



Regular Meeting Agenda April 3, 2012

Placentia City Council
Placentia City Council as Successor to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Jeremy B. Yamaguchi
Mayor

Chad P. Wanke
Mayor Pro Tem

Joseph V. Aguirre
Council Member

Scott W. Nelson
Council Member

Constance M. Underhill
Council Member

Patrick J. Melia
City Clerk

Craig S. Green
City Treasurer

Troy L. Butzlaff, ICMA-CM
City Administrator

Andrew V. Arczynski
City Attorney

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

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**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA – EXECUTIVE SESSION
April 3, 2012
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Aguirre
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Yamaguchi

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Executive Session Agenda only.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Executive Session proceedings.

CITY COUNCIL:

1. Pursuant to Government Code Section 54956.9(a) for Conference with Legal Counsel Regarding Existing Litigation – Two (2) Items
 - a. Placentia Police Officers Association v. City of Placentia, Orange County Superior Court, Case No. 30-2011-00485327
 - b. City of Placentia vs. Woodruff, Spradlin & Smart, Orange County Superior Court Case No. 30-2010-00367949
2. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding Potential Litigation – Two (2) Items
3. Pursuant to Government Code Section 54957.6 Conference with City Labor Negotiator concerning Labor Negotiations with the following group:
 - a. Placentia Police Officers Association (PPOA)
City Representatives: Troy L. Butzlaff, City Administrator

SUCCESSOR AGENCY: None

ICDA: None

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA**

April 3, 2012

**7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Aguirre
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Yamaguchi

INVOCATION: Kenneth Milhander, Police Chaplain

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

1. Requests for Commendations and Proclamations

- a. Recognition of Event Coordinators for the Vietnam Memorial Wall "The Wall That Heals"
Recipients: Event Coordinators Greg and Betty Gillaspay
Presenter: Mayor Yamaguchi
- b. Proclamation Designating the Week of April 8 – 14, 2012, as National Public Safety Telecommunicators Week
Recipients: Police Services Supervisor Beverly Schlieder
Presenter: Mayor Yamaguchi

Recommended Action: It is recommended that the City Council:
Approve requests as submitted and make presentations to those present

EXECUTIVE SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:

The purpose of these reports is to provide information on projects and programs that are discussed at interagency board, committee, and commission meetings. No decisions are to be made on these issues. If a Council or Board Member would like formal action on any of the discussed items it will be placed on a future Council or Board Agenda.

1. CONSENT CALENDAR (Items 1.a. through 1.h.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council

and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Financial Impact: None
Recommended Action: Approve
- b. **Minutes**
City Council/Successor/ICDA Regular City Council Meeting – March 20, 2012
Recommended Action: Approve
- c. **City Fiscal Year 2011-12 Warrant Register for March 21, 2012 Through April 3, 2012**
Financial Impact: \$10,024.13
Recommended Action: Approve
- d. **Successor Agency Fiscal Year 2011-12 Warrant Register for March 21, 2012 Through April 3, 2012**
Financial Impact: \$2,015,475.35
Recommended Action: Approve

COUNCIL CONSENT CALENDAR:

- e. **Presentation of Single Audit Report and Management Letter for the Period Ended June 30, 2011**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
 - 1) Receive and file the Single Audit Report and the Management Letter for the period ended June 30, 2011
- f. **Acceptance of Construction Work by Union Construction Company for the Gomez Community Center Renovation Project**
Financial Impact: Expense: \$436,293
Offsetting Revenue: \$436,293 CDBG & Park Development
Budgeted: \$436,293 (Account No.: 333554-6185 J/L 6107040133)
Recommended Action: It is recommended that the City Council:
 - 1) Accept the contract work by Union Construction Company for the Gomez Community Center Renovation Project in the total amount of \$436,293
 - 2) Authorize the City Administrator or designee to file a Notice of Completion with the Office of the Orange County Clerk-Recorder for the Project
 - 3) Authorize the City Administrator or his designee to release the retention in accordance with the terms of the contract
- g. **Approve Resolution to Adopt Establishment of an Overall Annual Anticipated Disadvantaged Business Enterprise Participation Level (AADPL) Goal of 8% for Federal Fiscal Year 2011/12**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
 - 1) Adopt Resolution No. R-2012-10, a Resolution of the City Council of the City of Placentia, California, approving and adopting the Annual

Anticipated DBE Participation Level (AADPL) of 8% for Federal Fiscal Year 2011/12 (covering the period of October 1, 2011 through September 30, 2012)

- 2) Authorize the Mayor or City Administrator to execute all implementing DBE documents on behalf of the City to facilitate timely submission to the California Department of Transportation

h. Approve Notice to Proceed with Baker Nowicki Design Studio for Phase II of Architectural Services Related to the Downtown Parking Structure

Financial Impact: Expense: Phase II - \$115,075, Total Contract - \$328,786 (Account No.: 333552-6015)

Revenue: \$300,000 Gas Tax Bond Proceeds and \$28,786 Community Facilities District

Recommended Action: It is recommended that the City Council:

- 1) Authorize Staff to issue a Notice to Proceed to Baker Nowicki Design Studio for Phase II (Construction Documents) of the Project in an amount not-to-exceed \$115,075

SUCCESSOR AGENCY CONSENT CALENDAR: None

ICDA CONSENT CALENDAR: None

2. PUBLIC HEARINGS:

COUNCIL/SUCCESSOR AGENCY/ICDA: None

COUNCIL: None

SUCCESSOR AGENCY: None

ICDA: None

3. OLD BUSINESS:

COUNCIL/SUCCESSOR AGENCY/ICDA OLD BUSINESS: None

COUNCIL OLD BUSINESS: None

SUCCESSOR AGENCY OLD BUSINESS: None

ICDA OLD BUSINESS: None

4. NEW BUSINESS:

COUNCIL/SUCCESSOR AGENCY/ICDA NEW BUSINESS: None

COUNCIL NEW BUSINESS:

a. Resolution Adopting the Establishment of a Leave Bank Conversion Program for Unrepresented Management and Mid-management Employees

Financial Impact: Reduction of future financial liability; administration expense of \$720 a year

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution No. R-2012-11, a Resolution of the City Council of the City of Placentia, California, adopting the establishment of the 401(a) Special Pay Plan for unrepresented management and mid-management employees

b. **Formation of Economic Development Committee**

Financial Impact: Nominal Staff costs resulting from meeting participation and preparation

Recommended Action: It is recommended that the City Council:

- 1) Review and discuss the formation of an Economic Development Committee
- 2) Adopt Resolution No. R-2012-12, a Resolution of the City Council of the City of Placentia, California, establishing an Economic Development Committee
- 3) Approve the bylaws for the Economic Development Committee and authorize City Staff take necessary action regarding appointment process of said Committee members

SUCCESSOR AGENCY NEW BUSINESS: None

ICDA NEW BUSINESS: None

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to April 17, 2012.

CERTIFICATION OF POSTING

I, Tania Moreno, Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, hereby certify that the Agenda for the April 3, 2012, meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on March 29, 2012.

Tania Moreno, Deputy City Clerk