



**Placentia City Council
Placentia City Council as Successor to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority
Placentia Public Financing Authority**

KEVIN KIRWIN
Mayor
District 2

CHAD P. WANKE
Mayor Pro Tem
District 4

THOMAS HUMMER
Councilmember
District 1

WARD L. SMITH
Councilmember
District 5

JEREMY B. YAMAGUCHI
Councilmember
District 3

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Jennifer Lampman
City Administrator

Christian L. Bettenhausen
City Attorney

**AGENDA
June 17, 2025**

**Council Chambers
401 E Chapman Ave.
Placentia, CA 92870**

Phone: (714) 993-8117

**Email: administration@placentia.org
www.placentia.org**

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "**Oral Communications**" portion of the agenda should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "**Speaker Request Form**" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City staff to make reasonable arrangements to ensure accessibility. (28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Closed Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Closed Sessions, Closed Sessions are not open to the public.

**PLACENTIA CITY COUNCIL REGULAR
MEETING AGENDA - CLOSED SESSION
June 17, 2025
5:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL:

Councilmember/Board Member Hummer
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Kirwin

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors. The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CLOSED SESSION PROCEEDINGS:

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

Pursuant to Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATOR

Agency Designated Representatives: Jennifer Lampman, City Administrator

Alice Burnett, Director of Human Resources

Employee Organizations:

Placentia City Employees Association (PCEA)

Placentia Firefighters Association (PFA)

Placentia Fire Management Association (PFMA)

Placentia Police Management Association (PPMA)

Placentia Police Officers Association (PPOA)

Unrepresented Employees

Pursuant to Government Code Section 54956.9(d)(4)

CONFERENCE WITH LEGAL COUNSEL – Anticipation Litigation

Potential Initiation of Litigation

(2 Cases)

Pursuant to Government Code Section 54957(b)(1):

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Title: City Administrator

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
REGULAR MEETING AGENDA
June 17, 2025
7:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL:

Councilmember/Board Member Hummer
Councilmember/Board Member Smith
Councilmember/Board Member Yamaguchi
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Kirwin

INVOCATION: Chaplain Kenneth Curry

PLEDGE OF ALLEGIANCE: Placentia Fire Chief Jason Dobine

PRESENTATIONS: None

CLOSED SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL MEMBER COMMENTS:

1. CONSENT CALENDAR (1a..1p):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a [Consideration to Waive Reading in Full of all Ordinances and Resolutions](#)

Fiscal Impact:

None.

Recommended Action: It is recommended that the City Council:

Approve.

1.b [City Fiscal Year 2024-25 Registers for June 17, 2025](#)

Check Register

Fiscal Impact: \$ 621,491.08

Electronic Disbursement Register

Fiscal Impact: \$ 809,569.78

Recommended Action: It is recommended that the City Council: Receive and file.

1.c **Amendment No. 3 to Professional Services Agreement with HdL Companies for Sales Tax Auditing and Consulting Services**

Fiscal Impact:

Expense: \$6,540 Annual Fee Plus Additional Fees Contingent on Recovered Revenue Budgeted in FY2025-26 Proposed Budget (102020-6099)

Recommended Action: It is recommended that the City Council take the following actions:

1. Approve Amendment No. 3 to the Professional Services Agreement with Hinderliter, de Llamas and Associates (HdL Companies) for Sales Tax Analysis and Auditing Services for a term ending June 30, 2026; and
2. Authorize the City Administrator and/or her designee to execute all the necessary documents in a form approved by the City Attorney.

1.d **Amendment No. 1 to Professional Services Agreement with CliftonLarsonAllen (CLA) for Financial Auditing Services**

Fiscal Impact:

FY 2025/26: \$93,673 Annual Contract Amount (102020-6010)

FY 2026/27: \$96,778 Annual Contract Amount (102020-6010)

Recommended Action: It is recommended that the City Council take the following actions:

1. Approve Amendment No. 1 to the Professional Services Agreement with CliftonLarsonAllen for financial auditing services extending the term to June 30, 2027 and increasing compensation by \$210,000, for a total not to exceed amount of \$425,000; and
2. Authorize the City Administrator and/or her designee to execute all the necessary documents in a form approved by the City Attorney.

1.e **Approve Amendment No 1 to Support Services Agreement with PlanetBids for eProcurement Software Platform**

Fiscal Impact:

FY2025/26: \$28,028 (101523-6136)

FY2026/27: \$28,869 (101523-6136)

Recommended Action: It is recommended that the City Council take the following action:

1. Approve the Amended Support Services Software Agreement with PlanetBids, Inc. for an extension of two (2) years; and
2. Authorize the City Administrator and/or her designee to execute all the necessary documents in a form approved by the City Attorney.

1.f **Resolution Declaring Certain Right-of-Way Property Near 450 S. Placentia Avenue**

[on Industrial Way as Exempt Surplus Land for Purposes of the Surplus Land Act](#)

Fiscal Impact:

The request to adopt a Resolution declaring that the Property is surplus land and is not necessary for the City's use and directing the City Administrator to follow the procedures set forth in the Surplus Land Act, California Government Code Section 54220, et seq., as amended, for the sale of surplus land can be done within the existing operating budget. In the event that the City sells said Property, the process will be subject to its own Fiscal Impact at said time.

Recommended Action: It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2025-29, a Resolution of the City Council of the City of Placentia, California Finding that Sale of the Subject Property as Surplus is Exempt from Environmental Review Under the California Environmental Quality Act ("CEQA") Pursuant to CEQA Guidelines Section 15312 and declaring property near 450 S. Placentia Avenue on Industrial Way as Exempt Surplus Land and directing the City Administrator to follow the procedures set forth in the Surplus Land Act, California Government Code Section 54220, et seq., as amended, for its disposition; finding that such declaration is exempt from environmental review under the California Environmental Quality Act; and
2. Authorize the City Administrator and/or her designee to execute all necessary documents, in a form approved by the City Attorney.

1.g [Appointment of a Representative from the Placentia Yorba Linda Unified School District to the Centennial Steering Committee for the City's Centennial Planning](#)

Fiscal Impact:

There is no fiscal impact associated with the appointment to this Committee.

Recommended Action: It is recommended that the City Council take the following action:

1. Approve the appointment of Lorely Meza to serve on the Centennial Steering Committee in representation of the Placentia Yorba Linda Unified School District.

1.h [Reject All Bids for Old Town Placentia Facade Improvement Project and Authorize Rebidding of Project](#)

Fiscal Impact:

Budgeted: \$321,069 FY 2024-25 CDBG Budget (302535-6401)

Recommended Action: It is recommended that the City Council take the following actions:

1. Reject all bids and authorize the return of the bid bonds; and
2. Authorize Staff to solicit new bids for the Old Town Placentia Facade Improvement Project; and
3. Authorize the City Administrator and/or her designee to execute all necessary documents, in a form approved by the City Attorney.

1.i [Professional Services Agreement with John L. Hunter and Associates, Inc. For](#)

National Pollutant Discharge Elimination System (NPDES) Consulting Services

Fiscal Impact:

Expense: \$200,000 Total Cost for Services Over 3 Years

Budgeted: \$25,000 FY 2025-26 Operating Budget (103593-6099)

\$87,500 Estimated for FY 2026-27 Operating Budget (103593-6099)

\$87,500 Estimated for FY 2027-28 Operating Budget (103593-6099)

Recommended Action: It is recommended that the City Council take the following actions:

1. Approve a Professional Services Agreement with John L. Hunter and Associates, Inc., for a three-year contract not-to-exceed amount of \$200,000 for NPDES Consulting Services with one (1) two-year term extension, based on consultant performance and at the discretion of the City; and
2. Authorize the City Administrator to extend term of agreement based on consultant performance and at the discretion of the City; and
3. Authorize the City Administrator to increase contract amendments up to 10%; and
4. Authorize City Administrator to extend the term of agreement based on Section 4.1 of the Agreement; and
5. Authorize the City Administrator and/or her designee to execute all the necessary documents in a form approved by the City Attorney.

1.j [Resolution Adopting Fiscal Year 2025-26 Project List for Compliance with SB 1, The Road Repair and Accountability Act of 2017](#)

Fiscal Impact:

Projected Revenue: \$1,414,458 FY 2025-26 Budget
(SB 1/RMRA FUND)

Recommended Action: It is recommended that the City Council take the following actions:

1. Approve Resolution No. R-2025-32, a Resolution of the City Council of the City of Placentia, California, adopting the List of Projects for Fiscal Year 2025-26 funded by SB 1, The Road Repair and Accountability Act 2017; and
2. Authorize Staff to submit the project list and all necessary documentation to the California Transportation Commission to satisfy SB1 funding requirements; and
3. Authorize the City Administrator and/or her designee to execute all necessary documents, in a form approved by the City Attorney.

1.k [Award of Contract to Anaheim Fullerton Towing for Official Towing and Storage of Vehicles](#)

Fiscal Impact:

Revenue: \$67,500

Franchise Fee (Flat Fee of \$75 Per Vehicle)

Recommended Action: It is recommended that the City Council take the following actions:

1. Approve the Official Tow Service Agreement with Anaheim Fullerton Towing Company for the period covering July 1, 2025, to June 30, 2030, with the

- option for two (2) additional one-year extensions, to be exercised at the sole discretion of the City; and
- 2. Adopt Resolution R-2025-33, a Resolution of the City Council of the City of Placentia, California, Issuing Certificates of Public Convenience and Necessity Approving the Official Towing and Storage Service Agreement; and
- 3. Authorize the City Administrator and/or her designee to execute the necessary documents, in a form approved by the City Attorney.

1.l [Amendment No. 1 to the Professional Services Agreement with California Yellow Cab for Senior Transportation Services and for Vendor Name Change to Orange County Yellow Cooperative, Inc. \(OCYC\)](#)

Fiscal Impact:

Total Expense:	\$165,340.60	
Leftover Funds FY 24-25:	\$61,502.48	FY 24-25 Leftover Funds
General Fund:	\$33,068.12	20% Match Required by OCTA Grant
Offsetting Revenue:	\$70,770	OCTA Measure M Funding

Recommended Action: It is recommended that City Council take the following actions:

- 1. Approve Amendment No. 1 to the Professional Services Agreement with Orange County Yellow Cooperative, Inc for Senior Transportation Services for the first one (1) year extension from the date that the agreement is fully executed in a not-to-exceed amount of \$165,340.60; and
- 2. Approve Amendment No. 1 with Orange County Yellow Cooperative, Inc (OCYC) due to name change of Cabco Yellow Inc., dba California Yellow Cab; and
- 3. Authorize the City Administrator and/or her designee to execute all necessary documents, in a form approved by the City Attorney.

1.m [Second Reading and Adoption of Ordinance O-2025-04, approving the designation of Fire Hazard Severity Zones within the City of Placentia.](#)

Fiscal Impact:

The current fee schedule is intended to recover the costs of providing enforcement of the regulatory functions and enforcement.

Recommend Action: It is recommended that the City Council take the following action:

- 1. Waive full reading, by title only, and adopt Ordinance O-2025-04, An Ordinance of the City Council of the City of Placentia, California, Designating Fire Hazard Severity Zones.

1.n [Acceptance of Resignation from the Planning Commission](#)

Fiscal Impact: None.

Recommended Action: It is recommended that the City Council take the following actions:

- 1. Accept the resignation of Thomas Ingalls from the Planning Commission

- effective June 30, 2025; and,
2. Update the City's master Commission/Committee vacancy list to include one vacancy on the Planning Commission and solicit applications or make an appointment of a previous applicant.

1.o [Acceptance of one Resignation from the Financial Audit Oversight Committee](#)

Fiscal Impact: None.

Recommended Action: It is recommended that the City Council take the following actions:

1. Accept the resignation of Maryam Zeineddine from the Financial Audit Oversight Committee; and
2. Update the City's master Commission/Committee vacancy list to include one vacancy on the Financial Audit Oversight Committee and solicit applications or make an appointment of a previous applicant.

1.p [Resolution Appointing an Interim Director of Finance and Approving the Retired Annuitant Employment Agreement with the City of Placentia](#)

Fiscal Impact:

The Director of Finance is a regularly allocated position within the City's budget. The costs associated with an Interim Director of Finance can be covered in the FY 2024-25 and FY 2025-26 budgets.

Recommended Action: It is recommended that the City Council take the following actions:

1. Adopt Resolution R-2025-34, A Resolution of the City Council of the City of Placentia, California Appointing Pamela Arends-King as Interim Director of Finance Pursuant to Government Code Section 21221 (H) and Approving the Retired Annuitant Employment Agreement; and
2. Approve the Retired Annuitant Employment Agreement; and
3. Authorize the City Administrator and/or her designee to execute all the necessary documents in a form approved by the City Attorney.

2. PUBLIC HEARING:

2.a [Public Hearing to Provide for the Annual Levy of Assessment for the City of Placentia Landscape Maintenance District 92-1 for Fiscal Year 2025-26](#)

Fiscal Impact:

For FY 2025-26, LMD No. 92-1 will have an estimated \$440,867 in expenditures and projected assessment revenue of \$457,992. There is no impact to the General Fund associated with these recommended actions.

Recommended Action: It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning the levy and collection of assessments within the Landscape Maintenance District 92-1; and
2. Receive the Staff Report, consider all public testimony, ask questions of Staff; and

3. Close the Public Hearing; and
4. Adopt Resolution No. R-2025-30, a Resolution of the City Council of the City of Placentia, California, approving Engineer's Report, confirming diagram and assessment, and ordering levy of continued assessments for Fiscal Year 2025-26 for Placentia Landscape Maintenance District No. 92-1.

2.b [Public Hearing to Provide for the Annual Levy of Assessment for the City of Placentia Street Lighting District 81-1 for Fiscal Year 2025-26](#)

Fiscal Impact:

SLD No. 81-1 has estimated expenditures of \$197,245 for FY 2025-26. The proposed assessment for FY 2025-26 will generate approximately \$136,245 in revenue leaving a negative balance of \$61,000, which is backfilled by the City's General Fund. SLD 81-1 has operated at a deficit for numerous years because of the limited ability to increase assessment rates to relieve the annual General Fund contribution to the District.

Recommended Action: It is recommended that the City Council take the following actions:

1. Open the Public Hearing concerning the levy and collection of assessments within the Placentia Street Lighting District 81-1; and
2. Receive the Staff Report, consider all public testimony, ask questions of Staff; and
3. Close the Public Hearing; and
4. Adopt Resolution No. R-2025-31, a Resolution of City Council of the City of Placentia, California, approving Engineer's Report, confirming diagram and assessment, and ordering levy of continued assessments for Fiscal Year 2025-26 for Placentia Street Lighting District No. 81-1.

3. REGULAR AGENDA:

3.a [One-Year Pilot Program to Extend Time Limit at the Main Street Public Parking Lot and Designate a 15-Minute Parking Space in Front of 109 W. Santa Fe Avenue](#)

Fiscal Impact:

The fiscal impact is estimated to be approximately \$1,000 which consists of Public Works Maintenance staff time to remove and replace the appropriate signage.

Recommended Action: It is recommended that the City Council take the following actions:

1. Receive the staff report and consider City Council input; and
2. Approve a one-year pilot program extending the time limit of the Main Street Public Parking Lot from 4 hours to 8 hours; and
3. Approve a one-year pilot program designating one 15-minute parking space in front of 109 W. Santa Fe Avenue.

CITY COUNCIL MEMBERS REQUESTS:

Council Members may make requests or ask questions of Staff. If a Council Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to a regular City Council meeting on Tuesday, July 1, 2025 at 5:00 p.m.

CERTIFICATION OF POSTING

I, Nancy Albitre-Seely, Interim Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Financing Authority hereby certify that the Agenda for the June 17, 2025, meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on June 12, 2025.

Nancy Albitre-Seely, Interim Deputy City Clerk