



Regular Meeting Agenda June 19, 2012

Placentia City Council
Placentia City Council as Successor to the
Placentia Redevelopment Agency
Placentia Industrial Commercial
Development Authority

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Jeremy B. Yamaguchi
Mayor

Chad P. Wanke
Mayor Pro Tem

Joseph V. Aguirre
Council Member

Scott W. Nelson
Council Member

Constance M. Underhill
Council Member

Patrick J. Melia
City Clerk

Craig S. Green
City Treasurer

Troy L. Butzlaff, ICMA-CM
City Administrator

Andrew V. Arczynski
City Attorney

Vision Statement

The City of Placentia will maintain an open, honest, responsive and innovative government that delivers quality services in a fair and equitable manner while optimizing available resources.

Copies of all agenda materials are available for public review in the Office of the City Clerk, online at www.placentia.org, and at Placentia Library Reference Desk. Persons who have questions concerning any agenda item may call the City Clerk's Office, (714) 993-8231, to make inquiry concerning the nature of the item described on the agenda.

Procedures for Addressing the Council/Board Members

Any person who wishes to speak regarding an item on the agenda or on a subject within the City's jurisdiction during the "Oral Communications" portion of the agenda should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE that portion of the agenda is called. Testimony for Public Hearings will only be taken at the time of the hearing. Any person who wishes to speak on a Public Hearing item should fill out a "Speaker Request Form" and give it to the City Clerk BEFORE the item is called.

The Council and Board members encourage free expression of all points of view. To allow all persons the opportunity to speak, please keep your remarks brief. If others have already expressed your position, you may simply indicate that you agree with a previous speaker. If appropriate, a spokesperson may present the views of an entire group. To encourage all views, the Council and Board discourage clapping, booing or shouts of approval or disagreement from the audience.

PLEASE SILENCE ALL PAGERS, CELL PHONES, AND OTHER ELECTRONIC EQUIPMENT WHILE COUNCIL AND BOARD MEMBERS ARE IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the City Clerk's Office at (714) 993-8231. Notification 48 hours prior to the meeting will generally enable City Staff to make reasonable arrangements to ensure accessibility.
(28 CFR 35.102.35.104 ADA Title II)

In compliance with California Government Code § 54957.5, any writings or documents provided to a majority of the City Council regarding any item on this agenda that are not exempt from disclosure under the Public Records Act will be made available for public inspection at the City Clerk's Office at City Hall, 401 East Chapman Avenue, Placentia, during normal business hours.

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Executive Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Executive Sessions, Executive Sessions are not open to the public.

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**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA – EXECUTIVE SESSION
June 19, 2012
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Aguirre
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Yamaguchi

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any items on the Executive Session Agenda only.

The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Executive Session proceedings.

CITY COUNCIL:

1. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding Potential Litigation – One (1) Item
2. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding the Initiation of Litigation – One (1) Item
3. Pursuant to Government Code Section 54957.6 Conference with City Labor Negotiator concerning Labor Negotiations with the Following Groups:
 - a. Placentia Police Officers Association (PPOA)
City Representative: Troy L. Butzlaff, City Administrator
 - b. Placentia City Employees Association (PCEA)
City Representative: Troy L. Butzlaff, City Administrator
4. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8:
 - a. Property: 2301 North Kraemer Blvd., APN: 336-30-101, 336-30-105, 336-54-111
City Negotiator: Troy Butzlaff, City Administrator/Executive Director
Negotiating Party: Mark Denny, Director of Orange County Parks Department
Under Negotiations: Price and Terms of Payment

SUCCESSOR AGENCY: None

ICDA:

5. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8:

- a. Property: 601 W. Orangethorpe Avenue, APN 339-112-03
Agency Negotiator: Troy L. Butzlaff, City Administrator/Executive Director
Negotiating Parties: Jim Williams, JAW Land & Trading LLC
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors will recess to their 7:00 p.m. Regular Meeting.

**PLACENTIA CITY COUNCIL
PLACENTIA CITY COUNCIL AS SUCCESSOR TO THE
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING AGENDA
June 19, 2012
7:00 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER:

ROLL CALL: Councilmember/Board Member Aguirre
Councilmember/Board Member Nelson
Councilmember/Board Member Underhill
Mayor Pro Tem/Board Vice Chair Wanke
Mayor/Board Chair Yamaguchi

INVOCATION: Police Chaplain Kenneth Milhandler

PLEDGE OF ALLEGIANCE:

PRESENTATIONS: None

EXECUTIVE SESSION REPORT:

CITY ADMINISTRATOR REPORT:

ORAL COMMUNICATIONS:

At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors.

CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:

The purpose of these reports is to provide information on projects and programs that are discussed at interagency board, committee, and commission meetings. No decisions are to be made on these issues. If a Council or Board Member would like formal action on any of the discussed items it will be placed on a future Council or Board Agenda.

1. CONSENT CALENDAR (Items 1.a. through 1.q.):

All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Financial Impact: None
Recommended Action: Approve
- b. **Minutes**
City Council/Successor/ICDA Regular Meeting – June 5, 2012
Recommended Action: Approve

- c. **City Fiscal Year 2011-12 Warrant Register for June 6, 2012 Through June 19, 2012**
Financial Impact: \$954,532.32
Recommended Action: Approve
- d. **Successor Agency Fiscal Year 2011-12 Warrant Register for June 6, 2012 Through June 19, 2012**
Financial Impact: \$8,325.50
Recommended Action: Approve

COUNCIL CONSENT CALENDAR:

- e. **Mandated Biennial Review of the City's Conflict of Interest Code**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
 - 1) Direct Staff to review the City's Conflict of Interest Code and submit, no later than October 2, 2012, a notice indicating whether amendments are necessary
- f. **March 2012 Quarterly Cash Basis Fund Transfers**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
 - 1) Receive and file the March 2012 Quarterly Cash Basis Fund Transfers
- g. **January – March 2012 Financial Update Report**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
 - 1) Receive and file the Financial Update Report for the period ended March 31, 2012
- h. **Notice of General Municipal Election – November 6, 2012 Consolidation with Statewide Election and Regulations for Candidates**
Financial Impact: Expense: \$42,250
Budgeted: \$42,250 (Account No.: 101002-6299)
Recommended Action: It is recommended that the City Council:
 - 1) Adopt Resolution No. R-2012-28, A resolution of the City Council of the City of Placentia, California, calling and giving notice for the holding of a General Municipal Election to be held on November 6, 2012, for the election of certain officers as required by the provisions of the laws of the State of California relating to Charter Cities and Placentia City Charter
 - 2) Adopt Resolution No. R-2012-29, A resolution of the City Council of the City of Placentia, California, requesting the Board of Supervisors of the County of Orange to consolidate a General Municipal Election to be held on Tuesday, November 6, 2012, with the Statewide General Election, to be held on the date pursuant to §10403 of the California Elections Code
 - 3) Adopt Resolution No. R-2012-30, A resolution of the City Council of the City of Placentia, California, adopting regulations for candidates for elective office pertaining to candidates statements submitted to the voters at an election to be held on Tuesday, November 6, 2012
- i. **Acceptance of Resignation from the Historical Committee**
Financial Impact: None
Recommended Action: It is recommended that the City Council:

- 1) Accept the resignation of Jeanette Gardner (Historical Committee)
- j. **Consideration of Third Party Professional Services Agreements for Provision of Building Official, Building and Public Works Inspection, Project Management, Fleet Mechanic and Background Investigations and Training Services**
Financial Impact: \$399,170 Budgeted in Fiscal Year 2012-13
Recommended Action: It is recommended that the City Council:
- 1) Approve the Professional Services Agreement with Lilley Planning Group, to provide for professional services related to Public Works and Development Services
 - 2) Approve the Professional Services Agreement with HALO Confidential Services to provide for professional services related to the Police Department
 - 3) Approve the Professional Services Agreement with Kosmont Investment & Management Company to provide for professional services related to Fleet Services, Public Works, and Development Services
 - 4) Authorize the City Administrator to execute the agreements on behalf of the City, in forms approved by the City Attorney
- k. **Release of Offsite Improvement Bond – Tract No. 16445 Northeast Corner of Orchard Drive and Richfield Road (ETCO Homes)**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
- 1) Authorize the City Engineer to release Bond No. 0570334 in the amount of \$661,522
- l. **Measure M Eligibility Application Package for Fiscal Year 2012-13**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
- 1) Approve and direct Staff to submit an application to the Orange County Transportation Authority (OCTA) for funding seven-year Capital Improvement Project Program (CIP) projects
 - 2) Adopt Resolution R-2012-31, A resolution of the City Council of the City of Placentia, California, concerning the status of the Circulation Element for the City of Placentia
- m. **Proposition 1B Funding Appropriation Adjustment to Add Remaining Fiscal Year 2009-2010 Funds to Citywide Residential Street Rehabilitation Project**
Financial Impact: Expense: None
Revenue: \$205,106.80
Recommended Action: It is recommended that the City Council:
- 1) Adopt Resolution R-2012-32, A resolution of the City Council of the City of Placentia, California, approving a funding appropriation adjustment for the Citywide Residential Street Rehabilitation Project to utilize all remaining Proposition 1B funding from the State of California Department of Finance

- n. **Recommendation to Approve Easement Agreement to Southern California Edison Company for Placentia Avenue Grade Separation Project**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
- 1) Approve the attached easement agreement between the City of Placentia and the Southern California Edison Company for non-exclusive utility easement for the Placentia Avenue Underpass
 - 2) Authorize the Mayor to sign the subject easement agreement on behalf of the City
 - 3) Direct the City Clerk to endorse on the easement agreement which embodies the acceptance of said right-of-way easement, and cause the document to be submitted to the Orange County Clerk Recorder for recording of the document
- o. **Resolution of Support for the Rose Drive/Yorba Linda Boulevard Intersection Project and Valencia Avenue Rehabilitation Project for the State-Local Partnership Program Call For Projects**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
- 1) Adopt Resolution R-2012-33, A resolution of the City Council of the City of Placentia, California, approving the submittal of an application for funds for the State-Local Partnership Program under the Proposition 1B Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 for the Rose Drive/Yorba Linda Boulevard Intersection Improvement Project
 - 2) Adopt Resolution R-2012-34, A resolution of the City Council of the City of Placentia, California, approving the submittal of an application for funds for the State-Local Partnership Program under the Proposition 1B Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 for the Valencia Avenue Rehabilitation Project
- p. **Approve Lot Line Adjustment with Golden State Water Company for Metrolink Station**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
- 1) Approve the attached lot line adjustment between the City of Placentia and Golden State Water Company for the Metrolink Station
 - 2) Authorize the Mayor to sign the subject lot line adjustment on behalf of the City
 - 3) Direct the City Clerk to submit the lot line adjustment to the Orange County Clerk Recorder for recording of the document
- q. **Recommendation to Approve Purchase of Six (6) Ford Crown Victoria Police Interceptor Vehicles**
Financial Impact: Expense: \$148,413.84 (Account No.: 333558-6842 J/L 61104)
Recommended Action: It is recommended that the City Council:
- 1) Approve the purchase of five (5) 2011 Ford Crown Victoria patrol vehicles and one (1) 2011 Ford Crown Victoria unmarked vehicle from Wondries Ford of Alhambra, California in the amount of \$148,413.84
 - 2) Adopt Resolution R-2012-35, A resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2011-12 in the aggregate amount of \$148,413.84 in compliance with City

Charter §§ 1206 and 1209 pertaining to appropriations for actual expenditures (Capital Projects – Annual Vehicle Replacement)

SUCCESSOR AGENCY CONSENT CALENDAR: None

ICDA CONSENT CALENDAR: None

2. PUBLIC HEARINGS:

COUNCIL/SUCCESSOR AGENCY/ICDA: None

COUNCIL:

a. **Annual Budget for Fiscal Year 2012-13 and Capital Improvement Program (CIP) Budget for 2012-13**

Financial Impact:

Expenses: \$30,295,330 (City)

Revenues: \$30,305,560 (City)

Expenses: \$9,022,519 (CIP)

Revenues: \$9,022,519 (CIP)

Recommended Action: It is recommended that the City Council:

- 1) Open Public Hearing, receive public testimony, close Public Hearing
- 2) Adopt Resolution R-2012-36, A resolution of the City Council of the City of Placentia, California, adopting the Fiscal Year 2012-13 Annual Budget in the amount of \$30,295,330
- 3) Adopt Resolution R-2012-37, A resolution of the City Council of the City of Placentia, California, adopting the Fiscal Year 2012-13 Capital Improvement Program (CIP) in the amount of \$9,022,519

SUCCESSOR AGENCY:

b. **Adoption of Successor Agency Administrative Budget for Fiscal Year 2012-13**

Financial Impact: Expenditure: \$3,313,887 Redevelopment Obligation Retirement Fund (RORF)

Revenue: \$2,327,501 Redevelopment Property Tax Trust Fund (RPTTF) and \$986,386 (Lease Payments)

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution RSA-2012-05, A resolution of the City Council of the City of Placentia, California, acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, adopting the Administrative Budget for Fiscal Year 2012-13

ICDA: None

3. OLD BUSINESS:

COUNCIL/SUCCESSOR AGENCY/ICDA OLD BUSINESS: None

COUNCIL OLD BUSINESS: None

SUCCESSOR AGENCY OLD BUSINESS: None

ICDA OLD BUSINESS: None

4. NEW BUSINESS:

COUNCIL/SUCCESSOR AGENCY/ICDA NEW BUSINESS: None

COUNCIL NEW BUSINESS:

a. **GANN Appropriation Limit for 2012-13**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2012-38, A resolution of the City Council of the City of Placentia, California, adopting the Fiscal Year 2012-13 Annual Appropriations Limit in the amount of \$68,988,230

b. **Adoption of Resolution Authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2012-13**

Financial Impact: To be determined

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2012-39, A resolution of the City Council of the City of Placentia, California, authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2012-13

c. **Recommendation to Approve Award of Contract for Fiscal Year 2012-13 Tree Trimming Services**

Financial Impact: Expense: Not to exceed \$265,000

Budgeted: (Account No.: 103655-6115)

Recommended Action: It is recommended that the City Council:

- 1) Award an agreement to West Coast Arborists Inc.
- 2) Authorize the City Administrator to sign the required documents in a form approved by the City Attorney

d. **Recommendation to Approve Plans and Specifications and Award of Construction Contract for the 2012 City Residential Street Rehabilitation Project**

Financial Impact: Expense: To be presented after bid opening

Offsetting Revenue: \$4,500,000 2011 Gas Tax Bond, \$152,431.51 Proposition 1B, \$201,513.34 Measure M1 Turnback, \$141,009.94 Measure M2 Turnback for a total available of \$4,994,955

Budgeted: \$4,000,000 (Account No.: 333552-6185 J/L 6110540033)

Recommended Action: It is recommended that the City Council:

- 1) Approve plans and specifications prepared by Onward Engineering dated May 30, 2012, for the Citywide Residential Street Rehabilitation Project
- 2) Award construction contract to the lowest responsive bidder
- 3) Reject all other bids

SUCCESSOR AGENCY NEW BUSINESS: None

ICDA NEW BUSINESS: None

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Council/Board Members may make requests or ask questions of Staff. If a Council/Board Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT:

The City Council/Successor Agency/ICDA Agency Board of Directors will adjourn to July 3, 2012 at 5:00 p.m.

*In
Memory
of
Angel De La Torre
Uncle of Management Analyst Eduardo De La Torre*

CERTIFICATION OF POSTING

I, Tania Moreno, Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority and Successor Agency, hereby certify that the Agenda for the June 19, 2012 meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority was posted on June 14, 2012.

Tania Moreno, Deputy City Clerk

**PLACENTIA CITY COUNCIL
PLACENTIA REDEVELOPMENT AGENCY
PLACENTIA INDUSTRIAL COMMERCIAL DEVELOPMENT AUTHORITY
REGULAR MEETING MINUTES – EXECUTIVE SESSION
June 5, 2012
5:30 p.m. – City Council Chambers
401 E. Chapman Avenue, Placentia, CA**

CALL TO ORDER: Mayor/Board Chair Mayor Yamaguchi called the meeting to order at 5:35 p.m.

ROLL CALL:

PRESENT: Council/Agency Members Underhill, Wanke, Yamaguchi
ABSENT: None

Councilmember Nelson and Councilmember Aguirre arrived at 5:40 p.m.

ORAL COMMUNICATIONS: None

CITY COUNCIL:

1. Pursuant to Government Code Section 54956.9(a) for Conference with Legal Counsel Regarding Existing Litigation – Two (2) Items
 - a. City of Placentia vs. Woodruff, Spradlin & Smart, Orange County Superior Court, Case No. 30-2010-00367949
 - b. City of Placentia vs. Richard Johnson, Orange County Superior Court, Case No. 30-2011-00477091
2. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding Potential Litigation – One (1) Item
3. Pursuant to Government Code Section 54956.9(c) for Conference with Legal Counsel Regarding the Initiation of Litigation – One (1) Item
4. Pursuant to Government Code Section 54957.6 Conference with City Labor Negotiator Concerning Labor Negotiations with the Following Groups:
 - a. Placentia Police Officers Association (PPOA)
City Representative: Troy L. Butzlaff, City Administrator
 - b. Placentia City Employees Association (PCEA)
City Representative: Troy L. Butzlaff, City Administrator
5. Conference with Legal Counsel – Case Review/Planning – Government Code 54957.8:
 - a. Vacant 2.78 Acre Parcel Located at 1049 Golden Avenue APN: 334-021-03
John Reischl, Olson Company
6. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8:
 - a. Property: 2301 North Kraemer Blvd., APN: 336-30-101, 336-30-105, 336-54-111
City Negotiator: Troy Butzlaff, City Administrator/Executive Director

Negotiating Party: Mark Denny, Director of Orange County Parks Department
Under Negotiations: Price and Terms of Payment

SUCCESSOR AGENCY: None

ICDA:

7. Conference with Real Property Negotiator Pursuant to Government Code Section 54956.8:
 - a. Property: 601 W. Orangethorpe Avenue, APN 339-112-03
Agency Negotiator: Troy L. Butzlaff, City Administrator/Executive Director
Negotiating Parties: Jim Williams, JAW Land & Trading LLC
Under Negotiations: Price and Terms of Payment

RECESS: The City Council and Boards of Directors recessed to the Regular Meeting at 7:00 p.m.

CALL TO ORDER:

PRESENT: Council/Agency Members Aguirre, Nelson, Underhill, Wanke, Yamaguchi
ABSENT: None

STAFF PRESENT: City Administrator/Executive Director, Troy L. Butzlaff; City Attorney/Authority Counsel, Andrew V. Arczynski; Assistant City Administrator, Ken Domer; Director of Administrative and Community Services, Steve Pischel; Director of Finance, Karen Ogawa; Police Chief, Rick Hicks; Deputy Director of Community Services, Jon Nicks; Management Analyst, Eduardo De La Torre; Management Analyst, Maggie Le; Neighborhood Services Coordinator, Jeannette Ortega; City Clerk, Patrick Melia; Deputy City Clerk, Tania Moreno

INVOCATION: Police Chaplain Gary Drabek

PLEDGE OF ALLEGIANCE: Councilmember Underhill

1. Requests for Commendations and Proclamations

- a. Acceptance of Donation to the Placentia Police Department K-9 Program
Recipients: Sergeant Brian Perry and K-9 Officer Christopher Anderson
Presenters: Placentia Round Table Women's Club Members Tommie Kalman and Gerry Carnevali

Mayor Yamaguchi introduced Placentia Round Table Women's Club Members Tommie Kalman and Gerry Carnevali.

Club Member Tommie Kalman presented a donation to the Placentia Police Department K-9 Program.

Sergeant Perry and K-9 Officer Anderson accepted the donation and expressed their gratitude.

- b. Cultural Arts Commission Photography Contest Winners
Recipients: Grant Bagne, Liz Marchant, Connor Colby, Matthew Nelson and David McLaren
Presenters: Cultural Arts Commission Member Marsha Mulroney and Community Service Coordinator Felipe Zambrano

Mayor Yamaguchi introduced Cultural Arts Commission Member Marsha Mulroney.

Cultural Arts Commission Member Marsha Mulroney and Community Services Coordinator Zambrano presented award certificates to Grant Bagne, Liz Marchant, Connor Colby, Matthew Nelson and David McLaren.

EXECUTIVE SESSION REPORT: City Attorney/Agency Counsel Arczynski reported the Council/Agency met in Executive Session to discuss the items listed on the agenda. He stated there was no reportable action from Executive Session this evening.

CITY ADMINISTRATOR REPORT: None

ORAL COMMUNICATIONS:

Iris Maldonado, resident, expressed her concerns regarding the possible closure of the Whitten Center and summer pool program. She submitted letters in opposition to possible closures and noted that the closures would affect the neighborhood.

Ivett Morales, Valadez Middle School Academy student, expressed her concerns regarding the possible closure of the Whitten Center and summer pool program. She noted that La Jolla residents are low-income and all benefit from the community center.

Meredith Castillo, resident, inquired about a newspaper article pertaining to possible landfill rate increase and the purchase of a police dog. He spoke in support of the K-9 Program.

Sara Guidi, resident, expressed her concerns regarding the pavement deterioration on Madison Street and urged the City to fix the street.

Cathy Seelig, Friendly Center Executive Director, noted that the center is a non-profit organization dedicated to assist families in various cities. She provided a review of the programs offered at no cost to Placentia residents.

Jeff Buchanan, resident, urged Council to approve the tree maintenance budget allocation and to modify the street tree maintenance ordinance.

Marsha Mulroney, resident, inquired about an email she sent to the Mayor and Mayor Pro Tem.

Craig Green, City Treasurer, reported that he met with the Director of Finance and Staff to discuss the Treasurer's Report. He noted that he would be submitting recommendations pertaining to the City budget by Friday, June 8th.

CITY COUNCIL/BOARD MEMBERS COMMENTS AND REPORTS:

Councilmember Nelson attended the Memorial Day ceremony held at Valencia High School. He spoke in support of the services provided by the Friendly Center and the Police K-9 Program. He noted the importance of addressing the Madison Street pavement deterioration problem. He thanked the Audit Oversight Board Members for their service to the City.

Councilmember Underhill expressed her concerns regarding the pavement deterioration of Madison Street. She attended the Lake Park Memorial Day event on May 30, 2012.

Councilmember Aguirre thanked Placentia Round Table Women's Club for their donation. He congratulated the Cultural Arts Commission photography contest winners. He expressed his concerns regarding the pavement deterioration on Madison Street. He thanked Ms.

Maldonado for expressing her concerns pertaining to the possible closure of the Whitten Community Center. He noted that City Council is examining possible reductions to balance the budget. He noted that at the last meeting Councilmember Wanke suggested closing the Whitten Community Center. He expressed his opposition to closing the Whitten Center and the pool. He noted that the Friendly Center provides free programs to low-income residents.

Mayor Pro Tem Wanke attended the St. Josephfest 2012 event. He expressed his concerns regarding the recent window breaking incidents in the City. He thanked Placentia Round Table Women's Club for their donation. He expressed his concerns regarding the pavement deterioration on Madison Street. He noted that at the last meeting Staff presented alternatives to balance the budget and community center closures was an option. He noted that his request was to look at all the community centers. He noted that Staff provided Council with a park closure study, after school programs and youth programs list that include a breakdown of all the costs. He noted that his goal is to balance the budget.

City Administrator Butzlaff noted that the refuse rates are increasing due to cost of living adjustment and landfill rate increase.

Mayor Yamaguchi thanked all speakers that expressed their opinions. He noted that additional time is needed to review the park closures and after school programs studies. He spoke in support of citywide road improvements. He congratulated Dr. Smith on this upcoming retirement from the Placentia Yorba Linda Unified School District. He reported that the Rotary Interact Concert Event and the St. Josephfest 2012 event were a success. He noted that the Finance and Investment Committee looked at the updated Treasurer's Report and thanked City Treasurer Green and Mayor Pro Tem Wanke for their work. He congratulated Placentia resident Second Lieutenant Kyle Zimmermann of the U.S. Army who recently graduated from West Point in New York.

1. CONSENT CALENDAR (Items 1.a. through 1.k.):

A motion was made by Councilmember Nelson, seconded by Councilmember Underhill, to approve Consent Calendar Item Nos. 1.a. through 1.k. Councilmember Underhill pulled item 1.e. for separate discussion. Councilmember Nelson pulled item 1.f. for separate discussion. City Administrator Butzlaff pulled item 1.j. for separate discussion. City Administrator noted that item 1.e. was amended to reflect that Veterans Advisory Committee Member John Smith withdrew his resignation letter.

COUNCIL/SUCCESSOR AGENCY/ICDA CONSENT CALENDAR:

- a. **Consideration to Waive Reading in Full of all Ordinances and Resolutions**
Financial Impact: None
Recommended Action: Approve
(5 – 0, as recommended)

- b. **Minutes**
City Council/Financial Audit Oversight Committee Joint Study Session Meeting - May 7, 2012 and City Council/Successor/ICDA Regular Meeting - May 15, 2012
Recommended Action: Approve
(5 – 0, as recommended)

- c. **City Fiscal Year 2011-12 Warrant Register for May 16, 2012 Through June 5, 2012**
Financial Impact: \$1,105,210.03

Recommended Action: Approve
(5 – 0, as recommended)

- d. **Successor Agency Fiscal Year 2011-12 Warrant Register for May 16, 2012 Through June 5, 2012**
Financial Impact: \$19,531.97
Recommended Action: Approve
(5 – 0, as recommended)

COUNCIL CONSENT CALENDAR:

- e. **Acceptance of Resignation from the Cultural Arts Commission, Recreation and Parks Commission**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
1) Accept the resignations of Evelyn Lawrence, Elizabeth Dewey (Cultural Arts Commission) and Danny McDermott (Recreation and Parks Commission)
(5 – 0, as recommended)

Councilmember Underhill thanked the commissioners for their time and service to the City.

A motion was made by Mayor Yamaguchi, seconded by Councilmember Aguirre, and carried (5 – 0) to accept the resignations of Evelyn Lawrence, Elizabeth Dewey (Cultural Arts Commission) and Danny McDermott (Recreation and Parks Commission).

- f. **Solid Waste Handling Services Rate Adjustment and Related Resolutions for Fiscal Year 2012-13**
Financial Impact: None
Recommended Action: It is recommended that the City Council:
1) Adopt Resolution No. R-2012-20, A Resolution of the City Council of the City of Placentia, California, establishing rates for solid waste handling services for residential and commercial accounts effective July 1, 2012
2) Adopt Resolution No. R-2012-21, A Resolution of the City Council authorizing the placement of the residential rates on the 2012/13 County of Orange tax roll
3) Approve Amendment No. 2 to the Agreement approving the revised residential and commercial rates
(4 – 1, Councilmember Nelson voted no)

Councilmember Nelson inquired about the consumer price index.

City Administrator Butzlaff noted that the consumer price index adjustment is a contractual obligation.

Councilmember Nelson expressed his opposition to item 1.f. and rate increases.

Mayor Pro Tem Wanke inquired about the contractual obligations.

City Administrator Butzlaff noted that the contract was approved in 2010 and the increases are contractual obligations.

Management Analyst De La Torre provided a brief review of the rates and the increases.

A motion was made by Councilmember Underhill, seconded by Mayor Pro Tem Wanke, and carried (4 – 1, Councilmember Nelson voted no) to adopt Resolution No. R-2012-20, a resolution of the City Council of the City of Placentia, California, establishing rates for solid waste handling services for residential and commercial accounts effective July 1, 2012; adopt Resolution No. R-2012-21, a resolution of the City Council authorizing the placement of the residential rates on the 2012/13 County of Orange tax roll; and approve Amendment No. 2 to the Agreement approving the revised residential and commercial rates.

g. **Recommendation to Approve Professional Services Agreement with Onward Engineering for Construction Management Services Related to the 2012 Residential Street Improvement Project**

Financial Impact: None

Recommended Action: It is recommended that the City Council:

- 1) Approve a professional services agreement with Onward Engineering in a form approved by the City Attorney, in the amount of \$71,412 and provide a 15% project contingency of \$10,712 for a total appropriation of \$82,124 to provide construction management services for the Residential Street Rehabilitation Project
- 2) Authorize the City Administrator to execute all necessary documents to effectuate this agreement

(5 – 0, as recommended)

h. **Adoption of Resolutions Relating to Fiscal Year 2012-13 Levy of Assessments for the City of Placentia Landscape Maintenance District No. 92-1 and Setting a Public Hearing for July 17, 2012, at 7:00 P.M.**

Financial Impact:

Recouped through Assessments:	\$395,898.66
Single Family Residential:	\$154.87/Parcel
Commercial/Industrial:	\$1,548.70/Acre
Multiple Family Residential:	\$108.41/Unit
Undeveloped:	\$774.35/Acre

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2012-22, A Resolution of the City Council of the City of Placentia ordering the preparation of plans, specifications, cost estimate, diagram, assessment and report pursuant to the provisions of Division 15, Part 2, of the Streets and Highways code of the State of California, for proceedings for annual assessment levy after formation of a district
- 2) Adopt Resolution R-2012-23, A Resolution of the City Council of the City of Placentia declaring its intention to provide for an annual levy and collection of assessment for certain maintenance in an existing district pursuant to the provisions of Division 15, Part 2, of the Streets and Highways Code of the State of California, and setting a time and place for public hearing thereon

(5 – 0, as recommended)

i. **Adoption of Resolutions Relating to Fiscal Year 2012-13 Levy of Assessments to the City of Placentia Street Lighting District No. 81-1 and Setting Public Hearing for July 17, 2012, at 7:00 P.M.**

Financial Impact:

Recouped Through Assessments:	\$134,739.52
Single Family Residential:	\$27.38/Parcel
Commercial/Industrial:	\$164.28/Acre

Tentative/Final Map: \$8.21/Unit

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2012-24, A Resolution of the City Council of the City of Placentia, California, ordering the preparation of plans, specifications, cost estimate, diagram assessment and report pursuant to the provisions of Division 15, Part 2, of the Streets and Highways Code of the State of California, for proceedings for annual assessment levy after formation of a district
- 2) Adopt Resolution No. R-2012-25, A Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for an annual levy and collection of assessments for certain maintenance in an existing district, pursuant to the provisions of Division 15, Part 2, of the Streets and Highways Code of the State of California, and setting a time and place for public hearing thereon

(5 – 0, as recommended)

j. **Approve Award of Construction Contract to VT Electric Inc. for the Park Lighting Improvement Project Phase I**

Financial Impact:

Expense:	\$167,200	Construction
Offsetting Revenue:	\$167,200	Park Development & Maintenance Services
Budgeted:	\$150,000	(Account No. 333555-6185 J/L 6104740023-6185)
Unbudgeted:	\$12,200	Park Development

Recommended Action: It is recommended that the City Council:

- 1) Approve plans and specifications prepared by Richard Fisher Associates dated March 15, 2012 for the Park Lighting Improvement Project
- 2) Adopt Budget Resolution No. R-2012-26, Authorizing a budget amendment in Fiscal Year 2011-12 Capital Improvement Program budget allocating an additional \$12,200 in Park Development Funds towards the Park Lighting Improvement Project
- 3) Award the construction contract to the lowest responsive and responsible bidder, VT Electric, Inc., for an amount not to exceed \$152,000 and authorize the appropriation of a 10% construction contingency fund of \$15,200
- 4) Reject all other bids
- 5) Authorize the City Administrator, or his designee, to approve construction change orders pursuant to the requirements set forth in the construction contract and in an agreement amount not to exceed 10% of the project construction cost

(5 – 0, as recommended)

City Attorney Arczynski recommended modifying the recommended action to allow the City Attorney to review all documents before they are released.

A motion was made by Mayor Yamaguchi, seconded by Councilmember Underhill, and carried (5 – 0) to approve plans and specifications prepared by Richard Fisher Associates dated March 15, 2012 for the Park Lighting Improvement Project; adopt Resolution No. R-2012-26, authorizing a budget amendment in Fiscal Year 2011-12 Capital Improvement Program budget allocating an additional \$12,200 in Park Development Funds towards the Park Lighting Improvement Project; Award the construction contract to the lowest responsive and responsible bidder, VT Electric, Inc., for an amount not to exceed \$152,000 and authorize the appropriation of a 10% construction contingency fund of \$15,200; Reject all other bids; Authorize the City Administrator, or his designee, to approve construction

change orders pursuant to the requirements set forth in the construction contract and in an agreement amount not to exceed 10% of the project construction cost; and to allow the City Attorney to review all documents before they are released.

k. Transfer of Asset Forfeiture Funds and Authorization to Purchase a Police Service Dog and Associated Canine Team Training and Equipment

Financial Impact: Transfer of \$21,500 from Asset Forfeiture revenue (Account No. 220000-4205) to Asset Forfeiture expenditure (Account No. 213041-6840/ JL 50060.) \$21,500.00 expenditure of Asset Forfeiture funds to purchase equipment (Account No. 213041-6840/ JL 50060) FY 2011-2012 Budget

Recommended Action: It is recommended that the City Council:

- 1) Adopt Resolution R-2012-27, A Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2011-2012 in the aggregate amount of \$21,500 in compliance with City Charter Sections 1206 and 1209 pertaining to appropriations for actual expenditures
- 2) Authorize the purchase of a Police Service Dog from Drop the Lead K9 Academy with Asset Forfeiture Funds in an amount not to exceed \$9,500
- 3) Authorize the purchase of Patrol and Narcotic Detection canine team training from Drop the Lead K9 Academy with Asset Forfeiture funds in an amount not to exceed \$5,800
- 4) Authorize the purchase of an annual training maintenance contract from Drop the Lead K9 Academy with Asset Forfeiture funds in an amount not to exceed \$1,200
- 5) Authorize the purchase of K9 Unit modifications from West Coast Lights and Sirens with Asset Forfeiture Funds in an amount not to exceed \$5,000
- 6) Authorize the City Administrator or his designee to execute all necessary documents to effectuate these actions

(5 – 0, as recommended)

SUCCESSOR AGENCY CONSENT CALENDAR: None

ICDA CONSENT CALENDAR: None

2. PUBLIC HEARINGS:

COUNCIL/SUCCESSOR AGENCY/ICDA: None

COUNCIL: None

SUCCESSOR AGENCY: None

ICDA: None

3. OLD BUSINESS:

COUNCIL/SUCCESSOR AGENCY/ICDA OLD BUSINESS:

- a. **Discussion of Fiscal Year 2012-13 Operating and Capital Improvement Budgets**

Mayor Yamaguchi motion to continue item 3.a. to a Study Session on June 12, 2012 at 6:00 p.m.

COUNCIL OLD BUSINESS: None

SUCCESSOR AGENCY OLD BUSINESS: None

ICDA OLD BUSINESS: None

4. NEW BUSINESS:

COUNCIL/SUCCESSOR AGENCY/ICDA NEW BUSINESS: None

COUNCIL NEW BUSINESS:

a. **Approval of Program Application, Guidelines and Procedures for the Community Development Block Grant (CDBG) Housing Rehabilitation Program**

Financial Impact:

Expense: \$132,000

Offsetting Revenue: \$132,000 CDBG Funding

Budgeted: \$132,000 (Account No. 302535-6401)

Recommended Action: It is recommended that the City Council:

- 1) Approve the CDBG Housing Rehabilitation Program Application, Guidelines, and Procedures
- 2) Authorize the City Administrator or designee to administer the Program and execute applicable documents

Neighborhood Services Coordinator Ortega provided a staff report on item 4.a. She noted that only grant funds will be used for housing rehabilitation projects. She provided a review of the CDBG Housing Rehabilitation Program application, guidelines and procedures.

Discussion ensued between Council and Staff.

A motion was made by Councilmember Nelson, seconded by Councilmember Underhill, and carried (5 – 0) to approve the CDBG Housing Rehabilitation Program Application, Guidelines, and Procedures; and authorize the City Administrator or designee to administer the Program and execute applicable documents.

SUCCESSOR AGENCY OLD BUSINESS: None

ICDA NEW BUSINESS: None

CITY COUNCIL/BOARD MEMBERS REQUESTS:

Mayor Pro Tem Wanke asked for an update on the status of the Parking Structure Study Session and the second legal opinion.

City Administrator Butzlaff noted that the Parking Structure has been delayed and that the Study Session will be scheduled in the future. He noted that the legal opinion will be ready in approximately 10 days.

Mayor Yamaguchi asked for an update on the window breaking incidents.

Police Chief Ricks provided an update on the window breaking incidents. He noted the importance of reporting any suspicious activities and/or incidents. He noted that other

Orange County cities have experienced similar incidents. He reported that the Police Department is actively investigating the incidents.

ADJOURNMENT: The City Council/Successor Agency/ICDA Agency Board of Directors adjourned to a Study Session on June 12, 2012 at 6:00 p.m.

JEREMY B. YAMAGUCHI
MAYOR/AGENCY CHAIR

ATTEST:

PATRICK J. MELIA, CITY CLERK/AGENCY
SECRETARY

**City of Placentia
Warrant Register
For 06/19/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount Invoice#	PO #	Check #	Check Date
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Grand Total: 954,532.32

Warrant Totals by ID	
AP	886,200.76
EP	68,331.56
IP	0.00
OP	0.00

Fund Name	Warrant Totals by Fund
101-General Fund	377,541.07
260-Street Lighting District	86.19
265-Landscape Maintenance	21,709.22
275-Sewer Maintenance	20,421.00
280-Misc Grants Fund	487.92
401-City Capital Projects	345,384.67
501-Refuse Administration	16,264.87
601-Employee Health & Welfare	67,025.72
605-Risk Management	22,125.86
615-Information Technology	25,439.38
620-Citywide Services	51,618.62
701-Special Deposits	6,427.80

Void Total: 0.00
Warrant Total: 954,532.32

LEGEND	
EP	Electronic Payment
MW IP	Machine Written (Immediate Pay)
MW OH	Machine Written (Open Hold)
RV	Reversed Warrant

Warrant Total: 954,532.32

**1.c.
June 19, 2012**

City of Placentia
Warrant Register
For 06/12/2012

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	ACOSTA, JOAQUIN E000017	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	258.00	JUNE 12		00003440	06/01/2012
				Vendor Total:	258.00				
EP	ALDWIR, MAMOUN E000113	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	1,187.00	JUNE 12		00003441	06/01/2012
				Vendor Total:	1,187.00				
EP	ANDERSON, MARLA E000071	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	888.00	JUNE 12		00003442	06/01/2012
				Vendor Total:	888.00				
EP	ARMSTRONG, JOHN T E000046	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	1,145.00	JUNE 12		00003443	06/01/2012
				Vendor Total:	1,145.00				
EP	BABCOCK, CHARLES A E000015	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	286.00	JUNE 12		00003444	06/01/2012
				Vendor Total:	286.00				
EP	BEALS, SHARLENE E000076	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	258.00	JUNE 12		00003445	06/01/2012
				Vendor Total:	258.00				
EP	BONESCHANS, DENNIS E000020	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	258.00	JUNE 12		00003446	06/01/2012
				Vendor Total:	258.00				
EP	BUNNELL, DONALD E000062	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	628.00	JUNE 12		00003447	06/01/2012
				Vendor Total:	628.00				
EP	BURGNER, ARTHUR E000074	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	628.00	JUNE 12		00003448	06/01/2012
				Vendor Total:	628.00				
EP	CHANDLER, JOHN P E000109	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	877.00	JUNE 12		00003449	06/01/2012
				Vendor Total:	877.00				

**City of Placentia
Warrant Register
For 06/12/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	CHANG, ROBERT E000107	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	877.00	JUNE 12		00003450	06/01/2012
EP	COOK, ARLENE M E000018	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	1,187.00	JUNE 12		00003451	06/01/2012
EP	D'AMATO, ROBERT E000056	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00	JUNE 12		00003452	06/01/2012
EP	DAVID, PRESTON E000112	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	238.00	JUNE 12		00003453	06/01/2012
EP	DAVIS, CAROLYN E000005	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	888.00	JUNE 12		00003454	06/01/2012
EP	DELOS SANTOS, JAMIE E000045	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00	JUNE 12		00003455	06/01/2012
EP	DICKSON, ROBERTA JO E000011	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	888.00	JUNE 12		00003456	06/01/2012
EP	DOWNEY, CAROL E000082	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	258.00	JUNE 12		00003457	06/01/2012
EP	DURNIL, RODNEY E000036	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00	JUNE 12		00003458	06/01/2012
EP	ECKENRODE, NORMAN	JUNE MEDICAL REIMBURSEMENT	395083-5161	Vendor Total: R052412	888.00	JUNE 12		00003459	06/01/2012

City of Placentia
Warrant Register
For 06/12/2012

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	E000029		Health Insurance Premiums						
EP	ELSTRO, ANN M E000027	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00	JUNE 12		00003460	06/01/2012
EP	ESCOBOSA, LILLIAN E000055	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00	JUNE 12		00003461	06/01/2012
EP	ESPINOZA, ROSALINDA E000016	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00	JUNE 12		00003462	06/01/2012
EP	FIGUEROA, DANIEL E000057	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	388.00	JUNE 12		00003463	06/01/2012
EP	FISCHER, HAROLD A E000023	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	388.00	JUNE 12		00003464	06/01/2012
EP	FRICKE, JUERGEN E000075	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00	JUNE 12		00003465	06/01/2012
EP	FULLER, GLENN H E000081	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	680.00	JUNE 12		00003466	06/01/2012
EP	GALLANT, KAREN E000008	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	666.00	JUNE 12		00003467	06/01/2012
EP	GARNER, JO ANN E000047	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	684.29	JUNE 12		00003468	06/01/2012
				Vendor Total:	628.00				

City of Placentia
Warrant Register
For 06/12/2012

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	GARNER, KITTY E000080	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	888.00	JUNE 12		00003469	06/01/2012
				Vendor Total:	888.00				
EP	GOMEZ, DANIEL E000049	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	758.00	JUNE 12		00003470	06/01/2012
				Vendor Total:	758.00				
EP	GRIMM, DENNIS L E000042	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	409.00	JUNE 12		00003471	06/01/2012
				Vendor Total:	409.00				
EP	HOCH, ELEANOR M E000078	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	258.00	JUNE 12		00003472	06/01/2012
				Vendor Total:	258.00				
EP	ICMA RETIREMENT TRUST V000496	P/E 5/26/12 PD DATE 6/1/12	0048-2170 Deferred Comp Payable - ICMA	PY12011	119.25	2995/1201011		00003529	05/31/2012
				Vendor Total:	119.25				
EP	ICMA RETIREMENT TRUST V000496	P/E 5/26/12 PD DATE 6/1/12	0037-2170 Deferred Comp Payable - ICMA	PY12011	122.00	2995/1201011		00003529	05/31/2012
				Vendor Total:	122.00				
EP	ICMA RETIREMENT TRUST V000496	P/E 5/26/12 PD DATE 6/1/12	0010-2170 Deferred Comp Payable - ICMA	PY12011	8,638.12	2995/1201011		00003529	05/31/2012
				Vendor Total:	8,638.12				
EP	ICMA RETIREMENT TRUST V000496	P/E 5/26/12 PD DATE 6/1/12	0029-2170 Deferred Comp Payable - ICMA	PY12011	64.50	2995/1201011		00003529	05/31/2012
				Vendor Total:	64.50				
EP	ICMA RETIREMENT TRUST V000496	P/E 5/26/12 PD DATE 6/1/12	0043-2170 Deferred Comp Payable - ICMA	PY12011	50.00	2995/1201011		00003529	05/31/2012
				Vendor Total:	50.00				
				Vendor Total:	8,993.87				
EP	IRVINE, SUZETTE E000019	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	758.00	JUNE 12		00003473	06/01/2012
				Vendor Total:	758.00				
EP	JENKINS, ROBERT E000084	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	800.00	JUNE 12		00003474	06/01/2012
				Vendor Total:	800.00				
EP	JOHNSON, SHARON	JUNE MEDICAL REIMBURSEMENT	395083-5161	R052412	628.00	JUNE 12		00003475	06/01/2012
				Vendor Total:	628.00				

City of Placentia
Warrant Register
For 06/12/2012

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	E000099		Health Insurance Premiums						
EP	JONES, ROBERT E000053	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00 225.99	JUNE 12		00003476	06/01/2012
EP	JUDD, TERRELL E000115	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	225.99 1,187.00	JUNE 12		00003477	06/01/2012
EP	KIRKLAND, RICHARD L E000110	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	1,187.00 388.00	JUNE 12		00003478	06/01/2012
EP	LABORDE, JOHN G E000039	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	388.00 628.00	JUNE 12		00003479	06/01/2012
EP	LITTLE, DIANE M E000098	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00 409.00	JUNE 12		00003480	06/01/2012
EP	LOWREY, B.J E000041	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	409.00 279.00	JUNE 12		00003481	06/01/2012
EP	MAERTZWEILER, MICHAEL E000032	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	279.00 628.00	JUNE 12		00003482	06/01/2012
EP	MANNING, VEDA M E000063	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00 258.00	JUNE 12		00003483	06/01/2012
EP	MARMOLEJO, PACO E000068	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	258.00 1,187.00	JUNE 12		00003484	06/01/2012
				Vendor Total:	1,187.00				

City of Placentia
Warrant Register
For 06/12/2012

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	MILANO, JAMES E000054	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	758.00	JUNE 12		00003485	06/01/2012
				Vendor Total:	758.00				
EP	MILLER, RICHARD E000106	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	877.00	JUNE 12		00003486	06/01/2012
				Vendor Total:	877.00				
EP	MONTOOTH, MARLENE E000021	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	258.00	JUNE 12		00003487	06/01/2012
				Vendor Total:	258.00				
EP	MOORE, LARRY W E000044	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	1,187.00	JUNE 12		00003488	06/01/2012
				Vendor Total:	1,187.00				
EP	NAJERA, ROBERT JR E000065	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	888.00	JUNE 12		00003489	06/01/2012
				Vendor Total:	888.00				
EP	NISSEN, JANICE E000073	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	258.00	JUNE 12		00003490	06/01/2012
				Vendor Total:	258.00				
EP	OLEA, ARLENE J E000014	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	1,187.00	JUNE 12		00003491	06/01/2012
				Vendor Total:	1,187.00				
EP	ORTEGA, MANUEL E E000100	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	740.00	JUNE 12		00003492	06/01/2012
				Vendor Total:	740.00				
EP	PALMER, GEORGE E000094	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	877.00	JUNE 12		00003493	06/01/2012
				Vendor Total:	877.00				
EP	PASCUA, RAYNALD E000114	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	1,187.00	JUNE 12		00003494	06/01/2012
				Vendor Total:	1,187.00				

City of Placentia
Warrant Register
For 06/12/2012

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
EP	PASPALL, MIHAJLO E000085	JUNE MEDICAL REIMBURSEMENT	395083-5166 Workers' Comp Premiums	Vendor Total: R052412	1,187.00	563.98 JUNE 12		00003495	06/01/2012
EP	PEREZ, ROBERT E000111	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	563.98	225.99 JUNE 12		00003496	06/01/2012
EP	PICHON, WALTER E000103	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	225.99	286.00 JUNE 12		00003497	06/01/2012
EP	PONCE, EDMUND M E000040	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	286.00	258.00 JUNE 12		00003498	06/01/2012
EP	REDIFER, KIM R E000022	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	258.00	791.00 JUNE 12		00003499	06/01/2012
EP	RENDEN, BRIAN E000083	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	791.00	1,126.00 JUNE 12		00003500	06/01/2012
EP	REYES, ROGER T E000024	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	1,126.00	758.00 JUNE 12		00003501	06/01/2012
EP	RICE, RUSSELL J E000059	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	758.00	888.00 JUNE 12		00003502	06/01/2012
EP	RISHER, THOMAS A E000013	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	888.00	758.00 JUNE 12		00003503	06/01/2012
EP	RITCHIE, SYLVIA	JUNE MEDICAL REIMBURSEMENT	395083-5161	Vendor Total: R052412	758.00	628.00 JUNE 12		00003504	06/01/2012

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	E000072		Health Insurance Premiums						
EP	RIVERA, AIDA E000026	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00	258.00 JUNE 12		00003505	06/01/2012
EP	ROACH, MICHAEL E000105	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	258.00	1,145.00 JUNE 12		00003506	06/01/2012
EP	ROBB, SANDRA E000043	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	1,145.00	628.00 JUNE 12		00003507	06/01/2012
EP	ROBERTSON, JAMES S E000093	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	628.00	271.44 JUNE 12		00003508	06/01/2012
EP	RODARTE, JOE R E000034	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	271.44	666.00 JUNE 12		00003509	06/01/2012
EP	ROKOSZ, KEN A E000035	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	666.00	388.00 JUNE 12		00003510	06/01/2012
EP	ROSE, RICHARD D E000050	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	388.00	998.00 JUNE 12		00003511	06/01/2012
EP	SALE, LEE R E000031	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	998.00	888.00 JUNE 12		00003512	06/01/2012
EP	SANCHEZ, LAURA E000058	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	888.00	258.00 JUNE 12		00003513	06/01/2012
				Vendor Total:	258.00				

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EP	SANGOLUISA, ZORA G E000048	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	258.00	JUNE 12		00003514	06/01/2012
				Vendor Total:	258.00				
EP	SCHULTZ, DANIEL E000070	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	388.00	JUNE 12		00003515	06/01/2012
				Vendor Total:	388.00				
EP	SOMOYA, JOHN P E000089	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	791.00	JUNE 12		00003516	06/01/2012
				Vendor Total:	791.00				
EP	SOTO, PHILIP J E000052	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	628.00	JUNE 12		00003517	06/01/2012
				Vendor Total:	628.00				
EP	SPRAGUE, GARY A E000064	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	1,145.00	JUNE 12		00003518	06/01/2012
				Vendor Total:	1,145.00				
EP	TAYLOR, DAVID M E000088	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	877.00	JUNE 12		00003519	06/01/2012
				Vendor Total:	877.00				
EP	THOMANN, DARYLL L E000101	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	628.00	JUNE 12		00003520	06/01/2012
				Vendor Total:	628.00				
EP	TOTH, STEVE E000067	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	791.00	JUNE 12		00003521	06/01/2012
				Vendor Total:	791.00				
EP	TRIFOS, WILLIAM E000104	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	1,126.00	JUNE 12		00003522	06/01/2012
				Vendor Total:	1,126.00				
EP	VERSTYNEN, WILLIAM E000092	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	R052412	388.00	JUNE 12		00003523	06/01/2012
				Vendor Total:	388.00				

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EP	WAHL, KATHLEEN A E000030	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	388.00	JUNE 12		00003524	06/01/2012
EP	WIEST, STEPHEN E000079	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	389.00	JUNE 12		00003525	06/01/2012
EP	WORDEN, LARRY M E000116	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	758.00	JUNE 12		00003526	06/01/2012
EP	ZAMORA, JERRY E000037	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	1,126.00	JUNE 12		00003527	06/01/2012
EP	ZINN, JOHN E000009	JUNE MEDICAL REIMBURSEMENT	395083-5161 Health Insurance Premiums	Vendor Total: R052412	877.00	JUNE 12		00003528	06/01/2012
MW IP	1ST JON V007920	PORTABLE RESTROOM RENTAL	433654-6130 Repair & Maint/Facilities	Vendor Total: ITK0607A	888.00	JUNE 12	P06988	00076768	06/07/2012
MW OH	AAA PAVING COMPANY V008391	REFUND-BUSINESS LICENSE	100000-4120 Contractors	Vendor Total: TK0607A	68,331.56			00076782	06/19/2012
MW OH	ABBA TERMITES & PEST CON V000087	APRIL BAIT STATIONS	433654-6130 Repair & Maint/Facilities	Vendor Total: TK0607A	423.11	A-15482		00076783	06/19/2012
MW OH	ABBA TERMITES & PEST CON V000087	MAY BAIT STATIONS	433654-6130 Repair & Maint/Facilities	Vendor Total: TK0607A	120.00	18655B	P06913	00076783	06/19/2012
MW OH	ABRAM, CAROL	DEPOSIT REFUND-AGUIRRE	100000-4385 / 79160-4385	Vendor Total: TK0607A	100.00	18870B	P06913	00076783	06/19/2012
				Vendor Total:	200.00	79344		00076784	06/19/2012

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	V008361		Facility Rental					
MW OH	ADAMS, ED V001652	SPRING INSTRUCTOR PAYMENT	104071-6060 / 79440-6060 Instructional Services	Vendor Total: TK0607A	100.00 1,057.55	P06944	00076785	06/19/2012
MW OH	ADAMSON POLICE PRODUC V007539	PD BODY ARMOR-HUNTER	103042-6360 / 50070-6360 Uniforms	Vendor Total: TK0607A	700.38	P06555	00076786	06/19/2012
MW IP	ADMINSURE V004980	APRIL WORKERS COMP CLAIMS	404580-6025 Third Party Administration	Vendor Total: ITK0531A	700.38 2,807.28	P06772	00076698	05/31/2012
MW OH	AGUIRRE, ERICA V008379	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	Vendor Total: TK0607A	2,807.28 50.00		00076787	06/19/2012
MW OH	ALL CITY MANAGEMENT SI V000005	4/22-5/5 CROSSING GUARD SRVS	103041-6099 Other Professional Services	Vendor Total: TK0607A	50.00 7,849.00	P05415	00076788	06/19/2012
MW IP	ALMOND, ALBERT V004382	APRIL BUILDING INSPECTIONS	102532-6045 Building Inspection Services	Vendor Total: ITK0607A	7,849.00 45.00	P06379	00076769	06/07/2012
MW IP	ALMOND, ALBERT V004382	APRIL ETCO INSPECTIONS	102532-6045 Building Inspection Services	ITK0607A	1,305.00	P06379	00076769	06/07/2012
MW OH	ALZHEIMER'S ASSOCIATION V008381	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	Vendor Total: TK0607A	1,350.00 100.00		00076789	06/19/2012
MW OH	AMERICAN RED CROSS V008105	ADV TRAFFIC COLLISION REG-MI	103041-6250 Staff Training	Vendor Total: TK0607D	100.00 880.00	P06985	00076790	06/19/2012
MW IP	AMERIMARK DIRECT	RECYCLED FUNNELS	504315-6301 / 20037-6301	Vendor Total: ITK0607A	880.00 487.92	P06893	00076770	06/07/2012

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	V000090		Special Department Supplies						
MW OH	ANAHEIM ICE V000318	SPRING INSTRUCTOR PAYMENT	104071-6060 / 79414-6060 Instructional Services	TK0607A	487.92	163.80 SPRING 12	P06911	00076791	06/19/2012
				Vendor Total:	163.80				
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	TK0607A	248.05	502-6832231	P06803	00076792	06/19/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	TK0607A	79.18	502-6832232	P06803	00076792	06/19/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	TK0607A	300.61	502-6850921	P06803	00076792	06/19/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	TK0607A	119.61	502-6850922	P06803	00076792	06/19/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	TK0607A	249.51	502-6925103	P06803	00076792	06/19/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	TK0607A	119.61	502-6925104	P06803	00076792	06/19/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	TK0607A	249.71	502-6949416	P06803	00076792	06/19/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	TK0607A	79.18	502-6949417	P06803	00076792	06/19/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	TK0607A	197.15	502-6967986	P06803	00076792	06/19/2012
MW OH	ARAMARK UNIFORM SERV V004232	PW UNIFORMS	103650-6360 Uniforms	TK0607A	119.61	502-6967987	P06803	00076792	06/19/2012
				Vendor Total:	1,762.22				
MW IP	ARCZYNSKI, ANDREW V V005588	MAY CITY ATTORNEY FEES	101005-6005 Legal Services	ITK0607A	24,274.17	053112	P06635	00076771	06/07/2012
MW OH	ASHOK DEOKULE, AMOL	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385	TK0607A	50.00	79308		00076793	06/19/2012
				Vendor Total:	24,274.17				

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	V008354		Facility Rental						
MW IP	AT&T V004144	APRIL PHONE CHARGES	296561-6215 Telephone	Vendor Total: ITK0531A	50.00	122.38 050112		00076699	05/31/2012
MW IP	AT&T V004144	APRIL PHONE CHARGES	431010-6215 Telephone	ITK0531A	2,642.32	050112		00076699	05/31/2012
MW IP	AT&T V004144	APRIL PHONE CHARGES	0010-1220 Accts Rec/Plac Library Dist	ITK0531A	7.69	050112		00076699	05/31/2012
MW IP	AT&T V004144	APRIL-MAY PHONE CHARGES	296561-6215 Telephone	ITK0531A	62.80	052012		00076699	05/31/2012
MW IP	AT&T V004144	APRIL-MAY PHONE CHARGES	431010-6215 Telephone	ITK0531A	710.46	052012		00076699	05/31/2012
MW IP	AT&T V004144	APRIL-MAY PHONE CHARGES	296561-6215 Telephone	ITK0606A	61.64	052512		00076744	06/06/2012
MW IP	AT&T V004144	APRIL-MAY PHONE CHARGES	431010-6215 Telephone	ITK0606A	750.86	052512		00076744	06/06/2012
MW OH	ATHENS SERVICES V006622	APRIL STREET SWEEPING	374387-6099 Other Professional Services	Vendor Total: TK0607A	4,358.15	14,810.25 3899190412	P05873	00076794	06/19/2012
MW IP	AUDISS, JAY S V003366	SLI SESSION 1-MEALS,CAR RENTA	103041-6250 Staff Training	Vendor Total: ITK0531A	14,810.25	353.60 123	P06928	00076700	05/31/2012
MW OH	AYSO V006694	DEPOSIT REFUND-AGUIRRE	100000-4385 / 79160-4385 Facility Rental	Vendor Total: TK0607A	353.60	22.00 80054		00076795	06/19/2012
MW OH	AYSO V006694	DEPOSIT REFUND-AGUIRRE	100000-4385 / 79160-4385 Facility Rental	TK0607A	78.00	80055		00076795	06/19/2012
MW OH	BAKERNOWICKI DESIGN SI V008150	SI MAY CONST. DOC PREP	333554-6015 / 61037-6015 Engineering Services	Vendor Total: TK0607B	100.00	30,000.00 11006-00-06	P06686	00076796	06/19/2012

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MW OH	BAKERNOWICKI DESIGN S1 V008150	MAY CONST. DOC PREP	333554-6015 / 61037-6015 Engineering Services	TK0607A	6,950.00	11006-01-01	P06686	00076796	06/19/2012
			Vendor Total:		36,950.00				
MW OH	BATTERY SYSTEMS V002360	BATTERIES/SUPPLIES	0043-1505 Auto Supply Inventory	TK0607A	83.68	11-263628	P06533	00076797	06/19/2012
			Vendor Total:		83.68				
MW OH	BELLEVILLE, CYNTHIA V008377	DEPOSIT REFUND-KOCH PARK	100000-4385 Facility Rental	TK0607A	100.00	79784		00076799	06/19/2012
			Vendor Total:		100.00				
MW IP	BLUE FOUNTAIN POOLS V001188	SWIMMING POOL BOND RELEASE	0044-2045 Construction Deposits(Swim)	ITK0531A	500.00	052912	P06941	00076701	05/31/2012
			Vendor Total:		500.00				
MW OH	BOORMAN, ROY V002064	SPRING INSTRUCTOR PAYMENT	104071-6060 / 79410-6060 Instructional Services	TK0607A	336.05	SPRING 12	P06908	00076800	06/19/2012
			Vendor Total:		336.05				
MW OH	BORER, REBECCA V001804	SPRING INSTRUCTOR PAYMENT	104071-6060 / 79448-6060 Instructional Services	TK0607A	646.75	SPRING 12	P06907	00076801	06/19/2012
			Vendor Total:		646.75				
MW IP	BRYANT, CRAIG V008323	APRIL RESERVE OFC STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	ITK0531A	225.00	052912	P06932	00076702	05/31/2012
			Vendor Total:		225.00				
MW OH	BURKE WILLIAMS & SOREN V006247	MARCH LEGAL SERVICES	101005-6005 Legal Services	TK0607A	16,325.37	155591	P06974	00076802	06/19/2012
			Vendor Total:		16,325.37				
MW OH	BURKE WILLIAMS & SOREN V006247	APRIL LEGAL SERVICES	101005-6005 Legal Services	TK0607A	12,981.67	156141	P06974	00076802	06/19/2012
			Vendor Total:		12,981.67				
MW IP	BURRO CANYON ENT INC V002929	MARCH NC SWAT RANGE FEES	103041-6160 Facility Rental	ITK0531A	10.00	31912KK	P06921	00076703	05/31/2012
			Vendor Total:		10.00				

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MW OH	Beard Electric V004055	MELROSE PUMP STATION REPAIR	103655-6290 Dept. Contract Services	TK0607B	222.30	48637	P06971	00076798	06/19/2012
				Vendor Total:	222.30				
MW OH	CALIFORNIA STATE DISBUJ V004813	P/E 5/26/12 PD DATE 6/1/12	0048-2196 Garnishments W/H	PY12011	31.15	2700/1201011		00076688	06/01/2012
MW OH	CALIFORNIA STATE DISBUJ V004813	P/E 5/26/12 PD DATE 6/1/12	0029-2196 Garnishments W/H	PY12011	20.77	2700/1201011		00076688	06/01/2012
MW OH	CALIFORNIA STATE DISBUJ V004813	P/E 5/26/12 PD DATE 6/1/12	0010-2196 Garnishments W/H	PY12011	1,316.46	2700/1201011		00076688	06/01/2012
				Vendor Total:	1,368.38				
MW IP	CARDENAS, JOEL V002648	JUNE MONTHLY EXPENSES	103650-5001 Salaries/Full-Time Regular	ITK0531A	50.00	JUNE 12		00076704	05/31/2012
				Vendor Total:	50.00				
MW OH	CARL WARREN & CO V008011	MAY 3RD PARTY LIABILITY	404582-6025 Third Party Administration	TK0607A	1,481.00	1383024	P06141	00076803	06/19/2012
				Vendor Total:	1,481.00				
MW OH	CASTANON, DEL CARMEN V008368	FACILITY PARTIAL REFUND	100000-4385 / 79188-4385 Facility Rental	TK0607A	125.00	79790		00076804	06/19/2012
				Vendor Total:	125.00				
MW OH	CASTRO, ADRIANA V008370	DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385 Facility Rental	TK0607A	150.00	79773		00076805	06/19/2012
				Vendor Total:	150.00				
MW OH	CDW GOVERNMENT INC. V003755	OFFICE 2010 LICENSES	422023-6135 Repair/Maint Off Furn & Eqp	TK0607A	509.78	L254067	P06885	00076806	06/19/2012
				Vendor Total:	509.78				
MW OH	CELESTINO JAVIER, REX V008111	DEPOSIT REFUND-OBERLE	100000-4340 / 79179-4340 Recreation Programs	TK0607C	100.00	79949		00076807	06/19/2012
				Vendor Total:	100.00				
MW OH	CHAN, THEODORE	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385	TK0607A	50.00	79781		00076808	06/19/2012
				Vendor Total:	50.00				

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	V008375		Facility Rental						
MW OH	CITY OF BREA V000125	PRINTING SERVICES	431010-6230 Printing & Binding	TK0607A	50.00	350.93 6-395	P05920	00076809	06/19/2012
MW OH	CITY OF BREA V000125	PRINTING SERVICES	431010-6230 Printing & Binding	TK0607A	30.43	6-399	P05920	00076809	06/19/2012
MW OH	CITY OF BREA V000125	PRINTING SERVICES	431010-6230 Printing & Binding	TK0607A	115.99	6-403	P05920	00076809	06/19/2012
				Vendor Total:	497.35				
MW OH	CITY OF CLAREMONT V006053	FEB LEGAL SRVS-GSW PROTEST	101005-6005 Legal Services	TK0607A	8,064.39	36105	P06973	00076810	06/19/2012
MW OH	CITY OF CLAREMONT V006053	MARCH LEGAL SRVS-GSW PROTE	101005-6005 Legal Services	TK0607B	2,192.48	36106	P06989	00076810	06/19/2012
				Vendor Total:	10,256.87				
MW OH	CITY OF FULLERTON V000385	6/11-11/11 SHARED SIGNAL MAINT	0010-1224 AR/City of Fullerton	TK0607A	518.13	AR094633	P06918	00076811	06/19/2012
MW OH	CITY OF FULLERTON V000385	8/11-11/11 SHARED SIGNAL MAINT	0010-1224 AR/City of Fullerton	TK0607A	342.41	AR095102	P06918	00076811	06/19/2012
MW OH	CITY OF FULLERTON V000385	1/12-4/12 SHARED SIGNAL MAINT	0010-1224 AR/City of Fullerton	TK0607A	201.40	AR095758	P06918	00076811	06/19/2012
				Vendor Total:	1,061.94				
MW OH	CLEAN CITY V007411	MAY GRAFFITI REMOVAL	103652-6290 Dept. Contract Services	TK0607A	28,756.04	P117		00076812	06/19/2012
MW OH	COLANTUONO & LEVIN PC V008345	FEB-MARCH LEGAL SERVICES	101005-6006 / 10017-6006 Litigation	TK0607A	6,537.31	23453	P06976	00076813	06/19/2012
				Vendor Total:	28,756.04				
MW OH	COMMUNITY HEALTH CHA V000192	P/E 5/26/12 PD DATE 6/1/12	0037-2194 CHAD	PY12011	1.00	2640/1201011		00076689	06/01/2012
MW OH	COMMUNITY HEALTH CHA V000192	P/E 5/26/12 PD DATE 6/1/12	0010-2194	PY12011	14.00	2640/1201011		00076689	06/01/2012
				Vendor Total:	6,537.31				

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	V000192		CHAD						
		Vendor Total:			15.00				
MW OH	COMPUTER SERVICES COM APRIL ROUTINE SIGNAL MAINT V000258		0010-1224 AR/City of Fullerton	TK0607B	494.76	3858-94	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APRIL ROUTINE SIGNAL MAINT V000258		0010-1232 Accts Rec/Other Agencies	TK0607B	397.34	3858-94	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APRIL ROUTINE SIGNAL MAINT V000258		0010-1226 AR/City of Yorba Linda	TK0607B	207.31	3858-94	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APRIL ROUTINE SIGNAL MAINT V000258		103652-6099 Other Professional Services	TK0607B	1,434.98	3858-94	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APRIL ROUTINE SIGNAL MAINT V000258		0010-1228 AR/County of Orange	TK0607B	45.61	3858-94	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM MAR EXTRAORDINARY SIGNAL N V000258		103652-6099 Other Professional Services	TK0607B	55.23	3859-2508	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM MAR EXTRAORDINARY SIGNAL N V000258		0010-1232 Accts Rec/Other Agencies	TK0607B	55.23	3859-2508	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM MAR EXTRAORDINARY SIGNAL N V000258		103652-6099 Other Professional Services	TK0607B	48.50	3859-2509	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM MAR EXTRAORDINARY SIGNAL N V000258		103652-6099 Other Professional Services	TK0607B	48.50	3859-2510	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM MAR EXTRAORDINARY SIGNAL N V000258		103652-6099 Other Professional Services	TK0607B	133.00	3859-2511	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM MAR EXTRAORDINARY SIGNAL N V000258		103652-6099 Other Professional Services	TK0607B	206.08	3859-2512	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM MAR EXTRAORDINARY SIGNAL N V000258		103652-6099 Other Professional Services	TK0607B	199.50	3859-2513	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM MAR EXTRAORDINARY SIGNAL N V000258		0010-1232 Accts Rec/Other Agencies	TK0607B	66.50	3859-2513	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM MAR EXTRAORDINARY SIGNAL N V000258		103652-6099 Other Professional Services	TK0607B	110.46	3859-2514	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM MAR EXTRAORDINARY SIGNAL N V000258		103652-6099	TK0607B	157.46	3859-2515	P06924	00076814	06/19/2012

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	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	0010-1224 AR/City of Fullerton	TK0607B	157.45	3859-2515	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	24.25	3859-2516	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	0010-1224 AR/City of Fullerton	TK0607B	24.25	3859-2516	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	0010-1228 AR/County of Orange	TK0607B	16.00	3859-2517	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	32.50	3859-2517	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	171.35	3859-2518	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	110.46	3859-2519	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	202.33	3859-2520	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	48.50	3859-2521	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	128.51	3859-2522	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	0010-1232 AR/City of Yorba Linda	TK0607B	42.84	3859-2522	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	157.45	3859-2523	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	103652-6099 Accts Rec/Other Agencies	TK0607B	157.46	3859-2523	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	48.50	3859-2524	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	85.67	3859-2525	P06924	00076814	06/19/2012
	V000258								
MW OH	COMPUTER SERVICES COM	MAR EXTRAORDINARY SIGNAL N	0010-1232 Accts Rec/Other Agencies	TK0607B					

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MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	85.68	3859-2525	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	97.00	3859-2526	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	97.00	3859-2527	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	48.50	3859-2528	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	48.50	3859-2528	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	0010-1224 AR/City of Fullerton	TK0607B	69.17	3859-2529	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	138.33	3859-2529	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	0010-1232 Accts Rec/Other Agencies	TK0607B	69.17	3859-2529	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	0010-1224 AR/City of Fullerton	TK0607B	157.45	3859-2530	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	157.46	3859-2530	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	293.26	3859-2531	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	20.50	3859-2532	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	0010-1224 AR/City of Fullerton	TK0607B	20.50	3859-2532	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	41.00	3859-2533	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM MAR EXTRAORDINARY SIGNAL N	103652-6099 Other Professional Services	TK0607B	230.00	3859-2534	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	119.57	3859-2535	P06924	00076814	06/19/2012

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	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	86.36	3859-2536	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	86.36	3859-2537	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	143.20	3859-2538	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	70.53	3859-2538	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	181.14	3859-2539	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	47.39	3859-2540	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	47.39	3859-2540	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	86.36	3859-2541	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	106.86	3859-2542	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	48.50	3859-2543	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	48.50	3859-2543	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	48.50	3859-2544	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	314.91	3859-2545	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	70.10	3859-2546	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES COM APR EXTRAORDINARY SIGNAL M. V000258	103652-6099	Other Professional Services	TK0607B	70.10	3859-2546	P06924	00076814	06/19/2012

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MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	91.78	3859-2547	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	0010-1232 Accts Rec/Other Agencies	TK0607B	91.78	3859-2547	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	110.46	3859-2548	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	359.15	3859-2549	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	189.57	3859-2550	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	94.78	3859-2551	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	86.36	3859-2552	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	86.36	3859-2553	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	86.36	3859-2554	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	0010-1226 AR/City of Yorba Linda	TK0607B	64.77	3859-2555	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	21.59	3859-2555	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	86.36	3859-2556	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	48.50	3859-2557	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	122.85	3859-2558	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099 Other Professional Services	TK0607B	397.93	3859-2559	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	110.46	3859-2560	P06924	00076814	06/19/2012

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	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	97.00	3859-2561	P06924	00076814	06/19/2012
	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	48.50	3859-2562	P06924	00076814	06/19/2012
	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	96.65	3859-2563	P06924	00076814	06/19/2012
	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	0010-1232	TK0607B	13.81	3859-2563	P06924	00076814	06/19/2012
	V000258		Accts Rec/Other Agencies						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	36.38	3859-2564	P06924	00076814	06/19/2012
	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	0010-1232	TK0607B	12.12	3859-2564	P06924	00076814	06/19/2012
	V000258		Accts Rec/Other Agencies						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	110.46	3859-2565	P06924	00076814	06/19/2012
	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	85.36	3859-2566	P06924	00076814	06/19/2012
	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	110.46	3859-2567	P06924	00076814	06/19/2012
	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	546.98	3859-2568	P06924	00076814	06/19/2012
	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	0010-1224	TK0607B	546.97	3859-2568	P06924	00076814	06/19/2012
	V000258		AR/City of Fullerton						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	121.17	3859-2569	P06924	00076814	06/19/2012
	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	102.50	3859-2570	P06924	00076814	06/19/2012
	V000258		Other Professional Services						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	0010-1232	TK0607B	102.50	3859-2570	P06924	00076814	06/19/2012
	V000258		Accts Rec/Other Agencies						
MW OH	COMPUTER SERVICES COM	APR EXTRAORDINARY SIGNAL M	103652-6099	TK0607B	82.00	3859-2571	P06924	00076814	06/19/2012
	V000258		Other Professional Services						

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MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M.	103652-6099 Other Professional Services	TK0607B	124.00	3859-2572	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M.	0010-1226 AR/City of Yorba Linda	TK0607B	41.33	3859-2572	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M.	103652-6099 Other Professional Services	TK0607B	217.86	3859-2573	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M.	0010-1228 AR/County of Orange	TK0607B	107.31	3859-2573	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M.	103652-6099 Other Professional Services	TK0607B	226.76	3859-2574	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M.	103652-6099 Other Professional Services	TK0607B	145.50	3859-2575	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M.	103652-6099 Other Professional Services	TK0607B	214.37	3859-2576	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M.	0010-1232 Accts Rec/Other Agencies	TK0607B	71.46	3859-2576	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M.	103652-6099 Other Professional Services	TK0607B	293.26	3859-2577	P06924	00076814	06/19/2012
MW OH	COMPUTER SERVICES V000258	COM APR EXTRAORDINARY SIGNAL M.	103652-6099 Other Professional Services	TK0607B	280.87	3859-2578	P06924	00076814	06/19/2012
				Vendor Total:	14,101.91				
MW OH	COOK, KIMBERLY V008374	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607B	100.00	79779		00076817	06/19/2012
				Vendor Total:	100.00				
MW OH	COOPER, SHANNON V007707	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607B	100.00	79780		00076818	06/19/2012
				Vendor Total:	100.00				
MW IP	COUNTY OF ORANGE V000715	TREA JAN-MARCH ANIMAL CARE SRVS	103045-6280 Animal Control Services	ITK0531A	19,491.00	AC1290065	P05406	00076705	05/31/2012
MW IP	COUNTY OF ORANGE	TREA APRIL OCATS SERVICES	103043-6299	ITK0531A	784.00	SH31667	P05805	00076705	05/31/2012

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	V000715		Other Purchased Services						
MW OH	D & D SERVICES INC. V007321	APRIL ANIMAL FREEZER SRVS	103045-6280 Animal Control Services	Vendor Total: TK0607B	20,275.00 1,880.00	622515	P06992	00076819	06/19/2012
MW OH	DANG, ANN V008369	CLASS REFUND	100000-4340 / 79148-4340 Recreation Programs	Vendor Total: TK0607B	1,880.00 65.00	79887		00076820	06/19/2012
MW OH	DE LA MERCED-ESCOBAR, V008371	1 DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385 Facility Rental	Vendor Total: TK0607B	65.00 150.00	79774		00076821	06/19/2012
MW IP	DE LA TORRE, EDUARDO V003527	JUNE MONTHLY EXPENSES	101511-5001 Salaries/Full-Time Regular	Vendor Total: ITK0531A	150.00 50.00	JUNE 12		00076706	05/31/2012
MW OH	DELL MARKETING L.P. V000301	10 COMPUTER MONITORS	422023-6135 Repair/Maint Off Furn & Eqp	Vendor Total: TK0607B	50.00 2,474.74	XFRN71269	P06935	00076822	06/19/2012
MW OH	DELL MARKETING L.P. V000301	2 REPLACEMENT COMPUTERS	422023-6135 Repair/Maint Off Furn & Eqp	TK0607B	1,816.10	XFRP9X191	P06936	00076822	06/19/2012
MW OH	DEPARTMENT OF TRANSPC V007722	JAN-MAR SIGNALS & LIGHTING B	0010-1302 Due From Other Governments	Vendor Total: TK0607B	4,290.84 14.21	SL1212757	P06915	00076823	06/19/2012
MW OH	DFS FLOORING INC V000099	MAY CARPET CLEANING	433654-6130 Repair & Maint/Facilities	Vendor Total: TK0607B	14.21 605.00	300098-84	P05488	00076824	06/19/2012
MW IP	DISTINGUISHED PEST CONT V003466	QUARTERLY PEST CONTROL	433654-6130 Repair & Maint/Facilities	Vendor Total: ITK0606A	605.00 1,000.00	8944	P05487	00076745	06/06/2012
MW OH	DOG SERVICES UNLIMITED	SPRING INSTRUCTOR PAYMENT	104071-6060 / 79416-6060	Vendor Total: TK0607B	1,000.00 1,072.50	SPRING 12	P06934	00076825	06/19/2012

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	V002335		Instructional Services						
MW IP	DRABEK, GARY V004197	APRIL RESERVE OFC STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	Vendor Total: ITK0531A	1,072.50 200.00	052912	P06929	00076707	05/31/2012
MW IP	DRLIK, GARY V004475	APRIL RESERVE OFC STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	Vendor Total: ITK0531A	200.00 200.00	052912	P06930	00076708	05/31/2012
MW OH	DUARTE, KELLY V008376	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	Vendor Total: TK0607B	200.00 50.00	79782		00076826	06/19/2012
MW OH	EMPIRE PIPE CLEANING AN V003109	CLEANING AN MAY SEWER CLEANING	484376-6120 R & M/Sewer & Storm Drain	Vendor Total: TK0607C	50.00 16,664.25	8958	P05491	00076827	06/19/2012
MW IP	ERNSTER LAW OFFICES V006486	MARCH LEGAL SERVICES	404582-6210 / 10030-6210 Liability Claims	Vendor Total: ITK0606A	855.00 16,664.25	16373	P06904	00076746	06/06/2012
MW IP	ERNSTER LAW OFFICES V006486	APRIL LEGAL SERVICES	404582-6210 / 10030-6210 Liability Claims	ITK0606A	22.50	16503	P06906	00076746	06/06/2012
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	Vendor Total: ITK0531A	877.50 305.92	175563		00076709	05/31/2012
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	ITK0531A	454.62	175613		00076709	05/31/2012
MW IP	FAIRWAY FORD V000376	VEHICLE PARTS	433658-6134 Vehicle Repair & Maintenance	ITK0531A	1,001.06	C40108		00076709	05/31/2012
MW IP	FAST WATER HEATER V008321	REIMBURSEMENT-TECH FEE	100000-4303 Technology Fee	Vendor Total: ITK0531A	1,761.60 1.66	052912	P06939	00076710	05/31/2012
MW IP	FAST WATER HEATER	REIMBURSEMENT-GENERAL PLA	100000-4302	ITK0531A	2.15	052912	P06939	00076710	05/31/2012

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	V008321		General Plan Update Fee						
MW IP	FAST WATER HEATER V008321	REIMBURSEMENT-PLUMBING PEF	100000-4162 Plumbing Permits	ITK0531A	57.00	052912	P06939	00076710	05/31/2012
				Vendor Total:	60.81				
MW IP	FEDEX V000394	SHIPPING CHARGES	104070-6325 Postage	ITK0607A	29.10	7-809-69817	P06961	00076772	06/07/2012
MW IP	FEDEX V000394	SHIPPING CHARGES	104070-6325 Postage	ITK0607A	44.40	7-854-75116	P06961	00076772	06/07/2012
				Vendor Total:	73.50				
MW IP	FENSTERMAKER, DANIEL V005067	MAY MEDIA SERVICES	441573-6099 Other Professional Services	ITK0606A	3,600.00	PLA-12-005	P06633	00076747	06/06/2012
				Vendor Total:	3,600.00				
MW IP	FERGUSON PRAET & SHERA V000396	JAN LEGAL SERVICES RE: VOHRA	404582-6006 / 10031-6006 Litigation	ITK0607A	3,189.95	15790	P06902	00076773	06/07/2012
MW IP	FERGUSON PRAET & SHERA V000396	MARCH LEGAL SERVICES RE: VOI	404582-6006 / 10031-6006 Litigation	ITK0607A	6,666.25	15996	P06902	00076773	06/07/2012
				Vendor Total:	9,856.20				
MW IP	FIDELITY SECURITY LIFE IN V008132	JUNE VISION INSURANCE PREMIL	395000-4740 ISF Employee Optical Costs	ITK0606A	1,871.35	1188056		00076748	06/06/2012
MW IP	FIDELITY SECURITY LIFE IN V008132	JUNE VISION INSURANCE PREMIL	395083-5164 Optical Insurance Premiums	ITK0606A	1,078.05	1188056		00076748	06/06/2012
				Vendor Total:	2,949.40				
MW IP	FIREMASTER V000409	FIRE EXTINGUISHER MAINT.	433654-6130 Repair & Maint/Facilities	ITK0607A	1,124.50	121373475	P06966	00076774	06/07/2012
				Vendor Total:	1,124.50				
MW IP	FLEET SERVICES INC V000400	INSPECT/REPAIR VEHICLE	433658-6301 Special Department Supplies	ITK0607A	849.10	1220970010	P06968	00076775	06/07/2012
				Vendor Total:	849.10				
MW OH	FORBES, JOSIE	SPRING INSTRUCTOR PAYMENT	104071-6060 / 79448-6060	TK0607C	2,185.30	SPRING 12	P06946	00076828	06/19/2012

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	V007432		Instructional Services						
MW OH	FUN WITH HORSES V002779	SPRING INSTRUCTOR PAYMENT	104071-6060 / 79432-6060 Instructional Services	Vendor Total: TK0607C	2,185.30 222.30	SPRING 12	P06909	00076829	06/19/2012
MW OH	GALPAULT, MEREDITH V008378	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	Vendor Total: TK0607C	222.30 100.00	79785		00076830	06/19/2012
MW OH	GARCIA, MILDA V007604	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	Vendor Total: TK0607C	100.00 150.00	80048		00076831	06/19/2012
MW IP	GAS CO, THE V000909	APRIL-MAY GAS CHARGES	431010-6340 Natural Gas	Vendor Total: ITK0531A	150.00 155.61	052312		00076711	05/31/2012
MW IP	GAS CO, THE V000909	APRIL-MAY GAS CHARGES	431010-6340 Natural Gas	ITK0606A	37.81	053012		00076749	06/06/2012
MW OH	GE CAPITAL V008085	MAY COPIER LEASE-REC	431010-6175 Office Equipment Rental	Vendor Total: TK0607C	193.42 144.69	57225876	P06340	00076832	06/19/2012
MW OH	GE CAPITAL V008085	MAY COPIER LEASE-REC	374386-6175 Office Equipment Rental	TK0607C	144.69	57225876	P06340	00076832	06/19/2012
MW OH	GE CAPITAL V008085	MAY COPIER LEASE-ADMIN	431010-6175 Office Equipment Rental	TK0607C	164.20	57238412	P06341	00076832	06/19/2012
MW OH	GE CAPITAL V008085	MAY COPIER LEASE-ADMIN	374386-6175 Office Equipment Rental	TK0607C	164.20	57238412	P06341	00076832	06/19/2012
MW IP	GILLIS, JOSEPH V008160	APRIL RESERVE OFC STIPEND	103041-5005 / 50065-5005 Salaries/Part-Time	Vendor Total: ITK0531A	617.78 300.00	052912	P06933	00076712	05/31/2012
MW IP	GOLDEN STATE WATER CO	APRIL-MAY WATER CHARGES	296561-6335	Vendor Total: ITK0531A	300.00 8,868.04	052112		00076713	05/31/2012

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	V000928		Water						
MW IP	GOLDEN STATE WATER CO V000928	APRIL-MAY WATER CHARGES	431010-6335 Water	ITK0531A	12,829.85	052112		00076713	05/31/2012
MW IP	GOLDEN STATE WATER CO V000928	MARCH-MAY WATER CHARGES	296561-6335 Water	ITK0606A	9,576.86	052912		00076750	06/06/2012
MW IP	GOLDEN STATE WATER CO V000928	MARCH-MAY WATER CHARGES	431010-6335 Water	ITK0606A	4,013.97	052912		00076750	06/06/2012
MW IP	GOLDEN STATE WATER CO V000928	MARCH-MAY WATER CHARGES	431010-6335 Water	ITK0606A	1,680.38	060112		00076750	06/06/2012
		Vendor Total:			36,969.10				
MW OH	GONSALVES & SON, JOE V005577	JUNE ADVOCACY SERVICES	101001-6099 Other Professional Services	TK0607C	4,000.00	22856	P05403	00076833	06/19/2012
		Vendor Total:			4,000.00				
MW OH	GRAMMATICA, ANDREA V008382	CLASS REFUND	100000-4340 / 79368-4340 Recreation Programs	TK0607C	59.00	80027		00076834	06/19/2012
		Vendor Total:			59.00				
MW OH	GREAT WEST V006983	P/E 5/26/12 PD DATE 6/1/12	0048-2172 Deferred Comp Pay. - Gr West	PY12011	48.92	2607/1201011		00076690	06/01/2012
MW OH	GREAT WEST V006983	P/E 5/26/12 PD DATE 6/1/12	0010-2172 Deferred Comp Pay. - Gr West	PY12011	580.11	2607/1201011		00076690	06/01/2012
MW OH	GREAT WEST V006983	P/E 5/26/12 PD DATE 6/1/12	0029-2172 Deferred Comp Pay. - Gr West	PY12011	21.36	2607/1201011		00076690	06/01/2012
		Vendor Total:			650.39				
MW OH	HA, PETER V008355	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607C	100.00	79309		00076835	06/19/2012
		Vendor Total:			100.00				
MW OH	HAITBRINK ASPHALT PAVI V008253	ASPHALT PAVING	103652-6132 Repair & Maintenance/Streets	TK0607C	16,755.25	10113	P06925	00076836	06/19/2012
MW OH	HAITBRINK ASPHALT PAVI V008253	CHANGE ORDER #1	103652-6132 Repair & Maintenance/Streets	TK0607C	1,299.74	10113	P06925	00076836	06/19/2012

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MW OH	HDL COREN & CONE V001564	APRIL-JUNE CONTRACT SRVS-PRC	102021-6099 Other Professional Services	Vendor Total: TK0607C	18,054.99 3,150.00 0018050-IN	P07012	00076837	06/19/2012
MW IP	HENDRICKSON, ERIC V007376	JUNE MONTHLY EXPENSES	102021-5001 Salaries/Full-Time Regular	Vendor Total: ITK0531A	3,150.00 50.00 JUNE 12		00076714	05/31/2012
MW OH	HERNANDEZ, LIBORIO V008386	DEPOSIT REFUND-AGUIRRE	100000-4385 / 79160-4385 Facility Rental	Vendor Total: TK0607C	50.00 100.00 80046		00076838	06/19/2012
MW OH	HIDALGO, MAURICIO V008358	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	Vendor Total: TK0607C	100.00 100.00 79316		00076839	06/19/2012
MW OH	HOLMGREN, ERIC V007825	SPRING INSTRUCTOR PAYMENT	104071-6060 / 79448-6060 Instructional Services	Vendor Total: TK0607C	100.00 230.10 SPRING 12	P06910	00076840	06/19/2012
MW OH	HUANG, SHUCHEN V008362	DEPOSIT REFUND-AGUIRRE	100000-4385 / 79160-4385 Facility Rental	Vendor Total: TK0607C	230.10 100.00 79346		00076841	06/19/2012
MW OH	ICSC V008346	ANNUAL MEMBERSHIP DUES	101511-6255 Dues & Memberships	Vendor Total: TK0607C	100.00 100.00 1479978	P06978	00076842	06/19/2012
MW OH	IMPERIAL SPRINKLER SUPPLY V006506	SUPPLY IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	Vendor Total: TK0607C	100.00 178.28 1436288-01	P06820	00076843	06/19/2012
MW OH	IMPERIAL SPRINKLER SUPPLY V006506	SUPPLY IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	TK0607C	143.58 1444497-00	P06820	00076843	06/19/2012
MW OH	IMPERIAL SPRINKLER SUPPLY V006506	SUPPLY IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	TK0607C	81.10 1444497-01	P06820	00076843	06/19/2012
MW OH	IMPERIAL SPRINKLER SUPPLY V006506	SUPPLY IRRIGATION SUPPLIES	103655-6301 Special Department Supplies	TK0607C	232.32 1449687.00	P06820	00076843	06/19/2012

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	V006506		Special Department Supplies						
MW OH	IMPRESSIONS PRINTING V000517	BUSINESS CARDS-YAMAGUCHI	101511-6315 Office Supplies	TK0607C	635.28	59.26 15461		00076844	06/19/2012
MW IP	IMPRESSIONS PRINTING V000517	BUSINESS CARDS-CHANG	102532-6315 Office Supplies	ITK0531A	120.00	15435	P06782	00076715	05/31/2012
MW IP	IMPRESSIONS PRINTING V000517	BUSINESS CARDS-CHERENE	102531-6315 Office Supplies	ITK0531A	60.00	15435	P06782	00076715	05/31/2012
MW IP	IMPRESSIONS PRINTING V000517	BUSINESS CARDS-WINGETT	102533-6315 Office Supplies	ITK0531A	120.00	15435	P06782	00076715	05/31/2012
MW OH	INTEGRATED COMPUTER T V007725	NETWORK/PHONE SYSTEM UPGR	422023-6290 Dept. Contract Services	TK0607C	359.26	62.46 4562	P06964	00076845	06/19/2012
MW OH	JACOBSON, SAMANTHA V008384	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607C	62.46	50.00 80061		00076846	06/19/2012
MW OH	JAIN, CHANDRA V005425	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607C	50.00	100.00 79778		00076847	06/19/2012
MW OH	JARAMILLO-CARMONA, HE V008360	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	TK0607C	100.00	100.00 79320		00076848	06/19/2012
MW IP	JMG SECURITY SYSTEMS V007644	REPLACE READER IN PD	433654-6130 Repair & Maint/Facilities	ITK0607A	100.00	585.23 7270	P06899	00076776	06/07/2012
MW IP	KBI & ASSOCIATES V002106	TEEN TEAM T-SHIRTS	374386-6301 Special Department Supplies	ITK0607A	585.23	203.32 13083	P06521	00076777	06/07/2012
				Vendor Total:	203.32				

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MW IP	KEY GOVERNMENT FINANCIAL V007864	JUNE PHONE LEASE PAYMENT	333523-6840 / 30016-6840 Machinery & Equipment	ITK0607A	3,000.92	153495001207	P06889	00076778	06/07/2012
				Vendor Total:	3,000.92				
MW IP	KLEIN & WILSON V008149	FEB-MARCH LEGAL SRVS:WOODR	101005-6006 / 10017-6006 Litigation	ITK0531A	63,169.00	19569	P06905	00076716	05/31/2012
MW IP	KLEIN & WILSON V008149	APRIL LEGAL SERVICES	101005-6006 / 10017-6006 Litigation	ITK0606A	33,616.25	19595	P06977	00076751	06/06/2012
MW OH	KLEIN & WILSON V008149	FEB & MARCH LEGAL SERVICES:	101005-6006 / 10017-6006 Litigation	TK0607C	7,981.09	19569A	P07008	00076849	06/19/2012
				Vendor Total:	104,766.34				
MW OH	KNOWLES-MCNIFF INC V000558	MAY SOFTWARE MAINT	422023-6136 Software Maintenance	TK0607C	945.00	90461	P06719	00076850	06/19/2012
				Vendor Total:	945.00				
MW IP	KOA CORPORATION V006654	FEB TRAFFIC STUDY/TRAVEL DEN	333552-6015 / 61036-6015 Engineering Services	ITK0531A	2,563.00	JB13154X1	P06942	00076717	05/31/2012
MW IP	KOA CORPORATION V006654	MARCH TRAFFIC STUDY/TRAVEL	333552-6015 / 61036-6015 Engineering Services	ITK0531A	7,216.00	JB13154X2	P06942	00076717	05/31/2012
MW IP	KOA CORPORATION V006654	APRIL TRAFFIC STUDY/TRAVEL D	333552-6015 / 61036-6015 Engineering Services	ITK0531A	8,376.00	JB13154X3	P06942	00076717	05/31/2012
				Vendor Total:	18,155.00				
MW OH	KRAMER TELECOM LAW FI V007234	TELECOMMUNICATION CONSULT	102531-6290 Dept. Contract Services	TK0607C	792.00	1236	P07000	00076852	06/19/2012
				Vendor Total:	792.00				
MW IP	LAW OFFICE OF DIMITRI P V008162	APRIL LEGAL SERVICES	101005-6006 / 10017-6006 Litigation	ITK0606A	21,483.96	1199	P06975	00076752	06/06/2012
				Vendor Total:	21,483.96				
MW OH	LE BARD & UNDERWOOD H PD V004044	MOTOR REPAIRS	0043-1505 Auto Supply Inventory	TK0607C	538.18	W087204	P05483	00076853	06/19/2012
				Vendor Total:	538.18				
MW IP	LE-NGUYEN, MAGGIE	JUNE MONTHLY EXPENSES	102021-5001	ITK0531A	50.00	JUNE 12		00076718	05/31/2012

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	V007345		Salaries/Full-Time Regular					
MW IP	LE-NGUYEN, MAGGIE V007345	REIMBURSEMENT-MMASC CONF Meetings & Conferences	102020-6245	ITK0531A	403.86 051412	P06950	00076718	05/31/2012
				Vendor Total:	453.86			
MW OH	LENDERS, DANIEL NORMA V008351	DEPOSIT REFUND-TRI CITY Facility Rental	100000-4385 / 79188-4385	TK0607C	50.00 79305		00076854	06/19/2012
				Vendor Total:	50.00			
MW OH	LOPEZ, JESSE V008285	ENCROACHMENT PERMIT BOND F	0044-2047 Encroachment Permits	TK0607C	1,500.00 112009	P06916	00076855	06/19/2012
				Vendor Total:	1,500.00			
MW OH	MAGDALENO-GALLAGO, M V008387	DEPOSIT REFUND-KRAEMER Facility Rental	100000-4385 / 79175-4385	TK0607C	100.00 80049		00076856	06/19/2012
				Vendor Total:	100.00			
MW OH	MAKE IT PERSONAL V000646	MAGNETIC NAME BADGE Office Supplies	101513-6315	TK0607C	9.95 536385	P06980	00076857	06/19/2012
				Vendor Total:	9.95			
MW IP	MAKOWSKI, ROBERT V005712	JUNE MONTHLY EXPENSES Salaries/Full-Time Regular	374386-5001	ITK0531A	25.00 JUNE 12		00076719	05/31/2012
MW IP	MAKOWSKI, ROBERT V005712	JUNE MONTHLY EXPENSES Salaries/Full-Time Regular	484356-5001	ITK0531A	25.00 JUNE 12		00076719	05/31/2012
				Vendor Total:	50.00			
MW OH	MARGEN & ASSOCIATES V008320	FEB CONSULTANT SERVICES Management Consulting Services	404582-6001 / 10028-6001	TK0607C	6,896.47 20120635	P06943	00076858	06/19/2012
				Vendor Total:	6,896.47			
MW OH	MC FADDEN-DALE HARDW. V000635	MISC PARTS Auto Supply Inventory	0043-1505	TK0607C	34.42 54897/5	P05430	00076859	06/19/2012
MW OH	MC FADDEN-DALE HARDW. V000635	MISC PARTS Auto Supply Inventory	0043-1505	TK0607C	12.07 56340/5	P05430	00076859	06/19/2012
				Vendor Total:	46.49			

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MW IP	MCCONAHA, MICHAEL V002517	JUNE MONTHLY EXPENSES	103550-5001 Salaries/Full-Time Regular	ITK0531A	50.00	JUNE 12		00076720	05/31/2012
MW OH	MILLSAP, SCOTT V003801	ADV TRAFFIC COLLISION-MEALS	103041-6250 Staff Training	Vendor Total: TK0607C	50.00		P06986	00076860	06/19/2012
MW OH	MILLSAP, SCOTT V003801	SLI SESSION 1-MEALS	103041-6250 Staff Training	TK0607C	120.00	131	P06990	00076860	06/19/2012
MW OH	MILLSAP, SCOTT V003801	SLI SESSION 1-RENTAL CAR	103041-6250 Staff Training	TK0607C	257.48	131	P06990	00076860	06/19/2012
MW IP	MINNESOTA LIFE INSURAN V000627	JUNE LIFE INSURANCE PREMIUM	101511-5163 Life Insurance Premiums	Vendor Total: ITK0531A	457.48			00076721	05/31/2012
MW IP	MNC BROTHERS V008365	RIGH OF WAY @ 378 ORANGETHO	333556-6013 / 6102625024-6013 Right of Way Services	Vendor Total: ITK0606A	644.40	JUNE 12	P06996	00076753	06/06/2012
MW OH	MOORE, MIKE V004408	ADV TRAFFIC COLLISION-MEALS	103041-6250 Staff Training	Vendor Total: TK0607C	26,400.00			00076861	06/19/2012
MW OH	MORENO, MARIA V008372	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	Vendor Total: TK0607C	80.00	123	P06987	00076862	06/19/2012
MW IP	MORENO, TANIA V007723	JUNE MONTHLY EXPENSES	101513-5001 Salaries/Full-Time Regular	Vendor Total: ITK0531A	150.00	79775		00076722	05/31/2012
MW IP	MORENO, TANIA V007723	JUNE MONTHLY EXPENSES	101002-5001 Salaries/Full-Time Regular	Vendor Total: ITK0531A	25.00	JUNE 12		00076722	05/31/2012
MW OH	MORT, MARIETTA V008220	CLASS REFUND	100000-4340 / 79148-4340 Recreation Programs	Vendor Total: TK0607C	50.00			00076863	06/19/2012

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MW OH	NATIONAL NOTARY ASSN V000681	NOTARY MEMBERSHIP RENEWAL	101511-6255 Dues & Memberships	TK0607C	52.00 042612	P06896	00076864	06/19/2012
				Vendor Total:	35.00			
MW OH	NEAL, DEBRA V007685	DEPOSIT REFUND-KOCH	100000-4385 / 79172-4385 Facility Rental	TK0607C	100.00 79783		00076865	06/19/2012
				Vendor Total:	52.00			
MW IP	NELSON, SCOTT V003479	TRAVEL/MEETING PER DIEM-NEL	101001-6245 Meetings & Conferences	ITK0607A	120.00 060712	P07015	00076779	06/07/2012
				Vendor Total:	100.00			
MW IP	NEXTEL COMMUNICATION V000670	APRIL-MAY PD RELAY DEVICES	431010-6215 Telephone	ITK0531A	768.44 521311782-050		00076723	05/31/2012
				Vendor Total:	120.00			
MW OH	NG, TSZ YAN V008353	DEPOSIT REFUND-KRAEMER	100000-4385 Facility Rental	TK0607C	100.00 79307		00076866	06/19/2012
				Vendor Total:	768.44			
MW IP	NGUYEN, MICHAEL V005291	JUNE MONTHLY EXPENSES	102021-5001 Salaries/Full-Time Regular	ITK0531A	50.00 JUNE 12		00076724	05/31/2012
				Vendor Total:	100.00			
MW IP	NICKS, JONATHAN V004909	JUNE MONTHLY EXPENSES	104072-5001 Salaries/Full-Time Regular	ITK0531A	50.00 JUNE 12		00076725	05/31/2012
				Vendor Total:	50.00			
MW OH	NICKS, JONATHAN V004909	REIMBURSEMENT-ADDITIONAL QI	104070-6325 Postage	TK0607C	50.00 52412	P06892	00076867	06/19/2012
				Vendor Total:	50.00			
MW IP	OCE IMAGISTICS INC. V006549	APRIL COPIER MAINT	431010-6175 Office Equipment Rental	ITK0606A	259.27 417475117		00076754	06/06/2012
				Vendor Total:	100.00			
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	101511-6315 Office Supplies	TK0607D	42.21 0400611	P05408	00076868	06/19/2012
				Vendor Total:	259.27			

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MW OH	OFFICE INDUSTRIES V007477	RECYCLED PAPER	374386-6315 Office Supplies	TK0607D	471.41	040238	P06288	00076868	06/19/2012
MW IP	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	102020-6315 Office Supplies	ITK0531A	146.52	0401311	P06427	00076726	05/31/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103550-6315 Office Supplies	TK0607D	30.41	0401871	P06639	00076868	06/19/2012
MW OH	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	103550-6315 Office Supplies	TK0607D	3.63	0401921	P06639	00076868	06/19/2012
MW IP	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	101572-6315 Office Supplies	ITK0606A	128.25	0396141	P06954	00076755	06/06/2012
MW IP	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	101512-6315 Office Supplies	ITK0606A	8.71	0391521	P06955	00076755	06/06/2012
MW IP	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	101512-6315 Office Supplies	ITK0606A	96.74	0397241	P06955	00076755	06/06/2012
MW IP	OFFICE INDUSTRIES V007477	OFFICE SUPPLIES	101512-6315 Office Supplies	ITK0607A	209.85	098011	P06956	00076780	06/07/2012
				Vendor Total:	1,137.73				
MW OH	ONWARD ENGINEERING V008092	APRIL PAVEMENT REHAB	333552-6015 / 6110540033-6015 Engineering Services	TK0607D	35,741.00	1723	P06347	00076869	06/19/2012
				Vendor Total:	35,741.00				
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 5/26/12 PD DATE 6/1/12	0037-2176 PCEA/OCEA Assoc Dues	PY12011	5.77	2610/1201011		00076691	06/01/2012
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 5/26/12 PD DATE 6/1/12	0010-2176 PCEA/OCEA Assoc Dues	PY12011	305.95	2610/1201011		00076691	06/01/2012
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 5/26/12 PD DATE 6/1/12	0029-2176 PCEA/OCEA Assoc Dues	PY12011	11.53	2610/1201011		00076691	06/01/2012
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 5/26/12 PD DATE 6/1/12	0048-2176 PCEA/OCEA Assoc Dues	PY12011	23.07	2610/1201011		00076691	06/01/2012
MW OH	ORANGE COUNTY EMPLOY V000699	P/E 5/26/12 PD DATE 6/1/12	0043-2176 PCEA/OCEA Assoc Dues	PY12011	19.24	2610/1201011		00076691	06/01/2012

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				Vendor Total:	365.56				
MW OH	ORANGE COUNTY SHERIFF V005007	P/E 5/26/12 PD DATE 6/1/12	0010-2196 Garnishments W/H	PY12011	112.50	2714/1201011		00076692	06/01/2012
MW OH	ORANGE COUNTY SHERIFF V005007	P/E 5/26/12 PD DATE 6/1/12	0048-2196 Garnishments W/H	PY12011	22.50	2714/1201011		00076692	06/01/2012
MW OH	ORANGE COUNTY SHERIFF V005007	P/E 5/26/12 PD DATE 6/1/12	0029-2196 Garnishments W/H	PY12011	15.00	2714/1201011		00076692	06/01/2012
				Vendor Total:	150.00				
MW IP	ORANGE COUNTY TREASURY V007306	C.A.S.T. INTERVIEW #12-0023	103040-6099 Other Professional Services	ITK0531A	650.00	HCA12175	P06920	00076727	05/31/2012
				Vendor Total:	650.00				
MW IP	ORANGE COUNTY INSTALLERS V008322	REIMBURSEMENT-PLUMBING	100000-4162 Plumbing Permits	ITK0531A	52.00	052912	P06940	00076728	05/31/2012
MW IP	ORANGE COUNTY INSTALLERS V008322	REIMBURSEMENT-TECH FEE	100000-4303 Technology Fee	ITK0531A	1.66	052912	P06940	00076728	05/31/2012
MW IP	ORANGE COUNTY INSTALLERS V008322	REIMBURSEMENT-GENERAL PLAI	100000-4302 General Plan Update Fee	ITK0531A	2.15	052912	P06940	00076728	05/31/2012
				Vendor Total:	55.81				
MW IP	ORTEGA, JEANETTE V007724	JUNE MONTHLY EXPENSES	101572-5001 Salaries/Full-Time Regular	ITK0531A	50.00	JUNE 12		00076729	05/31/2012
				Vendor Total:	50.00				
MW OH	OVERLAND PACIFIC & CUT V002804	APRIL TREE RIGHT OF WAY SRVS	333556-6013 / 6102625024-6013 Right of Way Services	TK0607D	1,105.00	1204037	P06010	00076870	06/19/2012
				Vendor Total:	1,105.00				
MW OH	OWENS, RICHARD V008352	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	TK0607D	100.00	79306		00076871	06/19/2012
				Vendor Total:	100.00				
MW IP	PACIFIC EMBROIDERY V008348	CAPS FOR PUBLIC WORKS	103650-6360 Uniforms	ITK0531A	716.54	40122	P06951	00076730	05/31/2012

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MW OH	PALACIO, SABRINA V005648	DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385 Facility Rental	Vendor Total: TK0607D	716.54	150.00 79340		00076872	06/19/2012
MW OH	PARTS SOURCE V000817	VEHICLE/EQUIPMENT	0043-1505 Auto Supply Inventory	Vendor Total: TK0607D	150.00	11.59 69854	P05477	00076873	06/19/2012
MW OH	PATEL, RATILAL V005946	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	Vendor Total: TK0607D	11.59	150.00 79776		00076874	06/19/2012
MW OH	PATRICKS' MUSIC SCHOOL V006887	SPRING INSTRUCTOR PAYMENT	104071-6060 / 79416-6060 Instructional Services	Vendor Total: TK0607D	150.00	237.90 52112	P06895	00076875	06/19/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 5/26/12 PD DATE 6/1/12	0043-2176 PCEA/OCEA Assoc Dues	Vendor Total: PY12011	237.90	2.00 2615/1201011		00076693	06/01/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 5/26/12 PD DATE 6/1/12	0048-2176 PCEA/OCEA Assoc Dues	Vendor Total: PY12011	2.40	2.40 2615/1201011		00076693	06/01/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 5/26/12 PD DATE 6/1/12	0037-2176 PCEA/OCEA Assoc Dues	Vendor Total: PY12011	0.60	0.60 2615/1201011		00076693	06/01/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 5/26/12 PD DATE 6/1/12	0029-2176 PCEA/OCEA Assoc Dues	Vendor Total: PY12011	1.20	1.20 2615/1201011		00076693	06/01/2012
MW OH	PCEA C/O NORTH ORANGE V000679	P/E 5/26/12 PD DATE 6/1/12	0010-2176 PCEA/OCEA Assoc Dues	Vendor Total: PY12011	31.80	31.80 2615/1201011		00076693	06/01/2012
MW OH	PEPUS, STEVE V008383	DEPOSIT REFUND-KRAEMER	100000-4385 / 79175-4385 Facility Rental	Vendor Total: TK0607D	38.00	100.00 80060		00076876	06/19/2012
MW OH	PLACENTIA POLICE MANAC V000839	P/E 5/26/12 PD DATE 6/1/12	0010-2180 Police Mgmt Assn Dues	Vendor Total: PY12011	100.00	921.97 2625/1201011		00076694	06/01/2012

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MW OH	PLACENTIA POLICE OFFICE V003519	P/E 5/26/12 PD DATE 6/1/12	0010-2178 Placentia Police Assoc Dues	Vendor Total: PY12011	921.97 3,034.81	2620/1201011		00076695	06/01/2012
MW OH	POSTMASTER V008282	PERMIT 26 RENEWAL	104070-6325 Postage	Vendor Total: TK0607D	3,034.81 190.00	53012	P06865	00076877	06/19/2012
MW IP	PRICE, RICHARD V008251	CITATION REFUND	102533-6290 Dept. Contract Services	Vendor Total: ITK0531A	190.00 100.00	052912	P06888	00076731	05/31/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	JUNE LIFE INSURANCE PREMIUM	101511-5163 Life Insurance Premiums	Vendor Total: ITK0531A	100.00 433.81	JUNE 12		00076732	05/31/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	JUNE LIFE INSURANCE PREMIUM	103650-5163 Life Insurance Premiums	ITK0531A	234.87	JUNE 12		00076732	05/31/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	JUNE LIFE INSURANCE PREMIUM	101512-5163 Life Insurance Premiums	ITK0531A	126.23	JUNE 12		00076732	05/31/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	JUNE LIFE INSURANCE PREMIUM	102020-5163 Life Insurance Premiums	ITK0531A	86.73	JUNE 12		00076732	05/31/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	JUNE LIFE INSURANCE PREMIUM	103040-5163 Life Insurance Premiums	ITK0531A	244.32	JUNE 12		00076732	05/31/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	MAY LIFE INSURANCE PREMIUM	103040-5163 Life Insurance Premiums	ITK0531A	244.32	MAY 12		00076732	05/31/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	MAY LIFE INSURANCE PREMIUM	102020-5163 Life Insurance Premiums	ITK0531A	86.73	MAY 12		00076732	05/31/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	MAY LIFE INSURANCE PREMIUM	101512-5163 Life Insurance Premiums	ITK0531A	126.23	MAY 12		00076732	05/31/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	MAY LIFE INSURANCE PREMIUM	101511-5163 Life Insurance Premiums	ITK0531A	433.81	MAY 12		00076732	05/31/2012
MW IP	PRINCIPAL LIFE INSURANC V000844	MAY LIFE INSURANCE PREMIUM	103650-5163 Life Insurance Premiums	ITK0531A	234.87	MAY 12		00076732	05/31/2012

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			Vendor Total:		2,251.92				
MW IP	PSYCHOLOGICAL CONSULT1 V003436	3/27/12 PSYCH EXAM	101512-6099 Other Professional Services	ITK0531A	350.00	32712CB	P06890	00076733	05/31/2012
MW IP	PSYCHOLOGICAL CONSULT1 V003436	4/3/12 PSYCH EXAM	101512-6099 Other Professional Services	ITK0531A	350.00	4312JH	P06890	00076733	05/31/2012
			Vendor Total:		700.00				
MW OH	QUARTERMASTER UNIFORM V005761	UNIFORM PD UNIFORMS	103041-6360 Uniforms	TK0607D	64.64	R503248201019	P05417	00076878	06/19/2012
MW OH	QUARTERMASTER UNIFORM V005761	UNIFORM PD UNIFORMS	103041-6360 Uniforms	TK0607D	64.64	R503248201027	P05417	00076878	06/19/2012
MW OH	QUARTERMASTER UNIFORM V005761	UNIFORM PD UNIFORMS	103041-6360 Uniforms	TK0607D	65.71	R503248300019	P05417	00076878	06/19/2012
MW OH	QUARTERMASTER UNIFORM V005761	UNIFORM PD UNIFORMS	103041-6360 Uniforms	TK0607D	53.86	R503265600010	P05417	00076878	06/19/2012
			Vendor Total:		248.85				
MW IP	RELIANCE STANDARD LIFE V008214	JUNE LTD/LIFE INSURANCE	395000-4730 ISF LTD Ins Reimbursements	ITK0606A	2,639.09	JUNE 12		00076756	06/06/2012
MW IP	RELIANCE STANDARD LIFE V008214	JUNE LTD/LIFE INSURANCE	395083-5163 Life Insurance Premiums	ITK0606A	741.27	JUNE 12		00076756	06/06/2012
MW IP	RELIANCE STANDARD LIFE V008214	JUNE LTD/LIFE INSURANCE	0010-2186 Optional Life Insurance	ITK0606A	804.02	JUNE 12		00076756	06/06/2012
MW IP	RELIANCE STANDARD LIFE V008214	JUNE LTD/LIFE INSURANCE	395000-4725 ISF Life Ins Reimbursements	ITK0606A	1,358.27	JUNE 12		00076756	06/06/2012
			Vendor Total:		5,542.65				
MW OH	RIVERIA, ROSARIO V008363	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	TK0607D	150.00	79347		00076879	06/19/2012
			Vendor Total:		150.00				
MW OH	RIVERSIDE SHERIFF'S DEPT V008103	FIREARMS INSTRUCTOR REG-HUT Staff Training	103042-6250	TK0607D	175.00	1412	P06984	00076880	06/19/2012
MW OH	RIVERSIDE SHERIFF'S DEPT V008103	FIREARMS INSTRUCTOR REG-WIL	103041-6250	TK0607D	175.00	1413	P06984	00076880	06/19/2012

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	V008103		Staff Training						
MW OH	ROBERTS, BRANDON V008357	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	Vendor Total: TK0607D	350.00	50.00 79311		00076881	06/19/2012
MW OH	RODRIGUEZ, CARLOS V008311	DEPOSIT REFUND KRAEMER	100000-4385 / 79175-4385 Facility Rental	Vendor Total: TK0607D	50.00	60.00 79379		00076882	06/19/2012
MW OH	ROMERO, BENJAMIN V008247	FIELD EVIDENCE TECH-REG	103043-6250 Staff Training	Vendor Total: TK0607D	60.00	669.00 12112	P06991	00076883	06/19/2012
MW OH	ROMERO, BENJAMIN V008247	FIELD EVIDENCE TECH-TRAVEL	103043-6250 Staff Training	TK0607D	170.95	12112	P06991	00076883	06/19/2012
MW OH	ROMERO, BENJAMIN V008247	FIELD EVIDENCE TECH-MEALS	103043-6250 Staff Training	TK0607D	80.00	12112	P06991	00076883	06/19/2012
MW OH	SA AQUATICS V002842	APRIL FOUNTAIN MAINT	0010-1220 Accts Rec/Plac Library Dist	Vendor Total: TK0607D	919.95	142.50 203271	P06310	00076884	06/19/2012
MW OH	SA AQUATICS V002842	APRIL FOUNTAIN MAINT	103655-6115 Landscaping	TK0607D	142.50	203271	P06310	00076884	06/19/2012
MW OH	SALDIVAR, LILIANA V008389	CLASS REFUND	100000-4340 / 79148-4340 Recreation Programs	Vendor Total: TK0607D	285.00	19.60 79898		00076885	06/19/2012
MW IP	SANCHEZ, DANYELLE V003402	JUNE MONTHLY EXPENSES	101512-5001 Salaries/Full-Time Regular	Vendor Total: ITK0531A	19.60	50.00 JUNE 12		00076734	05/31/2012
MW OH	SANDOVAL, LUZ V008385	DEPOSIT REFUND-WHITTEN	100000-4385 / 79195-4385 Facility Rental	Vendor Total: TK0607D	50.00	150.00 80045		00076886	06/19/2012
				Vendor Total:	150.00				

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MW IP	SCHWARTZ, MONIQUE V004447	JUNE MONTHLY EXPENSES	102531-5001 Salaries/Full-Time Regular	ITK0531A	50.00	JUNE 12		00076735	05/31/2012
				Vendor Total:	50.00				
MW OH	SECURITY DESIGN CONCEP V008347	PLAN REVIEW SERVICES	102531-6290 Dept. Contract Services	TK0607D	108.00	12029	P06981	00076887	06/19/2012
				Vendor Total:	108.00				
MW IP	SEGLETES, CHRISTINA V008161	DOMESTIC VIOLENCE CLASS-ME/	103043-6250 Staff Training	ITK0531A	46.43	121	P06926	00076736	05/31/2012
MW IP	SEGLETES, CHRISTINA V008161	DOMESTIC VIOLENCE-MEAL,MILI	103043-6250 Staff Training	ITK0531A	46.43	122	P06927	00076736	05/31/2012
				Vendor Total:	92.86				
MW OH	SHAH, UDAY V003738	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	TK0607D	150.00	80047		00076888	06/19/2012
				Vendor Total:	150.00				
MW OH	SHRED-IT LOS ANGELES V000905	SHRED & RECYCLE DOCS	374386-6299 Other Purchased Services	TK0607D	105.21	9400297647	P05630	00076889	06/19/2012
MW OH	SHRED-IT LOS ANGELES V000905	SHRED & RECYCLE DOCS	374386-6299 Other Purchased Services	TK0607D	210.42	9400355550	P05630	00076889	06/19/2012
				Vendor Total:	315.63				
MW OH	SIERRA, LAURA V008373	DEPOSIT REFUND-BACKS	100000-4385 / 79161-4385 Facility Rental	TK0607D	150.00	79777		00076890	06/19/2012
				Vendor Total:	150.00				
MW OH	SISTO, ARMANDO V008390	DEPOSIT REFUND-MCFADDEN	100000-4385 / 79177-4385 Facility Rental	TK0607D	90.00	80058		00076891	06/19/2012
MW OH	SISTO, ARMANDO V008390	DEPOSIT REFUND-MCFADDEN	100000-4385 / 79177-4385 Facility Rental	TK0607D	10.00	80059		00076891	06/19/2012
				Vendor Total:	100.00				
MW OH	SKULLR, ANGELICA V008356	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607D	50.00	79310		00076892	06/19/2012

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MW IP	SMITH, WARD V002806	JUNE MONTHLY EXPENSES	103040-5001 Salaries/Full-Time Regular	Vendor Total: ITK0531A	50.00	50.00 JUNE 12		00076737	05/31/2012
MW OH	SOOBIN O'CONNOR, NINA V008364	FACILITY REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	Vendor Total: TK0607D	50.00	70.00 79619		00076893	06/19/2012
MW OH	SOUTH COAST AQMD V001190	JULY-JUNE 2012 AQMD FEES	433654-6130 Repair & Maint/Facilities	Vendor Total: TK0607D	70.00	113.88 2467950	P06967	00076894	06/19/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	APRIL-MAY ELECTRIC CHARGES	431010-6330 Electricity	Vendor Total: ITK0531A	113.88	6,498.54 052312		00076738	05/31/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	APRIL-MAY ELECTRIC CHARGES	286560-6330 Electricity	ITK0531A	86.19	052312		00076738	05/31/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	APRIL-MAY ELECTRIC CHARGES	296561-6330 Electricity	ITK0531A	21.52	052312		00076738	05/31/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	APRIL-MAY ELECTRIC CHARGES	296561-6330 Electricity	ITK0606A	103.31	053012		00076757	06/06/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	APRIL-MAY ELECTRIC CHARGES	431010-6330 Electricity	ITK0606A	6,625.02	053012		00076757	06/06/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	APRIL-MAY ELECTRIC CHARGES	0010-1220 Accts Rec/Plac Library Dist	ITK0606A	3,346.82	053012		00076757	06/06/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	APRIL-MAY ELECTRIC CHARGES	0010-1224 AR/City of Fullerton	ITK0606A	137.41	053012		00076757	06/06/2012
MW IP	SOUTHERN CALIFORNIA EI V000910	APRIL-MAY ELECTRIC CHARGES	0010-1232 Accts Rec/Other Agencies	ITK0606A	23.18	053012		00076757	06/06/2012
MW OH	SPARKLETTTS V000967	WATER DELIVERY	431010-6301 Special Department Supplies	Vendor Total: TK0607D	16,841.99	99.07 4106122 051712	P05405	00076895	06/19/2012
				Vendor Total:	99.07				

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MW IP	ST JOSEPH HERITAGE HEAL V000980	APRIL PRE EMPLOYMENT PHYSIC	101512-6099 Other Professional Services	ITK0606A	285.00	8734	P06959	00076758	06/06/2012
MW OH	STANFORD, THERESA ANN V008359	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607D	100.00	79319		00076896	06/19/2012
MW OH	STANLEY CONVERGENT SE V005591	ALARM MONITORING	433654-6130 Repair & Maint/Facilities	TK0607D	100.00	9203622		00076897	06/19/2012
MW OH	STANLEY CONVERGENT SE V005591	ALARM MONITORING	433654-6130 Repair & Maint/Facilities	TK0607D	127.92	9213418		00076897	06/19/2012
MW OH	STEPHEN, JEFFREY V002891	BOOT REIMBURSEMENT	103650-6360 Uniforms	TK0607D	239.22	050512	P06970	00076898	06/19/2012
MW IP	SUNGARD PUBLIC SECTOR V005987	JUNE OS-ASP SERVICES	422023-6136 Software Maintenance	ITK0606A	43.09	50237	P06957	00076759	06/06/2012
MW OH	SUNGARD PUBLIC SECTOR V005987	APR-MAY BI-TECH SUPPORT	422023-6136 Software Maintenance	TK0607D	1,281.60	50631	P07011	00076899	06/19/2012
MW OH	SUNGARD PUBLIC SECTOR V005987	APR-MAY BI-TECH SUPPORT	422023-6136 Software Maintenance	TK0607D	400.00	50632	P07011	00076899	06/19/2012
MW OH	SUNGARD PUBLIC SECTOR V005987	APRIL BI-TECH SUPPORT	422023-6136 Software Maintenance	TK0607D	427.20	50826	P07011	00076899	06/19/2012
MW OH	SYNOPTTEK INC V007863	APRIL IT SUPPORT SERVICES	422023-6290 Dept. Contract Services	TK0607D	7,383.80	215107	P05811	00076900	06/19/2012
MW OH	SYNOPTTEK INC V007863	APRIL IT SUPPORT SERVICES	333523-6840 / 30016-6840 Machinery & Equipment	TK0607D	4,032.75	215107A	P06993	00076900	06/19/2012
MW IP	TALX UC eXpress V002944	3/1-5/31 CLAIMS MANAGEMENT	SI 404581-6025 Third Party Administration	ITK0606A	8,467.75	1040430	P06958	00076760	06/06/2012

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Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Vendor Total:	207.41				
MW IP	TARGET SPECIALTY PRODU WEED KILLER V001009		103655-6301 Special Department Supplies	IITK0607A	1,024.32	1477980	P05470	00076781	06/07/2012
				Vendor Total:	1,024.32				
MW OH	TAYAG, ROSANNE V008388	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607D	100.00	80057		00076901	06/19/2012
				Vendor Total:	100.00				
MW OH	TENORIO, CASSANDRA V008349	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607D	80.00	79317		00076902	06/19/2012
				Vendor Total:	20.00				
MW OH	TENORIO, CASSANDRA V008349	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607D	20.00	79318		00076902	06/19/2012
				Vendor Total:	100.00				
MW OH	THE ORANGE COUNTY REG V008284	4/20-6/15/12 NEWSPAPER DELIVER	101001-6320 Books & Periodicals	TK0607D	77.58	042512	P06900	00076903	06/19/2012
				Vendor Total:	77.58				
MW IP	TIME WARNER CABLE V004450	JUNE DEDICATED CABLE LINE	431010-6215 Telephone	IITK0606A	1,658.99	052112		00076761	06/06/2012
				Vendor Total:	136.47				
MW IP	TIME WARNER CABLE V004450	MAY-JUNE CABLE CHARGES	431010-6215 Telephone	IITK0531A	136.47	062212		00076739	05/31/2012
				Vendor Total:	1,795.46				
MW IP	TRIEPI SMITH & ASSOCIA V007848	MARCH IT CONSULTING SRVS	422023-6290 Dept. Contract Services	IITK0531A	5,093.75	477	P06953	00076740	05/31/2012
				Vendor Total:	2,718.75				
MW OH	TRIEPI SMITH & ASSOCIA V007848	APRIL CONSULTING SERVICES	422023-6290 Dept. Contract Services	TK0607D	2,718.75	488	P06953	00076904	06/19/2012
				Vendor Total:	7,812.50				
MW OH	UNITED WAY OF ORANGE V001062	C P/E 5/26/12 PD DATE 6/1/12	0010-2193 Charity	PY12011	14.00	2635/1201011		00076696	06/01/2012
				Vendor Total:	1.00				
MW OH	UNITED WAY OF ORANGE V001062	C P/E 5/26/12 PD DATE 6/1/12	0037-2193 Charity	PY12011	1.00	2635/1201011		00076696	06/01/2012

City of Placentia
Warrant Register
For 06/12/2012

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
				Vendor Total:	15.00				
MW OH	VANTAGEPOINT TRANSFER P/E 5/26/12 PD DATE 6/1/12 V007191		0010-2170 Deferred Comp Payable - ICMA	PY12011	320.37	2606/1201011		00076697	06/01/2012
MW OH	VANTAGEPOINT TRANSFER P/E 5/26/12 PD DATE 6/1/12 V007191		0029-2170 Deferred Comp Payable - ICMA	PY12011	8.31	2606/1201011		00076697	06/01/2012
MW OH	VANTAGEPOINT TRANSFER P/E 5/26/12 PD DATE 6/1/12 V007191		0048-2170 Deferred Comp Payable - ICMA	PY12011	12.46	2606/1201011		00076697	06/01/2012
				Vendor Total:	341.14				
MW OH	VILLAGE NURSERIES V001098	PLANTS & FLOWERS	103655-6301 Special Department Supplies	TK0607D	305.92	18122501	P06912	00076905	06/19/2012
MW OH	VILLAGE NURSERIES V001098	CREDIT	103655-6301 Special Department Supplies	TK0607D	-3.60	18122502	P06912	00076905	06/19/2012
				Vendor Total:	302.32				
MW OH	VILLALOBOS, RITA V005237	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607D	100.00	80062		00076906	06/19/2012
				Vendor Total:	100.00				
MW IP	VIP CONSTRUCTION V008380	SWIMMING POOL BOND RELEASE	0044-2045 Construction Deposits(Swim)	ITK0606A	500.00	060612	P07007	00076762	06/06/2012
				Vendor Total:	500.00				
MW OH	WATER SAFETY RESOURCE RED CROSS INSTRUCTOR TRAINIT V008342		101512-6250 Staff Training	TK0607D	265.00	052912	P06948	00076907	06/19/2012
				Vendor Total:	265.00				
MW OH	WEST COAST ARBORISTS IN APRIL TREE TRIMMING V001124		0044-2039 Tree Trimming Deposits	TK0607D	327.80	79892	P06586	00076908	06/19/2012
MW OH	WEST COAST ARBORISTS IN APR CITY TREE TRIMMING V001124		103655-6115 Landscaping	TK0607D	20,097.88	79895	P06653	00076908	06/19/2012
				Vendor Total:	20,425.68				
MW IP	WILLDAN ASSOCIATES V001127	APRIL CITY ENGINEERING SRVS	103550-6015 Engineering Services	ITK0606A	2,268.00	003-13454	P05497	00076763	06/06/2012
MW IP	WILLDAN ASSOCIATES	APRIL CITY ENGINEERING SRVS	484356-6015	ITK0606A	3,472.00	003-13454	P05497	00076763	06/06/2012

**City of Placentia
Warrant Register
For 06/12/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
	V001127		Engineering Services						
MW IP	WILLDAN ASSOCIATES V001127	APRIL TRAFFIC ENGINEERING	103550-6015 Engineering Services	ITK0531A	4,480.00	006-11402	P05498	00076741	05/31/2012
MW OH	WILLDAN ASSOCIATES V001127	APRIL WALNUT AVE DOC PREP	103550-6015 Engineering Services	TK0607D	350.00	003-13456	P06603	00076909	06/19/2012
MW IP	WILLDAN ASSOCIATES V001127	DEC TRAFFIC STUDY SRVS	102531-6290 Dept. Contract Services	ITK0531A	560.00	00611224	P06945	00076741	05/31/2012
MW IP	WILLDAN ASSOCIATES V001127	MARCH INTERSECTION STUDY SR	102531-6290 Dept. Contract Services	ITK0531A	560.00	00611351	P06945	00076741	05/31/2012
MW IP	WILLDAN ASSOCIATES V001127	MARCH TRAFFIC SIGNAL MAINT I	103550-6015 Engineering Services	ITK0606A	790.00	006-11352	P06982	00076763	06/06/2012
MW IP	WILLDAN ASSOCIATES V001127	MEDIATION:BRADFORD & MADIS	103550-6015 Engineering Services	ITK0606A	1,520.00	004-11219	P07003	00076763	06/06/2012
MW IP	WILLDAN ASSOCIATES V001127	MEDIATION:BRADFORD & MADIS	103550-6015 Engineering Services	ITK0606A	380.00	004-11270	P07003	00076763	06/06/2012
		Vendor Total:			14,380.00				
MW IP	WILLDAN FINANCIAL SERV V005723	FY 11/12 LANDSCAPE MAINT DIST	296561-6015 Engineering Services	ITK0606A	2,750.00	010-14874	P06983	00076764	06/06/2012
		Vendor Total:			2,750.00				
MW OH	WILLIAMS, EMBER V008350	DEPOSIT REFUND-TRI CITY	100000-4385 / 79188-4385 Facility Rental	TK0607D	50.00	79304		00076910	06/19/2012
		Vendor Total:			50.00				
MW IP	WRIGHT EXPRESS V007269	MAY FLEET GASOLINE	433658-6345 Gasoline & Diesel Fuel	ITK0531A	1,895.50	29522749	P06923	00076742	05/31/2012
		Vendor Total:			1,895.50				
MW IP	YAKAR & IT'S ATTORNEYS V008366	YAKAR FINAL PAYMENT	333552-6185 / 6100440600-6185 Construction Services	ITK0606A	214,153.68	SETTLEMENT	P06997	00076765	06/06/2012
MW IP	YAKAR & IT'S ATTORNEYS V008366	LABOR COMMISSION PENALTY A:	333552-6185 / 6100440600-6185 Construction Services	ITK0606B	5,846.32	SETTLEMENT-	P06997	00076767	06/06/2012
		Vendor Total:			220,000.00				

**City of Placentia
Warrant Register
For 06/12/2012**

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	YORBA LINDA WATER DISI V001148	APRIL-MAY WATER CHARGES	431010-6335 Water	ITK0531A	747.09	051412		00076743	05/31/2012
MW IP	YORBA LINDA WATER DISI V001148	APRIL-MAY WATER CHARGES	431010-6335 Water	ITK0606A	1,488.16	052812		00076766	06/06/2012
		Vendor Total:			2,235.25				
MW OH	YOUNG REMBRANDTS V005204	SPRING INSTRUCTOR PAYMENT	104071-6060 / 79448-6060 Instructional Services	TK0607D	126.75	SPRING 12	P06894	00076911	06/19/2012
		Vendor Total:			126.75				
MW OH	ZEP MANUFACTURING CO V001155	CLEANING SUPPLIES	433558-6301 Special Department Supplies	TK0607D	161.75	53502752	P05458	00076912	06/19/2012
		Vendor Total:			161.75				
		Type Total:			886,200.76				
		Warrant Total:			954,532.32				

City of Placentia
Successor Agency-Warrant Register

For 06/19/2012

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
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Grand Total: 8,325.50

<u>Warrant Totals by ID</u>	
AP	8,325.50
EP	0.00
IP	0.00
OP	0.00

Fund Name	<u>Warrant Totals by Fund</u>
410-RDA Capital Projects	8,325.50

Void Total: 0.00
Warrant Total: 8,325.50

LEGEND	
EP	Electronic Payment
MW IP	Machine Written (Immediate Pay)
MW OH	Machine Written (Open Hold)
RV	Reversed Warrant

Warrant Total: 8,325.50

1.d.
June 19, 2012

City of Placentia
Successor Agency-Warrant Register
For 06/12/2012

Type	Vendor Name/ID	Description	Account/Description	Batch ID	Amount	Invoice#	PO #	Check #	Check Date
MW IP	ARCZYNSKI, ANDREW V V005588	MAY CITY ATTORNEY FEES	357536-6005 Legal Services	ITK0607A	2,266.00	053112A	P07016	00076771	06/07/2012
		Vendor Total:			2,266.00				
MW OH	KOSMONT COMPANIES V006131	APRIL REAL ESTATE ADVISORY	357536-6001 Management Consulting Services	TK0607C	6,059.50	11018.0.16	P05409	00076851	06/19/2012
		Vendor Total:			6,059.50				
		Type Total:			8,325.50				
		Warrant Total:			8,325.50				



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DEPUTY CITY CLERK

DATE: JUNE 19, 2012

SUBJECT: **MANDATED BIENNIAL REVIEW OF THE CITY'S CONFLICT OF INTEREST CODE**

FISCAL
IMPACT: NONE

SUMMARY:

The Political Reform Act (California Government Code § 87306.5) requires every local government agency to review, and if necessary, amend its Conflict of Interest Code (Code) biennially. A Conflict of Interest Code designates which City officials and employees must file a Form 700 disclosing certain financial interest. This action directs Staff to review the City's Conflict of Interest Code and to prepare any necessary amendments to said code.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Direct Staff to review the City's Conflict of Interest Code and submit, no later than October 2, 2012, a notice indicating whether amendments are necessary.

DISCUSSION:

State law requires every public agency in California to review their Conflict of Interest Code every other year (even years). The City last amended its Conflict of Interest Code in 2010. City Staff will begin reviewing each City position to determine whether it should be included on the list of designated Statement of Economic Interests (Form 700) filers. By October 2, 2012, a report will advise the City Council whether or not amendments need to be made to the existing Code. If amendments are necessary, the revised Code will be placed on a City Council agenda for review no later than December 30, 2012. A City's amended Code is not effective until it has been approved by the City Council.

**1.e.
June 19, 2012**

FISCAL IMPACT:

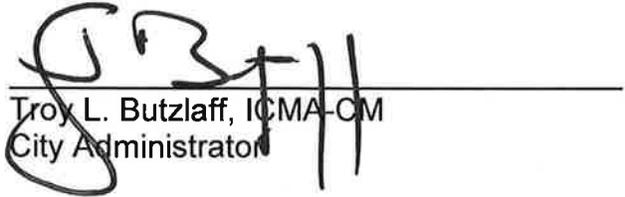
None

Prepared by:



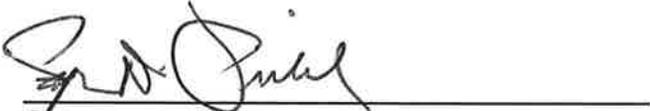
Tania Moreno
Deputy City Clerk

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Reviewed and approved:



Stephen D. Pischel
Director of Administrative Services/
Community Services



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: DIRECTOR OF FINANCE
DATE: JUNE 19, 2012
SUBJECT: **MARCH 2012 QUARTERLY CASH BASIS FUND TRANSFERS**

FISCAL
IMPACT: EXPENSE: NONE
BUDGETED: NONE

SUMMARY:

On a quarterly basis, the Director of Finance must submit a report with the amount of transfers and funds that were utilized per the City's Cash Basis Fund Records and Transfer Policy. This action receives and files the Interfund Transfers of Cash Report for the period ended March 31, 2012.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Receive and file the March 2012 Quarterly Cash Basis Fund Transfers.

DISCUSSION:

On October 19, 2010 the City Council approved Resolution R-2010-61 amending the City's policy and procedures manual pertaining to the Cash Basis Records and Transfers. Attached is a copy of the Cash Basis Fund Records and Transfer policy. Based on this policy Staff has prepared the attached report on cash transfers that were effectuated to cover the negative cash balances for the period January 1, 2012 through March 31, 2012.

The City's Finance and Investment Committee reviewed the deficit cash transfers for the quarter ended March 31, 2012 on May 29, 2012. The Finance and Investment Committee is recommending the City Council receive and file the attached report.

Submitted by:

Handwritten signature of Karen Ogawa in black ink.

Karen Ogawa
Director of Finance

Reviewed and approved:

Handwritten signature of Troy L. Butzlaff in black ink.

Troy L. Butzlaff, ICMA-CM
City Administrator

Attachment: March 2012 Quarterly Cash Basis Fund Transfers
Cash Basis Records and Transfer Policy

1.f.
June 19, 2012



**CITY OF PLACENTIA
DEFICIT CASH TRANSFERS
AS OF MARCH 31, 2012**

DEFICIT CASH BALANCES

FUNDING SOURCE

Fund	Deficit Amount	General Fund	Economic Uncertainty	Landscape Maintenance	Sewer Maintenance	Misc Grants	Refuse Admin	Risk Management	Total Funding Source
Street Lighting District	\$ (325,223)				\$ 325,223				\$ 325,223
HCD Fund	\$ (368,644)				\$ 368,644				\$ 368,644
City Capital Projects	\$ (2,858,884)				\$ 1,591,587	\$ 1,267,297			\$ 2,858,884
Employee Health & Welfare	\$ (851,774)	\$ 851,774							\$ 851,774
Equipment Replacement	\$ (67,506)	\$ 67,506							\$ 67,506
Information Technology	\$ (228,422)	\$ 228,422							\$ 228,422
Citywide Services	\$ (1,303,899)	\$ 1,303,899							\$ 1,303,899
Total Transfers	\$ (6,004,352)	\$2,451,601	\$ -	\$ -	\$ 2,285,453	\$ 1,267,297	\$ -	\$ -	\$ 6,004,352
Cash Balance Before Transfer		\$3,114,403	\$ 500,000	\$ 554,337	\$ 2,300,398	\$ 1,267,297	\$ 689,303	\$ 533,726	\$ 8,959,464
Cash Available After Transfer		\$ 662,802	\$ 500,000	\$ 554,337	\$ 14,945	\$ -	\$ 689,303	\$ 533,726	\$ 2,955,112

FINANCE: CASH BASIS FUND RECORDS

PURPOSE

To establish procedures for effective recordkeeping with regard to the City's cash flow and to ensure appropriate inter-fund transfers in accordance with the provisions of the City Charter. Placentia City Charter § 1209 which provides for the establishment of a "Cash Basis Fund" to be utilized for the purpose of placing the payment of the running expenses of the City on a cash basis. All cash on hand, excluding cash allocated to restricted funds as identified in Exhibit "A," shall be maintained in the Cash Basis Fund. Cash available for Unrestricted Funds, as identified in Exhibit "A," may be transferred or reallocated within the Cash Basis Fund in relation to current cash flow requirements and may be utilized to maintain the cash flows of the City in order to pay demands. Cash received from tax revenue anticipation notes may also be maintained in the Cash Basis Fund.

SCOPE

This Policy sets forth recordkeeping requirements to be applied by the Director of Finance regarding allocation of funds within the Cash Basis Fund.

POLICY

Whenever demands are to be allowed against an Unrestricted Fund, the Director of Finance shall determine if the fund in question has sufficient cash to satisfy the demand. In the event there is insufficient cash on hand to meet such demands, the Director of Finance shall allocate adequate cash from the Cash Basis Fund to meet the demands and shall prepare, at the time of preparation of the warrant therefor, a Cash Allocation Statement. The Cash Allocation Statement shall specify the fund requiring cash to meet current allowable demands and the fund from which the cash shall be allocated. The Director of Finance shall maintain a current register of cash allocations between funds in order to ensure that an audit trail is maintained sufficient to identify the various allocations of cash between unrestricted funds.

Immediately upon receipt of sufficient cash attributable to a specific fund, the Director of Finance shall prepare a Cash Allocation Statement identifying the fund to which cash has been credited and showing the reallocation of cash to the fund(s) from which cash was previously allocated. The Director of Finance shall prepare and provide to the City Council, with a copy to the City Administrator, a recapitulation of cash allocations made during the preceding quarter and include said recapitulation with the quarterly financial statement provided to the City Council.

In the event the Director of Finance determines that an unrestricted fund to which cash has been allocated will have insufficient cash on hand at the conclusion of the Fiscal Year to reallocate cash to the fund(s) from which the cash was originally allocated, a Reallocation Payment Note shall be prepared and presented for consideration by the City Council. The City Council shall make the final determination of cash allocation and repayment requirements prior to the conclusion of the Fiscal Year.

FINANCE DEPARTMENT: CASH BASIS FUND RECORDS

EXHIBIT "A"

RESTRICTED FUNDS:

Low and Moderate Income Housing
Redevelopment Agency Debt Service Fund
Supplemental Law Enforcement Fund
Park Development Fund
Asset Seizure Fund
HCD Fund

UNRESTRICTED FUNDS:

General Operating Fund
Utility Tax Fund
Placentia Lighting District
Gas Tax Funds
Measure M Fund
Sewer Construction Fund
Storm Drain Construction Fund
Thoroughfare Construction Fund
Air Quality Fund
Landscape Maintenance District
Capital Project Fund
Orangethorpe Corridor Fund
Refuse Fund
Compressed Natural Gas
Sewer Maintenance Fund
Internal Service Fund
Redevelopment Agency Administration



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: DIRECTOR OF FINANCE
DATE: JUNE 19, 2012
SUBJECT: **JANUARY – MARCH 2012 FINANCIAL UPDATE REPORT**

FISCAL
IMPACT: EXPENSE: NONE
BUDGETED: NONE

SUMMARY:

The Finance Department routinely prepares financial reports to update the City Council and the community of the fiscal position for the City. This action receives and files the Financial Update Report for the period ended March 31, 2012.

RECOMMENDATION:

It is recommended that the City Council take the following action:

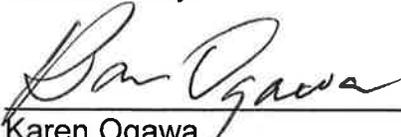
1. Receive and file the Financial Update Report for the period ended March 31, 2012.

DISCUSSION:

Information contained in this report provides a comprehensive scope of the City's financial activities for the period of January 1, 2012 through March 31, 2012.

The City's Finance and Investment Committee reviewed the Financial Update report on May 29, 2012. The Finance and Investment Committee is recommending the City Council receive and file the attached report.

Submitted by:



Karen Ogawa
Director of Finance

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachment: Financial Update Report

1.g.
June 19, 2012

CITY OF PLACENTIA

FINANCIAL UPDATE REPORT
MARCH 2012

FISCAL YEAR
2011-12

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 GENERAL FUND*

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Property Taxes	\$ 11,374,900	\$ 11,374,900	\$ 6,418,686	56.43%	\$ 6,441,503	\$ (22,817)
Sales & Use Taxes	5,130,000	5,130,000	3,247,422	63.30%	2,987,840	259,582
Real Property Taxes	150,000	150,000	86,684	57.79%	71,943	14,741
Transient Occupancy Taxes	600,000	600,000	362,689	60.45%	385,123	(22,434)
Franchise Fees	1,944,000	1,944,000	973,736	50.09%	1,099,201	(125,465)
Business License	718,400	718,400	662,792	92.26%	619,692	43,100
Lease Revenues	935,360	935,360	20,666	2.21%	3,400	17,266
Per Barrel Tax	48,500	48,500	35,611	73.42%	27,680	7,931
Permits	545,000	545,000	841,925	154.48%	488,634	353,291
Fines, Forfeitures & Penalties	622,000	622,000	432,642	69.56%	350,747	81,895
Investment Income	215,000	215,000	349,035	162.34%	318,435	30,600
Intergovernmental	195,600	195,600	62,767	32.09%	293,077	(230,310)
Charges for Services	1,736,180	1,736,180	1,027,571	59.19%	1,181,537	(153,966)
Sales of Real Property	1,000	1,000	244,356	24435.60%	321,238	(76,882)
Refunds & Reimbursements	105,000	105,000	313,182	298.27%	598,809	(285,627)
Sub-total	<u>\$ 24,320,940</u>	<u>\$ 24,320,940</u>	<u>\$ 15,079,764</u>	<u>62.00%</u>	<u>\$ 15,188,859</u>	<u>\$ (109,095)</u>
Operating Transfers-In	\$ 4,742,764	\$ 4,742,764	\$ 2,988,948	63.02%	\$ 1,218,010	\$ 1,770,938
Total Revenues	<u>\$ 29,063,704</u>	<u>\$ 29,063,704</u>	<u>\$ 18,068,712</u>	<u>62.17%</u>	<u>\$ 16,406,869</u>	<u>\$ 1,661,843</u>

* Includes the Economic Uncertainty Fund

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
GENERAL FUND*

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
EXPENDITURES						
Legislative	\$ 817,845	\$ 817,845	\$ 613,470	75.01%	\$ 570,205	\$ 43,265
Administration	1,232,393	1,233,893	706,288	57.24%	729,858	(23,570)
Finance	954,630	954,630	530,322	55.55%	477,888	52,433
Development Services	592,008	591,358	330,071	55.82%	377,254	(47,183)
Public Safety	15,984,442	15,982,162	9,494,345	59.41%	11,248,761	(1,754,416)
Engineering Services	439,900	439,900	155,317	35.31%	276,393	(121,075)
Maintenance Services	2,498,940	2,495,844	1,309,380	52.46%	1,406,233	(96,853)
Community Services	947,308	947,308	571,609	60.34%	631,883	(60,274)
Debt Service	1,383,811	1,383,811	164,313	11.87%	183,109	(18,797)
Other Expenditures	-	-	-	N/A	-	-
Sub-total	\$ 24,851,277	\$ 24,846,751	\$ 13,875,114	55.84%	\$ 15,901,584	\$ (2,026,469)
Operating Transfers-Out	\$ 5,327,479	\$ 5,327,479	\$ (860,169)	-16.15%	\$ -	\$ (860,169)
Total Expenditures	\$ 30,178,756	\$ 30,174,230	\$ 13,014,946	43.13%	\$ 15,901,584	\$ (2,886,638)
Net Increase(Decrease) Fund Balance	\$ (1,115,052)	\$ (1,110,526)	\$ 5,053,766	-455.08%	\$ 505,285	\$ 4,548,481
Fund Balance, July 1 (Actual)	6,029,498	6,029,498	6,029,498			
Fund Balance, June 30	4,914,446	4,918,972	11,083,265			

*Amended

** Includes the Economic Uncertainty Fund

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
SUMMARY OF OTHER FUND TYPES

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Property Taxes	\$ 5,089,000	\$ 5,089,000	\$ 3,134,843	61.60%	\$ 5,836	\$ 124,010
Other Taxes	2,733,900	2,733,900	1,968,150	71.99%	1,936,578	31,572
Intergovernmental	5,587,700	5,587,700	2,067,886	37.01%	2,682,486	(614,600)
Fines and Forfeitures	-	-	-	N/A	11	(11)
Investment Income	678,290	678,290	471,328	69.49%	3,606,967	(3,135,639)
Charges for Services	4,243,000	4,243,000	2,748,302	64.77%	2,396,934	351,368
Lease Revenues	1,000,186	1,000,186	-	0.00%	-	-
Reimbursements	-	-	(415,645)	N/A	394,186	9,860
Miscellaneous	158,610	158,610	542,829	342.24%	604,580	424,636
Sub-total	\$ 19,490,686	\$ 19,490,686	\$ 10,517,693	53.96%	\$ 11,627,578	\$(2,808,804)
Operating Transfers-In	\$ 14,921,375	\$ 14,921,375	\$ (2,822,287)	-18.91%	\$ -	\$(2,822,287)
Total Revenues	\$ 34,412,061	\$ 34,412,061	\$ 7,695,406	22.36%	\$ 11,627,578	\$(5,631,091)
EXPENDITURES						
General Government	\$ 3,286,370	\$ 3,360,846	\$ 2,207,298	65.68%	\$ 2,580,449	(373,151)
Public Safety	58,000	64,778	19,180	29.61%	115,598	(96,418)
Public Works	10,412,635	10,415,635	2,752,669	26.43%	1,815,505	937,165
Community Development	175,000	175,000	233,921	133.67%	61,861	172,060
Redevelopment	2,537,596	2,537,596	648,124	25.54%	834,523	(186,399)
Landfill and Contractor Charges	2,383,500	2,383,500	1,393,980	58.48%	1,130,983	262,997
Claims	740,000	740,000	386,580	52.24%	338,538	48,042

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 SUMMARY OF OTHER FUND TYPES

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
EXPENDITURES						
Liability/Insurance Premiums	\$ 1,973,600	\$ 1,973,600	\$ 905,587	45.89%	\$ 1,371,286	\$ (465,699)
Depreciation Expense	-	-	-	N/A	-	-
Principal	840,000	840,000	3,107,883	369.99%	3,779,008	(671,125)
Interest	1,230,720	1,230,720	1,880,663	152.81%	1,439,407	441,256
Miscellaneous	49,300	49,300	3,700	7.51%	709	2,991
Sub-total	<u>\$ 23,686,721</u>	<u>\$ 23,770,974</u>	<u>\$ 13,539,586</u>	<u>56.96%</u>	<u>\$ 13,467,868</u>	<u>\$ 71,718</u>
Operating Transfers-Out	\$ 4,615,354	\$ 4,615,354	\$ 1,195,708	25.91%	\$ 1,883,092	\$ (849,240)
Total Expenditures	<u>\$ 28,302,075</u>	<u>\$ 28,386,328</u>	<u>\$ 14,735,294</u>	<u>51.91%</u>	<u>\$ 15,350,960</u>	<u>\$ (777,522)</u>
Net Increase(Decrease) Fund Balance	\$ 6,109,986	\$ 6,025,733	\$ (7,039,888)	-116.83%	\$ (3,723,382)	\$ (4,853,569)
Fund Balance, July 1 (Actual)	20,319,511	20,319,511	20,319,511			
Fund Balance, June 30	<u>26,429,497</u>	<u>26,345,244</u>	<u>13,279,623</u>			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
UTILITY USER TAX

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Other Taxes	\$ 2,660,000	\$ 2,660,000	\$ 1,968,150	73.99%	\$ 1,883,092	\$ 85,058
Investment Income	-	-	-	N/A	-	-
Sub-total	\$ 2,660,000	\$ 2,660,000	\$ 1,968,150	73.99%	\$ 1,883,092	\$ 85,058
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 2,660,000	\$ 2,660,000	\$ 1,968,150	73.99%	\$ 1,883,092	\$ 85,058
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Sub-total	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Operating Transfers-Out	\$ 2,600,000	\$ 2,600,000	\$ 2,185,950	84.08%	\$ 1,883,092	\$ 302,858
Total Expenditures	\$ 2,600,000	\$ 2,600,000	\$ 2,185,950	84.08%	\$ 1,883,092	\$ 302,858
Net Increase(Decrease) Fund Balance	\$ 60,000	\$ 60,000	\$ (217,800)	-363.00%	\$ (0)	\$ (217,800)
Fund Balance, July 1 (Actual)	217,751	217,751	217,751			
Fund Balance, June 30	277,751	277,751	(49)			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 STATE GAS TAX

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Intergovernmental	\$ 1,408,100	\$ 1,408,100	\$ 972,685	69.08%	\$ 744,635	\$ 228,050
Investment Income	-	-	-	N/A	-	-
Sub-total	<u>\$ 1,408,100</u>	<u>\$ 1,408,100</u>	<u>\$ 972,685</u>	<u>69.08%</u>	<u>\$ 744,635</u>	<u>\$ 228,050</u>
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	<u>\$ 1,408,100</u>	<u>\$ 1,408,100</u>	<u>\$ 972,685</u>	<u>69.08%</u>	<u>\$ 744,635</u>	<u>\$ 228,050</u>
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Public Works	-	-	-	N/A	-	-
Sub-total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>N/A</u>	<u>\$ -</u>	<u>\$ -</u>
Operating Transfers-Out	\$ 1,337,790	\$ 1,337,790	\$ 154,056	11.52%	\$ -	\$ 154,056
Total Expenditures	<u>\$ 1,337,790</u>	<u>\$ 1,337,790</u>	<u>\$ 154,056</u>	<u>11.52%</u>	<u>\$ -</u>	<u>\$ 154,056</u>
Net Increase(Decrease) Fund Balance	\$ 70,310	\$ 70,310	\$ 818,629	#####	\$ 744,635	\$ 73,994
Fund Balance, July 1 (Actual)	578,072	578,072	578,072			
Fund Balance, June 30	<u>648,382</u>	<u>648,382</u>	<u>1,396,701</u>			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
STATE GAS TAX BOND

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ 90,000	\$ 90,000	\$ 156	0.17%	\$ -	\$ 156
Sub-total	\$ 90,000	\$ 90,000	\$ 156	0.17%	\$ -	\$ 156
Operating Transfers-In	\$ -	\$ -	\$ 13,497	N/A	\$ -	\$ 13,497
Total Revenues	\$ 90,000	\$ 90,000	\$ 13,653	15.17%	\$ -	\$ 13,653
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Public Works	-	-	-	N/A	-	-
Sub-total	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Operating Transfers-Out	\$ -	\$ -	\$ 161,856	N/A	\$ -	\$ 161,856
Total Expenditures	\$ -	\$ -	\$ 161,856	N/A	\$ -	\$ 161,856
Net Increase(Decrease) Fund Balance	\$ 90,000	\$ 90,000	\$ (148,203)	-164.67%	\$ -	\$ (148,203)
Fund Balance, July 1 (Actual)	5,564,731	5,564,731	5,564,731			
Fund Balance, June 30	5,654,731	5,654,731	5,416,529			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
MEASURE M

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Intergovernmental	\$ 500,000	\$ 500,000	\$ 318,480	63.70%	\$ 347,794	\$ (29,314)
Investment Income	-	-	-	N/A	-	-
Sub-total	\$ 500,000	\$ 500,000	\$ 318,480	63.70%	\$ 347,794	\$ (29,314)
Operating Transfers-In	\$ -	\$ -	\$(139,698)	N/A	\$ -	\$ (139,698)
Total Revenues	\$ 500,000	\$ 500,000	\$ 178,782	35.76%	\$ 347,794	\$ (169,012)
EXPENDITURES						
Principal	\$ -	\$ -	\$ -	N/A	\$ 535,000	(535,000)
Interest	-	-	-	N/A	11,034	(11,034)
Sub-total	\$ -	\$ -	\$ -	N/A	\$ 546,034	\$ (546,034)
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	N/A	\$ 546,034	\$ (546,034)
Net Increase(Decrease) Fund Balance	\$ 500,000	\$ 500,000	\$ 178,782	35.76%	#####	\$ 377,022
Fund Balance, July 1 (Actual)	55,311	55,311	55,311			
Fund Balance, June 30	555,311	555,311	234,093			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
AIR QUALITY MANAGEMENT

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Intergovernmental	\$ 60,000	\$ 60,000	\$ 32,026	53.38%	\$ 29,544	\$ 2,482
Investment Income	-	-	-	N/A	11	(11)
Sub-total	\$ 60,000	\$ 60,000	\$ 32,026	53.38%	\$ 29,555	\$ 2,471
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 60,000	\$ 60,000	\$ 32,026	53.38%	\$ 29,555	\$ 2,471
EXPENDITURES						
Public Safety	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Public Works	15,000	15,000	-	0.00%	-	-
Sub-total	\$ 15,000	\$ 15,000	\$ -	0.00%	\$ -	\$ -
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ 15,000	\$ 15,000	\$ -	0.00%	\$ -	\$ -
Net Increase(Decrease) Fund Balance	\$ 45,000	\$ 45,000	\$ 32,026	71.17%	\$ 29,555	\$ 2,471
Fund Balance, July 1 (Actual)	245,960	245,960	245,960			
Fund Balance, June 30	290,960	290,960	277,986			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
ASSET SEIZURE FUND

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Intergovernmental	\$ -	\$ -	\$ 123,251	N/A	\$ 59,571	\$ 63,680
Fines and Forfeitures	-	-	-	N/A	-	-
Investment Income	-	-	-	N/A	-	-
Sub-total	\$ -	\$ -	\$ 123,251	N/A	\$ 59,571	\$ 63,680
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ 123,251	N/A	\$ 59,571	\$ 63,680
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Public Safety	58,000	64,778	17,222	26.59%	32,141	(14,919)
Sub-total	\$ 58,000	\$ 64,778	\$ 17,222	26.59%	\$ 32,141	\$ (14,919)
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ 58,000	\$ 64,778	\$ 17,222	26.59%	\$ 32,141	\$ (14,919)
Net Increase(Decrease) Fund Balance	\$ (58,000)	\$ (64,778)	\$ 106,029	-163.68%	\$ 27,430	\$ 78,599
Fund Balance, July 1 (Actual)	91,627	91,627	91,627			
Fund Balance, June 30	33,627	26,850	197,656			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
TRAFFIC OFFENDER

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Intergovernmental	\$ 3,000	\$ 3,000	\$ 4,500	150.00%	\$ 1,525	\$ 2,975
Fines and Forfeitures	-	-	-	N/A	-	-
Miscellaneous	10	10	-	0.00%	-	-
Sub-total	\$ 3,010	\$ 3,010	\$ 4,500	149.50%	\$ 1,525	\$ 2,975
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 3,010	\$ 3,010	\$ 4,500	149.50%	\$ 1,525	\$ 2,975
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Public Safety	-	-	-	N/A	-	-
Sub-total	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Net Increase(Decrease) Fund Balance	\$ 3,010	\$ 3,010	\$ 4,500	149.50%	\$ 1,525	\$ 2,975
Fund Balance, July 1 (Actual)	8,280	8,280	8,280			
Fund Balance, June 30	11,290	11,290	12,780			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
SUPPLEMENTAL LAW ENFORCEMENT

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Intergovernmental	\$ -	\$ -	\$ 78,769	N/A	\$ 61,145	\$ 17,624
Fines and Forfeitures	-	-	-	N/A	-	-
Investment Income	-	-	-	N/A	-	-
Sub-total	\$ -	\$ -	\$ 78,769	N/A	\$ 61,145	\$ 17,624
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ 78,769	N/A	\$ 61,145	\$ 17,624
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Public Safety	-	-	1,958	N/A	83,457	(81,499)
Sub-total	\$ -	\$ -	\$ 1,958	N/A	\$ 83,457	\$ (81,499)
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ 1,958	N/A	\$ 83,457	\$ (81,499)
Net Increase(Decrease) Fund Balance	\$ -	\$ -	\$ 76,811	N/A	\$ (22,312)	\$ 99,123
Fund Balance, July 1 (Actual)	10,946	10,946	10,946			
Fund Balance, June 30	10,946	10,946	87,757			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
PARK DEVELOPMENT

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Miscellaneous	50,000	50,000	462,661	925.32%	118,072	344,589
Sub-total	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 462,661</u>	<u>925.32%</u>	<u>\$ 118,072</u>	<u>\$ 344,589</u>
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	<u>\$ 50,000</u>	<u>\$ 50,000</u>	<u>\$ 462,661</u>	<u>925.32%</u>	<u>\$ 118,072</u>	<u>\$ 344,589</u>
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Community Development	25,000	25,000	25,000	100.00%	47,018	(22,018)
Sub-total	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>100.00%</u>	<u>\$ 47,018</u>	<u>\$ (22,018)</u>
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>\$ 25,000</u>	<u>100.00%</u>	<u>\$ 47,018</u>	<u>\$ (22,018)</u>
Net Increase(Decrease) Fund Balance	\$ 25,000	\$ 25,000	\$ 437,661	1750.64%	\$ 71,054	\$ 366,607
Fund Balance, July 1 (Actual)	107,982	107,982	107,982			
Fund Balance, June 30	<u>132,982</u>	<u>132,982</u>	<u>545,643</u>			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
SEWER CONSTRUCTION

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Other Taxes	\$ 12,000	\$ 12,000	\$ -	0.00%	\$ 11,654	\$ (11,654)
Investment Income	-	-	-	N/A	-	-
Sub-total	\$ 12,000	\$ 12,000	\$ -	0.00%	\$ 11,654	\$ (11,654)
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 12,000	\$ 12,000	\$ -	0.00%	\$ 11,654	\$ (11,654)
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Sub-total	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Net Increase(Decrease) Fund Balance	\$ 12,000	\$ 12,000	\$ -	0.00%	\$ 11,654	\$ (11,654)
Fund Balance, July 1 (Actual)	11,830	11,830	11,830			
Fund Balance, June 30	23,830	23,830	11,830			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
STORM DRAIN CONTRUCTION

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Other Taxes	\$ 41,900	\$ 41,900	\$ -	0.00%	\$ 41,832	\$ (41,832)
Investment Income	-	-	-	N/A	-	-
Sub-total	\$ 41,900	\$ 41,900	\$ -	0.00%	\$ 41,832	\$ (41,832)
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 41,900	\$ 41,900	\$ -	0.00%	\$ 41,832	\$ (41,832)
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Sub-total	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Net Increase(Decrease) Fund Balance	\$ 41,900	\$ 41,900	\$ -	0.00%	\$ 41,832	\$ (41,832)
Fund Balance, July 1 (Actual)	42,582	42,582	42,582			
Fund Balance, June 30	84,482	84,482	42,582			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
THOROUGHFARE CONSTRUCTION

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Other Taxes	\$ 20,000	\$ 20,000	\$ -	0.00%	\$ 35,006	\$ (35,006)
Investment Income	-	-	-	N/A	-	-
Sub-total	\$ 20,000	\$ 20,000	\$ -	0.00%	\$ 35,006	\$ (35,006)
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 20,000	\$ 20,000	\$ -	0.00%	\$ 35,006	\$ (35,006)
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Sub-total	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Net Increase(Decrease) Fund Balance	\$ 20,000	\$ 20,000	\$ -	0.00%	\$ 35,006	\$ (35,006)
Fund Balance, July 1 (Actual)	37,655	37,655	37,655			
Fund Balance, June 30	57,655	57,655	37,655			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
STREET LIGHTING DISTRICT

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ 200	\$ 200	\$ -	0.00%	\$ -	\$ -
Charges for Services	138,000	138,000	81,864	59.32%	83,365	(1,501)
Sub-total	<u>\$ 138,200</u>	<u>\$ 138,200</u>	<u>\$ 81,864</u>	<u>59.24%</u>	<u>\$ 83,365</u>	<u>\$ (1,501)</u>
Operating Transfers-In	\$ -	\$ -	\$(146,483)	N/A	\$ -	\$ (146,483)
Total Revenues	<u>\$ 138,200</u>	<u>\$ 138,200</u>	<u>\$ (64,619)</u>	<u>-46.76%</u>	<u>\$ 83,365</u>	<u>\$ (147,984)</u>
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Public Works	380,700	380,700	231,103	60.70%	212,052	19,051
Sub-total	<u>\$ 380,700</u>	<u>\$ 380,700</u>	<u>\$ 231,103</u>	<u>60.70%</u>	<u>\$ 212,052</u>	<u>\$ 19,051</u>
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	<u>\$ 380,700</u>	<u>\$ 380,700</u>	<u>\$ 231,103</u>	<u>60.70%</u>	<u>\$ 212,052</u>	<u>\$ 19,051</u>
Net Increase(Decrease) Fund Balance	\$ (242,500)	\$ (242,500)	\$(295,722)	121.95%	#####	\$ (167,035)
Fund Balance, July 1 (Actual)	(29,500)	(29,500)	(29,500)			
Fund Balance, June 30	<u>(272,000)</u>	<u>(272,000)</u>	<u>(325,222)</u>			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
LANDSCAPE MAINTENANCE

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Charges for Services	397,500	397,500	232,628	58.52%	230,905	1,723
Sub-total	\$ 397,500	\$ 397,500	\$ 232,628	58.52%	\$ 230,905	\$ 1,723
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 397,500	\$ 397,500	\$ 232,628	58.52%	\$ 230,905	\$ 1,723
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Public Works	625,890	625,890	214,665	34.30%	175,733	38,932
Sub-total	\$ 625,890	\$ 625,890	\$ 214,665	34.30%	\$ 175,733	\$ 38,932
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ 625,890	\$ 625,890	\$ 214,665	34.30%	\$ 175,733	\$ 38,932
Net Increase(Decrease) Fund Balance	\$ (228,390)	\$ (228,390)	\$ 17,963	-7.87%	\$ 55,172	\$ (37,209)
Fund Balance, July 1 (Actual)	536,146	536,146	536,146			
Fund Balance, June 30	307,756	307,756	554,109			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 HOUSING AND COMMUNITY DEVELOPMENT

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Miscellaneous	-	-	-	N/A	-	-
Sub-total	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Operating Transfers-In	\$ -	\$ -	\$ (289,284)	N/A	\$ -	\$ (289,284)
Total Revenues	\$ -	\$ -	\$ (289,284)	N/A	\$ -	\$ (289,284)
EXPENDITURES						
Community Development	\$ 150,000	\$ 150,000	\$ 79,300	52.87%	\$ 14,843	\$ 64,457
Sub-total	\$ 150,000	\$ 150,000	\$ 79,300	52.87%	\$ 14,843	\$ 64,457
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ 150,000	\$ 150,000	\$ 79,300	52.87%	\$ 14,843	\$ 64,457
Net Increase(Decrease) Fund Balance	\$ (150,000)	\$ (150,000)	\$ (368,584)	245.72%	\$ (14,843)	\$ (353,741)
Fund Balance, July 1 (Actual)	(60)	(60)	(60)			
Fund Balance, June 30	\$ (150,060)	\$ (150,060)	\$ (368,644)			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 MISCELLANEOUS GRANT

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Intergovernmental	\$ 3,616,600	\$ 3,616,600	\$ 538,175	14.88%	\$ 1,499,417	\$ (961,242)
Investment Income	-	-	-	N/A	-	-
Sub-total	\$ 3,616,600	\$ 3,616,600	\$ 538,175	14.88%	\$ 1,499,417	\$ (961,242)
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 3,616,600	\$ 3,616,600	\$ 538,175	14.88%	\$ 1,499,417	\$ (961,242)
EXPENDITURES						
Public Works	\$ 95,000	\$ 95,000	\$ 117,972	124.18%	\$ 30,730	\$ 87,242
Sub-total	\$ 95,000	\$ 95,000	\$ 117,972	124.18%	\$ 30,730	\$ 87,242
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ 95,000	\$ 95,000	\$ 117,972	124.18%	\$ 30,730	\$ 87,242
Net Increase(Decrease) Fund Balance	\$ 3,521,600	\$ 3,521,600	\$ 420,203	11.93%	\$ 1,468,687	\$ (1,048,484)
Fund Balance, July 1 (Actual)	847,094	847,094	847,094			
Fund Balance, June 30	\$ 4,368,694	\$ 4,368,694	\$ 1,267,297			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
CITY CAPITAL PROJECTS

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Intergovernmental	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Investment Income	-	-	2	N/A	-	2
Sub-total	\$ -	\$ -	\$ 2	N/A	\$ -	\$ 2
Operating Transfers-In	\$ 8,159,725	\$ 8,159,725	\$ (514,176)	-6.30%	\$ -	\$ (514,176)
Total Revenues	\$ 8,159,725	\$ 8,159,725	\$ (514,174)	-6.30%	\$ -	\$ (514,174)
EXPENDITURES						
General Government	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Public Works	8,159,725	8,162,725	1,836,188	22.49%	635,973	1,200,215
Sub-total	\$ 8,159,725	\$ 8,162,725	\$ 1,836,188	22.49%	\$ 635,973	\$ 1,200,215
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ 8,159,725	\$ 8,162,725	\$ 1,836,188	22.49%	\$ 635,973	\$ 1,200,215
Net Increase(Decrease) Fund Balance	\$ -	\$ (3,000)	\$ (2,350,362)	78345.40%	\$ (635,973)	\$ (1,714,389)
Fund Balance, July 1 (Actual)	(704,022)	(704,022)	(704,022)			
Fund Balance, June 30	\$ (704,022)	\$ (707,022)	\$ (3,054,384)			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 ORANGETHORPE CORRIDOR

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Intergovernmental	\$ -	\$ -	\$ -	N/A	\$ 346,162	\$ (346,162)
Other Charges for Services	-	-	10	N/A	-	10
Sub-total	\$ -	\$ -	\$ 10	N/A	\$ 346,162	\$ (346,152)
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ 10	N/A	\$ 346,162	\$ (346,152)
EXPENDITURES						
Public Works	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Sub-total	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Operating Transfers-Out	\$ -	\$ -	\$ 505,359	N/A	\$ -	\$ 505,359
Total Expenditures	\$ -	\$ -	\$ 505,359	N/A	\$ -	\$ 505,359
Net Increase(Decrease) Fund Balance	\$ -	\$ -	\$ (505,349)	N/A	\$ 346,162	\$ (851,511)
Fund Balance, July 1 (Actual)	505,349	505,349	505,349			
Fund Balance, June 30	\$ 505,349	\$ 505,349	\$ -			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
REFUSE ADMINISTRATION

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Charges for Services	2,697,500	2,697,500	1,696,776	62.90%	1,798,440	(101,664)
Sub-total	\$ 2,697,500	\$ 2,697,500	\$ 1,696,776	62.90%	\$ 1,798,440	\$ (101,664)
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 2,697,500	\$ 2,697,500	\$ 1,696,776	62.90%	\$ 1,798,440	\$ (101,664)
EXPENDITURES						
Administration	\$ 554,220	\$ 554,220	\$ 284,848	51.40%	\$ 343,424	(58,576)
Landfill and Contractor Charges	2,383,500	2,383,500	1,393,980	58.48%	1,130,983	262,997
Sub-total	\$ 2,937,720	\$ 2,937,720	\$ 1,678,828	57.15%	\$ 1,474,407	\$ 204,421
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ 2,937,720	\$ 2,937,720	\$ 1,678,828	57.15%	\$ 1,474,407	\$ 204,421
Net Increase(Decrease) Fund Balance	\$ (240,220)	\$ (240,220)	\$ 17,948	-7.47%	\$ 324,033	\$ (306,085)
Fund Balance, July 1 (Actual)	(2,692,822)	(2,692,822)	(2,692,822)			
Fund Balance, June 30	\$ (2,933,042)	\$ (2,933,042)	\$ (2,674,874)			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
SEWER MAINTENANCE

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ 3,000	\$ 3,000	\$ -	0.00%	\$ -	\$ -
Charges for Services	800,000	800,000	603,938	75.49%	515,129	88,809
Sub-total	\$ 803,000	\$ 803,000	\$ 603,938	75.21%	\$ 515,129	\$ 88,809
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 803,000	\$ 803,000	\$ 603,938	75.21%	\$ 515,129	\$ 88,809
EXPENDITURES						
Administration	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Public Works	1,121,320	1,121,320	336,703	30.03%	503,130	(166,427)
Sub-total	\$ 1,121,320	\$ 1,121,320	\$ 336,703	30.03%	\$ 503,130	\$ (166,427)
Operating Transfers-Out	\$ -	\$ -	\$ (485,614)	N/A	\$ -	\$ (485,614)
Total Expenditures	\$ 1,121,320	\$ 1,121,320	\$ (148,911)	-13.28%	\$ 503,130	\$ (652,041)
Net Increase(Decrease) Fund Balance	\$ (318,320)	\$ (318,320)	\$ 752,849	-236.51%	\$ 11,999	\$ 740,850
Fund Balance, July 1 (Actual)	14,666,229	14,666,229	14,666,229			
Fund Balance, June 30	\$ 14,347,909	\$ 14,347,909	\$ 15,419,078			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
COMPRESSED NATURAL GAS

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Charges for Services	210,000	210,000	133,096	63.38%	394,186	(261,090)
Sub-total	\$ 210,000	\$ 210,000	\$ 133,096	63.38%	\$ 394,186	\$ (261,090)
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 210,000	\$ 210,000	\$ 133,096	63.38%	\$ 394,186	\$ (261,090)
EXPENDITURES						
Administration	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Public Works	15,000	15,000	16,038	106.92%	257,888	(241,849)
Sub-total	\$ 15,000	\$ 15,000	\$ 16,038	106.92%	\$ 257,888	\$ (241,849)
Operating Transfers-Out	\$ -	\$ -	\$ 296,483	N/A	\$ -	\$ 296,483
Total Expenditures	\$ 15,000	\$ 15,000	\$ 312,521	2083.47%	\$ 257,888	\$ 54,634
Net Increase(Decrease) Fund Balance	\$ 195,000	\$ 195,000	\$ (179,425)	-92.01%	\$ 136,298	\$ (315,724)
Fund Balance, July 1 (Actual)	262,272	262,272	262,272			
Fund Balance, June 30	\$ 457,272	\$ 457,272	\$ 82,847			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 INTERNAL SERVICE FUND - RISK MANAGEMENT

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Department Charges	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Reimbursements	-	-	2	N/A	-	2
Sub-total	\$ -	\$ -	\$ 2	N/A	\$ -	\$ 2
Operating Transfers-In	\$ 1,499,500	\$ 1,499,500	\$ -	0.00%	\$ -	\$ -
Total Revenues	\$ 1,499,500	\$ 1,499,500	\$ 2	0.00%	\$ -	\$ 2
EXPENDITURES						
Administration	\$ 177,500	\$ 177,500	\$ 131,430	74.05%	\$ 119,329	12,101
Claims	740,000	740,000	386,580	52.24%	338,538	48,042
Liability Insurance Premiums	582,000	582,000	490,832	84.34%	564,473	(73,641)
Sub-total	\$ 1,499,500	\$ 1,499,500	\$ 1,008,843	67.28%	\$ 1,022,341	\$ (13,498)
Operating Transfers-Out	\$ -	\$ -	\$ (1,623,537)	N/A	\$ -	\$ (1,623,537)
Total Expenditures	\$ 1,499,500	\$ 1,499,500	\$ (614,695)	-40.99%	\$ 1,022,341	\$ (1,637,035)
Net Increase(Decrease) Fund Balance	\$ -	\$ -	\$ 614,697	N/A	\$ (1,022,341)	\$ 1,637,037
Fund Balance, July 1 (Actual)	(1,660,536)	(1,660,536)	(1,660,536)			
Fund Balance, June 30	\$(1,660,536)	\$(1,660,536)	\$(1,045,840)			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 INTERNAL SERVICE FUND - HEALTH AND WELFARE

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Department Charges	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Reimbursements	-	-	(415,647)	N/A	(49,960)	(365,687)
Sub-total	\$ -	\$ -	\$ (415,647)	N/A	\$ (49,960)	\$ (365,687)
Operating Transfers-In	\$ 1,440,900	\$ 1,440,900	\$ -	0.00%	\$ -	\$ -
Total Revenues	\$ 1,440,900	\$ 1,440,900	\$ (415,647)	-28.85%	\$ (49,960)	\$ (365,687)
EXPENDITURES						
Insurance Premiums	1,391,600	1,391,600	414,755	29.80%	806,813	(392,058)
Miscellaneous	49,300	49,300	3,700	7.51%	709	2,991
Sub-total	\$ 1,440,900	\$ 1,440,900	\$ 418,455	29.04%	\$ 807,522	\$ (389,067)
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ 1,440,900	\$ 1,440,900	\$ 418,455	29.04%	\$ 807,522	\$ (389,067)
Net Increase(Decrease) Fund Balance	\$ -	\$ -	\$ (834,102)	N/A	\$ (857,482)	\$ 23,380
Fund Balance, July 1 (Actual)	-	-	-			
Fund Balance, June 30	\$ -	\$ -	\$ (834,102)			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 INTERNAL SERVICE FUNDS - EQUIPMENT REPLACEMENT

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ 24,720	\$ 24,720	\$ 18,531	74.96%	\$ 37,070	\$ (18,539)
Miscellaneous	-	-	116	N/A	-	116
Sub-total	\$ 24,720	\$ 24,720	\$ 18,647	75.43%	\$ 37,070	\$ (18,423)
Operating Transfers-In	\$ -	-	\$ (86,153)	N/A	\$ -	\$ (86,153)
Total Revenues	\$ 24,720	\$ 24,720	\$ (67,506)	-273.08%	\$ 37,070	\$ (104,576)
EXPENDITURES						
Machinery & Equipment	\$ -	\$ -	\$ -	N/A	\$ -	-
Interest Expense	-	-	-	N/A	-	-
Sub-total	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Net Increase(Decrease) Fund Balance	\$ 24,720	\$ 24,720	\$ (67,506)	-273.08%	\$ 37,070	\$ (104,576)
Fund Balance, July 1 (Actual)	450,706	450,706	450,706			
Fund Balance, June 30	\$ 475,426	\$ 475,426	\$ 383,200			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 INTERNAL SERVICE FUNDS - INFORMATION TECHNOLOGY

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Department Charges	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Miscellaneous	-	-	111	N/A	-	111
Sub-total	\$ -	\$ -	\$ 111	N/A	\$ -	\$ 111
Operating Transfers-In	\$ 353,650	\$ 353,650	\$ -	0.00%	\$ -	\$ -
Total Revenues	\$ 353,650	\$ 353,650	\$ 111	0.03%	\$ -	\$ 111
EXPENDITURES						
Administration	\$ 353,650	\$ 353,746	\$ 299,807	84.75%	\$ 185,978	113,829
Depreciation Expense	-	-	-	N/A	-	-
Sub-total	\$ 353,650	\$ 353,746	\$ 299,807	84.75%	\$ 185,978	\$ 113,829
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ 353,650	\$ 353,746	\$ 299,807	84.75%	\$ 185,978	\$ 113,829
Net Increase(Decrease) Fund Balance	\$ -	\$ (96)	\$ (299,696)	312932.58%	\$ (185,978)	\$ (113,718)
Fund Balance, July 1 (Actual)	266,828	266,828	266,828			
Fund Balance, June 30	\$ 266,828	\$ 266,732	\$ (32,868)			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 INTERNAL SERVICE FUNDS - CITYWIDE SERVICES

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Department Charges	\$ -	\$ -	\$ 1	N/A	\$ -	\$ 1
Miscellaneous	-	-	207	N/A	-	207
Sub-total	\$ -	\$ -	\$ 208	N/A	\$ -	\$ 208
Operating Transfers-In	\$ 2,201,000	\$ 2,201,000	\$ -	0.00%	\$ -	-
Total Revenues	\$ 2,201,000	\$ 2,201,000	\$ 208	0.01%	\$ -	\$ 208
EXPENDITURES						
Administration	\$ 2,201,000	\$ 2,201,780	\$ 1,193,208	54.19%	\$ 1,123,708	69,500
Depreciation Expense	-	-	-	N/A	-	-
Sub-total	\$ 2,201,000	\$ 2,201,780	\$ 1,193,208	54.19%	\$ 1,123,708	\$ 69,500
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	-
Total Expenditures	\$ 2,201,000	\$ 2,201,780	\$ 1,193,208	54.19%	\$ 1,123,708	\$ 69,500
Net Increase(Decrease) Fund Balance	\$ -	\$ (780)	\$ (1,193,000)	152948.70%	\$ (1,123,708)	\$ (69,292)
Fund Balance, July 1 (Actual)	105,507	105,507	105,507			
Fund Balance, June 30	\$ 105,507	\$ 104,727	\$ (1,087,493)			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 H. C. D. REHABILITATION LOANS

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ 250	\$ 250	\$ 287	114.80%	\$ 237	\$ 50
Miscellaneous	-	-	-	N/A	-	-
Sub-total	\$ 250	\$ 250	\$ 287	114.80%	\$ 237	\$ 50
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 250	\$ 250	\$ 287	114.80%	\$ 237	\$ 50
EXPENDITURES						
Program Expenditures	\$ -	\$ -	\$ 129,621	N/A	\$ -	\$ 129,621
Sub-total	\$ -	\$ -	\$ 129,621	N/A	\$ -	\$ 129,621
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ -	\$ -	\$ 129,621	N/A	\$ -	\$ 129,621
Net Increase(Decrease) Fund Balance	\$ 250	\$ 250	\$ (129,334)	-51733.68%	\$ 237	\$ (129,571)
Fund Balance, July 1 (Actual)	299,990	299,990	299,990			
Fund Balance, June 30	\$ 300,240	\$ 300,240	\$ 170,655			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
 FUND BALANCE - BUDGET AND ACTUAL
 ALTA VISTA DISTRICT 85-1

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Miscellaneous	-	-	-	N/A	-	-
Sub-total	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
EXPENDITURES						
Program Expenditures	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Sub-total	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Operating Transfers-Out	\$ 300,000	\$ 300,000	\$ 1,157	0.39%	\$ -	\$ 1,157
Total Expenditures	\$ 300,000	\$ 300,000	\$ 1,157	0.39%	\$ -	\$ 1,157
Net Increase(Decrease) Fund Balance	\$ (300,000)	\$ (300,000)	\$ (1,157)	0.39%	\$ -	\$ (1,157)
Fund Balance, July 1 (Actual)	1,157	1,157	1,157			
Fund Balance, June 30	\$ (298,843)	\$ (298,843)	\$ -			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
SPECIAL DEPOSITS

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ 120	\$ 120	\$ -	0.00%	\$ -	\$ -
Miscellaneous	-	-	-	N/A	121	(121)
Sub-total	\$ 120	\$ 120	\$ -	0.00%	\$ 121	\$ (121)
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	\$ 120	\$ 120	\$ -	0.00%	\$ 121	\$ (121)
EXPENDITURES						
Administration	\$ -	\$ 73,600	\$ 34,527	46.91%	\$ -	34,527
Sub-total	\$ -	\$ 73,600	\$ 34,527	46.91%	\$ -	\$ 34,527
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	\$ -	\$ 73,600	\$ 34,527	46.91%	\$ -	\$ 34,527
Net Increase(Decrease) Fund Balance	\$ 120	\$ (73,480)	\$ (34,527)	46.99%	\$ 121	\$ (34,648)
Fund Balance, July 1 (Actual)	1,381	1,381	1,381			
Fund Balance, June 30	\$ 1,501	\$ (72,099)	\$ (33,146)			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
COMMUNITY FACILITIES DISTRICT

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Property Taxes	\$ 2,676,000	\$ 2,676,000	\$ 1,843,090	68.87%	\$ 1,570,162	\$ 272,928
Investment Income	425,000	425,000	357,754	84.18%	423,514	(65,760)
Miscellaneous	-	-	-	N/A	-	-
Sub-total	<u>\$ 3,101,000</u>	<u>\$ 3,101,000</u>	<u>\$ 2,200,844</u>	<u>70.97%</u>	<u>\$ 1,993,676</u>	<u>\$ 207,168</u>
Operating Transfers-In	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Revenues	<u>\$ 3,101,000</u>	<u>\$ 3,101,000</u>	<u>\$ 2,200,844</u>	<u>70.97%</u>	<u>\$ 1,993,676</u>	<u>\$ 207,168</u>
EXPENDITURES						
Administration	\$ -	\$ -	\$ 263,479	N/A	\$ 808,011	(544,532)
Principal	-	-	2,257,883	N/A	2,168,570	89,313
Interest	-	-	503,894	N/A	285,959	217,935
Sub-total	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,025,255</u>	<u>N/A</u>	<u>\$ 3,262,539</u>	<u>\$ (237,285)</u>
Operating Transfers-Out	\$ -	\$ -	\$ -	N/A	\$ -	\$ -
Total Expenditures	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,025,255</u>	<u>N/A</u>	<u>\$ 3,262,539</u>	<u>\$ (237,285)</u>
Net Increase(Decrease) Fund Balance	\$ 3,101,000	\$ 3,101,000	\$ (824,411)	-26.59%	\$ (1,268,863)	\$ 444,453
Fund Balance, July 1 (Actual)	4,438,667	4,438,667	4,438,667			
Fund Balance, June 30	<u>\$ 7,539,667</u>	<u>\$ 7,539,667</u>	<u>\$ 3,614,256</u>			

*Amended

CITY OF PLACENTIA (SUCCESSOR AGENCY)

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
LOW AND MODERATE HOUSING

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ 10,000	\$ 10,000	\$ 11,672	116.72%	\$ 5,836	\$ 5,836
Miscellaneous	108,600	108,600	77,758	71.60%	-	77,758
Sub-total	<u>\$ 118,600</u>	<u>\$ 118,600</u>	<u>\$ 89,430</u>	<u>75.40%</u>	<u>\$ 5,836</u>	<u>\$ 83,594</u>
Operating Transfers-In	\$ 482,600	\$ 482,600	\$ -	0.00%	\$ -	\$ -
Total Revenues	<u>\$ 601,200</u>	<u>\$ 601,200</u>	<u>\$ 89,430</u>	<u>14.88%</u>	<u>\$ 5,836</u>	<u>\$ 83,594</u>
EXPENDITURES						
Redevelopment	\$ 241,336	\$ 241,336	\$ 295,010	122.24%	\$ 382,231	(87,221)
Principal	55,000	55,000	65,000	118.18%	60,000	5,000
Interest	165,000	165,000	152,149	92.21%	155,368	(3,219)
Sub-total	<u>\$ 461,336</u>	<u>\$ 461,336</u>	<u>\$ 512,159</u>	<u>111.02%</u>	<u>\$ 597,599</u>	<u>\$ (85,440)</u>
Operating Transfers-Out	\$ 82,336	\$ 82,336	\$ -	0.00%	\$ -	\$ -
Total Expenditures	<u>\$ 543,672</u>	<u>\$ 543,672</u>	<u>\$ 512,159</u>	<u>94.20%</u>	<u>\$ 597,599</u>	<u>\$ (85,440)</u>
Net Increase(Decrease) Fund Balance	\$ 57,528	\$ 57,528	\$ (422,729)	-734.82%	\$ (591,763)	\$ 169,034
Fund Balance, July 1 (Actual)	1,793,306	1,793,306	1,793,306			
Fund Balance, June 30	<u>\$ 1,850,834</u>	<u>\$ 1,850,834</u>	<u>\$ 1,370,577</u>			

*Amended

CITY OF PLACENTIA

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
REDEVELOPMENT AGENCY DEBT SERVICE

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Property Taxes	\$ 2,413,000	\$ 2,413,000	\$ 1,291,753	53.53%	\$ 1,440,671	\$ (148,918)
Lease Revenues	1,000,186	1,000,186	-	0.00%	-	-
Investment Income	25,000	25,000	9,860	39.44%	-	9,860
Sub-total	<u>\$ 3,438,186</u>	<u>\$ 3,438,186</u>	<u>\$ 1,301,613</u>	<u>37.86%</u>	<u>\$ 1,440,671</u>	<u>\$ (139,058)</u>
Operating Transfers-In	\$ -	\$ -	\$ (1,659,990)	N/A	\$ -	\$ (1,659,990)
Total Revenues	<u>\$ 3,438,186</u>	<u>\$ 3,438,186</u>	<u>\$ (358,377)</u>	<u>-10.42%</u>	<u>\$ 1,440,671</u>	<u>\$ (1,799,048)</u>
EXPENDITURES						
Redevelopment	\$ 1,705,280	\$ 1,705,280	\$ 9,000	0.53%	\$ (15,819)	24,819
Principal	785,000	785,000	785,000	100.00%	1,015,438	(230,438)
Interest	1,065,720	1,065,720	1,224,620	114.91%	987,046	237,574
Sub-total	<u>\$ 3,556,000</u>	<u>\$ 3,556,000</u>	<u>\$ 2,018,620</u>	<u>56.77%</u>	<u>\$ 1,986,664</u>	<u>\$ 31,956</u>
Operating Transfers-Out	\$ 244,677	\$ 244,677	\$ -	0.00%	\$ -	\$ -
Total Expenditures	<u>\$ 3,800,677</u>	<u>\$ 3,800,677</u>	<u>\$ 2,018,620</u>	<u>53.11%</u>	<u>\$ 1,986,664</u>	<u>\$ 31,956</u>
Net Increase(Decrease) Fund Balance	\$ (362,491)	\$ (362,491)	\$ (2,376,997)	655.74%	\$ (545,993)	\$ (1,831,004)
Fund Balance, July 1 (Actual)	(1,638,749)	(1,638,749)	(1,638,749)			
Fund Balance, June 30	<u>\$ (2,001,240)</u>	<u>\$ (2,001,240)</u>	<u>\$ (4,015,746)</u>			

*Amended

CITY OF PLACENTIA (SUCCESSOR AGENCY)

REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL
REDEVELOPMENT AGENCY CAPITAL PROJECTS

PERIOD ENDED MARCH 31, 2012

	Budget Amounts		Actual 03/31/12	% of Budget	Actual 03/31/11	Change from Prior Year
	Original	Amended				
REVENUES						
Investment Income	\$ 100,000	\$ 100,000	\$ 73,056	73.06%	\$ 109,673	\$ (36,617)
Miscellaneous	-	-	1,976	N/A	-	1,976
Sub-total	\$ 100,000	\$ 100,000	\$ 75,032	75.03%	\$ 109,673	\$ (34,641)
Operating Transfers-In	\$ 784,000	\$ 784,000	\$ -	0.00%	\$ -	\$ -
Total Revenues	\$ 884,000	\$ 884,000	\$ 75,032	8.49%	\$ 109,673	\$ (34,641)
EXPENDITURES						
Redevelopment	\$ 590,980	\$ 590,980	\$ 344,114	58.23%	\$ 468,111	(123,997)
Sub-total	\$ 590,980	\$ 590,980	\$ 344,114	58.23%	\$ 468,111	(123,997)
Operating Transfers-Out	\$ 50,551	\$ 50,551	\$ -	0.00%	\$ -	\$ -
Total Expenditures	\$ 641,531	\$ 641,531	\$ 344,114	53.64%	\$ 468,111	(123,997)
Net Increase(Decrease) Fund Balance	\$ 242,469	\$ 242,469	\$ (269,082)	-110.98%	\$ (358,438)	\$ 89,356
Fund Balance, July 1 (Actual)	1,462,572	1,462,572	1,462,572			
Fund Balance, June 30	\$ 1,705,041	\$ 1,705,041	\$ 1,193,490			

*Amended





Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF ADMINISTRATIVE SERVICES/COMMUNITY SERVICES

DATE: JUNE 19, 2012

SUBJECT: **NOTICE OF GENERAL MUNICIPAL ELECTION – NOVEMBER 6, 2012
CONSOLIDATION WITH STATEWIDE ELECTION AND REGULATIONS FOR
CANDIDATES**

FISCAL
IMPACT: EXPENSE: \$42,250
BUDGETED: \$42,250 (ACCOUNT NO.: 101002-6299)

SUMMARY:

In accordance with the California Elections Code, resolutions are presented pertinent to the calling and notice of the General Municipal Election, establishing regulations for candidates statements, and submitting a request to the Orange County Board of Supervisors for consolidation of the General Municipal Election with the Statewide Election.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution No. R-2012-___, A Resolution of the City Council of the City of Placentia, California, calling and giving notice for the holding of a General Municipal Election to be held on November 6, 2012, for the election of certain officers as required by the provisions of the laws of the State of California relating to Charter Cities and Placentia City Charter, and
2. Adopt Resolution No. R-2012-___, A Resolution of the City Council of the City of Placentia, California, requesting the Board of Supervisors of the County of Orange to consolidate a General Municipal Election to be held on Tuesday, November 6, 2012, with the Statewide General Election, to be held on the date pursuant to §10403 of the California Elections Code, and
3. Adopt Resolution No. R-2012-___, A Resolution of the City Council of the City of Placentia, California, adopting regulations for candidates for elective office pertaining to candidates statements submitted to the voters at an election to be held on Tuesday, November 6, 2012.

1.h.

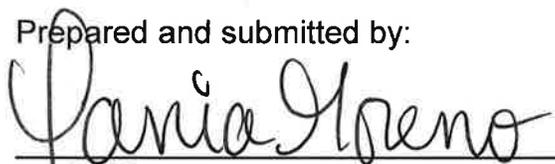
June 19, 2012

DISCUSSION:

On November 6, 2012, a Statewide Election will be held. In order for the City of Placentia to conduct the General Municipal Election in conjunction with Statewide General Election, the proposed resolutions should be adopted.

The City of Placentia has four (4) elected offices that will appear on the November 6, 2012 Ballot including three (3) Members of the City Council and the City Treasurer position. Each of these offices is for a full term of four (4) years. The nomination period for candidates is July 16, 2012 through August 10, 2012, at 5:00 p.m. If an incumbent does not run for office, the nomination period will be extended to August 15, 2012, by 5:00 p.m. for candidates other than incumbents. The City Clerk's Office shall furnish a nomination packet to all interest persons during normal business hours throughout the nomination period.

Prepared and submitted by:



Tania Moreno
Deputy City Clerk

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Reviewed and approved:



Stephen D. Pischel
Director of Administrative Services/
Community Services

Attachments:

Resolutions as stated

RESOLUTION NO. R-2012-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, CALLING AND GIVING NOTICE OF THE HOLDING OF A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2012, FOR THE ELECTION OF CERTAIN OFFICERS AS REQUIRED BY THE PROVISIONS OF THE LAWS OF THE STATE OF CALIFORNIA RELATING TO CHARTER CITIES AND THE PLACENTIA CITY CHARTER

A. Recitals.

(i) Pursuant to the provisions of the laws of the State of California and the Placentia City Charter, a General Municipal Election shall be held on November 6, 2012, for the election of Municipal Officers.

(ii) All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. Pursuant to the requirements of the Placentia City Charter, there is called and ordered to be held in the City of Placentia, California, on Tuesday, November 6, 2012, a General Municipal Election for the purpose of electing three (3) Members of the City Council for full terms of four (4) years and a City Treasurer for a full term of four (4) years.

3. The ballots to be used at said election shall be in the form and content as required by law.

4. The City Clerk is authorized, instructed and directed to procure and furnish any and all official ballots, notices, printed matter and all supplies, equipment and paraphernalia that may be necessary in order to properly and lawfully conduct said election.

5. The polls for said election shall be open at seven (7) o'clock a.m. of the day of the election and shall remain open continuously from that time until eight (8) o'clock p.m. of the

same day when the polls shall be closed, pursuant to California Elections Code § 10242, except as provided in California Elections Code § 14401.

6. In all particulars not otherwise set forth in this Resolution, said election shall be held and conducted as provided by law for holding municipal elections.

7. Notice of the time and place of holding the election is given and the City Clerk is authorized, instructed and directed to give further or additional notice of the election, in time, form and manner as required by law.

8. The City Council authorizes the City Clerk to administer said election and all reasonable and actual expenses shall be paid by the City upon presentation of a properly submitted bill.

9. The City Clerk shall certify to the passage and adoption of this Resolution.

APPROVED AND ADOPTED ON THIS 19th DAY OF JUNE, 2012.

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, PATRICK J. MELIA, CITY CLERK of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19TH day of June, 2012, by the following vote:

AYES: None

NOES: None

ABSENT: None

ABSTAIN: None

PATRICK J. MELIA, CITY CLERK

APPROVE AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY

RESOLUTION NO. R-2012-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF ORANGE TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2012, WITH THE STATEWIDE GENERAL ELECTION, TO BE HELD ON THE DATE PURSUANT TO §10403 OF THE CALIFORNIA ELECTIONS CODE.

A. Recitals.

(i) The City Council of the City of Placentia called a General Municipal Election to be held on Tuesday, November 6, 2012, for the purpose of the election of three (3) Members of the City Council and a City Treasurer each for full terms of four (4) years.

(ii) It is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the City the precincts, polling places and election officers of the two (2) elections be the same, and that the county election department of the County of Orange canvass the returns of the General Municipal Election; and that the election be held in all respects as if there were only one election.

(iii) All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. Pursuant to the provisions of California Elections Code §10403, the Board of Supervisors of the County of Orange hereby is requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 6, 2012, for the purpose of the election of three (3) Members of the City Council and a City Treasurer each for full terms of four (4) years.

3. The County Election Department is authorized to canvass the returns of the General Municipal Election. The election shall be held, in all respects, as if there were only one (1) election, and only one (1) form of ballot shall be used.

4. The Board of Supervisors is requested to issue instructions to the County Election Department to take any and all steps necessary for the holding of the consolidated election.

5. The City of Placentia recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for costs related to the General Municipal Election.

6. The City Clerk shall certify to the adoption of this Resolution and hereby is directed to file a certified copy of this Resolution with the Board of Supervisors and the County Election Department of the County of Orange.

7. That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

APPROVED AND ADOPTED this 19th day of June, 2012.

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

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I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19TH day of June, 2012, by the following vote:

AYES: None

NOES: None

ABSENT: None

ABSTAIN: None

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY

RESOLUTION NO. R-2012-xx

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ADOPTING REGULATIONS FOR CANDIDATES FOR ELECTIVE OFFICE PERTAINING TO CANDIDATES' STATEMENTS SUBMITTED TO THE VOTERS AT AN ELECTION TO BE HELD ON TUESDAY, NOVEMBER 6, 2012.

A. Recitals.

(i) California Elections Code § 13307 provides the governing body of any local agency is to adopt regulations pertaining to materials prepared by any candidate for a municipal election, including costs of the candidate statement.

(ii) All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. GENERAL PROVISIONS. Pursuant to California Elections Code § 13307, each candidate for elective office to be voted for at an Election to be held in the City of Placentia on November 6, 2012, may prepare a candidate's statement on an appropriate form provided by the City Clerk. The statement may include the name, age, and occupation of the candidate and a brief description of no more than 200 words of the candidate's education and qualifications expressed by the candidate himself or herself. The statement shall not include party affiliation of the candidate, nor membership or activity in partisan political organizations. The statement shall be filed in typewritten form in the Office of the City Clerk at the time the candidate's nomination papers are filed. The statement may be withdrawn, but not changed, during the period for filing nomination papers and until 5:00 p.m. of the next working day after the close of the nomination period.

3. FOREIGN LANGUAGE POLICY.

A. Pursuant to the Federal Voting Rights Act, candidates' statements will be translated into all languages required by the County of Orange. The County is required to translate candidates' statements into the following languages: Spanish, Korean, Chinese, and Vietnamese

B. The County will print and mail sample ballots and candidates' statements to all voters in Spanish, Korean, Chinese, and Vietnamese or the County will mail separate sample ballots and candidate statements in Spanish, Korean, Chinese, and Vietnamese to only those voters who are on the County voter roll as having requested a sample ballot in a particular language. The County will make the sample ballots and candidates' statements in the required languages available at all polling places, on the County's website, and in the Election Official's office.

4. PAYMENT.

A. Translations

1. The candidate shall be required to pay for the cost of translating the candidate's statement into any required foreign language as specified in § 3, above, pursuant to Federal and/or State law.

2. The candidate shall be required to pay for the cost of translating the candidate's statement into any foreign language that is not required as specified in (A) and (B) of Section 2 above, pursuant to Federal and State Law, but is requested as an option by the candidate.

B. Printing

1. The candidate shall be required to pay for the cost of printing the candidate's statement in English in the voters' pamphlet.

2. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language required in (A) of Section 2 above, in the main voter pamphlet.

3. The candidate shall be required to pay for the cost of printing the candidate's statement in a foreign language requested by the candidate per (B) of Section 2 above, in the main voter pamphlet.

4. The City Clerk shall estimate the total cost of printing, handling, translating, and mailing the candidates' statements filed pursuant to this section, including costs incurred as a result of complying with the Voting Rights Act

of 1965 (as amended), and require each candidate filing a statement to pay in advance to the local agency his or her estimated *pro rata* share as a condition of having his or her statement included in the voters' pamphlet. In the event the estimated payment is required, the estimate is just an approximation of the actual cost that varies from one election to another election and may be significantly more or less than the estimate, depending on the actual number of candidates filing statements. Accordingly, the City Clerk is not bound by the estimate and may, on a *pro rata* basis, bill the candidate for additional actual expense, or refund any excess paid depending on the final actual cost. In the event of underpayment, the Clerk may require the candidate to pay the balance of the cost incurred. In the event of overpayment, the Clerk shall prorate the excess amount among the candidates and refund the excess amount paid within thirty (30) days of the election.

5. MISCELLANEOUS.

A. All translations shall be provided by professionally-certified translators.

B. The City Clerk shall comply with all recommendations and standards set forth by the California Secretary of State regarding occupational designations and other matters relating to elections.

6. ADDITIONAL MATERIALS. No candidate will be permitted to include additional materials in the sample ballot package.

7. The City Clerk shall provide each candidate or the candidate's representative a copy of this Resolution at the time nominating petitions are issued.

8. All previous resolutions establishing Council policy on payment for candidates' statements are repealed.

9. This resolution shall apply only to the election to be held on November 6, 2012, and shall then be repealed.

10. The City Clerk shall certify to the adoption of this Resolution and hereby is directed to file a certified copy of this Resolution with the Board of Supervisors and the County Election Department of the County of Orange.

APPROVED AND ADOPTED this 19th day of June, 2012.

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, PATRICK J. MELIA, CITY CLERK of the City of Placentia do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 1st day of June, 2010, by the following vote:

AYES: None

NOES: None

ABSENT: None

ABSTAIN: None

PATRICK J. MELIA, CITY CLERK

ATTEST AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF DEVELOPMENT SERVICES

DATE: JUNE 19, 2012

SUBJECT : ACCEPTANCE OF RESIGNATION FROM THE HISTORICAL COMMITTEE

FINANCIAL

IMPACT: NONE

INTRODUCTION:

The City has received a letter of resignation from Jeanette Gardner, Historical Committee member. The City would like to accept the resignation and extend their sincere appreciation for her years of service to the community. An appointment is anticipated to be made in July, as part of the annual appointment process.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Accept the resignation of Jeanette Gardner (Historical Committee).

DISCUSSION:

Jeanette Gardner served twelve years on the Placentia Historical Committee and submitted her resignation in June. An appointment for this vacancy is anticipated to be made in July, as part of the annual appointment process.

Submitted by:

Handwritten signature of Kenneth A. Domer in black ink.

Kenneth A. Domer,
Assistant City Administrator

Reviewed and approved:

Handwritten signature of Troy L. Butzlaff in black ink, with a horizontal line underneath.

Troy L. Butzlaff, CMA-CM
City Administrator

Attachments:

Jeanette Gardner's resignation letter

1.i.

June 19, 2012

Jeanette Gardner

824 Rosarita Drive
Fullerton, CA 92835

714-520-1623

June 5, 2012

Placentia City Council

It has been a great pleasure to have the honor to serve on the Historical Committee for a number of years. It is with dept regret that I feel I must step down from this position. For a number of months now I have been suffering from a number of health problems, including Alzheimer's. Because of this I feel I can no longer fill this position.

Sincerely,

Jeanette Gardner



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF ADMINISTRATIVE AND COMMUNITY SERVICES

DATE: JUNE 19, 2012

SUBJECT: CONSIDERATION OF THIRD PARTY PROFESSIONAL SERVICES AGREEMENTS FOR PROVISION OF BUILDING OFFICIAL, BUILDING AND PUBLIC WORKS INSPECTION, PROJECT MANAGEMENT, FLEET MECHANIC AND BACKGROUND INVESTIGATIONS AND TRAINING SERVICES

FINANCIAL

IMPACT: \$ 399,170 BUDGETED IN FISCAL YEAR 2012-13

INTRODUCTION:

The passage of Assembly Bill 1028 (Hueso: Chapter 440, Statutes of 2011) which was enacted on January 1, 2012 made changes, in part, to rules governing the use of retirees of the California Public Employee Retirement System (CALPERS). The City used retirees in selected part-time positions (otherwise known as "960 employees") to carry out critical tasks and duties which the City would otherwise not be able to conduct due to financial difficulties. Based on the AB 1028 guidelines, City Council directed staff to limit the use of 960 employees to one (1) fiscal year. This action precipitated the departure of numerous 960 employees from the Police Department and will end the service of several more non-Police part-time employees on June 30, 2012. This action will approve agreements with three (3) firms to provide contract services for the City in those areas formerly served by various 960 and other part-time employees.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Approve the Professional Services Agreement with Lilley Planning Group, to provide for professional services related to Public Works and Development Services;
2. Approve the Professional Services Agreement with HALO Confidential Services to provide for professional services related to the Police Department;
3. Approve the Professional Services Agreement with Kosmont Investment & Management Company to provide for professional services related to Fleet Services, Public Works, and Development Services;
4. Authorize the City Administrator to execute the Agreements on behalf of the City, in forms approved by the City Attorney.

DISCUSSION:

Over the last four (4) years the City has responded to fiscal challenges through a combination of revenue enhancements, expenditure reductions and personnel changes. These actions have assisted the City to reduce its expenditures in line with its ongoing revenues. Actions related to personnel include the utilization of retirees to serve in either their previous positions or in related positions, such as the former School Resource Officers and Motor Officers within the Police Department, which allowed the City to

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June 19, 2012

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shift full-time personnel to patrol operations as a matter of public safety. Retirees that are hired back or, in some cases, hired by the City from another CALPERS entity, are referred to as "960 employees" since they are restricted to working no more than 960 hours in a fiscal year.

The enactment of AB 1028 clarifies, and as interpreted shortens, the allowable work time frame, to a period of time no more than one (1) year. A retiree working for more than one (1) year may be subject to tax implications if pursued by either the Federal or State taxing authorities.

The City remains in a serious fiscal condition and the use of highly specialized and skilled part-time workers is paramount to certain City operations. Accordingly, the City sought options in which to continue to use current 960 employees and remain compliant with the current interpretation of CALPERS regulations. After review and discussion with various entities, it was determined that working with a third party to employ current 960 employees and hire them back as contract employees was in the best interests of the City and maintained compliance with both CALPERS regulations and rules regarding use of contract employees.

The following positions are identified as 960 employee positions: Chief Building Official; Project Manager (General Plan); Fleet (Equipment) Mechanic (two positions) and Public Works Inspector. Additionally, the following positions are determined to be 960 employment eligible or part-time positions that best fulfill the City's needs as contract employees: Building Inspector; Training Coordinator/Background Investigator.

Planning, Building Services and Engineering

The Lilley Planning Group is a full service, professional planning firm providing land use, environmental and on-site planning consulting exclusively to public agencies throughout California (see attached company profile).

It is proposed that the Lilley Planning Group be retained under an agreement to provide employees to fulfill the Chief Building Official, Project Manager (General Plan) and Building Inspector roles. The principal, Jennifer Lilley, AICP, has agreed to provide the three (3) positions at the rate formerly paid by the City to the employees plus administrative overhead (Insurance, payroll processing, contract administration). In return, through the agreement, the City will contract with the Lilley Planning Group for the services of the individuals per the scope of work. The Lilley Planning Group will direct the individuals and they will conduct the scope of service to the City's needs. All three (3) personnel are uniquely qualified to continue these roles for the next year.

Public Works

The City currently employs two (2) Equipment Mechanics within our Fleet Services Division and one (1) Public Works Inspector within our Engineering Division. These three (3) positions are former employees who now work as 960 employees. It is deemed beneficial to the City to retain the two (2) mechanics and one (1) Public Works Inspector on a part-time basis.

Kosmont Investment & Management Company (Kosmont Management) has provided Staff with a proposal to provide mechanic and public works inspection services. The City currently has a fleet of vehicles and equipment that require continued maintenance. The City's fleet will continue to be maintained and stored at the Corporation Yard. Kosmont Management has provided Staff with a proposal to provide two (2) equipment mechanics and one (1) Public Works Inspector at a similar rate currently paid by the City with the addition of administrative overhead.

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Police Department

HALO Confidential Services, if approved, will manage the training system for the Police department, as well as provide for periodic pre-employment background screenings as needed. HALO Confidential Services has provided a proposal for the services requested. The cost for an investigator is based on a tier system for background screening. The tier system would provide for a cost savings when an applicant fails a portion of the screening process prior to completion. The cost to complete a full background on a sworn officer to completion would be \$1,200 versus \$800 for an applicant that failed early.

SUMMARY:

Based on the proposals submitted and the interviews conducted, City Staff has determined that the selected vendors meet the criteria necessary to fulfill the required services and Staff is recommending that Professional Service Agreements be entered into with each firm for the respective third party services.

Based on economic conditions, the interpretation of AB 1028 and the need to deliver services in the most cost effective and efficient manner, City Staff believe that the three (3) proposals are in the City's best interest for the forthcoming year.

FINANCIAL IMPACT:

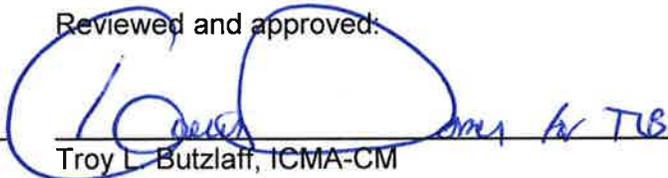
Staff has requested funding in the Fiscal Year 2012-13 budget.

Submitted by:



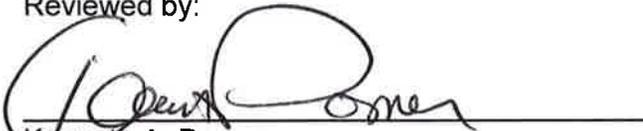
Stephen D. Pischel,
Director Administrative
and Community Services

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Reviewed by:



Kenneth A. Domer
Assistant City Administrator

Reviewed by:



Karen Ogawa
Director of Finance

Attachments: Agreements

**CITY OF PLACENTIA
CONSULTING SERVICES AGREEMENT**

This Agreement is made and entered into this _____ day of _____, 2012, by and between the City of Placentia, a Municipal Corporation and Charter City (hereinafter "CITY") and Lilley Planning Group, a California corporation, (hereinafter "CONSULTANT").

A. Recitals.

(i) CITY requires professional services pertaining to personnel management services related to Planning, Building and Public Works to include professional staffing for Chief Building Official, Building Inspector, and Public Works Inspector, among other potential services as defined within the Scope of Work ("Work" hereinafter).

(ii) CONSULTANT has now submitted a proposal for the performance of such services, pursuant to the terms and provisions hereof.

(iii) CITY desires to retain CONSULTANT to perform professional services necessary to render advice and assistance to CITY with regard to the Work.

(iv) CONSULTANT represents that it is qualified to perform such services and is willing to perform such professional services as hereinafter defined.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein it is agreed by and between CITY and CONSULTANT as follows:

B. Agreement.

1. Definitions: The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:

(a) Administrator: The City Administrator of CITY or his or her designee.

(b) Scope of Services: The provision of personnel management services related to Planning, Building and Public Works services, Scope of Services attached to this Agreement as Exhibit "A" and incorporated herein by reference (the "services"), which includes the agreed upon schedule of performance and the schedule of fees. Consultant warrants that all services and work shall be performed in a competent, professional, and satisfactory manner in accordance with all standards prevalent in the industry. In the event of any inconsistency between the terms contained in the Scope of Services and the terms set forth in this Agreement, the terms set forth in this Agreement shall govern.

2. Time of Completion: (a) The time for completion of the services is an essential condition of this Agreement. CONSULTANT shall prosecute regularly and diligently the Work in accordance with the agreed-upon schedule of performance set forth in Exhibit "A." CONSULTANT shall not be accountable for delays in the progress of its work caused by any condition beyond CONSULTANT's control and without the fault or negligence of CONSULTANT. Delays shall not entitle CONSULTANT to any additional compensation regardless of the party responsible for the delay.

(b) CONSULTANT shall supply copies of all requisite maps, surveys, reports, plans, models, computer files, and documents (hereinafter collectively referred to as "Documents") including all supplemental technical documents, as described in Exhibit "A" to CITY within the time specified herein. Copies of the Documents shall be in such numbers as are required by Exhibit "A."

(c) CONSULTANT shall, at CONSULTANT's sole cost and expense, secure and hire such other persons as may, in the opinion of CONSULTANT, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONSULTANT, CONSULTANT hereby warrants that such persons shall be fully qualified to perform services required hereunder. CONSULTANT further agrees that no subcontractor shall be retained by CONSULTANT except upon the prior written approval of CITY.

3. Payment for Services: (a) CITY shall pay CONSULTANT per the agreed upon work hours in the amount listed in the Scope of Work and Fee Schedule with a not to exceed maximum sum of \$220,320 for the performance of the services, unless otherwise budgeted for and agreed upon by the CITY. This sum shall cover the cost of all staff time and all other direct and indirect costs or fees, including the work of employees, consultants and subcontractors to CONSULTANT. Payment to CONSULTANT, by CITY, shall be made in accordance with the schedule set forth below.

(b) Payments to CONSULTANT shall be made by CITY in accordance with the invoices submitted by CONSULTANT, on a bi-weekly basis, and such invoices shall be paid within a reasonable time after said invoices are received by CITY. All charges shall be in accordance with Exhibit "A" either with respect to hourly rates or lump sum amounts for individual tasks. In no event, however, will said invoices exceed 95% of individual task totals described in Exhibit "A."

(c) CONSULTANT agrees that, in no event, shall CITY be required to pay to CONSULTANT any sum in excess of 95% of the maximum payable hereunder prior to receipt by CITY of all final Documents, together with all supplemental technical documents, as described herein, and the Work is completed, acceptable in form and content to CITY. Final payment shall be made not later than 60 days after presentation of final Documents and acceptance thereof by CITY.

(d) Additional services: Payment for additional services requested, in writing, by CITY, and not included in CONSULTANT's proposal as set forth in Exhibit "A" shall be paid on a reimbursement basis in accordance with the fee schedule set forth in said Exhibit "A." Any such additional services must be approved, in advance, in writing, by the City Administrator. Charges for additional services shall be invoiced on a bi-weekly basis and shall be paid by CITY within a reasonable time after said invoices are received by CITY.

4. CITY Assistance to CONSULTANT: CITY agrees to provide to CONSULTANT:

(a) Information and assistance as set forth in Exhibit "A" hereto.

(b) Photographically reproducible copies of maps and other information, if available, which CONSULTANT considers necessary in order to complete the Work.

(c) Such information as is generally available from CITY files applicable to the Work.

(d) Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONSULTANT's responsibility to make all initial contact with respect to the gathering of such information.

5. Records and Documents: (a) CONSULTANT shall maintain complete and accurate records with respect to time, sales, costs, expenses, receipts and other such information required by CITY that relate to the performance of services under this Agreement. CONSULTANT shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible to the Administrator. CONSULTANT shall provide free access to the Administrator at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; shall permit CITY to make transcripts therefrom as necessary; and shall allow the inspection of all work, data, documents, proceedings, payroll documents, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original Documents notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of CITY and may be used, reused, or otherwise disposed of by CITY without the permission of CONSULTANT. With respect to computer files, CONSULTANT shall make available to CITY, at the CONSULTANT'S office and upon reasonable written request by CITY, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

6. Suspension or Termination: (a) CITY may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon CONSULTANT at least ten (10) days prior written notice. Upon receipt of said notice, CONSULTANT shall immediately cease all work under this Agreement, unless the notice provides otherwise. If CITY suspends or terminates a portion of this Agreement, such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, CITY shall pay to CONSULTANT the actual value of the work performed up to the time of termination, provided that the work performed is of value to CITY. Upon termination of the Agreement pursuant to this Section, CONSULTANT will submit an invoice to CITY pursuant to Section 3 and shall provide to CITY any and all Documents, whether in draft or final form, prepared by CONSULTANT as of the date of termination. CONSULTANT may not terminate this Agreement except for cause.

7. Default of CONSULTANT: (a) CONSULTANT's failure to comply with the provisions of this Agreement shall constitute a default. In the event CONSULTANT is in default for cause under the terms of this Agreement, CITY shall have no obligation or duty to continue compensating CONSULTANT for any work performed after the date of default and CITY may terminate this Agreement immediately by written notice to CONSULTANT. If such failure by CONSULTANT to make progress in the performance of work hereunder arises out of causes beyond CONSULTANT's control, and without fault or negligence of CONSULTANT, the same shall not be considered a default.

(b) If the Administrator CONSULTANT is in default in the performance of any of the terms or conditions of this Agreement, the Administrator shall cause to be served upon CONSULTANT written notice of default. CONSULTANT shall have ten (10) calendar days after service of said notice in which to cure the default by rendering satisfactory performance. In the event that CONSULTANT fails to cure its default within such period of time, CITY shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

8. Notices and Designated Representatives: Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in this Section 8. The below-named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

To City:	City of Placentia 401 E. Chapman Ave. Placentia, California 92870-6101 Attention: City Administrator
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To Consultant:

Lilley Planning Group
138 West Amerige
Fullerton, California 92832
Attention: Jennifer Lilley, AICP

Any such notices, demands, invoices and written communications, by mail, shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States mail, postage prepaid and properly addressed as set forth above.

9. Insurance: (a) CONSULTANT shall neither commence work under this Agreement until it has obtained all insurance required hereunder in a company or companies acceptable to CITY nor shall CONSULTANT allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. CONSULTANT shall take out and maintain at all time during the term of this Agreement policies of insurance as required by Exhibit "B," attached hereto and by this reference herein incorporated.

(b) Minimum insurance limits shall be as specified in Exhibit "A."

(c) In addition to the requirements of Exhibit "B," and prior to commencing work on the Work, CONSULTANT shall furnish to CITY a certificate of insurance as proof that it has taken out full workers' compensation insurance for all persons whom CONSULTANT may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California.

(d) In accordance with the provisions of California Labor Code § 3700, every employer shall secure the payment of compensation to his employees. CONSULTANT prior to commencing work, shall sign and file with CITY a certification as follows:

"I am aware of the provisions of § 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

(e) CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of CITY to inform CONSULTANT of non-compliance with any insurance requirement in no way imposes any additional obligations on CITY nor does it waive any rights hereunder in this or any other regard.

(f) CONSULTANT may effect for its own account insurance not required under this Agreement.

10. Indemnification: CONSULTANT shall defend, indemnify and save harmless CITY, its elected and appointed officials, officers, agents and employees

("Indemnitees"), from all liability from loss, damage or injury to persons or property, including the payment by CONSULTANT of any and all legal costs and attorneys' fees, in any manner arising out of the acts and/or omissions of CONSULTANT pursuant to this Agreement, including, but not limited to, all consequential damages, to the maximum extent permitted by law. In furtherance thereof, CONSULTANT agrees as follows:

(a) Indemnification for Professional Liability. Where the law establishes a professional standard of care for CONSULTANT's services, to the fullest extent permitted by law, CONSULTANT shall defend, indemnify, protect and hold harmless the Indemnitees from and against any and all claims, charges, complaints, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, including but not limited to the extent same are caused or contributed to in whole or in part whether actual or threatened which relate to or arise out of any act, omission, occurrence, condition, event, transaction, or thing which was done, occurred, or omitted to be done ("Claims"), by CONSULTANT, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement without regard to whether such Claims arise under federal, state, or local constitutions, statutes, rules or regulations, or the common law. With respect to the design of public improvements, CONSULTANT shall not be liable for any injuries or property damage resulting from the reuse of the design at a location other than that specified in Exhibit "A" without the written consent of CONSULTANT.

(b) Indemnification for Other Than Professional Liability. In addition to indemnification related to the performance of professional services and to the full extent permitted by law, CONSULTANT shall further indemnify, protect, defend and hold harmless the Indemnitees from and against any liability (including Claims) where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by CONSULTANT or by any individual or entity for which CONSULTANT is legally liable, including but not limited to officers, agents, employees or subcontractors of CONSULTANT.

(c) General Indemnification Provisions. CONSULTANT agrees to obtain executed indemnity agreements which indemnify, protect, defend and hold harmless the Indemnitees from liability, with provisions identical to those set forth here in this Section 9 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required, such failure shall be deemed a material breach of this Agreement, and Consultant agrees to be fully responsible according to the terms of this entire Section 10. CITY shall have no obligation to ensure compliance with this Section by CONSULTANT and failure to do so will in no way act as a waiver. This obligation to indemnify and defend is binding on the successors, assigns or heirs of Consultant, and shall survive the termination of this Agreement or this Section.

(d) **Obligation to Defend.** It shall be the sole responsibility and duty of CONSULTANT to fully pay for and indemnify the Indemnitees for the costs of defense, including but not limited to attorney's fees and costs, for all Claims against CITY and the Indemnitees, whether covered or uncovered by CONSULTANT's insurance, against the City and/or the Indemnitees which arise out of any type of omission or error, negligent or wrongful act, of CONSULTANT, its officers, agents, employees, or subcontractors. CITY shall have the right to select defense counsel.

11. Assignment: Because of the specialized nature of the services to be rendered pursuant to this Agreement, only the staff identified in Exhibit A shall perform the services described in this Agreement. CONSULTANT shall provide CITY fourteen (14) days' notice prior to the departure of any identified staff from CONSULTANT's employ. Should he/she leave CONSULTANT's employ, CITY shall have the option to immediately terminate, modify or renegotiate this Agreement, within ten (10) days of the close of said notice period. If termination of this Agreement, or parts of this Agreement related to an individual's work is selected, said, CONSULTANT's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between CITY and CONSULTANT.

12. Licenses/Certifications: At all times during the term of this Agreement, CONSULTANT shall keep and maintain, in full force and effect, all licenses or certifications required of CONSULTANT by law for the performance of the services described in this Agreement.

13. Legal Responsibilities: (a) **Legal Requirements.** CONSULTANT shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. CONSULTANT shall at all times observe and comply with all such laws and regulations. Neither CITY, nor its elected or appointed officers, employees or agents shall be liable at law or in equity occasioned by failure of CONSULTANT to comply with this Section.

(b) **Non-liability of City Officers and Employees.** No elected or appointed officer, official, employee or agent of CITY shall be personally liable to CONSULTANT, or any successor-in-interest, in the event of any default or breach by CITY or for any amount which may become due to CONSULTANT or to its successor, or for breach of any obligation of the terms of this Agreement.

(c) **Undue Influence.** CONSULTANT declares and warrants that no undue influence or pressure is used against or in concert with any elected or appointed officer, official, employee or agent of CITY in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No elected or appointed officer, official, employee or agent of CITY will receive compensation, directly or indirectly, from CONSULTANT, or from any officer, employee or agent of CONSULTANT, in

connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling CITY to any and all remedies at law or in equity.

(d) **No Benefit to Employees.** No elected or appointed officer, official, employee or agent of CITY, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Work during his/her tenure, or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Work performed under this Agreement.

(e) **Nondiscrimination.** In connection with its performance under this Agreement, CONSULTANT shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, marital status, ancestry, or national origin. CONSULTANT shall ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, color, sex, age, marital status, ancestry, or national origin. Such actions shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, or selection for training, including apprenticeship.

14. Patent/Copyright: (a) To the fullest extent permissible under law, and in lieu of any other warranty by CITY or CONSULTANT against patent or copyright infringement, statutory or otherwise, it is agreed that CONSULTANT shall defend at its expense any claim or suit against CITY on account of any allegation that any item furnished under this Agreement, or the normal use or sale thereof arising out of the performance of this Agreement, infringes upon any presently existing U.S. letters patent or copyright and CONSULTANT shall pay all costs and damages finally awarded in any such suit or claim, provided that CONSULTANT is promptly notified in writing of the suit or claim and given authority, information and assistance at CONSULTANT'S expense for the defense of same, and provided such suit or claim arises out of, pertains to, or is related to the negligence, recklessness or willful misconduct of CONSULTANT. However, CONSULTANT will not indemnify CITY if the suit or claim results from: (1) CITY's alteration of a deliverable, such that CITY's alteration of such deliverable created the infringement upon any presently existing U.S. letters patent or copyright; or (2) the use of a deliverable in combination with other material not provided by CONSULTANT when it is such use in combination which infringes upon an existing U.S. letters patent or copyright.

(b) CONSULTANT shall have sole control of the defense of any such claim or suit and all negotiations for settlement thereof and CONSULTANT shall not be obligated to indemnify CITY under any settlement made without CONSULTANT's consent or in the event CITY fails to cooperate in the defense of any suit or claim, provided, however, that such defense shall be at CONSULTANT's expense. If the use or sale of such item is enjoined as a result of the suit or claim, CONSULTANT, at no expense to CITY, shall obtain for CITY the right to use and sell the item, or shall substitute an equivalent item

acceptable to CITY and extend this patent and copyright indemnity thereto.

15. Release of Information/Conflict of Interest: (a) All information gained by CONSULTANT in performance of this Agreement shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. CONSULTANT, its officers, employees, agents, or subconsultants, shall not, without written authorization from the Administrator or unless requested by CITY's City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any work or property located within the CITY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.

(b) CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any work or property located within the CITY. CITY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding. CONSULTANT agrees to cooperate fully with CITY and to provide the opportunity to review any response to discovery requests provided by Consultant. However, CITY's right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

16. [[RESERVED]]

17. Independent Contractor: The Parties hereto agree that CONSULTANT and its employers, officers and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of CITY.

18. Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the State of California.

19. Attorney's Fees: In the event any legal proceeding is instituted to enforce any term or provision of the Agreement, the prevailing party in said legal proceeding shall be entitled to recover attorneys' fees and costs from the opposing party in an amount determined by the court to be reasonable.

20. Authority to Execute: The person or persons executing this Agreement on behalf of CONSULTANT warrant(s) and represent(s) that he/she has the authority to execute this Agreement on behalf of CONSULTANT and has the authority to bind CONSULTANT to the performance of CONSULTANT's obligations hereunder.

21. Entire Agreement: This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject

matter herein. Each party to this Agreement acknowledges that no representation by any party which is not embodied herein nor any other agreement, statement, or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement shall be effective only if it is in writing signed by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first set forth above:

CONSULTANT

Jennifer Lilley, AICP
Lilley Planning Group, Inc.

CITY

Troy L. Butzlaff, ICMA-CM
City Administrator

ATTEST:

Patrick J. Melia
City Clerk

Approved as to form:

Andrew V. Arczynski,
City Attorney

EXHIBIT "A"

Company Profile

The Lilley Planning Group is a full service, professional planning firm providing land use, environmental and on-site planning consulting exclusively to public agencies throughout California. Our mission is to provide outstanding, quality service to the clients and the communities we serve and ensure that we add value and make a positive impression with each assignment.

Jennifer Lilley, AICP, President of the firm, has been a professional planner for over twenty years and has focused the last nineteen years of her career assisting more than 50 agencies with their planning needs. Because of our extensive experience and exclusive dedication to provide planning staff to public agencies, Lilley Planning is uniquely qualified to provide on-call services. We have assembled a team of experienced professionals to deliver high quality contract services. All of our staff has professional planning experience in the public sector, giving them a unique and thorough understanding of the processes we will be implementing and the challenges faced in city planning departments.

We have a proven track record providing professionals that have the technical competency to meet the requested services of our clients as well as the ability to fit into the organization that they are assigned. We believe you will find that we employ highly qualified and experienced professionals whose skills, qualifications and previous responsibilities are a strong match to the needs of any agency. We do this by employing the following practices:

- Our clients have the opportunity to interview our staff before they are assigned.
- Our planners have experience working for public agencies prior to working with us.
- The Lilley Planning Group knows that our reputation is our most valuable asset. To protect it we do not over commit our staff and we only commit to work that our staff has the qualifications to perform.

- Our staff maintains their professional development and we provide extensive training in project management, land use law, CEQA, writing and public presentations skills.
- We maintain regular office hours to be accessible and available when needed.
- We consistently meet departmental standards including: deadlines, quality of work products, courtesy and accessibility, accuracy of reports and information given to the public, and responsiveness by gaining a firm understanding of expectations and maintaining consistent communication with our clients.
- The Lilley Planning Group is committed to providing planning services that are cost effective while maintaining productivity standards.

Added benefit of using the Lilley Planning Group:

- Our firm only bills for the time that our staff spends doing the work of the city. We do not bill you for invoice preparation, supervision or training of our team, our administrative functions or our internal management.
- We do not charge our clients for commuting, clerical service, resolving issues or meeting to discuss assignments with our Contract Manager.
- Our invoices will provide for you a review of the case history, summary of the total amount of time and cost incurred and the remaining funds available on account to keep applicants and city staff apprised of the status of each project.
- Meet all deadlines and standards of quality for the client.
- Integrate seamlessly into department operations.
- Effectively contain consulting costs and provide billing support for the city's cost recovery system.
- Establish excellent customer relations on behalf of the city with citizens and applicants.
- We work to ensure we never have even the appearance of conflicts of interest.

Services

Planning Services: we provide on-call staff on an as-needed basis to public agencies. We employ journey level experienced assistant, associate and senior level staff available for part-time and/or full-time work. We also have seasoned professionals available to provide interim management for planning, community development or city management assignments. Our staff is experienced with both advanced and current planning assignments. We offer environmental analysis, review, documentation and management. We manage cases and conduct all levels of review from field inspections, plan analysis, production of reports and resolutions, develop recommendations and supporting findings for action by staff or city officials. We provide entitlement processing for conditional use permits, site development permits, subdivision maps, sign programs, variances and other discretionary and administrative applications. We are skilled at working with applicants to help them find solutions to meet the code or conform to design guidelines or other special policies. We approach this work by:

- Reviewing and processing all aspects of current planning applications
- Advising and assisting the public and other City departments
- Assisting with issues and problems for projects
- Assisting with establishing General Plan goals, policies and implementation programs
- Reviewing, analyzing and coordinating related planning activities
- Preparing written staff reports for consideration by the Commissions and City Council
- Managing all aspects of assigned projects including noticing and CEQA requirements
- Conducting research and special studies
- Prepare zoning code amendments, General Plan updates and other policy documents as necessary, including research and public workshops
- Attend and make presentations to the Planning Commission and/or City Council and respond to questions as requested

- Provide guidance and oversight to City Planning staff.

We also have the ability to offer free interns to assist cities at no charge and with our training and supervision.

Building Services: We offer our clients full building department, plan check and inspection services including:

- Department Counter Services: our staff offer customer-oriented assistance to the general public with filing applications and submitting necessary documents for all building department services and permits, to ensure compliance with applicable laws, codes and ordinances. We work with the public to help them with their requests, solve issues and find appropriate options where possible.
- Plan Check Services: we have capable and knowledgeable professionals that can consultation with the public and contractors as needed to assist in the design process. Plan checking is completed in a professional, efficient, and accurate manner and accordance with all state and federal regulations, as well as codes and ordinances adopted by City.
- Inspections: our field team is knowledgeable with what it takes to review the work in the field for compliance with approved plans, as well as all federal, state and local codes, ordinances or regulations. We represent the City and ensure that we are customer-friendly and compliance based. Problem solving and creative where possible and professional and approachable at all times.
- Review of Documents: all certifications, test reports, manufacturers' specifications, surveys and any other applicable documents will be collected, reviewed and utilized to assure the proper use of methods and materials during the construction process will be ensured through our team. We take steps to properly record our findings and maintain records for future information.
- Record Keeping: plan and permit files will be maintained in an organized and

accessible manner. All original plans and permit records will be kept in City offices at all time and logs and communication is maintained to ensure that other staff has the ability to find necessary documents in our absence.

- **Interlacing with Other Agencies:** our team has strong relationships in the industry and offer our clients productive interface with other agencies to obtain approvals prior to issuance of permits when it is determined that the scope of work proposed falls in part within the jurisdiction of other agencies.
- **Public Relations/City Representations:** we take great pride in representing our clients. All interaction with the public and any other public agency will be provided with professionalism and in a manner that best represents your agency. Our staff ensure that all technical interpretations are made in a professional and courteous manner, whether in the office, field, or at public hearings.

Code Compliance/Enforcement Services: our professional staff has worked in municipal government throughout the State of California for many years. We have the ability to come into your organization and make interpretations, findings and assessments for code compliance cases. Some of our clients are very proactive when it comes to enforcement and some prefer to take a more reactive approach. Our team is familiar with the steps, process and approach in either case. They will work to ensure the issues are addressed in a professional manner, with respectful and productive tools to achieve the best results. Any written communications will take the tone and style of your organization to reflect the intention of the organization. We use clear language that is information and helpful while including code references to provide context and clarification where appropriate. Our team has provided field inspections, meetings and site visits for many years on complex and simple code issues and we work to resolve the matter in a timely and productive manner. Finally, we ensure that proper and accurate records are kept consistently and comprehensively throughout all cases. This ensures that there are

appropriate means to follow the process, understand all the steps that have been taken and provide the necessary follow up along the way. We are comfortable working with other city departments including: planning, building, engineering, fire, police, finance, city attorney or the City manager's office when necessary to bring all the right people into the matter to ensure a complete resolution is found.

Environmental Review: we prepare initial studies, negative declarations, environmental impact reports and mitigation monitoring programs. We provide peer review of other agency documents and prepare responses to comments and conduct scoping meetings with the public and stakeholder groups.

Project Management: we proactively manage our caseload to ensure that all deadlines are kept and projects stay on schedule. We coordinate with various city departments for comments and build relationships with department representatives to ensure good communication and coordination is maintained throughout the life of each project. We ensure that all files and plans are kept in your offices. We create a tracking log so that anyone in the city can identify where a case is in the process and what deadlines and next steps are necessary. We also ensure that we keep an accurate log of communications with the applicants so that we have backup if there is a question on information provided.

Customer Service: our staff sees this as their top priority. We take responsibility for each visitor to City Hall and take pleasure in ensuring that they have the information they need. Our team compiles a procedure handbook for each city we serve so that we have the ability to know special policies, processes and responses to inquiries at a glance. These handbooks are provided for each of our clients so they have them as a resource for new staff in the future as well.

Specialized Expertise: we offer a highly capable team of professionals that are specialists in grant writing, design review, housing and CDBG program administration, building plan review, engineering services, redevelopment staffing, meeting transcription, administrative support, historic preservation and architectural review.

Professional Development Training: We believe that professional development is a high priority and are always looking for opportunities to contribute to the professional growth and development of others. Our firm has taken best practices that are in use throughout the industry and have developed a series of training programs that are geared to the public sector. As an added value to the clients that we serve we offer one free training for staff and/or planning commissioners annually at no charge. We provide the handouts, curriculum, presentation materials and even participation prizes at no additional cost to our clients. We believe this is a service that we can provide to add value to the organizations that we have the privilege of serving.

We use fresh, interactive, engaging methods of training and offer hands on experience with the topics covered. Our trainings are relevant and interesting so that participants walk away prepared and with the skills they need to be successful. Some of the topics that we have developed include:

- Customer Service
- Improving Public Speaking/Presentation Skills
- Fine Tuning and Improving Report Writing
- Conflict Management and Dispute Resolution
- New Commissioner/Councilmember Training
- Ethics
- Effective Negotiating Techniques and Tools

- Goal Setting
- Creating an Effective Public Outreach
- Becoming an Outstanding Project/Case Manager
- Dealing with Difficult People

Facilitation/Public Outreach: we have provided facilitation and public outreach to many different groups throughout California and share with our clients the tools and techniques that are most effective. We enjoy working with people and we see the public as a useful resource and not a barrier to the public process. As a facilitator, we are neutral and our role is to lead the discussion, to listen to input and learn from the experts, the citizens. Our goal as the facilitator is to spend more time listening and less time talking. The Lilley Planning Group has trained and experienced professional facilitators on our team that are available to help your community with public outreach efforts of any kind. We have provided this service for small groups dealing with neighborhood issues to large visioning efforts with more than 500 participants.

We have provided recent facilitation and training services to the County of Sonoma, City of Citrus Heights, City of Fullerton, City of Ventura, City of Anaheim, County of Ventura – Harbor Commission, Pasadena Heritage, Pasadena Playhouse District Association, County of Los Angeles Bike Coalition, City of Glendale, and City of San Gabriel. The following is an overview of the services we offer as part of our public outreach efforts:

- Planning and preparing for community meetings;
- Developing materials, agenda, scripts, guidelines for participants and staff, presentation tools and time blocking of the event;
- Holding and leading team meetings to ensure that all steps have been considered and the event is well thought through and the program is thoroughly developed;
- Training other facilitators and conducting walk through and Q&A's on the agenda and the recording steps if necessary;

- Room set-up and preparation to ensure that all accommodations have been considered, that the room is conducive to the audience that is expected and that the audio and visual needs have been addressed;
- Guiding participants through interactive agendas and meeting materials;
- Leading keypad polling and respond to technical issues and other changes in real time;
- Providing problem solving and feedback to all team members including technical support, facilitators and recorders throughout the event;
- Soliciting feedback from table participants and clarifying with them to ensure we have captured their feedback;
- Conducting follow up evaluation meetings to review progress and make adjustments prior to next steps;
- Preparing follow up materials and conducting debrief following the event; and
- Preparing summary reports and recommendations.

REFERENCES

The following is a representative list of agencies that we have provided services for over the last year. We have maintained a solid reputation for providing outstanding service with all the clients we have served. We are proud of the relationships that we have built.

Service Information	Reference Information
<p>Service: On-Call Staffing, Policy Document Preparation, Project Management, Zoning Code/General Plan Preparation, Facilitation Services – Facilitation, Recommendations</p>	<p>City of Villa Park Ms. Lori Sassoon City Manager 714.998.1500 17855 Santiago Boulevard Villa Park, CA 92861 lsassoon@villapark.org</p>
<p>Service: On-Call Building and Permit Services</p>	<p>City of Oceanside Mr. Richard Greenbauer Senior Planner 760-435-3519 300 North Coast Highway Oceanside, CA rgreenbauer@ci.oceanside.ca.us</p>
<p>Service: On-Call Services, Policy Document Preparation, Project Management, Zoning Code/General Plan Consistency Study, Facilitation Services – Strategic Planning, Recommendations</p>	<p>City of San Gabriel Mr. Steven Preston, FAICP City Manager 626.308.2806 425 Mission Avenue San Gabriel, CA 91776 Spreston@sgch.org</p>
<p>Service: On-Call Planning Services – Customer Service, Discretionary Case Management and Other Related Services.</p>	<p>City of Brea Mr. David Crabtree, AICP Deputy Development Services Director/ City Planner 714.990.7674 One Civic Center Circle Brea, CA 92821 dcrabtree@ci.brea.ca.us</p>
<p>Service: On-Call Building and Permit Services</p>	<p>City of West Hollywood Mr. Steve Bailey Building and Safety Manager 323.848.6400 8300 Santa Monica Boulevard West Hollywood, CA 90069 sbailey@weho.org</p>

Service Information	Reference Information
<p>Service: On-Call Planning Services – Customer Service, Discretionary Case Management.</p>	<p>City of Mission Viejo Ms. Elaine Lister Planning Manager 949-470-3024 200 Civic Center Mission Viejo, CA 92691 elister@cityofmissionviejo.org</p>
<p>Service: On-Call Planning Services – Discretionary Case Management, Environmental Documentation, Project Management, Special Projects.</p>	<p>City of West Hollywood Mr. John Keho Planning Manager 323.848.6393 8300 Santa Monica Boulevard West Hollywood, CA 90069 jkeho@weho.org</p>
<p>Service: On-call environmental services and Sign Study and Recommendations.</p>	<p>City of Santa Ana Ms. Karen Haluza, AICP Planning Manager 714.835.3200 20 Civic Center Plaza (M-20) P.O. Box 1988 Santa Ana, California 92702 KHaluza@santa-ana.org</p>
<p>Services: On-Call Services, Special Studies, Design Guidelines and Conformance Policies</p>	<p>City of Lake Forest – Redevelopment Agency Mr. David Belmer Assistant City Manager/Dir. of Redevelopment 949.461.3567 25550 Commercentre Drive Suite 100 Lake Forest, CA 92630 dbelmer@lakeforestca.gov</p>
<p>Services: On-Call Services.</p>	<p>City of Lake Forest – Dev. Services Department Ms. Gayle Ackerman Director 949.461.3500 25550 Commercentre Drive Suite 100 Lake Forest, CA 92630 gackerman@lakeforestca.gov</p>
<p>Service: On-Call Services – Facilitation Services, Discretionary Case Management, Special Projects, Environmental Preparation Services and Related Services</p>	<p>County of Ventura Ms. Kim Rodriguez, AICP Planning Manager 805.382.3001 800 South Victoria Avenue, L-1740 Ventura, CA 93009-1740 kimprillhart@ventura.org</p>

SCHEDULE OF FEES

The Lilley Planning Group will perform consulting services at the following hourly rates:

Planning		
	Project Manager	\$92.00
	Planning Technician	\$30.00
Building		
	Building Official	\$ 72.00
	Building Inspector	\$ 40.00

Additional services to be provided upon City written request based on an agreed upon hourly rate and amount of hours. Consultant to provide insurance endorsements for covered employees for use of City supplied cars for official use in contracted capacity.

We do not mark up any reimbursable expenses or have any additional expenses related to travel, mileage or administrative services that we pass on to our clients.



INSURANCE REQUIREMENTS FOR CITY CONTRACTS

Instructions to Contractors/Vendors/Service Providers:

Prior to commencing any work, all contractors, vendors and service providers shall procure and maintain, at their own cost and expense for the duration of their contract with the City, appropriate insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work or services. **Any insurance proceeds available to City in excess of the limits and coverage required in this Agreement and which is applicable to a given loss, will be available to City.**

Proof of compliance with these insurance requirements, consisting of certificates of insurance evidencing all of the coverages required and an additional insured endorsement to the required general liability policy, shall be delivered to City at or prior to the execution of the contract. In the event such proof of any insurance is not delivered as required, or in the event such insurance is canceled at any time and no replacement coverage is provided, City has the right, but not the duty, to obtain any insurance it deems necessary to protect its interests under the contract and to pay the premium. Any premium so paid by City shall be charged to and promptly paid by the contractor, vendor or service provider or deducted from sums due the contractor, vendor or service provider, at City's option.

The types of insurance required and the coverage amounts are specified below:

A. Minimum Scope of Insurance Required

1. **General Liability Insurance** is required whenever the City is at risk of third-party claims which may arise out of work or presence of a contractor, vendor and service provider on City premises. At a minimum this policy shall:
 - be written on a per occurrence basis; and
 - include products and completed operations liability, independent contractors liability, broad form contractual liability, and cross liability protection.
 - **General Liability Insurance shall be provided using Insurance Services Office "Commercial General Liability" policy form CG 00 01 or equivalent as approved by Risk Manager. Defense costs must be paid in addition to limits. There shall be no cross liability exclusion for claims or suits by one insured against another.**

2. **Automobile Liability Insurance** is required only when vehicles are used by a contractor, vendor or service provider in their scope of work or when they are driven off-road on City property. Compliance with California law requiring auto liability insurance is mandatory and cannot be waived. At a minimum this policy shall:

- be written on a per occurrence basis;
- include coverage for Bodily Injury and Property Damage, Owned, Non-owned and Hired Vehicles; and
- include coverage for owned, non-owned, leased and hired vehicles.
- **Automobile Liability Insurance shall be on ISO Business Auto Coverage form CA 00 01, including symbol 1 (Any Auto), or equivalent as approved by the Risk Manager.**

If an automobile is not used in connection with the services provided by the contractor, vendor or service provider, a written request to waive this requirement must be made to the Risk Manager.

3. **Workers' Compensation and Employer's Liability Insurances** is required for any contractor, vendor or service provider that has any employees at any time during the period of this contract. Contractors with no employees must complete a Request for Waiver of Workers' Compensation Insurance Requirement form available from the City's Risk Manager. At a minimum, this policy shall:

- provide statutory requirements of the State of California; and
- include \$1,000,000 Employer's Liability.

4. **Errors and Omissions (if applicable)** coverage is required for licensed or other professional contractors doing design, architectural, engineering or other services that warrant such insurance. At a minimum this policy shall:

- cover liability for malpractice or errors and omissions made in the course of rendering professional services.
- **be written on a policy form coverage specifically designed to protect against acts, errors or omissions of the consultant and "Covered Professional Services" as designated in the policy must specifically include work performed under the contract. The policy must "pay on behalf of" the insured and must include a provision establishing the insurer's duty to defend. The policy retroactive date shall be on or before the effective date of the contract.**

B. Minimum Limits of Insurance Coverage Required

Under \$25,000	Limits TBD by Risk Manager
Over \$25,000 to \$5,000,000	\$1 Million per Occurrence/\$2 Million Aggregate
Over \$5 Million	Limits TBD by Risk Manager

Umbrella excess liability may be used to reach the limits required by the specific contract.

Excess or Umbrella Liability Insurance (Over Primary) if used to meet limit requirements, shall provide coverage at least as broad as specified for the underlying coverages. Any such coverage provided under an umbrella liability policy shall include a drop down provision providing primary coverage above a maximum \$25,000 self-insured retention for liability not covered by primary but covered by the umbrella. Coverage shall be provided on a "pay on behalf" basis, with defense costs payable in addition to policy limits. Each such policy shall

contain a provision obligating insurer at the time insured's liability is determined, not requiring actual payment by the insured first. There shall be no cross liability exclusion precluding coverage for claims or suits by one insured against another. Coverage shall be applicable to City for injury to employees of contractor, vendor or service provider, subconsultants, subcontractors or others involved in the work. The scope of coverage provided is subject to approval of City following receipt of proof of insurance as required herein.

Additional insurance requirements may be imposed by the City for services or products that have a higher risk. Refer to the City's Risk Manager for information of the insurance requirements for the following types of services or products:

1. Construction contracts which are awarded or administered through City departments other than the Public Works Department;
2. Medical, excavation, drilling, trenching or shoring services, or services involving explosives or pyrotechnics;
3. Environmental consulting, engineering or related services or operations;
4. Custom manufactured products;
5. Products or services involving firearms, tobacco, alcohol, or controlled substances;
6. Any unusual or high-risk activities, operations or products.

C. General Standards for Insurance Policies:

All insurance policies shall meet the following general standards:

1. Insurance carrier is to be placed with duly licensed or approved non-admitted insurers in the State of California.
2. Insurers must have a Best's rating of B+, Class VII or higher (this rating includes those insurers with a minimum policyholder's surplus of \$50 to \$100 million). Exceptions to the Best's rating may be considered when an insurance carrier meets all other standards and can satisfy surplus amounts equivalent to a B+, Class VII rating.
3. Certificate must include evidence of the amount of any deductible or self-insured retention under the policy.

D. Verification of Insurance Coverage:

All individuals, contractors, agencies, and organizations conducting business for the City shall provide proof of insurance by submitting one of the following: (1) an approved General and/or Auto Liability Endorsement Form for the City of Placentia; or (2) an acceptable Certificate of Liability Insurance Coverage with an approved Additional Insured Endorsement (see attached) with the following endorsements stated on the certificate:

1. *"The City of Placentia, its elected and appointed officers, officials, employees and agents are named as an additional insureds"* ("as it relates to a specific contract" or "for any and all work performed with the City" may be included in this statement).

2. *“This insurance is primary and non-contributory over any insurance or self-insurance the City may have”* (“as it relates to a specific contract” or “for any and all work performed with the City” may be included in this statement). **See Example A below.**

As an alternative to the non-contributory endorsement, the City will accept a waiver of subrogation endorsement on the General Liability policy. At a minimum, this endorsement shall include the following language:

“This insurance company agrees to waive all rights of subrogation against the City of Placentia, its elected and appointed officers, officials and employees for losses paid under the terms of this policy which arise from the work performed by the named insured for the City.”

3. *“The insurance afforded by this policy shall not be cancelled except after thirty days prior written notice by certified mail return receipt requested has been given to the City.”* Language such as, “endeavor to” mail and “but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representative” is not acceptable and must be crossed out. **See Example B below.**

The Workers’ Compensation and Employers’ Liability policies shall contain waiver of subrogation clause in favor of City, its elected and appointed officers, officials, employees, agents and volunteers. **See Example C below.**

In addition to the endorsements listed above, the City of Placentia shall be named the certificate holder on the policy.

All certificates and endorsements are to be received and approved by the City before work commences. All certificates of insurance must be authorized by a person with authority to bind coverage, whether that is the authorized agent/broker or insurance underwriter. Failure to obtain the required documents prior to the commencement of work shall not waive the contractor’s obligation to provide them.

E. Acceptable Alternatives to Insurance Industry Certificates of Insurance:

The City will accept either a CG 20 10 10 01 or a CG 20 33 10 01 (or some form specific to a particular insurance company that has similar wording) as long as the form is accompanied by a CG 20 37 10 01. In addition, the City will accept the following:

- A copy of the full insurance policy which contains a thirty (30) days’ cancellation notice provision (ten (10) days for non-payment of premium) and additional insured and/or loss-payee status, when appropriate, for the City.
- Binders and Cover Notes are also acceptable as interim evidence for up to 90 days from date of approval

F. Endorsement Language for Insurance Certificates

Example A:

THE INSURANCE SHALL BE PRIMARY WITH RESPECT TO THE INSURED SHOWN IN THE SCHEDULE ABOVE, OR IF EXCESS, SHALL STAND IN AN UNBROKEN CHAIN OF COVERAGE EXCESS OF THE NAMED INSURED'S SCHEDULED UNDERLYING PRIMARY COVERAGE. IN EITHER EVENT, ANY OTHER INSURANCE MAINTAINED BY THE INSURED SCHEDULED ABOVE SHALL BE IN EXCESS OF THIS INSURANCE AND SHALL NOT BE CALLED UPON TO CONTRIBUTE WITH IT.

Example B:

SHOULD ANY OF THE ABOVE-REFERENCED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS* WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED HEREIN BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

**The broker/agent can include a qualifier stating "10 days notice for nonpayment of premium."*

Example C:

IT IS UNDERSTOOD AND AGREED THAT THE COMPANY WAIVES THE RIGHT OF SUBROGATION AGAINST THE ABOVE ADDITIONAL INSURED (S), BUT ONLY WITH RESPECT TO THE JOB OR PREMISES DESCRIBED IN THE CERTIFICATE ATTACHED HERETO.

G. Alternative Programs/Self-Insurance. Under certain circumstances, the City may accept risk financing mechanisms such as Risk Retention Groups, Risk Purchasing Groups, off-shore carriers, captive insurance programs and self-insurance programs as verification of insurance coverage. These programs are subject to separate approval once the City has reviewed the relevant audited financial statements and made a determination that the program provides sufficient coverage to meet the City's requirements.

H. Waiver or Modification of the Insurance Requirements.

Any waiver or modification of the insurance requirements can only be made by the City's Risk Manager or designee at City's discretion. If you do not believe that the insurance requirements apply to you (e.g., you do not have employees and therefore are not subject to the State's workers' compensation insurance requirements; you do not drive an automobile in connection with the services you provide to the City; professional liability or errors and omissions liability insurance is not available for the type of services you are performing, etc.), please submit a written request for waiver or modification of the insurance requirements and the reasons underlying your request to the Risk Manager. All requests for a wavier or modification will be reviewed and a final determination rendered by the Risk Manager.

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Parties

The parties to this agreement are **HALO Confidential Services**, P.O. Box 1028, Claremont, CA 91711 (hereafter, "the Agency"), and **The City of Placentia** (Placentia Police Department), 401 E. Chapman Avenue, Placentia, CA 92870 (hereafter, "the Client").

Scope of Work

The Agency has been hired by the Client to manage the training system for the police department, as well as to provide periodic pre-employment screenings as needed. The following is the scope of work for each of those areas.

Training Coordinator:

Coordinate scheduling of training classes (in-house and outside training) for Client's personnel. Make reservations with training institutions, plus travel arrangements (including hotel, airline, car rental, etc.) for the students. Prepare information for training packets, including information for cash advances, to be completed by client's staff. Prepare notification for client's staff for assigned training. Provide updated fliers for training classes. Maintain client's training files, both in the Professional Standards Bureau (PSB) office and on-line in the Training Management System (TMS). Prepare for POST training compliance audits. Prepare any reports on training requirements or training obtained by client's personnel. Conduct any other related duties as necessary.

Pre-employment Screenings:

Conduct required POST and additional pre-employment screenings on applicants, whether paid or volunteer, sworn or civilian, to screen for possible past and current criminal activity, sex registrants, fraud, and any other issues of integrity which could be detrimental to the Client. The Agency will provide a required report with each screening conducted. Screenings are conducted in all-inclusive cost Tiers, A-B, with A being the most in-depth, usually for sworn and other positions of great responsibility. Each Tier has a pre-set all-inclusive cost and is not based on hourly rates or additional expenses, unless customized by the Client. (See the attached Tier Scale). It is agreed that only the Client is permitted to authorize Agency personnel to perform tasks and incur fees and expenses. The Agency will conduct the screenings following the POST mandated guidelines on behalf of the Client, and will provide the reports as required in a timely manner. Additional public information research may be conducted per the Client's request, reimbursed at Agency's actual cost, which are not usually required by POST, but are beneficial to the screenings, such as specific internet searches.

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Training Coordination Fees

The Client understands and agrees that the Agency is to be paid for its time and expertise as follows: **\$45** per hour per investigator (s). All Agency personnel time will be calculated in tenth-hour (1/10) increments. The Client understands and agrees that billable time shall include: (a) all computer and telephone/email related work; (b) travel time to and from meetings, required training, interviews, surveillances and trials, hearings and depositions; (c) time spent conducting research and filing paperwork; (d) report preparation time (e) time in court, hearings or depositions, including waiting time and time testifying; (f) any time necessary to manage the Client's training needs (f) time spent communicating, and/or meeting, with the Client or others as requested by the Client. Agency time sheets will be maintained and copies provided to the Client.

Pre-employment Screening Fees

All screenings will be conducted per the Tiers A-B preset costs (See attached). Any Agency investigator time necessary to conduct additional screening business not included in the Tier will be calculated in tenth-hour (1/10) increments at **\$45** per hour per investigator (s). The Client understands and agrees that billable time shall include: (a) travel time to and from non-inclusive interviews, surveillances and trials, hearings and depositions; (b) time spent conducting non-inclusive research; (c) additional report or memorandum preparation time billable at ½ hour per page; (d) time in audits, court, hearings or depositions, including waiting time and time testifying; and (e) time spent speaking to and meeting with the Client or others as requested by the Client.

Expenses

The Client agrees to reimburse the Agency for all reasonable expenses incurred during and as part of its representation of the Client. Non-inclusive Tier Expenses will be itemized on each invoice by date, description and amount. Reimbursable expenses include, but are not limited to: (a) vehicle mileage at a rate of **55 cents** per mile; (b) long distance telephone charges; (c) hotel accommodations; (d) coach level airfare; (e) paper, binders, photocopying/printing; (f) the actual cost of film, film processing, videotape and similar items; (g) equipment rental; (h) parking; and (i) meals for agency personnel consumed in connection with necessary activities outside normal business hours of 8:00 a.m. and 5:00 p.m. The Agency will maintain copies of all receipts for individual expenses in excess of \$25.00 which will be available upon request. The Agency agrees to obtain the Client's permission before incurring any single expense if it reasonably appears to the Agency in advance that the expense is likely to exceed **\$100.00**.

Retainer

The Agency will not require a retainer at this time. However, the Agency reserves the

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right to require a retainer at any time in the future in order to guarantee payment. If the Agency requires a retainer in the future and the Client refuses to provide said retainer, the Client understands and agrees that the Agency may cease all work on the project and close its file. The Agency reserves the right to require advance payment for individual expenses likely to exceed \$250.00.

Invoices

The Agency will bill the Client **at least monthly** or **more frequently** as determined by the Agency. Invoices will be sent to Police Chief R.A. Hicks or his designee at the address shown above. All statements will include services performed and expenses incurred since the previous statement, the itemized expenses, activities of the individual investigators including their total hours and fees, and show the full amount due for that billing period. If a retainer has been provided, the Agency will deduct the amount due and reflect the retainer balance on the statement. If no retainer has been provided or the retainer account balance is insufficient to pay the amount due, the Client agrees to pay the full amount due within **21 calendar** days of the date of the invoice. Payment may be made by **cash, business check, or money order** payable to the Agency.

If the amount due is not paid in full within the above designated time, the Agency reserves the right to terminate its services permanently or until such time as the full amount due has been paid.

Late Payment/Non-Payment

The Client agrees that the Agency may, at its option, charge interest on any amounts more than **10 days overdue** at a rate of **10% percent** simple interest. The Client also agrees that the Agency may refer to a collection agency any unpaid balances overdue more than sixty (60) days. The Client agrees to be liable for all costs associated with collection including attorney fees and service of process.

Insurance

The Agency has or shall acquire before commencing work on behalf of the Client, liability, errors and omissions, or similar insurance in the amount of at least **\$1,000,000** per incident and of a type to cover the services provided by the Agency in this matter. The Agency agrees to provide written proof of insurance upon demand.

The Agency shall neither commence work under this Agreement until it has obtained all insurance required hereunder in a company or companies acceptable to the Client nor shall the Agency allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. The Agency shall take out and maintain at all times during the term of this Agreement policies of insurance as approved by the Client's City Administrator. Further, in accordance with the provisions of California Labor Code Section

CONTRACTUAL AGREEMENT



(CA. P.I. License #26616)

3700, every employer shall secure the payment of compensation to his employees. The Agency shall, prior to commencing work, sign and file with the Client a certification as follows: "I am aware of the provisions of 3700 of the CA Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

The Agency shall defend, indemnify and save harmless the Client, its elected and appointed officials, officers, agents and employees ("Indemnitees"), from all liability from loss, damage or injury to persons or property, including the payment by the Agency of any and all legal costs and attorney's fees, in any manner arising out of the acts and/or omissions of the Agency pursuant to this Agreement, including, but not limited to, all consequential damages, to the maximum extent permitted by law.

Reports

The Agency agrees to provide oral and/or written reports exclusively to the Client as are necessary and reasonable in the Agency's sole discretion and shall provide a final written report to the Client. The Client understands and agrees that the Agency shall not be obligated to provide any oral or written reports unless all previous invoices have been paid in full. All agreed upon written reports shall be provided exclusively to the Client at the address shown above.

File Copies

The Client agrees that after the file is closed, the Agency shall be permitted, only if permitted by law and POST, to retain copies of all reports, invoices, exhibits or evidence acquired during the investigation, including copies of all documents, photos, films, videos and the like provided to the Agency by the Client.

Warranties/Guarantees

The Client warrants and guarantees that: (a) it has retained the Agency's services solely and exclusively for the reasons and purposes described above; (b) the Client is not working for any other individual or entity with an interest in the outcome of the Agency's services; and (c) the Client agrees to use the results of the Agency's investigation solely for lawful purposes.

The Agency warrants and guarantees that: (a) it will professionally and diligently perform the services described above; (b) that it will use only lawful means to conduct its business or investigation; and (c) that it will maintain Client confidentiality to the extent required and permitted under California and Federal law.

The Client authorizes the Agency to share confidential client information with other investigative agencies or experts hired by the Agency to assist in the business or investigation.

The Agency does not and cannot warrant or guarantee any particular result or outcome from its screening efforts. The Client understands and agrees that the Agency cannot guarantee

CONTRACTUAL AGREEMENT



(CA. P.I. License #26616)

the accuracy of information provided to it by witnesses, government agencies, news services, web sites, data brokers and other sources. Therefore, the Client assumes all responsibility and liability for any reliance on information provided by the Agency and any disclosures of such information made by the Client to third parties.

Any estimates on the likely costs of the Agency's services or the time required to complete our services are simply good faith estimates and do not constitute a prediction or guarantee.

Termination

The Client and Agency each reserve the right to terminate this agreement at any time and for any reason. Each agrees to notify the other orally, if feasible, and thereafter in writing, within 72 hrs. The Client agrees to pay and reimburse the Agency for any services and expenses earned or incurred until receipt of the written notice of termination. If the Client terminates this Agreement without mutual agreement by the Agency, the Client agrees to reimburse the Agency the pro-rated cost of additional insurance policies specifically required by the Client to cover this Agreement.

Dispute Resolution

All disputes, claims and counterclaims arising out of, relating to, or in connection with this Agreement, whether based on statute, tort, contract, common-law or otherwise, ("disputes") shall be resolved by binding arbitration as described herein. Any Party may commence binding arbitration proceedings to resolve a dispute by providing the other Party written notice of its intent to arbitrate. Arbitration shall be conducted in accordance with the procedures set forth in Title 9, Part III of the California Code of Civil Procedure (Sections 1280, et. seq.). The arbitration shall be conducted in **Orange County**, California and all proceedings shall be governed by California law. The arbitrator shall be an independent third party agreed to by the Parties. If the Parties cannot agree to an arbitrator within fifteen (15) days from the date of the notice of intent to arbitrate, either Party may petition the Superior Court of **Orange County** for the appointment of a neutral arbitrator. The cost of the arbitrator's fees, including the costs of the facility and the administration of the arbitration shall be shared equally by the Parties. Attorney fees and costs incurred by the Parties shall be paid in the manner determined by the arbitrator. Judgment upon an award by the arbitrator may be entered in any court having jurisdiction, or application may be made by either party to such court for a judicial confirmation and acceptance of the award and an order of enforcement, as applicable.

CONTRACTUAL AGREEMENT



(CA. P.I. License #26616)

I have carefully reviewed the above agreement and agree to its terms.

THE AGENCY

Date: _____

Jon Strash,
Owner

CITY OF PLACENTIA

Date: _____

Jeremy B. Yamaguchi,
Mayor

ATTEST:

Patrick J. Melia,
City Clerk

Approved as to form:

Andrew V. Arczynski,
City Attorney



PLACENTIA POLICE DEPARTMENT

401 E. Chapman Ave. Placentia, CA 92870

(714) 993-8164

Chief R.A. Hicks

Background Screening Pricing Tiers A-B

TIER A (Sworn/Reserve) \$1,200*

-National criminal background check, as well as county and state criminal records, SSN verification, address history, sexual offender registry. Background reports include, when available, a criminal and sex offender check, lawsuits, judgments, liens, bankruptcies, home value & property ownership, address history, phone numbers, relatives and associates, neighbors, marriage/divorce records and more (**additional Merlin cost \$15**)

-5 local county superior court records searches for Los Angeles, Orange, Riverside, San Bernardino, San Diego, and other previous counties they resided in, including out-of-state if available; criminal and civil searches; driving record (**additional court cost if any, ie: LA Ct = \$4.75 ea**)

-Separate Attorney General Meagan's Law search for sexual registrants (name and address)

-Various other searches such as Google, White Pages, USS, MySpace, Face Book, social networks, etc

-Contact employer references and personal references

-Credit report review

-Interview applicant as needed and Report on findings

Partial A \$800*

-If Applicant fails portion of screening early on which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

TIER B (Civilian) \$900*

Partial B \$600*

-If Applicant fails portion of screening early on which is deemed vital (examples = polygraph, lies on application, felony in criminal history) and screening is not near completion.

**All inclusive expenses except as noted and Placentia PD to provide 3-ring binders, dividers, mailings, forms/paper; if outside of local area or more detailed screening, PPD covers the time/cost*

May 2012

**CITY OF PLACENTIA
CONSULTING SERVICES AGREEMENT**

This Agreement is made and entered into this _____ day of _____, 2012, by and between the City of Placentia, a Municipal Corporation and Charter City (hereinafter "CITY") and Kosmont Investment & Management Company, a California corporation, (hereinafter "CONSULTANT").

A. Recitals.

(i) CITY requires professional services pertaining to personnel management services related to Planning, Building and Public Works to include professional staffing for Chief Building Official, Building Inspector, Public Works Inspector, and Equipment Mechanic, among other potential services as defined within the Scope of Work ("Work" hereinafter).

(ii) CONSULTANT has now submitted a proposal for the performance of such services, pursuant to the terms and provisions hereof.

(iii) CITY desires to retain CONSULTANT to perform professional services necessary to render advice and assistance to CITY with regard to the Work.

(iv) CONSULTANT represents that it is qualified to perform such services and is willing to perform such professional services as hereinafter defined.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein it is agreed by and between CITY and CONSULTANT as follows:

B. Agreement.

1. Definitions: The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:

(a) Administrator: The City Administrator of CITY or his or her designee.

(b) Scope of Services: The provision of personnel management services related to Planning, Building and Public Works services, Scope of Services attached to this Agreement as Exhibit "A" and incorporated herein by reference (the "services"), which includes the agreed upon schedule of performance and the schedule of fees. Consultant warrants that all services and work shall be performed in a competent, professional, and satisfactory manner in accordance with all standards prevalent in the industry. In the event of any inconsistency between the terms contained in the Scope of Services and the terms set forth in this Agreement, the terms set forth in this Agreement shall govern.

2. Time of Completion: (a) The time for completion of the services is an essential condition of this Agreement. CONSULTANT shall prosecute regularly and diligently the Work in accordance with the agreed-upon schedule of performance set forth in Exhibit "A." CONSULTANT shall not be accountable for delays in the progress of its work caused by any condition beyond CONSULTANT's control and without the fault or negligence of CONSULTANT. Delays shall not entitle CONSULTANT to any additional compensation regardless of the party responsible for the delay.

(b) CONSULTANT shall supply copies of all requisite maps, surveys, reports, plans, models, computer files, and documents (hereinafter collectively referred to as "Documents") including all supplemental technical documents, as described in Exhibit "A" to CITY within the time specified herein. Copies of the Documents shall be in such numbers as are required by Exhibit "A."

(c) CONSULTANT shall, at CONSULTANT's sole cost and expense, secure and hire such other persons as may, in the opinion of CONSULTANT, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONSULTANT, CONSULTANT hereby warrants that such persons shall be fully qualified to perform services required hereunder. CONSULTANT further agrees that no subcontractor shall be retained by CONSULTANT except upon the prior written approval of CITY.

3. Payment for Services: (a) CITY shall pay CONSULTANT per the agreed upon work hours in the amount listed in the Scope of Work and Fee Schedule with a not to exceed maximum sum of \$114,750 for the performance of the services, unless otherwise budgeted for and agreed upon by the CITY. This sum shall cover the cost of all staff time and all other direct and indirect costs or fees, including the work of employees, consultants and subcontractors to CONSULTANT. Payment to CONSULTANT, by CITY, shall be made in accordance with the schedule set forth below.

(b) Payments to CONSULTANT shall be made by CITY in accordance with the invoices submitted by CONSULTANT, on a bi-weekly basis, and such invoices shall be paid within a reasonable time after said invoices are received by CITY. All charges shall be in accordance with Exhibit "A" either with respect to hourly rates or lump sum amounts for individual tasks. In no event, however, will said invoices exceed 95% of individual task totals described in Exhibit "A."

(c) CONSULTANT agrees that, in no event, shall CITY be required to pay to CONSULTANT any sum in excess of 95% of the maximum payable hereunder prior to receipt by CITY of all final Documents, together with all supplemental technical documents, as described herein, and the Work is completed, acceptable in form and content to CITY. Final payment shall be made not later than 60 days after presentation of final Documents and acceptance thereof by CITY.

(d) Additional services: Payment for additional services requested, in writing, by CITY, and not included in CONSULTANT's proposal as set forth in Exhibit "A" shall be paid on a reimbursement basis in accordance with the fee schedule set forth in said Exhibit "A." Any such additional services must be approved, in advance, in writing, by the City Administrator. Charges for additional services shall be invoiced on a bi-weekly basis and shall be paid by CITY within a reasonable time after said invoices are received by CITY.

4. CITY Assistance to CONSULTANT: CITY agrees to provide to CONSULTANT:

(a) Information and assistance as set forth in Exhibit "A" hereto.

(b) Photographically reproducible copies of maps and other information, if available, which CONSULTANT considers necessary in order to complete the Work.

(c) Such information as is generally available from CITY files applicable to the Work.

(d) Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONSULTANT's responsibility to make all initial contact with respect to the gathering of such information.

5. Records and Documents: (a) CONSULTANT shall maintain complete and accurate records with respect to time, sales, costs, expenses, receipts and other such information required by CITY that relate to the performance of services under this Agreement. CONSULTANT shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible to the Administrator. CONSULTANT shall provide free access to the Administrator at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; shall permit CITY to make transcripts therefrom as necessary; and shall allow the inspection of all work, data, documents, proceedings, payroll documents, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original Documents notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of CITY and may be used, reused, or otherwise disposed of by CITY without the permission of CONSULTANT. With respect to computer files, CONSULTANT shall make available to CITY, at the CONSULTANT'S office and upon reasonable written request by CITY, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

6. Suspension or Termination: (a) CITY may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon CONSULTANT at least ten (10) days prior written notice. Upon receipt of said notice, CONSULTANT shall immediately cease all work under this Agreement, unless the notice provides otherwise. If CITY suspends or terminates a portion of this Agreement, such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, CITY shall pay to CONSULTANT the actual value of the work performed up to the time of termination, provided that the work performed is of value to CITY. Upon termination of the Agreement pursuant to this Section, CONSULTANT will submit an invoice to CITY pursuant to Section 3 and shall provide to CITY any and all Documents, whether in draft or final form, prepared by CONSULTANT as of the date of termination. CONSULTANT may not terminate this Agreement except for cause.

7. Default of CONSULTANT: (a) CONSULTANT's failure to comply with the provisions of this Agreement shall constitute a default. In the event CONSULTANT is in default for cause under the terms of this Agreement, CITY shall have no obligation or duty to continue compensating CONSULTANT for any work performed after the date of default and CITY may terminate this Agreement immediately by written notice to CONSULTANT. If such failure by CONSULTANT to make progress in the performance of work hereunder arises out of causes beyond CONSULTANT's control, and without fault or negligence of CONSULTANT, the same shall not be considered a default.

(b) If the Administrator CONSULTANT is in default in the performance of any of the terms or conditions of this Agreement, the Administrator shall cause to be served upon CONSULTANT written notice of default. CONSULTANT shall have ten (10) calendar days after service of said notice in which to cure the default by rendering satisfactory performance. In the event that CONSULTANT fails to cure its default within such period of time, CITY shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

8. Notices and Designated Representatives: Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in this Section 8. The below-named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

To City:	City of Placentia 401 E. Chapman Ave. Placentia, California 92870-6101 Attention: City Administrator
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To Consultant:

Kosmont Investment & Management
Company
865 South Figueroa Street 35th Floor
Los Angeles, California 90017
Attention: Larry Kosmont

Any such notices, demands, invoices and written communications, by mail, shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States mail, postage prepaid and properly addressed as set forth above.

9. Insurance: (a) CONSULTANT shall neither commence work under this Agreement until it has obtained all insurance required hereunder in a company or companies acceptable to CITY nor shall CONSULTANT allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. CONSULTANT shall take out and maintain at all time during the term of this Agreement policies of insurance as required by Exhibit "B," attached hereto and by this reference herein incorporated.

(b) Minimum insurance limits shall be as specified in Exhibit "A."

(c) In addition to the requirements of Exhibit "B," and prior to commencing work on the Work, CONSULTANT shall furnish to CITY a certificate of insurance as proof that it has taken out full workers' compensation insurance for all persons whom CONSULTANT may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California.

(d) In accordance with the provisions of California Labor Code § 3700, every employer shall secure the payment of compensation to his employees. CONSULTANT prior to commencing work, shall sign and file with CITY a certification as follows:

"I am aware of the provisions of § 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

(e) CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of CITY to inform CONSULTANT of non-compliance with any insurance requirement in no way imposes any additional obligations on CITY nor does it waive any rights hereunder in this or any other regard.

(f) CONSULTANT may effect for its own account insurance not required under this Agreement.

10. Indemnification: CONSULTANT shall defend, indemnify and save harmless CITY, its elected and appointed officials, officers, agents and employees (“Indemnitees”), from all liability from loss, damage or injury to persons or property, including the payment by CONSULTANT of any and all legal costs and attorneys’ fees, in any manner arising out of the acts and/or omissions of CONSULTANT pursuant to this Agreement, including, but not limited to, all consequential damages, to the maximum extent permitted by law. In furtherance thereof, CONSULTANT agrees as follows:

(a) Indemnification for Professional Liability. Where the law establishes a professional standard of care for CONSULTANT’s services, to the fullest extent permitted by law, CONSULTANT shall defend, indemnify, protect and hold harmless the Indemnitees from and against any and all claims, charges, complaints, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, including but not limited to the extent same are caused or contributed to in whole or in part whether actual or threatened which relate to or arise out of any act, omission, occurrence, condition, event, transaction, or thing which was done, occurred, or omitted to be done (“Claims”), by CONSULTANT, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement without regard to whether such Claims arise under federal, state, or local constitutions, statutes, rules or regulations, or the common law. With respect to the design of public improvements, CONSULTANT shall not be liable for any injuries or property damage resulting from the reuse of the design at a location other than that specified in Exhibit “A” without the written consent of CONSULTANT.

(b) Indemnification for Other Than Professional Liability. In addition to indemnification related to the performance of professional services and to the full extent permitted by law, CONSULTANT shall further indemnify, protect, defend and hold harmless the Indemnitees from and against any liability (including Claims) where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by CONSULTANT or by any individual or entity for which CONSULTANT is legally liable, including but not limited to officers, agents, employees or subcontractors of CONSULTANT.

(c) General Indemnification Provisions. CONSULTANT agrees to obtain executed indemnity agreements which indemnify, protect, defend and hold harmless the Indemnitees from liability, with provisions identical to those set forth here in this Section 9 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required, such failure shall be deemed a material breach of this Agreement, and Consultant agrees to be fully responsible according to the terms of this entire Section 10. CITY shall have no obligation to ensure compliance with this Section by CONSULTANT and failure to do so will in no way act as a waiver. This obligation to indemnify and defend is binding on the

successors, assigns or heirs of Consultant, and shall survive the termination of this Agreement or this Section.

(d) **Obligation to Defend.** It shall be the sole responsibility and duty of CONSULTANT to fully pay for and indemnify the Indemnitees for the costs of defense, including but not limited to attorney's fees and costs, for all Claims against CITY and the Indemnitees, whether covered or uncovered by CONSULTANT's insurance, against the City and/or the Indemnitees which arise out of any type of omission or error, negligent or wrongful act, of CONSULTANT, its officers, agents, employees, or subcontractors. CITY shall have the right to select defense counsel.

11. Assignment: Because of the specialized nature of the services to be rendered pursuant to this Agreement, only the staff identified in Exhibit A shall perform the services described in this Agreement. CONSULTANT shall provide CITY fourteen (14) days' notice prior to the departure of any identified staff from CONSULTANT's employ. Should he/she leave CONSULTANT's employ, CITY shall have the option to immediately terminate, modify or renegotiate this Agreement, within ten (10) days of the close of said notice period. If termination of this Agreement, or parts of this Agreement related to an individual's work is selected, said, CONSULTANT's sole compensation shall be payment for actual services performed up to, and including, the date of termination or as may be otherwise agreed to in writing between CITY and CONSULTANT.

12. Licenses/Certifications: At all times during the term of this Agreement, CONSULTANT shall keep and maintain, in full force and effect, all licenses or certifications required of CONSULTANT by law for the performance of the services described in this Agreement.

13. Legal Responsibilities: (a) **Legal Requirements.** CONSULTANT shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. CONSULTANT shall at all times observe and comply with all such laws and regulations. Neither CITY, nor its elected or appointed officers, employees or agents shall be liable at law or in equity occasioned by failure of CONSULTANT to comply with this Section.

(b) **Non-liability of City Officers and Employees.** No elected or appointed officer, official, employee or agent of CITY shall be personally liable to CONSULTANT, or any successor-in-interest, in the event of any default or breach by CITY or for any amount which may become due to CONSULTANT or to its successor, or for breach of any obligation of the terms of this Agreement.

(c) **Undue Influence.** CONSULTANT declares and warrants that no undue influence or pressure is used against or in concert with any elected or appointed officer, official, employee or agent of CITY in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential

financial arrangement, or financial inducement. No elected or appointed officer, official, employee or agent of CITY will receive compensation, directly or indirectly, from CONSULTANT, or from any officer, employee or agent of CONSULTANT, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling CITY to any and all remedies at law or in equity.

(d) **No Benefit to Employees.** No elected or appointed officer, official, employee or agent of CITY, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Work during his/her tenure, or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Work performed under this Agreement.

(e) **Nondiscrimination.** In connection with its performance under this Agreement, CONSULTANT shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, marital status, ancestry, or national origin. CONSULTANT shall ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, color, sex, age, marital status, ancestry, or national origin. Such actions shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, or selection for training, including apprenticeship.

14. Patent/Copyright: (a) To the fullest extent permissible under law, and in lieu of any other warranty by CITY or CONSULTANT against patent or copyright infringement, statutory or otherwise, it is agreed that CONSULTANT shall defend at its expense any claim or suit against CITY on account of any allegation that any item furnished under this Agreement, or the normal use or sale thereof arising out of the performance of this Agreement, infringes upon any presently existing U.S. letters patent or copyright and CONSULTANT shall pay all costs and damages finally awarded in any such suit or claim, provided that CONSULTANT is promptly notified in writing of the suit or claim and given authority, information and assistance at CONSULTANT'S expense for the defense of same, and provided such suit or claim arises out of, pertains to, or is related to the negligence, recklessness or willful misconduct of CONSULTANT. However, CONSULTANT will not indemnify CITY if the suit or claim results from: (1) CITY's alteration of a deliverable, such that CITY's alteration of such deliverable created the infringement upon any presently existing U.S. letters patent or copyright; or (2) the use of a deliverable in combination with other material not provided by CONSULTANT when it is such use in combination which infringes upon an existing U.S. letters patent or copyright.

(b) CONSULTANT shall have sole control of the defense of any such claim or suit and all negotiations for settlement thereof and CONSULTANT shall not be obligated to indemnify CITY under any settlement made without CONSULTANT's consent or in the event CITY fails to cooperate in the defense of any suit or claim, provided, however,

that such defense shall be at CONSULTANT's expense. If the use or sale of such item is enjoined as a result of the suit or claim, CONSULTANT, at no expense to CITY, shall obtain for CITY the right to use and sell the item, or shall substitute an equivalent item acceptable to CITY and extend this patent and copyright indemnity thereto.

15. Release of Information/Conflict of Interest: (a) All information gained by CONSULTANT in performance of this Agreement shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. CONSULTANT, its officers, employees, agents, or subconsultants, shall not, without written authorization from the Administrator or unless requested by CITY's City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any work or property located within the CITY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.

(b) CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party regarding this Agreement and the work performed thereunder or with respect to any work or property located within the CITY. CITY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding. CONSULTANT agrees to cooperate fully with CITY and to provide the opportunity to review any response to discovery requests provided by Consultant. However, CITY's right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

16. [[RESERVED]]

17. Independent Contractor: The Parties hereto agree that CONSULTANT and its employers, officers and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of CITY.

18. Governing Law: This Agreement shall be governed by and construed in accordance with the laws of the State of California.

19. Attorney's Fees: In the event any legal proceeding is instituted to enforce any term or provision of the Agreement, the prevailing party in said legal proceeding shall be entitled to recover attorneys' fees and costs from the opposing party in an amount determined by the court to be reasonable.

20. Authority to Execute: The person or persons executing this Agreement on behalf of CONSULTANT warrant(s) and represent(s) that he/she has the authority to execute this Agreement on behalf of CONSULTANT and has the authority to bind CONSULTANT to the performance of CONSULTANT's obligations hereunder.

21. Entire Agreement: This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party which is not embodied herein nor any other agreement, statement, or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement shall be effective only if it is in writing signed by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first set forth above:

CONSULTANT

Larry Kosmont
President & CEO

CITY

Troy L. Butzlaff, ICMA-CM
City Administrator

ATTEST:

Patrick J. Melia
City Clerk

Approved as to form:

Andrew V. Arczynski,
City Attorney

EXHIBIT "A"



June 7, 2012

Troy Butzlaff, ICMA-CM
City Manager
City of Placentia
401 E. Chapman Avenue
Placentia, CA 92870

Re: Preliminary Proposal for Staff Services

Dear Mr. Butzlaff:

Kosmont Investment & Management Company ("KIMCO" or "Kosmont Management"), is pleased to present this proposal for staff services to the City of Placentia ("City"). The City is interested in contracting out for services and we believe our proposal meets your needs.

I. BACKGROUND AND OBJECTIVE

Kosmont understands that the City would like to explore various staff contracting options in order to reduce long-term employee costs in the areas of planning, public works and mechanic services.

Planning Services

In the Planning Division the proposal is to contract for a Project Manager to assist with General Plan Update and other planning studies as necessary.

Public Works Services

This involves contracting for three positions: Chief Building Official, Building Inspector and a Public Inspector.

Mechanic Services

This involves contracting for two automotive mechanic positions.

Kosmont would be responsible for all costs associated with hiring and training these employees. All six employees would be included in insurance coverage for general liability, errors and omissions and workers compensation.

II. COMPENSATION

The hourly rate for the employees is as follows:

Equipment mechanic:	\$35.00/hr.
Chief Building Official:	\$74.00/hr.
Project Manager:	\$96.00/hr.
Building Inspector:	\$41.00/hr.
Public Works Inspector:	\$41.00/hr.

All employees would remain as part time without benefits. The approximate annual cost of providing services is projected at \$445,000, subject to final verification of insurance coverage to be mutually approved.

We are pleased to provide this preliminary cost proposal. Please contact Mark Persico (818-857-7333) or me if you have any questions.

Sincerely,



President & CEO
Kosmont Investment and Management Company (KIMCO)



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: JUNE 19, 2012

SUBJECT: **RELEASE OF OFFSITE IMPROVEMENT BOND – TRACT NO. 16445 NORTH EAST CORNER OF ORCHARD DRIVE AND RICHFIELD ROAD (ETCO HOMES)**

FISCAL
IMPACT: NONE

INTRODUCTION:

ETCO Homes, the builder of Tract No. 16445 has completed the public improvements as set forth in an improvement agreement and is requesting the release of surety. The total bond amount is \$661,522. This action authorizes the City Engineer to release bond No. 0570334 being held as surety for the construction of public improvements.

RECOMMENDATION:

It is recommended that City Council take the following action:

1. Authorize the City Engineer to release bond no. 0570334 in the amount of \$661,522.

DISCUSSION:

ETCO Homes is the primary developer of recorded Tract Map 16445. In 2007, the City accepted bonds guaranteeing completion of onsite and offsite improvements. The offsite work has been completed except for the completion of a traffic signal at the intersection of Orchard and Richfield. The developer has made a cash deposit with the City for 25% of the improvement, an amount deemed to equal a fairshare contribution for the future signal work.

ETCO signed a new subdivision improvement agreement with the City of Placentia in 2010 which provided a method to satisfy their obligations which included:

- A Performance Bond in the amount of \$661,522 to cover performance of the improvement agreement for work required of Tract No. 16445. The developer has constructed the improvements or issued a check to the City for the fairshare traffic signal improvements at Orchard/Richfield.
- A Labor and Materials Bond in the amount of \$452,000.

The developer has requested exoneration of the Performance Bond related to the completion of public improvements set forth in the agreement for Tract No. 16445.

1.k.

June 19, 2012

ETCO Homes, has now completed their performance obligations for the public and private improvements consisting of streets, grading and utilities. As a result, the performance bond currently held by the City is subject to release upon acceptance by the City Engineer. The labor and materials bond for the tract will remain in effect at this time.

FISCAL IMPACT:

None.

Submitted by:

Reviewed and approved:



Steve Drinovsky
Director of Public Works



Troy L. Butzlaff, ICMA-CM
City Administrator



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: JUNE 19, 2012

SUBJECT: **MEASURE M ELIGIBILITY APPLICATION PACKAGE FOR FISCAL YEAR 2012/13**

FISCAL
IMPACT: NONE

SUMMARY:

On November 7, 2006, voters approved Renewed Measure M. Renewed Measure M is a 30-year, multi-billion dollar program extension of the original Measure M with a new slate of transportation projects and programs. It is anticipated that Placentia will receive approximately \$423,000 in local turn back funds this year. This action will approve and adopt required documents for submittal of a Measure M eligibility package to Orange County Transportation Authority (OCTA).

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Approve and direct Staff to submit an application to the Orange County Transportation Authority (OCTA) for funding seven-year capital improvement program (CIP) projects, and
2. Adopt Resolution No. R-2012- , a resolution of the City Council of the City of Placentia concerning the status of the circulation element for the City of Placentia, (Meeting Orange County Transportation Authority Requirements).

DISCUSSION:

The eligibility package that the City submits to OCTA includes all required information.

Eligibility:

All of the requirements set out in the Orange County Transportation Authority Ordinance No. 2 must be met in order for the City to maintain eligibility for local turn back funds. This year, the City's application must include the following items:

1. Adopt Resolution concerning the status of the circulation element to continue to meet OCTA requirements.
2. Approval of a 7-year Capital Improvement Program (CIP) that includes all transportation projects funded partially or wholly by Measure M dollars.

1.1.

June 19, 2012

3. Submittal of Measure M Eligibility Checklist for Fiscal Year 2012/13.
4. Congestion Management Plan Checklist.
5. Approval of Maintenance of Effort (MOE) Reporting Form and supporting budget documents.
6. Local Pavement Management Plan Final Report and Certification.

Process for Determining Measure M Eligibility:

The following process has been established:

- Agencies submit Measure M packages to OCTA.
- OCTA staff reviews packages.
- Citizen's Oversight Committee determines eligibility of Growth Management Program items.
- OCTA approves eligibility for agencies to receive Measure M Funds.

If the package is found non-eligible by OCTA staff, the City will have 30 days to respond and appeal the staff findings. The matter then goes to the Technical Advisory Committee for review and recommendation with the final decision resting with the OCTA. This is our eighteenth year of maintaining funding eligibility and the City again expects approval of the application.

7-Year Capital Improvement Program (CIP):

This document is a detailed listing of capital projects scheduled for construction during the 7-year period. It includes budget and schedule details for reconstruction and paving projects, intersection improvements, and traffic signal projects. The CIP provides a means to merge projects into the annual City budget process. Many of the projects listed are funded in part or total by various grants that staff has obtained.

Maintenance of Effort (MOE):

The Measure M program requires the City to support the ongoing "maintenance of effort" requirement that funds for local streets and roads projects may only be used to supplement, not replace, existing local revenues being used for transportation projects.

The City cannot redirect funds currently being used for transportation projects to other uses and replace the redirected funds with retail tax revenues (Measure M funds). The attached maintenance of effort reporting form will document the City's consistency with this requirement.

Measure M Eligibility Checklist:

The Measure M Growth Management Program requires the City's annual eligibility application to include a checklist that is used by OCTA staff and the Citizens Oversight Committee to determine compliance with program requirements. The attached checklist demonstrates that the City is in compliance with the program.

City Council's direction to complete the above items will ensure the City's continued receipt of Measure M funds, which have become a very important component for funding local street improvement projects.

Congestion Management Plan Checklist (CMP)

The CMP Checklist must be completed every odd numbered year to demonstrate compliance with CMP requirements. The goal is to support regional mobility and air quality objectives by reducing traffic congestion; provide a mechanism for coordinating land use and development decisions that support the regional economy; and determine gas tax eligibility.

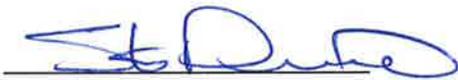
Pavement Management Plan:

The Local Pavement Management Plan is a system to monitor the condition of and perform periodic maintenance and rehabilitation of streets, road, and highways. As a condition of obtaining and remaining eligible for Measure M funds, OCTA requires each local entity to certify its Pavement Management Plan every two years. Each jurisdiction must provide OCTA with the Measure M Local Pavement Management Certification as part of the document package. A copy of the Pavement Management Plan is located in the Engineering Department for review.

FISCAL IMPACT:

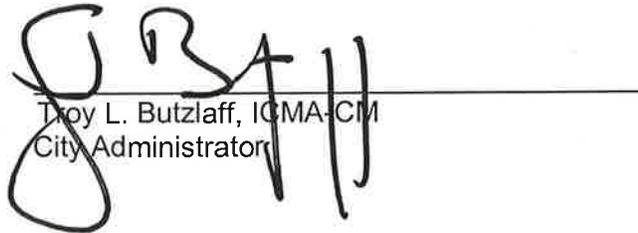
None.

Submitted by:



Steve Drinovsky
Director of Public Works

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachments: As Stated

The People are the City



Mayor
Jeremy B. Yamaguchi

Mayor Pro Tem
Chad P. Wanke

Councilmembers
Joseph V. Aguirre
Scott W. Nelson
Constance M. Underhill

City Clerk
Patrick J. Melia

City Treasurer
Craig S. Green

City Administrator
Troy L. Butzlaff, ICMA-CM

401 East Chapman Avenue – Placentia, California 92870

June 22, 2012

Mr. Roger Lopez
Local Measure M Programs
Orange County Transportation Authority
550 South Main Street
Orange, CA 92863--1584

Dear Mr. Lopez:

SUBJECT: 2012/2013 MEASURE M ELIGIBILITY PACKAGE

Enclosed is the City of Placentia draft eligibility package.

The enclosed package contains the following items:

- Measure M Eligibility Checklist for FY 2012/2013.
- Measure M Seven-Year Capital Improvement Program.
- Maintenance of Effort Reporting Form and City budget sections pertaining to the MOE expenditures.
- Local Pavement Management Plan Certification.
- City Council Resolution regarding the County Master Plan of Arterial Highways (MPAH).
- Congestion Management Program (CMP) Checklist.

If you need more information, please call me at (714) 993-8120.

Sincerely,

Michael McConaha
Senior Management Analyst

MEASURE M ELIGIBILITY CHECKLIST
--

Responsibility: Cities, County

MEASURE M CHECKLIST

YES NO

Capital Improvement Program

- | | | | |
|----|--|-------------------------------------|--------------------------|
| 1. | Did you submit your draft Measure M seven-year Capital Improvement Program (CIP) to OCTA by June 30? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. | Did you utilize the required CIP development software? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. | Have you indicated what percentage of funding will come from each source for each of the projects? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| c. | Have you listed projects in current year dollars? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. | Did you include all projects that are partially, fully or potentially funded by Measure M? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| e. | Have you established an estimated target date prior to August for submitting your final, adopted Measure M seven-year CIP to OCTA? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Maintenance of Effort

- | | | | |
|----|---|-------------------------------------|--------------------------|
| 2. | Did you submit your Maintenance of Effort certification and supporting budget documentation to OCTA by June 30? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| a. | Did you use the Maintenance of Effort Reporting Form included in the GMP Preparation Manual? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Pavement Management Program

- | | | | |
|----|---|-------------------------------------|--------------------------|
| 3. | Did you submit a Pavement Management Program (PMP) Update to OCTA for this eligibility cycle? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 4. | If you answered "no" to question #3, did you submit a PMP Update to OCTA through the previous eligibility cycle by June 30? | <input type="checkbox"/> | <input type="checkbox"/> |
| a. | Did you use the current PMP Certification form? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. | Is the PMP consistent with the OCTA Countywide Pavement Management Program? | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Resolution of Master Plan of Arterial Highways (MPAH) Consistency

- | | | | |
|----|---|-------------------------------------|--------------------------|
| 5. | Did you submit a resolution demonstrating consistency with the MPAH? (odd year) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 6. | Have you enclosed a figure representing your most current circulation element? (odd year) | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

7. Do you have a current Local Signal Synchronization Plan that is consistent to the Regional Traffic Signal Synchronization Master Plan?

Mitigation Fee Program

8. Does your jurisdiction currently have a defined development impact mitigation fee program in place?
- a. If you answered yes to #8, have you included a copy of your current impact fee schedule; or
- b. If you answered yes to #8, have you provided OCTA with a copy of your mitigation fee nexus study; or
- c. If you answered yes to #8, have you included a copy of your council approved policy; or
- d. If you answered yes to #8, have you provided OCTA with a copy of your council resolution approving the mitigation fee program?

Time Limits For Use of Net Revenues

9. Has your jurisdiction observed the time limits for the use of net revenues over the last year per the requirements outlined in the ordinance?

Supplanting of Developer Commitments

10. Has your jurisdiction insured they have not supplanted developer commitments for transportation projects and funding with Measure M funds?

Planning Strategies

11. Does your jurisdiction consider as part of its General Plan, land use planning strategies that accommodate transit and non-motorized transportation?
12. Have you provided a letter identifying land use planning strategies that accommodate transit and non-motorized transportation consideration in the general plan?

Traffic Forums

13. Did representatives of your jurisdiction participate in the regional traffic forum(s)?

Congestion Management Program

14. Has your jurisdiction completed the required CMP checklist?

Submitted By:

<u>Michael McConaha</u>	<u>Michael McConaha Sr.</u>	<u>Mynt. analyst.</u>
Name (Print)	Signature	Title
<u>City of Placentia</u>	<u>714-993-8120</u>	<u>6/19/12</u>
Jurisdiction	Phone Number	Date

CIP ADOPTION

The Placentia City Council Staff Report has been Certified by our City Clerk indicating City Council approval of the CIP as required by the Measure M Eligibility Package.

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Alta Vista Street Resurfacing

Project Limits/Loc : Alta Vista Street from Kraemer Boulevard to Van Buren Street.

Type Of Work : Road Maintenance

Additional TOW : rehabilitation of roadway

Project Description : The project work includes spot pavement repair, pavement grind and rubberized asphalt overlay.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Unfunded	100.00%	100,000	106,075	No funding available at this time
	100.00%	\$100,000	\$106,075	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
	C	0	0	0	90,000	0	0	0	90,000	96,075
	E	0	0	0	10,000	0	0	0	10,000	10,000
		\$0	\$0	\$0	\$100,000	\$0	\$0	\$0	\$100,000	\$106,075

Agency : Placentia

Project Number : n/a

Project Name : Arterial Maintenance

Project Limits/Loc : Citywide

Type Of Work : Road Maintenance

Additional TOW : rehabilitation of roadway

Project Description : Citywide arterial maintenance program. Projects are selected on an annual basis.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Gas Tax	50.00%	568,700	587,751	
M2 Fairshare	38.00%	432,212	446,691	
Turnback	12.00%	136,488	141,060	
	100.00%	\$1,137,400	\$1,175,503	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
	C	284,350	284,350	284,350	284,350	0	0	0	1,137,400	1,175,503
		\$284,350	\$284,350	\$284,350	\$284,350	\$0	\$0	\$0	\$1,137,400	\$1,175,503

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Bastanchury Road Rehabilitation

Project Limits/Loc : Bastanchury Road from the west City boundary to the east City boundary.

Type Of Work : Road Maintenance

Additional TOW : rehabilitation of roadway

Project Description : The project work includes pavement rehabilitation, grinding and rubberized asphalt overlay.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Unfunded	100.00%	1,650,000	1,685,200	No funding available at this time.
	100.00%	\$1,650,000	\$1,685,200	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	1,600,000	0	0	0	0	0	1,600,000	1,635,200
E		0	50,000	0	0	0	0	0	50,000	50,000
		\$0	\$1,650,000	\$0	\$0	\$0	\$0	\$0	\$1,650,000	\$1,685,200

Agency : Placentia

Project Number : n/a

Project Name : Bastanchury Road Traffic Signalization Coordination Project

Project Limits/Loc : Regional Project: Placentia has six signals between Placentia Avenue and McCormack Lane

Type Of Work : Traffic Signals

Additional TOW : interconnect traffic signals to improve coordination and communication

Project Description : The project includes approximately twenty-seven traffic signals along Bastanchury Road and will regionally coordinate each.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Other	96.00%	648,000	648,000	Project P/Regional Traffic Signal Synchronization Program
AB2766	4.00%	27,000	27,000	
	100.00%	\$675,000	\$675,000	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		675,000	0	0	0	0	0	0	675,000	675,000
		\$675,000	\$0	\$0	\$0	\$0	\$0	\$0	\$675,000	\$675,000

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia
 Project Number : n/a
 Project Name : Bastanchury Road/Valencia Ave. Left Turn Lane
 Project Limits/Loc : Intersection of Bastanchury Road and Valencia Avenue

Type Of Work : Intersection
 Additional TOW : add left turn lane(s) to intersection
 Project Description : The project will modify the existing traffic signal to provide protected northbound and southbound left turn phases on Valencia Avenue

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost	Explain Other
		12/13	13/14	14/15	15/16	16/17	17/18	18/19			
C		0	69,000	0	0	0	0	0	69,000	76,518	No funding is available at this time.
E		0	6,000	0	0	0	0	0	6,000	\$76,518	
		\$0	\$75,000	\$0	\$0	\$0	\$0	\$0	\$75,000		

Agency : Placentia
 Project Number : n/a
 Project Name : Bradford Avenue Resurfacing
 Project Limits/Loc : Bradford Avenue to Carlson Lane

Type Of Work : Road Maintenance
 Additional TOW : rehabilitation of roadway
 Project Description : The project work includes spot pavement repair, pavement grind and rubberized asphalt overlay, and ADA curb ramps.

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost	Explain Other
		12/13	13/14	14/15	15/16	16/17	17/18	18/19			
C		0	0	138,000	0	0	0	0	138,000	156,141	No Funding Available At This Time
E		0	0	12,000	0	0	0	0	12,000	\$156,141	
		\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$150,000		

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Chapman Avenue Median Modifications

Project Limits/Loc : Chapman Avenue between Sunset Drive and Melody Lane.

Type Of Work : Intersection

Additional TOW: Cross gutter / drainage improvements

Project Description: This project will construct a landscaped center median island.

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	55,000	0	0	0	0	0	55,000	56,210
E		0	3,000	0	0	0	0	0	3,000	3,000
		\$0	\$58,000	\$0	\$0	\$0	\$0	\$0	\$58,000	\$59,210

Agency : Placentia

Project Number : n/a

Project Name : Chapman Avenue Rehabilitation

Project Limits/Loc : Placentia Avenue to Davis Way

Type Of Work : Road Maintenance

Additional TOW: rehabilitation of roadway

Project Description: The project includes pavement reconstruction, grinding and rubberized asphalt overlay, sidewalk and ADA curb ramps.

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	1,440,000	0	0	0	0	0	1,440,000	1,471,680
E		0	10,000	0	0	0	0	0	10,000	10,000
		\$0	\$1,450,000	\$0	\$0	\$0	\$0	\$0	\$1,450,000	\$1,481,680

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
 Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Citywide Residential Street Rehabilitation Project

Project Limits/Loc : Local streets citywide, as well as a few specific arterials.

Type Of Work : Road Maintenance

Additional TOW: slurry seal of roadway

Project Description: The work includes crack sealing, spot repair and placement of Type II and Type III slurry seal.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Gas Tax	89.00%	3,560,000	3,560,000	
M2 Fairshare	3.00%	120,000	120,000	
Turnback	5.00%	200,000	200,000	
Prop. 1B	3.00%	120,000	120,000	
	100.00%	\$4,000,000	\$4,000,000	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
	C	12/13	13/14	14/15	15/16	16/17	17/18	18/19		
		4,000,000	0	0	0	0	0	0	4,000,000	4,000,000
		\$4,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000,000	\$4,000,000

Agency : Placentia

Project Number : n/a

Project Name : Citywide Bus Benches and Trash Receptacles

Project Limits/Loc : Citywide

Type Of Work : Bus Stops

Additional TOW: installation of ramps and benches/shelters

Project Description: Project provides bus benches and trash receptacles at the OCTA bus stops, with the highest priority locations near senior facilities and bus stops with the highest use.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Unfunded	100.00%	105,000	110,733	No Funding Available At This Time
	100.00%	\$105,000	\$110,733	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
	C	12/13	13/14	14/15	15/16	16/17	17/18	18/19		
		0	30,000	25,000	25,000	25,000	0	0	105,000	110,733
		\$0	\$30,000	\$25,000	\$25,000	\$25,000	\$0	\$0	\$105,000	\$110,733

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Citywide Residential Street Maintenance

Project Limits/Loc : Citywide

Type Of Work : Road Maintenance

Additional TOW: slurry seal of roadway

Project Description: Pavement maintenance on residential streets.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Gas Tax	33.00%	495,000	510,698	
M2 Fairshare	33.00%	495,000	510,698	
Other	34.00%	510,000	526,174	Utility user tax
	100.00%	\$1,500,000	\$1,547,570	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		355,000	355,000	355,000	355,000	0	0	0	1,420,000	1,467,570
E		20,000	20,000	20,000	20,000	0	0	0	80,000	80,000
		\$375,000	\$375,000	\$375,000	\$375,000	\$0	\$0	\$0	\$1,500,000	\$1,547,570

Agency : Placentia

Project Number : n/a

Project Name : Citywide sidewalk & Curb maintenance

Project Limits/Loc : Various

Type Of Work : Pedestrian

Additional TOW: reconstruction or rehabilitation of sidewalk

Project Description: Remove and replace damaged sidewalks for safety and liability prevention.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Gas Tax	50.00%	500,000	514,963	
Unfunded	50.00%	500,000	514,963	Possible General Fund
	100.00%	\$1,000,000	\$1,029,925	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	450,000	450,000	0	0	0	0	900,000	929,925
E		0	50,000	50,000	0	0	0	0	100,000	100,000
		\$0	\$500,000	\$500,000	\$0	\$0	\$0	\$0	\$1,000,000	\$1,029,925

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Unfunded	100.00%	1,500,000	1,529,920	No Funding Available At This Time
	100.00%	\$1,500,000	\$1,529,920	

Agency : Placencia
 Project Number : n/a
 Project Name : Golden Avenue Bridge Rehabilitation
 Project Limits/Loc : Golden Avenue bridge structure over the Carbon Canyon Channel.
 Type Of Work : New Facility
 Additional TOW : new 4 lane roadway between project limits
 Project Description : The project will involve the demolition and replacement of the Golden Avenue bridge structure. The project includes widening the bridge from two lanes to four lanes to conform with Master Plan of Arterial Highways and street widening at the approaches.

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
	C	0	1,360,000	0	0	0	0	0	1,360,000	1,389,920
	E	0	140,000	0	0	0	0	0	140,000	140,000
		\$0	\$1,500,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$1,529,920

Agency : Placencia
 Project Number :
 Project Name : Jefferson Street Rehabilitation
 Project Limits/Loc : Jefferson Street from the north City limit to 150' south of Carlsbad.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Unfunded	100.00%	480,000	520,905	No funding available at this time.
	100.00%	\$480,000	\$520,905	

Type Of Work : Road Maintenance
 Additional TOW : rehabilitation of roadway
 Project Description : Rehabilitation of roadway.

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
	C	0	0	0	0	450,000	0	0	450,000	490,905
	E	0	0	0	0	30,000	0	0	30,000	30,000
		\$0	\$0	\$0	\$0	\$480,000	\$0	\$0	\$480,000	\$520,905

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
 Fiscal Years 2012/2013 through 2018/2019

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
M2 Fairshare	25.000%	675,000	703,925	
Unfunded	75.000%	2,025,000	2,111,775	AHRP, Gas Tax
	100.000%	\$2,700,000	\$2,815,700	

Agency : Placentia
 Project Number : n/a
 Project Name : Kraemer Blvd. Rehabilitation
 Project Limits/Loc : North to South City Limits
 Type Of Work : Road Maintenance
 Additional TOW : rehabilitation of roadway
 Project Description : Resurface roadway throughout segment to extend service life.

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	0	2,600,000	0	0	0	0	2,600,000	2,715,700
E		0	0	100,000	0	0	0	0	100,000	100,000
		\$0	\$0	\$2,700,000	\$0	\$0	\$0	\$0	\$2,700,000	\$2,815,700

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Unfunded	100.000%	30,000	30,572	No funding is available at this time.
	100.000%	\$30,000	\$30,572	

Agency : Placentia
 Project Number : n/a
 Project Name : Kraemer Blvd./Alta Vista St. Dual Left Turn Lanes
 Project Limits/Loc : Kraemer Boulevard at Alta Vista Street
 Type Of Work : Intersection
 Additional TOW : add left turn lane(s) to intersection
 Project Description : The project includes traffic signal modifications to provide dual northbound left turn lanes to increase traffic flow.

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	26,000	0	0	0	0	0	26,000	26,572
E		0	4,000	0	0	0	0	0	4,000	4,000
		\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000	\$30,572

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Unfunded	100.00%	285,000	309,089	Possible Measure M-SIP
	100.00%	\$285,000	\$309,089	

Agency : Placentia
 Project Number : n/a
 Project Name : Kraemer Signal Coordination
 Project Limits/Loc : North City limit to South City Limit
 Type Of Work : Traffic Signals
 Additional TOW: coordinate signals within project limits
 Project Description: Signal coordination upgrades

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	0	0	0	265,000	0	0	265,000	289,089
E		0	0	0	0	20,000	0	0	20,000	20,000
		\$0	\$0	\$0	\$0	\$285,000	\$0	\$0	\$285,000	\$309,089

Agency : Placentia
 Project Number : n/a
 Project Name : Lakeview Avenue at Miraloma Avenue Traffic Signal
 Project Limits/Loc : Lakeview Avenue at Miraloma Avneuc
 Type Of Work : Traffic Signals
 Additional TOW: install new traffic signal and equipment
 Project Description: This project includes installation of a traffic signal at the intersection to facilitate safe and efficient movement of vehicles and pedestrians.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Unfunded	100.00%	170,000	188,154	No Funding Available At This Time
	100.00%	\$170,000	\$188,154	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	0	0	0	0	158,000	0	158,000	176,154
E		0	0	0	0	0	12,000	0	12,000	12,000
		\$0	\$0	\$0	\$0	\$0	\$170,000	\$0	\$170,000	\$188,154

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Madison Avenue Rehabilitation

Project Limits/Loc : Madison Avenue from ch west City limit to Lawanda Place and from Bradford Avenue to Kraemer Blvd.

Type Of Work : Road Maintenance

Additional TOW: rehabilitation of roadway

Project Description: The project work includes pavement reconstruction, grinding and rubberized asphalt overlay, sidewalk and ADA curb ramps.

Fund Name	Percent	Estimated Cost	Projected Cost	Explain Other
M2 Fairshare	100.00%	575,000	575,000	
	100.00%	\$575,000	\$575,000	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		550,000	0	0	0	0	0	0	550,000	550,000
E		25,000	0	0	0	0	0	0	25,000	25,000
		\$575,000	\$0	\$0	\$0	\$0	\$0	\$0	\$575,000	\$575,000

Agency : Placentia

Project Number : n/a

Project Name : Orangethorpe Avenue Widening and Rehabilitation

Project Limits/Loc : Between Melrose Street and Kraemer Blvd.

Type Of Work : Road Widening

Additional TOW: add 2 lanes to existing roadway in project limits

Project Description: Street Widening and Rehabilitation Work

Fund Name	Percent	Estimated Cost	Projected Cost	Explain Other
Gas Tax	75.00%	4,275,000	4,636,328	Possible Gas Tax
Unfunded	25.00%	1,425,000	1,545,443	Possible Measure M MPAH
	100.00%	\$5,700,000	\$6,181,770	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	0	0	0	4,800,000	0	0	4,800,000	5,236,320
E		0	0	0	0	400,000	0	0	400,000	400,000
R		0	0	0	0	500,000	0	0	500,000	545,450
		\$0	\$0	\$0	\$0	\$5,700,000	\$0	\$0	\$5,700,000	\$6,181,770

Seven Year Capital Improvement Program (Sorted by Name)
 Fiscal Years 2012/2013 through 2018/2019

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Gas Tax	50.00%	91,100,000	96,608,000	
Unfunded	50.00%	91,100,000	96,608,000	No Funding Available At This Time
	100.00%	\$182,200,000	\$193,216,000	

Agency : Placentia
 Project Number : n/a
 Project Name : Orangethorpe Corridor Grade Separations-Minor Crossings
 Project Limits/Loc : Crossings include Jefferson, Van Buren, Richfield and Kellogg

Type Of Work : Other

Additional TOW: other

Project Description: Underpasses and Overpasses along railroad

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
	C	0	0	0	124,200,000	0	0	0	124,200,000	132,583,500
	E	0	0	0	19,000,000	0	0	0	19,000,000	19,000,000
	R	0	0	0	39,000,000	0	0	0	39,000,000	41,632,500
		\$0	\$0	\$0	\$182,200,000	\$0	\$0	\$0	\$182,200,000	\$193,216,000

Agency : Placentia

Project Number : n/a

Project Name : Palm Drive Widening

Project Limits/Loc : North side w/o Rockaway

Type Of Work : Road Widening

Additional TOW: add 1 lane to existing roadway in project limits

Project Description: Street widening

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Gas Tax	50.00%	50,000	55,929	Possible Gas Tax
Developer	50.00%	50,000	55,929	Possible Developer Funds
	100.00%	\$100,000	\$111,858	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
	C	0	0	0	0	0	0	64,000	64,000	72,928
	E	0	0	0	0	0	0	15,000	15,000	15,000
	R	0	0	0	0	0	0	21,000	21,000	23,930
		\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000	\$111,858

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Palm Drive Widening

Project Limits/Loc : North side of Palm Drive west of Rockaway

Type Of Work : Road Widening

Additional TOW : widen width of existing traffic lanes

Project Description : The project work includes curb, gutter, sidewalk and pavement

Fund Name	Percent	Estimated Cost	Projected Cost	Explain/Other
Unfunded	100.00%	100,000	111,858	No funding available at this time.
	100.00%	\$100,000	\$111,858	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
	C	0	0	0	0	0	0	64,000	64,000	72,928
	E	0	0	0	0	0	0	15,000	15,000	15,000
	R	0	0	0	0	0	0	21,000	21,000	23,930
		\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000	\$111,858

Agency : Placentia

Project Number : n/a

Project Name : Placentia Avenue at Bastanchury Road Intersection Improvements

Project Limits/Loc : Placentia Avenue at Bastanchury Road

Type Of Work : Intersection

Additional TOW : add right turn lane(s) to intersection

Project Description : Provides an exclusive northbound to eastbound right turn lane. The work includes minor street widening, curb, gutter, sidewalk, striping and minor traffic signal modifications.

Fund Name	Percent	Estimated Cost	Projected Cost	Explain/Other
Unfunded	100.00%	252,000	256,940	Possible M2 Funds
	100.00%	\$252,000	\$256,940	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
	C	111,000	0	111,000	0	0	0	0	222,000	226,940
	E	15,000	0	15,000	0	0	0	0	30,000	30,000
		\$126,000	\$0	\$126,000	\$0	\$0	\$0	\$0	\$252,000	\$256,940

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Placentia Avenue Rehabilitation - Chapman Ave. to 150' s/o Ruby Drive

Project Limits/Loc : Placentia Avenue from Chapman Avenue to 150' south of Ruby Drive

Type Of Work : Road Maintenance

Additional TOW: rehabilitation of roadway

Project Description: The project works includes pavement rehabilitation, grinding and rubberized asphalt overlay.

Fund Name	Percent	Estimated Cost	Projected Cost	Explain Other
Unfunded	100.00%	750,000	765,620	No funding available at this time.
	100.00%	\$750,000	\$765,620	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	710,000	0	0	0	0	0	710,000	725,620
E		0	40,000	0	0	0	0	0	40,000	40,000
		\$0	\$750,000	\$0	\$0	\$0	\$0	\$0	\$750,000	\$765,620

Agency : Placentia

Project Number : n/a

Project Name : Placentia Avenue Traffic Signalization Coordination Project

Project Limits/Loc : The City of Placentia has nine signals on Placentia Avenue.

Type Of Work : Traffic Signals

Additional TOW: interconnect traffic signals to improve coordination and communication

Project Description: The regional project will include nineteen traffic signals. The project will enhance countywide traffic flow and coordinate traffic signals across jurisdictional boundaries.

Fund Name	Percent	Estimated Cost	Projected Cost	Explain Other
Other	91.00%	432,250	432,250	Project P/Regional Traffic Signal Synchronization Program
AB2766	9.00%	42,750	42,750	
	100.00%	\$475,000	\$475,000	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		475,000	0	0	0	0	0	0	475,000	475,000
		\$475,000	\$0	\$0	\$0	\$0	\$0	\$0	\$475,000	\$475,000

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Richfield Road at Orchard Drive Traffic Signal

Project Limits/Loc : Richfield Road at Orchard Drive

Type Of Work : Traffic Signals

Additional TOW: install new traffic signal and equipment

Project Description: The project includes installation of a traffic signal at the intersection to facilitate safe and efficient movement of vehicles and pedestrians at the intersection.

Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost	Explain Other
	12/13	13/14	14/15	15/16	16/17	17/18	18/19			
C	0	0	0	0	0	220,000	0	220,000	245,278	
E	0	0	0	0	0	10,000	0	10,000	10,000	
	\$0	\$0	\$0	\$0	\$0	\$230,000	\$0	\$230,000	\$255,278	

Agency : Placentia

Project Number : n/a

Project Name : Richfield Road Rehabilitation

Project Limits/Loc : Richfield Road from the north City limit to the south City limit.

Type Of Work : Road Maintenance

Additional TOW: rehabilitation of roadway

Project Description: The project work includes pavement reconstruction, grinding and rubberized asphalt overlay, sidewalk and ADA curb ramps.

Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost	Explain Other
	12/13	13/14	14/15	15/16	16/17	17/18	18/19			
C	0	770,000	0	0	0	0	0	770,000	786,940	
E	0	30,000	0	0	0	0	0	30,000	30,000	
	\$0	\$800,000	\$0	\$0	\$0	\$0	\$0	\$800,000	\$816,940	

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Richfield Road Widening

Project Limits/Loc : Richfield Road Bridge over the Atwood Channel

Type Of Work : Road Widening

Additional TOW: add 1 lane to existing roadway in project limits

Project Description: The project will provide two through lanes in each direction, northbound and southbound. The works includes bridge widening, curb and gutter, sidewalk and pavement.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Gas Tax	24.00%	71,760	71,760	
Other	76.00%	227,240	227,240	OCTA Cooperative Agreement
	100.00%	\$299,000	\$299,000	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		275,000	0	0	0	0	0	0	275,000	275,000
E		24,000	0	0	0	0	0	0	24,000	24,000
		\$299,000	\$0	\$0	\$0	\$0	\$0	\$0	\$299,000	\$299,000

Agency : Placentia

Project Number : n/a

Project Name : Rose Drive at Yorba Linda Boulevard Intersection Improvements

Project Limits/Loc : Rose Drive at Yorba Linda Boulevard

Type Of Work : Intersection

Additional TOW: add right turn lane(s) to intersection

Project Description: Provides an exclusive right turn pocket on the northbound Rose Drive approach. Work includes street widening, curb, gutter, sidewalk and appurtenant improvements.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
M2 Fairshare	31.00%	93,000	93,000	
Developer	38.00%	114,000	114,000	
SLPP	31.00%	93,000	93,000	
	100.00%	\$300,000	\$300,000	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		290,000	0	0	0	0	0	0	290,000	290,000
E		10,000	0	0	0	0	0	0	10,000	10,000
R		0	0	0	0	0	0	0	0	0
		\$300,000	\$0	\$0	\$0	\$0	\$0	\$0	\$300,000	\$300,000

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Rose Drive Reconstruction - Imperial Highway to 200' s/o Golden Avenue

Project Limits/Loc : Rose Drive from Imperial Highway to 200 feet south of Golden Avenue

Type Of Work : Road Maintenance

Additional TOW : reconstruction of roadway

Project Description : The project work includes pavement reconstruction, grinding, and rubberized asphalt overlay, sidewalk and ADA curb ramps.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Gas Tax	85.00%	85,000	85,000	
M2 Fairshare	5.00%	5,000	5,000	
Turnback	5.00%	5,000	5,000	
Prop. 1B	5.00%	5,000	5,000	
	100.00%	\$100,000	\$100,000	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		95,000	0	0	0	0	0	0	95,000	95,000
E		5,000	0	0	0	0	0	0	5,000	5,000
		\$100,000	\$0	\$0	\$0	\$0	\$0	\$0	\$100,000	\$100,000

Agency : Placentia

Project Number : n/a

Project Name : Rose Drive Regional Traffic Signalization Coordination Project

Project Limits/Loc : The City of Placentia has seven signals between Orangehorpe Avenue and Yorba Linda Boulevard.

Type Of Work : Traffic Signals

Additional TOW : interconnect traffic signals to improve coordination and communication

Project Description : The regional project will include forty-three traffic signals along Tustin/Rose Drive. The project enhance countywide traffic flow and coordinate traffic signals across jurisdictional boundaries.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Other	98.00%	836,920	836,920	Project P/Regional Traffic Signal Synchronization Program
AB2766	2.00%	17,080	17,080	
	100.00%	\$854,000	\$854,000	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		854,000	0	0	0	0	0	0	854,000	854,000
		\$854,000	\$0	\$0	\$0	\$0	\$0	\$0	\$854,000	\$854,000

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Rose Drive Rehabilitation

Project Limits/Loc : Rose Drive from Castner Drive to Yorba Linda Boulevard

Type Of Work : Road Maintenance

Additional TOW: rehabilitation of roadway

Project Description: The work includes pavement reconstruction, grinding and rubberized asphalt overlay, sidewalk and ADA curb ramps.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Untfunded	100.00%	2,200,000	2,341,750	No Funding Available At This Time
	100.00%	\$2,200,000	\$2,341,750	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	0	0	2,100,000	0	0	0	2,100,000	2,241,750
E		0	0	0	100,000	0	0	0	100,000	100,000
		\$0	\$0	\$0	\$2,200,000	\$0	\$0	\$0	\$2,200,000	\$2,341,750

Agency : Placentia

Project Number : n/a

Project Name : Rose Drive Signal Coordination

Project Limits/Loc : Rose Drive from Orangethorpe Avenue to Yorba Linda Boulevard

Type Of Work : Traffic Signals

Additional TOW: interconnect traffic signals to improve coordination and communication

Project Description: The project includes the re-timing and coordination of all traffic signals, installation of video detection and upgrade of traffic signal controllers on Rose Dr. to Yorba Linda Blvd, upgrades to City's Master Control Unit at City Hall.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
GMA	33.00%	24,090	24,090	
SIP	67.00%	48,910	48,910	
	100.00%	\$73,000	\$73,000	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		73,000	0	0	0	0	0	0	73,000	73,000
		\$73,000	\$0	\$0	\$0	\$0	\$0	\$0	\$73,000	\$73,000

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Traffic Signal

Project Limits/Loc : Kraemer Blvd & Connecticut Way

Type Of Work : Traffic Signals

Additional TOW: install new traffic signal and equipment

Project Description: Install traffic signals at 4-leg intersection to improve safety and relieve congestion.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Unfunded	100.00%	235,000	266,109	Possible M2 Funding
	100.00%	\$235,000	\$266,109	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	0	0	0	0	0	223,000	223,000	254,109
E		0	0	0	0	0	0	12,000	12,000	12,000
		\$0	\$0	\$0	\$0	\$0	\$0	\$235,000	\$235,000	\$266,109

Agency : Placentia

Project Number : n/a

Project Name : Traffic Signal

Project Limits/Loc : Placentia Avenue at Santa Fe Avenue

Type Of Work : Traffic Signals

Additional TOW: install new traffic signal and equipment

Project Description: New traffic signal

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Unfunded	100.00%	165,000	186,623	Possible M2 Funds
	100.00%	\$165,000	\$186,623	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	0	0	0	0	0	155,000	155,000	176,623
E		0	0	0	0	0	0	10,000	10,000	10,000
		\$0	\$0	\$0	\$0	\$0	\$0	\$165,000	\$165,000	\$186,623

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Traffic Signals

Project Limits/Loc : Miraloma/Richfield, Miraloma/Van Buren

Type Of Work : Traffic Signals

Additional TOW: install new traffic signal and equipment

Project Description: Install traffic signals at 4-leg intersection to improve safety and relieve congestion.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
Other	100.00%	365,000	401,194	Thoroughfare Construction & Utility User Tax
	100.00%	\$365,000	\$401,194	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		0	0	0	0	0	315,000	0	315,000	351,194
E		50,000	0	0	0	0	0	0	50,000	50,000
		\$50,000	\$0	\$0	\$0	\$0	\$315,000	\$0	\$365,000	\$401,194

Agency : Placentia

Project Number : n/a

Project Name : Valencia Avenue Rehabilitation Project

Project Limits/Loc : Valencia Avenue from Yorba Linda Boulevard to the north City limits.

Type Of Work : Road Maintenance

Additional TOW: rehabilitation of roadway

Project Description: The project work includes pavement rehabilitation, grinding, and rubberized asphalt overlay.

Fund Name	Percent	Estimated Cost	Projected Cost	ExplainOther
M2 Fairshare	50.00%	325,000	325,000	
SLPP	50.00%	325,000	325,000	
	100.00%	\$650,000	\$650,000	

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19		
C		650,000	0	0	0	0	0	0	650,000	650,000
		\$650,000	\$0	\$0	\$0	\$0	\$0	\$0	\$650,000	\$650,000

Measure M and Renewed Measure M (M2)

Seven Year Capital Improvement Program (Sorted by Name)
Fiscal Years 2012/2013 through 2018/2019

Agency : Placentia

Project Number : n/a

Project Name : Van Buren Street at Orchard Drive Traffic Signal

Project Limits/Loc : Van Buren Street at Orchard Drive

Type Of Work : Traffic Signals

Additional TOW: install new traffic signal and equipment

Project Description: This project includes installation of a traffic signal to facilitate safe and efficient movement of vehicles and pedestrians.

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19			
C		0	0	0	0	0	0	158,000	158,000	180,041	180,041
E		0	0	0	0	0	0	12,000	12,000	12,000	12,000
		\$0	\$0	\$0	\$0	\$0	\$0	\$170,000	\$170,000	\$192,041	\$192,041

Agency : Placentia

Project Number :

Project Name : Westgate Metrolink Station and Parking Structure

Project Limits/Loc : Crowther/Bradford/Melrose

Type Of Work : New Facility

Additional TOW: new rail station

Project Description: Develop Metrolink Station platforms and parking structure

Project Cost :	Project Phase	FY 1 Cost	FY 2 Cost	FY 3 Cost	FY 4 Cost	FY 5 Cost	FY 6 Cost	FY 7 Cost	Estimated Cost	Projected Cost	Projected Cost
		12/13	13/14	14/15	15/16	16/17	17/18	18/19			
C		250,000	7,750,000	0	0	0	0	0	8,000,000	8,170,500	8,170,500
		\$250,000	\$7,750,000	\$0	\$0	\$0	\$0	\$0	\$8,000,000	\$8,170,500	\$8,170,500

Total for Placentia \$9,086,350 \$15,252,350 \$4,160,350 \$185,184,350 \$6,490,000 \$715,000 \$770,000 \$221,658,400 \$234,098,372

MAINTENANCE OF EFFORT DOCUMENTATION

The City of Placentia may use \$546,000.00 from the City's General Fund on Maintenance Of Effort Expenditures in the 2012/2013 Fiscal Year. This amount meets the Maintenance of Effort Benchmark Requirement of \$546,000.00. The following forms provided to OCTA for Measure M Eligibility are from the City's 2012/2013 Fiscal Year Budget and was approved by the City Council on June 19, 2012.

MAINTENANCE OF EFFORT REPORTING FORM

Reporting Jurisdiction: _____

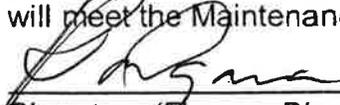
Type of GENERAL FUND Transportation Expenditures:

(please attach supporting budget documentation for each line item listed below, and record separately in CIP software)

MAINTENANCE	Total Expenditure
REPAIR & MAINTENANCE OF STREETS 103652-6132	62,000
OTHER PROFESSIONAL SERVICES 103652-6099	164,620
FULL-TIME SALARIES 103650-5001	68,380
Subtotal Maintenance	295,000
CONSTRUCTION	
ENGINEERING SERVICES 103550-6015	170,000
DEPARTMENT CONTRACT SERVICES 103550-6290	36,000
Subtotal Construction	206,000
ADMINISTRATIVE/OTHER	
SPECIAL DEPARTMENT SUPPLIES 103652-6301	45,000
Subtotal Other	45,000
Total General Fund Transportation Expenditures	
(less Total MOE Exclusions*)	(-)
MOE Expenditures	
MOE Benchmark Requirement	546,000
(Shortfall) / Surplus	

Certification:

I hereby certify that the City of Placentia has budgeted and will meet the Maintenance of Effort requirement for Fiscal Year 2012/2013.



 Signature (Finance Director)
 Director of Finance
 Title

Date 6/19/12

*Funding sources include federal, state, redevelopment, and bond financing.



**Annual Budget
Fiscal Year 2012-13**



**MAINTENANCE SERVICES
STREET MAINTENANCE
103652**

		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Proposed 2012-13
GENERAL FUND						
SALARIES AND BENEFITS						-
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	106,832	125,000	125,000	164,620	164,620
6132	Repair & Maintenance/Streets	52,988	70,000	70,000	62,000	62,000
6170	Equipment & Tool Rental	103	1,000	1,000	250	1,000
6285	Hazardous Materials Disposal	1,257	3,000	3,000	1,500	1,500
6290	Department Contract Services	228,668	303,500	303,500	303,500	303,500
6301	Special Department Supplies	49,809	45,000	42,236	41,904	40,000
6305	Traffic Control Devices	23,741	15,000	15,000	2,000	7,500
6310	Street Signs	18,209	25,000	25,000	25,000	25,000
6350	Small Tools & Furnishing	1,099	1,500	1,500	6,499	1,500
TOTAL MATERIALS, SUPPLIES & SERVICES		482,706	589,000	586,236	607,273	606,620
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	8,325	8,325	-
TOTAL CAPITAL OUTLAY		-	-	8,325	8,325	-
GRAND TOTAL		482,706	589,000	594,561	615,598	606,620

STREET MAINTENANCE

DIVISION 103652

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for street maintenance activities that include, but not limited to traffic synchronization, traffic signal maintenance and supplemental safety measure maintenance
- 6132 Repair & Maintenance/Streets
Provides for in-house repairs and maintenance of streets and appurtenances
- 6170 Equipment & Tool Rental
Provides for rentals of a concrete mixer, tools and trailers
- 6285 Hazardous Materials Disposal
Provides for disposal of hazardous materials such as paint, asphalt oils, solvents, herbicides and pesticides
- 6290 Department Contract Services
Provides for street maintenance and repair contract services, as well as graffiti abatement, and the Melrose Pump Station
- 6301 Special Department Supplies
Provides for traffic paint, asphalt, concrete, traffic safety devices, sand, gravel, chemicals and other supplies
- 6305 Traffic Control Devices
Provides for cones, traffic barricades, parade barricades, caution tape, and road flares, signs and safety warning devices for schools

FISCAL YEAR 2012-13
MAINTENANCE SERVICES
STREET MAINTENANCE

STREET MAINTENANCE

DIVISION 103652

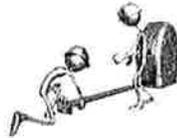
MATERIAL, SUPPLIES & SERVICES continued:

- 6310 Street Signs
Provides for sign posts, signs and sign materials for streets, street sweeping, and schools

- 6350 Small Tools and Furnishings
Provides for tarps, shovels, lutes, brooms, hoes, rakes, hammers and other small tools



**Annual Budget
Fiscal Year 2012-13**



**MAINTENANCE SERVICES
ADMINISTRATION
103650**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Proposed 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	656,255	703,120	703,120	663,900	626,000
5005	Part-time Salaries	-	20,000	20,000	-	20,000
5015	Overtime	23,981	25,000	25,000	25,000	25,000
5021	Extraordinary Leave Buydown	1,508	-	-	2,700	-
5105	Health Allocation	149,783	169,830	169,830	152,030	156,280
5110	Life Allocation	2,458	3,040	3,040	1,650	1,580
5115	Dental Allocation	6,628	13,670	13,670	10,000	9,440
5120	Optical Allocation	2,843	3,030	3,030	2,560	2,500
5125	Long-term Disability Insurance	5,685	5,490	5,490	2,810	2,690
5135	Medicare	9,458	11,360	11,360	530	10,360
5145	Retirement Annuity	53,964	64,450	64,450	61,040	58,250
5163	Life Insurance Premium	2,818	950	950	2,600	2,600
5170	Sick Leave Buy Back	12,996	13,000	13,000	12,560	13,000
5175	Vacation Leave Buy Back	6,440	6,500	6,500	4,680	6,500
TOTAL SALARIES AND BENEFITS		934,817	1,039,440	1,039,440	942,060	934,200
MATERIAL, SUPPLIES & SERVICES						
6135	Repair/Maint Off Furniture & Equipment	-	500	500	-	-
6301	Special Department Supplies	107	-	-	-	-
6315	Office Supplies	517	1,000	1,000	2,100	2,000
6325	Postage	147	-	-	-	-
6355	Small Furniture & Fixture	-	1,000	1,000	200	200
6360	Uniforms	14,181	12,000	12,000	15,000	16,500
TOTAL MATERIALS, SUPPLIES & SERVICES		14,952	14,500	14,500	17,300	18,700
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		949,769	1,053,940	1,053,940	959,360	952,900

ADMINISTRATION

DIVISION 103650

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time salaries in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees
- 5163 Life Insurance Premiums
Provides for Life Insurance Premiums for eligible city officials and employees



**Annual Budget
Fiscal Year 2012-13**



**ENGINEERING SERVICES
ADMINISTRATION
103550**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Proposed 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	152,787	141,640	141,640	140,770	160,730
5005	Part-time Salaries	9,880	27,450	27,450	15,000	-
5015	Overtime	499	2,500	2,500	500	2,500
5020	Leave Accrual Payout	10,257	-	-	7,610	-
5021	Extraordinary Leave Buydown	-	-	-	2,120	-
5105	Health Allocation	19,259	23,710	23,710	32,030	39,340
5110	Life Allocation	641	620	620	340	410
5115	Dental Allocation	1,042	1,130	1,130	930	1,150
5120	Optical Allocation	333	420	420	510	600
5125	Long-term Disability Insurance	1,449	1,200	1,200	570	680
5135	Medicare	2,551	2,560	2,560	2,270	2,370
5140	Employers' Social Security	-	1,700	1,700	570	-
5141	Employers' PARS/ARS	216	-	-	-	-
5145	Retirement Annuity	12,167	13,470	13,470	13,440	15,480
5163	Life Insurance Premiums	-	-	-	-	-
5170	Sick Leave Buy Back	2,564	2,600	2,600	2,120	2,600
5175	Vacation Leave Buy Back	2,119	2,200	2,200	1,540	2,200
TOTAL SALARIES AND BENEFITS		215,764	221,200	221,200	220,320	228,060
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	90,896	205,000	205,000	170,000	170,000
6135	Repair/Maint Off Furniture & Equipment	341	500	500	350	500
6230	Printing and Binding	8,155	3,000	3,500	3,500	500
6245	Meeting and Conferences	2,097	3,500	3,000	1,000	2,000
6250	Staff Training	478	-	-	-	-
6255	Dues and Memberships	2,002	2,500	2,500	1,000	1,500
6290	Department Contract Services	-	-	-	-	36,000
6315	Office Supplies	1,396	2,500	2,500	2,000	2,000
6320	Books and Periodicals	-	800	800	-	500
6325	Postage	652	800	800	400	400
6350	Small Tools & Furnishings	-	100	100	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		106,017	218,700	218,700	178,250	213,400
CAPITAL OUTLAY						
6845	Office Equipment	5,625	-	-	-	-
TOTAL CAPITAL OUTLAY		5,625	-	-	-	-
GRAND TOTAL		327,406	439,900	439,900	398,570	441,460

ADMINISTRATION

DIVISION 103550

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5015 Overtime
Provides for overtime for personnel in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

ADMINISTRATION

DIVISION 103550

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6015 Engineering Services

Provides for the Traffic Engineer, consultant Civil Engineer and professional services (On-Call Consultants) for miscellaneous engineering work to include plan checking, preparation of plans, environmental work, special studies, street maintenance activities, and additional engineering needs.

6135 Repair/Maintenance Office Furniture & Equipment

Provides for repair/maintenance of office equipment

6230 Printing and Binding

Provides for copying, printing and binding drawings, specifications, maps, reports and other documents

ADMINISTRATION

DIVISION 103550

MATERIAL, SUPPLIES & SERVICES continued:

- 6245 Meetings and Conferences
Provides for meetings and conferences. This account includes funds for the attendance at the League of California Cities Officers Institute and Mini Expo, Maintenance Superintendents Association, various Caltrans and OCTA meetings.
- 6255 Dues and Memberships
Provides for dues and memberships with American Public Works Association, Orange County City Engineers Association, Maintenance Superintendents Association
- 6290 Department Contract Services
Provides for engineering contract services
- 6315 Office Supplies
Provides for office supplies to be used by Maintenance and Engineering
- 6320 Book and Periodicals
Provides for new Cal-OSHA Safety Rules and Regulations, as well as "Green Book" Standard Specifications for Public Works Construction
- 6325 Postage
Provides for postage and related mailing expenses



**Annual Budget
Fiscal Year 2012-13**



**MAINTENANCE SERVICES
STREET MAINTENANCE
103652**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Proposed 2012-13
SALARIES AND BENEFITS						-
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	106,832	125,000	125,000	164,620	164,620
6132	Repair & Maintenance/Streets	52,988	70,000	70,000	62,000	62,000
6170	Equipment & Tool Rental	103	1,000	1,000	250	1,000
6285	Hazardous Materials Disposal	1,257	3,000	3,000	1,500	1,500
6290	Department Contract Services	228,668	303,500	303,500	303,500	303,500
6301	Special Department Supplies	49,809	45,000	42,236	41,904	40,000
6305	Traffic Control Devices	23,741	15,000	15,000	2,000	7,500
6310	Street Signs	18,209	25,000	25,000	25,000	25,000
6350	Small Tools & Furnishing	1,099	1,500	1,500	6,499	1,500
TOTAL MATERIALS, SUPPLIES & SERVICES		482,706	589,000	586,236	607,273	606,620
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	8,325	8,325	-
TOTAL CAPITAL OUTLAY		-	-	8,325	8,325	-
GRAND TOTAL		482,706	589,000	594,561	615,598	606,620

STREET MAINTENANCE

DIVISION 103652

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for street maintenance activities that include, but not limited to traffic synchronization, traffic signal maintenance and supplemental safety measure maintenance
- 6132 Repair & Maintenance/Streets
Provides for in-house repairs and maintenance of streets and appurtenances
- 6170 Equipment & Tool Rental
Provides for rentals of a concrete mixer, tools and trailers
- 6285 Hazardous Materials Disposal
Provides for disposal of hazardous materials such as paint, asphalt oils, solvents, herbicides and pesticides
- 6290 Department Contract Services
Provides for street maintenance and repair contract services, as well as graffiti abatement, and the Melrose Pump Station
- 6301 Special Department Supplies
Provides for traffic paint, asphalt, concrete, traffic safety devices, sand, gravel, chemicals and other supplies
- 6305 Traffic Control Devices
Provides for cones, traffic barricades, parade barricades, caution tape, and road flares, signs and safety warning devices for schools

FISCAL YEAR 2012-13
MAINTENANCE SERVICES
STREET MAINTENANCE

STREET MAINTENANCE

DIVISION 103652

MATERIAL, SUPPLIES & SERVICES continued:

6310 Street Signs

Provides for sign posts, signs and sign materials for streets, street sweeping, and schools

6350 Small Tools and Furnishings

Provides for tarps, shovels, lutes, brooms, hoes, rakes, hammers and other small tools

LOCAL PAVEMENT MANAGEMENT PLAN

Date 6-19-12

RENEWED MEASURE M LOCAL PAVEMENT MANAGEMENT PLAN CERTIFICATION

The City/County of Placentia certifies that it has a Pavement Management Plan in conformance with the criteria stated in the Orange County Local Transportation Authority Ordinance No. 3. This resolution requires that a Local Pavement Management Plan be in place and maintained to qualify for allocation of revenues generated from Measure M.

The system was developed by Harris & Associates * using the MicroPaver pavement management system, and contains, at a minimum, the following elements:

- Inventory of MPAH and local routes reviewed and updated biennially. The last update of the inventory was completed June, 2012 for Arterial (MPAH) streets and June 2, 2011 for local streets.
- Assessment of pavement condition for all routes in the system, updated biennially. The last field review of pavement condition was completed June, 2012.
- Percentage of all sections of pavement needing: Preventative Maintenance _____, Rehabilitation _____, Reconstruction _____.
- Budget needs for preventative maintenance, rehabilitation and/or reconstruction of deficient sections of pavement for:
Current biennial period \$ _____, Following biennial period \$ _____.
- Funds budgeted or available for Preventative Maintenance, Rehabilitation and/or Reconstruction.
Current Biennial Period \$ _____, Following Biennial Period \$ _____.
- The Local Pavement Management Plan is consistent with countywide pavement condition assessment standards as described in the OCTA Countywide Pavement Management Program Guidelines adopted by the OCTA Board of Directors on May 24, 2010.

* An electronic copy of the Local Pavement Management Plan with Micro Paver compatible files must be submitted with the certification statement.

A copy of this certification is being provided to the Orange County Transportation Authority.

Submitted by:

City of Placentia
Local Jurisdiction
Senior Management Analyst
Title

Michael McConaha
Name (Print)
Michael McConaha
Signed

ARTERIAL AND RESIDENTIAL STREET MAINTENANCE PROJECTS PROPOSED FOR
12/13 FISCAL YEAR

ARTERIAL:

Rose Drive Reconstruction – Imperial Highway to 200 ft. –	Cost \$ 100,000.00
Bastanchury Rd Rehabilitation – Kraemer Blvd. to East City Limits	Cost \$1,000,000.00
Placentia Ave. Rehabilitation – Chapman Ave. to 150 ft s/o Ruby Drive -	Cost \$ 750,000.00
Valencia Ave. Rehabilitation -	Cost \$ 960,000.00
Chapman Ave. Rehabilitation – Placentia Ave. to Davis Way	Cost\$1,650,000.00

Total Project Costs: \$4,460,000.00

RESIDENTIAL STREET:

The following projects are proposed for residential street maintenance and rehabilitation during the 12/13 fiscal year:

San Jose Street Project – 36' x 482' = 17,352 sq. ft. -	Cost \$ 30,366.00
San Fernando Project – 36' x 480' = 17,280 sq. ft. -	Cost \$ 30,240.00
San Ansenmo Project – 34' x 836' = 28,424 sq. ft. -	Cost \$ 49,742.00
Central Project – 48' x 1,752' = 84,096 sq. ft. -	Cost \$147,168.00
Doverfield-Sheffield to Bradford Project – 44' x 60' = 26,444 sq. ft. -	Cost \$ 46,277.00
220 Blk Doverfield Project – 36' x 441' = 15,876 sq. ft. -	Cost \$ 27,783.00
Manchester-Doverfield Sheffield Project – 26' x 400' = 10,400 sq. ft. -	Cost \$ 18,200.00
Manchester Project– Sheffield to Pembroke (Ln) 26' x 100' = 2,600 sq. ft. -	Cost \$ 20,452.25
S.Hampton Project – Sheffield to Pembroke (Pl.) 31' x 377'=11,687 sq. ft -	Cost \$ 20,452.25
Pembroke Pl. Project–Pembroke Ln. to S.Hampton–26' x 141'=3,666 sq. ft. -	Cost \$ 6,415.50
Pembroke Pl Project – Southhampton to York – 26' x 180' = 4,680 sq. ft. -	Cost \$ 8,190.00
York Project – Pembroke Pl to Sheffield – 72' x 317' = 22,874 sq. ft. -	Cost \$ 40,029.50
Stratford Project – 34' x 175' = 5,950 sq. ft. -	Cost \$ 10,412.50
Avon Pl. Project – Stratford to Pembroke Ln. – 26' x 130' = 3,380 sq. ft. -	Cost \$ 5,915.00
Avon Pl. Project – Doverfield to Stratford – 34' x 250' = 8,500 sq. ft. -	Cost \$ 14,875.00
Pembroke Ln. Project – Avon Pl. to Manchester – 26' x 745' = 19,370 sq. ft. -	Cost \$ 33,897.50
Sheffield Project – Kraemer to Doverfield – 36' x 703' = 25,308 sq. ft. -	Cost \$ 44,289.00
Blanquiquita Way	?

Total Sq. Ft. = 307,837

Total Cost = \$538,714.75



Harris & Associates

SHAPING THE FUTURE ONE PROJECT AT A TIME

Pavement Management Program Draft Report

for the

City of Placentia

**2012 Citywide
Pavement Management
Program Update**

June, 2012



Harris & Associates

Program Managers
Construction Managers
Civil Engineers

June 8, 2012

Jim Smith
City Engineer
City of Placentia
401 East Chapman Avenue
Placentia, California 92870

Subject: 2012 Citywide Pavement Management Program Update

Dear Jim:

Harris & Associates hereby submits this Final Report of the 2012 Citywide Pavement Management Program Update. This report has been prepared in conformance with the Orange County Transportation Authority "Countywide Pavement Management Program Guidelines" as adopted by the Transportation Authority Board of Directors on March 24, 2010.

The information contained in this report presents the findings from the system data associated with the pavement condition of the City's street network. The City is also provided with the information that was used to develop the improvement programs. The report covers the following categories:

- Pavement Condition Summaries – (Arterials (MPAH) and Local Streets)
- Preservation and Repair Activities – (Arterials (MPAH) and Local Streets)
- Projected Budgets for Projects based on those Preservation and Repair Activities

Attached are Micropaver data files in spreadsheet format for submittal to OCTA along with this report. It has been a pleasure working with the City on the City's Pavement Management Program. Should you have any questions or comments, please contact us at (949) 655-3900.

Sincerely,
Harris & Associates

Randall Bliss, PE
Associate / Senior Project Manager

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EXECUTIVE SUMMARY

The Pavement Management Program (PMP) for the City of Placentia provides a current inventory, with condition and preservation requirements for the roadways, and a forecasting of the budget needs.

While the following recommendations have been generated by the Pavement Management Program, they are for planning purposes only and are not intended to replace sound engineering judgment. Final project recommendations should be weighed against the actual approach the City wishes to utilize in scheduling the workloads for contracting purposes. In addition, an engineering review of the pavement condition may indicate that a particular pavement section needs attention earlier than the other roads in its localized area. This may happen during the design review, particularly when it is apparent that a street can be saved from more costly maintenance treatments if preservation treatment is applied.

The use of the word Arterial in this report refers to roadways identified in the OCTA Master Plan of Arterial Highways (MPAH).

◆ **Replacement value & quantity of pavement**

The entire pavement network within the City of Placentia has **131.26** centerline miles of paved surfaced street segments. This equates to 24.5 million square feet of pavement. The estimated replacement value of this pavement is \$112.3 million.

Residential Streets – consist of Residential low volume streets (**85.13** centerline miles).

Arterial Streets – consist of Major Arterials, Primary Arterials and Secondary Arterial streets (**46.14** centerline miles) as identified by OCTA’s Master Plan of Arterial Highways (MPAH)

◆ **Condition of City’s pavement**

The overall condition of the City of Placentia’s road network is “**Fair**”, with an average weighted “**Pavement Condition Index**” (PCI) of **66**, with 100 being a brand new street and 0 being a badly deteriorated street with virtually no remaining life. **Residential Streets** are “**Fair**” with an average weighted PCI of **69** and **Arterial Streets** are also “**Fair**” with an average weighted PCI of **61**. Weight PCI’s are determined by taking the PCI for each street segment, multiplying by the area, adding the resulting produce of all segments and dividing by the total area.

◆ **Recommended preservation program and costs.**

Strategies were developed based on a seven (7) year maintenance cycle. The objective of each strategy is to reduce the backlog of street preservation work over the next 7 years and increase or maintain the overall condition of the roadway network. These strategies involve using both slurry seal and pavement resurfacing as preservation components. The strategies are useful in choosing and developing a maintenance program that match available funding levels or determining needed funding levels based on desired results (target PCI).

Key Assumptions and Terms:

- 1.) Preventative pavement maintenance will continue to be a priority and pavement maintenance funding will not decrease during the analysis period.
- 2.) A recommended funding level based on maintaining an average PCI of 69 was developed for residential, 61 for arterial and 66 for overall PCI.

- 3.) A recommended funding level to prevent an average PCI of 60 was developed for Residential and ARTERIAL Street.
- 4.) 3% annual inflation was applied to all pavement treatment unit costs.
- 5.) Deferred maintenance, or backlog, is the work that is recommended and would ideally be performed with an unlimited budget, but due to budget limitations must be deferred to a later time.

Pavement maintenance funding scenario results:

In developing an annual expenditure level required to maintain the street network at its current average PCI level, four (4) budget scenarios were studied, as follows:

UNLIMITED FUNDING LEVEL - This scenario represents the street maintenance required to get streets in a Fair to Very Good condition in the first year of the scenario and maintain that level over a seven (7) year period.

Residential Streets - If the City could expend an unlimited amount of funding, keeping preventative maintenance in mind, the cost to maintain the streets in Very Good condition would be approximately \$16.6 million in the first year.

Arterial Streets - If the City could expend an unlimited amount of funding, keeping preventative maintenance in mind, the cost to maintain the streets in Very Good condition would be approximately \$14 million in the first year.

Residential & Arterial Streets - If the City could expend an unlimited amount of funding, keeping preventative maintenance in mind, the cost to maintain all streets in Very Good condition would be approximately \$30.7 million in the first year.

RECOMMENDED FUNDING (MAINTAIN CURRENT WEIGHTED AVG. PCI) – This scenario represents the recommended funding to reach and maintain the street average PCI over the next 7 years.

Residential - In order to reach and maintain the residential street average PCI at 69 over the next 7 years, approximately \$1.9 million per year would need to be budgeted. The amount of deferred maintenance (i.e. backlog of work not funded) would remain constant at an average of approximately \$16.5 million over the next 7 years.

Arterial Streets - In order to reach and maintain the arterial street average PCI at 61 over the next 7 years, approximately \$1.1 million per year would need to be budgeted. The amount of deferred maintenance (i.e. backlog of work not funded) would remain constant at an average of approximately \$15.8 million over the next 7 years.

Residential & Arterial Streets - In order to reach and maintain the citywide street average PCI at 66 over the next 7 years, approximately \$3 million per year would need to be budgeted. The amount of deferred maintenance (i.e. backlog of work not funded) will remain constant at an average of approximately \$33.3 million over the next 7 years.

ZERO FUNDING LEVEL - This scenario represents what would happen to the overall condition of the pavement network and the impact on deferred maintenance (or “backlog”) if no dollars were budgeted for maintenance and repair over the next 7 years.

Residential - If no funding is expended, the City’s residential pavement condition will decrease to an average PCI of **47** by the seventh year of the program. The deferred maintenance will increase from \$16.6 million to \$36.2 million within 7 years.

Arterial Streets - If no funding is expended, the City’s arterial pavement condition will decrease to an average PCI of **38** by the seventh year of the program. The deferred maintenance will increase from \$14 million to \$29 million within 7 years.

Residential & Arterial Streets - If no funding is expended, the City’s overall pavement condition will decrease to an average PCI of **43** by the seventh year of the program. The deferred maintenance will increase from \$30.6 million to \$65.4 million within 7 years.

RECOMMENDED FUNDING LEVEL (PREVENT AVERAGE BELOW PCI OF 60) - This scenario represents the recommended funding to prevent the street average PCI from reaching 60 by the 7th year. A PCI of 60 was used because it is considered a lower maintenance threshold. If the average PCI drops below 60, future maintenance will likely require more costly treatments such as heavy overlays or reconstructions. If the average PCI can be maintained above 60 less costly conventional maintenance treatments such as overlays and slurry seals can typically be utilized.

Residential - In order to prevent the street average PCI from reaching 60 by the 7th year, approximately \$1 million per year would need to be budgeted. The amount of deferred maintenance on streets will increase from \$15.6 million to \$26.5 million and the average pavement condition index will decrease from **69** to **60**. In this scenario, the software program has selected a work program which would maintain the network as close to the critical condition as possible based on available funding.

Arterial Streets - In order to prevent the street average PCI from reaching 60 by the 7th year, approximately \$1.1 million per year would need to be budgeted. The amount of deferred maintenance on streets will increase from \$12.9 million to \$18.1 million and the average pavement condition index will decrease from **61** to **60**. In this scenario, the software program has selected a work program which would maintain the network as close to the critical condition as possible based on available funding.

Residential & Arterial Streets - In order to prevent the street average PCI from reaching 60 by the 7th year, approximately \$2.1 million per year would need to be budgeted. The amount of deferred maintenance on streets will increase from \$28.5 million to \$44.6 million and the average pavement condition index will decrease from **66** to **60**. In this scenario, the software program has selected a work program which would maintain the network as close to the critical condition as possible based on available funding.

City of Placentia
2012 Citywide Pavement Management Program Update
Final Report – June 8, 2012

Executive Summary

Quality Control & Quality Assurance QA/QC -Per OCTA requirements, Quality Control & Quality Assurance (QC/QA) procedures are outline in this report to insure that all procedures used to collect distress data comply with OCTA’s guidelines and result in the delivery of a quality data product. Quality control checks are critical on projects such as these when large amount of data needs to be collected and processed. The QC program will be implemented at various stages of the project and include corrective actions when deficiencies are encountered.

Calendar and Project Schedule - Per OCTA guidelines all streets identified in the Master Plan for Arterial Highways (MPAH) must be surveyed at least once every two years. All local streets must be surveyed at least once every six years. Given this requirement the next re-inspection and Pavement management Program (PMP) update of the Arterial streets will need to be completed by June of 2014. The following is the existing six (6) year Pavement Management Program and CIP schedule:

June 2010	Submitted updated report to OCTA for approval and Measure M2 eligibility. Accepted report included an update of both Arterial and Residential streets.
January 2011	Begin design of annual CIP for City wide street rehabilitation.
March 2011	Complete CIP contract documents, advertise and award annual CIP project
June 2011	Complete construction of annual street rehabilitation CIP by June 30th
January 2012	Begin design of annual CIP for City wide street rehabilitation.
February 2012	Begin Pavement Management Program (PMP) updates of all Arterial streets, Includes re-inspections and draft report.
March 2012	Complete CIP contract documents, advertise and award annual CIP project
June 2012	Approve updated report and submit to OCTA for approval and Measure M2 eligibility. Report to include update of Arterial streets.
June 2012	Complete construction of annual street rehabilitation CIP by June 30th
January 2013	Begin design of annual CIP for City wide street rehabilitation.
March 2013	Complete CIP contract documents, advertise and award annual CIP project
June 2013	Complete construction of annual street rehabilitation CIP by June 30th
January 2014	Begin design of annual CIP for City wide street rehabilitation.
February 2014	Begin Pavement Management Program (PMP) updates of all Arterial streets, Includes re-inspections and draft report.
March 2014	Complete CIP contract documents, advertise and award annual CIP project.
June 2014	Approve updated report and submit to OCTA for approval and Measure M2 eligibility. Report to include update of Arterial streets.
June 2014	Complete construction of annual street rehabilitation CIP by June 30th
January 2015	Begin design of annual CIP for City wide street rehabilitation.
March 2015	Complete CIP contract documents, advertise and award annual CIP project
June 2015	Complete construction of annual street rehabilitation CIP by June 30th
January 2016	Begin design of annual CIP for City wide street rehabilitation.
February 2016	Begin Pavement Management Program (PMP) update of both Residential and Arterial streets, Includes complete re-inspections and draft report.
March 2016	Complete CIP contract documents, advertise and award annual CIP project
June 2016	Approve updated report and submit to OCTA for approval and Measure M2 eligibility. Report to include update of both Arterial and Residential streets.
June 2016	Complete construction of annual street rehabilitation CIP by June 30th
	Repeat 6 year cycle

This report contains additional information presented in the sections described as follows:

- Section I is an introduction to the system, current conditions, strategies and recommendations.
- Section II is the methodology used to field survey, deterioration curves, maintenance, and budgets.
- Section III is the Condition Distribution Report.
- Section IV is the PCI Report.
- Section V is the Work Programs.
- Section VI is the Work History Report.

MPAH DOCUMENTATION

The City of Placentia has made no unilateral reduction or changes in through lanes to any MPAH arterials during Fiscal Years 2011 and 2012. A map of the City's Circulation Element is provided.

RESOLUTION No. R-2012-

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PLACENTIA CONCERNING THE STATUS OF THE
CIRCULATION ELEMENT FOR THE CITY OF PLACENTIA**

A. Recitals.

(i) The City of Placentia desires to maintain and improve the streets within its jurisdiction, including those arterials contained in the Master Plan of Arterial Highways ("MPAH").

(ii) The City of Placentia has endorsed a definition of and a purpose for, determining consistency of the City's Traffic Circulation Plan with the MPAH.

(iii) City of Placentia has adopted a General Plan Circulation Element which does not preclude implementation of the MPAH within its jurisdiction.

(iv) The City of Placentia has adopted a resolution informing the Orange County Transportation Authority ("OCTA") that the City's Circulation Element is in conformance with the Master Plan of Arterial Highways and whether any changes to any arterial highways of said Circulation Element have been adopted by the City during the Fiscal Years 2011 and 2012.

(v) The City of Placentia is required to send every year to the OCTA all recommended changes to the City Circulation Element and the County Master Plan of Arterial Highways for the purpose of re-qualifying for participation in the Combined Transportation Funding Programs.

(vi) All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, the City Council of the city of Placentia does hereby find, determine and resolve as follows:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The arterial highway portion of the City Circulation Element of the City is in conformance with the County Master Plan of Arterial Highways.

3. The City attests that no unilateral reduction in through lanes has been made on any MPAH arterials during Fiscal Years 2011 and 2012.

4. The City has adopted a uniform setback ordinance providing for the preservation of right-of-way consistent with the MPAH arterial highway classification.

5. The City has adopted provision for the limitation of access to arterial highways in order to protect the integrity of the system.

PASSED, ADOPTED AND APPROVED this 19th day of June 2012.

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, PATRICK J. MELIA, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 19th day of June 2012, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, City CLERK

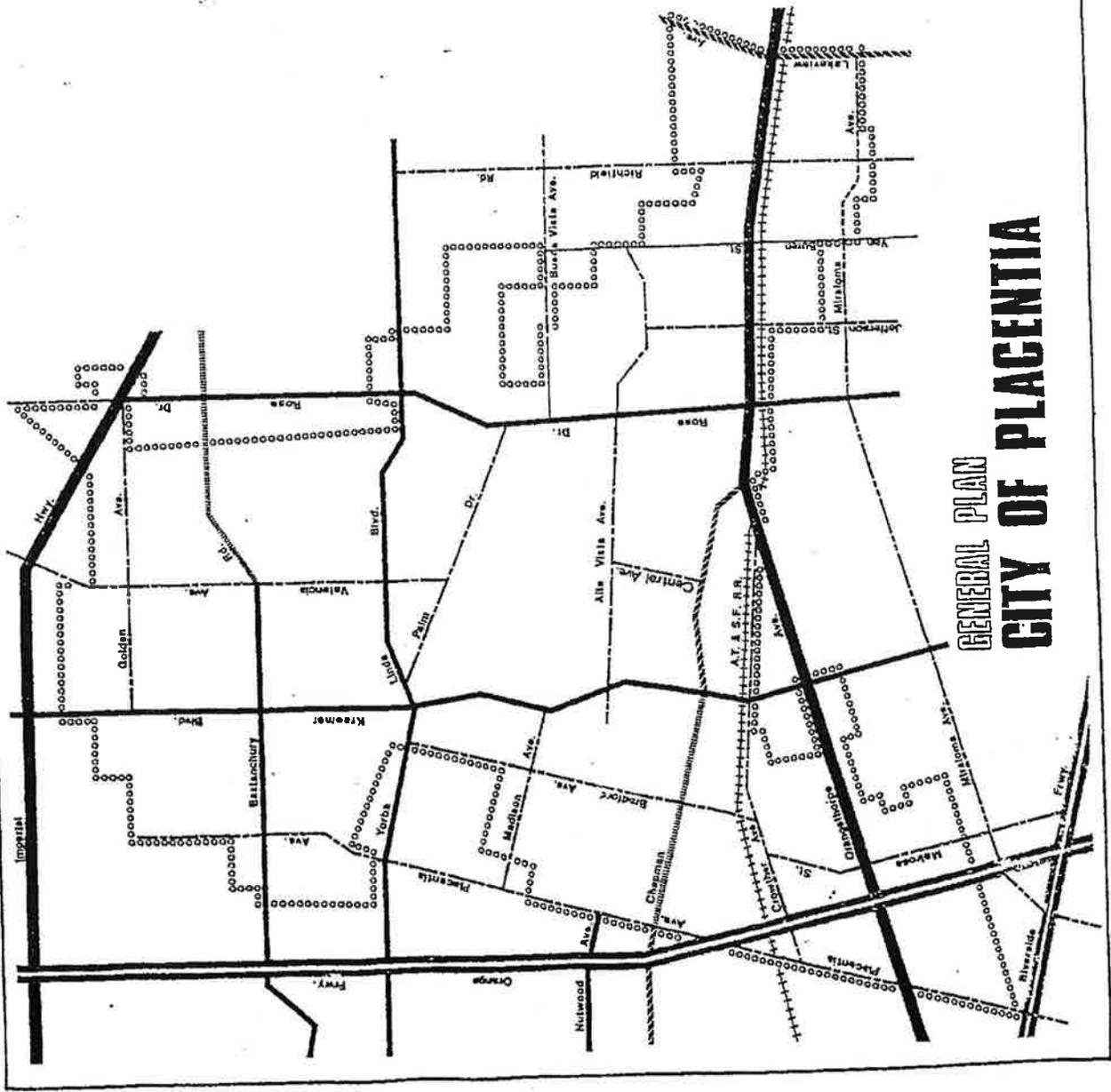
APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY

CIRCULATION

-  **FREIGHTWAY**
-  **MAJOR ARTERIAL**
6-Lane Divided 120' R/W
-  **MAJOR ARTERIAL (MODIFIED)**
8-Lane Divided 100' R/W
-  **PRIMARY ARTERIAL**
4-Lane Divided 100' R/W
-  **PRIMARY ARTERIAL (MODIFIED)**
4-Lane Divided 80' R/W
-  **SECONDARY ARTERIAL**
4-Lane Undivided 80' R/W
-  **SECONDARY ARTERIAL (MODIFIED)**
4-Lane Undivided 64' R/W
-  **FUTURE ROADWAY**
-  **RAILROAD**
-  **CITY BOUNDARY**

ADOPTED BY CITY COUNCIL
JULY 2, 1988
SAB 88-9-10



GENERAL PLAN CITY OF PLACENTIA

CMP MONITORING CHECKLIST

CMP MONITORING CHECKLIST LEVEL OF SERVICE			
Jurisdiction:			
CMP CHECKLIST	YES	NO	N/A
1. Check "Yes" if either of the following apply: <ul style="list-style-type: none"> • There are no CMP intersections in your jurisdiction. • Factoring out statutorily-exempt activities¹, all CMP intersections within your jurisdiction are operating at LOS E (or the baseline level, if worse than E) or better. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
NOTE: ONLY THOSE AGENCIES THAT CHECKED "NO" FOR QUESTION 1 NEED TO ANSWER THE REMAINING QUESTIONS.			
2. If any, please list those intersections that are not operating at the CMP LOS standards. <ul style="list-style-type: none"> • _____ • _____ • _____ 			<input type="checkbox"/>
3. Will deficient intersections, if any, be improved by mitigation measures to be implemented in the next 18 months or improvements programmed in the first year of any recent funding program (i.e., local agency CIP, CMP CIP, Measure M CIP)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If not, has a deficiency plan been developed for each intersection that will be operating below the CMP LOS standards?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Comments:			
I certify that the information contained in this checklist is true.			
Signature: <u>Michael McConaha</u> Title: <u>Senior Management Analyst</u>			

¹ The following activities are statutorily-exempt from deficiency determinations: interregional travel, traffic generated by the provision of low and very low income housing, construction rehabilitation or maintenance of facilities that impact the system, freeway ramp metering, traffic signal coordination by the state or multi-jurisdictional agencies, traffic generated by high-density residential development within ¼ mile of a fixed-rail passenger station, traffic generated by mixed-use residential development within ¼ mile of a fixed-rail passenger station.

CMP MONITORING CHECKLIST DEFICIENCY PLANS			
Jurisdiction:			
CMP CHECKLIST	YES	NO	N/A
1. Check "Yes" if either of the following apply: <ul style="list-style-type: none"> • There are no CMP intersections in your jurisdiction. • Factoring out statutorily-exempt activities², all CMPHS intersections are operating at LOS E (or baseline, if worse than E) or better. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
NOTE: ONLY THOSE AGENCIES THAT CHECKED "NO" FOR QUESTION 1 NEED TO ANSWER THE REMAINING QUESTIONS.			
2. If any, please list those intersections found to not meet the CMP LOS standards. <ul style="list-style-type: none"> • _____ • _____ • _____ 			<input type="checkbox"/>
3. Are there improvements to bring these intersections to the CMP LOS standard scheduled for completion during the next 18 months or programmed in the first year of the CIP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
NOTE: ONLY THOSE AGENCIES THAT CHECKED "NO" FOR QUESTION 3 NEED TO ANSWER THE REMAINING QUESTIONS.			
4. Has a deficiency plan or a schedule for preparing a deficiency plan been submitted to OCTA?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Does the deficiency plan fulfill the following statutory requirements:			
a. include an analysis of the causes of the deficiency?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. include a list of improvements necessary to maintain minimum LOS standards on the CMPHS and the estimated costs of the improvements?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

² The following activities are statutorily-exempt from deficiency determinations: interregional travel, traffic generated by the provision of low and very low income housing, construction rehabilitation or maintenance of facilities that impact the system, freeway ramp metering, traffic signal coordination by the state or multi-jurisdictional agencies, traffic generated by high-density residential development within ¼ mile of a fixed-rail passenger station, traffic generated by mixed-use residential development within ¼ mile of a fixed-rail passenger station.

c. include a list of improvements, programs, or actions, and estimates of their costs, which will improve LOS on the CMPHS and improve air quality?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. do the improvements, programs, or actions meet the criteria established by SCAQMD (see the CMP Preparation Manual)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are the capital improvements identified in the deficiency plan programmed in your seven-year CMP CIP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Does the deficiency plan include a monitoring program that will ensure its implementation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Does the deficiency plan include a process to allow some level of development to proceed pending correction of the deficiency?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Has necessary inter-jurisdictional coordination occurred?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Please describe any innovative programs, if any, included in the deficiency plan: _____			<input type="checkbox"/>
Additional Comments:			
I certify that the information contained in this checklist is true. Signature: <u>Michael McConaha</u> Title: <u>Senior Management Analyst</u>			

CMP MONITORING CHECKLIST LAND USE COORDINATION			
Jurisdiction:			
CMP CHECKLIST	YES	NO	N/A
1. Have you maintained the CMP traffic impact analysis (TIA) process you selected for the previous CMP?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
a. If not, have you submitted the revised TIA approach and methodology to OCTA for review and approval?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Did any development projects require a CMP TIA during this CMP cycle? ³	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
NOTE: ONLY THOSE AGENCIES THAT ANSWERED "YES" FOR QUESTION 2 NEED TO ANSWER THE REMAINING QUESTIONS.			
3. If so, how many?			
4. Please list any CMPHS links & intersections that were projected to not meet the CMP LOS standards (indicate whether any are outside of your jurisdiction). • • •			<input type="checkbox"/>
a. Were mitigation measures and costs identified for each and included in your seven-year CIP?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. If any impacted links & intersections were outside your jurisdiction, did your agency coordinate with other jurisdictions to develop a mitigation strategy?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

³ Exemptions include:

- any development generating less than 2,400 daily trips
- any development generating less than 1,600 daily trips (if it directly accesses a CMP highway)
- final tract and parcel maps,
- issuance of building permits,
- issuance of certificate of use and occupancy,
- minor modifications to approved developments where the location and intensity of project uses have been approved through previous and separate local government actions prior to January 1, 1992.

5. If a local traffic model was/will be used, did you follow the data and modeling consistency requirements as described in the CMP Preparation Manual (available online at http://www.octa.net)?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Additional Comments:			
I certify that the information contained in this checklist is true. Signature: <u>Michael McConaha</u> Title: <u>Senior Management Analyst</u>			

CMP MONITORING CHECKLIST CAPITAL IMPROVEMENT PROGRAM			
Jurisdiction:			
CMP CHECKLIST	YES	NO	N/A
1. Did you submit a seven-year Capital Improvement Program (CIP) to OCTA by June 30?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2. Does the CIP include projects to maintain or improve the performance of the CMPHS (including capacity expansion, safety, maintenance, and rehabilitation)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
3. Is it consistent with air quality mitigation measures for transportation-related vehicle emissions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4. Was the CIP database computer application provided by OCTA used to prepare the CMP CIP?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Additional Comments:			
I certify that the information contained in this checklist is true.			
Signature: <u>Michael McConaha</u>			
Title: <u>Senior Management Analyst</u>			



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: JUNE 19, 2012

SUBJECT: **PROPOSITION 1B FUNDING APPROPRIATION ADJUSTMENT TO ADD REMAINING FISCAL YEAR 2009/2010 FUNDS TO CITYWIDE RESIDENTIAL STREET REHABILITATION PROJECT**

FISCAL
IMPACT: EXPENSE: NONE
REVENUE: \$205,106.80

SUMMARY:

In June 2008, the City received approval from the California State Controller's Office to use the City's Fiscal Year 2007/2008 Proposition 1B Local Streets and Roads (LSR) funding appropriation in the amount of \$829,903 for the Bradford Pedestrian Overcrossing Phase II Project. The City's remaining \$783,000 in LSR appropriations was made available in Fiscal Year 2009/2010 and used for the Bradford and Madison Avenue Intersection Improvement Project and Van Buren Street Rehabilitation Project. After completion of previously approved projects, there exists a balance of unused LSR grant funds in the amount of \$205,106.80. This action will authorize use of the remaining \$205,106.80 for the 2012 Citywide Residential Street Rehabilitation Project.

RECOMMENDATION:

It is recommended that City Council take the following action:

1. Adopt Resolution No. R- 2012 - ____, A resolution of the City Council of the City of Placentia to approve a list of projects and accept Proposition 1B funding from the State of California Department of Finance to be used on eligible transportation projects within the City of Placentia.

DISCUSSION:

State Proposition 1B was approved by the California voters in November 2006, which allows the State to sell \$20 billion in general obligation bonds to fund transportation projects that will relieve congestion, facilitate goods movement, improve air quality, and enhance the safety and security of the state's transportation system. Approximately \$2 billion was programmed statewide under the LSR Program. The \$2 Billion was divided and appropriated to local agencies on a formula basis, primarily based on population. Additionally, the \$2 Billion was intended to be made available to the local agencies in two appropriations, one in Fiscal Year (FY) 2007-2008 and the other in FY 2008-2009. The City of Placentia's total allocation of funds under the LSR is approximately \$1,615,000. The City's remaining \$783,000 in LSR appropriations was made available in Fiscal Year 2009/2010 and approved for use on

1.m.
June 19, 2012

Project. After completion of approved projects, there exists a balance of unused LSR grant funds in the amount of \$205,106.80. Any capital project submitted for Proposition 1B funding must be formally approved by the City Council in advance of any construction expenditures and sent to the State Controller's Office for consideration. Once recognized and approved by the City Council, a capital project will be eligible to receive funding. To ensure all criteria is met for Proposition 1B funding, the City Council is requested to specifically recognize and approve the Citywide Residential Street Rehabilitation Project to use all remaining eligible Proposition 1B funding.

FISCAL IMPACT:

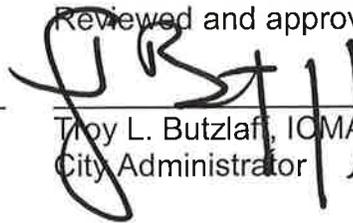
None.

Submitted by:



Steve Drinovsky
Director of Public Works

Reviewed and approved:



Troy L. Butzlaf, ICMA-CM
City Administrator

Attachment:

1. State Proposition 1B Funding Adjustment Resolution

RESOLUTION NO. 2012 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA APPROVING A FUNDING APPROPRIATION ADJUSTMENT FOR THE CITYWIDE RESIDENTIAL STREET REHABILITATION PROJECT TO UTILIZE ALL REMAINING PROPOSITION 1B FUNDING FROM THE STATE OF CALIFORNIA DEPARTMENT OF FINANCE.

A. Recitals.

(i) Proposition 1B provided \$19.925 billion in bond funds for a variety of transportation priorities, including \$2 billion for cities and counties to fund the maintenance and improvement of local transportation facilities.

(ii) The 2007 Budget Act and Chapter 181, Statutes of 2007 ("SB88"), appropriated a total of \$2 Billion to local agencies.

(iii) The City of Placentia received \$829,903 in Fiscal Year (FY) 2007-2008 and \$783,000 in FY 2009-2010.

(iv) The City Council of the City of Placentia approves a funding appropriation adjustment for the Citywide Residential Street Rehabilitation Project using all remaining FY 2009-2010 State Proposition 1B Funding.

B. Resolution.

NOW, THEREFORE, the City Council of the city of Placentia does hereby find, determine and resolve as follows:

1. That the City of Placentia does hereby inform the State of California Department of Finance of a funding appropriation adjustment of all remaining FY 2009-2010 Proposition 1B funds to the Citywide Residential Street Rehabilitation Project.

2. The City Clerk hereby is directed to present a full, true and correct copy of this Resolution to the California Department of Finance.

PASSED, ADOPTED AND APPROVED this 19th day of June
2012.

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, PATRICK J. MELIA, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 19th day of June 2012, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: JUNE 19, 2012

SUBJECT: **RECOMMENDATION TO APPROVE AN EASEMENT TO SOUTHERN CALIFORNIA EDISON COMPANY FOR PLACENTIA AVENUE GRADE SEPARATION PROJECT**

FISCAL
IMPACT: EXPENSE: NONE

SUMMARY:

The Orange County Transportation Authority (OCTA) is overseeing the right of way, design, and construction of five railroad grade separation projects along the Orangethorpe rail corridor, in the cities of Placentia, Anaheim, and Fullerton. The design and right of way for the Placentia Avenue and Kraemer Boulevard railroad grade separation projects is complete and both have started the construction phase. The subject action will approve an easement agreement between the Southern California Edison Company and the City of Placentia for the Placentia Avenue Underpass and will provide Southern California Edison permanent easement rights to construct, access and maintain its facilities necessary for the Placentia Avenue grade separation project.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Approve the attached easement agreement between the City of Placentia and the Southern California Edison Company for non-exclusive utility easement for the Placentia Avenue Underpass, and
2. Authorize the Mayor to sign the subject easement agreement on behalf of the City, and
3. Direct the City Clerk to endorse on the easement agreement which embodies the acceptance of said right-of-way easement, and cause the document to be submitted to the Orange County Clerk Recorder of the Orange County for recording of the document.

DISCUSSION:

On May 19, 2009, the City Council approved a Cooperative Agreement between the City of Placentia and OCTA to define specific terms, conditions, and funding responsibilities for each party to construct five grade separations along the Orangethorpe railroad corridor. On September 21, 2010, the City

1.n.

June 19, 2012

SCE Easement East of Placentia Avenue For Placentia Grade Separation Project

June 19, 2012

Page 2 of 2

Council approved construction and maintenance agreements between the Burlington Northern Santa Fe Railway Company (BNSF) and the City of Placentia to define the specific terms, conditions, and funding responsibilities for the construction and maintenance of these projects. Under the terms of these agreements, the City of Placentia is obligated to maintain the bridge structures and appurtenances adjacent to the local street at crossing locations, including retaining walls, highway drainage, pump house facilities and lighting. In order for the City to comply with its obligations it is necessary for the City of Placentia to grant a variety of easements, including utility easements. This easement provides a permanent non-exclusive easement for Southern California Edison facilities related to the Placentia Avenue Underpass and must be secured prior to construction of the Southern California Edison facilities.

FISCAL IMPACT:

None.

Prepared by:



Steve Drinovsky
Director of Public Works

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachments:

1. Grant of Easement

RECORDING REQUESTED BY



SOUTHERN CALIFORNIA
EDISON

An EDISON INTERNATIONAL Company

WHEN RECORDED MAIL TO

SOUTHERN CALIFORNIA EDISON COMPANY

Real Properties
2131 Walnut Grove Avenue, 2nd Floor
Rosemead, CA 91770

Attn: Distribution/TRES

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**GRANT OF
EASEMENT**

DOCUMENTARY TRANSFER TAX \$ NONE (VALUE AND CONSIDERATION LESS THAN \$100.00)	DISTRICT Fullerton	WORK ORDER 6448-2322 TD# 450294	IDENTITY 0-2087	MAP SIZE
SCE Company	FIM: 59-14C-2	APPROVED: Real Properties	BY SLS/BI'	DATE 04/30/2012
SIG. OF DECLARANT OR AGENT DETERMINING TAX FIRM NAME	APN: 339-441-01,02			

CITY OF PLACENTIA, a public body corporate and politic (hereinafter referred to as "Grantor"), hereby grants to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence by electrical means, in, on, over, under, across and along that certain real property in the County of Orange, State of California, described as follows:

A PARCEL OF LAND LYING WITHIN PARCELS 1 AND 2 OF PARCEL MAP, AS FILED IN BOOK 57, PAGE 17 OF PARCEL MAPS, IN THE OFFICE OF THE COUNTY RECORDER OF SAID COUNTY, BOUNDED AND DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF SAID PARCEL 2; THENCE ALONG THE EASTERLY LINE OF SAID PARCEL 2 AND THE EASTERLY LINE OF SAID PARCEL 1, NORTH 11°26'37" WEST 451.18 FEET TO A POINT HEREINAFTER REFERRED TO AS POINT "A"; THENCE CONTINUING ALONG SAID EASTERLY LINE OF PARCEL 1, NORTH 11°26'37" WEST 3.34 FEET; THENCE LEAVING SAID EASTERLY LINE, SOUTH 78°33'23" WEST 20.00 FEET; THENCE SOUTH 11°26'37" EAST 365.82 FEET TO THE BEGINNING OF A TANGENT CURVE, CONCAVE TO THE NORTHWEST AND HAVING A RADIUS OF 50.00 FEET; THENCE SOUTHERLY, SOUTHWESTERLY, AND WESTERLY ALONG SAID CURVE THROUGH A CENTRAL ANGLE OF 93°00'52" AN ARC DISTANCE OF 81.17 FEET; THENCE SOUTH 81°34'15" WEST 101.21 FEET; THENCE NORTH 75°01'49" WEST 39.74 FEET; THENCE SOUTH 14°58'11" WEST 55.33 FEET TO THE SOUTHERLY LINE OF SAID PARCEL 2; THENCE ALONG SAID SOUTHERLY LINE, NORTH 81°34'11" EAST 234.23 FEET TO THE **POINT OF BEGINNING**.

TOGETHER WITH A 6.00 FOOT WIDE STRIP OF LAND, LYING WITHIN SAID PARCEL 1, THE CENTERLINE OF WHICH IS DESCRIBED AS FOLLOWS:

BEGINNING AT SAID POINT "A"; THENCE NORTH 75°56'00" WEST 54.03 FEET; THENCE NORTH 28°55'42" WEST 7.82 FEET; THENCE NORTH 02°21'48" WEST 7.07 FEET; THENCE NORTH 14°04'00" EAST 3.00 FEET TO A POINT OF ENDING.

THE SIDELINES OF SAID STRIP ARE TO BE PROLONGED OR SHORTENED TO TERMINATE EASTERLY IN THE EASTERLY LINE OF SAID PARCEL 1 AND TO JOIN AT THE ANGLE POINTS.

EXCEPTING THEREFROM THAT PORTION LYING WITHIN ABOVE-DESCRIBED PARCEL OF LAND.

It is understood and agreed that the above description is approximate only, it being the intention of the Grantor(s) to grant an easement for said systems as constructed. The centerline of the easement shall be coincidental with the centerline of said systems as constructed in, on, over, under, across, and along the Grantor(s) property.

This legal description was prepared pursuant to Sec. 8730(c) of the Business & Professions Code.

Grantor agrees for himself, his heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences on the above described real property. The Grantee, and its contractors, agents and employees, shall have the right to trim or cut tree roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor, the Grantee shall make the same in such a manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

EXECUTED this ____ day of _____, 20__.

GRANTOR

CITY OF PLACENTIA, a public body corporate and politic

Signature

Print Name

Title

GRANTEE

SOUTHERN CALIFORNIA EDISON COMPANY, a corporation

By: _____
Dino J. LaBanca
Real Properties Department

Date: _____

State of California)
)
County of _____)

On _____ before me, _____, personally
(here insert name and title of the officer)

appeared _____
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct

WITNESS my hand and official seal.

Signature _____

(This area for notary stamp)

State of California)
)
County of _____)

On _____ before me, _____, personally
(here insert name and title of the officer)

appeared _____
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct

WITNESS my hand and official seal.

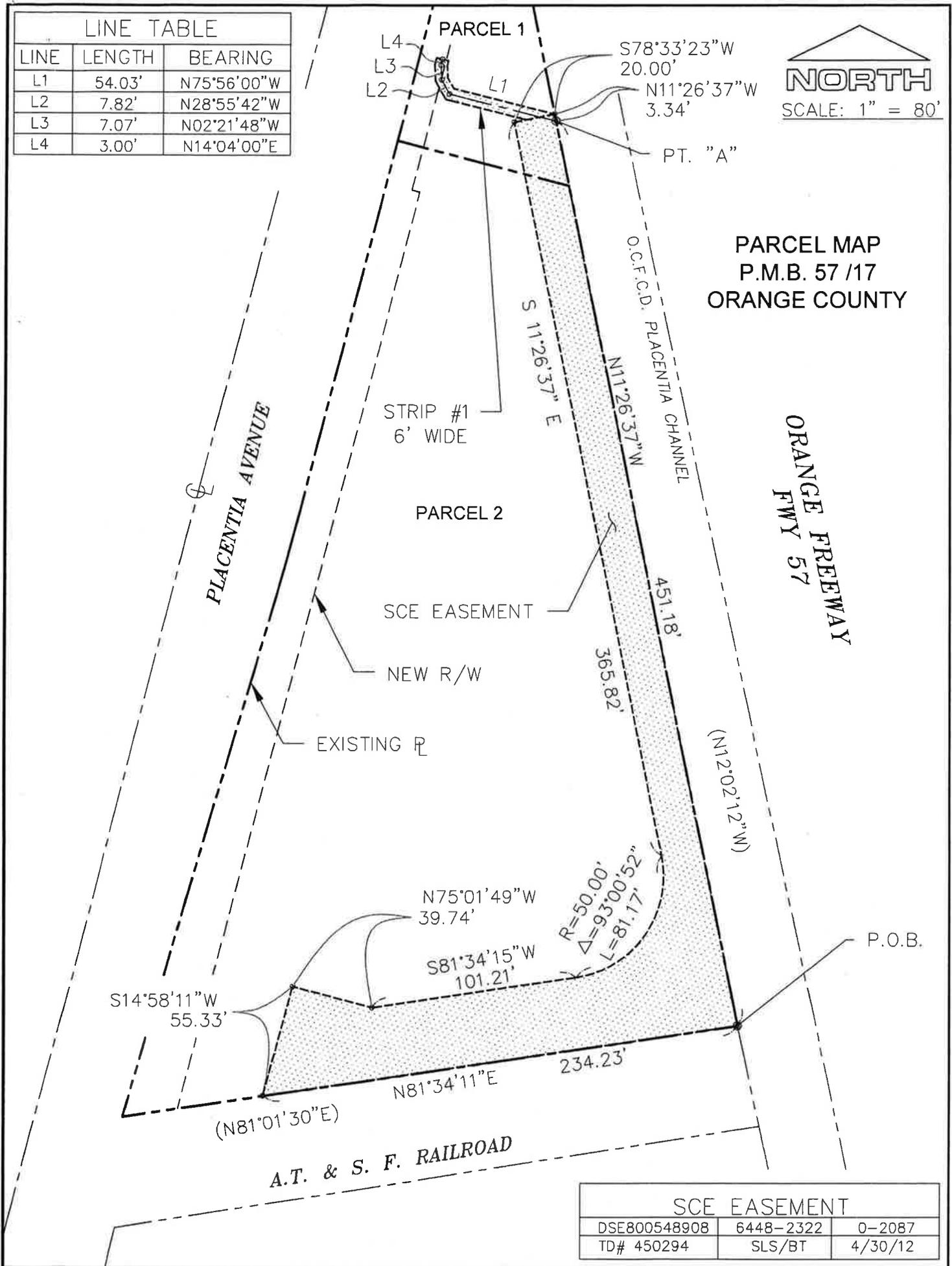
Signature _____

(This area for notary stamp)

LINE TABLE		
LINE	LENGTH	BEARING
L1	54.03'	N75°56'00"W
L2	7.82'	N28°55'42"W
L3	7.07'	N02°21'48"W
L4	3.00'	N14°04'00"E


NORTH
 SCALE: 1" = 80'

PARCEL MAP
P.M.B. 57/17
ORANGE COUNTY



SCE EASEMENT		
DSE800548908	6448-2322	0-2087
TD# 450294	SLS/BT	4/30/12



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: JUNE 19, 2012

SUBJECT: **RESOLUTION OF SUPPORT FOR THE ROSE DRIVE/YORBA LINDA BOULEVARD INTERSECTION PROJECT AND VALENCIA AVENUE REHABILITATION PROJECT FOR THE STATE-LOCAL PARTNERSHIP PROGRAM CALL FOR PROJECTS**

FISCAL
IMPACT: NONE

SUMMARY:

The State-Local Partnership Program Formula Grant Call for Projects is funded using State Proposition 1B State-Local Partnership Program (SLPP) funds. SLPP Funds are available for allocation by the California Transportation Commission (CTC) to eligible transportation projects nominated by an applicant transportation agency, Orange County Transportation Authority (OCTA). The City has requested funding for the Rose Drive/Yorba Linda Boulevard Intersection Project and Valencia Avenue Rehabilitation Project. The project Rose Drive/Yorba Linda Project will provide an exclusive right turn pocket on the northbound Rose Drive approach. The Valencia Avenue Rehabilitation Project will rehabilitate and grind the pavement, as well as provide new asphalt. This action will adopt a resolution of support for the project that will be submitted to OCTA for consideration by the OCTA Board.

RECOMMENDATION:

It is recommended that City Council take the following action:

1. Adopt Resolution R-2012- , a resolution of the City Council of the City of Placentia approving the submittal of an application for funds for the State-Local Partnership Program under the Proposition 1B Highway Safety, Traffic Reduction, Air quality, and and Port Security Bond Act of 2006 for the Rose Drive/Yorba Linda Boulevard Intersection Improvement Project, and
2. Adopt Resolution R-2012- , a resolution of the City Council of the City of Placentia approving the submittal of an application for funds for the State-Local Partnership Program under the Proposition 1B Highway Safety, Traffic Reduction, Air quality, and and Port Security Bond Act of 2006 for the Valencia Avenue Rehabilitation Project.

1.o.

June 19, 2012

DISCUSSION:

The City had submitted a project application for the intersection of Rose Drive and Yorba Linda Boulevard to provide an exclusive right turn pocket on the northbound Rose Drive approach under the Measure M - Intersection Capacity Enhancements (ICE) program. Although the project did not receive competitive funds under the ICE program, OCTA determined the project was eligible to receive SLPP funds. Eligibility consisted of having a project that was submitted, but did not receive funding under the Combined Transportation Funding Program (CTFP) call for projects. The work includes street widening, curb, gutter, sidewalk and appurtenant improvements. The right of way necessary for the street widening was provided via irrevocable offer of dedication by the developer of the new gas station/mini market at the southeast corner of the intersection.

The project will reduce traffic congestion and maintain an acceptable level of service at the intersection to meet future traffic projections. The developer of the Vista Del Verde housing development in Yorba Linda was required to post an improvement bond for its "fair share" of improvements at this intersection due to the development's projected traffic trip generation.

In addition to the Rose Drive & Yorba Linda Intersection project that was approved, OCTA will distribute \$21 million dollars of remaining SLPP funds among 35 local Orange County agencies, with a minimum of \$318,000 being disbursed to each agency. The City is required to provide a one-to-one match using Measure M Fair Share Funds. As a result of all design, engineering, and right of way issues needing to be completed and a project ready to list for construction by December 30, 2012, the Valencia Avenue Rehabilitation Project has been selected to use these funds.

FISCAL IMPACT:

The total grant amount for the Rose Drive/Yorba Linda Boulevard Intersection Project is \$189,670. A 50% match, in the amount of \$94,835.00 is required by OCTA. Developer impact fees in the amount of \$110,330, already received by the City, will be used prior to the use of any Measure M funds. The Valencia Avenue Rehabilitation Project total grant amount is \$636,000. A 50% match, in the amount of \$318,000 is also required. Measure M2 Fair Share Funds will be used to meet the City's match requirement.

Submitted by:



Steve Drinovsky
Director of Public Works

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachments:

Rose Drive/Yorba Linda Boulevard Intersection Project Resolution
Valencia Avenue Rehabilitation Project Resolution

RESOLUTION NO. R-2012-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA APPROVING THE SUBMITTAL OF AN APPLICATION FOR FUNDS FOR THE STATE-LOCAL PARTNERSHIP PROGRAM UNDER THE PROPOSITION 1B HIGHWAY SAFETY, TRAFFIC REDUCTION, AIR QUALITY, AND PORT SECURITY BOND ACT OF 2006 FOR THE ROSE DRIVE/YORBA LINDA BOULEVARD INTERSECTION IMPROVEMENT PROJECT.

A. Recitals.

(i) The California voters approved Proposition 1B Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, which makes State-Local Partnership Program ("SLPP") funds available to the Orange County Transportation Authority ("OCTA").

(ii) OCTA has established the procedures and criteria for nominating proposals.

(iii) The City of Placentia possesses authority to nominate projects funded using Measure M2 Fair Share and State-Local Partnership Program funding and to finance, acquire, and construct the proposed project.

(iv) By formal action the City Council authorizes the nomination of the Rose Drive/Yorba Linda Boulevard Intersection Improvement Project, including all understanding and assurances contained therein, and authorizes the person identified as the official representative of the City of Placentia to act in connection with the nomination and to provide such additional information as may be required.

(v) The City of Placentia will maintain and operate the property acquired, developed, rehabilitated, or restored for the life of the resultant facility(ies) or activity.

(vi) With the approval of the California Department of Transportation (Caltrans), California Transportation Commission ("CTC"), and OCTA, the City of Placentia or its successors in interest in the property may transfer

the responsibility to maintain and operate the property;
and

(vii) The City of Placentia will give Caltrans, CTC, and OCTA's representatives access to and the right to examine all records, books, papers or documents related to the project.

(viii) The City of Placentia will cause work on the project to be commenced within six (6) months following notification from the State that funds have been allocated by the CTC and that the project will be carried to completion with reasonable diligence.

(ix) The City of Placentia commits \$94,835.00 of City of Placentia's Measure M1 and M2 Fair Share to provide 50% of total project cost as match to the requested \$94,835.00 in OCTA Formula SLPP funds for a total project cost estimated to be \$189,670.00.

(x) The City of Placentia will comply where applicable with provisions of the California Environmental Quality Act, the National Environmental Policy Act, the American with Disabilities Act, and any other federal, state, and/or local laws, rules and/or regulations.

(xi) The City of Placentia's City Council authorizes the execution of any necessary cooperative agreements between the City of Placentia and OCTA to facilitate the delivery of the project.

(xii) The City of Placentia's City Council authorizes the revision of the City of Placentia Capital Improvement Program to facilitate the delivery of the project.

(xiii) The City of Placentia's City Council delegates signature authority to the Senior Management Analyst to facilitate the delivery of the project.

B. Resolution.

NOW, THEREFORE, the City Council of the city of Placentia does hereby find, determine and resolve as follows:

1. Authorizes Michael McConaha as the official representative of the City of Placentia to apply for the State-Local Partnership Program funding under the Proposition 1B Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 for the Rose Drive/Yorba Linda Boulevard Intersection Improvement Project.

2. The Mayor shall sign this Resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, ADOPTED AND APPROVED this 19th day of June 2012.

JEREMY B. YAMAGUCHI,
MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA DO HEREBY CERTIFY that the foregoing Resolution No. was adopted at a regular meeting of the City Council held on the 19th day of June, 2012 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT:COUNCILMEMBERS:

ABSTAIN:COUNCILMEMBERS:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY

RESOLUTION NO. R-2012-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA APPROVING THE SUBMITTAL OF AN APPLICATION FOR FUNDS FOR THE STATE-LOCAL PARTNERSHIP PROGRAM UNDER THE PROPOSITION 1b HIGHWAY SAFETY, TRAFFIC REDUCTION, AIR QUALITY, AND PORT SECURITY BOND ACT OF 2006 FOR THE VALENCIA AVENUE REHABILITATION PROJECT.

A. Recitals.

(i) The California voters approved Proposition 1B Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006, which makes State-Local Partnership Program ("SLPP") funds available to the Orange County Transportation Authority ("OCTA").

(ii) OCTA has established the procedures and criteria for nominating proposals.

(iii) The City of Placentia possesses authority to nominate projects funded using Measure M2 Fair Share and State-Local Partnership Program funding and to finance, acquire, and construct the proposed project; and

(iv) By formal action the City Council authorizes the nomination of the Valencia Avenue Rehabilitation Project, including all understanding and assurances contained therein, and authorizes the person identified as the official representative of the City of Placentia to act in connection with the nomination and to provide such additional information as may be required.

(v) The City of Placentia will maintain and operate the property acquired, developed, rehabilitated, or restored for the life of the resultant facility(ies) or activity.

(vi) With the approval of the California Department of Transportation (Caltrans), California Transportation Commission (CTC), and OCTA, the City of Placentia or its successors in interest in the property may transfer the responsibility to maintain and operate the property.

(vii) The City of Placentia will give Caltrans, CTC, and OCTA's representatives access to and the right to examine all records, books, papers or documents related to the project.

(viii) The City of Placentia will cause work on the project to be commenced within six months following notification from the State that funds have been allocated by the CTC and that the project will be carried to completion with reasonable diligence.

(ix) The City of Placentia commits \$318,000 of City of Placentia's Measure M2 Fair Share to provide 50% of total project cost as match to the requested \$318,000 in OCTA Formula SLPP funds for a total project cost estimated to be \$636,000.

(x) The City of Placentia will comply where applicable with provisions of the California Environmental Quality Act, the National Environmental Policy Act, the American with Disabilities Act, and any other federal, state, and/or local laws, rules and/or regulations.

(xi) The City of Placentia's City Council authorize the execution of any necessary cooperative agreements between the City of Placentia and OCTA to facilitate the delivery of the project.

(xii) The City of Placentia's City Council authorize the revision of the City of Placentia Capital Improvement Program to facilitate the delivery of the project.

(xiii) The City of Placentia's City Council delegate signature authority to the Senior Management Analyst to facilitate the delivery of the project.

B. Resolution.

NOW, THEREFORE, the City Council of the city of Placentia does hereby find, determine and resolve as follows:

1. Authorizes Michael McConaha as the official representative of the City of Placentia to apply for the State-Local Partnership Program funding under the Proposition 1B Highway Safety, Traffic Reduction, Air Quality, and Port Security Bond Act of 2006 for the Valencia Avenue Rehabilitation Project.

2. The Mayor shall sign this Resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

PASSED, ADOPTED AND APPROVED this 19th day of June 2012.

JEREMY B. YAMAGUCHI,
MAYOR

ATTEST:

PATRICK J. MELIA,
CITY CLERK

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PLACENTIA DO HEREBY CERTIFY that the foregoing Resolution No. was adopted at a regular meeting of the City Council held on the 19th day of June, 2012 by the following vote:

AYES:COUNCILMEMBERS:

NOES:COUNCILMEMBERS:

ABSENT:COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY

RESOLUTION NO.
PAGE 3 OF 3



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: JUNE 19, 2012

SUBJECT: **APPROVE LOT LINE ADJUSTMENT WITH GOLDEN STATE WATER COMPANY FOR METROLINK STATION**

FISCAL IMPACT: NONE

SUMMARY:

On June 15, 2010 the City Council approved a Cooperative Agreement with the Orange County Transportation Authority (OCTA) for the design and construction of a Metrolink commuter rail station in the City's downtown business district. The City is required to complete the environmental certification and right-of-way phases of the project. Golden State Water Company (GSWC) maintains two water wells on the southside of the railroad tracks, north of Crowther Avenue and west of Bradford Avenue. A portion of the GSWC water well site is necessary for the Metrolink Station platforms and BNSF track modifications. This action will approve a lot line adjustment between the City and Golden State Water Company to allow for the construction of the Metrolink Station.

RECOMMENDATION:

It is recommended that the Council take the following actions:

1. Approve the attached lot line adjustment between the City of Placentia and Golden State Water Company for the Metrolink Station, and
2. Authorize the Mayor to sign the subject lot line adjustment on behalf of the City, and
3. Direct the City Clerk to submit the lot line adjustment to the Orange County Clerk Recorder of the Orange County for recording of the document.

DISCUSSION:

The City has been working with OCTA for a number of years on the design and construction of a Metrolink Station in the City's downtown business area. The Metrolink Station is scheduled to commence construction in 2013 and is anticipated to be completed in early 2015.

1.p.

June 19, 2012

On June 15, 2010 the City Council approved a Cooperative Agreement with OCTA. This agreement documents the scope of the project, as well as the roles and responsibilities of both OCTA and the City. The City is required to provide all right of way for the station.

The Golden State Water Company (GSWC) well, located south of the tracks and west of Bradford Avenue, was originally planned to be relocated to a site off Baker Street, east of Melrose Avenue. However, after thorough discussions with GSWC it was determined that the benefits of relocating the well did not outweigh the long term monitoring requirements and significant time required to prepare a new well. The relocation of the well also placed the City at potential risk for guaranteeing future water supplies should the new well not perform at the same level, or better, than the original two (2) wells. As a result of these potential risks it was determined to leave the well at its current location. GSWC has agreed to a lot line adjustment that will provide the City with the necessary right-of-way for the Metrolink Station platforms and associated track work, in exchange for City property to the west of their current well facility. The property provided to GSWC will not compromise the design, or surface parking, currently planned for the Metrolink station located on the Southside of the railroad tracks, north of Crowther Avenue.

FISCAL IMPACT:

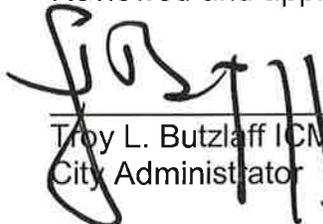
No fiscal impact.

Submitted by:



Steve Drinovsky
Director of Public Works

Reviewed and approved:



Troy L. Butzlaff ICMA-CM
City Administrator

Attachments: Lot Line Adjustment



City of Placentia
Development Services Department
Application Work Sheet

401 E. CHAPMAN AVENUE, PLACENTIA, CA 92870 - PLANNING DIVISION (714) 993-8124 - FAX (714) 961-0283

A project will NOT be processed until all information has been determined to be adequate and complete. The following SHALL be included at the time of submittal:

Property Address: 209 W. CROWTHER AVE
 City: Placentia State: CA Zip: 92870 APN #: 339-402-04,05
 Brief Description of Project: LOT LINE ADJUSTMENT

Applicant Name: DAVID KNEEL / WILLDAN ENGINEERING
 Address: 13191 CROSSROADS PARKWAY SUITE 405
 City: INDUSTRY State: CA Zip: 91746 Email: dkneel@willdan.com
 Phone: 562-908-6234 Fax: _____ Alt. Phone: _____

Zoning District: _____ Date of Submission: _____

Property Owner Name: City of Placentia Golden State Water Property Owner Phone: _____

Owner Address: 401 E. CHAPMAN AVE

City: PLACENTIA State: CA Zip: 92870 Email: _____

Please check the type of application you are submitting:

- | | | |
|---|---|---|
| <input type="checkbox"/> Use Permit (Special) | <input type="checkbox"/> Development Plan Review | <input checked="" type="checkbox"/> Lot Line Adjustment |
| <input type="checkbox"/> Use Permit (Modification) | <input type="checkbox"/> Site Plan Review | <input type="checkbox"/> General Plan Amendment |
| <input type="checkbox"/> Use Permit | <input type="checkbox"/> Sign Plan Review | <input type="checkbox"/> Zone Change |
| <input type="checkbox"/> Use Permit (Alcohol) | <input type="checkbox"/> Planned Unit Development | <input type="checkbox"/> Variance |
| <input type="checkbox"/> Use Conformity Determination | <input type="checkbox"/> Tentative Tract/Parcel Map | <input type="checkbox"/> Pre-Application Review |
| <input type="checkbox"/> Use Permit Time Extension | <input type="checkbox"/> Development Agreement | <input type="checkbox"/> Appeal of Decision |
| <input type="checkbox"/> Temporary Use Permit | <input type="checkbox"/> Other application: _____ | |

Please provide a list of names and addresses of all external parties (architects, engineers, property owners etc.) to receive copies of relevant documents: (if none listed only the applicant will be sent documents)

Party 1 Name: _____ Company: _____
 Address: _____
 Phone: _____ Email: _____

Party 2 Name: _____ Company: _____
 Address: _____
 Phone: _____ Email: _____

Forward recorded copies to:
CITY OF PLACENTIA
ENGINEERING DIVISION
401 E. Chapman Avenue
Placentia, California 92870

-----Above reserved for County Recorder's use-----

LOT LINE ADJUSTMENT

LLA _____ - _____

RECORD OWNERS:

PARCEL 1

PARCEL 2

NAME: _____

ADDRESS: _____

DAYTIME

PHONE: _____

PARCEL 3

PARCEL 4

NAME: _____

ADDRESS: _____

DAYTIME

PHONE: _____

(I/We) hereby certify that: 1) (I am/We are) the record owner(s) of all parcels proposed for adjustment by this application: 2) (I/We) have knowledge of and consent to the filing of this application: and 3) The information submitted in connection with this application is true and correct.

Signature (s) of owner (s) or agent
(print or type)

Signature (s) of owner (s) or agent
(print or type)

Signature (s) of owner (s) or agent
(print or type)

Signature (s) of owner (s) or agent
(print or type)

City of Placentia
EXHIBIT A
LOT LINE ADJUSTMENT NO. LL 2012 - ___
 Legal Description

Owners	Existing Parcels A.P. No's	Proposed Parcels Reference Number
CITY OF PLACENTIA	339-402-05	PARCEL A
GOLDEN STATE WATER	339-402-04	PARCEL B

SHEET 1 OF 3 SHEETS

Before Lot Line Adjustment

Lots 1 and 2 in Block "G" of the Townsite of Placentia, in the, in the City of Placentia, County of Orange, State of California, as per map recorded in Book 6, Page 36 of Miscellaneous Maps, in the Office of the County Recorder of said County.

and

Lot 3 in Block "G" of the Townsite of Placentia, in the, in the City of Placentia, County of Orange, State of California, as per map recorded in Book 6, Page 36 of Miscellaneous Maps, in the Office of the County Recorder of said County.

After Lot Line Adjustment

Parcel A

Lots 1 and 2 in Block "G" of the Townsite of Placentia, in the, in the City of Placentia, County of Orange, State of California, as per map recorded in Book 6, Page 36 of Miscellaneous Maps, in the Office of the County Recorder of said County.

EXCEPT that portion of said Lot 2 described as follows:

Beginning at the northeasterly corner of said Lot 2; thence along the easterly line of said Lot 2, South 14°32'36" West, 14.58 feet; thence leaving said easterly line, the following courses:

- South 82°54'54" West, 3.59 feet;
- South 37°54'54" West, 2.18 feet;
- South 82°54'54" West, 2.00 feet;
- North 52°05'06" West, 2.18 feet;
- South 82°54'54" West, 67.92 feet;
- South 37°54'54" West, 2.18 feet;
- South 82°54'54" West, 2.00 feet;
- North 52°05'06" West, 2.18 feet;
- South 82°54'54" West, 3.64 feet to the westerly line of said Lot 2;

Thence along said westerly line, North 8°27'14" West, 11.38 feet to the northwesterly corner of said Lot 2; thence along the northerly line of said lot, North 81°32'46" East, 90.99 feet to the Point of Beginning.

TOGETHER WITH that portion of Lot 3 in said Block "G" of the Townsite of Placentia described as follows:

Beginning at the southeasterly corner of said Lot 3; thence along the easterly line of said lot, North 8°27'14" West, 127.39 feet; thence leaving said easterly line, South 82°54'54" West, 3.88 feet to the easterly edge of an existing concrete platform; thence along said easterly edge, South 8°27'14" East, 5.67 feet to the southeasterly corner of said platform; thence along the southerly line of said platform, South 82°54'54" West, 1.12 feet to a line parallel with and 5.00 feet westerly, measured at a right angle, from said easterly line; thence South 8°27'14" East, 56.97 feet; thence South 81°32'46" West, 10.00 feet; thence South 8°27'14" East, 66.99 feet to the southerly line of said lot; thence along said southerly line, North 74°00'12" East, 15.13 feet to the Point of Beginning.

Contains 15,488 square feet, more or less.

(Continued on Sheet 2)

City of Placentia
EXHIBIT A
LOT LINE ADJUSTMENT NO. LL 2012 - ___
 Legal Description

Owners	Existing Parcels A.P. No's	Proposed Parcels Reference Number
CITY OF PLACENTIA	339-402-05	PARCEL A
GOLDEN STATE WATER	339-402-04	PARCEL B

SHEET 2 OF 3 SHEETS

(Continued from Sheet 1)

Parcel B

Lot 3 in Block "G" of the Townsite of Placentia, in the, in the City of Placentia, County of Orange, State of California, as per map recorded in Book 6, Page 36 of Miscellaneous Maps, in the Office of the County Recorder of said County.

EXCEPT that portion of said Lot 3 described as follows:

Beginning at the southeasterly corner of said Lot 3; thence along the easterly line of said lot, North 8°27'14" West, 127.39 feet; thence leaving said easterly line, South 82°54'54" West, 3.88 feet to the easterly edge of an existing concrete platform; thence along said easterly edge, South 8°27'14" East, 5.67 feet to the southeasterly corner of said platform; thence along the southerly line of said platform, South 82°54'54" West, 1.12 feet to a line parallel with and 5.00 feet westerly, measured at a right angle, from said easterly line; thence South 8°27'14" East, 56.97 feet; thence South 81°32'46" West, 10.00 feet; thence South 8°27'14" East, 66.99 feet to the southerly line of said lot; thence along said southerly line, North 74°00'12" East, 15.13 feet to the Point of Beginning.

TOGETHER WITH that portion of Lot 2 in said Block "G" of the Townsite of Placentia, described as follows:

Beginning at the northeasterly corner of said Lot 2; thence along the easterly line of said Lot 2, South 14°32'36" West, 14.42 feet; thence leaving said easterly line, the following courses:

- South 82°54'54" West, 3.63 feet;
- South 37°54'54" West, 2.18 feet;
- South 82°54'54" West, 2.00 feet;
- North 52°05'06" West, 2.18 feet;
- South 82°54'54" West, 67.92 feet;
- South 37°54'54" West, 2.18 feet;
- South 82°54'54" West, 2.00 feet;
- North 52°05'06" West, 2.18 feet;
- South 82°54'54" West, 3.64 feet to the westerly line of said Lot 2;

Thence along said westerly line, North 8°27'14" West, 11.38 feet to the northwesterly corner of said Lot 2; thence along the northerly line of said lot, North 81°32'46" East, 90.99 feet to the Point of Beginning.

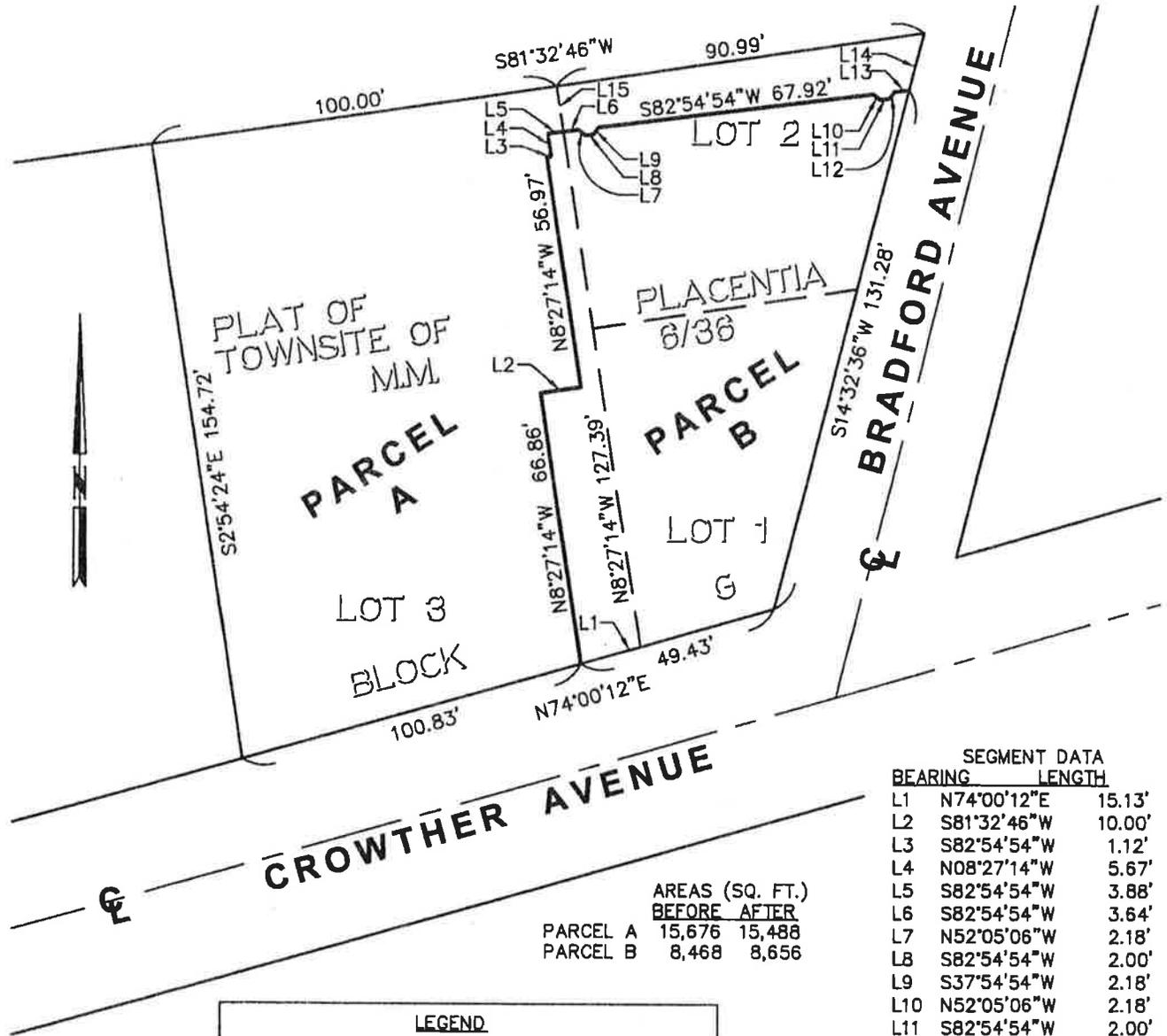
Contains 8,656 square feet, more or less



City of Placentia
EXHIBIT B
LOT LINE ADJUSTMENT NO. LL 2012 -
 Adjustment Map

Owners	Existing Parcels A.P. No's	Proposed Parcels Reference Number
CITY OF PLACENTIA	339-402-05	PARCEL A
GOLDEN STATE WATER	339-402-04	PARCEL B

SHEET 3 OF 3 SHEETS



	AREAS (SQ. FT.)	
	BEFORE	AFTER
PARCEL A	15,676	15,488
PARCEL B	8,468	8,656

LEGEND	
	EXISTING LOT LINE TO REMAIN
	LOT LINE BEING ADJUSTED
	ADJUSTED LOT LINE

	SEGMENT DATA	
	BEARING	LENGTH
L1	N74°00'12"E	15.13'
L2	S81°32'46"W	10.00'
L3	S82°54'54"W	1.12'
L4	N08°27'14"W	5.67'
L5	S82°54'54"W	3.88'
L6	S82°54'54"W	3.64'
L7	N52°05'06"W	2.18'
L8	S82°54'54"W	2.00'
L9	S37°54'54"W	2.18'
L10	N52°05'06"W	2.18'
L11	S82°54'54"W	2.00'
L12	S37°54'54"W	2.18'
L13	S82°54'54"W	3.59'
L14	S14°32'36"W	14.58'
L15	N08°27'14"E	11.38'

RESOLUTION NO. 2012 -

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA APPROVING A FUNDING APPROPRIATION ADJUSTMENT FOR THE CITYWIDE RESIDENTIAL STREET REHABILITATION PROJECT TO UTILIZE ALL REMAINING PROPOSITION 1B FUNDING FROM THE STATE OF CALIFORNIA DEPARTMENT OF FINANCE.

A. Recitals.

(i) Proposition 1B provided \$19.925 billion in bond funds for a variety of transportation priorities, including \$2 billion for cities and counties to fund the maintenance and improvement of local transportation facilities.

(ii) The 2007 Budget Act and Chapter 181, Statutes of 2007 ("SB88"), appropriated a total of \$2 Billion to local agencies.

(iii) The City of Placentia received \$829,903 in Fiscal Year (FY) 2007-2008 and \$783,000 in FY 2009-2010.

(iv) The City Council of the City of Placentia approves a funding appropriation adjustment for the Citywide Residential Street Rehabilitation Project using all remaining FY 2009-2010 State Proposition 1B Funding.

B. Resolution.

NOW, THEREFORE, the City Council of the city of Placentia does hereby find, determine and resolve as follows:

1. That the City of Placentia does hereby inform the State of California Department of Finance of a funding appropriation adjustment of all remaining FY 2009-2010 Proposition 1B funds to the Citywide Residential Street Rehabilitation Project.

2. The City Clerk hereby is directed to present a full, true and correct copy of this Resolution to the California Department of Finance.

PASSED, ADOPTED AND APPROVED this 19th day of June
2012.

Jeremy B. Yamaguchi, MAYOR

ATTEST:

PATRICK J. MELIA, City CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, PATRICK J. MELIA, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia, held on the 19th day of June 2012, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

APPROVED AS TO FORM:

PATRICK J. MELIA, CITY CLERK

ANDREW V. ARCZYNSKI, CITY ATTORNEY



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: JUNE 19, 2012

SUBJECT: **RECOMMENDATION TO APPROVE PURCHASE OF SIX (6) FORD CROWN VICTORIA POLICE INTERCEPTOR VEHICLES**

FISCAL
IMPACT: EXPENSE: \$148,413.84
ACCOUNT NO. 333558-6842 JL 61104

SUMMARY:

The annual budget process includes evaluation of vehicles and equipment to determine when individual vehicles have reached the end of their economic life-cycle or outlived their usefulness in current operational assignments. The Fiscal Year 2012/2013 equipment replacement cycle presents a particular challenge with regard to replacement of law enforcement vehicles. The Ford Motor Company has announced that it will no longer manufacture the Crown Victoria Police Interceptor Vehicle (CVPI) after the 2011 model year. The CVPI has been the staple of law enforcement vehicles for decades and the City's current police fleet is built around the CVPI. Switching to a new vehicle platform for police vehicles comes with a learning curve for both the industry and operational departments. The City is in a unique position of maintaining our Fiscal Year 2012/2013 replacement cycle with new 2011 CVPI vehicles on a limited basis. A small inventory of new 2011 CVPI vehicles has been located and is dwindling quickly. Requests for Quotes (RFQ) were solicited from surrounding dealerships including Fairway Ford of Placentia. Only Wondries Ford of Alhambra responded to the City's RFQ. This action will authorize the purchase of (6) 2011 CVPI vehicles for use by the Police Department from Wondries Ford of Alhambra, CA.

RECOMMENDATION:

It is recommended that City Council take the following action:

1. Approve the purchase of five (5) 2011 Ford Crown Victoria patrol vehicles and one (1) 2011 Ford Crown Victoria unmarked vehicle from Wondries Ford of Alhambra, CA in the amount of \$148,413.84, and
2. Approve the attached budget resolution appropriating \$148,413.84 to Account 333558-6842 J/L 61104 (Capital Projects – Annual Vehicle Replacement).

1.q.

June 19, 2012

DISCUSSION:

Ford Motor Company announced that it will no longer manufacture the Crown Victoria Police Interceptor Vehicle (CVPI) after the 2011 model year. The CVPI has been the staple of law enforcement vehicles for decades and the City's current police fleet is built around the CVPI. While competitors within the automobile industry rush to compete for the law enforcement market, no clear vehicle or manufacturer has emerged as the new standard. While searching for replacements of police vehicles that have reached the end of their useful life-cycle, Staff has located a small inventory of new 2011 model year CVPI vehicles. The benefits of maintaining consistency in vehicle make and model are substantial. While the end user awaits the best new vehicle for law enforcement applications to appear, there will certainly be an adjustment period where modifications and improvements will need to be worked out. There will also be failures and operational problems to contend with. Other economic considerations include availability of parts and the need to add new repair or replacement parts to inventory. Additionally, specialty tools, equipment, and technician training will be needed to properly maintain the new standard of law enforcement vehicles. For these reasons, Staff is recommending for the Fiscal Year 2012/2013 replacement cycle that we take advantage of the limited opportunity before us to acquire new 2011 CVPI vehicles to meet our immediate needs. This strategy will allow the industry another year to wrestle with the development of new law enforcement vehicles and provide stability in the City's fleet. Requests for Quotes were solicited from surrounding dealerships including Fairway Ford of Placentia and no responses were received except for Wondries Ford of Alhambra. The 2011 CVPI inventory being held by Wondries Ford is dwindling quickly and no other sources have been identified. To ensure that the City is able to acquire these vehicles Staff is recommending that they be purchased immediately.

FISCAL IMPACT:

Funds for the purchase of these vehicles are available in the Community Facilities Fund (CFD), account number: 333558-6842 JL 61104

Prepared by:



Steve Drinovsky
Director of Public Works

Reviewed and approved:



Troy L. Butzlaff, ICMA/CM
City Administrator

Attachment:

1. Budget Resolution

RESOLUTION NO. R-2012-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2011/12 IN THE AGGREGATE AMOUNT OF \$148,413.84 IN COMPLIANCE WITH CITY CHARTER §§ 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES.

A. Recitals

(i). The adopted budget for the 2011/12 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii). From time to time the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The adopted budget for Fiscal Year 2011/12, Resolution No. R-2011-38, as heretofore amended, hereby is amended to reflect the following transfer of funds from the Account specified to the Account specified:

Fund	Description	Department	GL Acct. #	Increase (Decrease)
City Cap Prj	Vehicles	Public Works	333558-6842	148,413.84
	Fund Balance	Public Works	0033-3001	(148,413.84)
				\$ 0

PASSED, ADOPTED AND APPROVED this 19th day of June, 2012.

JEREMY B. YAMAGUCHI, MAYOR

Attest:

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19th day of June, 2012 by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL/AGENCY BOARD

VIA: CITY ADMINISTRATOR/EXECUTIVE DIRECTOR

FROM: DIRECTOR OF FINANCE

DATE: JUNE 19, 2012

SUBJECT: ANNUAL BUDGET FOR FISCAL YEAR 2012-13, AND CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET FOR 2012-13

FINANCIAL

IMPACT: EXPENSES: \$30,295,330 (CITY)
REVENUES: \$30,305,560 (CITY)
EXPENSES: \$9,022,519 (CIP)
REVENUES: \$9,022,519 (CIP)

SUMMARY:

California State Law requires that each local government conduct a public hearing and adopt a budget annually. The City's Preliminary Operating Budget was provided to the City Council on May 24, 2012 and formally presented at a Study Session held on May 29, 2012. Further discussion of the budget was held on June 5, 2012 and again on June 12, 2012. The draft preliminary budget has been available for public inspection in the City Clerk's Office and through the City's website. This action will approve resolutions adopting the City's Operating Budget and Capital Improvement Program.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Open Public Hearing, receive public testimony, close Public Hearing;
2. Adopt Resolution R-2012 - ____, A Resolution of the City Council of the City of Placentia, California, adopting the Fiscal Year 2012-13 Annual Budget in the amount of \$30,295,330; and
3. Adopt Resolution R-2012 - ____, A Resolution of the City Council of the City of Placentia, California, adopting the Fiscal Year 2012-13 Capital Improvement Program (CIP) in the amount of \$9,022,519.

DISCUSSION:

The City is required to adopt a budget by July 1st of each year that establishes appropriations and estimated revenues for the fiscal year. The proposed Fiscal Year 2012-13 budget is the culmination of many months of work by City Staff with direction and input from the City Council.

2.a.

June 19, 2012

Despite the significant challenges the City has faced over the past several years, Staff has prepared a balanced City operating budget for City Council's consideration. The proposed budget does not require significant reductions in programs or service levels as has been necessary in prior fiscal years, nor is it balanced solely on one-time only financial solutions. The proposed Fiscal Year 2012-13 budget is the product of the hard work and effort of City Staff to reduce expenditures and find new sources of revenues.

OPERATING BUDGET

The General Fund is the primary revenue source and operating fund for most of the services the City typically provides, such as public safety (police and fire), street and park maintenance, and community services, as well as most administrative functions.

Taxes provide the majority of the General Fund revenues. Property, sales and transient occupancy taxes comprise 70%, or \$20.3 million of the \$30,305,560 million in resources provided to the General Fund. Licenses, permits and franchise fees represent 11% (\$3.4 million) of revenues. Interfund transfers from other funds make up another 15% (\$4.4 million) with the remaining 7% (\$2.2 million) coming from fines, interest, rent and other miscellaneous sources.

The Fiscal Year 2012-13 budget includes \$30,295,330 in recommended expenditures. Personnel costs which include salaries and benefits, represent 53% of the total expenditures. Operational costs, which include materials, services and supplies, account for \$12,702,684 or 42% of the budget. Capital Outlay and Debt Service costs total \$1,475,711. Overall expenditures have decreased by \$50,998 over Fiscal Year 2011-12.

Some of the key budget adjustments in Fiscal Year 2012-13 include:

- A joint agreement with the Placentia Yorba Linda Unified School District (PYLUSD) to fund 75% of one (1) full-time School Resource Officer (SRO)
- Elimination of 960 Employees including 3 Motor Officers, 2 SRO's, Background Investigator, part-time Dispatch/Records Clerk
- Reduction in the amount allocated to Tri-City Park for maintenance due to the anticipated transfer of the park to the County
- Implementation of a Graffiti Abatement Subscription Service for private property owners
- Consolidation of After School and Summer Youth Programs to reduce costs and implementation of new fees to offset City expenditures

CAPITAL IMPROVEMENT PROGRAM

The Capital Improvement Program (CIP) is a systematic evaluation and prioritization of capital projects. The CIP serves as a guide for the efficient and effective implementation of public improvements, outlining a timeline and a funding schedule of capital projects over a seven year time span. As part of the CIP process, capital improvement projects are evaluated to determine the estimated cost and prioritized to take full advantage of federal, state, OCTA or any other outside funding opportunities. The CIP Budget is accounted for in the City Capital Projects Fund,

which is included in the City's Annual Budget. For Fiscal Year 2012-13 a total of 46 projects representing \$9,022,519 are being proposed.

Some of the key projects in Fiscal Year 2012-13 include:

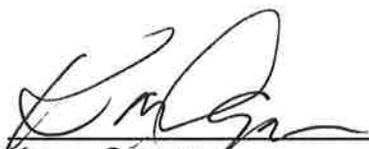
- \$290,000 for City's match towards Richfield Road Widening Project
- \$4,000,000 for the Citywide Residential Street Rehabilitation Project
- \$111,125 in technology related improvements
- \$100,000 for ADA improvements of facilities in the City Hall Complex
- \$270,500 in the Neighborhood Park Facility and Accessibility Improvement Project
- \$245,000 in Major Studies that include Sewer Master Plan, General Plan Update, Technology Master Plan.

The proposed City budget is not only balanced, but includes a \$500,000 Economic Uncertainty Reserve and a Working Capital Reserve of \$770,940 to cover debt service payments.

These are especially challenging times and over the course of the next fiscal year the economy could further impact the City's budget. Staff will continue to monitor the financial conditions and will update the City Council on a quarterly basis as to where the City stands financially so that changes can be made to the budget on a proactive rather than reactive basis. In addition, as we move into the new fiscal year, Staff will immediately begin to look ahead to identify additional budget reduction strategies and new revenue opportunities that will be needed to address the underlying structural deficit the City faces.

Submitted by:

Reviewed and Approved:



Karen Ogawa
Director of Finance



Troy L. Butzlaff, ICMA-CM
City Administrator

Attachment: As Stated

RESOLUTION NO. R-2012-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA TAKING ACTIONS NECESSARY TO ADOPT THE FISCAL YEAR 2012-13 ANNUAL BUDGET IN THE AMOUNT OF \$30,295,330

A. Recitals.

(i). The budget on file with the City Clerk incorporates the various anticipated revenues and expenditures of the City for the Fiscal Year 2012-13 as known at this time, and the same would constitute a proper budget for the City for such period.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. The budget for the City of Placentia for the Fiscal Year 2012-13, in the amount of \$30,295,330, as set forth in the budget on file with the City Clerk and made a part hereof, is hereby adopted as such budget for such period.

PASSED, ADOPTED AND APPROVED this 19th day of June, 2012.

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE
CITY OF PLACENTIA

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PALCENTIA, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution, was duly passed, approved and adopted by City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 19th day of June, 2012, and the same was passed and adopted by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY

RESOLUTION NO. R-2012-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA TAKING ACTIONS NECESSARY TO ADOPT THE FISCAL YEAR 2012-13 CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET IN THE AMOUNT OF \$9,022,519

A. Recitals.

(i). The Capital Improvement Program budget on file with the City Clerk incorporates the various anticipated revenues and expenditures of the City of Placentia for the Fiscal Year 2012-13 as known at this time, and the same would constitute a proper budget for the City for such period.

(ii). The Capital Improvement Program was presented to Planning Commission at the regularly scheduled meeting on June 12, 2012. Said Planning Commission found the Capital Improvement Program to be in conformance with the City's adopted General Plan.

(iii). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The budget for the City of Placentia for the Fiscal Year 2012-13, in the amount of \$9,022,519, as set forth in the budget

on file with the City Clerk and made a part hereof, is hereby adopted as such budget for such period.
PASSED, ADOPTED AND APPROVED this 19th day of June, 2012.

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE
CITY OF PLACENTIA

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PALCENTIA, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution, was duly passed, approved and adopted by City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 19th day of June, 2012, and the same was passed and adopted by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY



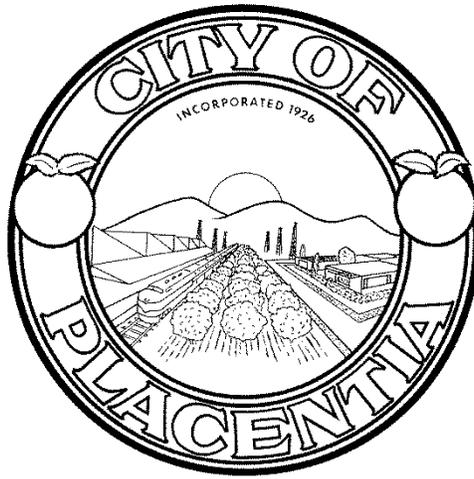
City of Placentia

Progress... Prosperity... Pride...



FISCAL YEAR 2012-13

**PRELIMINARY ANNUAL BUDGET
(FINAL DRAFT)**



FISCAL YEAR 2012-13



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CITY OF PLACENTIA
PROJECTED CHANGE IN FINANCIAL POSITION
FISCAL YEAR 2011-12



City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
Fiscal Year 2011-12

Fund	Fund Balance 06/30/11	Estimated Revenues	Estimated Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/12
	[A]	[B]	[C]	[D]	[B - C + D]	[A + Net]
GENERAL FUND						
101 General Fund	5,528,498	25,785,720	25,186,215	See Below	780	5,529,278
101 General Fund - Transfer In	-	-	-	4,661,200	-	-
101 General Fund - Transfer Out	-	-	-	(5,259,925)	-	-
115 Economic Uncertainty	500,000	-	-	-	-	500,000
SPECIAL REVENUE FUNDS						
201 Utility User Tax	217,751	2,660,000	-	(2,660,000)	-	217,751
205 State Gas Tax	578,072	1,408,100	-	(920,000)	488,100	1,066,172
206 Gas Tax Bond	5,564,731	90,000	-	-	90,000	5,654,731
210 Measure M	55,311	470,000	-	-	470,000	525,311
215 Air Quality Management	245,960	60,000	15,000	-	45,000	290,960
225 Asset Seizure Fund	91,627	126,000	55,700	-	70,300	161,927
226 Traffic Offender Fund	8,280	4,500	-	-	4,500	12,780
230 Supplemental Law Enforcement	10,946	78,773	100,000	-	(21,227)	(10,281)
235 Park Development	107,982	463,000	25,000	-	438,000	545,982
240 Sewer Construction	11,830	-	-	-	-	11,830
245 Storm Drain Construction	42,582	-	-	-	-	42,582
250 Thoroughfare Construction	37,655	-	-	-	-	37,655
255 Underground Utilities	40	-	-	-	-	40
260 Street Lighting District	(29,500)	138,000	355,500	-	(217,500)	(247,000)
265 Landscape Maintenance	536,146	232,629	580,590	-	(347,961)	188,185
270 Housing and Community Dev	(60)	290	148,500	-	(148,210)	(148,270)
280 Miscellaneous Grants	847,094	50,000	50,000	-	-	847,094
710 Alta Vista District 85-1	1,157	-	-	-	-	1,157
715 Community Facilities District	4,438,667	3,103,100	-	-	3,103,100	7,541,767
Total Special Revenue Funds	<u>12,766,270</u>	<u>8,884,392</u>	<u>1,330,290</u>	<u>(3,580,000)</u>	<u>3,974,102</u>	<u>16,740,372</u>

City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
Fiscal Year 2011-12

Fund	Fund Balance 06/30/11	Estimated Revenues	Estimated Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/12
	[A]	[B]	[C]	[D]	[B - C + D]	[A + Net]
CAPITAL PROJECTS						
401 City Capital Projects	(704,022)	TBD	TBD	505,349	TBD	(704,022)
425 Orangethorpe Corridor	505,349	-	-	(505,349)	(505,349)	-
Total Capital Projects Funds	<u>(198,673)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(505,349)</u>	<u>(704,022)</u>
ENTERPRISE FUNDS						
501 Refuse Administration	(2,692,821)	2,654,552	2,879,045	(500,000)	(724,493)	(3,417,314)
505 CNG Fueling Station	262,272	133,130	-	(506,000)	(372,870)	(110,598)
505 CNG Fueling Station	14,666,229	703,810	693,477	(75,200)	(64,867)	14,601,362
275 Sewer Maintenance	12,235,680	3,491,492	3,572,522	(1,081,200)	(1,162,230)	11,073,450
Total Enterprise Funds						
INTERNAL SERVICE FUNDS (ISF)						
601 Employee Health & Welfare	-	-	1,381,800	1,381,800	-	-
605 Risk Management	(1,660,536)	-	1,427,800	1,427,800	-	(1,660,536)
610 Equipment Replacement	450,706	-	-	-	-	450,706
615 Information Technology	266,828	-	355,400	355,400	-	266,828
620 Citywide Services	105,507	-	2,094,925	2,094,925	-	105,507
Total Internal Service Funds	<u>(837,495)</u>	<u>-</u>	<u>5,259,925</u>	<u>5,259,925</u>	<u>-</u>	<u>(837,495)</u>
Total	29,994,281	38,161,604	35,348,952	-	2,307,303	32,301,584

CITY OF PLACENTIA
PROJECTED CHANGE IN FINANCIAL POSITION
FISCAL YEAR 2012-13



City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
Fiscal Year 2012-13

Fund	Estimated Fund Balance 06/30/12	Budget Revenues	Budget Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/13
	[A]	[B]	[C]	[D]	[B - C + D]	[A + Net]
101 General Fund	5,529,278	25,890,360	24,994,488	See Below	10,230	5,539,508
101 General Fund - Transfer In	-	-	-	4,415,200	-	-
101 General Fund - Transfer Out	-	-	-	(5,300,842)	-	-
115 Economic Uncertainty	500,000	-	-	-	-	500,000
SPECIAL REVENUE FUNDS						
201 Utility User Tax	217,751	2,710,000	-	(2,710,000)	-	217,751
205 State Gas Tax	1,066,172	1,408,100	-	(920,000)	488,100	1,554,272
206 Gas Tax Bond	5,654,731	90,000	481,494	-	(391,494)	5,263,237
210 Measure M	525,311	470,000	-	-	470,000	995,311
215 Air Quality Management	290,960	60,000	11,000	-	49,000	339,960
225 Asset Seizure Fund	161,927	-	49,100	-	(49,100)	112,827
226 Traffic Offender Fund	12,780	4,500	-	-	4,500	17,280
230 Supplemental Law Enforcement	(10,281)	78,773	-	-	78,773	68,492
235 Park Development	545,982	50,000	-	-	50,000	595,982
240 Sewer Construction	11,830	-	-	-	-	11,830
245 Storm Drain Construction	42,582	-	-	-	-	42,582
250 Thoroughfare Construction	37,655	-	-	-	-	37,655
255 Underground Utilities	40	-	-	-	-	40
260 Street Lighting District	(247,000)	138,000	380,700	-	(242,700)	(489,700)
265 Landscape Maintenance	188,185	232,629	624,610	-	(391,981)	(203,796)
270 Housing and Community Dev	(148,270)	290	135,000	-	(134,710)	(282,980)
280 Miscellaneous Grants	847,094	272,900	272,900	-	-	847,094
710 Alta Vista District 85-1	1,157	-	-	-	-	1,157
715 Community Facilities District	7,541,767	3,103,100	-	-	3,103,100	10,644,867
Total Special Revenue Funds	<u>16,740,372</u>	<u>8,618,292</u>	<u>1,954,804</u>	<u>(3,630,000)</u>	<u>3,033,488</u>	<u>19,773,860</u>

City of Placentia
PROJECTED CHANGE IN FINANCIAL POSITION
Fiscal Year 2012-13

Fund	Estimated Fund Balance 06/30/12	Budget Revenues	Budget Expenditures	Operating Transfer - In/(Out)	Net Increase/ (Decrease)	Estimated Fund Balance 06/30/13
	[A]	[B]	[C]	[D]	[B - C + D]	[A + Net]
CAPITAL PROJECTS						
401 City Capital Projects	(704,022)	TBD	TBD	TBD	TBD	(704,022)
425 Orangethorpe Corridor	-	-	-	-	-	-
Total Capital Projects Funds	<u>(704,022)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(704,022)</u>
ENTERPRISE FUNDS						
501 Refuse Administration	(3,417,314)	2,654,552	2,982,665	(500,000)	(828,113)	(4,245,427)
505 CNG Fueling Station	(110,598)	133,130	15,000	(210,000)	(91,870)	(202,468)
275 Sewer Maintenance	14,601,362	703,810	973,390	(75,200)	(344,780)	14,256,582
Total Enterprise Funds	<u>11,073,450</u>	<u>3,491,492</u>	<u>3,971,055</u>	<u>(785,200)</u>	<u>(1,264,763)</u>	<u>9,808,687</u>
INTERNAL SERVICE FUNDS						
601 Employee Health & Welfare	-	-	1,380,800	1,380,800	-	-
605 Risk Management	(1,660,536)	-	1,315,550	1,315,550	-	(1,660,536)
610 Equipment Replacement	450,706	-	-	-	-	450,706
615 Information Technology	266,828	-	333,065	333,065	-	266,828
620 Citywide Services	105,507	-	2,271,427	2,271,427	-	105,507
Total Internal Service Funds	<u>(837,495)</u>	<u>-</u>	<u>5,300,842</u>	<u>5,300,842</u>	<u>-</u>	<u>(837,495)</u>
Total	32,301,584	38,000,144	36,221,189	-	1,778,955	34,080,539

**CITY OF PLACENTIA
PRELIMINARY REVENUE SUMMARY
FISCAL YEAR 2012-13**



City of Placentia REVENUE SUMMARY

Activity	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Projected 2012-13	% Change *
GENERAL FUND					
Property Taxes	11,143,702	11,374,900	11,308,010	11,591,300	2.51%
Sales & Use Taxes	5,063,285	5,130,000	5,640,000	5,980,000	6.03%
Real Property Taxes	123,680	150,000	150,000	150,000	0.00%
Transient Occupancy Taxes	646,967	600,000	600,000	650,000	8.33%
Franchise Fees	2,453,146	1,944,000	1,965,000	1,980,000	0.76%
Business License	740,598	718,400	780,100	780,100	0.00%
Lease Revenues	887,090	935,360	935,360	935,360	0.00%
Per Barrel Tax	38,073	48,500	40,500	41,000	1.23%
Permits	653,467	545,000	977,300	666,500	-31.80%
Fines, Forfeitures & Penalties	542,172	622,000	568,000	570,000	0.35%
Investment Income	514,828	215,000	432,000	350,000	-18.98%
Intergovernmental	537,394	195,600	195,600	195,600	0.00%
Charges for Services	1,662,028	1,736,180	1,857,950	1,892,500	1.86%
Sale of Real Property	445,353	1,000	1,000	1,000	0.00%
Refunds, Reimbursements & Other	786,439	105,000	334,900	107,000	-68.05%
Sub-total	<u>26,238,222</u>	<u>24,320,940</u>	<u>25,785,720</u>	<u>25,890,360</u>	0.41%
Operating Transfers-In	4,715,269	4,742,764	4,661,200	4,415,200	-5.28%
Total General Fund	<u>30,953,491</u>	<u>29,063,704</u>	<u>30,446,920</u>	<u>30,305,560</u>	-0.46%
SPECIAL REVENUES					
Economic Uncertainty	-	-	-	-	N/A
Utility Users Tax Fund	2,766,402	2,660,000	2,660,000	2,710,000	1.88%
Gas Tax Fund	1,387,143	1,408,100	1,408,100	1,408,100	0.00%
Gas Tax Bond	5,730,850	90,000	90,000	90,000	0.00%
Measure M Fund	470,399	500,000	470,000	470,000	0.00%
Air Quality Management Fund	57,762	60,000	60,000	60,000	0.00%
Asset Seizure Fund	62,579	-	126,000	-	-100.00%
Traffic Offender Fund	2,328	3,010	4,500	4,500	0.00%
Supplemental Law Enforcement Svc.	100,021	-	78,773	78,773	0.00%
Park Development Fund	150,058	50,000	463,000	50,000	-89.20%
Sewer Construction Fund	11,669	12,000	-	-	0.00%
Storm Drain Fund	41,886	41,900	-	-	0.00%
Thoroughfare Construction	35,055	20,000	-	-	0.00%
Placentia Lighting District	144,636	138,200	138,000	138,000	0.00%
Placentia Landscape District	399,381	397,500	232,629	232,629	0.00%
HCD Grant Fund	-	-	-	-	N/A
Miscellaneous Grant Fund	2,484,762	3,616,600	50,000	272,900	445.80%
Special Deposit	121	120	-	-	0.00%
HCD Rehabilitation Loans	424	250	290	290	0.00%
Alta Vista District 85-1	1,157	-	-	-	N/A
Community Facilities District	3,607,608	3,101,000	3,103,100	3,103,100	0.00%
Total Special Revenue	<u>17,454,242</u>	<u>12,098,680</u>	<u>8,884,392</u>	<u>8,618,292</u>	-3.00%

*% Change = Change between Budget 2012-13 and Estimated 2011-12

City of Placentia REVENUE SUMMARY

Activity	Actual 2010-11	Budget 2011-12	Estimate 2011-12	Projected 2012-13	% Change *
CAPITAL PROJECTS FUND					
Capital Project Fund	1,610,010	8,159,725	-	-	0.00%
Orangethrope Corridor	505,349	-	-	-	0.00%
Total Capital Projects Fund	2,115,359	8,159,725	-	-	0.00%
ENTERPRISE FUND					
Refuse Fund	2,435,675	2,697,500	2,654,552	2,654,552	0.00%
Compressed Natural Gas	540,566	210,000	133,130	133,130	0.00%
Sewer Maintenance	782,206	803,000	703,810	703,810	0.00%
Total Enterprise Fund	3,758,447	3,710,500	3,491,492	3,491,492	0.00%
INTERNAL SERVICE FUNDS					
Employee Health & Welfare	1,114,724	1,440,900	1,381,800	1,380,800	-0.07%
Risk Management	1,344,878	1,499,500	1,427,800	1,315,550	-7.86%
Equipment Replacement	250,841	24,720	-	-	0.00%
Information Technology	340,694	353,650	355,400	333,065	-6.28%
Citywide Services	1,752,443	2,201,000	2,094,925	2,271,427	8.43%
Total ISF Fund	4,803,579	5,519,770	5,259,925	5,300,842	0.78%
Total	59,085,117	58,552,379	48,082,729	47,716,186	-0.76%

*% Change = Change between Budget 2012-13 and Estimated 2011-12

**CITY OF PLACENTIA
PRELIMINARY EXPENDITURE SUMMARY
(DEPARTMENT/DIVISION)
FISCAL YEAR 2012-13**





**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual 2010-11	Amended	Estimate 2011-12	Over/(Under)	Budget 2012-13	Incr/(Decr)
					Budget 2011-12		Budget 2011-12		Budget to Estimate
General Fund (101)/(10)									
Legislative	City Council	10	01	161,735	164,165	157,060	(7,105)	166,773	9,713
	City Clerk	10	02	92,139	99,700	89,994	(9,706)	169,886	79,892
	City Treasurer	10	03	53,459	46,110	58,900	12,790	63,378	4,478
	Commission	10	04	-	2,000	2,810	810	2,798	(12)
	Legal Services	10	05	634,657	515,000	957,500	442,500	555,000	(402,500)
				941,990	826,975	1,266,264	439,289	957,835	(308,429)
Administration	City Administrator	15	11	387,402	464,399	503,450	39,051	561,477	58,027
	Personnel	15	12	300,359	348,660	299,275	(49,385)	154,644	(144,631)
	Records	15	13	77,677	109,530	94,198	(15,332)	119,915	25,717
	Disaster Preparedness	15	14	51,653	58,250	55,950	(2,300)	62,353	6,403
	Neighborhood Services	15	72	214,597	240,065	226,505	(13,560)	154,896	(71,609)
	Cable & Web Services	15	73	27,275	12,990	12,700	(290)	14,095	1,395
				1,058,963	1,233,894	1,192,078	(41,816)	1,067,380	(124,698)
Finance	Finance Administration	20	20	158,652	180,880	307,580	126,700	271,045	(36,535)
	Accounting/Budgeting	20	21	661,262	773,750	656,210	(117,540)	706,428	50,218
	Business Licensing	20	22	N/A	N/A	N/A	N/A	N/A	-
				819,914	954,630	963,790	9,160	977,473	13,683
Development Services	Planning	25	31	177,095	190,383	176,675	(13,708)	194,332	17,657
	Building & Safety	25	32	196,935	280,390	242,610	(37,780)	273,396	30,786
	Code Enforcement	25	33	141,840	115,585	107,805	(7,780)	114,421	6,616
	Economic Development	25	34	-	5,000	2,500	(2,500)	5,000	2,500
				515,870	591,358	529,590	(61,768)	587,149	57,559



City of Placentia
EXPENDITURE SUMMARY
(Department/Division)

Fund/Dept	Division	Dept	Div	Amended			Over/(Under)		Incr/(Decr)
				Actual 2010-11	Budget 2011-12	Estimate 2011-12	Budget 2011-12	Budget 2012-13	Budget to Estimate
Public Safety	Police Administration	30	40	1,039,245	1,211,017	1,228,146	17,129	1,467,259	239,113
	Field Services	30	41	6,140,746	6,173,875	6,362,738	188,863	6,195,400	(167,338)
	Investigations	30	42	1,938,778	2,020,980	2,093,220	72,240	1,863,939	(229,281)
	Support Services	30	43	1,419,587	1,577,700	1,513,090	(64,610)	1,483,799	(29,291)
	Fire & Paramedic	30	44	4,592,105	4,888,590	4,888,590	-	4,977,713	89,123
	Animal Control	30	45	83,949	110,000	85,500	(24,500)	100,000	14,500
				15,214,410	15,982,162	16,171,284	189,122	16,088,110	(83,174)
Engineering Services (formerly Public Works)	Public Works Admin	35	50	327,406	439,900	398,570	(41,330)	441,190	42,620
	Engineering	35	51	4,391	-	-	-	-	-
	Street/Curb/Gutter	35	52	29,082	-	-	-	-	-
	Parks	35	55	25,448	-	-	-	-	-
				386,327	439,900	398,570	(41,330)	441,190	42,620
Maintenance Services	Maint Services Admin	36	50	949,769	1,053,940	959,360	(94,580)	952,765	(6,595)
	Street Maintenance	36	52	482,706	594,561	615,598	21,037	603,924	(11,674)
	Parks Maintenance	36	55	741,700	856,000	788,500	(67,500)	952,967	164,467
	Environmental Planning	43	15	N/A	N/A	500	N/A	724	650
				2,174,175	2,504,501	2,363,958	(141,043)	2,510,380	146,848
Community Services	Community Svcs Admin	40	70	112,004	119,300	122,960	3,660	183,149	60,189
	Recreation Services	40	71	609,351	711,408	666,660	(44,748)	624,735	(41,925)
	Social Services	40	72	2,266	-	-	-	-	-
	Cultural Arts	40	74	7,068	16,600	6,750	(9,850)	7,126	376
	Tri-City Park	40	75	100,000	100,000	123,000	23,000	75,000	(48,000)
				830,689	947,308	919,370	(27,938)	890,010	(29,360)



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual 2010-11	Amended	Estimate 2011-12	Over/(Under)	Budget 2012-13	Incr/(Decr)
					Budget 2011-12		Budget 2011-12		Budget to Estimate
Debt Service	Debt Service	55	25	1,409,336	1,383,811	1,381,311	(2,500)	1,474,961	93,650
Operating Transfers: (ISF/Measure M)									
	Health & Welfare	(601/39)		1,090,629	1,440,900	1,381,800	(59,100)	1,380,800	(1,000)
	Risk Management	(605/40)		1,311,870	1,499,500	1,427,800	(71,700)	1,315,550	(112,250)
	Equipment Replace	(610/41)		204,931	-	-	-	-	-
	Info Technology	(615/42)		341,088	356,414	355,400	(1,014)	333,065	(22,335)
	Citywide Services	(620/43)		1,887,663	2,201,780	2,094,925	(106,855)	2,271,427	176,502
	Measure M			-	-	-	-	-	-
	Sub-total			4,836,181	5,498,594	5,259,925	(238,669)	5,300,842	40,917
TOTAL GENERAL FUND				28,187,855	30,363,133	30,446,140	82,508	30,295,330	(150,384)
State Gas Tax (205)/(17)									
TOTAL STATE GAS TAX				-	-	-	-	-	-
Gas Tax Bond (206)/(52)									
Debt Service	Debt Service	55	25	-	-	-	-	481,494	481,494
TOTAL STATE GAS TAX				-	-	-	-	-	-
Measure M (210)/(18)									
City Treasurer	City Treas -Measure M	35	67	557,069	-	-	-	-	-
TOTAL MEASURE M				557,069	-	-	-	-	-



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual 2010-11	Amended Budget 2011-12	Estimate 2011-12	Over/(Under) Budget 2011-12	Budget 2012-13	Incr/(Decr) Budget to Estimate
Air Quality Management (215)/(19)									
Maint Services	Environmental Planning	43	15	-	15,000	15,000	-	11,000	(4,000)
TOTAL AIR QUALITY MANAGEMENT				-	15,000	15,000	-	11,000	(4,000)
Asset Seizure (225)/(21)									
Public Safety	Field Services	30	41	53,049	63,462	55,700	(7,762)	49,100	(6,600)
TOTAL ASSET SEIZURE				53,049	63,462	55,700	(7,762)	49,100	(6,600)
Supplemental Law Enforcement (230)/(22)									
Public Safety	Field Services	30	41	111,220	-	100,000	100,000	-	(100,000)
TOTAL SUPPLEMENTAL LAW ENFORCEMENT				111,220	-	100,000	100,000	-	(100,000)
Park Development (235)/(23)									
Community	Tri-City Park	40	75	47,018	25,000	25,000	-	-	(25,000)
TOTAL PARK DEVELOPMENT				47,018	25,000	25,000	-	-	(25,000)
Street Lighting District (260)/(28)									
Special Districts	Placentia Light Dist	65	60	337,219	360,700	355,500	(5,200)	380,700	25,200
TOTAL STREET LIGHTING DISTRICT				337,219	360,700	355,500	(5,200)	380,700	25,200



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual 2010-11	Amended Budget 2011-12	Estimate 2011-12	Over/(Under) Budget 2011-12	Budget 2012-13	Incr/(Decr) Budget to Estimate
Landscape Maintenance (265)/(29)									
Special Districts	Landscape Maint Dist	65	61	257,243	625,090	580,590	(44,500)	624,610	44,020
TOTAL LANDSCAPE MAINTENANCE				257,243	625,090	580,590	(44,500)	624,610	44,020
Housing and Community Development (270)/(30)									
Development Serv	HCD Grant Admin	25	35	N/A	150,000	148,500	(1,500)	135,000	(13,500)
TOTAL HOUSING AND COMM DEVELOPMENT				-	150,000	148,500	(1,500)	135,000	(13,500)
Sewer Maintenance (275)/(48)									
ering	Sewers	35	56	530,732	-	-	-	-	-
Environ Svc	Sewer Admin	43	56	N/A	370,440	311,385	(59,055)	309,210	(2,175)
Environ Svc	Sewer Maint	43	76	N/A	675,680	382,092	(293,588)	664,180	282,088
TOTAL SEWER MAINTENANCE				530,732	1,046,120	693,477	(352,643)	973,390	279,913
Misc State Grants (280/50)									
Administration	Disaster Preparedness	15	14	8,769	35,000	20,000	(15,000)	22,000	2,000
Administration	Environmental Planning	43	15	(2,768)	60,000	30,000	(30,000)	104,000	74,000
Field Services	Investigations	30	42	-	-	-	-	146,900	146,900
TOTAL MISCELLANEOUS GRANTS				6,001	95,000	50,000	(45,000)	272,900	222,900



City of Placentia
EXPENDITURE SUMMARY
(Department/Division)

Fund/Dept	Division	Dept	Div	Actual 2010-11	Amended		Over/(Under)		Incr/(Decr) Budget to Estimate
					Budget 2011-12	Estimate 2011-12	Budget 2011-12	Budget 2012-13	
City Capital Projects (401)/(33)									
Finance	Information Technology	35	23	89,194	-	-	-	-	-
Public Works	Street/Curb/Gutter	35	52	1,192,792	-	-	-	-	-
	Facilities	35	54	443,581	-	-	-	-	-
	Parks	35	55	258,410	-	-	-	-	-
	Sewers	35	56	-	-	-	-	-	-
Maint Svc	Vehicle/Equip Maint	35	58	70,186	-	-	-	-	-
	TOTAL CITY CAPITAL PROJECTS			2,054,163	-	-	-	-	-
Refuse Administration (501)/(37)									
Environ Svc	Refuse Administration	43	86	2,519,947	2,670,270	2,617,525	(52,745)	2,715,645	98,120
Environ Svc	Refuse Maintenance	43	87	259,176	267,450	261,520	(5,930)	267,020	5,500
	TOTAL REFUSE ADMINISTRATION			2,779,123	2,937,720	2,879,045	(58,675)	2,982,665	103,620
CNG Fueling Station (505)/(38)									
Public Works	CNG Station	35	59	8,431	-	-	-	-	-
CNG Fueling	CNG Station	43	59	N/A	15,000	-	(15,000)	15,000	15,000
	TOTAL CNG FUELING STATION			8,431	15,000	-	(15,000)	15,000	15,000
Employee Health & Welfare (601)/(39)									
Employee Benefit: Health and Welfare		50	83	1,090,629	1,440,900	1,381,800	(59,100)	1,380,800	(1,000)
	TOTAL EMPLOYEE HEALTH & WELFARE			1,090,629	1,440,900	1,381,800	(59,100)	1,380,800	(1,000)



**City of Placentia
EXPENDITURE SUMMARY
(Department/Division)**

Fund/Dept	Division	Dept	Div	Actual 2010-11	Amended	Estimate 2011-12	Over/(Under)	Budget 2012-13	Incr/(Decr)
					Budget 2011-12		Budget 2011-12		Budget to Estimate
Risk Management (605)/(40)									
Risk Management	Workers' Comp	45	80	477,921	645,000	558,000	(87,000)	565,000	7,000
	Unemployment	45	81	108,589	112,500	50,800	(61,700)	51,000	200
	Liability	45	82	725,360	742,000	819,000	77,000	699,550	(119,450)
TOTAL RISK MANAGEMENT				1,311,870	1,499,500	1,427,800	(71,700)	1,315,550	(112,250)
Equipment Replacement (610)/(41)									
Equipment	Vehicle/Equip Maint	70	58	204,931	-	-	-	-	-
Replacement	Vehicle/Equip Maint	70	68	-	-	-	-	-	-
TOTAL EQUIPMENT REPLACEMENT				204,931	-	-	-	-	-
Information Technology (615)/(42)									
Finance	Finance Admin	20	20	N/A	N/A	N/A	N/A	N/A	N/A
	IT Service	20	23	341,088	356,414	355,400	(1,014)	333,065	(22,335)
TOTAL IT				341,088	356,414	355,400	(1,014)	333,065	(22,335)
Citywide Services (620)/(43)									
Administration	Non-Departmental	10	10	1,170,973	1,332,780	1,260,640	(72,140)	1,307,111	46,471
Finance	Reprographics	20	24	1,156	-	-	-	-	-
Engineering Services	Facilities	35	54	-	-	-	-	-	-
(formerly Public Works)	Facilities	36	54	442,930	506,150	491,855	(14,295)	479,229	(12,626)
	Vehicle/Equip Maint	35	58	288	-	-	-	-	-
	Vehicle/Equip Maint	36	58	272,316	362,850	342,430	(20,420)	485,087	142,657
TOTAL CITYWIDE SERVICES				1,887,663	2,201,780	2,094,925	(106,855)	2,271,427	176,502



City of Placentia
EXPENDITURE SUMMARY
(Department/Division)

Fund/Dept	Division	Dept	Div	Actual 2010-11	Amended Budget 2011-12	Estimate 2011-12	Over/(Under) Budget 2011-12	Budget 2012-13	Incr/(Decr) Budget to Estimate
Special Deposits (701)/(44)									
Administration		15	73	-	73,600	50,890	(22,710)	58,640	N/A
		TOTAL SPECIAL DEPOSITS		-	73,600	50,890	(22,710)	58,640	-

**CITY OF PLACENTIA
PRELIMINARY EXPENDITURE SUMMARY
(CATEGORY)**





**City of Placentia
PRELIMINARY BUDGET SUMMARY - BY CATEGORY**

Fund/Dept	Division	Dept	Div	----- PERSONNEL -----			----- M S & S -----			----- CAPTIAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL
				Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	BUDGET 2012-13
General Fund (101)/(10)																
Legislative	City Council	10	01	49,118	54,000	56,730	112,617	103,060	110,043	-	-	-	-	-	-	166,773
	City Clerk	10	02	28,348	81,660	90,160	63,791	8,334	79,726	-	-	-	-	-	-	169,886
	City Treasurer	10	03	9,187	11,140	19,250	44,272	47,760	44,128	-	-	-	-	-	-	63,378
	Commission	10	04	-	-	-	-	2,810	2,798	-	-	-	-	-	-	2,798
	Legal Services	10	05	-	-	-	634,657	957,500	555,000	-	-	-	-	-	-	555,000
				86,653	146,800	166,140	855,337	1,119,464	791,695	-	-	-	-	-	-	957,835
Administration	City Administrator	15	11	340,845	454,100	523,710	46,557	49,350	37,767	-	-	-	-	-	-	561,477
	Personnel	15	12	267,303	272,700	120,010	33,056	26,575	34,634	-	-	-	-	-	-	154,644
	Records	15	13	65,446	86,050	87,430	12,231	8,148	32,485	-	-	-	-	-	-	119,915
	Disaster Preparedness	15	14	50,668	51,450	57,750	985	4,500	4,603	-	-	-	-	-	-	62,353
	Neighborhood Services	15	72	162,566	181,860	152,240	52,031	44,645	2,656	-	-	-	-	-	-	154,896
	Cable & Web Services	15	73	27,275	12,700	14,095	-	-	-	-	-	-	-	-	-	14,095
				914,103	1,058,860	955,235	144,860	133,218	112,145	-	-	-	-	-	-	1,067,380
Finance	Finance Administration	20	20	141,402	298,160	261,820	17,250	9,420	9,225	-	-	-	-	-	-	271,045
	Accounting/Budgeting	20	21	396,570	381,710	420,130	263,711	274,500	286,298	981	-	-	-	-	-	706,428
	Business Licensing	20	22	N/A												-
				537,972	679,870	681,950	280,961	283,920	295,523	981	-	-	-	-	-	977,473
	Planning	25	31	169,033	171,730	100,940	8,062	4,945	93,392	-	-	-	-	-	-	194,332
	Building & Safety	25	32	190,815	200,750	104,280	6,120	41,860	169,116	-	-	-	-	-	-	273,396
	Code Enforcement	25	33	126,275	95,830	98,840	15,565	11,975	14,831	-	-	750	-	-	-	114,421
	Economic Development	25	34	-	-	-	-	2,500	5,000	-	-	-	-	-	-	5,000
					486,123	468,310	304,060	29,747	61,280	282,339	-	-	750	-	-	-
	Police Administration	30	40	950,257	1,142,980	1,326,330	88,988	85,166	140,929	-	-	-	-	-	-	1,467,259
	Field Services	30	41	5,568,218	5,835,469	5,609,800	565,532	527,269	585,600	6,996	-	-	-	-	-	6,195,400
	Investigations	30	42	1,901,100	2,053,020	1,817,440	37,678	40,200	46,499	-	-	-	-	-	-	1,863,939
	Support Services	30	43	1,200,225	1,277,190	1,213,670	219,362	235,900	265,629	-	-	4,500	-	-	-	1,483,799
	Fire & Paramedic	30	44	-	-	-	4,592,105	4,888,590	4,977,713	-	-	-	-	-	-	4,977,713
	Animal Control	30	45	-	-	-	83,949	85,500	100,000	-	-	-	-	-	-	100,000
				9,619,800	10,308,659	9,967,240	5,587,614	5,862,625	6,116,370	6,996	-	4,500	-	-	-	16,088,110
Engineering Services (formerly Public Works)	Public Works Admin	35	50	215,764	220,320	228,060	106,017	178,250	213,130	5,625	-	-	-	-	-	441,190
	Engineering	35	51	4,391	-	-	-	-	-	-	-	-	-	-	-	-
	Street/Curb/Gutter	35	52	-	-	-	29,082	-	-	-	-	-	-	-	-	-
	Parks	35	55	25,448	-	-	-	-	-	-	-	-	-	-	-	-
Maint Services Admin	36	50	934,817	942,060	934,200	14,952	17,300	18,565	-	-	-	-	-	-	952,765	
Preliminary Operating Budget (Final Draft)																



**City of Placentia
PRELIMINARY BUDGET SUMMARY - BY CATEGORY**

Fund/Dept	Division	Dept	Div	----- PERSONNEL -----			----- M S & S -----			----- CAPITAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL
				Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	BUDGET 2012-13
Maintenance Services	Street Maintenance	36	52	-	-	-	482,706	607,273	603,924	-	8,325	-	-	-	-	603,924
	Parks Maintenance	36	55	-	-	-	736,314	788,500	952,967	5,386	-	-	-	-	-	952,967
	Environmental Planning	43	15	-	-	-	-	500	724	-	-	-	-	-	-	724
				1,180,420	1,162,380	1,162,260	1,369,071	1,591,823	1,789,310	11,011	8,325	-	-	-	-	2,951,570
Community Services	Community Svcs Admin	40	70	71,831	78,660	137,470	40,173	44,300	45,679	-	-	-	-	-	-	183,149
	Recreation Services	40	71	509,210	557,560	515,450	100,141	109,100	109,285	-	-	-	-	-	-	624,735
	Social Services	40	72	2,266	-	-	-	-	-	-	-	-	-	-	-	-
	Cultural Arts	40	74	-	-	-	7,068	6,750	7,126	-	-	-	-	-	-	7,126
	Tri-City Park	40	75	-	-	-	100,000	123,000	75,000	-	-	-	-	-	-	75,000
				583,307	636,220	652,920	247,382	283,150	237,090	-	-	-	-	-	-	890,010
Debt Service	Debt Service	55	25	-	-	-	7,450	7,500	7,500	-	-	-	1,401,886	1,373,811	1,467,461	1,474,961
Transportation	Transportation	60	90	N/A												-
Interfund Transfers:																
	Health & Welfare	(601/39)		1,089,520	1,381,200	1,378,800	1,109	600	2,000	-	-	-	-	-	-	1,380,800
	Risk Management	(605/40)		544,232	568,000	575,000	767,638	859,800	740,550	-	-	-	-	-	-	1,315,550
	Equipment Replace	(610/41)		-	-	-	-	-	-	204,931	-	-	-	-	-	-
	Info Technology	(615/42)		5,354	-	-	250,046	355,400	330,065	85,688	-	3,000	-	-	-	333,065
	Citywide Services	(620/43)		336,009	366,635	273,330	1,551,107	1,728,290	1,998,097	547	-	-	-	-	-	2,271,427
	Measure M			-	-	-	-	-	-	-	-	-	557,069	150,836	-	-
				1,975,115	2,315,835	2,227,130	2,569,900	2,944,090	3,070,712	291,166	-	3,000	557,069	150,836	-	5,300,842
TOAL GENERAL FUND				16,171,173	15,895,826	16,795,117	10,683,003	11,342,445	12,174,900	320,696	60,670	2,500	2,397,044	1,548,376	1,373,811	30,346,328
State Gas Tax (205)/(17)																
	Street/Curbs/Gutter	35	52	-	-	-	-	-	-	-	-	-	-	-	-	-
Gas Tax Bond (206)/(52)																
Debt Service	Debt Service	55	25	-	-	-	-	-	1,500	-	-	-	-	-	479,994	479,994
Measure M (210)/(18)																
City Treasurer	City Treas -Measure M	35	67	-	-	-	-	-	-	-	-	-	557,069	-	-	-
Air Quality Management (215)/(19)																
Maint Services	Environmental Planning	43	15	-	-	-	-	15,000	11,000	-	-	-	-	-	-	-
Asset Seizure (225)/(21)																
	Field Services	30	41	-	-	-	20,316	22,700	26,500	32,733	33,000	22,600	-	-	-	49,100
Supplemental Law Enforcement (230)/(22)																
Public Safety	Field Services	30	41	111,220	100,000	-	-	-	-	-	-	-	-	-	-	-
Park Development (235)/(23)																



City of Placentia
PRELIMINARY BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	----- PERSONNEL -----			----- M S & S -----			----- CAPITAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL
				Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	BUDGET 2012-13
	Tri-City Park	40	75	-	-	-	47,018	25,000	-	-	-	-	-	-	-	
Street Lighting District (260)/(28)																
Special Districts	Placentia Light Dist	65	60	-	-	-	337,219	355,500	380,700	-	-	-	-	-	-	380,700
Landscape Maintenance (265)/(29)																
Special Districts	Landscape Maint Dist	65	61	118,451	123,090	120,110	138,792	457,500	504,500	-	-	-	-	-	-	624,610
Housing and Community Development (270)/(30)																
Development Ser	HCD Grant Admin	25	35	-	-	-	106,666	148,500	135,000	-	-	-	-	-	-	135,000
Sewer Maintenance (275)/(48)																
Public Works	Sewers	35	56	425	-	-	19,026	-	-	511,281	-	-	-	-	-	-
Sewer	Sewer Admin	43	56	168,809	124,335	80,460	86,264	187,050	228,750	-	-	-	-	-	-	309,210
Sewer	Sewer Maint	43	76	269,883	257,092	259,180	259,951	125,000	405,000	-	-	-	-	-	-	664,180
Misc State Grants (280/50)																
Administration	Diaster Preparedness	15	14	-	-	-	-	-	-	-	-	-	-	-	-	-
Administration	Environmental Planning	15	15	-	-	-	15,343	-	-	-	-	-	-	-	-	-
Field Services	Investigations	30	42	-	-	146,900	-	-	-	-	-	-	-	-	-	146,900
City Debt Service (301)/(31)																
Debt Service	Debt Service	55	25	N/A												-
City Capital Projects (401)/(33)																
Finance	Information Technology	35	23	-	-	-	-	-	-	89,194	-	-	-	-	-	-
	Street/Curb/Gutter	35	52	-	-	-	-	-	-	1,192,792	-	-	-	-	-	-
Public Works	Facilities	35	54	-	-	-	-	-	-	443,581	-	-	-	-	-	-
	Parks	35	55	-	-	-	-	-	-	258,410	-	-	-	-	-	-
	Sewers	35	56	-	-	-	-	-	-	-	-	-	-	-	-	-
Maint Svc	Vehicle/Equip Maint	35	58	-	-	-	-	-	-	70,186	-	-	-	-	-	-
Refuse Administration (501)/(37)																
Environ Svc	Refuse Admin	43	86	177,394	137,000	144,390	2,342,553	2,480,525	2,571,255	-	-	-	-	-	-	2,715,645
Environ Svc	Refuse Maint	43	87	88,827	86,520	89,520	170,349	175,000	177,500	-	-	-	-	-	-	267,020
CNG Fueling Station (505)/(38)																
Public Works	CNG Station	35	59	-	-	-	8,431	-	-	-	-	-	-	-	-	-
CNG Fueling	CNG Station	43	59	70,792	-	-	210,490	-	15,000	-	-	-	-	-	-	15,000
Employee Health & Welfare (601)/(39)																
Employee Benefi	Health and Welfare	50	83	1,089,520	1,381,200	1,378,800	1,109	600	2,000	-	-	-	-	-	-	1,380,800
Risk Management (605)/(40)																
Risk	Workers' Comp	45	80	435,643	518,000	525,000	42,278	40,000	40,000	-	-	-	-	-	-	565,000
Management	Unemployment	45	81	108,589	50,000	50,000	-	800	1,000	-	-	-	-	-	-	51,000
	Liability	45	82	-	-	-	725,360	819,000	699,550	-	-	-	-	-	-	699,550
Equipment Replacement (610)/(41)																
	Vehicle/Equip Maint	70	58	-	-	-	-	-	-	204,931	-	-	-	-	-	-
	Vehicle/Equip Maint	70	68	-	-	-	-	-	-	-	-	-	-	-	-	-



City of Placentia
PRELIMINARY BUDGET SUMMARY - BY CATEGORY

Fund/Dept	Division	Dept	Div	----- PERSONNEL -----			----- M S & S -----			----- CAPTIAL OUTLAY -----			----- DEBT SERVICE -----			TOTAL BUDGET 2012-13
				Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	Actual 2010-11	Estimate 2011-12	Budget 2012-13	
Information Technology (615)/(42)																
	IT Service	20	23	5,354	-	-	250,046	355,400	330,065	85,688	-	3,000	-	-	-	333,065
Citywide Services (620)/(43)																
Administration	Non-departmental	10	10	6,449	17,000	-	1,164,524	1,243,640	1,307,111	-	-	-	-	-	-	1,307,111
Finance	Reprographics	20	24	-	-	-	1,156	-	-	-	-	-	-	-	-	-
	Facilities	35	54	-	-	-	-	-	-	-	-	-	-	-	-	-
Public Works	Facilities	36	54	263,486	285,805	273,330	179,444	206,050	205,899	-	-	-	-	-	-	479,229
	Vehicle/Equip Maint	35	58	-	-	-	288	-	-	-	-	-	-	-	-	-
	Vehicle/Equip Maint	36	58	66,074	63,830	-	205,695	278,600	485,087	547	-	-	-	-	-	485,087
Special Deposits (701)/(44)																
Administration		15	73	-	-	-	-	50,890	58,640	-	-	-	-	-	-	58,640

**CITY OF PLACENTIA
PRELIMINARY BUDGET DETAIL
FISCAL YEAR 2012-13**





**Annual Budget
Fiscal Year 2012-13**



**LEGISLATIVE
CITY COUNCIL
101001**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5005	City Council	9,900	-	9,000	9,000	9,000
5105	Health Allocation	30,961	30,970	30,970	33,320	33,590
5110	Life Allocation	87	90	90	70	70
5115	Dental Allocation	1,746	1,750	1,750	1,300	3,720
5120	Optical Allocation	891	900	900	580	620
5135	Medicare	133	-	130	130	130
5159	Medical Opt Out Plan	5,400	4,800	4,800	9,600	9,600
TOTAL SALARIES AND BENEFITS		49,118	38,510	47,640	54,000	56,730
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	-	4,000	4,000	-	-
6099	Other Purchased Services	48,000	48,000	48,000	48,000	48,000
6240	Mileage Reimbursement	-	500	500	200	500
6245	Meeting and Conferences	17,435	16,500	16,500	12,000	11,191
6255	Dues and Memberships	40,861	42,900	42,900	41,000	47,700
6301	Special Department Supplies	5,716	4,000	4,000	1,500	2,332
6320	Books and Periodicals	605	625	625	360	320
TOTAL MATERIALS, SUPPLIES & SERVICES		112,617	116,525	116,525	103,060	110,043
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		161,735	155,035	164,165	157,060	166,773

CITY COUNCIL
DIVISION 101001

SALARY AND BENEFITS:

- 5005 City Council Salaries
Provides for city officials positions
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5159 Medical Opt Out Plan
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Purchased Services
Provides for a legislative advocacy services and other public relations services
- 6240 Mileage Reimbursement
Provides for mileage reimbursement at the IRS Standard Mileage Rate

CITY COUNCIL
DIVISION 101001

- 6245 Meetings and Conferences
Provides for meetings and conferences for City Council Members. This account includes funds for the League of California Cities annual conference, new Mayor, City Council Forum, and Legislative Action Days.

- 6255 Dues and Memberships
Provides for dues and memberships with the League of California Cities, Santa Ana River Flood, LAFCO, SCAG, OCCOG, and Chamber of Commerce

- 6301 Special Department Supplies
Provides for Mayor's Reception supplies, photographs, City Council uniforms, and other supplies

- 6320 Books and Periodicals
Provides for subscription to the Orange County Register



**Annual Budget
Fiscal Year 2012-13**



**LEGISLATIVE
CITY CLERK
101002**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	15,350	61,610	61,610	59,840	60,500
5005	Part-time Salaries	1,988	1,800	1,800	1,800	12,200
5015	Overtime	524	-	-	-	-
5020	Leave Accrual Payout	-	-	-	2,000	-
5105	Health Allocation	8,242	8,910	8,910	8,310	8,470
5110	Life Allocation	79	250	250	150	200
5115	Dental Allocation	567	840	840	420	970
5120	Optical Allocation	141	190	190	130	230
5125	Long-term Disability Insurance	118	490	490	260	270
5135	Medicare	220	920	920	900	1,290
5141	Employers PARS/ARS	-	120	120	2,320	390
5145	Retirement Annuity	1,119	5,700	5,700	5,530	5,640
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
	TOTAL SALARIES AND BENEFITS	28,348	80,830	80,830	81,660	90,160
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	29,403	10,000	10,000	-	6,000
6225	Advertising	4,140	5,000	5,000	5,000	5,000
6240	Mileage Reimbursement	45	150	150	100	100
6245	Meetings and Conferences	85	3,020	3,020	2,589	2,891
6255	Dues and Memberships	545	700	700	645	485
6290	Department Contract Services	-	-	-	-	25,000
6299	Other Purchased Services	29,573	-	-	-	40,250
	TOTAL MATERIALS, SUPPLIES & SERVICES	63,791	18,870	18,870	8,334	79,726
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	92,139	99,700	99,700	89,994	169,886

CITY CLERK
DIVISION 101002

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

CITY CLERK
DIVISION 101002

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
City Clerk's Officer other professional services

- 6225 Advertising
Provides for the publishing of public hearing materials for ordinance summaries and other legally required notices. Amount required varies based on number of public hearings and projects.

- 6240 Mileage Reimbursement
Provides for mileage reimbursement at the IRS Standard Mileage Rate

- 6245 Meetings and Conferences
Provides for meetings and conferences for elected City Clerk, Deputy City Clerk and office staff. This account includes funds for the meetings and conferences to City Clerks Association of California (CCAC), Orange County City Clerk's Quarterly meetings, Technical Track Series, New Laws and Election Training and IIMC Online Course.

- 6255 Dues and Memberships
Provides for dues and memberships with the following organizations:

International Institution of Municipal Clerks	\$250
City Clerks Association of California	\$225
Total	\$485

- 6290 Department Contract Services
Provides for contract services to assist with 2012 election and City Clerk Department operations

- 6299 Other Purchased Services
Provides for the November 6, 2012 scheduled election. This account includes funds for the consolidated election with the County for City Council and City Treasurer seats, translation services of the Notice of Election, election materials and supplies.



**Annual Budget
Fiscal Year 2012-13**



**LEGISLATIVE
CITY TREASURER
101003**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5005	City Treasurer	650	1,800	1,800	1,800	1,800
5105	Health Allocation	7,376	-	-	7,800	15,600
5110	Life Allocation	13	20	20	20	20
5115	Dental Allocation	-	-	-	260	1,550
5120	Optical Allocation	137	-	-	50	270
5135	Medicare	9	30	30	10	10
5145	Retirement Annuity	2	280	280	-	-
5159	Medical Opt Out	1,000	2,400	2,400	1,200	-
TOTAL SALARIES AND BENEFITS		9,187	4,530	4,530	11,140	19,250
MATERIAL, SUPPLIES & SERVICES						
6040	Miscellaneous Bank Charges	35,897	40,000	39,885	46,340	43,000
6245	Meetings and Conferences	-	1,500	1,500	1,225	933
6255	Dues and Memberships	-	80	195	195	195
6410	Property Taxes	6,214	-	-	-	-
6999	Other Expenditures	2,161	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		44,272	41,580	41,580	47,760	44,128
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OTHER EXPENDITURES						
TOTAL OTHER EXPENDITURES		-	-	-	-	-
GRAND TOTAL		53,459	46,110	46,110	58,900	63,378

CITY TREASURER
DIVISION 101003

SALARIES AND BENEFITS:

- 5005 Part-time Salaries
Provides for part-time position in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city official and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare

MATERIAL, SUPPLIES & SERVICES:

- 6040 Miscellaneous Bank Charges
Provides for bank analysis and service charges
- 6245 Meeting and Conferences
Provides for meetings & conferences
- 6255 Dues and Memberships
Provides for dues and memberships with California Municipal Treasurer's Association



**Annual Budget
Fiscal Year 2012-13**



**LEGISLATIVE
CITY TREASURER - MEASURE M
183567**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OTHER EXPENDITURES						
6905	Principal Expense	535,000	-	-		
6915	Interest Expense	22,069	-	-		
TOTAL OTHER EXPENDITURES		557,069	-	-	-	-
GRAND TOTAL		557,069	-	-	-	-

CITY TREASURER
DIVISION 183567



**Annual Budget
Fiscal Year 2012-13**



**LEGISLATIVE
COMMISSIONS
101004**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6301	Special Department Supplies	-	2,000	2,000	2,810	2,798
TOTAL MATERIALS, SUPPLIES & SERVICES		-	2,000	2,000	2,810	2,798
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	2,000	2,000	2,810	2,798

COMMISSIONS
DIVISION 101004

MATERIAL, SUPPLIES & SEVICES

6301 Special Department Supplies
Provides funds for the annual Commission and Committee Mixer



**Annual Budget
Fiscal Year 2012-13**



**LEGISLATIVE
LEGAL SERVICES
101005**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6005	General Legal Services	634,657	460,000	460,000	510,000	450,000
6006	Litigation	-	50,000	50,000	445,000	100,000
6299	Other Purchased Services	-	5,000	5,000	2,500	5,000
TOTAL MATERIALS, SUPPLIES & SERVICES		634,657	515,000	515,000	957,500	555,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		634,657	515,000	515,000	957,500	555,000

LEGAL SERVICES
DIVISION 101005

MATERIAL, SUPPLIES & SERVICES:

- 6005 General Legal Services
Provides for general legal services provided by the City Attorney under contract as well as use of special counsel when authorized or required by law
- 6006 Litigation
Provides funds for general litigation expenses
- 6299 Other Purchased Services
Provides funds for fees paid to City of Anaheim for prosecution of criminal matters and code enforcement



**Annual Budget
Fiscal Year 2012-13**



**ADMINISTRATION
CITY ADMINISTRATION
101511**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	259,042	322,512	322,512	351,120	406,160
5105	Health Allocation	29,458	35,870	35,870	40,290	46,670
5110	Life Allocation	620	746	746	540	620
5115	Dental Allocation	1,355	2,928	2,928	3,110	3,710
5120	Optical Allocation	515	503	503	680	790
5125	Long-term Disability Insurance	2,275	2,025	2,025	980	1,150
5135	Medicare	3,913	3,920	3,920	5,100	5,900
5145	Retirement Annuity	21,171	29,970	29,970	32,940	38,510
5163	Life Insurance Premiums	6,254	3,874	3,874	4,220	4,800
5170	Sick Leave Buy Back	2,516	2,600	2,600	2,470	2,600
5175	Vacation Leave Buy Back	8,830	9,000	9,000	8,850	9,000
5199	Other Employee Benefits	4,896	3,800	3,800	3,800	3,800
	TOTAL SALARIES AND BENEFITS	340,845	417,749	417,749	454,100	523,710
	MATERIAL, SUPPLIES & SERVICES					
6001	Management Consulting Services	30,673	30,000	30,000	35,500	25,000
6245	Meeting and Conferences	11,128	8,000	8,000	8,000	6,808
6255	Dues and Memberships	2,481	4,000	4,000	2,600	2,575
6301	Special Department Supplies	730	2,000	2,000	1,500	1,399
6315	Office Supplies	1,170	2,000	2,000	1,500	1,585
6320	Books and Periodicals	140	150	150	150	150
6325	Postage	235	500	500	100	250
	TOTAL MATERIALS, SUPPLIES & SERVICES	46,557	46,650	46,650	49,350	37,767
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	387,402	464,399	464,399	503,450	561,477

CITY ADMINISTRATION
DIVISION 101511

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees
- 5163 Life Insurance Premiums
Provides life insurance for eligible city employees

CITY ADMINISTRATION
DIVISION 101511

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 80-120 hours for all full-time employees

5199 Other Employee Benefits

Provides for fuel allowance and telecommunications allowance for City Administrator

MATERIAL, SUPPLIES & SERVICES:

6001 Management Consulting Services

Provides for management consulting services for various special projects

6245 Meetings and Conferences

Provides for meetings and conferences. This account includes funds for the meetings and conferences to ICMA, League of California Cities, local meetings and travel expenses.

6255 Dues and Memberships

Provides for dues and memberships with International City Manager's Association, Orange County City Manager's Association, California City Management Foundation and National Notary Association

CITY ADMINISTRATION
DIVISION 101511

MATERIAL, SUPPLIES & SERVICES continued:

- 6301 Special Department Supplies
Provides for various expenditures for Administration Department
- 6315 Office Supplies
Provides for office supplies for both City Council and Administrative Services
- 6320 Books and Periodicals
Provides for books and publications for City Administrator
- 6325 Postage
Provides for overnight or express mailing expenses



**Annual Budget
Fiscal Year 2012-13**



**ADMINISTRATION
PERSONNEL
101512**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	193,815	204,450	204,450	195,610	60,500
5005	Part-time Salaries	12,760	13,120	13,120	12,000	15,600
5015	Overtime	-	2,500	2,500	-	-
5021	Extraordinary Leave Buydown	-	-	-	4,870	-
5105	Health Allocation	25,287	26,130	26,130	26,450	8,470
5110	Life Allocation	486	2,180	2,180	360	160
5115	Dental Allocation	1,309	11,080	11,080	2,530	430
5120	Optical Allocation	445	530	530	420	140
5125	Long-term Disability Insurance	1,677	1,590	1,590	700	720
5135	Medicare	3,122	3,310	3,310	3,800	1,300
5140	Employers' Social Security	-	820	820	-	-
5141	Employers' PARS	458	-	-	520	590
5145	Retirement Annuity	15,789	18,640	18,640	18,330	18,860
5150	Tuition Reimbursement	-	2,650	2,650	-	-
5163	Life Insurance Premiums	1,827	1,520	1,520	2,740	2,740
5170	Sick Leave Buy Back	5,331	5,500	5,500	4,370	5,500
5175	Leave Buyback	4,997	5,000	5,000	-	5,000
	TOTAL SALARIES AND BENEFITS	267,303	299,020	299,020	272,700	120,010
	MATERIAL, SUPPLIES & SERVICES					
6001	Management Consulting Services	12,045	20,000	20,000	200	5,000
6099	Other Professional Services	6,300	6,000	6,000	8,000	8,000
6225	Advertising	420	500	500	300	300
6245	Meeting and Conferences	508	2,000	2,000	1,500	1,492
6250	Staff Training	7,017	12,250	12,250	9,210	12,660
6255	Dues and Memberships	1,170	1,690	1,690	1,690	1,435
6301	Special Department Supplies	2,920	4,000	4,000	3,000	3,264
6315	Office Supplies	1,097	-	1,500	1,000	933
6320	Books and Periodicals	1,281	1,600	1,600	1,600	1,450
6325	Postage	298	100	100	75	100
	TOTAL MATERIALS, SUPPLIES & SERVICES	33,056	48,140	49,640	26,575	34,634
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	300,359	347,160	348,660	299,275	154,644

PERSONNEL
DIVISION 101512

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5005 Part-time Salaries
Provides for part-time position in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

PERSONNEL
DIVISION 101512

SALARIES AND BENEFITS continued:

5163 Life Insurance Premiums

Provides Life Insurance for eligible city officials and employees

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 80-120 hours for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6001 Management Consulting Services

Provides for consulting services to assist with Human Resources

6099 Other Professional Services

Provides for employment costs including fingerprinting, employee physicals, psychological exams and applicant testing

PERSONNEL
DIVISION 101512

MATERIAL, SUPPLIES & SERVICES continued:

- 6225 Advertising
Provides for recruitment processes in various professional publications and web-sites

- 6245 Meetings and Conferences
Provides for meetings and conferences relating to human resources and workers' compensation

- 6250 Staff Training
Provides for staff training and related training materials for all City employees does not include POST reimbursable training

- 6255 Dues and Memberships
Provides for dues and memberships with International Personnel Management Association, Orange County Human Resources Consortium, Public Agency Risk Managers Association, S. C. Labor Relations Council, National Public Employer Labor Relations Association and Municipal Management Association of Southern California

- 6301 Special Department Supplies
Provides for New Employee recognition, Employee Recognition awards, Employee Service Pins, Employee Recognition programs, and employee identification card supplies

- 6315 Office Supplies
Provides for office supplies for the division

- 6320 Books and Periodicals
Provides for the following publications:
 - ADA Compliance Guide
 - California Chamber of Commerce Cal-OSHA
 - Labor Guides/Posters
 - FLSA Handbook Renewal
 - Jobs Available

PERSONNEL
DIVISION 101512

MATERIAL, SUPPLIES & SERVICES continued:

6325 Postage
Provides for overnight and express mailing expenses



**Annual Budget
Fiscal Year 2012-13**



**ADMINISTRATION
RECORDS
101513**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	41,440	61,610	61,610	59,840	60,500
5005	Part-time Salaries	11,666	10,400	10,400	8,000	10,400
5015	Overtime	1,731	2,500	2,500	100	-
5020	Leave Accrual Payout	-	-	-	2,000	-
5105	Health Allocation	5,287	8,910	8,910	8,310	8,470
5110	Life Allocation	157	250	250	150	160
5115	Dental Allocation	192	840	840	420	430
5120	Optical Allocation	81	190	190	130	140
5125	Long-term Disability Insurance	357	490	490	260	270
5135	Medicare	767	1,090	1,090	1,010	1,030
5140	Employers' Social Security	-	650	650	-	-
5141	Employers' PARS/ARS	433	-	-	300	390
5145	Retirement Annuity	3,335	5,700	5,700	5,530	5,640
TOTAL SALARIES AND BENEFITS		65,446	92,630	92,630	86,050	87,430
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	4,960	6,000	6,000	3,000	-
6135	Repair/Maint Off Furniture & Equipment	859	-	-	-	-
6230	Printing and Binding	276	1,900	1,900	936	1,000
6255	Dues and Membership	-	-	-	-	215
6290	Department Contract Services	-	-	-	-	25,000
6299	Other Purchased Services	4,489	6,700	6,700	2,212	4,255
6315	Office Supplies	1,468	2,000	2,000	2,000	1,865
6325	Postage	179	300	300	-	150
TOTAL MATERIALS, SUPPLIES & SERVICES		12,231	16,900	16,900	8,148	32,485
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		77,677	109,530	109,530	94,198	119,915

RECORDS
DIVISION 101513

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time position in the division
- 5005 Part-time Salaries
Provides for part-time position in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

RECORDS
DIVISION 101513

MATERIAL, SUPPLIES & SERVICES continued:

- 6230 Printing and Binding
Provides for outsource printing and binding expenditures

- 6255 Dues and Memberships
Provides for dues and memberships with the following organizations:
 - Association of Records and Info Management \$215
 - Total \$215

- 6290 Department Contract Services
Provides for contract services to assist with Records Division operations

- 6299 Other Purchased Services
Provides for annual revisions to the Placentia Municipal Code and online services

- 6315 Office Supplies
Provides for office supplies for division

- 6325 Postage
Provides for overnight and express mailing expenses



**Annual Budget
Fiscal Year 2012-13**



**ADMINISTRATION
DISASTER PREPAREDNESS
101514**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	37,418	37,500	37,500	37,230	38,450
5005	Part-time Salaries	-	-	-	-	4,000
5105	Health Allocation	7,455	7,730	7,730	7,810	8,050
5110	Life Allocation	140	160	160	100	100
5115	Dental Allocation	364	740	740	670	690
5120	Optical Allocation	137	140	140	140	140
5125	Long-term Disability Insurance	314	290	290	160	170
5135	Medicare	554	570	570	540	600
5141	Employers' PARS/ARS	-	-	-	-	150
5145	Retirement Annuity	3,053	3,370	3,370	3,360	3,500
5170	Sick Leave Buy Back	-	400	400	-	400
5175	Vacation Leave Buy Back	1,233	1,300	1,300	1,440	1,500
TOTAL SALARIES AND BENEFITS		50,668	52,200	52,200	51,450	57,750
MATERIAL, SUPPLIES & SERVICES						
6135	Repair/Maint Office Furniture/Equip	170	-	-	-	-
6240	Mileage Reimbursement	-	50	50	-	-
6245	Meeting and Conferences	449	1,500	1,500	200	839
6255	Dues and Memberships	300	700	700	600	500
6301	Special Department Supplies	32	3,500	3,500	3,500	3,264
6315	Office Supplies	31	250	250	200	-
6325	Postage	3	50	50	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		985	6,050	6,050	4,500	4,603
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		51,653	58,250	58,250	55,950	62,353

DIASTER PREPAREDNESS
DIVISION 101514

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5005 Part-time Salaries
Provides for a part-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees
- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

DIASTER PREPAREDNESS
DIVISION 101514

SALARIES AND BENEFITS continued:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 80-120 hours for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6245 Meetings and Conferences

Provides for local meetings and conferences. This account includes funds for the California Emergency Services Association annual conference.

6255 Dues and Memberships

Provides for dues and memberships with the following organizations:

California Emergency Service Association	\$200
National Emergency Management Association	\$300
Total	<u>\$500</u>

6301 Special Department Supplies

Provides for the emergency management supplies for the division programs



MISCELLANEOUS GRANTS		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6301	Special Department Supplies	8,769	35,000	35,000	20,000	22,000
TOTAL MATERIALS, SUPPLIES & SERVICES		8,769	35,000	35,000	20,000	22,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		8,769	35,000	35,000	20,000	22,000

DIASTER PREPAREDNESS
DIVISION 501514

MATERIAL, SUPPLIES & SERVICES:

6301 Special Department Supplies
Provides for various disaster preparedness grant expenditures

Emergency Management Performance Grants (2012)	\$ 8,000
POD Planning Grant	<u>\$14,000</u>
Total	<u><u>\$22,000</u></u>



**Annual Budget
Fiscal Year 2012-13**



**ADMINISTRATION
ENVIRONMENTAL PLANNING
501515**

MISCELLANEOUS GRANTS		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5005	Part-time Salaries	101	-	-	-	-
5135	Medicare	1	-	-	-	-
5141	Employers' PARS/ARS	4	-	-	-	-
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6230	Printing/Binding	813	-	-	-	-
6301	Special Department Supplies	13,659	-	-	-	-
6320	Books & Periodicals	533	-	-	-	-
6355	Small Furniture & Fixtures	338	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		15,343	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		15,343	-	-	-	-

ENVIRONMENTAL PLANNING
DIVISION 501515



**Annual Budget
Fiscal Year 2012-13**



**ADMINISTRATION
NEIGHBORHOOD SERVICES
101572**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	39,276	71,900	71,900	68,530	69,900
5005	Part-time Salaries	106,513	88,650	88,650	88,650	61,510
5020	Leave Accrual Payout	580	-	-	-	-
5105	Health Allocation	4,694	15,440	15,440	9,640	9,920
5110	Life Allocation	192	300	300	190	190
5115	Dental Allocation	260	1,700	1,700	180	180
5120	Optical Allocation	93	280	280	90	100
5125	Long-term Disability Insurance	440	580	580	310	320
5135	Medicare	2,135	2,330	2,330	2,290	1,080
5140	Employer's Social Security	666	5,500	5,500	-	-
5141	Employers' PARS/ARS	3,331	-	-	3,330	2,310
5145	Retirement Annuity	3,771	6,810	6,810	6,550	6,730
5159	Medical Opt Out	-	-	-	2,100	-
5163	Life Insurance Premiums	615	-	-	-	-
	TOTAL SALARIES AND BENEFITS	162,566	193,490	193,490	181,860	152,240
	MATERIAL, SUPPLIES & SERVICES					
6135	Repair/Maint Off Furniture & Equipment	203	250	250	-	-
6240	Mileage Reimbursement	-	500	500	-	-
6245	Meeting and Conference	205	500	500	-	-
6255	Dues and Memberships	65	65	65	75	-
6301	Special Department Supplies	2,361	5,000	5,000	5,000	877
6315	Office Supplies	1,631	1,800	1,800	1,400	1,679
6320	Books and Periodicals	-	250	250	-	-
6325	Postage	75	100	100	60	100
6401	Community Programs	47,491	38,110	38,110	38,110	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	52,031	46,575	46,575	44,645	2,656
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	214,597	240,065	240,065	226,505	154,896

NEIGHBORHOOD SERVICES

DIVISION 101572

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for a part-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

NEIGHBORHOOD SERVICES

DIVISION 101572

MATERIAL, SUPPLIES & SERVICES:

- 6301 Special Department Supplies
Provides for materials, supplies and equipment used in daily programs at the Senior Center and Cathy Torrez Learning Center. Includes supplies necessary for City Services Academy, Neighborhood Conversations and other special events.

- 6315 Office Supplies
Provides for office supplies

- 6325 Postage
Provides for overnight and express mailing expenses



**Annual Budget
Fiscal Year 2012-13**



**ADMINISTRATION
CABLE & WEB SERVICES
101573**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5005	Part-time Salaries	26,043	12,060	12,060	12,060	13,385
5135	Medicare	344	180	180	180	200
5140	Employer's Social Security	-	750	750	-	-
5141	Employer's PARS/ARS	888	-	-	460	510
	TOTAL SALARIES AND BENEFITS	27,275	12,990	12,990	12,700	14,095
	MATERIAL, SUPPLIES & SERVICES					
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	27,275	12,990	12,990	12,700	14,095

GENERAL FUND
DIVISION 101573

SALARIES AND BENEFITS:

- 5005 Part-time Salaries
Provides for part-time positions in the division, to support cable & web services

- 5135 Medicare
Provides for the employer share of Medicare

- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS



**Annual Budget
Fiscal Year 2012-13**



**ADMINISTRATION
CABLE & WEB SERVICES
441573**

PEG FUNDS		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	51,600	51,600	37,000	39,780
6136	Software Maintenance	-	14,000	14,000	12,790	13,350
6301	Special Department Supplies	-	5,000	5,000	800	2,510
6315	Office Supplies	-	1,000	1,000	200	1,000
6365	Computer Software	-	2,000	2,000	100	2,000
TOTAL MATERIALS, SUPPLIES & SERVICES		-	73,600	73,600	50,890	58,640
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	73,600	73,600	50,890	58,640

PEG FUNDS
DIVISION 441573

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for consulting services on an as needed basis to maintain, repair or upgrade cable broadcast equipment
- 6136 Software Maintenance
Provides for Granicus software maintenance
- 6301 Special Department Supplies
Provides for cable broadcast and recording supplies
- 6315 Office Supplies
Provides for office supplies for the division
- 6365 Computer Software
Provides for the purchase of computer software



GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	113,110	132,780	132,780	241,500	211,850
5105	Health Allocation	11,716	14,440	14,440	22,300	18,850
5110	Life Allocation	318	1,110	1,110	520	550
5115	Dental Allocation	696	1,530	1,530	2,120	1,830
5120	Optical Allocation	215	260	260	360	310
5125	Long-term Disability Insurance	998	1,050	1,050	960	800
5135	Medicare	1,666	1,960	1,960	3,510	3,120
5145	Retirement Annuity	9,272	12,360	12,360	22,780	20,360
5163	Life Insurance Premiums	1,079	1,050	1,050	1,050	1,050
5175	Vacation Leave Buy Back	2,332	2,400	2,400	3,060	3,100
TOTAL SALARIES AND BENEFITS		141,402	168,940	168,940	298,160	261,820
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	6,909	-	-	-	-
6245	Meeting and Conferences	535	1,080	1,080	650	1,007
6255	Dues and Memberships	565	760	760	1,600	1,520
6315	Office Supplies	8,990	10,000	10,000	7,000	6,528
6325	Postage	251	100	100	170	170
TOTAL MATERIALS, SUPPLIES & SERVICES		17,250	11,940	11,940	9,420	9,225
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		158,652	180,880	180,880	307,580	271,045

FINANCE ADMINISTRATION
DIVISION 102020

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Funding for full-time employees in the Finance Administration Division is budgeted to this account.
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Funding for Long-Term Disability Insurance for eligible employees in the Finance Administration Division is budgeted to this account.
- 5135 Medicare
Funding for the employer's share of Medicare for employees in the Finance Administration Division is budgeted to this account.
- 5145 Retirement Annuity
Funding for retirement costs for eligible employees in the Finance Administration Division is budgeted to this account.
- 5163 Life Insurance Premiums
Funding for Life Insurance for eligible employees not covered by Whole Life Insurance in the Finance Administration Division is budgeted to this account.
- 5175 Vacation Leave Buy Back
Funding for a buy down in employees vacation time in the Finance Administration Division is budgeted to this account.

FINANCE ADMINISTRATION
DIVISION 102020

MATERIAL, SUPPLIES & SERVICES:

6245 Meetings and Conferences

Funding for meeting costs, parking, lunch etc. or conference costs are budgeted to this account. We currently are budgeting for meetings and conferences to California Society of Municipal Finance Officers (CSMFO) and California Municipal Treasurer's Association are budgeted to this account.

6255 Dues and Memberships

Funding for dues and memberships in California Society of Municipal Finance Officers (CSMFO), Government Finance Officers Association (GFOA) and California Municipal Treasurer's Association are budgeted to this account.

6315 Office Supplies

Funding for various office supplies such as paper, pens, pencils, staples etc. are budgeted to this account.

6325 Postage

Funding for Fed-Ex and special mailing expenses is budgeted to this account.



GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	252,069	330,150	330,150	231,400	291,910
5005	Part-time Salaries	72,591	86,320	86,320	70,400	32,700
5015	Overtime	75	5,000	5,000	4,000	5,000
5020	Leave Accrual Payout	813	-	-	-	-
5105	Health Allocation	34,984	32,740	32,740	36,850	42,720
5110	Life Allocation	846	1,370	1,370	620	750
5115	Dental Allocation	949	3,470	3,470	2,880	3,430
5120	Optical Allocation	655	600	600	460	550
5125	Long-term Disability Insurance	2,307	2,640	2,640	1,040	1,270
5135	Medicare	4,590	6,180	6,180	4,490	4,880
5140	Employers' Social Security	276	5,360	5,360	-	-
5141	Employers' PARS/ARS	2,471	-	-	2,640	2,640
5145	Retirement Annuity	20,690	31,120	31,120	21,810	27,580
5150	Tuition Reimbursement	-	4,500	4,500	-	-
5159	Medical Opt Out	-	-	-	1,500	1,500
5170	Sick Leave Buy Back	-	1,500	1,500	-	1,500
5175	Vacation Leave Buy Back	3,254	3,300	3,300	3,620	3,700
	TOTAL SALARIES AND BENEFITS	396,570	514,250	514,250	381,710	420,130
	MATERIAL, SUPPLIES & SERVICES					
6010	Accounting & Auditing	80,440	99,500	99,500	99,000	99,000
6025	Third Party Administrator	-	2,000	2,000	6,000	8,000
6099	Other Professional Services	61,634	40,900	40,900	40,000	43,000
6230	Printing & Binding	1,622	4,100	4,100	3,500	3,500
6250	Staff Training	1,545	3,000	3,000	1,000	2,798
6296	Administrative Service Fees	118,375	110,000	110,000	125,000	130,000
6301	Special Department Supplies	95	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	263,711	259,500	259,500	274,500	286,298
	CAPITAL OUTLAY					
6855	Furniture & Fixtures	981	-	-	-	-
	TOTAL CAPITAL OUTLAY	981	-	-	-	-
	GRAND TOTAL	661,262	773,750	773,750	656,210	706,428

ACCOUNTING AND BUDGETING

DIVISION 102021

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Funding for full-time employees in the Finance Accounting and Budgeting Division is budgeted to this account.
- 5005 Part-time Salaries
Funding for part-time employees in the Finance Accounting and Budgeting Division is budgeted to this account.
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Funding for Long-Term Disability Insurance for eligible employees in the Finance Accounting and Budgeting Division is budgeted to this account.
- 5135 Medicare
Funding for the employer's share of Medicare for employees in the Finance Accounting and Budgeting Division is budgeted to this account.
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Funding for retirement costs for eligible employees in the Finance Accounting and Budgeting Division are budgeted to this account.

ACCOUNTING AND BUDGETING

DIVISION 102021

SALARIES AND BENEFITS continued:

5159 Medical Opt Out

Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance

5170 Sick Leave Buy Back

Funding for annual buy down of sick leave hours in access of 432 hours for eligible employees of the Finance Accounting and Budgeting Division is budgeted to this account. Buy down is based on years of service as follows:

- Three (3) to six (6) years of service receive a buy back value of 45% of hours in access of 432
- Six (6) to nine (9) years of service receive a buy back value of 55% of hours in access of 432
- Nine (9) to twenty (20) years of service receive a buy back value of 70% of hours in access of 432
- Employees with over twenty (20) years of service receive a buy back value of 75% of hours in access of 432

5175 Vacation Leave Buy Back

Funding for a buy down in employees vacation time in the Finance Accounting and Budgeting Division are budgeted to this account.

MATERIAL, SUPPLIES & SERVICES:

6010 Accounting & Auditing

Funding for contract accounting and auditing services are budgeted to this Account.

6025 Third Party Administrator

Funding for consulting services for the collection of outstanding billings are budgeted to this account.

ACCOUNTING AND BUDGETING

DIVISION 102021

MATERIAL, SUPPLIES & SERVICES continued:

- 6099 Other Professional Services
Funding for contract professional services such as sales and property tax consulting as well as administrative fees that we are mandated to pay to the State of California and County of Orange are budgeted to this account.

- 6230 Printing and Binding
Provides for printing and binding of financial forms and documents

- 6250 Staff Training
Provides for the staff training

- 6296 Administrative Service Fees
Provides for sales tax and property tax administrative fees



CITY DEBT SERVICE		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6030	Trustee Fees	7,450	10,000	10,000	7,500	7,500
TOTAL MATERIALS, SUPPLIES & SERVICE		7,450	10,000	10,000	7,500	7,500
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
OTHER EXPENDITURES						
6905	Principal/Bonds/COP's/Leases	75,000	50,000	50,000	50,000	150,000
6915	Interest	329,250	323,625	323,625	323,625	319,875
6935	Lease Expenditure	997,636	1,000,186	1,000,186	1,000,186	997,586
TOTAL OTHER EXPENDITURES		1,401,886	1,373,811	1,373,811	1,373,811	1,467,461
GRAND TOTAL		1,409,336	1,383,811	1,383,811	1,381,311	1,474,961

CITY DEBT SERVICE
DIVISION 105525

MATERIAL, SUPPLIES & SERVICES:

- 6030 Trustee Fees
Provides for Trustee fees for the 2009 Lease Revenue Bond
- 6905 Principal Expense
Provides for 2009 Lease Revenue Bond (Working Capital) debt service payment
- 6915 Interest Expense
Provides for 2009 Lease Revenue Bond (Working Capital) debt service payments
- 6935 Lease Expenditures
Provides for 2003 Refunding COP debt service payments (Principal and Interest) as a lease payment to the Redevelopment Agency (per Lease Agreement). The Redevelopment Agency is to reimburse the City for additional capital improvements and facilities funded in May and November 2003 projects in the annual amount equal to 87.52% of the 2003 Refunding COP debt service payments paid by the City. (See revenue account 100000-4711 Lease Revenue)



GAS TAX BOND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS	-	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6030	Trustee Fees	-	-	-	-	1,500
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	1,500
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	OTHER EXPENDITURES					
6905	Principal/Bonds/COP's/Leases	-	-	-	-	205,000
6915	Interest	-	-	-	-	274,994
	TOTAL OTHER EXPENDITURES	-	-	-	-	479,994
	GRAND TOTAL	-	-	-	-	481,494

GAS TAX BOND
DIVISION 525525

MATERIAL, SUPPLIES & SERVICES:

- 6030 Trustee Fees
Provides for Trustee fees for the Gas Tax Bond

- 6905 Principal Expense
Provides for Gas Tax Bond debt service payment

- 6915 Interest Expense
Provides for Gas Tax Bond debt service payments



**Annual Budget
Fiscal Year 2012-13**



**DEVELOPMENT SERVICES
PLANNING
102531**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	77,218	72,703	72,703	70,690	72,110
5005	Part-time Salaries	40,891	72,360	72,360	52,000	-
5015	Overtime	644	2,500	2,500	-	2,500
5020	Leave Accrual Payout	20,783	-	-	20,740	-
5105	Health Allocation	16,017	15,440	15,440	15,470	15,930
5110	Life Allocation	292	310	310	190	200
5115	Dental Allocation	829	1,210	1,210	1,550	1,590
5120	Optical Allocation	218	200	200	270	280
5125	Long-term Disability Insurance	686	590	590	320	330
5135	Medicare	2,047	2,140	2,140	1,800	1,050
5140	Employers' Social Security	-	4,490	4,490	-	-
5141	Employers' PARS/ARS	1,335	-	-	1,950	-
5145	Retirement Annuity	6,312	6,890	6,890	6,750	6,950
5163	Life Insurance Premiums	1,761	-	-	-	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
	TOTAL SALARIES AND BENEFITS	169,033	178,833	178,833	171,730	100,940
	MATERIAL, SUPPLIES & SERVICES					
6017	Special Studies	3,798	-	-	-	-
6225	Advertising	-	500	500	500	-
6230	Printing and Binding	132	500	500	100	400
6235	Travel and Meetings	6	-	-	-	-
6245	Meeting and Conferences	452	-	-	45	933
6255	Dues and Memberships	400	800	800	1,400	750
6257	Permits & Fees	-	200	200	100	500
6290	Department Contract Services	1,276	8,000	8,000	2,000	90,000
6301	Special Department Supplies	-	400	400	100	93
6315	Office Supplies	1,534	500	500	500	466
6320	Books and Periodicals	349	400	400	200	250
6325	Postage	115	250	250	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	8,062	11,550	11,550	4,945	93,392
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	177,095	190,383	190,383	176,675	194,332

PLANNING

DIVISION 102531

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division

- 5015 Overtime
Provides for overtime in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

PLANNING

DIVISION 102531

MATERIAL, SUPPLIES & SERVICES:

- 6230 Printing and Binding
Provides for printing of various City maps to include Zoning Map, density maps and related maps for the General Plan and Housing Element. Includes printing and binding of Zoning Code books, Planning Commission Guidebooks, and various planning related documents.

- 6245 Meetings and Conferences
Provide for cost of attendance and required continual training for the Associate Planner and Director of Development Services at American Planning Association and Planning Director's Association of Orange County monthly events.

- 6255 Dues and Memberships
Provides for dues and memberships with American Planning Association (State and regional groups) and Planning Director's Association of Orange County

- 6257 Permits & Fees
Provides for County related fees for City-initiated planning activities to include environmental documentation, Notices of Determination, Certificate of Compliance

- 6290 Department Contract Services
Provides for cost recoverable contract services to include external legal counsel for wireless facilities location and lease review, extension staffing for major planning developments and third-party security review of development plans for public safety considerations, among other contract services in support of Current and Advance Planning efforts.

- 6301 Special Department Supplies
Provides for supplies not considered general office to include supplies or materials in support of City-initiated projects or studies (specialty paper, notebooks) and other small supply requirements not otherwise provided for and not common to daily work.

- 6315 Office Supplies
Provides for office supplies common to everyday office work

PLANNING

DIVISION 102531

MATERIAL, SUPPLIES & SERVICES continued:

6320 Books and Periodicals

Provides for professional books and publications to include the Community Development & Planning Review and topic-specific books available through the American Planning Association to include new California law updates, AB 32 and SB 327 information and related environmental books.



**Annual Budget
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**DEVELOPMENT SERVICES
BUILDING
102532**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	49,314	61,290	61,290	58,370	58,370
5005	Part-time Salaries	99,947	73,630	73,630	99,640	21,220
5015	Overtime	3,004	3,000	3,000	5,000	3,000
5020	Leave Accrual Payout	15,779	-	-	15,780	-
5105	Health Allocation	11,036	11,880	11,880	12,040	12,400
5110	Life Allocation	211	220	220	160	160
5115	Dental Allocation	588	1,080	1,080	980	1,010
5120	Optical Allocation	200	200	200	180	190
5125	Long-term Disability Insurance	481	410	410	270	270
5135	Medicare	2,203	1,960	1,960	2,370	1,240
5140	Employers' Social Security	-	4,570	4,570	-	-
5141	Employers' PARS/ARS	3,509	-	-	380	800
5145	Retirement Annuity	4,543	4,790	4,790	5,580	5,620
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
	TOTAL SALARIES AND BENEFITS	190,815	163,030	163,030	200,750	104,280
	MATERIAL, SUPPLIES & SERVICES					
6045	Building Inspection Services	4,050	113,000	113,000	38,000	166,000
6245	Meeting and Conferences	475	1,000	1,000	1,000	933
6255	Dues and Memberships	340	850	850	850	310
6315	Office Supplies	96	400	400	400	373
6320	Books and Periodicals	1,098	2,000	2,000	1,500	1,500
6350	Small Tools & Equipment	61	-	-	-	-
6360	Uniforms	-	110	110	110	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	6,120	117,360	117,360	41,860	169,116
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	196,935	280,390	280,390	242,610	273,396

BUILDING
DIVISION 102532

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

BUILDING
DIVISION 102532

MATERIAL, SUPPLIES & SERVICES:

- 6045 Building & Inspection Services
Provide for contract building inspection services for day-to-day residential and commercial building inspection, larger residential projects and on-call inspections in addition to substitution for the Chief Building Official and Building Inspector in their absence. Includes contract services for Chief Building Official.

- 6245 Meetings and Conferences
Provide for cost of required continual training for the Development Services Coordinator to include participation in monthly International Code Council meeting dues. Required training is fee recovered through building permit fee for statutory positions.

- 6255 Dues and Memberships
Provides for dues and memberships with the Orange Empire Chapter, California Building Officials (CALBO), International Conference of Building Officials, American Society of Civil Engineers and local building organizations for Building Division staff.

- 6315 Office Supplies
Provides for office supplies common to everyday office work

- 6320 Books and Periodicals
Provide for Building Code Books used daily by Development Services staff for the purpose of plan check and inspection to include a complete set of the Building Codes (Electrical, Mechanical, Plumbing, Building and Residential). Additional books include California Green Building Codes and Energy Efficiency/Title 24 codes.



**Annual Budget
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**DEVELOPMENT SERVICES
CODE COMPLIANCE
102533**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	59,609	33,090	33,090	36,060	36,780
5005	Part-time Salaries	40,648	46,800	46,800	45,000	46,800
5015	Overtime	474	-	-	-	-
5020	Leave Accrual Payout	2,444	-	-	-	-
5105	Health Allocation	13,806	7,720	7,720	7,820	8,050
5110	Life Allocation	209	130	130	100	100
5115	Dental Allocation	715	850	850	230	240
5120	Optical Allocation	251	140	140	140	140
5125	Long-term Disability Insurance	477	250	250	170	170
5135	Medicare	1,465	1,160	1,160	1,180	1,260
5140	Employer's Social Security	-	2,910	2,910	-	-
5141	Employer's PARS/ARS	1,466	-	-	1,690	1,760
5145	Retirement Annuity	4,711	2,860	2,860	3,440	3,540
TOTAL SALARIES AND BENEFITS		126,275	95,910	95,910	95,830	98,840
MATERIAL, SUPPLIES & SERVICES						
6230	Printing and Binding	90	1,500	1,500	-	500
6245	Meeting and Conferences	116	1,000	1,000	500	1,119
6255	Dues and Memberships	75	225	225	225	225
6290	Department Contract Services	9,436	12,000	12,000	10,500	11,000
6301	Special Department Supplies	118	-	-	-	-
6315	Office Supplies	232	300	300	200	187
6320	Books and Periodicals	-	150	150	-	-
6325	Postage	5,498	4,000	4,000	50	-
6360	Uniforms	-	500	500	500	1,800
TOTAL MATERIALS, SUPPLIES & SERVICES		15,565	19,675	19,675	11,975	14,831
CAPITAL OUTLAY						
6845	Office Equipment	-	-	-	-	750
TOTAL CAPITAL OUTLAY		-	-	-	-	750
GRAND TOTAL		141,840	115,585	115,585	107,805	114,421

CODE COMPLIANCE

DIVISION 102533

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

CODE COMPLIANCE

DIVISION 102533

MATERIAL, SUPPLIES & SERVICES:

- 6230 Printing and Binding
Provides for cost of printing administrative citations/courtesy notices for issuance to property owners for violations of municipal codes

- 6245 Meetings and Conferences
Provides for attendance at meetings and conferences related to Code Compliance to include required 832 PC certification (Basic/Intermediate/Advance) and refresher courses as well as California Association of Code Enforcement Officer (CACEO) courses for supervisorial duties and line officer training. Monthly Orange County chapter CACEO meetings are included for continued education and networking.

- 6255 Dues and Memberships
Provides for CACEO membership for all full-time and part-time officers. Membership within CACEO provides for discounted costs on required training, books and periodicals.

- 6290 Department Contract Services
Provides for third party processing of administrative citations/courtesy notices through Data Ticket, Inc.

- 6315 Office Supplies
Provides for office supplies common to everyday office work

- 6360 Uniforms
Provides for boot allowance and purchase of standardized apparel to identify Code Compliance Officers in the field

CAPITAL OUTLAY:

- 6845 Office Equipment
Provides funds for three digital cameras



GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	5,000	5,000	2,500	5,000
TOTAL MATERIALS, SUPPLIES & SERVICES		-	5,000	5,000	2,500	5,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	5,000	5,000	2,500	5,000

ECONOMIC DEVELOPMENT
DIVISION 102534

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for quarterly business highlights, website and professional services related to City-wide economic development services and initiatives as directed by the City Council, City Administrator or Economic Development Committee.



HOUSING AND COMMUNITY DEVELOPMENT		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	1,050	3,000	3,000	1,500	3,000
6325	Postage	293	-	-	-	-
6401	Community Programs	105,323	147,000	147,000	147,000	132,000
TOTAL MATERIALS, SUPPLIES & SERVICES		106,666	150,000	150,000	148,500	135,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		106,666	150,000	150,000	148,500	135,000

**HCD GRANT
ADMINISTRATION**
DIVISION 302535

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for housing rehabilitation inspection for grant funded programs

- 6401 Community Programs
Provides for Community Development Block Grants for housing rehabilitation projects



**Annual Budget
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**PUBLIC SAFETY
POLICE ADMINISTRATION
103040**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	458,723	573,047	573,047	496,870	702,190
5005	Part-time Salaries	186,293	154,120	154,120	241,890	165,080
5015	Overtime	3,497	2,500	2,500	3,300	5,000
5020	Leave Accrual Payout	29,041	-	-	-	-
5021	Extraordinary Leave Buydown	-	-	-	8,720	-
5105	Health Allocation	42,105	44,660	44,660	69,820	71,560
5110	Life Allocation	1,840	2,240	2,240	1,350	1,370
5115	Dental Allocation	2,290	3,400	3,400	4,330	4,460
5120	Optical Allocation	785	810	810	790	820
5125	Long-term Disability Insurance	4,116	4,370	4,370	1,820	1,870
5135	Medicare	7,550	10,710	10,710	10,720	12,880
5140	Employer's Social Security	6,440	9,560	9,560	15,000	10,240
5145	Retirement Annuity	192,253	294,660	294,660	266,230	324,260
5159	Medical Opt Out	-	-	-	1,800	6,000
5163	Life Insurance Premiums	2,932	3,000	3,000	2,940	3,000
5170	Sick Leave Buy Back	8,392	8,400	8,400	8,210	8,400
5175	Vacation Leave Buy Back	-	-	-	7,190	7,200
5195	Residence Assistance	4,000	4,000	4,000	2,000	2,000
	TOTAL SALARIES AND BENEFITS	950,257	1,115,477	1,115,477	1,142,980	1,326,330
	MATERIAL, SUPPLIES & SERVICES					
6055	Medical Services	31,805	29,100	29,100	29,250	29,860
6099	Other Professional Services	5,855	13,200	13,200	13,200	7,200
6135	Repair/Maint Off Furn & Equip	343	-	-	-	-
6230	Printing and Binding	-	4,500	2,220	1,965	2,000
6245	Meeting and Conferences	1,411	1,750	1,750	2,681	2,798
6250	Staff Training	9,922	6,000	6,000	6,000	8,393
6255	Dues and Memberships	1,985	2,400	2,400	2,375	2,170
6290	Department Contract Services	1,767	2,800	2,800	4,200	64,200
6299	Other Purchased Services	5,125	3,780	3,780	3,780	3,780
6301	Special Department Supplies	2,183	2,500	2,500	2,475	2,332
6315	Office Supplies	12,716	15,000	15,000	14,200	13,056
6320	Books and Periodicals	2,893	3,400	3,400	2,900	3,000
6325	Postage	8,430	11,500	11,500	250	250
6360	Uniforms	4,553	1,890	1,890	1,890	1,890
	TOTAL MATERIALS, SUPPLIES & SERVICES	88,988	97,820	95,540	85,166	140,929
	CAPITAL OUTLAY					
6845	Office Equipment	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	1,039,245	1,213,297	1,211,017	1,228,146	1,467,259

POLICE ADMINISTRATION
DIVISION 103040

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5015 Overtime
Provides for overtime for personnel in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5140 Employer's Social Security
Provides for the employer share of Social Security
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees
- 5159 Medical Opt Out
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance

POLICE ADMINISTRATION
DIVISION 103040

SALARIES AND BENEFITS continued:

- 5163 Life Insurance Premiums
Provides Life Insurance for eligible employees

- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:
 - A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
 - B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
 - C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
 - D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees

- 5195 Residence Assistance
Provides for home loans for sworn officers to reside in Placentia

MATERIAL, SUPPLIES & SERVICES:

- 6055 Medical Services
Provides for blood draw and laboratory services for DUI and narcotic influence arrests. Maintenance of department's AED subscription.

- 6099 Other Professional Services
Provides for pre-employment and sexual assault exams and Child Abuse Support Team interviews

- 6230 Printing and Binding
Provides for printing and binding for the division

- 6245 Meetings and Conferences
Provides for meetings and conferences

POLICE ADMINISTRATION
DIVISION 103040

MATERIAL, SUPPLIES & SERVICES continued:

- 6250 Staff Training
Provides for Leadership/Manager block and Public Records Act training and other training sessions
- 6255 Dues and Memberships
Provides for dues and memberships with California Peace Officers Association, California Chief's Association
- 6290 Department Contract Services
Provides for transcription of major crimes/internal audit, shred documents and helicopter assistance
- 6299 Other Purchased Services
Provides for Police training manual/updates and subscription services for a training management system
- 6301 Special Department Supplies
Provides for award ceremony and special events supplies
- 6315 Office Supplies
Provides for office supplies, printer cartridges and paper
- 6320 Books and Periodicals
Provides for professional books and publications
- 6325 Postage
Provides for postage and related mailing expenses required for legal compliance on parcel and mail
- 6360 Uniforms
Provides for uniforms for staff



**Annual Budget
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**PUBLIC SAFETY
FIELD SERVICES
103041**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	2,705,363	2,987,375	2,987,375	2,858,019	3,057,660
5005	Part-time Salaries	236,704	247,030	247,030	140,000	-
5015	Overtime	612,630	300,000	300,000	580,000	400,000
5020	Leave Accrual Payout	94,217	-	-	2,880	-
5021	Extraordinary Leave Buydown	18,697	-	-	20,080	-
5105	Health Allocation	375,003	420,440	420,440	409,280	460,020
5110	Life Allocation	10,376	8,100	8,100	6,100	6,390
5115	Dental Allocation	17,521	39,050	39,050	36,990	42,280
5120	Optical Allocation	6,728	7,050	7,050	6,760	7,690
5125	Long-term Disability Insurance	55,854	23,020	23,020	23,000	12,830
5135	Medicare	47,746	51,995	51,995	53,990	52,360
5140	Employers' Social Security	9,081	15,320	15,320	8,680	-
5145	Retirement Annuity	1,331,088	1,453,980	1,453,980	1,584,940	1,461,570
5159	Medical Opt Out	-	-	-	2,800	6,000
5170	Sick Leave Buy Back	35,378	36,000	36,000	36,500	37,000
5175	Vacation Leave Buy Back	11,832	15,300	15,300	65,450	66,000
	TOTAL SALARIES AND BENEFITS	5,568,218	5,604,660	5,604,660	5,835,469	5,609,800
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	166,106	167,000	167,000	166,200	174,920
6130	Repair & Maintenance/Facilities	13,345	-	-	-	-
6134	Vehicle Repair & Maintenance	681	-	-	-	-
6137	Repair/Maintenance Equipment	768	895	895	775	800
6160	Facility Rental	25,140	125,460	125,460	125,000	125,000
6181	Impound Towing	250,902	180,000	180,000	133,434	155,000
6182	Impound Lien Sales	15,701	20,000	20,000	11,300	20,000
6183	CSUF PD Reimburse	25,537	-	-	22,000	30,000
6230	Printing and Binding	411	250	250	150	250
6245	Meeting and Conferences	337	-	-	-	-
6250	Staff Training	19,223	25,000	25,000	19,200	23,315
6255	Dues and Memberships	85	110	110	85	-
6260	Booking Fees	-	1,500	1,500	350	1,000
6301	Special Department Supplies	29,167	21,000	21,000	21,000	23,315
6350	Small Tools & Furnishings	252	-	-	-	-
6360	Uniforms	17,877	28,000	28,000	27,775	32,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	565,532	569,215	569,215	527,269	585,600
	CAPITAL OUTLAY					
6840	Machinery & Equipment	6,996	-	-	-	-
	TOTAL CAPITAL OUTLAY	6,996	-	-	-	-
	GRAND TOTAL	6,140,746	6,173,875	6,173,875	6,362,738	6,195,400

FIELD SERVICES
DIVISION 103041

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5015 Overtime
Provides for overtime for personnel in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees
- 5159 Medical Opt Out
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance

FIELD SERVICES
DIVISION 103041

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for crossing guard services, citation processing, parking citation hearing officer, and traffic bureau crossroad's database

6137 Repair/Maintenance Equipment

Provides for repair/maintenance of lidar and radar guns

6160 Facility Rental

Provides for the shared NC SWAT firearm range costs between six (6) agencies; lease of offsite impound lot and property and evidence facility

6181 Impound Towing

Provides for towing fees associated with the Vehicle Impound program. This account is offset by the Vehicle Impound Fees collected.

FIELD SERVICES
DIVISION 103041

MATERIAL, SUPPLIES & SERVICES continued:

- 6182 Impound Lien Sales
Provides for lien sales services by an outside agency. This account is offset by Vehicle Impound Fees collected.

- 6183 CSUF PD Reimburse
Provides for towing fees for contract services to California State University Fullerton Police impounded vehicles

- 6230 Printing and Binding
Provides for Patrol and Traffic Division cards, signs and reference cards

- 6250 Staff Training
Provides for mandated staff training, including POST requirements, certification and non-POST training

- 6260 Booking Fees
Provides for booking fees charged by County of Orange

- 6301 Special Department Supplies
Provides for Police K9, Patrol and SWAT, Police Explorer, Bike Team supplies and armory consumables

- 6360 Uniforms
Provides for supplies of all uniform needs for the Division including uniforms, patches for Patrol, SWAT, Traffic, and uniformed Reserve Officers



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**PUBLIC SAFETY
FIELD SERVICES
213041**

ASSET SEIZURE		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6245	Meeting and Conferences	1,122	6,000	6,656	6,600	6,500
6250	Training	6,070	2,500	3,430	2,900	3,000
6301	Special Department Supplies	13,124	17,000	20,876	13,200	17,000
TOTAL MATERIALS, SUPPLIES & SERVICES		20,316	25,500	30,962	22,700	26,500
CAPITAL OUTLAY						
6840	Machinery & Equipment	32,733	32,500	32,500	33,000	22,600
TOTAL CAPITAL OUTLAY		32,733	32,500	32,500	33,000	22,600
GRAND TOTAL		53,049	58,000	63,462	55,700	49,100

FIELD SERVICES
DIVISION 213041

MATERIAL, SUPPLIES & SERVICES:

- 6245 Meetings and Conferences
Provides for meetings and conferences

- 6250 Staff Training
Provides for Narcotics staff training and command staff training

- 6301 Special Department Supplies
Provides for undercover funds and crime prevention program supplies

CAPITAL OUTLAY:

- 6840 Machinery and Equipment
Provides specialized equipment purchase for North County SWAT Team



**Annual Budget
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**PUBLIC SAFETY
FIELD SERVICES
223041**

SUPPLEMENTAL LAW ENFORCEMENT FUNDS		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	64,167	-	-	100,000	-
5015	Overtime	646	-	-	-	-
5105	Health Allocation	8,339	-	-	-	-
5110	Life Allocation	130	-	-	-	-
5115	Dental Allocation	441	-	-	-	-
5120	Optical Allocation	150	-	-	-	-
5125	Long-term Disability Insurance	579	-	-	-	-
5135	Medicare	976	-	-	-	-
5145	Retirement Annuity	32,519	-	-	-	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	3,273	-	-	-	-
	TOTAL SALARIES AND BENEFITS	111,220	-	-	100,000	-
	MATERIAL, SUPPLIES & SERVICES					
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	111,220	-	-	100,000	-

FIELD SERVICES
DIVISION 223041



**Annual Budget
Fiscal Year 2012-13**



**PUBLIC SAFETY
INVESTIGATIONS
103042**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	989,891	1,031,410	1,031,410	907,860	1,013,440
5005	Part-time Salaries	98,796	162,270	162,270	70,370	-
5015	Overtime	131,461	100,000	100,000	200,000	100,000
5020	Leave Accrual Payout	10,642	-	-	115,020	-
5021	Extraordinary Leave Buydown	2,397	-	-	29,390	-
5105	Health Allocation	144,449	147,620	147,620	161,500	153,370
5110	Life Allocation	2,649	2,580	2,580	2,110	2,030
5115	Dental Allocation	6,483	12,390	12,390	13,600	12,880
5120	Optical Allocation	2,819	2,540	2,540	2,710	2,620
5125	Long-term Disability Insurance	14,767	7,440	7,440	4,430	4,210
5135	Medicare	17,750	19,100	19,100	16,440	16,710
5140	Employers' Social Security	1,877	10,060	10,060	4,370	-
5141	Employers' PARS/ARS	3,780	-	-	-	-
5145	Retirement Annuity	450,319	457,370	457,370	486,440	473,180
5170	Sick Leave Buy Back	9,804	9,900	9,900	10,940	11,000
5175	Vacation Leave Buy Back	13,216	13,300	13,300	27,840	28,000
TOTAL SALARIES AND BENEFITS		1,901,100	1,975,980	1,975,980	2,053,020	1,817,440
MATERIAL, SUPPLIES & SERVICES						
6134	Vehicle Repair & Maintenance	8	-	-	-	-
6165	Vehicle Rental	23,118	24,100	24,100	23,200	27,500
6235	Travel and Meetings	44	1,000	1,000	1,000	2,000
6245	Meeting and Conferences	2,058	2,000	2,000	2,100	1,958
6250	Staff Training	5,320	7,500	7,500	7,500	9,326
6255	Dues and Memberships	350	400	400	350	350
6299	Other Purchased Services	1,289	1,500	1,500	1,300	1,500
6301	Special Department Supplies	2,038	3,500	3,500	2,050	1,865
6350	Small Tools & Equipment	391	-	-	-	-
6360	Uniforms	3,062	5,000	5,000	2,700	2,000
TOTAL MATERIALS, SUPPLIES & SERVICE		37,678	45,000	45,000	40,200	46,499
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,938,778	2,020,980	2,020,980	2,093,220	1,863,939

INVESTIGATIONS
DIVISION 103042

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5015 Overtime
Provides for overtime for personnel in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

INVESTIGATIONS
DIVISION 103042

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6165 Vehicle Rental

Provides for the leasing four (4) vehicles to be used as undercover vehicles

6235 Travel

Provides for investigations travel expenses for major cases out of town or out of state

6245 Meetings and Conferences

Provides for meetings and conferences

6250 Staff Training

Provides for mandated staff training, including POST requirements, legislative mandates and ICI core courses in investigation

INVESTIGATIONS
DIVISION 103042

MATERIAL, SUPPLIES & SERVICES continued:

- 6255 Dues and Memberships
Provides for dues and memberships to the California Narcotics Officers Association, California Homicide Investigation Association, and Orange County Gang Investigation Association.

- 6299 Other Purchased Services
Provides for GPS and tracking software and records retrieval

- 6301 Special Department Supplies
Provides for investigation undercover equipment, long distance support for moving surveillance for homicide, gang investigations and miscellaneous supplies

- 6360 Uniforms
Provides for uniforms, patches for division. New hires uniforms and equipment are accounted for in this account.



**Annual Budget
Fiscal Year 2012-13**



**PUBLIC SAFETY
INVESTIGATIONS
503042**

MISCELLANEOUS GRANT		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	-	-	-	-	87,440
5105	Health Allocation	-	-	-	-	12,040
5110	Life Allocation	-	-	-	-	140
5115	Dental Allocation	-	-	-	-	1,140
5120	Optical Allocation	-	-	-	-	180
5125	Long-term Disability Insurance	-	-	-	-	350
5135	Medicare	-	-	-	-	1,270
5145	Retirement Annuity	-	-	-	-	44,340
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
TOTAL SALARIES AND BENEFITS		-	-	-	-	146,900
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICE		-	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	-	-	-	146,900

**MISCELLANEOUS
GRANT**
DIVISION 503042

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees



**Annual Budget
Fiscal Year 2012-13**



**PUBLIC SAFETY
SUPPORT SERVICES
103043**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	780,457	828,830	828,830	840,220	836,020
5005	Part-time Salaries	121,308	197,180	197,180	134,000	77,730
5015	Overtime	63,273	45,000	45,000	46,000	45,000
5020	Leave Accrual Payout	-	-	-	-	-
5021	Extraordinary Leave Buydown	2,809	-	-	-	-
5105	Health Allocation	114,360	127,070	127,070	128,800	131,560
5110	Life Allocation	4,436	3,250	3,250	2,050	2,110
5115	Dental Allocation	6,172	12,050	12,050	10,020	10,320
5120	Optical Allocation	2,160	2,150	2,150	2,040	2,100
5125	Long-term Disability Insurance	10,145	6,260	6,260	3,460	3,560
5135	Medicare	12,779	15,600	15,600	14,800	13,910
5140	Employers' Social Security	-	10,370	10,370	8,310	4,820
5141	Employers' PARS/ARS	4,361	-	-	-	-
5145	Retirement Annuity	64,967	73,790	73,790	80,230	74,840
5162	Dental Insurance Premiums	1,405	-	-	-	-
5170	Sick Leave Buy Back	4,113	4,200	4,200	2,550	4,200
5175	Vacation Leave Buy Back	7,480	7,500	7,500	4,710	7,500
TOTAL SALARIES AND BENEFITS		1,200,225	1,333,250	1,333,250	1,277,190	1,213,670
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	85,717	88,550	88,550	88,000	115,000
6127	Alarm Monitoring	1,226	2,400	2,400	-	-
6137	Repair/Maint Equipment	52,158	60,000	60,000	54,975	60,000
6160	Facility Rental	4,166	4,300	4,300	4,200	4,200
6162	Range Training	5,150	6,500	6,500	6,500	6,500
6175	Office Equipment Rental	122	-	-	-	-
6245	Meeting and Conferences	866	500	500	320	373
6250	Staff Training	2,623	4,000	4,000	5,900	5,596
6255	Dues and Memberships	90	100	100	80	80
6290	Department Contract Services	23,600	24,600	24,600	23,600	25,700
6299	Other Purchased Services	12,452	14,000	14,000	14,950	15,000
6301	Special Department Supplies	24,724	30,000	30,000	29,200	25,180
6350	Small Tools & Furnishings	1,830	2,500	2,500	1,850	2,000
6355	Small Furniture & Fixture	27	1,000	1,000	450	-
6360	Uniforms	4,611	6,000	6,000	5,875	6,000
TOTAL MATERIALS, SUPPLIES & SERVICES		219,362	244,450	244,450	235,900	265,629
CAPITAL OUTLAY						
6855	Furniture & Fixture	-	-	-	-	4,500
TOTAL CAPITAL OUTLAY		-	-	-	-	4,500
GRAND TOTAL		1,419,587	1,577,700	1,577,700	1,513,090	1,483,799

SUPPORT SERVICES
DIVISION 103043

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5015 Overtime
Provides for overtime for personnel in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5140 Employer's Social Security
Provides for the employer share of Social Security
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

SUPPORT SERVICES

DIVISION 103043

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for the following professional services:

Capture Technology Voice Logger	\$4,750
Scientia MDC Service Annual	\$16,000
ILJAOJ JPA	\$14,560
LPR Service Agreement	\$2,000
Computer Aided Design maintenance agreement	\$36,580
Records Management System maintenance agreement	\$12,495
ILJ Date Replication Interface	\$1,985
Trackers Barcode	\$5,000
Response Mobile CAD	\$19,300
Netmotion Wireless	\$1,800
Total	\$114,470

SUPPORT SERVICES

DIVISION 103043

MATERIAL, SUPPLIES & SERVICES:

- 6137 Repair/Maintenance Equipment
Provides for maintenance of communication equipment and security door system

- 6160 Facility Rental
Provides for shooting range rental and range supplies

- 6162 Range Training
Provides for ammunition costs for regular qualification and training for most firearms and rifles

- 6245 Meetings and Conferences
Provides for meetings and conferences

- 6250 Staff Training
Provides for mandated staff training, including POST requirements, legislative mandates and other training courses

- 6255 Dues and Memberships
Provides for dues and memberships with the California Law Enforcement of Records Supervisors, California Association of Property and Evidence Officers

SUPPORT SERVICES

DIVISION 103043

MATERIAL, SUPPLIES & SERVICES continued:

- 6290 Department Contract Services
Provides for court liaison services contract with La Habra Police Department
- 6299 Other Purchased Services
Provides for teletype agreement, radio repair, AED support and bio hazardous removal fees
- 6301 Special Department Supplies
Provides for special department supplies for the division
- 6350 Small Tools & Equipment
Provides for departmental small tools and equipment
- 6360 Uniforms
Provides for uniforms for staff

CAPITAL OUTLAY:

- 6855 Furniture & Fixture
Provides for office equipment replacement for Records and Dispatch or Report Writing Room



**Annual Budget
Fiscal Year 2012-13**



**PUBLIC SAFETY
FIRE & PARAMEDIC SERVICES
103044**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	6,192	-	-	-	
6130	Repair & Maintenance Facilities	6,193	20,000	20,000	20,000	20,000
6190	Fire Authority Services	4,579,720	4,868,590	4,868,590	4,868,590	4,957,713
TOTAL MATERIALS, SUPPLIES & SERVICES		4,592,105	4,888,590	4,888,590	4,888,590	4,977,713
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		4,592,105	4,888,590	4,888,590	4,888,590	4,977,713

FIRE & PARAMEDIC SERVICES

DIVISION 103044

MATERIAL, SUPPLIES & SERVICES:

- 6130 Repair & Maintenance Facilities
Provides for facilities maintenance cost. Currently there are two (2) stations, Station 34 and 35.

- 6190 Fire Authority Services
Provides for Orange County Fire Authority (OCFA) fire and paramedic services to the City



**Annual Budget
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**PUBLIC SAFETY
ANIMAL CONTROL
103045**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6280	Animal Control Services	83,949	110,000	110,000	85,500	100,000
TOTAL MATERIALS, SUPPLIES & SERVICES		83,949	110,000	110,000	85,500	100,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		83,949	110,000	110,000	85,500	100,000

ANIMAL CONTROL

DIVISION 103045

MATERIAL, SUPPLIES & SERVICES:

6280 Animal Control Services

Provides for animal control services per agreement with County of Orange



**Annual Budget
Fiscal Year 2012-13**



**ENGINEERING SERVICES
ADMINISTRATION
103550**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	152,787	141,640	141,640	140,770	160,730
5005	Part-time Salaries	9,880	27,450	27,450	15,000	-
5015	Overtime	499	2,500	2,500	500	2,500
5020	Leave Accrual Payout	10,257	-	-	7,610	-
5021	Extraordinary Leave Buydown	-	-	-	2,120	-
5105	Health Allocation	19,259	23,710	23,710	32,030	39,340
5110	Life Allocation	641	620	620	340	410
5115	Dental Allocation	1,042	1,130	1,130	930	1,150
5120	Optical Allocation	333	420	420	510	600
5125	Long-term Disability Insurance	1,449	1,200	1,200	570	680
5135	Medicare	2,551	2,560	2,560	2,270	2,370
5140	Employers' Social Security	-	1,700	1,700	570	-
5141	Employers' PARS/ARS	216	-	-	-	-
5145	Retirement Annuity	12,167	13,470	13,470	13,440	15,480
5163	Life Insurance Premiums	-	-	-	-	-
5170	Sick Leave Buy Back	2,564	2,600	2,600	2,120	2,600
5175	Vacation Leave Buy Back	2,119	2,200	2,200	1,540	2,200
TOTAL SALARIES AND BENEFITS		215,764	221,200	221,200	220,320	228,060
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	90,896	205,000	205,000	170,000	170,000
6135	Repair/Maint Off Furniture & Equipment	341	500	500	350	500
6230	Printing and Binding	8,155	3,000	3,500	3,500	500
6245	Meeting and Conferences	2,097	3,500	3,000	1,000	1,865
6250	Staff Training	478	-	-	-	-
6255	Dues and Memberships	2,002	2,500	2,500	1,000	1,500
6290	Department Contract Services	-	-	-	-	36,000
6315	Office Supplies	1,396	2,500	2,500	2,000	1,865
6320	Books and Periodicals	-	800	800	-	500
6325	Postage	652	800	800	400	400
6350	Small Tools & Furnishings	-	100	100	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		106,017	218,700	218,700	178,250	213,130
CAPITAL OUTLAY						
6845	Office Equipment	5,625	-	-	-	-
TOTAL CAPITAL OUTLAY		5,625	-	-	-	-
GRAND TOTAL		327,406	439,900	439,900	398,570	441,190

ADMINISTRATION
DIVISION 103550

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5015 Overtime
Provides for overtime for personnel in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

ADMINISTRATION
DIVISION 103550

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6015 Engineering Services

Provides for the Traffic Engineer, consultant Civil Engineer and professional services (On-Call Consultants) for miscellaneous engineering work to include plan checking, preparation of plans, environmental work, special studies, street maintenance activities, and additional engineering needs.

6135 Repair/Maintenance Office Furniture & Equipment

Provides for repair/maintenance of office equipment

6230 Printing and Binding

Provides for copying, printing and binding drawings, specifications, maps, reports and other documents

ADMINISTRATION
DIVISION 103550

MATERIAL, SUPPLIES & SERVICES continued:

- 6245 Meetings and Conferences
Provides for meetings and conferences. This account includes funds for the attendance at the League of California Cities Officers Institute and Mini Expo, Maintenance Superintendents Association, various Caltrans and OCTA meetings.

- 6255 Dues and Memberships
Provides for dues and memberships with American Public Works Association, Orange County City Engineers Association, Maintenance Superintendents Association

- 6290 Department Contract Services
Provides for engineering contract services

- 6315 Office Supplies
Provides for office supplies to be used by Maintenance and Engineering

- 6320 Book and Periodicals
Provides for new Cal-OSHA Safety Rules and Regulations, as well as "Green Book" Standard Specifications for Public Works Construction

- 6325 Postage
Provides for postage and related mailing expenses



**Annual Budget
Fiscal Year 2012-13**



**ENGINEERING SERVICES
ENGINEERING
103551**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	144	-	-	-	-
5005	Part-time Salaries	1,797	-	-	-	-
5015	Overtime	-	-	-	-	-
5105	Health Allocation	892	-	-	-	-
5110	Life Allocation	33	-	-	-	-
5115	Dental Allocation	32	-	-	-	-
5120	Optical Allocation	-	-	-	-	-
5125	Long-term Disability Insurance	75	-	-	-	-
5135	Medicare	137	-	-	-	-
5140	Employers' Social Security	111	-	-	-	-
5145	Retirement Annuity	1,169	-	-	-	-
TOTAL SALARIES AND BENEFITS		4,391	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		4,391	-	-	-	-

ENGINEERING
DIVISION 103551

Effective Fiscal Year 2009-10, all activities are recorded in Division Administration (103550).



**Annual Budget
Fiscal Year 2012-13**



**PUBLIC WORKS
STREET/CURB/GUTTER
103552**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6330	Electricity	29,082	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		29,082	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		29,082	-	-	-	-

STREET/CURB/GUTTER
DIVISION 103552

Effective Fiscal Year 2009-10, all activities are recorded in Department Maintenance Services (103652).



**Annual Budget
Fiscal Year 2012-13**



**PUBLIC WORKS
PARK MAINTENANCE
103555**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5005	Part-time Salaries	24,190	-	-	-	-
5135	Medicare	351	-	-	-	-
5141	Employers' PARS/ARS	907	-	-	-	-
TOTAL SALARIES AND BENEFITS		25,448	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		25,448	-	-	-	-

PARK MAINTENANCE
DIVISION 103555

Effective Fiscal Year 2009-10, all activities are recorded in Department Maintenance Services (103655).



SEWER MAINTENANCE		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
5001	SALARIES AND BENEFITS Full-time Salaries	425	-	-	-	-
TOTAL SALARIES AND BENEFITS		425	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6017	Special Studies	-	-	-	-	-
6120	R & M/Sewers/Storm Drains	19,026	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		19,026	-	-	-	-
6895	CAPITAL OUTLAY Depreciation	511,281	-	-	-	-
TOTAL CAPITAL OUTLAY		511,281	-	-	-	-
GRAND TOTAL		530,732	-	-	-	-

SEWERS
DIVISION 483556

Effective Fiscal Year 2009-10, all activities are recorded in Environmental Services Department (494356).



CNG FUELING STATION		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6025	Third Party Administrator	1,748	-	-	-	-
6040	Misc Bank Charges	398	-	-	-	-
6137	Repair Maintenance/Equipment	-	-	-	-	-
6330	Electricity	6,285	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		8,431	-	-	-	-
CAPITAL OUTLAY						
6940	Payments to Other Agencies	95,123	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		8,431	-	-	-	-

FISCAL YEAR 2012-13
PUBLIC WORKS
COMPRESSED NATURAL GAS STATION

CNG FUND

DIVISION 383559

Effective Fiscal Year 2009-10, all activities are recorded in Environmental Services (384359).



**Annual Budget
Fiscal Year 2012-13**



**ENGINEERING SERVICES
PLACENTIA LIGHT DISTRICT
286560**

STREET LIGHTING DISTRICT		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6005	Legal Services	-	1,200	1,200	-	1,200
6015	Engineering Services	3,260	7,500	7,500	7,500	7,500
6017	Special Studies	3,741	-	-	-	-
6130	Repair/Maintenance Facilities	3,250	-	-	5,000	20,000
6295	City Administration Services	-	8,500	8,500	-	8,500
6325	Postage	-	500	500	-	500
6330	Electricity	326,968	343,000	343,000	343,000	343,000
TOTAL MATERIALS, SUPPLIES & SERVICES		337,219	360,700	360,700	355,500	380,700
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		337,219	360,700	360,700	355,500	380,700

PLACENTIA LIGHTING DISTRICT

DIVISION 286560

MATERIAL, SUPPLIES & SERVICES:

- 6005 Legal Services
Provides for legal services in support of the annual renewal of the Placentia Street Lighting District. Legal fees include preparation of resolution, review of documentation and conformance to existing laws

- 6015 Engineering Services
Provides for contract engineering services

- 6130 Repair/Maint Facilities
Provides for maintenance of 14 City owned Santa Fe Street Lights

- 6295 City Administration Services
Provides for annual administration services

- 6325 Postage
Provides for postage for mailings

- 6330 Electricity
Provides for the allocated cost associated with electricity services



**Annual Budget
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**ENGINEERING SERVICES
LANDSCAPE MAINTENANCE DISTRICT
296561**

LANDSCAPE MAINTENANCE DISTRICT		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	86,218	102,350	102,350	89,010	85,080
5015	Overtime	2,378	-	-	1,500	2,500
5020	Leave Accrual Payout	-	-	-	230	-
5021	Extraordinary Leave Buydown	-	-	-	360	-
5105	Health Allocation	19,257	23,560	23,560	20,200	20,790
5110	Life Allocation	310	620	620	220	210
5115	Dental Allocation	829	1,950	1,950	1,210	1,130
5120	Optical Allocation	363	430	430	340	330
5125	Long-term Disability Insurance	757	820	820	370	360
5135	Medicare	1,216	1,530	1,530	1,400	1,360
5145	Retirement Annuity	7,123	8,920	8,920	8,250	7,940
5170	Sick Leave Buy Back	-	410	410	-	410
5175	Vacation Leave Buy Back	717	800	800	760	800
TOTAL SALARIES AND BENEFITS		118,451	140,590	140,590	123,090	120,110
MATERIAL, SUPPLIES & SERVICES						
6005	Legal Services	-	1,500	1,500	-	1,500
6015	Engineering Services	3,958	6,500	6,500	6,500	6,500
6017	Special Studies	-	10,000	10,000	-	10,000
6099	Other Professional Services	2,750	-	-	-	-
6115	Landscaping	-	140,000	140,000	140,000	140,000
6130	Repair/Maintenance Facilities	-	20,000	20,000	10,000	20,000
6185	Construction Services	-	100,000	100,000	100,000	100,000
6215	Telephone	5,445	5,000	5,000	15,000	15,000
6225	Advertising	-	500	500	-	500
6295	City Administration Services	-	25,000	25,000	-	25,000
6330	Electricity	8,167	20,000	20,000	30,000	30,000
6335	Water	118,472	156,000	156,000	156,000	156,000
TOTAL MATERIALS, SUPPLIES & SERVICES		138,792	484,500	484,500	457,500	504,500
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		257,243	625,090	625,090	580,590	624,610

LANDSCAPE MAINTENANCE DISTRICT

DIVISION 296561

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

LANDSCAPE MAINTENANCE DISTRICT

DIVISION 296561

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6005 Legal Services

Provides for legal services for the division

6015 Engineering Services

Provides for contract engineering services.

6017 Special Studies

Provides for Water Conservation Project/Design usage analysis.

6115 Landscaping

Provides for landscape maintenance services and irrigation/landscape repairs.

6130 Repair/Maintenance Facilities

Provides for repairs and maintenance of City owned facilities.

LANDSCAPE MAINTENANCE DISTRICT

DIVISION 296561

MATERIAL, SUPPLIES & SERVICES continued:

- 6185 Construction Services
Provides for construction of City's Water Conservation Program Project. Construction will include update water efficient irrigation systems, xeriscaped parkways, medians, artificial grass, and new plant materials.
- 6215 Telephone
Provides for the allocated cost associated with telephone and cellular services. This account has been transferred to the Non-Departmental Department.
- 6225 Advertising
Provides for legal advertising expenses required by law for public hearing notices
- 6295 City Administration Services
Provides for annual administration services
- 6330 Electricity
Provides for the allocated cost associated with electricity services. This account has been transferred to the Non-Departmental Department.
- 6335 Water
Provides for the allocated cost associated with water services. This account has been transferred to the Non-Departmental Department.



**Annual Budget
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**MAINTENANCE SERVICES
ADMINISTRATION
103650**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	656,255	703,120	703,120	663,900	626,000
5005	Part-time Salaries	-	20,000	20,000	-	20,000
5015	Overtime	23,981	25,000	25,000	25,000	25,000
5021	Extraordinary Leave Buydown	1,508	-	-	2,700	-
5105	Health Allocation	149,783	169,830	169,830	152,030	156,280
5110	Life Allocation	2,458	3,040	3,040	1,650	1,580
5115	Dental Allocation	6,628	13,670	13,670	10,000	9,440
5120	Optical Allocation	2,843	3,030	3,030	2,560	2,500
5125	Long-term Disability Insurance	5,685	5,490	5,490	2,810	2,690
5135	Medicare	9,458	11,360	11,360	530	10,360
5145	Retirement Annuity	53,964	64,450	64,450	61,040	58,250
5163	Life Insurance Premium	2,818	950	950	2,600	2,600
5170	Sick Leave Buy Back	12,996	13,000	13,000	12,560	13,000
5175	Vacation Leave Buy Back	6,440	6,500	6,500	4,680	6,500
	TOTAL SALARIES AND BENEFITS	934,817	1,039,440	1,039,440	942,060	934,200
	MATERIAL, SUPPLIES & SERVICES					
6135	Repair/Maint Off Furniture & Equipment	-	500	500	-	-
6301	Special Department Supplies	107	-	-	-	-
6315	Office Supplies	517	1,000	1,000	2,100	1,865
6325	Postage	147	-	-	-	-
6355	Small Furniture & Fixture	-	1,000	1,000	200	200
6360	Uniforms	14,181	12,000	12,000	15,000	16,500
	TOTAL MATERIALS, SUPPLIES & SERVICES	14,952	14,500	14,500	17,300	18,565
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	949,769	1,053,940	1,053,940	959,360	952,765

ADMINISTRATION

DIVISION 103650

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time salaries in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees
- 5163 Life Insurance Premiums
Provides for Life Insurance Premiums for eligible city officials and employees

ADMINISTRATION

DIVISION 103650

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hours base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6315 Office Supplies

Provides for office supplies

6355 Small Furniture and Fixtures

Provides for departmental small furniture and fixtures

6360 Uniforms

Provides for uniforms



**Annual Budget
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**MAINTENANCE SERVICES
STREET MAINTENANCE
103652**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						-
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	106,832	125,000	125,000	164,620	164,620
6132	Repair & Maintenance/Streets	52,988	70,000	70,000	62,000	62,000
6170	Equipment & Tool Rental	103	1,000	1,000	250	1,000
6285	Hazardous Materials Disposal	1,257	3,000	3,000	1,500	1,500
6290	Department Contract Services	228,668	303,500	303,500	303,500	303,500
6301	Special Department Supplies	49,809	45,000	42,236	41,904	37,304
6305	Traffic Control Devices	23,741	15,000	15,000	2,000	7,500
6310	Street Signs	18,209	25,000	25,000	25,000	25,000
6350	Small Tools & Furnishing	1,099	1,500	1,500	6,499	1,500
TOTAL MATERIALS, SUPPLIES & SERVICES		482,706	589,000	586,236	607,273	603,924
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	8,325	8,325	-
TOTAL CAPITAL OUTLAY		-	-	8,325	8,325	-
GRAND TOTAL		482,706	589,000	594,561	615,598	603,924

STREET MAINTENANCE

DIVISION 103652

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for street maintenance activities that include, but not limited to traffic synchronization, traffic signal maintenance and supplemental safety measure maintenance

- 6132 Repair & Maintenance/Streets
Provides for in-house repairs and maintenance of streets and appurtenances

- 6170 Equipment & Tool Rental
Provides for rentals of a concrete mixer, tools and trailers

- 6285 Hazardous Materials Disposal
Provides for disposal of hazardous materials such as paint, asphalt oils, solvents, herbicides and pesticides

- 6290 Department Contract Services
Provides for street maintenance and repair contract services, as well as graffiti abatement, and the Melrose Pump Station

- 6301 Special Department Supplies
Provides for traffic paint, asphalt, concrete, traffic safety devices, sand, gravel, chemicals and other supplies

- 6305 Traffic Control Devices
Provides for cones, traffic barricades, parade barricades, caution tape, and road flares, signs and safety warning devices for schools

STREET MAINTENANCE

DIVISION 103652

MATERIAL, SUPPLIES & SERVICES continued:

- 6310 Street Signs
Provides for sign posts, signs and sign materials for streets, street sweeping, and schools

- 6350 Small Tools and Furnishings
Provides for tarps, shovels, lutes, brooms, hoes, rakes, hammers and other small tools



**Annual Budget
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**MAINTENANCE SERVICES
PARK MAINTENANCE
103655**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6115	Landscaping	692,355	765,000	765,000	700,000	865,000
6130	Repair & Maintenance/Facilities	6,419	15,000	15,000	15,000	15,000
6170	Equipment & Tool Rental	420	1,000	1,000	500	1,000
6199	Other Purchased Property Services	13,067	-	-	-	-
6290	Department Contract Services	-	25,000	25,000	25,000	25,000
6301	Special Department Supplies	20,850	45,000	45,000	43,000	41,967
6350	Small Tools & Furnishing	3,203	5,000	5,000	5,000	5,000
TOTAL MATERIALS, SUPPLIES & SERVICES		736,314	856,000	856,000	788,500	952,967
CAPITAL OUTLAY						
6840	Machinery & Equipment	5,386	-	-	-	-
TOTAL CAPITAL OUTLAY		5,386	-	-	-	-
GRAND TOTAL		741,700	856,000	856,000	788,500	952,967

PARK MAINTENANCE

DIVISION 103655

MATERIAL, SUPPLIES & SERVICES:

- 6115 Landscaping
Provides for landscaping services for the parks, parkways, medians, and trees
- 6130 Repair & Maintenance/Facilities
Provides for repairs and maintenance of shelters, tables, benches, playgrounds, appurtenances, electrical and lighting
- 6170 Equipment & Tool Rental
Provides for rentals of cement mixers, heavy equipment and other equipment
- 6290 Department Contract Services
Provides for contract services for pest control, irrigations systems and technical consultants
- 6301 Special Department Supplies
Provides for chemicals, paint, plant material, janitorial supplies, flags and other supplies
- 6350 Small Tools and Furnishings
Provides for chain saws, hedge trimmers, edger, mowers, weed eaters, shovels, hoes, sprayers, brooms, and miscellaneous hand tools



**Annual Budget
Fiscal Year 2012-13**



**ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
104315**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6240	Mileage Reimbursement	-	50	50	25	100
6245	Meetings and Conferences	-	100	100	100	187
6255	Dues and Memberships	-	150	150	125	150
6315	Office Supplies	-	200	200	200	187
6320	Books and Periodicals	-	50	50	50	50
6325	Postage	-	100	100	-	50
TOTAL MATERIALS, SUPPLIES & SERVICES		-	650	650	500	724
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		-	650	650	500	724

**ENVIRONMENTAL
PLANNING**

DIVISION 104315

MATERIAL, SUPPLIES & SERVICES:

- 6240 Mileage Reimbursement
Provides for mileage reimbursement

- 6245 Meetings and Conferences
Provides for staff to attend professional and regional meetings

- 6255 Dues and Memberships
Provides for membership to professional organizations (i.e. Groundwater Foundation and Blue Planet Foundation)

- 6315 Office Supplies
Provides for office supplies used to support activities related to waste disposal and recycling

- 6320 Books and Periodicals
Provides for professional publications and books

- 6325 Postage
Provides for postage for mailings



**Annual Budget
Fiscal Year 2012-13**



**ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
194315**

AIR QUALITY MANAGEMENT DISTRICT	Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS	-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES					
6401 79538 Community Programs	-	15,000	15,000	15,000	11,000
TOTAL MATERIALS, SUPPLIES & SERVICES	-	15,000	15,000	15,000	11,000
CAPITAL OUTLAY					
TOTAL CAPITAL OUTLAY	-	-	-	-	-
GRAND TOTAL	-	15,000	15,000	15,000	11,000

**ENVIRONMENTAL
PLANNING**

DIVISION 194315

MATERIAL, SUPPLIES & SERVICES:

- 6401 Community Programs
Provides for Senior Transportation program to the Senior Center. This program is funded by OCTA grant (80%) and AQMD funds (20%).



**Annual Budget
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**ENVIRONMENTAL SERVICES
ENVIRONMENTAL PLANNING
504315**

		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
MISCELLANEOUS GRANTS						
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6301	Special Department Supplies	(2,768)	60,000	60,000	30,000	60,000
6401	79538 Community Programs	-	-	-	-	44,000
TOTAL MATERIALS, SUPPLIES & SERVICES		(2,768)	60,000	60,000	30,000	104,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		(2,768)	60,000	60,000	30,000	104,000

**ENVIRONMENTAL
PLANNING**

DIVISION 504315

MATERIAL, SUPPLIES & SERVICES:

- 6301 Special Department Supplies
Provides for various environmental grant expenditures

- 6401 Community Programs
Provides for Senior Transportation program to the Senior Center. This program is funded by OCTA grant (80%) and AQMD funds (20%).



**Annual Budget
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**ENVIRONMENTAL SERVICES
REFUSE ADMINISTRATION
374386**

REFUSE ADMINISTRATION		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	115,437	99,610	99,610	100,290	102,460
5005	Part-time Salaries	16	10,000	10,000	5,000	10,000
5015	Overtime	7,849	-	-	-	-
5099	Other Salaries & Wages	16,487	-	-	-	-
5021	Extraordinary Leave Buydown	-	-	-	870	-
5105	Health Allocation	20,659	23,060	23,060	17,610	18,100
5110	Life Allocation	399	820	820	230	230
5115	Dental Allocation	924	2,260	2,260	1,240	1,280
5120	Optical Allocation	320	440	440	300	310
5125	Long-term Disability Insurance	1,027	1,080	1,080	400	410
5135	Medicare	1,821	1,640	1,640	1,570	1,640
5140	Employers' Social Security	-	620	620	190	380
5145	Retirement Annuity	9,484	9,040	9,040	9,300	9,580
5175	Vacation Leave Buy Back	2,971	3,000	3,000	-	-
TOTAL SALARIES AND BENEFITS		177,394	151,570	151,570	137,000	144,390
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Services	8,910	10,000	6,000	1,000	10,000
6005	Legal Services	785	15,000	15,000	-	-
6101	Disposal	2,261,966	2,383,500	2,383,500	2,383,500	2,455,005
6175	Office Equipment Rental	1,690	9,000	9,000	9,000	9,000
6230	Printing and Binding	-	500	500	100	500
6245	Meeting and conferences	-	3,000	3,000	1,000	1,000
6255	Dues and Membership	240	500	500	125	250
6257	License and Permit	56,850	80,000	80,000	70,000	80,000
6299	Other Purchased Services	5,119	-	4,000	4,000	4,000
6301	Special Department Supplies	53	4,500	4,500	1,500	1,500
6315	Office Supplies	6,940	12,000	12,000	10,000	10,000
6325	Postage	-	200	200	-	-
6360	Uniform	-	500	500	300	-
TOTAL MATERIALS, SUPPLIES & SERVICES		2,342,553	2,518,700	2,518,700	2,480,525	2,571,255
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		2,519,947	2,670,270	2,670,270	2,617,525	2,715,645

REFUSE ADMINISTRATION

DIVISION 374386

MATERIAL, SUPPLIES & SERVICES:

- 6001 Management Consulting Services
Provides to assist with environmental programs
- 6101 Disposal
Provides for payment to contract for processing and disposal of refuse
- 6175 Office Equipment Rental
Provides for rental of office equipment
- 6230 Printing and Binding
Provides for printing and binding of refuse materials
- 6245 Meeting and Conferences
Provides for meetings and conferences to be attended by staff
- 6255 Dues and Memberships
Provides for dues and memberships related to environmental programs
- 6257 License and Permit
Provides for payment of licenses and permits
- 6299 Other Purchased Services
Provides funds for document destruction and recycling
- 6301 Special Department Supplies
Provides for special programs, Teen Team stipends and special event supplies
- 6315 Office Supplies
Provides for purchase of recycled content office supplies

REFUSE ADMINISTRATION

DIVISION 374386

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5140 Employers' Social Security
Provides for the employer share of Social Security
- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees



**Annual Budget
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**ENVIRONMENTAL SERVICES
REFUSE MAINTENANCE
374387**

REFUSE ADMINISTRATION		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	66,145	65,360	65,360	64,370	66,470
5015	Overtime	2,079	-	-	-	-
5105	Health Allocation	11,012	11,580	11,580	11,710	12,070
5110	Life Allocation	192	230	230	120	130
5115	Dental Allocation	397	700	700	540	550
5120	Optical Allocation	200	210	210	160	160
5125	Long-term Disability Insurance	583	500	500	240	240
5135	Medicare	1,007	980	980	940	970
5145	Retirement Annuity	5,375	5,750	5,750	5,910	6,290
5163	Life Insurance Premiums	-	740	740	740	740
5170	Sick Leave Buy Back	1,837	1,900	1,900	1,790	1,900
5175	Vacation Leave Buy Back	-	-	-	-	-
TOTAL SALARIES AND BENEFITS		88,827	87,950	87,950	86,520	89,520
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	169,999	175,000	175,000	175,000	175,000
6285	Hazardous Disposal	350	2,500	2,500	-	2,500
6301	Special Department Supplies	-	2,000	2,000	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		170,349	179,500	179,500	175,000	177,500
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		259,176	267,450	267,450	261,520	267,020

REFUSE MAINTENANCE

DIVISION 374387

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for a full-time position in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

- 5145 Retirement Annuity
Provides for employer contribution to CalPERS retirement plan for eligible city officials and employees

- 5163 Life Insurance Premiums
Provides for Life Insurance Premiums for eligible city official and employees

REFUSE ADMINISTRATION

DIVISION 374387

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

MATERIAL, SUPPLIES & SERVICES:

6099 Other Professional Services

Provides for street sweeping services

6285 Hazardous Disposal

Provides for disposal of orphan waste



**Annual Budget
Fiscal Year 2012-13**

**ENVIRONMENTAL SERVICES
COMPRESSED NATURAL GAS STATION**

384359

		Actual	Budget	Amended	Estimate	Approved
		2010-11	2011-12	Budget	2011-12	2012-13
CNG FUELING STATION				2011-12		
	SALARIES AND BENEFITS					
5001	Full-time Salaries	42,001	-	-	-	-
5015	Overtime	16	-	-	-	-
5020	Leave Accrual Payout	18,289	-	-	-	-
5105	Health Allocation	4,370	-	-	-	-
5110	Life Allocation	99	-	-	-	-
5115	Dental Allocation	240	-	-	-	-
5120	Optical Allocation	88	-	-	-	-
5125	Long-term Disability Insurance	388	-	-	-	-
5135	Medicare	921	-	-	-	-
5145	Retirement Annuity	3,506	-	-	-	-
5159	Medical Opt Out Plan	-	-	-	-	-
5170	Sick Leave Buy Back	-	-	-	-	-
5175	Vacation Leave Buy Back	874	-	-	-	-
	TOTAL SALARIES AND BENEFITS	70,792	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	10,470	15,000	15,000	-	15,000
6137	Repair Maintenance/Equipment	17,003	-	-	-	-
6301	Special Department Supplies	302	-	-	-	-
6330	Electricity	35,534	-	-	-	-
6340	Natural Gas	147,181	-	-	-	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	210,490	15,000	15,000	-	15,000
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	281,282	15,000	15,000	-	15,000

FISCAL YEAR 2012-13
ENVIRONMENTAL SERVICES
COMPRESSED NATURAL GAS STATION

CNG FUELING STATION

DIVISION 384359

MATERIAL, SUPPLIES & SERVICES:

- 6099 Other Professional Services
Provides for specialized services to repair, maintain, and upgrade CNG Station



**Annual Budget
Fiscal Year 2012-13**



**ENVIRONMENTAL SERVICES
SEWERS ADMINISTRATION
484356**

		Actual	Budget	Amended	Estimate	Approved
		2010-11	2011-12	Budget	2011-12	2012-13
SEWER MAINTENANCE						
SALARIES AND BENEFITS						
5001	Full-time Salaries	118,926	103,070	103,070	67,000	59,850
5005	Part-time Salaries	9,880	2,820	2,820	23,960	-
5015	Overtime	6,522	2,000	2,000	2,000	-
5020	Leave Accrual Payout	1,140	-	-	7,620	-
5021	Extraordinary Leave Buydown	-	-	-	820	-
5105	Health Allocation	16,434	17,290	17,290	13,275	11,240
5110	Life Allocation	452	610	610	160	150
5115	Dental Allocation	750	1,520	1,520	500	440
5120	Optical Allocation	231	320	320	200	180
5125	Long-term Disability Insurance	1,091	960	960	280	260
5135	Medicare	1,979	1,560	1,560	480	870
5141	Employers' PARS/ARS	216	180	180	900	-
5145	Retirement Annuity	9,790	9,650	9,650	6,390	5,760
5170	Sick Leave Buy Back	-	310	310	-	310
5175	Vacation Leave Buy Back	1,398	1,400	1,400	750	1,400
TOTAL SALARIES AND BENEFITS		168,809	141,690	141,690	124,335	80,460
MATERIAL, SUPPLIES & SERVICES						
6015	Engineering Services	64,512	100,000	100,000	100,000	100,000
6017	Special Studies	8,846	15,000	15,000	15,000	15,000
6099	Other Professional Services	-	61,000	61,000	25,000	61,000
6250	Staff Training	-	2,500	2,500	-	2,500
6255	Dues & Memberships	538	750	750	550	750
6257	License and Permits	10,226	11,500	11,500	11,500	11,500
6297	Billing Services	-	35,000	35,000	35,000	35,000
6301	Special Department Supplies	2,142	2,500	2,500	-	2,500
6325	Postage	-	500	500	-	500
TOTAL MATERIALS, SUPPLIES & SERVICES		86,264	228,750	228,750	187,050	228,750
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		255,073	370,440	370,440	311,385	309,210

SEWER MAINTENANCE

DIVISION 484356

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

SEWER MAINTENANCE

DIVISION 484356

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6015 Engineering Services

Provides for Contract Civil Engineering services to provide engineering staff augmentation for the analysis, design and implementation of sewer project. This account also provides consulting services for Sewer and Storm Drain compliance and Orange County Sanitation Cooperative Maintenance Agreement.

6017 Special Studies

Provides for studies related to fees, maintenance, sewer flows and/or capacity

6099 Other Professional Services

Provides for implementation of State mandated Fats, Oils, and Grease Program (FOG)

SEWER MAINTENANCE

DIVISION 484356

MATERIAL, SUPPLIES & SERVICES continued:

- 6250 Staff Training
Provides for Sanitary Sewer Management Training

- 6255 Dues and Memberships
Provides for dues and memberships to professional organizations, Southern California Alliance of Publicly Owned Treatment Works (SCAP)

- 6257 License and Permits
Provides for City WDR permit Sewer System and Statewide WDR permit

- 6297 Billing Services
Provides for YLWD and Golden State Water Company to bill customers for sanitary sewer fees

- 6301 Special Department Supplies
Provides for overflow response which includes bags of absorbent, latex gloves, shop rags etc. This will also include public education and outreach.

- 6325 Postage
Provides for postage for division



**Annual Budget
Fiscal Year 2012-13**



**ENVIRONMENTAL SERVICES
SEWERS MAINTENANCE
484376**

SEWER MAINTENANCE		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	196,183	194,760	194,760	187,440	181,150
5015	Overtime	5,428	-	-	2,000	10,000
5020	Leave Accrual Payout	-	-	-	560	-
5021	Extraordinary Leave Buydown	302	-	-	540	-
5105	Health Allocation	42,428	44,200	44,200	41,240	42,340
5110	Life Allocation	694	1,500	1,500	440	430
5115	Dental Allocation	1,691	3,190	3,190	2,330	2,230
5120	Optical Allocation	787	810	810	660	650
5125	Long-term Disability Insurance	1,706	1,510	1,510	770	750
5135	Medicare	2,819	2,850	2,850	2,780	2,940
5145	Retirement Annuity	16,163	17,560	17,560	17,160	16,890
5170	Sick Leave Buy Back	48	100	100	2	100
5175	Vacation Leave Buy Back	1,634	1,700	1,700	1,170	1,700
TOTAL SALARIES AND BENEFITS		269,883	268,180	268,180	257,092	259,180
MATERIAL, SUPPLIES & SERVICES						
6120	R & M/Sewers/Storm Drains	259,951	300,000	300,000	100,000	300,000
6175	Office Equipment Rental	-	7,500	7,500	5,000	5,000
6999	Contingency	-	100,000	100,000	20,000	100,000
TOTAL MATERIALS, SUPPLIES & SERVICES		259,951	407,500	407,500	125,000	405,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		529,834	675,680	675,680	382,092	664,180

SEWER MAINTENANCE

DIVISION 484376

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division

- 5015 Overtime
Provides for overtime in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

- 5170 Sick Leave Buy Back
Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:
 - A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
 - B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
 - C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
 - D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

SEWER MAINTENANCE

DIVISION 484376

SALARIES AND BENEFITS continued:

- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

- 6120 R & M/Sewers/Storm Drains
Provides for annual line cleaning, CCTV, and unanticipated sewer projects
- 6175 Office Equipment Rental
Provides for annual maintenance agreements for division copier, plotter, and scanner machines
- 6999 Contingency
Provides for contingency related to sewer emergencies



CITY CAPITAL PROJECTS	Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTALY					
6017 61087 Technology Master Plan	-	15,000			
6840 30016 IT and Phone System Upgrades	52,067	170,000			
6899 30014 Redesign City Website	37,127	16,525			
6899 30017 Building Permit Software	-	44,000			
6899 30018 Video on Demand Comp - City Website	-	-			
6899 30019 Public WiFi Access Pts - City Hall/Powell	-	6,000			
6899 ECS Scanners (Laserfiche Project)	-	23,000			
6899 30020 Request Partner Annual Subscription	-	6,600			
TOTAL CAPITAL OUTLAY	89,194	281,125	-	-	-
GRAND TOTAL	89,194	281,125	-	-	-



**Annual Budget
Fiscal Year 2012-13**

**PUBLIC WORKS
STREET/CURB/GUTTER
333552**

CITY CAPITAL PROJECTS		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
CAPITAL OUTLAY						
6013	61004 Madison Avenue at Bradford Avenue	26,841	-			
6015	61004 Madison Avenue at Bradford Avenue	29,189	-			
6120	61004 Madison Avenue at Bradford Avenue	6,982	-			
6185	61004 Madison Avenue at Bradford Avenue	826,358	-			
6185	61012 Alta Vista (South/West)	(6,920)	-			
6185	61015 Alta Vista Street at Rose Drive	4,948	-			
6015	61018 Metrolink Station Pkg Structure & Enhance	4,769	-			
6015	61023 Bastanchury/Valencia Ave Left Turn Lane	-	6,000			
6185	61023 Bastanchury/Valencia Ave Left Turn Lane	-	69,000			
6015	61024 Kraemer/Alta Vista Dual Left Turn Lanes	-	-			
6185	61024 Kraemer/Alta Vista Dual Left Turn Lanes	-	-			
6185	61031 Placentia Avenue Rehabilitation	74,796	-			
6185	61035 Santa Fe Avenue Streetscape Improv	-	1,100,000			
6015	61036 Traffic Model and Fee Program	-	75,000			
6015	61040 Pinehurst Avenue Drainage Improvements	6,500	-			
6185	61040 Pinehurst Avenue Drainage Improvements	-	25,000			
6017	61041 Citywide Energy Audit & Efficiency Study	-	50,000			
6015	61056 Orangethorpe Corridor Grade Separations	-	480,600			
6185	61056 Orangethorpe Corridor Grade Separations	36,806	-			
6015	61057 Van Buren Street Improvement Project	19,999	-			
6185	61057 Van Buren Street Improvement Project	124,755	-			
6015	61058 Slurry Seal Project 2011	8,755	-			
6185	61058 Slurry Seal Project 2011	50	-			
6185	61105 Slurry Seal Project 2011-12	-	1,000,000			
6015	61059 Chapman Avenue Rehabilitation -	-	-			
6185	61059 Placentia Ave. to Davis Way	-	-			
6015	61060 Kraemer Blvd at Chapman Ave Bus Pad	5,859	-			
6185	61060 Kraemer Blvd at Chapman Ave Bus Pad	-	55,000			
6015	61061 Richfield Road @ Miraloma Ave and Miraloma Ave @ Van Buren Trf Signals	-	50,000			
6017	61083 Westgate Specific Plan & EIR	-	-			
6017	61086 General Plan Update	-	50,000			
6015	61088 Metrolink Station Environ Proc/Certification	-	75,000			
6185	61089 Citywide Traffic Signal Sys Battery Backup	-	100,000			
6185	61094 Bradford Bridge #2	-	-			
6185	61102 Annual Pedestrian Accessibility Project	-	50,000			
6185	68001 Rose Drive Signal Coordination	23,105	83,000			
TOTAL CAPITAL OUTLAY		1,192,792	3,268,600	-	-	-
GRAND TOTAL		1,192,792	3,268,600	-	-	-



**Annual Budget
Fiscal Year 2012-13**

**PUBLIC WORKS
FACILITIES
333554**

		Actual	Budget	Amended	Estimate	Approved
CITY CAPITAL PROJECTS		2010-11	2011-12	Budget	2011-12	2012-13
2011-12						
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
6185	20018 Energy Efficient Lighting	57,601	-			
6099	30017 Cost Allocation/User Fee Study	2,005	-			
6185	50038 Police Department (Prop 69)	62,480	-			
6185	61006 Vista Verde Mitigation	(499)	-			
6185	61037 Downtown Parking Structure and Retail Pla	-	300,000			
6015	61042 ADA Improvements City Facilities and Parks	-	-			
6185	61042 ADA Improvements City Facilities and Parks	-	25,000			
6015	61043 Edwin T. Powell Building Improvements	28,818	-			
6105	61043 Edwin T. Powell Building Improvements	15,743	-			
6185	61043 Edwin T. Powell Building Improvements	207,012	-			
6185	61046 Police Department Back Room Refurbish	887	-			
6015	61049 Kraemer Memorial Park	824	-			
6185	61062 Water Well Relocation - Golden State	-	2,100,000			
6185	61063 Public Pkg Lot - 329 & 333 W Santa Fe	9,865	75,000			
6185	61064 Public Pkg Lot - 229 S Main Street	-	-			
6185	61065 Police Department	-	-			
6015	61066 Civic Center Flooring Replacement & Restroom Renovations	8,875	-			
6185	61066 Civic Center Flooring Replacement & Restroom Renovations	3,417	124,000			
6185	61067 City Council Chambers Lighting Upgrades	-	-			
6105	61068 BACKS Community Building Renovation	2,760	-			
6185	61068 BACKS Community Building Renovation	-	30,000			
6185	61069 Table & Chair Replacement (Whitten Ctr)	14,924	-			
6015	61070 Gomez Committee Center Renovations	-	45,000			
6105	61070 Gomez Committee Center Renovations	28,803	-			
6185	61070 Gomez Community Center Renovations	66	218,000			
6855	61090 Table & Chair Replacement (Phase #2)	-	12,000			
6185	61091 Koch Park Roof Replacement	-	30,000			
6185	61092 Police Facility Refurbishment Project	-	32,500			
6185	61093 EOC Upgrade	-	30,000			
6015	Facilities Master Plan	-	40,000			
TOTAL CAPITAL OUTLAY		443,581	3,061,500	-	-	-
GRAND TOTAL		443,581	3,061,500	-	-	-



**Annual Budget
Fiscal Year 2012-13**

**PUBLIC WORKS
PARKS
333555**

	Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
CITY CAPITAL PROJECTS					
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTLAY					
6015 61047 Park Lighting Upgrades Citywide	-	10,000			
6185 61047 Park Lighting Upgrades Citywide	-	140,000			
6185 61048 Youth Sports Automated Lighting System	-	-			
6015 61049 Kraemer Memorial Park Restroom Renov	250,996	-			
6185 61049 Kraemer Memorial Park Restroom Renov	-	60,000			
6185 61050 Tuffree Park Perimeter Safety Fence	7,414	-			
6185 61072 Tri City Park Improvements	-	-			
6185 61075 Park Security Cameras	-	-			
6185 61076 Playground Resurfacing City-Wide	-	20,000			
6185 61077 Kraemer Park Renovation and Amenities	-	279,000			
6185 61079 Renovate Tynes Gym Renovation	-	30,000			
6185 61094 Parque De Los Ninos Improvements	-	78,000			
6185 61095 McFadden Park Improvements	-	70,000			
6185 61096 Santa Fe Park Improvements	-	52,500			
6185 61097 La Placita Parkette	-	35,000			
6185 61098 Jaycee Parkette	-	35,000			
6185 61099 Conceptual Landscape Architectural Design	-	61,500			
6185 61101 Tuffree Hill Park Drainage/Sidewalk Impr	-	50,000			
6185 61103 Tynes Gym Window Renovation	-	7,500			
TOTAL CAPITAL OUTLAY	258,410	928,500	-	-	-
GRAND TOTAL	258,410	928,500	-	-	-



CITY CAPITAL PROJECTS	Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTLAY					
6013 61026 City Yard Clarifier and Sewer Improvement	-	10,000			
6015 61026 City Yard Clarifier and Sewer Improvement	-	15,000			
6185 61026 City Yard Clarifier and Sewer Improvement	-	225,000			
6015 61052 Lyons Way/Central Avenue Sewer Rehab	-	-			
6185 61052 Lyons Way/Central Avenue Sewer Rehab	-	-			
6017 61085 Sewer System Master Plan	-	180,000			
TOTAL CAPITAL OUTLAY	-	430,000	-	-	-
GRAND TOTAL	-	430,000	-	-	-



CITY CAPITAL PROJECTS	Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS					
TOTAL SALARIES AND BENEFITS					
MATERIAL, SUPPLIES & SERVICES					
TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
CAPTIAL OUTLAY					
6840 Police Department - Glock Duty Weapon	-	-			
6840 61104 Tri-Plex Mower	-	30,000			
6842 Vehicle	21,497	-			
6842 61081 Utility Truck Maintenance Services	24,604	-			
6842 61082 Unassigned Vehicle Replacement	24,086	60,000			
6842 61107 Utility Truck - Code Compliance	-	35,000			
6842 61106 Mobile Emergency Command Vehicle	-	65,000			
TOTAL CAPITAL OUTLAY	70,186	190,000	-	-	-
GRAND TOTAL	70,186	190,000	-	-	-



**Annual Budget
Fiscal Year 2012-13**



**COMMUNITY SERVICES
ADMINISTRATION
104070**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	54,465	54,880	54,880	54,880	99,250
5015	Overtime	1,592	2,500	2,500	2,500	2,500
5105	Health Allocation	5,807	5,940	5,940	9,040	16,060
5110	Life Allocation	202	620	620	140	270
5115	Dental Allocation	523	590	590	300	470
5120	Optical Allocation	190	110	110	170	270
5125	Long-term Disability Insurance	447	410	410	230	450
5135	Medicare	835	870	870	860	1,540
5145	Retirement Annuity	4,493	4,770	4,770	4,770	9,560
5159	Medical Opt Out Plan	1,200	1,200	1,200	2,100	3,000
5163	Life Insurance Premiums	-	-	-	-	-
5170	Sick Leave Buy Back	1,146	1,200	1,200	1,560	1,600
5175	Vacation Leave Buy Back	931	1,000	1,000	2,110	2,500
TOTAL SALARIES AND BENEFITS		71,831	74,090	74,090	78,660	137,470
MATERIAL, SUPPLIES & SERVICES						
6230	Printing and Binding	23,232	26,000	26,000	26,000	28,000
6255	Dues and Memberships	-	210	210	-	-
6301	Special Department Supplies	599	500	500	500	-
6315	Office Supplies	1,842	2,500	2,500	1,800	1,679
6325	Postage	14,500	16,000	16,000	16,000	16,000
TOTAL MATERIALS, SUPPLIES & SERVICES		40,173	45,210	45,210	44,300	45,679
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		112,004	119,300	119,300	122,960	183,149

ADMINISTRATION

DIVISION 104070

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees
- 5159 Medical Opt Out Plan
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance

ADMINISTRATION

DIVISION 104070

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

6230 Printing and Binding

Provides for preparation and publication of Placentia Quarterly Newsletter for direct mailing to all Placentia residents and businesses. Production includes layout/design, printing bindery and mail handling (19,500 copies per issue). Revenues of \$10,732 will be received through Library District contribution of \$2,683 per quarterly edition.

ADMINISTRATION

DIVISION 104070

MATERIAL, SUPPLIES & SERVICES continued:

- 6315 Office Supplies
Requested funds to purchase office supplies for Administration and Recreation Divisions

- 6325 Postage
Provides for mailing costs associated with the Placentia Quarterly



**Annual Budget
Fiscal Year 2012-13**



**COMMUNITY SERVICES
RECREATION
104071**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	211,009	217,308	217,308	214,770	172,340
5005	Part-time Salaries	226,394	287,300	287,300	263,000	268,800
5015	Overtime	7,352	7,220	7,220	7,220	7,220
5020	Leave Accrual Payout	8,421	-	-	-	-
5105	Health Allocation	8,549	25,790	25,790	27,690	21,270
5110	Life Allocation	849	1,060	1,060	550	430
5115	Dental Allocation	1,616	3,030	3,030	1,160	1,030
5120	Optical Allocation	592	520	520	500	380
5125	Long-term Disability Insurance	1,921	2,040	2,040	920	730
5135	Medicare	6,568	7,490	7,490	7,050	6,650
5140	Employer's Social Security	621	17,820	17,820	-	-
5141	Employer's PARS/ARS	7,649	-	-	9,870	11,210
5145	Retirement Annuity	18,976	24,030	24,030	19,500	15,090
5159	Medical Opt Out Plan	4,400	2,400	2,400	4,200	6,000
5175	Vacation Leave Buy Back	4,293	4,300	4,300	1,130	4,300
	TOTAL SALARIES AND BENEFITS	509,210	600,308	600,308	557,560	515,450
	MATERIAL, SUPPLIES & SERVICES					
6060	Instructional Services	41,940	45,000	45,000	43,000	43,000
6099	Other Professional Services	900	-	-	10,900	10,000
6130	Repair & Maintenance Facilities	12,682	3,500	3,500	1,000	-
6136	Software Maintenance	-	3,700	3,825	3,825	3,825
6230	Printing and Binding	185	500	500	500	500
6240	Mileage Reimbursement	-	300	300	100	150
6245	Meeting and Conferences	280	1,500	1,500	1,100	746
6250	Staff Training	1,590	2,000	2,000	2,000	1,865
6255	Dues and Memberships	737	1,900	1,900	900	875
6270	Excursions & Transportation	4,040	10,400	10,400	7,000	7,000
6275	Officiating	1,898	5,000	5,000	3,700	3,700
6299	Other Purchased Services	1,876	2,100	2,100	-	3,000
6301	Special Department Supplies	28,890	30,000	29,875	29,875	29,424
6350	Small Tools/Equipment	40	-	-	-	-
6360	Uniforms	5,083	5,200	5,200	5,200	5,200
	TOTAL MATERIALS, SUPPLIES & SERVICES	100,141	111,100	111,100	109,100	109,285
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	609,351	711,408	711,408	666,660	624,735

RECREATION

DIVISION 104071

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division

- 5005 Part-time Salaries
Provides for part-time positions including staff for after school programs, aquatics, sports, special events, facility rentals, and recreation classes. Accounts for approximately 30 part-time staff year round and up to 70 part-time staff seasonally during summer programs.

- 5015 Overtime
Provides for overtime in the division

- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees

- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees

- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees

- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees

- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees

- 5135 Medicare
Provides for the employer share of Medicare

- 5141 Employer's PARS/ARS
Provides for the employer share of PARS/ARS

RECREATION

DIVISION 104071

SALARIES AND BENEFITS continued:

- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees.
- 5159 Medical Opt Out Plan
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance
- 5175 Vacation Leave Buy Back
Provides for annual buy back of leave hours in excess of 120 hour base for all full-time employees

MATERIAL, SUPPLIES & SERVICES:

- 6060 Instructional Services
Provides for recreation program contract instructors compensation. This account is funded by program participants. Contractor's receive 65% of the fees paid by program participants. Contract net revenue is approximately \$60,000 annually.
- 6136 Software Maintenance
Provides for annual maintenance agreement for department's CLASS registration software. This account if funded by program participants. A \$3.00 per participant fee is charged for every contract class registration.
- 6230 Printing and Binding
Provides for correspondence, marketing material, related costs for department events and program promotions

RECREATION

DIVISION 104071

MATERIAL, SUPPLIES & SERVICES continued:

- 6099 Other Professional Services
Provides for kitchen manager position and the daily lunch program at the Senior Center through an agreement with Community SeniorServ
- 6240 Mileage Reimbursement
Provides for mileage reimbursement
- 6245 Meetings and Conferences
Provides for training of full-time employees. Includes workshops, trainings and seminars offered by CPRS, SCMAF, NRPA and other professional organizations
- 6250 Staff Training
Provides for part-time staff training courses and training materials for in-service training. Includes instructors to teach CPR, first aid, title 22 and other courses. Training supplies and equipment rental are also included in this account.
- 6255 Dues and Memberships
Provides for dues and memberships of the following organizations:
- California Park and Recreation Society (CPRS)
 - Southern California Municipal Athletic Federation (SCMAF)
 - Southern California Public Pool Operators Association (SCPPOA)
- This account also provides for American Red Cross authorized provider fees for the Summer Learn to Swim program. This expenditure is funded by the program registration fees.
- 6270 Excursions & Transportation
Provides for admission and transportation to various destinations for adult excursions. This account is funded by program participants.

RECREATION

DIVISION 104071

MATERIAL, SUPPLIES & SERVICES continued:

- 6275 Officiating
Provides for contract officials for youth and teen basketball programs and assigning fees for adult sport programs. Request to be funded by participant fees.

- 6299 Other Purchased Services
Provides for licensing fees for the Movies in the Park program, which is funded by a sponsorship from Placentia Disposal. Also provides for American Red Cross authorized provider fees for the summer Learn-To-Swim program, which is funded by participant fees.

- 6301 Special Department Supplies
Provides for materials, supplies and equipment for sports programs, aquatics, community special events, after school programs, senior center, and other recreation activities. Majority of expenditures are recovered through participant fees.

- 6360 Uniforms
Provides for staff shirts, jackets and sweatshirts for Community Services Leaders. This account also provides for Life Guards and Instructor Guard uniforms. Uniform expenditures are funded by program fees.



**Annual Budget
Fiscal Year 2012-13**



**COMMUNITY SERVICES
HUMAN SERVICES
104072**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	50	-	-	-	-
5005	Part-time Salaries	2,102	-	-	-	-
5135	Medicare	16	-	-	-	-
5141	Employer's PARS/ARS	42	-	-	-	-
5163	Life Insurance Premiums	56	-	-	-	-
	TOTAL SALARIES AND BENEFITS	2,266	-	-	-	-
	MATERIAL, SUPPLIES & SERVICES					
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	-	-	-	-
	CAPITAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	2,266	-	-	-	-

HUMAN SERVICES

DIVISION 104072

Effective Fiscal Year 2010-11, Human Services activities are accounted for in Administration Department Neighborhood Services Division (101572).



**Annual Budget
Fiscal Year 2012-13**



**COMMUNITY SERVICES
CULTURAL ARTS DIVISION
104074**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6265	Entertainment Services	850	8,000	8,000	-	-
6299	Other Purchased Services	6,015	7,700	7,700	6,450	6,800
6301	Special Department Supplies	203	900	900	300	326
TOTAL MATERIALS, SUPPLIES & SERVICES		7,068	16,600	16,600	6,750	7,126
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		7,068	16,600	16,600	6,750	7,126

CULTURAL ARTS DIVISION

DIVISION 104074

MATERIAL, SUPPLIES & SERVICES:

6299 Other Purchased Services

Provides for contracted musical entertainment for the Concerts in the Park Series. Approximately \$850 per performing group at 8 concerts.

6301 Special Department Supplies

Provides for supplies, paper and materials necessary to implement cultural and arts programs including Photo Contest, Concerts in Park series and other cultural special events



**Annual Budget
Fiscal Year 2012-13**



**COMMUNITY SERVICES
TRI-CITY PARK
104075**

GENERAL FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6499	Other Program Expenditures	100,000	100,000	100,000	123,000	75,000
TOTAL MATERIALS, SUPPLIES & SERVICES		100,000	100,000	100,000	123,000	75,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		100,000	100,000	100,000	123,000	75,000

TRI-CITY PARK

DIVISION 104075

MATERIAL, SUPPLIES & SERVICES:

6499 Contributions to Other Agencies
Provides for contribution to Tri-City Park Authority



PARK DEVELOPMENT		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
	TOTAL SALARIES AND BENEFITS					
	MATERIAL, SUPPLIES & SERVICES					
6499	Other Program Expenditures	47,018	25,000	25,000	25,000	-
	TOTAL MATERIALS, SUPPLIES & SERVICES	47,018	25,000	25,000	25,000	-
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	47,018	25,000	25,000	25,000	-

TRI-CITY PARK
DIVISION 234075

MATERIAL, SUPPLIES & SERVICES:



**Annual Budget
Fiscal Year 2012-13**

**EMPLOYEE BENEFITS
HEALTH & WELFARE
395083**

HEALTH & WELFARE		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5020	Leave Accrual Payout	-	200,000	200,000	200,000	200,000
5021	Extraordinary Bank Buyback	-	28,000	28,000	42,600	40,000
5130	Dental Claim	125,822	190,000	190,000	130,000	130,000
5159	Medical Opt Out Plan	-	20,000	20,000	20,000	20,000
5161	Health Insurance Premiums	918,053	950,000	950,000	940,000	940,000
5162	Dental Insurance Premiums	11,565	15,000	15,000	15,000	15,000
5163	Life Insurance Premiums	12,403	13,000	13,000	12,000	12,000
5164	Optical Insurance Premiums	16,083	16,000	16,000	16,000	16,000
5168	PERS Survivor Premiums	5,594	5,600	5,600	5,600	5,800
TOTAL SALARIES AND BENEFITS		1,089,520	1,437,600	1,437,600	1,381,200	1,378,800
MATERIAL, SUPPLIES & SERVICES						
6025	Third Party Administration	1,109	1,300	1,300	600	1,000
6055	Medical Services	-	2,000	2,000	-	1,000
TOTAL MATERIALS, SUPPLIES & SERVICES		1,109	3,300	3,300	600	2,000
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,090,629	1,440,900	1,440,900	1,381,800	1,380,800

HEALTH AND WELFARE

DIVISION 395083

SALARIES AND BENEFITS:

- 5020 Leave Accrual Payout
Provides for eligible leave accruals for employees who separate from the City
- 5021 Extraordinary Bank Buyback
Provides for extraordinary bank buybacks for those employees who accumulated hours in excess of new contractual limits are paid out from this account
- 5130 Dental Claim
Provides for dental claims for eligible retirees
- 5159 Medical Opt Out Plan
Provides for medical opt out for City Officials and employees opting out of the City paid medical insurance
- 5161 Health Insurance Premiums
Provides for health insurance for eligible retirees
- 5162 Dental Insurance Premiums
Provides for dental insurance for eligible retirees
- 5163 Life Insurance Premiums
Provides for life insurance for eligible retirees
- 5164 Optical Insurance Premiums
Provides for optical insurance for eligible retirees
- 5168 PERS Survivor Premiums
Provides survivor benefits for eligible retirees dependents

MATERIAL, SUPPLIES & SERVICES:

- 6025 Third Party Administration
Provides funds for the Third Party Administrator who administers and maintains the Flexible Spending Account

HEALTH AND WELFARE

DIVISION 395083

MATERIAL, SUPPLIES & SERVICES:

6055 Medical Services

Provides funds for yearly physical exams for Management employees who receive whole life insurance



RISK ADMINISTRATION		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5165	Workers' Compensation Claims	327,802	480,000	480,000	410,000	410,000
5166	Workers' Compensation Premiums	107,841	125,000	125,000	108,000	115,000
	TOTAL SALARIES AND BENEFITS	435,643	605,000	605,000	518,000	525,000
	MATERIAL, SUPPLIES & SERVICES					
6025	Third Party Administration	42,278	40,000	40,000	40,000	40,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	42,278	40,000	40,000	40,000	40,000
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	477,921	645,000	645,000	558,000	565,000

RISK MANAGEMENT

DIVISION 404580

SALARIES AND BENEFITS:

- 5165 Workers' Compensation Claims
Provides funds for Workers' Compensation Claims

- 5166 Workers' Compensation Premiums
Provides funds for Workers' Compensation insurance annual premiums

MATERIAL, SUPPLIES & SERVICES:

- 6025 Third Party Administration
Provides funds for the Third Party Administrator who administers and maintains the City's Worker's Compensation Claims



RISK ADMINISTRATION		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5155	Employee Insurance Claims	108,589	110,000	110,000	50,000	50,000
	TOTAL SALARIES AND BENEFITS	108,589	110,000	110,000	50,000	50,000
	MATERIAL, SUPPLIES & SERVICES					
6025	Third Party Administration	-	2,500	2,500	800	1,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	-	2,500	2,500	800	1,000
	CAPTIAL OUTLAY					
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	108,589	112,500	112,500	50,800	51,000

RISK MANAGEMENT

DIVISION 404581

SALARIES AND BENEFITS:

5155 Employee Insurance Claims
Provides funds for unemployment insurance claims

MATERIAL, SUPPLIES & SERVICES:

6025 Third Party Administration
Provides funds for Third Party Administrator who administers and maintains unemployment insurance claims



RISK ADMINISTRATION		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
6001	Management Consulting Svc	-	10,000	10,000	7,000	7,000
6006	Litigation	98,807	100,000	100,000	115,000	100,000
6025	Third Party Administration	20,540	25,000	25,000	22,000	22,000
6201	Liability Insurance Premiums	509,287	457,000	457,000	390,000	420,550
6210	Liability Claims	96,726	150,000	150,000	285,000	150,000
TOTAL MATERIALS, SUPPLIES & SERVICES		725,360	742,000	742,000	819,000	699,550
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		725,360	742,000	742,000	819,000	699,550

RISK MANAGEMENT

DIVISION 404582

MATERIAL, SUPPLIES & SERVICES:

- 6001 Management Consulting Services
Provides funds for special study related to Risk Management
- 6006 Litigation
Provides funds for legal costs and expenses for lawsuits filed against the City
- 6025 Third Party Administration
Provides funds for Third Party Administrator who administers and maintains the City's liability claims and lawsuits
- 6201 Liability Insurance Premiums
Provides funds for liability insurance premiums for up to \$10,000,000 coverage above the City's self insured amount of \$100,000
- 6210 Liability Claims
Provides funds for liability claim settlements under \$100,000



EQUIPMENT REPLACEMENT		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS						
MATERIAL, SUPPLIES & SERVICES						
TOTAL MATERIALS, SUPPLIES & SERVICES		-	-	-	-	-
CAPITAL OUTLAY						
6842	Vehicles	-	-	-	-	-
6895	Depreciation	204,931	-	-	-	-
6899	Other Capital Outlay	-	-	-	-	-
TOTAL CAPITAL OUTLAY		204,931	-	-	-	-
GRAND TOTAL		204,931	-	-	-	-

**FISCAL YEAR 2012-13
INTERNAL SERVICE FUND
EQUIPMENT REPLACEMENT**

EQUIPMENT REPLACEMENT

DIVISION 417068



INFORMATION TECHNOLOGY FUND		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5005	Part-time Salaries	5,089	-	-		
5135	Medicare	74	-	-		
5141	Employers' PARS/ARS	191	-	-		
TOTAL SALARIES AND BENEFITS		5,354	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6135	Repair Maint/Office Furn & Equipment	2,619	17,500	17,500	20,000	20,000
6136	Software Maintenance	161,473	186,650	186,650	184,400	186,000
6290	Dept Contract Services	85,828	147,000	147,000	149,000	122,200
6301	Special Department Supplies	126	2,500	2,500	2,000	1,865
TOTAL MATERIALS, SUPPLIES & SERVICES		250,046	353,650	353,650	355,400	330,065
CAPITAL OUTLAY						
6840	Machinery & Equipment	14,486	-	2,764	-	3,000
6895	Depreciation	71,202	-	-	-	-
TOTAL CAPITAL OUTLAY		85,688	-	2,764	-	3,000
GRAND TOTAL		341,088	353,650	356,414	355,400	333,065

INFORMATION TECHNOLOGY

DIVISION 422023

MATERIAL, SUPPLIES & SERVICES:

- 6135 Repair Maint/Office Furn & Equipment
Provides funds for annual maintenance for the telephone system and other miscellaneous maintenance agreements

- 6136 Software Maintenance
Provides funds for updates/upgrades to various software systems used by the City, such as Bi-Tech, CLASS, and firewall/virus protection software

- 6290 Department Contract Services
Provides funds for IT support services.

- 6301 Special Department Supplies
Provides funds for backup tapes, flash drives, RAM and small printers

CAPITAL OUTLAY:

- 6840 Machinery & Equipment
Provides for replacement of computer equipment



**Annual Budget
Fiscal Year 2012-13**

**CITYWIDE SERVICES
NON-DEPARTMENTAL
431010**

CITYWIDE SERVICES		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5150	Tuition Reimbursement	6,449	7,500	7,500	17,000	-
TOTAL SALARIES AND BENEFITS		6,449	7,500	7,500	17,000	-
MATERIAL, SUPPLIES & SERVICES						
6099	Other Professional Services	-	-	2,280	2,280	-
6137	Repair Maint/Equipment	-	2,500	2,500	500	1,500
6175	Office Equipment Rental	50,554	30,000	30,000	37,000	32,800
6215	Telephone	82,118	160,000	160,000	123,000	144,000
6230	Printing & Binding	10,331	16,000	16,000	8,000	10,000
6301	Special Department Supplies	1,690	5,000	4,000	4,500	4,211
6315	Office Supplies	4,183	-	-	-	-
6325	Postage	10,704	23,000	22,500	30,000	32,000
6330	Electricity	540,218	641,000	641,000	564,000	590,000
6335	Water	311,649	330,000	330,000	362,000	380,000
6340	Natural Gas	6,126	12,000	12,000	8,000	8,600
6350	Small Tools & Furnishings	-	2,500	2,500	2,000	1,500
6410	Property Taxes	-	2,500	2,500	2,360	2,500
6999	Contingency	146,951	100,000	100,000	100,000	100,000
TOTAL MATERIALS, SUPPLIES & SERVICES		1,164,524	1,324,500	1,325,280	1,243,640	1,307,111
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,170,973	1,332,000	1,332,780	1,260,640	1,307,111

NON-DEPARTMENTAL

DIVISION 431010

SALARIES AND BENEFITS:

- 5150 Tuition Reimbursement
Provides funds for tuition reimbursement for eligible employees

MATERIALS, SUPPLIES AND SERVICES:

- 6137 Repair Maint/Equipment
Provides funds for the repair of on-going maintenance of various pieces of Equipment necessary for day-to-day operations
- 6175 Office Equipment Rental
Provides funds for rental of equipment such as fax and copier machines
- 6215 Telephone
Provides funds for telephone costs for each department. This account covers land line phones as well as cell phones for each department.
- 6230 Printing and Binding
Provides funds for consolidated printing and binding costs for each department
- 6301 Special Department Supplies
Provides funds for Employee Appreciation luncheon, bottled water and coffee
- 6325 Postage
Provides funds for postage costs for all departments
- 6330 Electricity
Provides funds for electricity costs for all departments

NON-DEPARTMENTAL

DIVISION 431010

MATERIALS, SUPPLIES AND SERVICES continued:

- 6335 Water
Provides funds for water costs for all departments

- 6340 Natural Gas
Provides funds for natural gas costs for all departments

- 6350 Small Tools and Furnishings
Provides funds for small tools and furnishings

- 6410 Property Taxes
Provides funds for various non-exempt property taxes for all city owned properties. A portion of the property taxes are paid from the Sewer Fund.

- 6999 Contingency
Provides funds for various General Fund related projects that are not anticipated but require action per the direction of the City Council



CITYWIDE SERVICES		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6301	Special Department Supplies	1,156	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		1,156	-	-	-	-
CAPITAL OUTLAY						
6840	Machinery & Equipment	-	-	-	-	-
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		1,156	-	-	-	-

**FISCAL YEAR 2012-13
CITYWIDE SERVICES
FACILITIES MAINTENANCE**

FACILITIES MAINTENANCE

DIVISION 433554

Effective Fiscal Year 2010-11, Facilities Maintenance activities are accounted for in Citywide Services (433654).



**Annual Budget
Fiscal Year 2012-13**

**CITYWIDE SERVICES
FACILITIES MAINTENANCE
433654**

CITYWIDE SERVICES		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
	SALARIES AND BENEFITS					
5001	Full-time Salaries	147,436	149,250	149,250	142,540	149,350
5005	Part-time Salaries	42,534	74,750	74,750	62,000	41,860
5015	Overtime	6,266	5,000	5,000	5,000	5,000
5105	Health Allocation	44,759	46,300	46,300	46,870	48,270
5110	Life Allocation	550	580	580	370	380
5115	Dental Allocation	2,083	3,920	3,920	4,630	4,770
5120	Optical Allocation	822	830	830	790	820
5125	Long-term Disability Insurance	1,211	1,110	1,110	620	640
5135	Medicare	2,836	3,370	3,370	3,040	2,850
5140	Employers' Social Security	-	4,640	4,640	2,325	1,570
5145	Retirement Annuity	12,173	13,000	13,000	13,000	13,120
5170	Sick Leave Buy Back	2,816	2,900	2,900	3,410	3,500
5175	Vacation Leave Buy Back	-	-	-	1,210	1,200
	TOTAL SALARIES AND BENEFITS	263,486	305,650	305,650	285,805	273,330
	MATERIAL, SUPPLIES & SERVICES					
6099	Other Professional Services	339	4,500	4,500	5,650	5,600
6127	Alarm Monitoring	13,405	20,000	20,000	25,000	25,000
6130	Repair & Maintenance/Facilities	101,754	100,000	100,000	100,000	100,000
6137	Repair & Maintenance/Equipment	30,438	37,500	37,500	37,500	37,500
6170	Equipment and Tool Rental	-	-	-	500	500
6257	Licenses & Permits	1,399	500	500	500	500
6290	Department Contract Services	6,480	25,000	25,000	23,900	23,900
6301	Special Department Supplies	23,947	1,500	1,500	1,500	1,399
6350	Small Tools & Furnishing	1,682	3,500	3,500	3,500	3,500
6399	Other Supplies	-	8,000	8,000	8,000	8,000
	TOTAL MATERIALS, SUPPLIES & SERVICES	179,444	200,500	200,500	206,050	205,899
	CAPITAL OUTLAY					
6842	Vehicles	-	-	-	-	-
	TOTAL CAPITAL OUTLAY	-	-	-	-	-
	GRAND TOTAL	442,930	506,150	506,150	491,855	479,229

FACILITIES MAINTENANCE

DIVISION 433654

SALARIES AND BENEFITS:

- 5001 Full-time Salaries
Provides for full-time positions in the division
- 5005 Part-time Salaries
Provides for part-time positions in the division
- 5015 Overtime
Provides for overtime in the division
- 5105 Health Allocation
Provides for Medical Insurance for eligible city officials and employees
- 5110 Life Allocation
Provides for Life Insurance for eligible city officials and employees
- 5115 Dental Allocation
Provides for Dental Insurance for eligible city officials and employees
- 5120 Optical Allocation
Provides for Optical Insurance for eligible city officials and employees
- 5125 Long-Term Disability Insurance
Provides for Long-Term Disability for eligible city officials and employees
- 5135 Medicare
Provides for the employer share of Medicare
- 5140 Employers' Social Security
Provides for the employer share of Social Security
- 5145 Retirement Annuity
Provides for a retirement plan for eligible city officials and employees

FACILITIES MAINTENANCE

DIVISION 433654

SALARIES AND BENEFITS continued:

5170 Sick Leave Buy Back

Provides for annual buy back of sick leave hours in excess of 432 hour base for all full-time employees. Buy back value is based upon years of services as follows:

- A) Employee with three (3) to six (6) years of service receives a buy back value of 45% of hours in excess of 432.
- B) Employee with six (6) to nine (9) years of service receives a buy back value of 55% of hours in excess of 432.
- C) Employee with nine (9) to twenty (20) years of service receives a buy back value of 70% of hours in excess of 432.
- D) Employee with over twenty (20) years of service receives a buy back value of 75% of hours in excess of 432.

5175 Vacation Leave Buy Back

Provides for annual buy back of leave hours in excess of 120 hours for all full-time employees

MATERIAL, SUPPLIES AND SERVICES:

6099 Other Professional Services

Provides for elevator maintenance services and other services for facility maintenance that in-house staff are unable to perform

6127 Alarm Monitoring

Provides for fire and security alarm monitoring services at all City owned facilities

6130 Repair & Maintenance/Facilities

Provides for repairs and maintenance of all facilities regarding electrical, drywall, etc. performed by City staff

6137 Repair & Maintenance/Equipment

Provides for repairs and maintenance of equipment used to repair all facilities

6170 Equipment & Tool Rental

Provides for rental of equipment to complete various facility maintenance projects. Rental such as scissor lifts, scaffolding, other specialized equipment.

FACILITIES MAINTENANCE

DIVISION 433654

MATERIAL, SUPPLIES AND SERVICES continued:

- 6099 Other Professional Services
Provides funds for elevator maintenance services
- 6127 Alarm Monitoring
Provides funds for alarm monitoring services at all City owned facilities
- 6130 Repair and Maintenance/Facilities
Provides funds for various repairs that are outsourced
- 6137 Repair and Maintenance/Equipment
Provides funds for repair and maintenance of equipment used to report City facilities
- 6170 Equipment and Tool Rental
Provides funds for rental equipment necessary to perform repairs and ongoing maintenance of City facilities. Rented equipment includes thing such as scissor lifts, scaffolding and other specialized equipment.
- 6257 Licenses and Permits
Provides for inspection permits from the County of Orange for City owned generators
- 6290 Department Contract Services
Provides funds for contract services to repair the City Hall fountains and HVAC and air handler equipment at all City facilities
- 6301 Special Department Supplies
Provides for janitorial supplies, toilet paper, trash liners, cleaners, soaps, mops, buckets, broom etc.
- 6350 Small Tools & Furnishings
Provides funds for various small tools necessary for building maintenance, upkeep and cleaning
- 6399 Other Supplies
Provides funds for chemical supplies for Gomez and Whitten pools



CITYWIDE SERVICES		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
TOTAL SALARIES AND BENEFITS		-	-	-	-	-
MATERIAL, SUPPLIES & SERVICES						
6301	Special Department Supplies	288	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		288	-	-	-	-
CAPITAL OUTLAY						
TOTAL CAPITAL OUTLAY		-	-	-	-	-
GRAND TOTAL		288	-	-	-	-

VEHICLE MAINTENANCE

DIVISION 433558

Effective Fiscal Year 2012-13, Vehicle Maintenance activities are accounted for in Citywide Services (433658).



**Annual Budget
Fiscal Year 2012-13**

**CITYWIDE SERVICES
FLEET OPERATIONS
433658**

CITYWIDE SERVICES		Actual 2010-11	Budget 2011-12	Amended Budget 2011-12	Estimate 2011-12	Approved 2012-13
SALARIES AND BENEFITS						
5001	Full-time Salaries	22,643	-	-	-	-
5005	Part-time Salaries	38,865	48,340	48,340	46,000	-
5015	Overtime	-	-	-	-	-
5020	Leave Accrual Payout	-	-	-	15,430	-
5110	Life Allocation	67	-	-	-	-
5115	Dental Allocation	135	-	-	-	-
5120	Optical Allocation	40	-	-	-	-
5125	Long-term Disability Insurance	151	-	-	-	-
5135	Medicare	1,195	710	710	670	-
5140	Employers' Social Security	-	3,000	3,000	1,730	-
5141	Employers' PARS/ARS	1,391	-	-	-	-
5145	Retirement Annuity	1,587	-	-	-	-
5175	Vacation Leave Buy Back	-	-	-	-	-
TOTAL SALARIES AND BENEFITS		66,074	52,050	52,050	63,830	-
MATERIAL, SUPPLIES & SERVICES						
6134	Repair & Maintenance/Vehicles	-	-	-	-	65,000
6137	Repair & Maintenance/Equipment	8,546	5,000	5,000	4,000	2,500
6140	Vehicle Maintenance Allocation	-	7,500	7,500	-	-
6235	Travel and Meetings	-	500	500	-	-
6255	Dues and Memberships	-	800	800	500	500
6285	Hazardous Material Disposal	1,180	4,000	4,000	4,000	4,000
6290	Department Contract Services	-	-	-	-	120,200
6301	Special Department Supplies	4,926	12,000	12,000	9,000	16,787
6320	Books & Periodicals	-	500	500	100	100
6345	Gasoline & Diesel Fuel	190,598	275,000	275,000	260,000	275,000
6350	Small Tools & Furnishing	445	3,000	3,000	1,000	1,000
6365	Computer Software	-	-	-	-	-
TOTAL MATERIALS, SUPPLIES & SERVICES		205,695	308,300	308,300	278,600	485,087
CAPITAL OUTLAY						
6840	Machinery & Equipment	547	2,500	2,500	-	-
TOTAL CAPITAL OUTLAY		547	2,500	2,500	-	-
GRAND TOTAL		272,316	362,850	362,850	342,430	485,087

FLEET OPERATIONS

DIVISION 433658

MATERIAL, SUPPLIES & SERVICES:

- 6134 Repair & Maintenance/Equipment
Provides for repairs and maintenance of shop equipment including tire machines, welders, grinders, compressors, vehicle lifts, overhead reels and other equipment
- 6255 Dues and Memberships
Provides for dues and membership to professional organizations
- 6285 Hazardous Material Disposal
Provides for costs associated with the proper disposal of hazardous materials (waste oil, anti-freeze, etc.) which are disposed by an outside vendor
- 6290 Department Contract Services
Provides for outsourced repair services and contract employees

FLEET OPERATIONS

DIVISION 433658

MATERIAL, SUPPLIES & SERVICES continued:

- 6301 Special Department Supplies
Provides for supplies needed such as brake cleaner, chemical agents, degreasers, oxygen/acetylene, and other supplies

- 6320 Books & Periodicals
Provides for periodicals and manuals as necessary

- 6345 Gasoline & Diesel Fuel
Provides for unleaded gasoline and diesel fuel for vehicles used for City business and operations

- 6350 Small Tools and Furnishings
Provides for various small tools

CAPITAL OUTLAY:

- 6840 Machinery & Equipment
Provides for a replacement tire machine



401 East Chapman Avenue

Placentia, CA 92870

714.993.8237



Successor Agency to the Redevelopment Agency of the City of Placentia

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: ASSISTANT CITY ADMINISTRATOR

DATE: JUNE 19, 2012

SUBJECT: **ADOPTION OF SUCCESSOR AGENCY ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2012-13**

FISCAL
IMPACT: EXPENDITURE: \$ 3,313,887 (REDEVELOPMENT OBLIGATION RETIREMENT FUND (RORF))
REVENUE: \$ 2,327,501 (REDEVELOPMENT PROPERTY TAX TRUST FUND (RPTTF) AND \$ 986,386 (LEASE PAYMENTS))

SUMMARY:

With the dissolution of the Redevelopment Agency of the City of Placentia, the City will no longer develop a joint operating budget with the Agency as in prior years. Instead, based on the Successor Agency development of a six (6) month Recognized Obligation Payment Schedule (ROPS) which includes funds allocated to cover administrative costs as allowed by law, the Successor Agency will adopt an Administrative Budget. The budget then relies on the State Department of Finance approved ROPS as expenditures are paid as pass-through payments for agreements and contracts deemed enforceable obligations. This action adopts a Successor Agency Administrative Budget for Fiscal Year 2012-13.

RECOMMENDATION:

It is recommended that the City Council, acting in its sole capacity as the Successor Agency to the Redevelopment Agency of the City of Placentia take the following action:

1. Approve Resolution RSA-2012- , A Resolution of the City Council of the City of Placentia, California, Acting as the Successor Agency to the Redevelopment Agency of the City of Placentia, adopting an Administrative Budget for Fiscal Year 2012-13.

DISCUSSION:

The dissolution of redevelopment agencies continues to a trial and error process for cities across the state. The City of Placentia is fortunate to have received a 100% approval letter on our Recognized Obligation Payment Schedule (ROPS) for the period ending June 30, 2012 and the six (6) month period of July 1, 2012 to December 31, 2012. The ROPS provides estimates

2.b.

June 19, 2012

for the entire Fiscal Year 2012-13, however, by law only six (6) month periods are to be submitted and approved by the State Department of Finance.

The ROPS, therefore, can be considered the Successor Agency budget for the Fiscal Year while Form C of the ROPS is the Administrative Budget and details out those costs allowable to the Successor Agency for winding down the former redevelopment agency.

As the system now works, the Successor Agency prepares a ROPS, gains approval by an Oversight Board, and ultimately waits for the State Department of Finance to approve the ROPS. That document is used by the Orange County Auditor Controller, who captures and disburses all of the former property tax increment in the Redevelopment Property Tax Trust Fund, to send back sufficient funding to the Successor Agency for payment of enforceable obligations out of a new City fund called the Redevelopment Obligation Retirement Fund.

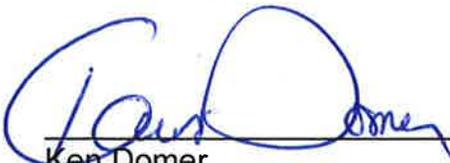
The adopted ROPS is attached as Exhibit A and lists the six (6) month amount as well as estimated amounts for Fiscal Year 2012-13. Of that amount, the Successor Agency is eligible to claim up to \$250,000 for administrative costs, otherwise known as the Administrative Cost Allowance.

FISCAL IMPACT:

It is estimated that expenditures will be \$ 3,313,887 from the Redevelopment Obligation Retirement Fund with a corresponding receipt of revenues in which to in pay the Successor Agency's enforceable obligations. The Successor Agency will receive from the Redevelopment Property Tax Trust Fund \$ 2,327,501 and an additional \$ 986,386 as lease payments for the 2003 Certificates of Participation to equal the listed revenues.

Prepared by:

Reviewed and approved:

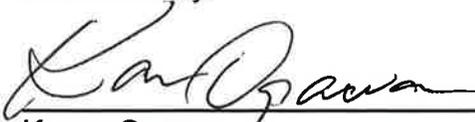


Ken Domer,
Assistant City Administrator



Troy L. Butzlaff, ICMA-CM
City Administrator

Reviewed by:



Karen Ogawa,
Finance Director

Attachments:

Resolution RA-2012-____

Exhibit A - Recognized Obligation Payment Schedule July 1, 2012 to December 31, 2012

RESOLUTION NO. RSA-2012-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF PLACENTIA, ADOPTING AN ADMINISTRATIVE BUDGET FOR FISCAL YEAR 2012-13.

A. Recitals.

(i). California Health and Safety Code § 34177 provides that before each six (6) month fiscal period, successor agencies to former redevelopment agencies must prepare a Recognized Obligation Payment Schedule ("ROPS") for the enforceable obligations of the former redevelopment agency in accordance with the requirements of § 34177. The next six-month fiscal period for which a ROPS is required is the period that commences on July 1, 2012 and ends December 31, 2012.

(ii). The Placentia City Council, in its capacity as the Successor Agency to the Redevelopment Agency of the City of Placentia, adopted Resolution RSA-2101-02 approving a ROPS in accordance with California Health and Safety Code § 34177 for the six-month fiscal period that commences on July 1, 2012 and ends on December 31, 2012 with estimates for the entire Fiscal Year 2012-13.

(iii). The State Department of Finance issued the City of Placentia a letter on May 27, 2012 approving the ROPS in its entirety.

(iv). The City Council, acting in its capacity as the Successor Agency, desires to adopt an operating budget for Fiscal Year 2012-13 to include those enforceable obligations as contained in the approved ROPS.

(iii). All legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA ACTING AS THE SUCCESSOR AGENCY TO THE REDEVELOPMENT AGENCY OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. In all respects as set forth in the Recitals, Part A., of this Resolution.

2. The City Council, acting in its capacity as the Successor Agency, approves the Administrative Budget for the Successor Agency, in substantially the form attached hereto as Exhibit "A," as required by State law.

3. In retaining the responsibilities of the Redevelopment Agency of the City of Placentia as provided in California Health and Safety Code §§ 34173 and 34176, the City Council expressly determines, recognizes, reaffirms and ratifies the statutory limitation on the City and the City Council's liability in retaining the responsibilities of the Redevelopment Agency of the City of Placentia under AB 1X 26. Nothing in this Resolution shall be construed as a commitment, obligation, or debt of the City or any resources, funds, or assets of the City to fund the City's service as the successor agency to the Redevelopment Agency of the City of Placentia as provided in this Resolution.

PASSED, ADOPTED AND APPROVED this 19th day of June, 2012.

JEREMY B. YAMAGUCHI,
MAYOR

Attest:

PATRICK J. MELIA,
CITY CLERK

COUNTY OF ORANGE

I, Patrick J. Melia, City Clerk of the City of Placentia, do hereby certify that the foregoing resolution was adopted at a meeting of the City Council acting as the Successor Agency to the Redevelopment Agency of the City of Placentia held on the 19th day of June, 2012 by the following vote:

AYES:
NOES: None
ABSENT: None
ABSTAIN: None

PATRICK J. MELIA,
CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI,
CITY ATTORNEY

DRAFT RECOGNIZED OBLIGATION PAYMENT SCHEDULE

Per AB 26 - Section 34177 (*)

	Project Name / Debt Obligation	Contract/Agreement Execution Date	Payee	Description	Project Area	Total Outstanding Debt or Obligation	Total Due During Fiscal Year 2011-2012**	Funding Source ***	Payable from Other Revenue Sources							
									Payments by month							
									July 2012	Aug 2012	Sept 2012	Oct 2012	Nov 2012	Dec 2012	Total	
1)	2003 Improvement COPs		US Bank	2003 Certificates of Participation Issued	Merged		1,141,479.00	Lease	845,093.00						141,293.00	\$ 986,386.00
2)																\$ -
3)																\$ -
4)																\$ -
5)																\$ -
31)																\$ -
32)																\$ -
33)																\$ -
Totals - LMIHF																\$0.00
Totals - Bond Proceeds																\$0.00
Totals - Other									\$ 845,093.00						\$ 141,293.00	\$986,386.00
Grand total - This Page						\$ -	\$ -		\$ 845,093.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 141,293.00	\$ 986,386.00

* The Preliminary Draft Recognized Obligation Payment Schedule (ROPS) is to be completed by 3/1/2012 by the successor agency, and subsequently be approved by the oversight board before the final ROPS is submitted to the State Controller and State Department of Finance by April 15, 2012. It is not a requirement that the Agreed Upon Procedures Audit be completed before submitting the final Oversight Approved ROPS to the State Controller and State Department of Finance.

** All total due during fiscal year and payment amounts are projected.

*** Funding sources from the successor agency: (For fiscal 2011-12 only, references to RPTTF could also mean tax increment allocated to the Agency prior to February 1, 2012.)

RPTTF - Redevelopment Property Tax Trust Fund

Bonds - Bond proceeds

Other - reserves, rents, interest earnings, etc

LMIHF - Low and Moderate Income Housing Fund

Admin - Successor Agency Administrative Allowance



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL/AGENCY BOARD

VIA: CITY ADMINISTRATOR/EXECUTIVE DIRECTOR

FROM: DIRECTOR OF FINANCE

DATE: JUNE 19, 2012

SUBJECT: GANN APPROPRIATION LIMIT FOR 2012-13
FINANCIAL
IMPACT: NONE

SUMMARY:

California State Law requires that each local government adopt the City's Annual Appropriation Limit annually. This action will approve the resolution adopting the City's Annual Appropriation Limit as required by law.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Adopt Resolution R-2012- ____, A Resolution of the City Council of the City of Placentia, California, adopting the Fiscal Year 2012-13 Annual Appropriation Limit in the amount of \$68,988,230.

DISCUSSION:

In 1980, California voters adopted Article XIII B of the California State Constitution, commonly referred to as the Gann Initiative or Gann Appropriations Limit, placing limits on the amount of tax proceeds that State and local agencies can appropriate each year. The City's limit is adjusted each year for inflation, population, and other factors.

On June 5, 1990, Proposition 111 was voted into California Law. Among other provisions, Proposition 111 provided for changes in the calculation of the Gann Appropriation Limit. The annual adjustments to the spending limit were liberalized by Proposition 111 to be more closely linked to the rate of economic growth. Beyond local inflation and population factors, the provisions allow a City to use the higher of the percentage growth in personal income or the percent increase

4.a.

June 19, 2012

in the local tax roll due to non-residential property construction. Additionally, cities can choose to use the rate of change in population either within the City or County, whichever is higher. The City utilized elements of these adjustment factors in calculating the annual Gann Appropriation Limit.

Submitted by:



Karen Ogawa
Director of Finance

Reviewed and Approved:



Troy L. Butzlaff, CMA-CM
City Administrator

Attachment: As Stated

RESOLUTION NO. R-2012-

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF PLACENTIA APPROVING AND ADOPTING THE ANNUAL
APPROPRIATIONS LIMIT FOR THE FISCAL YEAR 2012-
13 IN THE AMOUNT OF \$68,988,230**

A. Recitals.

(i). The voters of California on November 6, 1979, added Article XIII B to the State Constitution placing various limitations on the appropriations of the State and local governments; and

(ii). Article XIII B provides that the appropriations limit for the Fiscal Year 2012-13 is calculated by adjusting the base year appropriations of Fiscal Year 1978/1979 for changes in the cost of living and population; and

(iii). The City of Placentia has complied with all of the provisions of Article XIII B in determining the appropriations limit for the Fiscal Year 2012-13;

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY FIND, DETERMINE AND RESOLVE AS FOLLOWS:

1. That the appropriations subject to limitation in Fiscal Year 2012-13 shall be based on the 2011-12 appropriation limit of \$65,895,395 as established by Resolution No. R-2011-29, and recomputed based on Proposition 111 guidelines and adjusted by the California Per Capita Income change of 3.77% and the County population change of 0.89% as reported by the State Department of

Finance on May 1, 2012, thus creating a new appropriations limit for Fiscal Year 2012-13 in the amount of \$68,988,230.

PASSED, ADOPTED AND APPROVED this 19th day of June, 2012.

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

I, PATRICK J. MELIA, CITY CLERK of the CITY OF PALCENTIA, CALIFORNIA, DO HEREBY CERTIFY that the foregoing Resolution, was duly passed, approved and adopted by City Council, approved and signed by the Mayor and attested by the City Clerk, all at the regular meeting of the said City Council held on the 19th day of June, 2012, and the same was passed and adopted by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY

CITY OF PLACENTIA
APPROPRIATION LIMIT
FISCAL YEAR 2003-04 THROUGH 2012-13

<u>FISCAL YEAR</u>	<u>APPROPRIATION LIMIT</u>	<u>APPROPRIATION SUBJECT TO LIMIT</u>	<u>MARGIN</u>
2003-04	46,812,585	16,899,630	29,912,955
2004-05	49,160,285	17,320,014	31,840,271
2005-06	52,330,847	18,516,316	33,814,531
2006-07	55,589,137	20,413,030	35,176,107
2007-08	58,533,765	21,843,089	36,690,676
2008-09	61,667,521	22,421,312	39,246,209
2009-10	62,688,973	19,586,051	43,102,922
2010-11	63,835,073	19,477,250	44,357,823
2011-12	65,895,395	20,709,740	45,185,655
2012-13	68,988,230	21,930,541	47,057,689

CITY OF PLACENTIA
 APPROPRIATION LIMIT
 FISCAL YEARS 2003-04 THROUGH 2012-13

<u>FISCAL YEAR</u>	<u>PRIOR YEAR'S APPROPRIATION LIMIT</u>	<u>CITY'S POPULATION GROWTH</u>	<u>COUNTY'S POPULATION GROWTH</u>	<u>CALIF. PER CAPITA INCOME</u>	<u>% CHANGE NON-RESID. CONSTR.</u>	<u>ADJUSTED LIMIT</u>
2003-04	\$44,911,297	1.88%	1.65%	2.31%	N/A	\$46,812,585
2004-05	\$46,812,585	1.68%	1.42%	3.28%	N/A	\$49,160,285
2005-06	\$49,160,285	0.77%	1.13%	5.26%	N/A	\$52,330,847
2006-07	\$52,330,847	2.18%	0.83%	3.96%	N/A	\$55,589,137
2007-08	\$55,589,137	0.53%	0.84%	4.42%	N/A	\$58,533,765
2008-09	\$58,533,765	0.72%	1.02%	4.29%	N/A	\$61,667,521
2009-10	\$61,667,521	1.03%	1.02%	0.62%	N/A	\$62,688,973
2010-11	\$62,688,973	0.84%	1.01%	0.98%	N/A	\$63,835,073
2011-12	\$63,835,073	0.27%	0.70%	2.51%	N/A	\$65,895,395
2012-13	\$65,895,395	0.84%	0.89%	3.77%	N/A	\$68,988,230



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL
VIA: CITY ADMINISTRATOR
FROM: DIRECTOR OF ADMINISTRATIVE SERVICES AND COMMUNITY SERVICES
DATE: JUNE 19, 2012
SUBJECT: ADOPTION OF RESOLUTION AUTHORIZING THE POSITION ALLOCATION PLAN AND COMPENSATION PLAN FOR FISCAL YEAR 2012-13
FINANCIAL IMPACT: EXPENSE: TO BE DETERMINED

SUMMARY:

A significant component of the annual budget is the Position Allocation Plan and Compensation Plan which identifies the City's staffing structure including approved funded and unfunded positions. This action approves the updated plans which are part of the Fiscal Year 2012-13 annual budget.

RECOMMENDATION:

It is recommended that the City Council take the following action:

1. Adopt Resolution R-2012-___ authorizing the Position Allocation Plan and Compensation Plan for Fiscal Year 2012-13.

DISCUSSION:

Each year, as part of the City's budget process, personnel allocations and compensation levels are reviewed and analyzed. Any changes are then incorporated into the Position Allocation Plan and Compensation Plan which is included with the annual budget.

The attached Resolution, R-2012-___ identifies the specific changes recommended for upcoming Fiscal Year 2012-13 as well as the Position Allocation Plan and Compensation Plan (Appendices "A" and "B"). The proposed changes include:

Previously Approved Fiscal Year 2011-12

Associate Engineer
Part-Time Code Enforcement Officer (2)
Administrative Assistant
Office Specialist (Police)

Proposed Fiscal Year 2012-13

Reclassified to Engineering Technician
Reclassified to Full-Time Pol. Svcs. Offcr. (2)
Reclassified to Community Svcs. Coordinator
Reclassified to Administrative Asst. (Police)

As a result of these changes the Position Allocation Plan will include a total of 115.25 full-time positions. The compensation plan has been updated to reflect previously agreed upon MOU adjustments (2.5% increase effective January 1, 2013) for members of the Placentia

4.b.

June 19, 2012

ADOPTION OF RESOLUTION AUTHORIZING POSITION AND COMPENSATION PLANS
PAGE 2 OF 2
JUNE 19, 2012

Police Management Association. In addition, a complete summary of each Departments' current and proposed positions are included in Appendix "A" of the attached resolution.

Submitted by:



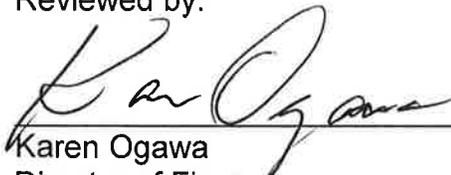
Stephen D. Pischel
Director of Administrative Services
and Community Services

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator

Reviewed by:



Karen Ogawa
Director of Finance

SDP/dms

Attachment: Resolution
Appendix "A" Position Allocation Plan
Appendix "B" Compensation Plan

RESOLUTION NO. R-2012-___

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA AUTHORIZING THE POSITION ALLOCATION PLAN AND COMPENSATION PLAN FOR FISCAL YEAR 2012-13.

A. Recitals

(i). The City of Placentia Position Allocation Plan and Compensation Plan will be adopted June 19, 2012 effective July 1, 2012 for Fiscal Year 2012-13 as a component of the annual budget process.

(ii). The City Council desires to amend said Position Allocation Plan in accordance with the provisions of the Fiscal Year 2012-13 Budget, to be effective July 1, 2012.

(iii). All legal prerequisites to the adoption of this resolution have occurred.

B. Resolution

NOW, THEREFORE, BE IT RESOLVED that the CITY COUNCIL OF THE CITY OF PLACENTIA does hereby resolve as follows:

1. The Position Allocation and Compensation Plan for positions in city services for Fiscal Year 2012-13 as per attached Appendix "A" (Position Allocation Plan) and Appendix "B" (Salary Schedule). The City Council hereby amends the previously authorized Position Allocation Plan as follows:

Classification	Fiscal Year 2012-13
Accountant	1
Accounting Technician	3
Administrative Assistant	1.50
Assistant City Administrator	1
Associate Planner	1
Chief of Police	1
City Administrator	1
City Clerk Specialist	1
Community Services Coordinator	3
Community Services Officer	2
Custodian	2
Deputy City Clerk	1
Deputy Director of Community Services	1
Deputy Chief of Police	1

Classification	Fiscal Year 2012-13
Development Services Coordinator	1
Director of Admin. Svcs. And Comm. Svcs.	1
Director of Finance and I.T.	1
Director of Public Works	1
Engineering Technician	1
Environmental & Code Compliance Supervisor	1
Executive Assistant to the City Administrator	1
Facilities Maintenance Technician	2
Finance Services Manager	1
Human Resources Analyst	1
Maintenance Crewleader	2
Maintenance Worker	11
Management Analyst	3
Neighborhood Services Coordinator	1
Office Assistant	1
Office Specialist	1.50
Police Academy Trainee	.25
Police Civilian Investigator	1
Police Dispatcher/Records Clerk	10
Police Lieutenant	2.75
Police Officer	32
Police Property Technician	1
Police Sergeant	9.75
Police Services Officer	3.50
Police Services Supervisor	2
Public Works Superintendant	1
Senior Management Analyst	1
Total Authorized Full-Time Positions	115.25
2012-13 Budget, as amended	

2. The Position Allocation Plan is being updated to reflect approved changes by the City Council in the context of the Fiscal Year 2012-13 Budget. When the City Council approves a new position or the City Administrator exchanges a position between updates of the Plan, such a change shall constitute a revision to the City's Position Allocation Plan that shall be reflected in the next update of the Resolution adopting the Plan. Compensation and benefits not specifically amended by this resolution shall remain in full force and effect.

PASSED and ADOPTED this 19th day of June 2012.

JEREMY B. YAMAGUCHI, MAYOR

ATTEST:

PATRICK J. MELIA, CITY CLERK

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, PATRICK J. MELIA, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was introduced and adopted at a regular meeting of the City Council of the City of Placentia, held on the 19th day of June 2012, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

PATRICK J. MELIA, CITY CLERK

APPROVED AS TO FORM:

ANDREW V. ARCZYNSKI, CITY ATTORNEY

APPENDIX "A"



**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2012/13**

	APPROVED 2011/12	CURRENT 2011/12	PROPOSED 2012/13	VACANT UNFUNDED
LEGISLATIVE				
MAYOR	1	1	1	
CITY COUNCIL	4	4	4	
PLANNING COMMISSION	7	7	7	
CULTURAL ARTS COMMISSION	9	9	9	
RECREATION & PARKS COMMISSION	7	7	7	
TRAFFIC SAFETY COMMISSION	7	7	7	
ALTERNATE	0	0	0	
TOTALS	35	35	35	
CITY CLERK'S OFFICE				
CITY CLERK	1	1	1	
CITY TREASURER'S OFFICE				
CITY TREASURER	1	1	1	
TOTALS	2	2	2	
ADMINISTRATION				
CITY ADMINISTRATOR	1	1	1	
ASSISTANT CITY ADMINISTRATOR	1	1	1	
DIRECTOR OF ADMN SVCS/COMM SVCS	1	1	1	
DEPUTY CITY CLERK	1	1	1	
NEIGHBORHOOD SERVICES COORDINATOR	1	1	1	
MANAGEMENT ANALYST	1	1	1	
HUMAN RESOURCES ANALYST	1	1	1	
EXEC. ASST. TO THE CITY ADMINISTRATOR	1	1	1	
CITY CLERK SPECIALIST	0.5	0.5	1	
TOTALS	8.5	8.5	9	
FINANCE				
DIRECTOR OF FINANCE & INFORMATION TECH.	1	1	1	
FINANCE SERVICES MANAGER	1	1	1	
MANAGEMENT ANALYST	1	1	1	
ACCOUNTANT	1	1	1	
ADMINISTRATIVE ASSISTANT	0	0	0	1
ACCOUNTING TECHNICIAN	3	3	3	
TOTALS	7	7	7	1
DEVELOPMENT SERVICES				
ASSOCIATE PLANNER	1	1	1	
ENVRNMENTL. & CODE COMP. SUPERVISOR	1	1	0	
DEVELOPMENT SERVICES COORDINATOR	1	1	1	
TOTALS	3	3	2	

APPENDIX "A"



**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2012/13**

	APPROVED	CURRENT	PROPOSED	VACANT
	2011/12	2011/12	2012/13	UNFUNDED
POLICE SERVICES				
CHIEF OF POLICE	1	1	1	
DEPUTY POLICE CHIEF	1	1	1	
CAPTAIN	0	0	0	1
LIEUTENANT	3	2	2.75	
SERGEANT	10	10	9.75	1
MANAGEMENT ANALYST	1	0.25	1	
ENVRNMENTL. & CODE COMP. SUPERVISOR	0	0	1	
POLICE OFFICER	32	32	32	7
POLICE SERVICES SUPERVISOR	2	2	2	
POLICE DISPATCHER / RECORDS CLERK	10	10	10	
ADMINISTRATIVE ASSISTANT	0	0	0.5	
OFFICE SPECIALIST	2	2	1.5	
POLICE CIVILIAN INVESTIGATOR	1	1	1	
PROPERTY TECHNICIAN	1	1	1	
CRIME PREV. OFCR. / COMM. RELATIONS COOP	0	0	0	1
POLICE ACADEMY TRAINEE	0	0.25	0.25	
POLICE SERVICES OFFICER	2	1.75	3.5	
COMMUNITY SERVICES OFFICER	2	2	2	
TOTALS	68	66.25	70.25	10

PUBLIC WORKS				
ADMINISTRATION				
DIRECTOR OF PUBLIC WORKS	1	1	1	
ADMINISTRATIVE ASSISTANT	1	1	1	
SUBTOTALS	2	2	2	
ENGINEERING				
ASSOCIATE CIVIL ENGINEER	1	0	0	
SENIOR MANAGEMENT ANALYST	1	1	1	
ENGINEERING TECHNICIAN	0	0	1	
SUBTOTALS	2	1	2	
MAINTENANCE SERVICES				
PUBLIC WORKS SUPERINTENDENT	1	1	1	
MAINTENANCE CREWLEADER	2	2	2	
FACILITY MAINTENANCE TECHNICIAN	2	2	2	
MAINTENANCE WORKER	12	11	11	1
CUSTODIAN	2	2	2	
OFFICE ASSISTANT	1	1	1	
SUBTOTALS	20	19	19	1
TOTALS	24	22	23	1

APPENDIX "A"



**CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2012/13**

	APPROVED 2011/12	CURRENT 2011/12	PROPOSED 2012/13	VACANT UNFUNDED
COMMUNITY SERVICES				
DEPUTY DIRECTOR OF COMMUNITY SERVICES	1	1	1	
COMMUNITY SERVICES COORDINATOR	2	2	3	
ADMINISTRATIVE ASSISTANT	1	1	0	1
TOTALS	4	4	4	1
SUMMARY				
FULL-TIME PERSONNEL	114.50	111	115.25	13
ELECTED & APPOINTED PERSONNEL	37	37	37	0

APPENDIX "B"
PLACENTIA CITY EMPLOYEES ASSOCIATION (PCEA)
JOB CLASS AND SALARY SCHEDULE
Effective July 1, 2011

<u>SAL</u> <u>SCH</u>	<u>STEP</u>	<u>HOURLY</u>	<u>BIWEEKLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>	
18.52	A	15.00622	1,200.50	2,601.08	31,212.94	Office Assistant
	B	15.81656	1,265.32	2,741.54	32,898.44	
	C	16.67065	1,333.65	2,889.58	34,674.95	
	D	17.57087	1,405.67	3,045.62	36,547.41	
	E	18.51970	1,481.58	3,210.08	38,520.98	
19.01	A	15.40770	1,232.62	2,670.67	32,048.01	Planning Aide
	B	16.23966	1,299.17	2,814.87	33,778.49	
	C	17.11654	1,369.32	2,966.87	35,602.40	
	D	18.04080	1,443.26	3,127.07	37,524.86	
	E	19.01499	1,521.20	3,295.93	39,551.18	
19.83	A	16.07029	1,285.62	2,785.52	33,426.20	Custodian
	B	16.93809	1,355.05	2,935.94	35,231.23	
	C	17.85275	1,428.22	3,094.48	37,133.72	
	D	18.81680	1,505.34	3,261.58	39,138.94	
	E	19.83291	1,586.63	3,437.70	41,252.46	
20.53	A	16.63261	1,330.61	2,882.99	34,595.83	Account Clerk
	B	17.53077	1,402.46	3,038.67	36,464.00	
	C	18.47743	1,478.19	3,202.75	38,433.05	
	D	19.47521	1,558.02	3,375.70	40,508.44	
	E	20.52687	1,642.15	3,557.99	42,695.88	
21.87	A	17.71715	1,417.37	3,070.97	36,851.67	Office Specialist
	B	18.67388	1,493.91	3,236.81	38,841.67	
	C	19.68227	1,574.58	3,411.59	40,939.12	
	D	20.74511	1,659.61	3,595.82	43,149.83	
	E	21.86535	1,749.23	3,789.99	45,479.92	
22.91	A	18.56744	1,485.40	3,218.36	38,620.28	Community Svcs. Officer /Police Svcs. Officer
	B	19.57008	1,565.61	3,392.15	40,705.77	
	C	20.62686	1,650.15	3,575.32	42,903.87	
	D	21.74071	1,739.26	3,768.39	45,220.68	
	E	22.91471	1,833.18	3,971.88	47,662.59	
23.52	A	19.05452	1,524.36	3,302.78	39,633.40	Crime Prev. Officer/ Maint Wrkr
	B	20.08346	1,606.68	3,481.13	41,773.60	
	C	21.16795	1,693.44	3,669.11	44,029.33	
	D	22.31104	1,784.88	3,867.25	46,406.97	
	E	23.51589	1,881.27	4,076.09	48,913.05	
23.98	A	19.43391	1,554.71	3,368.54	40,422.53	Admin Assistant
	B	20.48334	1,638.67	3,550.45	42,605.35	
	C	21.58944	1,727.16	3,742.17	44,906.04	
	D	22.75527	1,820.42	3,944.25	47,330.96	
	E	23.98405	1,918.72	4,157.24	49,886.82	
24.12	A	19.54028	1,563.22	3,386.98	40,643.78	Building Permit Tech/ Accounting Tech.
	B	20.59546	1,647.64	3,569.88	42,838.56	
	C	21.70761	1,736.61	3,762.65	45,151.83	
	D	22.87982	1,830.39	3,965.84	47,590.03	
	E	24.11533	1,929.23	4,179.99	50,159.88	

APPENDIX "B"
PLACENTIA CITY EMPLOYEES ASSOCIATION (PCEA)
JOB CLASS AND SALARY SCHEDULE
Effective July 1, 2011

<u>SAL SCH</u>	<u>STEP</u>	<u>HOURLY</u>	<u>BIWEEKLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>	
25.67	A	20.79890	1,663.91	3,605.14	43,261.71	Community Services Coord./ City Clerk Specialist
	B	21.92204	1,753.76	3,799.82	45,597.84	
	C	23.10583	1,848.47	4,005.01	48,060.13	
	D	24.35355	1,948.28	4,221.28	50,655.38	
	E	25.66864	2,053.49	4,449.23	53,390.78	
25.78	A	20.88969	1,671.18	3,620.88	43,450.56	Facility Maint. Tech
	B	22.01769	1,761.42	3,816.40	45,796.80	
	C	23.20663	1,856.53	4,022.48	48,269.80	
	D	24.45979	1,956.78	4,239.70	50,876.37	
	E	25.78067	2,062.45	4,468.65	53,623.79	
25.93	A	21.01084	1,680.87	3,641.88	43,702.55	Equip Mech.
	B	22.14543	1,771.63	3,838.54	46,062.49	
	C	23.34128	1,867.30	4,045.82	48,549.86	
	D	24.60171	1,968.14	4,264.30	51,171.56	
	E	25.93020	2,074.42	4,494.57	53,934.81	
26.46	A	21.43932	1,715.15	3,716.15	44,593.79	Maint. Crew Leader
	B	22.59704	1,807.76	3,916.82	47,001.84	
	C	23.81728	1,905.38	4,128.33	49,539.94	
	D	25.10341	2,008.27	4,351.26	52,215.09	
	E	26.45899	2,116.72	4,586.22	55,034.70	
27.02	A	21.89395	1,751.52	3,794.95	45,539.41	Human Resources Tech
	B	23.07622	1,846.10	3,999.88	47,998.54	
	C	24.32236	1,945.79	4,215.88	50,590.51	
	D	25.63575	2,050.86	4,443.53	53,322.36	
	E	27.02014	2,161.61	4,683.49	56,201.89	
27.23	A	22.06671	1,765.34	3,824.90	45,898.75	Facilities Main. Tech. II/ Sr. Eng.Aide
	B	23.25834	1,860.67	4,031.45	48,377.34	
	C	24.51429	1,961.14	4,249.14	50,989.73	
	D	25.83810	2,067.05	4,478.60	53,743.25	
	E	27.23337	2,178.67	4,720.45	56,645.40	
27.79	A	22.52140	1,801.71	3,903.71	46,844.52	Police Dispatcher/ Records Clerk
	B	23.73755	1,899.00	4,114.51	49,374.11	
	C	25.01938	2,001.55	4,336.69	52,040.31	
	D	26.37043	2,109.63	4,570.87	54,850.50	
	E	27.79444	2,223.56	4,817.70	57,812.43	
28.06	A	22.73492	1,818.79	3,940.72	47,288.63	Code Enf. Officer/ Development Svcs. Coordinator
	B	23.96261	1,917.01	4,153.52	49,842.23	
	C	25.25659	2,020.53	4,377.81	52,533.71	
	D	26.62045	2,129.64	4,614.21	55,370.54	
	E	28.05795	2,244.64	4,863.38	58,360.53	
28.36	A	22.97657	1,838.13	3,982.61	47,791.27	Police Property Tech
	B	24.21730	1,937.38	4,197.67	50,371.98	
	C	25.52503	2,042.00	4,424.34	53,092.06	
	D	26.90338	2,152.27	4,663.25	55,959.03	
	E	28.35616	2,268.49	4,915.07	58,980.81	

APPENDIX "B"
PLACENTIA CITY EMPLOYEES ASSOCIATION (PCEA)
JOB CLASS AND SALARY SCHEDULE
Effective July 1, 2011

<u>SAL SCH</u>	<u>STEP</u>	<u>HOURLY</u>	<u>BIWEEKLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>	
28.77	A	23.31380	1,865.10	4,041.06	48,492.70	Environ. Compliance Officer
	B	24.57274	1,965.82	4,259.27	51,111.30	
	C	25.89967	2,071.97	4,489.28	53,871.31	
	D	27.29825	2,183.86	4,731.70	56,780.36	
	E	28.77236	2,301.79	4,987.21	59,846.50	
29.15	A	23.61577	1,889.26	4,093.40	49,120.80	Planner I (Asst. Planner)
	B	24.89102	1,991.28	4,314.44	51,773.32	
	C	26.23514	2,098.81	4,547.42	54,569.09	
	D	27.65184	2,212.15	4,792.99	57,515.83	
	E	29.14504	2,331.60	5,051.81	60,621.69	
29.36	A	23.78731	1,902.98	4,123.13	49,477.60	Exec. Asst. to the City Admin.
	B	25.07182	2,005.75	4,345.78	52,149.39	
	C	26.42570	2,114.06	4,580.45	54,965.46	
	D	27.85269	2,228.22	4,827.80	57,933.60	
	E	29.35673	2,348.54	5,088.50	61,061.99	
30.62	A	24.80769	1,984.62	4,300.00	51,600.00	Building Inspector/ Engineering Tech.
	B	26.14730	2,091.78	4,532.20	54,386.38	
	C	27.55925	2,204.74	4,776.94	57,323.24	
	D	29.04745	2,323.80	5,034.89	60,418.70	
	E	30.61601	2,449.28	5,306.78	63,681.30	
30.06	A	24.35967	1,948.77	4,222.34	50,668.11	Sr. Building Inspector
	B	25.67512	2,054.01	4,450.35	53,404.25	
	C	27.06155	2,164.92	4,690.67	56,288.02	
	D	28.52292	2,281.83	4,943.97	59,327.67	
	E	30.06321	2,405.06	5,210.96	62,531.48	
31.76	A	25.73473	2,058.78	4,460.69	53,528.24	Police Civilian Invest.
	B	27.12441	2,169.95	4,701.56	56,418.77	
	C	28.58913	2,287.13	4,955.45	59,465.39	
	D	30.13294	2,410.64	5,223.04	62,676.52	
	E	31.76012	2,540.81	5,505.09	66,061.04	
33.35	A	27.02300	2,161.84	4,683.99	56,207.84	Police Services Supervisor Pol Dispatch/ & Records Sprvsr
	B	28.48224	2,278.58	4,936.92	59,243.06	
	C	30.02028	2,401.62	5,203.52	62,442.18	
	D	31.64137	2,531.31	5,484.50	65,814.05	
	E	33.35000	2,668.00	5,780.67	69,368.00	

Placentia City Employees Association (PCEA) Unit employees pay 7% Employee Contribution rate towards PERS Retirement

APPENDIX "B"
PLACENTIA POLICE OFFICERS ASSOCIATION (PPOA) AND
PLACENTIA POLICE MANAGEMENT ASSOCIATION (PPMA)
JOB CLASS AND SALARY SCHEDULE

Effective January 1, 2012

<u>SAL</u> <u>SCH</u>	<u>STEP</u>	<u>HOURLY</u>	<u>BIWEEKLY</u>	<u>MONTHLY</u>	<u>ANNUALLY</u>	<u>PERS ANNUALLY</u>	
36.40	A	29.49169	2,359.34	5,111.89	61,342.72	66,863.56	
	B	31.08427	2,486.74	5,387.94	64,655.28	70,474.26	
	C1	32.76288	2,621.03	5,678.90	68,146.79	74,280.00	
	C2	33.58195	2,686.56	5,820.87	69,850.46	76,137.00	
	C3	34.40108	2,752.09	5,962.85	71,554.25	77,994.13	
	D1	34.53207	2,762.57	5,985.56	71,826.71	78,291.11	Police
	D2	35.39538	2,831.63	6,135.20	73,622.38	80,248.39	Officer
	D3	36.25874	2,900.70	6,284.85	75,418.17	82,205.81	
	E1	36.39681	2,911.74	6,308.78	75,705.36	82,518.84	
	E2	37.30673	2,984.54	6,466.50	77,597.99	84,581.81	
	E3	38.21671	3,057.34	6,624.23	79,490.75	86,644.92	
44.83	A	36.32215	2,905.77	6,295.84	75,550.07	82,349.58	
	B	38.28354	3,062.68	6,635.81	79,629.77	86,796.45	
	C1	40.35086	3,228.07	6,994.15	83,929.78	91,483.46	
	C2	41.35968	3,308.77	7,169.01	86,028.13	93,770.66	
	C3	42.36840	3,389.47	7,343.86	88,126.27	96,057.63	Sergeant
	D1	42.52980	3,402.38	7,371.83	88,461.98	96,423.56	
	D2	43.59310	3,487.45	7,556.14	90,673.65	98,834.28	
	D3	44.65629	3,572.50	7,740.42	92,885.08	101,244.74	
	E1	44.82641	3,586.11	7,769.91	93,238.93	101,630.43	
	E2	45.94713	3,675.77	7,964.17	95,570.02	104,171.32	
	E3	47.06773	3,765.42	8,158.41	97,900.88	106,711.96	
56.04	A	45.41104	3,632.88	7,871.25	94,454.96	102,955.91	
	B	47.86324	3,829.06	8,296.29	99,555.53	108,515.53	Lieutenant
	C	50.44785	4,035.83	8,744.29	104,931.53	114,375.37	
	D	53.17203	4,253.76	9,216.49	110,597.83	120,551.63	
	E	56.04332	4,483.47	9,714.18	116,570.11	127,061.42	
65.05	A	52.70501	4,216.40	9,135.54	109,626.42	119,492.80	
	B	55.55108	4,444.09	9,628.85	115,546.25	125,945.41	Captain
	C	58.55084	4,684.07	10,148.81	121,785.75	132,746.47	
	D	61.71259	4,937.01	10,696.85	128,362.18	139,914.78	
	E	65.04507	5,203.61	11,274.48	135,293.74	147,470.18	
79.13	A	64.11498	5,129.20	11,113.26	133,359.16	145,361.48	
	B	67.57719	5,406.18	11,713.38	140,560.55	153,211.00	Deputy
	C	71.22636	5,698.11	12,345.90	148,150.82	161,484.39	Police
	D	75.07258	6,005.81	13,012.58	156,150.96	170,204.55	Chief
	E	79.12650	6,330.12	13,715.26	164,583.11	179,395.59	
C0000		21.95672	1,756.54	3,805.83	45,669.98	45,669.98	Pol Acad Trainee

*** 2.5% Salary Increase for Placentia Police Officers Association (PPOA) Unit Employees effective January 1, 2012**
3% Salary Increase for Placentia Police Management Association (PPMA) effective January, 1 2012
per MOU, Article 6, Pay Rates and Special Pay Practices.

APPENDIX "B"
PLACENTIA POLICE OFFICERS ASSOCIATION (PPOA) AND
PLACENTIA POLICE MANAGEMENT ASSOCIATION (PPMA)
JOB CLASS AND SALARY SCHEDULE

Effective January 1, 2013

SAL SCH	STEP	HOURLY	BIWEEKLY	MONTHLY	ANNUALLY	PERS ANNUALLY	
36.40	A	29.49169	2,359.34	5,111.89	61,342.72	66,863.56	
	B	31.08427	2,486.74	5,387.94	64,655.28	70,474.26	
	C1	32.76288	2,621.03	5,678.90	68,146.79	74,280.00	
	C2	33.58195	2,686.56	5,820.87	69,850.46	76,137.00	
	C3	34.40108	2,752.09	5,962.85	71,554.25	77,994.13	
	D1	34.53207	2,762.57	5,985.56	71,826.71	78,291.11	
	D2	35.39538	2,831.63	6,135.20	73,622.38	80,248.39	Police Officer
	D3	36.25874	2,900.70	6,284.85	75,418.17	82,205.81	
	E1	36.39681	2,911.74	6,308.78	75,705.36	82,518.84	
	E2	37.30673	2,984.54	6,466.50	77,597.99	84,581.81	
E3	38.21671	3,057.34	6,624.23	79,490.75	86,644.92		
45.95	A	37.23020	2,978.42	6,453.23	77,438.82	84,408.31	
	B	39.24063	3,139.25	6,801.71	81,620.51	88,966.36	
	C1	41.35963	3,308.77	7,169.00	86,028.02	93,770.54	
	C2	42.39367	3,391.49	7,348.24	88,178.83	96,114.92	
	C3	43.42761	3,474.21	7,527.45	90,329.42	98,459.07	
	D1	43.59304	3,487.44	7,556.13	90,673.53	98,834.15	
	D2	44.68293	3,574.63	7,745.04	92,940.49	101,305.13	
	D3	45.77270	3,661.82	7,933.93	95,207.21	103,775.86	Sergeant
	E1	45.94707	3,675.77	7,964.16	95,569.90	104,171.19	
	E2	47.09580	3,767.66	8,163.27	97,959.27	106,775.60	
E3	48.24442	3,859.55	8,362.37	100,348.40	109,379.76		
57.44	A	46.54631	3,723.70	8,068.03	96,816.33	105,529.80	
	B	49.05981	3,924.78	8,503.70	102,044.41	111,228.41	
	C	51.70904	4,136.72	8,962.90	107,554.81	117,234.74	
	D	54.50133	4,360.11	9,446.90	113,362.77	123,565.42	
	E	57.44440	4,595.55	9,957.03	119,484.36	130,237.95	Lieutenant
66.67	A	54.02264	4,321.81	9,363.92	112,367.09	122,480.13	
	B	56.93986	4,555.19	9,869.58	118,434.91	129,094.05	
	C	60.01461	4,801.17	10,402.53	124,830.39	136,065.13	
	D	63.25540	5,060.43	10,964.27	131,571.23	143,412.64	
	E	66.67119	5,333.70	11,556.34	138,676.08	151,156.93	Captain
81.10	A	65.71785	5,257.43	11,391.09	136,693.12	148,995.50	
	B	69.26661	5,541.33	12,006.21	144,074.55	157,041.26	
	C	73.00701	5,840.56	12,654.55	151,854.58	165,521.49	
	D	76.94939	6,155.95	13,337.89	160,054.73	174,459.66	
	E	81.10466	6,488.37	14,058.14	168,697.69	183,880.48	Deputy Police Chief
C0000		21.95672	1,756.54	3,805.83	45,669.98	45,669.98	Pol Acad Trainee

*** 2.5% Salary Increase for Placentia Police Officers Association (PPOA) Unit Employees effective January 1, 2012**
2.5% Salary Increase for Placentia Police Management Association (PPMA) effective January, 1 2013
per MOU, Article 6, Pay Rates and Special Pay Practices.

APPENDIX "B"
JOB CLASS AND SALARY SCHEDULE
MANAGEMENT AND MID-MANAGEMENT EMPLOYEES
Effective January 1, 2012

Executive Management Staff

Job Class	Base Rate/CP *
City Administrator**	15,808.81
Police Chief	13,620.87
Assistant City Administrator	12,807.00
Director of Admin Svcs/Comm Svcs	11,430.50
Director of Finance	11,430.50
Director of Public Works	11,430.50

Mid-Management Staff

Class Title	Base Rate/CP*
Accountant	5,368.29
Associate Civil Engineer	6,792.93
Associate Planner	5,891.51
Chief Building Official	8,161.10
Chief Deputy City Clerk	5,996.15
Deputy City Clerk	5,203.52
Deputy Director of Community Svcs.	8,108.53
Environmental & Code Comp. Supv.	6,000.82
Finance Services Manager	7,833.39
Human Resources Analyst	5,710.62
Management Analyst	5,710.62
Neighborhood Svcs. Coordinator	5,710.62
Public Works Superintendent	6,701.41
Senior Management Analyst	6,657.56

NOTE:

1. All job classes on this salary schedule shall be ineligible for overtime credit.

2. Per City Council Resolution * (83-R-125, 86-R-129, 88-R-112) 20% below the base/rate control point to 10% above the base/rate control point based upon performance

** City Administrator base rate set by contract with City Council

Management and Mid-Management Employees pay 7% Employee Contribution Rate towards PERS Retirement



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: JUNE 19, 2012

SUBJECT: **RECOMMENDATION TO APPROVE AWARD OF CONTRACT FOR FISCAL YEAR 2012/2013 TREE TRIMMING SERVICES**

FISCAL
IMPACT: EXPENSE: NOT TO EXCEED \$265,000
BUDGETED IN: (ACCOUNT #: 103655-6115)

SUMMARY:

In response to City Council's request to resume responsibility for the maintenance of residential street trees, staff issued a Notice Inviting Proposals for tree trimming services. Proposals were received on April 26, 2012 from seven (7) contractors. Award of the proposed contract will allow for trimming of all 4225 residential street trees, 1465 palm trees, one trimming of vines planted along the City's arterial roadways, and provide for minimal response to emergency and/or unexpected needs during the next fiscal year. This action will award an agreement to West Coast Arborists Inc. (WCA) for provision of tree trimming services as directed by the City for the 2012/2013 fiscal year.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Award an agreement, in a form approved by the City Attorney, to WCA for tree trimming services, and
2. Authorize the City Administrator to sign the required documents in a form approved by the City Attorney.

DISCUSSION:

The City Council directed Staff to resume responsibility for the maintenance of residential street trees and provide firm costs for trimming of all 8,882 trees located within the public right-of-way or on public owned property including residential street trees (4,225 trees). Staff prepared and issued a Request for Proposals (RFP). After receiving initial proposals and recognizing the difficulty of funding all work in one fiscal year, supplemental questionnaires were sent to all

4.C.

June 19, 2012

respondents. The supplemental questionnaire asked for additional information should the project be split over a two-year period rather than attempting to complete all work in one fiscal year. The recommendation being presented in this report represents a hybrid approach to the original concept where over half of all trees located on public property combined with critical annual work can be accomplished. A total of seven (7) proposals and supplemental questionnaires were received. Proposals were evaluated based on the following criteria:

1. Background and Experience of Proposer
 - A. Length of time the proposer has been providing tree trimming services.
 - B. Qualifications of firm.
 - C. Number of employees.
 - D. Age and type of equipment.
 - E. Employee training program.
 - F. Dependability of past service
 - G. Condition of equipment.

2. Technical
 - A. Proposer's understanding of the scope of work.
 - B. Qualifications and experience of Proposer's personnel assigned to the contract.
 - C. Identify other similar tree trimming service contracts the proposer is currently performing.
 - D. Completeness and presentation of proposal packet.

3. Cost Estimate
 - A. Is the estimate adequate to provide appropriate equipment?
 - B. Is the estimate adequate for proposer to meet personnel and operations costs?
 - C. Does the estimate provide adequate supervision?
 - D. Are the proposed rates competitive with the average market rates for similar services?

4. Management Plan
 - A. Number of crews and on-site qualified arborists assigned.
 - B. Performance schedule and methodology.
 - C. Describe process the Proposer will follow in responding to complaints.

The City's evaluation committee is comprised of the Public Works Director, the Maintenance Superintendent, and the Sr. Management Analyst. Based on detailed evaluation of proposals submitted regarding company background, ability to provide requested services, experience in providing tree trimming services, cost, and ability to meet contract requirements, the evaluation committee is recommending the most qualified proposer having the most responsive proposal and in their professional judgment, providing the best value to the City for this project. The recommended contractor is WCA. While their cost is not the lowest, their overall rating is highest. This recommendation is based on all proposal evaluation criteria not on cost alone. Award of this contract will allow for the trimming of all 4,225 residential street trees, 1,465 palm trees, one trimming of vines planted along the City's arterial roadways, and provide for minimal

Tree Trimming Services Award Of Contract

June 19, 2012

Page 2 of 2

response to emergency and/or unexpected tree related needs during the next fiscal year. The following table lists proposal ranking and the base, per tree trimming rate.

Contractor	Rate Per Tree	Proposal Score	Proposal Rank
West Coast Arborists Inc.	\$39.00	4.1	1
Great Scott Tree Services, Inc.	\$42.50	3.9	2
Parga Tree Service, Inc.	\$32.00	3.65	3
George Salinas Tree Preservation	\$69.00	3.6	4
Tree Elements, Inc.	\$52.00	3.55	5
TLC-Tree Trimming Land Co., Inc.	\$48.00	2.4	6
Rob's Tree Service	\$110.00	.2	7

FISCAL IMPACT:

Funding for this project is proposed in the Fiscal Year 2012/2013 general fund budget, account number: 103555-6115.

Submitted by:



Steve Drinovsky
Director of Public Works

Reviewed and approved:



Troy L. Butzlaff ICMA-CM
City Administrator

Attachments: As Stated

**CITY OF PLACENTIA
MAINTENANCE SERVICES AGREEMENT**

This Agreement is made and entered into this 19th day of June, 2012, by and between the City of Placentia, a Municipal Corporation and Charter City (hereinafter "CITY") and (hereinafter "CONSULTANT").

A. Recitals.

(i) CITY requires maintenance services pertaining to Tree Trimming Services ("Work" hereinafter).

(ii) CONSULTANT has now submitted a proposal for the performance of such services, pursuant to the terms and provisions hereof.

(iii) CITY desires to retain CONSULTANT to perform professional services necessary to render advice and assistance to CITY with regard to the Work.

(iv) CONSULTANT represents that it is qualified to perform such services and is willing to perform such professional services as hereinafter defined.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein it is agreed by and between CITY and CONSULTANT as follows:

B. Agreement.

1. Definitions: The following definitions shall apply to the following terms, except where the context of this Agreement otherwise requires:

(a) Administrator: The City Administrator of CITY or his or her designee.

(b) Scope of Services: The provision of tree trimming services, Scope of Services attached to this Agreement as Exhibit "A" and incorporated herein by reference (the "services"), which includes the agreed upon schedule of performance and the schedule of fees. Consultant warrants that all services and work shall be performed in a competent, professional, and satisfactory manner in accordance with all standards prevalent in the industry. In the event of any inconsistency between the terms contained in the Scope of Services and the terms set forth in this Agreement, the terms set forth in this Agreement shall govern.

2. Term & Time of Completion: (a) The time for completion of the services is an essential condition of this Agreement. The contract term is for a three (3) year period. The City retains the option to extend the agreement period for an additional term up to a maximum of three (3) additional years. In the event that the City exercises its option to extend the Agreement, the City shall provide written notice no later than

thirty (30) days prior to the end of the initial term. The City's decision to exercise its option will be based upon pas performance being satisfactory to the City of Placentia. The Contractor's performance will be formally reviewed on an annual basis. CONSULTANT shall prosecute regularly and diligently the Work in accordance with the agreed-upon schedule of performance set forth in Exhibit "A." CONSULTANT shall not be accountable for delays in the progress of its work caused by any condition beyond CONSULTANT's control and without the fault or negligence of CONSULTANT. Delays shall not entitle CONSULTANT to any additional compensation regardless of the party responsible for the delay.

(b) CONSULTANT shall supply copies of all requisite maps, surveys, reports, plans, models, computer files, and documents (hereinafter collectively referred to as "Documents") including all supplemental technical documents, as described in Exhibit "A" to CITY within the time specified herein. Copies of the Documents shall be in such numbers as are required by Exhibit "A."

(c) CONSULTANT shall, at CONSULTANT's sole cost and expense, secure and hire such other persons as may, in the opinion of CONSULTANT, be necessary to comply with the terms of this Agreement. In the event any such other persons are retained by CONSULTANT, CONSULTANT hereby warrants that such persons shall be fully qualified to perform services required hereunder. CONSULTANT further agrees that no subcontractor shall be retained by CONSULTANT except upon the prior written approval of CITY.

3. Payment for Services: (a) CITY shall pay CONSULTANT a maximum sum of \$ _____ for the performance of the services. This sum shall cover the cost of all staff time and all other direct and indirect costs or fees, including the work of employees, consultants and subcontractors to CONSULTANT. Payment to CONSULTANT, by CITY, shall be made in accordance with the schedule set forth below.

(b) Payments to CONSULTANT shall be made by CITY in accordance with the invoices submitted by CONSULTANT, on a monthly basis, and such invoices shall be paid within a reasonable time after said invoices are received by CITY. All charges shall be in accordance with Exhibit "A" either with respect to hourly rates or lump sum amounts for individual tasks. In no event, however, will said invoices exceed 95% of individual task totals described in Exhibit "A."

(c) Additional services: Payment for additional services requested, in writing, by CITY, and not included in CONSULTANT's proposal as set forth in Exhibit "A" shall be paid on a reimbursement basis in accordance with the fee schedule set forth in said Exhibit "A." Any such additional services must be approved, in advance, in writing, by the Administrator. Charges for additional services shall be invoiced on a monthly basis and shall be paid by CITY within a reasonable time after said invoices are received by CITY.

4. CITY Assistance to CONSULTANT: CITY agrees to provide to CONSULTANT:

- (a) Information and assistance as set forth in Exhibit "A" hereto.
- (b) Photographically reproducible copies of maps and other information, if available, which CONSULTANT considers necessary in order to complete the Work.
- (c) Such information as is generally available from CITY files applicable to the Work.
- (d) Assistance, if necessary, in obtaining information from other governmental agencies and/or private parties. However, it shall be CONSULTANT's responsibility to make all initial contact with respect to the gathering of such information.

5. Records and Documents: (a) CONSULTANT shall maintain complete and accurate records with respect to time, sales, costs, expenses, receipts and other such information required by CITY that relate to the performance of services under this Agreement. CONSULTANT shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible to the Administrator. CONSULTANT shall provide free access to the Administrator at reasonable times to such books and records; shall give CITY the right to examine and audit said books and records; shall permit CITY to make transcripts therefrom as necessary; and shall allow the inspection of all work, data, documents, proceedings, payroll documents, and activities related to this Agreement. Such records, together with supporting documents, shall be maintained for a period of three (3) years after receipt of final payment.

(b) Upon completion of, or in the event of termination or suspension of this Agreement, all original Documents notes, and other documents prepared in the course of providing the services to be performed pursuant to this Agreement shall become the sole property of CITY and may be used, reused, or otherwise disposed of by CITY without the permission of CONSULTANT. With respect to computer files, CONSULTANT shall make available to CITY, at the CONSULTANT'S office and upon reasonable written request by CITY, the necessary computer software and hardware for purposes of accessing, compiling, transferring, and printing computer files.

6. Suspension or Termination: (a) CITY may at any time, for any reason, with or without cause, suspend or terminate this Agreement, or any portion hereof, by serving upon CONSULTANT at least ten (10) days prior written notice. Upon receipt of said notice, CONSULTANT shall immediately cease all work under this Agreement, unless the notice provides otherwise. If CITY suspends or terminates a portion of this Agreement, such suspension or termination shall not make void or invalidate the remainder of this Agreement.

(b) In the event this Agreement is terminated pursuant to this Section, CITY shall pay to CONSULTANT the actual value of the work performed up to the time of termination, provided that the work performed is of value to CITY. Upon termination of the Agreement pursuant to this Section, CONSULTANT will submit an invoice to CITY pursuant to Section 3 and shall provide to CITY any and all Documents, whether in draft or final form, prepared by CONSULTANT as of the date of termination. CONSULTANT may not terminate this Agreement except for cause.

7. Default of CONSULTANT: (a) CONSULTANT's failure to comply with the provisions of this Agreement shall constitute a default. In the event CONSULTANT is in default for cause under the terms of this Agreement, CITY shall have no obligation or duty to continue compensating CONSULTANT for any work performed after the date of default and CITY may terminate this Agreement immediately by written notice to CONSULTANT. If such failure by CONSULTANT to make progress in the performance of work hereunder arises out of causes beyond CONSULTANT's control, and without fault or negligence of CONSULTANT, the same shall not be considered a default.

(b) If the Administrator CONSULTANT is in default in the performance of any of the terms or conditions of this Agreement, the Administrator shall cause to be served upon CONSULTANT written notice of default. CONSULTANT shall have ten (10) calendar days after service of said notice in which to cure the default by rendering satisfactory performance. In the event that CONSULTANT fails to cure its default within such period of time, CITY shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

8. Notices and Designated Representatives: (a) Any and all notices, demands, invoices and written communications between the parties hereto shall be addressed as set forth in this Section 8. The below-named individuals, furthermore, shall be those persons primarily responsible for the performance by the parties under this Agreement:

To City: City of Placentia
401 E. Chapman Ave.
Placentia, California 92870-6101
Attention: City Administrator

To Consultant:

Attention:

Any such notices, demands, invoices and written communications, by mail, shall be deemed to have been received by the addressee forty-eight (48) hours after deposit thereof in the United States mail, postage prepaid and properly addressed as set forth above.

9. Insurance: (a) CONSULTANT shall neither commence work under this Agreement until it has obtained all insurance required hereunder in a company or companies acceptable to CITY nor shall CONSULTANT allow any subcontractor to commence work on a subcontract until all insurance required of the subcontractor has been obtained. CONSULTANT shall take out and maintain at all time during the term of this Agreement policies of insurance as required by Exhibit "B," attached hereto and by this reference herein incorporated.

(b) Minimum insurance limits shall be as specified in Exhibit "A."

(c) In addition to the requirements of Exhibit "B," and prior to commencing work on the Work, CONSULTANT shall furnish to CITY a certificate of insurance as proof that it has taken out full workers' compensation insurance for all persons whom CONSULTANT may employ directly or through subcontractors in carrying out the work specified herein, in accordance with the laws of the State of California.

(d) In accordance with the provisions of California Labor Code § 3700, every employer shall secure the payment of compensation to his employees. CONSULTANT prior to commencing work, shall sign and file with CITY a certification as follows:

"I am aware of the provisions of § 3700 of the California Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self insurance in accordance with the provisions of that Code, and I will comply with such provisions before commencing the performance of the work of this Agreement."

(e) CONSULTANT acknowledges and agrees that any actual or alleged failure on the part of CITY to inform CONSULTANT of non-compliance with any insurance requirement in no way imposes any additional obligations on CITY nor does it waive any rights hereunder in this or any other regard.

(f) CONSULTANT may effect for its own account insurance not required under this Agreement.

10. Indemnification: (a) CONSULTANT shall defend, indemnify and save harmless CITY, its elected and appointed officials, officers, agents and employees ("Indemnitees"), from all liability from loss, damage or injury to persons or property, including the payment by CONSULTANT of any and all legal costs and attorneys' fees, in any manner arising out of the acts and/or omissions of CONSULTANT pursuant to this Agreement, including, but not limited to, all consequential damages, to the maximum extent permitted by law. In furtherance thereof, CONSULTANT agrees as follows:

(a) Indemnification for Professional Liability. Where the law establishes a professional standard of care for CONSULTANT's services, to the fullest extent permitted by law, CONSULTANT shall defend, indemnify, protect and hold harmless the Indemnitees from and against any and all claims, charges, complaints, liabilities, obligations, promises, benefits, agreements, controversies, costs, losses, debts, expenses, damages, actions, causes of action, suits, rights, and demands of any nature whatsoever, including but not limited to the extent same are caused or contributed to in whole or in part whether actual or threatened which relate to or arise out of any act, omission, occurrence, condition, event, transaction, or thing which was done, occurred, or omitted to be done ("Claims"), by CONSULTANT, its officers, agents, employees or subcontractors (or any entity or individual that Consultant shall bear the legal liability thereof) in the performance of professional services under this Agreement without regard to whether such Claims arise under federal, state, or local constitutions, statutes, rules or regulations, or the common law. With respect to the design of public improvements, CONSULTANT shall not be liable for any injuries or property damage resulting from the reuse of the design at a location other than that specified in Exhibit "A" without the written consent of CONSULTANT.

(b) Indemnification for Other Than Professional Liability. In addition to indemnification related to the performance of professional services and to the full extent permitted by law, CONSULTANT shall further indemnify, protect, defend and hold harmless the Indemnitees from and against any liability (including Claims) where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by CONSULTANT or by any individual or entity for which CONSULTANT is legally liable, including but not limited to officers, agents, employees or subcontractors of CONSULTANT.

(c) General Indemnification Provisions. CONSULTANT agrees to obtain executed indemnity agreements which indemnify, protect, defend and hold harmless the Indemnitees from liability, with provisions identical to those set forth here in this Section 9 from each and every subcontractor or any other person or entity involved by, for, with or on behalf of Consultant in the performance of this Agreement. In the event Consultant fails to obtain such indemnity obligations from others as required, such failure shall be deemed a material breach of this Agreement, and Consultant agrees to be fully responsible according to the terms of this entire Section 10. CITY shall have no obligation to ensure compliance with this Section by CONSULTANT and failure to do so will in no way act as a waiver. This obligation to indemnify and defend is binding on the successors, assigns or heirs of Consultant, and shall survive the termination of this Agreement or this Section.

(d) Obligation to Defend. It shall be the sole responsibility and duty of CONSULTANT to fully pay for and indemnify the Indemnitees for the costs of defense, including but not limited to attorney's fees and costs, for all Claims against CITY and the Indemnitees, whether covered or uncovered by CONSULTANT's insurance, against the City and/or the Indemnitees which arise out of any type of omission or error, negligent or

wrongful act, of CONSULTANT, its officers, agents, employees, or subcontractors. CITY shall have the right to select defense counsel.

11. Licenses/Certifications: (a) At all times during the term of this Agreement, CONSULTANT shall keep and maintain, in full force and effect, all licenses or certifications required of CONSULTANT by law for the performance of the services described in this Agreement.

12. Legal Responsibilities: (a) Legal Requirements. CONSULTANT shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. CONSULTANT shall at all times observe and comply with all such laws and regulations. Neither CITY, nor its elected or appointed officers, employees or agents shall be liable at law or in equity occasioned by failure of CONSULTANT to comply with this Section.

(b) Non-liability of City Officers and Employees. No elected or appointed officer, official, employee or agent of CITY shall be personally liable to CONSULTANT, or any successor-in-interest, in the event of any default or breach by CITY or for any amount which may become due to CONSULTANT or to its successor, or for breach of any obligation of the terms of this Agreement.

(c) Undue Influence. CONSULTANT declares and warrants that no undue influence or pressure is used against or in concert with any elected or appointed officer, official, employee or agent of CITY in connection with the award, terms or implementation of this Agreement, including any method of coercion, confidential financial arrangement, or financial inducement. No elected or appointed officer, official, employee or agent of CITY will receive compensation, directly or indirectly, from CONSULTANT, or from any officer, employee or agent of CONSULTANT, in connection with the award of this Agreement or any work to be conducted as a result of this Agreement. Violation of this Section shall be a material breach of this Agreement entitling CITY to any and all remedies at law or in equity.

(d) No Benefit to Employees. No elected or appointed officer, official, employee or agent of CITY, or their designees or agents, and no public official who exercises authority over or responsibilities with respect to the Work during his/her tenure, or for one year thereafter, shall have any interest, direct or indirect, in any agreement or sub-agreement, or the proceeds thereof, for work to be performed in connection with the Work performed under this Agreement.

(e) Nondiscrimination. In connection with its performance under this Agreement, CONSULTANT shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, age, marital status, ancestry, or national origin. CONSULTANT shall ensure that applicants are employed, and that employees are treated during their employment, without regard to their race, religion, color, sex, age, marital status, ancestry, or national origin. Such actions shall include, but not be limited

to, the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, or selection for training, including apprenticeship.

13. Patent/Copyright: (a) To the fullest extent permissible under law, and in lieu of any other warranty by CITY or CONSULTANT against patent or copyright infringement, statutory or otherwise, it is agreed that CONSULTANT shall defend at its expense any claim or suit against CITY on account of any allegation that any item furnished under this Agreement, or the normal use or sale thereof arising out of the performance of this Agreement, infringes upon any presently existing U.S. letters patent or copyright and CONSULTANT shall pay all costs and damages finally awarded in any such suit or claim, provided that CONSULTANT is promptly notified in writing of the suit or claim and given authority, information and assistance at CONSULTANT'S expense for the defense of same, and provided such suit or claim arises out of, pertains to, or is related to the negligence, recklessness or willful misconduct of CONSULTANT. However, CONSULTANT will not indemnify CITY if the suit or claim results from: (1) CITY's alteration of a deliverable, such that CITY's alteration of such deliverable created the infringement upon any presently existing U.S. letters patent or copyright; or (2) the use of a deliverable in combination with other material not provided by CONSULTANT when it is such use in combination which infringes upon an existing U.S. letters patent or copyright.

(b) CONSULTANT shall have sole control of the defense of any such claim or suit and all negotiations for settlement thereof and CONSULTANT shall not be obligated to indemnify CITY under any settlement made without CONSULTANT's consent or in the event CITY fails to cooperate in the defense of any suit or claim, provided, however, that such defense shall be at CONSULTANT's expense. If the use or sale of such item is enjoined as a result of the suit or claim, CONSULTANT, at no expense to CITY, shall obtain for CITY the right to use and sell the item, or shall substitute an equivalent item acceptable to CITY and extend this patent and copyright indemnity thereto.

14. Release of Information/Conflict of Interest: (a) All information gained by CONSULTANT in performance of this Agreement shall be considered confidential and shall not be released by CONSULTANT without CITY's prior written authorization. CONSULTANT, its officers, employees, agents, or subconsultants, shall not, without written authorization from the Administrator or unless requested by CITY's City Attorney, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories, or other information concerning the work performed under this Agreement or relating to any work or property located within the CITY. Response to a subpoena or court order shall not be considered "voluntary" provided CONSULTANT gives CITY notice of such court order or subpoena.

(b) CONSULTANT shall promptly notify CITY should CONSULTANT, its officers, employees, agents, or subconsultants be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions, or other discovery request, court order, or subpoena from any person or party

regarding this Agreement and the work performed thereunder or with respect to any work or property located within the CITY. CITY retains the right, but has no obligation, to represent CONSULTANT and/or be present at any deposition, hearing, or similar proceeding. CONSULTANT agrees to cooperate fully with CITY and to provide the opportunity to review any response to discovery requests provided by Consultant. However, CITY's right to review any such response does not imply or mean the right by CITY to control, direct, or rewrite said response.

15. Independent Contractor: (a) The Parties hereto agree that CONSULTANT and its employers, officers and agents are independent contractors under this Agreement and shall not be construed for any purpose to be employees of CITY.

16. Governing Law: (a) This Agreement shall be governed by and construed in accordance with the laws of the State of California.

17. Attorney's Fees: (a) In the event any legal proceeding is instituted to enforce any term or provision of the Agreement, the prevailing party in said legal proceeding shall be entitled to recover attorneys' fees and costs from the opposing party in an amount determined by the court to be reasonable.

18. Authority to Execute: (a) The person or persons executing this Agreement on behalf of CONSULTANT warrant(s) and represent(s) that he/she has the authority to execute this Agreement on behalf of CONSULTANT and has the authority to bind CONSULTANT to the performance of CONSULTANT's obligations hereunder.

19. Entire Agreement: (a) This Agreement supersedes any and all other agreements, either oral or in writing, between the parties with respect to the subject matter herein. Each party to this Agreement acknowledges that no representation by any party which is not embodied herein nor any other agreement, statement, or promise not contained in this Agreement shall be valid and binding. Any modification of this Agreement shall be effective only if it is in writing signed by all parties.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first set forth above:

CONSULTANT

CITY OF PLACENTIA

City Administrator

ATTEST:

City Clerk

Approved as to form:

Andrew V. Arczynski,
City Attorney



Placentia City Council

AGENDA REPORT

TO: CITY COUNCIL

VIA: CITY ADMINISTRATOR

FROM: DIRECTOR OF PUBLIC WORKS

DATE: JUNE 19, 2012

SUBJECT: **RECOMMENDATION TO APPROVE PLANS AND SPECIFICATIONS AND AWARD OF CONSTRUCTION CONTRACT FOR THE 2012 CITY RESIDENTIAL STREET REHABILITATION PROJECT**

FISCAL

IMPACT: EXPENSE: \$4,632,270.17
REVENUE: \$4,500,000 2011 GAS TAX BOND, \$152,431.51 PROPOSITION 1B,
\$201,513.34 MEASURE M1 TURNBACK, \$141,009.94 MEASURE M2 TURNBACK
BUDGETED: \$4,000,000.00 (ACCOUNT NO.:333552-6185 J/L 6110540033)

SUMMARY:

The City has been planning a major residential street rehabilitation project for over a year now. The final Plans, Specifications and Estimate (PS&E) for which bids were received included a total of 40.5 miles of residential roadways with 27 miles in the base bid and 13.5 miles in 6 alternate bid schedules. Based on final bid prices it is necessary to reduce the desired scope of work in order keep the project within available sources of funds. Staff conferred with the design engineers and is recommending removal of bid alternates C (Zone 5) and D (Zone 7) which total 5.7 miles for a cost reduction of \$1,144,250 from the lowest responsible bid of \$5,355,404.70. This action will approve plans and specifications and award a contract to the RJ Noble Company in the amount of \$4,211,154.70 plus a 10% contingency for a total of \$4,632,270.17.

RECOMMENDATION:

It is recommended that City Council take the following actions:

1. Approve plans and specifications prepared by Onward Engineering dated May 30, 2012, for the Citywide Residential Street Rehabilitation Project, and
2. Award construction contract to the RJ Noble Company in the amount of \$4,211,154.70, and
3. Reject all other bids, and
4. Authorize the City Administrator, or his designee, to approve construction change orders pursuant to the requirements set forth in the construction contract and in an aggregate amount not to exceed 10% of the project construction cost, and
5. Authorize the City Administrator to execute contract documents on behalf of the City, in a form approved by the City Attorney.

Construction Contract 2012 City Residential Street Rehabilitation Project

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DISCUSSION:

Last year the City Council approved the issuance of a Gas Tax Bond to fund various capital projects including the rehabilitation of residential streets throughout the City for the purpose of maintaining a Pavement Condition Index (PCI) of 60 or better. In December of 2011, the City entered into an agreement with Onward Engineering to prepare Plans, Specifications, and Estimate (PS&E) for the 2012 Citywide Pavement Rehabilitation Project. The overriding design principles established and provided for the project were:

- Save the most roadway segments possible from deteriorating below a Pavement Condition Index (PCI) of 60 in order to avoid deterioration to conditions that require more costly repairs.
- Improvement recommendations to be made based on a Zone by Zone basis using the established 29 residential zones.
- Once a residential zone is selected for rehabilitation, all residential streets within the zone shall be improved.

Based on these guiding principles and the 2011 Harris & Associates Pavement Management Program Final Report, Onward Engineering conducted a design analysis of the entire City in order to identify those zones that would best achieve the City’s overall objectives. As expected, there are more streets in need of improvement than available project funding in this fiscal year. However, the substantial increase in project size compared to historical pavement maintenance projects clearly demonstrates the City’s commitment to addressing these critical infrastructure needs.

The final PS&E for which bids were received included a total of 40.5 miles of residential roadways with 27 miles in the base bid and 13.5 miles in 6 alternate bid schedules. Five (5) pre-qualified bidders submitted for the project and details are listed in the table below. Based on the lowest bid price, it is necessary to reduce the desired scope of work in order keep the project within available funding.

The bidders and their base and bid alternates are listed in the table below.

									Remove
Bidder	Alt A	Alt B	Alt C	Alt D	Alt E	Alt F	Alt G		Alt# C & D
	Base	Zone 2	Zone 5	Zone 7	Zone 15	Zone 18	Rose Dr.	Total	Total
RJ Noble	2,926,269.50	376,342.20	468,697.00	675,553.00	502,154.25	317,013.75	89,375.00	5,355,404.70	4,211,154.70
Shawnan	2,985,325.00	341,850.00	429,887.50	729,827.50	495,222.50	314,450.00	121,450.00	5,418,012.50	4,258,297.50
All American	2,993,027.00	355,407.00	476,564.50	697,277.50	505,431.50	318,045.50	110,046.00	5,455,799.00	4,281,957.00
Excel Paving	3,119,898.00	398,132.00	520,490.00	772,800.00	541,963.00	337,314.00	96,675.00	5,787,272.00	4,493,982.00
Sulley-Miller	3,130,937.40	410,320.00	508,442.00	762,686.10	564,098.50	370,901.75	102,270.00	5,849,655.75	4,578,527.65

RJ Noble, which is based out of Orange, submitted the lowest total bid for the base and all alternates at \$5,355,404.70. The original engineer’s estimate for the base and all alternates was \$5.69 million. Due to the amount of funds available for this project, staff conferred with the design engineers and is recommending removal of bid alternates C (Zone 5) and D (Zone 7) which total 5.7 miles for a cost reduction of \$1,144,250. This recommended scenario will best fit the City’s goals and objectives by

Construction Contract 2012 City Residential Street Rehabilitation Project

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maximizing coverage in the City within available funding while minimizing the number of streets which would deteriorate below a PCI of 60. Once the project has been complete, staff will evaluate the amount of funding that is remaining from the Gas Tax Bond, other sources of funding and the project contingency and potentially recommend additional work be performed.

FISCAL IMPACT:

This project is budgeted in the Fiscal Year 2011-12 and FY 2012-13 Capital Improvement Program. Funding sources for the project include the 2011 Gas Tax Bond, Proposition 1B, Measure M1, and Measure M2.

Prepared by:



Steve Drinovsky
Director of Public Works

Reviewed and approved:



Troy L. Butzlaff, ICMA-CM
City Administrator