ON BID SCHEDULE– IN CASE OF DISCREPANCY BETWEEN WORDS AND FIGURES THE WORDS SHALL PREVAIL):**

**Annual Cost \$ 279,575.91**

**Grand total three year term \$ 838,729.73**

Portions of the bid specifications not specifically mentioned in this Addendum remain in force. Bidder must acknowledge receipt of this Addendum with proposal documents submitted at the due date and time specified above. Failure to do so may subject bidder to disqualification.

Sincerely,

Project Manager

**END OF ADDENDUM NO. 2**

**This addendum must be acknowledged via Planet Bids and should be included with the bid response.**

If you have additional questions regarding Addendum No. 2, please contact Joel Cardenas, at (714) 993-8134.



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/09/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328 OWATONNA, MN 55060	CONTACT NAME: CLIENT CONTACT CENTER PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4664	
	E-MAIL ADDRESS: CLIENTCONTACTCENTER@FEDINS.COM	
INSURED MARIPOSA LANDSCAPES INC 6232 SANTOS DIAZ ST IRWINDALE, CA 91702-3267 171-235-5	INSURERS AFFORDING COVERAGE INSURER A: FEDERATED SERVICE INSURANCE COMPANY INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 28304

## COVERAGES

CERTIFICATE NUMBER: 19

REVISION NUMBER: 0

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	6069499	04/01/2023	04/01/2024	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$100,000 MED EXP (Any one person) EXCLUDED PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS & COMP/OP ACC \$2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS OWNLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	Y	N	6069499	04/01/2023	04/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per Person) BODILY INJURY (Per Accident) PROPERTY DAMAGE (Per Accident)
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION	N	N	6069500	04/01/2023	04/01/2024	EACH OCCURRENCE \$10,000,000 AGGREGATE \$10,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/ EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE OTHER E.L EACH ACCIDENT E.L DISEASE EA EMPLOYEE E.L DISEASE POLICY LIMIT

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SEE ATTACHED PAGE

## CERTIFICATE HOLDER

 171-235-5  
 CITY OF PLACENTIA  
 401 E CHAPMAN AVE  
 PLACENTIA, CA 92870-6101

19 0

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

**ADDITIONAL REMARKS SCHEDULE**

AGENCY FEDERATED MUTUAL INSURANCE COMPANY		NAMED INSURED MARIPOSA LANDSCAPES INC 6232 SANTOS DIAZ ST IRWINDALE, CA 91702-3267
POLICY NUMBER SEE CERTIFICATE # 19.0		
CARRIER SEE CERTIFICATE # 19.0	NAIC CODE	EFFECTIVE DATE: SEE CERTIFICATE # 19.0

**ADDITIONAL REMARKS**

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: CERTIFICATE OF LIABILITY INSURANCE

RE: ALL LANDSCAPES OPERATIONS PERFORMED BY OR ON BEHALF OF THE NAMED INSURED.  
 THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED SUBJECT TO THE CONDITIONS OF THE ADDITIONAL INSURED - OWNERS,  
 LESSEES OR CONTRACTORS - AUTOMATIC STATUS WHEN REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU ENDORSEMENT FOR GENERAL  
 LIABILITY.  
 THE CERTIFICATE HOLDER IS AN ADDITIONAL INSURED SUBJECT TO THE CONDITIONS OF THE ADDITIONAL INSURED BY CONTRACT  
 ENDORSEMENT FOR BUSINESS AUTO LIABILITY.  
 INSURANCE PROVIDED BY THE GENERAL LIABILITY COVERAGE IS PRIMARY AND NONCONTRIBUTORY OVER OTHER INSURANCE.  
 INSURANCE PROVIDED BY THE BUSINESS AUTO LIABILITY IS PRIMARY AND NONCONTRIBUTORY OVER OTHER INSURANCE.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**PRIMARY AND NONCONTRIBUTORY -  
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

- A.** The following is added to the **Other Insurance Condition** in the Business Auto Coverage Form and the **Other Insurance - Primary And Excess Insurance Provisions** in the Motor Carrier Coverage Form and supersedes any provision to the contrary:
- This Coverage Form's Covered Autos Liability Coverage is primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:
1. Such "insured" is a Named Insured under such other insurance; and
  2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".
- B.** The following is added to the **Other Insurance Condition** in the Auto Dealers Coverage Form and supersedes any provision to the contrary:
- This Coverage Form's Covered Autos Liability Coverage and General Liability Coverages are primary to and will not seek contribution from any other insurance available to an "insured" under your policy provided that:
1. Such "insured" is a Named Insured under such other insurance; and
  2. You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to such "insured".

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **ADDITIONAL INSURED BY CONTRACT ENDORSEMENT**

This endorsement modifies insurance provided under the following:

### **BUSINESS AUTO COVERAGE PART**

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

- A. WHO IS AN INSURED for "bodily injury" and "property damage" liability is amended to include:  
Any person or organization other than a joint venture, for which you have agreed by written contract to procure bodily injury or property damage "auto" liability insurance arising out of operation of a covered "auto" with your permission. However, this additional insurance does not apply to:
- (1) The owner or anyone else from whom you hire or borrow a covered "auto". This exception does not apply if the covered "auto" is a "trailer" connected to a covered "auto" you own.
  - (2) Your "employee" if the covered "auto" is owned by that "employee" or a member of his or her household.
  - (3) Someone using a covered "auto" while he or she is working in a business of selling, servicing, repairing, parking or storing "autos" unless that business is yours.
  - (4) Anyone other than your "employees", partners (if you are a partnership), members (if you are a limited liability company), or a lessee or borrower or any of their "employees", while moving property to or from a covered "auto".
  - (5) A partner (if you are a partnership), or a member (if you are a limited liability company) for a covered "auto" owned by him or her or a member of his or her household.
- B. The coverage extended to any additional insured by this endorsement is limited to, and subject to all terms, conditions, and exclusions of the Coverage Part to which this endorsement is attached.
- In addition, coverage shall not exceed the terms and conditions that are required by the terms of the written agreement to add any insured, or to procure insurance.
- C. The limits of insurance applicable to such insurance shall be the lesser of the limits required by the agreement between the parties, or the limits provided by this policy.
- D. Additional exclusions. The insurance afforded to any person or organization as an insured under this endorsement does not apply:
1. To "loss" which occurs prior to the date of your contract with such person or organization;
  2. To "loss" arising out of the sole negligence of any person or organization that would not be an insured except for this endorsement.
  3. To "loss" for any leased or rented "auto" when the lessor or his or her agent takes possession of the leased or rented "auto" or the policy period ends, whichever occurs first.

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**PRIMARY AND NONCONTRIBUTORY -  
OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

**Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - SCHEDULED PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organizations:	Location(s) Of Covered Operations
City of Placentia 401 E Chapman Ave Placentia, CA 92670	All Projects or Work Done by the Named Insured for the Additional Insured Person(S) or Organization(S). Additional Insureds Also Include: the Elected and Appointeed Boards, Officers, Afficials, Agents, Employees, and Volunteers

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**Insured:**

Mariposa Landscapes Inc  
6232 Santos Diaz St  
Irwindale, CA 91702-3267

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - OWNERS, LESSEES OR  
CONTRACTORS - AUTOMATIC STATUS WHEN  
REQUIRED IN CONSTRUCTION AGREEMENT WITH YOU**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**A. Section II - Who Is An Insured** is amended to include as an additional insured any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured.

However, the insurance afforded to such additional insured:

1. Only applies to the extent permitted by law; and
2. Will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

A person's or organization's status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:
  - a. The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
  - b. Supervisory, inspection, architectural or engineering activities.

This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved the rendering of or the failure to render any professional architectural, engineering or surveying services.

2. "Bodily injury" or "property damage" occurring after:
  - a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
  - b. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
- C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

The most we will pay on behalf of the additional insured is the amount of insurance:

  1. Required by the contract or agreement you have entered into with the additional insured; or
  2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - OWNERS, LESSEES OR  
CONTRACTORS - COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
City of Placentia 401 E Chapman Ave Placentia, CA 92670	All Projects or Work Done by the Named Insured for the Additional Insured Person(S) or Organization(S). Additional Insureds Also Include: the Elected and Appointeed Boards, Officers, Afficials, Agents, Employees, and Volunteers
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
  2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**Insured:**  
 Mariposa Landscapes Inc  
 6232 Santos Diaz St  
 Irwindale, CA 91702-3267



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/23/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Venbrook Insurance Services 6320 Canoga Avenue, 12th Floor Woodland Hills, CA 91367  www.venbrook.com                      CA Lic No. 0D80832	<b>CONTACT NAME:</b> Windy West		<b>FAX (A/C, No):</b>
	<b>PHONE (A/C, No, Ext):</b> 818-598-8941	<b>E-MAIL ADDRESS:</b> WWest@venbrook.com	
<b>INSURER(S) AFFORDING COVERAGE</b>			<b>NAIC #</b>
<b>INSURER A:</b> Alaska National Insurance Company			38733
<b>INSURED</b> Mariposa Landscapes, Inc. 6232 Santos Diaz St. Irwindale CA 91702			
<b>INSURER B:</b>			
<b>INSURER C:</b>			
<b>INSURER D:</b>			
<b>INSURER E:</b>			
<b>INSURER F:</b>			

**COVERAGES**

CERTIFICATE NUMBER: 73541379

REVISION NUMBER:

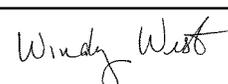
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	N/A	23D WS 12057	4/1/2023	4/1/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Waiver of Subrogation Applies to WORKERS' COMPENSATION in favor of City of Placentia.  
 \*10 Days Notice of Cancellation for Non-Payment of Premium, 30 Days All Other.

**CERTIFICATE HOLDER****CANCELLATION**

City of Placentia 401 E Chapman Ave Placentia CA 92870-6101	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE  Windy West

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ACORD 25 (2016/03)

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**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - CALIFORNIA**

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We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 2% of the California workers' compensation premium otherwise due on such remuneration.

**SCHEDULE****Person or Organization****Job Description**

Blanket waiver:  
Any persons or organizations for whom the Insured, has agreed by written contract, to furnish this waiver.

All Operations

This endorsement changes the policy to which it is attached and, unless otherwise stated, is effective on the date issued at 12:01 A.M. standard time at your mailing address shown in the policy. **The information below is required only when this endorsement is issued subsequent to commencement of the policy.**

Endorsement Effective 3/23/2023

Policy No. 23D WS 12057

Insured Mariposa Landscapes, Inc.

Endorsement No. 6

Countersigned By Wayne Bryan



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR/ PUBLIC SERVICES & INFRASTRUCTURE

DATE: MAY 16, 2023

SUBJECT: **AWARD OF MAINTENANCE SERVICES AGREEMENT TO HASA INC., FOR SWIMMING POOL AND FOUNTAIN MAINTENANCE SERVICES**

FISCAL  
IMPACT: EXPENSE: \$53,250 ANNUAL CONTRACT AMOUNT  
PROPOSED BUDGET: \$53,250 FY 2023-24 OPERATING BUDGET  
(104076-6130)

### **SUMMARY:**

This proposed maintenance services agreement provides for swimming pool and fountain maintenance services for the City's fountain located at City Hall, and the two (2) public swimming pools located at the Whitten and Gomez Community Centers. The scope of work for this contract includes annual preventative and seasonal monthly pool maintenance along with extraordinary repairs and emergency response. The City issued a Notice Inviting Bids for these services and bids were received on April 20, 2023, from two (2) contractors. The low bidder is Hasa, Inc., (Hasa) which is the City's current pool and fountain maintenance contractor. Staff recommends City Council award a three-year agreement to Hasa for a not-to-exceed amount of \$159,750 with one (1) potential two-year extension for an additional not-to-exceed amount of \$53,250 per year.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve a Maintenance Services Agreement with Hasa Inc. for Public Swimming Pool and Fountain Maintenance Services for an amount not-to-exceed \$159,750 for an initial three-year contract term with the option to extend for one (1) additional two-year term for an amount not-to-exceed \$53,250 per year; and
2. Authorize the City Administrator to approve contract change orders up to 10% of the annual contract average of \$53,250; and
3. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney; and

**1.g.**  
**May 16, 2023**

4. Authorize the City Administrator to approve the eligible contract term extension for one (1) additional two-year term based upon contractor performance and at the discretion of the City.

**STRATEGIC PLANNING STATEMENT**

There is no specific Strategic Planning Statement or Objective associated with this agenda item.

**DISCUSSION:**

The City offers free recreational swim at the Gomez and Whitten Community Center swimming pools. Free recreational swim is a nine (9) week program open to all residents and non-residents which begins on June 1 and ends on August 31. Between September 1 and May 31, the pools are open on a per reservation basis.

Since April 2016, Hasa has been performing maintenance services at the City's two pools, and fountain at City Hall. The contract scope of work for pool and fountain maintenance services will provide for annual preventative and seasonal maintenance services such as filter servicing, vacuuming, on-site inspections, and monitoring the pump room equipment and the chlorine and PH levels. Additionally, Hasa has provided the inventory of needed chemicals at both locations and extraordinary repair services.

The City solicited competitive bids for these services and on April 20, 2023, the City received two (2) bids from pool and fountain maintenance contractors, a summary of which are noted in the table below:

<b>Contractor</b>	<b>Bid Amount</b>
Hasa Inc.	\$159,750
Aqua Source	\$178,970

Staff reviewed the bids received for mathematical and other errors and it was determined that the apparent responsive, responsible low bid was submitted by Hasa. Staff conducted a reference check on Hasa who received favorable reviews from other clients, and they have performed well for Placentia for the past several years. Based on the bid amount received and the reference check, Staff recommends the City Council award a Maintenance Services Agreement to Hasa, Inc., for a not-to-exceed amount of \$53,250 per year.

**FISCAL IMPACT:**

The agreement with Hasa, Inc. is for three (3) years for a cumulative not-to-exceed contract amount of \$159,750, with the option to extend for one (1) additional two-year term for an amount not-to-exceed \$53,250 per year, based upon contractor performance and at the discretion of the City. Funding for the Pool and Fountain Maintenance Services is included in the proposed Fiscal Year 2023-24 Operating Budget.

Prepared by:



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Joel Cardenas  
Public Works Superintendent

Reviewed and approved:



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Jennifer Lampman  
Director of Finance

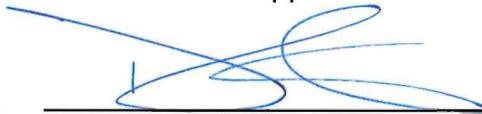
Reviewed and approved:



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Luis Estevez  
Deputy City Administrator

Reviewed and approved:



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Damien R. Arrula  
City Administrator

Attachment:

Maintenance Services Agreement with Hasa, Inc.

**CITY OF PLACENTIA  
MAINTENANCE SERVICES AGREEMENT  
WITH  
HASA, INC.**

THIS AGREEMENT is made and entered into this 1<sup>st</sup> day of July, 2023 (“Effective Date”), by and between the CITY OF PLACENTIA, a municipal corporation (“City”), and Mariposa Landscapes, Inc., a California corporation (“Consultant”).

**WITNESSETH:**

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to provide median and parkway maintenance services as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit “A” (the “Project”) and desire to set forth their rights, duties and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

**1.0. SERVICES PROVIDED BY CONSULTANT**

1.1. Scope of Services. Consultant shall provide the professional services described in Consultant’s Proposal (“Proposal”), attached hereto as Exhibit “A” and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant’s performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

- (a) Meet with Consultant to review the quality of the work and resolve the matters of concern;
- (b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or
- (c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State and local laws and ordinances applicable to the services required under this Agreement. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

## **2.0. COMPENSATION AND BILLING**

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Fifty-Three Thousand, Two-Hundred, Fifty Dollars (\$53,250) per year, or a cumulative amount of One-Hundred Fifty-Nine Thousand, Seven-Hundred and Fifty- Dollars (\$159,750) over the initial three-year contract term.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "SCOPE OF SERVICES", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 25% of the total contract sum or \$25,000 whichever is more. The City Engineer is authorized to approve a Change Order for such additional services.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail, the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

## **3.0. TIME OF PERFORMANCE**

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule approved by City as set forth in Exhibit "A." The Project Schedule may be amended by mutual agreement of the parties. Failure to commence work in a timely manner and/or diligently pursue work to completion may be grounds for termination of this Agreement.

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

#### **4.0. TERM AND TERMINATION**

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 36 months, ending on July 1, 2026, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties. The contract may also be extended for an additional two-year term based on the City's discretion and contractor performance.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates or abandons a portion of this Agreement such suspension, termination or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

- a. Be adjudged a bankrupt;
- b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;
- c. Make a general assignment for the benefit of creditors;
- d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;
- e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

- f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

## **5.0. INSURANCE**

5.1. Minimum Scope and Limits of Insurance. Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement all of the following minimum scope of insurance coverages with an insurance company admitted to do business in California, rated "A," Class X, or better in the most recent Best's Key Insurance Rating Guide, and approved by City:

- (a) Broad-form commercial general liability, in a form at least as broad as ISO form #CG 00 01 04 13, including premises-operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, per occurrence. If such insurance contains a general aggregate limit, it shall apply separately to this Agreement or shall be twice the required occurrence limit. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the high limits maintained by the Consultant.
- (b) Business automobile liability for owned vehicles, hired, and non-owned vehicles, with a policy limit of not less than One Million Dollars (\$1,000,000.00), combined single limits, each incident for bodily injury and property damage.
- (c) Workers' compensation insurance as required by the State of California and Employers Liability Insurance with a minimum limit of \$1,000,000 per accident for any employee or employees of Consultant. Consultant agrees to waive, and to obtain endorsements from its workers'

compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

Before execution of this Agreement by the City, the Consultant shall file with the Public Works Director/City Engineer the following signed certification:

I am aware of, and will comply with, Section 3700 of the Labor Code, requiring every employer to be insured against liability of Workers' Compensation or to undertake self-insurance before commencing any of the work.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for and maintaining in full force and effect for the duration of this Agreement, complete Workers' Compensation Insurance, and shall furnish a Certificate of Insurance to the Public Works Director/City Engineer before execution of this Agreement by the City. The City, its officers and employees shall not be responsible for any claims in law or equity occasioned by failure of the consultant to comply with this section.

Neither the CITY nor any of its elected or appointed officials, officers, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Endorsements. The commercial general liability insurance policy and business automobile liability policy shall contain or be endorsed to contain the following provisions:

- (a) Additional insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."
- (b) Notice: "Consultant shall provide immediate written notice if (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are reduced; (3) or the deductible or self insured retention is increased. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any canceled policy, the City may procure such insurance at Consultant's sole cost and expense."

- (c) Other insurance: "The Consultant's insurance coverage shall be primary insurance as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy."
- (d) Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.
- (e) The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

5.3. Deductible or Self Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.4. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "B" and incorporated herein by this reference.

5.5. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be held responsible for payments of damages to persons or property.

## **6.0. GENERAL PROVISIONS**

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing, and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with

Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:

HASA Inc.  
1121 N Hawk Circle,  
Anaheim, CA, 92807

Tel: 714-258-0700

Attn: Anaa Marie Rees, Site  
Leader

IF TO CITY:

City of Placentia  
401 E. Chapman  
Placentia, CA 92870

Tel: 714-993-8148

Attn: Joel Cardenas

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant

hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to defend, indemnify, hold free and harmless the City, its elected and appointed officials, officers, agents and employees, at Consultant's sole expense, from and against any and all claims, demands, actions, suits or other legal proceedings brought against the City, its elected and appointed officials, officers, agents and employees arising out of the performance of the Consultant, its employees, and/or authorized subcontractors, of the work undertaken pursuant to this Agreement. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its elected and appointed officials, officers, agents and employees based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation, Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City,

including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City, but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right

or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this Agreement.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,  
A municipal corporation

\_\_\_\_\_  
Damien R. Arrula, City Administrator

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
City Clerk and ex-officio Clerk  
of the City of Placentia

CONSULTANT

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

\_\_\_\_\_  
Christian L. Bettenhausen, City Attorney

Date: \_\_\_\_\_

APPROVED AS TO INSURANCE:

\_\_\_\_\_  
Rosanna Ramirez, Deputy City Administrator

Date: \_\_\_\_\_

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Joel Cardenas, Project Manager

Date: \_\_\_\_\_

DEPARTMENTAL APPROVAL:

\_\_\_\_\_  
Luis Estevez, Deputy City Administrator

Date: \_\_\_\_\_

**EXHIBIT A**

**CONSULTANT'S PROPOSAL**



# CERTIFICATE OF LIABILITY INSURANCE

5/8/2024

DATE (MM/DD/YYYY)

5/4/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Companies Three City Place Drive, Suite 900 St. Louis MO 63141-7081 (314) 432-0500	CONTACT NAME:	
	PHONE (A/C, No, Ext):	FAX (A/C, No):
INSURED 1520745 HASA, INC. 23119 DRAYTON ST. SAUGUS CA 91350	E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A : National Union Fire Ins Co Pitts. PA	NAIC # 19445
	INSURER B : AIG Specialty Insurance Company	26883
	INSURER C : Insurance Company of the West	27847
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES CERTIFICATE NUMBER: 19457500 REVISION NUMBER: XXXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	EG18260038	5/8/2023	5/8/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 25,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	N	N	767-39-34	5/8/2023	5/8/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ XXXXXXXX BODILY INJURY (Per accident) \$ XXXXXXXX PROPERTY DAMAGE (Per accident) \$ XXXXXXXX \$ XXXXXXXX
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$	N	N	EGU18260039	5/8/2023	5/8/2024	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ XXXXXXXX
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WIL 5033670 07	5/8/2023	5/8/2024	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

<b>CERTIFICATE HOLDER</b>  <b>19457500</b> City of Placentia Attn: City Administrator 401 E. Chapman Ave. Placentia CA 92870 USA	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE 

The City of Placentia, its elected and appointed boards, officials, agents, employees, and volunteers are included as additional insureds on a Primary and Non-contributory basis if required by written contract with respect to General Liability per the terms and conditions of the policy.



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

FROM: CITY ADMINISTRATOR

DATE: MAY 16, 2023

SUBJECT: **APPROVE THE METROPOLITAN URBAN COUNTY COOPERATION AGREEMENT AMENDMENT NO. 3 BETWEEN THE COUNTY OF ORANGE AND THE CITY OF PLACENTIA FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS**

FISCAL

IMPACT: POTENTIAL REVENUE OF UP TO \$323,000 PER FISCAL YEAR FOR 2024-25, 2025-26, AND 2026-27

### **SUMMARY:**

The County of Orange OC Community Resources (OCCR) is currently in the process of re-qualifying for entitlement status as an Urban County. This entitlement status and the number of cities participating are part of determining Community Development Block Grant (CDBG) funding for an Urban County. Utilizing the 2020 census data, the City's population of 51,824 qualifies the City to be categorized as a Metropolitan City. As a Metropolitan City, the amount of CDBG funding received would be established and provided directly by the U.S. Department of Housing and Urban Development (HUD). For Fiscal Year (FY) 2023-24, the anticipated funding amount is \$322,998. The City will be able to allocate funding to specific programs that support viable urban communities including economic development, public service programs, public facilities improvements, housing rehabilitation, and staff administration. This action will approve the Metropolitan Urban County Cooperation Agreement Amendment No. 3 between OCCR and the City of Placentia for CDBG for FY 2024-25, 2025-26, and 2026-27 respectively.

### **STRATEGIC PLAN STATEMENT:**

This item is consistent with the City Council approved 5-Year Strategic Goal, under Goal #1 to Ensure Long-Term Fiscal Sustainability, under Objective #1.2, which is to Continue efforts to seek and obtain new sources of state and federal grants.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve a Metropolitan Urban County Cooperation Agreement Amendment No. 3 between the County of Orange and the City of Placentia for Community Development Block Grant Funds; and
2. Authorize the City Administrator to execute the agreement in a form approved by the City Attorney.

**1.h.**  
**May 16, 2023**

**DISCUSSION:**

The Federal Housing and Community Development Act of 1974, provides CDBG funds for projects that promote the development of viable urban communities by providing suitable living environments for persons of low and moderate income. As a Metropolitan City, the City of Placentia will no longer be required to compete with twelve (12) other Orange County cities to apply and receive CDBG funds through the County of Orange. The City’s funding allocation will be annually established and received directly by HUD. As illustrated in the following table, CDBG funds received by the County have supported several programs. These programs include the Façade Improvement Program, Old City Hall Improvements, Neighborhood Park Improvement Projects, and the Housing Rehabilitation Program.

Fiscal Year	Program	Amount	Total
2021/22	Housing Rehabilitation Program	\$52,500	
2021/22	Façade Improvement Program	\$55,000	
2021/22	Neighborhood Park Improvement	\$141,744	<b>\$345,546</b>
2021/22	Staff Salaries: Neighborhood Services, Senior Center & Grant Admin	\$96,302	
2022/23	Housing Rehabilitation Program	\$52,500	
2022/23	Façade Improvement Program	\$50,000	
2022/23	Neighborhood Facility Improvement Project (ADA/Public Safety)	\$140,291	<b>\$339,514</b>
2022/23	Staff Salaries: Neighborhood Services, Senior Center & Grant Admin	\$96,723	
2023/24	Housing Rehabilitation Program	\$52,500	
2023/24	Façade Improvement Program	\$180,778	<b>\$322,998</b>
2023/24	Staff Salaries: Neighborhood Services, Senior Center & Grant Admin	\$89,720	

As a Metropolitan City, under the County’s Urban County Program, the amount of CDBG funding received would be based on the City’s total population as established by HUD. The City will be able to determine the specific programs and projects in which to allocate the funding. Eligible projects and programs must continue to adhere to the established performance objectives set by HUD. This includes creating a suitable living environment that benefits communities, families or individuals that are from designated low to moderate income areas of the City. Projects must also achieve specified performance outcomes such as improving accessibility through removal of physical barriers or promoting livable and viable neighborhoods by providing a benefit to low to moderate income residents.

Under the County’s Urban County Program, the County will agree to file, on behalf of the City, several HUD mandated reports including the Annual Action Plan (AAP), Five Year Consolidated Plan, Consolidated Annual Performance and Evaluation Report (CAPER), Analysis of Impediments (AI), Citizen Participation Plan (CPP), and the Integrated Disbursement and Information System (IDIS) management report. Based on the intensive reporting requirements, the City will allocate ten percent (10%) of its allocation toward OCCR’s administrative cost per fiscal year for the administration and filing of the required HUD reports.

**FISCAL IMPACT:**

The total CDBG amount provided to OCCR for FY 2023-24 is \$35,888. The remaining CDBG amount of \$322,998 will be allocated to the City for specific programs that support viable urban communities, including economic development, public service programs, public facilities improvements, housing rehabilitation, and City Staff administration.

Submitted by:

Reviewed and approved:



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Jeannette Ortega  
Assistant to the City Administrator/  
Economic Development Manager



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Jennifer Lampman  
Director of Finance

Reviewed and approved:



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Damien R. Arrula  
City Administrator

**Attachment:**

Metropolitan Urban County Cooperation Agreement Amendment No. 3 for FY 2024-25 to  
FY 2026-27

**AMENDMENT THREE TO  
COOPERATION AGREEMENT BETWEEN  
THE COUNTY OF ORANGE  
AND  
CITY OF PLACENTIA**

This Amendment Number THREE (hereinafter "Amendment THREE") is made and entered into by the County of Orange, a political subdivision of the State of California, ("COUNTY") and the City of Placentia, a municipal corporation, ("CITY"), DUNS Number 040504417 which are sometimes individually referred to as "Party" or collectively referred to as "Parties", and is effective as of July 1, 2024, hereinafter referred to as "EFFECTIVE DATE".

WHEREAS, COUNTY and CITY executed that certain COOPERATION AGREEMENT "Metro-City" (hereinafter, as amended, "Original Agreement" or "Agreement") for commencement July 24, 2014; and

WHEREAS, the Original Agreement was amended by Amendment ONE, effective as of July 1, 2018; and

WHEREAS, the Original Agreement was amended by Amendment TWO, effective as of July 1, 2021; and

WHEREAS, U.S. Department of Housing and Urban Development ("HUD") Notice CPD-23-02 allows "automatic" renewals for up to 3 (three) years provided that COUNTY sends a letter to CITY notifying it that the Original Agreement will be renewed unless CITY notifies COUNTY that it wishes to terminate the agreement and a copy of such a letter is provided to HUD; and

WHEREAS, COUNTY sent CITY a letter notifying CITY of such renewal on April 28, 2023; and

WHEREAS, CITY did not advise COUNTY that it wished to terminate the Original Agreement with COUNTY; and

WHEREAS, the Parties agree to further amend the Original Agreement at this time in the manner set forth herein.

NOW, THEREFORE, the Parties hereby agree as follows:

I. Modifications to the Original Agreement

1. Section 2 of the Original Agreement is amended in its entirety as follows:

"COUNTY shall have the authority to carry out activities, which will be funded from annual Community Development Block Grant (CDBG) or Home Investment Partnership (HOME) Program funds appropriated for Fiscal

Years 2024-2025, 2025-2026 and 2026-2027 and from any program income generated from the expenditure of such funds."

2. Section 6 of the Original Agreement is hereby amended to add subsection (c.) as follows:

"c. A policy to undertake or assist in undertaking, community renewal and lower-income housing assistance activities."

3. Section 9 of the Original Agreement shall read as amended in its entirety as follows:

"This Agreement shall cover Fiscal Years 2024-25, 2025-26 and 2026-27, respectively of CDBG and HOME program applications, including any subsequent Supplemental sources (Paragraph 23 of the Agreement). In no event shall this agreement be terminated by either Party before June 30, 2027, except as allowed in legislation enacted by the U.S. Congress for termination or withdrawal from the Urban County Program and as permitted by HUD.

This Agreement remains in effect until the CDBG (and, where applicable, HOME and ESG) funds and program income received (with respect to activities carried out during the three-year qualification period, and any successive qualification periods under agreements that provide for automatic renewal) are expended and the funded activities completed, and the COUNTY and CITY cannot terminate or withdraw from this Agreement while it remains in effect."

4. Section 10 shall be added to Agreement to read:

"In accordance with HUD Notice CPD 23-02, and subsequent CPD Notices, this Agreement will be automatically extended for an additional 3 (three) year period (July 1, 2024 to June 30, 2027) unless COUNTY or CITY provides written notice that it elects not to participate in a new qualification period. A copy of the notice must be sent to HUD Field Office. COUNTY shall notify CITY in writing of its right not to participate any longer than the date specified in HUD's Urban County Qualification Notice for the next qualification period."

5. Section 11 of the Original Agreement is amended to read:

"CITY and COUNTY agree to adopt amendments (s) to this Agreement as may be required by HUD to meet any new Urban County Qualification requirement(s) subsequent to June 30, 2021 and to submit such amendments to HUD. The COUNTY will notify CITY of its right to terminate its participation in the program based on the adoption of any such amendment. If either CITY or COUNTY refuses to adopt any such amendment, this automatic renewal provision herein will be void."

6. Section 14 of the Original Agreement is amended to add subsection (d) as follows:

“d. May receive a formula allocation under the ESG Program only through the Urban County.”

7. Section 24(a) of the Original Agreement is amended to read:

“The CITY is a part of the Urban County Program for purposes of planning and implementation for the entire period of the Urban County qualification under Fiscal Years 2024-25, 2025-2026, and 2026-2027, for the CDBG and HOME Programs. HUD will treat CITY as any other unit of general local government that is a part of the Urban County Program.”

## II. Additional Agreements

1. The COUNTY and the CITY agree to cooperate to undertake, or assist in undertaking, community renewal and lower-income housing assistance activities.
2. The COUNTY and the CITY shall take all actions necessary to assure compliance with the COUNTY’S certification under section 104(b) of Title I of the Housing and Community Development Act of 1974, that the grant will be conducted and administered in conformity with Title VI of the Civil Rights Act of 1964 and the Fair Housing Act and will affirmatively further fair housing as required under See 24 CFR 91.225(a) and 5.105(a). The Parties shall comply with section 109 of Title I of the Housing and Community Development Act of 1974, which incorporates Section 504 of the Rehabilitation Act of 1973 of Title II of the Americans with Disabilities Act, the Age Discrimination Act of 1975, and Section 3 of the Housing and Urban Development Act of 1968, and all other applicable laws. The Parties agree that no urban county funding will be used for activities in, or in support of, any cooperating unit of general local government that does not affirmatively further fair housing within its own jurisdiction or that impedes the COUNTY’S actions to comply with the COUNTY’S fair housing certification. The Parties acknowledge and agree that noncompliance by a unit of general local government included in an urban county may constitute noncompliance by the grantee (i.e., the urban 14 county) that can, in turn, provide cause for funding sanctions or other remedial actions by the Department.
3. The CITY, and all other applicable units of general local government may not sell, trade, or otherwise transfer all or any portion of such funds to

another such metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly or indirectly receives CDBG funds in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.

4. All other provisions of the Original Agreement, as amended, a copy of which is attached hereto as Exhibit A and incorporated by this reference, to the extent they are not inconsistent with this Amendment TWO, remain unchanged and in full force and effect.

IN WITNESS WHEREOF, CITY has caused this Amendment THREE to be executed by its City Administrator and attested by its City Clerk; COUNTY has caused this Amendment TWO to be executed by the Director of the Orange County Community Resources; each having been duly authorized by the CITY Council and the COUNTY Board of Supervisors, respectively.

ATTEST:

City of Placentia, a municipal Corporation in the State of California

By: \_\_\_\_\_

Name: Damien R. Arrula

Title: City Administrator

Date: \_\_\_\_\_

By: \_\_\_\_\_

Name: Robert McKinnell

Title: City Clerk

Date: \_\_\_\_\_

COUNTY OF ORANGE, a political subdivision of the State of California

By: \_\_\_\_\_

Dylan Wright, Director

Orange County Community Resources

Date: \_\_\_\_\_

////////////////////////////////////

ORIGINAL FORM CONTRACT

APPROVED AS TO FORM and REQUIRED COUNTY COUNSEL STATEMENT:

"The terms and provisions of the agreement are fully authorized under State and local law and the agreement provides full legal authority for the County."

By: Deputy County Counsel

Date: \_\_\_\_\_

Attachment: 424-B



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR / PUBLIC SERVICES & INFRASTRUCTURE

DATE: MAY 16, 2023

SUBJECT: **APPROVAL OF PLANS & SPECIFICATIONS AND AWARD OF CONSTRUCTION CONTRACT TO GRIGOLLA & SONS CONSTRUCTION CO. INC., FOR THE 2022-2023 CONCRETE REPAIR PROJECT, CITY PROJECT NO. 1302**

FISCAL  
IMPACT: EXPENSE: \$107,250 TOTAL CONSTRUCTION CONTRACT AMOUNT  
\$ 97,500 CONSTRUCTION CONTRACT AMOUNT  
\$ 9,750 CONSTRUCTION CONTINGENCY AMOUNT

AVAILABLE  
BUDGET: \$108,273.56 FISCAL YEAR 2022-23 CIP BUDGET (791302-6740)

### **SUMMARY:**

The proposed Public Works Agreement with Grigolla & Sons Construction Co. Inc., (Grigolla) is for the 2022-2023 Concrete Repair Project to address damaged sidewalks and curbs and gutters in neighborhoods that are not scheduled for paving or slurry seal improvements until later in the City's pavement rehabilitation and maintenance schedule. Currently, the Public Works Department has identified a number of locations where these repairs are needed and plans to utilize this contract to address that work as part of an ongoing annual concrete repair program. The City recently issued a notice inviting bids for this project and bids were received on April 17, 2023, from nine (9) contractors. Grigolla was deemed the lowest responsive and responsible bidder for this project. Staff recommends that the City Council award a construction contract to Grigolla, in the amount of \$97,500. In addition to the construction cost, a ten percent (10%) construction contingency amount of \$9,750 is provided to cover any unforeseen conditions found during construction. The total construction contract cost including contingency amount is \$107,250. Sufficient funds were budgeted in the Fiscal Year (FY) 2022-23 CIP Budget to cover this cost.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Approve Plans & Specifications prepared by the City Engineer and approve a Public Works Agreement with Grigolla & Sons Construction Co. Inc., for the 2022-2023 Concrete Repair Project in the amount of \$97,500; and

**1.i.**  
**May 16, 2023**

2. Reject the bid proposal submitted by National Pools Inc., as non-responsive; and
3. Reject all other bids received and authorize return of the bid bonds; and
4. Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the contract amount, or \$9,750, for a total construction contract not-to-exceed amount of \$107,250; and
5. Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

**STRATEGIC PLANNING STATEMENT:**

There is no specific strategic planning goal or objective associated with this agenda item.

**DISCUSSION:**

As part of the City’s current pavement rehabilitation and maintenance program, a 360-degree design philosophy was adopted to maintain, repair, and improve streets, sidewalks, and pedestrian and traffic related improvements within the public right-of-way. The City is currently in the sixth year of a multi-year pavement maintenance program. The purpose of this contract is to address broken and damaged sidewalks, curbs and gutters that are not within the immediate pavement maintenance cycle. As we receive complaints from the public, and due to potential liability associated with broken sidewalks and curbs and gutters, Staff recommends that damaged sidewalks and curbs and gutters be repaired, sooner rather than later. Currently, the Public Works Department has identified a number of locations where these repairs are needed and plans to utilize this contract to address sidewalk and curbs and gutter repairs for neighborhoods not within the next fiscal year’s project scope. This project will replace approximately 4,000 square feet of concrete sidewalks, 320 linear feet of curb and gutter, and remove associated trees at various locations.

On April 17, 2023, the City received nine (9) bids from contractors to construct the project. The following table provides the total bid amounts received from each contractor:

<b>Contractor</b>	<b>Bid Amount</b>
National Pools Inc.	\$88,680.00
Grigolla & Sons Construction Co. Inc	\$97,500.00
Aneen Construction, Inc.	\$103,000.00
Cheloletty Engineering	\$104,484.00
TVR Construction Eng. LLC	\$125,900.00
Onyx Paving Company, Inc	\$142,000.00

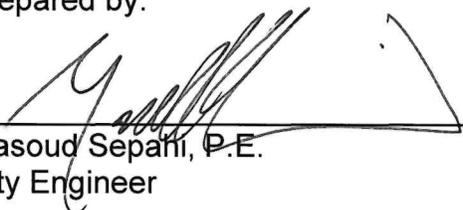
We R Builders, Inc.	\$155,100.00
ICE General Builder Inc.	\$220,391.50
Falkon Construction Inc.	\$330,920.00

After reviewing the bid proposals received, it was determined that Grigolla submitted the lowest responsible bid. Staff reviewed and analyzed their bid proposal, and it was found to be responsive and valid. The initial low bidder, National Pools Inc., has been found to be non-responsive due to missing bid documents submitted with their proposal and for using an altered bid form. Based upon Grigolla's reference check and submitted bid, Staff recommends awarding a construction contract to Grigolla & Sons Construction Co. Inc., for the 2022-2023 Concrete Repair Project.

**FISCAL IMPACT:**

The total cost for this project amounts to \$107,250. This cost consists of the bid amount submitted by Grigolla & Sons Construction Co. Inc. in the amount of \$97,500, and a construction contingency in the amount of \$9,750. A total of \$107,273.56 is available in the FY 2022-23 Capital Improvement Program for this project. As such, sufficient funds exist for the recommended actions.

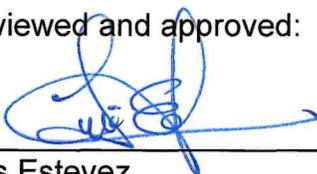
Prepared by:

  
\_\_\_\_\_  
Masoud Sepahi, P.E.  
City Engineer

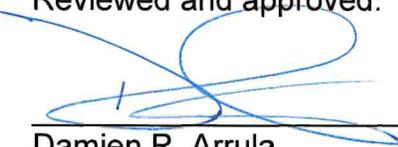
Reviewed and approved:

  
\_\_\_\_\_  
Jennifer Lampman  
Director of Finance

Reviewed and approved:

  
\_\_\_\_\_  
Luis Estevez  
Deputy City Administrator

Reviewed and approved:

  
\_\_\_\_\_  
Damien R. Arrula  
City Administrator

**Attachment:**

Public Works Agreement with Grigolla & Sons Const. Co. Inc.

**CITY OF PLACENTIA  
PUBLIC WORKS AGREEMENT FOR  
2022-2023 CONCRETE REPAIR  
CITY PROJECT #1302**

THIS AGREEMENT (herein "Agreement"), is made and entered into this 16<sup>th</sup> day of May, 2023 by and between the CITY OF PLACENTIA, a municipal corporation and charter city, (herein "City") and GRIGOLLA & SONS CONSTRUCTION CO. INC. (herein "Contractor"). The parties hereto agree as follows:

**W I T N E S S E T H:**

A. WHEREAS, City requires the construction of concrete improvements including construction of improvements that comply with all accessibility requirements as set forth more fully in this Agreement.

B. WHEREAS, Contractor represents to City that Contractor is qualified to perform said work and has submitted a proposal to City for the same.

C. WHEREAS, City desires to have Contractor perform said services on the terms and conditions set forth herein.

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein and for good and valuable consideration, the receipt and sufficiency of which is acknowledged by both parties, City and Contractor hereby agree as follows:

**1.0 DEFINITIONS**

1.1 Definitions. As used in this Agreement, the following definitions shall be applicable:

- (a) Contractor. Contractor shall mean GRIGOLLA & SONS CONSTRUCTION CO. INC a (California corporation, partnership, individual) located at 627 W ALLEN AVENUE, SAN DIMAS, CA 91773.
- (b) City. City shall mean the City of Placentia, a Municipal Corporation and Charter City, located at 401 E. Chapman, Placentia, California 92870.
- (c) City Council. City Council shall mean the City Council of the City of Placentia.
- (d) Contract Officer shall mean the person designated by the City Administrator or City Engineer of City and shall have the duties set forth in Section 5.2.
- (e) Services. Services shall mean the services to be performed by the

Contractor pursuant to this Agreement.

- (f) Satisfactory. Satisfactory shall mean satisfactory to the City Administrator or his/her designee.

## **2.0 SERVICES OF CONTRACTOR**

2.1 Scope of Services. In compliance with all terms and conditions of this Agreement, the Contractor shall provide those services specified in the "Scope of Services" attached hereto as Exhibit "A" and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the City entering into this Agreement, Contractor represents and warrants that Contractor is a provider of first class work and services and Contractor is experienced in performing the work and services contemplated herein and, in light of such status and experience, Contractor covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials will be of good quality, fit for the purpose intended. Further, Contractor represents that it is knowledgeable and experienced in constructing improvements that are compliant with all applicable accessibility requirements and warrants that all work performed under this agreement will comply with all applicable accessibility requirements.

2.2 Documents Included in Contract. This contract consists of this Agreement and any Exhibits, which are incorporated herein by this reference. In the event of an inconsistency, the terms of this Agreement shall govern.

2.3 Compliance with Law. All services rendered hereunder shall be provided in accordance with all ordinances, resolutions, statutes, rules, and regulations of the City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered, including but not limited to, all applicable accessibility requirements and the claims procedure set forth in Public Contract Code Section 9204, a summary of which is attached to this agreement as Exhibit "E."

2.4 Licenses, Permits, Fees and Assessments. Contractor shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement, including registration with the Department of Industrial Relations of the State of California as required by Labor Code Section 1725.5 before commencing performance under this Agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Contractor's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless City against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against City hereunder. Contractor shall be responsible for all subcontractors' compliance with this Section 2.4.

2.5 Familiarity with Work. By executing this Contract, Contractor warrants that Contractor (a) has thoroughly investigated and considered the scope of services to be performed, including the requirement that the facilities being constructed must comply with all applicable accessibility requirements, (b) has carefully considered how the services should be performed, and (c) fully understands the facilities, difficulties and restrictions attending performance of the services under this Agreement. If the services involve work upon any site, Contractor warrants that Contractor has or will investigate the site and is or will be fully acquainted with the conditions there existing, prior to commencement of services hereunder. Should Contractor discover any latent or unknown

conditions, which will materially affect the performance of the services hereunder, Contractor shall immediately inform the City of such fact and shall not proceed except at Contractor's risk until written instructions are received from the Contract Officer.

2.6 Standard of Performance. Contractor, its subcontractors and their employees, in the performance of Contractor's work under this Agreement shall be responsible for exercising the degree of skill and care required by customarily accepted good professional practices and procedures used in the Contractor's field.

Any costs for failure to meet the foregoing standard or to correct otherwise defective work that requires re-performance of the work, shall be borne in total by the Contractor and not by the City. The failure of a project to achieve the performance goals and objectives stated in this Agreement is not a basis for requesting re-performance unless the work conducted by Contractor and/or its subcontractors is deemed by the City to have failed the foregoing standard of performance.

In the event Contractor fails to perform in accordance with the above standard:

1. Contractor will re-perform, at its own expense, any task which was not performed to the reasonable satisfaction of City. Any work re-performed pursuant to this paragraph shall be completed within the time limitations originally set forth for the specific task involved. Contractor shall work any overtime required to meet the deadline for the task at no additional cost to the City;
2. The City shall provide a new schedule for the re-performance of any task pursuant to this paragraph in the event that re-performance of a task within the original time limitations is not feasible; and
3. The City shall have the option to direct Contractor not to re-perform any task which was not performed to the reasonable satisfaction of the City Project Manager pursuant to application of (1) and (2) above. In the event the City directs Contractor not to re-perform a task, the City shall negotiate a reasonable settlement for satisfactory work performed. No previous payment shall be considered a waiver of the City's right to reimbursement.

Nothing contained in this section is intended to limit any of the rights or remedies which the City may have under law.

2.7 Care of Work. The Contractor shall adopt reasonable methods during the life of the Agreement to furnish continuous protection to the work, and the equipment, materials, papers, documents, plans, studies and/or other components thereof to prevent losses or damages, and shall be responsible for all such damages, to persons or property, until acceptance of the work by City, except such losses or damages as may be caused by City's own negligence.

2.8 Further Responsibilities of Parties. Both parties agree to use reasonable care and diligence to perform their respective obligations under this Agreement. Both parties agree to act in good faith to execute all instruments, prepare all documents and take all actions as may be reasonably necessary to carry out the purposes of this Agreement. Unless hereafter specified, neither party shall be responsible for the service of the other. Contractor shall require all subcontractors to comply with the provisions of this agreement.

2.9 Additional Services. City shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work. No such extra work may be undertaken unless a written change order is first given by the Contract Officer to the Contractor, incorporating therein any adjustment in (i) the Contract Sum as set forth in Section 3.1, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval of the Contractor. Any increase in compensation of twenty five percent (25%) or less of the Contract Sum, or in the time to perform of one hundred eighty (180) days or less may be approved by the Contract Officer. Any increases, taken either separately or cumulatively, that result in the Contract Sum exceeding \$25,000 must be approved by the City Council. It is expressly understood by Contractor that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Contractor hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Contractor anticipates and that Contractor shall not be entitled to additional compensation therefore.

2.10 Prevailing Wage Laws. Contractor represents and warrants that it is registered with the Department of Industrial Relations pursuant to SB 854 and Labor Code 1725.5. Contractor shall ensure that its subcontractors comply with said requirements. In accordance with Labor Code Section 1770 et seq., the Director of the Department of Industrial Relations of the State of California has ascertained a general prevailing rate of wages, which is the minimum amount, which shall be paid to all workers employed to perform the work pursuant to this Agreement. A copy of the general prevailing wage rate determination is on file in the Office of the City Clerk and is hereby incorporated by reference into this Agreement. In accordance with the provisions of Labor Code Section 1810 et seq., eight (8) hours is the legal working day. Contractor must forfeit to the City Twenty Five Dollars (\$25.00) a day for each worker who works in excess of the minimum working hours when Contractor does not pay overtime. Contractor is required to post a copy of such wage rates at all times at the contract site. The statutory penalties for failure to pay prevailing wage or to comply with State wage and hour laws will be enforced. Contractor also shall comply with State law requirements to maintain payroll records and shall provide for certified records and inspection of records as required by California Labor Code Section 1770 et. seq., including Section 1776. Contractor shall comply with all statutory requirements relating to the employment of apprentices.

### **3.0 COMPENSATION**

3.1 Contract Sum. For the services rendered pursuant to this Agreement, the Contractor shall be compensated as specified herein, but not exceeding the maximum contract amount of ninety seven thousand five hundred Dollars (\$97,500) (herein "Contract Sum"), except as provided in Section 2.9. The Contract Sum shall include the attendance of Contractor at all project meetings reasonably deemed necessary by the City; Contractor shall not be entitled to any additional compensation for attending said meetings.

3.2 Progress Payments. Prior to the first day of the month, during the progress of the work, commencing on the day and month specified in the Agreement, Contractor shall submit to the Contract Officer a complete itemized statement of all labor and materials incorporated into the work during the preceding month and the portion of the contract sum applicable thereto. Upon approval in writing by the Contract Officer, payment shall be made in thirty (30) days. City shall pay Contractor a sum based upon ninety-five percent (95%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered

by said statement. The remaining five percent (5%) thereof shall be retained as performance security. Refer to Section 8.4 of this Agreement for retention of funds.

#### **4.0 PERFORMANCE SCHEDULE**

4.1 Time of Essence. Time is of the essence in the performance of this Agreement.

4.2 Schedule of Performance. Contractor shall commence the services pursuant to this Agreement upon receipt of a written notice to proceed and shall perform all services within the time period(s) established in the "Schedule of Performance" attached hereto as Exhibit "B", and incorporated herein by this reference. When requested by the Contractor, extensions to the time period(s) specified in the Scope of Services may be approved in writing by the Contract Officer.

4.3 Force Majeure. The time period(s) specified in the Scope of Services for performance of the services rendered pursuant to this Agreement shall be extended because of any delays due to unforeseeable causes beyond the control and without the fault or negligence of the Contractor, including, but not restricted to, acts of God or of the public enemy, unusually severe weather, fires, earthquakes, floods, epidemics, quarantine restrictions, riots, strikes, freight embargoes, wars, litigation, and/or acts of any governmental agency, including the City, if the Contractor shall within ten (10) days of the commencement of such delay notify the Contract Officer in writing of the causes for the delay. The Contract Officer shall ascertain the facts and the extent of delay, and extend the time for performing the services for the period of the enforced delay when and if in the judgment of the Contract Officer such delay is justified. The Contract Officer's determination shall be final and conclusive upon the parties to this Agreement.

4.4 Term. Unless earlier terminated in accordance with Section 8.9 of this Agreement, this Agreement shall continue in full force and effect until final approval and acceptance of the project by the Contract Officer. Notwithstanding the foregoing, this Agreement shall terminate no later than May 7<sup>th</sup>, 2023, unless the parties mutually agree in writing to extend the term.

#### **5.0 COORDINATION OF WORK**

5.1 Representative of Contractor. The following principals of Contractor are hereby designated as being the principals and representatives of Contractor authorized to act in its behalf with respect to the work specified herein and make all decisions in connection therewith:

GRIGOLLA & SONS CONSTRUCTION CO. INC.  
ATTN: JOHN GRIGOLLA

It is expressly understood that the experience, knowledge, capability and reputation of the foregoing principals were a substantial inducement for City to enter into this Agreement. Therefore, the foregoing principals shall be responsible during the term of this Agreement for directing all activities of Contractor and devoting sufficient time to personally supervise the services hereunder. For purposes of this Agreement, the foregoing principals may not be replaced nor may their responsibilities be substantially reduced by Contractor without the express written approval of City.

5.2 Contract Officer. The Contract Officer shall be such person as may be designated by the City Administrator or City Engineer of City. It shall be the Contractor's responsibility to assure that the Contract Officer is kept informed of the progress of the performance of the services and the Contractor shall refer any decisions that must be made by City to the Contract Officer. Unless

otherwise specified herein, any approval of City required hereunder shall mean the approval of the Contract Officer. The Contract Officer shall have authority to sign all documents on behalf of the City required hereunder to carry out the terms of this Agreement.

5.3 Prohibition Against Assignment. The experience, knowledge, capability and reputation of Contractor, its principals and employees were a substantial inducement for the City to enter into this Agreement. Neither this Agreement nor any interest herein may be transferred, assigned, conveyed, hypothecated or encumbered voluntarily or by operation of law, whether for the benefit of creditors or otherwise, without the prior written approval of City. Transfers restricted hereunder shall include the transfer to any person or group of persons acting in concert of more than twenty five percent (25%) of the present ownership and/or control of Contractor, taking all transfers into account on a cumulative basis. In the event of any such unapproved transfer, including any bankruptcy proceeding, this Agreement shall be void. No approved transfer shall release the Contractor or any surety of Contractor of any liability hereunder without the express consent of City.

5.4 Independent Contractor. Neither the City nor any of its employees shall have any control over the manner, mode or means by which Contractor, its subcontractors, agents or employees, performs the services required herein, except as otherwise set forth herein. City shall have no voice in the selection, discharge, supervision or control of Contractor's employees, subcontractors, servants, representatives or agents, or in fixing their number, compensation or hours of service. Contractor shall perform all services required herein as an independent contractor of City and shall remain at all times as to City a wholly independent contractor with only such obligations as are consistent with that role. Contractor shall not at any time or in any manner represent that it or any of its subcontractors, agents or employees are agents or employees of City. City shall not in any way or for any purpose become or be deemed to be a partner of Contractor in its business or otherwise or a joint venture or a member of any joint enterprise with Contractor.

5.5 Identity of Persons Performing Work. Contractor represents that it employs or will employ at its own expense all personnel required for the satisfactory performance of any and all tasks and services set forth herein. Contractor represents that the tasks and services required herein will be performed by Contractor or under its direct supervision, and that all personnel engaged in such work shall be fully qualified and shall be authorized and permitted under applicable State and local law to perform such tasks and services.

5.6 Utility Relocation. City is responsible for removal, relocation, or protection of existing main or trunk line utilities to the extent such utilities were not identified in the invitation for bids or specifications. City shall reimburse contractor for any costs incurred in locating, repairing damage not caused by contractor and removing or relocating such unidentified utility facilities, including equipment idled during such work. Contractor shall not be assessed liquidated damages for delay arising from the removal or relocation of such unidentified utility facilities.

5.7 Trenches or Excavations. Pursuant to California Public Contract Code Section 7104, in the event the work included in this Agreement requires excavations more than four (4) feet in depth, the following shall apply.

- (a) Contractor shall promptly, and before the following conditions are disturbed, notify City, in writing, of any: (1) material that Contractor

believes may be material that is hazardous waste, as defined in Section 25117 of the Health and Safety Code, that is required to be removed to a Class I, Class II, or Class III disposal site in accordance with provisions of existing law; (2) Subsurface or latent physical conditions at the site different from those indicated; or (3) Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.

- (b) City shall promptly investigate the conditions, and if it finds that the conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in Contractor's cost of, or the time required for, performance of any part of the work shall issue a change order per Section 2.9 of this Agreement.
- (c) That, in the event that a dispute arises between City and Contractor whether the conditions materially differ, or involve hazardous waste, or cause a decrease or increase in Contractor's cost of, or time required for, performance of any part of the work, Contractor shall not be excused from any scheduled completion date provided for by the contract, but shall proceed with all work to be performed under the contract. Contractor shall retain any and all rights provided either by contract or by law, which pertain to the resolution of disputes and protests between the contracting parties.

## **6.0 INSURANCE, INDEMNIFICATION AND BONDS**

6.1 Insurance. The Contractor and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement including any extension thereof, insurance as set forth in Exhibit "C" attached hereto and incorporated herein by this reference.

### **Conditions:**

In accordance with Public Contract Code Section 20170, the insurance of surety companies who provide or issue the policy shall have been admitted to do business in the State of California with a credit rating of A- or better.

This insurance shall not be canceled, limited in scope or coverage or non-renewed until after thirty (30) days prior written notice has been given to the Community Development Director, City of Placentia, 401 E. Chapman Ave., Placentia, California 92870.

Any insurance maintained by the City of Placentia shall apply in excess of and not combined with insurance provided by this policy.

The City of Placentia, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds.

Prior to commencement of any work under this contract, Contractor shall deliver to the City insurance endorsements confirming the existence of the insurance required by this contract, and including the applicable clauses referenced above.

Such endorsements shall be signed by an authorized representative of the insurance company and shall include the signatory's company affiliation and title. Should it be deemed necessary by the City, it shall be Contractor's responsibility to see that the City receives documentation, acceptable to the City, which sustains that the individual signing said endorsements is indeed authorized to do so by the insurance company.

If the Contractor fails to maintain the aforementioned insurance, or secure and maintain the aforementioned endorsement, the City may obtain such insurance, and deduct and retain the amount of the premiums for such insurance from any sums due under the agreement. However, procuring of said insurance by the City is an alternative to other remedies the City may have, and is not the exclusive remedy for failure of Contractor to maintain said insurance or secure said endorsement. In addition to any other remedies the City may have upon Contractor's failure to provide and maintain any insurance or policy endorsements to the extent and within the time herein required, the City shall have the right to order Contractor to stop work hereunder, and/or withhold any payment(s) which became due to Contractor hereunder until Contractor demonstrates compliance with the requirements hereof.

Nothing herein contained shall be construed as limiting in any way the extent to which Contractor may be held responsible for payments of damages to persons or property resulting from Contractor's or its subcontractor's performance of the work covered under this agreement.

Each contract between the Contractor and any subcontractor shall require the subcontractor to maintain the same policies of insurance that the Contractor is required to maintain pursuant to this Section 6.1.

6.2 Certificates of Insurance. Contractor shall provide to City certificates of insurance showing the insurance coverages and required endorsements described above, in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached to this Agreement as Exhibit "D" and are incorporated herein by this reference.

6.3 Indemnification. Contractor shall defend, indemnify, hold free and harmless the City of Placentia, its elected and appointed officials, officers, agents and employees, at Contractor's sole expense, from and against any and all actions, suits, claims, damages to persons or property, losses, costs, penalties, obligations, errors, omissions or liabilities, (herein "claims or liabilities") that may be asserted or claimed by any person, firm or entity arising or alleged to arise out of or in connection with the performance of the work, operations or activities of Contractor, its agents, employees, subcontractors, or invitees, provided for herein, or arising or alleged to arise from the negligent acts or omissions of Contractor hereunder, or arising or alleged to arise from Contractor's performance of or failure to perform any term, provision, covenant or condition of this Agreement.

- (a) Contractor will defend any action or actions filed in connection with any of said claims or liabilities and will pay all costs and expenses, including legal costs and attorneys' fees incurred in connection therewith.
- (b) Contractor will promptly pay any judgment rendered against the City, its officers, agents or employees for any such claims or liabilities arising or

alleged to arise out of or in connection with Contractor's (or its agents', employees', subcontractors' or invitees') negligent performance of or failure to perform such work, operations or activities hereunder; and Contractor agrees to save and hold the City, its officers, agents, and employees harmless therefrom.

- (c) In the event the City, its officers, agents or employees is made a party to any action or proceeding filed or prosecuted against Contractor for such damages or other claims arising or alleged to arise out of or in connection with the performance of or failure to perform the work, operation or activities of Contractor hereunder, Contractor shall pay to the City, its officers, agents or employees, any and all costs and expenses incurred by the City, its officers, agents or employees in such action or proceeding, including but not limited to, legal costs and attorneys' fees for counsel selected by City.
- (d) Contractor's duty to defend and indemnify as set out in this Section 6.3 shall include any claims, liabilities, obligations, losses, demands, actions, penalties, suits, costs, expenses or damages or injury to persons or property arising or alleged to arise from, in connection with, as a consequence of or pursuant to any state or federal law or regulation regarding hazardous substances, including but not limited to the Federal Insecticide, Fungicide and Rodenticide Act ("FIFRA"), Comprehensive Environmental Response, Compensation and Liability Act of 1980 ("CERCLA"), Resource Conservation and Recovery Act of 1976 ("RCRA"), the Hazardous and Solid Waste Amendments of 1984, the Hazardous Material Transportation Act, the Toxic Substances control Act, the Clean Air Act, the Clean Water Act, the California Hazardous Substance Account Act, the California Hazardous Waste Control Law or the Porter-Cologne Water Quality Control Act, as any of those statutes may be amended from time to time.

Notwithstanding the foregoing, Contractor shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City.

The Contractor's indemnification obligations pursuant to this Section 6.3 shall survive the termination of this Agreement. Contractor shall require the same indemnification from all subcontractors.

6.4 Labor and Materials and Performance Bonds. Concurrently with execution of this Agreement, Contractor shall deliver to City a labor and materials bond and a performance bond each in the sum of the amount of this Agreement, in the forms provided by the City Clerk, which secures the faithful performance of this Agreement. The bonds shall contain the original notarized signature of an authorized officer of the surety and affixed thereto shall be a certified and current copy of his power of attorney. The bonds shall be unconditional and remain in force during the entire term of the Agreement and shall be null and void only if the Contractor promptly and faithfully performs all terms and conditions of this Agreement.

6.5 Sufficiency of Insurer or Surety. Insurance required by this Agreement shall be satisfactory only if issued by companies qualified to do business in California, rated "A" or better in the most recent edition of Best Rating Guide, The Key Rating Guide or in the Federal Register, and only if they are of a financial category Class VII or better, unless such requirements are waived by

the Risk Manager of the City due to unique circumstances. In the event the Senior Management Analyst of City ("Senior Management Analyst") determines that the work or services to be performed under this Agreement creates an increased risk of loss to the City, the Contractor agrees that the minimum limits of the insurance policies required by this Section 6 may be changed accordingly upon receipt of written notice from the Senior Management Analyst; provided that the Contractor shall have the right to appeal a determination of increased coverage by the Senior Management Analyst to the City Council of City within ten (10) days of receipt of notice from the Senior Management Analyst.

6.6 Substitution of Securities. Pursuant to California Public Contract Code Section 22300, substitution of eligible equivalent securities for any monies withheld to ensure performance under the contract for the work to be performed will be permitted at the request and expense of the successful bidder.

## **7.0 RECORDS AND REPORTS**

7.1 Reports. Contractor shall periodically prepare and submit to the Contract Officer such reports concerning the performance of the services required by this Agreement as the Contract Officer shall require. Contractor hereby acknowledges that the City is greatly concerned about the cost of work and services to be performed pursuant to this Agreement. For this reason, Contractor agrees that if Contractor becomes aware of any facts, circumstances, techniques, or events that may or will materially increase or decrease the cost of the work or services contemplated herein or, if Contractor is providing design services, the cost of the project being designed, Contractor shall promptly notify the Contract Officer of said fact, circumstance, technique or event and the estimated increased or decreased cost related thereto and, if Contractor is providing design services, the estimated increased or decreased cost estimate for the project being designed.

7.2 Records. Contractor shall keep, and require subcontractors to keep, such books and records (including but not limited to payroll records as required herein) as shall be necessary to perform the services required by this Agreement and enable the Contract Officer to evaluate the performance of such services. The Contract Officer shall have full and free access to such books and records at all times during normal business hours of City, including the right to inspect, copy, audit and make records and transcripts from such records. Such records shall be maintained for a period of three (3) years following completion of the services hereunder, and the City shall have access to such records in the event any audit is required.

7.3 Ownership of Documents. All drawings, specifications, reports, records, documents and other materials prepared by Contractor, its employees, subcontractors and agents in the performance of this Agreement shall be the property of City and shall be delivered to City upon request of the Contract Officer or upon the termination of this Agreement, and Contractor shall have no claim for further employment or additional compensation as a result of the exercise by City of its full rights of ownership of the documents and materials hereunder. Contractor may retain copies of such documents for its own use. Contractor shall have an unrestricted right to use the concepts embodied therein. All subcontractors shall provide for assignment to City of any documents or materials prepared by them, and in the event Contractor fails to secure such assignment, Contractor shall indemnify City for all damages resulting therefrom.

7.4 Public Records Act Disclosure. Contractor has been advised and is aware that this Agreement and all reports, documents, information and data, including, but not limited to, computer tapes, discs or files furnished or prepared by Contractor, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 6250 *et seq.*). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 6254.7, and of which Contractor informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

## **8.0 GENERAL PROVISIONS**

8.1 Governing Law. This Agreement shall be construed and interpreted both as to validity and to performance of the parties in accordance with the laws of the State of California. Legal actions concerning any dispute, claim or matter arising out of or in relation to this Agreement shall be instituted in the Superior Court of the County of Orange, State of California, or any other appropriate court in such county, and Contractor covenants and agrees to submit to the personal jurisdiction of such court in the event of such action.

8.2 Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

The Principal set forth in Section 5.1 above shall be the representative for Contractor for purposes of this Agreement, and shall be authorized to issue all consents, approvals, directives and agreements on behalf of Contractor called for by this Agreement, except as otherwise expressly provided in this Agreement.

8.3 Disputes. In the event either party fails to perform its obligations hereunder, the nondefaulting party shall provide the defaulting party written notice of such default. The defaulting party shall have ten (10) days to cure the default; provided that, if the default is not reasonably susceptible to being cured within said ten (10) day period, the defaulting party shall have a reasonable time to cure the default, not to exceed a maximum of thirty (30) days, so long as the defaulting party commences to cure such default within ten (10) days of service of such notice and diligently prosecutes the cure to completion; provided further that if the default is an immediate danger to the health, safety and general welfare, the defaulting party shall take such immediate action as may be necessary. Notwithstanding the foregoing, the nondefaulting party may, in its sole and absolute discretion, grant a longer cure period. Should the defaulting party fail to cure the default within the time period provided in this Section, the nondefaulting party shall have the right, in addition to any other rights the nondefaulting party may have at law or in equity, to terminate this Agreement. Compliance with the provisions of this Section 8.3 shall be a condition precedent to bringing any legal action, and such compliance shall not be a waiver of any party's right to take legal action in the event that the dispute is not cured.

8.4 Retention of Funds. Progress payments shall be made in accordance with the provisions of Section 3.2 of this Agreement. In accordance with said section, City shall pay Contractor a sum based upon ninety-five percent (95%) of the contract price apportionment of the labor and materials incorporated into the work under the contract during the month covered by

said statement. The remaining five percent (5%) thereof shall be retained as performance security to be paid to the Contractor within sixty (60) days after final acceptance of the work by the City Council, after Contractor shall have furnished City with a release of all undisputed contract amounts if required by City. In the event there are any claims specifically excluded by Contractor from the operation of the release, the City may retain proceeds (per Public Contract Code 7107) of up to 150% of the amount in dispute. City's failure to deduct or withhold shall not affect Contractor's obligations hereunder.

8.5 Waiver. No delay or omission in the exercise of any right or remedy by a nondefaulting party on any default shall impair such right or remedy or be construed as a waiver. A party's consent to or approval of any act by the other party requiring the party's consent or approval shall not be deemed to waive or render unnecessary the other party's consent to or approval of any subsequent act. Any waiver by either party of any default must be in writing and shall not be a waiver of any other default concerning the same or any other provision of this Agreement.

8.6 Rights and Remedies. Rights and Remedies are cumulative except with respect to rights and remedies expressly declared to be exclusive in this Agreement, the rights and remedies of the parties are cumulative and the exercise by either party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

8.7 Legal Action. In addition to any other rights or remedies, either party may take legal action, in law or in equity, to cure, correct or remedy any default, to recover damages for any default, to compel specific performance of this Agreement, to obtain declaratory or injunctive relief, or to obtain any other remedy consistent with the purposes of this Agreement.

8.8 Liquidated Damages. Since the determination of actual damages for any delay in performance of this Agreement would be extremely difficult or impractical to determine in the event of a breach of this Agreement, the Contractor and its sureties shall be liable for and shall pay to the City Five Hundred Dollars (\$500) as liquidated damages for each working day of delay in the performance of any service required hereunder, as specified in the Scope of Services (Exhibit A) or Schedule of Performance (Exhibit B). The City may withhold from any monies payable on account of services performed by the Contractor any accrued liquidated damages.

8.9 Termination for Default of Contractor. If termination is due to the failure of the Contractor to fulfill its obligations under this Agreement, Contractor shall vacate any City owned property which Contractor is permitted to occupy hereunder and City may, after compliance with the provisions of Section 8.3, take over the work and prosecute the same to completion by contract or otherwise, and the Contractor shall be liable to the extent that the total cost for completion of the services required hereunder exceeds the compensation herein stipulated (provided that the City shall use reasonable efforts to mitigate such damages), and City may withhold any payments to the Contractor for the purpose of setoff or partial payment of the amounts owed the City as previously stated.

8.10 Notice. Any notice, demand, request, document, consent, approval, or communication either party desires or is required to give to the other party or any other person shall

be in writing and shall be deemed to be given when served personally or deposited in the US Mail, prepaid, first-class mail, return receipt requested, addressed as follows:

To City: City of Placentia  
401 E. Chapman Ave  
Placentia, California 92870  
Attn.:

To Contractor: GRIGOLLA & SONS CONSTRUCTION CO. INC.  
ATTN: JOHN GRIGOLLA  
627 W ALLEN AVENUE  
SAN DIMAS, CA 91773

8.11 Non-liability of City Officers and Employees. No officer or employee of the City shall be personally liable to the Contractor, or any successor in interest, in the event of any default or breach by the City or for any amount which may become due to the Contractor or to its successor, or for breach of any obligation of the terms of this Agreement.

8.12 Conflict of Interest. The Contractor warrants that it has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

Contractor and its officers, employees, associates and subcontractors, if any, will comply with all conflict of interest statutes of the State of California applicable to Contractor's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq.*) and Government Code Section 1090. During the term of this Agreement, Contractor and its officers, employees, associates and subcontractor shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Contractor is not currently performing work that would require Contractor or one of its officers, employees, associates or subcontractors to abstain from a decision under this Agreement pursuant to a conflict of interest statute.

8.13 Covenant Against Discrimination. Contractor covenants that, by and for itself, its heirs, executors, assigns, and all persons claiming under or through them, that there shall be no discrimination against or segregation of, any person or group of persons on account of race, color, creed, religion, sex, marital status, national origin, or ancestry in the performance of this Agreement. To the extent required by law, contractor shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, creed, religion, sex, marital status, national origin, or ancestry.

8.14 Interpretation. The terms of this Agreement shall be construed in accordance with the meaning of the language used and shall not be construed for or against either party by reason of the authorship of this Agreement or any other rule of construction which might otherwise apply.

8.15 Severability. In the event that any one or more of the phrases, sentences, clauses, paragraphs, or sections contained in this Agreement shall be declared invalid or unenforceable by a valid judgment or decree of a court of competent jurisdiction, such invalidity or unenforceability shall not affect any of the remaining phrases, sentences, clauses, paragraphs, or sections of this Agreement which are hereby declared as severable and shall be interpreted to carry out the intent

of the parties hereunder unless the invalid provision is so material that its invalidity deprives either party of the basic benefit of their bargain or renders this Agreement meaningless.

8.16 Hiring of Illegal Aliens Prohibited. Contractor shall not hire or employ any person to perform work within the City of Placentia or allow any person to perform work required under this Agreement unless such person is properly documented and legally entitled to be employed within the United States. Further, Contractor shall comply with the following:

- (a) Unauthorized Aliens. Contractor hereby represents and warrants that it will comply with all the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Contractor so employ such unauthorized aliens for the performance of any work and/or services under this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to reimburse City for any and all liabilities, actions, suits, claims, demands, losses, costs, judgments, arbitration awards, settlements, damages, demands, orders, or penalties which arise out of or are related to such employment, together with any and all costs, including attorneys' fees, incurred by City.
- (b) E-Verify. If Contractor is not already enrolled in the U.S. Department of Homeland Security's E-Verify program, Contractor shall enroll in the E-Verify program within fifteen (15) days of the effective date of this Agreement to verify the employment authorization of employees assigned to perform work hereunder. Contractor shall verify employment authorization within three (3) days of hiring a new employee to perform work under this Agreement. Information pertaining to the E-Verify program can be found at <http://www.uscis.gov>, or access the registration page at <https://e-verify.uscis.gov/enroll>. Contractor shall certify its registration with E-Verify and provide City its registration number within sixteen days of the effective date of this Agreement. Failure to provide certification will result in withholding payment until full compliance is demonstrated.

8.17 Unfair Business Practices Claims. In entering into a public works contract or a subcontract to supply goods, services or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assign to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2, (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body renders final payment to the contractor without further acknowledgment by the parties. (Sec. 7103.5, California Public Contract Code).

8.18 Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such

party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

8.19 PERS Eligibility Indemnification. In the event that Contractor or any employee, agent, or subcontractor of Contractor providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Contractor shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Contractor or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, state or federal policy, rule, regulation, law or ordinance to the contrary, Contractor and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

8.20 Cooperation. In the event any claim or action is brought against City relating to Contractor's performance or services rendered under this Agreement, Contractor shall render any reasonable assistance and cooperation which City might require.

8.21 Legal Responsibilities. The Contractor shall keep itself informed of City, State, and Federal laws, ordinances and regulations, which may in any manner affect the performance of its services pursuant to this Agreement. The Contractor shall at all times observe and comply with all such laws, ordinances and regulations. Neither the City, nor its officers, agents, or employees shall be liable at law or in equity as a result of the Contractor's failure to comply with this section.

8.22 Termination for Convenience. The City may terminate this Agreement without cause for convenience of the City upon giving contractor 30 days prior written notice of termination of the Agreement. Upon receipt of the notice of termination the Contractor shall cease all further work pursuant to the Agreement. Upon such termination by the City the Contractor shall not be entitled to any other remedies, claims, actions, profits, or damages except as provided in this paragraph. Upon the receipt of such notice of termination Contractor shall be entitled to the following compensation:

1. The contract value of the work completed to and including the date of receipt of the notice of termination, less the amount of progress payments received by contractor.

2. Actual move-off costs including labor, rental fees, equipment transportation costs, the costs of maintaining on-site construction office for supervising the mover-off.

3. The cost of materials custom made for this Agreement which cannot be used by the Contractor in the normal course of his business, and which have not been paid for by City in progress payments.

4. All costs shall not include any markups as might otherwise be allowed by any plans or specifications which were a part of the Agreement.

The provisions of this paragraph shall supersede any other provision of the Agreement or any provision of any plans, specification, addendums or other documents which are or may become a part of this Agreement. City and Contractor agree that the provisions of this paragraph are a substantive part of the consideration for this Agreement.

8.23 Responsibility for Errors. Contractor shall be responsible for its work and results under this Agreement. Contractor, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Contractor occurs, then Contractor shall, at no cost to City, provide all necessary design drawings, estimates and other Contractor professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

8.24 Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and conditions of this Agreement and those of any such provision or provisions so incorporated by reference, this Agreement shall govern over the document referenced.

8.25 Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

8.26 No Third-Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Contractor and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

8.27 Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

8.28 Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

8.29 Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

8.30 Funding Source Conditions – Contractor’s Obligation. Contractor acknowledges that the City may be paying for the Project by using funds it receives or will receive from various funding sources in the form of grants and/or subsidies, and the like under certain terms and conditions. Contractor acknowledges and agrees that any failure of the Contractor and/or its subcontractors to perform its obligations under the Contract, including, but not limited to, timely submitting accurate reports and records, that in any way results in the City not meeting the terms and conditions placed on the funds by the funding source, or forfeiting its entitlement to or, otherwise, not receiving, the funds, then the Contractor shall be liable to pay the City for the funds not granted to the City on the Project.

8.31 Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

IN WITNESS WHEREOF, the parties have executed and entered into this Agreement as of the date first written above.

ATTEST:

CITY OF PLACENTIA,  
A municipal corporation and Charter City

\_\_\_\_\_  
Damien R. Arrula, City Administrator

Date: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

CONTRACTOR

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

\_\_\_\_\_  
Name and Title

\_\_\_\_\_  
Social Security or Taxpayer ID Number

\_\_\_\_\_  
Christian L. Bettenhausen, City Attorney

Date: \_\_\_\_\_

APPROVED AS TO INSURANCE:

\_\_\_\_\_  
Rosanna Ramirez, Deputy City Administrator

Date: \_\_\_\_\_

APPROVED AS TO CONTENT:

\_\_\_\_\_  
Masoud Sepahi, City Engineer

Date: \_\_\_\_\_

DEPARTMENTAL APPROVAL

\_\_\_\_\_  
Luis Estevez, Deputy City Administrator

Date: \_\_\_\_\_

**LABOR AND MATERIAL PAYMENT BOND  
PUBLIC WORK (CALIFORNIA)**

KNOW ALL MEN BY THESE PRESENT:

WHEREAS, GRIGOLLA & SONS CONSTRUCTION CO. INC., as Principal, has entered into a contract dated May 16<sup>th</sup>, 2023, with the City of Placentia (Obligee) referred to and made a part hereof to perform the following work, to wit: 2022-2023 CONCRETE REPAIR and all appurtenant work in accordance with PROJECT NO. 1302, which requires Principal to file this bond to secure claims made in relation to the project.

NOW THEREFORE, we, GRIGOLLA & SONS CONSTRUCTION CO. INC., as Principal, and \_\_\_\_\_, a corporation organized under the laws of \_\_\_\_\_ and duly authorized to transact business in the State of California, as Surety, are held firmly bound unto the City of Placentia, as Obligee, and all sub-contractors, laborers, material persons and other persons employed in the performance of the referenced agreement, in the sum of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_ .00), lawful money of the United States of America, for the payment whereof well and truly to be made the Principal and Surety bind themselves, their heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

If the above bounden PRINCIPAL, his or its heirs, executors, administrators, successors, assigns, or any of his or its sub-contractors, fails to pay for any materials, provisions, provender, or other supplies, or teams, implements or machinery, used in, upon, for or about the performance of the work contracted to be done, or for any work or labor to persons named in Section 9100 or the Civil Code, thereon of any kind, or for amounts due under the Unemployment Insurance Code with respect to such work or labor deducted, withheld and paid over to the Employment Development Department from the wages of employees of the contractor and sub-contractors pursuant to Section 13020 of the Unemployment Insurance Code, that the SURETY on this bond will pay the same, in an amount not exceeding the sum specified in this bond, AND ALSO, in case suit is brought upon this bond, a reasonable attorney's fee, which shall be awarded by the court to the prevailing party in said suit, said attorney's fee to be taxed as costs in said suit and to be included in the judgment herein rendered.

As part of the obligation secured hereby, the SURETY shall not be exonerated or released from the obligation of the bond by any change, alteration, or modification in or of any contract, plans, specifications, or agreement pertaining or relating to any scheme or work of improvement or pertaining or relating to the furnishing of labor, materials, or equipment therefor, nor by any change or modification of any terms of payment or extension of the time for any payment pertaining or relating to any scheme of work of improvement, nor by any rescission or attempted rescission of the contract, agreement or bond, nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled to recover under any such contract or agreement, or under the bond, nor, where the bond is given

for the benefit of claimants, by any fraud practiced by any person other than the claimant seeking to recover on the bond.

This bond shall inure to the benefit of any and all persons, companies and corporations entitled to file claims under the Civil Code so as to give them a right of action in a suit on this bond.

This bond is executed for the purpose of complying with the laws of the State of California and shall inure to the benefit of any of the persons named in Section 9100 of the Civil Code of the State of California.

IN WITNESS THEREOF, we have hereunto set our hands and seals this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

(Corporate Seal)

\_\_\_\_\_  
Principal

By \_\_\_\_\_

\_\_\_\_\_  
Title

(Corporate Seal)

\_\_\_\_\_  
Principal

By \_\_\_\_\_

\_\_\_\_\_  
Title

APPROVED AS TO FORM:  
/s/ Christian L. Bettenhausen  
City Attorney

**SUPPLEMENTAL INFORMATION TO BE COMPLETED BY PRINCIPAL**

If an individual, so state. If a firm or co-partnership, state the firm and give the names of all individual co-partners composing the partnership. If a Corporation, state legal name of corporation; state also the names of the president, secretary, treasurer and manager thereof.

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Business Address:

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Telephone Number:

---

Date:

---

Print Name:

---

Principal

Signature:

---

Title

**TAX IDENTIFICATION NUMBER**

The Tax Equity and Fiscal Responsibility Act of 1982 requires the payer (City of Placentia) to report to the Internal Revenue Service taxable payments to payees.

You (as a payee) are required by law to provide us with your Taxpayer Identification Number (if an individual or partnership, your Social Security Number). If you do not provide us with your correct identification number, you may be subject to a penalty imposed by the Internal Revenue Service. The payments subject to withholdings may include, but are not limited to, interest, dividends, or other payments the City of Placentia and/or the Placentia Redevelopment Agency made to you. Other payments may include rents, royalties, commissions and fees for service of non-employees.

If you are exempt from income tax, we are still required, by law, to maintain a Tax Identification Number on file. **PLEASE PROVIDE YOUR TAX IDENTIFICATION NUMBER next to the appropriate listing below, sign, date and return to:**

CITY OF PLACENTIA FINANCE DEPARTMENT  
401 E. Chapman  
Placentia, CA 92870

Exempt: Yes\_\_\_No\_\_\_ Telephone ( ) \_\_\_\_\_

CORPORATION: \_\_\_\_\_

U.S.A. OR ANY AGENCIES THEREOF: \_\_\_\_\_

IRS CODE #501 TAX-EXEMPT ORGANIZATION: \_\_\_\_\_

A NON-COMMISSIONED CITY OF PLACENTIA EMPLOYEE: \_\_\_\_\_

SOLE PROPRIETOR: \_\_\_\_\_

A PARTNERSHIP: \_\_\_\_\_

OTHER: \_\_\_\_\_ (Explain)

Signature/Title: \_\_\_\_\_ Date: \_\_\_\_\_

**BID GUARANTEE**  
**TO THE CITY OF PLACENTIA**  
**PROJECT NO. 1302**

As a material inducement to the City to award the contract for Project No. 1302 to GRIGOLLA & SONS CONSTRUCTION CO. INC., the undersigned ("Guarantor") has agreed to enter into this guarantee. The Guarantor hereby unconditionally guarantees to the fullest extent allowed by law the following work included in this project: 2022-2023 CONCRETE REPAIR ("the work").

Guarantor guarantees that the materials and equipment used by itself and its subcontractors will be free from defects and that the work will conform to the plans and specifications. Should any of the materials or equipment prove defective or should the work as a whole, or any part thereof, prove defective for any reason whatsoever (except due to intentional torts by the City), or should the work as a whole or any part thereof fail to operate properly or fail to comply with the plans and specifications, Guarantor will, at the City's sole election: 1) reimburse the City, upon written demand, for all of the City's expenses incurred replacing or restoring any such equipment or materials, including the cost of any work necessary to make such replacement or repairs; or 2) replace any such defective material or equipment and repair said work completely, all without any cost to the City. Guarantor further guarantees that any such repair work will conform to the plans and specifications for the project. This guarantee will remain in effect for five years from the date on which the contracted for work is accepted for use by the City.

Guarantor understands and agrees that the City shall have the unqualified option to make any replacements or repairs itself or to have such replacement, repair, performed by the undersigned. The City shall have no obligation to consult with Guarantor before the City proceeds to perform any repair, replacement, or work itself. If the City elects to have Guarantor perform said repair, replacement, or work, Guarantor agrees that the repair, replacement, or work shall be performed within 15 days after receipt of a written demand from the City.

If the City elects to perform the replacement, repairs itself, Guarantor agrees to make reimbursement payment within 15 days after receipt of a written demand for payment from the City.

If the Guarantor fails or refuses to comply with this guarantee, the City shall be entitled to all costs and expenses, including attorneys and expert fees, reasonably incurred by reason of Guarantor's failure or refusal.

Guarantor \_\_\_\_\_ Date: \_\_\_\_\_

Contractor: \_\_\_\_\_ By: \_\_\_\_\_

Title: \_\_\_\_\_

**CITY OF PLACENTIA  
PERFORMANCE BOND**

KNOW ALL MEN BY THESE PRESENT: That,

WHEREAS, the CITY OF PLACENTIA (hereinafter called the "City") has awarded to GRIGOLLA & SONS CONSTRUCTION CO. INC., a California corporation (hereinafter "Principal"), an Agreement, dated May 16th, 2023 ("Agreement") whereby Principal agreed to provide construction services including 2022-2023 CONCRETE REPAIR;

WHEREAS, the Public Work to be performed by the Principal is more particularly set forth in the Agreement which is incorporated herein by reference and made a part hereof; and

WHEREAS, said Principal is required under the terms of the Agreement to furnish a bond for the faithful performance of the Agreement;

NOW, THEREFORE, we, \_\_\_\_\_, as Principal, and \_\_\_\_\_ as Surety, are held and firmly bound unto the City in the sum of \_\_\_\_\_ Dollars (\$\_\_\_\_\_) this amount being not less than one hundred percent (100%) of the total contract price under Agreement, lawful money of the United States of America for payment of which sum well and truly to be made, we bind ourselves, our heirs, executors, administrators, and successors jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, the obligation shall become null and void if the above-bounded Principal, his or its heirs, executors, administrators, successors, or assigns, shall in all things stand to and abide by well and truly keep and perform all the undertakings, terms, covenants, conditions, and agreements in the said Agreement and any alteration thereof, made as therein provided, all within the time and in the manner therein designated and in all respects according to their true intent and meaning, and shall indemnify and save harmless the City, its officer, agents and employees, as therein stipulated; otherwise it shall be and remain in full force and virtue.

As a part of the obligation secured hereby, and in addition to the face amount specified, costs and reasonable expenses and fees shall be included, including reasonable attorneys' fees, incurred in successfully enforcing the obligation on the bond, all to be taxed as costs and included in any judgment rendered.

The said Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration or modification of the Agreement, the contract documents or of the work to be performed thereunder, shall in any way affect its obligations on this bond, and it does hereby waive notice of any such change, extensions of time, alteration or modification of Agreement, the contract documents or of the work to be performed thereunder.

Surety's obligation shall be a guarantee of payment and performance and shall not be diminished by any bankruptcy or reorganization in bankruptcy or liquidation or the result of the foregoing or otherwise of Principal. Accordingly, the filing of any petition in bankruptcy or for rearrangement or reorganization or liquidation (or proceedings similar in purpose or effect) of Principal under any federal or state laws ("Insolvency Case") will not toll or delay the date due for payment or performance hereunder as more particularly specified in of the Construction Management Agreement. The City shall be not be required to await the outcome of an Insolvency

Case or to enforce any of their respective rights under the Agreement, respectively, prior to obtaining payment in full from Surety. If for any reason payment received by the City in respect of the obligations of the Principal under the Agreement guaranteed pursuant to this bond is rescinded or must be returned or restored by the City, this bond shall be automatically reinstated and shall continue to be in effect as if such payment had not been made.

Collection of liquidated damages by City due to Principal's failure to timely achieve Substantial Completion shall not limit, modify, or act as an offset or credit against Surety's obligation to arrange for or cause the completion of the Public Work as and when required by the Agreement.

IN WITNESS WHEREOF three (3) identical counterparts of this instrument, each of which shall for all purposes be deemed an original thereof, have been duly executed by the Principal and Surety named herein, on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_, the name and corporate seal of each corporate party being hereto affixed and these presents duly signed by its undersigned representative pursuant to authority of its governing body.

(Seal)

SURETY

By \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ADDRESS

(Seal)

PRINCIPAL

By \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

ADDRESS

APPROVED:  
required from all

Two (2) Notarized Signatures  
Corporations.

\_\_\_\_\_  
CITY ATTORNEY

#### INSTRUCTIONS

1. The above bond must be executed by both the Principal and the Surety.
2. If the Principal is a corporation, the bond must be executed in the corporate name and signed by the President or a Vice-President and the Secretary or Assistant Secretary, and the corporate seal affixed. If the Principal is a partnership, all partners must sign it. If the Principal is an individual doing business under a fictitious name, it must be signed by all persons having an interest in the business, and the fictitious name must be signed also. The bond must be notarized by both the Principal and the Surety.
3. The City Attorney of the City of Placentia must approve the bond.
4. The bond, after approval, must be filed with the City Clerk of the City of Placentia.

**STATEMENT OF NON-COLLUSION BY CONTRACTOR**

The undersigned who submits herewith to the City of Placentia a bid or proposal does hereby certify:

- a. That all statements of fact in such bid or proposal are true;
- b. That such bid or proposal was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;
- c. That such bid or proposal is genuine and not collusive or sham;
- d. That said bidder has not, directly or indirectly by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interest of the City of Placentia or of any other bidder or anyone else interested in the proposed procurement;
- e. Did not, directly or indirectly, collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham bid or proposal, or that anyone should refrain from bidding or withdraw his bid or proposal;
- f. Did not in any manner, directly or indirectly seek by agreement, communication or conference with anyone to raise or fix the bid or proposal price of said bidder or of anyone else, or to raise or fix any overhead, profit or cost element of his bid or proposal price, or that of anyone else;
- g. Did not, directly or indirectly, submit his bid or proposal price or any breakdown thereof, or the contents thereof, or divulge information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member agent thereof, or to any individual or group of individuals, except to the City of Placentia, or to any person or persons who have a partnership or their financial interest with said bidder in his business.
- h. Did not provide, directly or indirectly to any officer or employee of the City of Placentia any gratuity, entertainment, meals, or anything of value, whatsoever, which could be objectively construed as intending to invoke any form of reciprocation or favorable treatment.
- i. That no officer or principal of the undersigned firm is related to any officer or employee of the city by blood or marriage within the third degree or is employed, either full or part time, by the City of Placentia either currently or within the last two (2) years.
- j. That no officer or principal of the undersigned firm nor any subcontractor to be engaged by the principal has been convicted by a court of competent jurisdiction of any charge of fraud, bribery, collusion, conspiracy or any other act in violation of any state or federal antitrust law in connection with the bidding upon award of, or performance of, any public work contract, with any public entity, within the last three years.

I certify, under penalty of perjury under the laws of the State of California, that the foregoing is true and correct and that this certification was executed:

On \_\_\_\_\_ at \_\_\_\_\_ California.

Firm \_\_\_\_\_

\_\_\_\_\_  
(Signature)

Street \_\_\_\_\_

\_\_\_\_\_  
(Print Name & Title)

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

## **EXHIBIT A**

### **SCOPE OF SERVICES**

The general items of work include the removal and replacement of damaged concrete sidewalk panels and curb & gutter.

## **EXHIBIT B**

### **SCHEDULE OF PERFORMANCE**

All work must be complete within twenty five (25) working days from the issuance of the Notice

## EXHIBIT C

### INSURANCE REQUIREMENTS

Contractor shall maintain and shall require all its subcontractors, consultants, and other agents to maintain the insurance listed below. Any requirement for insurance to be maintained after completion of the work shall survive this agreement.

CITY reserves the right to review any and all of the required insurance policies and/or endorsements but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this agreement or failure to identify any insurance deficiency shall not relieve Contractor from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance of this agreement.

#### A. Workers Compensation & Employers Liability Insurance

- Workers Compensation insurance with statutory limits as required by the Labor Code of the State of California.
- Employers Liability with limits of \$1,000,000 per Accident; \$1,000,000 Disease per employee; \$1,000,000 Disease per policy.
- The policy shall include a written waiver of the insurer's right to subrogate against CITY.
- Required Evidence of Coverage:
  1. Subrogation waiver endorsement; and
  2. Properly completed Certificate of Insurance.

#### B. General Liability Insurance

- Commercial General Liability Insurance no less broad than Insurance Services Office (ISO) form CG 00 01.
- Coverage shall be on a standard occurrence form. Claims-Made forms are not acceptable without prior written consent. Modified, limited or restricted Occurrence forms are not acceptable without prior written consent.
- Minimum Limits: \$1,000,000 per Occurrence; \$2,000,000 General Aggregate; \$2,000,000 Products/Completed Operations Aggregate. The General Aggregate shall apply separately to each project. The required limits may be provided by a

combination of General Liability Insurance and Commercial Excess or Umbrella Liability Insurance. If contractor maintains higher limits than the specified minimum limits, CITY requires and shall be entitled to coverage for the higher limits maintained by contractor.

- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it must be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY'S written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- Coverage shall be continued for one (1) year after completion of the work.
- CITY shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the contractor. CITY shall continue to be an additional insured for completed operations for (1) year after completion of the work.
- The policy definition of "insured contract" shall include assumptions of liability arising out of both ongoing operations and the products-completed operations hazard ("f" definition of insured contract in ISO form CG 00 01, or equivalent).
- The insurance provided to the additional insureds shall be primary to, and non-contributory with, any insurance or self-insurance program maintained by them.
- The policy shall cover inter-insured suits and include a "Separation of Insureds" or "severability" clause which treats each insured separately.
- The policy shall be endorsed to include a written waiver of the insurer's right to subrogate against all persons or entities that are, or are required to be, additional insureds.
- The policy shall not contain a Contractors' Warranty or other similar language which eliminates or restricts insurance because of a subcontractor's failure to carry specific insurance or to supply evidence of such insurance.
- Required Evidence of Coverage:
  1. Copy of the additional insured endorsement or policy language granting additional insured status; (The City of Placentia, its officers, employees, representatives, attorneys, and volunteers shall be named as additional named insureds with respect to: liability arising out of activities performed by or on behalf of the Contractor and all

Subcontractors pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Contractor and all Subcontractors; automobiles owned, leased, hired, or borrowed by the Contractor and all Subcontractors.)

- 2.
3. Copy of the endorsement or policy language indicating that coverage applicable to the additional insureds is primary and non-contributory;
4. Properly completed Certificate of Insurance; and
5. Completed and signed Agent/Broker Questionnaire with supporting documentation as required.

C. Automobile Liability Insurance

- Minimum Limit: \$1,000,000 combined single limit per accident.
- Coverage shall apply to all owned, hired and non-owned vehicles.
- CITY shall qualify as an insured.
- Required Evidence of Coverage:
  1. Copy of the endorsement or policy language indicating that CITY is an insured; and
  2. Properly completed Certificate of Insurance.

D. Contractors Pollution Liability Insurance

- Minimum Limits: \$1,000,000 per Pollution Incident; \$1,000,000 Aggregate;
- Coverage shall apply to pollution incidents at or from any location at which Contractor is performing work under this agreement.
- Any deductible or self-insured retention shall be shown on the Certificate of Insurance. If the deductible or self-insured retention exceeds \$25,000 it shall be approved in advance by CITY. Contractor is responsible for any deductible or self-insured retention and shall fund it upon CITY written request, regardless of whether Contractor has a claim against the insurance or is named as a party in any action involving CITY.
- CITY shall be endorsed as an additional insured for liability arising out of ongoing and completed operations by or on behalf of the Contractor. Additional insured status shall continue for one (1) year after completion of the work.
- The insurance provided to the additional insureds shall apply on a primary and

non-contributory basis with respect to any insurance or self-insurance program maintained by them.

- If the insurance is on a Claims-Made basis, the retroactive date shall be no later than the commencement of work.
- The insurance shall be continued for one (1) year after completion of the work. If the insurance is on a Claims-Made basis, the continuation coverage may be provided by: (a) renewal of the existing policy; (b) an extended reporting period endorsement; or (c) replacement insurance with a retroactive date no later than the commencement of the work.
- Required Evidence of Coverage:
  1. Copy of the additional insured endorsement or policy language granting additional insured status;
  2. Copy of the endorsement or policy language indicating that coverage for the additional insureds is primary and non-contributory;
  3. Properly completed Certificate of Insurance.

E. Surety Bonds

- Bid bond.
- Performance and payment bonds for the entire contract price.
- The surety must be authorized to issue these bonds in the State of California.

F. Standards for Insurance Companies

- Insurers, other than the California State Compensation Insurance Fund, shall have an A.M. Best's rating of at least A:VII.

G. Documentation

- The Certificate of Insurance shall include the following reference: CONCRETE REPAIR, CITY PROJECT #1302
- The name and address for Additional Insured endorsements and Certificates of Insurance is: City of Placentia
- Contractor shall provide immediate written notice if: (1) any of the required insurance policies is terminated; (2) the limits of any of the required policies are

reduced; or (3) the deductible or self-insured retention is increased.

- Current Evidence of Coverage shall be provided for the entire required period of insurance.
- Upon written request, certified copies of required insurance policies shall be provided within thirty (30) days.

## EXHIBIT D

### CERTIFICATES OF INSURANCE AND ENDORSEMENTS

The successful bidder will be required to furnish the necessary bonds and insurance to the AGENCY within 10 working days from the award of contract. The successful bidder shall provide a certificate stating that the bonding company is admitted to do business in the State of California. This certification may be obtained from the Executive Officer and Clerk of the Superior Court at the following address & phone:

Orange County Superior Court  
Probate Court Operations  
341 The City Drive  
P.O. Box 14171  
Orange, CA 92613-1571  
(714) 935-6061, Contact Linda C. Wallace

Prior to the issuance of the Notice to Proceed, the AGENCY must be furnished with a *Policy Endorsement*, from the successful bidder's insurance company or companies, naming the AGENCY as an additional insured.

**EXHIBIT E**  
**CLAIMS PROCEDURE**

SUMMARY OF PUBLIC CONTRACT CODE § 9204

The following procedure will apply to any claims by the Contractor on the City:

A “claim” is a separate demand on the City by a contractor on a public works project and sent by registered mail or certified mail with return receipt requested, for one or more of the following:

- A time extension, including relief from penalties for delay
- Payment by the City of money damages under the terms of the contract
- Payment of an amount that is disputed by the City

Initial Review

The claim must be supported by appropriate documentation. The City has 45 days within which to review the claim and provide the contractor with a written statement identifying the disputed and undisputed portions of the claim. If the City does not issue a written statement, the claim is deemed rejected in its entirety. The City will pay any undisputed portion of the claim within 60 days of issuing the statement.

Meet & Confer

If the contractor disputes the City’s written response, or if the City does not issue one, the contractor may request in writing an informal conference to meet and confer for possible settlement of the claim. The City will schedule the meet and confer conference within 30 days of this request and provide a written statement identifying the remaining disputed and undisputed portions of the claim within 10 business days of the meet and confer. The City will pay the undisputed portion within 60 days of issuing this statement.

Mediation

With respect to any disputed portion remaining after the meet and confer, the City and contractor will submit the matter to nonbinding mediation, agree to a mediator within 10 business days after issuing the written statement, and share mediation costs equally. If mediation is unsuccessful, then the terms of the public works agreement and applicable law will govern resolution of the dispute.

Miscellaneous Provisions

Amounts not paid by the City in a timely manner bear interest at 7% per annum. Subcontractors may submit claims via this procedure through the general contractor. The City and contractor may waive the requirement to mediate but cannot otherwise waive these claim procedures.

# **SECTION C**

## **PROPOSAL**

for the

**2022-2023 CONCRETE REPAIR**

From

**CITY PROJECT NO. 1302**

in the

**CITY OF PLACENTIA**

### **TO THE HONORABLE MAYOR AND MEMBERS OF THE COUNCIL OF PLACENTIA:**

In compliance with the Notice Inviting Sealed Bids, the undersigned hereby proposes and agrees to perform all the work therein described, and to furnish all labor, material, equipment and incident insurance necessary therefor, in accordance with the plans and specifications on file in the office of the City Engineer of the City of PLACENTIA. The undersigned agrees to perform the work therein to the satisfaction of and under the supervision of the City Engineer of the City of PLACENTIA, and to enter into a contract at the following prices. The undersigned agrees to complete the work within 25 working days, starting from the date of the Notice to Proceed.

BIDDER declares that this proposal is based upon careful examination of the work site, plans, specifications, Instructions to Bidders and all other contract documents. If this proposal is accepted for award, BIDDER agrees to enter into a contract with AGENCY at the unit and/or lump sum prices set forth in the following Bid Schedule. BIDDER understands that failure to enter into a contract in the manner and time prescribed will result in forfeiture to AGENCY of the guaranty accompanying this proposal.

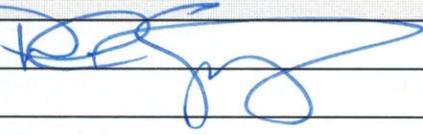
BIDDER understands that a bid is required for the entire work and that the estimated quantities set forth in the Bid Schedule are solely for the purpose of comparing bids, and that final compensation under the contract will be based upon the actual quantities of work satisfactorily completed. THE AGENCY RESERVES THE RIGHT TO DELETE ANY ITEM FROM THE CONTRACT. It is agreed that the unit and/or lump sum prices bid include all appurtenant expenses, taxes, royalties, fees, etc., and will be guaranteed for a period of sixty days from the bid opening date. If at such time the contract is not awarded, the AGENCY will reject all bids and will re-advertise the project. In the case of discrepancies in the amounts bid, unit prices shall govern over extended amounts, and words shall govern over figures.

If awarded the Contract, the undersigned agrees that in the event of the BIDDER'S default in executing the required contract and filing the necessary bonds and insurance certificates within 10 working days after the date of the AGENCY'S notice of award of contract to the BIDDER, the proceeds of the security accompanying this bid shall become the property of the AGENCY and this bid and the acceptance hereof may, at the AGENCY'S option, be considered null and void.

Accompanying this proposal of bid, find Bidders Bond Bid Bond in the amount of \$ 10% of Bid Amount which said amount is not less than 10% of the aggregate of the total bid price, as required by the Notice Inviting Sealed Bids, payable to the AGENCY. (Please insert the words "Cash", "Certified Check", or "Bidder's Bond", as the case may be).

Bidder shall signify receipt of all Addenda here, if any:



Addenda No.	Date Received	Bidder's Signature
	None 4/13/23	

## BID SCHEDULE FOR 2022-2023 CONCRETE REPAIR

### BID ITEMS

ITEM NO.	ITEMS DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL
1.	Mobilization and Traffic Control (Part 6 and Section 7-6)	1	LS	\$ 11,450. <sup>00</sup>	\$ 11,450. <sup>00</sup>
2.	Remove and Replace PCC Sidewalk Panels – This item of work includes Debris Hauling and Disposal, and all other ancillary work required for a complete sidewalk replacement job. (Section 7-6 and Appendix V)	4,000	SF	\$ 14. <sup>00</sup>	\$ 56,000. <sup>00</sup>
3.	Remove and Replace Curb and Gutter – This item of work includes Debris Hauling and Disposal, and all other ancillary work required for a complete curb and gutter replacement job. (Section 7-6 and Appendix V)	70	LF	\$ 90. <sup>00</sup>	\$ 6,300. <sup>00</sup>
4.	Remove and Replace Curb and Gutter adjacent to SiFi Network shallow conduit – This item of work includes, Debris Hauling and Disposal, and all other ancillary work required for a complete curb and gutter replacement job. (Section 7-6 and Appendix V)	250	LF	\$ 95. <sup>00</sup>	\$ 23,750. <sup>00</sup>

BID SCHEDULE -TOTAL PRICE: \$ 97,500.<sup>00</sup> ✓

BID SCHEDULE TOTAL PRICE WRITTEN IN WORDS: Ninety Seven Thousand and Five Hundred Even Dollars.

NOTE: The City reserves the right to award a contract to the lowest responsible bidder in parts or in its entirety and reserves the right to reject all bids and re-advertises, as appears to be in the best interests of the City. A bid is required for this entire work, the estimated quantities set forth in this Bid Sheet being solely for the purpose of comparing bids, and final compensation under the Contract will be based upon the actual quantities of work satisfactorily completed. The unit and/or lump sum prices bid shall include all appurtenant expenses, taxes, royalties, and fees. In the case of discrepancies in the amount bid, unit prices shall govern over extended amounts, and words shall govern over figures. The City reserves the right to increase or decrease the amount of any quantity shown and to delete any item from the Contract.

Through submission on PlanetBids, the bidder certifies that he/she has followed the bidder instructions, acknowledges the requirements set forth in this proposal form for bid submission, and has thoroughly checked the figures set forth in the proposal and inputted into PlanetBids, that they are correct to the best of his/her knowledge and constitute his/her proposal to perform all the work called out and implied throughout these contract documents.

\*\*\*BID ITEMS TO BE INPUTED ON-LINE VIA PLANETBIDS\*\*\*



**NONCOLLUSION AFFIDAVIT  
TO BE EXECUTED BY BIDDER AND SUBMITTED WITH BID**

State of California  
ss.  
County of Orange

David Grigolla  
corporate secretary, being first duly sworn, deposes and says that he or she is of Grigolla & Sons Construction Co., Inc. the party making the foregoing bid that the bid is not made in the interest of, or on the behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price, or that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay fee to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Grigolla & Sons Const. Co. INC.

Name of Bidder



Signature of Bidder

627 W. Allen Ave  
San Dimas CA, 91713

Address of Bidder

Subscribed and sworn to before me this 12th day of April, 2023.

NOTARY PUBLIC





NOTARY SEAL

# UTILITY AGREEMENT

## HONORABLE MAYOR AND CITY COUNCIL CITY OF PLACENTIA, CALIFORNIA

The undersigned hereby promises and agrees that in the performance of the work specified in the contract, known as CONCRETE REPAIR, (I)(we)(it) will employ and utilize only qualified persons, as hereinafter defined, to work in proximity to any electrical secondary or transmission facilities. The term "Qualified Person" is defined in Title 8, California Administrative Code, Section 2700, as follows:

**"Qualified Person:** *A person who, by reason of experience or instruction, is familiar with the operation to be performed and the hazards involved."*

The undersigned also promised and agrees that all such work shall be performed in accordance with all applicable electrical utility company's requirements, Public Utility Commission orders, and State of California Cal-OSHA requirements.

The undersigned further promises and agrees that the provisions herein shall be and are binding upon any subcontractor or subcontractors that may be retained or employed by the undersigned, and that the undersigned shall take steps as are necessary to assure compliance by any said subcontractor or subcontractors with the requirements contained herein.

*Grigolla & Sons Const. Co. INC.*

\_\_\_\_\_  
Contractor

  
\_\_\_\_\_  
By DAVID Grigolla

Corporate Secretary  
\_\_\_\_\_  
Title

Date: 3/24/23



## COMPENSATION INSURANCE CERTIFICATE

Pursuant to Section 1861 of the State Labor Code, each contractor to whom a public works contract has been awarded shall sign the following certificate.

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Grigolla & Sons Const. Co. INC.

Contractor

  
By DAVID Grigolla

Corporate Secretary  
Title



Date: 3/24/23

**UNDERGROUND SERVICE ALERT  
IDENTIFICATION NUMBER**

(To be completed only by the awarded Contractor prior to excavation)

No excavation will be permitted until this form is completed and returned to the AGENCY.

Section 4216/4217 of the Government Code requires a Dig Alert Identification Number be issued before a Permit to Excavate will be valid.

To obtain a Dig Alert Identification Number, call Underground Service Alert at **1-800-422-4133** a minimum of two working days before scheduled excavation.

**Dig Alert Identification Number:** To be determined later

Grigolla & Sons Const. Co. INC.

Contractor



By DAVID GRIGOLLA

Corporate Secretary

Title

Date: 4/12/23

**Note:** This form is required for every **Dig Alert Identification Number** issued by U.S.A. during the course of the Work. Additional forms may be obtained from the AGENCY upon request.

**BIDDER'S INFORMATION**



BIDDER certifies that the following information is true and correct:

*Grigolla & Sons Const. Co. INC.*

Bidder Name

627 W. Allen Ave.

Business Address

San Dimas

CA

91773

City,

State

Zip

(909) 447-8530

Telephone Number

*Grigolla & Sons Const. Co. INC.*

Contractor Name

1000001346

Contractor's DIR Public Works Registration Number

514132 - A

State Contractor's License No. and Class

07/13/87

Original Date Issued

07/31/23

Expiration Date

The work site was inspected by David Grigolla of our office on 4/14/23, 2023

The following are persons, firms, and corporations having a principal interest in this proposal:

John Grigolla - President

Raymond Grigolla - Vice President

David Grigolla - Corp. Secretary

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

The undersigned is prepared to satisfy the Council of the City of PLACENTIA of its ability, financially or otherwise, to perform the contract for the proposed work and improvements in accordance with the plans and specifications set forth.

*Grigolla & Sons Const Co. INC.*

Company Name

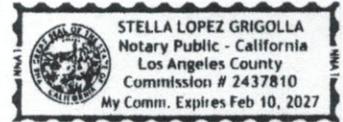
*[Handwritten Signature]*

Signature of Bidder

David Grigolla

Printed or Typed Signature

Subscribed and sworn to before me this 12<sup>th</sup> day of April, 2023.



NOTARY PUBLIC

*[Handwritten Signature]*

NOTARY SEAL

Listed below are the names, address and telephone numbers for three public agencies for which the bidder has performed similar work within the past two years:

1. City of San Dimas - 245 E. Bonita Ave. San Dimas, CA 91773  
Name and Address of Public Agency

Name and Telephone No. of Project Manager: Esau Ramos -

\$120,000.00      Sidewalks, driveways, curb & gutter      June 2022  
Contract Amount      Type of Work      Date Completed

2. City of Newport Beach - 100 Civic Center Dr. Newport Beach, CA 92660  
Name and Address of Public Agency

Name and Telephone No. of Project Manager: Patricia Carpenter (949) 644-3344

\$644,390.00      Sidewalks, driveways, curb & gutter      April 2022  
Contract Amount      Type of Work      Date Completed

3. City of Cerritos - 18125 Bloomfield Ave. Cerritos, CA 90703  
Name and Address of Public Agency

Name and Telephone No. of Project Manager: Albert Arteaga (562) 916-1229

\$358,534.00      Sidewalks, driveways, curb & gutter      August 2021  
Contract Amount      Type of Work      Date Completed

**RESPONSIBLE BIDDER – SUPPLEMENTAL QUESTIONNAIRE** ✓

1. How many years has your organization been in business in California as a contractor under your present business name and license number?

36 Years

2. What is your firm's Average Gross Revenue for the last three years?

\$ 4 million

3. Is your firm currently the debtor in a bankruptcy case?

Yes

No

If "yes," indicate the case number, bankruptcy court, and the date on which the petition was filed.

Case Number	Bankruptcy Court	Date Filed
-------------	------------------	------------

4. Was your firm in bankruptcy any time during the last five years? (This question refers only to a bankruptcy action that was not described in answer to question 2, above.)

Yes  No

If "yes," indicate the case number, bankruptcy court, and the date on which the petition was filed.

Case Number	Bankruptcy Court	Date Filed
-------------	------------------	------------

5. Has any CSLB license held by your firm or its Responsible Managing Employee (RME) or Responsible Managing Officer (RMO) been suspended within the last five years?

Yes

No

6. At any time in the last five years, has your firm been assessed and paid liquidated damages after completion of a project, under a construction contract with either a public or private owner?

Yes

No

7. Has your firm ever defaulted on a construction contract?

Yes  No

If "yes," explain on a separate page.

8. In the last five years has your firm, or any firm with which any of your company's owners, officers or partners was associated, been debarred, disqualified, removed or otherwise prevented from bidding on, or completing, any government agency or public works project for any reason?

Yes  No

If "yes," explain on a separate page. State the name of the organization debarred, the year of the event, the owner of the project, and the basis for the action.

9. In the last five years, has your firm been denied an award of a public works contract based on a finding by a public agency that your company was not a responsible bidder?

Yes  No

If "yes," on a separate page identify the year of the event, the entity denied the award, the owner, the project, and the basis for the finding by the public agency.

10. In the past five years, has any claim against your firm concerning your firm's work on a construction project, been filed in court or arbitration?

Yes  No

If "yes," on a separate page identify the claim(s) by providing the project name, date of the claim, name of the claimant, the name of the entity the claim was filed against, a brief description of the nature of the claim, the court and case number, and a brief description of the status of the claim (pending or, if resolved, a brief description of the resolution).

11. In the past five years, has your firm made any claim against a project owner concerning work on a project or payment for a contract, and filed that claim in court or arbitration?

Yes  No

If "yes," on a separate page identify the claim by providing the name of claimant, the project name, date of the claim, name of the entity (or entities) against whom the claim was filed, a brief description of the nature of the claim, the court and case number, and a brief description of the status of the claim (pending, or if resolved, a brief description of the resolution).

12. At any time during the past five years, has any surety company made any payments on your firm's behalf as a result of a default, to satisfy any claims made against a performance or payment bond issued on your firm's behalf in connection with a construction project, either public or private?

Yes  No

13. In the last five years, has any insurance carrier, for any form of insurance, refused to renew the insurance policy for your firm?

Yes  No

14. Has your firm or any of its owners, officers, or partners ever been liable in a civil suit, or found guilty in a criminal action, for making any false claim or material misrepresentation to any public agency or entity?

Yes  No

15. Has your firm or any of its owners, officers or partners ever been convicted of a crime involving any federal, state, or local law related to construction?

Yes  No

If "yes," explain on a separate page, including identifying who was convicted, the name of the victim, the date of the conviction, the court and case number, the crimes, and the grounds for the conviction.

16. Has your firm or any of its owners, officers or partners ever been convicted of a federal or state crime of fraud, theft, or any other act of dishonesty?

Yes  No

If "yes," identify on a separate page, the person or persons convicted, the court and case number, the crimes, and the year convicted.

17. If your firm was required to pay a premium of more than one per cent for a performance and payment bond on any project(s) on which your firm worked at any time during the last three years, state the percentage that your firm was required to pay. You may provide an explanation for a percentage rate higher than one per cent, if you wish to do so.

N/A %

18. During the last five years, has your firm ever been denied bond credit by a surety company, or has there ever been a period of time when your firm has no surety bond in place during a public construction project when one was required?

Yes  No

19. Has CAL OSHA cited and assessed penalties against the General Contractor or its associates for any "serious," "willful" or "repeat" violations of its safety or health regulations in the past five years?

**(Note: If you have filed an appeal of a citation, and the Occupational Safety and Health Appeals Board has not yet ruled on your appeal, you need not include information about it.)**

Yes  No

If "yes," on separate page describe the citations, the party against whom the citation was made, date of citation, nature of the violation, project on which the citation was issued, owner of project, and the amount of penalty paid, if any. State the case number and date of any OSHAB decision.

20. Has the Federal Occupational Safety and Health Administration cited and assessed penalties against the General Contractor or its associates in the past five years?

**(Note: If an appeal of the citation has been filed and the Appeals Board has not yet ruled, or there is a court appeal pending, you need not include information about the citation.)**

Yes  No

If "yes," on separate page describe the citation, the party against whom the citation was made, date of citation, nature of the violation, project on which the citation was issued, owner of project, and the amount of penalty paid, if any. State the case number and date of any decision.

21. Has there been more than one occasion during the last five years in which the General Contractor or its associates was required to pay either back wages or penalties for failure to comply with the **state's** prevailing wage laws?

Yes  No

If "yes," on separate page, describe the violator, nature of each violation, name of the project, date of its completion, the public agency for which it was constructed, the number of employees who were initially underpaid and the amount of back wages and penalties that were assessed.

22. During the last five years, has there been more than one occasion in which the General Contractor or its associates have been penalized or required to pay back wages for failure to comply with the Federal Davis-Bacon prevailing wage requirements?

Yes  No

If "yes," on separate page, describe the violator, nature of each violation, name of the project, date of its completion, the public agency for which it was constructed, the number of employees who were initially underpaid and the amount of back wages and penalties that were assessed.

**DESIGN ENGINEER MAY NOT BID ON  
CONSTRUCTION CONTRACT**



No engineering or architectural firm which has provided design services for a project shall be eligible to bid on the contract to construct the project. The firms ineligible to bid include the prime contractor for design, subcontractors of portions of the design, and affiliates of either. An affiliate is a firm which is subject to the control of the same persons(s), through joint ownership or otherwise.

ACKNOWLEDGED this 24<sup>th</sup> day of March 2023 at  
San Dimas, CA

  
\_\_\_\_\_  
Authorized Signature

Corporate Secretary  
\_\_\_\_\_  
Position

*Grigolla & Sons Const. Co. INC.*  
\_\_\_\_\_  
Company

NOTICE OF AFFIRMATIVE ACTION



"NOTICE"

By submitting a proposal on any job or entering into any contractual agreement with the City of Placentia, the undersigned agrees not to discriminate in employment decisions against any person on account of race, creed, national origin, ethnic background, color, sex, age, or handicap in performing the work required under this proposal.

ACKNOWLEDGED this 24<sup>th</sup> day of March, 2023, at San Dimas, CA.

  
\_\_\_\_\_  
Authorized Signature

Corporation Secretary  
\_\_\_\_\_  
Position

Grigolla & Sons Const. Co. INC.  
\_\_\_\_\_  
Company

**BIDDER'S BOND**

(To Accompany Contract Proposal)

KNOW ALL MEN BY THESE PRESENTS,

That Grigolla & Sons Construction Co., Inc., as PRINCIPAL, and Harco National Insurance Company, as SURETY, are held and firmly bound unto the City of Placentia in the sum of TEN PERCENT (10%) of the total amount of the bid of said PRINCIPAL, to be paid to the said City or its certain attorney, its successors and assigns; for which payment, well and truly to be made, we bind ourselves, our heirs, executors and administrators, successors or assigns, jointly and severally, firmly by these presents.

In no case shall the liability of said SURETY here under exceed the sum of \$ Ten Percent (10%) of the Amount Bid.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT,

WHEREAS, said PRINCIPAL has submitted the above mention bid to the City of Placentia for certain construction for which bids are to be opened at the City Hall of the City of Placentia, 401 East Chapman Avenue, Placentia, California on April 17, 2023 for:

**2022-2023 CONCRETE REPAIR PROJECT NO. 1302**

NOW, THEREFORE, if the aforesaid PRINCIPAL is awarded the contract and within the time and manner required under the specifications, after the prescribed forms are presented to him for signature, enters into a written consent in the prescribed form in accordance with the bid, and files the two bonds with the City of Placentia, one to guarantee faithful performance and the other to guarantee payment for Labor and Materials as required by law, then this obligation shall be null and void; otherwise, it shall be and remain in full force and effect.

In the event suit is brought upon this bond by the Obligee and judgment is recovered, said SURETY shall pay all costs incurred by the Obligee in such suit, including a reasonable attorney's fee to be fixed by the Court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals on this

24th day of March 2023.

PRINCIPAL

Grigolla & Sons Construction Co., Inc.

BY:

David Grigolla, Corporate Secretary

Title

BY:

John Grigolla, President

Title

(SEAL)

SURETY

Harco National Insurance Company

Arturo Ayala, Attorney-in-Fact

2400 E. Katella Ave., Suite 250, Anaheim, CA 92806

Address

(SEAL)

**Instructions:** If the Contractor is a corporation, the agreement must be executed in the corporate name and signed by the President or Vice President and the Secretary or Assistant Secretary, and the corporate seal affixed. If the Contractor is an individual doing business under a fictitious name, it must be signed by all persons having an interest in the business, and the fictitious name must be signed also. All bond signatures must be notarized. The standard printed bid bond form of any bonding company approved by the City pursuant to Item 7, "Insurance Policies and Bonds", in the Instructions to Bidders may be used in lieu of the foregoing approved sample bond form provided the security stipulations protecting the City are in any way reduced by use of the surety company's standard printed form.

**BID BOND  
ACKNOWLEDGMENT OF SURETY**

STATE OF California)  
County of Los Angeles)ss

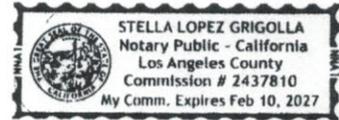
On this 24th day of March, 2008, A.D.  
David and John Grigolla personally appeared before me a  
Stella Grigolla

(Notary Public, Judge or Other Officer)

in and for Los Angeles County, State of California  
known to me to be the Secretary & President of the corporation  
that executed the foregoing instrument and, upon oath, did depose that he is the officer of said  
corporation as above designed; that he is acquainted with the seal of said corporate seal of said  
corporation; that the signatures to said instrument were made by officers of said corporation as  
indicated after said signatures; and that the said corporation executed the said instrument freely  
and voluntarily and for the uses and purposes therein mentioned.



(Notary Public, Judge or Other Officer)



## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Riverside )

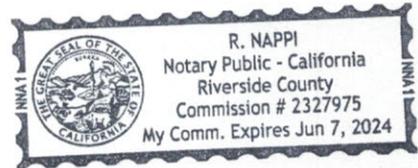
On 03/24/2023 before me, R. Nappi, Notary Public  
(insert name and title of the officer)

personally appeared Arturo Ayala,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature R. Nappi (Seal)  
R. Nappi



**POWER OF ATTORNEY  
HARCO NATIONAL INSURANCE COMPANY  
INTERNATIONAL FIDELITY INSURANCE COMPANY**

Member companies of IAT Insurance Group, Headquartered: 4200 Six Forks Rd, Suite 1400, Raleigh, NC 27609

**KNOW ALL MEN BY THESE PRESENTS:** That **HARCO NATIONAL INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of Illinois, and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, a corporation organized and existing under the laws of the State of New Jersey, and having their principal offices located respectively in the cities of Rolling Meadows, Illinois and Newark, New Jersey, do hereby constitute and appoint

BENJAMIN WOLFE, MICHAEL D. STONG, CHELSEA LIBERATORE, BEN STONG, ADRIAN LANGRELL, DWIGHT REILLY, DANIEL HUCKABAY, ARTURO AYALA, FRANK MORONES, SHAUNNA ROZELLE OSTROM, R. NAPPI

Orange, CA

their true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise, and the execution of such instrument(s) in pursuance of these presents, shall be as binding upon the said **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**, as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by their regularly elected officers at their principal offices.

This Power of Attorney is executed, and may be revoked, pursuant to and by authority of the By-Laws of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** and is granted under and by authority of the following resolution adopted by the Board of Directors of **INTERNATIONAL FIDELITY INSURANCE COMPANY** at a meeting duly held on the 13th day of December, 2018 and by the Board of Directors of **HARCO NATIONAL INSURANCE COMPANY** at a meeting held on the 13th day of December, 2018.

**"RESOLVED**, that (1) the Chief Executive Officer, President, Executive Vice President, Senior Vice President, Vice President, or Secretary of the Corporation shall have the power to appoint, and to revoke the appointments of, Attorneys-in-Fact or agents with power and authority as defined or limited in their respective powers of attorney, and to execute on behalf of the Corporation and affix the Corporation's seal thereto, bonds, undertakings, recognizances, contracts of indemnity and other written obligations in the nature thereof or related thereto; and (2) any such Officers of the Corporation may appoint and revoke the appointments of joint-control custodians, agents for acceptance of process, and Attorneys-in-fact with authority to execute waivers and consents on behalf of the Corporation; and (3) the signature of any such Officer of the Corporation and the Corporation's seal may be affixed by facsimile to any power of attorney or certification given for the execution of any bond, undertaking, recognizance, contract of indemnity or other written obligation in the nature thereof or related thereto, such signature and seals when so used whether heretofore or hereafter, being hereby adopted by the Corporation as the original signature of such officer and the original seal of the Corporation, to be valid and binding upon the Corporation with the same force and effect as though manually affixed."

IN WITNESS WHEREOF, **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** have each executed and attested these presents on this 31st day of December, 2021



STATE OF NEW JERSEY  
County of Essex

STATE OF ILLINOIS  
County of Cook



Kenneth Chapman

Executive Vice President, Harco National Insurance Company  
and International Fidelity Insurance Company

On this 31st day of December, 2021, before me came the individual who executed the preceding instrument, to me personally known, and, being by me duly sworn, said he is the therein described and authorized officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY**; that the seals affixed to said instrument are the Corporate Seals of said Companies; that the said Corporate Seals and his signature were duly affixed by order of the Boards of Directors of said Companies.



IN TESTIMONY WHEREOF, I have hereunto set my hand affixed my Official Seal, at the City of Newark, New Jersey the day and year first above written.

Shirelle A. Outley a Notary Public of New Jersey  
My Commission Expires April 4, 2023

**CERTIFICATION**

I, the undersigned officer of **HARCO NATIONAL INSURANCE COMPANY** and **INTERNATIONAL FIDELITY INSURANCE COMPANY** do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Sections of the By-Laws of said Companies as set forth in said Power of Attorney, with the originals on file in the home office of said companies, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand on this day, March 24th, 2023.

Irene Martins, Assistant Secretary



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> SullivanCurtisMonroe Insurance Services (COR) 1920 Main Street Suite 600 Irvine, CA 92614  www.SullivanCurtisMonroe.com License # 0E83670	<b>CONTACT NAME:</b> Jennifer Bernal <b>PHONE (A/C, No, Ext):</b> 951 493 3315 <b>FAX (A/C, No):</b> 951 493 3399 <b>E-MAIL ADDRESS:</b> jbernal@sullicurt.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Grigolla and Sons Construction Co., Inc. 627 W. Allen Ave. San Dimas CA 91773	<b>INSURER A:</b> Middlesex Insurance Company <b>NAIC #</b> 23434	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**

CERTIFICATE NUMBER: 74088178

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	A0191781	5/19/2022	5/19/2023	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$3,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 \$
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	<input checked="" type="checkbox"/>		A0191781001	5/19/2022	5/19/2023	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			A0191781004	5/19/2022	5/19/2023	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	<input type="checkbox"/>	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: CONCRETE REPAIR, CITY PROJECT #1302

The City of Placentia, its officers, agents, employees, representatives, attorneys and volunteers shall be named as additional insured per attached General Liability endorsement forms CG 20 10 04 13 (ongoing) & CG 20 37 04 13 (completed operations). Primary & Non-Contributory applies per form CG 20 01 04 13. Waiver of subrogation applies to the general liability per form CG 24 04 05 09. Additional insured to the Commercial Auto per endorsement CA 76 01 06 15 includes Primary & Waiver of subrogation.

**CERTIFICATE HOLDER**

RE: Project #1302

 City of Placentia  
 401 E Chapman Ave  
 Placentia CA 92870
**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Jennifer Bernal

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ACORD 25 (2016/03)

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POLICY NUMBER: A0191781

COMMERCIAL GENERAL LIABILITY  
CG 20 10 04 13

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - OWNERS, LESSEES OR  
CONTRACTORS - SCHEDULED PERSON OR  
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location(s) Of Covered Operations
All persons or organizations as required by written contract with the Named Insured	As designated in written contract with the Named Insured

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **Section III – Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;  
whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

POLICY NUMBER: A0191781

COMMERCIAL GENERAL LIABILITY  
CG 20 37 04 13

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**ADDITIONAL INSURED - OWNERS, LESSEES OR CONTRACTORS - COMPLETED OPERATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

**SCHEDULE**

Name Of Additional Insured Person(s) Or Organization(s)	Location And Description Of Completed Operations
Any person or organization you are required to add as an additional insured under a written contract or agreement in effect prior to any accident, injury, loss or damage	All locations and jobs performed that have a written contract, agreement or permit
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.	

**A. Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury" or "property damage" caused, in whole or in part, by "your work" at the location designated and described in the Schedule of this endorsement performed for that additional insured and included in the "products-completed operations hazard".

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
  2. Available under the applicable Limits of Insurance shown in the Declarations;
- whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

**COMMERCIAL GENERAL LIABILITY  
CG 20 01 04 13**

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

### **Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

(1) The additional insured is a Named Insured under such other insurance; and

(2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

**All terms and conditions of this policy apply unless modified by this endorsement.**

05/19/2022 05/19/2023

POLICY NUMBER: A0191781

COMMERCIAL GENERAL LIABILITY  
CG 24 04 05 09

# WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART  
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

## SCHEDULE

**Name Of Person Or Organization:**

Any person or organization from whom you are required to  
waive your right to recover under a written contract or  
agreement in effect prior to any loss or damage

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV – Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.



POLICY NUMBER: A0191781001

COMMERCIAL AUTO  
CA 76 01 06 15**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.****DESIGNATED INSURED - PRIMARY AND  
NONCONTRIBUTORY - COVERED AUTOS  
LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM  
AUTO DEALERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the *Who Is An Insured* provision of the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated.

**Named Insured:** Grigolla and Sons Construction Co., Inc.**Endorsement Effective Date:** 05/19/2022 05/19/2023**SCHEDULE****Name Of Person(s) Or Organization(s):**

Any person or organization you are required to add as an additional insured under a written contract or agreement in effect prior to any accident, injury, loss or damage

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

**A.** Each person or organization shown in the Schedule is an "insured" for **Covered Autos Liability Coverage**, but only to the extent that person or organization qualifies as an "insured" under the **Who Is An Insured** provision contained in:

- (1) Paragraph **A.1.** of **Section II - Covered Autos Liability Coverage** in the Business Auto and Motor Carrier Coverage Forms; or
- (2) Paragraph **D.2.** of **Section I - Covered Autos Coverages** of the Auto Dealers Coverage Form.

**B. Primary And Noncontributory Insurance**

This insurance is primary to and will not seek contribution from any other auto insurance issued to the person or organization in the schedule under your policy provided that:

- (1) The person or organization is a Named Insured under such other insurance; and
- (2) Prior to the "accident" you have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the person or organization.

CA 76 01 06 15

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Page 1 of 1



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

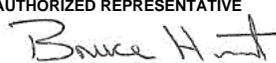
<b>PRODUCER</b> License # OC88587 <b>CDS Insurance Services</b> 2001 E. Financial Way, Suite 200 Glendora, CA 91741	<b>CONTACT NAME:</b> Certificate Department <b>PHONE (A/C, No, Ext):</b> (626) 610-9500 <b>FAX (A/C, No):</b> (626) 610-9299 <b>E-MAIL ADDRESS:</b> certificates@cdsinsurance.com
	<b>INSURER(S) AFFORDING COVERAGE</b>
<b>INSURED</b>  <b>Grigolla and Sons Construction Co., Inc.</b> 627 West Allen Ave. San Dimas, CA 91773	<b>INSURER A :</b> Insurance Co of the West <b>NAIC #</b> 27847
	<b>INSURER B :</b> Westchester Surplus Lines Ins <b>10172</b>
	<b>INSURER C :</b>
	<b>INSURER D :</b>
	<b>INSURER E :</b>
	<b>INSURER F :</b>

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<b>UMBRELLA LIAB</b> <input type="checkbox"/> OCCUR <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
<b>A</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> Y	N/A	X WVE506761000	10/1/2022	10/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>2,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>2,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>2,000,000</b>
<b>B</b>	<b>Pollution</b>	X	X	G73524957002	4/6/2023	4/6/2024	<b>Each Poll Condition</b> <b>1,000,000</b>
<b>B</b>	<b>Pollution</b>	X	X	G73524957002	4/6/2023	4/6/2024	<b>Aggregate</b> <b>2,000,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
**RE: City of Placentia - 2022-2023 Concrete Repair City Project #1302**  
 City of Placentia is named as additional insured as respects Pollution liability applies per attached endorsements: AI: ENV-3250 (12/18); Comp Ops: ENV-3251 (12/18); PNC: ENV-3253 (12-18) & WOS: ENV-3143 (03-05). Waiver of subrogation applies to the work comp per form WC 99 06 34.

<b>CERTIFICATE HOLDER</b>  City of Placentia 401 E. Chapman Ave Placentia, CA 92870	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
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**WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT - BLANKET**

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from us).

The additional premium for this endorsement shall be **2 %** of the total California Workers' Compensation premium otherwise due.

## Schedule

Person or Organization	Job Description
<b>ANY PERSON/ORGANIZATION FOR WHOM THE NAMED INSURED IS REQUIRED UNDER WRITTEN CONTRACT TO FURNISH THIS WAIVER.</b>	<b>ALL CALIFORNIA OPERATIONS</b>

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.  
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective **10/01/2022** Policy No. **WVE 5067610 00**

Endorsement No.

Insured **GRIGOLLA AND SONS CONSTRUCTION**

Premium \$ **INCL.**

Insurance Company **INSURANCE COMPANY OF THE WEST**

Countersigned By \_\_\_\_\_

**ADDITIONAL INSURED ENDORSEMENT – PRODUCTS-COMPLETED OPERATIONS HAZARD**

Named Insured Grigolla and Sons Construction Co Inc			Endorsement Number
Policy Symbol CPW	Policy Number G73524957 002	Policy Period 04/06/2023 to 04/06/2024	Effective Date of Endorsement 04/06/2023
Issued By (Name of Insurance Company) Westchester Surplus Lines Insurance Company			

Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**THIS ENDORSEMENT MODIFIES INSURANCE PROVIDED UNDER THE FOLLOWING:**

**CONTRACTORS POLLUTION LIABILITY COVERAGE PART**

**SCHEDULE**

Name of Person or Organization(s): As required by written contract, prior to a loss to which this insurance applies.
--

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

**A. SECTION II – WHO IS AN INSURED** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for injury or damage, to which this insurance applies, caused by or resulting from **your work** performed for that additional insured and included in the **products-completed operations hazard**, and only to the extent that such injury or damage is caused, in whole or in part, by your negligence or the negligence of those acting on your behalf.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B. With respect to the insurance afforded to these additional insureds, the following is added to SECTION III - LIMITS OF INSURANCE:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions of this policy remain unchanged.

**ADDITIONAL INSURED ENDORSEMENT – ONGOING WORK OR OPERATIONS**

Named Insured Grigolla and Sons Construction Co Inc			Endorsement Number
Policy Symbol CPW	Policy Number G73524957 002	Policy Period 04/06/2023 to 04/06/2024	Effective Date of Endorsement 04/06/2023
Issued By (Name of Insurance Company) Westchester Surplus Lines Insurance Company			

Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**THIS ENDORSEMENT MODIFIES INSURANCE PROVIDED UNDER THE FOLLOWING:**

**CONTRACTORS POLLUTION LIABILITY COVERAGE PART**

**SCHEDULE:**

<p>Name of Person(s) or Organization(s): As required by written contract, prior to a loss to which this insurance applies.</p>
--

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

**A. SECTION II - WHO IS AN INSURED** is amended to include as an additional insured the persons or organizations shown in the Schedule, but only with respect to liability for injury or damage, to which this insurance applies, caused in ,whole or in part, by:

1. Your acts or omissions; or
2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insureds.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

**B.** With respect to the insurance afforded to these additional insureds, the following exclusion is added:

**Exclusions**

This insurance does not apply to injury or damage occurring after:

- a. All work or operations, including materials, parts or equipment furnished in connection with such work or operations, on the project (other than service, maintenance or repairs) to be performed by you or on your behalf at the site of the covered operations has been completed; or
- b. That portion of **your work** out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for the additional insured as a part of the same project.

C. With respect to the insurance afforded to these additional insureds, the following is added to **SECTION III – LIMITS OF INSURANCE:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions of this policy remain unchanged.

**PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION**

Named Insured Grigolla and Sons Construction Co Inc			Endorsement Number
Policy Symbol CPW	Policy Number G73524957 002	Policy Period 04/06/2023 to 04/06/2024	Effective Date of Endorsement 04/06/2023
Issued By (Name of Insurance Company) Westchester Surplus Lines Insurance Company			

Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**THIS ENDORSEMENT MODIFIES INSURANCE PROVIDED UNDER THE FOLLOWING:**

**CONTRACTOR’S POLLUTION LIABILITY COVERAGE PART**

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

**Primary and Noncontributory Insurance**

This policy is primary to, and will not seek contribution from, any other insurance available to an additional insured under this policy, provided that:

- a.** The additional insured is a named insured under such other insurance; and
- b.** The **named insured** has agreed in a written contract or agreement that this insurance would:
  - (1)** act as primary insurance; and
  - (2)** would not seek contribution from any other insurance available to the additional insured.

All other terms and conditions of this policy remain unchanged.

Named Insured Grigolla and Sons Construction Co Inc			Endorsement Number
Policy Symbol CPW	Policy Number G73524957 002	Policy Period 04/06/2023 to 04/06/2024	Effective Date of Endorsement 04/06/2023
Issued By (Name of Insurance Company) Westchester Surplus Lines Insurance Company			

Insert the policy number. The remainder of the information is to be completed only when this endorsement is issued subsequent to the preparation of the policy.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART  
CONTRACTORS POLLUTION LIABILITY COVERAGE PART**

**SCHEDULE**

Name of Person or Organization: As required by written contract, prior to a loss to which this insurance applies.

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The **TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US Condition** is amended by the addition of the following:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or **your work** done under a contract with that person or organization and included in the **products-completed operations hazard**. This waiver applies only to the person or organization shown in the Schedule above.

All other terms and conditions remain the same.



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY ADMINISTRATOR

DATE: MAY 16, 2023

SUBJECT: **APPOINTMENTS TO FILL VACANCIES ON ONE CITY COMMISSION AND VARIOUS COMMITTEES**

FISCAL IMPACT: NONE

### **SUMMARY:**

There are currently six (6) vacancies on the City's ten (10) Commissions and Committees. The City received a total of eight (8) applications. To ensure that these advisory bodies are able to operate effectively and with a full complement of members, Staff recommends City Council consider the actions listed below.

### **RECOMMENDATION:**

It is recommended that the City Council consider the following actions:

1. Make the necessary appointments to fill the vacancies listed below:
  - a. One (1) vacancy on the Planning Commission
  - b. One (1) alternate vacancy on the Heritage Committee
  - c. Three (3) vacancies on the Historical Committee
2. Direct Staff to update the City's master Commission and Committee vacancy list; and
3. Continue the Commission and Committee Application/Recruitment process for any remaining vacancies for future consideration of appointments.

### **DISCUSSION:**

The City Clerk's Office received a total of eight (8) applications. Two (2) applicants did not appear for their interviews and one (1) applicant was disqualified due to not meeting the residency requirement. Attached is a summary of applicants for consideration of appointment to the current vacancies (Attachment 1). At a Special Meeting held on May 2, 2023, the City Council interviewed five (5) applicants for these vacant positions.

**3.a.**  
**May 16, 2023**

Staff recommends the City Council consider appointments to the vacancies associated with the one Commission and various Committees and to continue the recruitment process for any vacancies which may not be filled.

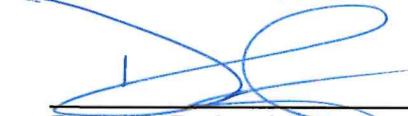
Prepared by:

  
\_\_\_\_\_  
Carole M. Wayman  
Deputy City Clerk

Reviewed and approved:

  
\_\_\_\_\_  
Rosanna Ramirez  
Deputy City Administrator

Reviewed and approved:

  
\_\_\_\_\_  
Damien R. Arrula  
City Administrator

Attachments:

1. Updated Commission and Committee Vacancy/Applicant List
2. Summary of Commissioner and Committee Member Requirements

**COMMISSION AND COMMITTEE  
UPDATED VACANCY/APPLICANT LIST  
As of 5-09-23**

**Planning Commission**

**7 Members**

**Vacancies: One (1) Four-Year Term**

**New Applicants**

Juan Navarro (Only Choice)

Juan Guerrero (Only Choice) **Not interviewed – N/S**

Evans Wuodarek (1<sup>st</sup> Choice)

**Heritage Committee**

**7 Members**

**Vacancies: One (1) Alternate Non- Expiring Term**

**New Applicants**

Evans Wuodarek (2<sup>nd</sup> Choice)

Stephen Morgan (2<sup>nd</sup> Choice)

**Historical Committee**

**9 Members**

**Vacancies: Three (3) Non-Expiring Terms**

**New Applicants**

Kim Deweese (Only Choice)

Natalie Ter-Nedden (Only Choice)

Stephen Morgan (1<sup>st</sup> Choice)

**Senior Advisory Committee**

**7 Members**

**Vacancies: One (1) Non- Expiring Term**

**New Applicant**

Gary Gresch (Only Choice) **Not interviewed – N/S**

# **CITY OF PLACENTIA COMMISSION AND COMMITTEE SUMMARY OF MEMBERSHIP REQUIREMENTS**

## **COMMISSIONS**

### **Planning Commission**

Qualifications: Registered Voters of the City of Placentia, none of whom shall hold any paid office or employment in the City Government.

### **Park Arts and Recreation Commission (PARC)**

Qualifications: Residents of the City who have demonstrated a strong interest and support for the City's parks and its associated programs, or who have a profound interest or experience in the arts and/or culture. The Commission should refrain from promoting the individual artistic accomplishments or cultural contributions of individual Commission Members, except that the Commissioners may perform, exhibit, or share their talents and expertise in order that the citizens of the community not be deprived of the artistic abilities of the Commissioners.

### **Streetscape and Transportation Advisory Commission**

Qualifications: Residents of the City who have a demonstrated interest in or knowledge of traffic safety, transportation issues, or the City's trees.

## **COMMITTEES**

### **Citizens' Oversight Committee**

Qualifications: As long as those bodies exist, two of the members shall come from the Citizens Fiscal Sustainability Task Force and one from the Financial Audit Oversight Committee.

### **Financial Audit Oversight Committee**

Qualifications: The desired goals of the City of Placentia Audit Oversight Committee will best be achieved if at least three (3) members of the Committee possess two or more of the following requirements: Major Requirements: bachelor's degree from an accredited college-level institution with emphasis in accounting. A master's degree in business administration would strengthen the Member's contribution to the Committee; Certified Public Accountant; Certified Internal Auditor; Experience in governmental accounting; Accounting/Audit experience: (preferably) internal auditing experience with a governmental entity and/or general accounting/auditing experience with a governmental entity. Minor Requirements: (desirable but not essential): Ability to read, understand and interpret financial statements; understanding of investment strategies.

### **Heritage Committee**

Qualifications: Resident of Placentia.

### **Historical Committee**

Qualifications: Committee members typically are familiar with historic preservation principles and practices and have gained knowledge of Placentia history from long-term residence and/or study and research.

### **Senior Advisory Committee**

Qualifications: Two (2) members shall be representatives from the Placentia Senior Center and five (5) at-large seniors (55+).

### **Senior/Community Center Blue Ribbon Committee**

Qualifications: Five (5) members shall be appointed from within each of the five (5) City Council Districts; one (1) member appointed by Parks, Arts and Recreation Commission (PARC); one (1) member appointed by the Senior Advisory Committee; and two (2) members of the City Council.

### **Veterans Advisory Committee**

Qualifications: Resident of Placentia.

NOTE: Members of Boards, Commissions, and Committees shall be residents of the City. (City Charter Section 902)



# Placentia City Council

## AGENDA REPORT

TO: CITY COUNCIL  
VIA: CITY ADMINISTRATOR  
FROM: DIRECTOR OF FINANCE  
DATE: MAY 16, 2023  
SUBJECT: **STUDY SESSION: PRESENTATION OF THE PROPOSED FISCAL YEAR 2023-24 OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM (CIP)**

FISCAL  
IMPACT: **FY 2023-24** EXPENDITURES: \$ 85,583,391  
REVENUE: \$ 84,855,133

### **SUMMARY:**

In accordance with City Charter Section 1203, the City Administrator must present the Proposed General Fund Operating Budget to the City Council for consideration at least 35 days prior to the beginning of each fiscal year. This item being presented for the City Council's review and consideration is the Fiscal Year 2023-24 Proposed Operating Budget and Capital Improvement Program (CIP). Under the direction of the Director of Finance, the Finance Department conducts the analysis and makes projections required to complete the budget document after receiving input from all City departments.

### **RECOMMENDATION:**

It is recommended that the City Council take the following actions:

1. Review and discuss the Proposed Fiscal Year 2023-24 Annual Operating Budget Capital Improvement Program (CIP) and provide input and direction for final budget adoption: and
2. Set the date of the public hearing for budget adoption as June 6, 2023, at 7:00 p.m.

### **DISCUSSION:**

#### ***FY 2023-24 Proposed Budget***

#### ***General Fund***

The General Fund is the primary operating fund of the City and supports fundamental services including Police, Fire & Life Safety, Development Services, Community Services and general administration. Revenue for this fund comes from general taxes such as property tax, sales tax, Measure U, transient occupancy taxes as well as a variety of user and permit fees and other

**3.b.**

**May 16, 2023**

smaller sources. The Proposed Budget for FY 2023-24 for the General Fund is \$52.1 million in operating expenses supported by \$49.8 in operating revenue, with the planned use of unassigned fund balance to support the difference. Unassigned fund balance is the term used for funds accumulated through managed savings and/ or higher than anticipated revenues in prior years that are in addition to the City's twenty-five percent (25%) contingency reserve.

The proposed use of unassigned fund balance does not indicate a structural deficit but is recommended to be used for one-time capital needs to address aging facilities and technology and is not intended to support day-to-day operations of the City.

### ***General Fund Revenue Highlights***

The Proposed FY 2023-24 General Fund Operating Budget includes revenues of \$49.8 million, which reflects a decrease of \$6.5 million or 10% from the Amended FY 2022-23 budget. This decrease is primarily due to funds from the American Rescue Plan Act (ARPA) included in the Amended FY 2022-23 budget that are not included in the Proposed FY 2023-24 budget.

Property Tax revenue in FY 2023-24 is projected to be \$19,578,023, an increase of \$1,185,089 over the FY 2022-23 Adopted budget. Increases in property tax are due to a combination of property turnover and resulting reassessments and the two percent per year inflation factor for property assessments allowable under Proposition 13.

Sales Tax, Measure U, is projected to increase by approximately 2.2% in FY 2023-24 from the Amended FY 2022-23 budget and totals approximately \$9.2 million. This increase is attributable to a combination of sales derived from new businesses within the community, inflation and the impact of the South Dakota vs. Wayfair case.

The Wayfair case was decided by the Supreme Court in 2018 and was implemented in California in April 2019. The case, and subsequent state legislation requires online retail sellers to collect and remit sales tax on taxable sales shipped into the state. Revenue from the tax is then allocated to a countywide pool based on the point of delivery of the product purchased. As online shopping has surged in popularity both before and during the pandemic, the City's portion of the countywide pool has increased dramatically and accounted for 16% of the City's total sales tax as of the quarter ending December 2022, down from a high of 21% for the quarter ending December 2020.

Transient Occupancy Tax (TOT), otherwise known as "the bed tax" is tax paid by visitors staying overnight in one of our local hotels. The Proposed Budget assumes \$1,475,000 in revenue, 8% higher than the FY 2022-23 Adopted Budget. This large increase is due to a combination of increased travel as the public becomes comfortable travelling post pandemic shutdowns, higher nightly hotel rates and a slightly higher number of short-term rentals operating within the City.

Fines & Forfeitures are projected to increase 20% from the prior fiscal year due to the projected increase in staffing levels for the Police Department and allowing for motor officers, as well as anticipated increases in administrative citations due to the addition of one full time Code Enforcement Officer.

Departments	FY 2022/23 Amended Budget	FY 2022/23 Year End Estimates	FY 2023/24 Proposed Budget	Variance to FY22/23 Amended Budget
Property Taxes	\$18,438,083	\$18,438,083	\$19,578,023	6.18%
Sales & Use Taxes	8,975,000	8,975,000	9,175,000	2.23%
Other Taxes	7,104,140	7,104,140	7,095,500	(0.12%)
Permits/Licenses	2,499,768	2,530,907	2,802,000	12.09%
Fines & Forfeitures	377,000	383,298	452,500	20.03%
Intergovernmental	9,456,422	9,176,239	312,000	(96.70%)
Charges for Services	1,504,659	1,418,548	1,514,000	0.62%
Miscellaneous	1,963,660	2,146,809	2,454,000	24.97%
<b>Total Operating Revenues</b>	<b>50,318,732</b>	<b>50,173,024</b>	<b>43,383,023</b>	<b>(13.78%)</b>
Transfers In	1,547,973	868,618	1,047,800	(32.31%)
Measure U Transfers In				
Employee Retention	2,655,000	2,655,000	2,760,000	3.95%
Measure U Reserve	-	-	920,000	-
OPEB	885,000	885,000	1,690,595	91.03%
<b>Total Transfers In</b>	<b>5,087,973</b>	<b>4,408,618</b>	<b>6,418,395</b>	<b>8.07%</b>
<b>Total Resources</b>	<b>\$55,406,705</b>	<b>\$54,581,642</b>	<b>\$49,801,418</b>	<b>(11.78%)</b>

**General Fund Expenditure Highlights**

General Fund expenditures are broken into three distinct types- operating, debt service and capital. Operating expenses are those required to support the day-to-day operations of the City including personnel expenses, professional services, maintenance expenses and training and are supported by revenue generated in the fiscal year the expenses occur. Debt service supports the principal and interest payments on loans and bonds the City has used to finance capital projects and/or pension obligations. Capital expenses are one-time expenditures for large purchases such as vehicles, technology upgrades and other equipment that has a useful life more than five years and are typically funded with one-time funding sources such as reimbursements or development agreements.

The Proposed FY 2023-24 General Fund Budget includes \$42.0 Million in department expenses, \$6.0 million for debt service and transfers and \$4,134,280 in capital expenditures. This represents a decrease of 4% for the General Fund from the current fiscal year’s amended budget. As presented, the Proposed Budget is balanced, maintains, or enhances city service levels while fully funding the General Fund contingency reserve at 41%.

Proposed General Fund budgets for the respective departments are listed below:

Departments	FY 2022/23 Amended Budget	FY 2023/24 Proposed Budget	Variance to FY22/23 Amended Budget
Legislative	1,124,000	1,004,000	(10.7%)
City Administrator	633,100	985,377	55.6%
Administrative Services	5,870,871	6,002,513	2.2%
Finance	1,222,250	1,305,000	6.8%
Development Services	1,835,200	1,565,800	(14.7%)
Police	12,872,739	13,612,323	5.7%
Fire & Life Safety	4,337,000	4,503,794	3.8%
Public Works	4,758,665	4,795,070	0.8%
Community Services	2,728,980	2,938,052	5.0%
General Government	5,224,700	5,245,414	(0.3%)
<b>Total Department Expenses</b>	<b>40,607,505</b>	<b>41,921,129</b>	<b>3.1%</b>
Capital Improvement Program	12,615,484	4,134,280	(67.2%)
Transfers Out	37,500	0	(3.4%)
GF Debt Service	5,215,750	6,021,200	15.4%
<b>Total Expenditures</b>	<b>58,476,239</b>	<b>52,112,823</b>	<b>(12.6%)</b>

**Significant Changes**

Administrative Services increases are caused by the transfer and reclassification of one position from the Development Services department as well as funding for a citywide classification and compensation study per the City Council approved Strategic Plan. In addition, the City is proposing bringing Information Technology (IT) services in-house with the addition of two (2) IT staff positions. This change will give the City greater control and security over its information technology system and is expected to save approximately \$300,000 annually based on the results of the recent RFP conducted for IT Managed Services.

City Administrator's Office expenses are increasing due to the transfer of two positions from Development Services and the addition of one new position to establish a Communications and Marketing division which will focus on a citywide communications and marketing strategy and economic development.

Development Services is decreasing due to the transfer of one position to Administrative Services, two positions to the City Administrator's office as well as a restructuring of the department's organization chart bringing several positions in-house with a corresponding decrease in contract services.

Debt Service- Debt service expenses are increasing due to the planned issuance of debt to fund the construction of the public safety building.

Other Post-Employment Benefits (OPEB)- The City established a Section 115 trust to mitigate potential investment losses from CalPERS and pre-fund OPEB expenses. The City's most recent actuarial study showed an unfunded OPEB liability of approximately \$33 million, with 0% funded. In Fall 2022 City Council directed staff to transfer \$2.4 million from bond proceeds to the Section 115 trust and approved a Section 115 Trust funding policy aimed at reducing the OPEB liability. The Proposed FY 2023-24 budget includes a transfer of \$770,000 which had been committed to OPEB within the Measure U fund balance for several years while the Section 115 trust was implemented, and a policy approved.

Once transferred from the Measure U fund, this \$770,000 will be sent to the Section 115 trust, reducing our liability on the City's balance sheet and may be used to make payments to retirees for health insurance and/or make payments to CalPERS. Staff will be presenting OPEB funding strategies to the City Council at a separate meeting in June 2023.

Policy 460 - In October 2022 the City Council modified Policy No. 460 which guides the allocation of funds received from Measure U. Previously, once the City had achieved a reserve level of 25% the allocation of Measure U monies was: 60% to infrastructure, 30% for employee recruitment and retention, and 10% for Other Post-Employment Benefits (OPEB). The update modified the allocation to be: 50% allocated to infrastructure, 30% transferred to the General Fund for employee recruitment and retention, 10% to OPEB and the remaining 10% transferred to the General Fund Contingency Reserve. Transfers in from the Measure U fund total \$2,760,000 for employee retention, \$1,690,595 (inclusive of the \$770,000 discussed above) for OPEB, and \$920,000 for reserve funding for FY 2023-24.

While Measure U has enabled the City to make significant investments in infrastructure over the past few years, there are still substantial facilities, roads and other infrastructure needs that are outstanding. The 10% reduction in infrastructure allocation from Measure U funds has resulted in the need for the General Fund to contribute to capital expenses to support much needed projects. The Citizen's Oversight Committee, which oversees spending of Measure U monies met with staff and recommended maintaining the current allocation percentages and using unassigned fund balance generated from historical managed savings to support capital needs that exceed funds available in the Measure U fund. Those projects include citywide wayfinding signage, completion of the Senior/ Community Center design, which is partially funded by revenue from a development agreement, an ADA transition plan, IT Strategic Plan, communications and marketing plan, citywide facilities needs and condition assessment and maintenance master plan as well as smaller projects.

The total amount of capital projects funded by unassigned fund balance in the General Fund is \$2,134,280 with an additional \$2,000,000 supporting the public safety building and the EIFD.

### ***Position Allocation (Staffing)***

The FY 2023-24 Proposed Budget includes 200 authorized full-time equivalent (FTE) positions, 7.0 elected officials as well as authorization for 4.0 FTE unfunded overhires in the Police and

Public Safety Communication Departments. The Proposed Budget includes any changes to staffing levels that were approved in FY 2022-23.

In addition, the following changes to personnel are recommended in the 2023-24 budget:

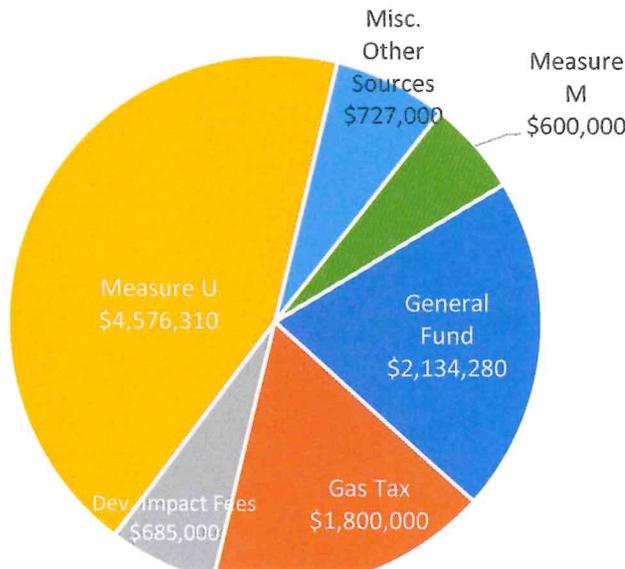
1. One (1.0) new Facilities Maintenance Technician (*\$87,090 annual cost*) in the Community Services Department. This position is necessary to address a significant backlog in facility maintenance and manage day-to-day needs of the department to ensure consistent or increased rental of city facilities.
2. One (1.0) new Police Sergeant (*\$164,000 annual cost*) in the Police Department. This position was eliminated several years ago and is needed for appropriate supervision, training staff, and ensuring proper upkeep of department records and policies.
3. One (1.0) new Police Records Specialist in the Police Department (*\$77,600 annual cost*). This position is needed to assume duties related to body worn camera data currently being handled by an IT sergeant as well as comply with court requirements for reports to be submitted within a 48-hour timeframe. In addition, this position will assist the Department in opening the front counter for additional time periods to serve the public.
4. One (1.0) new Code Enforcement Officer (*\$92,630 annual cost*) in the Development Services department. Currently there are two part-time Code Enforcement Officers serving the City however after reviewing surveys of other like-sized agencies and the increasing needs within the City, Staff is proposing the addition of one full-time Code Enforcement Officer with a corresponding \$29,000 decrease in part-time salaries. With two full-time code enforcement officers it is anticipated there will be increased revenue from administrative citations.
5. One (1.0) new Building Permit Technician (*\$80,400 annual cost*) within the Development Services department. This position was previously staffed by an outside contractor and is recommended to be brought in-house to better support the needs of the development community and reduce costs. Bringing this service in-house would save approximately \$34,500 annually compared to contracting for similar services and will ensure redundancy and the proper allocation of staffing at the front counter while also improving customer service.
6. One (1.0) new Plans Examiner (*\$157,660 annual cost*) in the Development Services department. This position was previously staffed by an outside contractor and is recommended to be brought in-house to better support the needs of the development community, reduce costs and better streamline the plan check reviewing process. Bringing this service in-house would save approximately \$52,000 annually compared to contracting for similar services.
7. One (1.0) new Senior Management Analyst (*\$133,345 annual cost*) in the City Administrator's Office to focus on citywide economic development and affordable housing projects within the City.

8. Two (2.0) new Firefighters (*\$213,280 annual cost*) in the Fire & Life Safety department. These positions are part of a pilot program to staff the patrol vehicle and supplement staffing on each shift. The cost of these positions will be partially offset by filling overtime vacancies, potential strike team revenues, if applicable, as well as the potential receipt of FEMA grant funds.
9. Reclassification of one (1.0) Patrol Engineer (*\$11,370 annual savings*) to Firefighter in the Fire & Life Safety department. This position is currently vacant and has historically been difficult to fill given the unique nature of the schedule. After analysis by Staff, it is recommended to reclassify this position to allow greater staffing flexibility, more coverage for all shifts and overtime savings in accordance with the aforementioned pilot program.
10. One (1.0) new Information Technology Specialist (*\$133,345 annual cost*) in the Administrative Services Department. These duties were previously provided by an outside contractor; however, Staff is recommending bringing these services in-house for greater control, improved customer service and cost savings. Estimated costs of contracting out similar services are \$650,000. Bringing the service in-house could potentially save \$300,000 or more annually.
11. One (1.0) new Information Technology Technician (*\$90,105 annual cost*) in the Administrative Services Department. These duties were previously provided by an outside contractor; however, Staff is recommending bringing these services in-house for greater control, improved customer service and cost savings. Estimated costs of contracting out similar services are \$650,000. Bringing the service in-house could potentially save \$300,000 or more annually.
12. One (1.0) new Public Works Administrative Services Manager (*\$146,950 annual cost*) in the Public Works Department. This position is needed to manage the corporate yard, coordinate a citywide maintenance and operations plan and facilities condition/needs assessment, develop new maintenance software and train all staff to ensure more proactive maintenance of city facilities, as well as manage citywide maintenance contracts.
13. Reclassification of a Senior Planner to a Planning Manager (*\$11,500 annual cost*) in the Development Services department to better reflect the duties currently being done and the needs of the department and for succession planning.
14. Reclassification of one Senior Code Enforcement Officer (*\$6,423 annual cost*) in the Development Services department to Code Enforcement Supervisor to better reflect duties currently being done and the need for formal supervision within the division.
15. Reclassification of a Management Analyst to a Communications & Marketing Manager (*\$13,533 annual cost*) to create and implement a comprehensive and unified communications and marketing strategic plan, conduct all public information officer related duties, handle government relations, coordinate grant funding with the City's lobbyist and facilitate special projects.

16. Reclassification of an Account Clerk to an Accounting Technician in the Finance Department (\$6,492 annual cost) to better reflect the duties currently being done and the needs of the department.
17. Reclassification of an Assistant to the City Administrator to a Deputy Director of Administrative Services (\$11,162 annual cost) to focus on conducting a Class and Comp Study, establishing a medical provider network plan to reduce workers compensation claims, updating the City's Personnel Rules and Administrative Policy Manual and evaluating the City's insurance pool. This position will also provide support and complex assistance in updating multiple policies within Human Resources while also establishing a health and wellness division in Human Resources. This position is being recommended to better reflect the needs of the department while also ensuring succession planning.

**Capital Improvement Program**

The City's Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next several years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways. Funding for projects scheduled for FY 2023-24 are included in the proposed budget, with the majority of the scheduled projects funded by Measure U, the Sewer Fund, Gas Tax, Development Impact Fees (DIFs), grants and other reimbursements. The proposed CIP for FY 2023-24 includes 22 new projects for a combined total of approximately \$10.7 million.



*FY 2023/24 Proposed CIP by Funding Source*

Major projects scheduled include citywide wayfinding signage, roadway rehabilitation, information technology (IT) infrastructure replacement to address aging servers and technology, completion of the Senior Center/Community Center design, and Gomez Park playground renovation.

In addition to the projects referenced above, the proposed budget also includes a continued investment in the City's parks and open spaces in accordance with the recently adopted Parks Initiative approved by the City Council on March 18, 2021.

As previously mentioned, Policy 460 was amended in October 2022 reducing the allocation of Measure U funds for infrastructure from 60% to 50% effective FY 2023-24. While funding reserves is a prudent use of Measure U funds, the City is facing significant infrastructure needs including street repairs, both arterial and residential, citywide facility repairs and upgrades,

fleet needs as well as park upgrades. To address the immediate needs, staff is proposing the use of \$2.1 million in unassigned fund balance from the General Fund for projects outlined below:

- Wayfinding signage
- Senior/Community Center Design
- Improvements to Administration office in City Hall
- Communications & Marketing Strategic Plan
- Outfitting of new Police patrol units
- ADA Transition plan
- IT Strategic Plan & Smart City Master Plan
- Public Works Maintenance Master Plan & Condition Assessment

In addition, staff is proposing the use of \$2 million in General Fund monies to provide additional funding for the public safety building (\$1.0 million) and as a loan to initiate the Enhanced Infrastructure Financing District (EIFD) project. This \$2 million is needed as a direct result of significantly increased costs for both projects and is representative of cost increases the City has seen on almost all projects put out to bid in the past year, in some instances double the engineer's estimate. The EIFD is a partnership between the City and the County of Orange created to fund streetscape and other infrastructure improvements within the identified district and is designed to encourage private development in the area with a corresponding increase in property values, jobs, and economic activity. Information regarding the EIFD is available on the City's website.

While cost increases have been discouraging, some positive highlights included in the proposed CIP is the award of \$500,000 in grant funds from County Supervisor Chaffee's office as well \$600,000 from a new development agreement to fund the completion of the Senior/ Community Center design. The City consistently seeks grant funds to support capital projects whenever possible to address the substantial capital improvement needs that are currently unfunded.

Due to the scale and complexity of capital improvement projects, they often span two or more fiscal years. In addition to the 22 new projects proposed for FY 2023-24, previously approved projects that are in progress and not yet complete will be carried over into FY 2023-24 after the close of the 2022-23 fiscal year by a separate City Council action. Including both new and carryover projects, the City is actively working on 95 CIP projects.

### ***Fund Balance***

The estimated beginning fund balance for FY 2023-24 is \$21.4 million, of which \$10.3 million is designated as Unassigned Fund Balance. As a result of operations in FY 2023-24, including the planned \$4.1 million from unassigned fund balance to support extraordinary capital needs, it is anticipated that the fund balance will decrease by \$2.3 million for an ending fund balance of \$19.1 million. It is forecasted that the reserve will be funded at 41% of General Fund operating expenses, exceeding the established goal of 25% by the end of FY 2023-24.

<b>Estimated Beginning Fund Balance 7/1/23</b>		<b>\$21,425,994</b>
<b>Fund Balance Designations</b>		
	Non-Spendable	2,128,711
	Restricted	-
	Measure U Contingency Reserve	4,001,682
	GF Reserve	6,478,600
	Unassigned	6,505,596
<b>Estimated Ending Fund Balance 6/30/24</b>		<b>19,114,589</b>
Proposed Budgeted Operating Expenditures		41,921,129
25% Reserve Target Amount		10,480,282
<b>Percent of Target Met</b>		<b>41%</b>

Reviewed and approved:

\_\_\_\_\_  
 Jennifer Lampman  
 Director of Finance

Reviewed and approved:

\_\_\_\_\_  
 Damien R. Arrula  
 City Administrator

Attachments:

1. FY 2023-24 Proposed General Fund Budget PowerPoint Presentation
2. FY 2023-24 Proposed Budget



# Proposed Annual Operating Budget & CIP Fiscal Year 2023-24

*May 16, 2023*





# Presentation Overview

- FY 2023/24 Proposed Budget Overview (All Funds)
- FY 2023/24 Proposed General Fund Budget
- Significant Changes
- Position Allocation (staffing)
- Measure U
- Fund Balance
- Capital Improvement Program (CIP)
- Next Steps

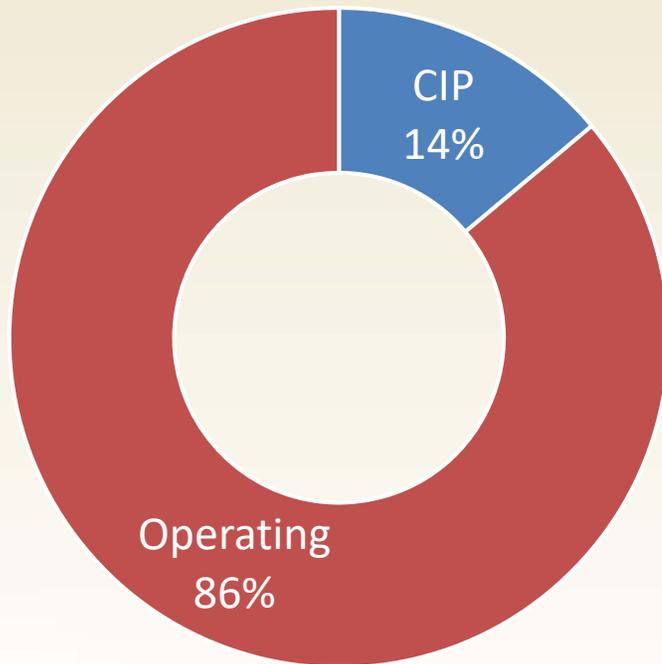


# Proposed FY 2023/24 Budget

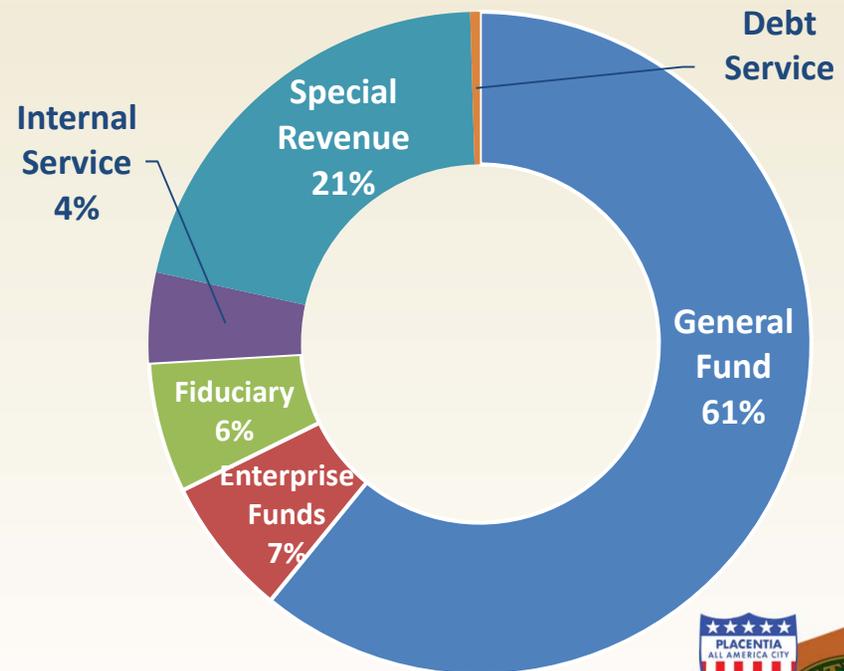
## All Funds-in millions

Total Proposed Revenues- \$84,855,133  
Total Proposed Expenditures- \$85,583,391

Total Budget



Operating Budget





# FY 2023/24 Proposed Budget All Funds

Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/ to (Decr) to Fund Balance
General Fund	\$49,801,418	\$52,112,823*	(\$2,311,405)
Special Revenue	19,249,880	18,041,353	1,208,527
Debt Service	403,750	403,750	-
Enterprise	6,209,550	5,830,930	378,620
Internal Service	3,743,500	3,743,500	-
Fiduciary	5,447,035	5,451,035	(\$4,000)
<b>Totals</b>	<b>\$84,855,133</b>	<b>\$85,583,391</b>	<b>(728,258)</b>

*\*Includes \$4.1 Million in one-time capital expenses*





# FY 2023/24 Proposed General Fund Budget

- Proposed budget is balanced, provides resources necessary to maintain or enhance service levels and prioritizes funding of reserves

	Proposed FY23/24 Budget
General Fund Revenue	\$49,801,418
General Fund Expenses	\$52,112,823
<i>Variance</i>	<i>(\$2,311,405)</i>





# FY 2023/24 Proposed General Fund Budget

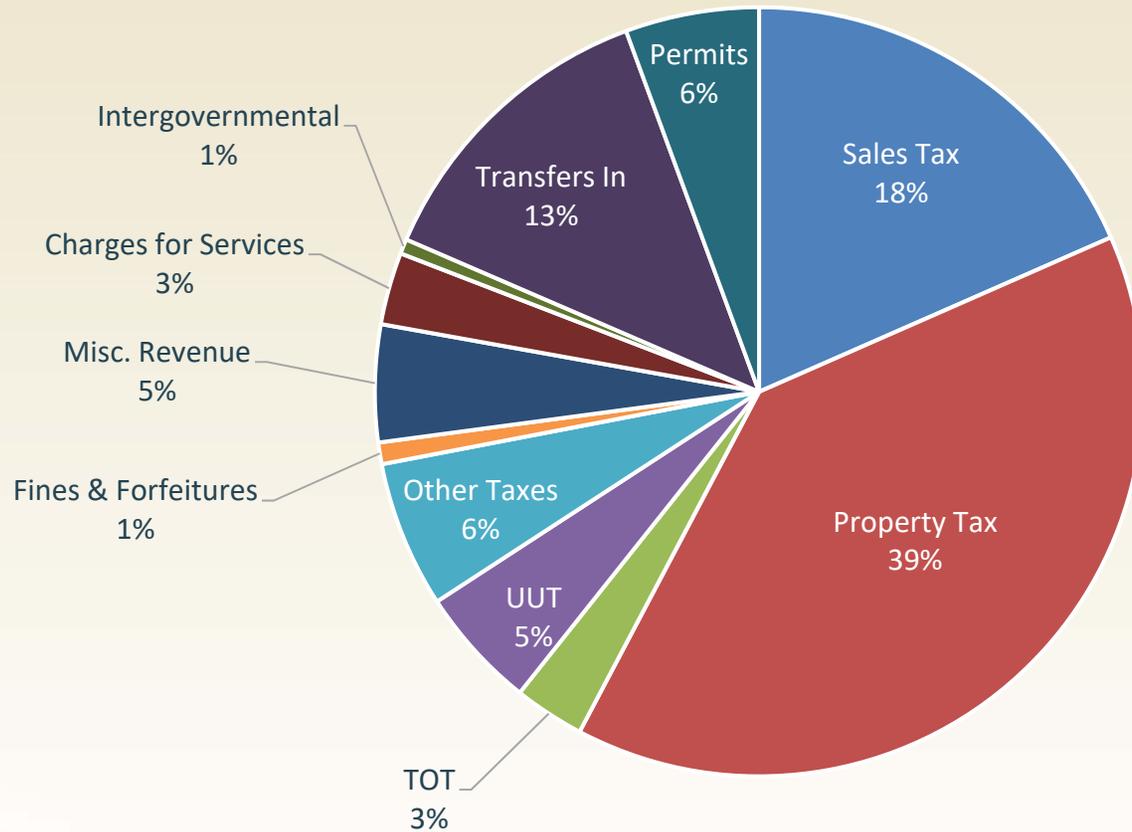
- Proposed budget is balanced, provides resources necessary to maintain or enhance service levels and prioritizes funding of reserves

	Proposed FY23/24 Budget
Total General Fund Revenue	\$49,801,418
<i>Removing \$920,000 Reserve Funding</i>	<i>(920,000)</i>
General Fund <b>Operating</b> Revenues	\$48,881,418
Total General Fund Expenses	\$52,112,823
<i>Removing One-Time Capital Funding</i>	<i>4,134,280</i>
General Fund Operating Expenses	<b>\$47,978,543</b>
General Fund <b>Operating</b> Variance	<b>\$902,875</b>





# Proposed FY 2023/24 Budget General Fund Revenues- \$49,801,418





# General Fund Operating Revenues

Revenue Type	FY 2022/23 Amended Budget	FY 2022/23 Year End Estimates	FY 2023/24 Proposed Budget	Variance to FY22/23 Amended Budget
Property Taxes	\$18,438,083	\$18,438,083	\$19,578,023	6.2%
Sales & Use Taxes	8,975,000	8,975,000	9,175,000	2.2%
Other Taxes	7,104,140	7,104,140	7,095,500	(0.1%)
Permits	2,499,768	2,540,605	2,802,000	12.1%
Fines & Forfeitures	377,000	383,298	452,500	20.0%
Intergovernmental	9,456,422	9,176,239	312,000	(96.7%)
Charges for Services	1,504,659	1,418,877	1,514,000	0.6%
Miscellaneous	1,963,660	2,146,809	2,454,000	25.0%
<b>Total Operating Revenues</b>	<b>50,318,732</b>	<b>50,183,051</b>	<b>43,383,023</b>	<b>(13.8%)</b>
Transfers In				
Measure U Transfers In				
Employee Retention	2,655,000	2,655,000	2,760,000	4.0%
OPEB	885,000	885,000	1,690,595	91.0%
Measure U Reserve	-	-	920,000	-
<b>Total Transfers In</b>	<b>5,087,973</b>	<b>4,408,618</b>	<b>5,370,595</b>	<b>5.6%</b>
<b>Total Resources</b>	<b>55,406,705</b>	<b>54,591,668</b>	<b>49,801,418</b>	<b>(10.1%)</b>



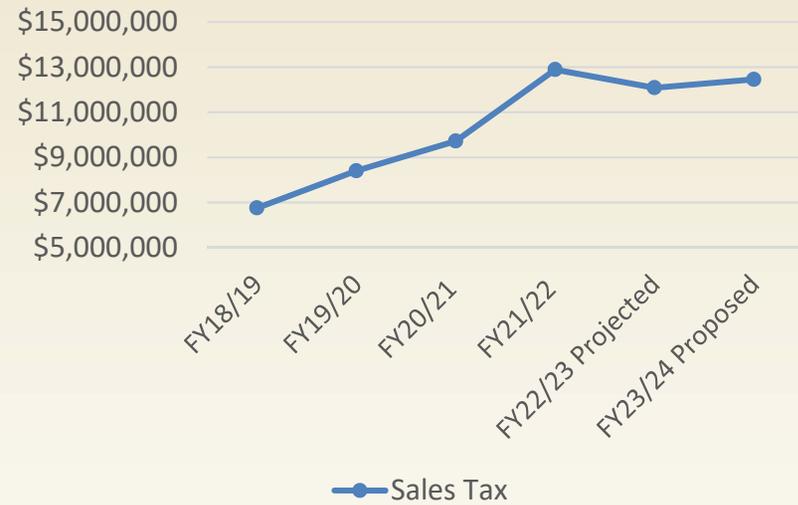


# General Fund Revenue- Top Sources

### Property Tax



### Sales Tax (Including Transfer from Measure U)

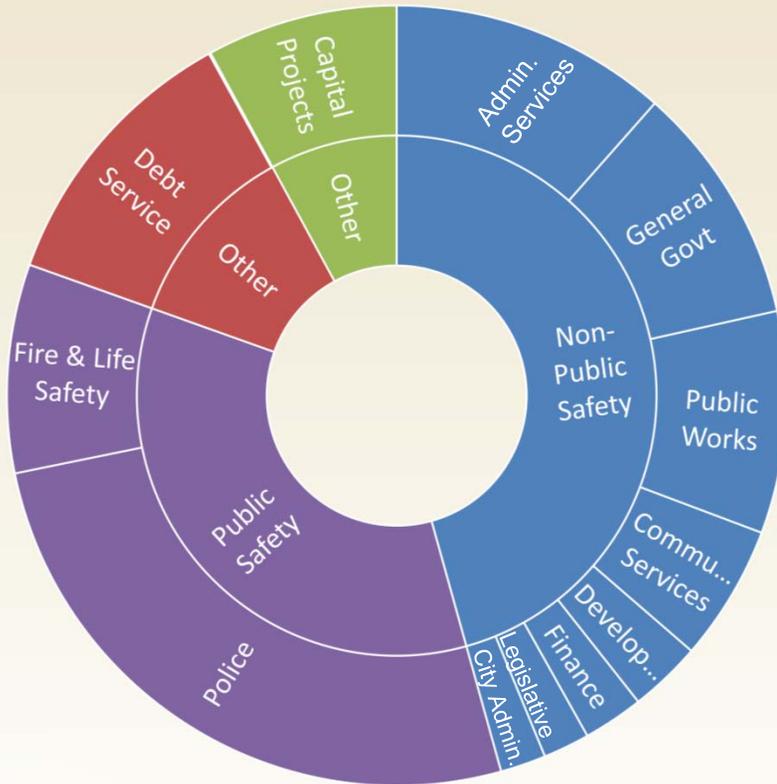




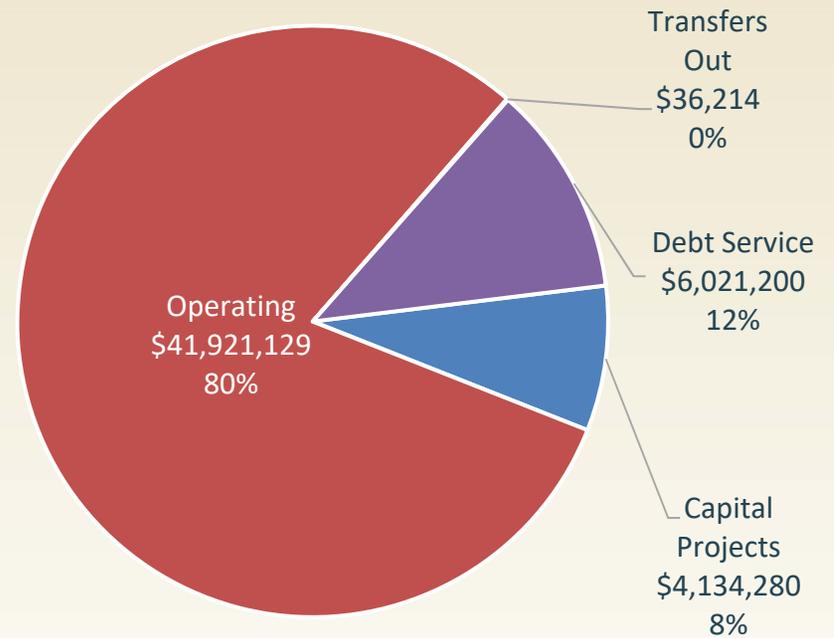
# Proposed FY 2023/24 Budget

## General Fund Expenditures- \$52,112,823

BY DEPARTMENT



BY EXPENDITURE TYPE





# FY 2023/24 General Fund Expenditures by Department

Department	FY 2022/23 Amended Budget	FY 2022/23 Year End Estimates	FY 2023/24 Proposed Budget	Variance to FY22/23 Amended Budget
Legislative	\$1,124,000	\$731,159	\$1,004,000	(10.7%)
City Administrator	633,100	637,225	985,377	55.6%
Administrative Services	5,870,871	4,868,462	6,002,513	2.2%
Community Services	2,728,980	2,417,586	2,938,052	7.7%
Development Services	1,835,200	1,531,314	1,565,800	(14.7%)
Finance	1,222,250	1,081,655	1,305,000	6.8%
Fire & Life Safety	4,337,000	3,826,286	4,503,794	3.8%
Police	12,872,739	11,533,493	13,612,323	5.7%
Public Works	4,758,665	4,084,973	4,795,070	<b>0.8%</b>
General Government	5,224,700	5,425,835	5,209,200	(0.3%)
<b>Total Expenditures</b>	<b>\$40,607,505</b>	<b>\$36,137,989</b>	<b>\$41,921,129</b>	<b>3.2%</b>





# Position Allocation

- Proposed budget includes funding for 200.0 FTE employees, and authorization for 4.0 FTE overhires in Police and Public Safety Communication Departments





# Position Allocation Proposed Changes

- Adjustments to salaries in accordance with anticipated merit increases and assumptions for in-progress labor negotiations

## Police Department

- Proposed addition of one Sergeant
  - Need for additional personnel to maintain adequate staffing and will decrease overtime in the Sergeant ranks
- Proposed addition of one Police Records Specialist
  - Position needed to relieve IT Sergeant from duties associated with providing body worn camera footage, due to the State mandated change requiring court packets to be responded to within 48 hours and to provide more counter hours to the public





# Position Allocation Proposed Changes

## Finance

- Proposed reclassification of an Account Clerk to Accounting Technician
  - Better reflects the duties being done and needs of the department

## Information Technology

- Proposed addition of an IT Technician and IT Specialist to handle duties previously provided by an outside contractor.
  - Estimated cost savings of up to \$300,000 per year
  - Staff is researching appropriate staffing levels with possible recommendation for one additional position at mid-year





# Position Allocation Proposed Changes

## Development Services

- Proposed reclassification of a Senior Planner to a Planning Manager
- Proposed reclassification of a Senior Code Enforcement Officer to a Code Enforcement Supervisor
- Proposed addition of 1.0 FTE Code Enforcement Officer
- Proposed addition of 1.0 Building Permit Technician
- Proposed addition of 1.0 Plans Examiner

*\*Costs of proposed changes in Development Services are offset by reduction in contract expenses*





# Position Allocation Proposed Changes

## Public Works

- Proposed addition of a Public Works Manager (Administrative Services) to implement a new asset management program, complete a facilities condition assessment, implement recommended changes and manage City maintenance operations and programs in a more proactive manner

## Fire & Life Safety

- Proposed reclassification of Patrol Engineer to Firefighter and proposed addition of 2.0 FTE Firefighters
  - Pilot program assigning a Firefighter to the patrol unit on all three shifts. The City has submitted an application for grant funds to cover expenses with results announced in September





# Position Allocation Proposed Changes

## Administrative Services

- Proposed transfer in and reclassification of an Assistant to the City Administrator to Deputy Director of Administrative Services to focus on citywide projects and policies

## City Administrator's Office

- Proposed transfer in and reclassification of a Management Analyst to Communications & Marketing Manager to create and implement a comprehensive citywide communications and marketing strategic plan, government relations and conduct public information duties
- Proposed addition of 1.0 FTE Senior Management Analyst to focus on economic development





# Position Allocation Proposed Changes

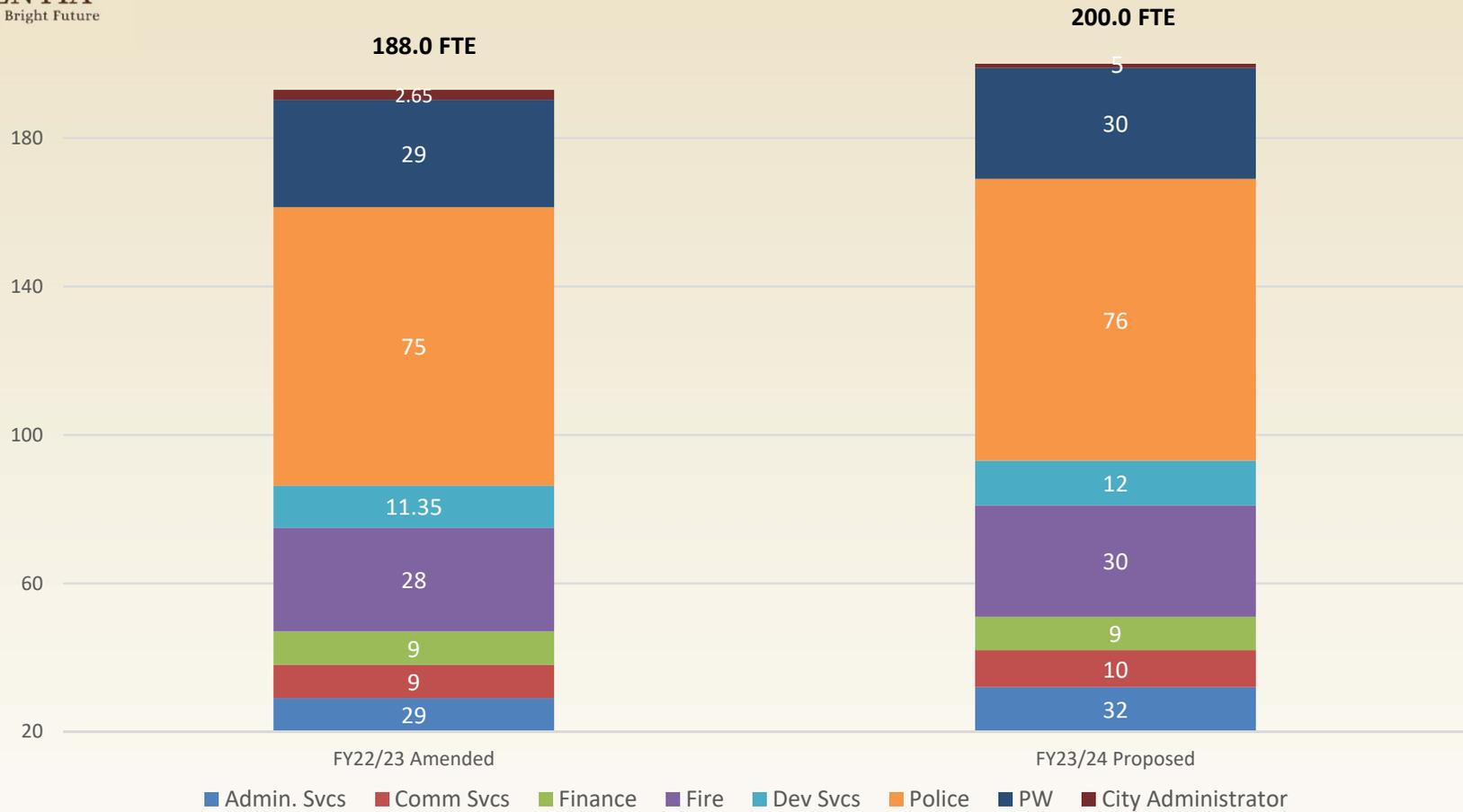
## Community Services

- Proposed addition of 1.0 FTE Facilities Maintenance Technician to address significant backlog in facility maintenance and day-to-day needs of the department to ensure consistent or increased rental of city facilities





# Citywide FTE by Department



*Excludes Over-hires*





# General Fund Reserve Policy

General Fund Reserve Policy 460 was designed as a result of approval of Measure U by voters and establishes:

- Guidelines for reserves
- Minimum contingency reserve of 25% of operating expenditures
- Allocation formulas for new, unrestricted on-going and one-time revenues for specific purposes
- Purposes and uses of reserves





# FY 2023/24 - Measure U Contributions to Reserves

*Reserve target of 25% has been met*

<b>2023-24 Proposed Measure U Budget - \$9,200,000</b>		
<b>Current Allocations</b>	<b>After GF Reserve Target Met*</b>	<b>Amount</b>
<b>Infrastructure, Vehicles, and Equipment</b>	<b>50%</b>	<b>\$4,600,000</b>
<b>Post-Employment Benefits Sustainability*</b>	<b>10%</b>	<b>\$1,690,595</b>
<b>Employee Recruitment and Retention (including additional staff)</b>	<b>30%</b>	<b>\$2,760,000</b>
<b>General Fund Unassigned Fund Balance</b>	<b>10%</b>	<b>\$920,000</b>

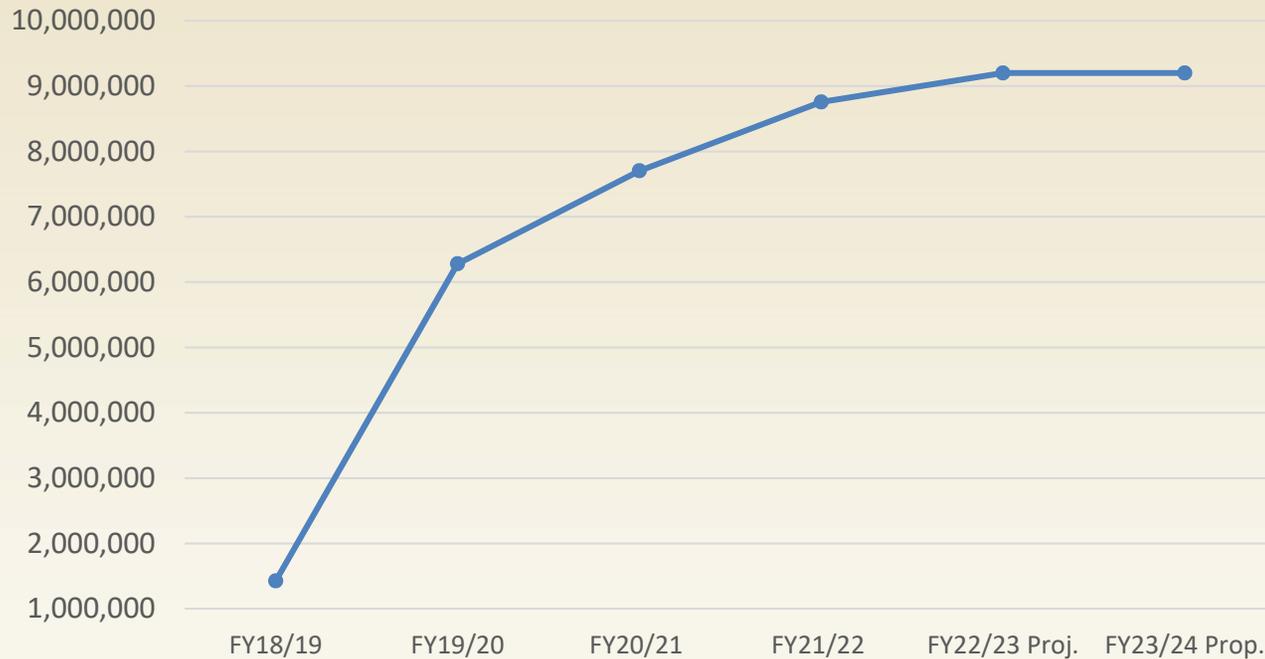
*\*Includes one-time additional \$770,595 from Measure U Fund Balance for payment to Section 115 Trust*





# Measure U Historical Performance

Measure U Revenue



*\*Measure was approved by voters in 2018 and became effective April 2019*



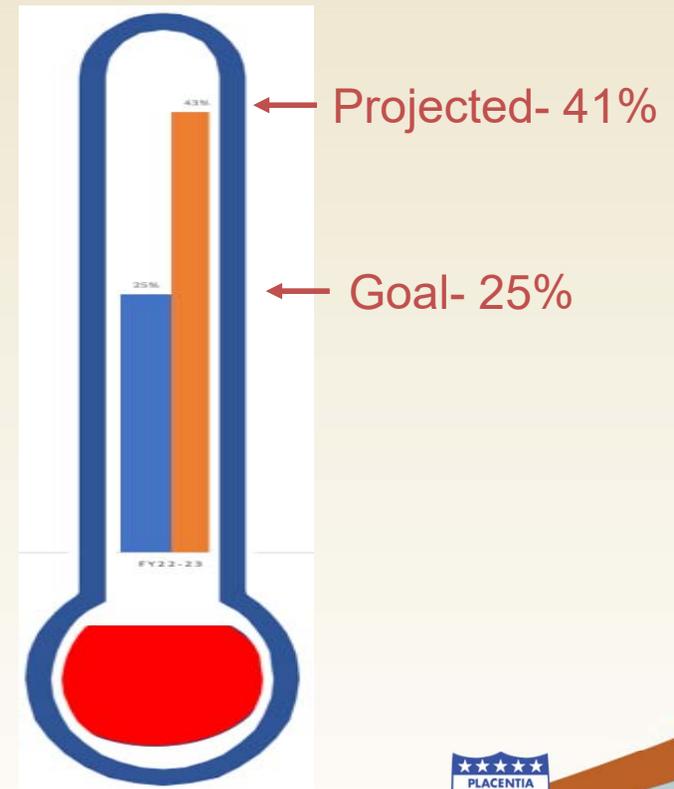


# FY 2023/24 Proposed General Fund-Fund Balance

## Contingency Reserve/Unassigned Fund Balance

<b>Estimated Beginning Fund Balance 7/1/2023</b>	<b>\$21,425,994</b>
Projected Change in Fund Balance	(2,311,405)
<b>Projected Ending Fund Balance at 6/30/24</b>	<b>19,114,589</b>
<b>Fund Balance Designations</b>	
Non-Spendable	2,128,711
Restricted	-
General Fund Reserve	6,478,600
Contingency Reserve	4,001,682
Unassigned Fund Balance	6,505,596

<b>Estimated Ending Fund Balance 6/30/24</b>	<b>\$19,114,589</b>
Projected Operating Expenditures	41,921,129
25% FB Target	10,480,282
General Fund Operating Reserve %	41%





# Capital Improvement Program (CIP)





# Capital Improvement Program (CIP)

- The City's Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure for the next year and includes new projects and carryover projects from previous years encompassing upgrades to existing facilities as well as rehabilitation of streets and roadways.





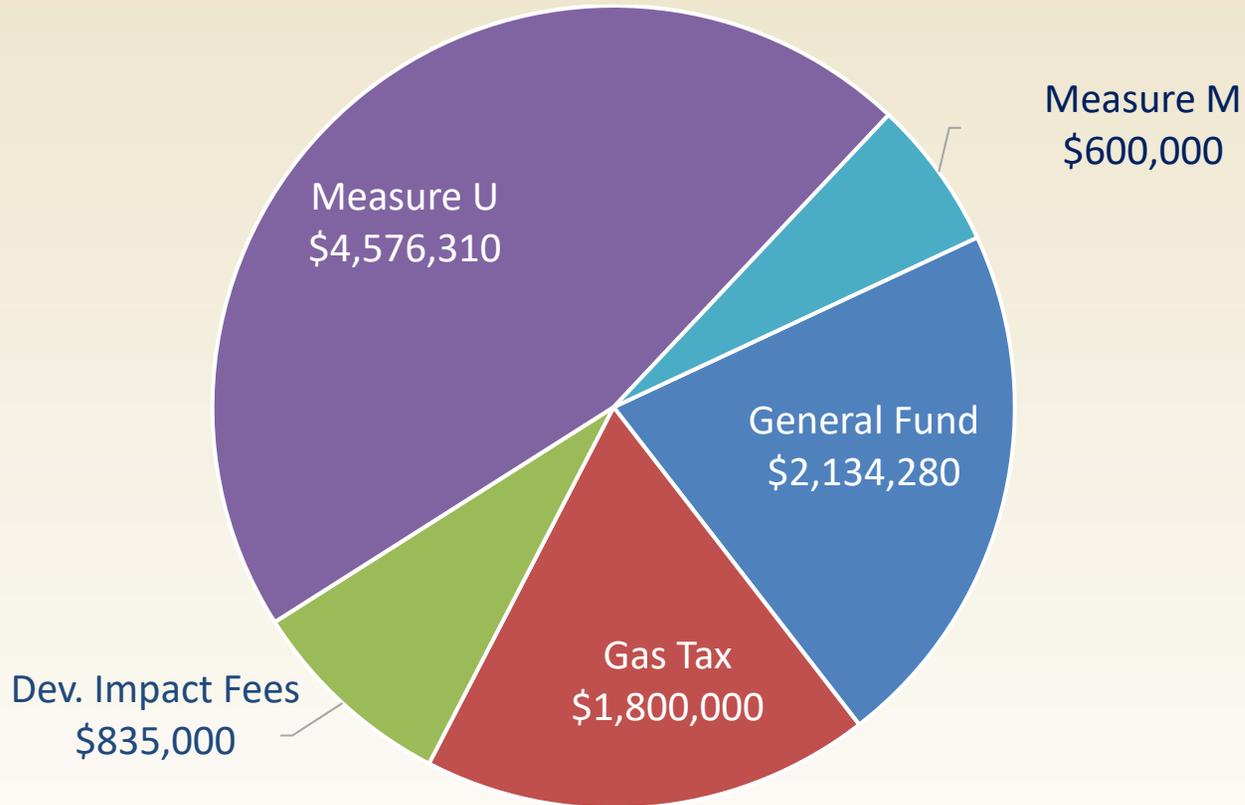
# Capital Improvement Program (CIP)- Project Types

Project Type	New Project Count	Amount	% Of Total CIP Funding	Total Projects with Carryover
Streets & Streetscapes	7	\$6,626,310	60%	16
Traffic and Transportation	3	435,000	4%	10
Sewer	0	-	0%	1
Storm Drain	0	-	0%	1
City Buildings & Facilities	0	1,782,000	16%	25
Technology	2	125,000	1%	5
Parks	4	889,280	8%	24
Vehicles	2	415,000	6%	3
Major Studies	4	400,000	4%	11
<b>Total</b>	<b>22</b>	<b>\$10,672,590</b>	<b>100%</b>	<b>96</b>





# CIP Projects by Funding Source





# CIP Projects- Parks

Project	Amount
Tuffree Park Sidewalk Replacement Project	\$54,280
Gomez Park and Playground Renovation Project	600,000
Tuffree Park Sports Fields Lights	185,000
Koch Park Sidewalk Replacement Project	50,000
<b>Total Parks</b>	<b>\$889,280</b>





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# CIP Projects- Streets

Project	Amount
Crowther Avenue Street Resurfacing Project	250,000
Bastanchury Road Landscaped Median Renovation Project Phase 1 - City Limit to Placentia Avenue	63,155
Yorba Linda Boulevard Landscaped Median Renovation Project	63,155
FY 2022-23 Roadway Rehab Construction	5,400,000
Citywide Sidewalk Repair Program	150,000
City General Wayfinding Signage (No Monument or Gantry Signs)	200,000
City Intersection Street Name Sign Replacement (Wayfinding)	500,000
<b>Total Streets</b>	<b>\$6,626,310</b>





# CIP Projects- City Buildings

Project	Amount
Civic Center EV Charging Stations	227,000
Senior/Community Center A&E Design Completion	1,100,000
Admin Office Improvement Project	180,000
EOC Office Renovation	25,000
Fire Stations Roof Replacement Project	250,000
<b>Total City Buildings</b>	<b>\$1,782,000</b>





# CIP Projects-Other

Type of Project	Project	Amount
Traffic	TOD Traffic Mitigation Improvement Project	300,000
Traffic	Opticom Traffic Signal Preemption Devices - 9 intersections	110,000
Traffic	Traffic Signal Back-Up Batteries	25,000
Technology	Desktop Computer Replacement Program	75,000
Technology	City Facilities Server/Network Upgrades	50,000
Vehicles	PD Patrol Units Replacement (7)	325,000
Vehicles	PW Light Duty Truck Replacement (2)	90,000
Major Studies	ADA Transition Plan	150,000
Major Studies	IT Strategic Plan & Smart City Master Plan	100,000
Major Studies	PW Maintenance Master Plan & Condition Assessment	100,000
Major Studies	Communications/Marketing Strategic Plan	50,000
	<b>Total Other</b>	<b>\$1,375,000</b>





# Recommendations

It is recommended that the City Council take the following actions:

1. Review and discuss the Proposed FY 2023-24 Annual Operating Budget and CIP and provide input and direction for final budget adoption; and
2. Set the date of the public hearing for budget adoption as June 6, 2023, at 7:00 p.m.



# Questions?



**PLACENTIA**  
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# City of Placentia

FY 2023-24  
PROPOSED  
BUDGET



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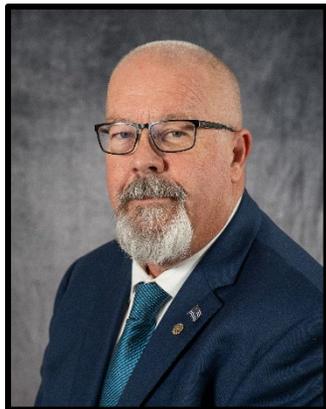
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# City Directory

The City Council consists of five members elected by the district. Council terms are four years, with elections held every two years. Either two or three members are elected in any given election cycle. Every year, the current City Council Members, elect a Mayor and Mayor Pro Tempore who serve for one year. The City Council also serves as the governing body for the Successor Agency, Public Finance Authority and the Placentia Industrial Commercial Development Authority. City Council members may not serve more than three consecutive terms and are responsible for selecting and reviewing the City Administrator who is responsible for managing the day-to-day operations of the City and implementing the policies set by the City Council.

## CITY COUNCIL MEMBERS



*Ward L. Smith  
Mayor  
District 5*



*Jeremy B. Yamaguchi  
Mayor Pro-Tem,  
District 3*



*Chad P. Wanke  
Councilmember,  
District 4*



*Kevin Kirwin  
Councilmember,  
District 2*



*Rhonda Shader  
Councilmember,  
District 1*

## CITY OFFICIALS

City Clerk	Robert S. McKinnell
City Treasurer	Kevin Larson
City Administrator	Damien Arrula
Deputy City Administrator	Luis Estevez
Deputy City Administrator	Rosanna Ramirez
Chief of Police	Brad Butts
Fire Chief	Jason Dobine
Director of Finance	Jennifer Lampman
Director of Development Services	Joseph Lambert
Director of Community Services	Karen Crocker
Director of Human Resources	Alice Burnett

*City Council meetings are held on the 1<sup>st</sup> & 3<sup>rd</sup> Tuesday of the month at 7:00 p.m. and are located in the City Hall Council Chambers.*



## OFFICE OF THE CITY ADMINISTRATOR

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**FROM:** DAMIEN R. ARRULA, CITY ADMINISTRATOR

**DATE:** May 16, 2023

**SUBJECT:** PROPOSED FISCAL YEAR 2023-24 OPERATING BUDGET

---

In compliance with City Charter Section 1203, the Proposed FY 2023-24 Operating Budget and Capital Improvement Program are presented for your review and consideration. The Proposed Budget reflects the City's continued improvement in its financial strength and provides the resources necessary to support, expand and/ or improve the many services and amenities provided by the City that help make Placentia a world class community in which to conduct business as well as shop, dine and play.

As has been the pattern in recent fiscal years, the City once again is preparing the budget under tumultuous economic conditions. High inflation, decreasing home values and sales, interest rate increases, increased costs for construction, unfunded State mandates, and the overall unknown trajectory of the economy are all present and have impacted the preparation of the proposed budget. Staff has conducted extensive forecasting with our consultants and worked diligently to mitigate these impacts while remaining focused on providing quality service in alignment with the City Council's Strategic Plan goals and objectives.

The proposed budget continues the City's strategy of conservative, sustainable revenue forecasts and cautious growth to better enable it to quickly adapt to the changing economy while maintaining essential city services to the community. The resulting, Proposed FY 2023-24 budget is balanced, supports the operating needs of the City, reflects the City's commitment to

transparency and fiscal accountability and will be consistently reviewed to ensure projected revenues remain at or above the level assumed in the budget.

***FY 2023-24 Proposed Budget Summary***

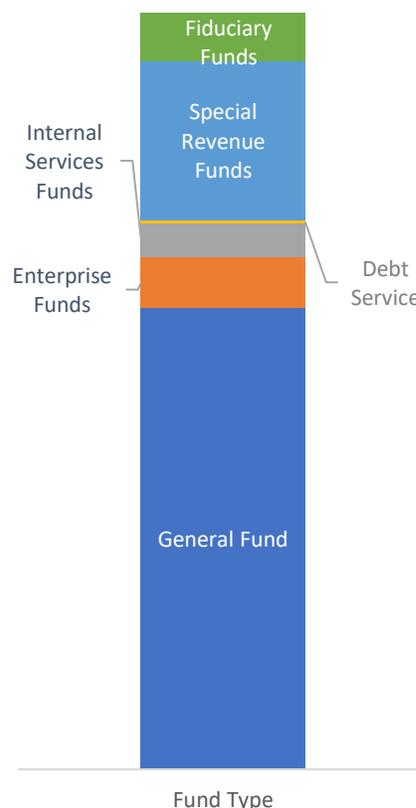
The proposed FY 2023-24 citywide operating budget is \$85.6 million, an increase of 6.5% over the Adopted FY 2022-23 budget. These expenses are supported by \$84.9 million in revenue, an increase of 3.6% from the current fiscal year’s adopted budget. These total figures reflect revenues and expenses for all funds citywide including the General Fund, Enterprise Funds, Debt Service Funds and Special Revenue Funds.

Enterprise Funds are proprietary funds supported by user fees and charges. The rates charged to customers for these services cover the costs of operation, maintenance and capital and infrastructure improvements. The City maintains two Enterprise Funds including Sewer and Solid Waste (Refuse). Expenditures for FY 2023-24 for these funds are proposed to be \$5.8 Million for both operating and capital expenses.

Internal Service Funds, including employee health and welfare, risk management, and equipment replacement account for activities provided to one City department by another City department. The Proposed FY 2023-24 budget includes \$3.7 million in funding for these funds.

Special Revenue Funds are funds legally restricted to a specific purpose. Examples of Special Revenue Funds include the Gas Tax Fund and the Community Development Block Grant (CDBG). In total, expenses in Special Revenue Funds are proposed at \$17.8 million for FY 2023-24 inclusive of Measure U.

Proposed revenues and expenses by fund type are outlined below:



Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/(Decr)
General Fund	\$49,801,418	\$52,112,823	(\$2,311,405)
Special Revenue	19,249,880	17,759,653	1,490,226
Debt Service	403,750	403,750	-
Enterprise	6,209,550	5,830,930	378,620
Capital Projects Fund	-	281,700	(281,700)
Internal Service	3,743,500	3,743,500	-
Fiduciary	3,819,000	3,819,000	-

Agency Fund	1,628,035	1,632,035	(4,000)
Totals	84,855,133	85,583,391	(728,258)

**General Fund**

The General Fund is the primary operating fund of the City and supports fundamental services including Police, Fire & Life Safety, Development Services, Community Services and general administration. Revenue for this fund comes from general taxes such as property tax, sales tax, transfers from Measure U, transient occupancy taxes as well as a variety of user and permit fees and other smaller sources. The Proposed Budget for FY 2023-24 for the General Fund is \$52.1 million in operating expenses supported by \$49.8 million in operating revenue, with the planned use of unassigned fund balance to support the difference. Unassigned fund balance is the term used for funds accumulated through managed savings and/ or higher than anticipated revenues in prior years that are in addition to the City’s twenty-five percent (25%) contingency reserve.

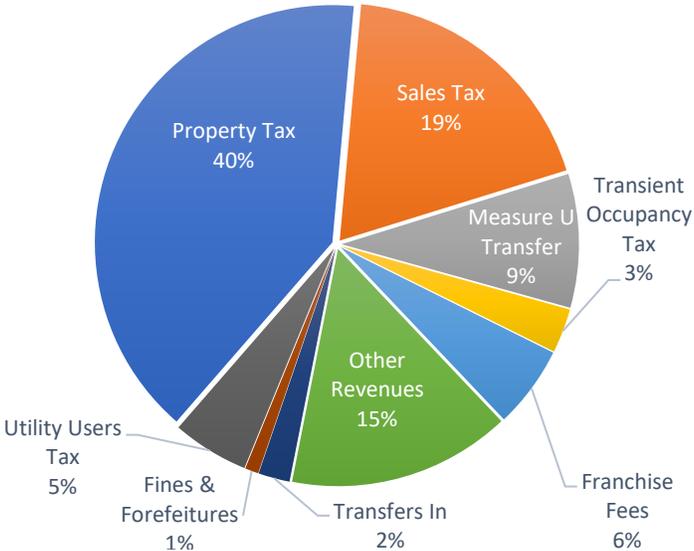
The proposed use of unassigned fund balance does not indicate a structural deficit but is recommended to be used for one-time capital needs to address aging facilities and technology and is not intended to support the day-to-day operations of the City.

**General Fund Revenue Highlights**

Property Tax revenue in FY 2023-24 is projected to be \$19,578,023, an increase of \$1,185,089 over the FY 2022-23 Adopted budget. Increases in property tax are due to a combination of property turnover and resulting reassessments and the two percent per year inflation factor for property assessments allowable under Proposition 13.

Sales Tax, excluding Measure U, is projected to increase by approximately 2.2% in FY 2023-24 from the Amended FY 2022-23 budget and totals approximately \$9.2 million. This increase is attributable to a combination of sales derived from new businesses within the community, inflationary impacts on the cost of goods and the impact of the South Dakota vs. Wayfair case.

The Wayfair case was decided by the Supreme Court in 2018 and was implemented in California in April 2019. The case, and subsequent state

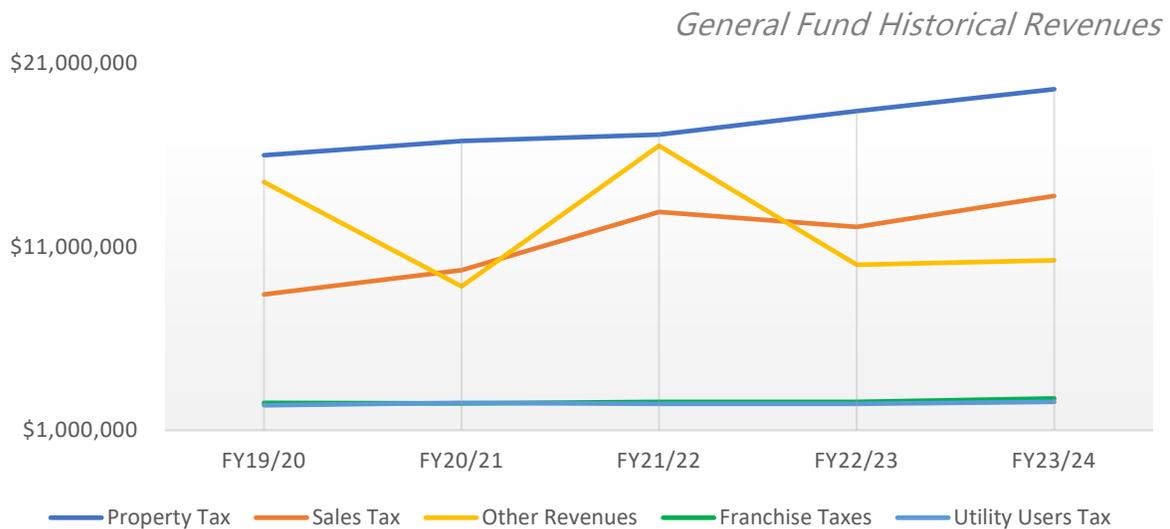


*FY 2023/24 Proposed General Fund Revenue by Type*

legislation requires online retail sellers to collect and remit sales tax on taxable sales shipped into the state. Revenue from the tax is then allocated to a countywide pool based upon the point of delivery of the product purchased. As online shopping has surged in popularity both before and during the pandemic, the City's portion of the countywide pool has increased dramatically and accounted for 16% of the City's total sales tax as of the quarter ending December 2022, down from a high of 21% for the quarter ending December 2020.

Transient occupancy tax (TOT), otherwise known as "the bed tax" is tax paid by visitors staying overnight in one of our local hotels and/or short-term rentals operating within the City. The Proposed Budget assumes \$1,475,000 in revenue, 8% higher than the FY 2022-23 Adopted Budget. This large increase is due to a combination of increased travel as the public becomes comfortable travelling post pandemic shutdowns, higher nightly hotel rates and a slightly higher number of short-term rentals operating within the City.

Fines & Forfeitures are projected to increase 20% from the prior fiscal year due to the projected increase in staffing levels for the Police Department and allowing for motor officers, as well as anticipated increases in administrative citations due to the addition of one full time Code Enforcement Officer.



	FY 2022/23 Amended Budget	FY 2022/23 Year End Estimates	FY 2023/24 Proposed Budget	Variance to Amended Budget
<b>Revenue</b>				
Property Taxes	\$18,438,083	\$18,438,083	\$19,578,023	6.18%
Sales & Use Taxes	8,975,000	8,975,000	9,175,000	2.23%
Other Taxes	7,104,140	7,104,140	7,095,500	(0.12%)
Permits/Licenses	2,499,768	2,530,907	2,802,000	12.09%
Fines & Forfeitures	377,000	383,298	452,500	20.03%
Intergovernmental	9,456,422	9,176,239	312,000	(96.70%)
Charges for Services	1,504,659	1,418,548	1,514,000	0.62%
Miscellaneous	1,963,660	2,146,809	2,454,000	24.97%
<b>Total Operating Revenues</b>	<b>50,318,732</b>	<b>50,173,024</b>	<b>43,383,023</b>	<b>(13.78%)</b>
Transfers In	1,547,973	868,618	1,047,800	(32.31%)
Measure U Transfers-In				
Employee Retention	2,655,000	2,655,000	2,760,000	3.95%
Measure U Reserve	-	-	920,000	-
OPEB	885,000	885,000	1,690,595	91.03%
<b>Total Transfers In</b>	<b>5,087,973</b>	<b>4,408,618</b>	<b>6,418,395</b>	<b>8.07%</b>
<b>Total Resources</b>	<b>\$55,406,705</b>	<b>\$54,581,642</b>	<b>\$49,801,418</b>	<b>(11.78%)</b>

***General Fund Expenditure Highlights***

General Fund expenditures are broken into three distinct types- operating, debt service and capital. Operating expenses are those required to support the day-to-day operations of the City including personnel expenses, professional services, maintenance expenses and training and are supported by revenue generated in the same fiscal year the expenses occur. Debt service supports the principal and interest payments on loans and bonds the City has used to finance capital projects and/or pension obligations. Capital expenses are one-time expenditures for large purchases such as vehicles, technology upgrades and other equipment that has a useful life exceeding one year and are typically funded with one-time funding sources such as reimbursements, development agreements, or the use of unassigned fund balance.

The Proposed FY 2023-24 General Fund Budget includes \$41.9 Million in department expenses, \$6.1 million for debt service and transfers and \$4,134,280 in capital expenditures. This represents a decrease of 4% for the General Fund from the current fiscal year’s amended budget. As presented, the Proposed Budget is balanced, maintains, or enhances city service levels while fully funding the General Fund contingency reserve at 41%.

Proposed General Fund budgets for the respective departments are listed below:

Departments	FY 2022/23	FY 2023/24	Variance
	Amended Budget	Proposed Budget	
Legislative	1,124,000	1,004,000	(10.7%)
City Administrator	633,100	985,377	55.6%
Administrative Services	5,870,871	6,002,513	2.2%
Finance	1,222,250	1,305,000	6.8%
Development Services	1,835,200	1,565,800	(14.7%)
Police	12,872,739	13,612,323	5.7%
Fire & Life Safety	4,337,000	4,503,794	3.8%
Public Works	4,758,665	4,795,070	0.8%
Community Services	2,728,980	2,938,052	5.0%
General Government	5,224,700	5,209,200	(0.3%)
<b>Total Department Expenses</b>	<b>40,607,505</b>	<b>41,921,129</b>	<b>3.1%</b>
Capital Improvement Program	12,615,484	4,134,280	(67.2%)
Transfers Out	37,500	36,214	(3.4%)
Debt Service	5,215,750	6,021,200	15.4%
<b>Total Expenditures</b>	<b>58,476,239</b>	<b>52,112,823</b>	<b>(12.6%)</b>

### ***Significant Changes***

Administrative Services increases are caused by the transfer and reclassification of one position from the Development Services department as well as funding for a citywide classification and compensation study per the City Council approved Strategic Plan. In addition, the City is proposing bringing Information Technology (IT) services in-house with the addition of two (2) IT staff positions. This change will give the City greater control and security over its information technology system and is expected to save approximately \$300,000 annually based upon the results of the recent RFP conducted for IT Managed Services.

Development Services is decreasing due to the transfer of one position to Administrative Services, two positions to the City Administrator's office as well as a restructuring of the department's organization chart bringing certain positions in-house with a corresponding decrease in contract services.

City Administrator's Office expenses are increasing due to the transfer of two positions from Development Services and the addition of one new position to establish a Communications and Marketing division which will focus on a unified communications and marketing plan. In addition, this will be the first time the City is investing in a stand-alone economic development position to provide more emphasis on citywide economic development projects and affordable housing.

Debt Service- Debt service expenses are increasing due to the planned issuance of debt to fund the construction of the public safety building.

Other Post-Employment Benefits (OPEB)- The City established a Section 115 trust to mitigate potential investment losses from CalPERS and pre-fund OPEB expenses. The City's most recent actuarial study showed an unfunded OPEB liability of approximately \$33 million, with 0% funded. In Fall 2022 City Council directed staff to transfer \$2.4 million from bond proceeds to the Section 115 trust and approved a Section 115 Trust funding policy aimed at reducing the OPEB liability. The Proposed FY 2023-24 budget includes a transfer of \$770,000 which had been committed to for OPEB costs within the Measure U fund balance for several years while the Section 115 trust was implemented, and a policy approved.

Once transferred from the Measure U fund, this \$770,000 will be sent to the Section 115 trust, reducing our liability on the City's balance sheet and may be used to make payments to retirees for health insurance and/or make payments to CalPERS. Staff will be presenting OPEB funding strategies to the City Council at a separate meeting in June 2023.

Policy 460 - In October 2022 the City Council modified Policy No. 460 which guides the allocation of funds received from Measure U. Previously, once the City had achieved a reserve level of 25% the allocation of Measure U monies was to change to the following: 60% to infrastructure, 30% for employee recruitment and retention, and 10% for Other Post-Employment Benefits (OPEB). The update modified the allocation to be: 50% allocated to infrastructure, 30% transferred to the General Fund for employee recruitment and retention, 10% to OPEB and the remaining 10% transferred to the General Fund Contingency Reserve. Transfers in from the Measure U fund total \$2,760,000 for employee retention, \$1,690,595 (inclusive of the \$770,000 discussed above) for OPEB, and \$920,000 for reserve funding for FY 2023-24.

While Measure U has enabled the City to make significant investments in infrastructure over the past few years, there are still substantial facilities, roads and other infrastructure needs that are outstanding including street paving, sidewalks, and pothole repair. The 10% reduction in infrastructure allocation from Measure U funds has resulted in the need for the General Fund to contribute to capital expenses to support much needed projects. The Citizen's Oversight Committee, which oversees spending of Measure U monies met with Staff and recommended maintaining the current allocation percentages and using unassigned fund balance generated from historically managed savings to support capital needs that exceed funds available in the Measure U fund. Those projects include citywide wayfinding signage, completion of the Senior/Community Center design, which is partially funded by revenue from a development agreement and a grant, an ADA transition plan, IT Strategic Plan, unified communications and marketing plan, citywide facilities needs and condition assessment and maintenance master plan as well as smaller projects.

The total amount of capital projects funded by unassigned fund balance in the General Fund is \$2,134,280 with an additional \$2,000,000 supporting the public safety building and the EIFD.

### *Position Allocation (Staffing)*

The FY 2023-24 Proposed Budget includes 200 authorized full-time equivalent (FTE) positions, 7.0 elected officials as well as authorization for 4.0 FTE unfunded overhires in the Police and Public Safety Communication Departments. The Proposed Budget includes any changes to staffing levels that were approved in FY 2022-23.

In addition, the following changes to personnel are recommended in the 2023-24 budget:

1. One (1.0) new Facilities Maintenance Technician (*\$87,090 annual cost*) in the Community Services Department. This position is necessary to address a significant backlog in facility maintenance and manage day-to-day needs of the department to ensure consistent or increased rental of city facilities.
2. One (1.0) new Police Sergeant (*\$164,000 annual cost*) in the Police Department. This position was eliminated several years ago and is needed for appropriate supervision, training staff, and ensuring proper upkeep of department records and policies.
3. One (1.0) new Police Records Specialist in the Police Department (*\$77,600 annual cost*). This position is needed to assume duties related to body worn camera data currently being handled by an IT sergeant as well as comply with court requirements for reports to be submitted within a 48-hour timeframe. In addition, this position will assist the Department in opening the front counter for additional time periods to serve the public.
4. One (1.0) new Code Enforcement Officer (*\$92,630 annual cost*) in the Development Services department. Currently there are two part-time Code Enforcement Officers serving the City however after reviewing surveys of other like-sized agencies and the increasing needs within the City, Staff is proposing the addition of one full-time Code Enforcement Officer with a corresponding \$29,000 decrease in part-time salaries. With two full-time code enforcement officers it is anticipated there will be increased revenue from administrative citations.
5. One (1.0) new Building Permit Technician (*\$80,400 annual cost*) within the Development Services department. This position was previously staffed by an outside contractor and is recommended to be brought in-house to better support the needs of the development community and reduce costs. Bringing this service in-house would save approximately \$34,500 annually compared to contracting for similar services and will ensure redundancy and the proper allocation of staffing at the front counter while also improving customer service.
6. One (1.0) new Plans Examiner (*\$157,660 annual cost*) in the Development Services department. This position was previously staffed by an outside contractor and is recommended to be brought in-house to better support the needs of the development community, reduce costs and better streamline the plan check reviewing process. Bringing this service in-house would save approximately \$52,000 annually compared to contracting

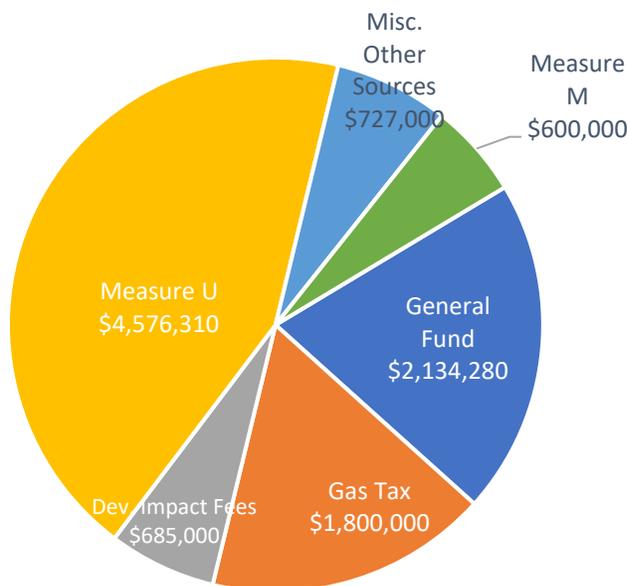
for similar services.

7. One (1.0) new Senior Management Analyst (*\$133,345 annual cost*) in the City Administrator's Office to focus on citywide economic development and affordable housing projects within the City.
8. Two (2.0) new Firefighters (*\$213,280 annual cost*) in the Fire & Life Safety department. These positions are part of a pilot program to staff the patrol vehicle and supplement staffing on each shift. The cost of these positions will be partially offset by filling overtime vacancies, potential strike team revenues, if applicable, as well as the potential receipt of FEMA grant funds.
9. Reclassification of one (1.0) Patrol Engineer (*\$11,370 annual savings*) to Firefighter in the Fire & Life Safety department. This position is currently vacant and has historically been difficult to fill given the unique nature of the schedule. After analysis by Staff, it is recommended to reclassify this position to allow greater staffing flexibility, more coverage for all shifts and overtime savings in accordance with the aforementioned pilot program.
10. One (1.0) new Information Technology Specialist (*\$133,345 annual cost*) in the Administrative Services Department. These duties were previously provided by an outside contractor; however, Staff is recommending bringing these services in-house for greater control, improved customer service and cost savings. Estimated costs of contracting out similar services are \$650,000. Bringing the service in-house could potentially save \$300,000 or more annually.
11. One (1.0) new Information Technology Technician (*\$90,105 annual cost*) in the Administrative Services Department. These duties were previously provided by an outside contractor; however, Staff is recommending bringing these services in-house for greater control, improved customer service and cost savings. Estimated costs of contracting out similar services are \$650,000. Bringing the service in-house could potentially save \$300,000 or more annually.
12. One (1.0) new Public Works Administrative Services Manager (*\$146,950 annual cost*) in the Public Works Department. This position is needed to manage the corporate yard, coordinate a citywide maintenance and operations plan and facilities condition/needs assessment, develop new maintenance software and train all staff to ensure more proactive maintenance of city facilities, as well as manage citywide maintenance contracts.
13. Reclassification of a Senior Planner to a Planning Manager (*\$11,500 annual cost*) in the Development Services department to better reflect the duties currently being done and the needs of the department and for succession planning.
14. Reclassification of one Senior Code Enforcement Officer (*\$6,423 annual cost*) in the Development Services department to Code Enforcement Supervisor to better reflect duties currently being done and the need for formal supervision within the division.

15. Reclassification of a Management Analyst to a Communications & Marketing Manager (*\$13,533 annual cost*) to create and implement a comprehensive and unified communications and marketing strategic plan, conduct all public information officer related duties, handle government relations, coordinate grant funding with the City's lobbyist and facilitate special projects.
16. Reclassification of an Account Clerk to an Accounting Technician in the Finance Department (*\$6,492 annual cost*) to better reflect the duties currently being done and the needs of the department.
17. Reclassification of an Assistant to the City Administrator to a Deputy Director of Administrative Services (*\$11,162 annual cost*) to focus on conducting a Class and Comp Study, establishing a medical provider network plan to reduce workers compensation claims, updating the City's Personnel Rules and Administrative Policy Manual and evaluating the City's insurance pool. This position will also provide support and complex assistance in updating multiple policies within Human Resources while also establishing a health and wellness division in Human Resources. This position is being recommended to better reflect the needs of the department while and ensuring succession planning.

*Capital Improvement Program*

The City's Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next several years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways. Funding for projects scheduled for FY 2023-24 are included in the proposed budget, with the majority of the scheduled projects funded by Measure U, Gas Tax, Development Impact Fees (DIFs), the General Fund grants and other reimbursements. The proposed CIP for FY 2023-24 includes 22 new projects for a combined total of approximately \$10.7 million.



Major projects scheduled include citywide wayfinding signage, roadway rehabilitation, information technology (IT) infrastructure replacement to address aging servers and technology, completion of the Senior Center/ Community Center design, and Gomez Park playground renovation.

In addition to the projects referenced above, the proposed budget also includes a continued investment within the City's parks and open spaces in accordance with the

*FY 2023/24 Proposed CIP by Funding Source*

recently adopted Parks Initiative approved by the City Council on March 18, 2021.

As previously mentioned, Policy 460 was amended in October 2022 reducing the allocation of Measure U funds for infrastructure from 60% to 50% effective FY 2023-24. While funding reserves is a prudent use of Measure U funds, the City is facing significant infrastructure needs including street repairs, both arterial and residential, significant citywide facility repairs and upgrades, fleet needs as well as park upgrades. To address the immediate needs, Staff is proposing the use of \$2.1 million in unassigned fund balance within the General Fund for projects outlined below:

- Wayfinding signage
- Senior/Community Center Design
- Improvements to Administration office in City Hall
- Communications & Marketing Strategic Plan
- Outfitting of new Police patrol units
- ADA Transition plan
- IT Strategic Plan & Smart City Master Plan
- Public Works Maintenance Master Plan & Facility Condition Assessment

In addition, Staff is proposing the use of \$2 million in General Fund monies to provide additional funding for the public safety building and (\$1.0 million) as a loan to initiate the Enhanced Infrastructure Financing District (EIFD) project. This collective \$2 million is needed as a direct result of significantly increased costs for both projects and is representative of cost increases the City has seen on almost all projects put out to bid in the past year, in some instances double the engineer's estimate. The EIFD is a partnership between the City and the County of Orange created to fund streetscape and other infrastructure improvements within the identified district and is designed to encourage private development in the area with a corresponding increase in property values, jobs, and economic activity. Information regarding the EIFD is available on the City's website.

While cost increases have been discouraging, some positive highlights included within the proposed CIP is the award of \$500,000 in grant funds from County Supervisor Chaffee's office as well \$600,000 from a new development agreement to fund the completion of the Senior/Community Center design. The City consistently seeks grant funds to support capital projects whenever possible to address the substantial capital improvement needs that are currently unfunded.

Due to the scale and complexity of capital improvement projects, they often span two or more fiscal years. In addition to the 22 new projects proposed for FY 2023-24, previously approved projects that are in progress and not yet complete will be carried over into FY 2023-24 after the close of the 2022-23 fiscal year by a separate City Council action. Including both new and carryover projects, the City is actively working on 95 CIP projects.

***Conclusion and Final Comments***

In closing, I would like to express my sincere appreciation to the many City staff members across all our departments as well as our Finance Department for their active and thoughtful participation in developing this budget and the capital improvement program. Further, I want to thank every employee for their hard work and ongoing dedication to the community this past year. City Staff consistently provides high quality customer service, completes numerous capital projects, supports local businesses and are steadfast in their support of the community.

I want to also thank the City Council for its continued effective policy leadership and support as we work together toward our collective goal of maintaining the City’s long-term fiscal sustainability while addressing the essential public safety, parks, and street and road repair projects our resident’s desire and deserve.

Lastly, I’m excited to share the City, in its commitment to transparency and community engagement, is initiating a survey designed to gauge community priorities for the upcoming year. The survey will ask community members to prioritize where the City should focus its attention and resources. In recent years the City has focused on addressing homelessness, public safety, senior and community services and enhancing our parks and recreation services, but want to hear from our community partners if there are other areas we should focus on to better serve the needs of our citizenry.

We look forward to reporting back to the City Council and the community on the results of the survey along with the City’s plan to address any possible issues or concerns that arise from the results.

Respectfully submitted,



Damien R. Arrula,  
City Administrator

The City’s Strategic Plan is comprised of the City’s mission statement, goals and objectives, and an action plan. The Strategic Plan is reviewed and updated annually by the City Council and the City’s executive management team at focused strategic planning sessions. Strategic Planning sessions are facilitator led, open to the public and result in measurable objectives for the upcoming year.

The most recent Strategic Planning session took place in May 2023. Participants brainstormed the City’s current strengths, weaknesses, challenges, and opportunities before developing new objectives in line with the established Strategic Goals. These new measurable objectives will be presented to the City Council by staff within the upcoming year.

The FY 2023-24 budget was constructed and developed specifically to support these goals and objectives and reinforce the commitment the City makes to prioritize its core values.

**Mission Statement**

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

**Vision Statement**

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

**Strategic Plan Goals**

Goal 1- Ensure Long-Term Fiscal Sustainability

Goal 2- Ensure that Public Safety Continues to be a High Priority

Goal 3- Promote Community and Economic Development

Goal 4- Increase Community Engagement

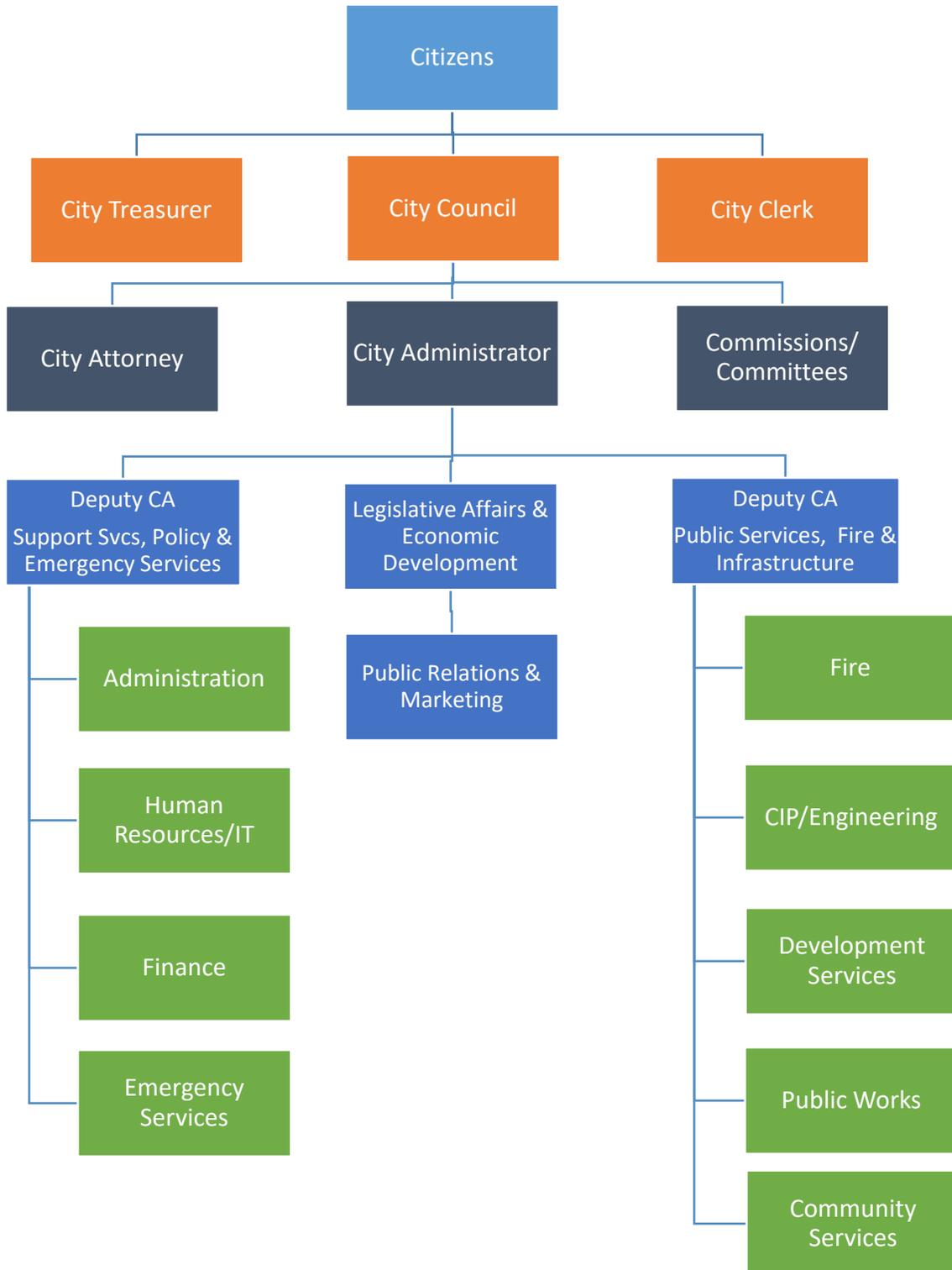
Goal 5- Implement Public Infrastructure to Meet Community Needs

Goal 6- Improve City Beautification

Goal 7- Enhance Employee Development

Goal 8- Improve City Governance

# CITYWIDE ORGANIZATION CHART



**CITY OF PLACENTIA  
POSITION ALLOCATION PLAN  
FISCAL YEAR 2023-24**

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>ELECTED</b>					
MAYOR	1	1	1	1	1
CITY COUNCIL	4	4	4	4	4
CITY CLERK	1	1	1	1	1
CITY TREASURER	1	1	1	1	1
<b>TOTALS</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>APPOINTED (DOES NOT INCLUDE ALTERNATES)</b>					
CITIZENS' OVERSIGHT COMMITTEE	3	3	3	3	3
FINANCIAL AUDIT OVERSIGHT COMMITTEE	5	5	5	5	5
HERITAGE COMMITTEE	7	7	7	7	8
HISTORICAL COMMITTEE	9	9	9	9	9
PARKS ARTS AND RECREATION COMMISSION (PARC)	5	5	5	5	5
PLANNING COMMISSION	7	7	7	7	7
SENIOR ADVISORY COMMITTEE	7	7	7	7	7
SENIOR/COMMUNITY CENTER BLUE RIBBON COMMITTEE	9	9	9	9	9
STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION	5	5	5	5	6
VETERANS ADVISORY COMMITTEE	9	9	9	9	10
<b>TOTALS</b>	<b>66</b>	<b>66</b>	<b>66</b>	<b>66</b>	<b>69</b>

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>CITY ADMINISTRATOR</b>					
CITY ADMINISTRATOR	1	1	1	1	1
ASSISTANT TO THE CA/ECONOMIC DEVELOPMENT MANAGER	0.65	0.65	0.65	0.65	0
EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE CA	1	1	1	1	1
COMMUNICATIONS & MARKETING MANAGER	0	0	0	0	1
DIGITAL MEDIA ANALYST	0	0	0	0	1
SENIOR MANAGEMENT ANALYST	0	0	0	0	1
<b>TOTALS</b>	<b>2.65</b>	<b>2.65</b>	<b>2.65</b>	<b>2.65</b>	<b>5</b>

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>ADMINISTRATIVE SERVICES</b>					
ADMINISTRATIVE ASSISTANT	1	1	1	1	1
ADMINISTRATIVE SPECIALIST	1	1	1	1	1
DEPUTY CITY ADMINISTRATOR	1	1	1	1	1
DEPUTY CITY CLERK	1	1	1	1	1
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	0	0	0	0	1
DIRECTOR OF HUMAN RESOURCES	1	1	1	1	1
HUMAN RESOURCES ANALYST	1	1	1	1	1
HUMAN RESOURCES OFFICE CLERK	1	1	1	1	1
INFORMATION TECHNOLOGY MANAGER	1	1	1	1	1

**CITY OF PLACENTIA  
POSITION ALLOCATION PLAN  
FISCAL YEAR 2023-24**

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>ADMINISTRATIVE SERVICES (CONTINUED)</b>					
INFORMATION TECHNOLOGY SPECIALIST	0	0	0	0	1
INFORMATION TECHNOLOGY TECHNICIAN	0	0	0	0	1
PUBLIC SAFETY COMMUNICATIONS MANAGER	1	1	1	1	1
PUBLIC SAFETY COMMUNICATIONS SUPERVISOR	3	3	3	3	3
PUBLIC SAFETY DISPATCHER (1 OVERHIRE)	13	13	13	13	13
RISK MANAGER	1	1	1	1	1
SENIOR HUMAN RESOURCES ANALYST	1	1	1	1	1
SENIOR HUMAN RESOURCES TECHNICIAN	1	1	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	1	1	1
<b>TOTALS</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>29</b>	<b>32</b>

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>FINANCE</b>					
ACCOUNT CLERK	2	2	1	1	0
ACCOUNTING MANAGER	1	1	1	1	1
ACCOUNTING TECHNICIAN	3	3	3	3	4
DIRECTOR OF FINANCE	1	1	1	1	1
SENIOR ACCOUNTANT	1	1	1	1	1
SENIOR ACCOUNTING TECHNICIAN	0	0	1	1	1
SENIOR FINANCIAL ANALYST	1	1	1	1	1
<b>TOTALS</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>DEVELOPMENT SERVICES</b>					
ADMINISTRATIVE ASSISTANT	0	1	1	1	1
ASSISTANT TO THE CA/ECONOMIC DEVELOPMENT MANAGER	0.35	0.35	0.35	0.35	0
ASSOCIATE PLANNER	1	1	1	1	1
BUILDING INSPECTOR	1	1	1	1	1
BUILDING PERMIT TECHNICIAN	1	1	1	1	2
CODE ENFORCEMENT OFFICER	0	0	0	0	1
CODE ENFORCEMENT SUPERVISOR	0	0	0	0	1
DIGITAL MEDIA ANALYST	0	1	1	1	0
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1	1	1
GIS TECHNICIAN	1	1	1	1	1
MANAGEMENT ANALYST	1	1	1	1	0
MEDIA SERVICES SPECIALIST	1	0	0	0	0
OFFICE ASSISTANT	1	0	0	0	0
PLANNING MANAGER	0	0	0	0	1
PLANNING TECHNICIAN	1	1	1	1	1
PLANS EXAMINER	0	0	0	0	1
SENIOR PLANNER	1	1	1	1	0
SR. CODE ENFORCEMENT OFFICER	1	1	1	1	0
<b>TOTALS</b>	<b>11.35</b>	<b>11.35</b>	<b>11.35</b>	<b>11.35</b>	<b>12</b>

**CITY OF PLACENTIA  
POSITION ALLOCATION PLAN  
FISCAL YEAR 2023-24**

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>PUBLIC SAFETY - POLICE</b>					
CAPTAIN	2	2	2	2	2
CHIEF OF POLICE	1	1	1	1	1
COMMUNITY SERVICES OFFICER	1	2	2	2	2
CRIME ANALYST	1	1	1	1	1
IT SERGEANT	1	1	1	1	1
LIEUTENANT	3	3	3	3	3
MANAGEMENT ANALYST	0	1	1	1	1
OFFICE SPECIALIST - RECORDS	2	2	2	2	3
PARKING CONTROL OFFICER	2	2	2	2	2
POLICE ACADEMY TRAINEE	1	1	1	1	1
POLICE CIVILIAN INVESTIGATOR	3	3	3	3	3
POLICE OFFICER (3 OVERHIRE)	39	39	39	39	39
POLICE SERVICES OFFICER	2	2	2	2	2
POLICE SERVICES SUPERVISOR	3	3	3	3	3
PROPERTY TECHNICIAN	1	1	1	1	1
SERGEANT	10	10	10	10	10
SR. ADMINISTRATIVE ASSISTANT	1	1	1	1	1
SR. MANAGEMENT ANALYST	1	0	0	0	0
<b>TOTALS</b>	<b>74</b>	<b>75</b>	<b>75</b>	<b>75</b>	<b>76</b>

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>FIRE &amp; LIFE SAFETY</b>					
BATTALION CHIEF	3	3	3	3	3
DEPUTY FIRE CHIEF	1	1	1	1	1
FIRE CAPTAIN	6	6	6	6	6
FIRE CHIEF	1	1	1	1	1
FIRE ENGINEER	6	6	6	6	6
FIRE MARSHAL (ADDED Q1 FY21/22)	1	1	1	1	1
FIRE PREVENTION SPECIALIST (ADDED Q1 FY21/22)	1	1	1	1	1
FIREFIGHTER	6	6	6	6	9
MANAGEMENT ANALYST	1	0	0	0	0
OFFICE ASSISTANT	0	1	1	1	1
PATROL ENGINEER	1	1	1	1	0
SENIOR MANAGEMENT ANALYST	0	1	1	1	1
<b>TOTALS</b>	<b>27</b>	<b>28</b>	<b>28</b>	<b>28</b>	<b>30</b>

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>PUBLIC WORKS</b>					
ADMINISTRATIVE ASSISTANT	0	0	1	1	1
ASSOCIATE CIVIL ENGINEER (SEWER)	1	1	1	1	1
CITY ENGINEER	1	1	1	1	1
CUSTODIAN	2	1	1	1	1
DEPUTY CITY ADMINISTRATOR	1	1	1	1	1
ENGINEERING AIDE	1	1	1	1	1
ENVIRONMENTAL SERVICES COORDINATOR	1	1	1	1	1

**CITY OF PLACENTIA  
POSITION ALLOCATION PLAN  
FISCAL YEAR 2023-24**

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>PUBLIC WORKS (CONTINUED)</b>					
FACILITY MAINTENANCE TECHNICIAN	2	3	3	3	3
MAINTENANCE WORKER	8	8	8	8	8
MANAGEMENT ASSISTANT	0	0	0	1	1
MANAGEMENT ANALYST	1	0	0	0	0
MECHANIC	2	2	2	2	2
OFFICE ASSISTANT	1	1	0	0	0
PUBLIC WORKS INSPECTOR	1	1	1	1	1
PUBLIC WORKS ADMINISTRATIVE SERVICES MANAGER	0	0	0	0	1
PUBLIC WORKS SUPERINTENDENT	1	1	1	1	1
PUBLIC WORKS SUPERVISOR	2	2	2	2	2
SENIOR CIVIL ENGINEER	0	1	1	1	1
SENIOR CUSTODIAN	0	1	1	1	1
SENIOR MANAGEMENT ANALYST	0	1	1	1	1
TRANSPORTATION MANAGER	1	1	1	1	1
<b>TOTALS</b>	<b>26</b>	<b>28</b>	<b>28</b>	<b>29</b>	<b>30</b>

	Amended 2021-22	Adopted 22-23	Amended 22-23	Q2 22-23	Proposed 23-24
<b>COMMUNITY SERVICES</b>					
ADMINISTRATIVE ASSISTANT	0	0	1	1	1
COMMUNITY SERVICES COORDINATOR	4	4	4	4	4
COMMUNITY SERVICES SUPERVISOR	1	1	1	1	1
DIRECTOR OF COMMUNITY SERVICES	1	1	1	1	1
FACILITY MAINTENANCE TECHNICIAN	0	0	0	0	1
MAINTENANCE WORKER	1	1	1	1	1
MANAGEMENT ANALYST	1	1	1	1	1
OFFICE ASSISTANT	1	1	0	0	0
<b>TOTALS</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>10</b>

<b>SUMMARY</b>					
FULL-TIME FUNDED PERSONNEL	183	187	187	188	200
UNFUNDED OVERHIRES	5	5	5	5	4
ELECTED & APPOINTED PERSONNEL	73	73	73	73	76
<b>GRAND TOTAL</b>	<b>261</b>	<b>265</b>	<b>265</b>	<b>266</b>	<b>280</b>

\*Overhires are not funded



**PLACENTIA**  
Rich Heritage, Bright Future

# PROJECTED CHANGE IN FINANCIAL POSITION



**Proposed Budget**  
**FISCAL YEAR 2023-24**

# PROJECTED CHANGE IN FINANCIAL POSITION

	Audited Balance 7/1/2022	Midyear Revenue Amended	Midyear Expenditures Amended	Est Change in Available Fund Balance	Unaudited Balance 6/30/2023	Proposed Revenue	Proposed Expenditures	Est. Fund Change in Fund Balance	Est. Fund Balance 6/30/2023
<b>General Fund</b>									
101 General Fund (0010)	20,929,571.64	55,406,704.78	58,476,239.20	(3,069,534.42)	17,860,037.22	49,801,418.00	52,112,823.00	(2,311,405.00)	15,548,632.22
116 Rehab Reimbursements Fd (0059)	-	-	-	-	-	-	-	-	-
117 Measure U Fund (0079)	4,807,409.18	8,850,000.00	12,731,102.13	(3,881,102.13)	926,307.05	9,200,000.00	9,176,500.00	23,500.00	949,807.05
241 Public Safety Mitigat (0057)	-	-	-	-	-	-	-	-	-
<b>General Fund Total</b>	<b>25,736,980.82</b>	<b>64,256,704.78</b>	<b>71,207,341.33</b>	<b>(6,950,636.55)</b>	<b>18,786,344.27</b>	<b>59,001,418.00</b>	<b>61,289,323.00</b>	<b>(2,287,905.00)</b>	<b>16,498,439.27</b>
<b>Special Revenues</b>									
215 Air Quality Management (0019)	202,384.59	68,245.00	177,538.00	(109,293.00)	93,091.59	65,900.00	20,900.00	45,000.00	138,091.59
225 Asset Seizure (0021)	210,131.64	192,500.00	402,600.00	(210,100.00)	31.64	-	105,000.00	(105,000.00)	(104,968.36)
282 CalRecycle Grant (0083)	17.69	-	86,117.00	(86,117.00)	(86,099.31)	-	13,181.36	(13,181.36)	(99,280.67)
270 CDBG Fund (0030)	(649,862.48)	860,150.00	791,516.75	68,633.25	(581,229.23)	280,514.00	339,514.00	(59,000.00)	(640,229.23)
229 Comm Trans Hous Grant (0062)	0.00	-	-	-	0.00	-	-	-	0.00
715 Community Fac District (0047)	48,962.99	-	-	-	48,962.99	-	-	-	48,962.99
118 COVID-19 Relief Fund (0081)	-	-	-	-	-	-	-	-	-
227 Explorer Grant NOC (0076)	157,402.57	-	-	-	157,402.57	62,000.00	40,000.00	22,000.00	179,402.57
283 County Annexation (0084)	-	1,500,000.00	1,500,000.00	-	-	-	-	-	-
207 Housing Successor Agency (0053)	1,989,497.79	108,411.00	-	108,411.00	2,097,908.79	-	-	-	2,097,908.79
265 Landscape Maintenance (0029)	(70,616.32)	450,858.00	418,400.00	32,458.00	(38,158.32)	450,858.00	419,200.00	31,658.00	(6,500.32)
210 Measure M (0018)	779,812.87	1,077,762.00	1,529,249.55	(451,487.55)	328,325.32	1,275,373.00	1,097,150.00	178,223.00	506,548.32
280 Misc Grants Fund (0050)	(219,137.11)	3,204,303.52	2,860,868.34	343,435.18	124,298.07	500,000.00	500,000.00	-	124,298.07
228 NOC-Public Safety Grant(0061)	133,017.29	138,000.00	203,100.00	(65,100.00)	67,917.29	-	-	-	67,917.29
281 OCATT Fund (0077)	-	-	-	-	-	-	-	-	-
235 Park Development (0023)	20,193.38	-	-	-	20,193.38	-	-	-	20,193.38
211 PEG Fund (0058)	2,909.48	80,000.00	27,200.00	52,800.00	55,709.48	80,000.00	78,700.00	1,300.00	57,009.48
231 Placentia Reg Nav Cent(0078)	(1,208,744.70)	2,581,100.00	2,556,100.00	25,000.00	(1,183,744.70)	2,394,700.00	2,394,700.00	-	(1,183,744.70)
261 Public Safety CFD (0055)	63,180.10	42,861.23	-	42,861.23	106,041.33	-	-	-	106,041.33
209 State Gas Tax - RMRA (0060)	826,150.68	1,167,471.00	1,866,943.28	(699,472.28)	126,678.40	1,280,805.00	1,000,000.00	280,805.00	407,483.40
205 State Gas Tax (0017)	501.15	1,497,318.00	675,165.00	822,153.00	822,654.15	1,476,847.00	2,198,308.00	(721,461.00)	101,193.15
245 Storm Drain Constrction (0025)	530.37	-	-	-	530.37	-	-	-	530.37
260 Street Lighting Distrct (0028)	(0.00)	172,786.00	171,500.00	1,286.00	1,286.00	171,500.00	171,500.00	-	1,286.00
230 Suppl Law Enfrcmnt (0022)	214,155.85	160,000.00	160,000.00	-	214,155.85	165,000.00	165,000.00	-	214,155.85
234 Technology Impact Fees (0075)	389,836.05	60,000.00	71,384.92	(11,384.92)	378,451.13	-	-	-	378,451.13
250 Thoroughfare Constction (0026)	4,751.81	-	4,172.00	(4,172.00)	579.81	-	-	-	579.81
249 TOD District CFD (0080)	-	29,979.60	1,100.00	28,879.60	28,879.60	-	-	-	28,879.60
226 Traffic Offender Fund (0051)	5,696.73	-	-	-	5,696.73	-	-	-	5,696.73
201 Utility User Tax (0016)	222,682.26	-	-	-	222,682.26	-	-	-	222,682.26
285 EIFD (0086)	-	-	-	-	-	5,000.00	-	5,000.00	5,000.00

# PROJECTED CHANGE IN FINANCIAL POSITION

	Audited Balance 7/1/2022	Midyear Revenue Amended	Midyear Expenditures Amended	Est Change in Available Fund Balance	Unaudited Balance 6/30/2023	Proposed Revenue	Proposed Expenditures	Est. Fund Change in Fund Balance	Est. Fund Balance 6/30/2023
<b>Special Revenues - Developer Impact Fees</b>									
405 Afford Housing In-Lieu (0034)	36,827.31	-	36,691.70	(36,691.70)	135.61	-	-	-	135.61
242 City Pub Sfty Impct Fee (0067)	134,396.60	164,400.00	230,521.91	(66,121.91)	68,274.69	86,551.21	-	86,551.21	154,825.90
243 City Quimby In Lieu Fee (0069)	917,104.42	525,400.00	1,311,570.20	(786,170.20)	130,934.22	271,473.20	-	271,473.20	402,407.42
238 City Traffic Impct Fees (0065)	168,358.66	612,500.00	223,000.00	389,500.00	557,858.66	482,700.34	-	482,700.34	1,040,559.00
244 CW Aford House ImpactFee(0068)	1,572,458.46	704,000.00	26,308.30	677,691.70	2,250,150.16	384,911.60	40,000.00	344,911.60	2,595,061.76
239 CW Stormdr Impact Fee (0066)	5,940.01	25,900.00	-	25,900.00	31,840.01	14,247.36	-	14,247.36	46,087.37
233 Gen Plan Update Fees (0074)	836,543.12	120,000.00	190,000.00	(70,000.00)	766,543.12	150,000.00	-	150,000.00	916,543.12
236 Parks & Rec Impact Fees (0063)	1,613,493.81	541,500.00	1,757,243.01	(1,215,743.01)	397,750.80	361,499.58	-	361,499.58	759,250.38
247 TOD Sewer Impact Fees (0071)	1,502,887.74	-	1,420,921.46	(1,420,921.46)	81,966.28	90,000.00	-	90,000.00	171,966.28
248 TOD Strscape Impct Fee (0072)	1,201,513.10	29,900.00	206,379.27	(176,479.27)	1,025,033.83	-	-	-	1,025,033.83
246 TOD Traffic Impact Fees (0070)	691,607.21	-	39,260.00	(39,260.00)	652,347.21	-	-	-	652,347.21
<b>Special Revenues Total</b>	<b>11,804,585.12</b>	<b>16,115,345.35</b>	<b>18,944,850.69</b>	<b>(2,829,505.34)</b>	<b>8,975,079.78</b>	<b>10,049,880.29</b>	<b>8,583,153.36</b>	<b>1,466,726.93</b>	<b>10,441,806.71</b>
<b>Debt Service</b>									
206 Gas Tax Debt Fund (0052)	78,696.49	404,450.00	404,450.00	-	78,696.49	403,750.00	403,750.00	-	78,696.49
<b>Debt Service Total</b>	<b>78,696.49</b>	<b>404,450.00</b>	<b>404,450.00</b>	<b>-</b>	<b>78,696.49</b>	<b>403,750.00</b>	<b>403,750.00</b>	<b>-</b>	<b>78,696.49</b>
<b>Capital Projects</b>									
401 City Capital Projects (0033)	(608,235.18)	4,175,000.00	4,175,919.01	(919.01)	(609,154.19)	-	281,700.00	(281,700.00)	(890,854.19)
<b>Capital Projects Total</b>	<b>(608,235.18)</b>	<b>4,175,000.00</b>	<b>4,175,919.01</b>	<b>(919.01)</b>	<b>(609,154.19)</b>	<b>-</b>	<b>281,700.00</b>	<b>(281,700.00)</b>	<b>(890,854.19)</b>
<b>Enterprise Funds</b>									
240 Sewer Construction (0024)	22,019.52	1,304,100.00	1,321,100.00	(17,000.00)	5,019.52	1,377,900.00	1,377,900.00	-	5,019.52
275 Sewer Maintenance (0048)	9,270,277.83	1,017,450.00	1,609,765.31	(592,315.31)	8,677,962.52	1,017,450.00	683,800.00	333,650.00	9,011,612.52
501 Refuse Administration (0037)	264,949.33	4,278,000.00	4,229,900.00	48,100.00	313,049.33	3,814,200.00	3,769,230.00	44,970.00	358,019.33
<b>Enterprise Funds Total</b>	<b>9,557,246.68</b>	<b>6,599,550.00</b>	<b>7,160,765.31</b>	<b>(561,215.31)</b>	<b>8,996,031.37</b>	<b>6,209,550.00</b>	<b>5,830,930.00</b>	<b>378,620.00</b>	<b>9,374,651.37</b>
<b>Internal Service Funds</b>									
601 Employee Health & Wlfre (0039)	19,015.69	1,206,400.00	1,206,400.00	-	19,015.69	1,206,400.00	1,206,400.00	-	19,015.69
605 Risk Management (0040)	(2,978,592.06)	2,261,000.00	2,261,000.00	-	(2,978,592.06)	2,537,100.00	2,537,100.00	-	(2,978,592.06)
610 Equipment Replacement (0041)	51,059.20	-	-	-	51,059.20	-	-	-	51,059.20
615 Information Technology (0042)	-	-	-	-	-	-	-	-	-
<b>Internal Service Funds Total</b>	<b>(2,908,517.17)</b>	<b>3,467,400.00</b>	<b>3,467,400.00</b>	<b>-</b>	<b>(2,908,517.17)</b>	<b>3,743,500.00</b>	<b>3,743,500.00</b>	<b>-</b>	<b>(2,908,517.17)</b>
<b>Fiduciary Funds</b>									
302 Public Financing Autho(0082)	(45,426,507.53)	3,508,250.00	3,508,250.00	-	(45,426,507.53)	3,819,000.00	3,819,000.00	-	(45,426,507.53)
<b>Fiduciary Funds Total</b>	<b>(45,426,507.53)</b>	<b>3,508,250.00</b>	<b>3,508,250.00</b>	<b>-</b>	<b>(45,426,507.53)</b>	<b>3,819,000.00</b>	<b>3,819,000.00</b>	<b>-</b>	<b>(45,426,507.53)</b>
<b>Agency Funds</b>									
208 Scssr Agncy Ret Oblg (0054)	(11,146,082.46)	1,995,197.00	2,101,889.00	(106,692.00)	(11,252,774.46)	1,628,035.00	1,632,035.00	(4,000.00)	(11,256,774.46)
<b>Agency Funds Total</b>	<b>(11,146,082.46)</b>	<b>1,995,197.00</b>	<b>2,101,889.00</b>	<b>(106,692.00)</b>	<b>(11,252,774.46)</b>	<b>1,628,035.00</b>	<b>1,632,035.00</b>	<b>(4,000.00)</b>	<b>(11,256,774.46)</b>
<b>Grand Total</b>	<b>(12,911,833.23)</b>	<b>100,521,897.13</b>	<b>110,970,865.34</b>	<b>(10,448,968.21)</b>	<b>(23,360,801.44)</b>	<b>84,855,133.29</b>	<b>85,583,391.36</b>	<b>(728,258.07)</b>	<b>(24,089,059.51)</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# GENERAL FUND SUMMARY



**General Fund Budget**  
FISCAL YEAR 2023-24

**Proposed Budget  
FISCAL YEAR 2023-24**

**General Fund Summary  
General Fund (0010)  
Fund 101**

	<b>2020-21 Actuals</b>	<b>2021-22 Actuals</b>	<b>FY22-23 Amended</b>	<b>FY23-24 Proposed</b>
<b>Revenues</b>				
Property Taxes	16,752,112	17,191,427	18,438,083	19,578,023
Sales & Use Taxes	7,409,742	8,491,412	8,975,000	9,175,000
Other Taxes	5,991,696	6,959,372	7,104,140	7,095,500
Permits/Licenses	2,827,571	2,440,247	2,499,768	2,802,000
Fines & Forfeitures	290,534	503,303	377,000	452,500
Intergovernmental	9,933	976,416	9,456,422	312,000
Charges for Services	982,843	1,400,033	1,504,659	1,514,000
Miscellaneous Revenue	2,240,214	4,086,686	1,963,660	2,454,000
<b>Total Operating Revenue</b>	<b>36,504,646</b>	<b>42,048,896</b>	<b>50,318,732</b>	<b>43,383,023</b>
Transfer In	3,075,513	2,381,215	3,671,973	3,718,157
Measure U - Reserve Contribution	-	-	-	920,000
Measure U - Employee Retention	1,155,438	1,050,788	1,062,000	1,335,179
Measure U - OPEB	385,146	350,263	354,000	445,060
<b>Total Transfer in</b>	<b>4,616,096</b>	<b>3,782,265</b>	<b>5,087,973</b>	<b>6,418,395</b>
<b>Grand Total Resources</b>	<b>41,120,742</b>	<b>45,831,162</b>	<b>55,406,705</b>	<b>49,801,418</b>
<b>Expenditures</b>				
Salaries & Benefits	21,878,062	22,221,745	24,978,405	26,786,899
Materials, Supplies & Services	11,759,584	17,953,627	20,654,225	21,155,430
CIP & Equipment	598,129	1,280,842	12,806,109	4,134,280
<b>Total Operating Expenditures</b>	<b>34,235,775</b>	<b>41,456,215</b>	<b>58,438,739</b>	<b>52,076,609</b>
Transfer out	1,401,263	374,747	37,500	36,214
<b>Grand Total Expenditures</b>	<b>35,637,038</b>	<b>41,830,961</b>	<b>58,476,239</b>	<b>52,112,823</b>
<b>Net Change in Position</b>	<b>5,483,704</b>	<b>4,000,200</b>	<b>(3,069,534)</b>	<b>(2,311,405)</b>



# **GENERAL FUND REVENUE & EXPENDITURES**



**General Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED BUDGET  
FISCAL YEAR 2023-24**

**General Fund  
Revenues vs. Expenditures**

	2020-21 Audited	2021-22 Audited	2022-23 Amended	2022-23 YE Estimate	2023-24 Proposed	% Change from 22-23 Budget
<b>Beginning Fund Balance</b>	11,320,403	16,929,516	20,929,572	20,929,572	21,425,994	
<b>REVENUE</b>						
Property Taxes	16,752,112	17,191,427	18,438,083	18,438,083	19,578,023	106.18%
Sales & Use Taxes	7,409,742	8,491,412	8,975,000	8,975,000	9,175,000	102.23%
Other Taxes	5,991,696	6,959,372	7,104,140	7,104,140	7,095,500	99.88%
Permits/Licenses	2,827,571	2,440,247	2,499,768	2,540,607	2,802,000	112.09%
Fines & Forfeitures	290,534	503,303	377,000	383,298	452,500	120.03%
Intergovernmental	9,933	976,416	9,456,422	9,176,239	312,000	3.30%
Charges for Services	982,843	1,400,033	1,504,659	1,418,777	1,514,000	100.62%
Miscellaneous Revenue	2,240,214	4,086,686	1,963,660	2,146,907	2,454,000	124.97%
<b>Subtotal Revenues</b>	36,504,646	42,048,896	50,318,732	50,183,051	43,383,023	86.22%
Operating Transfers-In	764,638	279,646	1,547,973	868,618	1,047,800	67.69%
Measure U Transfers-in:						
Employee Retention	1,540,583	2,626,970	2,655,000	2,655,000	2,760,000	103.95%
OPEB	770,292	875,657	885,000	885,000	1,690,595	191.03%
<b>Subtotal Transfers-in</b>	3,075,513	3,782,273	5,087,973	4,408,618	5,498,395	108.07%
<b>TOTAL OPERATING RESOURCES</b>	<b>39,580,158</b>	<b>45,831,170</b>	<b>55,406,705</b>	<b>54,591,668</b>	<b>48,881,418</b>	<b>88.22%</b>
<b>EXPENDITURES</b>						
<b>Operating Expenditures</b>						
Legislative	923,549	1,170,330	1,124,000	731,159	1,004,000	89.32%
City Administrator	679,714	629,427	633,100	637,225	985,377	155.64%
Administrative Services	4,392,397	4,578,230	5,870,871	4,868,462	6,002,513	102.24%
Finance	1,160,827	1,537,962	1,222,250	1,081,655	1,305,000	106.77%
Development Services	1,222,985	1,482,734	1,835,200	1,531,314	1,565,800	85.32%
Public Safety - Police	12,109,438	11,586,677	12,872,739	11,533,493	13,612,323	105.75%
Fire & Life Safety	3,358,144	3,855,296	4,337,000	3,826,286	4,503,794	103.85%
Public Works	3,805,915	3,528,964	4,758,665	4,084,973	4,795,070	100.77%
Community Services	1,593,766	2,293,882	2,728,980	2,417,586	2,938,052	107.66%
General Government	3,938,726	4,751,942	5,224,700	5,425,835	5,209,200	99.70%
<b>Subtotal Operating Expenditures</b>	33,185,461	35,415,446	40,607,505	36,137,989	41,921,129	103.23%
<b>Operating Change in Fund balance</b>	6,394,697	10,415,724	14,799,200	18,453,680	6,960,289	47.03%
<b>Non-Operating Expenditures</b>						
Interfund Transfers (Transfers Out)	477,173	374,811	37,500	-	36,214	96.57%
GF Debt Service	1,494,577	4,852,327	5,215,750	5,297,859	6,021,200	115.44%
<b>Subtotal Non-Operating Expenditures</b>	1,971,751	5,227,137	5,253,250	5,297,859	6,057,414	115.31%
<b>CHANGE IN FUND BALANCE</b>	<b>4,422,947</b>	<b>5,188,587</b>	<b>9,545,950</b>	<b>13,155,821</b>	<b>902,875</b>	<b>9.46%</b>
<b>Other Changes to Fund Balance</b>						
Measure U Reserve Contribution	1,540,583	-	-	-	920,000	
Capital Projects	(479,418)	(1,188,531)	(9,575,484)	(12,659,398)	(2,134,280)	
EIFD Loan	-	-	-	-	(1,000,000)	
Public Safety Building (Additional)	-	-	(3,040,000)	-	(1,000,000)	
<b>Net Change to Fund Balance</b>	<b>5,484,111</b>	<b>4,000,056</b>	<b>(3,069,534)</b>	<b>496,423</b>	<b>(2,311,405)</b>	<b>75.30%</b>
<b>Ending Total Fund Balance</b>	<b>16,804,515</b>	<b>20,929,572</b>	<b>17,860,037</b>	<b>21,425,994</b>	<b>19,114,589</b>	<b>107.02%</b>
<b>Fund Balance</b>						
Nonspendable	3,346,897	2,128,711	2,128,711	2,128,711	2,128,711	
Restricted - Fiscal Agent	556,084	2,559,572	-	-	-	
Committed Fund Balance - Metrolink Station	3,400,000	-	-	-	-	
Measure U - Contingency Reserve	3,081,682	3,081,682	3,081,682	3,081,682	4,001,682	
General Fund Reserve	5,214,683	5,772,179	7,070,194	5,952,815	6,478,600	
Unassigned Fund Balance	1,205,169	7,387,427	5,579,450	10,262,786	6,505,596	
<b>TOTAL FUND BALANCE</b>	<b>16,804,515</b>	<b>20,929,572</b>	<b>17,860,037</b>	<b>21,425,994</b>	<b>19,114,589</b>	

<b>General Fund Balance Reserve Target</b>					
Operating Expenses	33,185,461	35,415,446	40,607,505	36,137,989	41,921,129
Less: One Time Operating Expenses					
Adjusted Operating Expenses	33,185,461	35,415,446	40,607,505	36,137,989	41,921,129
25% of Budgeted Operating Expenses	8,296,365	8,853,861	10,151,876	9,034,497	10,480,282
General Fund Operating Reserves	9,501,534	16,241,289	15,731,326	19,297,283	16,985,878
General Fund Operating Reserves %	29%	46%	39%	53%	41%
% Funded	115%	183%	155%	214%	162%

		2020-21 Actuals	2021-22 Actuals	FY22-23 Amended	FY22-23 YE Estimates	FY23-24 Proposed
<b>Revenues</b>						
<b>Property Taxes</b>						
4001	Current Year-Secured	8,933,144	9,151,358	9,886,634	9,886,634	10,379,023
4002	Property Tax (VLF)	5,534,014	5,708,260	6,072,651	6,072,651	6,395,000
4005	Current Year-Unsecured	269,924	291,436	315,000	315,000	335,000
4010	Prior Yrs-Secured/Unsecured	68,852	65,027	60,000	60,000	60,000
4015	Supplemental Roll	181,354	214,007	225,000	225,000	325,000
4017	Residual Property Tax	-	95,869	105,798	105,798	106,000
4019	Pass Through	275,449	142,217	200,000	200,000	400,000
4020	Public Utility Tax Apport	142,281	140,436	140,000	140,000	145,000
4025	OC St Light Assess Dist	1,285,854	1,321,547	1,375,000	1,375,000	1,375,000
4035	Homeowners Prop Tax Relief	43,467	42,556	43,000	43,000	43,000
4040	Prop Tax/Penalty & Interest	17,774	18,713	15,000	15,000	15,000
	<b>Total Property Taxes</b>	<b>16,752,112</b>	<b>17,191,427</b>	<b>18,438,083</b>	<b>18,438,083</b>	<b>19,578,023</b>
<b>Sales &amp; Use Taxes</b>						
4060	General Sales & Use Taxes	7,076,184	8,129,396	8,600,000	8,600,000	8,775,000
4065	Prop 172 Sales & Use Tax	333,558	362,016	375,000	375,000	400,000
	<b>Total Sales &amp; Use Taxes</b>	<b>7,409,742</b>	<b>8,491,412</b>	<b>8,975,000</b>	<b>8,975,000</b>	<b>9,175,000</b>
<b>Other Taxes</b>						
4050	Utility User Tax	2,502,705	2,466,632	2,550,000	2,550,000	2,550,000
4070	Franchise Taxes	2,466,185	2,650,604	1,325,000	1,325,000	1,350,000
4071	Franchise Taxes - Refuse	-	-	825,000	825,000	825,000
4072	Franchise Taxes - Cable	-	-	409,000	409,000	410,000
4074	Franchise Taxes - Water	-	-	150,000	150,000	150,000
4094	Real Property Transfer Tax	312,328	450,575	415,000	415,000	330,000
4096	Transient Occupancy Tax	674,854	1,385,271	1,425,000	1,425,000	1,475,000
4140	Oil Per Barrel B/L Tax	35,624	6,291	5,140	5,140	5,500
	<b>Total Other Taxes</b>	<b>5,991,696</b>	<b>6,959,372</b>	<b>7,104,140</b>	<b>7,104,140</b>	<b>7,095,500</b>
<b>Permits/Licenses</b>						
4101	Business License Fees	989,145	1,016,694	1,155,000	1,155,981	1,160,000
4145	Bicycle Licenses	-	-	-	2	-
4155	Encroachment Permits	258,257	209,529	225,000	225,000	225,000
4160	Building Permits	891,829	763,782	725,000	731,525	775,000
4161	Banner Permits	-	350	175	350	-
4162	Plumbing Permits	142,625	86,980	75,000	75,409	90,000
4163	Fire Plan Check/Permit	42,633	98,766	105,000	111,919	239,000
4164	Electrical Permits	168,873	138,445	100,000	101,507	125,000
4166	Heat/Ventilation Air Cond	299,895	78,376	60,000	84,122	112,000
4168	Swimming Pool Permits	29,897	43,105	50,000	50,000	70,000
4169	Waived Banner Permit Fees	-	(1,000)	(407)	(407)	-
4172	Transportation Permit	4,418	5,221	5,000	5,198	6,000
	<b>Total Permits/Licenses</b>	<b>2,827,571</b>	<b>2,440,247</b>	<b>2,499,768</b>	<b>2,540,607</b>	<b>2,802,000</b>
<b>Fines &amp; Forefeitures</b>						
4405	Veh Code Fines (Moving)	55,292	48,978	22,000	27,459	32,500
4410	City Ord Fines (Parking)	164,184	360,911	275,000	275,000	300,000
4411	Administrative Citations	71,058	93,413	80,000	80,840	120,000
	<b>Total Fines &amp; Forefeitures</b>	<b>290,534</b>	<b>503,303</b>	<b>377,000</b>	<b>383,298</b>	<b>452,500</b>

		2020-21 Actuals	2021-22 Actuals	FY22-23 Amended	FY22-23 YE Estimates	FY23-24 Proposed
<b>Intergovernmental</b>						
4180	FOG Permit	190	-	1,330	1,330	2,000
4201	Federal Grants	-	-	537,160	537,160	-
4211	COVID-19 Relief Funds	-	943,753	7,766,855	7,766,855	-
4225	POST - Intergovernmental Rev	9,743	8,636	17,000	26,926	30,000
4240	Intergovernmental - Caltrans	-	-	600,000	600,000	-
4299	Other Intergovernmental Rev	-	-	530,000	215,000	250,000
4366	AB 109 Public Safety Realign	-	24,027	4,076	28,967	30,000
<b>Total Intergovernmental</b>		<b>9,933</b>	<b>976,416</b>	<b>9,456,422</b>	<b>9,176,239</b>	<b>312,000</b>
<b>Charges for Services</b>						
4167	Fire Inspection Fee	-	-	200,000	10,097	171,000
4302	General Plan Update Fee	(8)	-	-	-	-
4303	Technology Fee	34	-	-	-	-
4305	Planning Division Fees	189,339	206,800	175,000	184,603	225,000
4307	Developmt Impact Fee Admin Chg	76,454	5,931	6,500	6,264	6,500
4310	Engineering Fees	178,133	256,129	250,000	250,000	170,000
4324	Old Town Parking Permit	4,080	3,560	3,500	240	-
4325	Parking Permit Fees	10,266	10,984	12,000	22,206	10,000
4326	Towing Fee	13,300	18,949	15,000	18,895	18,500
4327	Storage Fee	44,175	66,500	60,000	62,370	50,000
4328	Lien Fee	9,065	13,235	15,000	15,000	15,000
4329	Emergency Medical Response Fee	15,366	7,515	5,000	5,000	1,000
4330	Special Police Services	41,485	68,123	80,000	131,760	75,000
4333	Vehicle Impound/Releases	14,870	20,486	20,000	19,951	20,000
4334	DUI Vehicle Release Fee	13,240	19,297	15,000	16,017	17,500
4335	Alarm System Monitoring	70,544	147,027	80,000	80,000	80,000
4340	Recreation Programs	41,841	109,420	110,000	110,045	151,000
4342	Special Events	-	-	25,159	33,509	-
4346	Festival Revenue	(1,360)	24,066	30,000	29,809	70,000
4347	Memorial Bench Program	(1,608)	(1,121)	-	-	-
4362	AB939 Compliance Report	-	582	-	-	-
4364	Sanitation Collect Fees	72,400	23,268	15,000	15,000	15,000
4375	Sale of Map/Publication	385	534	1,000	525	500
4380	Business Site Insp Fee	10,297	8,716	7,500	8,780	6,000
4384	Athletic Field Light Fees	77,989	76,813	52,000	53,733	55,000
4385	Facility Rental	102,475	166,444	105,000	105,000	120,000
4386	Field Use Fees	-	-	20,000	25,137	35,000
4399	Other Charges for Service	81	146,777	202,000	202,000	202,000
4742	Reimbursement - Strike Team	-	-	-	12,837	-
<b>Total Charges for Services</b>		<b>982,843</b>	<b>1,400,033</b>	<b>1,504,659</b>	<b>1,418,777</b>	<b>1,514,000</b>
<b>Miscellaneous Revenue</b>						
4412	Vacant Bldg Registration Fee	270	120	70	70	-
4416	Live Scan Rolling Fee	1,177	4,206	2,000	2,280	2,500
4501	Street Light Assessments	(2)	-	-	-	-
4601	Interest Revenue	33,165	32,476	225,000	489,437	600,000
4602	Fiscal Agent Interest Revenue	-	27	1	1	-
4699	Other Interest Earnings	(61,431)	-	-	-	-

	2020-21 Actuals	2021-22 Actuals	FY22-23 Amended	FY22-23 YE Estimates	FY23-24 Proposed
<b>Miscellaneous Revenue (Continued)</b>					
4705	-	5,959	6,400	6,845	5,000
4706	75,287	107,327	85,000	85,000	105,000
4708	60	150	25	50	-
4710	291,263	632,769	590,197	446,897	660,000
4711	150,236	210,997	150,000	187,698	200,000
4712	20,076	14	-	-	-
4714	-	310	323	323	500
4716	280,785	284,354	285,000	285,000	285,000
4717	471,197	471,197	471,000	471,197	471,000
4718	99,882	97,145	118,000	118,000	118,000
4719	225	168	105	232	-
4741	-	701	5,540	6,433	7,000
4751	38,350	44,300	25,000	47,445	-
4799	-	5,440	-	-	-
4985	-	2,189,027	-	-	-
4999	839,674	-	-	-	-
	<b>2,240,214</b>	<b>4,086,686</b>	<b>1,963,660</b>	<b>2,146,907</b>	<b>2,454,000</b>
<b>TOTAL REVENUES</b>					
	<b>36,504,646</b>	<b>42,048,896</b>	<b>50,318,732</b>	<b>50,183,051</b>	<b>43,383,023</b>
<b>TRANSFERS IN</b>					
7017	-	-	532,880	532,880	673,700
7022	-	100,000	100,000	153,689	150,000
7030	-	-	39,100	-	39,100
7048	-	176,700	180,000	182,049	185,000
7052	3,851,459	3,502,627	3,540,000	3,540,000	4,450,595
7053	85,000	-	-	-	-
7055	30,000	-	-	-	-
7059	3,096	-	-	-	-
7078	10,739	-	-	-	-
7081	635,803	2,938	-	-	-
7083	-	-	695,993	-	-
7090	-	-	-	-	920,000
	<b>4,616,096</b>	<b>3,782,265</b>	<b>5,087,973</b>	<b>4,408,618</b>	<b>6,418,395</b>
<b>TOTAL TRANSFERS</b>					
	<b>41,120,742</b>	<b>45,831,162</b>	<b>55,406,705</b>	<b>54,591,668</b>	<b>49,801,418</b>
<b>GRAND TOTAL RESOURCES</b>					
	<b>41,120,742</b>	<b>45,831,162</b>	<b>55,406,705</b>	<b>54,591,668</b>	<b>49,801,418</b>
<b>SALARIES &amp; BENEFITS</b>					
5001	13,109,706	13,915,731	16,099,113	14,174,809	18,210,200
5005	1,252,226	1,272,855	1,787,780	1,356,471	1,539,102
5015	1,300,202	1,625,660	1,457,000	1,698,801	1,311,000
5016	-	-	48,600	-	-
5020	290,412	347,649	1,126	196,138	-
5021	9,922	-	-	-	-
5022	73,500	168,289	93,100	78,857	109,800
5023	-	410,132	182,000	231,935	-
5095	-	-	(735,075)	-	(822,480)
5099	-	2,894	-	839	-
5105	2,077,324	2,152,122	2,896,800	2,321,471	2,998,700
5110	9,284	12,022	40,100	10,269	44,100

	2020-21 Actuals	2021-22 Actuals	FY22-23 Amended	FY22-23 YE Estimates	FY23-24 Proposed	
<b>SALARIES &amp; BENEFITS (Continued)</b>						
5115	Dental Ins Allocation	146,963	148,637	193,900	127,429	190,600
5120	Optical Ins Allocation	28,699	28,304	38,800	25,065	38,600
5125	LTD Ins Allocation	-	-	65,700	-	71,300
5126	STD Ins Allocation	-	-	61,500	-	67,400
5135	Medicare	245,803	265,312	240,600	262,757	265,900
5140	Employers' Social Security	835	478	900	900	900
5141	Employers' PARS/ARS	104,229	101,415	59,261	98,450	55,900
5144	Employer CalPERS UAL	869,277	-	-	107,475	-
5145	Employer CalPERS Retire NC	1,516,639	1,539,243	1,710,200	1,520,017	2,069,200
5147	ICMA Defined Contribution Plan	176,590	197,534	238,200	185,185	259,800
5150	Tuition Reimbursement	26,916	34,078	30,000	16,227	30,000
5159	Employee Medical Opt Out Plan	226,180	202,529	192,900	205,106	200,300
5163	Life Insurance Premiums	127,770	72,079	-	37,580	-
5169	STD Ins Premium	34,340	75,849	-	84,585	-
5170	Sick Leave Buyback	861	12,584	-	32,961	-
5175	Leave Buyback	341,669	303,993	188,100	164,955	90,000
5195	Residence Assistance	5,008	-	-	-	-
5199	Other Employee Benefits	3,708	1,153	87,800	(39)	94,300
5500	Contra - Salaries	(100,000)	(692,007)	-	-	(37,723)
5600	Interfund Salaries	-	23,210	-	-	-
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>21,878,062</b>	<b>22,221,745</b>	<b>24,978,405</b>	<b>22,938,244</b>	<b>26,786,899</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6001	Management Consulting Services	138,736	280,483	212,700	78,412	150,000
6005	Legal Services	396,675	512,709	500,000	215,663	400,000
6006	Litigation	187,952	229,452	200,000	217,465	200,000
6010	Accounting & Auditing Service	72,033	56,535	80,000	80,000	80,000
6015	Engineering Services	7,346	17,665	56,000	2,041	45,000
6017	Special Studies	-	-	-	-	55,000
6025	Third Party Administration	9,850	13,367	15,200	14,731	12,700
6030	Trustee Fees	2,000	3,250	3,200	-	-
6040	Misc Bank Charges	47,313	64,059	61,000	57,931	64,500
6041	Bank Over/Short	(323)	810	500	(482)	500
6043	Payroll Penalty	-	-	-	2,864	-
6044	Credit Card Write-offs	-	-	-	595	-
6045	Building Inspection Services	-	-	13,500	-	-
6050	Fire Plan Check Services	35,643	39,071	45,000	44,620	20,000
6055	Medical Services	17,715	9,472	22,000	7,446	22,000
6060	Instructional Services	-	25,798	30,000	7,312	25,000
6099	Professional Services	472,321	818,603	1,212,050	902,055	1,261,300
6115	Landscaping	337,259	69,959	62,000	52,470	62,000
6116	Tree Maintenance	86,789	120,222	130,000	126,572	130,000
6125	Sidewalk Replacement	-	-	-	300	-
6127	Alarm Monitoring	9,020	4,320	9,600	9,536	10,000
6128	Video Monitoring	-	-	-	-	100,000
6130	Repair & Maint/Facilities	319,549	686,139	754,486	664,142	773,915
6132	Repair & Maintenance/Streets	0	13,092	12,900	1,751	36,000
6134	Vehicle Repair & Maintenance	163,263	162,616	174,500	143,397	205,000
6135	Repair/Maint Off Furn & Eqp	-	-	323	375	-
6136	Software Maintenance	267,189	815,405	951,150	731,284	1,039,500
6137	Repair Maint/Equipment	123,079	141,637	252,470	165,361	249,500
6138	Repairs - Electronic Devices	-	-	-	108	-
6143	Equipment Replacement	-	-	-	369	-
6160	Facility Rental	142,161	147,118	155,100	173,008	198,397
6162	Range Training	32,680	20,310	46,000	17,010	35,000
6165	Vehicle Rental	59,844	107,610	165,000	113,920	269,000
6170	Equipment & Tool Rental	26,931	5,647	35,814	21,719	29,500
6175	Office Equipment Rental	49,556	47,465	53,400	64,461	53,400

	2020-21 Actuals	2021-22 Actuals	FY22-23 Amended	FY22-23 YE Estimates	FY23-24 Proposed	
<b>MATERIALS, SUPPLIES &amp; SERVICES (Continued)</b>						
6181	Towing Services	20,402	22,866	40,000	28,103	40,000
6182	Lien Services	2,575	3,566	5,000	3,161	2,500
6183	CSUF PD Reimburse Impound Fees	9,950	11,137	20,500	7,383	10,000
6215	Telephone	272,957	307,172	230,000	264,020	300,000
6225	Advertising/Promotional	26,637	23,840	18,700	13,705	20,350
6230	Printing & Binding	26,190	45,604	80,500	26,392	72,800
6235	Travel	-	-	500	3,887	500
6240	Mileage Reimbursement	-	-	200	26	200
6245	Meetings & Conferences	19,040	90,115	149,836	132,598	114,400
6250	Staff Training	46,792	69,922	149,336	107,182	109,300
6255	Dues & Memberships	65,902	73,225	93,960	73,754	90,650
6257	Licenses & Permits	107,566	108,458	110,000	114,860	130,904
6265	Entertainment Services	2,100	-	12,000	12,015	23,500
6270	Excursions	-	-	7,600	2,828	7,600
6275	Officiating	-	4,292	5,200	4,556	6,350
6280	Animal Control Services	269,959	233,480	336,800	172,940	389,000
6285	Hazardous Materials Disposal	4,270	5,520	4,500	2,366	4,500
6290	Dept. Contract Services	1,936,925	2,125,872	2,571,564	2,129,568	1,945,008
6295	City Admin Services	2,184,757	2,811,656	3,337,900	3,337,900	3,614,000
6296	Admin Service Fee	69,697	68,638	75,000	4,683	-
6299	Other Purchased Services	83,240	144,104	209,500	119,700	171,000
6301	Special Department Supplies	458,560	461,369	567,559	482,015	516,400
6305	Traffic Control Devices	-	378	2,100	1,986	5,000
6310	Street Signs	0	17,822	28,973	28,316	30,000
6315	Office Supplies	40,069	47,545	55,450	39,643	53,250
6320	Books & Periodicals	3,263	4,049	8,100	3,454	15,400
6325	Postage	21,105	49,001	39,600	36,654	39,900
6330	Electricity	522,681	635,827	692,600	692,600	650,000
6335	Water	559,098	491,529	437,800	437,800	437,800
6340	Natural Gas	13,225	15,951	10,000	12,354	10,000
6345	Gasoline & Diesel Fuel	150,956	192,993	305,000	278,392	305,000
6350	Small Tools/Equipment	3,187	4,489	6,747	9,230	18,250
6355	Small Furniture & Fixture	-	-	-	3,194	-
6360	Uniforms	114,795	94,517	127,127	82,352	114,500
6361	Personal Protection Equipment	40,931	26,682	46,500	39,902	47,700
6362	Emergency Medical Supplies	26,510	6,585	25,000	9,656	20,000
6363	Resident Rebate Program	-	9,500	47,000	27,000	47,000
6365	Computer Software	8,405	3,041	14,000	16,182	22,756
6366	Web Based Service/Subscriptions	-	-	-	340	-
6399	Other Supplies	-	-	122	16,891	15,000
6401	Community Programs	9,316	16,275	41,000	21,401	25,500
6410	Property Taxes	2,024	2,017	10,000	7,102	10,000
6845	Office Equipment	-	-	184	5,753	-
6855	Furniture & Fixtures	-	6,393	31,361	39,147	10,000
6892	Market Value Adjustment	4,183	355,655	-	-	-
6905	Principal/Bonds/COP's/Leases	779,353	998,669	1,036,900	1,122,209	1,136,000
6906	CalPERS-Fire Term. Principal	351,441	355,791	365,300	365,300	369,500
6915	Interest/Bonds/COP's/Leases	333,257	282,530	247,800	247,800	161,000
6916	CalPERS-Fire Term Interest	28,526	24,177	17,800	17,800	10,700
6925	Issuance Cost	-	117,995	-	-	525,000
6935	Lease Expenditure	-	3,069,763	3,544,750	3,544,750	3,819,000
6950	Interfund Transfers Out	-	64	-	-	-
6998	Other Financing Use	-	-	-	19	-
6999	Other Expenditure	135,160	100,745	232,963	241,145	161,000
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>11,759,584</b>	<b>17,953,627</b>	<b>20,654,225</b>	<b>18,308,446</b>	<b>21,155,430</b>

	2020-21 Actuals	2021-22 Actuals	FY22-23 Amended	FY22-23 YE Estimates	FY23-24 Proposed
<b>TOTAL OPERATING EXPENDITURES</b>	<b>33,637,646</b>	<b>40,175,372</b>	<b>45,632,630</b>	<b>41,246,690</b>	<b>47,942,329</b>
<b>CIP &amp; EQUIPMENT</b>					
6185 Construction Services	151,831	181,099	-	-	-
6364 Computer Hardware	-	1,680	765,975	771,234	-
6730 Improvements Othr Thn Bldgs	-	-	600,000	600,000	-
6740 Infrastructure - Streets & Streetscapes	-	7,140	100,000	100,000	700,000
6750 Infrastructure - Sewer	-	612,061	3,245,517	3,245,517	-
6760 Infrastructure - Parks	-	1,516	-	-	54,280
6770 Infrastructure - Major Studies	-	41,902	358,098	358,098	400,000
6840 Machinery & Equipment	349,849	174,653	259,631	252,905	-
6842 Vehicles	96,449	41,942	102,650	147,367	175,000
6850 Building & Facilities	-	218,849	7,374,239	7,373,435	2,805,000
<b>TOTAL CIP &amp; EQUIPMENT</b>	<b>598,129</b>	<b>1,280,842</b>	<b>12,806,109</b>	<b>12,848,555</b>	<b>4,134,280</b>
<b>TRANSFERS</b>					
8028 Trf Out to Lighting Dist	338,852	374,747	37,500	-	36,214
8052 Transfer Out to GTBF	-	-	-	-	-
8055 Transfer out to Fund 57	34,129	-	-	-	-
8082 Transfer out to PPFA	1,028,281	-	-	-	-
<b>TOTAL TRANSFERS</b>	<b>1,401,263</b>	<b>374,747</b>	<b>37,500</b>	<b>-</b>	<b>36,214</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>35,637,038</b>	<b>41,830,961</b>	<b>58,476,239</b>	<b>54,095,246</b>	<b>52,112,823</b>
<b>NET CHANGE IN POSITION</b>	<b>5,483,704</b>	<b>4,000,200</b>	<b>(3,069,534)</b>	<b>496,423</b>	<b>(2,311,405)</b>
<b>Estimated Budget Fund Balance</b>					21,022,117
<b>Net Change in Position</b>					(2,311,405)
<b>Estimated Budget Ending Balance</b>					<u>18,710,712</u>



**PLACENTIA**  
Rich Heritage, Bright Future

# **SPECIAL REVENUE FUNDS**



**Special Revenue Funds Budget**  
FISCAL YEAR 2023-24

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Measure U Fund (0079)  
Fund 117**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4062	Measure U Sales Taxes	7,702,915.36	8,756,567.98	8,850,000.00	9,200,000.00	9,200,000.00
4710	Reimbursements/Other Revenue	-	-	-	11,648.00	-
<b>Total Revenues</b>		<b>7,702,915</b>	<b>8,756,567.98</b>	<b>8,850,000.00</b>	<b>9,211,648</b>	<b>9,200,000</b>
<b>SALARIES &amp; BENEFITS</b>						
5015	Overtime	-	-	-	5,320.48	-
5105	Health Insurance Allocation	-	-	-	684.37	-
5115	Dental Ins Allocation	-	-	-	20.56	-
5120	Optical Ins Allocation	-	-	-	7.24	-
5135	Medicare	-	-	-	77.15	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>6,109.80</b>	<b>-</b>
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	2,564,818.82	336,874.49	-	396,907.36	-
6364	Computer Hardware	-	-	431,254.00	431,254.00	75,000.00
6740	Infrastructure - Streets	-	2,729,258.32	3,579,678.76	3,558,618.36	3,276,500.00
6751	Infrastructure - Storm Drain	-	61,252.60	188,747.40	188,747.40	-
6760	Infrastructure - Parks	-	106,477.66	2,224,393.94	2,276,891.97	835,000.00
6770	Infrastructure - Major Studies	-	-	431,259.00	431,259.00	-
6780	Infrastructure- Network/Server	-	-	-	-	50,000.00
6840	Machinery & Equipment	214,879.32	85,692.75	363,332.25	289,795.66	-
6842	Vehicles	251,709.76	333,762.17	608,544.94	614,840.66	90,000.00
6850	Building & Facilities	-	94,197.23	1,363,891.84	1,019,517.35	250,000.00
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>3,031,407.90</b>	<b>3,747,515.22</b>	<b>9,191,102.13</b>	<b>9,207,831.76</b>	<b>4,576,500.00</b>
<b>TRANSFERS</b>						
8010	Transfer Out to GF	3,851,458.68	3,502,627.19	3,540,000.00	3,421,460.34	3,680,000.00
8090	Transfer out GF Reserve	-	-	-	-	920,000.00
<b>TOTAL TRANSFERS</b>		<b>3,851,458.68</b>	<b>3,502,627.19</b>	<b>3,540,000.00</b>	<b>3,421,460.34</b>	<b>4,600,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>7,079,209.46</b>	<b>7,250,142.41</b>	<b>12,731,102.13</b>	<b>12,635,401.90</b>	<b>9,176,500.00</b>
<b>NET CHANGE IN POSITION</b>		<b>623,705.90</b>	<b>1,506,425.57</b>	<b>(3,881,102.13)</b>	<b>(3,423,753.90)</b>	<b>23,500.00</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
State Gas Tax (0017)  
Fund 205**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4079	State Gas Tax (2103)	343,554.03	404,808.45	504,003.00	325,860.08	513,422.00
4080	State Gas Tax (2105)	262,344.22	284,196.54	330,160.00	224,293.65	339,990.00
4082	State Gas Tax (2106)	164,425.88	180,973.46	204,403.00	144,102.53	215,062.00
4084	State Gas Tax (2107)	354,996.14	339,841.32	451,052.00	303,733.65	408,373.00
4086	State Gas Tax (2107.5)	7,500.00	7,500.00	7,500.00	7,500.00	-
4601	Interest Revenue	452.65	501.15	200.00	-	-
<b>Total Revenues</b>		<b>1,133,273</b>	<b>1,217,820.92</b>	<b>1,497,318.00</b>	<b>1,005,490</b>	<b>1,476,847</b>
<b>SALARIES &amp; BENEFITS</b>						
5600	Interfund Salaries	-	540,760.27	-	-	673,700.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>252,532.28</b>	<b>540,760.27</b>	<b>-</b>	<b>-</b>	<b>673,700.00</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6099	Professional Services	46,260.24	31,926.58	20,000.00	-	20,000.00
6115	Landscaping	109,715.04	109,715.04	109,715.00	82,286.28	131,658.00
6116	Tree Maintenance	138,289.25	127,248.50	141,000.00	104,161.50	169,200.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>391,795.09</b>	<b>268,890.12</b>	<b>270,715.00</b>	<b>186,447.78</b>	<b>320,858.00</b>
<b>TRANSFERS</b>						
8052	Transfer Out to GTBF	484,500.00	408,122.03	404,450.00	404,450.00	403,750.00
<b>TOTAL TRANSFERS</b>		<b>484,500.00</b>	<b>408,122.03</b>	<b>404,450.00</b>	<b>404,450.00</b>	<b>403,750.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>1,132,820.27</b>	<b>1,217,772.42</b>	<b>675,165.00</b>	<b>590,897.78</b>	<b>2,198,308.00</b>
<b>NET CHANGE IN POSITION</b>		<b>452.65</b>	<b>48.50</b>	<b>822,153.00</b>	<b>414,592.13</b>	<b>(721,461.00)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Measure M (0018)  
Fund 210**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4092	Measure M - Turnback	842,821.52	1,037,232.46	1,018,371.00	444,405.69	1,192,053.00
4210	County Grants	19,427.26	(9,878.46)	56,391.00	-	83,320.00
4601	Interest Revenue	2,715.92	1,261.72	3,000.00	-	-
<b>Total Revenues</b>		<b>864,965</b>	<b>1,028,615.72</b>	<b>1,077,762.00</b>	<b>444,406</b>	<b>1,275,373</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6401	Community Programs	-	-	28,200.00	-	83,400.00
6905	Principal/Bonds/COP's/Leases	321,521.67	403,055.00	322,000.00	-	400,000.00
6915	Interest/Bonds/COP's/Leases	8,592.85	13,648.00	32,600.00	-	13,750.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>330,114.52</b>	<b>416,703.00</b>	<b>382,800.00</b>	<b>-</b>	<b>497,150.00</b>
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	559,714.25	492,041.18	-	-	-
6740	Infrastructure - Streets	-	-	1,146,449.55	1,110,385.55	600,000.00
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>559,714.25</b>	<b>492,041.18</b>	<b>1,146,449.55</b>	<b>1,110,385.55</b>	<b>600,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>889,828.77</b>	<b>908,744.18</b>	<b>1,529,249.55</b>	<b>1,110,385.55</b>	<b>1,097,150.00</b>
<b>NET CHANGE IN POSITION</b>		<b>(24,864.07)</b>	<b>119,871.54</b>	<b>(451,487.55)</b>	<b>(665,979.86)</b>	<b>178,223.00</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Air Quality Management (0019)  
Fund 215**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4220	AB2766 Air Quality	83,559.37	49,002.77	-	49,865.03	65,900.00
4601	Interest Revenue	492.36	324.27	-	-	-
4710	Reimbursements/Other Revenue	-	-	68,245.00	-	-
<b>Total Revenues</b>		<b>84,052</b>	<b>49,327.04</b>	<b>68,245.00</b>	<b>49,865</b>	<b>65,900</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6401	Community Programs	-	-	6,900.00	-	20,900.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>11,444.32</b>	<b>-</b>	<b>6,900.00</b>	<b>-</b>	<b>20,900.00</b>
<b>CIP &amp; EQUIPMENT</b>						
6741	Infrastructure - Traffic	-	-	145,638.00	-	-
6850	Building & Facilities	-	-	25,000.00	-	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>40,610.00</b>	<b>-</b>	<b>170,638.00</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>52,054.32</b>	<b>-</b>	<b>177,538.00</b>	<b>-</b>	<b>20,900.00</b>
<b>NET CHANGE IN POSITION</b>		<b>31,997.41</b>	<b>49,327.04</b>	<b>(109,293.00)</b>	<b>49,865.03</b>	<b>45,000.00</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Asset Seizure (0021)  
Fund 225**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4420	Asset Seizure Funds	23,729.99	-	192,500.00	143,395.94	-
4601	Interest Revenue	1,778.85	589.59	-	-	-
<b>Total Revenues</b>		<b>25,509</b>	<b>589.59</b>	<b>192,500.00</b>	<b>143,396</b>	<b>-</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6137	Repair Maint/Equipment	1,103.95	40,267.06	-	-	10,000.00
6235	Travel	-	-	-	217.96	-
6250	Staff Training	42,258.21	27,170.77	279,678.34	64,576.68	50,000.00
6301	Special Department Expenses	33,315.84	990.00	-	-	-
6360	Uniforms	-	4,441.70	-	-	10,000.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>76,678.00</b>	<b>72,869.53</b>	<b>279,678.34</b>	<b>64,794.64</b>	<b>70,000.00</b>
<b>CIP &amp; EQUIPMENT</b>						
6840	Machinery & Equipment	99,139.66	62,798.57	122,921.66	61,225.04	30,000.00
6850	Building & Facilities	-	18,005.96	-	3,875.71	5,000.00
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>99,139.66</b>	<b>80,804.53</b>	<b>122,921.66</b>	<b>65,100.75</b>	<b>35,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>177,375.58</b>	<b>153,674.06</b>	<b>402,600.00</b>	<b>129,895.39</b>	<b>105,000.00</b>
<b>NET CHANGE IN POSITION</b>		<b>(151,866.74)</b>	<b>(153,084.47)</b>	<b>(210,100.00)</b>	<b>13,500.55</b>	<b>(105,000.00)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Suppl Law Enfrmnt (0022)  
Fund 230**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4205	State Grants	156,731.18	161,284.96	160,000.00	163,385.42	165,000.00
4601	Interest Revenue	690.89	418.61	-	-	-
<b>Total Revenues</b>		<b>157,422</b>	<b>161,703.57</b>	<b>160,000.00</b>	<b>163,385</b>	<b>165,000</b>
<b>TRANSFERS</b>						
8010	Transfer Out to GF	-	100,000.00	160,000.00	153,688.97	165,000.00
<b>TOTAL TRANSFERS</b>		<b>-</b>	<b>100,000.00</b>	<b>160,000.00</b>	<b>153,688.97</b>	<b>165,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>100,000.00</b>	<b>100,000.00</b>	<b>160,000.00</b>	<b>153,688.97</b>	<b>165,000.00</b>
<b>NET CHANGE IN POSITION</b>		<b>57,422.07</b>	<b>61,703.57</b>	<b>-</b>	<b>9,696.45</b>	<b>-</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Street Lighting District (0028)  
Fund 260**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4501	Street Light Assessments	133,959.13	135,983.96	135,286.00	85,937.99	135,286.00
<b>Total Revenues</b>		<b>133,959</b>	<b>135,983.96</b>	<b>135,286.00</b>	<b>85,938</b>	<b>135,286</b>
<b>TRANSFERS IN</b>						
7010	Trsf In From GF	338,852.40	374,746.87	37,500.00	-	36,214.00
<b>TOTAL TRANSFERS</b>		<b>338,852.40</b>	<b>374,746.87</b>	<b>37,500.00</b>	<b>-</b>	<b>36,214.00</b>
<b>GRAND TOTAL RESOURCES</b>		<b>472,811.53</b>	<b>510,730.83</b>	<b>172,786.00</b>	<b>85,937.99</b>	<b>171,500.00</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6015	Engineering Services	9,322.94	8,788.50	10,500.00	-	10,500.00
6225	Advertising/Promotional	880.00	-	1,000.00	-	1,000.00
6330	Electricity	452,303.59	501,941.61	160,000.00	398,694.81	160,000.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>462,506.53</b>	<b>510,730.11</b>	<b>171,500.00</b>	<b>398,694.81</b>	<b>171,500.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>462,506.53</b>	<b>510,730.11</b>	<b>171,500.00</b>	<b>398,694.81</b>	<b>171,500.00</b>
<b>NET CHANGE IN POSITION</b>		<b>10,305.00</b>	<b>0.72</b>	<b>1,286.00</b>	<b>(312,756.82)</b>	<b>-</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Landscape Maintenance (0029)  
Fund 265**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4520	Landscape Maint Assessments	451,346.07	449,956.06	450,858.00	281,577.25	450,858.00
<b>Total Revenues</b>		<b>451,346</b>	<b>449,956.06</b>	<b>450,858.00</b>	<b>281,577</b>	<b>450,858</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	63,840.35	57,930.48	62,000.00	68,118.94	79,200.00
5015	Overtime	4,765.92	5,247.56	-	11,859.24	-
5020	Leave Accrual Payout	648.11	539.50	-	-	-
5022	Alternative H&W Payout	-	1,212.50	3,100.00	532.50	600.00
5023	Signing Bonus Payout	-	1,699.35	-	-	-
5105	Health Insurance Allocation	18,307.22	16,745.96	17,800.00	18,505.18	21,400.00
5110	Life Ins Allocation	-	-	100.00	-	100.00
5115	Dental Ins Allocation	1,376.14	1,146.98	1,000.00	1,060.93	1,300.00
5120	Optical Ins Allocation	250.69	204.05	200.00	185.95	300.00
5125	LTD Ins Allocation	-	-	300.00	-	400.00
5126	STD Ins Allocation	-	-	300.00	-	400.00
5135	Medicare	1,005.71	967.48	900.00	1,201.38	1,200.00
5141	Employers' PARS/ARS	515.11	481.47	500.00	436.23	500.00
5145	Employer CalPERS Retire NC	6,853.08	5,290.09	5,500.00	5,843.68	7,400.00
5159	Employee Medical Opt Out Plan	222.37	197.19	200.00	714.23	1,200.00
5175	Leave Buyback	212.24	-	1,900.00	1,801.25	-
5199	Other Employee Benefits	-	-	600.00	-	700.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>113,224.22</b>	<b>91,662.61</b>	<b>94,400.00</b>	<b>110,259.51</b>	<b>114,700.00</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6015	Engineering Services	9,322.94	8,788.50	10,500.00	-	12,600.00
6115	Landscaping	72,487.56	72,487.47	72,500.00	54,365.67	72,500.00
6130	Repair & Maint/Facilities	8,542.88	-	10,000.00	-	-
6215	Telephone/Internet	9,809.38	15,468.52	12,000.00	12,126.50	13,000.00
6225	Advertising/Promotional	884.00	-	1,000.00	-	-
6330	Electricity	15,737.86	19,475.73	18,000.00	15,585.32	18,000.00
6335	Water	281,421.08	219,534.02	200,000.00	122,046.48	188,400.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>398,205.70</b>	<b>335,754.24</b>	<b>324,000.00</b>	<b>204,123.97</b>	<b>304,500.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>529,176.69</b>	<b>427,416.85</b>	<b>418,400.00</b>	<b>314,383.48</b>	<b>419,200.00</b>
<b>NET CHANGE IN POSITION</b>		<b>(77,830.62)</b>	<b>22,539.21</b>	<b>32,458.00</b>	<b>(32,806.23)</b>	<b>31,658.00</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
CDBG Fund (0030)  
Fund 270**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4201	Federal Grants	983,466.77	155,258.00	860,150.00	427,548.00	280,514.00
	<b>Total Revenues</b>	<b>1,153,467</b>	<b>155,258.00</b>	<b>860,150.00</b>	<b>427,548</b>	<b>280,514</b>
<b>SALARIES &amp; BENEFITS</b>						
5600	Interfund Salaries	-	140,508.00	-	-	96,723.00
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>97,681.00</b>	<b>140,508.00</b>	<b>-</b>	<b>-</b>	<b>96,723.00</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6401	Community Programs	767,374.38	365,812.77	594,200.00	285,181.58	242,791.00
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>767,374.38</b>	<b>365,812.77</b>	<b>594,200.00</b>	<b>285,181.58</b>	<b>242,791.00</b>
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	165,650.00	212,035.00	-	-	-
6850	Building & Facilities	-	-	159,593.75	12,251.75	-
	<b>TOTAL CIP &amp; EQUIPMENT</b>	<b>165,650.00</b>	<b>212,035.00</b>	<b>159,593.75</b>	<b>12,251.75</b>	<b>-</b>
<b>TRANSFERS</b>						
8010	Transfer Out to GF	-	-	37,723.00	-	-
	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>37,723.00</b>	<b>-</b>	<b>-</b>
	<b>EXPENDITURES GRAND TOTAL</b>	<b>1,030,705.38</b>	<b>718,355.77</b>	<b>791,516.75</b>	<b>297,433.33</b>	<b>339,514.00</b>
	<b>NET CHANGE IN POSITION</b>	<b>122,761.39</b>	<b>(563,097.77)</b>	<b>68,633.25</b>	<b>130,114.67</b>	<b>(59,000.00)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Misc Grants Fund (0050)  
Fund 280**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4201	Federal Grants	8,877.77	88,881.66	758,156.52	423,099.59	-
4205	State Grants	(27,397.00)	107,426.27	70,000.00	-	-
4206	State Grants - Prop 68	-	-	1,608,837.00	-	-
4210	County Grants	-	-	160,000.00	-	500,000.00
4241	Intergovernmental - OCTA	-	-	200,000.00	-	-
4299	Other Intergovernmental Rev	-	-	344,810.00	300,000.00	-
4760	St Jude Grant	29,000.00	71,250.00	62,500.00	-	-
<b>Total Revenues</b>		<b>10,655</b>	<b>267,557.93</b>	<b>3,204,303.52</b>	<b>723,100</b>	<b>500,000</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	2,035.91	3,850.01	-	0.70	-
5005	Salaries/Part-Time	468.85	-	-	457.10	-
5015	Overtime	7,464.34	(0.00)	-	11,681.57	-
5105	Health Insurance Allocation	693.64	552.25	-	1,184.96	-
5115	Dental Ins Allocation	7.04	72.39	-	154.78	-
5120	Optical Ins Allocation	2.75	10.18	-	27.80	-
5135	Medicare	152.32	55.88	-	176.10	-
5141	Employers' PARS/ARS	17.58	-	-	8.26	-
5145	Employer CalPERS Retire NC	408.14	662.85	-	0.05	-
5500	Contra - Salaries	-	-	537,160.00	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>11,250.57</b>	<b>5,203.56</b>	<b>537,160.00</b>	<b>13,691.32</b>	<b>-</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6017	Special Studies	3,600.00	25,000.00	150,000.00	130,000.00	-
6099	Professional Services	8,691.41	13,140.60	-	-	-
6136	Software Maintenance	-	-	-	12,515.00	-
6301	Special Department Expenses	(6,116.74)	1,550.17	344,810.00	234,118.38	-
6401	Community Programs	-	-	-	4,009.41	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>6,654.63</b>	<b>39,690.77</b>	<b>494,810.00</b>	<b>380,642.79</b>	<b>-</b>
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	110,600.28	204,338.66	-	-	-
6740	Infrastructure - Streets	-	36,000.00	104,000.00	29,500.00	-
6741	Infrastructure - Traffic	-	-	96,386.78	85,077.98	-
6760	Infrastructure - Parks	-	-	1,294,674.56	324,466.14	-
6840	Machinery & Equipment	25,418.24	163,961.01	208,837.00	5,103.89	-
6850	Building & Facilities	-	(0.00)	125,000.00	-	500,000.00
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>136,018.52</b>	<b>404,299.67</b>	<b>1,828,898.34</b>	<b>444,148.01</b>	<b>500,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>153,923.72</b>	<b>449,194.00</b>	<b>2,860,868.34</b>	<b>838,482.12</b>	<b>500,000.00</b>
<b>NET CHANGE IN POSITION</b>		<b>(143,268.24)</b>	<b>(181,636.07)</b>	<b>343,435.18</b>	<b>(115,382.53)</b>	<b>-</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Housing Successor Agency (0053)  
Fund 207**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4710	Reimbursements/Other Revenue	94,435.75	130,358.00	102,411.00	102,411.20	-
4711	Lease Revenue	10,100.00	7,600.00	6,000.00	-	-
<b>Total Revenues</b>		<b>104,536</b>	<b>137,958.00</b>	<b>108,411.00</b>	<b>102,411</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		-	-	-	-	-
<b>NET CHANGE IN POSITION</b>		104,535.75	137,958.00	108,411.00	102,411.20	-

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Sccssr Agency Ret Oblg (0054)  
Fund 208**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4602	Fiscal Agent Interest Revenue	-	114.87	-	-	-
4710	Reimbursements/Other Revenue	1,954,111.00	2,258,333.00	1,995,197.00	1,995,197.00	1,628,035.00
<b>Total Revenues</b>		<b>1,954,134</b>	<b>2,258,447.87</b>	<b>1,995,197.00</b>	<b>1,995,197</b>	<b>1,628,035</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	111,219.32	73,157.78	71,900.00	67,840.23	63,800.00
5015	Overtime	16.95	28.39	-	1.54	-
5020	Leave Accrual Payout	1,412.12	2,418.03	-	1,165.24	-
5022	Alternative H&W Payout	-	775.00	4,400.00	285.00	400.00
5023	Signing Bonus Payout	-	1,089.94	-	406.62	-
5099	Other Salaries & Wages	-	39.93	-	-	-
5105	Health Insurance Allocation	11,631.23	9,440.53	10,000.00	10,057.13	9,000.00
5110	Life Ins Allocation	-	-	100.00	-	100.00
5115	Dental Ins Allocation	799.16	533.73	600.00	393.79	400.00
5120	Optical Ins Allocation	183.05	126.38	200.00	102.60	200.00
5125	LTD Ins Allocation	-	-	400.00	-	300.00
5126	STD Ins Allocation	-	-	300.00	-	300.00
5135	Medicare	1,691.93	1,146.72	1,100.00	1,047.02	1,000.00
5141	Employers' PARS/ARS	2,431.11	1,679.22	1,600.00	1,405.92	1,100.00
5145	Employer CalPERS Retire NC	9,256.32	6,269.71	6,400.00	5,525.44	6,200.00
5159	Employee Medical Opt Out Plan	1,741.48	300.35	300.00	110.89	-
5170	Sick Leave Buyback	-	101.91	-	89.22	-
5175	Leave Buyback	3,742.17	1,112.11	3,700.00	2,705.83	-
5199	Other Employee Benefits	-	-	1,300.00	-	1,300.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>148,799.76</b>	<b>98,219.73</b>	<b>102,300.00</b>	<b>91,136.47</b>	<b>84,100.00</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6005	Legal Services	-	-	14,000.00	-	-
6030	Trustee Fees	3,368.75	3,500.00	3,500.00	3,750.00	2,250.00
6099	Professional Services	6,883.76	9,872.20	20,000.00	20,000.00	-
6499	Other Program Expenditures	-	-	512,056.00	-	93,856.00
6905	Principal/Bonds/COP's/Leases	-	-	670,000.00	650,000.00	695,000.00
6915	Interest/Bonds/COP's/Leases	387,914.68	367,952.20	360,176.00	206,039.58	339,538.00
6935	Lease Expenditure	125,236.00	110,997.17	419,857.00	96,031.32	417,291.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>523,403.19</b>	<b>492,321.57</b>	<b>1,999,589.00</b>	<b>975,820.90</b>	<b>1,547,935.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>677,634.79</b>	<b>590,541.30</b>	<b>2,101,889.00</b>	<b>1,066,957.37</b>	<b>1,632,035.00</b>
<b>NET CHANGE IN POSITION</b>		<b>1,276,498.85</b>	<b>1,667,906.57</b>	<b>(106,692.00)</b>	<b>928,239.63</b>	<b>(4,000.00)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Public Safety CFD (0055)  
Fund 261**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4505	CFD Assessments	38,995.82	39,903.91	42,861.23	48,870.41	-
4601	Interest Revenue	111.18	94.33	-	-	-
<b>Total Revenues</b>		<b>39,107</b>	<b>39,998.24</b>	<b>42,861.23</b>	<b>48,870</b>	<b>-</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6015	Engineering Services	4,256.76	7,866.00	-	-	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>4,256.76</b>	<b>7,866.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>34,256.76</b>	<b>7,866.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN POSITION</b>		<b>4,850.24</b>	<b>32,132.24</b>	<b>42,861.23</b>	<b>48,870.41</b>	<b>-</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
PEG Fund (0058)  
Fund 211**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4321	PEG Cable Fees	82,031.89	82,555.69	80,000.00	41,892.25	80,000.00
<b>Total Revenues</b>		<b>82,032</b>	<b>82,555.69</b>	<b>80,000.00</b>	<b>41,892</b>	<b>80,000</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	-	16,702.89	-	17,129.03	-
5015	Overtime	-	587.20	-	-	-
5020	Leave Accrual Payout	-	1,076.81	-	-	-
5023	Signing Bonus Payout	-	1,628.53	-	-	-
5105	Health Insurance Allocation	-	1,499.05	-	8.19	-
5115	Dental Ins Allocation	-	134.25	-	-	-
5120	Optical Ins Allocation	-	23.46	-	-	-
5135	Medicare	-	289.96	-	264.52	-
5145	Employer CalPERS Retire NC	-	1,267.75	-	1,264.02	-
5159	Employee Medical Opt Out Plan	-	-	-	1,107.72	-
5500	Contra - Salaries	-	(23,209.90)	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>-</b>	<b>(0.00)</b>	<b>-</b>	<b>19,773.48</b>	<b>-</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6099	Professional Services	54,119.00	15,851.25	15,000.00	4,950.00	3,500.00
6136	Software Maintenance	22,665.95	24,001.63	-	-	-
6290	Dept. Contract Services	2,656.62	2,779.26	4,000.00	3,471.83	4,000.00
6301	Special Department Expenses	4,058.28	7,284.01	-	-	-
6366	Web Based Service/Subscriptions	-	-	200.00	199.99	200.00
6399	Other Supplies	-	-	2,000.00	1,627.33	2,000.00
6845	Office Equipment	-	-	6,000.00	5,424.44	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>83,499.85</b>	<b>49,916.15</b>	<b>27,200.00</b>	<b>15,673.59</b>	<b>9,700.00</b>
<b>CIP &amp; EQUIPMENT</b>						
6840	Machinery & Equipment	-	-	-	-	69,000.00
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>69,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>83,499.85</b>	<b>49,916.15</b>	<b>27,200.00</b>	<b>35,447.07</b>	<b>78,700.00</b>
<b>NET CHANGE IN POSITION</b>		<b>(1,467.96)</b>	<b>32,639.54</b>	<b>52,800.00</b>	<b>6,445.18</b>	<b>1,300.00</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
State Gas Tax - RMRA (0060)  
Fund 209**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4085	Rd Maint RehabAcct(RMRA)(2031)	954,623.65	1,034,090.08	1,167,471.00	665,983.87	1,280,805.00
4601	Interest Revenue	2,930.33	1,927.95	-	-	-
<b>Total Revenues</b>		<b>957,554</b>	<b>1,036,018.03</b>	<b>1,167,471.00</b>	<b>665,984</b>	<b>1,280,805</b>
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	556,061.58	829,364.72	-	-	-
6740	Infrastructure - Streets	-	526,315.80	1,866,943.28	1,506,984.00	1,000,000.00
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>556,061.58</b>	<b>1,355,680.52</b>	<b>1,866,943.28</b>	<b>1,506,984.00</b>	<b>1,000,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>556,061.58</b>	<b>1,355,680.52</b>	<b>1,866,943.28</b>	<b>1,506,984.00</b>	<b>1,000,000.00</b>
<b>NET CHANGE IN POSITION</b>		<b>401,492.40</b>	<b>(319,662.49)</b>	<b>(699,472.28)</b>	<b>(841,000.13)</b>	<b>280,805.00</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
NOC-Public Safety Grant(0061)  
Fund 228**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4205	State Grants	324,513.39	118,181.00	138,000.00	-	-
4601	Interest Revenue	833.83	259.42	-	-	-
<b>Total Revenues</b>		<b>325,347</b>	<b>118,440.42</b>	<b>138,000.00</b>	<b>-</b>	<b>-</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	109,435.14	76,361.06	118,200.00	115,133.67	-
5005	Salaries/Part-Time	515.39	-	20,000.00	-	-
5015	Overtime	34,573.86	9,068.49	-	14,784.57	-
5020	Leave Accrual Payout	2,043.41	581.10	-	-	-
5022	Alternative H&W Payout	750.00	-	300.00	250.00	-
5023	Signing Bonus Payout	-	-	4,900.00	4,881.20	-
5105	Health Insurance Allocation	24,750.44	15,793.61	23,700.00	23,193.21	-
5110	Life Ins Allocation	-	-	200.00	-	-
5115	Dental Ins Allocation	1,203.06	799.60	1,600.00	904.78	-
5120	Optical Ins Allocation	299.84	202.66	300.00	227.28	-
5125	LTD Ins Allocation	-	-	500.00	-	-
5126	STD Ins Allocation	-	-	400.00	-	-
5135	Medicare	2,133.81	1,252.48	1,800.00	1,956.92	-
5145	Employer CalPERS Retire NC	25,271.07	17,407.23	28,100.00	27,025.96	-
5199	Other Employee Benefits	-	-	3,100.00	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>219,594.48</b>	<b>121,466.23</b>	<b>203,100.00</b>	<b>188,357.59</b>	<b>-</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6301	Special Department Expenses	-	1,980.00	-	-	-
6360	Uniforms	-	2,042.34	-	-	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>711.92</b>	<b>4,022.34</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CIP &amp; EQUIPMENT</b>						
6840	Machinery & Equipment	732.24	2,475.39	-	-	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>732.24</b>	<b>2,475.39</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>242,470.34</b>	<b>127,963.96</b>	<b>203,100.00</b>	<b>188,357.59</b>	<b>-</b>
<b>NET CHANGE IN POSITION</b>		<b>82,876.88</b>	<b>(9,523.54)</b>	<b>(65,100.00)</b>	<b>(188,357.59)</b>	<b>-</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Parks & Rec Impact Fees (0063)  
Fund 236**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4306	Development Impact Fees	1,454,119.00	279,457.54	541,500.00	180,000.42	361,499.58
4601	Interest Revenue	4,240.64	3,696.72	-	-	-
<b>Total Revenues</b>		<b>1,458,360</b>	<b>283,154.26</b>	<b>541,500.00</b>	<b>180,000</b>	<b>361,500</b>
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	8,721.00	104,435.99	-	183,140.24	-
6760	Infrastructure - Parks	-	-	1,616,443.01	2,507.36	-
6840	Machinery & Equipment	-	562,545.62	140,800.00	-	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>8,721.00</b>	<b>666,981.61</b>	<b>1,757,243.01</b>	<b>185,647.60</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>8,721.00</b>	<b>666,981.61</b>	<b>1,757,243.01</b>	<b>185,647.60</b>	<b>-</b>
<b>NET CHANGE IN POSITION</b>		<b>1,449,638.64</b>	<b>(383,827.35)</b>	<b>(1,215,743.01)</b>	<b>(5,647.18)</b>	<b>361,499.58</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
City Traffic Impct Fees (0065)  
Fund 238**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4306	Development Impact Fees	295,875.30	105,044.78	612,500.00	129,799.66	482,700.34
4601	Interest Revenue	635.30	294.79	-	-	-
<b>Total Revenues</b>		<b>296,511</b>	<b>105,339.57</b>	<b>612,500.00</b>	<b>129,800</b>	<b>482,700</b>
<b>CIP &amp; EQUIPMENT</b>						
6741	Infrastructure - Traffic	-	124,834.38	198,000.00	136,459.57	-
6770	Infrastructure - Major Studies	-	-	25,000.00	-	-
6840	Machinery & Equipment	88,325.44	24,995.00	-	-	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>88,325.44</b>	<b>149,829.38</b>	<b>223,000.00</b>	<b>136,459.57</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>88,325.44</b>	<b>149,829.38</b>	<b>223,000.00</b>	<b>136,459.57</b>	<b>-</b>
<b>NET CHANGE IN POSITION</b>		<b>208,185.16</b>	<b>(44,489.81)</b>	<b>389,500.00</b>	<b>(6,659.91)</b>	<b>482,700.34</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
CW Stormdr Impact Fee (0066)  
Fund 239**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4306	Development Impact Fees	11,982.43	5,888.02	25,900.00	11,652.64	14,247.36
4601	Interest Revenue	31.77	11.79	-	-	-
<b>Total Revenues</b>		<b>12,014</b>	<b>5,899.81</b>	<b>25,900.00</b>	<b>11,653</b>	<b>14,247</b>
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	-	12,300.00	-	-	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>-</b>	<b>12,300.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>-</b>	<b>12,300.00</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN POSITION</b>		<b>12,014.20</b>	<b>(6,400.19)</b>	<b>25,900.00</b>	<b>11,652.64</b>	<b>14,247.36</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
City Pub Sfty Impct Fee (0067)  
Fund 242**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4306	Development Impact Fees	580,318.90	94,210.38	164,400.00	77,848.79	86,551.21
4601	Interest Revenue	627.36	318.38	-	-	-
<b>Total Revenues</b>		<b>580,946</b>	<b>94,528.76</b>	<b>164,400.00</b>	<b>77,849</b>	<b>86,551</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6136	Software Maintenance	832.50	10,282.50	-	-	-
6350	Small Tools/Equipment	-	-	54,000.00	51,772.47	-
6399	Other Supplies	-	-	-	59.19	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>832.50</b>	<b>10,282.50</b>	<b>54,000.00</b>	<b>51,831.66</b>	<b>-</b>
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	141,289.33	19,706.19	-	-	-
6840	Machinery & Equipment	256,452.06	148,472.60	11,123.55	-	-
6850	Building & Facilities	-	-	165,398.36	18,804.81	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>397,741.39</b>	<b>168,178.79</b>	<b>176,521.91</b>	<b>18,804.81</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>398,573.89</b>	<b>178,461.29</b>	<b>230,521.91</b>	<b>70,636.47</b>	<b>-</b>
<b>NET CHANGE IN POSITION</b>		<b>182,372.37</b>	<b>(83,932.53)</b>	<b>(66,121.91)</b>	<b>7,212.32</b>	<b>86,551.21</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
CW Aford House ImpactFee(0068)  
Fund 244**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4306	Development Impact Fees	1,424,000.00	140,807.00	704,000.00	319,088.40	384,911.60
4601	Interest Revenue	4,733.00	2,918.46	-	-	-
<b>Total Revenues</b>		<b>1,428,733</b>	<b>143,725.46</b>	<b>704,000.00</b>	<b>319,088</b>	<b>384,912</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6099	Professional Services	-	-	26,308.30	26,308.30	40,000.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>-</b>	<b>-</b>	<b>26,308.30</b>	<b>26,308.30</b>	<b>40,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>-</b>	<b>-</b>	<b>26,308.30</b>	<b>26,308.30</b>	<b>40,000.00</b>
<b>NET CHANGE IN POSITION</b>		<b>1,428,733.00</b>	<b>143,725.46</b>	<b>677,691.70</b>	<b>292,780.10</b>	<b>344,911.60</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
City Quimby In Lieu Fee (0069)  
Fund 243**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4306	Development Impact Fees	404,346.00	105,084.20	525,400.00	253,926.80	271,473.20
4601	Interest Revenue	2,827.10	1,898.47	-	-	-
<b>Total Revenues</b>		<b>407,173</b>	<b>106,982.67</b>	<b>525,400.00</b>	<b>253,927</b>	<b>271,473</b>
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	-	46,963.30	-	-	-
6741	Infrastructure - Traffic	-	-	23,036.70	21,269.50	-
6760	Infrastructure - Parks	-	64,966.50	1,288,533.50	17,029.05	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>-</b>	<b>111,929.80</b>	<b>1,311,570.20</b>	<b>38,298.55</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>-</b>	<b>111,929.80</b>	<b>1,311,570.20</b>	<b>38,298.55</b>	<b>-</b>
<b>NET CHANGE IN POSITION</b>		<b>407,173.10</b>	<b>(4,947.13)</b>	<b>(786,170.20)</b>	<b>215,628.25</b>	<b>271,473.20</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
TOD Traffic Impact Fees (0070)  
Fund 246**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4601	Interest Revenue	1,564.43	1,403.22	-	-	-
	<b>Total Revenues</b>	<b>525,478</b>	<b>1,403.22</b>	-	-	-
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	-	60,740.00	-	2,805.00	-
6741	Infrastructure - Traffic	-	-	19,260.00	5,468.48	-
6770	Infrastructure - Major Studies	-	-	20,000.00	20,000.00	-
	<b>TOTAL CIP &amp; EQUIPMENT</b>	-	60,740.00	39,260.00	28,273.48	-
	<b>EXPENDITURES GRAND TOTAL</b>	-	60,740.00	39,260.00	28,273.48	-
	<b>NET CHANGE IN POSITION</b>	<b>525,477.57</b>	<b>(59,336.78)</b>	<b>(39,260.00)</b>	<b>(28,273.48)</b>	-

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
TOD Sewer Impact Fees (0071)  
Fund 247**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4306	Development Impact Fees	1,582,959.02	85,456.19	-	87,701.10	90,000.00
4601	Interest Revenue	2,382.38	3,171.98	-	-	-
<b>Total Revenues</b>		<b>1,585,341</b>	<b>88,628.17</b>	<b>-</b>	<b>87,701</b>	<b>90,000</b>
<b>CIP &amp; EQUIPMENT</b>						
6750	Infrastructure - Sewer	-	204,092.15	1,420,921.46	729,667.31	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>-</b>	<b>204,092.15</b>	<b>1,420,921.46</b>	<b>729,667.31</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>-</b>	<b>204,092.15</b>	<b>1,420,921.46</b>	<b>729,667.31</b>	<b>-</b>
<b>NET CHANGE IN POSITION</b>		<b>1,585,341.40</b>	<b>(115,463.98)</b>	<b>(1,420,921.46)</b>	<b>(641,966.21)</b>	<b>90,000.00</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
TOD Strscape Impct Fee (0072)  
Fund 248**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4505	CFD Assessments	-	-	29,900.00	-	-
4601	Interest Revenue	2,954.16	2,464.48	-	-	-
<b>Total Revenues</b>		<b>834,958</b>	<b>2,464.48</b>	<b>29,900.00</b>	-	-
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	-	74,898.45	-	-	-
6740	Infrastructure - Streets	-	3,639.19	62.36	-	-
6741	Infrastructure - Traffic	-	3,285.37	188,114.63	188,000.00	-
6770	Infrastructure - Major Studies	-	31,797.72	18,202.28	18,202.28	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		-	113,620.73	206,379.27	206,202.28	-
<b>EXPENDITURES GRAND TOTAL</b>		-	113,620.73	206,379.27	206,202.28	-
<b>NET CHANGE IN POSITION</b>		834,957.93	(111,156.25)	(176,479.27)	(206,202.28)	-

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Gen Plan Update Fees (0074)  
Fund 233**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4160	Building Permits	-	(145.50)	-	-	-
4302	General Plan Update Fee	432,899.02	163,223.15	120,000.00	196,103.50	150,000.00
4303	Technology Fee	424.75	(0.62)	-	-	-
4601	Interest Revenue	1,786.79	1,444.49	-	-	-
<b>Total Revenues</b>		<b>435,111</b>	<b>164,521.52</b>	<b>120,000.00</b>	<b>196,104</b>	<b>150,000</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6017	Special Studies	-	37,100.00	90,000.00	68,138.00	-
6099	Professional Services	-	-	100,000.00	3,945.00	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>-</b>	<b>37,100.00</b>	<b>190,000.00</b>	<b>72,083.00</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>-</b>	<b>37,100.00</b>	<b>190,000.00</b>	<b>72,083.00</b>	<b>-</b>
<b>NET CHANGE IN POSITION</b>		<b>435,110.56</b>	<b>127,421.52</b>	<b>(70,000.00)</b>	<b>124,020.50</b>	<b>150,000.00</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Technology Impact Fees (0075)  
Fund 234**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4302	General Plan Update Fee	96.00	(40.25)	-	-	-
4303	Technology Fee	244,499.45	86,878.86	60,000.00	104,304.50	-
4601	Interest Revenue	992.66	731.09	-	-	-
<b>Total Revenues</b>		<b>245,593</b>	<b>87,569.70</b>	<b>60,000.00</b>	<b>104,305</b>	<b>-</b>
<b>CIP &amp; EQUIPMENT</b>						
6840	Machinery & Equipment	-	32,339.75	71,384.92	-	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>-</b>	<b>32,339.75</b>	<b>71,384.92</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>85,000.00</b>	<b>32,339.75</b>	<b>71,384.92</b>	<b>-</b>	<b>-</b>
<b>NET CHANGE IN POSITION</b>		<b>160,593.36</b>	<b>55,229.95</b>	<b>(11,384.92)</b>	<b>104,304.50</b>	<b>-</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Explorer Grant NOC (0076)  
Fund 227**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4205	State Grants	160,000.00	-	-	-	62,000.00
4601	Interest Revenue	309.71	318.38	-	-	-
<b>Total Revenues</b>		<b>160,310</b>	<b>318.38</b>	<b>-</b>	<b>-</b>	<b>62,000</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	0.29	0.07	-	-	-
5015	Overtime	4,547.72	4,789.94	-	11,334.80	-
5105	Health Insurance Allocation	408.90	477.89	-	908.84	-
5115	Dental Ins Allocation	15.13	34.29	-	37.37	-
5120	Optical Ins Allocation	4.27	6.21	-	8.16	-
5135	Medicare	65.97	69.45	-	145.56	-
5145	Employer CalPERS Retire NC	0.02	0.01	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>5,042.30</b>	<b>5,377.86</b>	<b>-</b>	<b>12,434.73</b>	<b>-</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6301	Special Department Expenses	-	4,555.05	-	-	30,000.00
6360	Uniforms	281.95	-	-	-	10,000.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>281.95</b>	<b>4,555.05</b>	<b>-</b>	<b>-</b>	<b>40,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>9,539.51</b>	<b>9,932.91</b>	<b>-</b>	<b>12,434.73</b>	<b>40,000.00</b>
<b>NET CHANGE IN POSITION</b>		<b>150,770.20</b>	<b>(9,614.53)</b>	<b>-</b>	<b>(12,434.73)</b>	<b>22,000.00</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
Placentia Reg Nav Cent(0078)  
Fund 231**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4093	County Contribution	625,000.00	625,000.00	625,000.00	625,000.00	625,000.00
4095	NSPA Cities Operating Contrib	143,750.77	637,149.28	1,431,100.00	341,525.28	1,244,700.00
4097	SB2 Construction Funds	1,068,947.09	38,644.37	-	29,845.40	-
4212	SB2 Direct Funds to City	-	204,035.30	500,000.00	-	500,000.00
4213	SB2 Direct to City - Admin	-	10,738.70	25,000.00	-	25,000.00
<b>Total Revenues</b>		<b>1,837,698</b>	<b>1,515,567.65</b>	<b>2,581,100.00</b>	<b>996,371</b>	<b>2,394,700</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	-	-	135,100.00	17,575.84	99,500.00
5015	Overtime	-	-	-	(932.09)	-
5022	Alternative H&W Payout	-	-	-	-	300.00
5105	Health Insurance Allocation	-	-	11,300.00	3,433.61	16,200.00
5110	Life Ins Allocation	-	-	100.00	-	200.00
5115	Dental Ins Allocation	-	-	800.00	28.89	900.00
5120	Optical Ins Allocation	-	-	200.00	15.25	200.00
5125	LTD Ins Allocation	-	-	200.00	-	500.00
5126	STD Ins Allocation	-	-	200.00	-	400.00
5135	Medicare	-	-	600.00	241.42	1,500.00
5145	Employer CalPERS Retire NC	-	-	3,000.00	1,294.84	18,800.00
5199	Other Employee Benefits	-	-	600.00	-	2,200.00
5600	Interfund Salaries	-	10,738.70	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>-</b>	<b>10,738.70</b>	<b>152,100.00</b>	<b>21,657.76</b>	<b>140,700.00</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6127	Alarm Monitoring	-	-	3,500.00	285.00	3,500.00
6215	Telephone/Internet	1,703.57	2,353.48	2,500.00	1,081.15	2,500.00
6290	Dept. Contract Services	1,600,851.00	1,601,421.00	1,680,000.00	1,648,570.00	1,680,000.00
6312	SB2 Allocations to NSPA - Oper	-	165,090.00	500,000.00	177,859.00	500,000.00
6330	Electricity	3,478.38	(3,478.38)	-	4,905.85	-
6935	Lease Expenditure	19,000.00	18,000.00	18,000.00	18,000.00	18,000.00
6999	Other Expenditure	-	16,338.75	50,000.00	25,171.00	50,000.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>1,624,605.76</b>	<b>1,799,724.85</b>	<b>2,254,000.00</b>	<b>1,875,872.00</b>	<b>2,254,000.00</b>
<b>CIP &amp; EQUIPMENT</b>						
6840	Machinery & Equipment	1,432.59	78,450.49	-	1,592.83	-
6899	Other Capital Outlay	213,015.30	45,493.29	150,000.00	-	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>214,447.89</b>	<b>123,943.78</b>	<b>150,000.00</b>	<b>1,592.83</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>1,849,792.65</b>	<b>1,934,407.33</b>	<b>2,556,100.00</b>	<b>1,899,122.59</b>	<b>2,394,700.00</b>
<b>NET CHANGE IN POSITION</b>		<b>(12,094.79)</b>	<b>(418,839.68)</b>	<b>25,000.00</b>	<b>(902,751.91)</b>	<b>-</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
TOD District CFD (0080)  
Fund 249**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4505	<b>Revenues</b>					
	CFD Assessments	-	-	29,979.60	-	-
	<b>Total Revenues</b>	-	-	<b>29,979.60</b>	-	-
6330	<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
	Electricity	-	-	1,100.00	571.92	-
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	-	-	<b>1,100.00</b>	<b>571.92</b>	-
	<b>EXPENDITURES GRAND TOTAL</b>	-	-	<b>1,100.00</b>	<b>571.92</b>	-
	<b>NET CHANGE IN POSITION</b>	-	-	<b>28,879.60</b>	<b>(571.92)</b>	-

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
CalRecycle Grant (0083)  
Fund 282**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4205	State Grants	-	-	-	86,117.00	-
4601	Interest Revenue	-	17.69	-	-	-
<b>Total Revenues</b>		-	<b>17.69</b>	-	<b>86,117</b>	-
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6301	Special Department Expenses	-	-	13,800.00	7,246.01	6,553.99
6365	Computer Software	-	-	56,000.00	56,000.00	-
6499	Other Program Expenditures	-	-	16,317.00	9,689.63	6,627.37
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		-	-	<b>86,117.00</b>	<b>72,935.64</b>	<b>13,181.36</b>
<b>EXPENDITURES GRAND TOTAL</b>		-	-	<b>86,117.00</b>	<b>72,935.64</b>	<b>13,181.36</b>
<b>NET CHANGE IN POSITION</b>		-	<b>17.69</b>	<b>(86,117.00)</b>	<b>13,181.36</b>	<b>(13,181.36)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
County Annexation (0084)  
Fund 283**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
	<b>Revenues</b>					
4299	Other Intergovernmental Rev	-	-	1,500,000.00	1,500,000.00	-
	<b>Total Revenues</b>	-	-	<b>1,500,000.00</b>	<b>1,500,000</b>	-
	<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6132	Repair & Maintenance/Streets	-	-	684,024.92	-	-
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	-	-	684,024.92	-	-
	<b>CIP &amp; EQUIPMENT</b>					
6740	Infrastructure - Streets	-	-	120,000.00	405.96	-
	<b>TOTAL CIP &amp; EQUIPMENT</b>	-	-	120,000.00	405.96	-
	<b>TRANSFERS</b>					
8010	Transfer Out to GF	-	-	695,975.08	-	-
	<b>TOTAL TRANSFERS</b>	-	-	695,975.08	-	-
	<b>EXPENDITURES GRAND TOTAL</b>	-	-	1,500,000.00	405.96	-
	<b>NET CHANGE IN POSITION</b>	-	-	-	1,499,594.04	-

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Special Revenue Funds  
EIFD (0086)  
Fund 285**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4001	<b>Revenues</b>					
	Current Year-Secured	-	-	-	3,755.10	5,000.00
	<b>Total Revenues</b>	-	-	-	<b>3,755</b>	<b>5,000</b>
	<b>EXPENDITURES GRAND TOTAL</b>	-	-	-	-	-
	<b>NET CHANGE IN POSITION</b>	-	-	-	3,755.10	5,000.00



**PLACENTIA**  
Rich Heritage, Bright Future

# **DEBT SERVICE FUND**



**Debt Service Fund Budget**  
FISCAL YEAR 2023-24

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Debt Service  
Gas Tax Debt Fund (0052)  
Fund 206**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
	<b>Revenues</b>					
4601	Interest Revenue	4,089.27	135.61	-	-	-
	<b>Total Revenues</b>	<b>3,660,089</b>	<b>135.61</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>TRANSFERS IN</b>					
7017	Transfer In From Gas Tax	484,500.00	408,122.03	404,450.00	404,450.00	403,750.00
	<b>TOTAL TRANSFERS</b>	<b>484,500.00</b>	<b>408,122.03</b>	<b>404,450.00</b>	<b>404,450.00</b>	<b>403,750.00</b>
	<b>GRAND TOTAL RESOURCES</b>	<b>4,144,589.27</b>	<b>408,257.64</b>	<b>404,450.00</b>	<b>404,450.00</b>	<b>403,750.00</b>
	<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6030	Trustee Fees	2,033.00	3,250.00	3,250.00	-	3,250.00
6905	Principal/Bonds/COP's/Leases	4,216,000.00	351,000.00	353,000.00	201,782.99	358,000.00
6915	Interest/Bonds/COP's/Leases	219,027.13	53,905.50	48,200.00	-	42,500.00
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>4,561,310.98</b>	<b>408,155.50</b>	<b>404,450.00</b>	<b>201,782.99</b>	<b>403,750.00</b>
	<b>EXPENDITURES GRAND TOTAL</b>	<b>4,561,310.98</b>	<b>408,155.50</b>	<b>404,450.00</b>	<b>201,782.99</b>	<b>403,750.00</b>
	<b>NET CHANGE IN POSITION</b>	<b>(416,721.71)</b>	<b>102.14</b>	<b>-</b>	<b>202,667.01</b>	<b>-</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# **ENTERPRISE FUNDS**



**Enterprise Funds Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Enterprise Funds  
Sewer Construction (0024)  
Fund 240**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4389	Sewer Capital Fee	-	-	1,304,100.00	-	1,377,900.00
4601	Interest Revenue	87.35	41.27	-	-	-
<b>Total Revenues</b>		<b>87</b>	<b>41.27</b>	<b>1,304,100.00</b>	<b>-</b>	<b>1,377,900</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	-	-	91,100.00	74,279.12	138,500.00
5022	Alternative H&W Payout	-	-	1,300.00	-	1,300.00
5105	Health Insurance Allocation	-	-	16,900.00	10,121.65	17,400.00
5110	Life Ins Allocation	-	-	300.00	-	400.00
5115	Dental Ins Allocation	-	-	1,200.00	457.60	1,100.00
5120	Optical Ins Allocation	-	-	300.00	74.25	200.00
5125	LTD Ins Allocation	-	-	400.00	-	500.00
5126	STD Ins Allocation	-	-	300.00	-	600.00
5135	Medicare	-	-	1,400.00	1,077.75	2,100.00
5145	Employer CalPERS Retire NC	-	-	6,900.00	6,726.90	14,800.00
5199	Other Employee Benefits	-	-	1,000.00	-	1,000.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>-</b>	<b>-</b>	<b>121,100.00</b>	<b>92,737.27</b>	<b>177,900.00</b>
<b>CIP &amp; EQUIPMENT</b>						
6750	Infrastructure - Sewer	-	-	1,200,000.00	-	1,200,000.00
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>-</b>	<b>-</b>	<b>1,200,000.00</b>	<b>-</b>	<b>1,200,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>-</b>	<b>-</b>	<b>1,321,100.00</b>	<b>92,737.27</b>	<b>1,377,900.00</b>
<b>NET CHANGE IN POSITION</b>		<b>87.35</b>	<b>41.27</b>	<b>(17,000.00)</b>	<b>(92,737.27)</b>	<b>-</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Enterprise Funds  
Refuse Administration (0037)  
Fund 501**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4354	City Admin Fee	449,411.95	488,622.27	506,000.00	336,969.58	424,200.00
4358	Contractor	3,237,425.62	3,204,108.48	3,772,000.00	2,402,764.82	3,390,000.00
4601	Interest Revenue	1,302.37	512.94	-	-	-
4710	Reimbursements/Other Revenue	-	38,996.28	-	26,417.11	-
<b>Total Revenues</b>		<b>3,688,140</b>	<b>3,732,239.97</b>	<b>4,278,000.00</b>	<b>2,766,152</b>	<b>3,814,200</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	143,150.50	185,164.13	213,400.00	206,899.43	228,000.00
5005	Salaries/Part-Time	66.94	1.32	-	-	-
5015	Overtime	-	450.48	-	1,925.21	-
5020	Leave Accrual Payout	1,638.94	2,468.66	-	404.03	-
5022	Alternative H&W Payout	-	1,537.50	2,600.00	1,327.50	1,200.00
5023	Signing Bonus Payout	-	4,944.08	-	569.23	-
5105	Health Insurance Allocation	13,388.27	18,389.92	23,600.00	23,425.33	23,800.00
5110	Life Ins Allocation	-	-	300.00	-	300.00
5115	Dental Ins Allocation	908.24	1,200.69	1,500.00	1,249.48	1,600.00
5120	Optical Ins Allocation	215.22	265.31	400.00	260.72	400.00
5125	LTD Ins Allocation	-	-	1,000.00	-	1,100.00
5126	STD Ins Allocation	-	-	900.00	-	900.00
5135	Medicare	2,147.57	2,901.76	3,100.00	3,236.12	3,400.00
5141	Employers' PARS/ARS	7,218.65	7,332.70	7,300.00	7,092.79	7,200.00
5145	Employer CalPERS Retire NC	(369,060.99)	(292,840.69)	18,600.00	17,256.20	22,000.00
5146	OPEB Expense	(32,676.97)	67,212.90	-	-	-
5159	Employee Medical Opt Out Plan	4,326.70	4,436.92	4,500.00	4,440.27	4,500.00
5170	Sick Leave Buyback	-	339.70	-	297.40	-
5175	Leave Buyback	3,479.28	1,423.09	8,300.00	7,908.58	-
5199	Other Employee Benefits	-	-	2,700.00	-	3,000.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>(219,710.85)</b>	<b>5,228.47</b>	<b>288,200.00</b>	<b>276,292.29</b>	<b>297,400.00</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6099	Professional Services	26,303.25	36,770.88	60,000.00	58,907.75	60,000.00
6101	Disposal	3,309,852.48	3,218,506.56	3,712,000.00	2,781,190.02	3,390,000.00
6225	Advertising/Promotional	-	9,625.94	1,500.00	-	150.00
6290	Dept. Contract Services	146,178.76	144,581.64	148,000.00	-	1,480.00
6299	Other Purchased Services	16,188.62	5,826.41	20,200.00	4,081.66	20,200.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>3,498,523.11</b>	<b>3,415,311.43</b>	<b>3,941,700.00</b>	<b>2,844,179.43</b>	<b>3,471,830.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>3,285,198.57</b>	<b>3,420,539.90</b>	<b>4,229,900.00</b>	<b>3,120,471.72</b>	<b>3,769,230.00</b>
<b>NET CHANGE IN POSITION</b>		<b>402,941.37</b>	<b>311,700.07</b>	<b>48,100.00</b>	<b>(354,320.21)</b>	<b>44,970.00</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Enterprise Funds  
Sewer Maintenance (0048)  
Fund 275**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4388	Sewer Maintenance Fee	783,174.19	790,964.96	1,017,450.00	1,005,575.01	1,017,450.00
4601	Interest Revenue	2,985.92	1,444.49	-	-	-
<b>Total Revenues</b>		<b>786,160</b>	<b>792,409.45</b>	<b>1,017,450.00</b>	<b>1,005,575</b>	<b>1,017,450</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	228,134.84	260,836.83	325,500.00	309,699.97	321,700.00
5015	Overtime	9,254.24	8,480.27	-	11,198.42	-
5020	Leave Accrual Payout	3,682.22	2,129.29	-	16,831.19	-
5022	Alternative H&W Payout	-	3,186.25	6,600.00	1,998.25	1,400.00
5023	Signing Bonus Payout	-	5,638.05	-	406.59	-
5105	Health Insurance Allocation	47,684.47	44,951.58	47,700.00	44,607.41	44,400.00
5110	Life Ins Allocation	-	-	500.00	-	500.00
5115	Dental Ins Allocation	2,547.68	2,431.26	4,300.00	2,240.54	2,400.00
5120	Optical Ins Allocation	651.97	579.43	1,000.00	466.52	700.00
5125	LTD Ins Allocation	-	-	1,600.00	-	1,600.00
5126	STD Ins Allocation	-	-	1,300.00	-	1,400.00
5135	Medicare	3,636.08	4,189.68	4,800.00	5,095.23	4,800.00
5141	Employers' PARS/ARS	4,021.34	3,841.15	4,000.00	3,810.70	3,800.00
5145	Employer CalPERS Retire NC	(2,076,403.56)	(1,164,522.14)	28,800.00	26,767.88	31,500.00
5146	OPEB Expense	(502,041.48)	21,681.11	-	-	-
5159	Employee Medical Opt Out Plan	1,539.71	3,452.26	6,500.00	6,341.05	6,300.00
5175	Leave Buyback	2,424.80	1,016.50	8,800.00	5,596.66	-
5199	Other Employee Benefits	-	-	3,000.00	-	3,300.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>(2,241,674.25)</b>	<b>(802,108.48)</b>	<b>444,400.00</b>	<b>435,060.41</b>	<b>423,800.00</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6015	Engineering Services	-	-	63,000.00	-	-
6099	Professional Services	15,225.00	8,025.00	-	-	-
6120	R & M/Sewer & Storm Drain	169,862.51	116,728.13	203,754.57	203,710.65	225,000.00
6122	Sewer User Fees	39,864.82	34,069.34	40,000.00	34,515.60	35,000.00
6250	Staff Training	-	-	300.00	-	-
6255	Dues & Memberships	-	-	200.00	202.00	-
6297	Billing Services	11,099.97	13,613.67	30,000.00	9,485.91	-
6301	Special Department Expenses	2,835.30	3,147.91	3,500.00	2,808.60	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>349,679.42</b>	<b>175,584.05</b>	<b>340,754.57</b>	<b>250,722.76</b>	<b>260,000.00</b>
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	-	72,750.00	-	-	-
6740	Infrastructure - Streets	-	-	90,000.00	90,000.00	-
6850	Building & Facilities	-	-	25,245.43	25,245.43	-
6895	Depreciation	527,316.31	527,315.82	527,316.31	-	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>527,316.31</b>	<b>600,065.82</b>	<b>642,561.74</b>	<b>115,245.43</b>	<b>-</b>
<b>TRANSFERS</b>						
8010	Transfer Out to GF	-	176,700.00	182,049.00	182,049.00	-
<b>TOTAL TRANSFERS</b>		<b>38,667.16</b>	<b>176,700.00</b>	<b>182,049.00</b>	<b>182,049.00</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>(1,326,011.36)</b>	<b>150,241.39</b>	<b>1,609,765.31</b>	<b>983,077.60</b>	<b>683,800.00</b>
<b>NET CHANGE IN POSITION</b>		<b>2,112,171.47</b>	<b>642,168.06</b>	<b>(592,315.31)</b>	<b>22,497.41</b>	<b>333,650.00</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# **INTERNAL SERVICE FUNDS**



**Internal Service Funds Budget**  
FISCAL YEAR 2023-24

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Internal Service  
Employee Health & Wlfre (0039)  
Fund 601**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4354	City Admin Fee	-	13.80	-	29.67	-
4399	Other Charges for Service	857,624.00	981,764.72	1,076,900.00	807,675.00	1,076,900.00
4714	Recovery & Restitution	-	-	-	(193,751.11)	-
4715	ISF Health Ins Reimbursement	(92,843.55)	(84,879.78)	-	(123,997.94)	-
4720	ISF Dental Ins Reimbursement	128,474.79	130,161.52	129,500.00	106,021.79	129,500.00
4740	ISF Employee Optical Costs	16.17	77.06	-	(108.80)	-
<b>Total Revenues</b>		<b>892,450</b>	<b>1,027,137.32</b>	<b>1,206,400.00</b>	<b>595,869</b>	<b>1,206,400</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	(52,597.73)	(64,443.37)	-	(79,183.64)	-
5005	Salaries/Part-Time	(2,574.90)	(2,052.70)	-	-	-
5015	Overtime	(3,362.16)	(4,439.09)	-	(0.61)	-
5130	Dental Claim	169,695.91	122,161.04	142,000.00	62,953.46	142,000.00
5161	Health Insurance Premiums	949,519.66	920,797.63	1,007,000.00	800,765.01	1,007,000.00
5162	Dental Insurance Premiums	10,357.48	10,435.93	12,000.00	3,531.43	12,000.00
5163	Life Insurance Premiums	5,116.84	5,423.41	9,000.00	3,275.39	9,000.00
5164	Optical Insurance Premiums	13,967.61	13,813.04	17,000.00	11,179.99	17,000.00
5168	Pers Survivor Premiums	(1,339.20)	9,094.80	7,400.00	-	7,400.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>1,088,783.51</b>	<b>1,010,790.69</b>	<b>1,194,400.00</b>	<b>802,521.03</b>	<b>1,194,400.00</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6025	Third Party Administration	15,185.74	16,346.63	12,000.00	9,399.15	12,000.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>15,185.74</b>	<b>16,346.63</b>	<b>12,000.00</b>	<b>9,399.15</b>	<b>12,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>1,103,969.25</b>	<b>1,027,137.32</b>	<b>1,206,400.00</b>	<b>811,920.18</b>	<b>1,206,400.00</b>
<b>NET CHANGE IN POSITION</b>		<b>(211,519.15)</b>	<b>-</b>	<b>-</b>	<b>(216,051.57)</b>	<b>-</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Internal Service  
Risk Management (0040)  
Fund 605**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4399	Other Charges for Service	1,327,132.67	1,829,891.71	2,261,000.00	1,695,750.00	2,537,100.00
4710	Reimbursements/Other Revenue	-	269,945.27	-	574,577.60	-
<b>Total Revenues</b>		<b>1,327,133</b>	<b>2,099,836.98</b>	<b>2,261,000.00</b>	<b>2,270,328</b>	<b>2,537,100</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	-	-	-	-	121,000.00
5105	Health Insurance Allocation	-	-	-	-	22,600.00
5110	Life Ins Allocation	-	-	-	-	400.00
5115	Dental Ins Allocation	-	-	-	-	1,600.00
5120	Optical Ins Allocation	-	-	-	-	300.00
5125	LTD Ins Allocation	-	-	-	-	500.00
5126	STD Ins Allocation	-	-	-	-	500.00
5135	Medicare	-	-	-	-	1,800.00
5145	Employer CalPERS Retire NC	-	-	-	-	9,300.00
5155	Employee Insurance Claims	16,060.89	11,125.62	14,000.00	8,594.34	14,000.00
5165	Workers' Compensation Claims	1,961,130.63	849,108.04	540,752.00	233,137.69	540,752.00
5166	Workers' Comp Premiums	214,813.00	218,133.00	300,448.00	300,448.00	300,448.00
5199	Other Employee Benefits	-	-	-	-	100.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>2,192,004.52</b>	<b>1,078,366.66</b>	<b>855,200.00</b>	<b>542,180.03</b>	<b>1,013,300.00</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6006	Litigation	-	98,143.07	45,000.00	110,758.78	45,000.00
6025	Third Party Administration	346,666.84	96,034.65	105,000.00	69,933.68	105,000.00
6201	Liability Insurance Premiums	599,360.49	973,164.64	1,036,100.00	1,034,553.77	1,154,100.00
6210	Liability Claims	246,792.91	986,798.22	154,700.00	78,243.81	154,700.00
6290	Dept. Contract Services	-	11,027.75	60,000.00	-	60,000.00
6301	Special Department Expenses	4,510.06	1,010.59	5,000.00	551.82	5,000.00
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>1,197,330.30</b>	<b>2,166,178.92</b>	<b>1,405,800.00</b>	<b>1,294,041.86</b>	<b>1,523,800.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>3,389,334.82</b>	<b>3,244,545.58</b>	<b>2,261,000.00</b>	<b>1,836,221.89</b>	<b>2,537,100.00</b>
<b>NET CHANGE IN POSITION</b>		<b>(2,062,202.15)</b>	<b>(1,144,708.60)</b>	<b>-</b>	<b>434,105.71</b>	<b>-</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Internal Service  
Equipment Replacement (0041)  
Fund 610**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
	<b>Revenues</b>					
4750	Sale of Surplus Property	26,729.56	24,600.71	-	21,606.00	-
	<b>Total Revenues</b>	<b>26,952</b>	<b>24,600.71</b>	-	<b>21,606</b>	-
	<b>CIP &amp; EQUIPMENT</b>					
6842	Vehicles	76,072.53	12,418.38	-	-	-
	<b>TOTAL CIP &amp; EQUIPMENT</b>	<b>76,072.53</b>	<b>12,418.38</b>	-	-	-
	<b>EXPENDITURES GRAND TOTAL</b>	<b>76,072.53</b>	<b>12,418.38</b>	-	-	-
	<b>NET CHANGE IN POSITION</b>	<b>(49,120.09)</b>	<b>12,182.33</b>	-	<b>21,606.00</b>	-



**PLACENTIA**  
Rich Heritage, Bright Future

# **FIDUCIARY FUND**



**Fiduciary Fund Budget**  
FISCAL YEAR 2023-24

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Fiduciary Fund  
Public Financing Autho(0082)  
Fund 302**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4602	Fiscal Agent Interest Revenue	-	1,583.33	-	76,749.33	-
4711	Lease Revenue	-	3,069,762.67	3,508,250.00	1,772,375.00	3,819,000.00
<b>Total Revenues</b>		<b>222</b>	<b>3,071,346.00</b>	<b>3,508,250.00</b>	<b>1,849,124</b>	<b>3,819,000</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6030	Trustee Fees	-	3,550.00	4,000.00	1,250.00	4,000.00
6905	Principal/Bonds/COP's/Leases	-	-	1,500,000.00	2,500.00	1,860,000.00
6915	Interest/Bonds/COP's/Leases	1,118,005.27	2,022,522.14	2,004,250.00	1,002,123.87	1,955,000.00
6925	Issuance Costs	698,413.39	63,810.00	-	-	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>47,526,198.66</b>	<b>2,089,882.14</b>	<b>3,508,250.00</b>	<b>1,005,873.87</b>	<b>3,819,000.00</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>47,526,198.66</b>	<b>2,089,882.14</b>	<b>3,508,250.00</b>	<b>1,005,873.87</b>	<b>3,819,000.00</b>
<b>NET CHANGE IN POSITION</b>		<b>(46,407,971.39)</b>	<b>981,463.86</b>	<b>-</b>	<b>843,250.46</b>	<b>-</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# **CAPITAL PROJECTS FUND**



**Capital Project Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Capital Projects Fund  
City Capital Projects (0033)  
Fund 401**

		2020-21 Audited	2021-22 Audited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>Revenues</b>						
4201	Federal Grants	34,571.88	-	2,200,000.00	-	-
4206	State Grants - Prop 68	-	-	1,643,000.00	-	-
4299	Other Intergovernmental Rev	-	-	332,000.00	-	-
4710	Reimbursements/Other Revenue	64,022.40	503,183.37	-	817,746.84	-
<b>Total Revenues</b>		<b>221,737</b>	<b>503,183.37</b>	<b>4,175,000.00</b>	<b>817,747</b>	<b>-</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	-	-	-	-	214,600.00
5022	Alternative H&W Payout	-	-	-	-	1,900.00
5105	Health Insurance Allocation	-	-	-	-	39,100.00
5110	Life Ins Allocation	-	-	-	-	600.00
5115	Dental Ins Allocation	-	-	-	-	2,700.00
5120	Optical Ins Allocation	-	-	-	-	500.00
5125	LTD Ins Allocation	-	-	-	-	800.00
5126	STD Ins Allocation	-	-	-	-	900.00
5135	Medicare	-	-	-	-	3,200.00
5145	Employer CalPERS Retire NC	-	-	-	-	16,500.00
5199	Other Employee Benefits	-	-	-	-	900.00
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>281,700.00</b>
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	61,851.39	760,976.80	-	358,835.75	-
6740	Infrastructure - Streets	-	-	3,120,143.15	522,858.17	-
6741	Infrastructure - Traffic	-	-	1,055,775.86	92,766.85	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>61,851.39</b>	<b>760,976.80</b>	<b>4,175,919.01</b>	<b>974,460.77</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>61,851.39</b>	<b>760,976.80</b>	<b>4,175,919.01</b>	<b>974,460.77</b>	<b>281,700.00</b>
<b>NET CHANGE IN POSITION</b>		<b>159,885.15</b>	<b>(257,793.43)</b>	<b>(919.01)</b>	<b>(156,713.93)</b>	<b>(281,700.00)</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# LEGISLATIVE DEPARTMENT



**General Fund Budget**  
FISCAL YEAR 2023-24

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Legislative  
Summary**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>					
5001	Salaries/Full-Time Regular	-	150	-	-
5005	Salaries/Part-Time	9,600	9,450	9,600	9,450
5105	Health Insurance Allocation	47,157	56,777	62,400	62,427
5115	Dental Ins Allocation	6,164	6,164	6,300	5,984
5120	Optical Ins Allocation	1,006	1,006	1,100	1,030
5135	Medicare	457	457	500	437
5140	Employers' Social Security	835	478	900	900
5159	Employee Medical Opt Out Plan	21,879	21,879	21,900	19,910
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>87,385</b>	<b>96,361</b>	<b>102,700</b>	<b>100,139</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6001	Management Consulting Services	66,936	100,361	100,000	50,169
6005	Legal Services	396,675	512,709	500,000	215,663
6006	Litigation	187,952	229,452	200,000	217,465
6040	Misc Bank Charges	47,313	64,059	61,000	55,543
6225	Advertising/Promotional	20,861	23,019	13,000	10,540
6240	Mileage Reimbursement	-	-	200	-
6245	Meetings & Conferences	6,520	27,359	21,300	19,554
6255	Dues & Memberships	48,902	52,949	54,600	56,067
6299	Other Purchased Services	48,672	57,303	65,000	14
6301	Special Department Expenses	11,967	6,598	5,700	5,624
6315	Office Supplies	-	-	-	43
6320	Books & Periodicals	187	162	500	320
6399	Other Supplies	-	-	-	18
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>835,986</b>	<b>1,073,970</b>	<b>1,021,300</b>	<b>631,020</b>
	<b>EXPENDITURES GRAND TOTAL</b>	<b>923,549</b>	<b>1,170,330</b>	<b>1,124,000</b>	<b>731,159</b>
	<b>NET CHANGE IN POSITION</b>	<b>(923,549)</b>	<b>(1,170,330)</b>	<b>(1,124,000)</b>	<b>(731,159)</b>



**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Legislative  
City Clerk  
101002**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed	
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6006	Litigation	5,000	536	-	-	-
6225	Advertising/Promotional	9,400	23,019	13,000	10,540	13,000
6240	Mileage Reimbursement	100	-	100	-	100
6245	Meetings & Conferences	400	-	400	-	400
6255	Dues & Memberships	700	330	800	3,276	800
6299	Other Purchased Services	57,260	57,257	35,000	-	35,000
6301	Special Department Expenses	10,119	-	-	565	-
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>82,979</b>	<b>81,141</b>	<b>49,300</b>	<b>14,381</b>	<b>49,300</b>
	<b>EXPENDITURES GRAND TOTAL</b>	<b>93,979</b>	<b>81,141</b>	<b>49,300</b>	<b>14,381</b>	<b>49,300</b>
	<b>NET CHANGE IN POSITION</b>	<b>(93,979)</b>	<b>(81,141)</b>	<b>(49,300)</b>	<b>(14,381)</b>	<b>(49,300)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Legislative  
City Treasurer  
101003**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>						
5005	Salaries/Part-Time	600	600	600	450	600
5105	Health Insurance Allocation	-	33	-	27	-
5115	Dental Ins Allocation	1,600	1,541	1,600	1,284	1,600
5120	Optical Ins Allocation	300	276	300	230	300
5135	Medicare	200	183	200	137	200
5159	Employee Medical Opt Out Plan	12,000	12,012	12,000	10,010	12,000
<b>TOTAL SALARIES &amp; BENEFITS</b>		14,700	14,645	14,700	12,139	14,700
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6040	Misc Bank Charges	42,000	64,059	61,000	55,543	61,000
6245	Meetings & Conferences	900	-	900	-	900
6255	Dues & Memberships	200	95	200	95	200
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		43,100	64,154	62,100	55,638	62,100
<b>EXPENDITURES GRAND TOTAL</b>		57,800	78,798	76,800	67,777	76,800
<b>NET CHANGE IN POSITION</b>		(57,800)	(78,798)	(76,800)	(67,777)	(76,800)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Legislative  
Legal Services  
101005**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6005	Legal Services	500,000	512,709	500,000	215,663	400,000
6006	Litigation	450,000	228,916	200,000	217,465	200,000
6299	Other Purchased Services	30,000	46	30,000	14	10,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		980,000	741,671	730,000	433,141	610,000
<b>EXPENDITURES GRAND TOTAL</b>		980,000	741,671	730,000	433,141	610,000
<b>NET CHANGE IN POSITION</b>		(980,000)	(741,671)	(730,000)	(433,141)	(610,000)



**PLACENTIA**  
Rich Heritage, Bright Future

# **CITY ADMINISTRATOR**



**General Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**City Administrator  
Summary**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed	
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	420,587	438,246	426,900	429,945	636,400
5020	Leave Accrual Payout	17,472	14,982	-	4,791	-
5022	Alternative H&W Payout	2,750	4,031	3,800	2,769	3,200
5023	Signing Bonus Payout	-	3,902	-	6,750	-
5105	Health Insurance Allocation	53,262	56,419	58,800	58,457	97,500
5110	Life Ins Allocation	-	-	1,000	-	1,500
5115	Dental Ins Allocation	2,362	2,217	2,700	1,782	5,400
5120	Optical Ins Allocation	688	691	800	590	1,200
5125	LTD Ins Allocation	-	-	1,300	-	2,200
5126	STD Ins Allocation	-	-	1,300	-	2,100
5135	Medicare	6,998	7,098	6,200	7,092	9,300
5141	Employers' PARS/ARS	21,124	21,877	22,700	21,499	17,200
5145	Employer CalPERS Retire NC	37,692	39,478	40,800	38,417	60,100
5170	Sick Leave Buyback	-	2,955	-	2,587	-
5175	Leave Buyback	45,068	22,174	25,000	42,850	90,000
5199	Other Employee Benefits	-	-	10,200	-	9,300
5500	Contra - Salaries	-	(9,041)	-	-	(37,723)
<b>TOTAL SALARIES &amp; BENEFITS</b>		630,930	605,028	601,500	617,528	897,677
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6001	Management Consulting Services	7,425	3,500	8,500	3,200	-
6099	Professional Services	6,656	-	-	-	8,700
6225	Advertising/Promotional	1,341	-	-	-	1,500
6230	Printing & Binding	1,024	-	-	-	1,300
6245	Meetings & Conferences	3,917	14,921	14,000	11,240	19,400
6250	Staff Training	-	-	-	89	-
6255	Dues & Memberships	670	3,726	4,600	1,500	5,000
6301	Special Department Expenses	959	1,176	3,000	2,784	3,000
6315	Office Supplies	988	1,001	1,200	787	1,500
6325	Postage	65	74	300	97	300
6363	Resident Vehicle Rebate Prog	-	-	-	-	47,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		23,045	24,399	31,600	19,697	87,700
<b>EXPENDITURES GRAND TOTAL</b>		679,714	629,427	633,100	637,225	985,377
<b>NET CHANGE IN POSITION</b>		(679,714)	(629,427)	(633,100)	(637,225)	(985,377)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**City Administrator  
City Administrator  
101511**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed	
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	366,500	438,246	426,900	429,945	372,100
5020	Leave Accrual Payout	-	14,982	-	4,791	-
5022	Alternative H&W Payout	4,031	4,031	3,800	2,769	2,400
5023	Signing Bonus Payout	-	3,902	-	6,750	-
5105	Health Insurance Allocation	55,800	56,419	58,800	58,457	47,500
5110	Life Ins Allocation	600	-	1,000	-	700
5115	Dental Ins Allocation	1,100	2,217	2,700	1,782	2,000
5120	Optical Ins Allocation	700	691	800	590	600
5125	LTD Ins Allocation	1,300	-	1,300	-	1,000
5126	STD Ins Allocation	1,300	-	1,300	-	1,100
5135	Medicare	5,000	7,098	6,200	7,092	5,400
5141	Employers' PARS/ARS	13,200	21,877	22,700	21,499	17,200
5145	Employer CalPERS Retire NC	87,800	39,478	40,800	38,417	39,800
5170	Sick Leave Buyback	1,600	2,955	-	2,587	-
5175	Leave Buyback	19,900	22,174	25,000	42,850	45,000
5199	Other Employee Benefits	10,200	-	10,200	-	7,300
5500	Contra - Salaries	-	(9,041)	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		554,431	605,028	601,500	617,528	542,100
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6001	Management Consulting Services	1,000	3,500	8,500	3,200	-
6245	Meetings & Conferences	14,000	14,921	14,000	11,240	19,000
6250	Staff Training	-	-	-	89	-
6255	Dues & Memberships	2,400	3,726	4,600	1,500	4,600
6301	Special Department Expenses	3,000	1,176	3,000	2,784	3,000
6315	Office Supplies	1,200	1,001	1,200	787	1,200
6325	Postage	300	74	300	97	300
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		21,900	24,399	31,600	19,697	28,100
<b>EXPENDITURES GRAND TOTAL</b>		576,331	629,427	633,100	637,225	570,200
<b>NET CHANGE IN POSITION</b>		(576,331)	(629,427)	(633,100)	(637,225)	(570,200)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**City Administrator  
Economic Development/Marketing  
101534**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	-	-	-	-	264,300
5022	Alternative H&W Payout	-	-	-	-	800
5105	Health Insurance Allocation	-	-	-	-	50,000
5110	Life Ins Allocation	-	-	-	-	800
5115	Dental Ins Allocation	-	-	-	-	3,400
5120	Optical Ins Allocation	-	-	-	-	600
5125	LTD Ins Allocation	-	-	-	-	1,200
5126	STD Ins Allocation	-	-	-	-	1,000
5135	Medicare	-	-	-	-	3,900
5145	Employer CalPERS Retire NC	-	-	-	-	20,300
5175	Leave Buyback	-	-	-	-	45,000
5199	Other Employee Benefits	-	-	-	-	2,000
5500	Contra - Salaries	-	-	-	-	(37,723)
<b>TOTAL SALARIES &amp; BENEFITS</b>		-	-	-	-	355,577
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6099	Professional Services	-	-	-	-	8,700
6225	Advertising/Promotional	-	-	-	-	1,500
6230	Printing & Binding	-	-	-	-	1,300
6245	Meetings & Conferences	-	-	-	-	400
6255	Dues & Memberships	-	-	-	-	400
6315	Office Supplies	-	-	-	-	300
6363	Resident Vehicle Rebate Prog	-	-	-	-	47,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		-	-	-	-	59,600
<b>EXPENDITURES GRAND TOTAL</b>		-	-	-	-	415,177
<b>NET CHANGE IN POSITION</b>		-	-	-	-	(415,177)



**PLACENTIA**  
Rich Heritage, Bright Future

# **ADMINISTRATIVE SERVICES**



**General Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Administrative Services  
Summary**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4710	Reimbursements/Other Revenue	-	1,238	-	2,026	15,000
<b>Total Revenues</b>		-	<b>1,238</b>	-	<b>2,026</b>	<b>15,000</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	-	1,444,952	2,281,100	1,806,484	2,665,800
5005	Salaries/Part-Time	-	126,503	200,000	107,525	125,000
5015	Overtime	-	306,136	265,000	283,481	200,000
5020	Leave Accrual Payout	-	85,593	-	286	-
5022	Alternative H&W Payout	-	19,688	11,700	9,725	17,400
5023	Signing Bonus Payout	-	40,013	23,000	-	-
5095	Salary Savings	-	-	(39,700)	-	(65,280)
5099	Other Salaries & Wages	-	-	-	742	-
5105	Health Insurance Allocation	-	216,568	432,400	271,349	430,000
5110	Life Ins Allocation	-	-	6,400	-	7,400
5115	Dental Ins Allocation	-	11,639	27,300	11,987	26,000
5120	Optical Ins Allocation	-	2,395	5,300	2,487	5,400
5125	LTD Ins Allocation	-	-	9,600	-	10,700
5126	STD Ins Allocation	-	-	8,900	-	10,100
5135	Medicare	-	30,174	33,900	32,532	38,900
5141	Employers' PARS/ARS	-	7,660	5,800	6,553	6,300
5145	Employer CalPERS Retire NC	-	116,166	176,600	141,937	224,300
5159	Employee Medical Opt Out Plan	-	12,012	12,100	16,443	16,900
5175	Leave Buyback	-	41,377	19,100	15,562	-
5199	Other Employee Benefits	-	-	17,300	-	17,900
<b>TOTAL SALARIES &amp; BENEFITS</b>		-	<b>2,460,876</b>	<b>3,495,800</b>	<b>2,707,094</b>	<b>3,736,820</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6001	Management Consulting Services	-	176,622	104,200	25,043	50,000
6044	Credit Card Write-offs	-	-	-	595	-
6099	Professional Services	-	164,219	191,100	286,736	257,500
6128	Video Monitoring	-	-	-	-	100,000
6136	Software Maintenance	-	402,562	390,150	390,902	500,000
6137	Repair Maint/Equipment	-	10,695	46,000	24,629	46,000
6143	Equipment Replacement	-	-	-	369	-
6225	Advertising/Promotional	-	149	3,000	1,998	5,350
6230	Printing & Binding	-	158	700	39	2,000
6235	Travel	-	-	-	554	-
6245	Meetings & Conferences	-	1,835	9,600	4,115	10,000
6250	Staff Training	-	13,023	71,105	61,885	27,600
6255	Dues & Memberships	-	3,781	8,900	3,922	7,400
6290	Dept. Contract Services	-	1,223,625	1,296,416	1,120,981	1,204,193
6299	Other Purchased Services	-	5,427	6,200	-	5,000
6301	Special Department Expenses	-	24,032	52,000	52,038	26,000
6315	Office Supplies	-	7,015	10,500	6,295	7,950
6320	Books & Periodicals	-	814	1,000	-	1,000
6325	Postage	-	755	700	219	700
6360	Uniforms	-	2,562	17,500	6,064	15,000
6365	Computer Software	-	-	-	68	-
6366	Web Based Service/Subscriptions	-	-	-	257	-
6399	Other Supplies	-	-	-	547	-
6845	Office Equipment	-	-	-	4,241	-
6999	Other Expenditure	-	-	6,000	5,988	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		-	<b>2,037,273</b>	<b>2,215,071</b>	<b>1,997,483</b>	<b>2,265,693</b>
<b>CIP &amp; EQUIPMENT</b>						

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Administrative Services  
Summary**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
6364 Computer Hardware	-	1,088	70,000	71,460	-
6840 Machinery & Equipment	-	78,059	90,000	90,000	-
6855 Furniture & Fixtures	-	934	-	2,424	-
<b>TOTAL CIP &amp; EQUIPMENT</b>	-	80,081	160,000	163,884	-
<b>EXPENDITURES GRAND TOTAL</b>	-	4,578,230	5,870,871	4,868,462	6,002,513
<b>NET CHANGE IN POSITION</b>	-	(4,576,992)	(5,870,871)	(4,866,435)	(5,987,513)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Administrative Services  
Human Resources  
101512**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed	
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	331,200	355,886	784,000	576,591	834,500
5005	Salaries/Part-Time	44,100	8,094	-	-	-
5015	Overtime	-	31	-	58	-
5020	Leave Accrual Payout	-	20,416	-	-	-
5022	Alternative H&W Payout	4,975	4,975	1,100	1,975	4,800
5023	Signing Bonus Payout	-	7,402	-	-	-
5099	Other Salaries & Wages	-	-	-	742	-
5105	Health Insurance Allocation	74,800	35,811	129,800	64,505	99,600
5110	Life Ins Allocation	1,000	-	1,800	-	1,800
5115	Dental Ins Allocation	2,700	2,190	8,800	3,583	5,400
5120	Optical Ins Allocation	1,100	420	1,600	792	1,200
5125	LTD Ins Allocation	1,500	-	2,700	-	2,700
5126	STD Ins Allocation	1,500	-	2,800	-	2,900
5135	Medicare	4,700	6,037	11,400	8,637	12,100
5141	Employers' PARS/ARS	5,400	5,637	5,800	5,430	6,300
5145	Employer CalPERS Retire NC	22,200	22,941	60,300	40,933	79,000
5175	Leave Buyback	8,000	14,246	14,200	10,134	-
5199	Other Employee Benefits	8,500	-	12,500	-	12,400
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>408,305</b>	<b>484,086</b>	<b>1,036,800</b>	<b>713,380</b>	<b>1,062,700</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6001	Management Consulting Services	204,712	176,622	104,200	25,043	50,000
6099	Professional Services	144,332	155,963	152,100	105,572	155,000
6225	Advertising/Promotional	-	149	3,000	1,998	5,350
6235	Travel	-	-	-	554	-
6245	Meetings & Conferences	400	578	6,100	2,784	4,000
6250	Staff Training	3,859	4,085	61,105	53,904	17,600
6255	Dues & Memberships	2,105	2,726	5,000	2,710	5,000
6301	Special Department Expenses	(3,170)	3,841	13,700	10,789	6,000
6315	Office Supplies	2,842	4,629	3,000	3,820	3,000
6320	Books & Periodicals	614	814	1,000	-	1,000
6325	Postage	1,000	678	400	159	400
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>356,694</b>	<b>350,085</b>	<b>349,605</b>	<b>207,332</b>	<b>247,350</b>
<b>CIP &amp; EQUIPMENT</b>						
6364	Computer Hardware	-	-	-	337	-
6855	Furniture & Fixtures	-	-	-	2,424	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>2,761</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>764,999</b>	<b>834,171</b>	<b>1,386,405</b>	<b>923,472</b>	<b>1,310,050</b>
<b>NET CHANGE IN POSITION</b>		<b>(764,999)</b>	<b>(834,171)</b>	<b>(1,386,405)</b>	<b>(923,472)</b>	<b>(1,310,050)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Administrative Services  
Records  
101513**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed	
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	109,000	92,333	107,000	101,423	121,800
5015	Overtime	-	287	-	28	-
5020	Leave Accrual Payout	-	12,178	-	-	-
5022	Alternative H&W Payout	2,463	2,463	1,500	250	1,500
5023	Signing Bonus Payout	-	3,318	-	-	-
5105	Health Insurance Allocation	29,500	13,599	17,100	16,408	17,200
5110	Life Ins Allocation	400	-	400	-	400
5115	Dental Ins Allocation	1,600	631	800	547	800
5120	Optical Ins Allocation	400	162	200	147	200
5125	LTD Ins Allocation	600	-	600	-	600
5126	STD Ins Allocation	500	-	500	-	500
5135	Medicare	1,600	1,599	1,800	1,475	1,800
5145	Employer CalPERS Retire NC	7,800	6,945	8,900	7,519	9,400
5199	Other Employee Benefits	1,000	-	1,000	-	1,000
<b>TOTAL SALARIES &amp; BENEFITS</b>		135,469	133,515	139,800	127,796	155,200
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6099	Professional Services	500	7,535	14,000	13,944	2,500
6230	Printing & Binding	600	-	700	-	1,000
6255	Dues & Memberships	200	-	200	200	200
6299	Other Purchased Services	8,200	3,335	6,200	-	5,000
6301	Special Department Expenses	-	15	-	379	-
6315	Office Supplies	1,700	2,386	6,000	1,883	3,000
6325	Postage	100	77	100	-	100
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		11,300	13,347	27,200	16,406	11,800
<b>EXPENDITURES GRAND TOTAL</b>		146,769	146,861	167,000	144,201	167,000
<b>NET CHANGE IN POSITION</b>		(146,769)	(146,861)	(167,000)	(144,201)	(167,000)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Administrative Services  
Disaster Preparedness  
101514**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	101,000	101,946	104,400	123,881	109,200
5020	Leave Accrual Payout	-	22	-	-	-
5022	Alternative H&W Payout	1,250	1,250	300	250	300
5023	Signing Bonus Payout	-	2,882	-	-	-
5105	Health Insurance Allocation	8,700	8,288	8,700	8,611	8,700
5110	Life Ins Allocation	300	-	400	-	400
5115	Dental Ins Allocation	200	185	600	157	200
5120	Optical Ins Allocation	100	94	100	78	100
5125	LTD Ins Allocation	500	-	500	-	500
5126	STD Ins Allocation	400	-	500	-	500
5135	Medicare	1,500	1,536	1,600	1,800	1,600
5145	Employer CalPERS Retire NC	7,900	7,669	7,800	9,196	8,400
5199	Other Employee Benefits	1,000	-	1,000	-	1,000
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>119,850</b>	<b>123,872</b>	<b>125,900</b>	<b>143,973</b>	<b>130,900</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6245	Meetings & Conferences	1,500	358	1,500	90	1,500
6255	Dues & Memberships	500	-	500	-	-
6301	Special Department Expenses	9,881	7,758	20,000	9,632	10,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>11,881</b>	<b>8,116</b>	<b>22,000</b>	<b>9,722</b>	<b>11,500</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>131,731</b>	<b>131,988</b>	<b>147,900</b>	<b>153,695</b>	<b>142,400</b>
<b>NET CHANGE IN POSITION</b>		<b>(131,731)</b>	<b>(131,988)</b>	<b>(147,900)</b>	<b>(153,695)</b>	<b>(142,400)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Administrative Services  
Public Safety Communications  
101515**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4710 Reimbursements/Other Revenue	-	1,238	-	2,026	15,000
<b>Total Revenues</b>	<b>-</b>	<b>1,238</b>	<b>-</b>	<b>2,026</b>	<b>15,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	1,044,003	862,175	1,211,200	942,087	1,351,900
5005 Salaries/Part-Time	127,000	118,409	200,000	107,525	125,000
5015 Overtime	165,000	305,818	265,000	283,395	200,000
5020 Leave Accrual Payout	-	46,289	-	286	-
5022 Alternative H&W Payout	9,750	9,750	8,800	7,250	9,500
5023 Signing Bonus Payout	-	24,168	23,000	-	-
5095 Salary Savings	(98,966)	-	(39,700)	-	(65,280)
5105 Health Insurance Allocation	242,500	151,485	254,200	170,957	244,400
5110 Life Ins Allocation	3,500	-	3,400	-	4,000
5115 Dental Ins Allocation	14,600	8,084	15,500	7,334	15,400
5120 Optical Ins Allocation	3,000	1,631	3,100	1,379	3,100
5125 LTD Ins Allocation	5,300	-	5,300	-	5,900
5126 STD Ins Allocation	4,600	-	4,600	-	5,300
5135 Medicare	16,900	20,386	17,200	19,713	19,700
5141 Employers' PARS/ARS	-	2,024	-	1,124	-
5145 Employer CalPERS Retire NC	97,100	76,184	90,200	79,658	108,400
5159 Employee Medical Opt Out Plan	12,100	12,012	12,100	16,443	16,900
5175 Leave Buyback	4,900	27,131	4,900	5,428	-
5199 Other Employee Benefits	1,500	-	1,800	-	1,500
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>1,652,787</b>	<b>1,665,545</b>	<b>2,080,600</b>	<b>1,642,578</b>	<b>2,045,720</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6099 Professional Services	-	721	-	-	-
6137 Repair Maint/Equipment	43,616	10,695	46,000	24,629	46,000
6230 Printing & Binding	250	158	-	39	1,000
6245 Meetings & Conferences	924	899	2,000	1,241	2,500
6250 Staff Training	8,726	8,938	10,000	7,981	10,000
6255 Dues & Memberships	1,500	796	2,500	908	1,500
6301 Special Department Expenses	9,050	6,792	8,300	10,005	10,000
6315 Office Supplies	500	-	1,500	407	1,500
6325 Postage	-	-	200	60	200
6360 Uniforms	8,000	2,562	17,500	6,064	15,000
6399 Other Supplies	-	-	-	48	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>72,566</b>	<b>31,560</b>	<b>88,000</b>	<b>51,382</b>	<b>87,700</b>
<b>CIP &amp; EQUIPMENT</b>					
6364 Computer Hardware	-	-	-	1,123	-
6855 Furniture & Fixtures	934	934	-	-	-
<b>TOTAL CIP &amp; EQUIPMENT</b>	<b>934</b>	<b>934</b>	<b>-</b>	<b>1,123</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>1,726,287</b>	<b>1,698,040</b>	<b>2,168,600</b>	<b>1,695,083</b>	<b>2,133,420</b>
<b>NET CHANGE IN POSITION</b>	<b>(1,726,287)</b>	<b>(1,696,802)</b>	<b>(2,168,600)</b>	<b>(1,693,057)</b>	<b>(2,118,420)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Administrative Services  
Emergency Medical Services  
101516**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
6290	<b>MATERIALS, SUPPLIES &amp; SERVICES</b> Dept. Contract Services	1,007,200	1,004,250	1,037,416	861,981	1,154,193
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	1,007,200	1,004,250	1,037,416	861,981	1,154,193
	<b>EXPENDITURES GRAND TOTAL</b>	1,007,200	1,004,250	1,037,416	861,981	1,154,193
	<b>NET CHANGE IN POSITION</b>	(1,007,200)	(1,004,250)	(1,037,416)	(861,981)	(1,154,193)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Administrative Services  
Information Technology  
101523**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed	
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	67,900	32,612	74,500	62,503	248,400
5020	Leave Accrual Payout	-	6,689	-	-	-
5022	Alternative H&W Payout	1,250	1,250	-	-	1,300
5023	Signing Bonus Payout	-	2,242	-	-	-
5105	Health Insurance Allocation	28,400	7,385	22,600	10,867	60,100
5110	Life Ins Allocation	300	-	400	-	800
5115	Dental Ins Allocation	600	549	1,600	366	4,200
5120	Optical Ins Allocation	400	89	300	92	800
5125	LTD Ins Allocation	400	-	500	-	1,000
5126	STD Ins Allocation	300	-	500	-	900
5135	Medicare	900	615	1,900	907	3,700
5145	Employer CalPERS Retire NC	4,800	2,427	9,400	4,633	19,100
5199	Other Employee Benefits	100	-	1,000	-	2,000
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>71,993</b>	<b>53,858</b>	<b>112,700</b>	<b>79,368</b>	<b>342,300</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6044	Credit Card Write-offs	-	-	-	595	-
6099	Professional Services	-	-	25,000	167,220	100,000
6128	Video Monitoring	-	-	-	-	100,000
6136	Software Maintenance	414,500	402,562	390,150	390,902	500,000
6143	Equipment Replacement	-	-	-	369	-
6245	Meetings & Conferences	-	-	-	-	2,000
6255	Dues & Memberships	400	259	700	103	700
6290	Dept. Contract Services	234,000	219,375	259,000	259,000	50,000
6299	Other Purchased Services	30,000	2,092	-	-	-
6301	Special Department Expenses	12,000	5,626	10,000	21,233	-
6315	Office Supplies	-	-	-	185	450
6365	Computer Software	-	-	-	68	-
6366	Web Based Service/Subscriptions	-	-	-	257	-
6399	Other Supplies	-	-	-	499	-
6845	Office Equipment	-	-	-	4,241	-
6999	Other Expenditure	25,000	-	6,000	5,988	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>715,900</b>	<b>629,914</b>	<b>690,850</b>	<b>850,660</b>	<b>753,150</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Administrative Services  
Information Technology  
101523**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>CIP &amp; EQUIPMENT</b>						
6364	Computer Hardware	-	1,088	70,000	70,000	-
6840	Machinery & Equipment	100,000	78,059	90,000	90,000	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		100,000	79,147	160,000	160,000	-
<b>EXPENDITURES GRAND TOTAL</b>		887,893	762,919	963,550	1,090,029	1,095,450
<b>NET CHANGE IN POSITION</b>		(887,893)	(762,919)	(963,550)	(1,090,029)	(1,095,450)



**PLACENTIA**  
Rich Heritage, Bright Future

# **COMMUNITY SERVICES DEPARTMENT**



**General Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Summary**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4340	Recreation Programs	-	109,420	110,000	110,000	151,000
4342	Special Events	-	-	25,159	33,509	-
4346	Festival Revenue	-	24,066	30,000	29,809	70,000
4347	Memorial Bench Program	-	(1,121)	-	-	-
4384	Athletic Field Light Fees	-	76,813	52,000	52,000	55,000
4385	Facility Rental	-	160,079	105,000	105,000	120,000
4386	Field Use Fees	-	-	20,000	25,137	35,000
4705	Donations & Contributions	-	1,163	-	6,350	5,000
4799	Other Contributions & Donatn	-	5,440	-	-	-
<b>Total Revenues</b>		-	<b>375,860</b>	<b>342,159</b>	<b>361,805</b>	<b>436,000</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	635,086	637,178	703,200	621,860	781,700
5005	Salaries/Part-Time	441,981	683,462	869,780	816,076	893,902
5015	Overtime	14,176	23,268	37,500	33,336	40,000
5020	Leave Accrual Payout	2,982	4,369	-	4,578	-
5022	Alternative H&W Payout	1,750	7,750	3,600	6,250	4,000
5023	Signing Bonus Payout	-	18,126	-	-	-
5095	Salary Savings	-	-	(28,200)	-	-
5099	Other Salaries & Wages	-	654	-	97	-
5105	Health Insurance Allocation	73,523	81,170	108,400	87,091	125,500
5110	Life Ins Allocation	-	-	1,800	-	2,100
5115	Dental Ins Allocation	5,733	6,800	7,700	5,830	8,600
5120	Optical Ins Allocation	1,178	1,316	1,700	1,120	1,800
5125	LTD Ins Allocation	-	-	2,800	-	3,200
5126	STD Ins Allocation	-	-	2,700	-	3,000
5135	Medicare	17,402	20,241	10,400	21,649	11,500
5141	Employers' PARS/ARS	26,169	29,181	5,400	32,155	5,700
5145	Employer CalPERS Retire NC	53,838	53,795	60,400	55,732	71,700
5159	Employee Medical Opt Out Plan	11,772	12,012	12,100	12,012	12,100
5175	Leave Buyback	6,059	1,248	4,100	277	-
5199	Other Employee Benefits	-	-	9,400	-	9,400
5500	Contra - Salaries	-	(68,318)	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>1,325,284</b>	<b>1,512,253</b>	<b>1,812,780</b>	<b>1,698,061</b>	<b>1,974,202</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6025	Third Party Administration	528	3,925	6,000	3,500	3,500
6040	Misc Bank Charges	-	-	-	2,388	3,500
6060	Instructional Services	-	25,798	30,000	7,312	25,000
6099	Professional Services	32,857	46,287	69,100	52,269	87,100
6130	Repair & Maint/Facilities	71,982	448,945	444,900	333,279	475,000
6215	Telephone/Internet	-	-	-	171	-
6230	Printing & Binding	8,177	28,823	44,100	21,983	46,100
6245	Meetings & Conferences	-	12,934	26,500	22,757	17,200
6250	Staff Training	1,671	1,604	5,000	1,485	4,000
6255	Dues & Memberships	1,545	2,050	4,500	2,270	4,500
6265	Entertainment Services	2,100	-	12,000	12,015	23,500
6270	Excursions	-	-	7,600	2,828	7,600
6275	Officiating	-	4,292	5,200	4,556	6,350
6299	Other Purchased Services	13,218	73,133	115,800	113,236	106,000
6301	Special Department Expenses	79,555	96,762	108,000	79,961	111,300
6315	Office Supplies	7,944	9,252	5,200	4,772	8,400
6325	Postage	-	15,300	15,300	15,001	15,300
6350	Small Tools/Equipment	-	-	-	2,934	-
6355	Small Furniture & Fixture	-	-	-	900	-
6360	Uniforms	9,900	8,583	10,200	3,660	8,500

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Summary**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
6365	Computer Software	-	-	-	480	-
6366	Web Based Service/Subscriptions	-	-	-	66	-
6399	Other Supplies	-	-	-	2,388	-
6401	Community Programs	-	-	-	18,220	11,000
6845	Office Equipment	-	-	-	1,105	-
6999	Other Expenditure	-	-	-	249	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		229,475	777,686	909,400	709,787	963,850
<b>CIP &amp; EQUIPMENT</b>						
6364	Computer Hardware	-	571	-	2,988	-
6855	Furniture & Fixtures	-	3,373	6,800	6,751	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		-	3,944	6,800	9,738	-
<b>EXPENDITURES GRAND TOTAL</b>		1,593,766	2,293,882	2,728,980	2,417,586	2,938,052
<b>NET CHANGE IN POSITION</b>		(1,593,766)	(1,918,023)	(2,386,821)	(2,055,782)	(2,502,052)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Comm Svc Administration  
104070**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	177,400	214,195	238,100	207,153	248,300
5015	Overtime	-	-	-	(932)	-
5020	Leave Accrual Payout	-	1,778	-	4,578	-
5022	Alternative H&W Payout	1,250	1,250	300	750	400
5023	Signing Bonus Payout	-	5,547	-	-	-
5105	Health Insurance Allocation	24,800	8,697	28,600	12,125	13,000
5110	Life Ins Allocation	1,000	-	400	-	400
5115	Dental Ins Allocation	600	1,098	1,900	944	700
5120	Optical Ins Allocation	300	178	400	164	200
5125	LTD Ins Allocation	500	-	700	-	700
5126	STD Ins Allocation	600	-	800	-	800
5135	Medicare	2,300	3,347	3,500	3,066	3,600
5141	Employers' PARS/ARS	5,300	5,188	5,400	4,584	5,700
5145	Employer CalPERS Retire NC	14,400	11,918	17,800	11,705	19,100
5199	Other Employee Benefits	8,500	-	9,000	-	9,000
5500	Contra - Salaries	-	(10,739)	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>234,850</b>	<b>242,457</b>	<b>306,900</b>	<b>244,136</b>	<b>301,900</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6025	Third Party Administration	6,000	3,925	6,000	276	-
6099	Professional Services	14,800	1,152	1,400	1,686	1,400
6230	Printing & Binding	23,700	22,544	37,600	19,194	37,600
6245	Meetings & Conferences	3,900	4,462	13,300	3,690	4,000
6255	Dues & Memberships	1,000	170	2,000	340	2,000
6301	Special Department Expenses	100	28	-	454	-
6315	Office Supplies	7,676	7,577	2,500	1,894	5,000
6325	Postage	15,200	15,300	15,300	15,001	15,300
6365	Computer Software	-	-	-	231	-
6845	Office Equipment	-	-	-	109	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>72,376</b>	<b>55,157</b>	<b>78,100</b>	<b>42,875</b>	<b>65,300</b>
<b>CIP &amp; EQUIPMENT</b>						
6364	Computer Hardware	-	-	-	97	-
6855	Furniture & Fixtures	3,373	3,373	3,000	2,761	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>3,373</b>	<b>3,373</b>	<b>3,000</b>	<b>2,859</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>310,598</b>	<b>300,987</b>	<b>388,000</b>	<b>289,870</b>	<b>367,200</b>
<b>NET CHANGE IN POSITION</b>		<b>(310,598)</b>	<b>(300,987)</b>	<b>(388,000)</b>	<b>(289,870)</b>	<b>(367,200)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Comm Svc/Recreation Svc  
104071**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4340 Recreation Programs	214,300	109,420	110,000	110,000	115,000
4342 Special Events	9,900	-	-	85	-
4346 Festival Revenue	-	-	-	(98)	-
4347 Memorial Bench Program	1,000	(1,121)	-	-	-
4384 Athletic Field Light Fees	53,000	76,813	52,000	52,000	55,000
4385 Facility Rental	123,500	160,079	105,000	105,000	120,000
4386 Field Use Fees	-	-	20,000	25,137	35,000
4705 Donations & Contributions	1,000	1,000	-	6,200	5,000
<b>Total Revenues</b>	<b>402,700</b>	<b>346,190</b>	<b>287,000</b>	<b>298,324</b>	<b>330,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	321,900	361,335	401,400	379,220	368,300
5005 Salaries/Part-Time	473,700	559,994	703,680	623,717	695,800
5015 Overtime	12,000	17,288	24,000	25,493	30,000
5020 Leave Accrual Payout	-	2,591	-	-	-
5022 Alternative H&W Payout	5,250	5,250	3,000	5,250	2,800
5023 Signing Bonus Payout	-	10,835	-	-	-
5095 Salary Savings	(29,000)	-	(24,900)	-	-
5099 Other Salaries & Wages	-	654	-	97	-
5105 Health Insurance Allocation	53,400	64,185	71,100	70,334	48,600
5110 Life Ins Allocation	1,100	-	1,200	-	1,100
5115 Dental Ins Allocation	700	5,517	5,200	4,776	3,400
5120 Optical Ins Allocation	500	1,044	1,200	901	700
5125 LTD Ins Allocation	1,800	-	1,800	-	1,700
5126 STD Ins Allocation	1,500	-	1,600	-	1,400
5135 Medicare	4,700	14,083	5,900	15,144	5,400
5141 Employers' PARS/ARS	-	19,421	-	21,542	-
5145 Employer CalPERS Retire NC	109,700	37,081	37,800	39,043	36,800
5159 Employee Medical Opt Out Plan	12,000	12,012	12,100	12,012	12,100
5175 Leave Buyback	4,200	1,248	4,100	277	-
5199 Other Employee Benefits	1,200	-	300	-	200
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>975,750</b>	<b>1,112,539</b>	<b>1,249,480</b>	<b>1,197,807</b>	<b>1,208,300</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6025 Third Party Administration	-	-	-	3,225	3,500
6040 Misc Bank Charges	-	-	-	2,388	3,500
6060 Instructional Services	58,400	25,798	30,000	7,312	25,000
6099 Professional Services	22,200	33,665	55,300	31,869	35,700
6130 Repair & Maint/Facilities	448,250	448,945	444,900	333,279	-
6215 Telephone/Internet	-	-	-	171	-
6230 Printing & Binding	3,300	4,208	4,700	1,688	4,700
6245 Meetings & Conferences	9,200	8,472	13,200	18,838	13,200
6250 Staff Training	4,300	1,604	5,000	1,485	4,000
6255 Dues & Memberships	2,100	1,880	2,500	1,930	2,500
6270 Excursions	10,000	-	7,600	2,828	7,600
6275 Officiating	4,200	4,292	5,200	4,556	6,350
6299 Other Purchased Services	15,400	21,448	35,800	22,205	31,400
6301 Special Department Expenses	36,552	57,812	71,000	56,278	71,000
6315 Office Supplies	-	-	-	991	-
6350 Small Tools/Equipment	-	-	-	2,830	-
6355 Small Furniture & Fixture	-	-	-	729	-
6360 Uniforms	7,200	8,583	10,200	3,660	8,500
6365 Computer Software	-	-	-	249	-
6366 Web Based Service/Subscriptions	-	-	-	66	-
6399 Other Supplies	-	-	-	2,364	-
6401 Community Programs	-	-	-	7,734	-

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Comm Svc/Recreation Svc  
104071**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
6845	Office Equipment	-	-	-	512	-
6999	Other Expenditure	-	-	-	249	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		621,102	616,705	685,400	507,435	216,950
<b>CIP &amp; EQUIPMENT</b>						
6364	Computer Hardware	-	-	-	2,268	-
6855	Furniture & Fixtures	-	-	3,800	3,545	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		-	-	3,800	5,813	-
<b>EXPENDITURES GRAND TOTAL</b>		1,596,852	1,729,244	1,938,680	1,711,054	1,425,250
<b>NET CHANGE IN POSITION</b>		(1,194,152)	(1,383,054)	(1,651,680)	(1,412,731)	(1,095,250)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Neighborhood Services  
104072**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4799 Other Contributions & Donatn	3,440	3,440	-	-	-
<b>Total Revenues</b>	<b>8,340</b>	<b>3,440</b>	-	-	-
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	62,000	61,649	63,700	35,210	54,100
5005 Salaries/Part-Time	32,400	67,083	83,000	99,147	83,000
5015 Overtime	4,080	5,980	13,500	8,775	10,000
5022 Alternative H&W Payout	1,250	1,250	300	250	-
5023 Signing Bonus Payout	-	1,744	-	-	-
5095 Salary Savings	(4,100)	-	(3,300)	-	-
5105 Health Insurance Allocation	8,700	8,288	8,700	4,632	22,600
5110 Life Ins Allocation	200	-	200	-	200
5115 Dental Ins Allocation	200	185	600	110	1,600
5120 Optical Ins Allocation	100	94	100	55	300
5125 LTD Ins Allocation	300	-	300	-	300
5126 STD Ins Allocation	300	-	300	-	300
5135 Medicare	900	1,993	1,000	2,082	800
5141 Employers' PARS/ARS	-	2,458	-	2,544	-
5145 Employer CalPERS Retire NC	4,800	4,795	4,800	4,970	4,200
5199 Other Employee Benefits	100	-	100	-	100
5500 Contra - Salaries	-	(36,879)	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>111,230</b>	<b>118,640</b>	<b>173,300</b>	<b>157,774</b>	<b>177,500</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6299 Other Purchased Services	2,000	-	1,500	532	2,000
6301 Special Department Expenses	3,500	5,215	2,500	2,664	3,000
6315 Office Supplies	2,500	1,675	2,500	849	2,500
6355 Small Furniture & Fixture	-	-	-	171	-
6399 Other Supplies	-	-	-	24	-
6401 Community Programs	-	-	-	1,809	-
6845 Office Equipment	-	-	-	485	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>8,000</b>	<b>6,890</b>	<b>6,500</b>	<b>6,533</b>	<b>7,500</b>
<b>CIP &amp; EQUIPMENT</b>					
6364 Computer Hardware	-	571	-	622	-
6855 Furniture & Fixtures	-	-	-	445	-
<b>TOTAL CIP &amp; EQUIPMENT</b>	<b>-</b>	<b>571</b>	<b>-</b>	<b>1,067</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>119,230</b>	<b>126,100</b>	<b>179,800</b>	<b>165,374</b>	<b>185,000</b>
<b>NET CHANGE IN POSITION</b>	<b>(110,890)</b>	<b>(122,660)</b>	<b>(179,800)</b>	<b>(165,374)</b>	<b>(185,000)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Tamble Festival  
104073**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4346	Festival Revenue	-	-	-	-	40,000
	<b>Total Revenues</b>	-	-	-	-	<b>40,000</b>
	<b>SALARIES &amp; BENEFITS</b>					
5005	Salaries/Part-Time	-	-	-	-	7,500
	<b>TOTAL SALARIES &amp; BENEFITS</b>	-	-	-	-	<b>7,500</b>
	<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6099	Professional Services	-	-	-	-	11,000
6230	Printing & Binding	-	-	-	-	2,000
6265	Entertainment Services	-	-	-	-	6,000
6299	Other Purchased Services	-	-	-	-	20,000
6301	Special Department Expenses	-	-	-	-	2,000
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	-	-	-	-	<b>41,000</b>
	<b>EXPENDITURES GRAND TOTAL</b>	-	-	-	-	<b>48,500</b>
	<b>NET CHANGE IN POSITION</b>	-	-	-	-	<b>(8,500)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Summer Programs  
104074**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4340 Recreation Programs	-	-	-	-	36,000
<b>Total Revenues</b>	-	-	-	-	<b>36,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5005 Salaries/Part-Time	-	-	-	-	23,402
<b>TOTAL SALARIES &amp; BENEFITS</b>	-	-	-	-	<b>23,402</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6230 Printing & Binding	300	256	-	-	-
6265 Entertainment Services	-	-	12,000	12,015	17,500
6299 Other Purchased Services	12,200	12,700	6,800	6,800	8,500
6301 Special Department Expenses	1,300	467	1,200	172	2,000
6401 Community Programs	-	-	-	-	11,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>13,800</b>	<b>13,423</b>	<b>20,000</b>	<b>18,987</b>	<b>39,000</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>13,800</b>	<b>13,423</b>	<b>20,000</b>	<b>18,987</b>	<b>62,402</b>
<b>NET CHANGE IN POSITION</b>	<b>(13,800)</b>	<b>(13,423)</b>	<b>(20,000)</b>	<b>(18,987)</b>	<b>(26,402)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Community Special Events  
104075**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4342	Special Events	-	-	25,159	33,424	-
	<b>Total Revenues</b>	-	-	<b>25,159</b>	<b>33,424</b>	-
	<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6299	Other Purchased Services	-	-	27,600	43,903	-
6401	Community Programs	-	-	-	553	-
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	-	-	27,600	44,456	-
	<b>EXPENDITURES GRAND TOTAL</b>	-	-	27,600	44,456	-
	<b>NET CHANGE IN POSITION</b>	-	-	(2,441)	(11,032)	-

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Park Maintenance  
104076**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	-	-	-	-	111,000
5022	Alternative H&W Payout	-	-	-	-	800
5105	Health Insurance Allocation	-	-	-	-	41,300
5110	Life Ins Allocation	-	-	-	-	400
5115	Dental Ins Allocation	-	-	-	-	2,900
5120	Optical Ins Allocation	-	-	-	-	600
5125	LTD Ins Allocation	-	-	-	-	500
5126	STD Ins Allocation	-	-	-	-	500
5135	Medicare	-	-	-	-	1,700
5145	Employer CalPERS Retire NC	-	-	-	-	11,600
5199	Other Employee Benefits	-	-	-	-	100
<b>TOTAL SALARIES &amp; BENEFITS</b>		-	-	-	-	171,400
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6099	Professional Services	-	-	-	-	20,000
6130	Repair & Maint/Facilities	-	-	-	-	475,000
6299	Other Purchased Services	-	-	2,000	-	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		-	-	2,000	-	495,000
<b>EXPENDITURES GRAND TOTAL</b>		-	-	2,000	-	666,400
<b>NET CHANGE IN POSITION</b>		-	-	(2,000)	-	(666,400)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Heritage Festival  
104078**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4346 Festival Revenue	33,000	24,066	30,000	29,907	30,000
4705 Donations & Contributions	163	163	-	-	-
<b>Total Revenues</b>	<b>33,163</b>	<b>24,229</b>	<b>30,000</b>	<b>29,907</b>	<b>30,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	-	-	-	272	-
5005 Salaries/Part-Time	9,966	-	18,400	17,229	18,000
5135 Medicare	-	-	-	254	-
5141 Employers' PARS/ARS	-	-	-	636	-
5145 Employer CalPERS Retire NC	-	-	-	14	-
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>7,979</b>	<b>-</b>	<b>18,400</b>	<b>18,404</b>	<b>18,000</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6099 Professional Services	12,229	11,470	12,400	18,714	19,000
6230 Printing & Binding	6,750	1,816	1,800	1,101	1,800
6245 Meetings & Conferences	-	-	-	229	-
6299 Other Purchased Services	30,622	36,935	39,900	39,797	41,900
6301 Special Department Expenses	22,200	21,250	21,300	15,112	21,300
6315 Office Supplies	200	-	200	929	900
6401 Community Programs	-	-	-	5,646	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>72,100</b>	<b>71,471</b>	<b>75,600</b>	<b>81,527</b>	<b>84,900</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>80,079</b>	<b>71,471</b>	<b>94,000</b>	<b>99,931</b>	<b>102,900</b>
<b>NET CHANGE IN POSITION</b>	<b>(46,916)</b>	<b>(47,242)</b>	<b>(64,000)</b>	<b>(70,024)</b>	<b>(72,900)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Community Services  
Senior Services  
104079**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4705 Donations & Contributions	-	-	-	150	-
4799 Other Contributions & Donatn	2,000	2,000	-	-	-
<b>Total Revenues</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>	<b>150</b>	<b>-</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	-	-	-	6	-
5005 Salaries/Part-Time	63,500	55,737	64,700	75,983	66,200
5135 Medicare	-	808	-	1,102	-
5141 Employers' PARS/ARS	-	2,090	-	2,850	-
5500 Contra - Salaries	-	(20,700)	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>61,900</b>	<b>37,936</b>	<b>64,700</b>	<b>79,941</b>	<b>66,200</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6299 Other Purchased Services	1,600	2,050	2,200	-	2,200
6301 Special Department Expenses	11,200	11,990	12,000	5,281	12,000
6315 Office Supplies	-	-	-	109	-
6350 Small Tools/Equipment	-	-	-	105	-
6401 Community Programs	-	-	-	2,478	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>12,800</b>	<b>14,040</b>	<b>14,200</b>	<b>7,973</b>	<b>14,200</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>74,700</b>	<b>51,976</b>	<b>78,900</b>	<b>87,914</b>	<b>80,400</b>
<b>NET CHANGE IN POSITION</b>	<b>(72,700)</b>	<b>(49,976)</b>	<b>(78,900)</b>	<b>(87,764)</b>	<b>(80,400)</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# **DEVELOPMENT SERVICES DEPARTMENT**



**General Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Development Services  
Summary**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4101 Business License Fees	-	-	-	69	-
4160 Building Permits	-	763,782	725,000	732,512	775,000
4161 Banner Permits	-	-	-	350	-
4162 Plumbing Permits	-	87,050	75,000	75,409	90,000
4163 Fire Plan Check/Permit	-	94,773	105,000	105,000	125,000
4164 Electrical Permits	-	138,445	100,000	101,507	125,000
4166 Heat/Ventilation Air Cond	-	78,376	60,000	84,122	112,000
4168 Swimming Pool Permits	-	43,105	50,000	50,000	70,000
4169 Waived Banner Permit Fees	-	-	(407)	(407)	-
4305 Planning Division Fees	-	-	175,000	184,603	225,000
4364 Sanitation Collect Fees	-	-	15,000	15,000	15,000
4380 Business Site Insp Fee	-	-	7,500	7,580	6,000
4411 Administrative Citations	-	(1,515)	80,000	80,840	120,000
4710 Reimbursements/Other Revenue	-	-	-	3	-
<b>Total Revenues</b>	-	<b>1,204,015</b>	<b>1,392,093</b>	<b>1,436,588</b>	<b>1,663,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	666,321	802,269	931,400	764,494	1,022,200
5005 Salaries/Part-Time	92,736	75,718	74,600	71,515	45,600
5015 Overtime	178	894	-	1,804	-
5020 Leave Accrual Payout	8,084	7,059	-	1,217	-
5022 Alternative H&W Payout	4,250	9,438	6,700	6,013	7,100
5023 Signing Bonus Payout	-	22,131	-	-	-
5105 Health Insurance Allocation	92,385	111,565	169,200	109,831	183,100
5110 Life Ins Allocation	-	-	2,600	-	2,800
5115 Dental Ins Allocation	8,918	10,865	12,800	9,375	13,200
5120 Optical Ins Allocation	1,641	1,982	2,800	1,726	2,500
5125 LTD Ins Allocation	-	-	4,000	-	4,000
5126 STD Ins Allocation	-	-	3,900	-	3,800
5135 Medicare	12,253	14,217	14,300	12,736	14,900
5141 Employers' PARS/ARS	7,894	7,245	5,500	6,723	5,800
5145 Employer CalPERS Retire NC	53,172	59,545	74,500	56,687	78,700
5159 Employee Medical Opt Out Plan	23,085	26,193	29,000	24,758	16,900
5175 Leave Buyback	23,755	31,257	16,800	11,175	-
5199 Other Employee Benefits	-	-	12,100	-	11,700
5500 Contra - Salaries	-	(64,846)	-	-	-
5600 Interfund Salaries	-	23,210	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>1,000,914</b>	<b>1,138,741</b>	<b>1,360,200</b>	<b>1,078,052</b>	<b>1,412,300</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6050 Fire Plan Check Services	35,643	39,071	45,000	44,620	20,000
6099 Professional Services	17,051	15,709	65,700	61,075	20,100
6136 Software Maintenance	-	-	-	7,454	-
6225 Advertising/Promotional	1,341	632	1,500	320	-
6230 Printing & Binding	1,024	36	1,300	186	-
6245 Meetings & Conferences	(685)	5,969	10,700	7,525	4,700
6250 Staff Training	163	129	1,100	-	1,200
6255 Dues & Memberships	2,360	2,070	3,300	1,928	3,000
6290 Dept. Contract Services	154,430	253,895	287,500	298,431	95,300
6301 Special Department Expenses	174	13,010	400	-	200
6315 Office Supplies	2,306	2,241	6,000	3,190	4,100
6320 Books & Periodicals	239	-	1,900	-	800
6325 Postage	30	-	100	-	100
6360 Uniforms	966	883	1,500	560	2,000
6361 Personal Protection Equipment	-	848	2,000	974	2,000
6363 Resident Vehicle Rebate Prog	-	9,500	47,000	27,000	-

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Development Services  
Summary**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	215,042	343,993	475,000	453,262	153,500
<b>EXPENDITURES GRAND TOTAL</b>	1,222,985	1,482,734	1,835,200	1,531,314	1,565,800
<b>NET CHANGE IN POSITION</b>	(1,222,985)	(278,719)	(443,107)	(94,726)	97,200

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Development Services  
Planning  
102531**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4305 Planning Division Fees	-	-	175,000	184,603	225,000
4380 Business Site Insp Fee	-	-	-	80	-
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>175,000</b>	<b>184,683</b>	<b>225,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	380,295	501,681	596,400	529,776	709,200
5005 Salaries/Part-Time	59,505	22,815	16,600	10,100	16,600
5015 Overtime	-	472	-	948	-
5020 Leave Accrual Payout	-	3,608	-	737	-
5022 Alternative H&W Payout	5,000	5,000	4,800	4,250	6,000
5023 Signing Bonus Payout	-	12,828	-	-	-
5105 Health Insurance Allocation	55,200	64,829	116,100	65,121	88,000
5110 Life Ins Allocation	1,400	-	1,600	-	1,800
5115 Dental Ins Allocation	2,400	6,089	8,300	5,447	6,600
5120 Optical Ins Allocation	700	1,063	1,700	969	1,300
5125 LTD Ins Allocation	1,900	-	2,400	-	2,500
5126 STD Ins Allocation	1,800	-	2,300	-	2,500
5135 Medicare	5,700	8,490	9,300	8,266	10,300
5141 Employers' PARS/ARS	13,100	6,146	5,500	5,579	5,800
5145 Employer CalPERS Retire NC	26,700	33,503	47,600	35,333	54,500
5159 Employee Medical Opt Out Plan	17,500	11,966	12,100	14,781	16,900
5175 Leave Buyback	7,900	21,767	13,200	11,175	-
5199 Other Employee Benefits	10,400	-	10,500	-	11,400
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>552,181</b>	<b>700,258</b>	<b>848,400</b>	<b>692,483</b>	<b>933,400</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6099 Professional Services	28,728	10,909	57,000	52,375	20,000
6245 Meetings & Conferences	1,826	837	4,500	3,318	4,500
6250 Staff Training	300	15	400	-	500
6255 Dues & Memberships	1,440	1,535	1,500	940	1,600
6301 Special Department Expenses	274	274	200	-	-
6315 Office Supplies	1,000	568	800	646	800
6325 Postage	100	-	100	-	100
6360 Uniforms	-	-	500	-	500
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>33,668</b>	<b>14,138</b>	<b>65,000</b>	<b>57,279</b>	<b>28,000</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>585,849</b>	<b>714,396</b>	<b>913,400</b>	<b>749,762</b>	<b>961,400</b>
<b>NET CHANGE IN POSITION</b>	<b>(510,849)</b>	<b>(714,396)</b>	<b>(738,400)</b>	<b>(565,079)</b>	<b>(736,400)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Development Services  
Building & Safety  
102532**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4101 Business License Fees	-	-	-	69	-
4160 Building Permits	558,800	763,782	725,000	732,512	775,000
4161 Banner Permits	-	-	-	350	-
4162 Plumbing Permits	61,000	87,050	75,000	75,409	90,000
4163 Fire Plan Check/Permit	50,000	94,773	105,000	105,000	125,000
4164 Electrical Permits	86,400	138,445	100,000	101,507	125,000
4166 Heat/Ventilation Air Cond	55,400	78,376	60,000	84,122	112,000
4168 Swimming Pool Permits	18,300	43,105	50,000	50,000	70,000
4169 Waived Banner Permit Fees	-	-	(407)	(407)	-
4364 Sanitation Collect Fees	-	-	15,000	15,000	15,000
4380 Business Site Insp Fee	-	-	7,500	7,500	6,000
4710 Reimbursements/Other Revenue	-	-	-	3	-
<b>Total Revenues</b>	<b>829,900</b>	<b>1,205,530</b>	<b>1,137,093</b>	<b>1,171,066</b>	<b>1,318,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	115,400	97,774	125,300	34,361	232,100
5020 Leave Accrual Payout	-	3,007	-	480	-
5022 Alternative H&W Payout	2,500	2,500	300	500	300
5023 Signing Bonus Payout	-	3,593	-	-	-
5105 Health Insurance Allocation	26,000	13,025	22,600	9,222	72,500
5110 Life Ins Allocation	400	-	400	-	700
5115 Dental Ins Allocation	2,300	2,529	2,100	2,055	5,000
5120 Optical Ins Allocation	600	452	600	368	900
5126 STD Ins Allocation	500	-	600	-	900
5135 Medicare	2,000	1,721	1,900	612	3,400
5145 Employer CalPERS Retire NC	8,200	7,402	9,400	2,556	17,900
5159 Employee Medical Opt Out Plan	31,300	12,012	12,100	7,392	-
5199 Other Employee Benefits	100	-	100	-	200
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>186,300</b>	<b>144,017</b>	<b>176,000</b>	<b>57,546</b>	<b>335,000</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6050 Fire Plan Check Services	50,000	39,071	45,000	44,620	20,000
6136 Software Maintenance	-	-	-	7,454	-
6245 Meetings & Conferences	-	-	200	-	200
6250 Staff Training	200	-	100	-	100
6255 Dues & Memberships	(200)	-	1,000	-	1,000
6290 Dept. Contract Services	181,300	238,616	275,000	289,780	80,000
6315 Office Supplies	2,000	1,087	4,600	2,509	3,000
6320 Books & Periodicals	200	-	1,900	-	800
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>235,000</b>	<b>278,774</b>	<b>327,800</b>	<b>344,363</b>	<b>105,100</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>421,300</b>	<b>422,791</b>	<b>503,800</b>	<b>401,909</b>	<b>440,100</b>
<b>NET CHANGE IN POSITION</b>	<b>408,600</b>	<b>782,739</b>	<b>633,293</b>	<b>769,157</b>	<b>877,900</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Development Services  
Code Enforcement  
102533**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4411 Administrative Citations	-	(1,515)	80,000	80,840	120,000
<b>Total Revenues</b>	<b>-</b>	<b>(1,515)</b>	<b>80,000</b>	<b>80,840</b>	<b>120,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	67,700	73,515	75,300	71,465	80,900
5005 Salaries/Part-Time	39,100	52,903	58,000	61,415	29,000
5015 Overtime	1,600	422	-	855	-
5022 Alternative H&W Payout	1,250	1,250	1,300	250	800
5023 Signing Bonus Payout	-	2,193	-	-	-
5105 Health Insurance Allocation	20,200	21,711	22,600	22,524	22,600
5110 Life Ins Allocation	300	-	300	-	300
5115 Dental Ins Allocation	100	1,541	1,600	1,284	1,600
5120 Optical Ins Allocation	300	276	300	230	300
5125 LTD Ins Allocation	400	-	400	-	400
5126 STD Ins Allocation	300	-	400	-	400
5135 Medicare	1,000	1,887	1,100	1,944	1,200
5141 Employers' PARS/ARS	-	1,099	-	1,144	-
5145 Employer CalPERS Retire NC	4,800	7,351	5,700	7,637	6,300
5199 Other Employee Benefits	100	-	100	-	100
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>134,250</b>	<b>164,147</b>	<b>167,100</b>	<b>168,748</b>	<b>143,900</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6099 Professional Services	-	-	-	-	100
6250 Staff Training	160	114	600	-	600
6255 Dues & Memberships	100	285	400	200	400
6290 Dept. Contract Services	17,800	15,278	12,500	8,651	15,300
6301 Special Department Expenses	12,875	12,735	200	-	200
6315 Office Supplies	200	154	300	35	300
6360 Uniforms	800	883	1,000	560	1,500
6361 Personal Protection Equipment	1,700	848	2,000	974	2,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>33,735</b>	<b>30,298</b>	<b>17,000</b>	<b>10,420</b>	<b>20,400</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>167,985</b>	<b>194,445</b>	<b>184,100</b>	<b>179,168</b>	<b>164,300</b>
<b>NET CHANGE IN POSITION</b>	<b>(167,985)</b>	<b>(195,960)</b>	<b>(104,100)</b>	<b>(98,328)</b>	<b>(44,300)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Development Services  
Economic Development  
102534**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	128,500	129,300	134,400	128,892	-
5020	Leave Accrual Payout	-	443	-	-	-
5022	Alternative H&W Payout	688	688	300	1,013	-
5023	Signing Bonus Payout	-	3,517	-	-	-
5105	Health Insurance Allocation	11,000	12,000	7,900	12,965	-
5110	Life Ins Allocation	300	-	300	-	-
5115	Dental Ins Allocation	600	705	800	589	-
5120	Optical Ins Allocation	200	191	200	159	-
5125	LTD Ins Allocation	600	-	600	-	-
5126	STD Ins Allocation	500	-	600	-	-
5135	Medicare	1,800	2,119	2,000	1,913	-
5145	Employer CalPERS Retire NC	24,500	11,289	11,800	11,161	-
5159	Employee Medical Opt Out Plan	12,100	2,215	4,800	2,585	-
5175	Leave Buyback	2,500	9,489	3,600	-	-
5199	Other Employee Benefits	1,400	-	1,400	-	-
5500	Contra - Salaries	-	(64,846)	-	-	-
5600	Interfund Salaries	-	23,210	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>180,188</b>	<b>130,320</b>	<b>168,700</b>	<b>159,276</b>	<b>-</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6099	Professional Services	8,700	4,800	8,700	8,700	-
6225	Advertising/Promotional	1,500	632	1,500	320	-
6230	Printing & Binding	1,300	36	1,300	186	-
6245	Meetings & Conferences	6,000	5,133	6,000	4,207	-
6255	Dues & Memberships	400	250	400	788	-
6315	Office Supplies	300	432	300	-	-
6363	Resident Vehicle Rebate Prog	20,000	9,500	47,000	27,000	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>38,200</b>	<b>20,783</b>	<b>65,200</b>	<b>41,200</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>218,388</b>	<b>151,102</b>	<b>233,900</b>	<b>200,476</b>	<b>-</b>
<b>NET CHANGE IN POSITION</b>		<b>(218,388)</b>	<b>(151,102)</b>	<b>(233,900)</b>	<b>(200,476)</b>	<b>-</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# FINANCE DEPARTMENT



**General Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Finance  
Finance Administration  
102020**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	590,700	670,323	690,200	642,959	762,900
5015	Overtime	-	1,597	-	2,348	3,000
5020	Leave Accrual Payout	-	19,834	-	2,078	-
5022	Alternative H&W Payout	10,395	10,395	3,900	3,126	5,900
5023	Signing Bonus Payout	-	19,285	-	-	-
5099	Other Salaries & Wages	-	359	-	-	-
5105	Health Insurance Allocation	92,600	111,180	118,000	124,745	135,600
5110	Life Ins Allocation	1,700	-	1,700	-	1,900
5115	Dental Ins Allocation	1,900	8,591	9,300	7,755	7,700
5120	Optical Ins Allocation	1,100	1,719	1,900	1,639	1,800
5125	LTD Ins Allocation	2,900	-	3,000	-	3,100
5126	STD Ins Allocation	2,700	-	2,700	-	2,900
5135	Medicare	8,500	10,680	10,300	9,626	11,100
5141	Employers' PARS/ARS	11,200	4,722	-	-	-
5145	Employer CalPERS Retire NC	76,300	53,123	54,500	45,171	58,600
5159	Employee Medical Opt Out Plan	12,000	13,477	16,500	15,717	16,900
5175	Leave Buyback	8,400	5,331	5,200	2,595	-
5199	Other Employee Benefits	9,100	1,153	2,900	-	10,200
5500	Contra - Salaries	-	(9,042)	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>774,107</b>	<b>922,728</b>	<b>920,100</b>	<b>857,758</b>	<b>1,021,600</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6010	Accounting & Auditing Service	80,000	56,535	80,000	80,000	80,000
6025	Third Party Administration	8,000	9,442	9,200	11,230	9,200
6041	Bank Over/Short	300	810	500	(482)	500
6043	Payroll Penalty	-	-	-	2,864	-
6099	Professional Services	182,036	109,823	183,850	109,007	175,000
6230	Printing & Binding	1,140	4,240	5,000	-	2,500
6235	Travel	-	-	-	1,159	-
6240	Mileage Reimbursement	-	-	-	26	-
6245	Meetings & Conferences	9,400	2,442	13,900	13,900	7,000
6250	Staff Training	2,000	1,100	2,000	1,348	2,000
6255	Dues & Memberships	1,500	1,075	1,500	1,070	1,500
6296	Admin Service Fee	75,000	67,558	-	-	-
6301	Special Department Expenses	1,000	570	1,000	946	-
6315	Office Supplies	5,000	4,892	5,000	1,676	5,500
6325	Postage	100	-	200	198	200
6399	Other Supplies	-	-	-	130	-
6401	Community Programs	-	-	-	104	-
6999	Other Expenditure	12	12	-	-	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>365,488</b>	<b>258,500</b>	<b>302,150</b>	<b>223,177</b>	<b>283,400</b>
<b>CIP &amp; EQUIPMENT</b>						
6364	Computer Hardware	-	-	-	107	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>107</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>1,139,595</b>	<b>1,181,228</b>	<b>1,222,250</b>	<b>1,081,042</b>	<b>1,305,000</b>
<b>NET CHANGE IN POSITION</b>		<b>(1,122,595)</b>	<b>(1,181,228)</b>	<b>(1,222,250)</b>	<b>(1,081,042)</b>	<b>(1,305,000)</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# **FIRE AND LIFE SAFETY**



**General Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Fire & Life Safety  
Summary**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4163	-	3,993	-	7,265	114,000
4167	-	-	200,000	10,097	171,000
4705	-	4,545	-	-	-
4742	-	-	-	12,837	-
<b>Total Revenues</b>	-	<b>8,538</b>	<b>200,000</b>	<b>30,199</b>	<b>285,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001	1,965,745	2,130,463	2,197,913	2,019,075	2,806,900
5005	126,208	64,012	60,400	13,259	35,000
5015	211,620	419,202	315,000	377,950	253,000
5016	-	-	48,600	-	-
5020	35,661	69,541	1,126	34,123	-
5022	5,750	26,250	11,600	10,250	14,800
5023	-	56,628	-	91,148	-
5095	-	-	(159,800)	-	(121,456)
5105	376,241	370,573	513,000	376,971	544,200
5110	-	-	7,200	-	8,100
5115	26,920	25,606	36,300	20,458	34,300
5120	4,902	4,665	6,500	3,830	6,800
5125	-	-	10,600	-	11,800
5126	-	-	9,900	-	11,000
5135	34,466	40,481	36,500	37,032	40,800
5141	2,229	1,172	161	347	-
5145	8,096	7,763	14,900	9,967	19,500
5147	176,590	197,534	238,200	185,185	259,800
5159	21,326	14,954	9,600	9,600	9,600
5175	19,820	15,131	-	-	-
5199	-	-	4,700	-	2,200
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>3,020,909</b>	<b>3,443,974</b>	<b>3,362,400</b>	<b>3,189,197</b>	<b>3,936,344</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6015	-	-	50,000	-	-
6045	-	-	13,500	-	-
6099	5,237	5,226	6,000	5,240	8,000
6130	-	978	-	-	25,000
6134	35,684	23,697	75,000	45,537	75,000
6135	-	-	323	323	-
6136	-	86,853	148,500	88,323	128,500
6137	7,363	22,554	28,000	26,548	30,000
6170	24,000	-	7,814	1,783	5,000
6230	-	-	3,300	-	3,300
6235	-	-	-	1,666	-
6245	-	5,503	19,936	14,893	15,000
6250	26,098	37,216	33,531	18,554	30,000
6255	470	457	5,700	449	3,200
6290	90,171	104,745	316,100	255,090	20,000
6301	41,095	37,808	122,300	97,151	85,200
6315	2,821	3,693	5,000	3,962	4,500
6320	-	167	-	-	2,300
6325	139	37	-	-	500
6350	-	415	2,547	2,547	15,250
6360	25,050	32,326	26,427	16,564	27,500
6361	40,931	25,834	44,500	38,808	45,700
6362	26,510	6,585	25,000	9,656	20,000
6365	755	-	-	1,701	6,000
6399	-	-	122	1,810	15,000

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Fire & Life Safety  
Summary**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
6401 Community Programs	9,316	16,275	41,000	314	2,500
6845 Office Equipment	-	-	-	223	-
6999 Other Expenditure	23	-	-	2,040	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>336,886</b>	<b>410,369</b>	<b>974,600</b>	<b>633,183</b>	<b>567,450</b>
<b>CIP &amp; EQUIPMENT</b>					
6364 Computer Hardware	-	-	-	32	-
6855 Furniture & Fixtures	-	954	-	3,875	-
<b>TOTAL CIP &amp; EQUIPMENT</b>	<b>-</b>	<b>954</b>	<b>-</b>	<b>3,906</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>3,358,144</b>	<b>3,855,296</b>	<b>4,337,000</b>	<b>3,826,286</b>	<b>4,503,794</b>
<b>NET CHANGE IN POSITION</b>	<b>(3,358,144)</b>	<b>(3,846,758)</b>	<b>(4,137,000)</b>	<b>(3,796,087)</b>	<b>(4,218,794)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Fire & Life Safety  
Fire Administration  
103065**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4163 Fire Plan Check/Permit	-	3,993	-	-	-
<b>Total Revenues</b>	<b>50,000</b>	<b>3,993</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	547,800	416,169	572,313	324,235	437,400
5020 Leave Accrual Payout	-	30,473	-	7,909	-
5022 Alternative H&W Payout	2,750	2,750	3,800	2,500	1,500
5023 Signing Bonus Payout	-	6,390	-	-	-
5095 Salary Savings	(297,353)	-	(23,100)	-	-
5105 Health Insurance Allocation	94,900	24,816	112,700	35,485	45,100
5110 Life Ins Allocation	1,400	-	1,600	-	1,100
5115 Dental Ins Allocation	7,800	2,584	9,300	2,362	3,700
5120 Optical Ins Allocation	1,400	468	1,700	346	700
5125 LTD Ins Allocation	2,100	-	2,300	-	1,400
5126 STD Ins Allocation	2,100	-	2,400	-	1,600
5135 Medicare	8,000	6,656	9,100	4,911	6,400
5145 Employer CalPERS Retire NC	7,800	7,763	14,900	9,967	11,400
5147 ICMA Defined Contribution Plan	46,400	20,143	49,200	18,723	33,200
5159 Employee Medical Opt Out Plan	4,800	5,538	4,800	4,800	4,800
5199 Other Employee Benefits	200	-	3,900	-	1,100
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>430,097</b>	<b>523,750</b>	<b>764,913</b>	<b>411,238</b>	<b>549,400</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6136 Software Maintenance	-	-	20,000	-	-
6230 Printing & Binding	-	-	3,300	-	1,800
6235 Travel	-	-	-	1,661	-
6245 Meetings & Conferences	5,950	5,077	18,356	13,559	9,000
6250 Staff Training	5,000	2,100	(90)	617	-
6255 Dues & Memberships	4,200	412	4,500	395	1,200
6290 Dept. Contract Services	50,000	47,281	50,000	-	-
6301 Special Department Expenses	3,800	3,682	6,000	8,198	14,000
6315 Office Supplies	2,500	1,782	2,500	2,167	1,500
6350 Small Tools/Equipment	-	-	361	361	-
6360 Uniforms	5,700	2,046	5,250	1,536	5,000
6399 Other Supplies	-	-	122	152	-
6401 Community Programs	1,222	1,222	-	122	-
6999 Other Expenditure	-	-	-	2,040	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>78,372</b>	<b>63,602</b>	<b>110,300</b>	<b>30,807</b>	<b>32,500</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>508,469</b>	<b>587,352</b>	<b>875,213</b>	<b>442,045</b>	<b>581,900</b>
<b>NET CHANGE IN POSITION</b>	<b>(458,469)</b>	<b>(583,359)</b>	<b>(875,213)</b>	<b>(442,045)</b>	<b>(581,900)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Fire & Life Safety  
Fire Operations  
103066**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4163	50,000	-	-	546	-
4167	-	-	200,000	10,097	-
4705	4,545	4,545	-	-	-
4742	-	-	-	12,837	-
<b>Total Revenues</b>	<b>54,545</b>	<b>4,545</b>	<b>200,000</b>	<b>23,480</b>	<b>-</b>
<b>SALARIES &amp; BENEFITS</b>					
5001	206,900	1,714,294	1,625,600	1,694,841	2,130,500
5005	181,200	64,012	60,400	13,259	35,000
5015	190,000	419,202	315,000	377,950	250,000
5016	37,400	-	48,600	-	-
5020	-	39,068	1,126	26,214	-
5022	23,500	23,500	7,800	7,750	10,800
5023	-	50,239	-	91,148	-
5095	(189,991)	-	(136,700)	-	(121,456)
5105	122,000	345,757	400,300	341,486	445,300
5110	1,000	-	5,600	-	6,300
5115	1,000	23,023	27,000	18,096	26,900
5120	900	4,197	4,800	3,484	5,400
5125	2,400	-	8,300	-	9,400
5126	7,400	-	7,500	-	8,400
5135	3,500	33,824	27,400	32,121	30,900
5141	-	1,172	161	347	-
5147	185,800	177,391	189,000	166,462	213,100
5159	9,600	9,416	4,800	4,800	4,800
5175	-	15,131	-	-	-
5199	1,700	-	800	-	900
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>784,309</b>	<b>2,920,224</b>	<b>2,597,487</b>	<b>2,777,959</b>	<b>3,056,244</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Fire & Life Safety  
Fire Operations  
103066**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6015	Engineering Services	-	50,000	-	-
6045	Building Inspection Services	-	13,500	-	-
6099	Professional Services	6,000	5,226	6,000	5,240
6130	Repair & Maint/Facilities	-	978	-	25,000
6134	Vehicle Repair & Maintenance	59,800	23,697	75,000	45,537
6135	Repair/Maint Off Furn & Eqp	-	-	323	323
6136	Software Maintenance	123,854	86,853	128,500	88,323
6137	Repair Maint/Equipment	28,000	22,554	28,000	26,548
6170	Equipment & Tool Rental	6,146	-	7,814	1,783
6235	Travel	-	-	-	4
6245	Meetings & Conferences	1,546	426	1,579	1,334
6250	Staff Training	86,400	35,115	33,621	17,938
6255	Dues & Memberships	(2,400)	45	1,200	55
6290	Dept. Contract Services	227,099	57,463	266,100	255,090
6301	Special Department Expenses	91,318	34,125	116,300	88,953
6315	Office Supplies	2,500	1,911	2,500	1,794
6320	Books & Periodicals	200	167	-	-
6325	Postage	200	37	-	-
6350	Small Tools/Equipment	-	415	2,186	2,186
6360	Uniforms	29,000	30,280	21,177	15,028
6361	Personal Protection Equipment	30,834	25,834	44,500	38,808
6362	Emergency Medical Supples	7,901	6,585	25,000	9,656
6365	Computer Software	-	-	-	1,701
6399	Other Supplies	-	-	-	1,658
6401	Community Programs	23,178	15,053	41,000	192
6845	Office Equipment	-	-	-	223
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>1,050,576</b>	<b>346,766</b>	<b>864,300</b>	<b>602,376</b>
<b>CIP &amp; EQUIPMENT</b>					
6364	Computer Hardware	-	-	-	32
6855	Furniture & Fixtures	954	954	-	3,875
	<b>TOTAL CIP &amp; EQUIPMENT</b>	<b>954</b>	<b>954</b>	<b>-</b>	<b>3,906</b>
	<b>EXPENDITURES GRAND TOTAL</b>	<b>1,835,839</b>	<b>3,267,944</b>	<b>3,461,787</b>	<b>3,384,241</b>
	<b>NET CHANGE IN POSITION</b>	<b>(1,781,293)</b>	<b>(3,263,399)</b>	<b>(3,261,787)</b>	<b>(3,360,761)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Fire & Life Safety  
Community Risk Reduction  
103067**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4163	-	-	-	6,719	114,000
4167	-	-	-	-	171,000
<b>Total Revenues</b>	-	-	-	<b>6,719</b>	<b>285,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001	-	-	-	-	239,000
5015	-	-	-	-	3,000
5022	-	-	-	-	2,500
5105	-	-	-	-	53,800
5110	-	-	-	-	700
5115	-	-	-	-	3,700
5120	-	-	-	-	700
5125	-	-	-	-	1,000
5126	-	-	-	-	1,000
5135	-	-	-	-	3,500
5145	-	-	-	-	8,100
5147	-	-	-	-	13,500
5199	-	-	-	-	200
<b>TOTAL SALARIES &amp; BENEFITS</b>	-	-	-	-	<b>330,700</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6230	-	-	-	-	1,500
6245	-	-	-	-	2,000
6255	-	-	-	-	1,200
6301	-	-	-	-	1,200
6315	-	-	-	-	1,000
6320	-	-	-	-	1,300
6350	-	-	-	-	12,250
6360	11,500	-	-	-	2,500
6361	-	-	-	-	1,200
6365	-	-	-	-	3,000
6399	-	-	-	-	2,500
6401	-	-	-	-	2,500
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>11,500</b>	-	-	-	<b>32,150</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>11,500</b>	-	-	-	<b>362,850</b>
<b>NET CHANGE IN POSITION</b>	<b>(11,500)</b>	-	-	<b>6,719</b>	<b>(77,850)</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# **GENERAL FUND DEBT SERVICE**



**General Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**GF Debt Service  
General Fund/Debt Service  
105525**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4985 Bond Proceeds	-	2,189,027	-	-	-
<b>Total Revenues</b>	-	<b>2,189,027</b>	-	-	-
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6030 Trustee Fees	4,000	3,250	3,200	-	-
6042 Late Fees	-	152	-	-	-
6905 Principal/Bonds/COP's/Leases	998,800	998,669	1,036,900	1,122,209	1,136,000
6906 CalPERS-Fire Term. Principal	355,300	355,791	365,300	365,300	369,500
6915 Interest/Bonds/COP's/Leases	282,800	282,530	247,800	247,800	161,000
6916 CalPERS-Fire Term Interest	24,800	24,177	17,800	17,800	10,700
6925 Issuance Costs	-	117,995	-	-	525,000
6935 Lease Expenditure	3,086,600	3,069,763	3,544,750	3,544,750	3,819,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>4,752,300</b>	<b>4,852,327</b>	<b>5,215,750</b>	<b>5,297,859</b>	<b>6,021,200</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>4,752,300</b>	<b>4,852,327</b>	<b>5,215,750</b>	<b>5,297,859</b>	<b>6,021,200</b>
<b>NET CHANGE IN POSITION</b>	<b>(4,752,300)</b>	<b>(2,663,299)</b>	<b>(5,215,750)</b>	<b>(5,297,859)</b>	<b>(6,021,200)</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# **GENERAL GOVERNMENT**



**General Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**General Government  
General Government  
109595**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>					
5095	Salary Savings	-	-	-	(174,000)
5110	Life Ins Allocation	12,022	-	10,269	-
5144	Employer CalPERS UAL	-	-	107,475	-
5145	Employer CalPERS Retire NC	200	-	-	-
5150	Tuition Reimbursement	34,078	30,000	16,227	30,000
5163	Life Insurance Premiums	72,079	-	37,580	-
5169	STD Ins Premium	75,849	-	84,585	-
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>194,228</b>	<b>30,000</b>	<b>256,135</b>	<b>(144,000)</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6099	Professional Services	-	-	1,208	-
6125	Sidewalk Replacement	-	-	300	-
6137	Repair Maint/Equipment	26,307	30,000	28,844	30,000
6175	Office Equipment Rental	47,465	53,400	64,461	53,400
6215	Telephone/Internet	307,172	230,000	263,849	300,000
6230	Printing & Binding	769	2,200	1,036	2,200
6245	Meetings & Conferences	5,214	-	5,117	-
6255	Dues & Memberships	-	-	315	-
6295	City Admin Services	2,811,656	3,337,900	3,337,900	3,614,000
6296	Admin Service Fee	-	75,000	-	-
6301	Special Department Expenses	85,888	90,000	80,733	90,000
6315	Office Supplies	11,307	9,000	10,590	9,000
6325	Postage	30,060	21,800	20,740	21,800
6330	Electricity	635,827	692,600	692,600	650,000
6335	Water	491,529	437,800	437,800	437,800
6340	Natural Gas	15,951	10,000	12,354	10,000
6355	Small Furniture & Fixture	-	-	2,363	-
6399	Other Supplies	-	-	315	-
6401	Community Programs	-	-	1,530	-
6410	Property Taxes	2,017	10,000	7,102	10,000
6999	Other Expenditure	86,552	195,000	200,543	125,000
	<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>4,557,713</b>	<b>5,194,700</b>	<b>5,169,700</b>	<b>5,353,200</b>
	<b>EXPENDITURES GRAND TOTAL</b>	<b>4,751,942</b>	<b>5,224,700</b>	<b>5,425,835</b>	<b>5,209,200</b>
	<b>NET CHANGE IN POSITION</b>	<b>(4,751,942)</b>	<b>(5,224,700)</b>	<b>(5,425,835)</b>	<b>(5,209,200)</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# **PUBLIC SAFETY - POLICE**



**General Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Safety - Police  
Summary**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4145	Bicycle Licenses	-	-	2	-
4201	Federal Grants	-	537,160	537,160	-
4225	POST - Intergovernmental Rev	-	17,000	26,926	30,000
4299	Other Intergovernmental Rev	-	245,000	215,000	250,000
4325	Parking Permit Fees	-	12,000	21,912	10,000
4326	Towing Fee	-	15,000	18,895	18,500
4327	Storage Fee	-	60,000	62,370	50,000
4328	Lien Fee	-	15,000	15,000	15,000
4329	Emergency Response Fee	-	5,000	5,000	1,000
4330	Special Police Services	-	80,000	131,760	75,000
4333	Vehicle Impound/Releases	-	20,000	19,951	20,000
4334	DUI Vehicle Release Fee	-	15,000	16,017	17,500
4335	Alarm System Monitoring	-	80,000	80,000	80,000
4366	AB 109 Public Safety Realign	-	4,076	28,967	30,000
4399	Other Charges for Service	-	2,000	2,000	2,000
4405	Veh Code Fines (Moving)	-	22,000	27,459	32,500
4410	City Ord Fines (Parking)	-	275,000	275,000	300,000
4416	Live Scan Rolling Fee	-	2,000	2,000	2,500
4705	Donations & Contributions	-	-	495	-
4710	Reimbursements/Other Revenue	-	-	300	-
4714	Recovery & Restitution	-	323	323	500
4741	Reimbursements - SART Exam	-	5,540	6,433	7,000
4751	Sale of Auction Vehicles	-	-	47,220	-
	<b>Total Revenues</b>	-	<b>1,412,099</b>	<b>1,540,190</b>	<b>941,500</b>
	<b>SALARIES &amp; BENEFITS</b>				
5001	Salaries/Full-Time Regular	6,197,769	7,287,400	6,436,286	7,951,800
5005	Salaries/Part-Time	272,692	278,000	180,080	180,000
5015	Overtime	670,690	820,000	924,828	740,000
5020	Leave Accrual Payout	162,435	-	134,730	-
5022	Alternative H&W Payout	30,500	36,600	30,000	47,000
5023	Signing Bonus Payout	-	159,000	134,037	-
5095	Salary Savings	-	(479,055)	-	(461,744)
5099	Other Salaries & Wages	-	-	-	-
5105	Health Insurance Allocation	817,989	1,040,100	884,271	1,074,300
5110	Life Ins Allocation	-	15,400	-	16,200
5115	Dental Ins Allocation	59,198	68,000	46,596	67,900
5120	Optical Ins Allocation	11,032	13,600	9,067	13,500
5125	LTD Ins Allocation	-	27,700	-	29,400
5126	STD Ins Allocation	-	26,000	-	28,100
5135	Medicare	110,537	105,800	116,465	115,600
5141	Employers' PARS/ARS	9,761	5,900	11,557	6,100
5145	Employer CalPERS Retire NC	1,065,236	1,147,800	1,041,862	1,399,400
5159	Employee Medical Opt Out Plan	106,350	87,900	100,849	98,300
5170	Sick Leave Buyback	861	-	30,374	-
5175	Leave Buyback	137,378	90,000	73,194	-
5199	Other Employee Benefits	-	21,100	(39)	22,700
	<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>10,176,410</b>	<b>10,751,245</b>	<b>10,154,156</b>	<b>11,328,556</b>
	<b>MATERIALS, SUPPLIES &amp; SERVICES</b>				
6055	Medical Services	17,715	22,000	7,446	22,000
6099	Professional Services	44,438	116,900	56,254	125,000
6130	Repair & Maint/Facilities	66,343	62,300	62,300	65,415
6136	Software Maintenance	18,721	402,000	243,105	400,000
6137	Repair Maint/Equipment	78,183	128,470	75,036	128,500
6160	Facility Rental	142,161	155,100	173,008	198,397

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Safety - Police  
Summary**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
6162	Range Training	32,680	20,310	46,000	17,010	35,000
6165	Vehicle Rental	59,844	107,610	165,000	113,920	269,000
6181	Towing Services	20,402	22,866	40,000	28,103	40,000
6182	Lien Services	2,575	3,566	5,000	3,161	2,500
6183	CSUF PD Reimburse Impound Fees	9,950	11,137	20,500	7,383	10,000
6225	Advertising/Promotional	-	-	-	551	-
6230	Printing & Binding	11,812	11,461	23,500	2,847	15,000
6235	Travel	-	-	500	12	500
6245	Meetings & Conferences	2,964	2,186	24,500	20,003	8,500
6250	Staff Training	6,892	16,851	36,600	23,821	44,500
6255	Dues & Memberships	4,318	3,684	6,600	3,360	6,840
6280	Animal Control Services	269,959	233,480	336,800	172,940	389,000
6290	Dept. Contract Services	214,936	227,459	344,948	243,095	326,315
6296	Admin Service Fee	-	-	-	4,089	-
6299	Other Purchased Services	19,413	8,241	22,500	6,450	15,000
6301	Special Department Expenses	106,712	74,852	74,411	41,271	75,000
6315	Office Supplies	8,723	6,289	10,550	5,983	10,000
6320	Books & Periodicals	2,304	2,254	4,100	3,135	10,800
6325	Postage	327	2,775	1,000	374	1,000
6360	Uniforms	56,328	39,360	61,500	45,463	61,500
6399	Other Supplies	-	-	-	6,546	-
6401	Community Programs	-	-	-	1,174	12,000
6845	Office Equipment	-	-	184	184	-
6999	Other Expenditure	-	4,181	9,663	10,117	12,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>1,199,241</b>	<b>1,464,617</b>	<b>2,120,626</b>	<b>1,378,140</b>	<b>2,283,767</b>
<b>CIP &amp; EQUIPMENT</b>						
6364	Computer Hardware	-	22	-	330	-
6840	Machinery & Equipment	26,247	(983)	-	-	-
6855	Furniture & Fixtures	-	-	868	867	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>26,247</b>	<b>(962)</b>	<b>868</b>	<b>1,198</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>12,109,438</b>	<b>11,586,677</b>	<b>12,872,739</b>	<b>11,533,493</b>	<b>13,612,323</b>
<b>NET CHANGE IN POSITION</b>		<b>(12,109,438)</b>	<b>(10,827,240)</b>	<b>(11,460,640)</b>	<b>(9,993,304)</b>	<b>(12,670,823)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Safety - Police  
Police Administration  
103040**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4325	-	-	12,000	12,000	-
4329	15,000	7,515	5,000	5,000	1,000
4330	80,000	67,166	80,000	80,000	25,000
4334	-	-	-	281	-
4335	75,000	143,138	80,000	80,000	80,000
4399	-	-	2,000	2,000	2,000
4705	-	250	-	195	-
4710	-	-	-	300	-
4741	-	701	5,540	6,433	7,000
4751	-	-	-	475	-
<b>Total Revenues</b>	<b>170,000</b>	<b>218,770</b>	<b>184,540</b>	<b>186,684</b>	<b>115,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001	1,116,500	1,134,091	1,279,500	1,183,296	1,347,400
5005	80,000	2,659	-	-	-
5015	15,000	5,168	15,000	12,159	10,000
5020	-	35,865	-	1,410	-
5022	9,163	11,038	3,300	2,500	5,000
5023	-	25,172	-	-	-
5095	(160,347)	-	(36,600)	-	-
5105	167,100	133,621	181,300	169,804	172,900
5110	1,600	-	2,900	-	3,000
5115	2,800	9,825	10,400	8,092	9,900
5120	1,600	1,652	2,100	1,484	2,000
5125	3,500	-	3,500	-	3,500
5126	3,900	-	4,000	-	4,000
5135	16,100	18,605	18,600	17,641	19,600
5145	433,500	247,454	279,100	258,982	339,700
5159	-	8,316	-	-	-
5170	10,400	1,837	-	3,949	-
5175	3,600	69,244	13,200	12,971	-
5199	3,600	-	4,200	-	4,200
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>1,719,016</b>	<b>1,704,547</b>	<b>1,780,500</b>	<b>1,672,288</b>	<b>1,921,200</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6055	25,000	9,472	22,000	7,446	22,000
6099	21,500	6,540	25,000	11,585	20,000
6225	-	-	-	551	-
6230	4,600	3,335	7,000	822	5,000
6235	-	-	-	12	-
6245	2,800	2,186	21,500	19,723	5,500
6250	2,000	-	6,000	3,578	5,000
6255	4,500	2,939	4,900	2,970	4,900
6290	116,700	85,419	141,000	106,287	129,000
6299	2,500	8,241	22,500	6,450	15,000
6301	25,292	6,751	11,907	7,329	21,300
6315	10,000	6,268	10,500	5,671	10,000
6320	3,400	2,254	3,800	3,135	10,500
6325	2,600	2,775	1,000	374	1,000
6360	5,158	2,321	5,000	3,944	5,000
6399	-	-	-	211	-
6401	-	-	-	1,174	12,000
6999	4,181	4,181	9,663	10,117	12,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>230,230</b>	<b>142,682</b>	<b>291,770</b>	<b>191,378</b>	<b>278,200</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Safety - Police  
Police Administration  
103040**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>CIP &amp; EQUIPMENT</b>						
6364	Computer Hardware	22	22	-	108	-
6855	Furniture & Fixtures	-	-	130	129	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		22	22	130	237	-
<b>EXPENDITURES GRAND TOTAL</b>		1,949,267	1,847,251	2,072,400	1,863,902	2,199,400
<b>NET CHANGE IN POSITION</b>		(1,779,267)	(1,628,481)	(1,887,861)	(1,677,219)	(2,084,400)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Safety - Police  
Police Field Services  
103041**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4201 Federal Grants	-	-	537,160	537,160	-
4225 POST - Intergovernmental Rev	-	-	17,000	26,926	30,000
4299 Other Intergovernmental Rev	220,000	-	215,000	215,000	250,000
<b>Total Revenues</b>	<b>220,000</b>	<b>-</b>	<b>769,160</b>	<b>779,086</b>	<b>280,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	3,795,700	3,719,069	4,374,900	3,750,255	4,720,600
5005 Salaries/Part-Time	4,800	-	-	8,005	-
5015 Overtime	500,000	610,732	600,000	707,778	550,000
5020 Leave Accrual Payout	-	72,742	-	63,857	-
5022 Alternative H&W Payout	40,213	40,213	22,500	19,250	30,700
5023 Signing Bonus Payout	-	130,890	128,100	109,631	-
5095 Salary Savings	(606,552)	-	(327,900)	-	-
5105 Health Insurance Allocation	641,800	476,743	583,800	503,712	621,200
5110 Life Ins Allocation	8,100	-	8,600	-	8,700
5115 Dental Ins Allocation	8,700	31,447	37,400	25,863	39,000
5120 Optical Ins Allocation	7,200	6,008	7,600	5,134	7,600
5125 LTD Ins Allocation	16,000	-	17,200	-	18,200
5126 STD Ins Allocation	14,600	-	15,800	-	17,000
5135 Medicare	55,500	67,747	63,500	69,139	68,500
5141 Employers' PARS/ARS	4,300	5,351	5,900	5,748	6,100
5145 Employer CalPERS Retire NC	1,426,700	617,279	661,400	586,377	795,000
5159 Employee Medical Opt Out Plan	69,400	50,155	52,500	55,835	52,500
5170 Sick Leave Buyback	27,000	5,140	-	26,425	-
5175 Leave Buyback	82,100	47,226	44,500	33,908	-
5199 Other Employee Benefits	15,300	-	13,000	(39)	15,200
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>6,110,861</b>	<b>5,880,740</b>	<b>6,308,800</b>	<b>5,970,877</b>	<b>6,950,300</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6099 Professional Services	10,000	2,659	10,000	650	35,000
6136 Software Maintenance	358,700	314,198	402,000	243,105	400,000
6137 Repair Maint/Equipment	4,000	10,185	16,000	2,535	16,000
6160 Facility Rental	1,600	1,608	1,600	658	1,600
6165 Vehicle Rental	45,000	30,474	60,000	39,872	139,000
6230 Printing & Binding	300	-	500	46	500
6250 Staff Training	22,500	10,172	22,500	12,598	30,500
6255 Dues & Memberships	500	480	500	100	700
6301 Special Department Expenses	28,265	41,774	32,892	20,082	20,000
6315 Office Supplies	-	-	-	173	-
6360 Uniforms	40,000	31,152	40,000	30,924	40,000
6399 Other Supplies	-	-	-	82	-
6845 Office Equipment	-	-	184	184	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>510,865</b>	<b>442,702</b>	<b>586,176</b>	<b>351,010</b>	<b>683,300</b>
<b>CIP &amp; EQUIPMENT</b>					
6364 Computer Hardware	-	-	-	223	-
<b>TOTAL CIP &amp; EQUIPMENT</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>223</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>6,631,725</b>	<b>6,323,442</b>	<b>6,894,976</b>	<b>6,322,110</b>	<b>7,633,600</b>
<b>NET CHANGE IN POSITION</b>	<b>(6,411,725)</b>	<b>(6,323,442)</b>	<b>(6,125,816)</b>	<b>(5,543,024)</b>	<b>(7,353,600)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Safety - Police  
Police Investigation  
103042**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4299 Other Intergovernmental Rev	30,000	-	30,000	-	-
4366 AB 109 Public Safety Realign	-	24,027	4,076	28,967	30,000
4705 Donations & Contributions	-	-	-	300	-
4714 Recovery & Restitution	-	-	323	323	500
<b>Total Revenues</b>	<b>30,000</b>	<b>24,027</b>	<b>34,399</b>	<b>29,590</b>	<b>30,500</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	1,026,100	977,800	1,123,200	956,524	1,151,900
5005 Salaries/Part-Time	51,000	2,354	26,000	127	20,000
5015 Overtime	125,000	170,354	125,000	155,427	125,000
5020 Leave Accrual Payout	-	22,212	-	66,308	-
5022 Alternative H&W Payout	10,250	10,250	5,700	5,250	5,000
5023 Signing Bonus Payout	-	36,411	28,600	24,406	-
5095 Salary Savings	(33,000)	-	(85,700)	-	-
5099 Other Salaries & Wages	-	1,881	-	-	-
5105 Health Insurance Allocation	229,600	108,815	149,000	125,509	157,500
5110 Life Ins Allocation	2,100	-	2,300	-	2,300
5115 Dental Ins Allocation	1,900	8,382	11,000	7,219	9,900
5120 Optical Ins Allocation	2,000	1,447	2,200	1,325	2,100
5125 LTD Ins Allocation	4,100	-	4,600	-	4,600
5126 STD Ins Allocation	3,600	-	4,100	-	4,200
5135 Medicare	15,000	19,009	16,300	18,236	16,800
5141 Employers' PARS/ARS	-	88	-	5	-
5145 Employer CalPERS Retire NC	561,300	150,800	165,900	133,805	173,700
5159 Employee Medical Opt Out Plan	8,800	29,715	23,300	27,752	28,900
5175 Leave Buyback	13,400	25,224	22,000	26,315	-
5199 Other Employee Benefits	2,200	-	3,100	-	2,800
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>2,035,650</b>	<b>1,564,742</b>	<b>1,626,600</b>	<b>1,548,206</b>	<b>1,704,700</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6137 Repair Maint/Equipment	-	-	124	124	-
6165 Vehicle Rental	65,000	77,135	105,000	74,048	130,000
6235 Travel	500	-	500	-	500
6245 Meetings & Conferences	3,000	-	3,000	168	3,000
6250 Staff Training	2,000	3,320	3,600	4,236	3,000
6255 Dues & Memberships	800	215	800	290	840
6290 Dept. Contract Services	19,800	21,151	49,400	42,023	39,300
6301 Special Department Expenses	5,700	2,825	7,612	3,586	6,000
6315 Office Supplies	-	-	50	50	-
6360 Uniforms	2,500	2,434	2,500	4,156	2,500
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>99,300</b>	<b>107,081</b>	<b>172,587</b>	<b>128,682</b>	<b>185,140</b>
<b>CIP &amp; EQUIPMENT</b>					
6855 Furniture & Fixtures	-	-	738	738	-
<b>TOTAL CIP &amp; EQUIPMENT</b>	<b>-</b>	<b>-</b>	<b>738</b>	<b>738</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>2,134,950</b>	<b>1,671,823</b>	<b>1,799,924</b>	<b>1,677,625</b>	<b>1,889,840</b>
<b>NET CHANGE IN POSITION</b>	<b>(2,104,950)</b>	<b>(1,647,796)</b>	<b>(1,765,525)</b>	<b>(1,648,035)</b>	<b>(1,859,340)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Safety - Police  
Police Support Services  
103043**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4330 Special Police Services	-	-	-	5,166	5,000
4416 Live Scan Rolling Fee	-	-	2,000	2,000	2,500
<b>Total Revenues</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>7,166</b>	<b>7,500</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	886,500	225,935	358,200	280,026	418,300
5005 Salaries/Part-Time	165,500	139,725	200,000	140,226	120,000
5015 Overtime	140,000	15,447	50,000	34,823	35,000
5020 Leave Accrual Payout	-	8,269	-	3,155	-
5022 Alternative H&W Payout	3,000	3,000	3,500	1,250	3,300
5023 Signing Bonus Payout	-	5,064	2,300	-	-
5095 Salary Savings	(101,416)	-	(13,800)	-	(461,744)
5105 Health Insurance Allocation	243,700	43,721	103,400	62,744	100,100
5110 Life Ins Allocation	900	-	1,100	-	1,300
5115 Dental Ins Allocation	3,100	3,020	6,500	3,247	6,600
5120 Optical Ins Allocation	2,900	517	1,200	562	1,200
5125 LTD Ins Allocation	1,300	-	1,700	-	1,900
5126 STD Ins Allocation	1,100	-	1,500	-	1,700
5135 Medicare	12,800	5,740	5,200	6,676	6,100
5141 Employers' PARS/ARS	-	4,578	-	4,614	-
5145 Employer CalPERS Retire NC	189,000	17,881	27,900	21,884	34,400
5159 Employee Medical Opt Out Plan	7,300	-	-	1,292	-
5199 Other Employee Benefits	200	-	600	-	300
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>1,555,884</b>	<b>472,897</b>	<b>749,300</b>	<b>560,499</b>	<b>268,456</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6099 Professional Services	76,900	46,648	81,900	44,019	70,000
6137 Repair Maint/Equipment	80,500	66,698	110,846	72,377	111,000
6160 Facility Rental	141,000	145,510	153,500	172,350	196,797
6162 Range Training	27,401	20,310	46,000	17,010	35,000
6245 Meetings & Conferences	-	-	-	112	-
6250 Staff Training	5,219	2,719	3,500	3,408	5,000
6255 Dues & Memberships	200	50	200	-	200
6290 Dept. Contract Services	37,680	28,324	40,015	10,546	40,015
6301 Special Department Expenses	30,000	22,158	20,000	10,274	26,000
6315 Office Supplies	22	22	-	89	-
6360 Uniforms	12,000	2,332	7,000	4,237	7,000
6399 Other Supplies	-	-	-	6,253	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>410,922</b>	<b>334,771</b>	<b>462,961</b>	<b>340,674</b>	<b>491,012</b>
<b>CIP &amp; EQUIPMENT</b>					
6840 Machinery & Equipment	12,292	(983)	-	-	-
<b>TOTAL CIP &amp; EQUIPMENT</b>	<b>12,292</b>	<b>(983)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>1,979,098</b>	<b>806,685</b>	<b>1,212,261</b>	<b>901,173</b>	<b>759,468</b>
<b>NET CHANGE IN POSITION</b>	<b>(1,979,098)</b>	<b>(806,685)</b>	<b>(1,210,261)</b>	<b>(894,007)</b>	<b>(751,968)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Safety - Police  
Animal Control  
103045**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6130	Repair & Maint/Facilities	64,000	62,538	62,300	62,300	65,415
6280	Animal Control Services	288,000	233,480	336,800	172,940	389,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		352,000	296,018	399,100	235,240	454,415
<b>EXPENDITURES GRAND TOTAL</b>		352,000	296,018	399,100	235,240	454,415
<b>NET CHANGE IN POSITION</b>		(352,000)	(296,018)	(399,100)	(235,240)	(454,415)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Safety - Police  
Traffic  
103047**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4145 Bicycle Licenses		-	-	2	-
4325 Parking Permit Fees	-	-	-	9,912	10,000
4326 Towing Fee	24,000	19,240	15,000	18,895	18,500
4327 Storage Fee	62,000	66,500	60,000	62,370	50,000
4328 Lien Fee	15,000	13,235	15,000	15,000	15,000
4330 Special Police Services	-	-	-	46,594	45,000
4333 Vehicle Impound/Releases	19,000	20,486	20,000	19,951	20,000
4334 DUI Vehicle Release Fee	18,000	19,297	15,000	15,736	17,500
4362 AB939 Compliance Report	-	291	-	-	-
4405 Veh Code Fines (Moving)	84,000	45,700	22,000	27,459	32,500
4410 City Ord Fines (Parking)	290,000	329,682	275,000	275,000	300,000
4751 Sale of Auction Vehicles	-	2,500	-	46,745	-
<b>Total Revenues</b>	<b>512,000</b>	<b>516,931</b>	<b>422,000</b>	<b>537,664</b>	<b>508,500</b>
<b>SALARIES &amp; BENEFITS</b>					
5001 Salaries/Full-Time Regular	310,400	308,549	151,600	266,185	313,600
5005 Salaries/Part-Time	93,900	30,929	52,000	31,722	40,000
5015 Overtime	30,000	15,898	30,000	14,641	20,000
5020 Leave Accrual Payout	-	1,462	-	-	-
5022 Alternative H&W Payout	6,250	6,250	1,600	1,750	3,000
5023 Signing Bonus Payout	-	12,241	-	-	-
5095 Salary Savings	(20,700)	-	(15,055)	-	-
5105 Health Insurance Allocation	64,500	45,695	22,600	22,502	22,600
5110 Life Ins Allocation	1,000	-	500	-	900
5115 Dental Ins Allocation	(900)	3,746	2,700	2,175	2,500
5120 Optical Ins Allocation	700	641	500	563	600
5125 LTD Ins Allocation	1,600	-	700	-	1,200
5126 STD Ins Allocation	1,400	-	600	-	1,200
5135 Medicare	4,400	5,763	2,200	4,773	4,600
5141 Employers' PARS/ARS	-	1,160	-	1,190	-
5145 Employer CalPERS Retire NC	216,800	44,850	13,500	40,815	56,600
5159 Employee Medical Opt Out Plan	12,100	10,062	12,100	15,970	16,900
5170 Sick Leave Buyback	4,200	2,652	-	-	-
5175 Leave Buyback	6,700	10,197	10,300	-	-
5199 Other Employee Benefits	800	-	200	-	200
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>733,150</b>	<b>500,095</b>	<b>286,045</b>	<b>402,287</b>	<b>483,900</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6137 Repair Maint/Equipment	1,200	-	1,500	-	1,500
6181 Towing Services	39,700	22,866	40,000	28,103	40,000
6182 Lien Services	5,000	3,566	5,000	3,161	2,500
6183 CSUF PD Reimburse Impound Fees	30,000	11,137	20,500	7,383	10,000
6230 Printing & Binding	5,500	8,126	16,000	1,979	9,500
6250 Staff Training	3,000	640	1,000	-	1,000
6255 Dues & Memberships	200	-	200	-	200
6290 Dept. Contract Services	90,335	92,566	114,533	84,239	118,000
6296 Admin Service Fee	-	-	-	4,089	-
6301 Special Department Expenses	2,000	1,343	2,000	-	1,700
6320 Books & Periodicals	300	-	300	-	300
6360 Uniforms	9,500	1,120	7,000	2,202	7,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>186,735</b>	<b>141,364</b>	<b>208,033</b>	<b>131,156</b>	<b>191,700</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>919,885</b>	<b>641,459</b>	<b>494,078</b>	<b>533,442</b>	<b>675,600</b>
<b>NET CHANGE IN POSITION</b>	<b>(407,885)</b>	<b>(124,527)</b>	<b>(72,078)</b>	<b>4,221</b>	<b>(167,100)</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# **PUBLIC WORKS DEPARTMENT**



**General Fund Budget**  
**FISCAL YEAR 2023-24**

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Summary**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4155	-	209,529	225,000	225,000	225,000
4172	-	5,221	5,000	5,198	6,000
4310	-	256,129	250,000	250,000	170,000
4399	-	146,171	200,000	200,000	200,000
4710	-	540	-	-	-
<b>Total Revenues</b>	-	<b>617,590</b>	<b>680,000</b>	<b>680,198</b>	<b>601,000</b>
<b>TRANSFERS IN</b>					
7017	-	-	532,880	532,880	673,700
<b>TOTAL TRANSFERS</b>	-	-	532,880	532,880	673,700
<b>GRAND TOTAL RESOURCES</b>	-	<b>617,590</b>	<b>1,212,880</b>	<b>1,213,078</b>	<b>1,274,700</b>
<b>SALARIES &amp; BENEFITS</b>					
5001	1,014,950	1,426,707	1,581,000	1,453,705	1,582,500
5005	196,172	138,043	295,400	158,566	250,000
5015	67,554	56,965	19,500	75,055	75,000
5020	11,785	5,720	-	14,336	-
5022	16,000	19,988	15,200	10,725	10,400
5023	-	40,267	-	-	-
5095	-	-	(28,320)	-	-
5105	282,326	339,276	394,500	346,329	346,100
5110	-	-	4,000	-	4,100
5115	17,786	20,334	23,500	17,663	21,200
5120	3,935	4,265	5,100	3,576	4,500
5125	-	-	6,700	-	6,900
5126	-	-	6,100	-	6,400
5135	23,155	25,099	22,700	25,189	23,300
5141	18,963	18,380	13,800	19,616	14,800
5145	119,911	130,910	140,700	130,243	156,900
5159	14,892	3,754	3,800	5,817	7,700
5175	49,333	35,585	27,900	19,303	-
5199	-	-	10,100	-	10,900
5500	-	(540,760)	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>1,985,609</b>	<b>1,724,534</b>	<b>2,541,680</b>	<b>2,280,123</b>	<b>2,520,700</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Summary**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed	
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6015	Engineering Services	7,346	17,665	6,000	2,041	45,000
6017	Special Studies	-	-	-	-	55,000
6099	Professional Services	198,105	421,492	579,400	330,267	579,900
6115	Landscaping	337,259	69,959	62,000	52,470	62,000
6116	Tree Maintenance	86,789	120,222	130,000	126,572	130,000
6127	Alarm Monitoring	9,020	4,320	9,600	9,536	10,000
6130	Repair & Maint/Facilities	181,223	173,678	247,286	268,563	208,500
6132	Repair & Maintenance/Streets	0	13,092	12,900	1,751	36,000
6134	Vehicle Repair & Maintenance	127,580	138,919	99,500	97,860	130,000
6135	Repair/Maint Off Furn & Eqp	-	-	-	52	-
6136	Software Maintenance	-	11,793	10,500	1,500	11,000
6137	Repair Maint/Equipment	11,163	5,196	20,000	10,303	15,000
6138	Repairs - Electronic Devices	-	-	-	108	-
6170	Equipment & Tool Rental	1,390	5,647	28,000	19,936	24,500
6225	Advertising/Promotional	950	40	1,200	296	500
6230	Printing & Binding	176	117	400	301	400
6235	Travel	-	-	-	496	-
6245	Meetings & Conferences	2,534	11,754	9,400	13,493	11,300
6255	Dues & Memberships	2,894	3,433	4,260	2,874	4,610
6257	Licenses & Permits	107,566	108,458	110,000	114,860	130,904
6285	Hazardous Materials Disposal	4,270	5,520	4,500	2,366	4,500
6290	Dept. Contract Services	265,538	316,148	326,600	211,971	299,200
6301	Special Department Expenses	96,809	120,674	110,748	121,508	120,000
6305	Traffic Control Devices	-	378	2,100	1,986	5,000
6310	Street Signs	0	17,822	28,973	28,316	30,000
6315	Office Supplies	2,496	1,855	3,000	2,346	2,300
6320	Books & Periodicals	119	650	600	-	-
6325	Postage	154	-	200	25	-
6345	Gasoline & Diesel Fuel	150,956	192,993	305,000	278,392	305,000
6350	Small Tools/Equipment	3,187	4,074	4,200	3,749	3,000
6355	Small Furniture & Fixture	-	-	-	(69)	-
6360	Uniforms	12,039	10,805	10,000	10,041	-
6361	Personal Protection Equipment	-	-	-	120	-
6365	Computer Software	7,650	3,041	14,000	13,933	16,756
6366	Web Based Service/Subscriptions	-	-	-	16	-
6399	Other Supplies	-	-	-	5,137	-
6401	Community Programs	-	-	-	59	-
6999	Other Expenditure	9,761	10,000	22,300	22,208	24,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>1,626,974</b>	<b>1,789,743</b>	<b>2,162,667</b>	<b>1,755,379</b>	<b>2,264,370</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Summary**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>CIP &amp; EQUIPMENT</b>						
6364	Computer Hardware	-	-	-	341	-
6740	Infrastructure - Streets	-	7,140	-	-	-
6840	Machinery & Equipment	-	6,415	30,625	23,899	-
6855	Furniture & Fixtures	-	1,132	23,693	25,231	10,000
<b>TOTAL CIP &amp; EQUIPMENT</b>		-	14,688	54,318	49,471	10,000
<b>EXPENDITURES GRAND TOTAL</b>		3,805,915	3,528,964	4,758,665	4,084,973	4,795,070
<b>NET CHANGE IN POSITION</b>		(3,805,915)	(2,911,375)	(3,545,785)	(2,871,895)	(3,520,370)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Public Works Administration  
103550**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	94,000	223,445	272,500	233,110	261,500
5015	Overtime	-	40	-	197	1,000
5020	Leave Accrual Payout	-	458	-	-	-
5022	Alternative H&W Payout	2,425	2,425	3,200	1,583	1,400
5023	Signing Bonus Payout	-	5,295	-	-	-
5105	Health Insurance Allocation	24,300	19,027	23,300	23,044	23,300
5110	Life Ins Allocation	700	-	300	-	400
5115	Dental Ins Allocation	2,900	1,402	1,800	1,320	1,800
5120	Optical Ins Allocation	300	274	400	259	400
5125	LTD Ins Allocation	800	-	800	-	900
5126	STD Ins Allocation	900	-	900	-	900
5135	Medicare	1,300	3,715	3,500	3,628	3,800
5141	Employers' PARS/ARS	4,100	13,293	13,800	13,578	14,800
5145	Employer CalPERS Retire NC	8,000	18,692	21,100	20,099	26,700
5159	Employee Medical Opt Out Plan	3,800	3,754	3,800	3,749	3,800
5175	Leave Buyback	5,900	16,630	12,800	12,319	-
5199	Other Employee Benefits	6,700	-	6,700	-	6,700
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>117,317</b>	<b>308,451</b>	<b>364,900</b>	<b>312,887</b>	<b>347,400</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6015	Engineering Services	10,125	9,695	-	-	-
6017	Special Studies	-	-	-	-	15,000
6099	Professional Services	17,300	46,253	39,000	38,787	-
6225	Advertising/Promotional	40	40	-	296	500
6230	Printing & Binding	300	117	400	301	400
6235	Travel	-	-	-	496	-
6245	Meetings & Conferences	7,500	11,579	8,600	12,728	9,000
6255	Dues & Memberships	3,455	2,654	2,720	1,589	2,720
6257	Licenses & Permits	-	-	1,500	3,000	3,000
6301	Special Department Expenses	-	551	-	-	-
6315	Office Supplies	1,500	1,329	1,500	1,853	1,800
6320	Books & Periodicals	856	650	600	-	-
6325	Postage	200	-	200	25	-
6355	Small Furniture & Fixture	-	-	-	462	-
6360	Uniforms	-	37	-	-	-
6365	Computer Software	-	120	-	-	-
6401	Community Programs	-	-	-	59	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>41,276</b>	<b>73,024</b>	<b>54,520</b>	<b>59,596</b>	<b>32,420</b>
<b>CIP &amp; EQUIPMENT</b>						
6364	Computer Hardware	-	-	-	332	-
6840	Machinery & Equipment	4,200	5,398	-	-	-
6855	Furniture & Fixtures	1,734	1,132	-	-	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>5,934</b>	<b>6,531</b>	<b>-</b>	<b>332</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>164,527</b>	<b>388,006</b>	<b>419,420</b>	<b>372,814</b>	<b>379,820</b>
<b>NET CHANGE IN POSITION</b>		<b>(164,527)</b>	<b>(388,006)</b>	<b>(419,420)</b>	<b>(372,814)</b>	<b>(379,820)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Public Works Engineering  
103551**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4155	145,000	209,529	225,000	225,000	225,000
4172	5,000	5,221	5,000	5,198	6,000
4310	160,000	256,129	250,000	250,000	170,000
4399	100,000	146,171	200,000	200,000	200,000
<b>Total Revenues</b>	<b>410,000</b>	<b>617,050</b>	<b>680,000</b>	<b>680,198</b>	<b>601,000</b>
<b>SALARIES &amp; BENEFITS</b>					
5001	240,600	228,809	242,900	227,933	104,300
5005	-	2,217	-	-	-
5015	-	562	-	1,017	1,500
5022	2,313	2,313	400	1,888	1,300
5023	-	6,960	-	-	-
5105	50,400	43,134	64,200	43,718	28,600
5110	700	-	700	-	300
5115	3,400	3,247	3,500	2,734	1,900
5120	700	590	800	488	400
5125	1,000	-	1,000	-	500
5126	1,000	-	1,000	-	500
5135	3,500	3,503	3,600	3,352	1,600
5145	18,700	17,456	18,200	16,962	8,100
5199	1,000	-	1,000	-	100
<b>TOTAL SALARIES &amp; BENEFITS</b>	<b>315,713</b>	<b>308,791</b>	<b>337,300</b>	<b>298,090</b>	<b>149,100</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>					
6017	-	-	-	-	40,000
6099	221,158	191,754	220,000	125,681	200,000
6225	-	-	1,200	-	-
6245	-	-	-	260	1,500
6255	400	-	500	785	650
6290	45,600	78,877	75,000	1,050	75,000
6365	2,900	2,921	4,900	4,833	6,756
6399	-	-	-	474	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>	<b>270,058</b>	<b>273,551</b>	<b>301,600</b>	<b>133,083</b>	<b>323,906</b>
<b>EXPENDITURES GRAND TOTAL</b>	<b>585,771</b>	<b>582,342</b>	<b>638,900</b>	<b>431,173</b>	<b>473,006</b>
<b>NET CHANGE IN POSITION</b>	<b>(175,771)</b>	<b>34,708</b>	<b>41,100</b>	<b>249,025</b>	<b>127,994</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Public Works Transportation  
103590**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4710	Reimbursements/Other Revenue	335	335	-	-	-
<b>Total Revenues</b>		<b>20,335</b>	<b>335</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	122,400	123,593	129,200	126,097	141,800
5020	Leave Accrual Payout	-	849	-	-	-
5022	Alternative H&W Payout	250	250	1,300	750	300
5023	Signing Bonus Payout	-	3,365	-	-	-
5105	Health Insurance Allocation	22,600	22,309	22,600	22,345	22,600
5110	Life Ins Allocation	400	-	400	-	500
5115	Dental Ins Allocation	1,600	1,541	1,600	1,284	1,600
5120	Optical Ins Allocation	300	276	300	230	300
5125	LTD Ins Allocation	500	-	500	-	500
5126	STD Ins Allocation	500	-	500	-	600
5135	Medicare	1,800	1,861	1,900	1,837	2,100
5145	Employer CalPERS Retire NC	9,500	9,306	9,700	9,356	10,900
5199	Other Employee Benefits	1,000	-	1,000	-	1,000
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>156,650</b>	<b>163,350</b>	<b>169,000</b>	<b>161,898</b>	<b>182,200</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6015	Engineering Services	23,553	7,970	6,000	2,041	45,000
6099	Professional Services	130,943	118,005	151,000	77,446	151,000
6245	Meetings & Conferences	300	175	800	415	800
6255	Dues & Memberships	300	779	840	25	840
6290	Dept. Contract Services	72,160	72,160	40,000	32,898	40,000
6365	Computer Software	9,000	-	9,100	9,100	10,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>236,255</b>	<b>199,089</b>	<b>207,740</b>	<b>121,924</b>	<b>247,640</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>392,905</b>	<b>362,439</b>	<b>376,740</b>	<b>283,822</b>	<b>429,840</b>
<b>NET CHANGE IN POSITION</b>		<b>(372,570)</b>	<b>(362,104)</b>	<b>(376,740)</b>	<b>(283,822)</b>	<b>(429,840)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Environmental Services  
103593**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6099	Professional Services	41,730	65,480	81,000	21,110	140,000
6255	Dues & Memberships	200	-	200	459	400
6257	Licenses & Permits	100,000	100,510	103,500	109,141	119,804
6315	Office Supplies	500	30	500	-	500
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		142,430	166,020	185,200	130,710	260,704
<b>EXPENDITURES GRAND TOTAL</b>		142,430	166,020	185,200	130,710	260,704
<b>NET CHANGE IN POSITION</b>		(142,430)	(166,020)	(185,200)	(130,710)	(260,704)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Maintenance Services Admin  
103650**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	275,200	275,558	282,100	256,626	364,800
5005	Salaries/Part-Time	24,200	10,836	29,300	12,855	29,500
5015	Overtime	16,800	11,756	-	16,198	18,000
5020	Leave Accrual Payout	-	1,666	-	14,104	-
5022	Alternative H&W Payout	5,375	5,375	2,900	1,825	1,800
5023	Signing Bonus Payout	-	7,938	-	-	-
5095	Salary Savings	(11,700)	-	(8,900)	-	-
5105	Health Insurance Allocation	79,000	75,597	79,000	74,447	93,500
5110	Life Ins Allocation	700	-	700	-	900
5115	Dental Ins Allocation	5,300	5,151	4,200	4,381	6,800
5120	Optical Ins Allocation	1,000	907	1,000	782	1,200
5125	LTD Ins Allocation	1,300	-	1,300	-	1,600
5126	STD Ins Allocation	1,100	-	1,100	-	1,400
5135	Medicare	4,000	4,699	4,100	4,479	5,300
5141	Employers' PARS/ARS	-	406	-	482	-
5145	Employer CalPERS Retire NC	27,000	26,563	27,100	24,601	36,600
5159	Employee Medical Opt Out Plan	-	-	-	2,068	3,900
5175	Leave Buyback	7,700	11,731	8,600	4,574	-
5199	Other Employee Benefits	900	-	900	-	2,500
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>438,875</b>	<b>438,182</b>	<b>433,400</b>	<b>417,421</b>	<b>567,800</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6301	Special Department Expenses	-	105	-	-	-
6315	Office Supplies	900	496	1,000	406	-
6360	Uniforms	11,271	10,768	10,000	8,303	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>12,171</b>	<b>11,369</b>	<b>11,000</b>	<b>8,709</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>451,046</b>	<b>449,551</b>	<b>444,400</b>	<b>426,129</b>	<b>567,800</b>
<b>NET CHANGE IN POSITION</b>		<b>(451,046)</b>	<b>(449,551)</b>	<b>(444,400)</b>	<b>(426,129)</b>	<b>(567,800)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Maint Svcs Street Maint  
103652**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>TRANSFERS IN</b>						
7017	Transfer In From Gas Tax	-	-	532,880	532,880	673,700
<b>TOTAL TRANSFERS</b>		-	-	532,880	532,880	673,700
<b>GRAND TOTAL RESOURCES</b>		-	-	<b>532,880</b>	<b>532,880</b>	<b>673,700</b>
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	181,000	241,961	250,000	217,254	214,800
5005	Salaries/Part-Time	142,500	86,625	141,900	93,045	150,000
5015	Overtime	12,000	25,920	-	30,889	28,000
5020	Leave Accrual Payout	-	2,253	-	-	-
5022	Alternative H&W Payout	4,625	4,625	2,500	2,925	1,600
5023	Signing Bonus Payout	-	6,915	-	-	-
5095	Salary Savings	(13,600)	-	(10,220)	-	-
5105	Health Insurance Allocation	43,800	69,566	72,300	64,494	58,400
5110	Life Ins Allocation	600	-	600	-	500
5115	Dental Ins Allocation	1,100	1,813	4,400	1,354	1,200
5120	Optical Ins Allocation	500	873	900	658	700
5125	LTD Ins Allocation	1,100	-	1,200	-	1,000
5126	STD Ins Allocation	1,000	-	1,000	-	900
5135	Medicare	2,600	5,443	3,700	5,024	3,200
5141	Employers' PARS/ARS	-	3,243	-	3,489	-
5145	Employer CalPERS Retire NC	130,300	25,600	25,800	22,708	26,800
5175	Leave Buyback	9,545	7,224	6,500	2,410	-
5199	Other Employee Benefits	200	-	200	-	200
5500	Contra - Salaries	-	(540,760)	-	-	-
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>520,525</b>	<b>(58,700)</b>	<b>500,780</b>	<b>444,251</b>	<b>487,300</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6099	Professional Services	55,900	-	88,400	67,243	88,900
6130	Repair & Maint/Facilities	-	166	3,252	5,967	-
6132	Repair & Maintenance/Streets	32,085	13,092	12,000	1,751	36,000
6136	Software Maintenance	1,500	1,500	-	-	-
6170	Equipment & Tool Rental	8,000	3,823	10,500	4,001	14,500
6255	Dues & Memberships	-	-	-	16	-
6301	Special Department Expenses	39,400	37,967	36,748	37,857	40,000
6305	Traffic Control Devices	2,100	378	2,100	1,986	5,000
6310	Street Signs	15,000	17,247	25,500	24,843	30,000
6350	Small Tools/Equipment	-	-	-	182	-
6360	Uniforms	-	-	-	1,533	-
6361	Personal Protection Equipment	-	-	-	120	-
6366	Web Based Service/Subscriptions	-	-	-	16	-
6399	Other Supplies	-	-	-	1,541	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>153,985</b>	<b>74,172</b>	<b>178,500</b>	<b>147,056</b>	<b>214,400</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>674,510</b>	<b>15,472</b>	<b>679,280</b>	<b>591,307</b>	<b>701,700</b>
<b>NET CHANGE IN POSITION</b>		<b>(674,510)</b>	<b>(15,472)</b>	<b>(146,400)</b>	<b>(58,427)</b>	<b>(28,000)</b>

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Maint Svcs Facilities Maint  
103654**

	2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed	
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	171,200	218,740	280,400	274,890	362,600
5005	Salaries/Part-Time	22,000	34,932	124,200	52,666	70,500
5015	Overtime	15,800	17,245	17,500	25,642	25,000
5020	Leave Accrual Payout	-	384	-	232	-
5022	Alternative H&W Payout	3,750	3,750	4,000	1,255	3,500
5023	Signing Bonus Payout	-	6,265	-	-	-
5095	Salary Savings	(10,600)	-	(9,200)	-	-
5105	Health Insurance Allocation	69,300	68,182	88,000	73,413	74,600
5110	Life Ins Allocation	700	-	900	-	1,100
5115	Dental Ins Allocation	600	4,673	4,900	4,021	4,800
5120	Optical Ins Allocation	600	816	1,100	701	900
5125	LTD Ins Allocation	1,000	-	1,300	-	1,700
5126	STD Ins Allocation	900	-	1,100	-	1,500
5135	Medicare	1,700	4,077	4,100	5,140	5,300
5141	Employers' PARS/ARS	-	1,310	-	2,067	-
5145	Employer CalPERS Retire NC	116,400	22,576	27,300	25,687	34,400
5199	Other Employee Benefits	200	-	200	-	300
<b>TOTAL SALARIES &amp; BENEFITS</b>		398,650	382,950	545,800	465,713	586,200
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6127	Alarm Monitoring	18,000	4,320	9,600	9,536	10,000
6130	Repair & Maint/Facilities	140,910	141,147	191,407	213,173	175,000
6134	Vehicle Repair & Maintenance	-	349	-	1,470	-
6135	Repair/Maint Off Furn & Eqp	-	-	-	52	-
6137	Repair Maint/Equipment	11,000	4,437	10,000	4,093	5,000
6138	Repairs - Electronic Devices	-	-	-	108	-
6170	Equipment & Tool Rental	500	1,552	17,500	15,935	10,000
6257	Licenses & Permits	4,000	5,058	2,500	2,719	5,100
6290	Dept. Contract Services	93,600	95,952	130,200	104,599	100,000
6301	Special Department Expenses	50,050	51,666	36,000	45,523	40,000
6310	Street Signs	-	575	-	-	-
6315	Office Supplies	-	-	-	87	-
6350	Small Tools/Equipment	500	1,502	2,700	2,165	-
6355	Small Furniture & Fixture	-	-	-	(531)	-
6360	Uniforms	-	-	-	175	-
6399	Other Supplies	-	-	-	2,896	-
6999	Other Expenditure	10,000	10,000	22,300	22,208	24,000
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		328,560	316,558	422,207	424,206	369,100
<b>CIP &amp; EQUIPMENT</b>						
6364	Computer Hardware	-	-	-	10	-
6740	Infrastructure - Streets	7,140	7,140	-	-	-
6855	Furniture & Fixtures	-	-	23,693	25,231	10,000
<b>TOTAL CIP &amp; EQUIPMENT</b>		7,140	7,140	23,693	25,241	10,000
<b>EXPENDITURES GRAND TOTAL</b>		734,350	706,648	991,700	915,160	965,300
<b>NET CHANGE IN POSITION</b>		(734,350)	(706,648)	(991,700)	(915,160)	(965,300)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Maint Svcs Park Maint  
103655**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6115	Landscaping	70,327	69,959	62,000	52,470	62,000
6116	Tree Maintenance	85,000	120,222	130,000	126,572	130,000
6130	Repair & Maint/Facilities	33,500	32,135	52,627	49,274	33,500
6132	Repair & Maintenance/Streets	-	-	900	-	-
6137	Repair Maint/Equipment	-	-	-	208	-
6170	Equipment & Tool Rental	1,189	272	-	-	-
6245	Meetings & Conferences	-	-	-	90	-
6290	Dept. Contract Services	71,915	69,159	81,400	71,175	84,200
6301	Special Department Expenses	13,673	12,550	15,000	16,007	17,000
6310	Street Signs	-	-	3,473	3,473	-
6350	Small Tools/Equipment	-	-	-	189	-
6360	Uniforms	-	-	-	30	-
6399	Other Supplies	-	-	-	179	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		276,504	304,297	345,400	319,667	326,700
<b>CIP &amp; EQUIPMENT</b>						
6840	Machinery & Equipment	1,500	1,017	15,000	7,209	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		1,500	1,017	15,000	7,209	-
<b>EXPENDITURES GRAND TOTAL</b>		278,004	305,314	360,400	326,876	326,700
<b>NET CHANGE IN POSITION</b>		(278,004)	(305,314)	(360,400)	(326,876)	(326,700)

**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**Public Works  
Maint Svcs Fleet Operations  
103658**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
<b>SALARIES &amp; BENEFITS</b>						
5001	Salaries/Full-Time Regular	63,100	114,602	123,900	117,795	132,700
5005	Salaries/Part-Time	33,200	3,434	-	-	-
5015	Overtime	1,200	1,442	2,000	1,113	1,500
5020	Leave Accrual Payout	-	110	-	-	-
5022	Alternative H&W Payout	1,250	1,250	900	500	500
5023	Signing Bonus Payout	-	3,529	-	-	-
5105	Health Insurance Allocation	15,600	41,462	45,100	44,868	45,100
5110	Life Ins Allocation	400	-	400	-	400
5115	Dental Ins Allocation	100	2,508	3,100	2,568	3,100
5120	Optical Ins Allocation	200	529	600	460	600
5125	LTD Ins Allocation	600	-	600	-	700
5126	STD Ins Allocation	500	-	500	-	600
5135	Medicare	900	1,801	1,800	1,729	2,000
5141	Employers' PARS/ARS	-	128	-	-	-
5145	Employer CalPERS Retire NC	46,300	10,716	11,500	10,831	13,400
5199	Other Employee Benefits	100	-	100	-	100
<b>TOTAL SALARIES &amp; BENEFITS</b>		<b>160,250</b>	<b>181,511</b>	<b>190,500</b>	<b>179,864</b>	<b>200,700</b>
<b>MATERIALS, SUPPLIES &amp; SERVICES</b>						
6130	Repair & Maint/Facilities	-	230	-	-	-
6134	Vehicle Repair & Maintenance	122,137	138,569	99,500	96,390	130,000
6136	Software Maintenance	10,294	10,293	10,500	1,500	11,000
6137	Repair Maint/Equipment	(4,000)	760	10,000	6,002	10,000
6257	Licenses & Permits	3,000	2,890	2,500	-	3,000
6285	Hazardous Materials Disposal	4,433	5,520	4,500	2,366	4,500
6301	Special Department Expenses	22,768	17,835	23,000	22,121	23,000
6345	Gasoline & Diesel Fuel	220,961	192,993	305,000	278,392	305,000
6350	Small Tools/Equipment	2,400	2,572	1,500	1,212	3,000
6399	Other Supplies	-	-	-	47	-
<b>TOTAL MATERIALS, SUPPLIES &amp; SERVICES</b>		<b>382,292</b>	<b>371,662</b>	<b>456,500</b>	<b>408,030</b>	<b>489,500</b>
<b>CIP &amp; EQUIPMENT</b>						
6840	Machinery & Equipment	-	-	15,625	16,689	-
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>-</b>	<b>-</b>	<b>15,625</b>	<b>16,689</b>	<b>-</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>542,542</b>	<b>553,173</b>	<b>662,625</b>	<b>604,584</b>	<b>690,200</b>
<b>NET CHANGE IN POSITION</b>		<b>(542,542)</b>	<b>(553,173)</b>	<b>(662,625)</b>	<b>(604,584)</b>	<b>(690,200)</b>



**PLACENTIA**  
Rich Heritage, Bright Future

# **CAPITAL IMPROVEMENT PROGRAM**



**General Fund Budget**  
**FISCAL YEAR 2023-24**

The Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next five years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways.

### *Capital Projects*

Each year as part of the budget process, the CIP is reviewed and updated to ensure the City's priorities and needs have not changed from the prior year, and to confirm there is sufficient revenue to support the projects planned.



Funding for capital projects is appropriated within the current fiscal year budget. For any multi-year projects that are not completed at fiscal year-end, a continuing appropriation for the unspent balance will be carried over into the following year's budget. In general, the CIP budget provides funding for infrastructure construction and rehabilitation, while the operating budget and other special funds provide funding for routine infrastructure maintenance.

In addition to capital projects identified in the Capital Improvement Program, the city is working towards developing a ten-year replacement or maintenance schedule for all city assets related to government buildings; equipment, tools, office furniture; information technology; and rolling fleet so it can forecast and plan for future funding needs. An annual review and update of the City's needs has been completed and the Fiscal Year 2023-24 budget includes funding for those capital replacement items that need to be purchased. Capital Equipment includes for police and public works staff vehicles, park amenities such as benches, trash cans and picnic tables, playground replacement, fire station roof repairs, and other smaller items citywide.

In addition, larger studies including an IT Strategic Plan, Citywide Communications Plan as well as Facility Condition Assessment and Maintenance Plan are supported in the proposed budget as well.

Included in Information technology will be the regular change out of older computer workstations, printers.



**PROPOSED Q1 BUDGET  
FISCAL YEAR 2023-24**

**General Fund  
Capital Projects  
Summary**

		2020-21 Audited	2021-22 Unaudited	FY22-23 Amended Budget	FY23-24 Year End Estimates	FY23-24 Proposed
4240	Intergovernmental - CalTrans	-	-	600,000	600,000	-
4710	Reimbursements/Other Revenue	-	51,325	-	-	-
<b>Total Revenues</b>		-	<b>51,325</b>	<b>600,000</b>	<b>600,000</b>	-
<b>TRANSFERS IN</b>						
7083	Transfer in from Hamer Island	-	-	695,993	-	-
<b>TOTAL TRANSFERS</b>		30,000	-	695,993	-	-
<b>GRAND TOTAL RESOURCES</b>		<b>30,000</b>	<b>51,325</b>	<b>1,295,993</b>	<b>600,000</b>	-
<b>CIP &amp; EQUIPMENT</b>						
6185	Construction Services	151,831	181,099	-	-	-
6364	Computer Hardware	-	-	695,975	695,975	-
6730	Improvements Othr Thn Bldgs	-	-	600,000	600,000	-
6740	Infrastructure - Streets	-	-	100,000	100,000	700,000
6750	Infrastructure - Sewer	-	612,061	3,245,517	3,245,517	-
6760	Infrastructure - Parks	-	1,516	-	-	54,280
6770	Infrastructure - Major Studies	-	41,902	358,098	358,098	400,000
6840	Machinery & Equipment	229,910	91,162	139,006	139,006	-
6842	Vehicles	96,449	41,942	102,650	147,367	175,000
6850	Building & Facilities	-	218,849	7,374,239	7,373,435	2,805,000
<b>TOTAL CIP &amp; EQUIPMENT</b>		<b>478,190</b>	<b>1,188,531</b>	<b>12,615,484</b>	<b>12,659,398</b>	<b>4,134,280</b>
<b>EXPENDITURES GRAND TOTAL</b>		<b>479,418</b>	<b>1,188,531</b>	<b>12,615,484</b>	<b>12,659,398</b>	<b>4,134,280</b>
<b>NET CHANGE IN POSITION</b>		<b>(449,418)</b>	<b>(1,137,206)</b>	<b>(11,319,491)</b>	<b>(12,059,398)</b>	<b>(4,134,280)</b>

Carryover/ New Project	Project	Total Amount	General Fund (0010)	Measure U (0079)	Hamer Island (0084)	SB 1/ Gas Tax- RMRA (0060)	Gas Tax (0017)	Measure M (0018)	Citywide Parks & Rec Impact Fee (0063)	Citywide Traffic Impact Fee (0065)	Technology Impact Fees (0075)
C	FY 2021-22 Roadway Rehab Project	\$ 2,292,623	\$ 253,217	\$ 1,162,375		\$ 272,900		\$ 604,131			
C	Caltrans Public Art Projects	\$ 285,000	\$ 285,000								
C	FY 2022-23 Roadway Rehab Design	\$ 142,518		\$ 28,504							
C	FY 2022-23 Concrete Repair Program	\$ 80,000		\$ 80,000							
C	Bastanchury Road Landscaped Median Renovation Project Phase 1 - City Limit to Placentia Avenue	\$ 36,845		\$ 36,845							
C	Yorba Linda Boulevard Landscaped Median Renovation Project	\$ 11,845		\$ 11,845							
C	Urban Forest Tree Planting Project	\$ 120,000			\$ 120,000						
C	Golden Avenue Bridge Replacement Project	\$ 3,197,693	\$ 2,777,534	\$ 23,600		\$ 360,849		\$ 35,710			
C	Alta Vista/Rose Median and Parkway Landscape Improvements	\$ 100,000	\$ 100,000								
N	Crowther Avenue Street Resurfacing Project	\$ 250,000									
N	Bastanchury Road Landscaped Median Renovation Project Phase 1 - City Limit to Placentia Avenue	\$ 63,155		\$ 63,155							
N	Yorba Linda Boulevard Landscaped Median Renovation Project	\$ 63,155		\$ 63,155							
N	FY 2022-23 Roadway Rehab Construction	\$ 5,400,000		\$ 3,000,000		\$ 1,000,000	\$ 800,000	\$ 600,000			
N	Citywide Sidewalk Repair Program	\$ 150,000		\$ 150,000							
N	City General Wayfinding Signage (No Monument or Gantry Signs)	\$ 200,000	\$ 200,000								
N	City Intersection Street Name Sign Replacement (Wayfinding)	\$ 500,000	\$ 500,000								
<b>Total Streets &amp; Streetscapes</b>		<b>\$ 12,892,834</b>	<b>\$ 4,115,751</b>	<b>\$ 4,619,479</b>	<b>\$ 120,000</b>	<b>\$ 1,633,749</b>	<b>\$ 800,000</b>	<b>\$ 1,239,841</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
C	Orangethorpe Traffic Signal Synchronization Project	\$ 84,172						\$ 50,000		\$ 8,000	
C	BCIP Atwood Recreation Trail Prelim Design and Environmental Clearance	\$ 52,849									
C	Rose/Tustin Traffic Signal Synchronization Project	\$ 103,000								\$ 50,000	
C	Imperial Highway Traffic Signal Synchronization Project	\$ 25,000									
C	Chapman/Malvern Traffic Signal Synchronization Project	\$ 45,638									
C	HSIP Cycle 9 Traffic Safety Project	\$ 608,315	\$ 608,315								
C	Crowther Avenue Parking Lot Improvement Project	\$ 188,115									
N	TOD Traffic Mitigation Improvement Project	\$ 300,000									
N	Opticom Traffic Signal Preemption Devices - 9 intersections	\$ 110,000								\$ 110,000	
N	Traffic Signal Back-Up Batteries	\$ 25,000								\$ 25,000	
<b>Total Traffic and Transportation Ops</b>		<b>\$ 1,542,089</b>	<b>\$ 608,315</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ 193,000</b>	<b>\$ -</b>
C	Old Town Sewer Rehabilitation Project	\$ 1,200,000									
<b>Total Sewer</b>		<b>\$ 1,200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Carryover/ New Project	Project	Total Amount	General Fund (0010)	Measure U (0079)	Hamer Island (0084)	SB 1/ Gas Tax- RMRA (0060)	Gas Tax (0017)	Measure M (0018)	Citywide Parks & Rec Impact Fee (0063)	Citywide Traffic Impact Fee (0065)	Technology Impact Fees (0075)
C	Storm Drain Master Plan	\$ 110,065		\$ 110,065							
	<b>Total Storm Drain</b>	<b>\$ 110,065</b>	<b>\$ -</b>	<b>\$ 110,065</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
C	Powell Building Improvement Project	\$ 208,837									
C	Civic Center EV Charging Stations	\$ 137,000									
C	Backs Community Center Multi-Purpose Room Renovation Project	\$ 140,800							\$ 140,800		
C	Refurbish PD Watch Commander Office	\$ 1,233		\$ 1,233							
C	City Hall/Police Station Interior Modernization Design	\$ 150,000	\$ 150,000								
C	City Hall and Police Station HVAC, Solar and Roof Improvement Project - Design	\$ 125,344	\$ 125,344								
C	Main Street Parking Lot Improvement Project	\$ 501,250	\$ 89,900	\$ 411,350							
C	Senior/Community Center A&E Design	\$ 598,474	\$ 598,474								
C	Placentia Public Safety Center	\$ 5,208,817	\$ 5,208,817								
C	Refurbish Police Chief Admin Conference Room	\$ 41,681		\$ 41,681							
C	Refurbish PD Jail Booking Area	\$ 40,000		\$ 40,000							
C	Refurbish PD Report Writing Room	\$ 25,000		\$ 25,000							
C	City Hall/PD Interior Lighting Improvements	\$ 27,416		\$ 27,416							
C	Whitten Center Parking Lot Improvement Project	\$ 140,291									
C	Admin Office Improvement Project	\$ 30,000		\$ 30,000							
C	Refurbish PD Traffic Bureau Work Area	\$ 25,000									
C	Refurbish PD Armory	\$ 25,000									
C	Replace PD Parking Lot Gates and Motors	\$ 50,000									
C	Refurbish PD Motor Barn	\$ 25,000									
C	Whitten Center Flooring Improvement Project	\$ 50,000		\$ 50,000							
N	Civic Center EV Charging Stations	\$ 227,000									
N	Senior/Community Center A&E Design Completion	\$ 1,100,000	\$ 600,000	\$ -							
N	Admin Office Improvement Project	\$ 180,000	\$ 180,000								
N	EOC office space renovation	\$ 25,000	\$ 25,000								
N	Fire Stations Roof Replacement Project	\$ 250,000	\$ -	\$ 250,000							
	<b>Total City Buildings and Facilities</b>	<b>\$ 9,333,143</b>	<b>\$ 6,977,535</b>	<b>\$ 876,680</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 140,800</b>	<b>\$ -</b>	<b>\$ -</b>
C	Purchase New Desktop Computers for Police Department	\$ 50,000		\$ 50,000							
C	Bitech Finance System Upgrade Phase II	\$ 70,975		\$ 70,975							
C	Citywide Document Digitization Project	\$ 71,385									\$ 71,385
N	Desktop Computer Replacement Program	\$ 75,000		\$ 75,000							
N	City Facilities Server/Network Upgrades	\$ 50,000		\$ 50,000							
	<b>Total Technology</b>	<b>\$ 317,360</b>	<b>\$ -</b>	<b>\$ 245,975</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 71,385</b>
C	Playground Equipment Replacement	\$ 675,000		\$ 600,000							
C	Paint Backs Building Rooms 6&7	\$ 10,000		\$ 10,000							
C	Replace Park Benches	\$ 43,954		\$ 43,954							
C	Playground Resurfacing Various Parks	\$ 150,000									
C	McFadden Park Pergola Replacement Project	\$ 50,000									
C	Koch Park Picnic Shelter Replacement Project	\$ 100,000									
C	Replace Carpet at Backs Building Rooms 6&7	\$ 10,000		\$ 10,000							

Carryover/ New Project	Project	Total Amount	General Fund (0010)	Measure U (0079)	Hamer Island (0084)	SB 1/ Gas Tax- RMRA (0060)	Gas Tax (0017)	Measure M (0018)	Citywide Parks & Rec Impact Fee (0063)	Citywide Traffic Impact Fee (0065)	Technology Impact Fees (0075)
C	Playground Equipment Replacement	\$ 300,000									
C	Playground Shade Sails	\$ 45,000									
C	Replace Park Benches	\$ 81,000									
C	Handball Courts Resurfacing	\$ 30,000							\$ 30,000		
C	Replace Park BBQs	\$ 10,000		\$ 10,000							
C	Replace Park Picnic Tables	\$ 49,500		\$ 49,500							
C	Replace Park Trash Cans	\$ 43,620		\$ 43,620							
C	Replace Park Drinking Fountains	\$ 50,000							\$ 50,000		
C	Gomez Park Landscape Improvement Project	\$ 25,000		\$ 25,000							
C	Koch Park Playground Improvement Project Phase II	\$ 600,000		\$ 600,000							
C	Jaycee Parkette Improvement Project	\$ 610,000									
C	Parque del Arroyo Verde Renovation Project	\$ 1,329,921		\$ 13,061					\$ 1,316,860		
C	La Placita Parkette Improvement Project	\$ 427,608									
N	Tuffree Park Sidewalk Replacement Project	\$ 54,280	\$ 54,280								
N	Gomez Park and Playground Renovation Project	\$ 600,000		\$ 600,000							
N	Tuffree Park Sports Fields Lights	\$ 185,000		\$ 185,000							
N	Koch Park Sidewalk Replacement Project	\$ 50,000		\$ 50,000							
<b>Total Parks</b>		<b>\$ 5,529,882</b>	<b>\$ 54,280</b>	<b>\$ 2,732,085</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,396,860</b>	<b>\$ -</b>	<b>\$ 142,770</b>
C	Fire F250 Truck	\$ 70,649		\$ 70,649							
N	PD Patrol Units Replacement (7)	\$ 175,000	\$ 175,000								
N	PW Light Duty Truck Replacment (2)	\$ 90,000		\$ 90,000							
<b>Total Vehicles and Equipment</b>		<b>\$ 335,649</b>	<b>\$ 175,000</b>	<b>\$ 160,649</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
C	Housing Element Update	\$ 23,000									
C	Chapman Corridor Revitalization Plan	\$ 171,404									
C	Adoption of CEQA Guidelines w/VMT Guidelines	\$ 20,000									
C	Citywide Wayfinding Signage Program Design	\$ 19,811									
C	EFID Design	\$ 686,895	\$ 347,818	\$ 339,077							
C	Hazard Mitigation Plan	\$ 83,100		\$ 83,100							
C	Caltrans Sustainable Active Transportation Plan	\$ 25,000								\$ 25,000	
N	ADA Transition Plan	\$ 150,000	\$ 150,000		\$ -						
N	IT Strategic Plan & Smart City Master Plan	\$ 100,000	\$ 100,000								
N	PW Maintenance Master Plan & Condition Assessment	\$ 100,000	\$ 100,000								
N	Communications/Marketing Strategic Plan	\$ 50,000	\$ 50,000								
<b>Total Major Studies</b>		<b>\$ 1,429,210</b>	<b>\$ 747,818</b>	<b>\$ 422,177</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>	<b>\$ -</b>
<b>Total All Projects</b>		<b>\$ 32,690,232</b>	<b>\$ 12,678,699</b>	<b>\$ 9,167,109</b>	<b>\$ 120,000</b>	<b>\$ 1,633,749</b>	<b>\$ 800,000</b>	<b>\$ 1,289,841</b>	<b>\$ 1,537,660</b>	<b>\$ 218,000</b>	<b>\$ 214,155</b>

Carryover/ New Project	Project	Total Amount	Citywide Public Safety Impact Fee (0067)	Quimby In-Lieu (0069)	General Plan Update Fee (0074)	TOD Streetscape Impact Fee	TOD Traffic Impact Fee	Asset Forfeiture Fund	CDBG (0030)	Sewer Maintenance (0048)	AB 2766 (0019)	Misc. Grants (0050)
C	FY 2021-22 Roadway Rehab Project	\$ 2,292,623										
C	Caltrans Public Art Projects	\$ 285,000										
C	FY 2022-23 Roadway Rehab Design	\$ 142,518										\$ 114,014
C	FY 2022-23 Concrete Repair Program	\$ 80,000										
C	Bastanchury Road Landscaped Median Renovation Project Phase 1 - City Limit to Placentia Avenue	\$ 36,845										
C	Yorba Linda Boulevard Landscaped Median Renovation Project	\$ 11,845										
C	Urban Forest Tree Planting Project	\$ 120,000										
C	Golden Avenue Bridge Replacement Project	\$ 3,197,693										
C	Alta Vista/Rose Median and Parkway Landscape Improvements	\$ 100,000										
N	Crowther Avenue Street Resurfacing Project	\$ 250,000				\$ 250,000						
N	Bastanchury Road Landscaped Median Renovation Project Phase 1 - City Limit to Placentia Avenue	\$ 63,155										
N	Yorba Linda Boulevard Landscaped Median Renovation Project	\$ 63,155										
N	FY 2022-23 Roadway Rehab Construction	\$ 5,400,000										
N	Citywide Sidewalk Repair Program	\$ 150,000										
N	City General Wayfinding Signage (No Monument or Gantry Signs)	\$ 200,000										
N	City Intersection Street Name Sign Replacement (Wayfinding)	\$ 500,000										
<b>Total Streets &amp; Streetscapes</b>		<b>\$ 12,892,834</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 114,014</b>
C	Orangethorpe Traffic Signal Synchronization Project	\$ 84,172									\$ 22,000	
C	BCIP Atwood Recreation Trail Prelim Design and Environmental Clearance	\$ 52,849		\$ 9,722								\$ 43,127
C	Rose/Tustin Traffic Signal Synchronization Project	\$ 103,000									\$ 53,000	
C	Imperial Highway Traffic Signal Synchronization Project	\$ 25,000									\$ 25,000	
C	Chapman/Malvern Traffic Signal Synchronization Project	\$ 45,638									\$ 45,638	
C	HSIP Cycle 9 Traffic Safety Project	\$ 608,315										
C	Crowther Avenue Parking Lot Improvement Project	\$ 188,115				\$ 188,115						
N	TOD Traffic Mitigation Improvement Project	\$ 300,000					\$ 300,000					
N	Opticom Traffic Signal Preemption Devices - 9 intersections	\$ 110,000										
N	Traffic Signal Back-Up Batteries	\$ 25,000										
<b>Total Traffic and Transportation Ops</b>		<b>\$ 1,542,089</b>	<b>\$ -</b>	<b>\$ 9,722</b>		<b>\$ 188,115</b>	<b>\$ 300,000</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 145,638</b>	<b>\$ 43,127</b>
C	Old Town Sewer Rehabilitation Project	\$ 1,200,000								\$ 1,200,000		
<b>Total Sewer</b>		<b>\$ 1,200,000</b>	<b>\$ -</b>	<b>\$ -</b>					<b>\$ -</b>	<b>\$ 1,200,000</b>		<b>\$ -</b>

Carryover/ New Project	Project	Total Amount	Citywide Public Safety Impact Fee (0067)	Quimby In-Lieu (0069)	General Plan Update Fee (0074)	TOD Streetscape Impact Fee	TOD Traffic Impact Fee	Asset Forfeiture Fund	CDBG (0030)	Sewer Maintenance (0048)	AB 2766 (0019)	Misc. Grants (0050)
C	Storm Drain Master Plan	\$ 110,065										
	<b>Total Storm Drain</b>	<b>\$ 110,065</b>	<b>\$ -</b>	<b>\$ -</b>					<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>
C	Powell Building Improvement Project	\$ 208,837							\$ 208,837			
C	Civic Center EV Charging Stations	\$ 137,000									\$ 25,000	\$ 112,000
C	Backs Community Center Multi-Purpose Room Renovation Project	\$ 140,800										
C	Refurbish PD Watch Commander Office	\$ 1,233										
C	City Hall/Police Station Interior Modernization Design	\$ 150,000										
C	City Hall and Police Station HVAC, Solar and Roof Improvement Project - Design	\$ 125,344										
C	Main Street Parking Lot Improvement Project	\$ 501,250										
C	Senior/Community Center A&E Design	\$ 598,474										
C	Placentia Public Safety Center	\$ 5,208,817										
C	Refurbish Police Chief Admin Conference Room	\$ 41,681										
C	Refurbish PD Jail Booking Area	\$ 40,000										
C	Refurbish PD Report Writing Room	\$ 25,000										
C	City Hall/PD Interior Lighting Improvements	\$ 27,416										
C	Whitten Center Parking Lot Improvement Project	\$ 140,291							\$ 140,291			
C	Admin Office Improvement Project	\$ 30,000										
C	Refurbish PD Traffic Bureau Work Area	\$ 25,000	\$ 25,000									
C	Refurbish PD Armory	\$ 25,000	\$ 25,000									
C	Replace PD Parking Lot Gates and Motors	\$ 50,000	\$ 50,000									
C	Refurbish PD Motor Barn	\$ 25,000	\$ 25,000									
C	Whitten Center Flooring Improvement Project	\$ 50,000										
N	Civic Center EV Charging Stations	\$ 227,000									\$ 115,000	\$ 112,000
N	Senior/Community Center A&E Design Completion	\$ 1,100,000										\$ 500,000
N	Admin Office Improvement Project	\$ 180,000										
N	EOC office space renovation	\$ 25,000										
N	Fire Stations Roof Replacement Project	\$ 250,000										
	<b>Total City Buildings and Facilities</b>	<b>\$ 9,333,143</b>	<b>\$ 125,000</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>		<b>\$ 349,128</b>	<b>\$ -</b>	<b>\$ 140,000</b>	<b>\$ 724,000</b>
C	Purchase New Desktop Computers for Police Department	\$ 50,000										
C	Bitech Finance System Upgrade Phase II	\$ 70,975										
C	Citywide Document Digitization Project	\$ 71,385										
N	Desktop Computer Replacement Program	\$ 75,000										
N	City Facilities Server/Network Upgrades	\$ 50,000										
	<b>Total Technology</b>	<b>\$ 317,360</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
C	Playground Equipment Replacement	\$ 675,000		\$ -								\$ 75,000
C	Paint Backs Building Rooms 6&7	\$ 10,000										
C	Replace Park Benches	\$ 43,954										
C	Playground Resurfacing Various Parks	\$ 150,000		\$ 150,000.00								
C	McFadden Park Pergola Replacement Project	\$ 50,000		\$ 50,000.00								
C	Koch Park Picnic Shelter Replacement Project	\$ 100,000		\$ 100,000.00								
C	Replace Carpet at Backs Building Rooms 6&7	\$ 10,000										

Carryover/ New Project	Project	Total Amount	Citywide Public Safety Impact Fee (0067)	Quimby In-Lieu (0069)	General Plan Update Fee (0074)	TOD Streetscape Impact Fee	TOD Traffic Impact Fee	Asset Forfeiture Fund	CDBG (0030)	Sewer Maintenance (0048)	AB 2766 (0019)	Misc. Grants (0050)
C	Playground Equipment Replacement	\$ 300,000		\$ 300,000.00								
C	Playground Shade Sails	\$ 45,000		\$ 45,000.00								
C	Replace Park Benches	\$ 81,000		\$ 81,000.00								
C	Handball Courts Resurfacing	\$ 30,000										
C	Replace Park BBQs	\$ 10,000										
C	Replace Park Picnic Tables	\$ 49,500										
C	Replace Park Trash Cans	\$ 43,620										
C	Replace Park Drinking Fountains	\$ 50,000										
C	Gomez Park Landscape Improvement Project	\$ 25,000										
C	Koch Park Playground Improvement Project Phase II	\$ 600,000										
C	Jaycee Parkette Improvement Project	\$ 610,000										\$ 610,000
C	Parque del Arroyo Verde Renovation Project	\$ 1,329,921										
C	La Placita Parkette Improvement Project	\$ 427,608										\$ 427,608
N	Tuffree Park Sidewalk Replacement Project	\$ 54,280										
N	Gomez Park and Playground Renovation Project	\$ 600,000										
N	Tuffree Park Sports Fields Lights	\$ 185,000										
N	Koch Park Sidewalk Replacement Project	\$ 50,000										
	<b>Total Parks</b>	<b>\$ 5,529,882</b>	<b>\$ -</b>	<b>\$ 726,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,112,608</b>
C	Fire F250 Truck	\$ 70,649										
N	PD Patrol Units Replacement (7)	\$ 175,000										
N	PW Light Duty Truck Replacment (2)	\$ 90,000										
	<b>Total Vehicles and Equipment</b>	<b>\$ 335,649</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
C	Housing Element Update	\$ 23,000			\$ 23,000							
C	Chapman Corridor Revitalization Plan	\$ 171,404			\$ 70,000							\$ 101,404
C	Adoption of CEQA Guidelines w/VMT Guidelines	\$ 20,000										\$ 20,000
C	Citywide Wayfinding Signage Program Design	\$ 19,811				\$ 9,904	\$ 9,907					
C	EFID Design	\$ 686,895										
C	Hazard Mitigation Plan	\$ 83,100										
C	Caltrans Sustainable Active Transportation Plan	\$ 25,000										
N	ADA Transition Plan	\$ 150,000										
N	IT Strategic Plan & Smart City Master Plan	\$ 100,000										
N	PW Maintenance Master Plan & Condition Assessment	\$ 100,000										
N	Communications/Marketing Strategic Plan	\$ 50,000										
	<b>Total Major Studies</b>	<b>\$ 1,429,210</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 93,000</b>	<b>\$ 9,904</b>	<b>\$ 9,907</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 121,404</b>
	<b>Total All Projects</b>	<b>\$ 32,690,232</b>	<b>\$ 125,000</b>	<b>\$ 735,722</b>	<b>\$ 93,000</b>	<b>\$ 448,019</b>	<b>\$ 309,907</b>	<b>\$ -</b>	<b>\$ 349,128</b>	<b>\$ 1,200,000</b>	<b>\$ 285,638</b>	<b>\$ 2,115,153</b>

Project Type	Project	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Streets & Streetscapes	FY 2023-24 Street Resurfacing Project	\$5,400,000						
Streets & Streetscapes	FY 2024-25 Street Resurfacing and Slurry Seal Projects		\$ 6,000,000					
Streets & Streetscapes	FY 2025-26 Street Resurfacing and Slurry Seal Projects			\$ 6,500,000				
Streets & Streetscapes	FY 2026-27 Street Resurfacing and Slurry Seal Projects				\$ 7,000,000			
Streets & Streetscapes	FY 2027-28 Street Resurfacing and Slurry Seal Projects					\$ 7,500,000		
Streets & Streetscapes	FY 2028-29 Street Resurfacing and Slurry Seal Projects						\$ 8,000,000	
Streets & Streetscapes	FY 2029-30 Street Resurfacing and Slurry Seal Projects							\$ 8,500,000
Streets & Streetscapes	FY 2024-25 Concrete Repair Program		\$ 155,000					
Streets & Streetscapes	FY 2025-26 Concrete Repair Program			\$ 160,000				
Streets & Streetscapes	FY 2026-27 Concrete Repair Program				\$ 165,000			
Streets & Streetscapes	FY 2027-28 Concrete Repair Program					\$ 170,000		
Streets & Streetscapes	FY 2028-29 Concrete Repair Program						\$ 175,000	
Streets & Streetscapes	FY 2029-30 Concrete Repair Program							\$ 180,000
Streets & Streetscapes	Bastanchury Road Landscaped Median Renovation Project Phase 1	\$ 63,155						
Streets & Streetscapes	Yorba Linda Boulevard Median Renovation Project	\$ 63,155						
Streets & Streetscapes	FY 2023-24 Concrete Repair Program	\$ 150,000						
Streets & Streetscapes	City General Wayfinding Signage (No Monument or Gantry Signs)	\$ 200,000						
Streets & Streetscapes	City Intersection Street Name Sign Replacement Project	\$ 500,000						
Streets & Streetscapes	Crowther Avenue Street Resurfacing Project	\$ 250,000						
Streets & Streetscapes	Old Town Streetscape EIFD Improvement Project		\$ 10,000,000					
Streets & Streetscapes	EIFD Advance		\$ 1,000,000					
<b>Total Streets &amp; Streetscapes</b>		<b>\$ 6,626,310</b>	<b>\$ 17,155,000</b>	<b>\$ 6,660,000</b>	<b>\$ 7,165,000</b>	<b>\$ 7,670,000</b>	<b>\$ 8,175,000</b>	<b>\$ 8,680,000</b>

Traffic and Transportation Ops	TOD Traffic Mitigation Improvement Project	\$ 300,000						
Traffic and Transportation Ops	Opticom Traffic Signal Preemption Devices	\$ 110,000						
Traffic and Transportation Ops	Traffic Signal Back Up Batteries	\$ 25,000						
Traffic and Transportation Ops	Richfield/Miraloma and Miraloma/Van Buren Traffic Signal Improvements				\$ 400,000			
Traffic and Transportation Ops	Traffic Control Sign Reflectivity Study			\$ 300,000				
Traffic and Transportation Ops	Yorba Linda Boulevard Traffic Signal Synchronization Project			\$ 150,000				
Traffic and Transportation Ops	Bastanchury Road Traffic Signal Synchronization Project				\$ 200,000			
Traffic and Transportation Ops	Placentia Avenue Traffic Signal Synchronization Project					\$ 200,000		
Traffic and Transportation Ops	Chapman Avenue Traffic Signal Synchronization Project						\$ 220,000	
Traffic and Transportation Ops	Kraemer Boulevard Traffic Signal Synchronization Project							\$ 220,000
Traffic and Transportation Ops	City General Wayfinding Monuments and Gantry Signs	\$ 1,500,000						
Traffic and Transportation Ops	TOD/Packinhouse Wayfinding Signage	\$ 1,500,000						
Traffic and Transportation Ops	2019 SSARP Intersection Project #1						\$ 426,000	
Traffic and Transportation Ops	2019 SSARP Intersection Project #5	\$ 35,500						
Traffic and Transportation Ops	2019 SSARP Intersection Project #9		\$ 15,000					
Traffic and Transportation Ops	2019 SSARP Intersection Project #10	\$ 71,000						
Traffic and Transportation Ops	2019 SSARP Intersection Project #13	\$ 28,400						
Traffic and Transportation Ops	2019 SSARP Intersection Project #14		\$ 14,200					
Traffic and Transportation Ops	2019 SSARP Intersection Project #15			\$ 355,000				
Traffic and Transportation Ops	2019 SSARP Roadway Segment Project #2					\$ 497,000		
Traffic and Transportation Ops	2019 SSARP Roadway Segment Project #4	\$ 170,400						
Traffic and Transportation Ops	2019 SSARP Roadway Segment Project #6						\$ 426,000	
Traffic and Transportation Ops	2019 SSARP Roadway Segment Project #14	\$ 142,000						
Traffic and Transportation Ops	2019 SSARP Roadway Segment Project #15		\$ 20,000					
Traffic and Transportation Ops	2019 SSARP Roadway Segment Project #16				\$ 355,000			
<b>Total Traffic and Transportation Ops</b>		<b>\$ 435,000</b>	<b>\$ 3,447,300</b>	<b>\$ 499,200</b>	<b>\$ 1,310,000</b>	<b>\$ 697,000</b>	<b>\$ 1,072,000</b>	<b>\$ 220,000</b>

Sewer	Old Town Sewer Rehab Project		\$ 1,800,000					
Sewer	A2 Sewer Capacity Project - 2018 Sewer Master Plan			\$ 3,200,000				
Sewer	A3 Sewer Capacity Project - 2018 Sewer Master Plan				\$ 4,626,000			
Sewer	A4 Sewer Capacity Project - 2018 Sewer Master Plan					\$ 1,677,000		
Sewer	A5 Sewer Capacity Project - 2018 Sewer Master Plan						\$ 2,391,000	
Sewer	A6 Sewer Capacity Project - 2018 Sewer Master Plan			\$ 634,000				

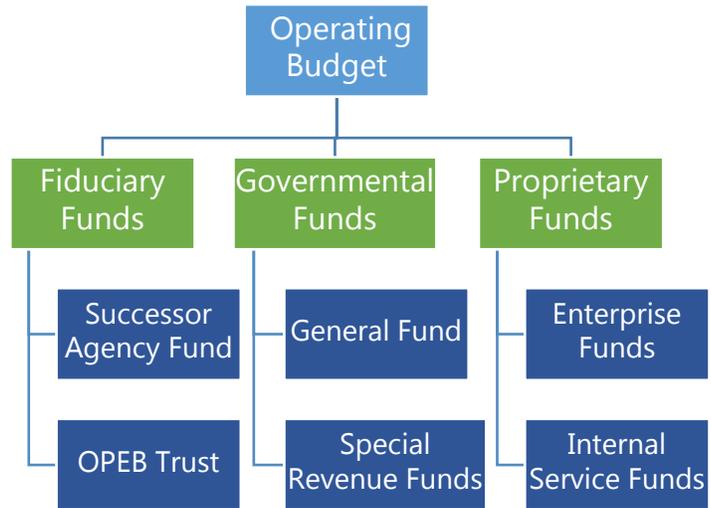
Project Type	Project	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Sewer	A7 Sewer Capacity Project - 2018 Sewer Master Plan				\$ 393,000			
Sewer	B1 Pipeline Rehab Project - 2018 Sewer Master Plan			\$ 456,000				
Sewer	B2 Pipeline Rehab Project - 2018 Sewer Master Plan				\$ 561,000			
Sewer	B3 Pipeline Rehab Project - 2018 Sewer Master Plan		\$ 945,000					
Sewer	Manhole Rehab Project (walls) - 2018 Sewer Master Plan		\$ 243,000					
Sewer	Manhole Rehab Project (bench/channel) - 2018 Sewer Master Plan		\$ 35,000					
<b>Total Sewer</b>		<b>\$ -</b>	<b>\$ 3,023,000</b>	<b>\$ 4,290,000</b>	<b>\$ 5,580,000</b>	<b>\$ 1,677,000</b>	<b>\$ 2,391,000</b>	<b>\$ -</b>
Storm Drains	Bradford Avenue Storm Drain Improvement Project		\$ 108,000					
Storm Drains	Walnut Avenue Storm Drain Improvement Project		\$ 129,000					
Storm Drains	Seaview Circle Storm Drain Improvement Project			\$ 505,000				
Storm Drains	Kevin Way Storm Drain Improvement Project				\$ 524,000			
Storm Drains	Sunset Dr Storm Drain Improvement Project				\$ 105,000			
Storm Drains	Kraemer Park Storm Drain Improvement Project				\$ 34,000			
Storm Drains	Naple/Pinehurst Avenue Storm Drain Improvement Project					\$ 3,660,000		
Storm Drains	Naple/Pinehurst Avenue Storm Drain Improvement Project						\$ 3,660,000	
Storm Drains	Pinehurst Avenue Storm Drain Improvement Project							\$ 1,985,000
<b>Total Storm Drains</b>		<b>\$ -</b>	<b>\$ 237,000</b>	<b>\$ 505,000</b>	<b>\$ 663,000</b>	<b>\$ 3,660,000</b>	<b>\$ 3,660,000</b>	<b>\$ 1,985,000</b>
City Buildings & Facilities	Placentia Senior/Community Center 100% A&E Design	\$ 1,100,000						
City Buildings & Facilities	City Hall Administration Office Improvement Project	\$ 180,000						
City Buildings & Facilities	Fire Stations Roof Replacement Project	\$ 250,000						
City Buildings & Facilities	Civic Center EV Charging Stations	\$ 227,000						
City Buildings & Facilities	EOC Office Space Renovation	\$ 25,000						
City Buildings & Facilities	Replace Fire Station #1							\$ 6,500,000
City Buildings & Facilities	Placentia Senior/Community Center		\$ 35,000,000					
City Buildings & Facilities	Placentia Public Safety Center		\$ 18,300,000					
City Buildings & Facilities	City Hall/Police Station HVAC, Solar, Modernization Project		\$ 6,000,000					
City Buildings & Facilities	Civic Center Campus Lighting and Landscape Improvement Project			\$ 400,000				
City Buildings & Facilities	Civic Center Fountain Renovation Project		\$ 300,000					
City Buildings & Facilities	Water Tower Renovation Project				\$ 150,000			
City Buildings & Facilities	Tynes Gym Renovation Project			\$ 1,500,000				
City Buildings & Facilities	Tynes Gym Roof Replacement Project		\$ 300,000					
<b>Total City Buildings &amp; Facilities</b>		<b>\$ 1,782,000</b>	<b>\$ 59,900,000</b>	<b>\$ 1,900,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,500,000</b>
Technology	Desktop Computer System Replacement Program	\$ 75,000						
Technology	City Facility Server/Network Upgrades	\$ 50,000						
<b>Total Technology</b>		<b>\$ 125,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Parks	Tuffree Park Sidewalk Replacement Project	\$ 54,280						
Parks	Tuffree Park Sports Field Light Replacement Project	\$ 185,000						
Parks	Koch Park Sidewalk Replacement Project	\$ 50,000						
Parks	Gomez Park and Playground Renovation Project	\$ 600,000						
Parks	Bradford Park Renovation Project					\$ 2,000,000		
Parks	Kraemer Park Renovation Project							\$ 2,500,000
Parks	Kraemer Park Fountain Renovation Project		\$ 2,500,000			\$ 2,500,000		
Parks	Goldenrod Park Renovation Project						\$ 2,500,000	
Parks	Los Vaqueros Park Renovation Project			\$ 2,500,000				
Parks	Wagner Park Renovation Project							\$ 2,500,000
Parks	Samp Park Renovation Project		\$ 1,500,000					
Parks	Tuffree Park Sports Field Renovation Project			\$ 1,500,000				
Parks	Champions Sports Park Renovation Project				\$ 3,000,000			
<b>Total Parks</b>		<b>\$ 889,280</b>	<b>\$ 4,000,000</b>	<b>\$ 4,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ 4,500,000</b>	<b>\$ 2,500,000</b>	<b>\$ 5,000,000</b>
Vehicles and Equipment	Police Patrol Unit Replacement (7)	\$ 175,000						
Vehicles and Equipment	Public Works Light Duty Truck Replacement (2)	\$ 90,000						

7 YEAR CAPITAL PROGRAM

Project Type	Project	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Vehicles and Equipment	PW Backhoe Replacement		\$ 150,000					
Vehicles and Equipment	Annual VehicleReplacement Program		\$ 300,000					
Vehicles and Equipment	Annual Vehicle Replacement Program			\$ 300,000				
Vehicles and Equipment	Annual Vehicle Replacement Program				\$ 300,000			
Vehicles and Equipment	Annual Vehicle Replacement Program					\$ 300,000		
Vehicles and Equipment	Annual Vehicle Replacement Program						\$ 300,000	
Vehicles and Equipment	Annual Vehicle Replacement Program							\$ 300,000
<b>Total Vehicles and Equipment</b>		<b>\$ 265,000</b>	<b>\$ 450,000</b>	<b>\$ 300,000</b>				
Major Studies	ADA Transition Plan	\$ 150,000						
Major Studies	IT Strategic and Smart City Master Plan	\$ 100,000						
Major Studies	PW Asset Management Plan and Facility Condition Assessment	\$ 100,000						
Major Studies	Communications/Marketing Master Plan	\$ 50,000						
<b>Total Major Studies</b>		<b>\$ 400,000</b>	<b>\$ -</b>					
<b>Total All Projects</b>		<b>\$ 10,522,590</b>	<b>\$ 85,189,300</b>	<b>\$ 17,649,200</b>	<b>\$ 17,505,000</b>	<b>\$ 14,844,000</b>	<b>\$ 17,798,000</b>	<b>\$ 20,700,000</b>

The City budget consists of a number of different funds. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, segregated for the purpose of carrying on specific activities, or complying with special regulations, restrictions, or limitations. The following provides a description of accounting funds used by the City of Placentia.

Each distinct fund contains program expenditures and revenues that relate to the purpose of the fund. The three types of fund categories are governmental funds, proprietary funds and fiduciary funds and are defined in detail below.



***GOVERNMENTAL FUNDS***

The measurement focus for governmental funds is on current spendable resources, and as such, the balance sheets for these types of funds include only current assets and current liabilities. Governmental funds are accounted for on a modified accrual basis, thus revenues are recognized when measurable and available, (60 days) and expenditures are recorded when the related liability is incurred.

***GENERAL FUND***

The General Fund is the City’s single largest fund type and accounts for unrestricted revenues such as general taxes and intergovernmental revenue, user fees, fines, rents, and other miscellaneous general revenues. This fund supports basic services including Police, Fire & Life Safety, Development Services, Community Services and general administration.

***SPECIAL FUNDS (Restricted)***

Special revenue funds are used to account for the proceeds from specific revenue sources that are legally or contractually restricted to expenditures for specific purposes.

**AB2766 - Air Quality Management Fund**

This fund accounts for the City's programs implementing Assembly Bill (AB) 2766, the California Clean Air Act of 1988. Under the provisions of AB 2766, 40% of the fees imposed by the South Coast Air Quality Management District (SCAQMD) are allocated to local jurisdictions to fund expenditures for the reduction of air pollution from motor vehicles. Past qualifying projects have

included the purchase of alternative fuel (CNG) vehicles, and various educational and outreach programs to encourage commuter use of transit and rail systems.

**Criminal Diversion (Federal & State Asset Forfeiture / Other Public Safety Grants)**

The Asset Forfeiture fund is the depository for equitable sharing payments received from the Departments of Justice and US Department of the Treasury for assistance in forfeiture cases. Under state and federal statutes, the City of Placentia receives an equitable share of seized drug funds and real property, along with reimbursement of related overtime expenses in exchange for participating in the program.

By law, these funds may only be spent for law enforcement purposes and are intended to supplement, not supplant, existing funds. Examples of uses of these funds include training, supplies, equipment, and ammunition. Due to the uncertain nature of the timing and amount of forfeitures, and in accordance with fund guidelines, revenues should not be budgeted until actually received.

**Citizen Options for Public Safety (COPS/SLESF) - Supplemental Law Enforcement Services Funds Grant**

Assembly Bill 3229, Chapter 134, Statue of 1996, established the Citizen’s Option for Public Safety (COPS) Program. Per Government Code §§ 30061-30065, compliant cities are allocated a proportionate share of COPS funds by the State, for the exclusive purpose of funding supplemental front line law enforcement services. Proportionate shares are based on population estimates determined by the California Department of Finance. Under the standard grant program allocation, the City of Placentia is eligible to receive the minimum grant amount of \$100,000 each year. Funds from this program cannot supplant existing funding and are to be used for one-time items including equipment.

**Housing and Community Development (CDBG)**

This fund was established to satisfy legal requirements that Community Development Block Grant (CDBG) funds be segregated from other funds. CDBG funds are used to provide a variety of public service programs throughout the community.

**Gas Tax**

The City receives Gas Tax funds per various sections of the Streets and Highways Code. State law requires these funds be utilized solely for street-related purposes such as new street construction, rehabilitation, and maintenance. Specific capital projects for street and traffic signal improvements and rehabilitation endeavors are identified in the Capital Improvement Program (CIP) budget.



**Housing Successor Fund – (Former Redevelopment)**

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. This fund accounts for the residual balance of the former low- and moderate-income housing fund of the former Placentia Redevelopment Agency, and revenues and expenditures related to such housing projects and programs.

**City Capital Projects Fund**

Used to account for and report financial resources that are restricted, committed, or assigned for the acquisition or construction of major capital facilities within the boundaries of the City.

**Measure M Fund**

This fund accounts for the City's share of the Measure M2 one-half cent sales tax approved by Orange County voters and administered by the Orange County Transportation Authority. Funding is allocated to the City for streets, roads and transit projects. Measure M also provides funds for the City's Senior Mobility program.

**Road Maintenance & Rehabilitation Program (SB1)**

This fund was created to account for the City's share of proceeds from SB 1, the Road Repair and Accountability Act of 2017. Funds are restricted for maintenance, rehabilitation or improvement of streets, freeways, bridges and other transit related improvements.

**Placentia Regional Navigation Center**

This fund accounts for the receipts and expenditures related to the construction and operation of the Placentia Regional Navigation Center. Revenues include the Homeless Emergency Aid Program (HEAP) grant and SB2 funds. Future revenue sources will include reimbursements from the North Orange County Cities.



**TOD Impact Fee Special Revenue Fund**

This fund accounts for the receipts and expenditures of new development impact on the City's sewer collection system in the City's Transit-Oriented Development Zone (TOD). Funds are restricted within the TOD project area, including but not limited to acquisition, financing, construction and reconstruction of sanitary or sewer facilities and infrastructure in the TOD.

**PROPRIETARY FUNDS**

Proprietary funds account for operations that are financed and operated in a manner similar to private sector enterprises, in that goods and services are provided to the general public (external users) or other City department (internal users), and the costs are financed or recovered primarily through fees and service charges charged directly to the users of the goods and services.

***ENTERPRISE FUNDS***

Enterprise funds are used to report activities for which service charges or fees are charged to external users. Costs for providing the goods and services to the general public (Utility Customers) is paid through a user rate structure that is appropriate, fair and equitable based on the cost of the commodity.

**Refuse Fund**

The City contracts with Republic Services to provide residential and commercial waste collection, and recycling. The City utilizes the property tax assessment process to include the waste collection charges owed to Republic Services.

**Sewer Maintenance Fund**

This fund is used to account for the operations and maintenance of the sewer lines located in the City's sewer system, including administration and capital improvements. Fees are computed from water consumption amounts provided by local water companies. All residents and businesses connected to the City's sewer system are placed in billing categories based on a percentage of water consumption that is returned to the City sewer system.

***INTERNAL SERVICE FUNDS***

Internal Service Funds are used to report activities for which service charges or fees are charged to internal users. These funds account for the financing of goods or services provided by one department to another on a cost reimbursement basis. These functions include risk management, employee health and welfare and equipment replacement.

**FIDUCIARY FUNDS**

Funds that account for resource held in a trustee, custodial or agency capacity for others.

**Housing Successor Fund – (Former Redevelopment)**

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. On February 1, 2012, the City elected to become the Successor Agency to

the RDA to wind down its affairs. A new fund was created to account for the activities of the Successor Agency during the dissolution process.

### **Community Facilities District Fund**

This fund accounts for the Community Facilities Districts No. 89-1 (East Placentia) and 2018-1 (Transit Oriented District) providing a special tax to pay for certain public facilities within such community facilities district, to levy such special tax and to provide non-General Fund and sustainable funding source to pay for the ongoing maintenance and repairs of the public streetscape improvements constructed within the Transit Oriented District. This fund also accounts for the service of \$25,000,000 of Community Facilities District No. 89-1 (East Placentia) Special Tax Bonds issued to finance the construction of street and drainage infrastructure improvements and to fund development of a 13-acre park/recreation sports complex to benefit properties within the District.

### **Public Safety CFD 2014-01 Fund**

This fund accounts for revenues and expenditures to provide public safety services associated with new development within Placentia including, but not limited to, police protection, fire protection, and ambulance and paramedic services. The services would be partially paid for through the levy of a Special Tax on real property.

One of the chief responsibilities of the City of Placentia to its residents is the care of public funds. These budget and financial management policies are designed to ensure the fiscal stability of the City of Placentia and guide the development and administration of the annual operating and capital improvement budgets through wise and prudent management of municipal finances, while providing for the adequate funding of the services desired by the public and the maintenance of public facilities.

### **Objectives**

The City's financial objectives address revenues, cash management, expenditures, debt and risk management, capital needs, budgeting and management. Specific objectives are:

- To protect the policy-making ability of the City Council by ensuring important policy decisions are not dictated by financial problems or emergencies.
  - To assist City management by providing accurate and timely information on financial conditions.
  - To provide sound principles to guide the fiscal decisions of the City Council and City management.
  - To provide essential public and capital facilities and prevent their deterioration.
  - To set forth operational principles that minimize the cost of government and financial risk, to the extent consistent with services desired by the public.
  - To enhance the policy-making ability of the City Council by providing accurate information on program costs.
  - To employ revenue policies that seek to prevent undue or unbalanced reliance on one or a relatively few revenue sources; and,
  - To implement a system of internal controls that ensures the legal and appropriate use of all City funds.
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## LONG RANGE FINANCIAL PLANNING POLICIES

The City's fiscal policy is focused on both short- and long-term fiscal sustainability, guided by a 10-Year Financial Plan, which is a comprehensive plan that encompasses the long-term operating and capital needs of the General Fund.

The ten-year forecast is updated during the budget preparation process as well each quarterly budget report and is used to model significant expense needs including negotiations with labor groups, debt service obligations and the City's capital needs.

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## BUDGET POLICIES

The City develops an annual Operating Budget which:

- Establishes budgets for all funds of the City

- Is balanced as to resources and appropriations
- Does not exceed state constitutional limits
- Is adopted prior to the beginning of the fiscal year in which they are to take effect
- Allows adjustments to the budget throughout the fiscal year with proper approvals
- Utilizes encumbrances of appropriations as a budgetary control technique
- Is adopted by resolution of the City Council
- Exercises budget controls at the department level

**Balanced Budget**

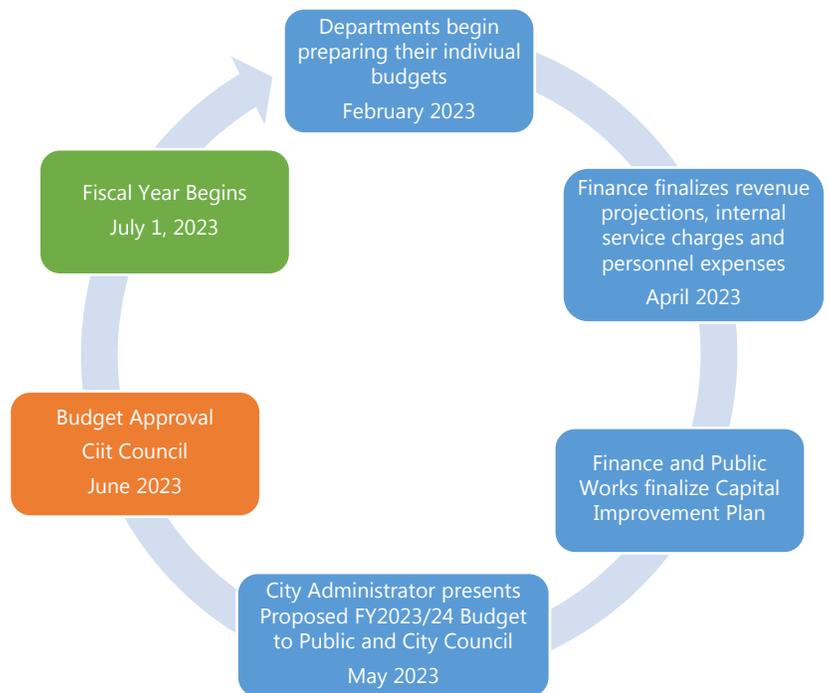
The City Administrator will present a balanced budget for adoption by the City Council prior to the beginning of the fiscal year. A balanced budget is defined as operating revenues equal to or greater than operating expenditures, including any debt service obligations. In some years, it is allowable for total expenditures to exceed revenues with the difference supported by reserved fund balance, if necessary to fund capital improvements projects or other one-time, non-recurring expenditures.

**Budget Process & Calendar**

The City of Placentia operates on a fiscal year basis, starting July 1 and ending June 30. The budget is prepared by the Finance Department with the support of each operating department under the direct supervision of the City Administrator.

The Finance Department is responsible for coordinating all revenue estimates contained in the budget. Estimates are reached by analyzing revenue history; national and local economic trends and indices; and development patterns in our local economy. Revenue projections used in the context of the annual budget are based on conservative assumptions to assure the City has adequate financial resources to meet its obligations and complete all programs approved by the City Council within the course of the fiscal year. When appropriate, these assumptions and specific program allocations are adjusted during the fiscal year.

The Finance Department coordinates the development of the expenditure and internal service budgets with the support of each operating department and the City Administrator.



The proposed budget is then presented to the City Council and the community in public workshop meetings in May and June for review, public input, and deliberation. After providing opportunities for public review and discussion at City Council workshops and City Council meetings, the budget is adopted by the City Council prior to June 30 at either a regular or special City Council meeting. After adoption, the budget may be amended by the City Council.

**Budget Structure:**

The General Fund budget, typically referred to as the operating budget, is the City's annual fiscal blueprint. The General Fund is a guide for the receipt and disbursement of funds used to provide daily, routine public services to the community. The General Fund outlines the many municipal services, programs and projects provided by the City during the fiscal year.

Special Funds are used to account for revenues and expenditures that are restricted by law or set aside for a special purpose. Each fund can be classified into one of six categories: Committed or Assigned General Fund Reserve, Special (Restricted), Capital Project, Debt Service, Enterprise, Internal Service, or Trust and Agency Funds.

The Capital Improvement Program (CIP) budget details the acquisition, construction or rehabilitation of major capital facilities and infrastructure within the current fiscal year. The CIP budget is used to account for the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects. In addition, the City will update the five-year Capital Improvement Plan each budget year. However, the adoption of the plan does not authorize the funding for projects beyond the current fiscal year.

**Budget Administration**

The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. The City Administrator has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect authorized year-end fund balances.

Each operating department will be responsible for the bottom-line budget within each department/ fund. In addition, each department will ensure that adequate funds are available within each expenditure line item before a purchase is made. Departments are required to complete a budget transfer form and get approval to move budgeted money from one operating line item to another within the same fund. Only the City Administrator is authorized to transfer budgeted money from/to salaries, internal service or capital line items within the same fund.

**Financial Reporting**

On a regular basis, the Finance Department will evaluate financial performance relative to the adopted and adjusted budget, and prepare and present reports to the City Administrator, City Department Directors and Managers. The purpose of these reports is as follows:

- Provide an early warning of potential concerns and problems
- Identify, investigate and correct accounting errors
- Evaluate and explain significance of on-going variances
- Give decision makers time to consider actions that may be needed if major deviations in budget-to-actual expenditures or revenues become evident

### **General Fund Budgeting**

The basic format of the budget shall identify programs within organizational structures. Programs are defined as specific services provided to the public, other departments, or other organizations. All assumptions, transfers and other relevant budget data shall be clearly stated.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt. Where possible, the budget and subsequent status reports will integrate performance measurement and productivity indicators.

In instances where specific activities/purchases are authorized by the City Council in a certain fiscal year and remain incomplete and/or unexpended, revenues and/or fund balance may be carried forward, at City Council's discretion, into the next fiscal year to support such activities/purchases through the continuing appropriation authorization.

Provisions will be made for adequate maintenance of capital and equipment and for orderly rehabilitation and replacement within available revenue and budgetary limits. To show true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for services provided by Special Funds to General Fund activities will be budgeted as an expense in the General Fund and as revenue to the Special Fund.

Budgetary and accounting procedures will conform to Generally Accepted Accounting Principles (GAAP) for governmental agencies.

### **Special Fund Budgeting**

The term "Special Funds" shall be used to identify all funds other than the General Fund, inclusive of the following fund types: General Reserve, Special Revenue, Capital Projects, Debt Service, Enterprise, and Internal Service Funds. Special Funds shall be created when legally required, requested by the City Council, or to facilitate internal accounting and financial reporting procedures.

The annual budget for each Special Fund shall be prepared in conjunction with the General Fund budget and shall be submitted to the City Council for adoption prior to the beginning of the fiscal year. Special Funds budgetary and accounting procedures will conform to GAAP.

Activities of the Special Funds shall be reported to the City Council on a regular basis consistent with General Fund reporting responsibilities. To show true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for

services provided between funds will be budgeted as an expense in the fund receiving the services and as revenue to the fund providing the services.

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## REVENUE MANAGEMENT POLICIES

### **Sources of Revenue**

The City will strive to maintain a diversified and stable revenue portfolio to provide protection from short-run fluctuations in any single revenue source to promote consistent service levels.

Intergovernmental assistance shall be used to finance only those capital improvements that are consistent with the capital improvement plan and local government priorities, and whose operation and maintenance costs have been included in Operating Budget forecasts.

Programs and services funded by restricted revenue will be clearly designated as such. Restricted revenue shall only be used for the purposes legally permissible and in a fiscally responsible manner. Restricted revenues shall be used prior to unrestricted revenue as legally permissible.

The City shall develop and maintain methods of forecasting future revenues and expenditures. These methods shall project the City's future revenues and expenditures through a variety of methods including, but not limited to, forecasts of the economy and future development of the City.

### **Revenue Collection**

The City shall strive to improve its tax collection rate through legislative initiative and advocacy at the state level and cooperative effort at the county level.

### **Revenue Projection**

The City will estimate General Fund revenues using an objective and analytical process, as well as documenting and maintaining specific assumptions. In instances where there is uncertainty as to assumptions, conservative revenue projections shall be provided.

## Fees and Cost Recovery

User fees and charges shall be established at a level related to the direct and indirect cost of providing the service, wherever possible. The City will recalculate the full cost of activities supported by user fees to identify the impact of inflation and other cost increases. Fees shall be adjusted where appropriate to reflect these increases.

Development process costs and related administrative expense shall be totally offset by development fees, wherever possible.

In setting user fees and cost recovery levels, the following factors will be considered:

*Community-Wide versus Special Benefit:* The level of user fee cost recovery should consider the community-wide versus special service nature of the program or activity. The use of general-purpose revenues is appropriate for community-wide services, while user fees are appropriate for services that are of special benefit to easily identified individuals or groups.

*Service Recipient versus Service Driver:* After considering community-wide versus special benefit of the service, the concept of service recipient versus service driver should also be considered. For example, it could be argued that the applicant is not the beneficiary of the City's development review efforts: the community is the primary beneficiary; however, the applicant is the driver of development review costs, and as such, cost recovery from the applicant is appropriate.

*Effect of Pricing on the Demand for Services:* The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is genuinely a market that is not overly-stimulated by artificially low prices.

Conversely, high levels of cost recovery will negatively impact the delivery of services to lower income groups. This negative feature is especially pronounced, and works against public policy, if the services are specifically targeted to low income groups.

*Feasibility of Collection and Recovery:* Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

## Grants and Federal Funds

The City shall aggressively pursue all grant opportunities; however, before accepting grants, the City will consider the current and future implications of both accepting and rejecting the monies, including:



- The amount of matching funds required
- In-kind services needed to be provided
- Requirements for reporting, earmarking and level of effort requirements
- The related operating expenses; and
- Length of grant and consequential disposition of service (i.e. is the City obliged to continue the services after the grant has ended)

### **Gifts, Bequests and Donations to the City**

Gifts and donations to the City will be evaluated to determine what, if any, obligations are to be placed upon the City. Gifts and bequests will be considered as "over and above" basic City appropriations and recorded in accordance with the Generally Accepted Accounting Principles.

Any gift, donation and/or bequest given shall solely be used for the purpose intended by the donor. Unrestricted gifts will be expended in a manner deemed best by the City Council and/ or appropriate board or commission.

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## EXPENDITURE POLICIES

The City will maintain a level of expenditures which will provide for the public well-being and safety of the residents of the community.

Council approval is required before expending General Fund or contingency reserves.

Unexpended expenditures budgeted in one fiscal year are not automatically carried over into the next budget year. In instances where the purpose for which the expenditure was budgeted has not been completed by the end of the fiscal year, it may be reauthorized in the following fiscal year through the continuing appropriations process. Multi-year CIP projects that are under construction will be carried into the next fiscal year utilizing the continuing appropriations process.

### **Staffing**

The annual Operating Budget will fully appropriate the resources needed for authorized regular staffing and will limit programs to the regular staffing authorized. The City Council will annually approve an Authorized Position Control Schedule. Operating expenditure budgets which have been changed solely as the result of Council approved labor agreements need not be re-approved by the Council.



### **Overtime Management**

Overtime should be used only when necessary and when other alternatives are not feasible or cost effective.

All overtime must be pre-authorized by a department head or designee unless it is assumed pre-approved by its nature. For example, overtime that results when an employee must respond to an emergency and/or overtime automatically created as a result of a memoranda of understanding.

Department operating budgets should reflect anticipated annual overtime costs and departments will regularly monitor overtime use and expenditures and will be held accountable for such expenditures.

When considering the addition of regular or temporary staffing, the use of overtime as an alternative will be considered. The department will take into account:

- The duration that additional staff resources may be needed
- The cost of overtime versus the cost of additional staff
- The skills and abilities of current staff
- Training costs associated with hiring additional staff

Overtime which is reimbursable from another government agency such as Fire Strike Teams or mutual aid is not subject to the above requirements. However, such expenses and the resulting reimbursements require City Council approval.

### **Measure U**

The City of Placentia is committed to sound financial policies that maximize the highest level of City services for the people of Placentia. The City Council recognizes the need to protect the City's assets and to ensure long-term financial sustainability.

In November 2018, Placentia voters overwhelmingly approved Measure U, a 1% sales tax increase to help fund the cost of much-needed infrastructure repairs and maintenance as well as public safety and other critical services. To ensure the Measure U funds are spent accordingly, the Placentia City Council voted to update the Policy 460, a reserve policy including guidelines for appropriating new ongoing or one-time unrestricted revenues to be used for specific purposes.

The purpose of these funding allocations is to ensure that the new reserve areas are prioritized long-term and ultimately improve the City's fiscal health. To ensure that the policy is applied consistently by future City administrations and Councils, any modification to this policy requires a supermajority or 4/5ths vote of the City Council. The current allocations of Measure U monies are:

	Before GF Reserve (25%) met	After GF Reserve (25%) met
Infrastructure, Vehicles, and Equipment Reserve	40%	50%
Post-Employment Benefits Sustainability Reserve	10%	10%
Employee Recruitment and Retention Reserve (including additional staff)	30%	30%
General Fund Contingency Reserve	20%	10%

Lastly, Measure U also established an independent Citizens Oversight Committee. The Committee reviews and reports on all Measure U expenditure plans and financial reports to ensure spending is consistent with General Fund Reserve Policy No. 460, as outlined in the above table. The Citizens Oversight Committee will meet regularly at meetings that are open to the public.

## ACCOUNTING POLICIES

### Accounting and Annual Reporting Policies

The City's Annual Comprehensive Financial Report (ACFR) presents the government and its component units' (entities for which the government is considered to be financially accountable) financial and operating activities. The City's blended component units, although legally separate entities, are, in substance, part of the City's operations and financial data from these units are combined with data of the City. The City's financial statements and accounting records are maintained in accordance with the recommendations of the Governmental Accounting Standards Board (GASB).

The government-wide financial statements report information on all of the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, normally supported by taxes and inter-governmental revenues, are reported separately from business-type activities that rely, to a significant extent, on fees and charges for support.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund

financial statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the providers have been met. As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements. Direct expenses have not been eliminated from the functional categories; indirect expenses and internal payments have been eliminated.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services or privileges provided; 2) operating grants and contributions; and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and are therefore recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered measurable and available only when the City receives cash.

The City reports the following governmental fund types:

- Special Revenue Funds account for proceeds of specific revenue sources that are legally restricted or otherwise designated for specific purposes
- Debt Service Funds account for the accumulation of resources for and the payment of principal and interest on general long-term debt
- Capital Projects Funds account for financial resources used for the acquisition or construction of infrastructure and major capital facilities

The City reports the following proprietary funds:

- The Sewer Maintenance Fund accounts for the fees and services for sewer activities.
- The Refuse Fund accounts for the fees and services for trash disposal.

Additionally, the City reports the following fund types:

- Internal Service Funds account for operations that provide services to other departments of the City on a cost reimbursement basis. These services include self-insurance (liability/workers compensation); acquisition, replacement and maintenance of the City's vehicle fleet & equipment; Strategic IT technology equipment; and employee benefits.
- The Other Post-Employment Benefit (OPEB) Trust Fund accounts for the resources set-aside for pre-funding OPEB obligations.
- Agency Funds are used to account for various activities in which the City acts as an agent, not as a principal. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.
- Successor Agency activity is accounted for in a Private-Purpose Trust Fund.

### **Audit and Financial Reporting**

Each year an audit will be conducted by an independent Certified Public Accountant Firm (CPA Firm). The selection of the independent CPA Firm shall be in conformance with the City's professional services bidding procedures. Generally, the City shall request bids for audit services no less frequently than every five years. The CPA Firm shall provide the City Council with an Audit Communication Letter addressing significant findings of the auditors in conjunction with their opinion on the City's Comprehensive Annual Financial Report. These reports shall be submitted to the City Council within sixty (60) days of receipt of the report.

During the annual budget process, the City will make available a preliminary year-end, unaudited, General Fund fund balance. It should be recognized, however, that the balance provided is subject to both unforeseen financial transactions of a material nature and subject to findings of the independent audit. An audit verified year-end balance will be available by the end of December and will be included within the year-end financial analysis report.

The City will use generally accepted accounting principles in preparing its annual financial statements, and will strive to meet the requirements of the GFOA's Award for Excellence.

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## INVESTMENT POLICIES

The City has adopted a formal Investment Policy that is reviewed annually and approved by the City Council. The City's Investment Policy is intended to provide specific criteria for the prudent investment of City funds with the goal to enhance the economic status of the City while protecting pooled funds and meeting daily cash flow demands.

The Investment Policy is in conformance with all federal, state and local laws governing the investment of monies under the control of the City Treasurer and applies to the City's Pooled Investment Portfolio. The portfolio includes the General Fund, Capital Project funds, Debt Service funds, Trust & Agency, Proprietary funds, Special Revenue funds, Reserve funds and Other funds as created.



Financial assets held and invested by trustees or fiscal agents are subject to and governed according to the regulations established by the State of California pertaining to local agencies as well as any relative bond indentures or trust agreements.

### **Delegation of Authority**

- The Placentia Municipal Code and the authority granted by City Council assign the responsibility of investing unexpended cash to the City Treasurer, an elected position.
- The City Treasurer may delegate daily investment activity, such as carrying out the treasurer's investment instructions, confirming treasury transactions and other routine activities.
- Investments with a maturity of greater than five years must be approved by the City Council.

### **Prudence**

- The treasurer operates the City's pooled cash investment program under § 53600.3 of the California Government Code, applicable state laws, and a Prudent Investor Rule. This affords a broad spectrum of investment opportunities so long as the investment is deemed prudent and permissible by the State of California, various bond indentures and the City's Annual Investment Policy. The treasurer strives to invest 100% of idle funds.

### **Treasury Objectives**

- The City will diversify use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions or maturities.
- The Treasurer maintains a diversified portfolio to accomplish the primary objectives in the following order of priority: safety, liquidity and yield.

### **Maximum Maturities**

- Maturities of investments will be selected based on liquidity requirements to minimize interest rate risk and maximize earnings. Current and expected yield curve analysis will be monitored and the portfolio will be invested accordingly.
- The City will not invest in securities maturing more than five (5) years from the date of trade settlement, unless the City Council has by resolution granted authority to make such an investment.

### Portfolio Reporting

On a quarterly basis, or as otherwise requested by the City Administrator, the City Treasurer shall provide to the City Council a report indicating each of the City's investments. The report shall include a statement certifying the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may not, be available. The investment portfolio report shall include market information for all investments.

### Authorized Investments

The City is governed by the California Government Code, §§ 53600 et seq. Within the context of these limitations, and based on the cost at time of purchase. A more detailed list of authorized investments are in the adopted Investment Policy.




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## FUND BALANCE POLICY

To maintain the City's credit rating and meet seasonal cash flow shortfalls, economic downturns or a local disaster, the budget shall provide for an anticipated fund balance for general government and enterprise fund types. Fund balance shall be exclusive of all restrictions, commitments, and assignments not available for use in emergencies and contingencies.

There are almost always important limitations on the purpose for which all or a portion of the resources of a governmental fund can be used. The forces of these limitations can vary significantly, depending upon their source. Therefore, the various components of fund balance are designed to indicate, "...the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the fund can be spent." Fund balance is categorized in five classifications, depicting the relative strength of the spending constraints placed on the purposes for which the resources can be used. The five classifications are:

**Non-spendable**: amounts not in spendable form or are required to be maintained intact (inventories, prepaid items, endowment)

**Restricted**: portions of fund balance that reflect resources subject to externally enforceable legal restrictions. Amounts constrained to specific purposes by their providers, through constitutional provisions, or by enabling legislation (bond proceeds, Pension Trust Fund assets, Measure M, creditors, grantors, restricted donations or contributions)

**Committed:** amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority (City Council), and remains binding unless removed in the same manner

**Assigned:** amounts a government intends to use for a specific purpose; intent can be expressed by the governing body, or by an official or body to which the governing body delegates the authority (year-end encumbrances, infrastructure and rehabilitation funding)

**Unassigned:** amounts available for any purpose; reported only in the General Fund

### **Internal Service Funds**

*Fleet Management:* The City has established and maintains a Fleet Management Fund to provide for the timely replacement of vehicles and related equipment. The amount retained in this fund, coupled with the annual contributions received by it from any source, shall be adequate to fully fund the replacements approved in the ten-year Financial Plan on any given year.

*Information Services Fund:* The City has established an Information Services Fund to provide for the timely replacement of information technology, both hardware and software. The amount retained in this fund, coupled with annual contributions received by it from any source, shall be adequate to fully fund the improvements included in the ten-year schedule.

*Employee Benefits:* Reserves will be maintained at a level to cover the cost of ongoing employee benefits during each fiscal year.

*Self-Insurance:* Reserves will be maintained at a level which, together with purchased insurance policies, adequately protect the City.

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## CAPITAL IMPROVEMENT POLICIES

The City utilizes the following policies to govern its Capital Improvement Program and the use of special funds that address community capital project needs.

### **Seven-Year Capital Improvement Program**

The City Administrator shall develop and maintain a seven-year projection of capital improvement projects based on the General Plan, Specific Plans, and on City Council approved projects. The seven-year projection shall be presented as part of the proposed annual budget. The Capital Improvement Program (CIP) should be tied to projected revenue and expenditure constraints. Future planning should consider periods of revenue surplus and shortfall, and adjust projects and programs accordingly. The seven-year projection shall include new capital projects, rehabilitation needs and long-term maintenance.

**Capital Improvement Program (CIP) -- Current Fiscal Year Appropriation**

The current fiscal year CIP budget details the projected costs of acquisition, construction or rehabilitation of major capital facilities and infrastructure. The CIP Project Fund is used to track the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects.

Accordingly, project appropriations are generally made when contracts are awarded. If project costs at the time of bid award are less than the budgeted amount, the balance will be unappropriated and returned to fund balance or allocated to another project. If project costs at the time of bid award are greater than budget amounts, five basic options are available:

- Eliminate the project.
- Defer the project for consideration to the next Financial Plan period.
- Re-scope or change the phasing of the project to meet the existing budget.
- Transfer funding from another specified, lower priority project.
- Appropriate additional resources as necessary from fund balance.

The City's CIP projects are budgeted on an annual basis. As a result, monies are allocated to projects in the fiscal year the funding sources are identified, available and approved by Council. Annual appropriations for capital projects are contained in the appropriate special funds budget.

**Seven-Year Capital Improvement Plan**

The City will update the seven-year Capital Improvement Plan each budget year. However, the adoption of the seven-year plan does not authorize the funding of projects identified within the seven-year plan beyond the current fiscal year.

The City's capital improvement plan will recognize the borrowing limitation of not only the City but also the debt tolerance (direct and overlapping debt) of the City as a whole. The adopted annual budget shall contain a seven-year summary projection of revenues and expenditures, which specifies the revenue sources and anticipated allocation schedule for the seven-year CIP. This multi-year plan shall be updated on an annual basis. Individual capital improvement projects shall include a projected cost amount for City administration, whereby project estimates reflect the total cost of the project.

**Capital Improvement Funding**

Within the limitation of existing law, various funding sources may be utilized for capital improvements. Capital projects shall not be dictated by the nature of funding available except to the extent that the projects meet an initial test required to achieve City goals and to the extent that projects must be placed in priority in order to utilize outside funding. The City shall actively pursue outside funding sources for all capital improvement projects.

### **CIP Budget Carryover**

Unexpended project balances shall be carried forward to future fiscal years to complete the intent of the original budget, contingent upon approval by the City Council. The annual budget shall identify an estimated "Continuing Appropriation" balance that will be carried over to complete each specific multi-year project. The City Council will adopt by resolution all continuing appropriations after the fiscal year is closed and final numbers are known.

Upon completion of each capital project, unspent funds shall be reported to the City Council through the year-end budget report. The City Administrator shall provide recommendations to redirect the use of unspent capital project funds in the year-end report and the annual budget.

### **CIP Funding Criteria**

The City will use the following criteria to evaluate pay-as-you-go versus long-term financing (pay-as-you-use) in funding capital improvements:

#### *Factors Favoring - Pay-As-You-Go Financing*

- Current revenues and adequate fund balances are available or project phasing can be accomplished.
- Existing debt levels adversely affect the City's credit rating.
- Market conditions are unstable or present difficulties in marketing.

#### *Factors Favoring - Long Term Financing (Pay-As-You-Use)*

- Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings.
- The project securing the financing is of the type, which will support an investment grade credit rating.
- Market conditions present favorable interest rates and demand for City financings.
- A project is mandated by state or federal requirements, and resources are insufficient or unavailable.
- The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.
- The life of the project or asset to be financed is ten (10) years or longer.
- Vehicle leasing when market conditions and operational circumstances present favorable opportunities.

*In no case shall projects incur a funding deficit without the approval of the City Council.*



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## ENTERPRISE FUND FEES AND RATE STRUCTURE

**Water, Solid Waste and Sewer:** The City will set fees and rates at levels which fully cover the total direct and indirect costs—including operations, capital outlay, and debt service—of the following enterprise programs: refuse and sewer maintenance.

**Ongoing Rate Review:** The City will review and adjust enterprise fees and rate structures as required to ensure that they remain appropriate and equitable.

**City Services:** In accordance with long-standing practices, the City will treat the refuse and sewer maintenance funds in the same manner as if they were privately owned and operated. This means assessing reasonable charges that are reimbursed to the City for the use of City owned facilities, equipment, vehicles and other related services to fully recover these costs.

**Enterprise Fund Debt Capacity:** The City will set enterprise fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration and capital improvement costs. The ability to afford new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.

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## APPROPRIATIONS LIMIT

The Council will annually adopt a resolution establishing the City's appropriations limit calculated in accordance with Article XIII-B of the Constitution of the State of California, §7900 of the State of California Government Code, and any other voter approved amendments or state legislation that affect the City's appropriations limit.

The supporting documentation used in calculating the City's appropriations limit and projected appropriations subject to the limit will be available for public and Council review at least 10 days before Council consideration of a resolution to adopt an appropriations limit. The Council will generally consider this resolution in connection with final approval of the budget.

The City will strive to develop revenue sources, both new and existing, which are considered non-tax proceeds in calculating its appropriations subject to limitation.

The City will annually review user fees and charges and report to the Council the amount of program subsidy, if any, that is being provided by the General or Enterprise Funds.

The City will actively support legislation or initiatives sponsored or approved by League of California Cities which would modify Article XIII-B of the Constitution in a manner which would allow the City to retain projected tax revenues resulting from growth in the local economy for use as determined by the Council.

The City will seek voter approval to amend its appropriation limit at such time that tax proceeds are in excess of allowable limits.

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## DEBT POLICIES

### Debt Financing

Debt financing shall generally be limited to one-time capital improvement projects and only under the following circumstances:

- When the project's useful life will exceed the term of the financing;
- When project revenue or resources will be sufficient to service the debt; and
- When the project will benefit the residents of Placentia.

Debt financing shall not be considered appropriate for:

- Investment leveraging purposes,
- Current operating and maintenance expenses except for issuing short-term instruments such as revenue anticipation notes or tax anticipation notes; and
- Any recurring purpose (except as indicated above).

### Debt Management

- The City will not obligate the General Fund to secure long-term financings except when marketability can be significantly enhanced.
- An internal feasibility analysis will be prepared for each long-term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
- The City will generally conduct financings on a competitive basis. However, negotiated financings may be used due to market volatility or the use of an unusual or complex financing or security structure.
- The City will seek an investment grade rating (Baa/BBB or greater) on any direct debt and will seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes, availability and cost-effectiveness.
- The City will monitor all forms of debt annually coincident with the City's Financial Plan preparation and review process and report concerns and remedies, if needed, to the Council.
- The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
- The City will maintain good, ongoing communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement).

## Debt Refinancing

*General Guidelines:* Periodic reviews of all outstanding debt will be undertaken to determine refinancing opportunities. Refinancing will be considered (within federal tax law constraints) under the following conditions:

- There is a net economic benefit;
- It is needed to modernize covenants that are adversely affecting the City's financial position or operations; and
- The City wants to reduce the principal outstanding in order to achieve future debt service savings, and it has available working capital to do so from other sources.

*Standards for Economic Savings:* In general, refinancing for economic savings will be undertaken whenever net present value savings of at least five percent (5%) of the refunded debt can be achieved.

- Refinancing that produces net present value savings of less than five percent will be considered on a case-by-case basis, provided that the present value savings are at least three percent (3%) of the refunded debt.
- Refinancing with savings of less than three percent (3%), or with negative savings, will not be considered unless there is a compelling public policy objective.

## Legal Debt Margin

Under state law, the City has a legal debt limitation not to exceed 15% of the total adjusted assessed valuation of taxable property within City boundaries. In accordance with California Government Code § 43605, only the City's general obligation bonds are subject to that legal debt limit. The City has no outstanding general obligation bonds.

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## CONTRACTING FOR SERVICES

### General Policy Guidelines

Contracting with the private sector for the delivery of services provides the City with a significant opportunity for cost containment and productivity enhancements. As such, the City is committed to using private sector resources in delivering municipal services as a key element in our continuing efforts to provide cost-effective programs.

Private sector contracting approaches under this policy include construction projects, professional services, outside employment agencies and ongoing operating and maintenance services.

In evaluating the costs of private sector contracts compared with in-house performance of the service, indirect, direct, and contract administration costs of the City will be identified and considered.

Whenever private sector providers are available and can meet established service levels, they will be seriously considered as viable service delivery alternatives using the evaluation criteria outlined below.

For programs and activities currently provided by City employees, conversions to contract services will generally be made through attrition, reassignment or absorption by the contractor.

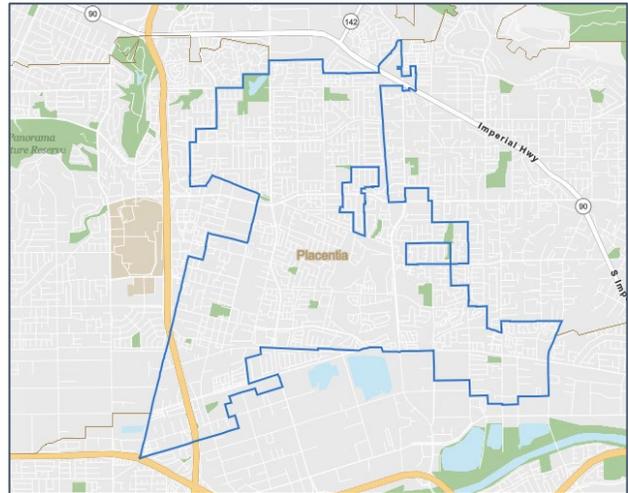
### **Evaluation Criteria**

Within the general policy guidelines stated above, the cost-effectiveness of contract services in meeting established service levels will be determined on a case-by-case basis using the following criteria:

- Is a sufficient private sector market available to competitively deliver this service and assure a reasonable range of alternative service providers?
- Can the contract be effectively and efficiently administered?
- What are the consequences if the contractor fails to perform, and can the contract reasonably be written to compensate the City for any such damages?
- Can a private sector contractor better respond to expansions, contractions or special requirements of the service?
- Can the work scope be sufficiently defined to ensure that competing proposals can be fairly and fully evaluated, as well as the contractor's performance after bid award?
- Does the use of contract services provide us with an opportunity to redefine service levels?
- Will the contract limit our ability to deliver emergency or other high priority services?
- Overall, can the City successfully delegate the performance of the service and still retain accountability and responsibility for its delivery?

*Community Overview*

The City of Placentia is located in the northern part of Orange County and encompasses just under seven square miles adjacent to the cities of Yorba Linda, Brea, Fullerton and Anaheim.



The City was incorporated in 1926 and became a charter city in 1967. It is governed by a five-member elected City Council. The city operates under the Council/Administrator form of city government whereby City Council members serve staggered, four-year terms, with a three consecutive term limit. The Mayor is selected by the City Council from among its membership and serves a one-year term. The City Administrator is appointed by the City Council to carry out the policies and direction of the City Council, oversee the day-to-day operations of the City, and appoint department directors.

Placentia is a full-service city that provides the following services: police, fire & life safety, street and park maintenance, recreation, traffic/transportation, public improvements, economic development, building and planning, zoning, and general administrative services.

*Demographics*



51,824 Total Population



40.7% of Population with bachelor's degree or Higher



36.9 Median Age

49.5% Male & 50.5% Female



Median Income- \$103,041



63.4% Homeownership Rate



17,368 Total Housing Units

## History

Placentia's rich history began in 1837 when the governor of Mexico granted the Rancho San Juan Cajon De Santa Ana to Juan Ontiveros. This land grant included the area that today comprises Placentia, Anaheim, Brea, and Fullerton. Placentia was placed on the map in 1910 when A.S. Bradford persuaded the Santa Fe Railroad to re-route their track through this area, thus shortening the rail distance to Los Angeles. A station was built and packing houses were established for the town's growing citrus industry. Mr. Bradford and Richard Melrose laid out the main streets of the town and, in his honor, Bradford Avenue and Melrose Avenue retain their names today.



Placentia's climate and rich land attracted an ever-growing number of new residents. The area was well suited for raising citrus fruit, walnuts, avocados, and grapes. Placentia became the center of Valencia Orange Growing and Packing, and its 500 citizens voted to incorporate the City in 1926.

In 1960, Placentia's population had reached only 5,000; however, a phenomenal growth period was just beginning. By 1970, the population had increased five-fold to nearly 25,000. Today, Placentia is still a fast-growing community with over 50,000 residents, beautiful suburban homes, good schools, stately churches, and wholesome recreation.

## Top Sales Tax Producers (in alphabetical order)

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7-Eleven

76

Arco AM PM

Audi North OC

Beacon Roofing Supply

Bejac

Best 4 Less 76

Chevron

Coastal Spa & Patio

CVS Pharmacy

Facility Solutions Group

Fairway Ford Sales

Marshalls

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Nickey Petroleum

Print & Finishing Solutions

Prosource of North Orange  
County

Roofing Wholesale

Ross

SC Motors

Schorr Metals

State Bros

Suburban Propane

TFN Architectural Signage

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<b>Accrual Basis of Accounting</b>	A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
<b>Adjusted / Amended Budget</b>	The adopted budget plus any modifications (increases, decreases and transfers) approved by the City Council during the fiscal year.
<b>Air Quality Management District (AQMD)</b>	The air pollution control agency for the four-county region including Los Angeles and Orange counties, as well as parts of Riverside and San Bernardino counties ( <a href="http://www.aqmd.gov">www.aqmd.gov</a> ).
<b>Air Quality Management Plan (AQMP)</b>	A plan developed by the AQMD that serves as the blueprint for all the future rules necessary to bring the area into compliance with federal and state clean air standards.
<b>Allocation of Funds</b>	Setting aside funds for a specific purpose or program. An allocation of funds makes them available for expenditure.
<b>Annual Comprehensive Financial Report (ACFR)</b>	The summarization of the City's financial activity for the previous fiscal year which also includes a summarization of significant milestones that were accomplished during the year by department, fiscal policies, and statistical information. The ACFR is prepared by December of each year.
<b>Appropriation</b>	A specific amount of money authorized by the City Council for an approved work program.
<b>Arterial Highway Financing Program (AHFP)</b>	A Measure M funded program for pavement rehabilitation projects on arterial roadways in the county.
<b>Assessed Property</b>	The value set upon real estate or other property by the County Tax Assessor.
<b>Assessed Valuation</b>	A measure of the taxable value of property located within the City against which the tax rate is applied.
<b>Assessed Valuation (Secured)</b>	That part of the assessment roll containing state assessed property and property the taxes on which are a lien on real property sufficient to secure payment of taxes.
<b>Assessed Valuation (Unsecured)</b>	The remainder of the assessment roll that is not on the secured roll. The taxes on the unsecured roll are a personal liability of the assessed owner.

<b>Assessment District (AD)</b>	A separate unit of government that manages specific resources within defined boundaries. Through self-financing, it can raise predictable funds, such as taxes, user fees or bonds, directly from the people who benefit from the services.
<b>Audit</b>	Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly represent the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with performing an audit, independent auditors customarily issue a Management letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.
<b>Balanced Budget</b>	A budget in which planned expenditures do not exceed planned revenues.
<b>Bond Refinancing</b>	The pay off and re-issuance of bonds to obtain better interest rates and/or bond conditions.
<b>Bonds</b>	A certificate of debt issued by an entity, guaranteeing payment of the original investments, plus interest.
<b>Bradley Burns Uniform Local Sales &amp; Use Tax</b>	A 1% local sales tax is collected by the State of California as part of the larger sales and use tax levied on the total retail price of tangible personal property based on business location. Use Tax is the complement of sales tax and imposed on the purchaser, usually for goods purchased out-of-state for local use.
<b>Budget Surplus</b>	The difference between operating revenues and operating expenditures. The Budget Surplus may be used for ongoing expenses (as opposed to year-end balance, which may be used only for one-time expenses).
<b>Budget Amendment</b>	The Council has the sole responsibility for adopting the City's budget and may amend or supplement the budget at any time after adoption by majority vote. The City Administrator has the authority to approve transfers within funds.
<b>California Environmental Quality Act (CEQA)</b>	A state statute enacted in 1970 that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible ( <a href="http://ceres.ca.gov/ceqa">ceres.ca.gov/ceqa</a> ).

<b>California Transportation Commission (CTC)</b>	The agency responsible for programming and allocating funds for the construction of highway, passenger rail and transit improvements throughout California ( <a href="http://www.catc.ca.gov">www.catc.ca.gov</a> )
<b>Capital Equipment</b>	Equipment (fixed assets) with an initial individual cost of \$2,500 or more and an expected useful life greater than two years, such as automobiles, microcomputers and furniture.
<b>Capital Expenditure</b>	Expenditure for tangible property with an initial individual cost of \$25,000 or more and an expected useful life greater than two years per item.
<b>Capital Improvement Program Budget (CIP)</b>	A multi-year financial plan for construction of infrastructure, facilities, and rehabilitation such as buildings, streets, storm drains, and recreational facilities with an initial individual cost of at least \$50,000 and an estimated useful life greater than two years.
<b>Certificates of Participation (COPs)</b>	Tax-exempt bonds issued by state entities usually secured with revenue from an equipment or facility lease. COPs enable governmental entities to finance capital projects without technically issuing long-term debt. This can be advantageous, as the issuance of long-term debt is commonly subject to voter approval and other state constitutional and statutory requirements. COPs have been used by municipalities to pay for prisons, office buildings, vehicles, and even parks.
<b>City Council (CC)</b>	Comprised of five City Councilmembers who are elected by district by registered voters of the City. Councilmembers each serve a four-year term. The mayor is selected by fellow councilmembers and serves a one-year term. The City Council adopts legislation, sets policy, adjudicates issues and establishes the budget of the City.
<b>Community Development Block Grant (CDBG)</b>	Provides eligible metropolitan cities and urban counties with annual direct grants to revitalize neighborhoods; expand affordable housing and economic opportunities; and/or improve community facilities and services, principally to benefit low- and moderate-income persons.
<b>Community Facilities District (CFD)</b>	A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.
<b>Community Oriented Policing Services (COPS)</b>	A grant program that provides partial funding of salaries for several front line law enforcement positions.

<b>Conditional Use Permit (CUP)</b>	Allows a city or county to consider special uses which may be essential or desirable to a particular community, but which are not allowed as a matter of right within a zoning district, through a public hearing process.
<b>Congestion Management Plan (CMP)</b>	Defines a network of state highways and arterials, level of service standards and related procedures.
<b>Consumer Price Index (CPI)</b>	A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.
<b>Contingency Reserve</b>	The City has established a policy to set aside a percentage of its General Fund operating expenditures as a contingency reserve.
<b>Cost Allocated</b>	A method used to charge General Fund costs budgeted in one department to another department or another fund.
<b>Debt Service</b>	The payment of principal and interest on borrowed funds such as bonds.
<b>Department, (Function) Division</b>	Section Organizational units within the Operations Budget that group resources together to provide related types of services.
<b>Discretionary Funding Opportunities</b>	Pertains to funds, grants or other resources that are not restricted as to use.
<b>Drug Abuse Resistance Program</b>	DARE – a police officer-led series of classroom lessons that teaches children from kindergarten through 12th grade how to resist peer pressure and live productive drug- and violence-free lives ( <a href="http://www.dare.com">www.dare.com</a> ).
<b>Encumbrance</b>	An encumbrance is not an expenditure, but a reservation of funds to be expended at a future date. A commitment is usually made through a purchase order for the future payment of goods and services not yet received or paid for.
<b>Enterprise Fund</b>	This fund type is used to account for operations that are: (a) financed and operated in a manner similar to private sector enterprises and it is the City’s intent that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.

<b>Environmental Enhancement and Mitigation Program (EEMP)</b>	A state funded grant program for projects related to environmental enhancement or design, particularly of transportation facilities.
<b>Environmental Impact Report (EIR)</b>	A public document used by governmental agencies to analyze the significant environmental effects of a proposed project, to identify alternatives and disclose possible ways to reduce or avoid potential environmental damage. The California Environmental Quality Act requires an EIR whenever the initial study or other evidence in the record has produced substantial evidence that the proposed project might produce significant environmental effects.
<b>Expenditure</b>	The outflow of funds paid or to be paid for an asset, goods or services regardless of when the invoice is actually paid. This term applies to all funds.
<b>Fair Housing Council of Orange County (FHCOC)</b>	A private non-profit organization which fosters diversity in housing through education and the enforcement of state and federal fair housing laws ( <a href="http://www.fairhousingoc.org">www.fairhousingoc.org</a> ).
<b>Fees</b>	A general term used for any charge levied by government for providing a service or permitting an activity.
<b>Fiscal Year (FY)</b>	Any period of 12 consecutive months designated as the budget year. Placentia's budget year begins on July 1 and ends on June 30.
<b>Fixed Asset</b>	Assets that are long-term in nature such as land, buildings, machinery, furniture and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of \$5,000.
<b>Franchise Tax</b>	Revenue generated from taxes paid by a business that gave an exclusive contractual agreement to operate and use the public right-of-way in the City. Examples includes Southern California Edison, Cable Television, Southern California Gas and Republic Disposal.
<b>Fringe Benefits</b>	These include retirement/pension; health, life, and disability insurance; workers' compensation; and vacation, administrative, medical and special leave of absence time.

<b>Full-Time Equivalent (FTE)</b>	Refers to part-time hours converted to one full-time equivalent position, which equals 40 hours per week, 52 weeks per year. (2080 hours per year)
<b>Fund</b>	A self-balancing set of accounts to record revenues and expenditures associated with a specific purpose.
<b>Fund Balance</b>	Within a specific fund, the funds remaining when all current and prior year liabilities (expenditures) are subtracted from current and prior year assets (revenues).
<b>Gas Tax</b>	State tax received from gasoline sales utilized solely for street related purposes, such as new construction, rehabilitation or maintenance.
<b>General Fund</b>	The primary operating fund of the City (as opposed to all other City funds, which are designated as "Special Funds").
<b>General Plan</b>	A comprehensive, long-range, policy document required by state law. The document establishes the City's overall spatial and temporal development pattern.
<b>Geographical Information System (GIS)</b>	A computer system capable of assembling, storing, manipulating and displaying geographically referenced information.
<b>Goal</b>	A time/phased strategy that will implement a specific course of action or plan, typically, a long-term process.
<b>Government Finance Officers Association (GFOA)</b>	A professional association of state/provincial and local finance officers in the United States and Canada ( <a href="http://www.gfoa.org">www.gfoa.org</a> ).
<b>Governmental Accounting Standards Board (GASB)</b>	Organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reporting for state and local governmental entities ( <a href="http://www.gasb.org">www.gasb.org</a> ).
<b>Grants</b>	Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.
<b>Gross Domestic Product (Real) (GDP)</b>	The total of the goods and services produced by labor and property located in the United States.
<b>Gross State Product (GSP)</b>	The total of the goods and services produced by labor and property located in the State of California.

<b>Growth Management Area (GMA)</b>	Inter-jurisdictional planning regions within Orange County.
<b>Growth Management Program (GMP)</b>	A Measure M funded program intended to address the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
<b>Hotel Tax (TOT)</b>	Also known as the Transient Occupancy Tax (TOT) or bed tax – a 10% tax added to the cost of renting a hotel room within the City.
<b>Infrastructure</b>	Inputs Includes the City's street, bridge, traffic signal, landscaping, and trail networks. To be capitalized as part of the City's infrastructure network, a related component must have an initial individual cost of at least \$50,000 and an estimated useful life greater than two years. Resources (e.g. dollars, staff and other assets) required to accomplish a job or provide a service.
<b>Inter-Fund Transfers</b>	Payments from one fund to another fund, primarily for work or services provided
<b>Landscape, Lighting, and Park Maintenance (LLPM)</b>	An assessment district to provide funds for park and parkway landscaping, lighting and park maintenance.
<b>Lease-Purchase Agreement</b>	Contractual agreements which are termed leases, but whose lease amount is applied to the purchase.
<b>Level of Effort</b>	Generally used to identify the number of staff providing a particular service. Level of Services Generally used to define the existing or current services, programs and facilities provided by government.
<b>Levy</b>	To impose taxes, special assessments or service charges for the support of governmental activities.
<b>Local Agency Formation Commission (LAFCO)</b>	Reviews proposals for the formation of new local governmental agencies and changes of organization in existing agencies ( <a href="http://www.oclafco.org">www.oclafco.org</a> ).
<b>Local Agency Investment Fund (LAIF)</b>	A voluntary program created by statute in 1977 in which participating agencies (local governments and special districts) invest public funds.

<b>Long-Term Debt</b>	Debt with a maturity of more than one year after issuance.
<b>Major Fund</b>	A fund that comprises more than 10% of total citywide budgeted revenues and transfers-in and/or 10% of total budgeted appropriations and transfers-out. Please see the "Major Funds – Summary by Budget Category" tables presented in the Budget Summary chapter.
<b>Measure M</b>	County-wide sales tax measure used to fund a variety of transportation related projects.
<b>Measure M - Growth Management Area (M-GMA)</b>	A county grant program that provides funding for projects that benefit the greatest number of jurisdictions within a designated growth management area (GMA) in Orange County. The primary objective of this program is to address current traffic deficiencies and the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
<b>Measure M – Turnback</b>	The non-competitive portion of the sales tax revenue generated through Measure M that is "turned back" to the City. Funds are restricted to circulation related projects (street, traffic signal, etc.) and are received quarterly.
<b>Measure U</b>	A 1% sales tax approved by the voters in November 2018 and effective April, 2019 to help fund much-needed infrastructure repairs and maintenance as well as public safety and other critical services.
<b>Memorandum of Understanding (MOU)</b>	An agreement outlining the terms of employment entered into between the City and employees of various bargaining units.
<b>Modified Accrual</b>	Basis of Accounting Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, or measurable, except for un-matured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.
<b>National Pollutant Discharge Elimination System</b>	NPDES – a permit program authorized by the Clean Water Act that controls water pollution by regulating point sources that discharge pollutants into waters of the United States.

<b>Objective</b>	Describes an outcome to be accomplished in specific, well-defined and measurable terms and is achievable within a specific timeframe; generally, programs have objectives.
<b>Operating Budget</b>	A budget for General Fund department service delivery expenditures such as salaries, utilities and supplies. The day-to-day costs of delivering essential City services.
<b>Orange County Fire Authority (OCFA)</b>	An agency that provides fire prevention/suppression and emergency services to 23 cities and all the unincorporated areas in Orange County ( <a href="http://www.ocfa.org">www.ocfa.org</a> ).
<b>Orange County Investment Pool (OCIP)</b>	A pooling of cash by the county, local agencies and school districts for investment purposes run by the Orange County Treasurer.
<b>Orange County Transportation Authority (OCTA)</b>	A regional transportation agency formed in 1991 to develop and implement unified transportation programs and services for Orange County ( <a href="http://www.octa.net">www.octa.net</a> ).
<b>Ordinances</b>	A formal legislative enactment by the governing board (i.e. City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.
<b>Outputs</b>	The general results expected from programs and functions.
<b>Part I Crimes</b>	The most serious criminal offenses, including murder, rape, robbery, aggravated assault, burglary, larceny/theft, auto theft and arson.
<b>Part II Crimes</b>	All other criminal offenses not defined as Part I crimes.
<b>Pavement Management System</b>	PMS – a computer-assisted decision-making process designed to help cities and counties prevent pavement problems through maintenance and repair in a timely, cost-effective manner.
<b>Pavement Quality Index (PQI)</b>	A scale from 1 to 10 that measures the structure, surface condition and riding comfort of the roadway.
<b>Performance Budget</b>	A budget wherein expenditures are tied to the measurable performance of activities and work programs.
<b>Performance Measurements</b>	Statistical measures that are collected to show the impact of dollars spent on City services.

<b>Personnel Expenses</b>	Salaries and fringe benefits, such as pensions and insurance, for full-time and part-time employees of the City.
<b>Priority E</b>	Calls Refers to the most serious calls for emergency response for serious emergencies, in-progress calls and potentially life-threatening incidents that require a Code 3 (use of lights and siren) response.
<b>Priority I Calls</b>	Refers to calls for emergency response for serious emergencies, in progress calls and potentially life-threatening incidents that do not require a Code 3 (use of lights and siren) response.
<b>Program</b>	Represents major areas or support functions that can be defined as a service provided to citizens, other departments or other agencies.
<b>Program Budget</b>	A budget wherein expenditures are displayed primarily on programs of work and secondarily by the character and object class of the expenditure.
<b>Property Tax</b>	A tax levied on the assessed value of real property; also known as ad valorem tax. In California, this tax is limited to 1% with the exception of pre-Proposition 13 approved bond debt service. Proposition 13 On June 6, 1978, the California electorate approved Proposition 13, the "People's Initiative to Limit Property Taxation," which limited the tax rate for real estate as follows: the maximum amount of any tax on real property shall not exceed 1% of the full cash value of such property. The City of Placentia receives \$0.1340 cents per dollar of the Prop 13 tax.
<b>Proposition 218</b>	On November 5, 1996, the California electorate approved Proposition 218, the self-titled "Right to Vote on Taxes Act." Proposition 218 added articles XIII C and XIII D to the California Constitution and made numerous changes to local government finance law. Public officials are required to conduct the public's business in compliance with Proposition 218.
<b>Public Employees' Retirement System (PERS)</b>	Provides retirement and health benefit services to members from the state, school districts and local public agencies ( <a href="http://www.calpers.ca.gov">www.calpers.ca.gov</a> ).
<b>Ralph M. Brown Act</b>	The Brown Act is a California law that insures the public can attend and participate in meetings of local government.
<b>Redevelopment Agency (RDA)</b>	Formerly charged with the oversight for the redevelopment process for the City of Placentia. In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the

	California Supreme Court. As a result, all redevelopment agencies in California were dissolved effective February 1, 2012.
<b>Regional Surface Transportation Program (RSTP)</b>	A federal and state funded grant program used for projects located on highway systems (classified higher than local roads or rural minor collectors), bridges on any public highway, and transit systems.
<b>Reserve</b>	A designated amount of funds set aside from a fund's balance which is legally restricted for a specific purpose and is therefore not available for general appropriations.
<b>Resolution</b>	A special or temporary order of a legislative body (e.g. City Council or Planning Commission) requiring less formality than an ordinance.
<b>Resources</b>	Units of dollars or physical input, such as work years or work hours, and other assets used to support and attain program objectives.
<b>Revenue</b>	Annual income received by the City.
<b>Right of Way</b>	ROW – a strip of land occupied or intended to be occupied by a street, crosswalk, railroad, electric transmission line, oil or gas pipeline, water main, sanitary or storm sewer main, shade trees, or special use.
<b>Southern California Association of Governments (SCAG)</b>	The Metropolitan Planning Organization for Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial counties, that is mandated by the federal government to research and draw up plans for transportation, growth management, hazardous waste management and air quality ( <a href="http://www.scag.ca.gov">www.scag.ca.gov</a> ).
<b>Special Funds</b>	The City's accounts are broken into distinct funds, each earmarked for a different purpose, with the principle and interest of the funds tracked separately. The City's main operating fund is its General Fund, while other City funds are designated as Special Funds. These funds are legally restricted for a specific purpose and is therefore not available for general use.
<b>Traffic Enforcement Index</b>	The number of moving citations divided by the number of injury accidents.
<b>Transaction Sales Tax (District Tax)</b>	Similar to the Bradley Burns Sales Tax, a transactions and use sales tax is allocated to the district where the tangible goods are delivered or placed into use. Voter approved district taxes are levied within incorporated city limits. Placentia has a 1% transaction tax authorized in November 2018.

<b>Transfers-In/Out</b>	A transfer of resources between different City funds (see glossary definition of "Fund"). A transfer of cash from the City's General Fund to a City Special Fund, for example, would be designated as a transfer-out in the General Fund, and then a transfer-in in the receiving Special Fund.
<b>Transient Occupancy Tax (TOT)</b>	A 10% tax added to the cost of renting a hotel room within the City. Also known as the Hotel or Bed Tax.
<b>Transportation Management Association (TMA)</b>	An association comprised of employers and property owners that promotes the use of alternative forms of commuting to the single occupant vehicle. Traffic congestion relief and air quality benefits are the primary goals of TMA.
<b>Transportation Management Plan (TMP)</b>	A plan that promotes the reduction of single occupant vehicle use in order to improve air quality and relieve congestion. Transportation Subventions Funds from outside sources used to construct transportation improvements that must be used for specific projects.
<b>Unencumbered Appropriation</b>	That portion of an allocation not yet expended or committed to a specific purpose. Unexpended Appropriation is that portion of an allocation not yet actually paid.
<b>Voice Over Internet Protocol (VoIP)</b>	Used to manage the delivery of voice information over the Internet. Year-End Surplus Funds remaining at the end of a fiscal year that are available for allocation or for one-time purchases (not for on-going programs or services).