

City of Placentia

**Building and Zoning Compliance Application**

Please complete each item below, then take this application to the Planning Division. An inspection fee is required.

1. Name of Business \_\_\_\_\_

Address \_\_\_\_\_ Unit \_\_\_\_\_

Contact Person \_\_\_\_\_ Phone \_\_\_\_\_

2. Briefly describe the business operation \_\_\_\_\_

\_\_\_\_\_

3. Number of employees \_\_\_\_\_ Square footage of premises \_\_\_\_\_

Number of trucks used \_\_\_\_\_

Are you proposing to make changes to the building/unit (add or move walls, install plumbing or electrical, etc.) Yes  No  If yes, specify: \_\_\_\_\_

\_\_\_\_\_

4. In the space below, draw a simple sketch of the bulding/unit interior layout (floorplan). Include all rooms and proposed locations of large machinery or equipment.

5. SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

**For Office Use Only**

Approvals (Initial and Date)

Planning \_\_\_\_\_

Zoning \_\_\_\_\_

Building \_\_\_\_\_

Use Permit \_\_\_\_\_

Business License \_\_\_\_\_

Occupancy Classification \_\_\_\_\_

Comments/Instructions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**South Coast**  
**Air Quality Management District**  
21865 Copley Drive, Diamond Bar, CA 91765-4182  
(909) 396-3529 • [http:// www.aqmd.gov](http://www.aqmd.gov)

### Air Quality Permit Checklist

California State Law Code 65850.2 prohibits cities from issuing an occupancy permit to a business without clearance from the local air quality agency. This checklist will determine if you need to obtain clearance from the South Coast Air Quality Management District (AQMD).

Company Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Telephone: \_\_\_\_\_

Fax Number: \_\_\_\_\_ e-mail address: \_\_\_\_\_

Applicant (print name): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- Will the facility have any of the following equipment? Yes  No 
  - Charbroiler
  - Dry cleaning machine
  - Spray booth
  - Printing press (screen/lithographic/flexographic)
  - Internal combustion engine greater than 50 HP (excluding motor vehicles)
  - Boiler/combustion equipment (greater than 1 million BTU/hr. maximum input)
  - Abrasive blasting cabinet/room
  - Baghouse/cartridge-type dust filter/scrubber
  - Motor fuel storage and dispensing equipment
  
- Will any of the following operations be performed? Yes  No 
  - Application of paints or adhesives
  - Etching, plating, casting, or melting of metals
  - Molding, extruding, or curing of plastics
  - Mixing and blending of liquids and/or powders
  - Storage of acids, solvents, organic liquids, or fuels
  - Production of fumes, dust, smoke, or strong odors

**If you answered "No" to both questions, this checklist is your clearance from AQMD. If you answered "Yes" to either question, you must contact AQMD to determine if air quality permits are required. If permits are needed, AQMD will assist you in submitting permit application(s) and then provide you with a clearance letter. You can call AQMD at their Small Business Assistance Office at 1-800-CUT-SMOG (1-800-288-7664).**



# PLACENTIA FIRE & LIFE SAFETY

## Commercial Plan Submittal Checklist

### DIRECTIONS:

1. Answer the following questions with a YES or NO.
2. If you answer YES to any part of the questions below, you must submit the specific plan as indicated in italics to the Development Services Department.
3. Please note, other plan types not indicated may also be necessary depending on specific conditions and operations.

Address: \_\_\_\_\_

Project Scope/Business Description: \_\_\_\_\_

### YES NO

1.	<input type="checkbox"/>	<input type="checkbox"/>	Construction of a new building, new story, or increase to the footprint of an existing building? Changes to curbs, roadways, or drive aisles? Addition, relocation, or modification of fire hydrants or fences/gates? Construction within 300 feet of an active or proposed oil well? <b><i>Fire Master Plan (FP 13)</i></b>
2.	<input type="checkbox"/>	<input type="checkbox"/>	Property adjacent to/near a wildland area/open space or non-irrigated native vegetation or slope? <b><i>Fire Master Plan (FP 13); a Fuel Modification Plan may also be required. (FP 6-8)</i></b>
3.	<input type="checkbox"/>	<input type="checkbox"/>	Located in or <100' from a Division of Oil, Gas and Geothermal Resources (DOGGR) field boundary? <300' from an oil/gas seep, or <1000' from a landfill? <b><i>Methane Plan (FP 22-23)</i></b>
4.	<input type="checkbox"/>	<input type="checkbox"/>	Installation/modification/repair of underground piping, backflow preventers, or fire department connections serving private fire hydrant/sprinkler/standpipe systems? <b><i>Underground Plan (FP 137-139)</i></b>
5.	<input type="checkbox"/>	<input type="checkbox"/>	Drinking/dining/recreation/meetings/training/religious functions or other gatherings in a room > 750 sq.ft. (>1,000 sq.ft. for training/adult education) or >49 people? Healthcare/outpatient services for >5 people who may be unable to immediately evacuate without assistance? Education for children (academic tutoring for ages 5+ is exempt unless classified as an E occupancy by the Building Official)? Adult/child daycare? 24-hour care/supervision? Incarceration or restraint? Hotel/apartment or residential facility with 3+ units and 3+ stories (3-story townhouses/rowhouses where an independent direct exist to grade is provided or dwelling are exempt)? Congregate housing/dormitories with 17+ people? High-rise structure (55+ feet to highest occupied floor level)? <b><i>Architectural Plan (FP 30-65)</i></b>
6.	<input type="checkbox"/>	<input type="checkbox"/>	Installation/modification of locks delaying or preventing occupants from leaving a space or requiring use of a card, button, or similar action to open a door in the direction of exit travel? <b><i>Architectural, Sprinkler, and/or Alarm Plan depending on the occupancy and type of device installed (FP 30-62, FP 118-120, FP 143-FP 148)</i></b>
7.	<input type="checkbox"/>	<input type="checkbox"/>	Installation/modification/use of spray booths; dust collection; dry cleaning; industrial ovens/drying equipment; industrial/commercial refrigeration systems; compressed gasses; tanks for cryogenic or flammable/combustible liquids; vapor recovery; smoke control; battery back-up/charging systems (>50 gal. electrolyte, >1,000 lb. lithium ion); welding/brazing/soldering, open flame torches, cutting/grinding; or other similar operations? <b><i>Special Equipment Plan (FP 66-102)</i></b>
8.	<input type="checkbox"/>	<input type="checkbox"/>	Storage/use/research with flammable/combustible liquids or other chemicals? Motor vehicle/aircraft maintenance/repair? Cabinetry/woodworking/finishing facility? <b><i>Chemical Classification &amp; Floor Plan (FP 73-78), Architectural Plan if H Occupancy (FP 43-49), Special Equipment Plans may also be necessary (FP 66-102)</i></b>
9.	<input type="checkbox"/>	<input type="checkbox"/>	Storage or merchandizing areas in excess of 500 sq.ft. where items are located higher than 12' (6' for high-hazard commodities, plastic, rubber, foam, etc.)? <b><i>High-Piled Storage Plan (FP 79)</i></b>
10.	<input type="checkbox"/>	<input type="checkbox"/>	Cooking under a Type I commercial hood; installation or modification of a fire extinguishing system located in a commercial cooking hood? <b><i>Hood &amp; Duct Extinguishing System Plan, not just the hood mechanical plan (FP 81)</i></b>

I certify, under penalty of perjury, under the laws of the State of California, that the information above is true to the best of my knowledge.

Printed Name

Signature

Date

Phone