



## Regular Meeting Agenda November 7, 2023

Placentia City Council  
Placentia City Council Acting as Successor Agency to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial Development Authority  
Placentia Public Financing Authority

Mayor Ward L. Smith  
District 5

Mayor Pro Tem Jeremy B. Yamaguchi  
Councilmember  
District 3

Kevin Kirwin  
Councilmember  
District 2

Rhonda Shader  
Councilmember  
District 1

Chad P. Wanke  
Councilmember  
District 4

Robert S. McKinnell  
City Clerk

Kevin A. Larson  
City Treasurer

Damien R. Arrula  
City Administrator

Christian L. Bettenhausen  
City Attorney

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

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**administration@placentia.org**  
**Website: www.placentia.org**

### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA - CLOSED SESSION  
November 7, 2023  
5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Kirwin  
Councilmember/Board Member Shader  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Yamaguchi  
Mayor/Board Chair Smith

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9(d)(4)  
**CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**  
(2 cases)

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

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PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA  
November 7, 2023  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Kirwin  
Councilmember/Board Member Shader  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Yamaguchi  
Mayor/Board Chair Smith

**INVOCATION:** Chaplain Tony Mercado

**PLEDGE OF ALLEGIANCE:** Firefighter John Zamora

**PRESENTATIONS:**

- a. **Proclamation of November 2023 as Family Court Awareness Month**  
Presenter: Mayor Smith  
Recipient: Jana Laborde, On Behalf of Family Court Awareness Committee
  
- b. **Proclamation of November 12-18, 2023 as National Nurse Practitioner Week**  
Presenter: Mayor Smith  
Recipient: Representative from California Association for Nurse Practitioners
  
- c. **Pony Baseball World Series Champion Team – Presentation of Medals and Certificates**  
Presenter: Mayor Smith  
Recipients: Pony Baseball World Series Champion team members

**CLOSED SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

**1. CONSENT CALENDAR (Items 1.a. through 1.m.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**  
Fiscal Impact: None  
Recommended Action: Approve
- 1.b. **Minutes**  
**City Council/Successor/ICDA/PPFA Regular Meetings of: March 7, 2023, March 21, 2023 and April 4, 2023**  
Recommended Action: Approve
- 1.c. **City Fiscal Year 2023-24 Registers for November 7, 2023**  
**Check Register**  
Fiscal Impact: \$3,439,730.01  
**Electronic Disbursement Register**  
Fiscal Impact: \$3,452,713.73  
Recommended Action: It is recommended that the City Council:  
 1) Receive and file
- 1.d. **Acceptance of Resignation from the Historical Committee**  
Fiscal Impact: None  
Recommended Action: It is recommended that the City Council:  
 1) Accept the resignation of Dr. Lawrence de Graaf from the Historical Committee; and  
 2) Update the City’s master Commission/Committee vacancy list to include the vacancy on the Historical Committee.
- 1.e. **Acceptance of Resignation from the Historical Committee**  
Fiscal Impact: None  
Recommended Action: It is recommended that the City Council:  
 1) Accept the resignation of Stephen Morgan from the Historical Committee; and  
 2) Update the City’s master Commission/Committee vacancy list to include the vacancy on the Historical Committee.
- 1.f. **Resolution Authorizing Temporary Suspension of Regulatory Ordinance Section 10.28.010 to Facilitate the Placentia Founders Society’s Holiday Special Event Scheduled for Sunday, December 3, 2023**  
Fiscal Impact: None  
Recommended Action: It is recommended that the City Council:  
 1) Adopt Resolution No. 2023-83, A Resolution of the City Council of the City of Placentia, California, authorizing the temporary suspension of regulatory Ordinance Section 10.28.010 of the Placentia Municipal Code to facilitate the Placentia Founders Society’s Holiday special event scheduled for Sunday, December 3, 2023 from 5:00 p.m. to 9:00 p.m.; and b) granting authority to the City Administrator or his/her designee to authorize the temporary suspension of the regulatory ordinance Section 10.28.010 of the Placentia Municipal Code for the operation of the Founders’ Society Holiday Special Event held annually in December for the next five (5) years through 2028.
- 1.g. **Resolution Authorizing Temporary Suspension of Regulatory Ordinance Sections 23.76.050 and 10.28.010 for the operation of the 29th Annual Tamale Festival Scheduled for Thursday, December 7, 2023**  
Fiscal Impact:  
     Estimated Expense: \$48,500.00 (104073 General Fund)  
     Estimated Offsetting Revenue: \$45,000.00  
Recommended Action: It is recommended that the City Council:  
 1) Approve the 29th annual Tamale Festival to be a City operated event and approve the expenditures associated with the operation of the Tamale Festival on December 7, 2023; and

- 2) Adopt Resolution No. R-2022-84, a Resolution of the City Council of the City of Placentia, California, a) authorizing the temporary suspension of regulatory ordinance Sections 23.76.050 and 10.28.010 of the Placentia Municipal Code for the operation of the Tamale Festival on December 7, 2023, on the 100 and 200 Blocks of Santa Fe Avenue and Bradford Avenue; and b) granting authority to the City Administrator or his/her designee to authorize the temporary suspension of the regulatory ordinance Sections 23.76.050 and 10.28.10 of the Placentia Municipal Code for the operation of the Tamale Festival held annually in December for the next five (5) years through 2028.

1.h. **Award of Professional Services Agreement to Communications Lab for Creation of Five-Year Communications and Marketing Strategic Plan**

Fiscal Impact:

Expense:	\$42,500.00	Total Project Cost
Budgeted:	\$50,000.00	(109800-6770 JL#24904)

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Communications Lab for a five (5) year Communications and Marketing Strategic Plan in an amount not-to-exceed \$42,500; and
- 2) Reject all other bids received; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents in a form approved by the City Attorney.

1.i. **Approval of Quitclaim Deeds on Easements previously acquired by the City for Construction of the Golden Avenue Bridge Replacement Project**

Fiscal Impact: There is no fiscal impact associated with the recommended actions

Recommended Action: It is recommended that the City Council:

- 1) Approve the quitclaim deeds for reverting the easements back to the property owners; and
- 2) Direct the City Clerk to record the quitclaim deeds on easements with the Orange County Clerk-Recorder's Office.

1.j. **Amendment No. 1 to Professional Services Agreement with Group 4 Architecture, Research + Planning for 65% Complete Architectural and Engineering Design Services for the Proposed Placentia Community/Senior Center Contingent upon approval from the County of Orange for 225 Parking Spaces for the Center**

Fiscal Impact:

Expense:	\$1,395,000	Professional Services Agreement
Budget:	\$ 600,000	FY 2023-24 Community Benefit Donation
	\$ 500,000	Donation from Fourth District Supervisor Doug Chaffee's Office
	\$ 295,000	FY 2023-24 Capital Improvement Project Fund

Recommended Action: It is recommended that the City Council:

- 1) If approved, direct Staff and the Blue-Ribbon Committee to proceed with 100% complete architectural and engineering design documents for the proposed Community/Senior Center, contingent upon obtaining authorization from the County of Orange to provide at least 225 parking spaces for the proposed center or upon approval of a mutually agreed upon alternate site plan or parking plan; and
- 2) Approve Amendment No. 1 to the Professional Services Agreement with Group 4 Architecture, Research + Planning Inc. for a not-to-exceed amount of \$1,395,000, contingent upon obtaining authorization from the County of Orange to provide at least 225 parking spaces for the proposed center or upon approval of a mutually agreed upon alternate site plan or parking plan; and
- 3) If approved, authorize the City Administrator to approve any change orders up to 10% of the contract not-to-exceed amount, or \$139,500; and
- 4) If approved, authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.k. **Amendment No. 2 to Professional Services Agreement with Geocon West, Inc., for Professional Geotechnical Inspection and Testing Services for the Placentia Public Safety Center Project**

Fiscal Impact:

Expense:	\$ 14,000.00	Amendment Amount
Available:	\$5,115,602.00	Fiscal Year 2023-24 CIP Budget

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to the Professional Services Agreement with Geocon West, Inc., for an additional \$14,000, for a cumulative contract not-to-exceed amount of \$114,600; and
- 2) Authorize the City Administrator and/or his designee to execute the necessary documents, in a form approved by the City Attorney.

1.l. **Lease Agreement and Cooperation Agreement Between the City of Placentia and the Placentia Chamber of Commerce for Real Property Located at 120 S. Bradford Avenue (APN 339-052-29)**

Fiscal Impact:

Expenses:	\$25,000	Cooperative Agreement
Funding:	\$25,000	FY 2023-24 Operating Budget (101534-6301)
Revenue:	\$ 3,252	Annual Lease Payment (101534-4711)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Lease Agreement between the City of Placentia and the Placentia Chamber of Commerce for real property located at 120 S. Bradford Avenue for a term ending on November 7, 2028; and
- 2) Approve the Cooperation Agreement between the City of Placentia and the Placentia Chamber of Commerce for a term ending on November 7, 2028; and
- 3) Authorize the City Administrator and/or his designee to make non-substantive changes as necessary and execute the Agreements on behalf of the City, in a form approved by the City Attorney.

1.m. **Approval of Plans and Specifications and award of construction contract to SDC Engineering Inc., for the La Placita Parkette Improvement Project, City Project No. 7911**

Fiscal Impact:

Expense:	\$ 726,040.89	Total Project Cost
	\$ 292,617.30	Construction Contract Amount
	\$ 29,261.73	Construction Contingency Amount
	\$ 99,790.00	Design Services Contract Amount
	\$ 304,371.86	Great Western Playground Equipment
Available Budget:	<u>\$ 726,050.00</u>	<u>Total Project Budget</u>
	\$ 640,000.00	Prop 68 Grant Fund (507911-6760 J/L 507911-6760)
	\$ 56,050.00	City Quimby In-Lieu Fee Fund (697911-6760 J/L 697911-6760)
	\$ 30,000.00	General Fund (107911-6740 J/L 107911-6760)

Recommended Action: It is recommended that the City Council:

- 1) Approve the Engineered Plans and Specifications prepared by RHA Landscape Architects Planners, Inc. for the La Placita Parkette Improvements Project No. 7911; and
- 2) Reject bid proposal for La Placita Parkette Improvements submitted by Premo Construction Inc. as non-responsive; and
- 3) Approve a Public Works Agreement with SDC Engineering Inc. for the La Placita Parkette Improvements Project in the amount of \$292,617.30; and
- 4) Reject all other bids received and authorize return of the bid bonds; and

- 5) Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the contract amount, or \$29,261.73, for a total construction contract not-to-exceed amount of \$321,879.03; and
- 6) Adopt Resolution No. R-2023-85, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
- 7) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

**2. PUBLIC HEARING:**

- 2.a. **An Ordinance of the City Council of the City of Placentia, California Amending Section 13.48.160 (Title 13 – Vehicles & Traffic) and Adding Chapters 8.10 – Sidewalk Vending (Health & Sanitation) and 13.50 – Sales of Goods from Vehicles (Vehicles & Traffic), to Establish a Regulatory Framework for the Sales of Food and Merchandise from Sidewalk Vendors and Food Trucks**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Open the public hearing concerning Ordinance No. O-2023-04; and
- 2) Receive the Staff report, consider all Public Testimony, ask any questions of Staff, and
- 3) Close the public hearing; and
- 4) Find that adoption of Ordinance No. O-2023-04 is exempt from environmental review and direct Staff to file a Notice of Exemption once the Ordinance is adopted, pursuant to CEQA Section 15061(b)(3); and
- 5) Waive full reading, by title only, and introduce for first reading, Ordinance No. O-2023-04, an Ordinance of the City Council of the City of Placentia, California, finding that approval of the Ordinance is exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Section 15061(b)(3) and amending the Placentia Municipal Code, Section 13.48.160 (Title 13 – Vehicles & Traffic) and adding Chapters 8.10 – Sidewalk Vending (Health & Sanitation) and 13.50 – Sales of Goods from Vehicles (Vehicles & Traffic), to establish a regulatory framework for the sales of food and merchandise from sidewalk vendors and food trucks.

**3. REGULAR AGENDA:**

- 3.a. **Study Session: SCE LED Streetlight Conversion Project**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the Staff report and Presentation; and
- 2) Ask any questions of Staff; and
- 3) Review, discuss and determine the color choice for residential and arterial streetlights; and
- 4) Authorize the City Administrator and/or his designee to submit the LED street light color choices to SCE for the Schedule LS-1 Option E, Energy Efficiency-Light Emitting Diode (LED) Fixture Replacement Rate Agreement for the City of Placentia and the SCE.

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

***Adjourned in Memory of***

***Tony Rangel***

*Member of the Veterans Advisory Committee for over 20 years*

***Jerome "Jerry" Peter Sieger***

*Longtime Placentia resident and co-founder of the Nenno Avenue 4<sup>th</sup> of July block party, and longtime friend of former Mayor Craig S. Green*

*And*

***Marie McHugh***

*Mother of Director of Community Services Karen Crocker*

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, November 21, 2023 at 5:30 p.m.

**TENTATIVE AGENDA FORECAST**

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Approval of Final Tract Map for Hudson Townhome Project
- PSA Amendment for Pavement Management Plan
- PSA: FY 23-24 Street Resurfacing Project:
- Purchase of Dispatch Consoles for Public Safety Building
- Resolution for Grant Application for Kraemer Traffic Signal Synchronization Project:
- PSAs for On-Call Landscape Architecture, Civil Engineering and Arborist Services:
- PSA for Asset Management Program and Purchase of Asset Management Software
- Old Town CFD
- Study Session: Ad-Hoc Committee and Commission update
- Permit Tracking Software Presentation

**CERTIFICATION OF POSTING**

I, Carole M. Wayman, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the November 7, 2023 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on November 2, 2023.

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Carole M. Wayman  
Deputy City Clerk