



Regular Meeting Agenda June 4, 2024

Placentia City Council
Placentia City Council Acting as Successor Agency to the
Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

Mayor Jeremy B. Yamaguchi
District 3

Mayor Pro Tem Kevin Kirwin
District 2

Rhonda Shader
Councilmember
District 1

Ward L. Smith
Councilmember
District 5

Chad P. Wanke
Councilmember
District 4

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Damien R. Arrula
City Administrator

Christian L. Bettenhausen
City Attorney

City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Phone: (714) 993-8117

Fax: (714) 961-0283

Email:

administration@placentia.org

Website: www.placentia.org

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive, and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at the Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA - CLOSED SESSION
June 4, 2024
6:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Shader
Councilmember/Board Member Smith
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Kirwin
Mayor/Board Chair Yamaguchi

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. Pursuant to Government Code Section 54956.9(d)(2)
CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation
(2 cases)

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL ACTING AS SUCCESSOR AGENCY TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
PLACENTIA PUBLIC FINANCING AUTHORITY
REGULAR MEETING AGENDA**

June 4, 2024

**7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Shader
Councilmember/Board Member Smith
Councilmember/Board Member Wanke
Mayor Pro Tem/Board Vice Chair Kirwin
Mayor/Board Chair Yamaguchi

INVOCATION: Chaplain Tony Mercado

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

Recognition of Community Emergency Response Team (CERT) Graduates

Presenter: Mayor Yamaguchi

Recipients: Community Emergency Response Team (CERT) Graduates

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time, the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBER COMMENTS:

1. CONSENT CALENDAR (Items 1.a. through 1.m.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**

Fiscal Impact: None

Recommended Action: Approve

1.b. **Minutes**

City Council/Successor/ICDA/PPFA Regular Meeting of November 7, 2023.

Recommended Action: Approve

1.c. **City Fiscal Year 2023-24 Registers for June 4, 2024**

Check Register

Fiscal Impact: \$4,173,069.23

Electronic Disbursement Register

Fiscal Impact: \$1,254,019.67

Recommended Action: It is recommended that the City Council:

- 1) Receive and file.

1.d. **Amendment No. 2 to Maintenance Services Agreement with SCA of CA, LLC, for Street Sweeping Services**

Fiscal Impact:

Expense:	\$175,300	Annual Contract Amount
Budget:	\$175,300	FY 2024-25 Proposed Operating (374386-6290)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 2 to the Maintenance Services Agreement with SCA for street sweeping services, increasing the annual contract amount to \$175,300 and extending the contract term for two additional years for a revised cumulative contract amount of \$1,122,110.13 for the entire seven-year contract term; and
- 2) Authorize the City Administrator to approve contract change orders up to 10% of the revised cumulative seven-year contract amount; and
- 3) Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.e. **Amendment No. 4 to Professional Services Agreement with Totum Corporation for Construction Management and Inspection Services for the Placentia Public Safety Center Project**

Fiscal Impact:

Expense:	\$ 602,965	Total Construction Management & Inspection Contract Amount
Available		
Budget:	\$ 1,832,148	Fiscal Year 2023-24 Cip Budget (105213-6850 JL# 229999-6850)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 4 to a professional services agreement with Totum Corporation for project construction management and inspection services for a new total not-to-exceed amount of \$602,965; and
- 2) Authorize the City Administrator to approve the agreement in a form approved by the City Attorney.

1.f. **Amendment No. 5 to Professional Services Agreement with Placentia-Yorba Linda Unified School District for Two School Resource Officers**

Fiscal Impact:

Expense:	\$ 279,116	
Revenue:	\$ 220,500	(School District reimburses 79% of SROs Actual Amount)

Recommended Action: It is recommended that the City Council:

- 1) Approve Amendment No. 5 to the Professional Services Agreement for the Provision of School Resource Officer Services with Placentia-Yorba Linda Unified School District based on a reimbursement formula as specified in the Agreement; and
- 2) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1.g. **Approval of Final Tract Map No. 19250 for the Development of an Approximate 17-Acre Site with 100 Single Family Detached Two-Story Dwelling Units located along the North Side of Alta Vista Street East of Rose Drive**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve Final Tract Map No. 19250, subject to final review and approval by the County Surveyor; and

- 2) Accept the offers of easement dedication for emergency access, and accept the easement dedications for the Public Roadway and Utility improvements; and
- 3) Authorize the Mayor and City Clerk to execute a Subdivision Improvement Agreement, in a form approved by the City Attorney for public improvements associated with Tract Map 19250; and
- 4) Authorize the City Clerk to sign Final Tract Map No. 19250.

1.h. **Measure M Eligibility Application Package for Fiscal Year 2024-24**

Fiscal Impact:

Revenue: \$1,224,338 in Estimated Measure M. Funds (180000-4092)

Recommended Action: It is recommended that the City Council:

- 1) Authorize Staff to submit the 7-year Capital Improvement Program (CIP) project list utilizing Measure M funding; and
- 2) Approve Resolution No. R-2024-32 a Resolution of the City Council of the City of Placentia, California, concerning the status and update of the Pavement Management Plan (PMP) for the Measure M (M2) Program; and
- 3) Authorize Staff to submit the Measure M Eligibility application package to OCTA to ensure continued eligibility for Measure M funding and receipt of Local Fair Share M2 funds.

1.i. **Setting of the Annual Special Tax Rate for Fiscal Year 2024-25 for Community Facilities District No. 2014-01 (Public Services CFD)**

Fiscal Impact:

Revenue: \$204,206.98 (Recouped through Assessments (550000-4505))

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2024-34, a Resolution of the City Council of the City of Placentia, California, setting the levy of an Annual Special Tax for Community Facilities District No. 2014-01 (Public Services); and
- 2) Adopt the Resolution No. R-2024-35, A Resolution of the City Council of the City of Placentia, California, Ordering the Annexation of Territory; and
- 3) Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2014-01 (Public Services) for Fiscal Year 2024-25 on the Orange County Secured Property Tax Roll.

1.j. **Setting of the Annual Special Tax Rate for Fiscal Year 2024-25 For Community Facilities District No. 2018-01 (TOD Maintenance Services)**

Fiscal Impact:

Revenue: \$95,829.87 (Recouped through Assessments)

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2024-33, a Resolution of the City Council of the City of Placentia, California, setting the levy of an annual special tax for Community Facilities District No. 2018-01 (TOD Maintenance Services).
- 2) Authorize inclusion of the Annual Special Tax for Community Facilities District No. 2018-01 (TOD Maintenance Services) for Fiscal Year 2024-25 on the Orange County Secured Property Tax Roll.

1.k. **Renewal of Professional Services Agreement with Placeworks, Inc. to complete the Chapman Corridor Plan (*Continued from 5/21/24 meeting*)**

Fiscal Impact:

Total Cost of Original Agreement:	\$198,138
Amount Previously Paid to Consultant:	<u>\$ -93,477</u>
Amount Needed for Renewed Agreement:	\$104,661
Amount Needed for Renewed Agreement:	\$104,661
Staff Recommended Contingency:	<u>+\$20,000</u>
Total Cost of Proposed Agreement:	\$124,661
General Plan Update Fee Funds (749104-6017)	\$124,661

Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with Placeworks, Inc. to provide professional services related to the Chapman Corridor Planning and supporting environmental documentation for an amount not to exceed \$124,661; and
- 2) Approve Resolution No. R-2024-26, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
- 3) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

1.l. **Resolution to Adopt a Memorandum of Understanding Between the City of Placentia and the Placentia Police and Fire Management Association**

Fiscal Impact: Fiscal Year 2023-24 & Fiscal Year 2024-25 \$ 635,000 (Estimated)

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2024-36 approving the terms between the City and the Police and Fire Management Association (PPFMA); and
- 2) Adopt Resolution No. R-2024-37, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2023-24 in compliance with City Charter of the City of Placentia §§1206 and §§1209 pertaining to appropriations for actual expenditures; and
- 3) Authorize the City Administrator to execute a Memorandum of Understanding (MOU) based upon the terms for PPFMA on behalf of the City, in a form approved by the City's Labor Counsel.

1.m. **Professional Services Agreement for Citywide Classification Specification and Compensation Study**

Fiscal Impact:

Expense:\$117,700 (101512-6099)	Total Contract Not-To-Exceed Amount
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Recommended Action: It is recommended that the City Council:

- 1) Approve a Professional Services Agreement with MGT of America Consulting, LLC (MGT) for a Citywide Classification Specification and Compensation Study, in an amount not-to-exceed \$107,000; and
- 2) Authorize the City Administrator to approve any contract term extensions based on performance and amendments up to 10% of the contract not-to-exceed amount, or \$10,700; and
- 3) Authorize the City Administrator to execute the necessary documents, in a form approved by the City Attorney.

2. PUBLIC HEARING:

2.a. **City of Placentia Fiscal Year 2024-25 Annual Operating Budget, Position Allocation Plan, Annual Gann Appropriations, Capital Improvement Program, and Placentia Public Financing Authority Annual Budget**

Fiscal Impact:

FY 2024-25	Expenditures: \$99,225,368
	Revenue: \$95,329,478

Recommended Action: It is recommended that the City Council:

- 1) Open the Public Hearing concerning the City of Placentia Budget for Fiscal Year 2024-25 and Capital Improvement Program (CIP) for Fiscal Year 2024-25, consider all public testimony, ask questions of Staff, and close the public hearing; and
- 2) Adopt Resolution No. R-2024-38, a Resolution of the City Council of the City of Placentia, California, taking actions necessary to adopt the Fiscal Year 2024-25 Annual Budget; and taking actions necessary to adopt the Fiscal Year 2024-25 Capital Improvement Program (CIP) Budget with an appropriation of \$19,601,425; and authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2024-25; and

- 3) Authorize the City Administrator to release appropriation controls for the General Government Department and Risk Management fund outside of the normal quarterly process, as necessary; and
- 4) Approve the use of the County's population growth and California per capita income growth as determined by the State Department of Finance for the calculation of the Fiscal Year 2024-25 Annual Appropriation Limit; and
- 5) Adopt Resolution R-2024-39, a Resolution of the City Council of the City of Placentia, California, approving and adopting the Annual Appropriations Limit for the Fiscal Year 2024-25 in the amount of \$117,320,406.
- 6) Provide direction to staff to research long-term fiscal sustainability opportunities potentially in partnership with the Citizens' Oversight Committee.

Recommended Action: It is recommended that the Placentia Public Financing Authority take the following actions:

- 1) Conduct the Public Hearing concerning the Placentia Public Financing Authority Budget for Fiscal Year 2024-25; and
- 2) Adopt Resolution No. PPFA-2024-01, a Resolution of the Placentia Public Financing Authority (PPFA) Board of Directors of the City of Placentia, California, taking actions necessary to adopt the PPFA's Fiscal Year 2024-25 Annual Budget.

3. REGULAR AGENDA:

- 3.a. **Resolution Authorizing the Temporary Suspension of Regulatory Ordinance Pertaining to the Operation of the California Celtic Festival Fundraiser Event on Saturday, June 15, 2024 and Sunday, June 16, 2024 at Kraemer Memorial Park (Continued from 5/21/24 meeting)**

Fiscal Impact: \$7,128 (Staff Costs)

Recommended Action: It is recommended that the City Council:

- 1) Approve a facility rental/use agreement with the California Celtic Festival to host the annual "Lovers of Celtic Culture" fundraiser event at Kraemer Memorial Park and authorize the City Administrator or designee to execute all applicable documents; and
- 2) Adopt Resolution No. R-2024-31, A Resolution of the City Council of the City of Placentia Authorizing the Temporary Suspension of Regulatory Sections 10.28.010 and 23.76.050 of the Placentia Municipal Code for the operation of the "Lovers of Celtic Culture" fundraiser event on June 15, 2024 from 12:00 p.m. to 8:00 p.m. and on June 16, 2024 from 12:00 p.m. to 7:00 p.m. at Kraemer Memorial Park located at 201 N. Bradford Avenue; and
- 3) Consider approving Staff's recommendation to only waive facility use/rental fees for the use of Kraemer Memorial Park and not the Staff costs or damage deposit associated with the operation of the event.

- 3.b. **Annual Comprehensive Financial Report for the Period Ending June 30, 2023**

Fiscal Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Receive and file the Annual Comprehensive Financial Report for the period ending June 30, 2023, as recommended by the Financial Audit Oversight Committee.

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, June 18, 2024 at 5:30 p.m.

TENTATIVE AGENDA FORECAST

The Tentative Agenda Forecast is subject to change up until the posting of the Agenda for the Council Meeting listed below:

- NOC: Old Town Sewer Point Repairs
- NOC: La Placita Parkette
- NOC: Freeway Art Sculpture
- SB1 Project List for 2024-25
- Agreement for the Navigation Center Operator
- Public Hearing: Annual Landscape Maintenance District Assessments
- Public Hearing: Annual Street Lighting Maintenance District Assessments
- Placentia Public Safety Communications Center 2023 Annual Report

CERTIFICATION OF POSTING

I, Carole M. Wayman, Deputy City Clerk of the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Public Financing Authority hereby certify that the Agenda for the June 4, 2024 meetings of the City Council, Successor Agency, Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on May 30, 2024.

Carole M. Wayman
Deputy City Clerk