



## Regular Meeting Agenda January 9, 2024

Placentia City Council  
Placentia City Council Acting as Successor Agency to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial Development Authority  
Placentia Public Financing Authority

Mayor Jeremy B. Yamaguchi  
District 3

Mayor Pro Tem Kevin Kirwin  
District 2

Rhonda Shader  
Councilmember  
District 1

Ward L. Smith  
Councilmember  
District 5

Chad P. Wanke  
Councilmember  
District 4

Robert S. McKinnell  
City Clerk

Kevin A. Larson  
City Treasurer

Damien R. Arrula  
City Administrator

Christian L. Bettenhausen  
City Attorney

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

**Phone: (714) 993-8117**

**Fax: (714) 961-0283**

**Email:**

**administration@placentia.org**

**Website: www.placentia.org**

### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA - CLOSED SESSION  
January 9, 2024  
5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Shader  
Councilmember/Board Member Smith  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Kirwin  
Mayor/Board Chair Yamaguchi

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9(d)(1)  
**CONFERENCE WITH LEGAL COUNSEL – Existing Litigation**  
People of the State of California v. Herbert Norris Trotter, OCSC Case No. 17NF0497.
2. Pursuant to Government Code Section 54956.9(d)(2)  
**CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation**  
(1 case)

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA  
January 9, 2024  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Shader  
Councilmember/Board Member Smith  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Kirwin  
Mayor/Board Chair Yamaguchi

**INVOCATION:** Chaplain Kenneth Curry

**PLEDGE OF ALLEGIANCE:** Officer Brittney Oldham

**PRESENTATIONS:** None

**CLOSED SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

**1. CONSENT CALENDAR (Items 1.a. through 1.g.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

1.b. **City Fiscal Year 2023-24 Registers for January 9, 2024  
Check Register**

Fiscal Impact: \$3,196,138.02

**Electronic Disbursement Register**

Fiscal Impact: \$2,922,844.54

Recommended Action: It is recommended that the City Council:

1) Receive and file

1.c. **Amendment No. 2 to Maintenance Services Agreement with DFS Flooring for Carpet Cleaning Services**

Fiscal Impact:

Expense:	\$45,142	Revised Agreement Amount
Budget:	\$ 1,104	Fiscal Year 2023-24 Operating Budget

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to the Maintenance Services Agreement with DFS for carpet cleaning services increasing the annual contract not-to-exceed amount by \$19,642 or a revised cumulative contract amount of \$45,142 for the entire contract term; and
- 2) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.d. **Acceptance of Construction Work and Notice of Completion for the Crowther Avenue Street Resurfacing Project, Project No. 1401**

Fiscal Impact:

Expense:	\$259,865	Original Construction Contract
Budgeted:	\$285,851	FY 23-24 CIP Budget (719800-6740 JL#24101)

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by Mark Company Asphalt and Concrete for improvements of the Crowther Avenue Street Resurfacing Project, City Project No. 1401 for a grand total amount of \$259,865; and
- 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
- 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.e. **Acceptance of Construction Work and Notice of Completion for Demolition Work at 207 West Chapman Avenue**

Fiscal Impact:

Expense:	\$60,000	Total Construction Cost Amount
Budgeted:	\$66,000	Affordable Housing Development Impact Fee Fund (682534-6099)

Recommended Action: It is recommended that the City Council:

- 1) Accept the work performed by Unlimited Environmental, Inc., for the asbestos abatement and demolition of 207 Chapman Avenue, for a grand total amount of \$60,000; and
- 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and
- 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.

1.f. **Amendment to the City of Placentia Fiscal Year 2023-24 Capital Improvement Program to include Fiscal Year 2023-24 Street Rehabilitation Project**

Fiscal Impact:

Expense:	\$200,000	Total Project Design Budget
Available Budget:	\$400,000	Proposed Budget Resolution (609800-6740 J/L 24104-6740)

Recommended Action: It is recommended that the City Council:

- 1) Approve an amendment to the Fiscal Year 2023-24 Capital Improvement Program to allocate \$200,000 in available SB-1 Gas Tax Funds for engineering design services for the Fiscal Year 2023-24 Roadway Rehabilitation Project; and
- 2) Approve an appropriation adjustment, reallocating \$400,000 in available SB-1 Gas Tax Funds from the Fiscal Year 2022-23 Roadway Rehabilitation project (Project No. 1301) to the Fiscal Year 2023-24 Roadway Rehabilitation Project (Project No. 24104); and

- 3) Adopt Resolution No. R-2024-01, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
- 4) Authorize the City Administrator and/or his designee to execute all the necessary documents, in a form approved by the City Attorney.

**Successor Agency**

- 1.g. **Recognized Obligation Payment Schedule (ROPS 24-25) for July 1, 2024 Through June 30, 2025 and Last and Final Recognized Obligation Payment Schedule for Fiscal Year 2024-25 Through 2032-33**

Fiscal Impact: RPTTF Funded Non-Admin Obligations: \$1,439,670  
 RPTTF Funded Administrative Overhead: \$ 50,000  
 Total ROPS 24-25 Expenditure Request: \$1,489,670

Recommended Action: It is recommended that the City Council:

- 1) Approve Resolution RSA-2024-01, a Resolution of the City Council of the City of Placentia, California, acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, California approving and adopting the Recognized Obligation Payment Schedule for the period of July 1, 2024 to June 30, 2025 (ROPS 24-25); and
- 2) Approve Resolution RSA-2024-02, a Resolution of the City Council of the City of Placentia, California, acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, California approving and adopting the Last and Final Recognized Obligation Payment Schedule for the period of July 1, 2024 to June 30, 2033.

**2. PUBLIC HEARINGS:** None

**3. REGULAR AGENDA:**

- 3.a. **Annual City Council Appointments to Various Intergovernmental Agencies, Associations, and City Subcommittees**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Review the attached list of current appointments to the various intergovernmental agencies, associations, and City subcommittees and make appointments as desired; and
- 2) Direct Staff to notify the various intergovernmental agencies, associations, and City subcommittees of the City Council appointments.

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

***Adjourned in Memory of***

***Manuel Ortega, former Placentia Police Chief;***

***Jane Katherine Castillo, wife of Meredith Castillo, Chair of the Veterans Advisory Committee and longtime resident of Placentia***

***Jeanne Christensen, longtime member of the Placentia Round Table Women’s Club***

***Phil Montañó, Sr., longtime resident of Placentia, WWII Navy Bronze Star recipient***

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, January 23, 2024 at 5:30 p.m.

**TENTATIVE AGENDA FORECAST**

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Award Construction Contract for State Route 57 Landscape Improvement Project
- Award Construction Contract for City Hall Administrative Offices Improvement Project
- NOC: Fire Station Roof Replacement Project
- Study Session: LED Streetlight Conversion Project

**CERTIFICATION OF POSTING**

I, Carole M. Wayman, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the January 9, 2024 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on January 4, 2024.

---

Carole M. Wayman  
Deputy City Clerk