



Parks Arts and Recreation Commission Meeting Agenda

March 12, 2024, 6:30 p.m.
Regular Meeting, City Hall

Chair
Tricia Montelongo

Vice Chair
Vacant

Brett Hunt
Commissioner

Lilia Queen
Commissioner

Maverick Shuck
Commissioner

Procedures for Addressing the Parks Arts and Recreation Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Parks Arts and Recreation Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Parks Arts and Recreation Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

City of Placentia
401 E Chapman Avenue
City of Placentia, CA 92870

Community Services Department
Phone: (714) 993-8232
Fax: (714) 961-0283
Website: www.placentia.org

Parks Arts and Recreation Commission

March 12, 2024

REGULAR MEETING

6:30 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Montelongo
Vice Chair / Vacant
Commissioner Hunt
Commissioner Queen
Commissioner Shuck

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

PARKS ARTS AND RECREATION COMMISSION AGENDA

1. **Approval of Minutes** – February 13, 2024
 - Recommended action: Approve
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
 - Dog Park
 - Completion of Koch, Tuffree, Arroyo Verde playground renovations
 - Champions update
 - Palm crosswalk update
3. **Concerts in the Park**
4. **PARC Commission Vacancy update**
5. **Commissioner Comments and Requests**
6. **Staff Comments**

- 7. Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Parks Arts and Recreation Commission adjourns to a Regular Meeting on Tuesday, April 12, 2024 at 6:30 p.m.

CERTIFICATION OF POSTING

I, Veronica Ortiz, Deputy Director of Community Services for the City of Placentia, hereby certify that the Agenda for the March 12, 2024, Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, March 7, 2024.



Veronica Ortiz
Deputy Director of Community Services

MINUTES
PLACENTIA PARKS, ARTS, AND RECREATION
COMMISSION REGULAR MEETING
February 13, 2024

Meeting called to order at 6:32 p.m.

ROLL CALL

Present: Chair Tricia Montelongo, Lilia Queen, Maverick Shuck

Absent: Brett Hunt

Staff Present: Deputy Director of Community Services - Veronica Ortiz, Director of Community Services Karen Crocker

Guests: Council Member Ward Smith

PLEDGE OF ALLEGIANCE – Led by Deputy Director Ortiz

ORAL COMMUNICATIONS –

COMMISSIONER COMMENTS AND REPORTS –

Chair Montelongo informed the Commission that she has been asked by the community living near Palm Ave by Parque del Arroyo Verde to add a crosswalk. She would like to follow up with Public Works Transportation Manager Kyra Tao.

1. APPROVAL OF MINUTES

The minutes for the November 14th meeting were **MOTIONED** for approval by Commissioner Shuck. Commissioner Queen **SECONDED** the motion. Motion carried.

2. MONTHLY REPORT -

a. CIP Projects update – Current year and Forthcoming –

Deputy Director Ortiz updated the Commission regarding the CIP project progress. She informed the Commission that due to the recent rain, there have been delays in construction at Koch Park. The rain may potentially push back the ribbon cutting ceremony for Arroyo Verde to early March which will be followed by Koch. The Tuffree Park construction is nearing completion but is still waiting for one playground piece to arrive. La Placita Parkette has begun construction, but is delayed due to the weather, Deputy Director Ortiz informed the Commission that all the playground equipment has arrived. The Board discussed the option of having the Jaycee Parkette theme revolve around a water theme.

b. Mid-year Budget –

Deputy Director Ortiz presented the mid-year budget update to the Commission. She stated that the budget will be presented to the council on February 20th, 2024. She notified them of an update to the budget that will correct an error to reflect the amount of funds for park maintenance. The funds were transferred from Public Works when Community Services took over the responsibility.

3. Commissioner Comments and Requests

No comments at this time.

4. Staff Comments

Deputy Director Ortiz informed the Commission that if the proposed Senior/Community Center at Tri-City Park is to have 225 parking spaces then the County would like the city to take ownership of the park. The yearly park maintenance and operation could cost an estimated \$630,000. She informed the Commission that the City Council would have to review and decide on a course of action while negotiating with the County officials.

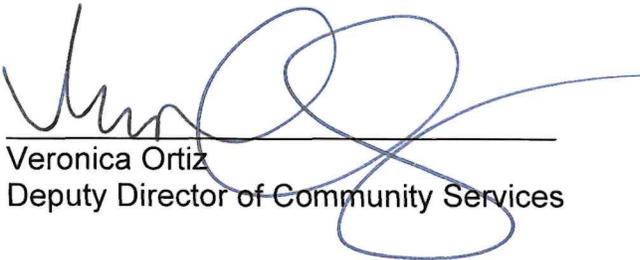
Deputy Director Ortiz informed the Commission that she will follow up with City Clerk Carole Wayman, regarding the status of recruitment for the open vacancy. She also updated the Commission regarding the proposed Dog Park, and that the City has contracted RHA landscape and design to design an initial concept. Some potential locations for the Dog Park are Kraemer Park, Los Vaqueros Park, Los Ninos Park, and Samp Park.

5. Agenda Building and Meeting Schedule

Keep same items and add Concert in the Park, Park signs update, Champions flooding update and update to PARC commission vacancy.

ADJOURNMENT

There being no further business, Chair Montelongo **MOTIONED** to adjourn to the next regular meeting, on Tuesday, March 12, 2024, at 6:30 p.m. The regular meeting will be held in-person. The motion was **SECONDED** by Commissioner Queen. Motion carried. Meeting adjourned on February 13, 2024, at 7:49 p.m.



Veronica Ortiz
Deputy Director of Community Services