



Parks Arts and Recreation Commission Meeting Agenda

May 13, 2025, 6:30 p.m.
Regular Meeting, City Hall

Chair
Tricia Montelongo

Brett Hunt
Commissioner

Lilia Queen
Commissioner

Maverick Shuck
Commissioner

Matthew Rupard
Commissioner

City of Placentia
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City of Placentia, CA 92870

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Procedures for Addressing the Parks Arts and Recreation Commission

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the recording secretary BEFORE that portion of the agenda is called.

The Parks Arts and Recreation Commission encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Parks Arts and Recreation Commission discourages clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COMMISSION IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Community Services Department at (714) 993-8184. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility.

(28 CFR 35.102.35.104 ADA Title II)

Copies of all agenda materials are available for public review in the Office of the City Clerk. Persons who have questions concerning any agenda item may call the Community Services Department, (714) 993-8184, to make inquiry concerning the nature of the item described on the agenda.

In compliance with Senate Bill 343, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Parks Arts and Recreation Commission

May 13, 2025

REGULAR MEETING

6:30 p.m.

MEETING CALLED TO ORDER

ROLL CALL: Chair / Montelongo
Commissioner Hunt
Commissioner Queen
Commissioner Shuck
Commissioner Rupard

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS

At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

COMMISSIONER COMMENTS AND REPORTS

The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

PARKS ARTS AND RECREATION COMMISSION AGENDA

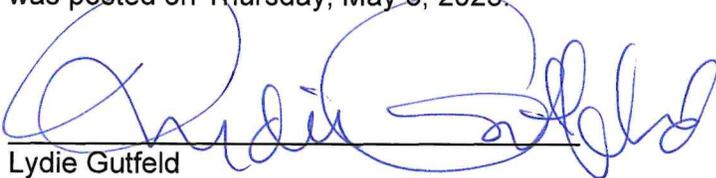
1. **Approval of Minutes** – April 08, 2025
 - Recommended action: Approve
2. **Monthly Report** – Staff to provide updates of programs, services, and projects offered by the Community Services Department.
 - Navigation Center Update
 - CIP projects
3. **Summer Programming**
4. **Commissioner Comments and Requests**
5. **Staff Comments**
6. **Agenda Building and Meeting Schedule** – Staff and Commission to review agenda items and schedule upcoming meetings and meeting locations.

ADJOURNMENT

The Parks Arts and Recreation Commission adjourns to a Regular Meeting on Tuesday, May 13 2025, at 6:30 p.m.

CERTIFICATION OF POSTING

I, Lydie Gutfeld, Director of Community Services for the City of Placentia, hereby certify that the Agenda for the May 13, 2025, Regular Meeting of the Parks Arts and Recreation Commission was posted on Thursday, May 8, 2025.



Lydie Gutfeld
Director of Community Services

MINUTES
PLACENTIA PARKS, ARTS, AND RECREATION
COMMISSION REGULAR MEETING
April 08, 2025

Meeting called to order at 6:32 p.m.

ROLL CALL

Present: Chair Tricia Montelongo, Commissioner Brett Hunt, Commissioner Lilia Queen, Commissioner Matthew Rupard

Absent: Commissioner Maverick Shuck

Staff Present: Community Services Coordinator Aileen Munoz,
Administrative Assistant Daniela Escobedo

Guests: None

PLEDGE OF ALLEGIANCE – Daniela Escobedo

ORAL COMMUNICATIONS – None

COMMISSIONER COMMENTS AND REPORTS –

Commissioner Hunt informed the staff that the pickleball courts have been informally named by the pickleball group using a small wooden sign. Staff will relay this message to Director Lydie for further review.

1. APPROVAL OF MINUTES

The minutes for the February 11, 2025, meeting were **MOTIONED** for approval by Commissioner Hunt. Commissioner Ruppard **SECONDED** the motion. Motion carried.

2. MONTHLY REPORT

a. Navigation Center Update

Administrative Assistant Escobedo stated that currently, no beds are available, and the center is at capacity. The city is working on updating the old couple's room, which will be transformed into a multi-purpose room for classes, groups, and other activities to support residents on their path to housing. In February, there was a 7% increase in homeless-related calls to the police department compared to January.

b. Council approved CIP projects

Administrative Assistant Escobedo informed the Commission that the Council has approved the Tynes and Los Vaqueros CIP projects. We are now contacting the contractor to get a timeline for starting these projects.

She also mentioned we hoped to have the renovation done before summer, so it doesn't affect any programming.

c. Kraemer/Fountain update

Administrative Assistant Escobedo updated the commission on the project. Staff are currently waiting for the contractor to send samples of the plants that will be displayed. She also mentioned that Director Lydie wants to install adult-life plants, so people don't get in and damage the fountain.

3. Summer Programming

a. Concerts in the park

Administrative Assistant Escobedo shared that preparations are underway for the upcoming Concerts in the Park series, scheduled for July 10, July 17, July 24, July 31, and August 7. She noted that the lineup has been finalized, beginning with Soto Band, a Latin group. They will be followed by Neon Nation, an '80s tribute band; Bruno and the Hooligans, a Bruno Mars tribute band; The Dreamboats, 50s and '60s pop and rock; and finally, New Romantics, a Taylor Swift tribute band. She added that this will be the last year a Taylor Swift tribute performer will be featured at our concert series, and another big thing being included this year is the mobile stage.

b. Programs

Administrative Assistant Escobedo shared updates on the department's summer programming preparations. Last week, they conducted interviews for Community Services (CS) Leaders, receiving around 80 applicants. The team implemented group interviews over two days for the first time, allowing them to assess how candidates performed in a collaborative setting. A total of 25 individuals were hired, covering roles such as specialists, senior leaders, and Community Services leaders.

Community Services Coordinator Munoz explained that the interview process included multiple stations with activities and group discussions, creating an informal atmosphere that encouraged interaction and allowed quieter candidates to participate more comfortably. She noted that the format was successful and will likely be used again due to its effectiveness in evaluating group dynamics and communication skills.

Administrative Assistant Escobedo shared that she is working on the summer brochure and confirmed that the department will continue with a hybrid format, which has proven very effective. She noted that this approach allowed them to cut their budget in half. Although 2,500 copies of the brochure were printed this past spring, she acknowledged that the number was likely too high and plans to reduce the quantity this year. Escobedo added that the department's summer programming will begin on Monday, June 23.

c. Symphony in the park

Administrative Assistant Escobedo gave a quick update on the upcoming Symphony in the Park event, which had been mentioned at the last meeting. She shared that the date is set for Saturday, September 13, and it will take place at Bradford Park. The team also plans to coordinate with the Bradford House to offer tours during the event. Escobedo explained that the idea is to keep it simply a symphony performance, some food trucks, and a nice, free event for the community.

Community Services Coordinator Munoz shared that the setup for the event is pretty much turnkey, describing it as a trailer that opens into a whole stage. A walkthrough has already been completed, and most logistics are in place. Munoz noted that the group has a strong following and had several dates already booked when they reached out, which added to the excitement. She explained that this event is also being used as a pilot to see if the setup could work for the city's upcoming centennial celebration.

4. Commissioners Comments and Request

Commissioner Queen requested a follow up on the trash cans at Champions Sports Complex.

5. Staff Comments

Administrative Assistant Escobedo shared several updates during staff comments. She noted that the maintenance team has been working on an inventory of park amenities to identify which items, such as tables and drinking fountains, need replacement. She mentioned that the city plans to transition to standard drinking fountains, moving away from those with dog attachments. The maintenance team will also begin enhancing park restrooms, starting with McFadden Park. Since the new playground is underway, the restrooms will receive upgrades such as painting, new LED lighting, improved stalls, and epoxy flooring.

Escobedo also provided an update on the McFadden playground project, stating that custom pieces are currently in production. The goal is to complete the playground by Memorial Day or early June.

Regarding the city's centennial celebration, she announced that the City Council has approved the official logo and city seal design. The next step is updating the sponsorship packet, and once it's finalized, she offered to email it to commissioners and asked if they would be willing to share it with their networks. She also mentioned an upcoming restaurant fundraiser, where a portion of the proceeds will go toward the centennial when patrons mention the celebration. Anyone interested in helping coordinate restaurant fundraising was encouraged to contact her.

6. Agenda Building and Meeting Schedule

Commissioner Queen requested that Jaycee Parkette be added to the agenda.

ADJOURNMENT

There being no further business, Chair Montelongo **MOTIONED** to adjourn to the next regular meeting, on Tuesday, May 13, 2025, at 6:30 P.M. The regular meeting will be held in-person. The motion was **SECONDED** by Commissioner Queen. Motion carried. Meeting adjourned on April 8, 2025, at 7:02 P.M.