



## Regular Meeting Agenda February 20, 2024

Placentia City Council  
Placentia City Council Acting as Successor Agency to the  
Placentia Redevelopment Agency  
Placentia Industrial Commercial Development Authority  
Placentia Public Financing Authority

Mayor Jeremy B. Yamaguchi  
District 3

Mayor Pro Tem Kevin Kirwin  
District 2

Rhonda Shader  
Councilmember  
District 1

Ward L. Smith  
Councilmember  
District 5

Chad P. Wanke  
Councilmember  
District 4

Robert S. McKinnell  
City Clerk

Kevin A. Larson  
City Treasurer

Damien R. Arrula  
City Administrator

Christian L. Bettenhausen  
City Attorney

**City of Placentia**  
**401 E. Chapman Avenue**  
**Placentia, CA 92870**

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### *Mission Statement*

*The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.*

### *Vision Statement*

*The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.*

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at [www.placentia.org](http://www.placentia.org), and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

### **Procedures for Addressing the Council/Board Members**

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

### **Special Accommodations**

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.  
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA - CLOSED SESSION  
February 20, 2024  
5:30 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Shader  
Councilmember/Board Member Smith  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Kirwin  
Mayor/Board Chair Yamaguchi

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54957(b)(1):  
**PUBLIC EMPLOYEE PERFORMANCE EVALUATION**  
Title: City Administrator

**RECESS:** The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL  
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE  
PLACENTIA REDEVELOPMENT AGENCY  
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY  
PLACENTIA PUBLIC FINANCING AUTHORITY  
REGULAR MEETING AGENDA  
February 20, 2024  
7:00 p.m. – City Council Chambers  
401 E. Chapman Avenue, Placentia, CA**

**CALL TO ORDER:**

**ROLL CALL:** Councilmember/Board Member Shader  
Councilmember/Board Member Smith  
Councilmember/Board Member Wanke  
Mayor Pro Tem/Board Vice Chair Kirwin  
Mayor/Board Chair Yamaguchi

**INVOCATION:** Chaplain Tony Mercado

**PLEDGE OF ALLEGIANCE:** Firefighter Mark Aguirre

**PRESENTATIONS:**

- a. **Presentation to Police Chief Butts for Achieving the California POST Executive Certificate**

Presenter: Mayor, City Administrator and City Council Members  
Recipient: Police Chief Brad Butts

- b. **Presentation to Fire Chief Dobine for Achieving the Executive Chief Fire Officer**

Presenter: Mayor, City Administrator and City Council Members  
Recipient: Fire Chief Jason Dobine

**CLOSED SESSION REPORT:**

**CITY ADMINISTRATOR REPORT:**

**ORAL COMMUNICATIONS:**

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

**CITY COUNCIL/BOARD MEMBER COMMENTS:**

**1. CONSENT CALENDAR (Items 1.a. through 1.j.):**

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

- 1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

- 1.b. **City Fiscal Year 2023-24 Registers for February 20, 2024**  
**Check Register**  
Fiscal Impact: \$1,279,902.30  
**Electronic Disbursement Register**  
Fiscal Impact: \$ 684,657.06  
Recommended Action: It is recommended that the City Council:  
 1) Receive and file
- 1.c. **Second Reading and Adoption of Ordinance No. O-2024-01, an Ordinance of the City Council of the City of Placentia, California Approving Zone Change No. ZCA 2023-01, expanding the Transit Oriented Development (TOD) Zone for the approximately 14.5-acre project area.**  
Fiscal Impact: None  
Recommended Action: Approve
- 1.d. **Acceptance of Work and Notice of Completion for Urban Forest Tree Planting Project**  
Fiscal Impact: Expense: \$ 81,618 Contract Cost  
 Budgeted: \$120,000 FY 2023-24 CIP Budget (841306-6740)  
Recommended Action: It is recommended that the City Council:  
 1) Accept the work performed by Nieves Landscaping, Inc., for the urban forest tree planting project, for a total amount of \$81,618; and  
 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project.
- 1.e. **Acceptance of Construction Work and Notice of Completion for the Fire Station Roof Replacement Project, City Project No. 24501**  
Fiscal Impact: Expense: \$234,555 Original Construction Contract  
 \$ 15,081 Contract Change Order No. 1  
 \$249,636 Total Construction Cost  
 Budgeted: \$250,000 FY 2023-24 CIP Budget  
 (799800-6850-24501)  
Recommended Action: It is recommended that the City Council:  
 1) Accept the work performed by Letner Roofing Company, for the removal of the membrane roofing system and installation of a new Ketone Ethylene Ester roofing system and ancillary work, for a total amount of \$249,636; and  
 2) Authorize the City Administrator to file a Notice of Completion with the Orange County Clerk-Recorder's Office for the Project; and  
 3) Authorize the City Administrator to release retention funds in accordance with the terms of the contract.
- 1.f. **Draft Operational Agreement for North Orange County Public Safety Collaborative**  
Fiscal Impact: Expense: \$239,000  
 Revenue: \$239,000  
Recommended Action: It is recommended that the City Council:  
 1) Approve the Draft Operational Agreement for the North Orange County Public Safety Collaborative; and  
 2) Authorize Staff to make non-substantive modifications to the Agreement, if needed, and the City Administrator to execute the necessary documents, in a form approved by the City Attorney.
- 1.g. **Fiscal Year 2022-23 Development Impact Fee Report (AB 1600)**  
Fiscal Impact: None  
Recommended Action: It is recommended that the City Council:  
 1) Receive and file the Fiscal Year 2022-23 Development Impact Fee Report (AB1600).

1.h. **Amendment No. 3 to Professional Services Agreement with HF&H Consultants, LLC for Refuse Contract Negotiations and SB 1383 Compliance Assistance**

Fiscal Impact: Expense: \$35,000  
 Funding Source: \$35,000 Refuse Administration Enterprise Fund Balance (374386-6099)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 3 to the Professional Services Agreement with HF&H Consultants, LLC in the amount of \$35,000 for SB 1383 compliance and franchise agreement negotiation services, for a cumulative contract not-to-exceed amount of \$154,999, and extend the term of agreement for an additional 12 months to June 30, 2025; and
- 2) Authorize the City Administrator to approve contract amendments up to 10% of the cumulative contract amount, or \$15,499.90; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.i. **Rescind City Council Policy No. 620 Street Lights on Arterial Highways**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2024-10, A Resolution of the City Council of the City of Placentia, Approving and Adopting Amendments to the City of Placentia Policy and Procedure Manual to Rescind City Council Policy No. 620.

1.j. **A Resolution of the City Council of the City of Placentia, California, Authorizing Persons Holding Certain Designated Positions to Execute Grant Documents for and on Behalf of the City of Placentia for the Purpose of Obtaining Certain Federal Financial Assistance and/or State Financial Assistance**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2024-09, A Resolution of the City Council of the City of Placentia, California, authorizing persons holding certain designated positions to execute grant documents for and on behalf of the City of Placentia for the purpose of obtaining certain Federal financial assistance and/or State financial assistance; and
- 2) Authorize the City Administrator and designated persons within the Police and Administration Departments including Emergency and Health Services to oversee and administer the projects associated with the Emergency Management Performance Grant on behalf of the City.

**2. PUBLIC HEARINGS:** None

**3. REGULAR AGENDA:**

3.a. **FY 2023-24 Mid-Year Budget Report**

Fiscal Impact:

<b>Fund</b>	<b>Revenues</b> (Including Transfers-In)	<b>Appropriations</b> (Including Capital & Transfers-Out)
General Fund	\$649,157	\$390,473
Special Revenue	\$16,700	\$902,795
Capital Projects	-	-
Enterprise Funds	-	\$35,000
Internal Service Fund	\$511,376	-
<b>Total</b>	<b>\$1,177,233</b>	<b>\$1,328,268</b>

Recommended Action: It is recommended that the City Council:

- 1) Approve the Mid-Year Budget Report and adopt Resolution No. R-2024-11 amending the City's FY 2023-24 Budget; and
- 2) Approve the Second Quarter Position Allocation Plan.

3.b. **Review and Adopt Proposed Updates to the Committee, Commission and Advisory Board Manual for Calendar Year 2024**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the final proposed presentation on the Committee, Commission and Advisory Board Manual; and
- 2) Ask any questions of Staff and/or provide any updated policy direction related to the Committee, Commission and Advisory Board Manual; and
- 3) Update one appointed City Council Member designee to the City Council Navigation Center Advisory Board; and
- 4) Adopt Resolution No. R-2024-08, "A Resolution of the City Council of the City of Placentia Adopting the Updated Committee Commission and Advisory Board Manual for Calendar Year 2024 and Eliminating Various Disbanded Advisory Bodies."

**CITY COUNCIL/BOARD MEMBERS REQUESTS:**

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

**ADJOURNMENT:**

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, March 5, 2024 at 5:30 p.m.

**TENTATIVE AGENDA FORECAST**

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- Resolution approving Amended Infrastructure Financing Plan for Placentia EIFD
- Public Hearing: Consideration of proposed programs and activities for CDBG FY 2024-25
- Public Hearing: DDA Development Agreement and Ground Lease Agreement for Mercy Housing
- Formation to Establish Community Facilities District No. 2024-01
- Public Hearing: Parking Code Amendment
- NOC Parque del Arroyo Renovation Project
- City Treasurer Investment Report Update
- PSA On-Call Construction Management and Inspection Services
- Cooperative Agreement for the Yorba Linda TSSP Project

**CERTIFICATION OF POSTING**

I, Carole M. Wayman, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the February 20, 2024 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on February 15, 2024.

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Carole M. Wayman  
Deputy City Clerk