



**Placentia City Council
Placentia City Council as Successor to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority
Placentia Public Financing Authority**

KEVIN KIRWIN
Mayor
District 2

CHAD P. WANKE
Mayor Pro Tem
District 4

THOMAS HUMMER
Councilmember
District 1

WARD L. SMITH
Councilmember
District 5

JEREMY B. YAMAGUCHI
Councilmember
District 3

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Thomas R. Hatch
Interim City Administrator

Christian L. Bettenhausen
City Attorney

**AGENDA
April 1, 2025**

**Council Chambers
401 E Chapman Ave.
Placentia, CA 92870**

Phone: (714) 993-8117

**Email: administration@placentia.org
www.placentia.org**

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Closed Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Closed Sessions, Closed Sessions are not open to the public.

PLACENTIA CITY COUNCIL REGULAR MEETING REISED AGENDA - CLOSED SESSION

APRIL 1, 2025

5:00 p.m. - City Council Chambers
401 E Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL:

Councilmember/Board Member Hummer

Councilmember/Board Member Smith

Councilmember/Board Member Yamaguchi

Mayor Pro Tem/Board Vice Chair Wanke

Mayor/Board Chair Kirwin

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors. The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CLOSED SESSION PROCEEDINGS:

Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

Agency Designated Representatives: Thomas Hatch, Interim City Administrator

Alice Burnett, Director of Human Resources

Employee Organizations:

Placentia City Employees Association (PCEA)

Placentia Firefighters Association (PFA)

Placentia Fire Management Association (PFMA)

Placentia Police Management Association (PPMA)

Placentia Police Officers Association (PPOA)

Unrepresented Employees

Pursuant to Government Code Section 54956.9(d)(2)

CONFERENCE WITH LEGAL COUNSEL – Anticipated Litigation

(3 cases)

Pursuant to Government Code Section 54956.9(d)(1)

CONFERENCE WITH LEGAL COUNSEL – Existing Litigation/Claim

Claim: Kana Pipeline Inc. v. City of Placentia.;

City Project No: 3811; TOD Crowther Sewer Line Project

Pursuant to Government Code Section 54957(b)(1)

PUBLIC EMPLOYEE EMPLOYMENT/APPOINTMENT

Title: City Administrator

Pursuant to Government Code Section 54957(b)(1):

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: Interim City Administrator

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

REGULAR MEETING AGENDA
April 1, 2025
7:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER:

ROLL CALL:

Councilmember/Board Member Hummer
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Kirwin

INVOCATION: Chaplain Ken Milhandler

PLEDGE OF ALLEGIANCE:

PRESENTATIONS:

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL MEMBER COMMENTS:

1. CONSENT CALENDAR (1a..1j):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a [Consideration to Waive Reading in Full of all Ordinances and Resolutions](#)

Fiscal Impact:

None

Recommended Action: It is recommended that the City Council Approve.

1.b [City Fiscal Year 2024-25 Registers for April 1, 2025](#)

[Check Register](#)

Fiscal Impact: \$ 2,378,357.96

[Electronic Disbursement Register](#)

Fiscal Impact: \$ 1,439,847.91

Recommended Action: It is recommended that the City Council:
Receive and file.

1.c Appointments to the Centennial Steering Committee for the City's Centennial Planning for Council Districts 3, 4, and 5, Placentia Round Table Women's Club, City Council Representative, and Veterans Advisory Committee

Fiscal Impact:

At this time there is no fiscal impact associated with the creation of the Committee.

Recommended Action: It is recommended that the City Council take the following action:

1. Approve the appointment of Paul Henderson to serve on the Centennial Steering Committee in representation of the Veterans Advisory Committee;
2. Approve the appointment of Carol Downey to serve on the Centennial Steering Committee in representation of the Placentia Round Table Women's Club;
3. Approve the appointment of Jodi Stout to serve on the Centennial Steering Committee in representation of Council District Three (3) per the recommendation of Council Member Yamaguchi; and
4. Approve the appointment of Peggie Yamaguchi to serve on the Centennial Steering Committee in representation of Council District Four (4) per the recommendation of Mayor Pro Tem Wanke; and
5. Approve the appointment of Aaron Mills to serve on the Centennial Steering Committee in representation of Council District Five (5) per the recommendation of Council Member Smith; and
6. Approve the appointment of Paulette Chaffee to serve on the Centennial Steering Committee per the recommendation of Mayor Kirwin as a City Council Representative.

1.d Tentative Parcel Map No. TPM 2024-143. A Request to Subdivide a 2.66-acre Parcel at 975 S. Lakeview Avenue (APN 346-341-29) into two Parcels of 1.38 Acres (Parcel 1) and 1.27 Acres (Parcel 2) within the C-M (Commercial Manufacturing) Zoning District

Fiscal Impact:

None.

Recommended Action: It is recommended that the City Council take the following action:

1. Receive the Staff Report, ask any questions of Staff; and
2. Adopt Resolution R-2025-08, a Resolution of the City Council of the City of Placentia, to make findings that the project is categorically exempt pursuant to the California Environmental Quality Act (CEQA) set forth in Title 14 CCR § 15315 (Class 15 – Minor Land Divisions) and the City of Placentia Environmental Guidelines, and approve TPM 2024-143 to permit the subdivision of an existing 2.66-acre parcel into two (2) parcels measuring 1.38-acres (Parcel 1) and 1.27-acres (Parcel 2) for property located within the C-M (Commercial Manufacturing) Zoning District located on property at 975 S.

Lakeview Avenue (Assessor's Parcel Number 346-341-29 & 346-341-30).

1.e [Award of Contract to Seco Electrical and Lighting, Inc. for Replacement of Generators at Fire Station 1 and 2., City Project No. 5501](#)

Fiscal Impact:

Expense:	\$137,415.11	Construction Cost
	<u>\$ 11,848.45</u>	Construction Contingency Amount
	\$149,263.56	Total Cost
Available Budget:	\$ 39,263.56	Fiscal Year 2024-2025 CIP Budget (555501-6850)
	\$110,000.00	Fiscal Year 2024-2025 CIP Budget (675501-6850)

Recommended Action: It is recommended that the City Council take the following actions:

1. Approve the purchase of two replacement generators for Fire Station 1 and 2 from Seco Electrical and Lighting, Inc., for \$149,263.56;
2. Authorize the Interim City Administrator to approve invoice change orders up to \$11,848.56 to cover unforeseen conditions; and
3. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.f [Adoption of Resolution No. R-2025-07, Delegating Authority to the City Administrator and/or Their Designee to Record Notices of Completion for Public Works Projects](#)

Fiscal Impact:

There is no fiscal impact associated with the recommended action.

Recommended Action: It is recommended that the City Council take the following action:

1. Adopt Resolution No. R-2025-07, authorizing the City Administrator or their designee to record notices of completion.

1.g [Public Works Agreement with Chapman Coast Roof Co., Inc. for Award of RFP for Roof Replacement for Tynes Gym](#)

Fiscal Impact:

Expense: \$150,000 Park Impact Fees
Contingency 10%: 15,000 Park Impact Fees
Total Project Budget: \$165,000 Park Impact Fees

Recommendation:

It is recommended that City Council take the following actions:

1. Approve the Public Works Agreement with Chapman Coast Roof Co., Inc. for the Award of the RFP for Roof Replacement for Tynes Gym for a not-to-exceed amount of \$165,000; and
2. Authorize the Interim City Administrator to approve a 10% contingency for contract change orders not-to-exceed the amount of \$15,000; and
3. Approve Resolution No. R-2025-11, A Resolution of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2024-

- 25 in compliance with the City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
4. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.h [Public Works Agreement with Kasa Construction Inc. for Award of RFP for Landscape Improvements Project at Parque De Los Vaquero](#)

Fiscal Impact:

Expense: \$128,888 Park Impact Fees

Contingency 10%: 12,888 Park Impact Fees

Total Project Budget: \$141,777 Park Impact Fees

Recommended Action: It is recommended that City Council take the following actions:

1. Approve the Public Works Agreement with KASA Construction for the Award of the RFP for the Landscape Improvement project at Parque De Los Vaqueros for a not-to-exceed amount of \$141,777; and
2. Authorize the Interim City Administrator to approve a 10% contingency for contract change orders not-to-exceed the amount of \$12,888; and
3. Approve Resolution No. R-2025-10, A Resolution of the City Charter of the City Council of the City of Placentia, California authorizing a budget amendment in Fiscal Year 2024-25 in compliance with City Charter of the City of Placentia §§1206 and 1209 pertaining to appropriations for actual expenditures; and
4. Authorize the Interim City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

1.i [Second Reading and Adoption of Ordinance O-2025-02, approving Zoning Code Amendment No. 2024-01 amending Specific Plan No. 5 \(SP-5\) to Reduce the Minimum Residential Density from 65 to 15 Dwelling Units per Acre on Parcel No. 9](#)

Fiscal Impact:

No immediate impact.

Recommended Action: It is recommended that the City Council take the following action:

1. Waive full reading, by title only, and adopt Ordinance O-2025-02, An Ordinance of the City Council of the City of Placentia, California, finding that the project is categorically exempt pursuant to the California Environmental Quality Act (CEQA) set forth in Title 14 CCR Section 15061(b)(3) and the City of Placentia Environmental Guidelines, and waive full reading, by title only, and introduce for first reading Ordinance No. O-2025-02, an Ordinance of the City Council of the City of Placentia, approving Zoning Code Amendment No. 2024-01, making findings of approval for amending Placentia Municipal Code Chapter 23.105, Specific Plan 5, revising Section 23.105.050, "Permitted Uses for Parcels 9 and 11", by reducing the minimum residential density requirement from 65 dwelling units per acre to 15 dwelling units per acre.

1.j [Amendment to Professional Services Master Agreement with Oracle America Inc for](#)

Oracle Netsuite for Government

Fiscal Impact:

Expense: FY 2024-25	\$ 69,600	Annual Costs
	<u>\$169,154</u>	One-time Implementation Cost
	\$238,754	Total Project Cost

Budgeted: FY 2024-25 \$300,000

Recommended Action: It is recommended that the City Council take the following actions:

1. Approve the updated ordering document for the time remaining on the original five (5) year Professional Services Master Agreement with Oracle America, Inc. for NetSuite for Government for additional general user licenses. This action will add an additional \$10,290 over the five (5) year agreement, or \$2,058 per year; and
2. Authorize the City Administrator and/or his designee to execute all necessary documents, in a form approved by the City Attorney.

2. REGULAR AGENDA:

2.a [Approval of Official City of Placentia Centennial Logo, Seal, and Tagline](#)

Fiscal Impact:

Expense: \$2,500 - Total Project Amount
Budget: \$30,000 - FY 2024-25 Budget (101534-6053)

It is recommended that the City Council:

1. Review the proposed centennial logo, seal, and tagline; and
2. Provide any recommendations or feedback to Staff regarding the designs; and
3. Approve the use of the centennial logo, seal, and tagline so that the Centennial Steering Committee can proceed with creating marketing materials and seeking sponsorships.

2.b [Fiscal Year 2025-26 Capital Improvement Program - Study Session No. 2](#)

Fiscal Impact:

The fiscal impact will be determined with final adoption of the Fiscal Year 2025-26 CIP Budget.

Recommended Action:

It is recommended that the City Council take the following actions:

1. Receive and file the staff report and presentation; and
2. Provide direction to staff regarding the proposed fuel storage tank options; and
3. Provide direction to staff regarding allocation of Measure U funding.

2.c [Event Fee Waiver Request and Resolution No. 2025-09, Authorizing the Temporary Suspension of the Ordinance Pertaining to the operation of the California Celtic Festival Fundraiser event on Saturday, June 14, 2025 and Sunday June 15, 2025 at Kraemer Memorial Park](#)

Fiscal Impact:

Facility Use Fees: \$5,042
Staffing: \$5,500
Damage Deposit: \$614
Total Fiscal Impact: \$11,156

Recommendation:

It is recommended that City Council take the following actions:

1. Approve a facility rental/use agreement with the California Celtic Festival to host the annual “Lovers of Celtic Culture” fundraiser event at Kraemer Memorial Park and authorize the City Administrator or designee to execute all applicable documents; and
2. Adopt Resolution No. R-2025-09, A Resolution of the City Council of the City of Placentia Authorizing the Temporary Suspension of Regulatory Sections 10.28.010 and 23.76.050 of the Placentia Municipal Code for the operation of the “Lovers of Celtic Culture” fundraiser event on June 14, 2025, and on June 15, 2025 at Kraemer Memorial Park located at 201 N. Bradford Avenue; and
3. Approve staff recommendation to waive facility use/rental and fees for the use of Kraemer Memorial Park and not staff costs or the damage deposit associated with the operation of the event.

Alternate Recommendation:

Recommendation Actions: 1 and 2 above; and

Approve the request from California Celtic Festival to waive all facility use costs of \$5,042, staffing costs of \$5,500, and damage deposit costs of \$614, totaling \$11,156.

2.d [Appointments to Fill Vacancies on Three \(3\) City Commission and Five \(5\) City Committees and One \(1\) Orange County Vector Control District](#)

Fiscal Impact:

None.

Recommended Action: It is recommended that the City Council:

1. Make the necessary appointments to fill the vacancies listed below:
 - a. One (1) vacancy on the Citizens’ Oversight Committee for a four-year term; and
 - b. One (1) vacancy on the Financial Audit Oversight Committee for a three-year term; and
 - c. One (1) vacancy on the Heritage Committee for a non-expiring term; and
 - d. One (1) vacancy on the Historical Committee for a non-expiring term; and
 - e. One (1) vacancy Senior Advisory Committee for a non-expiring term; and
 - f. One (1) vacancy on the Planning Commission for a four-year term; and
 - g. One (1) vacancy and alternate vacancy (1) on the Streetscape and Transportation Advisory Commission for a four-year term; and
 - h. One (1) vacancy on the Orange County Mosquito Vector District Board.
3. Direct Staff update the City’s master Commission and Committee vacancy list; and
4. Continue the Commission and Committee Application/Recruitment process for any remaining vacancies for future consideration of appointments.

CITY COUNCIL MEMBERS REQUESTS:

Council Members may make requests or ask questions of Staff. If a Council Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, April 15, 2025 at 5:00 p.m.

TENTATIVE AGENDA FORECAST:

- *Amendment No. 3 to Agreement with Houston & Harris for Sewer Maintenance Services*
- *MOU with Cities and HOPE Center of Orange County for National Opioid Settlement Funds*
- *Adoption of Proposed Comprehensive Fee and Rate Schedule for FY 2025/26*
- *Study Session: EIFD & Streetscape Master Plan (ED)*

CERTIFICATION OF POSTING

I, Nancy Albitre-Seely, Interim Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Financing Authority hereby certify that the Agenda for the April 1, 2025, meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on March 31, 2025.

Nancy Albitre-Seely, Interim Deputy City Clerk